



UNIVERSITY OF KERALA

Preliminary Minutes of the 49th Meeting of the Syndicate held on 08.12.2022

(Re-accredited by NAAC with 'A++' Grade)

Place of Meeting : University Buildings,
Thiruvananthapuram
Time : 01.30 PM

Members Present:

1. Dr. Mohanan Kunnumal *(In the Chair)*
Vice-Chancellor
2. Sri. M.S. Arun Kumar
3. Sri.B.P.Murali
4. Dr.S.Nazeeb
5. Sri.Jairaj.J
6. Sri.Bijukumar.G
7. Dr.K.B.Manoj
8. Sri.Arunkumar R
9. Dr.K.G.Gopchandran
10. Dr.M.Vijayan Pillai
11. Adv.K.H.Babujan
12. Sri.P.Rajendrakumar
13. Sri.Sandeep Lal. S
14. Smt.Renju Suresh

Online presence:

15. Adv.A.Ajikumar
16. Prof.K.Lalitha

Item No.49.01 *Confirmation of the Preliminary Minutes of the 48th Meeting of the Syndicate held on 07.11.2022 -reg.*

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 48th Meeting of the Syndicate held on 07.11.2022 with the following modification:

Item No.48.19.B6 In the Recommendation Department of '**English**' be corrected as Department of '**Mathematics**'.

(Ac.FII)

Item No.49.02 *Appointments/ Career Advancement Promotion, if any – reg.*

(Ad.H/Ad.D.II Section)

Resolution of the Syndicate

NIL

Item No.49.03. Practice of deteriorating standard of Statistics education in various disciplines- Consideration of- reg.

(Ac.AII)

- Ref: 1) Item No.IV(W) vi of the Minutes of the meeting of the Faculty of Science held on 17th March, 2022
- 2) Item No. II (v) of the Minutes of the meeting of the Academic Council held on 1st April, 2022.
- 3) Item No:44.122.D24 of the minutes of the 44th meeting of the Syndicate held on 07.07.2022
- 4) Minutes of the meeting of the Standing Committee of the Academic Council held on 05.08.2022.
- 5) Item No:I.39 of the minutes of the meeting of the Academic Council held on 16.09.2022.

The annual meeting of the Board of Studies in Statistics (PG) held on 30.11.2021 discussed the matter regarding the present practice of deteriorating standards of Statistics education in various disciplines including Economics, Commerce, Management, Psychology, Zoology, Business economics etc, where the subject of Statistics is quite inevitable for their studies. The observations of the Board of Studies in this matter and the suggestions made are as follows.

"All the members of the Committee have raised serious concern about the present practice of deteriorating standards of Statistics education in various disciplines including Economics, Commerce, Management, Psychology, Zoology, Business Economics, etc, where the subject of statistics is quite inevitable for their studies. Recently there is an increasing trend in incorporating statistics topics in these disciplines in different titles like quantitative techniques, data science, quantitative methods, data analytics etc. Note that all these terminologies are vague usage of the term "statistics". Due to the abstract nature of the subject, several teachers in these disciplines teach statistical concepts in wrong ways. Such types of education create misunderstanding about several concepts in statistics, particularly in statistical methods and methodologies as well as in research methodologies. Consequently there arise misuse of Statistics in several respects, creating misinterpretations as well as misleading results and that affect every spectrum of the development in our society. Such practices in turn deteriorates the standard of Statistics education in the university. This may be a serious reason for not achieving quality publications in SCI/SSCI indexed journals in such disciplines. In fact, they are not serious about the quality of statistics education and its importance in the future of the students, but mainly move with the motto of protecting the workload of their teachers. This was because of the scarcity of qualified hands in statistics in Kerala earlier; but now the situation is different.

*Very recently, while introducing new courses in B Com (Accounts and Data Science) or MA (Behavioural Economics and Data Science), no attempt was there to conduct a combined Board of Studies meeting with Statistics. So it is quite urgent to maintain the minimum standard of Statistics education in the university through strictly taking suitable steps in this regard. **One among them is through assuring Statistics education (whatever be the title of the programme or course will be) only through the hands of faculties who have at least M.Sc degree in Statistics as their basic qualification. In this ground the board unanimously request our esteemed university to discourage such practices through strict orders to maintain the standard of our higher education."***

The suggestions made by the Board of Studies in Statistics (PG) have been approved by the Faculty of Science in its meeting held on 17.03.2022 .The Academic Council in its meeting held on 01.04.2022 approved the recommendations of Faculty of Science.

As per orders of the Vice Chancellor, the matter regarding practice of deteriorating standard of Statistics education in various disciplines, was placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation and the Committee recommended to forward the matter to the Standing Committee of the Academic Council. Further recommended to place the matter along with the recommendation of the Academic Council, before the Syndicate. The Syndicate at its 44th meeting held on 07.07.2022 resolved that the above recommendation of meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2022, be approved.

As per orders of the Vice Chancellor, the matter regarding practice of deteriorating standard of Statistics education in various disciplines, was placed before the Standing Committee of the Academic Council for consideration and appropriate recommendation.

The Standing Committee of the Academic Council recommended to refer the matter to the Academic Council. **The Academic Council resolved not to consider the matter.**

As per the directions of the Syndicate to place the matter along with the recommendation of the Academic Council before the Syndicate, the matter is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

The Syndicate considered the decision of the Academic Council and **RESOLVED** not to consider the matter regarding practice of deteriorating standard of Statistics education in various disciplines.

Item No.49.04. Department of Library & Information Science - Purchase of Computers from CPRCS Portal, at an increased cost - Consideration of- reg.

(Ad.DIII)

The Head, Dept. of Library & Information Science vide letter No.DLIS/903/2022 dated 08.08.2022, has informed that permission had been granted vide Letter No. 17078/Admn Ad A V/2021/UOK dated 27.05.2022 to purchase three computers @ Rs.31,280/-. Since the cost of computers has been hiked by the supplier from Rs.31,280/- to Rs.44,855/-, the department is unable to purchase 3 computers. Hence it has been requested to accord sanction purchase of Two computers only at an increased cost of Rs. 44,855/- each (Rs. 89,710/- in total).

It may be noted that the Letter No. 17078/Admn Ad A V/2021/UOK dated 27.05.2022 was issued as per the resolution of the Syndicate held on 10th and 11th May 2022 vide Item no. 41.113.01.15 to purchase 3 numbers of Computer from the CPRCS Portal maintained by M/s. KELTRON, Thiruvananthapuram for Rs.31,280/- amounting to a total cost of Rs.93,840/- (Rupees Ninety Three Thousand Eight Hundred and Forty only) including GST for use in the Department of Library and Information Science.

As per the orders of the Honorable Vice - Chancellor, the proposal from the Head, Dept of Library & Information Science to purchase Two computers at an increased cost of Rs. 44,855/- each (Rs. 89,710/- in total) instead of 3 computers @Rs.31,280/- (Rs.93,840/- in total) as sanctioned already, is placed before the Syndicate, for consideration.

Resolution of the Syndicate

RESOLVED to place the matter before the Purchase Committee along with the remarks of the Instrumentation Engineer.

Item No.49.05. Engaging Smt. Prayaga M.A. as Assistant Professor in Public Administration (on contract) at the Department of Political Science, Kariavattom – Consideration of- reg.

(Ad.DIII)

Smt. Prayaga M.A. was engaged as Assistant Professor on contract basis in Public Administration in the Department of Political Science, Kariavattom for a period of 11 months w.e.f 21.12.2021 on a consolidated monthly remuneration of Rs.40,000/-(Rupees Forty Thousand Only), as per U.O No. 944/2022/UOK dated 05.02.2022. The current tenure of Smt. Prayaga M.A will be completed on 20.11.2021.

Dr. Girish Kumar R., Head, Department of Political Science, has forwarded the request from Smt. Prayaga M.A., along with the Work Report and Minutes of Meeting of the Department Council held on 10th October 2022, for considering the extension of her contract period for the next year w.e.f 22.11.2022. The Head has also informed that, the Department council has unanimously resolved to recommend her extension considering her past service and requested to issue necessary orders at the earliest.

As per the orders of the Vice Chancellor, **the proposal of engaging Smt. Prayaga M.A. as Assistant Professor on contract basis in Public Administration, in the Department of Political Science, Kariavattom w.e.f 22.11.2022 on a consolidated monthly remuneration of Rs.40,000/- (Rupees Forty Thousand only) for a period of 11 months**, is placed before the Syndicate for consideration

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.49.06. SH Campus- Installation of Bio-Park- Discussion with IRTC officials and HoD, Department of Environmental Sciences –Consideration of- Reg.

(Ad.BI)

The Syndicate at its meeting held on 02.09.2022, vide item no 46.72, has resolved to invite Sri.Suresh, Project Expert, IRTC to the next Syndicate to discuss about setting up of Bio-Park at SH Campus and also agreed the following suggestions made at the meeting held on 01.09.2022 in connection with the installation of sewage treatment plant/Grey water Treatment at Kariavattom Campus and Installation of Bio-Park at SH Campus.

- Bio Gas Plant may be installed for processing of food waste and to install pulverizer, along with Bio Gas plant as suggested by HoD, Department of Environmental Sciences.
- To use Thumboormozhi model aerobic composting unit for processing dry leaf and waste paper.

It may be noted that the Secretary, IRTC-PIU had already submitted the estimate for the subject work amounting to **Rs.14,56,400/- (Rupees Fourteen Lakh Fifty Six Thousand Four Hundred only)** and also expressed their willingness to operate the Bio-Park for **5 years with AMC and the maintenance cost of the project for one year comes to Rs.3,21,149/- (Rupees Three Lakh Twenty One Thousand One Hundred and Forty Nine only) with an increase of 10% every year.** They have also informed that there is no need to pay **Rs.20,000/-** included in the estimate for the consultancy charge as AMC being acquired (Estimate & AMC charges appended).

As per the orders of the Vice-Chancellor, Sri.Suresh, Project Expert, IRTC and HoD, Department of Environmental Sciences are invited before the Syndicate for the detailed discussion.

The matter is placed before the Syndicate.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research and invite Sri.Suresh, Project Expert, IRTC and HoD, Department of Environmental Sciences before the committee for detailed discussion.

Item No.49.07. Shifting of service of staff on contract basis in UITs/UIMs/KUCTEs – Consideration of- reg.

(Ad. A VII)

The Syndicate, at its meeting held on 29.07.2022, while considering the matter regarding requests for change of centre received from staff on contract in UITs/UIMs/KUCTEs, vide item no.12.13, resolved to entrust Sri. Jairaj J, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University to submit a proposal for shifting the service of the staff on contract. Sri. Jairaj J has accordingly submitted the proposal (appended).

As ordered by the Vice-Chancellor, the proposal submitted by Sri. Jairaj J, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to approve the proposal submitted by the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University for shifting of services staff on contract basis in UITs, UIMs, KUCTEs with following modifications:

Sl. No.23 be modified as Smt.Bindu Lekha.M, Library Assistant on Contract basis from UIT, Neyyattinkara to UIT Kottarakkara.

Sl. No.24 be modified as Smt.Aparna.C.V, Library Assistant on Contract basis from UIT, Kottarakkara to UIT Neyyattinkara.

Sl.No.31, 32 and 34 be deleted from the proposal.

FURTHER RESOLVED to shift the service of Lecturers in Management as follows:

Smt.Soubhagya P.J, (Contract) from UIT Veli to UIT Pirappancode and Smt.Gayathri.C.S, (Contract) from UIT Pirappancode to UIT Veli.

Item No.49.08. Institute of Management in Kerala - Rotation of Headship – Consideration of- reg.

(Ad. DI)

Dr.K.S Chandrasekar was designated as HOD, Institute of Management in Kerala, Kariavattom w.e.f 04.10.2019, vide UO.No.586/2019/UOK dated 10.10.2019. As per the rotational headship scheme of the University, HODs who have completed three years in the post, have to relinquish their headship in favour of the immediate juniors. Dr.K.S Chandrasekar, vide letter dated:22.09.2022 has requested to nominate Dr.R.Vasanthagopal, the next seniormost Professor in the Department as HOD w.e.f 03.01.2023, thereby allowing him time to be ready for the same.

The statute 18, in Chapter 3 of the Kerala University First Statutes 1977 (after the amendment no.232) is as follows: "Head of Department: the Professor, Associate Professor/Reader or Assistant Professor in charge of a Department shall be Head of Department. The Head of the Department shall be nominated on a rotation basis for three years starting with the senior most Professor as the Head of the Department for a period of three years and at the end of the three years, next senior most Professor shall be nominated. The Syndicate shall nominate the senior most Professor as the Head of the Department for a period of three years and at the end of the three year, next seniormost Professor shall be nominated".

Dr.R.Vasanthagopal had joined as Lecturer in SDE, University of Kerala w.e.f. 03.01.2013 FN and he was promoted as Associate Professor w.e.f 03.01.2013, the date of joining Kerala University service, by reckoning his prior service as Associate Professor at Cochin College, Cochin (M.G University) under the Career Advancement Scheme of 2010 Regulations. Later he was placed in the post of Professor w.e.f 03.01.2013, the date of joining University of Kerala under the Career Advancement Scheme of 2010 Regulations. Meanwhile he had served as Director, SDE from 08.05.2019 to 07.05.2022, as per UO.No.Ad.BIII.2/1723/2013 dated 08.05.2019. The post of Dr.R.Vasanthagopal was shifted to Institute of Management in Kerala, kariavattom, vide U.O No. Ad BIII/17.7/07/UOK dated:30.07.2022 and he had joined the Institute of Management in Kerala on 01.08.2022.

Hence, as per the orders of the Hon'ble Vice-Chancellor, the request submitted by Dr.K.SChandrasekar, Professor & Head, IMK, Kariavattom, regarding the nomination of Dr.R.Vasanthagopal as the new Head of Institute of Management in Kerala, Kariavattom w.e.f 03.01.2023 FN is placed before the Syndicate for consideration.

Resolution of the Syndicate
RESOLVED to nominate Dr.R.Vasanthagopal, Professor as the new Head of Institute of Management in Kerala, Kariavattom w.e.f 03.01.2023 FN.

Item No.49.09.

യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിംഗ് യൂണിറ്റ് - ശ്രീ.റിയാസ് മോൻ എ, അസിസ്റ്റന്റ് എഞ്ചിനീയർ (ഇലക്ട്രിക്കൽ) (കരാർ അടിസ്ഥാനത്തിൽ) - കരാർ കാലാവധി നീട്ടുന്നതിനുള്ള അഭ്യർത്ഥന// Consideration of-സംബന്ധിച്ച്.

(Ad DII)

യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിംഗ് യൂണിറ്റിൽ കരാർ അടിസ്ഥാനത്തിൽ അസിസ്റ്റന്റ് എഞ്ചിനീയർ (ഇലക്ട്രിക്കൽ) എന്ന നിലയിലുള്ള കരാർ കാലാവധി മറ്റൊരു ടേമിലേക്ക് നീട്ടുന്നതിനുള്ള ശ്രീ.റിയാസ് മോൻ എ -യുടെ അഭ്യർത്ഥന യൂണിവേഴ്സിറ്റി എഞ്ചിനീയർ അയച്ചു തന്നിരിക്കുന്നു.

ശ്രീ.റിയാസ് മോൻ എ, 532/2022/UOK Dtd. 22.01.2022 സർവകലാശാല ഉത്തരവ് പ്രകാരം 07.12.2021 മുതൽ പതിനൊന്ന് മാസത്തേക്ക് അല്ലെങ്കിൽ പ്രസ്തുത തസ്തികയിൽ സ്ഥിരനിയമനം നടത്തുന്നത് വരെ (ഏതാണ് നേരത്തെ അതുവരെ), കരാർ അടിസ്ഥാനത്തിൽ യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിംഗ് യൂണിറ്റിൽ അസിസ്റ്റന്റ് എഞ്ചിനീയർ (ഇലക്ട്രിക്കൽ) ആയി ജോലി നോക്കുന്നു.

അദ്ദേഹത്തിന്റെ നിലവിലെ കരാർ കാലാവധി 06.11.2022-ന് അവസാനിക്കും. ഇപ്പോൾ ഒരു ടേം കൂടി തുടരാൻ അദ്ദേഹം സന്നദ്ധത അറിയിച്ചിട്ടുണ്ട്. ഇയാളുടെ പ്രവർത്തനവും പെരുമാറ്റവും തൃപ്തി കരമാണെന്ന് യൂണിവേഴ്സിറ്റി എൻജിനീയറും സാക്ഷ്യപ്പെടുത്തിയിട്ടുണ്ട്.

അതിനാൽ ശ്രീ.റിയാസ് മോൻ എ -യെ 08.11.2022 മുതൽ (07.11.2022-ന് നൽകിയ നിർബന്ധിത ഇടവേളയോടെ) 40,000/- രൂപ (നാൽപ്പതിനായിരം രൂപ മാത്രം) (662/2022/UOK Dtd. 25.01.2022 ഉത്തരവ് പ്രകാരം) ഏകീകൃത പ്രതിമാസ പ്രതിഫലത്തിൽ പതിനൊന്ന് മാസത്തേക്ക് അല്ലെങ്കിൽ പ്രസ്തുത തസ്തികയിൽ സ്ഥിരനിയമനം നടത്തുന്നത് വരെ (ഏതാണ് നേരത്തെ അതുവരെ) കരാർ അടിസ്ഥാനത്തിൽ അസിസ്റ്റന്റ്

എഞ്ചിനീയർ (ഇലക്ട്രിക്കൽ) ആയി യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിംഗ് യൂണിറ്റിൽ നിയമിക്കാമോ എന്നതിനുള്ള പ്രോ വൈസ് ചാൻസലറുടെ ഉത്തരവനായി ഫയൽ സമർപ്പിച്ചപ്പോൾ വൈസ് ചാൻസലർ പ്രസ്തുത വിഷയം സിന്റിക്ക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുവാൻ ഉത്തരവിട്ടിരുന്നു.

ആയതിനാൽ വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം ശ്രീ.റിയസ് മോൻ എ -യുടെ, അസിസ്റ്റന്റ് എഞ്ചിനീയർ (ഇലക്ട്രിക്കൽ) കരാർ കാലാവധി നീട്ടുന്നതിനുള്ള അഭ്യർത്ഥന സംബന്ധിച്ച വിഷയം സിന്റിക്ക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

RESOLVED to re-engage Sri. Riyas Mon. A as Assistant Engineer (Electrical) on contract basis in the Engineering Unit for another period of 11 months, w.e.f 08.11.2022, on a consolidated remuneration of Rs.40,000/- (Rupees Forty Thousand only) after giving mandatory working day break on 07.11.2022.

Item No.49.10

യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിംഗ് യൂണിറ്റ് - ശ്രീ. സതീഷ് കുമാർ എൻ, ഇലക്ട്രീഷ്യൻ - കരാർ കാലാവധി നീട്ടുന്നതിനുള്ള അഭ്യർത്ഥന -Consideration of- സംബന്ധിച്ച്
(Ad DII)

- സൂചന: 1) യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറുടെ 11.10.2022 തീയതിയിലെ UE/Estt./3499/2022 നമ്പർ കത്ത്.
2. UO. No. 7299/2021/UOK Dtd. 18.12.2021
3. UO. No. 662/2022/UOK Dtd. 25.01.2022

സൂചന (1) കാണുക. യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിംഗ് യൂണിറ്റിൽ കരാർ അടിസ്ഥാനത്തിൽ ഇലക്ട്രീഷ്യൻ എന്ന നിലയിലുള്ള കരാർ കാലാവധി മറ്റൊരു ടേമിലേക്ക് നീട്ടുന്നതിനുള്ള ശ്രീ. സതീഷ് കുമാർ എൻ -ന്റെ അഭ്യർത്ഥന യൂണിവേഴ്സിറ്റി എഞ്ചിനീയർ അയച്ചു തന്നു.

സതീഷ് കുമാർ എൻ, സൂചന (2)-ൽ പരാമർശിച്ചിരിക്കുന്ന സർവകലാശാല ഉത്തരവ് പ്രകാരം 11.11.2021 മുതൽ പതിനൊന്ന് മാസത്തേക്ക് അല്ലെങ്കിൽ പ്രസ്തുത തസ്തികയിൽ സ്ഥിരനിയമനം നടത്തുന്നത് വരെ (ഏതാണ് നേരത്തെ അതുവരെ), കരാർ അടിസ്ഥാനത്തിൽ യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിംഗ് യൂണിറ്റിൽ ഇലക്ട്രീഷ്യൻ ആയി ജോലി നോക്കുന്നു.

അദ്ദേഹത്തിന്റെ നിലവിലെ കരാർ കാലാവധി 10.10.2022-ന് അവസാനിക്കും. ഇപ്പോൾ ഒരു ടേം കൂടി തുടരാൻ അദ്ദേഹം സന്നദ്ധത അറിയിച്ചിട്ടുണ്ട്. ഇയാളുടെ പ്രവർത്തനവും പെരുമാറ്റവും തൃപ്തികരമാണെന്ന് യൂണിവേഴ്സിറ്റി എൻജിനീയറും സാക്ഷ്യപ്പെടുത്തിയിട്ടുണ്ട്.

അതിനാൽ ശ്രീ. സതീഷ് കുമാർ എൻ -നെ 12.10.2022 മുതൽ (11.10.2022-ന് നൽകിയ നിർബന്ധിത ഇടവേളയോടെ) 20,065/- രൂപ (ഇരുപതിനായിരത്തി അറുപത്തി അഞ്ച് രൂപ മാത്രം) (മുകളിലെ സൂചന (3)-ൽ പരാമർശിച്ചിരിക്കുന്ന ഉത്തരവ് പ്രകാരം) ഏകീകൃത പ്രതിമാസ പ്രതിഫലത്തിൽ പതിനൊന്ന് മാസത്തേക്കോ അല്ലെങ്കിൽ പ്രസ്തുത തസ്തികയിൽ സ്ഥിരനിയമനം നടത്തുന്നത് വരെയോ (ഏതാണ് നേരത്തെ അതുവരെ) കരാർ അടിസ്ഥാനത്തിൽ ഇലക്ട്രീഷ്യൻ ആയി യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിംഗ് യൂണിറ്റിൽ നിയമിക്കാമോ എന്നതിനുള്ള ഉത്തരവനായി ഫയൽ സമർപ്പിച്ചപ്പോൾ വൈസ് ചാൻസലർ പ്രസ്തുത വിഷയം സിന്റിക്ക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുവാൻ ഉത്തരവിട്ടിരുന്നു.

ആയതിനാൽ വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം ശ്രീ. സതീഷ് കുമാർ എൻ, ഇലക്ട്രീഷ്യന്റെ കരാർ കാലാവധി നീട്ടുന്നതിനുള്ള അഭ്യർത്ഥന സംബന്ധിച്ച വിഷയം സിന്റിക്ക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

RESOLVED to re-engage Sri. Satheesh Kumar. N as Electrician on contract basis in the Engineering Unit for another period of 11 months, w.e.f 12.10.2022, on a consolidated remuneration of Rs.20,065/- (Rupees Twenty thousand and sixty five only) after giving mandatory working day break on 11.10.2022.

Item No.49.11

Internal Quality Assurance Cell (IQAC) –NAAC Peer Team Visit Logistic Support– Regularization of Provisional advance sanctioned to Dr. Gabriel Simon Thattil, Director, IQAC – Rs. 30,00,000/- – Regularization – Consideration of-Reg.

(Ad.Misc)

University had sanctioned an amount of Rs 30,00,000/- (Rupees Thirty lakh only) allocated in the Budget Speech 2021-22(Item no. 118) to Dr. Gabriel Simon Thattil, Director, IQAC, as provisional advance for meeting the expenditure in connection with the NAAC Peer Team visit vide paper read as UO No. Ad.Misc.3/BIC 2021-22/118/2022/UOK dated 07.03.2022.

Dr. Gabriel Simon Thattil, Director, IQAC, vide letter dated 26.09.2022 has forwarded the detailed statement of expenditure, original bills/vouchers of Rs 30,00,000/- (Rupees Thirty lakh only) in connection with the expenses in connection with NAAC Peer Team visit and requested to regularize the provisional advance drawn.

The Audit VI section has verified the bills/vouchers & expenditure statement and admitted the regularization of provisional advance amount of Rs 30,00,000/- (Rupees Thirty lakh only) sanctioned to Dr. Gabriel Simon Thattil, Director, IQAC. On the strength of Audit verification report, the Finance, vide Endorsement no.FOS 3309/Finance I/dated 25.10.2022 has endorsed the said regularisation.

The regularization is booked under the head of account "Part I-Non-Plan-MH:63-Miscellaneous - 8/6028 – New Development Programmes" of the current year's Budget Estimates of the University.

As per the orders of the Vice-Chancellor, the **matter regarding regularization of the provisional advance of Rs 30,00,000/- (Rupees Thirty lakh only) sanctioned to Dr. Gabriel Simon Thattil, Director, IQAC for meeting the expenditure in connection with the NAAC Peer Team** is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

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Item No.49.12 ***Establishment of Study Centre in the name of Sri. Vidyadhiraja Chattambi Swami-Consideration of- reg.***

(Ac.D)

A petition has been forwarded from Chief Minister's Public Grievance Redressal Cell filed by Sri. P Dasappan Nair, Convenor, Chattambi Swami Anusmarana Committee, Thirunakkara regarding starting of new Study Centre in University of Kerala in the name of Sri. Vidhyadhiraja Chattambi Swami whose thoughts and works influenced the social, religious, literacy, political organizations and movements of 19th century in Kerala.

The Syndicate, held on 13.04.2021, vide item no. 26.80.D10 considered the matter and resolved to entrust the IQAC to submit a feasibility report on the proposal, as per the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 09.04.2021.

The Standing Committee of the Syndicate on Academics and Research 26.09.2022 & 10.10.2022, vide item no.47.91.D19 considered the feasibility report for the establishment of Study Centre in the name of Sr. Vidyadhiraja Chattambi Swami submitted by the Hon. Director, IQAC and recommended to place the report of IQAC before the Syndicate. The Syndicate held on 14.10.2022, vide item no.47.91.D19 has resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics and Research.

As per the orders of the Vice-Chancellor, the feasibility report for the establishment of Study Centre in the name of Sr. Vidyadhiraja Chattambi Swami. Submitted by the Hon. Director, IQAC, is placed before the Syndicate for consideration.

(Copy of the feasibility report appended)

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

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Item No.49.13 ***Dept of Psychology - Dr. Tissy Mariam Thomas, Assistant Professor - Placement as Associate Professor - Direction on COC No. 1507 of 2022 - Consideration of- reg.***

(Ad F II)

Dr. Tissy Mariam Thomas, Assistant Professor, Dept of Psychology, vide letter dated 09.06.2022 had requested to place her as Associate Professor considering her prior service at CHRIST University, Bengaluru (Deemed to be University). On this, vide letter dated 22.08.2022,

Dr. Tissy Mariam Thomas was requested to produce the proceedings/ orders of her promotions in the prior service, pay fixation orders and details of last pay drawn, for pursuing the matter.

In reply to this, vide letter dated 25.08.2022, she had forwarded a letter dated 01.06.2022 from the Registrar, CHRIST University, stating that all documents sought are mentioned in the letter from the Registrar, CHRIST University. She was again intimated to produce the aforementioned documents, before 17.09.2022, vide letter No Ad.DII/CAS/TM/2021 dated 01.09.2022.

In response, Dr. Tissy Mariam Thomas, vide letter dated 10.11.2022, has forwarded the Promotion Order dated 01.06.2014, Statement of Fixation of Pay dated 01.06.2014 and Last Pay Certificate dated 22.03.2017 undersigned by the Personnel Officer, Christ University, Bangalore.

The Director, IQAC has remarked that the documents submitted by Dr. Tissy Mariam Thomas may be considered to proceed with her request to place her as Associate Professor considering her prior service.

It may also be noted that CoC No. 1507 of 2022 filed by Dr. Tissy Mariam Thomas came up for consideration of the Hon'ble High Court on 18.11.2022 and the **High Court has directed the University to take decision within 6 weeks and the case is posted after 6 weeks.**

It may be noted that Dr. Tissy Mariam Thomas was appointed as Assistant Professor in the Department of Psychology w.e.f. 24.03.2017 F.N. vide U.O. No. Ad.AII/3/21948/2017 dated 18.04.2017. She was declared to have satisfactorily completed her period of probation w.e.f. 24.03.2018 FN vide U.O. No. Ad.AII.1/21241/2018 dated 06.09.2018.

As per the documents produced by Dr. Tissy Mariam Thomas from her previous employer, she was appointed as Lecturer in the Department of Psychology in Christ University, Bengaluru on 07.06.2007 in the scale of pay 15,600-39,100+AGP 6000. She had been promoted as Associate Professor on 01.06.2014 with a scale of pay of Rs. 37,400-67000 +AGP 9000.

As per the orders of the Vice Chancellor, the request from Dr. Tissy Mariam Thomas, Assistant Professor, Dept of Psychology to place her as Associate Professor considering her prior service at CHRIST University, Bengaluru, is placed before the Syndicate for consideration.

Resolution of the Syndicate

The Syndicate considered the matter and **RESOLVED** that the documents submitted by Dr. Tissy Mariam Thomas, Assistant Professor, Department of Psychology is not eligible for placing her as Associate Professor considering her prior service at CHRIST University, Bengaluru.
FURTHER RESOLVED that the decision of the Syndicate be intimated to the Hon'ble High Court of Kerala.

Item No.49.14. Meeting of the Advisory Committee held on 31.10.2022 for monitoring the progress of the projects- "Construction of Staff Quarters, New Hostel for Men & ICCR Students and School of Communication & Information Science building at Kariavattom" –Approval of – reg.

(PLG)

An Advisory Committee Meeting for the progress of Construction of Staff Quarters, New hostel for Men and ICCR Students and School of Communication and Information Science Building at Kariavattom was held at 2.30 p.m on 31.10.2022 in the Syndicate Room.

As per the orders of the Vice Chancellor, the minutes of the meeting of the Advisory Committee held at 2.30 p.m. on 31.10.2022 in the Syndicate room is placed before the Syndicate for approval.

Minutes of the Meeting of the Advisory Committee entrusted with the monitoring of the Construction of Staff Quarters, New Hostel for Men & ICCR Students and School of Communication & Information Science building at Kariavattom

Date and Time : 31.10.2022 ; 02:30 p.m

Venue : Syndicate Room, S.H.Campus, Palayam

Members

- | | | |
|---|---|--------|
| 1. Adv. A. Ajikumar, Convener, SC on P & D (Chairman) | - | Sd/- |
| 2. Dr.S.Nazeeb, Member Syndicate | - | Sd/- |
| 3. Dr.K.G.Gopchandran, Member Syndicate | - | Absent |
| 4. Dr. Mini Dejo Kappen, Director P&D | - | Sd/- |
| 5. Smt. Sobha K, University Engineer | - | Sd/- |
| 6. Sri. Ramesh T S, Assistant Executive Engineer I | - | Sd/- |

Others present

1. Smt. Bindu A, AEE II	-	Sd/-
2. Sri. Sreejith K.N, Site Engineer, M/s WAPCOS Ltd	-	Sd/-
3. Sri Saju S, M/s WAPCOS Ltd	-	Sd/-
4. Sri. Anil Kumar V.K, Assistant Engineer (Elec), KSHB	-	Sd/-
5. Smt. Deepa Rani A.S, AEE, KSHB	-	Sd/-
6. Sri. Joeprasad, AE,KSHB	-	Sd/-
7. Sri. P.R Santhosh Kumar, EE,KSHB	-	Sd/-
8. Sri. K S Sreekumar, contractor	-	Sd/-
9. Sri. Shine Kumar, site Engineer	-	Sd/-

As per U.O No. 3957/2021/UOK dated 04/08/2021 a Project Implementation Committee was constituted at the Engineering level with Smt. Sobha. K, University Engineer, Sri. Ajith kumar C.K, Assistant Engineer I, Sri Padmakumar, Assistant Executive Engineer (Electrical), Assistant Engineer (Electrical) Kariavattom, Sri. D. Mohandas, Senior level Expert, M/s WAPCOS Ltd., Sri. Baby John S, Retd. Chief Engineer, PWD Buildings (Technical Committee Member), Sri. Mohan.P. Retd.Supt. Engineer, PWD Electrical (Technical Committee Member) and Smt. Bindu A, AEE as Nodal Officer for monitoring the progress of construction of Staff Quarters at Kariavattom, as envisaged in the MoU executed with WAPCOS Ltd. for the work.

An Advisory Committee was also constituted with Adv.A.Ajrikumar (Chairman), Dr.S.Nazeeb, Dr. K.G Gopchandran, (Members, Syndicate), Director (Planning and Development), University Engineer and Assistant Executive Engineer I for monitoring the progress of construction of Staff quarters at Kariavattom, vide U.O No. 3563/2021/UOK dated 21.07.2021.

As per U.O No. 7364/2021/UOK dated 18/12/2021 & 7365/2021/UOK dated 18/12/2021 the same Advisory Committee, comprising Adv.A.Ajrikumar (Chairman), Dr.S.Nazeeb, Dr.K.G.Gopchandran (Members, Syndicate), Director (Planning and Development), University Engineer and Assistant Executive Engineer I has been entrusted with the monitoring of the progress of construction of School of Communication & Information Science building at Kariavattom and construction of New Hostel for Men & ICCR Students at Kariavattom, which are entrusted with the Kerala State Housing Board.

As per the orders of the Vice-Chancellor, a meeting of the Advisory Committee was convened at 2.30 p.m. on 31/10/2022 for assessing the progress of the works- Construction of Staff Quarters, New Hostel for Men & ICCR Students and School of Communication & Information Science at Kariavattom.

The meeting began at 2.45 p.m.

The meeting considered the status of the aforementioned projects and had a detailed discussion with the representatives of M/s. WAPCOS Ltd. and M/s KSHB regarding the progress of the works.

1.Construction of Staff Quarters at Kariavattom

The Committee considered the minutes of the Project implementation Committee held on 10.08.2022 at the office of the University Engineer. The University Engineer has reported the present status of the work in the meeting as follows:

- Block I: completed.
- In Block II: Structural work completed. Inside plastering works and electric pipe laying works completed in the GF and FF. Finishing work is in progress.

The Committee had a detailed discussion with the representatives of M/s. WAPCOS Ltd. regarding the progress of the work. The representatives of M/s.WAPCOS Ltd have reported that at present block-1 work was successfully completed and requested to extend the Time of Completion of block-2 up to 31.12.2022, without imposing any penalty.

2. Construction of School of Communication & Information Science Building at Kariavattom

The Committee had a detailed discussion with the representatives of KSHB regarding the progress of the work.

The University Engineer has reported that the reinforcement work for slab is progressing at the site and as per the agreement executed with KSHB, the work shall be completed within 10 months from the date of handing over the site, thus the time allotted for this project expired on 26.08.2022.

The representatives from KSHB have requested to grant extension of ToC upto 31.03.2023.

3. Construction of New Hostel for Men and ICCR Students at Kariavattom

The Committee considered the letter dated 11.10.2022 from the KSHB, in which the following are stated.

- Karyavattom Campus-ലെ മെൻസ് ഹോസ്റ്റൽ നിർമ്മാണത്തിനായി 15.09.2021ൽ 12/2021-22 നമ്പറായി Sri.K.S Sreekumar എന്ന കരാറു കാരൻ KSHB-യുമായി കരാർ ഒപ്പിട്ടുവെങ്കിലും സൈറ്റ് മാറ്റം, പുതിയ സൈറ്റ് കണ്ടെത്താനുള്ള താമസം എന്നിവ കാരണം പണികൾ നാളിതുവരെ ആരംഭിക്കുവാൻ കഴിഞ്ഞില്ല.
- കരാർ കാലാവധി 14.05.2022-ൽ അവസാനിച്ചതിനാലും, തുടർന്നു നടന്ന ചർച്ചകൾ കണക്കിലെടുത്തും 31.08.2022-ലെ യൂണിവേഴ്സിറ്റി യിൽ നിന്നുള്ള കത്തിലെ നിർദ്ദേശപ്രകാരവും ശ്രീകുമാർ ഡി പണികൾ 01.10.2022-ലെ അദ്ദേഹത്തിന്റെ കത്തിൽ പരാമർശി ചിരിക്കുന്ന കരാർ പ്രകാരം ഏറ്റെടുത്തു ചെയ്യാമെന്നും അതിനായ് റീടെൻഷൻ തുക 2.5% ആക്കി അത് ഫൈനൽ ബില്ലിൽ തിരിച്ചു നൽകുകയും, GST സർക്കാരിന്റെ നിലവിലെ നിരക്കിൽ നൽകണമെന്നും വർക്ക് ബില്ലുകൾ സമയബന്ധിതമായി ലഭ്യമാക്കണമെന്നുമുള്ള അഭ്യർത്ഥനയും, കരാർ കാലാവധി സൈറ്റ് കൈമാറി കരാറിലുണ്ടായിരുന്ന പ്രകാരം 8 മാസം കൂടി അനുവദിക്കണമെന്നും കരാറുകാരൻ അറിയിച്ചിട്ടുണ്ട് .

MoPപരിഷ്കരണം, സമയപരിധി ദീർഘിപ്പിക്കൽ സംബന്ധിച്ച നടപടികൾ ബോർഡിന്റെ മേഖലാ എഞ്ചിനീയർ ഓഫീസിൽ കൈകൊണ്ടു വരുന്നുവെന്നും പുതിയ കെട്ടിട നിർമ്മാണത്തിനുള്ള സ്ഥലം എത്രയും വേഗം അനുവദിച്ചു നൽകുന്നതിനുള്ള നടപടി സ്വീകരിക്കണം എന്നു KSHB അറിയിച്ചു.

MoP പ്രകാരമുള്ള പ്രവർത്തിയുടെ കാലാവധി ദീർഘിപ്പിക്കുന്നതിനു KSHBൽ നിന്നും നിയമാനുസൃതമായ അപേക്ഷ ലഭിക്കുന്ന മുറയ്ക്ക് തീർപ്പാക്കുന്നതാണ് എന്നു യൂണിവേഴ്സിറ്റി എഞ്ചിനീയർ അറിയിച്ചു.

In light of the above discussions, the Committee has recommended the following:

Construction of Staff Quarters at Kariavattom

- To approve the minutes of the meeting of the Project Implementation Committee held on 10.08.2022.
- To direct M/s.WAPCOS to submit a request for further extension of ToC with proper grounds substantiating the request, as an extension up to 30.09.2022 was already granted without fine.
- To place the request of WAPCOS for extension of time period for completing the Construction of Staff Quarters at Kariavattom before the Standing Committee of the Syndicate on Planning & Development .
- To entrust the WAPCOS to submit a detailed estimate for the land development and road work in the premises of the new quarters for placing before the Standing Committee for approval.

Construction of School of Communication & Information Science Building at Kariavattom

- To direct the KSHB to submit a request for the extension of Time of Completion of work, with proper grounds and an undertaking in connection with the extension of time of completion of work.
- To place the request of KSHB for extension of time period for completing the work before the Standing Committee of the Syndicate on Planning & Development .

Construction of New Hostel for Men & ICCR Students at Kariavattom

- To entrust the University Engineer to follow up the matter of tree cutting with forest department in the new site for the construction of the Men and ICCR students hostel at Karyavattom campus and to hand over the site immediately to the KSHB after tree cutting in the site.
- To sanction a period of 8 months to the KSHB from the date of handing over of hindrance free site for this project.

The Committee also recommended to place the minutes of this meeting before the Syndicate for approval.

The meeting came to an end at 03:45 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Advisory Committee entrusted with the monitoring of the Construction of Staff Quarters, New Hostel for Men & ICCR Students and School of Communication & Information Science building at Kariavattom held on 31.10.2022, be approved.

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Item No.49.15. Meeting of the Standing Committee of the Syndicate on Planning & Development held on 17.11.2022- Minutes- approval of-reg.

(PL.G)

A meeting of the Standing Committee of the Syndicate on Planning and Development was held at 10.30 a.m on **17.11.2022** at the Syndicate room, SH campus, Palayam. (Minutes of the meeting is appended).

Considering the urgency, the Vice-Chancellor has approved the recommendation on the single item (item no.01) of the minutes of the meeting, exercising the powers vested on him under 10 (13) of KU Act 1974, as recommended by the Standing Committee.

The action taken by the Vice-Chancellor in having approved the recommendation on the single item (item no.01) of the minutes of the meeting of the Standing Committee of the Syndicate on Planning and Development held on **17.11.2022** is reported to the Syndicate.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON PLANNING AND DEVELOPMENT

Date and Time : 17.11.2022; 10.30 a.m.

Venue : Syndicate Room, Senate House Campus, Palayam

Members.

1. Adv.A.Ajikumar,Member, Syndicate [Convener, SC on P&D]	-	Online
2. Adv.K.H.Babujan, Member, Syndicate	-	Online
3. Dr.S.Nazeeb, Member, Syndicate	-	Absent
4. Dr.K.B.Manoj, Member, Syndicate	-	Online
5. Sri.B.P.Murali, Member, Syndicate	-	Absent
6. Sri.Bijukumar. G, Member, Syndicate	-	Absent
7. Sri.Jairaj. J, Member, Syndicate	-	Absent
8. Dr.K.G. Gopchandran, Member, Syndicate	-	Absent
9. Dr.Vijayan Pillai. M, Member, Syndicate	-	Absent
10. Sri.Arun Kumar. R, Member, Syndicate	-	Online
11. Sri. Rajendrakumar P, Member Syndicate	-	Sd/-

The meeting began at 10.35 a.m.

Item No.49.15.01: Submission of Proposal for central assistance for the construction of hostels under the hostel component of the scheme of Pradhan Mantri Anusuchit Jaati Aabyuday Yojana (PM-AJAY) – reg.

[PL.D]

Department of Social Justice and Empowerment had requested, vide letter dated 7/12/20, to conduct need based assessment exercise to assess the requirement of hostels under the scheme of Babu Jagjivan Ram Chhatrawas Yojana(BJRCY), which has now been merged into Pradhan Mantri Anusuchit Jaati Aabyuday Yojana (PM-AJAY) as one of the components.

As per the guidelines, the proposal for construction / expansion / repair of hostels of the State Universities/ Institutions shall be part of the Annual Action Plan of the respective State Government / UT Administration to be submitted to this Department under the Grants-in-Aid component of the scheme.

It is required to conduct a comprehensive need assessment exercise for sanction of central assistance for the construction of hostel/demand survey. In the meeting held on 01/08/2022 to finalize the proposal to be submitted under PMJVK (Pradhan Mantri Jan Vikas Karyakram), the University Engineer was entrusted to submit the proposal for construction of new hostel at Kariavattom Campus.

The University Engineer had submitted a proposal of construction of new hostel at Kariavattom campus for an amount of Rs.54,50,00,000/- (Rupees Fifty Four Crore Fifty Lakh only). It may be noted that, the amount of financial assistance has not been specified by the Department of Social Justice and Empowerment. The proposal was placed before the standing committee of the Syndicate on Planning & Development held on 05.09.2022 and the Committee recommended to,

- (i) entrust the University Engineer to submit a detailed project report for the construction of new hostel for girls (prioritising SC students) at Kariavattom campus with accommodation limited to 250 students, with immediate effect.

- (ii) entrust IQAC to conduct a comprehensive need assessment exercise for sanction of central assistance for the construction of hostel/demand survey.

The Syndicate held on 13.09.2022 resolved to approve the recommendation of the Standing Committee. The resolution of the syndicate has been intimated to the University Engineer and IQAC. The University Engineer vide e-mail dated 30.09.2022 has re-submitted the proposal (with plan and estimate) for construction of hostel building for an amount of Rs. 35,15,00,000/- (Rupees Thirty Five Crore Fifteen Lakh only).

The revised proposal for an amount of Rs. 35,15,00,000/- (Rupees Thirty Five Crore Fifteen Lakh only) with a total accommodation of 250 students was submitted to the Directorate of SC Development Department for onward transmission to Dept. of Social Justice & Empowerment, Govt of India. A meeting was held on 16.11.2022 at the Directorate of SC Development Department to discuss the proposal submitted and the Director (P & D) and the University Engineer attended the meeting. In the meeting, **it is informed that the permissible amount per student (inmate) is Rs.3,00,000/- (Rupees Three Lakh only) and hence the total permissible fund for the accommodation of 250 students is Rs. 7,50,00,000/- (Rupees Seven Crore Fifty Lakh only). A decision regarding over and above of the permissible fund from the Ministry may be taken by the University.**

As per the orders of the Hon'ble Vice-Chancellor, the proposal is therefore placed before the Standing Committee of Syndicate on Planning & Development for reconsideration & recommendation.

Recommendation:

- *To entrust the University Engineer to prepare and submit a detailed plan for G+1 structure with foundation for 4 floors, limiting the budgetary estimate to Rupees 20 Crore, for a hostel for accommodating 250 students (prioritizing SC students) by providing 2 double decker cots for occupying 4 students in each room, under Pradhan Mantri Anusuchit Jaati Abuday Yojana (PM-AJAY) scheme.*
- *To provide one reading room each in 2 floors and a dining area with maximum seating for 100 students, besides the basic amenities.*
- *To entrust the Finance Officer to meet the expenditure exceeding Rupees 7.5 crore from KUF by allocating the amount in the Budget of two succeeding financial years.*
- *To entrust CPWD as Project Management Consultant for the work, once the proposal is approved by the Ministry of Social Justice & Empowerment, Govt of India.*
- *To construct the hostel in the approved site- 'Site nearby KIIFB phase I Hostel at the left side of road leading to Thrippadapuram'.*
- *To submit this revised proposal, with plan and budgetary estimate, to the Directorate of SC Development Department for onward transmission to Dept. of Social Justice & Empowerment, Govt of India.*

The Committee recommended to request the Hon'ble Vice-Chancellor to approve the recommendation on item no.01, exercising the powers vested on him under section 10 (13) of the Kerala university Act, 1974.

The meeting came to end at 11.30 a.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 17.11.2022, be approved.

Item No.49.16. Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 16.11.2022 – Approval of – reg:

(M&CI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 16.11.2022 is placed before the Syndicate for approval (Minutes appended).

Considering the exigency, the recommendations on Item No: 11 of the above minutes was approved by the Hon'ble Vice-Chancellor, exercising the powers vested under section 10(13) of the Kerala University Act, 1974 subject to reporting to the Syndicate. The action taken by the Hon'ble Vice-Chancellor in having approved the same is reported to the Syndicate and all remaining items are placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON EXAMINATIONS

Date & Time: 16.11.2022, 02.30 P.M

Venue: Syndicate Room

Members Present

1.	Dr.K.B Manoj	Convener	Sd/-
2.	Adv.K.H.Babujan	Member Syndicate	Sd/-
3.	Sri.Bijukumar.G.	Member Syndicate	Sd/-
4.	Sri.Arunkumar R	Member Syndicate	Sd/-
5.	Dr.Vijayan Pillai M	Member Syndicate	Sd/-
6.	Prof.K.Lalitha	Member Syndicate	Sd/-
7.	Sri.Jairaj.J	Member Syndicate	Sd/-
9.	Sri.Sandeep Lal.S	Member Syndicate	Sd/-

Members Absent

1.	Dr.K.G.Gopchandran	Member Syndicate
2.	Dr.S.Nazeeb	Member Syndicate

Item No.49.16.01:-

First Semester B.Sc Botany and Biotechnology Degree Examination, August 2021- Wrong Syllabus taught for Additional Language – reg:-

(ES VIII)

The Principal, KVM College of Arts and Science, Cherthala, Alappuzha has forwarded an email dated 31/10/2021 informing the mistake occurred in teaching additional Language in Malayalam for the First Semester B.Sc Botany and Biotechnology Degree Examination, August 2021 (2020 admission candidates). The Principal states that by mistake the students of the above course were taught wrong syllabus for Additional Language as ‘Malayala Kavitha’ instead of ‘Malayalam – Gadyasahithyam’. On the day of examination the Principal obtained ‘Malayalakavitha’ question paper from CE Section and the candidates wrote the examination accordingly even though the University Exam branch have despatched the correct Question Papers ie. Gadyasahithyam. The additional language for the students opted for B.Sc. Botany and Biotechnology career related 2 (a) course is ‘Malayalam – Gadyasahithyam ’and not ‘Malayalakavitha’. The Principal has requested to evaluate the answer scripts of the students with the Question paper of ‘Malayalakavitha’ which is not as per the University Syllabus.

As per the orders of Controller of Examinations, the remarks were sought from the Chairman, Board of Studies, U.G Malayalam (Pass). The Chairman remarked that the action on the part of the college in teaching and conducting Examination in ‘Malayalakavitha’ instead of ‘Gadyasahithyam’ is against the objectives of the programme, as both the papers aim at different outcomes and objectives.

As per the orders of the Controller of Examinations, the Principal, KVM College of Arts and Science was informed (vide letter dated 24/12/2021) that the said Examination written by the candidates based on the wrong syllabus of Malayalakavitha instead of Gadyasahithyam cannot be accepted and stands invalid and also directed to prepare the students to appear for the paper ‘Malayalam – Gadyasahithyam ’ as per the prescribed Syllabus along with the Special Examinations (Covid), if conducted OR as improvement examination along with the succeeding examination of first semester students.

In reply to the letter, the principal has forwarded an e-mail dated 03/01/2022 requesting to conduct a re-examination to the 9 students who have wrongly appeared for the subject ‘Malayalakavitha’ instead of ‘Gadyasahithyam’. The Principal has also assured to bear all the expenses incurred for conducting the re-examination for the 9 students of KVM College of Arts and Science, Cherthala for the paper ML 1111.3 Gadyasahithyam (2020 admission).

As per the orders of Hon’ble Vice Chancellor the above said request has been placed before the Standing Committee of the Syndicate on Examinations. The Committee held on 15.02.2022 considered the above matter and recommended to permit the candidates to write the re- examination for the paper ‘Gadyasahithyam’ keeping in view of the larger interest of the students concerned. The Committee further recommended to entrust the Controller of Examinations to assess the quantum of actual expense for the conduct of re-examination and to levy the same from the Principal, KVM

College of Arts and Science, Cherthala. The meeting of the Syndicate held on 25.02.2022 item no.37.72.06 has approved the above recommendation of the Standing Committee of the Syndicate on examinations and further resolved to hear the Principal and the teachers of KVM College of Arts and Science, Cherthala by the Standing Committee of the Syndicate on Examinations.

As per the decision, M&C I section has estimated the actual expense incurred for conducting the re-examination for the paper Additional language- ML 1111.3- Malayalam- Gadyasahithyam-2020 Admission of first semester B.Sc Botany and Biotechnology Degree Examination, August 2021 for the 9 students of KVM College, Cherthala as Rs 9658/- (Rupees Nine Thousand Six Hundred and Fifty Eight Only). The Hon'ble Vice Chancellor, subject to reporting to the Syndicate, approved the same.

Accordingly re-examination for the 9 students of KVM College, Cherthala had been conducted on 24.05.2022 along with first semester Covid special Examination, August 2021 by levying an amount of Rs 9658/- (Rupees Nine Thousand Six Hundred and Fifty Eight Only) as the actual expense for the conduct of re-examination from the Principal, KVM College of Arts and Science, Cherthala. The result of the above said Examination had been published on 20.07.2022.

Recommendations: *The Committee heard the Principal in Charge & tutor, KVM College of Arts & science, Cherthala, Alappuzha and written statement regarding the matter was obtained from them. The Sub Committee observed that there was a lapse on the part of the College authorities in teaching the prescribed syllabus. However by considering the apology from the teachers the Committee recommended to issue a warning memo to the Principal & tutor, KVM College of Arts & Science, Cherthala, Alappuzha for the lapse committed and be directed to be more vigilant in adhering the prescribed syllabus in future.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 16.11.2022, be approved.

Item No.49.16.02:- Recommendations of the meeting held to discuss the feasibility of formulating a common policy to consolidate the result of a candidate based on the last month and year - consideration of- reg:

(EEHC)

The Fourth Semester Examination of 2016-2018 MBA Candidates was conducted in the month of January 2019 and its result was released on 15/05/2019. The Second Semester Examinations of 2017-2019 MBA Candidates, which was the supplementary chance of 2016-2018 batch was conducted in the month of December, 2018 with its results released on 24.06.2019. This lead to a disparity in the consolidation of results of those MBA candidates who had back logs in second semester.

The result of the supplementary (Second semester) seemed that they had passed the course prior to their regular chance, i.e. January 2019. Though the software was modified and the issue was tackled, the same discrepancy was noticed again; subsequently the software was modified again to consolidate a candidate in the last month and year of exam.

Hereto, a meeting was conducted at the Pro-Vice Chancellor's Chamber on 26/08/2022 to discuss the feasibility of formulating a common policy to consolidate the result of a candidate based on the last month and year with which the candidate clears the programme and the minutes of the meeting was placed before the Hon'ble Vice Chancellor for approval.

The Hon'ble Vice Chancellor has ordered to place the minutes of the meeting before the Standing Committee of the Syndicate on Examinations. The recommendations of the meeting are as follows:

- (i) A uniform pattern be followed for all programmes to consolidate a candidate in the last month and year of pass.
- (ii) The result of the eligible supplementary chances be released prior to the release of the result of the final semester to avoid problems in consolidation of results.
- (iii) The meeting also suggested to explore the possibilities of avoiding "Exam Codes" in mark lists and other certificates issued from the University and suggested that only candidate code needs to be specified in the marklists certificates to avoid confusions. The Exam codes need to be kept at the custody of the tabulation section concerned and there is no need to imprint the same on the documents issued.

Recommendations : *The Committee considered the minutes of the meeting held to discuss the feasibility of formulating a common policy to consolidate the result of a candidate based on the last month and year and recommended that a uniform pattern be followed for all programmes to consolidate a candidate in the last month and year of pass of examination as per notification.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 16.11.2022, be approved.

Item No.49.16.03:- *Wrong opening of Question Paper covers on 20.03.2020 (First day of Lock Down due to Covid 19) - Expenses to be levied from the Colleges as per the proposal sanctioned- Clarification – reg-*

(M&C I)

The Syndicate at its meeting held on 17.07.2020 vide Item No. 14.13.13 considered the matter of wrong opening of question papers by some colleges and resolved to entrust the Convener, Standing Committee of the Syndicate on Examinations and the Controller of Examinations to assess the quantum of financial loss to the University and place the report before the Standing Committee of the Syndicate on Examinations.

The Syndicate at its meeting held on 07.07.2022 (Item No. 44.52.02) approved the following proposal resubmitted by the Convener, Standing Committee of the Syndicate on Examinations regarding the expenses to be levied from the Chief Superintendent/Custodian of question paper covers incurred due to the wrong opening of question paper covers and the re-conduct of examinations subsequently.

No. of Question papers	Number of Colleges in which the examinations are conducted				
	1-5	6-10	11-15	16-20	21 and above
Upto 2	Rs. 25,000	Rs. 30,000	Rs. 35,000	Rs. 40,000	Rs. 55,000
Upto 4	Rs. 45,000	Rs. 50,000	Rs. 55,000	Rs. 60,000	Rs. 75,000
5 and above	Rs. 80,000	Rs. 90,000	Rs. 1,00,000	Rs. 1,10,000	Rs. 1,50,000

The Vice Chancellor has ordered to implement the above resolution of the Syndicate.

As per the proposal, the expenses to be levied from the Chief Superintendent/Custodian of question paper covers has been calculated and is as shown below:

Sl No.	College	Examination	Date of Examination	Expense to be levied (in Rs.)
1	MG College, TVM	S6 CBCSS/CR Examinations	08.06.2020	1,50,000/-
2	MG College, TVM	S5 B.Sc CBCSS Examinations	09.12.2019	55,000/-
3	BJM College, Chavara	S5 B.Sc CBCSS Examinations	09.12.2019	55,000/-
4	SN College, Kollam	S5 B.Sc CBCSS Examinations	09.12.2019	55,000/-
5	VKCET College of Engineering, Paripally	S1S2 B.Tech Degree Examinations	10.04.2019	40,000/-
6	Muslim Association College of Engineering, Venjaramoodu	S1S2 B.Tech Degree Examinations	10.04.2019	40,000/-
7	KR Gouri Amma College of Engineering for Woman, Cherthala	S1S2 B.Tech Degree Examinations	10.04.2019	40,000/-
8	NSS College, Nilamel	S6 CBCSS, Examinations	15.06.2020	45,000/-
9	BJM College, Chavara	S3 B.Com (Annual) Part III Examinations	09.06.2020	55,000/-
10	SN College, Cherthala	S4 BA/B.Sc/B.Com CBCSS Examinations	20.03.2020	
11	SNCW Kollam	S4 BA/B.Sc/B.Com CBCSS Examinations	20.03.2020	
12	SG College, Kottarakkara	S4 BA/B.Sc/B.Com CBCSS Examinations	20.03.2020	

The Controller of Examinations has ordered to levy the expenses as shown above from the Colleges in Sl. Nos. 1 to 9 above.

For the Colleges in Sl. Nos. 10 to 12, the following points may be noted.

1. The examinations in Sl Nos, 10,11&12 above were held on 20.03.2020, which was the commencement of the first lock down period due to Covid 19.
2. All the examinations which were to be conducted on 20.03.2020 AN session were postponed and the declaration for postponing the examinations were done only after 12:30 pm of the same day due to the directions from the Government. No press release/email was sent to the colleges regarding the postponement of examinations due to lack of time. But the matter was communicated to the colleges over phone.
3. By the time, many of the Colleges were opened the question papers of the examinations to be conducted on the same day without knowing the postponement of examinations. The colleges in the Sl. Nos. 10,11 &12 above only communicated the matter of wrong opening of question papers to the University and the exact number of colleges who were actually opened the question papers on 20.03.2020 are unknown.

As per the orders of the Vice Chancellor, the matter of levying expenses from the Colleges mentioned in Sl. Nos. 10 to 12 incurred due to the wrong opening of question paper covers and the re-conduct of examinations subsequently is placed before the Standing Committee of the Syndicate on Examinations for consideration.

Recommendations : *The Committee considered the above matter and noted the following*

- 1) *The above examinations were held on 20.03.2020, which was during the first lock down period due to Covid 19.*
- 2) *All the examinations which were to be conducted on 20.03.2020 AN session were postponed and the declaration for postponing the examinations were done only after 12:30 pm of the same day as per the directions from the Government.*
- 3) *Due to lack of time no press release/e-mail was issued to the colleges regarding the postponement of the examinations*

By virtue of the above facts the Committee recommended to waive off the fine imposed on colleges who have wrongly opened the question paper on 20.03.2020

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 16.11.2022, be approved.

Item No.49.16.04:- Conduct of Mercy Chance Examination – Graded BHMS Course (1993-95 Batch) – Request from Sundareshan C – Reg-

(Ac.AIII)

The Standing Committee of the Syndicate on Examinations held on 15.11.2019 recommended to grant one mercy chance to the three candidates of Graded BHMS Course (1993-95 batch) except Sri. Sundareshan C with permission to appear for Part I & Part II simultaneously. Also recommended to grant special permission to Sri. Sunderasan C if the candidate produces attendance certificates from the college providing sufficient attendance. The Syndicate held on 22.11.2019 vide item no. 06.62.19 approved the above recommendations and also sanction was accorded by the Vice Chancellor to implement the same.

Although administrative sanction was obtained for implementation of the said Syndicate Resolution, a University Order in that regard was not issued till date, as the decision was not communicated to the Academic Section by the concerned tabulation section on time.

The Principal, Govt. Homoeopathic Medical College, TVM, Vide letter No. 5750/C2/19/GHMCT Dated: 02.06.2020, has reported that the candidate Sri. Sundareshan C has obtained enough attendance for attending the Graded BHMS examinations.

Meanwhile, the candidate Sri. Sundareshan C has repeatedly requested to postpone the examination citing medical reasons and as per the orders of the Registrar the candidate was directed to submit fresh request for the same. Accordingly the candidate submitted fresh request Dated: 11.08.2022 requesting to postpone the examination till December 2022 citing medical reasons.

Recommendations : *The Committee considered the above matter and recommended to withdraw the item.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 16.11.2022, be approved.

Item No.49.16.05:- B.Arch Degree Course - (2013 Scheme- 2015 -2020 batch)- seeking permission to attend classes to improve subject - Building Science lab (13AR1609). Request from Ms. Sahiba S -reg.-

(Ac.AIII)

Ms. Sahiba S, B.Arch student (2015-20 batch, 2013 Scheme) has requested to permit her to improve the sessional marks for the subject '13 AR 1609 Building Science Lab'. She had failed to attain required internal marks for this subject. College authorities apprised that they have no objection to admit the student for the purpose, if sanction has been accorded by the University.

As per the report from tabulation section, the candidate Sahiba. S (15436034) has secured "5" (five) marks out of 50 (fifty) in the regular examination and she had registered for upcoming Semester- 6 May- 2022 examination. Building Science Lab (13AR 1609) is a sessional only paper and the total mark is 50. (fifty). Sahiba has failed for the subject Building Science Lab and secured only '5' marks for sessional.

There is no regular batch for the B.Arch degree course under the University of Kerala. 2015-20 batch is the final batch under this University. '13 AR 1609 Building Science Lab' is an internal paper in the sixth semester of the B.Arch degree course, in which it has only sessional mark, no University examination is prescribed for the same. The maximum mark of the subject is 50. Clause -8 (iii) of the B.Arch degree regulations stipulates that 'for subject with no university examination, Letter grade 'F' will be awarded if CA marks is below 50%.'

The Chairman, Board of Studies in Engineering (Pass-I) remarked that Sahiba S, B-Arch student in the 2015-20 batch under the University of Kerala (Student Id- 45515436034) may be permitted to attend classes and resit for the internal examination to get required internals for the subject Building Science Lab and complete the course.

The Dean, Faculty of Engineering and Technology approved the remarks made by the Chairperson, Board of studies in Engineering (Pass- I).

As per the orders of the Vice-Chancellor, the matter regarding the request of Ms. Sahiba S, B.Arch student (2015-20 batch, 2013 Scheme) to improve the sessional marks for the subject '13 AR 1609 -Building Science Lab', along with the remarks of the Chairperson, Board of Studies in Engineering (Pass- I) endorsed by the Dean, Faculty of Engineering and Technology is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendation.

Recommendations : *The Committee considered the above matter and recommended to agree to the request on the strength of the remarks offered by the Dean & the BOS, Chairman.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 16.11.2022, be approved.

Item No.49.16.06:- Fifth Semester CBCSS BA Degree Examination, December 2021 – Islamic History (IH 1544) – Question Paper bearing Out of Syllabus Questions - Report submitted by the Pro-Vice Chancellor – Consideration - reg:-

(M&C I)

The Syndicate at its meeting held on 11.05.2022 vide Item No. 41.83.6 considered the matter of complaint regarding out of syllabus questions in the Fifth Semester CBCSS BA Islamic History Degree Examination, December 2021 (Paper IH 1544 – Islamic History II (1707-1947) and resolved to conduct re-examination for the candidate. The Syndicate further resolved to entrust the Pro-Vice Chancellor to examine the matter and place a report before the Standing Committee of the Syndicate on Examinations.

Accordingly the re-examination for the candidate was conducted and the results were published.

As per the orders of the Vice Chancellor, the Report submitted by the Pro-Vice Chancellor (Report appended) on the issue of out of syllabus questions in the Fifth Semester CBCSS BA Islamic History Degree Examination, December 2021 is placed before the Standing Committee of the Syndicate on Examination for consideration.

Recommendations : *The Committee considered the above matter and recommended to refer the matter to the Syndicate.*

Resolution of the Syndicate

The Syndicate considered the report submitted by the Pro-Vice Chancellor on the issue of out of syllabus questions in the Fifth Semester CBCSS BA Islamic History Degree Examination, December 2021 and **RESOLVED** to hear the concerned officials by the Standing Committee of the Syndicate on Examinations and place the report before the Syndicate.

Item No.49.16.07:- B.Tech Degree Course (2008 Scheme) - For reconsidering application for One time sessional improvement - Request from Sachin Ajayan. reg.-

(Ac.AIII)

Sachin Ajayan, B.Tech candidate of 2008 Scheme with candidate Code 12440040 requested for one time sessional improvement in 2008 Scheme (March 2020). The candidate applied for sessional improvement by remitting fee of Rs.9000. But the application was not considered since, he improved the same papers in 2013 Scheme. He requested for one time sessional improvement in 2008 Scheme for the following papers

08702-Design of Hydraulic Structures,

08703-Geotechnical Engineering- II,

08801 -Design and Drawing of reinforced Concrete structures.

He also submitted the University Order sanctioning one time sessional improvement of Smt. Pooja Anil Kumar, of similar nature.

The following points may be noted.

Vide UO.No.Acad.AIII/4/38042/2019 dtd 26/12/2019, readmission was granted to Sri.Sachin Ajayan, for the improvement of sessional marks of some papers of 2008 Scheme in 2013 scheme. As per the report from tabulation section, even though the candidate applied for sessional improvement in 2013 Scheme, he had not attended the University examination. So the candidate had not availed the chance of sessional improvement in 2013 Scheme.

Vide UO.No.Ac.AIII/4/B.Tech/B.Arch/2019 dated 12/06/2019 , the Guidelines for One time Registration improvement of internal marks of B.Tech Degree course (2008 Scheme) was implemented.

Vide UO No. Ac.AIII/4/B.Tech/B.Arch/2020 dated 09/06/2020 , B.Tech/B.Arch 2008 Scheme students were permitted to improve sessional marks under the same Scheme under faculties assigned, meeting all requirements for the award of sessional marks.

In a similar case, of Smt. Pooja Anil kumar, candidate of B.Tech Degree Course of 2008 Scheme who was also granted readmission for improvement under 2013 scheme vide UO.No.Acad.AIII/4/37474/19 dated 27/12/2019), but, she has not availed the chance in 2013 scheme and requested for improvement of sessional marks under One time Provision of B.Tech Degree Course 2008 Scheme for 2 papers for which she has secured 40 and above marks. Vide UO.No.Ac.AIII/4/2021 dtd 03/09/2021 granted sanction for the same.

As per the orders of the Vice-Chancellor, the request of Sri. Sachin Ajayan for reconsidering his application for one time sessional improvement in 2008 Scheme is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendation.

Recommendations : *The Committee considered the above matter and recommended to obtain remarks from the Dean & the BOS, Chairman concerned and place the same before the Standing Committee of the Syndicate on Examinations.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 16.11.2022, be approved.

Item No.49.16.08:- B Arch Degree Course (2013 Scheme-2015 Admission) - Improvement of Sessional marks after completion of course - For candidates who have not secured 40 or above marks in theory papers - Late Applications received from Kalyani Nair and Jeena Shaji. reg.-

(Ac.AIII)

Notification (No.Ac.AIII /4/2022 dated 17/08/2022) was issued for improving the sessional marks of B.Arch degree course 2013 Scheme (2015 admission), for candidates who have not secured 40 or above marks in theory papers. The last date for submission of applications duly recommended by the Principal of the College was **20th September 2022.**

Two requests were received from Kalyani Nair and Jeena Shaji who have not secured 40 and above marks for Theory papers, to extend the last date of notification and they submitted applications for improvement recommended and duly forwarded by the Principal, with the prescribed fee. They cited reasons for the belated applications as being out of station. The **applications were received on 26th September 2022.**

It may be noted that, **vide Notification No.Ac.AIII /4/2022 dated 17/08/2022, Applications received after the last date shall be summarily rejected.**

The application for improvement of sessional marks of BArch (2013 Scheme- 2014 admission) submitted in the previous year, by another candidate Sreejith S after the last date prescribed was rejected as per orders of the Registrar and memo (No.Ac.AIII/4/15277/2021 dated 28/04/2021) issued.

As per orders of the Vice Chancellor, the matter of accepting the belated applications of two candidates Smt. Kalyani Nair and Smt. Jeena Shaji, for improvement of sessional marks of B Arch Degree Course (2013 Scheme -2015 admission) is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended not to agree to the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 16.11.2022, be approved.

Item No.49.16.09:- B.Tech Degree Course (2013 Scheme) - Late application received from Sandeep C for sessional improvement of papers in which he has not secured 40 marks in theory exams and with less internals –reg.

(Ac.AIII)

Sandeep. C, B.Tech (2013 Scheme) inter university transfer student requested for sessional improvement of some papers in S1S2. The last date to submit application for sessional improvement of B.Tech 2013 Scheme (2013 & 2014 admission) students , who have not secured 40 marks with less internals as per Notification No Ac.AIII/4/106/2021 dated 23/11/2021, was 20.01.2022.

Late application dated 15/3/2022 was received from Sandeep. C, duly recommended by the Principal of the college, for sessional improvement of the following subjects

13.101-Engineering Mathematics-I

13106-Basic Civil Engineering

13107-Basic Mechanical Engineering

13108-Basic Electrical and Electronics Engineering

As per the reports from Tabulation Section, the candidate Sandeep. C (Candidate Code; 14403046) under Computer Science and Engineering branch has registered only for Combined One and two semester under University of Kerala and the regular appearance is on May 2015 examinations.

He has passed 3 subjects (13.105. Engineering Mechanics, 13.110. Mechanical Engineering Workshop, 13111. Electrical and Electronics Engineering Workshop) out of Eleven subjects of combined One and two semester.

He has last registered for combined one and two semester on December 2020 supplementary examination. He has secured 40 marks (ESA) in the subject 13.109 - Foundations of Computing and Programming in C and hence he applied for One time sessional improvement in November 2020 examinations.

He has not secured 40 or above marks (ESA) for any other subjects in combined first and second semester.

The Academic Council held on 21.4.2021, vide item no. 106 considered the requests from students for B.Tech 2013 Scheme (2013 and 2014 admission) for sessional improvement & resolved that a notification shall be issued for one final chance giving a period of one month for submitting applications & further resolved to close this facility there after for the sessional improvement and Also resolved to entrust the Pro Vice-Chancellor to fix the fee in consultation with the Controller of Examinations and the committee constituted in compliance with the aforesaid Academic council decision, at its meeting held on 01.09.2021 recommended to publish notification for improvement sessional marks with Two month prior notification through press and website, as that is the final chance. Accordingly notification for sessional improvement was issued vide Notification No.Ac.A.III/4/106/2021 dated 23.11.2021 with last date to submit application as 20.01.2022.

For similar requests of B.Tech 2008 scheme candidates, the same Academic Council vide item No. 105 resolved to close the facility. After this ,some students applied for the same and the Hon'ble Vice Chancellor ordered that the applications received after the last date, need not be entertained.

As per clause -3 of the norms for sessional improvement, there is only one chance to improve the sessional mark of a semester.

As per guidelines for sessional improvement, the candidates shall not be permitted to improve Sessional in a particular semester more than once.

In this case, the candidate has availed one time registration (OTR) for improvement of Sessional in the same semester (First Semester) and since the norms for Sessional improvement or Guidelines framed for OTR is silent regarding whether a candidate who had availed OTR for a subject in a particular semester can do sessional improvement of other papers in the same semester (or vice versa), the file was submitted for clarification on the following -

- 1) Whether **the late application submitted by the candidates for sessional improvement may be accepted** in the light of the resolution of the Academic Council held on 21.4.2021, vide item No. 106, to close the facility for late applications of B.Tech 2013 scheme (2013 &2014 admission). Similar applications have been received from B.Tech 2013 Scheme candidates (2013 &2014 admissions), who have not secured 40 marks with less internals, which may be considered.

&

- 2) If agreed to, **the admissibility of the candidate** may be ascertained **since the candidate has availed OTR in the same semester for improving sessional marks and norms is not specific on the matter whether the candidate can avail OTR and Sessional improvement in the same semester.**

As per the orders of the Vice-Chancellor, the request of Sri. Sandeep. C is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendation.

Recommendations : *The Committee considered the above matter and recommended not to agree to the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 16.11.2022, be approved.

Item No.49.16.10:- *Proposal for Revising the Fees of LL.M & MBL Courses as Par with that of LL.B Courses - reg.*

(Ac.AIII)

The last fee revision for the LL.M/MBL courses came to effect on 2010 vide U.O No. Ac AIII/2/0011/2009(4) Dated: 13.01.2010 and vide U.O No. Ac AIII/2/0011/2009(6) Dated: 13.01.2010. Fee for Teaching Practice of both LL.M and MBL courses were introduced from 2014 onwards vide U.O No. Ac AIII/3/2013 Dated: 20.05.2014. Also Centralised valuation fee for both the courses were last revised on 2020 vide U.O No. M&C 1.2/1983/2020 dtd 06.06.2020.

Mean while, the last exam fee revision for the LL.B courses came to effect on 2013 vide U.O No. Ac AIII/3/2013 Dated:24.06.2013. The existing fee structure of the LL.B/LL.M/MBL Courses is as follows:

Sl.	Appearance Wise	LL.B	LL.M	MBL
First Appearance				
I				
	Fee for each theory paper	120/-	75/-	75/-
	Fee for each mark list	100/-	75/-	75/-
	Fee for each practical examination including viva voce	120/-	110/-	75/-
	Fee for Teaching Practice	-	150/-	125/-
	Fee for project report/thesis	120/-	110/-	190/-
Subsequent Appearance				
II	Fee for each theory paper	150/-	90/-	90/-
	Fee for each mark list	100/-	75/-	75/-
	Fee for Registration	100/-	40/-	40/-
	Fee for each practical examination including viva voce	150/-	110/-	90/-
	Fee for project report/thesis	150/-	110/-	190/-
III	Centralised Valuation Camp Fee	200/-	300/-	300/-
IV	Registration Fee for the Subsequent appearance after completion of the Course	200/-	75/-	75/-

The concerned Tabulation section has forwarded a proposal for fee hike of LLM& MBL courses as par with that of the LL.B courses.

As per the orders of the Vice-Chancellor, the proposal for the fee revision of the LL.M/MBL courses as par with that of LL.B courses, put forth by the tabulation section is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended to refer the matter to the Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 16.11.2022, be approved.

Item No.49.16.11:- Fourth Semester MBA Degree Examinations, September 2022 – Request for conducting reexamination for HRM specialization paper held on 25.10.2022 by MSN IMT, Chavara

(EE II C)

The Fourth Semester MBA Degree Examination (2020 scheme) of 2020-2022 batch was held during September-October 2022. The said examination started on 14.09.2022 and concluded on 28.10.2022. Meanwhile, the Principal, MSN IMT Chavara has forwarded a mail stating that they had not conducted the Examination of “Leading and Managing Diversity in Organization (MGTLO6)” HRM specialization paper scheduled on 25.10.2022 due to some unprecedented technical mistakes. They had apologized for the mistake and requested to conduct examination for the aforesaid paper so that 22 students who had opted the paper can appear for the examination and clear the two year full time MBA programme within the stipulated time.

In this regard, the section would like to point out the following. The timetable for Fourth Semester MBA programme was initially uploaded in the University website on 02.09.2022. Later it was noticed that there was a clash in the papers scheduled on 03.10.2022. Hence the timetable was revised and published in university website on 12.09.2022. In the revised timetable, the aforesaid paper was rescheduled to 25.10.2022. Students of 3 colleges had registered for the paper. (Total No. registered candidates is 68). Out of this, candidates of two colleges (IMT Punnappra and UIM Vadakkal) attended the examination.

Since the Principal had apologized for the mistake, considering the future prospects of Fourth Semester MBA students of MSN IMT Chavara, a proposal for conducting special examination for the students of MSN IMT Chavara by levying the expense for conducting the examination as per the order M & C. 1.1 /2061/2022 dated 16.08.2022 (wrong opening of question paper packets) was put

forward. After considering the matter, the Hon'ble Vice Chancellor has ordered to place the same before the Standing Committee of the Syndicate on Examinations.

Meanwhile, the Pre Valuation board of Fourth Semester MBA Examinations recommended to complete the valuation by Dec 15, 2022 and to declare the result by Dec 24, 2022. Further, recommended to conduct the valuation of aforesaid examination after completing the exam.

As per the orders of the Hon'ble Vice Chancellor, the request of the Principal, MSNIMT Chavara to conduct the examination of HRM specialization paper "Leading and Managing Diversity in Organization (MGTLO6)", considering the future prospects of Fourth Semester students is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended to conduct re-examination for the candidates keeping in view of larger interest of the students concerned by levying the expenses incurred for conducting the re-examination from the Principal, MSN IMT Chavara. The Committee further recommended to hear the Principal & Chief Superintendent of MSN IMT Chavara by the Standing Committee of the Syndicate on Examinations.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 16.11.2022, be noted.

Item No.49.16.12:- Kerala State Higher Education Council – Action points referred to Standing Committee of the Syndicate on Examinations – Consideration- reg:- (M&C I)

The Special Meeting of the Syndicate held on 16.09.2022, vide Item No. 03 considered the email from Dr. Rajan Gurukkal, Vice Chairman, Kerala State Higher Education Council requesting to work on implementation of various items, which the Hon'ble Chief Minister wants all the Universities in the state to implement at the earliest, and resolved to refer the action points to various committees for detailed discussion and report.

Action Point No.	Action Point
3	പരീക്ഷാ പരിഷ്കരണ കമ്മീഷൻ സമർപ്പിച്ച ഇടക്കാല റിപ്പോർട്ടിൽ പോസ്റ്റ് ഗ്രാജുവേറ്റ് കോഴ്സുകളിലേക്കുള്ള പ്രവേശന നടപടികൾ സർവകലാശാല തലത്തിൽ പ്രവേശന പരീക്ഷ നടത്തുക. ഇതിന് ദേശീയ തലത്തിൽ വിജ്ഞാപനം ചെയ്യുക, അന്തർസർവകലാശാല കൂടിയാലോചന സമിതിയിൽ പരീക്ഷയുടെ സമയക്രമം തീരുമാനിക്കുക എന്നീ നിർദ്ദേശങ്ങളുണ്ട്. ഇക്കാര്യത്തിൽ നടപടിക്രമങ്ങൾ സുതാര്യതയോടുകൂടി നടക്കുന്നു എന്ന് ഉറപ്പുവരുത്തേണ്ടതുണ്ട്. ഇതിനായി ശാസ്ത്രീയമായി ചോദ്യക്കടലാസുകൾ തയ്യാറാക്കുക. മൂല്യനിർണ്ണയത്തിൽ വ്യക്തതയുള്ള ഉത്തരസൂചികകൾ എന്നിവ വളരെ പ്രധാനമാണ്. പരീക്ഷ കഴിഞ്ഞാൽ ഒന്നോ രണ്ടോ ദിവസത്തിനുള്ളിൽ ഉത്തരസൂചിക സർവകലാശാല പോർട്ടലിൽ ലഭ്യമാക്കണം. മൂല്യനിർണ്ണയത്തിനുശേഷം ഉത്തരക്കടലാസുകൾ പ്രവേശന പരീക്ഷയിൽ പങ്കെടുത്തവർക്ക് ആവശ്യപ്പെടുകയാണെങ്കിൽ ലഭ്യമാക്കേണ്ടതാണ്. പ്രവേശന പരീക്ഷയിൽ ബന്ധപ്പെട്ട വിഷയത്തിലുള്ള അറിവും അവഗാഹവും അളക്കുന്നതിന് പകരം വിഷയത്തിൽ ഉപരിപഠനത്തിന് അഭിരുചിയുണ്ടോ എന്ന കാര്യത്തിന് പ്രാധാന്യം നൽകണം. യു.ജി പരീക്ഷയുടെ മാർക്കും പ്രവേശന പരീക്ഷയുടെ മാർക്കും 50:50 എന്ന അനുപാതത്തിൽ പരിഗണിക്കാവുന്നതല്ലെന്ന് പരിശോധിക്കണം
9	ഒന്ന്, രണ്ട് ബിരുദ പരീക്ഷകളും ഒന്ന്, മൂന്ന് ബിരുദാനന്തര ബിരുദ പരീക്ഷകളും സർവകലാശാല നൽകുന്ന ചോദ്യപേപ്പറിന്റെ അടിസ്ഥാനത്തിൽ കോളേജുകൾ തന്നെ നടത്തി മൂല്യനിർണ്ണയം നടത്തേണ്ടതാണ്. 10 മുതൽ 20 ശതമാനം വരെ ഉത്തരക്കടലാസുകൾ സർവകലാശാല പുനർമൂല്യനിർണ്ണയം നടത്തിയ ശേഷം ഫലം പ്രഖ്യാപിക്കുന്നതിന് നടപടി സ്വീകരിക്കണം
10	ചോദ്യപേപ്പർ തയ്യാറാക്കുന്നതിന് ചോദ്യബാങ്ക് സംവിധാനം ഏർപ്പെടുത്തണം. ഇതിനായി ഒരു അധ്യാപക പോർട്ടൽ ഉണ്ടാക്കേണ്ടതും അധ്യാപകർ നൽകുന്ന യൂണിക് ടീച്ചർ ഐ.ഡി ഉപയോഗിച്ച് അധ്യാപകർ ഈ പോർട്ടലിൽ അവർ പഠിപ്പിക്കുന്ന വിഷയങ്ങളുമായി ബന്ധപ്പെട്ട ചോദ്യം അതതു സമയം ചേർക്കേണ്ടതാണ്

21	കോഴ്സുകൾ ഇടയ്ക്കുവെച്ച് തടസ്സപ്പെട്ടാലും ഒരു നിശ്ചിത കാലത്തിനുള്ളിൽ മടങ്ങി വരുന്നതിന് വിദ്യാർത്ഥികളെ അനുവദിക്കുക
23	കോഴ്സുകൾ പഠിപ്പിക്കുന്ന അധ്യാപകർ തന്നെ പരീക്ഷ നടത്തി മൂല്യനിർണ്ണയം നടത്തുന്നതിനും ഇതിൽ ആവശ്യമായ നിയന്ത്രണ സംവിധാനങ്ങൾ ഒരുക്കുന്നതിനും നടപടികളെടുക്കണം
24	യാന്ത്രികമായി അധ്യാപകരുടെ ജോലിഭാരം കുറയ്ക്കുന്ന രീതിയിൽ മാറ്റം കൊണ്ടുവരിക ഇലക്ട്രീഷ്യൻ കൂടി എടുക്കാൻ കഴിയുന്ന തരത്തിൽ 10 മുതൽ 20 ശതമാനം വരെ ജോലിഭാരം ഒഴിച്ചിടുന്ന “വർക്ക് ലോഡ് കഷ്യൂസ്” സമ്പ്രദായം സ്വീകരിക്കണം
29	സർവകലാശാലകളും കോളേജുകളും തമ്മിലുള്ള ബന്ധത്തിൽ പൂർണ്ണമായ വികേന്ദ്രീകരണം നടപ്പിലാക്കണം കോളേജുകളിലെ പരീക്ഷ നടത്തുന്ന കേന്ദ്രങ്ങളായി സർവകലാശാലകൾ മാറാതിരിക്കണമെങ്കിൽ പരീക്ഷയുടെ ഭാരം കോളേജുകളിലേക്ക് വികേന്ദ്രീകരിച്ചു നൽകണം

As per the orders of the Vice Chancellor, the action points are placed before the Standing Committee of the Syndicate on Examinations for consideration.

Recommendations : *The Committee considered the above matter and recommended to defer the item for the time being.*

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 16.11.2022, be approved.

Item No.49.16.13:- Issue of Provisional Certificate and Consolidated Marklist Candidate listed in irregular hike in moderation due to software error category-reg:

(ES I)

Sri. Shalu Vinod (Reg. No. 19516805031) BBA K.V.V.S Adoor (2016-19), is the one of the candidate who benefitted by irregular hike in moderation due to software error, applied for Provisional Certificate and Consolidated Marklist.

The irregular moderation awarded for S1 BBA December 2016 was revoked as per the Syndicate decision on the minutes of the meeting of Syndicate held on 21.01.2020.

The Syndicate in its meeting held on 28.04.2020 has resolved to conduct Regular examination / Special examination to the affected candidates with immediate effect and to publish the result urgently. The University is now proceeding with the action on this which may materialize once the legal impediments are cleared.

This candidate has registered & appeared for the affected paper of S1 BBA Degree Examination in August 2021 and has passed the examination. Since the candidate has cleared the rest of the examinations he submitted applications for Provisional Certificate and Consolidated Marklist.

It may be noted that the affected exam of the Candidate is S1 December 2016 and as per the decision taken, if the Candidate is to wait and appear for the Special exam, such result will be treated or will be deemed to be the result of December 2016 itself.

Whereas, if the Candidate insists for the S1 August 2021 results the above privilege cannot be given and month/year of passing the paper can only be August 2021 and if the Candidate goes by this option August 2021, he may have to be excluded from the Special Examinations to be conducted as per the original decision of the Syndicate.

Earlier, 9 candidates of B.Sc Computer Science have appeared for papers under dispute in the subsequent supplementary examination (S2- May 2020, S2 – December 2021 and S1- August 2021) and attained a pass, by virtue of which they have requested certificates with a specific request to exclude them from the special examination.

Similar requests have earlier been considered favourably and degree certificates have been issued to such candidates, on submission of an undertaking to exclude them from special examinations if it is granted, for issuing Provisional Certificate and Consolidated Marklist as on the basis of his completion of the course.

The Vice-Chancellor has ordered to place the matter regarding the request submitted by Sri.Shalu Vinod before the Standing Committee on Examinations.

Recommendations : *The Committee considered the above matter and recommended to issue the Provisional Certificate and Consolidated marklist by considering the precedents in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 16.11.2022, be approved.

Item No.49.16.14:- Revoking of existing restriction of 20 candidates per hall for the conduct of University Examinations and payment of sanitization charges - reg (EK 1/EA I)

As per the examination manual, the ratio of the student per class for the conduct of University Examinations was 1:30.

In light of Covid 19 pandemic, the ratio was reduced to 1:20 for the conduct of University examinations and instructions were given to the colleges regarding the same. The same instructions were followed for the conduct of SDE / Private registration examinations and U.O.No.EK 1/Remuneration/619/1-Mod/2021-'22, dt:02/08/2021 was issued in this regard.

In addition to the above, an amount of Rs 5000 /- (examination centres with less than 500 candidates) and Rs 10,000 /- (examination centres with more than 500 candidates) was provided for disinfection of the examination centres.

The Syndicate at its meeting held on 16/03/2022 vide reference (1) above, resolved to approve the action taken by the Vice Chancellor, in having approved the recommendation of the Examination monitoring Committee, that the seating of the candidates within the examination hall shall be done as per the Examination manual revoking the existing restriction of 20 candidates per hall for the conduct of the University Examinations. Also resolved that the candidates who are reported covid positive shall be allotted separate room for the examination.

U.O. regarding the revoking of the current seating of 1:20 has to be issued yet.

Clarification was sought from the EC III section regarding the seating arrangement for the conduct of the university examinations and payment for disinfection charges, as follows:

- a) Whether seating of the candidates within the examination hall be done as per the examination manual for regular examinations 2022 onwards
- b) Whether the sanitization charges being paid to the affiliated colleges due to covid 19 pandemic be revoked from 2022 examination onwards for Regular/ SDE/ Private Registration examinations.

The file was put up for the orders of the Hon'ble Vice-Chancellor, on the following:

- 1) whether to issue U.O regarding the revoking of existing ratio of 20 candidates per class to 30 candidates per class for Regular / SDE / Private Registration Examinations
- 2) whether the sanitization charges of Rs 5000 /- (examination centres with less than 500 candidates) and Rs 10,000/- (examination centres with more than 500 candidates) being paid to the colleges has be continued further for Regular / SDE / Private Registration Examinations

Recommendations : *The Committee considered the above matter and recommended that the rate of 1:30 be made applicable for all University examinations including Regular/SDE/Private registration from March 2022 session onwards. The Committee further recommended that the Disinfection/ Sanitization charges sanctioned for all Regular/SDE/Private registration examinations in all Examination Centres in view of Covid-19 pandemic situation be withdrawn with effect from March 2022 session onwards.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 16.11.2022, be approved.

Item No.49.16.15:- Wrong entry of CA mark of S2 Examination - Dec 2021 in r/o the candidate Dathan P R - Saraswathi College of Arts and Science, Vilappil – reg. (CBCS B.Com II)

As per the letter no. Nil dtd 03.09.2022 the Principal, Saraswathi College of Arts and Science, Vilappil, had informed that Sri.Dathan.P.R, a candidate of CBCS B.Com first degree programme with Reg.No. 15920897024, had secured '20' marks (internal mark) for the subject 'ML 1211.2 - Kavitha, Katha, Upanyasam, Vivarthanam (02G) (2018 Admn onwards)' at the Second Semester December 2021 Examination, but it was wrongly entered as '02' from the college and uploaded. It may be noted that the result of the above said examination has been published on

06/08/2022. The College has 10 days of grace period to submit the request for corrections, if any after the closing date of CA marks updation. The Principal informed this error almost one month after the publication of results and stated that this had occurred during the entry of CA marks and requested to pardon the same and to correct the CA mark as **20** instead of **02**. The Principal has also forwarded the split up of the CA mark along with the request.

As per the orders of the Hon' ble Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Examinations, for consideration and appropriate recommendations.

Recommendations : *The Committee considered the above matter and recommended not to agree to the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 16.11.2022, be approved.

Item No.49.16.16:- *Additional Degree to a graduate of First Degree Programme under CBCSS, through private registration – amendment to the Regulations relating to BA/B Sc/B Com Degree Courses -reg .*

(Ac.AII)

Sri.Robin Ben, a graduate in First Degree Programme in Malayalam under CBCS System, was mistakenly granted private registration for additional BA Degree in Arabic under Annual scheme in the Academic year 2017-18.

As per the norms regarding additional degree under annual scheme, a graduate who is desirous of taking additional degree are exempted from appearing Part I and Part II of the Degree examination. The Candidate, Sri.Robin Ben, has passed Part III of the BA Arabic Degree examination and requested to issue Special Certificate for additional BA Degree in Arabic.

The Syndicate, at its meeting held on 04.12.2021, vide item 34.96.14, considered the matter and resolved to direct the candidate to appear for Part I-English and Part II-Additional Language as a special examination in Distance mode, since there is no classification such as Part-I and Part-II under CBCS system.

Since the courses under SDE have been semesterized w.e.f.2017 admissions onwards, the Syndicate at its meeting held on 12.04.2022, vide item 40.49.03, reviewed the above decision and resolved to conduct special examination to the candidate for Part-I and Part-II in annual mode and further resolved to take necessary steps to amend the Regulations relating to B.A/B.Sc/B.Com Degree courses under Annual Scheme.

U.O No. Ac.AII/2/Addnl/UoK/2022 dated 24.05.2022 has been issued regarding the first part of the resolution of the Syndicate and the candidate has been informed accordingly.

In order to comply with the second part of the resolution of the Syndicate to amend the Regulations relating to BA/B Sc/B Com Degree courses under annual scheme, existing provisions for taking additional degree in the Regulations, both annual and CBCS may be considered.

Annual Scheme (BA/B Sc)	CBCS system (BA/B Sc)
Exempted from appearing Part I and Part II	Rules not framed
Part I English and Part II Additional Language	Language Course I English and Language Course II Additional Language
Mark system	Direct/Indirect Grading System
3 papers each in Part I and Part II with 100 marks/paper	5 courses in Language Course I and 4 Courses in Language Course II with 19 and 14 credits respectively (100 marks for each course)

It may be noted that in annual/CBCS system, marks for each paper/course is 100. But the number of courses/papers differ in the annual/semester system.

Annual scheme - Part I English – 3 papers- Total 300 marks

Annual Scheme - Part II Additional Language-3 papers-Total 300 marks

CBCS system-Language Course I English- 5 papers -Total 500 marks

CBCS system-Language Course II Additional Language- 4 Courses-Total 400 marks

As per U O no.Ac AII/1/2012 dated 04.06.2013, a B Com Degree graduate (annual/semester) shall be permitted to join BA/B Sc Degree Course as a regular student or through IDE or BA Degree Course by Private Registration provided the candidate has requisite qualification to join BA/B Sc

Degree Course and shall undergo the prescribed course of study for not less than 3 years by taking I/II/III year of examinations at the end of respective years for annual scheme or by taking examinations of I to VI semesters at the end of respective semesters in the case of students under CBCS system.

At present there are no provisions for candidates of First Degree Programmes (BA/ B Sc) under CBCS system (indirect/direct grading system) to take additional degree under annual scheme by considering the Language Courses I and II already passed by them under CBCS system.

As per the orders of the Vice Chancellor, the matter was submitted before the Academic Council, at its meeting held on 16.09.2022, vide item no.1.132 and is resolved to refer the matter to the Standing Committee of the Syndicate on Examinations.

Recommendations : *The Committee considered the above matter and recommended to defer the item.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 16.11.2022, be approved.

Item No.49.16.17:- Request for conducting Special Examination/ Rescheduling for the candidates who had attended the Inter Group Competitions cum selection of cadets for Republic Day Camp –reg:-

(ARI & II ES)

The Director, for ADG, National Cadet Corps Directorate, Kerala and Lakshadweep has requested to reschedule the Second Semester BA /B Sc / B Com /BPA /BBA /BCA /BMS /BSW /B Voc (CBCSS and Career Related)- CBCSS Degree Examination, September 2022 which was scheduled on 17.10.2022 and 19.10.2022 in connection with the Inter Group Competition-Cum – Selection of Cadets for representing the State in the Republic Day Parade at Delhi. Further a letter has been forwarded by the JD (Trg), for ADG National Cadet Corps Directorate, Kerala and Lakshadweep requesting to conduct a Special Examination for those who have participated for the Inter Group Competitions cum selection of cadets for Republic Day Camp from 14.10.2022 to 22.10.2022.

It may please be noted that the Examinations scheduled from 14.10.2022 to 19.10.2022 have already been conducted. Further all Examinations from 20.10.2022 to 31.10.2022 scheduled at Arts and Science Colleges and UIT Centres, have been postponed due to the valuation of Third Semester Degree (CBCSS) Examination, March 2022.

As per the orders of the Hon'ble Vice Chancellor, the request for conducting Special Examination for those who have attended the Inter Group Competitions cum selection of cadets for Republic Day Camp from 14.10.2022 to 22.10.2022, is placed before the Standing Committee of the Syndicate on Examinations for the consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended not to agree to the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 16.11.2022, be approved.

Item No.49.16.18:- Fourth Semester MA English Language & Literature Degree Examination, March 2021 – Scrutiny Complaint from Shri. Kristo Glison – reg:-

(EG XI)

The Syndicate at its meeting held on 25.08.2022 vide Item no. 45.82.08 considered the matter regarding the scrutiny complaint received from Shri. Kristo Glison of Fourth Semester MA English Language & Literature Degree Examination, March 2021 and the above matter is resolved that the Chairman, BoE and the three examiners who have done the first, second and third valuation be heard by a committee comprising of the Pro – Vice Chancellor and the Controller of Examinations and place a report before the Standing Committee of the Syndicate on Examinations.

Accordingly, the hearing was conducted in the Pro-Vice Chancellor's Chamber on 12.10.2022 at 12.00 noon by the committee comprising of the Pro-Vice Chancellor and the Controller of Examinations. the Chairman, BoE and the three Examiners gave their depositions.

As per the orders of the Hon. Vice Chancellor, the Report submitted by a committee (Report appended) comprising of the Pro- Vice Chancellor and the Controller of Examinations regarding the scrutiny complaint is place before the Standing Committee of the Syndicate on Examinations for consideration.

Recommendations : *The Committee considered the above matter and recommended to refer the matter to the Syndicate.*

Considering the exigency, the Committee further recommended to request the Hon'ble Vice Chancellor to approve the recommendations under the Item No.11 subject to reporting to the Syndicate.

Resolution of the Syndicate

The Syndicate considered the report submitted by the Pro-Vice-Chancellor and the Controller of Examinations regarding the Scrutiny complaint and **RESOLVED** to cancel all the three valuation of the paper 'Cultural Studies (EL-242)' of Shri. Kristo Glison, Fourth Semester MA English Language & Literature.

FURTHER RESOLVED to entrust the Controller of Examinations to take urgent steps to value the Answer scripts by another two examiners and publish the result immediately.

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Item No.49.17. Minutes of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 16.11.2022 - Approval of - reg.

(Ad.A VII)

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 16.11.2022 at 10.45 a.m in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

As ordered by the Vice-Chancellor, the Minutes of the above meeting is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY

Date : 16.11.2022
 Time : 10.45 am
 Venue : Syndicate Room

Members

- | | | | |
|----|--|------|--------|
| 1. | Sri. Jairaj J, Convener, Standing Committee of the Syndicate:
on Departments & Other Institutions of the University | Sd/- | |
| 2. | Adv. K H Babujan, Member, Syndicate | : | Sd/- |
| 3. | Dr. S Nazeeb, Member, Syndicate | : | Sd/- |
| 4. | Dr. Vijayan Pillai M, Member, Syndicate | : | Sd/- |
| 5. | Smt. Renju Suresh, Member, Syndicate | : | Online |
| 6. | Sr. Sandeep Lal S, Member, Syndicate | : | Sd/- |

Item No.49.17.01 : Internal Audit Report 2020-21 – UIT, Pallickal - Hearing of the Principals on contract during the audit period, the incumbent Principal, and the Night Watchman engaged locally by the Principal on temporary basis- reg:

The Internal Audit Report 2020-21 in respect of University Institute of Technology, Pallickal contained certain remarks beyond financial matters that needed administrative follow up. Hence the Audit Report together with its replies from the Institution were placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University, in its meeting held on 06.10.2022.

The Standing Committee, vide item no. 15, recommended that the Principals on contract during the audit period, the incumbent Principal, and the Night Watchman engaged by the Principal locally on temporary basis be summoned before the Standing Committee on 11.10.2022 at 2.30 PM, for a hearing.

The matter is submitted for hearing (copies of the Audit Report and its replies are appended herewith).

The Committee heard the parties and recommended that written explanations be sought from them along with the supporting documents before 28.11.2022.

Further recommended that Sri. Jairaj J, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University and Dr. Vijayan Pillai M, Member, Syndicate be entrusted to submit a report after inspecting the UIT on the basis of the explanations and supporting documents furnished by the parties.

(Ad AVII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 16.11.2022, be approved.

Item No.49.17.02 : *Leave without remuneration on personal grounds – Request of Smt. Sonia Merin Jose, Lecturer in Business Management on contract basis, UIT, Sasthamcotta - Hearing – reg:*

The Principal, University Institute of Technology, Sasthamcotta, vide letter dated 01.08.2022 has forwarded the application in respect of Smt. Sonia Merin Jose, Lecturer in Business Management on contract basis, for leave without remuneration for the period from 21.07.2022 to 30.08.2022 (41days) on personal grounds.

Smt. Sonia Merin Jose has been engaged as Lecturer in Business Management on contract basis at UIT, Sasthamcotta for eleven months w.e.f 09.06.2022, vide U.O No. 6038/Ad. A VII/2022/UOK dated 06.08.2022.

The terms and conditions in the employment contract executed by the incumbent provides a maximum of 15 days Leave Without Remuneration and as per the clause 3 of the UO No.Ad.AV.2/6174/2013 dated 11.11.2013, pertaining to terms and conditions for availing leave in respect of contract employees, "the continued absence of long duration on genuine grounds, like medical treatment shall be granted on the basis of documents in proof".

However, Smt. Sonia Merin Jose has not provided genuine grounds/ documents in proof as required by the above said U.O, for granting leave and hence cannot be granted.

The Standing Committee of the Syndicate on Departments and Other Institutions of the University at its meeting held on 06.10.2022, vide item no.06 considered the matter and recommended that Smt.Sonia Merin Jose, Lecturer in Business Management on contract basis be heard by the Standing Committee at its next meeting.

The Vice-Chancellor, in exercise of the powers conferred under section 10(13) of Kerala University Act, 1974, approved the above recommendation of the Standing Committee.

The matter is submitted for hearing.

Recommended that the employment contract executed by Smt. Sonia Merin Jose be terminated with effect from 21.07.2022.

Further recommended to allow her to execute a fresh employment contract with effect from 31.08.2022.

(Ad AVII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 16.11.2022, be approved.

Item No.49.17.03 : കെ.യു.സി.ടി.ഇ. ആലപ്പുഴ - ശ്രീ വിനോദൻ പിലാക്കൽ, മുൻ അസിസ്റ്റന്റ് പ്രൊഫസർ ഇൻ വിഷ്യാൽ ആന്റ് പെർഫോമിംഗ് ആർട്സ് - 05-01-2021 മുതൽ 25-08-2021 വരെയുള്ള കാലയളവിൽ ശമ്പളം ലഭ്യമാക്കുന്നതുമായി ബന്ധപ്പെട്ട ശ്രീ. വിനോദൻ പിലാക്കലിന്റെ പക്കൽ നിന്നും ലഭ്യമായിട്ടുള്ള വിശദീകരണം സംബന്ധിച്ച്:

കെ.യു.സി.ടി.ഇ. ആലപ്പുഴയിലെ മുൻ കരാർ അധ്യാപകനായ ശ്രീ .വിനോദൻ പിലാക്കൽ 05/01/2021 മുതൽ 25/08/2021 വരെയുള്ള കാലയളവിലെ ശമ്പളം ലഭ്യമായിട്ടില്ലെന്നും ആയത് ലഭ്യമാക്കാൻ വേണ്ട നടപടികൾ സ്വീകരിക്കണമെന്നും അഭ്യർത്ഥിച്ചുകൊണ്ട് നലകിയിട്ടുള്ള കത്തുമായി ബന്ധപ്പെട്ട വിഷയത്തിൽ 25.08.2022 ലെ സിൻഡിക്കേറ്റ് മീറ്റിംഗ് തീരുമാന പ്രകാരം ചുവടെ രേഖപ്പെടുത്തുന്നവയുമായി ബന്ധപ്പെട്ടുള്ള വിശദീകരണം ശ്രീ.വിനോദൻ പിലാക്കലിന്റെ പക്കൽ നിന്നും ആവശ്യപ്പെട്ടിട്ടുള്ളതാകുന്നു.

- ഒരേ കാലയളവിൽ കാലിക്കറ്റ് സർവകലാശാലയുടെയും കെ.യു.സി.ടി.ഇ., ആലപ്പുഴയുടെയും കീഴിൽ കരാറടിസ്ഥാനത്തിൽ ജോലി ചെയ്തതുമായി ബന്ധപ്പെട്ടുണ്ടായ കരാർ വ്യവസ്ഥയുടെ ലംഘനം സംബന്ധിച്ച്.
- ജനുവരി 2021 മുതൽ ആഗസ്റ്റ് 2021 വരെയുള്ള കാലയളവിൽ ഇടയ്ക്കിടെ അന്യധികൃതമായി ഹാജരാകാതിരുന്നത് സംബന്ധിച്ച്.
- ഹാജർ ബുക്കിൽ കൃത്രിമം നടത്തിയത് സംബന്ധിച്ച്.

ഇത്തരമുള്ള മേൽ രേഖപ്പെടുത്തിയവയുമായി ബന്ധപ്പെട്ട് ശ്രീ. വിനോദൻ പിലാക്കലിന്റെ പക്കൽ നിന്നും ലഭ്യമായിട്ടുള്ള വിശദീകരണത്തിന്റെ ചുരുക്കം ചുവടെ ചേർക്കുന്നു .

കരാർ ലംഘനവുമായി ബന്ധപ്പെട്ട വിഷയത്തിൽ കുറും സമ്മതിച്ചുകൊണ്ടും എന്നാൽ ഒരേ കരാർ കാലയളവിൽ കാലിക്കറ്റ് സർവകലാശാലയുടെ കീഴിലുള്ള സ്കൂൾ ഓഫ് ഡ്രാമയിൽ സേവനമനുഷ്ഠിച്ചിരുന്നത്, കെ.യു.സി.ടി.ഇ., ആലപ്പുഴയുമായി ബന്ധപ്പെട്ട കൃത്യനിർവഹണത്തിന് തടസം നേരിടാത്ത വിധമായിരുന്നു എന്നവിധത്തിൽ ന്യായീകരിച്ചുകൊണ്ടാണ് വിശദീകരണം ലഭ്യമാക്കിയിട്ടുള്ളത്. കൂടാതെ ആയതു തന്റെ കരിയറിന്റെ ഉന്നമനത്തിനു ആവശ്യമാണെന്ന് ന്യായീകരണം കൂടി ശ്രീ.വിനോദൻ പിലാക്കൽ നടത്തിയിരിക്കുന്നു.

അനുവാദമില്ലാതെ ജോലിക്കു ഹാജരാകാതിരുന്നതുമായി ബന്ധപ്പെട്ട വിഷയത്തിൽ ലോക്ക് ഡൗൺ കാലയളവിൽ ചില അവസരങ്ങളിൽ സ്ഥാപനത്തിൽ എത്തിച്ചേരാനുവർ സാധിച്ചിട്ടില്ല എന്നും എന്നാൽ ഓൺലൈനായി അക്കാദമിക് പ്രവർത്തനങ്ങളിൽ സജീവമായി പങ്കെടുത്തുവെന്നും എന്നിട്ടും പ്രിൻസിപ്പൽ ശത്രുതാപരമായ നിലപാട് തന്റെ നേർക്കു സ്വീകരിക്കുകയും ഹാജർ രേഖപ്പെടുത്തുന്നതിനു അനുവദിച്ചില്ല എന്നും പിന്നീട് പ്രിൻസിപ്പൽ ഹാജർ പുസ്തകത്തിൽ ക്യാഷൽ ലീവ് രേഖപ്പെടുത്തുകയുമാണ് ഉണ്ടായിട്ടുള്ളത് എന്നുമാണ് വിശദീകരണം ലഭ്യമാക്കിയിട്ടുള്ളത് .

ഹാജർബുക്ക് തിരുത്തിയതുമായി ബന്ധപ്പെട്ട വിഷയത്തിൽ പ്രിൻസിപ്പലിന്റെ പക്കൽ നിന്നും തന്റെ നേർക്കുണ്ടായ ശത്രുതാമനോഭാവവും, തന്നെ മാത്രം ഹാജർ രേഖപ്പെടുത്തുവാൻ അനുവദിക്കാതിരുന്നതും, ഹാജരാ യിരുന്നിട്ടും ക്യാഷൽ ലീവ് രേഖപ്പെടുത്തിയതുമായ കാര്യങ്ങൾ കരണമുണ്ടായ വൈകാരിക സമ്മർദ്ദത്തി നാൽ ആണ് ഒരു തവണ ഹാജർ ബുക്കിൽ കൃത്രിമം ചെയ്യുന്നതിൽ ഏർപ്പെടേണ്ടി വന്നിട്ടുള്ളതുമെന്നാണ് വിശദീകരണം ലഭ്യമാക്കിയി ട്ടുള്ളത്.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം ശ്രീ.വിനോദൻ പിലാക്കൽ നൽകിയിരിക്കുന്ന വിശദീകരണം സർവകലാശാലയുടെ സ്റ്റാന്റിംഗ് കമ്മറ്റി ഓൺ ദി ഡിപ്പാർട്ട്മെന്റ്സ് ആൻറ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസിന്റെ പരിഗണനക്കും ശുപാർശക്കുമായി സമർപ്പിക്കുന്നു.

Recommended that the request of Sri. Vinodan Pilakkal for payment of remuneration for the period from January 2021 to August 2021 be rejected and the reasons be intimated that it is evident from the RTI documents, report of the Principal and his own explanation that he worked simultaneously in University of Calicut and attendance register has been tampered with, thereby causing breach of relevant provisions of the employment contract entered into by him and the University.

(Ad AVII A Section)

Resolution of the Syndicate

RESOLVED to seek explanation from Sri.Vinodhan Pilakkal based on the RTI documents received stating that he had worked in another institution during the same period.

FURTHER RESOLVED to seek report from the Principal, KUCTE Alappuzha regarding the tampering of Attendance Register.

Item No.49.17.04 : University Institute of Management (UIM), Varkala - Renewal of Rent Agreement for a period of 11 months w.e.f 15.06.2022 - reg:-

The principal in charge, UIM, Varkala has forwarded the letter from Sri.Santheep Sathyan.S (Power of Attorney Holder of Sri.Suresh Lal, owner of Gurudev Buildings, Sivagiri, Varkala, the building that houses, UIM, varkala) requesting for the renewal of rent agreement for a further period with an enhancement of Rs.5000/- from the existing rate, amounting to Rs.40,000/- per month. The building that houses UIM, Varkala was occupied w.e.f 15.06.2008. The former Rent Agreement was executed for a period of two years from 15.06.2020 to 14.06.2022 with a rent of Rs.35,000/- (Rupees Thirty five thousand only) per month vide U.O.No. 3259/2020/UOK dated 16.10.2020 and expired on 14.06.2022. It may also be noted that the rent agreement was executed without enhancement for the last 6 years. The Vice-Chancellor has ordered to place the matter before Standing Committee of the Syndicate on Departments and Other Institutions of the University. In obedience to the orders of Vice-Chancellor, the matter regarding the renewal of the rent agreement in respect of the building, that houses UIM, Varkala for a period of 11 months from 15.06.2022 to 14.05.2023 with an enhanced rate of Rs.40,000/- (Rupees Forty Thousand only) per month is placed before Standing Committee of the Syndicate on Departments and other Institutions of the University for consideration and recommendation.

1. **Recommended that the rent agreement be renewed at the current rate.**
2. **Further recommended that the Principal be directed to find a suitable land for construction of own building for the centre, in consultation with the MLA/ LSGD authorities.**

(Ad C Section)

Resolution of the Syndicate

RESOLVED that the above recommendation at Sl. No. (1) of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 16.11.2022, be approved.

FURTHER RESOLVED that the Principal be directed to find a suitable land for construction of own building for the centre, in consultation with the MLA/ LSGD authorities within this academic year.

Item No.49.17.05 : University Institute of Management (UIM), Adoor - Renewal of Rent Agreement for a period of 11 months w.e.f 01.10.2022 - reg:-

The Principal (i/c), UIM, Adoor has forwarded the rent agreement signed by Sri.K M Raju, owner of the building that houses UIM, Adoor for the period from 01.10.2022 to 30.09.2023 in the existing rate of rent of Rs. 71,874/- plus GST 18%. The Principal (i/c) also pointed that the owner of the building that houses UIM, Adoor shall be directed to complete the maintenance works, particularly the painting works of the centre before executing the rent agreement.

The rent agreement for the building that houses UIM, Adoor was executed for the period from 01.10.2021 to 30.09.2022 vide U.O No.7278/2021/UOK dated 16.12.2021. Hence the agreement will expire on 30.09.2022. The Vice-Chancellor has ordered to place the matter renewal of rent agreement before Standing Committee of the Syndicate on Departments and Other Institutions of the University. In obedience to the orders of Vice-Chancellor, the matter regarding the renewal of the rent agreement in respect of the building, that houses UIM, Adoor for a period of 11 months from 01.10.2022 to 31.08.2023 in the existing rate of rent of Rs. 71,874/- (Rupees Seventy one thousand eight hundred and seventy four only) plus 18% GST is placed before Standing Committee of the Syndicate on Departments and other Institutions of the University for consideration.

Recommended that the rent agreement be renewed at the current rate.

Further recommended that Sri. Jairaj J, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University and Sri. Sandeep Lal S, Member, Syndicate be entrusted to study the feasibility of shifting the centre to DOIC, Pandalam, from the next academic year.

(Ad C Section)

The meeting concluded at 01.15 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 16.11.2022, be approved.

FURTHER RESOLVED that Dr.Vijayan Pillai.M, Member Syndicate be included in the above sub-committee.

Item No.49.18. Minutes of the Combined Meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University and Examinations held on 16.11.2022 – Approval of- reg.

(Ad.A VII)

A combined meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University and Examinations was held on 16.11.2022 at 10.30 a.m in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

Due to exigency, recommendation of the Committees on item no. 2 of the Minutes was approved by the Vice-Chancellor, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved item no. 2, in exercise of the powers under Section 10(13) of Kerala University Act, 1974 is reported and the Minutes of the combined meeting is placed before the Syndicate for consideration and approval.

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEES OF THE SYNDICATE ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY AND EXAMINATIONS

Date : 16.11.2022
Time : 10.30 am
Venue : Syndicate Room

Members

- | | |
|---|--------|
| 3. Sri. Jairaj J, Convener, Standing Committee of the Syndicate on Departments & Other Institutions of the University | Sd/- |
| 4. Dr. K B Manoj, Convener, Standing Committee of the Syndicate on Examinations Online | |
| 5. Adv. K H Babujan, Member, Syndicate | Sd/- |
| 6. Dr. Vijayan Pillai M, Member, Syndicate | Sd/- |
| 7. Prof. K Lalitha, Member, Syndicate | Sd/- |
| 8. Smt. Renju Suresh, Member, Syndicate | Online |
| 9. Sr. Sandeep Lal S, Member, Syndicate | Sd/- |

Item No.49.18.01 : UIT, Malayinkeezhu – Difficulties in conduction of SDE and Other Exams – reg:-

The Principal, University Institute of Technology, Malayinkeezhu has apprised that the UIT is an examination centre of SDE and Private Registration Exams, etc. and it is difficult to manage regular classes of the students of the UIT along with these exams, pointing out the following constraints and has requested to take measures to alleviate these difficulties.

BCA and B Com (Commerce with Computer Application) are the two programmes offered at the UIT.

The UIT is functioning in a two storied building and conducting regular classes in these limited infrastructure facilities along with the conduct of examinations of SDE and Private Registration candidates etc. is very difficult.

The regular classes of students of the UIT have to be suspended to conduct these exams, which adversely affects the academic quality of the students undergoing studies at the UIT.

As ordered by the Vice-Chancellor the request from the Principal UIT, Malayinkeezhu to take measures to alleviate the difficulties in conducting SDE and other Exams at the centre utilising its limited infrastructure facilities, is placed before the combined meeting of the Standing committees of the Syndicate on Departments and Other Institutions of the University and Examinations for consideration and recommendation.

Recommended that the request from the Principal, University Institute of Technology, Malayinkeezhu be declined.

(Ad A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University and Examinations held on 16.11.2022, be approved.

FURTHER RESOLVED to inform the Principal, UIT, Malayinkil not to submit such requests to University in future.

Item No.49.18.02 : B.Ed Readmission with Inter College Transfer – Request of Smt. Anu G Babu from KUCTE Kariavattom to KUCTE Kulakkada in the third semester – reg:-

Smt. Anu G Babu , a discontinued B.Ed (Social Science) student from KUCTE, Kariavattom (2020-22) requested for inter college transfer in the third semester at KUCTE, Kulakkada due to health issues. She had passed first and second semesters of the Course and then discontinued her studies due to pregnancy related health issues. The transfer has been requested to take care of her child along with her studies, but the norms do not permit the same to the Third semester. The Principal, KUCTE Kulakkada reported one vacancy in the II semester B.Ed Course in the 2022-24 batch, to accommodate the candidate in the third semester.

As per the norms for inter college transfer for BEd Courses -inter college transfer are to be carried out within 15 days from the date of closure of admission or at the end of the first semester to the candidates who are eligible for promotion so that they can join the new colleges at the start of the second semester.

As per the orders of the Hon'ble Vice Chancellor the matter is placed before the combined meeting of the Standing Committee of the Syndicate of Departments and Other Institutions and Examinations for consideration and recommendation.

Recommended that Smt. Anu G Babu be granted inter college transfer in third semester, as a special case.

Further recommended that considering the exigency, the above recommendation may be approved by the Vice-Chancellor in exercise of the powers conferred under section 10(13) of Kerala University Act, 1974.

(Ac A III Section)

The meeting concluded at 10.45 a.m.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University & Examinations held on 16.11.2022, be noted.

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Item No.49.19. Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.11.2022 approval of – reg:

(M&C I)

The Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.11.2022 is placed before the Syndicate for approval (Minutes appended).

Considering the exigency, the recommendations on Item No:3 of the above minutes was approved by the Hon'ble Vice-Chancellor, exercising the powers vested under section 10(13) of the Kerala University Act,1974 subject to reporting to the Syndicate. The action taken by the Hon'ble Vice-Chancellor in having approved the same is reported to the Syndicate and all remaining items are placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF
THE STANDING COMMITTEE OF THE SYNDICATE ON EXAMINATIONS**

Date & Time:29.11.2022, 10.30 P.M

Venue: Syndicate Room

Members Present

1.	Dr.K.B Manoj	Convener	Sd/-
2.	Adv.K.H.Babujan	Member Syndicate	Sd/-
3.	Sri.Bijukumar.G.	Member Syndicate	Sd/-
4.	Sri.Arunkumar R	Member Syndicate	Sd/-
5.	Dr.Vijayan Pillai M	Member Syndicate	Sd/-
6.	Prof.K.Lalitha	Member Syndicate	Sd/-
7.	Sri.Jairaj.J	Member Syndicate	Sd/-
8.	Dr.S Nazeeb	Member Syndicate	Sd/-
9.	Dr.K.G.Gopchandran	Member Syndicate	Sd/-

Members Absent

1.	Sri.Sandeep Lal.S	Member Syndicate
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Item No.49.19.01:- Request for claiming Grace marks for NSS activities in r/o Sri. Muhammed Ali N, B.Tech Candidate - Report submitted by the Pro-Vice Chancellor-reg
(EE II K)

The candidate Sri. Muhammed Ali N. with candidate code 401/13403090, has submitted a request to the Hon'ble Vice Chancellor on 02.08.2022, for considering his belated request for claiming NSS activities. The request was by orders of the Hon'ble Vice-Chancellor, placed before the Standing Committee of the Syndicate on Examinations and the Syndicate at its meeting held on

14.10.2022 vide item No.47.46.14 considered the recommendations of the Standing Committee of the Syndicate on Examinations and resolved to entrust the Pro-Vice Chancellor to take appropriate decision after hearing the candidate.

Accordingly the hearing was conducted by the Pro-Vice Chancellor on 19/10/2022.

As per the orders of the Hon'ble Vice-Chancellor, the Report submitted by the Pro-Vice Chancellor on the request for claiming Grace marks for NSS activities in r/o Sri. Muhammed Ali N. with candidate code 401/13403090 is placed before the Standing Committee of the Syndicate on Examinations for consideration.

Recommendations : *The Committee considered the report submitted by the Pro-Vice Chancellor and observed the following:*

1. *The trauma underwent by the candidate due to the accident met and the efforts he is putting in to come back to life.*
2. *The case shall be treated as "rarest of the rare category".*
3. *The candidate has not claimed the benefit of grace mark before.*

By virtue of the above facts, the Committee recommended to agree to accept the belated request of the candidate for claiming grace mark for NSS activities.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.11.2022, be approved.

Item No.49.19.02:- Request of Sri. Indrajith P for notional registration to S5, September 2022-reg.

(EGI(b))

Sri. Indrajith P, BA. LL.B. regular candidate bearing candidate code 47319555031 from the CSI Institute of Legal Studies, Cheruvarakkonam, had submitted a request dated 30/09/2022 for Notional Registration to Fifth Semester Integrated Five Year LL.B. Degree Examinations, September 2022, which commenced on 15/09/2022 and ended on 28/09/2022. As per his request, he had been hospitalised for the period from 7/09/2022 – 17/09/2022 (Copy of the Medical Certificate appended). He further asserts that he had paid Rs 1400/- as fee for the examination on 14/08/2022 via online.

Although fee remittance was done, the candidate failed to register for the examination. The Principal, CSI Institute of Legal Studies, Cheruvarakkonam had forwarded letter dated 28/09/2022 stating that the candidate had enough attendance for registering for the examination. But on verification in the payment portal, it is noted that the status of payment is seen as "Refund" (Copy of the same is appended for perusal), which means that the debited amount had already been credited into the account of the candidate.

It is politely being brought into attention that the candidate had already been granted Notional Registration to Fourth Semester Integrated Five Year LL.B. Degree Examinations, April 2022. In the light of such circumstances, the tabulation section sought remarks from the academic section concerned regarding the possibility of granting Notional Registration to the candidate for Fifth Semester also. The Academic Section pointed out precedence on the situation citing the case of another candidate who had been granted Notional Registration to two consecutive semesters by the University and further opined that the candidate having requested to grant Notional Registration a second time which can be granted on special cases and orders might be sought from the higher authorities on the same or the matter be placed before the Examination Committee after seeking orders.

In the wake of the aforesaid facts, the file was put up for perusal and the Hon'ble Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Examinations for consideration and recommendations.

Recommendations : *The Committee considered the above matter and recommended to agree to the request by considering the precedents and the effort made by the candidate for remitting the examination registration fee.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.11.2022, be approved.

Item No.49.19.03:- Ph.D Course Work Examination - Valuation of answer scripts - Remuneration to QP Setters/Examiners-reg:-

(M&C III)

The Ph.D Course Work Examination is notified by the office of CSS and conducted in the month of July and December. The Ph.D Course work Examination consists of two papers: Paper I- Research Methodology and Paper II- Research and Publication Ethics (RPE). For the valuation of Paper I-Research Methodology, a separate question paper is prepared for each subject whereas Paper II- Research and Publication Ethics is a common paper for all streams and hence a single question paper is prepared for all streams.

The question paper setting for Ph.D Course Work Examination are done by setters outside the jurisdiction of the University of Kerala, and the answer scripts are evaluated by the setter itself, hence schemes of valuation are also not prepared.

The following points regarding evaluation of Ph.D Course Work may please be noted.

1. Remuneration for evaluation of answer scripts are not paid to the setters, as such, but payment includes remuneration for question paper setting and scheme. In this context some examiners are not willing to evaluate the answer scripts without paying remuneration. Revaluation of certain answer scripts are also to be done. Besides remuneration, postal charges for return of answer scripts are also not paid to the setters.
2. The willingness of question paper setters to evaluate the answer scripts are sought at the time of question paper setting, but sometimes the setter may not be willing to evaluate the answerscripts and in such cases another examiner has to be provided by the EB section concerned for valuation without scheme and there exists difficulties regarding payment of remuneration.
3. Paper II- Research and Publication Ethics is a common paper for all subjects, and hence candidates of Oriental Studies may write the Examination in different languages like Malayalam, Sanskrit etc. In this case, a new list of examiners who are willing for evaluating the above said answer scripts without the scheme of valuation are to be provided by the EB Sections. Some of these examiners are reluctant to value the answer papers without remuneration. In the current July 2022 session, for Paper II- Research and Publication Ethics (common paper), the number of answer scripts is fairly large (270 answer papers are to be valued by the QP Setter).

Hence as Ordered by the Hon'ble Vice-Chancellor the matter is presented before the Standing Committee of the Syndicate on Examinations for consideration.

Recommendations: *The Committee considered the above matter and recommended to refer the matter to the Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.11.2022, be noted.

Item No.49.19.04:- Request for Notional Registration to the Sixth Semester LLB (3 Year-Semesterised) LLB Degree Course for the 2004 admission candidate - reg.

(EG I(A))

Sri. Mathews K. Lukose, Three Year LLB (Semesterised) Degree candidate of Kerala Law Academy Law College (2008-2011 batch) had informed that the candidate was unable to pay final year exam fees due to personal issues and requested permission to pay the notional registration fees and exam fees to appear for the LLB degree Examinations.

The candidate Sri. Mathews K. Lukose had registered for the First, Second, Third & Fourth Semester LLB Degree examinations and had not registered for the Fifth and Sixth Semester examinations during his period of study.

It may be noted that as per the norms for notional registration stipulated in Chapter X- Page 128 of the Examination Manual "Notional registration is granted to candidates who could not apply for registration to the Examination before the prescribed last date for examination for reasons beyond their control from continuing their studies in the next higher class".

It may also be noted that the candidate had elapsed 10 years after completion of the LLB Degree course and after that the scheme of the three year LLB course revised twice. Mercy chance examinations are going on for the 2009 admission candidates.

As per the orders of the Hon'ble Vice-Chancellor, the matter of permitting Sri.Mathew K. Lukose (2008 admission candidate) to register notionally to the Fifth Semester (Fifth Semester LLB Degree Examination, January 2011) and sixth Semester (Sixth Semester LLB Degree Examination, April 2011) LLB Degree Examinations is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendations.

Recommendations : *The Committee considered the above matter and observed that there was a decision of the Academic Council already taken for similar issue related to the CBCSS courses. Hence the Committee recommended to entrust the Controller of Examinations to submit a report whether the above decision of the Academic Council is applicable to the present subject. The Committee further recommended to refer the matter to the Syndicate along with the report submitted by the Controller of Examinations.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.11.2022, be approved.

Item No.49.19.05:- ***B.Des in Fashion Design - Permission to include improved CA mark to the ESA mark of the fifth semester examination conducted in May 2021 reg- (AcAIV)***

Teeno Filgi, Julia Ann Jacob and Divya Joseph, the three former students of IFTK who completed B.Des course (2015-19batch) failed in three papers (P1,P3,and P4) in semester 5 due to low internal marks. The candidates submitted request to provide chance for doing internal improvement. Since the regulation is silent about the improvement of Continuous Assessment, U.O No.AcAIV/02/15264/2021 dated 27/07/2021 had been issued. According to this U.O., those who failed due to low marks secured for internals be given a final chance to submit a project in the failed subjects concerned, as the Syllabus for the programme is silent on the matter.

- Notification for the S5 exams for regular and supplementary for B.Des candidates was published in May 2021.
- The candidates remitted fees for the supplementary exam and registered for the same.
- Eventhough the examination was notified in May, due to covid reasons, the exam started in August and the jury exams started in September only(after the issuance of the above mentioned order). As per this order, the candidates attended the examination and submitted a project for their internal improvement.
- Since the tabulation section required further details on the conduct of the internal improvement, the matter was placed before BoS in Applied Arts for further discussion and the recommendations put forward by the BOS was endorsed by the Dean, Faculty of Fine Arts, further approved in Academic Council held on 01/04/2022, a new modified U.O. No. 3932/2022/UOK dated 21/05/2022, which contained proper guidelines had been issued.
- According to the new U.O., individual orders may be issued to the candidates for internal improvement. Also, it is mentioned that, a specific fee has to be remitted for the same.
- Now the tabulation section has sought clarification whether results of the improved internal marks of these candidates may be published as the candidates improved the exam as per the first order. (UO No.Ac AIV /02/15264/2021 dtd 27/07/2021).
- The file was forwarded to the Chairman, BoS in Applied Arts to obtain his remarks on the same.
- The Chairman remarked that the results of the three candidates,Teeno Filgi, Julia Ann Jacob and Divya Joseph may be published with ESA marks of the Fifth semester B.Des exam conducted in May 2021.

The Dean, Faculty of Fine Arts endorsed the recommendation of the Chairman, BoS in Applied Arts regarding the improvement of internal marks secured by three candidates, Teeno Filgi, Julia Ann Jacob and Divya Joseph, studying for B Des in Fashion Designing at IFTK, Kollam.

The Vice Chancellor has ordered to place the matter regarding publishing of internal improvement results of the three candidates and the fees to be fixed for internal improvement before Standing Committee of the Syndicate on Examination for consideration and appropriate recommendation.

Recommendations: *The Committee considered the above matter and recommended to fix the fee equivalent to one time B.Tech Sessional Improvement fee. Further recommended to inform the matter to the candidate and proceed further on this matter provided that the candidate is willing to remit the required fee.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.11.2022, be approved.

Item No.49.19.06:- *Request of Smt. Mary Stiphna for considering the corrected internal marks for Paper II of S4 B.Com LL.B Examination, February 2022-reg.*

(EG1(b))

Smt. Mary Stiphna, a B.Com LL.B candidate of 2020-25 batch, had been granted Inter College Transfer from CSI Institute of Legal Studies, Cheruvarakkonam to Sree Narayana Guru College of Legal Studies, Kollam vide U.O No. AC AIII/3667/2021/UOK dated 26.07.2021. As per the conditions of Inter College Transfer, the transfer had been granted with the permission to the candidate to register and appear for the Ist & IInd semester exams (regular) at CSI Institute of Legal Studies, Cheruvarakkonam, which is her parent college.

The candidate had registered and appeared for Second semester Integrated Five Year B.Com LL.B Examinations February 2022, at the CSI Institute of Legal Studies, Cheruvarakkonam, with the candidate code 471 20555038. As per the CA Marks uploaded by the college, the hardcopy of which had been forwarded to the University on 12.04.2022, after the examination, the candidate had scored 2.5 marks for the paper "Management Concepts & Thoughts" (Paper II). The results for the said examination were published on 22.08.2022 and the candidate failed for the concerned paper with a score of 38.5 marks in total, whereas the candidate secured better marks for other subjects and passed these papers (Kindly peruse Student History).

As per the letter from the Principal, CSI Institute of Legal Studies, Cheruvarakkonam dated 24.08.2022, the CA Marks of the candidate for Paper II – Management Concepts & Thoughts (2.5 marks), uploaded to the University Portal in connection with S2 February 2022, were not the actual marks of the candidate. The letter says that an omission had crept into her CA Marks for Paper II. Along with the letter, the Principal had forwarded the corrected CA Marks(80 Marks), which the candidate has countersigned.

Upon receipt of the letter from the Principal, CSI Institute of Legal Studies, Cheruvarakkonam dated 24.08.2022, a file was put up with respect to the case for consideration of the Hon'ble Vice Chancellor and the Hon'ble Vice Chancellor ordered that the case need not be considered. Thereafter, the Principal, CSI Institute of Legal studies, Cheruvarakkonam had been intimated on the matter vide letter from the University dated 13.10.2022.

Further the candidate submitted a complaint via letter dated 13.10.2022 to the hon'ble Vice Chancellor stating that the teacher of the subject (Management Concepts & Thoughts) thinking that the candidate had obtained TC from the College (CSI Institute of Legal studies, Cheruvarakkonam) had not awarded any internals for the said paper and the clerk in the college had entered 2.5 marks for the said paper for the attendance part only. The candidate further alleges that these entries were not seen and any intimation in this regard was not received by her.

The present complaint of the candidate was added to the earlier case and the previous file was continued and put up for perusal. Upon receipt of the remarks of the Controller of Examinations on the matter, the Hon'ble Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Examinations for consideration & recommendations.

Recommendations: *The Committee considered the above matter and recommended that the then Principal, the then HOD and the then tutor be heard by the sub committee comprising of Dr.K.B Manoj, Convener, Standing Committee of the Syndicate on Examinations, Dr S Nazeeb, Prof.K Lalitha and Dr. Vijayan Pillai, Members Syndicate before arriving a decision in regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.11.2022, be approved.

Item No.49.19.07:- *Appointment of Retired Teachers of Self- Financing Colleges as Chief Examiners for the Valuation of BA/B.Com/B.Sc/BBA CBCSS/CR Degree Examinations – reg*

(EB V)

The Retired Teachers from Government/Aided Colleges who are handling classes in the Self-Financing Colleges affiliated to the University of Kerala are now appointed as Examiner for the Valuation of BA/B.Com/B.Sc/BBA CBCSS/CR Degree Examinations. It is learnt that the majority of the above teachers are not attending the Valuation Camp as they are appointed as Additional Examiners.

As per the U.O.No.M&C.1.2/1800/2017 dtd 06.11.2017, it has been ordered that the valuation camp conducted in colleges “Teachers who have retired from Govt/Aided colleges and are working in self-financing colleges shall be posted as Chief Examiners if required”.

In the Present Centralized Valuation Camp it is essential to appoint Retired Teachers as Chief Examiners based on the seniority in Govt/Aided Colleges to expedite the Valuation of the above mentioned examinations.

The Syndicate meeting held on 14.10.2022 has decided to defer the item No :47.46.23 pertaining to the appointment of Retired teachers handling classes in the Self Financing Colleges as Chief Examiner.

Therefore the above matter is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation as per the orders of the Hon’ble Vice-Chancellor.

Recommendations : *The Committee considered the above matter and recommended to appoint Retired teachers of Self -Financing colleges as Chief examiners based on their seniority inorder to expedite the valuation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.11.2022, be approved.

Item No.49.19.08:- *Application for awarding Grace Marks –reg.*

(ES VI)

An application for the award of Grace Mark was received from a Candidate of B.Sc. Physics and Computer Application (328) with candidate code 32818132005 of S N College, Kollam during the period 2018-2021.

The candidate submitted an application for granting grace marks to all semesters at the section on 14.09.2022 and with the respective documents from the Group Commander, NCC is dated 16.09.2021. Since the sixth semester results of 2018 admission Physics and Computer Application candidates (S6 March 2021) was published on 10.08.2021, the candidate had to submit the application before 10.08.2022 in compliance with the existing University guidelines that a student shall claim grace marks within one year after completion of the course.

However, it may be noted that the results of S4 B.Sc. Physics and Computer Application improvement/supplementary examination May 2021 was published on 13.01.2022, which was the improvement chance of 2018 Admission candidates and the candidate is eligible for grace mark on considering the date of publication of the S4 results. As per the clause (4) of guidelines for awarding grace mark from 2013-2014, a student shall claim grace mark within one year after the academic year but prior to the issue of Degree certificate. UO No. Ac.AV/1/grace mark /2019, dated 13.06.2019 also confirms guidelines. In accordance with the above, 2018 admission students can claim grace marks upto 31st may 2022.

But there has been precedents for extending the last date for claiming grace marks for all the semester as result publications take more time than one year due to revaluation, scrutiny etc. Hence the date for claiming grace marks for previous batches were extended as follows

2014 Admission –	20.03.2019
2015 Admission-	31.08.2019
2016 Admission –	10.12.2021
2017 Admission-	31.12.2021

Considering all the said facts the period of claiming grace mark for 2018 admission candidates may be extended upto 31.12.2022.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding the extension of period of claiming grace mark for 2018 admission candidates is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations: *The Committee considered the above matter and recommended that the relaxation for claiming grace mark in respect of 2018 admission candidates be extended upto 31/12/2022.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.11.2022, be approved.

Item No.49.19.09:- *3rd Semester BA (SDE) Examinations November 2021- Receipt of answer scripts after the declaration of results- SD College, Alappuzha-reg*

(EE V)

The third and fourth semester BA(SDE) examinations, November 2021 were conducted from 20/12/2021 to 28/1/2022. When the result of the examination was published on 05/05/2022, one of the candidates from SD College, Alappuzha informed that even though he had attended the examination on 12/01/2022, the result for the same is shown as absent in the student profile. On verification it was found that the answer scripts of six candidates who had attended the Examinations with SD College, Alappuzha as exam centre for the subjects EN 1331(History of English Literature), EC 1331(Public Finance and Trade) and SK 1331.2(Drama and Grammar) bearing Question Paper codes M 3230, M 3239 and M 3246 respectively had not been received in the section for proceeding with valuation. As per the attendance statement forwarded from the college, these candidates were present for the exam. Hence the CD Unit was requested to trace out the answer scripts. After thorough search they reported that the answer scripts were not received from the college along with the bulk bundles of answer scripts.

Vide email dated 05/11/2022, the college authorities were informed about the non receipt of answer scripts. Then the Principal vide letter dated 05/11/2022 has reported that the answer scripts were traced out as the bundles were misplaced in the exam room.

The file pertaining to the missing of answer scripts and the letter received from the Principal was forwarded for perusal and further orders. The Honourable Vice Chancellor ordered to place the matter before the Standing Committee of the Syndicate on Examinations.

Accordingly as per orders of the Honourable Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended to conduct Re-examination for the affected candidates without levying fee and to publish the results within 15 days. Further recommended that the then Chief Superintendent, SD College, Alappuzha be heard by the sub committee comprising of Dr.K.B Manoj, Convener, Standing Committee of the Syndicate on Examinations, Dr.S.Nazeeb, Prof.K.Lalitha and Dr.Vijayan Pillai, Members Syndicate. Also recommended to entrust the Controller of Examinations to submit a report regarding the feasibility of crosschecking the received answer book bundles from the colleges against the details of registration of candidates and schedule of examinations conducted for ensuring the receipt of all answer book bundles from all examination centres to the University in time.*

Considering the exigency, the Committee further recommended to request the Hon'ble Vice Chancellor to approve the recommendations under the Item No.3 subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 29.11.2022, be approved.

Item No.49.20. Appointment by Transfer from the post of Office Attendant to Clerical Assistant in r/o Sri.Akhil.V.A- Reporting of- Reg:-

(Ad.A1)

Sri.Akhil.V.A, Office Attendant who joined duty on 28-01-2021 F.N., has requested for promotion to the post of Clerical Assistant (Appointment by Transfer) as he completed the probation period on the said post as on 28-01-2022. As per the resolution of the Syndicate held on 11/05/2022 (Item No.44.92.02) and the confirmation of the same by the Syndicate held on 07/07/2022, handwriting test was conducted. Considering the result of the hand writing test as Sri.Akhil V A. qualified the handwriting test, the Vice Chancellor ordered to promote Sri.Akhil.V.A to the the post of Cervical Assistant in the scale of pay of Rs.25,100-57,900/- w.e.f 22.10.2022. The U.O No.Ad.A1/3/4070/22/UOK dated 22/10/2022 was issued accordingly.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.49.21. Refund of Tuition fee - re-appropriation of funds--reporting of- reg.

(Ad.BII)

Smt. Jai Lekshmi J. Nair took admission at UIM, Kollam on 18.10.2021 for MBA Course and later discontinued the course. Hence, she had requested to refund Rs. 26,250/- paid towards tuition fee at the time of admission, vide paper read (1) above. The Principal, UIM, Kollam, vide paper read (2), had reported that the formal request regarding discontinuation was obtained on 08.11.2021 & last date of closure of admission was on 30.11.2021. The credit remittance was verified by the Cash R/ DD Sn.

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to provide an additional amount of Rs.3,00,000/- under the h/a "Part I-NP-MH:69(a)- University Institute of Management (Head Quarters Unit)-4/5998-Refund of Fees" by re- appropriation from the sub-head "4/3925- Lumpsum Provision" of the same major head of the current year's Budget estimates of the University and to refund an amount of ₹24,938/- (Rupees Twenty Four Thousand Nine Hundred and Thirty Eight only) to Smt. Jai Lekshmi J. Nair, after deducting 5% processing fee from the total tuition fee remitted, meeting the expenditure from the h/a "Part I-NP-MH:69(a)- University Institute of Management (Head Quarters Unit)-4/5998-Refund of Fees "provided in the current year's Budget estimates of the University.

U.O.No.Ad.BII/6809/2022/UOK dated 29.08.2022 was issued in this regard and payment was done accordingly.

The matter is reported to the Syndicate, herewith.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.49.22. Library Assistant on contract basis - Request for Engagement - Kerala University Library - Reporting of - reg .

(Ad. A V)

Smt. Lekshmi. V was engaged as Library Assistant on contract basis at Kerala University Library for a period of eleven months, or till regular hand joins duty, whichever is earlier, with effect from 16.11.2021, vide U.O. No.7097/2021/UOK dated 13.12.2021. Her period of contract was expired on 15.10.2022.

The University Librarian (i/c), Kerala University Library, vide letter dated 12.09.2022 has requested to extend the tenure of service of Smt. Lekshmi. V, Library Assistant on contract basis, for a further period of 11 months after giving one day break. The University Librarian (i/c) has certified that the work and conduct of Smt. Lekshmi. V during her tenure of service was good.

The Vice Chancellor, subject to reporting to the Syndicate, has ordered to engage Smt.Lekshmi V, Library Assistant on contract basis, Kerala University Library w.e.f. 18.10.2022 after giving mandatory break of one working day (17.10.2022), on a consolidated remuneration of ₹23,000/- (Rupees Twenty Three Thousand Only) per month. Memo no. 36060/Admn A V/ 2021/ UOK dated 18.11.2022 has been issued in this regard.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.49.23. Ph.D Research - Re-registration due to default payment of fee - reporting of - reg:-

(Ac E VI)

The following research scholars had applied for re-registration due to default in payment of research fee for more than six months and sanction was accorded by the Hon'ble Vice-Chancellor subject to reporting to the Syndicate, to issue order granting re-registration to the research scholars. Based on the application for re-registration, sanction was accorded by the Hon'ble Vice Chancellor subject to report to the Syndicate, to the below mentioned research scholars. The UO granting re-registration were issued vide UO No. referred against their names.

Sl. No	Name, Subject & UO granting registration	Research supervisor & Centre	Request granted	UO granting Re-registration
1	Kumari Vidya I V Zoology UO.No.Ac.EVI/715/ZOO/ 13435/2015 dated:05/12/2015 w.e.f:09/11/2015	<u>Research Supervisor</u> Dr.R Asha Devi <u>Centre</u> M G College , Tvpm	Re-registration w.e.f. 09/03/2020	UO No.Ac E VI/7935/ 2022/UOK dated 13/10/2022
2	Reshma U S Biochemistry UO.No.Ac.EVI/118/BCY/ 17021/2018 dated 14/08/2018 w.e.f.30/07/2018	<u>Research Supervisor</u> Prof.Dr.Annie Abraham <u>Centre</u> Dept of Biochemistry, University of Kerala, Kariavattom, Tvpm	Re-registration w.e.f.30/07/2019	UO.No.Ac E VI/8237/ 2022/UOK dated 20/10/2022

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.49.24. Kerala University College of Teacher Education, Kumarapuram- Wages of Casual Employees for the month of October 2022-Reporting of- reg.

(Ad A VII A)

The Principal, Kerala University college of Teacher Education, Kumarapuram forwarded the attendance statement of Casual Employees for the month of October 2022, claiming a sum of ₹.1,10,685/- (Rupees One Lakh Ten Thousand Six Hundred and Eighty Five Only) towards their wages.

The Vice-Chancellor sanctioned the payment, subject to report to the Syndicate, and U.O. No. Ad A VII A/8830/2022/UOK dated 24.11.2022 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the payment of ₹ 1,10,685/- (Rupees One Lakh Ten Thousand Six Hundred and Eighty Five Only) towards wages of Casual Employees of Kerala University College of Teacher Education, Kumarapuram for the month of October 2022, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.49.25. Department of Sociology-Implementation of the Innovative Project 'Personality and Skill Development Programme and Extension Activities' - Provisional Advance – Regularization- Orders- Reporting of – Reg.

(Pl. A1)

Sanction has been accorded by the Vice- Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, to regularize the provisional advance of Rs.3,50,000/- (Rupees Three Lakh Fifty Thousand only), sanctioned to Dr. Sobha B Nair vide U.O No. Pl.A1/4679-1/DOS/17 dated 18.11.2017 and later transferred to Dr. Pushpam M, Associate Professor, Department of Sociology, vide U.O No. 16670/2019/UOK dated 22.10.2019, towards the implementation of innovative project titled 'Personality and Skill Development Programme and Extension Activities'.

The U.O. No. Pl.A1/8323/2022/UOK dated 25.10.2022 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned regularization of the provisional advance of Rs.3,50,000/- (Rupees Three Lakh Fifty Thousand only), is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.49.26. *Auditing of the CBCSS examination software by C-DAC – Advance payment and issuing of work order– Reporting of- reg.*

(EK 1)

*Ref: 1) U.O.No.Ad.D1.1/UCC/2019(EK 1), dtd: 07/10/2022
2) U.O.No.Ad.D1.1/UCC/2019(EK 1), dtd: 12/10/2022*

The Syndicate at its meeting held on 22/11/2019 vide special item no.1, considered the report of the expert committee on alleged unauthorized hike in moderation and resolved to conduct software audit by M/s C-DAC (Centre for Development and Advanced Centre), Thiruvananthapuram in order to rectify the errors in the existing CBCSS Examination software.

Accordingly as per request, M/s C-DAC, Thiruvananthapuram, had submitted a detailed quotation along with terms and conditions for auditing all the modules in the CBCSS examination software, with a financial outlay of Rs.7,31,000/- (Rupees Seven lakh thirty one thousand only) (GST extra as applicable). Also, the University had executed an Agreement with the C-DAC for the auditing of the CBCSS examination software for an amount of Rs 7,31,000 /- (Rupees Seven lakh thirty one thousand only) (GST extra as applicable).

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, for the payment of Rs 4,31,290 /- (Rupees Four lakh thirty one thousand two hundred and ninety only) (50% of total project cost- including GST) as advance to the Director, C-DAC, Thiruvananthapuram, (clause 7 of the MoU), towards the software audit of the CBCSS examination software.

Accordingly, the payment U.O and work order has been issued vide reference (1) and (2) above.

The expenditure on this account was met from the head of account "Part1-NP-MH:63-Miscellaneous-8/6009-Modernisation of Exam wing" of the current year's budget estimates of the University.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.49.27. *Department of Publications - PLANNER 2022 - Regularization of Provisional advances Rs.4,25,000/- & Rs. 2,60,000/- released to Sri. Mahesh Kumar S, Press Superintendent (i/c), KUP-Regularised – Reporting of- Reg.*
(Ad.Misc)

University had sanctioned to print, publish and distribute Planner 2022 through sponsorship vide UO no. Ad.Misc.3/KUDP/Annual planner 2022/2022 dated 04.01.2022. An amount of Rs.4,25,000/- (Rupees Four lakh twenty five thousand only) acquired through sponsorship was released to Sri. Mahesh Kumar S, Press Superintendent (i/c), Kerala University Press, as provisional advance for meeting the expenditure in connection with printing of 2500 nos of Planner 2022 in ordinary style and 500 nos of Planner 2022 in Executive style vide UO no.Ad.Misc.3/KUDP/Planner 2022/2021 dated 18.02.2022.

The Syndicate, held on 25.02.2022 vide item no. 37.164, had resolved to print additional 2000 nos of Planner 2022, utilizing the fund from KUF. An additional amount of Rs. 2,60,000/- (Rupees Two lakh sixty thousand only) was released to Sri. Mahesh Kumar S, Press Superintendent (i/c), Kerala University Press, as provisional advance for meeting the expenditure in connection with printing of additional 2000 Nos of Planner 2022 vide UO no.Ad.Misc.3/KUDP/Planner 2022/2021 dated 09.03.2022.

Sri. Mahesh Kumar S, Press Superintendent (i/c), Kerala University Press vide letter no. KUP/Estt./30006/1/Planner 2022 dated 30.06.2022 has forwarded the detailed statement of expenditure, original bills/vouchers of Rs.6,58,910/- (Rupees Six lakh fifty eight thousand nine hundred and ten only) and chalan no.22447350 dated 01.07.2022 for Rs.26,090/- (Rupees Twenty six thousand and ninety only) towards the refund of unspent amount to KUF in connection with the printing and binding of the Planner 2022 and requested to regularize the provisional advances drawn. The Cash(R) section has forwarded the credit verification report of the refund of unspent amount.

The Audit VI section has verified the bills/vouchers & expenditure statement and admitted the regularization of provisional advances of an amount of Rs. 4,25,000/- (Rupees Four lakh twenty five thousand only) & Rs. 2,60,000/- (Rupees Two lakh sixty thousand only) sanctioned to Sri. Mahesh Kumar S, Press Superintendent (i/c), Kerala University Press. On the strength of Audit verification report and credit verification report the Finance, vide Endorsement no.FOS 3041/Finance I/dated 01.10.2022 has endorsed the said regularisation.

The Vice-Chancellor has accorded sanction, subject to reporting to the Syndicate, to regularize the provisional advances of Rs. 4,25,000/- (Rupees Four lakh twenty five thousand only) & Rs. 2,60,000/- (Rupees Two lakh sixty thousand only) sanctioned to Sri. Mahesh Kumar S, Press Superintendent (i/c), Kerala University Press. The regularization is booked under the head of account "Part I-Non-Plan-MH:1(a) – General Direction - 4/2925 – Printing and Stationery", of the current year's Budget Estimates of the University. UO.No.Ad.Misc.3/KUDP/Planner 2022/2022/UOK Dated 17.10.2022 was issued in this regard. As per the orders of the Vice – Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.49.28. Remuneration to the Examiners for Valuation - Sanctioned – Reporting of - reg.

(ECV)

The bills received from Administrative Officers of various valuation camps for the disbursement of remuneration to the examiners are processed in EC V section. The bills which were processed during the period from February 2022 to August 2022 were periodically submitted to the Vice Chancellor for administrative sanction.

Sanction was accorded by the Vice Chancellor for the payment subject to reporting to Syndicate, for the bills which exceeded a total amount of Rupees One Lakh.

Accordingly, UOs are issued in this regard and the payment has been disbursed. The consolidated statement of bills, U.O issued and disbursed amount is as follows

Sl. No:	File No:/ Bill No:	Description	Amount Sanctioned	H/A	UO No: and Date
1	178/21-22	S1 MBA (2019 admission) SDE Degree Exam January 2021. AO : Nishimol.L.I	1,00,360/-	4/1600	109.3/2021-2022 (EC V) dated 24/02/2022
2	179/21-22	S3, S4 MA/ Msc./ Mcom. (SDE 2018 Admission Regular, 2017 Admission Supplementary) Degree exam February-March 2021 AO: Vinod Kumar V	1,43,820/-	4/1600	110.3/2021-22 (EC V) dated 24/02/2022
3	193/21-22	S1 &S3 BHMCT Degree Exam September 2020 AO: Babitha Saira Mathew	1,03,193	4/1600	114/2021-22 (EC V) dated 08/03/2022
4	198/21-22	B.Tech Sixth semester (2013 scheme, supplementary-2015&2016 admission	1,23,088/-	4/1600	115/2021-2022(ECV) dated

		UCEK & Sessional Improvement 2008 & 2013 scheme) Exam January/ February 2020 AO: Lekshmi.P			15/03/2022
5	204/21-22	B Com 4 th Sem SDE March 2021 AO: SunuSathyanathan	4,01,156/-	4/1600	No.121/2021-22 (ECV) dated 25/3/2022
6	30/22-23	B Com Part III (Ist & II nd year) Annual (Private) & Supplementary Exam April 2021 AO: Habeeb Mohammed K	3,44,828/-	4/1600	No.08.1/22-23 (EC V) dtd 29.04.2022
7	38/22-23	BA Part III (paper III-IV) Annual Degree Exam August -September 2021, AO: Sumeth S	1,05,551/-	4/1600	No.17.1/22-23 (EC V) dtd 09.05.2022
8	40/22-23	B Com Part III (Ist & II nd year) Annual Degree Exam June 2020 AO: Anil Khan	1,85,889/-	4/1600	No.13.1/22-23 (EC V) dtd 09.05.2022
9	41/22-23	B.Com. Part I & II Degree Exam March 2021 (April & September 2020 session) AO: Anil Khan S.	1,41,191/-	4/1600	No.12.1/22-23 (EC V) dtd 09.05.2022
10	42/22-23	BA Part III (Paper III & IV) Annual Degree Exam August/ September 2021 AO: Chithra Gireeshan	1,41,202/-	4/1600	No.11.1/22-23 (EC V) dtd 09.05.2022
11	58/22-23	S3, S4, MA/ Msc/ Mcom. (SDE 2017 Admn) November-December 2019 A.O : Vinod Kumar V	1,33,353	4/1600	No.28.1/22-23 (EC V) dtd 24.05.2022
12	59/22-23	S6 BA SDE Exam July 2021 AO : Sharmila Bheegom I	2,01,322	4/1600	No.32.1/22-23 (EC V) dtd 03.06.2022
13	64/22-23	S2 B.Com SDE Degree Exam April 2021 AO: Sunu Sathyanathan	3,00,545	4/1600	No.34.1/22-23 (EC.V) dated 09.06.2022
14	66/22-23	S3 & S4 MA Malayalam & MA Sociology (SDE) Degree Exam February/ March 2021 AO : Nishimol L.I	1,06,574	4/1600	No.37.1/22-23 (EC.V) dated 09.06.2022
15	70/22-23	S3,S4 BA SDE Degree exam April-May 2021 AO : Sharmila Beegom I	2,34,351	4/1600	No.41.1/22-23 (EC.V) dated 21.06.2022
16	76/22-23	Part III (Third year) B.Com Annual Private & Supplementary Degree Exam April 2021 AO ; Reshma S	1,56,750	4/1600	No.38.1/22-23 (EC.V) dated 14.06.2022
17	78/22-23	S3 BA SDE Degree Exam September-October 2019 AO : Habeeb Mohammed K	1,21,633	4/1600	No.35.1/22-23 (EC.V) dated 09.06.2022
18	80/22-23	S4 B.Tech (2008 & 2013 scheme supplementary) Exam December 2020- January 2021 AO : Gayathri.S	1,28,783	4/1600	No.55.1/22-23 (EC.V) dated 08.07.2022
19	82/22-23	IInd year (Part I&II) BA Annual & Afsal UI Ulma Exam March 2021 (April & September 2020 session) AO : Sharmila Beegom I	3,42,841	4/1600	No.45.1/22-23 (EC.V) dated 08.07.2022
20	85/22-23	S3 B.Tech (2013 Scheme Supplementary/Sessional/ improvement) Exam November 2020 AO: Ajith R	1,23,230	4/1600	No.43.1/22-23 (EC.V) dated 08.07.2022
21	87/22-23	I, IInd & IIIrd year (Part III) B.Com. Annual Exam April-May 2018 AO : Babu R	2,45,661	4/1600	No.46.1/22-23 (EC.V) dated 08.07.2022

22	88/22-23	S8B.Tech(2013 scheme, Supplementary/ Sessional/ improvement) Degree Exam January-February 2019 AO : Beena V.A	2,16,964	4/1600	No.50.1/22-23 (EC.V)dated 08.07.2022
23	89/22-23	II nd year (Part I&II) BA Annual & Afsal -ul-ulma Regular & Supplementary Exam March 2021 AO : Karthika.S /-	3,08,881	4/1600	No.57.1/22-23 (EC.V)dated 18.07.2022
24	90/22-23	Part I &II B.Com Annual (Reg & Supply) (Pvt &SDE) Exam March 2021 AO: Meera S	1,13,850	4/1600	No.31.1/22-23 (EC.V)dated 04.06.2022
25	92/22-23	Part III (I &II nd year) B.Com Annual June 2020 AO : Simi S.M	2,92,182	4/1600	No.56.1/22-23 (EC.V)dated 20.07.2022
26	97/22-23	S1&S2 Bsc. Computer Science / BCA Exam April 2021 AO : Jencymol .J.R	1,17,808	4/1600	No.54.1/22-23 (EC.V)dated 20.07.2022
27	98/22-23	Part III (Paper III &IV) BA Annual August-September 2021 AO: Rajanikanth V	1,43,829	4/1600	No.59.1/22-23 (EC.V)dated 18.07.2022
28	100/22-23	S3 &S4 BA SDE April-May 2021 AO: Karthika.S	1,95,992	4/1600	No.60.1/22-23 (EC.V)dated 20.07.2022
29	103/22-23	Final Year BA Annual (Paper I & II) Main &Subsidiary (April 2021 session) Degree Exam October 2021 AO: Adarsh T.H	2,99,996	4/1600	No.61.1/22-23 (EC.V)dated 27.07.2022
30	105/22-23	B.Com SDE Sixth Semester Degree Exam April 2021 AO : Sunu Sathyanathan	3,22,293	4/1600	No.68.1/22-23 (EC.V)dated 29.07.2022
31	106/22-23	B.Com Part I &II (Annual/-Scheme, regular & Supplementary, Private & SDE) Degree Exam March 2021 (April & September 2020 session) AO : Jayakumar D	1,07,184	4/1600	No.67.1/22-23 (EC.V)dated 29.07.2022
32	108/22-23	B.Com Part III(Final year Annual, Private & Supplementary) degree exams April 2021	1,91,205	4/1600	No.65.1/22-23 (EC.V)dated 29.07.2022
33	109/22-23	S1&S2 MA/ Msc./M.Com (SDE) (regular 2019 Admission, improvement 2018 admission, supplementary 2017 & 2018 admission) Examination July-August 2021 AO ; Indu Parvathy R menon	1,17,006	4/1600	No.64.1/22-23 (EC.V)dated 29.07.2022
34	119/22-23	BA (SDE) First Semester Examination September 2021 AO : Karthika S	3,17,225	4/1600	No.74.3/22-23 (EC.V)dated 19.08.2022
35	120/22-23	Part I &II BA Annual (April Session) Degree Exam November 2021 AO : Leena John	3,35,132	4/1600	No.75.2/22-23 (EC.V)dated 19.08.2022
36	122/22-23	S2 BA SDE September 2021 AO : Sharmila Beegom I	3,37,102	4/1600	No.71.1/22-23 (EC.V)dated 16.08.2022
37	124/22-23	Part III B.Com Annual (I &II yr) Private &Supplementary Exam April 2021 AO : Meera S.	2,96,274	4/1600	No.72.1/22-23 (EC.V)dated 16.08.2022
38	125/22-23	S2, S4 BHMCT Exam January 2021 AO : Babitha Saira Mathew	1,03,996	4/1600	No.70.1/22-23 (EC.V)dated 16.08.2022
39	132/22-23	Part III (I &II year) B.Com Annual	4,02,105	4/1600	No.82.2/22-23

		Degree Exam June 2020 AO : Suresh Kumar C.K			(EC.V)dated 24.08.2022
40	133/22-23	Part III (Ist & IInd year) B.Com. Annual, Private & Supplementary Degree Exam April 2021 AO : Reshma .S	2,85,912	4/1600	No.85.2/22-23 (EC.V)dated 24.08.2022
41	135/22-23	S5 BA (SDE) Degree Exam July 2021 AO: Karthika S	2,13,884	4/1600	No.81.1/22-23 (EC.V)dated 24.08.2022

The action taken by the Vice- Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.49.29. Promotion (Provisional) to the post of Assistant Registrar (Hr. Gr.)- Reporting of- reg.

