



UNIVERSITY OF KERALA

**Preliminary Minutes of the 35th Meeting of the
Syndicate held on 23.12.2021**

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members Present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Adv.B.Balachandran
4. Sri.B.P.Murali
5. Adv.G.Muralidharan Pillai
6. Dr.M.Vijayan Pillai
7. Sri.Jairaj.J
8. Sri.Arunkumar R
9. Adv.A.Ajikumar
10. Adv.K.H.Babujan
11. Dr.K.G.Gopchandran
12. Dr.S.Nazeeb
13. Sri.Bijukumar.G
14. Dr.K.B.Manoj
15. Prof.K.Lalitha
16. Smt.Renju Suresh

Online presence

1. Dr.Mathew.V
2. Sri.Riyas Vahab

Item No. 35.01. *Confirmation of the Preliminary Minutes of the 34th Meeting of the Syndicate held on 04.12.2021 -reg.*

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 34th Meeting of the Syndicate held on 04.12.2021.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item No.35.02. *Appointments / Career Advancement Promotion, if any – reg.*

(Ad.H/Ad.D.II Section)

Resolution of the Syndicate

NIL

Item No.35.03. *Petition submitted by Dr. Dominic J Kattoor to the Hon'ble Chancellor against the existing rules for Ph.D thesis evaluation- reply furnished- further action-Consideration of - reg.*

(Ac.EV)

A letter forwarding a petition from Dr. Dominic J Kattoor, Research Guide in Malayalam was received from the office of the Governor, towards furnishing a consolidated report for submitting to the Chancellor.

Dr. Dominic J Kattoor, Asst. Professor in Malayalam and Research Guide in the University of Kerala, has complained about the inadequacies of the rules and guidelines for evaluating the Ph D thesis and thereby adversely affecting the future prospects of the Ph D scholars. He has alleged that the University has not evolved any basic norms as to the number of Professors needed to be adjudicators for evaluation of Ph D thesis and many a time theses are kept in cold storage and panels rejected arbitrarily.

In this regard the following may be noted.

Smt.Renju.R and Smt.Reshma.K.R, research scholars in Malayalam under the supervision of Dr. Dominic J Kattoor had submitted their theses on 31.01.2018 & 31.01.2018 respectively for award of PhD Degree in Faculty of Oriental studies. The panel of examiners for the evaluation of the Ph.D thesis submitted by the supervising teacher was forwarded to the Hon'ble Vice Chancellor for fixing the priority of examiners. The Hon'ble Vice Chancellor ordered to resubmit the panel by including professors from University Departments. Dr. Dominic J Kattoor had contacted the Section over telephone to enquire about the evaluation status of the thesis submitted by Smt.Renju.R. When informed of the facts, he had criticised the procedures followed in the evaluation of Ph D thesis by the University and had insulted the authorities in bad language.

The matter was considered by the Syndicate held on 31.08.2019 and as resolved by the Syndicate, letters have been sent to the Director, Collegiate Education and Principal Secretary, Higher Education Department requesting to take appropriate action on the misconduct of Dr. Dominic J Kattoor. Dr. Dominic J Kattoor was also directed to submit an explanation for defaming the Hon'ble Vice Chancellor and Registrar through Whatsapp and over phone in the research section. He was directed to resubmit the panel of examiners for evaluation of Ph D theses of Smt. Renju R & Smt. Reshma K R under his guidance as the confidentiality of the same has been destroyed by enclosing the panel in the petitions submitted by him to the higher authorities.

- It may be noted that, for the evaluation of theses Research Supervisor has to submit a panel comprising of 12 examiners. If the panel is in violation of the existing rules, the Research Supervisor will be requested to resubmit the panel. Dr. Dominic J Kattoor was requested to resubmit the panel as it was lacking in adequate number of Professors from University Departments
- The University insists on inclusion of Professors to maintain high standards in the evaluation process. The various guidelines pertaining to the award of Ph D Degree is framed in tune with the Regulations in force. ie, UO No. Ac.E V/01/6504/18 dated:19/12/2018.
- There has been no other complaints from any of the Research Supervisors in Malayalam regarding the submission of panel or inclusion of Professors in the panel.

As directed, Dr. Dominic J Kattoor resubmitted the panel and also submitted his explanation which was considered by the Syndicate held on 13.01.2020 and resolved to entrust the Registrar to give suitable administrative reply to the explanation submitted by Dr.Dominic J Kattoor. The priority of examiners in respect of Smt.Renju. R and Smt.Reshma K.R were fixed by the Vice Chancellor and the evaluation process of these candidates were initiated. Smt.Renju. R and Smt.Reshma K.R were awarded with Ph D degree on 27.01.2021 and 05.03.2021 respectively.

The Standing Committee of the Syndicate on Academics and Research held on 15/09/2020 considered the letter from the office of the Governor forwarding the petition from Dr. Dominic J Kattoor and recommended to entrust the officials concerned to submit report to the Governor. Further recommended to refer the matter to the Syndicate for taking suitable action against Dr.Dominic.J. Kattoor and the recommendations were approved by the Syndicate held on 01.10.2020 (item No. 18.67.D18). Accordingly, report has been furnished to the Hon'ble Chancellor.

As resolved by the Syndicate and as per the orders of the Vice Chancellor the above matter is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

The Syndicate considered the matter and **RESOLVED** that the same be closed.

Item No.35.04 *Innovative Project-"Vulnerability and Adaptive Capacity :A Study of the 2018 Floods in Kerala"- Extension of the Implementation Period and Re-appropriation of Budget Heads-request- Consideration of-reg.*

(Ad.AII)

Dr.Shaji Varkey, Professor, Department of Political Science, University of Kerala has requested to sanction the re-appropriation of Budget Heads and to extend the implementation period of the Project.

According to Dr.Shaji Varkey, University granted sanction for the Project titled "Vulnerability and Adaptive Capacity:A Study of the 2018 Floods in Kerala" vide U.O No.Ad.AII.1/14249/19 dated 28-12-2019. The Project involves extensive field work in multiple locations in Kerala where the 2018 Flood had affected.The Methodologies for data collection involved, in- depth Interviews (with variety of stake holders), administration of questionnaires to sampled Population and Focus group discussions.In view of the COVID- 19 Pandemic, the field works planned were disrupted and the research Personnel were not entertained by the stakeholders fearing transmission of the disease.In several places, the sudden worsening of the disease resulted in the declaration of containment areas/zones rendering it impossible to prosecute the work.The difficulty in reaching the study locations due to disruptions of transport was felt by the research team.Finding an appropriate place of lodging within the study area due to COVID- 19 was another issue faced during the course of the study.

Hence, in view of the COVID- 19 situation and the difficulty involved in the data collection from diverse locations in Kerala, he was unable to utilize money sanctioned under certain sub- heads. Hence, he has forwarded a revised budget as detailed below:

Sl.No	Description	Quantity/Number	Amount Rs.
1.	Hiring of Field Investigators@Rs.1000 per day		2,92,000/-
2.	Focus Group Discussion		50,000/-
3.	Data entry and analysis		8000/-
4.	Stakeholder Workshops		100,000/-
5.	Desktop	2	50,000/-
	Total (Rupees Five Lakhs only)		500,000/-

Also, he has requested to grant extension for the Project till 31.03.2022 vide letter dated 18.11.2021.

