



## UNIVERSITY OF KERALA

### Preliminary Minutes of the 32<sup>nd</sup> Meeting of the Syndicate held on 23.09.2021

Place of Meeting : University Buildings  
Thiruvananthapuram  
Time : 10.00 AM

*Members present:*

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)  
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar  
Pro-Vice-Chancellor
3. Adv.B.Balachandran
4. Sri.B.P.Murali
5. Adv.K.H.Babujan
6. Sri.Jairaj.J
7. Sri.Arunkumar R
8. Dr.K.G.Gopchandran
9. Adv.A.Ajikumar
10. Sri.Bijukumar.G
11. Dr.K.B.Manoj
12. Dr.S.Nazeeb
13. Dr.M.Vijayan Pillai
14. Sri.Riyas Vahab
15. Prof.K.Lalitha
16. Smt.Renju Suresh

Online presence

1. Adv.G.Muralidharan Pillai

**Item No. 32.01.** *Confirmation of the Preliminary Minutes of the 31<sup>st</sup> Meeting of the Syndicate held on 17.08.2021 -reg.*

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 31<sup>st</sup> Meeting of the Syndicate held on 17.08.2021 with the following modifications:

**Item No.31.07.03:- Recommendation be corrected as** ‘The Committee considered the matter and recommended to grant notional registration for the fourth semester considering this as a special case and to condone the attendance shortage of “*fifth & seventh*” semester. Also to release the withheld results of the said examinations. Further recommended to permit the candidate to take readmission for the eighth semester at University College of Engineering, Kariavattam and to register for the S8 examination in the present scheme as per the procedure if so intends, since University College of Engineering, Kariavattam is the only college under this University offering B.Tech programmes’.

(M&C1/ EE.II.M)

**Item No.31.09.B.15** In the Agenda note ‘*Academic Level 12*’ be corrected and read as ‘*Stage III*’ and ‘*Academic Level 13 A*’ be corrected and read as ‘*Stage IV*’

(Ac.FII)

**Item No.31.60. II** Resolution be added “**Resolved** that the above recommendations of the Standing Committee of the Syndicate on Students’ Discipline held on 05.08.2021, be approved”.

(SDC)

**Item No.31.62.C5** Agenda be corrected as **Research Centre – ‘Department of Malayalam, University of Kerala, Kariavattom’** instead of ‘SN College, Kollam’.

(Ac.EI/Ac.EVII)

**Item No.31.76** Resolution be modified “**Resolved to approve the Minutes of the Selection Committee for the appointment of Reception Officer held on 26.07.2021.**

**FURTHER RESOLVED** to appoint Sri. Vivek R, Assistant, Election Section as Reception Officer in the University of Kerala.

(Ad.AV)

**Item No.31.93** Resolution be corrected as “**Resolved that the item be deferred**”

(Ad.AVII(A))

**Item No.31.117** Resolution be corrected as “**Resolved** to entrust the sub-committee consisting of Dr.S.Nazeeb, Dr. K.G.Gopchandran, Members Syndicate, Dr.Simon Thattil, Director, IQAC and Dr.Binojkumar.B, Research Director to prepare a detailed proposal for the revision of Regulations for the award of University Post Doctoral Fellowship and palce the same before the Standing Committee of the Syndicate on Academics & Research”.

(Ac.EVII)

**Item 31.122** Resolution be corrected as **RESOLVED** that the recommendations of the Committee for appraisal of the Performance of the Principals of University Institute of Technology Centres held on 06.08.2021, be approved.

(Ad.AVII)

**Item 31.126.03** Recommendation be corrected as “The Sub Committee recommended that a qualified Yoga Instructor/ Yoga Coach may be appointed in the Department”.

(Ad.DI)

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**Item No. 32.02.** **Confirmation of the Preliminary Minutes of the Special Meeting of the Syndicate held on 02.09.2021 -reg.**

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the Special Meeting of the Syndicate held on 02.09.2021.

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**Item No.32.03.** **Appointments / Career Advancement Promotion, if any – reg.**

(Ad.H/Ad.D.II Section)

**Resolution of the Syndicate**

**NIL**

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**Item No.32.04.** **G.O(Rt)No.99/2021/ITD dated 23.07.2021-Implementation-Consideration of- reg.**

(Ad AV)

The Government of Kerala, vide G.O(Rt)No.99/2021/ITD dated 23.07.2021, have issued orders regarding the procurement of Laptops by the Departments instead of Desktop for the implementation of e-Governance.

As per orders of Vice Chancellor, the matter regarding Implementation of G.O.(Rt)No.99/2021/ITD dated 23.07.2021(Copy of the G.O attached) in the University is placed before the Syndicate for appropriate decision.

**Resolution of the Syndicate**

**RESOLVED** to constitute a sub-committee consisting of Dr.K.G.Gopchandran, Sri.G.Bijukumar, Members Syndicate, Registrar, Controller of Examinations, Finance Officer, Dr.Aji. S, Associate Professor, Department of Computer Science, Kariavattom to study the matter regarding the implementation of the G.O (Rt) No.99/2021/ITD dated 23.07.2021 and submit a detailed report before the next Syndicate.

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**Item No.32.05. School of Distance Education - Teaching & Non-Teaching posts for abolition - Details sought from Higher Education Department- Consideration of-reg.**

**( Ad BIII)**

The Higher Education Department, vide letter no. ബി2/78/2021/ഉ.വി.വ dated 24.08.2021 and 05.08.2021 has requested to submit the number of Teaching & Non-Teaching posts at School of Distance Education, which is to be abolished in the wake of starting of the Sree Narayana Guru Open University, Kollam exclusively for dealing with the Open/Distance/Private Courses.

Earlier, as per the letter no. ബി2/86/2021/ഉ.വി.വ from the Higher Education Department dated 23.06.2021, the details of Teaching & Non teaching staff of School of Distance Education, Kariavattom was submitted to the Government vide letter no.18411/Admn B III/2021/UOK dated 30.07.2021.

The details of Teaching & Non teaching staff currently deployed at SDE is as follows.

Teaching Staff	Non Teaching Staff
1. Sanctioned Strength Assistant Professors-26	Deputy Registrar - 1
	Assistant Registrar - 2
	Section Officers - 5
	Assistants - 11
Present Strength - 1. Professors-06 (promoted as per UGC Career Advancement Scheme 2010 Regulations) Assistant Professors - 12	Computer Assistants -2
	Clerical Assistants -1
	Office Superintendent -1
	Office Attendant -1

It may be noted that School of Distance Education has already submitted online application for getting recognition for 13 UG and 13 PG programmes to UGC-DEB for the year 2021-2022, as per U.O Ad.Misc.1/SDE/ODL/2021-22 dated 27.07.2021.

The Hon'ble Vice-Chancellor, on perusal has ordered to place the matter before the Syndicate. Hence, as per the orders of the Hon'ble Vice-Chancellor, the above matter is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

In the light of the G.O. dated 26.07.2021, the University has already started UG & PG Programme through distance mode for the year 2021-2022 and as per Ordinance No. 45 of 2020 Chapter 5 51 (2), "the teachers, Officers, Employees, non-teaching employees and other employees in regular service of the University who are likely to lose their post as a result of such vesting and jurisdictional limit and possess qualification specified for such posts shall have the right to permanently be appointed, by option, to similar posts in various categories to be created in the University".

Considering the above Syndicate, **RESOLVED** to send reply to the Government stating the above facts.

**Item No.32.06. മാവേലിക്കരയിൽ പ്രവർത്തിച്ചുവരുന്ന രാജാ രവിവർമ്മ സെന്റർ ഓഫ് എക്സലൻസ് ഫോർ വിഷ്വൽ ആർട്സിന്റെ തുടർപ്രവർത്തനങ്ങൾക്കായി സ്ഥലം കണ്ടെത്തുന്നത് - Consideration of -സംബന്ധിച്ച്.**

**(Ad.A.IV)**

കേരള ഉന്നത വിദ്യാഭ്യാസ വകുപ്പ് മന്ത്രി മുൻപാകെ മാവേലിക്കര നിവാസികൾ അവിടെ പ്രവർത്തിച്ച് വരുന്ന രാജാ രവിവർമ്മ സെന്റർ ഓഫ് എക്സലൻസ് ഫോർ വിഷ്വൽ ആർട്സ് എന്ന കേന്ദ്രം മാവേലിക്കരയിൽ നിന്നും കേരള സർവകലാശാല കാര്യവട്ടം കാമ്പസിലേക്ക് മാറ്റുന്നതിനെതിരെ സമർപ്പിച്ച നിവേദനത്തിന്മേൽ ഉന്നതവിദ്യാഭ്യാസ വകുപ്പ് പ്രിൻസിപ്പൽ സെക്രട്ടറി റിപ്പോർട്ട് സമർപ്പിക്കണമെന്ന് ആവശ്യപ്പെട്ടിരുന്നു.

ടി. നിവേദനത്തിൽ സാങ്കേതിക വിദ്യാഭ്യാസ വകുപ്പിന്റെ കീഴിൽ പ്രവർത്തിക്കുന്ന കോളേജ് ഓഫ് ഫൈൻ ആർട്സ് താൽക്കാലികമായി വിട്ടു കൊടുത്ത കെട്ടിടത്തിലാണ് പ്രസ്തുത കേന്ദ്രം പ്രവർത്തിച്ചു വരുന്നതെന്നും എന്നാൽ സ്ഥല പരിമിതി മൂലം വിപുലീകരണ പ്രവർത്തനങ്ങൾ നടത്തുവാൻ കഴിയുന്നില്ല എന്നും പ്രതിപാദിച്ചിരുന്നു. കൂടാതെ മാവേലിക്കര മുൻസിപ്പൽ പ്രദേശത്ത് ഈരോഴ വടക്ക് പ്രവർത്തനം നിലച്ചു കേരള ക്ലോറൈറ്റ്സ് ആന്റ് കെമിക്കൽസ് എന്ന ഫാക്ടറിയുടെ ഏകദേശം 7 ഏക്കർ സ്ഥലം ഈ കേന്ദ്രത്തിന് ലഭ്യമാക്കാമെന്ന് ധാരണ ഉണ്ടായിരുന്നുവെങ്കിലും തുടർ നടപടികൾ ഇല്ലാതെ ടി. സ്ഥലം ഉപയോഗശൂന്യമായി

കിടക്കുകയാണെന്നും അതിനാൽ ഉചിതമായ സ്ഥലം കണ്ടെത്തി എല്ലാ ആധുനിക സൗകര്യങ്ങളോടും കൂടി മാവേലിക്കരയിൽ തന്നെ പ്രസ്തുത കേന്ദ്രം നിലനിർത്തണമെന്നും അഭ്യർത്ഥിച്ചിട്ടുണ്ടായിരുന്നു.

പ്രസ്തുത വിഷയത്തിൽ ശ്രീ.ആർ. രാജേഷ് , മാവേലിക്കര മുൻ നിയമസഭാ പ്രതിനിധിയുടെ 12/12/2018 തീയതിയിലെ കത്തിൽ രാജാ രവിവർമ്മയുടെ പേരിലുള്ള ഈ കേന്ദ്രത്തിന്റെ വിപുലീകരണത്തിനായി ഏറ്റെടുക്കാൻ തീരുമാനിച്ച സ്ഥലം സർക്കാർ അധീനതയിലുള്ള മറ്റു വകുപ്പുകൾക്ക് കീഴിലാണെന്നും ടി. സ്ഥലം വിട്ടു തരുന്നതിനുള്ള നടപടികൾ സ്വീകരിച്ച് ആവശ്യമായ സ്ഥലം മാവേലിക്കരയിൽ തന്നെ ഏറ്റെടുത്തു തരണമെന്നും ഉറപ്പുനൽകിയിരുന്നു.

ആയതിന്മേൽ അനന്തര നടപടികൾ സത്വരം സ്വീകരിക്കുവാൻ ബഹു.വൈസ് ചാൻസിലർ മാവേലിക്കര നിയോജക മണ്ഡലം നിയമസഭാ പ്രതിനിധി ശ്രീ.രാജേഷ് അവർകളോട് അഭ്യർത്ഥിക്കുകയും ചെയ്തിരുന്നു. കൂടാതെ ടി. വിവരം ആലപ്പുഴ ജില്ലാ കളക്ടറേയും അറിയിച്ചിട്ടുള്ളതാകുന്നു.

അതിൽ പിന്നീട് പ്രസ്തുത കേന്ദ്രത്തിന് സ്ഥലം ഏറ്റെടുത്ത് നൽകുന്നതിൽ സ്വീകരിച്ച നടപടികൾ സംബന്ധിച്ച ശ്രീ. ആർ. രാജേഷ് എം.എൽ.എ യുടെ 12/12/2018 ലെ കത്തിൽ ടി. സ്ഥാപനത്തിന്റെ തുടർ വികസനത്തിനായി കണ്ടെത്തിയ മാവേലിക്കരയിലെ തഴക്കര പഞ്ചായത്തിലെ രണ്ട് ഏക്കർ സ്ഥലം ഏറ്റെടുക്കുന്നതിനുള്ള നടപടികൾ അവസാന ഘട്ടത്തിലാണെന്നും എന്നാൽ ടി. സ്ഥലം അനുയോജ്യമല്ല എന്ന് രേഖാമൂലമല്ലാതെ ലഭ്യമായ അറിവുകളിൽ നിന്നും മനസ്സിലാക്കുന്നതിനാൽ നിലവിൽ ടി.സ്ഥാപനം പ്രവർത്തിച്ചു കൊണ്ടിരിക്കുന്ന സ്ഥലത്തിനോട് ചേർന്നുള്ള ജല സേചന വകുപ്പിന്റെ കൈവശമുള്ളതും നിലവിൽ ഉപയോഗിക്കാത്തതുമായ ഭൂമി ഏറ്റെടുക്കുന്നതിനുള്ള നടപടികൾ ആരംഭിച്ചതായും ആയതിലേക്കായി ഒരു മാസത്തിനടുത്ത് സമയം ആവശ്യമാകയാൽ ഭൂമി ഏറ്റെടുക്കലിനായി ടി. സമയം നൽകണമെന്നും അറിയിച്ചിരുന്നു. ടീ സാഹചര്യത്തിൽ 31.05.2021 ലെ ജലസേചന വകുപ്പിന്റെ നമ്പർ ഐ.ആർ1/179/2019 -ജ വി വ കത്തു പ്രകാരം, മാവേലിക്കര വില്ലേജ് ബ്ലോക്ക് നമ്പർ 83 റി .സർവ്വേ 8 / 2 ൽ ഉള്ള പമ്പ ജലസേചന പദ്ധതി വക 66 സെന്റ് ഭൂമി രാജ രവി വർമ്മ സെന്ററിന്റെ വികസനത്തിന് വിട്ടുനൽകാൻ അനുമതി നൽകാവുന്നതാണ് എന്ന് ജല വിഭവ വകുപ്പ് അണ്ടർ സെക്രട്ടറി അറിയിച്ചിട്ടുണ്ട് .

പ്രസ്തുത വിഷയം ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം സിൻഡിക്കേറ്റ് സ്ഥിരം ഉപസമിതി ആസൂത്രണ വിഭാഗം സമിതിക്ക് മുൻപാകെ സമർപ്പിച്ചപ്പോൾ സെന്ററിന്റെ തുടർ പ്രവർത്തനത്തിന് സ്ഥലം കണ്ടെത്തുവാൻ അഡ്വ.എ അജികുമാർ, ശ്രീ .കെ .എച്ച്.ബാബുജാൻ,ശ്രീ .ആർ .രാജേഷ് എം.എൽ.എ എന്നീ സിൻഡിക്കേറ്റ് അംഗങ്ങൾ അടങ്ങിയ ഉപസമിതി സ്ഥലം സന്ദർശിച്ചു റിപ്പോർട്ട് സമർപ്പിക്കുവാൻ ചുമത്തപ്പെടുത്തിയിരുന്നു. ടി ഉപസമിതി പമ്പ ജലസേചന പദ്ധതി വക 66 സെന്റ് ഭൂമി സെന്ററിന്റെ വികസനത്തിന് അനുയോജ്യമാണെന്ന് റിപ്പോർട്ട് ചെയ്തിട്ടുണ്ട് .

രാജാ രവിവർമ്മ സെന്ററിന് പാട്ടത്തിന് ഭൂമി പതിച്ചു നൽകുന്നതിനുള്ള അനുബന്ധം IV അപേക്ഷയിന്മേൽ വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം രജിസ്ട്രാർ കൈയൊപ്പ് രേഖപ്പെടുത്തിയിരുന്നു. സിൻഡിക്കേറ്റ് മുൻപാകെ റിപ്പോർട്ട് സമർപ്പിക്കുവാനും ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലർ ഉത്തരവിട്ടിരുന്നു. വൈസ് ചാൻസലറുടെ നിർദ്ദേശ പ്രകാരം പ്രസ്തുത വിഷയം സിൻഡിക്കേറ്റിൽ റിപ്പോർട്ട് ചെയ്യുന്നു.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**FURTHER RESOLVED** to entrust Dr.K.B.Manoj, Adv.A.Ajikumar, Members Syndicate to coordinate with the Government to speedup the process of leasing out the land to Raja Ravi Varma Centre for Excellent and Visual Arts, Mavelikara.

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**Item No.32.07                      Minutes of the meeting of the University                      Level Monitoring Committee**  
**(ULMC) held on 16.08.2021-Approval of-reg.**

**(Ac.AV)**

The Minutes of the meeting of the University Level Monitoring Committee (ULMC), constituted for monitoring the First Degree Programmes under CBCS System held on 16.08.2021 had been approved by the Vice-Chancellor.

As per the orders of the Vice-Chancellor, the recommendations on items in the Minutes of the meeting of the University Level Monitoring Committee (ULMC) held on 16.08.2021 are placed before the Syndicate for consideration.

**Minutes of the meeting of the University Level Monitoring Committee (ULMC)**

Venue                      :                      Pro-Vice-Chancellor's Chamber  
Date/Time                :                      16.08.2021, 03:00 pm

- |  |        |
|--|--------|
| 1. Pro-Vice-Chancellor (in the chair)                | Sd/-   |
| <b><u>Members present</u></b>                        |        |
| 2. Dr.Vijayan Pillai.M, Member, Syndicate            | Sd/-   |
| 3. Sri.Jairaj.J, Member, Syndicate                   | Sd/-   |
| 4. Dr.Ragaseema.V.M, Member, Academic Council        | Online |
| 5. Dr.Manoj.T.R, Academic Council                    | Online |
| 6. Dr.Manju.S.Nair, Dean, Faculty of Social Sciences | Online |
| <b><u>Officers Present</u></b>                       |        |
| 7. The Director, CDC (Convenor)                      | Online |

The meeting started at 03:00 pm. The following items were taken up for discussion.

***Item No.32.07. 01 Request for mercy chance received from the candidates of 2010, 2012,2013 and 2014 admissions -reg.***

The First Degree Programmes under CBCS system was introduced for UG courses from 2010 admissions with Direct grading system. The students must pass all the courses satisfying the minimum credit requirement for successful completion of the Programme.

Clause 12.9 of the Regulations relating to First Degree Programmes under CBCS system (w.e.f 2010 admissions) stipulate that students who fail shall have to reappear for the ESE of the same along with the next regular batch of students.” Candidates who fail to score ‘D’ grade in the ESE in any of the Course/Courses have to reappear for the ESE of the Course /Courses concerned with next regular batch of students. However, students who fail to secure SGPA of 1.5 have to reappear for the ESE with the next regular batch of students for such courses for which they have secured the least Grade for improving the SGPA. The number of chances for such appearances is limited to 5 and the same have to be done within a period of 12 continuous semesters including the semester in which they have first appeared.

Clause 12.16 of the Regulations relating to First Degree Programmes under CBCS system, w.e.f 2013 admission stipulate that students who fail shall have to reappear for the ESE of the same along with the next regular batch of students. Candidates who fail to score ‘E’ grade in the ESE in any of the Course/Courses have to reappear for the ESE of the Course /Courses concerned with next regular batch of students. However, students who fail to secure SGPA of 4.00 have to reappear for the ESE with the next regular batch of students for such courses for which they have secured the least Grade for improving the SGPA. The number of chances for such appearances is limited to 5 and the same have to be done within a period of 12 continuous semesters including the semester in which they have first appeared.

The students of 2010, 2012, 2013 and 2014 admissions who had completed their 12 continuous semesters, requested to grant a mercy chance for appearing the examinations to complete their Degree Programmes. As per the UO No.Ac.AV/1/2018 dated 25.02.2020, the candidates of First Degree Programmes under CBCS system of 2012 and 2013 admissions were granted a mercy chance examination and were candidates of 2010 and 2011 admissions were granted a final mercy chance examination.

It may be noted that the mercy chance examinations granted to the candidates of First Degree Programmes under CBCS system of 2010,2011 and 2012 admissions as per the said order have not been conducted yet.

***Recommendations of the Committee : The committee considered the above matter and recommended to refer the matter to the Standing Committee of the Syndicate on Examinations.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the University Level Monitoring Committee (ULMC), constituted for monitoring the First Degree Programmes under CBCS System held on 16.08.2021, be approved.

***Item No.32.07.02. Inclusion of Entrepreneurship Development Club (ED Club) in the approved list of Social Service/Extension activities stipulated in the Regulations relating to First Degree Programmes under CBCS System - reg***

A question given notice by the members for the meeting of the Senate scheduled on 5<sup>th</sup> and 6<sup>th</sup> February 2021 (later postponed to 10<sup>th</sup> and 11<sup>th</sup> February 2021) regarding inclusion of ED Club in the approved list of social service/extension activities stipulated in the Regulations relating to First Degree Programmes under CBCS System has been brought to the attention of the Chairman, Board of Studies in Commerce (Pass).

On this interpellation, the house has resolved that a decision on the matter shall be taken by the bodies concerned, after scrutiny. In this connection the Chairman, Board of Studies in Commerce (Pass) remarked that the Entrepreneurship Development Club (E Dclub) was formed to inculcate entrepreneurial abilities in students and recommended that it must be included in the approved list of social service/ extension activities. The Dean, Faculty of Commerce has endorsed the recommendation Clause 11.1 of the Regulations relating to First Degree Programmes under CBCS system under the heading 'Social service/extension activity' reads that It is mandatory for a student to participate in any one of the Social service/extension activities, for not less than forty hours, during the 3<sup>rd</sup> and 4<sup>th</sup> semesters, for the successful completion of the programme.

***Recommendations of the Committee : The committee considered the above matter and recommended to include Entrepreneurship Development Club (ED club) in the approved list of Social Service/Extension activities stipulated in the Regulations relating to First Degree Programmes under CBCS System.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the University Level Monitoring Committee (ULMC), constituted for monitoring the First Degree Programmes under CBCS System held on 16.08.2021, be approved and place the same before the Standing Committee of the Syndicate on Academics and Research.

**FURTHER RESOLVED** to place the item before the Academic Council along with the recommendation of the Standing Committee of the Syndicate on Academics and Research.

***Item No.32.07. 03 Regulations relating to First Degree Programmes under CBCS system- permission for registration to Additional Language courses not offered by the College-amendment proposal -reg***

The Academic Council vide item no.(1).15 at its meeting held on 21-04-21 resolved to permit students to opt Additional Language Courses of their choice, but not offered in the college where they secure admission, subject to the condition that the Principal of the college shall forward the internal marks for the component which shall be awarded by a language teacher in the said college in consultation with a teacher in the faculty of the relevant language in any other affiliated college. AU.O.No.Ac.AV.1/Add.Lang/2021 dated 05.07.2021 was issued in this regard.

The Regulations relating to First Degree Programmes under CBCS System, 2013 admission has to be amended accordingly.

**1) Amendment 1 : Clause 3.4** of the Regulations relating to the First Degree Programmes under CBCS System is to be modified. The existing clause is as follows: "Language Courses are courses in English and an Additional Language of Student's choice, for which all the students who join for First Degree Programmes have to register".

This may be amended as:

"Language Courses are courses in English and an Additional Language of Student's choice, for which all the students who join for First Degree Programmes have to register. **Students can opt Additional Language Courses of their choice, but not offered in the college where they secure admission, subject to the condition that the Principal of the college shall forward the internal marks for the component which shall be awarded by a language teacher in the said college in consultation with a teacher in the faculty of the relevant language in any other affiliated college"**

***Recommendations of the Committee : The committee recommended to approve the above Amendment Proposal.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the University Level Monitoring Committee (ULMC), constituted for monitoring the First Degree Programmes under CBCS System held on 16.08.2021, be approved and place the same before the Standing Committee of the Syndicate on Academics and Research.

**FURTHER RESOLVED** to place the item before the Academic Council alongwith the recommendation of the Standing Committee of the Syndicate on Academics and Research.

**Item No.32.07. 04** *Regulations relating to First Degree Programmes under CBCS system- Inclusion of course structure of Double Main First Degree Programmes under CBCS System and BBA Logistics and B.Sc Physics (Mathematics and Machine Learning as complementary courses) in the Regulations- amendment proposal -reg*

The subcommittee of the Syndicate at its meeting held on 12.10.2020 recommended to approve the Revised Course Structure of the double main (BA/B.Sc/B.Com) under graduate programmes, wherein the said programmes are mentioned as First Degree Programmes under CBCS system.

The Standing Committee of the Academic Council at its meeting held on 18.01.2021, recommended the following inclusions in the Regulations relating to the First Degree Programmes under CBCS system.

- (1) to include Careerrelated First Degree Programme in BBA Logistics under schedule 2(b)
- (2) to include the First degree Programme in Physics (complementary 1 Mathematics complementary 2 Machine Learning) under schedule 1.
- (3) to incorporate the double main Under Graduate programmes (BA/B.SC/B.Com) under CBCS system and related course structure as 'schedule 3'.

The Vice-Chancellor, subject to reporting to the Academic Council has approved the said recommendation of the Standing Committee of the Academic Council. U.O.No.Ac.AV.1/New. Gen & DM/2020 dated 20.03.2021 was issued accordingly. (U.O attached). The Regulations relating to the First Degree Programmes under CBCS system, 2013 admission has to be amended accordingly.

1) **Amendment 1** :Clause 2.1 under the title scope, Application and Commencement is to be modified. The existing clause is as follows.

“The Regulations provided herein shall apply to all regular First Degree (Under Graduate) Programmes under the Faculties of Science, Applied Sciences and Technology, Arts, Social Sciences, Fine Arts, Oriental Studies, Management Studies and Commerce except BFA and BPE conducted in Colleges Affiliated to the University of Kerala and Centres of the University. These Regulations shall also apply to the Vocational, Triple Main and Restructured Degree Programmes. These Regulations shall not apply to the Courses offered by the Institute of Distance Education and the Private Registration stream”.

**The second sentence of the para may be amended as : “These Regulations shall also apply to the Vocational, Triple Main , Restructured and Double Main Degree programmes”.**

2) **Amendment 2** :Clause 7.8, “The student secures the Credits assigned to a Course on successful completion of the Course. The students shall be required to earn a minimum of 120 Credits including Credits for Language Courses, Foundation Courses, Core Courses ,Complementary Courses (as the case may be), Dissertation, Open and Elective Courses as indicated below within a minimum period of 6 Semesters for the award of the Degree excluding Credit acquired for Social Service/Extension Activity.

**The minimum required Credits for different Courses for the award of the Degree are given in the general structure of the First Degree Programmes in schedules 1 and 2” may be amended as:** “The student secures the Credits assigned to a Course on successful completion of the Course. The students shall be required to earn a minimum of 120 Credits including Credits for Language Courses, Foundation Courses, Core Courses ,Complementary Courses (as the case may be), Dissertation, Open and Elective Courses as indicated below within a minimum period of 6 Semesters for the award of the Degree excluding Credit acquired for Social Service/Extension Activity. **The minimum required Credits for different Courses for the award of the Degree are given in the general structure of the First Degree Programmes in schedules 1, 2 and 3.**

A separate column under the heading ' Double Main (BA/B.Sc/B.Com)' is to be incorporated.

	B.A./ B.Sc.	B. Com	Career related 2(a) 2(b)		<b>Double Main (BA/ B.Sc/ B.Com)</b>
Accumulated minimum Credits required for successful completion of the Programme	120Credits	120Credits	120Credits	120 Credits	<b>120 Credits</b>
Minimum Credits for Language Courses	33 Credits	22 Credits	18Credits	4Credits	<b>18 Credits</b>
Minimum Credits required for Foundation Courses	5 Credits	5 Credits	5 Credits	5 Credits	<b>5 Credits</b>
Credits required for Core Courses including Dissertation	50-56 Credits	61 Credits	42 Credits	78-102 Credits	<b>95 Credits</b>
Credits required for Complementary Courses	22-28 Credits	12 Credits	16 Credits	0-12 Credits	.....
Minimum Credits required for Vocational Courses	.....	.....	35 Credits	.....	.....
Minimum Credits required for Open Courses	2 Credits	2 Credits	2 Credits	2 Credits	<b>2 Credits</b>
Minimum Credits required for Elective Courses	2 Credits	18 Credits	2 Credits	2-22 Credits	.....
Minimum Credits for Social Service/ Extension Activities	1 Credit	1 Credit	1 Credit	1 Credit	<b>1 Credit</b>

### **Schedule 3**

**General course structure of the Double Main First Degree Programmes (BA/B.Sc/B.Com) under CBCS system is detailed below:**

Study Components	Number of Courses	Credits/Course	Total Credits
Language Courses			
a)English	4	3	12
b)Additional Language	2	3	6
Foundation Course	2	Found. Course I-2 Found. Course II-3	5
Core Courses			
(a) Core Course I	12-16	2-4	48
(b) Core Course II	12-16	2-4	47
Open Course	1	2	2

1. Accumulated minimum credits required for successful completion of the programme: 120 Credits.

2. Minimum credits for Language courses : 12 (English) + 6 (Additional Languages) =18 credits

3. Minimum credits for Foundation courses : 5 credits

4. Credit required for core course I including Dissertation : 48 credits

5. Credit required for core course II including Dissertation : 47 credits

6. Minimum credits for Open courses : 2 credit

7. Minimum credits for social services/Extension activities : 1 credit 8.Total number of courses = 36 (including projects)

Minimum Duration = 6 semesters

Foundation course I and Open course is related to subject core courseII. Foundation Course II is related to subject core courseI.

### **Programmes offered under schedule 3**

1. Mathematics and ComputerApplication
2. Aquatic Biology andZoology
3. Botany and AyurvedicPharmacy
4. Geology and DigitalSurveying
5. Health and FitnessManagement
6. Ancient Indian History andArchaeology
7. Economics and MediaStudies
8. English and Media Studies
9. Economics and Mathematics



10. Malayalam and Cultural Studies
11. English and Malayalam Literatures
12. Political Science and Human Rights
13. Political Science and Women's Studies
14. B.Com Accounts and Data Science
15. B.Com Blue Economy and Maritime Law

**3. Amendment 3 : Clause 7.7**, "The student is free to take any combination of Complementary Courses offered by the Institution and is also free to select any Elective Course offered by the Departments. *The student shall do Open/Elective Course totaling to a minimum of 4 Credits but not more than 24 Credits.* However, the students may ascertain from the Faculty Advisor the suitability and usefulness of such Courses to increase the academic potential and opportunity/eligibility for higher studies." May be amended as: "The student is free to take any combination of Complementary Courses offered by the Institution and is also free to select any Elective Course offered by the Departments. *The student shall do Open/Elective Course totaling to a minimum of 4 Credits but not more than 24 Credits, except double main programmes (BA/B.Sc/B.Com) for which, the student shall do Open Course with a minimum of 2 credits.* However, the students may as certain from the Faculty Advisor the suitability and usefulness of such Courses to increase the academic potential and opportunity/eligibility for higher studies."

**Recommendations of the Committee** : *The committee recommended to approve the Amendment proposals (1,2 and 3) detailed above.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the University Level Monitoring Committee (ULMC), constituted for monitoring the First Degree Programmes under CBCS System held on 16.08.2021, be approved and place the same before the Standing Committee of the Syndicate on Academics and Research.

**FURTHER RESOLVED** to place the item before the Academic Council alongwith the recommendation of the Standing Committee of the Syndicate on Academics and Research.

**Item No.32.07. 05 Internship/Apprenticeship embedded courses in the Syllabus of undergraduate Programmes-implementing of -reg**

Additional Chief Secretary to Government of Kerala, Higher Education Department vide Letter No. B3/60/2021-HEDN dated 18.06.2021 has forwarded the recommendations of Kerala State Higher Education Council on Apprenticeship Embedded Degree Course as per Letter No.KSHECA7/713/MS/Drct./2021(AEP) dated 31.03.2021.

Joint Secretary, Department of Higher Education, Ministry of Education, Government of India has informed the State Government that the Ministry is keen on implementing internship/apprenticeship embedded courses in BA/BSc/B.Com in 2021-22 academic year and has suggested to identify 10 Higher Education Institutions with 30 students each for Kerala.

In keeping with the Union Budget Announcements for the year 2020, the UGC has agreed to extend the scope of the National Apprenticeship Training Scheme (NATS) implemented by the Board of Apprenticeship Training (Southern Region) to students pursuing general programmes like BA/BSC/B.Com as well in addition to B.Tech/BE and Diploma holders who were beneficiaries of this program. The UGC has put forward certain guidelines in this matter and has requested the states to come up with measures to introduce Apprenticeship/Internship/Embedded degree programme in the Universities.

Objectives of the Scheme:

1. To improve the employability of the students pursuing Undergraduate level general degree programme.
2. To focus on outcome based learning in degree programmes
3. To promote linkage between the higher education system and industry, noncommercial and commercial enterprises/organizations.

The UGC has put forward direction as to the credit mechanism to be followed in the Apprenticeship Training Scheme. 20% of the total credit is to be assigned to the apprenticeship Scheme. The Guidelines put forward by the UGC states that: Any UG degree programme will have an option to embed at least one semester of apprenticeship/internship as part of the degree programme

without altering the total duration of the programme. The period of apprenticeship/internship training shall be decided on the basis of individual requirements of course concerned. The HEIs shall have the flexibility to schedule apprenticeship/internship within the course duration. The spells of apprenticeship/ internship shall be scheduled either continuously or at intervals depending upon the requirement and practicality of the discipline concerned. Guidelines for the credit structure. The number of total credits assigned to a particular degree programme will not be changed and shall continue to follow the CBCS. Credits for apprenticeship/internship programme shall be included in the total credits of the entire programme. At least 20% of the credits for the degree programme should be assigned to apprenticeship/internship. HEIs ensure that at least 24 credits are being offered as core course which otherwise form part of a regular undergraduate programme within CBCS. This will guarantee vertical mobility to a student. A student will have to earn 132 credits for the award of undergraduate degree. The HEIs may evolve its own mechanism to give academic credits for the apprenticeship/internship undergone as part of the programme. Apprenticeship/internship training should be assigned in the specific domain areas of their coursework. National Occupation Standards (NOS) can be one approach to align the courses and curriculum to the standards set by the industry. If required, relevant courses/s may be introduced/ realigned to provide basic knowledge/ training in the area of apprenticeship/ internship.

The curriculum should be framed keeping in mind the industry requirement of specific geographical areas. It is clear that as industry linkage is important, the syllabi for such course be detailed in consultation with experts from the industry. It is very important that the teaching faculty be fully equipped to teach such courses. The affiliating universities can suggest a curriculum that is suited for the specific geological area in which the institution is situated.

As per Clause 13.3 of the Regulations relating to the First Degree Programmes under CBCS System, 2013, "No student shall be eligible for the award of the Degree unless he/she has successfully completed a Programme of not less than 6 semesters duration and secured at least 120 credits (excluding Credits for Social Service/Extension Activities) as prescribed by the Regulation."

It may be noted that the process of implementing Industrial based courses in the Curriculum of Undergraduate Programmes in the University has already been initiated, in obedience with G.O(Rt) No. 584/2020/HEDN dated 05.05.2020, from Higher Education (J) Dept.

***Recommendations of the Committee :The Committee considered the above matter and referred the matter to the Standing Committee of the Syndicate on Academics and Research.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the University Level Monitoring Committee (ULMC), constituted for monitoring the First Degree Programmes under CBCS System held on 16.08.2021, be approved.

**FURTHER RESOLVED** to place the item before the Academic Council alongwith the recommendation of the Standing Committee of the Syndicate on Academics and Research.

***Item No.32.07.06      Inclusion of Bachelor of Visual Media and Theatre Aesthetics/ Bachelor of Yoga and change in nomenclatur of BPA Music (Vocal) in the Regulations relating to First Degree Programmes under CBCS system - reg***

The Academic Council at its meeting held on 21.04.2021 resolved to approve the Scheme and Syllabus for Career-related First Degree Programme in Bachelor of Visual Media and Theatre Aesthetics and First Degree Programmes in Bachelor of Yoga (B.Yog) under CBCS System introduced w.e.f 2021 admissions and UO No.Ac.AV.1/30222/B.Yog/2021 dated 05.07.2021 and UO No.Ac.AV.2/VMTA/2021 dated 12.07.2021 was issued respectively. The nomenclature of Career-related First Degree Programme in Bachelor of Performing Arts - BPA Music(Vocal) has been changed to BPA Music as per UO no.Ac AV.2/BPA Music/2021 dated 10.08.2021. The Clause 14.3 under the title 'University Level Monitoring Committee (ULMC)' reads "The University Level Monitoring Committee (ULMC) shall suggest amendments if any to the Regulations relating to the First Degree Programmes under CBCS System".

The above said programmes and change of nomenclature needs to be included in the Regulations relating to First Degree Programmes under CBCS System as detailed below:

- 1) Career-related First Degree Programme in Bachelor of Visual Media and Theatre Aesthetics under schedule 2(a)

- 2) First Degree Programme in Bachelor of Yoga (B.Yog) under schedule 1
- 3) Change the nomenclature of Career-related First Degree Programme in BPAMusic (Vocal) to BPA (Music).

**Recommendations of the Committee** : The Committee considered the above matter and recommended the following:

- 1) To include Career-related First Degree Programme in Bachelor of Visual Media and Theatre Aesthetics under schedule 2(a)
- 2) To include First Degree Programme in Bachelor of Yoga (B.Yog) under schedule 1
- 3) To Change the nomenclature of Career-related First Degree Programme in BPAMusic (Vocal) to BPA (Music).

The meeting ended at 03:45 pm

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the University Level Monitoring Committee (ULMC), constituted for monitoring the First Degree Programmes under CBCS System held on 16.08.2021, be approved.

**FURTHER RESOLVED** to obtain the remarks of the Boards of Studies in Performing & Visual Arts and place the same before the Academic Council.

**Item No.32.08.** *Minutes of the meeting held to discuss the activities of Public Financial Management System –Approval of- reg:-*

(Pl. C)

The minutes of the meeting held to discuss the activities of Public Financial Management System at the Registrar's Office on 25.08.2021 is placed before the Syndicate for consideration and recommendation.

**Minutes of the meeting held to discuss the activities of Public Financial Management System (PFMS)**

Date	:	25.08.2021
Time	:	11 a.m.
Venue	:	Registrar's Office

**Members Present:**

1. Registrar (in the chair) : Sd/-
2. Finance Officer : Sd/-
3. Director , Planning and Development : Sd/-

The meeting discussed in detail the functioning of PFMS and recommended the following:

1. to conduct a formal discussion with the technical team of State PFMS Office to sort out the difficulties currently being faced with PFMS and to decide course of action to be taken in the University regarding tasks to be entrusted with Planning and Finance wings, in the light the deliberations of the proposed meeting.
2. to post staff (Section Officer & Assistant) on regular basis in Planning C section.
3. to place a proposal for the purchase of one computer system with speaker and Windows OS for Planning C section in the Local Purchase Committee

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting to discuss the activities of Public Financial Management System held on 25.08.2021, be approved.

**Item No.32.09.** *NAAC Visit - Improving infrastructure of the University - Minutes of the Meeting held on 06.09.2021 - approval of - reg .*

(Ad.B I)

A meeting to review the status of various civil/ electrical works being carried out in the University, in view of the upcoming NAAC visit, was held on 06.09.2021. As per the orders of the Hon'ble Vice-Chancellor, the minutes of the meeting (appended) is placed before the Syndicate for consideration and approval.

**Minutes of the Meeting convened to discuss improving of the Infrastructure of the University, in view of the up-coming NAAC visit.**

Venue : Pro - Vice - Chancellor's Chamber  
Date : 06.09.2021  
Time : 2.30 p.m.

**Members present:**

1. Prof.(Dr)P.P.Ajayakumar, Pro -Vice - Chancellor (in the Chair) :Sd/-
2. Adv.A.Ajikumar, Member, Syndicate : Sd/-
3. Dr.S.Nazeeb, Member, Syndicate : Sd/-
4. Dr.K.G.Gopchandran, Member, Syndicate : Sd/-
5. Dr.K.S.Anilkumar, Registrar : Sd/-
6. Dr. Shaji. E, Associate Professor, Department of Geology : Sd/-
7. Dr.Gabriel Simon Thattil, Director, IQAC : Sd/-
8. Dr.P.Sreejith, Assistant Professor, Department of Zoology : Sd/-
9. Smt.Sobha K, University Engineer : Sd/-
10. Sri.Ramesh G.S,Assistant Executive Engineer (Civil) : Sd/-
11. Sri.R.S. Padmakumar, Assistant Executive Engineer (Electrical) on contract basis : Sd/-
12. Sri. Manojkumar M.S, Assistant Engineer (Civil) : Sd/-
13. Sri.Riyasmon.A, Assistant Engineer (Electrical) on contract basis : Sd/-
14. Smt. Gini C.L, Assistant Engineer (Civil) : Sd/-

The Committee discussed the matter regarding improving the infrastructure of the University, in the wake of the upcoming NAAC visit, and recommended the following:

- to entrust Sri.Ramesh G.S, Assistant Executive Engineer (civil), Sri. Manojkumar M.S, Assistant Engineer (Civil), and Dr.P.Sreejith, Assistant Professor, Department of Zoology to take immediate steps for displaying Department Name Boards with standard size and design.
- to entrust Sri. Manojkumar M.S, Assistant Engineer (Civil) to take urgent steps for painting all buildings in the Senate House Campus, its compound wall and all other buildings of the University including Department of Student Services, Department of Music, Department of Education & Astronomical Observatory.
- to entrust Sri. Manojkumar M.S, Assistant Engineer (Civil) to speed up the process in connection with inviting tenders for the construction of toilets in the Senate House Campus.
- to entrust Sri. R.S. Padmakumar, Assistant Executive Engineer and Sri.Riyasmon.A, Assistant Engineer (Electrical) to submit a detailed estimate, within seven days, for installing a power transformer at Kariavattom Campus, along with the proposal / estimate for providing lighting in all Departments as provided in the SDE.
- to shift the X-ray machine kept in the Department of Physics to the proposed Heritage Museum.
- to entrust the Director, IQAC to assess the progress of the above work, after two weeks.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting to review the status of various civil/ electrical works being carried out in the University, in view of the upcoming NAAC visit, held on 06.09.2021, be approved with following modification:

1. to shift the X-ray machine kept in the **University Health Centre**, Kariavattom to the proposed Heritage Museum.
2. to entrust the **University Engineer**, alongwith the Director, IQAC to assess the progress of the above work, after two weeks.

=====  
**Item No.32.10. Minutes of the meeting of the Online Admission Monitoring Committee held on 26.08.2021 - reporting of – reg.**

**(Ac.H)**

The minutes of the meeting of the **Online Admission Monitoring Committee** held on 26.08.2021 is appended. The Vice Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held on 26.08.2021, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 26.08.2021 is reported to the Syndicate.

**Minutes of the meeting of the Online Admission Monitoring Committee  
for UG/PG admissions 2021-22**

Committee No: 6                      Date: 26.08.2021      Time: 11.00 AM                      Venue: Syndicate Room

**Members**

- |  |          |
|--|----------|
| 1. Pro-Vice-Chancellor   | : Sd/-   |
| 2. Adv. Muralidharan Pillai. G, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges | : Sd/-   |
| 3. Sri. Jairaj. J (Member, Syndicate)  | : Sd/-   |
| 4. Registrar   | : Sd/-   |
| 5. Deputy Registrar (In charge of Online Admissions)   | : Sd/-   |
| 6. Sri. Arun Kumar. R (Member, Syndicate)  | : Sd/-   |
| 7. Dr. Vijayan Pillai. M (Member, Syndicate)   | : Sd/-   |
| 8. Dr. Jayamol Mathews (Scientific Officer i/c of Technical Officer University Computer Centre)          | : Sd/-   |
| 9. Dr. B. Unnikrishnan Nair (Member, Syndicate)  | : Absent |
| 10. Dr. K.B. Manoj (Member, Syndicate)   | : Absent |
| 11. Director, Computer Centre (i/c)  | : Absent |
| 12. Dr. Aji S (Assistant Professor, Dept. of Computer Science)   | : Absent |
| 13. Dr. Manoj Chacko (Assistant Professor, Dept. of Statistics)  | : Absent |
| 14. Dr. K. Satheesh Kumar (Associate Professor and Head, Dept. of Future Studies)                        | : Absent |

***Item No.32.10. 01.      Schedule of UG Admission 2021-22 –reg..***

First allotment	31.08.2021
Payment of fee	01.09.2021 to 05.09.2021
Second allotment	06.09.2021
College joining	07.09.2021 to 13.09.2021
Buffer Date	14.09.2021
Third allotment	15.09.2021
College joining	16.09.2021 to 22.09.2021
Buffer Date	23.09.2021
Opening for site for inviting Fresh Option	24.09.2021 to 29.09.2021
Commencement of classes	01.10.2021
First Supplementary Allotment	01.10.2021
College joining	04.10.2021 to 06.10.2021
Second Supplementary Allotment	07.10.2021
College joining	08.10.2021 to 12.10.2021
Opening of Site for spot allotment	13.10.2021 to 20.10.2021
First Spot allotment	22.10.2021
College joining	25.10.2021 to 27.10.2021
Second Spot allotment	28.10.2021
College joining	29.10.2021 to 02.11.2021

**The committee considered the matter and recommended to approve the schedule of UG Admission 2021-22.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 26.08.2021, be noted.

***Item No.32.10. 02.      Schedule for BA Music Admissions – reg.***

Proposed schedule for BA Music admissions is submitted for approval.

Last date of submission of print outs of online application to the college		27.08.2021
Date of aptitude test	H.H. Maharani Sethu Parvathi Bai NSS College for Women, Neeramankara	01.09.2021
	Govt. College for Women, Thiruvananthapuram	02.09.2021
	SN College for Women, Kollam	03.09.2021
<b>Publication of final ranklist</b>		06.09.2021
Date of Interview	H.H. Maharani Sethu Parvathi Bai NSS College for Women, Neeramankara	09.09.2021
	Govt. College for Women, Thiruvananthapuram	10.09.2021
	SN College for Women, Kollam	13.09.2021

**The committee considered the matter and recommended to approve the schedule of BA Music Admissions 2021-22.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 26.08.2021, be noted.

**Item No.32.10.03. UG Admission 2021 – Approval of panel of experts for Verification of applications for sports quota admission and schedule for admission under sports quota – reg.**

The Director Department of Physical Education has forwarded a panel of experts for verification of applications for sports quota admission, the same need to be approved.

The schedule for Verification of applications and admission under sports quota is given below

Verification of Certificates through online	03.09.2021 to 10.09.2021
Publication of Provisional Ranklist	13.09.2021
Submission of complaints, if any	14.09.2021 and 16.09.2021
Re-verification if any	17.09.2021 to 20.09.2021
Final Ranklist	22.09.2021
Admission	23.09.2021 and 27.09.2021

**The committee considered the matter and recommended to approve the proposal with following changes**

Verification of Certificates through online	03.09.2021 to 9.09.2021
Publication of Provisional Ranklist	10.09.2021
Submission of complaints, if any	Up to 14.09.2021
Re-verification if any	15.09.2021 and 16.09.2021
Final Ranklist	17.09.2021
Admission	20.09.2021, 22.09.2021 and 23.09.2021

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 26.08.2021, be noted.

**Item No.32.10. 04. UG Admission 2021- Schedule for Community quota admission – reg**

Opening for site for inviting Community quota admission	24.09.2021 to 29.09.2021
Rank list	06.10.2021
College Joining	13.10.2021 to 21.10.2021

**The committee considered the matter and recommended to approve the proposal with following changes**

Opening for site for inviting Community quota admission	24.09.2021 to 28.09.2021
Rank list	30.09.2021
College Joining	04.10.2021 to 06.10.2021

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 26.08.2021, be noted.

**Item No.32.10.05. B.Ed and PG admission 2021 – Opening of site for admission- reg**

The committee recommended to open the admission site for PG and B.Ed admission 2021 on 06.09.2021.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 26.08.2021, be noted.

**Item No.32.10.06. UG Admission 2021- cancellation of reservation to the caste “Christian Nadar” under OBX category by the Hon’ble High Court of Kerala –reg.**

It is learnt that the Hon’ble High Court of Kerala has stayed the order issued by the Govt. of Kerala granting reservation to the caste “Christian Nadar” under OBX category. In the online registration for UG Admission, the caste “Christian Nadar” has been included under OBX category. In the light of the above order the caste “Christian Nadar” may be removed from the OBX category and be placed under General category.

**The committee considered the matter and recommended to treat the caste “Christian Nadar” under General category in the light of the stay order of the Hon’ble High Court of Kerala.**

The meeting came to an end at 12.45 pm.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 26.08.2021, be noted.

**Item No.32.11 Minutes of the Twentieth meeting of IQAC held on 09.09.2021-Reporting of-reg.**

**(IQAC)**

The twentieth meeting of IQAC was held on 9<sup>th</sup> September 2021 at Senate Chamber with Prof. V. P. Mahadevan Pillai, Hon’ble Vice-Chancellor as the chairperson. The detailed minutes of the meeting, as approved by the Hon’ble Vice-Chancellor, is placed before the Syndicate for reporting and consideration.

As ordered by the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

**Minutes**

**20<sup>th</sup> Meeting of IQAC, University of Kerala**

Date	:	09.09.2021
Day	:	Thursday
Time	:	5.00 p.m.
Venue	:	Senate Chamber

**Members Present**

1. Prof. V.P. Mahadevan Pillai, Vice - Chancellor (Chairman)
2. Prof. P.P.Ajayakumar, Pro Vice - Chancellor (Vice-Chairman)
3. Dr. S. Nazeeb, Member, Syndicate
4. Dr. K.G. Gopchandran, Member, Syndicate
5. Dr. K.S. Anil Kumar, Registrar
6. Sri. R. Mahadevan, Finance Officer
7. Dr. A. Bijukumar, Vice -Chairman, Credit and Semester System
8. Dr. Vinod Chandra S.S., Director, Computer Centre (i/c)
9. Dr. A.K. Prasad, Professor, Department of Economics
10. Dr. K.S. Chandrasekhar, Professor and Head, Institute of Management in Kerala

11. Dr. B. Hariharan, Professor and Head, Institute of English
12. Dr. Jayachandran R., Professor and Head, Department of Hindi
13. Dr. R.B. Binoj Kumar, Professor, Department of Geology
14. Dr. S. Mini, Professor, Dept. of Biochemistry
15. Dr. S. R. Sheeja, Professor, Department of Economics
16. Dr. S. Aji, Associate Professor, Department of Computer Science
17. Dr. E. Shaji, Associate Professor and Head, Department of Geology (Joint Director, IQAC)
18. Dr. Gabriel Simon Thattil, Director, IQAC

#### **Absent**

1. The Chairman, Department Students' Union
2. The Chairman, Research Students' Union
3. Dr. Unnikrishnan S.M., Associate Vice – President, International Business & Strategic Planning, HLL Life care Ltd, Poojappura.
4. Dr. Biveesh U.C., Research Officer & Nodal Officer, RUSA State Office, Thiruvananthapuram.

#### **Special invitee**

- Dr. R. Jayakrishnan, Associate Professor, Department of Physics

#### **Items for Consideration**

##### ***Item No. XX.01: Approval of the minutes of 19<sup>th</sup> meeting of IQAC held on 05.07.2021:***

The minutes of the meeting were circulated via email through IQAC office and the members have confirmed the same.

##### ***Item No. XX.02: Action Taken Report on decisions of the 19th meeting of IQAC held on 05.07.2021:***

<b>Decision</b>	<b>Action Taken</b>
<b>Item No.XIX.03: Filing of SSR</b> <b>---IQAC Decision---</b> : <i><b>IQAC took stock of the preparation made after apprising the details on the IIQA filed. Review was made on SSR compilation and IQAC approved the plan of action which is in progress.</b></i>	NAAC SSR criteria wise presentation commenced on July 6, 2021 and is still in progress
<b>Item No.XIX.04: Review of updated Website</b> <b>---IQAC Decision---</b> : <i><b>The remodelled University website was presented by the Programmer of the Computer centre. Hon'ble Vice-Chancellor and other members provided input on visuals, links and pages to be included. Resolved to authorise IQAC Director and members to work with Computer Centre on updating facts and figures in the website so as to align the same with the SSR for accreditation.</b></i>	In progress
<b>Item No.XIX.05: Establishment of Digital garden at Kariavattom campus – Proposal by Dr. A. Gangaprasad</b> Dr. A. Gangaprasad, Director, Centre for Biodiversity Conservation submitted a proposal with anticipated estimate budget of labelling of plants with QR code in Palayam and Kariavattom campus as part of establishment of Digital garden at Kariavattom campus ( <b>Appendix I</b> ). <b>---IQAC Decision---</b> : <i><b>Resolved to approve the proposal and seek approval from the Syndicate with the request for financial support</b></i>	An amount of Rs. 1,45,000/- (Rupees one lakh forty five thousand only) was sanctioned as Provisional Advance to Dr. A. Gangaprasad.

##### ***Item No.XX.03: NAAC Accreditation - IIQA and SSR uploading***

NAAC has approved the IIQA as part of the Accreditation process and the portal for submission of SSR is now open. University have been directed to submit data with the assessment period from 2016 to 2021 (from June 1, 2016 to Sept. 2021).

1. The online SSR has to be submitted within 45 days from the date of acceptance of IIQA
2. Fee for accreditation :



- a) Total amount of A&A Fee - For Universities and Professional Institutions - Rs. 3,00,000/-+ GST18%
- b) Logistics Fee: Institution has to pay an advance, towards logistic expenses for the arrangement of Peer Team Visit, after clearing Pre-qualifier stage, which is as follows:- For University the Fee structure of logistics will be Rs. 3,00,000 + GST 18% for Three (3) days of visit

**---IQAC Decision---**: The Director IQAC presented the status on NAAC accreditation process in terms of approval of IQA, SSR compilation, sessions held for SSR and the work done on the same. The efforts put in by the Criteria conveners and the support from the Hon'ble Vice Chancellor, Pro Vice Chancellor, members of the Syndicate were acknowledged.

Details of Accreditation fees to be paid were presented:

A. Assessment & Accreditation Fee - Rs. 3,00,000/- + GST18%

B. Logistics Fee - Rs. 3,00,000 + GST 18%

**Resolved to seek funding of Rs. 10 lakhs as per the NAAC requirements (including fees and other expenses) under the head h/a "Part I – NP – MH:63 Miscellaneous – 8/5993-NAAC Visit related expenses" of the current year's Budget Estimates of the University.**

**University to initiate reimbursement measure on accreditation fees from UGC once the Accreditation process is over.**

**Item No.XX.04: Technology Transfer - Department of Physics with V- Measures Private Ltd., Thiruvananthapuram - Water cut Meter**

Dr. R. Jayakrishnan, Associate Professor, Department of Physics, University of Kerala submitted a proposal from V-MEASURE Private Ltd with regard to purchase and transfer of technology 'Water Cut Meter' from him. An amount of Rs. 2,00,000/- (Rupees Two Lakh Only) was offered by the company for the transfer of technology, envisioned by the company that will be used in petroleum industry. Dr. Sabu Joseph, Director, University Consultancy Cell forwarded the proposal along with the request for signing of a technology transfer agreement in order to complete the proceedings of the purchase and product development and attached the draft of the technology transfer agreement.

**The details of the proposal as follows:**

**Subject:** Proposal for the technology transfer of Water- Cut Meter

**Technology:** expecting photoluminescence based technology having accuracy better than the present Gama ray absorbance technology in measuring the percentage of water content in a mixture of multiphase fluid over the full range of water-cut (0~100%) and Gas-void fraction (GVF, 0~100%)

**Technology Ownership:** Once the purchase is completed, the technology will belong to the company in entirety.

**Deliverables:** Expected deliverables that shall be covered within the technology transfer agreement are as follows:

- Development of a functioning prototype of "Water-cut Meter"
- 2. Complete the Technology Transfer
- Additional technical support during the initial phase of product manufacturing
- Mutual cooperation on technology improvements and upgrades
- Long term relationship including royalty, which shall further be detailed in aforementioned agreement

**Tenure:** Technology transfer to be completed within a maximum of not more than One (1) Year, from the start date of signing of the Technology Transfer Agreement

**Budget Amount: Rs. 2 Lakh**

HEAD	AMOUNT(Rs.)
Technology Transfer fee @48.5%	97000/-
Overhead charges- KUF @ 12.5%	25000/-
Overhead charges- DDF @20%	40000/-
GST @18%	36000/-
Additional Cess @ 1%	2000/-
<b>TOTAL</b>	<b>200000/-</b>

**Technology Ownership:** Once the purchase is completed, the technology will belong to the company in entirety.

**Technology Transfer Agreement:** The transfer of technology shall be governed by a mutually agreed agreement, in which further terms shall be defined.

The matter was placed in the meeting of the University Consultancy Cell held on 29.03.2021. The Committee considered the item and recommended to forward the matter to IQAC as this item is not falling under Consultancy head. The meeting of the Syndicate held on 07.05.2021 resolved to approve the recommendation of the University Consultancy Cell.

**---IQAC Decision---** The proposal was discussed in detail; Dr. Jayakrishnan R. explained the modalities. Revenue sharing from the transfer was proposed at the following rates:

- Technology Promoter (Investigator) - 30 %
- Department - 35% and
- University - 35%.

University to be acknowledged by the Owner on the product label.

A committee to be formed to formulate a policy on such transfers with funding with following constitution:

1. Dr. K. G. Gopchnadran, Member, Syndicate (Convener)
2. The Finance Officer
3. Dr. A. Bijukumar, Professor, Department of Aquatic Biology and Fisheries
4. Dr. Binojkumar, Professor, Department of Geology

**Resolved to approve the proposal.**

**Item No.XX.05: Refund of unutilized provisional advances sanctioned to Director, IQAC**

The following provisional advances sanctioned to Director, IQAC are remaining unutilized or partially utilized:

1	Academic Summit	Rs. 4,45,000/-	U. O. No. IQAC/55/2020 dated: 24-01-2020
2	University Level Academic Audit (Performance Audit)	Rs. 10,00,000/-	U. O. No. IQAC/56/2020 dated: 10-02-2020
3	Two day workshop on initiating project proposal	Rs. 2,50,000/-	U. O. No. Ad.Misc.1/IQAC-4.2/2019-'20
4	Training for teachers on e-content development	Rs. 5,00,000/-	U. O. No. Ad.Misc.1/IQAC-4.1/2019-'20

**---IQAC Decision---** The IQAC Director presented the details of unutilized/partially utilised provisional grants sanctioned for various projects as follows:

1. Academic Summit - Rs. 4,45,000/- (partially utilised)
2. University Level Academic Audit (Performance Audit) - Rs. 10,00,000/- (unutilized)
3. Two day workshop on initiating project proposal - Rs. 2,50,000/- (unutilized)
4. Training for teachers on e-content development - Rs. 5,00,000/- (partially utilised)

The projects could not be executed due to the COVID Pandemic in 2020 and as directed by the Hon'ble Vice Chancellor, the same were carried forward to the year 2020-21 with concurrence from Finance wing. However, the second wave of the Pandemic and the subsequent commencement of accreditation process made it difficult to carry out the same. Under such circumstances, permission is being sought to refund the same and seek fresh release after the NAAC accreditation process is complete. Also approval is sought on accepting the refund without penal interest as the fund remained in the IQAC Current Account

**Resolved to approve the refund the Provisional Advances sanctioned for Academic Summit, University Level Academic Audit (Performance Audit), Two day workshop on initiating project proposal and Training for teachers on e-content development without penal interest and seek fresh release after the NAAC accreditation process is complete.**

**Items for Reporting****Item No.XX.06: Nobel Laureate – Zoology - Conduct of ‘Travel Through Nobel Winners’ Programme- Prof. Martin Chalfie**

IQAC, Department of Zoology, Department of Aquatic Biology & Fisheries, Department of Chemistry and AcREM-Stem, University of Kerala in association with Central University of Kerala, Kasaragod organized a Nobel Laureate Talk under scheme “Travel Through Nobel Winners” on Monday, 19<sup>th</sup> July 2021, at 5:30 p.m. in the online mode. The talk was presented by Prof. Martin Chalfie (Nobel Laureate-Chemistry 2008), University Professor and Former Chair, Department of Biological Sciences, Columbia University, USA.

**---IQAC Decision---: Noted**

**Item No.XX.07: Nobel Laureate – Chemistry -Conduct of ‘Travel Through Nobel Winners’ Programme- Prof. Roald Hoffmann**

IQAC and Dept. of Chemistry, University of Kerala hosted the event where living legend and Nobel laureate in Chemistry, Prof. Roald Hoffmann of Cornell University on 10<sup>th</sup> August, 2021 at 06:30 pm through online mode. This talk was titled as ‘Chemistry’s essential tensions: Three views of a science in culture’. The wonderful, thought-provoking talk was followed by very fruitful discussion where several participants raised queries. To one query about the duality of curiosity vs utility in science research, the Professor explained that one should teach students how to think. He expressed his happiness that his work of concerted reactions, although did not personally yield him any patent, thousands of patents had emerged from his findings on concerted reactions. He opined that both creativity and utility should be encouraged equally. The entire presentation of Prof. Hoffmann is available on the e-content channel – KU Padasala

**---IQAC Decision---: Noted**

**Item No.XX.08: NAAC SSR - Criteria -wise Presentations**

NAAC SSR criteria wise presentation commenced on July 6, 2021 and is still in progress.

**---IQAC Decision---: Noted**

**Item No.XX.09: Submission of AQAR 2019-20**

The Annual Quality Assurance Report (AQAR) covering the period 1st July 2019 to 30th June 2020 is submitted online to NAAC on 27th August 2021 under the supervision of Dr. Sheeja S. R., Professor, Department of Economics

**---IQAC Decision---: Noted**

**Any other items approved by the Chair****Item No.XX.10: Proposal from Dr. Sreejith P., Assistant Professor, Department of Zoology-Conduct Industry Linked project**

Dr. Sreejith P., Assistant Professor, Department of Zoology submitted a short proposal and an acceptance letter from Akay Natural ingredients Private Limited to evaluate various in vitro and in vivo studies of natural products and extracts to exploit their potential and safety for skin/hair health applications. The submitted proposal is the initial one, and many more projects are in the pipeline.

**Proposal - Industry Linked Project**

**Proposal for conducting various in vitro and in vivo studies of natural products and extracts to exploit their potential and safety for skin/hair health applications**

**Company asked for the study:**

**Akay Natural ingredients Private Limited,**  
Ambunad, Malaidamthuruth P.O, Ernakulam,  
[www.akaygroup.com](http://www.akaygroup.com)

**Department going to initiate:**

**Advance Centre for Regenerative Medicine and Stem cell research in Cutaneous Biology (AcREM-Stem), Dept. of Zoology, University of Kerala**

**Title of the Current Project: Elucidating the Effectiveness of CurQskin in the Skin Cancer Induced Animal Models- reg**

*In this program, we evaluate the anti-cancer efficacy of CurQskin (Winner Nutra Ingredients Asia-2021), a product developed by Akay Natural ingredients Private Limited.*

The budget details for the implementation of the project are submitted as follows:

Sl.No.	Budget Head	Total Amount Rs.
I.	Working Budget	
1.	Workforce Rs. 12,000/Month (6 Months)	Rs.72,000/-
2.	Chemicals and Consumables	Rs.1,00,000/-
3.	Contingency	Rs.50,000/-
4.	TEM and SEM analysis	Rs.30,000/-
5.	Miscellaneous	Rs.10,000/-
6.	TA and DA	Rs.5,000/-
7.	Honorarium to the Consultants (Consultant Fee)	Rs.5,000/-
	Total Cost	Rs. 2,72,000/-

**Total Budget of the Project: Rs. 2,72,000/-**

M/S Akay Natural ingredients Private Limited, vide letter dated 08.09.2021 addressed to Dr.Sreejith P. informed that they approved the proposal on various in vitro and in vivo studies of natural products and extracts to exploit their potential and safety for skin/hair health applications and are ready to provide financial assistance.

**---IQAC Decision---** Resolved to approve the proposal from Dr. Sreejith P., Assistant Professor, Department of Zoology for conducting various in vitro and in vivo studies of natural products and extracts to exploit their potential and safety for skin/hair health applications with a total Budget of Rs. 2,72,000/- by receiving financial assistance from M/S Akay Natural ingredients Private Limited, Ernakulam.

**Item No.XX.11: Reconstitution of CAS Screening Committee under IQAC**

**---IQAC Decision---**Dr. S. Nazeeb, Member, Syndicate suggested to reconstitute screening committee for CAS under IQAC. The committee was reconstituted as follows:

1. Director, IQAC (Convener)
2. Prof. Binoj Kumar R. B., Department of Geology
3. Prof. Jayachandran R., Department of Hindi

Resolved to approve the same.

**Item No.XX.12: Capturing data of the University under NAAC criteria - After accreditation process**

**---IQAC Decision---**Dr. Shaji E. proposed to have a system to continue capturing data of the University under NAAC criteria even after the accreditation process is over and Prof. K. S. Chandrasekhar suggested to have a team of youngsters in the NAAC Directorate to continue with the Quality assurance steps after the accreditation is over, as a step to have a line of leadership ready for the next cycle.

The meeting came to an end by 6 p.m.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the 20<sup>th</sup> Meeting of the IQAC held on 09.09.2021, be noted.

**Item No.32.12. Permission granted to Sri. Sam Paul – Candidate exonerated of malpractice charges – Career Related B.Com CA (138) to appear for the Fifth Semester Special Examination of February 2021, reporting of-reg :-**

**(ES IX)**

A candidate, Sri. Sam Paul (138-18955039) of UIT Pathanapuram, was caught for suspected malpractice in S3 Career Related B.Com CA (138) Degree Examination held in October 2019. The above candidate was exonerated of the charges of malpractice after the conduct of hearing by the Standing Committee of the Syndicate on Students Discipline held on 25.02.2021. The decision came out late and the candidate was not able to register for S4 March 2020 and S5 February 2021 examinations. Subsequently the candidate applied for notional registrations for S4 March 2020 and S5 February 2021 and he was granted notional registration for both the semesters.

In the meantime, the Syndicate had resolved to conduct a special examination for fifth semester CR & CBCSS of February 2021 in the wake of Covid-19 pandemic. The above candidate has also submitted an application forwarded by the principal to permit him to appear in the S5 special examination considering the fact that he has been exonerated of malpractice charges. Exonerating a candidate of malpractice charges can naturally put him in a position to claim the re-conduct of all such University examinations he/she has missed, during the time taken by the University to arrive at such a decision. A note has been put up detailing the request of candidate for orders of the Hon'ble Vice Chancellor. The Hon'ble Vice Chancellor has ordered to permit him to register and appear in the S5 special examination, February 2021 subject to reporting to the Syndicate. Accordingly the candidate has appeared of the S5 Special Examinations.

The action taken by the Vice Chancellor in having permitted the candidate to appear for the S5 special examination is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.32.13.                      *Ph.D Registration - Conduct of Doctoral Committee through online mode - request submitted by HOD, Department of Optoelectronics-Reporting of-reg.***

**(Ac.E1)**

The Chairman, Doctoral Committee at Dept. of Optoelectronics, University of Kerala has requested to grant permission to conduct the Doctoral Committee meeting of Ph.D Registration in July 2021 session, on 06.09.2021, through online mode, due to the prevailing Covid-19 restrictions.

The Hon'ble Vice- Chancellor has granted permission, subject to reporting to the Syndicate, to conduct the Doctoral Committee for research aspirants who applied for Ph.D Registration in July 2021 session in the subject Optoelectronics on 06.09.2021, through online mode , as per the request of the Chairman Doctoral Committee in Optoelectronics. Consequently Letter has been issued vide letter No: Ac.E1/A3/24607/2021 dated 03.09.2021.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.32.14.                      *Research leading to Ph.D Degree – Re-registration in respect of Sri. Anil Varma. R, Part- time Research Scholar in Economics - reporting of-reg.***

**(Ac.E1)**

An application was received from Sri. Anil Varma. R, Part-time Research Scholar in Economics, at Dept. of Economics, University of Kerala, Kariavattom duly recommended by the Supervisor, Head of the Research Centre and Chairman, Doctoral Committee for re-registration of Ph.D. Research due to the defaulted payment of Ph.D. research fee for more than 6 months.

Considering the application, sanction has been accorded by the Hon'ble Vice Chancellor to Sri. Anil Varma. R, Part-time Research Scholar in Economics being granted re-registration due to default in payment of research fee for more than six months w.e.f 04/01/2020, in exercise of the powers vested on him and U.O has been issued in this regard vide U.O No. 3864/2021/UOK dated 31/07/2021,subject to reporting to the Syndicate.

As per the orders of the Vice-Chancellor, the matter of having granted re-registration in respect of Sri. Anil Varma. R, Part-time Research Scholar in Economics is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.32.15.                      *Research leading to Ph.D Degree- Re- registration in respect of Smt.Rethika S,Part time Research Scholar in Sociology- reporting of-reg:-***

**(Ac.E1)**

An application has been received from Smt. Rethika S Part Time Research Scholar in Sociology, at Institute of Management in Government, Barton Hill, Thiruvananthapuram duly recommended by the Research Supervisor , Head of the Research Centre and Chairman, Doctoral Committee for Re-registration of Ph.D research due to the defaulted payment of Ph.D Research fees for more than 6 months.

Accordingly, sanction has been accorded by the Vice Chancellor to Smt. Rethika S, being granted Re -registration due to default in payment of research fee for more than six months, subject to reporting to the Syndicate, as detailed below:

Name of Research Scholar and U.O. No. Granting Registration	Subject Full-time/ Part-time	Name of Research Supervisor & Research Centre	Requests Granted
Rethika S U.O.No.Ac.EVI/115/SOC/12581/ 2015 dated 17.08.2015 w.e.f.05.08.2015	Sociology  (Part Time)	<u>Research Supervisor:</u> Dr.Anishia Jayadev <u>Centre:</u> Institute of Management in Government, Barton Hill, Thiruvananthapuram	Re-registration from the date of expiry of previous registration i.e. 05.08.2020

University Order No.4155/2021/UOK dated 12.08.2021, has been issued in this regard.

As per the orders of the Vice-Chancellor, the matter of granting Re- registration in respect of Smt. Rethika S , Part Time Research Scholar in Sociology is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.32.16.      *Engaging Sri. Ravi K as Caretaker on daily wage basis in the Vice Chancellor's Residence-Reporting of-reg.***

*(Ad.AII)*

Sri. Ravi K, Peon (Rtd), CGRA No.220, K.K Lane, Cherukara, Thirumala. P.O, Thiruvananthapuram was engaged as Caretaker on daily wage basis in the Vice Chancellor's Residence for a period of 89 days w.e.f 23.02.2021 to 22.05.2021 @ Rs.660/- (Rupees Six Hundred and Sixty Only) per day subject to a maximum of Rs.17,820/- (Rupees Seventeen Thousand Eight Hundred and Twenty Only) per month vide U.O No.1736/2021/UOK dated 26.03.2021.

The Vice-Chancellor's Section had forwarded the Joining Report and Employment Contract cum Indemnity Bond in respect of Sri. Ravi K for engaging him as Caretaker on daily wage basis in the Vice Chancellor's Residence for a period of 89 days w.e.f 25.05.2021 to 21.08.2021 @ Rs.660/- (Rupees Six Hundred and Sixty Only) per day subject to a maximum of Rs.17,820/- (Rupees Seventeen Thousand Eight Hundred and Twenty Only) per month vide joining Report dated 25.05.2021.

The incumbent had crossed 65 years of age on 22.04.2021 (D.O.B 22.04.1956). Extension was granted by the Hon,ble Vice-Chancellor to Sri. Ravi K for a period of 89 days w.e.f 25.05.2021 to 21.08.2021 @ Rs.660/- (Rupees Six Hundred and Sixty Only) per day subject to a maximum of Rs.17,820/- (Rupees Seventeen Thousand Eight Hundred and Twenty Only) per month .

Accordingly U.O No.3452/2021/UOK dated 15.07.2021 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.32.17.      *Research leading to Ph.D Degree- Re- registration in respect of Sri.Ajayakumar S , Part time research scholar in History-reporting of-reg:-***

*(Ac.EI)*

An application has been received from Sri.Ajayakumar S, Part time research scholar in History, at Dept of Kerala Studies ,University of Kerala, Kariavattom duly recommended by the Research Supervisor , Head of the Research Centre and Chairman, Doctoral Committee for Re-registration of Ph.D research due to the defaulted payment of Ph.D Research fees for more than 6 months.

Accordingly ,sanction has been accorded by the Vice Chancellor to Sri.Ajayakumar S ,being granted re -registration due to default in payment of research fee for more than six months,subject to reporting to the Syndicate and University Order has been issued in this regard vide U O No. Ac.E1/4169/2021/UOK dated 13.08.2021, as detailed below:

Name of Research Scholar and U.O. No. Granting Registration	Subject Full-time/ Part-time	Name of Research Supervisor & Research Centre	Requests Granted
Ajayakumar S U.O.No.Ac.E1.B2/31795/2 012 dated 18.02.2014 w.e.f. 27.07.2013	History (Part Time)	Research Supervisor: Dr.A.Shaji Centre: Dept of Kerala Studies Kariavattom,Thiruvanantha puram	Re-registration from the date of expiry of previous registration i.e. 27.07.2013

As per the orders of the Vice-Chancellor, the matter of granting Re- registration in respect of Sri Ajaykumar S , Part Time research scholar in History is reported to the Syndicate.

<i>Resolution of the Syndicate</i>
<b>RESOLVED</b> that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.32.18. Ph.D Research-Re-registration due to default payment of fee - reporting of - reg.**

(Ac.EVI)

Sanction has been accorded by the Vice-Chancellor to the following candidate being granted Re registration, subject to reporting to the Syndicate, as per details shown below.

Sl. No	Name, Subject & UO granting registration	Research supervisor & Centre	Request granted	UO granting Re registration
1	Sandra B S Zoology UO.No.Ac.EVI/717/ZOO/ 16109/2018 dated: 29/05/2018 w.e.f: 28/05/2018	Research Supervisor Dr. F.G Benno Pereira Centre Dept. of Zoology, University of Kerala, Kariavattom	Re-registration w.e.f. 28/05/2020	UO No.4205/ 2021/UOK dated 15/08/2021

The matter is reported to the Syndicate.

<i>Resolution of the Syndicate</i>
<b>RESOLVED</b> that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.32.19. Special Casual Leave in r/o Dr. V.Sathish, Professor & Head, Department of History, University of Kerala, Kariavattom-request-reg.**

(Ad.AII)

Dr. V.Sathish, Professor & Head, Department of History has requested to consider the period from 27.04.2021 to 16.06.2021 as permissible leave (special casual leave) to COVID -19 Positive patients and Lockdown declared by Govt. of Kerala w.e.f 08.05.2021 to 16.06.2021. He was tested Positive for COVID-19 on 27.04.2021 and was on Home and Hospital isolation as tested COVID 19 Positive & Post CoVID Sequae till 30.06.2021 .

Special Casual Leave can be granted to COVID Positive government employees during the period undergoing treatment vide **G.O No.112/2020 dated 07.06.2020**. Hence, Dr. V.Sathish, Professor & Head, Department of History is eligible for Special Casual Leave as detailed below.

Name & Designation	Nature of Leave	No. of days	From- To	Ground on which leave is applied for	Charge Handover
<b>Dr. V.Sathish, Professor,</b>	<b>Special Casual</b>	<b>51</b>	<b>27.04.2021-13.05.2021 (17 days),</b>	<b>Home and Hospital</b>	Dr. P. Jinimon, Assistant

<i>Department of History</i>	<i>Leave</i>	<i>days</i>	<i>14.05.2021- 01.06.2021, (19 days), 02.06.2021-16.06.2021 (15 days)</i>	<i>Isolation as tested COVID 19 Positive &amp; Post COVID Sequae.</i>	Professor
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As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration.

<b><i>Resolution of the Syndicate</i></b>
<b>RESOLVED</b> to grant special casual leave to Dr.V.Sathish, Professor, Department of History, Kariavattom as detailed above as per G.O. dated 07.06.2020.

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**Item No.32.20. *Oriental Research Institute & Manuscripts Library (ORI & MSSL) - Printing of Departmental Publications - Final Payment – Sanctioned – Reporting of - reg.***

*(Ad. Misc)*

Dr. Rejani R.S., Assistant Professor & Head, Oriental Research Institute & Manuscripts Library (ORI & MSSL), was permitted to entrust the printing works of the Departmental Publications viz.(1) “Pracheena Kairali” (2) “Journal of Manuscript Studies” & (3) “Vishachikitsa Grantham Kilippattu” with outside press vide U.O. No. Ad.Misc.2/ORI & MSSL/20966/2020 dated 07.12.2020.

The HoD, vide letters (1) No. MSSL.22(B)/2/2021 dated 26.02.2021, (2) No. MSSL.22(B)/1/2021 dated 26.02.2021 & (3) MSSL.22(B)/3/2021 dated 26.02.2021, has forwarded the bills/ vouchers, and specimen copy of the journals —“Journal of Manuscript Studies - Vol. 48”, “Pracheena Kairali - Vol.43” and a book; “Vishavaidyasaram Kilippattu” and requested for final payment of Rs.28,132/- (Rupees Twenty eight thousand one hundred and Thirty two only), Rs.30,595/- (Rupees Thirty thousand five hundred and ninety five only) & Rs.18, 237/- (Rupees Eighteen thousand two hundred and thirty seven only) respectively towards the printing charges of the journals and book , due to M/S Prasanth Printers, Kazhakuttom.

The HoD, vide letter No. MSSL/2021 dated 22/03/2021, has clarified that as the title “Vishavaidyasaram Kilippattu” was found more suitable than “Vishachikitsa Grantham Kilippattu”, the title of the book has been modified as “Vishavaidyasaram Kilippattu”.

The Superintendent (in-charge), University Press has verified the bills/vouchers & copy of the journals and admitted an amount of Rs. 28,132/- (Rupees Twenty eight thousand one hundred and Thirty two only), Rs.30,595/- (Rupees Thirty thousand five hundred and ninety five only) and Rs.18,237/- (Rupees Eighteen thousand two hundred and thirty seven only) respectively, towards the printing charges of Journals; “Journal of Manuscript Studies”, “Pracheena Kairali” and book; “Vishavaidyasaram Kilippattu”.

The University had sanctioned an amount of Rs. 76,964/- (Rupees Seventy Six thousand nine hundred and sixty four only) as final payment towards the printing charges of the journals and book, due to M/S Prasanth Printers, Kazhakuttom vide U.O. No. Ad.Misc.2/ORIMSSL/8683/84/86/2021 dated 25.03.2021.

The HoD had returned bills and vouchers vide letter no. ORI & MSSL/2021 dated 06.05.2021 alongwith the objection slip dated 27/03/2021 issued by the Assistant Registrar, Audit, Kariavattom and informed that the said bills were rejected since the balance amount available in the head of account is insufficient to meet the expenditure of this contingent bill.

The Finance vide endorsement FOS.1570/Finance I/dated 15.07.2021 has agreed to the said payment for total amount of Rs. 76,964/- (Rupees Seventy six thousand nine hundred and sixty four only) as final payment towards the expenditure of the printing of said journals and book as an amount of Rs. 58,727/- (Rupees Fifty eight thousand seven hundred and twenty seven only) shall be met from the head of account “Part I- NP-MH:41 ORI & MSS Library – 4/2870 –Publication of Journal” by re-appropriation of an amount of Rs. 8800/- (Rupees Eight thousand and eight hundred only) from the head of account “Part I-NP-MH:63 Miscellaneous-8/5948-Miscellaneous” and an amount of Rs.18,237/- (Rupees Eighteen thousand two hundred and thirty seven only) shall be met from the head of account “Part I-NP-MH: 41-ORI & MSS Library – 4/2810- Printing and Publications” of the current year’s budget estimates of the University.



The University has sanctioned an amount of Rs. 8800/- (Rupees Eight thousand and eight hundred only) under the head of account "Part I- NP-MH:41 ORI & MSS Library – 4/2870 – Publication of Journal" by re-appropriation from the head of account "Part I-NP-MH:63 Miscellaneous-8/5948-Miscellaneous" vide U.O. No. Ad.BIL.17313/2/8/2021 dated 11.08.2021.

Sanction was accorded by the Vice-Chancellor, **subject to reporting to the Syndicate**, to pay an amount of Rs. 76,964/- (Rupees Seventy six thousand nine hundred and sixty four only) to Dr.Rejani R.S., Assistant Professor & Head, Oriental Research Institute and Manuscripts Library, Kariavattom towards the printing charges of the journals- Journal of Manuscripts Studies Vol.48 and Pracheena Kairali Vol.43 [Rs. 58,727/- (Rupees Fifty eight thousand seven hundred and twenty seven only)] meeting the expenditure from the head of account "Part I- NP-MH:41 ORI & MSS Library – 4/2870 –Publication of Journal" by re-appropriation from the head of account "Part I-NP-MH:63 Miscellaneous-8/5948-Miscellaneous" and book; "Vishavaidyasaram Kilippattu" [ Rs.18,237/- (Rupees Eighteen thousand two hundred and thirty seven only)] meeting the expenditure from the head of account "Part I-NP-MH: 41-ORI & MSS Library – 4/2810- Printing and Publications" provided in the current year's budget estimates of the University, due to M/S Prasanth printers, Kazhakuttom. The U.O. No. Ad.Misc.2/ORI & MSS/20966/2020 dated 07.12.2020 stands modified to this extent & U.O No. Ad.Misc.2/ORIMSSL/8683/84/86/2021 dated 25.03.2021 stands cancelled. U.O.no. Ad.Misc.2/ORIMSSL/18340/2021 dated 26.08.2021 was issued in this regard.

**As ordered by the Vice – Chancellor, the matter is reported to the Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.32.21. Department of Hindi - Purchase of A3 Photocopier and Laptop-Reporting of- reg.**

**(Ad.BIV)**

The 6th meeting of the Local Purchase Committee held on 19.07.2021 recommended the Purchase of A3 Photocopier (Entry Level @ ₹45,060/- and Laptop High End Windows 10 Home @ ₹ 50,878/- from the CPRCS Portal of M/s. KELTRON for use in the Department of Hindi, for a total amount of **₹95,938/- (Rupees Ninety five thousand nine hundred and thirty eight only)** including taxes, by making Advance Payment, meeting the expenditure from the H/A "Part I-NP-MH:63 Miscellaneous-8/6028-New Development Programmes", provided in the current year's Budget Estimates of the University.

Sanction was accorded by the Vice Chancellor for the Advance Payment of **₹95,938/- (Rupees Ninety five thousand nine hundred and thirty eight only)** to the KSITM TSB Account for effecting the Purchase subject to reporting to Syndicate, meeting the expenditure from the Head of account under "Part I-NP-MH:63 Miscellaneous-8/6028-New Development Programmes", provided in the current year's Budget Estimates of the University, as endorsed by the Finance and University Order No. 4525/2021/UOK dated 02.09.2021 issued accordingly.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.32.22. Department of Environmental Sciences, Kariavattom -Annual Maintenance Contract of Atomic Absorption Spectrophotometer and Gas Chromatograph – Sanction –Reporting of- reg.**

**(Ad.BIV)**

The Hon'ble Vice-Chancellor had accorded sanction, subject to reporting to Syndicate, to the Head, Department of Environmental Sciences, Kariavattom being permitted for entering into Annual Maintenance Contract with M/s. PerkinElmer (India) Pvt. Ltd, Chennai for Atomic Absorption Spectrophotometer and Gas Chromatograph installed at the Department for a period of one year with effect from 15.02.2021 for a total amount of **Rs.1,21,804/- (Rupees One Lakh twenty one thousand eight hundred and four only) inclusive of 18% GST** and to make payment to the firm after deducting TDS @ 2% and GST TDS @2% on the strength of Finance Endorsement FOS.4582/

Finance I dated 02.03.2021 and U.O.No.Ad B IV (CP)/02/28574/2020 dated 29.03.2021 was issued accordingly.

The Head, Department of Environmental Sciences, Kariavattom has requested to revise the order as the University Order issued during the financial year 2020-21, could not be claimed in the current financial year 2021-22.

Sanction has therefore been accorded by the Vice-Chancellor, subject to reporting to Syndicate, to the Head, Department of Environmental Sciences being permitted for entering into Annual Maintenance Contract with M/s. PerkinElmer (India) Pvt. Ltd, Chennai for Atomic Absorption Spectrophotometer and Gas Chromatograph in the Department at a total cost of **Rs1,21,804/- (Rupees One lakh twenty one thousand eight hundred and four only)** including GST @18% for a period of one year w.e.f. 15/02/2021 and to make payment to the firm after deducting TDS @ 2%, meeting the expenditure from the Head "Part I NP MH -31-Department of Environmental Sciences - 4-3020- Maintenance of Equipment" provided in the current year's Budget Estimates of the University.

Accordingly, the revised U.O No Ad B IV (CP)/02/21517/2021 dated 26.08.2021 has been issued.

As per the orders of the Vice-Chancellor, the matter is again reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.32.23. Department of Publication-Installation of Swiping Machine- Request- Consideration of – reg.**

***(Ad.DIII)***

The Director, Department of Publications, vide letter No.KUDP/Request for Swiping Machine/10/2021 dated 08.02.2021 has requested that necessary arrangements may be made to provide a Swiping Machine in the Sales Counter of the Department of Publications to facilitate payment by card.

It is also stated that this request is mainly being made on the insistence of the Public who frequent the Sales Counter, and the lack of this facility, at least at times, has resulted in the loss of business.

As detailed in the letter from the Director, the average monthly income from August 2020 to January 2021 from the Sales counter exceeds Rs 90,000/-

In response to the request of the Director to provide a Swiping Machine in the Sales Counter of the Department of Publications to facilitate payment by card, Finance I Section has opined the following;

At first instance administrative sanction may be obtained for the purchase of Swiping Machine in the Sales Counter of the Department of Publications after furnishing some clarifications. Accordingly vide letter dated 12.08.2021, the Department of Publications has submitted the following clarifications in pursuance to the remarks of Finance.

- 1) *Details of bank account to which the Swiping Machine is supposed to link and confirmation of bank whether the proposed account can be linked to the swiping machine.*

The Swiping Machine may be linked to the PD Account which is in the name of the Director and the account can be transferred to the KUF on a Weekly/ Monthly basis. A/C No.57002282694, IFSC Code-SBIN0070292

- 2) *Authorise a person for the supervision of transactions through swiping machine.*

The Director/Section Officer may be entrusted to maintain the transactions made through the swiping machine.

- 3) *Daily bank reconciliation statement has to be prepared and the Director shall agree the same.*

The Daily reconciliation can be carried out through the maintenance of the cashbook which is being done regularly in the section. It is better to view the account statement of the PD account through the Office system daily that may ensure the correctness and accuracy of the day to day transactions.

- 4) *Remarks on possibility of using the machine purchased at cash counter.*

- a) The Cash Counter has stated that due to enormous number of transactions, it is impossible to provide a machine to Department of Publications.
- b) It may also be noted that it would be highly convenient for the buyers if we could implement the Online payment facility of our University to department of Publications especially in the Covid Pandemic situation.

It is also requested by the Department of Publication that since the procedure for installing Swiping Machine in the Sales Counter of the Department of Publications is underway and it take much longer than expected, sanction may be accorded for the use of online Payment facility which have been extended to this Department also through the Kerala University e-Payment Portal (<http://pay.keralauniversity.ac.in>) for the sale of Books from the Department.

As per the orders of the Vice-Chancellor, the following proposals are placed before the Syndicate for consideration and appropriate decision.

- 1) **To purchase a swiping machine for the Department of Publications.**
- 2) **To enable the online payment facility for the Department of Publications**

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate Finance.

**Item No.32.24.**

***Central Laboratory for Instrumentation and Facilitation (CLIF) – Minutes of the Meeting of the Governing Body-in pursuance to the resolution of the Syndicate held on 07.05.2021-Consideration of- reg.***

***(Ad.DIII)***

While considering the request of the Hon. Director, CLIF for relocating the Staff under DST-PURSE Programme to CLIF on Contract basis, the Standing Committee of the Syndicate on Staff, equipment and Buildings at its meeting held on 19.04.2021, vide item No.27.39 recommended to seek a report from the Governing Body of the CLIF on the matter.

The Syndicate at its meeting held on 07.05.2021, vide item No.27.39.21 resolved to approve the above recommendations of the Standing Committee of the Syndicate on Staff, equipment and Buildings.

As resolved by the Syndicate, the meeting of the Governing Body of CLIF was held on 09.08.2021 at the Syndicate Room and discussed the matter of relocating the staff under DST-PURSE Programme to CLIF on Contract basis.

As per the orders of the Vice-Chancellor, the Minutes of the Governing Body of CLIF, at its meeting held on 09.08.2021, is placed before the Syndicate for consideration and appropriate decision.

**Minutes of the Governing Body Meeting of CLIF held in the Syndicate Room on 9<sup>th</sup> August, 2021 at 4.00 PM**

The meeting was attended by the Members of the GB in the offline mode in the Syndicate Room as well as all others in the Google Platform, online

1. Dr. V. P. Mahadevan Pillai, Hon'ble Vice-Chancellor (Chairman)
2. Dr. P. P. Ajayakumar, Pro- Vice Chancellor
3. Adv. K. H. Babujan, Convener Standing Committee of the Syndicate on Finance
4. Sri. Jairaj J, Convener Standing Committee of the Syndicate on Departments and Other Institutions
5. Adv. A. Ajikumar, Convener Standing Committee of the Syndicate on Planning and Development
6. Dr. S. Nazeem, Convener Standing Committee of the Syndicate on Academics and Research
7. Dr. K. N. Ninan, Scientist (Rtd.), VSSC (*online*)
8. Dr. Benny K George, Director, Analytical Spectroscopy and Ceramic Group, VSSC (*online*)
9. Dr. Gabriel Simon Thattil, The Director, IQAC
10. Shri R Mahadevan, Finance Officer
11. Dr. Vinod Chandra S.S, Director, Computer Centre
12. Dr. Sibi K.S, Head, Dept. of Physics
13. Dr. Jaysree, E. G, Head, Dept. of Chemistry (*online*)
14. Dr. T. S. Swapna, Head, Dept. of Botany (*online*)
15. Dr. G. Prasad, Head, Dept. of Zoology
16. Dr. Helen, A., Head, Dept. of Biochemistry (*online*)

17. Dr. A Gangaprasad, Head Dept. of Biotechnology
18. Dr. R. B. Binoj Kumar, Director of Research
19. Dr. S. Sankararaman, Head Dept. of Optoelectronics (*online*)
20. Dr. Salom Gana Thanga V, Head Dept. of Environmental Science (*online*)
21. Dr. G. Mohanadasan Nair, Hon. Director, CLIF

### **Special Invitees**

1. Dr.K.G.Gopchandran, Member Syndicate
2. Dr. R. B. Binoj Kumar, Director of Research
3. Dr. G. Subodh, Joint Director, CLIF

The Governing Body Meeting of CLIF started at 4.00 PM with a welcome by the Hon'ble Vice-Chancellor, Prof. (Dr.) V.P. Mahadevan Pillai. After briefing about the importance of meeting to relocate the two staff working in DST PURSE after the closure of the PURSE programme to CLIF, the Agenda item and justifications were presented by the Hon. Director, CLIF followed by discussion on relocating the staff of PURSE programme to CLIF on contract basis.

Considering the essentiality and expertise in the field of the staff under PURSE Project, the Governing Body of CLIF decided the following for the smooth functioning of CLIF.

- a. Upon termination/end of the DST-PURSE project, the service of Smt. V. Soumya Valsalam, Technical Officer and Sri. R. Deelip Kumar, Technical Officer (Systems Manager) (who are currently working in the DST-PURSE project) shall be continued as Technical Officers in CLIF under University Contract Appointment.
- b. Smt. Soumya Valsalam, Technical Officer and Sri. Deelip Kumar, Technical officer (Systems Manager) shall continue in the present positions and terms of service in the PURSE Project until the termination of the project.
- c. To place the above recommendation before the Syndicate for approval.

### **With the permission of the Chair, the following additional Agenda items also were discussed**

- I. Re-notification for the appointment of Technical Assistants in CLIF
  - a. Governing Body recommended to renotify the two vacancies of Technical Assistants in CLIF urgently
- II. The Governing Body also decided to entrust Dr. G.M. Nair, Hon. Director, CLIF to prepare and apply for Central Government Projects such as "Sophisticated Analytical and Technical Help Institutes (SATHI)" of DST in coordination with the Faculty of the Teaching Departments of the University

The meeting was concluded at 5.00 pm with a word of thanks by the Chair

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Meeting of the Governing Body of CLIF, held on 09.08.2021, be approved.

**FURTHER RESOLVED** to entrust the Director, PURSE Programme and the Joint Director, CLIF to submit the application for the next phase of PURSE Programme as early as possible.

#### **Item No.32.25                      Declaration of Probation in the post of Assistant Registrar Sri.Ajith Kumar.A.J - Reporting of- Reg.**

**(Ad.A1)**

Sri.Ajith Kumar.A.J was promoted to the post of Assistant Registrar w.e.f 16-12-2020 vide U.O No.Ad.A1.4/7404/2020 dated 16-12-2020 and assumed charge on 16-12-2020. He had availed 15 days of Commuted leave during the period of Probation. He completed six months of duty in the post of Assistant Registrar on 30-06-2021 AN.

As per the orders of the Vice-Chancellor, Probation in the post of Assistant Registrar with respect to Sri A J Ajith Kumar has been satisfactorily completed and the same has been declared on 01-07-2021 FN . U.O No.Ad.A1/4698/2021/UOK dated 09-09-2021 to that effect is issued.

As per the orders of the Vice Chancellor the matter is reported to Syndicate.

#### ***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.32.26. School of Distance Education - Appointment of three Emeritus Professors – Reporting of- reg.**

**(Ad BIII)**

The Director, School of Distance Education, vide his letter dated 30.07.2021, has requested to appoint the following Professors who had retired recently from SDE as Emeritus professors at School of Distance Education, Kariavattom.

1. Dr. K.S Zeenath, Professor of Mathematics.
2. Dr. S.Thajudeen, Professor of Economics.
3. Dr. Asha.V, Professor of Sociology.

The Director has forwarded the *consent letter from the three Professors and the recommendation of SDE Departmental Council held on 15.07.2021 regarding the same.*

It may be noted that, SDE has submitted online application for 13 UG and 13 PG programmes following the University Grants Commission Regulations,2020 (Open and Distance Learning Programmes and Online Programmes), on July 31, 2021. For conducting 13 UG and 13 PG programmes, as per the above Regulations, there must be 40 full time dedicated faculty members, however SDE had only 25 faculty members at that time. The possibility of getting qualified and experienced faculty members for the popular programmes of SDE viz. MA Sociology, MSc Mathematics and MA Economics by July 31, 2021 (the last date of applying online) was very less. Hence, the Director, SDE had requested to appoint the above Professors who had retired recently from SDE, as Emeritus professors in the department, considering the fact that the **two candidates available in the existing ranklist for the selection to the post of Lecturer on Contract basis in Economics had informed their inconvenience for selection as Lecturer on Contract basis at SDE. In the case of the subjects Sociology & Mathematics no ranklist is in force at present.**

The Hon'ble Vice-Chancellor has accorded sanction for appointing the three retired Professors of SDE -1.Dr. K.S Zeenath, Professor of Mathematics 2.Dr. S.Thajudeen, Professor of Economics 3.Dr. Asha.V, Professor of Sociology, as Emeritus Professors in their respective subjects at SDE for one year, subject to reporting the matter to the Syndicate. The Vice-Chancellor has also ordered to place the proposal before the Standing Committee of the Syndicate on Finance for fixing the remuneration of the above three Emeritus Professors appointed at SDE.

Hence, as per the orders of the Vice-Chancellor, the appointment of the three Emeritus Professors 1.Dr. K.S Zeenath (Mathematics), 2.Dr. S.Thajudeen (Economics), 3.Dr. Asha.V (Sociology) at School of Distance Education, Kariavattom is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.32.27. WA No. 988/2021 filed by Smt. Ajitha R.S. – Engaging Counsel to represent University before the Hon'ble High Court of Kerala –Reporting of- reg.**

**(Legal section)**

Adv. Thomas Abraham, Standing Counsel, University of Kerala, vide letter dated 02.11.2016 has informed that WP(C) No. 18834/2013 filed by Smt. Ajitha R. S. was filed by him before the Hon'ble High Court of Kerala before he assumed the office of Standing Counsel of the University. Hence requested that he may be exempted from appearing for the University on the case. Hence the Vice – Chancellor had accorded sanction to entrust Sri. Asok M. Cherian, the then Standing Counsel of MG University to appear before the court for the case on suggestion by the Standing Counsel.

Now, a Notice has been received from the Registry of Hon'ble High Court of Kerala informing that a Writ Appeal No.988/2021 from the decree in WP(C)No. 18834/2013 of the High Court of Kerala dated 16.03.2021 has been presented by Sri. M.P.Ashok Kumar on behalf of the appellants.

In the absence of Sri. Asok M. Cherian due to other official duties, the Vice-Chancellor is pleased and accorded sanction to entrust Adv. M.Sasindran, Standing Counsel, Kannur University to represent the University before the Hon'ble High Court in WA No. 988/2021 in WP(C)No. 18834/2013 filed by Smt.Ajitha R.S., by invoking the provision under 10(13) of the Kerala University Act 1974.

The action taken by the Vice – Chancellor is reported to the Syndicate .

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.32.28.                      Department of Computer Science - Engaging Dr. Ramachandra Kaimal as Adjunct Professor in the Department of Computer Science - Ratification of the appointment –Reporting of- reg.**

(Ad. D1)

The Head, Department of Computer Science has requested to approve the proposal for appointing Dr. M. Ramachandra Kaimal as the Honorary Professor in the Department of Computer Science. The Standing Committee on Academic and Research held on 12.05.2020 recommended to appoint Dr. Ramachandra Kaimal as adjunct Professor in the Department of Computer Science and the Syndicate at its meeting held on 15.05.2020 vide item no. 11.44.D14 resolved to approve the recommendation and the Vice Chancellor has ordered to implement the resolution.

As per the order of Vice Chancellor the matter regarding the remuneration of Dr. Ramachandra Kaimal has been placed before the standing committee on Finance held on 01.03.2020 and it was recommended to appoint Dr. Ramachndra Kaimal as Adjunct Faculty in the Department of Computer Science and to pay remuneration as per norms. The Syndicate at its meeting held on 05.03.2021 vide item no.25.17.06 has resolved to approve the recommendation. The Syndicate resolution has been implemented by the Vice Chancellor.

Dr. Ramachndra Kaimal is provisionally appointed as Adjunct Professor in the Department of Computer Science for a period of one year on a consolidated monthly remuneration of Rs. 25,000/- vide U.O 2233/2021/UOK dtd.02.05.2021.

After that, the Head, Department of Computer Science has informed that due to exigency, Dr.Ramachndra Kaimal was engaged on 23.11.2020 to take online classes for the newly started MSc AI programme, before the U.O 2233/2021/UOK dtd.02.05.2021. was issued and has requested to ratify his action in this regard.

Sanction has been accorded by the Vice Chancellor, subject to reporting to the Syndicate, to Dr. Ramachndra Kaimal being engaged as Adjunct Professor in the Department of Computer Science, Kariavattom for a period of one year w.e.f. 23.11.2020 on a consolidated monthly remuneration of Rs. 25,000/-(Rupees Twenty Five Thousand only) in the light of Resolutions of the Syndicate at its meetings held on 15.05.2020 (Item No.11. 44. D14) and 05.03.2021(Item No. 25.17.06).

Orders were issued vide U.O No.4159/2021/UOK dtd. 12.08.2021 in this regard.

Accordingly, the matter is hereby reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.32.29.                      Starting Student Palliative Clubs in Affiliated Colleges in co-operation with National Service Scheme - 2019-20 - Provisional Payment of Rs.10,00,000/- to Dr. Shaji. A (Programme Co-ordinator, NSS) - Regularisation - Reporting of- reg.**

( Ad. D1)

In the Budget Speech 2019-'20 of the University, it was proposed to start **Students Palliative Clubs in all the Colleges affiliated to the University** with effect from the academic year 2019-20, with an outlay of Ten Lakh Rupees, under the initiative of the National Services Scheme and Department of Students Services of the University. The scheme has already started functioning under the supervision of NSS Programme Co-ordinator.

An amount of Rs.10,00,000/- (Rupees Ten Lakh only) was sanctioned as provisional payment to Dr. Shaji. A, Programme Co-ordinator, NSS, vide U.O No. Ad D1/14505/DSS/2020, dated: 03.02.2020, towards meeting the expenses for starting Student Palliative Clubs in affiliated colleges in co-operation with National Service Scheme for the year 2019-20.

The Scheme was implemented and an amount of Rs.7,33,000/- (Rupees Seven Lakh Thirty Three Thousand only) was spent for training and palliative care initiatives. The balace amount 2,67,000/- (Rupees Two Lakh Sixty Seven Thousand Only) has been remitted in the Kerala University Fund. The Audit VI Section has verified the bills and vouchers and found them correct.

Sanction has been accorded by the Vice Chancellor, subject to reporting to the Syndicate, to the provisional payment of Rs.10,00,000/- (Rupees Ten Lakh only) sanctioned to Dr. Shaji. A, Programme Co-ordinator, NSS towards meeting the expenses for starting Student Palliative Clubs in affiliated colleges in co-operation with National Service Scheme - 2019-20, being regularised.

The Provisional Advance was regularised vide U.O No.4036/2021/UOK dated: 07.08.2021.

Accordingly the matter is hereby reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.32.30 Probation Declaration of Officers- Reporting of- reg.**

(Ad.AI)

The Probation of Officers; Smt.M.S.Sabitha & Sri.N.Sunil have been satisfactorily completed in the post of Deputy Registrar as per the orders of the Hon'ble Vice-Chancellor vide U.O No.Ad.A1/7404/2021 dated 12-08-2021

No	Name of the Officer	Date of promotion & post to which promoted	Eligible leave availed if any during the period of probation	Date of declaration of probation
1	Smt.M.S.Sabitha	Deputy Registrar 21-05-2020	Commuted Leave-93 days Half Pay Leave – 5 days	27-02-2021 FN
2	Sri.N.Sunil	Deputy Registrar 01-06-2020	Nil	01-12-2020 FN

Smt.M.S.Sabitha & Sri.N.Sunil retired as Deputy Registrars on 30-04-2021 & 31-05-2021 respectively.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.32.31 Minutes of the combined meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings and Finance held on 02.06.2021—Approval of--reg.**

(Ad.A.VI)

The Minutes of the combined meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings and Finance held on 02.06.2021 at 04.00. p.m. is placed before the Syndicate for consideration and approval.

**Minutes of the combined meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance**

Date & Time : 02<sup>nd</sup> June 2021, 04.00 p. m.

Venue : Syndicate Room, University Buildings, Thiruvananthapuram

**Members present**

1. Adv.Balachandran(Convener, S/C of the Syndicate on Staff, Equipment & Buildings)
2. Adv. K.H. Babujan(Convener, S/C of the Syndicate on Finance)
3. Sri. Bijukumar G
4. Adv.MuralidharanPillai.G
5. Prof. K. Lalitha
6. Dr. S. Nazeeb
7. Dr. K. G. Gopchandran (online)
8. Sri. B.P. Murali

9. Dr. Vijayan Pillai
10. Dr. K. B. Manoj (online)

**Members absent**

1. Dr. B. Unnikrishnan Nair
2. Smt. Renju Suresh
3. Adv. A. Ajikumar
4. Dr. Mathew.V

***Item No.32.31.01 Kerala University Press-Proposal on the basis of the decision of the Committee constituted for discussing various matters related to the Kerala University Press-Request for Sanction-reg***

***(Ad D III)***

The Committee constituted for discussing various matters related to the Kerala University Press at its meeting held on 01.01.2020 recommended the following and entrusted the Superintendent in-Charge, Kerala University Press to submit a proposal regarding the same and accordingly the Superintendent in-Charge, Kerala University Press has submitted the proposal.

- i) to enhance the existing amount of Rs.5,000/- sanctioned to the Superintendent in-Charge, to meet the expenditure from Permanent Advance for the day to day functioning of the Kerala University Press to Rs.15,000/-
- ii) to engage three Pre-Press Operators on daily wage basis by inviting applications from qualified candidates to meet the requirement of Computerized typesetting works at the DTP Section of the University Press.
- iii) to enhance the daily wage of Casual Offset Printers from Rs.660/-, since their salary is very low compared to their workload.

In response to the above, Finance has opined the following;

- i) The proposal to enhance the existing rate of Permanent Advance of Rs.5,000/- to Rs.15,000/- sanctioned to the Superintendent in-Charge, KUP to meet the day to day expenditure of KUP may be agreed to.
- ii) Engagement of employees is purely administrative in nature and therefore Finance has no remarks to offer on the appointment of Pre-Press Operators on daily wage basis.
- iii) Since there is no specific rate for Casual Offset Printers is mentioned in the G.O, Finance can't suggest a rate for the same.

The Vice-Chancellor has ordered to place the above proposal before the Combined Standing Committee of the Syndicate on Finance and Staff, Equipment and Buildings for consideration.

Accordingly the following proposals are placed before the Combined Standing Committee of the Syndicate on Finance and Staff, Equipment and Buildings for consideration and appropriate recommendations.

- i) to enhance the existing amount of Rs.5,000/- sanctioned to the Superintendent in-Charge, to meet the expenditure from Permanent Advance for the day to day functioning of the Kerala University Press as Rs.15,000/-
- ii) to engage three Pre-Press Operators on daily wage basis by inviting applications from qualified candidates to meet the requirement of Computerized typesetting works at the DTP Section of the University Press.
- iii) to enhance the daily wage of Casual Offset Printers from Rs.660/-, since their salary is very low compared to their workload.

***The Committee considered the matter and recommended as follows:***

1. ***to enhance the Permanent Advance sanctioned to the Superintendent in-Charge, Kerala University Press from Rs. 5,000/- to Rs.15,000/-***
2. ***to engage three Pre-Press Operators on daily wage basis by inviting applications from qualified candidates.***
3. ***to enhance the daily wage of Casual Offset Printers to Rs.740/-, same as that Binders.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance held on 02.06.2021, be approved.



**Item No.32.31.02 University of Kerala- Department of Sanskrit- Declaration of probation in respect of Dr. Shamseer P.C, Assistant Professor-reg.**

**(Ad D III)**

Dr. Shamseer P.C, Parachuvattil Meethal House, Nochad Post, Naduvannur, Kozhikode -673 614 was appointed as Assistant Professor in the Department of Sanskrit w.e.f.16.03.2020 FN vide U.O.No.Ad.DIII/1132/2020/UoK dated 24.04.2020. He was on probation for a total period of one year from the FN of 16.03.2020 within a continuous period of two year.

Dr. Shamseer P.C, Assistant Professor in the Department of Sanskrit has completed one year of service on 15.03.2021 and requested that steps may be taken to declare the successful completion of his period of probation.

Dr. C.A.Shaila Professor and Head of the Department of Sanskrit has informed that Dr. Shamseer P.C has completed one year of her continuous service as Assistant Professor from 16th March 2020 to 15th March 2021 and has recommended for the declaration of Probation in respect of Dr.Shamseer P.C, Assistant Professor in the Department of Sanskrit .

In response to the request of probation declaration in respect of Dr. Shamseer P.C Assistant Professor, Department of Sanskrit, Finance has opined the following;

- i) Dr.Shamseer.P.C was appointed as Assistant Professor, in the Department of Sanskrit, w.e.f 16.03.2020 FN.
- ii) He has not availed himself of any eligible leave during the period of probation
- iii) He may be declared to have satisfactorily completed his period of probation in the post Assistant Professor on 16.03.2021 FN.

As per the orders of the Vice-Chancellor, the matter regarding the declaration of probation in respect of Dr. Shamseer P.C, Assistant Professor, Department of Sanskrit, w.e.f.16.03.2021 FN is placed before the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings and Finance for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to defer the item.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance held on 02.06.2021, be approved.

**Item No.32.31.03 University of Kerala- Department of Sanskrit- Declaration of probation in respect of Dr. Jayalakshmi Thazhe Veettil, Assistant Professor-reg**

**(Ad D III)**

Dr.Jayalakshmi Thazhe Veettil, Thazheveettil (H), Near G.H.S.S Vayakkara, Padiyotchal.P.O, CRPF, Aravanchal (via), Kannur-670 353 was appointed as Assistant Professor in the Department of Sanskrit w.e.f.16.03.2020 FN vide U.O.No.Ad.DIII/1134/2020/UoK dated 27.04.2020, and U.O.No.Ad.DIII/1215/2020/UoK dated 11.05.2020 . She was on probation for a total period of one year from the FN of 16.03.2020 within a continuous period of two year.

Dr. Jayalakshmi Thazhe Veettil, Assistant Professor in the Department of Sanskrit has completed one year of service on 15.03.2021 and requested that steps may be taken to declare the successful completion of her period of probation.

Dr. C.A.Shaila Professor and Head of the Department of Sanskrit has informed that Dr.Jayalakshmi Thazhe Veettil has completed one year of her continuous service as Assistant Professor from 16th March 2020 to 15th March 2021 and has recommended for the declaration of Probation in respect of Dr.Jayalakshmi Thazhe Veettil, Assistant Professor in the Department of Sanskrit.

In response to the request of probation declaration in respect of Dr.Jayalakshmi Thazhe Veettil, Assistant Professor, Department of Sanskrit, Finance has opined the following;

- i) Dr. Jayalakshmi Thazhe Veettil was appointed as Assistant Professor, in the Department of Sanskrit, w.e.f 16.03.2020 FN.
- ii) She has not availed herself of any eligible leave during the period of probation.
- iii) She may be declared to have satisfactorily completed her period of probation in the post of Assistant Professor on 16.03.2021 FN.

As per the orders of the Vice-Chancellor, the matter regarding the declaration of probation in respect of Dr. Jayalakshmi Thazhe Veettil, Assistant Professor, Department of Sanskrit, w.e.f. 16.03.2021 FN is placed before the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings and Finance for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to defer the item.***

The meeting came to an end at 4.30 PM

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance held on 02.06.2021, be approved.

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**Item No.32.32.                      *INSPIRE FELLOWSHIP- Payment of grant for the Six month extended period as One Time Covid -19 pandemic measure to Ms. Aiswarya A.A, SRF, Dept.of Biochemistry -Reporting of- reg.***

***(Ac. E. III)***

The Department of Science and Technology (DST), sanctioned and released an amount of Rs.2,43,600/- (Rupees Two Lakh Forty Three Thousand and Six Hundred only) to Ms. Aiswarya A.A, Senior Research Fellow, Department of Biochemistry towards One Time Covid -19 pandemic Extension installment of INSPIRE fellowship for the period from 14/05/2020 to 13/11/2020 which includes the Fellowship and HRA.

Accordingly, sanction has been accorded by the Vice Chancellor for the payment and release of Rs.2,43,600/- (Rupees Two Lakh Forty Three Thousand and Six Hundred only) to Ms.Aiswarya.A.A, Senior Research Fellow towards the One Time Covid -19 pandemic Extension installment of INSPIRE fellowship for the period from 14/05/2020 to 13/11/2020 which includes the Fellowship and HRA. The balance amount of Rs.1,217/- (Rupees One Thousand Two Hundred and Seventeen only) remaining in the KUF has to be refunded to DST, as per the norms of the sponsoring authority, subject to reporting to the Syndicate. U.O Number Ac.E.III.1/6955/INSPIRE/2018 dated 25/03/2021 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.32.33.                      *INSPIRE FELLOWSHIP- Payment of 2<sup>nd</sup> installment of grant and 1<sup>st</sup> Installment arrears to Ms. Anurani G R, Research Scholar, Department of Environmental Sciences - Reporting of- reg.***

***(Ac. E. III)***

The Department of Science and Technology (DST), sanctioned and released an amount of Rs.4,94,711/- (Rupees Four Lakh Ninety Four Thousand Seven Hundred and Eleven only) to Ms.Anurani G.R, Research Scholar, Department of Environmental Sciences towards the 2<sup>nd</sup> installment of INSPIRE fellowship for the period from 03/07/2019 to 02/07/2020 including the arrears of 1<sup>st</sup> year fellowship.

Accordingly, sanction has been accorded by the Vice Chancellor for the payment and release of Rs. 4,93,729/- (Rupees Four Lakh Ninety Three Thousand Seven Hundred and Twenty Nine only) towards the disbursement of 2<sup>nd</sup> instalment of INSPIRE Fellowship (03/07/2019 to 02/07/2020) along with the arrears of 1<sup>st</sup> year fellowship, and keeping an amount of Rs.982/- as unspent balance in KUF A/c in respect of Ms. Anurani G R, Research Scholar, Department of Environmental Sciences as per the norms of the sponsoring authority, subject to reporting to the Syndicate. U.O Number No. Ac.E. III/23584/INSPIRE/2020 dated 07/12/2020 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.32.34. *INSPIRE FELLOWSHIP- Refund of unspent balance of fellowship amount to Department of Science & Technology, University of Kerala- Reporting of-reg:***

**(Ac. E. III)**

Smt. Seethal G.S, Research Scholar, Department of Zoology has requested to refund the unspent balance of her 5<sup>th</sup> installment of INSPIRE fellowship kept in the Kerala University Fund to the Department of Science & Technology (DST). As per the UO Ac.E. III.1/6954/INSPIRE/2018, Dated: 12/02/2021, an amount of Rs.1,52,385/-(Rupees One Lakh Fifty Two Thousand Three Hundred and Eighty Five only) remains in Kerala University Fund in respect of Smt. Seethal G.S, Research Scholar, Department of Biotechnology and should be refunded to Department of Science and Technology (DST), after submitting Statement of Expenditure and Utilization Certificate as per the norms of the sponsoring authority.

Accordingly, Sanction has been accorded by the Vice Chancellor for the payment of an amount of Rs.1,52,385/-(Rupees One Lakh Fifty Two Thousand Three Hundred and Eighty Five only) towards the refund of the unspent balance of INSPIRE fellowship in respect of Smt.Seethal.G.S, Research Scholar, Department of Zoology to Department of Science & Technology (DST), subject to reporting to the Syndicate, UO No. Ac.E.III.1/6954/INSPIRE/2018, dated 12/02/2021 was issued in this regard.

As per the orders of the Vice-Chancellor, the above said matters are reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.32.35. *Inter University Transfer on reciprocal basis – Transfer sanctioned to Assistants - reporting of - reg.***

**(Ad.G)**

The Hon'ble Vice-Chancellor had approved Inter University Transfer to 10 Assistants and 1 Computer Assistant of University of Kerala with Assistants and Computer Assistant of various Universities on reciprocal basis subject to reporting to Syndicate and subject to the conditions laid down in the Statute 14A of Chapter 4 Part II of Kerala University First Statutes 1977,decisions of the Syndicate,clarification from the Government and other applicable rules. Number of Assistants and Computer Assistant transferred to various Universities and the University orders are as detailed below:

1	University of Calicut	No.Ad.G/27251/02/A/2021Dated: 12/08/2021 No.Ad.G/27251/02/CA/2021Dated: 12/08/2021	2 Assistants 1 ComputerAssistant
2	Kerala University of Health Science	No.Ad.G/27251/04/A/2021Dated: 24/06/21 No.Ad.G/27251/04/A/2021Dated: 12/08/2021	2Assistants 2Assistants
3	Kannur University	No.Ad.G/27251/05/A/2021Dated: 12/08/2021	1Assistant
4	Kerala Veterinary and Animal ScienceUniversity	No.Ad.G/27251/07/A/2021Dated:12/08/2021	1 Assistant
5	Mahathma Gandhi University	No.Ad.G/27251/08/A/2021Dated:24/06/2021 No.Ad.G/27251/08/A/2021Dated: 12/08/2021	1Assistant 1Assistant

The action taken by the Hon'ble Vice-Chancellor in having sanctioned the above Inter University Transfer is reported to the Syndicate.

University Orders appended.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.32.36. *Development of Astronomical Observatory with Park & Museum- Site inspection report –Consideration of- Reg.***

**(Ad B1)**

The Meeting convened by the Vice-Chancellor for reviewing the ongoing projects of the University held on 12.10.2020, had recommended to entrust the University Engineer to submit an estimate for the development of Astronomical Observatory with Park & Museum, in consultation with

the Department of Architecture, CET Campus. Subsequently, the University Engineer, vide letter No.DB1/PWD-facilities/05-13/20 dated 14.10.2020, had requested to address the Principal, CET by the Registrar for undertaking the consultancy for the said work. The matter was communicated to the Principal, CET and the Principal, vide letter No.CET/ITC & SR.No1426/20-21 dated 08.01.2021 has informed that they are willing to take the consultancy of the above mentioned work and an expert panel requires a meeting with the University to discuss the scope of work and site details. The Principal has also, informed to contact Sri.Jinoj M, Architect, Department of Architecture for more details regarding this. The Syndicate at its meeting held on 17.02.2021, considered the matter, vide item no. 23.08.07 and resolved to arrange for an immediate site visit by Adv.A. Ajikumar and Adv.K.H.Babujan, Members, Syndicate along with experts and to take steps to place a detailed estimate before the next meeting of the Standing Committee of the Syndicate on Planning and Development.

Now, the Convener, Standing Committee of the Syndicate on Planning and Development, has submitted the Site Inspection Report, with recommendations for the landscape redevelopment works to be done in the Observatory Hill. In the report, it is further recommended to entrust the design of this project with the Architectural wing of CET considering the historic, educational and aesthetical importance of the Observatory.

As per the orders of the Vice-Chancellor, the inspection report (copy appended) and the matter regarding entrusting the design work of the landscape development project of the Observatory Hill with the Architectural wing of CET, as recommended by the Convener, Standing Committee of the Syndicate on Planning and Development in the report, is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to accept the report submitted by the Convenor, Standing Committee of the Syndicate on Planning and Development in principle and initiate action accordingly.

**FURTHER RESOLVED** to entrust the Convenor, Standing Committee of the Syndicate on Planning and Development to have a detailed discussion with the Architectural Wing of CET.

**ALSO RESOLVED** to explore the possibility of starting PG Programmes providing laboratory facilities in the Astronomical Observatory.

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**Item No.32.37.                      *Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings—Approval of—reg.***

***(Ad. A VI)***

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.09.2021 at 02.30 pm is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings**

Date & Time : 07.09.2021, 02.30 p.m

Venue : Syndicate Room, University Buildings, Thiruvananthapuram

**Members Present**

1. Adv. B. Balachandran (Convener)
2. Adv. K. H. Babujan
3. Adv. Muralidharan Pillai G.
4. Sri. Bijukumar G
5. Prof. K. Lalitha
6. Sri. B.P Murali
7. Dr. S. Nazeeb
8. Smt. Renju Suresh (Online)
9. Dr. K. G. Gopchandran
10. Dr. K.B. Manoj
11. Adv.A. Ajikumar

**Members Absent**

1. Dr. Mathew V

**Item No.32.37.01**

ഹിയറിംഗ് നോട്ട് -മലയാളവിഭാഗംകരാർഅധ്യാപികയായഡോ. പി. ആർ സൗമ്യയുടെ നിഷേധാത്മകമായ പെരുമാറ്റവുമായി ബന്ധപ്പെട്ടുകുപ്പ്മേധാവിയുടെ പരാതിസംബന്ധിച്ച് .

**(Ad All)**

മലയാളംവിഭാഗത്തിലെകരാർഅധ്യാപികയായഡോ.പി.ആർ.സൗമ്യനിഷേധാത്മകമായുംകരാർവ്യവസ്ഥകൾക്കിരുദ്ധമായും പെരുമാറിയ സംബന്ധിച്ച കാര്യങ്ങൾ അറിയിച്ചുകൊണ്ട് 31.10.2020 ൽ വകുപ്പുകുപ്പുപരാതിനൽകിയിരുന്നു.പരാതിയിൽപറയുന്നകാര്യങ്ങൾഇപ്രകാരമാണ്. നവംബർ 2 നുനടക്കുന്ന പി.എസ്.സി പരീക്ഷ എഴുതുന്നതിനുവേണ്ടി ഒക്ടോബർ മാസംമുഴുവനും അവധിവേണം എന്നും ചുറ്റും കോവിഡ്ബാധിതർ ഉള്ളതിനാൽ വീട്ടിലിരുന്ന് ക്ലാസ് എടുക്കുൻഅനുവദിക്കണമെന്നുംആവശ്യപ്പെട്ട്സെപ്റ്റംബർ 26 നു ഡോ.പിആർസൗമ്യ അയച്ചതു-മെയിലിന്റെ അടിസ്ഥാനത്തിൽ ഡിപ്പാർട്മെന്റിന്റെ പ്രവർത്തനങ്ങൾക്ക്ഒരു തടസ്സവും ഉണ്ടാകാത്ത വിധത്തിൽ ഓൺലൈൻ ക്ലാസ്സുകളുമായി ഒക്ടോബർ 1 മുതൽ മുന്നോട്ടുപോകാൻ, ക്യാമ്പസ്ഡയറക്ടറോട് അന്വേഷിച്ച ശേഷം വകുപ്പുകുപ്പു അനുവാദം നൽകി. എന്നാൽ ഒക്ടോബർ ഒന്നിനാലാം സെമസ്റ്റർ ഗ്രേഡ്ഷീറ്റിൽ ഒപ്പിടുന്നതിനായിവരണം എന്നാവശ്യപ്പെട്ടപ്പോൾ കൊറോണ വൈറസ്ബാധയേൽക്കുമെന്ന ഭയത്താൽ ആരുമാനും ക്യാമ്പസിൽ വരാൻ സാധിക്കില്ലെന്നാണുഡോ.പിആർസൗമ്യ വകുപ്പുകുപ്പു മറുപടി നൽകിയത്. തുടർന്ന്ഡിപ്പാർട്മെന്റിൽ വരാതെ ഓൺലൈൻ ക്ലാസ് അനുവദിക്കാനാവില്ലെന്നുകുപ്പുകുപ്പു അറിയിച്ചപ്പോൾലീവ് എടുക്കുന്നുഎന്ന് ഡോ.പിആർസൗമ്യഅറിയിച്ചു

മലയാളവിഭാഗത്തിൽ കോൺടാക്ട് ലെക്ചറർ ആയി ജോലിചെയ്തിരുന്നഡോ. സൗമ്യ .പി.ആർ 01.10.2020 വരെ നാല് ആകസ്മികഅവധികളും, 02.10.2020 മുതൽകരാർ കാലാവധി തീരുന്ന 30.11.2020 വരെഎട്ടു ആകസ്മിക അവധികളും എടുത്തിട്ടുണ്ട് .കാഷ്ചൽലീവും ശമ്പളരഹിതലീവും തുടർച്ചയായി എടുക്കാൻ കരാർ പ്രകാരം പാടില്ലെന്നുകുപ്പുകുപ്പു അറിയിച്ചപ്പോൾ അപ്രകാരം കരാറിൽ പറയുന്നില്ലെന്നാണുഡോ.പിആർസൗമ്യ മറുപടിനൽകിയതെന്നാണുകുപ്പുകുപ്പുപരാതിയിൽപറയുന്നത്. ഒക്ടോബർ മാസത്തെ ശമ്പളവുമായി ബന്ധപ്പെട്ട ലീവ്വീവരും അറിയിക്കാൻഓഫീസിൽനിന്നുംവിളിച്ചപ്പോൾഒക്ടോബർ 5 മുതൽ ഭർത്താവിനുകോവിഡ്പോസിറ്റീവായതിനാൽ 21 വരെകോറന്റിൻ ആണെന്ന്ഡോ.പിആർസൗമ്യ മറുപടി നൽകിയെന്നും ഇക്കാര്യം കാണിച്ചിദ്യാർത്ഥികളുടെ വാട്സാപ്പ്ഗ്രൂപ്പുകളിൽ ഡിപ്പാർട്മെന്റിനെ മോശമായി കാണിച്ച്കുറിച്ചിട്ടുകയം ചെയ്തു. 14 ദിവസത്തിൽകൂടുതൽഅവധിഅനുവദിക്കില്ലെന്നുകുപ്പുകുപ്പുഅറിയിക്കുകയും 100 ശതമാനം ഹാജർ നിർബന്ധമാക്കിയ സർക്കുലർ അയച്ചുകൊടുക്കുകയും ചെയ്തപ്പോൾ ഭർത്താവ്ജിണ്ടും കോവിഡ്പോസിറ്റീവായതിനാൽ അപ്പോഴുംകോറന്റിൻതുടരുന്നുവെന്ന്ഡോ.പിആർസൗമ്യഅറിയിച്ചു.ഒക്ടോബർ 28 ന്ഓഫീറ്റിൽനിന്നുംവിളിച്ചപ്പോൾ 23 ദിവസം കോറന്റിൻ അനുവദിക്കണമെന്ന്അപേക്ഷ നൽകുകയും പോർട്ടലിൽ നിന്നും എടുത്തകോറന്റിൻ സർട്ടിഫിക്കറ്റ് നൽകുകയും ചെയ്തു. ഒക്ടോബർ 28 ന്അനുമതി ചോദിക്കുകയോ കോവിഡ്നെഗറ്റീവ്സർട്ടിഫിക്കറ്റ് ഹാജരാക്കുകയോ ചെയ്യാതെ യാണുജോലിയിൽ പ്രവേശിച്ചുരജിസ്റ്ററിൽ ഒപ്പിട്ട ശേഷം ലീവായിരുന്ന വകുപ്പുകുപ്പുയെ ഫോണിൽ വിളിച്ചുപറയുക യല്ലാതെ അന്നത്തെ വകുപ്പുകുപ്പുയുടെ ചുമതല വഹിച്ച ഡോ.സീമജെറോമിനെ പോലും കണ്ടിരുന്നില്ല.

തുടർന്നുജിസ്റ്റർ ഉത്തരവുപ്രകാരം ഡോ .പി.ആർസൗമ്യ യോടിശരീകരണം നല്ലാൻ ആവശ്യപ്പെടുകയും ചെയ്തു. ഡോ.പി.ആർസൗമ്യയുടെ വിശദീകരണത്തിലെ പ്രസക്തഭാഗം ഇപ്രകാരമാണ്. 2020 നവംബർ 30 ന്സർവകലാശാലയുമായുള്ള 11 മാസത്തെ കരാർ അവസാനിച്ചു. വകുപ്പ്മേധാവിയുടെ അനുവാദമില്ലാതെ ജോലിക്ക് ഹാജരാകാതെയിരുന്നുഎന്നപരാതിയിൽപ്രസ്താവിച്ചിരിക്കുന്നതീയതികളിൽ (2020 ഒക്ടോബർ 5-27) ഡോ.പി.ആർസൗമ്യ ക്യാറന്റിനിൽ ആയിരുന്നു. ആരോഗ്യ വകുപ്പിൽനിന്നും അനുവദിച്ച സർട്ടിഫിക്കറ്റ് ഹാജരാക്കുകയും ചെയ്തിട്ടുണ്ട്. ഒക്ടോബർ 1 മുതൽഡോ .പി.ആർസൗമ്യ കോവിഡ്നിരീക്ഷണത്തിൽ ആയിരുന്നു. ഡോ.സീമജെറോമിന്റെ നിർദേശമനുസരിച്ചുജിസി NAAC -മായി ബന്ധപ്പെട്ട ഓൺലൈൻ ജോലികൾ വീട്ടിലിരുന്ന് കൊണ്ട് ചെയ്യുകയായിരുന്നഡോ .പി.ആർസൗമ്യയോട്നാലാം സെമസ്റ്റർ വിദ്യാർത്ഥികളുടെ ഗ്രേഡ്ഷീറ്റിൽഒപ്പിടാനായിഒക്ടോബർ 1 ന്ഡിപ്പാർട്മെന്റിൽ ഹാജരാകണം എന്നുകുപ്പ്മേധാവി ആവശ്യപ്പെട്ടപ്പോൾ നിരീക്ഷണത്തിലാണെന്ന വിവരം അറിയിക്കുകയും ഒക്ടോബർ 3 ശനിയാഴ്ച പ്രസ്തുത ഗ്രേഡ്ഷീറ്റ് സ്പീഡ്പോസ്റ്റാഴി ഡിപ്പാർട്മെന്റിലേക്ക് അയച്ചു കൊടുക്കുകയും ചെയ്തു.

2020 ഒക്ടോബർ 5 ന്ഡോ .പി.ആർസൗമ്യയുടെ ഭർത്താവുകോവിഡ്പോസിറ്റീവ് ആകുകയും ഡോ.പി.ആർ.സൗമ്യ ക്യാറന്റിനിൽ പ്രവേശിക്കുകയും ചെയ്തു. ഡോ.പി.ആർസൗമ്യയുമായി നേരിട്ട് സമ്പർക്കമുണ്ടായവർ ഒരാഴ്ചക്കാലം സ്വയം നിരീക്ഷണം നടത്തണമെന്ന് ആവശ്യപ്പെട്ടുകൊണ്ട്മലയാള വിഭാഗത്തിൽ അധ്യാപകരും വിദ്യാർത്ഥികളുംമാത്രം ഉൾപ്പെട്ടവാട്സാപ്പ്ഗ്രൂപ്പിൽ സൗമ്യ അറിയിപ്പുകൊടുക്കുകയും വകുപ്പുകുപ്പുയുൾപ്പെടെയുള്ള മുഴുവൻ അധ്യാപകരും വിദ്യാർത്ഥികളും അന്നേദിവസം തന്നെ അറിയുകയും ചെയ്തു എന്നാണുഡോ .പി.ആർസൗമ്യവിശദീകരണത്തിൽപറഞ്ഞിരിക്കുന്നത്. രേഖാമൂലം ലീവ് അപേക്ഷ ഡിപ്പാർട്മെന്റിൽ നൽകണമെന്നവിവരം 2020 ഒക്ടോബർ 15 നാണുഡോ .പി.ആർസൗമ്യയെ അറിയിച്ചതെന്നും അന്നേദിവസം തന്നെമലയാളവിഭാഗത്തിലേക്കുലീവ് അപേക്ഷവകുപ്പ്മേധാവിക്ക് സമർപ്പിക്കുകയുംചെയ്തിരുന്നു.

കാറന്റേൻ ആയിരുന്ന ദിവസങ്ങളിൽ ഓൺലൈൻ ക്ലാസുകളിൽ എന്ന രജിസ്ട്രാറുടെ നിർദ്ദേശം പാലിച്ചിട്ടുണ്ടെന്നും അതാത് ആഴ്ചകളിൽ കൃത്യമായിവീക്കിലി റിപ്പോർട്ട് ഡിപ്പാർട്ട്മെന്റിലേക്ക് അയക്കുകയും ചെയ്തിരുന്നുവെന്ന് ഡോ.പി.ആർ.സൗമ്യ വിശദീകരണത്തിൽ പറയുന്നു .കാറന്റേൻ അവസാനിച്ച ഒക്ടോബർ 21 നടത്തിയ ടെസ്റ്റിൽ കോവിഡ് പോസിറ്റീവ് ആയി തുടരുന്നതിനാൽ വീണ്ടും കാറന്റേനിൽ തുടരണമെന്നും കോവിഡ് നെഗറ്റീവ് ആകുന്നതുവരെ പൊതുജനസമ്പർക്കം പാടില്ലാത്തപ്രകാരം പ്രവർത്തകർ നിർദ്ദേശിച്ചു വെന്നും കാണിച്ചു ഒക്ടോബർ 21 നീണ്ടുലീവ് അപേക്ഷനൽകുകയും ചെയ്തു.

ഒക്ടോബർ 27 നടത്തിയ പരിശോധനയിൽ കോവിഡ് നെഗറ്റീവ് ആകുകയും ഒക്ടോബർ 28 നന്നെ ഡിപ്പാർട്ട്മെന്റിൽ ഹാജരായി ആരോഗ്യവകുപ്പിൽ നിന്നും ലഭിച്ച കാറന്റേൻ സർട്ടിഫിക്കറ്റ് അനേദിവസം ലീവായിരുന്ന വകുപ്പുമേധാവിയുടെ നിർദ്ദേശപ്രകാരം മെയിൽ അയക്കുകയും ലീവ് അപേക്ഷ നേരിട്ട് ഓഫീസിൽ ഹാജരാക്കുകയും ചെയ്തു .2020 ഒക്ടോബർ 30 സ്റ്റീവ് പരിഗണിക്കാൻ കഴിയില്ലെന്ന് കാണിച്ച് വകുപ്പുമേധാവി ഡോ.പി.ആർ സൗമ്യയ്ക്ക് മെയിൽ അയച്ചതിനെത്തുടർന്ന് ആരോഗ്യവകുപ്പിൽ അന്വേഷിച്ച ശേഷം കോർപറേഷൻ പരിധിയിൽപ്പെട്ടവർക്ക് പോർട്ടലിൽ നിന്നുള്ള സർട്ടിഫിക്കറ്റ് ആണ് അനുവദിക്കുന്നതെന്ന വിവരം വകുപ്പുമേധാവിയെ അറിയിക്കുകയും ചെയ്തിരുന്നു.

തുടർന്ന് കാറന്റേൻ സർട്ടിഫിക്കറ്റുകൾ വകുപ്പുമേധാവി സർവകലാശാലയ്ക്ക് കൈമാറാതെ തടഞ്ഞു വെച്ചിരിക്കുന്നു എന്നും കോവിഡ് സ്പെഷ്യൽ ക്യാഷൽ ലീവ് അനുവദിക്കണമെന്നും കാണിച്ച് ഡോ .പി.ആർ സൗമ്യ രജിസ്ട്രാർക്ക് മെയിൽ അയക്കുകയും ചെയ്തിരുന്നു.

കാറന്റേൻ അവധികഴിഞ്ഞതിരിക്കെ ജോലിയിൽ പ്രവേശിച്ച ഡോ .പി.ആർ സൗമ്യ 11 മാസത്തെ കരാർ അവസാനിക്കുന്ന നവംബർ 30 വരെയും ഡിപ്പാർട്ട്മെന്റിൽ ഹാജരാവുകയും മൂന്നാം സെമസ്റ്ററിന്റെ ഓൺലൈൻ ക്ലാസുകൾ മുടക്കംകൂടാതെ തുടരുകയും വർക്ക് റിപ്പോർട്ടുകൾ വകുപ്പുമേധാവിക്ക് കൈമാറുകയും ചെയ്തിട്ടുണ്ട് . നവംബർ മാസത്തിൽ നടന്ന പി.എച്ച് ഡി കോഴ്സിൽ പരീക്ഷ , രണ്ടാം സെമസ്റ്റർ എം.എ യൂണിവേഴ്സിറ്റി പരീക്ഷ എന്നിവയുടെ മുഴുവൻ ദിവസങ്ങളിലും ഇൻവിജിലേഷൻ ഡ്യൂട്ടി ഉണ്ടായിരുന്നു. രണ്ടാം സെമസ്റ്റർ കട്ടികളുടെ നിയോക്ലാസ്സിസം റൊമാന്റിസം പേപ്പറിന്റെ മൂല്യനിർണ്ണയം ഉൾപ്പെടെ വകുപ്പുമേധാവിയും മറ്റ് അധ്യാപകരും ഏല്പിച്ചിട്ടുള്ള എല്ലാ ജോലികളും ഉത്തരവാദിത്തത്തോടുകൂടി സമയബന്ധിതമായി ചെയ്തു തീർത്തിട്ടും വകുപ്പുമേധാവി സാലറി സ്റ്റേറ്റ് മെൻറ് ഓഡിറ്റ് ഡിപ്പാർട്ട്മെന്റിലേക്ക് അയക്കാതെ തടഞ്ഞു വെച്ചിരിക്കുകയാണെന്നാണു ഡോ.പി.ആർ സൗമ്യ വിശദീകരണത്തിൽ പറഞ്ഞിരിക്കുന്നത്. മാത്രമല്ല കരാർ പുതുക്കി നൽകില്ലെന്ന കൃത്യമായ ഡോ.പി.ആർ സൗമ്യയെ അറിയിക്കുകയും ചെയ്തു. കോവിഡ് അവധി മുതൽ ഡോ.പി.ആർ സൗമ്യയ്ക്ക് ശമ്പളം ലഭിച്ചിട്ടില്ലെന്നും അതു സംബന്ധിച്ച് ആരോഗ്യവകുപ്പിന്റെ നിർദ്ദേശം പരിഗണിച്ച് ഡോ.പി.ആർ സൗമ്യ ബഹു. മുഖ്യമന്ത്രിക്ക് പരാതി നൽകിയിട്ടുണ്ടെന്നും അറിയിച്ചിരിക്കുന്നു.

കോവിഡ് കാലഘട്ടത്തിൽ തുടങ്ങിയിട്ടുള്ള ശമ്പളം ലഭിക്കുന്നതിനും , കോവിഡ് ഹാജരായി ബന്ധപ്പെട്ട് ആറു മാസത്തെ ശമ്പളത്തിൽ നിന്നും കുറവായ ഒരു മാസത്തെ ശമ്പളം, ഡോ .പി.ആർ സൗമ്യ സർവകലാശാലയിൽ തുടരുന്നില്ല എന്ന കാരണത്താൽ തിരികെ നൽകുന്നതിനും വേണ്ട നടപടികൾ സ്വീകരിക്കണമെന്ന് അപേക്ഷിച്ചിരിക്കുന്നു .

വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം പ്രസ്തുത വിഷയം 19.04.2021 ലെ സ്റ്റാഫ് എക്യൂപ്പ്മെന്റ് ആൻഡ് ബിൽഡിംഗ് ഡിവിഷൻ കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിച്ചിരുന്നു. കമ്മിറ്റി ഈ വിഷയം പരിഗണിക്കുകയും മലയാളം വിഭാഗം അധ്യക്ഷയെയും കരാർ അധ്യാപികയായ ഡോ.സൗമ്യ .പി ആർ നെയും നേരിൽ കേൾക്കാൻ ശുപാർശ ചെയ്യുകയും ചെയ്തു. 07.05.2021 ലെ സിൻഡിക്കേറ്റ് യോഗം 19.04.2021 ലെ സ്റ്റാഫ് എക്യൂപ്പ്മെന്റ് ആൻഡ് ബിൽഡിംഗ് ഡിവിഷൻ കമ്മിറ്റിയുടെ ഈ ശുപാർശ അംഗീകരിക്കുകയും ചെയ്തു

വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം സ്റ്റാഫ് എക്യൂപ്പ്മെന്റ് ആൻഡ് ബിൽഡിംഗ് ഡിവിഷൻ കമ്മിറ്റിയിൽ മലയാളം വിഭാഗം അധ്യക്ഷയെയും കരാർ അധ്യാപികയായ ഡോ.സൗമ്യ .പി ആർ നെയും നേരിൽ കേൾക്കുന്നതിനായി കുറിപ്പ് സമർപ്പിക്കുന്നു.

**Dr. Shifa, Professor and Head of the Department of Malayalam appeared for hearing before the Committee and explained their circumstances that lead to make a complaint against Dr.P R Soumya, Lecturer on Contract basis in the Department of Malayalam.**

**The Committee also heard Dr. P R Soumya on the matter. She has explained that there is no such behaviour from her part has been occurred.**

**After a detailed discussion the Committee recommended that, no action is required on the matter.**

**The Committee further recommended to authorise the Registrar to take necessary steps to release the balance salary to Dr. P R Soumya, Lecturer on contract, Department of Malayalam, as per existing norms and rules.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.09.2021, be approved.

**Item No.32.37.02:**      ***Absence of Dr.Johnson R, Assistant Professor, Department of Psychology from the urgent DC meeting held on 13-01-2021 - complaint-reg***

**(Ad.AII)**

Dr. Bindu P, Head, Department of Psychology submitted a complaint regarding the absence of Dr.Johnson R, Assistant Professor ,Department of Psychology from the urgent Meeting of the Department Council on 13-01-2021 at 2 pm, which was convened as per the instructions from Registrar.

The meeting was convened to discuss the issue of re-allocation of teaching work originally allotted to Dr.Johnson R, in the wake of student agitation demanding removal of Dr.Johnson R from the duty of teaching them. All the other teachers in the department physically participated in the meeting, and the observer Dr.Chandrasekhar, participated online due to an emergency in his department.It is also mentioned in the letter that all the members of the DC had been informed about the meeting through email, and in addition, the matter was communicated through the Notice Book of the DC meeting.

Dr. Johnson R submitted the explanation on his absence from the urgent DC meeting held on 13.01.2021. In his explanation Dr.Johnson R stated that all the allegations made by Dr. Bindu P were baseless. He also stated that the complaint made by Dr.Bindu P was false and made by malicious intention. He explained that he came to know about the meeting only late on that day hours after the meeting was concluded. Otherwise he could have attended the meeting. Even if Dr. Bindu P saw him a number of times on that day, she did not tell him about the meeting. He stated that in DC meetings Dr. Bindu P and Dr. Jasseer J abused him verbally.

Then Dr. Bindu P, HoD, Department of Psychology submitted her remarks on the explanation submitted by Dr. Johnson R on his absence from the urgent DC meeting held on 13.01.2021. She stated that the allegations raised by Dr. Johnson R were false and defamatory. She stated that she had informed the University that an emergency meeting of the DC had to be convened on 13-01-2021, at 2 pm in the wake of student agitation against Dr. Johnson R and the meeting was convened based on telephonic instructions received from the Vice-Chancellor and the Registrar (by mail) . She had also informed the University of the fact that the communication regarding the meeting was sent to all teachers in the department through email the same day at 10.44 am and also through a Notice Book. The practice of maintaining a Notice Book for the DC meetings was started in the Department during the tenure of previous HOD when Dr. Johnson R had made the false allegation that he was not informed of the DC meetings. This Notice Book was taken to his room first by around 11 am and later by around 1.00 pm by the Casual Labourer of the department, who reported that he was not present anywhere in the department. All teachers in the Department, except Dr. Johnson participated in the meeting. Dr. Johnson deliberately stayed away from the meeting, even though he was informed of the emergency meeting in the same way other teachers in the department were informed.

She also stated that in the explanation submitted by Dr. Johnson it is seen that he had made several false statements intended to cover up his lapse and in the reply Dr. Johnson admitted that he received the mail sent by her at 10.44 am, and at the same time claimed that he was unaware of when it was delivered to his inbox. Another argument is that she was aware of his mobile number and hence she should have called him personally over phone and requested him to participate in the meeting. She stated that several complaints had been filed against Dr. Johnson R regarding his improper behavior and use of abusive language against others especially females.

As per the orders of the Vice-Chancellor the above matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

***The Committee considered the matter and recommended to convene the Department Council meeting of the Department of Pshychology in presence of the Campus Director and present this matter and to take appropriate decision.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.09.2021, be approved.

**Item No.32.37.03: Request for removing Dr. Johnson R, Assistant Professor, Department of Psychology academic responsibilities - Representation given by students of 2<sup>nd</sup> Year M.Sc Applied Psychology –reg.**

**(Ad AII)**

The students of SFI University Campus Unit Committee and 2nd MSc Applied Psychology submitted a representation dated 12.01.2021 requesting removal of Dr. Johnson R, Assistant Professor, Department of Psychology from the responsibilities of teaching and evaluating their work. They requested to withdraw the action reinstating Dr. Johnson in service as there are several allegations and complaints persisting against him. They informed that they will go on strike until he is removed from engaging their classes as he is lacking competence and academic integrity.

The Head, Department of Psychology has submitted a report on the representation. In the report the Head, Department of Psychology highlighted a timeline of events till date in the Department as follows.

1. A new time table and re-distribution of teaching workload was prepared recently in the urgent meeting of the Department Council, convened on 13.01.2021 as per the telephonic directions from the Hon'ble Vice-Chancellor to accommodate the demand by the M.Sc S4 Psychology students that Dr. Johnson should be relieved from the duty teaching and evaluating them.
2. Dr. Johnson R purposefully stayed away from the meeting held on 13.01.2021 at 2 PM in spite of the communication sent to him. All the members of the DC were informed of the meeting through email, and in addition, the matter was communicated through the notice book of the DC meeting. Though Dr. Johnson was there, he deliberately did not turn up for the meeting and was not there in his room during the working hours to put his signature in the notice book.
3. To accommodate the suggestion by the Observer that the teaching hours of Dr. Johnson R be spread across the week, the modified time table was issued w.e.f 22.01.2021.
4. Dr. Johnson R informed the S1 students that he was not ready to take up the work assigned to him in a meeting conducted in his absence and also did not conduct any online classes.
5. While the S4 students have called off their strike, the S1 students have given a representation to the Head, Department of Psychology in the Department Council held on 05.02.2021 against Dr. Johnson R from engaging their classes as they find him lacking competence and academic integrity.
6. The teaching workload of each faculty, and clarity regarding the shared papers allotted was discussed and approved in the DC. The DC resolved to re-allot the portions assigned to Dr. Johnson R in the 4th Semester and to make suitable modifications in the existing time table. The DC discussed the workload of each teacher in detail and ensured that each teacher fulfilled the required number of teaching hours as stipulated by the UGC. The dissertation work (PSY-D-444) of M.Sc S4 is divided among the other faculty members except Dr. Johnson R. The DC also resolved to inform Dr. Johnson R who was not present in the meeting, his workload in the first semester.
7. The remarks of Dr. Johnson regarding the representation by the students was sought by the observer & he has not submitted the same till date to this office.

As per the orders of the Vice-Chancellor the matter along with the remarks of the Head, Department of Psychology was placed before the Syndicate. The Syndicate at its meeting held on 17.02.2021 vide Item No.23.76 resolved to obtain the remarks of the Campus Director, Kariavattom and place the same before the Syndicate for Consideration.

The observer remarked the following:

1. There were representations from the Department Union Chairman and the II year students of Psychology for not allowing Dr. Johnson to handle the II year Psychology classes as they have been involved in giving complaints about Dr. Johnson and the same was heard by a committee under the chairmanship of PVC. Considering the same, the Campus Director personally had meeting with Dr. Johnson and the students.
2. Based on the meeting, it was conveyed to the Head of the Department as Dr. Johnson was willing to be relieved from the II year classes. The same was communicated in the next departmental council and decisions taken accordingly.



3. Dr. R. Johnson was given more workload in the I semester to compensate the loss of classes in II year.

As per the orders of the Vice-Chancellor the request of 2<sup>nd</sup> year MSc Applied Psychology students for the removal of Dr. Johnson R, Assistant Professor, Department of Psychology from academic responsibilities along with the remarks of the Campus Director was placed before the syndicate for consideration. The Syndicate at its meeting held on 07.05.2021 vide Item No.27.69 resolved that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

As per the orders of the Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

***The Committee considered the matter and recommended to authorise the Campus Director to take suitable decision on the matter and report the same to the Syndicate.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.09.2021, be approved.

***Item No.32.37.04: Re-engagement of retired staff on contract/ daily wage basis in the University - reg.***

***(Ad AI)***

Smt. Mariamma I, Section Officer(Rtd) was appointed as Administrative Officer on contract basis at UIM Kundara and her term expired on 02.06.2021. She has requested to extend her term of contract. Also, the contract of Sri. Rajan R, Administrative Officer, UIM Kollam is due to expire on 04.10.2021, he being engaged for a period of 11 months w.e.f 05.11.2020. Steps are to be initiated either to extend their contract for the next term or to initiate steps for appointing new staff.

A policy decision may be taken regarding re-engagement of retired employees and Administrative Officers. Office Superintendent or Senior Grade/Selection Grade Assistants may be appointed at UIMs.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

***The Committee considered the matter and recommended that the request for re-engagement of retired staff may not be conceded to.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.09.2021, be approved.

**FURTHER RESOLVED** to entrust the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University to examine whether there is any alternative arrangements of staff is required or not in all UIMs, if any.

***Item No.32.37.05: Smt. Prema S Nair - Converting the nature of leave -Remarks of KSAD-Reg.***

***(Ad. AI)***

Smt. Prema S Nair, Assistant Gr. II was sanctioned leave without allowance for two years w.e.f 01.02.1992 for higher studies as per rule 91, Part I KSR vide U.O.No.Ad C.1/IV.02/92 dated 30.01.1992. She was sanctioned leave without allowance for two more years w.e.f 01.02.1995 for higher studies as per rule 91, Part I KSR vide U.O.No.Ad C.1/IV.02/95 dated 09.02.1995, in continuation of the leave granted. She was permitted to rejoin duty w.e.f 02.09.1996 FN, after cancelling the unavailed portion of the leave. The Joint Director, Kerala University Audit vide Lr.No.K.S.A.K.R.U.10/123/2018 dated 05.06.2018 informed that the leave granted to Smt. Prema S Nair for study purpose w.e.f 01.02.1992 to 01.09.1996 under Rule 91 is not in order and the same has to be converted into leave under Rule 88, Part I KSR and the matter has to be intimated to KSAD. KSAD after perusing the files, informed vide Letter No. K.S.A.K.R.U.8/852/2018 dated 12.11.2018 that considering the Judgment dated 10.12.2019 in W.A. No. 2496/2009, the leave sanctioned incorrectly under Rule 91 to Smt. Prema S Nair, Section Officer (Hr. Gr), Retired, has to be converted to LWA under Rule 88.

The Syndicate at its meeting held on 17.02.2021 vide Item No.23.67 considered the request of Smt.Prema S Nair, Section Officer (Hr.Gr), (Retired) for converting the nature of LWA already availed, as remarked by KSAD and resolved the following;

- To convert the leave sanctioned to Smt. Prema S Nair, Section Officer (Hr.Gr)(Rtd) under Rule 91 to Rule 88 Part I KSR.
- To grant notional promotion to Smt.Prema S Nair by protecting her seniority notionally as per provisions contained in Rule 88 Part I KSR other than in selection posts ie up to the post of Selection Grade Assistants without effecting reversion of posts held by her juniors (who were promoted during the period of her LWA) in consultation with KSAD limiting the advantage to retirement benefits alone.
- To rework the retirement benefits in respect of Smt.Prema S Nair (SO, (Hr.Gr), (Rtd)), reckoning LWA as one sanctioned under Rule 88 Part I KSR.

Accordingly Deputy Registrar, Admn. I, Deputy Registrar, Accounts and Deputy Registrar, Audit & Pension were authorized to consult with KSAD for the smooth implementation of the above Syndicate resolution. Deputy Registrar, Accounts and Deputy Registrar, Audit & Pension vide Note dated 20.04.2021 informed that the pay/pension in r/o Smt. Prema S Nair, Section Officer (Hr.Gr)(Rtd) was worked treating the LWA granted to her as per provisions in Rule 88 Part I KSR and the statements related to the same along with SB/GER were handed over to the Joint Director, KSAD for approval.

The Deputy Registrar Audit/Accounts vide note dated 19.07.2021 informed that a detailed proposal inclusive of calculation statements regarding the regulation of pay wef 01.03.1992 to her retirement (31.07.2018), treating LWA under Rule 88, Part I, KSR and granting notional promotions by protecting her seniority other than in selection posts and there after the revision of basic pension wef 01.08.2018 have been submitted to KSAD for approval. The Joint Director, KSAD vide letter dated 07.07.2021 informed that the proposal to re-work retirement benefits of Smt. Prema S. Nair even on the basis of conversion of LWA as under Rule 88, Part I, KSR is not acceptable, as the judgment of the Division Bench of the Hon'ble High Court of Kerala in Writ Appeal No. 2496/2009 pronounced on 10.12.2009 remarking against upsetting/reworking with the already finalized seniority list, still exists unchallenged.

Smt.Prema S Nair (SO, (Hr.Gr), (Rtd)), vide Lr. dated 04.08.2021 submitted that it is known that the file forwarded to KSAD has been returned without approval, even though they had repeatedly directed the University to regularize the leave erroneously sanctioned. The remarks obtained from KSAD in this regard is that the proposal to re-work retirement benefits of Smt. Prema S. Nair even on the basis of conversion of LWA as under Rule 88, Part I, KSR is not acceptable, as the judgment of the Division Bench of the Hon'ble High Court of Kerala in Writ Appeal No. 2496/2009 pronounced on 10.12.2009 remarking against upsetting/reworking with the already finalized seniority list, still exists unchallenged.

As per the orders of the Vice-Chancellor, the request of Smt. Prema S. Nair to take necessary steps to grant pensionary benefits in accordance with the Syndicate decision of 17.02.2021 is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to entrust the Registrar to submit a report on the matter, in consultation with a Service expert.***

***Resolution of the Syndicate***

**RESOLVED** to entrust the Registrar to submit a report on the matter, in consultation with a Service Expert/ Consultant.

***Item No.32.37.06: Probation Declaration of Officers of Joint Registrar/Deputy Registrar/ Assistant Registrar/ Section Officer level – Duration of period of probation – Amendment proposal to the Kerala University First Statutes 1977 – reg (Ad AI)***

The Meeting of the Syndicate held on 17-02-2021 vide item No.23.68 resolved that the probation period of Joint Registrar/Deputy Registrar/Assistant Registrar/Section Officers level be decalred on completion of six months of duty from the date of assuming duty and further resolved to

take urgent steps to amend the relevant portion of the Statute to fix the period of probation as prevailing in the State service.

The Syndicate at its meeting held on 07-05-2021 vide item No.27.57 considered the proposal to amend the Chapter II, Statute Nos.40 B,42 &45 of the Kerala University First Statutes in line with the GO(P)No.42/2010/P&ARD dated 20-12-2010 wherein the period of probation of those who appointed to selection posts in the State Services by promotion and appointed thereto by-transfer within the department where direct recruitment is not one of the methods of appointment has been fixed as six months on duty within a continuous period of one year and resolved to *refer the same to the Standing Committee of the Syndicate on Staff, Equipment & Buildings.*

Proposal of amendment in Kerala University First Statutes 1977 (Chapter II)

Sl No	Kerala University First Statutes 1977, Chapter II(As seen)	Proposed Amendments/Add on in tune with the resolution of the Syndicate held on 17-02-2021 vide item No.23.68)
1	Statute No. 40 B. Period of Probation of Joint Registrar:- (1) Every person appointed as Joint Registrar, shall, from the date on which he joins duty, be on probation, for a total period of one year within a continuous period of two _years provided that it shall be competent for the Syndicate to extend the period of probation by a period not exceeding one year for good and sufficient reasons	Statute No. 40 B. Period of Probation of Joint Registrar:- The following may be added to the first proviso. “The period of probation for employees appointed to selection posts in the scale of pay of Rs 18740-33680 and above by promotion where direct recruitment is not one of the methods of appointment as per the special rules shall be fixed as six months on duty within a continuous period of one year. This shall be applicable in the case of persons appointed on or after 01-04-2010 to the selection posts only in the scale of pay of Rs 18740-33680 and above either by promotion or transfer within the Departments where direct recruitment is not one of the methods of appointment”
2	Statute No. 42. Period of Probation of Deputy Registrar:- (1) Every person appointed as Deputy Registrar, shall, from the date on which he joins duty, be on probation, for a total period of one year within a continuous period of two years: Provided that it shall be competent for the Syndicate to extend the period of probation by a period not exceeding one year for good and sufficient reasons	Statute No. 42. Period of Probation of Deputy Registrar:- The following may be added to the first proviso. “The period of probation for employees appointed to selection posts in the scale of pay of Rs 18740-33680 and above by promotion where direct recruitment is not one of the methods of appointment as per the special rules shall be fixed as six months on duty within a continuous period of one year. This shall be applicable in the case of persons appointed on or after 01-04-2010 to the selection posts only in the scale of pay of Rs 18740-33680 and above either by promotion or transfer within the Departments where direct recruitment is not one of the methods of appointment”
3	Statute No. 45. Period of Probation of Assistant Registrar:- (1) Every person appointed as Assistant Registrar, shall, from the date on which he joins duty, be on probation for a total period of one year within a continuous period of two years: Provided that it shall be competent for the Syndicate to extend the period of probation by a period not	Statute No. 45. Period of Probation of Assistant Registrar:- The following may be added to the first proviso. “The period of probation for employees appointed to selection posts in the scale of pay of Rs 18740-33680 and above by promotion where direct recruitment is not one of the methods of appointment as per the special rules shall be fixed as six months on duty within a continuous

	exceeding one year, for good and sufficient reasons.	period of one year. This shall be applicable in the case of persons appointed on or after 01-04-2010 to the selection posts only in the scale of pay of Rs 18740-33680 and above either by promotion or transfer within the Departments where direct recruitment is not one of the methods of appointment
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The post of Section Officer has not been listed in the category of Officers in the Chapter II of the Kerala University First Statutes. It may be noted that vide notification No.Acad.L/S/2582/2013 dated 18-12-2014, it has been already notified to the amendment to the Chapter IV, Part II, Clause 9(1) of Kerala University First Statutes, adding the following provision to the probation period of Class I, II and III employees.

“The period of probation for employees appointed to selection posts in the scale of pay of Rs.18740-33680 and above by promotion where direct recruitment is not one of the methods of appointment as per the special rules shall be fixed as six months on duty within a continuous period of one year. This shall be applicable in the case of persons appointed on or after 01-04-2010 to the selection posts only in the scale of pay of Rs 18740-33680 and above either by promotion or transfer within the Departments where direct recruitment is not one of the methods of appointment

The probation in respect of those who have been appointed to selection posts in the scale of pay of Rs 18740-33680 and above prior to 01-04-2010 and have not put in one year of duty with a continuous period of two years as on 01-04-2010 if they are otherwise eligible shall be declared on completion of one year of duty within a continuous period of two years if the same is completed on or before 30-09-2010.

In the case of others who commenced probation prior to 01-04-2010 their probation shall be declared with effect from the day after the day on which they complete six months on duty within a continuous period of one year or with effect from 01-10-2010 whichever is earlier”

The pay scale of Rs 18740-33680 belongs to the post of Section Officer (FC&D) in the University as per the recommendations of the 9<sup>th</sup> Pay Commission. The post of Section Officer is one level higher than Section Officer (FC&D), which currently no longer in existence in the University. Hence, amendment to shorten the probation period to six months need not be considered as far as the post of Section Officer is concerned.

Therefore, as per the orders of the Hon'ble Vice-Chancellor, the proposal to amend the Chapter II, Statute Nos.40 B,42 &45 of the Kerala University First Statutes,1977 as stated Sl.No 1 to 3 in tune with the GO(P)No.42/2010/P&ARD dated 20-12-2010 is submitted to the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration.

***The Committee considered the matter and recommended to agree to the proposal.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.09.2021, be approved.