(Ad AI)

Sanction was accorded by the Vice Chancellor to the following Assistant Registrars being promoted provisionally to the post of Assistant Registrar (Hr.Gr.) in the scale of pay of Rs.95,600-1,53,200/- w.e.f. the date noted against their names, as detailed below:

Sl No.	Name & Designation	Date for promotion	Nature of vacancy
1.	Sri. S.K. Shine, Assistant Registrar, PA to CE	01.07.2022 FN	Sri. U. Anil, Assistant Registrar (Hr.Gr.) promoted to the post of Deputy Registrar vide U.O. No. Ad.AI.4/7404/2022 dated 30.06.2022
2.	Sri. P. Pramod, Assistant Registrar, PA to Registrar	01.09.2022 FN	Sri. William George Daniel, Assistant Registrar (Hr.Gr.) promoted to the post of Deputy Registrar vide U.O. No. Ad.AI.4/7404/2022 dated 31.08.2022

The U.O. No. 7943/2022/UOK dated 13.10.2022 was issued accordingly.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.49.30. Research leading to Ph.D Degree- Re- registration in respect of Smt.Resmi.S.L., Part time Research Scholar in Mechanical Engineering - reporting of- reg:

(Ac.EI)

An application has been received from Smt.Resmi S.L., Part Time Research Scholar in Mechanical Engineering, at TKM College of Engineering duly recommended by the Research Supervisor, Head of the Research Centre and Chairman, Doctoral Committee for Re-registration of Ph.D research due to the defaulted payment of Ph.D Research fees for more than 6 months.

Accordingly, sanction has been accorded by the Vice Chancellor to Smt.Resmi S.L., being granted Re-registration due to default in payment of research fee for more than six months, subject to reporting to the Syndicate, as detailed below:

Name of Research Scholar and U.O. No. Granting Registration	Subject Full-time/ Part-time	Name of Research Supervisor & Research Centre	Requests Granted
Resmi S L U.O.No.AcE1.A/114/MCE/7946 dated 22.01.2015 w.e.f 28.11.2014	Mechanical Engineering (Part Time)	<u>Research Supervisor:</u> Dr. P N Dileep <u>Centre:</u> TKM College of Engineering, Kollam	Re-registration from the date of expiry of previous registration i.e. 28.11.2021

University Order No.8102/2022/UOK dated 17.10.2022 has been issued in this regard.

As per the orders of the Vice-Chancellor, the matter of granting re- registration to Smt.Resmi.S.L., Part Time Research Scholar in Mechanical Engineering is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.49.31. Endorsement of Staff list of teaching staff in Un- Aided Training Colleges- Approval – Reporting of – reg:-

(Ac FI)

The principal of the following UnAided Teacher Training Colleges had submitted the Staff list of teachers in B.Ed and M.Ed Degree course for Endorsement.

The Vice Chancellor, taking into consideration the urgency of the matter, endorsed the staff list of teachers of seven UnAided Teacher Training Colleges as detailed below, Subject to Reporting to Syndicate.

	Name of the College	Name	Designation & Subject	Date of Appointment	
1	BNV College of Teacher Education Thiruvallom (B.Ed Course)	Dr.G.Valsala	Principal	01.12.2009	
		Dr.Lakshmi.S	Assistant Professor (General Education)	16.07.2005	
		Dr.Sunikumari P.M	Assistant Professor (Physical Science)	20.07.2005	
		Smt.Shiny Pratap	Assistant Professor (Commerce)	15.11.2021	
		Smt.Sheeja Antony	Assistant Professor (Mathematics)	01.06.2016	
		Smt.Rekha L.R	Assistant Professor (Social Science)	15.11.2021	
		Sri.Rahul C.V	The above matter is reported to the Syndicate.	Assistant Professor (Malayalam)	15.11.2021
		Smt. Nayana N.V	Assistant Professor (English)	15.11.2021	
		Smt.Seenathmol N	Assistant Professor (General Education)	22.02.2022	
		Smt.Sabitha K	Assistant Professor (Art Education)	15.11.2021	
		Smt.Divya V.N	Assistant Professor (Fine Arts)	15.11.2021	
2	Haneefa Kunju Memorial College of Education, Umayanalloor (B.Ed Course)	Smt.Seena R.O	Principal	15.01.2022	
		Smt.Sajeena.S	Assistant Professor (Physical Science)	03.03.2017	
		Smt.Roobina Sonia S.R	Assistant Professor (Mathematics)	03.04.2021	
		Smt.Minimol S.	Assistant Professor (Natural Science)	02.11.2015	
		The above matter is reported to the Syndicate.	Assistant Professor (Hindi)	01.11.2013	
		Smt.Aswathy G.			
		Smt.Sasilekha B.S	Assistant Professor (Social Science)	01.12.2010	
		Smt.Manjusha J	Assistant Professor (English)	02.06.2014	
		Smt.Kamaludheen K.T	Assistant Professor (English)	01.08.2018	
		Smt.Saranya Nair B.	Assistant Professor (Fine Arts)	15.01.2022	
		Sri.Lal Mohan M.	Assistant Professor (Physical Education)	15.01.2022	
3	Fathima Memorial Training College, Pallimukku (M.Ed Course)	Dr.Anitha N	Principal	01.03.2005	
		Dr.Mini K.S	Assistant Professor (Teacher Education)	29.12.1997	
		Dr.Vijayalekshmi N.S	Assistant Professor (Teacher Education)	19.01.2002	
		Dr.Beiyaababu	The above matter is reported to the Syndicate.	Assistant Professor (Advanced Educational Psychology)	20.09.2021
		Dr.Nitya Prem S.R	Assistant Professor (Advanced Educational Research)	20.09.2021	
		Dr.Rejani R.	Assistant Professor (Malayalam)	20.10.2021	
		Ms.Parvathy Manohar	Assistant Professor (Natural Science)	20.09.2021	
		Ms.Divya N.	The above matter is reported to the	Assistant Professor (Physical Science)	01.08.2018

		Syndicate.	
		Ms.Arsha Babu	Assistant Professor (Advanced Science Education) 20.09.2021
		Mr.Vishnu Raj	Assistant Professor (Information and Communication Technology) 20.09.2021
		Ms.Shyni S	Assistant Professor (Teacher Education) 07.07.2015
4	Sobha College of Teacher Education (B.Ed Course)	Dr.M.P.Sheela	Principal 05.06.2002
		Smt.Savithakumari S.S	Assistant Professor (General Education) 15.06.2004
		Sri.Rejithkumar R	Assistant Professor (Social Science) 19.07.2005
		Smt.SindhuP.Renjith	Assistant Professor (Mathematics) 14.06.2007
		The above matter is reported to the Syndicate. Smt.Shyni R. Dileep	Assistant Professor (General Education) 04.09.2008
		Sri.Pratheesh P.K	Assistant Professor (Physical Science) 12.10.2020
		Smt.Keerthi.G	Assistant Professor (Natural Science) 12.10.2020
		`Smt.Nitya Jacob	Assistant Professor (English) 16.10.2020
		Jose Dayal K.C	Assistant Professor (Physical Education) 28.11.2016
		Sri. Majichandran H	Assistant Professor (Art Education) 09.11.2020
5	CSI College of Education, Para (B.Ed)	Dr. Sajith C.Raj	Principal (i/c) 25.06.2011
		Dr.Saphia L	Assistant Professor (Natural Science) 07.02.2001
		Dr. Sheeja C	Assistant Professor (Mathematics) 07.02.2001
		Dr. Binitha Das D.B	Assistant Professor (Physical Science) 09.09.2005
		Smt. Divya P.V	Assistant Professor (English) 15.06.2016
		Smt. Sufaina S	Assistant Professor (Social Science) 01.12.2020
		Dr. S Bella Wislet	Assistant Professor (Perspectives of Education) 02.11.2020
		Dr.Febin Jebaraj A	Assistant Professor (Physical Education) 02.11.2020
		Smt. Aparna S	Assistant Professor (Performing Arts) 02.11.2020
		Sri. Bijith R	Assistant Professor (Fine Arts) 02.11.2020
		Smt. Sina G Harrison	Assistant Professor (Perspectives of Education) 18.11.2021
6	Buddha College of Teacher Education (M.Ed)	Dr.Remadevi.K	Principal 04.09.2020
		Dr.Madhu N.R	Associate Professor (Perspective Foundations in Education) 01.06.2012
		Smt.Athira C.G	Assistant Professor (Natural Science) 06.05.2021
		Smt.Dhanalekshmi PS	Assistant Professor (Mathematics) 27.05.2021
		Smt.Saritha K.S	Assistant Professor (Zoology) 01.06.2015
		Smt.Vijayalakshmi.R	Assistant Professor (Commerce) 01.06.2015
		Smt.Bisimitha V	Assistant Professor (Social Science) 01.06.2015
		Smt.Biby George	Assistant Professor (Physical Science) 01.06.2015
		Smt.Sharmila Remakanthan N.	Assistant Professor (Natural Science) 01.06.2015
Smt.Divya K.K	Assistant Professor (Natural Science) 01.06.2015		
7	Baselios Marthoma Mathews II Training College, Kottarakara, Kollam. (B.Ed)	Sri.G.Roy	Principal 10.1.1996
		Dr.Annie Jacob	Assistant Professor (Natural Science) 27.11.2006
		Dr.Deepu P.R	Assistant Professor (General Education) 08.07.2019
		Smt.Jiby Varughese	Assistant Professor (Natural Science) 05.07.2014
		Dr.Maya Devi E.V	Assistant Professor (Physical Science) 08.07.2019
		Sri.Riju John	Assistant Professor (Social Science) 08.03.2016
		Dr.Shivapriya K.R	Assistant Professor (Natural Science) 08.07.2019
		Dr.Leena Vahid	Assistant Professor (Mathematics) 08.07.2019
		Dr.Rony S.Robert	Assistant Professor (English) 08.07.2019
		Smt.Thushara T.	Assistant Professor (Malayalam) 27.08.2019

	Sri.Sandeep S	Assistant Professor (Fine Arts)	24.08.2019
	Smt.Babitha D.	Assistant Professor (Music)	24.08.2019
	Smt.Sumimole S	Assistant Professor (Physical Education)	24.08.2019

The above matter is reported to the Syndicate.

Resolution of the Syndicate
RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.49.32. Endorsement of Staff list of teaching staff in Un- Aided Training Colleges- Approval – Reporting of – reg:-

(Ac FI)

The principal of the following UnAided Teacher Training Colleges had submitted the Staff list of teachers in B.Ed and M.Ed Degree course for Endorsement.

The Vice Chancellor, taking into consideration the urgency of the matter, endorsed the staff list of teachers of seven UnAided Teacher Training Colleges as detailed below, Subject to Reporting to Syndicate.

1. Valiyam Memorial College of Teacher Education, Chavara, Kollam (B.Ed Course)

Sl No.	Name	Designation	Subject	Date of Appointment
1.	Sri.Remesan K	Principal (i/c)	General Education	29.11.2007
2.	Smt. Vajeela B	Assistant Professor	General Education	12.12.2011
3.	Smt.Surumi M.S	Assistant Professor	Social Science	03.06.2013
4.	Smt.Praseena S	Assistant Professor	General Education	03.06.2013
5.	Smt. Dhanya S	Assistant Professor	General Education	03.06.2013
6.	Smt.Sharanya S Nair	Assistant Professor	Physical Science	15.12.2014
7.	Smt.Ranimol J	Assistant Professor	Social Science	15.12.2014
8.	Smt. Thara Rajendran	Assistant Professor	English	05.03.2015
9.	Smt.Hema D'Cruz	Assistant Professor	General Education	05.03.2015
10.	Smt.Alka A	Assistant Professor	Natural Science	10.12.2015
11.	Smt. Padma Ramanen	Assistant Professor	English	12.08.2021
12.	Smt. Parvathy Sudhakar S	Assistant Professor	Natural Science	12.08.2021
13.	Sri. Shinas F	Assistant Professor	Physical Science	12.08.2021
14.	Sri.Nidhin S	Assistant Professor	Physical Education	12.08.2021
15.	Smt.Gopika A	Assistant Professor	Music	12.08.2021
16.	Smt. Rejani S.R	Assistant Professor	Fine Arts	12.08.2021

2. Sree Narayana Training College, Pochakkal, Alappuzha (B.Ed Course)

Sl No	Name	Designation	Subject	Date of Appointment
1	Sri. Akhil Mohan	Assistant Professor	Fine Arts	01.07.2021
2	Smt. Diji K.Das	Assistant Professor	Physical Education	19.07.2021
3.	Smt. Sethulekshmi V.M	Assistant Professor	General Education	01.09.2021

3. Sabarigiri College of Teacher Education Anchal, Kollam (B.Ed Course)

Sl No	Name	Designation	Subject	Date of Appointment
1	Dr. Meera Raj S	Principal	Mathematics	07.01.2022
2	Smt.Prathibha N.R	Assistant Professor	Physical Science	12.08.2016
3	Smt. Sreedevi V.K	Assistant Professor	Natural Science	15.06.2016
4.	Smt. Gopika G.S	Assistant Professor	Social Science	01.12.2016
5	Smt. Jaseena A	Assistant Professor	Mathematics	06.04.2016
6	Smt.Shamla M Shams	Assistant Professor	English	07.12.2016
7	Smt. Priyatha Bharathan	Assistant Professor	General Education	18.01.2017
8	Sri. Suresh G	Assistant Professor	General Education	01.10.2015
9	Smt. Mereena T Mathew	Assistant Professor	Physical Education	03.01.2022

10	Smt. Shebin P Gopal	Assistant Professor	Art Education	03.01.2022
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4. Pattom Thanu Pillai Memorial College of Education, Balaramapuram, Thiruvananthapuram (B.Ed Course)

Sl No	Name	Designation	Subject	Date of Appointment
1	Smt. Chinchu P	Assistant Professor	Physical Science	05.07.2021
2	Dr. Simi S	Assistant Professor	Perspectives in Education	01.11.2021

5. Sree Narayana Guru Kripa B.Ed College, Pothencode, Thiruvananthapuram (B.Ed Course)

Sl No	Name	Designation	Subject	Date of Appointment
1	Dr. Salini S	Principal	General Education	16.12.2021
2	Sri. Christopher C.S	Assistant Professor	Social Science	01.01.2022
3	Sri. Bipin B.Chandran	Assistant Professor	Fine Arts	01.12.2021
4	Smt. Shinsi E.M	Assistant Professor	Music	01.12.2021

6. Victory College of Teacher Education Olathanni, Neyyattinkara (B.Ed Course)

Sl No	Name	Designation	Subject	Date of Appointment
1	Dr. Sharmila S	Principal	Natural Science	01.06.2016
2	Smt. Beebi B	Assistant Professor	Physical Science	20.11.2004
3	Smt. Sherly C.T	Assistant Professor	Social Science	20.11.2004
4	Smt. Nisha S.R	Assistant Professor	Mathematics	10.09.2010
5	Smt. Feba Samuel	Assistant Professor	Malayalam	20.11.2012
6	Smt. Sherly J. Pereira	Assistant Professor	Natural Science	01.11.2014
7	Smt. Raji L Rajan	Assistant Professor	Art Education	07.09.2015
8	Sri. S Pradeepkumar Nadar	Assistant Professor	Physical Education	01.06.2016
9	Sri. Praveen Kumar S.U	Assistant Professor	Physical Science	01.06.2016
10	Smt. Jiji S	Assistant Professor	General Education	01.11.2016
11	Smt. Siji S	Assistant Professor	General Education	01.06.2016

7. CSI College of Teacher Education, Parassala, Trivandrum (M.Ed Course)

Sl. No.	Name	Designation	Subject	Date of Appointment
1	Dr. J. Lidson Raj	Professor	Research Methodology	18.11.2020
2	Smt. Bincy John	Assistant Professor	Teacher Education	25.07.2018
3	Dr. Akhila V.G	Assistant Professor	Advanced Educational Psychology	18.11.2020
4	Smt. Meera Krishnan GV	Assistant Professor	Elementary/Secondary Education	18.11.2020

The above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.49.33. Endorsement of Staff list of teaching staff in Karmela Rani Training College, Kollam - Approval – Reporting of – reg:-

(Ac FI)

The Principal, Karmela Rani Training College, Kollam has forwarded a proposal for the endorsement of ten teaching staff pertaining to BEd Degree course.

The Vice Chancellor, taking into consideration the urgency of the matter, endorsed the staff list of ten teaching staff in Karmela Rani Training College, Kollam as detailed below, Subject to Reporting to Syndicate.

S.I No	Name	Designation	Subject	Joining Date
1.	Dr. Anuja C.S	Principal (i/c)	Malayalam	31.08.1999
2.	Dr.Reena George	Associate Professor	General Education	19.12.1994
3.	Dr. Sanil Sebastian	Assistant Professor	Physical Education	06.07.2001
4.	Fr. Joseph J	Assistant Professor	English	01.06.2000
5.	Dr. Brinda Nair S	Assistant Professor	Mathematics	13.10.2004
6.	Smt. Nancy J Fernandez	Assistant Professor	General Education	22.09.2009
7.	Dr. Mary Sindhu J	Assistant Professor	Natural Science	22.09.2009
8.	Sri.Byju C	Assistant Professor	General Education	22.09.2009
9.	Dr. Priya Dominic	Assistant Professor	Social Science	22.09.2009
10.	Sri. Jojo Francis	Assistant Professor	Commerce	11.12.2014

The above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.49.34. Conduct of Common Admission Test for the various Post Graduate Programmes under Credit and Semester System and M.Tech Entrance Examination, 2021- Payment of Remuneration to the staff posted in the CV Camp- reporting of-reg.

(M&CI)

The Administrative staff posted in Centralized Valuation Camp constituted for the valuation of answer paper of PG Entrance under Credit and Semester System and M.Tech Entrance Examination, 2021 were paid remuneration vide UO No. M&C.I.3/2037/2022 dated 19.02.2022, in which the camp allowance of employees were calculated based on pay of employees in revised scale (ie, Pay Revision 2019). However, in the letter from the Registrar to Deputy Registrar, CSS dated 11.06.2022, it was ordered to recalculate the camp allowance based on the pay of employees in the pre - revised scale (Pay Revision 2014) in order to regularize the provisional advance sanctioned for PG& MTech Entrance Examination, 2021.

Thus, Audit sections have verified the basic pay of employees in the pre- revised scale. Based on that, Finance has remarked to recalculate the camp allowance of administrative staff posted in the CV Camp and to revise the UO already issued in this regard.

Accordingly the details regarding the payment of eligible special allowance to the Administrative staff including A.O. of the CV Camp constituted for the Centralized Valuation camp of PG Entrance 2021 is furnished as below:-

Sl. No.	Name and Designation	No. of Days	Basic Pay in pre-revised scale	Special Allowance + Remuneration	Total (Rs.)
01	Smt.Fazeela L., (A.O.) Section Officer, CSS	21	46,900/-	(320x20)+3000	9,400/-
02	Smt.Divya Dinesh Section Officer, CSS	18	46,900/-	(320x18)+300	6,060/-
03	Sri.Sajith A.V. Assistant, CSS Office	18	27,800/-	(320x18)+300	6,060/-
04	Sri.Ganapathy A.S. Assistant, CSS Office	18	29,900/-	(320x18)+300	6,060/-
05	Sri. Aneesh T.R. Assistant, CSS	18	33,900/-	(320x18)+300	6,060/-
06	Smt.Preeja K.V., Assistant, CSS	18	37,500/-	(320x18)+300	6,060/-
07	Smt. Neethu V., Assistant, CSS	18	32,300/-	(320x18)+300	6,060/-

08	Smt. Arathy R.S., Assistant, CSS	18	32,300/-	(320x18)+300	6,060/-
09	Smt. Suhana Hussain Computer Assistant, CSS	20	20,550/-	(250x20)+300	5,300/-
10	Smt. Silpa S., Assistant, CSS	18	32,300/-	(320x18)+300	6,060/-
11	Smt. Arya Vijayan, Assistant, CSS Office	18	32,300/-	(320x18)+300	6,060/-
12	Smt. Shameema A.R., Assistant, CSS	18	32,300/-	(320x18)+300	6,060/-
13	Sri. Sharaf S., Computer Assistant, Department of Optoelectronics	16	27,800/-	(320x16)+300	5,420/-
14	Smt. Athira V.R., Assistant, Department of Futures Studies	11	33,100/-	(320x11)+300	3,820/-
15	Smt. Vijila V.S., Assistant, Department of Computer Science	8	29,900/-	(320x8)+300	2860/-
16	Smt. Bijusha U.B., Computer Assistant, Audit III	16	27,800/-	(320x16)+300	5,420/-
17	Smt.Parvathy Mukundan, Administrative Officer, Department of Statistics	7	46,900/-	(320x7)+300	2,540/-
18	Sri.Vishnu Ashok, Assistant, Department of Biotechnology	10	33,900/-	(320x10)+300	3,500/-
19	Smt. Hima H.L., Assistant, Department of Statistics	7	33,900/-	(320x7)+300	2,540/-
20	Smt. Bini B.Mohan, Computer Assistant, IMK	8	27,800/-	(320x8)+300	2,860/-
Rupees One Lakh Four Thousand Two Hundred and Sixty only					Rs.1,04,260/-

Vice-Chancellor has accorded administrative sanction for the payment of Special allowance and remuneration amounting to a total of **Rs.1,04,260/- (Rupees One Lakh Four Thousand Two Hundred and Sixty only)** to the administrative staff posted in the Centralized Valuation Camp constituted for the valuation of answer paper of PG Entrance under Credit and Semester System and M.Tech Entrance Examination,2021 and to revise the UO No. M&C.I.3/2037/2022 dated 19.02.2022 issued earlier in which the camp allowance of employees were calculated based on pay of employees in revised scale (ie, Pay Revision 2019) subject to reporting to the Syndicate.

Accordingly revised UO for effecting the payment of Special allowance (calculated as per pre- revised scale) and remuneration amounting to a total of **Rs.1,04,260/-(Rupees One Lakh Four Thousand Two Hundred and Sixty only)** to the administrative staff posted in the Centralized Valuation Camp constituted for the valuation of answer paper of PG Entrance under Credit and Semester System and M.Tech Entrance Examination,2021 has been issued. Hence the matter is reported.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.49.35. Purchase of 25,000 each of Eco-friendly Degree Tube, Gummed Address Label Sticker, Gummed Top and Bottom Sticker and Question Paper Cover for use in the Examination Store - Payment Sanctioned - Reporting of - reg- (Ad. B IV)

Sanction was accorded by the Vice-Chancellor for the proposal for the payment of an amount of Rs.8,00,000/- (Rupees Eight Lakh only) including GST to M/s Kerala State Co-operative Consumer's Federation Ltd, Thiruvananthapuram towards the purchase of 25,000 each of Eco-

friendly Degree Tube, Gummed Address Label Sticker, Gummed Top and Bottom Sticker and Question Paper Cover for use in the Examination Store, meeting the expenditure from the h/a " Part I-Non-Plan-MH-2- Examination-4/2915-Stationery and Printing" of the current year's Budget Estimates of the University.

Accordingly U.O No 15157/Admn B IV/2022/UOK dated 08.11.2022 has been issued.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.49.36. ICM, Poojappura- Release of share amount for conducting First semester of 2021-23 batch of MBA course-Reporting of- reg: -

(Ad. C)

A Memorandum of Understanding for conducting 2021-23 batch MBA course has been executed between the Registrar, University of Kerala and the Director, ICM, Poojappura. As per the terms and conditions, the Director, ICM, Poojappura has requested to release the share amount due to them for conducting I semester of MBA (2021-23) batch which amounts to Rs.5,90,000/- (Rupees Five lakh Ninety Thousand only) (5 lakh + GST @ 18%) .

The payment of Rs.5,90,000/- (Rupees Five lakh Ninety Thousand only) has been endorsed by the Finance on the strength of credit verification of semester fee remitted by ICM, Poojappura to KUF. The Vice-Chancellor has accorded sanction to release the share amount of Rs. 5,90,000/- to ICM Poojappura and University order to this effect has been issued.

The action taken by the Vice-Chancellor in having sanctioned payment of Rs.5,90,000/- to ICM, Poojappura towards the share amount due to them for conducting I Semester MBA 2021-23 batch, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.49.37. INSPIRE fellowship - Payment of fourth installment of fellowship in r/o Ms.Anjali.S, Senior Research Fellow, Dept.of Biochemistry, University of Kerala - Reporting of-reg:

(Ac E III)

The Department of Science and Technology (DST), had sanctioned and released an amount of Rs.5,07,200/- (Rupees Five lakh Seven Thousand Two Hundred only) to Ms.Anjali.S, SRF, Dept of Biochemistry, UOK. towards the 4th installment of INSPIRE Fellowship for the period from 03/07/2021 to 02/07/2022.

Accordingly, sanction has been accorded by the Vice-Chancellor for the payment and release of Rs.5,07,200/- (Rupees Five lakh Seven Thousand Two Hundred only) as the 4th installment of INSPIRE Fellowship for the period from 03/07/2021 to 02/07/2022 to Ms.Anjali.S, SRF, Dept of Biochemistry, University of Kerala, as per the norms of sponsoring authority, subject to reporting to the Syndicate.

U.O No.8119/2022/UOK dated 18/10/2022 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.49.38. KSCSTE fellowship - Payment of third installment of KSCSTE fellowship in r/o Ms.Vidya.S, Research Scholar, Dept.of Chemistry, University of Kerala-Reporting of-reg:

(Ac E III)

The Kerala State Council for Science, Technology & Environment (KSCSTE), had sanctioned and released an amount of Rs.4,73,128/- (Rupees Four lakh seventy three thousand one Hundred and Twenty Eight only) towards third year grant of KSCSTE fellowship in r/o Ms.Vidhya.S, Research Scholar, Dept of Chemistry, UOK for the period from 07.12.2019 to 06.12.2020.

Accordingly, sanction has been accorded by the Vice-Chancellor for the payment and release of Rs.4,73,128/- (Rupees Four Lakh Seventy Three Thousand One Hundred and Twenty Eight only) as the third installment of KSCSTE Fellowship for the period from 07/12/2019 to 06/12/2020 to Ms.Vidhya.S, Research Scholar, Dept of Chemistry, UOK, as per the norms of sponsoring authority, subject to reporting to the Syndicate.

U.O No. 8170/2022/UOK dated 19/10/2022 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.49.39. Conduct of Common Admission Test for the various Post Graduate Programmes under Credit and Semester System and M.Tech Entrance Examination, 2022- Payment of Remuneration to the staff posted in the CV Camp- reporting of-reg.

(M&CI)

As per Office Orders no. CSS/Acad 9/4298/2022 dated 22.06.2022 and 18.07.2022, a Centralized Valuation Camp was constituted from 27.06.2022 to 21.07.2022 for the valuation of answer papers of Common Admission Test for the various Post Graduate Programmes under Credit and Semester System and M.Tech Entrance Examination, 2022.

The Deputy Registrar (CSS) had forwarded the details of the twenty staff who have attended the CV Camp duty and requested that sanction order be issued for effecting payment of special allowance and remuneration.

Audit sections have verified the basic pay of staff. Accordingly, special allowance was calculated based on their scale of pay in pre-revised scale as follows:-

Sl. No.	Name and Designation	No.of Days	Basic Pay in revised scale	Special Allowance (as per pre-revised scale) + Remuneration	Total(Rs.)
01	Smt.Fazeela L., (A.O.) Section Officer, CSS	20	66,800/-	(320x20)+3000	9,400/-
02	Smt.Divya Dinesh Section Officer, CSS	16	68,400/-	(320x16)+300	5,420/-
03	Sri.Maneesh R. Section Officer, CSS	20	68,400/-	(320x20)+300	6,700/-
04	Smt.Hima H.L., Assistant, CSS	20	49,000/-	(320x20)+300	6,700/-
05	Sri.Ganapathy A.S., Assistant , CSS	20	45,600/-	(320x20)+300	6,700/-
06	Sri. Aneesh T.R. Assistant, CSS	20	49,000/-	(320x20)+300	6,700/-
07	Smt.Preeja K.V., Assistant, CSS	20	53,900/-	(320x20)+300	6,700/-
08	Smt. Neethu V., Assistant, CSS	20	46,700/-	(320x20)+300	6,700/-
09	Smt. Arathy R.S., Assistant, CSS	20	46,700/-	(320x20)+300	6,700/-
10	Smt. Suhana Hussain Computer Assistant, CSS	20	39,300/-	(250x20)+300	5,300/-
11	Smt. Silpa S., Assistant, CSS	20	46,700/-	(320x20)+300	6,700/-
12	Smt. Chinnu S.S.	20	45,600/-	(320x20)+300	6,700/-

	Assistant, CSS				
13	Smt. Shameema A.R., Assistant, CSS	20	46,700/-	(320x20)+300	6,700/-
14	Smt.Kukku R.B., Computer Assistant, CSS	20	27,900/-	(250x20)+300	5,300/-
15	Smt. Salini S., Assistant, CSS	20	46,700/-	(320x20)+300	6,700/-
16	Sri. Sharaf S., Computer Assistant, Department of Optoelectronics	15	44,500/-	(320x15)+300	5,100/-
17	Smt. Vijila V.S., Assistant , Department of Computer Science	10	45,600/-	(320x10)+300	3,500/-
18	Smt. Bijusha U.B., Computer Assistant, Audit III	15	46,700/-	(320x15)+300	5,100/-
19	Sri.Sajith A.V., Assistant Department of Statistics	15	39,300/-	(320x15)+300	5,100/-
20	Smt. Sheejakumari T., Assistant, SDE	6	49,000/-	(320x6)+300	2,220/-
Rupees One Lakh Twenty Thousand One Hundred and Forty only					Rs.1,20,140/-

Finance vide endorsement no. FOS.3332/Finance I /dated 04.11.2022 endorsed the proposal for the payment of an amount of **Rs.1,20,140/- (Rupees One Lakh Twenty Thousand One Hundred and Forty only)** to the administrative staff including A.O. of the CV camp constituted for the valuation of answer papers of Common Admission Test for the various Post Graduate Programmes under Credit and Semester System and M.Tech Entrance Examination, 2022 subject to administrative sanction.

Hence sanction has been accorded by the Vice-Chancellor for the payment of Special Allowance and remuneration amounting to a total of Rs.1,20,140/- (Rupees One Lakh Twenty Thousand One Hundred and Forty only) to the administrative staff posted in the Centralized Valuation Camp, subject to reporting to the Syndicate.

Accordingly UO has been issued for effecting the payment of Special allowance and remuneration amounting to a total of Rs.1,20,140/- (Rupees One Lakh Twenty Thousand One Hundred and Forty only) to the administrative staff posted in the Centralized Valuation Camp constituted for the valuation of answer paper of PG Entrance under Credit and Semester System and M.Tech Entrance Examination, 2022. Hence the matter is reported.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.49.40.

The Kerala State Pollution Control Board - R&D programme- Project titled "Surveillance of antibiotic Microbial Resistance in selected surface water bodies of Thiruvananthapuram district, Kerala, India" by Dr.Salom Gnana Thanga V, Department of Environmental Sciences- Second installment of financial assistance- Released- Reporting of reg:

(Ad.F1)

The Kerala State Pollution Control Board had sanctioned financial assistance under R&D programme to a project titled "Surveillance of antibiotic Microbial Resistance in selected surface water bodies of Thiruvananthapuram district, Kerala" by Dr. Salom Gnana Thanga V, Professor and Head, Department of Environmental Sciences, University of Kerala at a total cost of Rs.10,53,000/- (Rupees Ten Lakhs Fifty three thousand only) for a period of two years and had released an amount of

Rs.5,89,000/- (Rupees five lakhs eighty nine thousand only) being the first installment of financial assistance for the project.

Now, the Kerala State Pollution Control Board has released an amount of Rs.4,64,000/- (Rupees Four lakhs and sixty four thousand only) as the second installment of grant-in-aid. The Cash IV section has verified that after deducting an amount of Rs.46,400/- (Rupees Forty six thousand four hundred only) towards the income tax professional service from the sanctioned amount, the balance amount of Rs.4,17,600/- (Rupees Four lakhs seventeen thousand and six hundred only) has been credited to KUF[B] A/c No.57002315676 on 04/08/2022 via electronic fund transfer.

Sanction has, therefore, been accorded by the Vice - Chancellor, invoking the provision under section 10(13) of Kerala University Act, 1974 to release an amount of Rs.4,17,600/- (Rupees Four lakhs seventeen thousand and six hundred only) to Dr.Salom Gnana Thanga V, Professor, Department of Environmental Sciences, University of Kerala and Principal Investigator, to permit the Principal Investigator to transfer the amount to the SB account opened for the project, to utilise the amount for the project in strict adherence to the norms of the sponsoring body and to transfer the institutional overhead charges, if any, to the DDF of the Department as per the existing University rules.

University Order No.Ad.F1/3909/2019 dated 17/11/2022 was issued accordingly.

As per the orders of the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.49.41. Dr.Lekshmi Chandran, ICSSR Post Doctoral Fellow at Department of Sociology - Release of 3rd/ Final instalment of 2nd year fellowship & Overhead Charges –Reporting of -reg :

(P.L.D)

The Indian Council of Social Science Research (ICSSR) had selected Dr. Lekshmi Chandran, Print Land, T.C-7/1006, Maruthankuzhy, Kanjirampara P.O, Thiruvananthapuram for the ICSSR Post Doctoral Fellowship for the project entitled “*Repercussive Development - Induced Displacement : A study on Indirect Displacement due to Development Projects in Kerala*” under the guidance of Dr. Sobha.B.Nair, Associate Professor, Department of Sociology, University of Kerala for a period of 2 years w.e.f 08.02.2017.

ICSSR had sanctioned the 1st, 2nd & 3rd instalments of 1st year fellowship amounting to Rs.1,42,400/- (Rupees One Lakh Forty Two Thousand and Four Hundred only), Rs.1,42,400/- (Rupees One Lakh Forty Two Thousand and Four Hundred only) & Rs.71,200/- (Rupees Seventy One Thousand and Two Hundred only) respectively and the same were released to Dr. Lekshmi Chandran. ICSSR also sanctioned 1st and 2nd instalment of 2nd year fellowship amounting to Rs.1,42,400/- (Rupees One Lakh Forty Two Thousand and Four Hundred only) each and the same was also released to Dr. Lekshmi Chandran.

Now, the ICSSR vide letter F.No.3-50/2016-17/PDF dated 08.06.2022 and 23/06/2022 has sanctioned an amount of Rs.71,200/- (Rupees Seventy One Thousand Two Hundred only) towards the 3rd/ final instalment of 2nd year fellowship in respect of Dr. Lekshmi Chandran and an amount of Rs.53,400/- (Rupees Fifty Three Thousand and Four Hundred only) as Overhead Charges payable to the Institution.

Dr. Lekshmi Chandran, ICSSR Post Doctoral Fellow, Department of Sociology, Kariavattom Campus, University of Kerala has submitted a request recommended and forwarded by the Head, Department of Sociology to release the 3rd/ Final instalment of 2nd year grant sanctioned to her.

On the strength of the endorsement of Finance (Endorsement No. FOS. 3455/Fin II/2022-23 dated 03/11/2022), the Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974

- To release an amount of Rs.1,24,600/- (Rupees One Lakh Twenty Four Thousand and Six Hundred only) through the Head, Department of Sociology, of which an amount of Rs.71,200/- (Rupees Seventy One Thousand and Two Hundred only) to Dr.Lekshmi Chandran towards the 3rd/ Final instalment of 2nd year grant of Post Doctoral Fellowship (ICSSR) sanctioned to her and an amount of Rs.53,400/- (Rupees Fifty Three Thousand and

Four Hundred only) as Overhead Charges payable to the Institution, as per the norms of the sponsoring body.

- The expenditure in this regard shall be booked under the head of account “Part III MH 80 D – Grants from Other Agencies - 9/7726 - ICSSR Post Doctoral Fellowships” provided in the current year's Budget Estimates of the University.
- The Overhead Charges shall be remitted to DDF and remittance certificate shall be forwarded to section concerned.

Accordingly UO. No. Pl.D/4020/2016 dated 19.11.2022 was issued.

The matter is therefore reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.49.42. College Union elections 2022-23– conduct of election – reporting of – reg.

(Election)

College Union elections in the Colleges affiliated to the University of Kerala are being held in accordance with the guidelines provided in the Constitution for College Unions (framed under clause 7 of the Bye Laws of the Kerala University Union) and Lyngdoh Committee recommendations approved by the Hon’ble Supreme Court of India.

Article 6.4.2 of the Lyngdoh Committee recommends that the election should be held between 6 to 8 weeks from the date of commencement of Academic Section ie., during first quarter of the Academic Year.

The practice regarding the conduct of College Union election in the colleges affiliated to the University is to conduct the election during the last quarter of the Calender year ie., after the completion of undergraduate and post-graduate admission. This is to ensure the participation of 1st year UG & PG students in the election process.

As per the constitution of the University Union the General Council of the University Union should be reconstituted before February 28 the of each academic year. It may be noted that, the last General Council was reconstituted on 28.02.2022.

From 2006 onwards, after introduction of the Lyngdoh committee recommendations, the University is following article 6.2.2 of the Lyngdoh committee recommendations for the conduct of College union elections.

Usually the University informs the affiliated Colleges to follow article 6.2.2 of the Lyngdoh Committee recommendations, wherein “***A system of election, where colleges and campuses directly elect college and campus office bearers, as well as University representatives. The University representatives form an electoral college, which shall elect the University Student Union Office bearers***”.

Meanwhile some affiliated colleges have obtained orders from the Hon’ble High Court in favour of conducting college Union election in their colleges by following article 6.2.4 of the Lyngdoh Committee recommendation.

Considering the time factor and urgency, sanction has been accorded by the Vice Chancellor to conduct the College Union Elections 2022-23 as per the following schedule, subject to reporting to the Syndicate.

1	Date of Notification of Election	<u>23.11.2022</u> Wednesday	
2	Date of Publication of Electoral Roll	<u>24.11.2022</u> Thursday	
3	Last date & hour for effecting addition, deletion, alteration or correction in the electoral roll.	<u>25.11.2022</u> Friday	
4	Last date and hour for receipt of nominations	<u>29.11.2022</u> Tuesday	2.00 p.m.
5	Date and hour for scrutiny of nominations	<u>29.11.2022</u> Tuesday	2.05 p.m.

6	Date of Publication of the list of valid Nominations	<u>29.11.2022</u> Tuesday	
7	Date and hour for withdrawal of candidature	<u>01.12.2022</u> Thursday	11.00 a.m.
8	Date of publication of the final list of candidates	<u>01.12.2022</u> Thursday	
9	Date and hour for polling of votes	<u>05.12.2022</u> Monday	10.00 a.m. to 1.00 p.m.
10	Date and hour for scrutiny and counting of votes	<u>05.12.2022</u> Monday	2.00 p.m. onwards

As per the orders of the Vice Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.49.43. Payment of Legal Charges to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala – Reporting of – reg.

(Legal)

The Vice-Chancellor has sanctioned the payment to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala amounting to **Rs.1,33,250/- [Rupees one lakh thirty three thousand two hundred and fifty only] + GST @ 18%** towards Legal Charges incurred for 25 disposed cases, which were filed before Hon'ble High Court of Kerala, from the Head of Account "Part I – NP-MH I (a) – General Direction- 4/1320-Legal Expenses" provided in the Budget Estimates for the financial year 2022-2023. U.O.No.L.S.3734/2022 dated 18.11.2022 was issued accordingly. The details are given below:

The amount admitted	Rs. 1,33,250/- (Rupees one lakh thirty three thousand two hundred and fifty only) + 18 % GST
Tax deducted at source @ 10%	Rs. 13,325/- (Rupees thirteen thousand three hundred and twenty five only)
GST to be paid by the University @ 18%	Rs. 23,985/- (Rupees twenty three thousand nine hundred and eighty five only)
Net amount payable	Rs.1,19,925/- (Rupees one lakh nineteen thousand nine hundred and twenty five only)

As ordered by the Vice Chancellor the above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.49.44. Valuation of S1 PG Degree Examination August 2021 – 20% or more variation in marks awarded by examiners –Reporting of- reg:

(PG Semester)

The Syndicate at its meeting held on 10-06-2022 has resolved to prepare the list of difference in marks with a variation of 20% or more in the answer scripts valued by an examiner noticed in the First, Second and Third valuation of S1 PG Degree Examination August 2021 and the list has been prepared.

The matter regarding the variation of 20% or more marks in the answer scripts valued by an examiner noticed in the First, Second and Third valuation is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.49.45. Purchase of Liquid Helium for the NMR Spectrometer installed at CLIF- Reporting of- Reg.

(Ad B IV.CP(A))

As per the U.O.No.PI.D.3916/RUSA/Vol.II/2016 dated 27/08/2016, FT -Nuclear Magnetic Resonance (NMR) Spectrometer was purchased from M/s Bruker India Scientific Pvt. Ltd, Mumbai and the same was installed at CLIF in 2017. The machine requires Liquid Helium to be filled for the successful working of the machine. As per the agreement signed with the University, the firm had maintained the requisite level of liquid helium for the period of 5 years (warranty period) and after warranty period liquid Helium is to be supplied and refilled according to the market rates by Bruker India. Now, as the contract period of 5 years came to an end the liquid helium needs to be purchased and re-filled for proper functioning of the machine.

The Director, CLIF, had forwarded the quotation for the purchase of 300 L of liquid helium , 3 refills each of 100L, to be obtained from M/s Bruker India for an amount of Rs 9,68,190 /- (Rupees nine lakh sixty eight thousand one hundred and ninety only) vide letter No.CLIF/Purchase/269/2022-23 dated 29/10/2022. This file was put up and the Finance recommended to place the matter before the Purchase Committee for considerations. As such, a note to the Purchase Committee was prepared.

However, on 19.11.2022 Dr. Subodh G, Joint Director, CLIF, had reported to the Hon'ble Vice-Chancellor that the percentage of liquid helium in the NMR spectrometer is 36, and if not filled with helium on time, it will result in damage of the whole machine. Considering the exigent requirement of the liquid helium, sanction was accorded by the Vice Chancellor, to purchase 100 L of liquid helium from M/s Bruker India Scientific Pvt. Ltd, for an amount of Rs 3,22,730 /- (Rupees three lakh twenty two thousand seven hundred and thirty only), subject to reporting to the Syndicate. After obtaining endorsement from the Finance section (vide endorsement FOS.3894/Fin I dated 25.11.2022) a letter was forwarded to the Director, CLIF, to issue supply order to M/s Bruker India Scientific Pvt Ltd, for the supply of 100 L of liquid helium for an amount of Rs 3,22,730 /- (Rupees three lakh twenty two thousand seven hundred and thirty only) for the use in the NMR spectrometer installed in CLIF, vide letter No. 49391(A)/Ad BIV A/2022/UOK dated 26/11/2022.

The expenditure in this regard shall be met from the head of account "Part 1-NP-MH:59(e)-Central Laboratory for Instrumentation and Facilitation (CLIF)-4/2270-Gas Charges" of the current years budget estimate of the University.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.49.46. PhD Entrance Examination,2022- held on 13th November,2022-reporting of- Reporting of- reg:-

(Ac.B1)

The notification of PhD Entrance Examination for the year 2022 was issued on 17.09.2022 and the examination was conducted on 13.11.2022 by including 52 subjects from 12 different Faculties. The Vice Chancellor has approved the following, subject to reporting to the Syndicate. Accordingly the notification of PhD Entrance Examination, 2022 was issued with the following details.

1. Since the mode of receiving application is online, the cost of application (Rs.25/-) be collected along with examination fees in order to avoid loss of revenue. Accordingly, Registration fee prescribed for PhD Entrance examination, 2022 is as follows: For General/ SEBC candidates: Rs.1075/- and for SC/ST candidates: Rs.550.
2. UO No.Ac.E1/2346/2022/UoK dtd 24/03/2022 regarding the list of qualifying Degrees for registration for Research leading to award of PhD Degree in inter disciplinary subjects is made applicable to all candidates who are appearing for PhD Entrance examination.
3. The schedule of Entrance examination,2022 is as follows

1	Commencement of Submission of Application	19.09.2022, Monday
2	Last date of submission of Application	17.10.2022, Monday
3	Date of issuance of Hallticket through online	05.11.2022, Saturday onwards
4	Date of Entrance Examination	13.11.2022, Sunday

Thereafter the last date of submission of application was extended to 22/10/2022. In this year 1154 online applications received for PhD Entrance examination, 2022 through the Research Portal.

- 4) An amount of Rs.1,50,000/- (Rupees One Lakh Fifty Thousand only) as provisional advance to Sri. Hiran G, Deputy Registrar (Acad I) is released for the conduct of PhD Entrance examination,2022.
- 5) The venue of Entrance exam has been fixed as University Engineering Colllge, Kariavattom and other available halls in various departments of the Kariavattom campus.
- 6) The verification of applications may be done after the examination and before the publication of result and the verification is limited to the qualified candidates only as that in the previous years.
- 7) To release halltickets to all the candidates applied for PhD Entrance examination, 2022 from 05.11.2022 onwards.

The whole matter was approved by the Vice Chancellor and the conduct of the PhD Entrance Examination, 2022 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.49.47. Award of Ph.D Degrees

(Ac.E.II/Ac.E.V/Ac.E.V(A))

Item No.49.47.01 Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Rani Mol .P in Dentistry-reg.

(Ac. EII)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**DETERMINATION OF CYTOKINES-INTERLEUKIN 1B (IL1B) IL6, AND IL 8 LEVELS IN SALIVA OF ETHNIC KERALA POPULATION**” submitted by Smt. Rani Mol P.

Resolution of the Syndicate

RESOLVED that Smt. Rani Mol P., be declared eligible for the award of the Degree of Doctor of Philosophy in Dentistry under the faculty of Dentistry.

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Item No.49.47.02 Consideration of Examiners reports on the Ph.D thesis submitted by Sri.Riyas. A in Aquatic Biology & Fisheries – reg:

(Ac. EII)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**TAXONOMY OF NERITIC JELLYFISHES (CNIDARIA: SCYPHOZOA AND CUBOZOA) AND STUDIES ON JELLYFISH BLOOMS FROM THE KERALA COAST, INDIA**” submitted by Sri. Riyas A.

Resolution of the Syndicate

RESOLVED that Sri. Riyas A, be declared eligible for the award of the Degree of Doctor of Philosophy in Aquatic Biology & Fisheries under the faculty of Sciences.

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Item No.49.47.03 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Pillai U. V Lakshmy in Economics - reg:-

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**MAINSTREAMING WOMEN IN DEVELOPMENT: A STUDY ON GENDER RESPONSIVE BUDGETING IN KERALA**” submitted by Smt. Pillai U.V. Lakshmy.

Resolution of the Syndicate

RESOLVED that Smt. Pillai U.V Lakshmy., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the faculty of Social Sciences.

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Item No.49.47.04 Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Sunil Kumar G in History - reg:-

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**FIRST WORLD WAR AND KERALA**” submitted by Sri. Sunil Kumar G.

Resolution of the Syndicate

RESOLVED that Sri. Sunil Kumar G, be declared eligible for the award of the Degree of Doctor of Philosophy in History under the faculty of Social Sciences.

Item No.49.47.05 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sujitha B S in Political Science- reg:-**

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**US FOREIGN POLICY STRATEGY IN THE ISRAEL - PALESTINE CONFLICT: 2001-2017**” submitted by Smt. Sujitha B S.

Resolution of the Syndicate

RESOLVED that Smt. Sujitha B S, be declared eligible for the award of the Degree of Doctor of Philosophy in Political Science under the faculty of Social Sciences.

Item No.49.47.06 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Nimmi D.E. in Physics - reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**STRUCTURAL AND BIOACTIVITY STUDIES OF CERTAIN TOXIC MATERIALS USING VIBRATIONAL SPECTROSCOPY**” submitted by Smt. Nimmi D.E.

Resolution of the Syndicate

RESOLVED that Smt. Nimmi D.E, be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the faculty of Science.

Item No.49.47.07 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Jyothirmaye Mohan in Zoology – reg**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**ASSESSMENT OF TROPHIC TRANSFER OF TRACE METALS ALONG THE AQUATIC FOODWEBS OF COCHIN BACKWATERS**” submitted by Smt. Jyothirmaye Mohan.

Resolution of the Syndicate

RESOLVED that Smt. Jyothirmaye Mohan, be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the faculty of Science.

Item No.49.47.08 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Parvathy S Nair in Botany – reg:**

(Ac. EII)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**CHANGES OF PHYTOHORMONES DURING EMBRYOGENY AND EMBRYO DESICCATION IN THE RECALCITRANT SEEDS OF SYZYGIVM CUMINI (L.) SKEELS**” submitted by Smt. Parvathy S. Nair.

Resolution of the Syndicate

RESOLVED that Smt. Parvathy S. Nair, be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the faculty of Science.

Item No.49.47.09 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Nirmal S. Nair in Computer science and Engineering-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**3D RECONSTRUCTION FROM MULTI-VIEW IMAGES USING EVOLUTIONARY COMPUTATION TECHNIQUES**” submitted by Sri. Nirmal S. Nair.

Resolution of the Syndicate

RESOLVED that Sri. Nirmal S. Nair, be declared eligible for the award of the Degree of Doctor of Philosophy in Computer science and Engineering under the faculty of Engineering & Technology.

Item No.49.47.10 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Anu G.S. in Commerce –reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**INVESTOR - BROKER RELATIONSHIP IN SECONDARY MARKET- A STUDY IN KERALA**” submitted by Smt. Anu G.S.

Resolution of the Syndicate

RESOLVED that Smt. Anu G.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the faculty of Commerce.

Item No.49.47.11 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Nandu S.S. in Commerce -reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**SAVINGS AND INVESTMENT BEHAVIOR-A STUDY AMONG PROFESSIONALS IN KERALA**” submitted by Sri. Nandu S.S.

Resolution of the Syndicate

RESOLVED that Sri. Nandu S.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the faculty of Commerce.

Item No.49.47.12. **Consideration of the examiners reports on the Ph.D Thesis submitted by Aswathy.V in Hindi-reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**NIRMALA PUTUL AUR RAMNIKA GUPTA KI KAVITAON MEIN ABHIVYAKT ADIVASI JEEVAN**” submitted by Smt.Aswathy.V.

Resolution of the Syndicate

RESOLVED that Smt.Aswathy.V, be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the faculty of Oriental Studies.

Item No.49.47.13 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Rincy Mathew in Political Science- reg:-**

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**CHANGING DYNAMICS OF INDIA’S RELATIONS WITH SAUDI ARABIA: A STUDY OF ECONOMIC AND POLITICAL COOPERATION SINCE 1990**” submitted by Smt. Rincy Mathew.

Resolution of the Syndicate

RESOLVED that Smt. Rincy Mathew, be declared eligible for the award of the Degree of Doctor of Philosophy in Political Science under the faculty of Social Sciences.

Item No.49.47.14 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Anila R in Economics - reg:-**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**CONTEXTUALISING DEVELOPMENT INDICES: THE KERALA EXPERIENCE**” submitted by Smt. Anila R.

Resolution of the Syndicate

RESOLVED that Smt. Anila R, be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the faculty of Social Sciences.

Item No.49.47.15. **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Omal M. in Commerce -reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**IMPACT OF JOINT LIABILITY GROUPS ON INCOME OF ITS MEMBERS WITH SPECIAL REFERENCE TO KUTTANAD**” submitted by Smt. Omal M.

Resolution of the Syndicate
RESOLVED that Smt. Omal M, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the faculty of Commerce.

Item No.49.47.16. Consideration of the examiners reports on the Ph.D Thesis submitted by Raseena S in Education -reg:-

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**EFFECTIVENESS OF MIND MAP AND CONCEPT MAP IN BIOLOGY FOR ENHANCING SCIENTIFIC ATTITUDE, SCIENTIFIC INTEREST AND SCIENTIFIC CREATIVITY AT HIGHER SECONDARY SCHOOL LEVEL**” submitted by Smt.Raseena S.

Resolution of the Syndicate
RESOLVED that Smt.Raseena S, be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the faculty of Education.

Item No.49.47.17. Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Suresh .K in Political Science- reg:-

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**CHANGING DIMENSIONS OF INDIA’S ENGAGEMENT WITH EAST ASIA: A STUDY OF INDIA- JAPAN RELATIONS**” submitted by Sri. Suresh .K.

Resolution of the Syndicate
RESOLVED that Sri.Suresh.K, be declared eligible for the award of the Degree of Doctor of Philosophy in Political Science under the faculty of Social Sciences.

Item No.49.47.18. Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Nidhin V in Malayalam- reg:-

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**ആഖ്യാനസവിശേഷതകൾ ആധുനികാനന്തരമലയാളചെറുകഥയിൽ - വി ആർ സുധീഷ്, സുന്ദൂഷ് ചന്ദ്രോത്ത, സി എസ് ചന്ദ്രിക എന്നിവരുടെ കഥകളെ അടിസ്ഥാനമാക്കി ഒരു പഠനം**” submitted by Sri. Nidhin V.

Resolution of the Syndicate
RESOLVED that Sri. Nidhin V, be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the faculty of Oriental Studies.

Item No.49.47.19. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Greeshma Lawrance T in Malayalam-reg:-

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**ആദിപ്രരൂപങ്ങളുടെ പുനർനിർമ്മിതി എ ടി വാസുദേവൻ നായരുടെ തിരക്കഥകളിൽ**” submitted by Smt. Greeshma Lawrance T.

Resolution of the Syndicate
RESOLVED that Smt. Greeshma Lawrance T , be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the faculty of Oriental Studies.

Item No.49.47.20. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Thanseena Bai R. in Commerce -reg:-

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**IMPACT OF POWER SHORTAGE ON THE FUNCTIONING OF INDUSTRIES IN KERALA**” submitted by Smt. Thanseena Bai R.

Resolution of the Syndicate

RESOLVED that Smt.Thanseena Bai R., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the faculty of Commerce.

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Item No.49.47.21. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Gauri L. in Commerce -reg:-

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**E-BUSINESS-OPPORTUNITIES AND CHALLENGES FOR MICRO ENTERPRISES**” submitted by Smt. Gauri L.

Resolution of the Syndicate

RESOLVED that Smt. Gauri L, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the faculty of Commerce.

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Item No.49.47.22. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Suba Kuriakose in Commerce -reg:-

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**A STUDY ON ADMINISTRATION OF LOCAL SELF GOVERNMENT IN KERALA**” submitted by Smt. Suba Kuriakose.

Resolution of the Syndicate

RESOLVED that Smt. Suba Kuriakose, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the faculty of Commerce.

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Item No.49.47.23. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Ashitha M.K. in Commerce -reg:-

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**BENEFITS AND PROBLEMS OF AKSHAYA PROJECT IN KERALA**” submitted by Smt. Ashitha M.K.

Resolution of the Syndicate

RESOLVED that Smt. Ashitha M.K, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the faculty of Commerce.

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Item No.49.47.24. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Aparna Merin Mathew in Commerce -reg:-

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**RISK MANAGEMENT IN THE AGRICULTURE SECTOR – WITH SPECIAL REFERENCE TO KERALA**” submitted by Smt. Aparna Merin Mathew.

Resolution of the Syndicate

RESOLVED that Smt. Aparna Merin Mathew, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the faculty of Commerce.

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Item No.49.47.25. Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Rohini Krishna M.V. in Aquatic Biology & Fisheries – reg:

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**SYSTEMATICS AND BIOLOGY OF DAMSEL AND CLOWN FISHES (FAMILY POMACENTRIDAE) OF SELECTED HABITATS ALONG THE INDIAN COAST**” submitted by Smt. Rohini Krishna M.V.

Resolution of the Syndicate

RESOLVED that Smt. Rohini Krishna M.V, be declared eligible for the award of the Degree of Doctor of Philosophy in Aquatic Biology & Fisheries under the faculty of Science.

Item No.49.47.26. Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Vidya V.R. in Botany – reg.

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**STUDIES ON IN VITRO MICRORHIZOME INDUCTION IN KAEMPFERIA GALANGA L**” submitted by Smt.Vidya V.R.

Resolution of the Syndicate

RESOLVED that Smt.Vidya V.R., be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the faculty of Science.

Item No.49.47.27. Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Sonu Sasidharan. in Environmental Sciences -reg.

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**QUALITY ASSESSMENT OF GROUNDWATER IN THE VICINITY OF COIR-RETTING AREAS IN KADINAMKULAM ESTUARY, THIRUVANANTHAPURAM, SOUTH INDIA**” submitted by Sri. Sonu Sasidharan.

Resolution of the Syndicate

RESOLVED that Sri. Sonu Sasidharan, be declared eligible for the award of the Degree of Doctor of Philosophy in Environmental Sciences under the faculty of Applied Sciences and Technology.

Item No.49.47. 28 Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Meera Krishnan K J in Economics (2016 Regulation)- reg:-

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**DYNAMICS OF CONSUMER BEHAVIOUR : A FOCUS ON THE URBAN YOUTH IN KERALA**” submitted by Smt. Meera Krishnan K J.

Resolution of the Syndicate

RESOLVED that Smt. Meera Krishnan K J, be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the faculty of Social Sciences.

Item No.49.47.29. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Soumya S R in Linguistics- reg:-

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**SUBTITLING TO-AND-FROM MALAYALAM: A TRANSLATION PERSPECTIVE**” submitted by Smt. Soumya S R.

Resolution of the Syndicate

RESOLVED that Smt. Soumya S R, be declared eligible for the award of the Degree of Doctor of Philosophy in Linguistics under the faculty of Oriental Studies.

Item No.49.47.30 Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Vivek K in Botany – reg:

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**STUDIES ON THE PRODUCTION OF MICROBIAL LIPASES WITH NOVEL PROPERTIES**” submitted by Sri. Vivek K.

Resolution of the Syndicate

RESOLVED that Sri. Vivek K, be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the faculty of Science.

Item No.49.47.31 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Ammu G. Nair. in Psychology -reg* (Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**PERIMENOPAUSAL STRESS REACTIONS:NATURE, PREVALENCE AND MANAGEMENT**” submitted by Smt. Ammu G. Nair.

Resolution of the Syndicate

RESOLVED that Smt. Ammu G. Nair, be declared eligible for the award of the Degree of Doctor of Philosophy in Psychology under the faculty of Science.

Item No.49.47.32 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Aswathy N.R. in Physics –reg.* (Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**STRUCTURAL, OPTICAL AND MAGNETIC PROPERTIES OF V₂O₅, CE, MN DOPED AND RGO LAYERED NIO THIN FILMS**” submitted by Smt. Aswathy N.R.

Resolution of the Syndicate

RESOLVED that Smt. Aswathy N.R, be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the faculty of Science.

Item No.49.47.33. *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sharada Devi V in English-reg:-* (Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**THE POLITICS OF PRIVILEGE IN SELECT DISCOURSES ON DISABILITY**” submitted by Smt.Sharada Devi V.

Resolution of the Syndicate

RESOLVED that Smt. Sharada Devi V, be declared eligible for the award of the Degree of Doctor of Philosophy in English under the faculty of Arts.

Item No.49.47.34. *Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Retheesh P K in Economics - reg:-* (Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**FOOD DIVERSITY IN KERALA: A COMPARISON BETWEEN RURAL AND URBAN AREAS**” submitted by Sri. Retheesh P K.

Resolution of the Syndicate

RESOLVED that Sri. Retheesh P.K, be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the faculty of Social Sciences.

Item No.49.47.35. *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Bindhu J. R. in Commerce -reg:-* (Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**CASHLESS ECONOMY AND THE REALTY SECTOR- A STUDY BASED ON KERALA**” submitted by Smt.Bindhu J.R.

Resolution of the Syndicate

RESOLVED that Smt. Bindhu J. R, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the faculty of Commerce.

Item No.49.47.36. *Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Shihab I in Library & Information Science-reg:-* (Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**USE OF E-JOURNALS BY THE FACULTY MEMBERS AND RESEARCH SCHOLARS OF UNIVERSITIES IN KERALA: AN INVESTIGATIVE STUDY**” submitted by Sri. Shihab I.

Resolution of the Syndicate

RESOLVED that Sri. Shihab I, be declared eligible for the award of the Degree of Doctor of Philosophy in Library & Information Science under the faculty of Arts.

Item No.49.47.37. Consideration of the examiners reports on the Ph.D Thesis submitted by Shamna Rani A in Education-reg: -

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**EFFECT OF INFOGRAPHICS IN PHYSICS ON ACHIEVEMENT, PROBLEM SOLVING AND SCIENTIFIC CREATIVITY AMONG HIGHER SECONDARY SCHOOL STUDENTS**” submitted by Smt. Shamna Rani A.

Resolution of the Syndicate

RESOLVED that Smt. Shamna Rani A, be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the faculty of Education.

Item No.49.47.38. Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Akhila Raj T V. in Biotechnology -reg.

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**MOLECULAR STUDIES OF GENES RESPONSIBLE FOR DRUG RESISTANCE IN ACUTE MYELOID LEUKEMIA PATIENTS**” submitted by Smt. Akhila Raj T.V.

Resolution of the Syndicate

RESOLVED that Smt. Akhila Raj T.V., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the faculty of Applied Sciences and Technology.

Item No.49.47.39 Consideration of the examiners reports on the Ph.D Thesis Submitted by Smt. Indurajani R. in Commerce –reg.

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**CHALLENGES AND IMPLICATIONS OF REGULATORY AND SUPERVISORY FRAMEWORK IN COMMERCIAL BANKS IN KERALA**” submitted by Smt. Indurajani R.

Resolution of the Syndicate

RESOLVED that Smt. Indurajani R., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the faculty of Commerce.

Item No.49.40 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Nisha R.B in Philosophy- reg:-

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**ARTIFICIAL INTELLIGENCE: A PHILOSOPHICAL STUDY OF ITS POSSIBILITIES AND CHALLENGES**” submitted by Smt. Nisha R.B.

Resolution of the Syndicate

RESOLVED that Smt. Nisha R.B, be declared eligible for the award of the Degree of Doctor of Philosophy in Philosophy under the faculty of Arts.

Item No.49.47.41 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Panchami R in Hindi-reg:-

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**SURYABALA KE KATHA SAHITHYA MEIN NARI**” submitted by Smt. Panchami R.

Resolution of the Syndicate

RESOLVED that Smt. Panchami R, be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the faculty of Oriental Studies.

Item No.49.47.42 *Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Suresh Kumar C V in Malayalam- reg:-*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**തെക്കൻ തിരുവിതാംകൂറിലെ ഭാഷയും ജീവിതവും - തിരഞ്ഞെടുത്ത നോവലുകളെ ആസ്പദമാക്കി ഒരുപഠനം**” submitted by Sri. Suresh Kumar C V.

Resolution of the Syndicate

RESOLVED that Sri. Suresh Kumar C.V, be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the faculty of Oriental Studies.

Item No.49.47.43 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Priyanka V. in Commerce –reg.*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**THE ROLE OF PRIMARY FISHERIES CO-OPERATIVES IN THE LIFE OF FISHERMEN WITH RESPECT TO THE STATE OF KERALA**” submitted by Smt. Priyanka V.

Resolution of the Syndicate

RESOLVED that Smt. Priyanka V., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the faculty of Commerce.

Item No.49.47.44 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Renju K. in Chemistry–reg.*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**IDENTIFICATION OF THE ELITE LINES OF CENTELLA ASIATICA AND BACOPA MONNIERI AND THEIR BIOLOGICAL ACTIVITY STUDIES**” submitted by Smt. Renju K.

Resolution of the Syndicate

RESOLVED that Smt. Renju K, be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the faculty of Science.

Item No.49.47.45 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Vinisha U in Political Science- reg.*

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**IDENTITY, INSECURITY AND RIGHTS OF REFUGEES: A STUDY OF PALESTINIANS IN LEBANON**” submitted by Smt. Vinisha U.

Resolution of the Syndicate

RESOLVED that Smt. Vinisha U, be declared eligible for the award of the Degree of Doctor of Philosophy in Political Science under the faculty of Social Sciences.

Item No.49.47.46 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Vimuna V.M. in Physics - reg.*

(Ac. E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**GRAPHENE MODIFIED MATERIALS FOR ELECTROCHEMICAL, SUPERCAPACITOR APPLICATIONS**” submitted by Smt. Vimuna V.M.

Resolution of the Syndicate

RESOLVED that Smt. Vimuna V.M., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the faculty of Science.

Item No.49.47.47 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Nisha Thomas. in Zoology - reg.*

(Ac. E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**SOME ASPECTS ON THE ECOLOGY AND REPRODUCTIVE BIOLOGY OF A SOIL COLLEMBOLAN- BILOBELLA BRAUNERAE**” submitted by Smt. Nisha Thomas.

Resolution of the Syndicate

RESOLVED that Smt. Nisha Thomas, be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the faculty of Science.

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Item No.49.47.48 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri.Vinesh N V in Political Science- reg.**

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**PUBLIC POLICY MAKING IN COALITION GOVERNMENTS IN KERALA: A STUDY OF V.S. ACHUTHANANDAN GOVERNMENT (2006-2011)**” submitted by Sri.Vinesh N V.

Resolution of the Syndicate

RESOLVED that Sri.Vinesh N.V, be declared eligible for the award of the Degree of Doctor of Philosophy in Political Science under the faculty of Social Sciences.

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Item No.49.47.49 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Sakhariya T in History - reg:-**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**CULTURAL TRANSFORMATION OF A RELIGIOUS COMMUNITY: THE MUSLIMS IN THIRUVITHAMCORE, 1800-1949**” submitted by Sri. Sakhariya T .

Resolution of the Syndicate

RESOLVED that Sri.Sakhariya T, be declared eligible for the award of the Degree of Doctor of Philosophy in History under the faculty of Social Sciences.

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Item No.49.47.50 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Aneesh S in History - reg:-**

(Ac.EV(A))

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**PERUMALS OF MAHODAYAPURAM: A HISTORICAL RE-APPRAISAL**” submitted by Sri. Aneesh S.

Resolution of the Syndicate

RESOLVED that Sri. Aneesh S, be declared eligible for the award of the Degree of Doctor of Philosophy in History under the faculty of Social Sciences.

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Item No.49.47.51 **Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Syamili S in History (2016 Regulation) - reg:-**

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**HISTORICISING ATTUKAL PONKALA IN THE CONTEXT OF MODERNITY AND SPIRITUALITY**” submitted by Smt. Syamili S.

Resolution of the Syndicate

RESOLVED that Smt. Syamili S, be declared eligible for the award of the Degree of Doctor of Philosophy in History under the faculty of Social Sciences.

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Item No.49.47.52 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Ajinu B in Management Studies- reg.**

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**ROLE OF STARTUPS IN DEVELOPING ENTREPRENEURIAL CULTURE IN KERALA**” submitted by Smt. Ajinu B.

Resolution of the Syndicate

RESOLVED that Smt.Ajinu B, be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the faculty of Management Studies.

Item No.49.48

Common judgment dated 20.12.2021 in WP (C) No. 10350 of 2009 and connected cases- Annual Administration Fee cases- Delay in placing the amendment proposal approved by the Syndicate in 2009 before the Senate- Explanation from officers concerned and report on the amendments pending to be placed before the Senate –Consideration of-reg.

(Ad. AI)

The Syndicate at its meeting held on 20.01.2022 vide item no. 36.11.11 considered the judgment dated 20.12.2021 in WP (C) No.10350 of 2019 & connected cases disposing of the batch of Annual Administration Fee cases filed by various Educational Agencies of the affiliated Self Financing/ Unaided Colleges and noted that the amendment proposal of Annual Fees/ Annual Administration Fees of Self Financing Colleges /Trust though approved by the Syndicate in 2009 was placed before the Senate only in 2016 and hence resolved to seek explanation from the officials concerned for the administrative delay occurred for placing the same before the Senate. The Syndicate had also resolved to examine and submit a report, whether all the Amendment proposals approved by the Syndicate during the last four years have been placed before the Senate.

Accordingly, explanation was sought from the then officials of the Ac BII Section from 2009 to 2015 who are working in the University. Sri. R.S. Jayachandran, Assistant Registrar, Academic II, Smt. G. Gopika Rani, Assistant Registrar, Audit & Accounts, Kariavattom, Sri. Treju Augustin, Section Officer (Hr.Gr.), EE III Section and Smt. Betsy S Nelson, Section Officer, Ac EV Section submitted that *the University had issued orders enhancing the Annual Fees/Annual Administration Fees of Self -Financing Colleges in 2009 vide U.O. No. AcB/2009 dated 18.03.2009 and accordingly demand notice were served to the self financing colleges affiliated to University to remit the Annual Administration Fee at the enhanced rate. Aggrieved by the decision of the University several educational agencies of Self Financing colleges approached the Hon'ble High Court of Kerala and obtained interim stay order against the decision of the University wherein the court had stayed all further proceedings in the matter in 2009 itself and the process of amendment cannot be initiated further since the same would invite ire of the court. Meanwhile the Syndicate held on 23.11.2015 vide item no.12.021.06 while considering the rate of fees for various purposes such as Closure of Course of Study, Change of Management etc resolved to make amendment in the Kerala University First Ordinances, 1978 together with the incorporation of the amendment proposal of Annual Administration Fees of all categories of colleges. Thus action was initiated for the inclusion of various types of fees and Annual Administration Fees of all categories of colleges in the Kerala University First Ordinances, 1978, culminating in the notification of the same in the Kerala Gazette dated 12.08.2016.*

Sri. Treju Augustin, Section Officer (Hr.Gr.), EE III Section also submitted that *the file was not kept idle in the Section after that but proceeded further placing the matter at various meeting of the Standing Committee of the Syndicate on Affiliation of Colleges and Courses of Studies and Syndicate meetings with the approval of Statutory Officers. Also the matters regarding the collection of Annual Administration Fees of Colleges under medical field shifted to Kerala University of Health Sciences from 2010 admissions onwards were under continuous consideration of appropriate bodies of the University.*

Sri. Sreejith M P, Section Officer, EK II & CD Unit submitted that *the matter was brought to the notice of the next meeting of the Syndicate. Subsequent meetings of the Syndicate and sub committees constituted by the Syndicate, made sincere efforts to vacate the interim stay order of the Hon'ble High Court. He also added that a whole hearted effort was made on his part to assist the same until he got transferred to another Section and progress in the matter thereafter is unknown to him.*

Sri. Jose Varghese, Section Officer, Accounts VI Section, Smt. Sangeetha C.L, Section Officer, Ad Misc Section & Smt. Jitha V.L, Section Officer, Estate Officer Section submitted that *they had not handled any files related to Annual Administration Fees during their tenure in Ac B Section and hence not familiar with the subject to which explanation was sought for.*

The above officers have also requested that the explanation submitted by them may be accepted and to drop further proceedings against them.

As per the resolution of the Syndicate, it is reported that no amendment proposals, approved by the Syndicate for the last four years, is pending to be placed before the Senate.

As per the orders of the Vice Chancellor, the explanation received from the officials concerned and the report as mentioned above are placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to hear the concerned officials by the Sub-Committee consisting of Dr.S.Nazeeb (as Convenor), Dr.K.B.Manoj, Dr.M.Vijayan Pillai, Members Syndicate regarding the administrative delay occurred in placing the amendment proposal of annual Fees/ Annual Administration Fees of Self-financing Colleges/ Trust before the Senate.

Item No.49.49 Awarding Rate Contract for purchase of C057 cartridges for Examination Wing – Consideration of- reg.

(Ad B IV)

The various sections of examination wings were supplied with 70 numbers of Canon LBP 226dw printers as part of Modernisation of the Examination Wing. The model of the cartridge used in this printer in C057 which costs Rs. 8200/- (Rupees Eight thousand two hundred only) per piece. Since all the printers are under the warranty, using compatible cartridges in the printers would affect claiming warranty for the machine. Also it may be noted that there is heavy demand for this particular cartridge as 90% of the Examination wing uses this particular printer. The high cost of the cartridges make it difficult to purchase it locally after obtaining sanction from the Registrar as only one cartridge can be bought at a time as Registrar can sanction only upto a limit of Rs.15000/-. To contain the exigency an order for the supply of 10 cartridges from M/s. Keltron was placed after getting the proposal approved from the Local Purchase Committee. The items are yet to be received. The paucity of the cartridges will affect the functioning of the examination wing and timely publication of results.

In this regard as per the orders of the Registrar, quotations were invited for awarding rate contracts for C 057 cartridges for a period of 1 year vide Quotation No. 50078/AdBIVA/2022/UoK dated 15.11.2022. The last date of receipt of quotation was 28.11.2022. We have received 10 Quotations in this regard the details of which are mentioned below:

Sl. No	Name of the Firm	Quoted Amount in Rs.
1.	TVM Marikkar, TVM	7870/- (L1)
2.	Indtech Infosystem Pvt Ltd, TVM	7,941/- (L2) for high yeild – 14,600/-
3.	Keltron	8024/- (L3)
4.	Prompt System, TVM	8,500/-
5.	Topserv, Kochi	9,069.48/-
6.	Quinze Technologies Pvt Ltd, Kochi	9,090/-
7.	Power CMS, TVM	10,060/-
8.	Fountain System, Mumbai	6,489/- (Rejected – Outside Kerala)
9.	Navkar Infomediatic, Gujarat	4,850/- (Rejected – Outside Kerala)
10.	Royal Print Technology, Mumbai	7,600/- (Rejected – Outside Kerala)

The following details may be noted with respect to the Quotations received:

1. A total of 10 firms applied for awarding rate contract
2. 3 out of the companies quoted are from outside the state of Kerala, which were rejected as it was specially mentioned that suppliers should be from within the state.
3. The lowest Quoted firm (within Kerala) is Marikkar Motors limited for an amount of Rs.7,870/- (Seven thousand Eight hundred and Seventy only) inclusive of GST.

The current cost at which the purchase was done for a single piece of cartridge was Rs.8,200/-. Assuming a section uses a minimum of 3 cartridges a year for a printer, the University will profit Rs. 69,000/- in this regard.

As the Purchase committee is defunct, the matter is placed before the Syndicate for consideration and approval for awarding the rate contract to the lowest bidder (within the state).

Resolution of the Syndicate

RESOLVED to award rate of contract to M/s. TVM Marikkar, TVM for C057 Catridge for a period of one year for an amount of Rs.7870/- (Rs.Seven thousand eight hundred and seventy only) inclusive of GST for use in the University.

Item No.49.50 ***Academic Bank of Credits (ABC)- Credit Mobility - Implementation - Higher Educational Institutions-On boarding-University of Kerala -reg: (NAD Cell)***

University Grants Commission (UGC) have requested the **University of Kerala to register in Academic Bank Bank of Credits (ABC) portal** for the purpose of credit mobility.

Government of India, under **National Education Policy-2020**, intends to enable students across the nation with the "**Academic Bank of Credits**" (ABC) system for fulfilling their thirst for knowledge by providing **academic flexibility** to pick and modify their educational paths, **link - diverse disciplines** and assist them in acquiring the proper foundation and building blocks for their ambitions.

Academic Bank of Credits (ABC) portal is an educational digital platform created to **facilitate student's seamless mobility** between or within degree granting Higher Education Institutions through a formal system of **credit recognition, credit accumulation, credit transfer and credit redemption** in order to **promote distributed and flexible teaching and learning**. It digitally **store the academic credits** of the students earned from Higher Education Institutions registered with the bank and supply appropriate data for the Higher Education Institutions to award degrees, diplomas/ PG diplomas and certificates as merited by the students, over a period of time.

It also ensures opening, closing and validation of Academic Bank Accounts and provide students with the opportunity to register for a unique ABC ID, an interactive dashboard to see the credit accumulation, and options to begin a choice-based credit transfer mechanism.

NAD-Digilocker & ABC have a unified platform, hence on-boarding in ABC portal would be an easy process since University of Kerala already being a partner of NAD - Digilocker and registration can be carried out through NAD admin login in the NAD- Digilocker portal (<https://nad.digilocker.gov.in/>). Students who have been admitted in the current ongoing session ie (session started in 2021, 2022) and all students in the upcoming sessions will come under Academic Bank of Credits Scheme.

In obedience to the orders of the Hon'ble Vice Chancellor the matter regarding **on-boarding of University of Kerala in Academic Bank of Credits (ABC) portal** is placed before the Syndicate for consideration and recommendation.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research alongwith the report of the IQAC.

Item No.49.51 ***Minutes of the Meeting of the Organising Committee constituted for the conduct of All India Taekwondo Men Championship- 2022- Approval of-reg. (Ad DI)***

A meeting of the Organising Committee constituted for the conduct of All India Taekwondo Men Championship- 2022 was held at 04.00 PM on 18.10.2022 at the Syndicate Room. The Vice Chancellor has approved the minutes of the meeting and ordered to place the same before the Syndicate.

Accordingly, the minutes of the meeting of the Organising Committee constituted for the conduct of All India Taekwondo Men Championship -2022 is placed before the Syndicate for consideration and approval.(Minutes Appended).

Minutes of the Meeting of the Organising Committee constituted for the conduct of All India Taekwondo Men Championship – 2022

Date : 18.10.2022
Venue : Syndicate Room

Members Present

1. Prof.(Dr).P.P.Ajayakumar, Pro-Vice-Chancellor
2. Prof. K. Lalitha, Member, Syndicate
3. Sri.Jairaj.J, Member, Syndicate
4. Dr.Vijayan Pillai, Member, Syndicate
5. Sri.R.Arunkumar, Member, Syndicate
6. Sri. B.P. Murali, Member, Syndicate
7. Sri. Rajendrakumar.P, Member, Syndicate
8. R.Mahadevan, Finance Officer
9. Dr. Razia.K.I, Director (i/c), Department of Physical Education
- 10.Dr.R.Siddik, Director (i/c), Department of Student Services

The meeting of the Organising Committee constituted for the conduct of All India Taekwondo Men Championship – 2022 commenced at 4pm. The committee had examined the expenditure statement submitted by the Finance Officer and Sri.R.Siddik, Director (i/c), Department of Student Services.

Income Statement

Income	Amount (Rs.)
Grant Received from the University of Kerala	1726204.00
Registration Fee	522500.00
Sponsorship	75000.00
Total	2323704.00

Expenditure Statement

Expenditure	Amount (Rs.)
Transportation Charges	131360.00
Accommodation Charges	987827.00
Bank Charges	251.99
Technical	266854.00
Venue & Equipment	133635.00
Reception	9715.00
Food Arrangements	470430.00
Cultural Programme	25000.00
Programme	98675.00
Medical	5000.00
Yoga	10000.00
Insurance Premium	23600.00
Miscellaneous	81102.00
Registration	6956.00
Media & Publicity	69500.00
Excess of Income over expenditure (Refunded to KUF)	3798.01
Total	2323704.00

The additional expenditure incurred for the conduct of All India Taekwondo Men Championship – 2022 is detailed below:

Statement of Additional Expenditure in connection with the All India Taekwondo Men Championship – 2022

Sl.No.	Name of Firm	Item/Particulars	Qty	Amount
1	Eventors	LED Wall 80 sqft (for 3 days) Processor for Video Camera	1 1	40000.00
2	Arundhathi Arts	Making and fixing hoardings of Size 8*8	30	45000.00
3	Arathi Sound & Decorations	Providing Malasian Tend		9560.00
4	Asianet	Broadband Subscription		5900.00
TOTAL				100460.00

The committee discussed about the additional expenditure and suggested that the bills and vouchers submitted for the additional expenditure should be verified by the finance officer and if found correct, the amount can be sanctioned according to the procedures prevailed.

The committee recommended that the matter regarding the additional expenditure incurred for the conduct of All India Taekwondo Men Championship – 2022 to be placed before the Standing Committee of the Syndicate on Finance after thorough verification. It is further recommended that the joint bank account in the names of Finance Officer and Sri.R.Siddik to be closed and the Organising Committee constituted for the conduct of All India Taekwondo Men Championship – 2022 is to be declared as dissolved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Organising Committee constituted for the conduct of All India Taekwondo Men Championship – 2022 held on 18.10.2022, be approved.

Item No.49.52 University Institutes of Technology- Selection of Guest Lecturers- Meeting of the Scrutiny Committee held on 18.11.2022- Reporting of- reg.

(Ad AVII)

A Scrutiny Committee has been constituted to scrutinize the biodata/ documents of the candidates applied to be selected as Guest Lecturers in the University Institutes of Technology, vide UO No.Ad.AVII.1.9362/2017 dated 08.12.2021

A meeting of the Committee was held on 18.11.2022 and scrutinized the bio data/ documents of the applicants forwarded by the Principals, University Institutes of Technology, Muhamma Kayippuram, Pathiyoor, Sasthamcotta, Neyyattinkara, Mannady, Chengannur, Kanjiramkulam, Karuvatta, Kollam, Thenmala, Malayinkeezhu, Mukhathala, Pirappancode, Kottarakara and Pathanapuram for selection as Guest Lecturers in Commerce, Computer Science, Malayalam, English and Management.

The Vice-Chancellor has approved the Minutes of the meeting of the Scrutiny Committee held on 18.11.2022, subject to reporting to the Syndicate.

The Principals, University Institutes of Technology, concerned have been provided with the panel of Guest Lecturers.

The action taken by the Vice-Chancellor in having approved the panel of Guest Lecturers for UITs as recommended by the Scrutiny Committee, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.49.53 Minutes of the meeting of the Sub Committee constituted for monitoring the printing and publishing of Planner 2023 held on 02.12.2022 – consideration of – reg.

(Ad.Misc)

The Minutes of the meeting of the Sub Committee constituted for monitoring the printing and publishing of Planner 2023 held on 02.12.2022 is placed before the Syndicate for consideration and appropriate decision.

Minutes of the meeting of the sub-committee constituted for monitoring the printing and publishing of the Planner 2023

Date & Time : 02.12.2022, 01.00 pm
Venue : Syndicate Room

Members Present: -

- Adv. K. H. Babujan, Member, Syndicate(In the Chair)
- Dr. S. Nazeeb, Member, Syndicate.

Officials Present :-

1. Dr. T.K Santhosh Kumar, Director, Department of Publications (i/c)
2. Press Superintendent (i/c), KUP

Member Absent:-

1. Sri. B. P Murali, Member, Syndicate.

The meeting started at 12.30 pm.

The committee considered the GO No.2204/2021 GAD dated 15.06.2021 imposing strict restrictions to various Government Departments, Public Sector Undertakings, Autonomous Bodies, Corporations, Boards, Universities and Government institutions for printing their own diaries.

The committee also took note of the cost associated with printing of the Planner 2022, as well as the quantity of copies printed and distributed.

The Press Superintendent (i/c), Kerala University Press, has pointed out that the cost for publishing Planner 2022 was approximately Rs. 132/copy, and due to the hike in the price of paper, the cost of printing Planner 2023 will increase upto Rs.200/copy thus incurring an expenditure of Rs.10,00,000/- (Rupees Ten lakh only) for printing and publishing of 5000 copies of Planner 2023.

The following decisions were made by the committee after considering the above,

1. To print Planner 2023 through sponsorship.
2. To request the Sponsorship of the following Organizations for the publication of Planner 2023 as detailed below,
 1. State Bank of India, KUOC branch -Rs. 5,00,000/-
 2. Kerala University Employees Co-operative Society(KUECS) -Rs. 1,00,000/-
 3. Kerala University Housing Co-operative Society (KUHCS)- Rs. 50,000/-
 4. Various Co-operative organisations outside University - Anticipatory
3. To entrust the Registrar to hold discussions with the Manager,SBI,KUOC Branch regarding the sponsorship.
4. To entrust Convenor, Standing Committee of the Syndicate on Finance to discuss sponsorship matter with the Secretary, Kerala University Employees Co-operative Society(KUECS) and Secretary, Kerala University Housing Co-operative Society (KUHCS).
5. To entrust Sri. B.P Murali, Member, Syndicate to discuss sponsorship matter with the officials of the Various Co-operative organizations outside the University of Kerala.
6. To print the advertisement of the organizations sponsoring the Planner 2023 according to the amount of sponsorship.
7. To entrust the Press Superintendent(i/c), KUP to print & publish Planner 2023 according to the following specifications by undertaking the binding and related quotation procedures.

a. Size	as Govt. Diary 2021 (Crown 1/4th)
b. Paper	Natural shade (yellow)
c. Thickness of paper (GSM)	70 GSM (13.6 Kg)
d. Style of binding	Case binding (outside Press)
8. To entrust Press Superintendent (i/c), KUP to carry out CT plate binding with outside presses.

The Committee also recommended to place the minutes of the Sub-Committee meeting before the Syndicate for detailed discussion.

The meeting came to an end at 01.30 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the sub-committee constituted for monitoring the printing and publishing of the Planner 2023 held on 02.12.2022, be approved.

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Item No.49.54. *Minutes of the meetings of the Standing Committee of the Syndicate on Students' Discipline held on 09.11.2022 and 10.11.2022 –Approval of - reg. (SDC)*

The minutes of the meetings of the Standing Committee of the Syndicate on Students' Discipline held on 09.11.2022 and 10.11.2022 are placed before the Syndicate for consideration and approval.

I . Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 09/11/2022

Date : 09/11/2022

Time : 2.00 pm to 4.45 pm

Venue : University Senate Hall

Members Present

- | | |
|----------------------------------|------|
| 1. Dr.K.G.Gopchandran (Convenor) | Sd/- |
| 2. Prof.K.Lalitha | Sd/- |
| 3. Dr.K.B.Manoj | Sd/- |

- | | |
|----------------------|------|
| 4. Sri.Arunkumar R | Sd/- |
| 5. Sri.Jairaj . J | Sd/- |
| 6. Sri.Sandeep Lal.S | Sd/- |

Members Absent

1. Smt.Renju Suresh

The details of the various items considered by the Committee are as given herewith.

Out of the **49** candidates called for personal hearing, **45** candidates were present. The committee heard all the candidates present for the hearing and took appropriate decisions on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found to have involved in malpractice.

Item No.49.54.01.01 *The details related to the suspected malpractice reported against the '42' candidates (out of the total 45 candidates present for the personal hearing, with regard to their malpractice cases) and the recommendations of the Committee therein are as given in the table below.*

Sl No.	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Recommendations of the Committee [NB: Statements corresponding to the (*) and (**) marks shown in below columns, are mentioned at the end of this table]															
1	Abhinav Singh	S3 B.P.Ed, March 2022	Lakshmibai National College of Physical Education, Kariavattom	Possession of Manuscript	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)															
	P5629/2022 (IInd Call)	Cand.Code. 46020500002				2	Shibu.B	III B.Com, September 2019	S.N.College, Kollam	Possession of Printed Material	All papers of IIIrd year annual degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any annual examination in the next available chance (**)		A8541/2019 (IInd Call)	Reg.No.50214	3	Ajimi.J	III B.Com, September 2021	S.G.College, Kottarakkara	Possession of Printed Material	All papers of IIIrd year annual degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any annual examination in the next available chance (**)
2	Shibu.B	III B.Com, September 2019	S.N.College, Kollam	Possession of Printed Material	All papers of IIIrd year annual degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any annual examination in the next available chance (**)															
	A8541/2019 (IInd Call)	Reg.No.50214				3	Ajimi.J	III B.Com, September 2021	S.G.College, Kottarakkara	Possession of Printed Material	All papers of IIIrd year annual degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any annual examination in the next available chance (**)		A8831/2022 (IInd Call)	Reg.No. 3031842100						
3	Ajimi.J	III B.Com, September 2021	S.G.College, Kottarakkara	Possession of Printed Material	All papers of IIIrd year annual degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any annual examination in the next available chance (**)															
	A8831/2022 (IInd Call)	Reg.No. 3031842100																		

4	Fouziyamol	III B.Com, September 2021	S.G.College, Kottarakkara	Possession of Printed Material	All papers of IIIrd year annual degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any annual examination in the next available chance (**)
	A8832/2022 (IInd Call)	Reg.No. 3031842180			
5	Muhammed Sajid.S	III BA History, April 2022	T.K.M.M. College, Nangiarkulangara	Possession of Xerox Copy	All papers of IIIrd year annual degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any annual examination in the next available chance (**)
	A8834/2022 (IInd Call)	Reg.No. 3041944037			
6	Aneesh Kumar.G	II B.Com, September 2021	V.T.M.N.S.S. College, Dhanuvachapura m	Possession of Xerox Copy	All papers of IInd year annual degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any annual examination in the next available chance (**)
	A8837/2022 (IInd Call)	Reg.No. 3031801065			
7	Anusha Binu	S5 B.Sc Chemistry, December 2021	Christian College, Kattakada	Possession of Xerox Copy	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5489/2022	Reg.No. 23519103017			
8	Anjana.A	S2 M.Sc Mathematics (SDE),February 2022	S.N.College, Kollam	Possession of Manuscript	All papers of IInd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5490/2022	Reg.No. 29844201222			
9	Fathima.B	S6 B.Sc Botany, April 2022	TKM College of Arts & Science, Kollam	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the
	S5492/2022	Reg.No. 24518142006			

					next available chance (*)
10	Geethu.G.S	S6 B.Sc Botany, April 2022	TKM College of Arts & Science, Kollam	Possession of Manuscript	All papers of VIth semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5493/2022	Reg.No. 24519142029			
11	Gowri.B.S.	S6 B.Com, April 2022	NSS Arts and Science College, Kundara	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5500/2022	Reg.No. 15919165006			
12	Anandhu.U	S6 B.Com, April 2022	NSS Arts and Science College, Kundara	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5501/2022	Reg.No. 15918165006			
13	Tijo Thampi	S6 B.Com, April 2022	St.Johns College, Anchal	Writings on Calculator	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5502/2022	Reg.No. 15919138033			
14	Soumya.R	S2 B.A.Sociology (SDE), December 2021	Christ College, Vizhinjam	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5503/2022	Reg.No. 77850201524			
15	Nandu.A.M	S6 B.A.Sociology (SDE), March 2022	S.N.College, Chempazhanthy	Possession of Xerox Copy	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5504/2022	Reg.No. 00850191622			
16	Ajeesh.K	S6 B.A.History(SD	S.N.College, Chempazhanthy	Possession of Xerox Copy	The particular paper in which the

		E), March 2022			candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5505/2022	Reg.No. 07845191260			
17	Anil.T.J	S6 B.A.Sociology (SDE), March 2022	MMS Govt Arts & Science College, Malayinkeezhu	Possession of Printed Material and Writings on Hall Ticket	All papers of VIth semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5506/2022	Reg.No. 01850191139			
18	Surya Narayanan.J.B	S6 B.A.History (SDE), March 2022	MMS Govt Arts & Science College, Malayinkeezhu	Possession of Manuscript	All papers of VIth semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5507/2022	Reg.No. 00845191029			
19	Anand.A	S6 B.A. Sociology (SDE), March 2022	MGM College of Arts & Science, Kadinamkulam	Writings on Hall Ticket	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5508/2022	Reg.No. 00850191743			
20	P.M.Jayagiri	S6 B.A.Malayalam Language & Literature (SDE), March 2022	Govt.College for Women, Thiruvananthapur am	Possession of Xerox Copy	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5521/2022	Reg.No. 04848181012			
21	P.S.Sreeja	S6 B.A.Sociology (SDE), March 2022	Govt.College for Women, Thiruvananthapur am	Possession of Xerox Copy	All papers of VIth semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5522/2022	Reg.No. 04850191405			
22	Shani.S	S6 B.A.English Language &	Govt.College for Women,	Possession of Manuscript &	All papers of VIth semester degree

		Literature (SDE), March 2022	Thiruvananthapuram	Printed Material	examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5523/2022	Reg.No. 04847181313			
23	Neethu.S	S6 B.A.Sociology (SDE), March 2022	N.S.S.College for Women, Neeramankara	Possession of Manuscript	All papers of VIth semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5524/2022	Reg.No. 15850191554			
24	Jeenamol.T.S	S6 B.A.English Language & Literature (SDE), March 2022	N.S.S.College for Women, Neeramankara	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5525/2022	Reg.No. 04847191017			
25	Nithinkrishna.S	S6 B.A.Sociology (SDE), March 2022	S.N.College, Chempazhanthy	Possession of Xerox Copy and Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5526/2022	Reg.No. 23850191700			
26	Syakhi Chandran	S6 B.A.Economics (SDE), March 2022	Christ Nagar College, Maranalloor	Writings on Hall Ticket	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5527/2022	Reg.No. 21849191021			
27	Divya.I. Daniel	S6 B.A.Malayalam Language & Literature (SDE), March 2022	Govt.College for Women, Thiruvananthapuram	Writings on another copy of Hall Ticket	All papers of VIth semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5529/2022	Reg.No. 03848191100			
28	Sindhu.S	S6 B.A.Malayalam	Govt.College for Women,	Possession of Manuscript	All papers of VIth semester degree

		Language & Literature (SDE), March 2022	Thiruvananthapuram		examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5530/2022	Reg.No. 01848191117			
29	Lakshmimol.C.M.	S6 B.A.Sociology (SDE), March 2022	Govt.College for Women, Thiruvananthapuram	Possession of Xerox Copy	All papers of VIth semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5531/2022	Reg.No. 04850191679			
30	Sheeja Begum	S6 B.A.Sociology (SDE), March 2022	Govt.College for Women, Thiruvananthapuram	Possession of Manuscript & Printed Material	All papers of VIth semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5532/2022	Reg.No. 07850191326			
31	Akhil.M.S	S5 B.Sc Physics, December 2021	Christian College, Kattakada	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5533/2022	Reg.No. 23019103026			
32	Preethy.R	S6 B.A.Economics (SDE), March 2022	Govt.College for Women, Thiruvananthapuram	Possession of Xerox Copy	All papers of VIth semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5534/2022	Reg.No. 12849181040			
33	Sandhya.T	S6 B.A.Sociology (SDE), March 2022	Govt.College for Women, Thiruvananthapuram	Possession of Printed Material	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5535/2022	Reg.No. 07850191556			

34	Sheena Nath.P.G	S6 B.A.Malayalam Language & Literature (SDE), March 2022	Govt.College for Women, Thiruvananthapur am	Possession of Printed Material & Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5536/2022	Reg.No. 01848191137			
35	Shanthi Joy	S1 MA Economics, May 2022	University College , Thiruvananthapur am	Possession of Printed Material	All papers of Ist semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5539/2022	Cand.Code. 55020144022			
36	Poojavijay.C.V	S1 MA Political Science, May 2022	University College , Thiruvananthapur am	Possession of Manuscript	All papers of Ist semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5540/2022	Cand.Code. 54621144020			
37	Shilpa.V.S	S1 MA Political Science, May 2022	University College , Thiruvananthapur am	Possession of Manuscript	All papers of Ist semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5541/2022	Cand.Code. 54621144023			
38	Vishnu.S	S3 B.Sc Computer Science, March 2022	A.J.College of Science and Technology, Thiruvananthapur am	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5542/2022	Reg.No. 32020800038			
39	Sooraj Lal.M	S3 B.Sc Computer Science, March 2022	A.J.College of Science and Technology, Thiruvananthapur am	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted
	S5543/2022	Reg.No. 32020800033			

					to write any semester examination in the next available chance (**)
40	Sandra.T. Vinod	S3 BBA, March 2022	Vigyaan College of Applied Sciences, Kattakada	Possession of Xerox Copy & Manuscript	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5544/2022	Reg.No. 19519826014			
41	Muhammed Hashiq.H	S3 BBA, March 2022	Vigyaan College of Applied Sciences, Kattakada	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5545/2022	Reg.No. 19520826014			
42	Muhammed Lukuman Iqbal	S3 B.Com, March 2022	MGM College of Arts & Science, Kaniyapuram	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5546/2022	Reg.No. 15920166031			

NB : In addition to the above mentioned recommendations of the Committee for each candidate, further '2' more recommendations as shown below are also made by the Committee :

1) The (*) and (**) marks indicated against any recommendation of the Committee in the above table, shall mean :

(*) **The other papers** (of any semester or any annual scheme degree examination/s corresponding to the details specified against each of the candidate), **if at all, attempted by the candidate since the date of committing malpractice will be cancelled. The other papers** (of any semester/annual scheme degree examination/s corresponding to the details specified against each of the candidate) **attended by the candidate prior to the date of committing malpractice will not be affected,**

(**) **The papers** (of the other semester/annual scheme degree examination/s corresponding to the details specified against each of the candidate) **attended by the candidate since the date of committing malpractice will be cancelled. The papers** (of the other semester/annual scheme degree examination/s corresponding to the details specified against each of the candidate) **attended by the candidate prior to the date of committing malpractice will not be affected, and,**

2) **The candidate is also allowed to remit the examination fee without fine even if it is late** (NB : It is applicable for all the candidates mentioned in the above table).

The details related to the suspected malpractice reported against the **balance '3' candidates** (other than the '42' candidates shown in the above table) present for the hearing and the recommendations of the Committee therein, **are as given in the items below :-**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 09.11.2022, be approved.

Item No.49.54.01.02.A. ***Suspected malpractice reported by the Principal of UIT Pirappancode against two candidates namely 'Jabir Ameer.J' (Reg.No. 19519956029) and 'Renjith.R' (Reg.No. 19519956040) in the S6 BBA Degree Examination, April 2022 – Summoning the said candidates for personal hearing again based on the resolution of the Syndicate - reg.***

(Ref.No.: SDC/S5404/2022 & SDC/S5405/2022)

Suspected malpractice was reported by the Principal of the centre of exam 'UIT Pirappancode', against two candidates namely 'Jabir Ameer.J' (Reg.No. 19519956029) and 'Renjith.R' (Reg.No. 19519956040) in the examination held on 04.04.2022 pertaining to the Sixth Semester BBA Degree Examination, April 2022 stating the following:

- 1) The Candidate 'Jabir Ameer.J' was allotted a separate seat in the examination hall owing to his leg injury,
- 2) Another candidate 'Renjith.R' (Reg.No. 19519956040, VIth sem student of this institution) trespassed into this exam hall without permission and helped this candidate (Jabir Ameer.J) in writing the examination and threatened the invigilator and teachers of this institution who warned him to refrain from this act, and,
- 3) The elder brother (*of the candidate 'Jabir Ameer.J'*) who is not a student of this institution, trespassed into the examination premises and tried to manhandle the lady teachers of the institution.

It may be noted that the said acts come under the purview of malpractice as per the Chapter 'XIV' (*Malpractices in University Examinations*) of the Examination Manual, as these come under the scope of 'threatening the invigilators', 'disturbing the candidates from outside' and 'hampering the conduct of examinations', etc.

Both the candidates 'Jabir Ameer.J' and 'Renjith.R' were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline **on 12.09.2022, however only the candidate 'Renjith.R' was present for the same, while the candidate 'Jabir Ameer.J' remained absent.** Also the candidate 'Renjith.R' was not accompanied by his parent/s, which is a mandatory requirement for attending the hearing and was communicated to him vide the memo sent to him. The Committee heard the candidate 'Renjith.R' and directed him to bring alongwith his parents in the next meeting when called for the same. The candidate 'Renjith.R' submitted a written statement before the Committee, wherein he has admitted the guilt of having entered into an argument with the invigilator in the said examination hall and has requested to be pardoned. The Committee viewed the matter very seriously and opined that the said two candidates 'Jabir Ameer.J' and 'Renjith.R' have been reported for such a serious offense, however, even after being called for the hearing the candidate 'Jabir Ameer.J' remained absent, while the other candidate 'Renjith.R' appeared for the said hearing without bringing his parents alongwith (*even after being informed about the said mandatory requirement*). In view of the seriousness of this issue, the Committee made the following recommendations :

- 1) The candidate 'Jabir Ameer.J' be summoned for the personal hearing in the next meeting of the Committee (*wherein he must attend the hearing satisfying all the mandatory requirements*),
- 2) The candidate 'Renjith.R' be again summoned for the personal hearing in the next meeting of the Committee, wherein he must bring alongwith his parent/s, and,
- 3) To hear the invigilator/s in the said examination hall (*where the incident occurred*) and the Chief Superintendent of examinations of the institution 'UIT Pirappancode' in the next meeting of the Committee,
- 4) Based on the said hearings mentioned in sl.no.s.(1) to (3) above, a final decision will be taken on this issue in the next meeting of the Committee.

The meeting of the Syndicate held on 14.10.2022 (*vide item no.47.45.01.02*) resolved to approve the above recommendations of the Committee.

Accordingly the candidates '**Jabir Ameer.J**' and '**Renjith.R**' were again called for the **personal hearing** before the Standing Committee of the Syndicate on Students' Discipline (with clear instructions as stated in the above mentioned resolution of the Syndicate) alongwith the invigilator/s in the said examination hall (*where the incident occurred*) and the Chief Superintendent of university examinations of the institution 'UIT Pirappancode'. **The candidate 'Renjith.R' was present for the same** alongwith his guardian, **while the candidate 'Jabir Ameer.J' again remained absent for the hearing**. Sri.Appu.A.A. (*Lecturer in English, UIT Pirappancode*) appeared for the said hearing as a representative of the institution 'UIT Pirappancode'. The candidate Renjith.R in his written statement submitted before the Committee has stated the following:

- 1) After writing the sixth semester examination on the day of the said incident, he was sitting outside the examination hall,
- 2) As it rained outside, he went inside the college auditorium,
- 3) His friend was writing the examination sitting in the adjacent classroom. The invigilator in that classroom misunderstood him to have entered this classroom for helping this friend and told him to leave the classroom and got angry at him and his friend,
- 4) As he was leaving the classroom, he saw the said invigilator expressing his anger at his friend who had a leg injury, and this provoked him to argue with the said invigilator,
- 5) The said invigilator spoke to him in a warning tone and said to him that he will show what can be done in return,
- 6) He states that he will not repeat this mistake and has requested to be pardoned.

Further Sri.Appu.A.A. (*Lecturer in English, UIT Pirappancode*) who appeared for the said hearing as a representative of the institution 'UIT Pirappancode' in his written statement submitted (*enclosing the letter from the Principal, UIT Pirappancode*) before the Committee has stated the following:

- 1) The detailed report is attached as per the enclosed letter from the Principal, UIT Pirappancode with no.UIT/PPCD/7000/2022,
- 2) The contents of the said letter no.UIT/PPCD/7000/2022, dtd.09.11.2022 are as given below:
 - (a) In the Sixth Semester University Examinations that commenced from 01.04.2022 (1.30 pm – 4.30 pm), during the examination held on 04.04.2022 at UIT, Pirappancode, the candidate 'Jabir Ameer.J' (*Reg.No.19956029, student of VIth semester BBA*) who was suffering from a leg injury owing to an accident was given a separate seat in an examination hall,
 - (b) The other candidate 'Renjith.R' (*Reg.No.19956040, student of the same VIth semester BBA*), entered the said examination hall without permission and helped the candidate 'Jabir Ameer.J' in the examination hall,
 - (c) The invigilator who questioned the said act of the candidate 'Renjith.R' was abused by this candidate and refused to leave the said examination hall,
 - (d) Apart from this, the elder brother (*of the candidate 'Jabir Ameer.J'*) who is not a student of this institution, trespassed into the examination premises and tried to manhandle the lady teachers of the institution and verbally abused them,
 - (e) As per the instructions of the Controller of Examinations, the said matter has been informed to the local police station.
- 3) Moreover Sri.Appu.A.A. verbally stated that the said invigilator (*who was on invigilation duty in the classroom in which the candidate 'Jabir Ameer.J' was writing the said examination and who had been involved in the said argument with the candidate 'Renjith.R'*) and the Chief Superintendent on duty have left the institution and hence could not be asked to appear for the personal hearing before the Committee.

Recommendations of the Committee:

The Committee considered all the above mentioned facts and heard the candidate 'Renjith.R' and Sri.Appu.A.A. (Lecturer in English, UIT Pirappancode) who appeared for the said hearing as a representative of the institution 'UIT Pirappancode'. The Committee observed from the statements submitted that both the candidates 'Jabir Ameer.J' and 'Renjith.R' were seated in different examination halls. The Committee noted that the other candidate 'Jabir Ameer.J' who has been called twice for the personal hearing has not yet appeared for the hearing for furnishing an explanation/statement on the matter of suspected malpractice reported against him. Also the

Committee observed that the invigilator concerned and the Chief Superintendent of University Examinations on duty on that day at the said institution 'UIT Pirappancode' are not available (as they are no longer working in the said institution) for probing further into the incident. Also the status of the police case filed by the said institution is not known as yet. Hence the Committee opined that there is lack of clarity on the said matter. In this context the Committee recommended that the Principal of 'UIT Pirappancode' (who was on duty on the day of the said incident) be called for the personal hearing in the next meeting of the Committee to inquire the details of the said incident and the said Principal be also requested to inform the Committee during the personal hearing about the status of the police case filed by that institution on this matter, and, also to furnish the CCTV footage of the said incident, so as to be able to arrive at a conclusion.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 09.11.2022, be approved.

Item No.49.54.01.02.B. *Suspected malpractice reported in the IInd year B.Com degree examination, April 1995 against the candidate 'Sreekala.O' (reg. no.37802) - Letter addressed to the Controller of Examinations by this candidate requesting to attend the personal hearing pertaining to the said malpractice - reg.*

(Ref.No.: DC.3092/1995)

A candidate Smt.Sreekala.O forwarded a letter dtd.13.06.2022 addressed to the Controller of Examinations, stating that she had registered for the 1994-96 batch B.Com degree private course. She further stated that she was reported for malpractice when she wrote the IInd year degree examination, April 1995 with register no.37802, at M.S.M.College, Kayamkulam. She also stated that she could not attend the personal hearing related to the said malpractice earlier and hence requested to call her in the next personal hearing.

The SDC section extensively searched all the old records and found the following details :

- 1) The record of the said malpractice exists only in the malpractice register of this section,
- 2) The said malpractice was reported nearly 27 years ago,
- 3) The section traced the corresponding entry in the old malpractice register no.'4' in this section against this candidate 'Sreekala.O', with file no.'D.C.3092/1995' and it is seen that the said file was transferred from the ED XIII section to this section on 03.06.1995, alongwith the malpractice files of three other candidates namely, Subrahmanian.G-Reg.no.38020, Leena.A-Reg.no.37898, Thomas Vinod.M.M.- Reg.no.11987. All of these candidates are noted to be reported from this same centre of exam 'M.S.M.College, Kayamkulam'. The three candidates Sreekala.O, Subrahmanian.G and Leena.A are reported in the IInd year exam, while the candidate Thomas Vinod.M.M is reported in the Ist year exam. All of them were called for the personal hearing on 26.09.1996, however the final decision on these malpractice cases are not seen entered in this register and hence it is assumed that these candidates would not have attended the personal hearing till date (*the candidate 'Sreekala.O' has anyway stated in her letter that she has not attended the hearing*),
- 4) However there are no documents/files in this section pertaining to the malpractice reported (*including the above mentioned cases*) in the years prior to 2001 and, only few scattered and torn pieces of papers (*bearing only the date of the year 1999*) that too infested and destroyed by white ants could only be traced but are not related to this case,
- 5) The details found in the malpractice register of this section against this candidate 'Sreekala.O' match with those given above in the letter submitted by this candidate, however, the gist of the case (*malpractice material confiscated from this candidate*) is not seen mentioned in this register,
- 6) It is understood that the ED XIII section (*from where the said malpractice was reported*) is no longer in existence and the work of the same has been distributed to the other private B.Com sections. Hence the file was forwarded to the Assistant Registrar (Private B.Com) for forwarding it to the corresponding tabulation section therein, for seeking any more details/remarks on the said malpractice, if available. In response, the ED XII tabulation section has forwarded only the same details (*Smt.Sreekala.O, Private study candidate of*

1993-1996 batch with reg.no.37802 caught for malpractice in the second year B.Com degree examination, April 1995) that are already available with the SDC Section.

The matter was placed before the Standing Committee of the Syndicate on Students' Discipline held on 12.09.2022 and the Committee considered the above mentioned facts and recommended to call the candidate 'Smt.Sreekala.O' for a personal hearing in its next meeting. The meeting of the Syndicate held on 14.10.2022 (*vide sub-item no.C under the item no.47.45.01.03*) resolved to approve the above recommendations of the Committee.

Accordingly the candidate Smt.Sreekala.O was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and she was present for the hearing. She was heard by the Committee, wherein she accepted the guilt of having committed the said malpractice and requested to allow her to write further University Examinations. She submitted a written statement in this regard before the Committee.

Recommendations of the Committee:

The Committee considered the above mentioned facts and opined that the said malpractice pertains to a period 27 years ago and the candidate Smt.Sreekala.O has accepted the guilt of malpractice and she understands the mistake committed and is desirous of pursuing further studies. Hence the Committee felt that the said issue need not be pursued further and thus made the following recommendations to conclude this issue:

- a) *All papers of the IInd year B.Com degree examination, April 1995 in which this candidate resorted to malpractice shall stand cancelled,*
- b) *The papers (of the other annual scheme degree examination/s corresponding to the details specified above) if any, attended by this candidate since the date of committing malpractice will be cancelled. The papers (of the other annual scheme degree examination/s corresponding to the details specified above) attended by this candidate prior to the date of committing malpractice will not be affected, and,*
- c) *Permitted to write any annual examination in the next available chance (as per rules), and,*
- d) *The candidate is also allowed to remit the examination fee without fine even if it is late.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 09.11.2022, be approved.

Item No.49.54.01.02.C.

Suspected malpractice reported in the S6 Unitary LLB Degree Examination, April 2022 against the candidate 'Jijish Kumar.K.G' (Cand.Code.47418551059) from the centre of examination 'Kerala Law Academy Law College, Thiruvananthapuram' - Personal hearing of the candidate in the IInd call for hearing based on his request- -reg. (Ref.No.: P5636/2022)

Suspected malpractice was reported by the Malpractice Prevention Squad in the Sixth Semester Unitary LLB Degree Examination, April 2022, against the candidate 'Jijish Kumar.K.G' (Cand.Code.47418551059) from the centre of examination 'Kerala Law Academy Law College, Thiruvananthapuram'.

The candidate 'Jijish Kumar.K.G' was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 06.10.2022 however he remained absent for the said hearing.

Later on based on his request letter dtd.25.10.2022, he was again called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and he was present for the same and was heard by the Committee. The candidate accepted the guilt of having committed the malpractice and requested to be pardoned and affirmed not to repeat such act of malpractice while writing the University Examinations hereafter. The candidate submitted a written statement in this regard before the Committee.

Recommendations of the Committee:

The Committee considered the above mentioned facts alongwith the statement of this candidate and opined that this candidate understands the mistake committed by him. The Committee also took note of the affirmation made by this candidate not to repeat such acts hereafter.

In view of these facts, the Committee made the following recommendations on the said malpractice reported against the candidate 'Jijish Kumar.K.G':

- 1) *The candidate be debarred from writing the University examinations for one chance and this chance shall be considered as the "Sixth Semester Unitary LLB Degree Examination, April 2022" (in which he was reported for malpractice). Hence all the papers of the Sixth Semester Unitary LLB Degree Examination, April 2022, in which he was reported for malpractice shall stand cancelled,*
- 2) *Further, the papers (of the other semester scheme degree examination/s corresponding to the details specified above) if any, attended by this candidate since the date of committing malpractice will also stand cancelled. The papers (of the other semester scheme degree examination/s corresponding to the details specified above) attended by this candidate prior to the date of committing malpractice will not be affected,*
- 3) *The candidate be permitted to write any semester examination/s in the next available chance, and,*
- 4) *The candidate is also allowed to remit the examination fee without fine even if it is late.*

The details and recommendations of the Committee for the other items considered in the meeting are as given below:

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 09.11.2022, be approved.

Item No.49.54.01.03.A.

Suspected malpractice reported in the S5 BA English Language and Literature Degree Examination, December 2021 related to the answerscript of the candidate Akash.V.Antony (Cand.Code. 130-18178011) - As reported by the Additional Examiner from the CV Camp – Personal hearing of the invigilator in the examination hall (where this incident happened) and the Chief Superintendent of University Examinations of the centre of examination 'Santhom Malankara Arts & Science College, Edanji' - reg.

(Ref No.: SDC/S5569/2022)

Suspected malpractice was reported in the Fifth Semester BA English Language and Literature Degree Examination, December 2021 by the Additional Examiner from the CV Camp, related to the answerscript with false no.118468 (of the Subject '1544-Linguistics & Phonetics'), as a name 'Jerin' is seen written in black ink at the front sheet of the answerscript. The said answerscript belongs to the candidate **Akash.V.Antony (Cand.Code. 130-18178011)** from the Centre of Exam: Santhom Malankara Arts & Science College, Edanji.

The candidate Akash.V.Antony was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 13.09.2022 and he was present for the same. The candidate was heard by the Committee, wherein he stated that he has written only the answers to the questions and had not written the said name 'Jerin' in his answerscript, but he further stated that there is a teacher named 'Jerin' in the economics department of this centre of examination 'Santhom Malankara Arts & Science College, Edanji', where he is studying for the said course. The candidate submitted a written statement in this regard before the Committee. The Committee considered the above mentioned facts and made the following recommendations on the said suspected malpractice reported against the candidate 'Akash.V.Antony':

"To call the invigilator in the examination hall (where this incident happened), the Chief Superintendent of University Examinations of the said centre of examination 'Santhom Malankara Arts & Science College, Edanji' who were on duty on the day of the incident and the teacher named 'Jerin' (Dept. of Economics of the said institution as stated by the candidate) for a personal hearing in the next meeting of the Committee, before taking a final decision on this issue."

The meeting of the Syndicate held on 14.10.2022 (vide the item no.47.45.02.02) resolved to approve the above recommendations of the Committee.

Accordingly the invigilator in the examination hall (where this incident happened), the Chief Superintendent of University Examinations of the said centre of examination 'Santhom Malankara Arts & Science College, Edanji' who were on duty on the day of the incident and the

teacher named 'Jerin' (Dept. of Economics of the said institution as stated by the candidate) were called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline. Sri.Rejiraj.S (*Assistant Professor, Dept. of English of the said institution*) was present for the said hearing and he submitted the authorization letter from the Principal i/c of the said institution. Its stated in the said letter that Mr.Jerin Thomas who was on duty on the day of the incident in the examination hall, was working as a lecturer (on-contract) in the Department of Commerce in that institution for the academic year 2021-2022 and that at the end of the academic year, he was relieved from his duties in the institution and he is presently pursuing his higher studies and is unable to attend the said personal hearing. It is further stated in the letter that the said teacher Sri.Rejiraj.S is authorized and directed to attend the said hearing in place of Mr.Jerin Thomas. Sri.Rejiraj.S was heard by the Committee and in his written statement submitted before the Committee, he has stated that:

- 1) In the examination of the subject 'Linguistics & Phonetics' held on 15.12.2021 related to the Fifth Semester BA English Language and Literature Degree Examination, December 2021, the candidate Akash.V.Antony (*Cand.Code. 130-18178011*) had incorrectly mentioned the name of the course in place of the name of the examination in the answerscript and that this candidate then struck off the same and made corrections therein. The said invigilator Mr.Jerin Thomas (*who was a guest faculty in this institution*) had out of the ignorance of the rules countersigned with his name at this portion of the answerscript,
- 2) They will ensure that such mistakes will not happen in the future,and,
- 3) There is no mistake from the part of the candidate Akash.V.Antony related to the said signature with the name 'Jerin' in the answerscript.

Recommendations of the Committee :

The Committee considered the above mentioned facts and opined that the candidate 'Akash.V.Antony' is innocent in the said incident of malpractice reported and strictly instructed the said teacher 'Sri.Rejiraj.S' from 'Santhom Malankara Arts & Science College, Edanji,' to inform the Principal of this institution to take utmost care to ensure that the teaching staff on duty in the university examinations do not repeat such acts out of ignorance and that such teaching staff be properly made aware of the rules for conduct of the university examinations. Further the Committee being convinced of the innocence of the candidate 'Akash.V.Antony', made the following recommendations on the said malpractice:

- 1) *to exonerate the candidate of the charges of malpractice,*
- 2) *to undertake the valuation and publish the results of any University Examinations (withheld owing to the said charges of malpractice) attempted by the candidate,and,*
- 3) *the candidate is also allowed to remit the examination fee (if he has to further appear and pass in any subject/s of the university examinations of this course of study, that he may have not passed till date) without fine even if it is late.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 09.11.2022, be approved.

Item No.49.54.01.03.B.

Suspected malpractice reported by the Additional Examiner from the CV Camp in the S1 B.Com CA Degree Examination, August 2021 against the candidate Arunima.K (Reg.No.13820893006)- Personal hearing of the invigilator/s (on duty in the examination hall) and the Chief Superintendent of University Examinations of the said institution 'Muslim Association College of Arts & Science, Panavoor'- reg.

(Ref.No.: SDC/S5567/2022)

Suspected malpractice was reported by the Additional Examiner from the Centralised Valuation Camp (*CV Camp*) against the candidate **Arunima.K (Reg.No.13820893006)** for the bit of paper found inside the answerscript with false no.567252 of the subject 'Managerial Economics' in the S1 B.Com CA Degree Examination, August 2021. The centre of examination was Muslim Association College of Arts & Science, Panavoor.

The candidate Arunima.K was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 20.07.2022 and she was present for the same. The candidate submitted written statement before the Committee, wherein she has stated that she had kept the said copy material with her during the examination and it was confiscated by the invigilator on duty in the examination hall. The candidate further stated that the said invigilator then pinned this confiscated copy material alongwith her answerscript and the same has been reported from the CV Camp. The Committee considered the facts related to the malpractice reported against the candidate 'Arunima.K' and, made the following recommendations:

- 1) To cancel the particular paper of the subject 'Managerial Economics' in which the candidate resorted to malpractice,
- 2) All other papers (*of any semester of the course of study undertaken by this candidate corresponding to the details specified above*) written prior or after the date on which the examination of the particular paper (*in which malpractice was reported*) was held, shall not be affected and that the valuation/results of such other papers if withheld (*owing to the said charges of malpractice*) shall be undertaken/published, and,
- 3) Permitted to write any semester examination in the next available chance, and,
- 4) The candidate is also allowed to remit the examination fee without fine even if it is late.

The Committee further opined that there has occurred a lapse on duty from the part of the invigilator (*on duty in the examination hall of the centre of exam 'Muslim Association College of Arts & Science, Panavoor'*) in not having followed the proper procedure for reporting the said malpractice to the University. Hence the Committee recommended to call the invigilator and the Chief Superintendent of Examinations of this institution, who were on duty at the time of the said incident, for a personal hearing in the next meeting of the Committee. The Syndicate meeting held on 25.08.2022 (*vide sub-item 'B' under the item no.45.38.02.02*) resolved to approve the same.

Accordingly the invigilator/s concerned and the Chief Superintendent of University Examinations of the institution 'Muslim Association College of Arts & Science, Panavoor' (*who were on duty on the day of the incident*) were called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline. However the Principal of the said institution vide his email dtd.12.09.2022 expressed the inconvenience of the said staff of their institution to reach the University at 2 pm owing to the Onam celebration in Trivandrum City and requested to postpone the hearing. The Committee considered the request of the Principal of 'Muslim Association College of Arts & Science, Panavoor' and recommended to postpone the said hearing of the invigilator/s concerned and the Chief Superintendent of University Examinations of the said institution to the next meeting of the Committee. The meeting of the Syndicate held on 14.10.2022 (*vide the sub-item no.E under the item no.47.45.01.03*) resolved to approve the above recommendations of the Committee.

Accordingly the invigilator/s concerned and the Chief Superintendent of University Examinations of the institution 'Muslim Association College of Arts & Science, Panavoor' (*who were on duty on the day of the incident*) were called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline.

Sri.Naseem.S (*Chief Superintendent of University Examinations, Muslim Association College of Arts & Science, Panavoor*) was present for the said hearing and was heard by the Committee. Sri.Naseem.S stated that the temporary faculty from their college had confiscated the said copy material from the candidate 'Arunima.K' during the University Examination. Sri.Naseem.S further stated that the said faculty is presently not working in the college and that the said faculty member out of ignorance of the rules of conduct of the University Examinations, had, instead of reporting the malpractice to the University attached the said copy material alongwith the answerscript of this candidate. Sri.Naseem.S stated that they will ensure that such mistakes will not happen in the future and requested to be pardoned for the ignorance of the said faculty.

Recommendations of the Committee :

The Committee considered the above mentioned facts and instructed the said Chief Superintendent of University Examinations of the institution 'Muslim Association College of Arts & Science, Panavoor' to inform the Principal of this institution to take utmost care to ensure that the teaching staff on duty in the university examinations do not repeat such acts out of ignorance and that such teaching staff be properly made aware of the rules for conduct of the university examinations.

The meeting came to a close at 4.45 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 09.11.2022, be approved.

II. Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 10/11/2022

Date : 10/11/2022

Time : 2.00 pm to 5.00 pm

Venue : University Senate Hall

Members Present

- | | |
|----------------------------------|------|
| 1. Dr.K.G.Gopchandran (Convenor) | Sd/- |
| 2. Prof.K.Lalitha | Sd/- |
| 3. Dr.K.B.Manoj | Sd/- |
| 4. Sri.Jairaj . J | Sd/- |
| 5. Sri.Sandeep Lal.S | Sd/- |

Members Absent

1. Sri.Arunkumar R
2. Smt.Renju Suresh

The details of the various items considered by the Committee are as given herewith.

Out of the **51** candidates called for personal hearing, **44** candidates were present. The committee heard all the candidates present for the hearing and took appropriate decisions on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found to have involved in malpractice.

Matter related to calling candidates (*reported for suspected malpractice during valuation of the answerscripts from the Valuation Camps*) for personal hearing before the Standing Committee of the Syndicate on Students' Discipline :

- 1) For the same examination, usually the candidates caught for suspected malpractice from the examination hall are reported ahead of the candidates reported for suspected malpractice from the valuation camps(*which is conducted later after the examinations*),
- 2) Normally the candidates reported for suspected malpractice are called for the personal hearing before the Committee, based on the chronological order in which the corresponding malpractice files are received in the SDC Section. Therefore the candidates reported from the examination hall are incidentally called for personal hearing well ahead of the candidates reported for suspected malpractice from the valuation camps, although both cases are reported in the same examination,
- 3) This causes considerable delay in making decisions for the candidates reported for suspected malpractice from the valuation camps, as compared to the candidates reported for suspected malpractice from the examination hall in the same examination,
- 4) Moreover majority of the candidates reported for suspected malpractice from the examination halls are reported with concrete evidence (*like possession of manuscripts, photostat copies, printed material, etc.*) of having committed the malpractice. On the contrary, many of the suspected malpractice cases reported from the valuation camps (*like discrepancy noted in handwritings in answerscripts of candidates, suspicion of copying from other candidates, etc*) are without such evidence (*as mentioned above*) and are based on only the suspicion of the examiner found during the valuation of the answerscripts. The guilt on the part of such candidates reported from the valuation camps can only be established or exonerated based on their personal hearing and further verification,
- 5) Hence a delay in the personal hearing of those candidates (*who are reported from valuation camps and later if exonerated*) can hamper their chances of appearing for further examinations, eventhough a concrete evidence (*as mentioned above*) may not be available pertaining to their case,

- 6) Also the candidates reported for suspected malpractice from the examination hall are well aware of their malpractice issue, however, the candidates reported for suspected malpractice from the valuation camps come to know about such an issue, only, on receipt of the communication for personal hearing or if at all communicated from the concerned tabulation section, and hence liable to appear for subsequent examination/s,
- 7) Hence three candidates namely Anandu P Kumar (*Reg.No.25016125004*), Arsha Shaji (*Reg.No.53020142007*) and Ala Abdul Jabad (*Reg.No.53020107004*) reported for suspected malpractice from the valuation camps have been called for the present personal hearing before the Committee, overlooking the order of reporting to the SDC (*Students Disciplinary Cell*) Section. The details related to the suspected malpractice reported against these three candidates (*present for the hearing*) and the recommendations of the Committee therein are as shown in the items given after the table below.

Item No.49.54.02.01. *The details related to the suspected malpractice reported against the '40' candidates (out of the total '44' candidates present for the personal hearing, with regard to their malpractice cases) and the recommendations of the Committee therein are as given in the table below.*

SI No.	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Recommendations of the Committee [NB: Statements corresponding to the (*) and (**) marks shown in below columns, are mentioned at the end of this table]
1	Umesh.P.S	S6 BCA (SDE), April 2022	SDV College of Arts and Applied Science, Alappuzha	Possession of Xerox Copy	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5547/2022	Reg.No. 06813191190			
2	Harikrishnan .H	S2 New Generation Double Main BA Economics and Mathematics, May 2022	TKM College of Arts & Science, Kollam	Possession of Manuscript	All papers of IInd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5548/2022	Reg.No. 14920142021			
3	Sreehari.S	S2 New Generation Double Main BA Economics and Mathematics, May 2022	TKM College of Arts & Science, Kollam	Possession of Xerox Copy	All papers of IInd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5549/2022	Reg.No. 14920142042			
4	Muhammad Hashik.N	S2 New Generation	TKM College of Arts & Science, Kollam	Possession of Manuscript	All papers of IInd semester degree

		Double Main BA Economics and Mathematics, May 2022			examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5550/2022	Reg.No. 14920142025			
5	Surabhi.S.J	S3 B.Com, March 2022	Vigyaan College of Applied Sciences, Kattakada	Writings on back side of Hall Ticket	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5552/2022	Reg.No. 15920826029			
6	Devika.S	S3 B.Com Commerce with Computer Application, March 2022	Vigyaan College of Applied Sciences, Kattakada	Possession of Manuscript	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5553/2022	Reg.No. 13820826012			
7	Muhammed Irshad	S3 B.Com Commerce with Computer Application, March 2022	Vigyaan College of Applied Sciences, Kattakada	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5554/2022	Reg.No. 13820826016			
8	Akshai.H.S	S3 B.Sc Geology, March 2022	Saraswathi College of Arts and Science, Vilappil	Possession of Manuscript	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5555/2022	Reg.No. 21020897012			
9	Abhinanth.P	S3 B.Sc Electronics, March 2022	UIT, Kuravankonam	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5556/2022	Reg.No. 34020950003			

10	Ashique.R	S3 B.Sc Electronics, March 2022	UIT, Kuravankonam	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5557/2022	Reg.No. 34018950016			
11	Akhil Vimal	S3 BCA, March 2022	Vigyaan College of Applied Sciences, Kattakada	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5558/2022	Reg.No. 33220826006			
12	Ajay Sajeewan	S3 BCA, March 2022	Vigyaan College of Applied Sciences, Kattakada	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5559/2022	Reg.No. 33220826005			
13	Amal Nath.R.J	S3 BCA, March 2022	Vigyaan College of Applied Sciences, Kattakada	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5560/2022	Reg.No. 33220826007			
14	Vineeth.V.S	S3 BCA, March 2022	Vigyaan College of Applied Sciences, Kattakada	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5561/2022	Reg.No. 33220826016			
15	Shiyas Khan.F	S3 BBA, March 2022	UIT, Mulamkadakam	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted
	S5562/2022	Reg.No. 19519952047			

					to write any semester examination in the next available chance (**)
16	Faheeda.F	S3 B.Sc Bio-Chemistry and Industrial Microbiology, March 2022	A.J.College of Science and Technology, Thiruvananthapuram	Possession of Manuscript and Writings on Hall Ticket	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5563/2022	Reg.No. 24820800027			
17	Vivek.B	S3 B.Com, March 2022	MMNSS College, Kottiyam	Possession of Xerox Copy	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5564/2022	Reg.No. 15920116035			
18	Namitha Martin	S3 B.Com Commerce with Computer Application, March 2022	Don Bosco College, Kottiyam	Possession of Xerox Copy	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5565/2022	Reg.No. 13820151048			
19	Muhammed Ali.M.T	S1 M.A.English Language and Literature, May 2022	TKM College of Arts & Science, Kollam	Possession of Mobile Phone	All papers of Ist semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5566/2022	Reg.No. 53021142013			
20	Sijin Babu.B.L	S3 B.Sc Botany, March 2022	Christian College, Kattakada	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5570/2022	Reg.No. 24520103023			
21	Bino Christin.B.C	S3 B.Sc Botany, March 2022	Christian College, Kattakada	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to
	S5571/2022	Reg.No. 24520103009			

					malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
22	Aparna.S.S.	S3 B.Sc Physics, March 2022	Christian College, Kattakada	Writings on Log Table	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5572/2022	Reg.No. 23020103031			
23	Rehan.J.S	S3 B.Com, March 2022	St.Marys College, Kundara	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5574/2022	Reg.No. 15920168022			
24	Archana.B.S	S3 BA Economics, March 2022	Christian College, Kattakada	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5575/2022	Reg.No. 15020103035			
25	Sreehari.R.S	S3 BA Economics, March 2022	S N College, Varkala	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5577/2022	Reg.No. 15018134128			
26	Manchima.M	S3 BA Political Science, March 2022	S.N.College, Chempazhanthy	Writings on Handkerchief	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5581/2022	Reg.No. 14519127048			

27	Abhinav.B.A	S3 BA Hindi Language & Literature, March 2022	M.G.College, Thiruvananthapuram	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5582/2022	Reg.No. 12520118003			
28	Vaisakh.V.J	S3 BA Hindi Language & Literature, March 2022	M.G.College, Thiruvananthapuram	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5583/2022	Reg.No. 12517118045			
29	Abhiram.S.N air	S3 BA English Language & Literature, March 2022	M.G.College, Thiruvananthapuram	Possession of Manuscript	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5585/2022	Reg.No. 13020118019			
30	Vaishnavi.M.S	S3 BA Hindi Language & Literature, March 2022	M.G.College, Thiruvananthapuram	Possession of Printed Material	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5586/2022	Reg.No. 12520118049			
31	Sneha.R	S3 BA Hindi Language & Literature, March 2022	M.G.College, Thiruvananthapuram	Possession of Manuscript	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5587/2022	Reg.No. 12520118042			
32	Ajmeer.G	S3 B.Sc Mathematics, March 2022	Govt.College, Nedumangad	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted
	S5588/2022	Reg.No. 22019112002			

					to write any semester examination in the next available chance (*)
33	Jaison Antony	S3 B.Sc Mathematics, March 2022	St.Xavier's College, Thumba	Possession of Xerox Copy	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5589/2022	Reg.No. 22020141006			
34	Anjana.A.J	S3 B.Sc Physics, March 2022	BJM Govt.College, Chavara	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5590/2022	Reg.No. 23020111019			
35	Ashmi.S	S4 Integrated Five Year B.A. LLB, April 2022	CSI Institute of Legal Studies, Cheruvarakonam	Possession of Manuscript	All papers of IVth semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	P5656/2022	Cand.Code. 47319555020			
36	Midhun.B.H	S4 Integrated Five Year B.Com LLB, April 2022	CSI Institute of Legal Studies, Cheruvarakonam	Possession of Xerox Copy	All papers of IVth semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	P5657/2022	Cand.Code. 47116555043			
37	Rakesh.S.Das	S4 Integrated Five Year B.Com LLB, April 2022	CSI Institute of Legal Studies, Cheruvarakonam	Possession of Xerox Copy	All papers of IVth semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	P5658/2022	Cand.Code. 47119555043			
38	Nithin.C.Vijay	S4 Integrated Five Year B.Com LLB, April 2022	CSI Institute of Legal Studies, Cheruvarakonam	Possession of Xerox Copy	All papers of IVth semester degree examination in which the candidate resorted to
	P5659/2022	Cand.Code.			

		47116555046			malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
39	Sreenu.S.S.	S4 Integrated Five Year B.Com LLB, April 2022	CSI Institute of Legal Studies, Cheruvarakonam	Possession of Xerox Copy	All papers of IVth semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	P5660/2022	Cand.Code. 47118555053			
40	Arya A.S.	S3 BA Political Science, December 2017	Sree Narayana College, Cherthala	Written materials on both sides of hall ticket with blank refill	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S4220/2018 (IInd Call)	Reg. No. 14516131032			

NB : In addition to the above mentioned recommendations of the Committee for each candidate, further recommendations as shown below are also made by the Committee :

1) The (*) and (**) marks indicated against any recommendation of the Committee in the above table, shall mean :

(*) **The other papers** (of any semester or any annual scheme degree examination/s corresponding to the details specified against each of the candidate), if at all, attempted by the candidate since the date of committing malpractice will be cancelled. The other papers (of any semester/annual scheme degree examination/s corresponding to the details specified against each of the candidate) attended by the candidate prior to the date of committing malpractice will not be affected, and,

(**) **The papers** (of the other semester/annual scheme degree examination/s corresponding to the details specified against each of the candidate) attended by the candidate since the date of committing malpractice will be cancelled. The papers (of the other semester/annual scheme degree examination/s corresponding to the details specified against each of the candidate) attended by the candidate prior to the date of committing malpractice will not be affected.

2) The candidate is also allowed to remit the examination fee without fine even if it is late

(NB : It is applicable for all the candidates mentioned in the above table).

The details related to the suspected malpractice reported against the **balance '4' candidates** (other than the '40' candidates shown in the above table) present for the hearing and the recommendations of the Committee therein, are as given in the items below :-

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 10.11.2022, be approved.

Item No.49.54.02.02.A.

Suspected malpractice reported in the S6 B.Sc Zoology Degree Examination, May 2022 related to the answerscript of the candidate Anandu P Kumar (Reg. No.25016125004) - As reported by the Examiner from the CV Camp – Personal Hearing of the Candidate - reg. (Ref.No.: SDC/ S5893/2022)

Suspected malpractice was reported in the Sixth Semester B.Sc Zoology Degree Examination, May 2022 by the Examiner from the CV Camp, related to the answerscript with false no. 661477 (of the Subject 'ZO 1641-Developmental Biology and Experimental Embryology'), as the

candidate has written the answers which are the exact copies from the matter seen in the internet website 'Wikipedia' and hence the candidate is suspected to have resorted to malpractice. The said answerscript belongs to the candidate **Anandu P Kumar (Reg.No.25016125004)** from the Centre of Exam: S.D. College, Alappuzha.

The candidate Anandu P Kumar was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and he was present for the same. The candidate stated that he had brought reduced size printouts of the matter in the internet website 'Wikipedia' and used the same for copying during the said examination. The candidate thus admitted the guilt of having committed the said malpractice and requested to be pardoned for the mistake committed. The candidate submitted a written statement in this regard before the Committee.

Recommendations of the Committee:

The Committee considered the above mentioned facts and statement of the candidate and opined that this candidate understands the mistake committed by him. The Committee also took note of the affirmation made by this candidate not to repeat such acts hereafter. In view of these facts, the Committee made the following recommendations on the said malpractice reported against the candidate 'Anandu P Kumar':

- 1) *To cancel the particular paper of the subject 'ZO 1641-Developmental Biology and Experimental Embryology' in which the candidate resorted to malpractice,*
- 2) *All other papers (of any semester of the course of study undertaken by this candidate corresponding to the details specified above) written prior or after the date on which the examination of the particular paper (in which malpractice was reported) was held, shall not be affected and that the valuation/results of such other papers if withheld (owing to the said charges of malpractice) shall be undertaken/published, and,*
- 3) *Permitted to write any semester examination in the next available chance, if any, as per rules, and,*
- 4) *The candidate is also allowed to remit the examination fee without fine even if it is late.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 10.11.2022, be approved.

Item No.49.54.02.02.B.

Suspected malpractice reported in the S3 MA English Language and Literature Degree Examination, March 2022 related to the answerscript of the candidate Arsha Shaji (Reg.No.53020142007) - As reported by the Examiner from the CV Camp – Personal Hearing of the Candidate - reg. (Ref.No.: SDC/S5910/2022)

Suspected malpractice was reported in the Third Semester MA English Language and Literature Degree Examination, March 2022 by the Examiner from the CV Camp, related to the answerscript with false no.724873 (*of the Subject 'EL 233.1-European Drama'*), as the candidate has written the reg.no.53020142007 in all the additional sheets of the answerscript and thus has revealed her identity, which amounts to malpractice. The said answerscript belongs to the candidate **Arsha Shaji (Reg.No.53020142007)** from the Centre of Exam: TKM College of Arts & Science, Kollam.

The candidate Arsha Shaji was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and she was present for the same. The candidate stated that she had written her register number in all the additional sheets of the answerscript out of her ignorance of the examination rules, and, out of the fear that if the toin used to tie the additional sheets to the main sheet gets loosened and the said additional sheets get detached then it should be identifiable using the register number written over it. The candidate submitted a written statement in this regard before the Committee.

Recommendations of the Committee:

The Committee considered the above mentioned facts and statements and made the following recommendations on the said malpractice reported against the candidate 'Arsha Shaji' :

- 1) *To cancel the particular paper of the subject 'EL 233.1-European Drama' in which the candidate resorted to malpractice,*
- 2) *All other papers (of any semester of the course of study undertaken by this candidate*

corresponding to the details specified above) written prior or after the date on which the examination of the particular paper (in which malpractice was reported) was held, shall not be affected and that the valuation/results of such other papers if withheld (owing to the said charges of malpractice) shall be undertaken/published, and,

- 3) *Permitted to write any semester examination in the next available chance, and,*
- 4) *The candidate is also allowed to remit the examination fee without fine even if it is late.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 10.11.2022, be approved.

Item No.49.54.02.02.C. *Suspected malpractice reported in the S3 MA English Language and Literature Degree Examination, March 2022 related to the answerscript of the candidate Ala Abdul Jabad (Reg.No. 53020107004) - As reported by the Examiner from the CV Camp – Personal Hearing of the Candidate - reg. (Ref.No.: SDC/ S5911/2022)*

Suspected malpractice was reported in the Third Semester MA English Language and Literature Degree Examination, March 2022 by the Examiner from the CV Camp, related to the answerscript with false no.724888 (*of the Subject 'EL 233.1-European Drama'*), as the candidate has written the reg.no.53020107004 in all the additional sheets of the answerscript and thus has revealed her identity, which amounts to malpractice. The said answerscript belongs to the candidate **Ala Abdul Jabad (Reg.No.53020107004)** from the Centre of Exam: Govt. College for Women, Thiruvananthapuram.

The candidate Ala Abdul Jabad was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and she was present for the same. The candidate stated that she had written her register number in all the additional sheets of the answerscript out of her ignorance of the examination rules, and, out of the fear that if the toin used to tie the additional sheets to the main sheet gets loosened and the said additional sheets get detached then it should be identifiable using the register number written over it. The candidate submitted a written statement in this regard before the Committee.

Recommendations of the Committee:

The Committee considered the above mentioned facts and statements and made the following recommendations on the said malpractice reported against the candidate 'Ala Abdul Jabad' :

- 1) *To cancel the particular paper of the subject 'EL 233.1-European Drama' in which the candidate resorted to malpractice,*
- 2) *All other papers (of any semester of the course of study undertaken by this candidate corresponding to the details specified above) written prior or after the date on which the examination of the particular paper (in which malpractice was reported) was held, shall not be affected and that the valuation/results of such other papers if withheld (owing to the said charges of malpractice) shall be undertaken/ published, and,*
- 3) *Permitted to write any semester examination in the next available chance, and,*
- 4) *The candidate is also allowed to remit the examination fee without fine even if it is late.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 10.11.2022, be approved.

Item No.49.54.02.02.D. *Suspected malpractice reported by the Malpractice Prevention Squad in the Sixth Semester Unitary LLB (Evening) Degree Examination, April 2022 against the candidate 'Adharsh.R.S' (Cand. Code.47219551004) from the Centre of Exam: Kerala Law Academy Law College, Thiruvananthapuram- Reconsideration of the matter in compliance of the judgement dtd.28.10.2022 of the Hon'ble High Court of Kerala on W.P.(C).No.29523 of 2022 (filed by this candidate 'Adharsh.R.S'), and in pursuance of the same, conduct of personal hearing of the candidate 'Adharsh.R.S' (afresh*

after being heard earlier) and recording a specific statement (in place of the statement fetched earlier) of the incident from the Convenor of the Malpractice Prevention Squad-reg. (Ref.No.: SDC/ P5655/2022)

Suspected malpractice was reported by the Malpractice Prevention Squad in the Sixth Semester Unitary LLB Degree Examination, April 2022 and in the Sixth Semester Unitary LLB (*Evening*) Degree Examination, April 2022, related to the **same subject 'Paper III: Public International Law'**(with question paper code 'N-1835' and held on the same date 10.05.2022) **against four candidates from the centre of exam 'Kerala Law Academy Law College, Thiruvananthapuram'**, for possession of copy materials that comprise of photocopies, hand written materials and printed materials. **Among these four candidates, the candidate 'Adharsh.R.S' (Cand.Code.47219551004) was reported for malpractice for possession of photostat copies of the study material during the examination held on 10.05.2022.** The said report of the Malpractice Prevention Squad was also signed by the Invigilator on duty in the examination hall as well as the Principal/Chief Superintendent of the Centre of Exam 'Kerala Law Academy Law College, Thiruvananthapuram'.

The said candidate 'Adharsh.R.S' had earlier filed W.P(C).No.18679 OF 2022 before the Hon'ble High Court of Kerala in connection with the malpractice stated above and the Hon'ble Court disposed the case with the judgement dtd.10.06.2022. **According to the said judgement, the following points may be noted :**

- A) **The candidate/petitioner Sri.Adharsh.R.S. stated** that he was unfairly imputed to have engaged in malpractice and refused permission to complete the exam and that he was victimized by certain persons in power for reasons that are not known to him and that no enquiry has been conducted with respect to the allegations against him,
- B) **The Standing Counsel for the University had submitted** therein that the enquiry into the petitioner's misconduct is still underway and that the Standing Committee of the Syndicate is in the process of evaluating it; but that they had been unable to do so until then, because there were earlier incidents and cases of others which were still pending. He, however, added that if the court was so inclined, the Standing Committee of the Syndicate could expedite the process, including by evaluation of the CCTV visuals and that in such process, the petitioner could also be given an opportunity of establishing his case appropriately,
- C) **In the said judgement by the Hon'ble High Court it was directed "to immediately complete the enquiry against the petitioner, after verifying the visuals of the CCTV footage available in the examination hall, which should be done with an opportunity of seeing it afforded to the petitioner; thus culminating in an appropriate order and necessary action thereon, as expeditiously as is possible but not later than one month from the date of receipt of a copy of this judgement.** Needless to say, if, after the afore exercise, the petitioner is found not guilty, then he shall be allowed to write the examinations in 'Public International Law' and 'Industrial Labour Laws-II', as also to take the internal valuations with respect to the same, within a period of two months thereafter".

Accordingly the matter was placed before the Standing of the Syndicate on Examinations in its meeting held on 24.06.2022 (*vide item no.19 of the minutes of the said Committee meeting*) and the said Committee recommended to refer the matter to the Standing Committee of the Syndicate on Students' Discipline. Considering the exigency, the Vice-Chancellor approved the recommendations on item no.19 of the above minutes subject to reporting to the Syndicate exercising the powers vested under section 10(13) of the Kerala University Act,1974.

All the above mentioned details were intimated to the Vice-Chancellor. Based on the said judgement of the Hon'ble High Court of Kerala and the orders of the Vice-Chancellor thereafter, the candidate 'Sri.Adharsh.R.S.' was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline in the meeting held on 12.07.2022. Sri.Adharsh.R.S. was present for the hearing and he was provided with the opportunity of seeing the CCTV footage (*in accordance with the said judgement of the Hon'ble High Court*) of the examination hall in which he had written the said exam and from where he was reported for the said suspected malpractice. Sri.Adharsh.R.S. was heard by the Committee and he submitted a written statement before the Committee stating that he had appeared for the Three Year Unitary LLB Degree (Evening) examination from 29.04.2022 to 12.05.2022 from Law Academy Law College centre with reg.no.47219551004. He further stated that he was falsely accused of copying by the Malpractice

Prevention Squad and denied having indulged in any copying. He also stated that no incriminating material could be seized from him and that he had seen the CCTV visuals which showed that he had not indulged in any malpractice, but the squad arbitrarily took away the answerscript of the particular examination. He further mentioned that neither the Principal, Chief Superintendent nor the invigilators had seen him copying or confiscating any incriminating material from him nor any students had witnessed him indulging in any copying. *The Committee considered the above mentioned facts and heard the candidate 'Sri.Adharsh.R.S.' and also verified in detail all the reports/documents/CCTV footage of the said examination that were presented in respect of the said malpractice reported against Sri.Adharsh.R.S. and the Committee felt the need to further enquire the said matter in detail considering the various issues raised, before arriving at a final conclusion and hence made the following recommendations:*

- 1) *To hear the concerned invigilator/s (in the said examination hall) on duty on the day of the said incident at the centre of examination 'Kerala Law Academy Law College, Thiruvananthapuram',*
- 2) *To hear the convenor and members of the concerned Malpractice Prevention Squad that reported the said malpractice against 'Sri.Adharsh.R.S.', and,*

Considering the exigency to complete the proceedings in this case within the timeframe of one month from the date of receipt of the judgement (as stipulated in the said judgement in W.P(C).No.18679 OF 2022, by the Hon'ble High Court of Kerala), the Committee further recommended to immediately seek the orders of the Vice-Chancellor for approval (subject to reporting to the Syndicate) of the said recommendations, exercising the powers vested under section 10(13) of the Kerala University Act 1974, so as to immediately conduct the said hearings mentioned above.

Accordingly, the Vice-Chancellor, by exercising the powers vested under section 10(13) of the Kerala University Act 1974, approved (*subject to reporting to the Syndicate*) the said recommendations of the Standing Committee of the Syndicate on Students' Discipline in the minutes and it was reported to the Syndicate. The special meeting of the Syndicate held on 29.07.2022 (*vide item no.15*) resolved that the action taken by the Vice-Chancellor having approved the said recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 12.07.2022, by exercising the powers vested under section 10(13) of the Kerala University Act 1974, is noted.

Based on the said orders of the Vice-Chancellor, the following actions were undertaken :

- 1) The Principal of the said centre of examination 'Kerala Law Academy Law College, Thiruvananthapuram' was intimated to direct the invigilator/s (*who was/were on duty in the examination hall of this institution on the day of the incident on 10.05.2022*) concerned, to appear for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline, and,
- 2) The details of the members of the Malpractice Prevention Squad were sought from the M&C-I section, and the said three members (*who were part of the said squad that reported the malpractice*) were also intimated to appear for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline.

The Principal (*Kerala Law Academy Law College, Thiruvananthapuram*) vide his return email dtd.15.07.2022 intimated that, the concerned chief invigilators Smt.Akhila.C.M. and Smt.Arya.S. Prakash who were on duty on the day of the said incident on 10.05.2022 in Hall No.1 at the institution, will be attending the said hearing before the Standing Committee of the Syndicate on Students' Discipline. Accordingly Smt.Akhila.C.M. (*Asst.Professor, Dept. of English*) and Smt.Arya.S. Prakash (*Asst. Professor, Dept. of Economics*) were present for the hearing. The three members of the Malpractice Prevention Squad (*that reported the said malpractice*) were also present for the hearing before the Standing Committee of the Syndicate on Students' Discipline. The Committee heard all of them and they submitted written statements before the Committee. The said invigilators Smt.Akhila.C.M. and Smt.Arya.S.Prakash, stated before the Committee that while doing the invigilation duty in the examination hall on the day of the incident, they saw the Malpractice Prevention Squad entering the examination hall and confiscating the answerscript of the candidate 'Adharsh.R.S' for malpractice and further these invigilators stated that they signed the statement as per the request of the squad. In their joint statement submitted before the Committee, the three members of the Malpractice Prevention Squad stated that during the examination of the sixth semester LLB degree held on 10.05.2022 at Kerala Law Academy Law College,

Thiruvananthapuram, they (*being part of the Thiruvananthapuram Squad 1*), entered the examination hall and found a candidate copying using printed materials and hence they confiscated the answerscript, hall ticket and the said material used for copying/malpractice and in pursuance of abiding by the University procedures to report the malpractice, they filled the proforma and declaration. Further the said members stated that they asked the candidate who was caught for copying to sign in the said declaration, but since he refused to sign the same, hence they marked it as “refused to sign” in the corresponding column and proceeded to seek the signatures/seal of the head of the institution and the invigilator in the examination hall.

The Committee considered the respective statements submitted by the candidate ‘Adharsh.R.S’ (at the time of his personal hearing held earlier on 12.07.2022, related to the malpractice reported against him), the invigilators concerned namely Smt.Akhila.C.M. and Smt.Arya.S.Prakash (who were on duty on the day of the incident in the examination hall of the centre of examination ‘Kerala Law Academy Law College, Thiruvananthapuram’) and the three members of the Malpractice Prevention Squad (that reported the said malpractice). The Committee also considered the visuals of the CCTV footage of the examination hall (from where the said candidate was reported for malpractice). The Committee also took note of the original report of the Malpractice Prevention Squad that has been endorsed by the Principal as well as the said invigilator Smt.Akhila.C.M. (from the centre of examination ‘Kerala Law Academy Law College, Thiruvananthapuram’). In view of all these facts, the Committee observed that the candidate ‘Adharsh.R.S’ has indeed resorted to malpractice as accused by the Malpractice Prevention Squad and thus he has tried to gain undue advantage in the evaluation resorting to unfair means during the examination. Hence in accordance with the Chapter 14 of the Examination Manual [as recommended by the Standing Committee of the Syndicate on Student Discipline held on 22.01.1990 and approved by the Syndicate at its meeting held on 3rd March 1990 (vide Appendix IV to Item no.63)], the Committee made the following recommendations in connection with the said malpractice reported against ‘Sri.Adharsh.R.S’:

“The said act of malpractice resorted to by this candidate warrants imposition of punishment as stated in sl.no.’2’ (for having introduced copy material in the examination willfully with the intention of copying and possession of the same) under the types of malpractice ‘within the hall’ given in Chapter 14 of the examination manual, and, hence this candidate may be debarred for three chances from writing any University Examinations. The decision may be implemented with effect from the Sixth Semester Unitary LLB (Evening) Degree Examination, April 2022.”