As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration

Resolution of the Syndicate			
RESOLVED to approve the following revised budget of the Innovative Project - "Vulnerability and Adaptive Capacity: A Study of the 2018 Floods in Kerala" and to grant extension for the same till 31.03.2022.			
Sl.No	Description	Quantity/Number	Amount Rs.
1.	Hiring of Field Investigators@Rs.1000 per day		2,92,000/-
2.	Focus Group Discussion		50,000/-
3.	Data entry and analysis		8000/-
4.	Stakeholder Workshops		100,000/-
5.	Desktop	2	50,000/-
	Total (Rupees Five Lakhs only)		500,000/-

Item No.35.05 *Applicability of NPS Scheme and the Pension Contribution in respect of UGC FRPs, Department of Physics - Minutes of the meeting of the Sub Committee-Consideration of - reg.*

(P.L.F)

The Syndicate at its meeting held on 23.07.2021 vide item no.30.50.11 has resolved to entrust Dr. K.G Gopchandran, Dr. Vijayan Pillai and Smt. Renju Suresh to study and submit a report on the applicability of NPS Scheme and Pension Contribution to the UGC-FRPs, Assistant Professors in state NPS.

The sub committee of the Syndicate was held on 05.11.2021 at 3.00 PM in the Syndicate Room. The committee extensively deliberated over the matter of inclusion of term appointees in UGC-FRP (Faculty recharge Programme) positions in the University Departments in the National Pension Scheme of the State of Kerala and recommended to request the Hon'ble Vice-Chancellor to discuss the matter in detail with the Hon'ble Minister for Finance and Higher Education and or with the Principal Secretaries of the respective Departments to settle the issue.

Hence, the minutes of the meeting of the sub committee of the Syndicate along with the specific recommendations with regard to the applicability of NPS scheme and Pension Contribution in respect of UGC -FRPs, Department of Physics, University of Kerala is placed before the Syndicate for consideration. (Minutes appended)

Minutes of the Meeting of the Sub-committee of the Syndicate with regard to UGC-FRPs - Applicability of NPS Scheme and Pension Contribution

Date : 05.11.2020
Time : 03.00 P.M
Venue : Syndicate Room

Members Present

1. Dr. K. G Gopchandran, Member, Syndicate : Sd/-
2. Dr. M. Vijayan Pillai, Member, Syndicate : Sd/-
3. Smt. Renju Suresh, Member Syndicate : Not Present

The meeting extensively deliberated over the matter of inclusion of term appointees in UGC-FRP (Faculty Recharge Programme) positions in the University departments in the National Pension Scheme of the state of Kerala and observed the following:

It was after taking cognizance of the decline in research output at national level, the University Grants Commission launched the remedial programme of faculty recruitment. It envisions engagement of highly motivated faculty with flair for research in interdisciplinary areas of science through global advertisement. The UGC has been contemplating recruitment of 1000 faculty over a period of time and place them in different universities, depending upon requirements of universities and specialization of the prospective faculty. This is expected to deepen the learning process in universities with the professional and co-operative approach of the FRP appointees from outside the respective university and college system. They are expected to bring about fresh traits of global scientific research methods in our universities, as adjunct faculty and scholars - in- residence.

The UGC has suggested the nature of FRP engagements as follows:

1. Central or State universities recognized under section 12B of the UGC Act, 1956 can avail FRP positions.
2. Respective universities shall sign an MoU with UGC.
3. FR Positions (Assistant Professor, Associate Professor of Professor) shall initially be for a period of five years, extendable until the age of superannuation as further terms of five years each. However, depending on the Peer Committee Assessment Report, the tenure may be extended to the higher level from time to time and can be continued upto the age of 65 years or be terminated.
4. Faculties under the scheme of FRP shall have the benefit of New Pension Scheme as approved by Government of India, subject to fulfillment of all terms and conditions of the scheme.
5. Any faculty under FRP may at any time, terminate his/her contract by giving 3 months notice to the university or on payment of 3 months salary, in lieu, thereof.

University of Kerala has signed a Memorandum of Agreement in this respect while availing five faculty positions under the scheme, and has agreed to abide by the conditions of UGC/MHRD in this regard.

When the question of inclusion of FRP Assistant Professors in NPS arose, the following points were conveyed to the UGC:

- a) The Government of Kerala has declined to permit them to be included in the state NPS, as the scheme could allow only those regular state government or University employees who come under the extent of pension rules envisaged in Part III of Kerala Service Rules.
- b) The employer (here, University of Kerala) cannot pay the Employer contribution in the case of FRP Assistant Professors.

In response to this, the UGC wrote on 29.10.18 to inform the University that the UGC FRP appointees are entitled to opt the NPS and the pension contribution shall be remitted by the host university and the same would be reimbursed by the UGC.

In the light of UGC's stand on the issue, Government of Kerala was again addressed, seeking permission for the FRP faculty to join NPS, but the Finance (Pension-A) Department of Government of Kerala did not reply in the affirmative. Further, the Government of Kerala suggested that the FRP faculty can opt for the All Citizens Model of NPS.

After considering the above facts the committee inferred that:

- 1) The FRP Assistant Professors, who possess academic merit of the highest quality have been of great benefit to the students and researchers of the university as well as the state of Kerala. In its efforts supported by the Hon'ble Chief Minister and the Government of Kerala, to arise the position of University of Kerala in national rankings and to make it a global centre of excellence, the FRP faculty, currently working here and those who may join in near future under this or other similar programmes of the UGC/MHRD. can contribute significantly. If uncertainty regarding pension scheme options to FRP appointees persists, it may lead to a situation where the UGC may impede sanction from UGC for FRP or other faculty enrichment appointments. This means, we will be left out from such huge national academic initiatives.
- 2) Denial of NPS inclusion to UGC-FRP Assistant Professors may be viewed as a breach of the Agreement signed between UGC and the University of Kerala, which may have legal implication.
- 3) The All Citizen Model of NPS, suggested by Finance Department of Government of Kerala, for FRP Appointees is neither suitable nor reasonable for high profile researchers/faculties. It is a scheme in which "any citizen of India, resident or non-resident, between 18 and 65 years of age on the date of applications, with KYC details" can join. University may not be able to remit employer's contribution in the case of 'All citizens' model.

Considering the above facts, the meeting decided to request the Hon'ble Vice Chancellor to discuss the matter in detail with the Hon'ble Minister for Finance and Higher Education and/or with the Principal Secretaries of the respective departments, to settle the issue.

The meeting came to a close at 4.00 PM.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Meeting of the Sub-committee of the Syndicate with regard to UGC-FRPs - Applicability of NPS Scheme and Pension Contribution held on 05.11.2020, be approved.

FURTHER RESOLVED to entrust the sub-committee to have detailed study regarding the implementation of NPS Scheme and Pension Contribution in respect of UGC-FRPs.