**FURTHERRESOLVED** to place the amendment proposal before the Senate for consideration.

***Item No.32.37.07: University Health Centre- Appointment of Health Information Officer on contract basis-reg.***

***(Ad DII)***

The University Health Centre has only one sanctioned post of Health Information Officer and the details are as follows:-

- 1) General Qualification- Masters Degree of a recognised University
- 2) Technical Qualification-
  - i) Atleast three years experience in Editing Health Related literature in an establishment on full time basis
  - ii) Publications (including translation) in Malayalam on Health or Science subjects
  - iii) Experience in investigations/ surveying health problems.
- Age - not more than 35 years.
- 4) Mode of recruitment- Direct

The post is lying vacant since the retirement of Sri. M. Nazimudeen, on 31.05.2020. It may be noted that, the appointment to all the non teaching posts of the Universities of Kerala has been assigned to Kerala Public Service Commission vide the Kerala Public Service Commission (Additional Functions as Respects the Services under the Universities) Act, 2015. However, this post is not included in the GO.(P) No.37/2020/HEDN dated 06.11.2020, issued by the Government fixing the qualification, age, scale of pay, mode of recruitment to 16 non teaching posts of the Universities in Kerala. Further, the post of Health information Officer is also not included in the G.O. enhancing the remuneration of contract and daily wage staff.

The Vice-Chancellor has ordered to place the matter regarding permission to appoint a Health Information Officer on contract basis in the University Health Centre, taking into consideration the new policy adopted by the University to revamp the Health Centre, before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Hence, as per the orders of the Vice-Chancellor, the matter regarding the appointment of a Health Information Officer on contract basis in the University Health Centre is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendation.

***The Committee considered the matter and recommended that the proposal for the engagement of Health Information Centre at the University Health Centre may not be conceded to.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.09.2021, be approved.

***Item No.32.37.08: UGC Regulations 2010- Career Advancement Scheme-Placement of Dr.S.Venumohan S, as Assistant Professor (Stage 2)-reg.***

***(Ad DII)***

The Director, School of Distance Education has forwarded the application received from Dr.S.Venumohan, Assistant Professor of History, School of Distance Education for placement to the post of Assistant Professor (Stage 3) under Career Advancement Scheme of UGC Regulation 2010.

Dr.S.Venumohan was appointed as Lecturer in History at the School of Distance Education w.e.f. 22.05.2014 vide U.O. No. AdBIII.2.6226/2014 dated 25.06.2014. Prior to joining University of Kerala, he had been working as Assistant Professor at various institutions from 14.10.2008 to 21.05.2014 which was reckoned as qualifying service vide U.O. No. Ad.BIII.2/6226/20134 dated 07.05.2019. During his service at V.T.M.N.S.S. College, Dhanuvachapuram he was placed as Assistant Professor (Stage II) w.e.f. 14.10.2012, vide U.O. No.Ac.FII/17970/2019 dated 29.08.2019.

However, he has not yet been granted placement as Assistant Professor (Stage 2) at the University of Kerala. Thus before considering his request for placement to the post of Assistant Professor (Stage 3), Dr.S.Venumohan has to be designated as Assistant Professor (Stage 2) at University of Kerala w.e.f. his date of joining.

It may be noted in this regard that, on receipt of similar requests from teachers earlier, the Syndicate considering the Government Proceedings/ University Order sanctioning placement in prior service had resolved to grant due placement at the University of Kerala.

Therefore, as per the orders of the Vice-Chancellor, the matter regarding granting placement to Dr. S. Venumohan, Assistant Professor of History, School of Distance Education as Assistant Professor (Stage 2) w.e.f. his date of joining at University of Kerala ie, 22.05.2014 is placed before the Standing Committee of the Syndicate on Staff, Equipments and Buildings for consideration and appropriate recommendations thereof.

***The Committee considered the matter and recommended to grant placement to Dr. S Venumohan, Assistant Professor, Department of History, School of Distance Education as Assistant Professor (Stage 2) w.e.f. 22.05.2014, as per existing rules and norms.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.09.2021, be approved.

**Item No.32.37.09: Department of Physics-Request for engaging Contract lecturer-reg.****(Ad.AV)**

The Head, Department of Physics, vide letter No.Phy/134/201/2020-21 dated 31.03.2021 and E-mail dated 21.04.2021 has requested to appoint two contract lecturers in the Department of Physics to teach MSc Physics(Specialization in Space Physics)with the following qualification "MSc in Physics or MSc in Space Physics. UGC-NET preferred, Ph.D in Space Physics/Atmosphere Physics/Astronomy preferred". It may be noted that,the sanctioned strength of the Department is 9 and presently 7 permanent teachers and one contract lecturer is working. Only one post is vacant. Contract appointment can be done against the vacant Sanctioned strength.

It may also be noted that a rank list of 2 candidates were published for appointment of Contract Lecturers in Department of Physics as per Notification No.Ad.AV.2./21307/16dated 23.06.2016. Memos were sent to the two candidates and only one joined in the Department as Contract Lecturer.

As per the orders of Vice Chancellor,the request of HOD, Department of Physics for the selection and appointment of one Contract Lecturer in the Department of Physics is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to engage one Lecturer on contract basis, in the Department of Physics.***

***Resolution of the Syndicate***

**RESOLVED** to engage two Lecturers on contract basis(preferably Specialization in Space Physics) in the Department of Physics, Kariavattom.

**Item No.32.37.10: Request of Dr.Herman P.J, Associate Professor, Department of Hindi Sanctioning Leave on Special grounds-reg.****(Ad AV)**

Dr.Herman P.J, Associate Professor, Department of Hindi, vide letter referred above, has stated that he has been under treatment in Lakeshore Hospital, Ernakulam for Acute Pneumonia and severe respiratory failure followed by pandemic Covid 19, as his health condition was so critical and deteriorated. He has been admitted in the hospital for a month since 30/04/2021 to 28.05.2021. He has also stated that, after the vacation period ie.15.06.2021, he tried work from home for 5 days ie. up to 20.06.2021 and the doctor advised him to take rest for at least two months to restore his health. Therefore he has requested to sanction Leave on Special grounds(period of leave not mentioned). He has also submitted the Medical Certificate. The Head, Department of Hindi, has recommended and forwarded the request of Dr. Herman P J. The Vice Chancellor has ordered to place the matter before the Syndicate.

The Syndicate held on 23.07.2021(vide item No.30.91), resolved that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

As per the orders Vice Chancellor, the request for Leave on Special grounds in respect of Dr.Herman P J, Associate Professor, Department of Hindi is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate decision.

***The Committee considered the matter and recommended to grant eligible Covid 19 Special Casual leave to Dr. Herman P J Associate Professor, Department of Hindi***

***The Committee further recommended to authorise the Head of the Department to consider the possibility of permitting 'work from home' to Dr. Herman P J considering his health condition.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.09.2021, be approved.

**Item No.32.37.11: Population Research Centre (PRC), Kariavattom - Driver on contract basis - Sri.Ajithkumar.R.L - engaging daily wage basis - Direction from the Ministry - reg.****(Ad FI)**

Director-in-charge, Population Research Centre has forwarded a proposal to the Ministry of Health and Family Welfare, Government of India, requesting to start the process of filling the post of

driver on contract basis in the Population Research Centre, Kerala since the tenure of 3<sup>rd</sup> year extension in respect of Sri. Ajithkumar. R.L (driver on contract basis) expired on 24.07.2021 and the post is remaining vacant w.e.f 25.07.2021. He has requested to engage Sri. Ajithkumar.R.L in the post of driver on daily wage basis from 26.07.2021 till a fresh appointment is done in the said post.

Deputy Director, Statistics Division (PRC), has informed that necessary directions has issued vide File No. A12013/2019- Stats (PRC)/Kerala/e-8034177, which states that the revision of assessment of staff strength in PRC is under consideration at NITI Aayog and till approval of revised staff strength by NITI Aayog, appointment of driver on contract basis may be kept in abeyance and the available driver may be kept on daily wage basis as a temporary measure for day to day smooth functioning of PRC.

Finance has enclosed the proposal of Director (i/c), PRC to engage Sri. Ajithkumar.R.L as driver at PRC on daily wage basis w.e.f 27.07.2021 subject to norms of the University, if administrative sanction is accorded.

Hon'ble Vice Chancellor has ordered to place the matter before the Standing Committee on Staff, Equipment and Buildings.

Hence the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to engage Sri. Ajithkumar R C as driver at Population Research Centre, Kariyavattom on daily wage basis w.e.f 27.07.2021 as per norms and rules.***

***Resolution of the Syndicate***

**RESOLVED** to engage Sri. Ajithkumar R.C as driver at Population Research Centre, Kariyavattom on daily wage basis w.e.f 27.07.2021 as per norms and rules of the University.

***Item No.32.37.12: Posting of Studio cum Library Attender at RRCEVA Mavelikkara-reg- (Ad.AIV)***

The Director of RRCEVA, Mavelikkara has forwarded the resignation letter of Smt. Mekha Ramakrishnan, Studio Assistant and requested to appoint a new Studio Assistant vide letter dated 09.10.2019 and proposed the following qualifications for the post of studio Assistant.

1. A Degree in Fine Arts from a recognized University (BFA/BVA) in Painting/ Sculpture/ Applied Art.
2. Proficiency in typing, Handling digital SLR Cameras, Projectors, Public address system & other equipment related to lecture hall.
3. General Awareness of Indian & Western Arts.

Since the rank list of Studio Assistant prepared on 19.11.2014 has expired, a fresh notification need to be issued and a selection committee to be constituted for the appointment . As per the orders of the Vice Chancellor, the matter was placed before the standing Committee of Syndicate on Staff Equipment & Building .The Committee considered the matter and recommended to authorise a sub committee comprising Adv K.H Babujan, Adv.A Ajithkumar, Sri.R Rajesh MLA, members Syndicate (already constituted ) to study and submit the report on the same.

Meantime the Director, on letter dated 15.02.2021 has requested to appoint a Library cum Studio Attender immediately at the centre to fulfill their mission of making it as a centre of Excellence in Visual Arts, since the visit to the centre was delayed due to lock down.The Director stated that the Centre has a collection of nearly 1700 books and journals which should be digitally catalogued and and digitalize the content of these books and also wish to make digital copies of the rare books collected from various sources aiming to build up a research centre.

The committee visited the Centre on 14.06.2021 and recommended to appoint a Studio cum Library Attender instead of two different persons for the Library and Studio.

As per the orders of the Vice Chancellor the matter regarding the appointment of a Studio cum Library Attender is placed before Standing Committee of Syndicate on Staff Equipment and Building for proper consideration and appropriate recommendation.

***The Committee considered the matter and recommended to engage a Studio cum Library attender on contract basis at RRCEVA, Mevelikkara.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.09.2021, be approved.

**Item No.32.37.13:** *Engaging women security guards in Kerala University -proposal - regarding:-*

**(Ad.AII)**

The Convener, Standing Committee of Syndicate on Staff, Equipment, and Buildings, and Member, Syndicate, University of Kerala, Adv.B.Balachandran submitted a proposal to engage women security guards in Kerala University. As per his proposal, currently Kerala University is appointing male security guards only and suggests that the University have Women's Hostel, female employees, and students which necessitates the aforesaid appointment as the need of the hour. University is having sanctioned strength of 100 security guards. At present 10 permanent, and 93 casual security guards are working on daily wage basis (three of them were re-employed after retirement). The Selection Committee held on 19.07.2021 suggested to appoint 10 Security Guards on daily wage basis on community rotation basis.

As per the orders of the Vice-Chancellor the proposal of Adv.B.Balachandran, Convener, Standing Committee of the Syndicate on Staff Equipment and Buildings, and Member Syndicate, University of Kerala to engage women security guards in the University was placed before the Syndicate held on 23.07.2021 and the Syndicate resolved to refer the matter to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

As per the orders of the Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment, and Buildings.

***The Committee considered the matter and recommended to authorise the Registrar to submit a detailed report on engaging women security guards, including requirements, following existing procedure of appointment.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.09.2021, be approved.

**Item No.32.37.14:** *Centre for Renewable Energy- Request to sanction for appointing Three Contract Lectures at the Centre -Reg .*

**(Ad DIII)**

Dr.S.M.A.Shibli, Hon.Director, Centre for Renewable Energy, vide his letter dated 30.07.2021 has informed the following;

- i) Two PG Courses with specialization in Renewable Energy have already been started at the Centre along with Department of Chemistry and Department of Physics from this Academic Year.
- ii) At present, a space has been provided in the CLIF building for continuing the research activities.
- iii) Further a Research cum M.Sc. Lab is being established at the CLIF building. 17 Students (Chemistry -12 and and Physics-5) are allotted for the Courses and the immediate requirement of Lecturers on Contract is essential to improve the teaching and research activities.
- iv) Advanced topics related to all fields of renewable energy are being taught in the M.Sc Courses. Advanced research in the fields of Fuel Cells, Hydrogen energy, Super Capacitors, Photovoltaics and Biomass, are being the primary research activities at the Centre.
- v) Professors and National Post- Doctoral Fellows are being considered to be posted at the Centre from this academic year itself. Facilities already available in the Science departments have been utilized for this research works. Many equipment are being purchased in support of current research activities.

Based on the above, Dr.S.M.A.Shibli, Hon.Director, Centre for Renewable Energy has requested the following;

- i) To accord sanction to appoint 3-Contract Lecturers at the Centre to handle the theory and practical classes of renewable energy based M.Sc.Courses, and also to engage active research in the field of developing Renewable Energy devices.



ii) The qualifications for the Contract Lecturers may be fixed as :

Ph.D Degree in any Science/ Applied Science/ Technology/ Engineering Streams with expertise in Renewable Energy. The desirable qualification may be fixed on actual experience with developing renewable energy based devices.

As per the orders of the Vice-Chancellor the request of Dr.S.M.A.Shibli, Hon.Director, Centre for Renewable Energy and Material to engage 3 Contract Lectures is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for Consideration and appropriate recommendations.

***The Committee considered the matter and recommended to engage two Lecturers on contract basis at Centre for Renewable Energy.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.09.2021, be approved.

**Item No.32.37.15: Department of ORI & MssL - Request of Dr. Naushad S., Assistant Professor in Malayalam to Protect his Pay as per 7<sup>th</sup> Pay Commission-reg.**

***(Ad DIII)***

The Head of the Department of ORI & MssL vide letter dated 28.04.2021 has recommended and forwarded the Request of Dr. Naushad S., Assistant Professor in Malayalam to Protect his Pay as per the AG Pay-slip forwarded.

Dr. Naushad S, Assistant Professor in Malayalam in the Department of ORI & MssL has informed that the Accountant General has already fixed his pay as per 7th Pay Commission of UGC (AG E Slip No.20210500003959 dated 27.04.2021 is appended) and requested that steps may be taken to protect his salary as per 7th Pay Commission from 19.03.2020, ie., the date of joining as Assistant Professor in the University Service.

As per U.O.No.Ad.DIII/11962/2020/UoK dated 04.01.2021, sanction was accorded to reckon his past service along with the University Service for granting Pensionary Benefits.

In response to the request of Dr.Naushad S., Assistant Professor in Malayalam, ORI & MssL to Protect his Pay as per 7th Pay Commission Finance IV Section has remarked to collect the Last Pay Certificate (7<sup>th</sup>CPC) & service details received in the University from Account General Office in response to the request for Pay protection.

Accordingly service details and pay details in respect of Dr.Naushad S, Assistant Professor in Malayalam, ORI & MssL received from the Office of the Accountant General Office (A&E), Kottayam and the details his pay are as follows;

Date	Pay	Pay Matrix Level
26.06.2019	131400	Academic Level 13 A
01.01.2020	135300	do
19.03.2020	Nil	

**Based on the above details, Finance has remarked the following;**

- i) The Syndicate of the University is the authority to fix the starting pay of a teacher on appointment at any stage in the scale of pay applicable to that post.**
- ii) As per the Letter No.GE10/D/N-108/3002895 /145 dated 19.07.2021 from the Office of the Accountant General, (A&E), Dr.Naushad S., was in receipt of a pay of Rs 135300(Academic Level-13 A - as per 7th CPC) in Collegiate Education Department . If the last pay is protected in the University, his basic pay arrives at Rs 131700 (Academic Level-10- as per 7th CPC) + 3600 Personal Pay which shall be absorbed on accrual of future increment.**

As per the orders of the Vice-Chancellor, the request submitted by Dr.Naushad S., Assistant Professor in Malayalam in the Department of ORI & MssL to Protect his Pay as per 7th Pay Commission along with the remarks of Finance is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendations.

***The Committee considered the matter and recommended to protect the last pay salary of Dr.Naushad S, Assistant Professor, Department of ORI & MssL as per 7th pay commission , subject to final disposal of Writ appeal no.760 of 2021 and connected cases as per norms and rules.***

The meeting came to an end at 4.00pm.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.09.2021, be approved.

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**Item No. 32.38 Minutes of the meeting of the Work Monitoring Cell held on 10.09.2021 – Approval – reporting - reg.**

(Pl.G)

The meeting of the Work Monitoring Cell was held at 10.30 a.m on 10.09.2021 in the Aquatic Biology Hall, Kariavattom considering the immediate requirements as presented by the Director, IQAC in connection with NAAC visit and the status of works as presented by the University Engineer. In view of the urgency in action to be taken in tune with the recommendations in the minutes, the minutes was approved by the Vice Chancellor exercising the powers vested under section 10 (13) of the KU Act 1974.

The action taken by the Vice Chancellor in having approved the minutes of the meeting of the Work Monitoring Cell held on 10.09.2021 (COPY APPENDED) is reported to the Syndicate.

**MINUTES OF THE MEETING OF THE WORK MONITORING CELL Date and Time: 10.30 A.M; 10.09.2021.**

Venue: Aquatic Biology Hall, Kariavattom

**Members**

- |  |      |
|--|------|
| 1. The Vice Chancellor                                       | Sd/- |
| 2. The Pro Vice Chancellor                                   | Sd/- |
| 3. Adv. A. Ajikumar, Convener, Scon Planning and Development | Sd/- |
| 4. Adv. K. H Babujan, Convener, Scon Finance                 | Sd/- |
| 5. The Registrar   | Sd/- |
| 6. The Director Planning and Development                     | Sd/- |
| 7. The Finance Officer                                       | Sd/- |
| 8. The University Engineer                                   | Sd/- |

**Officers/Others present**

- |   |      |
|---|------|
| 1. Dr. S Nazeeb, Member, Syndicate                      | Sd/- |
| 2. Dr. K. G Gopchandran, Member, Syndicate              | Sd/- |
| 3. Director, IQAC                                       | Sd/- |
| 4. Research Director                                    | Sd/- |
| 5. Campus Director                                      | Sd/- |
| 6. Joint Registrar (Campus Administration)              | Sd/- |
| 7. Deputy Registrar (Planning and Development)          | Sd/- |
| 8. Dr. P Sreejith, Asst. Professor, Dept. of Zoology    | Sd/- |
| 9. Dr. Shaji, Dept. of Geology                          | Sd/- |
| 10. Dr. T. S Swapna, Dept. of Botany                    | Sd/- |
| 11. Sri. Ramesh T. S, AEEI                              | Sd/- |
| 12. Smt. Bindu A, AEEI                                  | Sd/- |
| 13. Sri. R. SPadmakumar, AEE (Elec)                     | Sd/- |
| 14. Sri. Ajayraj B. R, AE (HD)                          | Sd/- |
| 15. Sri. Manojkumar M. S, AE (HQ)                       | Sd/- |
| 16. Sri. Aneesh Mohammad A. S, Instrumentation Engineer | Sd/- |
| 17. Ajithkumar CK, AEI                                  | Sd/- |
| 18. Smt. Rose Mary Varghese, AE (Ele)                   | Sd/- |
| 19. Smt. Maria CVarghese AEIII                          | Sd/- |
| 20. Smt. Divya Devarajan, AE (Project)                  | Sd/- |
| 21. Smt. Gini C. L, AE                                  | Sd/- |
| 22. Sri. Arun CR, AE                                    | Sd/- |
| 23. Smt. Aswathy, B. S, Overseer (Ele)                  | Sd/- |
| 24. Smt. Syamili, Worksupt. (civil)                     | Sd/- |

The meeting began at 10.45 a.m

The Work Monitoring Cell considered the immediate requirements as presented by the Director, IQAC in connection with NAA

Cvisit, the status of works as presented by the University Engineer and made recommendations on the following:

- I. Immediate requirements in connection with NAAC visit
- II. Ongoing work status as on 09.09.2021
- III. Works for which Administrative sanction granted but work yet to be started.
- IV. Works for which tender invited and under further process
- V. Estimates submitted by Engineering wing pending approval
- VI. Tenders forwarded by Engineering Unit pending approval

1. Immediate requirements in connection with NAAC visit		
Sl.no	Subject	RECOMMENDATION
1.	The works relating to geo tagging has to be started by 13 <sup>th</sup> of September 2021 for which immediate action is required for cleaning to facilitate geo tagging process.	To authorize the Campus Director in co ordination with Dr.P.Sreejith, Assistant Professor, Department of Zoology and the Joint Registrar ( Campus Administration) to take immediate steps to arrange for necessary cleaning work to facilitate geo tagging at departments in tune with the Priority Chart prepared by the Office of the IQAC in order to start and proceed with the work without break.
2.	Proceeding to consider department wise requirement in respect of NAAC visit	The Engineering wing shall create Four zones in Kariavattom campus as special arrangement for NAAC visit entrusting one Assistant Engineer for each zone and overall supervision and co ordination of works by Sri.Ramesh T.S, AEE. The Campus Director be authorised with permission to co-opt Dr. Rajesh Reghunath ( Dept. of Geology, Dr.Shaji ( Dept of History), Dr. Seema Jerome, Dept of Malayalam), Dr. Appu Jacob ( Dept. of English), Dr.Siddhik ( Dept. of Economics) Dr. Sujith Babu ( Dept. of Psychology), Dr. Balu (SDE) to the Campus Directorate for assistance in connection with matters related to NAAC visit and to submit suitable proposal, by collecting and consolidating the requirements, in connection with NAAC visit alone, from Departments under each zone with proper certification of the Head of the Departments, within seven days to the Registrar.
3.	General Cleaning in Departments and its surroundings	To entrust the Campus Director to earmark the Departments blockwise and to arrange suitable outside agencies for general cleaning of the Departments and its surroundings and to hold meeting of the Head of the Departments informing the details of arrangements being made and to instruct them to meet the Expenses in this regard by the Departments itself.
4.	Installation of common dust bins in Departments (One in each Department)	To entrust the Joint Registrar (Campus Administration) in consultation with the Campus Director and the Head of the Department of Environmental Science to submit a suitable proposal for installation of a common dust bin (one in each Department) and posting of daily wages for proper collection and treatment of the waste.
5.	Unauthorised roadsides sales in front of the campus	To authorize the Registrar to address the Corporation authorities to take necessary steps to clear the roadside sales in front of the campus citing it as a necessity of the University to uphold its academic atmosphere and also pointing out the visit of academic professionals for accreditation related process periodically.
6.	Removal of flex and hoarding in front of the campus	To authorize the Campus Director to communicate with the parties concerned who have erected flex and hoardings in front of the campus so that the parties themselves make arrangement to remove the same.
7.	Seminar Hall at Department of Botany	To authorise Smt. Bindu A, AEE to ensure that the work is tendered within three days and to report the matter to the Vice Chancellor. To entrust the Instrumentation Engineer to ensure time bound installation of Air conditioner and general maintenance.

8.	Lighting arrangements	To trust the AE (Electrical) to identify and submit suitable proposal regarding the need for additional lighting arrangements, wherever necessary, in case an expert visit delay to late evening taking the arrangements made in the SDE as model.
9.	Allotment of Guesthouse to employees who indulge in urgent works relating to NAA C visit	To authorize the Registrar to issue necessary orders for allotment of facilities of Guesthouse to employees who indulge in urgent works relating to NAA C visit, free of cost, subject to availability.
10.	Beautification works around Guest House, Kariavattom	To trust the University Engineer to submit the estimate for the Beautification around the Guesthouse at Kariavattom immediately so as to place it before the next meeting of the Standing committee of the Syndicate on Planning and Development.
11.	Role creation of AEE for issuance of tender for work	To trust the Registrar to ensure that the formal orders granting authorization of the AEE for role creation in the tender process is issued immediately and to trust the University Engineer to make sure that the tenders are issued by the AEE accordingly.
12.	Inauguration of reconstruction of compound wall at campus	To trust the Registrar to fix the time for inauguration at 10.00a.m on 22.09.2021 and to authorize the University Engineer to make arrangements for the inauguration in coordination with the Campus Director and the Joint Registrar (Campus Administration)

Noting that the color scheme of the buildings where painting works are progressing at Kariavattom campus varies from actual selection and also noting that the proper cleaning of the premises are not being carried out after painting recommended to authorize the University Engineer to take steps to ensure that approved color scheme is being applied and the premises are being cleaned. Further recommended to entrust the University Engineer to counter check the work already done, issue instructions to rectify the defects and to issue suitable/ legal notice as per requirement.

II. Ongoing work status as on 09.09.2021										
Sl No	Name of Work	Details presented by the Engineering Unit								RECOMMENDATION
		Estimated amount	Date of execution of agreement	Amount as per agreement	Time Allowed For Completion	Date of completion as per agreement	Actual date of completion/Expected date of completion	Status of work bill	Status	
1	Construction of new overhead water tank near Botany Department at KVTMC campus	15,800,000	31.08.2018	15,800,000	1 year	15.01.2020	.....	1 crore advance paid	SUMP and OH tank work completed. Demolishing of old tank progressing	Noted
2	Renovation works in the toilet of first floor for arresting leakage	130,000	26.11.2019	110,088	45 days	18.01.2020	20/07/2021	Bill under preparation	Work completed.	Noted

	of the waste water through the walls of HOD's room in the Department of Demography at Kariavattom campus									
3	Civil work in the Centre for Latin American Studies at Kariavattom	610,000	25.09.2020	517,922	60 days	05.12.2020	16/01/2021	Bill under verification in AEE's office	Work completed.	Noted
4	Repair, retrofitting and miscellaneous civil works in the additional Mens's Hostel at Kariavattom	7,000,000	03.06.2020	5,774,549	180 Days	11.02.2021	11.02.2021	Final bill under preparation with AEI.	Work completed.	Noted
5	Construction of Horizontal extension to the existing building in the department of Biotech	37,440,000	05.10.2020	31,596,717	360 days	08.10.2021	30.11.2021	Final part bill under preparation with AE(P)	75% work completed, work in good progress, full structural work completed. Contractor	Noted

	hnology at Kariavattom								requested for extension of TOC, due to covid 19 lockdown	
6	Construction of new museum building as an extension to the existing building of the Department of Aquatic Biology and Fisheries at Kariavattom campus	6,900,000	05.10.2020	6,396,840	180 Days	14.06.21	30.10.2021	Ist part bill under preparation with AE(P)	60% completed, All major structural works completed. Work delayed due to corona for workers and contractor. Contractor requested for extension of TOC, due to covid 19 lockdown	To entrust the University Engineer to take steps to serve suitable / legal notice to the contractor for the slow phase of work and to direct Ms. Divya Devarajan, Assistant Engineer to take special attention to supervise the work so as to complete it immediately and also to direct the contractor to be present for hearing before the next meeting of the Standing committee of the Syndicate on Planning and Development
7	Construction of Sump (AICTE approval Fire Fighting at	7,385,000	08.06.2020	2,487,307	45 days	31.07.2020	31.07.2020	Final bill under processing in the UE's office.	Work completed Work order for the balance work (II phase)	Noted

	Kariavattom campus)								issued on 09/09.2021	
8	Construction of dormitory in the 4th floor of SC Women's Hostel at Kariavattom campus	10,997,103	18.11.2020	9,952,575	150 days	25/04/2021	31.10.2021	Part Bill under preparation by AE I	60% completed, Roof work completed. Plastering work going on	Noted
9	Renovation works to the Old Guest house building in SH Campus, Tvpm.	5,500,000	10.11.2017	4,973,389	180 Days	09.05.2018		Nil	Terminated the contractor from the work for his non performance. As per University order, balance work tendered.	Noted
10	Vertical Extension to the SDE building at SH Campuses	21,500,000	04.07.2017	13,828,744	240 days	28.11.2019		Part bill under processing in the UE's office.	Contractor not signed the supplementary agreement for TOC. Waiting for legal opinion from University.	To entrust the Registrar to follow up the procedure relating to the approval of the draft suitable / legal notice and to serve it to the contractor immediately.

									Contractor may be invited for a meeting at a higher level.	
11	CE building extension-interior work RUBCO	8,559,339	10.07.19	8,345,356	75 days	01.10.2019		Final bill under processing in the UE's office.	Work completed.	Noted
12	Providing light Roofing to the Galary of G.V.R aja Pavilion and painting of internal walls in the Department of Physical Education – PMG	3,052,500	26.08.19	2,616,563	90 days	16.12.2019		Bill under preparation with former AE,HQ.	Work completed.	Noted
13	Renovation toilet in SDE' building at SH campuses	690,000	27.12.19	516,972	60 days	03.10.2020	30.01.2021	Bill under scrutiny in UE's office	Work completed.	Noted
14	Relaying of interlo	5,100,000	17.03.2020	3,299,765	120 days	02.12.2020	08.02.2021	Bill under scrutiny in UE's	Work completed.	Noted



	ck paver block on the road, Construction of side drain in the Kerala University Libaray, Palayam					0		office		
15	Construction of new toilet block in the ground floor of women's hostel Thycaud	900,000	19.05.2020	761,434	60 days	07.02.21	30.09.2021	nil	50% work completed, work in slow progress.	Noted the remarks made by the University Engineer that suitable / legal notice had already been issued and now the work is almost completed
16	Installation of iron grill in the Department of Psychology at Kariavattom campuses	160000	29.12.2020	139141	30 days	05.02.2021		Final bill under processing in the UE's office.	Work completed	Noted
17	Construction of common toilet and water kiosk at Kariavattom campuses	4110000	29.12.2020	3193652	180 Days	10.07.2021	31/12/2021	.....	foundation work almost done in three locations. Superstructure work started	To entrust the University Engineer to take steps to serve suitable / legal notice to the contractor for the slow phase of work and to direct Sri. Ajithkumar C K, Assistant Engineer to take special attention to supervise the work so as to complete it

									d in one building	within a month and also to direct the contractor to be present for hearing before the next meeting of the Standing committee of the Syndicate on Planning and Development
18	Construction of First Floor to the Biodiversity Building in the Department of Botany	9400000	04.01.2021	7226515	180 Days	12.07.2021	31.10.2021	Part Bill under preparation with AE I	70% completed, work in good progress. Contractor requested for extension of TOC, due to covid 19 lockdown	To direct Sri. Ajithkumar C K, Assistant Engineer to take special attention to supervise the work so as to complete it on or before 10th October 2021.
19	Construction of first floor to the existing building for the Department of Nanoscience & Nanotechnology at Kariavattom campus	14730000	04.01.2021	11291010	180 Days	12.07.2021	31.12.2021	.....	Work progressing. Roof slab casting proposed on 13/09/2021. Contractor requested for extension of TOC, due to covid	To direct Smt. Maria Varghese, Assistant Engineer to take special attention to supervise the work so as to complete it on or before 31st October 2021, in view of NAAC visit. Further to direct the Assistant Engineer (Electrical) to submit the electrical estimate to the University Engineer on 14th September 2021 and the University Engineer to the Registrar immediately so as to place the item before the next

									19 lockd own	meeting of the Standing committee of the Syndicate on Planning and Development.
20	Electri ficatio n work in connec tion with shiftn g of CSS office to the Golden Jubilee Buildi ng at Kariav attom campus	60000	16.01. 2021	323361	30 days	20. 02. 202 1		Bill under preparatio n with AE. Ele.	Work comp leted	Noted
21	Horizon tal extensio n to the existing building to the Departm ent of Demogr aphy at Kariavat tom	6810000	16.01. 2021	5280155	180 Days	..... ...	31/12/2 021	.....	Work delaye d due to contra ctors fault. Notice issued. Contra ctor agreed to start the work within a week.	Entrusted the University Engineer to take immediate steps to serve suitable/ legal notice to the contractor and to direct the contractor to be present for hearing in the presence of the concerned Assistant Engineer before the next meeting of the Standing committee of the Syndicate on Planning and Development.
22	Providi ng basic facilitie s in the room allotted to Syndic ate membe r in the faculty guest house	340000	16.01. 2021	304552	45 days	12. 03. 202 1		Bill under processin g in the UE's office.	Work comp leted	Noted
23	Vertica l	1027690	21.01. 2021	866778	90 days	02. 04.		Bill under preparatio	Work comp	Noted

	extension of Library - electrification work.					21		n with AE. Ele.	leted	
24	Urgent repair/painting works of various buildings at Kariavattom campus in connection with NAAC visit - North Block	23481727	29.01.2021	14876945	120 days	14.06.2021		.....	HOS 15.02.2021 . 60% work done. Contractor requested for extension of TOC, due to covid 19 lockdown	To entrust the University Engineer to take steps to serve suitable / legal notice to the contractor for the slow phase of work and to direct Sri.Ajith Kumar C K, Smt Maria VArghes and Ms. Divya Devarajan, Assistant Engineers to take special attention to supervise the work so as to complete it immediately and also to direct the contractor to be present for hearing before the next meeting of the Standing committee of the Syndicate on Planning and Development
25	Urgent repair/painting works of various buildings at Kariavattom campus in connection with NAAC visit - South Block	2410381	05.02.2021	1809710	45 days	16.04.2021		.....	HOS 04.03.2021 . 60% work done. Work delayed due to COVID case in the Department of Botany	To entrust the University Engineer to take steps to serve suitable/ legal notice to the contractor for the slow phase of work and to direct Sri.Ajithkumar C K, Assistant Engineer to take special attention to supervise the work so
										as to complete it immediately and also to direct the contractor to be present for hearing before the next

										meeting of the Standing committee of the Syndicate on Planning and Development
26	Rain water Harvesting – Balance work for Cleaning well providing pump set and water supply connections at SH campuses	420000	11.02.2021	328542	30 days	21.03.2021	29/03/2021	Bill under processing in UE's office.	Work completed	Noted
27	Construction of a new building for Microwave material laboratory in the Department of Physics at Kariavattom	14640874	15.02.2021	13174418	270 days	23.11.2021	31.12.2021	.....	HOS 24.02.2021 .Footing concrete almost completed.	To direct Smt. Maria Varghese, Assistant Engineer to take special attention to supervise the work so as to complete it by November 2021, in view of NAAC visit. Further to direct the Assistant Engineer ( Electrical) to submit the electrical estimate to the University Engineer on and in turn to the Registrar immediately
										so as to place the item before the next meeting of the Standing committee of the Syndicate on Planning and Development.
28	Electrical works for language	174082	17.02.2021	165378	45 days	.....		Bill under preparation with AE. Ele.	Work completed	Noted

	ge laborat ory of Hindi Depart ment in ONV memor ial School of Indian langua ges at Kariav attom campu s									
29	Electri cal work for Supply , installa tion testing & commi ssionin g of fire fightin g System for AICTE approv al at Kariav attom campu s	422087	17.02. 2021	400983	45 days	..... .....		.....	work not com menc ed,t o be com menc ed along with balan ce civil work.	To entrust the University Engineer to direct the contractors of Civil, Electrical and Fire fighting works to be present for hearing before the next meeting of the Standing committee of the Syndicate on Planning and Development
30	Horizo ntal extensi on of Lesson room of the SDE at Kariav attom	1106363	22.02. 2021	1070070	90 days	02. 06. 202 1		.....	Work fully comp leted. Bill prepa red by AE(P ) and subm itted for verifi catio n &	Noted

									proce ssing.	
31	Kerala Univer sity Library - Cante n, repair/ mainte nanc e work	600000	19.02. 2021	590608	60 days	30. 04. 202 1		Bill under preparatio n with AE.HQ.	Work comp leted	Noted
32	Constr uction of Bachel ors Hostel at Kariav attom campu s	7700000	19.02. 2021	6278723	180 Days	01. 09. 202 1		.....	Site hand ed over on 06/09 /2021 . Dela y was due to chan ge in the Orien tation of the buildi ng as sugge sted by the high er offici als and Syndi cate mem bers. Confir mati on in this regar d is requi red	Noted
33	Makin g cupboa rd faciliti	100000	15.02. 2021	87775	30 days	24. 03. 202 1		Bill under processin g in the UE's office.	Work comp leted	Noted

	es in the Finance Officer's room at SH campuses									
34	Renovation of waiting shed in front of the faculty guest house building at SH campuses	230000	19.02.2021	184817	30 days	28.03.2021		Bill under processing in the UE's office.	Work completed	Noted
35	Supply, Installation, testing and commissioning of fire-fighting system at Kariavattom campuses, in connection with AICTE certification	4158702	01.03.2021	4725362	45 days	.....		.....	Work not commenced, will be commenced along with the balance civil works.	Considering the remarks made by the University Engineer that the contractor had sought hike in the rates recommended to entrust to University Engineer to take necessary steps so that the item is placed before the next meeting of the Standing committee of the Syndicate on Planning and Development.
36	Beutification and landscaping works in front of the teaching departments	2240000	24.08.2021	1869333	90 days	01.12.2021		....	Site handed over on 03/09/2021. Work yet to be com	To entrust the University Engineer to submit buildingwise report to the Vice Chancellor immediately.



	at Kariavattom								menced.	
37	Construction of new sump and augmentation of water supply system at Kariavattom			4822496	180 days				work started	Noted
38	Construction of new toilets and allied works in the University stadium			2037610	120 days	11/23/2021			Site handed over on 27/07/2021. Work started	To direct Sri. Manoj Kumar M S, Assistant Engineer to take special attention to supervise the work so as to complete it immediately
39	Providing classroom and faculty room in the terrace of Arts Block II building for MA west asian studies for the department of Islamic studies at Kariavattom campus	939,455	7/22/2021	787146	30 days	9/1/2021		Nil	Site handed over on 2-08-2021. Work under progress.	To direct Smt. Maria Varghese, Assistant Engineer to take special attention to supervise the work so as to complete it immediately. Further to direct the Assistant Engineer (Electrical) to submit the electrical estimate to the University Engineer and in turn to the Registrar immediately so as to place the item before the next meeting of the Standing committee of the Syndicate on Planning and Development.
40	Relaying of			264601	30 days	8/13/2021			Site handed	To direct Sri. Manoj Kumar M.S to take special

	diamantled tiles from the Platinu n jubilee Indoor court at SH campuses to GV Raja Gymnasium, women fitness centre and health club at Kariavattom Campu s								over on 15/07/2021 .	attention to supervise the work so as to complete it within 30 days.
41	Construction of septic tank and soak pit for the Security Office/ Cash Counter at Kariavattom	546,143	7/20/2021	460714	60 days	9/28/2021		Nil	Site handed over on 30-07-2021. Work not started due to rain.	To direct Smt. Maria Varghese, Assistant Engineer to take special attention to supervise the work so as to complete it on or before 30th September 2021.
42	Maintenance work of ruined RCC columns and beams in the Exterior side of the Botany blocks buildin	246115	7/20/2021	208780	45 days	9/9/2021		Nil	Site handed over on 29/07/2021 . 50% work completed. Work delayed due	To entrust the University Engineer to take steps to serve suitable/ legal notice to the contractor for the slow phase of work and to direct Sri.Ajith Kumar C K, Assistant Engineer to take special attention to supervise the work so as to complete it immediately and

	g at kariava ttom								to Covi d- 19 restri ction s	also to direct the contractor to be present for hearing
										before the next meeting of the Standing committee of the Syndicate on Planning and Development
43	Light roofing over the Resear chers Hostel and PG hostel at Kariav attom	3852040	7/8/20 21	3622432	120 days	11/ 12/ 202 1		Nil	Site hand ed over on 16/07 /2021 . 50% work progr essed .	Noted
44	Renov ation of Anima l House in the Depart ment of Bio Chemi stry at Kariav attom	1581501	8/18/2 021	1245619	120 days	12/ 28/ 202 1		Nil	Site not hand ed over.	To entrust the University Engineer to direct the contractor to be present before the next meeting of the Standing committee of the Syndicate on Planning and Development
45	Constr uction of staff quarter s at Kariav attom	29689000	11/3/2 020	29689000	9 mont h from HOS	5/7/ 202 2		Nil	Site hand ed over on 10/08 /2021 . Work starte d	To entrust. Smt. Bindu A, AEE to submit report on progress of work every two weeks without fail.
46	Constr uction of ICCR hostel for men at Kariav attom	31877791			10 mont hs from HOS				Work to be com menc ed	To entrust the Joint Registrar Campus Administration to submit proposal for removal of

47	Construction of New building for School of Communication and Journalism	45362629			10 months from HOS					trees at the construction site in consultation with the University Engineer and to submit the same to the Registrar immediately so as to place the item before the next meeting of the Standing committee of the Syndicate on Planning and Development
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Asthe details of following works were not included in the details provided by the Engineering wing, the monitoring cell recommended the following

1	Construction of modern washrooms at Senate House Campus	To entrust Smt. Gini CI, AE(TA) to issue tender on or before 17th September 2021 and to report compliance report to the Vice Chancellor. Also arrangements be made so as to ensure that the work starts by 1st October 2021.
2	Construction of toilet at the Institute of English	To entrust Sri. Manoj Kumar MS. to inspect the site assess the requirement taking into account the present availability and to report the matter immediately.

- **Further recommended to entrust the Instrumentation Engineer to prepare estimate for works on items which comes under his purview in respect of all ongoing works and to submit before the Standing committee of the Syndicate on Planning and Development so as to ensure time bound finishing of construction works.**

III. Works for which Administrative sanction granted and work yet to be started					
Sl. No.	Name of work	Details presented by the Engineering Unit			Recommendation
		Intentioned date	As amount	Status	
1	Balance works for newly constructed horizontal extension to Arts Block II building at Kariavattom Campus, Thiruvananthapuram. - Civil works	24/2/2021	3950000	Work tendered draft work order issued	To issue formal work order immediately
2	- Do- Electrical works	24/2/2021	1920000	Estimate resubmitted by AE E(Ele) as per site conditions tender process going on	To entrust the University Engineer to make sure the tender is issued on or before 17 <sup>th</sup> September 2021
3	Repair and maintenance and providing light roofing at University Staff Quarters (A1 to A6) at Kvtm Campus.	10.8.21	6030000	Under processing	To entrust the University Engineer to take steps to ensure that the revised estimates are being forwarded to the Registrar immediately so as to place it before the next meeting of the Standing committee of the Syndicate on Planning and Development.
4	Repair and maintenance of University staff quarters D1-D10 (Tiled roof) at Kvtm campus	11.8.21	7970000	Under processing	
5	Repair and maintenance of University staff quarters C1-C10 (Tiled roof) at Kvtm campus	11.8.21	8290000	Under processing	
6	Construction of common toilet and water kiosks at kvtm campus - electrical estimate	26.7.21	336200	AE E is entrusted to tender the work	
7	Electrical maintenance works in Kerala University Press building at SHC	23/7/21	231000	AE E is entrusted to tender the work	

	ampus.				ToentrusttheRegistrartoensu
8	Providingcomputercabinandwalls helftothepensionsectionintheFinan cebuildingatSHcampus	2/8/21	130000	AEEisentrustedtot enderthework	rethaththeformalordersgrantin gauthorizationtotheAEEforr olecreationintheetenderproc essissuedimmediatelyandt oentrusttheUniversityEngine ertomakesurethatthetendersa reissuedbytheAEEaccording ly.
9	LayingrectifiedtilesintheVeranda hfloorofKeralauniversityPressbu ilding	27.7.2021	150000	EEisentrustedtoten derthework	
10	Electricalworksforetablissementof marinemuseumatKariavattomCa mpus	23.7.2021	596000	EEisentrustedtoten derthework	
11	EstablishmentofKeralaUniversity Heritagemuseum- RepairandrenovationofTravancoreH eritagebuilding	22.2.2021	1172427	EEisentrustedtoten derthework	
12	SettingupofOfficeforNAACDirector ateinthefirstfloorofIQACbuildinga tSHCampus	16.2.2021	842000	EEisentrustedtoten derthework	
13	ACworkModernisationofUniversit yLibraries- VerticalextensiontoKeralaUniversit ylibraryPalayam	31/12/18	3500000	DirectiongiventtoA EEtoinspectsitean dpreparedetailede stimate	TodirecttheAEEtosubmitthe estimatesimmediately.
14	RenovationofseminarhallintheDep artmentofBotanyatKariavattomCa mpus-Civilworks	12.10.2020	Rs20,00,000/-	Underprocessing	TodirecttheAssistantEngine ersconcernedtoexpeditethe process
15	RenovationofseminarhallintheDep artmentofBotanyatKariavattomCa mpus-Electricalworks	12.10.2020	Rs20,00,000/-	Underprocessing	
16	VerticalextensiontothenewblockofC omputerScience(secondfloor)forpro vidingadditionalclassroomsforDepar tmentofMathematicsatKariavattomC ampus, Thiruvananthapuram.	23.10.2020	Rs.55,00,000/-	Underprocessing	
17	Constructionofcoffeecountersat SHcampusandKariavattomCam pus	13/1/2021	20,00,000/-	DirectiongiventtoA EE(I)toinspectsite anddocorrectionsa spersiteconditions on17/02/2021	TodirecttheAEE(I)toexpedit etheprocess
18	ProvidinghydraulicliftintheDepart mentofComputationBiologyandB ioinformatics	14.12.2018	18,04,380/-	DirectiongiventtoA EE(Ele)toprepared etailedestimate in PRICESoftware e	TodirecttheAEE(Ele)toexpe ditetheprocess
19	ConstructionofVerticalgardeninthe DepartmentofEnvironmentalScien ceatKariavattomcampus	22.09.2020	Rs.3,00,000/-	EEisentrustedtoten derthework	TodirecttheAEEtoexpediteth eprocess
20	Providing Lift facilities to the buildings of Department ofSocialScience(PoliticalScienceB lock),DepartmentofBiochemistry, DepartmentofChemistry,Departme ntofBotany/Zoologyandcampus LibrarybuildingsatKariavattomca mpus-ElectricalandLiftwork	7.9.2020	Rs.1,41,12,000/-	DirectiongiventtoA EE(Ele)toinspectsi teanddocorrections aspersitecondition son12/10/2020 .	TodirecttheAEE(Ele)toexpe ditetheprocess

21	- Do - Civilworks			Nottendered,since civilandelectricalw orksareto be tenderedsimultan eously,	
22	Constructionofmodernwashroomsat SHcampus  Civil	17/2/2021	4900000/- 4600000/-	DirectiongiventtoA EEIon 20/3/2021 to docorrectionsasper siteconditions	ToentrustSmt.GiniCI,AE(T A)????toissuetenderonorbef ore17thSeptember2021andt oreportcomplianceporttoth eViceChancellor.Alsoarrang ementsbemadesoastoensuret hattheworkstartsby1stOcto ber2021.
23	- Do - Electrical	17/2/21	300000/-	DirectiongiventtoA EEEleon20/3/2021 todocorrectionsasp ersiteconditions	TodirecttheAEE(Ele)toexpe ditetheprocessandtheSri.Ma nojkumarMS,AssistantEngi neerbeen trustedtoprovidespe cialattentiononexecutingthe workinatimeboundmanner
24	Shiftingand rearrangementof sections inSenateHallbuilding- CivilandElectricalworks	7/9/2021	943000	EEisentrustedtoten derthework	ecttheAEEtoexpeditethetend erprocess
25	Replacementofdefectivefittingsint heDepartmentofBotanyatKariavatt omCampus.	31/8/2021	353200	EEisentrustedtoten derthework	ecttheAEEtoexpeditethetend erprocess

#### IV. Estimates submitted by Engineering wing pending approval

S I. N o .	Name of work	Details presented by Engineering Unit		RECOMMENDATION
		Amount	Date of despatch	
1	General maintenance and light roofing in the Health Centre building at Kariavattom Campus	2000000	30/3/2021	To entrust the Registrar to make sure that the procedure is being expedited and time bound sanction is granted to the estimates, as per norms.
2	Providing speed breaker and bump in the campus roads at Kariavattom	420000	25/2/2021	
3	Electrical renovation works to the Old guest House building at SH Campus	140000	23/4/2021	
4	Electrical works related to the horizontal extension to the existing building to the Department of demography at Kvtm Campus	693300	9/4/2021	
5	Repair and general maintenance works to the Research Women's Hostel at Kvtm Campus	4556800	3/8/2021	

#### V. Tenders forwarded by Engineering Unit pending approval

Sl.No	Name of Work	Date of Despatch (As presented by Engineering Unit)	Recommendation
1	Procurement of lighting fixtures to electrical store for replacement at various Departments at Kariavattom campus	18/8/2021	
2	Air conditioning works for language lab of Hindi Department in ON	15/4/21	

	VmemorialschoolofIndianLanguagesatKvtmcampus		ToentrusttheRegistrartomake
3	Renovationofshuttlecourt,providingsittingbenchetcintheResearchmen'sHostelatKvtmCampus	19/4/2021	ensurethattheproceduresarebeingexpeditedandtimebound
4	ElectricalworksrelatedtotheconstructionofDormitoryinthefourthfloorofSCfundedhostelatkvtmcampus	30/7/2021	sanctionisgrantedtothetenders,aspernorms.
5	Preventivemaintenance,wiringforthelightandfanpointsatcorridor,toiletsinnewvaluationcampatoldSDEbuildingatSHCampus	16/8/2021	

#### VI. Worksforwhichtenderinvitedandunderfurtherprocess

- Toauthorize the Registrar to issue memo to the University Engineer and the concerned officials in connection with the setting up of NAAC board room and Director room in the first floor of the KR Narayanan Memorial Students Amenity Centre at SH campus wherein they had failed to comply with the directions of the Vice-Chancellor for time bound execution of seven items of work, issued in the light of ensuing NAAC visit.

Sl. No.	Name of Work	Status presented by Engineering Unit	Recommendation
1	Civil works in connection with the setting up of NAAC board room and Director room in the first floor of the KR Narayanan Memorial Students Amenity Centre at SH campus.	Work order issued on 27/8/2021	To direct Sri. Manoj Kumar MS, Assistant Engineer to ensure that the work is commenced and completed at the earliest giving TOP PRIORITY, considering the ensuing the NAAC visit and to submit weekly status report of the work to the Vice-Chancellor.
2	Urgent work of relaying with GI sheet to the roof and new false ceiling work in the lift side passage leading to seinate chamber and repainting of the roof truss work at SH building at SH campus.	Work order issued on 27/8/2021	To expedite further proceedings
3	Civil work for setting up of Kerala University Business innovation and incubation centre (KUBIIC) at Kariavattom campus.	Work order issued on 19/8/2021	To expedite further proceedings
4	Urgent repair and maintenance work in the roof of kitchen, room No. 35 and car porch of the building at RH women's Hostel at Kariavattom.	Work order issued on 27/8/2021	To expedite further proceedings
5	Electrification works for setting up of an Artificial Intelligence Laboratory in the Department of Computer Science, Kariavattom.	Draft work order issued	To expedite further proceedings
6	Supply installation of split type AC in SICCBldg	Work order issued on 8/9/2021	To expedite further proceedings
7	Reconstruction of compound wall with fencing on either side of national highway at kvtm	Work order issued on 8/9/2021	To entrust the Registrar to fix the time for inauguration at 10.00 a.m. on 22.09.2021 and to authorize the University Engineer to make arrangements for the inauguration in coordination with the Campus Director and the Joint Registrar (Campus Administration)
8	Relaying the roofing with railway pattern tiles in ORI & MSS	Quotations under processing negotiations sought from contractor	To entrust the University Engineer to ensure that the procedures for negotiation are completed immediately.
9	Implementation of rain water harvesting System - Construction of rain water recharge pits	negotiations sought from contractor	
10	Additional civil works in connection with supply, installation, testing and commissioning of firefighting system for AICTE approval at	Work order issued on 9/9/21	To expedite further proceedings

	Kariavattom campus		
11	Civil, Electrical and Electronic works in connection with the setting up of Multimedia Theatre classrooms and Multimedia classrooms in University Teaching Departments.	Retendered	Noting the remarks of the University Engineer that the opening of tender is scheduled on 13 <sup>th</sup> September 2021 recommended to authorize the Registrar to make arrangements for convening of the committee chaired by the Pro Vice Chancellor in this regard, scheduling it on 14 <sup>th</sup> September 2021 at a time convenient to the Office of the Pro Vice Chancellor and subsequently the item be placed before the Syndicate.
12	Electrification Works related to the construction of first floor of Biodiversity building at Kariavattom Campus	Under processing	
13	Electrification Works related to the extension of the existing building in the Department of Biotechnology at Kariavattom Campus	Under processing	To expedite further proceedings
14	Balance civil works for newly constructed horizontal extension to Arts Block III building at Kariavattom Campus, Thiruvananthapuram.	Draft work order issued	
15	Supply, Installation, testing and commissioning of 1 No. of 6 passenger lift related with the Vertical Extension of Kerala University Library - Modernization of Kerala University Libraries - Retender	Retendered opening on 15/9/2021	The items be placed before Standing committee of the Syndicate on Planning and Development, as per necessity, without delay.
16	UIT Alappuzha - Improvement of Infrastructural facilities, drinking water facility (using PTA fund) and toilet facility	Retendered opening on 15/9/2021	
17	Renovation of old guest house building at SH campus	Tendered opening on 15/9/2021	
18	Maintenance and renovation works for question paper room in the Controller of Examinations Building at SH Campus	Draft work order issued	To expedite further proceedings
19	Construction of a partition wall using Aluminium Fabrication in Research Scholar's room in department of Psychology at Kariavattom campus.	Work order issued on 1/9/21	To expedite further proceedings
20	Electrical works for setting up of Computer lab for School of Distance Education Building at Kariavattom Campus.	Draft work order issued	To expedite further proceedings
21	Electrical works related to the renovation of Animal House in the Department of Bio Chemistry at Kariavattom campus	Draft work order issued	To expedite further proceedings
22	Urgent maintenance works in the office building of University Press at SH campus.	Single tender received. Draft letter to Registrar for sanction approved	To entrust the Registrar to make sure that the procedures are being expedited and being placed before
23	Providing outdoor lights, replacement of Defective fittings at University Guest House (old), Kariavattom Campus.	Single tender received. Draft letter to Registrar for sanction approved	the next meeting of the Standing committee of the Syndicate on Planning and Development.
24	Electrical works to the horizontal extension of the lesson room of the SDE at Kariavattom campus, retender	Single tender received. Draft letter to Registrar for sanction approved	
25	Electrical works related to the renovation of question paper room in the Controller of Examinations Building, SH campus Palayam. (Retender)	Single tender received. Draft letter to Registrar for sanction approved	



26	Electrical works for setting up of Boardroom and Director room in the first floor of the KR Narayanan Memorial Students Amenity Centre at SH campus. (Retender)	Single tender received. Draft letter to Registrar for sanction approved	
27	Electrical works for providing classroom and faculty room in the terrace of Arts block II building for space for M.A. West Asian studies for the department of Islamic studies at Kariavattom campus. (Retender)	Single tender received. Draft letter to Registrar for sanction approved	To entrust the Registrar to make sure that the procedures are being expedited and being placed before the next meeting of the Standing committee of the Syndicate on Planning and Development.
28	Electrification of newly constructed extension room of Herbarium at Department of Botany, Kariavattom campus. (Retender)	Single tender received. Draft letter to Registrar for sanction approved	
29	Air conditioning works related to the renovation of question paper room in the CE building, SH campus, Palayam - (Item rate) (Retender)	Single tender received. Draft letter to Registrar for sanction approved	
30	Air conditioning works for setting up of Kerala University Innovation and Incubation Centre (KUBIIC) at Kariavattom campus. (Item Rate) (Retender)	Single tender received. Draft letter to Registrar for sanction approved	
31	Civil works for providing cabin for the Marxian student centre in the second floor of the campus library building, Kariavattom campus.	Retendered opening on 14/9/21	To expedite further proceedings
32	Replacing collapsible shutter with grill door to increase the height of door opening in the GF verandah of Senate Hall Building at SH campus.	Retendered opening on 14/9/21	To expedite further proceedings
33	Electrification Works for Setting up of Office for NACC Directorate in the First Floor of IQAC Building at SH Campus, Palayam.	Tendered opening on 14/9/21	To expedite further proceedings
34	Air Conditioning Works for Setting up of Office for NACC Directorate in the First Floor of IQAC Building at SH Campus, Palayam	Tendered opening on 14/9/21	To expedite further proceedings

Further recommended the following:

- To entrust the Registrar to make sure that the proposal already forwarded by the Engineering Unit in respect of foreign language building, IMK building and Renewable energy building be placed before the next meeting of the Standing committee of the Syndicate on Planning and Development.
- To entrust the University Engineer to submit the estimates for the balance interior work of EMS memorial Seminar Hall at Kariavattom immediately to the Registrar so as to place the matter before the next meeting of the Standing committee of the Syndicate on Planning and development.
- To entrust the Registrar to make sure that the preliminary drawings provided by the CPWD in respect of Indoor training hall is forwarded to the University Engineer immediately and the University Engineer to ensure that the item is being placed before the next meeting of the Standing committee of the Syndicate on Planning and development.
- To entrust the University Engineer to make sure that the work in respect of conference Hall at CLIF building is completed immediately so as to make arrangements for inauguration by 25<sup>th</sup> November 2021.
- To entrust Sri. Manoj Kumar MS, Assistant Engineer to follow up and supervise the land development works in the Observatory campus.

The meeting came to an end at 02.05 P.M

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Work Monitoring Cell held on 10.09.2021, be noted.

**Item No.32.39**

**Award of Ph.D Degrees**

(Ac.E.II/Ac.E.V)

**Item No.32.39.01**

**Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Govind M. G in Botany-reg .**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**CHEMOTAXONOMIC STUDIES ON THE FAMILY MYRISTICACEAE FROM THE WESTERN GHATS**" submitted by Sri. Govind M. G.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Govind M. G, be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

=====  
**Item No.32.39.02**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Vineetha. V in Computational Biology and Bioinformatics –reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**INVESTIGATION INTO BIG DATA ANALYTICS IN BIOINFORMATICS**" submitted by Vineetha. V.

**Resolution of the Syndicate**

**RESOLVED** that Vineetha. V, be declared eligible for the award of the Degree of Doctor of Philosophy in Computational Biology and Bioinformatics under the Faculty of Applied Sciences & Technology.

=====  
**Item No.32.39.03**      **Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Lekshmi V in Education- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**ENHANCING SELFDIRECTEDNESS, SOCIAL SKILLS AND ACHIEVEMENT IN PHYSICS THROUGH BLENDED LEARNING PRACTICES AT SECONDARY LEVEL**" submitted by Smt. Lekshmi V.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Lekshmi V, be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

=====  
**Item No.32.39.04**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Nair Sreecha Chandran in Biotechnology- reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**ISOLATION AND CHARACTERIZATION OF EXTRACELLULAR LIPASE ENZYME FROM MICRO-ORGANISMS**" submitted by Smt. Nair Sreecha Chandran.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Nair Sreecha Chandran, be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

=====  
**Item No.32.39.05**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Kavitha Chandran. C in Nursing reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**EFFECT OF MULTILATERAL HEALTH CARE STRATEGIES ON METABOLIC PROFILE AMONG PREDIABETICS**" submitted by Smt. Kavitha Chandran. C.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Kavitha Chandran. C, be declared eligible for the award of the Degree of Doctor of Philosophy in Nursing under the Faculty of Medicine.

=====  
**Item No.32.39.06**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Reshmi. S in Biotechnology -reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“IN VITRO STUDIES ON RAUVOLFIA HOOKERI S. R. SRINIV. AND CHITHRA., FOR EX SITU CONSERVATION AND PRODUCTION OF BIOACTIVE SECONDARY METABOLITES”** submitted by Smt. Reshmi.S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Reshmi.S, be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

**Item No.32.39.07**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Ramu R in Electronics & Communication Engineering-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“REAL-TIME ASSESSMENT OF CARDIAC PATIENTS THROUGH TELEMEDICINE”** submitted by Sri. Ramu R.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Ramu R, be declared eligible for the award of the Degree of Doctor of Philosophy in Electronics & Communication Engineering under the Faculty of Engineering & Technology.

**Item No.32.39.08**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Suchithra V G in Physics -reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SYNTHESIS AND PHOTOLUMINESCENCE PROPERTIES OF BI<sup>3+</sup> ACTIVATED NOVEL SINGLE PHASE FULL COLOR EMITTING PHOSPHORS FOR WHITE LIGHT EMITTING DIODE APPLICATIONS”** submitted by Smt. Suchithra V G.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Suchithra V G, be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

**Item No.32.39.09**      **Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Thaji G.B in Law-reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“LEGAL PROTECTION OF ANIMALS”** submitted by Smt.Thaji.G.B.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Thaji.G.B, be declared eligible for the award of the Degree of Doctor of Philosophy in Law under the Faculty of Law.

**Item No.32.39.10**      **Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Preetha Krishna L in Education reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“INFLUENCE OF METAPHOR AWARENESS IN ENGLISH ON CREATIVITY AND EXISTENTIAL THINKING OF HIGHER SECONDARY SCHOOL STUDENTS”** submitted by Smt.Preetha Krishna L.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Preetha Krishna L, be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

**Item No.32.39.11**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sreeja J in Sanskrit - reg :-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ROLE OF BHISMACARYA IN MAHABHARATA**” submitted by Smt. Sreeja J.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Sreeja J, be declared eligible for the award of the Degree of Doctor of Philosophy in Sanskrit under the Faculty of Oriental Studies.

Item No.32.39.12 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Ajai P. Krishna in Physical Education- reg :-**

(Ac.E.V).

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**INFLUENCE OF HEALTH RELATED PHYSICAL FITNESS AND NUTRITION KNOWLEDGE AND PRACTICE ON THE PHYSICAL ACTIVITY PATTERN OF KERALA COLLEGE STUDENTS**” submitted by Sri. Ajai P. Krishna.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Ajai P. Krishna, be declared eligible for the award of the Degree of Doctor of Philosophy in Physical Education under the Faculty of Physical Education.

Item No.32.39.13. **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Aswathy B.A. in Physics-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SYNTHESIS AND CHARACTERIZATION OF RED EMITTING PHOSPHORS FOR WHITE LIGHT EMITTING DIODE APPLICATIONS**” submitted by Smt. Aswathy B.A .

**Resolution of the Syndicate**

**RESOLVED** that Smt. Aswathy B.A, be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No.32.39.14 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Ambily S. in Physics-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SOME STUDIES ON THE EARTH’S ATMOSPHERIC AND IONOSPHERIC PHENOMENA DURING EXTREME SOLAR ACTIVITY CONDITIONS**” submitted by Smt. Ambily S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Ambily S, be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No.32.39.15 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Amisha Antony in Management Studies- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**CUSTOMER RELATIONSHIP MANAGEMENT IN TOURISM: A STUDY ON TRAVEL AND TOUR OPERATORS IN KERALA**” submitted by Smt. Amisha Antony.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Amisha Antony, be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

Item No.32.39.16. **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Shini S in Tamil- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A COMPARATIVE STUDY OF KURUNTHOKAI AND NATTINAI**” submitted by Smt. Shini S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Shini S, be declared eligible for the award of the Degree of Doctor of Philosophy in Tamil under the Faculty of Oriental Studies.

=====  
**Item No.32.39.17**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Noorjahan N in Malayalam- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “മുസ്ലീം സ്ത്രീ ജീവിതം മലയാള നോവലിൽ വൈകാരിക മുഹമ്മദ് ബഷീർ, പുനത്തിൽ കുഞ്ഞുണ്ണി, പി.എ മുഹമ്മദ് കോയ, ബി.എം സുഹറ, എന്നിവരുടെ തിരഞ്ഞെടുത്ത നോവലുകളെ ആസ്പദമാക്കി ഒരു പഠനം” submitted by Smt. Noorjahan N.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Noorjahan N, be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

=====  
**Item No.32.39.18**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Vinod V in Tamil- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “A COMPARATIVE STUDY OF HISTORICAL BALLADS OF IYVAR RAAJAKKAL KATHAI AND IRAVIKUTTI PILLAI PORE” submitted by Sri. Vinod V.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Vinod V, be declared eligible for the award of the Degree of Doctor of Philosophy in Tamil under the Faculty of Oriental Studies.

=====  
**Item No.32.39.19**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Bavazharani P in Tamil- reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “PROSODY IN TAMIL AND MALAYALAM THUTHU LITERATURE A COMPARATIVE STUDY” submitted by Smt. Bavazharani P.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Bavazharani P, be declared eligible for the award of the Degree of Doctor of Philosophy in Tamil under the Faculty of Oriental Studies.

=====  
**Item No.32.39.20**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Remya Devi G. S in Zoology-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “IMPACT OF PESTICIDES ON THE HEPATO - RENAL & REPRODUCTIVE ORGANS OF A TELEOST” submitted by Smt. Remya Devi G. S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Remya Devi G. S, be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

=====  
**Item No.32.39.21**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Apreshgi K. P in Aquatic Biology & Fisheries -reg .**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “TAXONOMY AND DIVERSITY OF MANGROVE CRABS OF KERALA, SOUTH WEST COAST OF INDIA” submitted by Sri. Apreshgi K.P.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Apreshgi K.P, be declared eligible for the award of the Degree of Doctor of Philosophy in Aquatic Biology & Fisheries under the Faculty of Science.

=====

**Item No.32.39.22**      **Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Sayida .M.K in Civil Engineering- reg:-**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“STUDIES ON PERFORMANCE OF COIR GEOTEXTILES ON RURAL ROADS”** submitted by Smt. Sayida. M.K.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Sayida. M. K, be declared eligible for the award of the Degree of Doctor of Philosophy in Civil Engineering under the Faculty of Engineering & Technology.

**Item No.32.39.23**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. S. Viswanatha Rao in Electronics and Communication Engineering – reg**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ENHANCING THE THROUGHPUT OF WIRELESS SENSOR NETWORKS WITH ENERGY HARVESTING”** submitted by S. Viswanatha Rao.

**Resolution of the Syndicate**

**RESOLVED** that S. Viswanatha Rao, be declared eligible for the award of the Degree of Doctor of Philosophy in Electronics and Communication Engineering under the Faculty of Engineering & Technology.

**Item No.32.39.24**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Viji Vijayan in English- reg:-**

**(Ac.E.V)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“REPRESENTATIONS OF WOMEN IN THE MUGHAL NARRATIVES OF INDU SUNDARESAN, TIMERI. N. MURARI AND JOHN SHORS”** submitted by Viji Vijayan.

**Resolution of the Syndicate**

**RESOLVED** that Viji Vijayan, be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

**Item No.32.39.25**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Sindhu P in English- reg:-**

**(Ac.EV)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SUBVERSION OF GENDER: REPRESENTATION OF THE FEMININE IN SHOJO MANGA AND ANIME”** submitted by Smt.Sindhu P.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Sindhu P, be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

**Item No.32.39.26**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Carmel Thomas in Commerce- reg:-**

**(Ac.E.V)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“COMPARATIVE ANALYSIS OF CUSTOMER SATISFACTION OF COMMERCIAL BANKS AND CO-OPERATIVE BANKS IN KERALA IN THE GLOBALISATION ENVIRONMENT”** submitted by Smt. Carmel Thomas.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Carmel Thomas, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

**Item No.32.39.27**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Vidya Sabu in Biotechnology -reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**INVESTIGATIONS ON THE ANTI- INFLAMMATORY EFFECTS OF PLANT DERIVED COMPOUNDS AND THEIR DRUG FORMULATIONS**” submitted by Smt. Vidya Sabu.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Vidya Sabu, be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

**Item No.32.39.28**      **Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Shobha S Nair in English reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**REPRESENTING TRAUMA IN SELECT WORKS OF HOSSEINI AND RAHIMI**” submitted by Smt. Shobha S Nair.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Shobha S Nair, be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

**Item No.32.39.29**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Jasmin Shyni G in Tamil- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**IMPACT OF JAINISM AND BUDHISM THOUGHTS IN TAMIL ETHIC LITERATURE**” submitted by Smt. Jasmin Shyni G.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Jasmin Shyni G, be declared eligible for the award of the Degree of Doctor of Philosophy in Tamil under the Faculty of Oriental Studies.

**Item No.32.39.30**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. M. Sangeetha in Hindi-reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**LEELADHAR MANDLOI KI KAVITAYEN : PRAVRUTTIGAT ADHYAYAN**” submitted by Smt. M. Sangeetha.

**Resolution of the Syndicate**

**RESOLVED** that Smt. M. Sangeetha, be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

**Item No.32.39.31**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Jancy John in Physics-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STUDIES ON POLYMER MATRIX DOPED WITH PLASMONIC PARTICLES**” submitted by Smt. Jancy John.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Jancy John, be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

**Item No.32.39.32.**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Akhil V in Commerce-reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**CONSUMER GRIEVANCES REDRESSAL MECHANISM: THE ROLE OF CONSUMER DISPUTE REDRESSAL AGENCIES IN KERALA**” submitted by Sri. Akhil V.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Akhil V, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

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**Item No.32.39.33**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Sajil C.K. in Computational Biology and Bioinformatics -reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STUDIES INTO CHARACTERIZING AND NEGATING CERTAIN NOISE SIGNALS**” submitted by Sri. Sajil C.K.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Sajil C.K, be declared eligible for the award of the Degree of Doctor of Philosophy in Computational Biology and Bioinformatics under the Faculty of Applied Sciences and Technology .

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**Item No.32.39.34**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Shajeena S in Sanskrit - reg :-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**CONCEPT OF ATMAN IN INDIAN PHILOSOPHY**” submitted by Smt. Shajeena S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Shajeena S, be declared eligible for the award of the Degree of Doctor of Philosophy in Sanskrit under the Faculty of Oriental Studies .

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**Item No.32.40.**      **Ph.D Research – Modification of Title of Thesis – Riyas A.H - Research scholar in Chemistry - reporting of - reg.**

(Ac.EVI)

Sri.Riyas A.H, Research scholar in Chemistry had applied for modification of title of thesis as it is suggested by the external expert during the Pre-Submission seminar. The details of the candidate is shown below.

Name & U.O granted registration	Research supervisor & centre	Present Title	Modified Title	UO.granting modification of title
Ms.Riyas A.H Full-time Chemistry UO.No.Ac.E.VI(2)/ 717/CHE/15817/2017 dated.15/03/2018 w.e.f 09/03/2018	<u>Research Supervisor</u> Dr.S.M.A.Shibli Professor Dept. of Chemistry University of Kerala, Kariavattom <u>Centre</u> Dept.of Chemistry University of Kerala, Kariavattom	Development of alloy and alloy matrixes for corrosion prevention and mechanical applications in automobile and aeronautic fields.	Development of ZrO /Al O 2 2 3 composite based coatings with high corrosion resistance/NIR reflectance.	UO.No.4103/2021/ UOK dated.10.08.2021

Sanction was accorded by the Hon’ble Vice Chancellor, subject to reporting to the Syndicate, to issue order granting modification of title of thesis to the above research scholar. Accordingly the University order, as noted above, was issued.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.



**Item No.32.41. Ph.D Research – Re-registration due to default payment of fee – Viswadas V - Research scholar in Chemistry - reporting of-reg:-**

**(Ac.EVI)**

Sri.Viswadas V, Research scholar in Chemistry had applied for re-registration due to default in payment of research fee for more than six months. The details of the candidates are shown below.

Name & U.O granted registration	Research supervisor & centre	Request Granted	UO.granting re-registration
Mr.Viswadas V Part-time UO.No.Ac.E1.A/ 713/CHE/10847/2013 dated.14/02/2014 w.e.f.15/01/2014	<b>Research Supervisor:</b> Dr.K.Anoop Krishnan Scientist, CESS Thiruvananthapuram. Date of Superannuation: 31/05/2035 <b>Centre:</b> CESS, Thiruvananthapuram.	Re-registration w.e.f. the date of expiry of previous registration ie,15/01/2018	UO.No.3943/2021/UOK dated 03.08.2021

Sanction was accorded by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate, to issue order granting re-registration to the above research scholar. Accordingly the University order, as noted above, was issued.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.32.42. 1Gbps NMEICT Connectivity-Payment of rental charges for BSNL Leased Circuit Connection at Kariavattom - Reporting of-reg.**

**(Ad.BII)**

The BSNL 1 Gbps NMEICT Connectivity was provisioned to the University in the year 2010 for 10 years and was due for renewal w.e.f 29.09.2020. M/s BSNL has forwarded the bills for an amount of Rs.2,98,110/- for the period from 29.09.2020 to 30.06.2021 and has certified that the bills are for the renewal of BSNL 1 Gbps NMEICT Connectivity.

The Hon'ble Vice-Chancellor has accorded sanction, subject to reporting to the Syndicate, for the payment of Rs.2,98,110/-(Rupees Two Lakh Ninety Eight Thousand One Hundred and Ten only) including GST to M/s BSNL towards rental charges for the BSNL Leased Circuit Connection at Kariavattom, for the period from 29.09.2020 to 30.06.2021, by re-appropriating an amount of Rs.5,00,000/-(Rupees Five Lakh only) under 'Part I-NP-MH-63-Miscellaneous-8/5958-Campus Networking/WiFi' form the subhead '8/5948-Miscellaneous' of the same Major Head provided under the current year's Budget Estimates of the University.U.O.No.3421/2021/UOK dated 15.07.2021 has been issued in this regard.

As ordered by the Hon'ble Vice Chancellor, the matter is reported to Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.32.43. INSPIRE Fellowship-Payment of third instalment of grant to Smt.Sumi.K.S, Senior Research Fellow, Dept.of Chemistry- Reporting of-reg:**

**(Ac.E.III)**

The Department of Science and Technology (DST) had sanctioned Rs.4,51,520/-(Rupees Four Lakh Fifty One Thousand Five Hundred and Twenty only) and released an amount of Rs.3,91,790/-(Rupees Three Lakh Ninety One Thousand Seven Hundred and Ninety only) towards the third instalment of INSPIRE Fellowship and to carry forward the unspent balance of Rs.59,730/-(Rupees Fifty Nine Thousand Seven Hundred and Thirty only) kept in KUF in respect of Smt. Sumi.

K.S, Senior Research Fellow, Dept.of Chemistry for a period of one year from 29/01/2020 to 28/01/2021.

Accordingly, sanction has been accorded by the Vice-Chancellor for the payment and release of Rs. 4,51,520/-(Rupees Four Lakh Fifty One Thousand Five Hundred and Twenty only) as the third instalment of INSPIRE Fellowship to Smt. Sumi. K.S, Senior Research Fellow, Dept.of Chemistry for the period from 29/01/2020 to 28/01/2021 in respect of the fellow, subject to reporting to the Syndicate. U.O No.Ac.EIII/15705/2021/UOK dated 12/08/2021 was issued in this regard.

As per the orders of the Vice-chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.32.44. Minutes of the meeting of the Standing Committee of the Syndicate on Finance—Approval of—reg.***

***( Ad .A VI)***

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 07.09.2021 at 10.45 a.m. is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Finance**

Date & Time : 07<sup>th</sup> Sep 2021, 10.45 a.m.

Venue : Syndicate Room, University Buildings

**Members Present**

1. Adv.K.H.Babujan(Convener)
2. Adv. A. Ajikumar (Member, Syndicate)
3. Sri. Bijukumar G (Member, Syndicate)
4. Dr. S. Nazeeb (Member, Syndicate)
5. Dr.Vijayan Pillai (Member, Syndicate)(Online)
6. Dr. K. G. Gopchandran (Member, Syndicate)
7. Dr. K.B. Manoj (Member, Syndicate)
8. Sri. B.P Murali (Member, Syndicate)
9. Adv. Muralidharan Pillai G. (Member, Syndicate)(Online)

**Members Absent**

1. Dr.B.Unnikrishnan Nair (Member, Syndicate)
2. Adv. B. Balachandran (Member, Syndicate)

***Item No.32.44.01: University Hostels- Fully Automatic Chapathi Maker- Mode of Operation and other matters- reg:***

***(Ad DII)***

The Sub-Committee constituted to locate places for arranging additional accommodation for students had recommended to install a separate meter for the newly installed Chapathi Making Machine. Further, the Administrative Officer, University Hostel for Men, Kariavattom was entrusted with calculating the expenditure incurred for working of the machine and meet the expense from the concerned hostels accordingly. The Syndicate held on 27.01.2021, vide item no 22.60, noted the action taken by the Vice-Chancellor in approving the recommendations of the sub committee.

The Joint Registrar, Campus Administration had forwarded the Minutes of the meeting on the operation of Chapathi Maker installed at the hostel, held on 17.03.2021, for approval.

The recommendations are as follows:

1. To entrust 2 kitchen staff for operating the machine and pay Rs.200/- extra per person per day. The expense may be divided equally among hostels.
2. To change menu of hostels for maximum utilization of the Chapathi maker: ie., Sunday and Tuesday as Breakfast and Wednesday and Friday as Dinner.
3. To meet the expenses incurred as electricity charges and cost of ingredients through dividing system from the inmates.
4. To treat the machine as a kitchen appliance and not to install a separate meter for the same.

The recommendations of the meeting on the operation of Chapathi Maker installed at the University Hostel for Men, Kariavattom, was placed before the Syndicate and as resolved by the

Syndicate, the matter is placed before the Standing Committee of the Syndicate on Finance for consideration.

*The Committee considered the matter and recommended to entrust the Joint Registrar, Campus Administration, to convene a meeting of the Wardens and Secretaries of the Hostels at Karyavattom, to discuss the mode of operation of the Fully Automatic Chapathi Making machine. Dr. S Nazeeb, Member Syndicate shall also be invited to the meeting.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 07.09.2021, be approved.

**Item No.32.44.02: Advertisement Tariff rates for the year 2021-2022 – Approval –reg (PRO)**

Every year the advertisement tariff of various dailies/journals which carry the University advertisements, are collected, consolidated and rate contract applicable to the University advertisements for a whole a financial year is agreed upon between the dailies and the University.

As per the remarks of the Finance Officer, Finance has remarked that increasing rates are observed in certain dailies which need to be negotiated.

Certain observations were made during the consolidation of tariff of leading dailies for the FY 2021-22, the tariff presented by the Malayala Manorama has not changed from the last years rate, and for Mathrubhumi the rate change is only made to three editions. Increase of 11-15% is observed for Deshabhimani daily, around 5% is observed for Kerala Kaumudi and Times of India dailies. 10% hike is noticed for Hindu, Mangalam and Madhyamam dailies. For New Indian express the previously presented tariff was for individual editions, however in the new tariff presented by the daily the Alappuzha, Pathanamthitta, Kottayam and Idukki has been merged at a consolidated rated of Rs.170/-. Similarly, Thrissur, Palakkad, Malappuram has been merged at rate of Rs.170/- and Kozhikode, Wayanad, Kannur and Kasargod at a rate of Rs.210/-.

It is also to be noted that Janayugom daily has reduced the tariff for 4 Editions by 50% and 75%.

As per the remarks of the Joint Registrar (Finance), the section has contacted various dailies over phone to reduce the rates. However the dailies has refused to offer additional discount as all the dailies have submitted their confirmation for special discount @ 15% or more from their rate cards. Hence the advertisement charges submitted by various dailies for the financial year 2021-22 as appended in the current file may be considered for approval.

As per orders of the Hon'ble Vice Chancellor, the proposed concessional rates submitted by the dailies/weeklies for the financial year 2021-22 (Appendix 1) is placed before the Standing Committee of the Syndicate on Finance for consideration and approval.

Appendix 1 : Consolidated rate sheet financial year 2021-2022

*The Committee considered the matter and recommended to approve the proposal for concessional rates for advertisement submitted by the dailies/ weeklies for the Financial year 2021-22.*

*The advertisements shall be given as per existing rotation.*

**Resolution of the Syndicate**

**RESOLVED** to entrust the Pro-Vice-Chancellor, Sri.B.P. Murali, Member Syndicate to negotiate with the representatives of leading dailies and place the report before the Syndicate.

**Item No.32.44.03: Fixing of Honorarium to the Special Officer on 'Harithalayam' Project-consideration – reg.**

(Ad AI)

The Minutes of the 28th meeting of the Syndicate held on 11-06-2021 (Item No.28.47)has been implemented as per the orders of the Vice-Chancellor, and Dr.P.Raghavan, Joint Registrar (Rtd) was appointed as the Special Officer on Contract basis to implement and monitor the various activities of the 'Harithalayam' Project. vide U.O No. 2904/2021/UOK dated 18-06-2021 .The Syndicate had further resolved to place the matter of fixing the Honorarium to the Special Officer,'Harithalayam' Project before the Standing Committee of the Syndicate on Finance.

The Standing Committee of the Syndicate held on 16-07-2021 considered the proposal to fix of Honorarium to the Special Officer on Harithalayam Project and recommended to submit the proposal along with details of remuneration paid for other similar posts. The 30th meeting of the Syndicate held on 23-07-2021 vide item No.30.50.09 resolved to approve the same.

**It may be noted that vide U.O No.Ad.AV.6930/2021/UOK dated 26-02-2021, the remuneration of contract employees of the University/Self-Financing Institutions has been enhanced w.e.f 17-02-2021. Details of some contract employees of the University, similar to the post of Special Officer, whose remuneration has been enhanced w.e.f 17-02-2021 are as follows;**

No	Post	Monthly remuneration	Qualification
1	Administrative Officer	Rs 18,000/-	Retired Class I Officers/Section Officers
2	Estate Officer	Rs 28,000/-+ Rs1500 special allowance	Retired Revenue Official who held a post not below the rank Deputy Collector/Tahsildar
3	Assistant Estate Officer	Rs 19,000/-	Retired Revenue Official who held a post not below the rank of Tahsildar

As per the orders of the Vice Chancellor the Proposal for fixing the Honorarium to the Special Officer, 'Harithalayam' Project is therefore, placed before the Standing Committee of the Syndicate on Finance for consideration.

**The Committee considered the matter and recommended to fix Honorarium to the Special Officer, Harithalayam project @ Rs.22,000/- (Rupees Twenty Two Thousand only) per month.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 07.09.2021, be approved.

**Item No.32.44.04: CLIF- Annual Maintenance Contract of ICPMS Model iCAP QC-request.**

**(Ad DIII)**

Dr.G.M.Nair, Hon. Director, CLIF, vide his letter No.CLIF/AMC/297/2021-22 dated 05.04.2021 has forwarded a fresh quotation for Annual Maintenance Contract of ICPMS Model iCAP QC installed in CLIF for a period of one year w.e.f.01.01.2021 for a total amount of Rs.3,86,964/- (Rupees Three Lakh Eighty Six Thousand Nine Hundred and Sixty Four only)+ GST @ 18% from M/s Thermo Fisher Scientific India Pvt Ltd

It is stated that the amount was fixed after negotiations with M/s Thermo Fisher Scientific India Pvt Ltd.

The Hon. Director, CLIF has requested that sanction may be accorded for entering into an AMC for ICPMS Model iCAP QC installed in CLIF for a period of one year w.e.f.01.01.2021 to 31.12.2021 with M/s Thermo Fisher Scientific India Pvt Ltd, @ Rs.4,56,618/- (Rupees Four Lakhs Fifty Six Thousand Six Hundred and Eighteen Only) inclusive of GST @ 18%, since the warranty period of the equipment was expired on 20.09.2020.

It is also stated that the expenditure may be met from the Head of Account MH-59(e)-CLIF-4-3020-Maintenance of Equipment provided in the Current Year Budget of the University.

In response to the above, Finance has opined the following;

- i) Proposal for entering into an AMC for the ICPMS model iCAP QC installed at CLIF with M/s Thermo Fisher Scientific India Pvt Ltd, Mumbai for a period of one year w.e.f.01.01.2021 @ Rs.4,56,618/- (Rupees Four Lakhs Fifty Six Thousand Six Hundred and Eighteen Only) inclusive of GST @ 18%, may be agreed subject to administrative sanction.
- ii) the expenditure may be met from the Head of Account MH-59(e)-CLIF-4-3020-Maintenance of Equipment provided in the Current Year Budget of the University.
- iii) TDS @ 2% and GST TDS @ 2% to be deducted before effecting payment.

As per the orders of the Vice-Chancellor, the proposal for entering into an AMC for the ICPMS model iCAP QC installed at CLIF with M/s Thermo Fisher Scientific India Pvt Ltd, Mumbai for a period of one year w.e.f.01.01.2021 @ Rs.4,56,618/- (Rupees Four Lakhs Fifty Six Thousand Six Hundred and Eighteen Only) inclusive of GST is placed for the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendations.

*The Committee considered the matter and recommended to authorise the Pro Vice Chancellor, Dr.K G Gopchandran and Dr. G M Nair, Hon. Director, CLIF to negotiate with M/s.Thermo Fisher Scientific India Pvt Ltd and to submit a report.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 07.09.2021, be approved.

**Item No.32.44.05:      *Reimbursement of additional amount expended of Rs.11641/- - PhD Entrance Examination 2020 -reg:-***

**(Ac.BI)**

The PhD Entrance Examination for 2020-21 was conducted on 20.12.2020 at University Engineering College, Kariavattom and other halls. An amount of Rs.1,20,000/-(Rupees One Lakh Twenty Thousand Only) was sanctioned as provisional advance vide UO No.Ac B1/2/PhD Entrance/2020 dtd 10/12/2020 to Sri. Gopakumar C, Deputy Registrar(Academic I)for meeting all the expenses related to the conduct of PhD Entrance Examination including the expenses for the valuation of answer books of the examination from the Head of Account "Part I-NP-MH-63 Miscellaneous-8/5960- Entrance Test for admission to Ph.D/MSc engineering/MBA" of Budget Estimates of 2020-21 of the University.

However an amount of Rs.1,31,641/-(Rupees One Lakh Thirty One Thousand Six Hundred Forty One Only)incurred towards the conduct of the PhD Entrance Examination held on 20.12.2020.

Sri. Gopakumar C has stated that excess amount had to be spent on account of Covid19 precautionary measures and requested to regularise the provisional advance of Rs.1,20,000/- and reimburse the balance amount of Rs.11,641/- to Sri.Gopakumar C, Deputy Registrar Academic I.

The Finance I has endorsed the regularisation of the amount of Rs.1,20,000/- vide Endt.FOS.1909/Finance I/dtd 28-7-21.

As per the orders of the Vice chancellor, the matter is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

***The Committee considered the matter and recommended to reimburse the balance amount of Rs.11,641/-(Rupees Eleven Thousand Six Hundred and Forty One Only)to Sri.Gopakumar C, the then Deputy Registrar (Academic I) to meet the additional expenses incurred in connection with Ph D Entrance Examination 2020-21.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 07.09.2021, be approved.

**Item No.32.44.06:      *Budget Speech 2021-22- Neuro Biology Lab at the Department of Biochemistry-reg.***

**(Ad AV)**

An amount Rs.20,00,000/-(Rupees Twenty Lakhs only) has been earmarked as financial assistance for the primary activities for 'setting up of Neuro Biology Lab at the Department of Biochemistry vide para 25 of Budget speech 2021-22. The HoD, Department of Biochemistry has submitted the proposal with a total cost of Rs.1,20,80,000/- (One crore Twenty Lakhs & Eighty Thousand only) required for the setting up of Neuro Biology Lab.

The Budget Implementation Cell, at its meeting held on 26.04.2021(Item no.25), recommended to authorize the HoD, Department of Biochemistry to submit a proposal in consultation with Dr.Janeesh P.A, Assistant Professor, Department of Biochemistry , as envisaged in the Budget Speech and to place it before the Standing Committee of the Syndicate on Academics and Research. (The HoD has requested to make a change in the name of the Co-ordinator of the proposal as Dr.Viji Vijayan instead of Dr.P.A Janeesh vide letter dated 20.05.2021). As per the recommendation of the Budget Implementation Cell held on 26.04.2021,the Vice Chancellor in exercise of the powers vested under section 10(13)of the Kerala University Act 1974 approved the recommendations.

The Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, considered the above matter and recommended to agree to the proposal and further recommended to place the same before the Standing Committee of the Syndicate on Finance. The Syndicate at its meeting held on 23.07.2021, has resolved to approve the same.

As per the orders of Vice Chancellor, the proposal submitted by the Head, Department of Biochemistry towards the 'setting up of Neuro Biology Lab' is placed before the the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to pay Rs.20,00,000/- (Rupees Twenty lakh only) as provisional advance to the Head, Department of Biochemistry towards the setting up of Neuro Biology Lab as envisaged in the Budget Speech 2021-22. All purchases in this regard may be made in accordance with the provisions contained in the Store Purchase Manual & Kerala Financial Code.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 07.09.2021, be approved.

**Item No.32.44.07:**     *Budget Speech 2021-22-Second Instalment to Radiation Research project at the Department of Biochemistry-reg.*

*(Ad AV)*

In the Budget Speech 2021-22 vide para No.21, an amount Rs.40,00,000/- (Rupees Forty Lakhs only) has been earmarked as financial assistance for the second instalment to 'Radiation Research project' at the Department of Biochemistry.

The Budget Implementation Cell, at its meeting held on 26.04.2021 (Item no.21), recommended to authorize the HOD, Department of Biochemistry to submit a proposal on the said item in consultation with Dr.P.G.Biju, Assistant Professor, Department of Biochemistry, as envisaged in the Budget Speech and to place it before the Standing Committee of the Syndicate on Academics and Research. As per the recommendations of the Budget Implementation Cell held on 26.04.2021, the Vice Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974 approved the recommendation.

The Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, considered the above matter and recommended to agree with the proposal and further recommended to place the same before the Standing Committee of the Syndicate on Finance. The Syndicate at its meeting held on 23.07.2021 (vide item No.30.76:D5), has resolved to approve the same.

As per the orders of the Vice Chancellor, the proposal submitted by the Head, Department of Biochemistry towards the second instalment to 'Radiation Research project' at the Department of Biochemistry is placed before the Standing Committee of the Syndicate on Finance, for consideration and recommendation.

*The Committee considered the matter and recommended to pay Rs.40,00,000/- (Rupees Forty Lakh only) as provisional advance to the Head, Department of Biochemistry towards the second installment of the project (Radiation Research project) at the Department. All purchases in this regard may be made in accordance with the provisions contained in the Store Purchase Manual & Kerala Financial Code.*

*The Committee further recommended to authorise the Registrar to collect a progress report of the first phase of the work and to place the same before the Standing Committee of the Syndicate on Academics and Research.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 07.09.2021, be approved.

**Item No.32.44.08:**     *Departments of German & Russian - Discount rate for the purchase of books & Online purchase of books - Recommendations of the Negotiation Committee - reg.*

*(Ad AV)*

The Committee constituted to conduct negotiation and discussion on subscription of Journals and e-resources held on 05.07.2021 considered the requests of the Heads of the Departments of German and Russian on the matter of discount of foreign language books (German & Russian) and recommended to waive mandatory 18% discount rate for the purchase of foreign language books in German and Russian for the Departments of German and Russian as these books are not readily available in India and only a limited number of agencies provide these books. These agencies are not

willing to provide books at 18% discount due to huge freight costs. The central universities like JNU and Bombay University do not follow discount policy for purchasing foreign language books. *The Committee further recommended to entrust the HODs concerned to negotiate with the agencies for availing maximum discount and ensure that the discount rate allowed should be specifically noted in the bills and to place the matter before the Standing Committee of the Syndicate on Finance.*

The Committee also considered the reports submitted by the Heads of the Departments of German and Russian and the University Librarian(i/c) on online purchase of books and *recommended to authorize the Heads of the Departments of German and Russian to procure books which are very essential, for the Department libraries (German & Russian) through online with maximum discount and to place the matter before the Standing Committee of the Syndicate on Finance.*

The Vice-Chancellor has approved the minutes of the meeting of the Committee.

It may be noted that, the Syndicate held on 02.07.2021, has resolved to approve the revised percentage of discount rates for the purchase of books for the financial year 2021-22. As per the resolution, the rate of discount of foreign books has been revised from 18% to 20% (foreign publications). The said Syndicate minutes has been put up for getting implementation orders of the Vice-Chancellor.

As per the orders of the Vice-Chancellor approving the minutes of the Negotiation Committee, the following recommendations of the Negotiation Committee are placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate decision.

1. To waive mandatory 18% discount rate for the purchase of foreign language books in German and Russian for the Departments of German and Russian.
2. To entrust the HODs (German & Russian) to negotiate with the agencies for availing maximum discount and ensure that the discount rate allowed should be specifically noted in the bills.
3. To authorize the Heads of the Departments of German and Russian to procure books which are very essential through online, for the Department libraries (German & Russian) with maximum discount.

*The Committee considered the matter and recommended to agree to the proposal.*

*The Committee further recommended to purchase the book, with the consent of Pro Vice Chancellor.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 07.09.2021, be approved.

**Item No.32.44.09:**      ***Subscription of online newspaper 'NewYork Times' – Recommendation of the Negotiation Committee – Approval of Finance Endorsement – reg.***  
(Ad A V)

The meeting of the Committee constituted to conduct negotiation and discussion on subscription of journals and e-resources, held on 05.07.2021, discussed on the subscription of online newspaper 'NewYork Times' and entrusted the Head, Department of Political Science and the University Librarian(i/c) to negotiate with the vendor (Bharat Book) for availing maximum discount and also to ensure the said e-resource is accessible to all members of the University Library.

The Head, Department of Political Science has forwarded the reply received from the Manager, Bharat Book after negotiation, vide e-mail dated 12.07.2021. As per the e-mail, Bharat Book has agreed to offer 5% discount on the list price of US\$ 3000, ie, the final subscription cost would be US\$ 2850 for one year subscription through IP access. They have also informed that, the offer is valid only if the deal is closed by 22.07.2021. The Vice-Chancellor has approved the said proposal. Accordingly, a letter dated 22.07.2021, has been issued from this office to the Head, Department of Political Science requesting to inform the same to the agency.

The Finance has endorsed the proposal and has remarked that, '*the proposal for payment of an amount equivalent to US\$ 2850 for the subscription of online newspaper NewYork Times for a period of one year through IP access, may be agreed to. The expenditure may be met from the Head of Account "Part I-NP-MH-50(a)-University Library-4/1800-Books/Periodicals/Journals" of the current year's Budget Estimates of the University. The payment may be effected from the own funds of*

*the University*'. The Vice-Chancellor has ordered to place the Endorsement of the Finance before the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice-Chancellor, the Endorsement of Finance on the proposal of subscription of online newspaper NewYork Times, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to agree to the proposal.*

*The Committee further recommended to authorise the Pro Vice Chancellor to ensure the access of online newspaper 'Newyork Times', for the Library and Students of Karyavattom campus.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 07.09.2021, be approved.

**Item No.32.44.10:** *Proposal Submitted by Dr.PreetaNayar, the Head, Department of Archaeology, University of Kerala regarding the Proposal in Budget Speech on the Project entitled "Archaeozoological Investigation of Chalcolithic Faunal Assemblages from Gujarat, Western India -reg:-*

(Ad AII)

The Budget Speech of University of Kerala 2021-22 allocated an amount of Rs.25,00,000/- (Rupees Twenty Five Lakhs Only) for Department of Archaeology, University of Kerala as Special Aid to research projects. The Budget Implementation Cell held on 26.04.2021 recommended to grant 2 weeks time to the Head of Department of Archaeology to submit a Proposal as envisaged in the Budget of the University and to place the same in the Standing Committee of the Syndicate on Academics & Research.

Accordingly Dr.PreetaNayar, the Head, Department of Archaeology, University of Kerala, Kariavattom submitted a detailed Proposal along with the Cost Estimate of the Project entitled "Archaeozoological Investigation of Chalcolithic Faunal Assemblages from Gujarat, Western India", a Multidisciplinary International Project for research on faunal materials from Chalcolithic sites in Gujarat and researching the aspects of animal utilization during the Holocene Period in Western India. Anticipatory Expenses for the Project is detailed below.

**Archaeozoological Investigation of Chalcolithic Faunal Assemblages from Gujarat, Western India**

<b>Item</b>	<b>Amount</b>	<b>Total</b>
<b>Research Assistants – 3</b> For the excavations, explorations, typological study of bones, drawing and photography it is necessary to appoint three Research Assistants for one year.	15000x3x12= 540000.00	<b>540000.00</b>
<b>Travel and Accommodation</b> Field work, especially exploration towards far away sites requires halts in towns and villages in between sites and base camp. Accommodation at economy hotel rooms/ dormitories will be needed. Similarly, accommodation facilities in the excavation camp and various research labs also need to be addressed. It is also necessary to hire vehicles to reach sites, collect and carry samples and specimens	<b>175000.00</b>	<b>175000.00</b>
<b>Excavation</b> We intend to carry out small scale excavations (slow and tedious process) in different sites in Gujarat. Involvement of labourers for digging the trenches, sieving the sediments for artefacts, floatation of sediments, washing of bones, labelling of bones and packing the artefacts are necessary. Similarly, the explored materials from different sites in Western India need to be cleaned and documented and stored properly	<b>500000.00</b>	<b>500000.00</b>



<p><b>Purchase of Camera and Accessories, Vernier Calipers, Weighing Machines, External Hard Discs and Tools for Excavation</b></p> <p>In faunal studies, photo documentation of each specimen is important. Therefore, it is necessary to purchase good quality camera and its accessories. To measure the bones, calipers and weighing machines are necessary. To store data, hard discs are necessary. Field studies also require large number of equipment including big pickaxes, hoes, small pickaxes, edge cutters, triangular axes, pans, brushes, trowels, small and big ladders, sieves, tapes, label cards, spirit levels etc</p>	<b>210000.00</b>	<b>210000.00</b>
<p><b>Dating and Scientific Studies</b></p> <p>One of the essential things for the publication of material data of archaeology is authentic c14 dates from different levels and areas of the site from the reputed labs like BETA analytics, USA. Dating of samples is very costly and for one sample it may range from Rs. 35000 to Rs. 50000 as per the technique one sample required. To understand the provenance, complex production techniques and inter-regional interaction networks it is necessary to conduct scientific analyses of artefacts which include thin section, SEM and Oxygen and Lead Isotope studies. Majority of these analyses are expensive in nature.</p>	<b>750000.00</b>	<b>750000.00</b>
<p><b>Conservation and Storage of Artefacts</b> Conservation materials include chemicals like acrylic B72, acetone, silica gel, acids etc and storage materials include cloth bags, zip lock plastic covers, paper covers, plastic boxes, metal boxes, plastic crates etc.</p>	<b>150000.00</b>	<b>150000.00</b>
<p><b>Furnishing of Documentation Lab</b></p> <p>This is essential for effective post field work data compilation. Furnishing involves enhancement of facilities of documentation lab like setting of climate control for delicate bones (which are taken out from conserved archaeological layers to room conditions), lighting arrangement for photography and other facilities like drawing boards, tables, chairs etc</p>	<b>100000.00</b>	<b>100000.00</b>
<p><b>Miscellaneous</b></p> <p>Any unforeseen expenditure incurred by the research work in addition to the aforesaid will be met from this</p>	<b>75000.00</b>	<b>75000.00</b>
<b>Grand Total</b>	<b>25,00,000.00</b>	<b>25,00,000.00</b>
<b>Rupees Twenty-Five Lakh Only</b>		

As per the orders of the Vice-Chancellor the Proposal(append) forwarded by Dr.PreetaNayar, the Head, Department of Archaeology, University of Kerala, Kariavattom for the Project entitled "Archaeozoological Investigation of Chalcolithic Faunal Assemblages from Gujarat, Western India" as envisaged in the Budget Speech of University of Kerala 2021-22 was placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

The committee recommended to agree with the proposal and further recommended to place the same before the Standing Committee of the Syndicate on Finance.

The Syndicate resolved that the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021 be approved.

As per the orders of the Vice-Chancellor the Proposal forwarded by Dr.PreetaNayar, the Head, Department of Archaeology, University of Kerala, Kariavattom for the Project entitled "Archaeozoological Investigation of Chalcolithic Faunal Assemblages from Gujarat, Western India" as envisaged in the Budget Speech of University of Kerala 2021-22 is placed before the Standing Committee of the Syndicate on Finance.

*The Committee considered the matter and recommended to pay Rs.25,00,000/- (Rupees Twenty Five Lakh Only) to the Head, Department of Archaeology as Provisional advance for the conduct of the project entitled "Archaeozoological investigation of Chalcolithic Faunal Assemblages from Gujarat, Western India" as envisaged in the Budget Speech 2021-22. All purchases in this regard may be made in accordance with the provisions contained in the Store Purchase Manual & Kerala Financial Code.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 07.09.2021, be approved.

**Item No.32.44.11:** *Budget Speech 2021-22 - Department of Political Science - Proposal Submitted by Dr Sajad Ibrahim K M and Dr.R Girish Kumar- reg:*

**(Ad AII)**

The Budget Speech of 2021-22 allotted a sum of ₹4,00,000/- (Rupees Four Lakhs only) as aid to Conduct Survey and Study on Kerala Legislative Assembly Election 2021 and the meeting of the Budget Implementation Cell held on 26.04.2021 granted 2 weeks time to submit the Proposal and to place the same before the Standing Committee of the Syndicate on Academics and Research.

Accordingly Dr.K.M Sajad Ibrahim, Professor, Department of Political Science submitted a detailed study Proposal entitled as "Attitude and Response of Electorates in the Kerala Assembly Election 2021" and stated that it is a Joint Study Proposal along with Dr.R.Girish Kumar, Professor of the same Department. The time frame for the completion of the study and its budget break-up is given below.

SL No.	Activity	Month/Days
1	Design of questionnaire & other research instruments	March 2021
2	Drawing Sample Frame	March 2021
3	Training Workshops	First week of April 2021
4	Conduct Fieldwork	From 7 <sup>th</sup> April 2021
5	Data Entry	May 2021
6	Data Analysis	June 2021
7	Report Writing	3 Months July- September 2021
8	Final Report	October 2021

**Budget Break-up**

SL No.	Heads	Payment	Cost(Rs.)
1	Honorarium for Field Investigators	50 investigators @ Rs.1000 *6 days	3,00,000/-
2	TA for Field Investigators	50 investigators @ Rs.1000	50,000/-
3	Research Assistant	1 Person* @ Rs..8000* 2 months	16,000/-
4	Supervisors	3 Persons * @ Rs.6000*1 month	18,000/-
5	TA for Supervisors	3 Persons * @ Rs.2000*	6,000/-
6	Survey kit(Stationary& Bag)	50*150	7500/-
7	DTP,Printing&Photocopy		7000/-
8	Data Entry		5000/-
	<b>GRAND TOTAL</b>		<b>Rs.4,09,500/-</b>

As per the orders of the Vice Chancellor the Proposal was placed before the Standing Committee of Syndicate on Academics and Research for consideration and recommendation.

The Committee recommended to agree with the request with in the budget allowed and further recommended to place the matter with detailed proposal before the Standing Committee of the Syndicate on Finance. The Syndicate resolved that the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

As per the orders of the Vice Chancellor, the Proposal submitted by Dr. K.M Sajad Ibrahim and Dr.R Girish Kumar, Department of Political Science, as envisaged in the Budget Speech of University of Kerala 2021-22 is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

*The Committee considered the matter and recommended to pay Rs.4,00,000/- (Rupees Four Lakh only) to the Head, Department of Political Science, to conduct survey and study on Kerala Legislative Assembly Election 2021 as envisaged in the Budget Speech 2021-22(by limiting the amount) All purchases in this regard may be made in accordance with the provisions contained in the Store Purchase Manual & Kerala Financial Code.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 07.09.2021, be approved.

**Item No.32.44.12:**      *UCE, Kvtm-Request for allocation of fund for publishing College Magazine & conduct of football tournament- reg:-*

*(Ad C)*

The Principal, University College of Engineering, Kariavattom had forwarded a request received from Smt. Maneesha, Vice Chairperson, of the college with regard to allocation of fund for publishing College magazine and for conduct of football tournament and has informed that the college has no fund for the above purposes. In this context, it may be noted that an amount of Rs.2,00,000/- (Rupees Two Lakhs only) has been allocated for conducting Students Annual meet under the Head of Account 'Part -I-Non Plan-MH-68/UCE-4/503 students Annual meet' in the current year's Budget of the University.

The Principal has also requested to clarify whether the expenditure can be met from the above head or allot fund for the same.

The Finance section remarked that administrative sanction may be obtained for the above, furnishing the following :

1. Certification from the Principal, UCE that no amount will be claimed further for the conduct of Students' Annual Meet from the head of account "Part I -Non Plan -MH-68-/UCE-4/5030 - Students Annual meet"
2. Detailed anticipatory expenditure of magazine & for the conduct of football tournament limiting the expenditure within budget allocation

Subsequently the Principal has clarified that the amount allotted for students annual meet will be spent only after deducting the expenditure incurred for publishing of magazine and conduct of football tournament under the Budget Head Part I Non Plan MH-68-UCE-4/5030 students Annual meet and also forwarded the anticipatory expenditure statement for the conduct of football tournament received from C.G Sports & Musicals (the estimated amount is Rs.6000/- (Rupees Six Thousand only- excluding GST) and the estimate received from Kamala Offset for publishing Magazine with an estimated amount of Rs.73,920/- (Rupees Seventy Three Thousand Nine Hundred and Twenty only including GST) for publishing the magazine.

The Vice-Chancellor has ordered to place the matter before the standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration

The Syndicate at its meeting held on 02.07.2021, vide item No. 29.34.21 in having approved the recommendation of the standing Committee of the Syndicate on Departments & Other Institutions of the University held on 21.06.2021, resolved to refer the matter to the Standing committee of the Syndicate on Finance .

In obedience of the orders of the Vice-Chancellor, the matter pertaining to the allocation of fund for publishing of college magazine and for conduct of football tournament in University College of Engineering, Kariavattom is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendations.

*The Committee considered the matter and recommended to authorise the Finance Officer to release the balance amount, required for publication of magazine, in excess of funds available in magazine fund .*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 07.09.2021, be approved.

**Item No.32.44.Additional .01:** **Reallocation of fund for 'Modernization of Libraries' of Departments of Tamil, Linguistics & Sanskrit as per the Budget Speech 2020-'21 (Item No.75) in the current Financial Year (2021-22).**

**(Ad DI)**

As per the Budget Speech 2020-'21 (Item No.75), an amount of Rs.10 Lakhs was allocated for the 'Modernization of the Libraries' of Departments of Tamil, Linguistics & Sanskrit. The Syndicate held on 28.04.2020, vide Item No.10.239.1(75) has resolved to entrust the University Engineer in consultation with the Director, School of Indian Languages to submit a proposal on the Item and to place it before the SC on Planning & Development.

Since there was little improvement in the implementation of the proposal till date, in order to utilize the amount earmarked for the purpose, The Head, Department of Tamil, has requested to reallocate the amount allotted for modernization grant for libraries in the Departments of Tamil, Linguistics & Sanskrit to the next financial year (2021-22). The Head has further requested to do the needful for making the libraries Air Conditioned using the fund mentioned above.

When the matter was brought to attention of the Finance-I Section, they remarked that the amount allocated in the budget speech for a particular financial year should be spent in that financial year itself. However, in cases where delay has occurred due to administrative/technical reasons in finalising the proposal, Finance usually approves the release of the amount in the next financial year after obtaining administrative sanction.

When administrative sanction was sought, the Vice- Chancellor has ordered to place the **matter of utilizing the amount of Rs 10 lakhs earmarked in the Budget Speech 20-21 for modernization of Libraries in the Departments of Tamil, Linguistics, & Sanskrit in the financial year 2021-2022**, on the basis of the request from the HOD and remarks of Finance-I section, before the Standing Committee of the Syndicate on Finance.

Accordingly, the matter is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendations.

**The Committee considered the matter and recommended to grant permission for the reallocation of the amount of Rs.10,00,000/- (Rupees Ten lakh only) earmarked in the Budget Speech 2020-21 for the modernisation of libraries in the Department of Tamil, Linguistics and Sanskrit, in the Financial year 2021-22.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 07.09.2021, be approved.

**Item No.32.44 .Additional.02:** **Department of Political Science-Survey Research Centre-Project Proposal on 'Structural Changes in the Coalition Front Politics of Kerala' -reg**

**(Ad AII)**

The Budget Speech of 2021-22 allotted a sum of Rs.7,00,000/- (Rupees Seven Lakhs only) to Director, Survey Research Centre, Department of Political Science for the study on 'Structural changes in the Coalition Front Politics of Kerala'. The meeting of the Budget Implementation Cell held on 26.04.2021 granted 2 weeks time to submit the proposal and to place the same before the Standing Committee of the Syndicate on Academics and Research.

Accordingly Dr.Josukutty C.A, Director, Survey Research Centre, submitted a detailed Project Proposal titled as 'Structural Changes in the Coalition Front Politics of Kerala' and requested to release the amount as envisaged in the Budget Speech for the successful conduct of the study. The Budget split-up of the Project is given below.

Sl No	Item Description	Quantity/No.	Amount Rs.
1.	Research Associate (@Rs 15000 per month for ten months)	1	1,50,000/-
2.	Designing of Questionnaire and Pilot Survey		40,000/-
3.	One day training workshop for Field		40,000/-

	Investigators and Field Supervisors		
4.	DA for Field Investigators	32 Investigators * 6 days @ Rs.250/-	48,000/-
5.	Honorarium for Field Investigators	32 Investigators * 6 days @ Rs.1000/-	1,92,000/-
6.	T.A for Field Investigators	32 Investigators * 6 days @ Rs.250/-	48,000/-
7.	Survey Kit	250*60	15,000/-
8.	Printing of Questionnaire		20,000/-
9.	Stationery		15,000/-
10.	Data Entry and SPSS Analysis		60,000/-
11.	TA and DA+Honorarium for Principal Investigator		21,000/-
12.	TA+DA+Honorarium for Field Supervisors	3*7000	21,000/-
13.	DTP and Photocopy		5,000/-
14.	TA+DA for Elite Interview		10,000/-
15.	Secretarial Assistance		10,000/-
16.	Miscellaneous		5000/-
	Grand Total		7,00,000/-

As per the orders of Vice Chancellor the Proposal was placed before the Standing Committee of Syndicate on Academics and Research for consideration and recommendation.

The Standing Committee of Syndicate on Academics and Research recommended to place the proposal before the Standing Committee of Syndicate on Finance. The Syndicate at its Meeting held on 23.07.2021 vide item no 30.76D1 resolved that the recommendation of the Standing Committee of the Syndicate on Academic and Research held on 19.07.2021, be approved.

As per the orders of Vice Chancellor, the Proposal forwarded by Dr.Josukutty C.A, Director, Survey Research Centre, Department of Political Science as envisaged in the Budget Speech of University of Kerala 2021-22 is placed before the Standing Committee of Syndicate on Finance for consideration and recommendation.

***The Committee considered the matter and recommended to pay Rs.7,00,000/- (Rupees Seven Lakh Only) as Provisional advance to Dr. Josukutty C A, Director, Survey Research Centre, Department of Political Science to conduct the project on "Structural Changes in the Coalition Front Politics of Kerala" as envisaged in the Budget Speech 2021-22.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 07.09.2021, be approved.

**Item No.32.44.Additional .03:**

***Kerala University Business Innovation and Incubation Centre (KUBIIC)- Releasing the amount of Rs.10,00,000/- (Rupees Ten lakh only) under Item No: 17 - Instituting startup grant to students as a part of the project "From Laboratory to Public domain" in the Budget Speech 2020-21-reg:-***

***(PlanningA)***

An amount of Rs.10,00,000/- (Rupees Ten lakh only) has been allocated under Item no: 17 : Instituting startup grant to students as a part of the project "From Laboratory to Public domain" in the Budget Speech 2020-21.

The Vice Chancellor has accorded sanction to implement item no: 17 of Budget Speech 2020-21, based on the minutes of the meeting of the Budget implementation Cell (U.O No: 3094/2021/UOK dated 29.06.2021 and 2996/2021/UOK dated 30.06.2021).

The Director, KUBIIC has requested to release the amount of Rs.10,00,000/- (Rupees Ten Lakh only) allotted under item no: 17 (Instituting Start up grant to students as part of the project

“From Laboratory to public domain”) of the Budget Speech 2020-21 as per the following proposal.

Sl.No	Description	No. of units/sessions	Allocation per unit/session	Total
1.	Seed money for registered startups	10	35,000	3,50,000
2.	Idea fest	2	50,000	1,00,000
3.	Idea grants	50	5000	2,50,000
4.	Monitoring sessions and Pitch decks	3	40,000	1,20,000
5.	Domain clinics	2	50,000	1,00,000
6.	Monitoring and evaluation	2	40,000	80,000
	<b>Total</b>			<b>10,00,000</b>

The Finance section has remarked to place the proposal before the Standing Committee of the Syndicate on Academics and Research .

As per the orders of the Vice Chancellor, the proposal submitted by Dr.Manoj Changat, Director, KUBIIC for releasing the amount of Rs.10,00,000/- (Rupees Ten lakh only) under item no: 17 (Instituting Start up grant to students as part of the project "From Laboratory to public domain”) of the Budget Speech 2020-21 was placed before the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021. The Standing Committee of the Syndicate on Academics and Research vide Item No. 62.D21 recommended to agree with the matter and further recommended to place the matter before the Standing Committee of the Syndicate on Finance. The Syndicate held on 17.08.2021 resolved to approve the recommendation.

As per the orders of the Vice-Chancellor to implement the resolution, the proposal submitted by Dr.Manoj Changat, Director, KUBIIC for releasing the amount of Rs.10,00,000/- (Rupees Ten lakh only) under Item No: 17 (Instituting Start up grant to students as part of the project "From Laboratory to public domain”) of the Budget Speech 2020-21 is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

***The Committee considered the matter and recommended to agree to the proposal.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 07.09.2021, be approved.

***Item No.32.44 .Additional .04:***

***Department of Zoology- Request for utilizing the balance amount available in the Provisional Advance sanctioned for the implementation of the Innovative Project "Evaluation of Safety and efficacy of Herbal cosmetic and wound healing products through reconstructed human skin models", towards the purchase of two instruments/scientific pieces of equipment-reg.***

**(Planning AI)**

An amount of Rs. 30,00,000/- (Rupees Thirty Lakh only) was sanctioned as provisional advance to Dr.P. Sreejith, Assistant Professor, Department of Zoology, vide U.O. No. Pl.A1/4577/Zool/17 dated 06/11/2017, towards the implementation of two Innovative Projects titled "To understand concept, procedure therapeutic effects of ayurvedic formulations in cutaneous conditions using reconstructed 3D cell culture in Animal models" in the Department, under the State Plan Grant for the year 2017-18.

In the original Budget approved by the Syndicate with regard to the implementation of the above projects, the purchase of the following instruments were proposed by the Principal Investigator:

Sl. No.	Equipment
1.	CO2 incubator
2.	Inverted Microscope up gradation
3.	Dry Bath
4.	Refrigerator for Media Storing
5.	Water bath
6	Electrophoretic Apparatus

7	RT PCR
8	Animal Purchase and other related items
9	Media and media handling equipment
10	Cell Purchase (primary and secondary cell lines)
11	3D Cell Purchase

Subsequently, Dr. Sreejith P., vide letter no. Nil dated 14/07/2021(duly forwarded by the Head), has informed that for the successful completion of the project "Evaluation of Safety and efficacy of Herbal cosmetic and wound healing products through reconstructed human skin models", analyzing the 'cell culture experiment data' using the instruments 'Upright Immunofluorescence Microscope with three filters' and 'Inverted Microscope' is mandatory. It is also informed that the facilities for 'blue filter' and 'higher objectives' are not available in the existing 'Inverted Microscope and hence the same needs an up-gradation.

In this context, Dr. Sreejith P. has requested sanction to purchase the following instruments/scientific pieces of equipment, for the successful completion of the project, at an approximate total cost of Rs. 7 Lakh:

1. Upright Immunofluorescence Microscope with three filters (Approx. cost - Rs. 5 Lakh)
2. A type filter and objective for the up gradation of Inverted Microscope (Approx. cost - Rs. 2 Lakh)

Dr. Sreejith P., has also furnished a detailed 'statement of expenditure' for the amount expended so far, in connection with the implementation of the above projects, as detailed below:

Sl. No.	Items	Amount
1.	Chemicals and consumables	6,17,593/-
2.	Instruments	14,38,212/-
3.	Civil Work	64,428/-
4.	Office Expense and Miscellaneous	66,581.8/-
5.	Man Power	1,45,200/-
	<b>Total Expenditure</b>	<b>23,32,014.8/-</b>
	Balance available	6,67,985.2/-

As per the statement, an amount of Rs. 6,67,985/- is available as balance in the Provisional Advance of Rs. 30,00,000/- (Rupees Thirty Lakh only) released to the Principal Investigator, vide U. O. dated 06/11/2017, towards the implementation of the above projects.

The Standing Committee of the Syndicate on Academics and Research held on 13/08/2021, recommended to agree with the above request submitted by Dr. Sreejith P., Principal Investigator of the Innovative Project "Evaluation of Safety and efficacy of Herbal cosmetic and wound healing products through reconstructed human skin models" and to place the matter before the Standing Committee of the Syndicate on Finance for consideration.

The Syndicate held on 17/08/2021. (Item No. 31.97.D6) resolved to approve the aforementioned recommendations.

In this context, the request of Dr. Sreejith P., Principal Investigator of the Innovative Project "Evaluation of Safety and efficacy of Herbal cosmetic and wound healing products through reconstructed human skin models", for the purchase of the following instruments/scientific pieces of equipment, towards the successful completion of the project, limiting expenditure to the balance amount available (i.e. Rs. 6,67,985/-) in the provisional advance sanctioned vide U.O. No. Pl.A1/4577/Zool/17 dated 06/11/2017, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations:

1. Upright Immunofluorescence Microscope with three filters (Approx. cost - Rs. 5 Lakh)
2. A type filter and objective for the up gradation of Inverted Microscope (Approx. cost - Rs. 2 Lakh)

*The Committee considered the matter and recommended to agree to the proposal. All purchases in this regard may be made in accordance with the provisions contained in the Store Purchase Manual & Kerala Financial Code.*

*The Committee further recommended to submit a progress report of the project before the Standing Committee of the Syndicate on Academics & Research.*

*The meeting came to an end at 12 noon.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 07.09.2021, be approved.

**Item No.32.45 Combined Meeting of the Standing Committee of the Syndicate on Finance & Academics and Research –Approval of—reg.**

(Ad.AVI)

The Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Finance & Academics and Research held on 07.09.2021 at 12.30 p.m. is placed before the Syndicate for consideration and approval.

**Minutes of the Combined meeting of the Standing Committee of the Syndicate on Finance and Academics & Research**

Date & Time : 07.09. 2021, 12.30 p.m.

Venue : Syndicate Room, University Buildings, Thiruvananthapuram

**Members present**

- Adv. K.H. Babujan(Convener, S/C of the Syndicate on Finance)
- Dr. S. Nazeeb (Convener, S/C of the Syndicate on Academics and Research (online))
- Sri. Bijukumar G
- Dr.Vijayanpillai M (Online)
- Dr.K.G.Gopchandran
- Dr.K.B.Manoj
- Adv. A. Ajikumar (online)
- Adv.Muralidharan Pillai.G (Online)
- Sri. Arunkumar R

**Members absent**

1. Dr.B.Unnikrishnan Nair
2. Adv. B. Balachandran
3. Sri.Riyas Wahab.
4. Sri. B.P.Murali
5. Prof. K. Lalitha
6. Sri. Jairaj J

**Item No.32.45.01 Budget Implementation – 2021-22 – Providing aid to ongoing Harithalayam Project – Harithalayam Student Karshika Fellowship – Proposal - reg.**

(Ac EIII)

The Budget speech 2021-22 vide Item No: 42 envisaged a proposal for providing aid to ongoing Harithalayam Project & Harithalayam Student Karshika fellowship to P.G students and allocated an amount of Rs.15,00,000/- (Rupees Fifteen Lakh only) towards implementation of Harithalayam Project and Rs. 5,00,000/- (Rupees Five Lakh only) respectively towards Harithalayam Student Karshika fellowship. U.O No. Ac.E. III/B.S-30/2021 Dated: 30/06/2021 was issued as per the sanction accorded by the Vice – Chancellor.

Dr.T S Swapna, Department of Botany vide item No:42 of the Budget speech 2021-22 has forwarded the proposal for Student Fellowship in connection with Harithalayam Project as follows:-

Details of the fellowship amount to be sanctioned:

<u>Maximum Number of Students</u>	<u>Fellowship for an hour</u>	<u>Maximum amount per month for a student</u>	<u>Number of months for the fellowship</u>	<u>Total amount</u>
80	Rs.50/-	Rs.600/- (maximum 12 days for a student)	10 months	80 x 600 x 10 = Rs.4,80,000/-

The number of students should be limited to 80, but we can keep the other applications as supplementary list; (whenever the original list students are not available, we can use the others). They will be allotted as per the need in the agricultural field (vegetable,paddy,fish,banana,coconut etc). Permission may be granted to PG students, preferably. But due to due to the covid 19 scenario, M.phil and research scholars can also be selected for availing this fellowship along with their University research fellowship for research, if PG students cannot be present in the campus.



Attendance of the students will be maintained in the Department of Botany and signed by HOD Botany and Co-ordinator, Dr. Gangaprasad. The amount will be sanctioned to and will be disbursed by HOD, Dept. of Botany. The list of students who have been considered will be approved by the Campus Director and General Co-ordinator, Dr.A Ganga Prasad, and handed over to HOD, Dept. of Botany, for the work and disbursement of fellowship. Fellowship can be started from August 17<sup>th</sup> 2021 for 10 months excluding vacation period. Fellowship for 2020 will be completed on August 16<sup>th</sup> 2022.

In relation to the Budget speech 2021-22 vide item No: 42, Dr.T S Swapna, Department of Botany in consultation with Dr.Gangaprasad, Convenor, Harithalayam has submitted the proposal for the Harithalayam project 2021-22 as follows:- (copy of the proposal appended).

1. Banana Cultivation Budget estimates for second crop Phase II; 2021-22 - Rs. 82000/-
2. Budget for maintaining coconut trees 1000 no:s 2021-22 – Rs.1,20,000/-
3. Budget proposal for planting of teak saplings – Rs.10,000/-
4. Budget proposal for Vegetable cultivation in Department of Botany Premises – Rs.1,50,000/-
5. Fish culture – Rs.1,40,000/-
6. Vegetable cultivation by Agriculture department – Details of the project Model Agro service centre, parassala –Rs.2,00,000/-
7. Budget proposal for paddy cultivation during 2021-22 – Rs.7,98,000/-
8. Additional amount proposed by Department of Agriculture for construction of bund road and cowpea cultivation necessary for paddy cultivation – Rs.1,25,000/-

In this context, the aforesaid proposal submitted by Dr. T.S Swapna, Department of Botany in consultation with Dr.Gangaprasad, Convenor, Harithalayam is placed before the Combined Standing Committee of the Syndicate on Academic & Research and Finance for consideration and appropriate decision.

*The Committee considered the matter and recommended as follows:*

1. *To Approve the proposal submitted by the Head, Dept of Botany for providing aid to the ongoing “Harithalayam Project” (Rs.15,00,000/-) and Harithalayam Student Karshika Fellowship (Rs.5,00,000/-) as envisaged in the budget speech 2021-22.*
2. *To authorise the Finance Officer to submit a proposal, in consultation with the Special Officer of the “Harithalayam Project”, for cultivation of short term crops in connection with the “Harithalayam Project” by utilising the amount collected from the sales of the crops.*

The meeting came to an end at 01.00 p.m.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Finance & Academics and Research held on 07.09.2021, be approved.

**Item No.32.46**

***Association of Commonwealth Universities- Payment of Membership Subscription for the years 2020-2021 & 2021-2022- reporting of- reg.***

**(Ac.D)**

The Secretary General, ACU has forwarded invoices amounting to £ 1910/- British pound each towards subscription charges for the years 2020-21 & 2021-22 amounting to a total of £ 3820/- British Pound at the prevailing exchange rate on date of actual payments.

Sanction has been accorded by the Vice- Chancellor for the payment of £ 1910/- British pound each towards annual subscription charges of ACU vide UO No. Ac.D/4/42/2021 dated 16.03.2021 and UO.NO.Ac.D/4/175/2021 dated 03.09.2021 respectively amounting to a total of £3820/- subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in sanctioning the payments towards annual subscription to ACU for the years 2020-2021 & 2021-2022 is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.32.47** കോളേജ് വിദ്യാഭ്യാസ വകുപ്പ് -വഴുതക്കാട്, കേരള സർവകലാശാലയുടെ കീഴിലുള്ള മ്യൂസിക് വിഭാഗം **HOD**യെ സംബന്ധിച്ച് പരാതി -സംബന്ധിച്ച്.

(AdAV)

കേരള സർവകലാശാലയിൽ വഴുതക്കാടുള്ള മ്യൂസിക് ഡിപ്പാർട്ടുമെന്റിൽ Ph.D ചെയ്യുന്ന വിദ്യാർത്ഥിനി ഉൾപ്പെടെയുള്ള കുട്ടികൾക്കായി പിതാവ് എന്ന അവകാശപ്പെട്ട ഒരു പരാതി ലഭിച്ചിരുന്നു. പ്രസ്തുത വിഷയം സിൻഡിക്കേറ്റിന്റെ സ്ഥിരം സമിതി ആയ സ്റ്റാൻഡിങ് കമ്മിറ്റി ഓൺ സ്റ്റാഫ്, എക്യൂപ്മെന്റ് ആൻഡ് ബിൽഡിങ്ങിന്റെ പരിഗണനയായി സമർപ്പിക്കുകയും, കമ്മിറ്റി പ്രസ്തുത വിഷയം വിശദമായി ചർച്ച ചെയ്യുകയും ശ്രീമതി .ബിന്ദു(HOD)വിനെയും പരാതിനൽകിയ പിതാവിനെയും സ്റ്റുഡന്റിനെയും കേൾക്കാൻ ഹുപാർശ ചെയ്യുകയും ചെയ്തു. 07.05.2021 ലെ സിൻഡിക്കേറ്റ് (Vide item No.27.39.17)മേൽ ഹുപാർശ അംഗീകരിക്കുകയും ചെയ്തു.

തുടർ നടപടിക്കായി ഫയൽ വൈസ് ചാൻസിലർക്ക് സമർപ്പിച്ചപ്പോൾ, സിൻഡിക്കേറ്റിന്റെ സ്ഥിരം സമിതി ആയ സ്റ്റാൻഡിങ് കമ്മിറ്റി ഓൺ അക്കാഡമിക്സ് & റിസർച്ചിന്റെ അടുത്ത കമ്മിറ്റിക്ക്, പരാതിക്കാരനെയും സംഗീത വകുപ്പിന്റെ HODയെയും കേൾക്കണമെന്ന് ഉത്തരവിട്ടു.

പരാതിക്കാരനെ ഹിയറിങ്ങിനു വിളിപ്പിക്കുന്നതിനായി തപാൽ മുഖാന്തരം കത്തയച്ചപ്പോൾ (registered A/D) ഇങ്ങനെ ഒരു മേൽവിലാസം കണ്ടെത്താൻ കഴിയാതെ കത്ത് മടങ്ങിവരുകയാണ് ചെയ്തത്. ആയതിനാൽ പരാതിയിൽ തുടർ നടപടി സ്വീകരിക്കാൻ നിർവാഹമില്ല.

വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം, ഈ വിവരം സിൻഡിക്കേറ്റിലേക്ക് റിപ്പോർട്ട് ചെയ്യുന്നു.

**Resolution of the Syndicate**  
**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.32.48** *Department of Science & Technology [DST] – Societal Research Fellowship [SoRF] - Project entitled - “Enhanced Degradation of Synthetic Textile Dyes in Constructed Wetland System using Aquatic Weeds” by Dr.Anju A Kumar, Societal Research Fellow, Department of Environmental Sciences – Release of final instalment – Reporting of – reg: (Pl.D)*

The Department of Science & Technology [DST], vide order No. DST/Disha/SoRF-PM/054/2013 dated 26/04/2021 has sanctioned an amount of Rs. 4,00,081/- (Rupees Four Lakh Eighty One only) towards the final instalment of the project to Dr. Anju A Kumar, Societal Research Fellow, Department of Environmental Sciences, University of Kerala, Kariavattom and Dr. Anju A Kumar has requested to release the grant sanctioned to her.

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974

1. to release an amount of Rs.4,00,081/- (Rupees Four Lakh Eighty One only) received from DST towards final instalment for the project in respect of Dr. Anju A Kumar, Societal Research Fellow, Department of Environmental Sciences, Kariavattom through the Head, Department of Environmental Sciences, Kariavattom as per the norms of the sponsoring body.
2. the expenditure related to the DST – Societal Research Fellowship shall be booked under the head of account “Part III MH 80 C – Grants from Govt. of India – 9/9265 – Enhanced Degradation of Synthetic Textile Dyes in Constructed Wetland System using Aquatic Weeds” provided in the current year's Budget Estimates of the University.
3. the institutional overhead charges, if any, at the prescribed rates shall be transferred to DDF as per University rules.

Accordingly U. O No. 4538/2021/UOK dated 03/09/2021 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

**Resolution of the Syndicate**  
**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.32.49**                      **Proposal for the establishment of Department of Integrative Biology by upgrading the Centre for Evolutionary and Integrative Biology - Consideration of-reg-**

**(Ac.D)**

The Budget Speech of 2019 - 20 of University of Kerala envisaged the establishment of Department of Integrative Biology by upgrading the Centre for Evolutionary and Integrative Biology and allocated an amount of Rs. 1000000/- ( Rupees Ten Lakhs) for the same.

Dr. Suhara Beevy S, Hon.Diretor, CEIB has submitted a proposal for establishing of Department of Integrative Biology by upgrading the Centre for Evolutionary and Integrative Biology. It may be noted that, the proposal was included in the Budget Speech 2019-20 as item no.9. The Syndicate, vide item no.07.70 held on 28.03.2019, has considered the matter resolved to authorize Dr. M C Subhash Peter, Professor, Department of Zoology for submitting a proposal on the establishment of Department of Integrative Biology and the same has to be placed before the Syndicate. The proposal submitted by Dr. Subhash Peter was delayed due to technical reasons and hence Dr. Suhara Beevy S Hon'ble Director has once again submitted a proposal for the establishment of Department of Integrative Biology under the School of Life Sciences in the Karyavattom. Since the Government of Kerala has already decided to establish Interdisciplinary research and training programmes in Universities in Kerala, the proposed DIB would become flagship initiative of University of Kerala to have such innovative programme for the benefit of student community.

The Inter University Centre for Evolutionary and Integrative Biology (i-CEIB) of the University of Kerala at Kariavattom North Campus was established in 2013. The centre explores teaching, research and training in various areas of Modern Biology in an innovative way utilizing trans-disciplinary approaches. As an ambitious centre, CEIB started a master's degree course in Integrative Biology in 2014 for first time in India. The centre intends to provide opportunity for students to interact with leading scientists and academicians of our country and abroad. Furthermore, the centre also serves as a platform for students to perform well in competitive exams and also equip them to pursue their scientific dreams in India and abroad. But now it become difficult to continue the courses due to lack of infrastructure facility, teaching staff, technical staff and sufficient fund . So it is the time to constitute a department of Integrative Biology by upgrading the Centre for Evolutionary and Integrative Biology, for attaining financial support from National Agencies and for appointing permanent teachers.

***Department of Integrative Biology (DIB) aims to***

- Implement and explore cutting edge research in Integrative Physiology and Integrative Neuro-Immunology as thrust areas in Integrative Biology.
- Impart innovative approaches among the students and teachers in the state of Kerala to generate new understanding in modern Biology.
- Generate advanced employment opportunities among students and teachers as part of Human Resource Development.

**Details of proposed programmes**

Teaching Programmes

1.M.Sc. In Integrative Biology - 14 seats (started since 2014)

2.Research - Elective(Exchange student/faculty)

3.Extension - Providing Laboratory and consultancy services to the academic institutions

across the country

**Requirements**

**I.Teaching Faculty Position**

- Professor and Head - 1 post
- Associate Professors - 2 posts
- Assistant Professors - 5 posts

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**Total Faculty - 8 posts**

**•Technical Positions**

1. Technical Officer - 1 (Permanent)
2. Technical Assistants -2 (contract)
3. Instrumentation Officer – 1(contract)

4. Laboratory Assistants -2 (contract)
5. Animal Attender -1 (contract)
6. Laboratory Attender – 2 (contract)
7. House Keeping - 2 (Temporary)

### **III. Administrative/ Library staff**

1. Administrative Officer - 1 (permanent)
  2. Administrative Assistants - 2 (permanent)
  3. Office Assistant 1 (on contract)
  4. Library Assistant - 1 (permanent)

### **IV. (Infrastructure)**

- Faculty rooms with laboratories - 7
- 2. Seminar cum Workshop halls -1
- 3. Class rooms -3
- 4. Laboratories -5
- 5. Library and Computer Lab -1
- 6. Rest rooms -4
- 7. Dining and store rooms - 2

### **(Finance)**

#### **A. Salary and Wages**

1. For faculty and Administrative staff (actual)
2. For temporary staff (actual)

#### **B. Proposed Contingent grant to CEIB**

1. Non – plan allocation for each year Rs. 50,00,000/-
2. State plan require for running programmes, purchase of equipments and accessories per year (minimum) : 100 Lakh.

Sub total : Rs. 1,50,00,000/-

3. Collection of fees (As per University regulations)

- M.Sc. - Total 4 semesters
- M. Phil. - Total 2 semesters
- Ph.D – 3 Years

As per the orders of the Vice-Chancellor, the matter regarding the establishment of Department for Integrative Biology by upgrading the Centre for Evolutionary and Integrative Biology is placed before the Syndicate for consideration.

#### ***Resolution of the Syndicate***

**RESOLVED** that the item be deferred.

**Item No.32.50**

***Department of Sanskrit-Engaging Smt.Sabna T Thaj, as Lecturer on Contract basis-Request-Consideration of-reg.***

***(Ad.DIII)***

As per U.O.No.Ad.DIII.24344/2020 dated 15.02.2021 Smt.Sabna T Thaj, was engaged as Lecturer, on contract basis, in the Department of Sanskrit, for a period of Six months, w.e.f 20.01.2021 on a remuneration @ Rs.35,000/- (Rupees Thirty Five Thousand only) per month.

Vide letter No.SKT/19/2021-22 dated 10.06.2021 (Mail) , the Professor and Head, Department of Sanskrit has forwarded the request submitted by Smt Sabna T Thaj to extend her contract for another term and informed the following and requested to take necessary steps to extend her contract.

The tenure of service of the Contract Lecturer Mrs.Sabna T Thaj working on contract basis in the Department of Sanskrit, expires on 19.07.2021 and the service of the Contract Lecturer in the Department is inevitable because of lack of sufficient teachers in the department. The MA, M Phil and Elective Courses are in progress and for the completion of the Syllabus, her service is necessary.

In response to the above, as per the orders of the Pro-Vice-Chancellor, it was informed that since the last engagement of Smt Sabna T Thaj as Lecturer on Contract basis w.e.f.20.01.2021 was only for a period of Six months, based on the resolution of the Syndicate, extension of period of contract of Smt Sabna T Thaj as Lecturer for another term cannot be considered in the wake of fresh permanent appointments in the Department of Sanskrit.

But vide letter No.SKT/43 C/ 2021-22 dated 30.07.2021, Dr.C.A.Shaila, Professor and Head, Department of Sanskrit has again submitted a request to consider the extension of period of Contract of Smt Sabna T Thaj as Lecturer, since her service in the department is inevitable.

In response to the above, the Vice-Chancellor has ordered the following;

- i) There are 5 permanent teachers in the department of Sanskrit and the student strength is not full. The request of the HoD to revive the Contract for one more year during the previous tenure was met by the Syndicate partially (6 months) due to the aforesaid reason.
- ii) Hence the present request of the HoD cannot be considered considering the fact that the first request received from HoD, Department of Sanskrit was already declined.

Vide letter No.SKT/51/ 2021-22 dated 31.08.2021, Dr.C.A.Shaila, Professor and Head, Department of Sanskrit has again submitted a request to consider the extension of period of Contract of Smt Sabna T Thaj as Lecturer for a period of one more year, since her period of contract as Lecturer expired on 19.07.2021 and informed the following;

The service of the Contract Lecturer in the Department of Sanskrit is inevitable because of the lack of sufficient teachers in the Department. Now Professor post is vacant in the Department. Her work during the period is satisfactory. The MA, M.Phil and Elective Courses are in Progress. For the completion of the Syllabus her service is necessary and she is very sincere and hardworking. Presently the department offers inter-disciplinary Elective Courses to departments of Malayalam, Statistics, Kerala Studies and Tamil.

In this regard, the following may kindly be seen

- i) Sanctioned strength of teaching staff in the Department of Sanskrit

Category	Sanctioned Strength	Men in Position	Vacancy
Assistant Professor	4	4	0
Associate Professor	1	1	0
Professor	1	Nil	1

- ii) Normally her contract was to be extended for a further period of Eleven Months on expiry of the same after a mandatory break based on the request of the Head.
- iii) but the last engagement of Smt Sabna T Thaj w.e.f. 20.01.2021, for a period of Six Months was based on the Resolution Syndicate in the wake of fresh appointments in the Department of Sanskrit.

As per the orders of the Vice-Chancellor the request Dr.C.A.Shaila, Professor and Head, Department of Sanskrit to extend the period of Contract of Smt Sabna T Thaj as Lecturer for a period of one more year, since her period of contract as Lecturer expired on 19.07.2021, is placed before the Syndicate for consideration and appropriate decision.

**Resolution of the Syndicate**

**RESOLVED** to extend the period of contract of Smt.Sabna T Thaj, as Lecturer on Contract basis for eleven months till the end of the academic year.

**Item No.32.51 Ph.D Registration in Commerce-Shajahan.A - January 2020 session – Consideration of-reg.**

(Ac.EVII)

The Syndicate at its meeting held on 13/04/2021 vide Item No.26.80.C.21 has resolved to entrust the Chairman Doctoral Committee in Commerce to conduct fresh Doctoral committee in respect of 20 candidates of January 2020 session, allotted to teachers who were not recognised as research supervisors during the doctoral committee of January 2020 session and to submit the recommendations of the DC along with application for registration.(copy of the Minutes attached).

Accordingly the Head, Dept. of Commerce, University of Kerala, Kariavattom has forwarded the Minutes of the meeting of the Doctoral Committee held on 09/07/2021 in respect of Sri.Shajahan.A ,one among the 20 candidates along with the application, relevant documents and course work details. The Committee has recommended granting Ph.D registration to the candidate.

Details of the applicant		Details of the Research Supervisor	
Student ID/Name	22283 Sri.Shajahan.A	Name	Dr.Satheesh Babu.A.T
Subject/ Faculty	Commerce	Designation	Assistant Professor

			Department of Commerce, Govt.Arts College, Tvpm
<b>Full-time/part-time</b>	Part-Time	<b>Date of Superannuation</b>	31.05.2033
<b>Basic Qualification</b>	M.Com (University of Kerala, First class) in the year 2005	<b>Ordinal Status of the applicant</b>	Third candidate
<b>Eligibility Criteria</b>	NET (June 2006)	<b>Whether within the prescribed limits</b>	yes
<b>Additional Qualifications, if any</b>	Nil	<b>Research Centre</b>	Govt.Arts College,Tvpm

The candidate has submitted the following documents for registration:-

- 1) Consent and Proforma of Dr.Satheesh Babu.A.T
- 2) Facility certificate from Govt.Arts College Tvpm.
- 3) Attested copy of M.Com Certificate
- 4) Attested copy UGC-NET Certificate
- 5) NOC from the employer ( Currently working as Assistant Professor at Govt.College for Women ,Tvpm)
- 6) Synopsis
- 7) Course work syllabus
- 8) Ph.D registration fee of Rs.550/- (original chalan)

As per the qualifying certificate (M.Com Degree certificate) the name of the candidate is "Shajahan.A". (Copy of M.Com certificate appended). In the recommendation of the doctoral committee also the name is correctly spelt as "Shajahan.A".In the note to the Standing Committee of the Syndicate which was subsequently placed before the Syndicate held on 13.04.2021 the name was wrongly entered as "Shajahan.S".Hence in the minutes of the Syndicate held on 13.04.2021(Item.No. 26.80 C21) also it is wrongly spelt as "Shajahan.S"..Due to this discrepancy in the name of the candidate in the Syndicate minutes and in the recommendation of the doctoral committee, the Hon'ble Vice-Chancellor has ordered to place the matter before the Syndicate.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting part-time Ph,D registration in Commerce in January 2020 session in respect of Sri.Shajahan.A, Assistant Professor in Commerce, Govt.College for Women,Thiruvananthapuram is placed before the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the part-time Ph,D registration in Commerce in January 2020 session in respect of Sri.Shajahan.A, Assistant Professor in Commerce, Govt.College for Women, Thiruvananthapuram, be granted.

***Item No.32.52 Implementation of Right to Services Act in the University – Draft Citizens Charter – Minutes of the Meeting of the Sub Committee- Consideration of -reg.***

***(Ad.H)***

As part of implementation of the Right to Services Act in the University, a draft Citizen's Charter containing the list of services and the time limits for offering the services were prepared and placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings. The Standing Committee, at its meeting held on 15-02-2021, recommended to constitute a Sub Committee comprising of the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings, Adv. Muralidharan Pillai G, Sri. G Bijukumar, Prof. K Lalitha, Dr. KG Gopchandran and Dr. S Naseeb, Members Syndicate to study and submit a report on the draft Citizen's Charter. The Syndicate, at its meeting held on 17-02-2021, vide item no. 23.84.09, approved the recommendation and further resolved to include the Pro Vice-Chancellor in the Sub-Committee.

The Sub Committee was accordingly constituted and the draft Citizen's Charter was submitted for detailed study. The Sub Committee, at its meeting held on 26-08-2021, had found that certain services and time-limits prescribed are required to be reviewed and proposed to have detailed discussion when the matter comes up before the Syndicate.

The Minutes of the Meeting of the Sub Committee held on 26-08-2021, along with the Draft Citizens Charter, are therefore placed before the Syndicate for consideration, detailed discussion and decision.

**Minutes of the meeting of the Sub Committee convened by the Pro Vice-Chancellor to study and report on the draft Citizen's Charter prepared in connection with the implementation of the Right to Service Act in the University**

Date and Time: 26-08-2021, 02:30 pm

Venue : Pro Vice-Chancellor's Chamber

A meeting of the Sub Committee was convened by the Pro Vice-Chancellor to study and report on the draft Citizen's Charter prepared in connection with the implementation of the Right to Service Act in the University. The following were present in the meeting:

- |  |               |
|--|---------------|
| 1. Dr. P.P. Ajayakumar, Pro Vice-Chancellor (in the chair) | Sd/-          |
| 2. Adv. B Balachandran, Member Syndicate                   | Sd/-          |
| 3. Adv. Muralidharan Pillai G., Member Syndicate           | Sd/-          |
| 4. Prof. K Lalitha, Member Syndicate                       | Sd/-          |
| 5. Shri. Bijukumar G., Member Syndicate                    | Sd/-          |
| 6. Dr. S Nazeeb, Member Syndicate                          | Sd/-          |
| 7. Dr. K.G. Gopchandran, Member Syndicate                  | Joined online |

The Pro Vice-Chancellor briefed the purpose for which the meeting was being held and invited opinion of the members in the various services and time limits proposed in the draft Citizen's Charter. After discussions the members were of the opinion that the time limits proposed for the following services under the Examination Wing are required to be reviewed:

- |   |  |
|---|--|
| 1. Degree/Diploma Certificates                | - 45 days (after award of Degree by the Senate)    |
| 2. Duplicate/Triplicate Degree Certificate    | - 40 days  |
| 3. Migration Certificate                      | - 20 days  |
| 17. Condonation of Attendance                 | - 20 days  |
| 21. Scrutiny of answer books                  | - 30 days (from the closing date)                  |
| 22. Revaluation of answer books               | - 60 days from the closing date allowed with fine. |
| 23. Revaluation & Scrutiny                    | - 75 days  |
| 25. Revaluation/Scrutiny - Modified Marklists | - 15 days  |

The Sub Committee proposed to have detailed discussion with regard to the above mentioned items when the matter comes up before the Syndicate.

The meeting came to an end at 04:00 p.m.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Examinations.

**Item No.32.53** *Kerala University Press-Printing of Self Learning Materials for SDE-Overtime work done – Payment of Overtime Allowance to the Permanent/Casual Employees -Fixing Rate of Overtime Allowance-Consideration of-reg.*

**(Ad DIII)**

As per U.O.Ad DIII.1.24788/2014/19 dated 17.04.2019, the Supt(i/c), Kerala University Press was permitted to conduct overtime work for the Printing and Binding of Self Learning Materials for School of Distance Education(SDE), for the Month of April 2019.

The Superintendent (i/c), Kerala University Press, has forwarded the Attendance Statement and Bills for the payment of Overtime Allowance in respect of 30 employees (Permanent-12 and Casual -18 Binders)

*The Standing Committee of the Syndicate on Finance at its meeting held on 22.06.2020 (vide item No.14.12) considered the matter of fixing rate of Overtime Allowance for the employees of the Kerala University Press and recommended as follows;*

- i) *to approve the proposal for payment of Overtime Allowance to the employees of University Press in connection with the Printing and Binding of SLM of SDE from 08.05.2019 to 28.07.2019, limiting the payment to 10% of Pay and Allowances*

ii) to submit a detailed statement showing details of Overtime Allowance to be paid before the ensuing Syndicate.

The Syndicate at its meeting held on 17.07.2020 (vide Item No.14.12.01) resolved to approve the above recommendations of the Standing Committee of the Syndicate on Finance.

As resolved by the Syndicate, Audit had verified the Overtime Allowance of Permanent and Casual Employees of Kerala University Press, as detailed below;

**Overtime Allowance calculated to the Permanent Employees in KUP**

Sl. No	Name of the Employee	Month/Year	Working Hours	Hourly Rate: (Pay+DA) x 2 No.of days in the Month/ 7.75 (rounded off)	Amount	Total Admissible Amount in Rupees
1	Krishnakumari M.P Senior Foreman	May 2019	12	503	6036	29304
		June 2019	37.25	520	19370	
		July 2019	7.75	503	3898	
2	Sakeer A.M Senior Foreman	June 2019	15.5	571	8850.5	17422
		July 2019	15.5	553	8571.5	
3	Nazarudeen S Senior Foreman	May 2019	6	527	3162	3162
4	George Thomas R Junior Foreman	June 2019	15.5	545	8447.5	12733
		July 2019	7.75	553	4285.75	
5	Kavitha S Junior Foreman	June 2019	7.75	545	4223.75	8308
		July 2019	7.75	527	4084.25	
6	Premakumary D Junior Foreman	May 2019	35.75	480	17160	51098
		June 2019	45.5	495	22522.5	
		July 2019	23.25	491	11415.75	
7	Jayakumari S Junior Foreman	May 2019	2	515	1030	1030
8	Jackson L Compositor Sr.Gr.	June 2019	2	473	946	946
9	Sasidharan Nair G Binder Sr.Gr (Rtd)	June 2019	38.75	520	20150	27947
		July 2019	15.5	503	7796.5	
10	Padmasree S Binder Sr.Gr	July 2019	31	439	13609	13609
11	Sanal Kumar K Binder Gr I	June 2019	7.75	397	3077	3077
12	Kumari Sindhu C Binder Sr Gr	June 2019	15.5	408	6324	6324
	<b>Total</b>					<b>Rs.1,74,960/-</b>

**Overtime Allowance calculated to the Casual Employees in KUP @ 187/ hour**

Sl No	Name of the Employee	Designation	Total Hours	Extra Duty Allowance Admissible
1	Ajitha S	Casual Binder	62	11,594/-
2	Kavitha G P	Casual Binder	62	11,594/-
3	Veena Rani V	Casual Binder	46.5	8,695/-
4	Manju A S	Casual Binder	46.5	8,695/-
5	Abhilash R	Casual Binder	62	11,594/-
6	Sajini Naor O.P	Casual Binder	46.5	8,695/-
7	Jayalekshmi P.B	Casual Binder	62	11,594/-
8	Baby Suma	Casual Binder	69.75	13,043/-
9	Maya N	Casual Binder	69.75	13,043/-
10	Renju N	Casual Binder	62	11,594/-
11	Beenakumary V V	Casual Binder	62	11,594/-
12	Sameera N	Casual Binder	62	11,594/-
13	Sindhu L	Casual Binder	62	11,594/-
14	Sreeba T K	Casual Binder	46.5	8,695/-



15	Syam K	Casual Binder	69.75	13,043/-
16	Anooj S	Casual Binder	62	11,594/-
17	Anooj Mohan M B	Casual Binder	23.25	4,347/-
18	Jayalekshmi S	Casual Binder	54.25	10,144/-
	<b>Total</b>			<b>Rs.1,92,746/-</b>

ie.,

<b>Overtime Allowance calculated to the Permanent Employees in KUP</b>	<b>Rs.1,74,960/-</b>
<b>Overtime Allowance calculated to the Casual Employees in KUP @ 187/ hour</b>	<b>Rs.1,92,746/-</b>

The Syndicate at its meeting held on 30.11.2020, vide item No.20.72 considered the matter of sanctioning of Overtime Allowance and Extra duty Allowance to 12 Permanent and 18 casual Employees of KUP and resolved to constitute a Sub-Committee consisting of following Members to study the matter regarding the Sanctioning of Overtime and Extra Duty Allowance.

1. Adv.K.H.Babujan, Member, Syndicate
2. Adv.B.Balachandran, Member, Syndicate
3. Dr.S.Nazeeb, Member, Syndicate
4. Sri.G.Bijukumar, Member, Syndicate

As per letter dated 01.02.2021, the Superintendent in-Charge has forwarded the Bills and Statement of Overtime work done by the remaining Ten Employees ( 4 permanent and 6 Casual Offset Printers) and requested for administrative sanction.

As resolved by the Syndicate, the meeting of the Sub-Committee was held on 30.07.2021 at the Syndicate Room and verified the attendance Statement and Bills of Overtime Work done in respect of Forty Employees (Permanent 16 and 24 Casual Employees) forwarded by the Superintendent in-Charge, KUP

As per the orders of the Vice-Chancellor, the Minutes of the Sub-Committee at its meeting held on 30.07.2021, is placed before the Syndicate for consideration and appropriate decision.

**Minutes of the Meeting of the Sub Committee constituted for sanctioning of Overtime Allowance to the Permanent/Casual Employees of the Kerala University Press**

Date : 30.07.2021, Friday  
Time : 3.30 pm  
Venue : Syndicate Room

**Members Present**

1. Adv.K.H.Babujan Member, Syndicate Sd/-
2. Adv.B.Balachandran Member, Syndicate Sd/
3. Dr.S.Nazeeb Member, Syndicate Sd/
4. Sri.G.Bijukumar Member, Syndicate Sd/

The Meeting started at 3.30 pm

The Committee verified the attendance Statement and Bills of Overtime Work done in respect of Forty Employees (Permanent 16 and 24 Casual Employees) forwarded by the Superintendent in-Charge .

After a detailed discussion and thorough verification of the bills and statement the Committee recommended the following;

- to sanction an amount of Rs.1,74,960/- (Rupees One Lakh Seventy Four Thousand Nine Hundred and Sixty only) as Overtime Allowance to 12 permanent employees (Out of 16) and an amount of Rs.1,92,746/- (Rupees One Lakh Ninety Two Thousand Seven Hundred and Forty Six only) as Extra duty allowance to 18 Binders on Casual basis working in the Kerala University Press towards the overtime work done by the respective employees, since Audit had already verified the attendance statement and bills of the above said employees.*
- The Overtime Allowance of remaining 4 permanent employees and Extra duty Allowance of remaining 6 Casual Offset Printers (as detailed below) may be sanctioned subject to the Audit Verification of the Bills and Attendance Statement of the respective employees and recommendations of the Finance Committee, since their Bills and Attendance Statement of the Overtime Work done were received later.*

**Consolidated Statement of Overtime Work done by the Permanent Employees during the period May -June 2019 in connection with the production of Self Learning Materials of SDE**

Sl No	Name of the Employees	Designation	Total Hours Worked	Overtime Allowance Admissible (Rs.)
1	Harikumar K	Senior Foreman	87.25	50334/-
2	Manuel Das A.J	Junior Foreman	60.00	32256/-
3	Rajan P.S	Junior Foreman	44.00	21504/-
4	Uthaman V	Security Guard (Hr.Gr)	115.75	36257/-
	<b>Total</b>			<b>140351/-</b>

**(Rupees One Lakh Forty Thousand Three Hundred and Fifty One only)**

**Consolidated Statement of Extra time Work done by Casual Employees(6 Offset Printers) during the period May -June 2019 in connection with the production of Self Learning Materials of SDE.**

Sl No	Name of the Employees	Designation	Total Hours Worked	Extra Duty Allowance recommended per hour (Rs)	Extra Duty Allowance Admissible (Rs.)
1	Sureshkumar K.P	Casual Offset Printer	191.25	166	31747.50
2	Deepak V.S	Casual Offset Printer	187.25	166	31083.50
3	Pramod K.S	Casual Offset Printer	143.50	166	23821.00
4	Sam J.L	Casual Offset Printer	183.25	166	30419.50
5	Manoj M.S	Casual Offset Printer	155.50	166	25813.00
6	Satheesh T	Casual Offset Printer	183.25	166	30419.50
	<b>Total</b>				<b>173304/-</b>

**(One Lakh Seventy Three Thousand Three Hundred and Four only)**

The Meeting came to an end at 4.30 pm

**Resolution of the Syndicate**  
**RESOLVED** the above recommendations of the Meeting of the Sub Committee constituted for sanctioning of Overtime Allowance to the Permanent/Casual Employees of the Kerala University Press held on 30.07.2021, be approved.

**Item No.32.54 കായികക്ഷമതവിദ്യാഭ്യാസംനിർബന്ധിതപാഠ്യവിഷയമാക്കുന്നത് - സംബന്ധിച്ച് സൂചന-ബഹു. കായികവകുപ്പുമന്ത്രി, ശ്രീവി. അബ്ദുറഹിമാന്റെ 31 .08 .2021 തീയതിലെ 198 /Min .M (S & W ) 2021നമ്പർകത്ത്.**

**(Ac.AIV)**

ബഹു. കായികവകുപ്പുമന്ത്രിശ്രീവി. അബ്ദുറഹിമാൻ, കേരള സർവകലാശാല വൈസ്ചാൻസലറിനു അയച്ച കത്ത്പ്രകാരം, ശാരീരികക്ഷമത വിദ്യാഭ്യാസം നിർബന്ധിത പാഠ്യവിഷയമാക്കുന്നതിനുള്ളതീരുമാനംകാലിക്കറ്റ് സർവകലാശാലകൈകൊണ്ടിരിക്കുന്നു എന്നവിവരംഅറിയിച്ചിരിക്കുന്നു.

പുതുതലമുറഫിസിക്കൽഫിറ്റ്നസിന്റെകാര്യത്തിൽവലിയകുറവുകൾഅനുഭവിക്കുന്നുണ്ട് എന്നും ഇത്ശാരീരികമായ പലപ്രശ്നങ്ങൾക്കും ജീവിതശൈലീരോഗങ്ങളുടെ വ്യാപനത്തിനും കാരണമാകുന്നു എന്നുംകത്തിൽസൂചിപ്പിക്കുന്നു. കൂടാതെ, മുഴുവൻ വിദ്യാർത്ഥികൾക്കും ശാരീരിക ക്ഷമത വിദ്യാഭ്യാസം ലഭിക്കുന്നത്ശാരീരികവും മാനസികവുമായ ഉന്മേഷത്തിലേക്ക് നയിക്കുമെന്നുംഒപ്പംകായികമേഖലയിലേക്ക് കൂടുതൽകുട്ടികളെ ആകർഷിക്കുമെന്നും വ്യക്തമാക്കിയിരിക്കുന്നു.

വരുംതലമുറയുടെആരോഗ്യസംരക്ഷണത്തിനുള്ളഏറ്റവുംനല്ലൊരുചുവടുവെപ്പാണ്കാലിക്കറ്റ് സർവകലാശാലനടത്തുന്നത്. അതിനാൽ കേരളസർവകലാശാലയിലും കായിക ക്ഷമത വിദ്യാഭ്യാസം നിർബന്ധിതമാക്കുന്നതിനു ആവശ്യമായ നടപടികൾ

സമീകരിക്കണമെന്ന് അറിയിച്ചിരിക്കുന്നു. സിബിസിസ് കോഴ്സുകളുടെ ആഞ്ചാം സെമസ്റ്ററിൽ ലഭ്യമാക്കിയിട്ടുള്ള ഓപ്പൺകോഴ്സുകളുടെപട്ടികയിൽphysical Education ഉൾപ്പെടുത്തിയിട്ടുണ്ട്.

വൈസ്ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം, പ്രസ്തുത നിർദ്ദേശം സിന്റിക്ക്കറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Resolution of the Syndicate**

**RESOLVED** to constitute a sub-committee consisting of Dr.K.G.Gopchandran, Dr.S.Nazeeb, Adv.B.Balachandran, Sri.R.Arunkumar, Sri.Jairaj.J, Members Syndicate to study the matter and place the report before the Syndicate.

**Item No.32.55                      *Regulations relating to the PG programmes under semester pattern in the affiliated colleges - Continuous Assessment(CA) - modified - w.e.f.2020 admissions - reporting of-reg.***

**( Ac.AII)**

The Regulations relating to the post graduate programmes under semester pattern in the affiliated colleges has been approved by the Academic Council at its meeting held on 17.11.2000.

The Academic Council, at its meeting held on 04.03.2020, while considering the recommendations of the PG Monitoring Committee, to exclude the marks for attendance in the Continuous assessment part of PG Regulations; resolved to reallocate the marks for attendance to assignment and referred the matter to the Syndicate. Accordingly U O No. .Ac.AII/2/9137/2020 dated 25.05.2020 was issued.

The Syndicate at its meeting held on 17.07.2020, after considering the resolution of the Academic Council, resolved to keep the U O dated 25.05.2020 in abeyance and referred the matter to the Standing Committee of the Syndicate on Affiliation of Colleges. Subsequently U O dated 25.05.2020 was kept in abeyance vide UO No.Ac.AII/2/9137/2020 dated 18.8.2020.

The Standing Committee of the Syndicate on Affiliation of Colleges constituted a Sub-Committee which held discussions with the concerned and its recommendations were placed before the Syndicate.The Syndicate at its meetings held on 16.09.2020,29.12.2020 and 13.04.2021 approved the recommendations and constituted another Sub Committee and the Syndicate at its meeting held on 23.07.2021 approved the distribution of marks for Seminar component in the Continuous Assessment(CA) part of the PG Regulations, as recommended by the Sub Committees constituted for the purpose.

Sanction has therefore been accorded by the Vice-Chancellor to implement the above resolution of the Syndicate by incorporating the decision of the Academic Council to reallocate the marks for attendance to assignment in the Continuous assessment part of PG regulations by revoking the earlier decision of the Syndicate, subject to reporting to the Syndicate and the Academic Council.

The Continuous Assessment part of PG Regulations to be implemented <b>from 2020 admissions</b> is thus modified as follows:		<b>Marks allotted</b>
<b>Continuous Assessment (CA)</b>		
<b>Assignment</b>		10 marks
<b>Test Paper</b>		10 marks
<b>Seminar:</b>		
Content	2 marks	} 5 marks
Presentation	2 marks	
Response to Questions	1 marks	
<b>Total</b>		25 marks

U O No. 4767/2021/UOK dated 13.09.2021 has been issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.32.56. Department of Kerala Studies-Conduct of Short term course in 'Research Methodology'- Consideration of -reg:**

**(Ac.D)**

Dr.C.R.Prasad, Head,Department of Kerala Studies, University of Kerala has forwarded a letter requesting approval for conducting seven days short term course in 'Research Methodology' in association with HRDC.The Course is mainly conducted for teachers in Departments/ various colleges.The Vice Chancellor has ordered to place the matter before the Syndicate for consideration Details of the Course is as follows:

Name of the course	Research Methodology
Duration	7 working days(10.00 am to 04.30 pm)
Proposed period for the conduct of the course	December 6-13,2021
Venue	Seminar Hall, Dept of Kerala Studies
Aimed for	Teachers in University Departments/ teachers in Govt and Aided Colleges
Proposed strength for the course	50
Registration fees	Rs.3000/- (Rupees Three Thousand Only)

As per orders of the Vice Chancellor, the matter regarding request for conducting seven days short term course in '**Research Methodology**' is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Finance.