The special meeting of the Syndicate held on 29.07.2022 (*vide item no.40*) resolved that the above recommendations of the Standing Committee of the Syndicate on Students’ Discipline be approved and further resolved to intimate the decision of the Syndicate to the Hon’ble High Court of Kerala with immediate effect. Sanction was accorded by the Vice-Chancellor for implementing the said resolution/decision of the Syndicate.

Accordingly the said decision of the Syndicate related to the punishment imposed on ‘Sri.Adharsh.R.S’, was communicated to him by the EG I(a) tabulation section. The said resolution of the Syndicate was also forwarded to the Legal section for informing the Hon’ble High Court of Kerala, but as remarked by the Legal section, since the case stood disposed by the Hon’ble Court, hence the matter was intimated to the Standing Counsel of the University.

‘Sri.Adharsh.R.S’ later filed another W.P.(C)No.29523 Of 2022 before the Hon’ble High Court of Kerala against the said punishment imposed on him by the University. In response, the University had submitted all necessary documents and evidences (*including the CCTV Footage of the said examination hall where this incident of malpractice occurred*), before the Hon’ble High Court. The Hon’ble Court after hearing ‘Sri.Adharsh.R.S’ and the Standing Counsel of the University, passed an interim judgement dtd.20th October 2022, details of which are as summarised below :

- A) Prima facie, it is slightly difficult to confirm affirmatively that the charges against the petitioner have been proved based on the video clip alone,
- B) However, it looks as if one of the members of the ‘Malpractice Prevention Squad’ entered the hall and directly walked to the petitioner and confiscated material from him. However, Ext.P14 minutes of the Syndicate of the University did not choose to take his statement, particularly as to how he came to be aware that the petitioner was allegedly indulging in malpractice; but, they only recorded a joint one of the members of the Squad when,

admittedly, except the person mentioned above, the others are not seen in the picture, going by the video,

- C) Obviously, therefore, **some amount of benefit of doubt may have to be given to the petitioner, but this does not mean that he has to be let off,**
- D) The matter was listed the succeeding week; within which time, Sri.Thomas Abraham (*Standing Counsel of the University*) was asked to obtain instructions whether, in modification of punishment imposed on the petitioner, he can be allowed to write the next examination, since the Court was of the view that he has lost one chance itself, may perhaps be sufficient in the given circumstances, when the facts are not, prima facie, very clear. It was also ordered that **it was not the final opinion of the Court then.**

After the said period of around a week's time, the Hon'ble High Court of Kerala again heard the petitioner 'Sri.Adharsh.R.S' and the Standing Counsel of the University and disposed the W.P.(C)No.29523 Of 2022 vide the judgement dtd.28th October 2022. **The Court has made certain observations and issued certain directions in the said judgement, that are summarised below:**

- A) The petitioner has approached the Court for the second time – after having obtained the judgement dtd.10.06.2022 in the earlier W.P.(C).no.18679/2022 filed by him,
- B) After the exercise as ordered in the above judgement dtd.10.06.2022 [*W.P.(C).no.18679/2022*], the University issued the order, finding the petitioner to be guilty of examination malpractice and confirming the punishment imposed against him, and it is challenged by the petitioner,
- C) The counsel for the petitioner has submitted that the impugned order is vitiated specifically for reason that the directions of the Court have been completely violated in as much as that the University has not even adverted to the video of the alleged incident,
- D) The counsel for the petitioner has also added that declaration and proforma prepared by the Malpractice Prevention Squad (*Squad*) - after the alleged incident, the date inscribed under the signature of the Convener of the Squad is 20.05.2022, which is untenable because, going by other averments in the statement and entries in the declaration and proforma, it is seen prepared on 10.05.2022 and forwarded to the University on 11.05.2022. He submitted that this indubitably shows that entire proceedings were taken forward with an intent to victimize his client; though he is not aware as to the intentions of either the Squad members or others,
- E) Sri.Thomas Abraham – learned Standing Counsel for the University, vehemently argued in support of the impugned proceedings, the fact remains that, while issuing it, the C.C.T.V. footage of the Examination Hall had not been properly considered by the University,
- F) From the video clip, it is seen that Convener of the Squad walks up from behind the Hall, upto the petitioner, as if he is aware that he is committing a malpractice and then confiscates his answer sheets, along with the alleged papers and transcripts found from him. The impugned proceedings do not say, in any manner; nor was a statement obtained from the said Convener, as to how he came to be aware that petitioner was apparently committing malpractice. Statement of the Convener of the Squad was not taken on his own, but it is a common one from all the members as it was the Convenor who made the confiscation and not the others,
- G) Invigilators have stated that they signed the reports of the squad based on the request of the squad,
- H) Above mentioned facts makes it incumbent upon the University to reconsider the whole matter without any delay, particularly because petitioner is now being put to severe detriment on account of the punishment, not merely in his educational sphere, but also in his career,
- I) **Orders of the Court :**
 - (a) The punishment imposed on the petitioner based on the resolution of the Syndicate and communicated to him vide the memo sent by the EG I(a) tabulation section is ordered to be set aside,
 - (b) It is directed to reconsider the entire matter in terms of the afore observations and judgement dtd.10.06.2022 of the High Court in the earlier W.P.(C).No.18679/2022, after affording fresh opportunity to the petitioner and after specifically recording the statement of the Convener of the Squad; thus culminating in an appropriate order and necessary action thereon, as expeditiously as is possible, but not later than one month from the date of receipt of a copy of this judgment,

- (c) Sri.Thomas Abraham – learned Standing Counsel for the University, submitted that, since the Vice Chancellor has now demitted Office, his client may require some more time. I, therefore, leave it to the University to approach this Court for extension of time, if it becomes imperatively necessary; in which event, it will be considered at the relevant time, taking note of the circumstances at that point.

In compliance of the said judgement of the Hon'ble Court, orders were issued by the Vice-Chancellor for placing the matter before the next meeting of the Standing Committee of the Syndicate on Students' Discipline and for seeking extension of time (*citing specific reasons therein*) for the time being, for completion of the proceedings in compliance of the judgement of the Hon'ble Court.

Accordingly the following actions are taken :

- 1) The Legal Section was intimated in advance to seek extension of time (*citing specific reasons therein*) from the Hon'ble Court for completion of the proceedings,
- 2) The matter is now placed before the Standing Committee of the Syndicate on Students' Discipline for reconsideration and appropriate recommendations, and,
- 3) The petitioner Sri.Adharsh.R.S is again called for granting fresh opportunity to him to be heard by the Standing Committee of the Syndicate on Students' Discipline, and,
- 4) The Convenor, Malpractice Prevention Squad is again called for before the Standing Committee of the Syndicate on Students' Discipline to record his specific statement on the said malpractice issue.

The petitioner Sri.Adharsh.R.S was present for the hearing before the Committee, while the Convenor of the Malpractice Prevention Squad was present for submitting his specific statement on the said incident before the Committee. Sri.Adharsh.R.S and the Convenor of the Malpractice Prevention Squad were both heard by the Committee. Sri.Adharsh.R.S. submitted a written statement before the Committee. The specific details of the said incident were submitted by the Convenor of the Malpractice Prevention Squad in the statement submitted before the Committee.

In his written statement, Sri.Adharsh.R.S. has stated about his performance in the academic and sports arena in his course of study during the predegree, undergraduation and postgraduation days. He has further denied the allegation of malpractice reported against him in the University Examination and stated that if at all any small size paper was found inside his answerscript, it was his admit card (*NB: Admit card as stated by 'Sri.Adharsh.R.S' is also referred to as "hall ticket for the examination" in this minutes*) in folded condition that he usually keeps inside his shirt pocket. He has also stated that, as is seen in the CCTV footage at time 01.23 pm, he took the admit card from his shirt pocket and spread it on his table. Later once the examination started and after the invigilator had finished affixing her signature against the corresponding examination in the admit card, he kept the admit card in folded manner a little away from his answerscript with his vehicle key on top of it. On 10.05.2022, when the Convenor, Malpractice Prevention Squad collected his answerscript, the said Convenor also took this folded admit card alongwith the question paper. He further states that neither the invigilator nor the Chief Superintendent or the Principal have witnessed him copying or the Convenor seized any alleged material from him. He has further pointed to the discrepancy regarding the dates (*NB: Details of these are already mentioned above in 'serial.no.F' under the summary of the judgement dtd.28th October 2022 of the Hon'ble Court*) in the report of malpractice and puts forth the opinion that the mixup/insertion of the alleged copy materials could have taken place in between and accuses the report to be unreliable and dubious. He then accuses the examination manual of the University to be having no procedure for the Malpractice Prevention Squad and alleges the penal action imposed on him by the University as having no backing of law. Citing the above allegations and accusations against the University he has requested to exonerate him of the charges of malpractice, so as to enable him to revoke his suspension from his service in the department (*NB: He has stated to be working with the Kerala Police department in his petition filed before the Hon'ble Court and its also referred in the judgement of the Hon'ble Court*) owing to this charge of malpractice in University Examination.

In his specific statement submitted before the Committee on the said incident of malpractice, the Convenor of the Malpractice Prevention Squad has pointed to the following facts in detail:

- 1) He alongwith the two other lady members were assigned the duties of the Malpractice Prevention Squad for the University Examinations and they had together caught some candidates found indulging in acts of malpractice using various types of copy materials during the University Examinations held at the centre of exam 'Kerala Law Academy Law College, Thiruvananthapuram' on the date 10.05.2022,
- 2) The said malpractice reported against this candidate 'Sri.Adharsh.R.S.' was one among these candidates and he was caught for keeping photostat copy materials in reduced size papers with him, during the examination of the subject 'Public International Law' related to the Sixth Semester Unitary LLB (*Evening*) Degree Examination, April 2022,
- 3) The three of them members of the squad, visited the said centre of exam in the afternoon session on 10.05.2022, as part of the Malpractice Prevention Squad duty assigned by the University,
- 4) They sometimes enter the examination hall from the back side of the hall as otherwise the candidates who indulge in malpractice acts get alerted and try to destroy or hide the evidence of malpractice kept with them,
- 5) In this case also they entered the hall from the back side and walked through the classroom towards the front side looking onto the candidates sitting on both sides of the classroom. While he was walking forward in this examination hall and reached near the seat of this candidate 'Sri.Adharsh.R.S.', he saw this candidate moving some kind of smaller paper in between his answerscript and felt suspicious and hence he approached this candidate and confiscated this candidate's answerscript and found the reduced size photostat copy materials hidden inside his answerscript and hence he took away this candidate's hall ticket and other materials like the question paper of this candidate also, for reporting the malpractice,
- 6) Then he inspected few other candidates seated at the other seats in this examination hall and went towards the back side of the classroom for preparing the malpractice reports,
- 7) Meanwhile the other members of the squad inspected the other candidates seated in this examination hall,
- 8) He being the Squad Convenor, prepared the malpractice reports against the candidates caught for malpractice as per the University Procedure. He took the signature of one of the invigilators in the classroom in the report pertaining to this candidate and also the signature of the Chief Superintendent/Principal of University Examinations of that college,
- 9) When he approached this candidate 'Sri.Adharsh.R.S.' and asked to sign in the column specified for the candidate's signature in the said report, this candidate declined to sign on it and hence he mentioned there in the report as "refused to sign",
- 10) Thereafter as it became evening by the time they finished their duty and the University office closes in the evening, hence submission of the reports on the same day to the University was not possible. Hence he submitted all the reports of malpractice (*against all the candidates caught for malpractice on 10.05.2022*) to the University on the next day on 11.05.2022,
- 11) Later after few days, he was called by the University for correcting the omission of the candidate code found in the said malpractice report (*namely the proforma and declaration*) submitted against the candidate 'Sri.Adharsh.R.S.', as he had mentioned the "exam code number" in place of the "candidate code number" in the said malpractice report. He corrected the said omission (*of the "candidate code number"*) on 20.05.2022, by additionally mentioning the "candidate code number" of this candidate 'Sri.Adharsh.R.S.' in the malpractice report (*namely the proforma and declaration*) and he countersigned it on the same date i.e.20.05.2022, as otherwise it would show as an incomplete report (*NB: Sri.Adharsh.R.S.'s candidate code number is "47219551004" and the exam code number of this examination was "47211609"*), and,
- 12) He has concluded the statement stating that the above facts are true to the best of his knowledge.

The Committee considered the various judgements of the Hon'ble High Court of Kerala on this issue of malpractice reported against this candidate/petitioner 'Sri.Adharsh.R.S.'. The Committee also considered the statement furnished by 'Sri.Adharsh.R.S.' and the specific statement of the Convenor of the Malpractice Prevention Squad (*who caught and reported 'Sri.Adharsh.R.S.' for the said malpractice*). The Committee also took note of the other facts

presented on this issue. **Based on all these facts, the Committee made the following observations:**

- i) It is to be specifically noted that ‘Sri.Adharsh.R.S.’ is not the only candidate caught by this Malpractice Prevention Squad for indulging in malpractice (*using copy materials*) in the said examination held on 10.05.2022 at the centre of examination ‘Kerala Law Academy Law College, Thiruvananthapuram’, instead there are other candidates too who have also been reported for malpractice by this same Malpractice Prevention Squad in the examination held on 10.05.2022 at this centre of examination,
- ii) Also this is not the first time that candidates appearing for University Examinations at this centre of examination ‘Kerala Law Academy Law College, Thiruvananthapuram’ are reported for indulging in malpractice. Instead there are many other instances of malpractice having been reported from this institution by the other Malpractice Prevention Squad of the University too, against other candidates who appeared for the University Examinations held on the other dates. The teaching staff of this institution deputed on examination duty are not found reporting such incidents for the past few years, instead all such incidents are seen effectively been reported by either the Malpractice Prevention Squad of the University during the examinations **or** after the conduct of the examinations by the examiners of the University out of suspicion felt/observed during the valuation of the answerscripts. This itself proves the need for the Malpractice Prevention Squad of the University to be deputed in order to conduct inspections at this institution during the conduct of University Examinations itself, instead of depending solely upon the invigilators of this institution to conduct University Examinations in a fair and credible manner (which is a matter of utmost concern for the University) . This is also the reason why such Malpractice Prevention Squad are deputed by the University at various other centres of examinations. The candidate ‘Sri.Adharsh.R.S.’ has also raised another point stating that the Chief Superintendent of University Examinations or the Principal of the said college have not witnessed the alleged incident, but it is to be understood that there is only one Chief Superintendent of University Examinations and only one Principal in any college, and, they cannot be omnipresent in each and every classroom/examination hall, rather they can only certify the documents (*like attendance statements, malpractice reports,etc.*) that may be generated by either the Malpractice Prevention Squad or the Invigilators.
- iii) The procedure of work and reporting adopted by the ‘Malpractice Prevention Squad’ is the same in all the above malpractice reported and in all those reported malpractice in all the University Examinations. The said procedures are adopted/derived based on the relevant provisions given in the Examination Manual (*the Examination Manual being drafted in accordance with the instructions of the Committee/s of the Syndicate and approval of the Vice-Chancellor and with reference to the provisions in the University Act, the Statutes, the Ordinances, the Regulations and the University Orders issued from time to time regarding various aspects in the conduct of examinations*) and are primarily intended to ensure the credibility of the conduct of the examination system and hence uphold the value of the degrees/titles issued by the University. The formation and functioning of the Malpractice Prevention Squad is undertaken/guided by the Monitoring and Coordinating (M&C) Section under the supervision of the Controller of Examinations, as per the said examination manual,
- iv) The members of the Malpractice Prevention Squad are deputed as teams of members and are generally selected from the teachers (*like assistant professors, associate professors,etc. in the various affiliated colleges under the University*), who have varied experience having worked as invigilators or Chief Superintendents of University Examinations or in both these capacities, and, who are acquainted with the rules regarding the conduct of examinations as enshrined in the Chapter 5 of the examination manual (*related to the conduct of examinations*) and the other relevant rules/provisions of the University and other instructions given in this regard from time to time. This is done as a general practice to ensure that when deputed on Malpractice Prevention Squad duty, these teachers need not be time and again given instructions (*related to the directions given to the invigilators and Chief Superintendents of University Examinations in the Chapter 5 of the examination manual for proper conduct of examinations and the other relevant rules/provisions of the University, that*

- are equally applicable to the Malpractice Prevention Squad and other staff deputed on examination duty also*) every time they are deputed on squad duty and also to ensure that these teachers working as the squad adopt and put to practice effectively and efficiently the said rules. In addition to this practice, any other new instructions if needed to be given, are timely updated with such teachers deputed on squad duty, if any need arises further,
- v) In this case of malpractice reported against 'Sri.Adharsh.R.S.', the teachers of the Malpractice Prevention Squad (*deputed for duty as a team by the University and who reported the said malpractice*) are Assistant Professors from reputed Government and Government Aided Colleges, and, hence the work done by these teachers and the corresponding reports submitted on malpractice duty by them, is seen with high regard. As the said teachers were deputed to work as a team on Malpractice Prevention Squad duty, hence their joint statement (*instead of separate statements from each of them*) was obtained from them during their personal hearing held before the Committee on 15.07.2022. During their personal hearing held on 15.07.2022 and even during the hearing of the Convenor of this Squad held now, the Committee did not feel/find even a least element of suspicion or any kind of doubt about the credibility of this squad and the duty performed by them (*against the allegations raised by 'Sri.Adharsh.R.S.'*). Also 'Sri.Adharsh.R.S.' has now been heard by the Committee two times, one time on 15.07.2022 and the other being now, but till date he has not been able to furnish any kind of evidence or matter before this Committee to establish his claim of him being subjected to vengeance or being framed by the said Squad members or by the University. Enquiry was also done with the Malpractice prevention Squad in the personal hearing held on 15.07.2022 and even in the hearing of the Convenor of the Malpractice Prevention Squad now, to ascertain whether they knew this candidate 'Sri.Adharsh.R.S.' before, or, any motivation was there from a third party to frame this candidate, but the reply was purely in the negative. Hence the Committee views the allegations raised by 'Sri.Adharsh.R.S.' against the said Squad and the University, to be the same tactic of usual baseless/frivolous allegations raised by the candidates (*reported for malpractice*), in order to escape from being punished against their malicious acts (*to gain undue and unfair advantage over other genuinely hardworking candidates who fair in the university examination out of their own will and hardwork*) committed during the University Examinations,
- vi) The said candidates who have been particularly reported for malpractice alongwith 'Sri.Adharsh.R.S.' (*in this examination held on 10.05.2022*) and the other candidates reported for malpractice (*in the various examinations held on the other dates*) by the Malpractice Prevention Squad from 'Kerala Law Academy Law College, Thiruvananthapuram', those who appeared for the personal hearings held before this Committee in the various meetings, and, none of those candidates (*except 'Sri.Adharsh.R.S.'*) have raised any averment/allegation against the charges of malpractice levelled against them by the Malpractice Prevention Squad. Instead all such candidates have accepted having resorted to malpractice in the examinations held on various dates (*including the date of examination on 10.05.2022*) at this centre of examination and all such candidates have submitted written statements in this regard too admitting the guilt. Accordingly punitive actions have been initiated against all such candidates (*after being heard and found guilty by this Committee*) too, in consonance with the University examination manual and other relevant rules. The punishment imposed on 'Sri.Adharsh.R.S.' is also based on all these rules of the University, and, these rules have been followed from a long period of time and made applicable for a large number of students reported for malpractice in the University Examinations till date,
- vii) The only difference found between 'Sri.Adharsh.R.S.' and all those other candidates reported for malpractice by the Malpractice Prevention Squad from 'Kerala Law Academy Law College, Thiruvananthapuram', is the fact that all the others have explicitly expressed their commitment for correcting their mistakes committed and all of them have affirmed to take corrective actions by strictly refraining from such unscrupulous acts during university examinations that seriously degrade and hamper the credibility of the University Examination system. The said affirmments and admittance of the guilt by those candidates have all been put on record in the corresponding minutes of the meetings of the Committee and in those of the minutes of the Syndicate too. However, 'Sri.Adharsh.R.S.' is time and again seen denying the

said charges raising baseless and unproven allegations of vengeance, being framed, feigning innocence, frivolous accusations of University laws/procedures/rules (*initiated for maintaining the sanctity of the examination system and hence the value of the certificates of the University*) being against the law, etc. This is viewed very much seriously, since such unscrupulous acts if left off with leniency, would provide considerable encouragement to the large number of students (*who indulge in improper conduct during the University Examinations and who try to gain undue and unfair advantage over the genuinely hardworking candidates*) to resort to similar methodology of finding loopholes and excuses to escape punishments, enabling them to do such malicious acts at free will, which would seriously collapse the dignity and credibility of the University and would depress, dispirit and deject the interests of the genuine student community on the whole,

viii) The Committee also feels that there is ample evidence as seen in the University records, that are sufficient to refute the false allegation of 'Sri.Adharsh.R.S.', wherein he states that "there has occurred tampering of the malpractice reports as the said reports are submitted only on 20.05.2022, after the conduct of the examination on 10.05.2022. The reasons for refuting the said allegation are as given below:

- a) The said reports (*proforma and declaration*) of the Malpractice Prevention Squad bear the date of the examination as '10.05.2022'. The signatures of the invigilator on duty in the examination hall 'Smt.Akhila.C.M.' and the Chief Superintendent/Principal of the said institution, in the columns specified for their individual signatures in the said reports are both dated '10.05.2022'. The signature of the Malpractice Prevention Squad Convenor in the column specified for the signature is also dated '10.05.2022'. This shows that the said report was prepared on the same day as the date of the examination which is '10.05.2022',
- b) The said reports were later submitted to the Office of the Controller of Examinations of the University on '11.05.2022' as stated above in his statement by the said Squad Convenor,
- c) The seal of the Office of the Controller of Examinations of the University, as seen stamped on receipt on the said reports (*Declaration of the Malpractice Prevention Squad*) is dated '11.05.2022', which primarily point to the fact that the said reports were received in the University on '11.05.2022'. This fact is further confirmed based on the reasons given below,
- d) Further necessary action is seen taken on the said reports by the EG I(a) tabulation section (*dealing with the tabulation works of the LLB degree course students of 'Kerala Law Academy Law College, Thiruvananthapuram', including 'Sri.Adharsh.R.S.'*) of the University. The signature of the staff of the EG I(a) section, in the note file (*for forwarding the said malpractice reports and materials seized by the Malpractice Prevention Squad in the examination held on 10.05.2022, pertaining to all the candidates including 'Sri.Adharsh.R.S.'*) is dated '12.05.2022'. Further the said note file is also signed by the Assistant Registrar and Deputy Registrar (*Examination-III*) of the EG I(a) section on '13.05.2022' and was forwarded to the SDC Section or Students' Disciplinary Cell Section (*dealing with the conduct of the meetings of the Standing Committee of the Syndicate on Students' Discipline, that hears the candidates reported for malpractice in University Examinations and makes appropriate recommendations to the Syndicate for a final resolution/decision*),
- e) The SDC Section on detailed verification of the said reports (*proforma and declaration submitted by the Squad*) and seized materials submitted, found the omission of the candidate code number/register number "47219551004" in the said malpractice report (*namely the proforma and declaration*). The "exam code number 47211609" was seen mentioned in place of the "candidate code number/register number 47219551004" in the said malpractice report. However the associated documents in this note file (*namely the hall ticket/admit card and answerscript,etc.*) showed both the name and candidate code number/register number "47219551004" of 'Sri.Adharsh.R.S.'. In order to make the entry of the said omission of the candidate code number/register number "47219551004" in the said proforma and declaration submitted by the Squad, the SDC Section returned it to the EG I(a) tabulation section as is seen from the notes in the said note file and dated

- signatures on '16.05.2022' and '17.05.2022' of the staff of the SDC Section. The said note file is further signed by the Joint Registrar on '17.05.2022' for returning it to the EG I(a) tabulation section for making necessary entry by the Squad Convenor,
- f) Further the Section Officer, Assistant Registrar and Deputy Registrar (*Examination-III*) of the EG I(a) section are seen to have signed on '18.05.2022' in the said note file, for forwarding the said malpractice reports to the Controller of Examinations Section I, in order to get the entry made as stated above. Subsequently, the Joint Registrar (Examination) in-charge of the Controller of Examinations (*due to the absence of the Controller of Examinations on that day*), is seen to have ordered (*inscribing his dated signature on '20.05.2022'*) the tabulation section to inform the fact to the Convenor of the Malpractice Prevention Squad and make the required entry (*with proper endorsement*) that is seen omitted in the said malpractice reports,
- g) Accordingly the EG I(a) section is seen to have fetched the necessary entry (*related to the candidate code number/register number "47219551004"*) made by the Convenor of the Malpractice Prevention Squad in the said reports (*'proforma' and 'declaration' of the Malpractice Prevention Squad*), as is seen from the notes in the said note file, with dated ('20.05.2022') signatures of the Section Officer, Assistant Registrar and Deputy Registrar (*Examination-III*) of the EG I(a) section therein. This fact of the Convenor of the Malpractice Prevention Squad, having made the necessary entry (*related to the candidate code number/register number "47219551004"*) in the said reports, is also stated in the specific statement furnished now (*as noted in above paras*) by the Convenor and the corresponding signature dtd.20.05.2022 of the said Convenor is accordingly seen inscribed next to the said entry of the candidate code number/register number "47219551004" and not at any other place in the said reports (*'proforma' and 'declaration' of the Malpractice Prevention Squad*),
- h) These facts are seen to be sufficient enough to prove that the said reports of malpractice were promptly received in the University from the Malpractice Prevention Squad, and, the baseless allegations raised by 'Sri.Adharsh.R.S.' (*who is an accused in the said malpractice*) be disregarded and be treated as nothing more than a mere frivolous attempt to escape the punishment imposed. The entry made later (*after the submission of the reports*) in the said reports is only to make it seem complete in all respects before it is placed before the Committee and is done with a good intention and need not be seen otherwise.
- ix) The Committee has viewed the CCTV footage of the examination hall and the following facts need to be noted :
- a) The candidate 'Sri.Adharsh.R.S.' has now furnished a statement stating that the folded paper found inside his answerscript is the admit card/hall ticket and not the copy material, however the specific statement of the Convenor of the Malpractice Prevention Squad that the Photostat copy material was found in the answerscript of 'Sri.Adharsh.R.S.' proves otherwise. Hence the statement of the Convenor of the Malpractice Prevention Squad cannot be disregarded in the light of all the facts mentioned in the above observations,
- b) The candidate has also stated now (*as noted in above paras*) that he had kept his vehicle key alongwith him on his table during the said examination, which is another violation of the examination etiquette. Vehicle keys and such other irrelevant materials (*that include the bags also*) are not allowed during the University examinations and are to be kept outside the examination hall, as candidates have been found to introduce copy materials hidden or written in such materials. Also strict instructions are given in the answerscript itself and also conveyed verbally by the invigilators also during the examinations, for avoiding introduction of any kind of loose copy materials during the examinations. The candidate is attempting a degree examination of the University and hence cannot claim ignorance of the said facts, and must have knowledge of the university examination etiquette,

- c) Moreover the CCTV footage of the said incident shows that all the three members of the Malpractice Prevention Squad entered the examination hall (*in which the candidate 'Sri.Adharsh.R.S.' was seated and where this incident occurred*) together at around 03.13 pm. The Convenor is seen walking forward through the middle portion with bare hands watching/looking the candidates sitting on both sides of the examination hall, The other two lady members of this squad in the meanwhile, inspect the candidates sitting on either sides of the hall at the back portion, one lady member on each side. As the Convenor is seen walking forward, watching/looking the candidates sitting on both sides of the examination hall, on reaching near the bench/seat of the candidate 'Sri.Adharsh.R.S.', the Convenor incidentally looks onto the answerscript of 'Sri.Adharsh.R.S.', then moves towards this candidate and confiscates the materials from this candidate (*out of suspicion felt on seeing the copy material in his answerscript*). The other lady member of the squad (*standing at the back in the portion of the hall, in which Sri.Adharsh.R.S.' was seated*) at this moment turns and can be seen watching this incident from a little distance at the back side of the hall and then comes forward to check the other candidates seated behind 'Sri.Adharsh.R.S.'. The Convenor is further seen walking and inspecting answerscripts of the candidates seated towards the front portion of the said hall and later he proceeds towards the back side of the said hall and finds a seat in the bench there and sits for preparing the reports. The Convenor can be seen taking out smaller size papers (*copy materials*) from inside the answerscript so confiscated. The other member (*lady member of the squad, who was standing at the back in the portion of the hall, in which Sri.Adharsh.R.S.' was seated*) is seen proceeding further (*inspecting various candidates*) towards the front side of the hall, and in the meantime finds and collects some paper seen lying in the ground and hands it over to one of the invigilators standing at the front portion of the hall. However this paper collected by the invigilator is seen kept with this invigilator herself even after she signs the reports of the squad and hence the possibility of this paper being exchanged to the Squad (*as per the allegations raised by Sri.Adharsh.R.S. earlier*) is also ruled out. The third member (*lady member of the squad*) is seen proceeding further (*inspecting various candidates*) towards the front side of the hall from the back side in the other portion of the hall, and, can be seen checking the answerscripts of the other candidates in the examination hall,
- d) Also the CCTV footage of the said examination hall (*where this incident occurred*) is taken from two different angles. The first camera is placed at the front of the exam hall and projecting towards the back side of the exam hall. The second camera is placed somewhere around the centre of the hall just behind the seat of Sri.Adharsh.R.S.' and projecting towards the back side of the said exam hall. Both the said cameras can only give a distant view of the candidates sitting away from the cameras and it is a well known fact that such CCTV cameras do not work using any type of x-rays or radioactive rays like gamma rays (*which are anyway impracticable to be used in examination halls and are dangerous to humans*) to be able to penetrate impermeable surfaces of the paper of the answerscripts and provide views of the small size copy materials hidden inside the answerscripts, by the candidates caught for malpractice in the examinations. Instead these CCTV cameras work using visible light that cannot penetrate the answerscripts to facilitate tracing of the reduced size Photostat/printed material hidden inside the answerscripts. Yet both the cameras in this case can give a reasonable view of the said act of malpractice of the candidate. Hence the statements/reports of the Malpractice Prevention Squad have to be equally relied upon in such cases of the malpractice committed by the candidates,
- e) The other facts written in both the statements of 'Sri.Adharsh.R.S.' and the said Convenor have also been checked in the CCTV footage. In view of all of the above mentioned observations, the Committee feels convinced about the malpractice having occurred as reported by the Squad and the aversions/allegations raised by 'Sri.Adharsh.R.S.' against the said Squad and against the University are observed to be absurd and futile arguments, that can only be viewed as raised with the sole intention of :

- a) diverting the attention of the enquiry procedure, thereby derailing the same, and thus,
- b) to ultimately revoke the incidental suspension from his service by the Kerala Police Department (owing to the said charges of malpractice).

Recommendations of the Committee :

The Committee reconsidered the whole matter of the malpractice reported in the University Examination against ‘Sri.Adharsh.R.S.’ (Cand.Code/Reg.No.:47219551004) in compliance of the judgement dtd.28.10.2022 of the Hon’ble High Court of Kerala {in the W.P.(C).No.29523 of 2022, filed by this candidate ‘Sri.Adharsh.R.S.’}. The Committee also considered the various judgements of the Hon’ble High Court of Kerala issued previously in this matter, related to the W.P.(C).No.18679 of 2022 and W.P.(C).No.29523 of 2022, both of which were filed by this candidate ‘Sri.Adharsh.R.S.’. The Committee took note of the statement submitted by ‘Sri.Adharsh.R.S.’ again and the specific statement on this incident by the Convenor of the Malpractice Prevention Squad (that caught and reported the said incident of malpractice against ‘Sri.Adharsh.R.S.’). The Committee also noted the fact that the Honb’le High Court had ordered in the interim judgement dtd.20th October 2022, that it does not mean to let off the candidate ‘Sri.Adharsh.R.S.’ of the charges of malpractice. The Committee also considered the other facts presented before it.

In view of these facts and the above mentioned observations (with serial no.s. ‘i’ to ‘ix’) of this Committee, coupled with the need to uphold the integrity, credibility and dignity of the examination system of the University and of the University as a whole, this Committee is not of the view that the earlier decision/resolution made on this issue for the punishment imposed on ‘Sri.Adharsh.R.S.’ be revoked, as it may lead to thousands of such other candidates (malpractice reported against whom in the University Examinations, have been heard and final decision/resolution on those malpractice already made), and, also the hundreds of candidates (the reported malpractice in the University Examination against whom, are in the process of enquiry by this committee and are yet to be finally decided/resolved) adopting similar methodology of attempting to escape the punishment imposed/to be imposed for the unscrupulous acts committed during the examinations, by raising unfound/baseless doubts and allegations against the system of conduct of the University Examinations.

However the fact that the Hon’ble High Court of Kerala vide its judgements dtd.20th Oct’2022 and 28th Oct’2022, had directed whether the said punishment imposed on ‘Sri.Adharsh.R.S.’ be reduced from three chances to one chance and the reconsideration ordered therein on the whole issue is of considerable significance, and consideration of the other facts mentioned above, the committee made the following recommendations:

- 1) *The earlier recommendation of this Committee related to the punishment to be imposed on ‘Sri.Adharsh.R.S.’, which was approved by the resolution/decision in the special meeting of the Syndicate held on 29.07.2022 (vide item no.40) was :*
“The said act of malpractice resorted to by this candidate warrants imposition of punishment as stated in sl.no.’2’ (for having introduced copy material in the examination willfully with the intention of copying and possession of the same) under the types of malpractice ‘within the hall’ given in Chapter 14 of the examination manual, and, hence this candidate may be debarred for three chances from writing any University Examinations. The decision may be implemented with effect from the Sixth Semester Unitary LLB (Evening) Degree Examination, April 2022.”
- 2) *The said resolution/decision be modified and the earlier punishment of debarring ‘Sri.Adharsh.R.S.’ for “three chances” from writing any University Examinations be modified to “two chances” . The other aspects of the earlier decision may be retained as such.*

The details and recommendations of the Committee for the other item considered in the meeting is as given below:

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students’ Discipline held on 10.11.2022, be approved.

Item No.49.54.02.03. *Suspected malpractice reported by the Malpractice Prevention Squad in the S6 B.Com Co-operation Degree Examination (SDE), March 2022 against the candidates Arun Ilaiya Karthik (Reg.No.29852191791) and Saranya.S.P. (Reg.No.29852191054)- Placing the report of the subject expert before the Committee-reg.*
(Ref.No.: SDC/ S5635/2022 & SDC/ S5636/2022)

Suspected malpractice was reported by the Malpractice Prevention Squad (MPS) against the candidates **Arun Ilaiya Karthik (Reg.No.29852191791) and Saranya.S.P. (Reg.No.29852191054)** in the S6 B.Com Co-operation Degree Examination (SDE), March 2022, held at the centre of examination B.J.M.Govt. College, Chavara. It is stated in the reports of the MPS against each of these candidates stating copying from the answerbooks of the neighbouring candidate.

These candidates submitted individual request letters dtd.05.07.2022 to the Vice-Chancellor, stating that they were reported by the MPS for talking with each other during the said examination, and thereby these candidates have requested to be called for personal hearing. The Vice-Chancellor has ordered to urgently place the matter before the Standing Committee of the Syndicate on Students' Discipline.

Accordingly the matter was placed before the Standing Committee of the Syndicate on Students' Discipline on 20.07.2022 and the Committee recommended to call the candidates Arun Ilaiya Karthik (Reg.No.29852191791) and Saranya.S.P. (Reg.No.29852191054) for a personal hearing in the next meeting of the Committee. The Syndicate meeting held on 25.08.2022 (*vide item no.45.38.02.03*) resolved to approve the same.

Accordingly the candidates Arun Ilaiya Karthik and Saranya.S.P. were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline held on 13.09.2022 and they were present for the same. The candidates initially stated that they were just starting to talk with each other in the examination hall and just then the Malpractice Prevention Squad entered and confiscated their answerscripts. On inquiry in detail with them during the course of the hearing, the candidate Arun Ilaiya Karthik stated that he had shown the answers written in his answerscript to the other candidate Saranya.S.P. and the other candidate Saranya.S.P. has accepted having copied some answers from the answerscript of Arun Ilaiya Karthik. The candidates submitted written statements before the Committee, wherein they have accepted the guilt and requested to be pardoned. The Committee considered the above mentioned facts and felt that the candidates are keeping on changing their statements and hence recommended to authorise the Controller of Examinations to arrange for examining the said answerscripts (*subject 'CO 1643-Management Accounting'*) of the candidates Arun Ilaiya Karthik and Saranya.S.P. by a teacher/expert in the said subject and place the report in the next meeting of the Committee. The meeting of the Syndicate held on 14.10.2022 (*vide the item no.47.45.02.03*) resolved to approve the above recommendations of the Committee.

Accordingly the Controller of Examinations arranged for examining the answerscripts (*subject 'CO 1643-Management Accounting'*) of the candidates Arun Ilaiya Karthik (Reg.No. 29852191791) and Saranya.S.P. (Reg.No.29852191054) by a teacher/expert and the said teacher/expert has stated in the report as follows:

- 1) The answerscripts of the subject '*Management Accounting*' bearing false no.s.389558 and 389559 have been examined,
- 2) Both candidates commonly answered the questions bearing numbers 35,30,26,20,24,32 and 23,and,
- 3) Among the answers, straight copying from the neighbouring candidate is clearly visible in three answers pertaining to questions 24,32 and 23.

Recommendations of the Committee:

The Committee considered the statements of both the candidates Arun Ilaiya Karthik and Saranya.S.P. who accepted having resorted to copying and the report of the subject expert (affirming malpractice having been occurred) and the other facts presented. The Committee opined that copying answers in the examination and helping other candidates in answering the examination come under the purview of malpractice as per the Chapter 'XIV' (Malpractices in University Examinations) of the Examination Manual and hence made the following recommendations on this issue :

- 1) *To cancel the particular paper of the subject 'CO 1643-Management Accounting' in which these candidates have resorted to malpractice,*
- 2) *The other papers (of any semester scheme degree examination/s corresponding to the details specified above), if at all, attempted by these candidates since the date of committing malpractice will be cancelled. The other papers (of any semester scheme degree examination/s corresponding to the details specified above) attended by these candidates prior to the date of committing malpractice will not be affected, and,*
- 3) *Permitted to write any semester examination in the next available chance, and,*
- 4) *The candidates are also allowed to remit the examination fee without fine even if it is late.*

The meeting came to a close at 5.00 pm.

The minutes of the meetings of the Standing Committee of the Syndicate on Students' Discipline held on 09/11/2022 and 10/11/2022 are hereby submitted as per the items given in the prepages.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 10.11.2022, be approved.

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Item No.49.55. Minutes of the meetings of the Standing Committee of the Syndicate on Students' Discipline held on 22.11.2022 and 23.11.2022 –Approval of - reg. (SDC)

The minutes of the meetings of the Standing Committee of the Syndicate on Students' Discipline held on 22.11.2022 and 23.11.2022 are placed before the Syndicate for consideration and approval.

I. Minutes of the Meeting of the Standing Committee of the Syndicate on Students'

Discipline held on 22/11/2022

Date : 22/11/2022

Time : 2.00 pm to 3.30 pm

Venue : University Senate Hall

Members Present

1. Dr.K.G.Gopchandran (Convenor) Sd/-
2. Sri.Arunkumar R Sd/-
3. Sri.Jairaj . J Sd/-
4. Sri.Sandeep Lal.S Sd/-

Members Absent

2. Prof.K.Lalitha
3. Dr.K.B.Manoj
4. Smt.Renju Suresh

The details of the various items considered by the Committee are as given herewith.

Out of the **41** candidates called for personal hearing, **36** candidates were present. The committee heard all the candidates present for the hearing and took appropriate decisions on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found to have involved in malpractice.

Item no. I . : The details related to the suspected malpractice reported against the '36' candidates (out of the total 36 candidates present for the personal hearing, with regard to their malpractice cases) and the recommendations of the Committee therein are as given in the table below.

Sl No.	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Recommendations of the Committee [NB: Statements corresponding to the (*) and (**) marks shown in below columns, are mentioned at the end of this table]
1	Krishna.S.G	S3 B.Sc Botany, March 2022	S.N.College, Varkala	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5591/2022	Reg.No. 24520134036			
2	Athira.A.L	S3 B.Sc Botany, March 2022	S.N.College, Varkala	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5592/2022	Reg.No. 24520134033			
3	Athira.A.S	S3 B.Sc Botany, March 2022	S.N.College, Varkala	Possession of Manuscript	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5593/2022	Reg.No. 24520134032			
4	Megha Nair.M	S3 B.Sc Botany, March 2022	S.N.College, Varkala	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5594/2022	Reg.No. 24520134011			
5	Shalal.S.B	S3 B.Sc Botany, March 2022	S.N.College, Varkala	Possession of Manuscript	All papers of IIIrd semester degree examination in
	S5595/2022	Reg.No.			

		24520134018			which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
6	Nandhana.S	S3 B.Sc Botany, March 2022	S.N.College, Varkala	Possession of Manuscript	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5596/2022	Reg.No. 24520134040			
7	Mahima Lekshmy.A.K	S3 B.Sc Botany, March 2022	S.N.College, Varkala	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5597/2022	Reg.No. 24520134038			
8	Adarsh.S	S3 B.Sc Physics, March 2022	S.N.College, Varkala	Possession of Manuscript	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5598/2022	Reg.No. 23018134019			
9	Pooja.S	S3 B.Sc Botany, March 2022	S.N.College, Varkala	Possession of Manuscript	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5599/2022	Reg.No. 24519134042			
10	Abhinand.A.S	S3 B.Sc Botany, March 2022	S.N.College, Varkala	Possession of Manuscript	All papers of IIIrd semester degree examination in
	S5601/2022	Reg.No.			

		24515134020			which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
11	Govind.S.P	S3 B.Sc Chemistry, March 2022	MMNSS College, Kottiyam	Possession of Xerox Copy	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5602/2022	Reg.No. 23520116025			
12	Adithyan.S.S.	S3 B.Sc Mathematics, March 2022	VTMNSS College, Dhanuvachapuram	Possession of Manuscript	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5604/2022	Reg.No. 22019145003			
13	Devika Anil.C	S3 B.Sc Chemistry, March 2022	VTMNSS College, Dhanuvachapuram	Writings on back side of Hall Ticket	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5605/2022	Reg.No. 23520145006			
14	Bijila.B.S	S3 B.Sc Chemistry, March 2022	VTMNSS College, Dhanuvachapuram	Writings on back side of Hall Ticket	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5606/2022	Reg.No. 23520145005			
15	Swathy.S. Pillai	S3 BA English Language & Literature, March 2022	KSMD College, Sasthamcottah	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to
	S5608/2022	Reg.No.			

		13020104060			malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
16	Vasudev Pillai	S3 BA Economics, March 2022	St.Xavier's College, Thumba	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5609/2022	Reg.No. 15020141010			
17	Adithyan.U	S3 B.Com, March 2022	NSS Arts and Science College, Kundara	Possession of Xerox Copy	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5611/2022	Reg.No. 15920165017			
18	Abhijith J	S3 B.Com, March 2022	M. G. College, Thiruvananthapur am	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5612/2022	Reg.No. 15920118002			
19	Arya R. S	S3 B.Com, March 2022	M. G. College, Thiruvananthapur am	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5613/2022	Reg. no. 15920118045			
20	Aswathy Viswanath B	S3 B.Com, March 2022	M. G. College, Thiruvananthapur am	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester
	S5614/2022	Reg. No. 15920118046			

					examination in the next available chance (**)
21	Arjun Anilkumar	S3 B.Com, March 2022	S. N.College, Varkala	Possession of Manuscript	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5615/2022	Reg.No. 15920134009			
22	Anoop J	S3 B.Com, March 2022	S. N.College, Varkala	Possession of Manuscript	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5616/2022	Reg.No. 15920134008			
23	Harismohamed H	S3 B.Sc Computer Science, March 2022	UIT, Pirappancode	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5617/2022	Reg. No. 32018956031			
24	Thanseena T. S	S3 B.Sc Computer Science, March 2022	UIT, Pirappancode	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5618/2022	Reg. No. 32018956052			
25	Amal M. S	S3 B.Sc Botany, March 2022	VTMNSS College, Dhanuvachapuram	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5619/2022	Reg. No. 24519145005			

26	Akhil S	S1 MBA, May 2022	G. Karunakaran Memorial Co-operative College of Management and Technology, Karakulam	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5620/2022	Reg. no. 59521456003			
27	Binesh U	S1 MBA, May 2022	G. Karunakaran Memorial Co-operative College of Management and Technology, Karakulam	Possession of Manuscript	All papers of Ist semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5621/2022	Reg. no. 59521456007			
28	Niranjana A S	S3 BA English & Communicative English, March 2022	S. N. College, Punalur	Possession of Xerox Copy	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5622/2022	Reg. No. 13320133050			
29	Sreedath L	S3 BA English & Communicative English, March 2022	S. N. College, Punalur	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5623/2022	Reg. No. 13320133055			
30	Jyothish R	S3 BA English & Communicative English, March 2022	S. N. College, Punalur	Possession of Xerox Copy and Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5624/2022	Reg. No. 13320133044			
31	Neba T. Babu	S3 B.Com, March 2022	S. G. College, Kottarakkara	Writings on Hand kerchief	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any
	S5625/2022	Reg. No. 15920126108			

					semester examination in the next available chance (**)
32	D. Prakash Shenoy	S3 B.Com Commerce & Tax Procedure & Practice, March 2022	SNGCAS, Cherthala	Possession of Manuscript	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5626/2022	Reg. No. 33718889008			
33	Abin Jagath	S3 MBA, Feb 2022	Marthoma Institute of Information Technology, Ayur	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5627/2022	Reg. No. 59520455002			
34	Abin Antony	S3 B.Com Commerce & Tourism & Travel Management, March 2022	UIT, Kattayikkonam	Possession of Xerox Copy	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5629/2022	Reg. No. 33820905001			
35	Akhil A M	S3 B.Com Commerce & Tourism & Travel Management, March 2022	UIT, Kattayikkonam	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5630/2022	Reg. No. 33820905006			
36	Mishal Sajjad	S3 B.Sc Computer Science, March 2022	UIT, Pirappancode	Possession of Xerox Copy	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5631/2022	Reg. No. 32020956029			

NB : In addition to the above mentioned recommendations of the Committee for each candidate, further '2' more recommendations as shown below are also made by the Committee :

- 2) The (*) and (**) marks indicated against any recommendation of the Committee in the above table, shall mean :

(*) **The other papers** (of any semester or any annual scheme degree examination/s corresponding to the details specified against each of the candidate), **if at all, attempted by the candidate since the date of committing malpractice will be cancelled. The other papers** (of any semester/annual scheme degree examination/s corresponding to the details specified against each of the candidate) **attended by the candidate prior to the date of committing malpractice will not be affected,**

(**) **The papers** (of the other semester/annual scheme degree examination/s corresponding to the details specified against each of the candidate) **attended by the candidate since the date of committing malpractice will be cancelled. The papers** (of the other semester/annual scheme degree examination/s corresponding to the details specified against each of the candidate) **attended by the candidate prior to the date of committing malpractice will not be affected, and,**

2) **The candidate is also allowed to remit the examination fee without fine even if it is late** (NB : It is applicable for all the candidates mentioned in the above table).

The details and recommendations of the Committee for the other items considered in the meeting are as given below:

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 22.11.2022, be approved.

Item No.49.55.01.02.A.

Suspected malpractice reported by the Malpractice Prevention Squad against a total of eleven candidates (six candidates in the S6 B.Com Commerce and Tax Procedure and Practice Degree Examination, April 2022 and against five candidates in the S6 B.Com Commerce with Computer Application Degree Examination, April 2022) from the centre of examination 'College of Applied Science, Kalanjoor' – Personal Hearing of the Invigilator/s and the Chief Superintendent of University Examinations of this institution- reg.

(Ref.No.: SDC/ S5466/2022 - SDC/ S5471/2022 & SDC/ S5475/2022 - SDC/ S5479/2022)

Suspected malpractice was reported by the Malpractice Prevention Squad against a total of eleven candidates (six candidates in the S6 B.Com Commerce and Tax Procedure and Practice Degree Examination, April 2022 and against five candidates in the S6 B.Com Commerce with Computer Application Degree Examination, April 2022) from the centre of examination 'College of Applied Science, Kalanjoor'.

The details of the candidates are as given below:

1) Candidates reported in the S6 B.Com Commerce and Tax Procedure and Practice Degree Examination, April 2022 are Vishnu.J.Nair (Reg. No.33719894017), Akash.S (Reg. No.33719894002), Vipin.M (Reg. No.33718894025), Aswin Yesodharan (Reg. No.33718894010), H.Muhammed Salman (Reg. No.33718894015), and Divya Shaji (Reg. No.33718894013),

2) Candidates reported in the S6 B.Com Commerce with Computer Application Degree Examination, April 2022 are Bijil Babu (Reg. No.13817894017), Vineeth Kumar.M (Reg. No.13817894044), Gary Jacob Mathew (Reg. No.13819894014), Aromal.S.Anand (Reg. No.13819894008) and Ankit Mohan (Reg. No. 13819894007).

All the above candidates were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 06.10.2022 and except the candidate Vipin.M (Reg. No.33718894025), all the other candidates were present for the hearing. The Committee made appropriate recommendations in the case of the candidates (who were present for the hearing). The Committee recommended to make the recommendation regarding the final decision on the malpractice reported against the candidate Vipin.M (Reg. No.33718894025), as and when he appears for the hearing before the Committee. The Committee felt that there has occurred a serious lapse on duty (considering that so many students have resorted to copying in the university examinations and there has been no attempt to prevent occurrence of such an incident) on the part of the invigilator/s (in the examination hall in which these candidates wrote the said examination) and the Chief Superintendent of University Examinations of the said institution 'College of Applied Science, Kalanjoor' and hence the Committee recommended to call the concerned invigilator/s and the Chief

Superintendent of University Examinations who were on duty on the day of the incident at this institution for a personal hearing in the next meeting of the Committee. The Syndicate meeting held on 14.10.2022 (*vide item no.47.123.01.05*) resolved to approve the above recommendations of the Committee.

Accordingly the invigilator/s concerned and the Chief Superintendent of University Examinations of the institution 'College of Applied Science, Kalanjoor' (*who were on duty on the day of the incident*) were called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline. *Smt.Thara.K.S. (Principal and Chief Superintendent of University Examinations), Rajesh.N.(Assistant Professor in Management) and Smt.Vineetha.V.Nair (Assistant Professor in Management)* from the said institution were present for the said hearing and were heard by the Committee. They submitted a joint statement before the Committee wherein they have stated that they will ensure that such mistakes will not happen in the future and requested to be pardoned for the ignorance of the said faculty.

Recommendations of the Committee :

The Committee after hearing the invigilator/s concerned and the Principal/Chief Superintendent of University Examinations of the institution 'College of Applied Science, Kalanjoor', expressed its grave concern over so many candidates having resorted to malpractice in the University Examinations from this institution. The Committee strictly instructed the said teaching staff of this institution to be utmost vigilant during the conduct of University Examinations to avoid such incidents hereafter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 22.11.2022, be approved.

Item No.49.55.01.02.B.

Suspected malpractice reported by the Malpractice Prevention Squad against a total of eleven candidates (six candidates in the tenth semester Integrated Five Year BA LLB Degree Examination, April 2022 and against five candidates in the sixth semester Unitary LLB Degree Examination, April 2022) from the centre of examination 'CSI Institute of Legal Studies, Cheruvarakonam- Personal Hearing of the Invigilator/s and the Chief Superintendent of University Examinations of this institution- reg. (Ref.No.: SDC/ P5639/2022- SDC/ P5644/2022 & SDC/ P5647/2022- SDC/ P5651/2022)

Suspected malpractice was reported by the Malpractice Prevention Squad against a total of eleven candidates (*six candidates in the tenth semester Integrated Five Year BA LLB Degree Examination, April 2022 and against five candidates in the sixth semester Unitary LLB Degree Examination, April 2022*) from the centre of examination 'CSI Institute of Legal Studies, Cheruvarakonam'.

The details of the candidates are as given below:

- 1) Candidates reported in the tenth semester Integrated Five Year BA LLB Degree Examination, April 2022 are Adil Muhammed.S (Cand. Code.47317555007), Akshay Mohan (Cand. Code. 47317555016), Vishnu.R (Cand. Code.47316555059), Deepumon.R (Cand. Code.47317555031), Aswan.S.A. (Cand. Code.47317555025), Al Aswad.I (Cand. Code.47516555012), and,
- 2) Candidates reported in the sixth semester Unitary LLB Degree Examination, April 2022 are Nandhini.J. (Cand. Code.47419555034), Pravin.S (Cand. Code.47419555040), Vinith.R (Cand. Code.47419555057), Vijesh.V.S (Cand. Code.47419555056), Sujith Kumar.S (Cand. Code.47419555056).

All the above candidates were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 07.10.2022 and all of them were present for the hearing. The Committee made appropriate recommendations in the case of the candidates (*who were present for the hearing*). The Committee felt that there has occurred a serious lapse on duty (*considering that so many students have resorted to copying in the university examinations and there has been no attempt to prevent occurrence of such an incident*) on the part of the invigilator/s (*in the examination*

hall in which these candidates wrote the said examination) and the Chief Superintendent of University Examinations of the said institution 'CSI Institute of Legal Studies, Cheruvarakonam' and hence the Committee recommended to call the invigilator/s concerned and the Chief Superintendent of University Examinations who were on duty on the day of the incident at this institution for a personal hearing in the next meeting of the Committee. The Syndicate meeting held on 14.10.2022 (*vide item no.47.123.02.04*) resolved to approve the above recommendations of the Committee.

Accordingly the invigilator/s concerned and the Chief Superintendent of University Examinations of the institution 'CSI Institute of Legal Studies, Cheruvarakonam' (*who were on duty on the day of the incident*) were called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline. The four assistant professors of law namely Smt.Saritha.S.R., Smt.Lizzie Albert, Smt.Neethu.M.S., Smt.Mahisha Malar and the assistant professor of commerce Smt.Sajitha.S from the said institution were present for the said hearing and were heard by the Committee. They submitted a joint statement before the Committee wherein they have stated that the Chief Superintendent of University Examinations of that institution was unable to attend the hearing owing to the admission procedure on this day at that institution (*it has also been intimated by the Principal of the said institution vide email dtd.22.11.2022*) and further they stated they will ensure that strict measures will be undertaken to prevent occurrence of such incidents in the future.

Recommendations of the Committee :

The Committee after hearing the invigilator/s concerned of the institution 'CSI Institute of Legal Studies, Cheruvarakonam', expressed its grave concern over so many candidates having resorted to malpractice in the University Examinations from this institution. The Committee strictly instructed the said teaching staff of this institution to be utmost vigilant during the conduct of University Examinations to avoid such incidents hereafter, and, recommended to call the Chief Superintendent of University Examinations of this institution (who was absent for the hearing) for a personal hearing in the next meeting of the Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 22.11.2022, be approved.

Item No.49.55.01.02.C.

Suspected malpractice reported by the Malpractice Prevention Squad against a total of eleven candidates in the third semester B.Sc Degree Examination, March 2022 from the centre of examination S.N.College, Varkala – Personal Hearing of the Invigilator/s and the Principal of this institution- reg.

(Ref.No.: SDC/S5591/2022- SDC/ S5601/2022)

Suspected malpractice was reported by the Malpractice Prevention Squad against a total of eleven candidates in the third semester B.Sc Degree Examination, March 2022 from the centre of examination S.N.College, Varkala.

The details of the candidates are as given below:

- 1) Candidates reported in the third semester B.Sc Botany Degree Examination, March 2022 are Krishna.S.G (Reg.No.24520134036), Athira.A.L (Reg.No.24520134033), Athira.A.S (Reg.No. 24520134032), Megha Nair.M (Reg.No.24520134011), Shalal.S.B (Reg.No.24520134018), Nandhana.S (Reg.No.24520134040), Mahima Lekshmy.A.K (Reg.No.24520134038), Pooja.S (Reg.No. 24519134042), Jessy.J.S (Reg.No.24517134035), Abhinand.A.S (Reg.No.24515134020), and,
- 2) Candidate reported in the third semester B.Sc Physics Degree Examination, March 2022 is Adarsh.S (Reg.No.23018134019).

All the above candidates were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and except candidate Jessy.J.S, all the others were present for the hearing. The Committee made appropriate recommendations (*as shown in the table on prepages, refer serial.no.s.'1' to '10' in the said table*) in the case of the candidates (*who were present for the hearing*), while the Committee recommended to take a decision on the malpractice reported against the candidate Jessy.J.S (Reg. No.24517134035), as and when she appears for the hearing before the Committee.

Recommendations of the Committee :

The Committee felt that there has occurred a serious lapse on duty (considering that so many students have resorted to copying in the university examinations and there has been no attempt to prevent occurrence of such an incident) on the part of the invigilator/s (in the examination hall in which these candidates wrote the said examination) and the Chief Superintendent of University Examinations of the said institution 'S.N.College,Varkala' and hence the Committee recommended to call the invigilator/s concerned and the Chief Superintendent of University Examinations who were on duty on the day/s of the incident/s at this institution for a personal hearing in the next meeting of the Committee.

The meeting came to a close at 3.30 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 22.11.2022, be approved.

II. Minutes of the Meeting of the Standing Committee of the Syndicate on Students'**Discipline held on 23/11/2022**

Date : 23/11/2022

Time : 2.00 pm to 4.15 pm

Venue : University Senate Hall

Members Present

- | | |
|----------------------------------|------|
| 1. Dr.K.G.Gopchandran (Convenor) | Sd/- |
| 2. Dr.K.B.Manoj | Sd/- |
| 3. Sri.Arunkumar R | Sd/- |
| 4. Sri.Jairaj . J | Sd/- |

Members Absent

1. Prof.K.Lalitha
2. Smt.Renju Suresh
3. Sri.Sandeep Lal.S

The details of the various items considered by the Committee are as given herewith.

Out of the **39** candidates called for personal hearing, **38** candidates were present. The committee heard all the candidates present for the hearing and took appropriate decisions on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found to have involved in malpractice.

Matter related to calling candidates (reported for suspected malpractice during valuation of the answerscripts from the Valuation Camps) for personal hearing before the Standing Committee of the Syndicate on Students' Discipline :

- 1) For the same examination, usually the candidates caught for suspected malpractice from the examination hall are reported ahead of the candidates reported for suspected malpractice from the valuation camps(*which is conducted later after the examinations*),
- 2) Normally the candidates reported for suspected malpractice are called for the personal hearing before the Committee, based on the chronological order in which the corresponding malpractice files are received in the SDC Section. Therefore the candidates reported from the examination hall are incidentally called for personal hearing well ahead of the candidates reported for suspected malpractice from the valuation camps, although both cases are reported in the same examination,
- 3) This causes considerable delay in making decisions for the candidates reported for suspected malpractice from the valuation camps, as compared to the candidates reported for suspected malpractice from the examination hall in the same examination,
- 4) Moreover majority of the candidates reported for suspected malpractice from the examination halls are reported with concrete evidence (*like possession of manuscripts, photostat copies, printed material, etc.*) of having committed the malpractice. On the contrary, many of the suspected malpractice cases reported from the valuation camps (*like discrepancy noted in handwritings in answerscripts of candidates, suspicion of copying from other candidates, etc*)

are without such evidence (*as mentioned above*) and are based on only the suspicion of the examiner found during the valuation of the answerscripts. The guilt on the part of such candidates reported from the valuation camps can only be established or exonerated based on their personal hearing and further verification,

- 5) Hence a delay in the personal hearing of those candidates (*who are reported from valuation camps and later if exonerated*) can hamper their chances of appearing for further examinations, eventhough a concrete evidence (*as mentioned above*) may not be available pertaining to their case,
- 6) Also the candidates reported for suspected malpractice from the examination hall are well aware of their malpractice issue, however, the candidates reported for suspected malpractice from the valuation camps come to know about such an issue, only, on receipt of the communication for personal hearing or if at all communicated from the concerned tabulation section, and hence liable to appear for subsequent examination/s,
- 7) Hence two candidates namely Ashwin.J.S (*Cand.Code.47119555019*) and Aswathy.S.N. (*Cand.Code.47119555021*) reported for suspected malpractice from the valuation camps have been called for the present personal hearing before the Committee, overlooking the order of reporting to the SDC (*Students Disciplinary Cell*) Section. The details related to the suspected malpractice reported against these two candidates (*present for the hearing*) and the recommendations of the Committee therein are as shown in the item given after the table below.

Item No.49.55.02.01. *The details related to the suspected malpractice reported against the '36' candidates (out of the total '38' candidates present for the personal hearing, with regard to their malpractice cases) and the recommendations of the Committee therein are as given in the table below.*

Sl No.	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Recommendations of the Committee [NB: Statements corresponding to the (*) and (**) marks shown in below columns, are mentioned at the end of this table]
1	Teny T	S6 B.Com Computer Application (SDE), March 2022	BJM Govt. College, Chavara	Possession of Xerox Copy	All papers of VIth semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5632/2022	Reg. No. 32816181166			
2	Abdul Rahman	S6 B.Com Finance (SDE), March 2022	BJM Govt. College, Chavara	Possession of Xerox Copy	All papers of VIth semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5633/2022	Reg. No. 32866191396			

3	Shinto Shaji	S6 B.Com Finance (SDE), March 2022	BJM Govt. College, Chavara	Possession of Xerox Copy	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5634/2022	Reg. no. 29866191209			
4	Robin Rajan	S6 B.Com Cooperation (SDE), March 2022	BJM Govt. College, Chavara	Possession of Xerox Copy	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5637/2022	Reg. No. 35852181839			
5	Babitha Babu	S6 B.Com Cooperation (SDE), March 2022	Govt.College of Arts & Science, Karunagapally <i>(Exam conducted at BJM Govt. College, Chavara)</i>	Possession of Manuscript	All papers of VIth semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5638/2022	Reg. No. 29852181697			
6	Dhanasree R	S6 B.Com Cooperation (SDE), March 2022	BJM Govt. College, Chavara	Possession of Xerox Copy	All papers of VIth semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5639/2022	Reg. No. 29852191383			
7	Vishnu V	S6 B.Com Cooperation (SDE), March 2022	BJM Govt. College, Chavara	Possession of Xerox Copy	All papers of VIth semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5640/2022	Reg. No. 32852172719			
8	Jayasoorya R S	S6 B.Com Cooperation (SDE), March 2022	NSS College of Arts & Science, Kundara	Possession of Manuscript	All papers of VIth semester degree examination in which the candidate resorted to malpractice stands
	S5641/2022	Reg. No. 32852191385			

					cancelled. Permitted to write any semester examination in the next available chance (**)
9	Ameer A	S3 B.Sc Mathematics, March 2022	TKMM College, Nangiarkulangara	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5642/2022	Reg. No. 22018143030			
10	Fathima A	S3 B.Sc Mathematics, March 2022	TKM College of Arts & Science, Kollam	Writings on calculator with pencil	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5643/2022	Reg. No. 22020142024			
11	Akhilesh B	S3 B. A. Economics, March 2022	SN college, Punalur	Possession of Manuscript	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5644/2022	Reg. No. 15020133017			
12	Rijin M Shibu	S3 B. A. Economics, March 2022	SN college, Punalur	Possession of Manuscript	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5645/2022	Reg. No. 15019133049			
13	Yosuff Jan	S3 B. A. Economics, March 2022	SN college, Punalur	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the
	S5646/2022	Reg. No. 15020133067			

					next available chance (*)
14	Akash U P	S3 B.Com Commerce with Computer Application, March 2022	Vigyan College of Applied Science, Kattakada	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5647/2022	Reg. No. 13819826003			
15	Abhijith S	S3 B.A Hindi Language & Literature, March 2022	University College, Thiruvananthapuram	Possession of Xerox Copy	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5648/2022	Reg. No. 12520144003			
16	Aalok S Biju	S3 B.A Hindi Language & Literature, March 2022	University College, Thiruvananthapuram	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5649/2022	Reg. No. 12520144001			
17	Bhagyalekshmi B	S3 B. A Sociology, March 2022	SN College, Chempazhanthy	Possession of Manuscript	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5650/2022	Reg. No. 15620127032			
18	Sivakumar A S	S3 BA English Language & Literature, March 2022	Malayinkeezhu Madhavakavi Memorial Govt Arts and Science College, Malayinkeezhu	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5651/2022	Reg. No. 13020147042			

19	Safna M. S	S3 BA Arabic Language and Literature, March 2022	University College, Thiruvananthapuram	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5652/2022	Reg. No. 13520144035			
20	Shameena Rasheed	S3 BA Arabic Language and Literature, March 2022	University College, Thiruvananthapuram	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5653/2022	Reg. No 13520144038			
21	Shahanas S	S3 BA Arabic Language and Literature, March 2022	University College, Thiruvananthapuram	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5654/2022	Reg. No. 13520144037			
22	Aparna J S	S3 B. A Hindi Language & Literature, March 2022	University College, Thiruvananthapuram	Possession of Xerox Copy	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5655/2022	Reg. No. 12520144010			
23	Mohammed Fazil M. S	S3 BA English Language & Literature, March 2022	Christ Nagar College, Maranalloor	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5656/2022	Reg. No. 13019825047			

24	Adithya M Nair	S3 BA English Language & Literature, March 2022	Christ Nagar College, Maranalloor	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5657/2022	Reg. No. 13019825004			
25	Nadiya Nujum	S3 BA English Language & Literature, March 2022	Christ Nagar College, Maranalloor	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5658/2022	Reg. No. 13019825048			
26	Ardra B	S6 BBA (SDE), March 2022	D.B. College, Sasthamcottah	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S 5659/2022	Reg. No. 29862191232			
27	Vivek V	S3 BA History, March 2022	S. N. College, Chathannoor	Possession of Xerox Copy	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5660/2022	Reg. No. 14020130066			
28	Althaf H	S3 B.Sc Computer Science, March 2022	CHMM College for Advance Studies, Chavarcode	Possession of Xerox Copy	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5661/2022	Reg. No. 32020801007			
29	Veena J L	S1 B.Sc Computer Science, June 2022	UIT, Neyyattinkara	Possession of Manuscript	All papers of Ist semester degree examination in which the candidate
	S5662/2022	Reg. No. 32021951035			

					resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
30	Muhammed Siyad M	S1 B.Sc Computer Science, June 2022	UIT, Neyyattinkara	Possession of Xerox Copy	All papers of Ist semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5663/2022	Reg. No. 32021951024			
31	Anand S B	S3 M.Com International Trade, June 2022	S. N. College, Varkala	Possession of Manuscript	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5665/2022	Reg. No. 59120134002			
32	Ashik Stanson	S3 B.Com Commerce Tax Procedure & Practice, March 2022	Don Bosco College, Kottiyam	Writings on backside of calculator	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5666/2022	Reg. No. 33720151026			
33	Vishnu V	S3 B.Com Commerce Tax Procedure & Practice, March 2022	UIT, Kattayikkonam	Possession of Xerox Copy and Manuscript	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5667/2022	Reg. No. 33718905038			
34	Gowry B. S	S3 B.Com Commerce & Hotel Management & Catering, March 2022	S. N. College, Varkala	Possession of Manuscript & Xerox Copy	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write
	S5668/2022	Reg. No. 33920134033			

					any semester examination in the next available chance (*)
35	Abhishek.N.J	S3 B.Sc Physics, March 2022	Christian College, Kattakada	Possession of Manuscript	The particular paper in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (*)
	S5573/2022 (IInd Call)	Reg.No. 23020103020			
36	Shaju.S	S3 B.Com, March 2022	Govt.College, Nedumangad	Possession of Manuscript	All papers of IIIrd semester degree examination in which the candidate resorted to malpractice stands cancelled. Permitted to write any semester examination in the next available chance (**)
	S5580/2022 (IInd Call)	Reg.No. 15919112056			

NB : In addition to the above mentioned recommendations of the Committee for each candidate, further recommendations as shown below are also made by the Committee :

2) The (*) and () marks indicated against any recommendation of the Committee in the above table, shall mean :**

(*) The other papers (of any semester or any annual scheme degree examination/s corresponding to the details specified against each of the candidate), if at all, attempted by the candidate since the date of committing malpractice will be cancelled. The other papers (of any semester/annual scheme degree examination/s corresponding to the details specified against each of the candidate) attended by the candidate prior to the date of committing malpractice will not be affected, and,

() The papers (of the other semester/annual scheme degree examination/s corresponding to the details specified against each of the candidate) attended by the candidate since the date of committing malpractice will be cancelled. The papers (of the other semester/annual scheme degree examination/s corresponding to the details specified against each of the candidate) attended by the candidate prior to the date of committing malpractice will not be affected.**

2)The candidate is also allowed to remit the examination fee without fine even if it is late

(NB : It is applicable for all the candidates mentioned in the above table).

*The details related to the suspected malpractice reported against the **balance '2' candidates (other than the '36' candidates shown in the above table)** present for the hearing and the recommendations of the Committee therein, are as given in the items below :-*

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 23.11.2022, be approved.

Item No.49.55.02.02.

Suspected malpractice reported in the S4 Integrated Five Year B.Com LLB Degree Examination, April 2022 related to the answerscripts of the candidates Ashwin.J.S (Cand. Code. 47119555019) and Aswathy.S.N (Cand.Code.47119555021) - As reported by the Additional Examiner from the CV Camp – Personal Hearing of the Candidates - reg.

(Ref.No.: SDC/ P5669/2022 - SDC/ P5670/2022)

Suspected malpractice was reported in the Fourth Semester Integrated Five Year B.Com LLB Degree Examination, April 2022 by the Additional Examiner from the CV Camp, related to the answerscripts with false no.s.994132 and 994134 (*of the Subject 'Marketing Management'*), as resemblance is found in the answering pattern and similar answers are written and hence the candidates are suspected to have resorted to malpractice. The said answerscripts with false no.s.994132 and 994134 respectively belong to the candidates Ashwin.J.S (*Cand.Code.47119555019*) and Aswathy.S.N (*Cand.Code.47119555021*) from the Centre of Exam: CSI Institute of Legal Studies, Cheruvarakonam.

The candidates Ashwin.J.S and Aswathy.S.N were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and they were present for the same. The candidates submitted written statements before the Committee. The candidate Ashwin.J.S admitted having copied the answers from the answerscript of Aswathy.S.N and the said fact has been accepted by the candidate Aswathy.S.N. too. Both these candidates thus admitted the guilt of having committed the said malpractice and requested to be pardoned for the mistake committed.

Recommendations of the Committee:

The Committee considered the above mentioned facts and the statements of the candidates Ashwin.J.S and Aswathy.S.N and opined that both the candidates understand the mistake committed by them. The Committee also took note of the affirmation made by these candidates not to repeat such acts hereafter. In view of these facts, the Committee made the following recommendations on the said malpractice reported against these candidates:

- 1) *To cancel the particular paper of the subject 'Marketing Management' in which these candidates resorted to malpractice,*
- 2) *All other papers (of any semester of the course of study undertaken by this candidate corresponding to the details specified above) written prior or after the date on which the examination of the particular paper (in which malpractice was reported) was held, shall not be affected and that the valuation/results of such other papers if withheld (owing to the said charges of malpractice) shall be undertaken/published, and,*
- 3) *Permitted to write any semester examination in the next available chance, and,*
- 4) *The candidates are also allowed to remit the examination fee without fine even if it is late.*

The meeting came to a close at 4.15 pm.

The minutes of the meetings of the Standing Committee of the Syndicate on Students' Discipline held on 22/11/2022 and 23/11/2022 are hereby submitted as per the items given in the prepages.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 23.11.2022, be approved.

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Item No.49.56

Implementation of GO(P) No.186/2018/Fin dated:06/12/2018-Integrated Financial Management System (IFMS) -Utilization & monitoring of Plan Fund by introduction of multilevel fund transferring system within various PSTSBs under an Organisation / Institution-Consideration of-reg.

(Ad.A.V)

The Government had introduced non interest bearing special savings bank accounts namely Plan Scheme Treasury Savings Bank Account (PSTSB) for managing the release and utilization of plan fund of Government Departments and Agencies by restricting One account for one office. The existing procedure of the University is to utilise the plan fund allocated to Specific Innovative Projects by remitting the fund from the specific PSTSB account of University to PD accounts of the respective Principal Investigators and Hon.Directors. However the Government have issued orders for integrated Financial Management System (IFMS) towards utilization & monitoring of Plan Fund by introduction of multilevel fund transferring system within various PSTSBs under an Organisation / Institution vide GO(P) No.186/2018/Fin dated:06/12/2018. As per GO dated 06/12/2018 the funds will be credited only to the end beneficiary through PSTSB Accounts.

Funds for various projects related to the State Plan Grant of the University will be passed from the Treasury only after getting the clearance from the Ways and Means department due to financial constraints adopted in the state. Under the circumstance, the University have submitted

two bills of Rupees 50 Lakhs each to the Ways and Means department. But these two bills were returned without giving clearance and has directed to resubmit the above said bills in accordance with the Government Orders vide GO(P) No.186/2018/Fin dated:06/12/2018.

As per orders of the Vice Chancellor the matter regarding the implementation of GO(P) No.186/2018/Fin dated:06/12/2018 (copy of GO appended) is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to implement the Government Order No. GO(P) No.186/2018/Fin dated:06/12/2018 for integrated Financial Management System (IFMS) towards utilization & monitoring of Plan Fund by introduction of multilevel fund transferring system within various PSTSBs under an Organisation/ Institution in the University.

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Item No.49.57 Request for awarding 1% Grace marks for the NCC Cadets who attended 7 days and 8 days Annual Training Camp- consideration- reg.

(Ac.AV)

The Additional Director General, NCC has forwarded a copy of the representation addressed to Principal Secretary, Higher Education Department, where it is mentioned that the ten days Annual training camp given for NCC Cadets as per the University Order No. Ac.AV/4157/1/NCC/2019 dated 03/07/2020, was reduced to 7 days for the academic year 2021-2022 and 8 days from 1st August 2022 in the wake of Covid-19 pandemic, on the basis of letter no.4359/T.D/DG N.C.C /T.R.G(A) dated 04/07/2022 from the Director General, N.C.C, New Delhi. It is requested to award 1% grace marks for the NCC cadets who attended 7 days and 8 days Annual training camp.

It may be noted that as per U.O Ac.AV/4157/1/NCC/2019 dated 08.02.2021, the U.O dated 03.07.2020 stated in the letter stands cancelled and presently, modified guidelines for awarding grace marks for NCC issued, vide U.O of even.no dated 10.11.2020 has been made applicable for the academic years 2019-20 and 2020-21 and as per the said U.O, 1% grace mark is allotted for attending Annual training camp for 10 days.

The Syndicate at its meeting held on 14.10.2022. vide item No. 47.67 considered the request and resolved not to consider the request on the representation of Additional Director General, NCC Directorate for granting 1% grace marks to the NCC Cadets who attended Annual training Camp of 7 days and 8 days during the academic year 2021- 2022 and 2022-2023 respectively.

Further, a letter from the Principal Secretary, Higher Education (A) Department has been received requesting to award 1% grace marks for the NCC cadets who attended Annual training camp of 7 days and 8 days during the academic year 2021-22 and 2022-23. It is also intimated that the Hon'ble Minister of Higher Education has given approval for the same.

As per the orders of the Vice Chancellor, the request for granting 1% grace marks to the NCC Cadets who attended Annual training Camp of 7 days and 8 days during the academic year 2021-2022 and 2022-2023 respectively, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to constitute a sub-committee consisting of Dr.K.B.Manoj, Dr.M.Vijayan Pillai, Sri.R.Arunkumar, Members Syndicate, Controller of Examinations and Director, Computer Centre to examine the matter for implementing 1% grace marks for the NCC cadets (who attended 7 days and 8 days annual training camp) and place the report before the Syndicate.

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Item No.49.58. Minutes of the meeting of the Standing Committee of the Syndicate on Finance—Approval of—reg.

(Ad .A VI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022 is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Finance

Date & Time : 14th Nov 2022, 02.00 p.m.
Venue : Syndicate Room, University Buildings

Members Present

- 1. Adv.K.H.Babujan(Convener)
- 2. Sri. Bijukumar G (Member, Syndicate)
- 3. Dr. S. Nazeeb (Member, Syndicate)
- 4. Dr.Vijayan Pillai (Member, Syndicate)
- 5. Dr. K. G. Gopchandran (Member, Syndicate)

Members Absent

- 1. Sri M S Arun Kumar M L A (Member, Syndicate)
- 2. Dr. K.B. Manoj (Member, Syndicate)
- 3. Sri. B.P Murali (Member, Syndicate)
- 4. Adv. A. Ajikumar (Member, Syndicate)

Item No.49.58. കേരള സർവകലാശാല ബഡ്ജറ്റ് 2022-23, ഐറ്റം നമ്പർ 18, ഭരത് മുരളി നാടകോത്സവം സംഘടിപ്പിക്കുന്നത് - സംബന്ധിച്ച്

(Ad Misc)

കേരള സർവകലാശാല ബഡ്ജറ്റ് 2022-23 ലെ ഐറ്റം നമ്പർ പതിനെട്ടാമതായി പറഞ്ഞിട്ടുള്ള ഭരത് മുരളി നാടകോത്സവം സംഘടിപ്പിക്കുന്നതിനു കേരള സർവകലാശാല ജീവനക്കാരുടെ കലാസാംസ്കാരിക സംഘടനയായ യമനി പ്രൊപ്പോസൽ സമർപ്പിച്ചിട്ടുണ്ടായിരുന്നു. 19.04.2022ൽ നടന്ന ബഡ്ജറ്റ് ഇസ്റ്റിമെന്റേഷൻ സെല്ലിന്റെ യോഗം പ്രസ്തുത പ്രൊപ്പോസൽ അക്കാഡമിക്സ് ആൻഡ് റിസർച്ച് കമ്മിറ്റിയിലേക്ക് പരിഗണിക്കുവാൻ തീരുമാനം എടുത്തിരുന്നു. 27.04.2022 ൽ പിവിസിയുടെ ചേംബറിൽ നടന്ന യോഗത്തിൽ ബഹുമാനപ്പെട്ട സിൻഡിക്കേറ്റ് അംഗങ്ങളായ ഡോ. എസ്. നസീബ്, ഡോ. എം. വിജയൻപിള്ള, ശ്രീ. ജി. ബിജുകുമാർ എന്നിവർ കേരള സർവകലാശാല ജീവനക്കാരുടെ വിവിധങ്ങളായ സാംസ്കാരിക സംഘടനകളായ ധനുസ്സ്, യമനി, യൂണിസ്റ്റാർ എന്നിവയുടെ പ്രതിനിധികളുമായി നടത്തിയ ചർച്ചയിൽ യമനി സമർപ്പിച്ചിരുന്ന പ്രൊപ്പോസൽ പരിശോധിച്ച് വിലയിരുത്തുകയും അംഗീകരിക്കുകയുമുണ്ടായി. പ്രസ്തുത പ്രോഗ്രാമിന്റെ വിജയകരമായ നടത്തിപ്പിന് വേണ്ടി സംഘാടക സമിതി രൂപീകരിക്കാൻ തീരുമാനിക്കുകയും ചെയ്തു.

23.05.2022 ൽ കൂടിയ അക്കാഡമിക്സ് ആൻഡ് റിസർച്ച് കമ്മിറ്റിയിൽ ടി വിഷയം പരിഗണിക്കുകയും സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിങ് കമ്മിറ്റിയായ ഫിനാൻസ് കമ്മിറ്റിയുടെ പരിഗണനയിലേക്ക് ടി വിഷയം ശുപാർശ ചെയ്യുകയും ചെയ്തു. 25.05.2022 ൽ കൂടിയ സിൻഡിക്കേറ്റ് ടി ശുപാർശ അംഗീകരിക്കുകയും ചെയ്തതിന്റെ അടിസ്ഥാനത്തിൽ 21.06.2022 ൽ കൂടിയ ഫിനാൻസ് കമ്മിറ്റി ടി വിഷയം പരിഗണിക്കുകയും ചെലവ് 5,00,000/- (അഞ്ചലക്ഷം) രൂപയായി പരിമിതപ്പെടുത്തുന്ന എസ്റ്റിമേറ്റ് സഹിതം വിശദമായ പ്രൊപ്പോസൽ സമർപ്പിക്കുന്നതിന് വേണ്ടി സബ് കമ്മിറ്റിയെ ചുമതലപ്പെടുത്തുന്നതിന് ശുപാർശ ചെയ്യുകയുമുണ്ടായി. ടി ശുപാർശ 07.07.2022 ൽ കൂടിയ സിൻഡിക്കേറ്റ് അംഗീകരിക്കുകയും ചെയ്തതിന്റെ അടിസ്ഥാനത്തിൽ സബ് കമ്മിറ്റി കൺവീനർക്ക് സെക്ഷനിൽ നിന്നും കത്ത് നൽകി. ടി കമ്മിറ്റിന്റെ അടിസ്ഥാനത്തിൽ കേരള സർവകലാശാല ജീവനക്കാരുടെ കലാ സാംസ്കാരിക സമിതിയായ യമനി വിശദമായ പ്രൊപ്പോസൽ നൽകുകയുണ്ടായി.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം ഭരത് മുരളി നാടകോത്സവം സംഘടിപ്പിക്കുന്നതുമായി ബന്ധപ്പെട്ട വിശദമായ പ്രൊപ്പോസൽ സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിങ് കമ്മിറ്റിയായ ഫിനാൻസ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to approve the estimate for Rs.5,00,000/- (Rupees Five lakh only) for conducting “Bharath Murali Nadakotsavam”, as envisaged in the Budget Speech 2022-’23 vide item no.18.

The Committee further recommended the following:

- *to place the revised proposal submitted by the Sub-Committee constituted for the purpose, before the Syndicate.*
- *to conduct the programme during the last week of December 2022*

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.2: Budget Speech 2022-23- Item No.15- collaborative Research through Industrial Support and Partnership- Proposal- consideration of- reg .

(PI A)

An amount of Rs.25,00,000/- (Rupees Twenty five lakh only) had been earmarked for "Industry Assisted research programme" as per the Budget speech of 2022-23, vide item No.15.

Dr.Subodh G, Asst. Professor, Dept of Physics & Director CAIC, had submitted a proposal on "Collaborative Research through Industrial Support and Partnership" in respect of "Industry Assisted research programme" as per the Budget speech of 2022-23 and the same had been placed before the Standing Committee of the Syndicate on Academics and Research. The meeting of the Standing Committee of the Syndicate on Academics and Research held on 16.08.2022 has considered the proposal and recommended to place the matter before the Standing Committee of the Syndicate on Finance. Also recommended to admit the scholars in tune with the existing UGC regulation only.

The meeting of the Syndicate held on 28.08.2022, vide item No 45.90.D11, has considered the matter and resolved to approve the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.08.2022. The Vice Chancellor has ordered to implement the aforesaid resolution of the syndicate

As per the order of the Vice Chancellor, the proposal submitted by Dr.Subodh G, Asst. Professor, Dept of Physics & Director CAIC, (appendix) in connection with item.No 15 of Budget Speech 2022-23, is hereby placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation

The Committee considered the matter and recommended to approve the proposal submitted by Dr.Subodh G, Asst .Professor,Dept of Physics & Director CAIC on "Collaborative Research through Industrial Support and Partnership" in respect of Industry Assisted research programme with an estimated expenditure of Rs.25,00,000/- (Rupees Twenty five lakh only), as envisaged in the Budget Speech 2022-'23 vide item.No 15.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.3: Proposal for the Development of Innovation Superclusters - Budget Speech - 2022-23 - reg.

Ad DI)

As per Item No.90 of the Budget Speech 2022-23, it is envisaged for the establishment of Innovation Superclusters and an amount of Rs.5,00,000/- (Rupees Five Lakh only) has been allocated in the Budget for the establishment of the same.

The Budget Implementation Cell at its Meeting held on 19.04.2022, vide item No.90 has recommended to obtain the proposal from Dr. Manoj Changat, Professor, Department of Future Studies in consultation with the PVC (Convenor), Dr. Gopchandran.K.G, Member, Syndicate, Dr. Vinod Chandra.S.S, Professor, Computer Science and Sri. Sanal Kumar.S.P, Sr. System Analyst, Department of Futures Studies and to place the same before the Standing Committee of the Syndicate on Academics & Research.

Accordingly, the proposal for the development of Innovation Superclusters received from Dr. Manoj Changat, Professor, Department of Futures Studies, was considered by the Standing Committee of the Syndicate on Academics & Research held on 16.08.2022, and it was recommended *to delete the provision mentioned in the 'Budget' for granting TA/DA for the participants (25 nos. approximately) with an amount of Rs.2,00,000/- (Rupees Two lakh only). Also recommended to permit selected Research/PDF scholars to participate the programme based on their area of interest. Further recommended to forward the proposal along with the modifications, to the Standing Committee of the Syndicate on Finance. The Syndicate at its meeting held on 25.08.2022, vide item no.45.90.D5 resolved to approve the same.* Dr. Manoj Changat has submitted a proposal along with the modifications according to the resolution of the Syndicate (Proposal appended).

Budget :

Honorarium Resource Persons	Rs. 50,000/-
TA/DA Resource Persons	Rs. 30,000/-
Lunch/Tea	Rs. 1,00,000/-

Miscellaneous Expenses	Rs. 20,000/-
Total	Rs. 2,00,000/-

As ordered by the Vice-Chancellor, the modified proposal submitted by Dr. Manoj Changat, Professor, Department of Futures Studies for the development of Innovation Super Clusters, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to submit a revised proposal for the 'Development of Innovation Superclusters' with following modifications in the Budget allocated and place before the Syndicate.

- to include the actual expenditure towards TA of Senior Faculties from other Universities.
- to limit the expenditure related to food to 20% of the total cost of the programme.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.4: 2022 -'23 ലെ ബജറ്റ് പ്രസംഗം (ഐറ്റം നം .54) - ട്രാവലിംഗ് മ്യൂസിക് ക്ലബ്ബ് സംഘടിപ്പിക്കുന്നത് സംബന്ധിച്ച് സെന്റർ ഫോർ പെർഫോമിംഗ് ആൻഡ് വിഷ്വൽ ആർട്സ് ഡയറക്ടർ ഇൻ ചാർജ് ഡോ.രാജാ വാരിയർ സമർപ്പിച്ച വിശദമായ പ്രൊപ്പോസൽ- സംബന്ധിച്ച്.

(Ad AII)

2022 -'23 ലെ ബജറ്റ് പ്രസംഗത്തിൽ (ഐറ്റം നം .54) സർവ്വകലാശാലയുടെ അഫിലിയേറ്റഡ് കോളേജുകളിലെയും പഠനവകുപ്പുകളിലെയും തെരഞ്ഞെടുക്കപ്പെട്ട ഗായകരെ ഉൾപ്പെടുത്തി സെന്റർ ഫോർ പെർഫോമിംഗ് ആൻഡ് വിഷ്വൽ ആർട്സിന്റെ നേതൃത്വത്തിൽ ട്രാവലിംഗ് മ്യൂസിക് ക്ലബ്ബ് രൂപീകരിച്ച് വിവിധ കോളേജുകളിൽ പരിപാടികൾ സംഘടിപ്പിക്കുന്നതിനായി 10 ലക്ഷം രൂപ വകയിരുത്തിയിട്ടുണ്ട്. ഇതിനായി, സെന്റർ ഫോർ പെർഫോമിംഗ് ആൻഡ് വിഷ്വൽ ആർട്സ് ഡയറക്ടറിനെ മ്യൂസിക് ഡിപ്പാർട്ട്മെന്റ് അധ്യക്ഷനുമായി കൂടിയാലോചിച്ചു ഒരു പ്രൊപ്പോസൽ സമർപ്പിക്കുവാൻ വേണ്ടി ചുമതല പെടുത്തുവാനും പ്രസ്തുത പ്രൊപ്പോസൽ സിൻഡിക്കേറ്റിന്റെ സ്റ്റുഡന്റ് സർവീസസ്സിനെ സംബന്ധിക്കുന്ന സ്ഥിരം സമിതിയിൽ പരിഗണനയ്ക്കായി വയ്ക്കുവാനും 11.05.2022ൽ കൂടിയ സിൻഡിക്കേറ്റ് തീരുമാനിച്ചു. അതുപ്രകാരം സെന്റർ ഫോർ പെർഫോമിംഗ് ആൻഡ് വിഷ്വൽ ആർട്സ് ഡയറക്ടർ ഇൻ ചാർജ് ഡോ.രാജാ വാരിയർ ഒരു പ്രൊപ്പോസൽ സമർപ്പിച്ചിരുന്നു .

നവോത്ഥാനനായകന്മാരെ പ്രമേയമായി സ്വീകരിച്ചുകൊണ്ട് ആറ്/ എട്ട് ഗാനങ്ങൾ എഴുതി ചിട്ടപ്പെടുത്തി, കേരളസർവ്വകലാശാലയുടെ എട്ട്/ പത്ത് കട്ടികളെക്കൊണ്ട് പാടി അവതരിപ്പിക്കാവുന്നതാണെന്നും ഒരോ ഗാനവും പ്രഗത്ഭരായ കവികളെയും ഗാനരചയിതാക്കളെയുംകൊണ്ട് (ഡോ.വി.പി ജോയ് ഐ.എ.എസ് (ചീഫ് സെക്രട്ടറി), ജയകുമാർ ഐ.എ.എസ് (റിട്ട.), പിരപ്പൻകോട് മുരളി, ഡോ.സി.ആർ.പ്രസാദ്, കരിവെള്ളൂർ മുരളി, കെ.എൽ.ശ്രീകൃഷ്ണദാസ്, പ്രൊഫ്.വി.മധുസൂദനൻ നായർ തുടങ്ങിയ കവികൾ) രചന നിർവഹിക്കാം എന്നും പറഞ്ഞിട്ടുണ്ട് . മുൻ വർഷങ്ങളിൽ ട്രാവലിംഗ് തീയേറ്റർ അരങ്ങേറിയ അതേ രീതിയിൽ വാഗണിത്തനെന്ന രംഗവിധാനം ഒരുക്കി സർവ്വകലാശാലയുടെ കീഴിലുള്ള തിരഞ്ഞെടുത്ത കലാലയങ്ങളിൽ അവതരിപ്പിക്കുവാനാണ് ഉദ്ദേശിച്ചിരിക്കുന്നത് .

12.08.2022 ൽ കൂടിയ സിൻഡിക്കേറ്റിന്റെ സ്റ്റുഡന്റ് സർവീസസ്സിനെ സംബന്ധിക്കുന്ന സ്ഥിരം സമിതി ഈ പ്രൊപ്പോസൽ അംഗീകരിക്കുകയും ഇതിന്റെ പ്രതീക്ഷിത ചിലവ് ഉൾപ്പെടുന്ന വിശദമായ പ്രൊപ്പോസൽ സിൻഡിക്കേറ്റിന്റെ സ്ഥിരം സമിതിയായ ഫിനാൻസ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുവാനും നിർദ്ദേശിച്ചിരുന്നു. 25.08.2022 ലെ (Item No.45.54.1) സിൻഡിക്കേറ്റിന്റെ യോഗം 12.08.2022 ലെ സിൻഡിക്കേറ്റിന്റെ സ്റ്റുഡന്റ് സർവീസസ്സിനെ സംബന്ധിക്കുന്ന സ്ഥിരം സമിതിയുടെ ഈ നിർദ്ദേശം അംഗീകരിക്കുകയും ചെയ്തു.

അപ്രകാരം, സെന്റർ ഫോർ പെർഫോമിംഗ് ആൻഡ് വിഷ്വൽ ആർട്സ് ഡയറക്ടർ ഇൻ ചാർജ് ഡോ.രാജാ വാരിയർ സമർപ്പിച്ച പ്രൊപ്പോസൽ ചുവടെ ചേർക്കുന്നു:-

Sl.No.	Item	Amount
1	Remuneration of Lyricists (8 Persons)	40,000/- (8 x Rs.5000)
2	Travelling Truck with Settings Rent	2,00,000/-
3	Transportation for 15 days	60,000/-
4	Orchestration for Eight Songs	1,60,000/- (8 x Rs.20,000/-)
5	Studio Rent (recording)	1,00,000/
6	Rehearsal Expense	60,000/- (20 days x 10 person x Rs.300/-)
7	Performance day batta	81,000/- 15 Days x 18 persons x Rs.300/-
8	Brochures and Posters Printing	6,000/-
9	Generator Charges	60,000/- 15 days x Rs.4000/-
10	Sound Systems	1,50,000/- 15 days x Rs.10,000/-
11	Accommodation	75,000/- 15 days x Rs.5,000/-
12	Miscellaneous	8,000/-
Total Amount (Rupees Ten Lakh Only)		Rs. 10,00,000/-

ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവുപ്രകാരം ഈ പ്രൊപ്പോസൽ സിൻഡിക്കേറ്റിന്റെ സ്ഥിരം സമിതിയായ ഫിനാൻസ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു .

The Committee considered the matter and recommended to approve the proposal submitted by Dr. Raja Warriar, Director- in-charge, Centre for performing and Visual Arts, for the formation of Travelling Music Club, with an estimated expenditure of Rs.10,00,000/- (Rupees Ten lakh only), as envisaged in the Budget Speech 2022-'23 vide Item No. 54.

The Committee further recommended the following:

- 1. the copyright of the songs shall be in the name of University.*
- 2. to submit a proposal on the possibility of marketing the songs in the form of CD.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.5: *Budget Speech 2022-23, Item No.30 – Virtual School of Politics and International Relations – Proposal submitted – reg.*

(Ad AII)

The Budget Speech 2022-'23 (vide Item No.30) has allocated an amount of Rs. 6 Lakh to the Virtual School of Politics and International Relations at the Department of Political Science for conducting the Online course MA Politics, International Relations & Diplomacy.

The Budget Implementation Cell at its meeting held on 19.04.2022 recommended to authorize the HOD Department of Political Science and Dr. R Vasanthagopal, Professor, School of Distance Education to submit a Proposal in this regard for placing before the Standing Committee of the Syndicate on Academics & Research. The Vice-Chancellor, due to exigency, had approved the Minutes of the Budget Implementation Cell and the matter was reported to the Syndicate, at its meeting held on 29.04.2022.

Accordingly, the Head, Department of Political Sciences and Dr. R Vasanthagopal, Professor, School of Distance Education has submitted a Proposal for Virtual School of Politics and International Relations, as detailed below:-

Sl. No.	Particulars	Expenses (in lakh)
1	Personnel Content Writers (With experience/ knowledge in Political Science/ International Relations/ Diplomacy) depending on the nature/ quantum of work. Engaging persons having expertise in copy editing, video content editing, presentation depending on the nature / quantum of work.	Rs.2,50,000/-
2	5 –10 Hour output - includes with Editing & Minimal of Graphics; 5 Days of general training about scripting and content preparation for video classes; expenses for shooting: 1 Day of shoot trial. We plan to cover selected papers of first / second semester	Rs.3,00,000/-
3	Contingency	Rs.50,000/-
	Total (Rupees Six Lakh only)	Rs.6,00,000/-

The meeting of the Standing Committee of the Syndicate on Academics & Research held on 16.08.2022 considered the above proposal and recommended and forwarded the matter to the Standing Committee of the Syndicate on Finance. The Syndicate, at its meeting held on 25.08.2022, vide Item No.45.90.D32 resolved to approve the above recommendation of the Standing Committee of the Syndicate on Academics & Research.

As per the orders of the Vice-Chancellor, the above proposal submitted by the Head, Department of Political Science and Dr. R Vasanthagopal, Professor, School of Distance Education is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the proposal submitted by the Head, Department of Political Science and Dr. R Vasanthagopal, Professor, School of Distance Education, for Virtual School of Politics and International Relations to conduct the Online course MA Politics, International Relations & Diplomacy with an estimated expenditure of Rs.6,00,000/- (Rupees Six lakh only), as envisaged in the Budget Speech 2022-'23 vide Item No. 30.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.6: ബഡ്ജറ്റ് പ്രസംഗം 2022 -23- ഇനം നമ്പർ 127 -അന്തർദേശീയ നിലവാരത്തിൽ മാർഷ്യൽ ആർട്സ് അക്കാദമി സ്ഥാപിക്കുന്നത് - സംബന്ധിച്ച് :

(Ac D)

കേരള സർവകലാശാലയുടെ 2022 - 2023 ബഡ്ജറ്റ് പ്രസംഗത്തിൽ ഇനം നമ്പർ 127- ൽ അന്തർദേശീയ നിലവാരത്തിൽ മാർഷ്യൽ ആർട്സ് അക്കാദമി സ്ഥാപിക്കുന്നതിനായി 10 ലക്ഷം രൂപ വകയിരുത്തിയിട്ടുണ്ട്.

2022 മെയ് മാസം 11 ന് നടന്ന സിൻഡിക്കേറ്റിന്റെ യോഗത്തിൽ ഇനം നമ്പർ 127. പ്രകാരം അന്തർദേശീയ നിലവാരത്തിൽ മാർഷ്യൽ ആർട്സ് അക്കാദമി സ്ഥാപിക്കുന്നതിലേക്കായി പ്രൊഫോസർ തയ്യാറാക്കുന്നതിനായി അഡ്വ.ബി ബാലചന്ദ്രൻ, മെമ്പർ, സിൻഡിക്കറ്റ് കൺവീനറും, ഡയറക്ടർ ഡിപ്പാർട്ട്മെന്റ് ഓഫ് ഫിസിക്കൽ എഡ്യൂക്കേഷൻ ഉൾപ്പെടുന്ന സമതിയെ ചുമതലപ്പെടുത്തി. പ്രസ്തുത പ്രൊഫോസർ സിൻഡിക്കേറ്റിന്റെ സ്റ്റാന്റിംഗ് കമ്മിറ്റിയായ അക്കാഡമിക്സ് ആൻഡ് റിസേർച്ചിന്റെ പരിഗണനയിലേക്ക് സമർപ്പിക്കുകയും 07.07.2022-ഇൽ നടന്ന സിൻഡിക്കേറ്റ് (item no.44.122.D9) കളരിപ്പുരയുടെ സ്ഥാപനമായി ബന്ധപ്പെട്ട പരിഷ്കരിച്ച പ്രൊഫോസർ സിൻഡിക്കേറ്റിന്റെ സ്റ്റാന്റിംഗ് കമ്മിറ്റിയായ ഫിനാൻസിൽ സമർപ്പിക്കാനും നിർദ്ദേശിച്ചു. സിൻഡിക്കേറ്റിന്റെ ഈ നിർദ്ദേശം വൈസ് ചാൻസലർ നടപ്പിലാക്കാൻ ഉത്തരവ് ഇടുകയും ചെയ്തു. അതനുസരിച്ച ഡയറക്ടർ, ഡിപ്പാർട്ട്മെന്റ് ഓഫ് ഫിസിക്കൽ എഡ്യൂക്കേഷൻ സമർപ്പിച്ച പരിഷ്കരിച്ച പ്രൊഫോസലിന്റെ വിശദ വിവരങ്ങൾ ചുവടെ ചേർക്കുന്നു

കളരിപ്പുയറ്റ്
ആയോധനകലകളുടെ മാതാവ് എന്നറിയപ്പെടുന്ന കളരിപ്പുയറ്റ് കേരളത്തിന്റെ തനത് ആയോധനകലയാണ്. ശരീര ശാസ്ത്ര പഠനത്തിന്റെ അടിസ്ഥാനത്തിൽ ശരീരസംരക്ഷണത്തിന് ആവശ്യമായ ആക്രമണ-പ്രത്യാക്രമണ മുറകൾ താളലയത്തിൽ യോജിപ്പിച്ചു നമ്മുടെ പൂർവ്വികർ സൃഷ്ടിച്ച അഭ്യാസ രൂപമാണ് കളരിപ്പുയറ്റ്. പരിപൂർണ്ണ അച്ചടക്കത്തിലും പരമോന്നത ഗുരുശിഷ്യ ബന്ധങ്ങളിലും ഊട്ടിയുറപ്പിച്ചതാണ് ഈ മഹത്തായ ആയോധനകല .

മൂന്ന് പ്രധാന ഘടകങ്ങളാണ് കളരിപ്പുയറ്റിനെ സംബന്ധിച്ചിട്ടുള്ളത് . ഒന്ന് - സമഗ്രമായ വ്യായാമ പദ്ധതി, രണ്ട് - ആത്മ രക്ഷാ മാർഗങ്ങൾ , മൂന്ന് - ആർക്കും ആസ്വദിക്കാനാവുന്ന ദൃശ്യകല. മെയ് വഴക്കത്തിനുള്ള വ്യായാമങ്ങളിൽ തുടങ്ങി വിവിധ ആയുധ പ്രയോഗങ്ങളിലൂടെ കടന്ന് സായരക്ഷയ്ക്ക് ഉപകരിക്കുന്ന വെറും കൈ സമ്പ്രദായത്തിൽ അവസാനിക്കുന്നതാണ് കളരിപ്പുയറ്റിന്റെ ക്രിയാരൂപം .

കളരിപ്പുയറ്റ് കൊണ്ടുള്ള പ്രയോജനങ്ങൾ

- കുട്ടികളിലെ ശാരീരിക മാനസിക വളർച്ചയിൽ ഉത്സാഹവും ഉണർവും രോഗപ്രതിരോധ ശേഷിയും പകരതയും ഉണ്ടാക്കുന്നതിന് കളരിപ്പുയറ്റ് പരിശീലനം സാധ്യമാകും .

- മനുഷ്യനിൽ അന്തർലീനമായ രോഗപ്രതിരോധ ശേഷി ഉണർത്തി രോഗം വരാതെ കെൽപ്പുള്ളവനാക്കി തീർക്കാൻ സഹായിക്കും.
- ശരീര സംരക്ഷണത്തോടൊപ്പം തന്നെ മനോനിയന്ത്രണം, അച്ചടക്കം, സൽസ്വഭാവം, വ്യക്തിത്വ രൂപീകരണം എന്നിവ ഒരു വ്യക്തിയിൽ നേടിയെടുക്കാൻ സാധിക്കുന്നു.
- കളരിപ്പയറ്റ് അഭ്യസിക്കുന്നവരിൽ പ്രമേഹം, രക്തസമ്മർദ്ദം , കൊളസ്ട്രോൾ തുടങ്ങിയ ജീവിതശൈലീ രോഗങ്ങൾ ബാധിക്കാതെ സഹായിക്കും. ഇവിടെയാണ് കളരിപരിശീലനത്തിന്റെ പ്രയോജനവും പ്രസക്തിയും
- ആൺകുട്ടികളും പെൺകുട്ടികളും തുല്യപ്രാധാന്യത്തോടെ കളരിപ്പയറ്റ് പരിശീലിക്കേണ്ടതാണ് . പീഡനങ്ങളും കവർച്ചകളും അരങ്ങേ് തകർത്താടുന്ന ആധുനിക സമൂഹത്തിൽ മനഃ ധൈര്യത്തോടൊപ്പം വ്യക്തിത്വത്തോടൊപ്പം ജീവിക്കുന്നതിനും പ്രശ്നങ്ങളെ ധീരമായി നേരിടുന്നതിനും കളരി പരിശീലനം അവരെ പ്രാപ്തരാക്കും
- കുട്ടികളിൽ ബുദ്ധിമുട്ട് മത ഏകാഗ്രത എന്നീ ഗുണങ്ങൾ വളർത്തിയെടുക്കുന്നതിനും അവരെ തികഞ്ഞ അംഗലാവണ്യമുള്ളവരാക്കി തീർക്കാനും കളരിപ്പയറ്റ് പരിശീലനത്തിലൂടെ സാധ്യമാക്കുന്നു

കളരിപ്പയറ്റ് പരിശീലനത്തിനുവേണ്ട ബിൽഡിംഗ് നിർമ്മാണം --6.90ലക്ഷം രൂപ

പരമ്പരാഗത രീതിയിൽ കളരിത്തറ നിർമ്മിക്കുവാൻ ഓലയോ ഓടോ മേഞ്ഞ കളരിപ്പുരയാണ് അഭികാമ്യം. 1000 സ്ക്വയർ ഫീറ്റ് (ഏകദേശം 35 അടി നീളം, 30 അടി വീതി) ഹാൾ ഉണ്ടെങ്കിൽ 15 - 20 കുട്ടികൾക്ക് ഒരേ സമയം പരിശീലനം കൊടുക്കുവാൻ സാധിക്കും. മേല്പറഞ്ഞ അളവ് സൗകര്യ പ്രദമായി കൂട്ടിയോ കുറച്ചോ എടുത്ത് കിഴക്കു പടിഞ്ഞാറ് ദിശയിൽ കളരിപ്പുര നിർമ്മിക്കാം. നാലുഭാഗവും ഇഷ്ടിക കൊണ്ട് രണ്ടുമീറ്ററോ അതിൽ കൂടുതലോ കെട്ടി ഉയർത്തിയതിന് ശേഷം വായു സഞ്ചാരം സുഗമമാക്കുന്നതിലേക്കായി തടി കൊണ്ടോ ഇരുമ്പു പൈപ്പ് കൊണ്ടോ അഴികൾ നിർമ്മിച്ച മേൽ ഭാഗം ഓലയോ ഓടോ കൊണ്ട് മേൽക്കൂര പണിയാം. ഓലയുടെ ലഭ്യതക്കുറവ് കൂടുതലായതിനാലും സൂക്ഷിക്കാൻ പ്രയാസമായതിനാലും ഓട്ടു മേൽക്കൂരയാക്കുന്നത് നന്നായിരിക്കും. കളരിയുടെ ഉൾഭാഗത്തു കല്ലുകളില്ലാത്ത മണ്ണിട്ട് അടിച്ചൊതുക്കി മണ്ണിലൂടെ വരാത്ത രീതിയിൽ കളരിത്തറയും പുത്തറയും ഒരുക്കണം. കളരിയിൽ ആവശ്യമായ ഉപകരണങ്ങൾ സൂക്ഷിക്കേണ്ടതിനാൽ മേൽക്കൂര മാത്രം പണിഞ്ഞു തുറന്ന രീതിയിൽ കളരി നിർമ്മിക്കുന്നത് അഭികാമ്യമല്ല.

കളരിപ്പയറ്റ് പരിശീലനത്തിനുവേണ്ട ഉപകരണങ്ങൾ (10,000/-)

- നെടുവടി (ലോങ്ങ് സ്റ്റിക്)-6 അടി നീളം)-10 എണ്ണം
- കാഠ (മുർച്ചയില്ലാത്തതു)-2എണ്ണം
- വാൾ (മുർച്ചയില്ലാത്തതു)-4 എണ്ണം
- പരിച-4 എണ്ണം
- കുറുവടി(ഷോർട്ട് സ്റ്റിക്)-2 അടി നീളം)-2 എണ്ണം

കായിക പരിശീലകരുള്ള ശമ്പളം പ്രതിമാസം -25,000/-രൂപ(പ്രതിവർഷം -3ലക്ഷം രൂപ)

വിദ്യാഭ്യാസം ജീവനോപാദിക്കുവേണ്ടി സാക്ഷ്യപത്രങ്ങൾക്കുവേണ്ടി മാത്രമായി തീർന്നിരിക്കുന്ന ആധുനിക കാലഘട്ടത്തിൽ ലക്ഷ്യപ്രാപ്തി നേടിയ ശേഷം സാമ്പത്തിക സുഖമേറിയ അനുഭവിക്കാൻ തുടങ്ങുമ്പോൾ ദുർമ്മേദസും മറ്റ് അലങ്കാര രോഗങ്ങളും സൗന്ദര്യവൽകരിക്കപ്പെടുന്ന പിന്നീട് ഒരു ഡോക്ടറുടെ സഹായത്തോടെ ആരോഗ്യബോധം ആവിർഭവിക്കുമ്പോൾ അതിനു വേണ്ടിയുള്ള നെടു നടപ്പുകൾ തുടങ്ങുന്നു. ഇത്തരം ദുരവസ്ഥ ഇനിയൊരു തലമുറയ്ക്കു കൂടി കൈമാറ്റം ചെയ്യപ്പെടാതിരിക്കുന്നതിനു കായിക വിദ്യാഭ്യാസത്തെക്കുറിച്ചും ആരോഗ്യത്തെക്കുറിച്ചും സമഗ്രമായ കാഴ്ചപ്പാടുകൾ വിദ്യാർത്ഥികളിൽ സൃഷ്ടിക്കപ്പെടണം.

വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം അന്തർദേശീയ നിലവാരത്തിൽ മാർഷ്യൽ ആർട്സ് അക്കാദമി സ്ഥാപിക്കുന്നത് സംബന്ധിച്ച് ഡയറക്ടർ(ഇൻ ചാർജ്) സമർപ്പിച്ച പരിഷ്കരിച്ച പ്രൊപ്പോസൽ സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻറിംഗ് കമ്മിറ്റിയായ ഫിനാൻസിന്റെ പരിഗണനയ്ക്കും ശുപാർശയ്ക്കുമായ് സമർപ്പിക്കുന്നു

The Committee considered the matter and recommended to approve the proposal submitted by the Director(i/c), Department of Physical Education, for the establishment of Marshal Arts Academy with International Standard, limiting the expenditure within Rs. 10,00,000/-(Rupees Ten Lakh only) ,as envisaged in the Budget Speech 2022-'23 vide item no.127.

The Committee further recommended the following:

1. *to entrust the University Engineering wing for doing the Civil works*
2. *to entrust the Director, Department of Physical Education, for initiating steps for the purchases involved in the proposal and to make suggestions in respect of engaging instructor as per the existing rules.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.7: *CSS, Kariavattom- PG and M.Tech Entrance Exam 2020- Exempting the penal interest levied to Smt. Hema Anandan, Joint Registrar, Academic for the delay in remitting the balance amount of provisional advance drawn-reg.*

(Ac D)

An amount of Rs.16,00,000/- (Rupees Sixteen Lakh Only) was sanctioned as provisional advance to Smt.Hema Anandan, Deputy Registrar CSS, towards the conduct of PG & M.Tech Entrance Exam 2020 vide U.O. No AcD/1/CSS. Acad 9/4107/2020 dated 12/08/2020. Subsequently, an additional amount of Rs.10,00,000/- (Rupees Ten Lakh only) was sanctioned vide U.O No AcD/1/CSS. Acad 9/4107/2020 dated 15/10/2020. A total amount of Rs 26,00,000/- (Rupees Twenty Six Lakh only) was sanctioned to Smt. Hema Anandan towards the conduct of PG & M.Tech Entrance Exam 2020. The unspent balance amounting to Rs.5,10,324/- (Rupees Five Lakh Ten Thousand Three Hundred and Twenty Four only) was refunded to Kerala University Fund only on 18/11/2021.

Certified bills along with voucher verification report from Audit, Kariavattom was forwarded to Ac.D section for verification of provisional payment sanctioned. As per the orders of the Finance officer a clarification note was obtained from Smt. Hema Anandan, Joint Registrar, Academic regarding the delay in remitting the unspent amount which was sanctioned for the conduct of PG & M.Tech Entrance Examination 2020.

In the note it is clarified that, the PG & M.Tech Entrance examination was conducted in 9 Districts during 08/10/2020 – 12/10/2020 due to the spread of Covid 19 pandemic. A total amount of Rs.26,00,000/- (Rupees Twenty Six Lakh only) was sanctioned as provisional advance for the PG & M.Tech Examination-2020. The CV Camp for PG & M.Tech Entrance Examination 2020 was conducted from 13/10/2020 to 31/10/2020 and due to delay in receiving order relating to the same the remuneration of the staff was disbursed after 06.01.2021 (ie, date of receiving order for starting CV Camp). The payment of remuneration for paper valuation was disbursed after completion of processing of the remuneration bills by April 2021. The collection of receipts from the teachers was completed only after the reopening of the Departments after Lockdown. (Lockdown from 05.05.2021-16/6/2021 and later extended to 30.06.2021). On re-opening of CSS office after lockdown, the sections were engaged on the conduct of Fourth Semester examinations of the 2019-21 batch and PG & M.Tech Entrance 2021 causing further delay in settling of the accounts.

It is further informed that the Provisional advance for PG & M.Tech Entrance Examination - 2021 scheduled on 01.08.2021 was credited only on 30.07.2021 and due to the need for money in Examination Centres an amount of Rs. 5,00,000/- (Rupees Five Lakh only) was withdrawn from the previous provisional advance on 29.07.2021 and the amount was distributed to two Administrative Officers for urgent expenditure regarding the entrance exam commenced on 01.08.2021.

It is concluded that the bills & vouchers pertaining to provisional payment of PG & M.Tech Entrance exam 2020 was submitted to Audit, Kariavattom on 13/08/2021. The voucher verification was completed on 05/11/2021 and the unspent amount was remitted to KUF on 18/11/2021. The amount including unspent balance was withdrawn from PD Account only on 18/11/2021 and was refunded to KUF on the same day.

The Finance Officer remarked that the penal interest which is to be levied from Smt. Hema Anandan, Joint Registrar for an amount of Rs.500000/- (Rupees Five Lakh only) @ 18% per annum for a period from 29.07.2021 to 18.11.2021 is Rs.27,616/- (Rupees Twenty Seven Thousand Six Hundred And Sixteen only) and the explanation provided by the Joint Registrar may be considered and a suitable decision may taken at the administrative level.

As per the orders of the Honourable Vice-Chancellor the matter regarding the exemption of Smt. Hema Anandan, Joint Registrar, Academic from the penal interest levied due to delay in remitting the balance amount of the Provisional Payment drawn for the conduct of PG and M.Tech Entrance Exam 2020 to KUF is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to hear Smt. Hema Anandan, Joint Registrar, Academic, by the Standing Committee of the Syndicate on Finance.

Resolution of the Syndicate

The Combined Standing Committee of the Syndicate held on 07.12.2022 heard Smt.Hema Anandan, Joint Registrar (Acad.) regarding the delay in remitting the balance amount of provisional advance drawn and recommended to hear concerned officials by the Standing Committee of the Syndicate on Finance. Further Recommended to invite the Finance Officer in the Standing Committee of the Syndicate on Finance for detailed discussion regarding the matter.

RESOLVED that the above recommendation of the meeting of the Combined Standing Committee of the Syndicate held on 07.12.2022, be approved.

Item No.49.58.8: ***Department of Student Services - 'Yukthibhadramaya Campus - Susthira Keralam' - condoning delay in submitting bills and vouchers and waiving of penal interest - request – reg.***

(Ad DI)

An amount of Rs.7,00,000/- was sanctioned as provisional advance towards the conduct of the programme "Yukthibhadramaya Campus - Susthira Keralam" vide U.O. No.Ad.D.1.2/DSS/ 32287/2018/UOK dated 22.11.2018. The Director (i/c), Department of Student Services has forwarded the original bills and vouchers for regularistaion, vide letter no. DSS/NYF/2019-20, dated 12.03.2021.

On verification of the bills and vouchers, the Audit has remarked that as per the schedule of programmes conducted, the date of last programme is 21.06.2019. But, the unspent balance of Rs.3,22,000/- (Rupees Three Lakh twenty Two Thousand only) has been refunded to KUF only on 10.03.2021. As per Article 99 KFC volume I, provisional advances are to be regularized within 3 months, failing which penal interest is applicable and hence clarification may be obtained for the same and administrative sanction for condoning the delay and waiver of penal interest may be obtained from the appropriate authority.

The Director (i/c), Department of Student Services, vide letter no. DSS/Yukthibhadramaya Campus/2019-20 dated 11.08.2021, he had given the explanation. It is stated that the inaugural function of the Programme was held at Govt. College for Teacher Education, Thycaud, Thiruvananthapuram on 16.10.2018 and the programme was conducted in the campuses of various colleges and Departments and the last programme was conducted on 21.06.2019. It is further stated that 'Yukthibhadramaya Campus' programme was organised and conducted during the peak time of the Pandemic situation caused by Covid 19. Due to this, the DSS office had to take tremendous efforts to conduct the programme in rest of the campuses and to collect the bills and vouchers pertaining to it. Due to the inconveniences thus resulted, collection and final settlement of the bills and vouchers got delayed. Also, the refunded amount of Rs.3,22,000/- (Rupees Three Lakh twenty Two Thousand only) was not withdrawn in advance before the conduct of the last programme. It was withdrawn only on 9.03.2021 & 10.03.2021 from the PD account of the Director, Department of Student Services.

Hence, the Director has requested administrative sanction for condoning the delay in submitting the bills and vouchers and for waiving penal interest, considering the above facts.

As ordered by the Vice Chancellor, the matter of condoning the delay in submitting the bills and vouchers and for waiving penal interest, in connection with the conduct of the programme 'Yukthibhadramaya Campus - Susthira Keralam', is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

Considering the Covid-19 Pandemic situation and also the fact that the unspent balance amount was maintained in the PD account till the date of refund , the Committee recommended to condone the delay on the part of the Director (i/c), Department of Student Services in submitting the bills and vouchers on time, for regularising the Provisional Advance of Rs. 7,00,000/- (Rupees Seven lakh only) sanctioned vide U.O no.Ad.D.1.2/DSS/32287/2018/UOK dated 22.11.2018 and to waive the penal interest.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.9: *Department of Student Services - Conduct of Cultural Programme 'Sargavasantham' as part of NAAC Visit at Senate Hall on 13th June, 2022 - Provisional advance of Rs. 4,00,000/- to Sri. Siddik. R, Director (i/c), Department of Student Services - Regularization - Reimbursement of additional expenses of Rs.1,54,959/- ratification of the action taken by the Director (i/c), in having incurred certain expenses, without inviting quotations – reg.*

(Ad DI)

An amount of Rs. 4,00,000/- (Rupees Four Lakh only) was sanctioned as Provisional advance to Sri. Siddik.R, Director (i/c), Department of Student Services, vide U.O. No. 4529/2022/UOK, dated 09.06.2022, towards meeting the expenses in connection with the conduct of the Cultural Programme 'Sargavasantham' as part of NAAC Peer Team Visit, in the Senate Hall on 13th June, 2022.

Now, the Director, IQAC has forwarded the original bills and vouchers along with the statement of expenditure for Rs. 5,54,959/- (Rupees Five Lakh Fifty Four Thousand Nine Hundred and Fifty Nine only) submitted by Sri. Siddik.R, Director (i/c), Department of Student Services.

The Audit section, while verifying the bills and vouchers, has remarked that some expenses (included in the table below) above Rs.15,000/- have been incurred without inviting quotations.

Sl.No.	Expense	Amount incurred
1	Hiring Charges for musical sound system	72,400/-
2	Audio Recording charge	25,000/-
3	Charges for graphics	25,000/-
4	Charges for stage light arrangements	70,800/-
5	LED Wall	60,000/-
6	Rental charges - dress and costumes for margam kali	15,500/-
Total		2,68,700/-

The Audit Section further remarked that as the program was conducted in a very short notice, the action taken by the Director (i/c), DSS, without inviting quotations for some expenses may be ratified by the competent authority.

The Vice Chancellor has ordered to place the following proposals before the Standing Committee of the Syndicate on Finance.

- 1) ratifying the action taken by the Director (i/c), DSS, in spending the Provisional advance sanctioned for the program "Sargavasantham", in connection with the NAAC visit, without inviting quotations for an amount of Rs. 2,68,700/-, as there was only short time for making arrangements for the program.
- 2) to reimburse the additional expense of Rs.1,54,959/- (Rupees One lakh fifty four thousand nine hundred and fifty nine only).

The matter is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee observed the following:

- *the decision for conducting the cultural programme "Sargavasantham" as part of NAAC visit was taken in the meeting of the Syndicate held on 28.08.2022, vide item no. 42.105.*
- *since the conduct of the cultural programme in connection with NAAC visit was entrusted with an eminent artist, it involves practical difficulty in inviting quotations for hiring various services in a short span of time.*

Considering the above, the Committee recommended the following:

1. *to ratify the action taken by the Director (i/c), Department of Student Services, in spending the Provisional advance sanctioned for the program "Sargavasantham", in connection with the NAAC visit, without inviting quotations for an amount of Rs. 2,68,700/-.*

2. *to reimburse the additional expense of Rs.1,54,959/- (Rupees One lakh fifty four thousand nine hundred and fifty nine only) to Sri. Siddik. R, Director(i/c), Department of Student Services, incurred in connection with the programme.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

- Item No.49.58.10:** *Department of Physical Education-World University Cup Classic Power-Lifting Championship- Financial Support for Participation- Request received from Miss. Jwala Jose L. - reg.*

(Ad DI)

The Director (i/c), Department of Physical Education has recommended and forwarded the request from Miss. Jwala Jose L, student of Mar Ivanios College, Thiruvananthapuram for financial assistance of Rs.1,50,000/- (Rupees One Lakh Fifty Thousand only) to participate in FISU World University Cup classic Power-lifting Championship to be held at Istanbul, Turkey, from 31st October to 04th November 2022.

It may be noted that, earlier, an amount of Rs.3,50,000/- (Rupees Three Lakh Fifty Thousand) was sanctioned by the University to 2 students, Ms. Aswathy C., St.Michaels College, Cherthala and to Ms. Anitta Joseph, SD College, Alappuzha as financial assistance for participating in 4th IPF World University Power Lifting Championship held at Tartu, Estonia, vide U.O.No. AD.DI.3/DPE/19149/2019 dtd 18.07.2019 meeting the expenditure from 'Part I-NP-MH.54-Department of Physical Education-4-4925- Sports Scholarships', as resolved by the Syndicate, vide Item No.11.14 / 20.06.2019.

As ordered by the Vice - Chancellor, the matter of providing financial assistance of Rs.1,50,000/- (Rupees One Lakh Fifty Thousand only) to Miss. Jwala Jose L., student of Mar Ivanios College, Thiruvananthapuram, to participate in FISU World University Cup Classic Power Lifting Championship to be held at Istanbul, Turkey from 31st October to 04th November 2022, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to entrust the Director (i/c), Department of Physical Education, to hear Miss. Jwala Jose L, student of Mar Ivanios College, Thiruvananthapuram to obtain clarification and submit a report after verifying the documents related to her selection in FISU World University Cup Classic Power-Lifting Championship held at Istanbul, Turkey.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

- Item No.49.58.11:** *Department of Physical Education- Conduct of Annual Summer coaching camp 2022 –reg*

(Ad DI)

The Syndicate at its meeting held on 11.05.2022 (Item No.41.70.01) has resolved to approve the recommendation of the Sub-Committee of the Syndicate on Sports held on 20.04.2022, to start the Annual Summer Coaching Camp 2022 from 09.05.2022 to 30.05.2022 for College and school children as part of its extension activities. The Vice Chancellor had accorded post-facto sanction for the conduct of Annual Summer Coaching Camp 2022 at the University Stadium. An amount of Rs.2,00,000/- has been earmarked in the current year's Budget Estimates (MH: 54 - 4 / 4900 Summer Coaching), for the conduct of Summer Coaching Camp.

Accordingly the Annual Summer Coaching camp 2022 was conducted from 9th May to 30th May at the University Stadium for College and School Children. The Camp was conducted for Football, Athletics, Yoga, Swimming and Handball. The Students were issued T Shirts and Certificates. The Director (i/c), Department of Physical Education has informed that the closing ceremony was made colourful by a Yoga demonstration and refreshments were provided for all.

Now the Director (i/c), Department of Physical Education has forwarded the Bills & Vouchers along-with the Statement of Expenditure for the conduct of the Annual Summer coaching camp 2022. The Statement of Expenditure is as follows:

Sl.No	PURPOSE	Amount
1	Cost of Issue Register	Rs.83/-
2	Cost of Flex	Rs.730/-
3	Refreshment	Rs.1200/-
4	Cost of T Shirts	Rs.22,500/-
5	Cost of Certificates	Rs.1,416/-
	Total	Rs.25,929/-

The Director (i/c), Department of Physical Education has requested to sanction the actual amount of Rs.25,929/- (Rupees Twenty Five Thousand Nine Hundred Twenty Nine Only) incurred towards the conduct of the Annual Summer coaching camp 2022, at the earliest. The Audit VI Section verified the Bills & Vouchers and admitted the amount.

As ordered by the Vice - Chancellor, the matter of sanctioning an amount of Rs.25,929/- (Rupees Twenty Five Thousand Nine Hundred Twenty Nine Only) towards the expenditure incurred for the conduct of the Annual Summer coaching camp 2022, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to sanction an amount of Rs.25,929/- (Rupees Twenty Five Thousand Nine Hundred Twenty Nine Only) to the Director(i/c), Department of Physical Education, towards the expenditure incurred for the conduct of the Annual Summer Coaching Camp 2022.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.12: Kerala University Press - Overtime Allowance to Permanent Employees - Printing of SDE 2nd and 4th semester Study Materials, University Planner 2021 and Answer books - Period from 01.12.2020 to 29.12.2020 – reg.

(Ad DIII)

The Superintendent (in- charge), Kerala University Press has informed that, as per the oral order issued by the Pro - Vice - Chancellor, additional work in connection with the urgent printing of SDE 2nd and 4th semester Study Materials, University Planner 2021 and answer books started on 01.12.2020. 15 permanent employees attended the additional working hours during the period from 01.12.2020 to 29.12.2020 and all urgent works (printing of SDE 2nd and 4th semester study materials & answer books) were completed within this time limit and the Superintendent (i/c) has forwarded the Bills and Statements of the employees and requested to sanction payment of Overtime Allowance.

Consolidated statement of Overtime work done by Permanent Employees during December 2020 in connection with the production of Self Learning Materials of SDE

Sl. No	Name	Overtime rate	Total Hrs. worked	Calculated OT allowance (Rs.)	OT allowance Admissible (Rs.)
1	M.P. Krishnakumari Sr. Foreman	598	15 1/2	9269	9269
2	A.M. Sakeer Sr. Foreman	657	23 1/2	15439 ½	15440
3	K. Harikumar Sr. Foreman	672	51	34272	34272
4	Nazarudeen S Sr. Foreman	627	42 3/4	26804 ¼	26804
5	R. George Thomas Sr. Foreman	657	4	2628	2628
6	P.S. Rajan Jr. Foreman	571	47	26837	26837

7	A.J. Manuel Das Jr. Foreman	627	35 1/4	22101 ¾	22102
8	S. Kavitha Jr. Foreman	627	15 1/2	9718 ½	9719
9	Jayakumari .S Jr. Foreman	672	15 1/2	10416	10416
10	D. Premakumari Jr. Foreman	571	15 1/2	8850 ½	8851
11	A.V. Sreelakshmi Jr. Foreman	611	15 1/2	9470 ½	9471
12	Udayageetha .B.S Compositor Sr. Gr.	584	15 1/2	9052	9052
13	S. Padmasree Binder Sr. Gr.	554	7 3/4	4293 ½	4294
14	Kumari Sindhu C Binder Sr. Gr.	494	15 1/2	7657	7657
15	Ravi .S Security Guard Hr. Gr.	323	78 1/4	25274 ¾	25275
	Total				Rs.2,22,087/-

The Audit has verified the statement of overtime allowance of 15 permanent employees in the Kerala University Press during the period 01-12-2020 to 29-12-2020, amounting to Rs.2,22,087/- (Rupees Two Lakh Twenty Two Thousand Eighty Seven only) and found arithmetically correct.

The Finance, vide Endt. FOS 2772/Finance I/2022-23 dated 03.09.2022, has agreed to the proposal for payment of Rs.2,22,087/- (Rupees Two lakh Twenty Two Thousand and Eighty Seven only) as overtime allowance to the 15 permanent employees at the University Press, towards the printing of SLM for SDE, and University Planner 2021 and answer books, during the period from 01.12.2020 to 29.12.2020.

The Syndicate, at its Special meeting held on 13.09.2022, vide Item No.10, considered the matter and resolved to refer the item to the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice- Chancellor, the proposal for the payment of an amount of Rs.2,22,087/- (Rupees Two lakh Twenty Two Thousand and Eighty Seven only) as Overtime allowance to the 15 permanent employees at the Kerala University Press, towards the printing of SLM for SDE, University Planner 2021 and answer books, during the period from 01.12.2020 to 29.12.2020, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the proposal for the payment of an amount of Rs.2,22,087/- (Rupees Two lakh Twenty Two Thousand and Eighty Seven only) as Overtime allowance to the 15 permanent employees at the Kerala University Press, towards the printing of SLM for SDE, University Planner 2021 and answer books, during the period from 01.12.2020 to 29.12.2020.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.13: Dept. of Publications - Fixation of Remuneration - Publication Officer – reg.

(Ad DIII)

The Selection Committee for the engagement of Director and Publication Officer on Contract basis for a period of Eleven Months in the Department of Publications, at its meeting conducted on 10.11.2021, recommended that the remuneration of Publication Officer on contract may be fixed as Rs.30,000/- per month subject to approval of the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice Chancellor, the recommendation of the Selection Committee to fix the remuneration of the Publication Officer, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to fix a consolidated monthly remuneration of Rs. 40,000/- (Rupees Forty thousand only) to the Publication Officer on contract basis in the Dept. of Publications.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.14: *Central Laboratory for Instrumentation and Facilitation (CLIF)- Request to appoint a Casual Labourer on contract basis for multitasking purposes in CLIF – Minutes of the meeting of the Selection Committee - consideration - reg.*

(Ad DIII)

The Hon. Director, CLIF had informed that CLIF manages 22 high-end equipments installed in the laboratories, the maintenance and up-keeping of which require skilled labourers, and they have only 3 casual labourers for the cleaning of main building, and 1 male casual labourer for assisting the Mechanical Turner working in the USIC workshop. The Hon. Director also mentioned that 200 seated CV Raman hall and Srinivasa Ramanujan Hall were added to the infrastructure that requires cleaning and maintenance before and after each programme including management of audiovisual systems, air conditioners as well as the maintenance of seating arrangements consistently, and that the existing casual labourers are overloaded and cannot be used for this purpose. As all these require a skilled person exclusively to manage the auditoriums as well as for routine office work, messengers job and maintenance of garden, the Hon. Director requested for appointment of a Casual Labourer who can do multitasking on contract basis for a period of 11 months with provision for renewal after stipulated period.

The Syndicate at its meeting held on 25.02.2022, vide item no.37.75.12 resolved to engage a Skilled Casual Labourer on contract basis (Multi tasking) in CLIF for a period of 11 months, considering the proposal as a special case, and authorized the Vice Chancellor to constitute a Selection committee including the Hon. Director, CLIF, for the purpose.

The Selection Committee, at its meeting held on 05.09.2022, discussed the qualifications, experience, remuneration and other aspects with regard to the engagement of Skilled Casual Labourer (Multi-tasking) and decided to issue Notification inviting applications for the Post. The Selection Committee recommended to fix the Salary of Skilled Casual Labourer on contract basis as a consolidated amount of Rs.20,000/- per month, since their work is of skilled nature.

As per the orders of the Vice Chancellor, the Minutes (copy appended) of the Selection Committee meeting held on 05.09.2022 is placed before the Standing Committee of the Syndicate on Finance, for consideration and approval.

Minutes of the Meeting of the Selection Committee for fixing norms in connection with the appointment of a Skilled Casual Labourer (Multi-tasking) on contract basis for a period of Eleven Months under Central Laboratory for Instrumentation and Facilitation (CLIF)

Date : 05.09.2022
Time : 03.00 PM
Venue : Pro-Vice-Chancellor's Chamber

Members Present:-

- | | |
|---|---------------|
| 1. Dr. P.P Ajayakumar, Pro-Vice-Chancellor, in the chair | Sd/- |
| 2. Adv.B.Balachandran, Convener, Standing Committee of the
Syndicate on Staff, Equipment and Buildings | Sd/- |
| 3. Dr. S. Nazeeb, Member, Syndicate | |
| 4. Dr. G.Mohanadasan Nair, Hon.Director, CLIF, | Sd/- (online) |
| 5. Dr. K.S. Anilkumar, Registrar | Sd/- |

The Meeting started at 3.00 p.m.

The Selection Committee discussed the qualifications, experience, remuneration and other aspects with regard to the engagement of Skilled Casual Labourer (Multi-tasking) on contract basis for a period of eleven months under the Central Laboratory for Instrumentation and Facilitation (CLIF), University of Kerala and arrived at the following decision:

Notification shall be issued to invite applications for the Post of Skilled Casual Labourer (Multi-tasking) on contract basis under CLIF as detailed below:

Name of Post	Skilled Casual Labourer (Multi-tasking)
Nature of Appointment	Contract basis for a period of Eleven Months
Name of Institution	Central Laboratory for Instrumentation and Facilitation (CLIF), University of Kerala, Kariavattom
Remuneration	A consolidated remuneration of Rs.20,000/- (Rupees Twenty Thousand only) per month
Age	Not more than 45 years as on 01.01.2022, with usual relaxation for SC/ST/OBC Candidates
Qualifications	General: SSLC failed. Experience : One year experience as a skilled worker in a Public sector undertaking with at-least two of the following skills (Electrical, Plumbing, Workshop, Office attender).
Vacancy	One

Candidates should submit their applications through Online.

An Online link shall be collected from the Computer Centre.

The committee recommended to issue notification on 15.09.2022 and to fix the last date for submission of application as 30.09.2022.

To charge an amount of Rs.200/- for General/OBC and Rs.100/- for SC/ST candidates as application fees.

The meeting came to an end at 3.20 PM.

The Committee considered the matter and recommended to approve the minutes of the meeting of the Selection Committee held on 05.09.2022, for appointing a Skilled Casual Labourer (Multi-tasking) on contract basis in the CLIF subject to the following:

to fix a consolidated monthly remuneration of Rs. 20,000/- (Rupees Twenty thousand only) to the Skilled Casual Labourer (Multi-tasking) on contract basis in the CLIF after verifying the relevant Government order.

to reconsider the Experience and Qualification for the post, by the Selection Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.15: *University Engineering Unit–Mechanical Engineer–Request for enhancing the powers of the University Engineer, for carrying out the repair the University vehicles /providing Permanent advance to the AE (Mech.) - reg. (Ad DII)*

The Assistant Engineer (Mechanical), vide letter dated 13.01.2022, had requested to allocate a permanent advance of Rs.50,000/- to the Assistant Engineer (Mechanical) towards meeting the expenses for purchase of parts and consumables of air conditioners from open market. It was also requested to provide delegation of powers for conducting purchases with value up to Rs.15,000/- without inviting quotations from authorised dealers of air conditioner equipment manufacturers or reputed air conditioner spare part suppliers and meeting the expenses from any suitable budget head currently available for the transport wing.

The Divisional Accountant, University Engineering Unit, had also recommended to allocate a permanent advance of Rs.50,000/- to the Assistant Engineer (Mechanical) for meeting the expense for the purchase of parts and consumables from the open market in connection with the urgent repairs and maintenance work. However, opined that, it is not necessary to provide additional delegation of powers to purchase consumables waving the formalities of inviting quotations.

Earlier, the Assistant Engineer (Mechanical) had also requested for delegating the monetary powers of the University Engineer to the Assistant Engineer (Mechanical) for carrying out repairs of vehicles at the authorised dealers of the respective manufacturers of vehicles, attached to the Transport Wing and buses of the University College of Engineering, for an amount of Rs.25,000/- in respect of light and medium vehicles and for an amount of Rs.40,000/- in respect of heavy duty vehicles. Further to enhance the monetary powers of the University Engineer for carrying out repairs

of vehicles at the authorised dealers of the respective manufacturers of vehicles, attached to the Transport Wing and buses of the University College of Engineering, for an amount of Rs.40,000/- in respect of light and medium vehicles and for an amount of Rs.70,000/- in respect of heavy duty vehicles.

The Finance section has suggested that purchase procedure may be followed where ever applicable and recommended that proposals submitted by the Assistant Engineer (Mechanical), as detailed below, may be placed before the Standing Committee of Syndicate on Finance for consideration along with the remarks of Divisional account in the proposal (c):

- enhance the monetary powers of the University Engineer for carrying out repairs of vehicles at the authorised dealers of the respective manufacturers of vehicles, attached to the Transport Wing and buses of the University College of Engineering, for an amount of Rs.40,000/- in respect of light and medium vehicles and for an amount of Rs.70,000/- in respect of heavy duty vehicles.
- delegating the monetary powers of the University Engineer to the Assistant Executive Engineer Sub Division I (civil) or Assistant Engineer (mechanical) for carrying out repairs of vehicles at the authorised dealers of the respective manufacturers of vehicles, attached to the Transport Wing and buses of the University College of Engineering, up to an amount of Rs.25,000/- in respect of light and medium vehicles and up to an amount of Rs.40,000/- in respect of heavy duty vehicles
- granting a permanent advance of Rs.50,000/- to the Assistant Engineer (Mechanical) towards meeting the various expenses related to works assigned.

The above proposal submitted by the Assistant Engineer (Mechanical) was considered by the Standing Committee of the Syndicate on Finance held on 12.08.2022 and recommended that the University Engineer and Assistant Engineer (Mechanical) be present before the committee to explain about the proposal. The Syndicate held on 25.08.2022 has resolved to approve the same.

Hence as per the orders of the Vice - Chancellor, the above proposal submitted by the Assistant Engineer (Mechanical) is placed before the Standing Committee of the Syndicate on Finance, for consideration.

The Committee considered the matter and recommended the following:

- to enhance the monetary powers of the University Engineer for carrying out repairs of vehicles at the authorised dealers of the respective manufacturers of vehicles, attached to the Transport Wing and buses of the University College of Engineering as detailed below:***

<i>Heavy duty vehicles</i>	<i>Light and medium vehicles</i>
<i>Rs. 25,000/-</i>	<i>Rs. 20,000/-</i>

- to grant imprest money of Rs. 50,000/- (Rupees Fifty thousand only) each to Assistant Executive Engineer (Civil), Sub Div I, Assistant Executive Engineer(Civil), Sub Div II and Assistant Engineer (Mechanical) for meeting various expenses related to works assigned***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.16: University Women's Hostel, Kariavattom - re-appropriation of funds – reg. (Ad DII)

The Deputy Registrar (CSS) (i/c of handling the financial matters of the University Women's Hostel, Kariavattom) has requested to take necessary steps to re-appropriate an amount of Rs.80,000/- (Rupees Eighty Thousand only) to the head of account " MH 60(b) Women's Hostel, Kariavattom - 4-1220-office expenses and miscellaneous ".

The Administrative Officer, Women's Hostel Kariavattom suggested the following head of accounts from which re-appropriation of Rs.80,000/- (Rupees Eighty Thousand only) can be done.

Sl. No.	Heads of Account From which re-appropriation is done	Amount (Rs)	Head of Account to which re-appropriation is done
1	Part 1 - MH 60(b) Women's Hostel, Kariavattom , 4-1305-Telephone Charges	35,000/-	MH 60(b) Women's Hostel, Kariavattom- 4-1220- office expenses and miscellaneous"
2	Part 1 - MH 60(b) Women's Hostel, Kariavattom, 4-1955-First Aid and Medicines	25,000/-	

3	Part 1 - MH 60(b) Women's Hostel, Kariavattom, 4-2280-Kitchen Utensils	15,000/-	
4	Part 1 - MH 60(b) Women's Hostel, Kariavattom, 4-2105-Repair of Furniture	5,000/-	

The Finance, vide Endorsement No 2601/Finance 2/2022-23 dated 01.09.2022, has endorsed the above proposal and remarked that the Deputy Registrar (CSS), shall ensure that the expenditure under the above mentioned heads of account shall be limited to the remaining budget provisions available.

As ordered by the Vice-Chancellor, the matter regarding re-appropriating an additional amount of Rs.80,000/- (Rupees Eighty Thousand only) under the head of account "Part I- NP-MH 60(b) Women's Hostel, Kariavattom- 4- 1220- Office expenses and miscellaneous", as above, is placed before the Standing committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the following re-appropriation proposal for an amount of Rs.80,000/- (Rupees Eighty Thousand only) to the head of account 'Part I- NP-MH 60(b) Women's Hostel, Kariavattom- 4- 1220- Office Expenses and Miscellaneous'.

Sl. No.	Heads of Account from which re-appropriation is done	Amount (in Rs)	Head of Account to which re-appropriation is done
1	Part 1 - MH 60(b) Women's Hostel, Kariavattom,4-1305-Telephone Charges	35,000/-	MH 60(b) Women's Hostel, Kariavattom-4-1220- office expenses and miscellaneous"
2	Part 1 - MH 60(b) Women's Hostel, Kariavattom , 4-1955-First Aid and Medicines	25,000/-	
3	Part 1 - MH 60(b) Women's Hostel, Kariavattom , 4-2280-Kitchen Utensils	15,000/-	
4	Part 1 - MH 60(b) Women's Hostel, Kariavattom , 4-2105-Repair of Furniture	5,000/-	

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.17: University Health Centre - Fixing lab rates- proposal by the Resident Medical Officer on contract basis - consideration of - reg.

(Ad DII)

The Resident Medical Officer on contract basis, University Health Centre, Kariavattom, has informed that, as the new semi-auto analyzer has been installed in the University Health Centre, Kariavattom, blood sampling investigations as detailed below, which could not be done earlier can be done now:

1. Blood sugar - fasting, random, postprandial
2. Lipid profile - S.Cholesterol, S.HDL, S.LDL, S.VDL, Triglycerides
3. Liver function tests
4. Renal Function Tests- Blood urea, S creatinine, uric acid

Test that can done manually includes:-

1. Blood routine examination, Iron examination
2. ESR
3. Blood grouping

Hence, the RMO has requested to fix the rates for lab tests and ECG. Further, it is also requested to clarify whether the rates shall be levied from staff, students and public (if any, using the testing facility of Health Centre) with no distinction among them and especially, if students may be exempted from payment.

The RMO has also informed that, the Government Hospitals are doing the blood tests and ECG free of cost. The charges from Government Cooperative labs like Neethi and Hind lab has been forwarded as follows:-

Sl. No.	Tests	Neethi Labs	Hind labs
1	CRP	300	
2	ASO	350	
3	RA Factor	400	
4	CBC	250	120
5	LFT	350	245
6	Lipid Profile	300	245
7	RBS	30	15
8	Blood Grouping	50	60
9	ECG	100 - 150	

The following points may be noted in this regard:

- I. A nominal fee is being levied from students as Medical Inspection fee (Rs.10/-) at the time of admission to colleges/ departments and as Medical fee (Rs.50/-) from hostel inmates at the time of admission to hostels and these are remitted to KUF by the concerned authorities.
2. The Revenue Audit section has clarified that an approximate amount of Rs.14,00,000/- (Rupees Fourteen Lakh only) was collected as medical inspection fee during the academic year 2020-21.
3. During the AG's audit conducted last year, queries were received from the Audit General on levying Medical Inspection Fee from students without carrying out medical inspection at the University Health Centres. It was further requested to clarify the purpose of levying Medical Inspection Fee and the areas on which the same is utilised.
4. The Finance section has remarked that, as we are collecting medical inspection fees from students, students are eligible for medical inspection, as per University rules (Kerala University First Ordinance 1978, Chapter XI). Further suggested that the proposed rates may be placed before the Standing Committee of the Syndicate on Finance for consideration. The proposal for effecting concession on the rates may also be discussed.

The proposal of the Resident Medical Officer was considered by the Standing Committee of the Syndicate on Finance and it was recommended to place the matter before Syndicate, along with the proposal of feasible rates to be fixed for lab and ECG services for the Students/ Staff/ dependents, without any financial commitment to the University, from the Resident Medical Officer on contract basis, University Health Centre, Kariavattom and the Syndicate held on 07.07.2022, vide Item No.44.52.03 resolved to approve the same.

Accordingly, the RMO, Health Centre, Kariavattom has forwarded the proposal of feasible rates to be fixed for Lab and ECG services, as follows:

Feasible Rates for Individual Lab Tests

Sl. No.	Lab Tests	Existing rates	Proposed Rates in Rupees
1	BRE	-	175
2	Hb	10	25
3	TC	10	25
4	DC	10	50
5	ESR	10	25
6	TC & DC, ESR, Hb	30	100
7	Platelet count	-	75
8	Blood grouping and Rh typing	-	40
9	Bleeding time	-	15
10	Clotting time	-	15
11	Total cholesterol	35	40
12	Triglycerides	-	125
13	HDL	-	125
14	LDL	-	250 (LDL when tested alone costs high due to separate reagents used)
15	Lipid Profile	-	200

16	Total bilirubin	-	50
17	Direct bilirubin	-	70
18	SGOT	-	60
19	SGPT	-	60
20	S.Amylase	-	175
21	S.Lipase	-	250 (Reagents Are Highly Expensive)
22	ACP	-	100
23	Urea	-	50
24	Creatinine	-	70
25	Uric acid	-	70
26	Sodium	-	80
27	Potassium	-	80
28	CRP	-	200
29	Urine microscopy	-	50
30	ECG	40	80
31	X- Ray	50	50
32	Instant Blood Sugar	50	55 with GST
33	Blood sugar (by Calorimeter)	25	30
34	Urine Routine		
	1. Albumin	10	10
	2. Sugar	10	10
	3. Deposits	10	10
	4. Bile Salts	10	10
	5. Bile Pigments	10	10

An amount of Rs.5 may be collected as consultation charges and Rs.20 per hour as observation charges. The students shall be exempted from consultation and observation charges.

The said proposal of the Resident Medical Officer on contract basis, University Health Centre, Kariavattom, for fixing lab and ECG rates and effecting concession on rates, along with the proposal of feasible rates to be fixed, was considered by the Syndicate held on 25.08.2022 and it was resolved to refer the item to the Standing Committee of the Syndicate on Finance.

Hence, as per the orders of the Vice-Chancellor, the proposal of the Resident Medical Officer on contract basis, University Health Centre, Kariavattom, for fixing lab and ECG rates and effecting concession on rates, along with the proposal of feasible rates to be fixed is placed before the Standing Committee of the Syndicate on Finance for Consideration.

The Committee considered the matter and recommended to defer the item to the next Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.18: Dr. S.A. Shanavas, Hon. Director, Technology & Resource Centre for Malayalam - conduct of three day programme - "National Seminar on Application of Corpus" - regularisation of provisional advance-reg.

(PI B)

An amount of Rs.1,50,000/- (One lakh fifty thousand only) was sanctioned as provisional advance to Dr. S.A. Shanavas, Hon. Director, Technology & Resource Centre for Malayalam, for the conduct of three day National Seminar on 'Application of Corpus' scheduled from 18th to 20th February 2019 vide U.O No.PI.B/S.P/2018-19/[Set 2(b)] dated 15/12/2018. Dr. S. A Shanavas vide letter dated 19.08.2019 forwarded the original bills and vouchers along with a pay -in-slip for Rs.24,653/-, towards the unspent balance and the credit verification report from the Assistant Registrar, Cash Counter, Karyavattom for regularization of the Provisional Advance and requested to ratify his actions in having changed the date and duration of seminar from 18th -20th February 2019 to 28th to 29th March 2019 and also having paid taxi fare to Dr. Sobha L Nair, Senior Research Scientist, AU KBC, Chennai.

The Syndicate held on 17.02.2021, vide item no. 23.117, entrusted the Finance Officer to furnish a detailed report regarding the matter & the Syndicate at its meeting held on 17.08.2021, vide item no.31.11, considered the report of the Finance Officer and resolved to regularize the Provisional Advance sanctioned to Dr.S A Shanavas. Sanction was accorded by the Vice – Chancellor for the same.

There upon, the Audit Wing verified the bills/vouchers & rejected the following claims apart from pointing out other defects.

- i. the refreshment charges (Rs.14,220/-) claimed for 17.02.2019 to 18.02.2021, as the seminar was conducted on 28th & 29th March 2019.
- ii. the purchase of computer hardware for seminar expenditure (Vr. no.14- Rs.22,287/-)

Dr. S.A. Shanavas, resubmitted the bills/vouchers vide letter dated 22/12/2021, for regularisation of Provisional Advance sanctioned, along with details of quotations, draft of Certificate, etc and provided the following explanations to the audit objection

- i. as there was a local holiday, declaration of Hartal & on the request of the experts/invited scholars, the programme was postponed to 28th to 29th March 2019. Since some of the outstation participants were staying there food was arranged for them and requested to admit the expenses for the same (Rs.14,220/-).
- ii. due to sudden/unexpected failure of the system, the hard disk and other components needed replacement, hence the hard wares were purchased with out formalities and requested to admit the same (Rs .22,287/-).

The Audit Wing on verifying the same informed the following.

- i. claim for refreshment charges (Rs.14,220/-) at a date prior to actual conduct of the programme can be allowed only on obtaining administrative sanction.
- ii. the purchase of Computer hardware (voucher no.14) (Rs .22,287/-) can be allowed only on furnishing a proper GST invoice clearly indicating the items purchased and a certificate to the extent that the items purchased were received in good condition and also administrative sanction is needed for the purchase with out quotation.

The matter was informed to Dr. S.A. Shanavas, Hon. Director, Technology & Resource Centre vide this office letters dated 23/03/2022 &28.08.2022 (reminder).

In reply to this Dr. S.A. Shanavas, informed his difficulty in processing a GST invoice pertaining to the purchase of of Computer hardware, at too late a time and requested to allow the said expenditure incurred (Rs .22,287/-) for the purpose and also stated that the item purchased was in good condition and the same was used at the crucial time when it was needed and also requested for further action if the claim for the same could not be admitted.

On verifying this, the Audit Wing requested for administrative sanction to admit the claim for an amount of Rs.14,220/-, towards the refreshment charges and the claim for an amount of Rs.22,287/- towards the purchase of computer hardware, in connection with the regularisation of provisional advance.

The Hon'ble Vice-Chancellor ordered to place the above matter before the Standing Committee of the Syndicate on Finance.

Hence the matter regarding the request of Dr. S.A. Shanavas, Hon. Director, Technology & Resource Centre for Malayalam for admitting the claim for an amount of Rs.14,220/-, towards the refreshment charges and claim for an amount of Rs.22,287/- towards the purchase of computer hardware, in connection with the regularisation of provisional advance of ₹1,50,000/- (One lakh fifty thousand only) sanctioned to him vide U.O No.Pl.B/S.P/2018-19/[Set 2(b)] dated 15/12/2018, for the conduct of three day National Seminar on “Application of Corpus” is placed before the the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to admit the claim for Rs.14,220/- towards the refreshment charges and Rs.22,287/- towards the purchase of computer hardware, in connection with the regularisation of provisional advance of Rs.1,50,000/- (One lakh fifty thousand only) sanctioned to Dr. S.A. Shanavas, Hon. Director, Technology & Resource Centre for Malayalam vide U.O No.Pl.B/S.P/2018-19/[Set 2(b)] dated 15/12/2018, for the conduct of three day National Seminar on “Application of Corpus”, after obtaining a statement from him Stating the reason for not producing the GST bill and also a certificate stating that if any payment towards GST arises in the future the same shall be paid by him.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.19: *NAAC Peer team visit - Beautification of Kerala University Library - Reimbursement of amount - Request - Consideration of – reg.*

(Ad AV)

An amount of Rs. 2,80,000/- was sanctioned to Dr. Asha B, University Librarian(i/c), Kerala University Library as Provisional Advance towards meeting the various expenses in connection with the NAAC Team visit in the Kerala University Library, vide U.O. No.4497/2022/UOK dated 07.06.2022. The U.O. has been issued on the basis of the resolution of the Syndicate held on 28.05.2022.

The University Librarian(i/c), vide letter dated 03.06.2022, has again requested to grant permission to withdraw Rs. 2,00,000/- from the PD account maintained in the Kerala University Library for the purpose of beautifying the Library in connection with the NAAC visit. The Vice-Chancellor has ordered to place the matter before the Syndicate with the current status.

Accordingly, the University Librarian (i/c) was requested to forward the present status of the works and its expenditure, vide office letter dated 18.06.2022.

The University Librarian (i/c) has submitted the detailed report of the expenses in connection with the NAAC visit in the Library (Copy appended) and has stated that a total amount of Rs.4,31,447/- was expended for the purpose and the Provisional Advance of Rs. 2,80,000/- sanctioned was utilized. Therefore, she has requested to reimburse Rs.1,51,447/- (amount after deducting Rs. 2,80,000/- from the total expenditure of Rs. 4,31,447/-) from the same Head of Account "Part I-NP-MH:63-Miscellaneous-8/5993-NAAC visit related expenses" provided in the current year's Budget Estimates of the University. She has also stated that the amount of Rs.2,00,000/- has not been withdrawn from the PD Account.

The Syndicate held on 07.07.2022 considered the matter and has resolved to refer the item to the Standing Committee of the Syndicate on Finance.

The Standing Committee of the Syndicate on Finance at its meeting held on 12.08.2022 considered the matter and recommended to audit the bills and vouchers of the additional expenditure incurred towards the beautification of Kerala University Library in connection with *NAAC Peer Team Visit*, by the Finance and submit the report before the next Committee. The Syndicate held on 25.08.2022, vide item no, 45.46.16 has resolved to approve the said recommendation. The Vice-Chancellor has ordered to implement the above said resolution of the Syndicate.

Accordingly, the bills and vouchers submitted towards the expenses in connection with NAAC visit for an amount of Rs 4,31,447/- have been verified by the Audit Section and found in order.