ALSO RESOLVED that the Pro-Vice-Chancellor, Dr.S.Nazeeb, Member Syndicate be included in the above sub-committee as special invitee.

Item No.35.06 Modification of Executive & Technical Committee of Inter-University Centre for Genomics and Gene Technology-Consideration of-reg.

(Ac.D)

The Hon.Director, IUCGGT has submitted a request for cancellation of the existing Executive & Technical Committee of Inter University Centre for Genomics and Gene Technology and to constitute a new one incorporating the modification suggested by the Director.

The Executive and Technical Committee of the Centre was reconstituted, vide UO No. Ac.D/1/118/2021 dated 23.09.2021(Appendix 1), as per the request and suggestive list submitted by the Hon.Director. Now the Director has requested to cancel the order dated 23.09.2021 and to reconstitute a new committee and forwarded a suggestive list of members for the Executive& Technical Committee as detailed below;

Executive Committee- Suggestive

- | | |
|--|------------|
| 1. Hon.ble Vice-Chancellor | (Chairman) |
| 2. Dr. S Naseeb, Member of the Syndicate | (Member) |
| 3. Nominee of Govt. of Kerala | (Member) |

4. Prof.(Dr.) G. Mohanadasan Nair (Member)
Former Professor & Head of the Dept. of Biotechnology
& Former Head of the Dept. of Botany,
Founder Director of IU-CGGT, University of Kerala.
5. Prof.(Dr.) P. R. Sudhakaran (Member)
Former Professor & Head, Department of Biochemistry, Emeritus Professor,
Dept. of Computational Biology & Bioinformatics, University of Kerala.
6. Dr. P R Santhosh Kumar (Member)
Scientist, Integrated Cancer Research,
Rajeev Gandhi Centre for Biotechnology, Thiruvananthapuram.
7. Dr. Nishant K T (Expert)
Associate Professor, IISER, Thiruvananthapuram.
8. Prof.(Dr.) A. Jayakumaran Nair (Expert)
Emeritus Professor, Dept. of Biotechnology
Former Head of the Dept. of Biotechnology &
Former Hon. Director, IU-CGGT, University of Kerala.
9. Prof.(Dr.) A. Gangaprasad (Academic Co-ordinator)
Prof. & Head (i/c) of the Dept. of Biotechnology
& Hon. Director of Centre for Biodiversity Conservation, University of Kerala.
10. Dr. R Rajalakshmi (Convenor)
Hon. Director, IU-CGGT
Dept. of Biotechnology & Associate Professor, Dept. of Botany, University of Kerala.

Technical Committee-Suggestive

1. Prof.(Dr.) G. Mohanadasan Nair (Member)
Former Professor & Head of the Dept. of Biotechnology & Former Head
of the Dept. of Botany, Founder Director of IU-CGGT, University of Kerala.
2. Prof.(Dr.) P R Sudhakaran (Member)
Former Professor & Head, Department of Biotechnology, Emeritus Professor,
Dept. Of Computational Biology & Bioinformatics, University of Kerala.
3. Prof. (Dr.) S. Muhammadhu Aboobakar Shibili (Member)
Professor, Dept. of Chemistry, Dean Faculty of Science, University of Kerala.
4. Prof. (Dr.) A. Jayakumaran Nair (Member)
Emeritus Professor, Dept. of Biotechnology, Former Head of the
Dept. of Biotechnology & Former Hon. Director, IU-CGGT, University of Kerala.
5. Prof. (Dr.) A Gangaprasad (Academic Co-ordinator)
Prof. & Head of the Dept. of Biotechnology & Hon. Director of Centre for
Biodiversity Conservation, University of Kerala, Karyavattom.
6. Dr. R Rajalakshmi (Convenor)
Hon. Director, IUCGGT, Dept. of Biotechnology, University of Kerala.

As per the orders of the Vice-Chancellor, the matter regarding cancellation of the existing Executive & Technical Committees of IU-CGGT and the formation of new committees in lieu of the same is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above proposal to reconstitute the Executive Committee and Technical Committee of Inter University Centre for Genomics and Gene Technology (IUCGGT), be agreed to.
FURTHER RESOLVED to include Dr.K.G.Gopchandran, Member Syndicate in the Executive Committee.

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Item No.35.07 **Conduct of online course for teachers of UITs, UIMs and KUCTEs -
Proposal by Sri.Jairaj J, Member, Syndicate -consideration of- reg.**

(Ad. A VII)

Sri. Jairaj J, Member Syndicate, vide letter dated 03.12.2021, submitted a proposal for conducting an online course called '*techno pedagogy*' for teachers working at UITs, UIMs and KUCTEs by the Conveners of the Standing Committees of Departments and Other Institutions of the University and Academics and Research as course Co-ordinators.

In this context the following facts may be noted.

- A provision of 3 lakhs was provided in the budget (2020-21) for imparting training to teachers of UITs, UIMs and KUCTEs.
- The Syndicate at its meeting held on 27.01.2021, vide item No. 22.49.01, resolved to entrust HRDC, University of Kerala for the conduct of training programme in various subjects for teachers of UITs, UIMs & B.Ed. Centres and to conduct a discussion with HRDC and to hand over the fund for the same to them.
- Consequent on the discussion with the Registrar, the Director, HRDC has submitted a proposal for conducting 5 day online training programme for teachers of UITs, UIMs & KUCTEs amounting to ₹45,500/-.
- The Director, HRDC has been requested to propose a convenient date and time for the conduct of online training for teachers working at UITs, UIMs and KUCTEs, vide letter dated 29.11.2021 and the response is awaited.

In this context, it is submitted that whether the instant request for arranging classes in 'Techno Pedagogy' may be attached with the aforesaid training programme being conducted by the HRDC. If so, the Director, HRDC may be directed to allot time slot to the honourable members of the Syndicate as and when the schedule for the training is finalised.

In obedience to the orders of the Vice-Chancellor, the proposal submitted by Sri. Jairaj J, Member Syndicate for conducting online course for teachers of UITs, UIMs and KUCTEs is placed before the Syndicate for consideration.(Proposal is attached)

Resolution of the Syndicate

RESOLVED to approve the proposal submitted by Sri. Jairaj J, Member Syndicate for conducting online course for teachers of UITs, UIMs and KUCTEs.

FURTHER RESOLVED to conduct the courses for teachers of UITs, UIMs and KUCTEs through online/ offline mode in co-ordination with Department of Computer Science, Kariavattom and Department of Education, Thycaud.

Item No.35.08 ***Minutes of the Meeting of the Executive Committee of the Centre for Global Academics held on 02.12.2021 – approval of- reg.***

(Ac.B1)

The Minutes of the meeting of the Executive Committee of the Centre for Global Academics held on 02.12.2021, is submitted for approval of the Syndicate.

The Minutes of the meeting is appended for consideration and approval.