**Item No.32.57 Request from the HOD, Dept of Library and Information Science for conducting third semester special supplementary examination for Smt.Sreeja V.G-Consideration of- reg.**

**(CSS)**

Smt.Sreeja V.G was aM.LISc student of Dept of Library & Information Science during the academic year 2017-2019.She passed all papers of first and second semesters with high marks. As she developed serious health issue, Aplastic Anaemia during her third semester she could not continue her studies. She sought readmission in 2020 for third semester and is continuing her studies. She appeared for third semester examination but could not attend one elective paper ENG-X-431-English for Communication. Now the HOD has requested to conduct supplementary examination for the said course as otherwise she will lose one more year to complete her PG programme.

The matter was placed before the CSS Academic Committee.

The CSS Academic Committee in its meeting held on 16.08.2021 vide item no.11 recommended that the request of the candidate can be considered as the case is genuine and recommended to place the matter before the Academic Council subject to approval by the Syndicate.

As per the orders of the Hon'ble Vice Chancellor, the matter is placed before the Syndicate for an appropriate decision.



**UNIVERSITY OF KERALA**

*(Re-accredited by NAAC with 'A' Grade)*

**OFFICE OF THE CREDIT AND SEMESTER SYSTEM**

**KARIAVATTOM**

**MINUTES OF THE MEETING OF CSS ACADEMIC COMMITTEE**

Venue : Hon'ble vice Chancellor's Chamber  
Date & Time : 16.08.2021, 5.00 pm

**Members Present:**

1. Dr. V.P Mahadevan Pillai, Vice-Chancellor & Chairman, CSS (In the chair)
2. Dr. S. Nazeeb, Member, Syndicate
3. Dr. A. Biju Kumar, Vice-Chairman (CSS)
4. Dr. A. Gangaprasad, Head, Department of Biotechnology

5. Dr. R. Jayachandran, Head, Dept. of Hindi
6. Dr. R.B Binojkumar, Professor, Dept. of Geology
7. Dr. V.Biju, Professor, Dept of Physics
8. Dr. Aji S, Associate Professor, Dept of Computer Science

The meeting started at 5 pm

**Item No 11: Request from the HOD, Dept of Library and Information Science for conducting third semester special supplementary examination for SmtSreeja V.G - reg.**

SmtSreeja V.G was aM.LISc student of Dept of Library & Information Science during the academic year 2017-2019. She passed all papers of first and second semesters with high marks. As she developed serious health issue, Aplastic Anaemia during her third semester she could not continue her studies. She sought readmission in 2020 for third semester and is continuing her studies. She appeared for third semester examination but could not attend one elective paper ENG-X-431-English for Communication. Now the HOD has requested to conduct supplementary examination for the said course as otherwise she will lose one more year to complete her PG programme.

The matter is placed before the CSS Academic Committee for recommendations.

**Decision Taken :-** *The CSS Academic Committee recommended that the request of the candidate can be considered as the case is genuine and recommended to place the matter before the Academic Council subject to approval by the Syndicate.*

Sd/-

Vice Chairman, CSS

Sd/-

Vice Chancellor & Chairman, CSS

**Resolution of the Syndicate**

**RESOLVED** to conduct the supplementary examination in the Department of Library and Information Science by keeping the sereacy of the examination.

**Item No.32.58. University Office, Palayam - Renewal of Annual Maintenance Contract of lift adjacent to the Senate Hall Building – Sanctioned Orders issued - Reporting of – reg.**

**(Ad B IV)**

Sanction was accorded by the Vice-Chancellor to the University Engineer, Engineering Unit, Kariavattom being permitted to renew the Annual Maintenance Contract entered into with M/s.OTIS ELEVATOR COMPANY (INDIA) LIMITED, Thiruvananthapuram for the maintenance of lift installed adjacent to the Senate Hall Building for the period from 01.12.2020 to 31.05.2022 (with six months discount from 01.12.2020 to 31.05.2021 considering the Covid-19 situation) for an amount of Rs.1,24,844/- (Rupees One lakh twenty four thousand eight hundred and forty four only) including GST @ 18% by meeting the expenditure from the Head of Account under “Part I-NP-MH 1(a) General Direction-4-3020- Maintenance of Equipment,” provided in the current year's Budget Estimates of the University, deducting TDS @ 2% before effecting payment.

Accordingly U.O No Ad.B.IV (CP).02.2021 dated 14.09.2021 has been issued.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.32.59. Re-appropriation of funds sanctioned by the Vice Chancellor - reporting of - Reg.**

**(Pl. B)**

The Vice Chancellor, by exercising the powers vested vide Kerala University Act 1974, Chapter II Section 10 (13) has accorded sanction for re-appropriating sufficient funds towards the conduct of an Online Conference funded by **Shastri Indo-Canadian Institute (SICI), a one day Seminar and the World Wetland Day Celebrations 2019 funded by KSCSTE and an International Seminar funded by ICSSR.**The details of the programmes are given in the table below.

Sl. No.	U. O. No.; Dept; programme; and Amount released, Agency and person to whom released	H/A to which amount is provided	H/A from which amount is re-appropriated
1.	No.Pl.B/SICI/ 2833 dated 13.07.2021 - <b>Department of Aquatic Biology &amp; Fisheries</b> – Two day Online Conference - “Sustainable Marine Fisheries and Aqua Culture: Policies, Packages and Perspectives in Blue Economy Paradigm”- 12 <sup>th</sup> -13 <sup>th</sup> March 2021 - ₹93,500/- - from <b>Shastri Indo - Canadian Institute (SICI) to Dr. A. Biju Kumar</b>	“9/9810- Sustainable Marine Fisheries and Aqua Culture: Policies, Packages and Perspectives in Blue Economy Paradigm” Golden Jubilee Conference & Lecture Series Grants (GJCLSG) under “Part III- MH 80D – Grants from Other Agencies”	“Part III- MH 80D – Grants from Other Agencies” -“9/7751 – Lumpsum provision for new Research Schemes”
2.	No. Pl.B/2590/19 dated 16/08/2021 <b>Department of Education</b> – one day Seminar - “Twinning Ozone with Life”- <b>18th September 2019</b> – ₹ 12,000/- from <b>KSCSTE to Dr. Sameer Babu M</b>	“9/7278-Twinning Ozone with Life” <b>one day Seminar on Ozone day Celebrations – 2019</b> under “Part III- MH 80 A – Grants from State Government”	“Part III -MH 80 D- Grants from Other Agencies -9/7751 – Lumpsum Provision for New Research Schemes”
3.	No. Pl. B/4301/2018 dtd 16/08/2021- <b>Department of Aquatic Biology &amp; Fisheries</b> – World Wetland Day Celebrations 2019 - <b>14th February 2019</b> –₹ <b>20,000/-</b> from KSCSTE -to the <b>Head, Department of Aquatic Biology &amp; Fisheries</b>	“9/7279- <b>World Wetland Day programmes 2019</b> ” under “Part III- MH 80 A – Grants from State Government”	“Part III -MH 80 D- Grants from Other Agencies -9/7751 – Lumpsum Provision for New Research Schemes”
4.	No.Pl.B/2977/2019 dated 08.09.2021- Department of <b>Political Science- three day International Seminar - “Geopolitics of Indo-Pacific: Perceptions, Opportunities and Challenges”</b> -₹ <b>62,500/-</b> -from <b>Indian Council of Social Science Research (ICSSR)-to the Head, Department of Political Sciences</b>	“Part III MH 80D- Grants from Other Agencies-9/9791 <b>The Geopolitics of Indo-Pacific: Perceptions, Opportunities and Challenges</b> ”	<b>Part III MH 80D- Grants from Other Agencies-“9/7751 Lumpsum provision for new Research Schemes”</b>

The above action taken by the Vice-Chancellor in having re-appropriated the aforesaid amounts for implementing the programmes is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.32.60. Panel of examiners for evaluation of Ph.D thesis- approved by Hon’ble Vice- Chancellor- reporting of-reg-**

**(Ac.E.II)**

The Panel of examiners of the following candidates have been approved by the Hon’ble Vice-Chancellor from 18<sup>th</sup> April 2021 to 16<sup>th</sup> September 2021 in exercise of his powers and functions of the Syndicate of the University conferred in him vide section 10(13) of Kerala University Act 1974.

SI No.	Name of the Candidate	Name of the Supervising Teacher	Faculty	Subject
1.	SHINE. F	Dr. A. Akhila Thomas	Science	Zoology

		Dr. Shibu Joseph S.T (coguide)		
2.	AJITHA. T	Dr. D. A Evans	Science	Zoology
3.	JOHNSON GEORGE	Dr. F. G Benno Pereira	Science	Zoology
4.	LAYANA S KRISHNAN	Dr. Rajalakshmi. R	Science	Botany
5.	PRADEEP D. P	Dr. Manoj G.S, Dr.K.Murugan (coguide)	Science	Botany
6.	SUMITHA. V	Dr. Laija S Nair Dr. Mini. I(coguide)	Science	Botany
7.	NISHA. K. R	Dr. Rathika Nath. G	Science	Chemistry
8.	SREEDEVI. P	Dr.Kaustabh Kumar Maiti Dr. R. Luxmi Varma	Science	Chemistry
9.	VIGNESH R. M	Dr. Sumitha V. R	Science	Botany
10.	RESHMA. R	Dr.R. Selwin Joseyphus	Science	Chemistry
11.	ANUPA K ANTONY	Dr. G. Prasad	Science	Zoology
12.	RESHMA. S	Dr. Jayasree E. G	Science	Chemistry
13.	ANOOP V. S	Dr. Sanil George	Science	Zoology
14.	AJITHA. A. R	Dr. S. Chandrakaran	Engineering & Technology	Civil Engineering
15.	SHAINA HASHIM	Dr. Ashalatha. R Dr.M. Sathyakumar	Engineering & Technology	Civil Engineering
16.	NIMMY L JOHN	Dr. Sunila Abraham	Science	physics
17.	AJITH. M. S	Dr. Beena. K. P Dr. S. Sheela	Engineering & Technology	Civil Engineering
18.	REHNA KALAM	Dr. M. Abdul Rahimam	Engineering & Technology	Computer Science & Engineering
19.	SUNI. S.S	Dr. Gopakumar. K	Engineering & Technology	Electronics & Communication Engg.
20.	SHEENA LATIF	Dr. J. S. Savier	Engineering & Technology	Electrical & Electronics Engineering
21.	APARNA. A. NAIR	Dr. Bisharathu Beevi. A Dr. Jataraju Dr. Unnikrishnan Nayar	Engineering & Technology	Electronics & Communication Engg.
22.	PRADEEP. M	Dr. S. Anillal Dr. R. Ramesh Kumar	Engineering & Technology	Mechanical Engineering
23.	HARISH. T.V	Dr.V.R. Rajeev	Engineering & Technology	Mechanical Engineering
24.	ELIAS. J. THOMAS	Dr.Ullas Chandran.S.V	Science	Mathematics
25.	LEKSHMY. P.L	Dr. Abdul Rahiman. M	Engineering & Technology	Computer Science & Engineering
26.	LANI RACHEL MATHEW	Dr. Gopakumar. K	Engineering & Technology	Electronics & Communication Engg.
27.	PREENU. C. S	Dr. Zeenath. K. S	Science	Mathematics
28.	GEETHA. M.P	Dr. Girija. K	Engineering & Technology	Civil Engineering
29.	HARISANKAR. S	Dr. Satheesh Kumar	Science	Statistics
30.	SUJI. S. K	Dr.K.B. Radhakrishnan Dr. T. K. Abraham	Engineering & Technology	Chemical Engineering
31.	ANGEL ROSE RAJAN	Dr. Annamma John Dr. Daizy Philip	Science	Physics
32.	KIRAN K.	Dr.AnandaKumar V.M.	Science	Physics
33.	SALINIGOPAL M.S	Dr. P.S Anjana Dr. N. Gopakumar	Science	Physics
34.	DEEJU T.R	Dr. A.P. Pradeepkumar	Science	Geology
35.	DANY S.	Dr. P. Mohanachandran	Science	Demography

		Nair		
36	REMYA REMESH K.R	Dr. G. Byju	Applied Sciences & Technology	Environmental Sciences
37	JEYASINGH T.	Dr. Kavitha V.T Dr. P.R. Sobhana Warier	Science	Physics
38	VIBITHA B.V	Dr. Nisha J. Tharayil	Science	Physics
39	ANITHA B.	Dr. Nisha J. Tharayil	Science	Physics
40	SMITHA S.	Dr. Nisha J. Tharayil	Science	Physics
41	SWAPNA M.S	Dr. S. Sankararaman	Applied Sciences & Technology	Optoelectronics
42	VILESH V.L	Dr. Subodh G.	Science	Physics
43	PRATHIBHA RAVEENDRAN	Dr. Shaji E.	Science	Geology
44	INDU G.	Dr. Shaji E. Dr. R.B. Binoj Kumar	Science	Geology
45	ANU KRISHNA P.G	Dr. Nisha J. Tharayil	Science	Physics
46	PINKU KRISHNAN	Dr. V. Biju	Science	Physics
47	DIVYA R.	Dr. Bijini B.R Dr. K. Rajendra Babu	Science	Physics
48	JINOSH N.C	Dr. Ajilal P.	Science	Psychology
49	SOUMYA S.	Dr. S. Sankararaman	Applied Sciences & Technology	Optoelectronics
50	SARITHA DEVI H.V	Dr. S. Sankararaman	Applied Sciences & Technology	Optoelectronics
51	Akhil Raj P	Dr. Ajay Kumar	Applied Sciences & Technology	Biotechnology
52	Aiswarya A. A	Dr. P. G Biju	Science	Biochemistry
53	Anil Kumar M. V	Dr. Jolly Kutty Eapen	Ayurveda and Siddha	Ayurveda
54	Kumari Haripriya O. B	Dr. Asha S. Kumar	Medicine	Nursing
55	Vijeetha Vijayan	Dr. A. Jayakumaran Nair	Applied Sciences & Technology	Biotechnology
56	Sajitha I. S	Dr. M. Radhakrishna Pillai	Applied Sciences & Technology	Biotechnology
57	Mahitha Sahadevan	Dr. Pradeep Kumar. G	Applied Sciences & Technology	Biotechnology
58	Dolly Kuruvilla	Dr. Lucyamma Joseph Dr. Suvarnalettha Devi. K (Co-guide)	Medicine	Nursing
59	Arathi Rajan	Dr. Priya Srinivas	Applied Sciences & Technology	Biotechnology
60	Krithiga. K	Dr. Priya Srinivas	Applied Sciences & Technology	Biotechnology
61	Sweda Sreekumar	Dr. E. V Soniya	Applied Sciences & Technology	Biotechnology
62	Betcy Susan Johnson	Dr. Malini Laloraya	Applied Sciences & Technology	Biotechnology



63	Anju Mathew	Dr. M. Saboora Beegum Dr. K. Vijaya Kumar (Co-guide)	Medicine	Nursing
64	Deepa M. J	Dr. S.M.A Shibli	Science	Chemistry
65	Devi R. R	Dr. Aruna Devi. C Dr. Sugunan V.S (coguide)	Science	Zoology
66	Bindu. S	Dr.Savier. J. S Dr. S. Ushakumari (co-guide)	Engineering & Technology	Electrical and Electronics Engineering
67	Shyba. S	Dr. Imthiyas Ahammed Dr. M. Jayaraju	Engineering & Technology	Electrical and Electronics Engineering
68	Manuraj M.	Dr. K.N. Narayanan Unni Dr. R.B. Rakhi	Science	Physics
69	Revathy R.	Dr. Manoj Raama Varma Dr. K.P. Surendran	Science	Physics
70	Anzamol B.S	Dr. Sabu Joseph	Applied Sciences & Technology	Environmental Sciences
71	Sukanya S.	Dr. Sabu Joseph	Applied Sciences & Technology	Environmental Sciences
72	Sudheer V.R	Dr. S. Sankararaman	Applied Sciences & Technology	Optoelectronics
73	Ajish S.	Dr. Anil Kumar K.S.	Applied Sciences & Technology	Technology Management
74	Aruna N S	Dr.Hariharan S	Engineering & Technology	Electrical & Electronics Engineering

The matter regarding the approval of the panel of the examiners of Ph.D candidates in various faculties is reported to the syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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***Item No.32.61. Imposition of Penalty of Rs 25000/- to Dr. P. Raghavan, Joint Registrar & S.P.I.O (Rtd) by the State Information Commissioner, Kerala - Remittance - Report to Syndicate – reg.***

***(Ad.A1)***

The Hon'ble State Information Commissioner, SIC, Kerala vide Proceedings of the Appeal Petition No.A.P826(2)/2019/SIC dated 23-03-2021 has imposed a Penalty of Rs 25000/- (Rupees Twenty Five Thousand Only) to Dr. P.Raghavan, Joint Registrar &S.P.I.O (Rtd) for his alleged lapse in resolving an application under RTI Act, filed by Dr. Jayaprakash M.K.

Complying with the Proceedings of the SIC, Dr. P. Raghavan, Joint Registrar &S.P.I.O (Rtd) submitted that an amount of Rs 25000/- be deducted from his salary for the month of April 2021 and to remit the same to the Hon'ble Commission.

Dr. P Raghavan, JR &S.P.I.O (Rtd)'s request to remit the Penalty amount of Rs 25000/- to the Hon'ble Commission by deducting the same from his salary for the month of April 2021 has been sanctioned vide University Order No U.O No.Ad.A1.2/1737/2021 dated 07-05-2021.

As per the remarks obtained from Audit dated 01-09-2021, the penalty amount of Rs 25000/- has been deducted from the April 2021 month salary of Dr. P Raghavan, JR &S.P.I.O (Rtd) and remitted to the Hon'ble Information Commissioner under h/a 0070-60-118-99 vide chalan No.6869478 dated 09-06-2021.

As per the orders of the Vice Chancellor the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

=====  
**Item No.32.62. Construction of School of Communication & Library Science at Kariavattom - Payment of 50% of centage charges to the Kerala State Housing Board, Thiruvananthapuram - Sanctioned – Reporting of – reg .(Pl.G)**

As per the University order No.Pl.G/2305/SP 2018-19/2018 dated 15/09/2020, administrative sanction was accorded approving the estimate amounting to Rs. 4,53,62,629/- (Rupees Four crore fifty three lakh sixty two thousand six hundred and twenty nine only) for the construction of School of Communication and Library Science, Kariavattom, which includes 4.5% centage charge, 18% GST on centage charge and GST @ 12% on works and an agreement was executed with Kerala State Housing Board, Thiruvananthapuram, the accredited agency entrusted with the work, on 22.12.2020.

The Kerala State Housing Board, vide Proceedings No. T-01/2021/C/HB dated 01/02/2021, issued technical sanction for the civil works as package I, which includes building works, water supply & sanitary work, septic tank, rain water harvesting & development works, for Rs. 4,24,37,490.18/- (Rupees Four crore twenty four lakh thirty seven thousand four hundred ninety and eighteen paise only) including 4.5% centage charges, 18% GST on centage charges and 12% GST on works.

The Kerala State Housing Board, vide letters No. TVPM. Division/DB/SCLS/ University/ 270/2021 dated 25/03/2021 & No. KSHB – THU/146/2019/AEE dated 27/03/2021, forwarded two separate invoices in B2B format, towards centage charges for the work of Construction of School of Communication & Library Science at Kariavattom and the University Engineer, on verification of the claim, reported that the Kerala State Housing Board is eligible for a payment of Rs. 9,60,460/- (Rupees Nine lakh sixty thousand four hundred and sixty only), including 18% GST, towards 50% centage charge as per clause 2(g) of the MoU executed with the firm.

The Finance wing, vide endorsement No. Endt. FOS 1022/Finance I/2021-22 dated: 09.06.2021, agreed to the proposal for payment of the amount as recommended by the University Engineer.

Hence, the Vice-Chancellor has accorded sanction, subject to reporting to the Syndicate:

- for the payment of Rs. 9,60,460/- (Rupees Nine lakh sixty thousand four hundred and sixty only) including GST @ 18% to the Kerala State Housing Board, Thiruvananthapuram towards 50% of the centage charges, as per clause 2(g) of MoU executed with the firm, in connection with the construction of School of Communication & Library Science at Kariavattom
- To meet the expenditure from the head of account "Part-II-Plan -MH-65-works-8/5430-construction of school of communication and library science (state)" of the current year's Budget Estimates of the University.
- To deduct TDS @ applicable rates and GST TDS @ 2% from centage charges before effecting payment.
- To effect the payment through the PSTSB account of the State Treasury.

Accordingly U.O. No.4633/2021/UOK dated 08/09/2021 was issued.

Hence, the action taken in having issued U.O granting sanction for the payment of Rs. 9,60,460/- (Rupees Nine lakh sixty thousand four hundred and sixty only) to the Kerala State Housing Board, Thiruvananthapuram towards 50% of the centage charges for the Construction of School of Communication & Library Science at Kariavattomis reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.32.63. Minutes of the meeting of the Examination Monitoring Committees held on 02.09.2021, 06.09.2021, 08.09.2021 & 10.09.2021 –Reporting of- reg. (M&C.I)**

The minutes of the meeting of the Examination Monitoring Committees held on 02.09.2021, 06.09.2021, 08.09.2021 & 10.09.2021 are submitted before the Syndicate for approval. (Minutes appended).

Considering the exigency, minutes of the meeting of the Examination Monitoring Committees held on 02.09.2021, 06.09.2021, 08.09.2021 & 10.09.2021 were approved by the Vice-Chancellor exercising the powers vested under section 10(13) of the Kerala University Act, 1974 subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the same is reported to the Syndicate.

**Minutes of the Meeting of the Examination Monitoring Committee**

Date : 02.09.2021  
Time : 04.00 p.m  
Venue : PVC's Chamber

**Members Present**

1. Dr. P. P. Ajayakumar	Pro Vice-Chancellor	Sd/-
2. Dr. K. B. Manoj	Convener, SC on Exams	Sd/-
3. Sri. Jairaj J	Member Syndicate	Sd/-
4. Dr. M. Vijayan Pillai	Member Syndicate	Sd/-
5. Dr. S. Nazeeb	Member Syndicate	Sd/-

**Officers Present**

1. Dr. N. Gopakumar	Controller of Examinations
2. Smt. Meena Ashok	Joint Registrar (Exams II)

**Members Absent**

1. Dr. B. Unnikrishnan Nair	Member Syndicate
2. Adv. B. Balachandran	Member Syndicate
3. Sri. Bijukumar G	Member Syndicate

The Examination Monitoring Committee meeting commenced at 04.00 pm.

***Item No.32.63.01.01: Review meeting of the Examination Monitoring Committee held on 31.08.2021 in connection with the Status of valuation of S5 & S6 SDE Examination, 2021 – reg:***

The Committee discussed the status of valuation of S5 & S6 SDE Examinations, 2021 with the Assistant Registrars and Camp Administrative Officers concerned and recommended the following:

1. The Administrative Officers shall be entrusted to hand over the list of Examiners who have not returned the answer scripts after valuation to the M&C II Section immediately for the effective co-ordination of the valuation process so as to publish the results in a time bound manner.
2. To entrust the Controller of Examinations to give additional charge of ED II and EE IV Sections to two Section Officers from the Examination wing.
3. To entrust the Controller of Examinations to depute 4 Nos of Assistants/Computer Assistants as additional staff to the BA Sections on work arrangement basis until the publication of results.
4. Assistant Registrars concerned shall ensure that the results of S5 and S6 SDE Examinations shall be published on or before 10.09.2021. A review meeting of the Examination Monitoring Committee shall convene on 06.09.2021 at 04.00 p.m to discuss the same.

***The Committee further recommended that the recommendations may be approved by the Vice-Chancellor, subject to reporting to the Syndicate, by invoking 10(13) of Kerala University Act, 1974 considering the exigency.***

The Meeting came to an end at 04.30 pm.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committees held on 02.09.2021, be noted.

**I. Minutes of the Meeting of the Examination Monitoring Committee**

Date : 06.09.2021  
 Time : 04.00 p.m  
 Venue : PVC's Chamber

**Members Present**

- |    |                       |                               |      |
|----|-----------------------|-------------------------------|------|
| 1. | Dr. P. P. Ajayakumar  | Pro Vice-Chancellor           | Sd/- |
| 2. | Dr. K. B. Manoj       | Convener, SC on Exams         | Sd/- |
| 3. | Sri. Jairaj J         | Member Syndicate (via online) | Sd/- |
| 4. | Dr. M. Vijayan Pillai | Member Syndicate              | Sd/- |
| 5. | Adv.B.Balachandran    | Member Syndicate              | Sd/- |
| 6. | Sri.Bijukumar.G       | Member Syndicate              | Sd/- |

**Officers Present**

- |    |                  |                            |
|----|------------------|----------------------------|
| 1. | Dr. N. Gopakumar | Controller of Examinations |
| 2. | Smt. Meena Ashok | Joint Registrar (Exams II) |

**Members Absent**

- |    |                         |                  |
|----|-------------------------|------------------|
| 1. | Dr. B.Unnikrishnan Nair | Member Syndicate |
| 2. | Dr.S.Nazeeb             | Member Syndicate |

The Chairmen, Board of Examiners of S5 and S6 SDE Examinations attended the meeting through online.

The Examination Monitoring Committee meeting commenced at 04.00 pm.

***Item No.32.63.02.01:***

***Review meeting of the Examination Monitoring Committee held on 02.09.2021 in connection with the Status of valuation of S5 & S6 SDE Examination, 2021 – reg:***

The Committee discussed the status of valuation of S5 & S6 SDE Examinations, 2021 with the Assistant Registrars, Camp Administrative Officers and Chairmen concerned and recommended the following:

1. Chairmen shall ensure that there is no delay in returning the answer scripts/mark lists by speeding up the valuation so as to publish the results on or before 10.09.2021.
2. To utilise the service of the CDPU Section for mark entry for the time being, considering the exigency.
3. To entrust the Controller of Examinations to give additional charge of CD Unit to Smt. Beena S G, Section Officer, M&C II Section for the time being.
4. To entrust the Controller of Examinations to depute 15 Nos of Assistants/Computer Assistants as additional staff to PCVC Section on work arrangement basis to manage the time bound work.
5. To entrust the Controller of Examinations to receive the list of Examination centres from the Director, SDE and make arrangements for publishing the centres of examination of the SDE courses along with the notification so that the candidates can opt centres of their convenience.
6. Assistant Registrars concerned shall ensure that the results of S5 and S6 SDE Examinations shall be published on or before 10.09.2021. A review meeting of the Examination Monitoring Committee shall be convened on 08.09.2021 at 04.00 p.m to discuss the same.

***The Committee further recommended that the recommendations may be approved by the Vice-Chancellor, subject to reporting to the Syndicate, by invoking 10(13) of Kerala University Act, 1974 considering the exigency.***

The Meeting came to an end at 05.30 pm.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committees held on 06.09.2021, be noted.

**II. Minutes of the Meeting of the Examination Monitoring Committee**

Date : 08.09.2021  
 Time : 04.00 p.m  
 Venue : PVC's Chamber

**Members Present**

1.	Dr. P. P. Ajayakumar	Pro Vice-Chancellor	Sd/-
2.	Dr. K. B. Manoj	Convener, SC on Exams(via online)	Sd/-
3.	Sri. Jairaj J	Member Syndicate (via online)	Sd/-
4.	Adv.B.Balachandran	Member Syndicate	Sd/-

**Officers Present**

1.	Dr. N. Gopakumar	Controller of Examinations
2.	Smt. Meena Ashok	Joint Registrar (Exams II)

**Members Absent**

1.	Dr. B.Unnikrishnan Nair	Member Syndicate
2.	Dr.S.Nazeeb	Member Syndicate
3.	Dr.M.Vijayan Pillai	Member Syndicate
4.	Sri.Bijukumar.G	Member Syndicate

The Examination Monitoring Committee meeting commenced at 04.00 pm.

***Item No.32.63.03.01: Review meeting of the Examination Monitoring Committee held on 06.09.2021 in connection with the Status of valuation of S3, S4, S5 & S6 SDE Examinations, 2021 – reg:***

The Committee discussed the status of valuation of S3, S4, S5 & S6 SDE Examinations, 2021 with the Assistant Registrars and Camp Administrative Officers concerned and recommended the following:

1. The Administrative Officers shall be entrusted to hand over the list of Examiners who have not completed the valuation of the answer scripts of the open courses to the Controller of Examinations today itself for follow up action so that the results of BA/B.Com/B.Sc courses can be finalised in a time bound manner.
2. The Administrative Officers shall be entrusted to hand over the list of Examiners who have not returned the answer scripts and mark lists after valuation to the Section Officer in charge of the CD Unit before 02:00 pm on 10.09.2021 for the speedy collection of the answer scripts so as to publish the results as decided earlier.
3. To entrust Smt. Beena S G, Section Officer, M&C II Section to supervise the process of false numbering of BA/BSc/ B.Com (Annual Scheme) answer scripts so as to publish the results on or before 23.09.2021. In the case of any inability to complete the work as envisaged, all staff of the PCVC Section and those additionally posted shall work on Saturdays and Sundays as required to complete the numbering of answer books so as to publish the results in a time bound manner.
4. Staffs of the CD Unit including drivers and messengers shall work on Saturdays and Sundays as required.
5. Compensation leave can be availed by the staffs attending holiday duty on Saturdays and Sundays in connection with the above work.
6. A review meeting of the Examination Monitoring Committee shall be convened on 10.09.2021 at 04.00 p.m to discuss the Status of valuation of S3, S4, S5 & S6 SDE Examinations, 2021.

***The Committee further recommended that the recommendations may be approved by the Vice-Chancellor, subject to reporting to the Syndicate, by invoking 10(13) of Kerala University Act, 1974 considering the exigency.***

The Meeting came to an end at 05.00 pm.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committees held on 08.09.2021, be noted.

**III. Minutes of the Meeting of the Examination Monitoring Committee**

Date	:	10.09.2021
Time	:	04.00 p.m
Venue	:	PVC's Chamber

**Members Present**

1.	Dr. P. P. Ajayakumar	Pro Vice-Chancellor	Sd/-
2.	Dr. K. B. Manoj	Convener, SC on Exams(via online)	Sd/-
3.	Sri. Jairaj J	Member Syndicate (via online)	Sd/-
4.	Adv.B.Balachandran	Member Syndicate (via online)	Sd/-

**Officers Present**

1.	Dr. N. Gopakumar	Controller of Examinations
2.	Smt. Meena Ashok	Joint Registrar (Exams II)

**Members Absent**

1.	Dr. B.Unnikrishnan Nair	Member Syndicate
2.	Dr.S.Nazeeb	Member Syndicate
3.	Dr.M.Vijayan Pillai	Member Syndicate
4.	Sri.Bijukumar.G	Member Syndicate

The Examination Monitoring Committee meeting commenced at 04.00 pm.

**Item No.32.63.4.01:** *Review meeting of the Examination Monitoring Committee held on 08.09.2021 in connection with the Status of valuation of S3, S4, S5 & S6 SDE Examinations, 2021 – reg:*

The Committee discussed the status of valuation of S3, S4, S5 & S6 SDE Examinations, 2021 with the Assistant Registrars and Camp Administrative Officers concerned and recommended the following:

1. The Administrative Officers shall be entrusted to hand over the list of Examiners who have not returned the answer scripts and mark lists after valuation to the Section Officer in charge of the CD Unit before 11:00 am on 11.09.2021 for the speedy collection of the answer scripts so as to publish the results as decided earlier.
2. To complete the process of false numbering of BA/BSc/ B.Com (Annual Scheme) answer scripts on or before 16.09.2021.
3. The Assistant Registrar (PCVC Section) shall be entrusted to complete the process of false numbering of answer scripts of S3 BA/B.Sc/ B.Com CBCSS/CR courses immediately so that the answer script bundles are ready for transportation.
4. Assistant Registrars concerned shall ensure that the results of SDE Examinations shall be published on or before 12.09.2021.

*The Committee further recommended that the recommendations may be approved by the Vice-Chancellor, subject to reporting to the Syndicate, by invoking 10(13) of Kerala University Act, 1974 considering the exigency.*

The Meeting came to an end at 05.00 pm.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committees held on 10.09.2021, be noted.

**Item No.32.64** *CBCSS BA- Delayed submission of answerscripts-Third Semester October 2019 examination – S G College Kottarakkara- Request to reduce the fine imposed –Consideration of- reg.*

**(CBCS BA VI)**

The Syndicate at its meeting held on 05/03/2021 approved the recommendation of the Standing Committee of the Syndicate on Examinations regarding the delayed submission of answerscripts of 11 candidates of BA/B.Sc./B.Com. of third Semester October 2019 Examination, from SG College Kottarakkara and resolved to conduct re-examination to those candidates and to recover an amount of Rs 50,000/- (Rs.Fifty thousand only) from the college as expenses to be incurred in connection with the conduct of re- examination for the candidates.

Re-examination for the candidates was conducted between 22/06/2021 and 25/06/2021 and only two candidates appeared for the same as the remaining nine candidates informed through the Principal that they are not willing to appear for the re-examination. This was intimated 2 days prior to the proposed date of commencement of the examination after the University having made all

required arrangements for the re-examination. It is also stated that the lapse on the part of the College in submission of answerscripts was partly due to Covid Pandemic.

The Principal has requested to reconsider and reduce the amount (Rs. 50,000/-) imposed as fine to be recovered towards the expenses to be incurred in connection with the conduct of re-examination, as resolved by the Syndicate.

As ordered by the Vice- Chancellor, the request of the Principal, S G College, Kottarakkara is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** to reduce the amount to Rs.30,000/- (Rs.Thirty thousand only) imposed as fine to be recovered towards the expenses incurred in connection with the conduct of re- examination.

**Item No.32.65**

**Approval of panel of examiners - Report to Syndicate –Reporting of- reg.**

**(Ac.E.V)**

The Vice Chancellor(from) in exercise of the powers vested upon him under Section 10(13) of the Kerala University Act 1974 approved the Panel of Examiners of the following Scholars towards the evaluation of Ph.D Thesis during the period from 16/07/2021 to 18/09/2021 as detailed below:

Sl No.	Name	Subject	Supervising Teacher(s)
1	Reny Skaria	English	Dr.Cheriyann John
2	Praseetha P	English	Dr.Lal C A
3	Asha K Thomas	Education	Dr.Tharamma George
4	Sangeetha Rachel Koruth	English	Dr.B.H.Hariharan
5	Vimal Kumar C L	History	Dr.Anil Kumar
6	Indu R	English	Dr.Vincent B Netto
7	Arun Ravi	English	Dr.Vincent B Netto
8	Sandhya Gopal	English	Dr.Nair Anup Chandrase Kharan
9	Sabna T Thaj	Sanskrit	Dr.C A Shaila
10	Mumthas	Commerce	Dr.T. Rajesh
11	Jenica S	Commerce	Dr.S.Sajeev
12	Arathy Viswanath	Commerce	Dr.T R Anil Kumar
13	Gayathri S Nair	Commerce	Dr.Anzer R N
14	Rejitha Y S	Commerce	Dr.Suman Alexander
15	Sreeja Bhaskaran	Commerce	Dr.Suman Alexander
16	Thasneem S S	Commerce	Dr.J S Sudhir
17	Jyotsna Thomas	Commerce	Dr.K I Georgee
18	Jeena R	Commerce	Dr.Joseph James V
19	Faizi Jahan	Commerce	Kumari V K Shyni
20	Sheeba M Lekshman	Commerce	Dr.Reshmi R Prasad
21	Rajimol S	Hindi	Dr.Sudha A S
22	Latha L	Sanskrit	Dr.C A Shaila
23	Soosan P S	Malayalam	Dr.Dominic J Kattoor
24	Sunitha Vijayan	Economics	Dr.Christabell P J
25	Jipsa John	Economics	Dr.Abdul Salim A
26	Roshiny M	Malayalam	Dr.Selvamani K V
27	Muhammed Kasim E	Malayalam	Dr.C R Prasad
28	Jeyakumari S	Tamil	Dr.Hepsy Rose Mary A
29	Baby K	Tamil	Dr.Hepsy Rose Mary A
30	Divya V G	Malayalam	Dr.R Aswathy
31	Sreena Sreedhar	Political Science	Dr.Rajeevan R
32	Ranjith P	Commerce	Dr.Kumari V K Shyni
33	Augustine N J	Physical Education	Dr.N.Madhavan
34	Vinny Ponnath	Political Science	Dr.Josukutty C A
35	Renu P John	Psychology	Dr.Jaseer J

36	Nireesh P H	Management Studies	Dr.Anitha S
37	Anilkumar N	Physical Education	Dr.Razeena K I
38	Aiswarya G Shajan	Linguistics	Dr.Rose Mary A
39	Archana S	Management Studies	Dr.G Raju
40	Shereen K	Physical Education	Dr.Usha S Nair

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.32.66 Establishment of Geological Museum & Rock Garden in the Department of Geology at Kariavattom Campus – Payment towards the CC III & Final Bill to M/s IndTech Interiors & Contractor Pvt Ltd, Kochi - Reappropriation of fund - Sanctioned -Reporting of- reg.***

***(Pl.G)***

The revised estimate amounting to Rs.1,51,99,858/- (Rupees One Crore Fifty One lakh Ninety Nine Thousand Eight Hundred and Fifty Eight Only), towards the establishment of Geological Museum & Rock garden in the Department of Geology at Kariavattom Campus, against the Plan fund 2013-14 was approved vide U.O No.Pl.G/2710/GM/2014 dated 13.02.2019.

The University Engineer vide letter dated 03.08.2021 has reported that an amount of Rs.76,90,103/- (Rupees Seventy Six Lakh Ninety Thousand One Hundred and Three Only) has already been expended against the CCI & CCII part bill of M/s IndTech Interiors for the said work and an amount of Rs.50,00,000/- has been allotted under the head of account “Part – II – Plan – MH – 63 – Miscellaneous – 7/6120 – Establishment of Geological Museum (State)” as per the Budget Estimate for the year 2021-22. Further informed that the contractor, M/s IndTech Interiors & Contractor Pvt Ltd submitted the CCIII & Final Bill for Rs.57,32,485/- (Rupees Fifty Seven Lakh Thirty Two Thousand Four Hundred and Eighty Five Only), an amount of Rs.7,32,485/- (Rupees Seven Lakh Thirty Two Thousand Four Hundred and Eighty Five Only) required in the above head of account for effecting to the payment to the contractor towards CCIII & Final Bill, hence requested to provide reappropriation of the said amount to the head of account.

Based on the endorsement of Finance, vide Endorsement No. FOS 2246/Finance II/2021-22/dated 13.08.2021, the Vice-Chancellor has accorded sanction invoking the provision under Section 10(13) of KU Act 1974, subject to reporting to the Syndicate to provide an additional amount of Rs.7,32,500/- (Rupees Seven Lakh Thirty Two Thousand Five Hundred Only) under the Head of Account “Part – II – Plan – MH – 63 – Miscellaneous – 7/6120 – Establishment of Geological Museum (State)”, by reappropriation from the sub head “7/6065 – Implementation of Plan Programmes (State)” provided under the same major head in the current year’s Budget Estimates of the University and to meet the expenditure related to the payment to M/s IndTech Interiors & Contractor Pvt Ltd, Kochi towards CCIII and Final Bill in connection with the said work under the above mentioned head of account.

Accordingly U.O.No.Pl.G/2710/GM/2014 dated 24.08.2021 was issued.

Hence, the action taken by the Vice-Chancellor sanctioning reappropriation of an additional amount of Rs.7,32,500/- (Rupees Seven Lakh Thirty Two Thousand Five Hundred Only) under the Head of Account “Part – II – Plan – MH – 63 – Miscellaneous – 7/6120 – Establishment of Geological Museum (State)” for the payment towards CCIII and Final Bill to M/s IndTech Interiors & Contractor Pvt Ltd, Kochi in connection with the establishment of Geological Museum & Rock garden in the Department of Geology at Kariavattom Campus, is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.



**Item No.32.67** *Kerala University Business Innovation and Incubation Centre (KUBIIC)- National Innovation and Startup Policy (NISP) Formulation Committee-draft policy document and minutes of the meeting comprising the suggestion of experts -approving-Consideration of-reg.*

(Pl.A)

A meeting of the National Innovation and Startup Policy (NISP) Formulation Committee was held on 17.09.2021 for discussing and approving the policy document of Kerala University Business Innovation and Incubation Centre (KUBIIC). The meeting was attended by experts from within and outside the University. The experts put forward certain suggestions to be incorporated in to the policy document/ guidelines. The Vice Chancellor has approved the minutes (**Appendix I**) of NISP formulation committee meeting.

As per the orders of the Vice Chancellor, the draft policy document of KUBIIC, ie, the Guidelines (**Appendix II**) discussed in the meeting and the minutes comprising the suggestion of experts are placed before the Syndicate for consideration and recommendation.

**Minutes of the first meeting of the National Innovation and Startup Policy (NISP) Formulation Committee for University of Kerala**

Date : 17.09.2021

Time : 3.00 pm

Venue : Syndicate Room

**Members Present**

1. The Vice-Chancellor (in the chair)Sd/-
2. Pro-Vice-Chancellor Absent
3. Dr. S. Nazeeb, Member, Syndicate Absent
4. Dr.K.G.Gopchandran, Professor, Department of Optoelectronics Present
5. Dr. Girish Kumar R, Professor, Department of Political Science Present
6. Dr. Achuthsankar S Nair, Professor and Head, Department of Computational Biology and Bioinformatics Absent
7. Sri. Sanal Kumar S.P, Senior System Analyst, Department of Future StudiesSd/-
8. Dr.K.S. Chandrasekhar, Professor, Institute of Management in Kerala Present
9. Dr.P.V. Unnikrishnan, Strategic Advisor, Kerala Development and Innovation Strategic Council, Govt. Of Kerala Present
10. Mr.Ashok Kurian Panjikkaran, Manager, Business Linkages and Incubation, Kerala Startup Mission. Absent
11. Er. G.S Prakash, Joint Director & HoD, MSME, Directorate, Thrissur. Present
12. Mr. Sankaranarayanan, Rtd AGM,SBI and Faculty State Bank Training Institute, Gurgaon (as representative from network enablers) Present
13. Mr.P.Ganesh, Managing Director, GEFAB FACADE SOLUTIONS Pvt Ltd (as successful entrepreneur) Present
14. Er. A. Kasthoori, Director, DesigntechTrivandrum (as representative from industry) Present
15. Miss. Aardra Chandra Mouli, Managing Director, Aeka, Biochemical, Pvt. Ltd (as promising women entrepreneur in Trivandrum)Present
16. Miss Rashmi Sukumaran, CEO,MAD analytistics (as Alumni and Student start-up from University of Kerala) Present
17. Dr. Manoj Changat, (Coordinator NISP as convenor of the Committee)Sd/-

Dr.Manoj Changat, Director, Kerala University Business Innovation and Incubation Centre (KUBIIC) introduced all members of NISP formulation committee and welcomed them to the meeting. The Vice Chancellor detailed the Startup Policy adopted by the University and invited suggestions regarding both the policy and proposed guidelines. There were active participation from members especially external experts. The following observations were made by the members:

1. Best practices and takeaways from well established incubation centres from other institutes like IITs, NITs, Amritha University etc may be considered specifically IIT Madras, NIT Calicut and Amritha University
2. To explore the possibilities of linking and networking with incubation centres from other Universities and nearby institutes for better understanding and conduct of events jointly as in London

3. Buildup an ecosystem to extend the interaction with Industry, Government etc. as in the case of triple helix model (University - Industry - Government).
4. Size of Governing Council may be reduced but to have a balanced academic-industry government representation.
5. Size of Executive committee should also be lean
6. Consider KUBIIC as a separate legal/business entity, preferably a U/S 8 company of companies act for ease of operation, quick decision making and sustainability.
7. Faculties of teaching departments should be given higher responsibilities. University should take initiative to promote a number of faculty as entrepreneurs. The faculty should be permitted to be a major shareholder of the Startup.
8. Faculties attached with the startup should act as a major link between industry and startup including Multi National Companies in and around the City. (citing UST Global, IBS, Cynthite etc)
9. Promoters of startups should be given comprehensive training in conducting business. They should be trained in marketing their products/services.
10. The startups should be made aware of work culture so as to become serious in conducting business. They should be willing to work more than 8 hrs a day and be given sufficient exposure about the eventualities including failure rates. The day-to-day activities of Incubatees in KUBIIC must be monitored to bring in more accountability.
11. University may think about permitting people with work experience of 2 or more years to start startups.
12. Consider constituting USU u/s 8 Companies act
13. SSU (page 4, para 4 of guidelines)- as per DPIIT definition, a Startup can only be partnership, LLP or Private Company. Definition pvt co u/s 2(68) of Companies Act, OPC is also pvt co
14. Startup (page 4, para 4 of guidelines) May be changed as "an entity that is Startup as defined by DPIIT from time to time
15. Angel Investors and Venture Capital (page 5, para 4 of guidelines)- Venture Capital is separately mentioned below. Hence heading need only be 'Angel Investors'.
16. Director(Page 8, para 4c of guidelines)- needs to be independent charge, not additional charge
17. Entrepreneurial phase (page 11, para 8 (7-a) of guidelines)- the startup needs to be registered as a pvt ltd company (*add one-person company, partnership or limited liability partnership*)
18. Faculty (page 13, para 9)- We need to build a pool of faculty having entrepreneurial capacity to take up the task. They need to get detailed learning on all practical aspects from most successful start up leaders
19. Audit- (page 23, para 8 of guidelines) It is practically impossible to get CA certification within one week. We may modify it to first week of next quarter after the year-end
20. Signature (page 27 of guidelines) - For XXXXXXXXX (Proprietor) *add Partner*
21. Startup should be a registered entity/LLP to have legal sanctity. No money should be given free. If startups are having viability, provide some seed money.

At the end of the meeting, Mr. Sanal Kumar S P, Technical Committee member of KUBIIC assured the members that the suggestions will be considered positively.

The meeting concluded at 4.20 pm.

***Resolution of the Syndicate***

**RESOLVED** to approve draft policy document of KUBIIC ie., guidelines (Appendix II) in principle.

**FURTHER RESOLVED** to approve the minutes of the first meeting of the National Innovation and Startup Policy (NISP) Formulation Committee for University of Kerala held on 17.09.2021.

Item No.32.68

***Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 16.09.2021 – Approval of- reg.***

(Ac.BII)

The minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 16.09.2021 is appended.

In view of exigency, the committee recommended that recommendations in item nos. 6 and 18 in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **16.09.2021** may be approved by the Vice Chancellor, subject to reporting to the Syndicate.

Hence in view of the exigency of the matter, the Hon'ble Vice Chancellor has approved the recommendations in item nos. 6 and 18 in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **16.09.2021**.

The action taken by the Vice-Chancellor in having approved the recommendations in item nos. 6 and 18 in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **16.09.2021** is reported to the Syndicate and the recommendations on remaining items in the minutes are placed before the Syndicate for approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE  
SYNDICATE ON AFFILIATION OF COLLEGES**

Date and Time : 16.09.2021, 02.00 P.M.  
Venue : Syndicate Room, University Buildings, Palayam

**Members Present**

- |                               |                              |      |
|-------------------------------|------------------------------|------|
| • Adv.Muralidharan Pillai. G, | Member, Syndicate (Convener) | Sd/- |
| • Sri.B.P.Murali              | Member, Syndicate            | Sd/- |
| • Adv.K.H.Babujan             | Member, Syndicate            | Sd/- |
| • Dr.Vijayan Pillai           | Member, Syndicate            | Sd/- |
| • Dr.Nazeeb S.                | Member, Syndicate            | Sd/- |
| • Smt. Renju Suresh           | Member, Syndicate            | Sd/- |
| • `Sri. R. Arunkumar          | Member, Syndicate            | Sd/- |

**Member Attended Online:**

- |                       |                   |
|-----------------------|-------------------|
| 1. Sri. Riyas Vahab   | Member, Syndicate |
| 2. Adv.B.Balachandran | Member, Syndicate |

***Item No.32.68 .01 Affiliated Law Colleges – Request for granting 10% additional seats to each course only for the academic year 2021-22 – consideration of - reg.***

**[Ac.BII]**

The Bar Council of India vide letter no.BCI:D:3465/2021/(C1/44821-21.08.21) dated 25.08.2021, addressing to all centres of legal education in Kerala, has intimated the resolution of the council to grant permission/approval to centres of Legal Education in Kerala who apply before BCI to admit 10% students over and above the sanctioned strength in 3 year L.L.B and 5 year L.L.B Integrated Degree Courses only for the academic year 2021-'22, under the existing prevalent pandemic situation and on the ground of Covid 19, subject to the following conditions.

1. This approval is being granted only for the academic year 2021-22 and this shall not be allowed or continued in future i.e, w.e.f the academic year 2022-23.
2. This shall subject to verification by inspection at an appropriate time, by BCI.
3. The colleges interested in availing of this 10% increase in seats shall have to apply individually to apply to the BCI with an undertaking that it shall provide for sufficient physical infrastructure and teaching faculty to accommodate the extra seats/students.

The following law colleges affiliated to the University of Kerala has submitted the request for the affiliation to 10% additional seats to the Law Courses as stated below.

**1. Govt. Law College, Thiruvananthapuram**

The Principal of the college vide letter dated 26.08.2021 has requested to extend the affiliation to 10% additional seats for three year Unitary LLB and two batches of Five year Integrated BA LLB. But the Principal has not submitted the letter of BCI approving the 10% additional seats to the college.

Sl.No.	Course	Intake
1	LLB 3 Year	120
2.	Integrated BA LLB (5 year )	120

## 2. The Kerala Law Academy Law College, Thiruvananthapuram

The Principal of the college has forwarded the letter dated 01.09.2021 from the BCI granting approval for 10% additional seats per degree course over and above sanctioned strength to the college in each existing courses (noted below) and requested accordingly, vide letter dated 02.09.2021

Sl.No.	Course	Intake
1	LLB 3 Year	300
2.	Integrated Five Year BA LLB	120
3.	Integrated Five year B.Com LLB	60

The Principal vide letter dated 02.09.2021 has also requested to 10% increase of seats to LLM Courses offered in the college as per the Government Order sanctioning marginal increase for the academic year 2020-21. It was stated that the sanctioned strength of the LLM courses is 15 and the 10% of 15 seats come around 1.5 seats i.e, 2 seats per branch during the academic year 2021-'22.

Hence the Principal has requested increase of 2 seats may be granted for each L.L.M Administrative Law and L.L.M International Law in the college for the academic year 2021-22.

## 3. Mar Gregorios College of Law, Nalanchira, Thiruvananthapuram

The Director, Mar Gregorios College of Law, Nalanchira has submitted the letter dated 03.09.2021 from BCI granting approval for 10% additional seats per degree course over and above sanctioned strength to the college in each existing course and accordingly, the Principal vide letter dated 04.09.2021, has requested for the same so as to complete the admission process for 2021-22/ participate in the CAP 2021.

Sl.No.	Course	Intake
1	Integrated Five year BBA LLB	60
2.	Integrated Five year BA LLB	60
3.	Integrated Five year B.Com LLB	60

## 4. CSI Institute of Legal Studies, Cheruvarakonam, Thiruvananthapuram -

The Principal, CSI Institute of Legal Studies, Cheruvarakonam, Thiruvananthapuram has submitted the letter dated 02.09.2021 from the BCI granting approval for 10% additional seats per degree course over and above sanctioned strength to the college in each existing course and the Principal has requested the same, vide letter dated 03.09.2021.

Sl.No.	Course	Intake
1	Integrated BBA LLB (5 Year)	60
2.	Integrated BA LLB (5 year )	60
3.	Integrated B.Com LLB (5 year)	60
4.	LLB (3 Year)	60

## 5. Guru Nithya Chaithanya Yathi College of Law and Research Centre

The Director of the college vide letter dated 03.09.2021 has requested to grant permission to admit 10% students over and above the sanctioned strength of seats for **Integrated Five year BA LLB** Programme for the academic year 2021-22.

The Educational Agency has not submitted the letter from BCI approving the 10% additional seats to the college. But submitted the copy of the Affidavit and the receipt of Fee submitted to the BCI.

The committee considered the requests from various Law Colleges requesting to grant affiliation for 10% additional seats to Integrated BBA LLB (5 Year)/ Integrated Five Year BA LLB / Integrated Five Year B.Com LLB / Unitary LLB (3 Year)/LLM only for the academic year 2021-22

***The committee recommended to sanction 10% additional seats over and above the sanctioned strength in various LLB programmes being offered in ,***

- i) The Kerala Law Academy Law College,*
- ii) Mar Gregorios College of Law &*
- iii) CSI Institute of Legal Studies*

***In the light of the approval order received from Bar Council of India, for the Academic year 2021-'22 only.***

*Further resolved to sanction 10% additional seats over and above the sanctioned strength for the academic year 2021-'22 in Government Law College, Thiruvananthapuram & Guru Nithyachaithanya Yathi College of Law & Research, only on receipt of the approval order from the Bar Council of India.*

*Also further resolved to defer the request from Principal, the Kerala Law Academy Law College to sanction 10% marginal increase for LLM courses until Government directions in this regard be received.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 16.09.2021, be approved.

**Item No.32.68 .02**      *Application for affiliation of the Proposed Lourdes Matha College of Arts and Science, Lourdes Hill, Trivandrum (Un Aided) for the academic year 2021-22 – current status – reg.*

**[Ac.BII]**

The Secretary, Lourdes Matha Catholic Educational Society, Lourdes Centre, PMG, Trivandrum had submitted an application for affiliation of a new Un Aided Arts and Science College viz. Lourdes Matha College of Arts and Science, Lourdes Hill, Trivandrum (Un Aided) during the academic year 2021-22.

The Syndicate at its meeting held on 16.11.2020 vide item No.47.01 considered the applications received for the year 2021-22 and resolved to authorise the Convener, Standing Committee of the Syndicate on Affiliation of colleges to nominate members of inspection commissions to conduct Local Enquiry in respect of those applications which clear scrutiny by the Estate officer and Legal Advisor and to issue defect memo in respect of defective applications.

Accordingly, vide letter dated 07.04.2021, the defects noted on the said application were informed to the Educational Agency of the proposed Lourdes Matha College of Arts and Science, Lourdes Hill, Trivandrum (Un Aided) and granted 15 days time for clearing the defects.

The Educational Agency of the proposed Lourdes Matha College of Arts and Science, Lourdes Hill, Trivandrum (Un Aided) vide letter dated 09.06.2021 submitted the documents and the same was forwarded to the Estate Officer's Section for verification.

Meanwhile, the Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021, vide item no.01 considered the status of applications and noted that the file regarding the proposed Lourdes Matha College of Arts and Science, Lourdes Hill, Trivandrum (Un Aided) was pending with the Estate Officer Section. Hence, the Committee recommended to entrust the Registrar towards submission of Land Verification Report regarding the proposed new college mentioned above before the Syndicate. Considering the urgency of the matters, the Vice Chancellor in exercise of the powers conferred under section 10 (13) of the Kerala University Act 1974 approved the above said recommendation, subject to reporting to the Syndicate and the same was reported to the Syndicate held on 17.08.2021.

Accordingly, the Estate Officer's Section submitted the land verification report of the documents submitted by the Educational Agency. Thereafter, the file was forwarded to the Legal Adviser's Section and the report of the Legal Adviser also had been received.

**Vide letter dated 29.08.2021, the Educational Agency of the Proposed Lourdes Matha College of Arts and Science, Lourdes Hill, Trivandrum (Un Aided) was intimated to produce the original of the deeds regarding the extent of land for the proposed new college, after making it free from all encumbrance at the earliest.**

**The Secretary, Lourdes Matha Catholic Educational Society, Lourdes Centre, PMG, Trivandrum vide letter dated 31.08.2021 and 25.08.2021, has submitted an undertaking stating that they will produce all the original title deeds related to Lourdes Matha College of Arts and Sciences and when demanded by the Kerala University in connection with approval process. All original documents are under the safe custody of Federal Bank, Palayam Branch.**

The Educational Agency has also produced the confirmation letter dated 26.08.2021 from the Federal Bank stating that Bank may produce the original title deed mortgaged with their bank for availing credit facilities in the name of Lourdes Matha Catholic Educational Society, Lourdes Centre, PMG, Trivandrum to the authorities/officials concerned of the University of Kerala in

connection with the approval process of new Arts and Science College to the Society, through the authorized representatives of the Bank subject to prior intimation to the Bank regarding the same.

The committee considered **the reply letters dated 31.08.2021 and 25.08.2021 form the Secretary, Lourdes Matha Catholic Educational Society, Lourdes Centre, PMG, Trivandrum** in connection with the **application for affiliation of the Proposed Lourdes Matha College of Arts and Science, Lourdes Hill, Trivandrum (Un Aided) for the academic year 2021-22**

*The committee recommended to reject the application for affiliation of new college for the year 2021-'22, submitted by the Secretary, Lourdes Matha Catholic Educational Society, Lourdes Centre, PMG, Trivandrum as the land area proposed to start new college is under mortgage at Federal Bank, Palayam.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 16.09.2021, be approved.

**Item No.32.68 .03      Application for affiliation of the Proposed Noorul Islam College of Arts and Science for women, Aralumood, Neyyatinkara (Un Aided) for the academic year 2021- 22 – current status – reg.**

**[Ac.BII]**

The Chairman, Noorul Islam education Trust, N.M.C 28/285, Amaravila Post Neyyatinkara had submitted an application for affiliation of a new Un Aided Arts and Science College viz. Noorul Islam College of Arts and Science for women, Aralumood, Neyyatinkara (Un Aided) during the academic year 2021-22.

The Syndicate at its meeting held on 10.11.2020 vide item No.47.01 considered the applications for affiliation of new colleges received for the year 2021-22 and resolved to authorise the Convener, Standing Committee of the Syndicate on Affiliation of Colleges to nominate members to inspection commissions to conduct Local Enquiry in respect of those applications which clear scrutiny by the Estate officer and Legal Advisor and to issue defect memo in respect of defective applications.

Accordingly, the file was forwarded to the Estate Officer's Section and the Section has noted certain deficiencies in the application.

**Accordingly, vide letter dated 07.04.2021, the defects noted by the Estate Officer's Section were informed to the Educational Agencies of the proposed Noorul Islam College of Arts and Science for women , Aralumood, Neyyatinkara (Un Aided) and granted 15 days time for clearing the defects.**

The Chairman, Noorul Islam Educational Trust, via e-mail dated 05.07.2021 has submitted a letter dated 29.04.2021 stating that as the covid 19 situation, the Govt. Officers put severe restrictions to avail the necessary documents. However, those documents shall submit as early as possible and so please consider their request positively. The Educational Agency has also submitted a resolution of the Trust entrusting Dr.A.P.Majeed Khan to appropriate the required extend needful land for the purpose of establishing a proposed arts and science college in Neyyattinkara.

**The Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021, vide tem no.01 considered the status of applications and recommended to intimate the Educational Agency of Proposed Noorul Islam College of Arts and Science for Women, Aralumoodu, Neyyatinkara to cure the defects mentioned in the letter dated 07.04.2021, with in ten days. Considering the urgency of the matter, the Vice Chancellor in exercise of the powers conferred under section 10 (13) of the Kerala University Act 1974 approved the above said recommendation, subject to reporting to the Syndicate and the same was reported to the Syndicate held on 17.08.2021.**

Accordingly, vide letter dated 10.08.2021, the Educational Agency was intimated of the Syndicate resolution and was directed to rectify the defects noted and submit the necessary documents within ten days.

But, so far the college has not responded to the said communication and has not rectified the deficiencies.

The committee considered **the matter regarding the nonsubmission of requisite documents in respect of the application for affiliation of the Proposed Noorul Islam College of Arts and Science for Women, Aralumoodu, Neyyatinkara (Un Aided) for the academic year 2021-22**

*The Committee recommended to reject the applications for affiliation of proposed new college Noorul Islam College of Arts and Science for Women, Aralummoodu, Neyyatinkara for the Academic Year 2021-'22 as the concerned educational agency has not submitted the required documents to cure the defects intimated vide letter date 07.04.2021 & 10.08.2021. And to intimate the matter to concerned Educational Agency.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 16.09.2021, be approved.

**Item No.32.68 .04**      ***Proposed College of Applied Science, Cherthala (Unaided) submitted by IHRD for the academic year 2020-21 – Non submission of required land documents – reg.***

**[Ac.BII]**

The Educational Agency, Institute of Human Resource Development, Prajoe Towers, Vazhuthacaud has submitted the application for affiliation of the Proposed College of Applied Science, Cherthala (Unaided) during the academic year 2020-21.

The Syndicate at its meeting held on 22.11.2019 item No.06.44.25 considered the application for affiliation of the proposed “College of Applied Science, Cherthala ” submitted for the year 2020-21 along with initial verification report incorporating the land verification report of the Estate Officer and resolved to issue defect memo to the Educational Agency of proposed “College of Applied Science, Cherthala” to urgently rectify the defects in the application for affiliation of new college submitted for the year 2020-21.

Accordingly defect letter dated 07.12.2019 was issued to the Educational Agency granting 15 days time for rectification of deficiencies. Accordingly, the Educational Agency vide letter dated 31.12.2019 and 24.01.2020 submitted the required land documents and the same was forwarded to the Estate Officer for verification.

The Syndicate at its meeting held on 15.05.2020 vide item no.11.39.26 considered the remarks of the Estate Officer and resolved to conduct Local Enquiry as envisaged in Statute 8 Chapter 24 of KUFs 1977 in the proposed “College of Applied Science, Cherthala”.

Accordingly, the inspection was conducted and the Syndicate at its meeting held on 15.06.2020 vide item no.13.38.02 considered the reports of the Local Enquiry conducted and resolved to give an opportunity to the Educational Agency of the proposed “College of Applied Science, Cherthala”(UNAIDED) to rectify the defects noted by the inspection commission. Vide letter dated 13.08.2020, the defects were intimated to the Educational Agency and directed to rectify the following defects.

- *The proposed college is attached to an Engineering College run under AICTE norms. The buildings used by the engineering college are scattered on the campus which includes a technical school.*
- *The land for the proposed college is not clearly demarcated and documents are not produced.*

In reply, the Educational Agency vide letter dated 17.09.2020 submitted the copy of possession certificate and the location sketch.

The Estate Officer's Section and the Legal Advisor verified the file and directed to submit the following,

1. The combined sketch of 25 acres of leased land issued by the Village Officer, demarcating the land utilized by the existing institutions and the land proposed to be used for the new college, specifying the extent and survey numbers related to each institution,
2. If any portion of land in a survey number is being used simultaneously by two institutions, it may be specified.
3. If any portion of the proposed site be pledged for the Engineering College or Technical Higher Secondary School, it is to be released.
4. An assurance has to be furnished to the effect that the conditions stipulated in the lease deed made with the Government will be complied without making any default
5. Lease deed in original need to be produced prior to executing the undertaking.
6. Copy of the Bye Law of IHRD
7. Wet lands cannot be included in the minimum requisite area.

8. The minimum requisite area of contiguous land is 5 acres of dry land for starting a new Arts & Science College. Since the documents already submitted doesn't have the sufficient area, you are required to submit,
- (i) Location Sketch & Certificate issued by the village officer, showing the owner names & survey numbers of land situated at the outer boundaries of the proposed site.
  - (ii) Copy of Thandaper Register in Thandaper no.6301 or copy of the settlement register showing the classification of land of the proposed site.
  - (iii) Possession certificate issued by the village officer of the proposed site.
  - (iv) Up to date encumbrance certificate having survey numbers of the proposed site.

Vide letter dated 07.05.2021, the same was intimated to the Educational Agency and granted 15 days time from the date of receipt of the letter.

But, so far the Educational Agency has not rectified the defects.

Hence, the matter regarding non submission of requisite documents towards considering the application for affiliation of the proposed, "College of Applied Science, Cherthala" (UNAIDED) for the academic year 2020-21 was reported to the Vice-Chancellor and the Vice-Chancellor has ordered to the place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

The committee considered the matter regarding non submission of requisite documents towards considering the application for affiliation of the proposed "College of Applied Science, Cherthala" (UNAIDED) for the academic year 2020-21

*The Committee recommended to reject the applications for affiliation of proposed new college "College of Applied Science, Cherthala" (UNAIDED) for the Academic Year 2020-'21 as the concerned educational agency has not submitted the required documents to cure the defects intimated vide letter date 07.05.2021. And to intimate the matter to concerned Educational Agency.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 16.09.2021, be approved.

**Item No.32.68.05**      *Proposed "College of Applied Science, Karunagappally" (UNAIDED) submitted by IHRD for the academic year 2020-21 – Non submission of required land documents – reg.*

**[Ac.BII]**

The Educational Agency, Institute of Human Resource Development, Prajoe Towers, Vazhuthacaud has submitted the application for affiliation of the Proposed IHRD College for Applied Science, Karunagappally (Unaided) during the academic year 2020-21.

The Syndicate at its meeting held on 22.11.2019 item No.06.44.19 considered the application for affiliation of the proposed "College of Applied Science, Karunagappally" submitted for the year 2020-21 along with initial verification report incorporating the land verification report of the Estate Officer and resolved to issue defect memo to the Educational Agency of proposed "College of Applied Science, Karunagappally" to urgently rectify the defects in the application for affiliation of new college submitted for the year 2020-21.

Accordingly defect letter dated 07.12.2019 was issued to the Educational Agency granting 15 days time for rectification of deficiencies. Accordingly, the Educational Agency vide letter dated 31.12.2019 submitted the required land documents and the same was forwarded to the Estate Officer for verification.

The Syndicate at its meeting held on 15.05.2020 vide item no.11.39.25 considered the remarks of the Estate Officer and resolved to conduct Local Enquiry as envisaged in Statute 8 Chapter 24 of KUFs 1977 in the proposed "College of Applied Science, Karunagappally".

Accordingly, the inspection was conducted and the Syndicate at its meeting held on 15.06.2020 vide item no. 13.38.02 considered the reports of the Local Enquiry conducted and resolved to give an opportunity to the Educational Agency of the proposed "College of Applied Science, Karunagappally"(UNAIDED) to rectify the defects noted by the inspection commission. Vide letter dated 13.08.2020, the defects were intimated to the Educational Agency and directed to rectify the following defects.

- *Possession Certificate and Location sketch demarcating boundary and area of the IHRD Engineering College with the proposed college having 5 acres of land is not furnished.*



- *The play ground for the proposed college is not shown or prepared.*
- *The building shown during Local Enquiry is currently part of the engineering college and are live classrooms.*

In reply, the Educational Agency vide letter dated 17.09.2020 submitted the copy of possession certificate and the location sketch.

The Estate Officer and the Legal Advisor verified the file and directed to submit the following,

1. The combined sketch of land in thandaper no.22377 issued by the Village Officer, demarcating the land utilized by the existing institutions and the land proposed to be used for the new college, specifying the extent and survey numbers related to each institution.
2. If any portion of land in a survey number is being used simultaneously by two institutions, it may be specified.
3. Location Sketch & Certificate issued by the village officer, showing the owner names & survey numbers of land situated at the outer boundaries of the proposed site.
4. Location & Possession certificate issued by the village officer of the proposed site.
5. Copy of the Bye Law of IHRD
6. Also clarify whether any portion of the proposed site is pledged for another institution.

Vide letter dated 07.05.2021, the same was intimated to the Educational Agency and granted 15 days time from the date of receipt of the letter.

But, so far the Educational Agency has not cleared the deficiencies mentioned above.

Hence, the matter regarding non submission of requisite documents towards considering the application for affiliation of the proposed “College of Applied Science, Karunagappally”(UNAIDED) for the academic year 2020-21 was reported to the Vice-Chancellor and the Vice-Chancellor has ordered to the place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

The committee considered the matter regarding non submission of requisite documents towards considering the application for affiliation of the proposed “College of Applied Science, Karunagappally”(UNAIDED) for the academic year 2020-21.

*The Committee recommended to reject the applications for affiliation of proposed new college College of Applied Science, Karunagappally (UNAIDED)for the Academic Year 2020-'21 as the concerned educational agency has not submitted the required documents to cure the defects intimated vide letter date 07.05.2021. And to intimate the matter to concerned Educational Agency.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 16.09.2021, be approved.

**Item No.32.68.06**      ***Snehacharya Institute of Management & Technology, Karuvatta – application for affiliation of B.Voc Degree Programme in Travel and Tourism – compliance report -consideration of – reg.***

**[Ac.BII]**

The Director, Snehacharya Institute of Management & Technology, Karuvatta had submitted application for affiliation of B.Voc Travel and Tourism Course for the academic year 2019-20.

The Hon’ble High Court of Kerala, vide judgment dated 19.07.2019 in WP(C) No.18068 of 2019 filed by Snehacharya Institute of Management & Technology, Karuvatta in connection with the application for affiliation of B.Voc Travel and Tourism Course, directed the University as follows.

*The writ petition is disposed of directing the University to take a decision on the application for approval of the Scheme and syllabus of the B.Voc Travel and Tourism Course, as requested by the petitioner in Ext.P10 letter as expeditiously as possible, in accordance with law. There shall be a further direction to the University to inform the reason as to why the application for affiliation was rejected. After a decision is taken on the scheme and syllabus, the University shall conduct an inspection and forward the report to the petitioner. Deficiencies if any found in the inspection shall be intimated to the petitioner and sufficient time shall be given for rectification of the same, in accordance with law.*

The Scheme and Syllabus of the mentioned programme was approved by the University vide U.O dated 27.05.2020. Further action was not proceeded with, as the structural stability of the

Building under question, was under consideration of the Hon'ble Supreme Court of India in connection with the application for affiliation of B.Voc Food Processing Course and additional batch of BHMCT Programme.

In compliance with the Order dated 30.09.2020 from the Hon'ble Supreme court of India, the Vice Chancellor ordered to grant affiliation to additional batch (60 seats) for BHMCT programme and B.Voc Food processing programme (30 seats) in the Snehacharya Institute of Management & Technology, Karuvatta during 2020-21, subject to reporting to the Syndicate. The same was reported to the Syndicate held on 23.10.2020.

In deference to the Ordinance no.72 of 2020, the University had invited applications for affiliation of new courses from affiliated colleges on 06.10.2020 in the Government/aided and Self Financing sectors with the closing date being prescribed as 09.10.2020. Accordingly, the Educational Agency of Snehacharya Institute of Management & Technology, Karuvatta had submitted the application for affiliation of B.Voc Degree Programme in Travel and Tourism for the academic year 2020-21. As per the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 10.10.2020, local enquiry was conducted in the college on 14.10.2020 and the report of the local enquiry is as follows.

*Four programmes are already running in the college – BHMCT four year programme (three batches) and B Voc Food Processing. The number of class rooms required for these programmes is 15. The college has only 10 class rooms. There is shortage of 5 class rooms for the present programmes. The application for new programme is rejected due to the shortage of class rooms.*

The Syndicate at its meeting held on 19.10.2020 considered the reports of Local Enquiry on the application for the year 2020-'21 and resolved to reject the said application for affiliation of new B.Voc Degree Programme in Travel and Tourism submitted by the Educational Agency of Snehacharya Institute of Management & Technology, Karuvatta for the academic year 2020-21.

The Syndicate held on 23.10.2020, considered the supreme court order dated 30.09.2020 in Special Leave to Appeal No. 27407-27408/2019 filed by the Univesity and directions of the Hon'ble High Court dated 19.07.2019 in WP(c) No. 18068/2019 filed by the Educational Agency along with the application for affiliation of B.Voc Travel and Tourism Course for the academic year 2019-20 and resolved to placed before the Standing Committee of the Syndicate on Affiliation of Colleges. The Committee recommended to communicate the deficiencies to the college urgently under intimation to the Standing Counsel. The recommendation was approved by the Syndicate held on 29.12.2020, item no.21.86.22.

Accordingly, vide letter dated 20.07.2021, the Educational Agency was informed of the deficiencies noted by the inspection team while conducting the Local Enquiry in respect of the application for affiliation of B.Voc Degree Programme in Travel and Tourism in Snehacharya Institute of Management & Technology, Karuvatta for the academic year 2020-21. Also, the same was intimated to the Legal Section.

Now, the Director, Snehacharya Institute of Management & Technology, Karuvatta vide letter dated 12.08.2021, has intimated that *the college has 16 classrooms and has made provisions for two more classrooms. And hence, the Educational Agency has requested for granting affiliation to B.Voc Degree Programme in Travel and Tourism in the college.*

The committee considered the matter reply submitted by the Director, Snehacharya Institute of Management & Technology, Karuvatta in connection with the application for affiliation of B.Voc Degree Programme in Travel and Tourism in Snehacharya Institute of Management & Technology, Karuvatta.

*The committee recommended to seek the legal opinion of the Standing Counsel on further course of action on the letter dated 12.08.2021 submitted by the Director, Snehacharya Institute of Management & Technology, Karuvatta and place it before the next Syndicate.*

*Considering the urgency of the matter, the committee further recommended that the Vice Chancellor may permit implementation of the recommendation by invoking the powers conferred under section 10 (13) of the Kerala University Act 1974.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 16.09.2021, be noted.

The Syndicate considered the Legal Opinion of the Standing Counsel and **FURTHER RESOVLED** to conduct Inspection in the Snehacharya Institute of Management & Technology, Karuvatta by the team inspected the college earlier and submit the Report.

**Item No.32.68.07**      *St.Michael's College, Cherthala (AIDED) – Government Order-administrative sanction for continuing B.Voc Courses in self-financing mode in the college – consideration of – reg.*

*[Ac.BII]*

The State Govt. Vide Order No.G.O(Rt.)No.1107/2021/HEDN dated 25.08.2021 has pleased to issue administrative sanction for continuing B.Voc Courses in self financing mode in St.Michael's College (AIDED), Cherthala in the academic year 2021-22. The Principal, St.Michael's College, Cherthala vide letter dated 03.09.2021 has requested to change the status of the B.Voc Courses offering in the college from Aided to unaided and the seat matrix for the admissions be changed in the light of the G.O mentioned above.

The Educational Agency also submitted an undertaking stating that, they are willing to waive the fees of the students who are already granted allotment in the college in the aided mode if the University grants permission to conduct the courses in the self-financing mode in 2021-22 itself with the other provisions as permitted in the self-financing mode including the percentage of seats to be filled by the government and the educational agency.

Following facts may be noted in this regard

- Provisional affiliation was granted vide U.O dated 07.12.2015, to St.Michael's College, Cherthala for conducting the following B.Voc courses during the academic year 2014-15.
  1. Tourism and Hospitality Management – 50 seats
  2. Software Development - 50 seats
- The University granted permission for conducting the above said B.Voc courses in St.Michael's College, Cherthala on certain terms and conditions, most important being that **the Courses would be continued on aided basis, once the UGC aid ceases.**
- Students were admitted to B.Voc Courses in the college during 2014- 15, 2015-16, 2016-17, 2017-18, 2018-19 and 2019-20.
- *The Senate at its meeting held on 02/08/2002 & 03/08/2002 has passed resolution not to approve unaided courses in Government /Aided colleges and recommended the same to the Government.*
- The syndicate held on 15.05.2020 vide item no. 11.39.31, resolved that the said courses need not be included in the online admission portal for the year 2020-21, in the context of non-receipt of UGC approval for 2020-21.
- Later as per UGC public notice dated September 2020, any institution that were approved by the UGC to run skill-based programmes in the years 2018 and 2019 and could not start the same for any reason may run those programs in the academic year 2020-21 and St. Michael's college was also included in the list enclosed by the UGC.
- The Syndicate at its meeting held on 16.09.2020 (Additional item No.2) considered the request of the Principal, St Michael's College, Cherthala and resolved to include B Voc Software development and B Voc Tourism and Hospitality Management in the online admission portal with intake of 50 seats. Accordingly, the courses were included in the online admission portal of the University for the year 2020-21.
- The syndicate held on 15.05.2020 vide item no. 11.39.31 also considered the request of the college to conduct the UGC aided B.Voc courses in Self-Financing stream w.e.f 2020-21 admission onwards and resolved to reject the request in view of the Senate resolution to not permit Self-Financing programmes in AIDED colleges.
- The Educational Agency of the college approached the Hon'ble High court and filed writ petition © No. 15729 of 2020 with a request to consider permission to conduct the B.Voc courses in the self-financing stream citing that several other colleges from M.G University and Calicut University were granted permission to this effect from the Government even though they are aided colleges.
- The Hon'ble High court of Kerala as per Judgment dated 24.09.2020 disposed of the writ petition (15729 of 2020) filed by the Educational Agency, directing the petitioner to make

appropriate application for No Objection Certificate (NOC) for conducting courses under self financing stream as per the prevailing guidelines or the norms whereby the Government granted permission to one Sullamussalam Science college, Areacode and various other colleges, within one month from the date of Judgment. The State Government shall take a call on the same within one month thereafter, after affording an opportunity of hearing to the petitioner.

- The Educational Agency vide letter dated 21.10.2020 (received on 27.10.2020) submitted copy of the Judgment and requested for due approval and recommendation from the University of Kerala for onward transmission to the Higher Education Department.
- The Higher Education Department vide letter dated 23.11.2020, was intimated of the policy of the University as has been resolved by the Senate and communicated to the Government is not to allow self-financing programmes in affiliated colleges which have aided status. Hence, **the only choice left is for the college to continue the programme as an aided programme and if so, the college has to obtain the necessary sanction from the Government.**
- Now, the State Govt. Vide Order dated 25.08.2021 has granted administrative sanction for continuing B.Voc Courses in self-financing mode in St.Michael's College, Cherthala in the academic year 2021-22.
- In the light of the G.O, the Principal, St.Michael's College, Cherthala has again requested to change the status of the UGC Aided B.Voc Courses offering in the college to UNAIDED and the seat matrix for the admissions also be changed.
- In the context of commencement of Online Admissions for the academic year 2021-22, the file has been forwarded to the Ac.H Section and the Section has remarked as follows.
  1. The B Voc courses were listed as aided courses in the prospectus and accordingly the same was given in the admission portal.
  2. The candidates have registered for these courses at the said colleges considering them as aided courses.
  3. Seat matrix has also been prepared considering the courses under aided stream and the same has been approved by the college also.
  4. Two allotments have been published as per this seat matrix and the college joining is progressing.
  5. Changing of seat matrix at this stage of allotment process is not feasible as the reservation pattern for aided courses and self financing courses are different.
  6. Also the fess structure for the said courses is entirely different in aided and self financing streams.
  7. **If the course is changed to self financing mode at this stage of allotment process it can cause difficulty to candidates who have given option under aided stream and is waiting for allotment.**

The Committee considered the request of the Principal, St.Michael's College, Cherthala for changing the status of UGC Aided B.Voc Courses to UNAIDED and the seat matrix for the admissions also be changed accordingly, in the light of the G.O dated 25.08.2021

*The committee recommended to reject the request from the Principal, St.Michael's College, Cherthala as the UG online admission process for the Academic Year 2021-22 has already been commenced.*

*Further recommended to intimate the Government that the Senate held on 02/08/2002 & 03/08/2002, has resolved not to approve unaided courses in Government /Aided colleges.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 16.09.2021, be approved.

**Item No.32.68.08**      *Travancore Arts and Science college, Madathara, Thiruvananthapuram – non submission of the orders of R.D.O- reg.*

[Ac.BII]

Provisional affiliation was granted to Travancore Arts & Science College, Madathara, Thiruvananthapuram on self-financing basis during the academic year 2019-20 currently offering the following courses with the sanctioned intake of 40 students each.

- B.Com – Commerce with Computer Application under 2(b)
- B.Com (Elective-Finance)
- B.Com Co-operation
- BA English Language & Literature

The college is included in the UG online Admission Portal for the academic year 2021-22.

The Estate officer, after verifying the land documents submitted by the Educational Agency of Travancore Arts and Science college, Madathara, Thiruvananthapuram, towards proceeding with the registration of Land Agreement in respect of the college, has noted that *among the 5.01 acres of land set apart of the college 2.75 acres is recordically noted as wet land where there are trees standing more than 30 years of age as per the report of Village officer vide No. 2965/19 dtd 24/07/2019 and 2.26 Acres of dry land.*

The Syndicate at its meeting held on 30.10.2019 item No 05.44.244 considered the remarks of the Estate Officer on verification of the land documents pertaining to the 5 acres of land set apart for Travancore Arts and Science college, Madathara and resolved to conduct inspection in the college by a team consisting of Adv G Muralidharan Pillai, Dr.S.Nazeeb and Smt Renju Suresh, Members Syndicate.

The inspection was conducted in the college on 18.08.2020 and the report of the inspection team is still awaited.

Subsequent to the inspection conducted in the college, the Educational Agency of Travancore Arts & Science College, Madathara vide letter dated 20.10.2020 intimated that they had submitted an application dated 19.08.2020 to the Nedumangads R.D.O for the conversion of wetland to dry land in revenue records. The officials from Peringamala Village Office conducted land visit and issued a favourable no objection report to R.D.O for the conversion of the land. And the Educational Agency requested to authorise the college to commence the applied course.

The Syndicate at its meeting held on 10.11.2020 considered the above mentioned letter and resolved to direct the educational Agency to submit the order issued by the RDO regularising the conversion of wet land to dry land. Accordingly a letter dated 27.11.2020 was forwarded to the Chairman, Travancore Educational and Charitable Society in this regards.

The Chairman, Travancore Educational and Charitable Society, Madathara, the educational agency of Travancore Arts & Science College, Madathara vide letter dated 08.01.2021 informed that *“Due to the pandemic, there is much delay in getting a reply from RDO. So, I request the University that our course allotment should not be delayed because of it. I assure the University that i will sincerely try to get the letter from RDO.”*

The Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021 considered the request from Chairman, Travancore Educational and Charitable Society, Madathara and recommended to grant 15 days time period to produce the order from the RDO, regarding regularisation of wet land to dry land. Considering the urgency of the matters, the Vice Chancellor, in exercise of the powers conferred under section 10 (13) of the Kerala University Act 1974, approved the above recommendation, subject to reporting to the Syndicate. The same was reported to the Syndicate held on 17.08.2021.

Accordingly, vide letter dated 09.08.2021, the Educational Agency was intimated of the resolution and was directed to produce the order from the RDO, regarding regularisation of wet land to dry land within 15 days.

In reply, the Chairman, Travancore Arts and Science College, Madathara vide letter dated 25.08.2021 has submitted the copy of application submitted to the RDO for obtaining the said Order and has intimated that the reply from the RDO will also be submitted in the University without any delay on receipt of the same.

The Committee considered the letter dated 25.08.2021 from the Chairman, Travancore Arts and Science College, Madathara intimating the delay in getting the Order from the RDO regarding regularisation of wet land to dry land.

*The committee recommended to issue notice to the Educational Agency of Travancore Arts & Science College, Madathara to submit the requisite order from RDO regarding regularisation of wet land to dry land, from among the land set apart for the college, before December 31<sup>st</sup> 2021, failing which the provisional affiliation of the college will be withdrawn as per the statutory provisions.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 16.09.2021, be approved.

**Item No.32.68.09.** *Application for affiliation of the Proposed KVVS College of Arts and Science, veliyam, Kollam (aided) during 2021-22 (Unaided) – REJECTED – Request for Extension of time for submitting the requisite documents – reg.*

[Ac.BII]

The Secretary, Vanika Vaisya Educational and Employment Trust, Vanika Vaisya Bhavan, Valiyasala, Chalai had submitted an application for affiliation of a new Aided Arts and Science College viz. KVVS College of Arts and Science, veliyam, Kollam (aided) for the academic year 2021-22.

The Syndicate at its meeting held on 10.11.2020 vide item No.47.01 considered the application for affiliation of new colleges submitted for the year 2021-22 and resolved to authorise the Convener, Standing Committee of the Syndicate on Affiliation of colleges to nominate members of inspection commissions to conduct Local Enquiry in respect of those applications which clear scrutiny by the Estate officer and Legal Advisor and to issue defect memo in respect of defective applications. Accordingly, the Estate Officer had verified the said application and furnished Land Verification Report as follows.

The following documents were not submitted

1. Resolution of the Governing Body of the Educational Agency deciding to entrust the applicant for appropriating the land of the Educational Agency and representing the Educational Agency towards establishing the new college
2. Resolution of the Governing Body of the Educational Agency re-appropriating the land and buildings there of for the purpose of new college, if the land is now being used for other purposes
3. Original Combined Sketch from the Village Office, demarcating (i) survey numbers & extent of land being used by the adjacently situated existing institutions (if any) owned by the Educational Agency and (ii) the survey numbers & extent of land which are proposed for the new college. (The owner names & survey numbers of land at the outer-boundaries of the proposed site also need to be noted. Minimum area required for Arts & Science college is 2.0235 Hectare ie. 5 acre of adjacently situated dry land.)
4. The documents based on the survey nos of the proposed site in the Combined Sketch:
  - a) Original Location Certificate from the Village Office
  - b) Latest original Possession Certificate from the Village Office
  - c) Latest Certified copy of Thandaper Register from the Village Office
  - d) Latest original Land Tax Receipts
  - e) Latest Encumbrance Certificate for the past 15 years
  - f) Copy of Prior Title Deed
  - g) Correlation Statement from the Village Office mapping the old and new survey numbers (if the survey nos are different in any of the above said documents)
5. Certificate from the Village Office that any portion of the proposed site is not under any attachment / legal proceedings of the Tahsildar.

Vide letter dated 07.04.2021, the said defects were informed to the Educational Agency and granted 15 days time for clearing the defects. But, the college has not responded to the letter and so far has not submitted any documents in this regard.

The Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021 vide item no.01 considered the matter regarding non submission of required documents for considering the application for affiliation of new college viz. Proposed KVVS College of Arts and Science, Veliyam, Kollam (aided) and decided to reject the application for the proposed college submitted for the academic year 2021-22. The above recommendations was approved by the Vice-Chancellor in exercise of the powers vested under Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate for initiating immediate action. The same was reported to the Syndicate held on 17.08.2021.

The resolution of the Syndicate was intimated vide letter dated to the Educational Agency of the Proposed KVVS College of Arts and Science, Veliyam, Kollam (aided).

Now, the Secretary, Vanika Vaisya Educational and Employment Trust, Vanika Vaisya Bhavan, Valiyasala, Chalai vide letter dated 16.08.2021 has intimated that their office was closed due to Covid-19 pandemic situations and lockdown restrictions they had not received the letter No.Ac.BII/NC/AY 2021-22/04 dated 07.04.2021 informing to rectify the defects noted against the application. Moreover, due to the lockdown restrictions they could not arrange the documents from Village Office and follow up actions were also not possible.

The Educational Agency vide letter dated 16.08.2021 has requested to extend the time to submit the required documents with in 15 days and to condone any delay if at all occurred and also requested to reconsider the decision of rejecting their application till they submit the documents.

It may be noted that the State Government as per G.O (Ms) No.299/2020/HEDN dated 20.08.2020 passed orders **not to consider commencement of colleges in Aided sector.**

Moreover, this office letter dated 07.04.2021 was despatched to the Secretary, Vanika Vaisya Educational and Employment Trust, Vanika Vaisya Bhavan, Valiyasala, Chalai P.O Trivandrum-695036 and the same was mailed on the same day to the email id vvetrust@gmail.com, provided in the application.

The Committee considered, the letter dated 26.08.2021 from the Secretary, Vanika Vaisya Educational and Employment Trust, Vanika Vaisya Bhavan, Valiyasala, Chalai requesting to extend the time to submit the required documents withing 15 days and to condone any delay if at all occurred and also to reconsider the decision of rejecting their application till they submit the documents

***The committee recommended that the request from the Secretary, Vanika Vaisya Educational and Employment Trust, Vanika Vaisya Bhavan, Valiyasala, Chalai need not be considered.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 16.09.2021, be approved.

***Item No.32.68.10 Complaint submitted by Sreemanka J, Final year B.Ed Social Science student during the academic year 2018- 2020 – reg.***

***[Ac.BI]***

Sreemanka J, final year B.Ed Social Science student of Fathima Memorial Training College, Vadakkevila, Kollam alleged that she has been insulted by a faculty named Dr. Reena George, Department of Psychology, Karmala Rani Training College, Kollam, who has been appointed as the external Examiner during the Viva examination on 26.02.2020. The candidate had been permitted sick leave for 30 days due to chicken pox prior to practical exam then she attended Viva examination based on the medical certificate duly signed by the doctor. On seeing the black spots on her face as marks of chicken pox cured, the external examiner insulted her using abusive words by calling anti social, selfish etc which lead to her a mental depression.

Based on the complaint the college was asked to offer remarks. The Principal has informed that the candidate had been on sick leave for 30 days and re attended the college with an authentic medical certificate and appeared with the scattered chicken pox scars on her face. And after the examination she orally complained against Dr Reena George and expressed her fear whether the examiner would be unfair to her in evaluating her records. As soon as the Principal had contacted the external examiner over phone and tried to dispel any misgiving on her. It stated that she was under an impression that the incident was mere a scolding from the part of the examiner. Moreover the student or her parents have not complained to the Principal or college authorities formally about the incident. It was also informed that the student had collected all her documents from the college after completing the course.

The matter was placed before the Standing committee of the Syndicate on Affiliation of Colleges held on 10.02.2021 and the Committee considered the petition as well as the explanation from the Principal of the college and recommended to seek a clarification from the concerned invigilator. The Syndicate meeting held on 17.02.2021 vide item no 23.53.02 resolved to approve this recommendation.

As per the resolution, clarification regarding the incidents happened during viva examination was sought from Dr. Reena George, Assistant Professor, Karmela Rani training college through the Principal.

Dr Reena George, the accused denied all the allegations raised by Sreemanka J and alluded the complaint was baseless, purportedly targeted on grave character assassination and the mental harassment suffered by complainant during viva is also false, ill-advised and ill motivated. She informed that the venue of examination was air-conditioned Computer lab and is under the CCTV system coverage. There were no other persons other than candidate, External Examiner Smt. Jai Rajan and herself, who is the chairman of the Viva board during that event. She also states the candidate didn't produce any fitness certificate or Principal's consent for writing the exam.

However, she reported that the candidate's performance during Viva was unsatisfactory and the complainant herself admitted before the Viva board that she could not prepare for viva due to chicken pox. Added that the complainant with great effort drew attention of the Examiner to a minor scar on her face to testify her case, thinking that the viva may get adjourned on the ground of chicken pox. Also stated that the examiner and herself had made no remarks regarding her alleged chicken pox and had not used any insulting word against the candidate.

The Committee considered the remarks made by Dr. Reena George, Department of Psychology, Karmala Rani Training College, Kollam,

***The committee recommended to hear Sreemanka J., final year B.Ed Social Science student of Fathima Memorial Training College, Vadakkevila, Kollam and Dr.Reena George, Department of Psychology, Karmala Rani Training College, Kollam by the Standing Committee of the Syndicate on Affiliation of Colleges.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 16.09.2021, be approved.

***Item No.32.68 .11 Admission to B.Sc Computer Science (HI), B.Com (HI) and BFA(HI) courses in NISH, Sreekaryam, Thiruvananthapuram and Bishop Moore College for the Hearing Impaired, Manakala, Adoor for the academic year 2021-22 - reg.***

***[Ac.BI]***

The Executive Director, NISH vide letter dated 06.08.2021 has proposed a schedule for the admission to B.Sc Computer Science(HI), B.Com(HI) and BFA(HI) courses in NISH, Sreekaryam, Thiruvananthapuram and informed that the Degree Admission Competency Examination(DACE) will be conducted online as was done for 2020-21 due to the pandemic. The schedule is as detailed below:

Submission of online application forms	11/08/2021 to 25/08/2021
Date of Publication of Rank list	15/09/2021
Online fee remittance	22/09/2021 to 30/09/2021
Class commences	As announced by KU
Admission closes	As announced by KU

It may be noted that the proposed date suggested by the college has been expired.

In addition to NISH, Bishop Moore College for the Hearing Impaired, Manakala, Adoor which offers two degree courses to hearing impaired students namely B.Sc Computer Science(HI) and B.Com(HI) also requested to issue a schedule for admission procedure during the academic year 2021-22.

As per the regulation of B.Sc Computer Science(HI) and B.Com(HI) courses, selection of eligible candidates shall be made on the basis of the marks obtained in the Aptitude test conducted by the institute.

In case of Bachelor of Fine Arts (HI) course, the existing regulation states that the selection of eligible candidates shall be made on the basis of the marks obtained in the aptitude test conducted by the institute under the supervision of the University of Kerala, with a representative nominated by the Vice Chancellor to oversee the conducting of the Aptitude test. The rank list prepared has to be approved by the University before publishing it. The components and distribution of marks will be formulated/modified by the university from time to time. Selection of eligible candidates has been made in agree with the regulation prescribed for each course.



In the light of remarks obtained from concerned Board of studies Chairman, followed by the request received from Executive director, NISH for conducting online screening test to various programs taking in account of the Covid-19 pandemic during the academic year 2020-21, it has been approved the proposed admission procedure and schedule suggested by the Executive Director, NISH as detailed below.

- Admission given to candidates on the basis of plus two marks and an online viva voce/aptitude test (The change is only for admission to the academic year 2020-21 owing to the Covid-19 pandemic)
- In addition to this, for Fine Arts program, the submitted art work of the candidate will also be considered.

But the change in procedure was applicable only for admission to the academic year 2020-21 owing to the Covid-19 pandemic.

The committee considered the matter of admission to B.Sc Computer Science(HI), B.Com(HI) and BFA(HI) courses in NISH, Sreekaryam, Thiruvananthapuram and Bishop Moore College for the Hearing Impaired, Manakala, Adoor for the academic year 2021-22 at NISH and Bishop Moore College as done for previous year.

**The committee recommended that the matter be referred to the Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** to grant permission to conduct admission to B.Sc Computer Science(HI), B.Com(HI) and BFA(HI) courses in NISH, Sreekaryam, Thiruvananthapuram and Bishop Moore College for the Hearing Impaired, Manakala, Adoor for the academic year 2021-22 as done in the previous year considering the situation of Covid – 19 pandemic.

**FURTHER RESOLVED** to authorise the Vice-Chancellor to approve the revised admission schedule submitted by the College.

**Item No.32.68.12** ***Request received from the Principals, of various Colleges and the proposal for increase of seats in UIT's – marginal increase of seats – reg.***

**[Ac.H]**

Requests have been received from the Principals of various Colleges and the proposal for increase of seats in UIT's for marginal increase of seats for various course for the academic year 2021-22.

Details of the courses and number of seats requested as marginal increase are as follows.

College	Course	Sanctioned Strength	MI granted	Additional MI requested
Mannaiya College of Arts and Science, Pangode Kallara	BA Islamic History	30	20	15
	BA Economics & Media Studies	50	0	15
	BCom Commerce & Tourism and Travel Management	30	20	15
	BCom Co-operation	30	20	15
	M Com	15	8	2
MIMAT, Mayithara, Cherthala	BCA	30	0	12
	B Com Finance	40	0	30
	B Com Travel and Tourism	50	0	10
	BA English	50	0	10
Santhom Malankara Arts and Science College, Edanji	BA English	30	0	3
	B Com Finance	40	0	4
	BSc Chemistry	30	0	3
Govt Arts and Science College, Ambalappuzha	BA Economics	25	15	8
	B Com Computer Application	25	15	4
Christian College	BSc Physics	32	6	4

Kattakkada	BSc Chemistry	20	4	5
	BSc Botany	40	8	5
	BSc Zoology	32	6	4
	BSc Mathematics	40	8	5
	BSc Statistics	32	6	4
	B Com	30	6	4
IHRD CAS Kundara	B Com Commerce with Computer Application	50	0	20
	B Com Tax Procedure and Practice	40	0	30
	BSc CS	50	0	20
	BSc Electronics	50	0	20
KNM Arts and Science College, Kanjiramkulam	English and Communicative English	30	0	9
	English	30	0	30
	Physics	30	0	9
	Chemistry	24	0	10
	History	40	0	12
	BBA	30	0	9
	B Com Co operation	40	0	12

The OAMC at its meeting held on 02.09.2021 recommended to place the request received for marginal increase before the standing committee of the Syndicate on Affiliation of colleges. The minutes has been approved by the Vice Chancellor subject to reporting to Syndicate.

Also a proposal, on the basis of facilities in the centres, has been forwarded by the Convenor, Standing Committee of the Syndicate on D&OI for enhancement of seats in UITs as follows

College	Course	Sanctioned Strength	MI granted	Additional MI requested
UIT, Kallara	B.Com – (Elective – Co operation)	30	0	30
	BA English and Communicative English	30	0	15
UIT, Pathiyoor	B.Com – Commerce with Computer Application under 2(b)	30	0	40
	BA English & Communicative English	30	0	40
UIT, Aroor	B.Com – (Elective – Co operation)	40	0	30
	B.Com – Commerce & Tax Procedure and Practice	40	0	30
UIT, Veli	BBA	30	0	20
	B.Com – Commerce with Computer Application	30	0	20
UIT, Vellarada	B.Sc Computer Science	45	0	25
	BA English & Communicative English	45	0	25
	B.Com – Commerce with Computer Application	45	0	25
UIT, Kattayikkonam	B.Com – Commerce & Tourism and Travel Management	40	0	30
	B.Com – Commerce & Tax Procedure and Practice	40	0	30

UIT, Azhooor	B.Sc Computer Science.	30	0	40
	B.Com – Commerce with Computer Application	30	0	20
UIT, Neyyattinkara	B.Sc Computer Science	45	0	5
	BBA	55	0	5
UIT, Malayinkeezhu	B.Com – Commerce with Computer Application	30	0	15
	BCA	30	0	5
UIT, Paravur	B.Com – Commerce with Computer Application	40	0	30
	BA English & Communicative English	40	0	30
	BBA	40	0	30
UIT, Adoor	B.Sc Computer Science	45	0	10
	BBA	55	0	5
UIT, Pirappancode	B.Sc Computer Science	45	0	15
	BBA	45	0	25
	B.Com – Commerce with Computer Application	45	0	25
UIT, Kanjiramkulam	B.Com – Commerce with Computer Application	30	0	30
	BCA	30	0	20
UIT, Mukhathala	B.Com – Commerce with Computer Application	45	0	15
	BCA	45	0	15
UIT, Pallickal	BA English & Communicative English	40	0	20
	B.Com – Commerce & Tax Procedure and Practice	40	0	20
UIT, Tholicode	B.Com – Commerce with Computer Application	30	0	15
	B.Sc Computer Science.	30	0	15
UIT, Mannar,	B.Com – Commerce with Computer Application	45	0	15
	BBA	45	0	15
UIT, Muthukulam	B.Sc Computer Science	30	0	30
	B.Com – Commerce with Computer Application	30	0	30
UIT, Kottarakkara	BBA	45	0	25
	BCA	45	0	15
	B.Com – Commerce with Computer Application	40	0	30
UIT, Sasthamcotta	BBA	45	0	15
	B.Com – Commerce with Computer Application	45	0	15
UIT, Bharanickavu	B.Com – Commerce & Tax Procedure and Practice	40	0	30
	BBA	40	0	30
UIT, Pathanapuram	BSc Computer Science	45	0	25
	BBA	45	0	25
	B.Com – Commerce with Computer Application	45	0	25
UIT, Vakkom	BCA	45	0	15

	B.Com – Commerce with Computer Application	45	0	25
UIT, Kuravankonam	B.Sc Computer Science	45	0	5
	B.Sc Electronics	45	0	10
UIT, Mulankadakom, Kollam	B.Sc Computer Science	45	0	15
	BBA	55	0	5
	B.Com –Commerce with Computer Application	45	0	15
UIT, Charamangalam	BBA	30	0	30
	B.Com – Commerce & Tax Procedure and Practice	30	0	30
UIT, Alappuzha	B.Com Co-operation	45	0	25

The committee considered the matter regarding grant of additional marginal increase to the colleges as specified in the above-mentioned tables.

***The committee recommended to accept the requests received from the Principals of various Colleges for marginal increase of seats for various courses and the proposal for increase of seats in UIT's for various courses for the academic year 2021-'22.***

***Resolution of the Syndicate***

**RESOLVED** to accept the requests received from the Principals of various Colleges for marginal increase of seats for various courses for the academic year 2021-22.

**FURTHER RESOLVED** to approve the proposal for increase of seats in UIT's for various courses for the academic year 2021-'22 as detailed below:

College	Course	Sanctioned Strength	MI granted	Total Seats
UIT, Kallara	B.Com – (Elective – Co operation)	30	20	50
	BA English and Communicative English	30	15	45
UIT, Pathiyoor	B.Com –Commerce with Computer Application under 2(b)	30	20	50
	BA English & Communicative English	30	20	50
UIT, Aroor	B.Com – (Elective – Co operation)	40	20	60
	B.Com–Commerce & Tax Procedure and Practice	40	20	60
UIT, Veli	BBA	30	20	50
	B.Com – Commerce with Computer Application	30	20	50
UIT, Vellarada	B.Sc Computer Science	45	15	60
	BA English & Communicative English	45	15	60
	B.Com –Commerce with Computer Application	45	15	60
UIT, Kattayikkomam	B.Com – Commerce & Tourismand Travel Management	40	20	60
	B.Com–Commerce & Tax Procedure and Practice	40	20	60
UIT, Azhoor	B.Sc Computer Science.	30	10	40
	B.Com – Commerce with Computer Application	30	20	50

UIT, Neyyattinkara	B.Sc Computer Science	45	5	50
	BBA	55	5	60
UIT, Malayinkeezhu	B.Com – Commerce with Computer Application	30	15	45
	BCA	30	5	35
UIT, Paravur	B.Com – Commerce with Computer Application	40	20	60
	BA English & Communicative English	40	20	60
	BBA	40	20	60
UIT, Adoor	B.Sc Computer Science	45	10	55
	BBA	55	5	60
UIT, Pirappancode	B.Sc Computer Science	45	15	60
	BBA	45	25	70
	B.Com –Commerce with Computer Application	45	25	70
UIT, Kanjiramkulam	B.Com –Commerce with Computer Application	30	20	50
	BCA	30	5	35
UIT, Mukhathala	B.Com – Commerce with Computer Application	45	15	60
	BCA	45	5	50
UIT, Pallickal	BA English & Communicative English	40	5	45
	B.Com–Commerce & Tax Procedure and Practice	40	10	50
UIT, Tholicode	B.Com – Commerce with Computer Application	30	10	40
	B.Sc Computer Science.	30	5	35
UIT, Mannar,	B.Com – Commerce with Computer Application	45	15	60
	BBA	45	15	60
UIT, Muthukulam	B.Sc Computer Science	30	5	35
	B.Com – Commerce with Computer Application	30	20	50
UIT, Kottarakkara	BBA	45	20	65
	BCA	45	5	50
	B.Com – Commerce with Computer Application	40	30	70
UIT, Sasthamcotta	BBA	45	5	50
	B.Com –Commerce with Computer Application	45	5	50
UIT, Bharanickavu	B.Com–Commerce & Tax Procedure and Practice	40	20	60
	BBA	40	20	60
UIT,Pathanapuram	BSc Computer Science	45	5	50
	BBA	45	25	70
	B.Com – Commerce with Computer Application	45	25	70
UIT, Vakkom	BCA	45	5	50
	B.Com – Commerce with Computer Application	45	25	70
UIT, Kuravankonam	B.Sc Computer Science	45	5	50

	B.Sc Electronics	45	5	50
UIT, Mulankadakom, Kollam	B.Sc Computer Science	45	10	55
	BBA	55	5	60
	B.Com –Commerce with Computer Application	45	15	60
UIT, Charamangalam	BBA	30	20	50
	B.Com–Commerce & Tax Procedure and Practice	30	20	50
UIT, Alappuzha	B.Com Co-operation	45	25	70

**Item No.32.68.13. UG Admission 2020 – Request received from Prajesh J P – reg.**

[Ac.H]

A request has been received from Prajesh J P regarding his admission at TKMM College Nangiarkulangara. The candidate got allotment for B Com Travel and Tourism course at the college during the academic year 2020-21 and took admission there. But in the final enrollment list his name was not listed. It was seen that he got allotment in one of his higher options during the supplementary allotment, but did not took admission in the newly allotted college, thereby losing both the admissions. Hence it has been requested that his admission may be retained in the said college.

It is learned that there is no exiting vacancy for B.Com Travel and Tourism course in the college and hence additional seat need to be created to admit the candidate.

The Online Admission Monitoring Committee held on 02.09.2021 considered the matter and recommended to refer the matter to the Standing Committee of the Syndicate on Affiliation of colleges.

The committee considered the request received from the candidate Prajesh J P.

- 1. The Committee after detailed deliberations, recommended to sanction one seat as supernumerary in B.Com. Travel and Tourism course at TKMM College Nangiarkulangara so as to accommodate Sri.Prajesh J.**
- 2. Further recommended to conduct a hearing of the Principal, TKMM College Nangiarkulangara regarding this matter, by the Standing Committee of the Syndicate on Affiliation of Colleges.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation at Sl.No.1 of the Standing Committee of the Syndicate on Affiliation of Colleges held on 16.09.2021, be approved.

**FURTHER RESOLVED** to conduct a hearing of the Principal, TKMM College Nangiarkulangara and the Admission Co-ordinator regarding this matter, by the Standing Committee of the Syndicate on Affiliation of Colleges.

**Item No.32.68.14. Mar Baselios Institute of Technology – B.Voc Software Development programme- to include in UG Online Admission Portal for the Academic year 2021-22- request-reg.**

[Ac.BII]

The Principal, Mar Baselios Institute of Technology has requested to add their college for the UG admission allotment list 2021-22. The B.Voc. Software Development programme is the only course existing in the college.

The following facts may be noted with regard to the college.

- ◆ Mar Baselios Institute of Technology, Anchal, is an MCA college affiliated to University of Kerala since 2003. The college was granted affiliation to B.Voc. Software Development programme in 2020-'21 on AICTE approval.
- ◆ The Principal vide email dated 19.11.2020 has informed that the college is planning to apply to the AICTE for closure of the Institute and the AICTE has given instructions to the college to not admit students during the academic year 2020 –'21.
- ◆ Accordingly, University has excluded the institution from the allotment process of UG course for the academic year 2020 – '21. But the prior permission of the Syndicate, as per Statute 15

(a), Chapter 24, Kerala University First Statutes 1977, was not obtained to suspend the B.Voc. course then.

- ◆ The President, Malankara Catholic Educational Society of the Archdiocese of Trivandrum (MCES) vide letter dated 03.04.2021 had requested to suspend the B.Voc course during the academic year 2020-21 and resume during the academic year 2021-22. The Syndicate held on 11.06.2021 considered the matter and referred the matter back to the Standing Committee of the Syndicate on Affiliation of Colleges.
- ◆ The Standing Committee of the Syndicate on Affiliation of Colleges held on 02.08.2021 considered and referred the matter to the Syndicate.
- ◆ The Syndicate held on 17.08.2021 *resolved to agree the request of Malankara Catholic Educational Society of the Archdiocese for suspending the B.Voc Course during the academic year 2020-21.* The Vice Chancellor, on 17.08.2021 tself, has ordered to implement the said resolution of the Syndicate.
- ◆ In obedience with the resolution of the Syndicate & orders of the Vice Chancellor, the President, Malankara Catholic Educational Society of the Archdiocese of Trivandrum (MCES) vide letter dated 24.08.2021 was intimated regarding the resolution of the Syndicate and directed to remit the prescribed fees of Rs.10,500/- for suspension of the course.
- ◆ The Principal vide email dated 06.09.2020 has forwarded the receipt for Rs 10,500/-.
- ◆ Accordingly the University has issued order No.Ac.BII/01/13124/2021 dated 09.09.2021 sanctioning the suspension of B.Voc Degree Programme in software Development during 2020-21 and resumption of the course during 2021-22 as per the provisions of Statute 15 (a) Chapter 24 Kerala University First Statutes 1977.
- ◆ The Statute 15 (a) Chapter 24 Kerala University First Statutes 1977 read as follows, *“It shall be open to a college to suspend for want of students with prior approval of the Syndicate, for a total period not exceeding one academic year, instruction in any subject or course of study in which the College is affiliated. At the end of the period of suspension, work may be resumed after intimating the Syndicate.”*
- ◆ Now the Principal vide email dated 13.09.2021 has requested include their college in UG Online Admissions.
- ◆ While considering their request of the Principal, to include their college in UG Online Admissions. it may be further noted that, the University has issued No Objection Certificate, regarding the closure of the MCA course in the college from 2020-21 for submitting before AICTE. The University Order regarding the closure of MCA is pending for the want of concurrence from AICTE.
- ◆ The B.Voc. Software Development programme is the only programme remaining in that college now.
- ◆ The B.Voc. Software Development programme was granted affiliation at Mar Baselios Institute of Technology in 2020-‘21 on AICTE approval. But the same is a UGC programme and the said course is conducted in other affiliated colleges arts & science colleges too.

The committee considered the request from the Principal to include their college in the UG Online Admission portal.

**The committee recommended that the matter be referred to the Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** to intimate the Principal, Mar Baselios Institute of Technology to clarify as to whether the Institution still holds valid approval of AICTE for conducting B.Voc Software Development Programme in the academic year 2021-22.

**Item No.32.68.15. Admission to MPE, BPED (2yr) and PGDHFMM courses at SAI-LNCPE, for the academic year 2021-22 – schedule approval - reg.**

**[Ac.BI]**

A proposal has been received from Dr. Usha S. Nair, I/C Academics,SAI- LNCPE regarding the schedule for admission to MPE, BPED (2 year) and PGDHFMM courses for the academic year 2021-2022.

The proposed dates is as furnished below.

Sl No	Particulars	Date		
		MPE	BPEd(2yr)	PGDHFM
1	Date of commencement of submission of Online application	25.09.2021	25.09.2021	25.09.2021
2	Last date for submission of application online	15.10.2021	15.10.2021	15.10.2021
3	Publication of list of eligible candidates for admission tests	20.10.2021	21.10.2021	20.10.2021
4	Date of admission tests	26.10.2021 & 27.10.2021	28.10.2021 & 29.10.2021	26.10.2021 & 27.10.2021
5	Date of finalization of Rank list	08.11.2021	08.11.2021	08.11.2021
6	Date of submission of Rank list to the University for approval	09.11.2021	09.11.2021	09.11.2021
7	Date of Admission of students	15.11.2021	15.11.2021	15.11.2021
8	Date of commencement of classes	17.11.2021	17.11.2021	17.11.2021
9	Date of closure of admission	30.11.2021	30.11.2021	30.11.2021

The Principal requested to approve the schedule in order to conduct the admission test at LNCPE, Thiruvananthapuram, SAI-Imphal and Banaras Hindu University, Varanasi of various parts of the country.

It may be noted that the request for suspension of PGDHFM course for the academic year 2020-21 submitted by the Principal has been considered by the Syndicate held on 13.04.2021 as item no 26.05.08 and resolved to **conduct a hearing of the Principal, SAI-LNCPE, Kariavattom, by a team comprising of Convener, Standing Committee of the Syndicate on Affiliation of Colleges, Adv.B.Balachandran, Sri. Jairaj,J, Sri. Arun Kumar R and Smt. Renju Suresh, Members, Syndicate.** The Vice Chancellor has ordered to implement the resolution.

As per the orders of the Vice Chancellor, the schedule proposed by the Principal towards the admission of MPE, BPEd(2yr) and PGDHFM courses at SAI- LNCPE for the academic year 2021-22 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for appropriate consideration and recommendation.

***The committee recommended to accept the proposed schedule for the admission to MPE, BPEd (2 year) and PGDHFM courses for the academic year 2021-'22.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 16.09.2021, be approved.

***Item No.32.68.16. Petition submitted by Divoraj R Nair against Don Bosco College- alleged restrictions imposed on the student to enter the campus- hearing-reg***

***[Ac.BI]***

A complaint against the teachers and Management of Don Bosco College, Kottiyam has been submitted by Divoraj R Nair, former BA English first semester student has been forwarded from the office of the Hon'ble Governor. In the complaint, Divoraj R Nair has alleged that Fr. Wilson, Director of College doesn't allow him to enter the college premises and was reluctant in returning his SSLC and Plus Two Certificates. Further states that the college authorities are spreading antigovernment propaganda mocking Prime Minister of India, etc. The same complaint submitted by Sri. Divoraj R Nair has also been forwarded from Collegiate Education Director.

Subsequently, the Principal, Don Bosco College has offered his remarks, as requested, on the allegations stated in the complaint. In between, the college authorities conducted an enquiry by the disciplinary Committee. On enquiry a detailed report dated 20.04.2021 has been submitted by the Principal, Don Bosco College. The Principal raised serious allegations about the indiscipline and criminal nature of Divoraj R Nair. In the report the Principal has stated that Divoraj has threatened lives of girl students and claimed that he has carcinoma by producing fake certificate from Malabar Cancer Centre. The Principal has forwarded the documentary evidences and electronic evidences (Pendrive) against the complainant.

Thereafter the Principal has forwarded the copy of Dismissal Order and TC dated 07.06.2021 of Divoraj R Nair to the University.



The matter was considered by the Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 02/08/2021 and recommended to hear the Principal, Don Bosco College, Kottiyam and Divoraj R Nair by the committee. The Syndicate at its meeting held on 17/08/2021 vide item no.31.08.16 resolved that the above recommendations of the Standing Committee be approved.

In between Divoraj R Nair has submitted an application to the University on 25 August 2021 for getting his TC and all other certificates since he got a trial allotment to BA English in Pilathara Co-op Arts & Science College, Pazhiyichiyil at Kannur University.

*The committee heard Sri. Divoraj R. Nair and the Principal, Don Bosco College, Kottiyam.*

*The committee recommended to issue transfer certificate & to direct the Principal, Don Bosco College, Kottiyam to return other qualification certificates to Sri. Divoraj R. Nair*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 16.09.2021, be approved.

**Item No.32.68.17.**      *White Memorial College of Arts and Science for Women, Panachamoodu – change of status to a co-ed college namely: White Memorial College of Arts and Science – request reg.*

[Ac.BII]

The Chairman, White Memorial Institutions vide letter dated 16.02.2021 submitted a request for change of status of the existing Self-financing **Women's College** to a **co-ed institution** thereby, also changing its name from '**White Memorial College of Arts and Science For Women**' to '**White Memorial College of Arts and Science**'.

The request was considered by the Syndicate held on 11.06.2021 vide item no. 28.20.3 and resolved to approve the recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges, to direct the college to remit the prescribed fees for change of name and on receipt of the fees No Objection Certificate may be issued to the college for obtaining views of the Government regarding change of status and name.

As intimated, the Principal, White Memorial college of Arts and Science has remitted the prescribed fee for change of status of college (Rs 1,05,000/-), through letter dated 20.06.2021 and No Objection Certificate was issued on 24.07.2021.

The Government vide G.O. (Ms)No.364/2021/HEDN dated 09.09.2021 has issued Administrative sanction for the change of name of 'White Memorial College of Arts and Science for Women' to 'White Memorial College of Arts and Science'. Now the University has to issue formal orders to effect name change and the same is pending.

Meanwhile the Principal, White Memorial College of Arts and Science for Women, Thiruvananthapuram, has requested vide letter dated 14.09.2021, to effect the change of name in the University of Kerala website with immediate effect and allow to admit male students in their college from this academic year (2021-22) itself.

The request from the Principal was forwarded to Online Admission Section for obtaining remarks on the feasibility of admitting male candidates pursuant to name change, in the on going admission process for UG Courses for the year 2021-22.

The Online Admission Section has remarked that since the college was listed as a women's college, only female candidates could apply there. The first, second allotment has been published on 31.08.2021 and 06.09.2021 respectively. The third allotment will be published on 15.09.2021. The change of category of the college can be included in the admission portal only in the supplementary allotment.

The committee considered the request of the Principal, White Memorial College of Arts and Science for Women, Thiruvananthapuram, to effect the change of name in the University of Kerala website implementing the G.O.(Ms)No.364/2021/HEDN dated 09.09.2021 and allow to admit male students in their college from this academic year (2021-22) itself.

*The committee recommended to issue University order changing the name of the college to "White Memorial College of Arts and Science" and allow the college to admit male candidates from the Supplementary allotment of the UG Online admissions for the academic year 2021-22.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 16.09.2021, be approved.

**Item No.32.68.18. N.S.S. College of Arts and Science, Perayam– Application for new courses for the academic year 2021-'22- Request to reconsider the recommendation made by the Syndicate – reg.**

**[Ac.BII]**

The Manager, NSS College of Arts and Science, Perayam had submitted applications for affiliation for new UG and PG courses (B.Sc Chemistry, B.A. History, M.Sc Mathematics and M.Com) for the academic year 2021-22.

The Syndicate held on 10.11.2020 vide item no. 47.02, considered the applications and resolved for conduct of Local enquiry as envisaged in Statute 8, Chapter 24 of KUFS, 1977, in the colleges concerned and had nominated inspection teams for the purpose. The Syndicate held on 29.12.2020, vide item no. 21.02, approved the list of Local Enquiry team and accordingly, the Local Enquiry was conducted on 20.02.2021 by a team consisting of Dr. M.Vijayan Pillai, Smt. Renju Suresh & Dr.Arun Kumar R. and submitted the report.

The Syndicate at its meeting held on 11.06.2021 considered the inspection report submitted by the local enquiry team consisting of Dr. M.Vijayan Pillai, Smt. Renju Suresh and Dr. Arun Kumar and recommend B.Sc. Chemistry programme for NSS College of Arts and Science, Perayam. The inspection team recommended that “*the college has sufficient infrastructure and structural area to begin a new programme B.Sc. Chemistry and no sufficient facility and infrastructural area to start M.Sc. Mathematics, M.Com and B.A. History*”.

As per the Statute 9 of Chapter 24 of Kerala University First Statutes 1977, the University has to ascertain the views of the Government regarding the applications and recommendations made by the Syndicate, before conducting an inspection by a team consisting of subject experts. Accordingly the list of new degree courses/permanent enhancement of seats recommended by the Syndicate after considering local enquiry report is forwarded to obtain views of the Government vide letter No.Ac.BII/NC/AY 2021-'22/UoK dated 18.06.2021. A reminder letter was sent on 09.08.2021 and reply on this matter is still awaiting.

The decision of the Syndicate to recommend B.Sc Chemistry was intimated to the Educational Agency vide letter dated 09.08.2021 and also directed to remit prescribed fees regarding inspection and verification of records. Educational Agency has remitted the said fees.

The Manager, NSS College of Arts and Science, Perayam vide letter dated 02.09.2021, has submitted a request to reconsider the recommendation made by the Syndicate. It is stated that due to technical inconveniences, they would not be able to conduct B.Sc Chemistry programme for the academic year 2021-22 and requested to consider B.A. History programme as the first priority instead of B.Sc. Chemistry.

On this request, the Hon'ble Vice Chancellor has ordered to conduct Local Enquiry by committee consisting of Dr. Vijayan Pillai, Sri. Arunkumar. R and Smt. Renju Suresh and submit the report.

The local enquiry was conducted on 03.09.2021 and it is reported that if B.Sc Chemistry is exempted, sufficient infrastructure and instructional facilities to start B.A History programme. So the commission recommended to cancel previous recommendation for B.Sc. Chemistry and to sanction B.A. History. It is also suggested the number of library books should be enhanced in due course.

The committee considered the report of the local enquiry to cancel previous recommendation for B.Sc. Chemistry and to sanction B.A. History programme in NSS College of Arts and Science, Perayam.

***The committee recommended***

- i) to accept the local enquiry report***
- ii) to cancel previous recommendation for B.Sc .Chemistry against the application for Affiliation of new course for the year 2021-'22 submitted by N.S.S. College of Arts and Science, Perayam.***
- iii) to recommend B.A. History programme against the application for Affiliation of new course for the year 2021-'22 submitted by N.S.S. College of Arts and Science, Perayam.***

*Further recommended to seek the views of the Government for starting B.A. History programme in N.S.S. College of Arts and Science, Perayam for the academic year 2021-'22.*

*Considering the urgency of the matters, the committee further recommended that the Vice Chancellor may permit implementation of the recommendation by invoking the powers conferred under section 10 (13) of the Kerala University Act 1974.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 16.09.2021, be approved.

**Item No.32.68.19. Fatima Mata National College (Autonomous), Kollam-Marginal increase of seats for UG and PG Programmes for the academic year 2021-22 -request-reg.**

**[Ac.D]**

The Principal, Fatima Mata National College (Autonomous), Kollam has forwarded a request for increasing seats in 13 UG and 10 PG programmes for 2021-2022 academic year with respect to seat increase for UG and PG programmes in Arts & Science Colleges for the Academic year 2021-22 vide G.O(Rt).No.1011/2021/HEDN dated 05.08.2021.

Granting permission to increase seats for UG & PG programmes in the context of Covid 19 pandemic, Ac.H section offered the following remarks based on the U.O (Ac.H/UG-PG Online Admission/2021 dated 27.08.2021) issued as per the resolution of the Syndicate meeting held on 17.08.2021 vide item no.31.88.01

I) For PG Programmes

a) a maximum of 25 seats for all Science PG programmes

b) a maximum of 30 seats for all Arts/ Commerce PG programmes including the marginal increase

II) For UG Programmes, to grant a maximum of 70 seats for all UG programmes including the marginal increase.

The proposal submitted by the Principal, Fatima Mata National College, Kollam is given below:

Sl.No	Name of the Course offered	No of seats sanctioned	Marginal increase requested for 2021-22
1	B Sc Mathematics	60	10
2	B Sc Physics	48	12
3	B Sc Chemistry	48	12
4	B Sc Polymer Chemistry	20	10
5	B Sc Botany	48	12
6	B Sc Zoology	48	12
7	B Sc Psychology	32	18
8	B Sc Geology	30	5
9	BA Malayalam	50	20
10	BA English Language & Literature	50	20
11	BA Economics(two batches)	120	20
12	BA History	40	15
13	B.Com Finance	60	10
14	M Sc Mathematics	12	8
15	M Sc Physics	12	8
16	M Sc Chemistry	10	6
17	M Sc Botany	12	8
18	M Sc Zoology	12	8
19	M Sc Psychology	15	5
20	MA Malayalam	15	10
21	MA English	20	10
22	MA Economics	20	10
23	M Com	20	10

The proposal for the marginal increase of seats for 13 UG & 10 PG courses in Fatima Mata National College (Autonomous), Kollam conducted in the aided mode being applicable only for the academic year 2021-22 with no additional financial commitment by way of staff, equipment and building or any other kind on the part of the Government and University.

The committee considered the request for marginal increase of seats for 13 UG & 10 PG courses in Fatima Mata National College (Autonomous), Kollam for the academic year 2021-22.

***The committee recommended to agree to the request of the Principal, Fatima Mata National College (Autonomous), Kollam for marginal increase of seats for 13 UG & 10 PG courses for the academic year 2021-22 only.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 16.09.2021, be approved.

**Item No.32.68.20. LNCPE – Application for Affiliation for starting 4 year B.PEd. Innovative programme – Inspection Report -reg.**

**[Ac.BII]**

The Principal, Lakshmi Bai National College of Physical Education, Karyavattom, Thiruvananthapuram, vide letter dated 31.05.2021 had requested for affiliation order from the University for commencing Four Year B.PEd. Innovative programme from the academic year 2021-'22 onwards.

The following details may be noted with regard to the above request.

- The college had applied for affiliation of 4 year BPEd Innovative Degree Course & 2 year MPEd for 2019 – '20 academic year. In the event of the then ongoing Academic Audit, the procedure of affiliation of new courses for 2019 – '20 was delayed. Consequently, the meeting of the Syndicate held on 08.08.2019, vide item no: 02.77, considering the pending status of the applications for 2019 – '20 resolved to authorize the Standing Committee of the Syndicate on Affiliation of Colleges to consider the remaining applications for 2019 – '20. Accordingly, in the meeting of the Syndicate held on 30.10.2019, vide item no: 05.44.27, Local Enquiry teams constituted/reconstituted were approved to conduct inspection with regard to applications for affiliation of new courses, increase in intake/additional batches submitted for the academic year 2019 –'20.
- On the basis of the Local Enquiry conducted in LNCPE, a report submitted by the Inspection team was placed in the meeting of the Syndicate held on 15.06.2020, vide item no: 13.37.03, and it was resolved to recommend B.PEd. Four Year Innovative programme for obtaining Government views. Accordingly, the recommendation was forwarded, vide letter dated 30.06.2020 to Government seeking views. Government accorded Administrative Sanction to many of the recommended colleges, but no remarks with regard to LNCPE received till date.
- But, the college had earlier been issued a No Objection Certificate dated 14.06.2019 by Government of Kerala for starting four year B.PEd. Programme.
- NCTE had also issued Recognition order dated 05.02.2020 for conducting B.PEd. (Innovative Programme) for four years duration with an annual intake of 100 students (one basic unit) from the academic session 2020-'21.
- The revised Regulations, Scheme and Syllabus of the course is to be placed in the forthcoming Academic Council for approval.
- In consideration of the request of the college and the NOC from Government, the Syndicate held on 17.08.2021, vide item no: 31.08.08 resolved to start the Four Year BPEd programme and inform Government accordingly.

However, there was no specification on the seat strength of the course to be started in the college. Consequently, on orders of the Vice Chancellor, an inspection team including a subject expert was constituted to conduct inspection in the college to verify the instructional and infrastructural facilities available for starting the course. Accordingly, inspection was conducted in the college and the report submitted as below:

*“As per the inspection, LNCPE, Karyavattom, is having all the required facilities to start the BPEd 4year Innovative Programme with an intake of 100 students and therefore, recommended to give affiliation to the college to start BPEd four year Innovative Programme.”*

The committee considered the Inspection Report in respect of SAI-LNCPE for granting affiliation to Four year BPEd Innovative Degree Course.

*The committee recommended to accept the inspection report in respect of starting BPEd 4-year Innovative Programme at SAI-LNCPE and to grant affiliation to BPEd 4-year Innovative Programme at SAI-LNCPE with an intake of 100 students from the academic year 2021-'22.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 16.09.2021, be approved.

**Item No.32.68.21. LNCPE – Application for Affiliation for starting 4 year B.PEd. Innovative programme – Inspection Report -reg.**

[Ac.BII]

*HHMSPBNSS College for Women, Neeramankara-withdrawal of complaint filed by Ms. Adithya Sreekantan reg*

[Ac.BI]

A complaint had been lodged by Ms. Adithya Sreekantan, who joined for B.Sc.Botany, First semester, at HHMSPBNSS College for Women, Neeramankara, in the academic year 2020-21 against the college for not issuing T.C to her. She had remitted Rs. 415/- only (Registration fee Rs. 55/- + Caution deposit Rs.360/-) at the time of admission as she belongs to Non Creamy Layer category. Then she left from the class group for the online classes in order to prepare for NEET Entrance examination. Hence the College authority insisted her to collect TC. When she reached the college for collecting TC, the college authority asked her to remit Rs.2190/- (Rupees two thousand one hundred and ninety only) towards first semester fee. The candidate requested to issue her TC without remitting the fee as she belongs to 'non creamy layer' category and eligible for fee concession. When remarks were sought the Principal informed that if the semester fee was not collected it would become a liability for the Principal.

The matter was then brought before the Standing Committee of the Syndicate on Affiliation of Colleges and the committee recommended to conduct a hearing of the Principal by a team comprising the Convener of the Standing Committee of the Syndicate on Affiliation of Colleges, Adv. Balachandran, Sri. Jairaj J, Sri Arun Kumar R, and Smt. Renju Suresh Members, Syndicate. The Syndicate at its meeting held on 13.04.2021 as per Item no.26.05.12 resolved to approve this recommendation.

Meanwhile Ms. Adithya Sreekantan submitted another letter dated 9/7/2021 to the Registrar informing that she got T.C and other related documents from the college and hence she has no complaint against the college in this regard.

*The committee considered the matter and recommended to close the complaint as withdrawn.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 16.09.2021, be approved.

**Item No.32.68.22. Fatima Mata National College (Autonomous), Kollam- Receiving off line application for admission to UG programme 2021-22- permission reg:**

[Ac.D]

The Principal, FMN College, Kollam has forwarded a letter requesting permission to accept off line application for admission to UG programme 2021-22.

Through the letter, the Principal, FMN College, Kollam has informed that, being a separate portal for admissions, several students could not submit online application on time in the college web portal for the UG programmes. Many students who have scored good marks in Plus two could not apply for the admissions. Considering this situation, the Principal, F.M.N. College has requested to grant permission for receiving offline applications from eligible candidates. The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration.

The Standing Committee of the Syndicate on Affiliation of Colleges considered the matter regarding receiving off line application for admission to UG programme 2021-22 submitted by Principal, F.M.N. College, Kollam.

*The committee recommended that the matter be referred to the Syndicate.*

The meeting came to an end at 5 p.m.

***Resolution of the Syndicate***

**RESOLVED** to grant permission to receive offline application for admission to UG programme 2021-22 in the case of management seats only.

***Item No.32.69 Performance Audit of the Audit Party of A.G. for the year 2020 -Non-verification of genuineness of certificates of University staff – Pointed out by AG Audit – Consideration of- reg.***

**(Ad.H)**

The Audit Party of the A.G conducting the Performance Audit for the year 2020, has vide Audit Enquiry No. 486, pointed out that at no stage during the recruitment of teaching and non teaching staff of the University, the KPSC or the University, is cross-verifying the genuineness of certificates produced by the candidates, with the corresponding Boards/Universities. Since many cases were reported regarding appointments in Government services using forged certificates, the Audit Party has proposed to check the genuineness of all certificates produced by the staff appointed through PSC/University.

Appointment of Assistants through KPSC started in Sep-Oct 2016. Appointment of Computer Assistants also materialised thereafter through KPSC. Appointment of teachers in the University Departments which were put on hold, were also revived in 2016.

The proposal of Audit Party of the AG for carrying out genuineness verification of certificates of University Staff (Teaching and Non teaching) is placed before the Syndicate for consideration. The matter whether the genuineness verification is required to be implemented with retrospective effect from 2016 or prospectively (for further appointments only), is also placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to seek remarks of the Kerala Public Service Commission regarding the genuineness verification of Certificates of Teaching and Non-teaching Staff of University.

***Item No.32.70 Minutes of the meeting of the Sub-Committee constituted to study the feasibility of implementing NCC as an elective credit course in the curriculum for UG Programmes, held on 18.09.2021-approval of-reg.***

**(Ac A V)**

The Minutes of the meeting of the Sub-Committee constituted to study the feasibility of implementing NCC as an elective credit course held on 18.09.2021 had been approved by the Vice-Chancellor.

As per the orders of the Vice-Chancellor, the Minutes of the Sub-Committee at its meeting of the held on 16.08.2021 is placed before the Syndicate for consideration and decision.

**Minutes of the meeting of the Sub-Committee constituted to study the feasibility of implementing NCC as an elective credit course in the curriculum of UG Programmes.**

Venue : Registrar's Chamber  
Date/Time : 18.09.2021, 12:00 pm

**Members Present**

1. Dr.M.Vijayan Pillai, Member, Syndicate Sd/-
2. Sri.R.Arun Kumar, Member, Syndicate Sd/-

**Special invitee**

- 1.Col S. Francis, Director, NCC Kerala Sd/-  
For Brigedier Pankaj Mehra, Group Commander,NCC

The meeting of the Sub committee commenced at 12:00 pm.

The special invitee Col S.Francis, Director, NCC, Kerala explained the proposal to implement NCC as an Elective Credit Course as detailed below:

1. The course is envisaged to be introduced only in colleges having NCC Units in the first phase. It is an extension of NCC activities in a structured framework.
2. The course structure includes theory and practical sessions which will be conducted by Army officials
3. Internal marks will be endorsed by the Associate NCC Officers of the respective colleges.
4. Additional workload or expenditure will not be incurred as far as Government or University is concerned.

The Committee discussed the various aspects involved in the implementation of the proposal and the following recommendations were made:

1. NCC cannot be introduced as an Elective Course.
2. The credits awarded shall be outside the accumulated minimum credits of 120.
3. A meeting with the Teacher's Organisations and Student's Organizations shall be done for a detailed discussion on the matter.
4. A detailed proposal shall be placed before the Academic Council for finalizing the credits to be allotted for NCC and allied issues.
5. The situation where in an NCC cadets getting double benefits of grace marks and credits as proposed may be debated.
6. The matter of granting additional weightage for NCC candidates for admission to higher courses also may be looked into.

The meeting came to an end at 1:00 pm.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Sub-Committee constituted to study the feasibility of implementing NCC as an elective credit course held on 18.09.2021, be approved.

**FURTHER RESOLVED** to constitute a sub-committee consisting of Dr.M.Vijayan Pillai as Convenor, Sri.R.Arunkumar, Sri.Jairaj,J, Prof.K.Lalitha, Sri.Riyas Vahab, Members Syndicate for a detailed study and submit a proposal in this regard.

**Item No.32.71**

***Minutes of the meeting to discuss the progress of implementation of the "KOHA Integration" project and various other "Library Digitization" projects (viz., "Digitization of Rare & Old Documents", "Thesis Digitization", "RFID based Smart Card System" & "Library Services for the Differently Abled"), held on 16/09/2021- Consideration of – reg.***

**(Pl.A1)**

A Meeting to discuss the progress of implementation of the "KOHA Integration" project and various other "Library Digitization" projects (viz., "Digitization of Rare & Old Documents", "Thesis Digitization", "RFID based Smart Card System" & "Library Services for the Differently Abled"), was held on 16/09/2021 in the Pro-Vice-Chancellor's Chamber.

The Vice-Chancellor has ordered to place the Minutes of the above meeting, before the Syndicate for consideration.

Meanwhile, in pursuance to the discussion held in the meeting of the Expert Committee on "Library Digitization projects", held on 16/09/2021, the Deputy Librarian (i/c), Campus Library has put forth the following suggestions:

1. It will be better to introduce "RFID enabled ID cards" to all the up-coming students of the teaching departments, during this academic year itself.
2. With the introduction of the "Koha Integrated Library Management System" in the entire library system, students will be able to access the services of different libraries under the University, using this single card. Moreover, it can be used for other academic activities also.
3. To enable this from current year itself, blank "RFID cards" needed for this purpose can be made available from the University Library and its printing can be done by the Departments concerned, by outsourcing the work to an outside agency, as per rules, debiting the expenses from the Department Development Fund of the respective departments.

The Vice-Chancellor has also ordered to place the above suggestions, before the Syndicate for consideration.

In this context, as per the orders of the Vice-Chancellor, the Minutes of the meeting to discuss the progress of implementation of the "KOHA Integration" project and various other "Library Digitization" projects, held on 16/09/2021(enclosed herewith), along with the suggestions put forth by the Deputy Librarian(i/c), Campus Library regarding the introduction of "RFID enabled ID cards" to all the up-coming students of the teaching Departments, during this academic year itself, by making available blank "RFID Cards" from the University Library & outsourcing the printing work to an outside agency, as per rules, debiting the expenses from the Department Development Fund of the respective Departments, is placed before the Syndicate for consideration.

**Minutes of the Meeting to discuss the progress of implementation of the "KOHA Integration" project and various other "Library Digitization" projects (viz., "Digitization of Rare & Old Documents", "Thesis Digitization", "RFID based Smart Card System" & "Library Services for the Differently Aabled")**

Venue	:	Pro-Vice-Chancellor's Chamber
Date	:	16/09/2021
Time	:	2 pm.

**Members at the meeting**

1. The Pro-Vice Chancellor, Chairman. - Sd/-
2. The Director, Planning and Development. - Sd/-
3. The Director, Computer Centre. - Attended via Google meet
4. Dr. K. Satheesh Kumar, Associate Professor and Head, Department of Future Studies. - Sd/-
5. Dr. Aji.S., Associate Professor, Department of Computer Science. - Attended via Google meet
6. The University Librarian(i/c), KUL. - Sd/-
7. The Deputy Librarian, Campus Library - Sd/-
8. Dr. H. Majeed, Deputy Librarian, KUL. - Sd/-
9. Sri. Jyothi Babu G, Assistant Librarian & Co-ordinator, KOHA Integration Project - Sd/-
9. Dr. P. K. Suresh Kumar, Asst. Librarian, KUL. - Sd/-
10. Dr. Jayamol Mathews, Scientific Officer, Department of Computer Science. - Sd/-
11. Dr. Mehaboobullah.K, Assistant Librarian, KUL - Sd/-
12. Representative from M/s. Informatics. - Attended via Google meet

**Agenda:**

**I. KOHA Integration Project:**

**1. Latest status of implementation of the project:**

At the outset the KOHA Co-ordinator presented the current status of implementation of the KOHA at the various Department and Centres. The Committee observed that the previous Committee held on 05/07/21, had recommended that the Libraians of the Departments/ Centres, wherein Data Entry of less than 5000 books are pending completion, to complete the same in one month, in consultation with the KOHA Co-ordinator.

However, based on the latest report submitted by the 'KOHA Co-ordinator', the Committee observed that the Data Entry work are still pending completion in the following Department libraries :

Sl.No	Department	No. of books pending
1.	Bio-technology	Completed
2.	Optoelectronics	Completed
3.	CIEB- IUCentre	364
4.	Economics	383
5.	ORI	355
6.	Journalism	432
7.	Commerce	634
8.	Sociology	1091
9.	Future Studies	1129
10.	Mathematics	1399
11.	Arabic	703



12.	SDE	2184
13	Music	2245
14	Linguistics	2338
15	Malayalam	3831
16	Study Centre Pandalam	1855

**Recommendations :**

In this context, the Committee recommended that necessary direction shall be given by the Heads/ Honorary Directors of the Departments/ Centres, to the Librarians of the respective Departments, to complete the “Data Entry Work for integration to KOHA” before 27/09/2021 ( i.e. within 10 days).

2. The Expert Committee held on 05/07/2021 had recommended to award “Letters of Appreciation” to the Librarians of ‘22 Departments/Centres’, for their sincere and outstanding efforts in completing the ‘Data Entry’ and cataloguing for integration with KOHA, with respect to the entire collection of books at their respective libraries with in a very short span of time.

The Committee also observed that the details in this regard has already been forwarded to the administrative section concerned on 26/08/2021.

**Recommendations :**

In this context the committee recommended to entrust the ‘KOHA Co-ordinator’ to prepare a draft ‘Letter of Appreciation’ to this effect, so as to expedite the issuance of the ‘Letters of Appreciation’ to the respective Librarians who had completed the ‘Data Entry Work’ with respect to the entire collection of books available in their corresponding Libraries.

3. Approval of the draft MOU submitted by the KOHA Co-ordinator, in connection with entrusting the “Data Entry works in KOHA (Cataloging & Data Entry of approximately 40,000 books) with ‘M/s. Ratheesh & Associates, Trivandrum’ and fixing a time-line for the completion of the work:

The Expert Committee held on 05/07/2021, recommended to engage ‘M/s. Ratheesh & Associates, Trivandrum’ for the “Data Entry works in KOHA (Cataloging & Data Entry of approximately 40,000 books)” at a total cost of Rs.4,28,400/- (Rupees Four lakh twenty eight thousand and four hundred only) (ie, @ Rs.10.71/- per book inclusive of GST @18% & flood cess @1%), after executing an ‘MoU’ with them.

The Committee had also recommended to entrust the ‘KOHA Co-ordinator’ to prepare the terms & conditions to be included in the said MoU.

Accordingly, the KOHA Co-ordinator has submitted the draft MOU to this effect, for approval.

The Syndicate held on 23/07/2021(Item No. 30.07) resolved to approve the above minutes of the Expert Committee and further resolved to authorize the PVC to conduct a meeting with ‘M/s.Ratheesh & Associates, Trivandrum’ for fixing the time-line for the completion of the proposed works.

**Recommendations :**

The committee held discussion with M/s. Ratheesh and Associates, Trivandrum, for fixing ‘time-line’ for the completion of the works and the firm agreed to complete the entire work within a period of three months.

- a. In this context the Committee recommended to approve the ‘Draft MoU’ by incorporating the above ‘time-line’ (i.e. three months) fixed by the Committee for the completion of the works, in the MOU.
- b. The committee further recommended to execute the MoU at the earliest, after legal vetting.
- c. The Committee also recommended that necessary directions shall be given by the Heads/ Hon. Directors of the Departments Centre, to the Librarians of the respective Departments, where in the Data Entry Work for Integration to KOHA’ of more than 5000 books are pending completion, enumerated below, to make necessary arrangement for facilitating the ‘Data work’ entrusted with ‘M/s. Ratheesh and Associates, Trivandrum’, by classifying the entire collection of books within one week, in consultation with Sri. Jyothi Babu G., Co-ordinator, KOHA Integration Project:

Sl. No.	Department	No. of books
1.	Statistics	5,182
2.	Psychology	5,188
3.	Demography	6,372
4.	History	6,574
5.	German	6,803
6.	Russian	11,446
7.	Hindi	14,648
8.	Sanskrit	14,842
9.	Education	16,494
10.	Tamil	25,687

## II. RFID based Smart Card System:

**Status report:** As per Letter No. P1.A1/2625/KU Lib./13 dated 14/03/2017, the implementation of the project “**Supply, Installation, Implementation, Data Migration from Libsys, Training & Annual Maintenance of New Library Management System and Supplying, Testing, Installation, Maintenance and Integration of Radio Frequency Identification (RFID) System (Ultra High Frequency) with Library Management Software (KOHA) in the Kerala University Library**” was entrusted with “M/s KELTRON, Security & Surveillance Group, Keltron Equipment Complex, Karakulam, Thiruvananthapuram”, for a total financial outlay of Rs.49,70,890/- (Rupees Forty nine lakh seventy thousand eight hundred and ninety only), strictly in compliance with the terms and conditions stipulated in the MOU executed on 07/03/2017.

The firm had successfully completed the Phase I and Phase II works of the project and subsequently a total amount of Rs. 30,01,043/- (Rupees Thirty lakh one thousand and forty three only) was released to them vide U.O No. P1.A1/2625/KU Lib./13 dated 15/11/2017 and P1.A1/2625/KU Lib./13 dated 14.12.2018, in accordance with the payment terms stipulated in the MoU.

Thereafter, Work Order was issued to M/s KELTRON, Thiruvananthapuram, vide letter no. P1.A1/2625/Ku.Lib/13 dated 14/06/2019, to execute the work relating to the RFID tagging of the remaining 2,10,000 books in the Kerala University Library, at the rate of Rs. 6.50/- + GST per book, in connection with the implementation of the above project.

As per the reports received from the University Library on 17.09.2018, in the meeting of the e-Governance Committee (UIMC) held on 12.01.2021 and 20/02/2021, the following works with regard to the project has been completed:

1. Tagging of 50,000 UHF-RFID Book tags with customized add-in stickers
2. Supply of Rs. 2,30,000 UHF passive RFID tags and 10,000 UHF passive RFID PVC cards for library members in accordance with the conditions stipulated in the MOU.
3. "Data entry, fixing of RFID tags and sticking of labels on 1,00,000 books" in the Stack Room, Reference Section, Kerala Studies & bound volume of Science Periodicals.

**The works that are pending completion, as per the reports, are:**

1. **Installation of Dropbox**
2. **Installation of Kiosk**
3. **Software Integration**

Subsequently, an amount of ₹7,46,331/- (Rupees Seven lakh forty six thousand three hundred and thirty one only) was released to M/s. KELTRON, towards the works relating to the "Data entry, fixing of RFID tags and sticking of labels on 1,00,000 books", in connection with the implementation of the Project "RFID based Library Management System in the Kerala University Library", vide U. O. No. P1.A1/2261/2021/UOK dated 30.04.2021.

### **Recommendations :**

The Committee observed the following:

- (i) that the works regarding the ‘Installation of Dropbox’, ‘Installation of Kiosk’ and ‘Software Integration’ have already been completed by M/s. KELTRON.
- (ii) M/s. KELTRON has completed further tagging of 30,000 books and that they have agreed to expedite the completion of the entire tagging works entrusted to them at the earliest.
- (iii) the works regarding the printing and issue of RFID cards to the permanent members of the Library and all the students of the various teaching departments and affiliated colleges are to be undertaken for the successful completion of the project.

- (iv) the 'Smart card printer' that was purchased as part of the project has reached its 'end of life' and the cartridge of the same is not available for procurement as of now.
- (v) Implementation of 'one campus one library' where in a 'single card system' can be adopted for gaining access to Library services at any Library in the campus including University Library shall be given at most importance in the process scenario.

**In view of the above observations, the Committee recommended the following:**

1. At the first instance, 'RFID cards' shall be printed and issued to the 'permanent members' of the University Library (i.e. Resident Scholars, Teachers, Eminent scholars and Public users) at the earliest.
2. to entrust University Librarian (in charge) to outsource the above printing work to M/s. KELTRON or outside agency as per rules, debiting the expenses from the Department Development Fund of the Library.
3. As the students of the various affiliated courses are taking only temporary membership, the printing and issue of 'RFID tags' to the said students shall be considered in the second phase of the project.
4. to entrust the Director (i/c), Computer Centre to explore the possibility of the purchase of 'Smart Card' printers for installation at the 'CSS office', so that 'RFID cards' can be printed and issued to the 'PG Students' of all the teaching Departments, at the time of their admission.
5. to convene a meeting chaired by the Honourable Vice-Chancellor and consisting of the following members for discussing the "Implementation of One Campus One Library System in the University":
  1. The Pro-Vice-Chancellor.
  2. Dr. S. Nazeeb, Convenor SC on A & R.
  3. Dr. K. G. Gopchandran, Member, Syndicate .
  4. The Director (P&D) .
  5. The Director, Computer Centre .
  6. The University Librarian ( i/c) .
  7. The Deputy Librarian, Campus Library.
  8. Coordinator, KOHA Integration Project
  9. Dr. K. Sateesh Kumar, Head , Department of Future Studies.
  10. Dr. Aji. S., Associate Professor , Department of Computer Science.
  - 11 The officials from C.S.S
  - 12 Dr. P. K. Suresh Kumar, Asst Librarian , KUL.
  13. Dr. H. Majeed, Deputy Librarian, KUL.

The feasibility regarding the purchase and installation of "Smart Card printers" for printing and issuing "RFID Smart cards" to all the students of the various teaching Departments or outsourcing the entire work to 'M/s. Keltron' or an outside agency, shall be finalized in the said meeting.

### III. Library Services for the Differently Abled:

#### Status report:

The Government has accorded administrative sanction vide G.O. No. G. O. (Rt.) No. 1262/2015/H.Edn dated 01.06.2015, towards the implementation of the Specific Project titled 'Library Services for the Differently Abled' for an amount of **Rs. 50Lakh**, under the State Plan Grant for the year 2015-16.

The details of the works/activities undertaken under the Specific Project 'Library Services for the Differently Abled' so far are listed below:

Sl. No.	U.O. No and Date	Works/Activities	Amount (Rs.)
1.	Pl.A1/KUL/LSDA/15 dated 26/11/2018	Setting Up of 'Resource Centre for Visually Challenged Users' in University Library	4,17,500/-
		Construction of a Lift for Differently Abled Users (Not completed yet)	25,00,000/-

2.	Pl.A1/KUL/LSDA/15 dated 19/10/2019	Consultancy Charges for Government approved consultant towards Structural Stability Certificate in connection with the installation of Lift for Differently Abled Users	11,800/-
4.	Pl.A1/KUL/LSDA/15 dated 8/8/2019 & 972/2020/UOK dated 16.03.2020	Purchase of 5 KVA Online UPS for the Resource Centre for Visually Challenged Users	1,15,000/-
5.	Pl.A1/KUL/LSDA/15 dated 15/03/2019	Purchase of 5 numbers of Nokia 7 Plus Phones and 5 numbers of customer made phone holders for scanning books, for the Resource Centre for Visually Challenged Users	1,35,000/-
6.	Pl.A1/KUL/LSDA/15 dated 21/06/2019	Purchase of one Screen Reader – JAWS for the Resource Centre for Visually Challenged Users	90,000/-
7.	Pl.A1/KUL/LSDA/15 dated 27/05/2019	Purchase of one Orbit Reader 20 – Introductory Price (Refreshable Braille Display) for the Resource Centre for Visually Challenged Users	33,950/-
8.	439/2021/UOK dated 28.01.2021	Purchase of table with computer facility (17 nos) and Visitors Chairs (10 nos) for the Resource Centre for Visually Challenged Users	3,70,027/-
9.	4026/2021/UOK dated 06.08.2021	Purchase of 22 Desktop Computers for the 'Resource Centre for the Visually Challenged Users' –U O issued for releasing advance payment to M/s KELTRON	6,88,160/-
10.	4674/2021/UOK dated:09.09.2021	Purchase of "Head phone, Speakers & Flash Drive" for the 'Resource Centre for the Visually Challenged Users'	16,420/-
	<b>Total</b>		<b>43,77,857/-</b>

Also, the proposal for the purchase of "Kibo Xs Device ('Multi lingual scanning' and 'Reading device)" in the Kerala University Library, from 'M/s. Trestle Labs, Bangalore' at a total cost of Rs.28,349/- (Rupees Twentyeight thousand three hundred and forty nine only), has already been forwarded to the section concerned for placing before the LPC scheduled on 17/09/21.

**Work pending completion:**

Construction of a Lift for the Differently Abled Users for which estimate was approved vide U.O. No. Pl.A1/KUL/LSDA/15 dated 26/11/2018.

**Recommendation:**

The Committee observed that the major works purchases in connection with the work have been completed/ finalized, except for the 'construction of a 'Lift' for 'Differently Abled Users', for which estimate approved University Order was issued on 26/11/2018.

**In this contest the Committee recommended to direct the University Engineer to complete the proposed works on a war footing.**

**IV. Digitization of Rare & Old Documents in the Kerala University Library:**

**Status report:**

Work Order was issued to "M/s. Informatics Publishing Ltd., Bangalore", vide U.O No. Pl.A1/KU.Lib./DORD/2014 dated 19.08.2016, for the implementation of the above project, at a total cost of Rs. 27,50,000/- (Rupees Twenty seven lakh fifty thousand only), strictly in compliance with the terms and conditions stipulated in the MoU executed on 04.08.2016.

Payments released so far:

1. Rs. 9,62,500/- (35% of the total project cost) [i.e. Rs. 2,75,000/- (Rupees Two lakh seventy five thousand only) + Rs. 6,87,500/- (Rupees Six lakh eighty seven thousand and five hundred only)], towards the payment for the Phase I and Phase II works vide U. O. Nos. Pl.A1.KU.Lib /DORD/2014 dated 22.08.2017 and 22.03.2018 respectively.

2. Rs.12,37,500/- (Rupees Twelve lakh thirty seven thousand and five hundred only) towards the completion of the IIIrd and IVth phases of the Project(i.e., 45% of the total project cost, in accordance with the payment terms stipulated in the MoU), vide U.O. No. Pl.A1/KU.Lib/DORD/2014 dated 08.02.2019, based on the recommendations of the Expert Committee held on 06.08.2018.

The Expert Committee held on 06.08.2018 had also recommended to release the balance 20% of the payment, due to the firm towards the implementation of the Phase V of the project (in accordance with the payment terms stipulated in the MoU), after the completion of the entire work, which includes successful completion of the Metadata creation, migrating the digitized data from the cloud to the server space and obtaining verification report for the scanned images from the Kerala University Library.

**As per the report presented in the Expert Committee held on 26/07/2021, the following works with regard to the project has been completed:**

- 1) Digitization of a total of 2992 Rare books/ Journals/ Grey literature available in the University Library.
- 2) Digitization of a total of 10,00,000 pages of documents including the aforementioned Rare books/ Journals/ Grey literature.
- 3) Image capturing/ Image processing and cleaning of the above documents.
- 4) Metadata creation, bookmarking captioning & water marking of the documents.
- 5) The Digitized documents and data are in compliance with the existing 'LIDAS' software.
- 6) The storage of the above data in the 'digital library platform'- 'D-Space' and the installation of the same.
- 7) Search and retrieval of the documents by creating a 'web portal' interface exclusively for the same.

**The Committee observed that the following works with regard to the project, are pending completion:**

1. 'Article indexing' & 'splitting' of the '464 bound volume of periodicals' uploaded by the firm as a 'Single Document', into different files, so as to enable 'full text search' and 'ease of downloading' based on number of issues contained in each bound volume of the periodical.
2. The integration of the existing 'LIDAS platform' with the newly hosted 'digital repository' by exporting data from the 'LIDAS' platform and importing the same to the newly hosted the 'D-Space' repository.
3. Submission of the 'digital content' of the final product developed by the firm, in 'Hard disk', to the University Library.
4. Conduct of a comprehensive 'training programme' on the final product developed by the firm, to the University Library Staff.
5. Handing over the 'detailed documentation' the final product developed by the firm, to the University Library, after the conduct of the proposed 'training programme'.
6. Arranging a "Live demonstration" of the "functionalities" of the final product, before the 'Expert Committee'.

**Recommendations:**

**After deliberating with the representative from the firm "M/s. Informatics Publishing Ltd.," the Committee recommended the following:**

1. The firm shall complete the work regarding 'Article indexing' & 'splitting' of the '464 bound volume of periodicals' uploaded by the firm as a 'Single Document, into different files, within one week.
2. The University Library shall provide the 'Networking Link' sought by the firm for integrating the LIDAS platform with the newly hosted Digital Repository (D-space), within one week, in coordination with the Computer Centre.
3. After providing the aforementioned 'networking link', the firm shall complete the 'Integration Work' with in one week.
4. After the completion of the 'LIDAS Integration Work', the firm shall arrange the 'training programme' of the final product for the University staff & hand over the final product in 'Hard Disk', along with the detailed documentation of the same forthwith.

5. Thereafter, the firm shall arrange a ‘Live Demonstration’ of the functionalities of the final product, before the Expert Committee forthwith.

**V. Thesis Digitization in the University Library:**

**Status report:**

Initially, as per the University Order No. P1.A1/KU Lib/Thesis Digitization/2013 dated 13/03/2015, the implementation of the project, “Thesis Digitization in the Kerala University Library” was entrusted with “M/s BAeHAL Software Pvt. Ltd., Bangalore”, at an estimated total cost of Rs.13,99,500/-.

Later, the Expert Committee for the project 'Thesis Digitization in the Kerala University Library' at its meeting held on 09.07.2015, reviewed the implementation of the project and recommended the following:

1. the implementation of the said project, by M/s. BaeHal Software Pvt. Ltd., does not comply with the required technical specifications of a proper thesis Digitization package, as per the guidelines specified by the UGC for 'Thesis Digitization, under the Scheme 'Sodhganga'.
2. the contract with the firm, regarding the implementation of the proposed project shall be terminated and National Level Open Tenders shall be floated for digitizing the remaining theses, based on the Technical Specifications approved by the Committee, making use of the scanned documents (PDF/A) available with the present firm (M/s. BAeHal Software Pvt.Ltd.).

**Status Report of the previous work**

Sl. No.	Item	Number
1	Total number of Thesis handed over to BAeHAL	3860
2	Total number of scanned Thesis in PDF/A format returned back from BAeHAL	2923
3	Total number of pages in PDF/A format Thesis returned back by BAeHAL	847029 pages
4	Total number of thesis uploaded to Shodhganga	2984 (including CDs)
5	Total number of thesis in Research Section	6500
6	Remaining thesis to be scanned and digitized	3577

An amount of Rs. 50 lakh was sanctioned by the Government for implementing the project 'Thesis Digitization in the Kerala University Library' for the year 2013-14. Out of which, an amount of Approx. Rs. 30 lakh has been utilized for the Phase-I of the project.

Accordingly e-tenders were invited in two bid system for the project and subsequently, Work Order has been issued, vide Lr. No. Pl.A1/KU.Lib./13/Thesis Digitization dated 24/03/2021, to ‘M/s. Informatics Publishing Limited, Bangalore’, for the execution of the project “Thesis Digitization-Phase II in the Kerala University Library”, at the discounted rate of Rs. 12,16,000/-(Rupees Twelve lakh and sixteen thousand only), inclusive of all taxes, in strict compliance with the terms and conditions stipulated in the MOU executed on 24/03/2021.

As per the MOU, the work has to be completed within one year from the date of execution of the MOU (i.e. by 23/03/2022).

It is learnt from the University Library that the firm has already commenced the scanning of the “Thesis” available in the Library, in connection with the implementation of the above project.

**Recommendations:**

The Committee had detailed discussion with the representatives from ‘M/s. Informatics Publishing Ltd., Bangalore’ and the firm informed that they had already commenced the work in the month of March 2021 itself and had already completed the scanning of approximately 1.5 Lakh pages of various thesis.

However, owing to the ‘Covid-19’ induced lockdown and the subsequent travel restrictions during that period, the work was stopped for a brief period of time and could not be resumed since then.

In this context, the firm requested the following:

- a. Providing accommodation at the University Guest House for the staff (3 persons) working in the project, so that they can resume the ‘scanning’ work with in 1 week.

b. Granting permission to carry out their work in the University Library from 8 a.m. to 8 p.m. on all weeks days and also to work on all weekends, till the completion of the 'scanning activity' with regard to the work.

1. **In this context, the Committee recommended to entrust the University Librarian (i/c), to arrange accommodation for the staff (3 persons) from 'M/s. Informatics Publishing Ltd., Bangalore' who are working in the project, at the University Guest House, as soon as a formal request for the same, including the details of the staff (Name, Designation, Copy of the ID cards) is received from the firm.**
- 2) **The Committee also entrusted the University Librarian (i/c) to make necessary arrangements for the above staff to work in the University Library from 8 a.m. to 8 p.m. on all days including Saturdays and Sundays, till the completion of the scanning activity with regard to the project.**

**Resolution of the Syndicate**

**RESOLVED** to approve the Minutes of the meeting of the Expert Committee on "Library Digitization projects", held on 16/09/2021.

**Item No.32.72      Renewal of Annual Maintenance Contract of the "Wireless Controller" installed at the Palayam Campus- Consideration of -reg.**

**(Pl.A1)**

Sanction was accorded by the Vice-Chancellor, vide University Order No. Pl.A1/1605/2020/UOK dated 10/06/2020, to enter into an Annual Maintenance Contract for the "Wireless Controller" and Access Points installed at the Palayam Campus, with 'M/s. Techser Power Solutions Pvt Ltd. Cochin' as detailed below, for a period of one year after the expiry of the previous contract period, at a total cost of Rs. 1,12,100/- (Rupees One lakh twelve thousand and one hundred only):

Sl. No.	Description	Qty	Price/Unit	Tax(%)	Amount
1	Ruckus Wireless controller ZD 3050	1	67,000	18	79,060.00
2	Ruckus Wireless Access Points R500	5	4,000	18	23,600.00
3	PoE	10	800	18	9,440.00
	<b>Total</b>				<b>1,12,100.00</b>

Now, the Director (i/c), Computer Centre, vide Letter No. KUCC/2021/196 dated 25/08/2021 has informed that the AMC for the aforementioned "Wireless Controller and Access Points" expired on 10/06/2021. As the entire "Wi-Fi Network" in Palayam Campus is working through this "Wireless Controller and Access Points", the Director has requested to take necessary steps to extend the AMC of the "Wireless Controller" for another year, so as to ensure the uninterrupted "Wi- Fi Network" in the Senate House Campus.