As per the orders of the Vice Chancellor, the report submitted by the University Librarian (i/c) on the expenses in connection with the NAAC visit in the Library and the request to re-imburse Rs.1,51,447/- (Rupees One Lakh Fifty One thousand Four hundred and Forty Seven only) *towards the expenditure in connection with the NAAC Peer Team visit in the Library from the Head of Account "Part I-NP-MH:63- Miscellaneous-8/5993-NAAC visit related expenses" provided in the current year's Budget Estimates of the University are placed before the Standing Committee of the Syndicate on Finance for consideration.*

The Committee considered the matter and recommended to reimburse an amount of Rs.1,51,447/- (Rupees One Lakh Fifty One thousand Four hundred and Forty Seven only) towards the expenditure in connection with the NAAC Peer Team visit in the Library from the h/a 'Part I-NP-MH:63-Miscellaneous-8/5993-NAAC visit related expenses' provided in the current year's Budget Estimates of the University

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.20: *Permitting students of Certificate course in Library and Information Science to perform Internship in the Campus Library - Request from the Deputy Librarian, Campus Library - Consideration of - reg.*

(Ad AV)

The Deputy Librarian, Campus Library forwarded the request from the Deputy Director, Institute of Human Resources Development, TVM requesting to permit certain students of Certificate Course in Library and Information Science to perform 60 days internship in the Campus Library, Kariavattom as a part of their course. The Deputy Librarian has also stated that the service of students will be beneficial for other Department libraries for the library activities.

The Vice-Chancellor has entrusted the Deputy Librarian, Campus Library to furnish a detailed proposal on levying a consultation fee from the students who are requesting for internship.

Accordingly, Deputy Librarian, Campus Library submitted following proposal,

"In the scenario of requesting permission for the Internship in the Campus Library from students of various colleges, it can be possible to conduct the internship program in the campus library for either 10 or 15 days. As per the directions of the Hon'ble Vice Chancellor, an amount of Rs. 3000/- (Rupees Three Thousand only) can be collected from each student as a consultation fee in connection with the internship program. Moreover the collected amount can be credited to the Department Development Fund of the campus library, which will be an additional source of income for the development of the library."

As per the orders of the Vice- Chancellor, the proposal from the Deputy Librarian, Campus Library regarding the internship program in the Campus Library is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to grant permission for the conduct of Internship program in the campus library for either 10 or 15 days.

The Committee further recommended the following:

1. ***to collect Rs. 2000/-(Rupees Two thousand only) as consultation fee from the students of various colleges and Rs.1000/- (Rupees One Thousand only) from the students from CACEE for doing Internship in the Campus Library***
2. ***to provide separate corner for the candidates doing Internship in the Campus Library with free wi-fi facility.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.21: *Proposal for the use of Campus Library by the Outside students and Researchers for Reference - Request from the Deputy Librarian, Campus Library - Consideration of – reg.*

(Ad AV)

The Deputy Librarian, Campus Library, Kariavattom has forwarded a proposal for the use of Campus Library by the Outside students and Researchers for Reference. He has stated that many students and Researchers are visiting the campus library daily and noted that most of the visitors are former students and faculty preparing for competitive examinations.

Therefore, he has requested to consider following proposal for permitting them inside the campus library by remitting reference fee.

1. It is proposed to collect Rs. 30/- from outside students for a day's reference purpose.
2. If the visit is for consecutive 3 days, it is proposed to collect Rs. 50 from them.
3. It is also proposed to fix a fee of Rs. 100 for a one week reference.

The Deputy Librarian i/c has requested that the above amounts may be deposited in the DDF of the University Campus library and utilized for the development activities of the Campus Library and has requested take necessary steps to issue orders in this regard.

As per the orders of the Vice Chancellor, the proposal from the Deputy Librarian i/c, Campus Library, Kariavattom is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to permit the Outside students and Researchers to use the Campus Library, Kariavattom from 09.00 a.m to 05.00 p.m.

The Committee further recommended the following:

- to fix the Reference fee for using Campus Library, by the Outside students and Researchers for Reference as follows:*

<i>No. of Days</i>	<i>Reference Fee to be collected</i>
<i>1</i>	<i>Rs. 50/-</i>
<i>3 (Consecutive days)</i>	<i>Rs.100/-</i>
<i>1 Week</i>	<i>Rs. 200/-</i>

- to deposit the reference fee collected to the Department Development Fund(DDF)*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.22: *Dept of German - Fixing Honorarium for the resource persons for conducting short term courses of German A1 and A2*

(Ad AV)

As per U.O No. Ac.D/4/21820/2020 dated 09.02.2021, short term courses of German A1 and A2 have been approved by the University. The honorarium for the resource persons is yet to be fixed. Hence, the Head(i/c), Dept of German has forwarded detailed proposal for fixing the Honorarium for the faculty.

Please find the proposal below:

Fee Structure:

German A1 (Deutsch A1)

Tuition Fee: Rs 8000/-

Maximum number of students shall be admitted: 30 Students

Minimum number of students required for the commencement of German A1 shall be: 10 students

German A2 (Deutsch A2)

Tuition Fee: Rs 9000/-

Maximum Number of students shall be admitted: 30 Students

Minimum number of students required for the commencement of German A1 shall be: 10 students

Expected Expenditure & Net Amount in Rupees:

Total Income Generated in Rupees					
Programme	Course Fee + DDF	No. of Students	Total Income	Exp Expenditure	Net Amount to the University
German A1	8000/-	30	2,40,000/-	1,17,000/-	1,23,000/-
	8000/-	10 (Minimum No. of Students)	80,000/-	73,000/-	7,000/-
German A2	9000/-	30	2,70,000/-	1,25,000	1,45,000/-
	9000/-	10 (Minimum No. of Students)	90,000/-	89,000/-	1000/-

German A1 (Deutsch A1)

1 Honorarium for resource persons- Rs.900/- Per hour(80 hr)- Rs. 72,000/-

2 Honorarium for the Co-ordinator - Rs. 200 ×50 (days)- Rs. 10,000/-

3 Honorarium for Secretarial assistance shall be- 5,000/-

1 Department Development Fund (DDF) (per student) - 1000/-
30 (student) × Rs. 1000= Rs. 30,000/-

Total Expenditure for Conducting the Programme = Rs. **1,17,000/-**

Net Amount to the University= Rs. **1,23,000/-**

Conditions for the Honorarium of German A1 (Deutsch A1)

1. Honorarium for resource person:

- If the number of students is ranging from 10 to 12, then the Honorarium shall be: Rs. 600/- per Hour : 80 (Hours) × Rs. 600 = Rs. 48000/-

- If the number of students is 13 and above, then the Honorarium shall be: Rs. 900/- per Hour :
80 (Hours) × Rs.900 = Rs. 72,000/-
2. Honorarium for the Co-ordinator:
Honorarium shall be - Rs. 200per day : 50 (days) × Rs. 200 = Rs. 10,000/-
3. Honorarium for Secretarial assistance
Honorarium shall be - Rs.5000/-
4. Department Development Fund (DDF) per student: Rs. 1000/-
10 x Rs.1000 : Rs.10,000/-
- German A2 (Deutsch A2)
- Honorarium for resource persons - Rs.1000/- Per hour(80 hr) - Rs. 80,000/-
 - Honorarium for the Co-ordinator - Rs. 200 ×50 (days) - Rs. 10,000/-
 - Honorarium for Secretarial assistance shall be Rs. 5,000/
 - Department Development Fund (DDF) (per student) - Rs. 1000/-
30 (student) × Rs. 1000= Rs.30,000/-
Total Expenditure for Conducting the Programme = Rs.1,25,000/-
Net Amount to the University = Rs.1,45,000/-

Conditions for the Honorarium of German A2 (Deutsch A2)

1. Honorarium for resource person:
- If the number of students is ranging from 10 to 11, then the Honorarium shall be Rs. 800/-per Hour : 80 (Hour) × 800=64000/-
 - If the number of students is 12 and above, then the Honorarium shall be Rs. 1000/- per Hour :
80 (Hour) ×1000 = 80,000/-
2. Honorarium for the Co-ordinator:
Honorarium shall be- Rs. 200 per day: 50 (days) × 200 =10,000/-
3. Honorarium for Secretarial assistance
Honorarium shall be - Rs.5000/-
4. Department Development Fund (DDF) (per student) - Rs. 1000/-
10 (student) × Rs. 1000= Rs. 10,000/-

Fee Collection:

The Dept. of German shall collect the course fee and the same will be paid to the University Account after deducting the amount of expenditure for conducting the course (Honorarium to the Resource persons, to the course- co-ordinator, to the secretarial assistance and DDF) which shall be kept in the Current Account of Dept of German and the payment will be made to the concerned parties. And there shall be a separate account register and admission register maintained at the Dept of German.

As per the orders of the Vice Chancellor, the proposal from the Head(i/c), Dept of German for fixing the Honorarium for the faculty for conducting short term courses of German A1 and A2 in Dept of German is submitted before the Standing Committee of Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to fix the Honorarium of Resource persons for conducting A1 and A2 courses in the Department of German as Rs.700/- per hour and Rs.900/- per hour respectively, meeting the expenditure from the fees collected from the students joining the course.

The Committee further recommended to entrust the Finance Officer to study the matter of fixing Honorarium for the Co-ordinator and Secretarial assistance and submit the report before the Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.23: University Institute of Technology, Adoor – Wages of Contingent Employees/ Guest Lecturer - Re – Appropriation of funds - reg.

(Ad BII)

The Principal, UIT, Adoor has informed that the budgetary allocation under the head MH 67-5 - 4(1218) Wages of Contingent Employees /Guest Lecturers for the financial year 2022-23 is not sufficient to meet the current year's expenses and hence requested to re-appropriate an amount of Rs.1,70,000/- to meet the expenses towards the wages of contingent employees/Guest Lecturer's up to March 2023.

The re-appropriation proposal is detailed below.

Head MH 67-5 - 4(1218) Wages of Contingent Employees /Guest Lecturers			Re-appropriation to be done		Amount Required
Budgetary Allocation	Expenses already done up to April 2022	Balance Amount	From the Head of Account	To the Head of Account	
2,50,000/-	1,54,900/-	95,100/-	MH :67(5) - 4/5815 Payment of Rent	MH 67-5 - 4(1218) Wages of Contingent Employees/Guest Lecturers	Rs.1,70,000/-

The Finance has endorsed to provide an additional amount of Rs.1,70,000/- (Rupees One Lakh Seventy Thousand only) under the head of account "Part I Non plan MH 67-5 Institute of Technology, Regional Centre Adoor 4/1218 Wages of Contingent employees/Guest lectures" by re-appropriation from the sub head " 4/5815 Payment of Rent" provided under the same major head in the current year's Budget Estimates of the University. The Finance also recommended to meet the expenditure for payment of remuneration to contingent/guest employees from the above-mentioned head of account, and that no additional funds shall be provided under the head "payment of rent" and the expenditure shall be limited within the remaining budget provision.

As per the orders of the Vice - chancellor, the above re-appropriation proposal is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the re-appropriation proposal of Rs. 1,70,000/- (Rupees One Lakh Seventy Thousand only) to the head of account "Part I Non Plan MH 67-5- Institute of Technology, Regional Centre Adoor -4/1218 Wages of Contingent employees/Guest lectures" from the sub head " 4/5815 Payment of Rent" under the same Major head provided in the current year's Budget Estimates of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.24: *Refund of excess amount paid to the KUF towards exam fee-UG & PG Students of Christian College, Chengannur- reg.*

(Ad BII)

The Principal, Christian College ,Chengannur had informed that he had remitted an excess amount of Rs.1,32,300/- towards exam fee of PG & UG students of the college, by mistake. He has also informed that, the exam fee for students (including SC-ST) was already paid to the University. Later the fee allotted from Harijan Welfare Department was remitted again to the University instead of disbursing it to the students. Hence he has requested to refund the excess amount remitted to the KUF, waiving off the processing charges.

On the matter, the KUCC has remarked that the list of students forwarded by the Principal was verified with the exam portal details and found that the listed students were included in the SC, OBC-Non-creamy layer category and hence, these students are eligible for fee concession. The remittance details were verified and found correct.

It may be noted that, all refunds are done in line with U.O No:AdBII/5622/06/2016 dated 24.06.2016, and as per clause 2(c) of the aforesaid U.O, 20% administration charges is to be levied for all refunds from KUF.

As per the orders of Vice Chancellor, the matter of whether to refund the excess amount of Rs.1,32,300/- without deducting any administrative charges as per the request OR to refund an amount of Rs.1,05,840/- (after deducting 20 % administrative charges as per U.O No: AdBII/5622/06/2016 dated 24.06.2016), is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to defer the item to the next Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.25: University Institute of Technology, Mannar - Re-appropriation of Funds - reg.

(Ad BII)

The Principal, UIT, Mannar has requested re-appropriation of funds under the heads of account 4-1305- Telephone/Internet charges and 4-1310- Electricity charges, as detailed below:

Item	Head4-1305 Telephone/ Internet Charges	Head4-1310 Electricity Charges
Amount Alloted for the Financial Year 2022-2023	Rs. 30,000/-	Rs. 30,000/-
Amount claimed in this Financial Year, so far	Rs. 25,454/-	Rs. 23,672/-
Balance amount	Rs. 4,546/-	Rs. 6,328/-
Expected expenditure for the rest of the Year	Rs. 25,452/-	Rs. 36,000/-
Amount to be re-appropriated	Rs. 20,000/-	Rs. 29,000/-

The Finance, vide endorsement No: FOS.2384/Finance 2/2022-23 dated 27.08.2022, has endorsed to provide an additional amount of Rs.45,000/- (Rupees Forty Five Thousand only) to the aforesaid heads of account, as detailed below:

Sl. No	Head of Account to which re-appropriation is done	Amount in (Rs) to be re-appropriated	Head of Account From which reappropriation is done
1	Part 1-NP-MH: 67 – 16 Institute of Technology, Regional Centre, Mannar-4/1310 – Electricity Charges	Rs. 29,000	Part 1 - NP-MH: 67 – 1 Institute of Technology, Head Quarters Unit – 4/3925 – Lumpsum provision
2	Part 1-NP-MH: 67 - 16 Institute of Technology, Regional Centre, Mannar-4/1305– Telephone/ Internet Charges	Rs.16,000/-	

As per the orders of the Vice - Chancellor, the above re-appropriation proposal is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the following re-appropriation proposal for an additional amount of Rs.45,000/- (Rupees Forty Five Thousand only).

Sl. No	Head of Account to which re-appropriation is done	Amount to be re-appropriated	Head of Account From which reappropriation is done
1	Part 1-NP-MH: 67 – 16 Institute of Technology, Regional Centre, Mannar- 4/1310 – Electricity Charges	Rs. 29,000/-	Part 1 - NP-MH: 67 – 1 Institute of Technology, Head Quarters Unit – 4/3925 – Lumpsum provision
2	Part 1-NP-MH: 67 - 16 Institute of Technology, Regional Centre, Mannar- 4/1305– Telephone/ Internet Charges	Rs.16,000/-	

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.26: Institute of English - Re- appropriation of funds - reg.

(Ad BII)

The Professor & Head, Institute of English has informed that an amount of Rs.20,000/- was allotted under the Head of Account "Part I NP MH:3 University Institute of English - 4/3020

Maintenance of Equipment during the financial year 2022-23 of which a large amount was spent towards preparation for the NAAC visit, and only Rs.32/- is remaining. In this context the Department council at its meeting held on 12.08.2022 has recommended to seek permission to re-appropriate Rs.20,000/- to the h/a 'Maintenance of Equipment' as follows:

- a. Rs.10,000/- from the h/a "Binding charges"
- b. Rs.10,000/- from the h/a "Repair of Furniture"

The Finance, vide FOS.2950/Fin II/2022-23 dated 30.09.2022, has endorsed to provide an additional amount of Rs.20,000/- (Rupees Twenty Thousand only) under the head of account "Part I Non Plan MH:3 University Institute of English-4/3020 Maintenance of Equipment" from the various sub heads of same major head provided in the current year's Budget Estimates of the University, as detailed below:

Sl. No	Head of Account to which re-appropriation is done	Amount (Rs)	Head of Account from which re-appropriation is done
	Part I Non plan MH:3 University Institute of English-4/3020- Maintenance of Equipment	10,000/-	Part I Non plan MH:3 University Institute of English-4/1335- Binding Charges
		10,000/-	Part I Non plan MH:3 University Institute of English-4/2105-Repair of Furniture
	Total		Rs.20,000/- (Rupees Twenty Thousand only)

As per the orders of the Vice - Chancellor, the above re-appropriation proposal is placed before the Standing Committee of the Syndicate on Finance , for consideration and appropriate recommendation

The Committee considered the matter and recommended to approve the following re-appropriation proposal for an amount of Rs. 20,000/- (Rupees Twenty thousand only) to the head of account "Part I Non plan MH:3 University Institute of English – 4/3020 - Maintenance of Equipment".

<i>Head of Account to which re-appropriation is done</i>	<i>Amount (Rs)</i>	<i>Head of Account from which re-appropriation is done</i>
<i>Part I Non plan MH:3 University Institute of English – 4/3020 - Maintenance of Equipment</i>	<i>10,000/-</i>	<i>Part I Non plan MH:3 University Institute of English-4/1335- Binding Charges</i>
	<i>10,000/-</i>	<i>Part I Non plan MH:3 University Institute of English-4/2105-Repair of Furniture</i>
Total		Rs.20,000/-(Rupees Twenty Thousand only)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.27: Smt.Meena Ashok, Joint Registrar, Examination – Provisional Payment – Exemption from Penal Interest & Regularization – Reg.

(Ad BI)

As per the UO No.Ad BI(1) 802/2015/035/47 dated 10.03.2020, Smt. Meena Ashok, the then Joint Registrar (Admn), was sanctioned an amount of Rs. 50,000/- (Rupees Fifty thousand only) as Provisional Advance towards meeting the expenditure for sorting out the materials in the cellar in connection with the establishment of Records Room.

In order to credit the amount, Smt. Meena Ashok, JR (Admn) had opened a current account in SBT, KUOC in the name of Joint Registrar, Administration with Acct. No. 39226428512.

Vide UO. No. Ad AI-4/7404/2020 dated 01.06.2020, Smt. Meena Ashok was transferred as Joint Registrar (Academic) and Dr. P Raghavan was posted as Joint Registrar (Admin). The Cheque book with 25 leaves (412771 – 412795) was transferred by Smt. Meena Ashok to Dr. P Raghavan, JR (Admn) on 25.08.2020.

It may be noted that complete lock down due to the Covid 19 pandemic was declared with effect from the mid-night of 24.03.2020 and the offices started working partially for emergency after 6 weeks.

In the meantime, bill (CB No. 59/19-20 dated 21.03.2020) had been prepared by Ad FII section and passed by the Audit section; and the amount of Rs. 50,000/- (Rupees Fifty thousand only) had been credited to the current account No.39226428512 opened by the Smt. Meena Ashok, the then JR (Admn) on 15.06.2020.

Vide UO No. Ad BI(1) 802/2015/035/47 dated 21.08.2020, an amount of Rs. 50,000/- (Rupees Fifty thousand only) has been sanctioned again to Dr. P Raghavan, JR (Admn) for the same purpose and UO No. Ad BI(1) 802/2015/035/47 dated 10.03.2020 has been cancelled without knowing that Rs.50,000/- (Rupees Fifty thousand only) has already been credited to the Account maintained by Joint Registrar (Admn). The amount sanctioned to Sri. P Raghavan, vide UO dated 21.08.2020 has been regularized vide UO No. Ad BI(2) 802/2015/035/24 dated 24.02.2022.

Now Smt. Meena Ashok, Joint Registrar (Exam II) has informed that, on enquiry from Audit section it is known that an amount of Rs. 50,000/- (Rupees Fifty thousand only) has been noted as liability towards her regarding the amount sanctioned vide UO No. Ad BI(1) 802/2015/035/47 dated 10.03.2020. Smt. Meena Ashok, Joint Registrar (Exam II) has requested that she may be exempted from the liability which she had not claimed or spent, since she is retiring from University services on 31.12.2022.

The amount of Rs.50,000/- (Rupees Fifty thousand only) credited to the PD account of Joint Registrar, Administration vide U.O dated 10.03.2020 is refunded to KUF vide cash receipts no.22412096 dated 16.08.2022 for an amount of Rs.34, 652/- (Rupees Thirty four thousand six hundred and fifty two only) by Sri. P Raghavan, Joint Registrar, (Rtd) and 22244954 dated 17.08.2022 for an amount of Rs.15, 348/- (Fifteen thousand three hundred and forty eight only) by Joint Registrar (Admn).

Audit has recommended to obtain Administrative sanction on the matter regarding Penal Interest and regularization process which can be initiated only after getting the Administrative sanction. It is also recommended to issue a fresh University Order regarding the regularization of Provisional Payment in respect of Smt. Meena Ashok specifying to avoid future audit objections.

It may be noted that the UO No. Ad BI(1) 802/2015/035/47 dated 10.03.2020, sanctioning an amount of Rs. 50,000/- (Rupees Fifty thousand only) to Smt. Meena Ashok, as provisional payment has been cancelled vide UO. No. Ad BI (1) 802/2015/035/47 dated 21.08.2020.

In the above circumstances, a joint meeting of the officials of Administration and Audit was convened on 28.09.2022, at the Registrar's office and the meeting has suggested to place the matter before the Standing committee of the Syndicate on Finance.

Hence, the matter of exempting the officials concerned from paying the Penal Interest and, regularizing the amount sanctioned Vide UO No. Ad.BI (1)802/2015/305/47 dated 10.03.2020 by issuing a fresh UO in this regard is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to intimate Smt. Meena Ashok, Joint Registrar (Exam II) to appear before the Combined meeting of the Standing Committees of the Syndicate scheduled to be held on 07.12.2022, for hearing.

Resolution of the Syndicate

The Combined Standing Committee of the Syndicate held on 07.12.2022, heard Smt.Meena Ashok, Joint Registrar (Exam.). The Joint Registrar (Exam) stated that as per U.O. No.Ad AI-4/7404/2020 dated 01.06.2020 she was transferred as Joint Registrar, Academic and Dr.P.Raghavan was posted as Joint Registrar, Administration. The Cheque book with 25 leaves (412771 – 412795) was transferred to Dr. P Raghavan, JR (Admn) on 25.08.2020. She also stated that as per UO No. Ad.BI(1) 802/2015/035/47 dated 10.03.2020 an amount of Rs.50,000/- sanctioned to her as provisional advance was cancelled vide U.O. No.Ad BI (1) 802/2015/035/47 dated 21.08.2020. The Committee also heard Dr.P.Raghavan on the same day. Dr.P.Raghavan submitted the documents alongwith bills/ vouchers and stated that the amount drawn was fully utilised and the same has been regularised.

The Syndicated considered the above statements and **RESOLVED** to exempt Smt.Meena Ashok, Joint Registrar (Exam.II) from paying the penal interest and regularise the amount sanctioned by issuing a fresh University Order.

FURTHER RESOLVED to entrust the Registrar and Finance Officer to verify the bills and vouchers submitted by Dr.P.Raghavan and submit a report before the Standing Committee of the Syndicate on Finance for appropriation recommendation.

Item No.49.58.28: University Institutes of Technology – Fixing of Fee Structure of BA English Language and Literature Programme – reg:-

(Ad AVII)

The BA English & Communicative English programme offered at University Institutes of Technology, Kallara, Pathiyoor, Paravur and Vellarada has been changed to BA English Language & Literature programme from the academic year 2022-2023 onwards, vide UO No. 5066/2022/UOK dated 02.07.2022 (appendix A).

It may be noted that BA English Language and Literature programme is introduced in University Institutes of Technology for the first time. Hence fee structure for the said programme, applicable to those institutions need to be fixed.

As per UO No. Ad AVII/6705/2019 dated 01.06.2019 the tuition fee for BA English and Communicative English is Rs. 10,000/-per semester (appendix B)

In obedience to the orders of the Vice-Chancellor, the matter whether the Tuition Fee for BA English Language and Literature programme may be fixed as Rs. 10,000/-per semester, same as that of BA English and Communicative English programme, is placed before the Standing Committee of the Syndicate on Finance, for consideration and recommendation.

The Committee considered the matter and recommended to defer the item to the next Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.29: Condemnation of the University vehicle KL 01 AC 6982 – Report from PWD Mechanical Division- reg.

(Ad AIV(A))

Ref: 1. Item no. 38.47.01 of the minutes of meeting of the Syndicate held on 16/03/2022.

The Syndicate vide, item no. 38.47.01 of the minutes of meeting of the Syndicate held on 16/03/2022 resolved to entrust the Mechanical Engineer to ascertain the value of the University vehicle with Registration No: KL 01 AC 6982(Mahindra-Pickup-2003) and initiate the steps for the auction procedure.

Accordingly an amount of Rs. 1,105/-(Rupees One Thousand One Hundred and Five only) was remitted to District Treasury towards the fee for value assesment of the vehicle. Subsequently an official letter (No.EK II – CD Unit/2022 dtd. 12/09/2022), was forwarded to The Assistant Executive Engineer, Mechanical Sub Division,Trivandrum, inorder to assess the value of the vehicle.

The vehicle was inspected by the officials from the Office of the Executive Engineer and from the Office of the Asst. Executive Engineer, PWD Mechanical Division, Trivandrum.

The Executive Engineer vide, Certificate No. 230/2022 dtd. 29/09/2022, certified that the repairs/maintenance of the vehicle is uneconomical to Government and the same was reported to the University vide, Letter No. DB-1812/22 dtd. 29/09/2022. The Asst. Executive Engineer assessed the value of the vehicle as Rs. 44,000/-(Rupees Forty Four Thousand only) and the same was reported to the University vide, Letter No. 81/T/686 dtd. 07/10/2022.

The matter was reported to the Hon'ble Vice – Chancellor and as per orders the matter is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to condemn the University vehicle KL 01 AC 6982 on the strength of the report from PWD Mechanical Division.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.30: Supply of toners for Photocopier by M/s Bahuchar Corporation, Mumbai and toner for Brother Printers by M/s Fountain Stationers, Mumbai through Rate Contract Release of Payment of toners utilised –reg.

(Ad BIV CP)

A few toners/cartridges supplied by the M/s Bahuchar Corporation, Mumbai and M/s Fountain Stationers, Mumbai through Rate Contract were found to be defective and replacement was sought for. Even after the replacement the toners/cartridges were found to be defective. When requested for replacement of toner cartridge Toner MX-237AT (as second replacement) and Toner T2309P ((2 nos) not original), M/s Bahuchar Corporation, Mumbai vide their reply mail has asked for the release of the payment of the remaining cartridges after deducting three defective cartridges and has not mentioned anything about the replacement. As per the orders of the Vice Chancellor, Technical committee was constituted and the matter has been verified by the Technical committee at its meeting held on 05.09.2022.

The Purchase Committee held on 22.09.2022 has recommended to approve the recommendations of the Technical Committee, as detailed below and the Syndicate held on 27.09.2022 has resolved to approve the same.

1. The service provided by the firms with whom the rate contract exists are not satisfactory. Even after the replacement of the defective toners, the replaced toners too are found to be defective. Therefore it is not advisable to purchase again from those firms and suggested that the rate contract with M/s Bahuchar Corporation, Mumbai and M/s Fountain Stationers, Mumbai U.O.No.Ad.BIV.(CP).04.TP/2022 dated 23.03.2022 and U.O.No 6674/2021/UOK dated 26.11.2021 may be terminated.
2. It was recommended to purchase original cartridges from the original supplier/OEM for the Printers/Photocopiers which are within the Warranty period.
3. To invite quotations for the purchase of original toners for the Printers/Photocopiers which are within the warranty period it may be done from the suppliers/OEM for original cartridges within the Kerala State.
4. For the toners of Printers/Photocopiers which are out of warranty, it was recommended to purchase refurbished toners by inviting quotations from within Kerala supplied by OEM.
5. Suppliers who have not maintained the quality may be blacklisted.
6. Yield of the toners for original cartridges may be obtained from sections concerned.
7. The quality (GSM) of the printing paper used should be as specified for the printer.

Accordingly the Rate Contract U.O.No.Ad.BIV.(CP).04.TP/2022 dated 23.03.2022 with M/s.Bahuchar Corporation, Mumbai towards the supply of toners for Photocopiers and the Rate Contract U.O.No 6674/2021/UOK dated 26.11.2021 with M/s Fountain Stationers, Mumbai towards the supply of toners for Brother Printer were terminated vide UO.No Ad.BIV.(CP).04.TP/2022 dated 30.09.2022 and U.O.No 7671/2021/UOK dated 03.10.2022 respectively.

The Syndicate also resolved to place the matter regarding the release of payment to the firms - M/s Bahuchar Corporation, Mumbai and M/s Fountain Stationers, Mumbai, in the Standing Committee of the Syndicate on Finance.

The payment to be released to the firms (M/s Bahuchar Corporation, Mumbai and M/s Fountain Stationers, Mumbai), according to the details forwarded by the Store keeper, General Store is as follows:

Photocopier Toners supplied by M/s Bahuchar Corporation as per Invoice No.2022-23/06 dated 13.04.2022 and Invoice No. 2022-23/19 dated 27.04.2022

Sl. No	Model of Photocopier/ Toners	Model	Total stock received	Rate (GST extra)	Issued	Total amount (+ GST)	stock in hand	Damage d/ Returned	Total to be paid (+ GST)	Total incl. GST (Rs.)
1	XEROX(Work Centre 5021)/ WC 5021	Compatible	3	1150/-	3	3450/-	0	0	3450/-	4071/-
2	KYOCERA Taskalfa 2201-GX / TK-4109	Compatible	3	989.83/-	3	2969.49/-	0	0	2969.49	3504/-
3	Toshiba eStudio 2309A/ T-2309A	Original	2	2000/-	2	4000/-	0	2	0	0
4	HP LASERJET MFP	Original	10	2000/-	10	20000/-	0	0	20000/-	23600/-

	M440nda/ HP 335A									
5	SHARP AR 6020V/ MX - 237 AT	Compatible	1	1800/-	1	1800/-	0	1	0	0
6	A3NetworkMF Pmedium SharpAR5618 S/ MX-235 AT	Compatible	2	1800/-	2	3600/-	0	0	3600/-	4248/-
									TOTAL	Rs.35423/-

Hence the total payment to be released to M/s Bahuchar Corporation, Mumbai (except for the damaged toners) is Rs.35423/-

Details of the Toners of the Brother Printer supplied by the M/s Fountain Stationers, Mumbai as per Invoice No.S0950/2021-22 dated 24.01.2022 and S0095/2022-23 dated 23.04.2022.

Sl. No	Model of Toner	Model	Total stock received	Unit Rate	Issued	Total Amount remitted	Balance amount	Stock in hand	Damaged / Returned	Balance amount to be paid (Rs.) (incl. GST)
1	Brother TN 2365 Toner Cartridge	Original (Invoice no.S0795/2021-22 dated 29.11.2021)	10	1463/-	10	14630/-	0	0	0	0
		Invoice No.S0950/2021-22 dtd 24.01.2022	10	1463/-	10	0	14630/-	0	4	8778/-
2	Brother TN B021 Toner Cartridge	Original (Invoice no.S0795/2021-22 dated 29.11.2021)	5	649/-	5	3245/-	0	0	0	0
		Invoice No.S0950/2021-22 dated 24.01.2022	5	649/-	5	3245/-	3245/-	0	0	3245/-
		Invoice No. S0095/2022-23 dated 23.04.2022	5	649/-	5	3245/-	3245/-	0	0	3245/-
									TOTAL Rs.	15268/-

Hence the total payment to be released to M/s Fountain Stationers, Mumbai (except for the damaged toners) is Rs.15268/-

As per the orders of the Vice-Chancellor, the matter regarding the release of payment to the firms - M/s Bahuchar Corporation, Mumbai (Rs.35423/-) and M/s Fountain Stationers, Mumbai, (Rs.15268/-), towards the supply of toners/cartridges (except the defective/returned toners/cartridges), as mentioned in the table above, is placed before the Standing Committee of the Syndicate on Finance, for consideration.

The Committee considered the matter and recommended to release the payment of Rs.35423/- (Rupees Thirty five thousand four hundred and twenty three only) to M/s Bahuchar Corporation, Mumbai and Rs.15268/- (Rupees Fifteen thousand two hundred and sixty eight only) to M/s Fountain Stationers, Mumbai, towards the supply of toners/cartridges (excluding the defective/ returned toners/cartridges).

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.31: **Revision of scheme and syllabus of M Sc Degree Programme in Zoology for affiliated colleges-reg.**

(Ac AII)

Ref: 1) Request submitted by the Chairman, Board of Studies in Zoology (PG) dated 19th September, 2022.

2) Item No: 47.91.D43 of the minutes of the 47th meeting of the Syndicate held on 14.10.2022.

The Chairman, Board of Studies in Zoology (PG) had submitted a proposal for the conduct of workshop for revision of scheme and syllabus of M Sc Degree Programme in Zoology during January 2022 with an estimated expenditure of Rs.36,000/-. The Vice-Chancellor has ordered to resubmit the proposal with reasonable budget.

Accordingly, the Chairman has submitted a revised proposal with an estimated expenditure of Rs.28,000/-. But an amount of Rs.20,000/- was sanctioned as per the endorsement of Finance section. But the workshop was not conducted due to rise in Covid cases and the restrictions imposed by Government and the Chairman has not claimed the amount. The Chairman, Board of Studies in Zoology (PG) has again submitted a proposal for the conduct of workshop with an estimated expenditure of Rs.88,000/-.

The Director, IQAC while considering the proposal submitted by the Chairman has recommended that the syllabus revision workshops may be conducted in tune with the Outcome Based Education Curriculum framework being finalized by the CSS.

The Vice-Chancellor after considering the request of the Chairman sought explanation for not conducting the workshop already sanctioned. The Chairman in his reply stated that the workshop was postponed due to the rise in Covid 19 cases and due to the inconvenience of some of the participants to attend offline workshop as they were affected by Covid.

As per the orders of the Vice-Chancellor proposal submitted by the Chairman, Board of Studies in Zoology (PG) to conduct workshop for revision of syllabus of M Sc Degree Programme in Zoology with an estimated expenditure of Rs.88,000/- was placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

The 47th meeting of the Syndicate held on 14.10.2022 resolved that the recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 26.09.2022 and 10.10.2022, to forward the matter regarding conduct of workshop for revision of syllabus of M Sc Degree Programme in Zoology, with an estimated expenditure of Rs.88,000/-, to Standing Committee of the Syndicate on Finance, be approved.

In the light of the recommendation of the Syndicate, as approved by the Vice Chancellor, the matter regarding conduct of workshop for revision of syllabus of M Sc Degree Programme in Zoology with an estimated expenditure of Rs.88,000/- is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to defer the item to the next Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.32: **Provisional advance sanctioned to Dr.S.A. Shanavas, Professor, Department of Linguistics to conduct Academic Audit in the Department-waiving off of interest- request- reg:-**

(IQAC)

An amount of Rs. 30,000/- (Rupees Thirty Thousand only) had been sanctioned, vide U.O. No. IQAC/603/2020 dated 16.02.2020, to Dr. S.A. Shanavas, Professor and then Head, Department of Linguistics to conduct Academic Audit in the Department. Dr. S. A. Shanavas, vide a letter dated

13.04.2021 informed that Academic Audit has not been conducted due to the COVID-19. He had also refunded amount of Rs. 30,000/- (Rupees Thirty Thousand only) to KUF vide a challan dated 29.07.2021. Since the provisional advance was not regularized within the stipulated time, the Audit remarked that a penal interest at the rate of 18%, amounting to Rs.7,826/- (Rupees Seven Thousand Eight Hundred and Twenty Six only) be levied from Dr.S.A.Shanavas. Accordingly, Dr.S.A. Shanavas was requested, vide a letter dated 08.10.2021, to remit the penal interest of Rs. 7826/- (Rupees Seven Thousand Eight Hundred and Twenty Six only) at the earliest.

Dr. S.A. Shanavas, vide a letter dated 09.11.2021 submitted an explanation, in which he informed that the Department decided to conduct Academic Audit thrice, but the same could not be conducted due to COVID pandemic. He also stated that the amount credited to the PD account was only withdrawn for remitting the KUF Account and that the said amount Rs.30,000/- (Rupees Thirty Thousand only) was not withdrawn or kept for any other personal interest. In this context, Dr. S.A. Shanavas requested to exclude the penal interest amount and stop all further actions in this regard. Based on these remarks, the Director, IQAC recommended to accept the justification given by Dr. S.A. Shanavas and to waive off the imposition of penal interest.

As ordered by the Hon'ble Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Finance for consideration. The Standing Committee of the Syndicate on Finance, in the meeting held on 18.02.2022 considered the matter and recommended to conduct Academic Audit for the provisional advance sanctioned to Dr. S.A. Shanavas within 90 days and to submit the Utilization Certificate for the same. The Committee further recommended that matter of levying penal interest will be considered thereafter. The meeting of the Syndicate held on 25.02.2022 resolved that the above recommendation of the meeting of the Standing Committee of the Syndicate held on 18.02.2022, be approved. Accordingly, Dr. S.A. Shanavas was requested, vide a letter dated 24.03.2022 to conduct the Academic Audit within 90 days, and submit the bills and vouchers in this regard for reimbursement. The status of action taken in this regard was sought from Dr.S.A. Shanavas vide a letter dated 02.08.2022

As a reply to the letter dated 02.08.2022, Dr. S.A. Shanavas, vide letter No. NIL dated 15.08.2022, has pointed out that he is not the Head of the Department at present, and that the message has been passed over to the present Head of the Department. He has also stated that the amount of Rs. 30,000/- (Rupees Thirty Thousand only) was refunded. Dr. Shanavas has once again requested to end all further actions in this regard.

The Hon'ble Pro-Vice-Chancellor has remarked that the issue of waiving penal interest may be placed before the Standing Committee of the Syndicate on Finance, and that the amount may be sanctioned to the present Head of the Department for conducting Academic Audit. The Hon'ble Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Finance.

Accordingly, the request from Dr. S. A. Shanavas, Professor and former Head, Department of Linguistics is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to defer the item to the next Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.33: ***Infrastructure Augmentation and Campus Beautification of Senate House Campus- Regularisation of Provisional advance sanctioned to Joint Registrar (Administration) and reimbursement of excess amount- reg. (IQAC)***

An amount of Rs. 2,00,000/- (Rupees Two Lakh only) had been sanctioned to Smt.Sobhanakumari K, Joint Registrar, Administration as provisional advance, vide U.O. No. 3222/2022/UOK dated 27.04.2022 towards the Infrastructure augmentation and campus beautification of Senate House Campus as part of NAAC Visit, as envisaged in the budget speech 2020-21, Item No. 118.

Smt. Sobhanakumari K, Joint Registrar, Administration has, vide a note dated 27.07.2022 has informed that a total amount of Rs.2,82,125/- (Rupees Two Lakh Eighty Two Thousand One Hundred and Twenty Five only) has been expended for the purpose. The Joint Registrar has submitted the bills/ vouchers, along with a Statement of Expenditure pertaining to this expenditure. She has requested regularizing the provisional advance sanctioned vide U.O. No. 3222/2022/UOK dated 27.04.2022, and also to recoup the excess amount of Rs. 82,125/- (Rupees Eighty Two Thousand One Hundred and Twenty Five only).

After rectifying a mismatch in the amount in expenditure statement, the Audit wing has remarked that the amount of Rs.2,00,000/- (Rupees Two Lakh only) sanctioned as provisional payment to Smt. Sobhanakumari K, Joint Registrar Administration, vide UO. IQAC/3222/2022/UOK dated 27/04/2022 may be regularised and an amount of Rs. 83,625/- (Rupees Eighty Three Thousand Six Hundred and Twenty Five only) may be reimbursed subject to finance endorsement and administrative sanction.

Subsequently, the Finance has, vide Endt. FOS.2422/Finance I/2022-23 dated 02.09.2022 has remarked that separate administrative sanction may be obtained for releasing the additional amount expended of Rs. 83,625/- (Rupees Eighty Three Thousand Six Hundred and Twenty Five only), as admitted by the audit. The Finance has also remarked that on the strength of Voucher Verification Report from Audit VI section, the provisional advance of Rs. 2,00,000/- (Rupees Two Lakh only) sanctioned to Smt. Sobhanakumari K, Joint Registrar (Administration) towards the infrastructure augmentation and beautification of SH Campus in connection with NAAC visit vide U.O. No. IQAC.3222/2022/UOK dated 27/04/2022, may be regularised. Both the expenditures (if admitted) and regularisation may be booked under the h/a "Part I- NP-MH:63 Miscellaneous- 8/6028- New Development Programmes", of the current years Budget Estimates of the University.

The Finance endorsement detailed above, along with following proposals were submitted before the Hon'ble Vice-Chancellor for implementation orders and thus whether:

1. *to regularise the provisional advance of Rs. 2,00,000/- (Rupees Two Lakh only) sanctioned to Smt. Sobhanakumari K, Joint Registrar (Administration) towards the infrastructure augmentation and beautification of SH Campus in connection with NAAC visit vide U.O. No. 3222/2022/UOK dated 27.04.2022*
2. *to release an amount of Rs. 83,625/- (Rupees Eighty Three Thousand Six Hundred and Twenty Five only), to Smt. Sobhanakumari K, Joint Registrar (Administration), being the reimbursement towards the excess amount expended by her for the purpose, and which has been admitted by Audit wing.*

The Hon'ble Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Finance. Accordingly, the matter regarding regularisation of a provisional advance of Rs. 2,00,000/- (Rupees Two Lakh only) sanctioned to Smt. Sobhanakumari K, Joint Registrar (Administration) towards the infrastructure augmentation and beautification of SH Campus in connection with NAAC visit vide U.O. No. 3222/2022/UOK dated 27.04.2022 and the proposal to release an amount of Rs. 83,625/- (Rupees Eighty Three Thousand Six Hundred and Twenty Five only), to Smt. Sobhanakumari K, Joint Registrar (Administration), being the reimbursement towards the excess amount expended by her for the purpose, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended the following:

1. ***to regularise the provisional advance of Rs. 2,00,000/- (Rupees Two Lakh only) sanctioned to Smt. Sobhanakumari K, Joint Registrar (Administration) towards the infrastructure augmentation and beautification of SH Campus in connection with NAAC visit vide U.O. No. 3222/2022/UOK dated 27.04.2022***
2. ***to release an amount of Rs. 83,625/- (Rupees Eighty Three Thousand Six Hundred and Twenty Five only), to Smt. Sobhanakumari K, Joint Registrar (Administration), being the reimbursement towards the excess amount expended by her for the same.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.34: *Department of Botany– Regularization of the Provisional Advance sanctioned towards the Purchase of “Automated Flash Chromatography”, in connection with the Implementation of the Innovative Project titled 'Establishment of Translational Research Facility in Plant Cell Culture Technology-Phase III'- Request for recouping the amount expended over and above the provisional advance sanctioned, to the PD Account- Consideration of-reg.*

(P I A I)

Sanction has been accorded by the Vice-Chancellor, vide U. O. No. Pl.A1/1486/2020/UOK dated 02.06.2020, to release an amount of Rs. 15,50,000/- (Rupees Fifteen lakh fifty thousand only) as Provisional Advance to Dr. T. S. Swapna, Head, Department of Botany, for effecting payment to the firm 'M/s. Yamazen Corporation, Japan' through the supplier firm 'M/s. Inkar Instruments, Trivandrum' by wire transfer, towards the Purchase of “Automated Flash Chromatography" in the Department, in connection with the Implementation of the Innovative Project titled 'Establishment of Translational Research Facility in Plant Cell Culture Technology-Phase III' in the Department, under the State Plan Grant for the year 2018-19.

After effecting the purchase, the Head vide letter no. 22/BOT/Schemes 70/2022 dated 29.04.2022 has forwarded the Voucher Verification Report dated 12.04.2022 issued by the Deputy Registrar, Campus Administration, admitting expenditure for an amount of Rs. 16,03,772/- (Rupees Sixteen lakh three thousand seven hundred and seventy two only) and requested to regularize the provisional advance drawn. The Head has also requested sanction for recouping the amount Rs. 53,772/- (Rupees Fifty three thousand seven hundred and seventy two only), expended over and above the sanctioned advance owing to the escalation in currency exchange rates, as admitted by the Audit, to the PD Account of the Department.

The Finance endorsed the proposal for the regularization of the aforementioned advance and remarked that separate administrative sanction may be obtained for recouping the amount Rs. 53,772/- (Rupees Fifty three thousand seven hundred and seventy two only), expended over and above the sanctioned advance owing to the escalation in currency exchange rates, as admitted by the Audit, to the PD Account of the Department.

It is also remarked that if sanction is accorded, the expenses in this connection may be booked under the h/a "Part II- Plan - MH 17- Department of Botany- 4/6054 - New Development Programmes (State)", by providing an amount of Rs. 53,800/- (Rupees Fifty three thousand eight hundred only) by re-appropriation from "Part II- Plan - MH 63-Miscellaneous-7/6065-Implementation of Plan Programmes(State)" of the current year's BE of the University.

Accordingly, the file was put up for obtaining Administrative Sanction and the Vice-Chancellor has ordered to place the proposal before the Syndicate for consideration. Accordingly the proposal was placed before the Syndicate held on 07/07/2022. The committee recommended to forward the proposal to Standing Committee of the Syndicate on Finance.

In this context, as per the orders of the Vice-Chancellor, the proposal for recouping the amount Rs. 53,772/- (Rupees Fifty three thousand seven hundred and seventy two only), expended over and above the provisional advance sanctioned vide U. O. No. Pl.A1/1486/2020/UOK dated 02.06.2020, owing to the escalation in currency exchange rates, as admitted by the Audit, to the PD Account of the Department of Botany, by providing an amount of Rs. 53,800/- (Rupees Fifty three thousand eight hundred only) under the h/a "Part II- Plan - MH 17- Department of Botany- 4/6054 - New Development Programmes (State)" by re-appropriation from "Part II- Plan - MH 63-Miscellaneous-7/6065-Implementation of Plan Programmes(State)" of the current year's BE of the University, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations.

While considering the same. the meeting of the Syndicate to resolved to place the matter before the Standing committee on Syndicate on finance for consideration.

The Committee considered the matter and recommended to defer the item to the next Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.35: Approval of Examination Fee and Original Certificate Fee of German A1, A2, B1 & B2 short term programme-reg.

(CSS)

The Head, Department of German has requested for approval of Examination Fee and Original Certificate Fee for German A1, A2 B1 & B2 Short Term programme, with the following fee structure:

1. Details of Examination fee for A1, A2, B1& B2 Short term programmes in German
 - Registration fee : Rs.250
 - Marklist : Rs.50
 - Per paper (2 papers) : Rs.100
 - Total : 500 + 5% = Rs. 525
2. Details of fee for original certificate of A1,A2, B1 & B2 short term programmes in German
 - Upto 1 year : Rs.200
 - 1 to 2 years : Rs.465
 - 2 to 5 years : Rs.725
 - 5 to 10 years : Rs.2300
 - 10 to 15 years : Rs.3350
 - 15 to 20 years : Rs.4400
 - More than 20 years : Rs.5450

The fee structure submitted by the Head, Department of German is the approved FeeStructure for Certificate & Diploma Courses in German.

The fee structure for German A1, A2 B1 & B2 Short term programme, as submitted by the Head of the Department of German was placed before the CSS Academic Committee held on 22.08.2022 vide item no.04 and the committee recommended to fix:

1. The examination fee including fee for marklist as Rs.500/-
2. Fee for supplementary examination as Rs.1000/-
3. Fee for original certificate, at the prevailing rate for similar courses. Further recommended to refer the matter to the Standing committee of Finance for consideration.

As per the orders of the Hon'ble Vice Chancellor, the fee structure of German A1,A2, B1 and B2 short term programmes is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to approve the following fee structure for German A1,A2, B1 and B2 short term programmes

Registration fee for exam	Rs.250/-
Marklist	Rs.50/-
Per paper	Rs.100/-
Oral Examination	Rs. 250/-
Original Certificate	at the prevailing rate for similar courses

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.36: Proposal regarding fixing a uniform fee for late submission of M.Phil Thesis-reg.

(CSS)

The CSS Academic Committee held on 22.08.2022 vide item no. 10, considered a request of an M.Phil candidate to submit the thesis along with the subsequent batch and the committee recommended to approve the request of the candidate. The committee further recommended to levy a late fee of Rs. 1000/- for submission of dissertation. Further recommended to place a proposal regarding fixing a uniform fee for late submission of thesis before the Standing committee of Finance for consideration.

As per the orders of the Hon'ble Vice Chancellor, the proposal for approval of a uniform fee of Rs. 1000/- for late submission of M.Philthesis, is placed before the Standing Committee of the Syndicate on Finance.

The Committee considered the matter and recommended to fix Uniform fee of Rs 1000/- (Rupees One thousand only) for late submission of M.Phil Thesis.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.37: Conduct of Entrance Examination- M S W, M S W (D M) &M.A H R M courses-reg.

(CSS)

The Vice Chairman CSS was entrusted to conduct entrance examination to M S W, M S W (DM) and M.A H R M courses to the affiliated colleges under University of Kerala as per the decision of Syndicate held on 25/03/2022.

Vide U.O No. M&C.1.2/1893/2019 dated 02/05/2019 University has fixed the remuneration of Invigilators, Chief Superintendent and Additional Staff for the Common Entrance test of the Post Graduate Programme to the teaching Departments. The same rate of remuneration for invigilators and supporting staff may be made applicable to M S W, M S W (D M) and M.A H R M entrance examination.

The matter was placed before CSS Academic Committee held on 13.09.2022 vide item No.08 and the committee recommended that the rates of remuneration for PG CSS entrance examination, be made applicable to the common entrance examination for M S W, M S W (D M) and M.A H R M programmes. Further recommended to refer the same before the Syndicate.

Minutes of the Special meeting of the Syndicate held on 13.09.2022 vide item no. 20 considered the matter and resolved that the item be referred to the Standing Committee of the Syndicate on Finance. (*Statement showing the proposed rate of remunerations for M S W, M S W (D M) and M A H R M is appended*).

As per the orders of the Hon'ble Vice Chancellor, the matter of fixing the rates of remuneration to the common entrance examination for M S W, M S W (D M) and M.A H R M programmes as in the same rates of remuneration for PG CSS entrance examination, is placed before the Standing Committee of the Syndicate on Finance.

The Committee considered the matter and recommended to defer the item to the next Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.38: : Closure of 4 Fixed Deposits maintained at SBI KUOC Branch under KUF(A) Head - from Chancellor's Award – reg.

(Cash IV)

The amount of Rs.5 crores received towards Chancellor's Award in 2015 had been placed as 10 Fixed Deposits under KUF (A) head at SBI, KUOC branch. Out of which 4 FD's matured on 20/03/2022 amounting to Rs.2,60,88,782/- had been closed as per the orders of Hon'ble Vice Chancellor and transferred to KUF(A) a/c to meet the expenditure related to the payment to M/S Macro Enterprises in connection with setting up of Multimedia Theatre class rooms and Multimedia Class Rooms in the University Teaching Departments as per the estimate forwarded by University Engineer and the matter was reported to the Syndicate held on 10th & 11th May 2022 vide item No.41.85

Now Finance Officer has directed to close the Fixed deposits maintained at SBI KUOC branch under Chancellors award and recoup an amount of **Rs.3,34,47,600/-**, which has already been disbursed from KUF(A) account no.57002275904 for meeting the expenditure of 2 work bills under the Head 'Part 1 Non Plan MH 65 works 10/5340' Chancellors Multiplex towards the advance payments @ 75% to M/S Macro Enterprises for the civil, Electrical & Electronics works and the balance amount to M/s Godrej & Bpyce MFG.Co.Ltd for the purchase of chairs in connection with setting up of Multimedia Theatre class rooms and Multimedia Class Rooms in the University Teaching Departments.

In this context, it may be noted that out of remaining 6 Fixed Deposits maintained under Chancellor's Award, 4 Fixed Deposits with a total principal value of **Rs.3,37,32,650/-** can be utilized for the above purpose. The details of which are as follows.

Sl. No	Head of A/c	TDA A/c No.	Date of FD	Principal Value	Maturity Date	Maturity Value
1.	KUF (A)	41153781448 (w.e.f 25.07.2022)	01/08/2022	6427398	09.09.2022	6458989
2.	KUF (A)	41153788331 (w.e.f 25.07.2022)	01/08/2022	6427398	09.09.2022	6458989
3.	KUF (A)	41153780400 (w.e.f 22.07.2022)	01/08/2022	10438927	06.09.2022	10490235
4.	KUF (A)	41153618563 (w.e.f 22.07.2022)	01/08/2022	10438927	06.09.2022	10490235
		TOTAL		33732650		33898448

Hence, as per the orders of the Vice Chancellor, the matter regarding the recoupment of the advance payment of Rs.3,34,47,600/- made in connection with setting up of Multimedia Theatre class rooms and Multimedia Class Rooms in the University Teaching Departments to KUF(A) a/c by closing the afore mentioned Fixed deposits maintained at SBI KUOC branch under Chancellors award is placed before the Standing Committee of the Syndicate on Finance for consideration & appropriate recommendation.

The Committee considered the matter and recommended to recoup the advance payment of Rs.3,34,47,600/- made in connection with setting up of Multimedia Theatre class rooms and Multimedia Class Rooms in the University Teaching Departments to KUF(A) a/c by closing the following 4 fixed deposits maintained at SBI KUOC branch under Chancellor's award

Sl. No	Head of A/c	TDA A/c No.	Date of FD	Principal Value
1.	KUF (A)	41153781448 (w.e.f 25.07.2022)	01/08/2022	6427398
2.	KUF (A)	41153788331 (w.e.f 25.07.2022)	01/08/2022	6427398
3.	KUF (A)	41153780400 (w.e.f 22.07.2022)	01/08/2022	10438927
4.	KUF (A)	41153618563 (w.e.f 22.07.2022)	01/08/2022	10438927
		TOTAL		33732650

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.39: *Minutes of the meeting of the entrusted members held on 31.08.2022 as per the Syndicate resolution regarding enhancement of Special Allowance to administrative staff posted in the valuation camps in tune with the Eleventh Pay Revision – Consideration- reg:-*

(M&C I)

The Meeting of the Syndicate held on 25.02.2022, vide Item No. 37.118.02, resolved to entrust Adv. K.H. Babujan, Dr. K.B. Manoj (Members Syndicate), the Controller of Examinations and the Finance Officer to study the matter of enhancement of Special Allowance to the administrative staff posted in the valuation camps in tune with pay revision and submit a report. Accordingly a meeting of the above members was held on 31.08.2022 in order to discuss the above matter.

The Syndicate at its meeting held on 02.09.2022 vide Item No. 46.63 considered the minutes of the meeting of the members and resolved to refer the matter to the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice Chancellor, the minutes of the meeting of the members (appended) held on 31.08.2022 regarding enhancement of special allowance to administrative staff posted in the valuation camps in tune with the Eleventh Pay Revision is placed before the Standing Committee of the Syndicate on Finance for consideration.

Minutes of the meeting regarding proposal for enhancement of Special Allowance to the administrative staff posted in the valuation camps in tune with the pay revision

Date&Time: 31.08.2022; 11.00 a.m

Venue: Syndicate Room

Members & Officers Present

- | | |
|-----------------------|------------------------------|
| 1. Adv. K. H. Babujan | Convener, SC on Finance |
| 2. Dr.K.B.Manoj | Convener, SC on Examinations |
| 3. Sri. R. Mahadevan | Finance Officer |

The Meeting commenced at 11:00 am.

The Meeting of the Syndicate held on 25.02.2022, vide Item No. 37.118.02, resolved to entrust Adv. K.H. Babujan, Dr. K.B. Manoj (Members Syndicate), the Controller of Examinations and the Finance Officer to study the matter of enhancement of Special Allowance to the administrative staff posted in the valuation camps in tune with pay revision and submit a report before the Committee.

A meeting was conducted as per the decision of the previous meeting held on 05.07.2022 in order to analyse the report (appended) submitted by the Controller of Examinations and the Finance Officer regarding various aspects of the existing and previous structure of Special Allowance given to the administrative staff posted in the valuation camps including the audit objection. The Committee studied the report in detail and the following recommendations were made.

1. Separate proposals for the disbursement of the pending remuneration to be paid for the camp Administrative Staff during the period 2014-17 shall be placed before the Standing Committee of the Syndicate on Finance by splitting the period as 2014-15, 2015-16 & 2016-17.
2. A fresh proposal for the enhancement of Special Allowance to the administrative staff posted in the CV camps in tune with Eleventh Pay Revision shall be placed before the Standing Committee of the Syndicate on Finance.
3. The Status Quo shall be maintained in the disbursement of Special Allowance to the administrative staff posted in all CV camps formed after 2017 till the approval of the new proposal as stated in (2) above.

The meeting came to an end at 1:00 pm.

Adv. K. H. Babujan, Convener, SC on Finance	Sd/-
Dr.K.B.Manoj, Convener, SC on Examinations	Sd/-
Finance Officer	Sd/-
Controller of Examinations	Sd/-

The Committee considered the matter and recommended to approve the Minutes of the meeting held on 31.08.2022 regarding enhancement of special allowance to administrative staff posted in the valuation camps in tune with the Eleventh Pay Revision with following modification in the third recommendation of the minutes of the meeting of the Committee constituted for the purpose

- *Disbursement of Special allowance to the Administrative Staff posted in all C.V Camps formed after 10.10.2017 shall be continued as per the basic pay corresponding to 2014 Pay Revision order.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.40: *Discrepancy in entry of marks/valuation of answer books reported for the fourth time against Dr.Kavitha.N, Assistant Professor, Dept of English, All Saints College, Thiruvananthapuram - reg.*

(M&C I)

During the process of revaluation, while verifying the entries in the answer book bearing false no: 500481 of the paper 'Literary Criticism' of Fifth Semester B.A English & Communicative English Degree Examination, December 2021 with mark in the markbook discrepancy in entry of marks is noted, where the actual ESE mark is '38' whereas in the marklist, it is only '18'. The Chief & Additional Examiners were Dr.Kavitha.N, Assistant Professor, Dept of English, All Saints College, Thiruvananthapuram and Smt.Diana.V.Prakash, Assistant Professor, Dept of English, All Saints College, Thiruvananthapuram respectively. Now the discrepancy has been rectified and the Chief & Additional Examiners had submitted their apology for the grave mistake occurred. After examining

this, the Controller of Examinations has ordered to levy fine as per rules from the examiners for the discrepancy occurred.

On examining the available records kept in the section discrepancy in entry of marks is reported for the fourth time against Dr.Kavitha.N, Assistant Professor, Dept of English, All Saints College, Thiruvananthapuram and third time against Smt.Diana.V.Prakash, Assistant Professor, Dept of English, All Saints College, Thiruvananthapuram.

As per UO NO M&C 1.2/1696/2014 dated 16.08.2014 the following punitive measures are imposed on the examiners for the discrepancies in valuation like omission in valuation of answers in the answer scripts and wrong entry of marks in the original mark sheet against the marks in the answer scripts:

1. A fine of Rs.2500/- (Rupees two thousand five hundred only) be imposed at the first instance, Rs.5000/- (Rupees Five thousand only) at the second instance and Rs.10,000/- (Rupees Ten thousand only) at the third instance.
2. In addition to above the matter be reported to the Manager in the case of examiners of Self Financing Colleges, to the Manager and the Director, Collegiate Education/Director, Technical Education in the case of examiners of Aided Colleges and to the Director, Collegiate Education in the case of examiners of Government Colleges to initiate appropriate disciplinary proceedings.

Accordingly, as per the orders of the Controller of Examinations letter No: M&C I/2/2022 dated 21.07.2022 was sent to Smt.Diana.V.Prakash, Assistant Professor, Dept of English, All Saints College, Thiruvananthapuram for the remittance of fine of Rs.10000/- reported for the third time related to the discrepancy in entry of marks. But the said UO is silent on what is to be done if the discrepancy is reported for the 4th time and thereafter.

As per the orders of the Vice-Chancellor, the matter regarding discrepancy in entry of marks/valuation of answer books reported for the fourth time against Dr.Kavitha.N, Assistant Professor, Dept of English, All Saints College, Thiruvananthapuram was placed before the Standing Committee of the Syndicate on Examinations held on 30.09.2022 and the Committee recommended to refer the matter to the Standing Committee of the Syndicate on Finance. The Syndicate at its meeting held on 14.10.2022 vide Item No: 47.46.22 resolved to approve the above recommendations of the Standing Committee of the Syndicate on Examinations held on 30.09.2022 and the Vice Chancellor has ordered to implement the resolution of the Syndicate.

As per the orders of the Vice-Chancellor, the matter regarding discrepancy in entry of marks/valuation of answer books reported for the fourth time against Dr.Kavitha.N, Assistant Professor, Dept of English, All Saints College, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to defer the item to the next Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.41: *PLEASE Scheme – Implementation of the Project titled ‘Establishing of the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology’ – Request for transferring of the sanctioned amount from the existing Current Account in the SBI, Karivattom, to a Surbhi Current Account in the same branch – Consideration of – Reg.*

(PL AI)

The Government vide G.O. (Rt) No. 1422/2021/HEDN dated 25/10/2021, accorded administrative sanction for ten project proposals forwarded by various institutions under the PLEASE Scheme (Performance Linked Encouragement for Academic Studies and Endeavour), for a total outlay of Rs. 20,49,50,596/- (Rupees Twenty crore forty nine lakh fifty thousand five hundred and ninety six only), which includes the two project proposals forwarded by the University, as detailed below:

Sl. No.	Name of the Project	Principal Investigator and Department	Estimated Amount
1.	'Establishing the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology'	Dr. Sreejith P., Assistant Professor, Department of Zoology	4,44,00,000/-
2.	'A Study on Generalized Spectrum of Matrices, Operators and Hypermatrices'	Dr. Krishna Kumar G., Assistant Professor, Department of Mathematics	10,94,590/-

Thereafter, based on the Administrative Sanction from the Govt. (vide G.O. (Rt.) No. 1657/2021/HEDN dated 13/12/2021), the Proceedings Order No. P3/24770/2020/DCE dated 21/02/2022 from the Director of Collegiate Education and the request from Dr. Sreejith P., Assistant Professor, Department of Zoology (Principal Investigator), the sanctioned amount of Rs. 4,44,00,000/- (Rupees Four crore and forty four lakh only) was released to the newly opened PD Account of the Principal Investigator, towards the implementation of Project sanctioned under the PLEASE Scheme for the year 2021-22, vide U.O. No. Pl.A1/2318/2022/UOK dated 23.03.2022.

Later, based on the request from Dr. Sreejith P., Assistant Professor, Department of Zoology (Principal Investigator), sanction was also accorded by Vice-Chancellor, vide Letter dated 23.04.2022, for the construction of a 'Lab for Research Purposes' in connection with the implementation of the Project, utilizing the amount of Rs. 3,27,00,000/- (Rupees Three crore twenty seven lakh only) earmarked for the component "Lab Infrastructure", in the financial assistance sanctioned vide U.O. dated 23.03.2022, at the site/location near the 'North Campus's water storage tank (i.e., near the Computational Biology Department)'.
 Now, Dr. Sreejith P., Assistant Professor, Department of Zoology & Principal Investigator of the project 'Establishing the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology', vide Letter dated 30.06.2022, has informed that the amount disbursed towards the construction of a 'Lab for Research Purposes' and procurement of 'Equipments' in connection with the implementation of the project, is currently parked in a Current Account maintained at SBI, Karyavattom.

Hence, he has requested sanction to transfer the aforementioned amount from the existing Current Account to a 'Surbhi Current Account' in the same branch, in order secure better interest rates and avoid any future audit objections regarding the parking of such a huge amount in a Current Account.

The Finance Officer has remarked that transferring the the amount of Rs. 4,44,00,000/- (Rupees Four crore and forty four lakh only), sanctioned for the Project under Please Scheme, which has currently been parked in the Current Account to a 'Surbhi Current Account' in the same Bank is more beneficial as it can earn interest on unutilized funds. Surbhi Current Account bundles liquidity with better returns by providing sweep facility as a value added service to Corporates/Institutions /Trusts. Surbhi Current Account provides a scheme with sweep and reverse sweep option to Corporate Liquid Term Deposits (CLTD).

It has also been remarked that necessary steps may be taken to effectively utilize the funds at the earliest, since plan funds cannot be kept for a longer period.

The above proposal was put up for obtaining Administrative Sanction and the Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academics and Research.

Accordingly, the matter was placed before the Standing Committee of the Syndicate on Academics & Research held on 16.08.2022. The Committee has recommended to forward the matter to the Standing Committee of the Syndicate on Finance for further decision.

The Syndicate vide Minutes of the Meeting held on 25.08.2022 (Item No. 45.90.D23) resolved to approve the above recommendation.

In this context, as per the orders of the Vice-Chancellor, the proposal for permitting Dr. Sreejith P., Assistant Professor, Department of Zoology & Principal Investigator of the project 'Establishing the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology', to transfer the amount of Rs. 4,44,00,000/- (Rupees Four crore forty four lakh only) released to him under the PLEASE Scheme (vide U. O. No. Pl.A1/2318/2022/UOK dated 23.03.2022), which has presently been parked in the Current Account opened in the SBI, Kariavattom Branch with Acc.

No. 4087147182-2, to a 'Surbhi Current Account' in the same Bank, in order secure better interest rates and better returns on Corporate Liquid Term Deposits (CLTD), is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations.

The Committee considered the matter and recommended to permit Dr. Sreejith P., Assistant Professor, Department of Zoology & Principal Investigator of the project 'Establishing the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology', to transfer the amount of Rs. 4,44,00,000/- (Rupees Four crore forty four lakh only) released to him under the PLEASE Scheme (vide U. O. No. PL.A1/2318/2022/UOK dated 23.03.2022), from the Current Account opened in the SBI, Kariavattom Branch with Acc. No. 4087147182-2, to a 'Surbhi Current Account' in the same Bank.

The Committee further recommended to place the matter of constituting a Monitoring Committee for the implementation of this project, before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.42: *Advanced Centre for Tissue Engineering (Department of Biochemistry) – Implementation of three Innovative Projects - Request for reappropriation of budget allocation among the project components – Consideration of – Reg.*

(PLAI)

Sanction was accorded by Vice-Chancellor, vide U. O. No. PL.A1/1094/2019/UOK dated 21.12.2019, to release an amount of Rs. 15,00,000/- (Rupees Fifteen lakh only) as provisional advance to Dr. Mini S., Associate Professor & Head, Department of Biochemistry towards the implementation of the following 'Innovative Projects' in the Advanced Centre for Tissue Engineering, debiting the expenditure from the financial assistance sanctioned under the State Plan Grant for the year 2019-20:

- (a) Natural Polymer Spun Scaffolds for Skin Tissue Engineering Applications
- (b) 3D Tissue scaffolds and organ regeneration studies
- (c) Tissue engineering drug screening models

It may be noted that the original budget outlay approved by the Syndicate for the above projects, is as detailed below:

Sl. No.	Purpose	Amount (Rs.)
1.	Staff Requirements:	
(a)	Research Associate (1 no.) (@ Rs. 50,000 per month)	6,00,000/-
(b)	Senior Research Fellow (2 no.s) (@ Rs. 30,000 per month)	7,20,000/-
(c)	Hiring	1,00,000/-
2.	Contingency	50,000/-
3.	Travel	30,000/-
	TOTAL	15,00,000/-

Thereafter, based on the resolutions of the Syndicate held on 04/12/2021 (Item No. 34.122.D19) and 20.01.2022 (Item No. 36.91.14), sanction was accorded by Vice-Chancellor, to approve the proposal for the reappropriation of budget allocation, by providing the **unspent amount of Rs. 30,000/- available under the head 'Travel', additionally under the head 'Contingencies'**, so as to meet the cost of commodities including equipment spares and maintenance expenses, within the sanctioned Budget, for the smooth completion of the various 'Innovative Projects' in the Advanced Centre for Tissue Engineering.

Now, Dr. A. Helen, the Director, ACTE, Department of Biochemistry, vide Letter No. BCH/ACTE/05/22-03 dated 01.07.2022, has informed that **the amount of Rs. 80,000/- (ie., Rs. 50,000+ Rs. 30,000) sanctioned under the head 'Contingency' is still inadequate** for the requirements of the centre as many equipment at ACTE facility need urgent repair/maintenance and there has been a drastic hike in the rate of supplies including equipment spare parts, after the Covid 19 pandemic.

It is also informed that, out of total amount **Rs. 14,20,000/- (Rupees Fourteen lakh twenty thousand only)** sanctioned under the Project component 'Staff Requirements', an amount of **Rs.1,14,222/- (Rupees One lakh fourteen thousand two hundred and twenty two only)** remains unspent.

Hence, the Director, Advanced Centre for Tissue Engineering, Department of Biochemistry has requested sanction for providing the unspent amount of Rs.1,14,222/- (currently under the head 'Staff Requirements') additionally under the head 'Contingencies', by reappropriation, within the sanctioned budget, so as to meet the hike in the 'Cost of repair/maintenance of equipment at ACTE Facility'.

Subsequently, the matter was placed before Standing Committee of the Syndicate on Academics & Research held on 16.08.2022 and the Committee recommended to forward the matter to the Standing Committee of the Syndicate on Finance and to hear Dr. A. Helen, Director, Advanced Centre for Tissue Engineering, Department of Biochemistry, before the Committee. The Syndicate vide Minutes of the 45th Meeting held on 25.08.2022 (Item No. 45.90.D12) resolved to approve the recommendation of the Committee.

The Hon'ble Vice-Chancellor has ordered to implement the aforementioned resolution of the Syndicate.

In this context, the proposal for the **reappropriation of budget allocation**, by providing the **unspent amount of Rs. 1,14,222/- (Rupees One lakh fourteen thousand two hundred and twenty two only) available under the head 'Staff Requirements', additionally under the head 'Contingencies'**, so as to meet the hike in the 'Cost of repair/maintenance of equipment', within the sanctioned Budget, for the smooth completion of the various 'Innovative Projects' in the Advanced Centre for Tissue Engineering, sanctioned vide U. O. No. Pl.A1/1094/2019/UOK dated 21.12.2019, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations.

The Committee considered the matter and recommended to resubmit a detailed proposal for re-appropriation before the Standing Committee of the Syndicate on Academics and Research.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.58.Additional Item No.01: School of Distance Education - Payment towards the printing of Self Learning Materials (SLMs) with outside presses reg:-

(Ad Misc)

The Printing of Self Learning Materials (SLMs) of Ist and III rd semester UG & PG programmes of SDE was entrusted with the existing panel of outside presses, vide U.O .No. Ad.Misc.1/SDE-SLM -2/2022 dated 03.02.2022.

The Director, SDE vide letter dated 15.06.2022 has forwarded the bills submitted by four outside presses viz. SPK Offset Printing Works, Trivandrum, SK Offset Printers, Karyavattom, SHINE Offset ,Peroorkada, GEEYES Printers ,Kazhakuttom towards payment of printing of SLMs of SDE. The Press Superintendent (i/c), Kerala University Press after verification of the bills has remarked that the admissible amounts to the private presses are compatible with the University approved existing printing rates and the amounts(excluding GST) may be passed to the private presses and the GST amount noted on the bills may be verified by competent authority.The Audit has verified the bills and admitted the claim forwarded by the Press Superintendent(i/c), Kerala University Press.

The Finance ,vide endorsement FOS.3451/Finance I/dtd 28.10.2022 has agreed to the payment to the aforementioned four outside presses subject to administrative sanction as follows.

Sl.No	Name of Firm	Amount (in rupee)
1	SPK Offset Printing Works	12,04,403.58/-
2	Shine Offset	8,94,204/-
3	GEEYES Printers	10,36,738.56/-
4	SK Offset Printers	12,25,042.96/-
Total Amount		43,60,389/-

****TDS @ 2% & GST @ 2 % to be deducted from the firms,if applicable***

As per the orders of the Vice-Chancellor, the matter regarding payment of printing charges to outside presses as detailed above is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to release the payment of printing charges to outside presses, as detailed below:

Sl. No	Name of the Firm	Amount (in Rs) (including 18% GST)
1	SPK Offset Printing Works	12,04,403.58
2	Shine Offset	8,94,204
3	GEEYES Printers	10,36,738.56
4	SK Offset Printers	12,25,042.96
	Total	43,60,389

TDS @2% & GST 2% to be deducted from the firms, if applicable

The meeting came to an end at 4.45 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

Item No.49.59 Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 02.12.2022—Approval of--reg.

(Ad.A.VI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 02.12.2022 at 10.30 a.m., is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Finance

Date & Time : 02nd December 2022, 10:30 a.m.

Venue : Syndicate Room, University Buildings

Members Present

1. Adv.K.H.Babujan(Convener)
2. Sri. Bijukumar G (Member, Syndicate)
3. Dr. S. Nazeeb (Member, Syndicate)
4. Dr.Vijayan Pillai (Member, Syndicate)
5. Dr. K. G. Gopchandran (Member, Syndicate)
6. Dr. K.B. Manoj (Member, Syndicate)
7. Sri. B.P Murali (Member, Syndicate)

Members Absent

1. Sri M S Arun Kumar M L A (Member, Syndicate)
2. Adv. A. Ajikumar (Member, Syndicate)

Item No.49.59.01 Approval of the fee structure of the Certificate programmes - Department of Computational Biology and Bioinformatics-reg.

(CSS)

The Head, Department of Computational Biology and Bioinformatics forwarded a proposal for starting three new Certificate programmes (3 months)

- i. Deep Learning
- ii. Computer Aided Drug Design
- iii. Bioinformatics

Fee Structure of the Course

Sl.No.	Course	Duration	Fees
1	Deep Learning	3 months	Rs. 3000/-
2	Computer Aided Drug Design	3 months	Rs. 3000/-
3	Introductory Bioinformatics	3 months	Rs. 3000/-

The proposal submitted by the Head Department of Computational Biology and Bioinformatics was placed before the CSS Academic Committee held on 17/10/2022 vide item no 13.

The CSS Academic Committee recommended to approve the Syllabus of the Certificate programmes offered by Department of Computational Biology and Bioinformatics and further recommended to place the Syllabus before the Standing Committee of the Syndicate on Academics and Research. The proposed fee Structure for the programme may be placed before the Standing Committee of the Syndicate on Finance.

As per the orders of the Honourable Vice Chancellor, the proposed fee structure of the programmes placed before Standing Committee of the Syndicate on Finance.

The Committee considered the matter and recommended to approve the proposed fee structure of the programmes, as detailed below:

<i>Sl.No.</i>	<i>Course</i>	<i>Duration</i>	<i>Fees</i>
<i>1</i>	<i>Deep Learning</i>	<i>3 months</i>	<i>Rs. 3000/-</i>
<i>2</i>	<i>Computer Aided Drug Design</i>	<i>3 months</i>	<i>Rs. 3000/-</i>
<i>3</i>	<i>Introductory Bioinformatics</i>	<i>3 months</i>	<i>Rs. 3000/-</i>

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 02.12.2022, be approved.

Item No.49.59.02 Approval of proposed fee structure for the programme-Post Graduate Diploma in Arabic Translation-reg.

(CSS)

The Head, Department of Arabic has submitted the scheme and syllabus (LOCF mode) of proposed one year Post Graduate Diploma in Arabic Translation proposes to start by 2023 Academic year onwards.

The proposed syllabus submitted by the Head, Department of Arabic was placed before the CSS Academic Committee held on 17/10/2022 vide item No 4.

CSS Academic Committee recommended to approve the Syllabus of the Post Graduate Diploma in Arabic Translation and further recommended to place the Syllabus before the Academic Council. The proposed fee Structure for the programme may be placed before the Standing Committee of the Syndicate on Finance.

Fee Structure for PG Diploma in Arabic Translation

Admission Fee	100
Tuition Fee	5000/semester
Library Fee	100
Caution Deposit	250
Stationery Fee	50
Student Care Fund	200
Students Affiliation Fee	300
Language Laboratory Fee	100
Department Development Fund	300
PTA Fund	200
TOTAL	6600/-

As per the orders of the Honourable Vice Chancellor, the proposed fee structure of the programme Post Graduate Diploma in Arabic Translation is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the proposed fee structure of the programme Post Graduate Diploma in Arabic Translation as detailed below:

<i>PURPOSE</i>	<i>FEES</i>
<i>Admission Fee</i>	<i>100</i>
<i>Tuition Fee</i>	<i>5000/semester</i>
<i>Library Fee</i>	<i>100</i>
<i>Caution Deposit</i>	<i>250</i>
<i>Stationery Fee</i>	<i>50</i>
<i>Student Care Fund</i>	<i>200</i>

<i>Students Affiliation Fee</i>	300
<i>Language Laboratory Fee</i>	100
<i>Department Development Fund</i>	300
<i>PTA Fund</i>	200
TOTAL	6600/-

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 02.12.2022, be approved.

Item No.49.59.03

Centre for Gandhian Studies - Conducting National seminar on the topic 'Preserve the secularistic elements of society to strengthen the anti- drug campaign of Govt. of Kerala' - Request for financial assistance of Rs.85,000/- - reg.

(Ad DIII)

The Co-ordinator, Centre for Gandhian Studies, vide letter dated 17.10.2022, has informed that, as part of the 75th Indian Independence Celebrations (Azadi ka Amrit Mahotsav) and 154th birth anniversary of Father of our Nation, the Centre has planned to conduct a National Seminar on the topic " Preserve the secularistic elements of society to strengthen the anti- drug campaign of Govt. of Kerala " on October 19-21, 2022, from 10am, at Senate Chamber, University of Kerala and requested to accord sanction for the same.

It is also informed that, the anticipated expenditure for the programme is as follows :

Honourarium to the seminar resource persons & supporting staff	- Rs.15,000/-
Brochure Preparing	- Rs.8,000/-
Tea & Food	- Rs.60,000/-
Miscellaneous expenses	- Rs.2,000/-
Total expenses	- Rs.85,000/-

The expenditure towards the same may be met from "Part I Non-Plan-MH 49(L) Centre for Gandhian Studies 4/1220 Office Expenses and Miscellaneous" of the current year's Budget Estimates of the University.

It may be noted that, vide letter no.45929/Admn D III/2022/UOK dated 29.10.2022, the Co-ordinator, Centre for Gandhian Studies was granted permission to conduct the said National Seminar.

As per the orders of the Vice- Chancellor, the request from the Co-ordinator, Centre for Gandhian Studies for a financial assistance of Rs.85,000/- (Rupees Eighty Five Thousand only) towards the expenses related with the conduct of the National Seminar on the topic " Preserve the secularistic elements of society to strengthen the anti- drug campaign of Govt. of Kerala", is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to intimate the Co-ordinator, Centre for Gandhian Studies to submit the actual bills and vouchers of the amount expended towards the conduct of the National Seminar on the topic "Preserve the secularistic elements of society to strengthen the anti- drug campaign of Govt. of Kerala", for final settlement.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 02.12.2022, be approved.

Item No.49.59.04

Issuance of Non Liability Certificate in respect of Moli G.K., Population Information Officer (died in harness on 13th may 2016) for claiming family pension- reg :

(Ad BIII)

Moli.G.K.(late), Population Information Officer, Department of Demography & Population Studies, University Of Kerala was sanctioned conveyance advance of Rs.16,000/-(Rupees Sixteen thousand only) for the purpose of purchasing Scooter/Motor bike vide U.O No Ad BIII.2.678/96 dtd:10.03.1997. The scheme of recovery for repayment is also mentioned in the U.O ie; Rs 170/- for the first 94 instalments and Rs 20/- for the last instalment.

Ad.AIII Section has requested to report the liabilities if any in respect of Moli.G.K.(late), Population Information Officer, Department of Demography & Population Studies, University Of Kerala, for releasing the family pension benefits to her legal heir. On verification of registers maintained in the section, the Conveyance Advance in r/o late Moli.G.K is not closed and no records were found regarding the conveyance advance sanctioned to late Moli.G.K., except two application form for Conveyance Advance, applied by her.

Notes were forwarded to Cash Counter Kariavattom, Department of Demography, Kariavattom, Joint Registrar Campus Administration Kariavattam and Audit Section, Kariavattom, for collecting more details regarding the same. The Assistant Registrar, Cash Counter, Kariavattom informed that no records were found in Cash Counter section towards the Conveyance Advance sanctioned to late Moli.G.K., Former Population Information Officer. The Assistant Professor & Head, Department of Demography, informed that no other documents regarding the remittance of Conveyance Advance sanctioned to late Moli G.K., and recovery details of her salary from 1997 were available in the Department. The Deputy Registrar Campus Administration informed that on verification of volumes maintained in the Audit I and IV Sections, from 1997 onwards no recovery was effected from the salary of late Moli.G.K, towards the conveyance advance sanctioned, vide U.O No. Ad BIII.2.678/96 dtd:10.03.1997.

The Pro Vice Chancellor has ordered the Finance Officer to submit a confirmation statement explaining whether the conveyance advance sanctioned to late Moli G.K., was disbursed or not. Accordingly, the Finance Officer has submitted a report and construed that the salary of the employees of the departments in Kariavattam were processed by the Audit wing of Palayam campus only after the implementation of salary automation from September 2009 onwards, and also reported that on verification of records and salary drawn details of late Moli G.K., it was seen neither such a conveyance advance recovery was made from her salary nor any direction from administration wing was received to make such a recovery from her salary.

Since the recovery of the Conveyance Advance was never done from the salary of late Moli G.K., and no records are available in any section regarding conveyance advance sanction to late Moli G.K., it can be construed that the conveyance advance sanctioned to late Moli G.K., Population Information Officer was never disbursed to her. Late Moli G.K's legal heir has forwarded a submission stating her mother has not availed any loan and hence that she didn't have any liability with the University.

Hence as per the orders of the Hon'ble Vice Chancellor, the matter regarding issuance of Non liability certificate in respect of late Moli G.K., for claiming family pension benefits to her legal heir, on the basis of the reports from the Department of Demography, Deputy Registrar Campus Administration, Assistant Registrar, Cash Counter, Kariavattom & Finance Officer is placed before the Standing Committee of the Syndicate on Finance for consideration .

The Committee considered the matter and recommended to issue Non-liability certificate in respect of late Moli G.K., Population Information Officer, for claiming Family Pension benefits to her legal heir, on the basis of the reports from the Department of Demography, Deputy Registrar Campus Administration, Assistant Registrar, Cash Counter, Kariavattom & Finance Officer.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 02.12.2022, be approved.

Item No.49.59.05 Kariavattom Campus- Implementation of Fire Fighting System-Re-appropriation of funds- reg:

(Ad BII)

The University Engineer has requested to re-appropriate an amount of Rs.22,12,422/- to the Head of Account "Part I-NP-MH 65-works – 10/5313- Fire Fighting System" from the Head of Account "Para I – NP J: Works – 10/5309 – Navadhana Veedhi" for effecting the payment of the CC I and final bill towards the installation of Fire Fighting Systems.

The University Engineer has forwarded budget allocation and details of the expenditure incurred under the Head of Account "Part I-NP- MH- 65 works-10/5313- Fire Fighting System" during the Financial Year 2022-'23 as detailed below:

Sl No	Item Specification	Amount (Rs)
1	Budgetary Allocation	50,00,000/-
2.	Supply,Installation, Testing and Commissioning of Fire Fighting System for the Department of Optoelectronics, Computer Science, Aquatic Biology and University College of Engineering	28,31,932/-
3	Remittance of Fire Department fee for NOC,University Engineering College Golden Jubilee Building Karyavattom	1,23,313/-
4	Remittance of Fire Department fee for NOC,Kerala University-Computer Science Building, Aquatic Biology,Opto Electronics	1,17,864/-
5	Supply,Installation, Testing and Commissioning of Fire Fighting System for the Department of Optoelectronics, Computer Science, Aquatic Biology	18,17,313/-
6	Total Expenditure up to this date	48,90,422/-
7	Balance available in the Head of Account	1,09,578/-
8	Approximate amount of the CC I st and Final Bill for the work,Electrical work for the Supply,Installation, Testing and Commissioning of Fire Fighting System for AICTE	4,01,000/-
9	Approximate amount of the CC I st and Final Bill for the work, Additional civil works in connection with work for the Supply,Installation, Testing and Commissioning of Fire Fighting System for AICTE	19,21,000/-
10	Total Balance Amount required	23,22,000/-
11	Re-appropriation required (23,22,000 - 1,09,578)	22,12,422/-

The details of the Budget allocation and the expenditure incurred during 2022-2023, under the Head of Account "Part I - NP - J :Works -10/5309 -Navadhana Veedhi" are as follows:

Budget Allocation	Expenditure up to this date	Balance
2,00,00,000/-	59,000/-	1,99,41,000/-

The Finance II section, vide Endt No.FOS 3442/Fin II/2022-23 dated 03.11.2022, has endorsed to provide an amount of Rs 22,12,500/- (Rupees Twenty Two Lakh Twelve Thousand and Five Hundred only) additionally under the Head of Account "Part I-NP-MH 65-Works -10/5313 - Fire Fighting System" by re-appropriation from the subhead "10/5309 -Navodhana Veedhi" provided in the current year's Budget Estimates of the University .

Finance Section has remarked to meet the additional expenditure on Fire Fighting System from the provision provided above and also to entrust the University Engineer that the expenditure under the Head of account "10/5309 -Navodhana Veedhi" shall be limited to the remaining Budget provision available.

As per the orders of the Hon'ble Vice-Chancellor, the above re-appropriation proposal is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the proposal for the re-appropriation of Rs.22,12,500/- (Rupees Twenty Two Lakh Twelve Thousand and Five Hundred only) under the Head of Account "Part I-NP-MH 65-Works -10/5313 -Fire Fighting System" from the subhead "10/5309 -Navodhana Veedhi" under the same major head provided in the current year's Budget Estimates of the University .

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 02.12.2022, be approved.

Item No.49.59.06

Refund of Exam fee of Rs.10,780/- remitted by Sri. Manish Antony Martin on behalf of eleven candidates, viz Sri. Prince F, Sri. Ramesh Antony, Sri.Aman Lakra, Sri. Akhil Tomy, Sri. Cibin C, Sri. Akshay Anil, Sri. Tebin Xavier, Sri. Jess Das, Sri. Nithin Basil, Sri. Jobin Joseph and himself - reg.

(Ad BII)

Sri. Manish Antony Martin and other 10 candidates are currently pursuing their Bachelor of Arts in Kerala University under the private Annual Examination Scheme. The candidate Sri. Manish Antony Martin remitted an amount of Rs.10,780/- (11*980) towards the second year exam fee on behalf of eleven candidates, Sri. Prince F, Sri. Ramesh Antony, Sri. Aman Lakra, Sri. Akhil Tomy, Sri. Cijin C, Sri. Akshay Anil, Sri. Tebin Xavier, Sri. Jess Das, Sri. Nithin Basil, Sri. Jobin Joseph and himself on 30.03.2022, ie in response to the notification for third year Regular exam.

The Controller of Examinations remarked that the notification for I & II year exam was issued only on 21.07.2022 and these candidates have once again remitted the exam fee correctly, as per this notification and the excess amount paid by the candidates may be refunded, if permissible.

Kerala University Computer Centre remarked that the eleven fee receipt of the candidates remain unused so far, for the exam registration.

Hence, as per the orders of Hon'ble Vice-Chancellor, the matter regarding refund of exam fee of Rs.10,780/- erroneously remitted by Sri. Manish Antony Martin on behalf of eleven candidates including himself, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refund the examination fee of Rs.10,780/- erroneously remitted by Sri. Manish Antony Martin on behalf of eleven candidates including himself, without deducting administrative charges.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 02.12.2022, be approved.

Item No.49.59.07 Geological Museum and Rock Garden in the Department of Geology at Kariavattom Campus - DPR in connection with interior and landscape works- Payment to the Keralam Museum- reg.

(PI G)

The Government of Kerala, vide G.O(Rt.) No. 1383/2012/H.Edn dated 05.07.2012 and G.O.(Rt.) No. 1771/2013/H.Edn dated 26.08.2013, have accorded administrative sanction for a total amount of Rs 2 Crore (Rs 1Crore + Rs 1Crore) for the establishment of Geological Museum in the Department of Geology at Kariavattom Campus, University of Kerala. Accordingly, M/s. Iyer & Mahesh Architects, Thiruvananthapuram, the Architect consultant had completed the construction work of the building on 17.03.2020.

As per U.O dated 13.09.2021 sanction was accorded by the Vice-Chancellor to entrust the Interactive Museum of Cultural History of Kerala (Kerala Museum), Keralam Museum of History and heritage, Park view, Typm for the interior and landscape works of Geological Museum, approving the estimate amounting to Rs.4,18,900/- (Rupees Four Lakh Eighteen Thousand and Nine Hundred only) including GST @18% submitted by Executive Director, Interactive Museum of Cultural History of Kerala (Kerala Museum), towards the preparation of DPR in respect of the interior and landscape works of Geological Museum & Rock Garden in the Department of Geology, in light of the G.O (സ.ഉ. (66ക)നം.16 / 2019 /സാ.കാ.വൃതിയതി04 .06 2019) wherein the State Government has entrusted the Interactive Museum of Cultural History of Kerala (Kerala Museum) as the nodal agency for setting up of museums under all departments and institutions under the State Government. Accordingly a MoU was executed between the University of Kerala and the Interactive Museum of Cultural History of Kerala on 26.03.2022.

As per PAYMENT TERMS OF MoU executed with Keralam Museum, the University will transfer 50% of project fund on signing MoU and balance fund of 50% of project cost on approval of DPR.

The Executive Director, Keralam Museum, vide letter no. KIM/05/2021 dated 26.05.2022 has requested to transfer the 50% of Project Fund of Rs.418900/-amounting to Rs. 2,09,450/- and not to make any recoveries in respect of IT,GST etc., as Keralam Museum is a nodal agency for setting up of museums registered under Charitable Societies Act. Accordingly the bill was forwarded to the University Engineer for verification. After scrutinizing the bills, the University Engineer has reported that no documents/certificate from the tax department for the exemption of IT, GST etc. has been produced by Keralam Museum and requested to obtain the same from Keralam Museum.

As per letter no. KIM/05/2021 dated 22.06.2022 has given the following clarifications for non deducting 2% GST TDS from the requested amount.

1. The GST Department has exempted Keralam Museum from paying GST vide letter No.CT/17581/2018-CI dated 27.11.2018.
2. The GST Department issued registration certificate holding No.32TVD100864DIDQ dated 17.01.2019 with type of Registration as Tax Deductor . Executive Director is nominated as Tax Deductor.
3. All departments Archaeology, Archives, Wildlife, SPCS & Calicut University didn't deduct any recovery towards GST,IT etc from the payments released to Keralam Museum since date. (Archaeology Department issued order deducting GST 2% for the work "setting up of District Heritage Museum Idukki" for releasing fund and they revised the order after receiving the letter from GST department, without deducting 2% GST)
4. Keralam Museum are engaging their consultants to execute the work (For this work the consultant is ws FiDD, Bangalore) and they are deducting GST& IT from the firm on releasing the amount towards their tax invoice as tax deductor.
5. As Keralam Museum was registered under Charitable Society Act and working on no loss no profit basis, they are not paying IT since 2013.

In view of the above facts, the Executive Director has requested that an amount of Rs.2,09,450/- may be released in full, as this amount is a negotiable cost without any profit, since the coordination charge towards Keralam Museum (10%) is not included.

The remarks of the Finance was sought on the matter. The Finance after obtaining the remarks of GST consultant on the demand of Keralam Museum to release Rs. 2,09,450/- (Rupees Two lakh nine thousand four hundred and fifty only) in full to them, has suggested to deduct 2% TDS while effecting payment to Kerala Museum, as the letter no. CT/17581/2018-C1 dated 27.11.2021 of the GST Department addressed to Keralam Museum has not mentioned exemption for collecting TDS.

Accordingly, as per the orders of the Vice-Chancellor, the University Engineer, vide letter no. Pl.G/2710/GM/2014 dated 19.10.2022, was requested to release the first instalment amounting to Rs.2,09,450/- (Rupees two lakh nine thousand four hundred and fifty only) to the Keralam Museum, after deducting 2% TDS, as suggested by the Finance. In reply, the University Engineer, vide letter dated 31.10.2022, has pointed some facts as detailed below:

- The Executive Director, Keralam Museum, vide letter no. KIM / 05 / 2021 dated 26.05. 2022 claimed exemption from GST TDS deduction. As non deduction of TDS will invite penalty from Tax Department clarification was sought from the Keralam Museum.

Accordingly, the Executive Director, Keralam Museum, vide letter No. KIM/05/2021 dated 22.06.2022 has clarified that

- they are receiving the amount as deposit and will pay to the consultant that they have engaged for the above work and they will deduct TDS from the consultant.
- they have GST registration as Tax Deductor and they have produced the copy of Registration Certificate. It would show that Keralam Museum is an authorized tax deductor which will under Section 51(1) (d) of GST Act. Thereby, the Keralam Museum succeeded in clarifying their claim.
- The tax consultant has failed to give proper advise to the Finance Officer. That is to say the Tax Department has not published the names of any institution exempted from TDS deduction, but they have stated the categories in Section 51(1) as a, b, c, d and by the amendment in 2018, the transaction between the persons in the category of a , b, c and d are exempted from TDS deduction. The Tax Consultant must be aware that even though we deduct TDS we cannot pay or file return to the Tax Department by using Tax Deductor's Registration number.
- The Payment to Keralam Museum is not subject to a GST -TDS deduction.

In light of the above facts, the University Engineer has requested to accord sanction to release the entire amount of Rs.2,09,450/- to the Keralam Museum after getting HR bill from them without any TDS deduction. The remark of the Finance Officer was again sought on the matter and the earlier decision was reiterated.

In this context, it may be noted that on the basis of MoU, Keralam Museum had conducted the final presentation (presented a narrative & Detailed Project Report) for the interior & landscaping works for the Geological Museum and Rock garden on 05.07.2022 and the Syndicate held on

07.07.2022, vide item no. 44.136, had resolved to approve the recommendation of the meeting of the Final Presentation by Kerala Museum authorities with respect to the preparation of DPR in connection with the interior & landscaping works for the Geological museum and rock garden, Department of Geology, Kariavattom held on 05.07.2022.

Even though the MoU was executed on 26.03.2022 and the Final Presentation made by the Kerala Museum was approved, the first instalment of the payment has not yet been made to the Kerala Museum, due to the matter of deduction of GST and TDS is not finalised.

As per the orders of the Vice Chancellor the request of the University Engineer to accord sanction to release the entire amount of Rs.2,09,450/- to the Keralam Museum, after getting HR bill from them without any TDS deduction, in connection with the preparation of DPR for the interior & landscaping works for the Geological museum and rock garden, Department of Geology, Kariavattom, along with the aforesaid facts pointed out by the University Engineer is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to release Rs.2,09,450/- (Rupees Two lakh nine thousand four hundred fifty only) i.e. 50% of Rs.4,18,900/-, to the Keralam Museum in connection with the preparation of DPR for the interior & landscaping works for the Geological museum and rock garden, Department of Geology, Kariavattom, after getting HR bill from them without any TDS deduction.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 02.12.2022, be approved.

Item No.49.59.08

Setting up of Translational Research and Innovation Centre at the University of Kerala (TRIC-KU) -Seeking sanction for release of Ist phase of amount to 'M/s. PEMS Engineering Consultant, Trivandrum', against the submission of DPR including ready to tender documents, design drawings (Good for construction), structural drawings, drawings for landscaping sufficient for construction – Consideration of – Reg.

(PlAI)

The Government in the Budget 2022-23 has announced (Item No. 20) for the "Establishment of Translational Research Centre in University of Kerala" at a total outlay of Rs.20crore. Accordingly, an amount of Rs. 2 lakh was released as provisional advance towards meeting the travel expenses, the expenses for the convening the meeting, discussion and preparation of DPR in connection with the TRIC – KU, in pursuance to the resolution of the Syndicate held on 28/05/2022.

The Syndicate at its meeting held on 25/08/2022 w.r.t (Item No 45.130) entrusted the Registrar to invite expression of interest (EoI) on the basis of the report submitted by the University Engineer from the reputed organization as Project Management Consultant to conduct soil investigation and preparation of DPR and detailed estimate based on DSR.

The Evaluation committee held on 03/09/2022 evaluated the EoI obtained from three qualified vendors and the committee recommended to entrust the work with M/s. PEMS and to have negotiation with the firm M/s. PEMS. The Special meeting of the Syndicate held on 13/09/2022 (w.r.t Item No.01.03) resolved to approve the consultancy charges of Rs. 30 lakh quoted by M/s. PEMS Engineering Consultant, for construction of four buildings:

1. Main Innovation Building
2. Translational Research lab
3. Animal Research facility
4. Industrial area in TRIC- KU near the Environmental Science Block

Sanction was accorded by the University to entrust the works to M/s. PEMS Engineering Consultants Pvt. Ltd, Trivandrum, at a total cost of Rs.30,00,000/- (Rupees Thirty Lakh only) excluding GST, in connection with the "Setting up of Translational Research and Innovation Centre in the Kerala University (TRIC-KU)", vide letter No. Pl.A1/24145/TRIC-KU/2022 dated 14/09/2022.

As per the MoU executed between the University of Kerala and M/s. PEMS Engineering Consultants Pvt. Ltd, Trivandrum, the fees are payable to the Architect Consultant by the Employer at the following stages and GST - TDS and IT- TDS will be deducted at applicable rates :

a	Submission of DPR including ready to tender documents, design drawings (Good for construction), structural drawings, drawings for landscaping sufficient for construction.	Up to 30% of fees
b	Approval of DPR by the Government	Up to 65% of fees
c	After foundation and basement is completed and issuance of stage certificate	Up to 75% of fees
d	After full super structure shell is completed and issuance of stage certificate	Up to 85% of fees
e	After virtual completion and issue of completion certificate and as built drawing	Up to 100% of fees

The firm M/s. PEMS Engineering Consultant, vide Gmail dated 13/10/2022 has submitted copies of Final DPR, Detailed drawings and Detailed Estimates "Setting up of Translational Research and Innovation Centre in the Kerala University (TRIC-KU)" and it was forwarded to the University Engineer for verification of the Final DPR, Detailed drawings and Detailed Estimates. The University Engineer suggested some changes

Accordingly, the firm M/s. PEMS Engineering Consultant, Trivandrum vide Letter No. PEMS/2022-23/T2-ANX/KU/362 dated 22/10/2022 submitted the soft copy of Final DPR, Architectural and Design Drawings and Estimates in PRICE software after incorporating all the suggestions from the University Engineer.

The firm M/s. PEMS Engineering Consultant, vide letter No. PEMS/Invoice/2022-23/KU/001 dated 12/10/2022 has submitted the invoice amounting to Rs. 10,62,000/- (Rupees Ten lakh sixty two thousand only) including GST, as per the Clause VI of the MoU:

Sl. No	Description	Total PMC Contract Value (in Rs)	Percentage of Completion of (ii) a of work payable fees (Rs)	Amount (in Rs)
1	Submission of DPR including ready to tender documents, design drawings (Good for construction), structural drawings, drawings for landscaping sufficient for construction.	3000000	30%	900000
	Taxable value			900000
	CGST @9%			81000
	SGST @9%			81000
	Gross value			1062000

The University Engineer has remarked the following:

- As per MoU dated 14/09/2022, clause (vi) 1 (I) the fee payable for consultancy and supervision services is Rs. 30,000,00/- excluding GST.
- The fee payable to the Architect consultant at stage (a) drawings, ie, (submission of DPR including ready to tender documents, design and drawing (GFC), structural drawings and drawings for landscaping sufficient for construction is up to 30% of fee.
- The Architect consultant has furnished DPR and drawings as per MoU.
- Hence the fee payable to the Architect consultant at this stage stage:30% of 30 lakh = 9,00,000/- + GST may be paid to M/s PEMS as first installment of consultancy fee.

The Finance Officer has opined that "the proposal for payment of an amount of Rs.10,62,000/- (Rupees Ten Lakh Sixty Two Thousand only) including GST to M/s PEMS Engineering Consultant, Trivandrum, towards the consultancy charges (30% of total amount) in connection with setting up of Translational Research and Innovation Centre, may be agreed to, subject to administrative sanction. A new sub-head ' 10/5355-Consultancy charges ' may be opened under the h/a ' Part I-NP-MH-65-Works ' and an amount of Rs.10,62,000/- (Rupees Ten Lakh Sixty Two Thousand only) may be provided under it by re- appropriation from the subhead "10/5306-Construction of building for University Press", of the same major head of current year's budget estimates of the University."

The Hon. Vice-Chancellor, has ordered to place the above proposal before the Standing Committee of the Syndicate on Finance for consideration.

In this context, the proposal for the payment of an amount of Rs. 10,62,000/- (Rupees Ten Lakh Sixty Two Thousand only) including GST to M/s PEMS Engineering Consultant, Trivandrum, towards the consultancy charges (30% of total amount) in connection with setting up of Translational Research and Innovation Centre, is placed before the Standing Committee of the Syndicate on Finance.

The Committee considered the matter and recommended to payan amount of Rs.10,62,000/- (Rupees Ten Lakh Sixty Two Thousand only) including GST to M/s PEMS Engineering Consultant, Trivandrum, towards the consultancy charges (30% of total amount) in connection with setting up of Translational Research and Innovation Centre.

The Committee further recommended to recoup the amount on receipt of the grant from the Government for setting up of Translational Research and Innovation Centre .

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 02.12.2022, be approved.

Item No.49.59.09 ***Autonomous colleges -Excess admission and starting new programmes made without prior sanction of the University–reg.***

(Ac D)

Certain discrepancies were noted related to the 2019-2022 batch of students admitted to the Undergraduate courses in the two affiliated autonomous colleges (*namely 'Mar Ivanios College, Trivandrum' and 'Fatima Mata National College, Kollam'*) under the University. These discrepancies are as noted below:

- 1) Two new Career Related Courses namely, 'English and Communicative English (B.A)' and 'Computer Science (B.Sc)' were found to have been started by Mar Ivanios College in the 'Self Financing Stream', without the affiliation to the University, and,
- 2) Excess number of candidates were admitted in all the affiliated UG Courses in both the autonomous colleges, against the sanctioned strength approved by the University. (Appendix D)

The matter related to the said discrepancies were placed before the Standing Committee of the Syndicate on Affiliation of Colleges held on 11.07.2022 and the Committee made the following recommendations :

- 1) to issue the Provisional Certificates to the said 2019-2022 batch UG students of both these colleges,
- 2) to place the matter regarding the excess admission made and starting of new programmes without prior sanction be referred to the Syndicate, and,
- 3) Considering the urgency of the matter, the Committee recommended that the Vice-Chancellor may permit implementation of the above recommendation exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

Accordingly the Vice-Chancellor approved the implementation of the said recommendations of the Committee to issue the Provisional Certificates to the said students, exercising the powers conferred under section 10(13) and it was reported to the Syndicate.

The Syndicate considered the above mentioned matters at its special meeting held on 15.07.2022 and made the following resolution as noted below:

- 1) Noted the action taken by the Vice-Chancellor, to issue the Provisional Certificates to these students, and,
- 2) further resolved to entrust the Convenor, Standing committee of the Syndicate on Affiliation of Colleges, Dr.K.B.Manoj and Dr.K.G.Gopchandran, Members, Syndicate to hear the Principals of Mar Ivanios College, Trivandrum and Fatima Mata National College, Kollam regarding the excess admission made and starting of new programmes (*B.A English and Communicative English and B.Sc Computer Science*) at Mar Ivanios College, Thiruvananthapuram without the prior sanction of the University.

Further another fact (*with regards to the Mar Ivanios College, Thiruvananthapuram*) is seen in the said minutes of the Syndicate meeting held on 15.07.2022, , as given below:

"As per the remarks of the Ac.B2 Section, University had actually granted 'provisional affiliation' in the 'Aided Stream' to these two new courses [namely, 'English and Communicative English (B.A)' and 'Computer Science (B.Sc)'] started by Mar Ivanios College, Trivandrum vide the item no.09.72.14 of the minutes of the Syndicate meeting held on 25.05.2019 and the Vice-Chancellor thereafter had ordered to implement the said resolution subject to concurrence of the Govt. which was intimated to the Mar Ivanios College, however the said College has not intimated about any concurrence from the Govt".

Thus it is understood that the said two new courses in Mar Ivanios College, Thiruvananthapuram, were granted provisional affiliation by the University in the “aided stream” (*subject to seeking concurrence of the Govt.*), however the College started it in the “self financing stream” without prior approval of the University.

It may be noted that Provisional Certificates have been issued to all the applicants (*among the above mentioned students*) in both the autonomous colleges as per the above mentioned orders of the Vice-Chancellor. However the Degree Certificates to these students could not be awarded as orders have not yet been issued for the same.

The Syndicate held on 07.11.2022, vide item no: 48.82, considered the matter regarding issuance of the degree certificates 2019-2022 batch students and resolved to issue certificates 2019-2022 batch students and further resolved to refer the matter to the Standing Committee of the Syndicate on Finance, for fixing the fine to be levied on Mar Ivanios College, Thiruvananthapuram and Fatima Mata National College on admitting candidates exceeding the sanctioned strength and starting of new programmes without the prior sanction of the University at Mar Ivanios College.

Moreover, while considering the proposal submitted by the Principal, Mar Ivanios College for Marginal increase of the courses in Mar Ivanios College for the Academic Year 2022-2023, it is seen that another two courses namely BSc.Statistics and BSc. Analytical Economics were started, without the prior sanction of the university. The matter was placed before the Syndicate held on 29.07.2022, vide Item No.06.13 and resolved to hear the Principal, Mar Ivanios College regarding starting of new programmes in self financing mode without the prior sanction of the University by a sub-committee consisting of the Pro-Vice Chancellor, Dr. S. Nazeeb, Adv. K.H. Babujan, Adv. G. Muraleedharan Pillai, Members Syndicate and the Registrar.

The two hearings to be conducted in connection with excess admissions made and starting new courses without the prior sanction of the University as resolved by the Syndicate held on 15.07.2022 (vide item. No.15) and the Syndicate held on 29.07.2022 (Vide item No.06.13) are pending due to technical reasons.

As per the orders of the Vice-Chancellor, the matter for fixing the fine to be levied on Mar Ivanios College, Thiruvananthapuram and Fatima Mata National College on admitting candidates exceeding the sanctioned strength approved by the University and starting of new programmes without the prior sanction of the University at Mar Ivanios College, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended the following:

1. *to hear the Principal, Mar Ivanios College, Thiruvananthapuram on the matter regarding the two new Career Related Courses namely, “BA English and Communicative English” and B.Sc Computer Science” Started in the College, without affiliation to the University and also admitting candidates exceeding the sanctioned strength for 2019-2022 UG batch.*
2. *to hear the Principal, Fatima Matha College, Kollam on the matter regarding, admitting candidates exceeding the sanctioned strength for 2019-2022 UG batch.*

The Committee further recommended to mention the precedence, if any, on the action taken for similar cases in Autonomous Colleges.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 02.12.2022, be approved.

Item No.49.59.10 **Centre for Renewable Energy and Materials- Request for regularization of provisional advance sanctioned for the establishment of the centre - reg.**
(Ac D)

Dr. S. Muhammadhu Aboobakar Shibli, Hon. Director, Centre for Renewable Energy and Materials has submitted the bills and vouchers and requested to regularize the provisional advance of Rs. 25,00,000/- (Rupees Twenty Five Lakhs only) sanctioned for the establishment of the centre.

It may be noted that vide U.O. No. Ac.D/2/19363/2019 dated 23.12.2019, an amount of Rs.25,00,000/- (Rupees Twenty Five Lakhs only) has been sanctioned to Dr. S.M.A. Shibli, Hon. Director, Centre for Renewable Energy and Materials for the establishment of the Centre.

Statement of Expenditure is detailed below:

Amount Sanctioned (A)	
(vide U.O.No, Ac.D/2/19363/2019 dated 23.12.2019) =	Rs. 25,00,000/-
Total Expenditure (B)	= Rs. 24,99,997
Unspent amount/Balance amount (c)	= (A-B) = Rs. 3/-
Interest amount credited to account	= Rs. 1,20,862/-

The Hon. Director has remitted the unspent amount of Rs. 3/- only and the interest amount credited in the account Rs. 1,20,862/- to KUF vide challan No. 22987769 dated 26/09/2022 and vide challan No. 22831087 dated 26/09/2022 respectively.

As per the Credit Verification Report dated 26.09.2022 from the Assistant Registrar, Cash Counter, Kariavattom, the payslips has verified and found correct. The Audit VI Section, vide verification report dated 04.11.2022, has varified the bills and vouchers for an amount of Rs.24,99,997/- (Rupees Twenty Four Lakhs Ninety Nine Thousand Nine Hundred and Ninety Seven only) and found in order.

The Finance I Section has remarked that on the strength of Audit verification report from Audit VI Section and Credit Verification Report from Assistant Registrar, Cash Counter, Kariavattom, the Provisional advance of Rs. 25,00,000/- (Rupees Twenty Five Lakhs only) sanctioned to Dr. S.M.A. Shibli, Hon. Director, Centre for Renewable Energy and Materials for the establishment of the Centre vide U.O. No. Ac.D/2/19363/2019 dated 23.12.2019 may be regularized, subject to administrative sanction. And also remarked that the regularization may be booked under the h/a "Part I-NP-MH 63- Miscellaneous-8/6028- New Development Programmes", of the current year's Budget Estimates of the University.

The Hon'ble Vice Chancellor has considered the remarks from the Finance I Section and ordered to place the matter before the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice Chancellor, the request of Dr. S.M.A. Shibli, Hon. Director, Centre for Renewable Energy and Materials to regularize the provisional advance of Rs. 25,00,000/- (Rupees Twenty Five Lakhs only) sanctioned for the establishment of the Centre is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to regularize the provisional advance of Rs. 25,00,000/- (Rupees Twenty Five Lakhs only) sanctioned to Dr. S.M.A. Shibli, Hon. Director, Centre for Renewable Energy and Materials for the establishment of the Centre vide U.O. No. Ac.D/2/19363/2019 dated 23.12.2019, on the basis of the Audit verification report from the Audit wing, Kariavattom and the Finance endorsement.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 02.12.2022, be approved.

Item No.49.59.11 Kerala University First Ordinances, 1978- D.Sc./ D.Litt./ LLD- Thesis Submission Fee- Enhancement- Reg.-

(Ac EII)

As per Kerala University First Statutes, 1977, Chapters 12 to 16, 18 and 20, University is offering D.Sc./ D.Litt./ LL.D. degrees.

As per Kerala University First Ordinance, 1978, Chapter IV- "Levy of Fees by University" under the heading 1. B- "Fee for Research Degree" in item (b)- "For submission of Thesis", D.Sc., D.Litt., LLD Fee was fixed as Rs. 1000/-

As per the Amendment No. 220, Chapter IV- "Levy of Fees by University" under the heading 1. B- "Fee for Research Degree" in item (b)- "For submission of Thesis", D.Sc., D.Litt. Fee was amended as Rs. 4500/- (Acad.L/Ord/2436/2010 dtd. 20.05.2011).

As per UO No. Ac E II/1/D.Sc./2019 dtd. 21.12.2019, University has decided to levy Rs.50,000/- (Rupees Fifty Thousand only) as application fee from the D.Sc. Research Scholars. Thus the fee of D.Sc. alone has been enhanced to Rs.50000/-; whereas, D.Litt. or LLD Fee has not been enhanced.

The matter regarding the enhancement of application fee for D.Litt. and LLD was placed before the Standing Committee of the Syndicate on Academics and Research held on 26.09.2022 and 10.10.2022 which recommended to refer the matter to the Standing Committee of the Syndicate on Finance; the Syndicate held on 14.10.2022 resolved to agree with the same.

Hence as per the orders of the Honourable Vice- Chancellor the matter of enhancing the application fee of D.Litt. and LLD degrees is placed before the Standing Committee of the Syndicate on Finance.

The Committee considered the matter and recommended to enhance the application fee of D.Litt. and LLD degrees to Rs.50,000/- (Rupees Fifty thousand only).

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 02.12.2022, be approved.

Item No.49.59.12 Foreign Students fees –USD to INR- clarification –reg.

(Ac BI)

In the meeting of the Executive Committee of Centre for Global Academics held on 07.10.2022, the Regional Director of ICCR, Shri. Ayyanar, has expressed the concern over the change in fee structure for some of the students during the course due to hike in the fee, and this create additional expense and auditobjection for the ICCR. Hence, he suggested that the fee structure reported to ICCR for a student at the time of joining in the university should not be changed. Any hike in fees, in between, proposed by University should be applicable only to the new students who join after this approved fee hike.

The ICCR Director again expressed concern over the fees conversion issue from USD to INR for the ICCR students studying under the University of Kerala. The University approved the foreign students fee in USD and at the time of payment of the fee, ICCR convert USD to INR based on the conversion rate available on the payment date. The payments are done subject to the availability of funds. The delay in payments or pooling together of different periods of payment sometimes cause change in the conversion rates of USD to INR, and by recalculating the conversion rates based on the due date, university sometimes asks additional payment and causing problems to ICCR.

The CGA meeting had detailed discussion regarding the above matters and recommended to the following things.

The fee hike is only based on the direction from the government. The fee structure for an ICCR student fixed at the beginning of an academic year, and reported to ICCR, should not be changed within that academic year. Any hike in fee, proposed by university during that academic year, should be applicable to the student for the next academic year/s only.

Regarding the USD-INR conversion rate issue due to the delay in payment from ICCR, the committee suggested two options,

- a) University shall claim the fee in USD from the ICCR, and the rate as on the date of payment from ICCR may be taken as the final USD-INR conversion rate, and no further recalculation needed at the university level.
- b) the University may convert the entire foreign students fee structure (both ICCR and Self finance students) from USD to a fixed standard amount in Indian rupee, so that all payments can be received in Indian rupee without considering conversion rate.

The committee recommended to place this matter before the Syndicate for approval. The Syndicate held on 07.11.2022 has resolved that the item be referred to the Standing Committee of the Syndicate on Finance.

Meanwhile, Mr.Wael Ali Mohammed Hadi from Yemen an ICCR PhD student at the Department of Biotechnology, for the Year 2018-19 to 2021-22 has reported that he has already submitted his thesis with no.10325 on 20th September 2022 and got a defect memo No.Ac EII/2/41386/2022 dated 29.09.2022 with finance issues and requirements for balance fees, in which the currency conversion calculations are different from the Concerned Research Section and ICCR. The ICCR remit payment at 71.2 rate for 1US dollar (dated 25.04.2019) while the Research Section calculated payment at 74.81 USdollar (ie, the date of submission of his thesis; 20th September 2022) and also included 5% hike based on U.O No.Ac.BI/2021 dated 23.10.2021.

It is to be noted that, Mr.Wael Ali Mohammed Hadi Pursuing Ph.D at the Department of Biotechnology, for the Academic Year 2018-19 to 2021-22 while the U.O regarding implementation of 5% hike on all fees of foreign scholars for Various UG, PG and Ph.D Programmes offered in University of Kerala issued on 23.10.2021.

The dues amount calculated vide memo No.Ac EII/2/41386/2022 dated 29.09.2022 is as follows

	Amount calculated by ICCR (01USD=71.2INR dated 25.4.2019)	Amount calculated by Ac EII (01USD=74.81 INR) including 5% hike	Balance required as permemo No.Ac EII/2/41386/2022 dated 29.09.2022
Affiliation fee	7120	7855	10\$
open defence fee	35600	47130	249\$
Thesis submission fee	14240	15710	20\$
Research fee	712000	706955	1836\$
Thesis submission Certificate fee	3560	3965	5\$

As per the orders of the Vice-Chancellor the following matters are placed before the Standing Committee of the Syndicate of Finance for consideration and appropriate recommendation.

1. As the fee hike is only based on the direction from the government, the fee structure for an ICCR student fixed at the beginning of an academic year, and reported to ICCR, shall not be changed within that academic year. Any hike in fee, proposed by university during that academic year, should be applicable to the student for the next academic year/s only.
2. Regarding the USD-INR conversion rate issue due to the delay in payment from ICCR, whether the University shall claim the fee in USD from the ICCR, and the rate as on the date of payment from ICCR may be taken as the final USD-INR conversion rate, and no further recalculation needed at the university level.

or

the University may convert the entire foreign students fee structure (both ICCR and Self finance students) from USD to a fixed standard amount in Indian rupee, so that all payments can be received in Indian rupee without considering conversion rate.

3. With respect to Mr.Wael Ali Mohammed Hadi from Yemen, Whether the amount calculated by ICCR may be accepted without 5%hike.

The Committee considered the matter and recommended the following:

1. *the fee structure for an ICCR student fixed at the beginning of an academic year, and reported to ICCR, remains the same throughout the academic years of that student and any hike in fee, proposed by University during that academic year, should be applicable to the student who joins for the next academic year only.*
2. *the University shall claim the fee in USD from the ICCR, and the rate as on the date of payment from ICCR may be taken as the final USD-INR conversion rate, and no further recalculation needed at the University level.*

The Committee further recommended that the same shall be made applicable to Mr.Wael Ali Mohammed Hadi from Yemen.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 02.12.2022, be approved.

Item No.49.59.13 Budget Speech 2022-'23 - Financial Aid for Study at Department of Demography - Proposal - reg.

(Ad H)

A proposal entitled "ജനസംഖ്യാശാസ്ത്രവിഭാഗത്തിന് പഠനത്തിനു സഹായം" was envisaged in the Budget Speech 2022-'23 and an amount of Rs.5,00,000/- (Rupees Five Lakh only) was allocated for the same. The Budget Implementation Cell held on 19.04.2022 vide item no.82, considered the matter and recommended to invite proposal from the Head, Department of Demography and to place the proposal before the Standing Committee of the Syndicate on Academics & Research.

The Head, Department of Demography has forwarded a proposal "Nexus between Socio-economic development and Population Dynamics in Kerala - A Census Based Research" with an estimated expenditure of Rs.5,00,000/- (Rupees Five Lakh Only) (Copy appended).

The broad objective of this project is to publish a book in English and Malayalam languages which comprehensively cover various aspects of the population in Kerala. The specific objectives are:

1. To conduct a demographic and socio-economic analysis of the population in Kerala based on the data provided by the Census of India during the last fifty years.
2. To analyse the link between the demographic transition and the various indicators of socio-economic development in Kerala.

The detailed expenditure of the proposal is as follows:

Sl.No	ITEM	AMOUNT
1.	Research Associate (12 months @ Rs.25,000/- per month)	3,00,000/-
2.	Travel and communication	50,000/-
3.	Report preparation, editing and printing	1,00,000/-
4.	Contingency	50,000/-
	TOTAL	Rs.5,00,000/-

The Syndicate held on 07.07.2022, vide item no. 44.122.D4, considered the proposal and resolved to defer the matter. Further, the Syndicate, at its meeting held on 14.10.2022, vide item no. 47.91.D11, considered the same and resolved to forward the matter to the Standing Committee of the Syndicate on Finance.

Accordingly, as per the orders of the Vice - Chancellor, the proposal entitled "Nexus between Socio-Economic Development and Population Dynamics in Kerala - A Census Based Research" with an estimated expenditure of Rs.5,00,000/- (Rupees Five Lakh only), is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the proposal submitted by the Head, Department of Demography entitled "Nexus between Socio-Economic Development and Population Dynamics in Kerala - A Census Based Research" with an estimated expenditure of Rs.5,00,000/- (Rupees Five Lakh only) , as envisaged in the Budget Speech 2022-'23 , vide item no.82

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 02.12.2022, be approved.

Item No.49.59.14 Budget Speech 2022-'23 - Department of Mathematics - 'Ganitha Garima 2022' - proposal - implementation - reg.

(Ad H)

A proposal entitled "Ganitha Garima 2022 ", was envisaged in the Budget Speech 2022-23 and an amount Rs.2,00,000/- (Rupees Two Lakh only) was earmarked for the same. The meeting of the Budget Implementation Cell held on 19.04.2022 has recommended to invite proposal from the Head, Department of Mathematics and Dr. Krishna Kumar G., Assistant Professor, Department of Mathematics on the matter and to place it before the Standing Committee of the Syndicate on Academics & Research.

The Head, Department of Mathematics has submitted a proposal (copy appended) for implementing "Ganitha Garima 2022" with an estimate of Rs.2,00,000/- (Rupees Two Lakh only). The precise objectives of the proposal are as follows:

1. *Attract young students to do post graduation and research in the Department of Mathematics, University of Kerala.*
2. *Making students to do PG and research in reputed institutions other than University of Kerala.*
3. *Improve the research activities of the Department of Kerala, University of Kerala in core areas of Mathematics.*
4. *Improve the collaborative research activities of the Department of Mathematics, University of Kerala.*
5. *Generate more funding (in future) from other Government agencies to expand the research activities of the Department of Mathematics, University of Kerala.*
6. *To make the Department of Mathematics, University of Kerala, a Centre for Mathematical analysis in Kerala State.*

The detailed estimated expenditure of the project are as follows:

Sl No	Details of Estimated Expenditure	Amount (INR)
1.	Designing and printing of Brochure, program schedule, and certificates	Rs. 6,000/-
2.	Refreshments and Food for participants	Rs. 35,000/-
3.	TA - DA to resource persons	Rs. 40,000/-
4.	TA - DA to participants	Rs. 31,000/-
5.	Honorarium for the Resource persons	Rs. 48,000/-
6.	Secretarial Assistance	Rs. 5,000/-
7.	Rent for Lecture Hall	Rs. 10,000/-
8.	Miscellaneous	Rs. 25,000/-
	TOTAL EXPENDITURE	Rs. 2,00,000/-

The Syndicate, at its meeting held on 07.07.2022, vide item no. 44.122.D3 considered the proposal and resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics & Research held on 30.06.2022, to defer the matter.

Further, the Standing Committee of the Syndicate on Academics & Research held on 26.09.2022 & 10.10.2022 considered the aforesaid proposal and recommended to forward the matter to the Standing Committee of the Syndicate on Finance. The Syndicate at its meeting held on 14.10.2022 vide item no.47.91.D12 has resolved to approve the afore-said recommendation.

As per the orders of the Vice - Chancellor, the proposal for implementing the project "Ganitha Garima 2022" with an estimated expenditure of Rs. 2,00,000/- (Rupees Two Lakh only) submitted by the Head, Department of Mathematics, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the proposal submitted by the Head, Department of Mathematics for implementing the project "Ganitha Garima 2022" with an estimated expenditure of Rs. 2,00,000/- (Rupees Two Lakh only), as envisaged in the Budget Speech 2022-'23.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 02.12.2022, be approved.

Item No.49.59.15 Allotting Space/ Erecting Shamianas/Panthals for conducting promotional programmes in the Kariavattom Campus – Fixing the fee to be levied - reg. (Ad BI)

Several requests are received seeking permission for allotting space/ erecting shamianas/ panthals for conducting promotional programmes in the premises of the Kariavattom Campus. No standing order exists till date for allotting space/ erecting shamianas/panthals in connection with conducting promotional programmes in Kariavattom Campus.

As per U.O No. AdB1(2)838/2015/(010)108 dated 08.11.2019, a minimum rent of Rs. 2000/- (Rupees Two Thousand Only) + 18% GST for area upto 150 Sqft and rent @Rs. 5/- for additional subsequent square feet shall be levied for erecting Shamianas / panthals in connection with the promotional programmes in Senate House Campus.

In this context, appropriate charges and conditions for allotting space/ erecting shamianas / panthals in connection with conducting programmes in the Kariavattom Campus of the University, may be fixed.

As per the orders of the Vice Chancellor, the matter regarding fixing the rent rates for allotting space/ erecting shamianas / panthals in connection with conducting promotional programmes in Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation

The Committee considered the matter and recommended to fix a minimum rent of Rs.2000/- (Rupees Two thousand only)per day +18% GST for area upto 150 Sqft and rent @ Rs.5/- for additional subsequent square feet for allotting space/ erecting shamianas/ panthals in connection with conducting promotional programme in Kariavattom Campus.

The Committee further recommended to specify the date, time and duration in the permission letter while allotting space.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 02.12.2022, be approved.

Item No.49.59. Additional.01 Ph.D Course Work Examination - Valuation of answer scripts - Remuneration to QP Setters/ Examiners-reg:-

(M&C III)

The Ph.D Course Work Examination is notified by the office of CSS and conducted in the month of July and December. The Ph.D Course work Examination consists of two papers : Paper I- Research Methodolgy and Paper II- Research and Publication Ethics (RPE). For the valuation of Paper I-Research Methodolgy, a separate question paper is prepared for each subject whereas Paper II- Research and Publication Ethics is a common paper for all streams and hence a single question paper is prepared for all streams.

The question paper setting for Ph.D Course Work Examination are done by setters outside the jurisdiction of the University of Kerala, and the answer scripts are evaluated by the setter itself, hence schemes of valuation are also not prepared.

The following points regarding evaluation of Ph.D Course Work may please be noted.

1. Remuneration for evaluation of answer scripts are not paid to the setters, as such, but payment includes remuneration of Rs. 1200/- for question paper setting and Rs.1200/- for scheme preparation. In this context some examiners are not willing to evaluate the answer scripts without paying remuneration. Revaluation of certain answer scripts are also to be done. Besides remuneration, postal charges for return of answer scripts are also not paid to the setters.
2. The willingness of question paper setters to evaluate the answer scripts are sought at the time of question paper setting, but sometimes the setter may not be willing to evaluate the answerscripts and in such cases another examiner has to be provided by the EB section concerned for valuation without scheme and there exists difficulties regarding payment of remuneration.
3. Paper II- Research and Publication Ethics is a common paper for all subjects, and hence candidates of Oriental Studies may write the Examination in different languages like Malayalam, Sanskrit etc. In this case, a new list of examiners who are willing for evaluating the above said answer scripts without the scheme of valuation are to be provided by the EB Sections. Some of these examiners are reluctant to value the answer papers without remuneration. In the current July 2022 session, for Paper II- Research and Publication Ethics (common paper), the number of answer scripts is fairly large (270 answer papers are to be valued by the QP Setter).
4. As per U.O. No.M&C.1.2/1834/2018 dtd 14.06.2018, the examiners of Post Graduate Examinations are paid Rs. 36/- per paper as remuneration. The same amount may be given to the examiners of Ph.D Course Work for valuation.

The above note for allowing remuneration to the examiners of Ph.D Course Work for valuation was placed before the Standing Committee of the Syndicate on Examinations held on 29.11.2022. After considering the matter the said Committee has recommended to refer the Item to the Standing Committee of the Syndicate on Finance.

Considering the exigency, the Hon'ble Vice Chancellor approved the above recommendations of the minutes subject to reporting to the Syndicate exercising the powers vested under section 10(13) of the Kerala University Act,1974.

Hence as Ordered by the Hon'ble Vice-Chancellor the matter is presented before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to fix the remuneration to the examiners of Ph.D Course work for valuation as Rs.50/- (Rupees Fifty only) + postal charges, subject to a minimum of Rs.250/- ,with effect from the next payment onwards.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 02.12.2022, be approved.

Item No.49.59 Additional.02 Minutes of the Meeting of the Registrar with the Finance Officer in connection with the matters regarding Annual Administration Fee – for consideration – reg.

(Ac BII)

The State Government vide G.O.(Ms.)No.93/2015/H.Edn. dated 11.03.2015 had accorded sanction to disaffiliate institutions imparting education in Engineering & Technology in the State of Kerala and affiliate them to Kerala Technological University. All Technical Institutes in the State were thereby mandatorily affiliated with Kerala Technological University for the conduct of B.Tech and M.Tech courses from the academic year 2015-16 onwards, although allowing the institutions to continue affiliation in the existing Universities in Kerala for the existing courses till the students already admitted to the courses completed their studies.

Similarly, vide G.O. (Rt.) No. 2286/2015/H.Edn dated 03.09.2015, the State Government accorded sanction

- (1) to disaffiliate the programmes of MBA, MCA and Hotel Management conducted by the institutions which were already affiliated to Kerala Technological University from the different Universities (vide the former G.O), and mandatorily affiliate to Kerala Technological University from 2016-17 onwards.
- (2) to disaffiliate Architecture courses offered by institutes that have AICTE approval and mandatorily affiliate them to Kerala Technological University from 2016-17 onwards
- (3) to affiliate the MBA, MCA and Hotel Management courses which are conducted by the institutes which are already affiliated to Kerala Technological University
- (4) to affiliate the institutes which offers Architecture courses which have AICTE approval.

Though affiliation of existing batches in existing courses were allowed to be continued with the former Universities from where the institutions were disaffiliated, there was no mention of levying of Annual Administration Fee from the institutions in the above Government Orders.

The matter of collection of Annual Fees of the continuing batches in various Self Financing Engineering colleges was intimated to Government and clarification sought on the matter. Thereafter vide letter No.J3/192/2016/H.Edn. dated 17.12.2020, Government granted permission for remittance of proportionate amount of annual fee by the self financing engineering colleges, on the basis of the number of batches from prior admissions, remaining to complete the various courses after the affiliation of which were shifted to A.P.J.Abdul Kalam Technological University from 2015 admission and 2016 admission onwards.

The matter was placed in the Syndicate and it was resolved to entrust the Registrar, University of Kerala, with the process of proportionating the Annual Fees on the basis of the remaining batches with University of Kerala. Accordingly, a draft calculation was prepared of all self financing colleges imparting education in Engineering, proportionating the Annual Administration Fee on the basis of the remaining batches from admissions prior to 2015, and the remaining batches of MBA, MCA, Hotel Management and B.Arch. courses from admissions prior to 2016 at the following rates:

Category of Colleges	Rates	last batch of study
Engineering Colleges	Rs. 5,00,000/-	2014-15 to 2017-18
M.Tech	Rs. 1,00,000/- per course	2014-15 to 2015-16
MBA	Rs. 1,00,000/-	2015-16 to 2016-17
MCA	Rs. 1,00,000/-	2015-16 to 2016-17
Hotel Management	Rs. 1,00,000/-	No existing batches
B.Arch	Rs. 5,00,000/-	2015-16 to 2019-20

On the basis of the above rates, the demand pertaining to each Engineering College was intimated to them and a statement of collection and dues forwarded to the Finance Officer for verification of the same.

However, the Finance Officer proposed to convene a meeting with the Registrar for a discussion. Accordingly, a meeting was convened on 05.11.2022 at 11.00 am at the Registrar's office. Accordingly, the Minutes approved by the Registrar and on the orders of the Vice Chancellor, placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations.

The Committee considered the matter and recommended to ascertain the amount due to all self financing colleges imparting education in Engineering and send a remainder letter to remit the due.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 02.12.2022, be approved.

Item No.49.59 Additional.03 Dr.K.R Narayanan Memorial Students Amenity Centre at Senate House Campus- Interior works in suit rooms, Global Academic centre and Auditorium - Air Conditioning of Five suit rooms-Re-appropriation of funds- reg:

(Ad BII)

The University Engineer has requested to provide adequate funds in order to meet the expenditure related to the settlement of final bill towards the completed air conditioning works at Suite Room, Dr.K.R Narayanan Memorial Students Amenity Centre at Senate House Campus as the fund allocated in the Head of Account "Part I - NP – MH: 65-Works -10/5335 -Construction of Cafeteria /Front Office at Senate House Campus " got exhausted.

The University Engineer has informed that an amount of Rs.36,75,000/- was sanctioned for the interior works and air conditioning of five suit rooms at the Dr.K.R Narayanan Memorial Students amenity centre at Senate House Campus as detailed below:

Sl No	Details of Work	Estimated Amount(Rs)
1	Additional Civil works in the five suit rooms in the second floor	9,30,000/-
2.	Setting up of Global Academic Centre in the Multipurpose shop room	6,80,000/-
3	False ceiling and painting of the Auditorium in the second floor	5,80,000/-
4	Air conditioning of the five suite rooms	11,72,000/-
5	Electrification works in the suite rooms and Auditorium	3,13,000/-
	Total	36,75,000/-

The details of the Budget allocation and the expenditure under the Head of Account "Part I - NP – MH: 65-Works -10/5335 -Construction of Cafeteria /Front Office at Senate House Campus " for the Financial year 2022- '23 are as follows:

Sl No	Details of Specification	Amount
1	Dr.K.R Narayanan Memorial Students Amenity Centre at Senate House Campus- interior works in suit rooms,Global Academic centre and Auditorium(as per the Budget allotment 2022-'23)	10,00,000/-
2	Total Expenditure	10,00,000/-
3	Remaining expenditure to be met from the same Head of Account	Approximate Amount for the work Additional Civil work
		Air Conditioning of the Five suite rooms
		Electrification works in the suit rooms and Auditorium
4	Total	23,35,070/-
5	Balance available in the Head of Account	0
6	Re-appropriation required	23,35,070/-

Hence, the University Engineer has requested to provide re-appropriation of Rs.23,35,070/- in the Head of Account "Part I - NP – MH 65-Works -10/5335 -Construction of Cafeteria / Front Office at Senate House Campus " from the Head of Account "Part I - NP – MH 63 -Miscellaneous - 8/5948 - Miscellaneous" in which an amount of Rs.3,26,84,400/- remains unutilized as detailed below:

Sl No	Details	Estimated Amount (Rs)
1	Budget allotment 2022-23	7,00,00,000/-
2.	Expenditure towards re-appropriation to the Head of Account “ Part 1-NP-MH:65 -10/5340(UO No.Ad B II.01/5271/02/05/22 dated 11.05.2022	2,44,86,800/-
3	Expenditure towards re-appropriation to the Head of Account “ Part 1-NP-MH:65 -10/5341(UO No.Ad B II.03/35333/08/22 dated 31.08.2022	1,28,28,800/-
	Balance	3,26,84,400/-

The Finance II section, vide Endt No.FOS 3391/Fin II/2022-23 dated 04.11.2022, has endorsed to re-appropriate an amount of Rs. 23,35,100/-(Rupees Twenty Three Lakh Thirty Five Thousand and Hundred only) under the Head of Account “Part I - NP – MH: 65 - Works -10/5335 -Construction of Cafeteria / Front Office at Senate House Campus ” from the Head of Account “Part I - NP – MH: 63 - Miscellaneous - 8/5948 - Miscellaneous” provided in the current year’s Budget Estimates of the University and has remarked to meet the additional expenditure in this regard from the above mentioned Head of Account.

As per the orders of the Hon’ble Vice-Chancellor, the above re-appropriation proposal is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the proposal for the re-appropriation of Rs. 23,35,100/-(Rupees Twenty Three Lakh Thirty Five Thousand and Hundred only) under the Head of Account “Part I - NP – MH: 65 - Works -10/5335 - Construction of Cafeteria / Front Office at Senate House Campus ” from the Head of Account “Part I - NP – MH: 63 - Miscellaneous - 8/5948 - Miscellaneous” provided in the current year’s Budget Estimates of the University , to meet the expenditure related to the settlement of final bill towards the completed air conditioning works at Suite Room, Dr.K.R Narayanan Memorial Students Amenity Centre at Senate House Campus.

The Committee further recommended to entrust the Registrar to submit a proposal to fix the rent for the Suite Room in Dr.K.R Narayanan Memorial Students Amenity Centre, Senate House Campus, Palayam before this Committee.

The meeting came to an end at 12 noon.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 02.12.2022, be approved.

Item No.49.60 *Combined Meeting of the Standing Committee of the Syndicate on Finance & Academics and Research –Approval of—reg.*

(Ad.AVI)

The Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Finance & Academics and Research held on 02.12.2022 at 12.00 noon is placed before the Syndicate for consideration and approval.

Minutes of the Combined meeting of the Standing Committee of the Syndicate on Finance and Academics & Research

Date & Time : 02nd December 2022, 12.00 noon

Venue : Syndicate Room, University Buildings, Thiruvananthapuram

Members present

1. Adv. K. H. Babujan (Convener, S/C of the Syndicate on Finance)
2. Dr. S. Nazeeb (Convener, S/C of the Syndicate on Academics and Research)
3. Sri. Bijukumar G
4. Dr. Vijayanpillai M
5. Dr.K.G.Gopchandran
6. Dr.K.B.Manoj
7. Sri. Arunkumar R
8. Sri. B.P.Murali
9. Prof. K. Lalitha
10. Sri. Jairaj J

Members absent

- Sri. M S Arunkumar MLA
- Sri.Sandeepal S
- Adv. A. Ajikumar

Item No.49.60.01 Proposal for the conduct of workshop for Revision and Re-framing the Syllabus of First Degree (B.Com) and Career-related First Degree Programmes in Commerce on Learning Outcome based Curriculum Framework (LOCF) - considering of- reg

(Ac AV)

The Chairman, Board of Studies in Commerce (Pass), requested to grant permission to conduct a Five day workshop for Revision and Re-framing the Syllabus of First Degree (B.Com) and Career-related First Degree Programmes in Commerce on Learning Outcome based Curriculum Framework (LOCF) during the first week of February starting from 01.02.2022, at the Department of Commerce, University of Kerala, Karyavattom Campus and also for necessary financial support of 1,85,000/ (Rupees One Lakh and Eighty Five Thousand only) for smooth conduct of the workshop. As per the orders of the Vice Chancellor for re-submitting the proposal with a reasonable budget, the proposed amount was reduced to 1,40,000/ -(Rupees One Lakh and Forty Thousand only).

The Chairman informed that there are about 28 courses (subjects) in each B.Com. programme and the Syllabus was last revised in 2018. The workshop proposes to invite 6 experts from Universities and other reputed Institutions on the basis of courses transacted. The members of the Board of Studies (Pass) also will attend. A proposal with a budget estimate of Rs. 1,40,000/- (Rupees One Lakh Forty Thousand Only) was submitted as detailed below:

Sl.No.	Item	Amount Rs)
1	TA for participants	15000
2	DA for participants	30000
3	TA for experts	10000
4	Honorarium for experts from outside the University @3000 per person per day	30000
5	Working lunch and snacks for 5 days	25000
6	Printing& Stationary	10000
7	DTP& Xeroxing charges	5000
8	Assistant for pre-workshop, collection, compilation and other support	10000
9	Miscellaneous	5000
10	Total	1,40,000

In this regard, Finance endorsement, Endt.FOS.4969/Finance I/2021-22, was obtained to release an amount of Rs.70,000/- (Rupees Seventy Thousand Only) as Provisional Advance to Smt.C.B Maya Devi, Deputy Registrar (Academic II), towards meeting the expenditure in connection with the conduct of workshop for revising and re-framing the Syllabus of First Degree Programmes and Career-related First Degree Programmes in Commerce, subject to administrative sanction.

Further, the proposal to conduct the workshop for Revision and Re-framing the Syllabus of First Degree Programmes and Career-related First Degree Programmes in Commerce (B.Com) was placed before the Syndicate for consideration.

The Syndicate, vide Item No.36.102 at its meeting held on 20.01.2022, resolved to entrust the Pro-Vice-Chancellor and the Director, IQAC to frame the proposal for the revision and re-framing the Syllabus of various courses and place the same before the Standing Committee of the Syndicate on Academics and Research.

Accordingly, a meeting of the Pro-Vice-Chancellor and the Director, IQAC was convened on 30.03.2022 to frame the proposal.

The proposal framed thereby for the conduct of workshop for the revision and re-framing the Syllabus of various courses under First Degree Programme and Career-related First Degree Programmes in Commerce (B.Com), was placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

The Standing Committee of the Syndicate on Academics and Research held on 05.05.2022 recommended to refer the matter to the Combined meeting of the Standing Committee of the Syndicate on Finance and Academics & Research as decided earlier in the case of decision of syllabus of BFA degree programme.

The Syndicate at its meeting held on 10th and 11th May 2022 vide Item No.41.82.D5 resolved to approve the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 05.05.2022.

As per the orders of the Vice-Chancellor, the matter regarding the proposal for the revision and re-framing the Syllabus of First Degree Programmes in Commerce and Career related First Degree Programmes in Commerce under CBCS System is placed before the Combined meeting of the Standing Committee of the Syndicate on Finance and Academics & Research for consideration and recommendation.

The Committee considered the matter and recommended to attach the proposal for the revision and reframing of the syllabus of First Degree Programmes in Commerce and career related First Degree Programmes in Commerce under CBCS with the Outcome Based Education Model syllabus revision workshop.

The Committee further recommended to approve the budget estimate of Rs.1,40,000/- for meeting the expenditure related to the syllabus revision for various courses under B.Com.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Finance & Academics and Research held on 02.12.2022, be approved.

Item No.49.60.02 *Dept. of German - Entrusting the Controller of Examination to conduct the B1 & B2 level short term courses in German Language and the approval of fee of Original Certificate and Fee of Examination - reg.*

(Ac D)

The Vice Chancellor has accorded sanction to conduct B1 and B2 level short term courses in German Language at Dept. of German with tuition fee of Rs. 10000/- for B1 level and Rs. 11000/- for B2 level (including exam fee), vide u.o. Ac.D/4/109/21 dated 15.09.2021.

The Head, Department of German has forwarded a request, vide letter no. GER 13/ 2022 dated 26.05.2022 to take action on the following :

- (i) to entrust Controller of Examination to conduct examination of B1 and B2 level short term courses in German Language and to issue mark list and original certificate of the same
- (ii) to approve the proposed fee of original Certificate and to issue an order specifying the proposed fee for examination of B1 and B2 level courses, as a split up from tuition fee.

The proposed fee structure is as given below:

- Details of fee for Original Certificate of 'Diploma Course in German':
 - Up to 1 year : 200
 - 1 to 2 years : 465
 - 2 to 5 years : 725
 - 5 to 10 years : 2300
 - 10 to 15 years : 3350
 - 15 to 20 years : 4400
 - More than 20 years : 5450
- Details of Examination fee for 'Diploma Course in German'
 - Registration fee : 250
 - Mark list : 50
 - Per Paper : 100
 - Total: 500 + 5% = 525

As per the orders of the Vice Chancellor the request submitted by the Head, Dept. of German, University of Kerala (i) to entrust Controller of Examination to conduct examination of B1 and B2 level short term courses in German Language and to issue mark list and original certificate of the same (ii) to approve the proposed fee of original Certificate and to issue an order specifying the proposed fee for examination of B1 and B2 level courses, as a split up from tuition fee - is placed before the combined meeting of the Standing Committees on Academics & Research and Finance for consideration.

The Committee considered the matter and recommended to entrust the Controller of Examinations for the conduct of examination of BI and B2 level short term courses in German language and to issue marklist and original certificate of the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Finance & Academics and Research held on 02.12.2022, be approved.

Item No.49.60.03 *Department of Demography – Kariavattom Campus - Study tour of third semester M.Sc students – TA/DA in respect of contract teachers - Consideration of – reg.*

(Ad Misc)

University vide UO.no.Ad Misc./3833/2022/UOK dated 18.05.2022 & UO.no.Ad Misc./4834/2022/UOK dated 22.06.2022 had sanctioned to conduct a Study tour for the third Semester M.Sc Students of the Department of Demography to Institute of Social and Economic Change(ISEC) Bangalore from 18th May 2022 to 23rd May 2022 and to release an amount of Rs.12,000/- (Rupees Twelve thousand only) from the budget head "Part I -NP-MH: 24 Department of Demography-4/4170 Study Tour" as provisional advance to Dr. Anil Chandran S, Head, Department of Demography towards the payment of TA/DA of the eligible accompanying staff of the study tour.

The Head, Department of Demography vide letter no.160/51/2022 dated 25.07.2022 has informed that the students were accompanied by Dr. Asha T Chacko, Scientific officer, Dr. Anjana A, Assistant Professor on contract and Dr. Sandeep G, Assistant Professor on contract of the Department. The Department has only one permanent faculty member, Smt Preethi K, Assistant Professor, other than the HoD. Since Smt. Preethi K was unable to accompany the students, the Department had deputed two above mentioned Assistant Professors on contract along with the Scientific Officer. Hence the Head has requested to sanction necessary orders for claiming TA/DA in respect of contract teachers who accompanied the students in the study tour.

The Finance section has remarked that the advance sanctioned was intended for meeting the TA/DA of the accompanying staff as in line with the KSR guidelines and the contract staff will not come under the purview of the same. The Finance section further remarked that appropriate decision may be taken at the administrative level regarding the payment of contract teachers who accompanied the students in the study tour.

As per the orders of the Vice-Chancellor, the request submitted by Dr. Anil Chandran S, Head, Department of Demography regarding the sanction of TA/DA in respect of contract teachers who accompanied the third Semester M.Sc Students of the Department of Demography to Institute of Social and Economic Change(ISEC) Bangalore from 18th May 2022 to 23rd May 2022 is placed before the Combined meeting of the Standing Committees of the Syndicate on Academics & Research and Finance for consideration and recommendation.

The Committee considered the matter and recommended to sanction the TA/ DA to the Contract teachers in the Department of Demography who accompanied the study tour at the rate admissible to the Assistant Professors in the University teaching Departments, meeting the Expenditure from the Department Development Fund, subject to the availability of fund.

The Committee further recommended to sanction admissible TA/DA to all Contract teachers who accompanies the Study Tour in the University Teaching Departments, after obtaining Administrative sanction from the University Authorities.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Finance & Academics and Research held on 02.12.2022, be approved.

Item No.49.60.04 *School of Distance Education - Implementation of Innovative Project titled 'Learning Management System for SDE' - Regularisation of Provisional Advance and utilizing the refunded amount for any other eligible projects under State Plan Grant 2021-22 - Consideration of:-*

(PI AI)

The Government vide G. O. (Rt.) No. 823/2021/HEDN dated 21/06/2021, had accorded Administrative Sanction for the Annual Plan 2021-22 (various Plan Schemes) of the University for a total outlay of Rs.26,00,00,000/- (Rupees Twenty six crore only), with indicative Budget of Rs.2,00,00,000/- (Rupees Two Crore only) for the sub-component 'Innovative programmes and Research projects'.

Subsequently, sanction was accorded by the Vice-Chancellor, vide U.O. No. 3147/2021/UOK dated 30.06.2021, to release an amount of Rs. 11,00,000/- (Rupees Eleven lakh only) as provisional advance to the PD Account of the Director, School of Distance Education, towards the implementation of Innovative Project titled 'Learning Management System for SDE', under the State Plan Grant for the year 2021-22.

Now, the Director, School of Distance Education, vide Letter dated 23.04.2022, has informed that the Department Council has decided not to proceed with the implementation of the project and to refund the amount to the University.

Accordingly the sanctioned amount of Rs.11,00,000/- (Rupees Eleven lakh only) was refunded to the KUF vide Challan No. 22959529 dated 13.04.2022 and the Director has requested to regularise the advance drawn. The Credit Verification Report in this regard was also forwarded.

The Finance has made the following remarks:

- 1) The provisional advance was sanctioned based on the decision of the Syndicate held on 7/5/2021 vide Item No. 27.12.01.
- 2) As per Article 99 Kerala Financial Code volume I, a time limit of 3 months is fixed for the presentation of final bill . If final bill is not submitted on prescribed time, the entire amount has to be recovered in one lump along with penal interest @18% for the entire amount from the date of receipt of advance to the date of recovery of amount.
- 3) It may also be noted that the utilisation certificate for the State Plan Grant 2021-2022 sanctioned for different projects has already been given to Government. Hence this amount cannot be refunded to Government and has to be utilised for any other projects already approved by Government vide G. O. (Rt.) No. 823/2021/HEDN Dated 21/06/2021.

The Finance has also remarked that, considering the above facts, at first instance a decision may be taken at administrative level on the request submitted by the Director for the regularisation of the advance sanctioned and for utilising the fund for any other eligible project and such situations may be avoided in future since Plan fund utilisation is being monitored by the Government meticulously. The Hon'ble Vice-Chancellor has ordered to place the matter before the Combined Meeting of the Standing Committee of Syndicate on Academics & Research and Standing Committee of Syndicate on Finance.

In this context, as per the orders of the Vice-Chancellor, the following proposals are placed before the Combined Meeting of the Standing Committee of Syndicate on Academics & Research and Standing Committee of Syndicate on Finance, for consideration and recommendations:

- (1) regularise the Provisional Advance of Rs.11,00,000/- ((Rupees Eleven lakh only) sanctioned to the Director, School of Distance Education towards the implementation of Innovative Project titled 'Learning Management System for SDE', under the State Plan Grant for the year 2021-22.
- (2) utilizing the refunded amount of Rs.11,00,000/- ((Rupees Eleven lakh only), sanctioned to the Director, School of Distance Education towards the implementation of Innovative Project titled 'Learning Management System for SDE', for any other eligible projects under State Plan Grant 2021-22.

The Committee considered the matter and recommended to regularize the Provisional Advance of Rs.11,00,000/- ((Rupees Eleven lakh only) sanctioned to the Director, School of Distance Education towards the implementation of Innovative Project titled 'Learning Management System for SDE', under the State Plan Grant for the year 2021-22, by waving 18% penal interest, considering the technical reasons that the courses offered by SDE has been transferred to the Open University.

The Committee further recommended the following:

- *to utilize the amount of Rs.11,00,000/- ((Rupees Eleven lakh only) refunded by the Director, School of Distance Education, to set up a Platform and Laboratory for the conduct of Online courses and other Academic Supporting System.*
- *to entrust the Director, School of Distance Education to submit a revised proposal on the same.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Finance & Academics and Research held on 02.12.2022, be approved.

Item No.49.60.05 വിദേശബാങ്കുകളിൽ പി.എച്ച്.ഡി മൂല്യനിർണ്ണയത്തിന് വേതനം നൽകുന്നത് സംബന്ധിച്ച് -

(Cash II)

പി.എച്ച്.ഡി മൂല്യനിർണ്ണയത്തിന് പ്രതിഫലം നൽകുന്നതിന് ഭാഗമായി 10വിദേശരാജ്യങ്ങളിൽ നിന്നുമുള്ള 13അധ്യാപകർക്ക് അവരുടെ വിദേശ ബാങ്ക് അക്കൗണ്ടിലേക്ക് പണം കൈമാറ്റം ചെയ്യേണ്ടതായിട്ടുണ്ട്. വിദേശബാങ്കുകളിലേക്ക് ഇങ്ങനെ ചെയ്യപ്പെടുന്ന ഓരോ വിനിമയത്തിനും ഭീമമായ തുകകളാണ് ബാങ്ക് ചാർജിനത്തിൽ ഈടാക്കുന്നത്.

27/05/2022-ാം തീയതി ശ്രീലങ്കൻ അക്കൗണ്ടിലേക്ക് 4000/-രൂപ ഡോളറിൽ കൈമാറ്റം ചെയ്തപ്പോൾ അനുബന്ധ ചാർജായി 1843/- രൂപയാണ് ഈടാക്കിയത്. നിലവിൽ തയ്യാറാക്കി വെച്ചിരിക്കുന്ന ബാങ്കിയുടെ പി.എച്ച്.ഡി മൂല്യനിർണ്ണയത്തിന് പ്രതിഫലം കൂടി ഈ രീതിയിൽ ചെയ്യുകയാണെങ്കിൽ ഏകദേശം 23595/-രൂപ സർവ്വകലാശാല വഹിക്കേണ്ടതായി വരും. തുടർന്നും വിദേശ അക്കൗണ്ടിലേക്ക് പണം കൈമാറുന്നതിനുള്ള പി.എച്ച്.ഡി മൂല്യനിർണ്ണയത്തിനുള്ള ബില്ലുകൾ വന്നു കാണിരിക്കുന്നു.

സാധാരണ പി.എച്ച്.ഡി മൂല്യനിർണ്ണയത്തിന് ഇന്ത്യയിലുള്ള അധ്യാപകർക്ക് പണം കൈമാറുന്നതിന് ബാങ്ക് ചാർജ്ജ് വന്നു തന്നെ ഈടാക്കുന്നില്ല. വിദേശബാങ്കുകളിലേക്ക് പണം അയക്കുമ്പോൾ ഉണ്ടാകുന്ന ഈ അധികബാധ്യത എങ്ങനെ വഹിക്കണമെന്നുള്ളതിന് മാർഗ്ഗനിർദ്ദേശത്തിനായി വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം ഫയൽ സിൻഡിക്കേറ്റ് സ്റ്റാൻറിങ് കമ്മിറ്റി ഫിനാൻസ്, അക്കാഡമിക് & റിസർച്ച് -പരിഗണനയായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to meet the amount deducted by the Bank as Bank charges/service charges from KUF for the conversion of money while transferring the payments to the foreign bank accounts of the foreign examiners .

The meeting came to an end at 12.45 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Finance & Academics and Research held on 02.12.2022, be approved.

Item No.49.61 *Centre for Performing and Visual Arts - Engaging Sri.Jean Nettar as Technical Assistant on Contract basis for a further term on 11 months - Request - Consideration of-Reg.*

(Ad.A.II)

Sri.Jean Nettar has been engaged as Technical Assistant on Contract basis in the Centre for Performing and Visual Arts for a period of 11 months w.e.f 04.01.2022 on a monthly remuneration of ₹23,000/- (Rupees Twenty Three Thousand Only). His present term of engagement will expire on 03.12.2022.

The Director (i/c), Centre for Performing and Visual Arts vide letter No. CPV.69/2022/X/KU.69 dated 03.11.2022 has stated that the service of Sri.Jean Nettar as Technical Assistant is very essential for the Centre for the maintenance and up keeping of all electrical equipment, stage lighting equipment, musical equipment, helping in the office works, etc and has requested to engage him as Technical Assistant in the Centre for Performing and Visual Arts for a further term of 11 months w.e.f. 06.12.2022 on a monthly remuneration @ Rs.23,000/-.

As per the orders of the Vice-Chancellor, **request from the Director in charge, Centre for Performing and Visual Arts for engaging Sri.Jean Nettar as Technical Assistant on contract basis for a period of 11 months w.e.f 06.12.2022 on a monthly remuneration of Rs.23,000/- (Rupees Twenty Three Thousand Only)** is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.49.62

Kerala University Administrative Training Programme- Conduct of IInd phase of Training Programme - Provisional Advance of ₹2,00,000/- was sanctioned to Sri. P.P Thomas, Co-ordinator, Training Programme-reporting of-reg.