Minutes of the meeting of the CGA Executive Committee held on 02.12.2021

Date & Time : 02.12.2021, 2.00 p.m.
Venue : Vice-Chancellor's Chamber

Members Present

- | | | | |
|----|---------------------------|-------------------------|------------|
| 1. | Dr. V.P. Mahadevan Pillai | Vice-Chancellor | (Chairman) |
| 2. | Sri. Jairaj J | Member Syndicate | (online) |
| 3. | Dr. Sabu Joseph | Director CGA | |
| 4. | Dr. Suhara Beevi | Member CGA | |
| 5. | Dr.Christabell.P.J | Member CGA | (online) |
| 6. | K. Ayyanar | Regional Director, ICCR | (online) |

Members absent

- | | | |
|----|-----------------------------|----------------------|
| 1. | Dr. Ajayakumar | Pro- Vice Chancellor |
| 2. | Dr.S Nazeeb | Member Syndicate |
| 3. | Prof. Achuthsankar. S .Nair | Member CGA |
| 4. | Dr.Subodh G | Member CGA |
| 5. | Dr. A. Biju Kumar | Member CGA |
| 6. | R. Mahadevan | Finance Officer |
| 7. | Sri. Sreekumar. K.N | Member CGA |
| 8. | Sri.Dilesh Kumar. D | Member CGA |

The meeting began at 2.00 pm and the following items were discussed and recommendations made:

Item No. 35.08.01 Applications for PhD admission- foreign students-2021- 2022- reg:-

(Ac.B1)

Additional applications from 19 foreign students were received through ICCR A2A portal seeking admission to PhD programme offered by the University of Kerala for the year 2021-2022. The remarks of the HODs concerned ascertaining the eligibility of candidates to the courses applied for were also obtained.

As ordered by the Vice Chancellor, the applications for admission submitted by the above said 19 foreign PhD candidates were placed before the CGA Executive committee for consideration.

Recommendation:

The committee considered the 19 PhD applications received from foreign students through ICCR A2A Portal for admission for the year 2021-2022 along with the eligibility report received from the HOD's of Departments concerned and made recommendations as detailed in appendix , 'PhD ICCR Foreign Students for 2021- 2022- Additional list (as on 30/11/2021) '.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 02.12.2021, be approved.

Item No. 35.08.02

Request from ICCR resisting the hand over of original certificates in respect of Mr. Abdullah Faizi, M.A Psychology reg.

(Ac.B1)

The ICCR has informed that Mr. Abdullah Faizi bearing Passport no: P01898879, candidate from Afghanistan got admission for M.A Psychology course under Department of Psychology, Kariavattom during the academic year 2019-20 had left the country on 13, June 2021 via Delhi International Airport without informing them. The candidate who misused the Government money created a liability of Rs.90,950/-, therefore requested not to hand over his original certificates until further information from that office.

As per the orders of the Vice Chancellor request of ICCR resisting hand over of the Original certificates in respect of Mr. Abdullah-Faizi, student of M-A Psychology-from Afghanistan, until further information from ICCR is placed before the CGA Executive Committee for consideration and recommendation.

Meanwhile an email dated 2 Dec, 2021 was received from the ICCR stating that the foreign student Mr. Abdullah Faizi has repaid Rs.90,950/- to ICCR Scholarship account on 19.11.2021 and they have no objection to issue the certificates.

Recommendation: The CGA committee considered the latter email received from ICCR and recommended to treat the matter as closed since ICCR has no objection.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 02.12.2021, be approved.

Item No. 35.08.03

Department of Archaeology - Collaboration agreement between University of Kerala and University of Cambridge, United Kingdom – reg.

(Ac.D)

The Head, Department of Archaeology, University of Kerala has forwarded a letter along with a Collaboration Agreement between University of Cambridge and University of Kerala requesting to approve the same.

The details of Collaboration Agreement:

The Collaboration Agreement titled 'Mapping Archaeological Heritage in South Asia'(MAHSA) for research work or benefit to the economy, society, culture, public policy or services, Health Organisation or individuals in any geographic location whether locally, regionally, nationally or internationally.

The Head, Dept. of Archaeology has submitted a draft of MoU with the University of Cambridge, in fact it is in the form of Project Agreement. Moreover, duration of MoU is not specified. Starting and ending date of Project is clearly mentioned.

The legal adviser has vetted the draft of Memorandum of Understanding with University of Cambridge, United Kingdom and remarked that the same is legally in order.

The Syndicate at its meeting held on 02.09.2021 vide item No.30.04 considered the proposal titled 'Mapping Archaeological Heritage in South Asia'(MAHSA) for research work and resolved to sign the MoU after getting the approval of Ministry of Culture/Archaeological Survey of India as recommended by the meeting of the Executive Committee of the Centre for Global Academics held on 31.08.2021 and this was intimated to Head , Dept of Archaeology, University of Kerala vide letter No.Ac D/2/177/2021 dated 13.09.2021.

In response to this letter, a reply has forwarded by the Head, Dept of Archaeology, University of Kerala along with an assurance letter from Dr. Cameron A Petrie, Reader in South Asian and Iranian Archaeology, Dept of Archaeology, University of Cambridge and the following points are noted in the assurance letter:

- Any foreign scholar under the direction of Dr. Cameron A Petrie, Reader in South Asian and Iranian Archaeology, Dept of Archaeology, University of Cambridge, who are the members of the Dept of Archaeology and the Mapping Archaeological Heritage in South Asia'(MAHSA) project will participate in field work in India only once they are in receipt of the required research visas and permission from the appropriate government bodies (such as Ministry of External Affairs, the Department of Education, the Ministry of Home Affairs/ Foreigners Division, and the Archaeological Survey of India as appropriate)
- there is no immediate plan to commence field work due to the global pandemic

As per orders of the Vice Chancellor, the request for signing MoU with University of Cambridge, United Kingdom for the project 'Mapping Archaeological Heritage in South Asia' (MAHSA) along with points noted in the assurance letter from Dr. Cameron A Petrie, Reader in South Asian and Iranian Archaeology, Dept of Archaeology, University of Cambridge is placed before the Executive Committee of the Centre for Global Academics for Consideration.

Recommendation: The CGA committee recommended MoU may be signed only after getting the approval of Ministry of Culture/ Archaeological Survey of India.

The meeting ended at 2.30 pm

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 02.12.2021, be approved.

Item No.35.09 *Minutes of the Meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 10/12/2021- Approval of-reg.*

(Ac.BII)

The Minutes of the Meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 10/12/2021 is appended.

In view of the exigency, the committee recommended that recommendations in item Nos. **2, 3, 5, 6, 7 and 8** in the Minutes of the Meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 10/12/2021 may be approved by the Vice Chancellor invoking Section 10(13) of the Kerala University Act 1974, subject to reporting to the syndicate.

Hence in view of the exigency of the matter, Hon'ble Vice Chancellor has approved the recommendations in item Nos. **2, 3, 5, 6, 7 and 8** in the Minutes of the Meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 10/12/2021.

The action taken by the Vice Chancellor in having approved the recommendations in item Nos. **2, 3, 5, 6, 7 and 8** in the Minutes of the Meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 10/12/2021 is reported to the Syndicate and the recommendations on remaining items (1 and 4) in the minutes are placed before the Syndicate for approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON AFFILIATION OF COLLEGES

Date and Time : 10.12.2021, 11.00 A.M.