He has also forwarded the renewal quote received from 'M/s. Techser Power Solutions Pvt. Ltd. Cochin', in this connection, amounting to Rs. 93,314.40/- (Rupees Ninety three thousand three hundred and fourteen and forty paise only), as detailed below:

Sl. NO	Item	Unit Price	Qty	Total	GST @18%	Total Amount
1	Support Renewal for Zone Director 3050	74,705/-	1	74,705/-	13,446.9/-	88,151.90/-
2	Gigabit PoE injector with Power Adapter	875/-	5	4375/-	787.5/-	5162.50/-
	<b>Total</b>					<b>93,314.40/-</b>

The Director (i/c), Computer Centre, has recommended the firm 'M/s. Techser Power Solutions Pvt. Ltd., Cochin', for extending the Annual Maintenance Contract of the "Wireless Controller" installed at the Palayam Campus, for another year, at a total amount of Rs. 93,314.40/- (Rupees Ninety three thousand three hundred and fourteen and paise forty only).

The Finance has endorsed the proposal for entering into 'AMC' for the 'Wireless Controller' installed at Palayam Campus', with 'M/s Techser Power Solutions Pvt. Ltd., Kochi' at a total cost of Rs. 93,314/- (Rupees Ninety three thousand three hundred and fourteen only), for a period of one year w.e.f the date of issuance of University order, subject to Administrative Sanction, debiting the expenditure from the budget provision under the h/a "Part I-NP-MH-63-Miscellaneous -8/5958-Campus Networking/Wi-fi" of the Current year's Budget Estimates of the University.

Subsequently, the Vice-Chancellor has ordered to place the proposal before the next meeting of the Syndicate.

In this context, as per the orders of the Vice-Chancellor, the aforementioned proposal endorsed by the Finance, is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to approve the proposal for entering into 'AMC' for the 'Wireless Controller' installed at Palayam Campus', with 'M/s Techser Power Solutions Pvt. Ltd., Kochi' at a total cost of Rs. 93,314/- (Rupees Ninety three thousand three hundred and fourteen only), for a period of one year w.e.f the date of issuance of University order, debiting the expenditure from the budget provision under the h/a "Part I-NP-MH-63-Miscellaneous -8/5958-Campus Networking/Wi-fi" of the Current year's Budget Estimates of the University

**Item No.32.73**                      ***St.John's College, Anchal- approval of DDO-Consideration of- reg.***

***(Ac.FI)***

The Manager, Malankara Syrian Catholic colleges, Thiruvananthapuram vide letter No. M.S.C-53/2018/T.S dated.03.09.2021 has requested to approve the extension of term of appointment of Rev.Fr.Johnson G, Assistant Professor, Department of Malayalam as the Drawing and Disbursing officer of St.John's College Anchal for a further period of three months w.e.f 02.10.2021 FN (14<sup>th</sup> term).

It may be noted that the University had given approval for the appointment of Rev.Fr.Johnson.G as the DDO of St.John's College Anchal w.e.f 01.09.2018 for 13 consecutive terms with a break of one month only in which Dr.George Thomas P of the same college was appointed as DDO

As per the norms and procedures for the selection of Teachers for the appointment in Private Affiliated colleges vide amended U.O No.Ac.F.V/50501/2013 dated 25.02.2014 "In exceptional cases, the Vice-Chancellor may approve the appointment of any member of the teaching staff of a college as Drawing and Disbursing officer on request from the Educational Agency subject to a maximum period of three months for reasons to be recorded. **It shall not be granted for more than three consecutive terms**".

The University, vide Circular No.AcFII/Gen./Circular/2019 dated 02.04.2019, had directed **all Educational Agencies to proceed with the appointment of regular Principals before the beginning of the academic year itself. Further, it was informed that appointment of DDO, especially extension for further periods, spanning beyond three terms shall not be considered for approval, without sufficient valid reasons.**

It may be noted that the Educational Agency has not forwarded any proposal for approval of appointment of Principal in the College nor has given any valid reason, other than that the absence of DDO will lead to administrative arrest.

As per the Orders of the Hon'ble Vice-Chancellor, the proposal for the approval of extension of term of appointment of Rev.Fr.Johnson G, Assistant Professor, Department of Malayalam as the Drawing and Disbursing officer of St.John's college, Anchal for a further period of three months w.e.f 02.10.2021 FN (14<sup>th</sup> term),is placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** to approve proposal for extension of term of appointment of Rev.Fr.Johnson G, Assistant Professor, Department of Malayalam as the Drawing and Disbursing officer of St.John's college, Anchal for a further period of three months w.e.f 02.10.2021 FN (14<sup>th</sup> term).

**FURTHER RESOLVED** to issue a warning letter to the Educational Agency, since the agency has not submitted any sufficient valid reason for extending term of the appointment of DDO.



**Item No.32.74** *Dr.Anil Chandran S, Assttnt Professor, Department of Demography - Director (i/c), Population Research Centre -Honorarium –Consideration of-reg:-*

*(Ad.FI)*

Dr.Anil Chandran S, Assttnt Professor,Department of Demography was appointed as the Director (i/c) in PRC vide U.O No. Ad.F1/3507/2021 dtd 31/05/2021,consequent to the retirement of Dr.P Mohanachandran Nair.

Dr.Anil chandran S joined as the Director (i/c) in PRC w.e.f 1/06/2021 F.N and forwarded his joining report along with CTC for necessary further actions.

The Ministry of Health & Family Welfare,Govt of India vide their Office Memorandum No.W.11011/30/2012-Stats(PRC) dated 12/06/2014 enhanced the Honorarium to the Hon.director of the PRC's from Rs.1000/- to Rs.2500/-per month w.e.f 1/04/2014 and a U.O was issued .

The Finance has endorsed the proposal to fix the Honorarium as 2500/- per month w.e.f 01/06/2021 vide Endorsement no.FOS 2257/Fin II/2021-22 dtd 26/08/21, meeting the expenditure from the head of account "Part III -MH 80C-Grants from the Government of India-9/7553-Population Research Centre.

The Vice Chancellor has ordered to place the matter before the Syndicate.

Hence the matter is placed before the Syndicate for consideration and appropriate decision thereof.

***Resolution of the Syndicate***

**RESOLVED** to approve the proposal to fix the Honorarium as Rs.2500/- per month w.e.f 01/06/2021 to Dr.Anil Chandran S, Director i/c, Population Research Centre, Kariavattom, meeting the expenditure from the head of account "Part III -MH 80C-Grants from the Government of India-9/7553-Population Research Centre.

**Item No.32.75** *Indian Council of Philosophical Research (ICPR), Govt of India, Ministry of Human Resource Development sponsored Project titled "The Philosophical Contribution of Swami Agamananda in the Cultural Renaissance of Kerala" by Dr.R.Lekshmi, Associate Professor, Department of Philosophy, University of Kerala- Principal Investigator -Implementation and release of 1<sup>st</sup> installment of grant- in-aid for the financial year 2021-2022 - Sanctioned- reporting of reg:-*

*(Ad.FI)*

The Indian Council of Philosophical Research (ICPR) has sanctioned financial assistance for the Project titled "The Philosophical Contribution of Swami Agamananda in the Cultural Renaissance of Kerala",by Dr.R.Lekshmi,Associate Professor,Department of Philosophy,University of Kerala, as Principal Investigator at a total cost of Rs.3,00,000/- (Rupees three lakhs only) for a period of two years.

ICPR has released an amount of Rs.1,20,000/- (Rupees one lakh and twenty thousand only) being the 1<sup>st</sup> installment of grant-in-aid. Dr.R.Lekshmi, Associate Professor, Department of Philosophy, University of Kerala has requested to release the amount of Rs.1,20,000/- (Rupees one lakh and twenty thousand only) sanctioned by ICPR to her.

Sanction has therefore been accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 to release an amount of Rs.1,20,000/- (Rupees one lakh and twenty thousand only) received from ICPR being the 1<sup>st</sup> installment of grant-in-aid to Dr.R.Lekshmi, Associate Professor, Department of Philosophy, University of Kerala and Principal Investigator of the project by meeting the expenditure from the head of account "Part III-MH 80 D-Grants from other agencies 9/9813" The Philosophical Contribution of Swami Agamananda in the Cultural Renaissance of Kerala", by reappropriating from "Part III-MH 80 D-Grants from other Agencies -'9/7751' -Lumpsum Provision for new research schemes" provided in the current year's Budget Estimates of the University.

U.O No.Ad.FI/ 1116/2021 dated 27.08.2021 was issued accordingly.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.30.76**                      **Govt. Arts and Science College, Kulathoor –Application for affiliation of new courses for the Academic year 2021-'22- Request to include M.A. English course in online PG admission process 2021-22 –Reporting of- reg. (Ac.BII)**

Application was received from the Director of Collegiate Education with respect to Govt. Arts and Science College, Kulathoor for affiliation for new PG courses (M.Sc. Geography, M.Sc. Biochemistry and M.A. English) for the academic year 2021-22.

The Syndicate held on 10.11.2020 vide item no. 47.02, considered the applications and resolved for conduct of Local enquiry as envisaged in Statute 8, Chapter 24 of KUFS, 1977, in the colleges concerned and had nominated inspection teams for the purpose. The Syndicate held on 29.12.2020, vide item no. 21.02, approved the list of Local Enquiry team and accordingly, the Local Enquiry was conducted on 22.04.2021 by the team consisting of Adv.G.Muralidharan Pillai, Dr.S.Nazeeb & Sri Jairaj.J and submitted the report.

The Syndicate at its meeting held on 11.06.2021 considered the inspection report submitted by the local enquiry team and resolved to recommend following programmes for Govt. Arts and Science College, Kulathoor.

- 1. M.A. English Language and Literature,**
- 2. M.Sc. Geography and**
- 3. M.Sc. Biochemistry.**

As per the Statute 9 of Chapter 24 of Kerala University First Statutes 1977, the University has to ascertain the views of the Government regarding the applications and recommendations made by the Syndicate, before conducting an inspection by a team consisting of subject experts. Accordingly the list of new degree courses/permanent enhancement of seats recommended by the Syndicate after considering local enquiry report is forwarded to obtain views of the Government vide letter No.Ac.BII/NC/AY 2021-'22/UoK dated 18.06.2021. A reminder letter was sent on 09.08.2021 and **reply on this matter is still awaiting.**

Earlier as per the G.O.(Ms)No.389/2020/HEDN dated 05.11.2020, administrative sanction was granted to Government Arts and Science College, Kulathoor, Neyyattinkara for **M.A. English programme for which neither application was submitted by the College nor recommendation was made by the University in academic year 2020-21.** Hence the University of Kerala could not sanction affiliation to M.A. English programme for Government Arts and Science College, Kulathoor for the academic year 2020-21.

Now, as per G.O.No. 1060/2021/HEdn dated 13.08.2021, Government has extended the administrative sanction to start those courses in the academic year 2021-22, which were not started in Government/Aided Arts and Science Colleges affiliated to various Universities in Kerala in spite of administrative sanction being granted vide G.O.(Ms)No.389/2020/HEDN dated 05.11.2020 for AY 2020-21.

Based on this, the Principal, Government Arts and Science College, Kulathoor has submitted a letter dated 31.08.2021, requesting to consider the administrative sanction granted for M.A. English programme last year (G.O.(Ms)No.389/2020/HEDN dated 05.11.2020) and include M.A. English in the PG admission portal for academic year 2021-22.

It may be noted that,

- The University has recommended 3 PG Courses for this academic year. But in the light of above mentioned Government orders, administrative sanction is available only for **M.A. English Course.**
- As per the Statute 9 of Chapter 24 of Kerala University First Statutes 1977, the Syndicate has powers to grant affiliation considering the local enquiry and also after ascertaining the views of the Government.
- Also the Syndicate can make any further enquiry as it may deem necessary, prior to granting affiliation.
- Accordingly the remaining procedures of affiliation, including inspection by a team consisting of subject experts and remittance of prescribed affiliation fees is pending.
- The course can only be included in the admission portal after the Syndicate grants affiliation.
- The PG Admission portal opens on 06.09.2021.

The Vice Chancellor has ordered to place the request from the Principal, Government Arts and Science College, Kulathoor, to consider the administrative sanction granted for M.A. English programme last year in the strength of G.O.No. 1060/2021/HEDn dated 13.08.2021, and include M.A. English in the PG admission portal for academic year 2021-22, before the Syndicate for consideration and decision.

The Syndicate held on 02.09.2021, resolved to grant M.A English programme in Government Arts and Science College, Kulathoor for the academic year 2021-22 in the strength of the G.O.No.1060/2021/HEDN dated 13.08.2021. Further resolved to constitute an inspection team consisting of Convenor, Standing Committee of the Syndicate on Affiliation of colleges, Sri. Jairaj. J, Dr.S.Nazeeb, Member Syndicate, Dr. Lal. C.A., Professor in English, School of Distance Education (Subject expert). The Vice Chancellor has ordered to implement the above said resolution.

Accordingly, the inspection was conducted on 07.09.2021. As per the inspection report "the inspection team found infrastructure and staff to be satisfactory but observed short comings in the number of books and journals. The Principal has given an undertaking that sufficient number of books and journals will be ensured within six months. Conditional affiliation is recommended with an intake of 20 students for M.A. English subject to reinspection after six months."

The reports of inspection by the expert committee was considered by the Vice-Chancellor and approved the same, subject to reporting to the Syndicate.

Accordingly, the action taken by the Vice-Chancellor in having granted conditional affiliation for M.A. English programme in Government Arts and Science College, Kulathoor for the academic year 2021-22 with an intake of 20 students, is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.32.77**                      ***University Engineering Unit- Extension of service of Sri.Riyasudeen M, Divisional Accountant on deputation-Consideration of- reg.***

**(Ad DII)**

The University Engineer had forwarded the submission received from Sri.Riyasudeen M, Divisional Accounts Officer PWD ,now on deputation as Divisional Accountant University of Kerala, for extending his deputation period for one more year.

Sri. Riyasudeen M, was appointed as Divisional Accountant on deputation basis, in the University Engineering Unit, for a period of one year, w.e.f. 19.10.2020 FN, as per U.O. No. AD DII.02/DA/2020/UOK dated 20.11.2020. His period of deputation will expire on 18.10.2021. Sri. Riyasudeen M had requested to extend the deputation period for a further period of one year w.e.f. 19.10.2021 FN.

The University Engineer has also recommended the same, as the service of Divisional Accountant is essential in the Engineering Unit. While forwarding the file regarding the extension of deputation period in r/o Sri. Riyasudeen M Divisional Accountant, University Engineering Unit, the Vice-Chancellor has ordered to place the matter before the Syndicate.

Hence, as per the orders of the Vice Chancellor the matter regarding the extension of deputation period in r/o Sri. Riyasudeen M, Divisional Accountant, University Engineering Unit, for a period of one year w.e.f. 19.10.2021 FN, after obtaining sanction from the Finance Department of Govt of Kerala, is placed before the Syndicate for consideration and decision

***Resolution of the Syndicate***

**RESOLVED** to extend the deputation period of Sri. Riyasudeen M, Divisional Accountant, University Engineering Unit, for a period of one year w.e.f. 19.10.2021 FN, after obtaining the concurrence of the Government.

**Item No: 32.78**

കേരളസർവകലാശാലയുടെവിദ്യാർത്ഥിപ്രസിദ്ധീകരണമായ ഉള്ളൂരിന്റെ "കേരളസാഹിത്യചരിത്രം" പ്രസിദ്ധീകരിക്കുന്നതിൽ നിന്നുപിന്മാറ്റം നൽകുന്നതിന് തടയണമെന്ന കേരളസർവകലാശാല മുൻ വൈസ് ചാൻസിലർ ഡോ. ബി. ഇക്ബാൽഅവർകളുടെആവശ്യം - സംബന്ധിച്ച്

**(Ad.Misc.)**

കേരള സർവകലാശാല മുൻവൈസ് ചാൻസിലർ ഡോ. ബി. ഇക്ബാൽ അവർകളുടെ 17/09/2021 ലെ ഇമെയിൽ പ്രകാരം കേരളസർവകലാശാല വൈസ് ചാൻസിലറെ അറിയിച്ചത് "കേരളസർവകലാശാലയുടെ വിദ്യാർത്ഥി പ്രസിദ്ധീകരണമായ ഉള്ളൂരിന്റെ "കേരളസാഹിത്യ ചരിത്ര"ത്തിന്റെ പരിഷ്കരിച്ച പതിപ്പിന്റേ പ്രസിദ്ധീകരണ ക്ലാസ്സിലേക്ക് പരസ്യം ചെയ്തിരിക്കുന്നു. സാങ്കേതികമായി പകർപ്പവകാശ കാലാവധി കഴിഞ്ഞു എന്നവകാശപ്പെടാമെങ്കിലും കേരള സർവകലാശാലയുടെ പ്രസിദ്ധമായ ഗ്രന്ഥം ഒരു സ്വകാര്യ പ്രസാധകർ പുനഃപ്രസിദ്ധീകരിക്കുന്നതിനും അധർമ്മവും പ്രസിദ്ധീകരണത്തോടടുത്തുള്ള ലംഘനവുമാണ്. ഇക്കാര്യം കേരളസർവകലാശാല സിൻഡിക്കേറ്റ് ചർച്ച ചെയ്ത് കേരള സർവകലാശാലയുടെ പുസ്തകം പ്രസിദ്ധീകരിക്കുന്നതിൽ നിന്നും സ്വകാര്യ ഏജൻസിയെ തടയുന്നതിനുള്ള നിയമപരവും മറ്റുമായ നടപടികൾ സ്വീകരിക്കണമെന്ന് അഭ്യർത്ഥിക്കുന്നു".

പ്രസ്തുത വിഷയത്തിൽ ഡോ.ബി.ഇക്ബാൽ അവർകളുടെ 20.06.2019 ലെ ആവശ്യപ്രകാരം 20.06.2019 ൽ കൂടിയ സിൻഡിക്കേറ്റ് ഐറ്റം. 11.54 പ്രകാരം ഉള്ളൂരിന്റെ "കേരളസാഹിത്യചരിത്രം" വീണ്ടും അച്ചടിക്കുന്നതിനായി തീരുമാനം എടുത്തിരുന്നു. അതിനായി ഡോ. എം.ആർ. രാഘവവാര്യർ, ഡോ.ദേശമംഗലം രാമകൃഷ്ണൻ, ഡോ.എസ്.കെ. വസന്തൻ എന്നിവരും ഡോ.സി.ആർ.പ്രസാദ് കോർഡിനേറ്ററായും എഡിറ്റോറിയൽ ബോർഡ് പ്രസിദ്ധീകരിക്കാനും അതോടൊപ്പം രജിസ്ട്രാറെ പ്രസ്തുതകൃതിയുടെ പ്രസിദ്ധീകരണ ചെലവ് സമർപ്പിക്കാൻ ചുമതലപ്പെടുത്തിക്കൊണ്ട് തീരുമാനം എടുത്തിരുന്നു. പ്രസ്തുത സിൻഡിക്കേറ്റ് തീരുമാനത്തിന്റെ അടിസ്ഥാനത്തിൽ ആവശ്യമായ നടപടികൾ സ്വീകരിക്കുന്നതിനായി കേരളസർവകലാശാല പ്രകാശനവിഭാഗം ഡയറക്ടറെ ചുമതലപ്പെടുത്തിക്കൊണ്ട് U.O. No. Ad. Misc.2/KUDP-Printing/20562/2019 തീയതി 26.07.2019 പ്രകാരം സർവകലാശാല ഉത്തരവ് പുറപ്പെടുവിച്ചിരുന്നു.

കേരള സർവകലാശാല മുൻവൈസ് ചാൻസിലർ ഡോ. ബി. ഇക്ബാൽ അവർകളുടെ 17/09/2021 ലെ ഇമെയിലിലെ വിവരത്തിന്റെ അടിസ്ഥാനത്തിൽ കേരള സർവകലാശാല പ്രകാശനവിഭാഗത്തിന്റെ അഭിപ്രായം തേടിയിരുന്നു.

പ്രകാശനവിഭാഗത്തിന്റെ വിശദീകരണം

1. 20.06.2019 ലെ സിൻഡിക്കേറ്റ് മിനിറ്റിന്റേ ഐറ്റം. 11.54 പ്രകാരം ശ്രീ. ഉള്ളൂർ എസ്.പരമേശ്വര അയ്യരുടെ "കേരളസാഹിത്യചരിത്രം" എന്ന പുസ്തകം പുനർ പ്രസിദ്ധീകരിക്കുവാനുള്ള നടപടികളുടെ ഭാഗമായി അച്ചടിപിഴകളും അക്ഷര തെറ്റുകളും കണ്ടെത്താനുള്ള നടപടികൾ ക്ലിപ്തമാക്കി കുറിച്ചു. എന്നാൽ 2015 ൽ രണ്ടു വാല്യങ്ങളായി പ്രസിദ്ധീകരിച്ച 1000 കോപ്പികളിൽ 590 എണ്ണം നാലു വർഷത്തിനുശേഷവും ബാക്കി നിലക്കുന്നതിനാൽ മറ്റൊരു പുനർ പ്രസിദ്ധീകരണം ഓഡിറ്റ് തടസ്സവാദങ്ങൾ ക്കാരണമാകും എന്നതിനാലും, ഇരിക്കുന്ന പുസ്തകങ്ങൾ കാലപ്പഴക്കം കൊണ്ട് നശിച്ചു പോകുവാനും സാധ്യതയുള്ളതിനാൽ പ്രസിദ്ധീകരണ നടപടികൾ മന്ദീഭവിച്ചു. തുടർന്ന് വന്ന കോവിഡ് പ്രാപനവും ലോക്ക് ഡൗണുകളും പ്രകാശനവിഭാഗത്തിന്റെ പ്രവർത്തനത്തെയും വിലപനകളേയും കാര്യമായി ബാധിച്ചു. പ്രകാശന വിഭാഗം ഡയറക്ടറായിരുന്ന ശ്രീ. ജോജോസഫ് 31.05.2020 ൽ സർവീസിൽ നിന്നും വിരമിച്ച ശേഷം ഏറെനാളുകൾ പ്രകാശനവിഭാഗം മേധാവിയുടെ തസ്തിക ഒഴിഞ്ഞു കിടക്കുകയായിരുന്നു. ഇപ്പോഴും തല്സ്ഥിതി തുടരുന്നു.

2. നിലവിൽ പ്രസ്തുത കൃതിയുടെ 441 പുസ്തകങ്ങൾ കരുതൽ ശേഖരത്തിലുണ്ട്.

**3. ഉള്ളൂരിന്റെ "കേരളസാഹിത്യ ചരിത്ര"ത്തിന്റെ പകർപ്പ് വകാശവുമായി ബന്ധപ്പെട്ട യാതൊരു രേഖകളും ഇപ്പോൾപ്രകാശനവിഭാഗത്തിൽലഭ്യമല്ല.**

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം കേരള സർവകലാശാല മുൻവൈസ് ചാൻസിലർ ഡോ . ബി . ഇക്ബാൽ അവർകളുടെ ആവശ്യവും പ്രകാശന വിഭാഗത്തിന്റെ വിശദീകരണവും സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിച്ചുകൊള്ളുന്നു.

**Resolution of the Syndicate**

കേരള സർവകലാശാലയുടെ വിഖ്യാത പ്രസിദ്ധീകരണമായ ഉള്ളൂരിന്റെ “കേരള സാഹിത്യ ചരിത്രം” പുന:പ്രസിദ്ധീകരിക്കുന്നതിന്റെ നിയമസാധ്യത പരിശോധിക്കാനും തുടരന്വേഷണത്തിനും, പ്രോ-വൈസ്-ചാൻസിലറെ ഈ സിൻഡിക്കേറ്റ് യോഗം ചുമതലപ്പെടുത്തി. ഡയറക്ടർ, പ്ലാനിംഗ് ആന്റ് ഡവലപ്പ്മെന്റിനെ, പ്രകാശനവിഭാഗം മേധാവിയുടെ അധികചുമതല നൽകാനും ഈ സിൻഡിക്കേറ്റ് യോഗം തീരുമാനിച്ചു.

**Item No.32.79 Implementation of Green Protocol-Purchase of Cycles-Proposal submitted by the Assistant Engineer (Mechanical)-reg.**

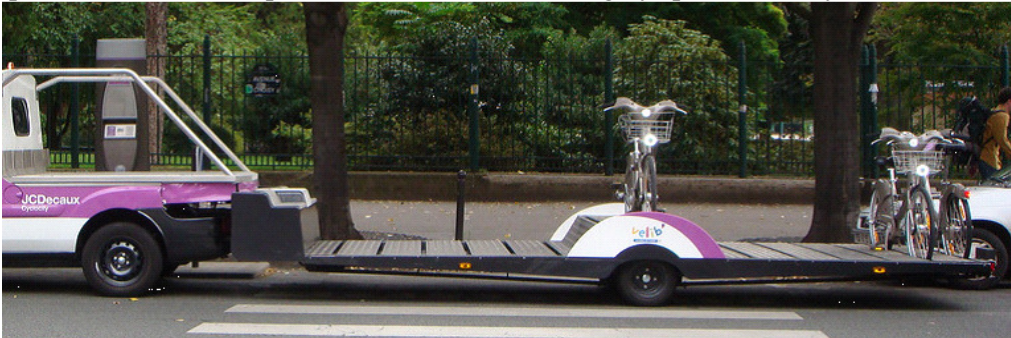
*(Ad.A.IV)*

In the budget speech of 2020-21, it was decided to implement green protocol at Kariavattom Campus using electric vehicles,bicycles etc.The Syndicate at its meeting held on 01.10.2020 vide item No.18.13.01 considered the matter regarding the proposal for implementing electric vehicle inside the campus and resolved to agree in principle to the proposal submitted by the Assistant Engineer (Mechanical) in connection with purchasing eco friendly vehicles such as electric shuttle vehicles, Bicycle etc as part of implementing green protocol at Kariavattom campus

Regarding the electric vehicle, an electric buggy of 11 seater capacity was purchased through GeM portal from MAINI MATERIALS AND MOVEMENT PRIVATE LIMITED and it was delivered to Kariavattom Campus on 16.09.2021.

The Assistant Engineer (Mechanical) has submitted the following proposal for the purchase of cycles after detailed review of various cycle share schemes implemented

- The cycle should be attractive and durable one with specific branding so as to differentiate from other cycles.
- The bicycles used for the purpose of cycle sharing are bare minimum cycles with out stands, locks, lights, rear carriages (to prevent over loading, loss of valuables if carried on rear)
- The bicycles usually have a porous carriage of books, hand bags pouches etc, if carried on rear can be subjected to theft or loss
- The cycle can be parked only on custom made docks, so that a cycle removed from a dock is returned only on a dock and not parked elsewhere.
- The cycles are mostly unisex make with a step-through frame design to ensure that the cycle is compatible with all types of clothing, people of any age, sex can use conveniently.
- The bicycles also have mud guards covering half of the wheel so that formal dresses don't get spoiled as well as the space can be used for branding by sponsors if any.



Towable trolley for collection and redistribution of cycles



A bicycle dock at IISC Bangalore



Bicycle docking stand at Hyderabad

The approximate expense for 100 cycle can be as below

Sr No	Description	Unit Rate	Total
1	Bicycle in ready to use condition	Rs.10,000/-	Rs.10,00,000/-
2	Cost of open docking station(with out roof or covering) <ul style="list-style-type: none"> <li>•Main Entrance 20 cycles</li> <li>•Near Health Center 20 cycles</li> <li>•Praking Area 20 cycles</li> <li>•Mens Hostel 20 Cycles</li> <li>•Researchers Hostel 20 cycles</li> <li>•ONV Block</li> <li>•Environmental Science</li> <li>•Islamic Studies</li> <li>•ORI</li> <li>•SDE</li> <li>•School of Social Sciences</li> <li>•UCE</li> </ul>	Rs 10,000/-	Rs.1,20,000/-
3	Trolley that can be latched to jeep for Redistribution	Rs.2,00,000/-	Rs.2,00,000/-
4	Purchase of accessories, lube, puncture kits, air pumps	Rs.15,000/-	Rs.15,000/-
<b>GRAND TOTAL</b>			<b>Rs.13,35,000/-</b>

As per the orders of the Vice Chancellor, the matter regarding the purchase of cycles is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to purchase thirty bicycles (with its accessories – bicycle docking stand, tube, puncture kits and air pumps) in the Kariavattom Campus as part of implementing Green Protocol.

**Item No.32.80**

***Implementation of Green Protocol-Arrival of MAINI Electric Buggy purchased through GeM Portal and purchase of Electric Buggy from Kerala Auto Mobile Limited-Consideration of-reg.***

**(Ad.A.IV)**

Vide UO No:Ad.AIV/EC/2021 dated 07/05/2021 sanction was issued to purchase an electric buggy of 11 seater capacity through GeM portal and the Assistant Engineer (Mechanical) has informed that the purchase of the MAINI fully Electric Battery operated Motor Driven E Tourist vehicle of 11 seater was completed and the vehicle was delivered to Kariyavattom Campus on 16/09/2021.

Regarding the purchase of Bus type Electric Buggy with larger fascia, the firm Kerala Automobiles Limited has demanded an advance payment of 50% of the cost of the vehicle along with the purchase order and balance amount at the time of delivery of the vehicle. The firm manufactures the vehicle only after the supply order is received. It may also be noted that the existing population of

electric vehicles of KAL in the market is very limited in numbers, hence the service support and availability of spares may be limited.

Vide *UO No:2678/2021/UOK dated 04/06/2021* an amount of ₹6,46,050/- (Rupees Six Lakh Forty Six Thousand and Fifty Only) may be released as provisional advance to Sri Sandeep Krishnan.R, Assistant Engineer (Mechanical ) towards the purchase of one number of Bus type Electric Buggy with larger fascia vehicle including GST and transportation charges of Rs.15,000/- from M/s Kerala Automobiles Limited The advance payment can only be provided to the firm after framing an MOU/SALE Agreement specifying the penalty clauses. Moreover the provisions of payment is through amode of provisional payment provided to AE(Mechanical) and not as firm to firm mode.

Considering the exigent situation related with NAAC visit the AE(Mechanical) has sought orders on the following,

1. Purchase of vehicle from Kerala Automobiles Limited by providing 50% advance after framing the terms and conditions for a MOU/Supply Agreement for a sum of Rs.6,46,050/- (Rupees Six Lakhs Forty Six Thousand and Forty Only/-).
2. Conduct a purchase of a vehicle from GeM portal from MAINI MATERIALS MOVEMENT PRIVATE LIMITED as per terms of the university order cited as reference (1) for a sum of Rs.5,67,300/- ( Rupees Five Lakhs Sixty Seven Thousand Three Hundred Only/-).

As per the orders of the Vice Chancellor, the matter regarding the purchase of electric buggy is placed before the Syndicate for consideration.

**Resolution of the Syndicate**  
**RESOLVED** that the above proposal at Sl.No.2, be approved

**Item No.32.81**                      **Setting up of Navodhana Veedhi at Kariavattom Campus - Minutes of the Meeting held on 15.09.2021 - approval of – reg.**

**(Admn B I)**

A meeting to discuss the matter regarding setting up of Navodhana Veedhi at Kariavattom Campus, as proposed in the Budget Speech 2021-22, was held on 15.09.2021. As per the orders of the Vice-Chancellor, the minutes of the meeting (appended) is placed before the Syndicate for consideration and approval.

**Minutes of the meeting to discuss the setting up of Navodhana Veedhi at**

**Kariavattom Campus**

Venue                      :            PVC's Chamber  
Date & Time            :            15.09.2021 at 03.00.pm

**Members Present**

- |   |                |      |
|---|----------------|------|
| (1) Dr.P.P.Ajayakumar, Pro- Vice Chancellor   | (In the chair) | Sd/- |
| (2)Dr. K.G. Gopchandran, Member, Syndicate  |                | Sd/- |
| (3) Dr. A. Gangaprasad, Dept of Botany  |                | Sd/- |
| (4) Dr. R. Vasanthagopal, Director, School of Distance Education                        |                | Sd/- |
| (5) Smt. Bindu.A, Assistant Executive Engineer II                                       |                | Sd/- |
| (6) Prof. Jinoj.M, Dept of Architecture, College of Engineering,<br>Thiruvananthapuram. |                | Sd/- |
| (7) Sri. Manoj Kumar M.S, Assistant Engineer (HQ)                                       |                | Sd/- |

The meeting discussed the matter regarding widening the roads in the Kariavattom Campus, placing Statues, write ups etc of Renaissance leaders in the junctions, providing footpaths on both sides of the roads, constructing busbays etc for setting up of Navodhana Veedhi at Kariavattom Campus, as proposed in the Budget Speech 2021-22 and in the wake of the forthcoming NAAC Visit. In the meeting, the following recommendations were made:

1. To Implement the project in consecutive phases.
2. To entust Prof. Jinoj.M, CET to submit a plan for setting up of Navodhana Veedhi and to present the same before the Combined Meeting of the Standing Committee of the Syndicate on Planning and Development and the Committee constituted for Navodhana Veedhi and further recommended to convene the said meeting at Senate Chamber on 30.09.2021.

The Meeting came to an end by 04.10 pm.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting to discuss the matter regarding setting up of Navodhana Veedhi at Kariavattom Campus, held on 15.09.2021, be approved.

**FURTHER RESOLVED** to entrust the Pro-Vice-Chancellor to inspect the site alongwith Architect.

=====  
**Item No:32.82                      Draft Framework for new PG programme M.Com Blue Economy and Maritime Law –Consideration of- reg.**

(CSS)

The HOD, Department of Commerce has forwarded draft regulation for the new course M.Com Blue Economy and Maritime Law. The syllabus for such programme already approved by the University is not in OBE format. The Department Council discussed the draft and resolved to seek permission from the University for starting the programme. They also seek an amount of Rupees 10 lakhs for the course to meet the manpower requirements until permanent teachers are appointed. The matter was placed before the CSS Academic Committee for recommendations on the following points:

- i. Whether to recommend the programme in Department of Commerce from 2021 admission, subject to the approval of the Syndicate.
- ii. To modify the syllabus on OBE format, for the consideration of academic Council.
- iii. To forward the proposal of Rs.10 lakhs for starting the programme.
- iv. To suggest the mode of admission of students seeking options from the existing ranklist of M.Com.(2021 Batch)

The matter was placed before the CSS Academic Committee for recommendations.

The CSSAC in its meeting held on 18.09.2021 recommended that the fee structure, budget proposal, admission procedure and number of seats for the new Programme shall be placed before the Syndicate for further recommendations.

Hence as per the orders of the Hon.Vice Chancellor, the matter is placed before the Syndicate for consideration and recommendations.



**UNIVERSITY OF KERALA**

(Re-accredited by NAAC with 'A' Grade)

**OFFICE OF THE CREDIT AND SEMESTER SYSTEM, KARIAVATTOM  
MINUTES OF THE MEETING OF CSS ACADEMIC COMMITTEE**

Venue : Hon'ble Vice Chancellor's Chamber

Date & Time : 18.09.2021, 3.00 pm

**Members Present:**

1. Dr V.P Mahadevan Pillai, Vice-Chancellor & Chairman, CSS (in the chair)
2. Dr. A. Biju Kumar, Vice-Chairman (CSS)
3. Dr. A Gangaprasad, Head, Department of Biotechnology
4. Dr. R. Jayachandran, Head, Dept. of Hindi
5. Dr. R.B. Binojkumar, Professor, Dept. of Geology
6. Dr. V. Biju, Professor, Dept of Physics
7. Dr. Aji S, Associate Professor, Dept of Computer Science
8. Dr P.M. Radhamany, Professor, Dept of Botany.
9. Dr Gabriel Simon Thattil, Director, IQAC

Meeting started at 3.0 pm

**Item No:2                      Draft Framework and syllabus for M.Com Blue Economy and Maritime Law reg-**

The HOD, Department of Commerce has forwarded draft regulation for the new course M.Com Blue Economy and Maritime Law. The syllabus for such programme already approved by the University is not in OBE format. The Department Council discussed the draft and resolved to seek permission from the University for starting the programme. They also seek an amount of Rupees 10 lakhs for the course to meet the manpower requirements until permanent teachers are appointed. The matter is placed before the CSS Academic Committee for recommendations on the following points:



- i. Whether to recommend the programme in Department of Commerce from 2021 admission, subject to the approval of the Syndicate.
- ii. To modify the syllabus on OBE format, for the consideration of academic Council.
- iii. To forward the proposal of Rs.10 lakhs for starting the programme.
- iv. To suggest the mode of admission of students seeking options from the existing ranklist of M.Com.(2021 Batch)

**Decision Taken:1. The CSS Academic Committee entrusted the HOD, Department of Commerce to submit the syllabus in OBE format for placing it in the next meeting of the Academic Council.**

**2. The fee structure, budget proposal, admission procedure and number of seats for the new Programme is to be placed before the Syndicate.**

Sd/-  
Vice Chairman, CSS

Sd/-  
Vice Chancellor & Chairman, CSS

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the meeting of the CSS Academic Committee held on 18.09.2021, be approved.

**FURTHER RESOLVED** the following:

1. To start the New PG Programme M.Com Blue Economy and Maritime Law in the Department of Commerce, Kariavattom for 2021 admission.
2. To conduct the mode of admission seeking options from the existing ranklist of M.Com (2021 Batch) with intake of 10 seats.
3. Item be referred to the Standing Committee of the Syndicate on Finance for providing the financial assistance and fixing the fee structure for the new programme.

**Item No.32.83                      Framework for the new PGprogramme M.Sc.Physics with specialization in Nanoscience – Consideration of-reg.**

(CSS)

The HOD, Department of Nanoscience and Nanotechnology has forwarded draft proposal for the new course M.Sc. Physics with specialization in Nanoscience to be jointly offered by Department of NanoScience and Department of Physics. The draft framework, budget requirements and syllabus need to be approved by the University for starting the programme. They also seek an amount of Rupees 85 lakhs as budget requirement for starting the new course. The matter was placed before the CSS Academic Committee for recommendations on the following points:

- i. Whether to recommend the programme in Department of Nanoscience jointly with Department of Physics. from 2021 admission, subject to the approval of the Syndicate.
- ii. To submit the syllabus in OBE format, for the consideration of Academic Council.
- iii. To forward the proposal of Rs.85 lakhs for starting the programme.
- iv. To suggest the mode of admission of students seeking options from the existing ranklist of M.Sc.Physics.(2021 Batch)

The CSSAC in its meeting held on 18.09.2021 recommended that the fee structure, budget proposal, admission procedure and number of seats for the new Programme shall be placed before the Syndicate for further recommendations.

Hence as per the orders of the Hon.Vice Chancellor, the matter is placed before the Syndicate for consideration and necessary recommendations.



**UNIVERSITY OF KERALA**

(Re-accredited by NAAC with 'A' Grade)

**OFFICE OF THE CREDIT AND SEMESTER SYSTEM, KARIAVATTOM**  
**MINUTES OF THE MEETING OF CSS ACADEMIC COMMITTEE**

Venue :Hon'ble Vice Chancellor's Chamber

Date & Time : 18.09.2021, 3.00 pm

**Members Present:**

1. Dr V.P Mahadevan Pillai, Vice-Chancellor & Chairman, CSS (in the chair)
2. Dr. A. Biju Kumar, Vice-Chairman (CSS)
- 2) Dr. A Gangaprasad, Head, Department of Biotechnology
- 3) Dr. R. Jayachandran, Head, Dept. of Hindi
- 4) Dr. R.B. Binojkumar, Professor, Dept. of Geology
- 5) Dr. V. Biju, Professor, Dept of Physics
- 6) Dr. Aji S, Associate Professor, Dept of Computer Science
- 7) Dr P.M. Radhamany, Professor, Dept of Botany.
- 8) Dr Gabriel Simon Thattil, Director, IQAC

**Item No:3 Draft Framework for M.Sc.Physics with specialization in Nanoscience reg-**

The HOD, Department of Nanoscience and Nanotechnology has forwarded draft proposal for the new course M.Sc. Physics with specialization in Nanoscience to be jointly offered by Department of NanoScience and department of Physics. The draft framework, budget requirements and syllabus need to be approved by the University for starting the programme. They also seek an amount of Rupees 85 lakhs as budget requirement for starting the new course. The matter is placed before the CSS Academic Committee for recommendations on the following points:

- i. Whether to recommend the programme in Department of Nanoscience jointly with Department of Physics. from 2021 admission, subject to the approval of the Syndicate.
- ii. To submit the syllabus in OBE format, for the consideration of Academic Council.
- iii. To forward the proposal of Rs.85 lakhs for starting the programme.
- iv. To suggest the mode of admission of students seeking options from the existing ranklist of M.Sc.Physics.(2021 Batch)

**Decision Taken:**

1. *The CSS Academic Committee recommended to submit the syllabus in OBE format for placing it in the next meeting of the Academic Council.*
2. *The fee structure, budget proposal, admission procedure and number of seats for the new Programme is to be placed before the Syndicate*

*Sd/-*  
Vice Chairman, CSS

*sd/-*  
Vice Chancellor & Chairman, CSS

**Proposal for starting M.Sc Physics with Specialization in Nanoscience jointly by Department of Nanoscience and Nanotechnology and Department of Physics**

**Background:-** Department of Nanoscience and Nanotechnology was established in the year 2016 as a natural progression in the growth and evolution of Centre for Nanoscience and Nanotechnology which was established in 2007. Centre for Nanoscience and Nanotechnology was offering M.Phil and Ph.D programs in Nanoscience and Nanotechnology and these programs were continued in the Department as well. Presently Department of Nanoscience and Nanotechnology is offering M.Phil program in Nanoscience and Nanotechnology and Ph.D program in Nanoscience and Nanotechnology. No permanent faculty is appointed in the Department and Faculty of Department of Physics, Department of Optoelectronics, Department of Chemistry, Department of Zoology, Department of Biochemistry and Department of Biotechnology are approved guides of Department of Nanoscience and Nanotechnology.

Nanoscience and Nanotechnology is an interdisciplinary field with the area of research falling under disciplines such as Physics, Chemistry, Engineering, Biology, etc. Any PG program in the area of Nanoscience and Nanotechnology should also provide a strong base in any one of the basic science subject. Otherwise students who pass out of the program will find it difficult to find employment in suitable areas. Further, all path breaking works in interdisciplinary areas have actually come out of research in frontier areas of basic science disciplines where the compartmentalisation into different subjects such as Physics and Chemistry become irrelevant or rather vague. In our University with very strong basic science Departments the possibility of offering PG programs in basic science with specialisation in interdisciplinary area as joint venture of one Basic Science Department and one Interdisciplinary Department exist. This possibility can be explored to utilise the full potential of infrastructure as well as faculty.

With this background in the present scenario, the scope for starting **MSc Physics with specialization in Nanoscience** is explored in this proposal.

#### **Proposal for starting M.Sc. Physics (Specialization in Nanoscience)**

Presently University is offering three M.Sc Physics programs – (1) M.Sc Physics (Specialization in Applied Electronics) (2) M.Sc Physics (Specialization Space Physics) and (3) M.Sc Physics (Specialization in Renewable Energy). The First two programs are offered by Department of Physics while the third program is jointly offered by Department of Physics and Centre for Renewable Energy. Similarly M.Sc Chemistry with specialization in Renewable Energy is offered jointly by Department of Chemistry and Centre for Renewable Energy.

For all the three M.Sc programs offered right now, the core papers are the same for all programs. The difference between the programs are in the special papers, viz., Four theory courses, One laboratory course and One Project. The advantage of this scheme is that it ensures equivalence of the program with M.Sc Physics program of any other University or Institute in the country besides ensuring thorough basic knowledge of Physics. Further, the students are able to appear for National level examinations such as UGC-CSIR NET, GATE and JEST without any administrative problems. This ensures that students who pass out of these three programs face no issue in the context of employability and for pursuing higher studies. Considering all these advantages, it will be advantageous if the same pattern could be followed for the proposed PG program, viz., **M.Sc Physics with specialization in Nanoscience**.

**M.Sc Physics with specialization in Nanoscience can be jointly offered by Department of Nanoscience and Nanotechnology and Department of Physics.**

**Students will be admitted to Department of Nanoscience and Nanotechnology. The administrative matters will be handled by Department of Nanoscience and Nanotechnology.**

**The Core Courses in Physics will be offered through Department of Physics. Special papers (Theory, Practical and Project) will be offered through Department of Nanoscience and Nanotechnology.**

**The Degree will be awarded under the Faculty of Science**

#### **Preparation of Syllabus**

The syllabus of the program can be prepared jointly by Department councils of Department of Physics and Department of Nanoscience and Nanotechnology.

#### **Strength of Students**

##### **Strength of the proposed program is 10**

As of now there are 32 seats for the three M.Sc Physics programs (Applied Electronics – 17, Space Physics – 10; Renewable Energy -5). After inception of the new program 42 students will be attending the core program in Physics

#### **Course Structure**

For the proposed M.Sc Physics (Specialization in Nanoscience) Theory and Practical Courses for First two semesters are same as that presently offered for the M.Sc Physics programs with specializations in Applied Electronics, Space Physics and Renewable Energy. In the third semester Three core Physics courses and One Elective course will be similar for all these specializations. Specialized courses One theory course in semester III, two theory courses in semester IV, One laboratory course in semester IV and Project will be offered by Department of Nanoscience and Nanotechnology. The monitoring of the program as well as conduct of examinations, etc. will be jointly done by the Department councils of both Departments.

#### **Budget Requirement**

The inception of the program requires setting up of PG laboratory in Department of Nanoscience and Nanotechnology as well as recruitment of Faculty. Experts in the area of Nanoscience and Nanotechnology who have retired from various Universities and Institutes can be engaged as Visiting Professors. Such eminent faculty could contribute to the academic enrichment of the program through excellent project works and guidance. We also need Contract faculty with expertise in the area of Nanoscience and Nanotechnology who could contribute to the day to day academic activity and conduct of theory and laboratory courses. Further such new generation programs will be benefited by the academic involvement of experts working in other institutions who could be engaged as Adjunct Faculty when requirement arises.

Setting up of PG Laboratory - 50 lakhs

Infrastructure Development – 10 lakhs  
 Contract Faculty including Visiting Professors – 25 lakhs  
**Total Amount Required – Rs. 85,00, 000/- (Rupees Eighty Five Lakh only)**

**Fee Structure**

Sl.No	Yearly fee marked as Y-	FEE	AMOUNT (Rs)
1		Admission Fee	105
2	Y	Affiliation Fee	450
3		Library Fee	500
4		Lab Fee	5000
5		Stationary Fee	200
6		Internet & Audio Visual Fee	250
7	Y	University Union Fee	60
8		Department union fee	160
9		Magazine Fee	105
10	Y	Sports Affiliation Fee	75
11	Y	Student Aid Fund	30
12	Y	Student Care Fund	200
13	Y	Medical Inspection Fee	25
14	Y	Women Study Unit fee	15
15		Tuition Fee (per sem)	3000
16		CAUTION DEPOSIT (Refunable)	2000/-
		<b>GRAND TOTAL</b>	<b>12,175</b>
	<b>Examination Fee</b>		
	Theory Paper : 150 each		
	Practical/Project : 200 each		
	Marklist S1,S2,S3 : 50 each		
	Marklist S4 : 100		

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the meeting of the CSS Academic Committee held on 18.09.2021, be approved.

**FURTHER RESOLVED** the following:

1. To start the New PG Programme M.Sc Physics with specialisation in Nano-Science in the Department of Nano-Science, Kariavattom jointly with the Department of Physics, Kariavattom from 2021 admission.
2. To conduct the mode of admission seeking options from the existing ranklist of M.Sc Physics (2021 Batch) with intake of 10 seats.
3. Item be referred to the Standing Committee of the Syndicate on Finance for providing the financial assistance and fixing the fee structure for the new programme.

=====  
**Item No.32.84 Request from Lt. Col. Ranjit Mathew and Col. Ajay Raj L for admission to MCJ Programme (2021-2023) on supernumerary basis – Consideration of-reg.**

(CSS)

Lt .Col. Ranjith Mathew had registered and appeared for PG Entrance Examination (2021-2023) for the subjects MCJ and Sociology. The candidate has secured 4<sup>th</sup> position in the PG Entrance examination held for MCJ and 99<sup>th</sup> rank for Sociology but he has not secured 50% mark for the qualifying examination.

As per CSS Regulation a candidate is eligible to secure a seat for PG admission if he has secured minimum 50% mark in qualifying examination. The Academic Council in its meeting held on 21.11.2020 vide item no.33 resolved to give 10% relaxation in qualifying marks for admission to supernumerary seats reserved for Defence personnel. It may also be noted that only one seat is allotted to Defence Personal on supernumerary basis for each PG course.

Col. Ajay Raj L has appeared for MCJ Entrance Examination and secured 38<sup>th</sup> rank. He has secured 59.5% marks for the qualifying examination.

Now, both the candidates have requested for admission to MCJ Programme in supernumerary basis.

Sl.No	Name of Candidate	Courses applied	Qualifying marks
1	Col. Ranjith Mathew	MCJ-Rank 4 Sociology-Rank 99	42%
2	Col. Ajay Raj L	MCJ- Rank 38	59.5%

The matter was placed before the CSS Academic Committee for recommendations.

The CSSAC in its meeting held on 18.09.2021 recommended to place the matter before the Syndicate.

Hence as per the orders of the Hon.Vice Chancellor, the matter is placed before the Syndicate for consideration and recommendations.



### UNIVERSITY OF KERALA

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#### OFFICE OF THE CREDIT AND SEMESTER SYSTEM, KARIAVATTOM MINUTES OF THE MEETING OF CSS ACADEMIC COMMITTEE

Venue : Hon'ble Vice Chancellor's Chamber

Date & Time : 18.09.2021, 3.00 pm

#### Members Present:

1. Dr V.P Mahadevan Pillai, Vice-Chancellor & Chairman, CSS (in the chair)
2. Dr. A. Biju Kumar, Vice-Chairman (CSS)
3. Dr. A Gangaprasad, Head, Department of Biotechnology
4. Dr. R. Jayachandran, Head, Dept. of Hindi
5. Dr. R.B. Binojkumar, Professor, Dept. of Geology
6. Dr. V. Biju, Professor, Dept of Physics
7. Dr. Aji S, Associate Professor, Dept of Computer Science
8. Dr P.M. Radhamany, Professor, Dept of Botany.
9. Dr Gabriel Simon Thattil, Director, IQAC

#### **Item No:4 Request from Lt Col Ranjit Mathew and Col. Ajay Raj L for admission to PG Programme(2021-2023) on supernumerary basis reg-**

Lt Col Ranjith Mathew had registered and appeared for PG Entrance Examination (2021-2023) for the subjects MCJ and Sociology. The candidate has secured 4<sup>th</sup> position in the PG Entrance examination held for MCJ and 99<sup>th</sup> rank for Sociology but he has not secured 50% mark for the qualifying examination. As per CSS Regulation a candidate is eligible to secure a seat for PG admission if he has secured minimum 50% mark in qualifying examination. The Academic Council in its meeting held on 21.11.2020 vide item no.33 resolved to give 10% relaxation in qualifying marks for admission to supernumerary seats reserved for Defence personnel.

Col. Ajay Raj L has appeared for MCJ Entrance Examination and secured 38<sup>th</sup> rank. He has secured more than 50% marks for the qualifying examination.

Now, both the candidates have requested for admission to MCJ Programme in supernumerary basis.

Sl.No	Name of Candidate	Courses applied	Qualifying marks
1	Col. Ranjith Mathew	MCJ-Rank 4 Sociology-Rank 99	42%
2	Col. Ajay Raj L	MCJ- Rank 38	59.5%

The matter is placed before the CSS Academic Committee for recommendations.

**Decision Taken: The CSS Academic Committee recommended to place the matter before the Syndicate.**

Sd/-  
Vice Chairman, CSS

sd/-  
Vice Chancellor & Chairman, CSS

**Resolution of the Syndicate**

**RESOLVED** to grant admission to Col. Ranjith Mathew and Col. Ajay Raj L for MCJ Programme (2021-2023) on supernumerary basis.

=====  
**Item No.32.85**                      **Approval of the syllabus of the new PG Programme MA. Politics, International Relations (for Virtual School)-Consideration of-reg.** (CSS)

The HOD, Department of Political Science has forwarded the syllabus of the new course MA. Politics, International Relations (for Virtual School). The syllabus is placed before the CSS Academic Committee for recommendations.

The matter was placed before the CSS Academic Committee for recommendations.

As per the recommendations of the Committee the Head, Department of Political Science has resolved the following.

1. **‘Virtual School of Politics and International Relations’ to be re-named as ‘Virtual Centre of Politics and International Relations’. The Centre will be functioning under the Department of Political Science and the Department will be responsible for running the programmes.**
2. **The MA programme on ‘Politics, International Relations and Diplomacy’ will be offered under the hybrid mode. The courses are to be offered online by the Department, and exams to be conducted by the University. The course will be offered from 2021 onwards, subject to approval by the Syndicate.**
3. **Total fees for the programme will be Rs 21,000 per semester (Rs. 42,000 per year) for domestic students and \$850 per semester (\$1700 per year) for foreign students.**
4. **Candidates, who have completed their Bachelor’s degree with a minimum of 3 years duration or its equivalent degree from a recognized university are eligible to apply. Admission is open to all, who fulfil the admission criteria.**

The CSSAC in its meeting held on 18.09.2021 recommended to place the proposal and fee structure of the new course before the Syndicate.

Hence as per the orders of the Hon.Vice Chancellor, the matter is placed before the Syndicate for consideration and recommendations.



**UNIVERSITY OF KERALA**

(Re-accredited by NAAC with ‘A’ Grade)

**OFFICE OF THE CREDIT AND SEMESTER SYSTEM, KARIAVATTOM**  
**MINUTES OF THE MEETING OF CSS ACADEMIC COMMITTEE**

Venue                      :            Hon’ble Vice Chancellor’s Chamber  
Date & Time            :            18.09.2021, 3.00 pm

**Members Present:**

1. Dr V.P Mahadevan Pillai, Vice-Chancellor & Chairman, CSS (in the chair)
2. Dr. A. Biju Kumar, Vice-Chairman (CSS)
3. Dr. A Gangaprasad, Head, Department of Biotechnology
4. Dr. R. Jayachandran, Head, Dept. of Hindi
5. Dr. R.B. Binojkumar, Professor, Dept. of Geology
6. Dr. V. Biju, Professor, Dept of Physics
7. Dr. Aji S, Associate Professor, Dept of Computer Science
8. Dr P.M. Radhamany, Professor, Dept of Botany.
9. Dr Gabriel Simon Thattil, Director, IQAC

Meeting started at 3.00 pm

**Item No:7**                      **Approval of the syllabus of the new PG Programme MA. Politics, International Relations (for Virtual School)**

The HOD, Department of Political Science has forwarded the syllabus of the new course MA. Politics, International Relations (for Virtual School). The syllabus is placed before the CSS Academic Committee for recommendations.

**Decision Taken:** *The CSS Academic Committee recommended to start the new course at the Department of Political Science in hybrid mode. The CSS Academic Committee also recommended to place the syllabus before the Academic Council. The fee structure for the new course to be placed before the Syndicate.*

sd/-

Vice Chairman, CSS

sd/-

Vice Chancellor &amp; Chairman, CSS

**Resolution of the Syndicate**

**RESOLVED** that the following:

1. To start the New PG Programme MA Politics, International Relations (for Virtual School) in the Department of Political Science, Kariavattom in Blended Mode from 2021 onwards.
2. To place the Syllabus before the Academic Council for consideration.
3. Item be referred to the Standing Committee of the Syndicate on Finance for providing the financial assistance and fixing the fee structure for the new programme.

**Item No.32.86** *Enhancement of TA/DA to the Members of the Senate, Syndicate and Academic Council-Consideration of- reg.*

(Ad.BI)

The TA and Sitting Fee of the Members of the Senate, Syndicate, Academic Council was last enhanced from 01.07.2013., necessary steps may be taken to revise the rates.

As per the U.O No. Ad.B.1(1)8912/2000 dated. 26.07.2013, sanction was accorded by the Vice-chancellor to enhance sitting fee to Rs. 750/-, fix Rs. 250/- as minimum Travelling Allowance to the members of the Senate, Syndicate and Academic Council and to fix the allowance for special conveyance as Rs. 9/- per kilometer with effect from 01.07.2013.

The Sitting fee and TA allowed to the Members of the Senate and Syndicate in other Universities are detailed below:

Sl. No.	Name of the University	Sitting Fee (Per day)	T.A. / Special Conveyance Allowance(Per Km)
1.	University of Calicut (U.O. No. 5132/2015/Admn dated 20.05.2015)	Rs. 900/-	Rs. 12/-
2.	Mahatma Gandhi University U.O dated. 02.08.2017	Rs. 750/-	Rs. 9/- or minimum Rs.250/-
3.	Cochin University of Science and Technology(U.O.No. CUSAT/AD(E).E1/95/2020 dated 15.012020 )	Rs. 3000/-	Rs. 9/- U.O dated. 12.09.2013

As per the orders of the Vice-Chancellor, the matter of enhancing the Travelling allowance and Sitting Fee of the members of the senate, Syndicate and Academic Council is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the next Syndicate.

**Item No: 32.87** *Recognition of M.Sc. Psychology through distance mode of University of Madras and M.Sc Degree in Counselling and Family Therapy from Indira Gandhi National Open University, New Delhi -Reporting of-reg.*

(Ac.C)

Ref:- High Court Judgement in WP(C) No. 27818/2019 dated 03/08/2021 filed by Smt. Zita Francis.

Smt. Zita Francis had submitted the scheme and syllabus of M.Sc. Psychology (Degree obtained in the year 2009) through distance mode of University of Madras and M.Sc Degree in Counselling and Family Therapy (Degree obtained in the year 2015) from Indira Gandhi National Open University, New Delhi for course recognition for the purpose of higher studies and employment. It may be noted that the candidate had obtained B.Sc. Degree in Zoology from University of Kerala and has not studied Psychology for the UG course. The admission regulation for M.Sc.Psychology is:-  
1. BA/BSc Graduates in Psychology with not less than 45% marks in Part III of the concerned optional

subjects (including Subsidiaries). 2. Graduates in other disciplines who have studied at least one paper in Psychology/ Animal Behaviour/ Animal or Human Physiology/ Child Development/ Counselling. The paper should carry maximum marks of 100 or more or 10% of the total marks for the course or more. 3. Graduates in other disciplines, who have passed the one year Diploma course in Psychology/ Counselling offered/ recognized by the University of Kerala.

The scheme and syllabus of the M.Sc Psychology (Distance) of Madras University obtained by another candidate Sri. Varun Kumar.T which is in concurrence with that of Zita Francis was forwarded (as the application was received first) to the Chairman, BoS in Psychology (P.G) and the Dean, Faculty of Science. The Chairman, BoS in Psychology (P.G) has examined the scheme and syllabus and remarked that the contents covered are much lower than the content of the syllabus of M.Sc Psychology of Kerala University, The syllabus of Madras University covers only a few topics represented in 10 papers, whereas in Kerala University, the M.Sc Psychology syllabus contain 15 papers with emphasis on research methodology and research projects. It is also noted that the Syllabus of Madras University fails to include many important area of the subjects, hence he recommended not to recognize the M.Sc. Psychology through distance mode of University of Madras as equivalent to M.Sc. Psychology of the University of Kerala. The Dean, Faculty of Science has endorsed the remarks of the Chairman. Accordingly as per the orders of the Registrar a memo was sent to both of the candidates intimating the matter of non recognition.

It may also be noted that the Academic Bodies of the University of Kerala has considered the matter of recognition of the M.Sc Degree in Counselling and Family Therapy awarded to Smt. Zita Francis by Indira Gandhi National Open University. The Chairman, BoS in Psychology (P.G) has examined the scheme and syllabus and remarked that the course structure and content of the syllabus of the M.Sc Degree in Counselling and Family Therapy from Indira Gandhi National Open University, are not at par with that of M.A/M.Sc in Psychology of Kerala University. The total number of papers, number of credits earned and the content areas covered by different papers offered by IGNOU are much less than that of M.Sc. Psychology of University of Kerala. The eligibility criteria for the course and course work also doesn't satisfy the requirement. Hence the Chairman recommended not to recognize the M.Sc Degree in Counselling and Family Therapy from Indira Gandhi National Open University, as equivalent to M.Sc. Psychology of the University of Kerala. The Dean, Faculty of Science has endorsed the remarks of the Chairman. Accordingly, as per the orders of the Registrar a memo was sent to the candidate to intimate this matter.

In the meanwhile the candidate filed WP(C) No 27818/2019(B ) before the Hon'ble High Court of Kerala. As per the High Court Judgement on WP(C) No.27818 of 2019(B) dated 22/03/2021 received from the Legal Section, it is stated "the degrees held by the petitioners will not be rejected, in case the petitioner seeks any future appointment, as and when invited through notifications, subject to compliance of other conditions". Accordingly University of Kerala had filed an appeal against the Judgement. As per the High Court Judgement dated 3<sup>rd</sup> August 2021 on WA No.765 of 2021 and against the Judgement dated 22<sup>nd</sup> March in WP(C) 27818/2019 of Hon'ble High Court of Kerala, the writ appeal filed by the University of Kerala has been partly allowed and directions contained in the Judgement vacated. It has been consequently directed that "the Academic Council consider the applications submitted by the writ petitioner in respect of post graduate M.Sc Degree awarded by the IGNOU and the M.Sc Psychology (Distance) awarded by University of Madras, taking into account the proposition of law laid down by the Apex Court and this court in the judgement referred to the above and any others, UGC Regulations, Circulars, orders, and the State Government Order extracted above, at the earliest and at any rate, within two months from the date of receipt of a copy of this judgement, after providing an opportunity of hearing and participation to the writ petitioner".

The provisions as contained in the UGC Letter, circular and Government orders cited in the Judgement cannot be completely adhered to, since they are not applicable while considering the aspects of recognition to Degree through regular conventional mode and in the distance mode of education by the Academic Bodies of the University of Kerala.

As per the Public Notice issued by the UGC dated 23/02/2018 (Ext P22) and the Letter No. UGC/DEB/2013 dated 14/10/2013(Ext P21) regarding the Degrees/ Dipomas/Certificates awarded for programmes conducted by the ODI, institutions, recognized by DEC and UGC, in conformity with UGC Notification on specification of Degrees should be treated as equivalent to the corresponding award of Degree/ Diploma/Certificate of the traditional Universities/Institutions in the Country. It



may be noted that the University of Kerala does not offer M.Sc. Degree in Psychology through distance mode. Hence equivalency cannot be granted. The Government order G.O(MS) No.526 dated 17/07/1965, as per clause (ii) states that “Other Degree and Diploma awarded by Statutory Universities established by an Act of the Central or State Legislature or by other Institutions of higher learning recognized as Universities by the Central University Grants Commission, should be recognized”. However it does not state anything about the recognition of Degrees through Open and Distance Learning. As per the regulation relating to recognition of Degrees/Examinations of other Universities Chapter IV, Amendment No 4 (V) I. All degrees/ Examination taken after regular course of study awarded by Statutory Universities/ Institutions be recognized as equivalent to the corresponding Degrees/ examinations of Kerala University provided:

a. that the qualifying examinations and duration of the course are the same.

b. that such institutions are recognized by the UGC and are members of the Association of Indian Universities.

**II. If there are no corresponding degrees of examinations in Kerala University the matter is decided only on the recommendations of the Dean and Chairman of the Board of Studies concerned.**

**III. In the case of correspondence courses, recognition is granted only on recommendation of the Dean and Chairman of the Boards of Studies concerned.**

In compliance with the Judgement dated 3<sup>rd</sup> August 2021 passed by the Hon’ble High Court of Kerala in WA No 765/2021 (against the Judgement dated 22 march in WP(C) No. 27818/2019 of Hon’ble High Court of Kerala) a hearing of the Petitioner was conducted on 20/09/2021 by the Hon’ble Vice-Chancellor. The Vice-Chancellor heard the Petitioner and decided, in pursuance of Verdict of the Hon’ble High Court of Kerala, to allow the Petitioner to present her petition in person before the Academic Council scheduled to be held on 07/10/2021.

As per the orders of the Vice-Chancellor the whole *matter regarding the conduct of hearing of the Petitioner in connection with the recognition M.Sc. Psychology through distance mode of University of Madras and M.Sc.Degree in Counselling and Family Therapy from Indira Gandhi National Open University, New Delhi* is reported before the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor as detailed above, be noted.

**Item No.32.88**

***Complaint submitted by Ms. Veronica Oliveira de Medeiros, II year MA Philosophy student, Dept. of Philosophy, Kariavattom campus against Dr.Krishna Prasad R., Health Care Centre, Kariavattom Campus – Report furnishing-Consideration of-reg.***

***(Ad.Misc.)***

The Meeting of the Syndicate held on 02.07.2021 vide item no. 29.60.01 considered the ICC Report submitted with respect to the complaint submitted by Ms. Veronica Oliveira deMedeiros, II year MA Philosophy student, Dept. of Philosophy, Kariavattom campus against Dr. Krishna Prasad.R., Health Care Centre, Kariavattom Campus and resolved to entrust the Pro-Vice-Chancellor, Prof.K. Lalitha, Member, Syndicate to examine the matter and submit a detailed report before the Syndicate.

As per the resolution of the Syndicate, the Pro-Vice-Chancellor and Prof. K. Lalitha, Member, Syndicate has submitted detailed report in this regard.

As per the orders of the honourable Vice-Chancellor, the Report submitted by the Pro-Vice-Chancellor and Prof. K. Lalitha, Member, Syndicate is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

The Syndicate considered the Report (Appended) of the sub-committee and **RESOLVED** to approve the recommendations and initiated action accordingly.

**FURTHER RESOLVED** to entrust the Registrar to inform Ms. Veronica Oliveira deMedeiros in detail about the unconditional apology tendered by Dr.Krishna Prasad.R and his termination through e-mail.

**Item No.32.89 Minutes of the meeting of the SDE Monitoring Committee held on 02.09.2021 as approved by the Vice Chancellor – reporting of – reg.**

(Ad.Misc.)

The meeting of the SDE Monitoring Committee was held on 02.09.2021 (minutes appended). The Vice – Chancellor, due to exigency, has approved the matter contained in the minutes of the meeting, subject to reporting to the Syndicate.

The above action taken by the Vice – Chancellor is reported to the Syndicate.

**Minutes of the Meeting of the SDE Monitoring Committee**

Date & Time : 02.09.2021, 02.00 PM  
 Venue : Syndicate Room

**Members Present**

- |  |      |
|--|------|
| 1. Dr.V.P.Mahadevan Pillai, Vice Chancellor (in the chair) | Sd/- |
| 2. Dr. P. P. Ajayakumar, Pro –Vice Chancellor              | Sd/- |
| 3. Adv. B. Balachandran, Member, Syndicate                 | Sd/- |
| 4. Adv. K.H. Babujan, Member, Syndicate                    | Sd/- |
| 5. Dr. K.B. Manoj, Member, Syndicate                       | Sd/- |
| 6. Dr. S. Nazeeb, Member, Syndicate                        | Sd/- |
| 7. The Registrar   | Sd/- |
| 8. The Controller of Examinations                          | Sd/- |
| 9. The Director (i/c), SDE                                 | Sd/- |

**Special Invitee**

- |                               |      |
|-------------------------------|------|
| 1. Press Superintendent (i/c) | Sd/- |
|-------------------------------|------|

**Member Absent**

- |                                      |
|--------------------------------------|
| 1. Sri. Jairaj J., Member, Syndicate |
|--------------------------------------|

The Committee began its meeting at 02.00 p.m and considered the agenda placed before it.

**Item No. 32.89.01 SDE യിലേക്ക് ആവശ്യമുള്ള SLM (Self Learning Materials)കൾ കേരള യൂണിവേഴ്സിറ്റി പ്രസിൾ നിന്ന് സമയബന്ധിതമായി ലഭിക്കാത്തത് സംബന്ധിച്ച്**

1.02.2021 തീയതിയിലെ AC IV/SDE/ 2021നമ്പർ പ്രിന്റ് ഓർഡർ, 05.07.2021 തീയതിയിലെ AC IV/SDE/ 2021നമ്പർ പ്രിന്റ് ഓർഡർ, 07.07.2021 തീയതിയിലെ AC IV/SDE/ 2021നമ്പർ പ്രിന്റ് ഓർഡർ, **ഇപ്രകാരം** കേരള യൂണിവേഴ്സിറ്റി പ്രസിൾ കേരള നൽകിയ പ്രിന്റ് ഓർഡർ പ്രകാരം യു.ജി കോഴ്സിന്റെ II, III, IV സെമസ്റ്ററുകളിലേയും പി.ജി കോഴ്സിന്റെ III, IV സെമസ്റ്ററുകളിലേയും സ്റ്റഡി മെറ്റീരിയൽസ് ഇതുവരെ ലഭ്യമായിട്ടില്ല. 2019-2020 അക്കാദമിക് വർഷത്തെ III, IV യു.ജി-പി.ജി ക്ലാസുകളും 2020-21 അക്കാദമിക് വർഷത്തെ I, II സെമസ്റ്റർ യു.ജി-പി.ജി ക്ലാസുകളും അവസാനിച്ചിരിക്കുകയാണ്. എന്നാൽ സ്റ്റഡി മെറ്റീരിയൽസ് പ്രസിൾ നിന്നും ലഭിക്കാത്തതിനാൽ വിതരണം ചെയ്യാൻ കഴിയാത്ത വിഷമസ്ഥിതിയിലാണ്. 13.08.2021 തീയതിയിലെ കേരള യൂണിവേഴ്സിറ്റി പ്രസ് സുപ്രണ്ടിന്റെ ഇമെയിൽ പ്രകാരം കേരള യൂണിവേഴ്സിറ്റി പ്രസിൾ നിന്ന് 2021 ഡിസംബറോടു കൂടി മാത്രമേ ടി. ബുക്കുകൾ ലഭ്യമാക്കാൻ കഴിയുകയുള്ളൂ എന്നറിയപ്പെട്ടിരിക്കുന്നു. ഓൺലൈൻ ക്ലാസുകൾ മാത്രം നടക്കുന്ന ഈ സവിശേഷ സാഹചര്യത്തിൽ വിദ്യാർത്ഥികൾക്ക് സ്റ്റഡി മെറ്റീരിയൽസ് ലഭിക്കാത്തത് ബുദ്ധിമുട്ടാകുകയും തത്ഫലമായി ടി കൂട്ടികളുടെ പരീക്ഷകൾ സമയബന്ധിതമായി നടത്തുവാൻ സാധിക്കാത്ത സാഹചര്യം ഉണ്ടാവുകയും ചെയ്യും. ഇത് യൂണിവേഴ്സിറ്റിയുടെ യശസ് കളങ്കമാവുന്നതിന് കാരണമാകും.

**The committee considered the matter regarding delay in printing SLMs of UG & PG programmes of SDE. The committee also noted the urgency for releasing the SLMs of S2 UG& S3 UG & PG programmes within a short period of time. The Press Superintendent informed the practical difficulty in printing the SLMs within the short period of time. After detailed deliberations, the committee recommended the following.**

1. **Printing of SLMs of S2 UG & PG programmes shall be completed on or before 10.09.2021.**
2. **Printing of SLMs of S3 UG & PG programmes shall be entrusted with outside presses.**
3. **Printing of SLMs of S4 UG & PG programmes shall be completed on or before 30.09.2021.**
4. **Printing of SLMs of S5 & S6 UG programmes shall be completed on or before 30.10.2021.**
5. **Steps shall be taken to issue SLMs of S1 & S2 UG & PG programmes( new admissions 2021- 22) at the time of registration process itself ( before 30.11.2021).**
6. **The Director, SDE and the Press Superintendent shall ensure that SLMs for subsequent semesters shall be distributed to the students at the time of starting the semester classes.**

7. *The Press Superintendent shall furnish the completion report to the Vice-Chancellor after completing the printing of SLMs entrusted with the University Press, and the Director, SDE shall report the receipt of the same on the prescribed dates.*
8. *The Director, SDE shall schedule a proper time table for printing and distribution of SLMs to the candidates, well in advance and submit the same to the Vice Chancellor.*
9. *The employees of the press shall work extra hours (4 hours treated as special duty) with an additional allowance of Rs.400/- (Rupees Four Hundred only) for permanent employees and Rs. 300/- (Rupees Three Hundred only) for casual employees (binders and printers) per special duty, in order to complete the printing works of SLMs within the stipulated time period.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the SDE Monitoring Committee held on 02.09.2021, be noted.

**FURTHER RESOLVED** to entrust the Director, SDE to submit the details of printing and distribution of SLMs before six months in advance.

**Item no.32.89.02      *Relaxation of qualifying marks for admission to PG Programmes-reg.***

The eligibility criteria for admission to PG Programmes at the School of Distance Education (SDE) has not changed since 2017-18 admission onwards. The same have been specified in the Prospectus of SDE (Clause 8, page 55-61). As per clause 8, the criteria for admission to all 13 Post Graduate Programmes (except MLiSc & MBA) is obtaining “not less than 45% marks” in the Qualifying Exams (A detailed list of the eligibility for all the Programmes is appended). Moreover, Clause 8.2 explicitly states that “Eligibility for admission for various Post- Graduate Programmes shall be according to the rules framed by the University from time to time”.

About 500 applications for PG Admissions 2020-21 had to be rejected on the basis of this qualifying criteria of 45% marks, in the qualifying exam. It may be noted that SDE caters to a majority who don't fulfill the eligibility criteria of the regular stream, one of its founding primary objectives being-“Democratizing higher education to large segments of the population, in particular the disadvantaged groups like those living in remote and rural areas, working people and women”.

***The committee considered the matter of relaxing the qualifying marks for admission to all the Post- Graduate Programmes (except MBA and MLiSc) in SDE from 45% to 40% and recommended to maintain status quo for the time being. Further recommended to place the matter before the Academic Council in case of admissions of next year.***

Considering the urgency, the Vice Chancellor in exercise of powers conferred under Section 10(13) of the Kerala University Act 1974 may approve all the recommendations in the minutes of the meeting of the SDE Monitoring Committee, subject to reporting to Syndicate.

The meeting came to an end at 03.30 p.m.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the SDE Monitoring Committee held on 02.09.2021, be noted.

**Item No.32.90      *Eligibility for promotion to the post of Section Officer, Sri.Binu.M – Consideration of-reg.***

**(Ad.AI)**

Sri.Binu M, presently officiating as Assistant (Sel.Gr) was appointed as Assistant under the scheme of appointment by transfer. Sri.Binu M, Assistant (Sel.Gr) vide submissions dated 31.03.2021 & 22.04.2021 requested to enter the details of Plus Two and Bachelor Degree in the Service Book enclosing the copy of Provisional Degree Certificate (BA History, Distance Education, Annamalai University) and Eligibility Certificate from MG University. The degree certificate has not been produced and it is informed that he has applied for the same and the same will be issued only after Convocation, which is pending due to Covid –19 pandemic situation. The legal opinion from the Standing Counsel was sought whether promotions can be granted to Sri.Binu M to the post of Section Officer based on the provisional certificate. The Standing Counsel vide letter No.TA/SC-LO-22/2021 dated 19.07.2021 informed the following;

***'The promotion to the post of Section Officer can be granted. But it may be stipulated in the order that the same will be subject to the production of Original Degree certificate'.***

The Vice-Chancellor ordered to place matter regarding 'Whether the entry may be made in the service book with provisional certificate and promotion may be granted to Sri. Binu. M, with the condition subject to the production of original Degree Certificate', before the Syndicate.

The request submitted by Sri. Binu. M, Assistant(Sel. Gr) for promotion to the post of Section Officer along with the Legal Opinion dated 19.07.2021 received from the Standing Counsel in this matter is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

The Syndicate considered the legal opinion of the Standing Counsel and **RESOLVED** to grant promotion to Sri.Binu.M, Assistant (Sel. Gr.) to the post of Section Officer provisionally and in the Order it must be stipulated that the declaration of probation and regularisation of the post will be subject to the production of Original Degree Certificate.

***Item No.32.91 Appointment of Public Relations Officer on contract/deputation basis in the University of Kerala -proposal -Consideration of-reg.***

**(Ad.AI)**

Sri.S.D Prins, Public Relations Officer in the University retired from service on 31-05-2020. Sri.Santhoshkumar. T.S, Assistant Professor,Dept.of Malayalam is now holding the additional charge of Public Relations Office vide No.Ad.A1.2/1734/2021 dated 17-02-2021.

It may be noted that vide letter No.Ad.A1/2/2020 dated 05-01-2021, the vacancy of Public Relations Officer has been reported to Kerala Public Service Commission. Vide GO(P) No.37/2020/H.Edn dated 06-11-2020, the qualification,age limit,pay scale &mode of appointment of Public Relations Officer has been stipulated as follows;

Sl No.	Designation	Scale of pay	Age	Qualifications		Method of recruitment	Appointing Authority
(1)	(2)	(3)	(4)	General (5)	Technical (6)	(7)	
10.	Public Relations Officer	Rs 42,500-87,000	20-45 years ( With usual relaxation to SC/ST and other eligible categories)	PG in Journalism/ Mass communication OR PG in any stream with diploma in Journalism/ Mass Communication/Public Relations	3 years of media experience from a media institution of Govt approved/Registered OR 3 years Experience as PR Professional in Govt/ Semi Govt./ Autonomous bodies	By direct recruitment as per the advice of Kerala Public Service Commission	Vice-Chancellor

It may further be noted that the process of effecting necessary amendments in the KUFO 1978 with regard to the appointment to the post of Public Relations Officer in tune with the GO(P) No.37/2020/H.Edn dated 06-11-2020 is underway.

As ordered by the Vice-Chancellor, the appointment of Public Relations Officer on contract/ deputation basis in the University is submitted for consideration.

***Resolution of the Syndicate***

**RESOLVED** to initiate immediate steps for the appointment of Public Relations Officer on contract/ deputation basis in the University till the appointment is made from Kerala Public Service Commission.

**FURTHER RESOLVED** to refer the matter of fixing the remuneration of Public Relations Officer, before the Standing Committee of the Syndicate on Finance

**Item No.32.92** *Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges - reg.*

(Ac F II)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 18.09.2021 at 02.00 P.M in the Syndicate Room.

The Minutes of the Meeting of the Standing Committee is placed before the Syndicate for consideration and approval.

The Pro-Vice-Chancellor abstained from the Item No.32.92 while considering the Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

**Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges**

Day and Date : Saturday, 18<sup>th</sup> September, 2021  
Time : 02.00 PM  
Venue : Syndicate Room, University Buildings.

**Members Present**

1. Dr.M.Vijayan Pillai, Convenor, Member Syndicate
2. Dr.K.B Manoj, Member Syndicate
3. Sri.B.P.Murali, Member Syndicate
4. Sri.R.Arun Kumar, Member Syndicate
5. Sri.Jairaj.J, Member Syndicate (Via online)

**Members Absent**

1. Smt.Renju Suresh, Member Syndicate
2. Prof.K.Lalitha, Member Syndicate
3. Dr.B.Unnikrishnan Nair, Member Syndicate
4. Dr. Mathew.V, Member Syndicate

The meeting started at 02. 00 PM

**Item No.32.92.A1:** *St.John's College, Anchal- Proposal for the approval of the Placement/Promotion of Dr. Brilliant Rajan, Department of Environmental Science as Assistant Professor from stage II to stage III (Academic level 11 to 12), w.e.f 03.02.2021 - reg*

(18220/Ac F I/2021/UOK)

The DDO, St.John's College, Anchal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with option B for placement/promotion of Assistant Professor from Stage II to stage III from 2016 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the approval of the Placement/Promotion of Dr.Brilliant Rajan, Department of Environmental Science as Assistant Professor from stageII to stage III (Academic level 11 to 12), w.e.f 03.02.2021.

The Service details of Dr.Brilliant Rajan is as follows.

Qualifications	<ul style="list-style-type: none"> <li>• M.Sc from University of Kerala in April 2003</li> <li>• Qualified NET exam held on 24.06.2007</li> <li>• Ph D from M G University in 23.01.2012</li> </ul>
Date of first entry in to Service	03.02.2012
L.W.A availed	Nil
Details of relaxation availed of	Already availed in promotion to Stage II
Date of Placement to Assistant Professor Stage II	03.02.2016
Date of completion of 5 years of service as Assistant Professor Stage II (Academic level 11)	02.02.2021
Date of Placement to Assistant Professor Stage III (Academic level 12)	03.02.2021
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)R.C from 03.09.2015 to 30.09.2015 Human Resource Development centre, University of Kerala - UGC

	2) O.C from 01.01.2016 to 28.01.2016 Academic Staff College, University of Kerala – UGC 3) R C from 11.01.2020 to 24.01.2020 , HRDC University Of Kerala-U GC
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018(OPTION B)

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Stage III- Assistant Professor in Academic Level 12.

As per API scores sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category

**Category I -Good**

**Category II – 225**

**Category III -236.5**

**Category II +III = 461.5 for which the minimum required is 50.**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Dr.Brilliant Rajan in the Department of Environmental Sciences as Assistant Professor in Academic level 11 to Assistant Professor in Academic level 12 (Stage II to Stage III) w.e.f 03.02.2021 at St.John's College, Anchal, as per the UGC Regulations 2018 ,is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.A2: St.John's College, Anchal- Placement/Promotion of Smt.Rashmi S Pillai, Assistant Professor, Department of English from Stage I-II(AGP 6000 to 7000) , w.e.f 11.10.2016 Approval- reg.**

**(34747/Ac F I/2020/UOK)**

The DDO, St.John's College, Anchal, has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Rashmi S Pillai, Assistant Professor, Department of English from stage I to II (AGP 6000 to 7000/-), w.e.f 11.10.2016 F.N.

The Service details of Smt.Rashmi S Pillai are as follows.

Qualifications	<ul style="list-style-type: none"> <li>• M A-University of Kerala - June 2009</li> <li>• NET held on 27.12.2009</li> </ul>
Date of first entry in to Service	11.10.2010 F.N
Date of entry into continuous service	11.10.2010 F.N
L.W.A availed without medical certificate	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	11.10.2016
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1.O.C from UGC-ASC, University of Kerala, Kariavattom from 30.01.2015 to 26.02.2015. 2. Special Winter School Course, HRDC University of Kerala, Kariavattom from 29.10.2015 to 18.11.2015.
Refresher / Orientation Course due	Nil
UGC Regulation applicable	<b>U G C Regulation 2018(OPTION A)</b>

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 11.10.2010 F.N in St.John's College, Anchal and it was approved by University of Kerala vide U.O No. Ac FI/2/7128/11 dtd. 23.06.2011. She has completed sixyears of service on 10.10.2016, and hence her promotion date is 11.10.2016.

The DDO has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2010 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 23.09.2020 at 03.00 PM in St.John's College, Anchal.

The committee evaluated the submitted PBAS proforma of Smt.Rashmi S Pillai, Assistant Professor in English, and verified the score and original documents and recommended for promotion from Stage I to II, w.e.f 11.10.2016 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal regarding the **placement/promotion of Smt.Rashmi S Pillai**, Assistant Professor, Department of English, St.John's College, Anchal from **Stage I to II** (AGP 6000/- to 7000/-) w.e.f **11.10.2016 F.N**, based on **UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92A3: *Mar Theophilus Training College, Thiruvananthapuram-Proposal for the approval of the Placement/Promotion of Dr.Maya S, Assistant Professor of Education (Academic level 12) to Associate Professor(Academic Level 13 A) ,w.e.f 08.02.2018 -reg***

**(20553/Ac F I/2021/UOK)**

The Principal, Mar Theophilus Training College, Thiruvananthapuram has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS for option B, Assistant Professor (Stage III) to Associate Professor (stage IV) from 2015 to 2018, with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018 .

The Service details of Dr.Maya S are as follows.

Qualifications	M.Sc – University of Kerala, 1991 M.Ed- University of Kerala , 1999 Ph.D – University of Kerala, 06.12.2005
Date of first entry in to Service	08.02.2006
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Stage II	08.02.2010
Date of Placement to Assistant Professor Stage III	08.02.2015
Date of completion of 3 years of service as Assistant Professor Stage III	07.02.2018
Date of Placement to Associate Professor Stage IV(Academic Level 13 A)	08.02.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from ASC University of Kerala from 18.04.2006 to 15.05.2006. 2. RC from ASC University of Kerala from 09.03.2010 to 30.03.2010. 3. .RC from ASC University of Kerala from 01.10.2012 to 22.10.2012.

	4. National Workshop on 'E content Development' from Department of Education, University of Kerala from 29.01.2018 to 04.02.2018. 5. Faculty Development Programme ,MGNCRE, Hyderabad, MHRD & Dept. of Education ,University of Kerala from 14.12.2018 to 20.12.2018.
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018 option B

As per the minutes of the Selection Committee, the API score claimed for various categories have been verified against the documents produced, the selection committee found that the teacher satisfied all the requirements for promotion to Stage IV- Associate Professor in Academic Level 13 A. As per API scores sheet endorsed by the Selection Committee, the incumbent is awarded the following marks for each category

Category I -Good

Category II – 158

Category III -126

Category II +III -284 for which the minimum required is 45.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts the the proposal for the approval of the Placement / Promotion in respect of Dr.Maya S, Assistant Professor of Education (Academic level 12) to Associate Professor (Academic Level 13A), w.e.f 08.02.2018 at Mar Theophilus Training College, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration & appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.A4: S D College, Alappuzha- Placement/Promotion of Dr.Dileep C, Assistant Professor ( stage III) to Associate Professor (Stage IV ) in the Department of Botany, S D College, Alappuzha, w.e.f 08.02.2018 Approval- reg. (18284/Ac F I/2021/UOK)**

The Principal, SD College, Alappuzha, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Dileep C, from Assistant Professor to Associate Professor (stage III to IV) in the Department of Botany w.e.f 08.02.2018 F.N.

The Service details of Dr.Dileep C are as follows.

Qualifications	MSc- Bhavnagar University - 1993 PhD - Bhavnagar University- 13-03-1996
Date of first entry in to Service	08.02.2006
Date of entry into continuous service	08.02.2006
Date of promotion to Assistant Professor Stage II	08.02.2010
Date of promotion to Assistant Professor Stage III	08.02.2015
L.W.A availed	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Already availed in Stage II
No. of Refresher Courses/Orientation Courses attended,duration and Name of University.	1. OC from ASC University of Kerala from 27.12.2007 to 23.01.2008. 2. RC from ASC University of Kerala from 26.05.2011 to 16.06.2011. 3. RC from ASC University of Kerala from 02.02.2017 to 22.02.2017. 4.UGC Sponsored short term course from HRDC University of kerala from 18.07.2018 to 25.07.2018
Refresher / Orientation Course due	one short term course



Proposed date of promotion from Stage III to IV	<b>08.02.2018</b>
U G C Regulation applicable	<b>U G C Regulation 2018, Option A</b>
Remarks	clause 6.3.VIII of UGC Regulation applicable.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 08.02.2006 F.N in S D College, Alappuzha and it was approved by University of Kerala .He has completed twelve years of service on 07.02.2018, for being promoted as Associate Professor (from AGP 8000 to AGP 9000).

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2015 to 2018 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Selection Committee that the Committee was conducted on 22.04.2021 at 10.00 AM in S D College Alappuzha.

The committee evaluated the submitted PBAS proforma of Dr.Dileep C, Assistant Professor with AGP 8000 in the Department of Botany, and verified the score and original documents and recommended for promotion from Assistant Professor with AGP 8000 to Associate Professor with AGP 9000 (stage III to IV), w.e.f 08.02.2018 F.N.

**The teacher has undergone only one short term term course during the assesment period.As per UGC Regulations 2018** One Refresher Course/Research Methodology/ Workshop/ Syllabus Up-gradationWorkshop/ Training in Teaching-Learning and Evaluation/ Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days)within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)**two short term term courses of minimum 5 days duration is required for promotion to the post of Associate Professor.**

But As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31' st December 2018.Hence eligible for promotion within the due date itself.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal regarding the approval of placement/promotion of Dr.Dileep C, from Assistant Professor ( stage III) to Associate Professor (Stage IV ) w.e.f 08.02.2018 F.N in the Department of Botany, S D College, Alappuzha, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.A5: Initial Appointment of Assistant Professor in Mar Ivanios college, Thiruvananthapuram– Approval – reg –**

**(9879/Ac F I/2021/UOK)**

The Educational Agency, Mar Ivanios college, Thiruvananthapuram has forwarded proposal for the approval of the initial appointment of the following Assistant Professor in the Department of Botany.

Sl.No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Dr.Mary Sheeba A	Botany	25.11.2020 FN	Against the vacancy of Dr.Thomas Kuruvilla who expired while in service on 28.10.2018.

The details of the Assistant Professor and the workload are indicated in the proforma placed below. The following details have been furnished by the Principal.

01. Appointment Orders in Form 1.
02. Minutes of the Selection Committee.
03. Score Sheet of the candidates.
04. Apportionment Statement.
05. Qualifying Certificates.
06. Documents proving age.
07. Attested copies of News Paper Cuttings .
08. Certificate that there are no thrown-out hands and supernumerary hands in the Department.
09. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professor.
10. Service Book of the Teacher.
11. Seniority- wise list of teachers in the Department.
12. Workload Statement.
13. Government nominee letter No.D2/484/2019/HEdn dated.06.01.2020.
14. Post Adalath Report of Botany.
15. Joining report of the incumbent.
16. Confidential Report from the subject experts.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 26.01.2020), Deepika (dated. 26.01.2020), The New Indian Express (dated 26.01.2020) and Mangalam (dated 26.01.2020). Hence the age of the teacher is calculated as on 01.01.2020.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma. The details regarding the age, rank position academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the minutes of the meeting of the Selection Committee held on 27.10.2020 a selected list of 3 candidates in Open Category for Botany was prepared.

As per Post Adalath report there is a workload of 107 hours and hence 6 permissible posts in the department of Botany, Mar Ivanios college, Thiruvananthapuram. Dr.Mary Sheeba A is the sixth teacher in the Department of Botany.

It may be noted that Government had nominated a representative to the staff selection committee of Mar Ivanios college, Thiruvananthapuram for filling up of one vacancy in Botany vide letter dated. 06.01.2020.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

A Master's Degree with 55% marks(or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.

- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test(NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for
- Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out of which at least one is in a refereed journal.

- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

8. NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

**On verification of the above proposals, it is found that the the incumbent has acquired PhD on 04.07.2018 and the last date of notification for the receipt of application for the said post was on 25.02.2020. The incumbent had rendered the following services as guest lecturer in various colleges.**

Name of the institution	period from	To	Remarks
HHMPBNSS college, Neeramankara	24.07.2018	08.05.2019	9 months and 16 days.
St. John's College, Anchal	05.06.2019	16.08.2019	2months 12 days.
All Saints College, TVPM	19.08.2019	31.03.2020	6months 7 days (the period till 25.02.2020 only can be taken into account.

**As per the score sheet, the incumbent has been awarded 4 marks for teaching experience. The UGC Regulations 2018 specifies that if the period of teaching experience is less than one year, then marks shall be reduced proportionately. Accordingly the incumbent is eligible for 3 marks only (18/12\*2), which in turn makes a tie between 1<sup>st</sup> and 2<sup>nd</sup> rank holder. The 2<sup>nd</sup> rank holder had acquired PhD Degree and also qualified NET. Upon considering the age, Dr.Mary Sheeba A is senior to the 2<sup>nd</sup> rank holder.**

**The proposal for the approval of the initial appointment of Dr.Mary Sheeba A, as Assistant Professor in Department of Botany, Mar Ivanios college, Thiruvananthapuram w.e.f 25.11.2020FN was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 19.07.2021, and the Standing committee recommended to defer the item to the Next Standing Committee. The Syndicate at its meeting held on 23.07.2021 resolved to approve the same.**

**Hence as per the Orders of the Vice-Chancellor, the proposal for the approval of initial appointment of Dr.Mary Sheeba A, as Assistant Professor in Department of Botany, Mar Ivanios college, Thiruvananthapuram w.e.f 25.11.2020 FN is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and appropriate recommendation.**

**Ac FI/9879/2021**

**PROFORMA**

Proposal for the approval of the initial appointment of Assistant Professor in Botany at Mar Ivanios College, Thiruvananthapuram  
Date of Notification – 26.01.2020

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01/01/2020	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible & Position of the teacher	Apportionment position		Remarks
						Open	Community	
1	Dr.Mary Sheeba A Date of Joining-	04.05.1984 35 years and 7 Months 28	1 <sup>st</sup> Rank in open merit	1) B Sc Botany First Class, University of Kerala, April 2005, Reg	Post Adalath workload - 107 hrs	69	N.A	Against the

	25.11.2020 FN	days.		No.371639 percentage of marks-76.4 <b>2) M Sc Botany First Class M G</b> University , May 2009 Reg No.25627 percentage of marks-76 <b>3)M Phil, Grade'A',</b> University of Kerala, December 2011 Reg No.10147 <b>4) Ph D,</b> University of Kerala , Reg No. 9387 awarded on 04.07.2018	No of teachers permissible- 6  Position of the teacher- 6 <sup>th</sup>			retirement vacancy of Dr.Thomas Kuruville, Assistant Professor, died while in service on 28.10.2018.
1	Dr.Mary Sheeba A Date of Joining- 25.11.2020 FN	04.05.1984 35 years and 7 Months 28 days.	I <sup>st</sup> Rank in open merit	<b>1) B Sc Botany First Class,</b> University of Kerala, April 2005, Reg No.371639 percentage of marks-76.4 <b>2) M.Sc Botany First Class MG</b> University, May 2009 Reg No.25627 percentage of marks-76 <b>3)M Phil, Grade'A',</b> University of Kerala, December 2011 Reg No.10147 <b>4) Ph D,</b> University of Kerala, Reg No. 9387 awarded on 04.07.2018	Post Adalath workload - 107 hrs No of teachers permissible- 6  Position of the teacher- 6 <sup>th</sup>	69	N.A	Against the retirement vacancy of Dr.Thomas Kuruville, Assistant Professor, died while in service on 28.10.2018

The Standing Committee considered the proposal and recommended to refer to Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.A6: Mar Theophilus Training College, Thiruvananthapuram- Proposal for the approval of the Placement/ Promotion of Dr.Joju John, Assistant Professor of Education (Academic level 12) to Associate Professor (Academic Level 13 A), w.e.f 02.06.2018-reg.**

**(20545/Ac F I/2021/UOK)**

The Principal, Mar Theophilus Training College, Thiruvananthapuram has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS for option B, Assistant Professor (Stage III) to Associate Professor (stage IV) from 2015 to 2018, with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018 .

The Service details of Dr.Joju John are as follows.

Qualifications	<ul style="list-style-type: none"> <li>• M A English-University of Kerala, 1997</li> <li>• M.Ed- University of Kerala, 1999</li> <li>• qualified NET(Education) held on December 1999</li> <li>• M.A Sociology– University of Kerala, 2000</li> <li>• M A Philosophy-University of Kerala, 2001.</li> <li>• Ph.D – University of Kerala, 12.09.2013</li> </ul>
Date of first entry in to Service	02.06.2004
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Stage II	02.06.2010
Date of Placement to Assistant Professor Stage III	02.06.2015
Date of completion of 3 years of service as Assistant Professor Stage III	01.06.2018
proposed date of Placement to Associate Professor Stage IV (Academic Level 13 A)	02.06.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)O.C from 16.06.2005 to 13.07.2005 UGC-Academic Staff College, University of Kerala 2) RC from 09.12.2006 to 30.12.2006 UGC-Academic Staff College, University of Kerala. 3) RC from 03.02.2015 to 23.02.2015 UGC-Academic Staff College, University of Kerala. 4) RC from 06.05.2015 to 26.05.2015 UGC-Human Resource Development Centre University of Kerala. 5) National Workshop on 'E content Development' from Department of Education, University of Kerala from 29.01.2018 to 04.02.2018.
Refresher / Orientation Course due	NIL
U G C Regulation applicable	U G C Regulation 2018 option B

As per the minutes of the Selection Committee, the API score claimed for various categories have been verified against the documents produced, the selection committee found that the teacher satisfied all the requirements for promotion to Stage IV- Associate Professor in Academic Level 13A.

As per API scores sheet endorsed by the Selection Committee, the incumbent is awarded the following marks for each category

Category I -Good

Category II – 179

Category III -59

Category II +III -238 for which the minimum required is 45.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement / Promotion in respect of Dr.Joju John, Assistant Professor of Education (Academic level 12) to Associate Professor (Academic Level 13A), w.e.f 02.06.2018 at Mar Theophilus Training College, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration & appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.A7: Mar Theophilus Training College, Thiruvananthapuram-Proposal for the approval of the Placement/ Promotion of Dr. Bindu B, Assistant Professor of Education (Academic level 12) to Associate Professor (Academic Level 13 A) ,w.e.f 03.06.2018-reg**

**(20550/Ac F I/2021/UOK)**

The Principal, Mar Theophilus Training College, Thiruvananthapuram has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS for option A, Assistant Professor (Stage III) to Associate Professor (stage IV) from 2015 to 2018, with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018 .

The Service details of Dr.Bindu B are as follows.

Qualifications	<ul style="list-style-type: none"> <li>• M.A – University of Kerala, 1997</li> <li>• M.Ed- University of Kerala, 1999</li> <li>• Qualified NET (Education) held on December 1999</li> <li>• Ph.D – University of Kerala, 30.07.2015</li> </ul>
Date of first entry in to Service	03.06.2004
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Stage II	03.06.2010
Date of Placement to Assistant Professor Stage III	03.06.2015
Date of completion of 3 years of service as Assistant Professor Stage III	02.06.2018
Proposed date of Placement to Associate Professor Stage IV(Academic Level 13 A)	03.06.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	<ol style="list-style-type: none"> <li>1. OC from ASC University of Kerala from 18.04.2006 to 15.05.2006.</li> <li>2. RC from ASC University of Kerala from 09.12.2006 to 30.12.2006</li> <li>3. RC from ASC University of Kerala from 03.02.2015 to 23.02.2015.</li> <li>4. Special Summer School programme from HRDC, University of Kerala from 28.05.2015 to 17.06.2015.</li> </ol>

	<p>5. Workshop on Methodology and Research Writing in Social Sciences organised by Kerala State Higher Education Council from 24.02.2018 to 01.03.2018.</p> <p>6. Participated 7 days Faculty Development Programme organised by Mahatma Gandhi National Council of Rural Education, from 14.12.2018 to 20.12.2018 .</p>
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018 option A

As per the minutes of the Selection Committee, the API score claimed for various categories have been verified against the documents produced, the selection committee found that the teacher satisfied all the requirements for promotion to Stage IV- Associate Professor in Academic Level 13A.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts the the proposal for the approval of the Placement / Promotion in respect of Dr.Bindu B, Assistant Professor of Education (Academic level 12) to Associate Professor (Academic Level 13A), w.e.f 03.06.2018 at Mar Theophilus Training College, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration & appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.A8: St.John's College, Anchal- Proposal for the Initial Appointment of Assistant Professors in the Department of Mathematics- reg – (Ac F1/9097/2021)**

The Educational Agency, St.John's College, Anchal has forwarded proposals for the approval of the initial appointment of the following Assistant Professors in the Department of Mathematics.

Sl.No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Dr.Sunitha Grace Zacharia	Mathematics	25.11.2020 FN	Against the vacancy caused due to the relieving of Sri.Sumesh S S Assistant Professor on 24.11.2020 AN
2	Dr.Dhanya Ramachandran	Mathematics	25.11.2020 FN	Against the vacancy caused due to the relieving of Sri.Jinesh P Joseph, Assistant Professor on 07.10.2014

The details of the Assistant Professors and the workload are indicated in the proforma placed below. The following details have been furnished by the DDO.

01. Appointment Orders in Form 1.
02. Workload Statement.
03. Qualifying Certificates.
004. Documents proving age.
05. Service Books of Teachers.
06. Seniority- wise list of teachers in the Department.
07. Apportionment Statement.
08. Government nominee letter No.D2/484/2019/HEdn dated.06.01.2020
09. Score Sheet of the candidates.
10. Minutes of the Selection Committee.
11. Attested copies of News Paper Cuttings .
12. Joining reports of the incumbents.

13. Confidential Report from the subject experts.
14. Certificate that there are no thrown-out hands and supernumerary hands in the Departments.
15. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professors.
16. Post Adalath Report of Mathematics.
17. Proceedings of Transfer vacancy.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 26.01.2020), Deepika (dated. 26.01.2020), The New Indian Express (dated 26.01.2020) and Mangalam(dated 26.01.2020). Hence the age of the teacher is calculated as on 01.01.2020.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma. The details regarding the age, rank position academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the minutes of the meeting of the Selection Committee held on 23.10.2020 a selected list of 6 candidates in Open Category and 1 candidate in community category for Mathematics was prepared .

As per Post Adalath report there is a workload of 127 hours and 8 posts sanctioned in the department of Mathematics, St.John's college, Anchal. After removing P G weightage there 102 hours and 6 posts in the Department of Mathematics.

It may be noted that Government had nominated a representative to the staff selection committee of St.John's College, Anchal for filling up of two vacancies in Mathematics .

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

A Master's Degree with 55% marks(or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.

- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test(NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission,like SLET /SET or who are have been awarded a PhD Degree in accordance with the UGC (Minimum Standards and Procedure for award of MPhil/PhD)Regulations, 2009 or 2016and their amendments from time to time as the case may be exempted from the requirement of NET/SLET/SET. Provided the candidates registered for the PhD Programme prior to 11th July 2009 shall be governed by the provisions of the then existing Ordinances/Bye-Laws/Regulations of the institutions awarding the Degree and such PhD Candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/ Institutions subject to fulfillment of the following conditions:-
  - a) The Ph.D degree of the candidate has been awarded in a regular mode;
  - b) The Ph.D thesis has been evaluated by at least two external examiners;
  - c) An open Ph.D viva voce of the candidate has been conducted;
  - d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
  - e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

- NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.



On verification of the above proposals, it is found that the appointments made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2018. The appointment of Dr.Sunitha Grace Zacharia and Dr.Dhanay Ramachandran are within the sanctioned post and the department has sufficient Workload to accommodate the incumbents.

On verification of the score sheet, it is noted that Dr.Sunitha Grace Zacharia was awarded 4 marks for Teaching Experience but is eligible for 3 marks only. However there is no change in the rank position.

In the light of the above facts the proposal for the approval of the initial appointment of the below mentioned Assistant Professors in Department of Mathematics, St.John's College, Anchal is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Sl No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Dr.Sunitha Grace Zacharia	Mathematics	25.11.2020 FN	Against the vacancy caused due to the transfer of Sri.Sumesh S S Assistant Professor on 24.11.2020 AN
2	Dr.Dhanya Ramachandran	Mathematics	25.11.2020 FN	Against the vacancy caused due to the relieving of Sri.Jinesh P Joseph, Assistant Professor on 07.10.2014

### PROFORMA

Proposal for the approval initial appointment of Assistant Professor in Mathematics at  
St.John's College, Anchal

**Date of Notification on news paper dailies –26.01.2020**

Sl No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01/01/2020	Rank Position and Category	Academic Qualification	Apportionment position	Position of the teacher in the Department		Remarks
						Open	Community	
1	Dr.Sunitha Grace Zacharia 25.11.2020 FN	27.12.1982 37 years & 11 months	3 <sup>rd</sup> rank in open merit	<b>1)B.Sc in Mathematics</b> with First Class, University of Kerala, April 2003, Reg No.505862 Percentage of marks-83.3 <b>2)M.Sc in Mathematics</b> with First class, M G University, July 2005, Reg No.72619 percentage of marks- 68.13 Eligibility certificate produced <b>3) Ph.D Mathematics,</b> University of Kerala, Reg	67	-	Work load - 127 hrs Sanctioned post-8 <u><b>After removing PG Weightage</b></u> Work load - 102 hrs permissible posts-6 position of the teacher-5	Against the vacancy caused due to the transfer of Sri.S S Sumesh, Assistant Professor to Mar Ivanios College, Thiruvananthapuram on 24.11.2020 AN

				No.9371, Date of award. 04.07.2018				
2	Dr.Dhanya Ramachandran 25.11.2020 F N	02.05.1982 37 years and 8 months	4 <sup>th</sup> rank in open merit	1) <b>B Sc Mathematics</b> with First Class, University of Kerala, April 2002, Reg No.110708 Percentage of marks-94.7 2) <b>M Sc Mathematics</b> University of Kerala, Reg No.62001402/02 118008 Percentage of marks-85.05 3) <b>M Phil Mathematics</b> University of Kerala, Reg No.5064 March 2007 4) <b>Ph D Mathematics</b> University of Kerala, Reg No.9614 awarded on 18.17.2019	68		Work load - 127 Sanctioned post-8  <u>After removing PG Weightage</u>  Work load - 102 permissible posts-6  position of the teacher-6	Against the vacancy caused due to the relieving of Sri.Jinesh P Joseph, Assistant Professor relieved on 07.10.2014

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.A9:** *TKM College of Arts and Science, Kollam- Proposal for the approval of the Placement/Promotion of Dr.Jasin Rahman.VK in the Department of Zoology as Assistant Professor from stage I to stage II (Academic Level 10 to Academic Level 11) w.e.f 25.01.2020.*

**(10072/AcF1/2021/UOK)**

The DDO of T.K.M College of Arts and Science, Kollam has forwarded the proposal for the Placement/Promotion in respect of Dr.Jasin Rahman.VK, Assistant Professor in Zoology from stage I to stage II, (Academic Level 10 to Academic Level 11),w.e.f 25.01.2020.

The Service details of Dr.Jasin Rahman V.K is as follows.

Qualifications	◆ M.Sc from Calicut University in October 2006. ◆ Awarded Ph.D in August 2013.
Date of first entry in to Service	09.07.2015.
L.W.A availed	Nil
Details of relaxation availed of	2 years on account of PhD
Date of completion of service as Assistant Professor in Academic level 10 (Stage 1)	09.07.2019

Proposed date of Placement to Assistant Professor in Academic level 11 (Stage 2)	25.01.2020
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Orientation Programme from Human Resource Development centre, University of Kerala, Kariavattom from 13.06.2019 to 03.07.2019. 2. Refresher Course from HRDC University of Kerala from 11.01.2020 to 24.01.2020.
Refresher / Orientation Course due	Nil
UGC Regulation applicable	UGC Regulation 2018 option A
Remarks	Completed Refresher Course only after the due date of promotion. Hence the Assistant Professor is eligible for promotion only on 25.01.2020.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 09/07/2015 in TKM College of Arts and Science kollam, and it was approved by University of Kerala vide U.O No. Ac FI/2/39439/2015 dtd.09.11.2017. **The Assistant Professor had completed the mandatory refresher course after the due date of promotion that is only on 24.01.2020 and hence eligible for promotion to Assistant Professor in Stage II on 25.01.2020.**

The DDO of TKM College of Arts and Science has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2015 to 2020, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor in stage II (Academic level 10 to Academic Level 11).

**All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.**

**In the light of the above facts the proposal for the approval of the Placement/ Promotion in respect of Dr.Jasin Rahman.VK in the Department of Zoology as Assistant Professor from stage I to stage II (Academic Level 10 to Academic Level 11) w.e.f 25/01/2020 at T.K.M College of Arts & Science Kollam as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.**

The Standing Committee considered the proposal and recommended to approve the same.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.A10 :**

***All Saint's College, Thiruvananthapuram - Placement/Promotion of Dr.Smitha Asok V, Department of Environmental Sciences as Assistant Professor from stage II to stage III (Academic Level 11 to Level 12) w.e.f 11.10.2020.***

***(21052/AcF1/2021/UOK)***

The Principal, All Saint's College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. **Smitha Asok V as Assistant Professor** from stage II to stage III (Academic Level 11 to Academic Level 12) w.e.f 11.10.2020 in the Department of Environmental Sciences.

The Service details of Smitha Asok V are as follows.

Qualifications	<ul style="list-style-type: none"> <li>◆ M.Sc from Mahatma Gandhi University in 2000.</li> <li>◆ M.Phil From University Of Kerala in 2003.</li> <li>◆ Qualified NET In December 2001.</li> <li>◆ Awarded Ph.D in Environmental Sciences from</li> </ul>
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	University of Kerala in 2013.
Date of first entry in to Service	11.10.2011
L.W.A availed	Nil
Details of relaxation availed of	already availed for promotion from Stage I to stage II.
Date of Placement/promotion to Assistant Professor in Stage II	11.10.2015.
Date of completion of 5 years of service as Assistant Professor in Stage II	10.10.2020.
Date of Placement to Assistant Professor in Stage III	11.10.2020.
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) UGC-HRDC,University of Kerala -Refresher Course from 28/11/2018-18/12/2018. 2)UGC-HRDC-RUSA-Osmania University-Hyderabad -Short term Course from 22/06/2020-27/06/2020. 3)UGC-HRDC-University of Kerala -Short term Course from 20/08/2020-26/08/2020.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option B)

The Principal, All Saint's College,Thiruvananthapuram has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option B), from 2013 to 2017, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor in Stage III.

**As per API Scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.**

**Category I – Good**

**Category II – 225**

**Category III – 890.51**

**Category II + III – 1115.51 for which the minimum required is 50.**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

**In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Dr.Smitha Asok V , as Assistant Professor from stage II to stage III (Academic Level 11 to Academic Level 12) w.e.f 11.10.2020 in the Department of Environmental Sciences, All Saint's College,Thiruvananthapuram as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non – teaching staff of private Colleges for consideration and recommendation.**

The Standing Committee considered the proposal and recommended to approve the same.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.A11: All Saint's College, Thiruvananthapuram - Placement/Promotion of Dr.Ayona Jayadev, Department of Environmental Sciences as Assistant Professor from stageII to stage III (Academic Level 11 to Academic Level 12) w.e.f 11.10.2020 -reg**

The Principal of All Saint's College,Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion of **Dr.Ayona Jayadev**,Department of Environmental Sciences as

**Assistant Professor from stageII to StageIII (Academic Level 11 to academic Level 12) w.e.f 11.10.2020.**

The Service details of **Dr.Ayona Jayadev** are as follows..

Qualifications	◆ M Sc from University of Kerala in 2002 ◆ Awarded Ph.D in Environmental Sciences from University of Kerala in 2009.
Date of first entry in to Service	11.10.2011
L.W.A availed	Nil
Details of relaxation availed of	Availed During Stage I-II.
Date of Placement to Assistant Professor Stage II	11.10.2015.
Date of completion of 5 years of service as Assitant Professor with AGP 7000(Stage II)	10.10.2020.
Date of Placement to Assistant Professor (Stage III)	11.10.2020.
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) Refresher Course in Life Science from UGC-HRDC, University of Kerala from 08/11/2017-28/11/2017
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option B)

As per the minutes of the Screening Committee the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Stage III ( Assistant Professor in academic Level 12).

**As per API Scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.**

**Category I – Good**

**Category II – 225**

**Category III – 716**

**Category II + III – 941 for which the minimum required is 50.**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

**In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of f Dr.Ayona Jayadev , Assistant Professor from stage II to stage III (Academic Level 11to Academic Level 12) w.e.f 11.10.2020 in the Department of Environmental Sciences, All Saint's College,Thiruvananthapuram as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non – teaching staff of private Colleges for consideration and appropriate recommendation.**

The Standing Committee considered the proposal and recommended to approve the same.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.A12**

***All Saint's College,Thiruvananthapuram- Placement/Promotion of Dr.Reshma J.K, Assistant Professor in the Department of Environmental Sciences from stageII to stage III (Academic Level 11to Academic Level 12) w.e.f 11.10.2020-reg.***

**(21049/AcF1/2021/UOK)**

The Principal, All Saint's College,Thiruvananthapuram has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr.Reshma J.K , Assistant Professor in the Department of Environmental Sciences from stageII to stage III (Academic Level 11to academic Level 12) w.e.f 11.10.2020.**

The Service details of **Dr.Reshma J.K** are as follows.

Qualifications	<ul style="list-style-type: none"> <li>◆ M Sc from University of Kerala in 2001.</li> <li>◆ Awarded Ph.D in Environmental Sciences from University of Kerala in 2008.</li> </ul>
Date of first entry in to Service	11.10.2011
L.W.A availed	Nil
Details of relaxation availed of	Availed During Stage I-II.
Date of Placement to Assistant Professor Stage II	11.10.2015.
Date of completion of 5 years of service as Assitant Professor with AGP 7000(Stage II)	10.10.2020.
Date of Placement to Assistant Professor (Stage III)	11.10.2020.
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) UGC-HRDC ,University of Kerala Sponsored -Special Summer School (Multidisciplinary Refresher Course) from 11/07/2017-31/07/2017.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option B)

As per the minutes of the Screening Committee the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Stage III – Assistant Professor.

**As per API Scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.**

**Category I – Good**

**Category II – 225**

**Category III – 841.26**

**Category II + III – 1066.26 for which the minimum required is 50.**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

**In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Dr.Reshma JK, Assistant Professor from stage II to stage III (Academic Level 11to Academic Level 12) w.e.f 11.10.2020 in the Department of Environmental Sciences , All Saint's College,Thiruvananthapuram as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non – teaching staff of private Colleges for consideration and recommendation.**

The Standing Committee considered the proposal and recommended to approve the same.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.A13:**

***All Saint's College, Thiruvananthapuram-Proposal for the approval of the Placement/Promotion of Dr.Veena Suresh Babu, Department of Physics as Assistant Professor from stage1 to stage 2,(Academic Level 10to Academic level 11),w.e.f 03.10.2017 -reg.***

***(21033/AcF1/2021/UOK)***

The Principal, All Saint's College,Thiruvananthapuram, has forwarded a proposal regarding the Placement/Promotion in respect Dr.Veena Suresh Babu, Department of Physics as Assistant Professor from stage1 to stage 2(Academic Level 10 to Academic level 11),w.e.f 03.10.2017.

The Service details of Dr.Veena Suresh Babu are as follows.

Qualifications	<ul style="list-style-type: none"> <li>◆ M.Sc from University of Kerala in 2005.</li> <li>◆ Awarded Ph.D in Physics from University of Kerala in the year 2013.</li> </ul>
Date of first entry in to Service	03.10.2013.
L.W.A availed	Nil

Details of relaxation availed of	Two years on Account of Ph.D.
Date of completion of 4 years of service as Assistant Professor in Stage 1	02.10.2017.
Date of Placement/promotion to Assistant Professor in Stage 2	03.10.2017.
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Orientation Programme from Academic Staff College, University of Kerala, Kariavattom from 04.01.2018 to 31.01.2018. 2. Refresher Course from HRDC, Kerala University from 25.11.2015 to 15.12.2015.
Refresher / Orientation Course due	Nil
Regulation applicable	UGC Regulation 2018 (Option A),
Remarks	UGC Public Notice applicable.

On verification of the Service Book of the incumbent, it is seen that she had entered in to service as Assistant Professor on 03/10/2013 in **All Saint's College, Thiruvananthapuram** and it was approved by University of Kerala vide U.O No. Ac FIII/1/45788/2013 dtd 02.07.2014. The Assistant Professor had completed four years of service on 02.10.2017 and hence the due date of promotion to Assistant Professor Stage II is on 03.10.2017.

The Principal, **All Saint's College, Thiruvananthapuram**, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2013 to 2017, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor in Stage II (Academic level 10 to Academic level 11).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

**The teacher has completed the mandatory Orientation Course after the due date of promotion. But the U G C vide Public Notice F No.2-16/2002(PS)Pt.FI.II dated. 16.10.2018 had extended the date for completing Orientation Course/Refresher Course for promotion under CAS upto 31.12.2018 for all candidates to ensure uniformity. Hence the Assistant Professor is eligible for promotion on the due date itself.**

In the light of the above facts the proposal for the approval of the Placement / Promotion in respect of Dr.Veena Suresh Babu, Department of Physics as Assistant Professor in Academic Level 10 to Academic level 11 stage(1 to 2), w.e.f 03.10.2017, **All Saint's College, Thiruvananthapuram** is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.. A14:**

***All Saint's College, Thiruvananthapuram-Proposal for the approval of the Placement/Promotion of Dr. Shaina T.J, Department of Botany as Assistant Professor from Academic Level 10 to Academic Level 11 (stage1 to stage2), w.e.f 27.09.2017.***

**(21040/AcF1/2021/UOK)**

The Principal, **All Saint's College, Thiruvananthapuram**, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Shaina T.J, Assistant Professor in Botany from Academic Level 10 to Academic Level 11 (stage1 to stage2), w.e.f 27.09.2017.

The Service details of Dr. Shaina T.J, are as follows.

Qualifications	<ul style="list-style-type: none"> <li>◆ M.Sc from University of Kerala in 2002.</li> <li>◆ Awarded Ph.D in Botany on 25.05.2013.</li> </ul>
Date of first entry in to Service	27.09.2013.
L.W.A availed	Nil
Details of relaxation availed of	Two years on Account of Ph.D
Date of completion of 4 years of service as Assistant Professor in Academic Level 10 (Stage 1)	26.09.2017.
Proposed date of Placement to Assistant Professor in Academic Level 11 (Stage 2)	27.09.2017.
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Orientation Programme from UGC-HRDC-University Of Mysore from 28/11/2016 to 25/12/2016. 2. Refresher Course from HRDC, Pondicherry University from 02/01/2018 to 22/01/2018.
Refresher / Orientation Course due	Nil
UGC Regulation Applicable	UGC Regulation 2018 option A
Remarks	UGC Public Notice applicable.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 27/09/2013 in All Saint's College, Thiruvananthapuram and it was approved by University of Kerala vide U.O No. Ac FIII/1/45788/2013 dated 02.07.2014. The Assistant Professor had completed four years of service on 26/09/2017. But completed the mandatory Refresher Course only on 22.01.2018 ie: after the due date of promotion. The U G C vide Public Notice F No.2-16/2002(PS)Pt.FI.II dated. 16.10.2018 had extended the date for completing Orientation Course/Refresher Course for promotion under CAS upto 31.12.2018 for all candidates to ensure uniformity. **Hence the Assistant Professor is eligible for promotion on the due date itself.**

The Principal, All Saint's College, Thiruvananthapuram had forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2013 to 2017, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee verified the API grades during the assessment period and found eligible for placement to Assistant Professor in Stage II (Academic level 10 to Academic Level 11).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement / Promotion in respect of Dr. Shaina T.J, Assistant Professor in Botany from Academic Level 10 to Academic Level 11 (stage1 to stage2) w.e.f 27.09.2017 at **All Saint's College, Thiruvananthapuram**, as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.A15:** *St.Xavier's College, Thumba-Proposal for the approval of the Placement/ Promotion of Dr.Santhosh Kumar TK, Department of Malayalam as Assistant Professor-Academic level 12, stage(II to III),w.e.f 18.07.2020.*  
(23755/Ac F I/2021/UOK)

The Principal, St.Xavier's College, Thumba has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for **option B**,



Assistant Professor, Academic level 11 to 12 from 2015 to 2020, with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018** for the approval of the Placement/Promotion of Dr.Santhosh Kumar TK, Department of Malayalam as Assistant Professor Academic level 11 to Academic level 12 ,w.e.f 18.07.2020.

The Service details of Dr.Santhosh Kumar TK are as follows.

Qualifications	<ul style="list-style-type: none"> <li>◆ M A from University of Kerala in 1995</li> <li>◆ MPhil from University of Kerala in 1998</li> <li>◆ Qualified NET exam held on June 1998</li> <li>◆ Ph.D from University of Kerala in April 2005</li> </ul>
Date of first entry in to Service	18.07.2011
L.W.A availed	Nil
Details of relaxation availed of	Already availed 2 year relaxation on account of Ph.D.
Date of Placement to Assistant Professor Stage II	18.07.2015
Date of completion of 5 years of service as Assistant Professor in Stage II	17.07.2020
Proposed Date of Placement to Assistant Professor Stage III	18.07.2020
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.R C from 07.12.2019 to 20.12.2019, UGC-HRDC, University of Kerala-
Refresher / Orientation Course due	Nil
UGC Regulation applicable	U G C Regulation 2018 Option B

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Academic level 12, Assistant Professor stage III.

As per API scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category

Category I - Good

Category II – 319

Category III -435

Category II +III -754 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of **Dr.Santhosh Kumar TK, Assistant Professor in Academic level 11 to Assistant Professor in Academic level 12 (stage II to stage III), w.e.f 18.07.2020 in the Department of Malayalam, St.Xavier's College Thumba, as per the UGC Regulations 2018** ,is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.A16:** *All Saint's College, Thiruvananthapuram-Proposal for the approval of the Placement/ Promotion of Ms.Lissy Bennet, Department of commerce from Assistant Professor in Academic level 10 to Assistant Professor in Academic level 11 (stage I to stage II),w.e.f 01.08.2018-reg.*

(AcF1/23307/2021)

The Principal, All Saint's College, Thiruvananthapuram has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on

PBAS for **option B**, Assistant Professor, Academic level 10 to Academic level 11 from 2012 to 2018, with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018** for the approval of the Placement/Promotion of **Ms.Lissy Bennet, Assistant Professor in Academic level 10 to Assistant Professor in Academic level 11 (stage I to stage II),w.e.f 01.08.2018 in the Department of commerce .**

The Service details of Ms.Lissy Bennet are as follows.

Qualifications	◆ M Com from University of Kerala in 2008. ◆ qualified NET on 13.06.2011.
Date of first entry in to Service	01.08.2012
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor in Stage I	31.07.2018
Proposed Date of Placement to Assistant Professor Stage II	01.08.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.O C from 01.01.2015 to 28.01.2015, UGC-ASC, University of Kerala. 2.R C from 13.06.2017 to 03.07.2017, UGC-HRDC, University of Kerala.
Refresher / Orientation Course due	Nil
UGC Regulation applicable	U G C Regulation 2018 Option B

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Academic level 11, Assistant Professor stage II.

As per API scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category

Category I - Good

Category II – 145

Category III -192.5

Category II +III -337.5 for which the minimum required is 20.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Ms.Lissy Bennet, Assistant Professor in Academic level 10 to Assistant Professor in Academic level 11 (stage I to stage II) w.e.f 01.08.2018 in the Department of commerce, All Saint's College, Thiruvananthapuram **as per the UGC Regulations 2018**, is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.A17:** *All Saint's College, Thiruvananthapuram - Proposal for the approval of the Placement/ Promotion of Dr.Sherly D, from Assistant Professor in Academic level 11 to Assistant Professor in Academic level 12 (stage II to stage III), w.e.f 25.06.2018, in the Department of Zoology.-reg*

(AcF1/23287/2021)

The Principal, All Saint's College, Thiruvananthapuram has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for **option B**, Assistant Professor in Academic level 11 to Academic level 12 from 2013 to 2018, with recommendation of the Screening Committee, duly constituted **as per UGC Regulations**

**2018** for the approval of the Placement/Promotion of Dr.sherly D, from Assistant Professor in Academic level 11 to Assistant Professor in Academic level 12 (stage II to stage III),w.e.f 25.06.2018 in the Department of Zoology .

The Service details of Dr.sherly D are as follows.

Qualifications	◆ M Sc from MG University in 1989. ◆ Ph.D from University of Kerala in 23.10.1997
Date of first entry in to Service	25.06.2009
L.W.A availed	Nil
Details of relaxation availed of	Already availed
Date of Placement to Assistant Professor Stage II	25.06.2013
Date of completion of 5 years of service as Assistant Professor in Stage II	24.06.2018
Proposed Date of Placement to Assistant Professor Stage III	25.06.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. O.C from ASC,University of Kerala from 23.04.2013 to 20.05.2013 2. RC from ASC,University of Kerala from 28.05.2013 to 17.06.2013 3. R C from 06.09.2018 to 26.09.2018, UGC-HRDC, University of Kerala
Refresher / Orientation Course due	Nil
UGC Regulation applicable	U G C Regulation 2018 Option B

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Academic level 12, Assistant Professor stage III.

As per API scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category

Category I - Good

Category II – 204

Category III -80

Category II +III -284 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Dr.Sherly D, Assistant Professor in Academic level 11 to Assistant Professor in Academic level 12 (stage II to stage III),w.e.f 25.06.2018 in the Department of Zoology ,All Saint's College, Thiruvananthapuram **as per the UGC Regulations 2018** ,is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.A18:** *All Saint's College, Thiruvananthapuram-Proposal for the approval of the Placement/ Promotion of Sr.Carvalho Faustina Cicila, Assistant Professor in Academic level 10 to Assistant Professor in Academic level 11 (stage I to stage II) ,w.e.f 01.08.2018 – reg.*

(23299/AcF1/2021/UOK)

The Principal, All Saint's College, Thiruvananthapuram has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for **option B**, Assistant Professor, Academic level 10 to Academic level 11 from 2012 to 2018,

with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018** for the approval of the Placement/Promotion of Sr.Carvalho Faustina Cicila, Assistant Professor in Academic level 10 to Assistant Professor in Academic level 11 (stage I to stage II), w.e.f 01.08.2018 in the Department of commerce .

The Service details of Sr.Carvalho Faustina Cicila are as follows.

Qualifications	◆ M Com from University of Kerala in 2010. ◆ qualified UGC-JRF on 08.10.2010.
Date of first entry in to Service	01.08.2012
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor in Stage I	31.07.2018
Proposed Date of Placement to Assistant Professor Stage II	01.08.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.O C from 28.03.2014 to 24.04.2014, UGC-ASC, University of Goa. 2.Special winter school programme from 29.10.2015 to 18.11.2015, UGC-HRDC , University of Kerala.
Refresher / Orientation Course due	Nil
UGC Regulation applicable	U G C Regulation 2018 Option B

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Academic level 11, Assistant Professor stage II.

As per API scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category

Category I - Good

Category II – 121

Category III -229

Category II +III -350 for which the minimum required is 20.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Sr.Carvalho Faustina Cicila, Assistant Professor in Academic level 10 to Assistant Professor in Academic level 11 (stage I to stage II) w.e.f 01.08.2018 in the Department of commerce, All Saint's College, Thiruvananthapuram **as per the UGC Regulations 2018**, is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.A19:** *All Saint's College, Thiruvananthapuram-Proposal for the approval of the Placement/ Promotion of Ms.Sangeetha S, Department of commerce from Assistant Professor in Academic level 10 to Assistant Professor in Academic level 11 (stage I to stage II),w.e.f 01.08.2017-reg.*

(23306/AcF1/2021/UOK)

The Principal (i/c), All Saint's College, Thiruvananthapuram has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for **option B**, Assistant Professor, Academic level 10 to Academic level 11 from 2012 to 2017, with recommendation of the Screening Committee, duly constituted **as per UGC Regulations**

**2018** for the approval of the Placement/Promotion of Ms.Sangeetha S, from Assistant Professor in Academic level 10 to Assistant Professor in Academic level 11 (stage I to stage II), w.e.f 01.08.2017 in the Department of commerce .

The Service details of Ms.Sangeetha S are as follows.

Qualifications	M Com from University of Kerala in 2008. Qualified NET on 13.06.2011. MPhil in Aug.2011 from Manonmaniam Sundaranar University.
Date of first entry in to Service	01.08.2012
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 5 years of service as Assistant Professor in Stage I	31.07.2017
Proposed Date of Placement to Assistant Professor Stage II	01.08.2017
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.R C from 05.06.2014 TO 25.06.2014, UGC - ASC, University of Kerala. 2.O C from 16.07.2015 to 12.08.2015, UGC - HRDC, University of Kerala.
Refresher / Orientation Course due	Nil
UGC Regulation applicable	U G C Regulation 2018 Option B

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Academic level 11, Assistant Professor stage II.

As per API scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category

Category I - Good

Category II – 110

Category III -200

Category II +III -310 for which the minimum required is 20.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Ms.Sangeetha S, from Assistant Professor in Academic level 10 to Assistant Professor in Academic level 11 (stage I to stage II) w.e.f 01.08.2017 in the Department of commerce, All Saint's College, Thiruvananthapuram **as per the UGC Regulations 2018**, is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.A20: All Saint's College, Thiruvananthapuram – Placement/Promotion of Dr.Deepa M, Associate Professor in Academic level 13A to Professor in Academic Level 14, Department of Physics w.e.f 18.07.2018 F N - Approval – reg:-**

(AcF1/22834/2021)

The Manager, All Saint's College, Thiruvananthapuram has forwarded a proposal for the approval of Placement/Promotion of **Dr.Deepa M, Associate Professor in Academic level 13A to Professor in Academic Level 14 in the Department of Physics, w.e.f. 18.07.2018 F N .**

**The Service details of Dr.Deepa M are as follows:**

Qualifications	M.Sc Physics with First class from University of Kerala in 1987. PhD in Physics from University of Kerala on 28.03.1994
Date of first appointment	04.10.1995
Date of beginning into continuous service	04.10.1995
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	04.10.1999
Date of Promotion to Selection Grade	04.10.2004
Date of promotion to Associate Professor	04.10.2007
Proposed date of placement/promotion to Professor Academic Level 14	18.07.2018 F N
U G C Regulation applicable	U G C Regulation 2018

The Manager has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.Deepa M as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) is as detailed below

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three researchpapers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

On verification, it is seen that Dr.Deepa M has completed three years of service as Associate Professor in Academic Level 13A on 03.10.2010. She acquired PhD in Physics from University of Kerala on 28.03.1994. As per the duly Selection committee report the Associate Professor attained a verified score of 163.5, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals (Supporting evidences of publications have also been forwarded).

**As per Clause 6.3.V of U G C Regulation 2018 for the promotion under the CAS, the applicant teacher must be on the role and in active service of the University /College on the date of consideration by the Selection Committee. Even though the Associate Professor retired from service on 31.05.2021, the duly constituted selection committee as per UGC Regulations 2018 approved by the University was conducted on 31.05.2021, before her retirement.**

The proposal regarding the approval of Placement/Promotion of Dr.Deepa M, Associate Professor in Academic level 13A to Professor in Academic Level 14 in the Department of Physics, w.e.f. 18.07.2018 F N at All Saint's College, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

***Item No.32.92.A 21 : SD College, Alappuzha -Proposal for the approval of the Placement/ Promotion of Dr.Sreejith K Pisharady , Department of Physics as Assistant Professor with AGP 8000/- ( stageII to stage III),w.e.f 05.12.2019 -reg.***

**(8199/Ac F I/2021/UOK)**

The Principal, S D College, Alappuzha has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B, Assistant Professor, (Stage II to III) from 2014 to 2019, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 .

The Service details of Dr.Sreejith K Pisharady are as follows.

Qualifications	<ul style="list-style-type: none"> <li>M Sc from M G University in May 2001</li> <li>Ph.D from MG University, awarded on 09.09.2010</li> </ul>
Date of first entry in to Service	22.11.2010
L.W.A availed	Nil
Details of relaxation availed of	Already availed in Stage II
Date of Placement to Assistant Professor Stage II	22.11.2014
Date of completion of 5 years of service as Assistant Professor Stage III	21.11.2019
Proposed date of Placement to Assistant Professor Stage III	05.12.2019
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC from UGC,ASC, University of Kerala, Kariavattom from 03.01.2013 to 23.01.2013. 2.UGC Sponsored Special Summer School Programme from 18.12.2014 to 10.03.2014 3.RC from UGC-HRDC, University of Kerala, Kariavattom from 21.11.2019 to 04.12.2019.
Refresher / Orientation Course due	Nil
Regulation applicable	U G C Regulation 2018(Option B)
Remarks	Refresher Course completed only on 04.12.2019 hence date of promotion is on 05.12.2019

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 22.11.2010 F.N in S D College, Alappuzha and it was approved by University of Kerala vide U.O No. Ac FIII/1/015441/2011 dtd. 13.06.2011 . He was promoted as Lecturer Senior Scale w.e.f 22.11.2014.He has completed five years of service on 21.11.2019, but he has completed the Refresher course on 04.12.2019 and hence the date of promotion to Assistant Professor Stage II is w.e.f 05.12.2019.

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Stage III- Assistant Professor with AGP 8000.

As per API scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category

Category I -Good

Category II – 155

Category III -72

Category II +III -227 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement / Promotion in respect of Dr.Sreejith K Pisharady , Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000 (Stage II to Stage III) in the Department of Physics w.e.f 05.12.2019 at S D College, Alappuzha is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.A22:** *All Saint's College, Thiruvananthapuram-Proposal for the approval of the Placement/Promotion of Dr.Raj Sree M S., Assistant Professor in Academic level 11 to Assistant Professor in Academic level 12 (stage II to stage III) in the Department of English w.e.f 11.10.2020 -reg.*

(AcF1/23095/2021)

The Principal (i/c), All Saint's College, Thiruvananthapuram has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for **option B**, Assistant Professor, Academic level 11 to Academic level 12 from 2015 to 2020, with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018** for the approval of the Placement/Promotion of Dr.Raj Sree M S., Assistant Professor in Academic level 11 to Assistant Professor in Academic level 12 (stage II to stage III) in the Department of English w.e.f 11.10.2020.

The Service details of Dr.Raj Sree M S are as follows

Qualifications	1. PG from University of Kerala in May 2008 2. qualified UGC NET with JRF held on 30.12.2007. 3. PhD from University of Kerala on 26.09.2015
Date of first entry in to Service	11.10.2011
L.W.A availed	Nil
Details of relaxation availed of	Already availed for promotion from stage I to Stage II
Date of Placement to Assistant Professor Stage II	11.10.2015
Date of completion of 5 years of service as Assistant Professor in Stage II	10.10.2020
Proposed Date of Placement to Assistant Professor Stage III	11.10.2020
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.O C from 14.06.2012 to 11.07.2012 UGC - ASC, University of Kerala. 2.R C from 18.10.2016 to 07.11.2016, UGC - HRDC, University of Kerala.
Refresher / Orientation Course due	Nil
UGC Regulation applicable	<b>U G C Regulation 2018 Option B</b>

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Academic level 12, Assistant Professor stage III.

As per API scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category

Category I - Good

Category II – 139

Category III -72

Category II +III -211 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Dr.Raj Sree M S., Assistant Professor in Academic level 11 to Assistant Professor in Academic level 12 (stage II to stage III) in the Department of English w.e.f 11.10.2020, All Saint's College, Thiruvananthapuram **as per the UGC Regulations 2018**, is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.



**Item No.32.92.A 23: All Saints' College,Thiruvananthapuram - Placement/Promotion of Dr.Anjana P.S, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 (stage(II to III), Department of Physics w.e.f 04/11/2018-approval-re.g**

(23750/AcF1/2021/UOK)

The Principal of All Saint's College,Thiruvananthapuram has forwarded a proposal for the approval of Placement/Promotion in respect of Dr.Anjana.P.S Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 (stage II to stage III),w.e.f 04/11/2018, in Department of Physics, All Saint's College,Thiruvananthapuram.

The Service details of Dr.Anjana.P.S are as follows..

Qualifications	<ul style="list-style-type: none"> <li>• M Sc from University of Kerala in 1999.</li> <li>• M.Phil from University of Kerala in 2002.</li> <li>• Qualified CSIR UG JRF held on 23/06/2002.</li> <li>• Awarded Ph.D from CUSAT on 10/07/2009.</li> </ul>
Date of first entry in to Service	04.11.2009.
L.W.A availed	Nil
Details of relaxation availed of	Availed for Promotion from Stage I-II.
Date of Placement to Assistant Professor Stage II	04.11.2013.
Date of completion of 5 years of service as Assitant Professor (Stage II)	03.11.2018.
Proposed date of Placement to Assistant Professor (Stage III)	04.11.2018.
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)UGC-ASC,University of Kerala, Orientation Programme from 01/01/2013-28/01/2013. 2))UGC-ASC, University of Kerala, Refresher Course from 22/10/2013 - 11/11/2013. 3) UGC-HRDC ,University of Kerala -Refresher Course from 30/10/2018-21/11/2018.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option B)
Remarks	UGC Public Notice F.No.2-16/2002 (PS)Pt.FI.II dated 16.10.2018 applicable.

The Assistant Professor had completed the mandatory Refresher Course on 21/11/2018 ,that is after the due date of promotion .But as per UGC Public Notice F.No.2-16/2002 (PS)Pt.FI.II dated 16.10.2018, date of completing of Orientation Course /Refresher Course for promotion under CAS was extended upto 31/12/2018 for all candidates to ensure Uniformity .Hence the Assistant Professor is eligible for promotion on 04/11/2018 itself.

As per the minutes of the Screening Committee the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor. Academic Level 12 (Stage III ).

**As per API Scores sheet endorsed by the Screening Committee, the incumbent has awarded the following marks for each category.**

**Category I – Good**

**Category II – 248**

**Category III – 202**

**Category II + III – 450 for which the minimum required is 50.**

All the calculations being fully based on academic parameters , the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of Dr.Anjana.P.S Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 (stage II to stage III),w.e.f 04/11/2018, in Department of Physics, All Saint's College, Thiruvananthapuram **as per the UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non – teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.A24: Initial Appointment of Assistant Professors in St.Xavier's College ,Thumba –reg.**

(1647/AcF1/2021)

**The Educational Agency St.Xavier's College, Thumba has forwarded proposals for the approval of the initial appointment of the following Assistant Professors in the Department of Commerce.**

Sl No	Name of assistant Professor	Subject	Date of joining	Nature of Vacancy
1	Dr.Ansi Rahila	Commerce	30/12/2020	Retirement Vacancy of Dr.Zajo Joseph retired on 30.06.2018.
2	Smt.Sherine Fredy	Commerce	29/12/2020	Retirement Vacancy of Dr.Justus.J retired on 31.03.2019.

The details of the Assistant Professors and the workload are indicated in the proforma placed below. The following details have been furnished by the Principal.

01. Appointment Orders in Form 1.
02. Workload Statement.
03. Qualifying Certificates.
04. Documents proving age.
05. Service Book of Teacher.
06. Seniority- wise list of teachers in the Departments.
07. Apportionment Statement.
08. Government nominee letter No.D2/225/2020/HEdn dated 05/10/2020
09. Score Sheet of the candidates.
10. Minutes of the Selection Committee.
11. Attested copies of News Paper Cuttings .
12. Joining reports of the incumbent.
13. Confidential Report from the subject experts.
14. Certificate that there are no thrown-out hands and supernumerary hands in the Departments.
15. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professors.
16. Post Adalath Report of commerce.
17. NET undertaking produced

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. Deepika (dated 09.10.2020), The Times of India(dated. 09.10.2020), Mathrubhumi (dated 09.10.2020) and The New Indian Express(dated 09.10.2020). Hence the age of the teacher is calculated as on 01.01.2020.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the minutes of the meeting of the Selection Committee held on 18 .12.2020 a selected list of 3 candidates in Open Merit and 3 Candidates in Community Merit for Commerce was prepared .

As per Post Adalath report there is a workload of 138 hours and 4 posts sanctioned in the department of Commerce St.Xavier's College ,Thumba and it gets reduced to 113 hours after the removal of PG weightage.

It may be noted that Government had nominated a representative to the staff selection committee of St.Xavier's College ,Thumba. for filling up of two vacancies in Commerce vide letter No.D2/225/2020/HEdn Dated 05/10/2020

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

- A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out of which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/ seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

On verification of the above proposals, it is found that the appointments made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2018. The appointment of Smt. Sherine Freedy and Dr. Ansi Rahila are within the sanctioned post and the department have sufficient Work load to accommodate the incumbents.

**In this context it may be noted that a complaint has been received from Dr. Liza Leon (2nd Rank holder in Community Quota as per the rank list) against the selection of initial appointment of Assistant Professors made in the department of Commerce St. Xavier's College, Thumba by the duly constituted selection committee held on 18/12/2020. The complainant, Dr. Liza Leon has informed that at the time of interview, the selection Board has not considered her single Authored peer reviewed journal with ISSN number. It is also stated that, even though there are 4 sanctioned post in the Department of Commerce, the Educational agency is not taking steps for filling up the 4th post even after repeated requests.**

**On verification it is noted that Dr. Liza Leon was granted 84.2 marks (81.2 for Academic Qualification and 3 for interview) whereas Smt. Sherine Freedy (1st rank holder in community quota) was granted 86 marks (67 for Academic Qualification and 19 for interview). Thereby making a difference of 1.8 marks between first and second rank holders.**

**Clarification in this regard had been sought from the Subject experts of the selection committee. But no reply has been received till date.**

In the light of the above mentioned facts the proposal for the approval of initial appointments of above mentioned two Assistant Professor in the Department of Commerce, St. Xavier's College, Thumba along with the complaint received from Dr. Liza Leon is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Ac.F1/1647/2021

**PROFORMA**

Proposal for the Initial appointment of Assistant Professor in Commerce, St.Xavier's College,Thumba  
**Date of Notification:09.10.2020(The Times of India,The New Indian Express, Mathrubhumi, Deepika)**

Sl . No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01.01.2019	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible	Position of the teacher	Apportionment position		Remark
							Ope n	Communi ty	
1	Dr.Ansi Rahila DOJ-30-12-2020 Assistant Professor in Commerce Date of notification 9.10.2020 Interview held on 18.12.2020	30.03.1988 31 years and 9 months	1 <sup>st</sup> in Open merit	<b>B.Com</b> First class, April 2009, Reg No: 324350/April2009 (University of Kerala)  <b>M.Com</b> First class, August 2011 ,Reg.No:59005405/09100003  <b>Ph.D in Commerce</b> Reg No-5823 June 2017, (University of Kerala)	workload - 138 hours No: of Teachers Permissible-4	3 <sup>rd</sup> position	17	9	Permanent Relieving Vacancy of Dr.Zajo Joseph who retired on 30/06/2018.

Proposal for the Initial appointment of Assistant Professor in Commerce ,ST.Xavier's College,Thumba

Date of Notification:09.10.2020(The Times of India,The New Indian Express, Mathrubhumi, Deepika)

Sl . No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01.01.2019	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible	Position of the teacher	Apportionment position		Remark
							Ope n	Communi ty	
1	Smt.She rine Fredy DOJ-29-12-2020 Assistant Professor in Commerce	05.03.1994 25 years and 10 months	1 <sup>st</sup> in Community merit	<b>B.Com</b> first class, April 2015, Reg No: 15910603/12100052. (University of Kerala) <b>M.Com</b> , first class, April 2017 Reg.	Workload- 138 hours No: of Teachers Permissible-4	2 <sup>nd</sup> position	17	9	Permanent Relieving Vacancy of Dr.Justus Jwho retired on 31/03/20

Date of notification 9.10.2020 Interview held on 18.12.2020			No:1215010. <b>M.Phil</b> Reg No: COM170710/2018 Grade A+ November 2018 University of Kerala <b>NET</b> Reg No:37000826 January 2017 Undertaking Produced.				019.
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**The Standing Committee considered the proposal and recommended to approve the appointment of Dr.Ansi Rahila as Assistant Professor in Commerce w.e.f 30.12.2020. (Open Merit)**

**2.To refer the proposal of Smt. Sherine Fredy w.e.f 29.12.2020 to Syndicate (Community merit) along with the complaint.**

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> to approve the appointment of Dr.Ansi Rahila as Assistant Professor in Commerce w.e.f 30.12.2020. (Open Merit).
<b>FURTHER RESOLVED</b> to approve the appointment of Smt. Sherine Fredy, Assistant Professor in Commerce w.e.f 29.12.2020 (Community merit) by considering the wisdom of the Selection Committee.
<b>ALSO RESOLVED</b> that the complaint submitted by Dr.Liza Leon against the selection of initial appointment of Assistant Professors in the Department of Commerce, St.Xavier's College, Thumba cannot be considered.
<b>ALSO RESOLVED</b> to entrust Dr.M.Vijayan Pillai, Dr.S.Nazeeb and Dr.K.G.Gopchandran, Members Syndicate to formulate the guidelines that is to be followed by the Selection/ Screening Committee.

**Item No.32.92.A 25: Mar Ivanios College, Thiruvananthapuram- Placement/Promotion of Smt.Soumya M Raj, from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 (Stage I to stage II), Department of Tourism w.e.f 12.11.2019 F.N- Approval- reg.**

**(6996/Ac F I/2021/UOK)**

The Principal,Mar Ivanios College, Thiruvananthapuram, has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Soumya M Raj, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 (Stage I to stage II), w.e.f 12.11.2019 F.N.

The Service details of Smt.Soumya M Raj are as follows.

Qualifications	M T A- University of Kerala -May 2005 NET qualified on 15.06.2012
Date of first entry in to Service	12.11.2013 F.N
Date of entry into continuous service	12.11.2013 F.N
Details of relaxation availed of on account of M Phil/Ph D	Nil
L.W.A availed	Nil
Proposed date of Placement as Assistant Professor Academic Level 11	12.11.2019 F.N
No. of Refresher Courses/Orientation Courses attended, duration and Name of University.	1.R.C from UGC-HRDC, University of Kerala, Kariavattom from 27.07.2018 to 16.08.2018.

	2.O.C from UGC-HRDC, University of Kerala, Kariavattom from 13.06.2019 to 03.07.2019.
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 12.11.2013 F.N in Mar Ivanios College, Thiruvananthapuram and it was approved by University of Kerala vide U.O No. Ac FI/33357/2014 dtd. 01.07.2015 . She has completed six years of service on 11.11.2019, for being promoted as Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2013 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The committee evaluated the submitted PBAS proforma of Smt.Soumya M Raj, Assistant Professor in Tourism, and verified the score and original documents and recommended for promotion from Stage I to II, w.e.f 12.11.2019.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Soumya M Raj, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 (Stage I to stage II), Department of Tourism, Mar Ivanios College, Thiruvananthapuram w.e.f 12.11.2019 F.N, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.26:** *S N Training College, Nedunganda- Proposal for the approval of the Placement/Promotion of Dr.Sindhya V, Assistant Professor of Education (Academic level 12) to Associate Professor (Academic Level 13 A) ,w.e.f 02.06.2016.*

**(23794/Ac F I/2021/UOK)**

The Principal, SN Training College, Nedunganda has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS for option B, Assistant Professor (Stage III) to Associate Professor (stage IV) from 2013 to 2016, with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018 .

The Service details of Dr.Sindhya V are as follows.

Qualifications	M.Sc – University of Kerala, 1989 M.Ed- University of Kerala , 1993 M Phil- Manonmaniam Sundanaranar University, 2000 Ph.D – Manonmaniam Sundanaranar University, August 2006
Date of first entry in to Service	02.06.2004
L.W.A availed	Nil
Details of relaxation availed of	Already availed in Stage II
Date of Placement to Assistant Professor Stage II	02.06.2008
Date of Placement to Assistant Professor Stage III	02.06.2013
Date of completion of 3 years of service as Assistant Professor Stage III	01.06.2016

Proposed date of Placement to Associate Professor Stage IV(Academic Level 13 A)	02.06.2016
Number of refresher Courses or Orientation Courses attended, duration and name of University	<ol style="list-style-type: none"> <li>1.RC from ASC University of Kerala from 26.12.2002 to 16.01.2003.</li> <li>2. OC from ASC University of Kerala from 05.11.2005 to 02.12.2005.</li> <li>3. RC from ASC University of Kerala from 09.12.2006 to 30.12.2006 .</li> <li>4. RC from ASC University of Kerala from 17.04.2010 to 08.05.2010.</li> <li>5. Special Summer School from HRDC, University of Kerala from 14.10.2016 to 03.11.2016.</li> </ol>
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018 option B

As per the minutes of the Selection Committee, the API score claimed for various categories have been verified against the documents produced, the selection committee found that the teacher satisfied all the requirements for promotion to Stage IV- Associate Professor in Academic Level 13 A.

As per API scores sheet endorsed by the Selection Committee, the incumbent is awarded the following marks for each category

Category I -Good

Category II – 270

Category III -266

Category II +III -536 for which the minimum required is 45.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts the the proposal for the approval of the Placement / Promotion of Dr.Sindhya V , Assistant Professor of Education (Academic level 12) to Associate Professor (Academic Level 13A), w.e.f 02.06.2016 at S N Training College, Nedunganda is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration & appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.A27: M.S.M college, Kayamkulam- Initial appointment of Sri.Arshad Ahammad.A, Department of English -Approval-Reg:**

*(20471/Ac F I/2021/UOK)*

The Manager, M.S.M College, Kayamkulam vide letter dated 13.09.2021 has forwarded the relevant documents for the approval of the appointment of **Sri.Arshad Ahammad A, as Assistant Professor in English w.e.f 01.06.2021 against the retirement vacancy of Dr.Geethakumari K retired on 31.05.2021.**

**In this context the following may be noted.**

The Govt. had appointed his nominee for constituting selection committee for the appointment of 2 Assistant Professors in English vide letter No.19713/D2/15/H Edn dated 27.07.2015.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 05.06.2015), Malayala Manorama (dated 05.06.2015), The New Indian Express (dated 05.06.2015) and Madhyamam (dated 05.06.2015). As per the minutes of the meeting of the Selection Committee held on 19.10.2015 a selected list of 4 candidates were prepared on merit and Sri.Arshad Ahammad A is the II rank holder in the list.

The Manager, M S M College, Kayamkulam had submitted the proposal for the Initial appointment of Sri.Arshad Ahammad A as Assistant Professor in English w.e.f 20.10.2015 in the retirement vacancy of Dr.Krishnakumar, in the 15<sup>th</sup> post. The University had rejected and returned the proposal as there is no sufficient workload and there exists only 14 sanctioned posts in the Department of English.

The Director of Collegiate Education vide letter dated 13.07.2018 had intimated that there was no post to accommodate Sri.Arshad Ahammad A as Assistant Professor to the 15<sup>th</sup> position in the department of English, M S M College, Kayamkulam w.e.f 01.06.2016, as there was only 215 hours of workload and 14 posts sanctioned as per G.O NO. 260/2010. It was also informed that the appointment of Sri.Arshad Ahammad as the 15<sup>th</sup> teacher can be approved only if there exist vacancy in the department during the tenure of the rank list (rank list dated 19.10.2015), otherwise prior sanction shall be obtained from the Government. The proposal was kept pending as there was no sufficient workload / sanctioned post to accommodate him.

The Workload Adalath held on 21.11.2018 had fixed the Workload in the Department of English, M.S.M college, Kayamkulam as 237 hours. After removing P G weightage, there is a workload of 212 hours and 13 permissible posts in the Department of English.

The Higher Education Department vide letter dated 23.12.2020 has informed that the appointment of Sri.Arshad Ahammad can be considered as 'thrown out vacancy' and can be appointed as Assistant Professor in the next arising clear vacancy. It may be noted that " Clear vacancy "as mentioned in the Govt.letter exists only after the retirement of Dr.Geetha kumari K, Associate Professor, in English who retired on 31.05.2021 since there exists only 13 permissible post in the department after removal of PG weightage.

**The K U Act 1974 Chapter VIII vide amended sub section 57(6)(a) stipulates that “ a person appointed as teacher in a private college in a temporary vacancy on or after the 14 day of March, 1974 and continuing as such, shall be appointed as teacher in any permanent vacancy or any temporary vacancy of longer duration that may arise, after such appointment in the temporary vacancy, in the private College, or as the case may be, any of the private colleges, under the management of the educational agency within the University area”.**

The details of the Assistant Professor and the workload are indicated in the proforma attached. The following details have been furnished by the Manager.

01. Appointment Orders in Form 1.
02. Workload Statement.
03. Qualifying Certificates.
04. Documents proving age.
05. Service Book of Teacher.
06. Seniority- wise list of teachers in the Department.
07. Apportionment Statement.
08. Government nominee letter No.19713/02/15/H Edn dated.27.07.2015.
09. Score Sheet of the candidates.
10. Minutes of the Selection Committee.
11. Attested copies of News Paper Cuttings .
12. Joining report of the incumbent.
13. Confidential Report from the subject experts.
14. Certificate that there are no thrown-out hands and supernumerary hands in the Department.
15. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professors.
16. Post Adalath Report of English.
17. NET undertaking produced.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in respect of the two subjects in the prescribed proforma. The details regarding the age, rank position academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per UGC Regulations 2010, the minimum qualifications required for the post of Assistant Professors (vide clause 3.3.0 & 3.3.1) is as follows.



1. A good academic record, 55% marks(or an equivalent grade in a point scale wherever grading system is followed) at the master's level and qualifying in the National Eligibility Test(NET) or an accredited test(State Level Eligibility Test-SLET/SET), shall remain for the appointment of Assistant Professors.
2. NET/SLET/SET shall remain the minimum eligibility condition for the recruitment and appointment of Assistant Professors in University/Colleges/Institutions.

In the light of the above facts, the proposal for the approval of the initial appointment of Sri.Arshad Ahammad A as Assistant Professor in the Department of English w.e.f 01.06.2021 in M.S.M college, Kayamkulam in the thirteenth post against the retirement vacancy of Dr.Geethakumari K, retired on 31.05.2021, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation  
Ac FI/478855/2017

### PROFORMA

Proposal for the approval initial appointment of Assistant Professor in English at M.S.M college,  
Kayamkulam

Date of Notification –05.06.2015(Madhyamam, Malayala Manorama, The New Indian Express and  
The Hindu)

#### **Interview held on 19.10.2015**

Sl . No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01.01.2015	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible & Position of the teacher	Apportionment position		Remarks
						Open	Community	
1	Sri.ArshadAhammad A Date of Joining-01.06.2021 FN	25.04.1988 26 years and 8 Months	II Rank in open merit	1) BA English, Second Class, University of Kerala, April 2008, Reg No. 315110 2)M A, English, First Class, August 2010 Reg No.53006403/08117001 (University of Kerala) 3)UGC-NET held on 24.06.2012 Roll No.32300186qualified on 18.09.2012 NET undertaking produced.	As per Post Adalath Report 2018 and G O 260/2010, <b>Work load-237 hrs</b> <b>14 posts permissible.</b> After removal of PG Weightage Workload 212 Hours and permissible posts 13 <b>Position of the Teacher- 13</b> (as on 01.06.2021)	92	1	Against the retirement vacancy of Dr.Geetha Kumari K, Associate Professor, retired on 31.05.2021

**The Standing Committee considered the proposal and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.A 28: S D College, Alappuzha – Placement/Promotion of Dr.Anil Kumar T R, Department of Commerce from Associate Professor to Professor w.e.f 18.07.2018 F N - Approval – reg:-**

**(20944/Ac F I/2021/UOK)**

The Principal, S D College, Alappuzha has forwarded a proposal for the approval of Placement/ Promotion of Dr.Anil Kumar T R, from Associate Professor to Professor in the Department of Commerce, w.e.f. 18.07.2018 F N .

The Service details of Dr.Anil Kumar T R are as follows:

Qualifications	<ul style="list-style-type: none"> <li>• M.Com with First class from University of Kerala in 1987.</li> <li>• M.Phil from University of Kerala in August 1992.</li> <li>• PhD in Commerce from University of Kerala on 28.11.2003</li> </ul>
Date of first appointment	01.06.1988
Date of beginning into continuous service	01.06.1988
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	01.06.1995
Date of Promotion to Selection Grade	27.07.1998
Date of promotion to Associate Professor	01.01.2006
Proposed date of placement/promotion to Professor	18.07.2018 F N
U G C Regulation applicable	U G C Regulation 2018

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.Anil Kumar T R as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) is as detailed below.

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

On verification, it is seen that Dr.Anil Kumar T R has completed three years of service as Associate Professor in Academic Level 13A on 31.12.2008. He acquired PhD in Commerce from University of Kerala on 28.11.2003. As per the duly Selection committee report the Associate Professor attained a verified score of 220.5, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals (Supporting evidences of publications have also been forwarded).

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

**As per Clause 6.3.V of UGC Regulation 2018 for the promotion under the CAS, the applicant teacher must be on the role and in active service of the University /College on the date of consideration by the Selection Committee. Even though the Associate Professor retired from service on 31.05.2021, the duly constituted selection committee as per UGC Regulations 2018 approved by the University was conducted on 31.05.2021, before his retirement.**

The proposal regarding the approval of Placement/Promotion of Dr.Anil Kumar T R, from Associate Professor to Professor in the Department of Commerce , w.e.f. 18.07.2018 F N at S D College, Alappuzha is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.A 29: Initial appointment of Dr.Anupriya Samuel as Assistant Professor in the Department of Zoology in St.John's College, Anchal reg:-**

*(18791/Ac F I/2021/UOK)*

Dr.Anupriya Samuel had been appointed as Assistant Professor in the department of Zoology, St.John's College, Anchal w.e.f 23.09.2015. On verification of the proposal submitted by the Educational agency, it was noted that the incumbent was awarded Ph.D Degree on 09.07.2015, but the last date for the submission of application for the post of Asst.Prof. was on 23.06.2015 ie; she was not qualified at the time of application.

As per the norms and procedures for the selection of teachers in private affiliated colleges , the candidate must have passed the qualifying examination at the time of application and the candidates who are qualified at the time of submission of application alone should be called for interview. The Educational Agency had appointed Dr.Anupriya Samuel by virtue of the certificate issued by the University dated 20.06.2015 stating that the candidate has completed all formalities for the award of Ph.D Degree.

As per the Regulations relating to the award of the Degree of Ph.D, clause 21(f) and also chapter 16 (Faculty of Science) clause 8(7) of the Kerala University First Statutes 1977,for the award of Ph.D Degree "The report of the Adjudicators shall be considered by the Syndicate and if the candidate is adjudged worthy to be awarded the degree,a resolution to that effect shall be passed by the Syndicate and the candidate shall be admitted to the Ph.D Degree under prescribed conditions". Thus a candidate shall be admitted to the Ph.D degree only after the resolution has been passed by the Syndicate. The petitioner was awarded the Ph.D Degree in Zoology as per the resolution of the Syndicate held on 09.07.2015 only and hence she was not eligible to apply for the post where the last date for submission of application was 23.06.2015.It may be noted that she did not possess NET or JRF.

The then Legal Advisor opined Ph.D as an alternative eligibility criteria and had cited a similar case disposed by the University Appellate Tribunal wherein it was ordered that acquiring NET after submitting the application but before the date of interview will not render the applicant ineligible for appointment. Drawing an analogy with the above judgement and there were no rival candidate for the post under community quota, the LA opined that the appointment of Smt.Anupriya Samuel is only to be approved. In this context it may be noted that She had not qualified NET at the time of notification and hence Ph.D is one of her basic qualification not an alternate eligibility criteria for applying for the post of Asst.Professor as per Regulations.

The Standing Committee of the Syndicate on Teaching & Non Teaching Staff of Private colleges held on 04.05.2017 recommended to accept the Legal opinion given by the Legal Advisor and the proposal of Dr.Anupriya Samuel be placed in the next Standing Committee. The Syndicate at its meeting held on 12.05.2017 vide item No.27.85.04 resolved to approve the above recommendation. But the then Vice-Chancellor and the Pro Vice Chancellor had not agreed to the resolution of the Syndicate for the reasons noted as " Recommendation is not in consonance with the UGC Regulations 2010, the G.O issued by the Government implementing UGC Regulation 2010 and the Judgement dated 23.02.2016 in WP(C) 15739/2013 of High Court".

The Vice-Chancellor has neither accorded nor not accorded executive approval for the resolution of the Syndicate and had directed to do the needful as discussed with the Registrar. Accordingly the proposal was returned to the Educational agency pointing out the Judgment in WP(C) No.15739/2013 (N) dated 23.02.2016 of Hon'ble High Court of Kerala that all selections made after 18.09.2010 have to be in compliance with the UGC Regulations 2010 and also she had not qualified for the post at the time of notification of the vacancy.

Subsequently Dr.Anupriya Samuel had filed a writ petition No 27813/2017 before the Hon'ble High Court challenging the letter issued by the University, returning her proposal for the approval for the post of Asst.Prof. in Zoology,St.John's College, Anchal. The Hon'ble High Court vide its Judgement dated 25.02.2019 dismissed the writ petition stating that the refusal to approve the petitioner's appointment by the University is legal and valid and hence do not warrant interference.