(Ad BIII)

Sri. P.P Thomas, Deputy Registrar, was nominated as the Co-ordinator of the Training Programme for Administrative Personnel of the University, being conducted under the aegis of the Kerala University Administrative Training Centre, vide UO No.Ad.BIII.1/5604/2017 dated: 07.10.2022.

Vide UO No.Ad.BIII.1/5604/2017 dated: 07.10.2022, a Provisional Advance of ₹1,00,000/- (Rupees One Lakh only) was sanctioned to Sri. P.P Thomas, Co-ordinator, Staff Training Programme for meeting the expenses towards the conduct of of IInd phase of training programme, being conducted under the aegis of the Kerala University Administrative Training Centre. The amount was quite insufficient to meet the expenditure of two batches. Hence an additional amount of ₹2,00,000/- (Rupees Two Lakh only) was sanctioned by Vice Chancellor to Sri. P.P Thomas, Co-ordinator, Staff Training Programme, as provisional advance for meeting the expenses towards the conduct of of IInd phase of training programme (2nd batch onwards). University order was issued in this regard (UO No.Ad.BIII.2/5604/2017 dtd 29.11.2022). The fourth batch of the training programme with 100 participants has started on 30.11.2022.

As ordered by the Vice Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.49.63 Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022 – Approval of - Reg.
(Ac F II)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 24.11.2022, 03.00PM at Syndicate Room, University Buildings.

The Minutes of the Meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges is placed before the Syndicate for consideration and approval (Minutes appended).

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date : Thursday, 24.11.2022
Time : 03.00 PM
Venue : Syndicate Room, University Buildings.

Members present

- | | |
|--|----------|
| 1. Dr.M.Vijayan Pillai, Convenor, Member Syndicate | Sd/- |
| 2. Sri.Jairaj.J, Member Syndicate | (online) |
| 3.Dr.K.B Manoj, Member Syndicate | Sd/- |
| 4. Sri. P. Rajendrakumar, Member Syndicate | Sd/- |
| 5. Sri.B.P.Murali, Member Syndicate | Sd/- |

6. Sri.R.Arun Kumar, Member Syndicate

Sd/-

7. Smt.Renju Suresh, Member Syndicate

Sd/-

Members absent

1. Sri. M. S. Arun Kumar MLA, Member Syndicate

2. Prof K Lalitha, Member Syndicate

The meeting started at 03.00 PM

Item No.49.63.A1

M S M College, Kayamkulam – Work load assessment in various departments for the academic year 2020-2021- approval – reg.

AcFI/15072/2021

The Principal, M S M College, Kayamkulam has forwarded the Half yearly returns of March 2021 and July 2021 for the assessment of workload and fixation of staff strength in various Departments of the college for the Academic Year 2020-21.

The workload in the Department of Biotechnology, MSM College, Kayamkulam assessed during the academic year 2017-2018 was 42 hours, vide U.O No.Ac.F1/1/35855/2018 dated 28.10.2019. Later the Educational Agency requested to refix the workload of B.Sc Biotechnology Course in MSM College, Kayamkulam. As per the remarks of the Chairman BoS in Biotechnology Pass (during the year 2018), sanction was accorded by the Vice-Chancellor to include an additional workload of 3 hours pertaining to open course and thereby make the total workload in the department of Biotechnology as 45 hours.

The Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 21.12.2021 considered the proposal for the approval of workload assessment and fixation of staff strength of *M S M College, Kayamkulam* for the academic year 2020-21 and recommended to constitute a sub committee comprising of *Dr.M.Vijayan Pillai, Dr.S.Nazeeb, Dr.K.B.Manoj and Adv.K.H.Babujan* to assess the workload and submit a report regarding the workload of teaching staff in *MSM College, Kayamkulam* before the next Standing Committee and the Syndicate held on 23.12.2021 resolved to approve the same.

The Sub-Committee constituted for assessing the workload in the MSM College Kayamkulam, visited the College on 04.02.2022 and reported certain discrepancies in the appointments of Assistant Professors in the college and recommended for a hearing of the Management authorities. The Sub Committee further recommended to convene a meeting of the Chairman of the BoS in Botany (Pass) & Chairman of BoS in Biotechnology (Pass) for assessing the workload in the Departments of Botany & Biotechnology, MSM College Kayamkulam.

The Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges at its meeting held on 24.02.2022 recommended to approve the Report of the sub committee and the Syndicate at its meeting held on 25.02.2022 resolved to approve the above recommendation of the Standing Committee.

Accordingly a meeting of the Chairman of the BoS in Botany (Pass) & Chairman of BoS in Biotechnology (Pass) was convened on 07.04.2022 and recommended the following.

“The matter under consideration cannot be decided by Chairman, BoS Biotechnology and Chairman, BoS Botany alone as the outcome has far reaching consequences. This transfer of workload to Biotechnology will reduce the workload of Botany and can enter into legal complication in future. The workload calculation is based on syllabus which is prepared by competent and experienced faculties. Change in workload and modification of syllabus for increasing workload of one subject is not a desirable practice”.

As directed by the Vice-Chancellor report of the meeting of the Chairman of the BoS in Botany (Pass) & Chairman of BoS in Biotechnology (Pass) along with the Proposal for the approval of workload assessment at MSM College, Kayamkulam for the Academic year 2020-2021 was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2022. The Committee considered the proposal regarding the approval of workload assessment at MSM College, Kayamkulam for the academic year 2020-2021 and recommended to defer the proposal for the approval of workload assessment of the College during the academic year 2020-2021, for the time being till the finalisation of workload of B.Sc Biotechnology.

The Syndicate at its meeting held on 11.05.2022 resolved to approve the above recommendation of the Standing Committee and further resolved to constitute a Sub-Committee consisting of Dr.S.Nazeeb, Dr. M.Vijayan Pillai, Adv.G.Muraleedharan Pillai, Members Syndicate Chairman, Board of Studies of Botany, Biochemistry and Biotechnology to have a detailed discussion for the approval of workload assessment of the college for the Academic Year 2020-2021 and to issue warning letter to the Educational agency.

The above Sub Committee meeting held on 23.05.2022 considered the workload of B.Sc-Biotechnology (MultiMajor) offered at MSM College, Kayamkulam and recommended to rearrange the workload of Biotechnology and Botany Courses as follows:

- a) *In Semester IV, The topics of BV1442.1"Cell Biology, Plant Breeding & evolutionary Biology" including its practicals should be handled by a faculty from the department of Biotechnology (Total 54 Hours).Four hours per week including practical assistance.*
- b) *In Semester V BV1542.1 .The modules III and Module IV including its practicals should be handled by a faculty of the Department of Biotechnology.(Total 43 hours).*
- c) *The above said internal rearrangement is applicable exclusively in MSM College, Kayamkulam for conducting Bsc. Biotechnology (MultiMajor) Programme.*

As per the orders of the Vice-Chancellor Proposal for the approval of workload assessment at MSM College, Kayamkulam for the Academic year 2020-2021 along with the recommendations of the Sub-Committee was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 25.05.2022. The Syndicate at its meeting held on 25.05.2022 vide item number 42.83.A1 resolved to approve the recommendations of the Sub-Committee with regard to the Workload assessment of Bsc Biotechnology Programme for the Academic Year 2020-2021 of MSM College, Kayamkulam subject to reporting to the Academic Council.

The Academic Council at its meeting held on 16.09.2022 endorsed the decision of the Syndicate regarding the internal rearrangement of workload of Biotechnology & Botany Courses of the BSc Biotechnology (Multi Major) Programme of MSM College Kayamkulam for the academic year 2020-2021.

Accordingly the total work load in the Department of Biotechnology at MSM College Kayamkulam increases to 48 and the workload of Botany Department decreases to 103 from 106.

The workload calculation and fixation of staff strength is done as per the provisions in the Kerala University First Ordinances 1978.As per the Ordinace, total number of posts for each department in a college shall be according to the workload and staff pattern under the UGC guidelines which stipulates a direct teaching hours of 16 for Lecturer/Assistant Professor. The statement showing the assessment of workload in 17 departments of MSM College Kayamkulam for academic year 2020-2021 is as detailed below.

WORKLOAD ASSESSMENT FOR THE YEAR 2020-2021

Name of the college: M S M College, Kayamkulam

Principal 's subject during 2020-2021 : Physics

SI No	Subject	Total workload assessment (in hrs)
1	English	212
2	Malayalam	130
3	Arabic	115
4	Hindi	22
5	Sanskrit	12
6	Economics	52
7	Political Science	58
8	History	52
9	Mathematics	111
10	Statistics	57
11	Physics	133
12	Chemistry	184
13	Botany	103
14	Zoology	134

15	Commerce	176
16	Biotechnology	48
17	Physical Education	1623 students

As per the orders of the Vice-Chancellor, the proposal for the approval of workload assessment of various departments in MSM College Kayamkulam for the academic year 2020-2021 is placed before the Standing Committee of the Syndicate on teaching & Non Teaching Staff of Private Colleges for consideration & appropriate recommendation.

Recommendation

The Committee considered the proposal for the approval of workload assessment of various departments in MSM College, Kayamkulam for the academic year 2020-2021 and recommended to approve the same.

<i>Resolution of the Syndicate</i>
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No.49.63.A2 *Mar Ivanios College, Thiruvananthapuram- Proposal for the approval of the Placement/Promotion of Smt.Reny Skaria, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of English w.e.f 18.08.2021FN.*

(20661/Ac F I/2020/UOK)

The Principal, **Mar Ivanios College, Thiruvananthapuram** has forwarded a proposal regarding the Placement/Promotion in respect of **Smt.Reny Skaria, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12** in the Department of **English w.e.f 18.08.2021FN.**

The Service details of **Smt. Reny Skaria** are as follows.

Qualifications	M.A from University of Kerala May 2002. Qualified UGC-NET held on June 2002.
Date of first entry in to Service	18.08.2010
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Stage II	18.08.2016
Date of completion of 5 years of service as Assistant Professor (Stage II)	17.08.2021
Proposed date of Placement to Assistant Professor (Stage III)	18.08.2021
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)UGC-ASC-University of Kerala- Orientation Programme from 21.06.2013 to 18.07.2013. 2.UGC-HRDC-University of Kerala -Special Summer School from 28.05.2015 to 17.06.2015. 3)UGC-HRDC- Aligarh Muslim University- Online Refresher Course from 12.01.2021 to 25.01.2021. 4.UGC-HRDC- North- Eastern Hill University, Shillong- Workshop on Leadership Development programme from 22.02.2021 to 27.02.2021 (6 days) in online mode. 5.UGC-HRDC-Aligarh Muslim University, Aligarh -Short Term Course from 04.08.2021 to 10.08.2021 (7 days).
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option A)

For being promoted to Assistant Professor Stage III (Academic Level 12) the incumbent has to complete any one of the following Course within the assessment period

Two Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week

OR

05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment

Here the Assistant Professor has completed one Refresher Course, one Short Term Course & one workshop on leadership development programme within the assessment period. Hence eligible to be promoted on due date itself.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 18.08.2010 in Mar Ivanios College, Thiruvananthapuram and it was approved by University of Kerala vide U.O No. Ac FI/2/7128/11 dtd. 23.06.2011. She has completed eleven years of service, for being promoted as Assistant Professor Academic Level 12, on 17.08.2021.

The Principal of Mar Ivanios College, Thiruvananthapuram has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2016 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 10.03.2022 the committee verified the API grades for the period and found that the teacher is eligible for placement to Assistant Professor Academic Level 12 w.e.f 18.08.2021 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, as per the orders of the Vice-chancellor, the proposal for the approval of the Placement/ Promotion of **Smt.Reny Skaria, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12** in the Department of **English, Mar Ivanios College, Thiruvananthapuram w.e.f 18.08.2021FN** as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal regarding the placement/promotion of Smt.Reny Skaria, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of English, Mar Ivanios College, Thiruvananthapuram w.e.f 18.08.2021 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No.49.63.A3 ***TKM College of Arts & Science, Kollam- Appointment of Dr. Chithra Gopinath, Assistant Professor in Chemistry as DDO (Tenth term), Approval of- reg***

(28588/2019/UOK)

The Manager, T.K.M College of Arts & Science, Kollam, has requested to approve the appointment of Dr. Chithra Gopinath, Assistant Professor in Chemistry as DDO of the College or a further period of three months w.e.f 26/11/2022 (Tenth term).

It may be noted that the University had given approval for the appointment of Dr. Chitra Gopinath as DDO for the Ninth term w.e.f 26.08.2022 vide U.O No.7616/2022/UOK dated 01.10.2022.

As per the norms and procedures for the selection of Teachers for the appointment in Private affiliated Colleges vide ammended U.O No AcFV/50501/2013 dated 25/02/2014 "In exceptional cases the Vice -chancellor may approve the appointment of any member of the teaching staff of a college as Drawing and Disbursing officer on request of Educational Agency subject to maximum period of three months for reasons to be recorded. It shall not be granted for more than three consecutive terms".

The Educational agency has informed that Selection Committee in connection with the appointment of a Principal (Direct Recruitment) in the College is scheduled to be conducted on 26.11.2022 and there shall be a DDO, till the appointment of Principal is approved by the University

In the light of the above mentioned facts, as ordered by the Vice-Chancellor, the proposal for the approval of the appointment of Dr. Chithra Gopinath, Assistant Professor in Chemistry as Drawing & Disbursing Officer of T.K.M College of Arts & Science, Kollam, for the tenth term comprising of three months w.e.f 26.11.2022 is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal for the approval of the appointment of Dr. Chithra Gopinath, Assistant Professor in Chemistry as Drawing & Disbursing Officer of T.K.M College of Arts & Science, Kollam, for the tenth term comprising of three months w.e.f 26.11.2022 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No.49.63.A4 *Mount Tabor Training College, Pathanapuram– Placement/Promotion of Dr. Rosamma Philip, Principal as Professor in Physical Science Education Academic Level 14, w.e.f 18.07.2018 F N - Approval – reg:- (46591/Ac F I/2022/UOK)*

The Manager, Mount Tabor Training College, Pathanapuram has forwarded the proposal for the approval of Placement/Promotion of Dr. Rosamma Philip, Principal of the College as Professor in Physical Science Education Academic Level 14 w.e.f. 18.07.2018 F N.

The Service details of Dr. Rosamma Philip are as follows:

Qualifications	1. M Sc from M.G University May 1991. 2. M.Ed from University of Kerala in April 1994. 3. Qualified UGC Test for Lectureship held in December 1993. 4. PhD in Education from M.G University on 16.09.2008.
Date of first appointment	29.11.1994
Date of continuous service	29.11.1994
L.W.A availed with out medical ground	LWA for 9 days from 17.07.95 to 25.07.95
Date of Placement to Senior Scale	08.12.2000
Date of Promotion to Selection Grade Lecturer	08.12.2005
Date of Promotion as Associate Professor	08.12.2008
Date of appointment as Principal	01.04.2019
Proposed date of placement/ promotion to Professor Academic Level 14	18.07.2018 F N
U G C Regulation applicable	U G C Regulation 2018

The Manager has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr. Rosamma Philip, as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor Academic Level 13 A to Professor Academic Level 14 is as detailed below.

Associate Professors have to complete three years of service in Academic Level 13 A.

A Ph.D degree in subject relevant/allied/relevant discipline.

A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.

A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

On verification, it is seen that Dr. Rosamma Philip, has completed three years of service as Associate Professor Academic Level 13 A on 07.12.2011. She acquired PhD in Education from M.G University on 16.09.2008.

As per the minutes of the duly constituted Selection committee held on 19.08.2022, the Associate Professor attained a verified score of 343 for which minimum required is 110 and is having 12 Research Publications in peer reviewed/UGC approved journals (Supporting evidences of publications have also been forwarded) all within the assessment period (8.12.2008-18.07.2018).

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the proposal for the approval of Placement/ Promotion of Dr.Rosamma Philip, Principal, Mount Tabor Training College, Pathanapuram as Professor in Physical Science Education Academic Level 14, w.e.f. 18.07.2018 F N, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for verification, consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal for the approval of Placement/Promotion of Dr. Rosamma Philip, Principal, Mount Tabor Training College, Pathanapuram as Professor in Physical Science Education Academic Level 14, w.e.f. 18.07.2018 F N, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No.49.63.A5 *Mount Tabor Training College, Pathanapuram– Placement/Promotion of Dr. Tharamma George T, Associate Professor of Education (Mathematics) Academic Level 13 A to Professor Academic Level 14 w.e.f 18.07.2018 FN - Approval – reg:-*

46589/Ac F I/2022/UOK

The Manager, Mount Tabor Training College, Pathanapuram has forwarded the proposal for the approval of Placement/Promotion of Dr. Tharamma George T, Associate Professor of Education (Mathematics) Academic Level 13 A to Professor Academic Level 14 w.e.f. 18.07.2018 F N.

The Service details of Dr. Tharamma George T are as follows:

Qualifications	1. M.Sc (Mathematics) from University of Kerala May 1990. 2. M.Ed from University of Kerala in January 1993. 3. Qualified UGC Test for JRF and eligibility for Lectureship held in June 1993. 4. M.Phil in Education University of Kerala in July 1995. 5. PhD in Education from University of Kerala on 23.12.2000.
Date of first appointment	16.09.1998

Date of beginning into continuous service	16.09.1998
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	16.09.2002
Date of Promotion to Selection Grade	16.09.2007
Date of Promotion as Associate Professor	16.09.2010
Proposed date of placement/ promotion to Professor Academic Level 14	18.07.2018 F N
U G C Regulation applicable	U G C Regulation 2018

The Manager has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr. Tharamma George T, as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor Academic Level 13 A to Professor Academic Level 14 is as detailed below.

- Associate Professors have to complete three years of service in Academic Level 13 A.
- A Ph.D degree in subject relevant/allied/relevant discipline.
- A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
- A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

On verification, it is seen that Dr. Tharamma George T, has completed three years of service as Associate Professor Academic Level 13 A on 15.09.2013. She acquired PhD in Education from University of Kerala on 23.12.2000.

As per the minutes of the duly constituted Selection committee held on 19.08.2022, the Associate Professor attained a verified score of 225 for which minimum required is 110 and is having 12 Research Publications in peer reviewed/ UGC approved journals (Supporting evidences of publications have also been forwarded), out of which 11 publications are within the assessment period.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the proposal for the approval of Placement/Promotion of Dr.Tharamma George T, Associate Professor of Education (Mathematics) Academic Level 13 A to Professor Academic Level 14 w.e.f. 18.07.2018 F N in Mount Tabor Training College, Pathanapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for verification, consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal for the approval of Placement/Promotion of Dr. Tharamma George T, Associate Professor of Education (Mathematics) Academic Level 13 A to Professor Academic Level 14 w.e.f. 18.07.2018 FN in Mount Tabor Training College, Pathanapuram, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No.49.63.A6 ***Placement/Promotion of Dr.Mary Sindhu J, Assistant Professor of Education (Natural Science) Academic Level 12 to Associate Professor Academic Level 13 A, Karmela Rani Training College, Kollam w.e.f 22.09.2021 F N Approval- reg.***

46567/Ac F I/2022/UOK

The DDO, Karmela Rani Training College, Kollam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Mary Sindhu J, Assistant Professor of Education (Natural Science) Academic Level 12 to Associate Professor Academic Level 13 A, w.e.f 22.09.2021 F N.

The Service details of Dr. Mary Sindhu J are as follows.

Qualifications	1) M.Sc from University of Kerala in 1997. 2) M.Ed from M.G University in 2000. 3) Qualified UGC -NET held on June 2003. 4) Ph.D from M.G University on 19.06.2009.
Date of first entry in to Service	22.09.2009 F N
Date of entry into continuous service	22.09.2009
Date of promotion to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000)	22.09.2013
Date of promotion to Assistant Professor with AGP 8000 (Stage III)	22.09.2018
Date of completion as Assistant Professor with AGP 8000 (Stage III) (Academic Level 12)	21.09.2021
Proposed date of promotion from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A	22.09.2021
L.W.A availed (Without Medical Certificate)	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Already availed two years relaxation on account of Ph.D.
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1) Orientation Course, UGC-ASC, University of Kerala from 17.04.2012 to 14.05.2012. 2) Refresher Course, UGC-HRDC, University of Kerala from 09.03.2017 to 29.03.2017. 3) Short Term Course in Student Counselling and Mentoring, UGC-HRDC, University of Kerala from 30.10.2017 to 04.11.2017. 5) One Week Short Term Course in MOOCS, E- content Development and Open Educational Resources, UGC-HRDC, University of Kerala from 25.09.2019 to 01.10.2019. 5) Live online Short Term Course in Research Methodology, UGC-HRDC, University of Kerala from 17.12.2020 to 23.12.2020.
Regulation Applicable	UGC Regulation 2018 Option A.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer on 22.09.2009 F.N in Karmela Rani Training College, Kollam and it was approved by University of Kerala vide No.Ac.FI/4943/2010 dated 08.6.2010. She had completed twelve years of service on 21.09.2021 for being promoted as Associate Professor Academic Level 13A.

It may be noted that for eligible to be placed as Associate Professor the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week

Or

05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

Here the Assistant Professor has completed two Short Term Courses of 7 days duration from UGC-HRDC, University of Kerala, with in the assessment period. Hence the teacher is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2018 to 2021 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 22.09.2022 at Karmela Rani Training College, Kollam. Based on the assessment of the documents submitted, the committee found that Dr.Mary Sindhu J is eligible for placement as Associate Professor Academic Level 13A w.e.f 22.09.2021.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts the proposal regarding the approval of placement/promotion of Dr.Mary Sindhu.J, Assistant Professor of Education (Natural Science) Academic Level 12 to Associate Professor Academic Level 13 A w.e.f 22.09.2021 FN in Karmela Rani Training College, Kollam based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendations.

Recommendation

The Committee considered the proposal for the approval of Placement/Promotion of Dr. Mary Sindhu J, Assistant Professor of Education (Natural Science) Academic Level 12 to Associate Professor Academic Level 13 A w.e.f 22.09.2021 FN in Karmela Rani Training College, Kollam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No. 49.63.A 7 St.John's College Anchal-Initial Appointment of Assistant Professor in Chemistry– Approval – reg.

39790/Ac F I/2021/UOK

The Manager, MSC Colleges has forwarded the proposal for the approval of initial appointment of the following Assistant Professor at St.John's College, Anchal.

Sl. No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Dr.Niecy Elsa Mathews	Chemistry	01.06.2022	In the transfer vacancy of Dr.Jinu M.John, Assistant Professor to Mar Ivanios College against the vacancy caused due to the retirement of Dr.George Lukose, Associate Professor on 31.05.2020.

The details of the Assistant Professor and the workload are indicated in the proforma placed below. The following details have been furnished by the Principal.

01. Appointment Orders in Form 1.
02. Minutes of the Selection Committee.
03. Score Sheet of the candidates.
04. Apportionment Statement.
05. Qualifying Certificates.
06. Documents proving age.
07. Attested copies of News Paper Cuttings .
08. Certificate that there are no thrown-out hands and supernumerary hands in the Department.
09. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professor.
10. Service Book of the Teacher.
11. Seniority- wise list of teachers in the Department.

12. Workload Statement.
13. Government nominee letter No. D2/461/2021/HEdn dated 25.09.2021
14. Post Adalath Report of Chemistry.
15. Joining report of the incumbents
16. Confidential Report from the subject experts.
17. Certificate that no proposal for compassionate appointment as per GO(P)No.10/2020/Hedn dated 17.02.2020 is pending.
18. Toppers relinquishment.

The Educational Agency had advertised the notification regarding the vacancy of Assistant Professor in Chemistry in 4 daily newspapers viz. The Hindu (dated 20.10.2021) Mangalam (dated 20.10.2021) The New Indian Express (20.10.2021) and Deepika (20.10.2021). Hence the age of the teacher is calculated as on 01.01.2021.

Vide letter No.D2/461/2021/HEdn dated 25.09.2021 Government have given concurrence for filling up of two vacancies in the department of Chemistry at Mar Ivanios College, Thiruvananthapuram.

According to the minutes of the Selection Committee held on 19.04.2022 at 10.00 AM at the Major Archbishop's House, it is specified that 43 applications were received and 41 candidates were called for the interview. Out of which 29 candidates attended the interview and a rank list of three candidates has been published purely based on interview. As per the ranklist, Dr. Brijith Thomas, who secured 45 marks out of 50 is in the 1st Position in Open Merit and Dr.Niecy Elsa Mathews who secured 43 marks out of 50 is in the 1st Position in Community Merit.

The Educational Agency has appointed Dr.Brijith Thomas, (First Rank holder in Open Merit) as Assistant Professor in the Department of Chemistry w.e.f 01.06.2022 in Mar Ivanios College in the retirement vacancy of Dr.Suma P.Oommen, Associate Professor retired on 30.04.2021. Later he resigned from service on 29.07.2022 to join in Newyork University, Abu Dhabi (copy of resignation letter & office proceedings in this regard has been submitted).

Eventhough the Government had given concurrence for filling up of two vacancies in the department of Chemistry at Mar Ivanios College, Thiruvananthapuram, the Educational Agency has filled up the second vacancy in St.John's College Anchal by transferring Dr.Jinu M.John, Assistant Professor of St.John's College, Anchal to Mar Ivanios College Trivandrum.

Clarification had been sought from the Educational Agency in a file of similar nature, regarding the appointment of Assistant Professors in the Department of Economics and Botany in St.John's College, Anchal after obtaining Govt.concurrence for filling up of vacancies in Mar Ivanios College. In response to which the Educational agency had informed that

St.John's College, Anchal and Mar Ivanios are under same corporate management and the staff members are liable to transfer to each other.

Earlier Government had banned inter College transfer of teachers after withdrawing PG weightage from the total workload.

As per the request of the Management, the Government vide letter No. D2/420/2021 H Edn dt. 01.01.2022 permitted to issue transfer orders where 16 hrs of workload exist.

And hence Dr.Jinu M.John, was transferred to Mar Ivanios College and Dr.Niecy Elsa Mathews was freshly appointed at St.John's College, Anchal.

As per Post Adalath report 2018 there is a workload of 139 hours and 04 sanctioned post in the department of Chemistry in St.John's College, Anchal. After removing PG Weightage it reduced to 124 hours.

As per UGC Regulations 2018, 55% marks at Master's Degree and qualifying the NET are considered the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

The UGC Regulations 2018, Section 4.1 specifies that the Academic Score as per Appendix II (Table 3 B) for colleges, shall be considered only for short listing of the candidates for interview only and that the selection shall be based only on the performance of the candidate in the interview. The score attained by the candidate in the interview alone shall be considered for selection. The constitution of Selection Committee shall be in accordance with Section 5.1 of UGC Regulations 2018.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned above, possesses the required qualifications prescribed in the UGC Regulation in force for the appointment as an Assistant Professor in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

On verification of the above proposal, it is found that the appointment made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2018. The appointment of Dr.Niecy Elsa Mathews is within the sanctioned post and there exists sufficient Workload to accommodate the incumbent to the 4th position in the department of Chemistry at St.John's College, Anchal.

In the light of the above facts, the proposal for the approval of the initial appointment of Dr.Niecy Elsa Mathews as Assistant Professor in the Department of Chemistry, St.John's College, Anchal w.e.f. 01.06.2022 in the vacancy caused due to the transfer of Dr.Jinu M.John, Assistant Professor to Mar Ivanios College in the vacancy caused due to the retirement of Dr.George Lukose, Associate Professor retired on 31.05.2020 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

PROFORMA

St.JOHN'S COLLEGE, ANCHAL -INITIAL APPOINTMENT OF ASSISTANT PROFESSOR IN CHEMISTRY

Notified in: Hindu, The New Indian Express, Deepika, Mangalam-20.10.2021

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01.01.2021	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1	Dr.Niecy Elsa Mathews 01.06.2022	03.10.1986 34 years and 2 months.	1 st Rank in Community Merit	<u>B.Sc Chemistry</u> University Of Kerala Register Number-251754 Percentage:83.8 <u>M.Sc Chemistry</u> University of Kerala June 2009 Reg.No.63507401/071 20008 Percentage-80.27 <u>M.Phil</u> University of Kerala Reg.No.10077 <u>Ph.D Chemistry</u>	Workload Hours-139 <u>After Reducing P.G Weightage</u> 25 Workload Hours-125 Sanctioned post-4 Position of Teacher-4	80	43	In the transfer vacancy of Dr.Jinu M.John, Assistant Professor to Mar Ivanios College against the vacancy caused due to the retirement

				University of Kerala Awarded on 20.06.2016				of Dr.George Lukose, Associate Professor on 31.05.2020.
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Recommendation

The Committee considered the proposal for the approval of the initial appointment of Dr.Niecy Elsa Mathews as Assistant Professor in the Department of Chemistry, St.John's College, Anchal w.e.f. 01.06.2022 in the transfer vacancy of Dr.Jinu M.John, Assistant Professor to Mar Ivanios College and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No.49.63.A8 *SD College, Alappuzha – Placement/Promotion of Dr.Sanjayan P, Department of Hindi from Assistant Professor Stage I (AGP 6000/-) to Assistant Professor Stage II (AGP 7000/-) w.e.f 09.12.2014 F N – Approval – reg:-*

(45999/AcF1/2022/UOK)

The Principal, SD College, Alappuzha has forwarded a proposal for the approval of Placement/ Promotion of Dr.Sanjayan P, Department of Hindi from Assistant Professor Stage I (AGP 6000/-) to Assistant Professor Stage II(AGP 7000/-) w.e.f 09.12.2014 F N as per UGC Regulation 1998.

The following are the details of the incumbent on verification of the service book.

Qualifications	1.M.A from Sree Sankaracharya University of Sanskrit on October 1997. 2.M.Phil from Sree Sankaracharya University of Sanskrit on December 2000. 3.Awarded Ph.D from Sree Sankaracharya University of Sanskrit on 2006.
Date of first entry into service	09.12.2010 FN
Date of continuous service	09.12.2010 FN
Details of other qualifying service	Nil
Relaxation of period availed, if any	Two years on account of Ph.D.
Details of L W A availed other than on medical grounds(without MC)	Nil
Details of Refresher and Orientation Courses Attended	1)UGC-HRDC-University of Kerala-OrientationCourse from 28.02.2018 to 27.03.2018
Whether any OC/RC due	Nil
Date of completion of required years of service for promotion to Stage II	08.12.2014
Proposed date of Placement/Promotion to StageII	09.12.2014
Regulation Applicable	UGC Regulation 1998.
Remarks	Orientation Course completed after the due date of promotion. Clause 63 VIII of UGC Regulation 2018 applicable.

The D.D.O, SD College, Alappuzha has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of Dr.Sanjayan P. as Assistant Professor with A.G.P 7000 (Stage II).

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The promotion of Dr.Sanjayan P. is covered under 1998 Regulation since the promotion date falls on 09.12.2014. On completion of 4 years of qualifying service as Assistant Professor With AGP 6000, the teacher is eligible to be placed/promoted as Assistant Professor with AGP 7000/- with effect from 09.12.2014 FN.

Dr.Sanjayan P. had attended the Orientation Course only on 27.03.2018, ie after the due date of promotion. As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018. But the teacher has opted 1998 Regulation.

The Special Syndicate at its meeting held on 12.01.2021 vide item No:44.46 had resolved to extend the applicability of clause 6.3 VIII of UGC Regulation 2018, to teachers whose RC/OC is due and are otherwise eligible to be promoted under UGC Regulation 1998. Accordingly, the teacher is eligible to be placed/promoted as Assistant Professor with AGP 7000/- with effect from 09.12.2014 itself.

In the light of the above facts, the proposal for the approval of placement/ Promotion in respect of Dr.Sanjayan P., Department of Hindi from Assistant Professor Stage I (AGP 6000/-) to Assistant Professor Stage II (AGP 7000/-) w.e.f 09.12.2014 F N in SD College, Alappuzha as per UGC Regulation 1998 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal for the approval of Placement/ Promotion in respect of Dr.Sanjayan P., Department of Hindi from Assistant Professor Stage I (AGP 6000/-) to Assistant Professor Stage II(AGP 7000/-) w.e.f 09.12.2014 F N in SD College, Alappuzha and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No. 49.63.A9 *Mar Ivanios College, Thiruvananthapuram- Proposal for the approval of the Placement/ Promotion of Dr.Preethamol M.K., Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of English w.e.f 15.09.2021 FN.*

(20659/Ac F I/2020/UOK)

The Principal, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Preethamol M.K., Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of English w.e.f 15.09.2021 FN

The Service details of Dr.Preethamol M.K. are as follows.

Qualifications	1)M.A from University of Kerala April 2001. 2)Qualified UGC-NET held on December 2000. 3)Awarded Ph.D from University of Kerala on 24.02.2020.
Date of first entry in to Service	15.09.2010
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Stage Academic Level 11	15.09.2016
Date of completion of 5 years of service as Assistant Professor Academic Level 11	14.09.2021
Proposed date of Placement to Assistant Professor Academic Level 11	15.09.2021

Number of refresher Courses or Orientation Courses attended, duration and name of University	1) UGC-ASC-University of Kerala- Orientation Programme from 31.10.2012 to 27.11.2012. 2.UGC-HRDC-University of Kerala -Special Summer School from 28.05.2015 to 17.06.2015. 3)UGC-HRDC- University of Kerala- Live Online Refresher Course from 03.11.2020 to 16.11.2020. 4.UGC-HRDC- University of Kerala -Live Online Short Term Course from 29.01.2021 to 04.02.2021. 5.UGC-HRDC- University of Kerala -Live Online Short Term Course from 11.08.2021 to 17.08.2021.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option A)

For being promoted to Assistant Professor Stage III(Academic Level 12) the incumbent has to complete any one of the following Course within the assessment period

Two Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days)within the Assessment period (or completed two courses of at least one week

OR

05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment

Here the Assistant Professor has completed One Refresher Course and Two Short Term Course within the assessment period. Hence eligible to be promoted on due date itself.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 15.09.2010 FN in Mar Ivanios College, Thiruvananthapuram and it was approved by University of Kerala vide U.O No. Ac FI/2/7128/11 dtd. 23.06.2011 . She has completed eleven years of service for being promoted as Assistant Professor Academic Level 12 on 14.09.2021.

The Principal of Mar Ivanios College, Thiruvananthapuram has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2016 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 10.03.2022 the committee verified the API grades for the period and found that the teacher is eligible for placement to Assistant Professor Academic Level 12 w.e.f 15.09.2021 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, as per the Orders of the Vice-chancellor, the proposal for the approval of the Placement / Promotion of **Dr.Preethamol M.K., from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12** in the Department of **English, Mar Ivanios College, Thiruvananthapuram w.e.f 15.09.2021 FN** as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal for the approval of the Placement/Promotion of Dr.Preethamol M.K., from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of English, Mar Ivanios College, Thiruvananthapuram w.e.f 15.09.2021 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No.49.63.A10 MSM College, Kayamkulam, Placement/Promotion of Smt.Pritty Mary George, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, Department of Mathematics w.e.f 08.10.2021 F.N-Approval- reg.

(45864/Ac F I/2022/UOK)

The Principal (i/c), MSM College, Kayamkulam has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Pritty Mary George, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, Department of Mathematics w.e.f 08.10.2021 F.N.

The Service details of Smt.Pritty Mary George, are as follows.

Qualifications Pritty Mary George	1) M.Sc from Cochin University of Science and Technology in May 2007. 2) Qualified UGC-NET held on June 2014.
Date of first entry in to Service	08.10.2015 FN
Date of entry into continuous service	08.10.2015 FN
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion as Assistant Professor Academic Level10	07.10.2021
Proposed date of Placement as Assistant Professor Academic Level11	08.10.2021
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1.UGC-HRDC-Kannur University-Orientation Course from 16.10.2019 to 05.11.2019. 2.UGC-HRDC-University of Kerala-Live Online Refresher Course from 03.12.2020 to 16.12.2020.
Refresher / Orientation Course due	Nil
UGC Regulation	2018 Option A

For being promoted to Assistant Professor Academic Level 11 the incumbent has to complete One Orientation course (03 weeks duration–21 Days) within the Assessment Period.

One Refresher Course/Research Methodology (02 weeks duration – 10 Days) within the Assessment period

OR

Any two of the following (01 week duration- 05 days : Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes.

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Development of e-contents in four quadrants/MOOC Course during assessment period.

Here the Assistant Professor has completed one Orientation Course and one Refresher Course within the assessment period. Hence eligible to be promoted on the due date itself.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 08.10.2015 in MSM College,Kayamkulam and it was approved by University of Kerala vide U.O No. Ac FI/2/37868/2017 dtd. 07.11.2017. She has completed six years of service on 07.10.2021 for being promoted as Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2017 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The Screening Committee held on 15.07.2022 in MSM College, Kayamkulam evaluated the submitted PBAS proforma of Smt. Pritty Mary George, Assistant Professor in Mathematics, and verified the score and original documents and recommended for promotion of the Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 08.10.2021FN.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal regarding the approval of the placement/promotion of Smt. Pritty Mary George, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, Department of Mathematics w.e.f 08.10.2021 F.N in MSM College, Kayamkulam based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal for the approval of the Placement/Promotion of Smt. Pritty Mary George, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, Department of Mathematics w.e.f 08.10.2021 F.N in MSM College, Kayamkulam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No.49.63.B1 ***N.S.S College, Cherthala - Placement/Promotion proposal of Dr. Umadevi A G, Department of Chemistry - from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.ef 05.11.2019 - Approval – Reg. (Ac F II/39797/2022)***

The Principal, N.S.S College, Cherthala had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Umadevi A.G, Assistant Professor, Department of Chemistry from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f 05.11.2019 F.N.

The Service details of Dr. Umadevi A G are as follows.

Qualifications	M.Sc in Chemistry - Bharathidasan University - (EC Submitted.) - April 2007. M.Phil in Chemistry - Bharathidasan University - (EC Submitted.) - March 2009. UGC NET - 2012.
Date of Joining in to Service	06.06.2014 F.N.
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. UGC HRDC - University of Calicut - Orientation Programme - from 12.09.2018 - 09.10.2018. 2. UGC HRDC - University of Kerala Short term Environmental Course - from 05.03.2018 - 12.03.2018. 3. UGC HRDC - University of Kerala Short term Course in Group Theory - from 29.10.2019 - 04.11.2019
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	05.11.2019 F.N.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in the Dept of Chemistry on 06.06.2014 F.N at N.S.S College, Ottappalam and it was approved by University of Calicut vide U.O No. 5140/2015/Admn dated 20.05.2015. She had completed her Five years of service (One year exemption granted she was awarded M.Phil) on 05.06.2019. But the incumbent had completed mandatory Refresher course only on 04.11.2019. Hence the due date of promotion as Assistant Professor Academic Level 11 with effect from 05.11.2019 F.N.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2014 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 25.11.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 05.11.2019 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The light of above mentioned facts and as per the orders of the Honourable Vice Chancellor the proposal regarding the placement/promotion of Dr. Umadevi A G, Assistant Professor, Department of Chemistry from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f 05.11.2019 F.N. at N.S.S College, Cherthala is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the placement/promotion of Dr. Umadevi A G, Assistant Professor, Department of Chemistry from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f 05.11.2019 F.N. at N.S.S College, Cherthala and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No.49.63.B2 ***H.H.M.S.P.B N.S.S College for Women, Neeramankara – Placement/ Promotion of Dr. C.R Anitha, Associate Professor (Academic Level 13A) in Malayalam to Professor (Academic Level 14) w.e.f 18.07.2018 F N - Approval – reg:-***

(Ac F II/6347/2022/UOK)

The Principal H.H.M.S.P.B N.S.S College for Women, Neeramankara has forwarded a proposal for the approval of Placement/Promotion of Dr. C.R Anitha, Associate Professor (Academic Level 13A) in Malayalam to Professor (Academic Level 14) w.e.f 18.07.2018 F N.

The Service details of **Dr. C R Anitha** are as follows:

Qualifications	M A - University of Kerala - 1988 U G C - N E T - 1988 P.hD In Malayalam - University of Kerala - 20.04.1996
Date of first appointment	19.12.1996 F.N
Date of entry into continuous service	19.12.1996 F.N
L.W.A availed without Medical ground	Nil
Date of Placement to Senior Scale	19.12.2000

Date of Promotion to Selection Grade	19.12.2005
Date of Re-designation as Assistant Professor with AGP 8000/-	01.01.2006
Date of Promotion to Associate Professor	19.12.2008
Proposed date of placement/promotion to Professor	18.07.2018
U G C Regulation applicable	U G C Regulation 2018

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr. C R Anitha as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion to College Professor is as detailed below

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D. degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2

It is stated in the Minutes of the Selection Committee that the Committee was constituted on 12.01.2022 at 02.00 P.M at Principal's Chamber, H.H.M.S.P.B N.S.S College for Women, Neeramankara. The committee examined all the documents pertaining to the qualifications and service details of Dr. C R Anitha and also the PBAS reports for the academic years 2015-16, 2016-17, 2017-18 prepared as per the latest UGC Regulations formulated by the University vide order No. Ad DII/General/UGC-R-2018/2019 dated 07.05.2021.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

The committee after verification and interview found that the applicant has required number of Good Grades and Research Score for the promotion from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) w.e.f 18.07.2018 FN. Therefore the committee recommended the teacher for promotion to the post of Professor, Academic Level 14 w.e.f 18.07.2018 FN.

The duly constituted selection committee has also submitted the verification report. As per the Selection committee report the Associate Professor attained a verified score of 275, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals.

The Standing Committee held on 07.04.2022 considered the above proposal vide item no. B10 and recommended to defer to next Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges. The Syndicate held on 12.04.2022 resolved to approve the recommendations of the Standing Committee vide item no.40.90.B10.

Accordingly the above matter was placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 30.06.2022 and recommended to refer to the Syndicate. **The Syndicate held on 07.07.2022 considered the matter and resolved to obtain the remarks of the concerned Dean, regarding the matter and place the same before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.**

The remarks obtained from the Dean is appended herewith. The Dean has pointed out some disparities in the action taken by the Selection Committee.

1. Though in the summary sheet it has been shown as the incumbent has 10 approved publications, in the report submitted by the subject experts and University Nominees, it has been stated that there are only 7 journals which are approved.
2. In the Confidential Report submitted by the experts, it has been stated as to check the report submitted in the end by the experts. And on this extra note is not signed by one expert. The Dean has concluded that in these circumstances, it is only appropriate to entrust the already constituted selection committee to give a report on the matter for taking a decision on the above matter.

In the light of the above mentioned facts and as per the orders of the Honourable Vice Chancellor the proposal regarding the approval of Placement/Promotion of Dr. C R Anitha, Associate Professor (Academic Level 13A) in Malayalam to Professor (Academic Level 14) w.e.f 18.07.2018 FN. at H.H.M.S.P.B N.S.S College for Women, Neeramankara along with the remarks obtained from the Dean, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for consideration.

Recommendation

The Committee considered the proposal regarding the placement/promotion of Dr. C R Anitha, Associate Professor (Academic Level 13A) in Malayalam to Professor (Academic Level 14) w.e.f 18.07.2018 FN at H.H.M.S.P.B N.S.S College for Women, Neeramankara along with the remarks obtained from the Dean and recommended to defer the item for detailed study.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No.49.63.B3 Mahatma Gandhi College, Thiruvananthapuram – Placement/ Promotion proposal in respect of Dr. Padma Kumar H., Assistant Professor – Academic Level 12, Department of Physics to Associate Professor -Academic Level 13A w.e.f 02.11.2021 FN-Reg;

(Ac. FII/45173/2022)

The Principal, Mahatma Gandhi College, Thiruvananthapuram had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Padma Kumar H., Assistant Professor – Academic Level 12, Department of Physics, Mahatma Gandhi College, Thiruvananthapuram to Associate Professor -Academic Level 13A w.e.f 02.11.2021 FN.

The service details of Dr. Padma Kumar H. are as follows.

Qualifications	1. M.Sc Physics – May 2001 – M.G. University 2. Ph.D Physics – 30.06.2009– University of Kerala
Date of first entry in to Collegiate Service	02.11.2009 FN
Date of Placement to Assistant Professor Stage II	02.11.2013 FN
Date of Placement to Assistant Professor Stage III	02.11.2018 FN
Date of completion of 3 years of service as Assistant Professor Stage III	01.11.2021 FN
Proposed date of Placement as Associate Professor Academic Level 13A	02.11.2021 FN
L.W.A availed	Nil
Short Term Course attended, duration and name of the University.	Interdisciplinary Refresher Course – UGC – HRDC – Guru Nanak Dev University, Amritsar – 11.12.2019 to 24.12.2019

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Lecturer in Physics at W.M.O. Arts & Science College, Muttill w.e.f. 02.11.2009 FN vide U.O No: GA-II/F2/4121/2009 dtd 12.04.2010 and relieved from W.M.O. Arts & Science College, Muttill w.e.f 05.01.2011. Dr. Padma Kumar H. joined at N.S.S. College, Pandalam w.e.f 06.01.2011 FN vide U.O.No: AcFV/11547/2011 dtd 29.08.2011. He was promoted from Assistant Professor Stage I to Stage II w.e.f. 02.11.2013 FN vide U.O. No: AcFII/49257/2018 dtd 27.03.2019 and promoted from Stage II to Stage III w.e.f. 02.11.2018 FN vide U.O. No: AcFII/32804/2019 dtd 12.06.2020. He had completed three years of service on Assistant Professor Stage III on 01.11.2021 for being promoted as Associate Professor -Academic level 13A w.e.f 02.11.2021 FN.

The Principal has forwarded the relevent documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for **Option A** with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 15.07.2022, 11.30 AM at Mahatma Gandhi College, Thiruvananthapuram, it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the API

scores for various categories have been verified and the Committee found the faculty has sufficient grade in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommended for promotion to the post of Associate Professor - Academic level 13A w.e.f 02.11.2021 FN.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts and orders of Vice Chancellor, the proposal regarding the placement/ promotion in respect of *Dr. Padma Kumar H., Assistant Professor – Academic Level 12, Department of Physics, Mahatma Gandhi College, Thiruvananthapuram to Associate Professor -Academic Level 13A w.e.f 02.11.2021 FN* is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the placement/promotion of Dr.Padma Kumar H., Assistant Professor– Academic Level 12, Department of Physics, Mahatma Gandhi College, Thiruvananthapuram to Associate Professor -Academic Level 13A w.e.f 02.11.2021 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No.49.63.B4 *M.M.N.S.S. College, Kottiyam – Placement/Promotion of Dr. Kishore Ram, Associate Professor Academic Level 13A, Department of English to Professor Academic Level 14 w.e.f 21.02.2020 FN - Approval – reg:-*
(Ac F II/41975/2022/UOK)

The Principal, M.M.N.S.S. College, Kottiyam has forwarded a proposal for the approval of Placement/ Promotion of Dr. Kishore Ram, Associate Professor Academic Level 13A, Department of English, M.M.N.S.S. College, Kottiyam to Professor Academic Level 14 w.e.f 21.02.2020 FN.

The Service details of Dr. Kishore Ram are as follows:

Qualifications	1. M.A. English – April, 1994 – University of Kerala 2. Ph.D English – 22.08.2007 – University of Kerala
Date of first appointment	18.10.2004
Date of beginning into continuous service	18.10.2004
Date of Placement to Senior Scale	18.10.2008
Date of Re-designation as Assistant Professor with AGP 6000/-	01.01.2006
Date of Promotion to Assistant Professor Stage III	21.02.2014
Date of Promotion to Associate Professor Academic Level 13A	21.02.2017
Proposed date of placement/ promotion to Professor	21.02.2020 FN
L.W.A availed without medical ground during the assessment period	Nil
U.G.C Regulation applicable	U.G.C Regulation 2018

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer in English at N.S.S. College, Nemmara w.e.f. 18.10.2004 FN vide U.O No: GA II/C3/580/2005 dtd 05.12.2005 of Registrar, University of Calicut. He was promoted to Lecturer Senior Scale w.e.f 18.10.2008 vide U.O No: 3617/2016/Admn dtd 02.05.2019 of Registrar, University of Calicut. He was redesignated as Assistant Professor w.e.f 01.01.2006. He was promoted from Assistant Professor Stage II to Stage II w.e.f 21.02.2014 vide U.O No: AcFII/28622/2018 dtd

02.05.2019 and promoted as Associate Professor Academic Level 13A w.e.f 21.02.2017 vide U.O No: 7667/2021 dtd 28.12.2021. He was completed 3 years of service in Associate Professor Academic Level 13A on 20.02.2020 for being promoted as Professor Academic Level 14 w.e.f 21.02.2020 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr. Kishore Ram as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion to College Professor is as detailed below

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D. degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2

It is stated in the minutes of the Selection Committee that the Committee was constituted on 30.08.2022 at 10.00 AM at Principal's Chamber, M.M.N.S.S. College, Kottiyam. The committee examined all the documents pertaining to the qualifications and service details of Dr. Kishore Ram and also the PBAS reports for the period 2017- 2020 prepared as per the latest UGC Regulations formulated by the University vide order No. Ad DII/General/UGC-R-2018/2019 dated 07.05.2021.

The committee after verification and interview found that the applicant has required number of Good Grades and Research Score for the promotion from Associate Professor Academic Level 13A to Professor Academic Level 14 w.e.f 21.02.2020 FN. Therefore the committee recommended the teacher for promotion to the post of Professor Academic Level 14 w.e.f 21.02.2020 FN.

The duly constituted selection committee has also submitted the verification report. **As per the selection committee report, Dr. Kishore Ram has attained a verified score of 260.9, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals.**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the approval of Placement/Promotion of Dr. Kishore Ram, Associate Professor Academic Level 13A, Department of English, M.M.N.S.S. College, Kottiyam to Professor Academic Level 14 w.e.f 21.02.2020 FN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for consideration.

Recommendation

The Committee considered the proposal regarding the placement/promotion of Dr. Kishore Ram, Associate Professor Academic Level 13A, Department of English, M.M.N.S.S. College, Kottiyam to Professor Academic Level 14 w.e.f 21.02.2020 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No:49.63.B5 Mahatma Gandhi College, Thiruvananthapuram – Placement/Promotion of Dr.Balamurali R.S., Associate Professor Academic Level 13A, Department of Zoology to Professor Academic Level 14 w.e.f 01.06.2022 FN - Approval – Reg

(Ac F II/46814/2022/UOK)

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal for the approval of Placement/Promotion of Dr. Balamurali R.S., Associate Professor Academic Level 13A, Department of Zoology, Mahatma Gandhi College, Thiruvananthapuram to Professor Academic Level 14 w.e.f 01.06.2022 FN.

The Service details of Dr. Balamurali R.S. are as follows:

Qualifications	1. M.Sc Aquatic Biology & Fisheries -Awarded on May 1995 - University of Kerala 2. M. Phil Aquatic Biology & Fisheries -Awarded on June 1997- University of Kerala 3.Ph.D Aquatic Biology & Fisheries -January 2014 – Manonmaniam Sundaranar University
Date of first appointment	01.06.2006 FN
Date of beginning into continuous service	01.06.2006 FN
Date of Placement to Assistant Professor Stage II	01.06.2011 FN
Date of Promotion to Assistant Professor Stage III	01.06.2016 FN
Date of Promotion to Associate Professor Academic Level 13A	01.06.2019 FN
Proposed date of placement/promotion to Professor	01.06.2022 FN
L.W.A availed without medical ground during the assessment period	Nil
U.G.C Regulation applicable	U.G.C Regulation 2018

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer in Zoology w.e.f 01.06.2006 FN vide U.O No: AcFV/025611/06 dtd 21.06.2007. Later he was designated as Assistant Professor with AGP 6000/- by the Deputy DCE on 04.10.2010. He was promoted as Assistant Professor Stage II w.e.f 01.06.2011 vide U.O No: AcFII/016087/2018 dtd 24.01.2019 and promoted as Assistant Professor Stage III w.e.f 01.06.2016 vide U.O No: AcFII/6391/2020 dtd 15.09.2020. He was promoted as Associate Professor Academic Level 13A w.e.f. 01.06.2019 FN vide U.O No: AcFII/15904/2021 dtd 30.11.2021. He was completed 3 years of service in Associate Professor Academic Level 13A on 31.05.2022 for being promoted as Professor Academic Level 14 w.e.f 01.06.2022 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr. Balamurali R.S. as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion to College Professor is as detailed below

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D. degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2

It is stated in the minutes of the Selection Committee that the Committee was constituted on 15.09.2022, 02.30 PM at Seminar hall, Mahatma Gandhi College, Thiruvananthapuram. The committee examined all the documents pertaining to the qualifications and service details of Dr. Balamurali R.S. and also the PBAS reports for the period 2019- 2022 prepared as per the latest UGC Regulations formulated by the University vide order No. Ad DII/General/UGC-R-2018/2019 dated 07.05.2021.

The committee after verification and interview found that the applicant has required number of Good Grades and Research Score for the promotion from Associate Professor Academic Level 13A to Professor Academic Level 14 w.e.f 01.06.2022 FN. Therefore the committee recommended the teacher for promotion to the post of Professor Academic Level 14 w.e.f 01.06.2022 FN.

The duly constituted selection committee has also submitted the verification report. As per the selection committee report, Dr. Balamurali R.S. has attained a verified score of 421.8, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals out of which three research papers shall be published during the assessment period.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the approval of Placement/Promotion of Dr. Balamurali R.S., Associate Professor Academic Level 13A, Department of Zoology, Mahatma Gandhi College, Thiruvananthapuram to Professor Academic Level 14 w.e.f 01.06.2022 FN is placed before the Standing Committee of the Syndicate on

Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal regarding the placement/promotion of Dr. Balamurali R.S., Associate Professor Academic Level 13A, Department of Zoology, Mahatma Gandhi College, Thiruvananthapuram to Professor Academic Level 14 w.e.f 01.06.2022 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No:49.63.B6 *Christian College, Kattakada - Initial Appointment of Assistant Professor in Chemistry–Approval–Reg.*

(Ac F II/30697/2022)

The Principal, Christian College, Kattakada had forwarded the proposal for the approval of initial appointment of Smt. Binitha S D as Assistant Professor in the Department of Chemistry w.e.f. 08.06.2022 F.N. in the retirement vacancy of Sri. Charles Finny S L.

The details of the Assistant Professor and the workload are indicated in the proforma placed below. The following details have been furnished by the Principal.

01. Appointment Order in Form 1.
02. Minutes of the Selection Committee.
03. Score Sheet of the candidate.
04. Apportionment Statement.
05. Qualifying Certificates.
06. Documents proving age.
07. Attested copies of News Paper Cuttings .
08. Certificate that there are no thrown-out hands and supernumerary hands in the Department.
09. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professor.
10. Service Book of the Teacher.
11. Seniority- wise list of teachers in the Department.
12. Workload Statement.
13. Government nominee letter No.D2/321/2020/HEdn dated. 31.12.2020.
14. Post Adalath Report of Chemistry.
15. Joining report of the incumbent.
16. Confidential Report from the subject experts.

The Educational Agency had advertised the notification regarding the vacancy of Assistant Professor in Chemistry in 4 daily newspapers viz. Mangalam (dated 29.01.2021) Deepika (dated 29.01.2021) and The New Indian Express (29.01.2021) and The Hindu(29.01.2021). Hence the age of teachers those who applied as per notification dated 29.01.2021, is calculated as on 01.01.2021.

Vide letter No.D2/321/2020/HEdn dated. 31.12.2020 Government have given concurrence for filling up of one vacancy in the department of Chemistry in Christian College, Kattakada. As per tripartite Adalat, there are 156 teaching hours permitting 10 teachers in the Department of Chemistry at Christian College, Kattakada. As per GO (Ms) No. 155/2020/Hedn dated 01.04.2020, the Govt have clarified that every teaching posts should have a workload of 16 hours. The newly appointed teacher occupies 8th positions in the department.

As per UGC Regulations 2018, 55% marks at Master's Degree and qualifying the NET are considered the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

The UGC Regulations 2018, Section 4.1 specifies that the Academic Score as per Appendix II (Table 3 B) for colleges, shall be considered only for short listing of the candidates for interview only and that the selection shall be based only on the performance of the candidate in the interview. The score attained by the candidate in the interview alone shall be considered for selection. The constitution of Selection Committee shall be in accordance with Section 5.1 of UGC Regulations 2018.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma.

According to the minutes of the Selection Committee held on 22.10.2021 at 11.00 A.M at the Vedamanikkam Ringle Taube Hall, L.M.S Compound Tvpm, it is specified that 3 applications were received. One of the candidates is not qualified for the post. Hence the remaining two candidates were called for the interview. Two candidates appeared for the interview. As per the ranklist, Smt. Binitha S D was placed as the second rank holder in the community merit ranklist (29 score out of 50). [Dr. Jeena John was placed as the first rank holder in the community merit ranklist (40 score out of 50). The above proposal was considered and approved by the Syndicate held on 20.01.2022.]

The letter No. D1/65/2022/H.Edn dated 30.03.2022 from the Additional Chief Secretary to Government has directed to appoint teachers in the department of Chemistry from the existing ranklist in Christian College, Kattakada only in the academic year 2022-23. And appoint teacher from the existing rank list that came into existence w.e.f 22.10.2021.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned above possesses the required qualifications prescribed in the UGC Regulations in force for the appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teachers in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

On verification of the above proposal, it is found that the appointments made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2018. The appointment of Smt. Binitha S D is within the sanctioned post and the department has sufficient Workload to accommodate the incumbent.

The light of the abovementioned facts and as per the orders of the Honourable Vice Chancellor the proposal for the approval of the initial appointment of Smt. Binitha S D as Assistant Professor in Chemistry, Christian College, Kattakada, w.e.f. 08.06.2022 F.N in the retirement vacancy of Sri. Charles Finny S L is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

PROFORMA

Christian College, Kattakada -Initial Appointments of Assistant Professor in Chemistry

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01.01.2021	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1	Smt. Binitha S D 08.06.2022 F.N	05.02.1993 26 years and 10 months	2 nd Rank in Community Merit	B.Sc Chemistry- University of Kerala-April 2014-Reg No.23510602/111 03009-A Grade- 87.5% M.Sc Chemistry-	As per tripartiate adalath, workload hours-156 hours(141 hours deducting	32	24	in the retireme nt vacancy of Sri. Charles Finny S L

				University of Kerala-April 2016-Reg No.1010107-First Class-87.1% NET – Chemical Science -Held on 17.12.2017	PG Workload) Posts permitted - 8(deducting PG wrkld) Position of Teacher-8			
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Recommendation

The Committee considered the proposal for the approval of the initial appointment of Smt. Binitha S D as Assistant Professor in Chemistry, Christian College, Kattakada, w.e.f. 08.06.2022 F.N in the retirement vacancy of Sri. Charles Finny S L and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No:49.63.B7 *Mahatma Gandhi College, Thiruvananthapuram - Placement/Promotion proposal of Smt. Lalithambika R., Assistant Professor – Academic Level 10, Department of Economics, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 11 – Approval-Reg.*

(Ac FII/45176/2022)

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Lalithambika R., Assistant Professor – Academic Level 10, Department of Economics, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 11 w.e.f 19.11.2016 FN.

The Service details of Smt. Lalithambika R., are as follows.

Qualifications	1. MA Economics – 2003 – University of Kerala. 2. UGC NET – Economics – 25.06.2006
Date of first entry in to Service	19.11.2010
Date of entry into Continuous Service	19.11.2010
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course – UGC – HRDC – University of Kerala – 01.02.2018 to 21.02.2018 2. Orientation Course – UGC – ASC – University of Kerala – 03.10.2013 to 30.10.2013
Refresher / Orientation Course due	Nil
Proposed date of Placement to Assistant Professor (Level 11)	19.11.2016 FN

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer in Economics at N.S.S. College, Pandalam w.e.f. 19.11.2010 and it was approved by University vide U.O No: AcFV/54291/2010 dtd 27.05.2011. She has completed six years of service in Assistant Professor -Academic Level 10 on 18.11.2016. So the teacher is eligible for promotion as Assistant Professor – Academic Level 11 w.e.f 19.11.2016 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 Option A** for the assessment periods 2010 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 02.06.2022 at Principal's Chamber, Mahatma Gandhi College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders

and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 11 w.e.f 19.11.2016 FN.

It may be noted that Smt. Lalithambika R. had completed Refresher Course on 21.02.2018, which is after the due date of promotion. Clause 6.3.VIII of UGC Regulations 2018 envisages that “ the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31st December, 2018”. Hence date of promotion is w.e.f. 19.11.2016 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the placement/promotion of Smt. Lalithambika R., Assistant Professor – Academic Level 10, Department of Economics, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 11 w.e.f 19.11.2016 FN is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the placement/promotion of Smt. Lalithambika R., Assistant Professor – Academic Level 10, Department of Economics, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 11 w.e.f 19.11.2016 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No.49.63.B8 *Christian College, Kattakada - Placement/Promotion of Sri. Nishad N K, Assistant Professor, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 19.12.2019 F.N. - Approval- reg.*

(Ac F II/49076/2022)

The Educational Agency, Christian College, Kattakada had forwarded promotion proposal along with the Placement order in respect of Sri. Nishad N K, Assistant Professor, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 19.12.2019 F.N.

The Service details of Sri. Nishad N K are as follows.

Qualifications	M.Com – University of Calicut – June 2004. UGC NET - Held on 31.12.2005.
Date of first entry into Collegiate Service	02.06.2008 F.N.
Date of entry into continuous service	02.06.2008 F.N.
Date of Promotion as Assistant Professor Stage II	02.06.2014 F.N.
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	UGC, HRDC - Short Term Course - University of Kerala from 24.10.2018 to 31.10.2018. UGC, HRDC - Short Term Course - University of Kerala from 21.01.2019 to 23.01.2019. UGC, HRDC - Refresher Course - University of Kerala from 05.12.2019 to 18.12.2019.
Refresher / Orientation Course due	Nil
Proposed date of Promotion as Assistant Professor Academic Level 12	19.12.2019 F.N.

On verification of the Service Book of Sri. Nishad N K, it is found that the teacher had entered into collegiate service as Lecturer in Commerce on 02.06.2008 F.N. at Christian College, Kattakada and it was approved by University of Kerala vide U.O No.Ac.F V/1.30888/2008-II dated 19.05.2010. The incumbent was promoted to Assistant Professor Stage II w.e.f. 02.06.2014 F.N. vide

U.O No. Ac.FII/37155/2019 dated 18.06.2020. Now he had completed another five years of service on 01.06.2019. **But the teacher has completed the Refresher Course on 18.12.2019. So the teacher is eligible for being promoted as Assistant Professor Academic Level 12 w.e.f 19.12.2019 F.N.**

The Principal had forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2014 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 23.05.2022 at 11.00 AM in Christian College, Kattakada. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Sri. Nishad N K was found qualified for promotion as Assistant Professor Academic Level 12 w.e.f 19.12.2019 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice Chancellor the proposal regarding the placement/promotion of Sri. Nishad N K, Assistant Professor, Department of Commerce, Christian College, Kattakada from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 19.12.2019 F.N. based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

Recommendation

The Committee considered the proposal regarding the placement/promotion of Sri. Nishad N K, Assistant Professor, Department of Commerce, Christian College, Kattakada from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 19.12.2019 F.N. and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No :49.63.B9 *Christian College, Kattakada - Placement/Promotion of Smt. Bency Johnson, Assistant Professor, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 14.12.2019 F.N. - Approval- reg.*

(Ac F II/40525/2022)

The Educational Agency, Christian College, Kattakada had forwarded promotion proposal along with the Placement order in respect of Smt. Bency Johnson, Assistant Professor, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 14.12.2019 F.N.

The Service details of Smt. Bency Johnson are as follows.

Qualifications	M.Com – University of Calicut–September 2005. UGC NET - Held on 26.06.2006.
Date of first entry into Collegiate Service	02.06.2008 F.N.
Date of entry into continuous service	02.06.2008 F.N.
Date of Promotion as Assistant Professor Stage II	02.06.2014 F.N.
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	UGC, HRDC - Short Term Course - University of Kerala from 24.10.2018 to 31.10.2018. UGC, HRDC - Refresher Course - University of Kerala from 01.11.2019 to 14.11.2019. Thunchan Memorial Govt College, Tirur - Faculty Development Programme - from 09.12.2019 - 13.12.2019.

Refresher / Orientation Course due	Nil
Proposed date of Promotion as Assistant Professor Academic Level 12	14.12.2019 F.N.

On verification of the Service Book of Smt. Bency Johnson, it is found that the teacher had entered into collegiate service as Lecturer in Commerce on 02.06.2008 F.N. at Christian College, Kattakada and it was approved by University of Kerala vide U.O No.Ac.F V/1/30888/08. dated 31.03.2009. The incumbent was promoted to Assistant Professor Stage II w.e.f. 02.06.2014 F.N. vide U.O No. Ac.FII/37154/2019 dated 18.06.2020. Now she had completed another five years of service on 01.06.2019. **But the teacher has completed the Faculty Development Programme on 13.12.2019. So the teacher is eligible for being promoted as Assistant Professor Academic Level 12 w.e.f 14.12.2019 F.N. It may be noted that, Smt. Bency Johnson has attended the Mandatory Short term Course at Department of Commerce, Thunchan Memorial Govt. College, Tirur under Directorate of Collegiate Education, Govt of Kerala. This Short Term Course can be considered eligible for the CAS placement/promotion of teachers in Private Aided Colleges vide U.O No: AcFIII/24522/2022 dtd 19.01.2022.**

The Principal had forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2014 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 23.05.2022 at 11.00 AM in Christian College, Kattakada. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Smt. Bency Johnson was found qualified for promotion as Assistant Professor Academic Level 12 w.e.f 14.12.2019 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The light of above mentioned facts and as per the orders of the Honourable Vice Chancellor the proposal regarding the placement/promotion of Smt. Bency Johnson, Assistant Professor, Department of Commerce, Christian College, Kattakada from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 14.12.2019 F.N. based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the placement/promotion of Smt. Bency Johnson, Assistant Professor, Department of Commerce, Christian College, Kattakada from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 14.12.2019 F.N. and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No.49.63.C1 S.N Colleges, Kollam- Initial appointment of Assistant Professor in Sanskrit- approval – reg.

(45609/Ac FIII/2022/UOK)

The Principal, **S.N College, Kollam** has forwarded proposal for approval for appointment of **Dr. Sreevidya S.**, as Assistant Professor in **Sanskrit** w.e.f. **28.09.2020 F.N. at S.N.College, Kollam.**

The details of Assistant Professor and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Principal.

1. News paper cuttings. The Kerala Koumudi, The New Indian Express, The Times of India, The Malayala Manorama and The Mangalam dated 01-01- 2020.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.

4. Relinquishment of post by Dr. Shyju O.K.
5. Minutes of the meetings of the Selection Committee held on 8th July 2020.
6. Confidential report of the University subject expert.
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
 11. Interview score sheet
 12. Rank list in the order of merit
 13. Seniority wise list of Teachers in the Department
 14. Appointment order
 15. Workload statement
16. Government nominee - vide Government letter No. D2/214/2019/H.Edn dated 25-11-2019 & G.O(Rt) No.581/2020/H.Edn dated 04-05-2020
17. Joining Report

The notification for the post appeared in 4 leading dailies on 01-01-2020. The age of the teacher is calculated as on 01-01-2020. Accordingly the details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government has deputed its nominee to the Selection Committee authorizing appointment against one post in Sanskrit vide Government nominee letter No. D2/214/2019/H.Edn dated 25-11-2019. Owing to the Lock down restrictions in force to contain the spread of COVID 19 epidemic, many managements were unable to complete the Selection process. Hence the Government vide G.O(Rt) No.581/2020/H.Edn dated 04-05-2020 extended the validity of the nomination up to 31-08-2020 as a special case. The minutes of the duly constituted Selection Committee has been attached with the proposal forwarded. The appointee has acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skills etc are based on academic parameters and the responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

It may be noted that as per GO(Ms)No.155/2020/H.Edn. Dated 01.04.2020, 16 hours of workload per week is required for sanctioning and filling up of regular teaching posts and P.G weightage will not be considered since it is not provided under UGC Regulations.

However as per G.O(Ms) No.313/2020/HEdN dated, 11.9.2020, the Govt have clarified that the above mentioned order shall be w.e.f 1.6.2020 only. Moreover as per the order dated 11.9.2020, the Govt have further clarified that all selections and appointments made from 01-06-2020 onwards in Government and Aided Arts and Science Colleges shall follow the conditions stipulated in Government order no.155/2020/H.Edn dated 01-04-2020.

In S.N College, Kollam, as per Post Adalath Review statement 2002, there are 85 teaching hours permitting 5 teachers in the Department of Sanskrit. As per workload assessed by the University for the year 2017-18, workload of 100 teaching hours has been calculated. There is no P.G in the department of Sanskrit in the college. However, for the second year (MA Malayalam & Hindi) 9 hours are handled by Sanskrit teachers. 80 hours is enough for sanctioning of 5 posts and the newly appointed teacher occupy the 5th position in the department of Sanskrit.

As per UGC Regulations 2018, a candidate with Ph.D+NET+JRF is eligible for a score of 35. But on verification of the score sheet, it is found that only 25 marks is awarded to a candidate with Ph.D+NET+JRF. . A few subjects in which appointments have been done in colleges under the S.N Trusts, the rank list will change accordingly. This common matter regarding initial appointments in S.N Colleges was placed before the Standing Committee of the Syndicate on Teaching and Non

Teaching Staff of Private Colleges held on 09.04.2021 and it was recommended to form a Sub Committee to study this matter. The Syndicate held on 07.05.2021, vide item No.27.80.02, resolved to approve the recommendation of the Standing Committee.

Accordingly, a meeting of the Sub Committee was held on 01.07.2021, The Committee examined the matter and recommended to process the proposals in which there are no change in rank positions of the candidates. The proposals of the other subjects are to be examined in accordance with the templates to be made for the selection of Assistant Professors as per UGC Regulations 2018. The Syndicate held on 02.07.2021, vide item No.29.69 resolved that the item be referred to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges. Accordingly, the Standing Committee held on 19.07.2021 considered the proposal and recommended to approve the recommendation of the Sub Committee. The Syndicate held on 23.07.2021, vide item No.30.65.C4, has resolved to approve the recommendation of the Standing Committee.

Later as per the resolution of the Syndicate on 23-12-2021, vide item no. 35.56.C1, resolved to process the proposals for approval of appointment of Assistant Professors in Zoology, Philosophy, the first rank holder in Hindi and the first three appointees in Chemistry as there is no rank change for the teachers in the category (open/community) in which they are appointed.

On verification, it is found that **Dr. Shyju O. K. the second rank holder both in the open merit and community merit has both Ph.D and NET. Therefore his rank changes to the first position and the matter has informed the Educational Agency. But the revised rank list has not been submitted yet .However, the Educational Agency has forwarded the relinquished letter from Dr. Shyju O. K., as he has relinquished his claim for appointment as Assistant Professor in the Department of Sanskrit in S.N Colleges.**

It is brought to attention that, the notification dated 01.01.2020 (the notification for above said appointment) issued by the Manager, S.N trusts, Kollam has been quashed by the Judgment dated 10.05.2022 in WP(C) No.3622/2021 filed by Smt.Anu Jayapal, a PwD candidate who applied for the post of Assistant Professor via the said notification.

The Manager, S.N Trusts, Kollam and the appointees in English through the notification dated 01.01.2020 have filed appeals against this Judgment vide W.A.No. 628, 646, 653 & 679 of 2022. The Hon'ble High Court of Kerala dismissed the appeal through its Judgment dated 29-06-2022. It is also to be noted that, prior to the Judgment, the University has approved several other subjects under this notification.

Further the petitioners filed SLP in the Supreme Court and as per Judgment dated 29.07.2022 of the Hon. Supreme Court of India in S.L.P. (Civil) Diary No (s) 21444/2022, operation of the Judgment dated 29-06-2022 of the High Court of Kerala should remain stayed and the petitioners are allowed to continue in service.

Subsequently a legal opinion was sought in this regard and the Standing Counsel vide letter TA/SC-LO-68/2022 dated 07-10-2022, opined that that approval can be granted by the University since in the case of identically placed teachers already approval has been granted. Further the interim order of the Hon'ble Supreme Court of India does not interdict the management from even proceeding with the appointments. As appointments are permitted to be done, University has statutory obligation to approve such appointments if there is no other legal impediment for the same and hence grant the approval of teachers concerned may be at the earliest.

In the light of the above mentioned facts the proposal for the approval of appointment of **Dr. Sreevidya S.**, Assistant Professors in **Sanskrit** w.e.f **28-09-2020 F.N** in S.N.College, Kollam against retirement vacancy of Smt. Thara K.V. retired on 31.03.2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

PROFORMA

Name of the teacher	Date of Birth and Age as on 01.01.2020	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
						Open	Community	
Smt. Sreevidya S Sree Narayana College, Kollam 28-09-2020 F.N date of notification: 01-01-2020	18-04-1984 35 years	Second rank in Community Merit	BA Sanskrit from University of Kerala in April 2004 (First Class 63.2%) MA Sanskrit Special from University of Kerala in May 2006 (First Class, 73.5%) M Phil in Sanskrit From University of Kerala in October 2008 Ph.D in Sanskrit From University of Kerala awarded on 17-04-2018.	As per Post Adalath review statement 2002, 85 teaching hours permitting 5 teachers As per the workload calculated by the University for the year 2017-18, workload of 100 teaching hours. On deduction of PG weightage, workload reduced to 94 hours permitting five teachers.	5 th	221	224	Posted against the retirement vacancy of Smt. Thara K.V. retired on 31-03-2018.

Recommendation

The Committee considered the proposal for the approval of appointment of **Dr.Sreevidya.S., Assistant Professor in Sanskrit w.e.f 28.09.2020 F.N in S.N. College, Kollam** against retirement vacancy of Smt. Thara K.V. retired on 31.03.2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No.49.63.C2

Proposal for the approval of the Placement/Promotion of Dr. Parvathy U., Department of English, from Assistant Professor Stage I(AGP 6000/-) to Assistant Professor Stage II (AGP 7000/-) w.e.f. 03-05-2020 F.N. in T.K.M.M. College, Nangiarkulangara.

(36664/Ac FIII/2022/UOK)

The Principal, **T.K.M.M. College, Nangiarkulangara** has forwarded a proposal regarding the Placement/Promotion in respect of **Dr. Parvathy U., Department of English** from Assistant Professor Stage I(AGP 6000/-) to Assistant Professor Stage II (AGP 7000/-) , w.e.f **03-05-2020 F.N.**

The Service details of **Dr. Parvathy U.,** are as follows.

Qualifications	1. MA in English & Comparative Literature from Pondicherry University in May 2011. 2. M.Phil in English from Sree Sankaracharya University of Sanskrit in February 2013. 3. Qualified NET on 21-04-2014.
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	4. Awarded Ph.D in English from Sree Sankaracharya University of Sanskrit on 24-10-2016.
Date of Birth	30.10.1988
Date of Retirement	31.10. 2044
Date of first entry in to Service	22-01-2016 F.N.
Date of entry into continuous service	22-01-2016
L.W.A (without Medical Certificate) availed	Nil
Proposed Date of Placement to Assistant Professor Stage II (AGP 7000/-)	03-05-2020 F.N.
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1.OC from UGC-HRDC, University of Kerala, Kariavattom from 16-10-2019 to 05-11-2019. 2. Completed two week MOOC Course (with e-certification) organaized by FLAIR Kerala, Directorate Collegiate Education, Govt. of Kerala from 18-04-2020 to 02-05-2020.
Details of relaxation availed of	Two Years of relaxation availed on account of Ph.D
Regulation applied	Option A, UGC Regulations 2018.
Remarks	Refresher Course completed only on 02-05-2020.

On verification of the Service Book of the incumbent, it is seen that the teacher entered into service as Assistant Professor on 22-01-2016 F.N. She has completed 4 years of service as Assistant Professor Stage I on **21-05-2020** .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Stage I to Stage II for the assessment period from 2016 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulation 2018, Option A the teacher has to attend one Orientation Course and one Refresher Course/one MOOC Course (with e-certification) within the assessment period for promotion to Assistant professor stageII.

The teacher in reference has attended the required Orientation Course within the assessment period itself but the one MOOC Course has completeted only on 02.05.2020. Hence the teacher is eligible to promote as Assistant Professor (Academic level 11) only on **03-05-2020 F.N.**

In the Minutes of the Screening Committee it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that as per the UGC Regulation 2018 Option A, **Dr. Parvathy U.**, is eligible to be placed to Assistant Professor Stage-II(with AGP 7000), w.e.f **03-05-2020 F.N.**

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor the proposal regarding the approval of placement/promotion of Dr. Parvathy U., Assistant Professor Stage I(AGP 6000/-) Department of English to Assistant Professor Stage II (AGP 7000/-) w.e.f 03-05-2020 F.N. in T.K.M.M. College, Nangiarkulangara is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal for the approval of placement/promotion of Dr. Parvathy U., Assistant Professor Stage I(AGP 6000/-) Department of English to Assistant Professor Stage II (AGP 7000/-) w.e.f 03-05-2020 F.N. in T.K.M.M. College, Nangiarkulangara and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No.49.63.C3 Proposal for the approval of the Placement/Promotion of Dr. Aravind Thampi Department of Psychology, Sree Narayana College, Chempazhanthy, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) w.e.f 03-12-2016 FN – reg. (49955/ACFIII/2022/UOK)

The Principal -in -charge, S.N.College , Chempazhanthy has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Aravind Thampi, Department of Psychology, S.N. College Chempazhanthy from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) w .e.f 03-12.2016 FN.

The Service details of **Dr. Aravind Thampi** are as follows:

Qualifications	M.A. Applied Psychology from University of Kerala,1998. Ph.D in Behavioural science on 24.06.2003 from Mahatma Gandhi University.
Date of Birth	09.02.1972
Date of Retirement	29.02.2028
Date of first entry in to Service as Lecturer	03-12-2004 FN
Date of Placement to Lecturer Senior Scale	03-12-2008 FN
Date of Placement to Lecturer Selection Grade (AGP8000)	03-12-2013 FN
Proposed dateof Placement/ Promotion asAssistant Professor (Academic Level 12) to Associate Professor (Academic Level13 A)	03-12-2016 FN
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1. OC from Academic Staff College,Jawaharlal Nehru University from 25.08.2008 to 19.09.2008. 2. <i>Special Summer School (multidisciplinary Refresher Course) From HRDC, University of Kerala, Kariavattom from 14.10.2016 to 03.11.2016.</i> 3. RC from HRDC, Deen Dayal Upadhyay Gorakhpur University from 28.10.2017 to 17.11.2017.
Details of publications	Identifications of Psychological issues in Adolesences in International Journal of research in Economics and Social Science in Vol4, issue 6 of June 2014.ISSN 2249-7382 with impact factor 1.998
Details of relaxation availed of	Two years relaxation on account of Ph.D for Lecturer senior Grade.
Remarks	UGC Regulations 2010

It may be noted that subsequent, to the disposal of Court proceedings and approval of placement/ promotion of Dr. Aravind Thampi as Assistant Professor in Psychology (AGP 8000), S N College, Chempazhanthy w.e.f 03.12.2013 FN vide UO dated 13.01.2020, the Educational Agency, forwarded proposal for approval of placement/promotion of the said incumbent as Associate Professor (AGP 9000) w.e.f 03.12.2016 FN. The said proposal was in accordance with UGC Regulations 1998 and as the date of placement/promotion of the incumbent was 03.12.2016 and the applicable UGC Regulations should have been that of 2010, the proposal was not processed. Meanwhile the incumbent filed WP(C) No. 39247 of 2018 in the Honourable High Court of Kerala and the Court in it Judgment dated 09.07.2021 directed the University to approve the placement order dated 19.04.2021, of the incumbent as Associate Professor (AGP 9000) w.e.f 03.12.2016 FN. As the said placement order issued by the Educational Agency was not in accordance with the UGC Regulations 2010, which came into effect meantime, the University found it impossible to comply with the direction of the Single Bench and hence filed appeal in the Division Bench vide WA No 1389 of 2021. The Division

Bench vide Judgement dated 19.05.2022, directed the Educational Agency to constitute a Selection Committee in accordance with the mandate of the UGC Regulations 2010 and thereafter, if the incumbent is found entitled to the placement/promotion as Associate Professor (AGP 9000), forward the proceedings of the Selection Committee and other records necessary for consideration by the University for approval. The University was also directed to take a decision within one month from the date of receipt of the relevant papers/proposals. Accordingly, the Educational Agency submitted relevant documents and the TIME LIMIT for question of approval of the said proposal, as directed by the Court will end on 04.12.2022.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 03.12.2004 FN. He has been awarded Ph.D in Behavioural science on 24.06.2003 and hence was promoted to Lecturer Senior Scale on 03.12.2008. On completion of 5 years of service in Lecturer Senior Scale, the teacher was promoted to Assistant Professor Stage III (with AGP 8000/-) on 03.12.2013. The eligible date of promotion to Associate Professor (Academic Level 13 A) after completing 3 years of service as Assistant professor (Academic Level 12) is 03.12.2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2010.

As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category for the assessment period from 2013 to 2016.

Category I - 320 (minimum 225)

Category I- 65 (minimum 45)

As per UGC Regulations 2010-, for promotion to Associate Professor (Academic Level 13A), a teacher has to attend one Course/Programme from among the categories of Methodology Workshop/ Training, Teaching Learning Evaluation Technology programmes and FDP of minimum one week duration. The teacher in reference has the required number of publications to his credit. He has attended the required Short Term Course within the assessment period.

In the minutes it has been reported that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and hence the Committee found that the teacher has sufficient grades in the PBAS and recommended to place Dr. Aravind Thampi to the post of Associate Professor (Academic Level 13 A) w.e.f 03.12.2016 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In light of the **Judgement dated 19.05.2022 of the Honourable High Court of Kerala in W A No.1389 of 2021**, as per the orders of the Vice-Chancellor, the proposal regarding the approval of placement/ promotion of **Dr. Aravind Thampi**, Department of Psychology, SN Collge, Chempazhanchy from **Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) w.e.f 03.12.2016 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal for the approval of placement/promotion of Dr.Aravind Thampi, Department of Psychology, SN College, Chempazhanchy from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) w.e.f 03.12.2016 FN in compliance with the judgment in W A No.1389 of 2021 dated 19.05.2022 of the Hon'ble High Court of Kerala and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No.49.63.C4 *Proposal for the approval of the Placement/Promotion of Smt. Aswathy S., Department of Mathematics, from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11) w.e.f 18-08-2021 F.N. in S.N. College, Kollam.*

(*41134/Ac FIII/2022/UOK*)

The Principal, **S.N. College, Kollam** has forwarded a proposal regarding the Placement/Promotion in respect of **Smt. Aswathy S.**, Department of **Mathematics** from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11), w.e.f. **18-08-2021 F.N.**

The Service details of **Smt. Aswathy S.**, are as follows.

Qualifications	1. M.Sc Mathematics from University of Kerala in July 2012(First Class). 2. M.Phil in Mathematics from University of Kerala in May 2014. 3. Qualified UGC-NET exam held on 21.12.2014.
Date of Birth	11-06-1989
Date of Retirement	30-06-2045
Date of first entry in to Service	11-03-2016 F.N.
Date of entry into continuous service	11-03-2016.
L.W.A availed	Nil
Proposed Date of Placement to Assistant Professor (Academic level 11)	18-08-2021F.N.
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1.Completed 14 days online Refresher Course from Teaching Learning Centre, Ramanujan College, University of Delhi (Centre of MHRD under PMMMNMTT) from 14-06-2021 to 28.06.2021. 2.OC from Teaching Learning Centre, Ramanujan College, University of Delhi (Centre of MHRD under PMMMNMTT) from 19-07-2021 to17-08-2021.
Details of relaxation availed of	One year of relaxation availed on the account of M.Phil Degree.
Regulation applied	Option A, UGC Regulations 2018
Remarks	Refresher Course completed only on 17-08-2021.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 11-03-2016 F.N. She has completed 5 years of service as Assistant Professor Stage I on 10-03-2021.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A (Assistant Professor (Academic level 10 to 11)) for the assessment period from 2016 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulation 2018, Option A, a teacher has to attend one Refresher Course and one Orientation Course for promotion to Assistant professor stageII.

The teacher in reference has attended the required Refresher Course within the assessment period itself, but the Orientation Course has completed only on 17-08-2021. Hence the teacher is eligible to promote as Assistant Professor (Academic level 11) only on **18-08-2021 F.N.**

In the Minutes of the Screening Committee it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that as per the UGC Regulation 2018 Option A, **Smt. Aswathy S.**, is eligible to be placed to Assistant Professor Stage-II (with AGP 7000), w.e.f **18-08-2021F.N.**

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor the proposal regarding the approval of placement/promotion of **Smt. Aswathy S.**, Assistant Professor (Academic level 10) Department of Mathematics to Assistant Professor (Academic level 11) w.e.f 18-08-2021 F.N. in **S.N. College, Kollam** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal for the approval of placement/promotion of Smt. Aswathy S., Assistant Professor (Academic level 10) Department of Mathematics to Assistant Professor (Academic level 11) w.e.f 18-08-2021 F.N. in S.N. College, Kollam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No.49.63.C5 **S.N. College, Kollam - Proposal for the Placement/Promotion of Dr.Suchithra M.S., Department of Malayalam from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) – approval - reg.**
(46806/Ac FIII/2022/UOK)

The Principal, S.N. College, Kollam has forwarded a proposal for the approval of Placement/Promotion in respect of **Dr. Suchithra M.S., Department of Malayalam** from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f **31.03.2020 F.N.**

The service details of Dr. Suchithra M.S., are as follows:

Qualifications	1. M.A Malayalam from University of Kerala in 1989. 2. Qualified NET Examination held in January 1991. 3. PhD in Malayalam, from University of Kerala awarded on 27-06-1996.
Date of Birth	31-05-1967
Date of Retirement	31-05-2023
Date of first appointment	28.08.1997F.N.
Date of entry into continuous service	28.08.1997
Date of Placement to Senior Scale	28.08.2001
Date of Promotion to Selection Grade	28.08.2006
Date of promotion to Associate Professor	28.08.2009
L.W.A availed without on medical ground	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from Academic Staff College, University of Kerala, Kariavattom from 28.01.1999 to 24.02.1999. 2. RC from Academic Staff College, University of Kerala, Kariavattom from 05.06.2004 to 26.06.2004. 3. RC from Academic Staff College, University of Kerala, Kariavattom from 07.05.2005 to 27.05.2005. 4. Short Term Course from Academic Staff College, University of Kerala, Kariavattom from 14-09-2009 to 19-09-2009.
Proposed date of placement to Professor	31.03.2020 F.N.
UGC Regulations applied	UGC Regulations 2018

The Principal, S.N. College, Kollam has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS proforma for promotion from Associate Professor to Professor with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per Clause 6.4B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to Professor read as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13 A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC- listed journals out of which three research papers shall be published during the assessment period.
- iv) A minimum of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that Dr. Suchithra M.S. was promoted to Associate Professor on 28.08.2009. She has qualified Ph.D in Malayalam in 1996. As per the duly constituted Selection Committee report, the teacher has attained a score of 149, for which the minimum required is 110 and she has the required number of publications in her credit. Supporting evidences of them have also been forwarded.

In the minutes of the Selection Committee, it is stated that the API score claimed for various categories have been verified against the documents produced and the Selection Committee found that Dr. Suchithra M.S. satisfied all the requirements for promotion to Professor (Academic Level 14). Hence the Committee recommends Dr. Suchithra M.S. for promotion to the post of Professor (Academic Level 14), w.e.f 31-03-2020 F.N.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of Placement / Promotion in respect of **Dr. Suchithra M.S., Department of Malayalam** from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f **31.03.2020 F.N.** in S.N. College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

Recommendation

The Committee considered the proposal for the approval of placement/promotion of Dr. Suchithra M.S., Department of Malayalam from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 31.03.2020 F.N. in S.N. College, Kollam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No.49.63.C6 *Proposal for the approval of the Placement/ Promotion of Dr.Jayakrishnan.R., Department of Physics, Christian College, Chengannur from Assistant Professor StageII (AGP 7000/-) to Assistant Professor StageIII (AGP 8000/-)w.e.f 24-09-2018 FN – reg.*
(41194/Ac FIII/2022/UOK)

The Principal, Christian College, Chengannur has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Jayakrishnan R, from Assistant Professor StageII (AGP 7000/-) to Assistant Professor StageIII (AGP 8000/-)w.e.f 24-09-2018 FN.

The Service details of Dr. Jayakrishnan R. are as follows.

Qualifications	MSc Physics from Kerala University – 2002 Ph.D from Cochin University of Science and Technology awarded on 24-04-2009 .
Date of Birth	15-09-1979
Date of Retirement	30-09-2035
Date of first entry in to Service	24-09-2009 FN
Date of entry into continuous service	24-09-2009
Date of promotion to Assistant Professor Stage II	24-09-2013 FN
L.W.A availed	Nil
Proposed Date of Placement to Assistant Professor Stage III (AGP 8000)	24-09-2018 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the	1. OC from ASC, University of of Kerala, from 03-04- 2010 to 30-04-2010

University	2. RC from ASC, University of Kerala, from 03.01.2013 to 23-01-2013. 3. RC from HRDC, University of Kerala, from 30-10-2018 to 21-11-2018.
Details of relaxation availed of	Two years of relaxation has already availed on the ground of Ph.D for the Promotion to Assistant Professor Stage II.
UGC Regulations applied	Option B ,UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher entered into service as lecturer on 24-09-2009 FN. He was promoted to Assistant Professor Stage II on 24-09-2013 and has completed 5 years of service in Assistant Professor Stage II on 23-09-2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Stage II to III) for the assessment periods from 2013 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – option B, a teacher has to attend one Refresher Course for promotion to Assistant professor Stage III (AGP 8000/-) during the assessment period of placement. The teacher in reference has attended the required Refresher Course within the assessment period itself. Hence the teacher is eligible for the promotion to Assistant Professor Stage III (AGP 8000/-), 24-09-2018 FN.

As per the API Score sheet duly endorsed by the committee, the incumbent is awarded the following points

Category II 193

Category III 415.5

Category II +III 608.5 (Minimum 50 in Assessment Period)

In the Minutes of the Screening Committee it is stated that, Dr. Jayakrishnan R., is found qualified for promotion to the post of Assistant Professor Stage-III (AGP 8000) and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage III (AGP 8000), w.e.f 24-09-2018 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of all calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of placement/promotion of Dr. Jayakrishnan R., Department of Physics, Christian College, Chengannur from Assistant Professor Stage II (AGP 7000) to Assistant Professor Stage III (AGP 8000) w.e.f 24-09-2018 FN is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal for the approval of placement/promotion of Dr. Jayakrishnan R., Department of Physics, Christian College, Chengannur from Assistant Professor Stage II (AGP 7000) to Assistant Professor Stage III (AGP 8000) w.e.f 24.09.2018 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No.49.63.C7 *Fathima Mata National College, Kollam– Proposal for approval of Prof.Dr.Cynthia Catherine Michael, as the Principal of the college- Approval– reg:-*

(45310/ACFIII/2022/UOK)

The Manager, FMN college, Kollam has forwarded a proposal for the approval of Prof.Dr.Cynthia Catherine Michael, as the Principal of the FMN college, Kollam w.e.f. 01.08.2022 FN.

The Service details of Prof.Dr.Cynthia Catherine Michael, are as follows.

Qualifications	MA first Classin English Language & Literature in 1992 Qualified the NET exam held in December, 1993. Ph.D in English awarded on 29.06.2013from University of Kerala
Date of Birth	07.05.1970
Date of Retirement	31.05.2026
Date of entry in to service	01-02.1995F.N
Date of entry into continuous service	01.02.1995F.N
L.W.A availed(without medical certificate)	Nil
Date of Placement/Promotion to Senior Scale	01.02.2001.F.N
Date of Placement/Promotion to Selection Grade	01.02.2006F.N
Date of Placement/Promotion as Associate Professor	01.02.2009F.N
Date of Placement/Promotion as Professor	01.06.2021F.N.
Date of Promotion as Principal	01.08.2022F.N

It may be noted that FMN College,Kollam has been declared as Minority Institution.

As per clause 4.IV of UGC Regulations 2018, eligibility criteria for promotion to College Principal & Professor is as detailed below.

1. A Ph.D Degree.
2. Professor/Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
4. A minimum score of 110 Research score as per Appendix II, Table 2.

To verify the score, Selection Committee is required.

In the provisions regarding the constitution of Selection Committees,Clause 5. 1. VIII. A. (a) iii of UGC Regulations 2018 reads as :

In case of Colleges notified/declared as minority educational institutions, one nominee of the Chairperson of the College from out of a panel of five names, preferably from minority communities, recommended by the Vice – Chancellor of the affiliating university of whom one should be a subject expert

Clause 5.1.VIII. A. (a) iv reads as:

Three Higher Educational experts consisting of the Principal of a College, a Professor and an accomplished educationalist not below the rank of a Professor (to be nominated by the Governing Body of the college out of a panel of six experts approved by the relevant statutory body of the university concerned).

Clause 5.1.VIII. A.(a) vi reads as:

In the case of Colleges notified/declared as minority educational institutions ,two subject experts not connected with the University nominated by the Chairperson of the College governing body out of the panel of five names , preferably from minority communities , recommended by the Vice Chancellor from the list of subject experts approved by the relevant statutory body.

Vide letter No.FC/E2/Principal/2022 dated 04.05.2022, Manager, FMN College submitted the list of subject experts as per UGC Regulations 2018 for constituting selection committee for the selection of Principal. In addition to the above on 17.08.2022 the Manager FMN College submitted a requests to withdraw the list of Subject Experts, since FMN College is a minority institution and having autonomy status and they wish to appoint Principal from among the teaching faculties as per G.O.(MS) No.29/2015/H.Edn dated 31.01.2015, on basis of Seniority- cum-fitness.

The Manager, FMN college, vide letter No.FC/Adm/2022 dated 17.08.2022 has forwarded the relevant documents, placement order, Experience Certificate, Seniority cum Fitness Certificate and qualifying Certificates in respect of Prof.Dr.Cynthia Catherine Michael,

As per proceedings of the F.M.N.College, Kollam, The Manager,FMN College issued notification inviting written willingness of eligible teachers of the Departments under the College for being considered for promotion as Principal on the the basis of Seniority -Cum -fitness and eligibility as per UGC Regulations 2018 on 28.03.2022. The Educational Agency has informed that they have

appointed the Principal on the basis of the promotion of Professor in the Academic Level 14 by the selection Committee comprising of Subject Experts from the University constituted vide U.O.No 28578/AcFIII/2021/UOK dated 29.10.2021 and the Academic level of Professor is 14 which is same as that of Principal.

On verification of the Service Book it is seen that Prof.Dr.Cynthia Catherine Michael , has Master of degree in English with first class, Qualified UGC-test for JRF and Eligibility for Lectureship, Ph.D in English and has been Placed/Promoted as Professor w.e.f 01.06.2021 and is having a total teaching experience of more than 27 years and 6 months.

As per UGC Regulation 2018 Clause 5.1 VIII, Selection Committee have to be constituted for the appointment/promotion as College Principal and Professor irrespective of the mode of appointment whether by Seniority-cum-Fitnes or by Direct recruitment. But no Selection Committee have been constituted for considering the promotion of Prof.Dr.Cynthia Catherine Michael. Also the Selection Committee prescribed for the Placement/Promotion as **Professor** and that of **Principal and Professor** as envisaged in the UGC Regulations, 2018 are different.

It may also be noted that the University vide U.O No.Ad DII/General/UGC-R2018/2021 dated 07.05.2021 had approved eligiblity, promotion criteria, Score sheet & PBAS proforma for CAS promotion as laid in UGC Regulations 2018 for teachers in University Teaching Departments & affiliated Colleges.

It may be noted that Chapter VIII Sec.57(2) of the KU Act 1974 stipulates that "appointment of Principals shall be made by the Educational Agency by promotion from among the teachers of the college or of all the colleges as the case may be or by Direct recruitment" and that of 57(3) stipulates "where the appointment of Principal is made by promotion, the Educational Agency shall make the appointment on the basis of Seniority- cum- fitness".

The Educational Agency has appointed Prof.Dr.Cynthia Catherine Michael, on the basis of Seniority- cum- fitness.

In the light of the above facts, the proposal for the approval of the appointment of Prof.Dr.Cynthia Catherine Michael., as Principal of F.M.N college, Kollam w.e.f 01.08.2022F.N, without undergoing a duly approved selection committee as stipulated in UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal for the approval of the appointment of Prof.Dr.Cynthia Catherine Michael., as Principal of F.M.N College, Kollam w.e.f 01.08.2022F.N, without undergoing a duly approved selection committee and recommended to reject the proposal as the Selection Committee for the post of Principal and Professor as envisaged in UGC Regulations 2018 was not constituted.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No.49.63.C8 *St.Joseph's College for Women, Alappuzha - Initial appointment of Assistant Professors in English - Approval – reg.*

(30694/ACFIII/2022/UOK)

The Principal, St.Joseph's College for Women, Alappuzha has forwarded the proposals for the initial appointment of the following Assistant Professors in English.

Sl. No	Name of teacher	Date of Joining	Date of Birth	Nature of vacancy	Merit.
1	Smt.Dhanya Joy	01.06.2022 F.N.	25.01.1995	Retirement vacancy of Smt.Sushila George	Open Merit
2	Smt.Mary Regitha Bellarmine	01.06.2022 F.N.	09.01.1985	Retirement vacancy of Dr.Sandhya P.Pai	Community Merit
3	Smt.Arya Jose	01.06.2022 F.N.	20.10.1994	Retirement vacancy of Dr.Sheena George	Community Merit

4	Dr.Neethu Das K	01.06.2022 F.N.	17.04.1992	Newly created post as per G.O.(M.s)No.471/2020/HEDN Dated 30.12.2020	Open Merit
5	Smt.Niveditha B Warriar	01.06.2022 F.N.	26.06.1994	Newly created post as per G.O.(M.s)No.471/2020/HEDN Dated 30.12.2020	PWD

The Principal of the college has forwarded the following documents regarding the selection and appointment of the above mentioned Assistant Professors along with the proposal.

1. Appointment Order in Form No.I
2. Minutes of the meeting of the Selection Committee held on 25.05.2022 and interview score sheet.
3. News paper cuttings 11.11.2021 bearing the notification regarding the appointment and that of 02.03.2022 re -notifying the same.
4. Certificate stating that there are no supernumerary hands / no thrown out teachers/ None has claim for reappointment to the posts in question
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Certificate that no excess/deployed teachers.
7. Certificate that no one has got any claim to the posts.
8. Statement of apportionment of vacancies.
9. Nomination letter from the Government - D2/423/2021/HEdn dated 28/09/2021.
10. Originals of the Qualifying Degrees, and Mark Lists.
11. Certificates to prove age and date of birth.
12. Service book of the teachers concerned with entries.
13. Joining report of the Assistant Professors concerned.
14. Workload statement in the Department concerned
15. List of teachers in the Department.
16. Joining Report of the teachers.

As per letter No.D2/423/2021/HEdn dated 28.09.2021, the Government had nominated Smt.Sreeja K.S, Additional Law Secretary now on other duty as Member Secretary, State Food Commission to the Selection Committee for filling up of **five** vacancies of Assistant Professors in **English** in St.Joseph's College for Women, Alappuzha.

The Educational Agency had advertised the notification regarding the vacancies in 4 leading dailies (Malayala Manorama, Deepika, the new Indian Express and the Hindu)dated 11.11.2021 and re notified the same on 02.03.2022. The age of the teacher is calculated as on 01.01.2022. **Two vacancies each in open and community merit, one vacancy in PWD category** were notified for the subject English.

As per UGC Regulations 2018, 55% marks at master's level and qualifying the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

On verification of the documents submitted it is found that the Assistant Professors selected for appointment possess the required qualifications prescribed in the Regulations for appointment of teachers in colleges.

The UGC Regulations 2018, Section 4.1 specifies that the Academic Score as per Appendix II (Table 3 B) for colleges, shall be considered only for short listing of the candidates for interview only and that the selection shall be based only on the performance of the candidate in the interview. The score attained by the candidate in the interview alone shall be considered for selection. The constitution of Selection Committee shall be in accordance with Section 5.1 of UGC Regulations 2018.

The University, vide U.O. No. Ac FII/General/UGC-R-2018/2019 dated 09-09-2021, issued orders of implementation of modified norms and criteria for Direct Recruitment of Assistant Professors in University Teaching Departments and Aided Colleges in accordance with UGC Regulations 2018.

As per the above U.O., the applicants shall be shortlisted based on the Academic Score as specified in Appendix II (Table 3 B) and the ranking/selection shall be purely based on the marks obtained in the interview. The number of candidates to be shortlisted for interview shall be decided by the college concerned in the case of Affiliated Colleges. The maximum marks fixed for the interview shall be 50 (Fifty).

As per the minutes of the Selection Committee for the appointment of Assistant Professors in English held on 25.05.2022 at St.Joseph's College for Women, Alappuzha, the following details are noted:

For Open merit category:- 209 applications were received out of which 79 of them were called for the interview, only 57 candidates appeared for interview. Among the candidates interviewed, Smt.Dhanya Joy., is awarded the highest score (44 out of 50) and Smt.Neethu Das K is awarded the second highest score (42 out of 50). Therefore they are ranked the first two rank positions respectively in the rank list in Open merit Category.

For community merit category:- 59 applications were received out of which 27 were called for the interview, only 22 candidates appeared for interview. Among the candidates interviewed, Smt.Mary Regitha Bellarmine., is awarded the highest score (40 out of 50) and Smt Arya Jose is awarded the second highest score (38 out of 50). Therefore they are ranked the first two rank positions respectively in the rank list in Community merit Category.

For PWD category :- 8 applications were received and eight of them were called for the interview, only 7 candidates appeared for the interview. Among the candidates interviewed, Smt.Niveditha B Warriar is awarded the highest score(42 out of 50) hence she is ranked the first position in the rank list in PWD category.

As per GO(Ms)No.155/2020/H.Edn. Dated 01.04.2020, 16 hours of workload per week is required for sanctioning and filling up of regular teaching posts and PG weightage will not be considered since it is not provided under UGC Regulations.

As per G.O(Ms) No.313/2020/HEDN Dated 11.09.2020 the Govt have clarified that the above mentioned order shall be w.e.f 01.06.2020 only. Moreover as per the order dated 11.09.2020, the Govt have further clarified that all selections and appointments made from 01.06.2020 in Government and Aided Arts and Science colleges, shall follow the conditions stipulated in GO(Ms) No.155/2020/H.Edn. Dated 01.04.2020.

As per Post Adalath Review statement 2018-19, there are 255 teaching hours permitting 12 teachers and as per G.O.(M.s)No.471/2020/HEDN Dated 30.12.2020, 2 additional posts have been sanctioned (total 14 sanctioned posts) in the Department of English. On deduction of PG weightage, the workload becomes 230 teaching hours with 14 sanctioned posts and the newly appointed teachers occupy the 10'th to the 14'th positions in the Department.

The Subject Experts/University Nominees to the Selection Committee have submitted their Confidential Reports of the interview in the prescribed proforma. The selection being purely an academic assessment, the responsibility of ensuring the accuracy of awarding of marks shall be vested with the Selection Committee comprising of Subject Experts.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the orders of the Vice-Chancellor, the proposals regarding the approval of appointment of the following Assistant Professors of English in St.Joseph's College for Women, Alappuzha are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

- Smt.Dhanya Joy, w.e.f 01.06.2022 F.N against the retirement vacancy of Smt.Sushila George.(Open Merit)
- Smt.Mary Regitha Bellarmine, w.e.f 01.06.2022 F.N against the retirement vacancy of Dr.Sandhya P Pai.(Community Merit)
- Smt.Arya Jose, w.e.f 01.06.2022 F.N against the retirement vacancy of Dr.Sheena George.(Community Merit)
- Dr.Neethu Das K, w.e.f 01.06.2022 F.N against the newly created post as per G.O.(M.s)No.471/2020/HEDN Dated 30.12.2020.(Open Merit)

- Smt.Niveditha B Warriar, w.e.f 01.06.2022 F.N against the newly created post as per G.O.(M.s) No.471/2020/HEDN Dated 30.12.2020.(PWD)

PROFORMA

Sl No	Name of the Teacher with date of joining and college	Date of Birth and Age as on 01.01.2022	Rank position and Category	Academic Qualifications	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position			Remarks
							Open	Community	PWD	
1	Smt.Dhanya Joy Date of notification: 02-03-2022 Date of Joining: 01.06.2022 F.N.	25.01.1995 26 years	Open first	BA Language & Literature A+ Grade from M.G University in March 2015. (Eligibility certificate produced) MA Language & Literature B+ Grade (87.25%) from M.G University in June 2017 (Eligibility certificate produced) Qualified the Net on 02.01.2018 (undertaking produced)	As per Post Adalath Review 2018-19, 255 teaching hours permitting 12 teachers. As per G.O.(M.s)No.471/2020/HEN Dated 30.12.2020, 2 posts sanctioned. (total 14 sanctioned posts) On deduction of PG weightage, the workload becomes 230 teaching hours with 14 sanctioned posts.	10	31	17	0	Retirement vacancy of Smt.Sushila George
2	Smt.Mary Regitha Bellarmine	09.01.1985 36 years	Community first	BA English Language & Literature first class from University of Kerala in April 2007. MA English Language & Literature first Class (66.16%) from University of Kerala in June	As per Post Adalath Review 2018-19, 255 teaching hours permitting 12 teachers. As per G.O.(M.s)No.471/2020/HEN Dated 30.12.2020, 2 posts sanctioned.(total 14 sanctioned posts) On deduction of PG weightage, the	11	31	18	0	Retirement vacancy of Dr.Sandhya P. Pai

				2009 M.Phil in English (A Grade) from University of Kerala in December 2011 Qualified the NET on 18.09.2012 (Undertaking produced) Qualified the JRF on 15.06.2015	workload becomes 230 teaching hours with 14 sanctioned posts.					
3	Smt.Arya Jose	20.10.1994 27 years	Community second	BA English Language & Literature B Grade (76.37) from University of Kerala in April 2016. MA English Language & Literature first Class (67.9%) from University of Kerala in August 2018. Qualified the NET on 31.07.2018 (Undertaking produced)	As per Post Adalath Review 2018-19, 255 teaching hours permitting 12 teachers As per G.O. (M.s)No.471/2020/HEN Dated 30.12.2020, 2 posts sanctioned.(total 14 sanctioned posts) On deduction of PG weightage, the workload becomes 230 teaching hours with 14 sanctioned posts.	12	31	19	0	Retirement vacancy of Dr.Sheena George
4	Dr.Neethu Das K	17.04.1992 29 years	Open Second	BA English Language & Literature first class (65.5%) from University of Kerala in April 2012. MA English & Comparative Literature first Class with distinction	As per Post Adalath Review 2018-19, 255 teaching hours permitting 12 teachers. As per G.O.(M.s)No.471/2020/HEN Dated 30.12.2020, 2 posts sanctioned.(total 14 sanctioned posts) On deduction of PG	13	32	19	0	Newly created post as per G.O.(M.s)No.471/2020/HED N Dated 30.12.2020

				(85.5%) from Central University of Kerala in May 2014 (Eligibilit y certificate produced) Ph.D in English & Comparati ve Literature from Central University of Kerala in 2021 (Eligibilit y certificate produced) Qualified the NET on 10.11.201 4 (Undertak ing produced)	weightage, the workload becomes 230 teaching hours with 14 sanctioned posts.					
5	Smt.Nivedit ha B Warriar Date of notification: 02-03-2022 Date of Joining: 01.06.2022 F.N.	26.06.1 994 27 years	PWD first rank	BA Functional English B+ Grade from University of Calicut in April 2014. (Eligibilit y certificate produced) MA English Language & Literature (63.1%) from University of Calicut in June 2016 (Eligibilit y certificate produced) M.Phil in English (B Grade) in November 2018(68.8	As per Post Adalath Review 2018-19, 255 teaching hours permitting 12 teachers. As per G.O.(M.s)No.4 71/2020/HEN Dated 30.12.2020, 2 posts sanctioned. (total 14 sanctioned posts) On deduction of PG weightage, the workload becomes 230 teaching hours with 14 sanctioned posts.	14	32	19	1	Newly created post as per G.O.(M .s) No.471/ 2020/H EDN dated 30.12.2 020

				3%) M.G.Univ ersity (Eligibilit y certificate produced) Qualified the NET on 31.07.201 8 NET + JRF on 05.01.201 9 (Undertaki ng produced)						
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Recommendation

The Committee considered the proposal for the approval of the Initial appointment of the following Assistant Professors of English in St.Joseph's College for Women, Alappuzha and recommended to approve the same.

1. Smt.Dhanya Joy, w.e.f 01.06.2022 F.N against the retirement vacancy of Smt.Sushila George (Open Merit)
2. Smt.Mary Regitha Bellarmine, w.e.f 01.06.2022 F.N against the retirement vacancy of Dr. Sandhya P Pai.(Community Merit)
3. Smt.Arya Jose, w.e.f 01.06.2022 F.N against the retirement vacancy of Dr.Sheena George. (Community Merit)
4. Dr.Neethu Das K, w.e.f 01.06.2022 F.N against the newly created post as per G.O.(M.s)No.471/ 2020/HEDN Dated 30.12.2020.(Open Merit)
5. Smt.Niveditha B Warriar, w.e.f 01.06.2022 F.N against the newly created post as per G.O.(M.s) No.471/2020/HEDN Dated 30.12.2020.(PWD)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No.49.63.C9 *St.Joseph's College for Women, Alappuzha - Initial appointment of Assistant Professors in Home Science - Approval -Reg.*

30657/ACFIII/2022/UOK

The Principal, St.Joseph's College for Women, Alappuzha has forwarded the proposal for the initial appointment of the following Assistant Professors in Home Science .

Name of teacher	Date of Joining	Date of Birth	Nature of vacancy	Merit.
Smt.Neethu Jose	01.06.2022 F.N	11.12.1985	Post created as per order No GO (MS)No.471/2020/H.Edn. Dated 30.12.2020	Open Merit
Smt.Lenus Deepa Francis	01.06.2022 F.N.	23.09.1992	Post created as per order No GO(MS)No.471/2020/H.Edn. Dated 30.12.2020	Community Merit
Dr.Brigit Varghese	01.06.2022 F.N.	12.04.1978	Post created as per order No GO(MS)No.471/2020/H.Edn. Dated 30.12.2020	Open Merit

The Principal of the college has forwarded the following documents regarding the selection and appointment of the above mentioned Assistant Professor along with the proposal.

1. Appointment Order in Form No.I
2. Minutes of the meeting of the Selection Committee held on 24.05.2022 and interview score sheet.

3. Newspaper cuttings dated 11/11/2021 bearing notification regarding the appointment and that of 02.03.2022 re-notifying the same.
4. Certificate stating that there are no supernumerary hands / no thrown out teachers/ No claim for reappointment.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Certificate that no excess/deployed teachers.
7. Certificate that no one has claim to the post.
8. Statement of apportionment of vacancies.
9. Nomination letter from the Government - D2/423/2021/HEdn dated 28/09/2021.
10. Originals of the Qualifying Degrees, and Mark Lists.
11. Certificates to prove age and date of birth.
12. Service book of the teacher concerned with entries.
13. Workload statement in the Department concerned.
14. List of teachers in the Department.
15. Joining Report of the teacher.

As per letter No.D2/423/2021/HEdn dated 28.09.2021, the Government had nominated Smt.Sreeja K.S, Additional Law Secretary now on other duty as Member Secretary, State Food Commission to the Selection Committee for filling up of three vacancies of Asst. Professor in Home Science in St.Joseph's College for Women, Alappuzha.

The Education Agency has advertised the notification for the post appeared in 4 leading dailies (The Malayala Manorama, the Deepika, the New Indian Express and the Hindu) dated 11.11.2021 and re-notified the same on 02.03.2022. The age of the teacher is calculated as on 01-01-2022. Two vacancies in open and one in community merit were notified for the subject Home Science.

As per UGC Regulations 2018, 55% marks at master's level and qualifying the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

On verification of the documents submitted it is found that the Asst. Professor selected for appointment possesses the required qualifications prescribed in the Regulations for appointment of teachers in colleges.

The UGC Regulations 2018 Section 4.1 specifies that the Academic Score as per Appendix II (Table 3B) for colleges shall be considered only for short listing of the candidates for interview only and that the selection shall be based only on the performance of the candidate in the interview. The score attained by the candidate in the interview alone shall be considered for selection. The constitution of Selection Committee shall be in accordance with Section 5.1 of UGC Regulations 2018.

The University, Vide UO No Ac FII/General/UGC-R-2018-2019 dated 09.09.2021 issued orders of implementation of modified norms and criteria for Direct Recruitment of Assistant Professors in University Teaching Departments and Aided Colleges in accordance with UGC Regulations 2018.

As per the above U.O., the applicants shall be short listed based on the Academic Score as specified in Appendix II (Table 3 B) and the ranking/selection shall be purely based on the marks obtained in the interview. The number of candidates to be short listed for interview shall be decided by the college concerned in the case of Affiliated Colleges. The maximum marks fixed for the interview shall be 50 (Fifty).

As per the minutes of the Selection Committee for the appointment of Assistant Professors in Home Science held on 24.05.2022 at St.Joseph's College for Women, Alappuzha

For Open merit category:-71 applications were received out of which 24 of them were called for the interview, only 21 candidates appeared for interview. Among the candidates interviewed, Neethu Jose is awarded the highest score 45 out of 50) and Smt Brigit Varghese is awarded the second highest score (43 out of 50). Therefore they are ranked the first two rank positions respectively in the rank list and is appointed in Open merit Category.

For community merit category:- 4 applications were received out of which 4 were called for the interview and 4 candidates appeared for interview. Among the candidates interviewed, Smt Lenus Deepa Francis is awarded the highest score (30 out of 50) and is appointed in community Merit Category.

As per post Adalat Report 2018-2019 there are 112 teaching hours permitting 3 teachers in the Department of Home Science in St. Joseph's College Alappuzha. Moreover the Govt. have sanctioned 3 additional posts in the Department, vide GO (MS) No 471/2020/HEdn dated 30.12.2020. Hence a total of 6 teaching posts have been sanctioned by the Govt. in Dept of Home Science. However as per Go (MS) No 155/2020/HEdn dated 01.04.2020, 16 hours of work load per week is required for sanctioning and filling up of regular teaching posts in colleges and PG weightage will not be considered for calculating the work load in each teaching Dept. In the Go (MS) No 471/2020/HEdn dated 30.12.2020 which sanctioned new teaching post in various aided colleges in the State, the Govt. have directed the managers of Aided Colleges to fill all teaching post in their colleges, including the newly created ones, strictly in accordance with the Go (MS) No 155/2020/HEdn dated 01.04.2020 and Go (MS) No 313 dated 11.09.2020 (in which the Govt. clarified that the Go (MS) No.155 shall be in effect from 01.06.2020 only).

As the Department of Home Science of St. Joseph's college, Alappuzha offers P.G. course to students, there shall be deduction of P.G weightage (19 hours) from the total 112 hours of teaching. Hence the workload of the department gets reduced to 93 hours which permit only 5 teachers. Even though the Government have sanctioned 6 teaching posts in the Department of Home Science of the college, there is no sufficient workload (of 16 hours) to be handled by the 6th teacher of the Department in strict adherence to the G.O.(MS) No.155/2020/HEdn dt.01.04.2020.

The Subject Experts/University Nominees to the Selection Committee have submitted their Confidential Reports of the Interview in the prescribed Proforma. The selection being purely an academic assessment, the responsibility of ensuring the accuracy of awarding of marks shall be vested with the Selection Committee comprising of Subject experts.

As per the Orders of the Vice-Chancellor, the proposal regarding the approval of appointment of the following Asst. Professors in Home Science in St. Joseph's College for Women, Alappuzha, is placed before the standing committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

1. Smt. Neethu Jose w.e.f.01.06.2022 F.N. post created as per order No. G.O.(MS)No.471/2020/H.Edn. dated 30/12/2020. Open Merit.
2. Smt. Lenus Deepa Francis w.e.f.01.06.2022 F.N. post created as per order No. G.O.(MS)No.471/2020/H.Edn. dated 30/12/2020. Community Merit.
3. Dr. Brigit Varghese w.e.f.01.06.2022 F.N. post created as per order No. G.O.(MS)No.471/2020/H.Edn. dated 30/12/2020. Open Merit

PROFORMA

Name of the Teacher and details of joining Remarks	Date of Birth and Age as on 01.01.2022	Rank position and Category	Academic Qualifications	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position			Remarks
						Ope n	Com muni ty	P W D	
Smt. Neethu Jose Date of Joining: 01.06.2022 FN Asst. Prof. in Home Science date of notification 02-03-2022 Interview	11.12.1985 36 years.	Open Merit First rank	B.Sc Clinical Nutrition and Dietetics Secured First Class (88.46%) Mahathma Gandhi University April 2006 (Eligibility Produced) M.Sc Clinical Nutrition and Dietetics (85.13%)	As per Post Adalath Review 2018-19, 112 teaching hours permitting 3 teachers. As per from G.O.(M.s) No.471/2020/HEN Dated 30.12.2020, 3 additional posts sanctioned. Hence a total of 6 sanctioned posts On deduction of PG weightage, (19hrs) the workload	4th	34	12	0	Post created as per order No. G.O.(MS) No.471/2020/H.Edn. dated 30/12/2020

held on 24.05.2022			First Class with Distinction from Bharathiyar University in May 2008 (Eligibility Produced) Qualified the NET in June 2013 (Undertaking Produced)	becomes reduced to 93 teaching hours					
Smt.Lenus Deepa Francis Date of Joining: 01.06.2022 FN Asst. Prof. in Home Science date of notification 02-03-2022 Interview held on 24.05.2022	23.09.1992 29 Years 3 months & 8 days	Community First Rank	B.Sc Home Science Secured B Grade from University Of Kerala April 2013 M.Sc Home Science Secured B+ Grade from Mahathma Gandhi University NET Qualified in 4th December 2019 (undertaking produced)	As per Post Adalath Review 2018-19, 112 teaching hours permitting 3 teachers. As per G.O.(M.s) No.471/2020/HEdn Dated 30.12.2020, 3 additional posts sanctioned.Hence a total of 6 sanctioned posts. On deduction of PG weightage, the workload(19hrs) becomes reduced to 93 teaching hours	5th	33	12	0	Post created as per order No. G.O.(MS) No.471/2020/H.Edn. dated 30/12/2020
Dr.Brigit Varghee Date of Joining: 01.06.2022 FN Asst. Prof. in Home Science date of notification 02-03-2022 Interview held on 24.05.2022	12.04.1978 43 Years 8months and 18 days ***	Open merit Second Rank	B.sc Home science First class MG University April 1998 Eligibility Produced M.sc Home Science 1 st Class with Distinction and First rank B.ed 1 st class NET qualified December 2001 P.hd on 20.12.2017	As per Post Adalath Review 2018-19, 112 teaching hours permitting 3 teachers. As per G.O.(M.s) No.471/2020/HEN Dated 30.12.2020, 3 additional posts sanctioned.Hence a total of 6 sanctioned posts On deduction of PG weightage, (19hrs)the workload becomes reduced to 93 teaching hours	6th	35	12	0	Post created as per order No. G.O.(MS) No.471/2020/H.Edn. dated 30/12/2020

Dr.Brigit Varghese has completed 15 years of service in Aided School in that the teacher has worked in St.Mary's H.S Kainakary,Alappuzha as UP school teacher from 01-06-2007 to 31.05.2017 and HST (Natural Science)) from 01-06-2017 to 31-05-2022.

***Dr.Brigit Varghese who is appointed as Assistant Professor in St.Josephs College, Alappuzha is 43 years 8months and 18 days as on the first day of January of the year in which the applications are invited for the appointment. As she is appointed in the open merit category, the maximum age limit for applying to the post of Assistant Professors in Colleges is generally 40 years. However G.O.(MS) No.181/2016/HEdn dt.26.08.2016 is attached with her proposal for appointment by which the benefit for relaxation in upper age limit by five years enjoyed by the High school teachers for appointment as Lecturer in private Arts and Science Colleges may be extended to Govt./Aided HSS teachers and Vocational HSS Teachers and the same may be extended to Primary School teachers also.

Recommendation

The Committee considered the proposal for the approval of the Initial appointment of Assistant Professors in Home Science in St. Joseph's College for Women, Alappuzha, and recommended to approve the appointment of Smt. Neethu Jose w.e.f. 01.06.2022 F.N. & Smt. Lenus Deepa Francis w.e.f. 01.06.2022F.N. The Committee further resolved to obtain Government clarification on the post with respect to Dr. Brigit Varghese.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No.49.63.C10 *St.Joseph's College for Women, Alappuzha - Initial appointment of Assistant Professors in Zoology - Approval -Reg.*

(30691/ACFIII/2022/UOK)

The Principal, St.Joseph's College for Women, Alappuzha has forwarded the proposal for the initial appointment of the following Assistant Professors in Zoology.

Sl. No	Name of the teacher	Date of joining	Date of Birth	Nature of vacancy	Merit
1.	Dr.Philomina Joseph	01.06.2022 F.N.	06.03.1983	Retirement vacancy of Smt.Rose Michael.	Community
2	Dr.Sabitha Thomas	01.06.2022 F.N.	12.07.1982	Retirement vacancy of Smt.Oriel D' Coutho	Open

The Principal of the college has forwarded the following documents regarding the selection and appointment of the above mentioned Assistant Professor along with the proposal.

1. Appointment Order in Form No.I
2. Minutes of the meeting of the Selection Committee held on 21.05.2022 and interview score sheet.
3. News paper cuttings dated 11.11.2021 bearing the notification regarding the appointment and that of 02.03.2022 re notifying the same.
4. Certificate stating that there are no supernumerary hands / no thrown out teachers/ No claim for reappointment.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Certificate that no excess/deployed teachers.
7. Certificate that no one has claim to the post.
8. Statement of apportionment of vacancies.
9. Nomination letter from the Government - D2/423/2021/HEdn dated 28/09/2021.
10. Originals of the Qualifying Degrees, and Mark Lists.
11. Certificates to prove age and date of birth.
12. Service book of the teacher concerned with entries.
13. Workload statement in the Department concerned.
14. List of teachers in the Department.
15. Joining Report of the teacher.
16. Relinquish letter from Dr.Rini Joseph

As per letter No.D2/423/2021/HEdn dated 28.09.2021, the Government had nominated Smt.Sreeja K.S, Additional Law Secretary now on other duty as Member Secretary, State Food Commission to the Selection Committee for filling up of two vacancies of Asst. Prof. in Zoology in St.Joseph's College for Women, Alappuzha.

The Educational Agency has advertised the notification for the post appeared in 4 leading dailies (The Malayala Manorama, the Deepika, the New Indian Express and the Hindu dated 11.11.2021 and re notified the same on 02.03.2022 .The age of the teacher is calculated as on 01-01-2022. **Two vacancies one each in open and community merit** were notified for the subject Zoology.

As per UGC Regulations 2018, 55% marks at master's level and qualifying the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with

the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

On verification of the documents submitted it is found that the Asst. Professor selected for appointment possesses the required qualifications prescribed in the Regulations for appointment of teachers in colleges.

The UGC Regulations 2018 Section 4.1 specifies that the Academic Score as per Appendix II (Table 3B) for colleges shall be considered only for short listing of the candidates for interview only and that the selection shall be based only on the performance of the candidate in the interview. The score attained by the candidate in the interview alone shall be considered for selection. The constitution of Selection Committee shall be in accordance with Section 5.1 of UGC Regulations 2018.

The University, Vide UO No Ac FII/General/UGC-R-2018-2019 dated 09.09.2021 issued orders of implimentation of modified norms and criteria for Direct Recruitment of Assistant Professors in University Teaching Departements and Aided Colleges in accordance with UGC Regulations 2018.

As per the above U.O., the applicants shall be shortlisted based on the Academic Score as specified in Appendix II (Table 3 B) and the ranking/selection shall be purely based on the marks obtained in the interview. The number of candidates to be shortlisted for interview shall be decided by the college concerned in the case of Affiliated Colleges. The maximum marks fixed for the interview shall be 50 (Fifty).

As per the minutes of the Selection Committee for the appointment of Assistant Professors in Zoology held on 21.05.2022 at St.Joseph's College for Women, Alappuzha

For Open merit category:- 46 applications were received out of which 32 of them were called for the interview, only 23 candidates appeared for interview. Among the candidates interviewed, Dr.Sabitha Thomas., is awarded the highest score (37 out of 50)and Jis A Krishna scored 32 out of 50. Therefore Dr.Sabitha Thomas., ranked the first position in the rank list in Open merit Category.

For community merit category:- 13 applications were received out of which 13 were called for the interview, only nine candidates appeared for interview. Among the candidates interviewed, Rini Joseph., is awarded the highest score (37out of 50) and Dr.Philomina Joseph is awarded the second highest score (31 out of 50). Therefore they are ranked the first two rank positions respectively in the rank list in Community merit Category .

As per GO(Ms)No.155/2020/H.Edn. Dated 01.04.2020, 16 hours of workload per week is required for sanctioning and filling up of regular teaching posts and PG weightage will not be considered since it is not provided under UGC Regulations.

As per G.O(Ms) No.313/2020/HEDN Dated 11.09.2020 the Govt have clarified that the above mentioned order shall be w.e.f 01.06.2020 only. Moreover as per the order dated 11.09.2020, the Govt have further clarified that all selections and appointments made from 01.06.2020 in Government and Aided Arts and

Science colleges, shall follow the conditions stipulated in GO(Ms)No.155/2020/H.Edn. Dated 01.04.2020.

As per work load Adalath 2018-19, there are 72 teaching hours permitting 4 teachers and as per G.O.(M.s)No.471/2020/HEN Dated 30.12.2020, 2 posts have been sanctioned (total 4 sanctioned posts) in the Department of Zoology. The newly appointed teachers occupy the 3rd and 4th positions in the Department.

The Subject Experts/University Nominees to the Selection Committee have submitted their Confidential Reports of the Interview in the prescribed Proforma. The selection being purely an academic assessment, the responsibility of ensuring the accuracy of awarding of marks shall be vested with the Selection Committee comprising of Subject experts.Later Smt.Rini Joseph had submitted her relinquishment letter dated 30.05.2022 that she is not willing to join for the post.Accordingly Dr.Philomina Joseph was selected as the first person from the community merit list.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the Orders of the Vice-Chancellor, the proposal regarding the approval of appointment of the following Asst. Professors in Zoology in **St. Joseph's College for Women, Alappuzha**, is placed before the standing committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Dr.Philomina Joseph 01.06.2022 F.N.against the retirement vacancy of Smt.Rose Michael.(Community Merit)

Dr.Sabitha Thomas w.e.f.01.06.2022 F.N.against the retirement vacancy of Smt.Oriel D' Coutho. (open Merit)

PROFORMA

Name of the Teacher and details of joining	Date of Birth and Age as on 01.01.2022	Rank position and Category	Academic Qualifications	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position			Remarks
						Open	Community	PWD	
Dr.Philomina Joseph Date of Joining: 01.06.2022 FN Asst. Prof. in Zoology of notification: 02-03-2022 Interview held on 21.05.2022	06.03.1983 38 years	Community Merit Second Rank	B.Sc Zoology First Class (96.6%) from Mahatma Gandhi University April 2003 (Eligibility Produced) M.Sc Zoology with Distinction from Mahatma Gandhi University 82.5% in May 2005 (Eligibility Certificate Produced) Qualified the PhD in 25th September 2019 from Cochin University of Science and Techonology (Eligibility Certificate produced)	As per work load Adalath 2018-19, 72 teaching hours permitting 4 teachers. 16 hrs of teaching is mandatory for sanctioning of post as per G.O MS No 155 dated 01.04.2020, 4 teachers are permitted in the dept. (No PG course offered in the college)	3rd	32	20	1	Posted in the retirement vacancy of Smt Rose Michel
Dr.Sabitha Thomas Date of Joining: 01.06.2022 FN Asst. Prof. in Zoology of notification: 02-03-2022 Interview held on 21.05.2022	12.07.1982 39 years & 5 Months & 19 days	Open Merit first rank	B.Sc Zoology First Class (86%) from University of Calicut in April 2003 (Eligibility Produced) M.Sc Zoology (83.5%) First Class with Distinction from University of Calicut in September 2005 (Eligibility Produced) Qualified the Phd in 4 th June 2019 from Bharathiyar University (Eligibility Produced)	As per work load Adalath 2018-19, 72 teaching hours permitting 4 teachers. 16 hrs of teaching is mandatory for sanctioning of post as per G.O MS No 155 dated 01.04.2020, 4 teachers are permitted in the dept. (No PG course offered in the college)	4th	33	20	1	Posted in the retirement vacancy of Smt.Oriel D'Coutho

Recommendation

The Committee considered the proposal for the approval of the Initial appointment of the following Asst. Professors in Zoology in St. Joseph's College for Women, Alappuzha and recommended to approve the same.

1. Dr.Philomina Joseph 01.06.2022 F.N.against the retirement vacancy of Smt.Rose Michael. (Community Merit)
2. Dr.Sabitha Thomas w.e.f.01.06.2022 F.N.against the retirement vacancy of Smt.Oriel D' Coutho. (open Merit)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

Item No.49.63.D1 ഗസ്റ്റ് അധ്യാപക നിയമനത്തിൽ സുതാര്യതയും ഗുണമേന്മയും ഉറപ്പാക്കണം എന്ന ആക്ഷൻ പോയിന്റ് കൂടുതൽ ചർച്ചയും തുടർ നടപടികളും കൈക്കൊള്ളുന്നത് - സംബന്ധിച്ചു :-

(AD.C/2022)

ബഹു. IQAC ഡയറക്ടർ സമർപ്പിച്ച കത്ത് പ്രകാരം കേരള സ്റ്റേറ്റ് ഹയർ എഡ്യൂക്കേഷൻ കൗൺസിൽ, ഉന്നത വിദ്യാഭ്യാസ പരിഷ്കാരങ്ങൾ നടപ്പിലാക്കുന്നതിന്റെ ഭാഗമായി 16.09.2022 ൽ നടന്ന സിന്ററി കോളേജ് യോഗത്തിൽ വിവിധ സ്റ്റാൻറിംഗ് കമ്മിറ്റികളിൽ ചർച്ച ചെയ്യപ്പെടേണ്ട വിഷയങ്ങളിൽ ആക്ഷൻ പോയിന്റ് 19 -ഗസ്റ്റ് അധ്യാപക നിയമനത്തിൽ സുതാര്യതയും ഗുണമേന്മയും ഉറപ്പാക്കണം എന്ന വിഷയം സ്വകാര്യ കോളേജ് അധ്യാപക അന്വയാപക ജീവനക്കാർക്കുള്ള സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻറിംഗ് കമ്മിറ്റി കൂടുതൽ ചർച്ചയും തുടർ നടപടികളും സ്വീകരിക്കണമെന്ന് ആവശ്യപ്പെട്ടിരിക്കുന്നു.

നിലവിൽ UGC അധ്യാപക നിയമനത്തിന് നിഷ്കർഷിച്ചിരിക്കുന്ന യോഗ്യതകൾ (PG with 55 % & NET/Ph.D) മാനദണ്ഡമാക്കിയാണ് ഗസ്റ്റ് അധ്യാപകർക്കായുള്ള അപേക്ഷകൾ ക്ഷണിക്കുന്നത്. നിശ്ചിത തീയതിക്കുള്ളിൽ ലഭിക്കുന്ന അപേക്ഷകൾ കോളേജ് പ്രിൻസിപ്പൽമാർ സർവ്വകലാശാലയിലേക്കു അയക്കുന്നു. PVC അധ്യക്ഷനായ സ്ക്രൂട്ടിനി കമ്മിറ്റി അപേക്ഷകൾ പരിശോധിച്ച് യോഗ്യരായ അധ്യാപകരുടെ പാനൽ ശുപാർശ ചെയ്യുന്നു . ഈ പാനൽ സിൻഡിക്കേറ്റിന്റെ അംഗീകാരത്തിനായി സമർപ്പിക്കുന്നു. അംഗീകരിച്ച പാനൽ അതാതു പ്രിൻസിപ്പൽ മാർക്ക് അയച്ചു കൊടുക്കുകയും ആവശ്യാനുസരണം ഗസ്റ്റ് അധ്യാപകരെ പ്രിൻസിപ്പൽമാർ നിയോഗിക്കുകയും ചെയ്യുന്നു. ഈ പാനലിനു മുമ്പ് വർഷത്തെ കാലാവധിയാണ് ഉള്ളത്. ഗസ്റ്റ് അധ്യാപകർക്ക് നൽകുന്ന പ്രതിഫല നിരക്ക് ചുവടെ ചേർക്കുന്നു.

Description of Course		Rate / Hour	Ceiling per month
UG Courses	With NET/Ph.D	Rs. 550/-	Rs. 25,000/-
	Without NET/Ph.D	Rs. 400/-	Rs. 21,000/-
PG Courses	With NET/Ph.D	Rs. 600/-	Rs. 26,000/-
	Without NET/Ph.D	Rs. 550	Rs. 25,000/-

വൈസ് ചാൻസലറുടെ ഉത്തരവ് അനുസരിച്ചു ഗസ്റ്റ് അധ്യാപക നിയമനത്തിൽ സുതാര്യതയും ഗുണമേന്മയും ഉറപ്പാക്കണം എന്ന വിഷയം കൂടുതൽ ചർച്ചകൾക്കും തുടർ നടപടികൾ സ്വീകരിക്കുന്നതിലേക്കുമായി സ്വകാര്യ കോളേജ് അധ്യാപക അന്വയാപക ജീവനക്കാർക്കുള്ള സിന്ററി കോളേജ് റിന്റെ സ്റ്റാൻറിംഗ് കമ്മിറ്റി മുൻപാകെ സമർപ്പിക്കുന്നു .

Recommendation

The Committee considered the matter regarding proposal for ensuring quality and transparency in the appointment of Guest lecturers and recommended the following:

1. To follow the Norms and Procedures for the selection of Guest Lecturers in Government/ Aided Arts & Science colleges.
2. Guest Lecturers shall be appointed only on the basis of the workload prescribed in the concerned scheme and syllabus of the programme.
3. Selection shall be made from the approved list of Guest Lecturers in various subjects maintained by the Deputy Director of Collegiate Education.
4. Fresh applications shall be invited for the appointment of Guest Lecturers before the starting of each academic year.

The meeting came to close at 04.00 PM.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.11.2022, be approved.

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Item No.49.64 **Department of Sociology- Smt. Daliya R Chandran, Assistant Professor on Contract basis- Request for renewal of contract-Consideration of- reg.**

(Ad.H)

Smt. Daliya R Chandran was engaged as Assistant Professor on contract basis, for a period of 11 months, with effect from 25.01.2022 in the Department of Sociology on a consolidated remuneration of Rs.40,000/- (Rupees Forty Thousand only) per month vide U.O. No.Ad.AV.1607/2022/UOK dated 02.03.2022.

Now, the Professor & Head, Department of Sociology has requested to renew the contract of Smt .Daliya R Chandran, for another period of 11 months, as her contract expires on 24.12.2022.

It may be noted that, Department of Sociology is conducting 2 PG Courses - MA Sociology & MSW. The Sanctioned strength of students in MSW course is 30. There are 60 students in total for MSW Course (First & Second year). Currently, there are five permanent faculty and one contract faculty for conducting MA Sociology Course and four contract faculties for conducting MSW course. No permanent faculty is appointed for MSW Course in the Department.

The list of Sanctioned, Filled, Vacant and Contract posts of teachers in the Department of Sociology is detailed below.

Posts	Sanctioned	Filled	Vacant	Contract
Professor	1	1	0	5 (4 - MSW Programme) (1- M A Sociology)
Associate Professor	1	1	0	
Assistant Professor	4	3	1	

As per the orders of the Vice-Chancellor, the matter regarding the **engagement of Smt.Daliya R Chandran as Assistant Professor on contract basis in the Department of Sociology for another period of 11 months, w.e.f 27.12.2022, on a consolidated remuneration of Rs.40,000/- (Rupees Forty Thousand only) after giving mandatory working day break on 26.12.2022**, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

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Item No.49.65 **Kerala University Library - Purchase of tubular batteries - Report of the Negotiation Meeting held on 28.11.2022 at Syndicate Room –Consideration of-reg.**

(Ad.A V)

The Syndicate held on 07.07.2022 (Item No. 44.137.06.14) has resolved to approve the recommendation of the Purchase Committee held on 04.07.2022 to entrust the Instrumentation Engineer for inspecting the Tubular Batteries installed in the Kerala University Library and also, to entrust the Pro-Vice-Chancellor and Dr. K.G. Gopchandran, Member Syndicate to negotiate with the lowest quoted firm, on the basis of the Inspection Report from the Instrumentation Engineer and to submit the negotiation report before the Syndicate.

Accordingly, Hon. Director, CLIF, Kariavattom Campus has forwarded the report submitted by the Instrumentation Engineer regarding the inspection report on the working of tubular batteries installed in Kerala University Library, Palayam.

As the term of the Pro Vice Chancellor expired on 24.10.2022, the Vice Chancellor has entrusted Dr. K.G. Gopchandran, Member Syndicate to negotiate with the lowest quoted firm to avoid delay.

Accordingly, the negotiation meeting was convened on 28.11.2022 at 4.00 pm at the Syndicate Room with the lowest quoted firm. The representative from the 'M/s Adiro Energy Pvt Ltd' attended the meeting over phone. Based on the email dated 29.11.2022, from 'M/s Adiro Energy Pvt Ltd', it is recommended to purchase 15 numbers of 150AH Tubular Battery - C10 rated ST 150H and 4 numbers of 40AH Tubular Battery - C10 rated ST 40H at the quoted prize keeping all other conditions with out any change. (Report appended)

As per the orders of the Vice Chancellor, the above report of the Negotiation meeting held on 28.11.2022 with regard the purchase of tubular battery for the use of Kerala University Library is placed before the Syndicate for consideration.

Report on the Negotiation Meeting held on 28/11/2022 at the Syndicate Room

Members Present:

Dr. K G Gopchandran, Member Syndicate

Sd/-

The negotiation meeting was convened on 28.11.2022 at 4.00 pm at the Syndicate Room with the lowest quoted firm. The representative from the 'M/s Adiro Energy Pvt Ltd' attended the meeting over phone. Based on the email dated 29.11.2022, form 'M/s Adiro Energy Pvt Ltd', it is recommended to purchase 15 numbers of 150AH Tubular Battery - C10 rated ST 150H and 4 numbers of 40AH Tubular Battery - C10 rated ST 40H at the quoted prize keeping all other conditions with out any change.

29.11.2022

Sd/-

Dr. KG Gopchandran
Member, Syndicate

Resolution of the Syndicate

The Syndicate considered the report on the negotiation meeting held on 28.11.2022 and **RESOLVED** to purchase 15 numbers of 150AH Tubular Battery - C10 rated ST 150H and 4 numbers of 40AH Tubular Battery - C10 rated ST 40H at the quoted price from 'M/s Adiro Energy Pvt Ltd' keeping all other conditions with out any change.

Item No.49.66.

Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022 - approval -reg.

(Ac.EI)

The Minutes of meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022 is placed before the Syndicate for consideration and approval.

The Hon'ble Vice-Chancellor, by considering the recommendation of the Standing Committee of the Syndicate on Academics and Research, has approved the Item No.D15, in exercise of the powers conferred upon him under section 10(13) of the Kerala University Act, 1974.

The action taken by the Hon'ble Vice-Chancellor in having approved the recommendations on Item No. D15 is reported to the Syndicate. The recommendations on the remaining items are placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON ACADEMICS AND RESEARCH

Date : 2nd December, 2022
Time : 02.00 p.m.
Venue : Syndicate Room

Members Present

1. Dr. S. Nazeeb (Convenor)
2. Dr. Gopchandran. K.G.
3. Dr. Vijayan Pillai M.
4. Dr. K.B. Manoj
5. Sri. Arunkumar R.
6. Prof. K. Lalitha

Members Absent

1. Adv. A. Ajikumar
2. Sri. Jairaj J.
3. Sri. Sandeep Lal S

Item No: 49.66.A1 Ph. D Research – Modification of Title – Application submitted by Smt.Resmi R -Economics - reg.

Name : Smt. Resmi R
 Subject : Economics (Full time)
 Research Supervisor : Dr. Anitha V.
 Research Centre : Dept of Economics, University of Kerala, Kariavattom
 Request : Modification of Title to “**Valuation of Public Healthcare Services in Kerala**”

Recommendation: The Committee considered the above matter and recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A2 Recognition as approved Research Centre – Dept. of Chemistry, Christian College, Kattakada– reg.

An application has been submitted by the Principal, Christian College, Kattakada, Tvpm to recognize the Dept.of Chemistry, Christian College, Kattakada as an approved research centre of University of Kerala. The Syndicate held on 29/12/2020 vide Item No.21.78.A1 considered the matter along with the recommendations of the Standing Committee of the Syndicate on Academics and Research and resolved to constitute an Inspection team comprising of Dr. S. Nazeeb (Convenor), Adv. Muralidharan Pillai.G, Dr.K.G Gopchandran (Members of Syndicate) and Dr. Suneesh C.V, Assistant Professor, Dept.of Chemistry, University of Kerala as subject Expert and the said inspection was conducted at Dept.of Chemistry, Christian College, Kattakada, Tvpm on 16/04/2022.

The following are the major findings in the inspection report furnished by the Inspection Committee.

- The proposed Centre has its own building for library, reference section etc.
- The library of the Centre has sufficient number of Books and Journals
- The Centre has provided separate working facilities to individual scholars.
- There are two approved research supervisors working as regular faculty in the Centre.
- A research committee has been constituted comprising of research guides.
- The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre’s functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.

In the above circumstances, the inspection team recommended to approve the Dept.of Chemistry, Christian College, Kattakada as a recognized Research Centre of University of Kerala. The Syndicate held on 22.05.2021 vide Item No.42.75.A3 considered the inspection report and resolved to place the matter before the Academic Council for approval as research centre.

The Academic Council at its meeting held on 16.09.2022 has considered the matter vide item No. 05 and resolved that the Dept.of Chemistry, Christian College, Kattakada be granted recognition as approved Research Centre under University of Kerala.

As per the orders of Hon’ble Vice-Chancellor, matter of granting recognition to Dept.of Chemistry, Christian College, Kattakada as an approved Research Centre, along with the resolution of the Academic Council in this regard, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee considered the matter and recommended to grant recognition to Dept.of Chemistry, Christian College, Kattakkada as an approved research centre of the University of Kerala in the subject Chemistry.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A3 **Ph.D Research – Modification of Title – Application submitted by Dr.Bindu P- Medicine - reg.**

Name : Dr. Bindu P
 Subject : Medicine (Part time)
 Research Supervisor : Dr.Thomas Iype.
 Research Centre : Govt. Medical College,Tvpm
 Request : Modification of Title to “RISK FACTORS, COMPLICATIONS, PROGNOSIS AND OUTCOME OF GESTATIONAL DIABETES MELLITUS IN SOUTHERN KERALA”

Recommendation: *The Committee considered the above matter and recommended to agree with the request*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A4 **Recognition as Research Supervisor in Education – Dr. V.K. Santhosh Kumar - reg:**

Name : Dr.V.K. Santhosh Kumar, Associate Professor, Govt. College of Teacher Education, Thycaud, Thiruvananthapuram
 Subject : Education
 Faculty : Education
 Facility Centre : Govt. College of Teacher Education, Thiruvananthapuram
 Request : Recognition as research supervisor in Education

Recommendation: *The Committee considered the above matter and recommended to agree with the request*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A5 **Ph.D Research – Conversion of Ph.D Registration from Full time to Part time – Application submitted by Smt. Sruthi Bharathan- Biotechnology-reg.**

Name : Sruthi Bharathan
 Subject : Biotechnology (Full-time)
 Research Supervisor : Dr.E.V Soniya.
 Research Centre : Rajiv Gandhi Centre for Biotechnology, Thiruvananthapuram
 Request : Conversion to Part- time w.e.f 28.03.2022 AN.

Recommendation : *The Committee considered the above matter and recommended to agree with the request*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A6 **Recognition as Research Centre- Dept of Malayalam, Govt College, Nedumangadu-reg:**

The Principal, Govt College, Nedumangadu has forwarded an application to recognise the Dept of Malayalam of the Institution as an approved research centre of University of Kerala.

As per the resolution of the Syndicate meeting held on 28/10/2021, vide Item No. 33.107.A4, the Inspection team comprising the following members have visited Dept of Malayalam, Govt College, Nedumangadu on 18.07.2022.

- Dr. S Nazeeb, Convenor, Standing Committee of the Syndicate on Academics & Research
- Prof.K Lalitha, Member, Syndicate
- Sri.Jairaj, Member, Syndicate
- Dr.C R Prasad, Professor, Dept of Kerala Studies, University of Kerala (Subject expert)

Following are the major findings of the Inspection team:

- The proposed Centre is having a separate own building for library and reference section.
- The library of the Centre is in possession of sufficient journals, 9673 books in Malayalam related topics & 2318 English Books.
- The Centre has provided separate working facilities for individual scholars.
- There are Three approved research supervisors working as regular faculty in the Centre.
- A research committee has been constituted comprising research guides .
- The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees..

In the above circumstances, the inspection team recommended to approve the Dept of Malayalam, Govt College, Nedumangadu as a recognized Research Centre of University of Kerala.

The Syndicate at its meeting held on 25.08.2022 vide item No.45.90.A27 considered the inspection report along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to place the recommendations before the Academic Council for approval as research centre.

The matter was placed before the Academic Council held on 16.09.2022 **vide item no: 194** and resolved that the **Dept of Malayalam, Govt College, Nedumangadu** be granted recognition as an approved Research centre in Malayalam.

As per the orders of the Hon'ble Vice-Chancellor, the report of the Inspection committee along with the resolution of the Academic Council is placed before the Standing Committee of the Syndicate on Academics and Research for a final consideration and recommendation.

Recommendation: *The Committee considered the matter and recommended to grant recognition to Dept.of Malayalam, Govt. College, Nedumangadu as an approved research centre of the University of Kerala in the subject Malayalam*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A7 **Recognition as Research Centre- Dept of Environmental Sciences, St Johns College, Anchal - reg:**

The Principal, St Johns College, Anchal has forwarded an application to recognise the Dept of Environmental Sciences of the Institution as an approved research centre of University of Kerala.

As per the resolution of the Syndicate meeting held on 17.11.2021, vide Item No. 60.A7, the Inspection team comprising the following members have visited Dept of Environmental Sciences, St Johns College, Anchal on **27.05.2022**.

- Dr. S Nazeeb, Convenor, Standing Committee of the Syndicate on Academics & Research
- Prof. Vijayan Pillai M, Member, Syndicate
- Dr. Salom Gnana Thanga V, Professor & Head, Department of Environmental Sciences, University of Kerala (Subject expert)

Following are the major findings of the Inspection team:

- The proposed Centre is having a separate own building for library and reference section.
- The library of the Centre is in possession of at least 3000 books and 12 hard copy Journals .
- The Centre has provided separate working facilities for individual scholars.

- There are Two approved research supervisors working as regular faculty in the Centre.
- A research committee has been constituted comprising research guides .
- The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.
- Adequate lab facilities including modern instruments are available at the centre.

In the above circumstances, the inspection team recommended to approve the **Dept of Environmental Sciences, St Johns College, Anchal** as a recognized Research Centre of University of Kerala.

The Syndicate at its meeting held on 07/07/2022 vide item No.44.122.A9 considered the inspection report along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to place the recommendations before the Academic Council for approval as research centre.

The matter was placed before the Academic Council held on 16.09.2022 vide item no: 165 and resolved that the Dept of Environmental Sciences, St Johns College, Anchal be granted recognition as an approved Research centre in Environmental Sciences.

As per the orders of the Hon'ble Vice-Chancellor, the report of the Inspection committee along with the resolution of the Academic Council is placed before the Standing Committee of the Syndicate on Academics and Research for a final consideration and recommendation.

Recommendation: *The Committee considered the matter and recommended to grant recognition to Dept. of Environmental Sciences, St. Johns College, Anchal as an approved research centre of the University of Kerala in the subject Environmental Sciences.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A8 **Recognition as Research Centre- PG Dept of Physics, St.Cyril's College, Adoor -reg:**

The Principal, St.Cyril's College, Adoor has forwarded an application to recognise the PG Dept of Physics of the Institution as an approved research centre of University of Kerala.

As per the resolution of the Syndicate meeting held on 13.04.2021, vide Item No. 26.80.A9, the Inspection team comprising the following members have visited PG Dept of Physics, St.Cyril's College, Adoor on 06/04/2022.

- Dr. K B Manoj, Member, Syndicate
- Dr. Vijayan Pillai M, Member, Syndicate
- Dr. Sibi K S, Assistant Prof & HOD, Dept of Physics, University of Kerala (Subject expert)

Following are the major findings of the Inspection team:

- The proposed Centre is having a separate own building for library and reference section.
- The library of the Centre is in possession of 3000 books in Physics related topics and 12 UGC approved Journals
- The Centre has provided separate working facilities for individual scholars.
- There are Two approved research supervisors working as regular faculty in the Centre.
- A research committee has been constituted comprising research guides .
- The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.
- Adequate lab facilities including modern instruments are available at the centre.

In the above circumstances, the inspection team recommended to approve the PG Dept of Physics, St.Cyril's College, Adoor as a recognized Research Centre of University of Kerala.

The Syndicate at its meeting held on 10th and 11th May 2022 vide item No.41.82.A13 considered the inspection report along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to place the recommendations before the Academic Council for approval as research centre.

The matter was placed before the Academic council held on 16.09.2022 vide item no: 166 and resolved that the PG Dept of Physics, St.Cyril's College, Adoor be granted recognition as an approved Research centre of the University of Kerala..

As per the orders of the Hon'ble Vice-Chancellor, the report of the Inspection committee along with the resolution of the Academic Council is placed before the Standing Committee of the Syndicate on Academics and Research for a final consideration and recommendation.

Recommendation: *The Committee considered the matter and recommended to grant recognition to PG Dept.of Physics, St.Cyril's College, Adoor as an approved research centre of the University of Kerala in the subject Physics.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66. A9 **Recognition as Research Centre- Department of Chemistry, St. Joseph's College for Women, Alappuzha - reg:**

The Principal, St. Joseph's College for Women ,Alappuzha has forwarded an application to recognise the Dept of Chemistry of the Institution as an approved research centre of University of Kerala.

As per the resolution of the Syndicate meeting held on 28/10/2021, vide Item No. 33.10.A12, the Inspection team comprising the following members have visited Dept of Chemistry, St. Joseph's College for Women, Alappuzha on 11/02/2022.

- Dr. S Nazeeb, Convenor, Standing Committee of the Syndicate on Academics & Research
- Adv. K H Babujan, Member, Syndicate
- Sri.Arunkumar R, Member, Syndicate
- Dr. Suneesh C.V, Assistant Professor, Dept of Chemistry, University of Kerala (Subject expert)

Following are the major findings of the Inspection team:

- The proposed Centre is having a separate own building for library and reference section.
- The library of the Centre is in possession of 3651 books in chemistry related topics and 58 e-journals.
- The Centre has provided separate working facilities for individual scholars.
- There are Two approved research supervisors working as regular faculty in the Centre.
- A research committee has been constituted comprising research guides .
- The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.
- Adequate lab facilities including modern instruments are available at the centre.

In the above circumstances,the inspection team recommended to approve the Department of Chemistry, St. Joseph's College for Women, Alappuzha as a recognized Research Centre of University of Kerala.

The Syndicate at its meeting held on 12.04.2022 vide item No.40.96.A3 considered the inspection report along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to place the recommendations before the Academic Council for approval as research centre.

The matter was placed before the Academic council held on 16.09.2022 vide item no:2 and resolved that the Department of Chemistry, St Joseph's College for Women, Alappuzha be granted recognition as an approved Research centre of the University.

As per the orders of the Hon'ble Vice-Chancellor, the report of the Inspection committee along with the resolution of the Academic Council is placed before the Standing Committee of the Syndicate on Academics and Research for a final consideration.

Recommendation: *The Committee considered the matter and recommended to grant recognition to Dept.of Chemistry, St. Joseph's College for Women, Alappuzha as an approved research centre of the University of Kerala in the subject Chemistry.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A10 **Recognition as Research Centre- Department of Chemistry, St.Stephen's College, Pathanapuram- reg:**

The Principal, St.Stephen's College, Pathanapuram has forwarded an application to recognise the Dept of Chemistry of the Institution as an approved research centre of University of Kerala.

As per the resolution of the Syndicate meeting held on 20/01/2022, vide Item No. 36.132.A6, the Inspection team comprising the following members have visited Dept of Chemistry, St.Stephen's College, Pathanapuram on 19/03/2022.

- Dr. S Nazeem, Convenor, Standing Committee of the Syndicate on Academics & Research
- Dr. Vijayan Pillai M, Member, Syndicate
- Dr. Suneesh C V, Assistant Professor, Dept of Chemistry, University of Kerala (Subject expert)

Following are the major findings of the Inspection team:

- The proposed Centre is having a separate own building for library and reference section.
- The library of the Centre is in possession of 3066 books in chemistry related topics, 12 hard copy Journals and 83 e-journals.
- The Centre has provided separate working facilities for individual scholars.
- There are Three approved research supervisors working as regular faculty in the Centre.
- A research committee has been constituted comprising research guides .
- The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.
- Adequate lab facilities including modern instruments are available at the centre.