Venue : Syndicate Room, University Buildings, Palayam

Members Present

1. Adv.Muralidharan Pillai. G,	Member, Syndicate (Convener)	Sd/-
2. Dr.Vijayan Pillai M.	Member, Syndicate	Sd/-
3. Dr.Nazeeb S.	Member, Syndicate	Sd/-
4. Sri. Riyas Vahab	Member, Syndicate	Sd/-

5. Sri.B.P.Murali	Member, Syndicate	(Online)
6. Smt. Renju Suresh	Member, Syndicate	(Online)
7. Adv.Ajikumar A.	Member, Syndicate	(Online)
8. Sri.Arunkumar R.	Member, Syndicate	(Online)

Members absent

1. Adv. K.H.Babujan	Member, Syndicate
2. Adv.Balachandran B.	Member, Syndicate

Item No. 35.09.01 Carmel College, Muhamma – Request to withdraw the Government sanctioned U.G. course - consideration of – reg.***[Ac.BII]***

In reply to the letters seeking views of the State Government on the recommendation made by the Syndicate regarding applications for affiliation of New Courses for the academic year 2021-'22, the Government has accorded administrative sanction for starting new self-financing courses in self-financing colleges affiliated to University of Kerala during the academic year 2021-'22 vide G.O.(Rt)No.1463/2021/HEDN dated 02.11.2021, The same was considered by the Standing Committee of the Syndicate on Affiliation of Colleges held on 08.11.2021 vide item No.1 and recommended to conduct final inspection in the colleges by concerned Subject Experts and Members Syndicate. The recommendation was approved by the Vice Chancellor, subject to reporting to the Syndicate. The same was reported in the Syndicate held on 17.11.2021, vide item no.05.

Vide G.O.(Rt)No.1463/2021/HEDN dated 02.11.2021, administrative sanction for B.Sc. Mathematics programme was accorded for Carmel College, Muhamma. Accordingly the college was intimated regarding the inspection via email dated 09.11.2021 and final inspection was conducted on 13.11.2021.

The inspection report was considered by the Standing Committee of the Syndicate on Affiliation of Colleges held on 22.11.2021 vide item no. 01 and recommended to grant conditional affiliation to the new courses B.Sc. Mathematics programme in Carmel College, Muhamma as per the Statue 12 Chapter 24 KUFS 1977 during the academic year 2021-22 subject to fulfillment of procedural formalities of affiliation. The matter was intimated to the college vide email dated 22.11.2021 to fulfill the procedural formalities such as remitting the fee related to Affiliation process.

Meanwhile the President, Nazareth Carmel Educational Charitable Trust, Alappuzha the Educational Agency of the College has submitted a request to withdraw the application, B.Sc. Mathematics for Carmel College, Muhamma, saying that there might be a difficulty in finding enough students to pursue this course. The college has remitted the prescribed inspection commission fee on 30.11.2021 for the last inspection conducted.

As per Statute 13 of Chapter 24 of The Kerala University First Statutes, 1977: *“Withdrawal of applications: -Applications for affiliation may be withdrawn at any time before an order has been passed on the application. But the application fee once paid shall not be refunded.”*

The Vice Chancellor has ordered to place the request from the President, Nazareth Carmel Educational Charitable Trust, Alappuzha, dated 30.11.2021 to withdraw the application submitted for new course B.Sc. Mathematics by Carmel College, Muhamma for the academic year 2021-22 before the Standing Committee of the Syndicate on Affiliation of Colleges.

The committee considered the matter and recommended to accept the request submitted by the Educational Agency of the Carmel College, Muhamma and to permit the withdrawal of the application for affiliation of new U.G programme- B.Sc. Mathematics for the academic year 2021-22 as per Statute 13 in Chapter 24 of Kerala University First Statutes, 1977.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 10/12/2021, be approved.

Item No. 35.09.02 Victory College of Teacher Education Centre, Olathanni, Neyyattinkara, Thiruvananthapuram – complaint against the college –reg.***[Ac.BII]***

Victory College of Teacher Education, Olathanni, Neyyattinkara has been provisionally affiliated to the University of Kerala since the year 2005, offering the B.Ed Degree Course on self-financing basis with a total intake of 50 seats.

Sri.Ramakrishnan Nair, Thirur, Malappuram vide letter dated 26.09.2021 submitted a complaint against Victory College of Teacher Education, Olathanni, Neyyattinkara. The allegations raised by the petitioner are as follows.

- The college lacks Computer Lab facility & Science Lab
- The management is not paying enough salary to the teachers of the college.

As per the orders of the Registrar, the Educational Agency of the College was directed to furnish urgent remarks on the allegation levelled against the college.

Accordingly, the Principal, Victory College of Teacher Education, Olathanni, Neyyattinkara vide letter dated 30.11.2021 has submitted his explanation on the complaint as follows.

“The allegations against the college are not true in any way.

- a) *That we had sophisticated computer facility in our college.*
- b) *That we had well equipped science laboratory.*
- c) *The management provide necessary salary for all staff.*

This must be a mistake or allegation based on wrong grounds to tarnish the name of our institution and we are concerned about this too and I hope this will clarified.”

But the Principal of the College has not submitted any supporting documents such as copy of the acquittance register, list of lab equipment and picture of the computer lab etc.

Following may also be noted in this context.

- Victory College of Teacher Education, Olathanni, Neyyattinkara had remitted the Annual Administration Fee to the University only upto the academic year 2009-10 and has dues from the academic year 2010-11.
- In spite of the repeated communications, the college has not cleared the dues in remitting the annual administration fee to the University.
- As the college had not obtained a stay in remitting Annual Administration fees, the Certificate of affiliation was not issued to the college.
- Aggrieved with the above, the Chairman, Victory College of Teacher Education, Olathanni, Neyyattinkara filed WP(C) No.36064/2018 before Hon’ble High Court of Kerala
- The College had obtained Interim Orders dated 28.11.2018 and 18.09.2019 from the Hon’ble High Court and in compliance with the said orders, the certificate of affiliation was issued to the college during 2018-19 and 2019-20 respectively.
- Affiliation certificate for the present academic year has not been issued to the College as the college has not cleared dues on Annual Administration Fee.

The Vice Chancellor has ordered to place *the complaint dated 26.09.2021 from Sri.Ramakrishnan Nair, Thirur, Malappuram against Victory College of Teacher Education, Olathanni, Neyyattinkara and the explanation dated 30.11.2021 submitted by the Principal of the college on the complaint*, before the Standing Committee of the Syndicate on Affiliation of Colleges.

The committee considered the matter and recommended to conduct an urgent inspection at the college without prior intimation by a team consisting of Adv.Muralidharan Pillai G. Convenor, the Standing Committee of the Syndicate on Affiliation of Colleges, Dr.Nazeeb S., Dr.Vijayan Pillai.M., Sri.Riyas Vahab, Members, Syndicate and to submit the inspection report before the Syndicate.

Considering the urgency of the matter, the committee further recommended that the Vice Chancellor may permit implementation of the above recommendation exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 10/12/2021, be noted.