The petitioner then filed a revision petition vide RP No.348/2019 in which the Hon'ble High Court of Kerala recalled its earlier Judgement dated :25.02.2019 in WP(c) NO,27813 of 2017 filed by the same petitioner and allowed the Revision petition.

The Hon'ble High Court vide its Judgement in RP No.348/2019 dated 08.06.2021 , directed the University to approve the appointment of Smt.Anupriya Samuel as Assistant Professor in Zoology with effect from the date of appointment.

The Syndicate at its meeting held on 23.07.2021 vide Item No.30.73 considered the matter and resolved to seek legal opinion from the Standing Counsel and place the same before the legal Monitoring Committee. The Legal monitoring committee held on 28.07.2021 vide item No.2 recommended to constitute a sub committee to study the matter regarding the approval of initial appointment of Dr.Anupriya Samuel as Assistant Professor in the Department of Zoology in St,John's College Anchal. The report of the sub-Committee held on 30.07.2021 was placed before the Syndicate meeting held on 17.08.2021 vide item No.31.106 and resolved to approve the report submitted by the sub- committee and also to place the proposal of initial appointment of Dr.Anupriya Samuel as Assistant Professor in the Department of Zoology in St,John's College Anchal before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

The details of the Assistant Professor and the workload are indicated in the proforma attached. The following details have been furnished by the Manager.

01. Appointment Orders in Form 1.
02. Workload Statement.
03. Qualifying Certificates.
04. Documents proving age.
05. Service Book of Teacher.
06. Seniority- wise list of teachers in the Department.
07. Apportionment Statement.
08. Government nominee letter No.18964/D2/15/H Edn dated.21.08.2015.
09. Attested copy of Score Sheet of the candidates.
10. Minutes of the Selection Committee.
11. Attested copies of News Paper Cuttings .
12. Joining report of the incumbent.
13. Confidential Report from the subject expert.
14. Certificate that there are no thrown-out hands and supernumerary hands in the Department.
15. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professors.
16. Post Adalath Report of Zoology

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 20.05.2015), Malayala Manorama (dated 20.05.2015), The New Indian Express (dated 20.05.2015) and Deepika(dated 20.05.2015). Hence the age of the teacher is calculated as on 01.01.2015.

As per the minutes of the meeting of the Selection Committee held on 16.09.2015 a selected list of 3 candidates in open merit and i in community merit was prepared for Zoology.

As per UGC Regulations 2010,the minimum qualifications required for the post of Assistant Professors(vide clause 3.3.0 & 3.3.1) is as follows.

1. A good academic record, 55% marks(or an equivalent grade in a point scale wherever grading system is followed) at the master's level and qualifying in the National Eligibility Test(NET) or an accredited test(State Level Eligibility Test-SLET/SET), shall remain for the appointment of Assistant Professors.
2. NET/SLET/SET shall remain the minimum eligibility condition for the recruitment and appointment of Assistant Professors in University/Colleges/Institutions.

Provided however that candidates, who are or have been awarded a Ph D degree in accordance with the UGC (minimum standards and procedure for award of Ph D Degree )Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/ Institutions.

In the light of the above facts the proposal for the approval of the initial appointment of Dr.Anupriya Samuel as Assistant Professor in the Department of Zoology in St.John's College, Anchal w.e.f 23.09.2015 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**PROFORMA**

Proposal for the approval initial appointment of Assistant Professor in Zoology at St.John's College, Anchal

Date of Notification on news paper dailies – 20.05.2015

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01/01/2015	Rank Position and Category	Academic Qualification	Apportionment position		Position of the teacher in the Department	Remarks
					Open	Community		
1	Dr.Anupriya Samuel 23.09.2015 FN	26.05.1985 29 years and 7 months	1 <sup>st</sup> rank in community merit	<b>1)B Sc in Zoology</b> with First Class, University of Kerala, April 2005, Reg No.401822 Percentage of marks-83.6 <b>2)M.Sc in Zoology</b> with First class, University of Kerala, May 2008, Reg No. 65004403/ 06120003 percentage of marks-76.77 <b>3)B Ed in Natural Science</b> , University of Kerala, November 2009 Reg No. 18104201/ 08979002 Percentage of marks-78.5 <b>4) Ph.D Zoology,</b>	62	32	Sanctioned post-4  position of the teacher-4	Against the vacancy caused due to the transfer of Dr.Suboj Babykutty Assistant Professor to Mar Ivanios College, Thiruvananthapuram on 31.05.2015

				University of Kerala , Reg No.8860, Date of award. 09.07.2015				
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**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.B1: Mannaniya College of Arts and Sciences, Pangode - Placement/ Promotion proposal of Dr. Shiji Fazil, Assistant Professor, Department of Chemistry from stage I to II (AGP 6000 to 7000) -Approval-Reg.**

**(Ac FII/20381/2021)**

The Principal, Mannaniya College of Arts and Sciences, Pangode has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Shiji Fazil, Assistant Professor, Department of Chemistry from (AGP 6000 to 7000/-), Stage I to II w.e.f 15.10.2018 FN.

The Service details of Dr. Shiji Fazil are as follows.

Qualifications	M.Sc- Chemistry – University of Kerala - 2004 Ph D -University of Kerala -25.03.2014
Date of first entry in to Service	15.10.2014 F.N
Date of entry into Continuous Service	15.10.2014 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.UGC Sponsored Orientation Course – HRDC, University of Kerala from 04.09.2018 to 01.10.2018. 2.UGC Sponsored Refresher Course – HRDC, University of Kerala from 11.01.2020 to 24.01.2020.
Date of Placement to Assistant Professor, with AGP 7000/-	15.10.2018 F.N

On verification of the Service Book of the incumbent, it is seen that Dr. Shiji Fazil had entered in to service as Assistant Professor on 15.10.2014 F.N and it was approved by University of Kerala vide U.O No. Ac FII/51294/2014 dated 03.09.2018. She has completed four years of service on 14.10.2018 F.N, and is eligible for being promoted as Assistant Professor with AGP 7000/ with effect from **15.10.2018**, availing two year relaxation on account of her Ph.D. awarded on 25.03.2014.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2014 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 10<sup>th</sup> December 2020, it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the activities related to various categories have been verified and the Committee found the faculty has sufficient grade in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends Dr. Shiji Fazil, Assistant Professor in the Department of Chemistry for Promotion to the post of Assistant Professor Stage II (AGP 7000) w.e.f 15.10.2018 FN.

On verification, it is found that the teacher has completed her required Refresher Course only on 24.01.2020. According to Clause 6.3 VIII of UGC Regulations 2018, 'the requirement for Orientation course and Refresher course for promotions due under the CAS shall not be mandatory upto 31st December, 2018.'

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr. Shiji Fazil**, Assistant Professor, Department of Chemistry, Mannaniya College of Arts and Sciences, Pangode from Stage I to II ( AGP 6000/- to 7000/-) w.e.f 15.10.2018 F.N is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation

**The Standing Committee considered the proposal and recommended to approve the same.**

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.	

**Item No.32.92.B2: KSMDBCollege, Sasthamcotta – Placement/Promotion of Dr. Beena.B, Department of Chemistry from Associate Professor to Professor (Academic Level 14) w.e.f 18.07.2018 F N - Approval – reg:-**  
(24503/Ac F II/2021/UOK)

The Principal, KSMDB College, Sasthamcotta has forwarded a proposal for the approval of Placement/Promotion of Dr. Beena B, from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) in the Department of Chemistry, w.e.f. 18.07.2018 F N .

The Service details of Dr. Beena B are as follows:

Qualifications	<ul style="list-style-type: none"> <li>• M.Sc from University of Calicut in 1988. EC Submitted</li> <li>• PhD in Chemistry from M. S. University of Baroda, Gujarat -1997- EC submitted</li> </ul>
Date of first appointment	03.06.1996
Date of beginning into continuous service	03.06.1996
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	03.06.2000
Date of Promotion to Selection Grade	03.06.2005
Date of Re-designation as Reader	30.04.2007
Date of Re-designation as Associate Professor	03.06.2008
Proposed date of placement/promotion to Professor	18.07.2018 F N
U G C Regulation applicable	U G C Regulation 2018

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr. B. Beena as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion to College Professor is as detailed below

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D. degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2

It is stated in the Minutes of the Selection Committee that the Committee was constituted on 11.08.2021 at 11.00 AM at Conference Hall of Travancore Devaswom Board Office. The committee examined all the documents pertaining to the qualifications and service details of Dr. B. Beena and also the PBAS reports for the academic years 2015-16, 2016-17, 2017-18 prepared as per the latest UGC Regulations formulated by the University vide order No. Ad DII/General/UGC-R-2018/2019 dated 07.05.2021.

The committee after verification and interview found that the applicant has required number of Good Grades and Research Score for the promotion from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) w.e.f 18.07.2018 F.N. Therefore the committee recommended the teacher for promotion to the post of Professor, Academic Level 14 w.e.f 18.07.2018.

The duly constituted selection committee has also submitted the verification report. As per the Selection committee report the Associate Professor attained a verified score of 667.9, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.*

The proposal regarding the approval of Placement/Promotion of **Dr. B. Beena, from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) in the Department of Chemistry, w.e.f. 18.07.2018 FN at KSMDB College, Sasthamcotta** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.B3: *Inter University Transfer of Smt. Jyolsna S – Direction from the Government to repeal the U.O approving her period of service for pension benefits -reg.***

**(Ac.F II/827647/2008)**

The proposal regarding the approval of the transfer and posting of Smt. Jyolsna S as Lecturer in Economics, w.e.f 30.05.2008 FN, was forwarded by the Principal, N.S.S College, Pandalam. Smt. Jyolsna S was initially appointed as Lecturer in Economics, w.e.f 12.01.2006 FN, in N.S.S Hindu College, Changanacherry in the leave vacancy of Sri. N. Rajeev and it was approved by M. G. University vide U.O No. 2590/B1/2007/Acad. Dated 15.11.2007, and later on expiry of leave, she was transferred to N.S.S College, Pandalam w.e.f 30.05.2008, with in the jurisdiction of University of Kerala.

The Syndicate at its meeting held on 25.03.2009 resolved to reject the proposal of inter university transfer and posting of Smt. Jyolsna S. as Lecturer in Economics from N.S.S. Hindu College, Changanacherry to N.S.S. College, Pandalam as there was no provision in the University Act/ Statutes for Inter University Transfer. Consequently, Smt. Jyolsna S. was transferred back to N.S.S. Hindu College, Changanacherry w.e.f 01.06.2009 against a retirement vacancy by the Educational Agency. Amendment to the Act (section 64 A) detailing the Inter University Transfer came into effect only from 08.12.2009.

The High Court disposed of the Writ Petition filed in this regard by Smt. Jyolsna S without expressing any opinion, with the direction to Kerala University to consider the representation in accordance with law and pass appropriate orders.

The matter was again placed before the Syndicate held on 23.11.2015, which resolved to seek specific opinion from the Legal Advisor. It was opined by the Legal Advisor that “the transfer of Smt Jyolsna S, Assistant Professor in Economics from N.S.S College, Changanacherry, affiliated to M.G University to N.S.S College, Pandalam under the University of Kerala w.e.f 30.05.2008 was not supported by any provisions of law, at the said part of time, and hence not legal and further opined for humanitarian consideration for the discretion / decision of the Syndicate in the matter.

The Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 17.01.2019 considered their request and recommended that, in the light of specific legal opinion, the appointment of Smt. Jyolsna S for the period from 30.05.2008 to 31.05.2009 in N.S.S. College, Pandalam as lecturer in the Department of Economics, be approved notionally, solely for the purpose of reckoning eligible service for pensionary benefits on humanitarian grounds.



The session of the Syndicate meeting held on 22.01.2019 considered the recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges and resolved to approve the same. University approved the period of Inter University Transfer of Smt. Jyolsna S for pension benefits vide U.O No. Ac.FII/82764/2008 dated 26.04.2019.

Meanwhile, Smt. Jyolsna S requested to reconsider her period of Inter University Transfer for promotion benefit also. Accordingly, letter No. Ac.FII/82764/2008 dated 20.12.2019 was sent to the Government seeking the same.

Now, the **Additional Chief Secretary, Higher Education Department has directed to repeal the U.O No. Ac.F II/827647/2008 dated 26.04.2019 with retrospective effect and to report upon vide letter No. D1/12/2020/H.Edn dated 29.06.2021. The Director of Collegiate Education, Thiruvananthapuram has also directed the same.**

The Government clarified that, the University has no authority to approve the appointment of Smt. Jyolsna S, contrary to existing rules of Inter University Transfer. It is further informed that the period of her prior service in Revenue department and NSS Hindu College, Changanacherry cannot be counted for pensionary benefits.

In the light of direction of the Government to repeal U.O No. Ac.FII/82764/2008 dated 26.04.2019 with retrospective effect, the file is placed before the Standing Committee of the Syndicate on Teaching and non Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to defer the item.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.B4:** *KSMDB College, Sasthamcotta-Placement/ Promotion of Sri.Ajesh.S.R, Assistant Professor, Department of Commerce from Stage I to II (AGP 6000 to 7000), w.e.f. 04.06.2017F.N. Approval -Reg.*

**(AcFII/22680/2021)**

The Secretary, Travancore Devaswom Board has forwarded a proposal regarding the Placement/ Promotion in respect of Sri.Ajesh.S.R, Assistant Professor, Department of Commerce from Stage I to II (AGP 6000 to 7000/-), w.e.f. 04.06.2017.

The Service details of **Sri.Ajesh.S.R** are as follows:

Qualification	MCom- University of Kerala -May 2006 MPhil- University of Kerala- Nov 2008
Date of first entry into service	04.06.2012 FN
Proposed date of placement to Assistant Professor (Stage II)	04.06.2017 FN
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC sponsored by UGC, ASC, University of Kerala- from 30.01.2014 to 26.02.2014. 2.RC sponsored by UGC, HRDC, University of Kerala from 13.03.2017 to 18.03.2017

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Assistant Professor on 04.06.2012 FN vide U.O No. Ac FIII/2/50799/2012 dated 16.01.2013. He has completed five years of service on 04.06.2017 FN for being promoted as Assistant Professor (Stage II).

The Secretary, Travancore Devaswom Board has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of the incumbent as per **UGC Regulations 2018 option B** for the years 2012 to 2017, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

The API Scores are verified for the period 2012 to 2017 and the minimum required score for category II+III is 20. It is stated in the minutes of Screening Committee, that the Committee was constituted on 29th September 2020 at KSMDB College, Sasthamcotta, Kollam .As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for

each Category: Category II- 161, Category II+III(consolidated) -204 and Category III- 43. The committee evaluated the submitted PBAS proforma of Sri.Ajesh.S.R, Assistant Professor in Commerce, verified the original documents and found eligible for promotion from stage I to II, w.e.f. 04.06.2017 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

It may be noted that Sri.Ajesh.S.R has completed Refresher Course of six days during the assessment period.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of **Sri.Ajesh.S.R, Assistant Professor, Department of Commerce, KSMDDB College, Sasthamcotta, Kollam** from stage I to II (AGP 6000/- to 7000/-) w.e.f 04.06.2017 FN, based on UGC Regulations, 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.B5 :** *Mannaniya College of Arts & Science, Pangode Placement/Promotion proposal of Sri.Asseem.J, Assistant Professor, Department of Commerce from stage I to II (AGP 6000 to 7000) w.e.f 12.12.2017-Approval-Reg. (Ac FII/20389/2021)*

The Principal, Mannaniya College of Arts & Science, Pangode has forwarded a proposal regarding the Placement/Promotion in respect of Sri.Asseem.J, Assistant Professor, Department of Commerce from stage I to II ( AGP 6000 to 7000/-), w.e.f 12.12.2017 F.N.

The Service details of Sri.Asseem.J are as follows.

Qualifications	MCom -University of Kerala-May 2005
Date of first entry in to Service	12.12.2011
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 27.07.2018 to 16.08.2018. 2. OC -UGC HRDC,University of Kerala, Kariavattom from 10.08.2016 to 06.09.2016
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	12.12.2017 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 12.12.2011 vide U.O.No.Ac F V/50888/2011 dated 22.03.2012. He has completed his six years of service on **12.12.2017 F.N**, for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2011 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 15.12.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 12.12.2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Sri.Asseem.J completed Refresher Course on 16.08.2018, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 12.12.2017.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Sri.Asseem.J**, Assistant Professor, Department of Commerce , Mannaniya College of Arts & Science, Pangode from Stage I to II ( AGP 6000/- to 7000/-) w.e.f 12.12.2017 F.N is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.B6:**

***N.S.S. College, Cherthala - Placement / Promotion proposal of Dr. Pramod Kumar. N, Assistant Professor Stage I, Department of Botany to Assistant Professor Stage II (with AGP 6000/- to 7000/-)- Approval – reg.***

**(Ac FII/987/2021)**

The Principal, N.S.S. College, Cherthala has forwarded a proposal regarding the Placement / Promotion in respect of Dr. Pramod Kumar.N, Assistant Professor Stage I, Department of Botany to Assistant Professor Stage II ( with AGP 6000/- to 7000/-) w.e.f 30.12.2013.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulation 1998.

The service details of Dr. Pramod Kumar.N, are as follows

Qualifications	M.Sc Botany from MG University- May 2000 Ph.D from MG University- June 2009.
Date of first entry into service	30.12.2009
Date of entry into continuous service	30.12.2009
L.W.A. availed	nil
Date of promotion as Assistant Professor Stage II	30.12.2013
Date of completion of 4 years of service as Assistant Professor stage II	30.12.2013
Details of relaxation availed of	2 years on account of Ph.D
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	RC – From 01.10.2012 to 22.10.2012 – UGC-ASC, University of Kerala OC – From 03.03.2011 to 30.03.2011 – UGC-ASC, University of Kerala
Refresher / Orientation Course due	nil
Regulation applicable/available	UGC Regulation 1998

In the light of the above mentioned facts the proposal for the approval of the Placement/Promotion in respect of **Dr.Pramod Kumar.N**, Assistant Professor Stage I, Department of Botany to Assistant Professor Stage II ( with AGP 6000/- to 7000/-) w.e.f 30.12.2013 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.B7: Mannaniya College of Arts & Science, Pangode- Placement/Promotion proposal of Dr.Ezreth.P, Assistant Professor, Department of Commerce from stage I to II (AGP 6000 to 7000) w.e.f 03.02.2018-Approval-Reg.**

**(Ac FII/20394/2021)**

The Principal, Mannaniya College of Arts & Science, Pangode has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Ezreth.P, Assistant Professor, Department of Commerce from stage I to II ( AGP 6000 to 7000/-), w.e.f 03.02.2018 F.N.

The Service details of Dr.P Ezreth are as follows.

Qualifications	1.MCom -Manonmaniam Sundaranar University- April 1999 2.PhD in Commerce- University of Kerala- September 2011
Date of first entry in to Service	03.02.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 12.06.2019 to 25.06.2019. 2. OC -UGC HRDC,University of Kerala, Kariavattom from 28.02.2018 to 27.03.2018
Refresher/ Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	03.02.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 03.02.2014 vide U.O.No.Ac F V/16964/2014 dated 25.06.2014. She has completed her four years of service(Since two years exemption as she has been awarded PhD) on 03.02.2018 F.N, for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2014 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 15.12.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 03.02.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr.Ezreth.P completed Refresher Course on 25.06.2019, which is after the due date of promotion. Clause 6.3.VIII of UGC Regulations 2018 envisages that “ the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31st December, 2018”. Hence date of promotion is w.e.f. 03.02.2018 FN.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr.Ezreth.P, Assistant Professor, Department of Commerce , Mannaniya College of Arts & Science, Pangode from Stage I to II ( AGP 6000/- to 7000/-) w.e.f 03.02.2018 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.B8 : Mannaniya College of Arts and Science, Pangode - Placement/Promotion proposal of Dr. Shijina A.S, Assistant Professor, Department of Commerce from stage I to II (AGP 6000 to 7000)-Approval-Reg.**

**(Ac FII/20391/2021)**

The Principal, Mannaniya College of Arts and Science has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Shijina A.S, Assistant Professor, Department of Commerce from stage I to II (AGP 6000 to 7000)-, w.e.f 16.11.2018 F.N.

The Service details of Dr. Shijina A.S are as follows.

Qualifications	M.Com - Kerala University- 2008 M.Phil - Kerala University - April, 2011 Ph.D - Kerala University - 16.11.2018
Date of first entry in to Service	09.07.2014
Date of entry into Continuous Service	09.07.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Thiruvananthapuram from 18.02.2020 to 02.03.2020. 2. OC -UGC HRDC, University of Kerala, Thiruvananthapuram from 20.06.2018 to 17.07.2018.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	16.11.2018 FN

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 09.07.2014 F.N and it was approved by University of Kerala vide U.O No. Ac F V/39728/2014 dtd 13.02.2015. She was awarded PhD on 16.11.2018, and hence the promotion date is 16.11.2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2014 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 15<sup>th</sup> December 2020 ,it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 16.11.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

*It may be noted that Dr. Shijina A.S completed Refresher Course on 02.03.2020, which is after the due date of promotion. Clause 6.3.VIII of UGC Regulations 2018 envisages that "the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31<sup>st</sup> December, 2018". Hence date of promotion is w.e.f. 16.11.2018 FN.*

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr.Shijina A.S, Assistant Professor, Department of Commerce, Mannaniya College of Arts and Science, Pangode from stage I to II (AGP 6000 to 7000) w.e.f 16.11.2018 F.N** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.B9 :** *N S S College, Nilamel-Placement/Promotion of Dr. Deepu P, Assistant Professor, Department of Malayalam from Stage I to II (AGP 6000/- to 7000/-), w.e.f 21.12.2019 F.N- Approval- reg.*

**(AcFII/34982/2021)**

The Principal, N S S College, Nilamel has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Deepu P, Assistant Professor, Department of Malayalam from stage I to II (AGP 6000/- to 7000/-), w.e.f 21.12.2019 F.N.

The Service details of Dr. Deepu P are as follows.

Qualifications	M.A Malayalam from University of Kerala -June 2009 M.Phil from University of Kerala -March 2011 Ph.D from University of Kerala – Date of award - 10.04.2015
Date of first entry in to Service	09.11.2015 F.N
Date of entry into continuous service	09.11.2015 F.N
L.W.A availed	Nil
Proposed Date of Placement as Assistant Professor with AGP Rs. 7000/-	21.12.2019 F.N
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1.O.C from UGC-HRDC, University of Kerala, Kariavattom from 26.04.2019 to 23.05.2019 2. R.C from UGC-HRDC, University of Kerala, Kariavattom from 07.12.2019 to 20.12.2019.
Refresher / Orientation Course due	Nil

On verification of the Service Book of Dr. Deepu P, it is found that the teacher had entered into service as Assistant Professor AGP 6000/- on 09.11.2015 FN at N.S.S College, Ottapalam and it was approved by University of Calicut vide U.O No. 8948/2016/Admn dated 22.07.2016. He was relieved from the service on 01.06.2016 AN and joined duty in N.S.S College, Nilamel on 02.06.2016 FN. It was approved by University of Kerala vide U.O AcFII/51368/2015 dated 01.01.2018. He had completed four years (since 2 years exemption is given as she is awarded Ph.D) of service on 09.11.2019. But he has completed his required Refersher Course only on 20.12.2019 for being promoted as Assistant Professor (Stage II).

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option B for the assessment periods 2015 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 24.11.2020 at 12.00 PM in N S S College, Nilamel. The committee verified the Service Book, Certificates of academic qualifications, and the PBAS proforma. The API Score claimed for various categories have been verified against the documents produced. The Screening Committee found that the teacher satisfied all the requirements for promotion to Stage II. The committee recommended that Dr. Deepu P is eligible for placement as Assistant Professor with AGP 7000/- w.e.f 21.12.2019 F.N.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I- Not Mandatory

Category II-90

Category III-397

Category II+III-487 for which the minimum required is 20 ( consolidated).

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr. Deepu P, Assistant Professor, Department of Malayalam, N S S College, Nilamel from Stage I to II( AGP 6000/- to 7000/-) w.e.f 21.12.2019 F.N, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.B10:** *N.S.S. College, Nilamel -Placement/Promotion proposal of Smt. Krishnakumari.A , Assistant Professor, Department of Commerce from Academic level 10 (AGP 6000/-) to Academic level 11 (AGP 7000/-) w.e.f 26.08.2018 FN -Approval-Reg.*

(Ac FII/25092/2020)

The Principal, N.S.S. College, Nilamel has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Krishnakumari. A , Assistant Professor, Department of Commerce from Academic level 10 (AGP 6000/-) to Academic level 11 (AGP 7000/-) w.e.f 26.08.2018 F.N.

The Service details of Smt. Krishnakumari. A are as follows.

Qualifications	M Com- University of Kerala - 2010 M Phil -University of Kerala - Nov 2011
Date of first entry in to Service	26.08.2013
Date of entry into Continuous Service	26.08.2013
L.W.A availed	85 days (Medical leave with medical certificate)
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 12.06.2019 to 25.06.2019. 2. OC -UGC HRDC,University of Kerala, Kariavattom from 28.02.2018 to 27.03.2018
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11 with AGP 7000/-	26.08.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 26.08.2013 F.N and it was approved by Mahatma Gandhi University vide U.O No.588/BI/2014/Acad dated 28.01.2014. Further she was transferred to University of Kerala . She has completed her five years of service (Since one year exemption as she has been awarded MPhil) on 26.08.2013 F.N, for being promoted as Assistant Professor Academic level 11 with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2013 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 24.11.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee

recommends the teacher for promotion to the post of Assistant Professor Academic level 11 with AGP 7000/- w.e.f 26.08.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Smt. Krishnakumari.A completed Refresher Course on 25.06.2019, which is after the due date of promotion. Clause 6.3.VIII of UGC Regulations 2018 envisages that “the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31st December, 2018”. Hence date of promotion is w.e.f. 26.08.2018 FN. Also, On verification of the Service Book of the incumbent, it is seen that the teacher had availed Leave without Allowance for a period of 85 days (from 06.01.2015 to 31.03.2015) with Medical Certificate.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt.Krishnakumari.A, Assistant Professor, Department of Commerce, N.S.S. College, Nilamel from Academic level 10 (AGP 6000/-) to Academic level 11 (AGP 7000/-) w.e.f 26.08.2018 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.B11 : Mannaniya College of Arts & Science, Pangode- Placement/ Promotion proposal of Dr. Dilshad Bin Ashraf, Assistant Professor, Department of Psychology from stage I to II (AGP 6000 to 7000), w.e.f 12.12.2017 F.N.- Approval-Reg.**

**(Ac FII/20398/2021)**

The Principal, Mannaniya College of Arts & Science, Pangode, has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Dilshad Bin Ashraf, Assistant Professor, Department of Psychology from stage I to II ( AGP 6000 to 7000/-), w.e.f 12.12.2017 F.N.

The Service details of Dr. Dilshad Bin Ashraf are as follows.

Qualifications	1. M.Sc- Applied Psychology - Annamalai University - May 2006 2. UGC NET - Dec, 2006
Date of first entry in to Service	12.12.2011 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC,University of Kerala, Thiruvananthapuram from 30.11.2018 to 20.12.2018. 2. OC -UGC HRDC, University of Calicut, from 15.06.2016 to 12.07.2016
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	12.12.2017 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 12.12.2011 F.N and it was approved by University of Kerala vide U.O No. Ac F V/50888/2011 dated 22.03.2012. He has completed six years of service on 12.12.2017 F.N, for being promoted as Assistant Professor with AGP 7000/-

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2011 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.



In the Minutes of the Screening Committee held on 14.12.2020 ,it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 12.12.2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr. Dilshad Bin Ashraf completed Refresher Course on 20.12.2018, which is after the due date of promotion. *According to UGC Public Notice No. F.No.2.16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 12.12.2017 FN.*

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Dilshad Bin Ashraf, Assistant Professor, Department of Psychology, Mannaniya College of Arts & Science, Pangode, from Stage I to II (AGP 6000/- to 7000/-) w.e.f 12.12.2017 F.N is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.B12:**

***K.S.M.D.B. College, Sasthamcotta - Placement / Promotion proposal of Sri.Lajith.V.S, Assistant Professor Stage I, Department of History to Assistant Professor Stage II(with AGP 6000 to 7000)- Approval-reg.***

**(Ac FII/24634/2021)**

The Secretary, Travancore Devaswom Board has forwarded a proposal regarding the Placement/Promotion in respect of Sri.Lajith.V.S, Assistant Professor Stage I, Department of History to Assistant Professor Stage II ( with AGP 6000/- to 7000/-) w.e.f 10.02.2016.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30.11.2018,the Academic Council at its meeting held on 05.10.2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23.02.2016.

The Secretary, Travancore Devaswom Board has forwarded all the necessary supporting documents along with the proposal as per UGC Regulation 1998.

The service details of **Sri.Lajith.V.S** , are as follows

Qualifications	<ul style="list-style-type: none"> <li>• MA History from University of Kerala- July 2003</li> <li>• MPhil in History from University of Kerala– April 2006</li> </ul>
Date of first entry into service	10.02.2011
Date of entry into continuous service	10.02.2011
L.W.A. availed	nil
Date of completion of 5 years of service as	09.02.2016

Assistant Professor stage I	
Date of promotion as Assistant Professor Stage II	10.02.2016
Details of relaxation availed of	1 year on account of MPhil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	RC – From 05.11.2013 to 25.11.2013 – UGC-ASC, University of Kerala OC – From 30.01.2015 to 26.02.2015 – UGC-ASC, University of Kerala
Refresher / Orientation Course due	nil
Regulation applicable/available	UGC Regulation 1998

In the light of the above mentioned facts the proposal for the approval of the Placement/Promotion in respect of **Sri.Lajith.V.S, Assistant Professor Stage I, Department of History to Assistant Professor Stage II ( with AGP 6000/- to 7000/-) w.e.f 10.02.2016** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

***Item No.32.92.B13: Modification of promotion order in tune with 7<sup>th</sup> UGC pay revision effected in the service books of Assistant Professors - reg.***

**(Ac FII/29605/2021)**

The Principal, NSS College, Nilamel has forwarded a request to modify the University order regarding the placement/promotion in respect of Dr.Bindu.R.G, Assistant Professor, Department of Physics, as per the provisions contained in the Seventh pay commission.

The following points may be considered in this regard:

1. The Principal, NSS College, Nilamel had forwarded the proposal for the approval of the placement/ promotion in respect of Dr.Bindu.R.G from Asst.Professor Stage II to Stage III (AGP 7000 to 8000) along with the pay fixation proposal consequent to her promotion based on the pay as per the 6<sup>th</sup> Pay Commission.
2. The Syndicate approved the above proposal and the Finance had endorsed the fixation of pay as per the proposal submitted by the Principal.
3. University order was issued based on the Syndicate decision and the pay fixation proposal as endorsed by the Finance, where in the promotion/ placement is indicated as Stage II to Stage III as envisaged in the 6<sup>th</sup> CPC.
4. Now the Principal, NSS College, Nilamel has forwarded a request to revise the said University order incorporating the changes envisaged in the 7<sup>th</sup> CPC consequent to the placement/promotion of the incumbent .
5. As per the provisions in the 7<sup>th</sup> CPC the promotion/ placement is indicated as "Academic Level" and the Scale of pay and Pay band are also different. In this case the corresponding position of 'Stage II to Stage III' is 'Academic level 11 to Academic level 12'.
6. The file was forwarded to Finance Section for remarks and the opinion of the Finance is that Finance has no authority to change the pay band and scale of pay based on the promotion/ placement already approved by the Syndicate. The pay of the incumbents consequent to the implementation of provisions in the 7<sup>th</sup> CPC can be incorporated in the UO only if the Syndicate decision is modified to the extent as suggested by the Finance.
7. Similar requests have also been received from other teachers also, duly recommended and forwarded by the Principal concerned. Hence a general decision is to be taken in this regard. In the light of the above, as ordered by the Vice-Chancellor, the matter regarding the change of the mode of promotion from 'Stage' to 'Academic level' and the fixation of pay as per the provisions in the 7<sup>th</sup> Pay Commission , is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendations.

The Standing Committee considered the proposal and recommended the following;

1. **The CAS promotion already approved by University and whose pay fixation has been done as per provisions in the 6<sup>th</sup> pay commission, shall be re-designated to concerned Academic Level in accordance with 7<sup>th</sup> UGC pay revision scheme.**
2. **The fixation of pay consequent to CAS promotions in the concerned Academic Level shall be revised as per provisions in the 7<sup>th</sup> UGC pay revision.**
3. **The University order already issued granting CAS promotion under the provisions of 6<sup>th</sup> pay commission shall be revised accordingly incorporating the re-designation and refixation of pay as per the 7<sup>th</sup> UGC Pay revision.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.B14:** *N S S College, Nilamel-Placement/Promotion of Smt. Geetha R Nair Assistant Professor, Department of Botany from Academic Level 11 to 12, w.e.f 18.01.2016 F.N- Approval- reg.*  
(Ac.FII/25819/2021)

The Principal, N S S College, Nilamel, has forwarded a proposal regarding the Placement/Promotion in respect of **Smt. Geetha R Nair, Assistant Professor, Department of Botany from Academic Level 11 to 12 w.e.f 18.01.2016 F.N.**

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulation 1998.

The Service details of **Smt. Geetha R Nair** are as follows.

Qualifications	MPhil in Futures Studies-Madurai Kamaraj University-1993 M.Sc Botany - University of Kerala - 1991
Date of first entry into service	18.01.2005 FN
Date of entry into continuous service	18.01.2005 FN
L.W.A. availed (other than on medical certificates)	Nil
Date of placement Assistant Professor with AGP 7000/-	18.01.2011 FN
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from Academic Staff College, University of Kerala, Kariavattom from 02.12.2016 to 22.12.2016.
Refresher / Orientation Course due	1. RC
Proposed date of Placement / Promotion as Assistant Professor with AGP 8000/- (Stage 2-3)	18.01.2016 FN

As per UGC Regulations 1998, for Promotion to Selection Grade Lecturer (Redesignated as Assistant Professor Academic Level 12) a teacher has to undergo two Refresher Courses. But on verification, it is found that, Smt. Geetha R. Nair **has attended only one Refresher Course.**

It may be noted that, earlier, the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private colleges, held on 06.01.2021, vide Item No. 01 considered the proposal for the Placement/ Promotion of Dr. Victoria P K, as Assistant Professor in Botany, Mar Ivanios College, Thiruvananthapuram with AGP Rs. 8000/- (stage II to III), w.e.f 04.11.2014, as per UGC Regulations 1998, and recommended that Placement/Promotion may be made applicable to the

teachers, whose RC/OC is due and are otherwise eligible to be promoted under UGC Regulations 1998 in the light of the following documents;

- i) Clause 6.3 VIII of U G C Regulations 2018 "the requirement for Orientation Course and Refresher Course for promotion due under the CAS shall not be mandatory upto 31.12.2018".
- ii) U G C Public Notice F No.2-16/2002(PS)Pt.FI.II dated. 16.10.2018 -extension of the date of participation of OC/RC under CAS upto 31.12.2018.

The Syndicate at its special meeting held on 12.01.2021 also resolved to approve the above recommendation vide item no. Item No.44.01.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt. Geetha R Nair, Assistant Professor, Department of Botany, N S S College, Nilamel from Academic Level 11 to 12 w.e.f 18.01.2016 F.N** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.B15:** *St.Cyril's College, Adoor – Proposal for approval of Dr.A KThomas, Associate Professor, Department of Physics, as Principal – Approval – reg:- (AcFII/8268/2020)*

The Manager, St.Cyril's College,Adoor has forwarded a proposal for the approval of **Dr.Thomas A.K**, Associate Professor, Department of Physics, promoted and appointed as Principal in St.Cyril's College,Adoor, w.e.f. 01.01.2020 FN, on the basis of seniority cum fitness.

The Service details of **Dr.Thomas A.K** are as follows:

Qualifications	* M.Sc in Physics from M.G University-September 1986 * PhD in Physics from M.G University – March 2019(Eligibility Certificate produced).
Date of first appointment (as Lecturer)	03.06.1996 FN
Date of beginning into continuous service	03.06.1996 FN
L.W.A availed	Nil
Date of Placement to Senior Scale	03.06.2001 FN
Date of Promotion to Selection Grade	03.06.2006 FN
Date of Re-designation to Associate Professor	03.06.2009 FN
Date of placement to Principal	01.01.2020 FN

On verification of the Service Book of **Dr.Thomas.A.K** , he was appointed as Lecturer in Physics in St.Cyril's College,Adoor w.e.f 03.06.1996 FN. He was promoted as Lecturer Senior Scale w.e.f 03.06.2001 FN and was promoted as Selection Grade Lecturer w.e.f 03.06.2006 FN.He was redesignated as Associate Professor w.e.f 03.06.2009 FN by Deputy DCE,Kollam vide Office order No.A1/4582/2010 dated 12.10.2010.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the conditions stipulated in Kerala University Act 1974, Chapter VIII Clause 57(2) (3) relating to appointment of Principals by promotions in Private Aided Colleges, through the criteria of Seniority-cum-fitness shall be valid, subject to the fulfilment of academic qualifications prescribed by the UGC, other than for appointment through Direct Recruitment, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

The UGC Regulations 2018 was promulgated w.e.f 18.07.2018 and the same was implemented in Kerala University vide U.O No. Ac.FII/General/UGC-R-2018/2019 dtd. 02.09.2019. The appointment of **Dr.Thomas.A.K** is based on the seniority-cum-fitness and it comes under the purview of UGC Regulations 2018, since his appointment as Principal is w.e.f 01.01.2020 FN. The selection committee constituted by the Management comprising of three members (Dr.George Varghese, Principal, UIT,Mannady;Prof.John.M.George, Principal, UIT,Adoor & Dr.C.Lal, Professor,

S.D.E, University of Kerala), at its meeting held on 28.12.2019, verified and forwarded the relevant documents such as Academic Research score sheet based on PBAS(research score 156) in respect of **Dr.Thomas.A.K**, duly as per UGC Regulations 2018.The Committee recommended the CAS application of **Dr.Thomas.A.K**, Associate Professor of Physics, St.Cyril's College, Adoor, for promotion as Principal, for further processing,since he has obtained the requird API scores. (Minute is attached)

*Clause V of U.G.C Regulations 2018 deals with the qualification of appointment of Principal which reads as :*

- i) *A Ph.D Degree.*
- ii) *Professor / Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.*
- iii) *A minimum of 10 research publications in peer-reviewed or UGC-listed journals.*
- iv) *A minimum score of 110 Research score as per Appendix II, Table 2.*

On verification, it is seen that **Dr.Thomas.A.K**, has Master of Science degree in Physics from M.G University . He was awarded Ph.D in Physics on March 2019 from M.G University and has more than 23 years of teaching Experience(Date of entry in service 03.06.1996). He had published 10 publications in the UGC listed/ peer reviewed journals and possess the required academic score as per UGC Regulations 2018, as in the PBAS verified by the Committee. The Management has also issued a certificate stating Dr.Thomas.A.K,Associate Professor Physics is the senior most candidate satisfying the conditions prescribed by the UGC for promoting as the Principal.

*The Syndicate at its meeting held on 17.08.2021 considered the proposal for approval of Dr.Thomas A.K, Associate Professor, Department of Physics, as Principal and resolved to entrust Dr.Biju.V, Professor, Department of Physics, Kariavattom and Chairman, Board of Studies (PG) to verify the Academic Research Score and Research Publications of the incumbent vide Item No. 31.09.B19.*

Dr. V. Biju, Chairman, Board of Studies in Physics (PG), University of Kerala has submitted a report on the PBAS form submitted by Dr. Thomas A. K. for the selection and appointment to the post of Principal in St. Cyril's College, Adoor. He has stated as follows;

1. Total points for Category III - Research and Academic Contribution (Option A) as per records submitted is 140.5
2. Dr. Thomas A. K. has aquired 140.5 points for Category III, which is more that the required points 110.

In the light of Report submitted by the Chairman, Board of Studies, the proposal for the approval of appointment of **Dr.Thomas.A.K, Associate Professor, Department of Physics, St.Cyrils College, Adoor as Principal in St.Cyrils College, Adoor, w.e.f 01.01.2020 FN, on the basis of seniority cum fitness** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.B16:**

***N S S College,Nilamel-Placement/Promotion of Dr. Rani K Pillai, Assistant Professor, Department of Physics from Academic Level 11 to 12, w.e.f 14.12.2020 F.N- Approval- reg.***

**(Ac. FII/25243/2021)**

The Principal, N S S College,Nilamel, has forwarded a proposal regarding the Placement/Promotion in respect of **Dr. Rani K Pillai, Assistant Professor, Department of Physics from Academic Level 11 to 12 w.e.f 14.12.2020 F.N.**

The Service details of **Dr. Rani K Pillai** are as follows.

Qualifications	M.Sc Physics – University of Kerala –April 2003 M.Phil Physics – University of Kerala – March 2006 Ph.D Physics – University of Kerala – 11.08.2017
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Date of first entry into Collegiate Service	14.12.2010 FN
Date of entry into continuous service	14.12.2010 FN
Date of Promotion as Assistant Professor Stage II	14.12.2015 FN
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. Short Term Course sponsored by UGC, HRDC, University of Kerala from 24.10.2018 to 31.10.2018 2. Short Term Course sponsored by UGC, HRDC, University of Kerala from 29.10.2019 to 04.11.2019. 3. RC sponsored by UGC, HRDC, University of Kerala from 21.11.2019 to 04.12.2019.
Refresher / Orientation Course due	Nil
Proposed date of Promotion	14.12.2020 F.N

On verification of the Service Book of Dr. Rani K Pillai, it is found that the teacher had entered into collegiate service as Assistant Professor with AGP 6000/- on 14.12.2010 FN at N.S.S College for Women, Neeramankara. She was promoted to Assistant Professor Stage II on 14.12.2015. She was redesignated as Assistant Professor Academic Level 11 as on 01.01.2016. She had completed five years of service on 14.12.2020 for being promoted as Assistant Professor Academic Level 12.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2015 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 23.02.2021 at 11.00 AM in N S S College, Nilamel. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation **Dr. Rani K Pillai** was found qualified for promotion to Assistant Professor Stage III w.e.f 14.12.2020 F.N.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr. Rani K Pillai, Assistant Professor, Department of Physics, N S S College, Nilamel from Academic Level 11 to 12 w.e.f 14.12.2020 F.N based on UGC Regulations, 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

If agreed to, draft note to the Standing Committee of the Syndicate on Teaching and non Teaching Staff of Private Colleges, prepared and attached as draft#1, may be approved by the Vice Chancellor.

The Standing Committee considered the proposal and recommended to approve the same.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.B17: Mannaniya College of Arts and Science, Pangode - Placement/Promotion proposal of Smt. Jasmin J, Assistant Professor, Department of Commerce from stage I to II (AGP 6000 to 7000)-Approval-Reg.**

(Ac FII/20396/2021)

The Principal, Mannaniya College of Arts and Science has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Jasmin J, Assistant Professor, Department of Commerce from stage I to II (AGP 6000 to 7000)-, w.e.f 12.12.2017 F.N.

The Service details of Smt. Jasmin J are as follows.

Qualifications	M.Com - Kerala University- 2009 NET – June 2011
Date of first entry in to Service	12.12.2011
Date of entry into Continuous Service	12.12.2011

L.W.A availed	59 days childcare leave in continuation of Maternity leave
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Thiruvananthapuram from 24.01.2019 to 14.02.2019. 2. OC -UGC HRDC, University of Kerala, Thiruvananthapuram from 04.01.2017 to 31.01.2017.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	12.12.2017 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 12.12.2011 F.N and it was approved by University of Kerala vide U.O No. Ac F V/50888/2011 dtd 22.03.2012. She has completed her six years of service on **12.12.2017 F.N**, for being promoted as Assistant Professor with AGP 7000/- .Also the teacher has availed 59days of childcare leave in continuation of maternity leave. As per KSR Part I Note 33(b)(2), the leave without allowances taken without the production of medical certificate in continuation of maternity leave will count for increment.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2011 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 15<sup>th</sup> December 2020 ,it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores ineach category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 12.12.2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Smt. Jasmin J completed Refresher Course on 14.02.2019, which is after the due date of promotion. Clause 6.3.VIII of UGC Regulations 2018 envisages that “ the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31<sup>st</sup> December, 2018”.Hence date of promotion is w.e.f. 12.12.2017 FN.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Jasmin J, Assistant Professor, Department of Commerce, Mannaniya College of Arts and Science, Pangode from stage I to II (AGP 6000 to 7000) w.e.f 12.12.2017 F.N is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation

The Standing Committee considered the proposal and recommended to approve the same.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.B18: KSMDB College, Sasthamcotta - Placement/ Promotion of Smt. Sreelekshmy H G, Assistant Professor, Department of Commerce from Stage I to II (AGP 6000 to 7000), w.e.f. 04.06.2017 F.N. - Approval -Reg. (AcFII/25302/2021)**

The Secretary,Travancore Devaswom Board has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Sreelekshmy H G,Assistant Professor, Department of Commerce from Stage I to II (AGP 6000 to 7000/-), w.e.f. 04.06.2017 FN.

The Service details of Smt. Sreelekshmy H G are as follows:

Qualification	MCom- University of Kerala - 2004 MPhil- University of Kerala- Oct 2007
Date of first entry into service	04.06.2012 FN
Proposed date of placement to Assistant Professor (Stage II)	04.06.2017 FN
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC sponsored by UGC, ASC, University of Kerala- from 30.01.2015 to 26.02.2015. 2.RC sponsored by UGC, HRDC, University of Kerala from 27.07.2018 to 16.08.2018

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Assistant Professor on 04.06.2012 FN vide U.O No. Ac FIII/2/50799/2012 dated 16.01.2013. She has completed five years of service on 04.06.2017 FN for being promoted as Assistant Professor (Stage II).

The Secretary, Travancore Devaswom Board has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of the incumbent as per **UGC Regulations 2018 option B** for the years 2012 to 2017, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

The API Scores are verified for the period 2012 to 2017 and the minimum required score for category II+III is 20. It is stated in the minutes of Screening Committee, that the Committee was constituted on 29th September 2020 at KSMDDB College, Sasthamcotta, Kollam . As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 79, Category II+III(consolidated) -139 and Category III- 60. The committee evaluated the submitted PBAS proforma of Smt. Sreelekshmy H G, Assistant Professor in Commerce, verified the original documents and found eligible for promotion from stage I to II, w.e.f. 04.06.2017 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

It may be noted that Smt. Sreelekshmy H G, Assistant Professor has completed Refresher Course on 16.08.2018, which is after the due date of promotion. According to UGC Public Notice No. F.No.2.16/2002(PS) Pt.FI.II dated 16<sup>th</sup> October 2018, the date of participation in Orientation/ Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/ College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.Hence date of promotion is w.e.f. 04.06.2017 FN.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Smt.Sreelekshmy.H.G, Assistant Professor, Department of Commerce, KSMDDB College, Sasthamcotta, Kollam from stage I to II (AGP 6000/- to 7000/-) w.e.f 04.06.2017 FN, based on UGC Regulations, 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

***Item No.32.92.C1: Sree Narayana College for Women, Kollam - Placement / Promotion proposal in respect of Dr.Usha S, Department of Zoology to Academic Level 13A (Associate Professor with AGP 9000/-), w.e.f 03-12-2016-reg (22835/Ac F III/2021/UOK)***

The Principal, S.N College for Women, Kollam, had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Usha S, Department of Zoology from Assistant Professor (Academic Level 12) to Academic Level 13A (Associate Professor), w.e.f 03.12.2016.



The service details of **Dr.Usha S** are as follows.

Qualifications	MSc Zoology from University of Kerala, April 1994 (68.42%). Ph.D awarded on 21.07.2001 from University of Kerala.
Date of first entry in to Service	03-12-2004 FN
L.W.A availed	Nil
Details of relaxation availed of	Two years availed for placement to senior scale on account of Ph.D degree.
Date of Promotion to Senior scale	03-12-2008
Date of Promotion to Assistant Professor (AGP – Rs.8000/-)	03-12-2013
Date of completion of 3 years of service as Assistant Professor with AGP 8000/-	02-12-2016
Date of promotion to Associate Professor (Academic Level 13A)	03-12-2016
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1. OC from Academic Staff College, University of Kerala, Kariavattom from 16.06.2005 to 13-07-2005. 2. RC from Academic Staff College, University of Kerala, Kariavattom from 25.10.2006 to 14-11-2006. 3. RC from Academic Staff College, University of Kerala, Kariavattom from 24-02-2009 to 17-03-2009. 4. RC from Academic Staff College, University of Kerala, Kariavattom from 01-02-2012 to 22-02-2012. 5. Short term Course from Academic Staff College, University of Kerala, Kariavattom from 18.03.2014 to 22.03.2014.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS for option B with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category (Assessment period from 2013 to 2016)

Category II - 135

Category III - 255.38

Category II + III - 390.38 (Minimum 45 in Assessment Period)

As per UGC Regulations 2018 – option B, for promotion to Associate Professor (Academic Level 13A), a teacher has to undergo one Course/Programme of one week duration and there should be a minimum 3 publications to the teachers credit in the entire period as Assistant Professor (for M.Phil holder 2 publications and for Ph.D holder one publication). The applicant must have passed masters's degree with 55% marks. The teacher in reference has the required number of publications to her credit and she has attended the required Course.

In the minutes of the Selection Committee it has been stated that the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and recommended for promotion to the post of Associate Professor Stage IV (with AGP 9000/-) w.e.f 03-12-2016 FN.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Usha S, Department of Zoology from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 03-12-2016 in S.N College for Women, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C2: Sree Narayana College for Women, Kollam - Placement / Promotion proposal in respect of Dr.Suma S, Department of Chemistry to Associate Professor (Academic Level 13A), w.e.f 07-12-2016 -reg.**

**(25922/Ac F III/2021/UOK)**

The Principal, S.N College for Women, Kollam, had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Suma S, Department of Chemistry from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 07-12-2016.

The service details of **Dr.Suma S** are as follows.

Qualifications	MSc first class - Chemistry from MG University, May 1991 . Ph.D awarded on 21.01.1999 from MG University.
Date of first entry in to Service	07-12-2004 FN
Date of entry into continuous service	07-12-2004 FN
Date of Placement to Senior scale Assistant Professor with AGP – Rs.7000/-	07-12-2008
Date of Promotion to Assistant Professor with AGP – Rs.8000/-	07-12-2013
L.W.A availed	Nil
Details of relaxation availed of	Two years availed for placement to senior scale on account of Ph.D degree.
Date of Promotion to (Academic Level 13A)	07-12-2016
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1. OC from Academic Staff College, University of Kerala, Kariavattom from 23-09-2006 to 20-10-2006. 2. RC from Academic Staff College, University of Kerala, Kariavattom from 28-11-2009 to 18-12-2009. 3. RC from Academic Staff College, University of Kerala, Kariavattom from 03-01-2013 to 23-01-2013. 4. Special Summer School from ASC, University of Kerala, Kariavattom from 30.07.2014 to 19.08.2014

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for option A with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – option A, for promotion to Associate Professor (Academic Level 13A), a teacher has to be a Ph.D degree holder in relevant subject and must attend one Refresher Course of two weeks duration – 10 days. On verification it may be noted that, the teacher has acquired Ph.D on 21.01.1999 and she has attended the required Course from 30.07.2014 to 19.08.2014. On completion of three years of service in Assistant Professor Stage III, the teacher is promoted to Associate Professor.

In the minutes of the Selection Committee it has been stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and recommended the teacher for promotion to the post of Associate Professor Stage IV (AGP - 9000/-) w.e.f 07-12-2016 FN.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Suma S, Department of Chemistry from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 07-12-2016 in S.N College for Women, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C3: *Fatima Mata National College, Kollam - Initial appointment of Dr.Namitha L.K. as Assistant Professor in Chemistry – Approval of – reg. (14883/Ac F III/2021/UOK)***

The Principal, Fatima Mata National College, Kollam has forwarded a request for the approval of initial appointment of Dr.Namitha L.K as Assistant Professor in Chemistry, w.e.f 29.12.2020 A.N in the retirement vacancy of Dr.George Paul, who retired on 31.05.2015.

The details of Assistant Professor appointed and the workload in the department are indicated in the proforma placed below/appended. All the necessary supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, Malayala Manorama and Deepika dated 23.10.2019.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - NA
5. Minutes of the meeting of the Selection Committee held on 30.10.2020 at Fatima Mata National College, Kollam.
6. Confidential Report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letters No.D2/399/2019/H.Edn dated 05-10-2019 and D2/248/2020/H.Edn dated 06-11-2020.
17. Joining Report.

The notification for the post appeared in 4 leading dailies on 23.10.2019. The age of the teachers is calculated as on 01-01-2019. Two vacancies were notified for the subject Chemistry as per notification dated 23-10-2019. In the selection procedure Dr.Derry Holaday M.G and Dr.Namitha L.K occupy the first and second positions respectively in open merit. It may be noted that Dr.Derry Holaday M.G, the first rank holder joined duty on 29.12.2020 F.N and relieved of duty w.e.f. 12.02.2021 A.N (Relieving order produced). The particulars regarding the age, workload and qualifications in respect of Dr.Namitha L.K are detailed in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government has deputed its nominee to the Selection Committee authorizing appointment against two posts in Chemistry vide Government nominee letter No. D2/399/2019/H.Edn dated 05-10-2019, which expired on 31.05.2020. Owing to the lock down restrictions in force to contain the spread of COVID 19 pandemic, the management was unable to complete the selection process. Hence the Government vide letter dated 06.11.2020, extended the validity of the nomination upto 31.05.2021 and also permitted to conduct interview with already received applications through the notification issued as per the Government letter dated 05.10.2019. The Principal has forwarded the minutes of the meeting of the duly constituted Selection Committee.

As per post Adalat Review, there are 216 teaching hours permitting 14 teachers. As per G.O.(Ms)No.155/2020/HEdn dated 01.04.2020, the Govt have clarified that every teaching posts should have a workload of 16 hours. It has further been stated that P.G weightage shall not be considered since it is not provided in the UGC Regulations. Therefore the weightage for PG (15 hours) may be deducted from the workload and thus it becomes 201 teaching hours which permit 12 teachers in the department. The newly appointed teachers occupy the 11<sup>th</sup> and 12<sup>th</sup> positions in the department. But the 11<sup>th</sup> appointee was relieved of her duties in the college.

The candidate has acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skill etc are based on academic parameters and the sole responsibility of the verification of the relevant documents, awarding of marks and the subsequent calculations shall be vested with the Selection Committee.

In the light of the above mentioned facts the proposal for the approval of appointment of Dr.Namitha L.K as Assistant Professor in Chemistry, w.e.f 29.12.2020 A.N in the retirement vacancy of Dr.George Paul, who retired on 31.05.2015 in F.M.N College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

### PROFORMA

SI No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2019	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1.	Dr.Namitha L.K date of notification: 23-10-2019  Date of Joining: 29.12.2020 A.N F.M.N College, Kollam	27.05.1986  32 years	Open Merit (Second rank) the first rank holder joined duty on 29.12.2020 FN and relieved of duties w.e.f 12.02.2021 AN	BSc Chemistry (88 %) first class April 2006. University of Kerala MSc Chemistry (76.5 %) first Class, in May 2008 University of Kerala Qualified NET exam held on 21.12.2008	As per Post Adalath review statement 2002, 216 teaching hours permitting 14 teachers  Deducting PG weightage from the workload, it becomes	12	131	99	Posted in the retirement vacancy of Dr.George Paul, who retired on 31.05.2015

				Ph.D in Chemistry awarded on 18.03.2017 from University of Kerala	201 teaching hours which permit 12 teachers.				
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**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92. C4 : Sree Narayana College, Chempazhanthy - Initial appointment of Assistant Professor in Geology – Approval of – reg.**

**(999/Ac F III/2021/UOK)**

The Principal, Sree Narayana College, Chempazhanthy had forwarded request for the approval of the initial appointment of **Dr.S.Saji**, Assistant Professor in the Department of **Geology** w.e.f **30-09-2020 FN** in the retirement vacancy of Sri.L.Vivekanandan.

The details of Assistant Professor and the workload are indicated in the proforma placed below/appended. All the necessary supporting documents have been furnished by the Principal.

1. News paper cuttings. The Times of India, The New Indian Express, The Malayala Manorama, The Kerala Kaumudi and The Mangalam dated 01.01.2020.
2. Certificate that one month time was given for applying.
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - **NA**
5. Minutes of the meeting of the Selection Committee held on 22-08-2020 at S.N College, Cherthala.
6. Confidential Report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter No.D2/214/2019/ H.Edn dated 25-11-2019 and G.O.(Rt) No.581/2020/H Edn dated 04/05/2020 (Extension of period granted for nomination)
17. Joining Report.

The notification for the post appeared in 4 leading dailies on 01-01-2020. The age of the teacher is calculated as on 01-01-2020. As per Kerala University norms and procedure for selection of teachers for appointment in private affiliated colleges, “the minimum and maximum age limits for appointments by direct recruitment of teachers shall be the same as those applicable, from time to time for direct recruitment of teachers in Government college. Usual relaxation in upper age limit shall be allowed to candidates belonging to Scheduled castes, Scheduled Tribes and other backward classes”. One vacancy was notified for the subject Geology as per notification dated 01-01-2020. In the selection procedure Dr.S.Saji occupies the first rank. The particulars regarding the age, workload and qualifications are detailed in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.



1.	<b>Dr.S Saji</b> date of notification: 01-01-2020 Date of Joining: 30.09.2020 F.N	06.03.1977 42 years 9 months 25 days	Community merit first rank	<b>BSc Geology</b> first Class April 1998. University of Kerala <b>MSc Geology</b> first Class, in 2000 University of Kerala <b>Ph.D</b> 08.08.2008 Indian Institute of Technology, Bombay Qualified <b>NET + JRF</b> on 30.12.2001	As per Post Adalath review statement 2002, 34 teaching hours permitting 2 teachers (Two sanctioned post)	1	241	240	Posted in the retirement vacancy of Sri.L.Vivekanandan
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The Standing Committee considered the proposal and recommended to approve the same.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C5:** *Sree Narayana College for Women, Kollam - Proposal for the approval of the Placement/Promotion of Dr.Sindhu Pratap, Department of Economics from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) -reg.*

(25925/Ac FIII/2021/UOK)

The Principal of Sree Narayana College for Women, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of **Dr.Sindhu Pratap**, Department of Economics from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), Sree Narayana College for Women, Kollam w.e.f 06-12-2017.

The Service details of **Dr.Sindhu Pratap** are as follows

Qualifications	MA Analytical Economics, 1994 from University of Kerala. Qualified UGC NET exam held on 29-12-1996. M.Phil from Kerala University, 1997 Ph.D in Economics from University of Kerala on 12-05-2017.
Date of first entry in to Service	06-12-2004
L.W.A availed	Nil
Date of Placement to Senior scale	06-12-2009
Date of promotion to Assistant Professor(AGP 8000/-)	06-12-2014

Number of refresher Courses or Orientation Courses attended, duration and name of University	<ol style="list-style-type: none"> <li>1. OC from Academic Staff College, University of Kerala, Kariavattom from 16-06-2005 to 13-07-2005.</li> <li>2. RC from Academic Staff College, University of Kerala, Kariavattom from 10-03-2008 to 31-03-2008.</li> <li>3. RC from Academic Staff College, University of Kerala, Kariavattom from 05-11-2013 to 25-11-2013.</li> <li>4. One week Short term course from HRDC, University of Kerala, Kariavattom from 06-11-2017 to 11-11-2017.</li> <li>5. Short term course from HRDC, University of Kerala, Kariavattom from 04-07-2019 to 10-07-2019.</li> </ol>
Proposed date of placement to Associate Professor (Academic Level 13A)	06-12-2017.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 06-12-2004. She has acquired M.Phil in 1997 and hence was promoted to lecturer Senior Scale on 06-12-2009. On completion of 5 years of service in Lecturer Senior Scale, the teacher was promoted to Assistant Professor Stage III (with AGP 8000/-) on 06-12-2014. After completing 3 years of service as Assistant professor stage III the teacher becomes eligible to be promoted to Associate Professor (with AGP 9000/-) on 06-12-2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018 option B. As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category for the assessment period from 2014 to 2017

Category II - 129

Category III - 69

Category II + III - 198 (Minimum 45 in Assessment Period)

As per UGC Regulations 2018 – option B, for promotion to Associate Professor (Academic Level 13A), a teacher has to undergo one Course/Programme of one week duration and there should be a minimum of 3 publications to the teacher's credit in the entire period as Assistant Professor (for M.Phil holder 2 publications and for Ph.D holder one publication). The applicant must have passed Master's degree with a minimum of 55% marks.

The teacher in reference has the required number of publications to her credit. She has attended one week Short term course from HRDC, University of Kerala, Kariavattom from 06-11-2017 to 11-11-2017. She has secured 60% of marks at Master's level examination.

In the minutes it has been reported that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and hence the Committee found that the teacher has sufficient grades in the PBAS and recommended to place **Dr.Sindhu Pratap** to the post of Associate Professor (Academic Level 13 A) w.e.f **06-12-2017**.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr.Sindhu Pratap**, Department of Economics from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f **06-12-2017** in S.N College for Women, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**



**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C6 :** *S.N College for Women ,Kollam - Proposal for the approval of the Placement/Promotion of Dr.Sekaran.S, Department of Botany from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) – reg.*

**(25918/AcFIII/2021/UOK)**

The Principal of Sree Narayana College for Women, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of **Dr.Sekaran.S**, Department of Botany from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) w.e.f 03-01-2017 F.N.

The Service details of Dr. S.Sekaran are as follows

<ul style="list-style-type: none"> <li>Qualifications</li> </ul>	<ul style="list-style-type: none"> <li>Qualified NET exam held in October 2001.</li> <li>MSc Botany from Bharathiar University April 1994.</li> <li>M.Phil, Botany from Bharathiar University December 1995</li> </ul> <p>Ph.D in Botany awarded on January 2004 from Bharathiar University.</p>
Date of first entry in to Service	03-01-2005 F.N
L.W.A availed	Nil
Date of Placement to Lecturer Senior scale(Assistant Professor with AGP 7000/-)	03-01-2009 F.N
Date of promotion to Lecturer Selection GradeAssistant Professor with AGP 8000/-)	03-01-2014
Details of relaxation availed	Two years on account of Ph.D for placement to Senior Scale
Number of refresher Courses or Orientation Courses attended, duration and name of University	<ol style="list-style-type: none"> <li>1. OC from Academic Staff College, Universityof Kerala, Kariavattom from 21-07-2007 to 17-08-2007</li> <li>2. RC from Academic Staff College,Universityof Kerala, Kariavattom from 01-02-2012 to 22-02-2012</li> <li>3. RC from Academic Staff College, Universityof Kerala, Kariavattom from 19.07.2013 to 08.08.2013</li> <li>4. RC from Human Resource Development Centre, Universityof Kerala, Kariavattom from 02-02-2017 to 22-02-2017</li> </ol>
<ul style="list-style-type: none"> <li>Proposed date of placement to Associate Profesor (Academic Level 13 A)</li> </ul>	03-01-2017

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 03-01-2005 F.N. He has acquired Ph.D in January 2004. He was promoted to lecturer Senior Scale on 03-01-2009 and to Assistant Professor Stage III (with AGP 8000/-) on 03-01-2014. After completing 3 years of service in Assistant professor stage III the teacher becomes eligible to be promoted to Associate Professor (Academic Level13 A) on 03-01-2017 F.N.

The Principal has forwarded the relevant documents, placement order,minutes of the Selection committee and API Score sheet based on PBAS with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

**As per UGC Regulation 2018: option A**, For the promotion from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) the teacher has to attend one Refresher Course of two weeks/10 days duration or two courses of at least one week or five days duration each with in the assessment period. The teacher in reference has attended the required RC.

The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has extended the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

In the minutes it has been reported that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and recommended to place **Dr. Sekaran.S** to the post of Associate Professor (Academic Level 13 A) w.e.f 03-01-2017.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above mentioned facts the proposal for the approval of the Placement/Promotion in r/o **Dr.Sekaran.S**, Department of Botany from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) w.e.f 03-01-2017 F.N.in S.N College for Women, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C7: St.Joseph's College for Women, Alappuzha - Initial appointment of Dr.Pinkie Cherian, Assistant Professor in Botany - approval of – reg (11175/Ac.FIII /2021/UOK)**

The Principal, St.Joseph's College for Women, Alappuzha has forwarded a proposal for the approval of the initial appointment of the following Assistant Professor.

Sl No	Name of the Assistant Professor	College	Subject	Date of Joining	Remarks
1	Dr.Pinkie Cherian	St.Joseph's College for Women, Alappuzha	Botany	28-12-2020 F.N	Retirement vacancy of Dr.Susila Kuruvilla

The details of Assistant Professor and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, Malayala Manorama and Deepika dated 12-02-2020.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post – Dr.Deepa.K.P, the first rank holder has relinquished her claim for appointment as Assistant Professor of Botany in St.Joseph's College for Women Alappuzha.
5. Minutes of the meetings of the Selection Committee held on 16-11-2020.
6. Confidential report of the University subject expert.
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letters No. D2/477/2019/H.Edn dated 29-01-2020 and GO(Rt) No.1214/2020/H.Edn dated 30-09-2020
17. Joining Report

The notification for the post appeared in 4 leading dailies on 12-02-2020. The age of the teacher is calculated as on 01-01-2020. One vacancy was notified for the subject Botany under open merit quota. In the selection procedure Dr.Deepa.K.P occupies the first rank position and Dr.Pinkie Cherian occupies the second rank position. Dr.Deepa.K.P, the first rank holder has relinquished her claim for appointment as Assistant Professor of Botany in St.Joseph's College for Women Alappuzha. Hence the second rank holder Dr.Pinkie Cherian was selected. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government has deputed its nominee to the Selection Committee authorizing appointment against one post in Botany vide Government nominee letter No. D2/477/2019/H.Edn dated 29-01-2020 which expired on 31-05-2020. Owing to the Lock down restrictions in force to contain the spread of COVID 19 epidemic, the Government had extended the validity of the nomination up to 30-11-2020 for filling up of vacancies subject to the conditions stipulated in the letter no.88/99/H.Edn dated 21-07-1999 and Go.(Ms).No155/2020/H.Edn dated 01-04-2020.

The Principal has forwarded the minutes of the duly constituted Selection Committee. The candidate has acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skills etc are based on academic parameters and the responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

As per Post Adalath review 2002, there are 57 hours of workload in the Department of Botany which permit 4 teachers. As per G.O(Ms) No.155/2020/H.Edn dated 01-04-2020, a workload of 16 hours per week is required for sanctioning and filling up of every regular teaching posts and thus the sanctioned posts is 3 in number. **Dr.Pinkie Cherian** has been appointed as the third teacher in the Department.

In the light of the above mentioned facts, the proposal for the approval of appointment of **Dr.Pinkie Cherian** as Assistant Professor in Botany in St.Joseph's College for Women, Alappuzha, w.e.f 28-12-2020 F.N in the retirement vacancy of Dr.Susila Kuruvilla is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

#### PROFORMA

Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2019	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
						Open	Community	
<b>Dr.Pinkie Cherian</b> 28-12-2020 F.N Botany St.Joseph's College for Women, Alappuzha Date of notification	30-01-1986 33 years	Open 2'nd rank	<b>Bsc Botany</b> April 2006 M.G University first class (89.5%) (Eligibility certificate produced) <b>MSc Botany, Distinction</b> May 2008	As per Post Adalath review 57 hours of workload permitting 4 teachers As per G.O155, 16 hours of teaching hours per	3'rd	28	17	Retirement vacancy of Dr.Suseela Kuruvilla retired on 31-03-2017

n 12-02- 2020			M.G University (87.68) (Eligibility certificate produced) Mphil in futures studies March 2011 Kerala Uty <b>Ph.D</b> in <b>Botany</b> from M.G University on 06-11- 2019 (Eligibility certificate produced) Certificate that Ph.D as per UGC Regulation 2009 produced	week is mandatory for filling up of each regular post and thus the total number of sanctioned posts in the departmenti s 3				
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**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C8 :** *St.Joseph's College for Women, Alappuzha - Initial appointment of Dr.Blessy.V , Assistant Professor in Hindi - approval of – reg (24304/Ac.FIII /2021/UOK)*

The Principal, St.Joseph's College for Women, Alappuzha has forwarded a proposal for the approval of the initial appointment of the following Assistant Professor.

Sl No	Name of the Assistant Professor	College	Subject	Date of Joining	Remarks
1	Dr.Blessy.V	St.Joseph's College for Women, Alappuzha	Hindi	28-12-2020 F.N	Retirement vacancy of Dr.Chitra.N.R on 31-03-2016

The details of Assistant Professor and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, The Malayala Manorama and The Deepika dated 12-02-2020.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post-NA
5. Minutes of the meetings of the Selection Committee held on 15-11-2020.
6. Confidential report of the University subject expert.
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor

11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letters No. D2/477/2019/H.Edn dated 29-01-2020 and GO(Rt) No.1214/2020/H.Edn dated 30-09-2020
17. Joining Report

The notification for the post appeared in 4 leading dailies on 12-02-2020. The age of the teacher is calculated as on 01-01-2020. One vacancy was notified for the subject Hindi under open merit quota. In the selection procedure Dr.Blessy.V occupies the first rank position. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government has deputed its nominee to the Selection Committee authorizing appointment against one post in Hindi vide Government nominee letter No. No. D2/477/2019/H.Edn dated 29-01-2020 which expired on 31-05-2020. Owing to the Lock down restrictions in force to contain the spread of COVID 19 epidemic, the Government had extended the validity of the nomination up to 30-11-2020 for filling up of vacancies subject to the conditions stipulated in the letter no.88/99/H.Edn dated 21-07-1999 and G.O(Ms)No.155/2020/H.Edn dated 01-04-2020.

The Principal has forwarded the minutes of the duly constituted Selection Committee. The candidate has acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skills etc are based on academic parameters and the responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

As per Post Adalath review there are 22 hours of workload permitting 1 teacher in the Department of Hindi in St.Joseph's College for Women, Alappuzha. As per G.O(Ms) No.155/2020/H.Edn dated 01-04-2020, a workload of 16 hours per week is required for sanctioning and filling up of every regular teaching posts. **Dr.Blessy.V** has been appointed as the first teacher in the Department with 16 hours of teaching per week.

In the light of the above mentioned facts, the proposal for the approval of appointment of **Dr.Blessy.V** as Assistant Professor in Hindi in St.Joseph's College for Women, Alappuzha, w.e.f 28-12-2020 F.N in the retirement vacancy of Dr.Chitra.N.R is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for recommendation.

#### **PROFORMA**

Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2019	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
						Open	Community	
<b>Dr.Blessy.V</b> 28-12-2020 F.N Hindi St.Joseph's College for Women, Alappuzha	30-10-1985 34 years	Open first rank	<b>BA Hindi</b> April 2008 Kerala University first class (68.13%) <b>MA Hindi, first class with Distinction</b>	As per Post Adalath review 22 hours of workload permitting 1 teacher requirement of 16 teaching hours is enough for	1'st	29	17	Retirement vacancy of Dr.Chithra. N.R on 31-03-

Date of notification 12-02-2020			April 2010 Cochin University of Science and Technology (Eligibility certificate produced) <b>Ph.D in Hindi</b> from Cochin University of Science and Technology on 10-06-2015 (Eligibility certificate produced) Certificate that Ph.D as per UGC Regulation 2009 produced	permitting 1 teaching post, as per G.O (Ms).155/2020/H.Edndated 01-04-2020				2016
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**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C9 : S.N Colleges - Initial appointment of Assistant Professors in Music - approval of – reg.**

**(2569/Ac.FIII /2021/UOK)**

The Principal S.N College for Women, Kollam has forwarded proposals for approval of appointment of the following Assistant Professors in Music

Sl No	Name of the Assistant Professor	College	Subject	Date of Joining	Remarks
1	Dr.Aparna Sudheer	S.N College for Women, Kollam	Music	28-09-2020 F.N	Retirement vacancy Smt.Bhavana
2.	Smt.Shwetha.R. Mohan	S.N College for Women, Kollam	Music	28-09-2020 F.N	Retirement vacancy of Smt.Vanaja

The details of Assistant Professor and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Principal.

1. News paper cuttings. The Times of India, The New Indian Express, Malayala Manorama, Kerala Kaumudi and Mangalam dated 01-01-2020.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - **NA**
5. Minutes of the meeting of the Selection Committee held on 24'th August 2020.
6. Confidential report of the University subject expert.
7. Statement regarding apportionment of vacancies

8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter No. D2/214/2019/H.Edn dated 25-11-2019 and G.O(Rt) No.581/2020/H.Edn dated 04-05-2020
17. Joining Report

The notification for the post appeared in 4 leading dailies on 01-01-2020. The age of the teacher is calculated as on 01-01-2020. Two vacancies were notified for the subject Music as per notification dated 01-01-2020. In the selection procedure Dr.Aparna Sudheer and Smt.Shwetha. R. Mohan occupy the first two rank positions in open merit respectively. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government have deputed its nominee to the Selection Committee authorizing appointment against two posts in Music vide Government nominee letter No.D2/214/2019/H.Edn dated 25-11-2019. Owing to the Lock down restrictions in force to contain the spread of COVID 19 epidemic, many managements were unable to complete the Selection process. Hence the Government vide G.O(Rt) No.581/2020/H.Edn dated 04-05-2020 extended the validity of the nomination up to 31-08-2020 as a special case. The minutes of the duly constituted Selection Committee has been attached with the proposals forwarded. The candidates have acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skills etc are based on academic parameters and the responsibility of the verification of the relevant documents, awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

It may be noted that as per GO(Ms)No.155/2020/H.Edn. dated 01.04.2020, 16 hours of workload per week is required for sanctioning and filling up of regular teaching posts and P.G weightage will not be considered since it is not provided under UGC Regulations.

However as per G.O(Ms) No.313/2020/HEdN dated 11.9.2020, the Govt have clarified that the above mentioned order shall be w.e.f 1.6.2020 only. Moreover as per the order dated 11.9.2020, the Govt have further clarified that all selections and appointments made from 01-06-2020 onwards in Government and Aided Arts and Science Colleges shall follow the conditions stipulated in Government order no.155/2020/H.Edn dated 01-04-2020.

As per Post Adalath review 2002, there are 46 hours of workload permitting 3 teachers in the Department of Music in S.N.C.W, Kollam. As per G.O(Ms) No.155/2020/H.Edn dated 01-04-2020, a workload of 16 hours per week is required for sanctioning and filling up of regular teaching posts and hence the total number of sanctioned post is 2. The College offers no P.G Course in music and the two newly appointed teachers have 16 hours of workload per week in the Department of music.

As per UGC Regulation 2018, a candidate with Ph.D and NET is eligible for a score of 33. But on verification of the score sheet it is found that only 25 marks is awarded to a candidate with both Ph.D and NET and none of the candidates has both Ph.D and NET in Music and hence rank position will not change. But for some other subjects in which appointments have done in Colleges under the S.N Trusts, the rank lists will change accordingly. This common matter was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 09-04-2021 and it was recommended to form a Sub Committee to study the matter. The Syndicate held on 07-05-2021, vide item.No.27.80.02, resolved to approve the recommendation of the Standing Committee.

Accordingly, a meeting of the Sub Committee was held on 01-07-2021. The committee examined the matter in detail and recommended to process the proposals of the subjects in which there are no variations in rank positions of the candidates. The Syndicate held on 02-07-2021, vide item.No.29.69 resolved that the item be referred to the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges. Accordingly the Standing Committee held on 19-07-2021 considered the proposal and recommended to approve the recommendations of the Sub Committee. The Syndicate held on 23-07-2021, vide item.No.30.65.C4 resolved to approve the recommendation of the Standing Committee.

In the light of the above mentioned facts the proposals for the approval of appointment of the following Assistant Professors in Music are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for recommendation.

1. **Dr.Aparna Sudheer** as Assistant Professor in Musicin S.N College for Women, Kollam, w.e.f 28-09-2020F.N against the retirement vacancy of Smt.Bhavana on 31-03-2019.
2. **Smt.Shwetha.R.Mohan** as Assistant Professor in Musicin S.N College, Women,Kollam, w.e.f 28-09-2020F.N against the retirement vacancy of Smt.Vanaja on 31-03-2019.

#### PROFORMA

Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2020	Rank position in Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
						Open	Community	
Smt.Aparna Sudheer 28-09-2020F.N Music S.N College for Women, Kollam	28-10-1988 31 years	Open I'st rank	B.A Music Kerala University in April 2009 Second rank,first class M.A Music Kerala University in July 2011 third rank, first class M.Phil Music from Kerala University in February 2013 first class Ph.D in Music from Kerala University on 10-10-2017 certificate that Ph.D as per UGC Reg 2009 produced.	As per Post Adalath review 2002 a workload of 46 hours permitting 3 teachers As per G.O(Ms) No.155/2020/H. Edn dated 01-04-2020, a workload of 16 hours per week is required for sanctioning of every regular teaching posts and hence the total number of sanctioned posts is 2	I'st	245	242	Retirement vacancy of Smt.Bhavana on 31-03-2019



Shwetha. R. Mohan 28-09-2020F.N Music S.N College for Women, Kollam	23-10-1990 29 years	Community 1st rank	B.A Music Kerala University in April 2012 third rank, first class M.A Music from Calicut University in June 2014 third rank, first class (Eligibility certificate produced) Qualified UGC-NET exam held on 10-07-2016 Undertaking produced	As per Post Adalath review 2002 a workload of 46 hours permitting 3 teachers As per G.O(Ms) No.155/2020/H. Edn dated 01-04-2020, a workload of 16 hours per week is required for sanctioning of every regular teaching posts and hence the total number of sanctioned posts is 2	2nd	244	242	Retirement vacancy of Smt.Vanaja on 31-03-2019
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**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C10: S.N Colleges - Initial appointment of Assistant Professors in English - approval of – reg.**

**(2570/Ac.FIII /2021/UOK)**

The Principals of various S.N Colleges have forwarded proposals for approval of appointment of Assistant Professors in English

Sl No	Name of the Assistant Professor	College	Subject	Date of Joining	Remarks
1	Dr.Aparna Ajith	S.N College for Women, Kollam	English	28-09-2020F.N	Retirement vacancy of Smt.Seetha Thankappan
2.	Smt.Narma.S. Pratheep	S.N College, Punalur	English	28-09-2020 F.N	Transfer vacancy of Smt.Gayathri Salim
3.	Smt.Aswathy Anilkumar	S.N College, Punalur	English	28-09-2020 F.N	Transfer vacancy of Smt.Aswathy.S.M
4.	Smt.Jyothisna.C.R	S.N College for Women, Kollam	English	28-09-2020 F.N	Transfer vacancy of Smt.Parvathy Ramachandran
5.	Smt.Remya.V.R	T.K.M.M College, Nangiarkulangara	English	28-09-2020 F.N	Transfer vacancy of Sri.Vishnu Chandran
6.	Smt.Aruna.S .Ajayan	S.N College, Sivagiri, Varkala	English	29-09-2020 F.N	Transfer vacancy of Smt.Shibi.K.P.S

The details of Assistant Professor and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Principal.

1. News paper cuttings. The Times of India, The New Indian Express, The Malayala Manorama, The Kerala Kaumudi and The Mangalam dated 01-01-2020.
2. Certificate that one month time was given for applying

3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - NA
5. Minutes of the meetings of the Selection Committee held on 25 th&27th August 2020.
6. Confidential report of the University subject expert.
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
  12. Rank list in the order of merit
  13. Seniority wise list of Teachers in the Department
  14. Appointment order
  15. Workload statement
16. Government nominee - vide Government letter No. D2/214/2019/H.Edn dated 25-11-2019 and G.O(Rt) No.581/2020/H.Edn dated 04-05-2020
17. Joining Report

The notification for the post appeared in 4 leading dailies on 01-01-2020. The age of the teacher is calculated as on 01-01-2020. Six vacancies were notified for the subject English as per notification dated 01-01-2020. In the selection procedure Dr.Aparna Ajith, Ms.Narma.S.Pratheep, Ms.Aswathy Anilkumar, Ms.Jyothsna.C.R, Ms.Remya.V.R and Ms.Aruna.S.Ajayan occupy the first to sixth rank positions respectively. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government have deputed its nominee to the Selection Committee authorizing appointment against six posts in English vide Government nominee letter No.D2/214/2019/H.Edn dated 25-11-2019. Owing to the Lock down restrictions in force to contain the spread of COVID 19 epidemic, many managements were unable to complete the Selection process. Hence the Government vide G.O(Rt) No.581/2020/H.Edn dated 04-05-2020 extended the validity of the nomination up to 31-08-2020 as a special case. The Principals of the S.N Colleges concerned have forwarded the minutes of the duly constituted Selection Committee. The candidates have acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skills etc are based on academic parameters and the responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

It may be noted that as per GO(Ms)No.155/2020/H.Edn. Dated 01.04.2020, 16 hours of workload per week is required for sanctioning and filling up of regular teaching posts and P.G weightage will not be considered since it is not provided under UGC Regulations.

However as per G.O(Ms) No.313/2020/HEdN dated 11.9.2020, the Govt have clarified that the above mentioned order shall be w.e.f 1.6.2020 only. Moreover as per the order dated 11.9.2020, the Govt have further clarified that all selections and appointments made from 01-06-2020 onwards in Government and Aided Arts and Science Colleges shall follow the conditions stipulated in Government order no.155/2020/H.Edn dated 01-04-2020.

The six teachers are appointed in 4 different S.N Colleges. Out of the four Colleges, only S.N College for Women offers P.G course. The P.G Course has begun in the College since 2013. As per Post Adalath review 2002, there is a work load of 186 hours permitting 12 teachers. But as per G.O (Ms)no.155/2020/H.Edn dated 01-04-2020 16 hours of workload is mandatory for sanctioning of 1 regular teaching post and hence there are only 11 teachers permitted in the Department of English. The newly appointed teachers are appointed as the 10'th and 11'th teacher in the Department of English. The Government vide G.O(Ms)No.471/2020/HEdN dated 30-12-2020 have sanctioned 3 posts

additionally for the subject English in S.N College for Women Kollam. As per UGC Regulation 2018, a candidate with both Ph.D and NET is eligible for a score of 33. But on verification of the score sheet it is found that only 25 marks is awarded to a candidate with both Ph.D and NET and only the first rank holder has both NET and Ph.D in English. If 8 mark is to be awarded to the first rank holder, the rank list will not be altered. But for some other subjects in which appointments have done in colleges under S.N Trusts, the rank list will change accordingly. This common matter was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 09-04-2021 and it was recommended to form a Sub Committee to study the matter. The Syndicate held on 07-05-2021, vide item.No.27.80.02, resolved to approve the recommendation of the Standing Committee. Accordingly, a meeting of the Sub Committee was held on 01-07-2021, the committee examined the matter in detail and recommended to process the proposals of the subjects in which there are no variations in rank positions of the candidates. The Syndicate held on 02-07-2021, vide item.No.29.69 resolved that the item be referred to the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges. Accordingly the Standing Committee held on 19-07-2021 considered the proposal and recommended to approve the recommendations of the Sub Committee. The Syndicate held on 23-07-2021, vide item.No.30.65.C4 resolved to approve the recommendation of the Standing Committee.

In the light of the above mentioned facts the proposal for the approval of appointment of the following Assistant Professors in English in various S.N Colleges are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

1. **Dr.Aparna Ajith** as Assistant Professor in English in S.N College for Women, Kollam, w.e.f 28-09-2020 F.N against the retirement vacancy of Smt.Seetha Thankappan.
2. **Ms.Narma.S.Pratheep** as Assistant Professor in English in S.N College, Punalur w.e.f 28-09-2020 F.N against the transfer vacancy of Smt.Gayathri Salim
3. **Ms.Aswathy Anilkumar** as Assistant Professor in English in S.N College, Punalur w.e.f 28-09-2020 F.N against the transfer vacancy of Smt.Aswathy.S.M.
4. **Ms.Jyothsna.C.R** as Assistant Professor in English in S.N College for Women, Kollam w.e.f 28-09-2020 F.N against the transfer vacancy of Smt.Parvathy Ramachandran.
5. **Ms.Remya.V.R** as Assistant Professor in English in T.K.M.M College, Nangiarkulangara w.e.f 28-09-2020 F.N against the transfer vacancy of Sri.Vishnu Chandran.
6. **Ms.Aruna.S.Ajayan** as Assistant Professor in English in S.N College, Sivagiri, Varkala, w.e.f 29-09-2020 F.N against the transfer vacancy of Smt.Shibi.K.P.S

#### **PROFORMA**

Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2019	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
						Open	Community	
Dr.Aparna Ajith 28-09-2020 F.N English S.N College for Women, Kollam	03-03-1990 29 years	Community 1 <sup>st</sup> rank	B.A English Language and Literature Kerala University in April 2010 (72.86%) M.A English University of Hyderabad in 2012	As per Post Adalath review 2002 a workload of 186 hours permitting 12 teachers As per G.O (Ms).No. 155, 16 hours teaching is mandatory for sanctioning of teaching post and thus there are only 11	10th	245	243	Retirement vacancy of Smt.Seetha Thankappan on 31-03-2019

			<p>first class (CGPA-7.20) (Eligibility certificate produced) Ph.D from Central University of Rajasthan on 07-08-2019 as per UGC Regulations 2009, Course work certificate produced. (Eligibility certificate of Ph.D produced) Qualified UGC-NET exam held on 27-12-2015</p>	<p>teachers permitted. As per G.O(Ms) No.471/2020/H edn dated 30-12-2020 the Govt have sanctioned 3 additional post in the Department of English</p>				
<p>Smt.Narma.S Pratheep 28-09-2020 F.N English S.N College, Punalur</p>	<p>10-06-1994 25 years</p>	<p>Community 2'nd rank</p>	<p>B.A English Language and Literature Kerala University in April 2015 (78.25%) M.A English from Bangalore University in May 2017 (63.11) first class (Eligibility certificate produced) M.Phil from the Gandhigram Rural Institute-Deemed to be University May 2019</p>	<p>As per Post Adalath review 2002 a work load of 50 hours permitting 3 teachers As per G.O.(MS) No.260/2010/H .Edn dated 20-08-2010, a work load of 70 hours permitting 4 teachers</p>	6th	245	244	<p>Transfer vacancy of Smt.Gayat hri Salim</p>

			(66.67%) Eligibility certificate produced <b>Original certificate not produced</b> Qualified UGC-NET exam held on 06-12- 2019 Under taking produced					
Smt.Aswathy Anilkumar  28-09-2020 F.N English S.N College, Punalur	12-09- 1995 24 years	Open 3'rd rank	B.A English Language and Literature Kerala University in April 2016 (75.55%) M.A English Language and Literature from Kerala University in 2018 (first class) (66.08%) M.Phil English Language and Literature from Kerala University in November 2019(first class) Qualified UGC-NET exam held on 08-07- 2018 Undertaki ng produced	As per Post Adalath review 2002 a work load of 50 hours permitting 3 teachers As per G.O.(MS) No.260/2010/H .Edn dated 20- 08-2010, a work load of 70 hours permitting 4 teachers	7th	246	244	Transfer vacancy of Smt. Aswathy. S.M
Smt.Jyothsna. C.R	04-01- 1994	Communi ty	B.A English	As per Post Adalath review	11th	246	245	Transfer vacancy of

28-09-2020 F.N English S.N College for Women, Kollam	25 years	4th rank	from M.G University in March 2014(first class) (76.75%) MA English from M.G University June 2016 (82%) (Eligibility certificate produced) Qualified UGC-NET exam held on 05-11- 2017 Undertaki ng produced	2002 a work load of 186 hours permitting 12 teachers As per G.O (Ms).No. 155, 16 hours teaching is mandatory for sanctioning of teaching post and thus there are only 11 teachers permitted.As per G.O(Ms) No.471/2020/H edn dated 30- 12-2020 the Govt have sanctioned 3 additional post in the Department of English				Smt. Parvathy Ramachan dran
Smt.Remya. V.R 28-09-2020 F.N English T.K.M.M College, Nangiarkulan gara	25-02- 1986 33 years	Open 5th rank	B.A English Language and Literature Kerala University in April 2006 (56.5%) M.A English Language and Literature from Kerala University in June 2009 (first class) (62.27%) Qualified UGC-NET exam held on 10-07- 2016 Undertaki ng produced	As per Post Adalath review statement 2002, 50 hours of work load permitting 3 teachers. As per G.O 260, 62 hours of work load permitting 4 teachers total of 7 sanctioned posts	6th	247	245	Transfer vacancy of Sri.Vishnu Chandran
Smt.Aruna.S .Ajayan 29-09-2020 F.N	11-08- 1996 23 years	Open 6'th rank	B.A English Language and	As per Post Adalath review statement 2002 88 hours of	5th	248	245	Transfer vacancy of Smt.Shibi. K.P.S

S.N College, Sivagiri, Varkala			Literature Kerala University in April 2017 (distinction) (84.40%) M.A English Language and Literature from Kerala University in 2019(first class) (76.8%) Qualified UGC-NET exam held on 06-12- 2019 Undertaking produced	workload permitting 5 teachers.				
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**The Standing Committee considered the proposal and recommended to approve the same. Smt. Narma S Pradeep may be issued U.O, subject to production of original degree certificate of M.Phil.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C11 : Sree Narayana Colleges - Initial appointment of Assistant Professors in Botany – Approval of – reg.**

**(26633/Ac F III/2021/UOK)**

The Principal, Sree Narayana College, Kollam and the DDO, Sree Narayana College, Cherthala have forwarded their request for the approval of the initial appointment of the following Assistant Professors in the Department of Botany.

Sl No	Name of the Assistant Professor	College	Date of Joining	Remarks
1	Dr.Ponni T.G	S.N College, Kollam	28.09.2020 F.N	Transfer vacancy of Smt.Smitha P.D
2	Dr.Dhanya C	S.N College, Cherthala	28.09.2020 F.N	Transfer vacancy of Sri.Kiran Raj.
3	Smt.Neethu Vijayakumar	S.N College, Kollam	28.09.2020 F.N	Retirement vacancy of Sri.C Shaji

The details of Assistant Professors and the workload are indicated in the proforma placed below/appended. All the necessary supporting documents have been furnished by the Principal.

1. News paper cuttings. The Times of India, The New Indian Express, The Malayala Manorama and The Kerala Kaumudi dated 01.01.2020.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - **NA**

5. Minutes of the meetings of the Selection Committee held on 10<sup>th</sup> & 11<sup>th</sup> of August 2020 at Sree Narayana College, Cherthala.
6. Confidential Report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter No.D2/214/2019/ H.Edn dated 25-11-2019 and G.O(Rt)No581/2020/H.Edn dated 04.05.2020.
17. Joining Report.

The notification for the post appeared in 4 leading dailies on 01-01-2020. The age of the teacher is calculated as on 01-01-2020. **Three** vacancies were notified for the subject **Botany** as per notification dated 01-01-2020. In the selection procedure Dr.Ponni T.G and Smt.Neethu Vijayakumar occupy the first and third ranks respectively in community merit and Dr.Dhanya C. occupies the second rank in open merit. The particulars regarding the age, workload and qualifications are detailed in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government has deputed its nominee to the Selection Committee authorizing appointment against **three** posts in **Botany** vide Government nominee letter No.D2/214/2019/H.Edn dated 25-11-2019 which expired on 31.05.2020. Owing to the lock down restrictions in force to contain the spread of COVID 19 epidemic, many managements were unable to complete the selection process. Hence the Government vide GO(Rt) No.581/2020/H.Edn dated 04.05.2020 extended the validity of the nomination upto 31.08.2020 as a special case. The managing Council of the Colleges has forwarded the minutes of the duly constituted Selection Committee.

The candidates have acquired minimum required qualifications for appointment as Assistant Professors as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skill etc are based on academic parameters and the sole responsibility of the verification of the relevant documents, awarding of marks and the subsequent calculations shall be vested with the Selection Committee.

As per GO(Ms)No.155/2020/H.Edn. Dated 01.04.2020, 16 hours of workload per week is required for sanctioning and filling up of regular teaching posts and PG weightage will not be considered since it is not provided under UGC Regulations.

As per G.O(Ms) No.313/2020/HEDN Dated, 11.09.2020 the Government have clarified that the above mentioned order shall be w.e.f 01.06.2020 only. Moreover as per the order dated 11.09.2020, the Government have further clarified that all selections and appointments made from 01.06.2020 in Government and Aided Arts and Science colleges, shall follow the conditions stipulated in GO(Ms)No.155/2020/H.Edn. Dated 01.04.2020.

**Three** teachers are appointed in the Department of Botany in two different S.N Colleges.

*In S.N College, Kollam*, as per Post Adalath Review statement 2002, there are 131 teaching hours permitting 8 teachers and as per G.O 260/2010/H.Edn dated 20.08.2010, there are 34 teaching hours permitting 2 teachers (total of 165 teaching hours permitting 10 teachers) in the Department of Botany. If weightage for PG is not to be given, there will be a reduction of 15 hours in the department and the workload gets reduced from 165 to 150. 144 hours is enough for sanctioning of 9 posts *and the newly appointed teachers occupy the 8<sup>th</sup> and 9<sup>th</sup> positions in the Department.*



In S.N College, Cherthala, as per Post Adalath Review statement 2002, there are 57 teaching hours permitting 4 teachers and as per G.O 260/2010/H.Edn dated 20.08.2010, there are 65 teaching hours permitting 4 teachers (total of 122 teaching hours permitting 8 teachers) in the Department of Botany. If weightage for PG is not to be given, there will be a reduction of 15 hours in the department and the workload gets reduced from 122 to 107. 96 hours is enough for sanctioning of 6 posts and the newly appointed teacher occupies the 6<sup>th</sup> position in the Department.

As per UGC Regulations 2018, a candidate with Ph.D+NET+JRF is eligible for a score of 35. But on verification of the score sheet, it is found that only 25 marks is awarded to a candidate with Ph.D+NET+JRF. None of the candidates have both Ph.D and NET in Botany and hence there is no rank change among the candidates. But for some other subjects in which appointments have been done in colleges under the S.N Trusts, the rank list will change accordingly. This common matter regarding initial appointments in S.N Colleges was placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.04.2021 and it was recommended to form a Sub Committee to study this matter. The Syndicate held on 07.05.2021, vide item No.27.80.02, resolved to approve the recommendation of the Standing Committee.

Accordingly, a meeting of the Sub Committee was held on 01.07.2021, The Committee examined the matter in detail and recommended to process the proposals of the subjects in which there is no variations in the rank positions of the candidates. The Syndicate held on 02.07.2021, vide item No.29.69 resolved that the item be referred to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges. Accordingly, the Standing Committee held on 19.07.2021 considered the proposal and recommended to approve the recommendation of the Sub Committee. The Syndicate held on 23.07.2021, vide item No.30.65.C4, has resolved to approve the recommendation of the Standing Committee.

In the light of the above mentioned facts, the proposal for the **approval of appointment of the following Assistant Professors in the Department of Botany in S.N Colleges** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

1. **Dr.Ponni T.G** in S.N College, Kollam, w.e.f **28.09.2020** F.N against the transfer vacancy of Smt.Smitha P.D.
2. **Dr.Dhanya C** in S.N College, Cherthala, w.e.f **28.09.2020** F.N against the transfer vacancy of Sri.Kiran Raj.
3. **Smt.Neethu Vijayakumar** in S.N College, Kollam, w.e.f **28.09.2020** F.N against the retirement vacancy of Sri.C Shaji.

#### **PROFORMA**

SI . No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2020	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1.	<b>Dr.Ponni T.G</b> of date of notification : 01-01-2020  Date of Joining: 28.09.2020 F.N S.N College, Kollam	18.04.1981  38 years	Community first rank	<b>BSc Botany</b> first Class (86.8 %) April 2002. University of Kerala  <b>MSc Botany</b> first Class (74.77 %), in June 2004 University of Kerala	As per Post Adalath review statement 2002, 131 teaching hours permitting 8 teachers  As per G.O 260, 34 teaching hours permittin	8	234	229	Posted in the transfer vacancy of Smt.Smitha P.D

				<p><b>M.Phil Botany</b> April 2011 University of Kerala</p> <p><b>Ph.D</b> 21.01.2020 University of Kerala (as per UGC Regulations 2009)</p>	g 2 teachers. On deduction of PG weightage, the workload becomes 150 teaching hours with 9 sanctioned posts.				
2.	<p><b>Dr.Dhanya C</b> date of notification : 01-01-2020</p> <p>Date of Joining: 28.09.2020 F.N S.N College, Cherthala</p>	10.05.1981 38 years	Open second rank	<p><b>BSc Botany</b> first Class (89.1 %) April 2001. University of Kerala</p> <p><b>MSc Botany</b> first Class (75.33 %), in April 2003 University of Kerala</p> <p><b>M.Phil Botany</b> December 2008 University of Kerala</p> <p><b>Ph.D</b> 22.01.2019 University of Kerala (as per UGC Regulations 2016)</p>	As per Post Adalath review statement 2002, 57 teaching hours permitting 4 teachers As per G.O 260 65 teaching hours permitting 4 teachers. On deduction of PG weightage, the workload becomes 107 teaching hours with 6 sanctioned posts.	6	235	229	Posted in the transfer vacancy of Sri.Kiran Raj
3.	<p><b>Smt.Neethu Vijayakumar</b> date of notification : 01-01-2020</p> <p>Date of Joining: 28.09.2020 F.N</p>	22.04.1987 32 years	Community third rank	<p><b>BSc Botany</b> first Class (79.4 %) April 2008. University of Kerala</p> <p><b>MSc Botany</b> first Class (76.83 %), in August</p>	As per Post Adalath review statement 2002, 131 teaching hours permitting 8 teachers As per G.O 260	9	235	230	Posted in the retirement vacancy of Sri.C Shaji

	S.N College, Kollam			2010 University of Kerala  <b>M.Phil Botany</b> A grade in May 2014 University of Kerala Qualified <b>NET + JRF</b> exam held on 21.06.2015 (Undertaki ng produced)	34 teaching hours permittin g 2 teachers On deduction of PG weightage , the workload becomes 150 teaching hours with 9 sanctione d posts.				
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**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C12: Sree Narayana College, Chengannur - Initial appointment of Dr.A Nishad, Assistant Professor in Commerce – Approval of – reg.**  
(2324/Ac F III/2021/UOK)

The Drawing and Disbursing Officer, Sree Narayana College, Chengannur has forwarded request for the approval of the initial appointment of **Dr.A.Nishad**, Assistant Professor in the Department of **Commerce** w.e.f **01-12-2020** FN in the transfer vacancy of Dr.T.P.Vijumon.

The details of the Assistant Professor appointed and the workload are indicated in the proforma placed below/appended. All the necessary supporting documents have been furnished by the Principal.

1. News paper cuttings. The Times of India, The New Indian Express, The Manorama, The Kerala Kaumudi and The Mangalam dated 01.01.2020.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - **NA**
5. Minutes of the meeting of the Selection Committee held on 18-11-2020 at Sree Narayana College, Cherthala.
6. Confidential Report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letters No.D2/214/2019/ H.Edn dated 25.11.2019, GO(Rt)No.581/2020/H.Edn dated 04.05.2020 and G.O(Rt)No.1214/2020/HEdn dated 30.09.2020 (Extension of period granted for nomination)
17. Joining Report.

The notification for the post appeared in 4 leading dailies on 01-01-2020. The age of the teacher is calculated as on 01-01-2020. **One** vacancy was notified for the subject **Commerce** as per notification dated 01-01-2020. In the selection procedure Dr.A.Nishad occupies the first rank position. The particulars regarding the age, workload and qualifications are detailed in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The selected candidate has acquired the minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skill etc are based on academic parameters and the sole responsibility of the verification of the relevant documents, awarding of marks and the subsequent calculations shall be vested with the Selection Committee.

The Government has deputed its nominee to the Selection Committee for filling up of **one** vacancy in the Department of **Commerce** and the Principal has forwarded the minutes of the duly constituted Selection Committee.

As per GO(Ms)No.155/2020/H.Edn. Dated 01.04.2020, 16 hours of workload per week is required for sanctioning and filling up of regular teaching posts and PG weightage will not be considered since it is not provided under UGC Regulations.

As per G.O(Ms) No.313/2020/HEdn Dated, 11.9.2020 the Govt has clarified that the above mentioned order shall be w.e.f 1.06.2020 only. Moreover as per the order dtd 11.9.2020 the Govt has further clarified that all selections and appointments made from 01.06.2020 in Government and Aided Arts and Science colleges, shall follow the conditions stipulated in GO(Ms)No.155/2020/H.Edn. Dated 01.04.2020.

As per G.O(MS)No.244/2015/H.Edn dated 08.06.2015, **three** posts in the Department of Commerce in S.N College, Chengannur were approved to be created. There are 3 teachers in the Department of Commerce including the newly appointed teacher. As per GO(Ms)No.155/2020/H.Edn dated 01.04.2020, a workload of 16 hours per week is required for sanctioning and filling up of regular teaching posts. There is no PG course in the Department of Commerce in S.N College, Chengannur. Dr.A.Nishad has been appointed as the 3<sup>rd</sup> teacher in the Department, with 16 hours of teaching per week.

As per UGC Regulations 2018, a candidate with Ph.D +NET + JRF is eligible for a score of 35. But on verification of the score sheet, it is found that only 25 marks is awarded to a candidate with Ph.D+NET+JRF and only the first rank holder has both Ph.D and NET+JRF in Commerce. If 10 marks to be awarded to the first rank holder, the rank list will not be altered. But for some other subjects in which appointments have been done in colleges under the S.N Trusts, the rank list will change accordingly. This common matter regarding initial appointments in S.N Colleges was placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.04.2021 and it was recommended to form a Sub Committee to study this matter. The Syndicate held on 07.05.2021, vide item No.27.80.02, resolved to approve the recommendation of the Standing Committee.

Accordingly, a meeting of the Sub Committee was held on 01.07.2021, The Committee examined the matter in detail and recommended to process the proposals of the subjects in which there is no variations in the rank positions of the candidates. The Syndicate held on 02.07.2021, vide item No.29.69 resolved that the item be referred to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges. Accordingly, the Standing Committee held on 19.07.2021 considered the proposal and recommended to approve the recommendation of the Sub Committee. The Syndicate held on 23.07.2021, vide item No.30.65.C4, has resolved to approve the recommendation of the Standing Committee.

In the light of the above mentioned facts the proposal for the approval of appointment of **Dr.A.Nishad**, Assistant Professor in the Department of **Commerce** w.e.f **01.12.2020 FN** in the transfer vacancy of Dr.T.P.Vijumon in S.N. College, Chengannur, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

**PROFORMA**

S I. N o	Name of Teache r with date of joining and College	Date of Birth and Age as on 01.01.2 020	Rank positio n and Catego ry	Academic Qualificati on	Workload in the Dept. & No. of Teachers permissible	Positi on of the Teac her	Apportionme nt Position		Remarks
							Op en	Commu nity	
1.	<b>Dr.A Nishad</b> date of notificat ion: 01-01- 2020 Date of Joining: 01.12.2 020	01.04.1 988  31 years	Commu nity first rank	<b>BCom</b> first Class (63.2 %) April 2008. University of Kerala <b>MCom</b> Second Class (58 %) in June 2012 Indira Gandhi National Open University (Eligibility certificate produced) <b>Ph.D</b> in Commerce in December 2018 Manonman iyam Sundranar University (As per UGC Regulation s 2009) (Eligibility certificate produced) Qualified <b>NET + JRF</b> on 21.04.2014	As per G.O(MS)No.244/2 015/H.Edn dated 08.06.2015, 3 sanctioned posts in the Department of Commerce in S.N College, Chengannur	3	248	246	Posted in the transfer vacancy of Dr.T.P.Vij umon

The Standing Committee considered the proposal and recommended to approve the same.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C13:** *Fatima Mata National College, Kollam - Initial appointment of Assistant Professors in Botany – Approval of – reg.*

(26086/Ac F III/2021/UOK)

The Principal, Fatima Mata National College , Kollam has forwarded request for the approval of initial appointment of the following Assistant Professors in the Department of Botany.

Sl No	Name of Assistant Professors	Category	Date of Joining	Remarks
1	<b>Dr.Deepthy Mol M.J</b>	Community Merit	04.01.2021 F.N	Posted in the retirement vacancy of Dr.Sophiammal Nettar
2	<b>Dr.Sofia S</b>	Community Merit	04.01.2021 A.N	Posted in the retirement vacancy of Dr.Thomas Bennans
3.	<b>Dr.Dintu K.P</b>	Community Merit	21.01.2021 F.N	Posted in the retirement vacancy of Dr.Maria Brigit.M

The details of Assistant Professors appointed and the workload in the department are indicated in the proforma placed below/appended. All the necessary supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, The Malayala Manorama and The Deepika dated 23.10.2019.
2. Certificate that one month time was given for applying.
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - Dr.Deepa K.P, the first rank holder relinquished her claim for appointment as Assistant Professor in the Department of Botany in F.M.N College, Kollam.
5. Minutes of the meeting of the Selection Committee held on 16.11.2020 in Fatima Mata National College , Kollam.
6. Confidential Report of the University subject expert
7. Statement regarding apportionment of vacancies.
8. Qualifying Certificates.
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letters No. D2/399/2019/H.Edn dated 05-10-2019 and D2/248/2020/H.Edn dated 06-11-2020.
17. Joining Report.

The notification for the post appeared in 4 leading dailies on 23.10.2019. The age of the teachers is calculated as on 01-01-2019. *As per Kerala University norms and procedure for selection of teachers for appointment in private affiliated colleges, "the minimum and maximum age limits for appointments by direct recruitment of teachers shall be the same as those applicable, from time to time for direct recruitment of teachers in Government college. Usual relaxation in upper age limit shall be allowed to candidates belonging to Scheduled castes, Scheduled Tribes and other backward classes"*. Three vacancies were notified for the subject Botany as per notification dated 23-10-2019. In the selection procedure Dr.Deepa K.P, Dr.Deepthy Mol M.J, Dr.Sofia S and Dr.Dintu K.P occupy the first four positions in the community merit. Dr.Deepa K.P, the first rank holder relinquished her claim for appointment as Assistant Professor in the Department of Botany in F.M.N College, Kollam. The Principal has forwarded the relinquishment letter dated 29.12.2020 in r/o Dr.Deepa K.P. The particulars regarding the age, workload and qualifications of appointed teachers are detailed in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government has deputed its nominee to the Selection Committee authorizing appointment against **three** posts in Botany vide Government nominee letter No.D2/399/2019/H.Edn dated 05.10.2019, which expired on 31.05.2020. Owing to the lock down restrictions in force to contain the spread of COVID 19 epidemic, the management was unable to complete the selection process. Hence the Government vide letter dated 06.11.2020, extended the validity of the nomination upto 31.05.2021 and it is also permitted to conduct interview with already received applications through the notification issued as per the Government letter dated 05.10.2019. The Principal has forwarded the minutes of the duly constituted Selection Committee.

As per post Adalat Review 2002, there are 136 teaching hours permitting 8 teachers. There are 7 teachers in the Department of Botany including the newly appointed teachers.

*As per GO(Ms)No.155/2020/H.Edn dated 01.04.2020, PG weightage will not be considered since it is not provided under UGC Regulations. If weightage for PG is not to be given, there will be a reduction of 15 teaching hours in the department and the workload gets reduced from 136 to 121. As a workload of 16 hours is mandatory for sanctioning of every regular teaching post, 112 hours are enough for sanctioning of 7 posts. The newly appointed teachers occupy the 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> position respectively in the department.*

The candidates have acquired minimum required qualifications for appointment as Assistant Professors as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skill etc are based on academic parameters and the sole responsibility of the verification of the relevant documents, awarding of marks and the subsequent calculations shall be vested with the Selection Committee.

In the light of the above mentioned facts the proposal for the approval of appointment of **Dr.Deepthy Mol M.J, Dr.Sofia S, and Dr.Dintu K.P** as Assistant Professors in the Department of Botany in Fatima Mata National College, Kollam, w.e.f 04.01.2021 F.N, 04.01.2021 A.N and 21.01.2021 F.N respectively is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

#### **PROFORMA**

S I. N o	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2 019	Rank position and Categor y	Academic Qualificatio n	Workloa d in the Dept. & No. of Teacher s permissi ble	Positi on of the Teach er	Apportionmen t Position		Remarks
							Ope n	Comm nity	
1.	<b>Dr.Deepthy Mol M.J</b> date of notification: 23-10-2019  Date of Joining: 04.01.2021 F.N F.M.N College, Kollam	30.05.1981  37 years	Comm nity merit (second rank)	<b>BSc Botany</b> first class (72 %) April 2003. University of Kerala <b>MSc Botany</b> (64.9 %) first Class, November 2005 Manonmani yam Sundranar University (Eligibility certificate produced) <b>M.Phil</b> first class November 2008	As per Post Adalath review statement 2002, 136 teaching hours permitting 8 teachers. On deduction of PG weightage, workload gets reduced to 121 hours	5	134	103	Posted in the retirement vacancy of Dr.Sophiamal Nettar

				Manonmani yam Sundranar University (Eligibility certificate produced) <b>Ph.D in Botany</b> 01.03.2016 University of Kerala (As per UGC Regulations 2009)	permittin g 7 teachers, each having 16 hours of teaching per week.				
2.	<b>Dr.Sofia S</b> date of notification: 23-10-2019  Date of Joining: 04.01.2021 A.N F.M.N College, Kollam	27.05.1 976 42 years 7 months	Communi ty merit (third rank)	<b>BSc</b> First class (73.18 %) April 2005. Andhra University (eligibility certificate produced) <b>MSc</b> <b>Botany</b> (75.81 %) first Class, May 2008 M.G University (eligibility certificate produced) <b>Ph.D</b> in <b>Botany</b> on 18.10.2019 M.G University (As per UGC Reg. 2009) (eligibility certificate produced)	As per Post Adalath review statemen t 2002, 136 teaching hours permittin g 8 teachers. On deductio n of PG weighttag e, workload gets reduced to 121 hours permittin g 7 teachers, each having 16 hours of teaching per week	6	134	104	Posted in the retirement vacancy of Dr.Thomas Bennans
3.	<b>Dr.Dintu K.P</b> date of notification: 23-10-2019  Date of Joining: 21.01.2021 F.N F.M.N College, Kollam	03.05.1 982 36 years	Communi ty merit (third rank)	<b>BSc Botany</b> first class (63.8 %) April 2002. M.G University <b>MSc</b> <b>Botany</b> (76.54 %) first Class, May 2006 M.G University	As per Post Adalath review statemen t 2002, 136 teaching hours permittin g 8 teachers. On	7	136	109	Posted in the retirement vacancy of Dr.Maria Brigit.M.



				(eligibility certificate produced) <b>Ph.D</b> in <b>Botany</b> on 05.11.2019 Manonmani Sundranar University (As per UGC Reg. 2009) (eligibility certificate produced) ( <b>original certificate associate not produced</b> )	deduction of PG weightage, workload gets reduced to 121 hours permitting 7 teachers, each having 16 hours of teaching per week.				
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The Standing Committee considered the proposal and recommended to approve the same. Dr. Dintu K P may be issued U.O, subject to production of original Ph.D Degree certificate.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C14 :**

**Sree Narayana College for Women, Kollam - Placement/ Promotion proposal in respect of Dr.Nisha V, Department of Chemistry from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 06.07.2019.**

**(25919/Ac F III/2021/UOK)**

The Principal, S.N College for Women, Kollam, had forwarded a proposal regarding the Placement/ Promotion in respect of **Dr.Nisha V, Department of Chemistry** from Assistant Professor (Academic Level 12) to **Associate Professor (Academic Level 13A),w.e.f 06-07-2019.**

The service details of **Dr.Nisha.V** are as follows

Qualifications	<ul style="list-style-type: none"> <li>• MSc from University of Kerala – 1988.</li> <li>• Ph.D in Chemistry from University of Kerala on 09-10-1995</li> </ul>
Date of first entry into service	12-03-1997
Date of entry into continuous service	12-03-1997
Date of Promotion to Lecturer Senior Scale (Assistant Professor with AGP 7000/- (Stage 1-2))	12-03-2001
Date of Promotion to Lecturer Selection Grade (Assistant Professor with AGP 8000/- (Stage 2-3))	06-07-2012
L.W.A. availed	04-06-2002 to 28-09-2008 (6 years, 3 months, 24 days) 27.03 2013 to 26.03.2017 (4 years after placement to Stage (2-3))
Date of completion of 3 years of service as (Assistant Professor with AGP 8000/- (Stage 2-3))	05.07.2019

Date of Promotion to Associate Professor (Academic Level 13A)	06.07.2019
Details of relaxation availed of	Two years on account of Ph.D for placement to Senior Scale.
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 04-05-1999 to 31-05-1999. 2. RC from ASC, University of Kerala, Kariavattom from 28-11-2009 to 18-12-2009. 3. RC from HRDC, University of Kerala, Kariavattom from 28-11-2018 to 18-12-2018. 4. Online Refresher Course under ARPIT from SWAYAM, MHRD, Sri Guru Tegh Bahadur Khalsa College, Delhi (examination held on 30.03.2019).
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Associate Professor (Academic Level 13A)	06-07-2019

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS for option A with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – option A, for promotion to Associate Professor (Academic Level 13A), a teacher has to undergo one Course/Programme of two weeks duration within the Assessment period. It may be noted that the teacher has attended an online Refresher Course under ARPIT from SWAYAM, MHRD and the exam was held on 30.03.2019. The UGC vide letter No.F.2-16/2002 (PS)Pt.F1.FII dated 03.12.2018 had decided to treat the successful completion of the course offered under the ARPIT programme with 40 hour of instruction material with a proctored examination as equivalent to one Refresher Course for the purpose of Career advancement. However it may be noted that the exact duration of the course is nowhere mentioned on the certificate. The teacher in reference is a Ph.D degree holder and has completed her three years of service in Assistant Professor (Stage III).

In the minutes of the Selection Committee it has been stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category of the PBAS and recommended promotion to the post of Associate Professor Stage IV (with AGP 9000/-) w.e.f **06-07-2019 FN**.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr.Nisha V, Department of Chemistry** from Assistant Professor (Academic Level 12) to **Associate Professor (Academic Level 13A), w.e.f 06-07-2019** in S.N College for Women, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C15 : Fatima Mata National College, Kollam - Initial appointment of Assistant Professors in Physics- approval of – reg.**

**(26205/Ac F III/2021/UOK)**

The Principal, Fatima Mata National College, Kollam has forwarded proposals for the approval of the initial appointment of the following Assistant Professors.

Sl No	Name of the Assistant Professor	College	Subject	Date of Joining	Remarks
1	Dr.Sunil Thomas	F.M.N College, Kollam	Physics	29-12-2020 F.N	Retirement vacancy of Dr.Wilson.E.V
2.	Dr.Ben Byju.S	F.M.N College, Kollam	Physics	29-12-2020 A.N	Retirement vacancy of Dr.Hema Tresa Varghese
3.	Dr.Sachin.P.C	F.M.N College, Kollam	Physics	30-12-2020 A.N	Retirement vacancy of Dr.Kochu Thresia T.C.
4.	Dr.Bhagya Uthaman	F.M.N College, Kollam	Physics	11-01-2021 F.N	Voluntary retirement vacancy of Dr.Christa E. Pereira

The details of Assistant Professors appointed and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, The Malayala Manorama and The Deepika dated 23-10-2019.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - **NA**
5. Minutes of the meeting of the Selection Committee held on 04-11-2020.
6. Confidential report of the University subject expert.
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letters No. D2/399/2019/H.Edn dated 05-10-2019 and No.D2/248/2020/H.Edn dated 06-11-2020
17. Joining Report

The notification for the post appeared in 4 leading dailies on 23-10-2019. The age of the teacher is calculated as on 01-01-2019. **Four** vacancies were notified for the subject **Physics**. In the selection procedure Dr.Sunil Thomas occupies the first rank position(open & Community), Dr.Ben Byju.S occupies the second (Community) rank position, Dr.Sachin.P.C occupies the third rank (open merit 2<sup>nd</sup>) and Dr.Bhagya Uthaman occupies the fourth rank(open merit 3<sup>rd</sup>) position respectively. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government has deputed its nominee to the Selection Committee authorizing appointment against **four** posts in **Physics** vide Government nominee letter No. D2/399/2019/H.Edn dated 05-10-2019 which expired on 31-05-2020. Owing to the Lock down restrictions in force to contain the spread of COVID 19 epidemic, the Management was unable to complete the Selection process and requested the Government to conduct interview with already received applications.

Meanwhile, Government have modified workload criteria of teaching posts in Colleges vide G.O(MS) no.155/2020/H.Edn dated 01-04-2020 and fixed 16 teaching hours is mandatory for filling up of every teaching post. The Government vide Letter No.D2/248/2020/H.Edn dated 06-11-2020

extended the validity of the nomination up to 31-05-2021 for filling up of vacancies subject to the conditions stipulated in the letter no.170/D2/12/H.Edn dated 18-01-2012 and G.O (MS) No. 155/2020/H.Edn dated 01-04-2020 and **four** vacancies were specified for the subject **Physics**.

The Principal has forwarded the minutes of the duly constituted Selection Committee. The candidates have acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skills etc are based on academic parameters and the responsibility of the verification of the relevant documents and awarding of marks of the subsequent calculations shall be solely vested with the Selection Committee.

As per Post Adalath review 2002, there are 162 hours of workload permitting 10 teachers. On excluding P.G weightage, work load will be reduced to 144 hours permitting 9 teachers. As per G.O(Ms) No.155/2020/H.Edn dated 01-04-2020, a workload of 16 hours per week is required for sanctioning and filling up of regular teaching posts. The newly appointed teachers are appointed from the 6<sup>th</sup> to 9<sup>th</sup> teaching positions in the Department of **Physics in Fatima Mata National College, Kollam**, with 16 hours of teaching per week.

In the light of the above mentioned facts, the proposals for the approval of appointment of the following Assistant Professors in **Physics in Fatima Mata National College, Kollam**, are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

1. Dr.Sunil Thomas as Assistant Professor of Physics in Fatima Mata National College, Kollam w.e.f 29-12-2020 F.N in the retirement vacancy of Dr.Wilson.E.V on 31-03-2014 A.N.
2. Dr.Ben Byju.S as Assistant Professor of Physics in Fatima Mata National College, Kollam w.e.f 29-12-2020 A.N in the retirement vacancy of Dr.Hema Tresa Varghese.
3. Dr.Sachin.P.C as Assistant Professor of Physics in Fatima Mata National College, Kollam w.e.f 29-12-2020 A.N in the retirement vacancy of Dr.Kochu Thresia T.C.
4. Dr.Bhagya Uthaman as Assistant Professor of Physics in Fatima Mata National College, Kollam w.e.f 11-01-2021 F.N in the voluntary retirement vacancy of Dr.Christa E Pereira.

#### **PROFORMA**

Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2019	Rank position in Category	Academic Qualifications	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
						Open	Community	
<b>Dr.Sunil Thomas</b> <b>29-12-2020</b> F.N Physics Fatima Mata National College, Kollam. Date of notification 23-10-2019	21-02-1987 31 years	Open merit 1st	Bsc Physics, first class (77.5%) from M.G University in March 2007 Msc Physics, first class(81.45%) from M.G University in May 2009 (Eligibility certificate produced for both) Ph.D in Physics from M.G University on 21-10-2015 Eligibility certificate produced	As per Post Adalath review 2002, there are 162 hours of workload permitting 10 teachers Excluding P.G weightage work load will be reduced to 144 hours	6 <sup>th</sup>	128	98	Posted against the retirement vacancy of Dr.Wilson EV on 31.03.2014

			certificate that Ph.D degree is as per UGC Regulations 2009 produced	permitted 9 teachers				
Dr.Ben Byju.S 29-12-2020 A.N Physics Fatima Mata National College, Kollam. Date of notification 23-10-2019	15-01-1980 38 years	Community merit 2nd	BSc Physics, first class(80.8%) from Kerala University in April 2003 MSc Physics, first class (69.77%) from Kerala University in May 2006 Ph.D in Physics from Bharathiar University on 15-06-2016(PhD as per UGC Regulations 2009 produced) (Eligibility certificate produced)	As per Post Adalath review 2002, there are 162 hours of workload permitted 10 teachers. Excluding P.G weightage workload will be reduced to 144 hours permitted 9 teachers	7th	130	99	Posted against the retirement vacancy of Dr.Hema TresaVarghese on 31.03.2016 A.N
Dr.Sachin. P.C 30-12-2020 A.N Physics Fatima Mata National College, Kollam. Date of notification 23-10-2019	31-05-1990 28 years	Open merit 2nd	BSc Physics, first class (71.1%) from University of Calicut in March 2010 MSc Physics, first class (78.26%) from Bharathiar University (Eligibility certificate produced) Qualified CSIR -UGC JRF and NET in the exam held on 23-12-2012 (Undertaking produced) Ph.D in Physics from Indian Institute of Space Science and Technology on 18-07-2018 (Eligibility certificate produced)	As per Post Adalath review 2002, there are 162 hours of workload permitted 10 teachers Excluding P.G weightage workload will be reduced to 144 hours permitted 9 teachers	8th	134	101	Posted against the retirement vacancy of Dr.Kochu Thresia T.C. On 31.03.2016 A.N

			produced) certificate that Ph.D as per UGC Regulations 2009 produced					
Dr.Bhagya Uthaman 11-01-2021 F.N Physics Fatima Mata National College, Kollam. Date of notification 23-10-2019	28-03- 1987 31 years	Open merit 3rd	BSc Physics, first class (97.4%) from Kerala University in April 2008 MSc Physics, first class (85.22%) from Kerala University in August 2010 Qualified CSIR-UGC JRF and NET in the exam held on 19-06-2016 ( Undertaking produced) Ph.D in Physics from Kerala University on 14-09-2018 certificate that Ph.D as per UGC Regulations 2009 produced	As per Post Adalath review 2002, there are 162 hours of workload permittin g 10 teachers Excludin g P.G weightag e work load will be reduced to 144 hours permittin g 9 teachers	9th	135	108	Posted against the voluntary retirement vacancy of Dr.Christa. E. Pereira on 30.09.2018 AN

The Standing Committee considered the proposal and recommended to approve the same.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C16:** *Proposal for the approval of the Placement/Promotion of Dr.K.R.Kavitha, Department of Botany from Assistant Professor (Academic Level 12) to Associate Professor(Academic Level 13 A) in S.N College, Chempazhanthy (24228/Ac F III/2021/UOK)*

The Drawing and Disbursing Officer, S.N College, Chempazhanthy, had forwarded a proposal regarding the Placement / Promotion in respect of **Dr.K.R.Kavitha**, Department of Botany from Assistant Professor (Academic Level 12) to Associate Professor ( Academic Level 13 A) in S.N College, Chempazhanthy **w.e.f 01-12-2016.**

The Service details of **Dr. K.R.Kavitha** are as follows.

Qualifications	1. MSc Botany from Annamalai University in November 1994. 2. M.Phil Botany from Annamalai University in November 1996. 3. Ph.D awarded in October 1999 from Annamalai University.
Date of first entry in to Service	01-12-2004 FN
L.W.A availed	Nil

Date of Placement to Lecturer Senior scale (Assistant Professor with AGP – Rs.7000/-)	01-12-2008
Date of Promotion to Lecturer Selection Grade (Assistant Professor with AGP – Rs.8000/-)	01-12-2013
Date of completion of 3 years of service in Assistant professor with AGP 8000/-	30-11-2016
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. OC from Academic Staff College, University of Kerala, Karyavattom from 08-06-2006 to 05-07-2006. 2. RC from Academic Staff College, University of Kerala, Karyavattom from 26-12-2007 to 15-01-2008. 3. RC from Academic Staff College, University of Kerala, Karyavattom from 26-05-2011 to 16-06-2011. 4. RC from UGC-HRDC, University of Kerala, Karyavattom from 14-10-2016 to 03-11-2016.
Proposed date of placement to Associate Professor (with AGP 9000/-)	01-12-2016

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 01-12-2004 FN. She has acquired Ph.D in October 1999 and hence was promoted to lecturer Senior Scale on 01-12-2008. On completion of five years of service as Lecturer Senior Scale the teacher was promoted to Assistant Professor Stage III (with AGP 8000/-) on 01-12-2013. After completing 3 years of service in Assistant professor stage III, the teacher becomes eligible to be promoted to Associate Professor ( Academic Level 13 A) on 01-12-2016.

The D.D.O, S.N College, Chempazhanthy has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

**As per UGC Regulations 2018: option A**, for the promotion from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) a teacher has to attend one Refresher Course of two weeks/10 days duration or two course of at least one week or five days duration each within the assessment period. The teacher has attended the required RC.

In the minutes it has been reported that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and hence recommended to place **Dr. K.R.Kavitha** to the post of Associate Professor ( Academic Level 13 A) w.e.f 01-12-2016.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr.K.R.Kavitha**, Department of Botany from Assistant Professor (Academic Level 12) to Associate Professor ( Academic Level 13 A) in S.N College, Chempazhanthy **w.e.f 01-12-2016** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C17: Sree Narayana College, Sivagiri, Varkala - Placement/ Promotion of Dr.Hima R, Department of Botany to Associate Professor with AGP 9000/-.**  
(23927/Ac F III/2021/UOK)

The Principal, S.N College, Sivagiri, Varkala has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Hima R, Department of Botany from Assistant Professor (Academic Level 12) to Associate Professor(Academic Level 13A), w.e.f 22.06.2019.

The service details of Dr.Hima.R is as follows.

Qualification	Msc Botany from Kerala University in April 1992 (61.78%). Qualified NET exam held on 30.12.2001. Ph.D awarded on 23-11-2015 from Kerala University.
Date of first entry into service	22-06-2005 FN
Date of entry into continuous service	22-06-2005 FN
Date of Promotion to Senior Scale (Stage1-2)	22-06-2011
Date of Promotion to Assistant Professor with AGP 8000/-, Stage(2-3)	22.06.2016
Details of LWA availed other than on medical ground (without M.C.)	Nil
Date of promotion to Associate Professor with AGP 9000/- (Stage 3-4)	22.06.2019
Details of Orientation/ Refresher Course attended	1.OC from Academic Staff College University of Kerala,TVM from 17-04-2007 to 14-05-2007. 2. RC from Academic Staff College University of Kerala,TVM from 24-02-2009 to 17-03-2009. 3. Special Summer School. (Multidisciplinary Refresher Course) from 14.10.2016 to 03.11.2016. 4. Short term Course from H.R.D.C University of Kerala, Kariavattom from 22.02.2018 to 28.02.2018. 5. Short term Course from H.R.D.C University of Kerala, Kariavattom from 24.10.2018 to 31.10.2018.
Details of relaxation availed on account of M.phil/ Ph.D	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS for option B with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category (2016 to 2019)

Category II - 126

Category III - 27

Category II + III - 153 (Minimum 45 in Assessment Period)

As per UGC Regulations 2018 – option B, for promotion to Associate Professor, a teacher has to undergo one Course/Programme of one week duration and there should be a minimum 3 publications to the teacher's credit in the entire period as Assistant Professor (for M.Phil holder 2 publications and for Ph.D holder one publication). The applicant must have passed masters's degree with 55% marks. The teacher in reference has the required number of publications to her credit and she has attended the required Course.

In the minutes of the Selection Committee it has been stated that after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and statutes of the University of Kerala, Dr.Hima R is found eligible for placement as Associate Professor with AGP 9000 (stage IV) and the Committee recommends the teacher for promotion to the post of Associate Professor Stage IV(AGP 9000/-) w.e.f **22.06.2019 FN**.



All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr.Hima R, Department of Botany from Assistant Professor(Academic Level 12) to Associate Professor(Academic Level 13A), w.e.f 22.06.2019 in S.N College, Sivagiri, Varkala** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C18: Sree Narayana College, Chempazhanthy - Placement/ Promotion of Dr.Regis R, Department of Zoology to Associate Professor (Academic Level 13A).**

**(24227/Ac F III/2021/UOK)**

The Drawing and Disbursing Officer, S.N College Chempazhanthy, had forwarded a proposal regarding the Placement / Promotion in respect of Dr.Regis R, Department of Zoology from Assistant Professor(Academic Level 12) to Associate Professor(Academic Level 13A), w.e.f 06-12-2018.

The service details of **Dr.Regis.R** are as follows.

Qualifications	MSc Marine Biology – First class with distinction - February 1998, CUSAT Ph.D in Aquatic Biology & fisheries from University of Kerala on 31-01-2015. Qualified NET in 1998
Date of first entry into service	06-12-2004
Date of entry into continuous service	06-12-2004
Date of promotion to Lecturer Senior Scale (Stage 1-2)	06-12-2010
Date of promotion to Lecturer Selection Grade (Stage 2-3)	06-12-2015
L.W.A. availed	Nil
Details of relaxation availed of	Nil
Date of completion of three years of service as Lecturer Selection Grade	05-12-2018
Date of promotion to Associate Professor (Academic Level 13A)	06-12-2018
No.of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 08-06-2006 to 05-07-2006. 2. RC from ASC, University of Kerala, Kariavattom from 09-06-2008 to 30-06-2008. 3. RC from ASC, University of Kerala, Kariavattom from 02-07-2014 to 22-07-2014. 4. RC from HRDC, University of Kerala, Kariavattom from 06-09-2018 to 26-09-2018. 5. Short term Course from HRDC, University of Kerala, Kariavattom from 22-11-2018 to 29-11-2018. 6. Short term Course from HRDC, University of Kerala, Kariavattom from 21-12-2018 to 29-12-2018.
Refresher / Orientation Course due	• Nil

The Drawing and Disbursing Officer, S.N.College, Chempazhanthy has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS for option B with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category (2015 to 2018)

Category II - 134

Category III - 78.5

Category II + III - 212.5 (Minimum 45 in Assessment Period)

As per UGC Regulations 2018 – option B, for promotion to Associate Professor (Academic Level 13A), a teacher has to undergo one Course/Programme of one week duration and there should be a minimum 3 publications to the teacher's credit in the entire period as Assistant Professor (for M.Phil holder 2 publications and for Ph.D holder one publication). The applicant must have passed masters' degree with 55% marks. The teacher in reference has the required number of publications to his credit and he has attended the required Course.

In the minutes of the Selection Committee it has been stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and has recommended for promotion to the post of Associate Professor Stage IV (AGP 9000/-) w.e.f **06-12-2018 FN**.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Regi S R, Department of Zoology from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 06-12-2018 in Sree Narayana College, Chempazhanthy** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C19:** *Proposal for the approval of the Placement/Promotion of Dr.Usha.S.S, Department of Botany from Assistant Professor Stage III (with AGP 8000/-) to Associate Professor (with AGP 9000/-), Sree Narayana College, Chempazhanthy.*

**(24229/Ac F III/2021/UOK)**

The Drawing and Disbursing Officer of Sree Narayana College Chempazhanthy has forwarded a proposal regarding the Placement/Promotion in respect of **Dr.Usha.S.S**, Department of Botany from Assistant Professor Stage III (with AGP 8000/-) to Associate Professor (with AGP 9000/-) w.e.f 09-06-2020.

The Service details of **Dr.Usha.S.S** are as follows.

Qualifications	MSc Botany from Kerala University in May 1991(62.57%). Ph.D awarded in August 2001 from Kerala University.
Date of first entry in to Service	09-06-2008 FN
L.W.A availed	Nil
Date of Placement to Assistant Professor Stage II (with AGP 7000/-)	09-06-2012
Date of promotion to Assistant Professor Stage III (with AGP 8000/-)	09-06-2017

Number of refresher Courses or Orientation Courses attended, duration and name of University	<ol style="list-style-type: none"> <li>1. OC from Academic Staff College, University of Kerala, Kariavattom from 20-06-2009 to 17.07.2009.</li> <li>2. RC from Academic Staff College, University of Kerala, Kariavattom from 26-05-2011 to 16.06.2011.</li> <li>3. RC from Academic Staff College, University of Kerala, Kariavattom from 02-07-2014 to 22.07.2014.</li> <li>4. RC from HRDC, University of Kerala, Kariavattom from 02-12-2016 to 22-12-2016.</li> <li>5. Short term Course from HRDC, University of Kerala, Kariavattom from 24-10-2018 to 31-10-2018.</li> </ol>
Proposed date of placement to Associate Professor with AGP 9000/-	15.09-06-2020

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 09-06-2008 FN. She has acquired Ph.D in 2001 and hence was promoted to Assistant Professor Stage II with AGP 7000/- on 09-06-2012. On completion of 5 years of service in Assistant Professor Stage II, the teacher was promoted to Assistant Professor Stage III (with AGP 8000/-) on 09-06-2017. After completing 3 years of service in Assistant professor stage III the teacher becomes eligible to be promoted to Associate Professor (with AGP 9000/-) on 09-06-2020.

The D.D.O, Sree Narayana College, Chempazhanthy has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018 option B. As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category for the assessment period from 2017 to 2020.

Category II - 135

Category III - 156.13

Category II + III - 291.13 (Minimum 45 in Assessment Period)

As per UGC Regulations 2018 – option B, for promotion to Associate Professor (Academic Level 13A), a teacher has to undergo one Course/Programme of one week duration and there should be a minimum of 3 publications to the teacher's credit in the entire period as Assistant Professor (for M.Phil holders 2 publications and for Ph.D holder one publication). The applicant must have passed Master's degree with a minimum of 55% marks.

The teacher in reference has the required number of publications to her credit. She has attended one week Short term course from HRDC, University of Kerala, Kariavattom from 24-10-2018 to 31-10-2018. She has secured 62.57% of marks at Master's level examination.

In the minutes it has been reported that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and hence the Committee found that the teacher has sufficient grades in the PBAS and recommended to place **Dr.Usha.S.S** to the post of Associate Professor (with AGP 9000/-) w.e.f **09-06-2020**.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr.Usha.S.S, Department of Botany from Assistant Professor (with AGP 8000/-) to Associate Professor (with AGP 9000/-), w.e.f 09-06-2020 in S.N College Chempazhanthy** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.20:** *Placement/ Promotion proposal in r/o Dr.T.P.Vijumon, Department of Commerce from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A ) w.e.f 06-12-2018 in Sree Narayana College, Punalur - Approval – reg.*

**(27139/Ac F III/2021/UOK)**

The Principal, **Sree Narayana College, Punalur** had forwarded a proposal regarding the Placement/ Promotion in respect of **Dr.T.P.Vijumon**, Department of Commerce from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) w.e.f **06-12-2018 F.N.**

The service details of **Dr.T.P.Vijumon** are as follows.

Qualifications	M.com from Kerala University in May 1995. Qualified UGC-NET in July 2000 Ph.D awarded on 29-09-2014 from Mahatma Gandhi University.
Date of first entry into service	06-12-2004 FN
Date of entry into continuous service	06-12-2004 FN
L.W.A. availed	Nil
Date of placement to Senior scale -Assistant professor stage II (with AGP 7000/-)	06-12-2010
Date of placement to Assistant Professor stage III (with AGP 8000/-)	06-12-2015
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from University of Madras, Chennai from 01-11-2006 to 28-11-2006. 2. RC from Academic Staff College, University of Kerala, Kariavattom from 09-12-2008 to 30-12-2008. 3. RC from Academic Staff College, University of Kerala, Kariavattom from 16-08-2011 to 06-09-2011. 4. Special Winter School Programme from Human Resource Development Centre University of Kerala, Kariavattom from 29-10-2015 to 18.11.2015.(It is equivalent to an OC/RC) 5. RC from HRDC, University of Kerala, Kariavattom from 27.07. 2018 to 16-08-2018. 6.Short term course from HRDC, University of Kerala, Kariavattom from 21-12-2018 to 29-12-2018
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Associate Professor (with AGP 9000/-)	06-12-2018
Regulation applicable/available	UGC Regulation 2018 option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 06-12-2004 FN. He was promoted to lecturer Senior Scale on 06-12-2010. The teacher was promoted to Assistant Professor Stage III (with AGP 8000/-) on 06-12-2015. After completing 3 years of service in Assistant professor stage III the teacher becomes eligible to be promoted to Associate Professor (with AGP 9000/-) on 06-12-2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018 Option A.

As per UGC Regulations 2018, Option A, for the promotion from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), the teacher has to attend either one Refresher Course of two weeks'/ 10 days' duration or two courses of atleast one week or five days' duration each within the assessment period. The teacher in reference has attended the required RC.

In the minutes of the Selection Committee it has been reported that the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS and recommended to place Dr T.P. Vijumon to the post of Associate Professor (Academic Level 13 A) w.e.f. 06/12/2018.

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr.T.P.Vijumon, Assistant Professor (Academic Level 12 ), Department of Commerce to Associate Professor (Academic Level 13 A) w.e.f 06-12-2018 in Sree Narayana College, Punalur** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C21:** *Proposal for the approval of the Placement/Promotion of Dr.Kumar.S.P, Department of Economics from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), Sree Narayana College, Chempazhanthy.*

**(24223/Ac F III/2021/UOK)**

The Drawing and Disbursing Officer of Sree Narayana College Chempazhanthy, has forwarded a proposal regarding the Placement/Promotion in respect of **Dr.Kumar.S.P**, Department of Economics from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), Sree Narayana College , Chempazhanthy w.e.f 03-12-2018.

The Service details of **Dr.Kumar.S.P** are as follows

• Qualifications	M.A Analytical Economics from Kerala University in 1996.(55%) Qualified NET in June 1998 Ph.D awarded on 20-06-2012 from Kerala University.
Date of first entry in to Service	03-12-2004 FN
L.W.A availed	Nil
Date of Placement to Senior scale	03-12-2010
Date of promotion to Assistant Professor(AGP 8000/-)	03-12-2015
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC from Academic Staff College, University of Kerala, Kariavattom from 06-08-2005 to 27.08.2005 2. Special Summer Schools-2008 from Academic Staff College, University of Kerala, Kariavattom from 23-07-2008 to 12-08-2008. It is treated as equivalent to RC/OC 3. RC from Academic Staff College, Jawaharlal Nehru University, from 10-02-2014 to 07.03.2014.

	4. Short term Course from HRDC, University of Kerala, Kariavattom from 18-07-2018 to 25.07.2018
Proposed date of placement to Associate Professor (Academic Level 13A)	03-12-2018

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 03-12-2004 FN. He was promoted to lecturer Senior Scale on 03-12-2010. On completion of 5 years of service in Lecturer Senior Scale, the teacher was promoted to Assistant Professor Stage III (with AGP 8000/-) on 03-12-2015. After completing 3 years of service in Assistant professor stage III the teacher becomes eligible to be promoted to Associate Professor (with AGP 9000/-) on 03-12-2018.

The D.D.O, Sree Narayana College Chempazhanthy has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018 option B. As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category for the assessment periods from 2015 to 2018.

Category II - 115

Category III - 164.5

Category II + III - 279.5 (Minimum 45 in Assessment Period)

As per UGC Regulations 2018 – option B, for promotion to Associate Professor (Academic Level 13A), a teacher has to undergo one Course/Programme of one week duration and there should be a minimum of 3 publications to the teacher's credit in the entire period as Assistant Professor (for M.Phil holders 2 publications and for Ph.D holder one publication). The applicant must have passed Master's degree with a minimum of 55% marks.

The teacher in reference has the required number of publications to his credit. He has attended one week Short term course from HRDC, University of Kerala, Kariavattom from 18-07-2018 to 25-07-2018. He has secured 55% of marks at Master's level examination.

In the minutes it has been reported that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and hence the Committee found that the teacher has sufficient grades in the PBAS and recommended to place **Dr.Kumar.S.P** to the post of Associate Professor (Academic Level 13 A) w.e.f **03-12-2018**.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr.Kumar.S.P**, Department of Economics from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f **03-12-2018** in S.N College Chempazhanthy is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.22:** *Sree Narayana College for Women, Kollam - Proposal for the approval of the Placement/Promotion of Dr.Manju.A, Department of Hindi from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A) -reg.*

(25927/Ac F III/2021/UOK)

The Principal, Sree Narayana College for Women, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of **Dr.Manju.A**, Department of Hindi from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 06-12-2016 F.N.

The Service details of **Dr.Manju.A** are as follows.

Qualifications	MA Hindi Language and Literature in 1995 from University of Kerala. M.Phil Hindi in April 1999 from University of Kerala. Ph.D in Hindi on 16-08-2003 from University of Kerala.
Date of first entry in to Service	06-12-2004
Date of Placement to Senior Scale (Assistant Professor with AGP 7000/-)	06-12-2008
Date of Promotion to Assistant Professor stage III(with AGP – 8000/-)	06-12-2013
LWA availed	nil
Date of promotion to Associate Professor (with AGP 9000/-)	06-12-2016
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1. OC from Academic Staff College, University of Kerala, Kariavattom from 09-04-2005 to 02.05.2005. 2.RC from Academic Staff College, University of Kerala, Kariavattom from 28.12.2011 to 18-01-2012. 3.RC from Academic Staff College, University of Kerala, Kariavattom from 10.06.2014 to 30-06-2014. 4.One week Short term Course from HRDC, University of Kerala, Kariavattom from 06-11-2017 to 11-11-2017

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 06-12-2004 FN. She has acquired Ph.D in August 2003. She was Promoted to Lecturer Senior Scale (Assistant Professor with AGP 7000/-) on 06-12-2008 and to lecturer Selection Grade (Assistant Professor with AGP 8000/-) on 06-12-2013. After completing 3 years of service in Assistant professor (Academic Level 12), the teacher becomes eligible to be promoted to Associate Professor (Academic Level 13 A) on 06-12-2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulation 2018: option A, for the promotion from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) the teacher has to attend either one Refresher Course of two weeks/10 days duration or two courses of at least one week or five days duration each with in the assessment period. The teacher in reference has attended the required RC.

In the minutes it has been reported that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS and recommended to place **Dr.Manju.A** to the post of Associate Professor ((Academic Level 13 A) w.e.f 06-12-2016.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal for the approval of the Placement/ Promotion in r/o **Dr.Manju.A, Department of Hindi from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f. 06/12/2016 in S.N College for Women, Kollam** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the proposal and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C23:** *Sree Narayana College, Sivagiri,Varkala - Placement / Promotion proposal in respect of Dr.Vinod C Sugathan, Department of Economics to Associate Professor Academic Level 13A -reg.*

(25927/Ac F III/2021/UOK)

The Principal, S.N College, Sivagiri,Varkala, had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Vinod C Sugathan, Department of Economics to Associate Professor (Academic Level 13A), w.e.f 03-12-2018.

The service details of Dr.Vinod C Sugathan, are as follows

Qualifications	M.A Analytical Economics, Kerala University, 1997 (56.6%). SLET – Bharathidasan University, November 1999. Ph.D from University of Kerala on 05.11.2014
Date of first entry into service	03-12-2004
Date of entry into continuous service	03-12-2004
L.W.A. availed	Nil
Date of promotion to Lecturer Senior Scale	03-12-2010
Date of placement to Lecturer Selection Grade	03-12-2015
Date of completion of 3 years of service as Assistant Professor with AGP 8000/-	02-12-2018
Date of placement to Associate Professor (Academic Level 13A)	03-12-2018
Details of relaxation availed of	nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from ASC, University of Kerala from 06-08-2005 to 27-08-2005. 2. Special Summer Schools (equivalent to an RC/OC) from ASC, University of Kerala from 30-07-2008 to 19-08-2008. 3. RC from ASC, University of Kerala from 09-01-2015 to 29-01-2015. 4. Short term Course from HRDC, University of Kerala, Kariavattom from 18.07.2018 to 25.07.2018 5. RC from HRDC, University of Kerala from 30-11-2018 to 20-12-2018.
Refresher / Orientation Course due	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS for option B with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category (2015 to 2018)

Category II - 122

Category III - 85

Category II + III - 207 (Minimum 45 in Assessment Period).

As per UGC Regulations 2018 – option B, for promotion to Associate Professor, a teacher has to undergo one Course/Programme of one week duration and there should be a minimum 3 publications to the teachers credit in the entire period as Assistant Professor (for M.Phil holder 2 publications and for Ph.D holder one publication). The applicant must have passed masters's degree with 55% marks. The teacher in reference has the required number of publications to his credit and he has attended the required Course.



In the minutes of the Selection Committee it has been stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and recommended his promotion to the post of Associate Professor Stage IV - (AGP 9000/-), w.e.f 03-12-2018 F.N.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr.Vinod C Sugathan**, Department of **Economics** from Assistant Professor (Academic Level 12) to Associate Professor(Academic Level 13A), w.e.f **03-12-2018** in S.N College, Sivagiri, Varkala is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C24: S.N Colleges - Initial appointment of Assistant Professors in Physics - approval of – reg.**

**(32589/Ac F III/2020/UOK)**

The Principals of various S.N Colleges have forwarded proposals for approval of appointment of Assistant Professors in Physics

Sl No	Name of the Assistant Professor	College	Subject	Date of Joining	Remarks
1	Dr.Raji.R	S.N College Sivagiri, Varkala	Physics	29-09-2020 F.N	Retirement vacancy of Smt.K.Susy
2.	Dr.Sreejith Krishnan	T.K.M.M College, Nangiarkulangara	Physics	28-09-2020 F.N	Transfer vacancy of Sri.Ratheesh.R
3.	Dr.Sasanka Kumar.S	T.K.M.M College, Nangiarkulangara	Physics	28-09-2020 F.N	Retirement vacancy of Smt.K.Remadevi
4.	Dr.Malu Somaraj	S.N College Cherthala	Physics	28-09-2020 F.N	Retirement vacancy of Sri.P.C.Anil Kumar
5.	Dr.Sreeja.E	S.N College Cherthala	Physics	28-09-2020 F.N	Promotion vacancy of Dr.T.Pradeep as the Principal
6.	Dr.Sasikala.V	S.N College Cherthala	Physics	28-09-2020 F.N	Transfer vacancy of Smt. Minu.K.M

The details of Assistant Professors and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Principal.

1. News paper cuttings. The Times of India, The New Indian Express, The Malayala Manorama ,The Kerala Kaumudi and The Mangalam dated 01-01-2020.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - **NA**
5. Minutes of the meeting of the Selection Committee held on 21<sup>st</sup> & 22<sup>nd</sup> August 2020.
6. Confidential report of the University subject expert.
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates

9. Document proving age
10. Service Book of Assistant Professor
  11. Interview score sheet
  12. Rank list in the order of merit
  13. Seniority wise list of Teachers in the Department
  14. Appointment order
  15. Workload statement
16. Government nominee - vide Government letter No. D2/214/2019/H.Edn dated 25.11.2019 & G.O(Rt) No.581/2020/H.Edn dated 04-05-2020
17. Joining Report

The notification for the post appeared in 4 leading dailies on 01-01-2020. The age of the teacher is calculated as on 01-01-2020. **Six** vacancies were notified for the subject **Physics** as per notification dated 01-01-2020. In the selection procedure Dr.Raji.R, Dr.Sreejith Krishnan , Dr.Sasanka Kumar.S , Dr.Malu Somaraj , Dr.Sreeja.E and Dr.Sasikala.V occupy the first six rank positions in open merit. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government has deputed its nominee to the Selection Committee authorizing appointment against **six** posts in **Physics** vide Government nominee letter No. D2/214/2019/H.Edn dated 25-11-2019. Owing to the Lock down restrictions in force to contain the spread of COVID 19 epidemic, many management of colleges were unable to complete the Selection process. Hence the Government vide G.O(Rt) No.581/2020/H.Edn dated 04-05-2020 extended the validity of the nomination up to 31-08-2020 as a special case. The minutes of the duly constituted Selection Committee has been attached with the proposals forwarded. The candidates have acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skills etc are based on academic parameters and the responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

It may be noted that as per GO(Ms)No.155/2020/H.Edn. Dated 01.04.2020, 16 hours of workload per week is required for sanctioning and filling up of regular teaching posts and P.G weightage will not be considered since it is not provided under UGC Regulations.

However as per G.O(Ms) No.313/2020/HEdN dated, 11.9.2020, the Govt have clarified that the above mentioned order shall be w.e.f 1.6.2020 only. Moreover as per the order dated 11.9.2020, the Govt have further clarified that all selections and appointments made from 01-06-2020 onwards in Government and Aided Arts and Science Colleges shall follow the conditions stipulated in Government order no.155/2020/H.Edn dated 01-04-2020.

The **six** teachers are appointed in **3** different S.N Colleges and all the three Colleges offer P.G Course. Both in T.K.M.M College, Nangiarkulangara and S.N College, Cherthala there is 16 hours of workload to accommodate the newly appointed teachers on exclusion of P.G weightage from workload. In S.N College, Sivagiri, Varkala, as per Post Adalath review 2002, there is a work load of 139 hours permitting 9 teachers. On excluding P.G weightage work load will be reduced to 121 hours permitting 7 teachers. Dr.Raji.R is appointed as the 7<sup>th</sup> teacher in the Department of Physics in S.N College, Sivagiri, Varkala excluding the Principal. 112 hours are needed for accommodating 7 teachers . There is a workload of 9 hours remained in the Department of which 5 hours are allotted to the Principal.

As per UGC Regulations 2018, a candidate with both Ph.D and NET is eligible for a score of 33. But on verification of the score sheet it is found that only 25 marks are awarded to a candidate with both Ph.D and NET. None of the candidates has both Ph.D and NET in Physics and hence rank position will not change. But for some other subjects in which appointments have been done in Colleges under the S.N Trusts, the rank lists will change accordingly. This common matter was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private

Colleges held on 09-04-2021 and it was recommended to form a Committee to study the matter. The Syndicate held on 07-05-2021, vide item.No.27.80.02, resolved to approve the recommendation of the Standing Committee.

Accordingly, a meeting of the Sub Committee was held on 01-07-2021. The committee examined the matter in detail and recommended to process the proposals of the subjects in which there are no variations in rank positions of the candidate. The Syndicate held on 02-07-2021, vide item.No.29.69 resolved that the item be referred to the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges. Accordingly the Standing Committee held on 19-07-2021 considered the proposal and recommended to approve the recommendations of the Sub Committee. The Syndicate held on 23-07-2021, vide item.No.30.65.C4 resolved to approve the recommendation of the Standing Committee.

In the light of the above mentioned facts the proposals for the approval of appointment of the following Assistant Professors in **Physics** in various S.N Colleges are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

1. **Dr.Raji.R** as Assistant Professor in Physics in S.N College, Sivagiri, Varkala, **w.e.f 29-09-2020F.N** against the retirement vacancy of Smt.K.Susy.
2. **Dr.Sreejith Krishnan** as Assistant Professor in Physics in T.K.M.M College, Nangiarkulangara **w.e.f 28-09-2020F.N** against the transfer vacancy of Sri.Ratheesh.R.
3. **Dr.Sasanka Kumar.S** as Assistant Professor in Physics in T.K.M.M College, Nangiarkulangara **w.e.f 28-09-2020F.N** against the retirement vacancy of Smt.K.Remadevi.
4. **Dr.Malu Somaraj** as Assistant Professor in Physics in S.N College, Cherthala, **w.e.f 28.09.2020F.N** against the retirement vacancy of Sri.P.C.Anil Kumar
5. **Dr.Sreeja.E** as Assistant Professor in Physics in S.N College, Cherthala **w.e.f 28-09-2020 F.N** against the Promotion vacancy of Dr.T.Pradeep.
6. **Dr.Sasikala.V** as Assistant Professor in Physics in S.N College, S.N College Cherthala, **w.e.f 28-09-2020 F.N** against the transfer vacancy of Smt Minu.K.M.

#### **PROFORMA**

Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2020	Rank position in Category	Academic Qualifications	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
						Open	Community	
Dr.Raji.R 29-09-2020F.N Physics S.N College Sivagiri, Varkala	01-06-1986 33 years	Open 1st rank	B.Sc Physics from Kerala University in April 2006 Distinction(92.6%) M.Sc Physics Kerala University in May 2008, (Fourth rank(82.2%)) M.Phil Physics from Kerala University in February 2011 Ph.D Optoelectronics from Kerala	As per Post Adalath review 2002, a work load of 139 hours permitting 9 teachers. On excluding P.G weightage work load will be reduced	7 <sup>th</sup> (Principal+7 teachers in the Dept)	238	237	Retirement vacancy of Smt.K.Susy

			University on 02-11-2018 (Eligibility certificate produced) certificate that Ph.D as per UGC Regulation 2009 produced.	to 121 hours permitting 7 teachers				
Dr.Sreejith Krishnan 28 -09-2020F.N Physics T.K.M.M College, Nangiarkulan gara	05-04-1987 32years	Open 2nd rank	B.Sc Physics from M.G University in March 2007 (90.9%) M.Sc Physics from M.G University in May 2009(73.63%) (Eligibility certificate produced) Ph.D in Physics from Kannur University on 29-11-2019 ((Eligibility certificate produced) certificate that Ph.D as per UGC Regulation 2009 produced.	As per Post Adalath review statement 2002, 70 teaching hours permitting 4 teachers As per G.O 260, a workload of 65 hours permitting 4 teachers A total of 8 sanctioned posts. On excluding P.G weightage work load will be reduced to 117 hours permitting 7 teachers	6th	239	237	Transfer vacancy of Sri.Ratheesh.R
Dr.Sasanka Kumar.S  28 -09-2020F.N Physics T.K.M.M College, Nangiarkulan gara	07-05-1980 39 years	Community 3rd rank	B.Sc Physics from Kerala University in April 2002(70.5%) M.Sc Physics from CUSAT in May 2005 (first class) M.Phil	As per Post Adalath review statement 2002, 70 teaching hours permitting 4	7th	239	238	Retirement vacancy of Smt.K. Remadevi

			Physics from CUSAT in May 2007(first class) Ph.D in Physics from CUSAT on 05-06-2014 (Eligibility certificate produced) Special certificate produced	teachers As per G.O 260, a workload of 65 hours permitting 4 teachers A total of 8 sanctioned posts. On excluding P.G weightage workload will be reduced to 117 hours permitting 7 teachers				
Dr.Malu Somaraj 28-09-2020 F.N Physics S.N College Cherthala	25-05-1985 34 years	Open 4 <sup>th</sup> rank	B.Sc Physics from Kerala University in April 2005 (80.4%) M.Sc Physics from M.G University in June 2007, first class(73.18%) (Eligibility certificate produced) M.Phil in Nano Science and Nanotechnology from Kerala University in December 2011 Ph.D in Physics from Kerala University on 11-03-2019 Course work certificate produced	As per Post Adalath review statement 2002, 57 teaching hours permitting 4 teachers As per G.O 260, a workload of 65 hours permitting 4 teachers On excluding P.G weightage workload will be reduced to 104 hours permitting	4 <sup>th</sup>	240	238	Retirement vacancy of Sri.P.C. Anil Kumar

			certificate of Ph.D as per UGC Regulation 2009 produced.	g 6 teachers				
Dr.Sreeja.E 28-09-2020 F.N Physics S.N College Cherthala	19-03-1989 30 years	Open 5 <sup>th</sup> rank	B.Sc Physics from M.G University in March 2009 (73.9%) M.Sc Physics from M.G University in April 2011, first class (78.22%) (Eligibility certificate produced) Ph.D in Physics from M.G University on 06-01-2020 (Eligibility certificate produced) certificate of Ph.D as per UGC Regulation 2009 produced.	As per Post Adalath review statement 2002, 57 teaching hours permitting 4 teachers As per G.O 260, a workload of 65 hours permitting 4 teachers On excluding P.G weightage workload will be reduced to 104 hours permitting 6 teachers	5 <sup>th</sup>	241	239	Promotion vacancy of Dr.T.Pradeep
Dr.Sasikala.V 28-09-2020 F.N Physics S.N College Cherthala	28-05-1986 33 years	Community 5 <sup>th</sup> rank	B.Sc Physics from Kerala University in April 2006 (93.5%) M.Sc Physics from Kerala University in May 2008(first class)(77%) Ph.D in Physics from Kerala University on 19-02-2019 certificate that Ph.D as per UGC	As per Post Adalath review statement 2002, 57 teaching hours permitting 4 teachers As per G.O 260, a workload of 65 hours permitting 4	6 <sup>th</sup>	240	239	Transfer vacancy of Smt Minu.K.M

			Regulation 2009 produced Course work certificate produced	teachers On excluding P.G weightage work load will be reduced to 104 hours permitting 6 teachers				
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**The Standing Committee considered the proposal and recommended to approve the same.**

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C25 : Fatima Mata National College, Kollam - Initial appointment of Assistant Professors in Economics - approval of – reg.**

**(31232/Ac F II/2020/UOK)**

The Principal, Fatima Mata National College, Kollam has forwarded proposals for the approval of the initial appointment of the following Assistant Professors.

Sl No	Name of the Assistant Professor	College	Subject	Date of Joining	Remarks
1	Mrs.Neethu.M. Mathews	F.M.N College, Kollam	Economics	05-01-2021 F.N	Retirement vacancy of Mr.Francis Morris on 31-03-2014 A.N
2.	Mr.Siju Wills	F.M.N College, Kollam	Economics	05-01-2021 A.N	Relieving vacancy of Sr.Sindhu P.J. on 02-06-2014 AN

The details of Assistant Professors and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, Malayala Manorama and Deepika dated 23-10-2019.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - NA
5. Minutes of the meeting of the Selection Committee held on 13-11-2020.
6. Confidential report of the University subject expert.
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letters No. D2/399/2019/H.Edn dated 05.10.2019 and No.D2/248/2020/H.Edn dated 06-11-2020
17. Joining Report

The notification for the post appeared in 4 leading dailies on 23-10-2019. The age of the teacher is calculated as on 01-01-2019. **Three** vacancies were notified for the subject **Economics**. In the selection procedure Mrs.Neethu.M.Mathews and Mr.Siju Wills occupy the first & second rank positions in the Community merit respectively. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government has deputed its nominee to the Selection Committee authorizing appointment against three posts in Economics vide Government nominee letter No. D2/399/2019/H.Edn dated 05-10-2019 which expired on 31-05-2020. Owing to the Lock down restrictions in force to contain the spread of COVID 19 epidemic, the Management was unable to complete the Selection process and requested the Government to conduct interview with already received applications.

Meanwhile, Government have modified workload criteria of teaching posts in Colleges vide G.O(MS) no.155/2020/H.Edn dated 01-04-2020 and fixed 16 teaching hours is mandatory for filling up of every teaching post. Hence the Government vide Letter No.D2/248/2020/H.Edn dated 06-11-2020 extended the validity of the nomination up to 31-05-2021 for filling up of vacancies subject to the conditions stipulated in the letter no.170/D2/12/H.Edn dated 18-01-2012 and G.O (MS) No.155/2020/H.Edn dated 01-04-2020 and **two** vacancies were specified for the subject **Economics**.

The awarding of points for journals, books, teaching skills etc are based on academic parameters and the responsibility of the verification of the relevant documents and awarding of marks of the subsequent calculations shall be solely vested with the Selection Committee.

As per Post Adalath review 2002, there are 155 hours of workload permitting 9 teachers. Excluding P.G weightage, work load will be reduced to 130 hours permitting 8 teachers. As per G.O(Ms) No.155/2020/H.Edn dated 01-04-2020, a workload of 16 hours per week is required for sanctioning and filling up of regular teaching posts. The newly appointed teachers are appointed as the 7<sup>th</sup> & 8<sup>th</sup> teachers in the Department of **Economics** in Fatima Mata National College, Kollam, with 16 hours of teaching per week.

The candidates have acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2018.