In the above circumstances, the inspection team recommended to approve the Department of Chemistry, St.Stephen's College, Pathanapuram as a recognized Research Centre of University of Kerala.

The Syndicate at its meeting held on 12.04.2022 vide item No.40.96.A12 considered the inspection report along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to place the recommendations before the Academic Council for approval as research centre.

The matter was placed before the Academic council held on 16.09.2022 vide item no:42 and resolved that the Department of Chemistry, St.Stephen's College, Pathanapuram be granted recognition as an approved Research centre of the University.

As per the orders of the Hon'ble Vice-Chancellor, the report of the Inspection committee along with the resolution of the Academic Council is placed before the Standing Committee of the Syndicate on Academics and Research for a final consideration and recommendation.

Recommendation: *The Committee considered the matter and recommended to grant recognition to Dept.of Chemistry, St. Stephen's College, Pathanapuram as an approved research centre of the University of Kerala in the subject Chemistry.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A11 Recognition as Research Centre - Dept of Physics, MSM College, Kayamkulam- reg:

The Principal, MSM College, Kayamkulam has forwarded an application to recognise the Dept of Physics of the Institution as an approved research centre of University of Kerala.

As per the resolution of the Syndicate meeting held on 28/10/2021, vide Item No. 33.10.A2, the Inspection team comprising the following members have visited Dept of Physics, MSM College, Kayamkulam on 22/02/2022.

- Dr. S Nazeeb, Convenor, Standing Committee of the Syndicate on Academics & Research
- Dr. Vijayan Pillai M, Member, Syndicate
- Dr. Gopchandran K G, Member, Syndicate
- Dr. V.Biju, Professor, Dept of Physics, University of Kerala (Subject expert)

Following are the major findings of the Inspection team:

- (a) Centre has its own building for Library, Laboratory
- (b) Department library has internet facility with N-List, Inflibnet subscription. It has access to large number of scientific journals and E-books through their facility. It also has subscription to 9 Journals. Department library has 3104 books.
- (c) Department has setup a synthesis lab for research activities. It also has a room for thermal processing and a computer lab with adequate facility. WiFi facility is also provided. Committee observed that the centre must take steps to ensure that ample facilities including furniture is made available for research scholars.
- (d) Yes. Four faculty members viz; Dr. Bhadrakumari S, Dr. Anilkumar K M, Dr. Jyothi G and Dr. Rejeena I are approved research guides of University of Kerala.
- (e) Yes. As per records submitted, college has constituted a research committee consisting of (1) Dr. Bhadrakumari S (Chairman), (2) Dr. Anilkumar K.M. (3) Dr. Jyothi G and (4) Dr. Rejeena I
- (f) Yes
- (g) Department has setup a wet chemical laboratory for synthesis as well as facility for heat treatment. Basic infrastructure such as distillation unit, Electronic balance, Oil bath setup for sample preparation are available. Also sitting space and computer lab for research scholar is available. Department Library has N-List, Inflibnet subscription which enable access to hundreds of scientific journals. Faculty of Department who are research guides are actively involved in research activity and are experts in their areas with publication in reputed journals. Some high end equipments are already in the process of procurement

In the above circumstances, the inspection team recommended to approve the Dept of Physics, MSM College, Kayamkulam as a recognized Research Centre of University of Kerala.

The Syndicate at its meeting held on 10th and 11th May 2022 vide item No.41.82.A15 considered the inspection report along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to place the recommendations before the Academic Council for consideration and appropriate decision.

The matter was placed before the Academic council held on 16.09.2022 vide item no: 167 and resolved that the Department of Physics, MSM College, Kayamkulam be granted recognition as an approved Research centre of the University of Kerala.

As per the orders of the Hon'ble Vice-Chancellor, the report of the Inspection committee along with the resolution of the Academic Council is placed before the Standing Committee of the Syndicate on Academics and Research for a final consideration and recommendation.

Recommendation: The Committee considered the matter and recommended to grant recognition to Dept. of Physics, MSM College, Kayamkulam as an approved research centre of the University of Kerala in the subject Physics.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A12 Recognition as Research Supervisor in Islamic History – Dr. Muhammed Rafeeq T- reg.

Name : Dr. Muhammed Rafeeq T., Associate Professor in Islamic History, Department of Islamic History, University College, Thiruvananthapuram
 Subject : Islamic History
 Faculty : Social Sciences
 Facility Centre : Dept of Islamic History, University College, Tvpm
 Request : Recognition as research supervisor in Islamic History

Recommendation: *The Committee considered the above matter and recommended to agree with the request*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A13 Ph.D Research – Change of Research Supervisor–Application submitted by Smt.Nirupama A.K -Political Science- reg.

Name : Smt. Nirupama A.K.
 Subject : Political Science (Full Time)
 Research Supervisor : Dr. Suresh R (retired)
 Research Centre : Department of Political Science, University of Kerala, Karyavattom, Thiruvananthapuram
 Request : Change of Research Supervisor to Dr.Girish Kumar R., Professor & Head, Department of Political Science, University of Kerala, Karyavattom

Recommendation: *The Committee considered the above matter and recommended to agree with the request*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A14 Ph.D Registration in Sociology-January 2022 session – Sri .Amarnath S V - Synopsis does not require the Ethical Committee clearance- reg.

The Doctoral Committee in Sociology at its meeting held on **27.04.2022** recommended to grant full-time Ph.D. registration to Sri **Amarnath S V**, an UGC-JRF awardee, in January 2022 session. The candidate has joined at the research centre on 22.03.2022. The Doctoral Committee recommended that Ethical Committee clearance was required on his research topic "SOCIAL CAPITAL AND TRANSNATIONAL MIGRATION:TRACING LINKAGES AND INTERSECTIONS IN KERALA".

The Chairman, Doctoral Committee now forwarded a letter stating that it is **found that the synopsis does not require the Ethical Committee clearance as it does not involve any ethical issue**. The Chairman Doctoral Committee also forwarded the revised minutes of the meeting of the Doctoral Committee held on **11.10.2022** in respect of **Sri .Amarnath S V** along with the application and relevant documents. The Doctoral Committee recommended to grant Ph.D registration in January 2022 Session, after verifying the documents submitted by the candidate and the vacancy of the supervisor allotted, as detailed below:

Details of Candidate

- | | | |
|----|------------------------------------|------------------------|
| 1. | Name of candidate | : AMARNATH S V |
| 2. | Subject (Full-time/ Part-time) | : Sociology, Full Time |
| 3. | Faculty | : Social Science |
| 4. | Basic Qualification | : MA Sociology |
| 5. | Eligibility Criteria | : UGC JRF |
| 6. | Additional Qualifications | : MPhil |
| 7. | Category | : SEBC (Ezhava) |
| 8. | Date of Joining (If JRF candidate) | : 22.03.2022 |

Details of Research supervisor and centre:

1. Name and designation of Supervisor : Dr. M.S Jayakumar , Assistant Professor, Dept of Sociology, University of Kerala, Karyavattom, Tvpm
2. Name and designation of Co-Supervisor : NA
3. Name of Research Centre : Dept of Sociology, University of Kerala, Karyavattom, Tvpm
4. As per the orders of the Hon'ble Vice-Chancellor, the matter of granting Ph.D registration in Sociology in January 2022 session to Sri. Amarnath S V is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the matter and recommended to grant Ph.D. registration to Sri. Amarnath S.V., in the subject Sociology, in January 2022 session, as recommended by the Doctoral Committee held on 11.10.2022.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A15 *Request for three months of research and academic engagements at the Marie Cederschiold University, Sweden – Smt. Sunitha R. - reg.*

A request letter duly recommended by the research supervisor and Centre Head has been received from Smt.Sunitha R ,Research Scholar in Social work Loyola College of Social Sciences for the permission of three months of research and academic engagements at the Marie Cederschiold University, Sweden from 01.10.2022 to 20.12.2022. During this period she will be awarded a scholarship from the Linnaeus-Palme grant.

The entire air travel expenses, living, accommodation expenses, insurance and health care coverage in Sweden, will be financed by the Linnaeus Palme-scholarship/Department of Social Sciences at Marie Cederschiold University, Stockholm, Sweden.

The University will not have to incur any financial liability in connection with the academic exchange program of Smt.Sunitha R as a part of research work at Marie Cederschiold University, Stockholm-Sweden.

As per the records available in the section, Smt.Sunitha R joined as a full-time research scholar in Social work at Loyola college of Social Sciences, Sreekaryam, under the supervision of Dr. Sonny Jose, w.e.f 27.11.2019. She was granted University JRF for the tenure of second year w.e.f 27.11.2020 to 26.11.2021 @ Rs. 13,000/- only, vide U.O No 2480/2022/UOK dated 31.03.2022.

As per the orders of the Hon'ble Vice Chancellor, the matter of granting permission to Smt.Sunitha R., full-time research scholar in Social Work, at Loyola College of Social Sciences, Sreekaryam, to engage three months of research interventions, extensions and academic programmes at the Marie Cederschiold University, Sweden from 01.10.2022 to 20.12.2022 is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the matter and recommended to agree with the request without any financial commitment to the University.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A16 *Recognition as Research Supervisor in Education – Dr. Viji V. - reg:*

Name : Dr. Viji V., Assistant Professor, Sree Narayana Training College, Nedunganda

Subject : Education

Faculty : Education

Facility Centre : Mar Theophilus Training College, Nalanchira,Tvpm

Request : Recognition as research supervisor in Education

Recommendation: *The Committee considered the above matter and recommended to agree with the request*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A17 *Recognition as Research Supervisor in Education – Dr.Neena Thomas - reg:*

Name : Dr. Neena Thomas, Assistant Professor, Mar Theophilus Training College, Nalanchira, Thiruvananthapuram

Subject : Education

Faculty : Education

Facility Centre : Mar Theophilus Training College, Nalanchira, Tvpm

Request : Recognition as research supervisor in Education

Recommendation : *The Committee considered the above matter and recommended to agree with the request*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A18 *Change of Facility Centre - Application Submitted by Dr. Tharamma George T – Associate Professor & Research Guide, Mount Tabor Training College, Pathanapuram- reg*

Name : Dr.Tharamma George T., Associate Professor, Mount Tabor Training College, Pathanapuram

Subject : Education

Faculty : Education

Facility Centre : Kerala University Library, Tvpm

Request : Change of facility centre to Govt. College of Teacher Education, Thycaud, Tvpm.

Recommendation: *The Committee considered the above matter and recommended to agree with the request*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A19 *Measures for Higher Education Empowerment Programme- Communication from Dr. Rajan Gurukkal, Vice- Chairman, Kerala State Higher Education Council Consideration of – reg:-*

The Special meeting of the Syndicate held on 16.09.2022, vide item no.03, considered the Measures for Higher Education Empowerment Programme, Communication from Dr. Rajan Gurukkal, Vice- Chairman, Kerala State Higher Education Council and resolved to refer the following action plans to the Standing Committee of the Syndicate on Academics and Research for detailed discussion and report.

Sl. No.	Item No. in the proposal	Action Point
1.	1	അസിസ്റ്റന്റ് പ്രൊഫസർമാരുടെ നിയമനത്തിനുള്ള ഉയർന്ന പ്രായപരിധി യു.ജി.സി മാനദണ്ഡങ്ങൾക്കനുസൃതമായി നിശ്ചയിക്കണം.
2.	2	പത്ത് പുതുതലമുറ കോഴ്സുകൾ/പ്രോഗ്രാമുകൾ പിന്നോക്കനിൽക്കുന്ന പ്രദേശങ്ങളിലുള്ള തിരഞ്ഞെടുക്കപ്പെട്ട 50 കോളേജുകളിൽ/സർവകലാശാല പഠനവകുപ്പുകളിൽ നടപ്പിലാക്കണം. 5 വർഷം പ്രോജക്ടിയിൽ നടപ്പിലാക്കാം. അധ്യാപകരെ വർഷത്തേക്ക് നിയമിക്കാവുന്നത്ര ബാച്ചിന്റേ തമിക്ൾ പുറത്തിറങ്ങിയശേഷം വിദഗ്ദ്ധസമിതിയുടെ സഹായത്തോടെ കോഴ്സ് തുടരേണ്ടതുണ്ടോ

		എന്ന് തീരുമാനിക്കാവുന്നതുമാണ്. അധ്യാപകരെ വർഷത്തേക്ക് പേസെന്റിലിൽ നിയമിക്കുന്നതിന് പകരം അവരുടെ നിയമനം കരാർവ്യവസ്ഥയിൽ ആക്കണം
3.	4	ഒന്നിലധികം വിഷയങ്ങൾ ഉൾപ്പെടുത്തി മൾട്ടിമേജർ കോഴ്സുകളിലെ വിദ്യാർത്ഥികൾക്ക് അതിലേ തിഷയവും പഠിക്കാനു കഴിയുന്ന വിധത്തിൽ നിയമങ്ങൾ ലഘൂകരിക്കുന്ന കാര്യം യു.ജി. സിയുടെ മാനദണ്ഡങ്ങൾ കണസരിച്ച് പരിശോധിക്കണം
4.	8	സർവകലാശാലകൾക്കിടയിൽ ക്രെഡിറ്റ് ട്രാൻസ്ഫറുകൾ അനുവദിക്കണം. ആന്തരിക മൂല്യനിർണ്ണയ രേഖകൾ 6 മാസം വരെ കോളേജുകളിൽ സൂക്ഷിക്കേണ്ടതുണ്ട്. ആയത് സർവകലാശാല ആവശ്യപ്പെടുന്ന സമയം ഹാജരാക്കണം. ഇക്കാര്യത്തിൽ വിദ്യാർത്ഥികളുടെ പരാതികൾ പരിഹരിക്കുന്നതിന് ഒരു ത്രിതല പരാതി പരിഹാര സംവിധാനം ഒരുക്കേണ്ടതുണ്ട്. ഡിപ്പാർട്ട്മെന്റ് തലം, കോളേജ് തലം, യൂണിവേഴ്സിറ്റി തലം എന്നിങ്ങനെ 3 തലത്തിലും വിദ്യാർത്ഥി പ്രാതിനിധ്യം ഉണ്ടാകണം
5.	11	അധ്യാപകരെ കഠിന ലംഘനം ചെയ്യുന്ന, കോഴ്സുപകല്പന, അധ്യാപനം, മൂല്യനിർണ്ണയം എന്നീ കാര്യങ്ങളിൽ വിശ്വാസത്തിലെടുത്തുകൊണ്ട് സ്വതന്ത്രമായി പ്രവർത്തിക്കാനുള്ള സാഹചര്യം ഒരുക്കണം
6.	14	സ്റ്റോളർഷിപ്പുകൾ വർദ്ധിപ്പിക്കണം. ആയത് കൃത്യ സമയത്ത് നൽകുന്നുവെന്ന് ഉറപ്പാക്കണം
7.	16	ഗവേഷണം അടക്കമുള്ള പ്രവർത്തനങ്ങളിൽ പ്രശ്ന പരിഹാരത്തിന് എല്ലാ സ്ഥാപനങ്ങളിലും സമിതികൾ രൂപീകരിക്കണം. സർവകലാശാലകൾ കേന്ദ്രീകരിച്ച് ഉന്നത തല സമിതികൾ ഉണ്ടാകണം
8.	22	ക്ലാസ്സ് സമയത്തിൽ സ്വതന്ത്ര്യം നിലനിർത്തി ഇലക്ടീവ് ഉൾപ്പെടെ കൂടുതൽ കോഴ്സുകൾ എടുക്കാൻ സാഹചര്യം ഒരുക്കണം
9.	25	മറ്റ് സ്ഥാപനങ്ങളിൽ നിന്നും സർവകലാശാലകളിൽ നിന്നും ഓൺലൈനിൽ കോഴ്സുകൾ ചെയ്യാനും അവയുടെ ക്രെഡിറ്റ് ട്രാൻസ്ഫർ ചെയ്ത് കിട്ടാനും സംവിധാനം ഒരുക്കണം
10.	27	അന്തർ സർവകലാശാല കേന്ദ്രങ്ങളുടെ ശൃംഖല സ്ഥാപിക്കുകയും അതിൽ വിശകരണാത്മക പഠനത്തിനുള്ള 2 അഡ്വാൻസ് ഡിപ്ലോമകൾ, കേന്ദ്രീകൃത ലബോറട്ടറി സൗകര്യം, ഒരു കേന്ദ്രീകൃത ഇലക്ട്രോണിക്സ് ശൃംഖല എന്നിവയുണ്ട് എന്ന് ഉറപ്പുവരുത്തുകയും വേണം
11	28	ഗവേഷകരും ഗവേഷണമേൽനോട്ടം വഹിക്കുന്നവരുമായ അധ്യാപകരെ എമെരിറ്റു സ്പോഫസറായി തുടരാൻ അനുവദിക്കാം. സ്ഥാപനവുമായി നിയമപരമായ ബന്ധം തുടരുന്നതിനും ലൈബ്രറി, ഗവേഷണ ലാബുകൾ ഇവ തുടർന്നും ഉപയോഗിക്കുന്നതിനും അനുവാദം നൽകി പ്രത്യേകം സാമ്പത്തിക ബാധ്യതയില്ലാതെ ഇതാടപ്പിലാക്കാവുന്നതാണ്

As per the orders of the Hon'ble Vice- Chancellor the above said matters are placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee considered the matter and recommended to constitute a subcommittee comprising of Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research, Dr. K.G.Gopchandran, Dr. Vijayan Pillai M., Dr. K.B.Manoj, Prof.K.Lalitha, Sri. Arun Kumar R., Members Syndicate, to study the matter and submit a report in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A20 *Ph.D Research –Revival of Registration, Change of Research Supervisor, Change of Research Centre, Conversion of Ph.D Registration from Full-time to Part- time and Re- registration due to break in research and default in payment of research fee – Sri. Manu. J. Vettickan– Full-time Research Scholar in Economics - reg.*

Applications duly endorsed by the Research Supervisor, Head of the Research Centre and the Chairman, Doctoral Committee has been received from Sri. Manu. J. Vettickan., full-time Research Scholar in Economics for revival of Ph.D registration, change of research supervisor, change of research centre, conversion of Ph.D registration from full-time to part- time and re- registration due to break in research and default in payment of research fee for more than six months.

As per the records available in the section, Sri. Manu. J. Vettickan was granted Ph.D registration (Full-time) in Economics in January 2004 session under the guidance of Dr. B. Alwin Prakash at Dept.of Economics, University of Kerala Kariavattom, vide U.O No.U.O.Ac.E.I.B.I/ 10786/04 dated 22.06.2004 w.e.f 05.02.2002.

As per the request he failed to complete the research, as he got employment at the Ministry of Finance. Also, his Research Supervisor Dr. B. Alwin Prakash retired from service. As per U.O.No.Ac.E1.B1/32677/2012 dated 30.05.2012, *all those Full-time registrations prior to January 2007 stands cancelled unless otherwise granted extension*. As per the provisions mentioned in the said U.O, the registration granted to Sri. Manu. J. Vettickan stands cancelled. Hence, he has requested to grant **Revival of Ph.D registration** for to complete his research work.

The Head, Dept. of Economics, University of Kerala vide letter No.ECO/2022 dated 02.11.2022 has certified that, Sri. Manu. J. Vettickan had taken a **break in Ph.D full-time research w.e.f 18.07.2006**. From 2006 to 2009 he had worked under three organisations before joining the Ministry of Finance as an IES officer. He had worked as guest lecturer at Dept of Economics, University of Kerala from 18.07.2006 to 18.07.2007 (Letter from the HOD dated 01.02.2008 attached). Then joined as Research Officer in RBI. Now, he is working as an **IES Officer in the Ministry of Finance, Dept. of Economic Affairs (IES Cadre Division)**.

Details of the Research Scholar are as follows :

Name, Subject, FT/PT, Registration Order No.	Research Supervisor, Centre	Requests	Remarks
Manu. J. Vettickan Economics (full-time) (U.O.Ac.E.I.B.I/ 10786/04 dated 22.06.2004 w.e.f 26.05.2004)	Research Supervisor: Dr. B. Alwin Prakash Professor and Head, Dept.of Economics, University of Kerala Kariavattom (Retired Faculty) Centre: Dept.of Economics, University of Kerala Kariavattom	<ol style="list-style-type: none"> 1. Revival of Ph.D Registration 2. Re- registration due to break in research w.e.f 18.07.2006 till date. 3. Conversion to Part-time w.e.f. the date of rejoining the after break in research. 4. Change of research supervisor to Dr. Rony Thomas Rajan, Associate Professor, Department of Economics, University College, Thiruvananthapuram (Regular Faculty) (Date of superannuation: 31.05.2035) 5. Change of Research Centre to Department of Economics, University College, Thiruvananthapuram 6. Re-registration w.e.f. 26.05.2004, due to default in payment of Research fee for more than six months. 	<ol style="list-style-type: none"> 1. NOC from the present supervisor submitted 2. Consent letter from the proposed supervisor submitted 3. NOC from the present Research Centre submitted 4 Facility Certificate from the proposed Centre submitted. 5. Remitted Default Payment of Rs. 2100/- through KUF (Remittance No:22622643 dated: 02.11.2022)

The following are the requisites for considering applications for revival of Ph.D registration, change of research supervisor, change of research centre, conversion of Ph.D registration from full-time to part- time and re- registration due to break in research and default in payment of research fee.

1. Application duly signed by the Proposed Research Supervisor, Head of Research Centre and Chairman of the Doctoral Committee.
2. Original fee chalan of Rs.315/- for Change of Research Supervisor
3. Original fee chalan of Rs.315/- for Change of Research Centre
4. Original fee chalan of Rs. 1050/- for Conversion

5. Original fee chalan of Rs. 1050/- for Re-registration due to default in payment of research fee
6. Original fee chalan of Rs.1050/- for Re-registration due to break in research period
7. Copy of the receipt of Payment of Defaulted fee along with fine .
8. Consent letter of the proposed Supervisor
9. NOC from the present Supervisor.
10. NOC from the present Centre
- 11 Facility certificate from the proposed Centre
12. Joining letter
13. Relieving letter
14. NOC from employer
15. Detailed fee statement endorsed by the Research Supervisor.
16. Proforma of the proposed supervisor

Clause 17 of the Ph.D Regulations of University of Kerala states that the Syndicate shall be competent to allow the change of a Supervising Teacher in extraordinary cases at the request of the candidate and on the recommendations of the Doctoral Committee. The applicant has remitted all the requisite fees and submitted all the documents mentioned above.

The proposed supervisor, Dr. Rony Thomas Rajan, who is working as Associate Professor, at Department of Economics, University College, Thiruvananthapuram. There are five scholars doing their Research under his supervision. The Facility centre of the proposed Supervisor is University College, Thiruvananthapuram. The Scholar has submitted the Facility Certificate from the Head of the proposed Research Centre.

As per the orders of the Hon'ble Vice-Chancellor, the matters of granting revival of Ph.D registration, re- registration due to break in research, change of research supervisor and research centre, conversion of Ph.D registration to part- time and re- registration due to default in payment of research fee in respect of Sri. Manu. J. Vettickan is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: The Committee recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

The Syndicate considered the matter and **RESOLVED** to grant revival of Ph.D registration, re- registration due to break in research, change of research supervisor and research centre, conversion of Ph.D registration to part- time and re- registration due to default in payment of research fee to Sri. Manu. J. Vettickan as per norms.

Item No.49.66.A21 University Grants Commission (Minimum Standards and Procedures for Award of Ph.D. Degree) Regulations, 2022 – implementation - reg:-

The University Grants Commission has notified the minimum Standards and Procedures for award of Ph.D. Degree in the Gazette of India on 07.11.2022 (Copy attached herewith). The said Regulations shall come in to force from the date of their publication in the Gazette of India and shall apply to every University established or incorporated by or under a Central Act, a Provincial Act, or a State Act, every college, and every institution deemed to be a University under section 3 of the University Grants Commission Act, 1956.

As per the orders of Hon'ble Vice-Chancellor, the matter regarding necessary steps for adopting the UGC Regulations, 2022 and to implement the same in the University of Kerala is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: The Committee considered the matter and recommended to constitute a subcommittee comprising of Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research, Dr. K.G.Gopchandran, Dr. Vijayan Pillai M., Sri. Arun Kumar R., Dr. K.B.Manoj, Sri. Jairaj J., Members Syndicate, Director IQAC, Director Research, Vice-Chairman CSS, to study the matter and submit a report in the next Standing Committee of the Syndicate on Academics and Research.

(Appendix)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A22 **Recognition as Research Supervisor in Education – Dr. Deepthi Elizabeth Mathew - reg:**
 Name : Dr. Deepthi Elizabeth Mathew., Assistant Professor, Mar Theophilus Training College,
 Nalanchira, Tvpm
 Subject : Education
 Faculty : Education
 Facility Centre : Mar Theophilus Training College, Nalanchira, Tvpm
 Request : Recognition as research supervisor in Education
Recommendation: **The Committee considered the above matter and recommended to agree with the request**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A23 **Recognition as Research Supervisor in Economics – Dr. Sheeja J - reg:**
 Name : Dr. Sheeja .J., Associate Professor, University College, Tvpm
 Subject : Economics
 Faculty : Social Sciences
 Facility Centre : University College, Tvpm
 Request : Recognition as research supervisor in Economics
Recommendation: **The Committee considered the above matter and recommended to agree with the request**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A24 **Ph.D Research – Modification of Title – Application submitted by Smt.Seema S. Nair - Pharmaceutical Sciences- reg.**
 Name : Smt. Seema S. Nair
 Subject : Pharmaceutical Sciences (Part time)
 Research Supervisor : Dr.Joyamma Varkey
 Research Centre : Govt. Medical College, Tvpm
 Request : Modification of Title to “PHYTOCHEMICAL, PHARMACOLOGICAL AND MOLECULAR DOCKING STUDIES OF PHYTOCONSTITUENTS FROM *POTHOSSCANDENS* LINN”
Recommendation: **The Committee considered the above matter and recommended to agree with the request**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A25 **Ph.D Research –Change of Research Supervisor/Inclusion of Co-Supervisor and Change of Research Centre –Smt. Adithya V.K – Full-time Research Scholar in Economics - reg.**
 Name : Smt. Adithya V.K
 Subject : Economics (Full-time)
 Research Supervisor : Dr. V. Nagarajan Naidu (Retired)
 Research Centre : University College, Thiruvananthapuram
 Requests : 1. Change of Research Supervisor to Dr. Manju S Nair, Professor, Dept.of Economics, University of Kerala, Kariavattom.
 2. Change of Research Centre to Dept.of Economics, University of Kerala, Kariavattom.
 3. Inclusion of present Research Supervisor Dr. V. Nagarajan Naidu, as Co-Supervisor

Recommendation: *The Committee considered the above matter and recommended to agree with the requests*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A26 *Recognition as approved Research Centre – Dept. of Physics, Christian College, Kattakada– reg:*

An application has been forwarded by the Principal, Christian College, Kattakada to recognize the Department of Physics of the institution as an approved research centre of University of Kerala. Department profile, biodata of department faculties, details of research publications are also enclosed. An amount of Rs.13,125/- has been remitted towards the fee for Recognition as Research Centre and for Inspection (FFR No.331 & FFR No.332).

As per the application submitted, three Assistant Professors of the Dept. of Physics are approved research supervisors of the University of Kerala. Dr. Shyju. G.J (U.O No. Ac.E.VI/3451/2022/UOK dated 06.05.2022), Dr. Sajikumar A.C(U.O No.Ac.E.VI/3455/2022/UOK dated 06.05.2022), and Dr. Jisha V.T(U.O No.Ac.E.VI/2624/2021/UOK dated 30.05.2021) with facility centre as Mar Ivanios College, Thiruvananthapuram.

The Research Supervisors conveyed their willingness to change facility centre to Dept. of Physics, Christian College, Kattakada, if granted recognition. Head of the present centre of these supervisors certified that they have no objection in allowing the above research supervisors to change their facility centre to Dept. of Physics, Christian College, Kattakada. It is also certified that they have twelve recognised supervisors working at the centre.

An undertaking has also been submitted by the Principal, Christian College, Kattakada, in which it is ensured that, adequate funds will be made available for the centre, the research scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, etc will be organized in the college and annual report will be forwarded to the University in the month of December, regarding the functioning of the Centre along with the annual fees.

As per the procedure for the recognition as Research Centre an inspection committee has to be constituted with two Members of the Syndicate and one Subject Expert, for making enquiry into all matters relevant to the application by visiting the institution.

As per the orders of Hon'ble Vice-Chancellor, the matter regarding the recognition of Dept. of Physics, Christian College, Kattakada as an approved Research Centre is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee considered the matter and recommended to constitute an inspection committee comprising of Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research, Dr. Vijayan Pillai M., Member Syndicate and Dr. K.G.Gopchandran, Member Syndicate and Professor, Dept. of Optoelectronics, University of Kerala, Kariavattom as the subject expert, to visit the institution and submit a report in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A27 *Recognition as Research Centre - Department of Mathematics, B.J.M Govt. College, Chavara & Recognition as Research Supervisor to Dr.Anitha.P, Associate Professor, Dept.of Mathematics, B.J.M Govt. College, Chavara-reg.*

An Application has been forwarded by the Principal, B.J.M Govt. College, Chavara to recognize the Department of Mathematics of the institution as an approved research centre of University of Kerala. A proforma containing the details of the Department is enclosed. The required fee for Centre Inspection Rs. 2100/- and fee for Centre Recognition Rs. 11,025/- have been remitted.

At present one faculty member of the said Department, Dr. Sunil Kumar. R, Associate Professor has been approved as the Research supervisor of University of Kerala, vide U.O No. Ac.E.VI/3492/2020/UOK dated 06.11.2020 with facility centre as University College, Thiruvananthapuram. NOC has been submitted by Dr. Sunil Kumar.R. It is certified that sufficient research guides are available in the centre and the college has no objection in changing his research centre to B.J.M Govt. College, Chavara.

An undertaking has also been submitted by the Principal, in which it is ensured that, adequate funds will be made available for the centre, the scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects etc will be undertaken as part of the Centre's functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees.

As per norms for granting recognition as research centre, there should be at least two approved research supervisors working as regular faculty in the centre. Hence, Dr. Anitha. P, Associate Professor, Dept.of Mathematics, B.J.M Govt. College, Chavara has also submitted an application for Recognition as Research Supervisor in Mathematics along with the application for Recognition as Research centre.

Name and official address of the Applicant	Educational qualification and Subject in which Guideship has been sought	Experience Details	Facility Centre Opted	Details of Publication
Dr. Anitha. P Associate Professor, Dept.of Mathematics, B.J.M Govt. College, Chavara (Regular Faculty) (Date of superannuation: 21.02.2033)	Ph.D in Mathematics Mahatma Gandhi University Kottayam Date of award: 22.12.2018 (Eligibility certificate attached) Mathematics (Faculty of Science)	18 Years of teaching experience (Experience Certificate attached)	B.J.M Govt. College, Chavara (If granted Recognition as Research centre)	1.' Recognizable Hexagonal Picture Languages and xyz Domino Tiles ' in the journal of Ratio Mathematics Published on: 30.06.2021 ISSN: 1592-7415 2. ' Survey on Hexagonal Picture Languages ' in the journal of Advances and Applications in Mathematical Sciences ISSN: 6803 Issued on: 08.6.2022 [Chairman, BOS (PG) has certified that the above journals are included in the UGC Care list]

The details are as follows:

As per the regulations, the following are the requisites for considering the application for Recognition as Research Supervisor:

1. Ph.D Degree (as per regulations, Ph.D in concerned subject) is mandatory.
2. Five publications (for Professors) in approved journals after the award of Ph.D degree.
3. Facility certificate from the institution where they intend to work as Supervisor.
4. The applications are to be forwarded by the respective heads of institution, duly recommended by Chairman, Board of Studies (PG).
5. Guideship fee of Rs.1,050/-(Rupees One thousand and fifty only)

6. Experience certificate (not needed for teaching faculty working at departments of University of Kerala).
7. Two years teaching experience mandatory for granting Guideship. This is not mandatory for teachers working in the teaching departments of University of Kerala.
8. Two or more years post doctoral experience in reputed institutions will be reckoned as one year teaching/research experience only for the purpose of granting Guideship.
9. Applicant will be eligible for Guideship only one year after the award of Ph.D degree.
10. As per Clause 5.1 of the University of Kerala Regulations - 2016, Any regular Professor of the University/approved research centre with at least five research publications in refereed journals, approved by the UGC/University and any regular Associate/Assistant Professor of the University/approved research center with a Ph.D. degree and at least two research publications in refereed journals, approved by the UGC/University, may be recognized as Research Supervisor.

Dr. Anitha. P, Associate Professor of Mathematics has been working under Collegiate Education Department since 6th June 2004 and as Principal in charge of B.J.M Govt. College, Chavara from 01.06.2022 onwards. She has 18 years of teaching experience.

The applicant holds the Ph.D degree from Mahatma Gandhi University, Kottayam awarded on 22.12.2018, in the subject Mathematics and submitted the eligibility certificate for the same. The applicant has also remitted required fee, satisfies the above requirements and can be considered for recognition as Research Supervisor if granted recognition to Dept.of Mathematics, B.J.M Govt. College, Chavara as approved research centre of the University.

As per the procedure for the recognition as Research Centre an inspection committee has to be constituted with two Members of the Syndicate and one Subject Expert, for making enquiry into all matters relevant to the application by visiting the institution.

As per the orders of the Hon'ble Vice-Chancellor, the matters regarding the recognition of Dept.of Mathematics, B.J.M Govt. College, Chavara as an approved Research Centre and the application for Recognition as research supervisor in Mathematics in respect of Dr. Anitha. P, Associate Professor, Dept.of Mathematics, B.J.M Govt. College, Chavara may be placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee considered the matter and recommended to constitute an inspection committee comprising of Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research, Dr. Vijayan Pillai M., Sri. Arun Kumar R., Members Syndicate and Dr. Krishna Kumar G., Assistant Professor, Dept. of Mathematics, University of Kerala, Kariavattom as the subject expert, to visit the institution and submit a report in this regard.*

Also recommended to grant recognition to Dr. Anitha P. as an approved research supervisor in Mathematics, subject to the approval of Dept. of Mathematics, B.J.M. Govt. College, Chavara as a recognized research centre.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A28 **Recognition as approved Research Centre - Physical Research Laboratory, Navrangpura, Ahmedabad- reg**

A letter has been received from the Director, Physical Research Laboratory, Navrangpura, Ahmedabad to recognize the Laboratory as an approved research centre of University of Kerala. (Letter appended) (Neither submitted the application in prescribed format nor remitted the requisite fee).

The research activities of Physical Research Laboratory(PRL), Navrangpura, Ahmedabad was founded in 1947 by Dr. Vikram. A. Sarabhai. PRL is a premier scientific institution under the Department of Space, Govt.of India. The current research activities of PRL are truly of multi-disciplinary nature.These include several branches of Physics like Astronomy and Astrophysics, Space and Atmospheric Science, Solar Physics, Atomic, Molecular& Optical Physics etc. PRL's research has been recognized by peers at both national and international levels.

PRL has a very strong human resource development component with doctoral (Ph.D), post-doctoral & visiting scientific programmes, summer internship programme for B.Sc/M.Sc students and college teachers, project training for graduate and post graduate students in Science, Engineering and Computer Applications. PRL has recently extended its support to DST-funded INSPIRE Ph.D and Faculty Fellowship programmes. In the light of the above, it is requested to recognize Physical Research Laboratory, Navrangpura, Ahmedabad as an approved research centre of the University of Kerala.

It may be noted that, *as per the Clause (1) of the Norms for granting recognition as research centre, the centre should have its own building space to accommodate library, reference section, laboratory etc., and the centre should be located within the territorial jurisdiction of the University.*

It may also be noted that as per Clause (5) of the same Norms, there should be atleast two approved research supervisors working as regular faculty in the centre. But as per Clause 5.2 of the Regulation for Award of Ph.D. degrees, University of Kerala, 2016, *Scientists in the regular service in research laboratories of Central / State Government, located in the geographical jurisdiction of University may be approved as research supervisors/co-supervisors.*

As per the orders of Hon'ble Vice-Chancellor, the matter regarding the recognition of Physical Research Laboratory, Navrangpura, Ahmedabad as an approved Research Centre is placed before the Standing Committee of the Syndicate on Academics and Research for recommendations.

Recommendation: *The Committee considered the matter and recommended to constitute a subcommittee comprising of Dr. K.G. Gopchandran, Member Syndicate (as Convenor), Director Research, Vice-Chairman CSS, the Head, Dept. of Physics, University of Kerala, Kariavattom, to study the matter and submit a report in this regard.*

(Appendix)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A29 *Ph.D Research –Change of Research Supervisor & Inclusion of Co Supervisor – Smt.Rini Rachel Abraham – Political Science - reg.*

Name : Smt. Rini Rachel Abraham
 Subject : Political Science (Full-time)
 Research Supervisor : Dr. Rajeevan R (Retired Faculty)
 Research Centre : S.N. College, Kollam
 Requests : 1. Change of Research Supervisor to Dr.Archa Arun, Assistant Professor & HOD, Dept. of Political Science, S.N. College, Kollam.
 2. Inclusion of present Supervisor Dr.Rajeevan.R as Co-Supervisor

Recommendation: *The Committee considered the above matter and recommended to agree with the requests*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A30 *Ph.D Research – Change of Research Supervisor in r/o Sri.Kannan G S – Request for reconsideration- reg.*

Sri.Kannan G.S, Full- time Research Scholar in Social Work has submitted an application for change of Research Supervisor.

Details of the Research Scholar are as follows :

Name, Subject, FT/PT, Registration Order No.	Research Supervisor, Centre	Request	Remarks
KANNAN G.S Social Work Full Time U.O No 1013/2021/UOK dated 23.02.2021	Research Supervisor Dr.Sonny Jose Centre Loyola Research Centre Loyola College of Social Sciences	Change of Research Supervisor to Dr.Sabu P Thomas, Assistant Professor in Social Work,Loyola Research Centre,	1.Candidate has informed that his present supervisor Dr.Sonny Jose is entering for long leave. 2.The proposed

	Sreekaryam Thiruvananthapuram	Loyola College of Social Sciences, Sreekaryam, Thiruvananthapuram	Supervisor is a "Regular" Faculty and his date of Superannuation is on 30.05.2027 3.The candidate may be reallocated as 3 rd research scholar of the proposed supervisor in regular vacancy 4.Present supervisor is a regular faculty
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The following are the requisites for considering applications for Change of Research Supervisor.

- Recommendation of Head of Research Centre and Chairman of the Doctoral Committee.
- Original fee chalan (Rs.315/- for Change of Research Supervisor)
- NOC from the Present Supervisor
- Consent letter of the Proposed supervisor(Original)
- Detailed fee Statement
- Proforma of the Proposed Supervisor

The applicant has remitted requisite fees and submitted all the above mentioned documents and her application is in order.

Clause 17 of the Ph.D Regulations of University of Kerala states that the Syndicate shall be competent to allow the change of a Supervising Teacher in extraordinary cases at the request of the candidate and on the recommendations of the Doctoral Committee.

The Syndicate at its meeting held on 14th October 2022 considered the application for Change of Research Supervisor in r/o Sri.Kannan G.S along with the recommendation of the Standing Committee of the Syndicate on Academics & Research held on 26.09.2022 & 10.10.2022 , vide Item No.47.91.A18 and resolved to not to consider the request.

Now the present supervisor has submitted a No Objection Certificate ,which states that he was currently on half pay leave from 17.10.2022 to 30.03.2023. It is also stated that he will extend his leave till his superannuation date, i.e. 31.03.2024. Hence the present research supervisor has recommended to change the supervisor of Sri.Kannan G.S to Dr. Sabu P Thomas, by considering the convenience of his research work

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting Change of Research Supervisor in r/o Sri.Kannan G.S is placed before the Standing Committee of the Syndicate on Academics and Research for reconsideration and recommendation.

Recommendation: *The Committee considered the matter and recommended to agree with the request submitted by Sri. Kannan G.S. so as to continue his research as the present supervisor proceeded on leave.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A31 Conversion of Ph.D Registration from full time to part time–Smt.Dayana.A - History-reg.

An application duly recommended by the research supervisor, Head, and Doctoral Committee Chairman has been received from **Smt.Dayana A**, Research scholar in **History** at **University College**, Trivandrum for converting registration from full time to part time **w.e.f 15.07.2021** FN consequent to her employment as HSST (Junior)at Government HSS, Meenangadi, Wayanad.

The details of the candidate are as follows:

Name of Research Scholar & subject	Name of Research supervisor & Centre	Details of Requests	Remarks
<p>Smt.Dayana A History Full- Time</p> <p>U.O No A2/719/HIS/20735 /2019 dated 22.03.2021 w.e.f 18.02.2021</p>	<p><u>Research Supervisor</u> Dr. Suresh J Assistant Professor Dept of History, University College, Tvpam</p> <p><u>Centre</u> University College Thiruvananthapuram</p>	<p>1. Conversion to Part-time w.e.f 15/07/2021 FN.</p>	<p>1. Relieved on 14/07/2021 AN from University College ,T VPM. She has joined as HSST (Junior) at Government HSS, Meenangadi, Wayanad on 15/07/2021FN.(NOC submitted)</p> <p>2. She had completed only 4 months 27 days of Full Time research period.</p> <p>3.Candidate submitted application for Conversion on 30.12.2021, ie., within 6 months from the date of joining of employment.</p> <p>4.Candidate has availed her University research fellowship only up to the relieving date from full time research.</p>

The following are the requisites for considering the application for full time to part time conversion.

- Application duly recommended by research supervisor, Head of Research Centre and Chairman of the Doctoral Committee
- Copy of Registration order and other University orders
- Appointment order
- Joining letter (original)
- Relieving letter (Original)
- NOC from the employer
- Conversion fee Rs.1050/ -
- First Year fellowship order only up to date of relieving
- Fee Statement endorsed by the Research Supervisor
- Proforma of the Supervisor

The applicant has remitted all the requisite fees and submitted all the documents mentioned above.

Smt. Dayana A had granted PhD registration w.e.f 18.02.2021 and relieved on 14.07.2021 AN from University College, Thiruvananthapuram. As per the U.O No. Ac.E1/27345/2011 dated 07/07/2011, on getting permanent employment, full-time research scholars have to convert the registration to Part-time within six months itself, on completing one year of full-time research. As per the U.O No AcE1/A1/2019 dated 16.07.2019, the minimum period of Full-time Research required for conversion to Part-time modified is Six months. Here the research scholar had **completed only 4 month 27 days of full-time research period.**

The Syndicate at its meeting held on 07.07.2022, vide **item No. 44.122.A11**, considered a similar matter of granting conversion from full time to part time in r/o Smt.Shereena M S, who completed 4 months and 27 days of full-time research while relieving from the research centre for joining as HSST in a Govt. school at Palakkad district. The Syndicate **resolved to consider the application as per existing norms only.**

As per the order of the Hon'ble Vice Chancellor, the matter of granting conversion of registration to **Smt.Dayana A** is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

The Director Research also requested that the matter be placed before the Standing Committee of the Syndicate on Academic and Research for detailed discussion and to keep the UO dated 02.11.2022 on abeyance till clear guidelines in this regard are evolved.

It may also be noted that as per clause 9.5 of the modified Regulations for Award of University Post Doctoral Fellowship (U.O dated 31.05.2016) *“The Post Doctoral fellow shall engage in a minimum of four hours of planned academic work in a week such as , Lectures to Post Graduate and M.Phil students, presentation in seminars, guidance to project work of P G students, bestowing advice to Research Scholars”* and as per clause 9.6 *“ the planned Academic work of Post Doctoral Fellow shall be arranged by the mentor in consultation with Department Council”*. But as per the University Order mentioned above (i.e., U.O. dated 02.11.2022), the Post Doctoral fellows are permitted to engage classes for PG students atleast six hours per week.

Clarification is also needed in the duration of time to be permitted to engage the classes to such Post Doctoral fellows.

As per the orders Hon’ble Vice-Chancellor the above matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the matter and recommended to constitute a subcommittee comprising of Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research, Dr. K.G. Gopchandran, Prof. K. Lalitha, Dr. Vijayan Pillai M., Director IQAC, Director Research, Dean, Faculty of Science, Dean, Faculty of Social Sciences to study the feasibility of the provisions permitted vide U.O. dated 02.11.2022 and to submit a detailed report. Also recommended to keep the U.O. dated 02.11.2022 in abeyance, till the final decision made in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A35 **Recognition as Research Supervisor in History – Dr. Sandhya J Nair - reg.**
Name : Dr.Sandhya J Nair, Assistant Professor in History, University College, Tvpm.
Subject : History
Faculty : Social Sciences
Facility Centre : Dept of History, University College, Thiruvananthapuram
Request : Recognition as research supervisor in History

Recommendation: *The Committee considered the above matter and recommended to agree with the request*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A36 **Ph.D Research – Change of Research Supervisor and Research Centre – Request for reconsideration -Sri. Sunny S- reg.**

Sri. Sunny S, Full- time Research Scholar in History has submitted an application for change of Research Supervisor Research Centre

Details of the Research Scholar are as follows :

Name, Subject , FT/PT , Registration Order No.	Research Supervisor, Centre	Request	Remarks
SUNNY S History, Full Time (U.O No 6576/2022/UOK dated 22.08.2022 w.e.f 30.06.2022)	Research Supervisor Dr.Dhanya B Nair Centre Iqbal College Peringamala Thiruvananthapuram	1.Change of Research Supervisor to Dr.Suraj G,Associate Professor Dept of History University College Thiruvananthapuram 2.Change of Research Centre to University College, Thiruvananthapuram	1.The proposed supervisor is a "Regular" faculty and his date of Superannuation is on 30.04.2031. 2.The candidate may be reallocated as 2 nd research scholar of the proposed supervisor in regular vacancy

			3.Present supervisor is a regular faculty
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The following are the requisites for considering applications for Change of Research Supervisor.

- Recommendation of Head of Research Centre and Chairman of the Doctoral Committee.
- Original fee chalan (₹315/- for Change of Research Supervisor & ₹315/- for Change of Research Centre)
- NOC from the Present Supervisor
- Consent letter of the Proposed supervisor (Original)
- NOC from Present Research Centre
- Facility Certificate from the proposed centre
- Detailed fee Statement
- Proforma of the Proposed Supervisor

No specific reason has been furnished by the candidate or the research supervisor for requesting for a change in research supervisor and centre

The applicant has remitted requisite fees and submitted all the above mentioned documents and his application is in order.

Clause 17 of the Ph.D Regulations of University of Kerala states that the Syndicate shall be competent to allow the change of a Supervising Teacher in extraordinary cases at the request of the candidate and on the recommendations of the Doctoral Committee.

The Syndicate at its meeting held on 14th October 2022 considered the application for Change of Research Centre and Research Supervisor in r/o Sri.Sunny S along with the recommendation of the Standing Committee of the Syndicate on Academics & Research held on 26.09.2022 & 10.10.2022, vide Item No.47.91.A13 and resolved to defer the matter for the time being. Hon'ble Vice-Chancellor has ordered to implement the resolution of the Syndicate.

Now the research scholar has submitted a request through email for reconsidering his request. The candidate has mentioned in his request that the reason for change in research supervisor and centre is due to long distance and financial problem.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting Change of Research Supervisor and Change of Research Centre to Sri. Sunny S is placed before the Standing Committee of the Syndicate on Academics and Research for reconsideration and recommendation.

Recommendation: The Committee considered the above matter and recommended to agree with the requests

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.A37 Ph.D Research – Change of Research Centre & Research Supervisor in r/o Smt.Gouri Parvathi J – Request for reconsideration- reg.

Smt.Gouri Parvathi J had submitted application for Ph.D Registration in the subject History in January 2022 session. The Doctoral Committee in History held on 13.05.2022 verified her application and recommended to grant full-time Ph.D Registration to Smt.Gouri Parvathi J under the supervision of Dr. Sanitha Beevi A. The research centre allotted to her is Iqbal College, Peringammala. The Chairman Doctoral Committee has forwarded the recommendations through Research Portal. Later the candidate submitted a request to re-allot her under the supervision of Dr. G. Suraj, Associate Professor at University College, Thiruvananthapuram as the allotted research centre is so much inconvenient to her in many respects.

As per the orders of Registrar a memo letter send to the candidate stating that "The Doctoral committee recommendation to allot a particular supervisor to a candidate is based on the consent from the supervisor, production of facility certificate and availability of vacancies under a research supervisor. On uploading of facility certificate and consent from the research supervisor, the system generates the D.C minutes. Therefore the request now received to change the centre and research supervisor cannot be considered. As per existing rules only the Syndicate of the University is competent to allow the change of a supervising teacher in extraordinary cases at the request of the candidate and on the recommendations of the Doctoral Committee".

Then the candidate has been granted Registration Order for research leading to the award of Ph.D Degree in History with effect from 30.06.2022.

Smt.Gouri Parvathi J has submitted an application duly recommended and forwarded by the Chairman, Doctoral Committee with sufficient documents for Change of Supervisor and Research Centre

The following are the requisites for considering applications for Change of Research Supervisor and Research Centre

1. Recommendation of Research Supervisor, Head of Research Centre and Chairman of the Doctoral Committee.
2. Original fee chalan (Rs.315/- for Change of Research Supervisor & Rs.315/- for Change of centre)
3. Copy of Registration Order
4. No Objection Certificate from the Present Supervisor (Original)
5. Consent letter of the Proposed supervisor (Original)
6. NOC from present Centre
7. Facility certificate from the proposed centre(Original)
8. Proforma of the proposed Supervisor showing superannuation ,details of scholars etc
9. Fee statement

The candidate has mentioned in her application that the reason for change in research supervisor is dueto distance and health issue.

The Syndicate at its meeting held on 14th October 2022 considered the application for Change of Research Centre and Research Supervisor in r/o **Smt.Gouri Parvathi J** along with the recommendation of the Standing Committee of the Syndicate on Academics & Research held on 26.09.2022 & 10.10.2022 , vide Item No.47.91.A12 and **resolved to defer the matter for the time being.** Hon'ble Vice-Chancellor has ordered to implement the resolution of the Syndicate. **Now the research scholar has submitted a request through email for reconsidering her request.**

As per the orders of the Hon'ble Vice-Chancellor the matter of granting change of Research supervisor and Change of Research centre in r/o **Smt.Gouri Parvathi J** ,research scholar in History is placed before the Standing Committee of the Syndicate on Academics & Research for reconsideration and Recommendation.

Recommendation: The Committee considered the above matter and recommended to agree with the requests

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B1 Ph.D Research - Cancellation of Ph.D registration - Sri. Jacob Eapen Kunnath – English -reg.

Sri. Jacob Eapen Kunnath, a Part-time research scholar in English has submitted application duly recommended by the research supervisor, centre head and the head of the Department to cancel the PhD registration granted to him. Dr. Lal C A , the supervisor stated that Sri. Jacob Eapen Kunnath, who had registered for Ph. D. in English as a part time scholar under his supervision , has expressed the inability to continue with the work due to some physical ailment and associated difficulties. The research supervisor also stated that he has not availed any fellowship during his period as a scholar in the University of Kerala . The candidate has remitted the required fee for cancellation and the Doctoral Committee has also recommended cancellation of registration .

Sanction has been granted by the Hon'ble Vice-Chancellor for Re registration as per UO. No. Ac EVI(1)/343/2019/UOK Dated 03/08/2019. Re registration is with effect from the date of expiry of previous registration ie from 19/09/2018.

As per Kerala University First Ordinances 1978 Chapter XII `Research Studies and Award of Fellowships`- Clause 27 stipulates that a research scholar shall not discontinue the research work without obtaining the permission of the Syndicate. The Syndicate may, in cases where permission has been granted for resigning or discontinuing the work, require the holder to refund the whole amount of the stipend drawn by him or any portion thereof or may waive the recovery of the amount received by the Fellow'.

The details of the candidate is shown below

Details of the candidate, Subject, Full-time/ Part-time	Name of Research Supervisor & Research centre	Request	Remarks
Sri. Jacob Eapen Kunnath English, Part-time U O . No. Ac.EVI/115/ ENG/ 12679/2015 Dated 30/09/2015 w.e.f 19/09/2015 The research period stands expired on: 18/09/2023.	<u>Research Supervisor</u> Dr.Lal C A, Professor & Director, School of Distance Education, University of Kerala Kariavattom, Tvpm. <u>Centre</u> Kerala University Library, Palayam Tvpm.	Cancellation of Ph.D registration	The Research supervisor and DC Chairman have recommended for cancellation of Ph.D registration. Remitted the required fee of Rs.210/-

As per the orders of the Vice-Chancellor, the matter of granting cancellation of Ph.D registration in English in respect of Sri. Jacob Eapen Kunnath is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.
Recommendation: *The Committee considered the above matter and recommended to agree with the request*

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B2 Cancellation of Ph.D Registration - Request submitted by Kiran Kumar R - Botany - reg:

Kiran Kumar R, a full time research Scholar at M G College, Tvpm under the guidance Dr.Manoj G S, Assistant Professor, Department of Botany, M G College, Tvpm has submitted a request for the cancellation of Ph.D Registration.The research supervisor and Doctoral Committee also recommended the request.The details of the candidate is as follows.

Name of the Candidate, Subject (Full-Time/Part-Time) and Details of the Registration	Name of the Research Supervisor & Research Centre	Request	Remarks
Kiran Kumar R Botany Full-Time UO.N.o.AcEVI/119/ 2020/UOK dated 09/01/2020 w.e.f. 31/12/2019	<u>Reserach Supervisor</u> Dr.Manoj G S <u>Centre</u> M G College Tvpm	Cancellation of PhD Registration	* The research supervisor , centre Head and Chairman Doctoral Committee recommended the cancellation of Ph.D Registration. * Remitted requisite fee * The reason for the cancellation of Ph.D Registration is because of his work could not be done as there was a delay in getting the forest permission from Tamil Nadu (as the area of study is Kodaikanal) due to Covid 19 regulations and lockdown

As per Kerala University First Ordinances 1978 Chapter XII `Research Studies and Award of Fellowships`- Clause 27 stipulates that a research scholar shall not discontinue the research work without obtaining the permission of the Syndicate. The Syndicate may, in cases where permission has been granted for resigning or discontinuing the work, require the holder to refund the whole amount of the stipend drawn by him or any portion thereof or may waive the recovery of the amount received by the Fellow

Since candidate is a UGC JRF holder, the research supervisor and centre Head certifies that the candidate has not receive any fellowship from UGC or University of Kerala or any other Institutions.

As per the orders of the Hon'ble Vice Chancellor, the matter of cancellation of PhD Registration in respect of Kiran Kumar R is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: *The Committee considered the matter along with the affidavit of the supervisor and the Head of the research centre and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B3 Cancellation of Ph.D Registration - Rahmath Nishada K - July 2021 session - Psychology- reg:

Smt. Rahmath Nishada K, a full -time Ph.D research scholar in Psychology has submitted application for cancellation of her Ph.D admission in July 2021 session recommended by the research supervisor and Head of the research centre and the Chairman, Doctoral Committee. She has informed that she got admission at the Central University of Rajasthan for Ph. D in Sports Psychology and has requested to cancel her admission in Ph. D Psychology in July 2021 session.

It may be noted that, the Joining letter dated 22.03.2022 was issued to Smt.Rahmath Nishada.K, subject to the condition that final registration order shall be issued only after the receipt of the joining report, Eligibility certificate (M. Phil) and after obtaining ethical Committee clearance from ULECRIHS (University Level Ethics Committee on Research Involving Human Subjects). Accordingly, she joined in the Dept. of Psychology, Govt. College for Women, TVPM under the guidance of Dr. Subha Sachithanand on 11.04.2022, vide joining report from the Principal, Govt. College for Women, TVPM.

As Per Kerala University First Ordinances 1978 Chapter XII `Research Studies and Award of Fellowships`- Clause 27 stipulates that a research scholar shall not discontinue the research work without obtaining the permission of the Syndicate. The Syndicate may, in cases where permission has been granted for resigning or discontinuing the work, require the holder to refund the whole amount of the stipend drawn by him or any portion thereof or may waive the recovery of the amount received by the Fellow.

It may also be noted that, Rahmath Nishada K has not been submitted the Ethical Committee clearance from ULECRIHS and hence the registration order has not been issued yet.

The details of the candidate is shown below:

Name	Rahmath Nishada K
Student ID	25579
F/T / P/T	F/T
Research supervisor	Dr. Subha Sachithanand Asst. Professor, Dept. of Psychology, Mahathma Gandhi College, TVPM
Research centre	Govt. College for Women, TVPM
Request	Cancellation of Ph. D admission in July 2021 session
Remarks	application for cancellation duly recommended by the Guide, Head of the Research Centre and the Chairman, Doctoral Committee. Paid requisite fee of Rs. 210/-

As per the orders of the Hon'ble Vice -Chancellor the matter of cancellation of PhD admission in July 2021 session in respect of Smt. Rahmath Nishda K is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: *The Committee considered the above matter and recommended to agree with the request*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66. B4 Ph.D Research - Cancellation of Ph.D registration – Ms. Deepa A S - Physics– July 2006 Session - Reg:-

Ms. Deepa A S , a part-time Ph.D research scholar in Physics has submitted application for cancellation of registration granted to her in the July 2006 session recommended by Chairman, Doctoral Committee, as she could not completed her research work due to job.

The details of the candidate is shown below:

Details of the candidate, Subject, Full-time/ Part-time	Name of Research Supervisor & Research centre	Request	Remarks
Deepa A S Physics, Part -time UO No. Ac.E1.B1/20809/06 dated 18/11/2006 w.e.f. 09/11/2006	Research Supervisor Dr. Jijimon K Thomas, Professor, Dept. of Physics, Mar Ivanios College, Thiruvananthapuram Centre: Mar Ivanios College, Thiruvananthapuram	Cancellation of Ph.D registration in July 2006 session	HoD and Research Supervisor recommended for cancellation Remitted fee of Rs.210/- for cancellation

As per the orders of the Vice Chancellor, the matter of cancellation of Ph.D Registration in respect of Ms. Deepa A S is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: *The Committee considered the above matter and recommended to agree with the request*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B5 *PhD Research - Conversion of Full time PhD Registration to Part time - Sri. Akhilash M - Chemistry- reg:-*

Name : Mr.Akhilash M
Subject : Chemistry (Full Time)
Research Supervisor : Dr.Bibin John
Research Centre : VSSC, Thiruvananthapuram
Request : Conversion of registration to Part-time w.e.f. 06.01.2022 FN.

Recommendation: *The Committee considered the above matter and recommended to agree with the request*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B6 *Conversion of Ph.D Registration of mode of registration from full-time to part time - Aparna V - Law - reg:*

Name : Aparna V
Subject : Law (Full-time)
Research Supervisor : Dr. Sindhu Thulaseedharan
Research Centre : Department of Law, University of Kerala, Kariavattom, Tvpm
Request : Conversion of mode of registration to part-time w.e.f. 31/01/2019 AN

Recommendation: *The Committee considered the matter and recommended to agree with the request by condoning the delay in submitting application for conversion.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B7 *Conversion of Ph.D Registration-Full-time to part time - Jisa John - Botany - reg:*

Name : Jisa John
Subject : Botany (Full- time)
Research Supervisor : Dr.Rajesh Kumar T.
Co-Supervisor : Dr.Santhoshkumar R.
Research Centre : M G College, Tvpm
Request : Conversion of mode of registration to part-time w.e.f.01/06/2022 F N

Recommendation: *The Committee considered the above matter and recommended to agree with the request*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B8 Conversion of Ph.D Registration-Full-time to part time - Joseph Tom-Zoology- reg:

Name : Joseph Tom
 Subject : Zoology (Full- time)
 Research Supervisor : Dr. C A Jayaprakas
 Research Centre : ICAR-CTCRI, Sreekaryam, Tvpm
 Request : Conversion of mode of registration to part-time w.e.f 24.08.2022 FN
Recommendation: *The Committee considered the above matter and recommended to agree with the request*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B9 Conversion of Ph.D Registration- Full-time to part-time- Ms. Suma B L-English- reg:-

Name : Suma B L
 Subject : English (Full-time)
 Research Supervisor : Dr. Dasappan V. Y.
 Research Centre : All Saints' College, Tvpm.
 Request : Conversion of mode of Ph D registration to part-time w.e.f 05/08/2021 FN
Recommendation: *The Committee considered the above matter and recommended to agree with the request*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B10 -Conversion of Ph.D Registration-Full-time to part time - Amrutha S S-Zoology- reg:

Name : Amrutha S S
 Subject : Zoology (Full- time)
 Research Supervisor : Dr. Balamurali R. S.
 Research Centre : M G College, Tvpm
 Request : Conversion of mode of registration to part-time w.e.f 12.10.2022 FN
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B11 Conversion of Ph.D Registration-Full-time to part time - Arya Unni - Zoology - reg:

Name : Arya Unni
 Subject : Zoology (Full- time)
 Research Supervisor : Dr. Balamurali R. S.
 Research Centre : M G College, Tvpm
 Request : Conversion of mode of registration to part-time w.e.f 12.10.2022 FN
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B12 *Conversion of Ph.D Registration - Full-time to part time - Sumitha M S - Law - reg*

Name : Sumitha M S
 Subject : Law (Full Time)
 Research Supervisor : Dr.Anju Rajan V.
 Research Centre : Govt.Law College, Tvpm
 Request : Conversion of mode of registration to part-time w.e.f. 02/04/2022 A N

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B13 *Ph.D Research – Change of Research Centre – Ms. Saritha M - English - reg:-*

Name : Saritha M
 Subject : English (Part-time)
 Research Supervisor : Dr. Bindu Nair
 Research Centre : All Saints' College, Tvpm.
 Request : Change of research centre to S D College , Alappuzha

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B14 *Ph.D Research –Change of Research Supervisor and Centre -Ms. Chinnu Chandran P-English-reg:-*

Name : Chinnu Chandran P
 Subject : English (Part-time)
 Research Supervisor : Dr.Vincent B Netto (Retd. faculty)
 Research Centre : FMN College , Kollam
 Requests : 1. Change of research supervisor to Dr.Bindu Nair, Associate Professor of English, Sanatana Dharma College, Alappuzha
 2. Change of research centre to Sanatana Dharma College, Alappuzha

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B15 *Ph.D Research – Change of Research Supervisor, inclusion of Co - supervisor – Smt. Sreelekshmi C S - Chemistry - reg:-*

Name : Sreelekshmi C S
 Subject : Chemistry (Part-time)
 Research Supervisor : Dr.Annette Fernandez (Retd. Principal)
 Research Centre : College of Engineering (CET), TVPM
 Requests : 1. Change of research supervisor to Dr. Shiny P Laila, Associate Professor, Dept. of Chemistry, University College, TVPM.
 2. Inclusion of Present Supervisor Dr. Annette Fernandez as Co- Supervisor.
 3. Change of research centre to University College, TVPM

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B16 *Ph. D research - Re registration due to default in payment of research fee, Change of research supervisor and centre- Smt. Aswathy S, English-reg:-*

Name : Smt. Aswathy S
 Subject : English (Part- Time)
 Research Supervisor : Dr. Sreedevi K Nair (Retired faculty)
 Research Centre : All Saints' College , Tvpm
 Requests : 1. Change of research supervisor to Dr. Cherian John, DDO/ Principal and Associate Professor of English, St. John's College, Anchal.
 2. Change of research centre to Mar Ivanios College, Tvpm.
 3. Re registration w.e.f. 12/11/2015 due to default in payment of research fee.

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B17 *Ph.D Research –Change of Research Supervisor and inclusion of co-supervisor – Mr. Rajaneesh. A, Full-time Research scholar in Geology-reg:-*

Name : Mr. Rajaneesh A.
 Subject : Geology (Full-Time)
 Research Supervisor : Dr. A.P. Pradeep Kumar
 Research Centre : Dept. of Geology, University of Kerala, Kariavattom.
 Requests : 1. Change of research supervisor to Dr. Sajin Kumar K S , Assistant Professor, Dept. of Geology, University of Kerala, Kariavattom
 2. Inclusion of present research supervisor Dr. A.P. Pradeepkumar as co-supervisor.

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B18 *Ph.D Research –Change of Research Supervisor –Ms. Anju Devadas R D-English-reg*

Name : Anju Devadas R D
 Subject : English (Full-time)
 Research Supervisor : Dr. Neeta Sharma (Retd. faculty)
 Research Centre : Mar Ivanios College, Tvpm
 Request : Change of research supervisor to Dr. Shirley Stewart, Associate Professor & Vice Principal , Dept. of English, Mar Ivanios College , Tvpm.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B19 *Ph.D Research – Change of Research Supervisor – Mr. Vishnu S P – English-reg.*

Name : Vishnu S P
 Subject : English (Full-time)

Research Supervisor : Dr. Neeta Sharma (Retd. faculty)
 Research Centre : Mar Ivanios College, Tvpm
 Request : Change of research supervisor to Dr. Preethamol M K, Assistant Professor ,
 Dept. of English, Mar Ivanios College , Tvpm

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B20 *Approval as Research Supervisor in Chemistry - Dr. Divya V - reg:-*
 Name : Dr. Divya V., Assistant Professor, Department of Chemistry, S N College,
 Chathannoor

Subject : Chemistry
 Faculty : Science
 Facility Centre : S N College, Kollam
 Request : Recognition as research supervisor in Chemistry

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B21 *Application for approval as Research Supervisor in English – Dr. Gayathri Devi M S-reg:*

Name : Dr. Gayathri Devi M S, Assistant Professor, Dept. of English, M G College,
 Tvpm
 Subject : English
 Faculty : Arts
 Facility Centre : All Saints' College, Tvpm.
 Request : Recognition as research supervisor in English

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B22 *Approval as Research Supervisor in Chemistry - Dr. Sivakala S - reg:-*
 Name : Dr. Sivakala S., Assistant Professor, Department of Chemistry, S N College,
 Chempazhanthy

Subject : Chemistry
 Faculty : Science
 Facility Centre : S N College, Chempazhanthy
 Request : Recognition as research supervisor in Chemistry

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B23 *Approval as Research Supervisor in Chemistry - Dr. Deepa Thomas - reg:-*
 Name : Dr. Deepa Thomas, Assistant Professor, Department of Chemistry, Bishop
 Moore College,
 Mavelikkara
 Subject : Chemistry

Faculty : Science
 Facility Centre : Bishop Moore College, Mavelikkara
 Request : Recognition as research supervisor in Chemistry
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B24 *Approval as Research Supervisor in Physics - Dr. V. Sathiyamoorthy-Physics-reg.*

Name : Dr. V. Sathiyamoorthy, Scientist-SG, Space Physics Laboratory, Vikram Sarabhai Space Centre (ISRO), Thiruvananthapuram
 Subject : Physics
 Faculty : Science
 Facility Centre : VSSC, Thiruvananthapuram
 Request : Recognition as research supervisor in Physics
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B25 *Approval as Research Supervisor in Chemistry - Dr. Shelma R - reg:-*

Name : Dr. Shelma R., Assistant Professor, Department of Chemistry & Polymer Chemistry, K S M D B College, Sasthamcotta
 Subject : Chemistry
 Faculty : Science
 Facility Centre : K S M D B College, Sasthamcotta
 Request : Recognition as research supervisor in Chemistry
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B26 *Approval as Research Supervisor in Chemistry - Dr. Mahesh S - reg:-*

Name : Dr. Mahesh S., Scientist/Engineer- SD, Polymers and Special Chemicals Division Vikram Sarabhai Space Centre, TVPM
 Subject : Chemistry
 Faculty : Science
 Facility Centre : Vikram Sarabhai Space Centre, TVPM
 Request : Recognition as research supervisor in Chemistry
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B27 *Approval as Research Supervisor in Chemistry - Dr. Manjumol K A - reg:-*

Name : Dr. Manjumol K A, Assistant Professor, Department of Chemistry, S.D. College, Alappuzha
 Subject : Chemistry
 Faculty : Science
 Facility Centre : Sanatana Dharma College, Alappuzha

Request : Recognition as research supervisor in Chemistry
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B28 *Approval as Research Supervisor in Chemistry - Dr. Divya Jayan - reg:-*
 Name : Dr. Divya Jayan., Assistant Professor, Department of Chemistry, S N College, Punalur
 Subject : Chemistry
 Faculty : Science
 Facility Centre : S N College for Women, Kollam
 Request : Recognition as research supervisor in Chemistry
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B29 *Application for approval as Research Supervisor in Zoology–Dr. Soshina Nathan- reg.*
 Name : Dr. Soshina Nathan, Assistant Professor, Dept of Zoology, FMN College, Kollam
 Subject : Zoology
 Faculty : Science
 Facility Centre : F M N College, Kollam
 Request : Recognition as research supervisor in Zoology
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B30 *Application for approval as Research Supervisor in Zoology–Dr. Jasin Rahman V K- reg.*
 Name : Dr. Jasin Rahman V K, Assistant Professor, Dept of Zoology, TKM College of Arts and Science, Kollam
 Subject : Zoology
 Faculty : Science
 Facility Centre : N S S College, Pandalam
 Request : Recognition as research supervisor in Zoology
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B31 *Approval as Research Supervisor in Chemistry - Dr. Sujesh Baby - reg:-*
 Name : Dr. Sujesh Baby, Assistant Professor, Department of Chemistry, Christian College, Chengannur, Alappuzha
 Subject : Chemistry
 Faculty : Science
 Facility Centre : Bishop Moore College, Mavelikkara
 Request : Recognition as research supervisor in Chemistry

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B32 *Application for approval as Research Supervisor in Zoology–Dr. Pournami P - reg.*

Name : Dr. Pournami P, Assistant Professor, Dept of Zoology, St.Stephen's College, Pathanapuram
 Subject : Zoology
 Faculty : Science
 Facility Centre : St.Stephen's College, Pathanapuram
 Request : Recognition as research supervisor in Zoology

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B33 *Application for approval as Research Supervisor - Psychology - Johnson R - reg:*

Dr Johnson R, Assistant Professor, Department of Psychology, University of Kerala has submitted application recommended by the Head of the Institution and the Chairman BoS Psychology (PG) for granting approval as Research Supervisor in Psychology under the faculty of Science. The applicant holds Ph.D in Behavioural Science under the faculty of Behavioural Science from M. G University. Submitted eligibility certificate to the effect that, the Ph. D degree of the Mahatma Gandhi University, Kottayam is recognized by the University of Kerala. The applicant has submitted the copies of four publications published after the award of the PhD degree, facility certificate, required fees, along with the application.

Details of the applicant is given below:

Name of the applicant, age and date of Superannuation	Dr Johnson R, Assistant Professor, Department of Psychology, University of Kerala Age- 55 years, date of superannuation. 30.05.2027
Educational Qualification	Ph.D in Behavioural Science from M G University (Date of award: 17.12.2003) (Submitted eligibility certificate)
Experience	Experience is not mandatory for teachers working in the teaching departments of University of Kerala.
Details of Publications	He has submitted the copies of the following four publications along with the application. 1.Achievement motivation and job satisfaction in scheduled caste and scheduled tribe employees (Published in 2010) 2.Suicidal behaviour of the people in relation to their family and social support systems (Published in 2011) 3..Job satisfaction of medical personnel- an indian perspective (Published in 2021) The above three articles were published in the Journal 'Research and Reflections on Education', (included in UGC Care list from June 2019 onwards). The publications mentioned as sl. no. 1 & 2 were published before 2019. 4.Job stress, emotional adjustment and general health among nurses Journal : Indian Journal of Psychology (Included in UGC care list From September 2019 to present)
Institution where facility is requested	Dept. of Psychology, University of Kerala (submitted facility certificate)

Subject and Faculty for guideship	Psychology, Faculty of Science
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It may be noted that, Dr. Jasseer J, Chairman, Bos in Psychology (PG), vide letter dated 07.11.2022 has forwarded the copy of the application form dated 03.11.2022 submitted by Dr. Johnson R, Asst. Professor, Dept. of Psychology (appendix 1) and has informed that, Dr. Johnson submitted the copies of the following two research articles :

1. Achievement motivation and job satisfaction in scheduled caste and scheduled tribe employees, Research and reflections on education, Volume 08, No. 03, July- September 2010, PP 2-4
2. Suicidal behaviour of the people in relation to their family and social support systems, , Research and reflections on education, Volume 09, No. 03, July- September 2011, PP 13-16

He has also informed that, the Journal 'Research and Reflections on Education' is neither a peer reviewed journal nor UGC CARE listed and he cannot recommend the articles for approval as research guide.

It may also be noted that, the certification part of the application form forwarded by Dr. Jasseer J stated that, the above journals (mentioned as Sl. no.1 & 2) are published in neither peer reviewed nor UGC care listed. But in the application form submitted by Dr. Johnson R, (Appendix II) the part 'neither peer reviewed nor' is seen as struck off. Also two more publications are included .

As per the regulations, the following are the requisites for considering the application for recognition as Research Guide.

- The University shall allocate only regular faculty members in the teaching departments or the affiliated Colleges/institutions as Research Supervisors.
- Ph.D degree (as per regulations, Ph.D in concerned subject) is mandatory. However, in certain emerging areas of studies, where Ph.D holders are very few in number, those persons who have exceptionally brilliant academic achievements and proven ability in research work may be recognized as guides by the Syndicate, after obtaining the opinion of the concerned Dean and Chairman of the PG Boards of Studies.
- Two publications in approved journals after the award of Ph.D degree.
- Facility certificate from the institution where they intend to work as guide.
- The applications are to be forwarded by the respective Heads of institution, duly recommended by Chairman, Board of Studies (PG).
- Guideship fee of Rs.1,050/-
- Experience certificate (not needed for teaching faculty working at departments of University of Kerala).
- Two years teaching experience mandatory for granting guideship. This is not mandatory for teachers working in the teaching departments of University of Kerala.
- Two or more years of post doctoral experience in reputed institutions will be reckoned as one year teaching/research experience only for the purpose of granting guideship.
- Applicant will be eligible for guideship only one year after award of Ph.D degree only. As per Regulations for Award of PhD. Degrees, University of Kerala 2016 any regular Assistant Professor of the University/approved research centre with a PhD. Degree and at least two research publications in referred journals, approved by the UGC/University may be recognized as Research supervisor and can guide up to a maximum of four PhD scholars. The supervising teacher shall be a regular faculty. Dr. Johnson R is a regular faculty working as Assistant Professor, Department of Psychology, University of Kerala, Kariavattom.
- It may be noted that, Dr. Johnson R, Assistant Professor, Department of Psychology, University of Kerala, Kariavattom, Thiruvananthapuram submitted an application on 14.07.2017 for granting recognition as research supervisor. He had been granted recognition as research supervisor vide UO No. Ac.E.VI(2)/35314/2017 dated 06.02.2019, as per resolution of the Syndicate held on.22.01.2019, vide item no. 02.100.B15.

The Syndicate at its meeting held on 20.06.2019, vide Item.No.11.60 resolved to withdraw the Research guideship of Dr Johnson R , Asst Prof in Department of Psychology, University of Kerala, Kariavattom. Accordingly sanction has been accorded by the Hon'ble Vice-Chancellor to

revoke the approval as Research Supervisor in Psychology granted to Dr Johnson R. UO.No.Ac.EVI(2)/35314/2017 dated.03.08.2019 was issued in this regard.

Vide U O no. Ad AII.2/26595/20 dated 03.11.2020 Dr Johnson R was reinstated in service with the following conditions.

1. Re- instate Dr. Johnson R in the service with immediate effect
2. Withhold two increments of Dr. Johnson R without cumulative effect
3. not to grant guideship to Dr. Johnson R for next five years

The Hon'ble High Court of Kerala in the judgement dated 13.07.2022 in writ appeal no. 503 of 2021 filed by Dr. Johnson R has quashed the sl. no. 3 of the U. O dated 03.11.2020, i.e. barring of guideship for the next five years, since the statute 25 which deals with minor penalties do not empower the University to impose the penalty of barring granting of guideship to Dr. Johnson for a period 5 years. The Court has also ordered that, the order would not prevent or bar the University or the authorities concerned from initiating action or from taking appropriate steps in accordance with the Rules, Regulations or Statutes applicable in the matter.

As per the orders of the Hon'ble Vice- Chancellor, the matter of granting recognition as research supervisor in Psychology to Dr. Johnson R , Assistant Professor, Department of Psychology, University of Kerala is placed before the Standing committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the matter and recommended to entrust the Registrar to examine the application submitted by Dr. Johnson R., for recognition as research supervisor in Psychology, and seek clarification from the Chairman, Board of Studies (PG) in Psychology, regarding the corrections seen in the application.*

(Appendix)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B34 Application for availing second year JRF - Reshma Elizabeth Alex - Botany - reg:

Reshma Elizabeth Alex, Research Scholar in Botany has submitted an application for availing Second year JRF. As per U.O.N.o.AcEVI/1303/2021/UOK dated 06/03/2021 , has joined as a Full-Time research scholar w.e.f 17/02/2021 at JNTBGRI, Palode,Tvpm under the guidance of Dr.Jothish, Senior Scientist, JNTBGRI,Palode, Tvpm.

The candidate was granted first year JRF for the period from 17/02/2021 to 16/02/2022 vide U.O .N.o.AcEVI/3542/2021/UOK dated 18/07/2021

As per the revised norms for the sanctioning of University Research fellowship for the second year vide U.O.N.o.AcE1/A2/17871/2019 dated 24/04/2020 research scholars has to submit certain extra documents for availing their fellowship for the second Year JRF. She had submitted the following documents

- Submitted course work certificate (issued on 11 June 2022; passed first eligible chance vide UO .N.o.3741/2022/UOK dated 12/05/2022)
- Submitted a paper presentation which was held on 25th & 26th August 2022
- Submitted Assessment report which was endorsed by the research supervisor, co-supervisor, centre head and recommended by the Chairman Doctoral Committee.
- Undertaking by the research supervisor and co-supervisor certifying that she has not avail any fellowship and if so the matter may be intimated to the University.
- Fee statement submitted by the candidate has verified and no break in remittance of research fee.

In the instant case the research scholar submitted her paper presentation which was held on 25th & 26th August 2022 which was after the expiry of her first year (17/02/2021 to 16/02/2022) period of research .The candidate also submitted a request to consider her application for granting the second year University fellowship.

As per Clause II sub clause (d) of U.O. N.o.Ac.E1/A2/1787/2019 dated 24/04/2020 Exemptions for conditions (a) & (b) on genuine grounds shall be granted by the Syndicate on the

request of the research scholars. The extension of fellowship shall be granted by the Pro-Vice Chancellor/ Research Director.

As per the orders of the Hon'ble Vice Chancellor, the matter of granting second year fellowship in respect of Reshma Elizabeth Alex is placed to the Standing Committee of the Syndicate on Academics and Research for the consideration and appropriate recommendations

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B35 *Ph.D Research –Inclusion of Co-supervisor - Ms. Athira Rajan, Full-time research scholar in Physics- reg:*

Name : Ms. Athira Rajan
 Subject : Physics (Full -time)
 Research Supervisor : Dr. Sibi K S.
 Research Centre : Department of Physics, University of Kerala, Kariavattom
 Request : Inclusion of Dr. Subodh G, Assistant Professor, Department of Physics, University of Kerala, Kariavattom as co-supervisor.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B36 *Research leading to Ph.D Degree - Modification of title - Smt. Suchitra Surendran – Chemistry- reg :*

Name : Smt. Suchitra Surendran
 Subject : Chemistry (Part-time)
 Research Supervisor : Dr.V L Pushpa
 Research Centre : S N College, Kollam
 Request : Modification of Title to “Computer assisted drug design for *Mycobacterium tuberculosis*”

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B37 *Complaint regarding the allocation of seats for Ph.D Registration- submitted by Shajilkhan H- Law- July 2022 session reg:-*

Sri.Shajilkhan H, who is a research aspirant in Law had submitted a letter complaining about the allotment of seats in the Doctoral Committee of July 2022 session. According to him, there were 10 vacancies which were notified in the subject Law and 7 applicants were shortlisted and he was one of the shortlisted candidate of the screening committee (held on 26/09/2022) of July 2022 session. In the said committee, he was informed to revise the synopsis and resubmit it on the day of Doctoral committee which was to be held on 29/09/2022. He has stated that on 29/09/2022, he was informed that the available seats were allotted to five candidates to research supervisors who had vacancies.

He has further stated that in the January 2022 session also he was shortlisted and later he was excluded from the final list. According to him in the *University notification of Ph.D Registration states that SC/ST/SEBC/differently abled and other categories shall be eligible for reservation benefits for registration as per the rules existing in the State Government/University from time to time provided they fulfil the required eligibility conditions in general.* Sri. Shajilkhan H claims he is eligible for SEBC reservation and he is ready to produce Non-creamy layer certificate. He has also stated that no reservation policy is compiled with by the Doctoral Committee in the selection process.

Hence he has alleged that the entire selection process is in non-compliance of UGC regulations and University notification and he has also requested to assure registration to all shortlisted candidates in accordance with the vacancy position and also requested to University authorities to monitor the selection process.

As per orders of the Registrar a letter dated 20/10/2022, was forwarded to obtain remarks from Chairman Doctoral committee in Law in this regard and reply to the letter dated 31/10/2022 was received from the Chairman Doctoral Committee in Law. According to the remarks of the Chairman Doctoral Committee.

- All the 7 candidates who submitted application for registration to PhD research to the July, 2022 Session, were shortlisted.
- Of which 2 candidates were asked to revise the synopsis and resubmit - Ms. Neelima V Nair and Mr. Shajilkhan A. Neelima didn't turn up and Mr. Shajilkhan revised and resubmitted the synopsis. Of the six candidates, the Doctoral Committee, after perusal of the Synopsis submitted, allocated 4 candidates to Dr. Dakshina Saraswathi (CAL SAR); upon obtaining her willingness to guide them - Lekshmi Chandrasekhar, Devisree G S, Aiswarya J S, & Reshma H G. The remaining 2 candidates were presented for obtaining consent from Dr. Hameema (GLC, Typm) - Ms. Reshma L J & Mr. Shajilkhan. Ms. Reshma was allocated to Dr. Hameema, upon obtaining her willingness to guide. Upon decision of the Syndicate and the U.O issued, Shri Laberin Jesudas was allocated to Dr. Lekshmi P (CAL SAR) upon her consent. Dr. N Krishnakumar though being a guide at CAL SAR, presently working as Associate Professor at GLC, Kozhikode, couldn't be allocated candidates for research. There were no more vacancies of guidance available to consider the allocation of Mr. Shajilkhan in the July, 2022 session. Of the 5 students allocated for research, three belong to SEBC category.
- In January, 2022 Session, his Synopsis was rejected being not a researchable topic and similar research studies having been already undertaken on that topic
- Norms pertaining to seniority couldn't be adopted as per the existing UGC/University Regulations. Above all, one could be admitted for research leading to PhD, only upon obtaining willingness to guide, from the part of the recognised guides of the University.
- No seat is now left unfilled in the July, 2022 session, for PhD Research, as per the existing UGC/University Regulations.

In the meantime Sri. Shajilkhan H has filed a Writ Petition (W.P.(C).N.o.34360 of 2022) before the Hon'ble High Court of Kerala. He complains about the conduct of Doctoral Committee in Law in July 2022 session and the exclusion of his name in the final list of granting registration. In connection with this, the Hon'ble High court has passed an Interim Order that

The Petitioner will take out notice before admission by speed post, returnable in 7 days, to 3rd respondent (Chairman Doctoral committee in Law)

The learned Counsel for respondents 1 & 2 (The Registrar, University of Kerala and Vice Chancellor, University of Kerala) will obtain instructions

All action pursued and completed by the University in terms of Notification shall be subject to the final decision of this court.

As per the orders of the Hon'ble Vice Chancellor the matter regarding the complaint received from Shajilkhan H for allotting seat in Ph.D Registration is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: *The Committee considered the matter and recommended to obtain a detailed report from the Doctoral Committee in Law.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B38 *Request submitted by Arya Prabha M., research scholar in Botany for the exclusion of Co-supervisor of Dr. Neethu S. Kumar – reg:*

Name : Arya Prabha M

Subject : Botany (Full-time)

Research Supervisor : Dr. Rajesh Kumar T., Assistant Professor, Department of Botany, NSS College, Manjeri

Co-Supervisor : Dr. Neethu S Kumar, Assistant Professor, Department of Botany, HHMSPB NSS College for Women, Tvpm
 Research Centre : M G College, Tvpm
 Request : Exclusion of present Co-supervisor Dr. Neethu S Kumar
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B39 *Ph.D Research –Change of Research Supervisor, Exclusion and inclusion of co- supervisor - Chippy S L, Full-time-research scholar in Botany- reg:*

Name : Chippy S L
 Subject : Botany (Full-time)
 Research Supervisor : Dr. D K Sathish (Rtd faculty)
 Co-Supervisor : Dr. Preetha T S., Assistant Professor, Department of Botany, University College, Tvpm
 Research Centre : University College, Tvpm
 Requests : 1. Change of research supervisor to Dr. Preetha T.S., Assistant Professor, Department of Botany, University College, Tvpm
 2. Exclusion of present co- guide Dr. Preetha T S
 3. Inclusion of present guide Dr. D K Sathish as Co-guide

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.B40 *Ph.D Research – Change of Research Supervisor and research centre – Neena Narayanan , Full-time-research scholar in Zoology - reg:-*

Ms. Neena Narayanan a full-time research scholar in Zoology, vide UO No.1002/2021/UOK dated 20.02.2021 w.e.f 27/01/2021 has submitted application for change of research guide from Dr. Jasmine Anand, Assistant Professor, Dept. of Zoology, T K M M Collge, Nangiarkulangara to Dr. Latha C, Assistant Professor, Dept. of Zoology, M S M College, Kayamkulam and change of research centre from S N College, Cherthala to FMN College, Kollam. She has submitted NOC from the research supervisor states that the reason for guide change is the research scholar is residing at a far away place from her research centre and would like to join to a near by centre(FMN College, Kollam).

Following are the requirements for change of guide and research centre

1. Application in the prescribed format duly recommended by the Guide and the Chairman Doctoral Committee
2. No Objection Certificate from the current guide
3. Consent and proforma of the proposed guide
4. Doctoral Committee recommendations
5. No objection from the present centre and facility certificate from proposed centre
6. Fee of Rs 315/- for guide change and Rs.315/- for change of research centre
7. Fee statement endorsed by the research supervisor.

The application has been verified. The candidate has submitted the above documents. The candidate has remitted the requisite fee and the details of the candidate is shown below.

Name & details of the candidate	Request	Remarks
Neena Narayanan UO No. 1002/2021/UOK dated 20/02/2021 w.e.f.27/01/2021 <u>Research supervisor</u> Dr.Jasmine Anand Assistant Professor Dept of Zoology TKMM College, Nangiyarkulangara <u>Centre</u> S N College, Cherthala	1.Change of research supervisor to Dr. Latha C, Assistant Professor, Dept of Zoology, MSM College, Kayamkulam DOS of proposed guide is on 31/03/2028 . In the proforma of proposed guide, number of candidates currently doing PhD is Zero under her. Ms.Neena Narayanan is to be the first candidate registered under her 2.Change of research centre to F M N College, Kollam	The Centre Head, the Guide, and the Chairman, Doctoral Committee have recommended for change of research supervisor and change of research centre

As per UGC Regulations the University shall allocate only regular faculty members in the teaching department or the affiliated Colleges/Institutes as Research Supervisors. The proposed research supervisor is working as Assistant Professor, Department of Zoology, M S M College, Kayamkulam.

The matter along with the complaint received from the research scholar was considered by the Standing Committee of the Syndicate on Academics and Research held on 26.09.2022 & 10.10.2022, and recommended to hear the Research scholar and the Research supervisor before the Standing Committee of the Syndicate on Academics and Research. The Syndicate held on 14.10.2022, vide item No.47.91.B18, resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics & Research.

As per the orders of the Hon'ble Vice-Chancellor, the hearing note is placed before the Standing Committee of the Syndicate on Academics and Research for conduct of hearing and further recommendation.

Recommendation: *The Committee heard the research scholar in the absence of the research supervisor and recommended to change the research supervisor and the research centre as requested.*

Also recommended to hear Dr. Jasmine Anand in the next Standing Committee of the Syndicate on Academics and Research.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C1 *Ph.D Research –Change of Research Supervisor and Centre –Application submitted by Sri. Manesh S - reg.*

Name : Sri. Manesh S
 Subject : Commerce (Part-Time)
 Research Supervisor : Dr. Suman Alexander (Retired)
 Research Centre : D B College, Sasthamcotta
 Request : 1. Change of Research Guide to Dr. S. Jayadev, Assistant Professor, M G College, Tvpm.
 2. Change of Research centre to M G College, Thiruvananthapuram

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C2 *Change of Research Centre – Application submitted by Smt. Chelsa Sebastian - reg.*

Name : Smt. Chelsa Sebastian
 Subject : Commerce (Full- Time)
 Research Supervisor : Dr. Vijila V
 Research Centre : Govt. College, Attingal
 Request : Change of Research centre to Govt. Arts College, Tvpm.
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C3 **Change of Research Centre – Application submitted by Sri. Laiju P reg.**
 Name : Sri. Laiju P
 Subject : Commerce (Part- Time)
 Research Supervisor : Dr. Gracious J
 Research Centre : Govt. Arts College, Thiruvananthapuram
 Request : Change of Research centre to Govt. College Attingal
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C4 **Ph.D registration in Library and Information Science - Request for conversion to Part-time in r/o Smt. Divya D P -reg.**
 Name : Smt. Divya D P
 Subject : Library and Information Science (Full-Time)
 Research Supervisor : Dr. B Mini Devi
 Research Centre : Department of Library and Information Science, University of Kerala
 Request : Conversion to Part Time w.e.f 28/06/2018 FN
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C5 **Ph.D registration in Commerce- Request for conversion of Full-time Research to Part-time in r/o Smt. Lidiya Lawrence-reg.**
 Name : Smt. Lidiya Lawrence
 Subject : Commerce (Full-Time)
 Research Supervisor : Dr. Rita Latha D'Couto
 Research Centre : S D College, Alappuzha
 Request : Conversion to Part Time w.e.f. 09/06/2022 FN
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C6 **Recognition as Research Supervisor –Faculty of Commerce- Dr. Ansi Rahila-reg.**
 Name : Dr. Ansi Rahila, Asst. Professor, Dept. of Commerce, St. Xavier's College, Thumba.
 Subject : Commerce
 Faculty : Commerce

Facility Centre : Govt. College, Attingal
 Request : Recognition as research supervisor in Commerce
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C7 *Recognition as Research Supervisor –Faculty of Commerce -Dr.Saleena.A S -reg.*

Name : Dr. Saleena A S, Assistant Professor, Dept. of Commerce, Iqbal College, Peringammala
 Subject : Commerce
 Faculty : Commerce
 Facility Centre : Iqbal College, Peringammala
 Request : Recognition as research supervisor in Commerce
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C8 *Request for considering exemption of Research Methodology Paper of the course work examination.*

Smt. Nikhitha R, was granted Full-Time Ph. D registration in Commerce in January 2022 session as per the UO No.6799/2022/UOK dated 29.08.2022. She has submitted a request forwarded by the Guide and the Chairman, Doctoral Committee for exemption from attending the Research Methodology paper of the course work as she has qualified M.Phil course in August 2022.

She has qualified the M.Phil degree in August 2022. It may be noted that the candidate has not qualified the M.Phil course at the time of the Doctoral Committee held on 12/05/2022 .

As per the orders of the Vice-Chancellor, the matter for considering exemption of Research Methodology Paper of the course work examination in respect of Smt. Nikhitha R is placed before the Standing Committee of the Syndicate on Academics and Research for recommendations.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C9 *Request for extension of PDF research- Dept. of Tamil- Dr. Rani R-reg.*

An application has been received from Dr. Rani G for PDF extension. She was awarded Regular PDF vide U.O No.ACEVII/2018-19 dtd 07/05/2021, as detailed below.

	Name of Scholar Subject and Registration details	Mentor and Research Centre	Period of Ist year PDF	Requested extension period	Fellowship amount per month in Rs.	Research Achievements
1	Dr.Rani R Tamil Ac.EVII/2018-19dated 07/05/2021	Dr. Hepsy Rose Mary A Assistant Professor Dept. of Tamil University of Kerala	07/04/2021 to 06/04/2022	07/04/2022 to 06/04/2023	20,000/-	Paper Presentation-3 Journals published-2 Books Published -4

Dr. Rani R, PDF Scholar in the Dept. of Tamil (2018-2019) has submitted a representation stating that she couldn't submit her thesis within one year of her Post Doctoral Research period due to the health problems of her husband and his demise on 31/07/2022.

Dr. Rani R had earlier submitted a request dtd 06/04/2022 for extension of PDF, but at that time, the relevant documents showing her progress in work were not submitted.

As per Clause 11.1 of the Regulations for the award of PDF 2016, the Post Doctoral Fellowship may be renewed, on the basis of record of research work, for a period of one more year, subject to availability of positions.

As per Clause 6.3 of the Regulations, a maximum of 25% rounded off to the next higher integer, of the total number of positions shall be reserved for candidates seeking extension to the second year. As per UO.No.Ac.EVII/Bud.Sp.1.8/2019 dated 22/11/2019, the number of Post Doctoral Fellowship to be awarded each year has been increased to 40(forty), i.e, the extension in research period can be granted only for 10 candidates. Here extension had been granted to 9 candidates only.

As ordered by the Vice-Chancellor, the matter of extension of PDF research period for one more year in respect of Dr. Rani G, PDF Scholar in the Dept. of Tamil is placed before the Standing Committee of the Syndicate on Academics and Research for recommendations.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C10 Post Doctoral Fellowship – Extension in research period -2019-20'(Batch)–reg;

The Following Regular PDF Scholars have submitted applications for extension in PDF research period for one more year.

Details of the Regular PDF Scholars are as follows.

Sl. No.	Name of Scholars, Subject and Registration details	Mentor and Research Centre	Period of Ist year PDF	Requested extension period	Fellowship amount per month in Rs.	Research Achievements
1	Dr.Kavitha V S Nano Science Ac.EVII/2019-20 dated 11/11/2021	Dr. V. Biju Professor, Dept. of Nanoscience and Nanotechnology, University of Kerala, Kariavattom Thiruvananthapuram	11/10/2021 to 10/10/2022	11/10/2022 to 10/10/2023	20,000/-	Paper Presentation-2
2	Dr. Nair Sreecha Chandran Biotechnology Ac.EVII/ 2019-20 dated 11/11/2021	Dr. A Ganga Prasad Professor & Head Dept. of Biotechnology, University of Kerala, Kariavattom Thiruvananthapuram	11/10/2021 to 10/10/2022	11/10/2022 to 10/10/2023	20,000/-	Paper Presentation-4 Journals published-1
3	Dr.Durga Lekshmi G S Dept. of Education Ac.EVII/2019-20 dated 11/11/2021	Dr. Geetha Janet Vitus Professor & Head Dept. of Education University of Kerala Thiruvananthapuram	11/10/2021 to 10/10/2022	11/10/2022 to 10/10/2023	20,000/-	Paper Presentation-4 Journals published-2
4	Dr.Renjini U Dept. of Education Ac.EVII/2019-20 dated 11/11/2021	Dr. Geetha Janet Vitus Associate Professor Dept. of Education University of Kerala Thiruvananthapuram	13/10/2021 to 12/10/2022	13/10/2022 to 13/10/2023	20,000/-	Paper Presentation-2 Workshops Participated-1 Journals published-1

5	Dr. Bhagyalekshmi G L Dept. of Physics Ac.EVII/ 2019-20 dated 11/11/2021	Dr.Subodh G Assistant Professor Dept. of Physics University of Kerala Kariavattom	11/10/2021 to 10/10/2022	11/10/2022 to 10/10/2023	20,000/-	-
6	Dr.Chinthu I B Dept. of History Ac.EVII/ 2019-20 dated 11/11/2021	Dr. Shaji A Professor of History School of Distance Education University of Kerala Kariavattom	08/10/2021 to 07/10/2022	08/10/2022 to 07/10/2023	20,000/-	Journal published-1
7	Dr.Ashik Pradeep V Dept. of History Ac.EVII/2019-20 dated 11/11/2021	Dr. P Jinimon Assistant Professor Dept. of History University of Kerala Kariavattom	08/10/2021 to 07/10/2022	08/10/2022 to 07/10/2023	20,000/-	Journal published-1 Seminars participated-1 (Paper Presenter)
8	Dr.B R Sreelekshmy Dept. of Biotechnology Ac.EVII/ 2019-20 dated 11/11/2021	Dr.S M A Shibli, Professor Dept. of Chemistry University of Kerala, Kariavattom	13/10/2021 to 12/10/2022	13/10/2022 to 13/10/2023	20,000/-	Journal published-1
9.	Dr.Sreekumar K G, Dept. of Mathematics Ac.EVII/ 2019-20 dated 11/11/2021	Dr. Suresh Singh Professor Dept. of Mathematics, University of Kerala, Kariavattom	08/10/2021 to 07/10/2022	08/10/2022 to 07/10/2023	20,000/-	Books Published-1 Journal Published-2 Paper Presentation-3 Webinar 1
10.	Dr.Leninlal M Dept. of History Ac.EVII/ 2019-20 dated 11/11/2021	Dr. S Venumohan Assistant Professor of History, School of Distance Education, University of Kerala, Kariavattom	08/10/2021 to 07/10/2022	08/10/2022 to 07/10/2023	20,000/-	Paper Presentation-1
11.	Sujitha P C Dept. of Zoology Ac.EVII/ 2019-20 dated 11/11/2021	Dr.G.Prasad Professor and Head Dept. of Zoology University of Kerala, Kariavattom	18/10/2021 to 17/10/2022	18/10/2022 to 17/10/2023	20,000/-	Paper Presentation-1 Books Published-1

As per Clause 11.1 of the Regulations for the award of PDF 2016, the Post Doctoral Fellowship may be renewed, on the basis of record of research work, for a period of one more year, subject to availability of position and as per the Clause 6.3 of the Regulations, a maximum of 25%, rounded off to the next higher integer, of the total number of positions shall be reserved for candidates seeking extension to the second year.

As per UO.No.Ac.EVII/Bud.Sp.1.8/2019 dated 22/11/2019, the number of Post Doctoral Fellowship to be awarded each year has been increased to 40(forty). i.e, extension in research period can be granted only for 10 candidates. Here, eleven candidates have applied for extension of research to second year, exceeding the total positions allotted for extension.

The selection of Post-Doctoral Fellows was carried out in the previous years by a Selection Committee consisting of Faculty Deans concerned, HODs concerned and Director of Research (Convenor), as stipulated in Clause 8 of the Regulations for the award of PDF 2016.

As ordered by the Vice-Chancellor, the matter of constituting a selection committee to evaluate the research work of the eleven applicants who have applied for extension of PDF (2019-2020) to the second year is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee considered the matter and recommended to entrust the Selection Committee constituted in the previous year for the selection of granting PDF to research scholars, by evaluating their research work.*

Further recommended that the scholars who wish to apply for extension of PDF to second year shall submit the application for the same atleast 2 months before the expiry of first year of PDF.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C11 Recognition as Research Supervisor –Dr. Kumar S -Tamil – reg.

An application duly recommended by the Head of the Institution and Chairman BOS (PG) has been received from the following Ph.D holder who is working as ‘Regular Faculty’ in the Dept. Of Tamil, Govt.College of Teacher Education, for recognition as Research Supervisor. The details are as follows.

Name of the Applicant	Subject in which Guideship has been sought	Educational Qualification	Details of Experience
Dr.Kumar S, Assistant Professor, Dept. of Tamil, Govt.College of Teacher Education- (Regular Faculty and the Year of retirement is on 2031)	Tamil (Faculty of Oriental Studies) <u>Facility Centre</u> University College, Tvpm.	Ph.D (Tamil) University of Kerala, 23.12.2002	1) Total 5 Years of Teaching Experience as Asst. Professor in Dept. Of Tamil, Govt.College of Teacher Education,Thycaud,Tvm

Details of Publications

- 1) Iraiviyar Varunanaiyil Uuvamaikal : Saivam - Vainavam ,Modern Thamizh Research ISSN: 2321-984X
- 2) Saivakkuravarkal Paarvaiyil Iraiyadi, Modern Thamizh Research ISSN:2321-984X Chairman, Board of Studies (PG) has certified that Journals are in tune with the conditions stipulated in the clauses related to the specified in UGC Regulations 2016 (Minimum Standards for the award of Ph.D./M.Phil. degree) and UGC Regulations 2018 (Minimum qualification for appointment of teachers and other academic staff in Universities and Colleges and measures for the Maintenance of Standards in Higher Education)

As per the Regulations, the following are the requisites for considering the application for recognition as Research Guide:

- The application is to be forwarded by the Head of Institution concerned, duly recommended by the Chairman, Board of Studies (PG).
- Ph.D Degree (as per UGC Regulations,2016 Ph.D in concerned subject) is mandatory.
- Certification from Chairman, Board of Studies (PG)

As per Clause 5.1 of the University of Kerala Regulations - 2016, Any regular Asst. Professor of the University/approved research centre with at least Two research publications in referred journals, approved by the UGC/ University and any regular Associate/Assistant Professor of the University/approved research centre with a Ph.D. degree and at least two research publications in referred journals, approved by the UGC/ University, may be recognized as Research Supervisor.

- Two publications in approved journals after the award of Ph.D degree.
- Facility certificate from the institution where they intend to work as Guide and Experience Certificate
- Guideship fee of Rs.1,050/-(Rupees One thousand and fifty only).

The applicant satisfies all the above requirements and can be considered for Research Guideship.

As per the orders of the Hon'ble Vice-Chancellor, the application for granting recognition as Research Supervisor in Tamil in respect of Dr. Kumar.S is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee recommended to defer the matter.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C12 Recognition as Research Supervisor - Dr.Shini S -Reg

An application duly recommended by the Head of the Institution and Chairman BOS (PG) has been received from the following Ph.D holder who is working as 'Regular Faculty' in the Dept. of Tamil, University College, Thiruvananthapuram for recognition as Research Supervisor. The details are as follows.

Name of the Applicant	Subject in which Guideship has been sought	Educational Qualification	Details of Experience
Dr.Shini S Age- 41 Years, Assistant Professor, University College, Tvp (Regular Faculty) (Year of Retirement- 2041)	Tamil (Faculty of Oriental Studies) <u>Facility Centre</u> Department of Tamil University College, Tvp	Ph.D (Tamil) (Under Faculty of Oriental Studies) Date of award: 23.09.2021	She has been working in University College as Assistant Professor in Tamil since 08.06.2012. She has more than 10 years of teaching experience (Experience certificate submitted)

Details of Publications

First publication named "Kurunthokaiyil Manitha Maanbin Velipaadukal" in the Journal Modern Thamizh Research, 29 & 30 September 2021 (ISSN-2321-984 X).

Second publication named "Kurunthokai Kavithaikalil Velieettu Uththikal" in the Journal Modern Thamizh Research, December 2021 (ISSN: 2321-984 X).

(The Chairman, Board of Studies in Tamil(PG) certified that the journals are in tune with the conditions stipulated in the clauses related with the journals specified in the UGC(Minimum Standards and Procedures for award of M.Phil/Ph D Degree)Regulations 2016 and UGC (Minimum qualifications for appointment of Teachers and other Academic Staff in Universities and Colleges and measures for the maintenance of Standards in Higher Education) Regulations 2018.

As per the Regulations, the following are the requisites for considering the application for recognition as Research Guide:

1. The applications are to be forwarded by the respective Heads of institution, duly recommended by Chairman, Board of Studies (PG).
2. Ph.D Degree (as per UGC regulations,2016 Ph.D in concerned subject) is mandatory.
3. Certification from Chairman, Board of Studies (PG)
4. As per Clause 5.1 of the University of Kerala Regulations - 2016, Any regular Asst. Professor of the University/approved Research Centre with at least Two research publications in referred journals, approved by the UGC/ University and any regular Associate/Assistant Professor of the University/approved research centre with a Ph.D. degree and at least two research publications in referred journals, approved by the UGC/ University, may be recognized as Research Supervisor.
5. Two publications in approved journals after the award of Ph.D degree.
6. Facility certificate from the institution where they intend to work as Guide and Experience Certificate
7. Guideship fee of Rs.1,050/-(Rupees One thousand and fifty only).

The aforesaid applicant satisfies all the above requirements and can be considered for Guideship.

As per the orders of the Hon'ble Vice-Chancellor, the application for granting recognition as Research Supervisor in Tamil in respect of Dr. Shini S is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee recommended to defer the matter.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C13 *Change of Research Supervisor and Re-registration – Smt. Salini C. – reg:*

Name : Smt.Salini C

Subject : Hindi (Part Time)

Research Supervisor : Dr.C.J.Presenna Kumari (Retired)

Research Centre : Govt College for Women, Thiruvananthapuram

Request : 1. Change of Research Supervisor to Dr.Suma.S., Associate Professor, Government College for Women, Tvm
2. Re-registration w.e.f10.02.2011

Recommendation: *The Committee recommended to forward the matter to the Standing Committee of the Academic Council for consideration and recommendation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C14 *Enhancement of Fellowship to Post Doctoral Fellows and issuance of Experience certificate to PDF/JRF Research scholars - Request from the Chairman, Kerala University Research Students' Union-reg:-*

As per the U.O No.Ac.EI/2022 dtd 02/11/2022 issued from the University, the Post Doctoral Fellows can be permitted to engage classes for PG students atleast for 6 hours per week and JRF scholars three hours per week without extra remuneration to utilise the expertise of the Post Doctoral Fellows and Research scholars to strengthen the teaching and research activities of the Departments.

A representation from the Chairman, Kerala University Research Students' Union dtd 10/11/2022 for granting enhancement of monthly Post Doctoral Fellowship from Rs.20,000/- to Rs.30,000/-(Regular PDF) and providing experience certificate to Post Doctoral Fellows and JRF scholars for the teaching activities mentioned in the said U.O.

As per the orders of the Hon'ble Vice-Chancellor, the request of the Chairman, Kerala University Research Students' Union regarding enhancement of Fellowship of Post Doctoral Fellows and issuance of experience certificate to PDF/JRF scholars for the teaching activities as mentioned in the said U.O. is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the matter and recommended to place the matter before the subcommittee constituted vide Item No. A34.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C15 *Request for exemption of the Paper 'Research Methodology' of the Ph.D course work examination.*

Smt. Arsha Hari was granted Full-Time Ph.D registration in Commerce in January 2022 session as per the UO No.6337/2022/UOK dated 08.08.2022. She has submitted a request forwarded by the Research Guide and the Chairman, Doctoral Committee for exemption from attending the Research Methodology paper of the Ph D course work examination as she has qualified M.Phil course in August 2022.

She has qualified the M.Phil degree in August 2022 (2020-2021 batch). It may be noted that the candidate had not qualified the M.Phil course at the time of the Doctoral Committee held on 12/05/2022 but had submitted her dissertation prior to the DC ie: on 30/04/2022.

As ordered by the Vice-Chancellor, the matter of exemption of Research Methodology Paper of the PH D course work examination in respect of Smt. Arsha Hari is placed before the Standing Committee of the Syndicate on Academics and Research for recommendations.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C16 *Conversion of Ph.D registration from Full-time to Part-time in respect of Smt. Aswathy S -reg:-*

Name : Smt. Aswathy S
Subject : Hindi (Full-Time)
Research Supervisor : Dr. Rajan T K
Research Centre : Department of Hindi, University of Kerala, Kariavattom, Tvp
Request : Conversion to part-time w.e.f. 15.07.2021 FN

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C17 *Ph D Registration in Malayalam- July 2022 Session-Dept. of Kerala Studies- Allotting of new Research scholars to Research Supervisors who are not faculty members of the Department and issuance of Facility Certificate-reg.*

A request has been received from Smt. Thara Ignatius regarding non issuance of Facility certificate from the Head, Dept. of Kerala Studies. She has registered for Ph.D in July 2022 session and was allotted Dept. of Kerala Studies as Research Centre under the guidance of Dr. Renuka.N, Asst. Professor, Dept. of Malayalam, NSS College, Cherthala. Dr.Renuka.N had been granted Guideship with Dept.of Kerala Studies as Facility Centre. Presently there are 3 candidates pursuing Ph.D under her. Smt. Thara Ignatius was allotted as the 4th candidate .

The candidate has stated that when she approached the Head, Dept.of Kerala Studies for Facility Certificate, she was informed that new scholars can be allotted to the centre under Supervisors from outside the Department, only after getting orders from the University.

A clarification in this regard has been sought from the Head, Dept.of Kerala Studies for the circumstances for non issuance of Facility Certificate to Smt. Thara Ignatius, who was allotted Dept. of Kerala Studies as Research Centre under the guidance of Dr. Renuka.N.

The Head, Dept. of Kerala Studies has stated that since the status of International Centre for Kerala Studies has been changed to that of a Department, Research Guides from outside the Department cannot be permitted to guide their Research Scholars at the Centre and the same can be permitted only on getting specific orders from the University.

As per the orders of the Vice-Chancellor, the matter of allotting new Research scholars to Research Supervisors who are not faculty members of Dept. of Kerala Studies, but continue to have their Facility centre there and issuance of Facility certificate is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the matter and recommended that the candidate may be granted Ph.D registration with Dept. of Kerala Studies as the facility centre, only if the Doctoral Committee does not allot another research supervisor to the candidate.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C18 **Conversion of Ph.D Registration from Full-time to Part-time in respect of Smt.Arya S Vijayan - reg.**

Name : Smt. Arya S Vijayan
 Subject : Sanskrit (Full-time)
 Research Supervisor : Dr.C.A.Shaila
 Research Centre : Dept. of Sanskrit, University of Kerala, Kariavattom.
 Request : Conversion to Part-Time w.e.f 19.06.2022 FN

Recommendation: **The Committee considered the above matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C19 **Conversion to Part time -Sri. Saji Kumar V S – Sanskrit - reg**

Name : Sri.Saji Kumar V S
 Subject : Sanskrit (Full Time)
 Research Supervisor : Dr.Jayakrishnan Nampoothiri.N.D
 Research Centre : Govt.Sanskrit College,Tvpm
 Request : Conversion to Part-time w.e.f 18.06.2022 FN

Recommendation: **The Committee considered the above matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C20 **Ph.D Research – Modification of Research Title – Application submitted by Smt. Geetha Kumari C S-reg.**

Name : Smt. Geetha Kumari C S
 Subject : Malayalam (Part time)
 Research Supervisor : Dr. R Sunil Kumar
 Research Centre : SN College, Kollam
 Request : Modification of Title to “സാംസ്കാരികവൈവിധ്യംപാട്ടിലുംമണിപ്രവാളത്തിലും- 15-ാ 0 നൂറ്റാണ്ടുവരെയുള്ളകൃതികളെത്തുസ്പദമാക്കിഒരുപഠനം “

Recommendation: **The Committee considered the above matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C21 **Ph.D Research in Malayalam– Modification of Research Title – Application submitted by Smt. Renju Devi R-reg.**

Name : Renju Devi R
 Subject : Malayalam ((Part-Time)
 Research Supervisor : Dr. R Sunil Kumar
 Research Centre : Dept. of Kerala Studies, Kariavattom
 Request : Modification of Title to “തിരുനല്ലൂർകരുണാകരന്റെകവിത- ഒരുപഠനം”

Recommendation: **The Committee considered the above matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C22 *Ph.D Research – Change of Research Centre and Research Supervisor- Application submitted by Sri. Giri Sankar A. J. reg.*

Name : Sri. Giri Sankar A J
 Subject : Malayalam (Full time)
 Research Supervisor : Dr. Lekshmi V.S
 Research Centre : Dept. of Kerala Studies, University of Kerala, Kariavattom
 Requests : 1. Centre Change to University College Thiruvananthapuram.
 2. Change of Research Guide to Dr. Banargy E, Associate Professor, Govt.College for Women, Thiruvananthapuram.

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C23 *Recognition as Research Supervisor-Faculty of Commerce-Dr. Priya R-reg.*

Name : Dr. Priya R., Assistant Professor, Dept. of Commerce, S.D. College, Alappuzha
 Subject : Commerce
 Faculty : Commerce
 Facility Centre : S D College, Alappuzha
 Request : Recognition as research supervisor in Commerce

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C24 *Conversion of Ph.D registration from Full-time to Part-time in respect of Smt.Athira A S- reg:-*

Name : Smt. Athira A.S.
 Subject : Hindi (Full Time)
 Research Supervisor : Dr.Deepak K R
 Research Centre : Department of Hindi, University of Kerala, Kariavattom
 Request : Conversion to Part-time w.e.f 15.07.2021 FN

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C25 *Ph.D Research – Change of Research Supervisor – Application submitted by Smt. Remya K.R.- reg:*

Name : Smt.Remya K R
 Subject : Hindi (Full-time)
 Research Supervisor : Dr. Sreekala K I
 Research Centre : University College, Thiruvananthapuram
 Request : Change of Research Guide to Dr. Jayakrishnan J, Associate Professor, Dept.of Hindi, Govt.Arts College, Thiruvananthapuram

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.C26 *Ph.D Research – Change of Research Supervisor – Application submitted by Smt. Aarathy. B -Full Time Research Scholar in Hindi- reg.*

Name : Aarathy B
 Subject : Hindi (Full -Time)
 Research Supervisor : Dr.B.Asok
 Co-Guide : Dr.Rathee D
 Research Centre : Department of Hindi, University College
 Request : Change of Research to Dr.Sheminas T S, Asst.Professor, Department of Hindi, University College, Thiruvananthapuram

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.D1 *UGC Amendment Regulations 2021- Amendment regarding the implementation of the Ph. D qualification being made mandatory for the direct appointment of Assistant Professors in Universities and affiliated Colleges –reg.*

(Ac FII)

In pursuance of the Govt of India Gazette Notification No.F.1/2017(EC/PS) dated 18.07.2018, promulgating UGC Regulations 2018, the Academic Council of University of Kerala considered the implementation of the said Regulations. *The UGC Regulations on Minimum Qualifications for appointment of teachers and other Academic Staff in Universities and Colleges, 2018 were approved by the Academic Council and the same was implemented w.e.f 18/07/2018.* Accordingly UO No.Ac.F II/General/UGC-R-2018/2019 dated 20.03.2020 was issued.

According to the UGC Regulations 2018 Clause 3.10 ‘*The Ph.D. Degree shall be a mandatory qualification for direct recruitment to the post of Assistant Professor in Universities with effect from 01.07.2021.*’ This clause was amended by UGC, vide Amendment Regulations 2021, as per which the implementation of the mandatory requirement of PhD qualification for direct recruitment of Assistant Professors in the Departments of the Universities has been deferred till 01.07.2023.

Meanwhile the following amendment had been made in the **Kerala University First Statutes, 1977** :

In the **Statute 3 ‘Appointment of Teachers’ in Chapter 3 (Teachers of the University) of Kerala University First Statutes, 1977** shall be amended to add “*The minimum qualifications for the appointment of teachers and other academic staff in Universities and Colleges and measures for the maintenance of standards in Higher Education promulgated by the University Grants Commission from time to time shall apply to the University from the date of promulgation of such Regulations*”.

As per the above amendment any change brought about by UGC from time to time shall be applicable to University from the date of promulgation of such standards.

The above said amendment proposal in the KUFS , 1977 was approved by the Senate and has been forwarded to Hon'ble Chancellor for his assent. If the above amendment gets assent from the Chancellor no further amendments need not be made in the statutes to incorporate the UGC Amendment Regulations 2021.

Hence as per orders of the Vice-Chancellor, the Amendment Regulations 2021, which has deferred the mandatory requirement of PhD qualification for direct recruitment of Assistant Professors in the Departments of the Universities till 01.07.2023, is placed before Standing Committee of the Syndicate on Academic & Research for consideration and recommendation.

Recommendation: *The Committee recommended to defer the matter.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.D2 **Department of History, University of Kerala-Proposal for starting Mahatma Ayyankali International Study and Research Centre- reg.**

(Ac.D)

Dr. P. Jinimon, Assistant Professor, Head, Department of History and Hon. Director, Mahatma Ayyankali Chair has forwarded a proposal for starting Mahatma Ayyankali International Study and Research Centre under the Department of History. Proposal forwarded is appended.

Budget speech 2022-23, item No. 120 earmarked an amount of Rs.10,00,000/- (Rupees Ten Lakh Only) for enhancing the status of Mahatma Ayyankali Centre to Mahatma Ayyankali Study and Research Centre. Since there is only Mahatma Ayyankali Chair functioning under Department of History, the budget speech visualising the popularisation of the life and activities of Mahatma Ayyankali could be possible only through starting Mahatma Ayyankali Centre and then elevating the same to the status of study and Research Centre. Further studies in Dalit histories in general and life and activities of Mahatma Ayyankali in particular can be done by the establishment of a Centre.

The major Research outcomes or objectives of proposal is as follows:-

1. Through innovative Research Projects, Minor Projects, Associate Research Programmes, Internships, Short Term Projects etc. new knowledge will be created pertaining to social history of Kerala in general and Mahatma Ayyankali in particular
2. Collaborative researches would be undertaken to explore the untouched areas on the themes relevant to the proposed centre.
3. National and international events will be organized for disseminating the knowledge on social movements in Kerala.
4. Training Programmes/short academic programmes/ Conference/ Workshop/ Academic exchange/ Meet the scholar programme would be organized.
5. Books and journals will be published to incorporate the results of studies and researches undertaken by the centre.

The proposed centre aims to develop study and research in the social history of modern Kerala. It is instructed as a platform for convergence of interdisciplinary research and knowledge sharing through collaboration and exchange of resources through study programmes, courses, seminars, workshops, conferences, projects, internships and publications of books and journals.

As per the orders of the Hon'ble Vice Chancellor, the proposal for starting Mahatma Ayyankali International Study and Research Centre under Department of History, University of Kerala as envisaged in the Budget speech 2022-23 vide item No.120 is placed before Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: **The Committee recommended the Dean, Faculty of Social Sciences and Director, School of Social Sciences to study the matter and to submit a detailed report in this regard.**

(Appendix)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.D3 **Request for issuance of experience certificate of UGC- Dr.D.S Kothari Post Doctoral Fellowship-Dr.Mohammed Sultan Mansore Al-Shayef, Department of Geology-reg:-.**

(Pl.D)

Dr.Mohammed Sultan Mansore Al-Shayef, Dr.D.S Kothari Post Doctoral Fellow, Department of Geology has submitted a request to issue an experience certificate for his Post Doctoral Research Fellowship during the period 28.09.2021 to 18.04.2022 as the experience certificate issued by the Head of the Institution is mandatory to be considered as valid for national and international job. The Head, Dept. of Geology, University of Kerala has recommended and forwarded his request.

Dr.Mohammed Sultan Mansore Al-Shayef has joined as UGC-Dr.D.S Kothari Post Doctoral Fellow in the Dept. of Geology on 28/09/2022, under the mentorship of Dr. A.P Pradeep Kumar, Professor, Dept. of Geology, University of Kerala. He relinquished the fellowship w.e.f. 18.04.2022 as he had been selected for a job in the Ministry of Oil and Minerals, Yemen. The Head, Dept. of

Geology has certified that Dr.Mohammed Sultan Mansore Al-Shayef has worked as Post Doctoral fellow for the period from 28.09.2021 to 18.04.2022 .

It may be further noted that the selection of the Dr.D.S Kothari Post Doctoral Fellow is through UGC. The University provides the facility to carry out the research and send their work progress report to UGC. There is no precedence of issuing experience certificate to scholars, funded by other agencies, so far.

As per the orders of the Hon'ble Vice-Chancellor, the request of Dr.Mohammed Sultan Mansore Al-Shayef to issue an experience certificate for the period from 28.09.2021 to 18.04.2022 is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendation.

Recommendation: *The Committee recommended to forward the matter to IQAC to submit a report in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.D4 *Request for issuance of experience certificate of UGC- Dr.D.S Kothari Post Doctoral Fellowship-Dr.Liju Elias, Department of Chemistry-reg:-*

(Pl. D)

Dr.Liju Elias, Dr. D S Kothari Post Doctoral Fellow, Department of Chemistry has submitted a request to issue an experience certificate for his post Doctoral Research during the period 16.08.2019 to 15.08.2022 as the experience certificate issued by the Head of the Institution is mandatory to be considered as valid for national and international job.The Head, Dept. of Chemistry, University of Kerala has recommended and forwarded his request.

Dr. Liju Elias has joined as UGC-Dr.D.S Kothari Post Doctoral Fellow in the Dept. of Chemistry on 16/08/2019, under the mentorship of Dr. S. M. A Shibli, Professor, Dept. of Chemistry, University of Kerala. He was relieved from the fellowship w.e.f. 15.08.2022. The Head, Dept. of Chemistry has certified that Dr. Liju Elias has worked as Post Doctoral fellow for the period from 16/08/2019 to 15/08/2022 and has successfully completed three years of Post Doctoral tenure.

It may be noted that the selection of the Dr.D.S Kothari Post Doctoral Fellow is through UGC. The University provides the facility to carry out the research and send their work progress report to UGC. There is no precedence of issuing experience certificate to scholars, funded by other agencies, so far.

As per the orders of the Hon'ble Vice-Chancellor, the request of Dr.Liju Elias to issue an experience certificate is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendation.

Recommendation: *The Committee recommended to forward the matter to IQAC to submit a report in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.D5 *Department of Political Science - Request for engaging three more Assistant Professors on contract basis - Holding discussion with the HoD-reg.*

(Ad.AII)

The Head, Department of Political Science had requested to appoint three more Contract Lecturers in the Department citing that, the Department offers the following three M.A. Programmes, which represent three major areas :-

- MA Political Science
- MA Public Administration
- MA Politics, International Relation & Diplomacy

The meeting of the SC of the Syndicate on Staff, Equipment and Buildings held on 08.02.2022 while considering the matter regarding appointment of contract Lecturers in the Department of Political Science recommended the following and the Syndicate at its meeting held on 25.02.2022 resolved to approve the same recommendations of the Standing Committee.

- to engage one Assistant Professor on contract basis in Public Administration, Department of Political Science, by inviting fresh notification since Dr.Sumesh N. resigned on 04.08.2021 AN.
- to place the proposal for engaging three more Assistant Professors on contract basis for the conduct of three MA Programmes in the Department of Political Science before the Standing Committee of the Syndicate on Academics & Research.

Accordingly, the matter regarding engaging three more Assistant Professors on contract basis in the Department of Political Science was placed before meeting of the SC of the Syndicate on Academics and Research held on 11.03.2022 and the Committee recommended to refer the matter to the next SC of the Syndicate on Academics and Research for detailed discussion with the Head, Department of Political Science. The Syndicate at its meeting held on 25.03.2022, item No.39.05.D19 resolved to approve the above recommendation of the Standing Committee. The meeting of the SC of the Syndicate on Academics and Research held on 05.05.2022 recommended to direct Head of Department Political Science to appear in person before the SC of the Syndicate on Academics and Research to discuss the matter in detail. The Syndicate at its meeting held on 10th & 11th May 2022 resolved to approve the above recommendation of the Standing Committee.

It may be noted that, in the meantime, the Syndicate at its meeting held on 25.05.2022 has resolved to approve a panel of guest faculty (with 4 faculty) for International Relations submitted by the HoD and U.O No.437/2022/ UOK dated 09.06.2022 has been issued in this regard. Later, the following posts including the incumbent teachers from the **School of Distance Education**, as detailed below, have also been shifted to the Department of Political Science, vide U.O.No.Ad.BIII/17.9/07/UOK dated 30.07.2022:-

Subject	Details of Sanctioned Post/s being shifted	Department to which shifted	Name of the Faculty & Designation
Political Science	1.Assistant Professor 2.Assistant Professor 3.Assistant Professor	Political Science	Dr.Rose Mary George Assistant Professor
			Sri.Aby. T.Suresh, Assistant Professor
			Sri.Renoj.N.K., Assistant Professor
Public Administration	1.Assistant Professor		Dr.S.Ajitha, Assistant Professor

Thus, the sanctioned & present strength of teaching faculty in the Department of Political Science is as detailed below:-

Name of Post	No: of Posts			Present Strength (including CAS Promotion)	No. of faculty on Contract	No. of Faculty in Guest Panel
	Sanctioned	Filled	Vacant			
Professor	1	1	-	3	1 (Asst. Professor on contract basis for MA Public Administration)	4
Associate Professor	3	1	2	-		
Assistant Professor (Including 4 Asst. Professors deployed from SDE).	10	9	1	8		
Total	14	11	3	11	1	4

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics and Research for holding discussion with the Head, Department of Political Science and for appropriate recommendation.

Recommendation: *The Committee discussed the matter, in detail, with the Head, Dept. of Political Science, University of Kerala and recommended to grant permission to engage one Assistant Professor in the subject Public Administration, on contract basis, as there are three P.G. programmes being conducted in the Dept. of Political Science, University of Kerala.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.D6 *Request from Smt. Aswathy Dharan B, Research Scholar in Music for granting relaxation in payment of Fee for Late Submission of Ph.D Thesis – reg:-*

(Ac EV(A))

Smt. Aswathy Dharan B, a part time Research Scholar in Music under the supervision of Dr.Bindu K, Associate Professor and Head (i/c), Department of Music, University of Kerala, Thiruvananthapuram has requested to grant relaxation in the payment of fee for late submission of Ph.D thesis after the stipulated time of three months from the date of conduct of pre-submission seminar. Her pre-submission seminar was conducted on 02/12/2020. The candidate is supposed to submit the thesis within three months from the date of pre-submission seminar ie, on or before 01/03/2021. But the candidate has submitted the thesis only on 31/08/2022.

As per the request the candidate has submitted the following:

(copy of the request of the candidate and supporting documents appended)

The candidate was affected Covid 19 and thereafter post Covid health issues (Test Report attached)

She has to undergo quarantine almost 3-4 times within the three months from the pre-submission seminar.

Complete bed rest of 21 days was there due to severe back pain. (Medical Certificate attached)

The candidate was seriously affected by severe eye infection and the treatment is still being continued. (Medical Certificate attached)

The tenure of Guideship of her previous Research Supervisor Dr. Sobha B Nair was expired in March 2021 and the Change of Research Supervisor was granted vide the UO No. Ac.EVI/5630/2021/UOK dated 21/10/2021. (U.O is attached)

Citing the above reasons she has requested to grant relaxation in the payment of fee for the delay in submission of thesis on medical grounds. The Supervising Teacher also recommended the request of the candidate.

It may be noted that, **Smt. Aswathy Dharan** has submitted her thesis on **31/08/2022** with a delay of **463 days (15 months and 13 days)**. As per U.O. No. Ac EII/3/2020 dated 27/11/2020, there is a fine for late submission of thesis at the rate of Rs. 2000/- for every 30 days or part thereof. Hence the candidate is liable to remit an amount of **Rs. 32,000/-** towards fine for delayed submission.

Smt. Aswathy Dharan hereby requested to grant relaxation in the payment of fee for the delay in submission of thesis. She also enclosed the documents to support her case (Supporting documents appended)

As per the orders of the Hon'ble Vice Chancellor, the request from **Smt. Aswathy Dharan** seeking relaxation in the payment of fee for late submission of thesis is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the matter and recommended to agree with the request on medical grounds.*

(Appendix)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66. D7 *Proposal for signing Memorandum of Understanding with Sree Chitra Tirunal Institute for Medical Sciences and Technology (SCTIMST), TVPM and Department of Geology, University of Kerala- reg.*

(Ac.D)

The Head, Department of Geology, University of Kerala vide Letter dated 02.09.2022 has forwarded the proposal for signing Memorandum of Understanding with Sree Chitra Tirunal Institute for Medical Sciences and Technology(SCTIMST) . The draft of the proposed MoU is also attached with the letter.

The objective of the MoU is to define and describe the modality of co-operation between Sree Chitra Tirunal Institute for Medical Sciences and Technology and University of Kerala to facilitate collaboration in academic, Scientific research and technical fields in the broad area of Moyamoya disease epidemiology, specifically for the projects “Exploring the geo- spatial distribution and geographical influences of Moyamoya engiopathy and “An investigation into the role of Arsenic the pathogenesis of Moyamoya angiopathy”.

SCTIMST is a tertiary care hospital and research centre in cardiovascular and neurological diseases with other medical specialities like radiology and imaging sciences, a biomedical technology wing with facilities for developing medical devices from a conceptual stage to commercialization, and a center of excellence for training and research in public health.SCTIMST has expertise and research interest in Neurosurgery, Neurology, advanced cardiac and neuro-imaging, Public Health and Health Science studies, as well as medical device development.

Details of MoU is as follows:-

1. Formation of a core group of inverstigators from both institutions. In the case of SCTIMST, the core group will have representatives from Hospital wing and AMCHSS wing of institute. Dr. Shaji E, Associate Professor, Department of Geology will be the co-investigator for the said projects from the University of Kerala.
2. To share expertise and information for the conduct of the Projects “Exploring the geo-spatial distribution and geographical influences of Moyamoya angiopathy” and “An investigation into the role of Arsenic in the pathogenesis of Moyamoya angiopathy”.
3. Transfer of anonymized demographic data of patients between the institutes for the conduct of projects. Transferring of data shall be subject to the approval of the ethics committee of the institutes.
4. Data of Patients in accesible only to authorised personnel,viz, the designated investigators and project staff and the data will not be shared with any other party.

Funding of the Projects: Both of the institutions will jointly submit application for funding for the projects to designated/authorised Governmental/ Non-Governmental agencies.

Duration: The duration of the agreement will be for an initial period of five years and may be renewed by mutual consent.

As per the orders of the Honourable Vice Chancellor the proposal for signing the MoU between the Sree Chitra Tirunal Institute for Medical Sciences and Technology (SCTIMST), TVPM and Department of Geology, University of Kerala is placed before the Standing committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the matter and recommended to agree with the proposal.*

(Appendix)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.D8 *Endowment Awards 2019 & 2020 - Sadasivan Pillai Law Prize-Amendment of rules - reg.*

(Ac.EIII)

Sadasivan Pillai Law Prize was instituted on December 1886 by the subscribers of the Sadasivan Pillai Memorial fund in memory of the Late esteemed Judge M. R. Ry. Sadasivan Pillai Avl with an objective to encourage the study of Law in the University. The endowment is vested in the Treasurer of Charitable Endowment, Travancore.

As per rules, the Endowment shall be awarded to the candidate who stands highest in the LLM Degree Examination. It is stipulated that the Sadasivan Pillai Law Prize shall not be awarded to the candidate who gets the Cullen Law Prize which is also given for the highest marks in LLM. In such cases, the Prize shall be awarded to the candidate who stands highest in the LLB Degree Examination but it is not specified in the rules whether the award may be given to 3 year or 5 year LLB course.

In this context, the candidate who secured highest percentage of marks either in 3 year LLB or in 5 year LLB or both of the LLB courses may be considered for the award. Rules for the award of Sadasivan Pillai Law Prize is appended herewith.

As per the orders of Hon'ble Vice - Chancellor, the decision regarding the programme to which the award is to be disbursed and conduct of the award may be placed before standing committee of the syndicate on Academics and Research held on 16/08/2022 and recommended to obtain suggestion from the Dean, Faculty of law in this regard. The 45th meeting of the Syndicate held on 25/08/2022 considered the matter as item No.45.90.D36 and resolved the same.

Accordingly, the Dean, Faculty of law suggested that the candidate who secured highest percentage of marks either in 3 year LLb or 5 year LLb or both of the LLb courses may be considered for the award.

As per the orders of Hon'ble Vice-Chancellor, the decision regarding whether the Sadasivan pillai Law Prize may be disbursed to the candidate who secured the highest percentage of marks either in 3 year LLB or 5 year LLB or both of the LLB courses is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: *The Committee, based on the proposal submitted by Dean, Faculty of Law, recommended to award Sadasivan Pillai Law Prize to the candidates who secure the highest percentage of marks in both three and five year LLB courses.*

(Appendix)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.D9 *Proposal for signing Memorandum of Understanding between SCMS School of Technology and Management, Aluva and Institute for Management in Kerala (IMK), University of Kerala –reg.*

(Ac.D)

Prof.K.S. Chandrasekhar, Director, IMK has forwarded the proposal for signing the MoU between IMK, University of Kerala and SCMS School of Technology and Management in the light of MoU between IMK and Centre for Diaspora Studies, University of Kerala in 2019.

The purpose of MoU is for Faculty and Student exchange, conduct of Joint seminars / workshops etc. The MoU is expected to be beneficial for expanding the basis for friendship, association, and cooperation in education and other academic events between the two institutions.

Details of MoU is as follows

1. Faculty Exchange - Either institution may invite Faculty members of the other institution for the purpose of Exchange Programmes
2. Jointly organizing academic events- Either institution may jointly organize academic events like Seminar/ Conference/ Workshop/ Training programme etc. with the other institution, subject to the approval by both institutions and with funds from either institution or from both or from external funding agencies.
3. Specific terms of cooperation for each of the programmatic components initiated under this memorandum of understanding shall be mutually discussed and agreed upon in writing by both parties prior to implementation.

Duration: The duration of this MoU will be for an initial period of 3 years and may be renewed by mutual consent.

Legal Adviser has perused the draft MoU and opined that the MoU is legally in order.

As per orders of the Vice Chancellor, the proposal for signing MoU between SCMS School of Technology and Management, Aluva and Institute for Management in Kerala(IMK), University of Kerala is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee recommended to obtain detailed report from the Director IQAC.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.D10 *Proposal for signing Memorandum of Understanding with Andoorkonam Grama Panchayat , Kaniyapuram P.O, Thiruvananthapuram-reg*

(AcD)

The Head, Department of Optoelectronics, Kariavattom, has forwarded a proposal for signing Memorandum of Understanding between University of Kerala and Andoorkonam Grama Panchayat.

The purpose of the agreement is to give technical expertise for making LED bulb for selected persons from Andoorkonam Grama Panchayat.

The raw materials procured for assembling LED Bulb fall under the project envisaged for poverty alleviation as per the 14th Five year Plan subsidy guidelines GO115/2022/LSGD dated 28.05.2022

Details of MoU is as follows

- 18 adult natives of Andoorkonam Grama Panchayat would lead the bulb making process with the aid of the University.
- Government subsidy of Rs.1,00,000/- (Rupees One Lakh Only) as per the subsidy guidelines cited above shall be provided for procuring the raw materials and as the running capital will be provided by the Gramapanchayat.
- After obtaining hands on experience for assembling the bulb, they will start the manufacturing in a convenient facility offered by the Grama panchayat. This may eventually aid in the livelihood for the rural poor as well as help in poverty alleviation.
- The training shall agree to all terms and conditions decided by the University.
- Any utilization of services of faculty/ facilities of Departments or Centres shall be as per the existing consultancy guidelines of the University

Duration of this agreement shall be amended or terminated at anytime by either party provided that notice of amendment or termination is provided by the notifying party to the other party within 30 days of the date on which termination become effective.

The Legal Adviser has vetted the draft MoU and remarked that the same is legally in order.

As per the orders of the Honourable Vice-Chancellor the proposal for signing Memorandum of Understanding between Andoorkonam Grama Panchayat, Kaniyapuram P.O, Thiruvananthapuram and Dept. of Optoelectronics, University of Kerala is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the matter and recommended to permit the proposal for signing MoU between Andoorkonam Grama Panchayat and Dept. of Optoelectronics, University of Kerala.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.D11 *Inter University Centre for Malayalam Language (IUCML)- year wise proposal submitted by Dr.Sheeba M Kurian, Hon.Director, IUCML for the financial year 2022-23-reg:-*

(Planning A)

Dr.Sheeba.M.Kurian, Honorary Director, Inter University Centre for Malayalam Language has submitted a proposal (**Appendix I**) , detailing the activities of the Centre for the year **2022-23** with an anticipated expenditure of **Rs. 12,50,000/-(Rupees Twelve lakh Fifty thousand only)**.

The Inter University Centre for Malayalam Language (IUCML) was instituted at the Department of Malayalam under the scheme Innovative Programme/New Developmental Programmes vide U.O no: AcD/1/80165/2014 dated 26/03/2014. A budget provision of Rs.98,80,500/- (Rupees Ninety eight lakh Eighty thousand and Five hundred only) was allocated under Plan funds for instituting IUCML (recommendation of Standing Committee on Planning, Development and Administrative Reforms dated 07/12/2013 and approved by Syndicate held on 18/12/2013).

The Syndicate held on 07.05.2021, vide item no.27.06, resolved to submit year wise proposals to the Syndicate. Based on the resolution, the Director, IUCML had submitted the proposal for the financial year **2021-22** and released an amount of **Rs.6,34,800/-** (Rupees Six Lakh Thirty Four Thousand Eight hundred Only) vide U.O no: 7551/2021/UOK dated 28.12.2021. Now, vide letter dated 26.07.2022, the Hon.Director has submitted the proposal for the financial year 2022-23 requesting an amount of Rs.12,50,000/-(Rupees Twelve lakh Fifty thousand only).

The detailed split up of the budget as approved by the Syndicate held on 18/12/2013 vide item No.26.79 at the time of instituting of the Centre and the available balance as per the records under each head after the release of Rs.6,34,800/- is attached below:

Sl. No	Project Component	Allocated amount as per Syndicate resolution (Rs)	Amount Released (Rs)	Balance amount in KUF (Rs)
1.	Collection of Research Publications	17,00,000/-	16,72,421/-	27,579/-
2.	Early Printing Library	10,00,000/-	Nil	10,00,000/-
3.	Collection of Historical Journals	10,00,000/-	Nil	10,00,000/-
4.	Collection of Malayalam Movies	10,00,000/-	Nil	10,00,000/-
5.	Heritage Museum	10,00,000/-	Nil	10,00,000/-
6.	Renovation of Seminar Hall	12,75,000/-	7,58,181/-	5,16,819/-
7.	Modernisation of Library	11,30,500/-	8,84,319/-	2,46,181/-
8.	Equipment for the Centre	17,75,000/-	1,70,000/-	16,05,000/-
	Grand Total	98,80,500/-	3484921/-	Total Balance= 63,95,579/-

As per the current proposal, the Director, IUCML has requested funds for the following project components from among the above,

Sl. No	Project Component	Allocated amount as per Syndicate resolution (Rs)	Required Amount (Rs)	Available Balance in the head (Rs)
1	Collection of Malayalam Movies	10,00,000/-	5,50,000/-	10,00,000/-
2	Heritage Museum	10,00,000/-	5,50,000/-	10,00,000/-
3	Equipment for the Centre	17,75,000	1,50,000/-	16,05,000/-
	Total Amount Required		Rs.12,50,000/-	

As per the orders of the Hon'ble Vice Chancellor, the year wise proposal for the year 2022-23 submitted by Dr. Sheeba M Kurian, Hon. Director, Inter University Centre for Malayalam Language amounting to Rs.12,50,000/- (**Appendix I**) is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee recommended the matter in principle. Also recommended to entrust the Director, Inter University Centre for Malayalam Language (IUCML) to rework the proposal in detail and place the matter, along with the proposal, before the Standing Committee of the Syndicate on Finance.*

(Appendix)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.D12 *Dr.Johnson R., Assistant Professor, Department of Psychology - Guideship and nomination as HoD - Request and complaint against Dr. Bindu P. - reg.*

(Ad.AII)

Dr.Johnson R., Assistant Professor, Department of Psychology has informed that, he is working in the University for the past 15 years and is presently eligible for Headship in the Department of Psychology on the relinquishment of the post by Dr. Bindu P. He further stated that, he had submitted a representation dated 08.08.2021 seeking an appointment to the same and overlooking his superior claim, the post has now been given to Dr.Jasseer J., Associate Professor, Department of Psychology who has already held the post from 01.01.2018 to 30.11.2020. He has stated that, this seems to be irregular and is against the spirit of the Statute and alleged that the present appointment does not serve the purpose of the concept, 'rotation of headship'.

As per the request, Dr.Jasseer J. and Dr.Bindu P. were selected based on the same notification and interview (27.04.2007) where he was also interviewed and appointed after the active intervention of the Hon.High Court (compliance with CCC judgment). According to him, the order/proceedings by which headship was conferred on Dr.Jasseer J is silent on the reasons why he was not conferred with the same while he was very much in the field of choice.

According to Dr.Johnson R., in order to satisfy the reasoning behind the mechanism of rotation; once all the senior most Professors and Associate professors are given a turn, the next in line the rotation is the senior most Assistant Professor in the Department of Psychology, he should have been offered a headship. Accordingly, he has requested that, he may be nominated for the post of the HoD.

As per the request, he applied for the guideship on 26.07.2010 with the required norms prescribed by the University/UGC. It was delayed about 10 years and a sanction order was issued on 06.02.2019.The University cancelled his recognition as research supervisor on 03.08.2019 without any notice or hearing from him. At the same time other faculty members were granted guideship against the norms. He had alleged that Dr.Bindu P. submitted a journal article which was published in a journal owned by herself and her father and secured the appointment, guideship and became an Associate Professor based on a journal that was not on the approved list of journals by the University. He added that, this serious violation was informed to the Vice-Chancellor on 16.02.2021 but there was no reply from the University. He submitted an appeal to the Chancellor through the proper channel. The Hon.Chancellor on 06.03.2021 has informed him that his petition has been forwarded to the Vice-Chancellor for appropriate consideration and to give a reply to him directly but even after a year he has not received any reply from the University.

With regard to the above requests and allegations raised by Dr.Johnson R., the following facts may be noted:-

- The Dean, Faculty of Science had examined the complaint filed by Dr.Johnson R. alleging irregularity in granting guideship to Dr. Bindu P. and remarked that, Dr. Bindu P. has claimed two papers published in the journal: Psychological Studies, which is a BoS approved journal and the two papers were found attested by the then Chairman, BoS Psychology PG and the allegation is irrelevant. Dr.Johnson R. was informed the same, vide letter no.6621/Admn AII/2021/UOK dated 01.06.2022 .
- With regard to the allegation regarding the appointment of Dr. Bindu P., the Ad.H section has remarked that applications were invited for three posts of Lecturers (Muslim, Open & LC/AI) in the University Department of Psychology vide Notification No.Ad.H.1.506/2005 dtd 28/09/2005. The Syndicate at its meeting held on 26.05.2007 resolved to appoint Dr. Bindu P. (Open) and Dr. J. Jasseer (Muslim) as Lecturers in the Department of Psychology. The publications were submitted by Bindu P. at the time of selection procedure. The Selection Committee which is the authority to determine the admissibility of the journals, has awarded 10 points (maximum admissible for publications in journals) to her. She was appointed consequent to the recommendation of the Selection Committee.
- Dr. Bindu P. was nominated as the HoD w.e.f. 01.12.2020 FN. When she requested to permit her to relinquish from the post of Head, Department of Psychology due to her multiple health issues, both Dr.Jasseer J, Associate Professor, Department of Psychology and Dr.Johnson R., Assistant Professor Department of Psychology had submitted their willingness to perform

duty as the Head, Department of Psychology. The Syndicate at its meeting held on 23.09.2021 (vide item no 32.100) considered the matter and resolved to nominate Dr. Jasseer J., as the Head of the Department of Psychology. Accordingly, Dr.Jasseer J., has been nominated as the Head of the Department of Psychology, vide U.O.No.5404/2021/UOK dated 13.10.2021. As per the Kerala University First Statutes, 1977, the term of headship is 3 years and Dr.Jasseer J. has not submitted any request to relinquish his headship, so far.

- As per U.O.No.Ac.EIV(2)/35314/2017 dated 03.08.2019, the Research Guideship of Dr.Johnson R. was withdrawn, as per the resolution of the Syndicate at its meeting held on 20.06.2019, Item No.11.60.
- Dr.Johnson R., Assistant Professor, Department of Psychology was placed under suspension vide U.O. No.Ad.AII/0/236760/19 dated 29.11.2019 and sanction was accorded to re-instate Dr.Johnson R. in the service with immediate effect, to withhold his two increments without cumulative effect and not to grant him Guideship for next five years, vide U.O. No.Ad.AII.2/26595/20 dated 03.11.2020. The Hon'ble High Court of Kerala vide Judgment dated 13.07.2022 in W.A. No.503 of 2021, has observed that, the Statute 25 which deals with minor penalties do not empower the University to impose the third penalty contained in the U.O. cited (2) above, i.e. barring granting of guideship to Dr.Johnson R. for a period of 5 years. The Hon'ble High Court of Kerala has partly allowed the Writ Appeal and quashed the U.O.No.Ad.AII.2/26595/20 dated 03.11.2020 to the extent of barring guideship to Dr.Johnson R. for the next five years. The Hon'ble High Court ordered that the order would not prevent or bar the university or authorities concerned from initiating action or from taking appropriate steps in accordance with the Rules, Regulations or Statutes applicable in the matter . In the light of the Judgment dated 13.07.2022 of the Hon'ble High Court of Kerala in W.A. No.503 of 2021, the Syndicate at its meeting held on 29.07.2022, has resolved to re-instate the guideship of Dr.Johnson R., Assistant Professor, Department of Psychology, University of Kerala, with immediate effect. Accordingly, the penalty of not to grant guideship to Dr.Johnson R. for the next five years, imposed upon him has been removed vide U.O. No. 7652/2022/UOK dated 01.10.2022. The Research Director and the Head, Department of Psychology have been informed about the matter for taking appropriate further necessary action on the matter.

As per the orders of the Vice-Chancellor, the request of Dr. Johnson R., for granting him Headship of the Department of Psychology, is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration.

Recommendation: *The Committee considered the matter and recommended to entrust the Registrar to verify the request submitted by Dr. Johnson R. in tune with the provisions on the rotation of headship, mentioned in the Statutes and to forward appropriate reply to him.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.D13 Approval of Certificate programmes - Department of Computational Biology and Bioinformatics-reg.

(CSS)

The Head, Department of Computational Biology and Bioinformatics forwarded a proposal for starting three new Certificate programmes (3 months)

- Deep Learning
- Computer Aided Drug Design
- Bioinformatics

The syllabus outline other details of the course forwarded by the Head of the Department is appended

The proposal submitted by the Head Department of Computational Biology and Bioinformatics was placed before the CSS Academic Committee held on 17/10/2022 vide item no.13.

The CSS Academic Committee recommended to approve the Syllabus of the Certificate programmes offered by Department of Computational Biology and Bioinformatics and further recommended to place the Syllabus before the Standing Committee of the Syndicate on Academics and Research. The proposed fee Structure for the programme may be placed before the Standing Committee of the Syndicate on Finance.

As per the orders of the Honourable Vice Chancellor, the proposal submitted by the Head Department of Computational Biology and Bioinformatics is placed before Standing Committee of the Syndicate on Academics and Research.

Recommendation: *The Committee recommended to forward the matter of imposing fee for revaluation and re-exam before the Standing Committee of the Syndicate on Finance. Also recommended to forward the matter regarding the approval of syllabus of the certificate programmes to the Standing Committee of the Academic Council.*

(Appendix)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.D14 **Complaint against the change in the nomenclature of the Programme M Sc Integrative Biology (Zoology) -reg.**

(Ac. A II)

- Ref: 1) Minutes of the combined meeting of the Board of Studies in Zoology (Pass & PG) held on 29.04.2021.
 2) Item No. IV (Y 1) of the Minutes of the meeting of the Faculty of Science held on 17.03.2022
 3) Item No.II (v) of the minutes of the meeting of the Academic Council held on 1.04.2022.
 4) Item No.II of the minutes of the meeting of the Faculty of Science held on 19.07.2022
 5) Item No: 25 of the minutes of the meeting of the Academic Council held on 16.09.2022

The combined meeting of the Board of Studies in Zoology (Pass) and (PG) held on 29th April, 2021 expressed deep concern and protest over the act of the Board of Studies in Evolutionary & Integrative Biology in having named an M Sc Programme with the key word Zoology without consulting the Board of Studies in Zoology.

The combined meeting requested the Faculty and the Academic Council to intervene in the matter of inclusion of the word 'Zoology' in the nomenclature of M Sc Integrative Biology by the Board of Studies in Evolutionary & Integrative Biology.

The Faculty of Science at its meeting held on 17.03.2022 endorsed the recommendations of the combined meeting of the Board of Studies in Zoology (Pass and PG) and the Academic Council at its meeting held on 1st April, 2022 resolved to approve the recommendations of the Faculty of Science contained in the minutes of its meeting held on 17.03.2022.

The Board of Studies in Evolutionary and Integrative Biology at its meeting held on 22.11.2018 recommended to change the nomenclature of the M.Sc Integrative Biology Programme to M Sc Integrative Biology (Zoology) since the Programme has more than 90% of M Sc Zoology syllabus of the University of Kerala. Moreover M.Sc Integrative Biology Programme has already been equated with M Sc Zoology Programme of the University of Kerala. The Faculty of Science at its meeting held on 5th March 2019 endorsed the recommendation of the Board and the Academic Council at its meeting held on 13th March 2019 approved the same. Thus the nomenclature of M Sc Integrative Biology offered by the Inter University Centre for Evolutionary and Integrative Biology, University of Kerala, was changed to M Sc Integrative Biology (Zoology) vide UO dated 30.12.2019.

It may be noted that the Chairman of both the Board of Studies in Evolutionary and Integrative Biology and the Board of Studies in Zoology (PG) are the same.

The University of Kerala has already given recognition to the Integrative Biology Programme for purpose of higher studies and employment in the field of Zoology. Other Universities also rely on the subject component rather than on the title for the purpose of recognition. There has been an earlier instance of similar change of title for a new Botany programme.

This tendency to nomenclature programme to suit traditional needs of employment and higher studies in particular disciplines will defeat the real purpose of the Universities which is diversifying and growing further.

In fact, the recent query made to the Universities in Kerala by the Youth Welfare Commission, as to which all degrees of these Universities have been recognized for purpose of employment by the PSC and to cite reasons if such recognition was not there, is a pointer to the fact that University degrees are considered as steps to employment. The act camouflaging innovative and frontline programme in a traditional garb emanates from this anxiety to conform.

The Faculty of Science at its meeting held on 19.07.2022 recommended to remove the word 'Zoology' from the nomenclature of the Programme M Sc Integrative Biology (Zoology).

Recommendation of the Faculty of Science was placed before the Academic Council and the Academic Council resolved to refer the matter to the Standing Committee of the Syndicate on Academics and Research.

In light of the resolution of the Academic Council, the recommendation of the Faculty of Science to remove the word Zoology from nomenclature of the Programme M Sc Integrative Biology (Zoology) based on the complaint raised by the Board of Studies in Zoology (Pass and PG) is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the matter and recommended to obtain remarks from the CSS in this regard. Also recommended to maintain status quo, till the final decision is made in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.D15

Board of Studies – Reconstitution- reg.

(Ac.D)

The term of the following Board of Studies listed below has been expired and the same has to be reconstituted for the smooth functioning of academic activities.

Sl.No.	Board of Studies	Date of Expiry
1	Biochemistry	17.02.2022
2	Business Management (Pass)	24.10.2022
3	Business Management (PG)	24.10.2022
4	Education (Pass)	24.10.2022
5	Education (PG)	24.10.2022
6	Physical Education (Pass)	03.11.2022

The notification regarding the terms of above said Board of Studies is appended herewith.

The statutory provisions with respect to the constitution of Board of Studies are detailed below. As per the statute 1, 4(c) (i), (ii), (iii) and 5 in chapter 11 of Kerala University first statute 1977-

1. Constitution: - (1)There shall be a Board of Studies attached to each subject of study or groups of subjects in the University:
Provided however that post graduate studies, in each subject may have separate Board of Studies-
- (2) The Board of Studies shall be constituted by the Syndicate.
- (3) The members of the Board of Studies shall be appointed by the Syndicate.
- 4 c (i)- The Board of Studies of undergraduate courses in a subject shall consist of one outside expert, three teachers in the subject from Government Colleges and one teacher from University Department, if any, in the subject and five teachers in the subject from Private Colleges in the State.

- (ii) The Board of Studies for post-graduate courses in a subject and the Board of Studies in a subject for which there is only one Board, shall consist of two outside experts, two teachers in the subject from Government Colleges, three teachers from the University Departments if any, three teachers in the subject from the Private Colleges in the State and one expert from the area of specialization or specialized institution outside the University.
- (iii) A teacher should have, not less than fifteen years teaching experience for being nominated to a Board of Studies for under graduate courses and not less than twenty years of teaching experience out of which not less than ten years at the Post-Graduate level for being nominated to a Board of Studies for post-graduates courses.

5. Reconstitution of the Board of Studies:- The Board of Studies shall be reconstituted by the Syndicate once in three years.

In this context it may be noted that as per the judgement in the W.P.(C) No. 30388 of 2022 filed by Smt. Ansam I Austin, dated 10th Oct 2022 before the Hon'ble High Court regarding the issuance of Eligibility Certificate of Siksha snathak awarded by Dakshina Bharath Hindi Prachar Sabha, Madras, it has been directed to the "Board of Studies" Education (Pass) of the University of Kerala to take up the application of the petitioner and to dispose of the same, after affording her an opportunity of being heard within a period of two months from the date of receipt of a copy of this judgement and the same shall be considered by the "Academic Council" of the University within a period of two months thereafter.