The Syndicate considered the inspection report and **FURTHER RESOLVED** to accept the report and issue urgent notice to Victory College of Teacher Education, Olathanni, Neyyattinkara to fulfill all procedural formalities of conditional affiliation.

ALSO RESOLVED to entrust the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges to constitute inspection team for conducting inspection in all affiliated B.Ed Colleges.

Item No. 35.09.03 *Applications for Affiliation of New Colleges/ Courses/ increase in intake and additional batches -Adopting Online Medium for inviting applications – reg.*

[Ac.BII]

Notification inviting Applications for Affiliation of new College/Course(s), permanent Enhancement of Seats, Additional Batches, is issued every year in obedience to Statute 1, Chapter 24, Kerala University First Statutes, 1977 which states, “*Applications for affiliation of a College or for affiliation in additional subjects shall be addressed to the Registrar, and shall be forwarded to him not later than the 31st of August preceding the academic year in which the courses are proposed to be started.*”

In the midst of Covid-19 situation, the applications for affiliation of new colleges, courses and enhancement of seats/ additional batches for 2021-’22 were uploaded in the University website for the applicant Educational Agencies to download it, fill it and submit it to the University as hard copy, along with the required documents. Prior to 2021-’22 notification, the applications were issued offline directly to the applicant on producing proof of the fee remitted for the application.

A proposal for online issue and receipt of the applications for affiliation was put up while considering issuing Notification for affiliation of new colleges, courses and enhancement of seats/ additional batches for 2022-’23. The meeting of the Syndicate held on 02.07.2021 vide item number 29.45.01 considered it and resolved to direct the Kerala University Computer Centre to prepare a programme within five days for enabling the applicants to download the application forms only after remitting the prescribed fees. But, KUCC returned a note stating, “*a software of this scale where there are multiple application forms involved requires some time for implementation and testing. The allotted five days time limit is not sufficient for completing the project work according to the current requirements. All these software modules require certain amount of time and effort to design, implement and test.*”

Considering the time constraint, KUCC suggested using Google Forms wherein customized University templates (PDF) could be used, at the cost of around \$30 for three months designing a new programme, instead of designing a new programme. Consequently, the Vice Chancellor in consideration of the cost involved and the time constraint, ordered that the process shall be done as it was performed in the year before, subject to reporting to the Syndicate.

In the light of the above concern raised by Kerala University Computer Centre, the migration of the whole process of affiliation to online platform may be considered well in advance so as to facilitate ample time to the computer centre for implementation and testing of the software created for the purpose. Creating software for affiliation will reduce the manual work from numbering to initial verification of each application considerably. It will also enable gathering of various kinds of data such as the number of applications received, the courses applied for, the Educational agency of the college etc., even after many years. A comparison of the applications received for a particular year or during a prolonged period of time will also be made easy by conversion to online process thereby creating more transparency to the online process. As per UGC Regulation 2009, the University shall make a preliminary scrutiny of the application, within two weeks, to cause an inspection within a period of three months for physical verification of all requirements of affiliation.

In view of the above facts, and the Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

The committee considered the matter of migrating to online medium for receipt of applications for affiliation of new courses in the next year

The committee recommended to,

- (i) adopt online mode for the receipt of applications for affiliation of new colleges/ new courses/ additional batch and permanent enhancement of seats from the next year onwards.***
- (ii) direct the Kerala University Computer Centre to prepare a dedicated software for the same, within 3 months.***

Considering the urgency of the matter, the committee further recommended that the Vice Chancellor may permit implementation of the above recommendation exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 10/12/2021, be noted.

Item No. 35.09.04 **Request submitted by Vigyaan College of Applied Sciences, Kattakada – reg.**

[Ac.BI]

The Principal, Vigyaan College of Applied Sciences, Kattakada has informed that only 9 candidates against the sanctioned strength of 20 had attended the MSW entrance examination at the college during the academic year 2021-22. At the same time, it is stated that 120 candidates against sanctioned strength 60 had attended the entrance exam at Loyola College of Social Sciences, therefore some candidates who might have included in the rank list of that college could not get admission in that college.

In these circumstances, the Principal has requested to allow qualified candidates of Loyola College of Social Sciences who could not get admission to MSW course at that college may be permitted to take admission and undergo the course in their college to fill up the sanctioned strength of the college. It is also learned that Shree Vidhyadhiraja College of Arts and Science, Karunagappally also facing the similar issue.

It may be noted that, the Syndicate as per the item no.31.08.15 of the minutes of the meeting of the Syndicate held on 17.08.2021 has considered the feasibility of conducting a common entrance test for MSW, MSW(DM) and MAHRM course at 4 affiliated colleges and resolved to conduct separate entrance exam at each college under the supervision of a University observer nominated by the Vice Chancellor and further resolved to constitute a Sub- Committee of the Conveners, Standing Committee of the Syndicate on Affiliation of Colleges and Academic and Research, Dr. K.G Gopchandran , Dr. M. Vijayan Pillai, Members Syndicate, Vice Chairman, CSS, Kariavattom and the Director, Kerala University Computer Centre for framing rules and regulations for conducting common entrance examination for MSW, MAHRM, MSW(DM) from the next academic year on wards.

The Vice-Chancellor ordered to place the request of the Principal, Vigyaan College of Applied Sciences, Kattakada before the Standing Committee of the Syndicate on Affiliation of Colleges.

The committee considered the matter and recommended to reject the request submitted by the Principal, Vigyaan College of Applied Science, Kattakada.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 10/12/2021, be approved.

Item No. 35.09.05 **Mar Ivanios College- Extension of Autonomous Status- reg.**

[Ac.D]

The Principal, Mar Ivanios College vide letter dated 15.11.2021, has informed the matter regarding the action taken in extension of autonomy status on expiry of same on 2020. Autonomous Status was granted to Mar Ivanios College vide UO No. Ac.AIV/1/032109/2014 dated 01.09.2014 for a period of six years (2014-15 to 2019-20). After the expiry of first autonomy cycle of Mar Ivanios College, the college has submitted proforma for extension of autonomous status to the University of Kerala for onward forwarding to the UGC on 29.01.2019. In response to the proposal, the UGC constituted an expert committee for on the spot inspection of the College. However, the inspection by the Committee is pending till date. On enquiry with UGC Authorities it is informed that the visit for inspection got delayed due to Covid-19 related travel restrictions and the Inspection Committee will visit the college tentatively in January 2022.

The Principal also requested for consideration of clause 7.10 of UGC (Conferment of Autonomous Status Upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2018 which stipulates that, “Till the extension of autonomous status is awarded by the UGC, the college shall continue to avail the autonomous status. The UGC shall consider the interim period while granting extension of autonomous status to the College.”

The Vice Chancellor has ordered to place the matter regarding the extension of autonomous status to Mar Ivanios College before the Standing Committee of the Syndicate on Affiliation of Colleges.

The committee considered the matter and recommended to seek the legal opinion of the Standing Counsel on the matter regarding granting extension of autonomous status to Mar Ivanios College in the light of new Act introduced by the Government of Kerala related to Autonomous Colleges and place the matter before the Syndicate along with the Legal Opinion.