The Principal has forwarded the minutes of the duly constituted Selection Committee. It may be noted that the Manager, F.M.N.College, Kollam has reported that in the proforma of the confidential report of Assistant Professors in Economics submitted by the subject expert, the names of the rank holders have been wrongly entered (4<sup>th</sup> and 5<sup>th</sup> positions in open merit & 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> positions in the community merit). On verification it is seen that the score sheet forwarded by the Management and the subject expert are one and the same. Since the confidential report is addressed to the Vice Chancellor, the orders of the Vice-Chancellor was sought in this regard. The Vice-Chancellor has ordered to obtain remarks from the Subject expert and university nominee and also obtain the published rank list.

As per the University letter No.AcFII/IA- Selection Committee- FMN/2020 dated 26-07-2020, the Vice-Chancellor nominated Dr.D.Rajaseenan, Professor, Cochin University of Science and Technology and Professor.K.C Baiju, Central University, Kasargod as subject experts in Economics for the selection of Assistant Professors of Economics in F.M.N College, Kollam.

The two subject experts have forwarded their remarks stating that an inadvertent error crept in while consolidating the select list of candidates and revised proforma have also been forwarded. The Manager, F.M.N College has forwarded the published rank list of Assistant Professors in Economics. In the published rank list the order of appointees in both open and community quota is correct as per the score sheet. It may be noted that the two appointed candidates are selected from the Community quota and there is no change in rank position between them. The Vice-Chancellor has approved the revised confidential report forwarded by the subject experts.



In the light of the above mentioned facts, the proposals for the approval of appointment of the following Assistant Professors in **Economics** in **Fatima Mata National College, Kollam**, are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

1. **Mrs.Neethu.M.Mathews** as Assistant Professor of **Economics** in Fatima Mata National College, Kollam w.e.f **05-01-2021 F.N** in the retirement vacancy of **Mr.Francis Morris on 31-03-2014 A.N**
2. **Mr.Siju Wills** as Assistant Professor of **Economics** in Fatima Mata National College, Kollam w.e.f **05.01.2021A.N** in the relieving vacancy of Sr.Sindhu P.J on 02-06-2014 AN.

Sd/-

**REGISTRAR**

**PROFORMA**

Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2019	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
						Open	Community	
Mrs.Neethu.M.Mathews 05-01-2021 F.N Economics Fatima Mata National College, Kollam. Date of notification 23-10-2019	31-03-1989 29 years	Community merit 1st	BA Economics, first class (66%) from Kerala University in April 2010 MA Economics, first class (68%) from Kerala University in July 2012. Qualified UGC - NET exam held on 24-12-2011 (Undertaking produced.)	As per Post Adalath review 2002, there are 155 hours of workload permitting 9 teachers Excluding P.G weightage, workload will be reduced to 130 hours permitting 8 teachers	7th	134	105	Posted against the retirement vacancy of Dr.Francis Morris retired on 31.03.2014 AN
Mr.Siju Wills 05-01-2021 A.N Economics Fatima Mata National College, Kollam. Date of notification 23-10-2019	31-05-1981 37 years	Community merit 2nd	BA Economics, third class (45%) from Kerala University in April 2003 MA Economics, second class (59.80%) from Manonmani	As per Post Adalath review 2002, there are 155 hours of workload permitting 9 teachers. Excluding P.G weightage	8th	134	107	Posted against the relieving vacancy of Sr.Sindhu P.J on 02.06.2014 A.N

			am Sundaranar University in April 2006 (Eligibility certificate produced) Mphil Economics, first class (67.17%) from Manonmani am Sundaranar University in April 2007 (Eligibility certificate produced) Qualified UGC - NET exam held on 24.06.2012 Undertakin g produced.	, work load will be reduced to 130 hours permittin g 8 teachers				
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**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

***Item No.32.92.C26 : Christian College, Chengannur - Initial appointment of Dr.Rinu Elizabeth Roy as Assistant Professor in Chemistry - approval of – reg.***

**(Ac.FIII /1/36524/2019)**

The Principal, Christian College, Chengannur had forwarded a proposal for the approval of the initial appointment of Dr.Rinu Elizabeth Roy as Assistant Professor in Chemistry w.e.f 01.07.2019 against the retirement vacancy of Dr.Sophia K Philip who retired on 31.03.2019.

On verification of the proposal it was seen that the appointment of Dr.Rinu Elizabeth Roy has been made from the existing rank list in excess to the vacancies specified in the Government letter nominating its representative to the Selection Committee. Only two vacancies were advertised (one each in open and community merit) and also the Government had given sanction to appoint two teachers vide Government nominee letter No.D2/117/2018/H.Edn dated 11.07.2018. But Dr.Rinu Elizabeth Roy was appointed as the third appointee after Dr.Prinson P.Samuel and Dr.Manoj C Raj, who were already given approval for appointment by the University from the same rank list in the Department of Chemistry in Christian College, Chengannur. The Government vide letter dated 20.06.2017 has made clear that the opinion of the DCE/DyDCE has to be obtained before granting approval to the appointment made in excess to those mentioned in the Government letter nominating its representative for the selection procedure.

The University vide letter dated 12.11.2019, has sought clarification from the Government, whether the University can proceed with the process of granting approval to the appointment of Dr. Rinu Elizabeth Roy.

The Government vide letter No.D1/77/2021/HEDN dated 26.08.2021 has informed that, the appointment of the teacher made by the Manager without the prior concurrence of the Government is validated on the basis of the approval given by the University as the selection is from a valid rank list that came into existence after a Selection Committee attended by the Government representative. It is also informed that, the Manager should be instructed to appoint teachers in posts with a workload of 16 hours of teaching and only with prior concurrence of the Government in future.

The academic details of Assistant Professor appointed and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, Mangalam and Matrubhumi dated 08-08-2018
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers as on 01.07.2019.
4. Relinquishment of post - NA
5. Minutes of the meetings of the Selection Committee held on 9'th & 10'th November 2018.
6. Confidential report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department as on 01.07.2019
14. Appointment order
15. Government nominee - vide Government letter No. D2/117/2018/H.Edn dated 11-07-2018.
16. Joining Report

The notification for the post appeared in 4 leading dailies on 08-08-2018. The age of the teacher is calculated as on 01-01-2018. In the selection procedure Dr.Rinu Elizabeth Roy occupies the second rank position in the community merit. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended.

As per UGC Regulations 2010, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The candidate has acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2010.

In the light of the above mentioned facts, the proposal for the approval of appointment of **Dr.Rinu Elizabeth Roy** as Assistant Professor in **Chemistry, w.e.f 01.07.2019** in the retirement vacancy of Dr.Sophia K Philip who retired on 31.03.2019 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for recommendation.

#### PROFORMA

Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2018	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
						Open	Community	
<b>Dr.Rinu Elizabeth Roy</b> date of	23.03.1988 29 years	Community Merit Second	<b>BSc Chemistry</b> March 2009. M.G	As per Post Adalath review	9	82	55	Posted in the retirement vacancy

notification : 08-08-2018 Date of Joining: 01.07.2019 F.N Department of Chemistry Christian College, Chengannur.		rank	University <b>MSc Chemistry</b> first Class April 2011 University of Madras (Eligibility Produced) Qualified <b>NET + JRF</b> exam held on 17.06.2012 <b>Ph.D in Chemistry</b> 11.03.2019 University of Kerala.	statement 2002, 85 teaching hours permitting 5 teachers. As per G.O 260 , 65 teaching hours permitting 4 teachers (Total – 150 teaching hours permitting 9 teachers)				of Dr.Sophia K.Philip retired on 31.03.2019
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**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C27: Sree Narayana College, Chempazhanthy - Placement / Promotion proposal in respect of Dr.Asha S Kumar, Department of Chemistry to Associate Professor (Academic Level 13A).**

**(24233/Ac F III/2021/UOK)**

The Drawing and Disbursing Officer, S.N College Chempazhanthy, had forwarded a proposal regarding the Placement / Promotion in respect of Dr.Asha S Kumar, Department of Chemistry from Assistant Professor(Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 06-12-2016.

The service details of **Dr.Asha.S.Kumar** are as follows

Qualifications	MSc Chemistry, first class from University of Kerala, 1997 (74.21%) M.Phil from University of Kerala in 1999 Qualified CSIR-UGC-NET on 19-12-1999. Ph.D in Chemistry from University of Kerala on 15-02-2007.
Date of first entry into service	06-12-2004
Date of entry into continuous service	06-12-2004
L.W.A. availed	Nil
Date of placement to Senior Scale	06-12-2008
Date of placement to Selection Grade	06-12-2013
Details of relaxation availed of	Already availed two years on account of Ph.D
Date of completion of 3 years of service as Lecturer Selection Grade	05-12-2016
Date of promotion to Associate Professor (Academic Level 13A)	06-12-2016
No.of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 07.12.2006 to 03.01.2007. 2. RC from ASC, University of Kerala, Kariavattom from 30.08.2007 to 20.09.2007. 3. RC from ASC, University of Kerala,

	Kariavattom from 30.01.2013 to 20.02.2013. 4. Special Summer School Programme (Equivalent to RC) from ASC, University of Kerala from 30.07.2014 to 19.08.2014. 5. Short term Course from HRDC, University of Kerala, Kariavattom from 22.11.2018 to 29.11.2018
Refresher / Orientation Course due	Nil
Proposed date of promotion to Associate Professor (Academic Level 13A)	06-12-2016

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS for option B with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – option B, for promotion to Associate Professor (Academic Level 13A), a teacher has to undergo one Course/Programme of one week duration and there should be a minimum of 3 publications to the teacher's credit in the entire period as Assistant Professor (for M.Phil holder 2 publications and for Ph.D holder one publication). On verification it may be noted that the teacher has acquired Ph.D on 15.02.2007 and has the required number of publication to her credit. she has attended the required course from 22.11.2018 to 29.11.2018. The U G C, vide its public notice F. No. 2-16/2002 (PS)Pt.FI. II dated 16/10/2018, has approved to extend the date for completing O.C /R.C for promotion under CAS upto 31/12/2018 for all candidates to ensure uniformity.

As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category (2013 to 2016)

Category II - 135

Category III - 26

Category II + III - 161 (Minimum 45 in Assessment Period)

In the minutes of the Selection Committee it has been stated that the Committee has carefully scrutinized the PBAS and service records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category as per the UGC Regulations 2018-Option B and recommended her for promotion to the post of Associate Professor Stage – IV (AGP 9000) w.e.f **06-12-2016 FN.**

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr.Asha S Kumar, Department of Chemistry from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f. 06.12.2016 in Sree Narayana College, Chempazhanchy** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C28: Sree Narayana College, Chempazhanchy- Placement / Promotion proposal in respect of Dr.S Suja, Department of Chemistry to Associate Professor (Academic Level 13A).**

**(24230/Ac F III/2021/UOK)**

The Drawing and Disbursing Officer, S.N College Chempazhanchy, had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.S.Suja, Department of Chemistry from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 06-12-2016 F.N.

The service details of **Dr.S.Suja** are as follows.

Qualifications	MSc Chemistry, first class from Barkatullah University, Bhopal - 1993 Ph.D in Biochemistry from University of Kerala – 30-04-2002.
Date of first entry into service	06-12-2004
Date of entry into continuous service	06-12-2004
Date of Promotion to Lecturer Senior Scale (Assistant Professor with AGP 7000/-)	06-12-2008
Date of Promotion to Lecturer Selection Grade (Assistant Professor with AGP 8000/-)	06-12-2013
L.W.A. availed	Nil
Date of completion of three years of service as Lecturer Selection Grade (Assistant Professor with AGP 8000/-)	05-12-2016
Details of relaxation availed of	Already availed two years in Senior Scale on account of Ph.D degree
No.of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 07.12.2006 to 03.01.2007. 2. RC from ASC, University of Kerala, Kariavattom from 22-09-2010 to 12-10-2010. 3. Special Summer School from ASC, University of Kerala, Kariavattom, from 30-07-2014 to 19-08-2014. 4. Short term Course from HRDC, University of Kerala, Kariavattom from 22-11-2018 to 29-11-2018.
Refresher / Orientation Course due	Nil
Proposed date of promotion to Associate Professor (Academic Level 13A)	06.12.2016

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS for option B with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – option B, for promotion to Associate Professor (Academic Level 13A), a teacher has to undergo one Course/Programme of one week duration and there should be a minimum 3 publications to the teachers credit in the entire period as Assistant Professor (for M.Phil holder 2 publications and for Ph.D holder one publication). On verification it may be noted that the teacher has acquired Ph.D on 30.04.2002 and has the required number of publications. She has attended the required Course from 22.11.2018 to 29.11.2018.

The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category (2013 to 2016)

Category II - 129

Category III - 73

Category II + III - 202(Minimum 45 in Assessment Period)

In the minutes of the Selection Committee it has been stated that the Committee has carefully scrutinized the PBAS and service records of the work done and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category as per the UGC Regulations 2018-Option B and recommended her promotion to the post of Associate Professor Stage – IV(AGP 9000) w.e.f 06-12-2016 FN.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr.S.Suja**, Department of **Chemistry** from Assistant Professor (Academic Level 12) to **Associate Professor (Academic Level 13A)**, w.e.f **06.12.2016** in **Sree Narayana College, Chempazhanthy** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C29: Sree Narayana Colleges - Initial appointment of Assistant Professors in Mathematics– Approval of – reg.**

**(4988/Ac F III/2021/UOK)**

The Principals/DDO of S.N College, Kollam, S.N College, Sivagiri, S.N College, Punalur and S.N.C.W, Kollam have forwarded requests for the approval of the initial appointment of the following Assistant Professors in the Department of Mathematics.

Sl No	Name of Assistant Professors & College	Category	Date of Joining	Remarks
1	<b>Dr.Akhila R</b> S.N College, Kollam.	Open Merit	30-09-2020 F.N	Posted against the transfer vacancy of Sri.Bipin Kumar V.
2	<b>Sri.Athul T.B</b> S.N College, Punalur.	Community	30-09-2020 F.N	Posted against the retirement vacancy of Sri.Babykutty Y.
3	<b>Dr.Sanma G.R</b> S.N College, Sivagiri, Varkala	Open	30-09-2020 F.N	Posted against the retirement vacancy of Smt.S.Preetha.
4	<b>Smt.Vandana S Dharan</b> S.N.C.W, Kollam.	Community	30-09-2020 F.N	Posted against the transfer vacancy of Sri.Jibeesh.P.
5.	<b>Sri.Midhun S</b> S.N College, Kollam.	Community	30-09-2020 F.N	Posted against the transfer vacancy of Smt.Seena T.D.

The details of Assistant Professors appointed and the workload are indicated in the proforma placed below/appended. All the necessary supporting documents have been furnished by the Principal.

1. News paper cuttings. The Times of India, The New Indian Express, The Malayala Manorama and The Kerala Kaumudi, dated 01.01.2020.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - **NA**
5. Minutes of the meeting of the Selection Committee held on 17-08-2020 at Sree Narayana College, Cherthala.
6. Confidential Report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of teachers in the Department
14. Appointment order

## 15. Workload statement

16. Government nominee - vide Government letter No.D2/214/2019/H.Edn dated 25.11.2019 and G.O(Rt)No581/2020/H.Edn , Dated 04.05.2020

## 17. Joining Report.

The notification for the post appeared in 4 leading dailies on 01-01-2020. The age of the teachers selected are calculated as on 01-01-2020. **Five** vacancies were notified for the subject **Mathematics** as per notification dated 01-01-2020. In the selection procedure Dr.Akhila R and Dr.Sanma G.R, occupy the first two rank positions in the open merit. Sri.Athul T.B, Smt.Vandana S Dharan and Sri.Midhun S occupy the first three rank positions in the community merit. The particulars regarding the age, workload and qualifications are detailed in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government has deputed its nominee to the Selection Committee authorizing appointment against **five** posts in **Mathematics** vide Government nominee letter No.D2/214/2019/H.Edn dated 25-11-2019 which expired on 31.05.2020. Owing to the lock down restrictions in force to contain the spread of COVID 19 epidemic, many managements were unable to complete the selection process. Hence the Government vide GO(Rt) No.581/2020/H.Edn dated 04.05.2020 extended the validity of the nomination upto 31.08.2020 as a special case. The minutes of the duly constituted Selection Committee has been attached with the proposals forwarded.

The candidates have acquired minimum required qualifications for appointment as Assistant Professors as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skill etc are based on academic parameters and the sole responsibility of the verification of the relevant document, awarding of marks and the subsequent calculations shall be vested with the Selection Committee.

As per GO(Ms)No.155/2020/H.Edn. Dated 01.04.2020, 16 hours of workload per week is required for sanctioning and filling up of regular teaching posts and PG weightage will not be considered since it is not provided under UGC Regulations.

As per G.O(Ms) No.313/2020/H.Edn Dated, 11.09.2020, the Govt has clarified that the above mentioned order shall be w.e.f 01.06.2020 only. Moreover as per the order dated 11.09.2020 the Govt has further clarified that all selections and appointments made from 01.06.2020 in Government and Aided Arts and Science colleges, shall follow the conditions stipulated in GO(Ms) No.155/2020/H.Edn. Dated 01.04.2020.

**Five** teachers are appointed in the Department of **Mathematics** in various S.N Colleges. As per GO(Ms)No.155/2020/H.Edn dated 01.04.2020, PG weight-age will not be considered, since it is not provided under UGC Regulations.

In S.N College, Sivagiri and S.N.C.W, Kollam there is no PG course offered in the department of Mathematics.

As per Post Adalath Review statement 2002, there are 122 teaching hours permitting 8 teachers in the Department of Mathematics in S.N College, Punalur. If weightage for PG is not to be given, there will be a reduction of 25 hours in the department and the workload gets reduced from 122 to 97. 96 hours are enough for sanctioning of 6 posts and the newly appointed teacher occupies the 6<sup>th</sup> position in the department.

As per Post Adalath Review statement 2002, there is a workload of 133 permitting 8 teachers and as per G.O 260/H.Edn dated 20/08/2010, there are 10 teaching hours permitting 1 teacher in the Department of Mathematics in S.N College Kollam (Total 143 teaching hours permitting 9 teachers). If weightage for PG is not to be given, there will be a reduction of 25 teaching hours in the department and the workload gets reduced from 143 to 118, which permits only seven posts. The newly appointed teachers, Dr.Akhila R and Sri.Midhun S occupy the 7<sup>th</sup> and 8<sup>th</sup> position respectively and hence there is no post to accommodate Sri.Midhun S.

As per UGC Regulations 2018, a candidate with Ph.D+NET+JRF is eligible for a score of 35. But on verification of the score sheet, it is found that only 25 marks is awarded to a candidate with Ph.D+NET+JRF. None of the candidates have both Ph.D and NET in Mathematics. Hence



there is no rank change. But for some other subjects in which appointments have been done in colleges under the S.N Trusts, the rank list will change accordingly. This common matter regarding initial appointments in S.N Colleges was placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.04.2021 and it was recommended to form a Sub Committee to study this matter. The Syndicate held on 07.05.2021, vide item No.27.80.02, resolved to approve the recommendation of the Standing Committee.

Accordingly, a meeting of the Sub Committee was held on 01.07.2021, The Committee examined the matter in detail and recommended to process the proposals of the subjects in which there is no variations in the rank positions of the candidates. The Syndicate held on 02.07.2021, vide item No.29.69 resolved that the item be referred to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges. Accordingly, the Standing Committee held on 19.07.2021 considered the proposal and recommended to approve the recommendation of the Sub Committee. The Syndicate held on 23.07.2021, vide item No.30.65.C4, has resolved to approve the recommendation of the Standing Committee.

In the light of the above mentioned facts, the proposals for the **approval of appointment of the following Assistant Professors in the Department of Mathematics in various S.N Colleges** are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

1. **Dr.Akhila R** in **S.N College, Kollam**, w.e.f **30-09-2020 F.N** against the transfer vacancy of Sri.Bipin Kumar V.
2. **Sri.Athul T.B** in **S.N College, Punalur**, w.e.f **30-09-2020 F.N** against the retirement vacancy of Sri.Babykutty Y.
3. **Dr.Sanma G.R** in **S.N College, Sivagiri, Varkala**, w.e.f **30-09-2020 F.N** against the retirement vacancy of Smt.S.Preetha.
4. **Smt.Vandana S Dharan** in **S.N.C.W, Kollam**, w.e.f **30-09-2020 F.N** against the transfer vacancy of Sri.Jibeesh.P.
5. **Sri.Midhun S** in **S.N College, Kollam**, w.e.f **30-09-2020 F.N** against the transfer vacancy of Smt.Seena T.D.

#### **PROFORMA**

SI No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2020	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1.	<b>Dr.Akhila R</b> date of notification : 01-01-2020  Date of Joining: 30.09.2020 F.N S.N College, Kollam	12.04.1989  30 years	Open merit first rank	<b>BSc Mathematics</b> first Class (99.9 %) April 2009. University of Kerala <b>MSc Mathematics</b> (84.4 %) first Class with distinction, in April 2011 CUSAT (eligibility certificate produced) <b>M.Phil</b>	As per Post Adalath review statement 2002, 133 + 9 teaching hours permittin g 9 teachers (Maths + Statistics)  G.O 260/H.E dn dated 20/08/2010, there are 10	7	236	234	Posted in the transfer vacancy of Sri.Bipin Kumar V

				<p><b>Mathematics</b> (78.6 %) first Class with distinction, in October 2012 CUSAT (eligibility certificate produced)</p> <p><b>Ph.D in Mathematics</b> (as per 2009 regulations) 14.01.2019 CUSAT (eligibility certificate produced)</p>	<p>hours of teaching permitting 1 teacher. On deducting PG weightage, the workload get reduced to 118, permitting 7 teachers.</p>				
2.	<p><b>Sri.Athul T.B</b> date of notification : 01-01-2020</p> <p>Date of Joining: 30.09.2020 F.N S.N College, Punalur</p>	<p>24.12.1993 26 years</p>	<p>Community merit (first rank)</p>	<p><b>BSc Mathematics</b> (83.5 %) April 2014. University of Kerala</p> <p><b>MSc Mathematics</b> (80.32 %) first Class with distinction, in 2016 University of Kerala</p> <p><b>M.Phil Mathematics</b> in November 2018 University of Kerala Qualified <b>NET</b> on 23.03.2017 (Undertaking of NET produced) Qualified <b>JRF</b> on 30.11.2017</p>	<p>As per Post Adalath review statement 2002, 122 teaching hours permitting 8 teachers .</p> <p>On deducting PG weightage, the workload get reduced to 97, permitting 6 teachers.</p>	6'th	236	235	<p>Posted in the retirement vacancy of Sri.Baby Kuttan</p>
3.	<p><b>Dr.Sanma G.R</b> date of notification :</p>	<p>30.05.1981 38 years</p>	<p>Open merit second rank</p>	<p><b>BSc Mathematics</b> first Class (91.4 %)</p>	<p>As per Post Adalath review statement</p>	3'rd	237	235	<p>Posted in the retirement vacancy of Smt.Preetha</p>

	01-01-2020  Date of Joining: 30.09.2020 F.N S.N College, Sivagiri, Varkala			April 2001. University of Kerala <b>MSc Mathematics</b> (66.56 %) first Class April 2003 Manonmani am Sundranar University (eligibility certificate produced) <b>M.Phil Mathematics</b> first class April 2005 Madurai Kamaraj University (eligibility certificate produced) <b>Ph.D in Mathematics</b> (as per 2009 regulations) in may 2019 Manonmani am Sundranar University (eligibility certificate produced)	2002, 61 teaching hours permittin g 4 teachers. As per G.O No.155, 16 hours of teaching per week is required for sanctioni ng regular teaching posts and hence the total number of sanctione d posts is 3.				.S
4.	<b>Smt.Vandana S Dharan</b> date of notification : 01-01-2020  Date of Joining: 30.09.2020 F.N S.N College for Women, Kollam	30.05.1987 32 years	Communi ty merit (second rank)	<b>BSc Mathematics</b> first Class (98.9 %) April 2007. University of Kerala <b>MSc Mathematics</b> (95.44 %) first Class, in June 2009 University of Kerala <b>M.Phil Mathematics</b>	As per Post Adalath review statement 2002, 52 teaching hours permittin g 3 teachers (with 16 hours of teaching / week per each faculty)	3'rd	237	236	Posted in the transfer vacancy of Sri.Jibeesh P

				cs (78.6 %) in March 2011 University of Kerala Qualified <b>NET + JRF</b> on 23.03.2017 (Undertaking of NET produced)					
5.	<b>Midhun .S</b> date of notification : 01-01-2020  Date of Joining: 30.09.2020 F.N S.N College, Kollam	15.06.1993 36 years	Community merit (third rank)	<b>BSc Mathematics</b> (77.5 %) April 2014. University of Kerala <b>MSc Mathematics</b> (59.7 %) second Class, in April 2016 CUSAT (eligibility certificate produced) <b>M.Phil Mathematics</b> June 2018 University of Calicut (eligibility certificate produced) Qualified <b>NET + JRF</b> held on 18.12.2016	As per Post Adalath review statement 2002, 133 + 9 teaching hours permitting 9 teachers (Maths + Statistics) G.O 260/H.E dn dated 20/08/2010, there are 10 hours of teaching permitting 1 teacher. On deducting PG weightag, the workload get reduced to 118, permitting 7 teachers.	8'th	237	237	Posted in the transfer vacancy of Smt.Seena. T.D

The Standing Committee considered the proposal and recommended to approve all the proposals from Sl. No. 1 to Sl. No. 4. For the proposal with Sl No. 5 with respect to Sri Midhun S, clarification may be sought from the Government.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.92.C30 :** *Placement/Promotion proposal of Dr.Soju.S, Department of Commerce, as Lecturer Senior Scale (Assistant Professor with AGP 6000/- to 7000/- (Stage 1-2)), w.e.f 30.06.2011, in Sree Narayana College, Sivagiri, Varkala - Approval – reg.*

(Ac F III/2/31402/2019)

The Principal Sree Narayana College, Sivagiri, Varkala, had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Soju.S, Department of Commerce, to Lecturer Senior Scale (Assistant Professor with AGP 6000/- to 7000/- (Stage 1-2)), w.e.f 30.06.2011.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

The service details of **Dr.Soju.S** are as follows:

Qualifications	<ul style="list-style-type: none"> <li>• Mcom from University of Kerala – April 2001.</li> <li>• M.Phil from University of Kerala – November 2003.</li> <li>• Qualified NET exam held in December 2005.</li> <li>• Ph.D in Commerce from University of Kerala 29.04.2009.</li> </ul>
Date of first entry into service	28.06.2007 A.N (temporary leave vacancy of Dr.G.Raju in the department of Commerce, University of Kerala). Terminated w.e.f 16.10.2009 A.N to enable Dr.G.Raju to take up teaching responsibilities of the department. Joined in SAS SNDP Yogam College, Konni on 19.10.2009 F.N in the vacancy caused by the resignation of Smt.S.Anitha. The appointment has been approved by the M.G University vide U.O No.693/B2/2010/Acad dated 02.02.2010. (17.10.2009 and 18.10.2009 – Saturday and Sunday). Relieved from SAS SNDP Yogam College, Konni on 07.01.2011 F.N
Date of entry into continuous service	07.01.2011 A.N in S.N College, Sivagiri, Varkala
L.W.A. availed	Nil
Previous service	3 years 6 months 7 days (2 years 3 months 18 days in University of Kerala (28.06.2007 A.N to 16.10.2009), 17.10.2009 & 18.10.2009– Saturday and Sunday +1 year 2 months 19 days in SAS SNDP Yogam College, Konni (19.10.2009 to 07.01.2011 F.N)
Details of relaxation availed of	<ul style="list-style-type: none"> <li>• Two years on account of Ph.D</li> </ul>
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from HRDC, University of Kerala, Kariavattom from 03.09.2015 to 30.09.2015.
Refresher / Orientation Course due	◆ Nil
Proposed date of Placement / Promotion as Lecturer Senior Scale (Assistant Professor with AGP 7000/- ,(Stage 1-2))	30.06.2011

On verification of the Service Book it may be noted that the teacher had entered into service on 28.06.2007 A.N in the Department of Commerce in University of Kerala in a temporary leave vacancy. He was relieved from University of Kerala on 16.10.2009 and joined in SAS SNDP Yogam, College, Konni on 19.10.2009 (17.10.2009 was Saturday and 18.10.2009 was Sunday). He was relieved of duty from SAS SNDP Yogam, College, Konni on 07.01.2011 F.N and joined in S.N College, Sivagiri, Varkala on 07.01.2011 AN.

As per GO(P) No.171/99/HEdn dated 21-12-1999, regarding counting of past service 7.1 Previous service, without any break as a Lecturer equivalent, in a University, College, national laboratory, or other Scientific organisations, e.g.CSIR, ICAR, DRDO, UGC, ICSSR, ICHR and as a UGC Research Scientist, should be counted for placement of lecturer in Senior Scale/Selection Grade provided that:

1. The post was an equivalent grade/scale of pay as the post of Lecturer,
2. The qualifications for the post were not lower than the qualifications prescribed by the UGC for the post of Lecturer,

3. The Candidates who apply for direct recruitment should apply through proper channel;
4. The concerned Lecturers possessed the minimum qualifications prescribed by the UGC for appointment as Lecturers;
5. The post was filled in accordance with the prescribed selection procedure as laid down by the University/ State Government/Central Government / Institution's Regulations.
6. The appointment was not ad-hoc or in a leave vacancy of less than one year duration. Ad-hoc service of more than one year duration can be counted provided-
  - (a) the ad hoc service was of more than one year duration;
  - (b) the incumbent was appointed on the recommendation of duly constituted Selection Committee; and
  - (c) the incumbent was selected to the permanent post in continuation to the adhoc service, without any break

On verification of the prior services rendered by Dr.Soju S, the following points have been noted.

1. Both the services rendered by the teacher in the University and in SAS SNDP Yogam Colleges were as Lecturers.
2. The posts he occupied were equivalent to the grade/scale of pay as the post of lecturer. Rs.8000 – 13500 was the scale of pay for lecturers as per UGC Scheme 1998. He was admitted in the said scale in both the prior services.
3. Qualifications for the posts he worked in University and in SAS SNDP Yogam College were not lower than the qualifications prescribed by the UGC for the post of Lecturer.
4. Dr.Soju S possessed the the minimum qualifications prescribed by the UGC for the post of Lecturer.
5. Selection procedures were followed.
6. Appointment on leave vacancy in the University was for more than one year duration.
7. Dr.Soju S was appointed on the recommendation of duly constituted Selection Committee.
8. Dr.Soju S was selected to a permanent post in SAS SNDP Yogam College, Konni and S.N College, Sivagiri, Varkala.

The Proposal regarding the Placement/Promotion of Dr.Soju.S, Department of Commerce, as Lecturer Senior Scale (Assistant Professor with AGP 6000/- to 7000/-, w.e.f 30-06-2011, Sree Narayana College, Sivagiri, Varkala, reckoning previous service was placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges held on 02.03.2020. The Committee considered the matter and recommended to approve the proposal. The Syndicate vide item No.10.166.37, at its meeting on 28.04.2020 resolved to agree the proposal subject to the approval of the Vice – Chancellor. The Vice – Chancellor has ordered to obtain the remarks from the Government.

The University vide letter No.Ac FIII/2/31402/2019 dated 24.09.2020, has sought the clarification from the Government, whether the previous service rendered by the teacher can be taken into account for Placement/Promotion as per the conditions laid down in G.O(P)No.171/99/H.Edn dated 21.12.1999 regarding counting of past service.

The Government vide letter No.D1/186/2020/H.Edn dated 03.08.2021, informed that, 'even though there exists the provision for reckoning previous service for CAS placement in the 6<sup>th</sup> UGC Regulations, there is no such provisions in G.O(P).58/2010/H.Edn dated 27.03.2010 as per the which the 6<sup>th</sup> UGC pay revision was implemented. Also, in G.O(P)No.392/2010/HEdn dated 10.12.2010 as per which the 6<sup>th</sup> UGC Regulations were implemented in the State, it has been ordered in para 6 that where there any provisions in the Regulations inconsistent with the provisions in G.O (P) No.58/2010/Hedn dated 27.03.2010, those provisions in the GO would override the provisions in the Regulations to the extend of such inconsistency. It has also been ordered there in (para7) that notwithstanding anything contained in the Regulations, only those benefits both monetary and others specified in the Government order dated 27.03.2010 would be receivable. In the present case the first CAS placement becomes due in the 6<sup>th</sup> UGC period. Hence the prior service of Dr.Soju S cannot be counted for his CAS placement as no such provisions exist as per the Government orders concerned'.

As per UO.No.Ac FII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved that the UGC Regulation 2010 shall be treated as implemented in the University w.e.f 23-02-2016. The teachers have also been allowed to exercise

option either of UGC Regulations 1998 or of UGC Regulations 2010 for the purpose of Placement/Promotion due upto 23-02-2016. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

It may be noted that the promotion date of the teacher falls within the period of UGC Regulations 2010 and the proposal for Placement in r/o Dr. Soju S has been forwarded as per UGC Regulations 1998.

The whole matter is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for recommendation.

**The Standing Committee considered the matter along with the Government Letter No. D1/186/2020/H.Edn dated 03.08.2021 and recommended to resubmit the proposal reckoning the previous service rendered at SAS SNDP Yogam College at Konni.**

The Meeting came to a close at 04.00 P.M

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021, be approved.

**Item No.32.93                      Minutes of the meeting of the Examination Monitoring Committee held on 16.09.2021 – Reporting of- reg.**

(M&C I)

The minutes of the meeting of the Examination Monitoring Committee held on 16.09.2021 is submitted before the Syndicate for approval. (Minutes appended).

Considering the exigency, the recommendations of the minutes of the meeting of the Examination Monitoring Committee held on 16.09.2021 was approved by the Vice-Chancellor exercising the powers vested under section 10(13) of the Kerala University Act,1974 subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the same is reported to the Syndicate.

**Minutes of the Meeting of the Examination Monitoring Committee**

Date : 16.09.2021

Time : 04.00 p.m

Venue: PVC's Chamber

**Members Present**

•Dr. P. P. Ajayakumar	Pro Vice-Chancellor	Sd/-	
•Dr. K. B. Manoj	Convener, SC on Exams	Sd/-	
•Adv. B. Balachandran	Member Syndicate (online)	Sd/-	
•Sri. Bijukumar G	Member Syndicate		Sd/-
•Dr. M. Vijayan Pillai	Member Syndicate	Sd/-	

**Officers Present**

1.	Dr. N. Gopakumar	Controller of Examinations
2.	Sri. K. Unnikrishnan Nair	Joint Registrar (CBCSS&ES)
3.	Smt. Meena Ashok	Joint Registrar (Exams II)

**Members Absent**

1.	Dr. B. Unnikrishnan Nair	Member Syndicate
2.	Sri. Jairaj J	Member Syndicate
3.	Dr. S. Nazeeb	Member Syndicate

The Examination Monitoring Committee meeting commenced at 04.00 pm.

**Item No.32.93.0 1                      Reinstating of Assistant Registrar post in CBCSS - reg**

**Recommendations: The committee considered the matter and recommended to entrust the Controller of Examinations to place the matter before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committee held on 16.09.2021, be noted.

**Item No.32.93.02** *Review of the works in CD Unit & PCVC Sections – reg*

**Recommendations:** *The Committee reviewed the works associated with CD Unit and PCVC Sections and recommended to entrust the Controller of Examinations to submit a report for revamping the CD Unit & PCVC Sections for its proper functioning in the Examination Monitoring Committee.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committee held on 16.09.2021, be noted.

**Item No.32.93.03** *Review of the Software developing by the ITI Palakkad in connection with the Student Life Cycle Management System – reg*

**Recommendations:** *The Committee reviewed the status of the Software by the ITI Palakkad and recommended to conduct first level presentation of the Software related with B.Tech/PG new generation courses on 20.09.2021 before the Controller of Examinations.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committee held on 16.09.2021, be noted.

**Item No.32.93.04** *Review of the status of the results of the SDE Examinations, 2021 – reg*

**Recommendations:** *The Committee reviewed the status of valuation of S3, S4, S5 & S6 SDE Examinations, 2021 with the Assistant Registrars and Camp Administrative Officers concerned and recommended the following:*

1. *The Assistant Registrar concerned shall strictly ensure that the entire results are published on 17.09.2021 itself.*
2. *The Joint Registrar (Exams II) shall submit a report in connection with the delay occurred in publishing results to the Pro-Vice Chancellor on 18.09.2021 itself.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committee held on 16.09.2021, be noted.

**Item No.32.93 Additional .01** *Schedule of commencement of classes of Third Semester PG courses and Examinations of Second Semester PG courses – reg*

**Recommendations:** *The Committee recommended to commence the classes of Third Semester PG courses on 04.10.2021 onwards and Examinations of Second Semester PG courses from the first week of November.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committee held on 16.09.2021, be noted.

**Item No.32.93 Additional .02:** *Enormous volume of work in PCVC section-alternate arrangement of process of false numbering of answer scripts of B.Tech courses enabling timely publication of result-payment of special allowance to administrative staff posted in Centralised camp - reg:*

Presently the PCVC Section is experiencing enormous volume of work load as the process of the false numbering works related with LL.B, S3 CBCSS Examinations 2021 are undergoing. Hence the false numbering works related with the other examinations would be delayed, by which the smooth conduct of valuation will also get delayed.



While on considering the note forwarded from the CD Unit, related with the measures to be adopted for speeding up the process of false numbering of answer scripts of various examinations, on taking into account the urgency involved in the publication of the result, the Hon'ble Pro-Vice Chancellor has ordered for constituting a centralised camp for carrying out the works of the false numbering as an alternative arrangement other than the PCVC. It has been also ordered that a Centralized valuation camp may be constituted thereafter for conducting the valuation of the following examinations dealt by M&C III Section listed below.

- (i) S6 B.Tech Degree Examination (2013 Scheme, Supplementary) July-August 2021 (Notification Date: Feb 2021)
- (ii) S5 B.Tech Degree Examination (Supplementary-2015, 2016 & 2017, Sessional Improvement (2008 & 2013 Scheme) August 2021 (Notification Date: Feb 2021)
- (iii) S1S2 B.Tech Degree Examination (2008 & 2013 Scheme, Supplementary) July-August 2021 (Notification Date: Feb 2021)

It is pertinent to note that altogether there are 7050 answer scripts to be false numbered for the aforesaid exams.

On considering the extra ordinary circumstances wherein the works related with the process of false numbering of the answer scripts of the aforesaid exams (actually to be performed by PCVC section) is entrusted with the Administrative staff posted in the Centralised camp, as an alternate arrangement, the sanctioning of a special allowance for their work could be considered.

Hence as Ordered by the Hon'ble Vice-Chancellor the matter is placed before the Examination Monitoring Committee for consideration.

***Recommendations: The Committee considered the matter and recommended that the works related with the false numbering of answer scripts of B.Tech, M.Tech, B.Arch and MCA courses shall be done by the Administrative Staff of the Tabulation Sections entrusted with valuation.***

***The Committee further recommended that the recommendations may be approved by the Vice-Chancellor, subject to reporting to the Syndicate, by invoking 10(13) of Kerala University Act, 1974 considering the exigency.***

The Meeting came to an end at 07.00 pm.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committee held on 16.09.2021, be noted.

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***Item No.32.94 Tamil-Malayalam Dictionary Project Work – Proposal submitted by Dr.T.Vijayalakshmi, Assistant Professor for the Financial Year 2019-2020 –Consideration of- reg .***

***(Ad DI)***

Dr.T.Vijayalakshmi, Assistant Professor & former Head, Department of Tamil had forwarded a detailed project proposal, with a financial outlay of **Rs.11,46,000/-**, for publishing Tamil-Malayalam dictionary and it was placed before the Standing Committee of the Syndicate on Finance at its meeting held on 18.05.2015. The Committee noted that, the financial commitment for the project will come around **Rs.10,00,000/-** (Rupees Ten Lakh only). The Committee also recommended to allot **Rs.4,00,000/-** for the project under the New Development Programmes and the Syndicate held on 06.06.2015 (Item No.07.52.05) resolved to approve the same. Meanwhile, Dr.T.Vijayalakshmi submitted a request (dtd 10.07.2015) to grant permission for purchasing a computer and a printer, also for the project. U.O dated 07.08.2015, was issued sanctioning **Rs.4,00,000/-** as provisional advance for the preparation of Tamil-Malayalam Dictionary and also sanction was issued for the **purchase of a computer and printer, with the approval of the Purchase Committee.**

Later, Dr.T.Vijayalakshmi forwarded the quotations, which were invited for the purchase of a Computer, twice, but due to defects they were not placed before the Purchase Committee. Dr.T.Vijayalakshmi **purchased a Laptop instead of Computer** with the consent of the Department Council, but without getting Administrative sanction and later requested to ratify the action.

The above matter was placed before the S/C of the Syndicate on Finance, held on 05.12.2016 and the Committee recommended to conduct a personal hearing of Dr.T.Vijayalakshmi, at its next meeting. The Syndicate at its meeting held on 23.12.2016 (*Item No: 23.16.04*) resolved to agree to the

same. Accordingly, the S/C of the Syndicate on Finance conducted a personal hearing of Dr.T.Vijayalakshmi on 09.01.2017. The Syndicate at its meeting held on 21.01.2017, vide 24.10.Additional Item No.4, resolved **not to ratify** the purchase and to **censure Dr.T.Vijayalakshmi for the lapse**. Accordingly, a Memo, dtd 20.03.2017 was issued to her, to show cause as to why the Minor Penalty of Censure shall not be imposed upon her. Dr.T.Vijayalakshmi furnished an explanation (dtd 18.04.17) for the same. The Syndicate, at its Meeting held on 13.06.2017 (Item No.28.20) resolved **not to accept the explanation** and to censure the incumbent immediately and to record the censure order in the Service Book of the incumbent and **to recover the amount spent for the purchase of the Laptop from the incumbent concerned**. Accordingly, a U.O dtd 11.07.2017 was issued.

Subsequently, the Under Secretary, Governor's Office forwarded a petition dtd 19.08.2017, submitted by Dr. T. Vijayalakshmi, in which she requested to ratify the purchase of Laptop and also to cancel the decision of the Syndicate to censure her pertaining to that. The Petition was placed before the Syndicate at its Meeting held on 06.12.2017 (Item No.31.10) and it was resolved to **stick to the earlier decision taken by the Syndicate**, at its meeting held on 13.06.2017. It was further resolved that, a letter be send to the Hon'ble Chancellor detailing the action taken by the University and to inform that the petition sent by Dr.T.Vijayalakshmi was not forwarded through proper channel and also resolved to seek explanation from her for not having forwarded the petition through proper channel. Accordingly, a letter was forwarded to the Hon'ble Chancellor and the explanation furnished by Dr.T.Vijayalakshmi was placed before the Syndicate at its Meeting held on 10.05.2018 (Item No. 35.108).

In the meanwhile, as it was noted that, **Dr.T.Vijayalakshmi has not repaid the amount spent for the purchase of laptop, as resolved by the Syndicate at its Meeting held on 13.06.2017 (Item No.28.20)**, she was directed again, several times, to comply with the same. But, no reply has been received in this regard, from her. The Vice-Chancellor has ordered to place the same also before the Syndicate.

**Details of Provisional Payments sanctioned towards the Tamil-Malayalam Dictionary Project Work, till date, are as follows:-**

#	Amount	Sanctioned vide U.O	Regularized vide U.O
1	4,00,000/-	U.O.No.Ad.D.I.2/21056/Tamil/2015, dated 07.08.2015	Not regularized
2	2,00,000/-	U.O.No.Ad.D.I.1/Tamil/31365/2016, dated 06.09.2016	Regularized, U.O.No.Ad.D.1/Tamil/50169/2016 dated 12.05.2017
3	1,00,000/-	U.O.No.Ad.D.I.1./Tamil/40949/2016, dated 16.01.2017	Regularized.U.O.No.Ad.D.1.2.35134/Tamil/2017 dated 19.09.2017
4	1,00,000/-	U.O.No.Ad.D.I.1./Tamil/28160/2017, dated 19.09.2017	Regularized. U.O.No.Ad.D.I/Tamil/28160/2017 Dated 14.11.2018

Thus, in total, an amount of **Rs.8,00,000/-** has been sanctioned towards the Tamil-Malayalam Diction Project work, till date.

Here, it may be noted that, **she later submitted a request to enhance the budgetary allocation for the Project for the Financial Year 2018-19 (which was Rs.10,000/-) and to sanction One Lakh Rupees, for the project work. But, it was denied, as she has not regularized the first installment of the Provisional Payment**, mentioned in the above table.

After that, **Dr. T. Vijayalakshmi has forwarded a Proposal for Tamil-Malayalam Dictionary, for the Year 2019-2020** and has mentioned that, **Rs.4,00,000/- (Rupees Four Lakh only) is further required for the completion of this Project and has requested to sanction the same**. She has also mentioned that, if the fund is not sanctioned, she will be forced to cease the Project work. She has further mentioned that, she has filed a complaint before the **University Appellate Tribunal** against the decision of the University to recover the amount spent for the purchase of the Laptop from her and she will not be able to regularize the first provisional payment, until final judgement of the same.

It may be seen that, only an amount of **Rs.10,000/-** is earmarked in the Budget Estimates of the University for the Tamil-Malayalam Dictionary Project Work, from 2019-20 onwards.

The matter was placed before the Standing Committee of the Syndicate on Finance and the Syndicate, at its Meeting held on 25.05.2019 (Item No.09.19.04), had resolved to authorize the Vice-Chancellor to engage two experts, one each from Tamil and Malayalam, to evaluate the Tamil Malayalam, Dictionary Project. Accordingly, the Hon'ble Vice-Chancellor nominated Dr.Desamangalam Ramakrishnan, former Head, Department of Malayalam and Prof.Kanchana, Former Head, Department of Tamil, for the purpose.

It may also be noted that the appeal filed by Dr.T.Vijayalakshmi before the University Appellate Tribunal was dismissed and the University has given request for returning the files regarding the Project of Tamil-Malayalam Dictionary and the file regarding Disciplinary Action against Dr.T.Vijayalakshmi, but the same has not been received yet.

Now the Head, Department of Tamil has forwarded the Evaluation Report submitted by the experts and the Vice Chancellor has ordered to place the report before the Syndicate.

Accordingly the Evaluation Report submitted by the experts and the **Proposal for the Tamil-Malayalam Dictionary**, submitted by Dr.T.Vijayalakshmi, Assistant Professor, Department of Tamil and **her request to sanction 4 lakh Rupees for the completion of the Project**, are placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

The Syndicate considered the evaluation report of the Experts and **RESOLVED** to approve the same.

**FURTHER RESOLVED** to refer the proposal for the Tamil-Malayalam Dictionary, submitted by Dr.T.Vijayalakshmi, Assistant Professor, Department of Tamil, Kariavattom and the request for sanctioning Rs.4,00,000/- (Rs.Four lakh) for the completion of the Project, before the Standing Committee of the Syndicate on Academics and Research.

***Item No.32.95 Department of Physical Education – Forwarding the minutes of the meeting of the Sub-Committee of the Syndicate for Sports – Approval of -reg.***

*(Ad DI)*

The Sub-Committee of the Syndicate for Sports held on 22.09.2021, had discussed the item regarding conduct of Merit day to disburse Kerala University Sports Scholarship and has made recommendations for the same. The Director(i/c), Department of Physical Education, has forwarded the minutes of the meeting of the Sub-Committee of the Syndicate for Sports and requested to place the same before the Syndicate for consideration and appropriate decision.

The Vice Chancellor has ordered to place the the minutes of the meeting of the Sub-Committee of the Syndicate for Sports before the Syndicate. Accordingly the minutes of the meeting of the Sub-Committee of the Syndicate for Sports is placed before the Syndicate for consideration and appropriate decision (**Minutes of the meeting of the Sub-Committee of the Syndicate for Sports appended**).

**Minutes of the Meeting of Sub Committee of Syndicate (Sports)**

Date : 22.09.2021  
Time : 2.30 pm.  
Venue : Syndicate room

**Members Present**

- |   |   |      |
|---|---|------|
| 1. Adv.B.Balachandran (Member, Syndicate)                       | - | Sd/- |
| 2. Sri. R. Arun Kumar (Member, Syndicate)                       | - | Sd/- |
| 3. Sri. Jairaj. J (Member, Syndicate)                           | - | Sd/- |
| 4. Dr. Jayarajan David.D (Director (i/c) of Physical Education) | - | Sd/- |

The Director (i/c) of Physical Education welcomed the members of the Sub Committee of Syndicate (Sports).

***Item No.32.95.01 Conduct of Merit day to disburse Kerala University Sports Scholarship :***

It is proposed to conduct Sports Merit day to disburse the Kerala University Sports Scholarships due to the players who had won positions in various South Zone and All India Inter University Tournaments during the year 2017-18, 2018-19 and 2019-20 and to honour the Olympians from Kerala who participated in the Tokyo Olympics 2020. The Merit day function is scheduled to be

held at 2.00 p.m on 8<sup>th</sup> October 2021 at Senate Hall adhering to strict covid protocols. The provisional payment for the same has already been credited to the PD account of the Department (F Y 2020-21). An amount of Rs.200000/- (Rupees Two lakhs only) has been sanctioned as the conducting charges for Merit day under the Non plan head of account for 2020-21-Merit awards (MH-4-3320). It is proposed to expend the conducting charges on the following items.

1. Stage and Decorations
2. Light and Sound
3. Publicity
4. Printing
5. Photography/Video (Documentation)
6. Momentos and Shawls
7. Honorarium to Invited guests.
8. Travelling allowance, Food and accommodation to Invited guests.
9. Refreshments to students
10. Miscellaneous

**The Sub Committee made the following recommendations.**

1. **The conducting charges may be expended on the items proposed by the Director (i/c) of Physical Education.**
2. **To invite Miss. Lovlina Borgohain who won the bronze medal in women's 69 kg Boxing at the 2020 Tokyo Olympic Games, as guest of honour to grace the function.**
3. **To honour the Olympian Alex Antony (4 x 400m Mixed Relay) and alumini of S N College Chempazhantny and Technical Officials, Sri. P.Radhakrishnan Nair, National Chief Athletic Coach and former Coach of Kerala University and Sri. Fine.C.Duttan, Umpire, Badminton World Federation and former faculty of Kerala University, at the Merit day function.**
4. **To invite the President of Kerala State Sports Council and the Principal, SAI, LNCPE as Guests in the function.**

The meeting came to end at 3.00 pm.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Meeting of the Sub Committee of the Syndicate (Sports) held on 22.09.2021, be approved with the following modifications:

An amount of Rs.2,00,000/- (Rupees Two lakhs only) sanctioned as the conducting charges for Merit day under the Non plan head of account for 2020-21-Merit awards (MH-4-3320) be utilised for conducting charges on the following items.

1. Stage and Decorations
2. Light and Sound
3. Publicity
4. Printing
5. Photography/Video (Documentation)
6. Momentos and Shawls
7. Honorarium to Invited guests.
8. Travelling allowance, Food and accommodation to Invited guests.
9. Refreshments to students
10. Miscellaneous

=====  
***Item No.32.96 UG under CBCS System, PG and Professional Courses – Granting permission to submit application for claiming grace marks for the academic year 2015-16 onwards in the wake of Covid-19 pandemic –Consideration of- reg.***

***(Ad.D1)***

Sri.Arun Kumar, Member Syndicate, has requested to grant permission to the students to submit their application for claiming grace marks for the UG under CBCS System, PG and Professional courses for the academic year 2015-16 onwards in the wake of Covid-19 pandemic, since the students were unable to submit their application for the same in time.

It may be noted that as per the U.O No.Ad.DI.1.1276/Sports/Grace Marks/2007 dated 12.08.2009, Grace marks shall be awarded to the candidate on the basis of his/her performance in the respective academic year. **The student shall claim the Grace Marks within one year after completion of the course** but prior to the issue of Degree Certificates.

It may also be noted that as per U.O No.Ad.DI.3/Grace marks/2021 dtd.25.06.2021, **the period for applying for grace marks in the UG under CBCS System, PG and Professional Courses for the academic year 2019-20 was extended up to 30<sup>th</sup> June 2021** in the wake of Covid-19 pandemic.

The Vice Chancellor has ordered to place the request before the Syndicate for consideration. Accordingly the matter is placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Examinations.

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**Item No.32.97                      Kerala Football Association – Conduct of Selection Trails - Allotment of the University Stadium at free of cost –Consideration of-reg.**

(Ad DI)

Sri.Anil Kumar.P, General Secretary, Kerala Football Association, has informed that they are planning to conduct Selection trails of Thiruvananthapuram District Senior (Men) team at University Stadium from 15.09.2021 to 20.09.2021(6 days) in morning and evening (6.30 AM to 11.00 AM and 3.00 PM to 6.45 PM) in connection with 57<sup>th</sup> Senior (Men) Inter District State Football Championship 2020-21 scheduled to be held in 1<sup>st</sup> to 8<sup>th</sup> October 2021. Hence he has **requested to allot University Stadium at free of cost** for the above said period and time.

The Director (i/c), Department of Physical Education, in his remarks regarding the allotment of University Stadium to Kerala Football Association, has informed that at present only restricted entry to the Athletes for walking is permitted inside the University Stadium. The University Stadium is not open to private Organisations or Associations considering the high rate of Corona cases prevailing. Only few of the Kerala University Inter Collegiate tournaments with limited number of participants were held in the Stadium under strict Covid-19 protocols and mandatory Covid negative certificates obtained from the participants. No spectators were allowed. The Inter Collegiate tournaments were held after obtaining permission from the District Collector and after informing the District Medical Officer as well as the Station House Officer of the Police Station of the area. It shall not be possible to supervise whether the private Organisations or Associations hiring the Stadium comply with the Covid-19 protocols especially with regard to crowd management and social distancing.

The Director(i/c), Department of Physical Education, vide U.O dtd.19.07.2019, has calculated the revenue including GST generated by renting out the Kerala University Stadium for 6 days is around **Rs.94,003/-** (Rupees Ninety Four Thousand and Three only) for district level tournaments. If flood lights are used during this period an additional amount of **Rs.44,604/-** (@ of Rs.1575 +GST per flood light) and the revenue thus generated was decided to be utilized for Stadium Development activities. **The total amount including flood light is Rs.1,38,607/- (Rupees One Lakh Thirty Eight Thousand Six hundred and Seven only).**

**It may be noted that, earlier in a similar case, the University Stadium was allotted to the Secretary, Trivandrum District Athletics Association, at a discount of 50% of rent in addition to utility (electricity & water) charges and GST per day (fixed vide U.O dtd.19.07.2019) for 6 days for conducting Kerala State Athletics Association's District & State level events, but the party refused to accept our offer.**

The Vice Chancellor has ordered to place the request submitted by Sri.Anil Kumar.P, General Secretary, Kerala Football Association regarding **allotment of the University Stadium at free of cost on proposed date & time, before the Syndicate.** Accordingly the matter is placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** to intimate the General Secretary, Kerala Football Association that the University Stadium can be allotted at a discount of 50% of rent in addition to utility (electricity & water) charges and GST per day as per U.O dtd.19.07.2019.

**FURTHER RESOLVED** to intimate the General Secretary, Kerala Football Association that the ground at Kariavattom Campus can be allotted at free of cost for conducting Selection trails of Thiruvananthapuram District Senior (Men).

=====  
**Item No.32.98. Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021- approval - reg.**

*(Ac.EI)*

The Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021 is placed before the Syndicate for Consideration and Approval (Minutes appended).

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON ACADEMICS AND RESEARCH**

Date : 16<sup>th</sup> September, 2021  
 Time : 11.00 am  
 Venue : Syndicate Room

**Members Present**

1. Dr. S.Nazeeb (Convenor)
2. Dr. Gopchandran. K.G.
3. Adv. Muralidharan Pillai .G
4. Prof. K. Lalitha
5. Dr. Vijayan Pillai.M
6. Sri. Arunkumar. R
7. Sri. Jairaj.J

**Members Absent**

1. Sri. Riyas Vahab
2. Dr. B. Unnikrishnan Nair
3. Dr. K.B.Manoj
4. Adv. A. Ajikumar

**Item No.32.98.A1 Ph.D Research –Change of Research Supervisor/Inclusion of Co-Supervisor–Smt. Shyna Sadasivan - Education- reg.**

Name : Smt. Shyna Sadasivan  
 Subject : Education (Part-time)  
 Research Supervisor : Dr. K. Rema Devi (Retired)  
 Research Centre : N S S Training College, Pandalam,  
**Requests : 1. Change of Research Supervisor to Dr. Sreevrinda Nair N, Assistant Professor, N S S Training College, Pandalam**  
**2. Inclusion of present Research Supervisor Dr. K.Remadevi as Co-Supervisor**

**Recommendation:** *The Committee considered the above matter and recommended to agree with the requests*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A2 Recognition as Research Supervisor in Economics –Dr. Smitha V.P - reg.**

Name :Dr. Smitha V.P Assistant Professor, Dept. of Economics, H.H.M.S.P.B.N.S.S College, Neeramankara, Thiruvananthapuram  
 Subject : Economics  
 Faculty : Social Sciences  
 Facility Centre : Dept. of Economics, H.H.M.S.P.B.N.S.S College, Neeramankara, Thiruvananthapuram  
 Request : Recognition as Research Supervisor in Economics

**Recommendation:** *The Committee considered the matter and recommended to recognize Dr.Smitha V.P., Assistant Professor, Dept. of Economics, H.H.M.S.P.B.N.S.S College, Neeramankara, Thiruvananthapuram as Research supervisor in the subject Economics with Dept. of Economics, H.H.M.S.P.B.N.S.S College, Neeramankara, Thiruvananthapuram as facility centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A3**      **Recognition as Research Supervisor in Economics – Dr. Aparna.P - reg.**  
 Name : Dr. AparnaP., Assistant Professor, Dept. of Economics, S. N. College, Kollam  
 Subject : Economics  
 Faculty : Social Sciences  
 Facility Centre : Sree Narayana College, Sivagiri, Varkala  
 Request : Recognition as Research Supervisor in Economics

**Recommendation:** *The Committee considered the matter and recommended to recognize Dr.Aparna P., Assistant Professor, Dept. of Economics, Sree Narayana College, Kollam as Research supervisor in the subject Economics with Sree Narayana College, Sivagiri, Varkala as facility centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A4**      **Recognition as Research Supervisor in Futures Studies – Dr. S Sankararaman – reg:-**  
 Name :Dr. S Sankararaman, Professor and Head, Dept. of Optoelectronics, University of Kerala, Kariavattom, Tvpm.  
 Subject : Futures Studies  
 Faculty : Applied Sciences and Technology  
 Facility Centre : Dept. of Futures Studies, University of Kerala, Kariavattom, Tvpm.  
 Request : Recognition as Research Supervisor in Futures Studies

**Recommendation:** *The Committee considered the matter, along with the recommendation of the Dean, Faculty of Applied Sciences and Technology and recommended to recognize Dr. S Sankararaman, Professor and Head, Dept. of Optoelectronics, University of Kerala, Kariavattom as Research Supervisor in the subject Futures Studies with Dept. of Futures Studies, University of Kerala, Kariavattom as facility centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A5**      **Ph.D Research –Change of Research Supervisor & Centre– Sri.Aneesh S – History - reg.**  
 Name : Sri.Aneesh S  
 Subject : History (Part-time)  
 Research Supervisor : Dr. Greeshmalatha A P (Retired Faculty)  
 Research Centre : S N College, Chempazhanthy  
**Requests** :1. Change of Research Supervisor to Dr.S Unnikrishnan, Associate Professor , Dept. of History, Government College, Attingal, Tvm.  
 2. Change of Research Centre to Dept. of History, University College, Tvpm.

**Recommendation:** *The Committee considered the matter and recommended to agree with the requests*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A6      Cancellation of Ph.D Registration in Economics in respect of Smt. Baby Salini S G - July 2019 session – Request submitted by Dr. Sunija Beegum N -reg**

The Head, Dept. of Economics had forwarded the minutes of the meeting of the Doctoral Committee held on 18.09.2019 in respect of Smt. Baby Salini S G along with the application, relevant documents and course work details. The Committee has recommended granting Ph.D Registration to the candidate. The details of the candidate are shown below:

Details of the Applicant		Details of the Research Supervisor	
<b>Name</b>	<b>Baby Salini S G</b>	<b>Name</b>	<b>Dr. Sunija Beegum N</b>
<b>Subject/ Faculty</b>	Economics/ Social Sciences	<b>Designation</b>	Assistant Professor, Dept of Economics, Govt. College for Women, Vazhuthacaud, Tvp. m.
<b>Full-Time/ Part-Time</b>	Full-time	<b>Date of Superannuation</b>	31/03/2034
<b>Basic Qualification</b>	M A Degree in Economics (July 2013) with First Class (68.11%) from University of Kerala.	<b>Ordinal Status of the applicant</b>	To be registered as the 4 <sup>th</sup> research scholar
<b>Eligibility Criteria</b>	M.Phil Degree in Economics (September 2015) with Grade 'A' from University of Kerala.	<b>Whether within the prescribed limits</b>	Yes
<b>Additional Qualifications, if any</b>	Nil	<b>Research Centre</b>	Dept of Economics, Govt. College for Women, Vazhuthacaud, Tvp. m.

She has submitted all the required documents. As per the orders of the Hon'ble Vice-Chancellor, joining letter was issued to the candidate vide letter No: Ac.E1.A3/719/ECO/21099/2019 dated 16.11.2019 clearly stating that if she failed to join within one month from the date of issuance of the joining letter, the registration granted to her may be treated as cancelled.

The Principal, Govt. College for Women, Vazhuthacaud has reported through a letter dated 17.03.2020 that eventhough the scholar joined for research at the College on 16.12.2019 FN, she failed to be present on subsequent days and has not signed in the attendance register till date. Registration order has not been issued to the candidate.

The research scholar was directed via memo & reminders directing to furnish reason if any, for not cancelling her registration in the light of the unauthorised absence of the scholar as reported by the Research Supervisor and the Principal, Govt. College for Women, Vazhuthacaud, Tvp. m. But no reply has been received till now.

As per the orders of the Hon'ble Vice-Chancellor, the request of the Research Supervisor Dr.Sunija Beegum N to cancel the Ph.D registration in Economics in the July 2019 session granted to Smt. Baby Salini S G was placed before the Standing Committee of the Syndicate on Academics and Research for Consideration and Recommendations.

The Syndicate at its meeting held on 13.04.2021, considered the above matter along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to issue notice to the scholar directing to furnish reasons if any for not cancelling her Ph.D registration within seven days from the date of issue of memo. The Hon'ble Vice-Chancellor has ordered to implement the same. Consequently, a memo dated 21.06.2021 and a reminder memo dated 14.07.2021 has been issued to the candidate. But no reply has been received yet.

As per the orders of the Hon'ble Vice-Chancellor, the request of the Research Supervisor Dr.Sunija Beegum N t cancel the Ph.D registration in Economics in the July 2019 session granted to Smt. Baby Salini S G is placed before the Standing Committee of the Syndicate on Academics and Research for Consideration and Recommendations.



**Recommendation:** *The Committee considered the matter along with the request of Research Supervisor and recommended to cancel the full-time Ph.D Registration granted to Smt. Baby Salini S.G. in the subject Economics as per the existing norms.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A7** *Registration for Ph.D Research in Political Science in July 2021 Session – Sri.Jishnu K reg.*

The Head, Dept. of Political Science, University of Kerala, Kariavattom has forwarded the minutes of the meeting of the Doctoral Committee held on 19.12.2020 in respect of the following candidate along with the application, relevant documents and course work details. The Committee has recommended granting Ph.D registration to the candidate.

Student ID	Name	Full Time/ Part Time	Centre	Supervisor
24918	Jishnu K	Full Time	Dept of Political Science University of Kerala, Kariavattom	Dr. Girish Kumar R Professor, Dep.of Political Science, University of Kerala,Kariavattom

Details of the applicant and the Research Supervisor are detailed below:

Details of the Applicant		Details of the Research Supervisor	
<b>Name</b>	Jishnu K	<b>Name</b>	Dr.Girish Kumar R
<b>Subject/ Faculty</b>	Political Science/ Social Sciences	<b>Designation</b>	Professor, Dep.of Political Science, University of Kerala, Kariavattom
<b>Full-Time/ Part-Time</b>	Full-Time	<b>Date of Superannuation</b>	31.05.2029
<b>Basic Qualification</b>	MA Political Science in December 2019 with 66.13% marks from Indira Gandhi National Open University. Eligibility certificate from this University produced	<b>Ordinal Status of the applicant</b>	To be registered as the 3rd Research Scholar
<b>Eligibility Criteria</b>	UGC -JRF in the subject Political Science held on December 2019. Date of declaration of NET result is 31 <sup>st</sup> December 2019	<b>Whether within the prescribed limits</b>	yes
<b>Additional Qualifications, if any</b>	Nil	<b>Research Centre</b>	Dept of Political Science, University of Kerala, Kariavattom

He has submitted the following documents

1. Consent letter and Proforma of the proposed Research supervisor.
2. Facility Certificate from the proposed Research centre.
3. Attested copies of MA Provisional Certificate ,Marklist
4. Attested copy of UGC NET Certificate
5. A Synopsis of the proposed research work
6. Fee Receipt of Rs. 550/- towards Registration fee (FFR No:1086 dated 16/08/2021)

Joining report of the candidate has been forwarded from the Research Centre, in which it is stated that he has joined as full time research scholar on 21.12.2020, the candidate being a JRF awardee. As per UO No.Ac.E1/B2/13401/2013 dated 04.04.2013 UGC-JRF awardees permitted to join the fellowship first and to apply for registration in the subsequent session and grant them to Ph. D registration with effect from the date of joining the fellowship .Here the candidate joined the Research centre on 21.12.2020 as per the conditions mentioned in the above U.O and he had to apply for the online registration in the January 2021 session .In the case of Sri. Jishnu, he joined for the Ph. D research on 21.12.2020 as per the recommendations of the Doctoral Committee held on 19.12.2020 but failed to apply for Online registration in the January 2021 session ie: the next immediate session.

Now the candidate has applied for the Ph.d registration in July 2021 session and submitted a request stating that he was unaware of the process of online registration and failed to register in the subsequent session ie, January 2021 and also requested to consider his application for Ph.D registration in July 2021 session with effective date of registration from the date of joining of the fellowship as per the conditions mentioned in the above U .O

As per the orders of the Hon'ble Vice-Chancellor, the request of Sri Jishnu K to condone the delay in applying for Full -Time Ph.D registration in Political Science in the subsequent session of his date of joining of research, as stipulated in the UO Ac.E1/B2/13401/2013 dated 04.04.2013 is placed before the Standing Committee of Syndicate on Academics and Research for consideration.

**Recommendation:** *The Committee recommended to condone the delay in submitting online application in the subsequent session, after joining the research centre and to grant full-time Ph.D registration to Sri. Jishnu K., in July 2021 session, with date of joining at research centre as the effective date of registration, as requested by the candidate.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A8**      **Re-Registration and Change of Research Supervisor and Centre - Smt.Sheeba Jose -reg:-**

Name : Smt.Sheeba Jose  
 Subject : History (Full-time)  
 Research Supervisor : Dr.S.Thulaseedharan Assary (Retired)  
 Research Centre : Kerala University Library, Palayam, Thiruvananthapuram  
**Requests : 1. Re-registration from the date of expiry of previous registration i.e. 19.11.2016**  
**2. Change of Research Supervisor to Dr.A.Balakrishnan, Associate Professor, Dept. of History, University College, Thiruvananthapuram**  
**3.Change of Research Centre to University College, Thiruvananthapuram**

**Recommendation:** *The Committee considered the matter and recommended to agree with the requests*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A9**      **Ph.D Research – Change of Research Supervisor – Sri.Pardeep K - History - reg.**

Name : Sri. Pradeep K  
 Subject : History (Full -time )  
 Research Supervisor : Dr.Suresh Jnaneswaran (Retired)  
 Research Centre : Dept.of History, University of Kerala, Kariavattom  
**Request : Change of Research Supervisor to Dr.P.Jinimon, Assistant Professor, Dept. of History, University of Kerala, Kariavattom**

**Recommendation:** *The Committee considered the matter and recommended to agree with the request*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A10 Ph.D Research- Cancellation of Ph.D Registration- Application submitted by Smt. Suja G.P- Education – reg:-**

Application has been submitted by Smt. Suja G.P, Full-time research scholar in Education for cancellation of her Ph.D Registration duly recommended by the Supervisor, Chairman Doctoral Committee and Head of the Research Centre as she is unable to continue her work due to personal reasons. The candidate was granted Ph.D Registration in July 2015 session at Govt College of Teacher Education, Thycaud, Tvpm under the guidance of Dr. Issac Paul w.e.f 26.02.2016.

The details of the candidate is shown below:

Name of the Research Scholar, Subject (FT/PT) and U.O. Granting Registration	Research Supervisor & Centre	Requests
<p style="text-align: center;"><b>Smt. Suja G.P</b> U.O.No. Ac.E1/A2/715/EDN/38456 dated 17.03.2016 w.e.f. 26.02.2016</p>	<p><u>Research Supervisor:</u> Dr. Issac Paul, Assistant Professor in Commerce, Govt College of Teacher Education, Thycaud, Tvpm <u>Centre</u> Govt College of Teacher Education, Thycaud, Tvpm</p>	<p style="text-align: center;">Cancellation of Ph.D registration</p>

The candidate has submitted the following requisites for cancellation of Ph.D Registration:

1. Application form duly recommended by the supervisor, Centre Head and Chairman Doctoral Committee.
2. Statement from Supervisor endorsed by the Head of the Research Centre citing reason for cancellation
3. Cancellation fee of Rs.210/-(Original Chelan)
4. Copy of registration order.

The above research scholar has remitted the requisite fee. The research supervisor vide letter dated 05.07.2021 has informed that, being a research guide of Smt. Suja G.P., there is no progress in her research work and that she has not attempted any research review meeting in front of Doctoral Committee in Education of University of Kerala over the last five years. The Supervisor has certified that she has not availed any fellowship from University during this period. The Ad.FII Section has also remarked that the above scholar has not claimed University Fellowship as per records available in the section.

As per the orders of the Hon'ble Vice Chancellor, the matter of granting cancellation of Ph.D Registration in respect of Smt. Suja G.P, Full-time research scholar in Education is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

**Recommendation:** *The Committee considered the matter and recommended to agree with the request for cancellation of Ph.D Registration as per norms.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A11 Registration for Research leading to the award of Ph.D Degree in Economics in January 2021 session – Sri. Jibin Francis– reg:**

Application has been submitted by Sri. Jibin Francis, an **NFPwD awardee**, for the registration to Ph.D Research in the subject Economics in January 2021 session. The Chairman, Doctoral Committee, Dept. of Economics has forwarded the Minutes of the Doctoral Committee held on 04.03.2021, along with his application and relevant documents.

As per the [UO.No. Ac.E1/A3/33212/2021 dated 10.02.2021](#), Sri. Jibin Francis, an awardee of National Fellowship for Persons with Disabilities (NFPwD) was permitted to join Ph.D research first, if he is otherwise eligible for Ph.D registration in the concerned subject, and **then apply for Ph.D registration in the ensuing session**. The Head, Dept.of Economics has forwarded the joining report of Sri.Jibin Francis vide [letter dated 16.02.2021](#). It is informed that, he has joined the Research Centre on 11.02.2021. But, the candidate has submitted online application for Ph.D Registration in January 2021 session, instead of applying in July 2021 session.

The Doctoral Committee recommended Sri.Jibin Francis for registration to Ph.D Research in the subject Economics, as a Full-time scholar under the Supervision of Dr. Abdul Salim. A, Professor, Dept. of Economics, University of Kerala, Kariavattom by considering **M.Phil in Economics (Result awaiting)** as eligibility criteria. A letter has been forwarded to the Chairman, Doctoral Committee in Economics to allot a new research supervisor to Sri. Jibin Francis, as proposed supervisor Dr.Abdul Salim A. **retired on 30.04.2021**. In reply to the letter dated 04.06.2021, the Chairman Doctoral Committee, Dept. of Economics has forwarded a **self consent to supervise** the PhD research work of Sri. Jibin Francis, Research Scholar in Economics and he has to be registered as the **8th Research scholar** under the supervision of Dr.Anitha V, Professor and Head, Dept.of Economics, University of Kerala, Kariavattom, which is the permissible limit.

The candidate has qualified his PG Degree (M.A) in the subject Economics from University of Kerala. *The chairman, Doctoral Committee in Economics vide email letter dated 27.04.2021 has informed that Sri.Jibin Francis has submitted his M.Phil dissertation on 16.01.2021 and his Viva Voce was conducted through online on 02.02.2021 at the Dept.of Economics, University of Kerala. The Doctoral Committee of his Ph.D admission January 2021 session was conducted on 04.03.2021. Since, Sri.Jibin Francis had submitted his dissertation and completed the Viva Voce of his M.Phil Course before appearing at the Doctoral Committee interview of the Ph.D registration in January 2021 session, he is eligible to exempt from the course work examination Paper 1-Research Methodology.*

Details of the applicant are as shown below:

Sl.No.	Details of Ph.D Registration in Economics, Faculty of Social Sciences				
1.	Name of candidate	Sri. JIBIN FRANCIS			
2.	Date of DC	04.03.2021			
3.	Educational Qualifications	Subject	Year of passing & Percentage	University	Eligibility details, if any
	PG Degree	M.A Economics	2019 61.9%	University of Kerala	NA
4.	Institution where the research is to be carried out	Dept.of Economics, University of Kerala, Kariavattom, Tvpm			
5.	Eligibility Criteria	M.Phil (Result awaiting)			
6.	Additional qualifications, if any	No			
7.	Details of Research Supervisor				
	a) Name & designation	Dr. Abdul Salim. A, Professor, Dept. of Economics, University of Kerala, Kariavattom			
	b) No. of existing scholars under guidance and co-guidance	Nil			
	c) Date of Superannuation	30.04.2021			
8.	Details of Co-supervisor, if any	No			
9.	Requisite documents				
	a) Fees (FFR 896)	Yes	f) M.A Certificate	Yes	k) whether exempted from Research Methodology
	b) Proforma of DC Recommendation	Yes	g) M.A Consolidated mark list	Yes	l) Ethical Committee clearance
	c) Consent letter	Yes	h) M.Phil Certificate	Provisional	m) NCL Certificate
	d) Proforma	Yes	i) Eligibility Certificate	NA	
	e) Facility Certificate	Yes	j) Synopsis	Yes	

As per the orders of Hon'ble Vice-Chancellor, matter of granting Full-time Ph.D Registration in Economics in January 2021 session in r/o Sri.Jibin Francis., with actual date of joining the research centre as effective date of registration, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter and recommended to grant full-time Ph.D Registration in Economics in January 2021 session to Sri. Jibin Francis with effect from the date of joining the Research centre, as effective date of registration under the supervision of Dr.Anitha V, Professor and Head, Dept.of Economics, University of Kerala, Kariavattom. Further recommended to agree with the remarks of the Chairman, Doctoral Committee in connection with exemption of Course Work.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A12** *Recognition as Research Supervisor in Economics – Dr. Sreeja Mole. S - reg:*

Name : **Dr. Sreeja Mole. S, Assistant Professor, Dept. of Economics, Sree Narayana College, Kollam**  
 Subject : Economics  
 Faculty : Social Sciences  
 Facility Centre : Sree Narayana College, Sivagiri, Varkala  
 Request : Recognition as Research Supervisor in Economics

**Recommendation:** *The Committee considered the matter and recommended to recognize Dr. Sreeja Mole.S, Assistant Professor, Dept. of Economics, Sree Narayana College, Kollam as Research supervisor in the subject Economics with Sree Narayana College, Sivagiri, Varkala as facility centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A13** *Streamline the valuation of Ph.D thesis - Minutes of the meeting chaired by the Hon'ble Vice-Chancellor with the officials in Research wing – reg:*

A meeting chaired by the Hon'ble Vice-Chancellor, to discuss various matters related with the research activities has been conducted on 05.07.2021. Hon'ble Vice-Chancellor has approved the minutes of the said meeting. (Minutes appended).

As per the orders of Hon'ble Vice-Chancellor, the minutes of the above mentioned meeting is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**MINUTES OF THE MEETING WITH OFFICIALS IN RESEARCH WING FOR STREAMLINING THE VALUATION OF Ph.D THESES**

Date & Time : 05.07.2021, 11.00 a.m.  
 Venue : Senate Chamber

**Members Present**

1. Dr. V.P.Mahadevan Pillai, Hon'ble Vice-Chancellor (in chair)
2. Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research
3. Dr. K.G. Gopchandran, Member Syndicate
4. Dr. K.S. Anilkumar, Registrar
5. Dr. R.B. Binoj Kumar, Director Research

**Officials Present**

1. Smt. Mini G., Joint Registrar (Acad.)
2. Smt. Renuka S., Deputy Registrar (Acad.III)
3. Sri. Jayachandran R.S., Assistant Registrar (Acad.II)

The meeting started at 11.00 a.m.

The Hon'ble Vice-Chancellor urged the need to strengthen the Research wing by expediting the process of valuation of the pending / defective theses in the research sections. The report on the current status of the procedure for valuation / awarding of each thesis has been prepared and presented before the Vice-Chancellor by the officials concerned. The Vice-Chancellor went through the report and enquired the issues related with each pending applications, The following decisions were taken after detailed discussion with the members present in the meeting:

- I. In the case of defective applications on which Memos had already been sent and kept pending in the thesis submission sections, a final Memo shall be sent to the applicants providing a period of fifteen (15) days to rectify the defects. The application for valuation of thesis submitted by those candidates who failed to rectify the defects within the prescribed time limit, as mentioned in the Memo, shall be invalid and remove from active submission.
- II. In the case of candidates, who have been informed for correction / modification / revision / re-submission of Ph.D. thesis, shall be directed to resubmit the same after rectifying the defects pointed out within thirty (30) days from the date of issuance of Memo. The thesis submitted by those candidates who failed to resubmit the thesis after correction / modification / revision/ re-submission within the time limit prescribed by the University, shall be removed from active submission process.
- III. A copy of the Memo issued to the candidate mentioned in the above two cases shall also be forwarded to the research Supervisor, the Head of the Research Centre and the Chairman, Doctoral Committee. In such cases, the candidates may be directed to resubmit their theses afresh, along with the relevant documents by remitting the requisite fee of Rs.3675/- (Rupees three thousand six hundred and seventy-five only) for submission of thesis or an appropriate fine as decided by the Syndicate.
- IV. In the case of candidates whose application for Ph.D. thesis submission had been cancelled for any reasons, the thesis submission certificate if issued to such candidates shall also be cancelled.
- V. The details of those cancelled applications submitted for the award of Ph.D. Degree shall be reported to the Syndicate.
- VI. In the case of fresh applications for thesis submission, the candidates shall be given the Thesis Submission certificate only with effect from the date on which thesis have been submitted after rectifying all the defects.
- VII. The panel of examiners for the valuation of thesis shall be submitted within two weeks from the date of the conduct of pre-submission seminar.
- VIII. The research scholars who have completed their maximum research period as per the Regulations applicable to them shall remit their prescribed Research Fee, Open Defence fee till the date of submission of thesis. However, re-registration due to default in payment of research fee, beyond the maximum research period shall not be insisted.
- IX. The Director Research shall be entrusted to monitor and to take effective measures for ensuring the timely process of applications submitted for valuation of thesis.
- X. All the above decisions taken by the committee shall be reported to the Syndicate.

The meeting came to an end at 01.00 p.m.

**Recommendation:** *The Committee considered the Minutes of the meeting chaired by the Hon'ble Vice-Chancellor with the officials in Research wing and recommended to refer the matter to Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A14** *Recognition as approved Research Centre – Dept of Chemistry, St Gregorios College, Kottarakara-reg.*

An application has been forwarded by the Principal, St Gregorios College, Kottarakara for granting recognition to the Dept of Chemistry of that institution as an approved research centre of University of Kerala. Institution profile, biodata of faculties, details of research publications are also enclosed. The required fee for Centre Recognition Rs. 11,025/- has been remitted.

As per the application submitted, following teachers working at the Dept of Chemistry, St Gregorios Collge, Kottarakara are approved research supervisors of the University of Kerala.

1. Dr. Francis Chacko, Head & Assistant Professor with facility centre at Dept of Chemistry, St Johns College, Anchal (U.O No. 3508/2020/UOK dated 03/11/2020)
2. Dr. Remya R, Assistant Professor (U.O No.3507/2020/UOK) with facility centre at Dept of Chemistry, St Johns College, Anchal
3. Dr. Manu V, Assistant Professor (U.O No. 2529/2021/UOK dated 15/05/2021) with facility centre at Dept of Chemistry, St Johns College, Anchal

All the three supervisors [conveyed their willingness to change facility centre from Dept of Chemistry, St Johns College, Anchal to Dept of Chemistry, St Gregorios College, Kottarakara](#), if granted recognition. As per the [No Objection Certificate from St Johns College, Anchal](#), Dept of Chemistry of that institution is already having 2 other research supervisors. Hence they have no objection to relieve the above research supervisors for the purpose of granting recognition as research centre to St Gregorios College, Kottarakara.

An [undertaking has also been submitted by the Principal](#), in which it is ensured that, adequate funds will be made available for the centre, the scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects etc will be undertaken as part of the Centre's functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees.

As per the procedure for the recognition as Research Centre an inspection committee has to be constituted with two Members of the Syndicate and one Subject Expert, for making enquiry into all matters relevant to the application by visiting the institution.

As per the orders of Hon'ble Vice-Chancellor, the matter regarding the recognition of Dept of Chemistry, St. Gregorios College, Kottarakara as an approved Research Centre is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee considered the matter and recommended to constitute an inspection committee comprising of Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research, Dr. Vijayan Pillai M., Adv. Muralidharan Pillai G., Members Syndicate and Dr. Jayasree E.G., Assistant Professor & Head, Department of Chemistry, University of Kerala as subject expert.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A15** *Extension of grace period for submitting thesis - requests received from research scholars -reg:*

Requests have been received from the Research Scholars in History, to extend their research period up to 31.12.2021, in tune with the directions in the Public Notice, dated 16.03.2021, issued by the UGC.

It may be noted that the University of Kerala had issued orders extending the last date for submitting the Ph.D thesis, to those whose maximum research period had expired up to 30.09.2021 vide order no.Ac.E1/A3/3/2021 dated 28.06.2021.

As per the orders of the Hon'ble Vice-Chancellor the requests of the research scholars for extension of grace time for submission of thesis upto 31.12.2021, in tune with the directions in the public notice issued by the UGC is placed before the Standing Committee of Syndicate on Academics and Research for consideration and Recommendations.

**Recommendation:** *The Committee, considering the present Covid pandemic situation and the Public Notice issued by the UGC, recommended to extend the last date stipulated for various research activities as prescribed in the University Rules and Regulations, up to 31.12.2021.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A16 Registration to Ph.D Programme- Requests received for granting permission for part-time Ph.D registration in respect of LP /UP School Assistants-reg:**

Please see the requests received from the following candidates who are M.Ed Degree holders and have qualified UGC- NET and are working as Lower Primary School Assistants/ Upper Primary School Assistants in Govt/ Aided schools in Kerala. They have requested to grant permission for part-time Ph.D registration in the Kerala University.

Sl.No	Name	Occupation
1	Sri. Gireesh Kammath. K, (M.Sc., M.Ed., UGC-NET)	LPSA, Govt LPS Maruthorvattom
2.	Smt. Arathi Krishna S.S (M.Sc., M.Ed., UGC-NET)	UPSA, G.U.P.S Kodal
3.	Smt. Soumya Devi. V (M.A., M.Ed., UGC-NET)	UPSA, St. Joseph's HSS, Trivandrum
4.	Smt. Balasree. R (M.Ed, UGC-NET)	UPSA, Govt. U.P.S Koliyakode, Tvpm

As per the clause (a) of U.O No.Ac.E1/A4(2)/2019 dated 06.05.2019, **teachers working on regular basis in Govt/ Govt- Aided schools in HSE/VHSE/ HSA within the state are eligible for part-time Ph.D registration.** But the matter of eligibility of LPSA/UPSA serving in Government /Aided schools within the state for part-time Ph.D registration is not mentioned in the said U.O.

As per the orders of the Hon'ble Vice-Chancellor, matter of granting permission for part-time Ph.D registration to Lower Primary School Assistants/ Upper Primary School Assistants working in Govt./Aided schools in the state is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee considered the matter and recommended to constitute a sub-committee chaired by the Pro Vice-Chancellor with Dr. S. Nazeeb, Dr. Vijayan Pillai M., Dr. Gopchandran K.G., Sri. Jairaj J., Dr. B. Unnikrishnan Nair, Dr. Mathew V., Sri. R. Arunkumar, Dr. K.B. Manoj, Prof. K.Lalitha, Adv. K.H. Babujan, Adv. Muralidharan Pillai G., Members Syndicate and Director Research as members and to discuss the following matters in detail and to submit the report:*

1. *to extend the provision for part-time Ph.D registration to various categories from the Educational field, including Lower Primary School Assistants/ Upper Primary School Assistants working in Govt/Aided schools in the state*
2. *to take effective measures for increasing the number of research supervisors in various subjects*
3. *to initiate necessary measures to recover the University fellowships from the scholars who fail to submit their thesis with in the prescribed time limit.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A17 Recognition as approved Research Centre – Dept of Chemistry, Christian College, Chengannur -reg**

An application has been forwarded by the Principal, Christian College, Chengannur for recognising Dept of Chemistry of that institution as an approved research centre of University of Kerala. Institution profile, biodata of faculties, details of research publications are also enclosed. The required fee for Centre Recognition Rs. 11,025/- has been remitted.

As per the application submitted, following teachers working at the Dept of Chemistry, Christian College, Chengannur are approved research supervisors of the University of Kerala.

1. Dr. Rani Abraham, Assistant Professor, Dept of Chemistry, Christian College, Chengannur with facility centre at PG Dept of Chemistry, Bishop Moore College, Mavelikkara (U.O No. Ac.EI.A1/037876/2013 dated 05/11/2013)
2. Dr. Prinson P Samuel, Assistant Professor, Dept of Chemistry, Christian College, Chengannur with facility centre at PG Dept of Chemistry, Bishop Moore College, Mavelikkara (U.O No. 1432/2021/uo dated 29/03/2017)

Both of the Research supervisors [conveyed their willingness to change research centre from PG Dept of Chemistry, Bishop Moore College, Mavelikkara to Dept of Chemistry, Christian College, Chengannur](#), if granted recognition. The Principal, [Bishop Moore College, Mavelikkara](#) has certified that they have no objection in allowing the above research supervisors to change their facility



centre to Christian College, Chengannur (Please see [No Objection Certificate from Bishop Moore College, Mavelikkara](#) ) From the status of research supervisors furnished by the Principal, [Bishop Moore College, Mavelikkara](#) already have 4 other research supervisors.

An [undertaking](#) has also been submitted by the Principal, in which it is ensured that, adequate funds will be made available for the centre, the scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects etc will be undertaken as part of the Centre's functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees.

As per the procedure for the recognition as Research Centre an inspection committee has to be constituted with two Members of the Syndicate and one Subject Expert, for making enquiry into all matters relevant to the application by visiting the institution.

As per the orders of Hon'ble Vice-Chancellor, the matter regarding the recognition of Dept of Chemistry, Christian College, Chengannur as an approved Research Centre is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee considered the matter and recommended to constitute an inspection committee comprising of Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research, Prof. K.Lalitha, Sri. Arunkumar R., Members Syndicate and Dr.Jayasree E.G., Assistant Professor & Head, Dept. of Chemistry, University of Kerala as subject expert.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A18 Recognition as approved Research Centre – Dept of Zoology, Christian College, Chengannur -reg**

An application has been forwarded by the Principal, Christian College, Chengannur for recognising Dept of Zoology of that institution as an approved research centre of University of Kerala. Institution profile, biodata of faculties, details of research publications are also enclosed. The required fee for Centre Recognition Rs. 11,025/- has been remitted.

As per the application submitted, following teachers working at the Dept of Zoology, Christian College, Chengannur are approved research supervisors of the University of Kerala.

1. Dr. Johnson Baby, Principal, Christian College, Chengannur with facility centre at PG and Research Dept of Zoology, St Stephens College, Pathanapuram (U.O No.Ac.EVI(3)/8760/2019 dated 30/05/2019)
2. Dr. Abhilash R, Assistant Professor with facility centre at PG and Research Dept of Zoology, St Stephens College, Pathanapuram (U.O No. Ac.EVI(3)/50324/2017 dated 29/03/2017)

Both of the Research supervisors [conveyed their willingness to change research centre from PG and Research Dept of Zoology, St Stephens College, Pathanapuram to Dept of Zoology, Christian College, Chengannur](#), if granted recognition. The Principal, St Stephens College, Pathanapuram has certified that they have no objection in allowing the above research supervisors to change their facility centre to Christian College, Chengannur (Please see [No Objection Certificate from St Stephens College, Pathanapuram](#)) From the status of research supervisors furnished by the Principal, St Stephens College, Pathanapuram is already have 2 other research supervisors.

An [undertaking](#) has also been submitted by the Principal, in which it is ensured that, adequate funds will be made available for the centre, the scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects etc will be undertaken as part of the Centre's functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees.

As per the procedure for the recognition as Research Centre an inspection committee has to be constituted with two Members of the Syndicate and one Subject Expert, for making enquiry into all matters relevant to the application by visiting the institution.

As per the orders of Hon'ble Vice-Chancellor, the matter regarding the recognition of Dept of Zoology, Christian College, Chengannur as an approved Research Centre is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee considered the matter and recommended to constitute an inspection committee comprising of Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research, Prof. K.Lalitha, Sri. Arunkumar R., Members Syndicate and Dr. G. Prasad, Professor & Head, Dept. of Zoology, University of Kerala as subject expert.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A19 Registration for Ph.D Research in Political Science in July 2021 Session – Smt.Devika S reg.**

The Head, Dept. of Political Science, University of Kerala, Kariavattom has forwarded the [minutes](#) of the meeting of the Doctoral Committee held on 19.12.2020 in respect of the following candidate along with the application, relevant documents and course work details. The Committee has recommended granting Ph.D registration to the candidate.

Student ID	Name	Full Time/ Part Time	Centre	Supervisor
24994	Devika S	Full Time	Dept of Political science University of Kerala, Kariavattom	Dr. Girish Kumar R Professor, Dep.of Political Science, University of Kerala, Kariavattom

Details of the applicant and the Research Supervisor are detailed below:

Details of the Applicant		Details of the Research Supervisor	
<b>Name</b>	Devika S	<b>Name</b>	Dr.Girish Kumar R
<b>Subject/ Faculty</b>	Political Science/ Social Sciences	<b>Designation</b>	Professor , Dep.of Political Science University of Kerala, Kariavattom
<b>Full-Time/ Part-Time</b>	Full-time	<b>Date of Superannuation</b>	31.05.2029
<b>Basic Qualification</b>	MA Political Science in July 2019 with 77.5% marks from Jawaharlal Nehru University. Eligibility certificate from this University produced	<b>Ordinal Status of the applicant</b>	To be registered as the 2nd Research Scholar
<b>Eligibility Criteria</b>	UGC NE T in Political Science held on 05.11.2017 Declaration of result was on 02.01.2018	<b>Whether within the prescribed limits</b>	yes
<b>Additional Qualifications, if any</b>	Nil	<b>Research Centre</b>	Dept of Political Science, University of Kerala

she has submitted the following documents

1. [Consent letter](#) and [Proforma](#) of the proposed Research supervisor.
2. Facility Certificate from the proposed Research centre.
3. Attested copies of [MA Certificate](#) and [Marklist](#)
4. Attested copy of [UGC NET Certificate](#)
5. A Synopsis of the proposed research work

6. [Fee Receipt of Rs. 550/-](#) towards Registration fee (FFR No :1087 dated 16/08/2021)

[Joining report](#) of the candidate has been forwarded from the Research Centre ,in which it is stated that she has joined as full time research scholar on 21/12/2020 as the candidate being a JRF awardee.As per UO No.Ac.E1/B2/13401/2013 dated 04.04.2013 UGC-JRF awardees permitted to join the fellowship first and to apply for registration in the subsequent session and grant them to Ph.D registration with effect from the date of joining the fellowship .Here the candidate joined the Research centre on 21/12/2020 as per the conditions mentioned in the above U.O and she has apply for the online registration in January 2021 session .In the case of Smt.Devika S, she joined for the Ph.D research on 19.12.2020 as per the recommendations of the Doctoral Committee held on 19.12.2020 and she failed to apply for Online registration in the January 2021 Session

Now the candidate has applied for the Ph.D Registration in July 2021 Session and submitted a request states she was unaware of the process of online registration and failed to register in the subsequent session ie, January 2021 and also requested to consider her application for Ph. D registration in July 2021 with effect from the date of joining of the fellowship as per the conditions mentioned in the above U .O

As per the orders of the Hon'ble Vice-Chancellor, the request of Sri Devika S to condone the delay in submitting online application for Full -Time Ph.D registration in Political Science, in the subsequent session of her date of joining of research, is placed before the Standing Committee of Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee recommended to condone the delay in submitting online application in the subsequent session, after joining the research centre and to grant full-time Ph.D registration to Smt. Devika S., in July 2021 session, with date of joining at research centre as the effective date of registration, as requested by the candidate.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A20** *Ph.D Research –Change of Research Supervisor & Inclusion of Co-Supervisor –Sri. Sabin A.– Nanoscience and Nanotechnology - reg.*

Name : Sri. Sabin A.  
Subject : Nanoscience and Nanotechnology (Part-time)  
Research Supervisor : Dr. M. Abdul Khadar (Retired Faculty),  
Research Centre : Dept. of Nanoscience and Nanotechnology, University of Kerala, Kariavattom.

**Requests** : **1. Change of Research Supervisor to Dr. V. Biju,Assistant Professor, Dept. of Physics, University of Kerala, Kariavattom.**  
**2. Inclusion of present Supervisor Dr. M. Abdul Khadar as Co-Supervisor.**

**Recommendation:** *The Committee considered the matter and recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A21** *Ph.D Research –Change of Research Supervisor & Inclusion of Co-Supervisor – Sri. Vineeth V. – Nanoscience and Nanotechnology – reg.*

Name : Sri. Vineeth V.  
Subject : Nanoscience and Nanotechnology (Full-time)  
Research Supervisor : Dr. M. Abdul Khadar (Retired Faculty),  
Research Centre : Dept. of Nanoscience and Nanotechnology, University of Kerala, Kariavattom.

**Requests** : **1. Change of Research Supervisor to Dr. V. Biju,Assistant Professor, Dept. of Physics, University of Kerala, Kariavattom.**  
**2. Inclusion of present Supervisor Dr. M. Abdul Khadar as Co-Supervisor.**

**Recommendation:** *The Committee considered the matter and recommended to agree with the requests.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A22** *Ph.D Research – Cancellation of Ph.D Registration - Smt. Anu Assis-Electronics & Communication Engineering - reg:-*

Smt. Anu Assis, Part-time research scholar in Electronics & Communication Engineering has submitted an application in duly recommended various purpose form to cancel the Ph.D registration.

The details of the candidate is shown below:

Name of the Research Scholar, Subject (FT/PT) and U.O. Granting Registration	Research Supervisor & Centre	Requests	Remarks
<p style="text-align: center;"><b>Smt. Anu Assis</b>            Electronics and Communication Engineering (Part-time)            U.O.No. AcE1.A4/114/ECE/7946/2014 dated 20.11.2014 w.e.f 20.10.2014</p>	<p style="text-align: center;"><b>Research Supervisor:</b>            Dr. Shahul Hameed T A  <b>Co-Supervisor:</b>            Dr. P. Predeep  <b>Centre:</b>            Lal Bahadur Sastri Centre for Science &amp; Technology, Nandavanam, Palayam, Tvpmm</p>	Cancellation of Ph.D registration	She has applied for Cancellation as found difficulty in pursuing research in the current area.

Being a part time research scholar, she has not been granted any fellowships from the University.

The candidate has submitted the following requisites for cancellation of Ph.D Registration:

1. Various purpose form duly recommended by the Research Supervisor, HOD and Chairman, Doctoral Committee.
2. Cancellation fee of Rs.210/-(Original Challan)
3. Copy of registration order.
4. Statement from Supervisor endorsed by the Head of the research centre citing reason for cancellation. (reason is pointed out in the various purpose form)

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting cancellation of Ph.D Registration in respect of Smt. Anu Assis, Part-time research scholar in Electronics & Communication Engineering is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee considered the matter and recommended to agree with the request.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A23** *Recognition as Research Supervisor in Economics – Dr. Maneesh.B - reg:*

Name : Dr. Maneesh.B, Assistant Professor, Dept. of Economics, M.M.N.S.S College, Kottiyam, Kollam

Subject : Economics

Faculty : Social Sciences

Facility Centre : Dept. of Economics, Fatima Mata National College, Kollam

Request : Recognition as Research Supervisor in Economics

**Recommendation:** *The Committee considered the matter and recommended to recognize Dr. Maneesh.B, Assistant Professor, Dept. of Economics, M.M.N.S.S College, Kottiyam, Kollam as research supervisor in the subject Economics with Dept. of Economics, Fatima Mata National College, Kollam as facility centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A24 Recognition as approved Research Centre – Dept of Chemistry, St.Michael's College, Cherthala-reg**

An application has been forwarded by the Principal, St Michael's College, Cherthala for recognising the Dept of Chemistry of that institution as an approved research centre of University of Kerala. Institution profile, biodata of faculties, details of research publications are also enclosed. The required fee for Centre Recognition Rs. 11,025/- has been remitted.

As per the application submitted, following teachers working at the Dept of Chemistry, St Michael's College, Cherthala are approved research supervisors of the University of Kerala.

1. Dr. Manoj P, Assistant Professor, St Michael's College, Cherthala with facility centre at Dept of Chemistry, S D College, Alappuzha (U.O No. Ac.EVI(2)/41192/2016 dated 11/01/2016)
2. Dr. Pearl Augustine, Assistant Professor, St Michael's College, Cherthala with facility centre at Dept of Chemistry, Govt College for Women (U.O No. 2532/2021/UOK dated 15/05/2021)
3. Dr. Beena James, Assistant Professor, St Michael's College, Cherthala with facility centre at Dept of Chemistry, Govt College for Women (U.O No. 2533/2021/UOK dated 15/05/2021)

All the Research supervisors conveyed their willingness to change facility centre to Dept of Chemistry, St.Michael's College, Cherthala, if granted recognition. Head of the present centres of all these supervisors certified that they have no objection in allowing the above research supervisors to change their facility centre to St Michael's College, Cherthala and have sufficient research supervisors to run their research centres.

An undertaking has also been submitted by the Principal, in which it is ensured that, adequate funds will be made available for the centre, the scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects etc will be undertaken as part of the Centre's functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees.

As per the procedure for the recognition as Research Centre an inspection committee has to be constituted with two Members of the Syndicate and one Subject Expert, for making enquiry into all matters relevant to the application by visiting the institution.

As per the orders of Hon'ble Vice-Chancellor, the matter regarding the recognition of Dept of Chemistry, St Michael's College, Cherthala as an approved Research Centre is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee considered the matter and recommended to constitute an inspection committee comprising of Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research, Adv. K.H.Babujan, Dr. Gopchandran K.G., Members Syndicate and Dr. Suneesh C.V., Assistant Professor, Dept. of Chemistry, University of Kerala as subject expert.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A25 Ph.D Research- Change of Research Supervisor and Inclusion of Co-supervisor – Applications submitted by Smt. Sajeena A & Sri. Vishnu D, Part-Time Research scholars in Electronics and Communication Engineering- reg.**

Name : Smt. Sajeena A  
 Subject : Electronics and Communication Engineering ( Part-Time )  
 Research Supervisor : Dr. Sheeba O (Retired Faculty)  
 Research Centre :Lal Bahadur Sastri Centre for Science & Technology, Nandavanam, Palayam, Tvp.  
 Requests :1. Change of research supervisor to Dr. Shahul Hameed T A, Principal, T.K.M.College of Engineering, Kollam.

## 2. Inclusion of present supervisor Dr. Sheeba O as Co-supervisor.

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Name : Sri. Vishnu D.  
 Subject : Electronics and Communication Engineering ( Part-Time )  
 Research Supervisor : Dr. Sheeba O (Retired Faculty)  
 Research Centre :Lal Bahadur Sastri Centre for Science & Technology, Nandavanam, Palayam, Tvpm.  
 Requests :1. Change of research supervisor to Dr. Shahul Hameed T A, Principal, T.K.M.College of Engineering, Kollam.  
 2. Inclusion of present supervisor Dr. Sheeba O as Co-supervisor.

**Recommendation:** *The Committee considered the matter and recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A26 Conduct of Doctoral Committee Meeting through Online Mode - Representation- reg:**

A representation has been received from Sri. Prasanth N (signed by seven others also) regarding granting permission for conduct of Department Doctoral Committee for research aspirants who had applied for Ph.D registration in the July 2021 session, through online mode by considering the continuing situation of Covid 19 pandemic. He has stated that invitation has already been received from the concerned Department to candidates for attending the Doctoral Committee. But some of the research aspirants facing difficulty to attend the Doctoral Committee meeting directly due to the Covid pandemic situation. Hence they have requested to conduct the Doctoral Committee meeting of all the research Departments through online mode.

There are precedence in conduct of Doctoral Committee through online mode in Departments by considering the specific requests of the concerned Chairman Doctoral Committee.

As per the orders of the Hon'ble Vice- Chancellor, the representation from Sri. Prasanth N and others to conduct the Doctoral Committee meeting for all the research aspirants who applied for registration to Ph.D programme, in all the Research Departments , through online mode, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee considered the matter and recommended to entrust the Vice-Chancellor to grant permission to conduct Doctoral Committee meeting through online mode, depending on the merits of each application.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.A27 Pre-registration Course Work Program for Ph.D aspirants -reg.**

Dr. C R Prasad, Head, Dept. of Kerala Studies, University of Kerala has forwarded a proposal to start a new course namely "Ph.D Pre-registration Course Work" for research aspirants prior to their Ph.D registration.

University Grants Commission in its 543<sup>rd</sup> meeting held on 9<sup>th</sup> August 2019 approved two Credit Courses for awareness about publication ethics and publication misconducts entitled "Research and Publication Ethics (RPE)" to be made compulsory for all Ph.D students for pre-registration course work (D.O.No.F.1-1/2018 (Journal/CARE) dated December 2019).

The Head has stated that, the drop out of Ph.D candidates can be reduced by implementing the above mentioned course in this University. Name of the Course proposed is "Ph.D Pre-registration Course Work". It may be conducted twice in each year and the fee structure can be decided by the University. PG or NET can be considered as the basic qualification for applying this course. Duration of the Course is to be 30 hours (2 Credits).

In addition to this, he has expressed the willingness of the Centre, Dept. of Kerala Studies, to take in charge the responsibility for conducting the above mentioned course if appropriate fees are fixed by the University.

The Academic Council at its meeting held on 21.11.2020, considered the matter of framing course work guidelines in tune with the new norms of UGC, along with the recommendations of the CSS Academic Committee held on 20.11.2020 and resolved to incorporate one more paper (Two Credit Course on Ethics) in the Ph.D Course Work examination, from the Ph.D January 2021 session onwards. The Hon'ble Vice- Chancellor has ordered to implement the same.

Consequently U.O. No.Ac.E1.A3/1/2021 dated 21.01.2021 is issued to incorporate one more paper namely "Research and Publication Ethics (RPE)" with two Credits as paper II along with the existing three papers without exemption for M.Phil scholars in the Ph.D Course Work examination from the Ph.D January 2021 session onwards. Copy of the U.O is appended.

As per the orders of the Hon'ble Vice- Chancellor, the proposal of the Head, Dept. of Kerala Studies to start a new course in the University of Kerala namely "Ph.D Pre-registration Course Work" is placed before the Standing committee of the Syndicate on academics and Research for Consideration and Recommendations.

**Recommendation:** *The Committee considered the matter and recommended to accept the proposal to start Ph.D Pre-registration Course Work, in association with UGC-HRD Centre of University of Kerala.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.B1**      **Recognition as Research Supervisor in Botany - Dr.Biju C- reg.**  
 Name : Dr.Biju C, Assistant Professor, Department of Botany, S.N. College, Varkala  
 Subject : Botany  
 Faculty : Science  
 Facility Centre : Department of Botany, Christian College, Kattakada, Tvpm  
 Request : Recognition as Research Supervisor in Botany

**Recommendation:** *The Committee considered the above matter and recommended to recognize Dr.Biju C, Assistant Professor, Department of Botany, S.N. College, Varkala as research supervisor in the subject Botany with Dept. of Botany, Christian College, Kattakkada, Tvm as facility centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.B2**      **Ph.D Registration in Law - July 2020 session - Jyothi Thomas reg:**

Smt. Jyothi Thomas has submitted an application for the Ph.D registration in July 2020 session and the Doctoral Committee meeting held on 27/10/2020 has recommended granting Ph.D registration to Smt.Jyothi Thomas under the guidance of Dr.Sindhu Thulaseedharan. In the meantime Sri. Syamraj M D was issued guide change to Dr.Sindhu Thulaseedharan (U.O.N.o.3706/2020/UOK dated 20/11/2020) based on the resolution of the Syndicate held on 10/11/2020. A letter dated 20/01/2021 was received from Dr.Sindhu Thulaseedharan stating that the Doctoral Committee has allotted two candidates in her arising vacancies and since Syamraj M D has been assigned to one of her vacancies, it is requested that Ms.Nair Swathy Balasaraswathi be preferred for allotment in her remaining vacancy.

Since Sri. Syamraj M.D was registered as the fifth candidate and Smt. Nair Swathy Balasaraswathi (who was also recommended with Smt. Jyothi Thomas in the July 2020 session) was registered as the sixth candidate and there was no further vacancy to accommodate Smt. Jyothi Thomas. A [letter](#) dated 18/03/2021 was received from Dr.Sindhu Thulaseedharan informing that one of her students, Ms.Aruna B K has submitted her Ph.D thesis and requested that Ms.Jyothi Thomas who has been allotted to her, in the July 2020 session, be considered as her arising vacancy. Ac.EV section has confirmed the receipt of the thesis of Smt. Aruna B K on 12/03/2021. The details of the Smt.Jyothi thomas is as shown below.

Student ID.	Name	FT/PT	Centre	Research Supervisor
23008	Jyothi Thomas	Full Time	Department of Law, University of Kerala, Kariavattom, Tvpm	Dr.Sindhu Thulaseedharan

Details of Candidate

1. M.Sc Law- First Class-2016 (University of Kerala)
2. Eligibility taken for PhD Registration: M.Phil November 2018-Human Rights Grade 'A+'(University of Kerala) (Submitted [certificate](#) from University of Kerala certify that the M.Phil Degree in Human Rights under the Faculty of Law awarded to Jyothi Thomas (Law 170702/2018) is in accordance with the provisions of the U.G.C (Minimum standards and Procedures for Awards of Mphil/Ph.D Degree) Regulations 2016.

(Submitted copy of facility certificate, consent and proforma of Research Supervisor

The matter regarding granting of Ph.D Registration in Law in respect of Ms.Jyothi Thomas was placed before the Standing Committee of the Syndicate on Academics and Research held on 09.04.2021 and recommended to grant Ph.D Registration to Ms.Jyothi Thomas. The Syndicate at its meeting held on 13/04/2021 vide Item No.26.80.B41, resolved that the recommendation of the Standing Committee be approved. Hence the joining letter dated 12/05/2021 was issued to the candidate and the joining report of the candidate not yet received.

The research scholar via [Email](#) dated 26.07.2021 stated that she has received a joining letter from the University and due to some personal reasons she will not able to join her research.

Apart from this, Dr.Sindhu Thulaseedharan, the research supervisor and the HOD in Law, via [E-mail](#) dated 27.07.2021 has stated that Ms.Jyothi Thomas, Research scholar, who has been allotted to her in the July 2020 session, has expressed her desire not to join for research. Hence she has requested to take necessary steps to leave her vacancy open for allotment in the ensuing session.

In order to facilitate this, the fulltime PhD registration granted to Sm.Jyothi Thomas,in the July 2020 session, will have to be cancelled.

As per the orders of the Hon'ble Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the matter along with the request of Dr. Sindhu Thulaseedharan and recommended to cancel the full-time Ph.D Registration granted to Smt. Jyothi Thomas in the subject Law.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.B3 Ph.D Registration in Physics - January 2021 session - Smt. Veenus Venugopal - Reg.**

The Head, Department of Physics, University of Kerala, Kariavattom has forwarded the [minutes](#) of the meeting of the doctoral committee held on 05/03/2021 in respect of the following candidate along with the application, relevant documents and course work details. The committee has recommended granting Ph.D registration to the candidate.

Student ID	Name	FT/PT	Centre	Research Supervisor
23680	Veenus Venugopal	FT	Space Physics Laboratory, VSSC Thiruvananthapuram -> <a href="#">Facility certificate</a> submitted	Dr. Siddarth Shankar Das, Scientist SF, Space Physics Laboratory, VSSC, Thiruvananthapuram -> <a href="#">Consent</a> & <a href="#">Proforma</a> submitted -> Date of superannuation - 31/05/2037

-> [M.Sc](#) Physics - B Plus - June 2019 - 83.5 %- Mahatma Gandhi University , Kottayam (Eligibility Certificate submitted)



- > [GATE 2017](#) (valid from 26/03/2017 to 26/03/2020)
- > [GATE 2021](#) (valid from March 2021 to March 2024)
- > VSSC JRF (23/12/2019 to 22/12/2021)

Currently no research scholar is pursuing research under Dr. Siddarth Shankar Das. Ms.Veenus Venugopal is the first candidate who has been given consent for doing research in January 2021 session.

Smt. Veenus Venugopal has passed the [GATE 2017](#) in the month of March 2017, which is valid from 26.03.2017 to 26.03.2020 and [GATE 2021](#) in the month of March 2021, which is valid upto 31.3.2024.

As per UO No. Ac.EI/2018 dated 11.06.2018 and [UO No.3892/2021/UOK](#) dated 31/07/2021 VSSC JRF awardees are permitted to join Ph.D research first and apply for Ph.D registration in the next immediate session itself. The candidate has joined as Junior Research Fellow at [VSSC](#) on 23.12.2019 on the basis of GATE 2017 but applied for the PhD registration only in January 2021 session.

As per the notification for the registration of Ph.D in January 2021 session (time limit 01.01.2021 to 15.01.2021), the candidate has to qualify for the same within the time limit. In this case, as per the GATE 2021 certificate, the Chairperson certified it on 19.03.2021, the candidate is not eligible for applying for the registration in January 2021 session and the Doctoral Committee was held on 05.03.2021.

As per the orders of the Hon'ble Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee considered the matter and recommended to entrust the Pro Vice-Chancellor, Dr. K.G.Gopchandran, Member Syndicate and the Chairman, Doctoral Committee in Physics, to hear the candidate and take appropriate decision on the eligibility criteria, based on which the candidate can be granted Ph.D Registration.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.B4** *Ph.D Research - Chronic Absenteeism - Muhamed Sajeer.K and Muhammed Rafi.N - Physics - Complaint submitted by Dr. D. Sajan, Assistant Professor and Head, Dept. of Physics, Bishop Moore College, Mavelikkara- Reg.*

Dr.D.Sajan, Research supervisor to Muhamed Sajeer.K and Muhammed Rafi.N has submitted a complaint regarding the chronic absenteeism of research scholars, who has been granted Ph.D registration in Physics vide UO.No.Ac.El.B/113/PHY/14433/1 dated 02/09/2013 w.e.f 15/07/2013 (As per records in this section).

The research supervisor informed that the research scholars had been abstaining from the assigned research work. It has been more than one year and half years since they had turned up for research programme. As a result, the progress is almost nil and they are yet to report for the progress discussion and this kind of behavior is seen as a sign of gross negligence of their duties that does against UGC Ph.D Regulations 2016 and the University's attendance policy.

University of Kerala First Ordinances 1978 Chapter XII 'Research Studies and Award of Fellowships'- Clause 27 stipulates that a research scholar shall not discontinue the research work without obtaining the permission of the Syndicate. The Syndicate may, in case where permission has been granted for resingning or discontinuing the work require the holder to refund the whole amount received by the Fellow.

The Deputy Registrar (Admn II) has reported that, Mr. Muhamed Sajeer .K and Mr.Muhammed Rafi.N have claimed University Fellowship for the period from 15/07/2013 to 31/12/2016 and the amount of fellowship claimed is Rs.3,56,160/- (Rupees Three Lakhs Fifty Six Thousand One Hundred and Sixty only) each.

Mr. Muhamed Sajeer .K and Mr.Muhammed Rafi.N have been issued memos and also a reminder memos dated 30/03/2019 directing them report the reason for their discontinuance and also for refunding the amount of University they have claimed .But they have not responded to the memos till date . Cancellation of registration would create a vacancy under the research supervisor which would help granting registration to new candidate. The details of the candidates are shown below:

Details of the candidate, subject, Full time/ Part – time	Name of Research Supervisor & Research Centre	Request	Remark
Mr. Muhamed Sajeer K Physics Full-time UO No. AcE1B/113/ PHY/14433/1 dated 02/09/2013 w.e.f. 15/07/2013	<u>Research Supervisor</u> Dr.D. Sajan Assistant Professor Department of Physics Bishop Moore College Mavelikkara <u>Centre</u> Bishop Moore College Mavelikkara	Cancellation of Ph.D registration	The research supervisor has forwarded a request for cancellation claimed University JRF of Rs. 3,56,160 and not refunded (Period of Full time research expired on 14/7/2018)
Mr. Muhammed Rafi N Physics Full-time UO No. AcE1B/113/ PHY/14433/1 dated 02/09/2013 w.e.f.15/07/2013	<u>Research Supervisor</u> Dr. D. Sajan Assistant Professor Department of Physics Bishop Moore College Mavelikkara <u>Centre</u> Bishop Moore College Mavelikkara	Cancellation of Ph.D registration	The research supervisor has forwarded a request for cancellation claimed University JRF of Rs. 3,56,160 and not refunded ( Period of Full time research expired on 14/7/2018)

It is pertinent to note that this matter was referred to Standing Committee of the Syndicate on Academics and Research in five times and subsequent Syndicate. The details are noted below.

1. Request letter from Dr.D Sajan dated 5<sup>th</sup> Nov 2018 was received regarding the cancellation of Ph.D Registration of Mr.Muhammed Sajeer K and Mr. Muhammed Rafi.N and this matter was considered by the Syndicate held on 31.08.2019 had been resolved to hear the research scholars by the Standing Committee of the Syndicate on Academics and Research.
2. The SC on AR held on 16.11.2019 heard the Research scholars Mr.Muhammed Sajeer K and Mr. Muhammed Rafi.N and recommended to hear the research supervisor and the Syndicate held on 22.11.2019 resolved to approve the same.
3. The SC on AR held on 07.01.2020 heard the Research Supervisor Dr. D Sajan and recommended to permit the scholars, who were heard in the previous Standing Committee, to continue research under Dr. Sajan D and to submit thesis on or before 30.06.2020 on the strength of the concurrence given by the research supervisor for the same at the time of hearing and the Syndicate held on 13.01.2020 resolved to approve the same.
4. The SC on AR held on 22.12.2020 recommended to issue a final notice to the research scholars directing to show cause for not cancelling their Ph.D registration in the light of expiry of the time limit granted to them for submitting the thesis and the report of the supervising teacher that these scholars have no interest in submitting their thesis. The Syndicate held on 29.12.2020 resolved to approve the same.
5. As the research scholars were not responded to the final notice, the matter was again placed in the SC on AR held on 09.04.2021 and recommended to issue one more notice to the research scholars for submitting reasons if any for not cancelling their Ph.D registration. The Syndicate held on 13.04.2021 resolved to approve the same.

**The research scholars were intimated the resolution of the Syndicate vide memo dated 22.05.2021 and they have not responded to the final notice till date.**

**As per the remarks from Ad F II Sn. these research scholars have claimed an amount of Rs. 3,56,160/- each (Rupees Three lakh fifty six thousand one hundred and sixty only) as University JRF for a period from 15/07/2013 to 31/12/2016 . For cancellation of Ph. D registration , the fellowship amount claimed by them during the research period also needs to be recovered. The full-time research period of the scholars had expired on 14/07/2018.**

The grievance of Dr D Sajan regarding the inordinate delay in not cancelling the Ph.D registration to the above two scholars even when they seem to have no interest to continue the research work also needs to be addressed.

As per the orders of the Vice Chancellor, the whole matter is placed before the Standing committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee considered the above matter and recommended to initiate further action to cancel the Ph.D Registration granted to Sri. Muhamed Sajeer K. and Sri. Muhammed Rafi N., by issuing notice to them as per norms. Further recommended to issue a notice to the Research Supervisor in this regard.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.B5**      **Approval of Research Supervisor in law – Dr. Dakshina Saraswathy - reg:-**  
Name :Dr. Dakshina Saraswathy, Assistant Professor, Kerala Law Academy Law College, Peroorkada, Thiruvananthapuram  
Subject : Law  
Faculty : Law  
Facility Centre : Centre for Advanced Legal Studies & Research (CAL SAR), Punnen Road, Thiruvananthapuram  
Request : Recognition as Research Supervisor in law

**Recommendation:** *The Committee considered the above matter and recommended to refer the matter to the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.B6**      **Approval as Research Supervisor in Zoology- Dr. Manju M -reg.**  
Name :Dr. Manju M, Assistant Professor, Department of Zoology, KSMD College, Sasthamkotta  
Subject : Zoology  
Faculty : Science  
Facility Centre : Sree Narayana College, Kollam  
Request : Recognition as Research Supervisor in Zoology

**Recommendation:** *The Committee considered the above matter and recommended to grant recognition to Dr. Manju M, Assistant Professor, Department of Zoology, KSMD College, Sasthamkotta as research supervisor in Zoology with Sree Narayana College, Kollam as facility centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.B7**      **Reallocation of Research scholars in Geography Under Dr.Prasad T.K, who is appointed as Associate Professor in Kannur University- Proposal by Dean, Faculty of Science- reg.**

Dr.Prasad T.K, research supervisor in Geography was submitted a request to allow him to continue as research supervisor in this University as he has been appointed as Associate Professor in the Dept. of Geography of Kannur University w.e.f .26/06/2020. He has requested to permit him to continue as the research supervisor in Kerala University by considering the shortage of recognized research supervisors in the subject Geography in the University of Kerala.

It may be noted that, Dr.Prasad T.K had been granted guideship in Geography when he was at Govt, College, Kariavattom with facility centre as Dept. of Geography, University College, Thiruvananthapuram (vide UO.NO.Ac.EVI(2)/ 39990/2018 dated.19/11/2018). Subsequently, the Doctoral Committee in Geography, had recommended and allotted four fresh research scholars and three reallocated research scholars to Dr.Prasad T.K. The details are listed below in tabular column.

**Scholars doing research under Dr.T.K Prasad ( 2016 Regulations)**

Sl. No	Name	F/P	Research Centre	Effective date of registration
1	Athira B	F/T	University College, Thiruvananthapuram	09/07/2019
2	Meera S Mohan	F/T	University College, Thiruvananthapuram	09/07/2019
3	Drisy M Murali	F/T	University College, Thiruvananthapuram	05/04/2019
4	Abdul Razak	F/T	University College, Thiruvananthapuram	05/04/2019

**Scholars reallocated to Dr.Prasad T.K (2009 Regulations)**

Sl.No	Name	F/P	Research centre	Effective date of registration
1.	Mereena C .S	P/T	University College, Thiruvananthapuram.	17/03/2014
2.	Jayalekshmy S.S	F/T	University College, Thiruvananthapuram.	19/08/2013
3.	Rafeeqe M.K	P/T	University College, Thiruvananthapuram	01/01/2016

The Guide Change application of Rafeeqe M.K under Dr.Prasad T.K was placed in the Syndicate held on 14/08/2020 and the Syndicate has resolved to grant his request.

All the other above mentioned six scholars have also submitted their requests to permit them to continue research under the guidance of Dr T K Prasad by considering the scarcity of guides in the subject Geography.

Details of research supervisors in Geography at present is detailed below.

Sl.No.	Name	Centre	Number of scholars doing research	Date of Superannuation
1	Dr.Rubeena T.A Asst.Professor	University College, Thiruvananthapuram	4	31/07/2034
2	Dr.Jayalekshmy V.K Asst.Professor	University College, Thiruvananthapuram	4	01/03/2031
3	Dr.Govindaru Scientist E1	C-Dit Thiruvananthapuram	one reallocated candidate	30/04/2021

It is important to note that, Clause 6.5 of UGC regulations 2016, clearly stipulates that, "A Research Supervisor/Co-supervisor who is a Professor, at any given point of time, cannot guide more than three (3) M.Phil. and Eight (8) Ph.D. scholars. An Associate Professor and as Research Supervisor can guide up to a maximum of two (2) M.Phil. and six (6) Ph.D. scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of one (1) M.Phil. and four (4) Ph.D. scholars."

It is pertinent to note that the Academic Council at its meeting held on 04.03.2020, while considering the relevant portion of UGC regulations, vide item No-18, it has been resolved that, "to proceed as per UGC regulations only, that the maximum permissible research scholars in respect of Professor, Associate Professor, and Assistant Professor be kept to 8,6,4 respectively, except for supernumerary seats. All the above said four research scholars mentioned in the tabular column first, come under the purview of UGC regulations 2016. It may be further noted that there is no University Order pertaining to UGC regulations 2016, for the allocation of existing research scholars on reallocation in the supernumerary seats.

From the above points is clear that, Dr. Prasad T.K can no longer be continued as a Research Supervisor of this University as he is now working in Kannur University, which is against clause 6.2 of the UGC regulations. Scarcity of research supervisors in Geography to reallocate the research scholars presently doing research under him may also be considered.

As per the order of the Hon Vice Chancellor the matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020. The Syndicate at its

meeting held on 01.10.2020 vide item.No.18.75.B2 consider the recommendations of the Committee and resolved to obtain proposal on the matter from the Chairman, Department Doctoral Committee in Geography.

The Dean Faculty of Science (Chairman, Doctoral Committee in Geography) has remarked that 'it is not possible to continue the research scholars under the guidance of Dr.Prasad T.K at University of Kerala because as per the clause 6.2 of the UGC regulations 2016, only a full time regular teacher of the concerned University can act as a supervisor and external supervisors are not allowed. In these circumstances the request from the research scholars for continuing their research under the guidance of Dr.Prasad T.K is not possible as he is currently working as Associate Professor at Kannur University. So the six research scholars currently registered under Dr.Prasad T.K may be transferred to other existing supervising teachers in Geography in University of Kerala if they are having vacancy or treated as supernumerary vacancies or these six research scholars can be transferred to Kannur University after getting the request from the supervising teacher and the authorities of the Kannur University'.

As per the orders of the Vice-chancellor the matter was placed before the Standing Committee of the Syndicate on Academics & Research held on 22/12/2020. The Committee has recommended to hear the research scholars by the Pro-Vice-Chancellor. The Syndicate held on 29.12.2020 resolved to approve the same.

Accordingly a hearing was conducted on 15.02.2021 at 11.30 AM at PVC's Chamber. As per the minutes of the hearing, since the regulation relating the allocation of research supervisors (clause 6.2 of the UGC regulation 2016) clearly stipulates that only full time, regular teacher of the concerned University can act as 'Supervisor' and external supervisor is not allowed, it was suggested that the research scholars has to undergo change of research supervisor as the present supervisor is working outside the jurisdiction of this University which is in violation of the UGC regulations. The candidates were made aware of the consequences of continuing under the present supervisor who is outside the jurisdiction of this University.

However the Scholars expressed their anxiety on the research work under taken by them till date as they would be constrained to carry forward the research under the aegis of a Supervisor who may not have expertise in their research area.

The research scholars namely 1) Mareena C.S, 2) Rafeeqe M.K and 3) Jayalekshmy S.S (who comes under the UGC regulations, 2009) have informed that, they are on the final stage of completion of their research work, and hence requested the University to allow one more year for submission of Ph.D thesis under the present Research Supervisor Dr. Prasad T.K or else reallocate them to any existing research supervisors of this University.

The research scholar 4) Abdul Rasak (who comes under 2016 regulations) has informed that he is discontinuing the research and thereby expressed his wish to cancel his Ph.D registration.

The research scholar 5) Drisya M Murali (who is come under 2016 regulations) has informed that permission be given to continue under the research supervision of Dr. Prasad T.K or else her registration totally be transferred to Kannur University.

The research scholars namely 6) Meera S Mohan and 7) Athira.B (who comes under 2016 regulations) have requested that permission be given to continue research under the supervision of Dr. Prasad T.K or else reallocate them to any existing research supervisors of this University.

**Hence, it was suggested to reallocate these candidates to a regular teacher considering the scarcity of the research supervisors present in the subject Geography as a special case in supernumerary seats.**

As per the orders of the Vice-Chancellor the matter along with the minutes of the hearing was placed before the Standing Committee of the Syndicate on Academics and Research held on 16/02/2021 and the Syndicate at its meeting held on 05/03/2021 vide item.No.25.16.B11 considered the recommendations of the committee had resolved that the research scholars who were doing research under Dr. T K Prasad , who opted for reallocation under another guide and are wiling to continue their research in this University are permitted for the same and entrusted the Dean Faculty of Science to reallocate those scholars under suitable guides of this University a per rules. Accordingly the Dean Faculty of Science, vide letter no.Ac.EVI(2)/18785/2020/UOK dated.28/04/2021 was directed to reallocate the scholars under suitable guides.

Dr. A Gangaprasad, Dean Faculty of Science vide letter dated.03.08.2021 has informed that as on date there are only two recognized supervising teachers in the subject Geography, Dr. V.K. Jayalekshmi, and Dr. Rubeena T.A, both Assistant Professors in the Dept. of Geography at University College, Trivandrum. At present Dr. V.K Jayalekshmi is guiding 9 PhD students of which 5 are reallocated students. So it is difficult to guide and reallocate more number of students to her. Dr. Rubeena T.A. is guiding 4 students at present and two students can be reallocated to her. He has also informed that he came to know that three students of Dr. Prasad T.K. namely. Mr. Rafeeqe M.K., Mrs. Mareena C.S. and Mrs. Jayalekshmi S.S. are in the final stage of their work and their thesis can be submitted within three months. In these circumstances the Dean, Faculty of Science has requested to allow these three students to submit their thesis under the guidance of Dr. T. K. Prasad on a humanitarian ground. The remaining two namely Ms. Meera S Mohan and Ms. Athira B can be reallocated to Dr. Rubeena T A.

As per the orders of the Hon'ble Vice Chancellor the proposal submitted by the Dean, Faculty of Science is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to agree to the recommendations of the Dean, Faculty of Science, considering the shortage of supervisors in the subject Geography. Further recommended to inform Dr. T.K. Prasad that the total number of research scholars under his supervision should be with in the prescribed limits, as per UGC norms.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.B8**      **Request submitted by Reshma Elizabeth Alex- Research Scholar in Botany - Inclusion of co-supervisor - reg.**

Name : Ms.Reshma Elizabeth Alex  
 Subject : Botany ( Full time )  
 Research Supervisor : Dr.Jothish P S  
 Research Centre : JNTBGRI, Palode, Tvpm  
**Request : Inclusion of Co-supervisor Dr.G Rajkumar, Principal Scientist, Division of Plant Systematics & Evolutionary Science , JNTBGRI, Palode, Tvpm**

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.B9**      **Approval as Research Supervisor in Physics - Dr. Unnikrishnan C.K – reg.**

Name :Dr.UnnikrishnanC.K, Scientist-C, National Centre for Earth Science Studies, Govt. of India, Akkulam, Tvpm  
 Subject : Physics  
 Faculty : Science  
 Facility Centre : National Centre for Earth Science Studies Govt. of India, Akkulam, Tvm.  
 Request : Recognition as Research Supervisor in **Physics**

**Recommendation:** *The Committee considered the above matter and recommended to grant recognition to Dr.Unnikrishnan C.K, Scientist-C, National Centre for Earth Science Studies, Govt. of India, Akkulam, Tvpm as research supervisor in the subject Physics with National Centre for Earth Science Studies, Govt. of India, Akkulam, Tvpm as facility centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.B10**      **Approval as Research Supervisor in Zoology- Dr. Latha C - reg.**  
 Name : Dr. Latha C, Assistant Professor, Department of Zoology, MSM College  
 Kayamkulam.  
 Subject : Zoology  
 Faculty : Science  
 Facility Centre : FMN College, Kollam  
 Request : Recognition as Research Supervisor in Zoology  
**Recommendation:**    *The Committee considered the above matter and recommended to grant recognition to Dr. Latha C, Assistant Professor, Department of Zoology, MSM College, Kayamkulam as the research supervisor in the subject Zoology with FMN College, Kollam as facility centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.B11**      **Research leading to Ph.D Degree - Modification of title - Mr. Ajesh G - Zoology- reg.**  
 Name : Mr. Ajesh G  
 Subject : Zoology (Full Time )  
 Research Supervisor : Dr. C. A Jayaprakas  
 Research Centre : ICAR- Central Tuber Crops Research Institute, Sreekariyam, Tvpm  
**Requests** : **Modification of the title of thesis to “INSECTICIDAL ACTIVITY OF BIOFUMIGANT ISOLATED FROM CASSAVA (MANIHOT ESCULENTA CRANTZ ) AGAINST IMPORTANT INSECT PESTS OF STORED PRODUCTS”**  
**Recommendation:**    *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.B12**      **Ph.D Registration in English - January 2021 session - Vincy Varghese - Reg.**

The Head, Institute of English, University of Kerala, Tvpm has forwarded the minutes of the meeting of the doctoral committee held on 16/03/2021 in respect of the following candidate along with the application, relevant documents and course work details. The committee has recommended granting Ph.D registration to the candidate.

Student ID	Name	FT/PT	Research Supervisor	Research Centre
24368	Fr.Vincy Varghese, Assistant Professor, Dept.of Syriac, Mar Ivanios College, Tvpm.	PT	Dr. Shirley Stewart, Asso.Prof & HOD, Dept.of English, Mar Ivanios College, Tvpm.	Mar Ivanios College, Tvpm.

Fr. Vincy Varghese submitted the experience certificate from the college stating that he has been working as Assistant Professor in the Dept. of Syriac, Mar Ivanios College, Tvpm from 08/06/2009 onwards. The candidate has submitted copy of NOC, Facility certificate, consent from Dr. Sherly Stewart.

**Qualification**

1. MA Degree in English Language & Literature from Indira Gandhi Open University, New Delhi. The candidate has not submitted attested copy of MA degree certificate or marklists. Submitted only eligibility certificate for the same from University of Kerala.

It may be noted that the candidate has 12 years teaching experience in Syriac. He has only MA degree in English. Fr. Vincy Varghese is seeking registration to **do Ph.D in English** on the basis of his **M A in English from IGNOU and 12 years teaching experience in Syriac**. The Doctoral Committee in English has recommended granting part time Ph. D registration in English to the candidate considering his teaching experience of 12 years in a College. (though in a different subject).

Hence, as per the orders of the Registrar, remarks has been sought from the Chairman, Board of Studies in English (PG) regarding the eligibility of the candidate to do part time Ph. D in English vide letter dated: 31/07/2021.

**The Chairman, Board of Studies in English (PG) remarked that the teaching experience in Syriac cannot be considered as equivalent to the teaching experience in English for granting part-time Ph.D registration in English without any other entrance/qualifying examinations.** It may be noted that the doctoral committee held on 16/03/2021 has forwarded the application of Fr. Vincy Varghese with positive recommendation.

As per the orders of the Hon'ble Vice-Chancellor, this matter is placed before the Standing committee of the Syndicate on Academics & Research for consideration and recommendation.

**Recommendation:** *The Committee recommended to defer the matter.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.B13** *Ph.D Research – Change of Research Supervisor and Centre –Smt. Aswathy Dharan B - Music - reg.*

Name : Smt. Aswathy Dharan B  
 Subject : Music (Part-Time )  
 Research Supervisor : Dr. Sobha B Nair (Retired Faculty)  
 Research Centre : Govt.College for Women, Thiruvananthapuram  
**Requests : 1. Change of research supervisor to Dr. Bindu K, Associate Professor and Head (i/c), Dept.of Music, University of Kerala, Tvp.  
 2. Change of research centre to Dept.of Music, University of Kerala, Vazhuthacaud, Tvp.**

**Recommendation:** *The Committee considered the above matter and recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.B14** *Ph.D Research – Change of Research supervisor – Mr. Shamlal A. Latheef - Part-time research scholar in English – reg.*

Name : Mr. Shamlal A. Latheef  
 Subject : English ( Part-time )  
 Research Supervisor : Dr. A Raghu (Retired Faculty)  
 Research Centre : TKM College of Arts & Science, Kollam.  
**Request : Change of research supervisor to Dr. E Krishnan Namboothiri, Associate Professor, Dept.of English, S D College, Alappuzha.**

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.B15** *Application for approval as Research Supervisor in Botany - Dr.Latha Sadanandan - reg.*

Name :Dr. Latha Sadanandan, Assistant Professor, Department of Botany, Sree Narayana College, Kollam  
 Subject : Botany  
 Faculty : Science  
 Facility Centre : Department of Botany, Sree Narayana College, Kollam  
**Request : Recognition as Research Supervisor in Botany**



**Recommendation:** *The Committee considered the above matter and recommended to grant recognition to Dr. Latha Sadanandan, Assistant Professor, Department of Botany, Sree Narayana College, Kollam as research supervisor in the subject Botany with Department of Botany, Sree Narayana College, Kollam as facility centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.B16**      **Application for approval as Research Supervisor in Botany - Dr.Remya Krishnan - reg.**

Name : Dr.Remya Krishnan, Assistant Professor, Department of Botany, M G College, Tvpm

Subject : Botany

Faculty : Science

Facility Centre : Department of Botany, M G College, Tvpm

Request : Recognition as Research Supervisor in Botany

**Recommendation:** *The Committee considered the above matter and recommended to grant recognition to Dr.Remya Krishnan, Assistant Professor, Department of Botany, M G College, Tvpm as research supervisor in the subject Botany with Department of Botany, M G College, Tvpm as facility centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.B17**      **Ph.D Research – Modification of title of thesis – Ms. Reshma V.R. Nair – Chemistry – reg:**

Name : Ms. Reshma V.R. Nair

Subject : Chemistry ( Full-Time )

Research Supervisor : Dr. B. Sabulal

Research Centre : JNTBGRI, Palode, Tvpm

**Request** : **Modification of the title of thesis to “Phytochemical Investigation and Biological Activity Studies of *Humboldtia unijuga* var. *unijuga*”**

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.B18**      **Ph.D Research - Chronic Absenteeism - Namith Nava Krishnan - Complaint from the Research Supervisor in Physics - non compliance of Syndicate Resolution - Conduct of Hearing to the research supervisor – reg.**

Dr.Vijayakumar S, research supervisor of Namith Nava Krishnan, a full-time Ph.D research scholar in Physics, has submitted a complaint against the research scholar, recommended by the Head of research centre.

In his letter, Dr.Vijayakumar S stated that Namith Nava Krishnan had been abstaining from the assigned research work. It has been more than one year since he has turned up for the research programme. As a result of this, the progress of his research work is almost nil and he is yet to report for the progress discussion. This kind of behaviour is seen as a sign of gross negligence of his duty that goes against the UGC regulations 2016 and the University's attendance policy.

Namith Nava Krishnan was sanctioned University JRF for first year (from 09/01/2018 to 08/01/2019) vide UONo. Ac.EVI(4)/11976/JRF/2018 w.e.f 22/02/2018. As per the remarks from Ad.FII section, Namith Nava Krishnan had claimed an amount of Rs 113645/- (Rupees One Lakh Thirteen thousand six hundred and forty five only) as University JRF during the period from 09/01/2018 to 30/09/2018.

The details of the candidate is shown below:

Details of the candidate, Subject, Full-time/Part-time	Name of Research Supervisor & Research centre	Request	Remarks
Namith Nava Krishnan Full-time Physics UONo.Ac.EVI(4)/717/PHY/16237/2017 dated 18/01/2018 w.e.f. 09/01/2018	<u>Research Supervisor</u> Dr.Vijayakumar S Assistant Professor Dept. of Physics, NSS College Pandalam <u>Centre</u> Christian College Chengannur	Chronic Absenteeism of Research Scholar	The Research Supervisor has forwarded a letter recommended by the Head of the Research Centre The Research scholar had claimed an amount of Rs 113645/-(Rupees One Lakh Thirteen thousand six hundred and forty five only) as University JRF during the period from 09/01/2018 to 30/09/2018.

The matter was considered by the Standing Committee of the Syndicate on Academics and Research held on 12/05/2020 and recommended to hear the Research Scholar and Research Supervisor. The Syndicate held on 15/05/2020, vide Item No. 11.44.B17 resolved to approve the same.

The Standing Committee of the Syndicate on Academics and Research held on 02/07/2020 heard Sri. Namith Nava Krishnan, the research scholar, and recommended to entrust the Pro Vice-Chancellor to probe in to the grievances of the research scholar since the continuation of research in this University seems impracticable as per the existing rules. The Syndicate held on 14.08.2020, vide Item No.16.08.B8 had resolved to approve the same.

Accordingly, a hearing of the Candidate was conducted on 11/11/20 at 3 pm at Pro Vice-Chancellor's Chamber. The research supervisor had informed that he was not able to attend the meeting as he had admission duty at NSS College, Pandalam.

As per the minutes of the Hearing, since the regulation relating to Ph.D degree clearly mentioned the completion of course work examination during the initial one year from the date of registration for research, failing which the registration for research will be cancelled, it was suggested that the original registration of the candidate may be cancelled after refund of the JRF claimed by the research scholar. However, when the candidate pointed out certain medical reason also for not completing the course work with in the stipulated time, he was directed to give detailed representation with supporting medical documents.

In the representation, the candidate explained that it was not an intentional absenteeism. He is having visual disabilities by 40% and also he is a fits patient. Because of these health issues he could not attend the course work exams within the stipulated time. He also submitted supporting medical documents (disability certificate) from District Hospital, Kannur.

It may be further noted that the research scholar has not completed compulsory course work exam with in the stipulated time as prescribed by the UGC regulation 2016, and this was pointed out by the PVC in his report at the time of hearing.

The Standing Committee of the Syndicate on Academics and Research held on 22.12.2020 considered the matter alongwith the report of the Pro Vice-Chancellor and recommended **to grant six months time to the candidate to submit the thesis w.e.f the date of Syndicate decision** in this regard and the **Syndicate held on 29.12.2020**, vide Item No. 21.78.B17 resolved to agree to the same. Accordingly an intimation memo was issued to Sri. Namith Nava Krishnan and the same matter was intimated to the research supervisor through email.

In the representation dated 03/02/2021 submitted by the candidate, **it is pointed out that, the research supervisor had not endorsed the application for the course work examination and has asked to take further necessary action**

The matter was considered by the Standing committee of the Syndicate on Academics and Research held on 09/04/2021 and recommended to hear the Research Supervisor Dr.Vijayakumar S. The Syndicate held on 13/04/2021, vide Item No. 26.80.B6 resolved to approve to the same.

Thus the matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 08/06/2021 and the committee recommended to defer the matter. The Syndicate held on 11.06.2021, vide Item No. 28.30.B5 resolved to approved the same.

In compliance with the above resolution of the Syndicate, the matter was again placed in the Standing Committee of the Syndicate on Academics and Research held on 19/07/2021 and the committee recommended to direct the research supervisor, Dr. Vijayakumar.S, **to appear in person** for the hearing in the next meeting. The Syndicate held on 23/07/2021, vide Item No. 30.76.B10 resolved to approve the same.

As per the orders of the Hon'ble Vice-Chancellor the hearing note prepared in this regard is placed before the Standing Committee of the Syndicate on Academics and Research for the conduct of hearing and recommendation.

**Recommendation:** *The Committee heard the research supervisor and recommended to entrust the Registrar and the Director Research to take further steps to cancel Ph.D registration of the candidate, as per norms, after verification of the attendance of the candidate.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.B19** *Approval as Research Supervisor in Chemistry – Dr.Asha Bhanu A.V – reg.*  
Name : Dr.Asha Bhanu A.V, Asst.Professor, Dept. of Chemistry, S N College for Women, Kollam

Subject : Chemistry

Faculty : Science

Facility Centre : S.N College for Women, Kollam

Request : Recognition as Research Supervisor in Chemistry

**Recommendation:** *The Committee considered the above matter and recommended to recognize Dr.Asha Bhanu A.V, Assistant Professor, Dept. of Chemistry, S N College for Women, Kollam as research supervisor in the subject Chemistry with S N College for Women, Kollam as facility centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.C1** *Ph.D Registration in Hindi - January 2020 session- Smt.Surya S Nair – Conversion to Part-Time and Extension in joining time -Reg;*

The Head, Dept. of Hindi, University of Kerala, Kariavattom has forwarded the minutes of the meeting of the Doctoral Committee held on 15/09/2020 in respect of the following candidate along with the application, relevant documents and course work details. The Committee has recommended granting Ph.D registration to the candidate.

Details of the candidate and Research Supervisor:

Details of the applicant		Details of the Research Supervisor	
<b>Name</b>	Surya S Nair	<b>Name</b>	Dr.Latha D
<b>Subject/Faculty</b>	Hindi Oriental Studies	<b>Designation</b>	Assistant Professor Govt.College for Women Thiruvananthapuram
<b>Full-time/part-time</b>	Full-Time	<b>Date of Superannuation</b>	31/03/2031
<b>Basic Qualification</b>	MA Hindi (University of Kerala, First class, 2015)	<b>Ordinal Status of the applicant</b>	4th candidate
<b>Eligibility Criteria</b>	MPhil Hindi (University of Kerala, November 2019)	<b>Whether within the prescribed limits</b>	yes
<b>Additional Qualifications, if any</b>	Nil	<b>Research Centre</b>	Govt. College for Women Thiruvananthapuram

The candidate has submitted the following documents for registration:-

1. Consent letter from Dr.Latha D
2. Facility certificate from the the Principal, Govt.College for Women, Thiruvananthapuram
3. Attested copy of PG Certificate
4. Attested copy of MPhil certificate

As per the orders of the Vice Chancellor, Joining letter dated 17/06/2021 was issued to the candidate directing her to join the centre within one month from the date of the letter. Now she has informed that she could not join the research centre within the stipulated period as she got appointment as HST in Hindi at SNVHSS Panayara w.e.f 15/07/2021.Hence she has requested for converting her Ph.D registration to part-time. She has submitted the NOC from the employer and copy of appointment order.

**As per U.O No.Ac.E1/A4(2)/2019 dated 06/05/2019** she belongs to the category (category. a) eligible for doing part-time research right from the beginning. The Doctoral Committee has also recommended the same.

The candidate has also requested for granting her an extension in joining time. It may be noted that the last date stipulated for various research activities as prescribed in the University Rules and Regulations which falls during the period of lockdown imposed by the Government (from 8th May 2021) has been extended up to 30th September,2021 as per **U.O No.Ac.EI/A3/2021 dated 28/06/2021** .

**As per the orders of the Vice Chancellor, the matter of conversion of Ph.D registration to Part-Time and granting extension in joining time in respect of Smt.Surya S Nair** is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and Recommendation

**Recommendation:** *The Committee considered the recommendation of the Doctoral Committee and recommended to grant Part-time Ph.D Registration in respect of Smt. Surya S. Nair.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.C2** *Ph.D registration In Commerce-July 2015 session -Application in r/o Muthappan.M-reg.*

An application for granting full-time Ph.D registration in July 2015 session in respect of Sri.Muthappan.M in the subject Commerce was forwarded by the Doctoral committee held on 12/08/2015.Joining letter dated 20/10/2015 was issued to the candidate directing him to join the research centre, Campus Library Kariavattom under the guidance of Dr.Zajo Joseph.But he applied for extension of joining time for completing the contract period of employment at that time.The Syndicate at its meeting held on 20/06/2016 vide Item No. 18.69.C1 has resolved to grant an extension of joining time for six months.

As he got appointment as Assistant Professor at St.Xaviers College,Thumba w.e.f 15/02/2016 another rrequest dated 13/06/2016 was forwarded by Sri.Muthappan.M to convert his full-time research to part-time which was recommended by the Chairman,Doctoral Committee.Since his proposed research centre was Campus Library another memo dated 09/12/2016 was forwarded to the candidate directing him to apply for centre change for considering his application for part-time Ph.D registration, since Libraries cannot be considered for allotting new scholars as per existing Regulations.

As a reply to the memo dated 09/12/2016 the candidate has forwarded a letter dated 18/02/2021 stating that his proposed research supervisor Dr.Zajo Joseph has retired from service and cannot act as guide for new scholars as per the regulations.Hence he has requested to reallocate him under the guidance of Dr. S.Sajeev, Professor,Institute of Management in Government with IMG as centre.He has submitted consent from Dr.S.Sajeev and facility certificate from IMG.His request has been recommended and forwarded by the Chairman Doctoral Committee also.

In a similar file the Syndicate at its meeting held on 13/04/2021 has resolved to reject the application of Smt.Ganga.M.R who has submitted application for part time Ph.D registration in Commerce in July 2018 session.Since her proposed research supervisor was serving outside the jurisdiction of the University she was directed to approach the Chairman,Doctoral committee for reallocating her under another research supervisor vide memo dated 07/01/2019.But the candidate has

submitted consent from another guide only on 23/11/2020 i.e after the issuance of notification of four sessions.Hence the Syndicate held on 13/04/2021 vide item No 26.80.C15 has resolved to reject the application for part-time Ph.D registration in r/o Smt.Ganga.M.R as the candidate submitted the consent from another guide after the issuance of notification of four sessions.

It may be noted that Sri.Muthappan.M was an applicant of July 2015 session. Memo dated 09/12/2016 was forwarded to the candidate directing him to go on for a centre change.But he has replied to the memo only on 18/02/2021 i.e after the issuance of notification of ten sessions.

As per the orders of the orders of the Hon'ble Vice-Chancellor, the application for Part-time Ph.D registration in Commerce in July 2015 session in r/o Sri. Muthappan.M is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee considered the above matter and recommended to hear the candidate.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.C3** *Request submitted by Dr.Sujith.S, Research supervisor in Sanskrit for removing Smt.Sandhya.M.S, research scholar from his guidance- reg.*

Dr.Sujith.S, Assistant Professor, Dept. of Vyakarana, Govt.Sanskrit College, Thiruvananthapuram has requested to exclude Smt.Sandhya.M.S full time research scholar from his guidance since the candidate is on unauthorised absence from July 2018 on wards. As per U.O No.Ac.EVII/117/SKT/15231/2017 dated 06.04.2018 the candidate has joined as full-time research scholar at Govt.Sanskrit College under the guidance of Dr.Sujith.S w.e.f 03/08/2017.

As per the orders of the Registrar an explanation was sought from the candidate in this regard. As reply to the memo forwarded, the candidate has submitted a letter stating that she has joined as guest lecturer in Sree Sankaracharya University of Sanskrit, Regional centre Tvpm in July 2018. Even though she has submitted application for converting her registration to part-time her application was rejected as she was not drawing Govt.Salary.She has also informed that she has resigned from her job as Guest Lecturer, in Feb.2021, due to health related issues.

It may be noted that the candidate has submitted application dated 17/01/2019 for converting her registration to Part-time as she has joined as Guest lecturer at Sree Sankaracharya University of Sanskrit Regional centre ,Tvpm on 03/07/2018 FN after relieving from the research centre on 02/07/2018 AN. As per U.O No.Ac.EI.A2/39977/2012 dated 22/08/2012 guest lecturers drawing government salary in affiliated colleges can convert their registration to part-time if they are otherwise eligible. As the candidate was not eligible for granting part-time conversion as per the said U.O her application was rejected as per the resolution of the Syndicate held on 25.05.2019 vide Item No. 09.49.C2. Since the candidate was relieved from the research centre before the completion of one year of full-time research she was also directed submit application for re-registration due to break in research. A memo dated 14.06.2019 was forwarded to the candidate in this regard. No reply has been received from the candidate so far. The candidate was granted JRF for the first year from 03/08/2017 to 02/08/2018 as per U.O No.Ac.VII/09515/2018 dated 10/07/2018.In the file regarding the application for part-time conversion in respect of the candidate remarks was sought from Ad.FII section regarding the details of fellowship claimed by the candidate and as per the verification report from the section the candidate. has claimed the fellowship up to 30/06/2018.She was relieved from the research centre on 02/07/2018 A.N for joining as guest lecturer and was granted relinquishment of University JRF as per U.O No Ac.EVII/1894/2019 dated 08/03/2019 we.f 03/07/2018.

In the letter dated 07/07/2021 the candidate has also requested to give a period of 6 months for rejoining the research centre due to health reasons. This request of the candidate can be considered only after granting re-registration due to break in research. But the research supervisor has requested to remove the candidate from his guidance in order to accommodate other eligible candidates.

As per the orders of the Hon'ble Vice-Chancellor, the request of Dr.Sujith.S to exclude Smt.Sandhya.M.S from his guidance is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommend

**Recommendation:** *The Committee considered the above matter and recommended to hear the research supervisor and the scholar.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.C4** *Request submitted by. Dr T.K Santhoshkumar for excluding candidates from his guidance- reg.*

A letter has been received from Dr T.K Santhoshkumar, Assistant Professor, Dept. of Malayalam, University of Kerala, Kariavattom requesting to exclude two Full Time research Scholars, Smt.Rohini.S and Smt.Raji.P.J from his guidance as there is no satisfactory progress in their research work.

As per the orders of the Hon'ble Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Academics & Research held on 30.06.2021 and the committee recommended to conduct a hearing of the candidates and the research supervisor. Accordingly the Standing Committee of the Syndicate on Academics and Research held on 19/07/2021 heard Dr.T .K Santhoshkumar and Smt. Raji.P.J and recommended to permit Smt. Raji.P.J to continue her research work on condition that she shall submit her thesis within five months from the date of Syndicate decision in this regard failing which the registration granted to her will be cancelled. It was also recommended to hear Smt. Rohini.S in the next committee as she had forwarded an email stating her inconvenience on appearing for the hearing. The Syndicate at its meeting held on 23/07/2021 Vide Item.No.30.76.C2 has resolved to approve the the recommendation of the Standing Committee. The Hon'ble Vice-Chancellor has ordered to implement the Syndicate resolution.

The details of the candidate is as follows.

Name	Center	UO. No
Rohini S Tc 28/1325, Medayilmadam, Sreekandeswaram, Fort-695023	Dept. of Kerala Studies, Kariavattom	Ac.E1.C/714/MAL/11556 dated 03/12.2014 w.e.f 17.11.2014

It may be noted that the research period of the candidate has expired on 16.11.2019. Since then she was availing the grace time granted by the University. Smt. Rohini.S is a UGC-JRF candidate

As per the orders of the Registrar, an explanation has been sought from the candidate in this regard.

The candidate has cited the prevailing pandemic situation and poor health condition as the reasons for the delay occurred in her research work. Smt.Rohini. S has also stated that she is under treatment for depression.She has requested that considering her situation, the delay occurred in completing the research work may be condoned and she may be permitted to continue her research work. She also assured that she will submit the thesis at the earliest.

Sanction has been accorded by the Hon'ble Vice-Chancellor to conduct the hearing of the candidate.

**Recommendation:** *The Committee considered the email forwarded by the scholar for not appearing for the hearing and recommended to allow her to continue her research work on condition that she shall submit her thesis within five months from 23.07.2021, as per the resolution of the Syndicate held on 23.07.2021, in a similar case.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.C5** *Ph.D Research – Change of Research Supervisor and Centre– Smt.Sithara.R- reg.*

Name : Smt. Sithara R  
Subject : Malayalam (Full-time)  
Research Supervisor : Dr. S Ajayaghosh (Retired)  
Research Centre : SN College, Kollam.

**Requests** :1. Change of Research Supervisor to Dr.Sushama Kumary K.S., Asst. Professor, Dept.of Malayalam, University College, Tvm  
2. Change of research centre to University College, Tvm

**Recommendation:** *The Committee considered the above matter and recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.: C6** *Ph.D registration-July 2021 Session-Library and Information Science-requests received from Tony Cherian and Baiju Joy-College librarians-reg.*

Sri.Tony Cherian, College librarian (UGC), Peet Memorial Training College Mavelikkara and Sri. Baiju Joy, College librarian (UGC) ,St. Stephen's College, Pathanapuram have submitted requests for considering their applications for granting Part-time Ph,D registration in Library and information Sciences in the July 2021 session. **As per U.O No.Ac.E1/A3/20911/2021 dated 23/07/2021 the facility of Ph.D part-time registration has been extended to regular full-time library professionals having three years experience working in all University Libraries, affiliated colleges and Government Departments.**

Both candidates Sri. Tony Cherian and Sri. Baiju Joy have submitted online application for part time Ph.D registration in Library and Information Sciences in the July 2021 session.

The Syndicate at its meeting held on **05.03.2021 vide item no: 25.16.A7** considered the matter of extending the facility of Ph.D part time registration to regular full time library professionals having 3 years experience working in all University Libraries, Affiliated Colleges and Government Departments and resolved to extend the facility of Ph. D part time registration to regular full time library professionals having 3 years experience working in all University Libraries, affiliated Colleges and Government Departments.

The Academic Council at its meeting held on **21.04.2021 vide item No.99**, considered the matter and recommended to approve the resolution of the Syndicate. The Hon'ble Vice- Chancellor has ordered to implement the same on **14.07.2021**. Consequently U.O has been issued on **23.07.2021**. Notification for Ph.D registration in the July 2021 session has been issued on 21.06.2021. The last date for applying for online Ph.D registration in the July 2021 session was on **15.07.2021**.

Both the candidates have now requested to allow their candidature for registration to Part time Ph.D in the July 2021 session considering the fact that the decisions in this regard has been taken before the last date for submitting application and that the U.O has been issued on a later date only due to the COVID related lock down.

As per the orders of the Hon'ble Vice-Chancellor the requests of the Sri.Tony Cherian and Sri Baiju Joy is placed before Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee considered the above matter and recommended to direct the Chairman, Doctoral Committee to consider the applications submitted by Sri. Tony Cherian and Sri. Baiju Joy, in July 2021 session, if otherwise eligible, as the Vice-Chancellor implemented the decision of the Academic Council on 14.07.2021.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.C7** *Ph.D Registration in Hindi - January 2020 session- Smt.Soja.S.O - Change of Research Supervisor and Centre – Reg;*

The Head, Dept. of Hindi, University of Kerala, Kariavattom has forwarded the minutes of the meeting of the Doctoral Committee held on 17/09/2020 in respect of the Smt.Soja S O, along with the application, relevant documents and course work details.

The Committee has recommended granting Ph.D registration to the candidate for the January 2020 session, on Full Time basis and allocated the candidate under the supervision of Dr.B Asok, Associate Professor, University College, Thiruvananthapuram and University College, Thiruvananthapuram as Research Centre.

The candidate has submitted the following documents for registration:-

1. Consent letter from Dr.B Asok
2. Facility certificate from the Principal, University College,Thiruvananthapuram
3. Attested copy of PG Certificate
4. Attested copy of MPhil certificate

As per the orders of the Hon'ble Vice-Chancellor joining letter (letter No.Ac.EVII/120/HIN/22374 dated 27.01.2021) has been issued to the candidate directing her to join the research centre ,University College within one month. under the guidance of Dr.B.Asok. But as informed by the candidate she has not received the joining letter and hence has not joined the research centre so far. As per the records available in the section the joining letter was despatched on 10/02/2021.

She has also submitted a request to permit her to change her **research supervisor to Dr.Rajan.T.K Assistant Professor, SDE, University of Kerala and the research centre to Dept of Hindi, University of Kerala** so that she can use the library facility of the Department, which is also recommended by the Chairman Doctoral Committee.She has stated that this will be more convenient to her than University College as research centre, as she is residing at Attingal. **Fresh Doctoral Committee proforma, consent from Dr. Rajan.T.K, NOC from Dr.B.Asok and facility certificate from Department of Hindi ,University of Kerala, Kariavattom** are also submitted.

As per the orders of the Vice-Chancellor, the matter of changing the research supervisor and centre and issuance of a fresh joining letter in respect of Smt.Soja.S.O is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to grant full-time Ph.D registration to Smt. Soja S.O. under the supervision of Dr. Rajan T.K. at Dept. of Hindi, University of Kerala, Kariavattom.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.C8      Ph.D Registration in Hindi - July 2019 session- Change of Topic – Smt.Sudha J – Regarding**

The Head, Dept. of Hindi, University of Kerala, Kariavattom has forwarded the minutes of the meeting of the Doctoral Committee held on 20/02/2020 in respect of Smt.Sudha J along with the application, relevant documents and course work details. The Committee has recommended granting Ph.D registration to the candidate.

As per the orders of the Vice-Chancellor, Smt.Sudha.J was granted part-time Ph.D registration in Hindi in July 2019 session under the guidance of Dr.Nimmy.A.A with Govt.College for Women as research centre.

As per the joining report forwarded by the Principal, Govt.College for Women, Thiruvananthapuram, the candidate has joined the research centre on 10/03/2021.

**The Chairman Doctoral Committee has forwarded a new topic of research in respect of the said candidate along with new synopsis and course work details.** Minutes of the doctoral committee meeting held on 28/07/2021 regarding the topic change of the candidate is also submitted.

**As per the Regulations, based on the recommendations of the Doctoral Committee, the Syndicate may permit a Research Scholar to change the topic of research within one year from the date of registration. Here the candidate is not yet issued with the final U.O granting Ph.D registration.**

Name of the Candidate	Research Guide and Centre	Present Topic	New Topic
Sudha J	<u>Guide</u> Dr.Nimmy A A <u>Centre</u> Govt.College for	MOHANDAS NEMISHARAI KI RACHANAOM MEIN SAMAJIK BODH <u>Corse work details</u> Paper I: Research	MOHANDAS NAIMISHRAY KE KATHASAHITYA MEIN SAMAJIK BODH : EK ADHYAYAN <u>Course work details:</u>



	Women Thiruvananthapuram	Methodology- Exempted Paper II: SAHITYA AUR SAMAJIK BODH : EK VIVECHAN Paper III: MOHANDAS NEMISHARAI KI RACHANAOM MEIN SAMAJIK BODH	Paper I:Research Methodology- Exempted Paper II: SAHITYA MEIN SAMAJIK BODH KA SANDARBH - EK VIVECHAN Paper III:NAVEM DESAK KE CHUNINDE HINDI UPANYASON MEIN SAMAJIK BODH
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As per the orders of the Hon'ble Vice Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98. C9 Issuance of PDF Certificate - Dr.Sini Raj S, Commerce -Reg;**

An application for PDF Certificate, submitted by Dr.Sini Raj S, has been recommended and forwarded by the Head, Dept. of Commerce and the Dean of faculty of Commerce, University of Kerala, Kariavattom.

The candidate was granted PDF in Commerce for the period from 09/04/2019 to 08/04/2020 under the supervision of Dr.C Ganesh vide UO.No.AcEVII/2017-18 dated 10/06/2019 with Dept. of Commerce, University of Kerala, Kariavattom, Thiruvananthapuram as Research Centre.

She has submitted the completion certificate from the Head, Dept. of Commerce, University of Kerala, Kariavattom, Thiruvananthapuram stating that the candidate has submitted her report at the centre on 05/11/2020.