As per the orders of the Hon'ble Vice- Chancellor the matter regarding Reconstitution of Board of Studies is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee, by considering the exigency to comply with the judgment of the Hon'ble High Court of Kerala in the W.P.(C) No. 30388 dated 10th October 2022, within a period of two months from the date of receipt of a copy of the judgement, recommended to entrust the Convenor, Standing Committee of the Syndicate on Academics and Research to submit a panel to the Hon'ble Vice-Chancellor for reconstituting the above listed Board of Studies and to place the matter along with the panel before the next Syndicate.*

The committee also recommended that the Hon'ble Vice-Chancellor may approve the above recommendation, in exercise of the powers conferred upon him under section 10(13) of the Kerala University Act, 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be noted.

Item No.49.66.D16 *Department of Women and Child Development (WCD), Government of Kerala sponsored- project titled "A Situational Analysis of Women in Kerala" by Dr. Anil Chandran S, Head, Department of Demography, as the Principal Investigator – Signing of MoU- reg:*

(Ad. FI)

Department of Women and Child Development (WCD) approved three projects to Dr.Anil Chandran S, Head, Department of Demography, University of Kerala. The duration of these projects is for a period of one year. The projects are

1. "Study on sex ratio at birth in Kerala"
2. "Factors relating to the prevalence of early marriages in Kerala"
3. "A situational analysis of women in Kerala"

The draft agreements of three projects were legally vetted by the legal advisor and opined that these agreements are legally in order. The MoU between the University and the WCD of the first project titled "Study on sex ratio at birth in Kerala" and the second project titled " Factors relating to the prevalence of early marriages in Kerala" were executed on 31/03/2022 and 23/05/2022 respectively.

Now, Dr. Anil Chandran, S, Head, Department of Demography, University of Kerala has requested to execute MoU of the third project sanctioned by the WCD, Govt. of Kerala titled "A Situational Analysis of Women in Kerala" with a total grant-in-aid of Rs. 27,08,100/- (Rupees Twenty seven lakhs eight thousand and one hundred only).

The Syndicate held on 07/11/2022 considered the matter vide Item No. 48.64 and referred the same to the Standing committee of the Syndicate on Academics & Research. The Hon'ble Vice-Chancellor has ordered to implement the decision.

Accordingly, the matter is placed before the Standing committee of the Syndicate on Academics & Research for consideration and appropriate decision.

Recommendation: *The Committee considered the above matter and recommended to agree with the proposal.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No. 49.66.D17 *Department of Sanskrit – Engagement of Smt. Sabna T. Thaj as Assistant Professor on contract basis – request – reg:*

(Ad. DIII)

Recommendation: *The Committee recommended to withdraw the item.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No. 49.66.D18 *Department of Political Science - Remuneration to Alliance Francaise De - release of payment for the period from 1.1.2021 to 5.11.2021 – Reg.*

(Ad. DIII)

The Head, Department of Political Science, vide letter dated 05.07.2022, has informed that the new MA course in Politics, International Relations and Diplomacy started on 01.01.2021 and Alliance Francaise De, Thiruvananthapuram has conducted classes for the First & Second Semesters of the course, as per the request of the Department and has requested to take steps for effecting their payment, w.e.f January 2021 as shown below:-

1st Semester (Jan - May, 2021) - Rs. 80,000/- (80 hours), inclusive of GST

2nd Semester (July - Nov, 2021) - Rs. 80,000/- (80 hours), inclusive of GST

It may be noted that, sanction was accorded vide U.O.No.Ac.D/1/56/2020 dated 26.11.2021, for academic collaboration between the University and Alliance Francaise De, Thiruvananthapuram for a period of 5 years from the date of signing the MoU (i.e. 06.11.2021), mentioning that the MoU will be effective from 2020-21 Academic Year. As per U.O.No. 10119/2022/UOK dated 07.05.2022, the rate of payment fixed to the faculty engaged by Alliance Francaise De Trivandrum for lecture/ tuition in French Language for the 1st & 2nd Semester MA International Relations and Diplomacy is Rs.1000/hr. Further, Ac.D Section has remarked that, the matter related with the payment to lecture/ tuition fee to the faculty arising out of the Collaboration, is exempted from the purview of the MoU.

On the matter, the Finance has remarked that

- As the MoU was executed with Alliance Francaise De, Trivandrum from 6.11.2021 for a period of 5 years, the payment may be released @ Rs. 1000/- per hour to the faculty engaged for lecture/tuition in French language in the Department of Political Science from 06.11.2021.
- Since classes were started for the academic year 2020-21, from 01.01.2021, a decision may be taken at the administrative level regarding the release of payment for the period from 1.1.2021 to 5.11.2021.

The Hon'ble Vice Chancellor approved the Finance remark to release the payment @ Rs. 1000/- per hour to the faculty engaged for lecture/tuition in French language from 06.11.2021, and ordered to place the decision regarding the release of payment for the period from 1.1.2021 to 5.11.2021, before the Standing Committee of the Syndicate on Academics & Research.

As per the orders of the Vice - Chancellor, the matter regarding the release of payment to Alliance Francaise De for the classes they have conducted for the period from 1.1.2021 to 5.11.2021,

ie. prior to the date of signing the MoU, is placed before the Standing Committee of the Syndicate on Academics & Research, for consideration and appropriate recommendation.

Recommendation: *The Committee, by considering the explanation from the Head, Dept. of Political Science, recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.D19 *Budget Speech 2021-22 - Item No 129 – Minutes of the Meeting of the Sub-Committee constituted to examine the received applications for Research Grant from the Research Centres of affiliated colleges for publishing academic journals - consideration of – reg.*

(Ad. Misc)

The Minutes of the Meeting of the Sub-Committee constituted to examine the received applications for Research Grant from the Research Centres of affiliated colleges for publishing academic journals is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the matter and recommended to approve the minutes of the subcommittee held on 21.10.2022.*

Further recommended to collect the list of journals from those eight colleges who submitted application for research grant.

Also recommended to obtain clarification on whether those journals submitted are in UGC CARE list or not.

(Appendix)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.D20 *Proposal for the Constitution of Board of Studies in Food Technology – reg.*

(Ac.D)

The Principal, Sree Narayana Guru Memorial Arts & Science College, Thuravur has forwarded a letter for the approval of the proposed syllabus for the Course, First degree programme in Food Technology.

As per the resolution of the Syndicate held on 05.08.2022 Pro- Vice Chancellor and Subject Experts from the field of Technology is entrusted to frame the draft syllabus for Under Graduate Programme in BSc Food Technology.

At the meeting of the Board of Studies in Biochemistry with experts from Home Science, Food Technology, Microbiology and Chemistry and the Dean, Faculty of Science as special invitee conducted on 28.09.2022, the experts scrutinized the Syllabus of Food Technology forwarded by the college and suggestions were made to modify the syllabus. The Board also recommended to constitute a combined Board of Studies in Food Technology by including experts from Food Technology, Food Science, Home Science, Chemistry, Microbiology and Biochemistry.

As per the Orders of the Hon'ble Vice-Chancellor the proposal for the Constitution of Board of Studies in Food Technology is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the matter and recommended to entrust the Vice-Chairman, CSS and Dean, Faculty of Science to jointly submit a detailed proposal in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.D21 Dept of Psychology - State Level Offline CRE seminar on Classroom management from 25th to 27th January, 2023- request for permission – reg. (Ad F II)

The Head, Dept of Psychology has forwarded a request to grant permission to conduct a state level Continuing Rehabilitation Education (CRE) seminar on classroom management programme scheduled to be held from 25th to 27th January 2023 through Offline mode. The Seminar is organized to benefit Special educators working in Special schools. The Rehabilitation Council of India (RCI) has granted permission to the seminar.

The expenditure for the seminar is proposed to be met from the Registration fee collected from the participants as per RCI norms (Rs. 600/day).

As per the orders of the Vice - Chancellor, the matter of granting permission to conduct a State level CRE seminar on Classroom Management Programme scheduled to be held from 25th to 27th January 2023, is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration and appropriate recommendation.

Recommendation: *The Committee considered the matter and recommended to agree with the proposal submitted by the Head, Dept. of Psychology, as per norms, without any financial commitment to the University.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.D22 Centre for Adult Continuing Education and Extension (CACEE) - Granting permission to continue the Academic programmes conducted at CACEE Headquarters and its Continuing education Units in Affiliated Colleges, for one more year - Request from the Director – reg. (Ad.AII)

The Centre for Adult Continuing Education and Extension (CACEE) has been conducting various Continuing and Adult Education Programmes since 2002 at the University Students Centre, PMG.Jn., Thiruvananthapuram and through its Continuing Education Units functioning in Affiliated Colleges of University of Kerala. CACEE is also conducting collaborative programmes with HLL Management Academy, Thiruvananthapuram; Child Development Centre, Medical College, Thiruvananthapuram; Academy of Magical Science, Poojappura, Thiruvananthapuram; Central Prison and Correctional Home, Thiruvananthapuram and Counselling programmes with SCOLE Kerala. The Continuing and Adult Education Programmes of CACEE include Post Graduate Diploma, Diploma and Certificate courses of varied duration (Ranges from one month to one year) catering to the requirements of various categories of learners.

As per the Sree Narayana Guru Open University Act 2021, which came into force on 25.09.2020, 'Notwithstanding anything contained in this Act or other University Laws in the State, in the case of a student who intends to pursue admission to a course of study through Distance Education or through Private Registration on and from the date of commencement of this act, such student shall not be given admission to such courses of study in any other University other than the University established by this Act.' But, later, the Government, vide G.O.(P)No.29/2021/HEDN dated 26.07.2021, had granted permission to the University of Kerala, MG University, Calicut University & Kannur University to conduct Distance Education and Private Registration courses until the Sree Narayana Guru Open University gets the UGC recognition for its courses.

The CACEE Monitoring Committee meeting held on 25.06.2021, had recommended the proposal to continue the Continuing and Adult Education Programmes conducted at CACEE Headquarters and its Continuing Education units in Affiliated Colleges, for one more year. The meeting of the Syndicate held on 02.07.2021, vide Item No.29.70.1, resolved to approve the above recommendation of the CACEE Monitoring Committee. The Director, CACEE was informed the same vide letter no.14635/Admn II/2021/UOK dated 09.08.2021.

Subsequently, the Government, vide Circular No.B2/177/2020IHEDN dated 09.06.2022, had informed that the Universities other than Sree Narayanaguru Open University will be granted permission to conduct Distance Education / Private Registration courses during this year, only if the fledgling University does not receive recognition for conducting the courses on Open & Distance

Learning Mode, w.e.f. the academic year 2022-23 from the University Grants Commission (UGC). The Government had also directed these Universities not to conduct admission for Distance Education/ Private Registration courses, until the Government gives further directions in this regard. Afterwards, in compliance with the Judgment of the Hon'ble High Court in its common Judgment dated 16.08.2022 and also considering the academic interest of students all over the State, the Government vide G.O. (Rt) No.1303/2022/HEDN dated 26.08.2022, have granted permission to the Universities other than Sree Narayanaguru Open University to conduct Open and Distance Learning (ODL) Programmes in all subjects other than the 12 UG programmes and 5 PG programmes, listed below, for which Sree Narayanaguru Open University has already applied to the UGC for their approval. Such Universities shall, however; be otherwise eligible to run courses on Open and Distance Learning Mode only after due recognition and approval by the UGC, which is the competent authority for granting approval for running such courses on the Open and Distance Learning Mode in the current academic year. With regard to the 12 UG Programmes and 5 PG Programmes applied by Sree Narayanaguru Open University before the UGC, the decision will be taken based on the outcome as per the decision of the UGC in this regard.

UG Programmes:-

1. BA Arabic Language and Literature
2. BA Economics
3. BA English Language and Literature
4. BA Hindi Language and Literature
5. BA History
6. BA Malayalam Language and Literature
7. BA Philosophy with specialisation in Sreenarayanaguru Studies
8. BA Sanskrit Language and Literature
9. BA Sociology
10. Bachelor of Business Administration (BBA)
11. Bachelor of Commerce (B.Com.)
12. Bachelor of Computer Applications (BCA)

PG Programmes

1. MA Malayalam Language & Literature
2. MA English Language & Literature
3. MA Sociology
4. MA History
5. M.Com.

The Director, CACEE informed that, CACEE was permitted to continue its academic programmes upto June 2022 and requested to grant permission for conducting the continuing and adult education programmes (list appended) at CACEE headquarters and its Continuing Education units in Affiliated Colleges, for one more year, pointing out that the Sree Narayana Guru Open University has not yet initiated for applying similar programmes with the Distance Education Bureau of UGC.

The Syndicate at its meeting held on 14.10.2022 has considered the matter, vide Item No.47.07 and resolved to place the letter from the Director, CACEE before the Standing Committee of the Syndicate on Academics & Research for detailed discussion.

Accordingly, as per the orders of the Vice-Chancellor, the request from the Director, CACEE [Letter no.CACEE/81/2022 dated 27.07.2022 (copy appended)] for granting permission to continue the academic programmes conducted at CACEE Headquarters and its Continuing education Units in Affiliated Colleges, for one more year is placed before the Standing Committee of the Syndicate on Academics & Research for detailed discussion.

Recommendation: The Committee considered the matter and recommended to permit to conduct those programmes which are not offered by Sree Narayana Guru Open University, for one more year.

(Appendix)**Resolution of the Syndicate**

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.D23 *Department of Malayalam - Request submitted by Dr. Sheeba M. Kurian, Assistant Professor to the Director, Department of Publications for publishing the book titled ' Bhinnasheshi: Samooham, Shareeram, Samskaram' - reg.*

(Ad.AII)

Dr. Sheeba M. Kurian, Assistant Professor, Department of Malayalam submitted a request (copy attached) to the Director, Department of Publications to publish a book titled ' Bhinnasheshi: Samooham, Shareeram, Samskaram' (500 copies) by including some of the thesis which were presented in the Workshop conducted by the Department of Malayalam on the topic 'differently abled people', during 20th, 21st& 22nd November, 2019.

On the matter, the Finance remarked that, anticipated expenditure statement from the Department of Publications and thereafter administrative sanction, may be obtained. Accordingly, the Director, Department of Publication was requested to furnish the anticipated expenditure statement for publishing the books as proposed by Dr. Sheeba M. Kurian. In response, the Director, Department of Publications vide letter dated 10.08.2022 has informed that, the anticipated expenditure for printing **500 copies** of the book is **Rs.28,000/- (Rupees Twenty Eight Thousand only)**.

As per the orders of the Vice-Chancellor, the request of Dr. Sheeba M. Kurian, Assistant Professor, Department of Malayalam for printing 500 copies of the book titled ' Bhinnasheshi: Samooham, Shareeram, Samskaram' at the Department of Publications, is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and appropriate recommendation.

Recommendation: *The Committee, by considering the importance of the title, recommended to agree with the request.*

(Appendix)**Resolution of the Syndicate**

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.66.D24 *Minutes of the meeting of the Subcommittee constituted to study the feasibility of implementing NCC as an elective credit course in the curriculum for UG Programmes- reg.*

(Ac.AV)

The Group Commander, NCC, Trivandrum has forwarded a letter.no.2402/E1 dated 20.04.2021 requesting to implement NCC as an elective credit course in Universities. The University Grants Commission on considering the proposal of the Directorate General, NCC, vide letter No.D.O.No.1- 18/2019 (CPP-II) dated 15.04.2021 directed the Vice-Chancellor's of all Universities, to consider the proposal.

As per the clause 3.11 of the Regulations relating to the First Degree Programmes under CBCS System, 'Elective Course' means a specialised course from the frontier area of the core subject offered by the parent department which he/she is free to choose. NCC is already included in the approved list of Social Service/Extension activities stipulated in the Regulations.

The Syndicate at its meeting held on 07.05.2021, resolved to approve the recommendations of the Standing Committee of the Syndicate on Academics and Research held on 04.05.2021 regarding the implementation of NCC as an elective credit course and to entrust a committee comprising of Dr.M.Vijayan Pillai, Sri.R.Arun Kumar, Sri.Jairaj.J, Prof.K.Lalitha and Dr.K.G.Gopchandran (Convener). Accordingly, a meeting of the Subcommittee was held on 18.09.2021.

The Syndicate at its meeting held on 23.09.2021, resolved to approve the recommendations of the meeting of the Subcommittee. Further resolved to reconstitute the Subcommittee with Dr.M.Vijayan Pillai as Convenor, Sri.R.Arunkumar, Sri.Jairaj.J, Prof.K.Lalitha, Sri.Riyas Vahab,

Members Syndicate as members for a detailed study and submit a proposal in this regard. Accordingly, the Subcommittee was reconstituted vide UO No.5403/2021/UOK dated 12.10.2021.

The meeting of the Subcommittee held on 19/08/2022, considered various aspects in the implementation of NCC as an elective credit course and recommended to award extra credits for the NCC cadets of Under Graduate programmes, outside the total credits acquired for the programme, as detailed below:

- 1) Those who have completed 3 years' training in NCC during the course of study and obtained minimum of 75% attendance - 1 credit
- 2) Candidates holding 'B' certificate and satisfying the criteria in serial no.1 - 2 credits
- 3) Candidates holding 'C' certificate and satisfying the criteria in serial no.1 - 3 credits

The Subcommittee further opined that the grace marks and extra credits shall not be given simultaneously to the NCC cadets and recommended to place the matter before the Syndicate and Academic Council.

The Minutes of the meeting of the Subcommittee was placed before the Syndicate at its meeting held on 25.08.2022 and the Syndicate vide item no.45.85, resolved that the item be referred to the Standing Committee of the Syndicate on Examinations. The Standing Committee of the Syndicate on Examinations held on 30.09.2022, recommended to refer the matter to the Standing Committee of the Syndicate on Academics And Research.

The Syndicate at its meeting held on 14.10.2022 vide item No.47.46.8, resolved to approve the above recommendation of the Standing Committee of the Syndicate on Examinations.

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and recommendation.

Recommendation: The Committee recommended to defer the matter.

The meeting came to an end at 05.00 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 02.12.2022, be approved.

Item No.49.67 **Minutes of the combined meeting of the Standing Committees of the Syndicate on Academics & Research and Planning & Development held on 02.12.2022- approval-reg:**

(Ac.E1)

The Minutes of the combined meeting of the Standing Committees of the Syndicate on Academics & Research and Planning & Development held on **02.12.2022** is placed before the Syndicate for Consideration and Approval (Minutes appended).

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEES OF THE SYNDICATE ON ACADEMICS & RESEARCH AND PLANNING & DEVELOPMENT

Date	:	2 nd December, 2022
Time	:	12 .15 p.m.
Venue	:	Syndicate Room

Members Present

1. Dr. S. Nazeeb (Convenor, Standing Committee of the Syndicate on Academics and Research)
2. Adv. A. Ajikumar (Convenor, Standing Committee of the Syndicate on Planning and Development) (Online)
3. Adv. K H Babujan
4. Dr. K.B. Manoj
5. Sri. B P Murali
6. Sri. Bijukumar G
7. Sri. Jairaj J.
8. Dr. Gopchandran. K.G.
9. Dr. Vijayan Pillai M.
10. Sri. Arunkumar R.
11. Sri. Rajendrakumar P
12. Prof. K. Lalitha

Members Absent

1. Sri. Sandeep Lal S

Item No.49.67. 01 Budget Speech 2022-'23 -- Centre for Biodiversity Conservation ---Lab Infrastructure development -- Implementation – reg.

(Admn AVI)

An amount of Rs. 25,00,000/- (Rupees Twenty Five Lakh Only) was earmarked in the Budget Speech 2022-'23 for the Infrastructure development of the Centre for Biodiversity Conservation.

The Budget Implementation Cell held on 19.04.2022, vide item no.56, considered the matter and recommended to invite proposal from the Hon. Director, Centre for Biodiversity Conservation and to place it before the Standing Committee of the Syndicate on Planning & Development.

The Director, Centre for Biodiversity Conservation has submitted a proposal for the "Lab Infrastructure development for the first floor of the newly constructed building and augmentation of existing ongoing research programmes in the Centre for Biodiversity Conservation", with an estimated expenditure amounting to Rs.25,00,000/- (Rupees Twenty Five Lakh Only).

The detailed expenditure for the said programme are as follows;

Sl. No	ITEMS	AMOUNT
1.	Lab Infrastructure development, include lab infrastructure, furniture, Air Conditioners, cold room, culture racks, minor lab equipments etc for the first floor of the newly constructed building	13,00,000/-
2.	Contingency/ labour charges	5,00,000/-
3.	Consumables & Travel etc	2,80,000/-
4.	Man power Post Doctoral Fellow (1) Rs.20,000/- per Month Field cum Lab Assistant (1) Rs.15,000/- per month	4,20,000/-
	Grand Total	25,00,000/-

The Syndicate at its meeting held on 25.08.2022 considered the proposal submitted by the Hon. Director, Centre for Biodiversity Conservation, towards the "Lab Infrastructure development for the first floor of the newly constructed building and augmentation of existing ongoing research programmes in the Centre for Biodiversity Conservation", and resolved to approve the recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 17.08.2022, to approve Sl no (1) to (3) in the proposal submitted by the Hon. Director and to process the purchase of the items in the proposal through the Purchase Committee, as per norms. Accordingly the matter was communicated to the Hon. Director Centre for Biodiversity Conservation for further action.

Also in the case of Sl. no (4) the Syndicate has resolved to place the matter before the Combined Standing Committee of the Syndicate on Planning & Development and Academics & Research and to invite the Hon. Director, Centre for Biodiversity Conservation in the said Combined meeting, for discussion on it.

As per orders of the Vice Chancellor matter regarding the Man Power (Sl. no.4) with an estimated expenditure of Rs.4,20,000/-(Rupees Four lakh twenty thousand only) mentioned in the proposal submitted by the Hon. Director, Centre for Biodiversity Conservation, towards the "Lab Infrastructure development for the first floor of the newly constructed building and augmentation of existing ongoing research programmes in the Centre for Biodiversity Conservation" is placed before the Combined Standing Committee of the Syndicate on Planning & Development and Academics & Research for consideration and recommendation.

Recommendation: *The Committee discussed the matter with the Hon. Director, Centre for Biodiversity Conservation, and recommended to agree with the proposal in Sl.No.(4).*

Also recommended to allot the estimated expenditure to the Head, Dept.of Botany, University of Kerala, Kariavattom.

The meeting came to an end at 12.30 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Minutes of the combined meeting of the Standing Committees of the Syndicate on Academics & Research and Planning & Development held on 02.12.2022, be approved.

Item No.49.68 ***Bifurcation/Transferring of works to another section- Planning A1- Consideration of- reg.***

(Pl.A1)

The Director, Planning and Development vide submission dated 23/11/2022 has stated that there is heavy work load in Planning A1 section. In addition to the routine works, the section has to deal with so many other works and projects envisaged in the Budget Speech like projects with KIIFB Funds (100 Crore), TRIC-KU (25 Crore), KIIFB funded two Hostels (Government Budget Speech -30 Crore), Digitization (5 Crore). Hence the section is not in a position to do its major works related to the Annual plan. (Copy of the Submission is appended herewith.)

Hence, it has been requested that necessary steps may be taken at the earliest to bifurcate Planning A1 section for its smooth functioning. A proposal is suggested with regards to the Bifurcation/Transferring of works to another section, as detailed below.

II. The Works/Projects/Files that may be transferred to another section:

- Forwarding Proposals (other than Annual Plan Proposals) to State Planning Board seeking Financial Assistance
- Submission of Proposals under Budget Speech of the State Government
- Implementation of Projects announced in Budget-Speeches (eg: TRIC-KU, Construction of Hostel, Starting of New Courses, CREM, Thanu Padmanabhan IU Centre etc.)
- KIIFB Project ('Upgrading Kerala University into Centre of Excellence in Academics & Research')
- Implementation of Projects under various extra-budgetary Schemes announced by Govt. Such as PLEASE Scheme
- R&D Budget Consolidation
- Chemical/Glassware and Other Equipment Annual Purchase of all Departments

III. The Projects that can be transferred to another Section:

- Students Life Cycle Management System – Examination software – Convening of meetings and follow up action
- Digitalization and Electronic Archiving of University records – Convening of meetings and follow up action (The Project was started in 2013 and need to complete it within one year)
- Digitization of Rare and Old documents in Kerala University Library-Convening of meetings and follow up action
- Digital Content Creation Lab and E-learning Solutions. –Convening of meetings and follow up action.

The Hon'ble Vice Chancellor, considering the submission, ordered to place the matter before the Syndicate for consideration. Hence the proposal detailed above is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to approve the proposal submitted by the Director, Planning & Development to bifurcate Planning A1 section and distribute the works within the Planning section.

Item No.49.69 ***Implementation of the Project 'Transforming Kariavattom Campus to a Centre of Excellence through KIIFB Funding-Proposal for revising the budget estimate with regard to the 'List of various Equipment', proposed under Phase I of the project – Reporting of – Reg:-***

(Pl.A1)

Sanction was accorded by the Hon. Vice-Chancellor, to implement the Minutes of the Meeting of the Syndicate held on 07/11/2022 (w.r.t Item No. 48.81). The Syndicate resolved to approve the proposal for revising the budget estimate with regard to the 'List of various Equipment', proposed under Phase I of the 'KIIFB funded project of the University', from the proposed amount of Rs. 48,51,81,764/- (Rupees Forty eight crore fifty one lakh eighty one thousand seven hundred and sixty four only) to Rs. 51,49,73,134/- (Rupees Fifty one crore forty nine lakh seventy three thousand one hundred and thirty four only), owing to escalation in the price of raw materials, change in the conversion rate of Indian Rupee and increase in the GST amount, for finalising the DPR.

Accordingly, the matter for revising the budget estimate with regard to the 'List of various Equipment', proposed under Phase I of the 'KIIFB funded project of the University', from the proposed amount of Rs. 48,51,81,764/- (Rupees Forty eight crore fifty one lakh eighty one thousand seven hundred and sixty four only) to Rs. 51,49,73,134/- (Rupees Fifty one crore forty nine lakh seventy three thousand one hundred and thirty four only) was intimated to the General Manager, KSITIL, vide Letter No.40141/Planning A1 /2021/UOK dated 09/11/2022.

In this context, Dr. Sam Solomon, Co-ordinator, KIIFB, vide Gmail dated 22/11/2022 has forwarded the revised budget estimate with regard to the 'List of various Equipment', proposed under Phase I of the 'KIIFB funded project of the University' furnished by M/s. KSITIL amounting to Rs.51,49,73,134/- (Rupees Fifty one crore forty nine lakh seventy three thousand one hundred and thirty four only) and has requested to take further necessary steps to upload the same in the portal.

Accordingly, sanction was accorded by the Hon Vice- Chancellor, to approve the revised budget estimate with regard to the 'List of various Equipment', proposed under Phase I of the 'KIIFB funded project of the University' furnished by M/s. KSITIL amounting to Rs. 51,49,73,134/- (Rupees Fifty one crore forty nine lakh seventy three thousand one hundred and thirty four only) and for uploading the same in the KIIFB portal.

Hence, the action taken by the Vice-Chancellor in having approved the above is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.49.70 ***Digitization of Manuscripts- Oriental Research Institute & Manuscripts Library, University of Kerala-Phase III-Second Year – Advance payment for M/s C-DIT – Payment-Consideration of –reg.***

(PLAI)

The Government vide G.O. (Rt) No. 845/2017/H.Edn. Dated 08/05/2017 & G.O. (Rt) No. 1428/2017/H.Edn. Dated 29/07/2017, had issued Administrative Sanction for the Implementation of Plan Proposals for an outlay of Rs. 26,00,00,000/- (Rupees Twenty six crores only) with indicative Budget of Rs. 1,00,00,000/- (Rupees One Crore only) for the Specific Project 'Digitization of Manuscripts in the Oriental Research Institute & Manuscripts Library- Phase III', for the year 2017-18.

Accordingly, Work Order was issued to 'M/s Centre for Development of Imaging Technology' for executing the "Phase III works of the Digitization", vide Letter No. P1.A1/1357/Digit-ORI&MSSL dated 14/03/2018, in accordance with the terms & conditions stipulated in the MOU executed on 12/03/2018.

Sanction has therefore been accorded by the Vice-Chancellor, vide U.O. No. 367/2020/UOK dated 29.01.2020, to release an amount of Rs. 48,78,998/- (Rupees Forty eight lakh seventy eight thousand nine hundred and ninety eight only) as provisional advance to Dr. Rejani R. S., Assistant Professor & Head, ORI & MSS Library, for effecting the balance payment due to M/s C-DIT, subject to obtaining an Evaluation Report from the Expert Committee stating successful completion of the works entrusted to M/s CDIT, in connection with the implementation of the Specific Project 'Digitization of Manuscripts in the Oriental Research Institute & Manuscripts Library- Phase III', against the financial assistance sanctioned under State Plan Grant for the year 2018-19.

The Expert Committee, for discussing the proposal for the implementation of the second year activities of the project "Digitization of Manuscripts at the ORI & MSS Library (Digitization- Phase III)", held on 07/02/22, recommended that M/s C-DIT shall submit a revised proposal for implementing the second year activities of the project "Digitization of Manuscripts in the Oriental Research Institute & Manuscripts Library- Phase III", by modifying the component at Sl. No. 5 of the 'Cost estimate for digitization work', from 'External HDDs' to 'SSD External Hard Disks', without any major changes to the estimated 'Total Project Cost' for the digitization project (to the tune of Rs.99,94,600/-) and to place the revised offer before the Syndicate for consideration and if approved, to issue a formal Work Order to M/s C-DIT accordingly, after executing a Memorandum of Understanding with them.

The Syndicate held on 25-02-2022 (Item Nos.37.87.01 to 37.87.03), approving the recommendations of the Expert Committee on “Digitization of Manuscripts at the ORI & MSS Library”, held on 7/02/22 and the Vice-Chancellor to implement the above resolutions of the Syndicate.

Accordingly, the revised proposal submitted by M/s C-DIT at an estimated total cost of Rs.99,35,600/- (Rupees Ninety nine lakh thirty five thousand and six hundred only), was placed before the Syndicate held on 25-02-2022, along with the minutes of the above meeting for consideration and the Syndicate resolved to approve the same.

The Expert Committee had also considered the terms & conditions to be included in the MOU to be executed with ‘M/s C-DIT’, in connection with the implementation of the second year activities of the project “Digitization of Manuscripts in the Oriental Research Institute & Manuscripts Library-Phase III” and recommended to approve the same, including the ‘Payment terms’, subject to incorporating the clauses detailed in the minutes also, in the MOU.

Accordingly, the MOU with regard to the implementation of the ‘Second Year’ activities of the project “Digitization of Manuscripts in the Oriental Research Institute & Manuscripts Library-Phase III”, has been executed with “M/s CDIT, Thiruvananthapuram” on 11/07/2022.

Also, Work Order was issued to M/s C-DIT, towards the implementation of the ‘Second Year’ activities of the project “Digitization of Manuscripts in the Oriental Research Institute & Manuscripts Library- Phase III”, at a total cost of Rs. 99,35,600/- (Rupees Ninety nine lakh thirty five thousand and six hundred only), inclusive of GST @ 18%, vide Lr. No. 874/2020/UOK dated 13.07.2022.

The Head, Department of ORI & MSS, vide letter no.Mssl/2022 dated 12.09.2022, informed that the University of Kerala has signed an agreement with ‘M/s C-DIT’ for the Digitization of Manuscripts- ORI & MSS, University of Kerala-Phase III-II Year. The Project is started on 22.08.2022.Now the ‘M/s C-DIT’ has submitted a Proforma Invoice for an advance amount of Rs.49,67,800/-(Rupees Forty nine lakh sixty seven thousand and eight hundred only), towards the Digitization project and release 50% of the total amount as shown in the proforma Invoice.

The Finance endorsed the Proposal for advance payment of an amount of Rs.49,67,800/- (Rupees Forty Nine Lakh Sixty Seven Thousand and Eight Hundred only) including 18% GST(50% of the total amount of Rs.99,35,600/-) to the M/s C-DIT towards the Digitization of Manuscripts- ORI & MSS, University of Kerala-Phase III-Second Year and the expenditure may be met from the h/a “Part II – Plan –MH 41– Oriental Research Institute & Manuscripts Library -4/6085-Digitization (State)” of the current year’s Budget Estimates of the University.

Accordingly, the file was put up for obtaining Administrative Sanction of the Vice-Chancellor for advance payment of an amount of Rs.49,67,800/-(Rupees Forty Nine Lakh Sixty Seven Thousand and Eight Hundred only) including 18% GST(50% of the total amount of Rs.99,35,600/-) to the M/s C-DIT towards the Digitization of Manuscripts- ORI & MSS, University of Kerala-Phase III-Second Year and the expenditure may be met from the h/a “Part II – Plan –MH 41– Oriental Research Institute & Manuscripts Library -4/6085-Digitization (State)” of the current year’s Budget Estimates of the University and the Vice-Chancellor has ordered to place the proposal before the Syndicate for consideration.

In this context, as per the orders of the Vice-Chancellor, the aforementioned proposal is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No.49.71

***Minutes of the Combined meeting of the Standing Committees of the Syndicate on Examinations and Finance held on 29.11.2022 –approval of–
reg:***

(M&C I)

The Minutes of the Combined meeting of the Standing Committees of the Syndicate on Examinations and Finance held on 29.11.2022 is placed before the Syndicate for approval (Minutes appended).

**Minutes of the Combined meeting of the Standing Committees of the Syndicate on
Examinations and Finance**

Date & Time : 29.11.2022, 11.30 A.M

Venue : Syndicate Room

Members Present

Dr.K.B.Manoj	Convener, SC on Exams	Sd/-
Adv.K.H.Babujan	Convener, SC on Finance	Sd/-
Dr.Vijayan Pillai M	Member Syndicate	Sd/-
Prof.K.Lalitha	Member Syndicate	Sd/-
Sri.Bijukumar.G	Member Syndicate	Sd/-
Sri.Jairaj.J	Member Syndicate	Sd/-
Dr.S.Nazeeb	Member Syndicate	Sd/-
Dr.K.G.Gopchandran	Member Syndicate	Sd/-
Sri.Arunkumar.R	Member Syndicate	Sd/-
Sri.B.P.Murali	Member Syndicate	Sd/-

Members Absent

- Sri.Sandeep Lal.S Member Syndicate
- Adv.A.Ajikumar Member Syndicate
- Sri.M.S.Arun Kumar MLA Member Syndicate

Item no.49.71.01 *Enhancement of honorarium / remuneration for the experts / evaluators of fine arts courses – reg.*

(EK 1)

Various Fine Arts courses such as (BFA/ BFA (Hi)/ MFA/ MVA / B.Des) is being conducted by the University. Most of the examiners for the jury/ viva-voice/ paper evaluation are selected from other Universities and are residing outside the jurisdiction. Hence, the experts have expressed their reluctance in conduct of the same because of low rate of remuneration.

As per the UO.No. EK 1/1804/2018 dated 28/05/2019, sanction was accorded by the Hon'ble Vice Chancellor for the remuneration of an amount of Rs.500 /- per candidate registered for the I and IV year BFA and all semesters of MFA Degree Examinations towards the conduct of the above examinations (theory and practicals including material cost and model charges). The amount of Rs.500 /- is used for the remuneration of the teaching (invigilator) & Non teaching staff of the colleges and the expenses for the conduct of examination (material cost, model charges etc). The remuneration for the teaching – non teaching staff is mentioned in the UO.No. EK 1.414/2012 dated 17/07/2012 and the balance amount is used for the material cost, model charges etc.

It may be noted that MFA (Painting and Sculpture) is having practical examinations for all semesters. Also has dissertation and viva for the fourth semester MFA (painting and sculpture) examination. Also there is practical examination for the 1st and 4th semester of BFA (painting, sculpture, applied arts) course. No jury/ viva for the BFA course.

As the rate of remuneration for the external examiners are not specifically mentioned in the relevant orders, a letter was sent to the Dean, Faculty of Fine Arts for seeking the remarks on whether separate remuneration has to be fixed for external examiners. But reply on this regard has not been obtained yet.

Now, Prof. Narayanankutty. K, Chairman, BOS (Applied arts), University of Kerala, has forwarded a proposal regarding the revision of the rate of remuneration for the fine arts courses (BFA/ BFA(HI) / MFA / MVA / B.Des) vide reference (3) above.

Bachelor of Fashion Design (B.Des)

1) Honorarium for Jury :

- Rs.500/- per candidate subject to a maximum of Rs. 5000/- plus TA & DA per day, for each member of jury / practical. If the number of candidates are less in number, a minimum of Rs 3000 /- plus TA and DA per day

2) Evaluation of answer scripts:

- Rs 3000/- per day + TA, DA and accommodation

It is also proposed that the payment shall be made on spot, on completion of the work.

BFA / MFA / MVA / BFA(Hi) courses

- Evaluation of answer scripts:
 - Rs 3000 /- plus TA & DA be paid per semester for evaluation of answer scripts
- 2) Practical / Jury (BFA)
 - Rs 250 /- per candidate, subject to max of Rs 5000 /- + TA & DA. If the number of candidates are less in number, minimum of Rs 3000 /- + TA & DA.
- 3) Practical / Jury (MFA / MVA / BFA (Hi))
 - Rs 500 /- per candidate, subject to a maximum of Rs 5000 /- day + TA & DA. If the number of candidates are less in number, minimum of Rs 3000 /- + TA & DA.
- 4) Evaluating dissertation / viva-voice
 - Rs 1000 /- per candidate, subject to maximum of Rs 5000 /- per day + TA & DA/ If the number of candidates are less in number, minimum of Rs 3000 /- + TA & DA.

Chairman (BFA / MFA / MVA / BFA (Hi) / B.Des

Rs 5000 /- + TA & DA per day for all fine arts courses.

Similar revisions effected for LLB courses vide UO. No. M&C 1.2/1884/2019 dtd 22/03/2019 for remuneration to chief examiners for valuation of LLB answer scripts.

For fine arts courses, almost all the evaluators are from other Universities and are being participated in all exam related works including pre valuation and pass board meeting, simultaneously with their routine works allotted by their own University.

The details of the current rate of remuneration and the proposed rate of remuneration (by Prof. Narayanankutty K) for fine arts courses is appended.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding the hike in remuneration for fine arts courses for external examiners, is placed before the Combined Committee of the Syndicate on Finance & Examinations.

Recommendations of the Committee: *The Committee considered the above matter and recommended to refer the matter to the Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Minutes of the Combined meeting of the Standing Committees of the Syndicate on Examinations and Finance held on 29.11.2022, be approved.

Item no.49.71.02 Enhancement of rate of remuneration for the Lab Examinations (internal and external) of B.Tech courses – reg.***(EK 1)***

The rate of remuneration for the conduct of practical examinations for Engineering is disbursed vide U.O. referred above.

Due to the low remuneration, there is an inavailability of examiners for the conduct of lab examinations of B.Tech courses.

In the meeting convened by the Controller of Examinations with regard to the processing of the pending bills of B.Tech Examinations, the Assistant Registrar (B.Tech) was entrusted to put up a proposal for fixing a minimum amount as remuneration to both internal and external examiners for conducting lab exams irrespective of the number of students.

The Assistant Registrar (B.Tech) forwarded a proposal stating a minimum amount of Rs 1000 /- (Rupees one thousand only) and over & above Rs 1000 /- (Rupees one thousand only) (if the number of candidates exceeds accordingly), as remuneration for the conduct of practical examinations of B.Tech (both internal and external), considering the suggestion of the EC section.

As per the orders of the Vice-Chancellor, the matter is placed before the Combined Committee of the Syndicate on Examinations and Finance for enhancement of remuneration for the lab examinations of the B.Tech courses (both internal and external).

Recommendations of the Committee: *The Committee considered the above matter and recommended that the remuneration for the external examiners for the conduct of practical examinations of the B.Tech course be fixed as follows:*

No. of candidates	Remuneration including TA/DA
1 to 8	Rs. 1000/-
Above 8	Rs. 1000 + Rs. 50 for each additional candidates

Resolution of the Syndicate

RESOLVED that the above recommendation of the Minutes of the Combined meeting of the Standing Committees of the Syndicate on Examinations and Finance held on 29.11.2022, be approved.

Item no.49.71.03 Issuance of fresh Degree/Diploma Certificates after cancelling Degree Certificate already issued – Levying fee – Clarification - reg:-

(M&C I)

As per the U.O. NO. M&C.2/1548/2012 dated 09.04.2012, the Hon'ble Vice Chancellor has ordered that a fee equivalent to the fee prescribed for Degree/Diploma Certificate excluding search fee and postal charges be levied for issuing fresh Degree/Diploma Certificates in lieu of the original one surrendered and cancelled for such reasons wherein no act of omission or mistake of the University is involved.

But many cases are seen where candidates bring the original Degree Certificate issued to them stating that there is defect in the Degree and the mistake is from the part of the University. It has been observed that many Sections are following/ handling these cases differently i.e. some Sections are levying fee and some without levying fee. Hence a uniformity in the procedure needs to be incorporated for issuing fresh Degree Certificates for candidates for mistakes like name correction, gender mistake, register number mistake, subject/class correction etc.

Fee may be levied from the candidates who submits the Degree/Diploma Certificate issued to them after one year from the date of issuance of Degree Certificate for issuing fresh Degree/Diploma Certificates after cancelling the surrendered Degree Certificates wherein any act of omission or mistake of the University is involved.

As per the orders of the Vice Chancellor, the matter of levying fee from the candidates who submits the Degree/ Diploma Certificate issued to them after one year from the date of issuance of Degree Certificate for issuing fresh Degree/Diploma Certificates after cancelling the surrendered Degree Certificates wherein any act of omission or mistake of the University is involved is placed before the combined meeting of the Standing Committees of the Syndicate on Examinations and Finance for consideration.

Recommendations of the Committee: The Committee considered the above matter and recommended not to levy fees from the candidates who submit defective Degree/Diploma Certificates issued to them wherein any act of omission or mistake of the University is involved. Further recommended that the fee towards such fresh Degree/Diploma Certificate in lieu of the defective one shall be levied from the officials held responsible.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Minutes of the Combined meeting of the Standing Committees of the Syndicate on Examinations and Finance held on 29.11.2022, be approved.

Item No.49.72 Judgement of the Hon'ble High Court of Kerala, dated 12.08.2022 in WP(C) No.17920/2022 filed by Smt. Uma Maheswari - Compliance of- Consideration of- reg.

(Ad.DII)

Smt. Uma Maheswari, former inmate of the University Hostel for Women, Kariavattom was injured during hostel building collapse on 26th September 2009 while she was doing her II year MA Tamil Degree course. An amount of Rs.50,000/- was sanctioned by the University immediately to meet the medical expenses incurred for the treatment of Smt.Uma Maheswari. An additional amount of Rs. 10,000/- was paid to her, on her request, after she was discharged from the hospital, to return home.

Smt. Uma Maheswari, filed WP(C) No.17920/2022 before the High Court of Kerala to issue an appropriate order or direction commanding the University of Kerala to grant Rs. 3 Lakh or such amount for the tortious actions resulting in severe injuries to the petitioner and for her future treatment expenses, as a reasonable compensation or to quash the decision of the Syndicate held on 22.11.2019, vide item No.06.69.02 to not consider the request of Smt. Uma Maheswari for any further assistance.

The Hon'ble High Court of Kerala on the WP(C) No. 17920/2022 filed by Smt. Uma Maheswari made the following judgement.

- (1) *To grant an amount of Rs.3,00,000/- (Three Lakh only) as an aid for her ongoing treatment and as a compensation as ordered by the Kerala State Commission for SC & ST and as a final settlement to close the issue.*
- (2) *To explore the possibilities to consider her for appointment on contract basis in any of the Departments/Self financing institutions in the University of Kerala.*

The Hon'ble Court directed the University to abide by the decision as expeditiously as possible, but not later than two months from the date of receipt of copy of the judgement. As regards the appointment of the petitioner on Contract is concerned, this shall be adverted to by the University and necessary action completed thereon within a period of 3 months wef 12.08.2022. University Order No.6945/2022/UOK dated 02.09.2022 granting Rs.3,00,000/- (Rupees Three Lakh only) as compensation to Smt. Uma Maheswari has been issued.

The Syndicate held on 07.11.2022 vide Item No.48.67 resolved to appoint Smt. Uma Maheswari as Library Assistant on contract basis in the Oriental Research Institute and Manuscripts Library (ORI & MSS Library), Kariavattom (as per the letter from the Head, Oriental Research Institute and Manuscripts Library (ORI & MSS Library), Kariavattom dated 02.11.2022) as a special case based on the judgement of the Hon'ble High Court of Kerala dated 12.08.2022.

It was further resolved to entrust the Registrar to implement the decision after verifying the relevant documents.

As resolved by the Syndicate, Registrar verified the documents of Smt. Uma Maheswari and found that she is not having the qualification for the post of Library Assistant as prescribed by the University.

Smt. Uma Maheswari vide letter dated 29.11.2022 has requested to appoint her as lecturer in Tamil on contract or Manuscript assistant in Tamil on contract in ORI & MSS Library.(copy enclosed)

Based on her request Registrar sought a report from the HOD, Oriental Research and Institute and Manuscripts Library (ORI&MSS Library)

The Head, ORI & MSS Library via e-mail dated 30-11-22 reported that there is vacancy of (1)a Lecturer in Tamil on contract and (2) Manuscript Assistant in Tamil on contract.(copy of the email attached) in their department.

It may be noted that as per Kerala University First Ordinances 1978 - General qualification for Manuscripts Asst Gr II is BA (Sanskrit) or BA (Malayalam). Technical qualification is Knowledge of scripts of Grantha Tamil and Experience in reading Cadjan Manuscripts. M.Phil in Manuscriptology is desirable qualification.

The HOD informed that the candidate with Ph.D in Tamil can also be considered for the post of Manuscript Assistant in Tamil on contract. The monthly remuneration for the post of Manuscript Assistant is ₹22000/- (Rupees Twenty Two Thousand only)

As ordered by the Vice-Chancellor, the revised proposal for the appointment of Smt. Uma Maheswari in the ORI & MSS Library as Lecturer in Tamil on contract / Manuscript Assistant in Tamil on contract based on the report of the Head, ORI & MSS Library, is placed before the Syndicate for consideration.

Resolution of the Syndicate

The Syndicate considered the request of Smt.Uma Maheswari and letter from the Head, ORI & MSs Library and **RESOLVED** to appoint Smt.Uma Maheswari as Manuscript Assistant in Tamil on contract basis with a monthly remuneration of Rs.22,000/- as a special case based on the Judgement of Hon'ble High Court of Kerala dated 12.08.2022

Item No.49.73 Kerala University College of Teacher Education, Kollam- Wages of Casual Employees for the month of October 2022-Reporting of- reg. (Ad A VII(A))

The Principal, Kerala University college of Teacher Education, Kollam forwarded the attendance statement of Casual Employees for the month of October 2022, claiming a sum of ₹ 1,10,685/- (Rupees One Lakh Ten Thousand Six Hundred and Eighty Five Only) towards their wages.

The Hon'ble Vice-Chancellor sanctioned the payment, subject to report to the Syndicate, and U.O. No. Ad A VII A/8587/2022/UOK dated 14.11.2022 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the payment of ₹.1,10,685/- towards wages of Casual Employees of Kerala University College of Teacher Education, Kollam for the month of October 2022, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.49.74 Budget Implementation 2022-2023-Submission of proposal for conducting Training programme for Non- Teaching staffs of Affiliated Colleges- Consideration of-reg. (CDC)

The Budget Speech 2022-23 of the University of Kerala had a proposal of organizing special training programme for the Non-Teaching staffs of affiliated Colleges to adopt innovative approaches in administrative and technical activities and allocated an amount of Rs.5,00,000 (Rupees Five lakh only)for the same .

The Syndicate at its meeting held on 14.10.2022 vide item no.47.113.D1 has resolved to approve the recommendation of Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges to conduct training programme of two days duration for non-teaching staff of Aided Affiliated Colleges at three centres viz. Thiruvananthapuram,Kollam and Alappuzha. It is also resolved to conduct a separate one day training programme for lab attenders at Kollam and for librarians at University Library, Thiruvananthapuram.

In compliance with the Syndicate resolution the Director, College Development Council has forwarded a proposal as detailed below:

Centre and Date of Training

Non Teaching Staffs of Aided Colleges		
District	Venue	Date
Thiruvananthapuram	Senate Chamber, University of Kerala, Palayam	15.12.2022 & 16.12.2022
Kollam	Fatima Mata National College, Kollam	19-12-2022 & 20.12.2022
Alappuzha	S.N College Cherthala/St.Joseph College Alappuzha/KUSRC Alappuzha	22.12.2022 & 23.12.2022
Lab attenders and Librarians		
Kollam	Fatima Mata National College, Kollam	11.01.2023
Thiruvananthapuram	University Library, Palayam	13.01.2023

Detailed Programme

Day I	Inauguration- 10.00 AM to 10.30 AM Session I 10.30 AM – 11.30 AM Tea Break 11.30 AM -12.00 Noon Session II – 12.00 Noon– 1.00P M Lunch Break 01.00 P M 02.00 PM Session III 2.00 P M to 03.00 PM
Day II	Session IV 10.30 AM – 11.30 AM Tea Break 11.30 AM -12.00 Noon Session V – 12.00 Noon– 01.00 P M Lunch Break 01.00 P M 02.00 PM Session VI 02.00 P M to 03.00 PM

Also the Director (i/c), College Development Council may be entrusted with financial matters pertaining to the conduct of the Training Programme.

As per the orders of the Hon'ble Vice-Chancellor, the detailed proposal for organizing special training programme for the Non-Teaching staffs of aided affiliated Colleges is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to approve the above proposal for organizing special training programme for the Non-Teaching Staffs of Aided Affiliated Colleges.

FURTHER RESOLVED that the financial matters pertaining to the conduct of the Training Programme be entrusted with the Director (i/c), College Development Council.

ALSO RESOLVED that the venue of the training programme in Alappuzha District be changed to SD College, Alappuzha.

Item No.49.75 ***Minutes of the meeting of the Standing Committee of the Syndicate on Finance (Special) —Approval—reg.***

(Ad.A.VI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance (Special) held on 07.12.2022 is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Finance (Special)

Date & Time : 07th December 2022, 11.15 a.m.

Venue : Syndicate Room, University Buildings

Members Present

1. Adv.K.H.Babujan(Convener)
2. Adv. A. Ajikumar (Member, Syndicate) (Online)
3. Sri. Bijukumar G (Member, Syndicate)
4. Dr.Vijayan Pillai (Member, Syndicate)
5. Dr. K. G. Gopchandran (Member, Syndicate)
6. Dr. K.B. Manoj (Member, Syndicate)
7. Sri. B.P Murali (Member, Syndicate)

Members Absent

1. Sri M S Arun Kumar M L A (Member, Syndicate)
2. Dr. S. Nazeeb (Member, Syndicate)

Item No.49.75.01 ***Disbursement of Dearness Relief Arrears and 3rd instalment of Pension Revision Arrears- releasing - reg:***

(Accounts VI A)

The Government, vide G.O dtd 08/02/2021 enhanced the rate of Dearness Relief Arrears to pensioners and the same was implemented in the University, vide U.O.NO.AdAV03/6929/2021 dtd 24/02/2021. As per the U.O, DR Arrears has to be paid in 4 equal installments. Accordingly first installment of DR Arrears in respect of pensioners (State and UGC scheme) amounting to Rs.4,32,37,926/- (Rupees Four Crores Thirty Two Lakhs Thirty Seven Thousand Nine Hundred and Twenty Six Only) was released on 20/04/2021.

The second installment of DR Arrears amounting to Rs.4,38,20,666/-(Rupees Four Crores Thirty Eight Lakh Twenty Thousand Six Hundred and Sixty Six only) was released on 18/08/2021 as per the decision of the Syndicate held on 17/08/2021 based on the recommendation of the Standing Committee of the Syndicate on Finance held on 10/08/2021.

The 3rd and 4th installment of DR Arrears are pending disbursal and approximately an amount of Rs 9 Crore is required for the same.

Pension revision was implemented in the University, vide U.O NO AdAIII/G-87/2021 dtd 30/06/2021. An amount of Rs.10,37,98,372/- (Rupees Ten Crore Thirty Seven Lakh Ninety Eight Thousand Three Hundred And Seventy Two Only) was released towards the 1st and 2nd installment of Pension Revision from the own fund of the University, vide U.O NO.AdAIII /341 1/2022/UOK dtd 05/05/2022 as resolved by the Special meeting of the Syndicate held on 29.04.2022 vide item no

20.01. As per G.O(P)No.162/2021/Fin. dated 02/12/2021, third and fourth installments of Pension Revision Arrear shall be disbursed in the Financial Years 2022-23(third) and 2023-24(fourth) respectively.

In this regard it may be noted that various Pensioner's Associations are requesting to release

1. The 3rd and 4th installment of DR Arrears
2. The 3rd instalment of Pension Revision Arrears (due in the current financial year).

Hence, as per the orders of the Vice Chancellor, the proposal for the disbursement of Dearness Relief Arrears and 3rd instalment of Pension Revision Arrears are placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation (detailed proposal appended).

Dearness Relief Arrears

	AMOUNT DUE	AMOUNT PAID	REMARKS
I INSTALLMENT (01/01/2019 to 31/12/2019)	Rs 4,32,37,926/-	Rs 4,32,37,926/-	
II INSTALLMENT (01/01/2020 to 30/06/2020)	Rs.4,38,20,666/-	Rs.4,38,20,666/-	
III INSTALLMENT (01/07/2020 to 30/11/2020)	Rs 4.5 Crore Approximately	NIL	
IV INSTALLMENT (01/12/2020 to 31/03/2021)	Rs 4.5 Crore Approximately	NIL	

Pension Revision Arrears

	AMOUNT DUE	AMOUNT PAID	REMARKS
I & II INSTALLMENT (01/07/2019 to 30/06/2020)	Rs 10,37,98,372/-	Rs 10,37,98,372/-	Released from own fund of the University
III INSTALLMENT (01/07/2020 to 31/12/2020)	Rs 5.5 Crore Approximately	NIL	Due in current FY 2022-23
IV INSTALLMENT (01/01/2021 to 30/06/2021)	To be released in the next financial year 2023-2024		

The Committee considered the matter and recommended to release 3rd & 4th installment of Dearness Relief Arrears and 3rd installment of Pension Revision Arrears (due in the financial year 2022-'23), from own fund of the University.

The Committee further recommended to report the matter to the Government and request for additional grant.

The meeting came to an end at 11.30 a.m..

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance (Special) held on 07.12.2022, be approved.

Item No.49.76

Application for Re-admission of Smt. Shafna to the Third Semester of First Degree Programme in Commerce – consideration of- reg.

(Ac.A.V)

Smt. Shafna of First Degree Programme in Commerce at St. Michaels College, Cherthala had discontinued her studies on medical grounds and submitted an application recommended by the Principal of the College for re-admission to the third semester in the Academic year 2022-23,

As per verification report on the registration details, the candidate has not registered to III Semester examinations but she has secured 85% attendance during the third semester. She has not even applied for Notional registration in the Third Semester. The Principal has recommended to grant re-admission to the third semester eventhough, she has sufficient attendance for the same and also informed that a vacant seat is available to accommodate the candidate.

Clause 12.15 of the regulations related to First Degree Programme under CBCS system, reads **student who fail to secure the minimum required aggregate attendance during a semester shall be given one chance to repeat the semester along with subsequent batch of students after obtaining re-admission.**

The Syndicate vide item No.36.11.10 at its meeting held on 20.01.2022 considered a similar request of Sri. Shervin S S for re-admission to first semester having sufficient attendance and not registered for the first semester examination, also failed to take notional registration and resolved to reject the request of Sri. Shervin S S.

According to the Academic calendar (2022-23), the classes for the third semester First Degree Programme (2021 admission) commenced on 21.10.2022. As per the notification published on 30.11.2022 from the office of the Controller of Examinations, Online exam registration starts from 30.11.2022.

As per the orders of the Vice-Chancellor, the request of Smt. Shafna for granting re-admission to third semester of first Degree Programme in Commerce at St.Michaels College, Cherthala, eventhough she has secured sufficient attendance and has not Notionally Registered for the third Semester, is placed before the Syndicate for consideration and recommendation.

Resolution of the Syndicate

RESOLVED to grant notional registration to Smt. Shafna for the third semester of First Degree Programme in Commerce and readmit the candidate at St.Michaels College, Cherthala.

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Item No.49.77 ***Dept of Biochemistry – request for extension of period to complete the project “Setting up of Neurobiology Lab”-Consideration of- reg.***

(Ad.FII)

In the Budget Speech 2021-22, an amount ₹.20,00,000/- (Rupees Twenty Lakh only) was earmarked for the ‘setting up of ‘Neuro Biology Lab’ at the Department of Biochemistry. A provisional advance of Rs. 20 Lakh only was sanctioned to Dr. A. Helen, Head, Department of Biochemistry, towards the same, vide UO No. Ad A V 6421/2021/UOK dated 17.11.2021.

Further, vide U.O. dated Ad A V 7386/2021/UOK dated 20.12.2022, sanction was accorded to transfer the project to Dr. Viji Vijayan, Assistant Professor & Principal Investigator of the said project and to release the provisional advance to her.

Now, Dr. Viji Vijayan, vide letter dated 12.10.2022, has requested to grant her extension for 6 months to complete the project “Setting up of Neurobiology Lab” as a few equipment are in transit and may require additional time.

As per the orders of the Vice Chancellor, the request from Dr. Viji Vijayan, Assistant Professor, Dept of Biochemistry to grant her extension for 6 months to complete the project “Setting up of Neurobiology Lab” in the Department of Biochemistry, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to grant extension to Dr. Viji Vijayan, Assistant Professor, Dept of Biochemistry for six months to complete the project “Setting up of Neurobiology Lab” in the Department of Biochemistry, Kariavattom.

=====
Item No.49.78 ***Hearing of the officials of Fatima Mata National College (Autonomous), Kollam-conducting-Consideration of- reg.***

(Ac.AII)

The Principal, Fatima Mata National College has submitted the scheme and syllabus of new course BA Mass Media and Journalism for approval under self financing stream during the academic year 2022-23 vide letter dtd 25/5/2022 (ExhibitP7).

Since there is time limit for approval of the scheme and syllabus of Autonomous Colleges under the University Act, clarification was obtained from Ac BII section, whether the course is affiliated under self financing stream. Ac BII section remarked that "that the University has not granted affiliation to BA Mass Media and Journalism programme in Fatima Mata National College (Autonomous), Kollam either in aided mode or in self financing mode."

It has also been informed that "the Educational Agency of Fatima Mata National College (Autonomous), Kollam has submitted application for affiliation of BA Mass Media and Journalism programme in AIDED mode for the Academic year 2022-23. But the Syndicate held on 29.04.2022, after considering the local enquiry report resolved to reject the application for BA Mass Media and Journalism programme. The confirmation of the same has been made on the Syndicate held on 25.05.2022." The section has also provided a copy of the letter No.Ac BII/02/25409/2021 dated

3/11/2021 forwarded to the College intimating the rejection of application submitted by the Educational agency for affiliation of new courses for the academic year 2022-23 in self-financing mode.

The Syndicate at its meeting held on 28.10.2021, resolved to reject the application submitted by the Educational Agency of Fatima Mata National Colleges for affiliation of new courses for the Academic year 2022-23 in self financing mode in accordance with the resolution of the Senate dated 02.08.2002 and 03.08.2002 not to approve unaided courses in Government/Aided colleges. The matter has been informed to the college vide letter no. Ac B II/02/25409/2021 dated 03.11.2021.

Considering the above facts the Vice-Chancellor has ordered that the application for approval of the new course, B A Mass Media and journalism need not be considered. A letter citing the above fact has been forwarded to the College, vide Letter no. Ac AII/24429/2022 dated 23.06.2022. (exhibit P8)

The Educational Agency has filed a writ petition in the Hon'ble High Court of Kerala against the letter issued dated 23.06.2022 and the Hon'ble High Court in its Judgment dated 29.08.2022 in WP© No.27447 of 2022 filed by FMN College (Autonomous) Kollam, ordered as follows:

"I order this writ petition and quash Ext.P8; with a consequential direction to the University to take up Exts.P7 and P7(a) and decide upon it, in terms of the applicable UGC Regulations/Guidelines, as also Chapter 8B of the Kerala University Act, 1974, after affording an opportunity of being heard to the official concerned of the petitioner-College; thus culminating in an appropriate order and necessary action thereon, as expeditiously as is possible, but not later than two months from the date of receipt of a copy of this judgment.

I make it clear that though this court has not considered the impact of the deeming provisions in the Kerala University Act, if a decision is not taken within the afore time frame, it will then be presumed that necessary concurrence has been given.

For this purpose, I leave it to the University to seek any additional information from the college, but this will be done within a period of two weeks from the date of receipt of a copy of this judgment; in which event, same shall be furnished by them within a period of ten days thereafter.

I also leave liberty to the petitioner to approach this court for any clarification, including as to the impact of the deeming provisions in the Kerala University Act, if the afore directions are not complied with by the University within the time frame fixed above."

Ext.P7 is the Letter No.FC/E3/UTY/2022 dated 25.05.2022 from the Principal, Fatima Mata National College, Kollam submitting the scheme and syllabus of new course BA Mass Media and Journalism under self financing stream for approval.

Ext. P8 is the Letter No. 24429/Ac AII/2022/UOK dated 23.06.2022 to the Principal, Fatima Mata National College, Kollam in reply to Ext.P7. The Letter No. 24429/Ac AII/2022/UOK dated 23.06.2022 issued as per the clarification received from Ac BII section regarding rejection of affiliation of self financing courses.

Ext.P7 (a) is the Letter No.Fc/E3/Uty/Auto 2022 dtd 20/7/2022 from the Principal, Fatima Mata National College, Kollam forwarding the scheme and syllabi of the four new courses --B.Sc Computer Science, B.Com Logistics and Supply Chain Management, Master of Computer Application(MCA) and B.Sc Psychology(with elective "Psychological aspects of differential abilities)) under self financing stream for approval to commence during the academic year 2022-23. In response to the same, it has been informed to the college vide letter No. 33126/Ac.D/2022/UOK dtd 20/8/2022 to apply for affiliation of the courses in the first instance, on the basis of the remarks of Ac D section.

In the light of the Judgment of the Hon'ble High Court of Kerala in WP (C) No. 27447 of 2022 filed by Fatima Mata National College (Autonomous), Kollam, the matter regarding the approval of the scheme and syllabus of new courses under self financing stream as contained in exhibits P7 and P7 (a) for which course affiliation was not granted by the University was placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Standing Committee of the Syndicate on Affiliation of Colleges considered the matter and recommended to afford an opportunity of being heard to the official concerned of Fatima Mata National College (Autonomous), Kollam as directed by the Hon'ble High Court vide Judgment dated 29.08.2022 in WP (C) no. 27447 of 2022 by a team consisting of Adv.G Muraleedharan Pillai, Convener, Standing Committee of the Syndicate on Affiliation of Colleges, Dr.K.B.Manoj and Dr.K.G.Gopchandran, Members Syndicate and the Syndicate resolved to approve the same.

But the hearing scheduled on 18/10/2022 could not be conducted. Due to the expiry of time allotted for hearing one month time enlargement has been sought as per the orders of the Vice-Chancellor. The Legal section informed that enlargement of time for one month from 17.11.2022 for compliance of judgment is being sought from the Hon'ble High Court.

As per orders of the Vice Chancellor, the above matter is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to hear the officials of Fatima Mata National College, Kollam (Autonomous) by a team consisting of Dr.K.G.Gopchandran and Dr.K.B.Manoj, Members Syndicate as directed by the Hon'ble High Court of Kerala vide judgement dated 29.08.2022 regarding the approval of the scheme and syllabus of new courses under self financing stream for which course affiliation was not granted by the University.

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Item No.49.79 ***Approval for 10 percent additional seats per degree course over and above sanctioned strength of seats already existing for the LLB Courses in the colleges for the academic year 2022- 23 – reporting of - reg.***

(Ac B II)

The Bar Council of India vide letter no.BCI:D:6226/2021(C1/271/30.10.2022) dated 31.10.2022, addressing to all centers of legal education in Kerala, has intimated the resolution of the council to grant permission/approval to centres of Legal Education in Kerala who apply before BCI to admit 10% students over and above the sanctioned strength of seats/ students in 3 year L.L.B and 5 year L.L.B Integrated Degree Courses being run by them only for the academic year 2022-'23, on account of the post pandemic situation in the State of Kerala, subject to the following conditions.

1. This approval is being granted only for the academic year 2022-23 and this shall not be allowed or continued in future i.e, with effect from the academic year 2023-24.
2. This shall subject to verification by inspection at an appropriate time, by BCI and subject to payment of fee of Rs.50,000 as fee towards admission of upto 10 percent excess seats in a non honours degree course and Rs.75,000 as fee towards excess admission upto 10 percent towards a Honours degree courses as of now .
3. The colleges interested in availing of this 10% increase in seats shall have to apply individually to the BCI with an undertaking that it shall provide for sufficient physical infrastructure and teaching faculty to accommodate the extra seats/students.

The following law colleges affiliated to University of Kerala has submitted order from BCI granting approval for 10 percent additional seats per degree course over and above the sanctioned strength to the college in each existing course and requested for the same so as to complete the admission process for the academic year 2022-23/ participate in the CAP 2022.

1. Mar Gregorios College of Law, Nalanchira, Thiruvananthapuram
2. The Kerala Law Academy Law College,Thiruvananthapuram
3. CSI Institute of Legal Studies, Cheruvarakonam, Thiruvananthapuram

As the admission procedures for the LLB programmes are already started, the Vice-Chancellor in exercise of the powers conferred under Section 10(13) of the Kerala University Act, 1974, approved to grant 10 percent additional seats per degree course over and above the sanctioned strength of seats already existing per course to the college for the academic year 2022-'23 only .

The action taken by the Vice Chancellor to grant 10 percent additional seats per degree course over and above the sanctioned strength of seats already existing LLB D Courses to the above mentioned colleges for the academic year 2022-'23 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.49.80 ***Minutes of the meeting for arranging accommodation facility at University Hostel for Women, Thycaud held on 28.11.2022 – Approval of – reg:***

(Ad D II)

A meeting was conducted to discuss the matter regarding the arrangement of accommodation facility at University Hostel for Women, Thycaud on 28.11.2022, 10.30 am at University Womens Hostel, Thycaud.

As per the orders of the Vice Chancellor the minutes of the meeting is placed before the Syndicate for approval. (Minutes appended).

Minutes of the Meeting for arranging accomodation facility at University Hostel for Women,

Thycaud

Date and Time : 28.11.2022, 10.30 am
Venue : University Hostel for Women, Thycaud

Members Present

1. Prof (Dr) K S Anil Kumar, Registrar
2. Smt. Sobha K, University Engineer
3. Sri. Manoj Kumar M S, Assistant Engineer, HQ
4. Warden, UWH, Thycaud

The meeting started at 10.30 am

The Registrar opened the discussion about the shortage of rooms for accommodating the students at hostel, as many requests are received from students. University Engineer has suggested that if old warden quarters is allotted to students nearly 20 to 25 students can be accommodated, but minor civil and electrical repair has to be done. Warden has informed that some rooms such as study room, electrical room, etc can be used as inmates room if necessary furniture, fans, are provided. According to University Engineer, thus 40 more students can be accommodated at hostel itself. Warden also informed that if old warden quarters is converted to hostel then furniture are required and more staffs are also required. The Warden agreed to submit a report regarding the needs for increasing the admission of students to the Hostel.

The Registrar has recommended the following

1. To entrust the University Engineer to do the needful maintenance work in the rooms which are kept closed due to minor maintenance immediately.
2. Entrust Assistant Engineer, HQ to check whether the furniture stored in the store room can be repaired and the remaining irreparable scrap furniture shall be brought to the University Campus Palayam .
3. To direct the rate contractor to repair the furniture at the Women's Hostel, immediately.
4. To install CCTV at Hostel and entrust Instrumentation Engineer to locate the needed points.
5. Direct the warden to submit the requirement such as cot, table, chair, fan, etc.
6. The old warden quarters be renovated for accommodating students.
7. Direct the University Engineer to arrange needful for the rennovation of old warden quarters and to repair the impaired gate in front of old warden quarters.
8. To alert the security about the dumping of waste near the gate infront of old warden quarters and do the needful to prevent the dumping of waste.
9. Surroundings of the old warden quarters to be cleared using JCB and entrust the Estate Officer for the same and the expenditure be meet from Permanent Advance of DR (Admn I).
10. Permission granted to use University vehicle at night for the emergency call from Warden, Womens Hostel Thycaud and to direct the security officer to arrange a security to drive the vehicle if any emergency arise during night at the Women's Hostel, Thycaud.
11. To engage more staff, if old Warden quarters is used to accommodate studentrs.
12. The students at the old warden Quarters will be permitted to avail mess facility of Women's Hostel and will have to pay the same rate applicable for the inmates at Women's Hostel, Thycaud.
13. To entrust Assistant Engineer (Electrical) to take necessary steps to install fan in the Women's Hostel. Thycaud as per the necessity.

The meeting concluded at 11.30 am.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting to discuss the matter regarding the arrangement of accommodation facility at University Hostel for Women, Thycaud held on 28.11.2022, be approved.

FURTHER RESOLVED to entrust the University Engineer to take urgent steps for the renovation of Old Warden Quarters and other maintenance works in the room which are closed in the University Hostel for Women, Thycaud.

ALSO RESOLVED to entrust the University Engineer to initiate purchase of Cot, Table, Chair, Fan, etc., as per the requirement of Warden meeting the expenditure from the imprest money sanctioned to the University Engineer.

Item No.49.81 Budget Speech of the Govt. for the year 2022-23- Starting of New Course “Master of Design Programme” in collaboration with “M/s. Toonz Media Group”- Proposal with remarks of the Heads of respective department for consideration of the Syndicate-Reg.

(PLA1)

In the Budget Speech for the Year 2022-23, presented by Sri. K.N. Balagopal, there is a proposal for “Starting of Modern New short term courses and PG Courses in project mode at University Campuses for Five Years. (Item No:21).

Thereafter proposals were submitted by Department of Chemistry and Department of Computer Science for starting of the following courses, and the same was submitted to the Government.

1. MSc. Chemistry (Functional Materials)
2. MSc. Computer Science with Specialization in Machine Learning.
3. Master of Design (M.Des) programme with Specialization in
 - (i) Game Art Development
 - (ii) Animation Film Making
 - (iii) Visual Effects Technology

Accordingly the Government vide G.O(Ms) No:528/2022/ HEDN dated 22/10/2022, had issued an administrative sanction for starting the course in project mode, as per the following Guidelines,

- 1) **Permanent teaching and non-teaching appointments cannot be made for these programmes.**
- 2) **An innovative curriculum should be developed specifically for these programmes. The University should decide on the number of students in each batch depending on the nature of the programmes.**
- 3) **Research and work experience in the fields related the course (including that in the industrial sector) should be considered along with the basic qualification while recruiting the teaching staff. For the same reason qualification for the appointment of teachers for each programme should be determined according to the nature of the programme.**
- 4) **The appointment will be for 5 years in UGC scale (Basic+DA). Annual increment will be allowed. After 5 years, appointment of new teaching staff should be done after conducting interview. Work experience in project mode programmes will be considered as service period for CAS/direct recruitment.**
- 5) **A maximum of four teachers can be appointed for each programme (3 in the first year). The university should ensure the services of non teaching staff from the existing staff.**
- 6) **Periods need to be given to appointment of adjunct faculty/Professor of practice allowed as per new UGC norms (instead of permanent faculty) and Navakerala Post Doctoral Fellows.**
- 7) **The funds shall be used from plan funds already allotted (“Innovative Research Projects of Various Departments”). The proposal for any additional funds shall be considered only after exhausting at least 80% plan funds.**

Apart from salaries for the teaching staff, the government will sanction Rs.5 lakhs for each programme for academic/administrative purposes every year.

- 8) **One person from among the teachers appointed to each programme should be selected as programme co-ordinator for a period of 2 years. The Pro Vice Chancellor shall do the University level co-ordination of project mode programmes.**

The academic council held on 16 th September 2022 resolved to approve the Syllabus of the aforementioned new PG programmes in project mode as recommended by the CSS academic Committee.

In connection with the proposal “Master of Design Programme (M.Des)” with Specialization in Game Art Development, Animation Film Making, Visual Effects Technology in collaboration with “M/s. Visual Vizards Academy Pvt. Ltd.”, a preliminary meeting is conducted at Pro Vice Chancellor’s Chamber on 12/10/2022. Thereafter “M/s. Visual Vizards Academy Pvt. Ltd.” forwarded a draft MoU for taking necessary action.

At first instance, the file was forwarded to Heads of the respective departments for obtaining remarks regarding the draft MoU and the course of action to be followed. Accordingly the Heads of the department of Computer Science and Chemistry had furnished remarks in this regard.

Major points in this connection are given below.

Remarks from the HOD, Department of Chemistry.

- 1) The Head, Department of Chemistry informed that they are ready to start the programmes from Academic Year 2023-24. Department council held on 17/11/2022 and recommended Dr. Ani Deepthi, Assistant Professor, Department of Chemistry as the programme Co-ordinator till a teaching staff appointed for the programme take up the charge.
- 2) Currently there is only four permanent faculties and a contract faculty. The Head informed that they are facing difficulty in the smooth running of two current Msc. Programmes with a total strength of 66 students. The condition will become worse after starting of new Msc. Programmes.

The head recommended to appoint three project mode contract Assistant Professors before the commencement of the programme in the first year and another faculty in the second year, as specified in the Government guidelines. The qualifications and experience prescribed for the assistant professors shall be UGC prescribed qualifications for Assistant Professor of Chemistry in University Departments along with minimum two years of post-doctoral experience in the specified domain area of functional materials. **The broad domain area specialization of four Assistant Professors shall be**

1. **Inorganic materials (ceramics, composites, inorganic oxides and sulphides, heterogeneous catalysis, physical chemistry of inorganic materials and molecules etc.)**
2. **Organic materials (organic electronics, photovoltaics, self assembly, soft materials, advanced polymers, synthetic organic chemistry etc.)**
3. **Theoretical and computational chemistry of materials**
4. **Biomaterials (material preparations, characterization and testing for various bio-applications)**

The Head requested to take urgent steps to fill all the sanctioned permanent teaching posts in the department which are laying vacant, for the effective academic and research activities of the department including the new programme.

- 3) Currently MSc. Laboratory facility is over saturated with students, when considering the lab space required for Msc. Practical courses, as per the chemical safety guidelines. MSc. courses in chemistry involve 18 hours of lab every week. The department is struggling with space problems to accommodate 34 S 1 MSc. students and 32 S3 MSc. students in the MSc. labs which has the capacity for 24 students.

The Head requested to **provide additional space for the labs for the new programme**. They proposed that **this can be done either by evacuating the Inter University Centre for Genomics and Gene Technology (IUCGG) presently occupied at the chemistry department building to newly constructed Biotechnology department building or providing space in any other adjacent building**. The Head also opined that a new laboratory is very essential for starting the new programme.

- 4) There is severe shortage of class room space after starting the MSc. Chemistry (Renewable Energy) programme in 2020. Now there is only 2 classrooms, out of which one is a multimedia classroom (Yet to be equipped with projector).

It is requested to **provide one more well-furnished classroom (can be taken from the Inter University Centre for Genomics and Gene Technology (IUCGG), if possible, as the centre attached Dept. of Biotechnology has a new building now) to accommodate the students of the new programme** and also requested to take urgent actions towards the construction of new laboratory complex building of Dept. of Chemistry (INR 1.5 Crore was sanctioned in the present year budget).

- 5) **The sanctioned amount of INR 5 lakhs per year can be utilized for the purchase of consumables for the programme. The Head requested an additional fund of INR 15 lakhs per year at least for the first three years for the infrastructure facilities, laboratory equipments and minor instruments required for the programme.**
- 6) **The head remarked that they are ready to start the programme with the mentioned strength of 10 students, if space for laboratory and class room is provided before the commencement of the programme.** Otherwise it is recommended to start the programme without affecting the present total sanctioned strength of the MSc. Programmes in the department. Hence the strength of students is recommended to restrict as follows in this case.
M.Sc. Chemistry-18; MSc. Chemistry (Renewable Energy): 6 and M.Sc. Chemistry

(Functional Materials)- 6

Remarks of HoD.Department of Computer Science

- 1) The Department Council held on 23/11/2022 recommended Dr. Vinod Chandra S.S, as programme co-ordinator for Msc. Computer Science with Machine Learning for period of 2 years till a teaching staff appointed for this programme take up the charge.
- 2) Department of Computer Science is currently running with 4 permanent faculties and 6 contract faculties with student strength of 143 including Msc Computer Science, Msc. Computer Science with specialization in Artificial Engineering, Mtech with specialization in Digital Image Computing and PhD students.

The Head suggested to appoint three project mode contract assistant professors before the commencement of the programme in the first year and another faculty in the second year, as specified in the government guidelines.

- 3) Currently Msc and M Tech Lab facilities are oversaturated with students. **They requested to provide additional space for the labs for the new programme.** New laboratory is very essential for starting the new programme.
- 4) Now there are only three classrooms for running two Msc programmes and one M Tech course. There is severe shortage of class room space after starting the Msc Computer Science with specialization in Artificial Intelligence programme in 2020.

It is requested to **provide two more classrooms from the newly inaugurated classrooms (second floor) of the same building.** It is also requested the University to take urgent actions towards the construction of new building of Department of Computer Science (INR 6.5 Crore was sanctioned in the present year budget).

- 5) The sanctioned amount of INR 5 lakhs per year can be utilized for the purchase of consumables for the programme. The Head requested an additional fund of INR 5 lakhs per year at least for the first three years for the infrastructure facilities, laboratory equipments and minor instruments required for the programme.
- 6) The Head suggested **to start the programme with the mentioned strength of 20 students, if space for laboratory and class room is provided before the commencement of the programme.**
- 7) **The head opined that the Departmental Council thoroughly discussed the draft MoU regarding the academic aspects of proposed M. Des. Course and did not find any mistakes. The draft MoU is between the Registrar, University of Kerala and the Director, Vizdem and it can be accepted after financial and legal vetting.**
- 8) **The faculties of the department of Computer Science, is inexperienced to co-ordinate M. Des. Course as the curriculum is inexperienced to co-ordinate M. Des. Course as the curriculum is quite different from that of Computer Science.** Since this programme is not offered under any Applied Sciences and Technology Faculty, better affiliated to similar nature offering departments. **Hence the head requested to take necessary steps to start M.Des Course with other suitable department.**

After obtaining the remarks of the respective departments, the draft MoU forwarded by the "M/s. Visual Vizards Academy Pvt. Ltd." with respect to "Master of Design (M.Des) programme with Specialization in (i) Game Art Development, (ii) Animation Film Making, (iii) Visual Effects Technology, was forwarded to Finance I section for vetting.

The finance offered the following remarks.

- "a) As per clause 17, roles and responsibilities of University, it is stated that ' One time consultancy fee to be discussed and finalised as per University norms'. But in the considerations clause 5, it is stated that University shall pay an amount equivalent to 60% of the total revenue collected from students to Wizdem. The above two statements appear to be contradictory. Hence detailed discussion has to be conducted regarding clause 5.1,5.2 &5.3.
- b) Hence at first instance a discussion has to be conducted with the officials of Wizdem Technologies and University of Kerala and decision may be taken regarding the payment terms including the taxes and draft MoU may be modified based on the decision.
- c) Further the remarks of HOD, Department of Chemistry and Department of Computer Science points out dearth of Teaching staff which may result in additional financial commitment to the University if new faculties are engaged."

After obtaining the remarks of Finance the file was put for legal vetting. The Registrar suggested to place the matter before the Syndicate.

In this context, as per the orders of the Hon'ble Vice-Chancellor, the aforementioned proposal along with the remarks from the HoDs and Finance is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to conduct a detailed discussion on 12.12.2022 at 02.00 PM in the Seminar Hall, CLIF, Kariavattom with officials of "M/s. Visual Vizards Academy Pvt. Ltd." regarding the payment terms including taxes and draft MoU submitted by the firm with respect to "Master of Design (M.Des) programme".

FURTHER RESOLVED to convene a meeting on 12.12.2022 at 02.00 PM in the Seminar Hall, CLIF, Kariavattom with concerned Head of the Departments regarding the starting of modern new short term courses and PG Courses in project mode as per G.O(Ms) No:528/2022/HEDN dated 22/10/2022.

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**Item No.49.82 Kerala Legislative Assembly International Book Festival 2022.-
 Participation - Minutes of the meeting - approval of -reg.**

(Ad.FII)

As part of the 75th anniversary of Indian Independence "Aazaadi Ka Amruth Mahotsav" and Centenary Celebrations of Kerala Legislative Library, Kerala Legislature Secretariat has proposed to conduct an International Book festival - 2022 from 9th to 15th January 2023.

The Minutes of the meeting convened by the Registrar on 26/11/2022, in connection with the conduct of Art & Cultural programmes, as part of the Book fair, is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING HELD IN CONNECTION WITH THE CONDUCT OF ART
& CULTURAL PROGRAMMES IN CONNECTION WITH THE KERALA LEGISLATIVE
ASSEMBLY INTERNATIONAL BOOK FESTIVAL SLATED TO BE HELD FROM 9th TO
15th JANUARY, 2023**

Venue	:	Registrar's Chamber, S H Campus
Date	:	26.11.2022
Time	:	11:00 a.m.

Members Present:

- | | |
|--|------|
| 1. Dr. K S Anilkumar, Registrar | Sd/- |
| 2. Dr. Mini Dejo Kappen, DPD & Director(i/c), Publications | Sd/- |
| 3. Prof (Dr). Radhamany P M, College Development Council (i/c) | Sd/- |
| 4. Siddik R, Director - Department of Student Services | Sd/- |
| 5. Dr. Asha. B, University Librarian(i/c) | Sd/- |

The meeting commenced at 11:00 a.m

The committee deliberated on the conduct of Art & cultural programmes in connection with the Legislative Assembly International Book Festival and made following recommendations.

1. To participate in the various cultural events proclaiming the general theme 'National Integration' during the occasion of 'Azadi Ka Amrit Mahotsav 'and to request the Syndicate to sanction Rs.5,00,000/- (Rupees Five Lakh only) for the conduct of the programme and to delegate Sri, Siddik R, Director, Department of Student Services for this.

2. 50 NCC cadets and 50 NSS volunteers may be deputed from the nearby colleges affiliated to Kerala University and to authorize Sri, Siddik R, Director - Department of Student Services for arranging the same.
3. To purchase books for the libraries in the University from the vendors participating in the book fair. The list of books to be purchased may be prepared and submitted by the respective Heads of the Departments in the University and to authorize University Librarian (i/c) for the same.
4. To provide a discount of 50% to the Malayalam edition of Hortus Malabaricus for sale at the fair.
5. To Inform the affiliated colleges to encourage the students to participate in the various sports competitions organized at the event.
6. To arrange a space to exhibit the rare documents and manuscripts from University Library and to depute University Librarian (i/c) for the same.
7. To place the minutes before the Syndicate for consideration and approval.

The meeting came to an end at 11.30 am.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Meeting in Connection with the conduct of Art & Cultural Programmes in the Kerala Legislative Assembly International Book Festival held on 26.11.2022, be approved.

FURTHER RESOLVED that the Art and Cultural Programmes be organized, Co-ordinating the Department of Music & Centre for Performing and Visual Arts.

Item No.49.83 ***Department of Environmental Sciences - Appointment of Assistant Professor on contract basis for the new Course 'M.Sc Climate Change and Disaster Management' - Request –Consideration of- reg.***

(Ad D III)

The Head, Department of Environmental Sciences, vide letter No.1577/E S/2021/UOK-KC dated 28.07.2021 had requested to appoint 4 contract lecturers for teaching, conducting practicals and also guiding project work for the new M.Sc course, Climate Change and Disaster Management (CCDM), started vide UO No.1272/2021/UOK dated 25.02.2021, in addition to the existing M Sc (Environmental Sciences) Course.

In this regard, following may be noted ;

- i) The total intake for the new Course, M.Sc (CCDM) is 15 per batch and the total working hours for the Course will be 35 hours of Theory and Practical per week. Since, there are no full-time Teachers or Assistant Professors on Contract basis for the new Course at present, there is need for Faculty who have expertise in Disaster Management, Atmospheric Sciences in addition to Environmental Sciences.
- ii) The Sanctioned strength of Teachers in the Department of Environmental Sciences is as follows:

Department	Sanctioned post	Sanctioned Strength	Men in Position	Total No. of Vacant Post
Department of Environmental Sciences	Professor	Nil	Nil	Nil
	Associate Professor	2	1	1
	Assistant Professor	3	3	0

The Syndicate at its Meeting held on 20.01.2022, vide item no.36.132.D5 resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics & Research to give permission to appoint two contract lecturers in the Dept. of Environmental Sciences, University of Kerala, Kariavattom and the Vice- Chancellor has ordered to implement the same.

The interview for the post of Assistant Professor on Contract basis, for the new course M Sc Climate Change and Disaster Management (CCDM) in the Department of Environmental Sciences was conducted on 03.10.2022 and the Vice- Chancellor has approved the Ranklist.

The Head, Dept. of Environmental Sciences, vide letter dated 10.11.2022 has requested for appointing the Assistant Professors on contract basis from the new ranklist for the smooth functioning of the course, since the first & second batch of the new M Sc programme in Climate Change and Disaster Management were admitted in 2021 & 2022 respectively.

As per the orders of the Vice- Chancellor the matter regarding the engagement of Dr.Vijayakumar P, 1st Turn (Open) and Sri. Sarun S, 2nd Turn (Ezhava) as Assistant Professor on contract basis from the approved Rank list, in the Department of Environmental Sciences, for the new Post Graduate program in Climate Change and Disaster Management, for a period of Eleven months with effect from their date of joining duty is placed before the Syndicate for consideration.

Resolution of the Syndicate
RESOLVED that the above proposal be agreed to.

Item No.49.84 കെ.എസ്.ആർ ഭാഗം III ചട്ടങ്ങൾ ആനുപാതിക പെൻഷൻ ബാധ്യത സർക്കാർ ഉത്തരവ് നം. 107/2022/ധന, തീയതി 12.09.2022 കേരള സർവകലാശാലയിൽ നടപ്പിലാക്കുന്നത് സംബന്ധിച്ച്.

(Ad.A.III)

സംസ്ഥാന സർക്കാർ, എയിഡഡ്, പഞ്ചായത്ത്, മുൻസിപ്പാലിറ്റി, സർവകലാശാല എന്നീ സർവ്വീസുകളിൽ നിന്നും കേന്ദ്ര സർക്കാരിന് കീഴിലുള്ളതോ മറ്റ് സംസ്ഥാന സർക്കാരിന് കീഴിലുള്ളതോ ആയ പൊതുമേഖല/സ്വയംഭരണ സ്ഥാപനങ്ങൾ, സർവകലാശാലകൾ എന്നിവിടങ്ങളിൽ സ്വന്തം നിലയിൽ വിടുതൽ വാങ്ങി പോകുന്ന കെ എസ് ആർ ഭാഗം III ചട്ടങ്ങൾ ബാധകമായിട്ടുള്ള ജീവനക്കാർക്ക് ആനുപാതിക പെൻഷൻ ബാധ്യത അനുവദിക്കുന്നതല്ല എന്ന് വ്യക്തമാക്കുന്ന സൂഷ്ടീകരണ ഉത്തരവ് നം. സ.ഉ (അച്ചടി) നം. 107/2022/ധന. തീയതി 12.09.2022, സർക്കാർ പുറപ്പെടുവിച്ചിരിക്കുന്നു. ഈ ഉത്തരവിന്റെ അടിസ്ഥാനത്തിൽ സർവകലാശാല സ്റ്റാറ്റ്യൂട്ടിൽ ഉചിതമായ ഭേദഗതികൾ വരുത്തുവാനും നിർദ്ദേശിച്ചിരിക്കുന്നു.

മേൽ പരാമർശിച്ച സർക്കാർ ഉത്തരവ് കേരള സർവകലാശാലയിൽ നടപ്പിലാക്കുന്നതിന് ധനകാര്യ വിഭാഗത്തിന്റെ പ്രാമാണീകരണം ലഭ്യമായിട്ടുണ്ട്.

ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം ആനുപാതിക പെൻഷൻ ബാധ്യത അനുവദിക്കുന്നത് സംബന്ധിച്ച സർക്കാർ ഉത്തരവ് സ.ഉ (അച്ചടി) നം. 107/2022/ധന, തീയതി 12.09.2022, കേരള സർവകലാശാലയിൽ നടപ്പിലാക്കുന്നതിന് സിൻഡിക്കേറ്റിന്റെ പരിഗണനയിലേക്കായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate
RESOLVED to implement the Government Order – G.O (P) No. 107/2022/Fin, dated 12.09.2022 (Proportionate Pension Liability) in the University.

Item No.49.85 Allotment of "A" type quarters to Dr. Pramod Kiran R B, Assistant Professor, Department of Aquatic Biology and Fisheries-Consideration of -reg.

(Ad BII)

Dr. Pramod Kiran R B, Assistant Professor, Department of Aquatic Biology and Fisheries (Present resident of C-15 Quarters, Kariavattom Campus) has submitted a request for allotment to A type quarters, considering as a special case, citing that the present quarters has severe leakage problems and lack of space to accommodate six family members and also requested to consider the fact that he belongs to Scheduled Caste community.

As per clause 15.2 of U.O No.Ad.BII/1/10673/09/2018 dated 01.10.2018, regarding the combined rules for allotment of residential quarters, "allotment of higher type of quarters shall be restricted to the type just above the normal type of quarters for which the applicant is eligible. The allotment shall be made subject to seniority of application and availability of vacant quarters and on condition that they should change over to their eligible type of quarters when it falls vacant". Accordingly, Dr. Pramod Kiran R B, who is working as Assistant Professor is normally eligible for 'C' quarters and if considered for higher type, he will be eligible for 'B' quarters. It may also be noted that he is presently residing in 'C 15 quarters' which had been allotted as per his normal eligibility.

Also, as per clause 7.5 of U.O regarding the combined rules for allotment of residential quarters, "while allotting quarters to employees and teachers', priority shall be given to the wives of Jawans, officers, who are physically handicapped, officers whose dependants are mentally challenged and employees belonging to Scheduled Castes & Scheduled Tribes, as per Government orders in this regard. Priority for classes mentioned above shall be 1:1 with other non priority applicants and priority shall be determined on the basis of date wise seniority of the applicants".

JR Campus Administration remarked that at present **no A or B type quarters are available for allotment** and also noted that two eligible applicants are awaiting their turn for A type quarters and four eligible applicants for B type quarters and none of the applicants belong to SC category.

As per the orders of the Vice-Chancellor, the request of Dr. Pramod Kiran R B, Assistant Professor, Department of Aquatic Biology and Fisheries, for availing "A" type quarters is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to allot 'A' type quarters to Dr.Pramod Kiran R.B, Assistant Professor, Department of Aquatic Biology and Fisheries, Kariavattom as a special case.

=====
Item No.49.86 ***Granting of Promotion & Benefits to 2008 Batch Employees in the post of Section Officer (Hr.Gr.) -Legal Opinion-reg***

(Ad AI)

The Hon'ble High Court vide interim order dated 26/02/2021 in WA 706/2017 and connected cases ordered that **the respondent employees who are working now in the respondent University in promoted post shall be disbursed the salary if they fulfil the following conditions:**

- 1) **each one of them shall execute and file a bond in favour of the University of Kerala unconditionally undertaking to repay the amount depending on the outcome of the writ appeals.**
- 2) **each of them shall also file an affidavit before the court unconditionally undertaking that they will repay the amount received as salary to the University subject to the directions in the judgment of this court in the captioned writ appeals.**
- 3) **the respondent employees shall execute the bonds and file the affidavits as above within three weeks . If they fulfil the above conditions the respondent University shall disburse salary to the respondent employees in the manner permitted by law.**

Accordingly, 2008 batch of employees were given the monetary benefits for the posts of Assistant (Senior Grade), Assistant (Selection Grade) and Section Officer as per the interim order of the Hon'ble High Court dated 26/02/2021 of WA 706/2017 and connected cases, on the basis of bonds executed and affidavits filed before the High Court and to the University, vide U.O. No. Ad.AI.4/2008 Batch/2021 dated 04.03.2021, which was in accordance with the list approved by the Syndicate held on 10.05.2018 (Item No. 35.72 Additional Item No.03) & subsequently upheld by the Syndicate held on 23.10.2020 (Additional Item No.19.02). The six re appointed employees of the 2008 batch were also included in the list appended with the said order.

The above order was issued with the rider clause that **"the issuance of this order and further disbursement of salary to the respondent employees in respective promoted posts will not confer any right or claims in the matter of seniority among the employees as it is subject to the final disposal of Writ Appeals ie., WA.Nos.1266/2020, 1267/2020, 1270/2020, 1287/2020, 1379/2020, 1428/2020, 1430/2020, 1437/2020, 1450/2020, 1454/2020, 1465/2020 in the matter of inter-se seniority by the Hon'ble Court."**

There are 107 vacancies in the post of Section Officer (Hr. Gr.) from 01.05.2019 to 01.10.2022 on promotion/ retirement/ deputation. No promotions have been made to the said number of vacancies. There is no change of nature of duty in the post of Section Officer & Section Officer (Hr.Gr.).

It may be noted that arrears from 2019 due to the 2008 batch of Section Officers may be claimed during the current financial year or else the same is to be met from the grant for the year 2023-2024, resulting in loss of grant to the University.

As per the orders of the Vice Chancellor, legal opinion in this regard was sought from the Standing Counsel. The Standing Counsel vide letter no.TA/SC-LO-74/2022 dated 07.12.2022 opined that "This issue was deeply examined by the University as part of the deliberations in W.A.No.706 of 2017 and connected cases pending before the Hon'ble High Court of Kerala. Promotion was decided to be granted to the same set of employees on the conditions stipulated by the Hon'ble Court in the interim order dated 26/2/2021. Since the said order is still in vogue, consequent promotions also can be granted purely on provisional basis, subject to the final orders of the Hon'ble High Court of Kerala in the writ appeals mentioned

above. It is important to note that the conditions in the interim order should be stipulated in all the orders as done previously.”

As ordered by the Vice Chancellor the matter is placed before the Syndicate for consideration on whether;

- (1) Promotions to the post of Section Officer (Hr. Gr.) be granted to the eligible officers of 2008 batch from the date of occurrence of vacancy in accordance with the Seniority List approved by the Syndicate held on 10.05.2018 & upheld by the Syndicate held on 23.10.2020.
- (2) Order may be issued with the rider clause that ‘the issuance of the order and further disbursement of salary to the employees will not confer any right or claims in the matter of seniority among the employees as it is subject to the final disposal of Writ Appeals ie., WA.Nos.1266/2020,1430/2020 and all other connected cases in the matter of inter-se seniority by the Hon’ble Court’.
- (2) each of the employee promoted in this manner, be disbursed the salary and eligible monetary benefits including arrears from the date of promotion to such post subject to executing a bond in favour of the University, as directed in the interim order dated 26.02.2021, unconditionally undertaking to repay the amount (if required) received thus, depending on the outcome of the writ appeals mentioned above.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

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Item No.49.87. *Minutes of the Meeting of the Standing Committee of the Syndicate on Student Services - Approval of - reg.*

(Ad.DII)

A meeting of the Standing Committee of the Syndicate on Student Services was held on 22.11.2022 at 10.00 am in the Syndicate Room.

As per the orders of the Vice Chancellor, the minutes of the meeting of the Standing Committee of the Syndicate on Student Services held on 22.11.2022 is placed before the Syndicate for consideration and approval (Minutes Appended).

Minutes of the Meeting of the Standing Committee of the Syndicate on Student Services

Date and Time : 22.11.2022, 10.00 am

Venue : Syndicate Room

Members Present

1. Sri. Sandeep Lal S (Convener)
2. Adv. K.H. Babujan
3. Adv. A.Ajikumar
4. Prof. K. Lalitha
5. Sri. Bijukumar G
6. Sri. Rajendrakumar. P

Members Absent

1. Sri. M. S. Arun Kumar MLA
2. Smt. Renju Suresh

The meeting started at 10.00 am and discussed the item in the Agenda and recommended as follows:

Item No.49.87.01: *Reorientation of Endowment Awards - Status of the resolutions of the Syndicate - reporting of- reg.*

(Ac EIII)

The Syndicate at its meeting held on 28/10/2021, vide Item No.33.122.01, considered the 48 Endowment Awards which couldnot be disbursed for some years due to the difficulty in disbursement and it was resolved to reorient certain Endowments by converting Gold Medals into Medals and the Prizes to Awards/Certificates and to inform the changes to the founder/authorities concerned. The Standing Committee of the Syndicate on Student Services entrusted for scrutinizing the applications received for the awards recommended that an expert committee shall consider all awards that could not be given/cancelled and to convert the same for the best advantage of students. Accordingly, the

Donors/Founders were intimated and the status of the communications vide letters dated 06/04/2022 sent to them are detailed below:

The Donors/Founders of the 27 Endowment Awards whose addresses that could not be traced out :

The Travancore University Co-operative Stores Silver Jubilee Memorial Prizes
 Miss D H Watts Memorial Medal
 The Muslim Endowment Scholarship
 Thoshiwo Doko Scholarship
 H H The Pope Scholarships
 The Travancore Brahmana Janasabha Prize
 Anantharama Scholarship
 V K R Menon Memorial Scholarship
 Dr. U Sivaraman Nair Scholarship
 George Oommen Memorial Scholarship
 Thayil Kumaran Krishnan Vaidyar Memorial Scholarship
 Dr. Mrs. Mary Punnen Lukose Scholarship
 The S Krishna Iyer Endowment
 The Travancore University Research Endowment
 T V Krishna Iyer Endowment Prize
 The University College Physical Society Silver Jubilee Research Prize
 Pattabhi Rama Iyer Endowment Prize
 F X Pereira Research Endowment Prize
 Sri Chitra Research Scholarship Endowment
 Dr. K. P Panicker's Sastiabdapurthi Memorial Prize for Research on Kerala History
 The Travancore Officers Association Scholarship
 Parur Brahmin Samuham Scholarship
 The Technology Scholarship
 The Meenakshi Bhaskar Memorial Scholarship
 Dr. B M Ambady Memorial Scholarship
 Panampalli Govinda Menon Gold Medal

The Donors/Founders of the 21 Endowment Awards whose addresses were traced and communication given :

Msgr Joseph Kureethadom Gold Medal
 Alangad Samuham Scholarship
 Sri Rao Bahadur K Narayanan Pandalay Scholarship
 The Maharaja Marthandavarma Scholarship
 Kannan Devan Scholarship
 Hodgson Memorial English Literature Scholarship (Charitable Endowments)
 The Travancore University Sugars and Chemicals Prize
 P Sakharam Rao Public Library Free Membership
 Kannan Devan Prize
 Vincent Endowment Scholarship
 Maharaja Marthandavarma Prize
 HH The Maharani Sethuparvathi Bayi Prize
 The K K Nayar Prize
 The Bharathy Amma Thanupillai Memorial Award
 The Kerala Varma Valia Koil Thampuran Gold Medal
 Sri Chithra Prize and Maharani Sethu Parvathi Bayi Prize
 The Training College Shashtiabdapurthi Medal (Charitable Endowments)
 Cullen Arts Prize (Charitable Endowments)
 Sreemoolam Sattanathan Scholarship (Charitable Endowments)
 Thangamma Memorial Scholarship (Charitable Endowments)

Out of these 21 Endowments, the Founders/Authorities of Eight Endowments who responded and informed their consent for the reorientation of the Awards are detailed below.

The Bharathy Amma Thanupillai Memorial Award

Sri Chithra Prize and Maharani Sethu Parvathi Bayi Prize
 The Maharaja Marthandavarma Scholarship
 HH The Maharani Sethuparvathi Bayi Prize
 The Maharaja Marthandavarma Scholarship
 Msgr Joseph Kureethadom Gold Medal

Kannan Devan Hills Plantation Company Pvt. Ltd., Founder to the Kannan Devan Prize and Kannan Devan Scholarship has remarked that the matter regarding the reorientation of the award was informed to Tata Kannan Devan Product Limited (erstwhile Tata Tea Ltd.) for their consent since the Kannan Devan brand belongs to Tata Kannan Devan Product Limited.

Among the 21 Endowments five of them are Charitable Endowments, administered under the Charitable Endowment Act of 1890, which is informed to the Director, Kerala State Audit Department (KSAD), who is the treasurer of the Charitable Endowments and it is replied that as per the Charitable Endowment Act of 1890 (Central Act 1890) vide sections 05 & 13, the settlements of disputes, disbursement of awards is vested in the Govt. of Kerala with the consent of the administrators of the Endowment. Therefore the final decision towards the conversion of the afore mentioned Endowments has to be taken by the Secretary, Education Department, Govt. of Kerala. It is also informed that since the corpus fund in respect of the endowments is included in separate fixed deposits, the premature closure of the same will lead to huge financial liability to the University and hence it is better to discontinue the same after fixing the tenure for these Endowments. The letter received from the Director, KSAD in this regard is appended herewith.

As per the orders of Vice Chancellor, the whole matter regarding the reorientation of the 48 Endowment Awards as resolved by the Syndicate and the status of the communication to the Founders/ Donors/Authorities is placed before the Standing Committee of the Syndicate on Student Services for consideration and appropriate recommendations.

Recommendations: The Committee recommended to rework the 48 Endowment Awards except Thayil Kumaran Krishnan Vaidyar Memorial Scholarship and Dr. Mrs. Mary Punnen Lukose Scholarship and place the fresh proposal before the Combined Meeting of the Standing Committee of the Syndicate on Student Services and Academics & Research with the following details

1. details of course/ category for which endowment awards are given
2. details of courses/ category for which the endowment awards have not been issued yet.
3. details of the Fixed deposits including amount with interest of each endowment award.

Also recommended that the section concerned shall submit a detailed report regarding the endowment awards received through University of Kerala Alumni Association at the time of NAAC visit, along with the details of purpose of the endowment from the contributors and to place the same before the Combined Meeting of the Standing Committee of the Syndicate on Student Services and Academics & Research .

Further recommended to disburse the endowment award for the years 2019 & 2020.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Meeting of the Standing Committee of the Syndicate on Students Services held on 22.11.2022 be approved.

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Item No.49.88 *Implementation of Full Fledged Digital Surveillance System at Palayam and Kariavattom Campus-reg*

(AdBII)

The minutes of the meeting of the Syndicate held on 07.11.2022 vide item No:48.41, resolved to entrust the Registrar ,Instrumentation Engineer and Director, Computer Centre to submit the current status report of Digital Surveillance System and Biometric Punching System, installed by M/s Keltron , before the Syndicate for detailed discussion . Accordingly, Director, Computer Centre has submitted a report on the current status of Digital Surveillance System and Biometric Punching System, installed by M/s Keltron (**Annexure A**) and a meeting was held on 29.11.2022 for discussing the same. (*The minutes of the meeting is attached herewith*).

The meeting recommended:

1. To check the feasibility of using UNISPARK software instead of a newly developed software by the Keltron, for leave management system

2. To entrust M/s Keltron to submit a revised estimate for implementing Biometric Punching System, for both Palayam and Karyavattom Campus as optioned below:

Option A- Biometric Punching Machines only.

Option B- Biometric Punching Machines with Software.

Accordingly, M/s Keltron has submitted a revised estimate for implementing Aadhar enabled Biometric Punching System, for both Palayam and Karyavattom Campus as detailed below:

	Option A(Without Software)	Option B (With Software)
Palayam Campus	8,30,384/-	18,41,421/-
Kariavattom Campus	16,06,083/-	16,06,083/-
Biometric Access Control System (Palayam Campus)	3,10,739/-	1,72,089/-
TOTAL	27,47,206/-	36,19,593/-
Buyback of 31 numbers of Old Punching Machines (31*4800)	1,48,800/-	1,48,800/-
NET AMOUNT	25,98,406/-	34,70,793/-

3. To entrust the Security Officer in consultation with M/s Keltron, for identifying critical points of Karyavattom Campus & Palayam Campus, where cameras are to be installed and to submit a revised proposal along with the estimate, accordingly.

A re-survey was done by the Security Officer and the officials of Keltron in both Palayam and Kariavattom Campus and a priority-wise list for the installation of CCTV in different locations along with the estimate is being prepared. M/s Keltron has informed that the revised proposal will be submitted, shortly.

As per the orders of Hon'ble Vice Chancellor, the report regarding the Biometric Attendance System at Palayam and Kariavattom Campus is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to implement Full Fledged Digital Surveillance System at Palayam and Kariavattom Campus with immediate effect.

FURTHER RESOLVED to invite Expression of Interest for the installation of CCTV, based on the report submitted by the Director, Computer Centre and the Security Officer.

ALSO RESOLVED to entrust the Director, Computer Centre and the Instrumentation Engineer to invite Expression of Interest for the same.

Item No.49.89

University Press - Additional Working Hours Allowance to the Permanent and Casual Employees - Sanctioning of -Consideration of- reg.

(Ad BIII)

The Superintendent (i/c), University Press has forwarded the Bills and Statements of additional works done, and requested to sanction payment of Additional Working Hours Allowance to the Permanent and the Casual Employees of the University Press, towards the printing of 4th Semester Study materials (SLMs) and Answer Books of SDE.

Vide UO No. 6706/2021/UOK dated: 25.11.2021, sanction was granted to pay ₹400/- to permanent employees and ₹300/- to casual employees of the University Press, as additional allowance per Special duty (4 hrs treated as Special duty), in order to complete the printing works of SLMs within the stipulated time period.

As per the recommendation of the SDE Monitoring Committee held on 02.09.2021, Additional working hours for completing the urgent Printing works of SDE 4th Semester Study materials and Answer Books, started on 03.09.2021. Vide UO No. Ad DIII/2/35377/2021/UOK dated:31.03.2022, ₹47,900/- was sanctioned to 6 permanent employees @ Rs.400/- per day and 10 casual employees @Rs.300/- per day, towards additional working hours allowance, for the works done during the period from 03.09.2021 to 30.09.2021.

The Superintendent (i/c), University Press has informed that 40 Employees (including 11 Permanent and 29 Casual) were given additional working hours, during the period from 01.10.2021 to 30.10.2021, for completing the remaining printing works of S4 Study Materials & Answer Books of SDE. Accordingly, the works were completed within the stipulated time limit.

Statement of Work done by Permanent/Casual Employees during October 2021 are as follows;

Permanent Employees (₹400/day)				
SI No	Name of Employees	Total days	Amount	Total Amount
1	M P. Krishnakumari	2	800	₹22,000/-
2	A M. Sakeer	3	1200	
3	K Harikumar	6	2400	
4	Nazarudeen S	2	800	
5	R. George Thomas	2	800	
6	P S.Rajan	8	3200	
7	A J.Manuel Das	6	2400	
8	S Kavitha	2	800	
9	A V Sreelakshmi	4	1600	
10	R S. Rajan	16	6400	
11	Ravi S	4	1600	
Casual Offset Printers & Casual Binders (₹300/day)				
1.	Abhilash R	8	2400	₹77,400/-
2.	Anooj S	10	3000	
3.	Ajitha S	7	2100	
4.	AnoopMohan M B	9	2700	
5.	Baby Suma V	10	3000	
6.	Beenakumari V V	7	2100	
7.	Jayalekshmi S	7	2100	
8.	Maya N	9	2700	
9.	Renju N	6	1800	
10.	Sameera N	8	2400	
11.	Sindhu L	7	2100	
12.	Sajini Nair O P	6	1800	
13.	Sreeba T K	4	1200	
14.	Syam K	8	2400	
15.	Veena Rani V	2	600	
16.	Ajina Beevi J	9	2700	
17.	Shainy P	8	2400	
18.	Preetha S S	9	2700	
19.	Remya A	10	3000	
20.	Sharmila J	9	2700	
21.	Reji S S	4	1200	
22.	Abilash T	12	3600	
23.	Deepak V S	18	5400	
24.	Pramod K.S	16	4800	
25.	Sureshkumar K.P	17	5100	
26.	Sam J L	16	4800	
27.	Satheesh T	14	4200	
28.	Sujith U K	6	1800	
29.	Manoj M.S	2	600	
Total: ₹99400/- (Rupees Ninety Nine Thousand Four Hundred only)				

The Finance I section has remarked that the proposal for the payment of an amount of ₹99,400/- (Rupees Ninety nine thousand four hundred only) towards the additional working hour allowance to 11 permanent employees and 29 casual employees at the University Press towards the printing of SLM and Answer Books of SDE during the period from 01.10.2021 to 30.10.2021, be agreed to.

The expenditure towards payment to permanent employees be debited under the subhead "3/1015-Compensatory and Other Allowances" and that to casual employees from the subhead "4/1218- Wages of contingent employees/ guest lectures" of the major head "Part I-NP-MH:56 University Press", of the current year's budget estimate of the University.

Hence, as per the orders of the Hon'ble Vice-Chancellor, the request submitted by Superintendent (i/c), University Press regarding the payment of additional working hour allowance to 11 permanent employees and 29 casual employees of the University Press, towards the printing of SLMs and Answer Books of SDE, during the period from 01.10.2021 to 30.10.2021, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No.49.90

Withholding of Annual Increment and Performance Allowance in r/o Employees of University Press - Representation submitted by Smt. Udayageetha B.S (Compositor, Senior Grade) And S.Biju.J.S (Printer, Senior Grade) - Report submitted by the Registrar - Consideration of - Reg. (Ad.BIII)

1.BACKGROUND

The Superintendent, Kerala University Press as per endorsement dated 22.11.2021 forwarded the Out Turn Statement in respect of Smt. B.S. Udayageetha (Compositor, Senior Grade) and Sri. J.S. Biju (Printer, Senior Grade) and thereby certified that, both the employees had made up minus Out - Turn.

As per the Statement. Smt. B.S. Udayageetha and Sri. J.S. Biju were not granted annual increments since they failed to complete the prescribed annual Out-Turn. As submitted by the Superintendent, both the incumbents were granted grace period for compensating the minus Out - Turn.

It was further stated by the Superintendent that, due to the COVID -19 situations, Out - Turn statement was published on 30th September 2021 wherein it was shown that, Smt. B.S. Udayageetha had performed additional work of 76¼ hours and Sri. J.S. Biju had performed additional work of 154½ hours. As regards Smt. B.S. Udayageetha, she had minus Out-Turn 75¼ hours for the month of April whereas Sri. J.S. Biju had a minus Out-Turn of 116¾ hours for the month of June. In addition to the above statement, the Superintendent, Kerala University Press had forwarded requests submitted by Smt. B.S. Udayageetha and Sri. J.S. Biju requesting for increment and performance allowance due to them.

The matter was considered by the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 12.01.2022 and recommended to defer the matter to the next Committee. The Syndicate held on 20.01.2022 considered the said recommendation as Item No. 36.93, (Additional Item No. 3) and resolved to approve the same. Subsequently, the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 08.02.2022 considered the matter again and recommended to entrust the Joint Registrar, (Administration) to study and submit a report on the matter before the Committee. The Syndicate held on 25.02.2022 considered the recommendation of the Committee as item no. 37.75.13 and resolved to approve the same.

In pursuance of the said resolution, the Joint Registrar, (Administration) submitted a report on 06.04.2022 which was considered by the Standing Committee of the Syndicate on Staff, Equipment and Buildings on 04.05.2022 and recommended to entrust the Registrar to examine the legal aspects on the matter and submit a report before the Syndicate. The Syndicate held on 11.05.2022, vide Item No. 41.91.08 considered the recommendation of the Standing committee and resolved to approve the same.

In pursuance of the above resolution passed by the Syndicate, this report is submitted before the Syndicate for consideration. This report is prepared in consultation with the learned Legal Adviser.

2. RULES GOVERNING THE CONDITIONS OF SERVICE OF EMPLOYEES, KERALA UNIVERSITY PRESS

Appointments as well as other conditions of service of the incumbents employed in the Kerala University Press are regulated by the provisions in the Kerala University Act, 1974 and the Kerala University First Statutes, 1977 as well as the Kerala University First Ordinances, 1978 made thereunder.

But, as regards the daily performances and discharge of duties assigned to the employees of the University Press, the provisions in the Kerala Government Press Manual will be applicable.

Chapter XXXIII of the manual deals with 'OUT - TURN' and Chapter XXXIV of the Manual deals with "VALUATION".

Article 1051 of the Manual reads as:

" the minimum standard which would be acceptable on a broad basis and which are attainable under normal working conditions by average operative have been prescribed in this Chapter."

Articles 1052 & 1053 are extracted hereunder:

1052: In case of workers who show minus out turn, disciplinary action will be taken as provided in the Kerala Civil Services (Classification, Control and Appeal) Rules 1960.

1053: Employees who have shown minus out turn during a year will be allowed a month time in the beginning of the subsequent year to make good the minus out turn. In such cases increments will be actually given only one month after ie, after the worker has made up the minus out-turn

3. OBSERVATIONS

Upon perusal of relevant file and documents annexed thereto, following facts have been noticed:

- a) Annual increments and Performance Allowance for the period 2020-2021 payable to Smt Udayagertha B.S. (Compositor Senior Grade) and Sri.Biju J.S. (Printer Senior Grade) stands withheld for non- completion of Out-Turn within the prescribed period. Ordinarily, their increments fall due in the month of 1 May and July respectively.
- b) Government of Kerala issued G.O MS. No. 67/89/H.Edn. dated 29.03.1989 and thereby incorporated and re-issued certain rules regarding the payment of Performance Allowance to the employees of the Printing Department. As per clause 11 of the said order, the technical employees for whom a specific minimum Out - Turn of work has been prescribed, but who fail to show the minimum Out - Turn during the incremental period ending on any date during the year will not be eligible for the Allowance. Also, as per clause 15, Performance Allowance sanctioned in a year shall be drawn and disbursed before the close of that year.
- c) Smt. Udayageetha B.S. had a minus Out Turn of 75¼ hours which was subsequently compensated by performing extra work. As certified by the Superintendent, University Press, she performed 76¼ hours in excess of the normal works upto 30 September to compensate the Minus Out - Turn. Similarly, Sri.Biju J.S. had a minus Out Turn of 116¾ hours in the month of June which he had compensated by performing extra works [154½ hours upto 30th September 2021) Certificates to this effect have been issued by the Superintendent, University Press on 19.11.2021 and 07.10.2021 respectively.
- d) As certified by the Superintendent, University Press on 11.10.2021, Smt. Udayageetha B.8 (Compositor, Senior Grade) had fulfilled the duties and responsibilities for the period from May 2020 to April 2021 in September by availing grace period satisfactorily. Similarly, the Superintendent. University Press on 18.10.2021 certified that, Sri Biju. J.S. Printer (Senior Grade) had fulfilled the duties and responsibilities for the period from May 2020 to April 2021 in September by availing grace period satisfactorily.
- e) Earlier, Sri Biju J.S. failed to attain the Out - Turn for the period 2018- 2019. As also, Smt. Udayageetha B.S. failed to attain Out Turn during the periods 2017-18 and 2018-19 which resulted in withholding of increments and Performance Allowance payable to them. Subsequently, as per the decision of the Syndicate dated 28.04.2020, University Order No Ad DIII/1/18156/2019, dated 04.06.2020, was issued and thereby reinstated the increment and performance allowance payable to the incumbents on condition that, no relaxation in Out Turn conditions would be allowed in future.

- f) As submitted by Smt.Udayageeth B.S. and Sri.Biju J.S. they were unable to complete the prescribed Out Turn due to COVID 19 outbreak and travel restrictions prevailed at that time. They further submitted that, they would perform their duties and responsibilities with utmost sincerity and would never commit any lapse in future. As submitted, Smt. Udayageetha B.S. will retire on superannuation on 31st May, 2024 and Sri Biju J.S. will retire from service on superannuation in July, 2025.
- g) Increment and Performance allowance will be sanctioned to employees in University Press upon positive recommendations as to the successful completion of Out-Turn. When there is minus Out-Turn, the maximum permissible time that can be allowed to compensate the same will be one month as per Article 1053 of the Press Manual. But, in the instant case the Superintendent, University Press had sanctioned grace period to both the incumbents to compensate the minus Out Turn.
- h) It is true that, COVID 19 Outbreak had resulted in Lockdown and travel restrictions. It is also worth mentioning that, the public transport system was disrupted at that time.

4. CONCLUSION

Upon considering the facts and circumstances described hereinabove, the issues in the instant case can be concluded as follows:

- I. All employees in the University Press are bound by the conditions and formulations in the Kerala Government Press Manual as well as the guidelines/orders issued by the University in this regard. As per the Press Manual, failure to attain minimum Out-Turn will attract disciplinary action in accordance with the provisions in Kerala Civil Services (Classifications, control and appeal) Rules, 1960 (In the instant case it is Part III Chapter IV of the Kerala University First Statute, 1977).
- II. Admittedly, Smt. Udayageetha BS (Compositor Senior Grade) and Sri.Biju J.8. (Printer Senior Grad) had minus Out Turn which was subsequently compensated by availing grace period as was granted by the Superintendent, University Press.
- III. As per Article 1053 of the Press Manual, when there is Minus Out-Turn, increments will be given only one month after ie, after the worker has made up the Minus Out- Turn. If that be so, the date of increment and other flowing benefits will also be extended accordingly.
- IV . There seems to be some significance in the contention of the incumbents herein that, they could not achieve the prescribed minimum Out - Turn due to COVID-19 outbreak and consequent restrictions. Obviously, it will not be appropriate to penalize the employees for their non- discharging of duties particularly during a period when an unforeseen situation like Lockdown was suddenly cropped up. Failure on the part of the employees herein to complete the required minimum Out - Turn, therefore seems to be unintentional.

Considering the factors described hereinabove and also taking note of the fact that, both the incumbents are at the verge of their retirement, this report is submitted in due deference to the resolution passed by the Syndicate on 11.05.2022 (Item No. 41.91.08) for appropriate decision on the following issues.

1. Whether the action taken by the Superintendent, University Press in having granted grace period to Smt.Udayageetha B.S (Compositor Senior Grade) and Sri.Biju J.S. (Printer Senior Grade) can be ratified?
2. Whether the requests submitted by Smt. Udayageetha B.S (Compositor Senior Grade) and Sri.Biju J.S. (Printer Senior Grade) for reinstating their increment and performance allowance can be allowed on the strength of the reports submitted by the Superintendent, University Press?

Resolution of the Syndicate

The Syndicate considered the report submitted by the Registrar and **RESOLVED** to ratify the action taken by the Superintendent, University Press in having granted grace period to Smt.Udayageetha B.S (Compositor Senior Grade) and Sri.Biju J.S. (Printer Senior Grade). **FURTHER RESOVLED** to reinstate the increment and performance allowance of Smt.Udayageetha B.S (Compositor Senior Grade) and Sri.Biju J.S. (Printer Senior Grade) on the strength of the reports submitted by the Superintendent,University Press.

Item No.49.91 *UG/PG Admissions 2022 - Requests received from the Principals of various Colleges and candidates – permission for admission after the closure of admissions- reg.*

(Ac.H)

Please see the requests received from the Principals of various colleges and candidates for admission in vacant seats after the closure of admission (List of candidates appended).

In the requests, it has been stated that seats are lying vacant in many of the colleges, even after the closure of admission. The date of closure of admission for UG and PG programmes were on 24.11.2022.

Decision may be taken with regards to the following:

1. Those candidates who have not registered online for admission.
2. Those candidates who have been admitted and requested for college change.
3. Those candidates who have registered but lost their admission due to several reasons.

Section has received several telephonic queries regarding this matter.

As per the orders of the Vice Chancellor, the matter regarding the requests of the Principals of the colleges and candidates for admission in existing vacancies is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to conduct admission in existing vacancies for UG/ PG Programmes based on the request received upto 08.12.2022 from the Principals of Colleges and from the candidates. The candidates who got admissions are not permitted to participate. All Principals of colleges are directed to complete the admission process within three days.

FURTHER RESOLVED to conduct admission in the existing vacancies for PG Programmes in the University Departments. Admission process shall be extended for seven days from the date of issue of order.

ALSO RESOLVED to inform the matter to all Head of the Departments with immediate effect.

ALSO RESOLVED that the ODL programmes through School of Distance Education (SDE) programmes be extended if UGC grant permission.

Item No.49.92 *Minutes of the Meeting of the Combined Standing Committees of the Syndicate on Finance & Teaching and Non Teaching Staff of Private Colleges held on 02.12.2022 –Approval of – Reg.*

(Ac F II)

The Meeting of the Combined Standing Committees of the Syndicate on Finance & Teaching and Non Teaching Staff of Private Colleges was held on 02.12.2022 at Syndicate Room, University Buildings.

The Minutes of the Combined Standing Committee of the Syndicate on Finance & Teaching and Non Teaching Staff of Private Colleges is placed before the Syndicate for consideration and approval (Minutes appended).

MINUTES OF THE MEETING OF THE COMBINED STANDING COMMITTEES OF THE SYNDICATE ON FINANCE & TEACHING AND NON TEACHING STAFF OF PRIVATE COLLEGES

Day & Date : Friday, 02.12.2022
Time : 12.00 PM
Venue : Syndicate Room, University Building, Thiruvananthapuram.

Members present

- | | |
|--|------|
| 1. Dr. M.Vijayan Pillai, Member Syndicate | Sd/- |
| 2. Adv. K. H Babujan, Member Syndicate | Sd/- |
| 3. Smt.Renju Suresh, Member Syndicate | Sd/- |
| 4. Sri.R.Arun Kumar, Member Syndicate | Sd/- |
| 5. Sri.Jairaj.J, Member Syndicate | Sd/- |
| 6. Sri.B.P.Murali, Member Syndicate | Sd/- |
| 7. Dr.K.B Manoj, Member Syndicate | Sd/- |
| 8. Prof K Lalitha, Member Syndicate | Sd/- |
| 9. Sri. P. Rajendrakumar, Member Syndicate | Sd/- |

10. Dr. K. G. Gopchandran, Member Syndicate	Sd/-
11. Dr. S. Nazeeb, Member Syndicate	Sd/-
12. Sri. Bijukumar G., Member Syndicate	Sd/-
13. Adv. A. Ajikumar, Member Syndicate	(online)

Members absent

1. Sri. M. S. Arun Kumar MLA, Member Syndicate

The meeting started at 12.55 PM

Item No.49.92.01. Fixing the rate of TA/DA to the officials invited for CAS promotion in affiliated colleges reg

The Syndicate at its meeting held on 25.02.2022, vide item No. 37.112.D11, while considering the matter of granting sitting fee for the Deans who attend online Open Defence, had resolved to refer the matter of fixing the rate of TA/DA to the officials invited for PhD Open defence, pre-submission seminar and CAS promotion in Affiliated colleges, to the Standing Committee of the Syndicate on Finance.

There are 48 Private Aided Colleges affiliated to University of Kerala. For the CAS promotions from Academic level 10 to 11 and 11 to 12, Screening Committee is to be constituted and for that a panel of two Subject Experts are provided. For CAS promotion to the post of Associate Professor and Professor and also for the selection of Assistant professor, Selection Committee is to be constituted and for that a panel consists of two Subject Experts and two University Nominees are provided for colleges with out minority status and One subject expert (management Part) and two subject experts from outside the University for Colleges with Minority status. For the post of Principal and Professor additional three Higher Education experts are also provided. For Promotion of Assistant Professor to Level 11 and Level 12, two experts are provided for the constitution of Screening Committee. Also nominees of Differently abled/SC/ ST/Minority/Women are also provided in needed cases.

It may be noted that University is not levying any fees for the approval of the appointment/promotions of teachers in Aided colleges.

Sl No	Name of Committee	Purpose of Committee	No of experts provided
1	Selection Committee	1. Initial Appointment as Assistant Professor 2. CAS promotion as Associate Professor 3. CAS Promotion as Professor	<u>For Colleges without Minority Status</u> Two Univesity Nominees and Two Subject Experts not connected with college <u>For Colleges with Minority Status</u> One Subject Expert – Management Part and Two subject Experts not connected with the University(Outside the University)
2.	Screening Committee	1. CAS Promotion as Assistant Professor Academic Level 11 2. CAS Promotion as Assistant Professor Academic Level 12	Two subject experts each

The standing committee of the Syndicate on Finance held on 12.08.2022 considered the matter regarding fixing the rate of TA/DA to the officials invited for CAS promotion in Affiliated colleges and recommended to refer the item to the Syndicate for specifying the source of income to meet the expenditure in this regard.

The Syndicate at its meeting held on 25.08.2022 vide item no:45.46.23, considered the above said matter and resolved that the item be referred to the Combined Standing committees of the Syndicate on Finance & Teaching and Non Teaching staff of Private colleges.

Recommendation:

The Combined Standing committees of the Syndicate on Finance & Teaching and Non Teaching staff of Private colleges held on 02.12.2022 considered the above matter and recommended the following :

1. Common instructions may be given to the Principal that eligible TA / DA should be given to the Subject Experts who attend the meeting.
2. The Experts may be intimated that they are eligible for claiming TA/ DA from the college as per rules.

The meeting came to close at 01.20 PM.

Resolution of the Syndicate

RESOLVED that above recommendation of the Meeting of the Combined Standing Committees of the Syndicate on Finance & Teaching and Non Teaching Staff of Private College held on 02.12.2022, be approved

Item No.49.93. *Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022 – Approval of - Reg.*

(Ac FII)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 06.12.2022 at Syndicate Room, University Buildings.

The Minutes of the Meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges is placed before the Syndicate for consideration and approval (Minutes appended).

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date : Tuesday, 06.12.2022
Time : 10.30 AM
Venue : Syndicate Room, University Buildings.

Members present

- | | |
|--|----------|
| 1. Dr.M.Vijayan Pillai, Convenor, Member Syndicate | Sd/- |
| 2. Sri.Jairaj.J, Member Syndicate | (online) |
| 3.Dr.K.B Manoj, Member Syndicate | Sd/- |
| 4. Sri. P. Rajendrakumar, Member Syndicate | Sd/- |
| 5. Sri.B.P.Murali, Member Syndicate | (online) |
| 6. Sri.R.Arun Kumar, Member Syndicate | Sd/- |
| 7. Smt.Renju Suresh, Member Syndicate | (online) |
| 8. Prof K Lalitha, Member Syndicate | (online) |

Members absent

1. Sri. M. S. Arun Kumar MLA, Member Syndicate

The meeting started at 10.45 AM

Item No.49.93.A1: *All Saints' College, Thiruvananthapuram - Proposal for the approval of the Placement/Promotion of Smt. Celina James, Department of English as Assistant Professor from Academic Level 10 to Academic Level 11, w.e.f 17.11.2020 F N.*

(42334/Ac F I/2022/UOK)

The Principal, All Saints' College, Thiruvananthapuram, has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Celina James, Assistant Professor, Department of English from Academic Level 10 to Academic Level 11, w.e.f 17.11.2020 F N.

The Service details of Smt. Celina James are as follows.

Qualifications	1. M.A from University of Kerala in 2003. 2. Qualified UGC Test for NET held 12. 11.2012.
Date of first entry in to Service	03.10.2013
L.W.A availed	Nil

Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor Academic Level 10	02.10.2019
Proposed date of Placement to Assistant Professor Academic Level 11	17.11.2020(next day on which RC was completed).
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Orientation Programme from UGC-HRDC-University of Kerala from 27.02.2019 to 26.03.2019. 2. Live Online Refresher Course from UGC-HRDC,University of Kerala from 03.11.2020 to 16.11.2020.
Refresher / Orientation Course due	Nil
UGC Regulation Applicable	UGC Regulation 2018 Option A
Remarks	Completed the mandatory Refresher Course only after the due date of promotion ie on 16.11.2020. Hence the Assistant Professor is eligible for promotion only on 17.11.2020.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 03/10/2013 F N in All Saint's College, Thiruvananthapuram and it was approved by University of Kerala vide U.O No. Ac FIII/1/45788/2013 dated 02.07.2014. The Assistant Professor had completed six years of service on 02.10.2019 but had completed the mandatory Orientation Course only after the due date of promotion ie on 16.11.2020. Hence the Assistant Professor is eligible for promotion only on 17.11.2020.

The Principal, All Saints' College, Thiruvananthapuram had forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2013 to 2019, with recommendation of the Screening Committee held on 30.06.2022, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee verified the API grades during the assessment period and found eligible for placement to Assistant Professor Academic Level 11.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement / Promotion in respect of Smt. Celina James, Assistant Professor Academic Level 10 to Academic Level 11, w.e.f 17.11.2020 F N in the Department of English, All Saints' College, Thiruvananthapuram as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal regarding the placement/promotion of Smt. Celina James, Assistant Professor Academic Level 10 to Academic Level 11, w.e.f 17.11.2020 F N in the Department of English, All Saints' College, Thiruvananthapuram and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved

Item No.49.93.A2: All Saints' College, Thiruvananthapuram -Proposal for the approval of the Placement/Promotion of Smt. Diana V. Prakash, Department of English as Assistant Professor from Academic Level 10 to Academic Level 11, w.e.f 26.09.2018 F N.

(42338/Ac F I/2022/UOK)

The Principal, All Saints' College, Thiruvananthapuram, has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Diana V. Prakash, Assistant Professor, Department of English from Academic Level 10 to Academic Level 11, w.e.f 26.09.2018 F N.

The Service details of Smt. Diana V. Prakash are as follows.

Qualifications	1. M.A from University of Kerala in 2007. 2. M.Phil from University of Kerala in 2008. 3. Qualified UGC Test for JRF and NET on 18.09.2012.
Date of first entry in to Service	26.09.2013
L.W.A availed	Nil
Details of relaxation availed of	One Year on account of M.Phil
Date of completion of 5 years of service as Assistant Professor Academic Level 10	25.09.2018
Proposed date of Placement to Assistant Professor Academic Level 11	26.09.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Orientation Programme from UGC-HRDC-University of Kerala from 27.02.2019 to 26.03.2019. 2. Refresher Course from UGC-HRDC, University of Kerala from 04.03.2020 to 11.03.2020 & 29.07.2020 to 03.08.2020. (Due to Covid 19 interruptions)
Refresher / Orientation Course due	Nil
UGC Regulation Applicable	UGC Regulation 2018 Option A
Remarks	Completed the mandatory Orientation Programme and Refresher Course only after the due date of promotion ie on 03.08.2020. But as per the clause 6.3 VIII of UGC Regulation 2018, the teacher is eligible for promotion on the due date itself.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 26/09/2013 F N in All Saint's College, Thiruvananthapuram and it was approved by University of Kerala vide U.O No. Ac FIII/1/45788/2013 dated 02.07.2014. The Assistant Professor had completed five years of service on 25.09.2018 but had completed the mandatory Refresher Course only after the due date of promotion ie on 03.08.2020. But as per the clause 6.3 VIII of UGC Regulation 2018, the requirement for Orientation Course and Refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018. Hence the Assistant Professor is eligible for promotion on the due date itself ie on 26.09.2018.

The Principal, All Saints' College, Thiruvananthapuram had forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2013 to 2018, with recommendation of the Screening Committee held on 30.06.2022, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee verified the API grades during the assessment period and found eligible for placement to Assistant Professor Academic Level 11.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement / Promotion in respect of Smt. Diana V. Prakash, Assistant Professor, Department of English at All Saints' College, Thiruvananthapuram from Academic Level 10 to Academic Level 11, w.e.f 26.09.2018 F N, as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal regarding the placement/promotion of Smt.Diana V. Prakash, Assistant Professor, Department of English at All Saints' College, Thiruvananthapuram from Academic Level 10 to Academic Level 11, w.e.f 26.09.2018 F N and recommended to approve the same.

Further recommended to intimate the Principals of all Private Aided colleges affiliated to University of Kerala, to direct the teachers whose date of CAS Placement/ Promotion falls on or before 31.12.2018 and having due in attending the required Refresher/Orientation Courses as mandated in the applicable UGC Regulations, to attend the Refresher /Orientation Courses due at the earliest and to submit the copies of the same to University without fail.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved

Item No.49.93. A3:

St. Xavier's College, Thumba - Proposal for the approval of the Placement/Promotion of Dr. Harish S.R, Assistant Professor in Botany, Department of Botany & Biotechnology from Academic Level 10 to Academic Level 11 , w.e.f 18.07.2017.

(49170/Ac F I/2022/UOK)

The Principal, St. Xavier's College, Thumba had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Harish S.R, Assistant Professor in Botany, Department of Botany & Biotechnology from Academic Level 10 to Academic level 11 w.e.f 18.07.2017.

The Service details of Dr. Harish S.R is as follows.

Qualifications	1. M.Sc in Botany from University of Kerala in May 2005. 2. M.Phil from University of Kerala in November 2007 3. Ph. D from University of Kerala on 14.05.2012
Date of first entry in to Service	18.07.2013 F N
L.W.A availed	Nil
Details of relaxation availed of	Two years on account of Ph.D
Date of completion of 4 years of service as Assistant Professor Academic Level 10	17.07.2017
Date of Placement to Assistant Professor Academic Level 11	18.07.2017 F N
Number of refresher Courses or Orientation Courses attended, duration and name of University	Nil
Refresher/Orientation Course due	Orientation Programme and Refresher Course due within the assessment period
UGC Regulation applicable	UGC Regulation 2018 Option A
Remarks	Clause 6.3 VIII of UGC Regulation applicable

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 18.07.2013 FN in St. Xavier's College, Thumba, and it was approved by University of Kerala vide U.O No. Ac FIII/1 /38095/2013 dated 25.10.2013. The Assistant Professor had completed 4 years of service on 17.07.2017 and hence the due date of promotion to Assistant Professor Academic Level 11 is w.e.f 18.07.2017 F N.

The teacher had not completed the mandatory Orientation Programme and Refresher Course within the assessment period. But as per the clause 6.3 VIII of UGC Regulation 2018, the requirement for Orientation Course and Refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018. Hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal, St.Xavier's College, Thumba has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2013 to 2017, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 21.07.2022, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor, Academic Level 11 w.e.f 18.07.2017.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor the proposal for the approval of the Placement/ Promotion of Dr. Harish S.R, Assistant Professor in Botany from Academic Level 10 to Academic Level 11 in the Department of Botany & Biotechnology, St. Xavier's College, Thumba w.e.f 18.07.2017 F N as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal regarding the placement/promotion of Dr. Harish S.R, Assistant Professor in Botany from Academic Level 10 to Academic Level 11 in the Department of Botany & Biotechnology, St. Xavier's College, Thumba w.e.f 18.07.2017 F N and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved

Item No.49.93.A4 : Placement/Promotion in respect of Dr. Nisha Rani D, Assistant Professor in Botany, Department of Botany and Biotechnology, Academic Level 11 to Academic Level 12, St. Xavier's College, Thumba - Approval – reg. (49168/AcF I/2022/UOK)

The Principal, St. Xavier's College, Thumba has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Nisha Rani D, Assistant Professor in Botany, Department of Botany and Biotechnology from Academic Level 11 to Academic Level 12, w.e.f 20.07.2020 F N.

The service details of Dr. Nisha Rani D are as follows:

Qualifications	1. M.Sc Botany from University of Kerala in 1996. 2. M.Phil from University of Kerala in 1999. 3. Qualified UGC – NET held on 25.06.2000 4. Qualified JOINT CSIR UGC Test for NET & JRF held on 31.12.2000. 5. Ph. D in Bio technology from University of Kerala on 08.03.2007.
Date of first entry in to Service	20.07.2011 F N
Date of entry into continuous service	20.07.2011
L.W.A availed	Nil
Date of promotion as Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) (Stage II)	20.07.2015
Details of relaxation availed of	Two years on account of Ph. D
Date of completion of 5 years of service as Assistant Professor with AGP 7000/- (Academic Level 11)	19.07.2020
Date of promotion as Assistant Professor Academic Level 12	20.07.2020

Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Orientation Programme from UGC-ASC, University of Kerala, Kariavattom from 31.10.2012 to 27.11.2012. 2. Refresher Course from UGC-ASC, University of Kerala, Kariavattom from 02.07.2014 to 22.07.2014. 3. Online Short Term FDP from UGC- HRDC, Savitribai Phule Pune University from 15.06.2020 to 20.06.2020 under the scheme of PMMMNMTT of MHRD. 4. Online Short Term FDP from UGC- HRDC, Savitribai Phule Pune University from 11.07.2020 to 17.07.2020 under the scheme of PMMMNMTT of MHRD.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 Option B

The teacher was appointed as Lecturer in Botany at St. Xavier's College, Thumba on 20.07.2011 FN and it was approved by University of Kerala vide U.O No. Ac FIII/2/ 38071/ 2011 dated 13.03.2012. The teacher was promoted to Assistant Professor with AGP 7000 (Stage II) on 20.07.2015 and had completed 5 years of service on 19.07.2020. Hence the due date of promotion to Assistant Professor Academic Level 12 is on 20.07.2020 FN. Here the Assistant Professor has completed the mandatory requirements within the assessment period and hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option B, Assistant Professor from 2015 to 2020, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 .

As per the minutes of the Screening Committee held on 21.07.2022, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Academic Level 12 (Stage III).

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I- Good

Category II- 198,

Category III -50.5,

Category II+III- 248.5 for which the minimum required is 50 (consolidated).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the Placement / Promotion of Dr. Nisha Rani D, Assistant Professor in Botany, Department of Botany and Biotechnology , St. Xavier's College, Thumba from Academic Level 11 to Academic Level 12 w.e.f 20.07.2020 F N as per UGC Regulation 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal regarding the placement/promotion of Dr. Nisha Rani D, Assistant Professor in Botany, Department of Botany and Biotechnology, St. Xavier's College, Thumba from Academic Level 11 to Academic Level 12 w.e.f 20.07.2020 F N and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved

Item No.49.93.A5: T.K.M College of Arts and Science, Kollam - Proposal for the approval of the Placement/ Promotion of Dr. Latha B, Assistant Professor with AGP 7000 in the Department of Biochemistry as Assistant Professor with AGP 8000 (Stage III) w.e.f 01.08.2020 F N.

(43069/2019/UOK)

The DDO of T.K.M College of Arts and Science, Kollam has forwarded the proposal for the Placement/ Promotion in respect of Dr. Latha B, Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000 (Stage II to Stage III) in the Department of Biochemistry, w.e.f 01.08.2020 F N.

The Service details of Dr. Latha B is as follows.

Qualifications	1. M.Sc from University of Kerala in 1992. 2. M.Phil from University of Kerala in 1993. 3. Ph.D from M.G University on 01.08.2015
Date of first entry in to Service	02.06.2011 FN
L.W.A availed	Nil
Details of relaxation availed of	Already availed during the promotion from Stage I to Stage II
Date of Placement to Assistant Professor with AGP 7000 (Stage II)	01.08.2015 (date on which she acquired PhD Degree).
Date of completion of 5 years of service as Assistant Professor with AGP 7000 (Stage II)	31.07.2020
Proposed date of Placement to Assistant Professor with AGP 8000 (Stage III)	01.08.2020 FN
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Orientation Programme from UGC-ASC, University of Kerala from 21.06.2013 to 18.07.2013. 2. Refresher Course from UGC - HRDC, University of Kerala from 25.06.2015 to 15.07.2015. 3. Refresher Course from UGC - HRDC, University of Kerala from 11.01.2020 to 24.01.2020
Refresher / Orientation Course due	Nil
UGC Regulation applicable	UGC Regulation 2018 Option B

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 02.06.2011 F N in T.K.M College of Arts and Science, Kollam, and it was approved by University of Kerala vide U.O No. Ac FIII/1/49100/2011 dated 03.04.2012. The Assistant Professor was promoted to Assistant Professor with AGP 7000 (Stage II) on 01.08.2015 and had completed 5 years of service on 31.07.2021 and hence the teacher is eligible for promotion to Assistant Professor with AGP 8000 (Stage III) on the due date itself ie on 01.08.2020.

The DDO of TKM College of Arts and Science, Kollam has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option B), from 2015 to 2020, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 07.10.2021 verified the API grades for the period and found eligible for placement to Assistant Professor with AGP 8000 (Stage III).

As per API scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category

Category I -Good

Category II – 519

Category III - 95

Category II +III - 614 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal for the approval of the Placement/Promotion in respect of Dr. Latha B, Assistant Professor with AGP 7000 in the Department of Biochemistry, T.K.M College of Arts & Science Kollam to Assistant Professor with AGP 8000 (Stage II to Stage II) w.e.f 01.08.2020 F N as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal regarding the placement/promotion of Dr. Latha B, Assistant Professor with AGP 7000 in the Department of Biochemistry, T.K.M College of Arts & Science Kollam to Assistant Professor with AGP 8000 (Stage II to Stage II) w.e.f 01.08.2020 F N and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved

Item No.49.93.A6: Placement/Promotion of Dr. Sumalekshmy S, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of Chemistry, T.K.M College of Arts & Science, Kollam w.e.f 13.09.2021 F N.

(21234/Ac F I/2021/UOK)

The DDO, T.K.M College of Arts & Science, Kollam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Sumalekshmy S, Assistant Professor in the Department of Chemistry, T.K.M College of Arts & Science, Kollam from Academic Level 11 to Academic Level 12 w.e.f 13.09.2021 F N.

The Service details of Dr. Sumalekshmy S are as follows.

Qualifications	1. M.Sc from M.G University in 1998. 2. Qualified Joint CSIR-UGC Test for JRF & NET held on 20.12.1998. 3.Ph.D from University of Kerala on 26.04.2004.
Date of first entry in to Service	13.09.2012 F N
L.W.A availed	Nil
Details of relaxation availed of	Availed for promotion to Stage II
Date of Placement to Assistant Professor with AGP 7000 (Stage II)	13.09.2016
Date of completion of 5 years of service as Assistant Professor Academic Level 11	12.09.2021
Proposed date of Placement to Assistant Professor Academic Level 12	13.09.2021 F N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) Orientation Course from UGC Academic Staff College, University of Kerala, Kariavattom from 03/03/2015 to 30/03/2015. 2)Refresher Course from HRDC, University of Kerala, Kariavattom from 09.08.2017 to 29.08.2017. 3) SWAYAM ARPIT online certificate Refresher course in Chemistry for CAS Promotion offered by Sri Guru Tegh Bahadur Khalsa College, Delhi - exam held on 16.02.2020. 4) One Week FDP on 'Capacity Building in Drafting Proposals for Funded Research' from 05.10.2020 to 11.10.2020 jointly organised by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under the PMMMNMTT of MHRD and St.Teresa's College, Ernakulam.

	5) One Week FDP on 'Advanced Pedagogical Techniques' from 29.10.2020 to 05.11.2020 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option A)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 13.09.2012 F N in T.K.M College of Arts and Science, Kollam, and it was approved by University of Kerala vide U.O No. Ac FIII/2/7043/2013 dated 11.06.2013. The teacher was promoted as Assistant Professor with AGP 7000 (Stage II) on 13.09.2016 and had completed 5 years of service as Asst.Professor Stage II on 12.09.2021. Hence the due date of promotion to Assistant Professor Academic Level 12 is on 13.09.2021.

For being promoted to Assistant Professor Academic Level 12, the incumbent has to complete anyone of the following Course within the assessment period.

Two Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/Training in Teaching-Learning and Evaluation/Technology Programmes / Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment.

The teacher had undergone SWAYAM ARPIT online certificate course for CAS Promotion offered by Sri Guru Tegh Bahadur Khalsa College, Delhi . The UGC vide its letter No.F-216/2002 (PS) Pt.FI.II dated 03.12.2018 had decided to treat refresher course under ARPIT programme as equivalent to one Refresher Course for the purpose of CAS promotion.

The Teacher has also completed One Week FDP on 'Capacity Building in Drafting Proposals for Funded Research' from 05.10.2020 to 11.10.2020 jointly organised by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under the PMMMNMTT of MHRD and St.Teresa's College, Ernakulam and One Week FDP on 'Advanced Pedagogical Techniques' from 29.10.2020 to 05.11.2020 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD. Hence the teacher is eligible for promotion on the due date itself.

The DDO of TKM College of Arts and Science, Kollam has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2016 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 13.05.2022 verified the API grades for the period and found eligible for placement to Assistant Professor Academic Level 12.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of Dr. Sumalekshmy S, Assistant Professor in the Department of Chemistry, T.K.M College of Arts & Science, Kollam from Academic Level 11 to Academic Level 12 w.e.f 13.09.2021 F N, as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the placement/ promotion of Dr.Sumalekshmy S, Assistant Professor in the Department of Chemistry, T.K.M College of Arts & Science, Kollam from Academic Level 11 to Academic Level 12 w.e.f 13.09.2021 F N, and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved.

Item No.49.93. A7 : *All Saints' College, Thiruvananthapuram -Proposal for the approval of the Placement/ Promotion of Smt. Sebina Mathew. C, Department of Mathematics as Assistant Professor from Academic Level 10 to Academic Level 11, w.e.f 06.11.2019 F N.*

(42333/Ac F I/2022/UOK)

The Principal, All Saints' College,Thiruvananthapuram, has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Sebina Mathew. C , Assistant Professor, Department of Mathematics from Academic Level 10 to Academic Level 11, 06.11.2019 F N.

The Service details of Smt. Sebina Mathew. C are as follows.

Qualifications	1. M.Sc from University of Kerala in 2003. 2. Qualified Joint CSIR- UGC Test for NET held 19.06.2011.
Date of first entry in to Service	03.10.2013
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor Academic Level 10	02.10.2019
Proposed date of Placement to Assistant Professor Academic Level 11	06.11.2019
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.Refresher Course from UGC-HRDC-University of Kerala from 04.08.2015 to 24.08.2015. 2. Orientation Programme from UGC-HRDC, University of Kerala from 16.10.2019 to 05.11.2019.
Refresher / Orientation Course due	Nil
UGC Regulation Applicable	UGC Regulation 2018 Option A
Remarks	Completed the mandatory Orientation Course only after the due date of promotion ie on 05.11.2019. Hence the Assistant Professor is eligible for promotion only on 06.11.2019.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 03/10/2013 F N in All Saint's College, Thiruvananthapuram and it was approved by University of Kerala vide U.O No. Ac FIII/1/45788/2013 dated 02.07.2014. The Assistant Professor had completed six years of service on 02.10.2019 but had completed the mandatory Orientation Course only after the due date of promotion ie on 05.11.2019. Hence the Assistant Professor is eligible for promotion only on 06.11.2019.

The Principal, All Saints' College, Thiruvananthapuram had forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2013 to 2019, with recommendation of the Screening Committee held on 27.06.2022, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee verified the API grades during the assessment period and found eligible for placement to Assistant Professor Academic Level 11.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement/ Promotion in respect of Smt. Sebina Mathew C., Assistant Professor in Mathematics from Academic Level 10 to Academic Level 11, w.e.f 06.11.2019 F N at All Saints' College, Thiruvananthapuram, as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal regarding the placement/promotion of Smt. Sebina Mathew C., Assistant Professor in Mathematics from Academic Level 10 to Academic Level 11, w.e.f 06.11.2019 F N at All Saints' College, Thiruvananthapuram, and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved

Item No.49.93.A8: All Saints' College, Thiruvananthapuram- Placement/Promotion of Dr. D'Souza Pascoela Adelrich, Department of English, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 11/10/2020 FN.

(45376/Ac F I/2022/UOK)

The Principal, All Saints' College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. D' Souza Pascoela Adelrich, Assistant Professor in the Department of English from Academic Level 11 to Academic Level 12 , w.e.f **11/10/2020 F N**.

The Service details of Dr. D' Souza Pascoela Adelrich are as follows..

Qualifications	1. M.A from University of Kerala in 2000. 2. M.Phil from University of Kerala in 2004. 3. Ph.D from University of Kerala on 07.08.2010
Date of first entry in to Service	11.10.2011
L.W.A availed	Nil
Details of relaxation availed of	Availed for Promotion from Academic Level 10 to Academic Level 11
Date of Placement to Assistant Professor with AGP 7000	11.10.2015
Date of completion of 5 years of service as Assistant Professor with AGP 7000 (Academic Level 11)	10.10.2020
Proposed date of Placement to Assistant Professor Academic Level 12.	11.10.2020
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) Orientation Course from UGC-ASC, University of Kerala from 31.10.2012 to 27.11.2012. 2) Refresher Course from UGC - HRDC, University of Allahabad - from 27.03.2017 to 16.04.2017.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option B)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer on 11.10.2011 at All Saints' College, Thiruvananthapuram, and it was approved by University of Kerala vide U.O No. Ac FIII/2/43718/2011 dated 04.04.2012. The teacher was

promoted as Assistant Professor with AGP 7000 (Stage II) on 11.10.2015. She had completed 5 years of service as Assistant Professor with AGP 7000 (Stage II) on 10.10.2020 and completed the mandatory requirements within the assessment period itself. Hence the Assistant Professor is eligible for promotion as Assistant Professor Academic Level 12 w.e.f 11.10.2020.

As per the minutes of the Screening Committee held on 30.06.2022, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12.

As per API Scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category I – Good

Category II – 220

Category III – 69

Category II + III – 289 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion in respect of Dr. D'Souza Pascoela Adelrich, Assistant Professor, Department of English, All Saints' College, Thiruvananthapuram from Academic Level 11 to Academic Level 12, w.e.f 11.10.2020 F N as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the placement/promotion of Dr.D'Souza Pascoela Adelrich, Assistant Professor, Department of English, All Saints' College, Thiruvananthapuram from Academic Level 11 to Academic Level 12, w.e.f 11.10.2020 F N, and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved

Item No.49.93. A 9 : MSM College, Kayamkulam, Placement/Promotion of Smt.Jisha M.S, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, Department of Mathematics w.e.f 12.10.2020 F.N- Approval- reg. (5865/Ac F I/2022/UOK)

The Principal(i/c), MSM College, Kayamkulam has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.JishaM.S, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, Department of Mathematics w.e.f 12.10.2020 F.N.

The Service details of **Smt. Jisha M.S** are as follows.

Qualifications	1) M.Sc from Cochin University of Science and Technology in April 2012. 2. Qualified M.Phil from Cochin University of Science and Technology in July 2013. 3) Qualified UGC-JRF & NET held on December 2013.
Date of first entry in to Service	08.10.2015 FN
Date of entry into continuous service	08.10.2015 FN
L.W.A availed	Nil
Details of relaxation availed of	One year on account of M.Phil.
Date of completion as Assistant Professor Academic Level10	07.10.2020.
Proposed date of Placement as Assistant Professor Academic Level11	12.10.2020

No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1.UGC-HRDC- Kannur University-Orientation Programme from 16.10.2019 to 05.11.2019. 2.UGC-HRDC-University of Kerala in Collaboration with SD College, Alappuzha Online Refresher Course(Multidisciplinary) from 28.09.2020 to 11.10.2020.
Refresher / Orientation Course due	Nil
UGC Regulation	2018 Option A
Remarks	attended the mandatory RC after the due date of promotion.

For being promoted to Assistant Professor Academic Level 11 the incumbent has to complete One Orientation course (03 weeks duration – 21 Days) within the Assessment Period. One Refresher Course/Research Methodology (02 weeks duration – 10 Days) within the Assessment period

OR

Any two of the following (01 week duration- 05 days : Workshop/Syllabus Up-gradation Workshop/Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes.

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Development of e-contents in four quadrants/MOOC Course during assessment period.

Here the Assistant Professor completed one Orientation Course and one Refresher Course, but completed the mandatory Refresher Course only on 11.10.2020 ie: after the due date of promotion Hence eligible to be promoted only on 12.10.2020.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 08.10.2015 in MSM College, Kayamkulam and it was approved by University of Kerala vide U.O No. Ac. FI/2/37868/2017 dtd. 07.11.2017. She has completed five years of service on 07.10.2020 for being promoted as Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2015 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The Screening Committee held on 15.07.2022 in MSM College, Kayamkulam evaluated the submitted PBAS proforma of Smt.Jisha M.S. Assistant Professor in Mathematics, and verified the score and original documents and recommended for promotion of the Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 12.10.2020 FN.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal regarding the approval of the placement/promotion of Smt.JishaM.S, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, w.e.f 12.10.2020 F.N in the Department of Mathematics, MSM College, Kayamkulam based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal regarding the placement/promotion of Smt.Jisha M.S, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, w.e.f 12.10.2020 F.N in the Department of Mathematics, MSM College, Kayamkulam, and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved

Item No.49.93. A10: Initial Appointment of Assistant Professors in the Department of Mathematics, Mar Ivanios College, Thiruvananthapuram & St. John's College, Anchal- Approval-reg

(42456/Ac F I/2021/UOK)

The Manager MSC Colleges, Thiruvananthapuram has forwarded proposals for the approval of the initial appointment of the following Assistant Professors in the Department of Mathematics in Mar Ivanios College, Thiruvananthapuram & St. John's College, Anchal.

Sl. No	Name of Assistant Professor and College	Subject	Date of Joining	Nature of Vacancy
1	Dr. Anusha Edwin, Mar Ivanios College	Mathematics	02.10.2021 FN	Against the retirement vacancy of Dr. Siva Kumar T.R., Associate Professor retired on 31.03.2018.
2	Dr. Limnaraj. B.P St. John's College, Anchal	Mathematics	02.10.2021 FN	Against the retirement vacancy of Sri. P.A. Benedict, Associate Professor retired on 31.05.2017

The Govt. had given concurrence for filling up 5 posts in the Dept. of Mathematics (3 posts in Mar Ivanios and 2 Posts in St. John's College, Anchal) vide letter No. D2/484/2019/HEDN dated 06.01.2020 and The Government had extended the nominations upto 30.11.2020 vide GO(Rt) No. 1214/2020/HEDN dated 30.09.2020.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 26.01.2020), Deepika (dated 26.01.2020), The New Indian Express (dated 26.01.2020) and Mangalam (dated 26.01.2020).