Considering the urgency of the matter, the committee further recommended that the Vice Chancellor may permit implementation of the above recommendation exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 10/12/2021, be noted.

Item No. 35.09.06 Requests received from the Principals, Sri Swathi Thirunal Music College, TVPM, University College, TVPM and MG College, TVPM- marginal increase of seats for PG programmes- reg.

[Ac.H]

The request received from Principals, Sri Swathi Thirunal Music College, TVPM, University College and MG College may please be seen.

The principal Sri Swathi Thirunal Music College, TVPM, has forwarded the requests from the candidates Aswin Varma, Haritha P H and Anoop A to increase seats for MA Music and has requested for further necessary action.

The Principal, University College, has requested for a marginal increase of 14 seats for MA Islamic History programme and an increase of 2 seats for M.Sc Geography programme.

The Principal, MG College, has requested for a marginal increase of 1 seat for M.sc Physics programme.

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

The committee considered the request received from the Principals, Sri Swathi Thirunal Music College, TVPM, University College, TVPM and MG College, TVPM regarding grant of marginal increase of seats for the respective PG programmes during the academic year 2021-22

The committee recommended to,

- (i) consider the request from the candidates Sri.Aswin Varma, Smt.Haritha P H and Sri.Anoop A. forwarded by the Principal, Sri Swathi Thirunal Music College, TVPM, as per the existing norms.***
- (ii) sanction the marginal increase of 8 seats for M.A. Islamic History programme and 2 seats for M.Sc Geography programme in University College for the academic year 2021-22 as per the existing norms.***
- (iii) sanction the marginal increase of 3 seats for M.Sc Physics programme in MG College for the academic year 2021-22 as per the existing norms.***

Considering the urgency of the matter, the committee further recommended that the Vice Chancellor may permit implementation of the above recommendation exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 10/12/2021, be noted.

Item No. 35.09.07 B.Ed Admission 2021- Request from the Principals, C.S.I. College of Education, Parasala and H.H.M.M.II Training College, Adoor- Change in seat matrix under Management Quota-r- reg.

[Ac.H]

The Principals, CSI College of Education, Parasala and HHMMII Training College, Adoor, have requested for Change in seat matrix under Management Quota of the B.Ed programmes as detailed below.

College	Presently Allotted	Change requested
CSI College of Education Parasala	Social Science (1 seat)	Physical Science
HHMMII Training College, Adoor	Physical Science (1 seat)	Mathematics

The matter was placed before the Online Admission Monitoring committee (Item No.7) at its meeting held on 07.12.2021 and the committee recommended to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

The Committee considered the requests from the Principals, CSI College of Education, Parasala and HHMMII Training College, Adoor, for the Change in seat matrix under Management Quota of the B.Ed programmes as detailed above

The committee recommended to ,

- (i) *sanction the change in seat matrix under Management Quota of the B.Ed programmes as per the request submitted by the Principals of C.S.I. College of Education, Parasala and H.H.M.M.II Training College, Adoor,*
- (ii) *conduct hearing of the Principals of C.S.I. College of Education, Parassala and H.H.M.M.II Training College, Adoor, by a sub committee consisting of Adv.Muralidharan Pillai G. Convenor, the Standing Committee of the Syndicate on Affiliation of Colleges, Dr.Nazeeb S., Dr.Vijayan Pillai M., Sri.Riyas Vahab, Members, Syndicate, regarding the issue.*

Further recommended to constitute a sub committee consisting of Adv.Muralidharan Pillai.G. Convenor, the Standing Committee of the Syndicate on Affiliation of Colleges, Dr.Nazeeb.S., Dr.Vijayan Pillai M., Sri.Jairaj J., Dr.Gopchandran K.G. and Smt.Jaimol Mathews, Scientific Officer, Kerala University Computer Centre to study the issues related to B.Ed Online Admissions.

Considering the urgency of the matter, the committee further recommended that the Vice Chancellor may permit implementation of the above recommendation exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 10/12/2021, be noted.

Item No. 35.09.08 ***U.G. Admission 2021- Request received from Megha S.S. – Allotted under EWS category at University College for B.A.Malayalam during Spot admission –reg.***

[Ac.H]

A request has been received from Megha S S, who got allotment under EWS category at University College for BA Malayalam during Spot admission. When she reported at the College, she was informed that she cannot take admission since there is no vacancy under EWS category. It has been requested that she may be granted admission for the course.

It may be noted that the during spot admission the candidate Ananathkrishnan H, who was allotted to University College for BA Malayalam took admission at SN College, Chempazhantny for BA English. He informed that he got admission under EWS category for BA Malayalam at University College during second allotment and showed that allotment memo issued to him. Hence an arising vacancy was marked under EWS category and admission was given to Megha S S and memo was issued. When her admission was rejected by the College, section verified the details and it was found that the admission of the candidate Ananathkrishnan H was changed from EWS to General during the Supplementary allotment and another candidate was given admission under EWS category. Hence there exists no vacancy under EWS category for BA Malayalam at University College.

Since the candidate Megha S S was allotted to University College, another candidate with lower index mark than her was allotted to Govt. College for Women, Vazhuthakkadu for BA Malayalam course under EWS category.

The matter was placed before the Online admission monitoring committee at its meeting held on 07.12.2021 and the committee recommended to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges for creation of additional seats.

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

The committee considered the matter regarding the sanctioning of additional seat to Smt Megha S S in University College, Palayam, over and above the sanctioned strength

The committee recommended to sanction one additional seat in B.A.Malayalam programme at University College for the academic year 2021-22 to admit Smt. Megha S.S.

Considering the urgency of the matter, the committee further recommended that the Vice Chancellor may permit implementation of the above recommendation exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

The meeting came to an end at 12.40pm

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 10/12/2021, be noted.

Item No.35.10 Ph.D Research-Re-registration due to default payment of fee - reporting of-reg.

(Ac.E.VI)

Sanction has been accorded by the Vice-Chancellor to the following candidate being granted Re-registration, subject to reporting to the Syndicate, as per details shown below.

Sl. No	Name, Subject & UO granting registration	Research supervisor & Centre	Request granted	UO granting Re-registration
1	Aidamol P Zoology UO.No.Ac.EVI/2172/2021 dated:27/04/2021, w.e.f: 27/01/2021	<u>Research Supervisor</u> Dr. Sarlin P J <u>Centre</u> F M N College, Kollam	Re-registration w.e.f. 27/01/2021	UO No.6488/ 2021/UOK dated 20/11/2021

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.11 Ph.D Research – Re-registration - Varughese P M- Full-time research scholar in Botany – Reporting of-reg.

(Ac.E.VI)

Sri.Varughese P M, Full-time research scholar in Botany had submitted application for re-registration due to default payment of fee. Application was duly endorsed by the research supervisor, Head of research centre and Doctoral Committee Chairman.

Details of the applicant is shown below.