**It may be noted that the awarded PDF period of the candidate has expired on 08/04/2020, but the candidate submitted her PDF Report only on 05/11/2020, ie; after the expiry of the awarded period.**

She was not granted second year extension. **In a similar file the Syndicate at its meeting held on 14.08.2020 vide Item No. 16.08.C4 has resolved to accept the PDF thesis of Dr.Giftson.A.W, Post Doctoral Fellow in History who had submitted the same after the expiry of the first year without granting extension, by condoning the delay on the ground that he has neither signed the attendance nor has received any fellowship during this period.**

The Head, Dept. of Commerce, University of Kerala informed that Dr.Sini Raj S was not present in the research centre during the period from 09/04/2020 to 05/11/2020 (ie, after the expiry of awarded period ) and she had not claimed any fellowship during the said period.

Hence as per the orders of the Hon'ble Vice Chancellor, the matter of issuance of PDF Certificate in respect of Dr.Sini Raj S is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request by condoning the delay.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.C10 Change of Research Supervisor – Sri. Shabeequdeen S - Arabic - Reg;**

An application has been received from the following Research Scholar duly recommended by the Head of the Research centre and the Chairman of the Doctoral Committee for Change of Research Supervisor.

The details of the Research Scholar is as follows :

Name of the Research Scholar, Subject (FT/PT) and U.O. Granting Registration	Research Supervisor & Centre	Request with Details	Remarks
Shabeequdeen S Arabic Full-time Ac.E1.B.2/7786/09 dated 19/10/2009 w.e.f 23/09/2009	<b>Supervisor:</b> Dr.M Sulaiman  <b>Centre:</b> Kerala University Library Thiruvananthapuram	Change of Research Supervisor to <b>Dr.Thajudeen A S</b> , Head and Assistant Professor, Department of Arabic, University of Kerala, Kariavattom Thiruvananthapuram <b>(Regular Faculty)</b>	<b>The proposed Supervisor is a 'Regular' Faculty.</b> (The candidate should be included under the supernumerary vacancy of the proposed Supervisor)

The following are the requisites for considering the application for Change of Research Supervisor .

1. The application is to be recommended and forwarded by the Research Supervisor, the HoD & the Chairman of the Doctoral Committee.
2. Required fee of Rs.315/- for Change of Supervisor (Original Chalan).
3. NOC from Present Supervisor
4. Consent letter and Proforma of the Proposed Supervisor (Original)
5. Copy of registration order
6. Fee statement

Clause 17 of the Ph.D Regulations of University of Kerala states that the Syndicate shall be competent to allow the change of a Supervising Teacher in extraordinary cases at the request of the candidate and on the recommendations of the Doctoral Committee.

It may be noted that the above research scholar has applied for Change of Research Supervisor due to the demise of his Research Supervisor Dr.M.Sulaiman. The Proposed research Supervisor Dr.Thajudeen A S, Head and Assistant Professor, Department of Arabic, University of Kerala, Thiruvananthapuram is a Regular Faculty.

The candidate has submitted his thesis on 18.06.2016 and the evaluation process of the same has been initiated, as per the remarks from Ac.EV section

As per the orders of the Vice-Chancellor, the matter of granting Change of Research Supervisor in respect of Sri.Shabeequdeen S is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee considered the above matter and recommended to entrust the Chairman, Doctoral Committee in Arabic, on behalf of the Supervisor, for the further proceedings related with the award of Ph.D degree.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.C11 Issuance of PDF Certificate -Dr.Joseph I Thomas – reg;**

An application for PDF Certificate, submitted by Dr.Joseph I Thomas, has been recommended and forwarded by the Head, Dept. of Library and Information Science, University of Kerala.

The candidate was granted PDF in Library and Information Science for the period from 28/03/2019 to 27/03/2020 under the supervision of Dr.B Mini Devi vide UO.No.AcEVII/2017-18 dated 10/06.2019 with Dept. of Library and Information Science , University of Kerala, Thiruvananthapuram as Research Centre.

He has submitted the completion certificate from the Head, Dept. of Library and Information Science, University of Kerala, Thiruvananthapuram stating that the candidate has submitted his report at the centre on 25/03/2021.

It may be noted that the awarded PDF period of the candidate has expired on 27/03/2020, but the candidate submitted his PDF Report only on 25/03/2021, ie; after the expiry of the awarded period. He was not granted second year extension.

Clarification regarding the attendance and claim of PDF in respect of Dr. Joseph I Thomas during the period from 28/03/2020, ie, after the PDF awarded period, has been received from the Head, Dept. of Library and Information Science, University of Kerala, stating that he has not claimed any fellowship after 28/03/2020 and he has submitted his PDF report on 25/03/2021.

In a similar file the Syndicate at its meeting held on 14.08.2020 vide Item No. 16.08.C4 has resolved to accept the PDF thesis of Dr. Giftson A.W, Post Doctoral Fellow in History who had submitted the same after the expiry of the first year without granting extension, by condoning the delay on the ground that he has neither signed the attendance nor has received any fellowship during this period.

As per the orders of the Hon'ble Vice Chancellor, the matter of issuance of PDF Certificate in respect of Dr. Joseph I Thomas is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request by condoning the delay*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.C12**      **Recognition as Research Supervisor in Commerce – Dr. Anitha S. – reg:**  
 Name : Dr. Anitha S., Associate Professor, Dept. of Commerce, Govt. College, Attingal  
 Subject : Commerce  
 Faculty : Commerce  
 Facility Centre : Govt. College, Attingal  
 Request : Recognition as research supervisor in Commerce.

**Recommendation:** *The Committee considered the above matter and recommended to grant recognition to Dr. Anitha S., Associate Professor, Dept. of Commerce, Govt. College, Attingal as research supervisor in the subject Commerce with Govt. College, Attingal as facility centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No: C13**      **Recognition as Research Supervisor in Commerce – Dr. Silpa Sasankan – reg:**  
 Name : Dr. Silpa Sasankan, Assistant Professor, Dept. of Commerce, S.N. College for Women, Kollam.  
 Subject : Commerce  
 Faculty : Commerce  
 Facility Centre : S.N. College, Kollam  
 Request : Recognition as research supervisor in Commerce.

**Recommendation:** *The Committee considered the above matter and recommended to grant recognition to Dr. Silpa Sasankan, Assistant Professor, Dept. of Commerce, S.N. College for Women, Kollam as research supervisor in the subject Commerce with S.N.College, Kollam as facility centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.C14**      **Recognition as Research Supervisor in Commerce – Dr. Sajeev H. – reg:**  
 Name : Dr. Sajeev H., Assistant Professor, Govt. Arts College, Tvm  
 Subject : Commerce

Faculty : Commerce  
 Facility Centre : Govt. Arts College, Tvm  
 Request : Recognition as research supervisor in Commerce.

**Recommendation:** *The Committee considered the above matter and recommended to grant recognition to Dr. Sajeev H., Assistant Professor, Govt. Arts College, Tvm as research supervisor in the subject Commerce with Govt. Arts College, Tvm as facility centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.C15** *Recognition as Research Supervisor in Commerce – Dr. Manikantan G. – reg:*

Name : Dr. Manikantan G., Assistant Professor, Dept. of Commerce, Govt. College, Attingal

Subject : Commerce

Faculty : Commerce

Facility Centre : Govt. College, Attingal

Request : Recognition as research supervisor in Commerce.

**Recommendation:** *The Committee considered the above matter and recommended to grant recognition to Dr. Manikantan G., Assistant Professor, Dept. of Commerce, Govt. College, Attingal as research supervisor in the subject Commerce with Govt. College, Attingal as facility centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.C16** *Recognition as Research Supervisor in Commerce – Dr. Pradeep Kumar K.S. – reg:*

Name : Dr. Pradeep Kumar K.S., Assistant Professor, Dept. of Commerce, K.S.M.D.B. College, Sasthamcotta.

Subject : Commerce

Faculty : Commerce

Facility Centre : K.S.M.D.B. College, Sasthamcotta

Request : Recognition as research supervisor in Commerce.

**Recommendation:** *The Committee considered the above matter and recommended to grant recognition to Dr. Pradeep Kumar K.S., Assistant Professor, Dept. of Commerce, K.S.M.D.B. College, Sasthamcotta as research supervisor in the subject Commerce with K.S.M.D.B. College, Sasthamcotta as facility centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.C17** *Recognition as Research Supervisor in Commerce – Dr. Samna M. – reg:*

Name : Dr. Samna M., Assistant Professor, Dept. of Commerce, Iqbal College, Peringammala

Subject : Commerce

Faculty : Commerce

Facility Centre : Iqbal College, Peringammala.

Request : Recognition as research supervisor in Commerce.

**Recommendation:** *The Committee considered the above matter and recommended to grant recognition to Dr. Samna M., Assistant Professor, Dept. of Commerce, Iqbal College, Peringammala as research supervisor in the subject Commerce with Iqbal College, Peringammala as facility centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D1**      **Budget Speech 2021-22-'Exploring possibilities of ICT in immigration at the Centre for Diaspora Studies-reg.**

(Ad.AV)

An amount Rs.1,00,000/- (Rupees One Lakh only) has been earmarked as financial assistance for exploring possibilities of ICT in immigration at the Centre for Diaspora Studies, vide para No.65 of the Budget Speech 2021-22.

The Budget Implementation Cell, at its meeting held on 26.04.2021, recommended to authorize the Hon.Director, Centre for Diaspora Studies to submit a proposal on the said item, as envisaged in the Budget Speech and to place it before the Standing Committee of the Syndicate on Academics and Research. As per the recommendation of Budget Implementation Cell held on 26.04.2021, the Vice Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974 approved the recommendations.

Accordingly, as per the orders of the Vice Chancellor, the proposal submitted by the Hon.Director, Centre for Diaspora Studies towards the 'Exploring possibilities of ICT in immigration' is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration and appropriate recommendation.(Copy of the proposal appended).

**Recommendation:**      **The Committee considered the matter and recommended to agree the proposal submitted by the Director, Centre for Diaspora Studies towards the 'Exploring possibilities of ICT in immigration'. Further recommended to place the matter before the Standing Committee of the Syndicate on Finance.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D2**      **Budget Speech 2021-22 - Department of Commerce - Extending Academic Support for Development Programmes of Local Self Government Institutions, by identifying the local needs so as to aid them to implement new Projects - Re-submitting of Proposal-reg:-**

( Ad. A II )

An amount of ₹ 10,00,000 /- ( Rupees Ten Lakhs only) had been allotted in the Budget Speech 2021-22 ( Item no 45) for extending academic support for development Programmes of Local Self Government Institutions, by identifying the local needs so as to aid them to implement new Projects by the University of Kerala. The Department of Commerce was entrusted for implementing the same with the support of Researchers.

The Budget Implementation Cell at its meeting held on 26.04.2021 had recommended to grant two weeks time to submit the Proposal in this regard and to place it before the meeting of the Standing Committee of the Syndicate on Academics and Research.

Accordingly the Head, Department of Commerce forwarded the Project Proposal and Implementation Report on "Project for Empowerment of Local Self Government Institutions through Academic Support for Social Planning and Entrepreneurship Development in Selected LSGIs in Thiruvananthapuram District" prepared and submitted by Dr.Biju T, Associate Professor, Department of Commerce. As per the proposal, the total expected Expenses for the Project is 12,47,630/- (Twelve Lakhs Forty Seven Thousand Six Hundred Thirty only/-) and is planned to be carried out in 10 phases with a total duration of one year.

As per the orders of the Vice-Chancellor, the matter was placed before the Standing Committee of Syndicate on Academics and Research for consideration .The Committee considered the above matter and recommended to submit a detailed proposal from the Head, Department of Commerce.The Syndicate resolved that the recommendation of the Standing Committee of Syndicate on Academics and Research be approved.

Accordingly the Dr. Biju T, Associate Professor, Department of Commerce has re-submitted a proposal regarding the same with an estimated expenditure of 12,47,630/-(Rupees Twelve Lakh Forty Seven Thousand Six Hundred Thirty only) as follows.

Sl.No.	Item	Amount	Total
1.	Honorarium to Research Assistant 3 Nos (1 each for each LSGI) for 9 Months (15000*3*9)	15,000	4,05,000
2.	<b>Equipments:</b> Laptop (Macbook Pro MNQFLL/A with i5 core processor, 8GB RAM, SSD 512, OS Mac OS)	1,62,390	2,27,630
	Printer (HP Pro MFP M126, multifunctional laser)	15,999	
	External Hard disk (Transcend TSITSJ25m3s) 1 tb	5,199	
	USB (3Nos)	1,500	
	LCD Projector (EPSON LCD)	35,143	
	Small Pen Tablet (Wacom CTL 4100/KO-CX-New intuitive)	7,399	
3.	Training Expenses - Initial Emersion Trainings (for LSGI representatives, NGOs, officials etc)	15,000	1,80,000
	Orientation Training (3 Nos – 1 each in each LSGI)	45,000	
	EDP Trainings (3 Nos – 1 each in each LSGI – including honorarium to external RPs and supporting agencies)	45,000	
	Skill Trainings (by External Agencies – required number and agencies will be based on projects identified- atleast 2 per LSGI, total 6 numbers)	75,000	
4.	Field Study Expenses - Base line survey (Traveling, Questionnaire printing, refreshments, other expenses) 3 LSGIs	45,000	3,35,000
	Focus Group Discussion (Travelling, Opinion poll among experts, identification of experts, conducting different FGDs based on identified needs in all the three Panchayaths and preparation of report of the same))	30,000	
	Report Presentation in Grama sabhas (Number depends upon number of wards in each Panchayath)	90,000	
	Preparation of Entreprenur related projects and presentation of the same to different agencies like Kudumbashree, DIC, WDC, Banks etc	80,000	
	Feasibility study of the selected Projects (Technical, Marketing and Financial Feasibility assessment)	90,000	
5.	Stationary Charges for different phases of project report preparation including final project	50,000	50,000
6.	Miscellaneous Expenses - Including inauguration expenses in 3 LSGIs, Meeting refreshments, other travelling charges etc.	50,000	50,000
Total Expected Expenses (Rupees Twelve Lakh Forty Seven Thousand Six Hundred Thirty only)			12,47,630/-

The Project is planned to be carried out in 10 phases with a total duration of one year. As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics and Research.

**Recommendation:** *The Committee considered the matter and recommended to direct the Head, Dept. of Commerce, University of Kerala, to appear and to present the detailed proposal before the next Standing Committee of the Syndicate on Academics and Research.*

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D3** *Centre Women Studies- Request for Administrative Sanction for conducting Programmes-2021-reg*

(Ad . D III )

Dr. Bushra Beegom R.K, Director, Centre for Women Studies, vide her letter dated 27.07.2021 has requested that permission may be granted to utilize an amount of Rs.51,000/- (ie balance amount available in the Budget Head -NP-MH 49(a) -CWS-4/3925-Lumpsum Provision' of the Budget Year 2020-21 from the total amount of Rupees One Lakh ) for conducting Gender Sensitization Programmes and Anti Dowry Campaign at ten Colleges in association with Women's Cell and submitted the estimated expenditure of the Programme as detailed below;

Remuneration to the Speakers :	2000X10=20,000/-
Printing and Posters	6000/-
Remuneration to the Cell Coordination	1000X10= 10000/-
Publication of Theses Programmes	10,000/-
Publication of Research Articles	10,000/-
<b>Total</b>	<b>56,000/-</b>

In this regard, the following may kindly be seen.

- i) As per U.O.No.AcD/1/30/2021 dated 05.03.2021, sanction was accorded by the Vice-Chancellor for conducting two days International Women's Day Programme on March 8, 2021 and March 20, 2021 and to release an amount of RS.100000/- (Rupees One Lakh only) as Provisional Advance to Dr.Bushra Beegom, Director, CWS for the conduct of the programme.
- ii) It is informed that an amount of Rs.48,999/- (Rupees Forty Eight Thousand Nine Hundred and Ninety Nine) has been spent towards the said programme and an amount of Rs..51,000/- is unutilized due to the postponement of programme with the consent of the Vice-Chancellor.
- iii) In this scenario, Dr.Bushra Beegom, Director, CWS has requested that permission may be granted to conduct the Gender Sensitization Programmes and Anti Dowry Campaign at ten Colleges in association with Women's Cell.
- iv) It may kindly be seen the proposed date of conducting programme is not mentioned in the letter received.

As per the orders of the Vice-Chancellor, the following request of Dr.Bushra Beegom, Director, Centre for Women Studies is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations;

- i) **permission to conduct the programme "Gender Sensitization Programmes and Anti Dowry Campaign at ten Colleges in association with Women's Cell "**
- ii) **permission to utilise the balance amount of Rs.51,000/- out of the total amount of RS 100000/-(Rs One Lakh) sanctioned as provisional advance to Dr Bushra Beegom vide UO. No Acd/1/30/2021 dtd 5.3.2020(balance amount available in the Budget Head -NP-MH 49(a) -CWS-4/3925-Lumpsum Provision' of the Budget Year 2020-21) for conducting the programme.**

**Recommendation:** *The committee considered the above matter and recommended to agree with the requests submitted by Dr. Bushra Beegom, Director, Centre for Women Studies.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D4** *Proposal for new Department for Home Science under Faculty of Science in Kariavattom Campus– reg.*

(Ac. D)

Prof. A.Gangaprasad, Dean Faculty of Science, Department of Botany, University of Kerala has submitted a proposal for the starting of new department of Home Science at Kariavattom Campus.

The proposal has been placed before the Syndicate held on 10.11.2020 vide item no. 49.D8 and the Syndicate considered the matter and resolved to refer the matter for the remarks of the Director, IQAC as per the recommendation of the standing committee of the Syndicate on Academics & Research held on 09.11.2020.

The Director, IQAC has submitted the remarks on the proposal as follows:

- The relevance of Home Science Department is well established in the proposal.
- The following details have to be obtained:
  1. Nature of faculty to be appointed – Contract/Permanent/Adjunct.  
If permanent, distribution based on designation
  2. Infrastructure and laboratory requirements including building to house the Department

As per the remarks of the Director, IQAC, Prof.A.Gangaprasad, Dean Faculty of Science has submitted the details related to the following:

1. Nature of faculty to be appointed  
(Assistant Professor – 5, Associate Professor -1, Professor-1, Lab/Research Asst-1)
2. List of Equipments used in Food Science and Drafting Lab
3. List of Equipments required for an audio visual & design lab

(The details submitted by the Dean, Faculty of Science is appended as Annexure I)

The Syndicate at its meeting held on 05.03.2021 vide item no. 25.16.D3, considered the proposal along with the details as mentioned above and resolved to agree the proposal in principle and further resolved to forward the proposal to the Standing Committee of the Academic Council for Remarks, as per the recommendation of the standing committee of the Syndicate on Academic & Research held on 26.02.2021.

The Standing Committee of the Academic Council held on 30.06.2021, vide item no. 02 considered the proposal and resolved to return the matter to the Syndicate to consider it as a separate item to be placed before the Senate.

The Syndicate held on 23.07.2021, vide item no. 30.87, considered the matter and resolved that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

As per the orders of the Vice Chancellor the proposal for new Department for Home Science under Faculty of Science in Kariavattom Campus submitted by Dr.A.Gangaprasad, Dean, Faculty of Science is placed before the Syndicate for consideration.

**Recommendation:** *The Committee considered the matter and recommended to entrust the Pro Vice-Chancellor to submit a report in this regard, after discussing the possibilities of incorporating new and innovative courses in the proposal submitted by the Dean, Faculty of Science, with concerned academic experts.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D5** *Request for publication of Ph.D thesis in respect of Dr. Patricia John-reg*  
(Ac. E V)

**Dr. Patricia John**, who was awarded Ph.D Degree in **Malayalam** for her thesis entitled “രതിയുടെ ആവിഷ്കാരംകാക്കനാടൻ,ഒ.വി.വിജയൻ,എം.മുകുന്ദൻ എന്നിവരുടെ നോവലുകളിൽ” has requested permission for publishing her Ph. D research work.

As per the **Statute 8(12) of Chapter 14** - Faculty of **Oriental Studies** of KUFs 1977, thesis shall not be published without the sanction of the Syndicate. Permission to publish the thesis has earlier been given subject to the following terms and conditions.

1. The University will not take any financial liability on its part for publication of the thesis.
2. Due acknowledgement should be given by the candidate to the University at the time of publication of the thesis.
3. The thesis should be published after rectifying the defects pointed out by the examiners in their reports in due consultation with the supervising teacher.

As per the orders of the Vice chancellor, the request received from **Dr. Patricia John** seeking permission for publishing her Ph D thesis is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and recommendation

**Recommendation:** *The Committee considered the matter and recommended to agree with the request as per norms.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D6** *Request for publication of Ph.D thesis in respect of Dr. Vinod S in Malayalam-reg-*

(Ac. E V)

**Dr. Vinod S**, who was awarded Ph.D Degree in **Malayalam** for his thesis entitled “മലയാളസിനിമയിലെ നായകസങ്കല്പം :1980 നു ശേഷമുണ്ടായ തെരഞ്ഞെടുത്ത സിനിമകളെ മുൻനിർത്തിയുള്ള സംസ്കാരപഠനം” has requested permission to publish his Ph.D research work.



As per the **Statute 8(12) of Chapter 14** - Faculty of **Oriental Studies** of KUFS 1977, thesis shall not be published without the sanction of the Syndicate. Permission to publish the thesis has earlier been given subject to the following terms and conditions.

1. The University will not take any financial liability on its part for publication of the thesis.
2. Due acknowledgement should be given by the candidate to the University at the time of publication of the thesis.
3. The thesis should be published after rectifying the defects pointed out by the examiners in their reports in due consultation with the supervising teacher.

**As per the orders of the Vice chancellor, the request received from Dr. Vinod V seeking permission for the publication of his thesis is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and recommendation.**

**Recommendation:** *The Committee considered the matter and recommended to agree with the request as per norms.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D7**

**Loyola College of Social Sciences- Request for Changing the Board of Studies of MA Human Resource Management (MA HRM) from Social Work to Business Management –reg.**

( Ac. D )

The Principal, Loyola College of Social Sciences has requested to change the Board of Studies of MA Human Resource Management Course to BoS in Business Management, since there is no representation from the HRM subject in the present board of studies in Social work to which the programme is attached. The Principal has informed that, Loyola College is the only college where the MA Human Resource Management is offered under the University. It is also stated that, most of the subjects of the MA HRM programme come under the broader discipline of Management Studies, and hence it will be more appropriate to shift this programme from BoS Social Work to the BoS in Business Management.

As per the orders of the Vice- Chancellor, the matter regarding changing the BoS of MA (HRM) course from Social Work to BoS in Business management is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

**Recommendation:** *The Committee considered the request submitted by the Principal, Loyola College of Social Sciences and recommended to refer the matter to the Standing Committee of the Academic Council for appropriate suggestion in this regard.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D8**

**Department of Kerala Studies, University of Kerala, Kariavattom - Conduct of Puthusseri Smaraka Lecture Series-Submission of Proposals in the Budget Speech Items for 2021-2022-reg:-**

( Ad. A II )

An amount of ₹ **2,00,000** /- ( Rupees Two Lakh only) was allotted in the Budget Speech 2021-22 (**Item no 8**) to Conduct Puthusseri Smaraka Lecture Series in the *Department of Kerala Studies, University of Kerala, Kariavattom.*

The Budget Implementation Cell at its meeting held on **26.04.2021** recommended to grant two weeks time to The Head, Department of Kerala Studies, University of Kerala, Kariavattom in this regard and to place it before the next *Standing Committee of the Syndicate on Academic and Research.*

Accordingly, Prof.C.R Prasad, Head, Department of Kerala Studies, University of Kerala, Kariavattom has submitted a proposal regarding the same with an estimated expenditure of ₹**1,35,000**/- (Rupees One Lakh Thirty Five Thousand only) as follows.

Items	Amount
Remuneration of Lecturers	20,000/-
Brochure,Certificates, Miscellaneous	15,000/-
Publications	100,000/-
<b>Total</b>	<b>1,35000/-</b>

*As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academic and Research for consideration*

**Recommendation:** *The Committee considered the above matter and recommended to agree with the proposal submitted by the Head, Dept. of Kerala Studies, University of Kerala. Further recommended to place the matter before the Standing Committee of the Syndicate on Finance.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D9 Replacement of Thesis – Sri. Praveen R in Education – reg-**

( Ac. E V )

**Sri. Praveen R**, Research Scholar in Education under the guidance of **Dr.Peter Mathew, Principal (Rtd)Mount Tabor Training College, Pathanapuram** submitted thesis entitled “ AN ANALYTICAL STUDY OF THE PREVALENCE AND POTENTIALS OF ALTERNATIVE EDUCATION IN KERALA ” on 31/05/2019.

Defects were intimated to the candidate vide memo dated 06.08.2021. As the candidate has not responded to the said memo, reminder dated 06.08.2021 was also issued. In response to the said letter, the candidate intimated that some documents could not be submitted along with the application as his research supervisor was abroad.

Further, requested permission for replacing the theses which were submitted on 31/05/2019 stating that there are some serious printing errors in his research thesis. In the analysis chapter, even though the page numbers are correct, some of the major contents are interchanged mistakenly. **Dr.Peter Mathew**, the research supervisor of the candidate has also recommended to grant permission to the candidate to rectify the mistakes and to replace the thesis.

Hence as per the orders of the Vice Chancellor, the matter of replacing the Ph.D thesis in respect of **Sri. Praveen R**, Research Scholar in Education is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to reject the thesis submitted by Sri. Praveen R. Further recommended to direct the scholar to submit the thesis, afresh, with relevant documents, by remitting the requisite fee.*

**Resolution of the Syndicate**

**RESOLVED** to entrust the Pro-Vice-Chancellor to take appropriate decision after verifying the file and related documents.

**Item No.32.98.D10 Department of Sociology – Implementation of the Innovative Project titled "Agricultural Food Security and Health"- Request for extending the implementation period of the project up to 30-06-2022 - Conduct of hearing with the officials concerned- Reg.**

(Planning A1)

As per the U.O. No.1103/2019/UOK dated 21.12.2019, an amount of Rs. 6,00,000/- (Rupees Six lakh only) was released as provisional advance to Dr. Antony Palakkal, Associate Professor, Department of Sociology & Principal Investigator, towards meeting the expenses in connection with the implementation of the Innovative Project "Agricultural Food Security and Health: A study among Organic Farmers in Kerala", against the financial assistance sanctioned for implementing the above Innovative Project, under the State Plan Grant for the year 2019-20.

It may be noted that though the above U. O. was issued on 21/12/2019, the amount was credited to the PD Account of the Principal Investigator only in the month of June 2020, owing to the delay in receipt of the Grant from the Govt. and the subsequent ban on treasury payments imposed during that period.

Accordingly, Dr. Antony Palakkal, Associate Professor & Principal Investigator of the project, vide letter dated 19/04/2021, informed that due to the conditions attributed to the 'Covid 19' pandemic, he was not able to conduct the field work and data collection with respect to the project, until January 2021 and the same is nearing completion as of now. It is also informed that as per the proposal submitted by him, the project is of 2 years duration and in this context has requested sanction to extend the implementation period of the above project, up to 30.06.2022.

The Standing Committee of the Syndicate on Academics & Research at its meeting held on 19/07/21, considered the above matter and directed to conduct a hearing with the officials concerned with the implementation of the proposed Innovative Project. The Syndicate held on 23/07/2021 (Item No. 30.76.D14), resolved to approve the above recommendation.

As the Principal Investigator and the officials concerned with the project couldn't attend the meeting at the specified time slot, the Standing Committee of the Syndicate on Academics & Research, at its meeting held on 13/08/21, recommended to allow one more chance to the officials concerned with the implementation of the proposed Innovative Project, to appear for the hearing in the next meeting of the Standing Committee of the Syndicate on Academics & Research. The Syndicate held on 17/08/2021. (Item No. 31.97.D5) resolved to approve the above recommendation.

Hence, the matter regarding the conduct of a hearing with the officials concerned with the implementation of the Innovative Project titled "Agricultural Food Security and Health: A study among Organic Farmers in Kerala", on the request seeking extension of the implementation period of the above project up to 30th June 2022, is placed before the Standing Committee of the Syndicate on Academics & Research, for consideration and recommendations.

**Recommendation:** *The Committee considered the above matter and recommended to grant extension upto 30.04.2022, to implement the innovative project "Agricultural Food Security and Health", considering the Covid pandemic.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D11** *Kerala Genome Data Bank - preliminary proposal - Department of Computational Biology & Bioinformatics in collaboration with SciGenome Research Foundation, Kochi- intimation of initiating 150 Crore project proposal-reg:*

*(Ad.FI)*

Prof. Achuthsankar. S. Nair, Head (i/c) of the Department of Computational Biology and Bioinformatics has submitted a preliminary proposal regarding "Kerala Genome Data Bank". In the proposal, the following matters are stated.

The Department of Computational Biology & Bioinformatics has been having association with SciGenom Research Foundation, Kochi for the last many years.

A Memorandum of Understanding (MoU) in this respect was initially rejected by the Legal Advisor, but later it was vetted by the Legal Advisor and was signed between the University and the Foundation on 1st January 2019 and is valid up to January 2024. Under the MoU, Collaborative project proposals/execution and jointly approaching funding agencies is provided. (copy appended)

Accordingly, a major proposal has been drawn up for setting up "Kerala Genome Data Bank". Initial cost of the proposal is estimated to be around 150 Crores. It is proposed to approach the Government for funding. (copy appended)

Kerala Genome Data Bank (KGDB) is a proposal to produce and publish genomic data of relevance to medical, agricultural and livestock sector, in line with international models such as "Genome UK". It is proposed to establish a high capacity data centre capable of storing and processing large amount of genomic data (in the campus of the University of Kerala), which will be a critical base for research institutions and industries to create value added platforms and tools using AI and Machine Learning.

Dr. Achuthsankar S Nair has submitted that this centre proposes to hold the following four types of data:

- 100K genomic data of Kerala population and genetic variant analysis with clinical data to develop a genetic catalogue for Kerala population.

- 100 genomic data of plants including genome sequencing, expression analysis, variant analysis, trait mapping, bar coding, molecular phlogenetic analysis and marker development for plant breeding.
- 20 genomic data of animals including genome sequencing and expression analysis, variant analysis, trait mapping, bar coding, molecular phlogenetic analysis and marker development for plant breeding.
- Genomic data for human, plant & animal pathogen microbes to enable investigations into disease causing genes, analysis, variant analysis, phylogenetic and secondary metabolism analysis.

The above data bank will enable the following deliverables:

- Genetic catalogue correlated with clinical data for Kerala population and knowledge on potential health risk factor, develop insight into variants causing disease and susceptibility of population segments to specific diseases.
- Genomic investigations into selected agronomically and medicinally important plants and identification of key genes responsible for important agricultural traits and biosynthesis of medicinally important biomolecules.
- Genomic investigations into selected economically important animals for the sustainable development of economy of the livestock sector.

Regarding the implementation of the project, it is stated that:

- Project to be led by the University of Kerala & Sci-Genome Research Foundation. R&D institutions in Kerala working in genomic area can be inducted suitably.
- Estimated cost of Rs. 250 Crores over 5 years. Government funding and CSR funding is expected.
- An Ethics Committee constituted by the University & Government may draw out guidelines to address ethical and social issues and concerns.

Prof. Achuthsankar S Nair, Head of the Department, Department of Computational Biology & Bioinformatics stated that being a major project which requires the consent and involvement of the State Government, the University authorities are to be informed of the proposal. Any inputs given by the executive body of the University shall be incorporated into the proposal. Also stated that at the moment, the proposal is in draft stage and formal proposal when submitted to Government shall be routed through formal channels.

The Vice Chancellor has ordered to place the matter before the Standing Committee of Syndicate on Academics and Research.

Hence the matter is placed before the Standing Committee of Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the above matter recommended to constitute a sub-committee comprising Pro Vice-Chancellor, Dr. S. Nazeeb, Dr. K.G.Gopchandran, Members Syndicate and Director Research to discuss the proposal with Prof. Ahuthsankar S. Nair and submit a report in this regard.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D12** *Department of Optoelectronics - Request for conducting Internship for Ayurveda doctors and Ayurveda medical students in Optical instrumentation to nano sciences - reg.*

( Ad. B III )

The Professor & Head, Department of Optoelectronics, Kariavattom has forwarded a proposal submitted by the Ayurveda Medical Association (AMA) in its letter dated 10.07.2021, to conduct one week internship programme for Ayurveda doctors and Ayurveda medical students for getting familiarized with modern optical characterization techniques relevant in nano-medicine.

The registration fee proposed is Rs. 5000/- which includes the expenses for sample characterization, honorarium for the trainers, refreshment and Certificate printing. As the expenditure for conducting the above programme will be met completely from the registration fees payable by the interns, **the programme incurs no financial commitment to the University.**

The above programme will be a good extension and outreach programme of the department of Optoelectronics. Hence the Professor & Head, Department of Optoelectronics has expressed willingness to undertake the internship programme using the existing facilities and requested to accord sanction for,

1. **Conducting the internship programme for the Ayurveda doctors and Ayurveda medical students at Department of Optoelectronics, Kariavattom**
2. **Permitting the interns to visit the characterization facilities available in the Central Laboratory for Instrumentation and Facilitation (CLIF), University of Kerala, Kariavattom Campus.**

As per the orders of the Vice - Chancellor, the proposal to conduct one week internship programme for Ayurveda doctors and Ayurveda medical students at Department of Optoelectronics, for getting familiarized with modern optical characterization techniques relevant in nano-medicine is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to hear the Head, Dept. of Optoelectronics, University of Kerala and Director, CLIF.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D13**

***Inter University Centre for Malayalam Language – Proposal for creating a subdomain for IUCML in the official website of University of Kerala.***

***Planning A )***

Dr Sheeba M Kurian, Hon Director, Inter University Centre for Malayalam Language has submitted a proposal with detailed specification for creating a subdomain for IUCML in the official website of University of Kerala

In this regard it may be noted that the proposal earlier submitted by the Director was placed before the Combined meeting of the Standing Committees of the Syndicate on Planning and Development, Finance and Academics and Research held on 22.12.2020. The Committee recommended to entrust the Department of Computer Science to take steps to implement the proposal for 'Creating a website for coordinating the existing and upcoming activities in IUCML' by exploring the possibility of utilizing the startups which comes under the purview of Department. Later the Syndicate held on 29.12.2020 resolved to approve the recommendations of the Combined meeting of the Standing Committees of the Syndicate on Planning and Development, Finance and Academics and Research. The Syndicate further resolved to entrust the Convenor, Standing Committee of the Syndicate on Planning and Development, Dr. S Nazeeb, Dr. K G Gopchandran, Members Syndicate to have detailed discussion with the Hon. Director, IUCML regarding the implementation and utilisation of fund already allotted.

The meeting considered the matter related to the activities of IUCML and recommended the following

- To ascertain the availability of funds in the KUF
- Recommended Hon Director, IUCML to submit year wise proposals to the Syndicate for approval. A separate proposal for creating a subdomain for IUCML in the official website of University of Kerala may be submitted
- To utilize all the amounts strictly following the procedures laid by the University of Kerala
- To utilize the amounts exclusively for the purpose for which it was granted in the original proposal approved by the Syndicate on 07/12/2013(Item No. 9)

The Syndicate held on 07.05.2021 approved the recommendation. Based on this recommendation, Dr Sheeba M Kurian, Hon Director, Inter University Centre for Malayalam Language has submitted the proposal (Appendix 1).

As per the orders of the Vice Chancellor, the proposal submitted by Dr. Sheeba M Kurian, Hon Director, Inter University Centre for Malayalam Language for creating a subdomain for Inter University Centre for Malayalam Language in the official website of University of Kerala is placed

before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to direct the Director, KUCC for creating a subdomain for Inter University Centre for Malayalam Language in the official website of University of Kerala.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D14** *Ph.D. thesis submission– Condonation of delay in submission of thesis after Pre-submission seminar and submission of thesis under retired supervisors– Sri. Nazimudeen E.A.– Ph.D. candidate in Physics – reg.-*

(Ac E II)

**Sri. Nazimudeen E.A.**, full time Ph.D candidate in Physics under the guidance of **Dr. Sunila Abraham**, Assitant Professor & Head (Rtd.), Dept. of Physics, Christian College, Chengannur and co-guidance of **Dr.T.E. Girish**, Associate Professor (Rtd.), Dept. of Physics, University College, Thiruvananthapuram with date of registration **09/02/2017** (UO.NO.Ac.E.VI(4)/116/PHY/13539/2017, dated 18/02/2017) has submitted the synopsis and thesis on **17/06/2021**. The application has been verified and the several defects noted and pointed out in the application has been communicated to the candidate and concerned research supervisors through defect memo dated 09.07.2021, as the candidate submitted only very few documents required for thesis submission. Accordingly the candidate has submitted additional documents which partially rectified the defects, on 14.07.2021. After thorough verification of the same another defect memo issued to the candidate dated 11.08.2021. The candidate has not rectified the defects stated in this memo so far and instead he has submitted a request to the Hon'ble Vice-Chancellor, recommended and forwarded by the research supervisors, for condoning the delay in submission of thesis after three months from the date of conduct of Pre-submission seminar which is one of the defects pointed out in the defect memo. Also he has requested to exempt him from all the defects raised in the defect memo as per the relevant orders and that he is ready to pay the condonation fee of University, if necessary.

**Vide U.O No. AcEI/2018 dated 31.05.2018**, Research Scholars who have conducted their pre-submission seminar under research supervisors mentioned under Clause 9.2 of U.O. No. AcEI/2016 dated 01.02.2016 will be permitted to submit the thesis without guide change only if they do so within three months from the date of conduct of pre-submission seminar which is the permissible period between the conduct of pre-submission seminar and submission of thesis. The pre-submission seminar of the candidate was conducted on 02/12/2020 and he was supposed to submit the synopsis and thesis within 3 months w.e.f 02.12.2020. ie on or before 01.03.2021. The date of retirement of Research supervisor and Co- supervisor was on 31.05.2020 and 31.05.2016 respectively. Hence, as per the above order, eventhough the pre-submission seminar of the candidate has been conducted within one year of the retirement of the Research supervisor he could not submit the thesis under the supervisors as the stipulated time period of 3 months allotted for thesis submission after conducting the pre-submission seminar was already lapsed. **Vide UO No. 3746/2020/UOK dtd 23/11/2020**, The last date stipulated for various research activities as prescribed in the University rules and regulations and falls during the lock down period is extended to a further period up to 31/12/2020. Thus he was able to submit the thesis on or before 31.12.2020 due to COVID restrictions.

**Vide UO No. AcE1/A3/3/2021 dtd 28/06/2021**, The last date stipulated for various Research activities as prescribed in the University Rules and Regulations which falls during the period of lockdown imposed by the Government (from 08<sup>th</sup> May, 2021) is extended upto 30<sup>th</sup> September, 2021.

**But the stipulated date for the submission of the synopsis and thesis of the candidate, ie on or before 01.03.2021, does not fall during the period of lock down imposed by the Government. Thus, the candidate is permitted to avail the grace time period for thesis submission, but he cannot get the relaxation due to COVID-19 pandemic as per the above orders.**

**Vide UO No. AcEII/3/2020 dtd 27/11/2020**, there is fine for late submission of thesis at the rate of Rs.2000/- for every 30 days or part there of. Also the Vice- Chancellor is entrusted to condone the delay of submission of thesis after 2 months from the stipulated time period of three months from the date of conduct of pre-submission seminar.

**As per the above order the candidate has to remit an amount of Rs. 8000/- as late fee for thesis submission.**

**The following facts are stated by the candidate related to his PhD research in support of the condonation request for delay in submission of the thesis along with relevant documents.**

- Since Dr. T.E. Girish, Associate Professor (Rtd.), Dept. of Physics, University College, Thiruvananthapuram had retired from Govt. Service with effect from 31.05.2016, the candidate has been undergone re-allocation of guide in which Dr. Sunila Abraham, Assitant Professor & Head (Rtd.), Dept. of Physics, Christian College, Chengannur allocated as the Research supervising teacher and Dr. T.E. Girish as the co-supervising teacher.
- As the Doctoral committee & the external subject expert wanted him to verify or substantiate some of the experimental results presented during pre-submission seminar, he has to relay on National Laboratories like RRCAT, Indore and BARC, Mumbai in this regard. But there was a long delay in procuring the experimental results from these institutions due to the high pandemic situation prevailing in Indore & Mumbai at that time, which is to be included in the thesis.
- Since state-wide lockdown was declared in Kerala from 8<sup>th</sup> May onwards, he could not submit his thesis immediately. Finally, he could physically submit the theses copies to University along with application and essential documents on 3<sup>rd</sup> June 2021.
- Since he is currently unemployed and searching for a job to support his family and also he is not availing any research fellowship, early evaluation of thesis will be highly beneficial to overcome financial difficulties.
- The Supervising teacher has signed his PhD thesis on 7<sup>th</sup> May 2021 which is three weeks before the expiry of the grace period of one year after her retirement from service on 31<sup>st</sup> May 2020.
- It is cited that UGC has requested the universities to extend the dates of submission of PhD thesis of research scholars (irrespective of the category) due from December 2020 to 30<sup>th</sup> June 2021 initially, and then up to December 2021. The University of Kerala has also issued similar orders of extention up to 30<sup>th</sup> September 2021.

It is requested to consider his request favourably based on the reasons including the COVID - 19 pandemic & lockdown situations mentioned above and also to exempt him from all the problems raised in the defect memo as per the relevant orders. Also stated that he is ready to pay the condonation fee of University if necessary.

**The following specific recommendations are stated by the Supervising Teacher in support of the condonation request of the candidate.**

- The reasons mentioned by Mr. Nazimudeen E.A for the delay in submission of the thesis in his representation to the University is genuine.
- She has signed the thesis three weeks before the expiry of her grace period for research guidance in the University which falls on 31<sup>st</sup> May 2021.
- The delay in submitting the PhD thesis by the candidate to the research centre is only two months & four days and the physical submission of PhD thesis to the University (June 3<sup>rd</sup> 2021) along with relevant application and supporting documents was delayed further due to statewide COVID-19 pandemic lockdown in kerala from 8<sup>th</sup> May 2021 onwards with severe travel restrictions. University accepted the thesis only on the reopening day after the lockdown.
- Since, Covid 19 pandemic prevailing in our country and state for more than one year is an extraordinary situation, due relaxation of existing University and UGC regulations for submission of a PhD thesis is justifiable.
- The supervising teacher has strongly recommended the request/representation of Sri.Nazimudeen E.A and also requested to grant him condonation for the delay in submission of his PhD thesis after the conduct of Pre-Submission seminar.

**The following specific recommendations are stated by the Co- Supervising Teacher in support of the condonation request of the candidate.**

- As the candidate is unemployed at present early evaluation of the thesis will help him to find a suitable livelihood.
- The research topic of the candidate is novel and has done investigations as a part of the thesis work in collaboration with national laboratories such as BARC, Mumbai and RRCAT, Indore.
- Since the visibility of University of Kerala research in the public domain is from the PhD theses uploads in Shodganga (maintained by UGC), the promotion of good thesis works of young scholars will increase the visibility of the University research contributions in future.
- The candidate made earnest efforts to improve the quality of the PhD thesis after his Pre-submission seminar by including additional experimental results from National labs like RRCAT, Indore despite the pandemic situation and it partially justifies his delay in submission of the thesis after his Pre-submission seminar.
- During the pandemic, the scholars' thesis preparation work is severely affected due to restrictions in travel, non-availability of Labs and Libraries in his neighbourhood and UGC has issued circulars to the universities to grant extensions for submission of thesis of all affected scholars due from December 2020 and up to December 2021.
- The candidate submitted his PhD thesis to the research centre on 07<sup>th</sup> May 2021. He could submit copies of the bound volume of his thesis before the expiry of one year grace time after the date of superannuation of his supervising teacher and physical submission of his thesis copies to the University is further delayed due to statewide lockdown for more than a month from 8<sup>th</sup> May 2021.

The Co-Supervising teacher has also strongly recommended the request/ representation of Sri. As per the orders of the Hon'ble Vice Chancellor,

1. **the matter regarding the condonation of delay of 108 days in the submission of synopsis and thesis and levying of fine of Rs. 8000/- in respect of Sri. Nazimudeen E. A., Ph.D. candidate in Physics, beyond the allowed time of 3 months after conducting the pre-submission seminar**
2. **the matter regarding the submission of synopsis and thesis under retired supervisors which is not permissible under existing laws**
3. **the request of the candidate to exempt him from all the defects raised in the defect memo dated 11.08.2021**

along with the request of the candidate and recommendations of the research supervisors is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to condone the delay in submission of synopsis and thesis, by levying the fine as per existing rules. Considering the present Covid pandemic and the Public Notice, dated 16.03.2021 issued by the UGC, the committee further recommended to permit the scholar to submit the thesis under present supervisor, if the research scholar requested, by clearing the defects reported.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D15**

**Representation submitted by Prof. Dr. A. Gangaprasad, Former Dean, Faculty of Science- revised guidelines and format for the Confidential Report form- conduct of Open Defence programmes in different subjects– Reg:-**

**( Ac. E II )**

Prof. Dr. A. Gangaprasad, Former Dean, Faculty of Science has submitted a revised guidelines and format for the Confidential Report form, for the smooth conduct of the Open Defence programmes in different subjects.

The draft proposal submitted are detailed below.



**GUIDELINES FOR CONDUCTING THE OPEN DEFENCE (Ph.D.)(Draft)**  
**University of Kerala**

**Presentation**

1. The study shall present the doctoral work before a group of experts.
  2. The duration of the presentation may be about 30-40 minutes. The student can present his/her thesis work using Power Point Presentation (PPT) and each slide should be numbered.
  3. The student shall clearly indicate in his/her presentation
    - (a) Why the work was done (general background and objective)
    - (b) How the work was done (methodology)
    - (c) What are the findings (results)
    - (d) Summary and conclusion and recommendation with future prospects of the work
    - (e) Acknowledgements
- The presentation shall be followed by the Chairman's observation and then a discussion where the work will have to be defended by the student. The participants can ask questions and make comments on the work.

**Participants**

- All Research Guides of the University of Kerala in the concerned Discipline.
- Research Guides in related disciplines and experts from local Research Institutions invitation.
- All Research Scholars registered in the concerned subject in the University of Kerala.
- Post Doctoral Fellows/Research Associates in the concerned discipline/related disciplines.
- Chairperson of the Board of adjudicators of the Ph.D. thesis of the student.
- The Dean of the concerned Faculty.
- The Head of the Department and all Doctoral Committee members of the concerned subject.
- The Supervising teacher as the convener.

**Procedure for the conduct of Open Defence**

The Chairperson, Board of Adjudicators, to examine the Research Scholar at the Open Defence, shall be appointed by the Vice Chancellor and officially invited by the University. After ascertaining the date from the Chairperson of the Board of Adjudicators, the University shall direct the Supervising Teacher to convene the meeting for the Open Defence.

The Open Defence shall be organized by the Supervising teacher in consultation with the Chairperson, Dean Faculty of the concerned subject and the Head of the concerned Department. The supervising Teacher act as the Convenor of the Open Defence programme. In case of students working in recognised research centres, the venue of the open defence shall be the concerned University Department or a venue as decided by the Vice Chancellor, University of Kerala. The supervising Teacher (Convenor) shall extend invitation for the Open Defence to all the participants. An invitation/ notice shall be issued by the Convenor indicating the name of the Research Scholar, title of the Doctoral thesis and date, time and venue of the Open Defence are to be displayed on the Notice Board of the concerned department. A summary of the doctoral thesis about 1000 words submitted by the Research Scholar shall sent along with the invitation/ notice. The Convenor shall also arrange to display a copy of the doctoral thesis and the summary in the concerned Department Library at least 3 days before the Open Defence.

The Open Defence shall begin at the correct time mentioned in the invitation with the welcome address by the convenor of the Open Defence followed by a brief introduction of the Chairperson of the Board of Adjudicators and the Research Scholar by the Supervising Teacher (Convenor). The Convenor invited the Chairperson to conduct the Open Defence and the Chairperson shall chair the session. The chairperson invited the Research Scholar to present his/her content of the doctoral thesis in 35-40 minutes. After the presentation of the thesis, the participants will be allowed by the chairperson to raise any queries or suggestion or comments on the doctoral thesis. The chairman can also seek clarifications from the Research Scholar and also ask questions raised by the other adjudicators. The Chairperson can disallow questions and comments which are not relevant to the main theme of the doctoral thesis. Without the permission of the Chairperson of the Open Defence, nobody is allowed to interfere the proceedings. The open defence shall be concluded with the vote of thanks proposed by the Convenor. The Head of the Department of the concerned subject will arrange all necessary facilities for the smooth conduct of the Open Defence.

The consolidated evaluation report with specific recommendation in the prescribed format and a brief minutes of the Open Defence proceedings shall be signed by the Chairperson, Dean of the concerned faculty, Head of the department and the Convenor (applicable for both offline/online Open Defence) and forwarded to the Registrar, University of Kerala in sealed envelope. A list of participants both offline and online counter signed by the concerned Head of the Department also forwarded to the Registrar.

**PROFOMA**

**REPORT ON THE VIVA-VOCE EXAMINATION THROUGH THE OPEN DEFENCE SYSTEM**

1. Name of the Research Scholar.....
2. Title of the Thesis .....
3. Subject .....
4. Date of Examination .....
5. Venue .....
6. Name, Designation and Address of the chairperson (Examiner).....  
.....  
.....
7. Recommendation .....
8. Whether corrections or modifications in the thesis.....  
suggested by the examiner(s)
9. Whether the suggested corrections or modifications  
.....  
incorporated in the thesis before

Chairperson	Dean	Head of the Department	Supervising Teacher
Signature	Signature	Signature	Signature

As per the orders of the Hon'ble Vice Chancellor, the proposal submitted by submitted by Prof. Dr. A. Gangaprasad, Former Dean, Faculty of Science regarding the revised guidelines and format for the Confidential Report form, for the smooth conduct of the Ph. D. Open Defence programmes in different subjects is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:**     *The Committee recommended to defer the matter*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D16**

***Transforming Department of Physical Education to a Teaching and Research Department– proposal consideration -reg.***

**(Ac. D)**

Budget Speech 2021-22 of University of Kerala envisaged transforming Department of Physical Education to a Teaching and Research Department and allocated an amount of Rs.25,00,000/- (Rupees Twenty Five Lakh only) for the initial activities. The Budget Implementation Cell at its meeting held on 26.04.2021 has recommended to authorize the Director, Department of Physical Education in consultation with Director, Research to submit a proposal in order to place the same before the Standing Committee of the Syndicate on Academics & Research. The Director (i/c), Physical Education vide letter dated 20.07.2021 has forwarded a proposal as per the recommendations of Budget Implementation Cell as detailed below.

Physical Education is an incredibly important part of schools and colleges in our country. Developing healthy habits, learn to enjoy exercise, harness their energy in a creative way, living physically fit and staying away from diseases are the primary objectives of physical education in schools and colleges.

Department of Physical Education in University makes contributions to University to three separate areas:

1. provide sports facilities and opportunities for the students
2. Promote competitive sports in the form of organizing competition at intra- mural and extramural levels
3. Academics in relation to physical education, health, fitness and wellness

**Aim**

The aim of the department is to make professional leaders of Physical Education who will serve the Nation by their professional knowledge and skill to build a FIT Nation.

**Objectives**

- To meet the need of the professional leaders needed by schools and colleges in the state as well as in the country.
- To provide scientific professional service to different agencies related to Health, Fitness and Physical Education.
- To practically implement the slogan “Sports for All” through quality professionals.
- To inherit Physical, Mental, Social, Emotional and Spiritual knowledge
- To study movement as a creative medium connected to communication, expression and aesthetic appreciation
- Provide knowledge and understanding in a variety of physical activities and evaluate their own and others’ performances
- The physical education program will allow the students to participate in developmentally appropriate activities
- The physical education program will develop and reinforce cooperative behaviour
- The physical education program will teach the students to establish lifelong fitness goals.

**Features**

- Two years B.P.Ed/ and three year BPES programme for graduation in physical education.
- Two years M.P.Ed/ MPES programme for post graduation in physical education.
- Inclusion of courses and experiences which focus on human involvement in physical education and related areas.
- Reflect horizontal approach yielding holistic and integrated physical education discipline.
- Promote quality research and investigation in physical education that can be applied for future development of the discipline.
- Emphasize on developing skills among physical education professionals for qualitative delivery of physical education programme at senior secondary schools, colleges, and universities.
- Provide a logical balance between theory and field experience.
- Provide experiences that require human involvement in physical education and related activities.

**Details of proposed programmes are given below:**

**1. PROPOSAL FOR STARTING MPED PROGRAMME**

The 2-year MPed programme is designed to provide opportunity to students at post graduate level toward specialized knowledge in physical education, seeking a broad based spectrum of study that crosses discrete portions of physical, biological, psychological and social science in an integrated, orderly and logical sequence. **The commencement of MPED course requires recognition from NCTE.**

**2. PROPOSAL FOR STARTING MPES PROGRAMME**

The two year MPES program is for students interested in gaining knowledge of current curriculum and is merely a PG programme in physical education. The Master of Physical Education degree program gives candidates the flexibility to design a plan of study that enhances their interests and professional specialization. **The MPES programme is conducted under UGC guidelines and does not require recognition from NCTE.**

**3. PROPOSAL FOR STARTING BPEd PROGRAMME**

The two year B.P.Ed ( Bachelor of Physical Education) is an under graduate course that trains candidates to pursue a plethora of career options in sports. **The commencement of BPEd course requires recognition from NCTE.**

**4. PROPOSAL FOR STARTING BPES PROGRAMME**

The three year B.P.Ed (Bachelor of Physical Education) is an under graduate course aimed to empower the candidate with all the knowledge pertaining to sports and fitness. Over the duration of the [course](#), the candidate gains complete knowledge about different sports, their rules and technicalities. **The BPES programme is conducted under UGC guidelines and does not require recognition from NCTE.**

### Appointment of Staff

In order to ease the financial burden that the university would have to incur for starting the proposed MPEd / MPES and BPEd / BPES Programme, it is suggested that the requirement of academic staff can be met by converting the posts of coaches already sanctioned in Department of Physical Education and also by utilizing the service of coaches as sports trainers.

Requirement of academic staff for the proposed MPEd / MPES Programme can be met from the existing sanctioned posts of coaches as below

Coaching Discipline	No. of sanctioned posts of coaches	No. of posts of coaches that can be converted to Associate and Assistant Professor	No. of posts of coaches that can be utilized as Sports Trainers	Remarks
Athletics	2	1 to Associate Professor	1	Total of 11 sanctioned permanent post of the Department can be converted to 2 posts of Associate Professor, 3 posts of Assistant Professor and remaining 6 posts of Coaches can be utilized as Sports Trainers
Football	2	1 to Associate Professor	1	
Table Tennis	1	1 to Assistant Professor	-	
Wrestling	1	-	1	
Aquatics	1	-	1	
Volleyball	2	1 to Assistant Professor	1	
Basketball	1	-	1	
Indigenous Exercise	1	1 to Assistant Professor	-	

As per orders of the Vice Chancellor, the proposal regarding transforming Department of Physical Education to a Teaching and Research Department is placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

**Recommendation:** *The Committee considered the above matter and recommended to constitute a sub-committee comprising of Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research, Sri. Jairaj J., Sri. Arunkumar R., Adv. B. Balachandran, Sri. Riyas Vahab and Smt. Renju Suresh, Members Syndicate to study the matter and submit a report in this regard.*

#### **Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D17**

***MBA (CSS Evening Regular) Programme at HLL Management Academy -2021 onwards- constitution of inspection team - consideration reg:***

**(Ac. D)**

Dr.K.S Chandrasekar, Professor & Head, Institute of Management in Kerala(IMK), University of Kerala has forwarded a proposal for starting MBA (CSS Evening Regular) programme at HLL Management Academy(HMA),an initiative of public sector organization, HLL Lifecare limited, a government of India organization.

The Head also requested to offer our programmes at HMA as a means of *Industry involvement in Academia* which will not only generate revenue for the University but also will ensure benefits for the students and Faculty of IMK. At the first instance, the Professor & Head, Institute of Management in Kerala has proposed **to constitute an inspection committee comprising Syndicate members and Head, IMK to assess the facilities and also to look into the feasibility of starting the MBA Evening programme at HLL Management Academy (HMA), if found suitable from the year 2021 itself.** The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academics and Research for consideration.

As per orders of the Vice Chancellor, the matter regarding the request for constitution of an inspection committee comprising of Syndicate members and Head, IMK for starting the MBA Evening programme at HLL Management Academy (HMA) is placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

**Recommendation:** *The Committee considered the above matter and recommended to discuss the terms and conditions with the officials concerned of HLL Management Academy and Dr. K.S. Chandrasekar, Professor & Head, Institute of Management in Kerala, University of Kerala in the next meeting of the Standing Committee of the Syndicate on Academics and Research.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D18**      **Department of Arabic - marginal increase of the sanctioned strength of the Diploma Course in Communicative Arabic - Request for - reg.-**

**(Ac. D)**

Sanction was accorded to start a six month (120 hours) Diploma Course in Communicative Arabic at the Department of Arabic with an intake of 15 students from the academic year 2017 - 18 onwards with a course fee of Rs.6000/- (Rupees Six Thousand only) as per the U.O.No Ac.D/3/026654/1/2018 dated 10.07.2019 .

The Head, Department of Arabic, University of Kerala (Ltr No. ARB/42/2021 - 22 dated 09.07.2021) has requested for a marginal increase of the sanctioned strength of the Diploma course in Communicative Arabic from 15 to 17 for the III Batch (June 2021) only.

At present the Department has received 17 applications for the course against the sanctioned strength of 15 students and the Head, Department of Arabic has requested to increase the sanctioned strength of the Diploma Course in Communicative Arabic at the Department of Arabic from 15 to 17 for the III Batch June 2021.

As per orders of the Vice Chancellor the request for marginal increase of the sanctioned strength of the Diploma course in Communicative Arabic from 15 to 17 for the III Batch (June 2021) only, is placed before the Standing Committee of the Syndicate on Academics and Research for the consideration.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request submitted by the Head, Dept. of Arabic, University of Kerala.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D19**      **Dept. of Education-Dr.Divya C Senan, Assistant Professor-Permission to Join the Academic Collaboration for a Multinational Project-reg:-**

**(Ad. A II)**

Dr.Divya .C Senan , Assistant Professor, Department of Education has requested to grant her permission to join the Academic Collaboration for a Multilingual Project associating Dr.Marcus Fila, Associate Professor of Management , Faculty Director of the Leadership Minor, Department of Economics and Business, Hope College, USA .The Project includes a series of cross-national studies of the work experiences of school teachers Dr Divya C Senan has further informed that the Collaboration does not bring any Financial commitment to the University. She has also stated that as the data collection related to the Project is done through online tools, there is no need of any Charge arrangement in the Department .But a Research Associate will be appointed in case of any emergency. Also the Project does not involve any travel inside or outside the country.

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics and Research .

**Recommendation:** *The Committee considered the above matter and recommended to direct the Director, CGA to submit a detailed report after ascertaining whether there are any legal impediments in agreeing to the above proposal and place the report to the next Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D20**      **Change in the nomenclature of the course Master of Physical Education (MPE) to Master of Physical Education and Sports (MPES).**

(Ac. B1)

**Ref:** 1. Letter from the Principal, LNCPE, no SAI/LNCP/Acad/MPES.2Yr/ Vol-II/127 dated 31.05.2021.

2. Letter from the UGC No F.5-1/2015 (CPP-II) dated 31/05/2016.

The Principal, Lakshmbai National College of Physical Education (LNCPE), Thiruvananthapuram has requested to change the name of the 2-year course, Master of Physical Education (MPE) to the Master of Physical Education and Sports (MPES) as per the UGC notification published on 02/05/2016.

According to the above said notification, the Universities, which are offering Bachelor of Physical Education (BPE) and Master of Physical Education (MPE) Programmes, shall restructure these programmes and award degrees as Bachelor of Physical Education and Sports (BPES,3year) and Master of Physical Education and Sports(MPES,2-year).

At present at LNCPE B. PEd (2-year), MPE (2-year), PGHFM (1 year) and Mphil (1 year) courses are offered.

The matter was placed before the Standing Committee of the Syndicate on Affiliation of Colleges on 02.08.2021 and the committee recommended that the matter be referred to the Standing Committee of the Syndicate on Academic and Research. The Syndicate at its meeting held on 17.08.2021 vide item no.31.08.14 resolved to approve this recommendation.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academic & Research for consideration and recommendation.

**Recommendation:**      **The Committee considered the above matter and recommended to agree with the request submitted by the Principal, LNCPE, Typpm.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D21**      **Ph. D Thesis Submission under retired faculty-reg:-**

(Ac. E V)

**Smt. Sreekala A.S**, Full-time research scholar in Education with effective date of registration 29/12/2014 has submitted her thesis entitled “DEVELOPING AN INTERACTIVE MULTIMEDIA PACKAGE ON MORAL VALUES BASED ON SELECT LIFE SKILLS FOR UPPER PRIMARY SCHOOL STUDIES” on 20/07/2021.

On verifying the application for submission of thesis for Research Degree, it is noted that Smt. Sreekala A.S has submitted the thesis under Dr. Theresa Susan A, Retired Faculty of Education, University of Kerala, whose date of superannuation was on 31/03/2019. The Pre- Submission Seminar of Smt. Sreekala A.S was conducted on 30/12/2019.

Regarding the submission of Ph. D thesis following may be noted,

*As per Clause 9.2 of the U.O Ac. EI/2016 dated 01/02/2016 ‘the Research Supervisors who retire from service on attaining superannuation from 2015-2016 Academic year onwards shall be permitted to continue the guidance for one year from the date of retirement to complete the research work of then existing research scholars’*

*As per U.O No. Ac. EI/2018 dated 31/05/2018, Research Scholars who have conducted their pre- submission seminar under research supervisors mentioned under clause 9.2 of the U.O No. Ac. EI/2016 dated 01/02/2016 will be permitted to submit the thesis without guide change only if they do so within three months from the date of conduct of pre-submission seminar which is permissible period between the conduct of pre-submission seminar and submission of thesis.*

Hence, as per the regulations the candidate was permitted to submit thesis under the retired guide provided, the pre submission was conducted within one year of submission of thesis and thesis submitted within three months of conduct of pre- submission seminar.

Though the Pre submission seminar of the candidate was conducted within 1 year of retirement of supervising teacher (ieon 30/12/2019), she failed to submit the thesis within the stipulated time period of three months allotted for submission of thesis after conducting the pre submission seminar. Therefore, the candidate had to submit her thesis within three months from 30/12/2019. (ie. on or before 29.03.2020). But she had submitted the thesis only on 20/07/2021 ie. after a period of 1 year 6 months 21 days.

*As per UO No.3746/2020/UOK dated 23/11/2020 'the last date stipulated for various research activities as prescribed in the University rules and regulations and falls during the lock down period extended to a further period upto 31/12/2020'.*

As the candidate was supposed to submit the thesis on or before 29/03/2020 which was on the lock down period, she was eligible for relaxation granted vide U.O dated 23/11/2020 and was able to submit the thesis upto 31/12/2020. But she had submitted the thesis only on 20/07/2021. Hence a delay of 6 months 19 days occurred.

*As per UO No.AcEII/3/2020 dated 27/11/2020 for the delay from second day to completion of 30 days, a fine of 2000/- shall be levied, an additional 2000/- shall be levied for every next 30 days or part thereof and to entrust the Vice Chancellor to condone the delay of submission of thesis after 2 months from the permitted time period of 3 months from the date of conduct of pre-submission seminar.*

Hence the candidate has to remit an amount of 14000/- towards fee for delayed submission.

Again as per U.O dated 28/06/2021 the last date stipulated for various research activities falls during the lock down period imposed by Government (from 08/05/2021) was extended up to 30/09/2021 but the candidate could not claim benefit of this UO as the stipulated date of the submission of thesis with Covid relaxation in respect of Smt. Sreekala A.S ended on 31/12/2020.

As the candidate failed to submit the thesis within the stipulated time period, after conduct of pre submission seminar, the candidate was directed vide memo dated 27/07/2021, to submit the guide change order.

The candidate has submitted a request dated 25/08/2021 stating the difficulties faced for the completion of Ph. D thesis in the pandemic situation. Also mentioned that she was unaware of the fact that there was no further extension for submission under retired guide and has requested *to condone the delay and excuse her from guide change*.

Also the Research supervisor has forwarded an e-mail dated 17/08/2021 stating the difficulties experienced for the completion of Ph. D thesis during the covid period. Also she underwent an emergency Surgery which incapacitated her for a few month. Also since she being quality consious and involved much in the research work of her candidates, took mor time for correction. Moreover she was unaware that there was no further extension period for thesis submission under retired Guide. Hence they had not applied for any change of Guide. She has requested to condone the delay and favourable action taken. Also it is informed that two other students (Smt. Chitra S and Smt. Subhprabha S) are working under her supervision and are almost ready to submit their thesis.

As per the orders of Hon'ble Vice-Chancellor, the following are placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation

1. the matter regarding submission of thesis under retired guide by Smt. Sreekala A.S along with the request of the candidate seeking exemption from the guide change and representation of the supervising Teacher Dr. Theresa Susan intimating the difficulties experienced for the completion of Ph. D thesis during Covid pandemic Period.
2. The matter of condoning delay in submission of thesis after levying a fee Rs 14000/-.

**Recommendation:** *The Committee considered the above matter and recommended to condone the delay in submission of synopsis and thesis, by levying the fine as per existing rules. Considering the present Covid pandemic and the Public Notice, dated 16.03.2021 issued by the UGC, the committee further recommended to permit the scholar to submit the thesis under present supervisor, if the research scholar requested.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D22 Inter University Centre for Malayalam Language (IUCML) - year wise proposal for 2021-22 and 2022-23-reg:-**

**( Planning A )**

Dr.Sheeba.M.Kurian, Honorary Director, Inter University Centre for Malayalam Language has submitted a proposal (**Appendix I**), detailing the activities of the Centre for the year 2021-22 and 2022-23 with an expected expenditure of Rs. 6,34,800/- (Rupees Six Lakh Thirty Four Thousand Eight hundred Only) and 18,55,000/- (Rupees Eighteen Lakh Fifty Five Thousand Only) respectively. **The Director has also requested to sanction an amount of Rs. 6,34,800/- (Rupees Six lakh Thirty four thousand Eight hundred only) towards the activities of the year 2021-22.**

In this regard, the following points may kindly be noted,

Based on the resolution of the Syndicate held on 29.12.2020, vide item no.21.60.01, a meeting was conducted on 12.04.2021 with Convener, Standing Committee of the Syndicate on Planning and Development, Dr S Nazeeb, Dr, K G Gopchandran, Members Syndicate with Hon. Director, IUCML regarding the implementation and utilization of fund already allotted. The meeting discussed in detail the activities of the Centre and recommended the following:

To ascertain the availability of funds in KUF

To submit year wise proposals to the Syndicate for approval. A separate proposal for creating a subdomain for IUCML in the official website of University of Kerala may be submitted

To utilize all the amount strictly following procedures laid down by the University

To utilize the amount exclusively for the purpose for which it was granted in the original proposal approved by the Syndicate on 07/12/13 (item No. 9)

The Syndicate held on 07.05.2021 resolved to approve the recommendations. Based on this resolution, the Director has submitted the proposal of 2021-22 and 2022-23 and requested the financial assistance of Rs. 6,34,800/- (Rupees Six Lakh Thirty Four Thousand Eight hundred Only).

The detailed split up of the proposal as approved by the Syndicate held on 07.12.13 vide item No. 9 at the time of instituting of the Centre and the available balance as per the records under each head is attached below:

Sl. No	Project Component	Allocated amount as per Syndicate resolution (Rs)	Amount Released (Rs)	Balance amount in KUF (Rs)
1.	<b>Collection of Research Publications</b>	17,00,000/-	14,19,421/-	2,80,579/-
2.	Early Printing Library	10,00,000/-	Nil	10,00,000/-
3.	Collection of Historical Journals	10,00,000/-	Nil	10,00,000/-
4.	Collection of Malayalam Movies	10,00,000/-	Nil	10,00,000/-
5.	Heritage Museum	10,00,000/-	Nil	10,00,000/-
6.	Renovation of Seminar Hall	12,75,000/-	7,58,181/-	5,16,819/-
7.	<b>Modernisation of Library</b>	11,30,500/-	7,50,000/- (77,481/- refunded back to KUF)	4,57,981/-
8.	<b>Equipment for the Centre</b>	17,75,000/-	Nil	17,75,000/-
	Grand Total	98,80,500/-		Total Balance= <b>70,30,379/-</b>

As per the current proposal, the Director, IUCML has requested funds for the following project components from among the above,

Sl.No	Project Component	Allocated amount as per Syndicate resolution (Rs)	Required Amount (Rs)	Available Balance (Rs)
1	Collection of Research Publications	17,00,000/-	2,53,000/-	2,80,579/-
2	Modernisation of Library	11,30,500/-	2,11,800/-	4,57,981/-



3	Equipment for the Centre	17,75,000	1,70,000/-	17,75,000/-
	<b>Total Amount Required</b>	<b>Rs.6,34,800/-</b>		

As per the orders of the Hon'ble Vice Chancellor, the year wise proposal submitted by Dr. Sheeba M Kurian, Hon. Director, Inter University Centre for Malayalam Language is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to accept the proposal pertaining to the year 2021-22. Further recommended to accept the proposal of the year 2022-23, if it complies with the existing financial rules.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D23 Sub: Research Policy Handbook- Reg.**

(IQAC)

The meeting of the Research Council held on 28.01.2019 recommended to constitute a committee to frame Research Policy for our University with the Director of Research as Convenor and Deans of Faculties as members.

A draft Research Policy Handbook was prepared with inputs from all Deans of Faculties. The Policy Handbook was placed in the 18<sup>th</sup> meeting of IQAC held on 28.01.2021. The meeting resolved to have a committee to review suggestions on the handbook. The committee consists of:

1. Dr. K. G. Gopchandran, Member, Syndicate
2. Dr. S. Nazeeb, Member, Syndicate
3. Dr. A. Biju Kumar, Professor, Department of Aquatic Biology & Fisheries
4. Dr. A. K. Prasad, Professor, Department of Economics
5. Dr. Girish Kumar R., Professor, Department of Political Science

Inputs and suggestions from the committee members were received and placed in the 19<sup>th</sup> meeting of IQAC held on 05.07.2021. The meeting recommended that the policy be given a suitable cover and to place the Policy Handbook on Standing Committee of the Syndicate on Academics and Research.

The matter was placed in the Standing Committee of the Syndicate on Academics and Research held on 05.08.2021. The Committee considered the matter and directed to circulate the hard copy of the Research Policy Handbook to all the members of the Syndicate, before five days of meeting of the Syndicate. Accordingly, hard copy of the Research Policy Handbook was circulated to all the members of the Syndicate.

The meeting of the Syndicate held on 17.08.2021 resolved that the item be referred back to the Standing Committee of the Syndicate on Academics and Research for detailed discussion.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academic and Research for detailed discussion.

**Recommendation:** *The Committee considered the above matter and recommended to approve the Research Policy handbook. Further recommended if any suggestions / modifications to be effected in the handbook, the matter be brought to the notice of the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D24 Malayalam Lexicon- Republishing IXth Volume of Malayalam Lexicon- Constituting Advisory Committee and Developing infrastructure facilities -reg.**

( Ad. DIII)

Dr.H.Poornima, Editor, Malayalam Lexicon, vide her letter dated 31.08.2021 has requested the following;

- i) to take urgent steps to constitute an Advisory Committee in order to co-ordinate the republishing work of Malayalam Lexicon Volume IX.

- ii) to provide Computers and Scanner for the smooth functioning of the Malayalam Lexicon.

In response to the above, the Registrar has convened a Meeting on 02.09.2021 at 4.30 pm in the Registrar's Chamber for discussing and suggesting proposals to improve the functioning of the Malayalam Lexicon.

Following members were present in the Meeting;

- i) Registrar (in the Chair)
- ii) Dr.H.Poornima (Editor, Malayalm Lexicon)
- iii) Dr.Jayamol Mathews, Scientific Officer, Computer Centre.

As per the orders of the Vice-Chancellor, Minutes of the Meeting of the Special Committee held on 02.09.2021 is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

**Recommendation:** *The Committee referred the above matter to the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** to approve the recommendation of the Minutes of the Meeting of the Special Committee held on 02.09.2021.

**FURTHER RESOLVED** to entrust the Convenor, Standing Committee of the Syndicate on Academics and Research to submit a proposal for constituting an Advisory Committee for republishing work of Malayalam Lexicon Volume IX.

**Item No.32.98.D25**

**Budget Speech 2021-'22 (Item No.66) – Aid for 'Translation and Study in Thirukkural' –Proposal submitted – reg -**

( Ad. D I )

As per the Budget Speech 2021-'22 (Item No.66), an amount of **Rs.2,50,000/-** has been provided for Aid for 'Translation and Study in Thirukkural'.

In the meeting of the Budget Implementation Cell, held on 26.04.2021, while considering the item, 'Translation and Study in Thirukkural', it was recommended to authorize The Head, Department of Tamil, to submit a proposal on the same and to place it before the Standing Committee of the Syndicate on Academics and Research. The Vice-Chancellor has approved the recommendations of the meeting subject to reporting to the Syndicate. Accordingly, the Head, Department of Tamil, has submitted a detailed proposal, with an outlay of Rs.2,50,000/- lakhs, for Aid for 'Translation and Study in Thirukkural'.

As ordered by the Vice-Chancellor, the proposal for **Aid for 'Translation and Study in Thirukkural'**, submitted by the Head, Department of Tamil, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation. [The proposal submitted by the HOD is appended.]

**Recommendation:** *The Committee considered the above matter and recommended to agree with the proposal submitted by the Head, Dept. of Tamil. Further recommended to place the matter before the Standing Committee of the Syndicate on Finance.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D26**

**Budget Speech 2021-'22 (Item No.22) – Transforming Geological Museum to a Model Museum – Proposal submitted – reg -**

( Ad. D I )

As per Budget Speech 2021-'22 (Item No.22), an amount of **Rs.60 Lakhs** has been provided for Transforming Geological Museum at Kariavattom, in to a Model Museum.

In the meeting of the Budget Implementation Cell, held on 26.04.2021, while considering the above item, it was recommended to authorize HOD, Department of Geology in consultation with Dr.Sajin Kumar K.S, Assistant Professor, Department of Geology, to submit a proposal on the item and to place it before the Standing Committee of the Syndicate on Academics and Research. The Vice-Chancellor has approved the recommendations of the meeting subject to reporting to the Syndicate. Accordingly, the HOD, has submitted a detailed proposal, with an outlay of Rs.60 lakhs, for Transforming Geological Museum to a Model Museum.

As per orders of the Hon'ble Vice-Chancellor, the proposal for **Transforming Geological Museum at Kariavattom into a Model Museum**, submitted by the HOD, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation. *[The proposal submitted by the HOD is appended.]*

**Recommendation:** *The Committee considered the above matter and recommended to agree with the proposal in principle. Further recommended that the implementation of the proposal shall be only after the outcome of the discussions in progress.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D27** *Establishing a 'Research Division for Material Informatics' in the Department of Futures Studies.*

( *Ad. D I* )

As per Budget Speech 2021-22, it was proposed to establish a 'Research Division for Material Informatics' in the Department of Futures Studies and an amount of Rs.8,00,000/- (Rupees Eight Lakh only) has been allocated in the budget for the same. In the meeting of the Budget Implementation Cell, held on 26.04.2021, while considering the Item No.60, it was recommended to obtain a proposal for establishing a 'Research Division for Material Informatics' from the Head, Department of Futures Studies and to place the same before the Standing Committee of the Syndicate on Academics and Research.

Accordingly, Dr. K. Satheesh Kumar, Head, Department of Futures Studies has submitted the proposal for 'Establishing a research division for material informatics: Artificial Intelligence (AI) based material discovery for solar energy applications' to be placed before the Standing Committee of the Syndicate on Academics and Research.

Sanction has been accorded by the Vice-Chancellor to place the proposal for 'Establishing a research division for material informatics: Artificial Intelligence (AI) based material discovery for solar energy applications' before the Standing Committee of the Syndicate on Academics and Research.

Hence the proposal for Establishing a 'Research Division for Material Informatics' in the Department of Futures Studies submitted by the Head, Department of Futures Studies, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations. (Proposal appended)

**Recommendation:** *The Committee considered the above matter and recommended to accept the proposal subject to the following modifications:*

1. *Selection of the research fellows shall be as per the University norms.*
2. *Financial assistance for the computers and accessories shall be increased to Rs.1,20,000/- (Rupees One lakh and twenty thousand only)*
3. *Financial assistance for hiring service shall be removed.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D28** *Ph.D Thesis submission – Dr. Sheila Balakrishnan, Research Scholar in Medicine –Clarification for the journal & Paper Presentation– evaluation of Ph.D thesis - reg.-*

( *Ac. E II* )

**Dr. Sheila Balakrishnan** a Part Time Ph.D scholar in Medicine, with effective date of registration 11/03/2014 (January 2012 session) under the guidance of Dr. P. A Mohammed Kunju, Professor & Head, Dept. of Paediatric Neurology, Govt. Medical College, Thiruvananthapuram and the co-guidance of Dr. M.K.C Nair, Former VC, KUHS, Thrissur has submitted the theses on 29/04/2021.

She has submitted a journal publication in the journal 'Indian journal of Applied Research'. Instead of the proof of approval for UGC/University approved journal, she has submitted a acceptance letter revealing Impact Factor and UGC Sr.No. of the journal, counter signed by the Dean, Faculty of

Medicine and her supervising teachers. As per the acceptance letter journal have an **Impact Factor-6.03, UGC Sr.No.49333 & an MCI approved Journal.**

Moreover she has submitted two certificates of appreciation as paper presentation certificates From **Child Development Centre, Medical College Campus, Thiruvananthapuram** stating that the presented a paper on “Poly Cystic Ovarian Syndrome and Menstrual Problems” on February 2021 and made a presentation on ‘Poly Cystic Ovarian Syndrome among Adolescents’ on November 2019 and the participants were pediatricians from all over India.

As per the U.O No:AcEI/2018 dtd 13/08/2018, Ph.D Scholars shall publish one research paper in a referred journal bearing ISSN and make two paper presentations in National or International Seminars/Conferences.

As per the orders of the Hon’ble Vice Chancellor, the matter regarding the consideration of the Journal publication and Paper presentation submitted by Dr. Sheila Balakrishnan as a pre requisite for thesis submission and is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to refer the matter to the Standing Committee of the Academic Council.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D29** *Department of Nanoscience and Nanotechnology, Kariavattom-Proposal for starting PG level program in the Department -Approval-reg*

(Ac.D)

The Head in Charge, Department of Nanoscience and Nanotechnology, has submitted a proposal for starting M.Sc Physics program (Specialization in Nanoscience) as a joint program of Department of Nanoscience and Nanotechnology and Department of Physics for approval (Appendix 1). It is submitted that the proposal is a preliminary proposal and final proposal can be drafted as per suggestions.

The Vice-Chancellor has ordered to place the preliminary proposal submitted by the Head in Charge, Department of Nanoscience and Nanotechnology before the Standing Committee of Syndicate on Academics and Research for further deliberations.

As per the orders of the Vice-Chancellor the preliminary proposal for starting M.Sc Physics Program (Specialization in Nanoscience) is placed before the Standing Committee of the Syndicate on Academics and Research.

**Recommendation:** *The Committee recommended to agree the above proposal in principle and referred to the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D30** *Department of Environmental Sciences- Proposal for signing MoU between University of Kerala and HLL Life Care Ltd-reg-*

(Ac. D)

The Head, Department of Environmental Sciences, University of Kerala has forwarded a proposal for signing Memorandum of Understanding between University of Kerala and HLL Life care Ltd.

**Purpose of Agreement**

The purpose of this agreement is to develop academic educational and industrial cooperation, establish a collaborative program in industrial processes and waste management between HLL & Department of Environmental Sciences.

**Areas of Cooperation**

- a) To conduct joint research and development projects relating to Environment leading to waste reduction, waste disposal, sludge disposal and improving the efficiency of in ETP operations, Ultra filtration, Reverse Osmosis and other cooperation in individual projects for implementation of ZLD and Zero Waste system in HLL.

- b) Organization of lectures, symposia, international meetings, conferences, and workshops incorporating HLL team and students of Environment Sciences as part of competency building of staffs including skill development of HLL team and gaining practical experience for students relating to Environment.
- c. To provide internship facilities and project work facilities.
- d. To provide refresher practical training on environment for the faculty members of Department of Kerala.
- e. Providing opportunities for professors and researchers to give lectures in HLL
- f. Search for opportunities to collaborate in future
- g. To share Environment laboratory facilities.
- h. To suggest effective methods of sludge disposal and disposal of other wastes including disposal of plastic waste and implement the concept of waste to wealth programmes.

#### **Implementation**

- All programs implemented under the terms of this MoU shall be mutually agreed upon in writing, including the necessary budget for the program of activity as the need may arise.
- Each of the participating institutions shall be fully responsible financially for the activities carried out under its direction or by its staff, except as otherwise agreed by parties.
- The parties will designate one officer each who will develop and coordinate specific programs or activities between them.

#### **Coordinators**

Dr. Saloma Gnana Thanga V, Head, Department of Environmental Sciences and S. Venugoopal are the coordinators.

#### **Duration and renewal of agreement**

Duration of the proposal is for a period of three years and is subjected to revision of modification by mutual agreement.

Legal Advisor has perused the draft of MoU and opined that the same is legally in order.

As per the orders of the Vice Chancellor, the proposal for signing MoU between University of Kerala and HLL life care Ltd is placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

***Recommendation:*** *The Committee considered the above matter and recommended to entrust the Dean, Faculty of Applied Sciences & Technology to submit a detailed proposal in this regard. Further recommended to place the same before the Syndicate.*

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

#### ***Item No.32.98.D31***

***University Finishing School - Administrative sanction to start A1-A2 and B1-B2 level short term courses in German Language in Kariavattom Campus under University Finishing School in collaboration with Department of German, University of Kerala - Request- reg.***

***( Ac. D )***

Dr. Sabu Joseph, Hon. Director, University Finishing School has submitted a request for administrative sanction to start A1-A2 and B1-B2 level short term courses in German Language in Kariavattom Campus under University Finishing School in collaboration with Department of German, University of Kerala.

The meeting of the advisory committee of Finishing School held on 29.03.2021 considered the matter regarding permission to start A1-A2 and B1-B2 Level in General language (80 hrs) in the Kariavattom campus under Finishing School in collaboration with German Department, University of Kerala and recommended as following:

- to approve the programmes A1 and A2 level (80 hrs) in German language in collaboration with German Department, University of Kerala.
- to conduct the classes at the Finishing School Seminar Hall, University Campus, Kariavattom.
- Classes may be extended to include Technocrats working in Technopark.

- Conducting online German language sessions may also be considered after getting approval of the University.

It may be noted that vide u.o.no. Ac.D/4/21820/2020 dated 09.02.2021, the administrative sanction to start A1 and A2 level short term courses in German Language under Department of German, University of Kerala was accorded by the Vice Chancellor.

The proposal for starting B1 and B2 level short term courses in German language submitted by the Head, Department of German has been considered by the Syndicate held on 17.08.2021 and resolved to approve the matter in principle and to refer the approval of fee structure to the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice Chancellor, the request for sanction to start A1-A2 and B1-B2 level short term courses in German Language in Kariavattom campus under Finishing School in collaboration with Dept. of German, University of Kerala is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

**Recommendation:** *The Committee considered the above matter and recommended to constitute a sub-committee comprising of the Pro Vice-Chancellor, Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research, Dr. K.G. Gopchandran, Member Syndicate, Head, Dept. of German and Director, University Finishing School, to study and submit a detailed report in this regard.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D32**

**Department of Archaeology – Conduct of Webinars –request for utilization of fund by clubbing the different sub heads-reg:-**

**(Planning B )**

As per U.O No. Pl.B/S.P./2020-21/Webinars dated: 16/02/2021, an amount of ₹ 77,000/- (Rupees seventy seven thousand only) each was sanctioned as financial assistance under different sub heads to Dr. Preeta Nayar, Reader & Head, Department of Archaeology, for the conduct of the following programmes detailed below.

Table I

Sl. No.	Proposal No.	Details of the event & Organising Secretary	Financial Assistance sanctioned	Details of Financial Assistance sanctioned	
1.	2486	Four day International Webinar - "Iron Age in South Asia"- 01-04 March 2021- 16 sessions Dr.AbhayanG S, Dr. Rajesh S V and Dr. Preeta Nayar	₹ 77,000	Honorarium for the Resource Persons	35,000
				Subscription of Platforms like Zoom	2,000
				Publication in the form of e-publication/ proceedings with ISSN/ Monograph/ Books (with ISBN)	25,000
				Video Recording under KU Padashala	5,000
				Secretarial Assistance	5,000
				Miscellaneous	5,000
2.	2497	Four day programme - "International Webinar on Syncretism in the Sculptural Art of South and South East Asia"- 24-27	₹ 77,000	Honorarium for the Resource Persons	35,000
				Subscription of Platforms like Zoom	2,000
				Publication in the form of e-publication/proceedings with ISSN/Monograph/ Books (with ISBN)	25,000
				Video Recording under KU Padashala	5,000

		March 2021- 16 sessions Dr.Preeta Nayar, Dr.Rajesh S V and Dr.Abhayan G S		Secretarial Assistance	5,000
				Miscellaneous	5,000
3.	2469	<b>Archaeology:</b> Four day programme - “International Webinar Indus Civilization” - 16-19 March 2021- 16 sessions Dr. Rajesh S V, Dr.Abhayan G S and Dr. Preeta Nayar	<b>₹ 77,000</b>	Honorarium for the Resource Persons	35,000
				Subscription of Platforms like Zoom	2,000
				Publication in the form of e- publication/ proceedings with ISSN/ Monograph/ Books (with ISBN)	25,000
				Video Recording under KU Padashala	5,000
				Secretarial Assistance	5,000
				Miscellaneous	5,000

Now, Dr. Preeta Nayar, Head, Department of Archaeology, vide letter no.KU/ARC/29/2021-22 dated 15.07.2021 has informed that the Department is planning to publish the proceedings of all the three webinars, the publication of each would cost around Rupees one lakh and hence the amount sanctioned for publication (₹ 25000/- each) of proceedings based on the table above is insufficient. Hence, the Head has sought permission to utilize the sanctioned amount by clubbing the various sub heads into two for each Webinar, the details of which are given in the table below.

**Table II**

Original Allocation		Allocation requested - clubbing		
Honorarium for the Resource Persons	35,000	1. Publication of proceedings	Honorarium for the Resource Persons + Publication of proceedings +Video Recording under KU Padashala + Secretarial Assistance	<b>70,000/ (35000 + 25000 + 5000 + 5000)</b>
Publication in the form of e- publication/proceedings with ISSN/Monograph/Books (with ISBN)	25,000			
Video Recording under KU Padashala	5,000			
Secretarial Assistance	5,000			
Subscription of Platforms like Zoom	2,000	2. Subscription of digital platform and Miscellaneous purposes.		<b>7000/- (2000+5000)</b>
Miscellaneous	5,000			
<b>Total</b>	<b>₹ 77,000/-</b>	<b>Total</b>		<b>₹ 77,000/-</b>

The finance I section has endorsed that on the basis of request from Dr. Preeta Nayar, Head, Department of Archaeology, the proposal for utilising the financial assistance sanctioned as Provisional advances vide U.O.No. Pl.B/S.P./2020-21/Webinars dated 16/02/2021, for the conduct of Webinars by clubbing different heads as given in the table II may be agreed to subject to administrative sanction.

The file was submitted for orders of the Vice – Chancellor and on the orders of the Vice – Chancellor the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee considered the above matter along with the endorsement of Finance and recommended to agree with the request submitted by the Head, Dept. of Archaeology, University of Kerala.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.98.D33** *Department of History–Implementation of the Specific Project “Survey, Collection, Digitization & Scientific Preservation of Journal of Indian History from the Ist Volume to Centenary Volume”- Request for conducting field visits inside and outside Kerala (within the country), by means of 'air and taxi travel'- Reg.*

( Planning A1 )

Sanction was accorded by the Vice-Chancellor, to release the following amounts as provisional advance to Dr.P. Jinimon, Project Co-ordinator & Assistant Professor, Department of History, towards the implementation of the two phases of the Specific Project "Survey, Collection, Digitization and Scientific Preservation of Journal of Indian History from the Ist Volume to Centenary Volume":

<b>Sl. No.</b>	<b>U.O. No. &amp; Date</b>	<b>Phase of the Project</b>	<b>Amount</b>	<b>Financial Year</b>
1.	Pl.A1/2903/History/18 dated 07.01.2019&Pl.A1/2903/History/18 dated 15.11.2019	Ist Phase	50,00,000/-	2018-19
2.	Pl.A1/Hist/256/2020 dated 20.01.2020	IInd Phase	1,29,00,000/-	2019-20

Now, the Head, Department of History, vide Letter No.HIST/26/74/2021 dated 31.08.2021 and HIST/26/75/2021 dated 31.08.2021 has forwarded the requests from Dr. P. Jinimon, Project Co-ordinator and Assistant Professor in the Department. It is informed that, as the Specific Project is nearing completion, the staffs working in the project need to visit places inside and outside Kerala, including cities such as Delhi, Allahabad, Hyderabad, Kolkatha, Mumbai and Aligarh, to acquire some missing back volumes of the journals for the process of digitization and preservation. The project also requires inputs from renowned historians and intellectuals for the purpose of publication of the Centenary Volume of the journals.

It is also informed that the field visit to some of the above mentioned places and persons have already been made. Due to the Covid pandemic situation, the project team was forced to book flight tickets (due to non-availability of tickets and cancellations) and use taxi services for these visits and meetings. The visit was fruitful as some of the old journals were recovered from Kolkatha and Hyderabad. The historians such as Prof. Michael Tharakan and Prof. Pius Malekandathil were also met and sought their valuable inputs for the project.

Hence, it is requested to grant permission to Dr. P. Jinimon, Assistant Professor, Department of History & Project Co-ordinator of the Specific Project “Survey, Collection, Digitization & Scientific Preservation of Journal of Indian History from the Ist Volume to Centenary Volume”, and the staffs working in the project, to conduct field visits inside and outside Kerala, including cities such as Delhi, Allahabad, Hyderabad, Kolkatha, Mumbai and Aligarh and meeting with eminent historians, by means of air and taxi travel, debiting expenditure from the provisional advance sanctioned to him, towards the implementation of the first phase of the Specific Project.

It may be noted that the original proposal submitted by the Head for implementing the first phase of the aforementioned Specific Project, was inclusive of "Airfare and Trainfare" under the component "Procurement of earlier issues of Journal of Indian History" and the same has already been approved by the Working Group meeting of the Govt. held on 25/04/2018 & 26/04/2018 and Administrative Sanction for the same was accorded under State Plan Grant 2018-19, vide G.O.(Rt.) No. 995/2018/HEDN dated 22/05/2018.

In this context, the request of Dr. P. Jinimon, Assistant Professor, Department of History & Project Coordinator of the Specific Project “Survey, Collection, Digitization & Scientific Preservation of Journal of Indian History from the Ist Volume to Centenary Volume”, to permit him and the staffs working in the project, to conduct field visits inside and outside Kerala (within the country), **by means of 'air and taxi travel'**, with regard to the timely completion of the aforementioned Specific Project, debiting the expenses from the provisional advance sanctioned for the implementation of the



1<sup>st</sup> Phase of the project, vide U. O. Nos.Pl.A1/2903/History/18 dated 07.01.2019 & even no.dated 15.11.2019, is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendations:

**Recommendation:** *The Committee recommended to defer the above matter.*

Meeting came to an end at 01.30 p.m.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.09.2021, be approved.

**Item No.32.99**

**INSPIRE Fellowship-Payment of Second installment of grant to Ms.Gopika M.S, Junior Research Fellow, Dept.of Physics- Reporting of- reg:**

**(Ac.E.III)**

Department of Science and Technology (DST), Govt. of India sanctioned and released an amount of Rs.4,51,520/- (Rupees Four Lakh Fifty One Thousand Five Hundred and Twenty only) towards the Second instalment of INSPIRE Fellowship to Ms.Gopika M.S, Junior Research Fellow, Department of Physics for a period of one year from 24/11/2020 to 23/11/2021.

Accordingly, sanction has been accorded by the Vice-Chancellor for the payment and release of Rs.4,51,520/- (Rupees Four Lakh Fifty One Thousand Five Hundred and Twenty only) as the second installment of INSPIRE Fellowship to Ms.Gopika M.S, Junior Research Fellow, Dept.of Physics for the period from 24/11/2020 to 23/11/2021 subject to reporting to the Syndicate. U.O No.Ac.EIII/14633/2021/UOK dated 05/08/2021 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.32.100**

**Department of Psychology - Nomination of Head –Consideration of- reg.**

**(Ad.A.II)**

Dr.Bindu P, Associate Professor, Department of Psychology University of Kerala was nominated as the Head of the Department w.e.f 01.12.2020 FN. She requested to permit her to relinquish the post as Head, Department of Psychology due to the multiple health complaints she is experiencing, and hence she requested to take necessary steps to nominate the next senior person as the Head of the Department of Psychology. She is supporting the consent letter obtained from Dr.Jasseer J, Associate Professor, Department of Psychology regarding his willingness to perform duty as Head, Department of Psychology.

The following are the Teaching faculty in the Department of Psychology:

1. Dr. H.Shylaja, Professor, date of entry in University service on 17.03.2020 and retiring on 30.04.2026
2. Dr. Jasseer J, Associate Professor, date of entry in University service on 29.05.2007 and retiring on 30.05.2025 (HoD w.e.f 01.01.2018 – 30.11.2020)
3. Dr. Johnson R, Assistant Professor, date of entry in University service on 25.03.2009 and retiring on 31.05.2027.
4. Dr. Tissy Mariam Thomas, Assistant Professor, date of entry in University service on 24.03.2017 and retiring on 31.03.2039
5. Dr. Sujith Babu, Assistant Professor, date of entry in University service on 16.03.2020 and retiring on 30.04.2045

As per Amendment No.232 of Statute in Chapter 3 of the Kerala University First Statute 1977 “ the Head of the Department shall be nominated on a rotation basis for 3 years starting with the senior most Lecturer of the Department. The Syndicate shall nominate the senior most Professor as the Head of the Department for a period of three years and at the end of the 3 years, next senior most Professor shall be nominated , after all the Professors are given a turn, the rotation shall then be implemented among the Associate Professors/Readers as per seniority.

“To become eligible for headship, a teacher should possess Ph.D Degree and has to put in at least 2 years of service in the Department concerned, except in cases where there is no senior teacher

in the Department. A teacher shall be eligible to take Headship only if he/ she has a minimum of 6 months of service remaining till retirement”. In the Department where there are no Professors or Associate Professors/Readers eligible for the Headship, it shall be rotated among the Assistant Professors”.

Dr. Jasseer J, Associate Professor, Department of Psychology and Dr. Johnson R, Assistant Professor Department of Psychology submitted their willingness to perform duty as Head, Department of Psychology. In an earlier request of Dr Bindu P, the Syndicate at its meeting held on 16.07.2021 had resolved to conduct a Hearing on the matter and the file is under process.

As per orders of the Vice-Chancellor the matter of relinquishing the post of Headship by Dr.Bindu P and nominating the next senior faculty as the Head of the Department of Psychology is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** to nominate Dr. Jasseer J, Associate Professor as the Head, Department of Psychology, Kariavattom.

**Item No:32.101**

**H.H. Marthoma Mathews II Training College, Adoor, Pathanamthitta-reinstate functioning of the college – Minutes of 402 nd meeting of SRC, NCTE – decision to issue continuation order – Consideration of-reg.**

**(Ac.BII)**

The Manager, H.H. Marthoma Mathews II Training College, Adoor, forwarding the relevant pages of the Minutes of the 402<sup>nd</sup> Meeting of the Southern Regional Committee of NCTE has requested that the college may be included in the current online admission portal and students be allotted in the merit seat, so as to start the B.Ed. Course in the college in the current academic year (2021 – ‘22) itself.

As per the **Minutes of the 402<sup>nd</sup> Meeting of the Southern Regional Committee of NCTE**, it has been **“decided that the continuation order be issued to the institution... for B.Ed. Programme for one basic unit of 50 students.”**. But formal orders from NCTE regarding the continuation of the recognition of the college for conducting B.Ed programme for the year 2021-'22 is yet to be received.

With reference to the above request of the Manager, H.H. Marthoma Mathews II Training College, Adoor, it may be noted that the college was **affiliated to University of Kerala during 2005** for the conduct of B Ed programmes in English, Natural Science, Mathematics, Physical Science, Commerce and Social Science with 50 students but has been non functional since 2012 and had submitted a request dated 15.07.2020 to reinstate functioning of the college since 2020 – '21 Academic Year.

The meeting of the Syndicate held on **17.08.2021 vide item no.31.08.18** considered the above request and **resolved to direct the college to produce the order from NCTE regarding the recognition granted to the college to conduct B.Ed. Course**. Accordingly, the college was intimated of the decision and in reply, has forwarded the relevant pages of the Minutes of 402<sup>nd</sup> meeting of SRC of NCTE.

The following facts may be noted with regard to the above college:

- The College has not been admitting students since the year 2012.
- The **Syndicate held on 09/07/2015** considered the matter of the college not being functional and resolved to issue Show Cause Notice to the Educational Agency of H.H Marthoma Mathews II Training College, Pathanamthitta, for suspending the course for more than one year, without the prior sanction of the University.
- Accordingly, a **Show Cause Notice was issued** and the Educational Agency submitted that H.H. Marthoma Mathews II Training College, is not functioning since 2011 due to insufficient number of students and that due to the prevailing condition the affiliation granted to H.H Marthoma Mathews II Training College, by the University may be withdrawn.
- The **Syndicate at its meeting held on 20/06/2016** resolved to accept the reply furnished by the Educational Agency and also resolved to issue directions to the Educational Agency **to remit the fee prescribed for Closure of College (Rs 2 Lakh only)**.

- The **decision of the Syndicate** was intimated to the Educational Agency vide letter dated **27/07/2016**. Thereafter repeated reminders seeking remittance of closure fee had been sent to the Educational Agency. But neither the Educational Agency remitted the closure fee nor had responded to the letters.
- H.H Marthoma Mathews II Training College had not remitted Annual Administration Fees from the academic year 2011-12 onwards @Rs 1,50,000/- p.a and **had obtained interim stay order from the Hon'ble High Court of Kerala** against remittance of the Annual Administration Fees.
- Thereafter, the Manager, H.H. Marthoma Mathews II Training College, Adoor, Pathanamthitta requested permission to reinstate functioning of the college from the academic year 2020-'21 onwards, stating that in the present pandemic situation, as the students are not willing to move outside the state for higher studies, and are willing to study in their native places, they are in receipt of requests from parents to reinstate the functioning of the college.
- The **Syndicate held on 16/09/2020 vide item No. 02** considered the above request from the Educational Agency of H.H.Marthoma Mathews II Training College, Pathanamthitta and resolved to obtain Legal opinion on the matter.
- In the meantime, the Educational Agency approached Hon'ble High court of Kerala and filed **WP(C) No. 22050/2020**. The Hon'ble court as per **Judgment dated 01.12.2020 in WP(C) No.22050 of 2020** filed by the Educational Agency has disposed the case directing the NCTE to consider reply submitted by the Educational Agency to the final show cause notice of NCTE and to take an appropriate decision in the matter, strictly in accordance with law. The NCTE vide order dated 22.12.2020 withdrew the recognition granted to H.H.Marthoma Mathews II Training College, Adoor.
- The **Syndicate at its meeting held on 27/01/2021 item No.22.41.14** considered the matter regarding withdrawal of recognition granted by NCTE to H.H.Marthoma Mathew II Training College, Adoor leaves opportunity to the Educational Agency to file appeal before NCTE **within a period of 60 days** and resolved to initiate further action as per norms.
- Subsequently, the **Standing Counsel furnished his opinion**, "*The captioned Writ Petition has been closed as per the judgement dated 01.12.2020. Though the reliefs are sought against the University, the Hon'ble High Court found it fit to direct the NCTE to take a decision in the matter and the role of the University will arise only after the NCTE takes a decision. Hence, at the moment the University is not supposed to take any follow up action and can only await the outcome of the present direction issued to NCTE.*"
- The remarks of the Online Admission section (Ac.H) was also sought upon the request from the Manager, H.H. Marthoma Mathews II Training College, Adoor and they have remarked that **the online registration for B.Ed courses has commenced from 08.09.2021 and the last date of registration has not been decided yet**. Hence the college can be included in the admission portal at this stage.

In view of the above facts, and as ordered by the Vice Chancellor, the request received from the Manager, H.H. Marthoma Mathews II Training College, Adoor, along with the relevant pages of the Minutes of the 402<sup>nd</sup> Meeting of the Southern Regional Committee of NCTE is placed before the Syndicate for consideration and decision.

***Resolution of the Syndicate***

**RESOLVED** to conduct an inspection at H.H. Marthoma Mathews II Training College, Adoor, by the team consisting of Adv.G.Muraleedhran Pillai, Sri.J.Jairaj, Sri.R.Arunkumar, Members Syndicate, Dr. Bindu R.L, Professor, Department of Education, Thycaud as Subject Expert.

**Item No.32.102**

***Remuneration to Examiners of various CV Camps-UO issued-Reporting of-reg.***

***(M & C)***

Placed below is the details of UOs regarding Remuneration to Examiners of Various CV Camps. The action taken by the Vice-Chancellor in having approved the payment of remuneration to the Examiners of Various CV Camps, subject to reporting to the Syndicate due to the urgency. Hence the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

=====  
**Item No.32.103**      **INSPIRE FELLOWSHIP- Payment of 2<sup>nd</sup> installment of grant and 1st year arrears to Ms. Anjali.S, Research Scholar, Department of Biochemistry- Reporting of- reg.**

**(Ac. E. III)**

The Department of Science and Technology (DST), sanctioned and released an amount of Rs.4,94,711/- (Rupees Four Lakh Ninety Four Thousand Seven Hundred and Eleven only) to Ms. Anjali.S, Research Scholar, Department of Biochemistry towards the 2<sup>nd</sup> installment of INSPIRE fellowship for the period from 03/07/2019 to 02/07/2020 including the arrears of 1<sup>st</sup> year fellowship.

Accordingly, sanction has been accorded by the Vice Chancellor for the payment and release of Rs. 4,93,729/- (Rupees Four Lakh Ninety Three Thousand Seven Hundred and Twenty Nine only) towards the disbursement of 2<sup>nd</sup> instalment of INSPIRE Fellowship (03/07/2019 to 02/07/2020) along with the arrears of 1<sup>st</sup> year fellowship by keeping an amount of Rs.982/- as unspent balance in KUF A/c to Ms. Anjali.S, Research Scholar, Department of Biochemistry as per the norms of the sponsoring authority, subject to reporting to the Syndicate. U.O Number No.Ac.E.III/21094/INSPIRE/2020 dated 30/11/2020 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

=====  
**Item No.32.104**      **Minutes of the 27<sup>th</sup> Meeting of the Syndicate held on 07-05-2021(item No.27.51.02) - Report of the Register regarding the fixing of liabilities towards the penalty imposed to Dr. P. Raghavan, JR (Rtd) among the official who are responsible for the lapse occurred in furnishing the reply to Sri. Jayaprakash M.K - Consideration of-reg.**

**(Ad.A1)**

The 27<sup>th</sup> Meeting of the Syndicate held on 07-05-2021 vide item No.27.51.02 resolved to entrust the Registrar to submit a report before the Syndicate on fixing the liabilities towards the penalty imposed to Dr. P. Raghavan, JR (Rtd) among the officials who are responsible for the lapse occurred in furnishing the reply to Sri. Jayaprakash M.K. as per the orders of the Vice-Chancellor, a detailed report from the Registrar in this regard is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

The Syndicate considered the Report submitted by the Registrar and **RESOLVED** to approve the same.

**FURTHER RESOLVED** to issue Memo to the concerned officials (from Assistant to Deputy Registrar) of Ac.F1 Section and Section Officer of RTI Section, who are responsible for the lapse occurred in furnishing the reply to Dr.Jayaprakash.M.K.

=====  
**Item No.32.105**      **Combined meeting of the Standing committees of the Syndicate on Planning and Development and Finance held on 20.09.2021 – Minutes - approval of-reg.**

**(Pl. G)**

The minutes of the Combined meeting of the Standing committees of the Syndicate on Planning and Development and Finance held on 20.09.2021 (COPY APPENDED), is placed before the Syndicate for approval.

**MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON PLANNING AND DEVELOPMENT AND FINANCE**

Date and Time :      01.00 p.m.; 20.09.2021

Venue                    :      Syndicate Room, SH Campus, Palayam

**Members**

Adv.A.Ajikummar, Member, Syndicate [ConvenerSC on P&D]	Sd/-
Adv.K.H.Babujan, Member, Syndicate [ConvenerSC on Fin]	Sd/-
Dr.S.Nazeeb, Member, Syndicate	Sd/-
Dr.K.B.Manoj, Member, Syndicate	--
Sri.B.P.Murali, Member, Syndicate	Sd/-
Adv.Muralidharan Pillai.G, Member, Syndicate	Sd/-
Sri.Bijukumar. G, Member, Syndicate	---
Sri.Jairaj. J, Member, Syndicate	Sd/-
Dr.K.G. Gopchandran, Member, Syndicate	Sd/-
Dr. Vijayan Pillai. M, Member, Syndicate	--
Sri.Arun Kumar. R, Member, Syndicate	Sd/-
Adv. Balachandran, Member, Syndicate	Sd/-

The meeting began at 2.00 p.m.

**Item No.32.105.01      *Students' Centre PMG Junction-Beautification of Compound wall - reg.***  
**[ Ad. B I ]**

A letter dated 23.07.2021 was received from Sri Prasanth A.P, Managing Director, Black Tie Events & Media, expressing his interest for making the Compound wall of Students Centre PMG beautiful, with paintings, free of cost. Sri Prasanth A.P has also sought permission for the same.

It may be noted that the compound wall of Students' Centre was earlier given for advertisements, after inviting quotations and levying considerable amount as license fee. Based on a request received for granting permission to advertise on the Compound wall of Women's Hostel, Thycaud the PWD Special Building Division was frequently requested for offering remarks on the rate to be fixed for displaying advertisements on the compound walls of University Womens' Hostel, Thycaud and that of Students Centre PMG. But no reply has been received so far.

As per the orders of the Vice Chancellor, the request from Sri Prasanth A.P, Managing Director, Black Tie Events & Media seeking permission to beautify the Compound wall of Students Centre PMG, with paintings, free of cost, is placed before the Combined meeting of the Standing Committee of Syndicate on Planning & Development and Finance, for consideration and recommendation.

**RECOMMENDATION :**

*To invite Sri Prasanth A.P, Managing Director, Black Tie Events & Media for discussions during the next meeting of the Standing committee of the Syndicate on Planning and Development.*

The meeting came to an end at 2.15 P.M

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Planning and Development and Finance held on 20.09.2021, be approved.

**Item No.32.106      *Meeting of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021 – Minutes - approval of- reg.***

**(Pl. G)**

The minutes of the meeting of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021 (COPY APPENDED) is placed before the Syndicate for approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE  
ON PLANNING AND DEVELOPMENT**

Date and Time : 10.30 a.m; 20.09.2021  
 Venue : Syndicate room, Senate House Campus, Palayam

**Members**

Adv.A.Ajikummar,Member, Syndicate [Convener,SC on P&D]	Sd/-
Adv.K.H.Babujan, Member, Syndicate	Sd/-
Dr.S.Nazeeb, Member, Syndicate	Sd/-
Dr.K.B.Manoj, Member, Syndicate	--
Sri.B.P.Murali, Member, Syndicate	Sd/-

Adv.Muralidharan Pillai.G, Member, Syndicate	Sd/-
Sri.Bijukumar. G, Member, Syndicate	--
Sri.Jairaj. J, Member, Syndicate	Sd/-
Dr.K.G. Gopchandran, Member, Syndicate	Sd/-
Dr.Vijayan Pillai. M, Member, Syndicate	---
Sri.Arun Kumar. R, Member, Syndicate	Sd/-

The meeting began at 11.30 a.m

**ITEM NO. 32.106.01 Kariavattom Campus- Air Conditioning works for Language Laboratory of Hindi Department in ONV Memorial School of Indian Languages- Single tender - reg.**

[ Ad.B I ]

An estimate of Rs.11,90,000/- (Rupees Eleven Lakh Ninety Thousand only) was approved for the renovation/modification works in language lab of the Department of Hindi at ONV memorial building including civil,electrical works and providing Air-conditioners to the Laboratory, vide U.O No.Ad.B1(1).Lbtry-Hindi/2020/82 dated 23.06.2020. The University Engineer, vide letter DB2/AC-LL-H/19 dated 24.03.2021, has informed that tenders were invited for the said work and the civil and electrical works was progressing in the site. In the case of Air conditioning work, a single tender was recieved from M/s Sevenseas Infotech for Rs.2,11,740/- (Rupees Two Lakh Eleven Thousand Seven Hundred and Forty Only). The University Engineer has also informed that the PAC of the work is Rs.2,18,130/- and the rate quoted by M/s Sevenseas Infotech at 2.93% below the estimate rate, is reasonable. As per the G.O(P) No.324/2015/Fin dated 30.07.2015, a single bid during re-tender shall be accepted only with the approval of a committee.

As per the orders of the Vice-Chancellor, the single tender recieved from M/s Sevenseas Infotech for Rs.2,11,740/- (Rupees Two Lakh Eleven Thousand Seven Hundred and Forty Only) for the air conditioning work of Hindi Language Laboratory is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**RECOMMENDATION:**

*To accept the single tender received from M/s Sevenseas Infotech for Rs.2,11,740/- (Rupees Two Lakh Eleven Thousand Seven Hundred and Forty Only) for the air conditioning work of Language Lab of the Department of Hindi at ONV memorial building as per the remarks of the University Engineer, vide letter DB2/AC-LL-H/19 dated 24.03.2021 that the PAC of the work is Rs.2,18,130/- and the rate quoted by M/s Sevenseas Infotech at 2.93% below the estimate rate, is reasonable and as the approval of a committee is essential for acceptance of a single bid during re-tender as per G.O(P) No.324/2015/Fin dated 30.07.2015.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**ITEM NO.32.106.02 Establishment of “Community Laboratory and Facilitation Centre” at Kariavattom Campus -Implementation- reg.**

[ Ad.B I ]

As envisaged in Budget Speech 2020-21(item No.24), an amount of Rs.30 Lakh (Rupees Thirty Lakh only) has been earmarked for the establishment of Community Laboratory and its Marketing Divison at Kariavattom Campus.

Professor Dr. A. Gangaprasad, Department of Botany, Kariavattom (Convenor, Community Lab) had forwarded a project proposal/estimate amounting to Rs. 30,00,000/- (Rupees Thirty Lakh only) for the establishment of Community Laboratory and its Marketing Division.

The Syndicate at its meeting held on 29.12.2020 considered the matter and resolved to constitute a sub- committee consisting of Convenor, S/c of the Syndicate on P&D, Dr. K.G. Gopchandran, Dr. S. Nazeeb, Members Syndicate, Dr. A. Gangaprasad, Professor, Department of Botany and the University Engineer to have a detailed discussion of the proposal/estimate for the establishment of Community Laboratory and Marketing Division.

In the meantime, a meeting has been conducted on 15.03.2021 at PVC’s Chamber to discuss the establishment of Community Laboratory and Marketing Division. As per the minutes, the proposal is renamed as “Community Laboratory and Facilitation Centre” (CLAFAC) and space is provided for

the centre at old CSS building after making necessary repairs. Accordingly, Dr. A. Gangaprasad, Professor, Department of Botany, vide letter dated. 19.03.2021 has forwarded the modified detailed proposal for the establishment of the centre. Dr. A. Gangaprasad has also requested to release the amount in the name of one of the officers in charge of the programme Dr. S. Suhara Beevy S, Dept of Botany or a joint account in the name of two officers in charge Dr.S.Suhara Beevy S & Dr.A. Gangaprasad, Professor, Department of Botany and also requested to grant permission for opening a PD Account at SBI, Kariavattom Branch.

The Syndicate at its meeting held on 23.07.2021 has considered the modified detailed proposal and resolved to approve the project, in principle and to arrange for discussion regarding the implementation part of the project with Dr. A. Gangaprasad, Professor, Department of Botany, other officers in charge of the programme and Harithalayam Project coordinator during the meeting of the Standing Committee of the Syndicate on Planning and Development.

As per the orders of the Vice-Chancellor, the aforesaid matter is placed before the Standing Committee of the Syndicate on Planning and Development for a discussion on the establishment of "Community Laboratory and Facilitation Centre" (CLAFAC) and for appropriate recommendation.

**RECOMMENDATION:**

- *To grant permission to procure the equipments mentioned in the modified detailed proposal submitted by Dr.A.Gangaprasad, Professor, Department of Botany, vide letter dated. 19.03.2021 for the establishment of "Community Laboratory and Facilitation Centre" (CLAFAC), approved in principle, by the Syndicate at its meeting held on 23.07.2021, through proper channel.*
- *Further recommended that while the process of procurement of equipments are finalised through proper channel, the sub- committee consisting of Adv, A Ajikumar, Convenor, S/c of the Syndicate on P&D, Dr. K.G. Gopchandran, Dr. S. Nazeeb, Members Syndicate, Dr. A.Gangaprasad, Professor, Department of Botany and the University Engineer shall submit requirements to be fulfilled to establish the centre near the old CSS building as recommended by the meeting held on 15.03.2021 at PVC's Chamber.*

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**ITEM NO.32.106. 03 Rodent Control Work in the University - reg.**

**[ Ad.B I ]**

The rodent control work at Department of Computational Biology & Bio Informatics, Kariavattom, Controller of Examinations Building & Finance Building, SH Campus was awarded to Kerala State Ware Housing Corporation, Thiruvananthapuram on annual contract basis for a period of six months each during the period years 2018 and 2019 @ Rs.27,730/- per month (including GST).

In continuation the Rodent control measures in the above buildings, M/s. Kerala State Ware Housing Corporation was requested to conduct a site visit at SH Campus for determining the area to be disinfected and to submit a suitable proposal for the rodent control work in all buildings of the SH Campus.

Accordingly, M/s. Kerala State Ware Housing Corporation has submitted a proposal (for the Rodent control work at Press area, Finance Building, CE Building, Main Building and Amenity Building on annual contract basis @ Rs. 43,660/- (Rupees Forty Three Thousand Six Hundred and Sixty only) per month for single treatment.

On this matter, Finance has remarked that, the rate quoted per month by M/s. Kerala State Ware Housing Corporation for rodent control work at SH Campus is Rs. 43,660/- per month ie. for one year the total cost will be around 5.25 lakhs and has remarked to clarify the following,

1. Whether rodent control work on monthly basis is necessary in all sections.
2. Clarification from KSWC whether the work can be carried out on the basis of requirement of sections may be obtained (apart from monthly basis).

Hence, it may be seen that, when opinion was sought on how frequently, the rodent control work has to be performed, different wings/departments offered their remarks differently.

On this matter, the Pro-Vice Chancellor has remarked that, It will be good to opt for various modes of eradication process considering the fact that the efforts of the KSWC has not succeeded so far and in order to discuss and decide the best method and suitable agencies, the matter may be placed before the Standing Committee of the Syndicate on Planning and Development.

Hence, as per the orders of the Vice-Chancellor, the proposal for Rodent Control work, submitted by KSWC, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATION:**

- To entrust the Head of the Department, Department of Zoology to submit a feasibility report on taking up the project of rodent control works in the University by the Department and to be present for discussions at the next meeting of the Standing committee of the Syndicate on Planning and Development.
- To consider the proposal to entrust M/s. Kerala State Ware Housing Corporation, for the time being, for which negotiation be made with them by inviting competent representatives of the firm before the next meeting of the Standing committee of the Syndicate on Planning and Development.

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**ITEM NO. 32.106.04** *Budget Speech 2021-22 - Aid for Department of Kerala Studies - Sanction to approve the amount allocated for additional facilities – reg:-*

[ Ad.A II ]

An amount of ₹10 lakhs has been allocated in the Budget Speech of 2021-22 for procuring the additional facilities in Department of Kerala Studies.

The Budget Implementation Cell at its meeting held on 26.04.2021 recommended to grant two weeks time to HoD, Department of Kerala Studies, to submit the proposal in this regard and place it before the next meeting of the Standing Committee of the Syndicate on Planning and Development. Hence it is requested that sanction may be given for purchasing 10 Computers, 1 Printer and Digital Podium from the allocated amount. Price List of the items is given below.

Sl. No	Item	Unit Price (without flood CESS)	Unit Price (with flood CESS)	Quantity	Total (without flood CESS)	Total (with flood CESS)
1	Desktop Computer (Normal)	32875/-	33154/-	4	131500/-	132616/-
2	Desktop Computer (High End)	42202/-	42560/-	6	253212/-	255360/-
3	Printer	14726/-	14851/-	1	14726/-	14851/-
	Total				399438/-	402827/-

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration.

**RECOMMENDATION:**

- To agree to the proposal for purchase of 10 Computers, 1 Printer and Digital Podium through proper channel utilizing the allocated amount of Rs.10 lakhs in the Budget Speech of 2021-22 for procuring the additional facilities in Department of Kerala Studies.

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**ITEM NO.32.106.05** *Annual Performance Report 2020 -21- Proposal for time bound utilization of Plan funds- reg.*

[Pl. G]

The Director, Planning & Development' based on the query from the Office of the Hon'ble Minister for Higher Education, Govt. of Kerala, had instructed to obtain an explanatory note from the



University Engineer as to the reason that led to nil expenditure against the civil works in Annual Performance report 2020-21 (creation of capital assets – Approved civil works under plan head).

In reply, the University Engineer has submitted the details of works with explanatory note as follows

Sl.No	Name of work	Amount	Explanation from the University Engineer
1	Vertical extension to the first floor Department of Nanoscience & Nanotechnology-	1,47,30,000	The work order for the work issued on 17.12.2020 with time of completion 180 days. The agreement was executed on 4.01.2021. The site was handed over on 13.01.2021 and the date of completion is 6.09.2021. 60 % of the work is completed now. Due to the Covid 19 pandemic situation, lockdown and other restrictions in that connection all the process has been retarded. Hence no payment could be effected during the financial year 2020-21.
2	Department of Botany - Construction of two floors for the Biodiversity Building at Kariavattom Campus – Phase II	94,00,000	The work order for the work issued on 17.12.2020 with time of completion 180 days. The agreement was executed on 4.01.2021. The site was handed over on 13.01.2021 and the date of completion is 6.09.2021. 65 % of the work is completed now. Due to the Covid 19 pandemic situation, lockdown and other restrictions in that connection all the process has been retarded. Hence no payment could be effected during the financial year 2020-21.
3	Construction of an extension to the existing building at Kariavattom Campus, Department of Biotechnology	3,74,40,000	The work order for the work issued on 22.09.2020 with time of completion 360 days. The agreement was executed on 5.10.2020. The site was handed over on 14.10.2020 and the date of completion is 4.12.2021. 65 % of the work is completed now. After arriving a stage the contractor had requested for a part bill on 19.02.2021 and the AEE has submitted the part bill to the University Engineer on 30.03.2021. The bill amounting to Rs.80,84,275/- after detailed verification has passed for payment and submitted to The Finance Officer on 18.06.2021 (Financial year 2021-22). Due to the Covid 19 pandemic situation, lockdown and other restrictions in that connection, non availability of material and labour led to slow progress of work at early stage of the work during 2020-21, no payment could be effected during the financial year 2020-21.
4	Building for Microwave Material Laboratory at Kariavattom Campus (IInd Phase) Department of Physics	1,64,00,000	The work order for the work issued on 16.01.2021 with time of completion 270 days. The agreement was executed on 15.02.2021. The site was handed over on 24.02.2021 and the date of completion is 17.01.2022. Due to the Covid 19 pandemic situation, lockdown and other restrictions in that connection all the process including soil test and structural design has been retarded. Hence no payment could be effected during the financial year 2020-21.
5	Providing Air Conditioning	2,10,00,000	Expression of interest called for and is under

	System, proper acoustic and public addressing system in the Golden Jubilee Auditorium		processing.
6	Construction of a building for the School of Communication & Library Sciences–Phase I	4,00,00,000	KSHB is entrusted with the work as PMC. The finalisation of the tender is pending with them.
7	Construction of a New Hostel Building for Men & ICCR Students	1,44,00,000	KSHB is entrusted with the work as PMC. The finalisation of the tender is pending with them.
	<b>Total</b>	<b>15,33,70,000</b>	

In this regard, it may be noted, that the works 1 to 5 mentioned above were sanctioned under State Plan Grant for the year 2019-20 and works 6 & 7 were sanctioned under State Plan Grant for the year 2018-19:

However, the works sanctioned under State Plan Grant for the year 2018-19 could not be commenced in the same financial year itself or even in the next financial year (2019-20).

In this context, a new Scheme-component "Ongoing Civil Works (Continuing works sanctioned under State Plan Grant 2018-19 & 2019-20)" for a total outlay of Rs. 627.30 Lakh was proposed under the State Plan Grant for the year 2020-21, for meeting the expenses in connection with the above works and the Govt. vide G.O. dated 15/06/2020, accorded Administrative Sanction for the above Scheme-component with specific directions that outlay for creation of Capital Assets shall be limited to Rs. 4.72 Crore. However, this amount could not be claimed from the Govt. owing to the non-completion of the above works even in the financial year 2020-21 and hence in the Annual Performance Report for the year 2020-21, forwarded to the Govt., the expenditure under the h/a "2202-03-102-99-35(Capital Assets)" was shown as 'Nil'.The Govt. has taken serious note of the above matter and informed that the same would adversely affect the future release of Grants to the University.

As the grant sanctioned for the above seven works could not be utilised even in the financial year 2020-21, a new Scheme-component "Ongoing Civil Works (Continuing works sanctioned under State Plan Grant 2018-19 & 2019-20)" for a total outlay of Rs. 500.00 Lakhs was again proposed under the State Plan Grant for the year 2021-22, for meeting the expenses in connection with the above works and the Govt. vide G.O. dated 21/06/2021, accorded administrative sanction for the above Scheme-component with specific direction that outlay for creation of Capital Assets shall be limited to Rs.4.91 Crore. Accordingly, sanction has been accorded by the Vice-Chancellor, vide U.O.No.Pl.A1/SPG 21-22/ Impl.plan/21 dated 30/06/2021, to release the above amount of Rs.4.91 Crore as provisional advance to Smt. Sobha K., University Engineer towards releasing timely payments to the contractors in respect of the aforementioned "Civil Works", in anticipation of the receipt of the State Plan Grant 2021-22 and the the bill for claiming the said amount from the Govt. has already been forwarded from our Finance wing.

In view of the fact that that though the civil works were sanctioned under State Plan Grant, during the financial year 2018-19 & 2019-20, the expenditure for the same could not be met from the sanctioned allocation during that years and were carried over to 2020-2021 and allocated Rs. 4.72 crore and that too was also not utilized, sanctioned amount of Rs. 4.91 Crore under the SPG 2021-2022 for the same works, as ongoing civil works.has been released to UE as provisional advance (Rs.4.91 cr.) for its timely utilization. (UO.No.Pl.A1/SPG 21-22/ Impl.plan/21 dated 30.06.21)

Projects lying incomplete even after succeeding financial years has snowballed into the situation of NIL expenditure under the head of account 2202-03-102-99-35 (Capital Assets) for 2020-21.

In this context, the following points were noted:

The Engineering Unit may initiate necessary steps for submitting Contingent Bill in respect of the above provisional advance, to the Audit, Kariavattom forthwith, so that the bill for release of the above Advance will be ready for submission to the Treasury, at the Cash section concerned, immediately on receipt of the first installment of the State Plan Grant 2021-22.

The University Engineer may also prepare an action plan for the timely utilization of the above provisional advance by the 31st of December 2021, so that 100% expenditure can be shown under the h/a "2202-03-102-99-35 (Capital Assets)", in the Annual Performance Report for the year 2021-22.

Also, in the future, utmost priority shall be given for implementing the new "Civil Works" sanctioned under State Plan Grant with agencies like 'CPWD', to whom the sanctioned works can be entrusted as 'depository works', so as to ensure 100% utilization of the Grant in the same financial year itself.

Once, Administrative Sanction is granted for construction works, at present the updated status cannot be directly assessed Planning/Administration wing as the rest of the procedures are carried out by the Engineering Unit. Same is the case of status of payment of bills of construction. However, it may be noted that there already exists a proposal for developing a separate portal for monitoring the expenditure under plan fund, similar to PFMS (Public Financial Management System) in case of RUSA funds. In this regard, a note has been given to the Director, Computer Centre on 29.03.2021. The said proposal may help furtherance of the best interests of the University.

On orders of the Hon'ble Vice-Chancellor, the following suggestions are placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation in order to ensure time bound utilization of plan funds:

- (i) University Engineer shall prepare and submit an action plan to the next Standing Committee of the Syndicate on Planning & Development to ensure timely utilization of plan fund by December 2021.
- (ii) University Engineer shall report the progress of the civil works under 2018-19 & 2020-21 and its payment details in each Standing Committee of the Syndicate on Planning & Development as an agenda.
- (iii) A portal similar to Public Financial Management System (PFMS) may be considered to monitor expenditure under plan funds

**RECOMMENDATION:**

Sl. No	Name of work	Recommendation
1	Vertical extension to the first floor Department of Nanoscience & Nanotechnology-	Heard the concerned contractor and noted the assurance made by him that the work will be completed by 10 <sup>th</sup> October 2021 and authorized the University Engineer to take steps to ensure the compliance of assurance made, granting 20% grace period to the contractor without fine over and above the lock down period already extended.
2	Department of Botany - Construction of two floors for the Biodiversity Building at Kariavattom Campus – Phase II	Heard the concerned contractor and noted the assurance made by him that the work will be completed by 10 <sup>th</sup> October 2021 and authorized the University Engineer to take steps to ensure the compliance of assurance made, granting 20% grace period to the contractor without fine over and above the lock down period already extended.
3	Construction of an extension to the existing building at Kariavattom Campus, Department of Biotechnology	Noted the progress of work and authorized the University Engineer to take steps to ensure that the work is completed as per agreed date of completion, ie; 04.12.2021, granting 20% grace period to the contractor without fine over and above the lock down period already extended.
4	Building for Microwave Material Laboratory at Kariavattom Campus (IIInd Phase) Department of Physics	Noting the delay from the part of the contractor recommended to summon the contractor for hearing before the next meeting of the Standing committee of the Syndicate on Planning and Development.
5	Providing AirConditioning System, proper acoustic and public addressing system in the Golden Jubilee	To expedite the process of executing Memorandum of Understanding.

	Auditorium	
6	Construction of a building for the School of Communication & Library Sciences-Phase I	Noted that all procedures have been completed for commencement of the work.
7	Construction of a New Hostel Building for Men & ICCR Students	Noted that all procedures have been completed for commencement of the work

- To entrust the Assistant Engineers to submit the respective bills to the University Engineer through proper channel on or before 30<sup>th</sup> November 2021 in order to utilise the funds in time bound manner.
- To entrust the University Engineer to make sure that the payments against the civil works under 2018-19 & 2020-21 are realized by December 2021 and to report the status before the Standing committee of the Syndicate on Planning and Development.
- To entrust the computer centre to submit proposal regarding development of a portal similar to Public Financial Management System (PFMS) to monitor expenditure under plan funds in the University, in consultation with the Planning and Finance wings.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**ITEM NO. 32.106.06**

**Centre for English Language Teaching (CELT) - Proposal envisaged in the Budget Speech-2021 -22- Establishment of Digital Studio at the Centre – reg**

[ Ad.D III ]

As per Item No.56 of the Budget Speech 2021-22, it is envisaged the Establishment of Digital Studio at the Centre for English Language Teaching (CELT), University of Kerala and an amount of Rs.1,75,000/- (Rupees One Lakh Seventy Five Thousand only) has been allocated in the Budget for the establishment of the same.

The Budget Implementation Cell at its Meeting held on 26.04.2021, vide item No.56 has recommended to obtain the proposal from the Hon. Director, Centre for English Language Teaching (CELT) and to place the same before the Standing Committee of the Syndicate on Planning and Development.

Accordingly, Sri Vishnu Narayanan, Hon. Director, Centre for English Language Teaching (CELT) has forwarded the following proposal for Setting up of Digital Studio, and requested to release the Budget fund for the Setting up of the Digital Studio at the earliest.

- i) The Centre for English Language Teaching proposes to set up a Digital Studio for recording the Video lectures and presentation of the teachers that will help the teaching -learning mechanism in these pandemic times more effective and innovative.
- ii) The Studio can also facilitate video production workshops and materials production workshops at the Centre. There can be collaborative programmes with KU Padasala and SDE Padasala with a fully functioning Digital Studio.
- iii) Another significant advantage of this project is that, in the initial stages, the Studio does not require any space allotted for its functioning. A Studio can be set up in any space which can in turn change in to a studio with necessary equipment.

**Broad details of the Estimated Expenditure**

DSLR Camera with lens Specifications: APS-C- frames_ per_second sensor size, CMOS Sensor type, 24+ Megapixels resolution, 100-51200 ISO Range, 2160 video capture resolution and Optical viewfinder type. Preferable brand-Nikon	Rs.1,35,000/-
Additional lens (Video recording)	Rs.25,000/-
Additional Memory Card for Camera (2 Nos)	Rs.3000/-
Tripod Stand	Rs.2000/-
Bag for DSLR Camera	Rs.2000/-

Digital Voice Recorder	Rs.5000/-
Wireless mic	Rs.3000/-
<b>Total Expenditure</b>	<b>Rs.1,75,000/-</b>

As per the orders of the Vice-Chancellor, the proposal for Setting up of Digital Studio at the Centre for English Language Teaching (CELT), University of Kerala is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

**RECOMMENDATION:**

- **To accept the proposal from Sri Vishnu Narayanan, Hon. Director, Centre for English Language Teaching (CELT) submitted on the basis of Language Teaching (CELT), and to grant permission for the purchase of items as a package through proper channel item No.56 of the Budget Speech 2021-22 for the establishment of Digital Studio at the Centre for English.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**ITEM NO.32.106.07** *Department of Chemistry and Department of Bio-Chemistry- Proposal envisaged in the Budget Speech-2021-22- Construction of Laboratory complex for Chemistry & Bio – Chemistry Departments – reg*

[ Ad.D III ]

As per Item No.40 of the Budget Speech 2021-22, it is envisaged the Construction of Laboratory Complex for Chemistry & Bio – Chemistry Departments, University of Kerala and an amount of Rs.75,00,000/- (Rupees Seventy Five Lakh only) has been allocated in the Budget for the establishment of the same.

The Budget Implementation Cell at its Meeting held on 26.04.2021, vide item No.40 has recommended to obtain the proposal from the HoD, Department of Chemistry in consultation with HoD, Department of Bio – Chemistry and UE and to place the same before the Standing Committee of the Syndicate on Planning and Development.

Accordingly, Dr.E.G Jayasree, HoD, Department of Chemistry has forwarded the proposal for construction of Laboratory Complex Common to Chemistry and Bio-Chemistry.

As per the orders of the Vice-Chancellor, the proposal for construction of Laboratory Complex Common to Chemistry and Bio-Chemistry. forwarded by the Head of the Department of Chemistry is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

**RECOMMENDATION:**

- **Not to proceed with the proposal for construction of Laboratory Complex - Common to Chemistry and Bio-Chemistry. forwarded by the Head of the Department of Chemistry, for the time being, instead to entrust the University Engineer to submit proposal for the Laboratory complex Building at Dept. of Bio Chemistry**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**ITEM NO. 32.106.08** *Repair of Air Conditioners Installed at Senate Chamber - reg-*

[ Ad.A IV ]

The Assistant Engineer (Mechanical) has submitted a note regarding the repair and service of the air conditioners installed at the Senate Chamber. As per the recommendations, the following repair works should be done for the proper working of the air conditioners:

1. 11 TR machine on the southern side of the senate hall:-

- The Refrigerant driers are in clogged condition, requires replacement
- The expansion valve is in clogged condition, require replacement.
- The cooling coils of the machine is suffering from ice formation.

- The machine is to be pulled down, water serviced, flush cleaned with nitrogen and then refilled with refrigerant gas.
- The remote control unit of the machine needs to be replaced.

2. 11 TR machine on lobby side of the senate hall:-

- The machine require periodic servicing and top up with refrigerant gas.

3. 5 TR machine for air conditioning of the lobby:-

- The machine is suffering from clogging of drain lines.
- The machine requires servicing.

The service engineers from M/s A One Air Conditioners, Cochin, an authorised sales and service dealer of M/s Johnson Controls, Hitachi Air Conditioning India (P) Ltd, had inspected the machines and forwarded an estimate of Rs.75,520/- (Rupees Seventy Five Thousand Five Hundred and Twenty Only) for conducting the repair works.

The Senate Chamber has been booked for a Seminar conducted by the Centre for Australian Studies from 15th September 2021 to 17th September 2021. The Minister for Higher Education and Social Justice is the Chief Guest of the function on 15.09.2021.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding the Repair of Air Conditioners Installed at Senate Chamber is placed before Standing Committee of Syndicate on Planning and Development for proper consideration and appropriate recommendation.

**RECOMMENDATION:**

- **To request the Pro Vice Chancellor to hold negotiation with M/s A One Air Conditioners, Cochin, an authorised sales and service dealer of M/s Johnson Controls, Hitachi Air Conditioning India (P) Ltd, and to finalize the service charges in respect of the Repair of Air Conditioners installed at Senate Chamber.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**ITEM NO. 32.106.09** *Senate House Campus-Establishment of “Kerala University Heritage Museum” - Setting up of Audio Visual room- estimate for Television (with movable TV Stand) networking system and Sound System – reg.*

[ Ad.B I ]

An amount of Rs.6,00,000/- (Rupees Six Lakh Only) was allocated in the Budget Speech 2020-21 towards the establishment of a Heritage Museum in the Senate House Campus. A working committee comprising Professionals, Teaching & Non-Teaching staff of the University has been constituted to prepare an action plan to establish the Museum and the work towards its establishment is in progress, in the Travancore Heritage building.

As per the minutes of the meeting of the working committee held on 22.02.2021, the Instrumentation Engineer was entrusted to submit the obtain Specification of LED TV (with sound system) to be purchased for the Audio Visual Room of the proposed museum.

Accordingly, the Hon. Director, CLIF, vide letter no CLIF/Report/314/2020-21 dated 13.04.2021 has forwarded the specification report and the estimate amounting to Rs.2,75,0000/- (Rupees Two Lakh Seventy Five Thousand Only) for the same, submitted by the Instrumentation Engineer. The meeting held on 22.07.2021 has recommended to approve all the specifications of LED TV (with sound system) to be purchased for the audio visual room, submitted by the Instrumentation Engineer, CLIF and to purchase a smart TV with networking system, for playing videos through online mode. It was also recommended to place the estimate for the same before the Standing Committee of the Syndicate on Planning and Development, for consideration.

As per the orders of the Vice Chancellor, the specification report and the estimate amounting to Rs.2,75,0000/- (Rupees Two Lakh Seventy Five Thousand Only) for the purchase of 75 inches television, networking system and Sound System for the Audio Visual Room of proposed ‘Kerala University Heritage Museum’, submitted by the Instrumentation Engineer are placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and recommendation.

**RECOMMENDATION:**

- **To agree to the purchase of items through proper channel, on the basis of the proposal from the Hon. Director, CLIF, vide letter no CLIF/Report/314/2020-21 dated 13.04.2021 for the Audio Visual Room of proposed 'Kerala University Heritage Museum', modifying the monitor size of the television to be purchased at 55 inches.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**ITEM NO.32.106.10** *Preventive maintenance, wiring for the light and fan points at corridor, toilets in new valuation camp at old SDE building at SH Campus - Single tender received - reg -*

[ Ad.B I ]

The estimate amounting to Rs.2,75,937/- (Rupees Two Lakh Seventy Five Thousand Nine Hundred and Thirty Seven only) (including GST @12%) submitted by the University Engineer towards the work of preventive maintenance & wiring for the light and fan points at corridor, toilets in the new valuation camp at old SDE building at SH Campus, as envisaged in the Budget Speech 2020-21, has been approved vide U.O No. 3638/2020/ UOK dated 16.11.2020.

The University Engineer, vide letter no. DB2/PM-VC/SDE/2020-21 dated 09.08.2021, has now informed that, tenders were invited for the above work and since no tenders were received, the work was retendered. In response, single tender of Sri. R.N. Rajeev, Raj Associates, Thiruvananthapuram at 4.5% above the estimate rate was received. After negotiation, the contractor finally agreed to do the work at 0.125% below the estimate rate. The University Engineer has remarked that, as the contractor has quoted 0.125% below the estimate rate, the rate quoted is reasonable. As per G.O.(P) No.324/2015/Fin dated 30.07.2015 a single bid during re-tender shall be accepted only with the approval of a Committee.

As per the orders of the Vice Chancellor the single tender quoted by Sri. R.N. Rajeev for the work of preventive maintenance & wiring for the light and fan points at corridor, toilets in the new valuation camp at old SDE building at SH Campus, submitted by the University Engineer, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation

**RECOMMENDATION:**

- **To accept the single tender quoted by Sri. R.N. Rajeev for the work of preventive maintenance & wiring for the light and fan points at corridor, toilets in the new valuation camp at old SDE building at SH Campus on the basis of the remarks of the University Engineer, vide letter no. DB2/PM-VC/SDE/2020-21 dated 09.08.2021 that the negotiated rate with the contractor is 0.125% below the estimate rate of Rs.2,75,937/- (Rupees Two Lakh Seventy Five Thousand Nine Hundred and Thirty Seven only) (including GST @12%) and is reasonable and as the approval of a committee is essential for acceptance of a single bid during re-tender as per G.O(P) No.324/2015/Fin dated 30.07.2015.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**ITEM NO.32.106.11** *Beautification of Senate House Campus - Shifting of Sections/ Offices – reg.*

[ Ad. B I ]

The Syndicate at its meeting held on 23.10.2020 resolved to approve the estimate amounting to Rs.9,00,000/- (Rupees Nine Lakh only) submitted by the University Engineer, for the maintenance work in the Security Wing, Old PRO and Form Section building at SH Campus. But, the Vice Chancellor ordered to keep the matter in abeyance until a final decision on the master plan of the project 'Beautification of SH Campus' is arrived. Thereafter, the Centre for Industrial Training, Consultancy and Sponsored Research, CET, TVM submitted the master plan with detailed project

report for the beautification of SH Campus and the Syndicate held on 23.07.2021, vide item.no 30.92 has resolved to approve the same in principle. As per the project report, some buildings including the one housing Form Section, old PRO etc. have to be demolished.

Meanwhile, the Assistant Engineer (HQ), vide letter dated 27.08.2021, has reported that, the Pro-Vice-Chancellor along with members of the Syndicate have inspected the buildings in the front side adjacent to the main road of University campus, in connection with the proposal to demolish the existing old buildings as part of the beautification of SH Campus. The building houses Estate Officer room, Form Section, Security Staff room, Drivers' room, Records officer's room and Eligibility counter and hence, these offices have to be shifted. The Assistant Engineer has forwarded the following proposal for the relocation of space for these offices, on the basis of a discussion held in this regard.

- Form Section - To Students' Amenity Centre in the space vacated by PRO Section
- Eligibility Counter - To Students' Amenity Centre Enquiry Section
- Security staff room - To Health Centre (The space now occupied by the Digitization Section. The Digitization section to be shifted to one of the vacant room in the First floor of Health Centre).
- Drivers' Room - To one of the vacant room in the ground floor of Health Centre by providing an external door.
- Online section now working in the ground floor of Health Centre in the nursing room is to be shifted to the space now occupied by the Digitization in the ground floor of Health Centre by bifurcating the room with a partition. The entrance of online section shall be through the door in the right side of the entrance lobby of Health Centre.
- Estate Officer's room and Estate office section to be shifted to the vacant room in the first floor of Health Centre.
- To provide storage facilities of records for the legal section in one of the vacant room in the first floor of Health Centre.

As per the orders of the Vice - Chancellor, the above proposal for relocation of space for various offices functioning in the Senate House Campus, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATION:**

- **Noting that the Syndicate at its meeting held on 23.07.2021, vide item.no 30.92 has resolved to approve the master plan with detailed project report for the beautification of SH Campus, submitted by the Centre for Industrial Training, Consultancy and Sponsored Research, CET, TVM, in principle wherein it is proposed that buildings including the one housing Form Section, old PRO etc. have to be demolished, recommended to accept the proposal submitted by the Assistant Engineer (HQ), vide letter dated 27.08.2021 for the relocation of space for such offices. Further recommended to entrust the University Engineer and the Assistant Executive Engineer to take urgent steps to execute the works required for the shifting through quotation, exercising the powers delegated.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**ITEM NO.32.106.12**

***Procurement of lighting fixtures to electrical store for replacement at various Departments at Kariavattom Campus-Single Tender-reg.***

**[ Ad. B I ]**

The University Engineer, vide letter No. DB2/P-ELE ST/2020-21 dated 17.08.2021 has informed that an estimate amounting to Rs.99,397/- (Rupees Ninety Nine Thousand Three Hundred and Ninety Seven only) was prepared for the procurement of lighting fixtures to electrical store for replacement at various Departments at Kariavattom Campus and the same was sanctioned vide Or no.DB2/PROCUREMENT/170 KVTM dtd 18.01.2021.

The University Engineer has further informed that, tenders were invited for the work and since no tenders were received, the work was re-tendered. In response, single tender of



Sri.R.N.Rajeev, Raj Associates at 4.5% above the estimate rate was received. After negotiation, the contractor finally agreed to do the work at 0.125% below the estimate rate, vide letter dated 09.04.2021. The University Engineer has remarked that the rate quoted is reasonable. As per G.O(P)No.324/2015/Fin dtd 30.07.2015, a single bid during re-tender shall be accepted only with the approval of a Committee.

As per the orders of the Vice Chancellor, the aforesaid single tender of Sri. R.N Rajeev, Raj Associates submitted by the University Engineer, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**RECOMMENDATION:**

- **To accept the single tender quoted by Sri. R.N. Rajeev for the procurement of lighting fixtures to electrical store for replacement at various Departments at Kariavattom Campus on the basis of the remarks of the University Engineer, vide letter No. DB2/P-ELE ST/2020-21 dated 17.08.2021 that the negotiated rate with the contractor is 0.125% below the estimate rate and is reasonable and as the approval of a committee is essential for acceptance of a single bid during re-tender as per G.O(P) No.324/2015/Fin dated 30.07.2015.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**ITEM NO. 32.106.13**

***SBI, KUOC Branch -Execution of registered lease deed for the new premises at the Students' Amenity Building- reg.***

**[ Ad.B I ]**

The license agreement for the building in the Senate House Campus, let out on rent to State Bank of India expired on 31.07.2016. As per the request of SBI authorities to re-locate the SBI KUOC Branch to the Amenity building, the Syndicate held on 11.08.2017 had resolved to allot space to SBI in the first floor of the Amenity building as in the Original plan. After several discussions, based on the request of the bank authorities to reduce the rate of enhancement to be effected for revising the rent, the Syndicate at its meeting held on 28.04.2020 had resolved to fix the initial rent as Rs.81,992/- (Rupees Eighty One Thousand Nine Hundred and Ninety Two Only) plus applicable GST per month and the percentage of increase in every 3 years as 20% .It was also resolved to fix the rent for ATM as Rs.20,000/- + applicable GST per month from the date of installation of the ATM at the Students' Amenity Building and the percentage of increase in every 3 years as 15%.

In response to this Office letters dated 21.05.2020 and 06.10.2020, regarding the renewal of lease deed with the aforesaid terms and conditions, the Chief Manager, SBI, vide letter no. KUOC/70292/16 dated 15.10.2020, had requested to renew the lease for the existing premises itself for a further period immediately, with reasonable increase in the existing rent and also to shift the ATM from the present location to the existing branch premises (ie, old location of the ATM), as the present site is an open area prone to security threats. Further, discussions were made with SBI authorities and the bank authorities had informed that "the bank would like to continue with the existing premises and shift the ATM to branch premise for better service and monitoring. The revision in rent for the existing premises may please be finalized at the earliest as discussed under the allowable increase level (0% to 25% in every 5 year) as communicated earlier. As such with 20% of p.a. increase from 2016, now it comes to Rs.13,688/- plus GST and they offered to finalize the rent at Rs.14,520/- p.a (25% increase from 2016) plus GST for next 10 years with a renewal clause after every 3 years with an increase from 0% to 25 % in every 5 years with mutual agreement. The ATM was shifted to new building in 2019 as instructed by the University for equipping the new building with ATM facility and the bank reiterates the point that the branch cannot bear any sort of additional expenses in this regard".

The statement was considered by the Syndicate held on 17.02.2021 and it was resolved to entrust the Finance Officer to explore the possibility of transferring the salary account to another Bank and also resolved not to shift the ATM from the Amenity Centre to its old location in the premise of the bank considering the convenience of the students.

Further, while considering the defaulted payment of rent in respect of University land or buildings or properties leased or licensed to Govt/other institutions, the Syndicate held on 11.06.2021 had resolved to issue notice to the SBI KUOC to remit the difference of revised rent.

In the meantime, the SBI authorities, vide letter dated 31.08.2021 has requested to renew the lease agreement with effect from 01.08.2016, as the agreement expired on 31.07.2016 has not been renewed even after a period of 5 years. Also, the Bank has agreed to remit the arrears of rent as per the new lease agreement.

In this context, it may be noted that, the SBI authorities have not remitted the rent for the ATM functioning in the new premises and the arrear rent amount @ 15% of Rs.11,407/- per month from 01.08.2016 to the date of new agreement in respect of the existing premises of SBI KUOC Office branch till date. As per the terms and conditions of the lease deed, the rent is to be revised in every three years and accordingly rent had to be revised in the year 2019 and is kept pending as the lease agreement has not yet been executed. Also, the revised rent for the existing building is to be assessed by the University Engineer, as per PWD norms. Now, the ATM is functioning at existing branch premises at its old location to provide uninterrupted ATM facility, due to the relocation of old machine and installation of new machine.

It may also be noted that, on another matter the Legal Adviser had opined to execute the Leave and License agreement for the building / land let out to various institutions, instead of lease deed, as it will be easier to simply evict the tenant.

As per the orders of the Vice Chancellor, the matter of renewing the lease agreement with SBI KUOC branch with effect from 01.08.2016 and assessing the revised rent are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**RECOMMENDATION:**

- **To take immediate steps for renewal of the lease agreement with SBI KUOC branch realizing the arrear rent amount from 01.08.2016 to the date of new agreement @ 15% of Rs. 11,407/- per month, in respect of the existing premises of SBI KUOC branch.**
- **To take steps to place the draft of the new lease agreement before the next meeting of the Standing Committee of the Syndicate on Planning and Development.**
- **To authorize the Registrar to retrieve the Key in respect of the space allotted to SBI KUOC branch at the Amenity centre building immediately.**
- **To issue demand notice again to realize the rent for the space allotted for ATM counter.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**FURTHER RESOLVED** that the space allotted to SBI KUOC Branch at the Amenity centre building be allotted to Research Directorate.

**ITEM NO.32.106.14** *Kariavattom Campus-Electrification of newly constructed extension room of Herbarium at Deapartment of Botany-Single tender-Reg.*

[ Ad.B I ]

The University Engineer, vide letter No. DB2/Elе/bot/herbarium/21-22 dated 13.09.2021, has informed that an estimate amounting to Rs.93,600/-(Rupees Ninety Three Thousand and Six Hundred Only) was sanctioned, vide order no. DB2/ELE/HERBARIUM/BOTANY/16 dated 17.04.2021, for electrification of newly constructed extension room of Herbarium at Deapartment of Botany. Also, the University Engineer has forwarded a single tender of Sri.Satheesh Kumar.V.R at 7.65% below the estimate rate for the said work. The University Engineer has also informed that rate quoted by the quotee is reasonable and as per the G.O(P) No.324/2015/Fin dated 30.07.2015, a single bid during tender shall be accepted only with the approval of a committee

As per the orders of the Vice-Chancellor, the single tender of Sri.Satheesh Kumar.V.R for the said work, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**RECOMMENDATION:**

- To accept the single tender quoted by Sri. Sri.Satheesh Kumar.V.R for electrification of newly constructed extension room of Herbarium at Deapartment of Botany on the basis of the remarks of the University Engineer, vide letter No. DB2/Ele/bot/herbarium/21-22 dated 13.09.2021 that the quoted rate is at 7.65% below the estimate rate and is reasonable and as the approval of a committee is essential for acceptance of a single bid during re-tender as per G.O(P) No.324/2015/Fin dated 30.07.2015.

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**ITEM NO. 32.106.15*****Kariavattom Campus-Replacing of Acacia trees with indigenous trees-reg.****[ Ad.B I ]*

An MoU was executed between the University and the Social Forestry Division on 24.06.2020 for the project of replacing acacia trees with indigenous trees in 20 hectares of land at Kariavattom Campus. The Deputy Conservator of Forests, Social Forestry Division, vide letter no. SFA 1-1614/2020 dated 03.03.2021 has informed that 10.5 hectares of land at Kariavattom Campus was handed over to the Social Forestry Division for the afforestation project. During 2020-21, Social Forestry Division has raised 40,000 big bag seedlings at Kariavattom campus and out of these 16,500 seedlings have already been planted in 10.5 Ha and the balance 23,500 seedlings have to be planted during 2021-22. Now, the Deputy Conservator of Forests, Social Forestry Division has requested to hand over remaining 9.5 Ha area in the Kariavattom Campus to SFD, so as to carry out the afforestation programme in time.

It may also be noted that, the Syndicate at its meeting held on 17.02.2021, had resolved to initiate urgent steps to cancel the tender awarded to Sri. Pramod K, for Cutting / Removal of acacia trees in 25 hectares of land earmarked for the project of replacing acacia trees with indigenous trees, and to take necessary steps to assess the value of the acacia trees by the Forestry Department and to re-tender accordingly. Therefore, the Joint Registrar Campus Administration was entrusted for further necessary action in accordance with the aforesaid Syndicate decision. As per the request of the Joint Registrar, Campus Administration, permission has been granted to engage local labourers to do the works related to the re-numbering of Acacia trees / firewood in the project area. Action is being taken by the Joint Registrar, Campus Administration to re-tender the trees in the said area, after re-assessing the value by SFD.

On the matter, the Vice - Chancellor has ordered to contact the Deputy Conservator of Forests/ Authorised Officer and Joint Registrar, Campus Administration before the next meeting of the Standing Committee of the Syndicate on Planning and Development, to arrive at an amicable solution.

As per the orders of the Vice Chancellor, the request of the Deputy Conservator of Forests, Social Forestry Division to hand over the remaining 9.5 Hectare area in the Kariavattom Campus to Social Forestry Division, so as to carry out the afforestation programme in time is placed before the Standing Committee of the Syndicate on Planning and Development, for holding a discussion with the Deputy Conservator of Forests / Authorised Officer and Joint Registrar, Campus Administration and recommendation.

**RECOMMENDATION:**

- While the process of removal of acacia tress from 9.5 Hectare area proceeds, suitable site be provided immediately to Social forestry division to proceed with planting of seedlings of indigenous trees for which the Joint Registrar ( Campus Administration) shall be entrusted to do the needful, in consultation with the Registrar.

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**ITEM NO. 32.106.16*****Electrical work related to the renovation of the question paper***

**room in the Controller of Examination building at SH Campus-  
Single tender- reg**

[ Ad.B I ]

An estimate of Rs.8,62,870/- (Rupees Eight Lakh Sixty Two Thousand Eight Hundred and Seventy Only) including civil works amounting to Rs.4,10,000/-, Electrical works amounting Rs.1,25,000/- and Air conditioning works amounting to Rs.3,27,870/- for the renovation of the question paper room in the Controller of Examination building at SH Campus, vide U.O No Ad.BI(I).QP Room/CE Bldng/2020/37 dated 17.03.2021. Now, the University Engineer, vide letter no. DB2/DB1/QPR/Ele/21-22 dated 13.09.2021, has forwarded a single tender of Sri.Satheesh Kumar.V.R at 7.65% below the estimate rate for the electrical work related to the renovation of the question paper room in the Controller of Examination building at SH Campus. The University Engineer has also informed that rate quoted by the quotee is reasonable and as per the G.O(P) No.324/2015/Fin dated 30.07.2015, a single bid during re-tender shall be accepted only with the approval of a committee

As per the orders of the Vice-Chancellor, the single tender of Sri.Satheesh Kumar.V.R for the said work, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**RECOMMENDATION:**

- **To accept the single tender quoted by Sri.Satheesh Kumar.V.R for the electrical work related to the renovation of the question paper room in the Controller of Examination building at SH Campus on the basis of the remarks of the University Engineer, vide letter no. DB2/DB1/QPR/Ele/21-22 dated 13.09.2021 that the quoted rate is at 7.65% below the estimate rate and is reasonable and as the approval of a committee is essential for acceptance of a single bid during re-tender as per G.O(P) No.324/2015/Fin dated 30.07.2015**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**ITEM NO. 32.106.17**

***Electrification work in the horizontal extension of the lesson room  
of the SDE at Kariavattom Campus-Single tender-Reg.***

[ Ad. B I ]

An estimate of Rs.13,90,000/- (Rupees Thirteen Lakh Ninety Thousand Only) including LS provision of Rs.1.50 Lakh for electrification work including 12% GST was approved, vide U.O Ad.BI(I).LR-SDE/2020/104 dated 06.08.2020, towards the horizontal extension of the lesson room of the SDE at Kariavattom Campus. Now, the University Engineer, vide letter no. DB2/SDE/lesson room/21-22 dated 13.09.2021, has forwarded a single tender of Sri.Satheesh Kumar.V.R at 7.85% below the estimate rate for the electrification work in the horizontal extension of the lesson room of the SDE at Kariavattom Campus. The University Engineer has also informed that rate quoted by the quotee is reasonable and as per the G.O(P) No.324/2015/Fin dated 30.07.2015, a single bid during re-tender shall be accepted only with the approval of a committee

As per the orders of the Vice-Chancellor, the single tender of Sri.Satheesh Kumar.V.R for the said work, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**RECOMMENDATION:**

- **To accept the single tender quoted by Sri.Satheesh Kumar.V.R for the electrification work in the horizontal extension of the lesson room of the SDE at Kariavattom Campus on the basis of the remarks of the University Engineer, vide letter no. DB2/SDE/lesson room/21-22 dated 13.09.2021 that the quoted rate is at 7.85% below the estimate rate and is reasonable and as the approval of a committee is essential for acceptance of a single bid during re-tender as per G.O(P) No.324/2015/Fin dated 30.07.2015**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on

Planning and Development held on 20.09.2021, be approved.
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**ITEM NO. 32.106.18**                      ***Kariavattom Campus-Replacing of Acacia seedlings with Fruit bearing trees- Proposal for removal of Acacia seedlings- reg.***

[ Ad.B I ]

An amount of Rs.15,00,000/- (Rupees Fifteen Lakh Only) is envisaged in the Budget Speech 2021-22 for the project of replacing acacia seedlings with fruit bearing trees. The meeting of the Budget implementation Cell had recommended to entrust the Joint Registrar Campus Administration to submit a proposal for the project and to place the same before the Standing Committee of the Syndicate on Planning and Development. The aforesaid recommendation was approved by the Vice Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974 and the matter was reported to the Syndicate. Accordingly, the Joint Registrar Campus Administration has submitted a proposal for the removal of Acacia seedlings at Kariavattom Campus, as follows:

Replacement of Acacia trees with indigenous trees is a major initiative introduced in the Kariavattom Campus. As part of the initiative, steps have been taken to cut and sale Acacia trees in the Campus. Also, Social Forestry Department planted 16,400/- seedling of indigenous trees in about 12 acres of land allotted to the SFD. Now a lot of seedling of Acacia has sprouted all over the campus causing threat to the natural and indigenous trees in the Campus and also to the Campus Community. Therefore, in order to prevent the re-growth of Acacia trees, removal of seedling is inevitable and the following proposal is put forward as per the budget speech (Sl.No.101).

Number of permanent /contract/casual labourers required=	Four
Approximate salary for one year	= 4x665x25x12=7,98,000/-
Cost of Impliments	= 27,000/-
<b>Total</b>	<b>= Rs. 8,25,000/-</b>

As per the orders of the Vice Chancellor, the proposal for Removal of Acacia seedlings, at Kariavattom campus, submitted by the Joint Registrar Campus Administration is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATION:**

- **To defer the matter to the next meeting of the Standing Committee of the Syndicate on Planning and Development**

<b><i>Resolution of the Syndicate</i></b>
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<b>RESOLVED</b> that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.
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**ITEM NO. 32.106.19**                      ***Budget Speech 2021-'22-Item.No. 12-Waste Management (Solid Wastes) in Departments and Hostels at Kariavattom Campus-Revised Proposal-Reg.***

[ Ad.B I ]

In the Budget Speech, 2021-'22, Item No. 124, an amount of Rs. 10 Lakh has been earmarked to meet the initial expenses for arranging waste treatment facility in the departments and hostels of the University.

The Budget Implementation cell, at its meeting held on 26.04.2021, recommended to entrust the HoD, Department of Environmental Science, in consultation with the University Engineer, to place the proposal for the waste treatment method for departments and hostels at Kariavattom Campus, before the Standing Committee of the Syndicate on Planning and Development. Accordingly the HoD, Department of Environmental Science submitted a proposal. The Syndicate at its meeting held on 17.08.2021 (Item No. 31.47.06) considered the proposal and resolved to request the HoD, Department of Environmental Science to revise the proposal for waste management (solid waste) in the Departments and Hostels at Kariavattom Campus and further resolved to constitute a sub-committee comprising of the Pro-Vice Chancellor, Convenor, Standing Committee of the Syndicate on Planning & Development, Head, Department of Environmental Sciences, Dr. Jaya. D.S & Dr. Sabu Joseph, Professors, Department of Environmental Sciences to have a detailed discussion regarding the implementation of the proposal.

Accordingly, the HoD, Department of Environmental Sciences, vide email dated 16.09.2021,

has submitted the revised proposal.

The aim of the project is to,

1. develop University of Kerala, Kariavattom Campus into a zero waste campus.
2. prevent open dumping of wastes in the Campus.
3. manage waste by following a circular economy model (Reduce, Reuse, Recycle, Reward)

The expenditure proposed for the project is as follows:-

A) Non-recurring items

#	Item	Cost (INR)
1	Collection bins (@ Rs.600/bin (45 bins)*	27,000/-
2	Bio bins @Rs.2000/ bin (45 No.s)	90,000/-
3	Construction of temporary material collection facility Centre (size: 8 x 12 m) with sheet roof	5,00,000/-
4	Electric vehicle for transport	5,00,000/-
	Total	11,17,000/-

\*Totally 3 bins for each department; already each department has been provided with 2 bins.

B) Recurring costs

#	Item	Cost (INR)
1	Technical staff (contract basis) (1 No) @ Rs.25,000 per month (for one year)	3,00,000/-
2	Salary for Casual Labour (1 No) @ Rs.660 per day (25 days/month: Rs.16,500 per month) for one year	1,98,000/-
	Total	4,98,000/-

Total cost of managing the solid wastes (Recurring and non-recurring) : Rs. 16.15 lakh.