In the mean time Government issued an order No. GO(MS) 155/2020 dated 01.04.2020 withdrawing the PG Weightage from the total workload with retrospective effect from 09.05.2018 and later as per G.O(Ms) No. 313/2020/HEDN dated 11/09/2020 revised the above said GO as w.e.f 01.06.2020.

Accordingly vide GO No. D4/35264/2019/DCE dated 08/10/2020 Government had cut down the vacancy of Assistant Professor in Mathematics from 5 to 3 over ruling the earlier sanctioned 5 posts i.e. Government had revised the concurrence given earlier and reduced the post from 3 to 2 in Mar Ivanios college and from 2 to 1 in St. John's college, Anchal.

As per Post Adalath report there is a workload of 127 hours and 8 posts sanctioned in the department of Mathematics, St. John's college, Anchal. After removing P G weightage it gets reduced to 102 hours and 6 posts respectively.

As per Post Adalath report there is a workload of 133 hours and 8 posts sanctioned in the department of Mathematics, Mar Ivanios College, Thiruvananthapuram. After removing P G Weightage it will get reduced to 108 hours and 6 posts respectively.

As per the minutes of the meeting of the Selection Committee held on 23.10.2020 a selected list of 6 candidates in Open Category and 1 candidate in community category for Mathematics was prepared. Dr. Anusha Edwin and Dr. Limnaraj. B.P are in the 5th and 6th position in Open Category.

As the 1st rank holder relinquished the appointment, University had approved the appointments of 2nd to 4th rank holders as detailed below.

Dr. Neeradha C.K 2nd rank holder in open merit and 1st Rank holder in Community merit is appointed as the 6th teacher in Department of Mathematics-Mar Ivanios College w.e.f 25.11.2020.

- Meanwhile the Educational Agency has transferred Dr. Sumesh.S from St. John's College, Anchal to Mar Ivanios, Thiruvananthapuram w.e.f 25.11.2020
- Dr. Sunitha Grace Zacharia III rd Rank holder in open merit is appointed as the **5th teacher** in the department of Mathematics, St. John's College, Anchal w.e.f 25.11.2020 FN against the vacancy caused due to the transfer of Sri. Sumesh S S Assistant Professor on 25.11.2020.
- Dr. Dhanya Ramachandran IV Rank holder in open merit is appointed as the **6th teacher** in the department of Mathematics, St. John's College, Anchal w.e.f 25.11.2020 FN Against the vacancy caused due to the relieving of Sri. Jinesh P Joseph, Assistant Professor on 07.10.2014. Meanwhile Dr. Anusha Edwin fifth rank holder, in the existing rank list filed a writ petition against her non selection to the post of Assistant Professor **vide WP(C) No. 28788 of 2020.**

The writ petition was disposed directing the Educational Agency to consider the appointment of petitioner in the light of **G O dated 11.09.2020** in accordance with law, from the already prepared rank list on or before 20.10.2021 as the rank list is expiring on 22/10/2021.

In the light of the Judgement, the Educational agency had informed that they had appointed Dr.Anusha Edwin and Dr.Limnaraj.B.P in the Department of Mathematics, w.e.f 20.10.2021 at Mar Ivanios College, TVPM and St John's College, Anchal respectively and forwarded the proposal for approval of the initial appointments.

As per G.O.(Ms)No.313/2020/HEDN dated 11/09/2020 PG weightage will not be considered wef 01/06/2020 and "approvals pending on the appointments made between 09.05.2018 and 31.05.2020 by a valid selection committee which should have been constituted as per the existing G.O's, shall be considered in the light of the G.O (Ms)No. 93/2018/H.Edn dated 09.05.2018". But in the case of above mentioned appointments selection committee has been constituted only on 23.10.2020 and the appointments were made on 20.10.2021 only. Hence the appointment made by the Educational agency is a clear case violation of G O dated. 11.09.2020 and the High Court order, as there is no sufficient work load to accommodate Dr.Anusha Edwin and Dr.Limnaraj.B.P in the Department of Mathematics, wef 20.10.2021 at Mar Ivanios College TVM & St.John's Anchal respectively .

More over the Govt. vide letter dated 18.06.2020 has already Instructed not to approve any appointments in Aided Arts & Science colleges without the approval of DCE as per G.O dated 01.04.2020, on work load for faculty in keeping with UGC Regulations which the State has opted.

Approval of appointments without obtaining concurrence from the Govt. may lead to audit objections, litigations and refusal of grant in aids from the Govt.

The proposal for the approval of the initial appointment of the two Assistant Professors, Dr.Anusha Edwin and Dr.Limnaraj.B.P in the Department of Mathematics, wef 20.10.2021 at Mar Ivanios College TVM & St.John's Anchal respectively was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges . The Standing Committee at its meeting held on 24.02.2022 considered the matter and recommended to obtain remarks from the Government. The Syndicate at its meeting held on 25.02.2022 vide item number 37.151.A1 resolved to approved the above recommendation of the Standing Committee.

Accordingly clarification was sought from the Government on the same. In response to which Government vide letter dated 29.09.2022 has clarified that,

- the selection process for the post of Assistant Professors in Mathematics was held on 23.10.2020 that is after the implementation of G.O dated 11.09.2020.
- After excluding PG Weightage vacant post in Mar Ivanios and St.John's Anchal reduced to 2&1 respectively.
- As per Judgement on WP(C) No.28788/2020, Hon'ble High Court directs the Manager, M.S.C Colleges only to reconsider the case of appointment of the the petitioners in the light of G.O dated 11.09.2020.
- Whereas the Educational Agency appointed the incumbents on 20.10.2021 FN though there is no sufficient workload for the appointment of two incumbents in the MSC Colleges.
- Hence directed not to approve the appointment of Dr.Anusha Edwin & Dr.Limnaraj BP as there is no sufficient workload for them as per the prevailing workload criteria.

In the light of above mentioned facts, as per the orders of the Vice-Chancellor, the proposal for the approval of the initial appointment of the two Assistant Professors, Dr.Anusha Edwin and Dr.Limnaraj.B.P in the Department of Mathematics, wef 20.10.2021 at Mar Ivanios College TVM & St.John's Anchal respectively along with the clarification obtained from the Higher Education Department is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration .

Recommendation

The Committee considered the proposal regarding the proposal for the approval of the initial appointment of the two Assistant Professors, Dr. Anusha Edwin and Dr. Limnaraj. B. P in the Department of Mathematics, wef 20.10.2021 at Mar Ivanios College TVM & St.John's Anchal respectively along with the clarification obtained from the Higher Education Department and recommended to reject the same in the light of the Government Letter No.D1/11/2021/H.Edn dated 29.09.2022 .

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved

Item No.49.93.A11 : MSM College, Kayamkulam, Placement/Promotion of Dr.Remya Sivadas, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, Department of Statistics w.e.f 28.09.2021 F.N- Approval- reg. (45869/Ac F I/2022/UOK)

The Principal (i/c), MSM College, Kayamkulam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Remya Sivadas, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, Department of Statistics w.e.f 28.09.2021 F.N.

The Service details of Dr.Remya Sivadas are as follows.

Qualifications	1) M.Sc from Mahatma Gandhi University in June 2004. 2) M.Phil from University of Kerala in January 2007. 3) Awarded Ph.D from Mahatma Gandhi University on 28.05.2016.
Date of first entry in to Service	28.09.2017
Date of entry into continuous service	28.09.2017
L.W.A availed	Nil
Details of relaxation availed of	Two Years on account of Ph.D
Date of completion as Assistant Professor Academic Level10	27.09.2021
Proposed date of Placement as Assistant Professor Academic Level11	28.09.2021
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1.Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of Ministry of Human resource Devepoment, PMMMNM-TT - Induction/ Orientation Programme from 01.09.2020 to 30.09.2020. 2.Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of Ministry of Human resource Devepoment, PMMMNM-TT - Refresher Course from 01.05.2021 to 15.05.2021.
Refresher / Orientation Course due	Nil
UGC Regulation	2018 Option A

For being promoted to Assistant Professor Academic Level 11 the incumbent has to complete One Orientation course (03 weeks duration – 21 Days) within the Assessment Period. One Refresher Course/ Research Methodology (02 weeks duration – 10 Days) within the Assessment period

OR

Any two of the following (01 week duration- 05 days : Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes.

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Development of e-contents in four quadrants/MOOC Course during assessment period.

Here the Assistant Professor has completed one Orientation Programme and one Refresher Course within the assessment period. Hence eligible to be promoted on the due date itself.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 28.09.2017 in MSM College, Kayamkulam and it was approved by University of Kerala vide U.O No. Ac FI/2/48192/2017 dtd. 27.04.2018. She has completed four years of service on 27.09.2021 for being promoted as Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2017 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The Screening Committee held on 25.07.2022 in MSM College, Kayamkulam evaluated the submitted PBAS proforma of Dr.Remya Sivadas, Assistant Professor in Statistics, and verified the score and original documents and recommended for promotion of the Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 28.09.2021 FN based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal regarding the approval of the placement/promotion of Dr.Remya Sivadas, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, w.e.f 28.09.2021 F.N in the Department of Statistics, MSM College, Kayamkulam based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal regarding the approval of the placement/promotion of Dr.Remya Sivadas, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, w.e.f 28.09.2021 F.N in the Department of Statistics, MSM College, Kayamkulam and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved

Item No.49.93.A12: MSM College, Kayamkulam, Placement/Promotion of Dr.Asharafudeen A, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, Department of Arabic w.e.f 06.10.2021 F.N- Approval- reg. (45863/Ac F I/2022/UOK)

The Principal (i/c), MSM College, Kayamkulam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Asharafudeen A, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, Department of Arabic w.e.f 06.10.2021 F.N.

The Service details of Dr.Asharafudeen A, are as follows.

Qualifications	1) M.A from University of Kerala in 2004 2) Awarded Ph.D from University of Kerala on 27.09.2012.
Date of first entry in to Service	28.09.2017
Date of entry into continuous service	28.09.2017
L.W.A availed	Nil
Details of relaxation availed of	Two Years on account of Ph.D
Date of completion as Assistant Professor Academic Level10	27.09.2021
Proposed date of Placement as Assistant Professor Academic Level11	06.10.2021
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1.UGC-HRDC-Aligarh Muslim University, Aligarh -Online Refresher Course from 16.12.2020 to 30.12.2020. 2.UGC- HRDC-University of Kerala- Live Online Induction Programme from 06.09.2021 to 05.10.2021.
Refresher / Orientation Course due	Nil

UGC Regulation	2018 Option A
Remarks	Completed the Online Induction Programme after the due date of Promotion.

For being promoted to Assistant Professor Academic Level 11 the incumbent has to complete One Orientation course (03 weeks duration – 21 Days) within the Assessment Period. One Refresher Course/Research Methodology (02 weeks duration – 10 Days) within the Assessment period

OR

Any two of the following (01 week duration- 05 days : Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes.

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Development of e-contents in four quadrants/MOOC Course during assessment period.

Here the Assistant Professor has completed one Induction Programme and one Refresher Course. As per UGC Regulation 2018, Induction Programme shall be treated at par with the Orientation Programmes already being run by the HRDC of the UGC for the purpose of CAS requirements. Here the Assistant Professor has completed the Induction Programme on 05.10.2021 that is after the due date of promotion. Hence eligible to be promoted only on 06.10.2021.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 28.09.2017 in MSM College, Kayamkulam and it was approved by University of Kerala vide U.O No. Ac FI/2/47885/2017 dtd. 27.04.2018. He has completed four years of service on 27.09.2021 for being promoted as Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2017 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The Screening Committee held on 26.07.2022 in MSM College, Kayamkulam evaluated the submitted PBAS proforma of Dr.Asharafudeen A., Assistant Professor in Arabic, and verified the score and original documents and recommended for promotion of the Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 06.10.2021FN.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal regarding the approval of the placement/promotion of Dr.Asharafudeen A, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, w.e.f **06.10.2021** F.N in the Department of Arabic, MSM College, Kayamkulam based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal regarding the approval of the placement/promotion of Dr. Asharafudeen A, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, w.e.f 06.10.2021 F.N in the Department of Arabic, MSM College, Kayamkulam and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved

Item No.49.93. A13: Mar Ivanios College, Thiruvananthapuram - Placement / Promotion of Dr. Susan Kurian, Department of Zoology from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 03.11.2021 FN - Approval – reg.

(29350/Ac F I/2022/UOK I)

The Principal, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal regarding the Placement/ Promotion of **Dr.Susan Kurian, Department of Zoology from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 03.11.2021 FN -**

The service details of **Dr. Susan Kurian** are as follows.

Qualifications	1)M.Sc from University of Kerala in May 2002. 2)Qualified UGC-NET held on June 2009. 3) Awarded Ph.D from University of Kerala on 15.06.2020.
Date of first entry into service	03.11.2010.
Date of entry into continuous service	03.11.2010.
Date of Promotion as Assistant Professor Stage I	03.11.2016
Details of relaxation availed of	Nil
Date of completion of 5 years as Assistant Professor Academic Level 11	02.11.2021
L.W.A. availed	Nil
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level 12)	03.11.2021 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1)UGC- ASC-University of Kerala-Special Summer School from 19.02.2013 to 11.03.2013. 2)KSHEC-Faculty Development Programme from 23.11.2019 to 27.11.2019. 3)UGC-HRDC-University of Kerala- Live Online Refresher Course from 12.08.2020 to 25.08.2020. 4)UGC-HRDC-University of Kerala-Live Online Short Term Course from 29.01.2021 to 04.02.2021.
Refresher / Orientation Course due	Nil
UGC Regulations applicable	Option A, UGC Regulaions 2018.

It may be noted that the Assistant Professor was on deputation for undergoing Ph.D Course from 01.07.2016 to 30.06.2019 under Faculty Development Programme of UGC.

For being promoted to Assistant Professor Academic Level 12 the incumbent has to complete any two of the following Courses as Stipulated in UGC Regulation 2018. Two Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week

Or

05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

Here the Assistant Professor has completed one Online Refresher Course, one Short Term Courses from UGC-HRDC-University of Kerala and one Faculty Development Programme from Kerala State Higher Education Council . As per U.O No.Ac.FIII/24522/2020 dated 19.01.2022 Refresher/Orientation/Short Term Courses cordinated by Colleges in association with Government agencies like DEC,KSHEC, HRDC,KSCSTE University and

University Departments can be considered eligible for CAS Promotion of teachers of Private Aided Colleges. Hence eligible to be promoted on the due date itself.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 03.11.2010 FN in Mar Ivanios College, Thiruvananthapuram and it was approved by University of Kerala vide U.O No. Ac FI/2/7128/11 dtd. 23.06.2011. She has completed eleven years of service on 02.11.2021 for being promoted to Assistant Professor Academic Level 12.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2016 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The Screening Committee held on 09.03.2022 in Mar Ivanios College Thiruvananthapuram evaluated the submitted PBAS proforma of Dr.Susan Kurian ,Assistant Professor in Zoology, and verified the score and original documents and recommended for promotion of the Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 03.11.2021 FN.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement / Promotion of **Dr.Susan Kurian, Department of Zoology from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 03.11.2021 FN** in Mar Ivanios College, Thiruvananthapuram as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal regarding the approval of the placement/ promotion of **Dr.Susan Kurian, Department of Zoology from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 03.11.2021 FN in Mar Ivanios College, Thiruvananthapuram and recommended to approve the same.**

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved

Item No.49.93.A14: Mar Ivanios College, Thiruvananthapuram - Placement / Promotion of Dr. Daisy Samuel, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - Approval – reg.

(25890/Ac F I/2022/UOK)

The Principal, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal regarding the Placement/ Promotion of **Dr. Daisy Samuel, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 22.06.2021 FN.**

The service details of **Dr. Daisy Samuel** are as follows.

Qualifications	1)M.Com from University of Kerala in May 2006. 2)M.Phil from University of Kerala in November 2008. 3)Qualified UGC-NET held on June 2011. 4) Awarded Ph.D from University of Kerala on 12.03.2013.
Date of first entry into service	22.06.2012
Date of entry into continuous service	22.06.2012
Date of Promotion as Assistant Professor Stage I	22.06.2016
Details of relaxation availed of	Availed for Promotion from Stage I-Stage II
Date of completion of 5 years as Assistant	21.06.2021

Professor Academic Level 11	
L.W.A. availed	Nil
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level 12)	22.06.2021FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1)UGC- HRDC-University of Kerala-Orientation Programme from 03.09.2015 to 30.09.2015. 2)UGC-HRDC-University of Kerala- Refresher Course from 10.11.2016 to 30.11.2016 3)UGC-HRDC-University of Kerala-Refresher Course from 17.11.2020 to 30.11.2020
Refresher / Orientation Course due	Nil
UGC Regulations applicable	Option B, UGC Regulaions 2018.

For being promoted to Assistant Professor Stage III(Academic Level 12) the incumbent has to complete any one of the following Course as Stipulated in UGC Regulation 2018 within the assessment period.

One Refresher Course/Methodology Workshop/Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skill Development Programmes &Faculty Development Programmes (2 weeks duration-14 days)after placement to Stage 2 and within the Assessment period.

Here the Assistant Professor has completed One Refresher Course within the assessment period. Hence eligible to be promoted on the due date itself.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 22.06.2021FN in Mar Ivanios College, Thiruvananthapuram and it was approved by University of Kerala vide U.O No. Ac.F1/048093/2012 dtd. 16.01.2013. She has completed nine years of service for being promoted as Assistant Professor Academic Level 12 on 21.06.2021 FN.

The Principal, has forwarded the relevant documents, placement order, minutes of the Screening committee held on 19.11.2021 and API Score sheet based on PBAS for **option B of the Assistant Professor (Stage II -Stage III)** with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018.**

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category I- Good

Category II - 134

Category III - 112

Category II + III – 246 for which the minimum required is 50

As per the minutes, the Screening Committee held on 19.11.2021 verified the API grades for the period and found eligible for placement to Assistant Professor Academic Level 11 to Academic Level 12 **w.e.f 22.06.2021 FN**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement/Promotion of **Dr.Daisy Samuel, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 22.06.2021FN** in Mar Ivanios College, Thiruvananthapuram as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal regarding the approval of the placement/ promotion of Dr. Daisy Samuel, Department of Commerce from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 22.06.2021FN in Mar Ivanios College, Thiruvananthapuram and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved

Item No.49.93.B1: *St. Gregorios College, Kottarakkara - Placement/Promotion proposal of Dr.Lekshmi G.M., Assistant Professor Academic Level 11, Department of Botany to Assistant Professor Academic level 12 – Approval- Reg.*
(Ac FII/39790/2022)

The Drawing and Disbursing Officer, St. Gregorios College, Kottarakkara has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Lekshmi G. M., Assistant Professor Academic Level 11, Department of Botany, St. Gregorios College, Kottarakkara to Assistant Professor Academic level 12 w.e.f 16.07.2021 FN.

The Service details of Dr. Lekshmi G. M. are as follows.

Qualifications	1. M.Sc Botany – April, 2002 – Manonmaniam Sundaranar University 2. M.Phil – Dec, 2004 – Manonmaniam Sundaranar University 2. Ph.D – Sep, 2011 – University of Kerala
Date of first entry in to Service	16.07.2012
Date of entry into Continuous Service	16.07.2012
Placement to Assistant Professor (Stage II)	16.07.2016
L.W.A availed	01.08.2017 to 30.08.2017 – 30 days – On medical ground 31.08.2017 to 30.09.2017 – 31 days – On medical ground
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course – UGC – HRDC – University of Kerala –02.12.2020 to 15.12.2020 2. Inter Disciplinary and Multilingual two week Refresher Course – Teaching Learning Centre – Ramanujan College, University of Delhi – PMMMNMTT – 11.03.2021 to 26.03.2021
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor (Academic 12)	16.07.2021

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Botany at St. Gregorios College, Kottarakkara w.e.f 16.07.2012 FN vide U.O No: AcFV/43949/2012 dtd 25.01.2013. She was promoted to Assistant Professor (Stage II) w.e.f 16.07.2016 vide U.O No: AcFII/29392/2021 dtd 23.06.2021. She has completed five years of service in Assistant Professor (Stage II) on 15.07.2021 for being promoted as Assistant Professor (Academic 12) w.e.f 16.07.2021 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC **Regulations 2018 Option A** for the assessment periods 2016 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 10.02.2022 at 11.00 AM at Principal's chamber, St. Gregorios College, Kottarakkara, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 16.07.2021 FN.

It may be noted that, the teacher had availed 61 days of leave without allowance during the assessment period on medical grounds. The leave without allowance taken on medical grounds can be considered for the CAS promotions.

It may also be noted that, Dr. Lekshmi G. M. has attended two week Refresher Course at Ramanujan College, University of Delhi under Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching. The Refresher Courses run by State/Central Universities and Teaching Learning Centres under PMMMNMTT can be considered eligible for the CAS promotion of teachers in Private Colleges vide U.O No: AcFIII/24522/2022 dtd 19.01.2022.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the placement/promotion of Dr. Lekshmi G. M., Assistant Professor Academic Level 11, Department of Botany, St. Gregorios College, Kottarakkara to Assistant Professor Academic level 12 w.e.f 16.07.2021 FN is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the approval of the placement/promotion of Dr. Lekshmi G. M., Assistant Professor Academic Level 11, Department of Botany, St. Gregorios College, Kottarakkara to Assistant Professor Academic level 12 w.e.f 16.07.2021 FN and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved

Item No.49.93. B2: M.M.N.S.S. College, Kottiyam-Placement/Promotion proposal of Smt. Meera K.G., Assistant Professor Academic Level 11, Department of English to Assistant Professor Academic level 12 – Approval-Reg.

(Ac FII/41982/2022)

The Principal, M.M.N.S.S. College, Kottiyam has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Meera K.G., Assistant Professor Academic Level 11, Department of English, M.M.N.S.S. College, Kottiyam to Assistant Professor Academic level 12 w.e.f 15.12.2020 FN.

The Service details of Smt. Meera K.G. are as follows.

Qualifications	1. M.A. English – 2008 – University of Kerala 2. M.Phil – 2011 - University of Kerala
Date of first entry in to Service	15.12.2010 FN
Date of entry into Continuous Service	15.12.2010 FN
Placement to Assistant Professor (Stage II)	15.12.2015 FN
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course – UGC – HRDC – University of Kerala – 04.03.2020 to 11.03.2020 & 29.07.2020 to 03.08.2020 2. Two week Faculty Development Programme – Ramanujan, University of Delhi – MHRD – PMMMNMTT – 18.05.2020 to 03.06.2020
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic 12	15.12.2020 FN

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in English at N.S.S. College, Nilamel w.e.f 15.12.2010 FN vide U.O No: AcFV/4759/2011 dtd 31.05.2011. She was promoted to Assistant Professor (Stage II) w.e.f 15.12.2015 vide U.O No: AcFII/28626/2018 dtd 10.10.2018. She has completed five years of service in Assistant Professor (Stage II) on 14.12.2020 for being promoted as Assistant Professor (Academic 12) w.e.f 15.12.2020 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 Option A** for the assessment periods 2015 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 17.05.2022 at 11.00 AM at Principal's chamber, M.M.N.S.S. College, Kottiyam, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 15.12.2020 FN.

It may be noted that, Smt. Meera K.G has attended two week Faculty Development Programme at Ramanujan College, University of Delhi under Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching. The Short term Courses run by State/Central Universities and Teaching Learning Centres under PMMMNMTT can be considered eligible for the CAS promotion of teachers in Private Colleges vide U.O No: AcFIII/24522/2022 dtd 19.01.2022.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the placement/promotion of Smt. Meera K.G., Assistant Professor Academic Level 11, Department of English, M.M.N.S.S. College, Kottiyam to Assistant Professor Academic level 12 w.e.f 15.12.2020 FN is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the approval of the placement/promotion of Smt. Meera K.G., Assistant Professor Academic Level 11, Department of English, M.M.N.S.S. College, Kottiyam to Assistant Professor Academic level 12 w.e.f 15.12.2020 FN and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved

Item No.49.93. B3 : St. Gregorios College, Kottarakkara - Placement/Promotion proposal of Dr. Elizabeth John, Assistant Professor Academic Level 11, Department of Zoology to Assistant Professor Academic level 12 – Approval- Reg.

(Ac FII/45884/2022)

The Drawing and Disbursing Officer, St. Gregorios College, Kottarakkara has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Elizabeth John, Assistant Professor Academic Level 11, Department of Zoology, St. Gregorios College, Kottarakkara to Assistant Professor Academic level 12 w.e.f 16.07.2021 FN.

The Service details of Dr. Elizabeth John are as follows.

Qualifications	1. M.Sc Zoology – April, 2001 – University of Kerala 2. M.Phil – April, 2007- Bharathiar University 2. Ph.D – March, 2011 – Bharathiar University
Date of first entry in to Service	16.07.2012
Date of entry into Continuous Service	16.07.2012
Placement to Assistant Professor (Stage II)	16.07.2016
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course – UGC – HRDC – Bharathiar University, Tamil Nadu – 12.09.2019 to 25.09.2019 2. Refresher Course – UGC – HRDC – Kannur University – 05.01.2021 to 18.01.2021

Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor (Academic 12)	16.07.2021

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Zoology at St. Gregorios College, Kottarakkara w.e.f 16.07.2012 FN vide U.O No: AcFV/43949/2012 dtd 25.01.2013. She was promoted to Assistant Professor (Stage II) w.e.f 16.07.2016 vide U.O No: AcFII/4271/2021 dtd 15.08.2021. She has completed five years of service in Assistant Professor (Stage II) on 15.07.2021 for being promoted as Assistant Professor (Academic 12) w.e.f 16.07.2021 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 Option A** for the assessment periods 2016 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 20.07.2022 at 11.30 AM at Principal's chamber, St. Gregorios College, Kottarakkara, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 16.07.2021 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the placement/promotion of Dr. Elizabeth John, Assistant Professor Academic Level 11, Department of Zoology, St. Gregorios College, Kottarakkara to Assistant Professor Academic level 12 w.e.f 16.07.2021 FN is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the approval of the placement/promotion of Dr. Elizabeth John, Assistant Professor Academic Level 11, Department of Zoology, St. Gregorios College, Kottarakkara to Assistant Professor Academic level 12 w.e.f 16.07.2021 FN and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved

Item No.49.93.B4 : Mahatma Gandhi College, Thiruvananthapuram - Placement/Promotion proposal of Dr. Ullas Chandran S.V., Assistant Professor – Academic Level 11, Department of Mathematics, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 – Approval- Reg. (Ac FII/45600/2022)

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Ullas Chandran S.V., Assistant Professor – Academic Level 11, Department of Mathematics, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 w.e.f 27.02.2022 FN.

The Service details of Dr. Ullas Chandran S.V. are as follows.

Qualifications	1. M.Sc Mathematics– 2006– Manonmaniam Sundaranar University 2. M.Phil Mathematics – 2007 - Manonmaniam Sundaranar University 3. Ph.D Mathematics – 2011 - Manonmaniam Sundaranar University
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Date of first entry in to Service	27.02.2013 FN
Date of entry into Continuous Service	27.02.2013 FN
Date of Placement to Assistant Professor Stage II	27.02.2017 FN
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course – UGC – HRDC – University of Calicut – 20.10.2021 to 02.11.2021 2. Refresher Course – UGC – HRDC – Guru Nanak Dev University, Amritsar – 08.11.2019 to 21.11.2019
Refresher / Orientation Course due	Nil
Proposed date of Placement to Assistant Professor – Academic Level 12	27.02.2022 FN

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Mathematics w.e.f 27.02.2013 at Mahatma Gandhi College, Thiruvananthapuram and it was approved by the University vide U.O No: AcFV/17920/2013 dtd 01.10.2013. He was promoted to Assistant Professor Stage II w.e.f 27.02.2017 vide U.O. No: AcFII/026389/2018 dtd 24.01.2019. He has completed five years of service in Assistant Professor - Stage II on 26.02.2022 for being promoted as Assistant Professor – Academic Level 12 w.e.f 27.02.2022 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 Option A** for the assessment periods 2017 to 2022 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 24.06.2022, 11.00 AM at Mahatma Gandhi College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor - Academic Level 12 w.e.f 27.02.2022 FN.

All the calculations are being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the placement/promotion of Dr. Ullas Chandran S.V., Assistant Professor – Academic Level 11, Department of Mathematics, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 w.e.f 27.02.2022 FN is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the approval of the placement/promotion of Dr. Ullas Chandran S.V., Assistant Professor – Academic Level 11, Department of Mathematics, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 w.e.f 27.02.2022 FN and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved

Item No.49.93.B5 : St. Gregorios College, Kottarakkara - Placement/Promotion proposal of Dr.Archana G.R., Assistant Professor Academic Level 11, Department of Botany to Assistant Professor Academic level 12 – Approval-Reg.

(Ac FII/39792/2022)

The Drawing and Disbursing Officer, St. Gregorios College, Kottarakkara has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Archana G.R., Assistant Professor Academic Level 11, Department of Botany, St. Gregorios College, Kottarakkara to Assistant Professor Academic level 12 w.e.f 16.07.2021 FN.

The Service details of Dr. Archana G.R. are as follows.

Qualifications	1. M.Sc Botany – June, 2004 - University of Kerala 2. Ph.D – Dec, 2010 – Kannur University
Date of first entry in to Service	16.07.2012
Date of entry into Continuous Service	16.07.2012
Placement to Assistant Professor (Stage II)	16.07.2016
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course – UGC – HRDC – University of Kerala – 11.01.2020 to 24.01.2020 2. Refresher Course – UGC – HRDC – Kannur University – 05.01.2021 to 18.01.2021
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor (Academic 12)	16.07.2021

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Botany at St. Gregorios College, Kottarakkara w.e.f 16.07.2012 FN vide U.O No: AcFV/43949/2012 dtd 25.01.2013. She was promoted to Assistant Professor (Stage II) w.e.f 16.07.2016 vide U.O No: AcFII/2940/2021 dtd 25.06.2021. She has completed five years of service in Assistant Professor (Stage II) on 15.07.2021 for being promoted as Assistant Professor (Academic 12) w.e.f 16.07.2021 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 Option A** for the assessment periods 2016 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 10.02.2022 at 11.00 AM at Principal's chamber, St. Gregorios College, Kottarakkara, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 16.07.2021 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the placement/promotion of Dr. Archana G.R., Assistant Professor Academic Level 11, Department of Botany, St. Gregorios College, Kottarakkara to Assistant Professor Academic level 12 w.e.f 16.07.2021 FN is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the approval of the placement/promotion of Dr. Archana G.R., Assistant Professor Academic Level 11, Department of Botany, St. Gregorios College, Kottarakkara to Assistant Professor Academic level 12 w.e.f 16.07.2021 FN and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved.

Item No.49.93. B6 : *Revision of date of appointment of Smt. Shamna P.S. as Assistant Professor, Department of Mathematics, KSMDB College, Sasthamcotta in accordance with the Government letter D1/128/2022/HEDN dated 25.07.2022 reg*

(Ac FII/34261/ 2022/ UOK)

The Principal Secretary, Higher Education (D) Department has forwarded a letter No. D1/128/ 2022/HEDN dated 25.07.2022 regarding the initial appointment of Smt. Shamna P. S. as Assistant Professor, Department of Mathematics, KSMDB College, Sasthamcotta and informed that there are 111 teaching hours permitting 6 teachers in the Department of Mathematics. It is stated that Smt. Shamna P. S. is appointed as 7th teacher of the Department of Mathematics at KSMDB College, Sasthamcotta with only 15 hours workload and hence the approval of the appointment may be granted w.e.f 01.06.2021 in the retirement vacancy of Smt. Seena Somaraj.

The Secretary, Travancore Devaswom Board had forwarded the proposal regarding the approval of the initial appointment of 7 Assistant Professors appointed in the Department of Mathematics in Devaswom Board Colleges. Out of these 7 Assistant Professors, 6 teachers were appointed in the Department of Mathematics at KSMDB College, Sasthamcotta. And one teacher was appointed in the Department of Mathematics at Sree Ayyappa College, Eramalikkara.

It may be noted that, as per tripartite Adalat, there are 136 teaching hours permitting 8 teachers in the Department of Mathematics at KSMDB College, Sasthamcotta. As per **G.O. (Ms)No.155/2020/HEdn dated 01.04.2020**, the Govt have clarified that *every teaching posts should have a workload of 16 hours. It has further been stated that P.G weightage shall not be considered since it is not provided in the UGC Regulations.* Therefore the weightage for PG (25 hours) deducted from the workload and thus it becomes 111 teaching hours which permit 6 teachers in the department. The newly appointed teacher, Smt. Shamna P.S. occupies 6th position in the department of Mathematics, KSMDB College, Sasthamcotta.

As per the documents submitted by the Educational Agency for the approval of the Assistant Professors in Mathematics, Smt. Shamna P.S. occupies 6th position in the department of Mathematics at KSMDB College, Sasthamcotta with 16 hours of workload. Hence University had given approval to the proposal for the initial appointment of Assistant Professors in the Department of Mathematics in Devaswom Board Colleges vide UO. No. Ac FII/24425/2020 dated 16.11.2021. Smt. Shamna P.S. was appointed in the relieving vacancy of Sri. Doney Kurian in the Department of Mathematics, KSMDB College, Sasthamcotta w.e.f 09.02.2021. Also as per the staff list forwarded by the Principal along with the proposal, there are only 6 teachers in the Department of Mathematics, KSMDB College, Sasthamcotta.

In response to the Govt letter dated 25.07.2022 a clarification was sought from the Educational Agency. Accordingly, the Secretary, Travancore Devaswom Board has forwarded letter no. 8468/15/College dated 04.11.2022 stating that they considered the workload hours as 136 teaching hours permitting 8 teachers including the PG weightage in the Department of Mathematics at KSMDB College, Sasthamcotta, however as per the report of Deputy DCE, Kollam there are only 111 teaching hours after deducting PG weightage. Hence, the Secretary, Travancore Devaswom Board has requested to revise the date of appointment of Smt. Shamna P. S. as Assistant Professor in the Department of Mathematics w.e.f 01.06.2021 in the retirement vacancy of Smt. Seena Somaraj. This explanation is in direct contravention to the documents submitted by the Educational Agency. **In the staff list (as on 09.02.2021) submitted along with the proposal, the name of the teacher Smt. Seena Somaraj who relieved on 01.06.2021 was not included** and also, there are only 6 teachers in the Department of Mathematics, KSMDB College, Sasthamcotta.

It may be noted that the management had concealed the name of Smt. Seena Somaraj from the staff list of Department of Mathematics at KSMDB College, leading the University to believe that there are only six teachers in the Department. Granting approval to a post with 15 hours goes against the rules and regulations in force and puts University in bad light. University of Kerala is bound to follow UGC Regulations and the Government directions for granting approval to the initial appointment. Granting approval to a teacher on a post without 16 hours is clearly a violation of UGC norms and Government directions. The action of the University in granting approval to Smt. Shamna P.S. occurred solely because of the erroneous staff list forwarded from the college. The approval would not have been granted if the teacher was 7th teacher in the Department as the workload is 15 hours.

In the light of above mentioned facts, the matter regarding the proposal for the revision of the date of appointment of Smt.Shamna.P. S as Assistant Professor in the Department of Mathematics at KSMDDB College, Sasthamcotta w.e.f 01.06.2021 in the retirement vacancy of Smt. Seena Somaraj along with the explanation of the Secretary, Travancore Devaswom Board, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching staff of Private Colleges for consideration and appropriate recommendation.

Recommendation

The Committee considered the proposal for the revision of the date of appointment of Smt.Shamna.P. S as Assistant Professor in the Department of Mathematics at KSMDDB College, Sasthamcotta w.e.f 01.06.2021 in the retirement vacancy of Smt. Seena Somaraj, along with the explanation of the Secretary, Travancore Devaswom Board, and recommended to revise the date of appointment of Smt. Shamna P. S. as Assistant Professor w.e.f 01.06.2021 as in the Government letter No. D1/128/ 2022/HEDN dated 25.07.2022.

Further recommended to issue a warning letter to the Principal/Manager for not furnishing the complete details of teaching staff in the Department of Mathematics at KSMDDB College, Sasthamcotta as on the date of appointment of Smt. Shamna P. S.

Resolution of the Syndicate

The Syndicate considered the proposal for the revision of the date of appointment of Smt.Shamna.P. S as Assistant Professor in the Department of Mathematics at KSMDDB College, Sasthamcotta w.e.f 01.06.2021 in the retirement vacancy of Smt. Seena Somaraj, along with the explanation of the Secretary, Travancore Devaswom Board, and **RESOLVED** to revise the date of appointment of Smt. Shamna P. S. as Assistant Professor w.e.f 01.06.2021 as in the Government letter No. D1/128/ 2022/HEDN dated 25.07.2022.

Item No.49.93.B7 : St.Stephens College, Pathanapuram - Proposal regarding Placement/ Promotion in respect of Smt. Seena Sivas, Assistant Professor Dept of Physics - from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 – w.e.f 01/06/2021 - Approval – Reg.

(Ac F II/35409/2022)

The Principal, St.Stephens College, Pathanapuram had forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Seena Sivas, Assistant Professor Dept of Physics from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 01/06/2021.

The Service details of Smt. Seena Sivas are as follows.

Qualifications	M.Sc Physics - Mahatma Gandhi University - Jan 2003. C S I R – NET -Held on 23.12.2012.
Date of first entry in to Service	01.06.2015 F.N
Date of entry into Continuous Service	01.06.2015 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.Swayam Arpit Online Course Certification - Govt of India, HRD Ministry - held on 16.02.2020. 2. TLC - University of Delhi - Orientation Programme - (from 04/06/2020 to 01/07/2020)
Refresher/Orientation Course due	Nil
Date of Placement to Assistant Professor Academic Level 11	01.06.2021 F.N.

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor on 01.06.2015 F.N vide U.O.No. Ac. F III/2/14956/2015 dated 04.10.2016 at St.Stephens College, Pathanapuram. She had completed her Six years of service on 31.05.2021, hence she is eligible for being promoted as Assistant Professor Academic Level 11 w.e.f. 01.06.2021 F.N.

The Principal had forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on **PBAS as per UGC Regulations 2018 option A** for the assessment periods 2015 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 29.07.2022 in the Department of Physics at St. Stephens College, Pathanapuram. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation, Smt. Seena Sivadas was found qualified for promotion to Assistant Professor Academic Level 11 w.e.f 01.06.2021 F.N.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt. Seena Sivadas, Assistant Professor, Department of Physics, St. Stephens College, Pathanapuram from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 01.06.2021 F.N** based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal for the placement/promotion of **Smt. Seena Sivadas, Assistant Professor, Department of Physics, St. Stephens College, Pathanapuram from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 01.06.2021 F.N** and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved.

Item No.49.93 . B8 : *N.S.S. College, Nilamel – Placement/Promotion proposal in respect of Dr.Bindu R.G., Assistant Professor – Academic Level 12, Department of Physics to Associate Professor -Academic Level 13A w.e.f 19.09.2020 FN-Reg;*

(Ac. FII/52365/2022)

The Principal, N.S.S. College, Nilamel had forwarded a proposal regarding the Placement / Promotion in respect of Dr. Bindu R.G., Assistant Professor – Academic Level 12, Department of Physics, N.S.S. College, Nilamel to Associate Professor -Academic Level 13A w.e.f 19.09.2020 FN.

The service details of Dr. Bindu R.G. are as follows.

Qualifications	1. M.Sc in Physics -University of Kerala -1996 2.Ph.D in Physics -University of Kerala-16/08/2003
Date of first entry in to Collegiate Service	19.09.2008
Date of Placement to Assistant Professor Stage II	19.09.2012
Date of Placement to Assistant Professor Academic Level 12	19.09.2017
Date of completion of 3 years of service as Assistant Professor Academic Level 12	18.09.2020
Proposed date of Placement as Associate Professor Academic Level 13A	19.09.2020
Date of Retirement	30.07.2029
L.W.A availed	Nil
Short Term Course attended, duration and name of the University.	1. One week short term course in Gender sensitization - UGC – HRDC – University of Kerala – 22.11.2019 to 28.11.2019 2. One week short term course in Disaster Management - UGC – HRDC – University of Kerala – 23.07.2019 to 29.07.2019

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Lecturer in Physics w.e.f 19.09.2008 FN and the same was approved by the University vide U.O No.AcFV/1/43291/2008 dated 02.04.2009 . She was re-designated as Assistant Professor with AGP 6000/- w.e.f 19.09.2008 FN by the Deputy DCE, Kollam vide office Order No. B3/5161

dated 29.09.2010. The teacher was promoted as Assistant Professor (Stage II) w.e.f 19.09.2012 FN vide U.O No.AcFII/47594/2015 dated 23.11.2018 and promoted as Assistant Professor Academic Level 12 w.e.f 19.09.2017 vide U.O No: AcFII/6277/2021 dtd 16.11.2021. She has completed three years of service on Assistant Professor Academic Level 12 on 18.09.2020 for being promoted as Associate Professor -Academic level 13A w.e.f 19.09.2020 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for **Option A** for the assessment period 2017 to 2020 with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 25.10.2022, 02.00 PM at N.S.S. College, Nilamel, it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the API scores for various categories have been verified and the Committee found the faculty has sufficient grade in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommended for promotion to the post of Associate Professor -Academic level 13A w.e.f 19.09.2020 FN.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the placement/ promotion in respect of Dr. Bindu R.G., Assistant Professor – Academic Level 12, Department of Physics, N.S.S. College, Nilamel to Associate Professor - Academic Level 13A w.e.f 19.09.2020 FN is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal for the placement/promotion of Dr. Bindu R.G., Assistant Professor – Academic Level 12, Department of Physics, N.S.S. College, Nilamel to Associate Professor -Academic Level 13A w.e.f 19.09.2020 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved.

Item No.49.93. B9 : *N.S.S College, Pandalam - Placement/Promotion proposal of Smt.Anjula.C.S, Department of Commerce - from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 07.10.2021 F.N. - Approval – Reg.*

(Ac F III/14187/2022)

The Drawing & Disbursing Officer, N.S.S College, Pandalam has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Anjula C S, Assistant Professor, Department of Commerce from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f 07.10.2021 F.N..

The Service details of Smt. Anjula C S are as follows.

Qualifications	M.Com - University of Kerala - May 2008. UGC NET - Exam held on 29.12.2013.
Date of Joining in to Service	07.10.2015 F.N.
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC - UGC HRDC - Kannur University from 20.01.2021 to 02.02.2021. 2. OC - UGC HRDC - Kannur University from 13.11.2019 to 03.12.2019.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	07.10.2021 F.N.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in the Dept of Commerce w.e.f. 07.10.2015 F.N. at N.S.S. College, Nenmara and it was approved by University of Calicut vide U.O. No. 5935/2016/Admn dated 07.05.2016. Further the incumbent was transferred from University of Calicut to University of Kerala vide order no. F/6958/18 dated 12.10.2018 of the Secretary, N.S.S. Colleges' Central Committee, Changanacherry. The teacher had completed Six years of service in Assistant Professor Academic Level 10 on 06.10.2015 F.N. Hence she is eligible to be promoted as Assistant Professor Academic Level 11 with effect from 07.10.2021 F.N.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2015 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 20.12.2021 in the Principal's chamber at N.S.S College, Pandalam, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 07.10.2021 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The light of above mentioned facts and as per the orders of the Vice Chancellor, the proposal regarding the placement/promotion of Smt.Anjula C.S, Assistant Professor, Department of Commerce from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f 07.10.2021 F.N. at N.S.S College, Pandalam is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal for the placement/promotion of Smt.Anjula.C.S, Assistant Professor, Department of Commerce from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f 07.10.2021 F.N. at N.S.S College, Pandalam and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved.

Item No.49.93.B10 : N.S.S College, Pandalam - Placement/Promotion proposal of Sri. Pramod Gopal, Department of Commerce - from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 01.06.2021 F.N. - Approval – Reg.

(Ac F II/18508/2022)

The Drawing & Disbursing Officer, N.S.S College, Pandalam has forwarded a proposal regarding the Placement/Promotion in respect of Sri. Pramod Gopal, Assistant Professor, Department of Commerce from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f 01.06.2021 F.N..

The Service details of Sri. Pramod Gopal are as follows.

Qualifications	M.Com - University of Kerala - May 2005. UGC NET - Exam held on 26.12.2010.
Date of Joining in to Service	01.06.2015 F.N.
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC - UGC HRDC - University of Kerala from 17.11.2020 to 30.11.2020. 2. OC - UGC HRDC - Kannur University

	from 09.01.2020 to 29.01.2020.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	01.06.2021 F.N.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in the Dept of Commerce w.e.f. 01.06.2015 F.N. at N.S.S. College, Pandalam and it was approved by University of Kerala, vide U.O. No. A.FII/30678/2015 dated 09.11.2017. The teacher had completed Six years of service in Assistant Professor Academic Level 10 on 31.05.2021 A.N. Hence he is eligible to be promoted as Assistant Professor Academic Level 11 with effect from 01.06.2021 F.N.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2015 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 20.12.2021 in the IQAC Room at N.S.S College, Pandalam, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 01.06.2021 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The light of the above mentioned facts and as per the orders of the Vice Chancellor the proposal regarding the placement/promotion of Sri. Pramod Gopal, Assistant Professor, Department of Commerce from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f 01.06.2021 F.N. at N.S.S College, Pandalam is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal for the placement/promotion of Sri. Pramod Gopal, Assistant Professor, Department of Commerce from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f 01.06.2021 F.N. at N.S.S College, Pandalam and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved.

Item No.49.93.B11 : N.S.S College, Pandalam - Placement/Promotion proposal of Smt.Salini.J.S, Department of Commerce - from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 08.06.2021 F.N. - Approval – Reg.

(Ac F II/18498/2022)

The Drawing & Disbursing Officer, N.S.S College, Pandalam has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Salini J S, Assistant Professor, Department of Commerce from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f 08.06.2021 F.N..

The Service details of Smt. Salini J S are as follows.

Qualifications	M.Com - University of Kerala - May 2008. UGC NET - Exam held on 30.12.2012.
Date of Joining in to Service	08.06.2015 F.N.
L.W.A availed	Nil

Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Teaching Learning Centre - Ramanujan College - University of Delhi -PMMMNTT from 11.05.2021 to 25.05.2021. 2. OC - UGC HRDC - Rani Durgawati Vishwavidyalaya, Jabalpur from 11.02.2019 to 09.03.2019.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	08.06.2021 F.N.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in the Dept of Commerce w.e.f. 08.06.2015 F.N. at S.V.R.N.S.S. College, Vazhoor and it was approved by Mahatma Gandhi University vide U.O. No. 2644/B1/Acad/2016 dated 09.05.2016. Further the incumbent was transferred from Mahatma Gandhi University to University of Kerala vide order no. E/3146/19 dated 03.06.2019 of the Secretary, N.S.S. Colleges' Central Committee, Changanacherry. The teacher had completed Six years of service in Assistant Professor Academic Level 10 on 07.06.2021 A.N. Hence she is eligible to be promoted as Assistant Professor Academic Level 11 with effect from 08.06.2021 F.N.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2015 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 20.12.2021 in the IQAC Room at N.S.S. College, Pandalam, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 08.06.2021 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts and as per the orders of the Vice Chancellor the proposal regarding the placement/promotion of Smt. Salini J S, Assistant Professor, Department of Commerce from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f 08.06.2021 F.N. at N.S.S. College, Pandalam is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal for the placement/promotion of Smt. Salini J S, Assistant Professor, Department of Commerce from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f 08.06.2021 F.N. at N.S.S. College, Pandalam and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved.

Item No.49.93.B12: Christian College, Kattakada - Initial Appointment of Assistant Professors in Zoology – Approval – Reg.

(Ac F II/30660/2022)

The Educational agency, Christian College, Kattakada had forwarded the proposal for the approval of initial appointment of the following Assistant Professors in Zoology.

Sl. No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Dr.Priyanka G L	Zoology	01.06.2022 F.N.	Newly sanctioned post as per GO(Ms) No.471/2020/HEDN dated 30.12.2020
2	Dr. Amrutha B V	Zoology	01.06.2022 F.N.	Newly sanctioned post as per GO(Ms) No.471/2020/HEDN dated 30.12.2020

The details of the Assistant Professors and the workload are indicated in the proforma placed below. The following details have been furnished by the Principal.

01. Appointment Orders in Form 1.
02. Minutes of the Selection Committee.
03. Score Sheet of the candidates.
04. Apportionment Statement.
05. Qualifying Certificates.
06. Documents proving age.
07. Attested copies of News Paper Cuttings .
08. Certificate that there are no thrown-out hands and supernumerary hands in the Department.
09. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professor.
10. Service Book of the Teachers.
11. Seniority- wise list of teachers in the Department.
12. Workload Statement.
13. Government nominee letter No.D2/34/2022/HEdn dated. 08.02.2022.
14. Post Adalath Report of Zoology.
15. Joining report of the incumbents.
16. Confidential Report from the subject experts.

The Educational Agency had advertised the notification regarding the vacancy of Assistant Professors in Zoology in 4 daily newspapers viz. Mangalam (dated 16.06.2021) Deshabhimani (dated 16.06.2021) and The New Indian Express (16.06.2021) and The Hindu(16.06.2021).

Vide letter No.D2/34/2022/HEdn dated 08.02.2022 Government have given concurrence for filling up of two vacancies in the department of Zoology in Christian College, Kattakada. As per Post Adalath report 2018 there is a workload of 63 hours and 01 (one) sanctioned post in the department of Zoology, Christian College, Kattakada. As per GO(Ms)No.471/2020/HEDN dated 30.12.2020 two vacancies has been sanctioned in the Department of Zoology, Christian College, Kattakada.

Hence the age of teachers those who applied as per notification dated 16.06.2021 is calculated as on 01.01.2021 and those teachers who applied as per notification dated 16.06.2021 is calculated as on 01.01.2021.

As per UGC Regulations 2018, 55% marks at Master's Degree and qualifying the NET are considered the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

The UGC Regulations 2018, Section 4.1 specifies that the Academic Score as per Appendix II (Table 3 B) for colleges, shall be considered only for short listing of the candidates for interview only and that the selection shall be based only on the performance of the candidate in the interview. The score attained by the candidate in the interview alone shall be considered for selection. The constitution of Selection Committee shall be in accordance with Section 5.1 of UGC Regulations 2018.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma.

According to the minutes of the Selection Committee held on 12.02.2022 at 11.00 A.M at the Vedamanikkam Ringle Taube Hall, L.M.S Compound Tvpm, it is specified that 33 applications were received and 15 candidates were called for the interview. Out of which only 07 candidates attended the interview and a rank list of 5 candidates has been published purely based on interview. As per the ranklist, Dr. Priyanka G L, who secured (39/50) is in the 1st Position in Open Merit and D42456r. Amrutha B V, who secured (38/50) is in the second position in the open merit.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned above possesses the required qualifications prescribed in the UGC Regulations in force for the appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teachers in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

On verification of the above proposal, it is found that the appointments made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2018. The posts on which Dr. Priyanka G L and Dr. Amrutha B V were appointed are sanctioned posts and the department has sufficient Workload to accommodate the incumbents.

The light of the above mentioned facts and as per the orders of the Honourable Vice Chancellor the proposal for the approval of the initial appointment of following Assistant Professors in Zoology at Christian College, Kattakada is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

1. Dr. Priyanka G L as Assistant Professor in the Department of Zoology Christian College, Kattakada, w.e.f. 01.06.2022 F.N. in the newly created post as per GO(Ms) No.471/2020/HEDN dated 30.12.2020.
2. Dr. Amrutha B V as Assistant Professor in the Department of Zoology Christian College, Kattakada, w.e.f. 01.06.2022 F.N. in the newly created post as per GO(Ms) No.471/2020/HEDN dated 30.12.2020.

PROFORMA

Christian College, Kattakada -Initial Appointments of Assistant Professors in Zoology

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01.01.2021	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1	Dr.Priyanka G L 01.06.2022 F.N	20.04.1987 33 years and 8 months	1st Rank in Open Merit	B.Sc Zoology- University of Kerala-April 2008-Reg No.370993- 86.3%- First Class. M.Sc Zoology- University of Kerala-2010-Reg No.zoo080505/20 10-First Class- 76% P.hD Zoology- University of	Workload Hours-63 Sanctioned post-3 Total Teachers-3 Position of Teacher-2	30	23	as per GO(Ms) No.471/2020/HEDN dated 30.12.2020.

2	Dr. Amrutha B V 01.06.2022 F.N	01.05.1982 38 years and 7 months	2 nd Rank in Open Merit	Kerala-Jan 2017. B.Sc Zoology- University of Kerala-April 2002-Reg No.111425-First Class. M.Sc Zoology- University of Kerala-June2004- Reg No.65001402/021 18005-82.3 % M.Phil Zoology- University of Kerala-Dec2007- Reg No.6085- Grade A P.hD Zoology- University of Kerala-Reg No.8722-March 2016.	Workload Hours-63 Sanctioned post-3 Total Teachers-3 Position of Teacher-3	31	23	as GO(Ms)No.471/2020 /HEDN dated 30.12.2020
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Recommendation

The Committee considered the proposal for the approval of Initial Appointments of the following Assistant Professors in Zoology at Christian College, Kattakada and recommended to approve the same.

1. Dr. Priyanka G L as Assistant Professor in the Department of Zoology, Christian College, Kattakada, w.e.f. 01.06.2022 F.N.
2. Dr. Amrutha B V as Assistant Professor in the Department of Zoology, Christian College, Kattakada, w.e.f. 01.06.2022 F.N.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved.

Item No.49.93. B 13 : N.S.S. Colleges – Initial appointment of Assistant Professors in English – Approval – reg.

(Ac F II/31064/2022)

The Educational Agency, N.S.S. Colleges has forwarded the proposal regarding the approval of the initial appointment of following Assistant Professors in the Department of English in various N.S.S. Colleges as detailed below.

Sl No	Name of the Assistant Professor	Name of the College	Date of Joining	Nature of Vacancy
1.	Dr. Gayathri M.V.	N.S.S. College, Nilamel	01.06.2022 FN	Transfer vacancy of Sri. K. Jayakrishnan
2.	Dr. Sreelakshmi N.	N.S.S. College, Cherthala	01.06.2022 FN	Relieved vacancy of Smt. Indu V.

The Educational Agency has forwarded the following documents regarding the selection and appointment of the above Assistant Professors.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting and Interview score sheet.
3. News paper cuttings bearing the notification regarding the appointment.
4. Declaration to the effect that one month's time was given to the prospective candidates for applying.
5. Nomination letter from the Government.
6. Apportionment Statement

The Educational Agency has also forwarded the following supporting documents in respect of the above Assistant Professors as stipulated in the norms of the University for the approval of the initial appointment.

1. Originals of the Qualifying Degrees, and mark lists.
2. Certificates to prove age and date of birth.
3. Service book of the concerned teacher with entries.
4. Joining report of the Assistant Professor concerned.
5. Workload statement in the concerned department.
6. List of teachers in the department.

The notifications regarding the appointments were advertised in the four major dailies as detailed below:

1. The New Indian Express dtd 29.11.2018
2. The Hindu dtd 05.12.2018
3. Malayala Manorama dtd 29.11.2018
4. Mathrubhoomi dtd 30.11.2018

Since the advertisement has been made on November and December 2018, the age of the Assistant Professors is calculated as on 01.01.2018.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The Government vide letter No: D2/439/2019/HEDN dtd 20.11.2019 nominated Sri. V Vilasachandran Nair, Additional Secretary to Government, Home Department as Government Representative to the staff selection committee for filling up of one vacancy in the subject English at N.S.S. College, Nilamel and one vacancy in the subject English at N.S.S. College, Cherthala. But the interview process was interrupted due to the lockdown and disruptions caused by the Covid- 19 pandemic. Thereafter based on the request from the Management, the Government has nominated Sri. Gopal V S as Government Representative to the staff selection committee for filling up the vacancy vide G.O No. 1063/2021/HEDN dtd 13.08.2021.

The University of Kerala vide U.O No: AcFII/General/UGC-R-2018/2019 dtd 09.09.2021 modified the criteria for direct recruitment of Assistant Professors in aided colleges. The Management informed that, in order to obtain required certificates for short listing the applicants in tune with the aforesaid University Order, a corrigendum notification was published by the Management in the above said dailies on 3rd November, 2021 and the copy of the corrigendum notification was not forwarded to the University by the Management.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors(vide clause 4.1) is as follows.

1. A Master's Degree with 55% marks (or an equivalent grade in a point –scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
2. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/ Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/ SLET/ SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges /Institutions subject to fulfillment of the following conditions:-

- a. The Ph.D degree of the candidate has been awarded in a regular mode;
- b. The Ph.D thesis has been evaluated by at least two external examiners;
- c. An open Ph.D viva voce of the candidate has been conducted;
- d. The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.

- e. The candidate has presented at least two papers based on his/her Ph.D work in conferences/ seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

As per the tripartite Adalat held on 2018, here are 116 teaching hours permitted 8 teaching post in the Department of English at N.S.S. College, Nilamel and there are 133 teaching hours permitted 6 teaching post in the Department of English at N.S.S. College, Cherthala. As per G.O.(Ms) No.155/2020/HEdn dated 01.04.2020, the Govt have clarified that every teaching posts should have a workload of 16 hours. It has further been stated that P.G weightage shall not be considered since it is not provided in the UGC Regulations. Dr. Gayathri M.V. is appointed in the 6th position in the department of English at N.S.S. College, Nilamel and Dr. Sreelakshmi N. is appointed in the 4th position in the department of English at N.S.S. College, Cherthala. There is sufficient workload to accommodate the incumbents.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 08.04.2022 at NSS Head Office, Perunnai, it is specified that 570 applications were received for the post of Assistant Professors in English. The Management shortlisted 66 candidates out of the total applicants who scored 60 and above marks out of 100 and they were called for interview. 28 candidates appeared for interview. After evaluation of the Domain knowledge, Research Aptitude and Communication skills in the interview they were awarded marks . The present vacancies as per the notification is 2 in N.S.S. Colleges in Kerala University area and the committee published the rank list of open merit with three candidates and community merit with two candidates in the order of merit.

As the Government has permitted to fill one vacancy in the Department of English at N.S.S. College, Nilamel, the educational agency has appointed Dr. Gayathri M.V. (1st rank in Open Merit) in Open Merit in 6th position in the Department of English at N.S.S. College, Nilamel.

As the Government has permitted to fill one vacancy in the Department of English at N.S.S. College, Cherthala, the educational agency has appointed Dr. Sreelakshmi N. (1st rank in Community Merit) in Community Merit in 4th position in the Department of English at N.S.S. College, Cherthala.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidates selected for appointment possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the above context, the following points are submitted for the consideration.

1. **Dr. Gayathri M.V. has not submitted the Ph.D special/compliance certificate which is mandatory for the appointment.**
2. **The Principal, N.S.S. College, Nilamel informed that Dr. Gayathri M.V. has registered for Ph.D programme in 2005 at M.G. University and awarded Ph.D in 17.07.2017 and requested to give approval in the light of G.O. (Ms.) No: 163/2014/H.Edn dtd 19.04.2014**

which orders that candidates who had obtained Ph.D degree on or before 10.07.2009 and all candidates who have registered for Ph.D on or before 10.07.2009 and were subsequently awarded Ph.D degree shall be exempted from the requirement of NET for the purpose of appointment as Lecturer/Assistant Professor in Universities & affiliated Colleges in the State.

3. As per the Clause 3.3 (I) of UGC Regulations, 2018, candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-
- The Ph.D degree of the candidate has been awarded in a regular mode;
 - The Ph.D thesis has been evaluated by at least two external examiners;
 - An open Ph.D viva voce of the candidate has been conducted;
 - The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
 - The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

Thus, the eligibility of Ph.D awarded to the Candidate can be ascertained only with the Ph.D Special/ Compliance certificate issued by the respective University awarding the Ph.D.

4. It may be noted that Dr. Gayathri M.V. has scored 37 marks and Dr. Sreelakshmi N. has scored 36 marks out of 50 in the interview of the Selection Committee.

In the light of the above mentioned facts and as per the orders of Vice Chancellor, the proposal for the approval of appointment of:

- Dr. Gayathri M.V. as Assistant Professor in English at N.S.S. College, Nilamel w.e.f 01.06.2022 FN in the transfer vacancy of Sri. K. Jayakrishnan
and
- Dr. Sreelakshmi N. as Assistant Professor in English at N.S.S. College, Cherthala w.e.f 01.06.2022 FN in the vacancy of Smt. Indu V. relieved is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for consideration and recommendation.

Ac FII

PROFORMA

Proposal For the Approval of Initial Appointment of Assistant Professors in N.S.S. Colleges

Sl. No	Name of Asst. Professor & Date of Joining	Date of birth & age as on 01.01.2018	Rank position & Category	Academic Qualifications	Workload	Apportionment position		Remarks
						Open	Community	
1.	Dr. Gayathri M.V. 01.06.2022 FN	D.O.B – 19.05.1980 37 years and 7 months (as on 01.01.2018)	1 st rank in Open Category	1. B.A. English Language & Literature – April, 2001 – University of Kerala – Reg No: 12836/2001 – First class – 56% 2. M.A. English Language & Literature – April, 2003 – University of Kerala – Second Class – 87% 3. M.Phil English – Feb, 2005 – M.G.	As per tripartite Adalat, 116 teaching hours permitted in the Department of English at N.S.S. College, Nilamel Sanctioned Posts – 8 Position of the teacher - 6	170	135	Transfer vacancy of Sri. K. Jayakrishnan transferred

				University – Reg No: 060359 – B plus grade 4. Ph.D English – M.G. University – 17.07.2017 – Eligibility Certificate submitted- compliance certificate due				
2.	Dr. Sreelakshmi N. 01.06.2022 FN	D.O.B.- 25.05.1986 31 years and 7 months (as on 01.01.2018)	1 st rank in Community Category	1. B.A. English Language & Literature – March, 2006 – M.G. University – Reg No: 136694 – 64.25% - First class - Eligibility Certificate submitted 2. M.A. English – April, 2008 – University of Madras – 67% - First class - Eligibility Certificate submitted 3. M.Phil English – Sree Sankara University of Sanskrit – Jan, 2011 – Reg No: 1675/2011 – A grade 4. Ph.D in English - Sree Sankara University of Sanskrit – 08.08.2017 Compliance and Eligibility Certificate submitted	As per tripartite Adalat, 133 teaching hours permitted in the Department of English at N.S.S. College, Cherthala Sanctioned Posts – 6 Position of the teacher - 4	170	136	Relieved vacancy of Smt. Indu V. relieved

Recommendation

The Committee considered the proposal for the approval of Initial Appointments of the following Assistant Professors in English, N.S.S. Colleges and recommended to approve as follows :

1. Dr. Gayathri M.V. as Assistant Professor in English at N.S.S. College, Nilamel w.e.f 01.06.2022 FN in the transfer vacancy of Sri. K. Jayakrishnan in the light of G.O. (Ms.) No: 163/2014/H.Edn dtd 19.04.2014.
2. Dr. Sreelakshmi N. as Assistant Professor in English at N.S.S. College, Cherthala w.e.f 01.06.2022 FN in the vacancy of Smt. Indu V. relieved

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved.

Item No.49.93.C1: *Proposal for the approval of the Placement/Promotion of Smt. Saranya Babu, Department of Physics, from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11) w.e.f 22-01-2022 F.N. in S.N. College, Kollam.*

(33487/Ac FIII/2022/UOK)

The Principal, S.N. College, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Saranya Babu, Department of Physics from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11), w.e.f 22-01-2022F.N.

The Service details of Smt. Saranya Babu are as follows:

Qualifications	1. M.Sc Physics from CUSAT in April 2012 (First Class). 2. Qualified UGC-NET on 01-07-2014.
Date of Birth	14-09-1989
Date of Retirement	30-09-2045
Date of first entry in to Service	22-01-2016FN
Date of entry into continuous service	22-01-2016.
L.W.A availed	Nil
Proposed Date of Placement to Assistant Professor (Academic level 11)	22-01-2022 F.N.
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1) Participated online Refresher Course sponsored by Indian Academy of Sciences, Bengaluru, Indian National Science Academy, New Delhi and The National Academy of Sciences in India, Allahabad from 01-05-2017 to 14-05-2017. 2) FDP from MHRD, Govt. of India – TEQIP III from 10-09- 2018 to 15-09-2018. 3) OC from HRDC, Himachal Pradesh University from 22-04-2019 to 11-05-2019. 4) FDP from Teaching Learning Centre, Rmanujan College, University of Delhi (Centre of MHRD under PMMMNMTT) from 02-07-2020 to 17-07-2020.
Details of relaxation availed of	Nil
Regulation applied	Option A, UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher entered into service as Lecturer on 22-01-2016 F.N. She has completed 6 years of service as Assistant Professor Stage I on 21-01-2022.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor (Academic level 10 to 11)) for the assessment period from 2016 to 2022 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulation 2018 Option A, a teacher has to attend one Refresher Course/ any two of the following (01 week duration- 05 days) : Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes and one Orientation Course for promotion to Assistant Professor (Academic Level 11).

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers /faculty ranging from one week to one month as well as seminars , workshpos in different pedagogic and discipline -specific areas being conducted by centres such as Schools of Education (SoEs), Teachers Learning Centres(TLCs),Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement scheme of these Regulations."

The said Assistant Professor has attended the required Orientation Course and Faculty Development programme within the assessment period itself.

In the Minutes of the Screening Committee it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that as per UGC Regulation 2018 Option A, **Smt. Saranya Babu**, is eligible to be placed to Assistant Professor (Academic level 11) w.e.f **22-01-2022 F.N.**

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor the proposal regarding the approval of placement/promotion of **Smt. Saranya Babu, Department of Physics, S.N. College, Kollam** from **Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11)** w.e.f 22-01-2022 FN in is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the approval of the placement/promotion of Smt. Saranya Babu, Department of Physics, S.N. College, Kollam from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11) w.e.f 22-01-2022 FN and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved.

Item No.49.93.C 2: Proposal for the approval of the Placement/Promotion of Smt. Rehna R., Department of Physics, from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11) w.e.f 22-01-2022F.N. in S.N. College, Kollam – reg.

(48013/Ac FIII/2022/UOK)

The Principal, S.N. College, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Rehna R., Department of Physics from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11), w.e.f 22-01-2022 FN.

The Service details of Smt. Rehna R, are as follows.

Qualifications	M.Sc Physics from University of Kerala in August 2011. Qualified UGC-NET exam held on 17-06-2012.
Date of Birth	31-03-1989
Date of Retirement	31-03-2045
Date of first entry in to Service	22-01-2016 FN
Date of entry into continuous service	22-01-2016.
L.W.A availed	Nil
Proposed Date of Placement to Assistant Professor (Academic level 11)	22-01-2022 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the University	OC from Teaching Learning Centre, Ramanujan College, University of Delhi (Centre of MHRD under PMMMNMTT) from 04-06-2020 to 01-07-2020. Completed 14 days online Refresher Course conducted by UGC-HRDC, University of Kerala, Kariavattom, from 28-09-2020 to 11-10-2020.
Details of relaxation availed of	Nil
Regulation applied	Option A, UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher entered into service as Lecturer on 22-01-2016 F.N. She has completed 6 years of service as Assistant Professor Stage I on 21-01-2022.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor (Academic level 10 to 11)) for the assessment period from 2016 to 2022 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulation 2018 Option A, a teacher has to attend one Refresher Course ond one Orientation Course for promotion to Assistant Professor (Academic level 11). The teacher in reference has attended the required Orientation Course and Refresher Course within the assessment period itself.

In the Minutes of the Screening Committee it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that as per UGC Regulation 2018 Option A, Smt. Rehna R., is eligible to be placed to Assistant Professor (Academic level 11), w.e.f 22-01-2022 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of placement / promotion of Smt. Rehna R, Assistant Professor, Department of Physics, S.N. College, Kollam from Academic Level 10 to Academic level 11 w.e.f 22-01-2022 FN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the approval of the placement/promotion of Smt. Rehna R, Assistant Professor, Department of Physics, S.N. College, Kollam from Academic Level 10 to Academic level 11 w.e.f 22.01.2022 FN and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved.

Item No.49.93.C3 : *Proposal for the approval of the Placement/Promotion of Dr. K. Savitha, Department of History, S.N College, Kollam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) w.e.f 07-10-2020 FN – reg.*

(41135/Ac FIII/2022/UOK)

The Principal, S.N. College, Kollam has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr. K Savitha, Department of History** from Assistant Professor(Academic Level 11) to Assistant Professor(Academic Level 12) **w.e.f. 07-10-2020 FN.**

The Service details of **Dr. K. Savitha** are as follows

Qualifications	M.A History from Sree Sankaracharya University of Sanskrit in September 2001. Qualified Ph.D from Sree Sankaracharya University of Sanskrit in 2010.
Date of Birth	24-05-1977
Date of Retirement	31-05-2033
Date of first entry in to Service	07-10-2011 FN
Date of entry into continuous service	07-10-2011
Date of promotion to Assistant Professor (Academic Level 11)	07-10-2015 FN
L.W.A availed	Nil
Proposed Date of Placement as Assistant Professor (Academic Level 12)	07-10-2020 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the University	RC from UGC-HRDC, University of Kerala, from 11-09-2020 to 24-09-2020.
Details of relaxation availed of	Two Years of relaxation already availed for placement to Assistant Professor Stage II on account of Ph. D Degree.
UGC Regulations applied	Option B, UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher entered into service as lecturer on 07-10-2011FN. She was promoted to Assistant Professor (Academic Level 11) on 07-10-2015 and has completed 5 years of service as Assistant Professor(Academic Level 11) on 06-10-2020.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Academic Level 11 to 12) for the assessment periods from 2015 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per API Score sheet duly endorsed by the committee, the incumbent is awarded the following points

Category II 137

Category III 115

Category II +III 252 (Minimum requirement is 50 per Assessment Period)

In the Minutes of the Screening Committee it is stated that, **Dr. K Savitha**, is found qualified for promotion to the post of Assistant Professor (Academic Level 12) w.e.f. **07-10-2020 FN** and hence the Committee recommends the teacher for promotion to the said post w.e.f. **07.10.2020 FN**.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of all calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of placement/promotion of **Dr. K Savitha, Assistant Professor, Department of History, Sree Narayana College, Kollam** from (Academic Level 11) to (Academic Level 12) w.e.f. **07-10-2020 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

Recommendation

The Committee considered the proposal regarding the approval of the placement/promotion of **Dr. K Savitha, Assistant Professor, Department of History, Sree Narayana College, Kollam** from (Academic Level 11) to (Academic Level 12) w.e.f. **07-10-2020 FN** and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved.

Item No.49.93.C4: *Proposal for the approval of the Placement/ Promotion of Dr.V.D.Radhakrishnan, Department of Political Science from Assistant Professor Stage III (AGP 8000/-) to Associate Professor Stage IV (AGP 9000/-), S.N. College, Cherthala.*

(41137/Ac FIII/2022/UOK)

The Principal of S.N. College, Cherthala, has forwarded a proposal regarding the Placement/Promotion in respect of **Dr.V. D. Radhakrishnan**, Department of **Political Science** from Assistant Professor Stage III (AGP 8000/-) to Associate Professor Stage IV (AGP 9000/-), w.e.f. **09-06-2020 FN**.

The Service details of **Dr. V D Radhakrishnan**, are as follows

Qualifications	<ul style="list-style-type: none"> • MA Economics from MG University in May 1992. • MA Political Science from MG University in May 1994 (56.6%). • Ph.D in Politics from MG University awarded on 20-08-2003.
Date of Birth	• 05-02-1970
Date of Retirement	• 28-02.2026
Date of first entry in to Service	• 09-06-2008 FN
L.W.A availed	• Nil
Date of Placement to Senior scale	• 09-06-2012 FN
Date of promotion to Assistant Professor (AGP 8000/-)	• 01-06-2017 FN

Number of refresher Courses or Orientation Courses attended, duration and name of University	Completed one week Short-term Course in Research Methodology conducted by UGC HRDC, University of Kerala, from 19-02-2020 to 25-02-2020.
<ul style="list-style-type: none"> Proposed date of placement to Associate Professor Stage IV (AGP 9000/-) 	<ul style="list-style-type: none"> 09-06-2020 FN.
<ul style="list-style-type: none"> UGC Regulation applied 	<ul style="list-style-type: none"> Option B, UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher entered in to service as lecturer on 09-06-2008 FN. He has been awarded Ph.D in Political Science on 20-08-2003 and hence was promoted to lecturer Senior Scale on 09-06-2012. On completion of 5 years of service in Lecturer Senior Scale, the teacher was promoted to Assistant Professor Stage III (with AGP 8000/-) on 09-06-2017. The date of completion of 3 years of service as Assistant professor stage III is 08-06-2020.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018 option B.

As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category for the assessment period from 2014 to 2017

Category II -	92
Category III -	96
Category II + III -	188 (Minimum 45 in Assessment Period)

As per UGC Regulations 2018–option B, for promotion to Associate Professor (Academic Level 13A), a teacher has to attend one Course/Programme of one week duration and there should be a minimum of 3 publications to the teacher’s credit in the entire period as Assistant Professor (for M.Phil holder 2 publications and for Ph.D holder one publication). The applicant must have passed Master’s degree with a minimum of 55% marks.

In the minutes it has been reported that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and hence the Committee found that the teacher has sufficient grades in the PBAS and recommended to place **Dr. V D Radhakrishnan** to the post of Associate Professor Stage VI w.e.f **09-06-2020 FN**.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor the proposal regarding the approval of placement/promotion of **Dr. V D Radhakrishnan, Department of Political Science, S N College, Cherthala** from *Assistant Professor Stage III (AGP 8000/-)* to *Associate Professor Stage IV (AGP 9000/-)*, w.e.f **09-06-2020 F.N.** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the approval of the placement/promotion of Dr. V. D. Radhakrishnan, Department of Political Science, S. N. College, Cherthala from Assistant Professor Stage III (AGP 8000/-) to Associate Professor Stage IV (AGP 9000/-), w.e.f 09-06-2020 F.N. and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved.

Item No.49.93.C5 : *Proposal for the approval of the Placement/Promotion of Smt. Greeshma P., Department of Biotechnology, from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11) w.e.f. 24-08-2019 FN in S.N. College, Kollam – reg.*

(34766/Ac FIII/2022/UOK)

The Principal, S.N. College, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Greeshma P., Department of Biotechnology from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11), w.e.f 24-08-2019 FN.

The Service details of Smt. Greeshma P., are as follows.

Qualifications	1. Msc Biotechnology from Bharathiar University in April 2009. 2. Qualified UGC-NET exam held on 19-06-2011.
Date of Birth	28-02-1986
Date of Retirement	28-02-2042
Date of first entry in to Service	24-08-2013 FN
Date of entry into continuous service	24-08-2013
L.W.A availed	Nil
Proposed Date of Placement to Assistant Professor (Academic level 11)	24-08-2019 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. OC from UGC-HRDC, University of Kerala, from 26-04-2019 to 23-05-2019. 2. Refresher Course by the UGC-HRDC, University of Kerala, from 11-07-2019 to 24-07-2019.
Details of relaxation availed of	Nil
Regulation applied	Option A, UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher entered into service as Assistant Professor on 24-08-2013 F.N. She has completed 6 years of service as Assistant Professor (Academic level 10) on 23-08-2019.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A Assistant Professor (Academic level 10 to 11)) for the assessment period from 2013 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulation 2018, Option A the teacher has to attend one Refresher Course and one Orientation Course for promotion to Assistant professor (Academic level 11). The teacher in reference has attended the required Orientation and Refresher Course within the assessment period itself.

In the Minutes of the Screening Committee it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that as per the UGC Regulation 2018 Option A, Smt. Greeshma P., is eligible to be placed to Assistant Professor (Academic level 11), w.e.f 24-08-2019 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor the proposal regarding the approval of placement/promotion of **Smt. Greeshma P, Assistant Professor, Department of Biotechnology, S.N. College, Kollam from (Academic Level 10) to (Academic Level 11) w.e.f 24-08-2019 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the approval of the placement/promotion of Smt. Greeshma P, Assistant Professor, Department of Biotechnology, S.N. College, Kollam from (Academic Level 10) to (Academic Level 11) w.e.f 24-08-2019 FN and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved.

Item No.49.93. C6 : Placement/ Promotion proposal of Smt.Jaya Sunny Department of English, FMN College, Kollam from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 17.10.2021, - Approval – reg. (40934/ Ac FIII/2022/UOK)

The Principal of FMN College, Kollam has forwarded a proposal regarding the Placement / Promotion in respect of Smt. Jaya Sunny, Assistant Professor Department of English, FMN College, Kollam from (Academic Level 10) to Assistant Professor (Academic Level 11) w.e.f 17.10.2021.

The service details of Smt.Jaya Sunny are as follows.

Qualifications	MA, English from University of Kerala – May 2008 Qualified NET on 24.06.2012
Date of first entry into service	22.07.2013 F.N
Date of Birth	17.11.1976
Date of Retirement	30.11.2032
Date of entry into continuous service	22.07.2013.F.N
L.W.A. availed	Nil
Details of relaxation availed of	Nil
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level 11)	17.10.2021
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1.RC from UGC HRDC, University of Kerala, Kariavattom from 06.08.2019 to 20.08.2019 2. Completed four week online Induction Training/ Orientation programme organised by Teaching Learning Centre ,Ramanujan College, University of Delhi (a Centre of Ministry of Education under PMMMNTT) from 17.09.2021 to 16.10.2021.
Refresher / Orientation Course due	Nil
UGC Regulations applied	Option A, UGC Regulations 2018

The Principal, FMN College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A, Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 22.07.2013 FN in FMN College, Kollam and it was approved by University of Kerala vide U.O.No. AcFIII/I/46266/2013 dtd. 23-06-2014.

As per UGC Regulations 2018 – Option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course/Research methodology of 2 weeks duration within the assessment period.

The Assistant Professor had completed the mandatory refresher course after the due date of promotion, ie, only on 16.10.2021 and hence eligible for promotion to Assistant Professor Academic Level 11 on 17.10.2021.

In the Minutes of the Screening Committee held on 22.07.2022 it is stated that the Committee has carefully scrutinized the PBAS Records of the work done by the teacher and her service records. The grades/API scores required have been verified and the screening committee found that the teacher has sufficient grades in the PBAS.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, as per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion of Smt.Jaya Sunny, Assistant Professor, Department of English, FMN College, Kollam from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) w.e.f 17.10.2021 F.N is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration recommendation.

Recommendation

The Committee considered the proposal regarding the approval of the placement/promotion of Smt.Jaya Sunny, Assistant Professor , Department of English, FMN College, Kollam from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) w.e.f 17.10.2021F.N and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved.

Item No.49.93. C7 : *S.N College, Chempazhanthy - Placement/ Promotion of Dr. Sivakala S., Department of Chemistry from Assistant Professor(Academic Level 11) to Assistant Professor(Academic Level 12) - Approval of – reg.*

(45881/ Ac FIII/2022/UOK)

The Principal - in - Charge,S.N College, Chempazhanthy has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Sivakala S., Department of Chemistry, S.N College, Chempazhanthy from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 05.01.2022.

The service details of Dr. Sivakala S are as follows:

Qualifications	MSc Chemistry from University of Kerala in May 2006. Qualified UGC-NET exam held in December, 2007. Ph.D in Chemistry from University Of Kerala on 24.08.2020.
Date of Birth	04.05.1984
Date of Retirement	31.05.2040
Date of first entry in to Service	05-01-2011 FN
Date of entry into continuous service	05-01-2011 FN
Date of completion of six years of service as Assistant Professor with AGP 6000/-	04.01.2017
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	05.01.2017 FN
Date of completion of 5 years of service as Assistant Professor with AGP 7000 (stage II) (Academic Level 11)	04.01.2022
Proposed date of Placement to Assistant Professor Academic Level 12	05.01.2022 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	OC from ASC, University of Kerala, Kariavattom from 03-10-2013 to 30-10-2013. RC from HRDC, University of Kerala, Kariavattom from 29-11-2016 to 19-12-2016 Two weeks MOOC Course (with e-certification) on online learning and content development, FLAIR, Kerala from 18.04.2020 to 02.05.2020 Online FDP in spoken tutorial project IIT Bombay, MHRD,Govt.of India from 04.05.2020 to 10.05.2020 One week FDP-online education in HEI's conducted by KSHEC, Thiruvananthapuram through online mode from 13.07.2020 to 17.07.2020.

	UGC sponsored RC in Environmental Sciences from HRDC, Academic staff College, Kariavattom from 09.12.2021 to 22.12.2021.
Details of relaxation availed of	Nil
Refresher /Orientation Course du	Nil
UGC Regulations applied	Option A,UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 05.01.2011 F.N. She was promoted to Assistant Professor (Academic Level 11) on 05.01.2017 and has completed 5 years of service in Assistant Professor (Academic Level 11) on 04.01.2022.

The Principal in-Charge, S.N College, Chempazhanthy has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for option A, Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Course/ Programmes of two weeks duration/One MOOCs course (with e-Certification) within the Assessment period. The teacher in reference has completed the required Refresher Courses within the assessment period itself.

As per the U.O. No. AC F III/24522/2020 dated 19.01.2022, the refresher /orientation /Short term courses by colleges in association with Government agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments are considered for the CAS Promotion of Teachers.

In the Minutes of the Screening Committee, it is stated that after verifying the necessary forms and documents produced before the Committee, it has been found that as per the UGC Regulations 2018 option A, Dr. Sivakala S., is eligible to be placed to Assistant Professor (Academic Level 12), w.e.f 05.01.2022 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of placement/promotion of Dr. Sivakala S., Department of Chemistry S.N. College, Chempazhanthy from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f **05.01.2022 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the approval of the placement/promotion of Dr. Sivakala S., Department of Chemistry S.N. College, Chempazhanthy from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 05.01.2022 FN and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved.

Item No.49.93.C8 : *Proposal for the approval of the Placement / Promotion proposal of Smt.Linda Pious John Department of French, FMN College, Kollam as Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) w.e.f 30.11.2017 - Approval – reg.*

(45374/ Ac FIII/2022/UOK)

The Principal of FMN College, Kollam has forwarded a proposal regarding the Placement / Promotion in respect of Smt.Linda Pious John, Assistant Professor, Department of French, FMN College, Kollam from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 30.11.2017.

The service details of Smt.Linda Pious John are as follows.

Qualifications	MA, First class with distinction in French from Madurai Kamaraj University in April 2007 Qualified NET on 30.11.2011.
Date of first entry into service	30.11.2011 F.N
Date Of Birth	31.05.1985
Date of Retirement	31.05.2041
Date of entry into continuous service	30.11.2011.F.N
L.W.A. availed	Nil
Details of relaxation availed of	Nil
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level 11)	30.11.2017.F.N.
Number of Refresher courses or Orientation Courses attended, duration and Name of University	UGC Sponsored OC (IT Oriented) from Academic Staff College, University of Kerala, Kariavattom from 14.06.2012 to 11.07.2012.
Refresher / Orientation Course due	As per Clause 6.3 VIII ,UGC Regulations 2018 the requirement for Orientation course and Refresher course for promotion due under the CAS shall not be mandatory upto 31st December 2018.
UGC Regulations applied	Option A, UGC Regulations 2018

The Principal, FMN College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A, Assistant Professor (Academic Level 10 to 11) with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in FMN College, Kollam on 17.01.2008 and was approved by University of Kerala vide U.O.No. AcFIII/2/23084/2008 dtd 24.09.2014 w.e.f. 30.11.2011, in light of the judgement in WP(C) No.16964 of 2014 (U) dated 12.08.2014.

As per UGC Regulations 2018-Option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course/ Research methodology of 2 weeks duration within the assessment period.

As per the Clause 6.3 VIII of UGC Regulations 2018 the requirement for Orientation course and Refresher course for promotion due under the CAS shall not be mandatory upto 31st December 2018. The promotion date of Smt.Linda Pious John falls on 30.11.2017F.N.

In the Minutes of the Screening Committee held on 19.09.2022 it is stated that the Committee has carefully scrutinized the PBAS Records of the work done by the teacher and her service records. The grades/API scores required have been verified and the screening committee found that the teacher has sufficient grades in the PBAS

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts

In the light of above mentioned facts, as per the orders of the Vice Chancellor the proposal regarding the placement/promotion of Smt.Linda Pious John Assistant Professor, Department of French FMN College, Kollam from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f .30.11.2017 is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the approval of the placement/ promotion of Smt.Linda Pious John Assistant Professor, Department of French FMN College, Kollam from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f .30.11.2017 and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved.

Item No.49.93.C9 :

F.M.N College, Kollam - Placement / Promotion of Sri. Girish U, Department of Sanskrit from Assistant Professor(Academic Level 10) to Assistant Professor (Academic Level 11) -Approval – reg. (34704/ Ac FIII/2022/UOK)

The Principal, F.M.N College, Kollam has forwarded a proposal regarding the Placement/ Promotion in respect of Sri.Girish U, Assistant Professor,Department of Sanskrit, F.M.N College, Kollam, from Academic Level 10 to Academic Leve11, w.e.f. 06-03-2018 F N.

The service details of Sri. Girish U are as follows

Qualifications	M.A. Sanskrit Vedanta from Sree Sankaracharya University of Sanskrit in May 2006 M.Phil Sanskrit Vedanta from Sree Sankaracharya University of Sanskrit in April 2008. Qualified NET on 30.12.2007.
Date of first entry into service	06.03.2013.F.N.
Date of birth	17.09.1983
Date of Retirement	30.09.2039
Date of entry into continuous service	06.03.2013.F.N.
L.W.A. availed	Nil
Details of relaxation availed of	One year on account of M.Phil degree
Date of Placement to Assistant Professor (Academic Level 11)	06.03.2018.F.N.
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	As per the Clause 6.3 VIII of UGC Regulations 2018 the requirement for Orientation course and Refresher course for promotion due under the CAS shall not be mandatory upto 31st December 2018.
Refresher / Orientation Course due	Nil
Eligible date of Placement / Promotion to Assistant Professor (Academic Level 11)	06.03.2018 F.N.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Clause 6.3 VIII ,UGC Regulations 2018

The Principal,FMN College,Kollam has forwarded the relevant documents, placement order, minutes of the Screening committee and API score sheet based on PBAS for option A, Assistant Professor (Academic Level 10 to Academic Level 11) with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018-Option A,for promotion to Assistant Professor (Academic Level 11),a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course/Research methodology of 2 weeks duration within the assessment period.But the teacher in reference has not attended the required Course.

However, as per the Clause 6.3 VIII of UGC Regulations 2018 the requirement for Orientation course and Refresher course for promotion due under the CAS shall not be mandatory upto 31st December 2018. The promotion date of Sri.Girish U falls on 06.03.2018 F.N.

In the Minutes of the Screening Committee, it is stated that the Committee has carefully scrutinized the PBAS Records of the work done by the teacher and her service records. The grades/ API scores required have been verified and the screening committee found that the teacher has sufficient grades in the PBAS.Hence the Committee recommends the teacher for promotion to the post of Assistant Professor (Academic Level 11) w.e.f 06.03.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice - Chancellor, the proposal regarding the placement/promotion of Sr.Girish U, Department of Sanskrit, F.M.N College, Kollam from Assistant Professor (Academic Level 10 to Academic Level 11), w.e.f 06-03-2018 F N. is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the approval of the placement/promotion of Sr. Girish U, Department of Sanskrit, F.M.N College, Kollam from Assistant Professor (Academic Level 10 to Academic Level 11), w.e.f 06-03-2018 F N and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved.

Item No.49.93.C10: F.M.N. College, Kollam - Placement/Promotion of Dr. Shelly M.R, Department of Malayalam from Assistant Professor Stage III (AGP 8000) to Associate Professor Stage IV (AGP 9000) – reg (35413/ Ac FIII/2022/UOK)

The Principal, F.M.N. College, Kollam has forwarded a proposal regarding the Placement / Promotion in respect of Dr. Shelly M R, Department of Malayalam, F.M.N. College, Kollam from Assistant Professor Stage III (AGP 8000) to Associate Professor Stage IV (AGP 9000), w.e.f 23.07.2019 F.N.

The service details of **Dr. Shelly M R**, are as follows:

Qualifications	1. M.A Malayalam in 1998 from University of Kerala 2. Qualified the UGC NET examination held in 1999 3. Ph.D in Malaylam from University of Kerala on 26.09.2011.
Date of first entry into service	17.01.2005 FN
Date of birth	31.05.1976
Date of Retirement	31.05.2032
Date of entry into continuous service	17.01.2005 FN
Date of placement to Assistant Professor with AGP 7000/-	17.01.2011FN
Date of placement to Assistant Professor with AGP 8000/-	17.01.2016 FN
Proposed date of placement to Associate Professor with AGP 9000/-	23.07.2019 FN
Details of relaxation availed of	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	RC from ASC, University of Kerala,Kariavattom from 07-05-2005 to 27-05-2005. OC from ASC, University of Calicut from 03-06-2010 to 30-06-2010 Special Summer School (Multidisciplinary RC) from HRDC, University of Kerala, Kariavattom from 09.07.2019 to 22.07.2019.
L.W.A. availed	Nil
Refresher / Orientation Course due	Nil
Eligible date of Placement / Promotion to	23.07.2019 FN

Associate Professor(AGP 9000)	
UGC Regulations applied	Option A, UGC Regulations 2018

The Principal, F.M.N College, Kollam has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for Option A with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018, for Promotion from Assistant Professor Stage III (AGP 8000) to Associate Professor Stage IV (AGP 9000), a teacher has to undergo one Refresher Course of two weeks duration or two courses of one week duration each.

The Assistant Professor had completed the mandatory refresher course after the due date of promotion that is only on 22.07.2019 and hence eligible for promotion to Associate Professor in Stage IV (AGP 9000) w.e.f. 23.07.2019.

On verification it is noted that the teacher has acquired Ph.D in September 2011. On completion of three years of service in Assistant Professor Stage III(AGP8000), the teacher is proposed to be promoted to Associate Professor Stage IV(AGP9000) w.e.f 23.07.2019.

In the minutes of the Selection Committee, it has been stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in PBAS. Hence the committee recommended the teacher for promotion to the post of Associate Professor Stage-IV(AGP 9000/-), w.e.f 23.07.2019 F.N

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of placement/promotion in respect of Dr.Shelly M R, Department of Malayalam F.M.N College, Kollam from Assistant Professor Stage III (AGP 8000) to Associate Professor Stage IV (AGP 9000), w.e.f 23.07.2019 is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the approval of the placement/promotion of Dr.Shelly M R, Department of Malayalam F.M.N College, Kollam from Assistant Professor Stage III (AGP 8000) to Associate Professor Stage IV (AGP 9000), w.e.f 23.07.2019 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved.

Item No.49.93. C11 : *S.N College, Chempazhanthy - Placement/ Promotion of Dr.Aranya.S., Department of Physics from Assistant Professor (Academic Level 11) to Assistant Professor(Academic Level 12) - Approval of – reg.*

(45375/ Ac FIII/2022/UOK)

The Principal- in- Charge, S.N College, Chempazhanthy has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Aranya S., Department of Physics ,S.N College, Chempazhanthy from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 11-01-2022.

The service details of **Dr.Aranya S** are as follows.

Qualifications	MSc Physics from University of Kerala in May 2005. Qualified UGC-NET exam held in June, 2008. Ph.D in Physics from University Of Kerala on 10.05. 2018.
Date of first entry in to Service	11-01-2011 F.N.
Date of entry into continuous service	11-01-2011 F.N.
Date of Birth	20.05.1983

date of Retirement	31.05.2039
Date of completion of six years of service as Assistant Professor with AGP 6000/-	10-01-2017
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	11-01-2017 F.N.
Date of completion of 5 years of service as Assistant Professor with AGP 7000 (stageII) (Academic Level 11)	10-01-2022
Proposed date of Placement to Assistant Professor Academic Level 12	11.01.2022 F.N.
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	Special Summer School from ASC, University of Kerala, Kariavattom from 19-02-2013 to 11-03-2013.(Equivalent to an OC/RC) RC from HRDC, University of Kerala, Kariavattom from 01-10-2015 to 21-10-2015. UGC-Sponsored Short-Term Course in MOOCS,E-Content Development and Open Educational Resources from 25-09-2019 to 01.10.2019. Completed 5 days FDP from 17.08.2020 to 21.08.2020 on LaTeX organised by Mar Thoma College,Tiruvalla(under PMMMMNMTT Scheme.) One week FDP conducted by KSHEC, Thiruvananthapuram through online mode from 13.07.2020 to 17.07.2020. One Month Referesher Course in Astronomy and Astro Physics conducted by IUCAA from 15.05.2017 to 16.06.2017.
Refresher /Orientation Course due	Nil
Details of relaxation availed of	Nil
UGC Regulations applied	Option A,UGC Regulations 2018.

On verification of the Service Book of the incumbent,it is seen that the teacher had entered into service as Lecturer on 11.01.2011F.N. She was promoted to Assistant Professor (Academic Level 11) on 11-01-2017 and has completed 5 years of service inAssistantProfessor (AcademicLevel2) on 10-01.2022.

The Principal- in- Charge,, S.N College, Chempazhanthy has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for **option A**, Assistant Professor (**Academic Level 11**) to (**Academic Level 12**) with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Course/ Programmes of two weeks duration within the Assessment period.The teacher in reference has completed the required Refresher Courses within the assessment period itself.

As per Clause 18 of UGC Regulations 2018 related to Maintenace of Standards in Higher-Education Institutions , "All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline -specific areas being conducted by centeres such as Schools of Education (soEs),Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Managent (CALEMs)under the PMMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations".

It may be noted that the Assistant Professor has completed one month Refresher Course in Astronomy and Astro physics conducted by Inter University Centre for Astronomy and Astrophysics, an Autonomous Institution of the University Grants Commission from 15.05.2017 to 16.06.2017.

As per the U.O. No. AC F III/24522/2020 dated 19.01.2022, the refresher /orientation /Short term courses conducted by Colleges in association with Government agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments are considered for the CAS Promotion of Teachers.

In the Minutes of the Screening Committee, it is stated that after verifying the necessary forms and documents produced before the Committee ,it has been found that as per the UGC Regulations 2018 option A,**Dr.Aranya A.S** is eligible to be placed to Assistant Professor (**Academic Level 12**), w.e.f 11.01.2022 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice - Chancellor, the proposal regarding the approval of placement/ promotion of **Dr. Aranya A S, Department of Physics, S N College Chempazhanchy, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 11.01.2022**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges, for Consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the approval of the placement/ promotion of Dr. Aranya A S, Department of Physics, S N College Chempazhanchy, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 11.01.2022 and recommended to approve the same.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved.

Item No.49.93. C12:

Sree Narayana College for Women, Kollam - Placement /Promotion proposal in respect of Dr.Manju A, Department of Hindi from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 06-12-2019 FN – reg.

(49067/ Ac FIII/2022/UOK)

The Principal, S.N College for Women, Kollam, has forwarded a proposal for the approval of the Placement/ Promotion in respect of Dr.Manju A, Department of Hindi of the College from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14), w.e.f 06-12-2019 FN.

The service details of Dr. Manju A, are as follows;

Qualifications	M.A Hindi, from University of Kerala on 1995. M.Phil in Hindi from university of Kerala on 1999. Ph.D from University of kerala on 16.08.2003.
Date of Birth	26-06-1972
Date of Retirement	30-06-2028
Date of first entry into service	06-12-2004 FN
Date of entry into continuous service	06-12-2004 FN
Date of Promotion to Lecturer Senior Scale (Assistant Professor with AGP 7000/- (Stage 1-2))	06-12-2008 FN
Date of Promotion to Assistant Professor (Stage III)with AGP 8000.	06-12-2013 FN
Date of Promotion to Associate Professor (Academic Level 13 A)	06-12-2016 FN
Proposed date of placement to Professor	06-12-2019 FN

L.W.A. availed	Nil
Details of relaxation availed of	Two years on account of Ph.D degree
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariyavattom from 05-04-2005 to 02-05-2005 2. RC from ASC, University of Kerala , Kariyavattom from 28-12-2011 to 18-01-2012. 3. RC from ASC, University of Kerala , Kariyavattom from 10-06-2014 to 30-06-2014. 4. Short term course in Women empowerment from HRDC, University of Kerala,Kariavattom sponsored by RUSA from 06-11-2017 to 11-11-2017.
Refresher / Orientation Course due	Nil

The Principal, Sree Narayana College for Women, Kollam has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS for promotion from Associate Professor to Professor with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per Clause 6.4B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to Professor read as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13 A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
- iv) A minimum of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that Dr.Manju A was promoted to Associate Professor on 06.12.2016 FN and has completed 3 years of service in the post as on 06-12-2019. She has acquired Ph.D in Hindi on 2003. As per the duly constituted Selection Committee report, the teacher has attained a score of 226, for which the minimum required is 110 and she has the required number of publications to her credit. Supporting evidences of them have also been forwarded.

In the minutes of the Selection Committee, it has been stated that the API score claimed for various categories has been verified against the documents produced, and after the interview the Selection Committee found that Dr. Manju A satisfied all the requirements for promotion to the post of professor(Academic Level 14) and the Committee recommends the teacher for promotion to the post of Professor (Academic Level 14), w.e.f 06-12-2019 FN.

All the calculations being fully based on academic parameters, the sole responsibility of the verification of the relevant documents, awarding of marks and the subsequent calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor the proposal regarding the Placement/Promotion in respect of Dr. Manju A, Department of Hindi, S.N.College for Women, Kollam, from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 06-12-2019 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation

The Committee considered the proposal regarding the approval of the placement/promotion of Dr.Manju A, Department of Hindi, S.N.College for Women, Kollam, from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 06.12.2019 FN and recommended to approve the same.

The meeting came to close at 11.30 AM.

Resolution of the Syndicate

RESOVLED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.12.2022, be approved.

Item No.49.94 *Judgement of the Hon'ble High Court of Kerala in Writ Petition (C) No. 32038 of 2022 filed by Smt. Jyothi S Venu, ex-wife of Dr.Rajesh S.V., Assistant Professor, Department of Archaeology - Compliance of judgement Hearing conducted – Proceedings – consideration of- reg*

(Ad.FI1)

Smt. Jyothi S Venu, Raj Nivas, Chettivila, Vengode PO, Karakulam, Thiruvananthapuram 695028 filed WP(C) No. 32038 of 2022 before the Hon'ble High Court of Kerala requesting to direct the Registrar, University of Kerala to take up representation dated 08.07.2022 submitted before the Registrar, University of Kerala requesting to take departmental action of suspension against Dr.Rajesh.S.V, Assistant Professor, Department of Archaeology, University of Kerala.

The Hon'ble High Court of Kerala, vide judgement dated 13.10.2022 was pleased to dispose of the Writ Petition (C) No. 32038 of 2022, with a direction to the Registrar of the University to take a decision on the representation dated 08.07.2022 (marked as Ext.P4) after hearing the petitioner and 6th Respondent -but not together – thus culminating in an appropriate order and necessary action thereon, as expeditiously as possible, but not later than two months from the date of receipt of a copy of the judgement. It has been further ordered to communicate the decision of the Registrar to the petitioner as per usual course. The Syndicate, vide Item No. 48.52 of the minutes of its meeting held on 07.11.2022 resolved to entrust the Registrar to hear the petitioner and place the report before the Syndicate.

In compliance with the above judgement, the petitioner and the respondent were heard separately and both parties submitted written statements and supporting documents.

From the documents submitted by both parties, it is clear that this is a family dispute which is under consideration of various courts. The allegations against Dr. Rajesh S.V doesn't prima facie appear to be an act amounting to moral turpitude.

As per Statute 19(1) (b) of Part III of Chapter 4 of the Kerala University First Statutes, 1977, the appointing authority or any authority to which it is subordinate or any other authority empowered by the Syndicate in that behalf may, at any time, place a University employee under suspension where a case against him in respect of any criminal offence is under investigation or trial.

Further, as per statute 9 Chapter 3 of the Kerala University First Statutes, 1977, all teachers of the University shall be subject to the disciplinary control of the Syndicate.

Considering the above facts, and also taking note of the aspect that, the 6th respondent is a teacher of the University, the Syndicate of the University may decide as to whether it is necessary to initiate proceedings against him in accordance with the provisions of Part III Chapter 4 of the Kerala University First Statutes, 1977.

Accordingly, the matter of whetherto take any disciplinary action against Dr.Rajesh S.V., Assistant Professor, Department of Archaeology is placed before the Syndicate for consideration. The legally vetted proceedings of the case is attached herewith.

Resolution of the Syndicate

The Syndicate considered the proceedings of the hearing conducted on 09.11.2022, 21.11.2022 and 25.11.2022 and **RESOLVED** not to initiate any action at this stage.

FURTHER RESOLVED that disciplinary action will be initiated if needed after the final disposal of pending cases.

Item No.49.95 *Smt.S.Devika Kumari, Section Officer (rtd. on 31.08.2007) - Judgment of Hon'ble High Court of Kerala in WP © No.41022 of 2018 - compliance- Consideration of- reg:*

(Ad.AIII)

Smt. S. Devika Kumari, Section Officer (Hr. Gr.) retired from service on 31.08.2007. She submitted the pension application on 18.10.2008 but the benefits were not released due to the liabilities reported against her on account of the provisional advance drawn by her for the conduct of CV camps and liability towards societies.

Liability Certificate dated 01.11.2008 (for Rs.29,92,248/-) and revised liability certificates dated 07.01.2011 (for Rs.21,28,248/-) and 18.02.2015 (Rs.12,58,083/-) were issued to her since some of the reported liabilities were settled by her.

The liabilities outstanding against her as per latest Liability certificate dated 18.02.2015 are as follows:

- Rs. 7,23,434/- - unsettled provisional advances towards conduct of CV camps.
- Rs. 5,34,649/- - liability at Kerala University Employees Co-operative Society

Based on her request dated 23.10.2008, Smt.S.Devika Kumari was sanctioned provisional pension (vide U.O dated 20.07.2009) for a period of one year from the date of sanction of provisional pension (ie. w.e.f. 01.07.2009 to 30.06.2010) on the condition that all provisional payments are to be regularised within this period failing which recovery will be initiated from her pension and pensionary benefits. The time limit of provisional pension was further extended vide U.O dated 12.10.2010 and later vide 09.03.2011 for a period of 3 months from 01.01.2011. All these U.Os have been issued to her with the specific rider that provisional advances drawn by her would be regularized within the stipulated period. As she failed to satisfy the conditions stipulated in the U.Os, payment of provisional pension ceased w.e.f. 01.04.2011 upon which she filed a complaint No. 860/2011 B dated 28.04.2011 before the Hon'ble Lok Ayukta.

The Hon'ble Kerala Lok Ayukta vide Interim order dated 28.04.2011, Complaint No.860/2011B (IA 654/2011) directed the University to pay provisional pension for the succeeding month onwards with arrears until otherwise directed. Vide U.O. dated 24.05.2011 this order was complied with by the University of Kerala and she has been receiving provisional pension till date.

Vide Order dated 07.11.2018, the Hon'ble Lok Ayukta recommended to "make payment of the entire amounts due to the complainant by way of DCRG and commuted value of pension with interest thereon @ 6% per annum from 01.09.2007 till date of actual payment and also regularize her pension and pay the difference between the provisional pension and the actual pension with DR thereon. Appropriate orders in shall be passed within one month from the date of receipt of a copy of the recommendation. In the event of respondents not complying with the above recommendation the maladministration by the respondents which has caused much harassment to the complainant shall be reported to the Governor of Kerala who is the Chancellor of University for appropriate action being taken in the matter".

Upon this University filed a Writ Petition before the Hon'ble High Court of Kerala challenging the order dated 07.11.2018 passed by Hon'ble Lok Ayukta. The Hon'ble Division Bench of High Court vide Interim Order dated 18.12.2018 in WP© No.41022/18 ordered an interim stay of further proceeding in pursuant of Order dated 07.11.2018 of the Kerala Lok Ayukta arising out of the complaint No.860/2011 B.

The Division Bench of the Hon'ble High Court of Kerala vide Judgment dated 23.11.2022 in WP (C) No.41022 of 2018 ordered that the Writ Petition filed by University against the Judgment dated 07.11.2018 in Complaint No.860/2011 of Hon'ble Kerala Lok Ayukta filed by Smt.S.Devika Kumari (Section Officer, retired on 31.08.2007) fails and accordingly it is dismissed.

Accordingly the payment of pensionary benefits to Smt.S.Devika Kumari in compliance with Judgment dated 07.11.2018 of the Hon'ble Lok Ayukta has to be effected within one month from the date of receipt of a copy of the recommendation. The Judgment was received on 30.11.2022.

Smt.S.Devika Kumari is being paid full pension (without reducing the commutation amount) w.e.f 01.09.2007 till date. The DCRG eligible to her amounts to Rs.3,07,692/- and the amount towards 6% interest per annum from 01.09.2007 till date of actual payment amounts to nearly 2.85 lakh. The provisional pension has not been revised yet.

As per the orders of Hon'ble Vice-Chancellor the file regarding payment of pensionary benefits to Smt.S.Devika Kumari, Section Officer (Rtd.on 31.08.2007) in compliance with Judgment dated 23.11.2022 in WP (C) No.41022 of 2018 of the Division Bench of the Hon'ble High Court of Kerala is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to comply the Judgment dated 23.11.2022 in WP (C) No.41022 of 2018 of the Division Bench of the Hon'ble High Court of Kerala and release the pensionary benefits to Smt.S.Devika Kumari, Section Officer (Rtd.on 31.08.2007) accordingly.

FURTHER RESOLVED to entrust the Joint Registrar (Admn.) to take similar cases, if any, and initiate action urgently.

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Item No.49.96 **Report of the sub committee constituted for studying the proposal for setting up of Student Amenity Centre and Valuation Camp at Alayamon Grama Panchayath- Considering of-Reg.**

(Pl.C)

A sub committee was constituted, to study the proposal submitted by the University Engineer, for setting up of Student Amenity Centre and Valuation Camp at Alayamon Grama Panchayath, vide U.O no. Ad.BI (1). 36357/KUSIC-Anchal/2022/160 dated 06.09.2022, with the following members:

- i. Dr. S. Nazeeb (Member, Syndicate)
- ii. Sri. Arunkumar R (Member, Syndicate)
- iii. Adv. Muraleedharan Pillai G (Member, Syndicate)
- iv. Smt. Renju Suresh (Member, Syndicate)
- v. Dr. Vijayan Pillai M. (Member, Syndicate).

Now, the Sub-Committee has submitted a report on the above matter and the same is attached herewith.

It may be noted that the Syndicate at its meeting held on 25.03.2022, vide item no. 39.53, has resolved **to initiate necessary steps to execute a Lease Agreement with Alayamon Gramapanchayath, Ayoor regarding the above matter.**

As per the orders of the Vice-Chancellor, the sub committee report (copy appended) regarding the above said matter, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to approve the report submitted by the Sub- committee constituted for the studying the proposal for setting up of Student Amenity Centre and Valuation Camp at Alayamon Gramapanchayath.

Item No.49.97 **Minutes of the review meeting of the Principals of University Institutes of Technology - Assessment of development in infrastructural facilities of UITs – consideration of-reg.**

(Adm AVII)

As per the resolution of the Syndicate held on 07.11.2022, vide item no.48.60, a review meeting of the Principals, University Institutes of Technology was convened at 02.00 pm on 02.12.2022 in the Senate Chamber, to assess the progress in development of infrastructural facilities of the centres in tune with UGC.

As ordered by the Vice-Chancellor, the Minutes of the above meeting (Appended) is placed before the Syndicate for consideration.

Minutes of the review meeting of the Principals on contract basis at University Institutes of Technology

Date : 02.12.2022

Time : 02.00 p.m.

Venue : Senate Chamber

Members Present:

1. Dr. Mohanan Kunnummal, Vice-Chancellor (in the chair) : Sd/-
2. Adv. K. H. Babujan, Member, Syndicate : Sd/-
3. Dr. M. Vijayan Pillai, Member, Syndicate : Sd/-
4. Sri. Jairaj J, Member, Syndicate : Sd/-
5. Sri. Arun Kumar R, Member, Syndicate : Sd/-
6. Sri.Rajendrakumar P, Member, Syndicate : Sd/-
7. Dr.K.B.Manoj, Member, Syndicate : Sd/-
8. Prof.K. Lalitha, Member, Syndicate : Sd/-
- 9.Smt. Renju Suresh, Member, Syndicate : Sd/-
10. Dr. (Prof) K S Anil Kumar, Registrar : Sd/-

The meeting commenced at 02.15 pm.

The Registrar welcomed one and all in the dais and the gathering of Principals invited for the meeting and drew attention to matters regarding development of the infrastructure/poor intake of students and connected matters relating to UITs.

The Hon'ble Vice-Chancellor, addressing the participants, briefed the purpose behind convening the meeting. He elaborately narrated the present conditions of the UITs including the monetary loss sustained to KUF in running these Self-Financing Institutions. He advocated that these centres be transformed to skill development centers rather than continue to conduct conventional courses.

Sri. Jairaj J, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University pointed out that 4 UITs were started in 1995 at Alappuzha, Adoor, Neyyattinkara and Kuravankonam and that these institutions were started based on requests from MLA/ Local bodies with assurance that infrastructure development of it will be taken care of by themselves/ Local bodies. He invited Principals to present what action is taken to improve the facilities of their centres in tune with the instructions given in the previous meeting.

The Principals/representatives of 33 UITs briefed about the infrastructure and other facilities available at the centres and difficulties faced. They had given a vivid account of the meetings of the Development Committees convened and assurance given by MPs/ MLAs/ Local Self Government Authorities/ Alumni/ well wishers for development of the centers and the developmental activities done hitherto viz, collection of books utilizing the contributions from teachers and funds received from the general public.

Concluding the meeting, the Vice-Chancellor pointed out that UITs should conduct job oriented courses suiting to the present day need. Industrial tie-ups need to be made and UITs be made specialized wings rather than a remote of conventional courses. The courses offered by the UITs be restructured/ redesigned in effective consultation with the officials of Technopark/ Companies/ Industries to identify the future needs. Amalgamation of UITs having low intake of students / poor infrastructure with nearby ones is also to be considered.

Adv. K.H.Babujan, Member, Syndicate pointed out that minimum infrastructure with at least separate campus is required for each UITs and also courses with low intake of students need to be replaced with new ones. PG Courses shall be confined only to centers having required facilities. He further suggested that details of the acquisition of land and buildings for UITs have to be reported by the Principal concerned before March 31, 2023. The functioning of the centres that cannot acquire the minimum requirements should be wound up in the ensuing academic year.

Specific recommendations of the meeting are summed up as follows:

1. Courses with low intake be replaced with one, more attractive
2. Possibility of redesigning of courses be considered.
3. The Principals shall furnish a report on the action taken to acquire land/building for the centre on or before 31.03.2023.
4. Amalgamation of centres with low intake of students with nearby ones be considered.
5. Admission to the centre which cannot maintain infrastructural standards as prescribed by the UGC need not be continued w.e.f next academic year.
6. Pooling/sharing of library/playground facilities of affiliated colleges be explored.

The meeting concluded at 04.15 p.m.

Resolution of the Syndicate

RESOLVED that above recommendation of the review meeting of the Principals of University Institutes of Technology to assess the progress in development of infrastructural facilities of the centres in tune with UGC held on 02.12.2022, be approved.

Item No.49.98

Minutes of the meeting convened by the Registrar to discuss urgent measures to be adopted for the complete automation (development of Software) of Administration, Academic and Purchase sections – Consideration of – Reg.

(Ad.AI)

A meeting was convened by the Registrar on 18.11.2022 at 11 a.m to discuss the matter regarding the development of software modules for the complete automation of the works/proceedings in the Administration, Academic and Purchase wings. Deliberations regarding software for purchase management, installation of CCTVs with biometric authentication for marking attendance and linking the same with salary, reallocating/pooling of programmers for the smooth functioning of KUCC, etc. were done in detail.

As per the orders of the Vice Chancellor, the minutes of this meeting (enclosed herewith), is placed before the Syndicate for consideration.

Minutes of the meeting convened by the Registrar to discuss urgent measures to be adopted for the complete automation (development of Software) of Administration, Academic and Purchase sections

Venue : Office of the Registrar
Date : 18.11.2022
Time : 11:00 am

Members at the meeting:

- | | |
|---|--------|
| 1. The Registrar (in the Chair) | - Sd/- |
| 2. The Director, KUCC | - Sd/- |
| 3. Sri.D S Santhosh Kumar, DR(Admn III) | - Sd/- |
| 4. Smt.Sindhu George, DR(AcadIII) | - Sd/- |
| 5. Smt.Maya Devi C B, DR(AcadII) | - Sd/- |
| 6. Sri.Anil U, DR(Admn IV) | - Sd/- |

The major agenda of the meeting was the discussion regarding the development of software modules for the complete automation of the works/proceedings in the Administration, Academic and Purchase wings. The meeting started with the discussion regarding development of software for administration governance, as currently the details in this connection are maintained in different excel sheets. In addition to this, deliberations regarding software for purchase management, installation of CCTVs with biometric authentication for marking attendance and linking the same with salary, reallocating/pooling of programmers for the smooth functioning of KUCC etc. were done in detail. After detailed deliberations the meeting recommended the following:

1. The meeting observed that a preliminary meeting with the Director, KUCC has been done by the Section concerned, with regard to the development of software for the complete Administration governance and the detailed requirements/proposal have/has been handed over to the Director and the work flow as requested by him is also under preparation.

In this context, the meeting recommended that the Director, KUCC shall expedite the steps for the development of the proposed software for complete Administration governance, in coordination with the section concerned.

2. The meeting observed that a "Central Inventory Management System" for Purchase Wing is to be developed containing the end to end task of Asset Management so that an efficient mechanism for tracking of assets in a particular section/wing/department can be done. It also to ensure that no assets are retained in any section without being used. The damaged ones can be tracked and can be reused if possible.

The DR (Admn IV) is assigned to submit a proposal for the same to the Director, KUCC after having detailed discussion with the section(s) concerned covering all the scenarios in the Purchase Wing.

3. **The DR (Acad. I) and DR (Acad. II) are entrusted to submit a detailed report covering all the mandatory requirements regarding the development of software for the Academic Wing, by identifying a team within the Wing to consolidate the requirements and submit the report to the Director, KUCC at the earliest.**
4. **The Director, KUCC is entrusted to assess the existing status/condition of the CCTV Cameras and Punching machines installed in various locations at the S.H. and Kariavattom campuses and submit a detailed report before 24/11/2022, including the tentative count of new CCTV Cameras & Punching machines required for enabling biometric authentication in the University to track attendance of the employees and thereby linking the same with salary.**

Also recommended to convene a meeting for discussing the aforementioned report (to be submitted by the Director, KUCC) in detail, on 25/11/2022 at 2 P.M., with the following Officers:

1. The Registrar
2. The Finance Officer
3. The Director, Computer Centre
4. Representative from M/s KELTRON

5. The Director, KUCC put forward the following matters regarding the distribution of Programmers in various sections including SDE, IT Cell (Exams), IT Cell (Finance), instead of pooling them in a centralized manner, which is causing lack of sufficient staff in the Computer Centre:

- At present, there are multiple sections in the University which are managing various IT related projects separately, under different reporting officers. These sections are stationed at multiple locations and since all these projects are related to IT, the administrative or technical Head of such projects is the Director, Computer Centre. It is not practical for the Director to visit various sections at different locations on a day to day basis and monitor the work which is been done by the technical staff employed in those sections
- The various projects for which the Director, KUCC is indirectly responsible are given below:
- An IT Cell in the Examination Wing with 5 programmers working under the administrative control of Controller of Examination and Technical control of Director, KUCC. The idea of two Heads seems to be contradictory in most cases.
- A project team working for the development of Research Portal under the Technical control of System Analyst, Department of Futures Studies and Administrative control of Director, KUCC.
- Another team with 2 programmers is working for the development and maintenance of Online Admissions under the technical control of Scientific Officer, Department of Computer Science and Administrative control of Director, KUCC.
- In addition to the above, there is a separate IT Cell under the direct control of the Finance Officer meant for the development and maintenance of all Finance related software like salary and pension processing, University Provident Fund (UPF) processing etc. Maintaining an IT Cell at Finance and development of software for their sections at Computer Centre also seems contradictory

The meeting observed that the distribution of all such works among different University sections in an ad-hoc manner is adversely affecting the smooth and efficient management of all IT related software development and maintenance.

Since the Director, KUCC is regarded as the authority for the delivery of all ICT services and infrastructure in the University, the meeting recommended to explore the possibility of bringing all the aforementioned different wings under a common roof, i.e., under the direct and complete supervision of the Director, KUCC, by conducting detailed deliberations with the branch Heads/Officers concerned.

6. **Also recommended to place the detailed report dated 06.10.2022 submitted by the Director, KUCC (enclosed herewith) for the revamping of the KCC(augmenting of infrastructure & man power) and enhancing of IT Services in the University, consisting of the following salient points, before the Syndicate for consideration:**
- a. Consolidating all different IT divisions working at different locations in the University under the direct and complete supervision of the Director, KUCC.
 - b. Modernization of Computer Centre infrastructure through redundancy implementation, switching to Hybrid Cloud and Implementation of Virtual Desktop Solution.
 - c. Development of a Common Centralized Datastore for the University.
 - d. Review the functioning of Examination IT Cell, transferring all programmers of IT Cell to computer Centre and transferring three additional administrative staff for support related activities at the Computer Centre.
 - e. Enterprise Resource Planning – The development strategy, the project schedule, the architecture, and the benefits of using API model of software development.
 - f. Development of Mobile App Utility for the University
 - g. Emphasis on delegating non-technical work done by Programmers to other University sections for improving the former's productivity. This includes the two Programmers working for SDE, who may be transferred to KUCC, and two Computer Assistants may be assigned in their place to SDE for carrying out support related activities.
 - h. Setting up of a committee to review the salary of contract Programmers working in the University.

- i. Challenges faced due to missing candidate codes in Cash Counter remittances, and the possible remedies proposed.
7. **Urgent measures need to be taken for the conduct of ‘Walk-in-Interview’ to the post of Programmers (w.r.t. the urgent requirements as reported by the Director, KUCC), which got postponed due to various reasons.**
8. The meeting observed that as of now there is inordinate delay in processing and rectifying of hardware related issues at the various sections, as the university staff(non technical), who lack sufficient knowledge in explaining the technical issues, are currently contacting/interacting with the authority/firm concerned (viz., Keltron/Dell/HP etc.).

In this context, the meeting recommended that the Director, KUCC shall issue necessary directions to the Hardware Technicians under his supervision that, once any complainant regarding any software/hardware is reported from any section, the respective Technician from the Computer Centre itself shall contact the authority/firm concerned(viz., Keltron/Dell/HP etc.) and rectify/resolve the issue.

9. **The meeting also recommended to entrust the Director, KUCC with the task of developing a ‘Software’ exclusively for raising online ticket/complaints regarding any issue with the Computer System (hardware/software), by the Sections concerned itself, so that the Director, KUCC can keep track of/manage the same and ensure that the issues are resolved within a time limit.**

Resolution of the Syndicate

RESOLVED that the item be referred to the IT Monitoring Committee for detailed discussion.

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Item No.49.99 *Minutes and proceedings of the Board for Adjudication of Students’ Grievances held on 18.11.2022 – approval of- reg.*

(Ac.BI)

The Minutes and proceedings of the meeting of the Board for Adjudication of Students’ Grievances held on 18.11.2022 approved by the Vice Chancellor is appended.

As per the orders of the Vice Chancellor, **Minutes and proceedings of the meeting of the Board for Adjudication of Students’ Grievances held on 18.11.2022** is placed before the Syndicate for appropriate recommendation and decision.

**MINUTES OF THE MEETING OF THE BOARD FOR
ADJUDICATION OF STUDENTS’ GRIEVANCES**

DAY	:	MONDAY
DATE	:	18/11/2022
TIME	:	04.30 P.M.
VENUE	:	SYNDICATE ROOM

Members present:

- | | |
|--|------|
| • Vice Chancellor (in the chair) | Sd/- |
| • Dr. K B Manoj, Member Syndicate | Sd/- |
| • Sri. Jairaj J, Member Syndicate | Sd/- |
| • Registrar | Sd/- |
| • Dr. M S Latha, Principal, S N College, Chathannoor | Sd/- |
| • Sri. Vishnu A, Chairman, Kerala University Union | Sd/- |
| • Legal Adviser, Special Invitee | Sd/- |

Members absent:

(1) Sri. Siddik. R, Director, DSS

Persons who appeared for the hearing:

R Jithin Raj, Petitioner	Sd/-
Madhav S, Petitioner	Sd/-
Dr. Preetha K C, Principal, S N College, Varkala	Sd/-
Smt. Anilakumary R, Assistant Professor, Department of Economics, S N College, Varkala	Sd/-

of receipt of a copy of this judgment, same shall be considered by the said Board, after affording them, as also any other person, including the College, necessary opportunity of being heard; thus culminating in an appropriate order and necessary action thereon, as expeditiously as is possible, but not later than one month thereafter.

In compliance with above judgment, the Board for Adjudication of Students' Grievances (BASG), on 18.11.2022 conducted a hearing of the petitioners in Wp(c) No.33116 of 2022 as well as Dr. Preetha K.C, Principal, Sree Narayana College, Varkala and Smt. Anilakumary R, Assistant Professor, Department of Economics, Sree Narayana College, Varkala.

The petitioners Sri.R. Jithin Raj and Sri. S. Madhav were heard in the order by the BASG. Both the petitioners alleged that they are victimized by the college officials in the incident imputed against them and that the victim – student was troubled by another one, who even owned up his own responsibility. As submitted by the petitioners, on 07.10.2022, while they were leaving the college, a student named Jubi was seen ragging first year students in a friendly manner. The petitioners who had a friendly talk with classmates got accidentally caught in a video taken by some students. They attributed their resultant expulsion was part of purported vengeance against them relating to participation in a strike a few days prior to the alleged incident. They also submitted that, the student Jubi, who owned the responsibility of the ragging had collected the TC and left the college. As per the statements made by the petitioners, they were ignorant about the present status of the case registered by the police.

Dr. Preetha K.C, the Principal, and Smt. Anilakumary R, Assistant Professor, Department of Economics, Sree Narayana College, Varkala appeared in person. As directed by the Chair, they submitted the action taken on the incident in chronological order. The Principal submitted that, on 07.10.2022 an immediate tutors meeting was convened based on a video received by the Principal, following which, the college council unanimously decided to suspend the petitioners including Jubi.B, who were identified by the victims in this regard. The accused students along with their parents were heard by the enquiry committee on the next day and obtained a written explanation from each of them which then culminated to the decision of expulsion. She also claimed that all three have been perpetual offenders. The Principal asserted that all the procedures were taken as per the existing UGC norms stipulated to curb the menace of ragging in Higher educational institutions.

The Chairman, University Union has pointed out the negligence occurred in following up of police case while accepting the fact that the matter been reported to the Police.

The Board considered the existing UGC Regulations on curbing the menace of Ragging in Higher Educational Institutions and the powers of the Vice Chancellor prescribed therein.

After having considered the facts of the case and oral as well as written submissions made by the parties, the Board recommended as follows:

No document has been adduced before the Board showing a prima facie case as against the petitioners. Further, the expulsion of the petitioners from the college is illegal since the college has failed to comply with the provisions contemplated under Ordinance 1(8) of Chapter III of the Kerala University First Ordinances, 1978. As submitted by the Principal, crime is registered against the petitioners. In such a situation, the college be directed to place the petitioners under suspension pending investigation.

Dated this the 18th day of November, 2022

Sd/-

The Vice-Chancellor (i/c)

Chairman Board of Adjudication of Student Grievances

Resolution of the Syndicate

The Syndicate considered the proceedings of the hearing held on 18.11.2022 and the Interim Order of the Hon'ble High Court of Kerala dated 08.12.2022 in WPC (C) No.39720 of 2022 and **RESOLVED** to allow the candidates to write the examinations scheduled from 12.12.2022 on strict condition that they will not remain the campus or enter the same except for such purpose.

FURTHER RESOLVED to entrust the Controller of Examinations to allow the candidates to write the examination provisionally and the result shall not be declared without further orders of the Hon'ble High Court of Kerala.

ALSO RESOLVED to entrust the Registrar to consider the College transfer, if needed, based on the request of candidates.

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Item No.49.100 Request submitted by Sri.Mujeeb N, SN College Kollam to conduct the hearing at the earliest - Consideration of- reg.

(Ac.B1)

Seven students of SN College, Kollam who were under suspension had initially submitted a petition challenging the College Council's decision to issue TC in connection with a conflict which occurred on 8th and 9th of June at the college. The petitioners alleged that the decision was unilateral and this will ruin their academic career.

Based on the above petition, urgent remarks were sought from the Principal at the first instance. In response, the Principal has stated that the college had expelled Sri. Mujeeb N based on the enquiry commission report and forwarded the TC as per procedure envisaged in the Kerala University First Ordinance 1978. It was also informed that all others were permitted to continue their studies in the college.

As per the orders of the Vice Chancellor, the expulsion of Mujeeb N along with TC has been placed before the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 27.09.2022. The committee considered the matter and **recommended to conduct a hearing of the Principal, SN College, Kollam and Sri. Mujeeb N by a team consisting of Adv.G.Muraleedharan Pillai, the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges, Adv.Ajikumar A, Dr. Vijayan Pillai M and Sri. Sandeep Lal S, Members, Syndicate. The syndicate at its meeting held on 27.09.2022 considered the matter as Item no.36.06 and resolved to approve the above recommendation of Standing Committee of the Syndicate on Affiliation of Colleges. But the hearing has not been conducted due to technical reasons.**

Now the petitioner has again approached with a request for conducting the hearing prior to the commencement of S5 examination considering his academic performance and future.

As per the orders of the Vice Chancellor, request submitted by Sri.Mujeeb N, SN College Kollam to conduct the hearing at the earliest is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to hear the Principal, SN College, Kollam and Sri. Mujeeb N, by a team consisting of Adv. Ajikumar A, Dr. Vijayan Pillai M and Sri. Sandeep Lal S, Members, Syndicate.

Item No.49.101 Judgement on WP(C) 35109 OF 2022 dated 24.11.2022 - Closure of B.Ed admission 2022-23-Consideration of-reg.

(Ac H)

In view of the Judgement on WP(C) 35109 OF 2022 dated 24.11.2022 (copy appended), the petitioner college seeking permission for conducting allotment for filling the remaining EWS seats either by the University or by the colleges concerned (request appended).

In compliance with the judgment on WP(C) 35109 dated 09/11/2022, University has issued press release in newspapers, through Kerala University official web portal and admission web portal regarding the conduct of spot allotment for filling the vacant seats of EWS Quota. A message in this regard was also forwarded to all registered mobile numbers of applicants in r/o B.Ed admission 2022-23 and details of all vacant seats in the colleges were displayed in the admission portal for maintaining the transparency of admission process.

In view of the judgment on WP(c) 35109 dated 09/11/2022, University had conducted a centralized spot allotment on 19/11/22 at Senate Hall, University of Kerala, but only 45 EWS candidates registered for the same and 37 got allotment in different colleges and the remaining 8 candidates had prior admission in other training colleges affiliated to University of Kerala. They had participated with the intention to get admitted in nearby colleges of their convenience, but because there existed no vacancies of their optional in these colleges they have retained their existing admission.

University has attributed utmost priority for filling all seats with respect to B.Ed admission 2022-23, to fill all vacant seats, University has already conducted 3 allotment through centralized admission portal, 3 spot allotments and one college level spot allotment. Unfortunately, even after the conduct of spot allotment on 19/11/2022(on the basis of judgement issued by the Hon'ble High Court) there exist some vacancies in B.Ed colleges.

Before considering the request of the petitioner, the following points may be considered.

- (1) *The regular classes for B.Ed (2022-23) courses commenced on 12/09/22-*
- (2) *Closure of B.Ed admission was on 22/11/22-.*
- (3) *Now, it's been 3 months since the classes have been started. The repeated conduct of the allotment will leads to a never ending process which will affect the credibility of the University.*
- (4) *Prolonging of conduct of admission will result in the attendance shortage of the students. The apex body NCTE has strictly instructed to maintain a prescribed attendance percentage in each semester and teaching practice.*
- (5) *The NCTE has strictly instructed to maintain 400 working days for 2 year B.Ed programme. We have categorically abided by all the rules and regulations of NCTE.*
- (6) *The delay in the admission process will adversely affect the conduct of exams which will result in the lagging of the current batch as well as the ensuing batches. This delay may channelize in the extension of forthcoming admission procedure also.*
- (7) *If the publication of B.Ed results are extended, the admission to M.Ed course will also be delayed, as B.Ed is the only eligibility criterion for M.Ed admission for University of Kerala*

For the above reasons, it is requested that the demand from the petitioner colleges for B.Ed admission may not be entertained and also grant permission to maintain the closure date as 22.11.2022.

As per the orders of the Vice Chancellor the matter regarding the petitioner college seeking permission for conducting allotment for filling the remaining EWS seats either by the University or by the colleges concerned is placed before the Syndicate for consideration and decision

Resolution of the Syndicate

RESOLVED to comply the judgement on WP (C) 35109 of 24.11.2022 and conduct the allotment for filling the remaining EWS seats of B.Ed admission 2022-23 by the University through spot allotment.

Item No.49.102 Various major construction works entrusted to agencies/PMC for prioritising the works-Consideration of-reg.

(P.L.C)

A meeting was held on 02.12.2022 at Registrar's Office to discuss the major construction works in the University entrusted to agency/PMC. In the meeting, recommended to prepare a report with anticipated amount of the major works along with the remarks of Finance Officer and the same may be place before the Syndicate for prioritising the works.

Accordingly, the Finance Section has remarked that "the total requirement for the work mentioned in the statement (18 construction works) is Rs.287.46 crores out of which the amount funded by various agencies (State, Central and KIFB) is 148.14 crores. And the amount to be identified by the University is around 139.32 crores for the completion of work. As a huge amount is required for the construction works and the same can not be met within the current financial year, finance offers the following remarks in this regard.

1. At first instance the work may be prioritised based on the requirements.
2. The work may be completed in a time bound manner and the payment should be effected in the respective financial year itself.
3. The University Engineer may be directed to submit a statement regarding the expenditure needed for each construction work for every financial year and the budget allocation should be made accordingly.
4. Project may be suitably included in the plan budget of respective financial years so that commitment from University's revenue can be minimised.

It is also remarked that, the above remarks are offered on the assumption that internal generation will continue in the same manner and no reduction is made under Non Plan grant allocated by Government ie. for payment of salary and pension.

As ordered by the Vice Chancellor, the minutes of the meeting held on 02.12.2022 and the status report of major construction works entrusted to agencies/PMC (Copy Appended) along with the remarks of Finance, is placed before the Syndicate for consideration.

Minutes of the Meeting to discuss the various major construction works entrusted to agencies/PMC for prioritising the works.

Venue : Registrar's Chamber
Date & Time : 02.12.2022, 03.30pm

Members Present

- | | |
|--|------|
| 1. Adv. K.H. Babujan, Convenor, S/C on Finance | Sd/- |
| 2. Dr. K.S Anil Kumar, Registrar | Sd/- |
| 3. Dr. Mini Dejo Kappan, Director, P&D | Sd/- |
| 4. Smt. Sobha. K, The University Engineer | Sd/- |
| 5. Sri. R. Mahadevan, Finance Officer | Sd/- |
| 6. Sri. M. Sahiyan, Executive Engineer, CPWD | Sd/- |

The meeting discussed the current status of the major civil works and recommended to prepare a report with anticipated amount of the major works along with remarks of Finance Officer and the same may be place before the Syndicate for prioritising the works.

The meeting came to an end by 04.50 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting to discuss the various major construction works entrusted to agencies/PMC for prioritising the works held on 02.12.2022, be approved.

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Item No.49.103 Review of half yearly Budget Performance 2022-23 and Preliminary discussion on Budget Estimates 2022-23 – Minutes of the meeting for approval- reg. (Fin II)

A meeting was convened by the Convener, Standing Committee of the Syndicate on Finance with Statutory Officers to review the half yearly Budget Performance 2022-23 and Preliminary discussion on Budget Estimates 2022-23 on 29.11.2022. As per orders of the Vice-Chancellor, the minutes of the meeting is placed before the Syndicate for consideration.

Minutes of the meeting convened by the Convener, Standing Committee of the Syndicate on Finance with Statutory Officers to review the half yearly Budget Performance 2022-23 and Preliminary discussion on Budget Estimates 2022-23

Venue: PVC's Chamber Date & Time: 29.11.2022, 2.30 pm

Officers Present

- Adv. K H Babujan, Convener, Standing Committee of the Syndicate on Finance - Sd/-
- The Registrar - Sd/-
- The Finance Officer - Sd/-
- The Controller of Examinations - Sd/-
- The Director, Planning and Development - Sd/-
- The University Engineer - Sd/-
- Assistant Executive Engineer I - Sd/-
- Assistant Executive Engineer II - Sd/-

The University is striving hard to uplift itself as the Centre of Excellence and as part of the same several projects have been undertaken during the last few years. To improve quality of academics and research activities, several new projects were taken up. Being re-accredited by NAAC with A++ Grade, University has to continue enhancement of infrastructure facilities provided to student community. Several projects were newly taken up and projects already in the pipeline were completed and payment released during the current financial year. The utilisation of funds under various budget heads are being utilised and re-appropriation is necessitated. As a result the budget allocation under different heads is getting exhausted. To review the budget utilisation, a preliminary meeting was held on 23.11.2022 in which the Registrar, Finance Officer, Director- Planning and Development, University Engineers attended to discuss the various re-appropriation requirements. (Copy of Minutes enclosed).

In continuation of the above said meeting, the Convenor, Standing Committee of the Syndicate on Finance convened a meeting with the Statutory officers, Director Planning and Development and University Engineer to review the half yearly budget performance 2022-23 and the allocation and utilization of funds and modalities to be adopted while preparing the Budget Estimates for 2023-2024.

The process involved in the budget allocation and meeting expenditure were also explained in detail. The expenditure/commitment is incurred after obtaining endorsement from Finance Wing and as per availability of funds under each budget head. During the current financial year, ie.2022-23, the Finance Wing had endorsed various new schemes approved by the Senate based on the Budget Speech by allocating provisions from various heads of account. Similarly, payments were also released for projects/works/purchases completed in last financial year and current financial year. Further matching contribution has to be met by the University for many of the projects funded by State and Central Governments. To make effective and fruitful endorsement against expenses a detailed review is required.

The meeting appraised the fact that the Syndicate approved various projects in the last two years with a view to increase the infrastructure and other facilities with a view to make the University as a Centre of Excellence and to provide better environment to the student community at large. The following facts were also noted :

- Allocation under Non Plan Grant by Government is Rs.320 crores for 2022-23 and the same will be utilized for Salary and Pension payments which will be sufficient for 11 months salary and pension and need to submit application for additional funds through SDG.
- Other Non Plan expenses included in the Budget will be met from internal generations and savings available.
- The Plan Grant allocation is Rs.33.20 crores and government released only Rs.10.45 crore only up to November 2022. Follow up is required to release the balance plan funds.

Meeting discussed in detail the reasons for increase in expenditure allocated under different Budget Heads (as early in September/October 2022) and noted the following :

- There has been two revision in wage rates for Contract, Guest and other non teaching staff in various UITs/UIMs/KUCTEs/UCE and other departments, first in February 2021 and second in November 2021.
- Various projects, purchase proposals, works sanctioned/undertaken in 2019-20, 2020-21 & 2021-22 were completed and payment released/bills are under process.
- Plan grant is being released by Government only in installments and payment could be released after receipt of grant amount.

Meeting discussed the matter in all perspective and suggested the following :

- To obtain a detailed report from Director, Planning and Development on the allocation of Rs.33.20 crores, amount released, status of projects allocated, projects which can be postponed to next financial year, etc.
- To obtain a statement from the University Engineer in respect of each work with details such as works being executed, works for which agreement has been executed/ work order issued, payments made, balance amount to be released. A separate list of works for which administrative sanction is awaited may also be obtained.
- To re-appropriate required amount from head of accounts which are unutilized/under utilized till date.
- After required appropriation, to meet the urgent and unavoidable expenses such as scholarships, fellowships to research scholars and students, payment against completed works, purchases, conduct of examination, contract and guest faculties, etc.
- To complete the ongoing projects within the allotted time frame.

Projects, works, purchase proposals which await administrative sanction be evaluated further and sanction accorded only to priority cases.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting with Statutory Officers to review the half yearly Budget Performance 2022-23 and Preliminary discussion on Budget Estimates 2022-23 held on 29.11.2022, be approved.

Minutes of the meeting convened by the Registrar with Planning Section, Finance Section and the University Engineer to discuss about exhaustion of funds against Budget Estimates 2022-23 and the reason for reappropriation

Venue : Registrar's Office
Date & Time : 23.11.2022, 3.30 pm

Officers Present

- | | | |
|--|---|------|
| 1. The Registrar | - | Sd/- |
| 2. The Finance Officer | - | Sd/- |
| 3. The Director, Planning and Development | - | Sd/- |
| 4. The University Engineer | - | Sd/- |
| 5. Joint Registrar, Finance | - | Sd/- |
| 6. Deputy Registrar, Accounts | - | Sd/- |
| 7. Assistant Executive Engineer, University Engineering Unit | - | Sd/- |
| 8. Divisional Accountant, University Engineering Unit | - | Sd/- |

The Annual Financial Estimates or Budget Estimates is a statement of estimated Receipts and Expenditure, which covers all transactions of the University for the current as well as ensuing years.

The University budget is divided into four parts: **Part I** deals with receipts and expenditure connected with normal functioning of the University, **Part II** deals with receipts and expenditure on developmental activities of the University undertaken with assistance from U.G.C and the State Government, **Part III** deals with receipts and expenditure against funds earmarked for specific purposes and **Part IV** deals with receipts and payments related to debt, deposits, suspense heads etc.

Once the Budget Estimates is approved for an year, expenditure/ commitment is incurred after obtaining, the endorsement of Finance section and as per availability of funds in the respective budget head endorsed. If sufficient funds are not available in the corresponding budget head, reappropriation is made from another suitable budget head according to availability of funds. Whenever, an expenditure is endorsed, the same will be noted under the relevant budget head in the budget section. The endorsed amount will be expended after obtaining administrative sanction and completing other procedures. The same will be verified by the audit section along with the bills and vouchers. After passing the bills by the audit, the payment will be released.

During the current financial year, several projects were newly undertaken in view of the NAAC re-accreditation, projects already in pipeline were completed and payment released. Due to this peculiar circumstances, amount allocated in the Budget Heads have exhausted by September-October 2022. Such cases are highlighted below:

1. **Plan Grant-** An amount of Rs. 33.20 crores has been appropriated in the Budget Estimates as Plan Grant for the year 2022-23, out of which 6.27 crores has been earmarked as Grants for Creation of Capital Assets and Rs.26.92 crores has been appropriated in the General Non Salary category. Eventhough a grant in aid bill of Rs.6.27 crores and Rs.8.97 was forwarded to Govt towards first instalment of Plan Grant, the Govt has released only Rs.3.55 crores under General Non Salary category. This amount has been utilised. A second installment of Rs. 1.91 crores and Rs.3 crores in the General Non Salary category and as Grants for Creation of Capital Assets were sanctioned, respectively. However the amount is yet to be released.

Further, an amount of Rs. 2 Crore was released under the section of Grant in General Non Salary Category for implementation of scheme "Comparative Studies and Research for utilizing the potential of Kerala and Latin America".

It may be noted that, eventhough, first quarter of plan grant has been utilised fully, numerous files are being received in Finance sections for endorsement of funds for new projects and huge amount of reappropriation is sought on some of the budget heads for payment of completed projects. The head from which reappropriation has to be done is also nearing exhaustion as shown below:

Sl. No.	Budget Head	Budget Allocation in Lakh	Actual Expenditure till October 2022 in Lakh
	MH- 63/ Miscellaneous-7/6065-Implementation of Plan Programmes (State)	180	152

Thus, Finance wing is finding it difficult to endorse the proposals from Planning section due to shortage of budget allocation in the corresponding heads. Further, the possibility of reappropriation of funds is also restricted due to non availability of Plan funds.

2. **Non Plan Grant-** An amount of Rs. 320 crores has been appropriated in the Budget Estimates as Non Plan Grant for the year 2022-23, out of which an amount of Rs.230 crores has been released by the Government till October 2022. This amount can be utilised only for Salary and Pension. Therefore, the internal revenue is used for meeting other non plan expenses.

It may be noted that, there has been a major increase in the remuneration given to contract staff, Guest faculty during February 2021 and November 2021. Hence funds have been exhausted in the head “4/1215 remuneration of contract staff” and “4/1218 Wages of Contingent Employees/Guest Lecturers” in many Departments/ UITs. The funds allocated to the various major heads on Budget 2022-23 has been exhausted or nearing exhaustion, as detailed below:

Sl. No.	Budget Head	Budget Allocation in Lakh	Actual Expenditure till October 2022 in Lakh
1	Examinations-4/2915- Stationery and Printing	70	63
2	University Engineering Unit - 4/1215 remuneration of contract staff	90	99
3	School of Distance Education -4/1215 remuneration of contract staff	50	55
4	KUSRC, Alappuzha - 4/1215 remuneration of contract staff	10	9
5	UIT, Karuvatta-1218-Wages of Contingent Employees/ Guest Lecturers	20	18.57 (till September)
6	UIT- Alappuzha- 4/1218 - Wages of Contingent Employees/Guest Lectures	15	12 (till September)
7	MH 64(b)- 9/3331- Research Scholarships & Fellowships (for Depts. & centres outside Kvtm Campus)	600	597

Therefore, huge amounts of reappropriation is requested from the concerned sections/ Departments. Also the major heads from which reappropriation is done is nearing exhaustion and the remaining funds are insufficient to meet the expenses as detailed below:

Sl. No.	Budget Head	Budget Allocation in Lakh	Actual Expenditure till October 2022 in Lakh
	MH- 63/ Miscellaneous-8/5948- Miscellaneous	700	497
	MH 67-1-UIT HQ-4/3925 Lumpsum Provision	30	24
	MH 65- Works-10/5301- Minor works and maintenance	200	200

Further, it may be noted that, the amounts given in tables above are based on the files which were received for endorsement/ actual payments. Simultaneously, regular enquiries are being received from the dealing sections regarding utilisation of funds for projects and bills awaiting administrative sanction and completion.

Hence, an urgent meeting was convened by the Registrar with the Planning Section, University Engineer and Finance Section, to discuss the above mentioned issues involved in reappropriation under various heads during the year 2022-23.

The Director, Planning and Development and the University Engineer informed that new projects and courses have also been sanctioned which are only partly funded by KIIFB and hence own funds has to be allocated for implementation of these. Thus the implementation of new projects/ schemes and courses require reappropriation.

A detailed discussion was made on the utilisation of funds by Departments. It was noticed that urgent action/ steps has to be taken to identify heads from which reappropriation can be done. Hence the following suggestions were made:

1. To obtain a detailed statement of funds available under Plan schemes, committed expenditure, expenses incurred and other new schemes pending payment upto 31.03.2023 from Director, Planning and Development.

2. To obtain a detailed report on functioning of UITs along with the income generated, expenditure incurred upto 31.03.2023 including the staff and student strength and details of courses conducted.
3. To obtain a revised estimate from all division heads and department heads on anticipated expenditure till upto 31.03.2023 along with the details of fund utilisation.
4. To obtain a detailed report on Plan/Non Plan schemes/ projects including Budget Estimates, expenses incurred and committed upto 31.03.2023 from the University Engineer.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting convene to discuss about exhaustion of funds against Budget Estimates 2022-23 and the reason for reappropriation held on 23.11.2022, be approved.

Item No. 49.104 Board of Studies – Reconstitution- reg.

(Ac.D)

The term of the following Board of Studies listed below has been expired and the same has to be reconstituted for the smooth functioning of academic activities.

Sl.No.	Board of Studies	Date of Expiry
1	Biochemistry	17.02.2022
2	Business Management (Pass)	24.10.2022
3	Business Management (PG)	24.10.2022
4	Education (Pass)	24.10.2022
5	Education (PG)	24.10.2022
6	Physical Education (Pass)	03.11.2022

The notification regarding the terms of above said Board of Studies is appended herewith.

The statutory provisions with respect to the constitution of Board of Studies are detailed below. As per the statute 1, 4(c) (i), (ii), (iii) and 5 in chapter 11 of Kerala University first statute 1977-

1. **Constitution:** - (1) There shall be a Board of Studies attached to each subject of study or groups of subjects in the University:

Provided however that post graduate studies, in each subject may have separate Board of Studies-

(2) The Board of Studies shall be constituted by the Syndicate.

(3) The members of the Board of Studies shall be appointed by the Syndicate.

4 c (i)- **The Board of Studies of undergraduate courses** in a subject shall consist of one outside expert, three teachers in the subject from Government Colleges and one teacher from University Department, if any, in the subject and five teachers in the subject from Private Colleges in the State.

(ii) **The Board of Studies for post-graduate courses** in a subject and the Board of Studies in a subject for which there is only one Board, shall consist of two outside experts, two teachers in the subject from Government Colleges, three teachers from the University Departments if any, three teachers in the subject from the Private Colleges in the State and one expert from the area of specialization or specialized institution outside the University.

(iii) A teacher should have, not less than **fifteen years teaching experience for being nominated to a Board of Studies for under graduate courses and not less than twenty years of teaching experience out of which not less than ten years at the Post-Graduate level for being nominated to a Board of Studies for post-graduates courses.**

5. Reconstitution of the Board of Studies:- The Board of Studies shall be reconstituted by the Syndicate once in three years.

In this context it may be noted that as per the judgement in the W.P.(C) No. 30388 of 2022 filed by Smt. Ansam I Austin, dated 10th Oct 2022 before the Hon'ble High Court regarding the issuance of Eligibility Certificate of Siksha snathak awarded by Dakshina Bharath Hindi Prachar Sabha, Madras, it has been directed to the "Board of Studies" Education (Pass) of the University of Kerala to take up the application of the petitioner and to dispose of the same, after affording her an opportunity of being heard within a period of two months from the date of receipt of a copy of this judgement and the same shall be considered by the "Academic Council" of the University within a period of two months thereafter.

The Standing Committee of the Syndicate on Academics and Research held on 02.12.2022 vide item no.D15, considered the matter and recommended, by considering the exigency to comply with the judgment of the Hon'ble High Court of Kerala in the WP© No. 30388 dated 10.10.2022, within a period of two months from the date of receipt of a copy of the judgment, recommended to entrust the Convenor, Standing Committee of the Syndicate on Academics and Research to submit a panel to the Hon'ble Vice-Chancellor for reconstituting the above listed Board of Studies and to place the matter along with the panel before the next Syndicate.

The Committee also recommended that the Hon'ble Vice-Chancellor may approve the above recommendation, in exercise of the powers conferred upon him under section 10(13) of the Kerala University Act, 1974.

As per the orders of the Hon'ble Vice-Chancellor, the panel of academicians for the reconstitution of Board of Studies is placed before the Syndicate for consideration.

(List of panel of Academicians is attached)

Resolution of the Syndicate	
RESOLVED to approve the panel of academicians for the reconstitution of Board of Studies listed below:	
Sl.No.	Board of Studies
1	Biochemistry
2	Business Management (Pass)
3	Business Management (PG)
4	Education (Pass)
5	Education (PG)
6	Physical Education (Pass)
FURTHER RESOLVED to entrust the Vice-Chancellor to nominate one of the members of the each Board as the Chairman as per the Chapter 11 (8) of Kerala University First Statute 1977.	

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Additional Item 1 *Printing of Text books for 3rd Semester B.A/B.Sc - Additional Language – Request from Dr.M.Vijayan Pillai, Member Syndicate – consideration of – reg.*

(Ac.AIV)

The Syndicate considered the request from Dr.M.Vijayan Pillai, Member Syndicate regarding the printing of text books for 3rd Semester B.A/ B.Sc - Additional Language and **RESOLVED** to take urgent steps to print the books as per the request of the Board of Studies Chairman.

FURTHER RESOLVED to take necessary steps to circulate the digitilised copy of the same to the students.

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Additional Item 2 *Estimate for the provision of a horizontal extension for a verandah to the back portion of the existing Bachelor's Hosel Building at Kariavattom Campus – submitted by the University Engineer – consideration of – reg*

(Pl.C)

The Syndicate considered the detailed estimate submitted by the University Engineer and **RESOLVED** to approve the estimate for an amount of Rs.14,30,000/- (Rs.Fourteen lakh and thirty thousand only) for the extension of back portion of the existing Bachelor's Hosel Building at Kariavattom Campus in accordance with DSoR 2018 with 35.59% cost index for Thiruvananthapuram.

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Additional Item 3 *Providing Lift facilities to the buildings of Department of Political Science block, Department of Biochemistry, Department of Chemistry, Department of Zoology/ Botany and Campus Library Buildings – request for acceptance of single tender works – submitted by the University Engineer – consideration of – reg*

(Pl.C)

The Syndicate considered the request for acceptance of single tender for the electrical works for providing Lift facilities to the buildings of Department of Political Science block, Department of Biochemistry, Department of Chemistry, Department of Zoology/ Botany and Campus Library Buildings and **RESOLVED** to accept the single tender of Sri.R.Pradeep at 12.33% below estimate rate at negotiated amount of Rs.5,41,301.5/- (Rs.Five lakhs fortyone thousand three hundred and one and fifty paise only) for the same.

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Additional Item 4 *Request from Sri. J. Jairaj, Member Syndicate, for conducting Induction Programme for the Teachers of self-financing institutions managed by the University – consideration reg –*

(Ad.AVII)

The Syndicate considered the request from Sri. J. Jairaj, Member Syndicate along with the proposal for conducting Training Programme for the Teachers of UITs/ UIMs/ KUCTEs and UCE and **RESOLVED** to entrust the UGC-Human Resource Development Centre (HRDC) to organize the training programme in association with C-APT.

FURTHER RESOLVED to approve the proposal submitted by the Director, UGC- Human Resource Development Centre (HRDC) for the conduct of Induction Programme for the teachers working in UITs/ UIMs/ KUCTEs and UCE.

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University Buildings,
Thiruvananthapuram,
08.12.2022



UNIVERSITY OF KERALA

Preliminary Minutes of the 50th Meeting of the Syndicate held on 29.12.2022

(Re-accredited by NAAC with 'A++' Grade)

Place of Meeting : University Buildings,
Thiruvananthapuram
Time : 01.30 PM

Members Present:

1. Dr. Mohanan Kunnumal (*In the Chair*)
Vice-Chancellor
2. Dr.S.Nazeeb
3. Sri.P.Rajendrakumar
4. Dr.K.B.Manoj
5. Sri.Arunkumar R
6. Sri.Jairaj.J
7. Sri.Bijukumar.G
8. Dr.K.G.Gopchandran
9. Dr.M.Vijayan Pillai
10. Adv.K.H.Babujan
11. Sri.B.P.Murali
12. Sri.Sandeep Lal. S
13. Prof.K.Lalitha

Online presence:

14. Adv.A.Ajikumar

Item No. 50.01 *Confirmation of the Preliminary Minutes of the 49th Meeting of the Syndicate held on 08.12.2022 -reg.*

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 49th Meeting of the Syndicate held on 08.12.2022 with the following modifications:

Item No.49.58.01 Resolution be added '**FURTHER RESOLVED** to authorize Dr.C.R.Prasad, Head, Department of Kerala Studies as implementing officer for conducting the "Bharath Murali Nadakotsavam" as envisaged in the Budget Speech 2022-2023'.

(Ad.Misc.)

Item No.49.60.03 **2nd Recommendation be modified as** *The Committee further recommended to sanction admissible TA/DA to all Contract teachers who accompanies the Study Tour in the University Teaching Departments, after obtaining Administrative sanction from the University Authorities, meeting the Expenditure from the Department Development Fund, subject to the availability of fund.*

(Ad.AVI)

Item No.49.66.A24 In the Agenda request be corrected as 'Modification of Title to "PHYTOCHEMICAL, PHARMACOLOGICAL AND MOLECULAR DOCKING STUDIES OF PHYTOCONSTITUENTS FROM *POTHOS SCANDENS* LINN."

(Ac.E1)

Item No.49.98 Resolution be added '**FURTHER RESOLVED** to initiate urgent steps to conduct 'Walk-in-Interview' to the post of Programmers by constituting a selection committee consisting of Dr.K.G.Gopchandran, Dr.K.B.Manoj, Members Syndicate, Registrar, Head, Department of Computer Science, Kariavattom and Director, Computer Centre.

ALSO RESOLVED to reconstitute IT Monitoring Committee with Dr.K.G.Gopchandaran, Member Syndicate as Chairman and rest of the Members shall remain the same.

(Ad.A1)

Item No.49.99.01 2nd Resolution be modified as **FURTHER RESOLVED** to entrust the Controller of Examinations to allow the candidates Sri. S. Madhav, Sri.R. Jithin Raj, Sri.Muhammed Noufal.N and Sri.Jubi.B to write the examination provisionally and the result shall not be declared without further orders of the Hon'ble High Court of Kerala.

(Ac.B1)