As per the orders of the Vice Chancellor, the revised proposal submitted by the HoD, Department of Environmental Sciences for Waste Management (Solid Wastes) in the Departments and Hostels at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development, for having a discussion with Dr. Salom Gnana Thanga V, HoD and Dr.Sabu Joseph, Professors, Department of Environmental Science and appropriate recommendation.

**RECOMMENDATION:**

- **To approve the proposal for solid waste management in Karaiavattom submitted, by the HoD, Department of Environmental Sciences, vide email dated 16.09.2021 in the light of Item No.124 of Budget Speech, 2021-'22, and to grant administrative sanction accordingly as per norms.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**ITEM NO.32.106.20** *Electrical Works for providing class rooms and faculty room in the terrace of Arts Block II building for space for MA West Asian Studies for the Department of Islamic Studies at Kariavattom Campus - Single Tender – reg.*

[ Ad.B I ]

An estimate amounting to Rs.10,40,000/- (Rupees Ten Lakh and Forty Thousand only) including a lumpsum provision of Rs.1,00,000/- (Rupees One Lakh) for electrical works towards providing two class rooms and two faculty rooms in the first floor of the Arts Block II building for space for MA West Asian Studies in the Department of Islamic Studies at Kariavattom Campus, has been approved vide U.O.No.4042/2020/ UOK dated 12.12.2020.

The University Engineer, vide letter No. DB2/Ele/westasian studies/21-22 dated 13.09.2021 has informed that, the estimate amounting to Rs.1,00,000/- has been sanctioned for the aforesaid electrical work and tenders were invited for the same. In response, single tender was received which was rejected without opening and the work was re-tendered. In response, also single tender of Sri. Satheesh Kumar V.R at 7.65% below the estimate rate was received. The University Engineer has also opined that, the rate quoted is reasonable.

The University Engineer has further informed that, as per the G.O(P)No. 324/2015/Fin datd. 30.07.2015, a single bid during re-tender shall be accepted only with the approval of a Committee. The University Engineer has hence submitted the single tender of Sri. Satheesh Kumar V.R for approval.

As per the orders of the Vice Chancellor, the said single tender (quoted by Sri.Satheesh Kumar V.R), submitted by the University Engineer towards the electrical works for providing class rooms and faculty room in the terrace of Arts Block II building for space for MA West Asian Studies for the Department of Islamic Studies at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATION:**

- **To accept the single tender quoted by Sri.Satheesh Kumar.V.R towards the electrical works for providing class rooms and faculty room in the terrace of Arts Block II building for space for MA West Asian Studies for the Department of Islamic Studies at Kariavattom Campus on the basis of the remarks of the University Engineer, vide letter No. DB2/Ele/westasian studies/21-22 dated 13.09.2021 that the quoted rate is at 7.65% below the estimate rate and is reasonable and as the approval of a committee is essential for acceptance of a single bid during re-tender as per G.O(P) No.324/2015/Fin dated 30.07.2015**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**ITEM NO. 32.106.21** *Electrical Works for Setting up of NAAC Board Room and Director Room in the First Floor of The KR Narayanan Memorial Students Amenity Centre at SH Campus-Single Tender-Reg.*

[ Ad.B I ]

As per the U.O No. Ad.BI(4)802/2021/078/055 dated 01/07/2021, an estimate amounting to Rs.10,00,000/- (Rupees Ten Lakhs only) has been approved for the civil, electrical and air-conditioning works in connection with setting up of NAAC Board Room and Director Room in the first floor of the KR Narayanan Memorial Students' Amenity Centre at SH Campus. The estimate consist of two parts. Part I consist of Civil works amounting to Rs. 2,40,000/- and Part II for electrification and air conditioning works amounting to Rs. 7,60,000/-.

The University Engineer, vide letter dated. DB2/Ele works/Board room/21-22 dated. 17.09.2021 has informed that tenders were invited for the electrical works in connection with setting up of Board Room and Director Room in the first floor of the KR Narayanan Memorial Students Amenity Centre at SH Campus. In response, single tender was received, which was rejected without opening and the work was retendered. In response, a single tender was received from Sri. Satheesh Kumar V.R at 7.85% below the estimate rate.

The University Engineer has also informed that, as per G.O(p)No. 324/2015/Fin dated. 30.07.2015, a single bid during re-tender shall be accepted only with the approval of a Committee. The University Engineer has hence requested to take urgent steps to sanction the single tender from Sri. Satheesh Kumar V.R, considering the upcoming NAAC visit.

As per the orders of the Vice-Chancellor, the said single tender, quoted by Sri. Satheesh Kumar V.R, submitted by the University Engineer towards the the electrical works in connection with setting up of NAAC Board Room and Director Room in the first floor of the KR Narayanan Memorial Students Amenity Centre at SH Campus, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATION:**

- **To accept the single tender quoted by Sri.Satheesh Kumar.V.R towards the the electrical works in connection with setting up of NAAC Board Room and Director Room in the first floor of the KR Narayanan Memorial Students Amenity Centre at SH Campus on the basis of the remarks of the University Engineer, vide letter dated. DB2/Ele works/Board room/21-22 dated. 17.09.2021 that the quoted rate is at 7.85% below the estimate rate and is reasonable and as the approval of a committee is essential**

**for acceptance of a single bid during re-tender as per G.O(P) No.324/2015/Fin dated 30.07.2015**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

***ITEM NO.32.106.22 University Hostels for Women at Kariavattom Campus - Installation of Sewage Treatment Plant – reg.***

***[ Ad.B I ]***

The Syndicate at its meeting held on 13.01.2020, resolved to entrust the University Engineer to get an expert opinion and submit an estimate for the construction of Sewage Treatment Plant at the University Hostels for Women at Kariavattom Campus.

Accordingly, the University Engineer, vide letter No.DB2/WH-STP/2020 dated 12.02.2020, informed that, as per the request of the Joint Registrar, Campus Administration, the experts from Centre for Management Development (CMD), an empanelled agency by Suchitwa Mission, Govt. of Kerala, has inspected the site and submitted a project report. The total project cost estimated by CMD is Rs.91,00,000/- (Rupees Ninety One Lakh only) including operation and maintenance cost of Rs. 27,00,000/- for three years. The University Engineer, further informed that, the CMD has not furnished any detailed estimate and that, the provision given in the cost estimate is lumpsum only.

The meeting held on 10.03.2020 at Pro-Vice-Chancellor's Chamber to discuss the construction of STP, recommended to entrust the CMD to submit the concept documents including detailed estimate and other relevant documents. Accordingly, CMD authorities were requested to submit the details on 25.05.2020.

Accordingly, the Director, Centre for Management Development, vide letter dated 25.06.2020, requested to issue a formal work order stating the terms of reference for the assignment of installation of Sewage Treatment Plant at Kariavattom Campus. But, the work order could be issued only after the approval of the Estimate.

The Syndicate at its meeting held on 14.08.2020, considered the above matter and resolved to invite the higher officials of the Kerala Suchitwa Mission to the Standing Committee of the Syndicate on Planning and Development, for a discussion on the matter. Accordingly, discussion was held at the meeting held on 25.09.2020, wherein the Kerala Suchitwa Mission expressed their willingness to prepare a Detailed Project Report, on demand from the part of the University. The Committee further recommended to take steps to address Kerala Suchitwa Mission for detailed Project Report for Installation of STP and also to seek how much contribution can be extended by the Kerala Suchitwa Mission in the project. The Syndicate held on 01.10.2020 resolved to approve the same. Accordingly, the Kerala Suchitwa Mission was requested to submit a detailed project report. But no reply has been received, so far.

As per orders of the Vice Chancellor, the entire matter and the project report along with the tentative cost estimate amounting to Rs.91,00,000/- (Rupees Ninety One Lakh only) submitted by the Director, Centre for Management Development (CMD), forwarded by the University Engineer, vide letter No.DB2/WH-STP/2020 dated 12.02.2020, for the establishment of Sewage Treatment Plant at the University Hostels for Women at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation

**RECOMMENDATION:**

- **To authorize the Registrar to hold discussion with the Kerala Suchitwa Mission so as to obtain the detailed project report for the establishment of Sewage Treatment Plant at the University Hostels for Women at Kariavattom, immediately.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

***ITEM NO.32.106.23 Construction of new buildings at Kariavattom Campus - Statement regarding space allocation and facilities to be included - reg.***

***[ Ad.B I ]***



The Syndicate at its meeting held on 17.07.2020, had resolved to direct M/s KPHCC to revise the plan and estimate amounting to Rs.33 crores for the Chancellors multiplex building and to redesign the building for Academic purpose, mainly for accommodating the School of Foreign Languages. Accordingly, M/s. KPHCC was requested to submit a revised plan and estimate for the construction of the "Chancellors' Multiplex: Foreign Languages". M/s. KPHCC had submitted the drawings for the said work and the same was forwarded to the University Engineer for verification, vide letter dated 26.01.2021.

The University Engineer, vide letter no.DB2/NB-KVTM-2021 dated 29.07.2021, had forwarded a statement/proposal regarding the space allocation and facilities to be included in the following new buildings, based on the discussion conducted with the officials of M/s. KPHCC in the presence of Dr. S. Nazeeb, Dr. K.G. Gopchandran, Sri. Jairaj J and Sri. R. Arunkumar, members, Syndicate, on 30.06.2021. The University Engineer had also suggested that, further steps in this regard may be initiated after having a discussion with the Director, School of Foreign languages and the Heads of Departments concerned .

**1. Building for School of Foreign Languages.**

**2. Building for Renewable Energy Centre.**

**3. Building for School of Management.**

Meanwhile, a meeting was conducted with the Head of the Departments of Foreign Languages on 09.09.2021 at the PVC's Chamber to discuss the matter regarding the construction of Foreign Languages building. At the meeting, it was recommended that, the University Engineer may revise the statement regarding the facilities and space allocation for each department in the proposed building for School of Foreign Languages, based on the requirements put forth by the HoDs during the meeting and to place the same before the Standing Committee of the Syndicate on Planning & Development, for consideration.

As per the orders of the Vice - Chancellor, the statement regarding the space allocation and facilities to be included in the construction of buildings for Renewable Energy Centre and School of Management at Kariavattom Campus, and the revised statement for the building for School of Foreign Languages, prepared by the University Engineer, are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendation.

**RECOMMENDATION:**

- **To refer the matter to the Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** to explore the possibility of entrusting the construction works of Renewable Energy Centre, School of Management and School of Foreign Languages at Kariavattom Campus to CPWD.

***ITEM NO. 32.106.24 Air conditioning work related to the renovation of the question paper room in the Controller of Examination building at SH Campus-Single tender-Reg.***

***[ Ad.B I ]***

An estimate of Rs.8,62,870/- (Rupees Eight Lakh Sixty Two Thousand Eight Hundred and Seventy Only) including civil works amounting to Rs.4,10,000/-, Electrical works amounting Rs.1,25,000/- and Air conditioning works amounting to Rs.3,27,870/- for the renovation of the question paper room in the Controller of Examination building at SH Campus, was approved vide U.O No Ad.BI(I).QP Room/CE Bldng/2020/37 dated 17.03.2021. The University Engineer, vide letter no.DB1/ Ele/QPR/AC/21-21 dated 17.09.2021 has forwarded a single tender of Sri.Satheesh Kumar.V.R at Rs.2,85,635/- for the Air conditioning works related to the renovation of Question Paper room in the CE building. The University Engineer has informed that the tendered PAC of the work is Rs.2,92,727/-. Hence, the quoted rate is 2.42 % below the tendered PAC and is reasonable and as per the G.O(P) No.324/2015/Fin dated 30.07.2015, a single bid during re-tender shall be accepted only with the approval of a committee.

As per the orders of the Vice-Chancellor, the single tender of Sri.Satheesh Kumar.V.R for the said work, submitted by the University Engineer is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**RECOMMENDATION:**

- To accept the single tender quoted by Sri.Satheesh Kumar.V.R for the Air conditioning works related to the renovation of Question Paper room in the CE building on the basis of the remarks of the University Engineer, vide letter no.DB1/ Ele/QPR/AC/21-21 dated 17.09.2021 that the quoted rate is 2.42 % below the tendered PAC and is reasonable and as the approval of a committee is essential for acceptance of a single bid during re-tender as per G.O(P) No.324/2015/Fin dated 30.07.2015

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**ITEM NO. 32.106.25 Recalculation of estimate as per DSoR 2018-Request – Reg.****[ Ad.B I ]**

The University Engineer, vide mail dated 13.09.2021, has informed that, as per the G.O(P) No.114/2021/FIN dated 13.08.2021, the Government has implemented DSOR 2018 for all works in the state with effect from 15.08.2021. Hence, the University Engineer has requested to grant permission to recalculate the estimate submitted recently and the estimates for which the administrative sanction received after 13.08.2021.

As per the orders of the Vice-Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**RECOMMENDATION:**

- To grant permission to the University Engineer to recalculate the estimate for which the administrative sanction received after 13.08.2021 and those submitted subsequently.

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**ITEM NO.32.106.26 Dr. K.R. Narayanan Memorial Students' Amenity Centre at S.H. Campus– Revised Estimate for the civil and electrical works- Approval of - reg.****[ Ad.B I ]**

The University Engineer, vide letter no. DB1/ KRNM Amenity centre/09-13(02)/21-22 dated 16.09.2021, has informed that, as per the U.O. No. Ad.B1(3) Amenity Interior works /2021/73 dated 11/08/2021, sanction was accorded to the estimate for interior works in the Dr. K.R. Narayanan Memorial Students' Amenity Centre, amounting to Rs. 34,54,000/- (Rupees Thirty Four Lakh and Fifty Four Thousand only). It is further informed that, the revised DSR 2018 came into force vide GO(P) No. 114/2021 FIN dated 13/08/2021. Hence the estimate need to be revised with current schedule of rate for this works, as listed below.

No	Details of works	Previous Estimate Amount	Revised Estimate Amount
1.	Additional civil works in the five suit rooms in the second floor	Rs. 8,20,000/-	Rs. 9,30,000/-
2.	Setting up of Global Academic Centre in the multipurpose shop room	Rs. 6,80,000/-	Rs. 6,80,000/-
3.	False ceiling and painting of the auditorium in the second floor	Rs. 4,69,000/-	Rs. 5,80,000/-
4.	Air conditioning of the five suit rooms	Rs. 11,72,000/-	Rs. 11,72,000/-
5.	Electrification works in the suit rooms and auditorium	Rs. 3,13,000/-	Rs. 3,13,000/-
		Rs. 34,54,000/-	Rs. 36,75,000/-

Thus, the University Engineer has submitted the revised Estimate for the civil and electrical works in the Dr. K.R. Narayanan Memorial Students' Amenity Centre amounting to Rs.36,75,000/- (Rupees Thirty Six Lakh and Seventy Five Thousand only) with DSR 2018 having Cost Index 35.59% (Tvp) for getting revised administrative sanction.

As per the orders of the Vice-Chancellor, the revised Estimate amounting to Rs.36,75,000/- (Rupees Thirty Six Lakh and Seventy Five Thousand only) submitted by the University Engineer for the civil and electrical works to be executed in the Students' Amenity Centre building is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**RECOMMENDATION:**

- **To grant approval to the recalculated estimate for the civil and electrical works in the Dr. K.R. Narayanan Memorial Students' Amenity Centre amounting to Rs.36,75,000/- (Rupees Thirty Six Lakh and Seventy Five Thousand only) with DSR 2018 having Cost Index 35.59% (Tvpm) and to grant revised administrative sanction, as per norms, in view of the fact that revised DSR 2018 came into force vide GO(P) No. 114/2021 FIN dated 13/08/2021.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**ITEM NO. 32.106.27 Kariavattom Campus- Research Women's Hostel Building- Repair and general maintenance work- Estimate for civil and Electrical works- Reg.**

[ Ad.B I ]

The University Engineer, vide letter No. DB2/RH-C&E/21 dated 03.08.2021, has submitted estimate for the repair and general maintenance of the Research Women's Hostel building at Kariavattom Campus, based on DSR 2016 with 37.93% cost index (Tvpm) amounting to Rs. 45,56,800/- (Rupees Forty Five Lakh Fifty Six Thousand Eight Hundred only). The estimate consists of two parts, Part I for civil works amounting to Rs.45,00,000/- (Rupees Forty Five Lakh only)(including 12% GST) and Part II for electrification works amounting to Rs.56,800/- (Rupees Fifty Six Thousand Eight Hundred only).

Part I includes civil works such as repairing the damages of the ceiling by chipping the weak portions, applying the epoxy paint on the reinforcement bars, drilling holes in the concrete for fixing extra reinforcement bars, applying bonding coats to the surface, plastering with SBR polymer based cement mortar, repair to wooden joineries, replacing damaged fittings of doors and windows, renewing broken glass panes, repair to water supply and sanitary installations, painting of external internal walls and drain repair works, etc. Part II includes electrification works such rewiring the kitchen area by wiring new light points, ceiling fan points, exhaust fan points etc., supply and fixing 20W LED tube light fittings, ceiling fan etc., rewiring the power plug and combined plugs etc. and necessary connected items based on DSR 2016 with cost index of 37.93% arrived to Rs.56,800/-.

As per the orders of the Vice-Chancellor, the estimate amounting to Rs. 45,56,800/- (Rupees Forty Five Lakh Fifty Six Thousand Eight Hundred only) for the above said work, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**RECOMMENDATION:**

- **To entrust University Engineer to recalculate the estimate with DSOR 2018 and submit the same before the next meeting of the Standing Committee of the Syndicate on Planning and Development.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**ITEM NO.32.106. 28: ITEM WITHDRAWN**

*Resolution of the Syndicate*

**RESOLVED** that the item be withdrawn.

**ITEM NO.32.106.29** *Reconstruction of collapsed portions of compound wall near the Centre for Performing Arts and Hymavathy sector and behind B type quarters at Kariavattom - Estimate - reg.*

[ Ad.B I ]

The University Engineer, vide letter no.DB2/compwall/2332/20-21 dated 10.08.2021, has forwarded an estimate for the reconstruction of compound wall at various locations near the Centre for Performing Arts and Hymavathy sector and behind B type quarters at Kariavattom, based on the letter of the Security Officer, reporting the collapse of the compound wall and the direction of the JR, Campus Administration, thereon. The estimate includes provisions for demolishing the overturned rubble masonry foundation of the collapsed walls, removing mortar and cleaning stones, demolishing the weak and dislocated wall adjacent to the collapsed portions, new RR masonry foundation using available departmental rubble and with new rubble, providing RCC belt in between substructure and superstructure and at the top of wall, solid block masonry, plastering and pointing etc. The total estimate cost comes to Rs.5,50,000/- (Rupees Five Lakh Fifty Thousand Only) based on DSR 2016 with cost index 37.93% for Thiruvananthapuram. The estimate also includes 12% GST amounting to Rs.58,334/-(Rupees Fifty Eight Thousand Three Hundred and Thirty Four only).

As per the orders of the Vice-Chancellor, the estimate report and the estimate submitted by the University Engineer, for the said work is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATION:**

- **To entrust University Engineer to recalculate the estimate with DSOR 2018 and submit the same before the next meeting of the Standing Committee of the Syndicate on Planning and Development.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**ITEM NO.32.106.30** *Department of Physics, Kariavattom - Construction of new building for Microwave material Laboratory – Estimate for electrical works – reg.*

[ Pl. G ]

The Government, vide G.O G.O(Rt) No:973/2019/H.Edn dated:17.06.2019, has accorded administrative sanction for the Annual Plan 2019-20 of the University, for a total outlay of Rs.29 Crore, out of which an amount of Rs.75,00,000/- (Rupees Seventy five lakh only) has been allocated for the Scheme – component ‘Civil Works/New Building’.

The Syndicate held on 28.03.2019, vide item No.07.13.15, allocated an amount of Rs. 2.85 Crore specifically for the project ‘Microwave Materials Laboratory-Phase II’ under the scheme component, Specific Projects, and from this provision, an amount of Rs.200 lakh is allocated for the construction of a building for the proposed Microwave Material lab (including clean room facility), as per the detailed estimate furnished by the University Engineer and approved by the Working Group meeting of the Government.

Accordingly, the estimate submitted by the University Engineer for civil works only, amounting to Rs.1,64,00,000/- (Rupees One Crore and Sixty Four Lakh Only), including 12% GST, prepared based on DSR 2016 with 37.93% cost index for Trivandrum, towards the construction of ground floor with foundation for G+2 structure for the new building for Microwave Material Laboratory in the Department of Physics at Kariavattom Campus was approved vide U.O No.254/220/UOK dated 21.01.2020.

Now, the University Engineer, vide letter No. DB2/Ele/microwave dated 18/09/2021, has reported that the civil work for the project is in progress and forwarded the estimate report & verified estimate amounting to Rs. 21,00,000/- (Rupees. Twenty one lakh only), including 12% GST, prepared based on DSOR 2018 with cost index 35.59% for Trivandrum, for the electrical works related to the construction of Microwave Material Laboratory at Kariavattom.

The University Engineer further reported that, the estimate includes provision for light points, fan points e.t.c, supply & laying of 1 no of 3.5x240 sqmm UG cable from the feeder pillar box installed near Department of Physics to the MSB at the microwave material laboratory, providing plug points, installation of energy efficient LED tube lights, fabrication of MV panel board, separate VDB and necessary connected items and has requested to accord sanction for the estimate.

Hence, as per the orders of the Vice-Chancellor, the estimate amounting to Rs. 21,00,000/- (Rupees. Twenty one lakh only), including 12% GST, prepared based on DSOR 2018 with cost index 35.59% for Trivandrum, for the electrical works related to the construction of Microwave Material Laboratory at Kariavattom, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**RECOMMENDATION:**

- **To approve the estimate amounting to Rs. 21,00,000/- (Rupees. Twenty one lakh only), including 12% GST, prepared based on DSOR 2018 with cost index 35.59% for Trivandrum, for the electrical works related to the construction of new building for Microwave Material Laboratory at Kariavattom and to grant administrative sanction accordingly, as per norms.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 20.09.2021, be approved.

**ITEM NO. 32.106.31** *Estimates for the Various construction & maintenance work-reg:*

[ Ad. B I ]

The University Engineer has submitted the following estimates for the various construction and maintenance works in the University.

Sl. No	Letter. No.	Name of Work	Previous estimate amount (2016 DSR)	Revised estimate amount (2018 DSR)
1.	No.DB2/KVTM-QTRS/A type/2020 dated. 19/09/2021	Repair and general maintenance and providing light roofing at Staff quarters No.A1 o A6 at Kariavattom	Rs. 60,30,000/-	Rs. 73,37,000/-
2.	No.DB2/KVTM-QTRS/A type/2020 dated. 17/09/2021	Repair and general maintenance of Staff quarters no. C1 to C10 at Kariavattom	Rs. 82,90,000/-	Rs. 96,92,000/-
3.	No.DB2/KVTM-QTRS/A type/2020 Dated. 17.09.2021	Repair and general maintenance of Staff quarters no. D1 to D10 at Kariavattom.	Rs. 79,70,000/-	Rs. 94,02,000/-
4.	No.DB1/Health centre/21-22 dated. 18.09.2021	Repair maintenance and leak proofing works in the Health centre building at Kariavattom Campus	-	Rs. 10,00,000/-
5.	No.DB1/MINI/SH/01 dated. 18/09/2021	Closing leakage and maintenance work in the mini theatre at Students Centre building	-	Rs. 8,80,000/-
6.	No.DB2/NAAC-CW/CE-painting/18-09(01)/21 dated. 18/09/2021	NAAC accreditation –Civil works- Painting of Controller of examinations building.	-	Rs. 10,40,000/-
7.	No.DB1/SH-PT/21 dated. 18/09/2021	Renovation of University Senate Hall building in connection with NAAC Visit.	-	Rs. 44,50,000/-
8.	No.DB2/KVTM/GH/2020 dated. 18/09/2021	Beautification work and development of parking area to the University Guest House building at Kariavattom Campus	-	Rs. 23,40,000/-
9.	No.DB1/NAAC-CW/KU Lib/18-09(02)/21 dated. 18/09/2021	NAAC- accreditation- Maintenance and painting of the University Library	-	Rs. 34,90,000/-
10.	No.SDII/Bot/green house/2021 Dated. 18.09.2021	Repair and maintenance of 3 Nos. of Green Houses of Botany Department Kariavattom Campus.	-	Rs. 27,66,000/-

As per the orders of the Vice-Chancellor, the above said estimates are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**RECOMMENDATION:**

Sl. No	Name of Work	Details of Letter. No. from the Office of the University Engineer submitting the estimate	Estimate amount (2018 DSR)	Recommendation
1.	Repair and general maintenance and providing light roofing at Staff quarters No.A1 o A6 at Kariavattom	No.DB2/KVTM-QTRS/A type/2020 dated. 19/09/2021	Rs. 73,37,000/-	To approve the estimate and to grant administrative sanction accordingly as per norms.
2.	Repair and general maintenance of Staff quarters no. C1 to C10 at Kariavattom	No.DB2/KVTM-QTRS/A type/2020 dated. 17/09/2021	Rs. 96,92,000/-	To approve the estimate and to grant administrative sanction accordingly as per norms.
3.	Repair and general maintenance of Staff quarters no. D1 to D10 at Kariavattom.	No.DB2/KVTM-QTRS/A type/2020 Dated. 17.09.2021	Rs. 94,02,000/-	To approve the estimate and to grant administrative sanction accordingly as per norms.
4.	Repair maintenance and leak proofing works in the Health centre building at Kariavattom Campus	No.DB1/Health centre/21-22 dated. 18.09.2021	Rs. 10,00,000/-	To authorize the University Engineer to present the recast estimate with light roofing before the meeting of the Syndicate
5.	Closing leakage and maintenance work in the mini theatre at Students Centre building	No.DB1/MINI/SH/01 dated. 18/09/2021	Rs. 8,80,000/-	To approve the estimate and to grant administrative sanction accordingly as per norms.
6.	NAAC accreditation –Civil works- Painting of Controller of examinations building.	No.DB2/NAAC-CW/CE-painting/18-09(01)/21 dated. 18/09/2021	Rs. 10,40,000/-	To approve the estimate and to grant administrative sanction accordingly as per norms.
7.	Renovation of University Senate Hall building in connection with NAAC Visit.	No.DB1/SH-PT/21 dated. 18/09/2021	Rs. 44,50,000/-	To authorize the University Engineer to present the recast estimate by limiting the estimate amount by reducing the internal painting area before the meeting of the Syndicate
8.	Beautification work and development of parking area to the University Guest House building at Kariavattom Campus	No.DB2/KVTM/GH/2020 dated. 18/09/2021	Rs. 23,40,000/-	To approve the estimate and to grant administrative sanction accordingly as per norms.
9.	NAAC- accreditation- Maintenance and painting of the University Library	No.DB1/NAAC-CW/KU Lib/18-09(02)/21 dated. 18/09/2021	Rs. 34,90,000/-	To authorize the University Engineer to present the recast estimate before the meeting of the Syndicate modifying it limiting the area,ie; outside portion,



The Finance has remarked that Proposal for payment of an amount of Rs.16,71,971/- (Rupees sixteen lakh seventy one thousand nine hundred and seventy one only) to M/s Keltron, Thiruvananthapuram towards the renewal of subscription of Sophos XG Firewall installed at Computer Centre for a period three years from 12.10.2021 ,may be agreed to, subject to administrative sanction.

The expenditure may be met from the h/a"Part I-NP-MH:53 Computer Centre, Thiruvananthapuram-4 /6064- Software Development/ E-governance" of the current year's Budget Estimates of the University.

The Vice-Chancellor has ordered to place the proposal for the renewal of subscription of Sophos XG Firewall submitted by the Director Computer Centre at a cost of Rs.16,71,971/-, through M/s KELTRON before the Purchase Committee.

Accordingly, the proposal for the renewal of subscription of Sophos XG Firewall submitted by M/s Keltron for Rs.16,71,971/- is placed before the Purchase Committee for consideration and appropriate recommendation.

**The Committee considered the proposal and recommended to renew the subscription of Sophos XG firewall installed at Computer Centre from M/s Keltron, Thiruvananthapuram for a period three years from 12.10.2021 at a total cost of Rs.16,71,971/- (Rupees sixteen lakh seventy one thousand nine hundred and seventy one only), meeting the expenditure from the head of account "Part I-NP-MH:53 Computer Centre, Thiruvananthapuram-4/6064- Software Development/ E-governance" of the current year's Budget Estimates of the University.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 4<sup>th</sup> (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 22.09.2021, be approved.

**ItemNo:32.107.04.02**

***University Engineer's Office and the Sub Division Office-  
Purchase of two numbers of A3 Network MFP (Mediumlevel)  
Photocopiers***

*Ref: (1) Letter no: UE/Estt//2020-21 dated 14/09/2020 from the University Engineer.*

*(2) Letter no: UE/Estt/2020-21 dated 02/12/2020 from the University Engineer.*

*(3) Proforma Invoice No.TVM/ITBG/PI/NB/004/21-22 dated 13.04.2021 from M/s.KELTRON as Special Requirement No.3582.*

*(4) Letter no: CLIF/Report/341/2020-2021 dated 28.04.2021 from the Instrumentation Engineer, CLIF.*

*(5) Mail dated 20.05.2021 from M/s. KELTRON.*

*(6) Letter no.UE/Estt/2021-22 dated 21.05.2021 from the University Engineer.*

The University Engineer vide reference cited (1), has intimated the urgent requirement of two numbers of A3 Flatbed Scanner for the introduction of DDFS in University Engineer's Office and Sub Division Office along with the specification obtained from the Instrumentation Engineer, CLIF (No: CLIF/Report/43/2020-21 dated 24/08/2020). The Instrumentation Engineer has provided the specifications of both A3 Flatbed Scanner and A4 Flatbed Scanner and has opined that if needed, A4 Sheet fed Scanner (item no: 1 under scanner) may be procured from the CPRCS portal of Kerala State IT Mission.

The University Engineer has intimated that the approximate cost of one A3 Flatbed Scanner will be Rs. 50,000/- but the item is not available in the normal product enlisted in the CPRCS portal .The price of A4 sheet fed Scanner is Rs.24,356/-. The Instrumentation Engineer, CLIF opined A4 Sheet fed Scanner but the University Engineer requested for A3 Flatbed Scanner and accordingly, justification was requested from the University Engineer for the necessity of 02 numbers of A3 Flatbed Scanner.

The University Engineer vide reference cited (2) above has intimated that various drawings and statements related to construction works are to be printed for official purposes and also for providing the same to other Government sectors/firms. The drawings are only readable when printed in A3 size paper or paper of above size, hence the University Engineer requested to procure A3 Flatbed Scanners for the Engineering unit.



The A3 Flatbed Scanners can be procured through the CPRCS portal only as Special requirement. Accordingly the Proforma Invoice was generated in the CPRCS Portal as special requirement and after verifying the Proforma Invoice the Instrumentation Engineer vide reference cited (4) above has informed that the price of the items seems to be very high and considering the purpose of University Engineer's office and sub-division office, such a higher end scanner is not needed. The Instrumentation Engineer has also forwarded alternate suggestions that M/s. KELTRON may be contacted for a low cost of A3 Scanner if possible

Medium End A3 photocopier with scanning function can serve the purpose. So, A3 Network (Medium level) in CPRCS price list may be procured instead of A3 Flatbed Scanner

On the basis of suggestions forwarded by the Instrumentation Engineer, letters had been sent to M/s. KELTRON and University Engineer in connection with the purchase of A3 flatbed scanner for use in University Engineer's office and sub-division office. M/s. KELTRON vide reference cited (5) above, has informed that the specification of A3 flat bed scanner is on the higher side which resulted in the escalation of rates. It is also stated that recheck with IT expert from KSITM whether this much high end specification is required for University. The University Engineer vide reference cited (6) , has confirmed that A3 Network (Medium level) - Medium End A3 photocopier with scanning function - in CPRCS portal may be purchased instead of A3 flatbed Scanner as suggested by the Instrumentation Engineer.

The prevailing rate of A3 Network MFP (Medium level) under photocopiers in the CPRCS Portal is ₹59,805/-. The total cost of two numbers of A3 Network MFP (Medium level) is ₹1,19,610/- (Rupees One Lakh Nineteen Thousand Six Hundred and Ten Only) , for use in University Engineer's office and sub-division office, as suggested by the Instrumentation Engineer and confirmed by the University Engineer.

On exploring the possibility of incurring expenses for the purchase of A3 Network MFP (Medium level) for use in University Engineer's office and sub-division office, from the plan funds as suggested by the Finance, the Planning A1 Section has remarked that the expenditure of ₹1,19,610/- (Rupees One Lakh Nineteen Thousand Six Hundred and Ten Only) , towards the purchase of two numbers of A3 Network MFP (Medium level) Photocopiers from M/s. KELTRON through the CPRCS Portal, for use in University Engineer's office and Sub-division office, may be met from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development", for the year 2021-22 as per the resolution of the Syndicate held on 23/07/2021 w.r.t. the Item No. 30.50.18.

Accordingly, as remarked by the Finance and as per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration and recommendation.

**The Committee considered the proposal and recommended to purchase two numbers of A3 Network MFP(Medium level) Photocopier @ Rs.59,805/- from M/s.Keltron through the CPRCS Portal for an amount of Rs.1,19,610/-(Rupees One lakh nineteen thousand six hundred and ten only) for use in the University Engineer's Office and Sub-division Office, meeting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development", for the year 2021-22.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the 4<sup>th</sup> (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 22.09.2021, be approved.

***ItemNo:32.107.04.03 Centre for Marxian Studies-Purchase of Computers and Printers - reg:-***

Hon.Director, Centre for Marxian Studies, Joseph Antony had requested to give sanction to purchase certain electronic equipments (Desktop,Laptop and Printer) to the office of the Director, the Office, and Library of the Centre for Marxian Studies from the General Funds of University vide letter dated 02.02.2021.

As per the orders of Hon'ble Vice-Chancellor, the matter was placed before the Standing Committee of Syndicate on Finance held on 09.04.2021 along with the price lists approved by the CLIF (Central Laboratory For Instrumentation And Facilitation), University of Kerala excluding the price of Printers. (since the price of the printer was not included in the list submitted)

The Committee considered the matter and recommended to place the item before the Purchase Committee along with the remarks of Finance Section. The Syndicate held on 13.04.2021 (vide Item No.26.75.6) resolved to approve the recommendations of the Standing Committee of the Syndicate on Finance.

Finance Section agreed to the Proposal for the purchase of 2 numbers of Desktop and a Laptop Computer only through CPRCS Portal of M/s KELTRON. Meanwhile, Hon. Director, Centre for Marxian Studies has resubmitted the request along with new price list including the price of the Printer forwarded by the Instrumentation Engineer, CLIF, University of Kerala on 02.09.2021.

The items recommended by the Instrumentation Engineer, CLIF along with new price are furnished below.

SL. NO	ITEMS	RATE (without Flood Cess @ 1% (Rs.))	Quantity	Amount
1	Desktop Medium End Win 10 Home with Intel Processor (Acer/ HP/ Lenovo)	31280.00/-	2	62,560.00/-
2	Laptop Medium End Win 10 Home -(Acer/ Lenovo)	28165.00/-	1	28,165.00/-
3	A4 Multi Function Printer- (HP/ Canon)	20018.00/-	2	40,036.00/-
	<b>TOTAL</b>			<b>Rs.130,761/-</b>

Rupees One Lakh Thirty Thousand Seven Hundred Sixty One only

As per the orders of the Vice-Chancellor, the matter is placed before the Purchase Committee for consideration.

**The Committee considered the proposal and recommended to purchase various IT Equipments through CPRCS Portal of M/s KELTRON for use in the Centre for Marxian Studies as detailed below:**

SL. NO	ITEMS	RATE (without Flood Cess @ 1% (Rs.))	QTY	AMOUNT (Rs.)
1	Desktop Medium End Win 10 Home with	31280/-	2	62,560/-
2	Laptop Medium End Win 10 Home - (Acer/Lenovo)	28165/-	1	28,165/-
3	A4 Multi Function Printer- (HP/ Canon)	20018/-	2	40,036/-
	<b>TOTAL</b>			<b>Rs.1,30,761/-</b>

Rupees One Lakh Thirty Thousand Seven Hundred Sixty One only

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 4<sup>th</sup> (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 22.09.2021, be approved.

**ItemNo:32.107.04.04 Department of Botany Purchase of Rotary Evaporator with accessories under the project 'Establishment of a Germplasm Conservatory for Economically important plant species of the Andaman-Nicobar islands and their sustainable Utilization**

The proposal submitted by the Head, Department of Botany towards the establishment of a Germplasm Conservatory for Economically important plant species of the Andaman-Nicobar islands and their sustainable Utilization, amounting to Rs.30,00,000/- (Rupees thirty lakh only) was approved by the Syndicate held on 11.07.2018 and an amount of Rs.6 lac was released to Dr. S. Suhara Beevy, the then Head as provisional advance for establishing the same, vide U.O no. Ad.A.VI/027754/2018 dated 14.11.2018. Further the HoD, Department of Botany had

submitted a proposal amounting to Rs.24 lac for purchasing various equipment as detailed below, in connection with the establishment of Germplasm Conservatory.

Sl. No.	Item	Amount
1.	Rotary Evaporator with accessories	Rs. 7,00,000/-
2.	Rotary Microtome	Rs. 6,00,000/-
3.	U.V. Vis Spectrophotometer	Rs. 5,00,000/-
4.	Gyratory Shaker	Rs. 4,00,000/-
5.	Hot Air Oven	Rs. 2,00,000/-
	Grand Total	Rs. 24,00,000/-

As per the remarks from the finance section, the HoD, Department of Botany was requested to initiate e-tender procedures for the purchase of these equipments in accordance with the rules of store purchase manual and to place the quotations in the Purchase Committee

After Re-tendering (dated 30.06.2020), the Technical Committee Department of Botany has selected Inkarp Instruments Pvt. Ltd, Hyderabad [Model-Hei-VAP Expert Control (ML/G3)] for the supply, installation and commissioning of Rotary Evaporator with accessories. The Inkarp Instruments Pvt. Ltd, Hyderabad has quoted an amount of Rs. 8,15,746.80 (Rupees eight lakh fifteen thousand seven hundred forty six and eighty paise only), which is above the allotted amount for the purchase of Rotary Evaporator with accessories.

The Finance has remarked that, 'the proposal for the purchase of Rotary Evaporator with accessories in connection with the establishment of Germplasm Conservatory at the Department of Botany, may be placed before the Purchase Committee for approval. Out of Rs. 24 lakh sanctioned for the purchase of various equipments in connection with the establishment of Germplasm conservatory, an amount of Rs.7 lakh is allotted for Rotary Evaporator. But the single tender (as per Technical Comparative Statement) quoted by the Firm M/s Inkarp Instruments Pvt. Ltd. amounts to Rs.8,15,746.80/- which is above the allocation and GST amount is also not mentioned by the Firm. Hence, the firm may be invited to Purchase Committee for negotiation. If approved by the Committee, supply order may be placed on condition that the total purchase of all the equipments in connection with the establishment of Germplasm Conservatory will be limited to Rs. 24 lakh.

The aforesaid matter was placed before the Purchase Committee and the Syndicate at its meeting held on 11.06.2021, Item no. 28.48.02.11 resolved to approve the recommendations of the Purchase Committee. i.e. to entrust the Pro-Vice Chancellor, Dr. K.G. Gopchandran, Member Syndicate and Head, Department, Botany, for negotiating with the firm M/s Inkarp Instruments Pvt. Ltd to reduce the rate of Rotary Evaporator with accessories within the allotted limit of Rs.7 lakh. Accordingly negotiation meeting was held on 21.06.2021 through online mode and the firm M/s Inkarp Instruments Pvt. Ltd has submitted a revised offer amounting to Rs.7,95,120.23 (Rupees Seven lakh ninety five thousand one hundred twenty and twenty three paise only) (9000 EURO, 1 EURO=88.37 INR), which is above the allotted limit.

As per orders of the Vice Chancellor, the matter of purchase, installation and commissioning of Rotary Evaporator with accessories in connection with the establishment of Germplasm Conservatory at the Department of Botany, along with the revised offer from the firm M/s Inkarp Instruments Pvt. Ltd, Hyderabad for an amount of Rs.7,95,120.23 (Rupees Seven lakh ninety five thousand one hundred twenty and twenty three paise only) is placed before the Purchase Committee for consideration and appropriate recommendation.

**The Committee considered the proposal and recommended to Purchase, install and commission Rotary Evaporator with Accessories in connection with the establishment of Germplasm Conservatory at the Department of Botany from the firm M/s Inkarp Instruments Pvt. Ltd, Hyderabad, the technically qualified firm quoted as per the Re-tender dated 30.06.2020 for an amount of Rs.7,95,120.23/- (Rupees Seven lakh ninety five thousand one hundred twenty and twenty three paise only), including GST subject to the condition that the total purchase of all the equipments in connection with the establishment of Germplasm Conservatory will be limited to Rs.24 lakh.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 4<sup>th</sup> (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 22.09.2021, be approved.

**ItemNo:32.107.04.05: Upgradation of usable 'HardDisk' in the V-SAN installed in the Data Centre of the University, to 20TB"-reg.**

As per the Lr. No. Pl.A1/e-governance/UIMC/13 dated 21/03/19, the works relating to the 'Supply, installation and commissioning of Virtualization and Private Cloud' in connection with implementation of File Flow Management System (FFMS) in the University, was entrusted with M/s KELTRON, at an estimated cost of Rs. 1,48,00,166.52/- (Rupees One crore forty eight lakh one hundred and sixty six and paise fifty two only). The work was successfully completed and the final payment was released vide U.O. No.Pl.A1/e-governance/computer/18 dated 12/04/2019.

As part of the above project, University had set up a private cloud with "V-SAN" facility for creating additional 'Servers' as per actual requirements and at present "52 Servers" are running in this cloud.

The Director, Computer Centre, vide Letter No. KUCC/2021/43 dated 01/02/2021, informed that three additional "Servers" are required for hosting the software which is being developed by 'M/s ITI Ltd., Palakkad', in connection with the implementation of the Specific Project "Student Life Cycle Management System".

As of now, the storage facility available in the Data Centre is very low for creating new servers in the existing cloud architecture.

In this context, the Director has requested sanction to upgrade the usable 'hard disk' in the "V- SAN" installed in the Data Centre of the University, to 20 TB and also sought permission for accepting the proposal from M/s. KELTRON for the the same, as they have successfully completed the works relating to the "Supply, Installation and Commissioning of Virtualization and Private Cloud" in connection with the implementation of "File Flow Management System (FFMS)" in the University, that was entrusted with them vide Lr. No. Pl.A1/e-governance/UIMC/13 dated 21/03/19.

Accordingly, M/s. KELTRON was requested to furnish a 'commercial offer' for the "Upgradation of Usable Hard Disk in the V-SAN installed in the Data Centre of the University to 20 TB" at the earliest, vide email dated 19/03/2021.

Now, M/s.KELTRON, vide offer letter No.TVM/ITBG/IIS/PC/AS/022/21-22 dated 03/05/2021, has forwarded the 'Commercial Offer' for the "Upgradation of Usable Hard Disk in the VSAN installed in the Data Centre of the University, to 20 TB", at a total cost of Rs.20,77,551/- (Rupees Twenty lakh seventy seven thousand five hundred and fifty one only), as detailed below:

Sl. No	Item	Unit Price	Qty	Rate
1	HPE DL380 GEN10BOX1_2 Cage Bkpln Kit	8,990/-	4	39,556/-
2	HPE 1600 W FS Plg LH Pwr Sply kit	17,600/-	8	1,54,880/-
3	HPE DL38X Gen 10 High Perf Fan	15,500/-	4	68,200/-
4	HPE DL38X Gen 10 12 Gb SAS Expander	36,700/-	4	1,61,480/-
5	HPE 2.4TB SAS 12G 10K SFF SC 512e DS HDD	31,310/-	24	8,26,584/-
6	HPE 400 GB SAS WI SFF SC S5540 SSD	46,700	4	2,05,480/-
Installation Charges				1,97,000/-
Total				16,53,180/-
TSP Charges @ 6.5%				1,07,456.7/-
C. Taxes @18%				3,16,914.6/-
Total				20,77,551/-

It may be noted that the Syndicate held on 23/07/2021 (Item No. 30.50.18), resolved to approve the proposal for utilizing the balance amount available to the tune of Rs. 187.50 Lakh, after curtailing the total Budget allocation provided under the Scheme-component "Infrastructure

Development”, in the current year's Budget Estimates, against the State Plan Grant 2021-22, to 1/4th and setting apart the same for meeting such expenses and any other future expenses towards the creation of "Capital Assets (i.e. purchase of all Equipments, Computers, Computer Networking, Laptops, Printers, Photocopy Machines, Furniture etc.)", limiting expenditure to the above provision. Hence, the expenses in this connection may be met from this provision.

The Finance Officer has remarked to place the proposal for entrusting the "Upgradation of the usable Hard Disk in the V-SAN installed in the Data Centre of the University, to 20 TB", with M/s. KELTRON, before the Purchase Committee for consideration and if approved, to place supply order accordingly, subject to availability of 'Plan funds'.

In this context, the proposal is placed before the Purchase Committee, for consideration.

**The Committee considered the proposal and negotiated with the firm and recommended to entrust the upgradation of the usable Hard Disk in the V-SAN installed in the Data Centre of the University to 20 TB with M/s. KELTRON, Thiruvananthapuram. The Committee further recommended to entrust the Pro-Vice-Chancellor to present the revised offer providing maximum possible discount to be submitted by the firm, before the Syndicate on 23.09.2021.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the 4<sup>th</sup> (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 22.09.2021, be approved.

M/s.KELTRON Thiruvananthapuram vide e-mail dated 23.09.2021 has informed that the price was taken back in March and since due to Covid-19 Pandemic, component price has been increased more than 30% and hence they are not in a position to discount price.

The Syndicate considered the above facts, and **FURTHER RESOLVED** to entrust the upgradation of the usable Hard Disk in the V-SAN installed in the Data Centre of the University to 20 TB with M/s. KELTRON, Thiruvananthapuram

**Item No:32.107. 04.06**

***Department of Environmental Sciences - Purchase of Biosafety Cabinet in the Department-reg.***

The Head, Department of Environmental Sciences, vide letter No.2140/E S/2020/UOK-KC dated 28/08/2020, forwarded the technical specifications for the purchase of "Biosafety Cabinet" in the Department, utilizing the State Plan Grant 2020-21 sanctioned under the Scheme- component "Infrastructure and Laboratory Development" and requested to invite e-tenders for the proposed purchase.

Accordingly, open tender through e- procurement (under two bid system) was invited for the purchase of "Biosafety Cabinet", with the orders of the Registrar on 29/09/2020 and the technical bids were opened on 22/02/21.

Seven firms quoted for the purchase, viz.,

- (i) M/s Scientific Enterprises, Kochi.
- (ii) M/s Biolinx India, Kochi.
- (iii) M/s Universal Agencies, Trivandrum.
- (iv) M/s Alife Medical Systems, Trivandrum.
- (v) M/s. Innovative Instruments Inc
- (vi) M/s. Scientific Medical Equipments (Kerala) Pvt
- (vii) M/s. Synergy Technical Systems

The Technical Bids of the aforementioned firms were forwarded to the Head, Department of Environmental Sciences for Technical Evaluation, vide email dated 23/02/21. Subsequently, the Head, vide letter No.16/DPD/ENS/2020-21 dated 04/03/2021 has forwarded the Evaluation Report on the Technical Bids and remarked that the bid submitted by the following three firms satisfies the Technical Specifications and conditions stipulated in the quotation notice:

- i. M/s Scientific Enterprises, Kochi.
- (ii) M/s. Innovative Instruments Inc.
- ii. M/s.Synergy Technical Systems.

Accordingly, the financial bids of the three technically qualified firms were opened on 22/03/21 and was forwarded to the Head for evaluation vide email dated 22/03/2021 and the Head vide Letter No. 18/DPD/ENS/2020-21 dated 26/03/2021, has forwarded the minutes of the Department Council meeting held on 26/03/2021, recommending the purchase of "Biosafety Cabinet" from the firm 'M/s. Scientific Enterprises, Vytilla, Kochi'.

The comparative statement of quotations in this regard is detailed below:

Sl. No	Firm	Make and Model	Basic Rate (in Rs)	GST @5%	Total	Remarks
1.	M/s Scientific Enterprises, Vytilla Kochi.	Make:Thermo Fischer Scientific Model:1384M	4,75,000/-	23,750/- (GST @5%)	4,98,750/-	L1. Recommended by the Head.
2.	M/s. Innovative Instruments Inc, Trivandrum	Make:Thermo Fischer Scientific Model:1384M	6,00,000/-	30,000/ (GST @5%)	6,30,000/-	L2
3.	M/s.Synergy Technical Systems, Udayamperoor.	Make:Thermo Fischer Scientific Model:1384M	6,50,000/-	Inclusive	6,50,000/-	L3

The Head, Department of Environmental Sciences has recommended the firm 'M/s Scientific Enterprises, Vytilla, Kochi,' for the purchase of Biosafety cabinet in the Department, for a total amount of Rs 4,98,750/- ( Rupees Four lakh ninety eight thousand seven hundred and fifty only), inclusive of GST @5%.

The Expenditure in this connection may be debited from the State Plan Grant 2020-21 sanctioned to the Department, under the Scheme-component 'Infrastructure and Laboratory Development'.

The Finance has remarked to place the proposal for the purchase of 'Biosafety Cabinet' in the Department of Environmental Sciences, before the Purchase Committee for consideration and if approved, to place the supply order accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration.

**The Committee considered the proposal and after negotiation with the lowest quoted firm M/s.Scientific Enterprises, Vytilla, Kochi; recommended to purchase Biosafety cabinet from the lowest quoted firm M/s. Scientific Enterprises, Vytilla, Kochi for a total amount of Rs.4,47,000/-(Rupees Four lakh and forty seven thousand only), plus GST @ 5% (after a discount of Rs.28,000/-).**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the 4<sup>th</sup> (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 22.09.2021, be approved.

**ItemNo: 32.107 04.07**

***Purchase of Furniture for the Centre for Data Science and Information Processing, Department of Computer Science from the Provisional payment of the Centre-reg.***

The Hon.Director, Data Science and Information Processing has requested to give sanction to purchase of furniture for the Centre for Data Science and Information Processing, Department of Computer Science from the provisional payment of the Centre. It is informed that the University has given sanction to start the Centre for Data Science and Information Processing in the Department of computer Science as per the University budget speech 2018 - 2019 and an amount of Rupees Twenty Lakh has been allotted and released to Dr. Aji S, Hon.Director of the Centre for its establishment.

For the Centre, the purchase of Lab Equipments, Work Stations and Servers are progressing and in final stage. In this circumstance for the purchase of furniture the Director has been entrusted to get invoice from SIDCO and ARTCO so as to avoid delay of tendering

procedures for purchasing furniture for the Centre for Data Science and Information Processing and it is also known that the quality of the items delivered by them are comparatively better.

The firms SIDCO and ARTCO were asked to submit the invoices for the following  
Steel Computer Table with key board 18mm nova span top steel cupboard (5Nos.)  
Computer Chair with arm revolving manual lifting cushion seat and back (10Nos)  
Wooden plain office table with Cupboard (1Nos)

The two firms have submitted the invoices. As per the tabulation report of the invoices it is found that the M/s ARTCO LTD. quoted the lowest bid.

The Tabulation Report of the Invoices Items and quantity to be purchased  
Steel Computer Table with key board 18mm nova span top steel cupboard (5Nos.)  
Computer Chair with arm revolving manual lifting cushion seat and back (10Nos)  
Wooden plain office table with Cupboard(1Nos)

Computer Table	Computer Chair	Office Table	Delivery Charge	Total
<b>M/s ARTCO LTD</b>				
STEEL COMPUTER TABLE OF SIZE 4*2*2.5 (ft) WITH 18 MM NOVAPAN TOP Unit price : 5820 Total (5 Nos) : 29100 Tax (18%) : 5238 Sub. Total : 11058	COMPUTER CHAIR WITH ARM REVOLVING MANUEL LIFTING CUSHIONSEAT ANDBACK (PLASTIC TYPE) Unit price : 3654 Total(10 Nos): 36540 Tax (18%) : 6577.2 Sub.Total: 43117.20	AW OFFICERS TABLE - 150*90*75 CM WITH 2 DRAW & 2 CUPBOARD Unit price : 16119 Total (1 Nos): 16119 Tax (18%) : 2901.42 Sub.Total : 19020.42	2950.00	99426
<b>M/s SIDCO</b>				
Steel Computer Table with metal CPU provision and key board 120 x 60 x 75cm Unit price : 5873 Total (5 Nos): 29365 Tax (18%) : 5285.7 Sub. Total : 34650.7	Revolvingchair medium and push back (computer chair) Unit price : 5976 Total (5 Nos): 59760 Tax (18%) : 10756.8 Sub. Total : 70516.8	Wooden Office Table having 2 drawer and 2 Cupboard Unit price : 16503 Total (1 No.) 16503 Tax (18%) : 2970.54 Sub.Total: 19473.54	3739.42 (with tax)	128380

The Hon. Director of the Centre has requested to give sanction for the purchase the furniture by meeting the expenditure from the item furnishing charges (Rs.1,00,000/-) in the Provisional advance (Rs.20,00,000/-) released to him.

As per the orders of Hon'ble Vice Chancellor the proposal is placed before the Purchase Committee for consideration and recommendations.

**The Committee considered the proposal and recommended to purchase one Steel Computer Table with key board 18mm nova span top steel cupboard (5Nos.), Computer Chair with arm revolving manual lifting cushion seat and back (10Nos) and Wooden plain office table with Cupboard (1Nos) from M/s. ARTCO, Thiruvananthapuram as detailed below:**

Computer Table (5 numbers)	Computer Chair (10 numbers)	Office Table (1 number)	Delivery Charge	Total
<b>M/s ARTCO LTD</b>				
Steel Computer Table of Size 4*2*2.5 (Ft) With 18MM Novapan Top	Computer Cushion seat and back (plastic type) Unit price : 3654	AW officers table 150*90*75 cm with 2 Draw & 2	2950.00	99426

Unit price : 5820 Total (5 Nos) : 29100 Tax (18%) : 5238 Sub. Total : 34338	Total (10 Nos): 36540 Tax (18%): 6577.2 Sub Total : 43117.20	cupboard Unit price : 16119 Total (1 Nos): 16119 Tax (18%) : 2901.42 Sub. Total : 19020.42		
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The meeting came to an end at 03.00PM

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 4<sup>th</sup> (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 22.09.2021, be approved.

**Item No.32.108** *Minutes of the meeting of the Examination Monitoring Committees held on 18.09.2021 & 22.09.2021-Approval of- reg.*

*(M&C.I)*

The minutes of the meeting of the Examination Monitoring Committees held on 18.09.2021 & 22.09.2021 are submitted before the Syndicate for approval. (Minutes appended).

Considering the exigency, the minutes of the meeting of the Examination Monitoring Committee held on 18.09.2021 was approved by the Vice-Chancellor exercising the powers vested under section 10(13) of the Kerala University Act,1974 subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the same is reported to the Syndicate and the minutes of the Examination Monitoring Committee held on 22.09.2021 is placed before the Syndicate for consideration and approval.

**I. Minutes of the Meeting of the Examination Monitoring Committee**

Date & Time: 18.09.2021, 04.00 p.m

Venue: Syndicate Room.

**Members Present**

•Dr. P. P. Ajayakumar	Pro Vice-Chancellor	Sd/-
•Dr. K. B. Manoj	Convener, SC on Exams	Sd/-
•Adv. B. Balachandran	Member Syndicate (online)	Sd/-
•Dr. M. Vijayan Pillai	Member Syndicate	Sd/-

**Officers Present**

1.	Dr. N. Gopakumar	Controller of Examinations
2.	Sri. K. Unnikrishnan Nair	Joint Registrar (CBCSS&ES)
3.	Smt. Meena Ashok	Joint Registrar (Exams II)

**Members Absent**

1.	Dr. B.Unnikrishnan Nair	Member Syndicate
2.	Sri.Jairaj J	Member Syndicate
3.	Dr. S. Nazeeb	Member Syndicate
4.	Sri.Bijukumar G	Member Syndicate

The Examination Monitoring Committee meeting commenced at 04.00 pm.

**Item No.32.108.01.01** *Chairman appointment of various LLB Degree Examinations-Clarification regarding the Order No: M&C1/1/2001/2021 dtd 16/04/2021 – reg*

Please see the order no: M&C1/1/2001/2021 dtd 16/04/2021 and the panel of examiners for LLB Degree Examination having 13 years of continuous teaching experience in colleges (as forwarded from EB V Section). The panel contains teachers handling Non-Law papers also.

For Integrated LLB (BA LLB/BCom LLB/BBA LLB) ,up to 8<sup>th</sup> semester,there are several non-law papers also. The number of Law & Non-Law papers up to 8<sup>th</sup> semester in Integrated LLB is listed below.



Semester	No:of Law Papers	No: of Non-Law Papers(English/Commerce/ Management/ Economics/Political Science/Hindi/French/ Malayalam)
I	2	9
II	2	8
III	2	9
IV	2	9
V	4	3
VI	3	5
VII	3	2
VIII	3	4

Hence clarification may be sought about the following:

1. According to the above said order, SI no:(c) “Teachers having 13 years of continuous teaching experience in colleges shall be appointed as the Chairman”-  
ie, whether teachers handling Non-Law papers may also be considered for Chairman appointment for those Integrated LLB Degree Examinations having Non-Law papers.

2. As per the said order,SI No: (d) “ Chairmanship shall be rotated to each college at most two for Integrated and Unitary courses separately”-

Here in the list provided from EB V Sn, there is no one who is handling Law papers, having 13 years of teaching experience in NSS Law college, Kottiyam & CSI Institute of legal studies, TVM(Dr. Rani George relieved from CSI college). Order is silent about how rotation to each college be applied in such case.

The matter is placed before the Examination Monitoring Committee for consideration and recommendation, as per the orders of the Hon'ble Vice Chancellor.

**Recommendations: The committee considered the matter and recommended to modify the UO NO. M&C1/1/2001/2021 dtd 16/04/2021 in para (c) and (d) as**

(c) “Teachers having 13 years of continuous teaching experience in law colleges shall be appointed as the Chairman”

(d) “Chairmanship shall be rotated to each college at most two for integrated and unitary courses separately, provided teachers having 13 years of continuous teaching experience available”

**Resolution of the Syndicate**

**RESOLVED** that action taken by the Vice-Chancellor in having approved the above recommendation of the Examination Monitoring Committee held on 18.09.2021, be noted.

**Item No.32.108.01.02**

**News appeared in Mathrubhumi daily on 12.09.2021 – Change in Examination centres of BA Annual Part III Examination – reg**

The following is reported on the news item that appeared in the Mathrubhumi daily dated 12/09/2021.

The Examination centres at Christian College Kattakada, M.G. College Thiruvananthapuram, Govt. Arts College Thiruvananthapuram, University College Thiruvananthapuram, Govt. College Nedumangadu had informed their inconvenience to accommodate the candidates and declined to conduct the above said examinations, so sub-centres were allotted. Govt. Sanskrit College Thiruvananthapuram agreed to accommodate only 170 candidates who had opted Govt. Sanskrit College Thiruvananthapuram as examination centre (Economics, English, Hindi and Political Science online candidates & all offline candidates), the rest of the candidates (125 numbers) were allotted to sub-centre K.N.M Self financing college, Kanjiramkulam. The press release regarding the change in examination centres were published on 10.09.2021. The examination commenced from 13.08.2021 and is to conclude on 01.10.2021. There were no grievances received from the students appearing for the above said examinations, but for the news item that appeared on Mathrubhumi daily on 12.09.2021.

As per the orders of the Honorable Vice-Chancellor, the matter is placed before the Examination monitoring committee for consideration.

**Recommendations: The committee considered the matter and recommended the following.**

1. 60 candidates may be allotted to all the examination centers of the University subjected to maximum of 80 for conducting the Annual/SDE Examinations. In case of any exigency, candidates shall be reallocated to major Arts & Science Colleges under the University. At the first instance, Section Officer, EK I Section shall forward a list of all the examination centres allocating 60 candidates to the Controller of Examinations on 22.09.2021.
2. Departments in Kariavattom shall also be considered as examination centers for conducting the Annual/SDE Examinations.
3. LNCPE Kariavattom can also be considered as an examination center for conducting the Annual/SDE Examinations and can seat up to 100 students.

**Resolution of the Syndicate**

**RESOLVED** that action taken by the Vice-Chancellor in having approved the above recommendation of the Examination Monitoring Committee held on 18.09.2021, be noted.

**Item No.32.108.03** *Review of the status of the results of Annual/SDE Examinations – reg*

*The committee reviewed the status of the results of S5 & S6 SDE Examinations and appreciated the staff who worked on behalf of the results of S5 & S6 SDE Examinations. The Committee recommended to publish the results of all the upcoming examinations in a time bound manner with proper co-ordination among staff of various sections and further recommended the following:*

1. Assistant Registrars concerned shall be entrusted to publish the results of Annual scheme BA/B.Com on or before 23.09.2021.
2. A review meeting of the Examination Monitoring Committee shall be convened on 22.09.2021 at 04.00 p.m to discuss the same.

*The Committee further recommended that the recommendations may be approved by the Vice-Chancellor, subject to reporting to the Syndicate, by invoking 10(13) of Kerala University Act, 1974 considering the exigency.*

The Meeting came to an end at 05.30 pm.

**Resolution of the Syndicate**

**RESOLVED** that action taken by the Vice-Chancellor in having approved the above recommendation of the Examination Monitoring Committee held on 18.09.2021, be noted.

**II. Minutes of the Meeting of the Examination Monitoring Committee**

Date & Time: 22.09.2021, 04.00 p.m

Venue: Scrutiny Room, CE's Building.

**Members Present**

•Dr. P. P. Ajayakumar	Pro Vice-Chancellor	Sd/-
•Dr. K. B. Manoj	Convener, SC on Exams	Sd/-
•Dr. M. Vijayan Pillai	Member Syndicate	Sd/-
•Sri. Bijukumar G	Member Syndicate	Sd/-

**Officers Present**

1.	Dr. N. Gopakumar	Controller of Examinations
2.	Smt. Meena Ashok	Joint Registrar (Exams II)

**Members Absent**

1.	Dr. B.Unnikrishnan Nair	Member Syndicate
2.	Sri.Jairaj J	Member Syndicate
3.	Dr. S. Nazeeb	Member Syndicate
4.	Adv.B.Balachandran	Member Syndicate

The Examination Monitoring Committee meeting commenced at 04.00 pm.

**Item No.32.108.02.01** *Review of the Examination Monitoring Committee held on 18.09.2021 – Status of valuation of BA/B.Com Annual Scheme Examinations, 2021- reg*

**Recommendations:** *The committee reviewed the status of valuation of BA/B.Com Annual Scheme Examinations, 2021 and recommended the following:*

1. Assistant Registrars concerned shall be entrusted to publish the results of Annual scheme BA/B.Com Examinations, 2021 on or before 30.09.2021.
2. In the case of any inability to complete the work as envisaged, all staff of the Sections concerned and those additionally posted shall work on Sundays as required so as to publish the results in a time bound manner.
3. To entrust the Controller of Examinations to depute 04 Nos of Assistants/Computer Assistants as additional staff to B.Com Annual Scheme Sections on work arrangement basis to manage the time bound work.
4. The Assistant Registrars and the Camp Administrative Officers concerned strictly ensure proper co-ordination with the staff of CD Unit/PCVC Sections for the timely publication of results.

The Committee further recommended that the new Section officers and Assistants in the examination sections shall be provided orientation programme related with the Examination works.

**Resolution of the Syndicate**

**RESOLVED** that above recommendation of the Examination Monitoring Committee held on 22.09.2021, be approved.

**Item No.32.108.02.02 2014-2019 കാലയളവിൽ YCET-യിൽ നടന്ന കേരള സർവകലാശാല പരീക്ഷ ക്രമക്കേടിനെ കുറിച്ചുള്ള പരാതിയും അതിന്മേൽ പ്രസ്തുത കോളേജ് പ്രിൻസിപ്പൽ നൽകിയ വിശദീകരണവും - സംബന്ധിച്ച്**

2013-17 കാലയളവിൽ YCET ബാച്ച് സ്റ്റുഡൻസ് അവർ പഠിച്ച കാലയളവിലും തുടർന്നും കേരള സർവകലാശാല പരീക്ഷയിൽ YCET കോളേജിൽ നടന്ന ക്രമക്കേടുകളെക്കുറിച്ച് ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലർക്ക് അയച്ച പരാതിക്കത്തിൽ (നം:20869, തീയതി:08.02.2021) പരാമർശിച്ചിരിക്കുന്നു. ഇതേ കാലയളവിൽ അവരോടൊപ്പം പഠിക്കുകയും പഠനത്തിൽ വളരെ പിന്നോക്കം നിൽക്കുകയും കേരള സർവകലാശാല നിഷ്കർഷിച്ചിട്ടുള്ള മിനിമം ഇന്റേർണൽ മാർക്കിൽ നിന്നും വളരെ താഴ്ന്ന മാർക്ക് ലഭിക്കുകയും, സപ്ലിമെന്ററി യൂണിവേഴ്സിറ്റി എക്സാം സമയത്ത് 45 മിനിറ്റ് മാത്രം എക്സാം ഹാളിൽ ചിലവഴിക്കുകയും ചെയ്ത Smithin William (EC-2013-17), Vinayak Rajesh (CE Dept 2014-18), Arun, Favaz (ME dept 2014-18) കൂടാതെ മെക്കാനിക്കൽ dept ലെ ഒരു കൂട്ടം വിദ്യാർത്ഥികളും റിസൾട്ട് വന്നപ്പോൾ റെഗുലർ എക്സാം നല്ല രീതിയിൽ പാസായ കുട്ടികളെക്കാൾ മികച്ച നിലവാരം പുലർത്തി എന്ന് കത്തിൽ ആരോപിച്ചിരിക്കുന്നു. മേൽപ്പറഞ്ഞ വിദ്യാർത്ഥികളെ അകമഴിഞ്ഞ് സഹായിക്കുകയും ഈ ക്രമക്കേടിന് ചുക്കാൻ പിടിക്കുകയും ചെയ്തുകൊണ്ടിരിക്കുന്നത് സന്തോഷ് കുമാർ എന്ന മെക്കാനിക്കൽ ലാബ് സ്റ്റാഫ് ആണെന്നും ഈ ക്രമക്കേടുകൾ കൂടുതലായി നടന്ന കാലഘട്ടത്തിൽ അഡീഷണൽ എക്സാം സൂപ്രണ്ടായിരുന്ന Rajeev SK (EC dept HOD) & Shanir (ME dept Staff) എന്നിവർ ആണ്. പലപ്രാവശ്യം Rajeev SK (EC dept HOD) എന്ന വ്യക്തിയോട് ഇക്കാര്യങ്ങൾ പറഞ്ഞിട്ടും യാതൊരു നടപടിയുമുണ്ടായില്ല എന്നും കത്തിൽ ആരോപിച്ചിരിക്കുന്നു. മേൽപ്പറഞ്ഞ ഈ കാലയളവിൽ കേരള സർവകലാശാല പരീക്ഷ പൂർണ്ണനിയന്ത്രണം സന്തോഷ്കുമാറിന് ആയിരുന്നു എന്നും പരീക്ഷ തുടങ്ങുന്നതിനു മൂന്നു നാലു ദിവസം മുൻപ് തന്നെ മേൽപ്പറഞ്ഞ വിദ്യാർത്ഥികൾക്ക് യൂണിവേഴ്സിറ്റിയുടെ main booklet & additional sheet ലഭിച്ചിരുന്നു എന്നും കത്തിൽ ആരോപിച്ചിരിക്കുന്നു. അതതു പരീക്ഷ കഴിയുന്ന മുറയ്ക്ക് ഈ വിദ്യാർത്ഥികൾ മുന്നേ ലഭിച്ച main booklet & additional sheet ഉത്തരങ്ങൾ എഴുതി ഇദ്ദേഹത്തെ തിരിച്ചേല്പിക്കുകയാണ് പതിവ് എന്നും കത്തിൽ ആരോപിച്ചിരിക്കുന്നു. ഇദ്ദേഹം ഈ സ്റ്റുഡൻസ് എക്സാം ഹാളിൽ വച്ച് എഴുതിയ ബുക്ക്ലെറ്റ് മാറ്റുകയും അതിനുപകരം നേരത്തെ പുറത്തുപോയ ബുക്ക്ലെറ്റ് വെക്കുകയും ചെയ്തു. അതിനായി ഓരോ പേപ്പറിനും 5000 രൂപ മുതൽ 10000 രൂപ വരെ വാങ്ങിയിരുന്നു എന്നും കത്തിൽ ആരോപിച്ചിരിക്കുന്നു. തിരുവനന്തപുരം യൂണിവേഴ്സിറ്റി കോളേജിലെ എക്സാം തിരിമറി പുറത്തുവന്ന അന്ന് മുതൽ ഈ വിദ്യാർത്ഥികൾ എക്സാം ഹാളിൽ എഴുതുന്ന അതേ ബുക്ക്ലെറ്റുകൾ ഇയാൾ പുറത്ത് എത്തിക്കുകയും പിറ്റേ ദിവസമോ അതിനു ശേഷമോ പാലത്തറ, മുളളുവില, അയത്തിൽ, കല്ലുംതാഴം എന്നീ സ്ഥലങ്ങളിൽ നിന്നും തിരിച്ചു കളക്ട് ചെയ്തു എക്സാം സെല്ലിൽ എത്തിച്ച അതാത് പാക്കറ്റുകളിൽ വയ്ക്കുകയും ചെയ്യുന്നു എന്നും കത്തിൽ ആരോപിച്ചിരിക്കുന്നു. ഇതിനെല്ലാം

സഹായം ചെയ്തു കൊടുക്കുന്നത് ഈ കാലയളവിൽ ഇൻചാർജ് ആയിരുന്ന Additional chief superintendent മാരാണ് എന്നും കത്തിൽ ആരോപിച്ചിരിക്കുന്നു.

ടി വിഷയത്തിന്മേൽ പരീക്ഷാ കൺട്രോളർ വിശദീകരണം ആവശ്യപ്പെടുകയും 12/08/2020 തീയതി, നം 29/2021 ലഭിച്ച മറുപടിയിൽ 2002-ൽ സ്ഥാപിതമായ കോളേജ് നല്ല നിലയിൽ പ്രവർത്തിച്ചു വരികയാണെന്നും സർവകലാശാലയുടെ എല്ലാ നിബന്ധനകളും കൃത്യമായി അംഗീകരിച്ചു നടപ്പിലാക്കുന്നുണ്ട് എന്നും പരിചയസമ്പന്നരായ അധ്യാപകർ തുടക്കമുതലേ പ്രവർത്തിച്ചുവരുന്ന സ്ഥാപനത്തിൽ ഒരു പരീക്ഷ ക്രമക്കേടും നടന്നതായി ശ്രദ്ധയിൽപ്പെട്ടിട്ടില്ല എന്നും,റിപ്പോർട്ട് ചെയ്തിട്ടില്ല എന്നും കത്തിൽ പരാമർശിച്ചിരുന്നു. അധ്യാപകർ പരീക്ഷാനടത്തിപ്പിൽ ജാഗരൂകരാണ് എന്നും സ്ഥാപനത്തെ അപകീർത്തിപ്പെടുത്താൻ ചില തൽപ്പര കക്ഷികൾ മനപ്പൂർവ്വം പ്രചാരണം നടത്തുകയാണെന്നും അവർ കത്തിൽ പരാമർശിച്ചിരിക്കുന്നു. ആയതിനാൽ പരാതി ഗൗരവത്തോടെ എടുക്കാതെ തികഞ്ഞ അവഗണനയോടെ സർവകലാശാല തള്ളിക്കളയണമെന്നും അവർ അഭ്യർത്ഥിച്ചിരുന്നു. മാത്രമല്ല പരീക്ഷാ നടത്തിപ്പ് എപ്പോൾ വേണമെങ്കിലും പരിശോധിക്കാവുന്നതാണ് എന്നും കത്തിൽ പരാമർശിച്ചിരിക്കുന്നു.

വൈസ്-ചാൻസലറുടെ ഉത്തരവിൻ 2014-2019 കാലയളവിൽ YCET-യിൽ നടന്ന കേരള സർവകലാശാല പരീക്ഷ ക്രമക്കേടിനെ കുറിച്ചുള്ള പരാതിയും അതിന്മേൽ പ്രസ്തുത കോളേജ് പ്രിൻസിപ്പൽ നൽകിയ വിശദീകരണവും പരീക്ഷ നിരീക്ഷണ സമിതിയുടെ മുൻപാകെ ശുപാർശയായി സമർപ്പിക്കുന്നു.

**Recommendations: The Committee considered the reply given by the Principal denying the allegations and further recommended not to proceed further with the complaint as the complaint is anonymous.**

The Meeting came to an end at 05.30 pm.

**Resolution of the Syndicate**  
**RESOLVED** that above recommendation of the Examination Monitoring Committee held on 22.09.2021, be approved.

**Item No.32.109                      Appointment of Guest Lecturers in UITs - Request from Sri.Jairaj.J., Member Syndicate – consideration of - reg.** **(Ad.AVII)**

**Resolution of the Syndicate**  
The Syndicate considered the request of Sri.Jairaj.J, Member Syndicate and **RESOLVED** to grant permission to the Principals of the following UITs to appoint Guest Lecturers for the respective subjects as per University Norms:  
1. UIT Pathanapuram – Commerce, Management and Computer Science  
2. UIT, Thiruvananthapuram - Mathematics

**Item No.32.110                      Appointment of Public Relations Officer and Director, Department of Publications on contract basis - Request from Adv.B.Balachandran, Member Syndicate – consideration of - reg.** **(Ad.DIII)**

**Resolution of the Syndicate**  
The Syndicate considered the request of Adv.B.Balachandran, Member Syndicate and **RESOLVED** to initiate immediate steps for the appointment of Public Relations Officer, Director, Department of Publications and Publication Officers on contract basis.  
**FURTHER RESOLVED** to place the matter for fixing the remuneration for the above posts, before the Standing Committee of the Syndicate on Finance.

**Item No.32.111                      Inspection Team for various UITs and B.Ed Centres - Request from Sri.Jairaj.J., Member Syndicate – consideration of - reg.** **(Ad.AVII)**

**Resolution of the Syndicate**  
The Syndicate considered the request of Sri.Jairaj.J, Member Syndicate and **RESOLVED** to exclude Dr.B.Unnikrishnan Nair, Member Syndicate from the Inspection Team and the Convenor,

Standing Committee of the Syndicate on Departments and Institutions of the Other University be included in the place of Dr.B.Unnikrishnan Nair, Member Syndicate.

**Item No.32.112**      ***Minutes of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 20.09.2021 – approval of- reg.***

**(Ad.A.VII)**

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 20.09.2021 at 3 p.m in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

The minutes of the above meeting is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE  
ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY**

Date : 20.09.2021  
Time : 03.00 pm  
Venue : Syndicate Room

**Members**

- |                               |   |        |
|-------------------------------|---|--------|
| • Sri. J. Jairaj              | - | Sd/-   |
| • Adv. K. H. Babujan          | - | Sd/-   |
| • Adv. G. Muralidharan Pillai | - | Sd/-   |
| • Dr. S. Nazeeb               | - | Sd/-   |
| • Adv. B. Balachandran        | - | Sd/-   |
| • Dr. K. G. Gopchandran       | - | Sd/-   |
| • Smt. Renju Suresh           | - | Online |
| • Sri. Riyas Vahab            | - | Sd/-   |

**Item No.32.112.01**      ***Minutes of the meeting of the Committee for appraisal of the Performance of the Principals of University Institute of Technology Centres –consideration of – reg.***

The Syndicate at its meeting held on 12.05.2017 (Item No. 27.90.11) resolved that the service of the Principals on contract basis of self financing institutions of the University such as UITs/ KUCTEs/ UIMs and UCE be renewed annually and continuance of the same shall be subject to the appraisal of their performance by competent bodies based on the following criteria.

- Performance of the students in the University Examinations
- Instructional and Infrastructural development of the institution.
- General discipline of the institution
- Co-curricular activities of the institution
- Career related programmes and placement of students.

A committee was constituted as per U. O. No. 3446/2021/UOK dated 16.07.2021, consisting of the Pro- Vice Chancellor, as Convener, Convener, Standing Committee of the Syndicate on Staff, Buildings and Equipment, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Registrar and the Director, College Development Council as members for appraisal of the Principals on contract basis at UIT Centres.

The Committee convened on 06.08.2021 at 02.30 p.m. in the Pro-Vice-Chancellor's Chamber appraised the performance of 20 Principals on contract basis whose tenure expires on September and October 2021, based on the criteria stipulated by the Syndicate, self appraisal proforma submitted by the Principals, the presentation made by the incumbents and personal interaction with them and recommended as follows.

Sl. No.	Name of the Incumbent	Current Tenure	Remarks	New Tenure
1	Dr. B. Remesh Kumar Principal, University Institute of Technology Chengannur	16.10.2020 - 15.09.2021	Recommended for a fresh tenure.	18.09.2021 - 31.05.2022
2	Sri. M. V. Krishnamoorthy	16.10.2020 -	Recommended for a	18.09.2021 -

	Principal, University Institute of Technology Mannancherry	15.09.2021	fresh tenure.	31.01.2022
3	Dr. N. Madhava Menon Principal, University Institute of Technology Aroor	16.10.2020 - 15.09.2021	Recommended for a fresh tenure.	18.09.2021 - 17.08.2022
4	Dr. Santhosh K. Principal, University Institute of Technology Charamangalam	14.10.2020 - 13.09.2021	Recommended for a fresh tenure.	16.09.2021 - 15.08.2022
5	Dr. P. Padmakumar Principal, University Institute of Technology Bharanickavu	16.10.2020 - 15.09.2021	Recommended for a fresh tenure.	18.09.2021 - 30.04.2022
6	Dr. V. Prakash Principal, University Institute of Technology Mannar	15.10.2020 - 14.09.2021	Recommended for a fresh tenure.	17.09.2021 - 16.08.2022
7	Dr. D. Latheesh Principal, University Institute of Technology Adoor	19.10.2020 - 18.09.2021	Recommended for a fresh tenure.	23.09.2021 - 22.08.2022
8	Dr. Rajendran K. The Principal, University Institute of Technology Sasthamcotta	16.10.2020 - 15.09.2021	Recommended for a fresh tenure.	18.09.2021 - 17.08.2022
9	Sri. K. B. Jagadeesh Principal, University Institute of Technology Thenmala	19.10.2020 - 18.09.2021	Recommended for a fresh tenure.	23.09.2021 - 22.08.2022
10	Dr. S. Girija Kumari Principal, University Institute of Technology Pallickal	14.10.2020 - 13.09.2021	Recommended for a fresh tenure.	16.09.2021 - 15.08.2022
11	Dr. C. Shaji Principal, University Institute of Technology Paravur	15.10.2020 - 14.09.2021	Recommended for a fresh tenure.	17.09.2021 - 16.08.2022
12	Dr. Mohanakumar A. Principal, University Institute of Technology Kollam	15.10.2020 - 14.09.2021	Recommended for a fresh tenure.	17.09.2021 - 16.08.2022
13	Dr. S. Sreedevi Principal, University Institute of Technology Pirappancode	15.10.2020 - 14.09.2021	Recommended for a fresh tenure.	17.09.2021 - 16.08.2022
14	Dr. K. C. Ajith Prasad Principal, University Institute of Technology Pathanapuram	16.10.2020 - 15.09.2021	Recommended for a fresh tenure.	18.09.2021 - 17.08.2022
15	Dr. N. Sasikumar Principal, University Institute of Technology Mukhathala	14.10.2020 - 13.09.2021	Recommended for a fresh tenure.	16.09.2021 - 15.08.2022
16	Dr. Jacob Varghese Vadakkadom Principal, University Institute of Technology Kottarakkara	19.10.2020 - 18.09.2021	Recommended for a fresh tenure.	23.09.2021 - 31.05.2022
17	Smt. Swapna. C. Principal, University Institute of Technology Veli	11.11.2020 - 10.10.2021	Recommended for a fresh tenure.	13.10.2021 - 12.09.2022
18	Smt. Claramma M. A. Principal, University Institute of Technology Malayinkeezhu	11.11.2020 - 10.10.2021	Recommended for a fresh tenure.	13.10.2021 - 12.09.2022
19	Dr. Suresh Kumar. V. R. Principal, University Institute of Technology Vellarada	21.10.2020 - 20.09.2021	Recommended for a fresh tenure.	24.09.2021 - 23.08.2022

20	Dr. M. Ramani Amma Principal, University Institute of Technology Vakkom	12.11.2020 - 11.10.2021	Not recommended on being irregular	-
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As per the orders of the Vice-Chancellor, the Minutes of the meeting of the Performance Appraisal Committee for evaluating the performance of the Principals on contract basis at University Institutes of Technology held on 06.08.2021 was placed before the Syndicate. The Syndicate at its meeting held on 17.08.2021, vide item no. 31.122, considered the minutes and resolved to refer the same before the Standing Committee of the Syndicate on Departments and Other Institutions of the University. The Vice-Chancellor has ordered to implement the Syndicate resolution.

Accordingly the minutes of the meeting of the Performance Appraisal Committee for evaluating the performance of the Principals on contract basis at University Institutes of Technology held on 06.08.2021 is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

**Recommended to refer the item to the Syndicate.**

**Further recommended to engage Smt. M. Ramani Amma as Principal, UIT Mannady w.e.f. 16.10.2021 to 31.05.2022, subject to rectification of shortcomings pointed out by the Performance Appraisal Committee.**

**The Committee noted the Office Order No. 23215/Adm A VII/2020/UOK dated 13.09.2021 regarding shifting of services of staff on contract basis at University Institutes of Technology.**

(Ad. A VII Section)

*Resolution of the Syndicate*  
**RESOLVED** that the item be withdrawn.

**Item No. 32.112.02**

***University Institute of Technology, Neyyattinkara- Revising the rate of rent of Buildings- Minutes of the negotiation meeting- reg.***

The Principal UIT Neyyattinkara has forwarded the requests of Smt. Beena Murukan and Sri. Rajesh S & Smt. Sheeba Devi V. S., the owners of the Bluefort buildings that houses the centre, for renewal of rent agreement for a period of one year from 01-04-2021 to 31-03-2022 with an increase in rental amount.

It may be noted that the building was rented out at Rs. 28,527/- from Smt. Beena Murukan and at Rs. 9,510/- from Sri.Rajesh S and Smt.Sheeba Devi, w.e.f. 01-04-2018. The rent has not been increased for the past 3 years.

Subsequently, a negotiation meeting was convened on 10-08-2021 at Registrar's office in the presence of the Registrar, Finance Officer and the University Engineer with the owners of the Buildings. Taking into account the fact that rent has not been increased for the last 3 years, it was recommended to grant 8% increase in the rate of rent for one year w.e.f. 01-04-2021 (The minutes of the meeting appended).

The Vice Chancellor has approved the minutes of the negotiation meeting and ordered to place the minutes before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly, the minutes of the negotiation meeting for revising the rate of rent of Bluefort Buildings, that houses UIT Neyyattinkara, held on 10-08-2021 at Registrar's office is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

**Recommended that the Minutes of the negotiation meeting held on 10.08.2021 be accepted.**

**Further recommended to entrust Sri. B. P. Murali & Sri. Riyas Vahab, Members Syndicate to take co-ordinating steps to find out its own building to the Centre.**

(Ad. A VII Section)

*Resolution of the Syndicate*  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 20.09.2021, be approved.

**Item No.32.112.03 University Institute of Technology, Tholicode - Engagement of Computer Lab Instructor on contract basis from the rank list – reg.**

The Principal in charge, University Institute of Technology, (UIT), Tholicode has requested to engage a person as Computer Lab Instructor from the existing rank list as Smt. Indu M. S., Computer Lab Instructor at the Centre resigned from the post w.e.f. 16.04.2021 AN.

In this connection the following points may be noted.

- Smt. Indu M. S. (Rank – 1) was engaged at UIT, Tholicode as Computer Lab Instructor w.e.f. 26.06.2020 to 25.05.2021 from the existing rank list which came into force w.e.f. 25.02.2020. But she resigned on 16.04.2021.
- The Principal-in charge, UIT, Tholicode has requested to engage a person as Computer Lab Instructor from the rank list.
- UIT, Tholicode has two UG Courses – B. Com. Computer Application and B.Sc. Computer Science and the classes are running in online mode. It is proposed that a Computer Lab Instructor on contract basis at the UIT may be engaged as and when the classes resume after the restrictions are lifted.

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

In obedience to the orders of the Vice-Chancellor, the matter of engagement of Computer Lab Instructor on contract basis from the rank list at University Institute of Technology, Tholicode is placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration.

**Recommended to engage the next eligible candidate from the rank list for the post of Computer Lab Instructor on contract basis at UIT, Tholicode as and when the regular classes are resumed.**

(Ad. A VII Section)

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 20.09.2021, be approved.

**Item No.32.112.04 UIM, Kundara - Renewal of Rent Agreement - reg:-**

The Rent Agreement has been executed for first and second floor of the building that houses UIM, Kundara for a period of one year w.e.f 15.07.2020 and 01.08.2020 respectively, vide U O no.3483/2020/UOK dated 05.11.2020 and the agreement was expired on 14.07.2021 and 31.07.2021 respectively. The Principal, UIM, Kundara has forwarded the request of Sri. Rajasenan B, Owner of the building which houses UIM, Kundara to renew the rent agreement w.e.f 15.07.2021 and 01.08.2021 in the existing rate, i.e ₹21,505/- (Rupees Twenty one thousand five hundred and five only) and ₹ 20,240/- (Rupees Twenty thousand two hundred and forty only) per month for first and second floor respectively. When the file was put up for orders, the Vice-Chancellor has ordered to place the matter before Standing Committee of the Syndicate on Departments and Other Institutions of the University.

In obedience to the orders of Vice-Chancellor, the matter is placed before Standing Committee of the Syndicate on Departments and other Institutions of the University for consideration.

**Recommended the renewal of rent agreement.**

**The Committee further recommended to entrust Sri. Jairaj, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Adv.G.Muralidharan Pillai and Dr. S. Nazeeb, Members, Syndicate to take co-ordinating steps to find out its own building to UIM, Kundara.**

(Ad. C Section)

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 20.09.2021, be approved.

**Item No. 32.112.05**

**കെയു.സി.ടി.ഇ കായംകുളം ഡേ വാച്ച്മാൻ കം പ്യൂൺ - ജോലിയിൽ വീഴ്ച സംഭവത്തിൽ റിപ്പോർട്ട് പരിഗണിക്കുന്നത് - സംബന്ധിച്ച് :**



കായംകുളം ബി. എഡ്. സെന്ററിൽ ഡേ വാച്ച്മാൻ കം പ്യൂൺ ആയി ജോലി നോക്കി വരുന്ന ശ്രീമതി. പത്മകുമാരികൈതിരെ അകാരണമായി ജോലിക്കു ഹാജരാകുന്നില്ല. ഓഫീസിൽ സമയക്രമം പാലിക്കുന്നില്ല. പ്രിൻസിപ്പാൾ നൽകുന്ന നിർദ്ദേശം പാലിക്കുന്നില്ല എന്നീ പരാതികൾ പ്രിൻസിപ്പാൾ യൂണിവേഴ്സിറ്റിയെ അറിയിക്കുകയുണ്ടായി.

13.04.2021- ലെ സിൻഡിക്കേറ്റ്, മിനിറ്റ്സിലെ ഐറ്റം നമ്പർ 26.93. അഡീഷണൽ ഐറ്റം 2 -ലെ തീരുമാനപ്രകാരം സിൻഡിക്കേറ്റ് അംഗങ്ങളായ പ്രൊഫ. കെ. ലളിത, ശ്രീ. ജെ. ജയരാജ് എന്നിവർ 12.07.2021 - നു പ്രസ്തുത സെന്റർ സന്ദർശിച്ച് റിപ്പോർട്ട് സമർപ്പിക്കുകയുണ്ടായി. ടി റിപ്പോർട്ടിൽ പ്രിൻസിപ്പാൾ, അദ്ധ്യാപകർ, അനധ്യാപകർ, ശ്രീമതി. പത്മകുമാരി എന്നിവരുടെ ഭാഗം കേൾക്കുകയും, ശ്രീമതി. പത്മകുമാരികൈതിരായ പ്രസ്തുത പരാതിയിൽ വസ്തുതയുണ്ടെന്നു ബോധ്യപ്പെടുകയും ചെയ്തു. തുടർച്ചയായി 10 ദിവസം ആരോടും പറയാതെ പ്രസ്തുത സെന്ററിൽ നിന്ന് വിട്ടു നിന്നതായി ടിയാൾ സമ്മതിച്ചതായും, പ്രിൻസിപ്പലിനെ ഫോൺ ചെയ്ത് കിട്ടിയില്ല എന്ന ടെലിഫോൺ മറുപടി നൽകുകയും ചെയ്തതായും പറയുന്നു. നിരവധി തവണ പ്രിൻസിപ്പാളിന് സമക്ഷം സമയക്രമം ഇനി മേൽ പാലിച്ചു കൊള്ളാമെന്നു എഴുതി അപേക്ഷിച്ചതായും, അദ്ധ്യാപകരും, അനധ്യാപകരും പ്രസ്തുത കക്ഷിയുടെ കൃത്യനിർവഹണത്തിലെ വീഴ്ചകൾ വിവരിച്ചതായും റിപ്പോർട്ടിൽ പറയുന്നു.

അതിനാൽ നിലവിൽ പ്രസ്തുത സെന്ററിൽ ജോലി ചെയ്യുന്ന പ്യൂണിന്റെ സേവനം പത്മകുമാരിക്ക് പകരമായി ഉപയോഗപ്പെടുത്താവുന്നതാണെന്നു റിപ്പോർട്ടിൽ പ്രതിപാദിക്കുന്നു. ആയതിനാൽ ശ്രീമതി പത്മകുമാരിയുടെ സേവനം എത്രയും വേഗം നിർത്തലാക്കുന്നതിന് റിപ്പോർട്ട് ശുപാർശ ചെയ്യുന്നു. (Report appended).

വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം പ്രസ്തുത റിപ്പോർട്ട് സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കും ശുപാർശയ്ക്കുമായി സമർപ്പിച്ചിരുന്നു 23-07-2021 ൽ ചേർന്ന സിണ്ടിക്കേറ്റ്, ഐറ്റം നമ്പർ 30.71 ആയി ഈ വിഷയം പരിഗണിക്കുകയും സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓഫ് ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസ് ഓഫ് ടി യൂണിവേഴ്സിറ്റിയുടെ പരാമർശത്തിനായി തീരുമാനിക്കുകയും ചെയ്തു .

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം പ്രസ്തുത വിഷയം സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓഫ് ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസ് ഓഫ് ടി യൂണിവേഴ്സിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Recommended that the report be approved.**

**(Ad. A VII (A) Section)**

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 20.09.2021, be approved.

**Item No.32.112.06                      University of Kerala - Proposal envisaged in the Budget Speech- 2021-22 - Strengthening of Department of Publications - reg**

As per Item No.103 of the Budget Speech 2021-22, it is envisaged to Strengthen the University Press and Department of Publications, University of Kerala and an amount of Rs.8,00,000/- (Rupees Eight Lakh only) has been allocated in the Budget for the establishment of the same.

The Budget Implementation Cell at its Meeting held on 26.04.2021, vide item No.103 has recommended to obtain the proposal from the Joint Registrar, Administration, University of Kerala and to place the same before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly the proposal for the strengthening of the Department of Publications was received.

As per the orders of the Vice-Chancellor, the proposal for the strengthening of the Department of Publications received from the Department (Proposal appended) is placed before the the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendations.

**Recommended to refer Sl. No. 1 of the above proposal to the Purchase Committee.**

Further recommended to constitute a Sub Committee consisting of Sri. J. Jairaj, Convener, Standing Committee of the Syndicate on Departments & Other Institutions of the University, Dr.S.Nazeeb & Dr.M.Vijayan Pillai, Members, Syndicate and the Director, Department of Publications to study Sl No. 2 to 9 of the proposal and submit report on the same.

Further recommended to appoint Director, Department of Publications urgently.

(Ad. D III Section)

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 20.09.2021, be approved.

**Item No.32.112.07** യു ഐ ടി മുഖത്തലയിലെ നൈറ്റ് വാച്ച്മാനായിരുന്ന ശ്രീ ഡേവിഡ് ജോൺ പണിക്കരുടെ അനധികൃത ലീവ് ഇ ഗ്രാന്റ്സ് വിതരണത്തിലെ ക്രമക്കേടും സംബന്ധിച്ച സിന്റിക്കേറ്റ് ഉപസമിതി നടത്തിയ പരിശോധന - റിപ്പോർട്ട് പരിഗണിക്കുന്നത് സംബന്ധിച്ച്.

മുഖത്തല യു ഐ ടി യിൽ കരാർ വ്യവസ്ഥയിൽ നൈറ്റ് വാച്ച്മാനായി ജോലി ചെയ്തിരുന്ന ശ്രീ ഡേവിഡ് ജോൺ പണിക്കർ 21.10.2019 മുതൽ 20.11.2019 വരെ ശുന്യവേതനാവധി നീട്ടുവാനുള്ള അപേക്ഷ പ്രിൻസിപ്പൽ മുഖേനെ സമർപ്പിച്ചിരുന്നു. പിന്നീട് 20.01.2021വരെ അവധി നീട്ടുവാനുള്ള അപേക്ഷ സമർപ്പിക്കുകയും ചെയ്തു. തുടർന്ന് സെന്ററിലെ കട്ടികൾക്ക് ഇ ഗ്രാന്റ്സ് വിതരണം , ബന്ധപ്പെട്ട രജിസ്റ്ററുകളുടെ പരിപാലനം എന്നിവ ശ്രീ ഡേവിഡ് ജോൺ പണിക്കരെ ഏൽപ്പിച്ചിരുന്നതായും അതിൽ ക്രമക്കേട് നടന്നതായും ശ്രദ്ധയിൽപ്പെട്ടിട്ടുണ്ടെന്നു പ്രിൻസിപ്പൽ അറിയിക്കുകയും ചെയ്തു.

പ്രസ്തുത വിഷയം 14.08.2020 ലെ സിന്റിക്കേറ്റിന്റെ പരിഗണനയിൽ വരികയും (ഐറ്റം നം .16 .78 .09 ) ശ്രീ ജയരാജ് (കൺവീനർ, സിന്റിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസിന്റെ സ്റ്റാന്റിംഗ് കമ്മിറ്റി ) ഡോ. എസ് നസീബ് (സിൻഡിക്കേറ്റ് മെമ്പർ) ഡോ. പി രാഘവൻ (ജോയിന്റ് രജിസ്ട്രാർ (ഭരണ വിഭാഗം )) എന്നിവരെ മുഖത്തല സെന്റർ സന്ദർശിച്ച പരിശോധന നടത്തി ആയതിന്റെ റിപ്പോർട്ട് സിന്റിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻ സംബന്ധിച്ച സ്റ്റാന്റിംഗ് കമ്മിറ്റി മുൻപാകെ സമർപ്പിക്കുന്നതിന് തീരുമാനിക്കുകയും ചെയ്തു.

ആയതു പ്രകാരം 01.01.2021 ൽ മേൽ സൂചിപ്പിച്ച inspection team മുഖത്തല യു ഐ ടി സെന്റർ സന്ദർശിക്കുകയും ആയതിന്റെ റിപ്പോർട്ട് സമർപ്പിക്കുകയും ചെയ്തു. മേൽപ്പടി റിപ്പോർട്ടിന്റെ വിശദംശങ്ങൾ ചുവടെ ചേർക്കുന്നു.

- ഓഫീസിൽ റെക്കോർഡുകളായ Account statement. Income & Expenditure statements (31.12.2017 മുതൽ 07.11.2018വരെ) തുടങ്ങിയവ പരിശോധിച്ചതിൽ നിന്നും അർഹതപ്പെട്ട കട്ടികൾക്ക് ഇ ഗ്രാന്റ്സ് കൊടുത്തതിന്റെ രേഖകൾ ശ്രദ്ധയിൽപ്പെട്ടിട്ടില്ല.
- ബാങ്കിൽ നിന്നും തുക പിൻവലിച്ചതായി കാണുന്നു.
- ഓഫീസിൽ രേഖകൾ വേണ്ടവിധം സൂക്ഷിച്ചിട്ടില്ല.
- ഈ ക്രമക്കേട് നടക്കുന്ന സമയത്തു സെന്ററിലെ കമ്പ്യൂട്ടർ സയൻസ് വിഭാഗത്തിലെ കരാർ അധ്യാപികയായ ശ്രീമതി എൽ ശാലിനിക്കായിരുന്നു പ്രിൻസിപ്പലിന്റെ ചാർജ്.
- സെന്ററിലെ നൈറ്റ് വാച്ച്മാൻ ശ്രീ ഡേവിഡ് ജോൺ പണിക്കരുടെ പക്കൽ ഇ ഗ്രാന്റ്സ് തുക കട്ടികൾക്ക് വിതരണം ചെയ്യാനായി നൽകി എന്നാണ് ശ്രീമതി എൽ ശാലിനി പറയുന്നത്.
- ശ്രീ ഡേവിഡ് ജോൺ പണിക്കർ 21.10.2019 മുതൽ 20.01.2020 വരെ മെഡിക്കൽ ലീവിൽ ആയിരുന്നു. അദ്ദേഹം 01.01.2021 മുതൽ യു ഐ ടി മുഖത്തലയിൽ ജോലി ചെയ്യുന്നില്ല
- ആയതിന്റെ സത്യാവസ്ഥ കണ്ടുപിടിക്കുന്നതിനായി സർവകലാശാല ഫിനാൻസ് ഇൻസ്പെക്ഷൻ വിഭാഗം അടിയന്തര പരിശോധനകൾക്കായി ചുമതലപ്പെടുത്തുവാനും കമ്മിറ്റി ശുപാർശ ചെയ്തു.

ബഹു: വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം, മേൽ വിഷയം സിന്റിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസ് സംബന്ധിച്ച സ്റ്റാന്റിംഗ് കമ്മിറ്റി മുൻപാകെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Recommended that the report be accepted.**

**(Ad. A VII Section)**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 20.09.2021, be approved.

**Item No.32.112.08**

***University of Kerala -Proposal envisaged in the Budget Speech-2021-22- Strengthening of University Press – reg***

As per Item No.103 of the Budget Speech 2021-22, it is envisaged the Strengthening of University Press and Department of Publications, University of Kerala and an amount of Rs.8,00,000/- (Rupees Eight Lakh only) has been allocated in the Budget for the establishment of the same.

The Budget Implementation Cell at its Meeting held on 26.04.2021, vide item No.103 has recommended to obtain the proposal from the Joint Registrar, Administration, University of Kerala and to place the same before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly, the Superintendent in-Charge of Kerala University Press has forwarded the proposal for the purchase of equipment ;Short run printing Machine,and the details of the same are furnished below;

At present, Kerala University Press is equipped with 4 Offset Printing Machines for Long run works like Answer Books, text books etc and 2 Digital Copiers – Rizo and Toshiba for short run works like Minutes, Agenda etc.

Currently there is an increasing trend of short run work assignments (Less Copy with minimum pages) in the University Press.

Considering the short run workload and to achieve the optimum level of output from long run Offset machines, we want to add one more short run machine/copier and it is highly essential.

The approximate cost of the proposed machine is Rs. 5 Lakhs (Rupees Five Lakhs only) and it may be met from the amount already allotted in the current years budget.

The required technical specifications of the Short run printing machine (Multi function Printing Machine) is appended herewith

As per the orders of the Vice-Chancellor, the proposal forwarded by the Superintendent in-Charge of Kerala University Press for the purchase of Short Run Printing Machine(Multi function Printing Machine), is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendations.

**Recommended to refer the matter to the Purchase Committee.**

**(Ad. D III Section)**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 20.09.2021, be approved.

**Item No.32.112.09**

***University Institute of Technology, Bharanickavu, Kayamkulam - Panel of Guest Lecturers in Management & Malayalam - consideration of- reg.***

The Principal, University Institute of Technology, Bharanickavu, Kayamkulam has forwarded a panel of Guest Lecturers in Malayalam and Management, for approval w.e.f 24.08.2021, vide letter no. UIT Bharanickavu 408/ 2021 dated 03.08.2021.

The details are as follows:

Sl. No.	Subject	Name and Address of the Candidate	Educational Qualification
1	Management	Greeshma G Mahadeva Bhavanam, Keerikkad P O, Ramapuram - 690508	MBA - I Class - MG University - Eligibility Produced
2	Management	Swethamol Sandeep Nivas,Thathampally P O Alappuzha - 688013	MBA - I Class - University of Kerala

3	Management	Abhijith Ram M R Ullas Nagar – 75, Ellipode, Thirumala P O, TVM - 695006	MBA - CGPA - 8.05 - APJ Abdul Kalam Technological University - Eligibility Produced
4	Management	Ajith Babu S Surabhi, Kottakkupuram Clappana P O, Karunagapally - 690525	MBA- I Class - University of Kerala
5	Management	Suchitra V Kottarathil Padeettathil Chunakkara P O	MBA (Tourism) - Grade A - University of Kerala - CGPA - 7.16
6	Malayalam	Jijin B Krishna Thekkevilayil House, Near Power house Mavelikkara	MA - I Class - MG University - NET - Eligibility produced
7	Malayalam	Simi R Madathil Thekkathil Muthukulam South PO Muthukulam - 690506	M A - I Class - University of Kerala, NET
8	Malayalam	Shintu P P Puthenveedu, Akkarapadom P.O	M.A - I Class - M. G university - Eligibility certificate produced.

The following points may kindly be noted:

1. The Principals, University Institutes of Technology were directed to forward a list of Guest Lecturers in each subject at the centre by the month of April every year so as to prepare an approved panel of Guest Lecturers for the ensuing academic year, as per letter no. Ad.AVII.2.4549/2009 dated 28.01.2019.
2. Details of Courses offered and teaching faculties at UIT, Bharanickavu, Kayamkulam, are as follows:

Sl. No.	Name of the Course offered	No. of Contract Staff	No. of Guest Lecturers
1	B.Com tax and procedure practice	0	Malayalam – 1 (He has given consent for resignation as per Principal's report), English-1, Commerce- 5 Management - 2 (One out of the two Guest Lecturers resigned as per Principal's report)
2	BBA	2	

3. Income - Expenditure details of UIT Bharanickavu, Kayamkulam for the last three financial years are as follows:

Financial Year	Income	Expenditure	Remarks
2018 - 2019	₹ 14,47,700/-	₹ 7,88,694/-	Profit - ₹ 6,59,006/-
2019 - 2020	₹ 18,94,805/-	₹ 14,25,964/-	Profit - ₹ 4,68,841/-
2020 - 2021	₹ 19,32,095/-	₹ 27,52,121/-	Loss - ₹ 8,20,026/-

4. The Principal, UIT Bharanickavu, Kayamkulam has forwarded the workload and faculty requirements at the centre, which shows vacancy of 8hrs/ week in Management and 4hrs/week in malayalam.( Statement enclosed)
5. As per the orders of the Hon'ble Vice-Chancellor, matter regarding the approval of the Panel of Guest Lecturers in Malayalam and Management at University Institute of Technology, Bharanickavu, Kayamkulam is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendations.

**Recommended to include the candidates under Sl.No.1, 2, 6 & 7 in the above proposal in the panel of Guest Lecturers at UIT, Bharanickavu .**

**Further recommended to take steps for engaging Lecturers on contract at UITs, with qualification on par with that of Lecturers as prescribed by the UGC.**

**(Ad. A VII (A) Section)**

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 20.09.2021, be approved.

**Item No.32.112.10 University Institute of Management, Engagement of Lecturer on contract basis- reg:-**

Dr Sunil Das B (one of the candidate in the ranklist for Lecturer on contract basis in University Institute of Management dated 13.06.2018) was issued a memo for engagement at UIM, Alappuzha, vide memo no.Ad.C./8157/2018 dated 07.06.2019. But he had not joined duty within the stipulated time.

Dr Sunil Das B as per letter dated 09.08.2021 has requested to issue an appointment letter for the aforesaid post, as he didn't get the memo in this regard.

In this context, it may be noted that the memo for engagement was sent to him on 07.06.2019. The Principal, UIM, Alappuzha vide letter dated 17.07.2019 informed that Dr.Sunil Das.B had not joined for the post. Hence the next eligible person has given engagement as per norms.

In this context, the following may be noted:

1. The previous ranklist for Lecturers on contract basis in University Institutes of Management came into existence on 13.06.2018 and expired on 12.06.2021
2. At present two vacancies exist in UIM, Alappuzha
3. In the event of non-existence of ranklist, notification for the post may be issued urgently.

In obedience to the orders of Vice-Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for consideration.

**Recommended to issue notification for the post of Lecturer on contract at University Institutes of Management.**

**(Ad. C Section)**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 20.09.2021, be approved.

**Item No.32.112.11 UCE,Kvtm - Non payment of fourth year B-Tech tuition fee -reg:-**

The Principal,UCE,vide letter No.UCE/ADMN/NON PAYMENT dated 07.08.2020, had informed that two final year students of the Computer Science and Engineering Branch named Sri. Umesh Gopan (Admn.No.16.CS 256 ) and Sri. Nazeem. N (Admn.No.16 CS 234) admitted under Management category, for the Academic Year 2016-17 have not remitted the final year tuition fee. The students were summoned for several times before the Principal and warned about the consequences of the non payment of tuition fee on time (even at the time of Eight semester exam registration). As a step for recovery, a demand letter was also sent to the parents of the defaulters.

It may be noted that the aforementioned students belong to management category and the total tuition fee due to the University is ₹ 1.3 lakhs (₹ 65000/- per head ) plus 5% service charge.Lack of remittance of the same, causes monetary loss to the Kerala University exchequer. Moreover, it would attract Audit objections.

As per the orders of the Vice-Chancellor the matter was placed before the Standing Committee of the Syndicate on Departments and Other Institutions for recommendation. The Syndicate at its meeting held on 17.02.2021,vide item No.23.12.03, in having approved the recommendation of the S/c of the Syndicate on D&OI of the University held on 23.01.2021, resolved to call a report from the then principal and concerned Assistant Registrar and also recommended not to issue TC and certificates, until all the dues are cleared. Accordingly it was informed to the concerned on 23.03.2021 and 23.07.2021.

In response to letter No. Ad.C.3/9199/2019 dated 23.07.2021 , the Principal, UCE has forwarded a report submitted by the Assistant Registrar, UCE, stating that the aforementioned students were not remitted the final year tuition fee. Sri. Nazeem.N has not registered for 8th semester Examination and Sri. Umesh Gopan though registered for the same, but not appeared. Transfer Certificates and original Certificate have not been issued to them. No response has yet been received from the then Principal till date in this regard.

Hence the testimonials in respect of the above candidates are not issued till date.It can only be released on realisation of the money due to University.

In obedience to the orders of Vice-Chancellor, the matter pertaining to the non payment of final year tuition fee by Sri.Umesh Gopan and Sri. Nazeem. N is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for appropriate recommendations.

**Recommended to issue notice to the then Principal, UCE, ,Karyavattom on non-remittance of fee.**

**(Ad.C Section)**

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 20.09.2021, be approved.

**Item No.32.112.12**

**യു ഐ ടി മുഖത്തലയിലെ ഗസ്റ്റ് അധ്യാപകരുടെ കുടിശ്ശിക വേതനവുമായി ബന്ധപ്പെട്ടു നടന്ന പരിശോധന- റിപ്പോർട്ട് പരിഗണിക്കുന്നത് സംബന്ധിച്ച :**

യു ഐ ടി മുഖത്തലയിൽ കമ്പ്യൂട്ടർ സയൻസ് വിഭാഗത്തിൽ ഗസ്റ്റ് അധ്യാപികയായിരുന്ന ശ്രീമതി നീതു എം നായരുടെ സെപ്റ്റംബർ 2018 മുതൽ ഡിസംബർ 2018 വരെയുള്ള കാലയളവിലെ വേതനവും കോമേഴ്സ് വിഭാഗത്തിൽ ഗസ്റ്റ് അധ്യാപികയായിരുന്ന ശ്രീമതി അനുഷ്മ എം ഖാനിന്റെ ആഗസ്റ്റ് 2018 മാസത്തെ വേതനവും നൽകുന്നതിനുള്ള അപേക്ഷ യഥാസമയം നൽകാൻ വിട്ടുപോയതായും മേൽ കുടിശ്ശിക വേതനം തുടർന്ന് അനുവദിച്ചു നൽകുന്നതിനായും 21.12.2019 തീയതിയിൽ പ്രിൻസിപ്പൽ അപേക്ഷ സമർപ്പിച്ചിരുന്നു.

ബഹു വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം പ്രസ്തുത വിഷയം 14.08.2020 ലെ സിന്റിക്കേറ്റിന്റെ പരിഗണനയിൽ വരികയും ശ്രീ ജയരാജ് (കൺവീനർ, സിന്റിക്കേറ്റിന്റെ ഡിപ്പാർട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂട്ടീഷൻസ് സ്റ്റാന്റിംഗ് കമ്മിറ്റി) ഡോ. എസ് നസീബ് (സിൻഡിക്കേറ്റ് മെമ്പർ) ഡോ. പി രാഘവൻ (ജോയിന്റ് രജിസ്ട്രാർ (ഭരണ വിഭാഗം ) എന്നിവരെ പ്രസ്തുത വിഷയം പരിശോധിച്ച് ആയതിന്റെ റിപ്പോർട്ട് സിന്റിക്കേറ്റിന്റെ ഡിപ്പാർട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂട്ടീഷൻസ് സംബന്ധിച്ച സ്റ്റാന്റിംഗ് കമ്മിറ്റി മുൻപാകെ സമർപ്പിക്കുന്നതിന് തീരുമാനിക്കുകയും ചെയ്തു.

ആയതു പ്രകാരം 01.01.2021 ൽ മേൽ inspection team മുഖത്തല യു ഐ ടി സന്ദർശിച്ചു സമർപ്പിച്ച റിപ്പോർട്ടിന്റെ വിശദംശരങ്ങൾ താഴെ ചേർക്കുന്നു.

- കമ്പ്യൂട്ടർ സയൻസ് വിഭാഗത്തിൽ ഗസ്റ്റ് അധ്യാപികയായിരുന്ന ശ്രീമതി നീതു എം നായർ 03.09.2018 മുതൽ 03.12.2018 വരെ S5 BCA ക്ലാസുകൾ എടുത്തതായി കാണുന്നു.
- കോമേഴ്സ് വിഭാഗത്തിലെ ഗസ്റ്റ് അധ്യാപികയായിരുന്ന ശ്രീമതി അനുഷ്മ എം ഖാൻ 01.08.2018 മുതൽ 10.08.2018 വരെ S2 B.Com ക്ലാസുകൾ എടുത്തതായി കാണുന്നു .
- ഈ ഗസ്റ്റ് അധ്യാപകർക്ക് മേൽ പറഞ്ഞ കാലയളവിലെ അർഹതപ്പെട്ട വേതനം നൽകാവുന്നതാണെന്നു inspection team ശുപാർശ ചെയ്തിരിക്കുന്നു.

ബഹു: വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം, മേൽ വിഷയം സിന്റിക്കേറ്റിന്റെ ഡിപ്പാർട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂട്ടീഷൻസ് സംബന്ധിച്ച സ്റ്റാന്റിംഗ് കമ്മിറ്റി മുൻപാകെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Recommended that the report be accepted.**

**(Ad. A VII Section)**

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 20.09.2021, be approved.

**Item No.32.112. 13**

**University Institute of Technology, Veli- Request from the Principal for granting permission to select Guest Lecturers in Commerce at the Centre- consideration of- reg;**

The Principal, University Institute of Technology, Veli, vide letter dated 06.08.2021, has requested to grant permission for the selection of Guest Lecturers in Commerce at the centre. She has also reported that there is a shortage of 3 teaching faculty due to the commencement of first and third semester classes.

In this regard following facts may please be noted:

- BCom (Computer Application) and BBA are the courses offered in the centre and only 2020 Admission students are studying. The 2021 Admission process is going on.
- As per the Scheme and Syllabus, the workload of teaching faculty in Commerce for both the courses are as follows:

The total instructional hours for Commerce/Week – 38hrs, Semester 1: 17 hrs;  
Semester 3 : 21 hrs

Maximum instructional hours per teacher in a week - 16 hrs (Contract Lecturers) & 12 hrs (Guest Lecturers)

Present strength of teachers in Commerce - Contract Lecturer-1 & Guest Lecturer -1

- The service of one contract lecturer and one guest lecturer are available at the centre, whereas 38 teaching hours per week is calculated as per timetable ( including 17 hours for first semester, which is yet to commence).
- An analysis of workload reveals that at least three guest lecturers are needed to cope up with the need, as and when the college is at fullswing.

On submitting the file for granting permission to the Principal, UIT Veli to proceed with the selection procedure for the engagement of Guest lecturers in Commerce and to engage one Guest lecturer (considering exigency) from the list as and when it is approved, the Vice-Chancellor has ordered to place the matter before the Standing Committee on D&OIs.

In obedience to the orders of the Vice-Chancellor, the request of the Principal for granting permission to conduct interview for the selection of Guest lecturers in Commerce at the centre, is placed before the Standing committee of the Syndicate on Departments and Other Institutions of the University for consideration.

**Recommended that permission be granted to the Principal, University Institute of Technology, Veli to select Guest Lecturers as per norms.**

**(Ad. A VII Section)**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 20.09.2021, be approved.

**Item No.32.112.14**

**യു. ഐ. ടി. മലയിൻകീഴ്, യു. ഐ. ടി. നെയ്യാറ്റിൻകര എന്നീ സെന്ററുകളിലെ ഗണിത ശാസ്ത്ര വിഭാഗം ഗസ്റ്റ് ലെക്ചറർ ആയിരുന്ന ശ്രീമതി. ആർഷ വി. ദാസിന്റെ അപേക്ഷയിന്മേൽ ബന്ധപ്പെട്ട പ്രിൻസിപ്പൽമാർ നൽകിയ വിശദീകരണം സംബന്ധിച്ച്-**

യു. ഐ. ടി. മലയിൻകീഴ്, യു. ഐ. ടി. നെയ്യാറ്റിൻകര എന്നീ സെന്ററുകളിലെ ഗണിത ശാസ്ത്ര വിഭാഗം ഗസ്റ്റ് ലെക്ചറർ ആയിരുന്ന ശ്രീമതി. ആർഷ വി. ദാസിന്റെ ടീച്ചിംഗ് തൃപ്തികരമല്ലെന്ന കാരണത്താൽ യാതൊരു മുന്നറിയിപ്പും കൂടാതെ അധ്യാപനത്തിൽ നിന്നും ഒഴിവാക്കിയ നടപടി ദൃഢമാക്കാനും ടിയാളെ തിരിച്ചെടുക്കുന്നതിനു വേണ്ട തീരുമാനം കൈക്കൊള്ളണമെന്നും കാണിച്ചുകൊണ്ട് നൽകിയ അപേക്ഷ 02-07-2021ന് ചേർന്ന സിൻഡിക്കേറ്റ് യോഗം (ഐറ്റം നമ്പർ.29.34.10) പരിഗണിക്കുകയും ബന്ധപ്പെട്ട പ്രിൻസിപ്പൽമാരിൽ നിന്നും വിശദീകരണം തേടുവാൻ തീരുമാനിക്കുകയും ചെയ്തു.

ആയതു പ്രകാരം യു. ഐ. ടി. നെയ്യാറ്റിൻകര, മലയിൻകീഴ് സെന്ററുകളിലെ പ്രിൻസിപ്പൽമാർ നൽകിയ വിശദീകരണത്തിന്റെ സംക്ഷിപ്തരൂപം ചുവടെ ചേർക്കുന്നു.

യു. ഐ. ടി. നെയ്യാറ്റിൻകര പ്രിൻസിപ്പൽ നൽകിയ മറുപടിയിൽ, ടിയാൾ യു. ഐ. ടി. മലയിൻകീഴ്, നെയ്യാറ്റിൻകര, കാഞ്ഞിരംകുളം എന്നീ സെന്ററുകളിൽ ഗസ്റ്റ് അധ്യാപികയായി ഒരേ കാലഘട്ടത്തിൽ ജോലി നോക്കിയിരുന്നതായും സെന്ററിൽ ആഴ്ചയിൽ 2 ദിവസം മാത്രം വരികയും തുടർച്ചയായി 5 മണിക്കൂർ ക്ലാസ് എടുത്തുവരികയുമായിരുന്നെന്നും ഇത് സെന്ററിന്റെ സുഗമമായ നടത്തിപ്പിനും കുട്ടികൾക്കും ഒരേപോലെ ബുദ്ധിമുട്ടായിരുന്നു എന്നും സൂചിപ്പിച്ചിരിക്കുന്നു. കൂടാതെ ടിയാൾ പഠിപ്പിച്ചിരുന്നത് മനസ്സിലാകുന്നില്ല എന്നുള്ള വിദ്യാർത്ഥികളുടെ പരാതികളും വിശദീകരണത്തോടൊപ്പം സമർപ്പിച്ചിരിക്കുന്നു.

യു. ഐ. ടി. മലയിൻകീഴ് പ്രിൻസിപ്പൽ നൽകിയ മറുപടിയിൽ, മേൽ അധ്യാപിക പഠിപ്പിക്കുന്നത് മനസ്സിലാകുന്നില്ല, വിഷയത്തെ സംബന്ധിക്കുന്ന കുട്ടികളുടെ സംശയങ്ങൾ തീർപ്പാക്കുവാൻ കഴിയുന്നില്ല, പഠനാന്തരീക്ഷം സാഹാർദവവും സമീപനപരവുമല്ല മുതലായ പരാതികൾ കുട്ടികളിൽ നിന്നും ലഭിച്ചിരുന്നതായി

സൂചിപ്പിച്ചിരിക്കുന്നു. പ്രിൻസിപ്പാളിന്റെ നിരീക്ഷണത്തിൽ ടിയാളുടെ ക്ലാസ് റൂം മാനേജ്മെന്റ് മോശമായിരുന്നുവെന്നും ദേഷ്യപ്പെടലും, ഉച്ചത്തിലുള്ള സംസാരവും സമീപ ക്ലാസ്സുകളിൽ പഠിപ്പിച്ചുകൊണ്ടിരിക്കുന്ന അധ്യാപകരെയും സാരമായി ബാധിക്കുമായിരുന്നുവെന്നും അറിയിച്ചിരിക്കുന്നു. ടിയാൾ ഒരേ സമയം 3 സെന്ററുകളിൽ ഗസ്റ്റ് അധ്യാപികയായി ജോലി ചെയ്തിരുന്നത് ക്ലാസ്സുകളുടെ സമയക്രമീകരണങ്ങളിൽ ബുദ്ധിമുട്ടുണ്ടാക്കിയിരുന്നുവെന്നും സർവകലാശാല പരീക്ഷകളിൽ ടിയാൾ പഠിപ്പിച്ചിരുന്ന വിഷയത്തിൽ വിദ്യാർത്ഥികളുടെ കുറഞ്ഞ വിജയശതമാനം വിദ്യാർത്ഥികളിൽനിന്നും രക്ഷിതാക്കളിൽനിന്നുമുള്ള വിമർശനങ്ങൾക്കു കാരണമായതായും അറിയിച്ചിരിക്കുന്നു.

ബഹു. വൈസ് ചാൻസിലറിന്റെ ഉത്തരവിൻ പ്രകാരം ശ്രീമതി .ആർഷ വി ദാസിന്റെ പരാതിയിൽ ബന്ധപ്പെട്ട പ്രിൻസിപ്പാൾമാർ നൽകിയ വിശദീകരണത്തിൽ ഉചിതമായ തീരുമാനം കൈകൊള്ളുന്നതിലേക്കായി സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻ സംബന്ധിച്ച സ്റ്റാന്റിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Recommended that the reports submitted by the Principals, University Institute of Technology, Malayinkeezhu & Neyyattinkara be accepted.**

(Ad. A VII Section)

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 20.09.2021, be approved.

**Item No.32.112.15 കെ.യു.സി.റ്റി.ഇ.കൊല്ലം - കോളേജിന് ആവശ്യമായ അലമാര നൽകുന്നത് സംബന്ധിച്ച്**

കൊല്ലം കെ.യു.സി.റ്റി.ഇ. പ്രിൻസിപ്പൽ സമർപ്പിച്ച അപേക്ഷ പ്രകാരം കൊല്ലം കെ.യു.സി.റ്റി.ഇ- യിൽ ആരംഭകാലം മുതലുള്ള ഇരുമ്പ് അലമാരകളാണുള്ളതെന്നും ഇവയിൽ ഭൂരിപക്ഷവും കാലപ്പഴക്കത്താൽ ഉപയോഗിക്കാൻ കഴിയാത്ത സ്ഥിതിയിലാണെന്നും പരീക്ഷാ പേപ്പറുകൾ, ഉത്തര കടലാസുകൾ, മറ്റു ഫയലുകൾ, കുട്ടികളുടെ സർട്ടിഫിക്കറ്റുകൾ എന്നിവ സൂക്ഷിക്കുന്നതിനും ലൈബ്രറിയിലേക്കും അത്യാവശ്യമായി (9) ഒൻപത് അലമാരകൾ ആവശ്യമായി വരുന്നുവെന്നും അത് അനുവദിച്ചുതരുന്നതിനു ആവശ്യമായ നടപടികൾ സ്വീകരിക്കണമെന്നും അപേക്ഷിച്ചിരിക്കുന്നു.

ഫിനാൻസിന്റെ നിർദ്ദേശപ്രകാരം കൊല്ലം കെ യു സി ടി ഇ പ്രിൻസിപ്പൽ നൽകിയ റിപ്പോർട്ട് അനുസരിച്ച് കൊല്ലം ബി എഡ് കോളേജിൽ 9 (ഒൻപത്) അലമാരകൾ ആവശ്യമാണെന്നും അതിന്റെ വിശദ വിവരങ്ങളും തന്നിരിക്കുന്നു.

വിശദ വിവരങ്ങൾ പട്ടിക രൂപത്തിൽ ചുവടെ ചേർക്കുന്നു.

ആവശ്യം	അലമാരകളുടെ എണ്ണം
ബിഎഡ് പരീക്ഷകൾ, മറ്റു സർവകലാശാല പരീക്ഷകൾ തുടങ്ങിയവയുടെ ചോദ്യ കടലാസുകൾ, ഉത്തര കടലാസുകൾ എന്നിവ പ്രിൻസിപ്പൽ റൂമിൽ സൂക്ഷിക്കുന്നതിനേണ്ടി	3
ബിഎഡ് പരീക്ഷകൾ, മറ്റു സർവകലാശാല പരീക്ഷകൾ തുടങ്ങിയവയുടെ ചോദ്യ കടലാസുകൾ, ഉത്തര കടലാസുകൾ എന്നിവ പ്രിൻസിപ്പൽ റൂമിൽ സൂക്ഷിക്കുന്നതിനേണ്ടി	2
കുട്ടികളുടെ മാർക്കിറ്റുകൾ, സർട്ടിഫിക്കറ്റുകൾ, മറ്റു രജിസ്റ്ററുകൾ എന്നിവ സൂക്ഷിക്കുന്നതിനേണ്ടി	2
ലൈബ്രറിയിൽ പുസ്തകങ്ങൾ സൂക്ഷിക്കാൻ വേണ്ടി	2

വിവിധ യു.ഐ.ടി കളിലേക്ക് ഐ .ടി .സാമഗ്രികളും മറ്റ് ഉപകരണങ്ങളും വാങ്ങുന്നതിന് റിക്വയർമെന്റ് അനാലിസിസ് നടത്തുന്നതിന് പർച്ചേയ്സ് കമ്മിറ്റി ശുപാർശ ചെയ്തിരുന്നുവെന്നും പ്രസ്തുത ശുപാർശ കെ.യു.സി.ടി.ഇ.-കൾക്കും കൂടി ആവശ്യമാണെന്നും ഫിനാൻസ് വിഭാഗം പരാമർശിച്ചിരിക്കുന്നു .



ആയതിനാൽ കൊല്ലം കെ.യു.സി.ടി.ഇ. പ്രിൻസിപ്പൽ നൽകിയ അപേക്ഷ സ്റ്റാൻറിംഗ് കമ്മിറ്റി ഓഫ് ദി സിൻഡിക്കേറ്റ് ഓൺ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കണമെന്നും ശുപാർശ ചെയ്യുന്നു.

ആയതിനാൽ പ്രസ്തുതവിഷയം ബഹുമാനപ്പെട്ട വൈസ് -ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻറിംഗ് കമ്മിറ്റി ഓഫ് ദി ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസ് ഓഫ് ദി യൂണിവേഴ്സിറ്റിയിലേക്കുള്ള പരിഗണനക്കും ശുപാർശക്കുമായി സമർപ്പിക്കുന്നു.

**Recommended to refer the proposal to the Purchase Committee for purchasing 4 almirahs.**

**(Ad. A VII (A) Section)**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 20.09.2021, be approved.

**Item No.32.112.16 Shifting of service of Lecturers on contact basis in UITs - Revision- reg.**

With the consent of the Vice-Chancellor, the Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University presented a proposal for effecting changes on shifting of service of staff on contract in UITs implemented vide Office Order No.23215/Adm A.VII/2020/UOK dated 13.09.2021

**Recommended that the proposal be approved.**

**(Ad. A VII Section)**

The Committee came to a close at 04.30 pm.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 20.09.2021, be approved.

**Appendix Item 2**

**Ad AVII**

**Minutes of the negotiation meeting for revising the rate of rent of Blue fort Buildings, that houses UIT, Neyyattinkara**

Date : 10-08-2021  
 Time : 12.15 pm  
 Venue : Registrar's Room

Officers Present:

- Registrar - sd/-
- Finance Officer - sd/-
- University Engineer - sd/-

Parties Present:

- Smt.Beena Murugan, Building Owner - sd/-
- Smt.Sheeba Devi, Building Owner - sd/-

The meeting commenced at 12.15 p.m.

The committee discussed the revision of rent of 'Bluefort' building that houses University Institute of Technology, Neyyattinkara. An increase of 15% in rent has been demanded by the former and 50% increase by the latter, considering the market rate and business value of the estate.

Taking into account the fact that the rent for the building has not been increased for the last 3 years and settlement arrived at on negotiation, it was recommended to grant an increase of 8% in the rate of rent for one year w.e.f 01.04.2021, as detailed below.

Owner	Rate of rent in previous years	Increased rate	Rate of rent for one year w.e.f 01.04.2021
Smt.Beena Murugan (Building No.NMC/III/125 and III/126)	Rs.28,527/-	Rs.2,282.16/- rounded as Rs.2,282/-	Rs.30,809/-

Sri.Rajesh S and Smt.Sheeba Devi (Building No.NMC/III/127)	Rs.9510/-	Rs.760.8/- rounded as Rs.761/-	Rs.10,271/-
<b>Total</b>	Rs.38037/-	Rs.3,043/-	Rs.41,080/-

Further recommended to deduct tax at source at 10% of rent agreed to, as per rule.

The meeting came to close at 1.15 pm.

#### Appendix Item 6

#### **PROPOSAL FOR THE STRENGTHENING OF THE DEPARTMENT OF PUBLICATIONS**

The Department of Publications of the University of Kerala is one of the first departments of this mother University, which is established in the year 1938. From the very next year of the beginning of the University, this department has been rendering valuable service to the academic fraternity. At the time of the establishment of this department there was only one institution of its kind in the state. Institutions like Kerala Sahitya Academy, State Institute of Languages, Department of Cultural Publication, State Institute of Encyclopaedic Publications were started several years after the establishment of our department. After the establishment of similar institutions in the state, the publication activities has been shared with the above mentioned institutions. There is a certain amount of overlapping in the objectives of these institutions and the Publication department of the University.

The Department of Publications has been giving special service to the academic community and literature lovers by taking up the publication of those books which the private publishers are not interested to undertake normally. Now the department plays a major role in the field of educational book publishing in the state.

The department is concentrating in the publication of general books and text books. We have published well known books like Hortus Malabaricus, Kerala Sahitya Charithram written by Mahakavi Uloor, Rigvedasamhita of Vallathol etc.

In addition to the general books, we are catering to the needs of the student community by publishing the text books. At present we are publishing more than 20 text books for different courses. To strengthen the department, following actions may be incorporated.

- To enter into the digital publication and to publish old books in digital format, a high end scanner cum photocopier may be installed in the department.
- To speed up the production of the books, a pre-press facility with a DTP unit may be installed in the department or in the University press for the DTP works of the department.
- To improve the visibility of our Sales Emporium some minor civil works may be undertaken. The front view of the book shop may be changed so as to give it an ambience of a show room, thus bringing a change in the present look of an office.
- To enhance the sales of the books, vehicles may be allotted in order to participate in the book festival at different places of the state as and when required. Staff may also be deputed for the same.
- Text book sales is the major revenue generation segment of the department. So publishing of more text books may be entrusted with the publication department especially in the case of first and second languages for which more copies can be sold.
- To enhance the sales of the general books, advertisement may be given to literary magazines.
- Affiliated institutions of the University may be instructed to purchase library books from our department.
- An online payment facility may be provided for the sale of books from the department and a swiping machine may be installed at the sales counter to facilitate payment by card.
- Facilitate a user friendly software to the public for viewing and buying books online through university website and a software to the department for maintaining the sales and stock position of books in the department.

#### Appendix Item 8

<b>Multi function Printer Specification</b>		
Sl. No.	Specification Name	Value
1	Type of Machine	Multifunction machine(copy/scan/print)
2	Print Technology	Laser

3	Type of Printing	Mono
4	Catridge Technology	Toner
5	Platen/Flatbed Size	A3
6	Paper Size (Original/Image)	A3/A3
7	Paper Size Cassette	320 mm x 450 mm or above
8	RAM size (MB)	4 GB or above
9	Hard Disk Capacity (GB)	300 GB or above
10	Solid State Drive Memory	8 GB
11	Speed Range	55 – 75 ppm
12	Scanning Feature Availability	Yes
13	Duplexing Feature Availability	Yes
14	Networking Feature Availability	Yes
15	Original Document Feeder Type	DADF/RADF
16	Number of Main Paper Tray	2 or above
17	Input Paper Capacity	3000 sheets or above
18	Power Consumption	Less than 1000w
19	Minimum drum life	More than 5 lakhs
20	Print Resolution	4800 x 1200 dpi or above
21	Finishing	Auto collation/gathering
22	Printing Substance and Size	Copier Paper and Tracing Paper
23	Warranty	One year
24	OS Support	WINDOWS, LINUX, UBUNTU

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**Item No.32.113                      *General Maintenance and Painting Work at SH Building and Kerala University Library, Palayam- Modified Estimate-Consideration of-Reg.***  
**(Ad.BI)**

The University Engineer, vide E-mail dated. 23.09.2021 has informed that the Standing Committee of the Syndicate on Planning and Development held on 20.09.2021 have considered the estimate amounting to Rs.44,50,000/- for the renovation of University Senate Hall building in connection with NAAC visit and recommended to authorize the University Engineer to present the recast estimate, limiting the estimate amount by reducing the internal painting area, before the meeting of the Syndicate.

The S/c of the Syndicate on P&D has also considered the estimate amounting to Rs.34,90,000/- for the maintenance & painting of the University Library in connection with NAAC visit and recommended to authorize the University Engineer to present the recast the estimate before the meeting of the Syndicate, limiting the area, ie. outside portion, compound wall and inner walls where much damage happened in painting.

Accordingly, the University Engineer has forwarded the modified estimate amounting to Rs.28,90,000/- (Rupees Twenty Eight Lakh Ninety Thousand only) for the general maintenance and painting work of the Senate Hall Building and Rs.18,30,000/- (Rupees Eighteen Lakh Thirty Thousand only), for the general maintenance & painting of Kerala University Library at Palayam, prepared based on DSR 2018 rate with cost index 35.99.

As ordered by the Vice Chancellor, the modified estimate amounting to Rs. 28,90,000/- and Rs.18,30,000/- submitted by the University Engineer for **the general maintenance & painting work at SH building and Kerala University Library respectively**, are placed before the Syndicate for consideration.

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> to explore the possibility of entrusting the above works to CPWD.

=====  
**Item No.32.114                      *Investigation into alleged tampering of marks – Case registered against Sri. Vinod. V - Incorporating Section 7(a), (b) & (c) of Prevention of Corruption (Amendment) Act, 2018 – Permission Sought by the Investigating Officer – reg***

(Ad.AI)

With regard to the investigation into alleged tampering of marks by Sri. Vinod. V, Section Officer (terminated), Cr. NO. 24/2021 dated 25.03.2021 U/s 409, 420 & 468 of IPC, 43, 65 of IT Act was registered against Sri. Vinod. V. The investigating Officer, vide Lr. No. Cr. No. 24/2021/CCPS/TC dated 02/09/2021 sought permission to incorporate sections under Prevention of Corruption (Amendment) Act, 2018 against Sri. Vinod. V. The Legal Opinion from the Legal Adviser was sought in this matter.

The Legal Adviser vide Lr. No. NIL dated 15.09.2021 informed that *Section 17A of the Prevention of Corruption (Amendment) Act, 2018 mandates prior permission of the employer before proceeding against the employee. Since the complaint has been made by the University and Sri. Vinod. V was in service at the time of committing the offences, there is a statutory obligation on the part of the University to comply with the above said provisions without causing much delay. The matter of removal of the accused from University service may also be intimated to the investigating officer.*

*It is also clarified that, by virtue of Sub-section (c) of Section 17A, the authority competent to grant permission will be the authority competent to remove accused employee from his office. Hence, in the instant case permission may be granted either by the Hon'ble Vice-Chancellor in exercise of the powers conferred under section 10(13) and 10(14) of the University Act or by the Syndicate.*

It may be noted that the copy of the file regarding the disciplinary proceedings against Sri. Vinod. V, including his termination has already been forwarded to the investigating officer in reply to the NOTICE UNDER SECTION 91 OF Cr.P.C dated 02.09.2021. As per the orders of the Hon'ble Vice-Chancellor, the matter regarding granting permission to incorporate sections under Prevention of Corruption (Amendment) Act, 2018 against Sri. Vinod. V, as requested by the investigating officer, is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** to grant permission to incorporate sections under Prevention of Corruption (Amendment) Act, 2018 against Sri. Vinod. V and the same be intimated to the Investigating Officer with immediate effect.

Item No.32.115

**Proposal for Revamping KUCC – consideration of – reg**

**(Ad.D1)**

Kerala University Computer Centre is first of its kind in Kerala and has been established to find total IT solutions for all academic and administrative problems faced by the University. Though the demand for IT solutions increased the human resource at KUCC remained static. So, revamping the activities at the Computer Centre became extremely essential. The suggestions put forward by the committee constituted by the syndicate to submit report on the same is given below:

**1. Increasing Man Power**

One of the pressing needs of KUCC is adequate man power. With increasing demand for automation, the development of new software became extremely essential. But the staff strength and deployment of staff remained the same. In order to develop a professional administrative system at KUCC there need a three-tier system under the Director.

First level may consist of a System Analyst, a Project Manager and a System Manager. In the second level, there must be Senior Programmers below the System Analyst & Project Manager and System Administrators below the System Manager. Teams of Programmers may be posted below the Senior Programmers and Technicians in the UCC may be posted below the System Administrators.

<b>DIRECTOR</b>		
System Analyst	Project Manager	System Manager
Senior Programmers	Senior Programmers	System Administrators
Programmers	Programmers	Technicians

Since there is shortage of programmers, the committee recommended that all existing vacancies of programmers may be filled with immediate effect. Separate teams are to be constituted for Database Administration because of intensive data dealing in the University. In addition to the present manpower, more experienced programmers are to be posted to manage software currently being used at the University. At present KUCC has 6 programmers and one senior programmer.

Committee recommends the appointment of three more senior programmers and one hardware technician. A separate Testing team and Auditing team should shall also be formulated under the supervision of the System Analyst.

## 2. Outsourcing Software Development

The committee felt that KUCC need not be burdened with the responsibility of developing major software. It is not feasible to maintain a huge team for software development at KUCC. So, it is better to seek the help of outside agencies for the development of software the management of which can be entrusted with the KUCC. However, any addition of modification required in the software and the management of the same can be entrusted with the programmers

## 3. Deployment of Staff

The Committee recommended the following to meet the demand for more man power:

- Sri.Sanal Kumar, System Analyst working at Department of Futures Studies, Kariavattom may be transferred to KUCC for performing the role of System Analyst.
- Dr.Jayamol Mathews, Scientific Officer at UCC may be posted as the System Manager.
- For the post of Project Manager, an experienced person from the IT industry may be appointed.
- The committee also suggested to explore the possibility of appointing experienced IT professional as Project Manager in KUCC.
- The committee also recommended that Dr.Jayamol Mathews, Scientific Officer at UCC may be entrusted with the charge of Director, in his absence.

## 4. IT Auditing

The committee also recommended that after an effective management system has been introduced, IT Audit may be done annually. Software Audit must include internal and external audit at regular intervals, internal once in 6 months and external once in a year.

## 5. Improving DDFS

The committee observed that the Digital File Flow system introduced in the University need to be improved. It was suggested that the security measures in DDFS may be enhanced with an OTP system and facility for Digital Signature.

## 6. Enhancing remuneration of Programmers and Annual Assessment of Performance

The committee also opined that the present remuneration compared to other offices/ firms is low and need enhancement. There shall be a system for annual assessment of performance of the programmers and the administrative staff. In order to give a boost to good performers the possibility of providing performance allowance to the best performers shall be explored.

## 7. Paperless University

Though the University is using software for different activities integration of the software has not happened yet. Procuring and verifying data is extremely difficult in the present system. For the implementation of Paperless Office in the true sense of the term and to make out administration smooth and easy we need an integrated system in which the examination, research, finance, academic and administrative sections are integrated. Expression of interest may be invited from competent agencies for the execution of this project.

Dr. P.P. Ajayakumar Sd/-  
 Dr.K.S. Anilkumar Sd/-  
 Dr. Vinod Chandra Sd/-  
 Dr. Aji S. Sd/-

### *Resolution of the Syndicate*

The Syndicate considered the proposal for revamping Kerala University Computer Centre submitted by the Sub-Committee and **RESOLVED** to approve the proposal with following modification:

1. Proposal at Sl. No.2 be deleted
2. Proposal at Sl. No.7 be renamed as Paperless Office Administration

**FURTHER RESOLVED** to take necessary steps to implement the proposal.

**ALSO RESOLVED** to initiate immediate steps for the appointment of Director, Kerala University Computer Centre on Deputation/ Contract basis and Project Manager, Kerala University Computer Centre on contract basis.

**Item No.32.116**                      **Proposal for Starting new Departments in Strategic Areas University of Kerala – consideration of – reg.**

**(Ac.D)**

In tune with the proclamation of the Government of Kerala to develop Kerala into a hub of higher education University of Kerala has formulated a well-designed proposal for starting new departments in strategic subjects which would provide facility for students to learn programmes in emerging areas. At present University of Kerala has 44 departments out of which 11 belongs to faculty of Science and 7 to Science and Technology and 26 belongs to Social Sciences, Languages, commerce and Education. The accreditation process and ranking systems prevalent in the country most often focus more on research outputs and funding from external agencies. The concentration on the two factors mentioned above favours Universities with a greater thrust on Science and technology departments. Another important factor is the number of teaching staff. It is natural that with increase in the number of teachers the number of research scholars, project funding and publication will increase and that will in turn help in achieving higher grade in the ranking and NAAC accreditation. So if University of Kerala has to improve its performance in the ranking and NAAC accreditation in the near future we should think of starting new departments in emerging areas and posting decent number of faculty members in each department. Hence the proposal for starting the following departments in the University.

**Faculty Positions**

Each department should have the following faculty positions:

Professor 1

Associate Professor 1

Assistant Professors 4

**Department of Communication Science and Electronics**

The mission of the Department will be (i) To impart core engineering skills in electronics and communication engineering through effective teaching-learning practices (ii) To Provide academic environment that promotes creative thinking, team work and research and (iii) To enable the graduates to face societal challenges and provide holistic solutions.

It is proposed to start this Department with the main objective of conducting teaching and research in the following fields:

- Signal and Image Processing
- Analogue and Digital VLSI Technology
- MEMS and Nanotechnology
- Development of 2D material technologies
- Solar energy materials
- Merging of Electronics and Photonics with Plasmonics
- Wireless and Fibre Optical Communication
- Embedded System Design and Application and
- Information Theory and Coding.

Programmes

Masters in E&C

PhD programmes

**Department of Artificial Intelligence and Robotics:**

It is proposed to start this Department with the main objective of conducting teaching and research in areas such as Computer Vision, Machine Learning, Expert Systems, Brain and Cognitive Sciences, and the Design and development of Robots. The advancements in Artificial Intelligence (AI) lead to many intelligent applications in different aspects of human life and disciplines. Various programs can be jointly hosted in this proposed Department that promises to yield benefits for the participating disciplines.

Artificial Intelligence (AI) aims to aid human capabilities and help human beings make advanced decisions with far-reaching consequences. AI is inspired and evolved from neuroscience, also known as Neural Science, studying how the nervous system develops, its structure, and what it does. Neuroscientists focus on the brain and its impact on behaviour and cognitive functions. The overall research goal of Artificial Intelligence is to create technology that allows computers and machines to function intelligently. AI can be achieved by reading the behaviour of humans and using

the outcome to develop intelligent systems. Machine learning and computer vision are the driving technologies of robots to work efficiently and accurately in different situations. The findings in Brain and Cognitive Sciences will definitely boost the capabilities of robots even beyond our imagination.

The academic and research experiences that we already have in the different areas of AI can be effectively channelized to establish the proposed Department of Artificial Intelligence and Robotics. This Department will enrich the cutting-edge researches in the University by supplementing different technological tools and techniques to various Departments, irrespective of the discipline those are spread across different faculties such as Social Sciences, Language, Sciences, and Technology. As we can see, most of the patents and start-ups that have attracted international attention are flavoured by AI, and it is sure that our academic community can also do beautiful things through this kind of progressive initiatives.

**Programmes proposed:**

PhD in Artificial Intelligence (FT and PT)

PhD in Robotics (FT and PT)

Masters in AI and Cognitive Science

Masters in AI and Robotics

**Department of Data Science**

Data science, a relatively new emerging multi-disciplinary discipline concerned with the collection, preparation, analysis, visualization, management and preservation of large collections of information aiming at generating value from the data itself. Data science can be defined as the methods and technologies used to conduct scientific research through management and utilization of scientific data. Scientific data are more structured, becomes easier to extract knowledge, make analysis easier, more precise or more accurate. There are two components in data science. First one is the study of the nature of the data and scientific issues related to the data. The second one is the possible usefulness and real world applications. The development of data science as a distinct field of research and education has been propelled by the exponential growth in both, quantity and complexity of data, not just in the sciences, but in all domains of life. Even as the exact nature or definition of data science continues to evolve, the novel techniques originating in the field have already begun to make a deep impact in natural sciences ranging from single-cell biology to astronomy, in social sciences, in public health, as well as in industrial applications. At the beginning the proposed Department can focus on formal and mathematical models for data processing, as well as on issues concerning the engineering of large-scale data processing systems. Fields such as Cybersecurity, Financial Analytics, Health Analytics and other societal needs also will be addressed at first.

**Proposed programmes:**

PhD in Data Science

Masters in Data Science

Post graduate diploma in Data Analytics

Post graduate diploma in Artificial Intelligence

Post graduate diploma in Machine Learning

**Department of Functional Organic Materials**

Organic chemistry is the study of the structure, properties, composition, reactions, and preparation of carbon-containing compounds. Most organic compounds contain carbon and hydrogen, but they may also include any number of other elements like nitrogen, oxygen, halogens, phosphorus, silicon and sulfur. Originally limited to the study of compounds produced by living organisms, organic chemistry has been expanded to include human-made substances. Organic chemistry was initiated as a branch of chemistry just like inorganic chemistry and physical chemistry but eventually broadened to a giant extent when compared to the other two major branches of chemistry. This is owing to the vast number of organic molecules and materials developed-their isolation, synthesis, structure-property relationship and application in various fields. Organic chemistry has been flourishing by expanding its territories through exploration of the interfaces with other science disciplines. Thus, organic chemistry is certainly serving as the core chemical science for the advancement of science and technology with clear goals to benefit human life and society. For example, since the outbreak of the Covid-19 pandemic, major research related to this disease was focused on the various disciplines associated to organic chemistry, be it diagnosis, synthesis of various drugs and development of vaccines. It is believed that the great challenges and successes in

organic chemistry are residing at the interface with energy, environment, sustainability, materials, biology, medicine, and computer science. Therefore, in this context, it is advisable for the University of Kerala to establish a department on organic chemistry.

The main objectives of the proposed department of functional organic materials will be to execute cutting edge research and to conduct courses in this area. The major research activities may be based on following areas

- New organic synthetic methods and methodologies
- Organic reaction mechanisms based on physical and theoretical chemistry approaches
- Bioorganic and medicinal chemistry including bio-imaging, pharmaceuticals, drug design and discovery
- Organic electronics and optoelectronics (Organic solar cells, OLEDs, OFETs etc.)
- Molecular recognition, molecular machines and supramolecular chemistry
- Organic polymers and materials chemistry
- Conversion of agricultural and industrial waste to useful materials
- Isolation and synthesis of natural products and
- Computational organic chemistry.

#### **Department of Oceanography and Blue Economy**

Oceans, which cover 70 per cent of the globe, remain a key part of our life. About 95 per cent of Deep Ocean remains unexplored. For India, with its three sides surrounded by the oceans and around 30 per cent of the country's population living in coastal areas, ocean is a major economic factor supporting fisheries and aquaculture, tourism, livelihoods and blue trade. Oceans are also storehouse of food, energy, minerals, medicines, modulator of weather and climate and underpin life on Earth. Considering importance of the oceans on sustainability, the United Nations (UN) has declared the decade, 2021-2030 as the Decade of Ocean Science for Sustainable Development. India has a unique maritime position. Its 7517 km long coastline is home to nine coastal states and 1382 islands. The Government of India's Vision of New India by 2030 enunciated in February 2019 highlighted the Blue Economy as one of the ten core dimensions of growth. It is likely that in future modern Mining Systems and methodologies will be developed for mining Poly metallic Nodules from 6000 m depth in the central Indian Ocean. The exploration studies of minerals can pave way for the commercial exploitation in the near future, as and when commercial exploitation code is evolved by the International Seabed Authority, an UN organization. This component will help the Blue Economy priority area of exploring and harnessing of deep-sea minerals and energy.

The major area where teaching and research proposed in this department consists of two groups; one consisting of Marine biology, Chemical Oceanography, Marine Geology, Physical Oceanography and another consisting of various aspects of Blue Economy.

Programmes:

- Masters in Marine Sciences with specialization in Blue Economy
- Masters in Blue Economy
- PhD programme in Oceanography
- PhD Programme in Blue Economy

#### **Department of Public Health**

The word "health," we typically associate it with medical matters, so the definition of public health can seem a little confusing. Unlike the practice of medicine in clinical settings—like a doctor's office or hospital—public health is not a one-on-one discipline, nor do those in the field practice medicine. Instead, public health focuses on improving and protecting community health and well-being, with an emphasis on prevention among large groups of people. Those with public health degrees keep communities healthy through child wellness, disease prevention, education, disaster relief, clean water, access to healthcare, and much more.

Most of us rarely think about these roles until a crisis, such as Covid-19 or devastating flood, captures our attention. But public health officials—many of whom may hold public health degrees—work on a daily basis to keep people healthy and safe, locally and around the world, by preventing disease and injury.

Public health initiatives such as vaccinations, family planning, motor vehicle safety laws, and clean air and water policies have increased considerably the life expectancy developed countries. The proposed Department will carry out teaching and research programmes in the following areas.



- Biostatistics
- Environmental Health Sciences
- Epidemiology
- Health Behaviour and Health Education
- Health Management and Policy
- Nutritional Sciences
- Population and Health Sciences

### **Department of Renewable Energy**

India is a fast-growing economy and its prime agenda is transformation of increasing energy demand, improving its efficiency and increased use of renewable energy sources for power and transportation. As India targets to achieve a green energy capacity of 500 GW by 2022 and the Government of Kerala targets to generate 1604.9 MU of electricity using solar photovoltaics in 2021-2022, University of Kerala, Trivandrum plans to take part in the mission through the proposed Department for Renewable Energy. The main objective of the proposed Department is to play a catalytic role to move towards the set goal of the Central and State Governments' clean energy policy by serving as technology provider and also by promoting the clean energy research. The division targets to develop device prototypes which will have direct practical implementation and scale up /further development. University of Kerala has already proved its potential in energy research with good publication record in the fields of design and development of materials and methods for clean energy research, nanoscale materials for solar water splitting and photovoltaic systems, hydrogen generation by solar water splitting, electrochemical hydrogen generation, microbial fuel cells, hydrogen-oxygen fuel cells and components etc. The proposed Department will have the following programmes of study and research.

- PhD Programme
- Masters programme in Physics and Chemistry streams with Renewable Energy Specialization. Proposal for starting Department of Space Physics in University of Kerala

Space physics a broad realm of modern science that includes Space Physics, Atmospheric studies including climate studies and Astrophysics constitute a frontier area of research in the current scenario. This field is an emerging area where basic scientific understanding, modern technology and computational techniques methods join hand in hand to address problems relevant to the society such as weather prediction, climate change, remote sensing, disaster management, advanced communication, defense, etc. This field also include investigation of astronomical bodies such as moon, planets, galaxies, etc., which is the pinnacle of scientific achievement of human race. Many new understandings on the fundamental structure of our Universe are also topic of such investigations. Universities in developed Nations have already set up Department in areas of Space Physics, Space science, Astronomy, etc., and have joint ventures with space agencies, private entrepreneurs, etc.. University of Kerala is geographically close to Vikram Sarabhai Space Centre and has close collaboration with VSSC over the years through Academic programs. As our state is planning to venture into new realms of higher education hitherto unexplored with a global perspective it is the right time for the University of Kerala to start Department of Space Physics.

Programmes:

PhD Space Physics

Master Programmes

### **Department of Integrative Biology**

Inter University Centre for Evolutionary and Integrative Biology (*i*CEIB) of the University of Kerala at North campus was established in 2013 and it is proposed to transform it into the Department of Integrative Biology. At present this Centre explores teaching, research and training in various areas of Modern Biology in an innovative way utilizing trans-disciplinary approaches. The centre promote innovative approach among biology students and researchers to understand the advances in modern Biology. As an ambitious centre, CEIB started a master's degree course in Integrative Biology in 2014. Currently, the Centre has 14 seats for the M. Sc. Integrative Biology (Zoology) programme. This Centre offers research and training programs with a curriculum ranging from studies on the evolution of structure and function of lifeforms to advanced studies on modern molecular technologies. The Centre intends to provide opportunity for students to interact with leading scientists and academicians of our country and abroad. Inter-University Centre for Evolutionary and Integrative

Biology offers research programmes in various areas of life sciences. The major thrust areas of research in iCEIB includes, Stress Physiology, Endocrinology, Molecular Medicine, Neurobiology, Disease Biology and Immunology, Ease Physiology and Microbiology. In terms of infrastructure, ICEIB is one of the best Inter-university centres under University of Kerala which has equipped with modern tools and techniques. Well-stocked and presently having a collection of books and scientific journals to equip students with a wide range of academic. The Library is fully automated and provides user services through computer. The Centre is equipped with different sophisticated and analytical equipment's for meeting the needs such as High Performance Liquid Chromatography, Real-time PCR, Biospectrophotometer, Hybridization chamber, Chemidoc, Automated gas analyzer, Thermalcycler, Tissuelyzer, Western workflow, Water purification system, Non-Refrigerated micro centrifuge, Multipurpose centrifuge, Refrigerated micro centrifuge, Refrigerated Benchtopcentrifuge, -80 Deep freezer, -20 freeezer, Live cell image etc. The Department of Integrative Biology can function as an academic centre in the University of Kerala for providing trained man power to full fill the future need for expertise in Integrative Bilology and allied area.

Proposed programmes:

1. Master of Science programme in Integrative Biology
2. PhD Programme in Integrative Biology

***Resolution of the Syndicate***

**RESOLVED** to approve the proposal for instituting the following Teaching and Research Departments in the University:

1. Communication Science and Electronics
2. Artificial Intelligence and Robotics
3. Data Science
4. Functional Organic Materials
5. Oceanography and Blue Economy
6. Renewable Energy
7. Integrative Biology

**FURTHER RESOLVED** to create Faculty positions for these departments as detailed below:

<i>Sl. No.</i>	<i>Department</i>	<i>Post Created</i>		
		<i>Professor</i>	<i>Associate Professor</i>	<i>Assistant Professor</i>
1.	Communication Science and Electronics	1	1	4
2.	Artificial Intelligence and Robotics	1	1	4
3.	Data Science	1	1	4
4.	Functional Organic Materials	1	1	4
5.	Oceanography and Blue Economy	1	1	4
6.	Renewable Energy	1	1	4
7.	Integrative Biology	1	1	4

**ALSO RESOLVED** to recommend to place the above resolution before the Senate for approval.

***Item No.32.117 Proposal for appointing Teachers under Tenure track system – considerationof – reg.***

**(Ad.H)**

Tenure track system has been introduced by UGC to meet the growing need for teachers in the colleges and Universities and the inability of the governments to appoint teachers on a permanent basis. However, the teacher appointed for a period of 5 years will be eligible for extension of their service based on their performance. Government of Kerala has decided to accept this idea in principle. University of Kerala shall consider the possibility of appointing teachers under this system at least in departments like, Bio-technology, Nano-Science and Nano technology, Opto-electronics, Aquatic Biology and in the newly proposed departments. The teachers appointed under tenure track scheme will be treated as equal to permanent faculty. They will be motivated to contribute more in the field of research and will attract more projects. The appointment of teachers under this system will help the University to find a solution to the faculty crunch to a certain extent. So, the proposal is placed before the Syndicate for discussion and appropriate decision.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the next Syndicate for detailed discussion.

**Item No.32.118      Entrusting Engineering/ Construction work with external agencies – reg (Ad.B1)**

University is going for third cycle of NAAC accreditation in 2020 and the visit of the NAAC team is expected in December 2021. There are many projects yet to be implemented such as beautification of the Palayam Campus, installation of lifts in various buildings, construction of buildings for new schools. At present the Engineering Wing of University of Kerala with limited number of staff members may not be able to complete all works within the stipulated time.

So we should explore the possibility of entrusting some of the works with external agencies like CPWD. The following works may be considered for outsourcing.

1. Beautification of Palayam Campus
2. Lift in various Departments
3. Construction of buildings of Renewable Energy Department
4. Construction of the building of English and Foreign Language School.

**Resolution of the Syndicate**

Since the University of Kerala is going for third cycle of NAAC accreditation in 2020 and the visit of the NAAC team is to be expected in December 2021, certain projects are to be implemented within the stipulated time. Considering the urgency the Syndicate **RESOLVED** to intimate the authorities of CPWD that the University has decided to entrust the following construction works for implementation:

1. General Maintenance and painting works at Senate House Buildings and Kerala University Library, Palayam.
2. Beautification of Palayam Campus
3. Lift in various Departments and Library
4. Construction of buildings of Renewable Energy Department
5. Construction of IMK Building, Kariavattom
6. Construction of Indoor Stadium, Kariavattom

**FURTHER RESOLVED** to invite the authorities of CPWD before the Standing Committee of the Syndicate on Planning and Development for detailed discussion in this regard.

**Item No.32.119      Admission for UG/PG Programme - Collection of PTA Fund by the Aided/ Self-financing Colleges – reg**

**(DCDC/ Ac.H)**

**Resolution of the Syndicate**

It has come to the notice that Aided/ Self-financing Colleges are collecting PTA Fund and other extra fund for admission to UG Programmes other than tuition fees.

The Syndicate considered the above matter and **RESOLVED** to intimate all Aided/ Self-financing Colleges to strictly comply the G.O.(Rt.) No.1361/2019/H.Edn. dated 03.08.2019 and not to collect other extra fund during the admission process.

**REGISTRAR**

**PRO-VICE-CHANCELLOR**

**VICE-CHANCELLOR**

University Buildings,  
Thiruvananthapuram,  
23.09.2021



## UNIVERSITY OF KERALA

### Preliminary Minutes of the 33<sup>rd</sup> Meeting of the Syndicate held on 28.10.2021

Place of Meeting : University Buildings  
Thiruvananthapuram  
Time : 10.00 AM

#### Members Present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)  
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar  
Pro-Vice-Chancellor
3. Adv.B.Balachandran
4. Adv.K.H.Babujan
5. Sri.Jairaj.J
6. Dr.K.B.Manoj
7. Sri.Bijukumar.G
8. Dr.S.Nazeeb
9. Sri.Arunkumar R
10. Adv.A.Ajikumar
11. Dr.M.Vijayan Pillai
12. Sri.Riyas Vahab
13. Prof.K.Lalitha
14. Smt.Renju Suresh
15. Sri.B.P.Murali

#### Online presence

1. Dr.K.G.Gopchandran
2. Dr.Mathew.V
3. Adv.G.Muralidharan Pillai

#### **Item No. 33.01. Confirmation of the Preliminary Minutes of the 32<sup>nd</sup> Meeting of the Syndicate held on 23.09.2021 -reg.**

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 32<sup>nd</sup> Meeting of the Syndicate held on 23.09.2021 with the following modifications:

**Item No.32.07.03** Resolution be modified as **RESOLVED** that the above recommendation of the meeting of the University Level Monitoring Committee (ULMC), constituted for monitoring the First Degree Programmes under CBCS System held on 16.08.2021, be approved.

(Ac.AV)

**Item No.32.07.04** Resolution be modified as **RESOLVED** that the above recommendation of the meeting of the University Level Monitoring Committee (ULMC), constituted for monitoring the First Degree Programmes under CBCS System held on 16.08.2021, be approved.

(Ac.AV)

- Item No.32.07.06** 2<sup>nd</sup> portion of the resolution be deleted. (Ac.AV)
- Item No.32.50** Resolution be modified as **RESOLVED** to extent the period of contract of Smt.Sabna T Thaj, as Lecturer on Contract basis for eleven months. (Ad.DIII)
- Item No.32.71** **Resolution be added "Further Resolved** to approve the proposal submitted by the Deputy Librarian (i/c), Campus Library for enabling "RFID cards" needed for the purpose shall be made available from the University Library and its printing shall be done by the Departments concerned, by outsourcing the work to an outside agency, as per rules, debiting the expenses from the Department Development Fund of the respective departments. (Pl.A1)
- Item No.32.92.A5** **Resolution be corrected as Resolved to approve the proposal for the initial appointment of Dr.Mary Sheeba A, as Assistant Professor in Department of Botany, Mar Ivanios college, Thiruvananthapuram w.e.f 25.11.2020 FN.** (Ac.F1)
- Item No.32.92.C15** **Proposal at Sl.No.3 in the agenda note be corrected as 'Dr.Sachin.P.C as Assistant Professor of Physics in Fatima Mata National College, Kollam w.e.f 30-12-2020 A.N in the retirement vacancy of Dr.Kochu Thresia T.C'.** (Ac.FIII)
- Item No.32.92.C30** **Resolution be corrected as Resolved that the item be referred back to the Standing Committee of the Synidcate on Teaching and Non-teaching Staff of Private Colleges.** (Ac.FIII)
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