Name & details of the candidate	Request Granted
Varughese P M Botany, U.O.AcEVI(1)/718/BOT/18256/2018 dated 07/01/2019, w.e.f.13/11/2018, Full-time <u>Research Supervisor</u> Dr.Sushama Raj R V Assistant Professor, Department of Botany VTMNSS College, Dhanuvachapuram (who has facility centre at M G College, TvpM) <u>Centre</u> M G College, TvpM	Re-registration with effect from the date of expiry of previous registration, i.e. from 13/11/2018

Based on the application, sanction was accorded by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate, to Sri.Varughese P M being granted re-registration w.e.f. 13.11.2018. The UO granting re-registration was issued vide U.O.N.o.AcEVI(5)/ 6963/2021/UOK dated 03/12/2021.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.12. Declaration of Probation in respect of Smt.Deepthi.C, as Section Officer – Reporting of-reg.

(Ad.A1)

Smt.Deepthi.C, vide U.O No.Ad.A1.4/7404/2021 dated 13-04-2021 was promoted to the post of Section Officer and posted at Accounts IV & VII Sections. Finance vide remarks dated 02.11.2021 endorsed that Smt.Deepthi.C may be declared to have satisfactorily completed the period of probation in the post of Section Officer on 13-10-2021 as she had not availed any eligible leave during the period of Probation. It has been certified by her supervising official that her work and conduct during the Probation period is good.

Sanction was therefore accorded by the Vice-Chancellor to declare the Probation period in respect of Smt.Deepthi.C as Section Officer on 13-10-2021. U.O No.Ad.A1/32231/2021/UOK dated 29-2021 was issued in this regard.

The matter is reported to Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.13 CLIF - "Extension of Wi-Fi facility at Kariavattom Campus"- 'Providing Access Points and related components for the extension Wi-Fi facility'- Release of balance payment to 'M/s Techser Power Solutions Pvt. Ltd., Kochi' - Sanctioned-Orders issued-Re-appropriation of funds- Reporting of – Reg.

(PLA1)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, to:

1. Release an amount of Rs. 22,65,404/- (Rupees Twenty two lakh sixty five thousand four hundred and four only), [i.e., the balance amount of Rs. 22,53,514/- due to the firm against invoice dated 15.04.2021 + Rs. 11,890/- against invoice dated 04.10.2021] to 'M/s. Techser Power Solutions Pvt. Ltd., Kochi', towards the supply and installation of various items in connection with 'Providing Access Points and related components for the extension Wi-Fi facility at Kariavattom Campus', against the State Plan Grant sanctioned under the Scheme-component "Ongoing Projects/Purchases (Continuing projects/purchases sanctioned under State Plan Grant 2018-19, 2019-20 & 2020-21), for the year 2021-22.
2. Provide an amount of Rs. 22,65,500/- (Rupees Twenty two lakh sixty five thousand and five hundred only) under the head of account "Part II- Plan -MH 59(e)-Central Laboratory for Instrumentation and Facilitation (CLIF)- 4/6054- New Development Programmes (State)" by re-appropriation from the head of account "Part II- Plan -MH 63-Miscellaneous-7/6065- Implementation of Plan Programmes (State)" of the current year's Budget Estimates of the University.

The U. O. No. PL.A1/6677/2021/UOK dated 26/11/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment of Rs.22,65,404/- (Rupees Twenty two lakh sixty five thousand four hundred and four only), by re-appropriation of funds, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.14 **Ph.D Research – Re-registration - Smitha Rani S.P- Full-time research scholar in Botany –Reporting of- reg:**

(Ac.EVI)

Smt. Smitha Rani S P, Full-time research scholar in Botany had submitted application for re-registration due to default payment of fee. Application was duly endorsed by the research supervisor, Head of research centre and Doctoral Committee Chairman.

Details of the applicant is shown below. Name & details of the candidate	Request Granted
Smitha Rani S P, Full-time, Botany U.O.No.AcEVI(1)/717/BOT/16129/2017 dated 01/01/2018 w.e.f 21/12/2017 Research Supervisor: Dr.Nusaifa Beevi P Associate Professor, Department of Botany Iqbal College, Peingammala Co-supervisor Dr.Sreeja Thankappan Assistant Professor, M G College, Tvpm Centre: - M G College, Tvpm	Re-registration with effect from the date of expiry of previous registration, i.e. from 21/12/2020

Based on the application for re-registration, sanction was accorded by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate, to Smt.Smitha Rani S P being granted re-registration. The UO granting re-registration was issued vide U.O.N.o.AcEVI/ 6499/2021/UOK dated 18/11/2021.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.15 **Centre for Renewable Energy & Materials – Opening of new Major Head & new subheads - Reappropriation of Fund – Reporting of - reg.**

(Ad B II)

The Director, Centre for Renewable Energy & Materials, Kariavattom had requested to open a Major Head and to allocate grant for improving ongoing research activities and also to conduct newly started PG courses in addition to the regular activities of the Centre.

The Finance vide Endt No.FOS.2273/Fin II/2021-22 dated 14.09.2021 has endorsed the proposal for opening a new Major Head for Centre for renewable energy and materials under Non-plan expenditure with the following provisions;

Head Of Account - "Part I Non Plan MH 49(a)(i) -Centre for Renewable Energy and Materials"			
Sl No	Subheads	Provision	
		First Phase	Second Phase
1	4/1220 - Office expenses and Miscellaneous	Rs.10,000	35,000
2	4/4125 - Visiting Faculty	Rs.50,000	Rs.1,50,000
3	4/1215 - Pay of Contract staff	Rs.3,00,000	-
4	4/1995 - Computer accessories and Stationery	Rs.40,000	Rs.1,10,000
5	4/3020 - Maintenance of Equipment	Rs.50,000	Rs.2,50,000
6	4/2270 - Gas charges	Rs.50,000	Rs.50,000
7	4/1895 - Physio Chemical analysis of samples	Rs.1,00,000	Rs.2,00,000
8	4/1870 - Chemicals and Glasswares	Rs.2,00,000	Rs.5,00,000
9	4/1225 - Laboratory Contingencies	Rs.1,00,000	Rs.2,00,000
	Total	Rs.9,00,000/-	Rs.14,95,000
	Grand Total	Rs.23,95,000/- (Rupees Twenty Three Lakh Ninety Five Thousand only)	

An amount of Rs.23,95,000/- (Rupees Twenty Three Lakh Ninety Five Thousand only) being re-appropriated from the head of account "part I-Non Plan-MH 63-Miscellaneous-8/5948-Miscellaneous" and provided under the above mentioned heads.

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to the above said proposal of the Finance being approved and accordingly U.O. No. Ad.BII.1/21622/09/2021 dated 30.09.2021 has been issued in this regard.

The matter is reported to the Syndicate

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.16. Kerala University Business Innovation and Incubation Centre (KUBIIC)- MoU of SUKRITHI-Student startup- Department of Zoology-executed-reporting of-reg.

(PLA)

Sanction was accorded by the Vice Chancellor for setting up of the Startup SUKRITHI-skin and hair care products to M/s Amrutha S.S and others, Department of Zoology vide U.O no:IQAC/292/2016 dated 21.11.2016. No MoU was seen executed as per the U.O.

However, Dr.Sreejith P, Assistant Professor, Department of Zoology and mentor of the startup SUKRITHI, in his letter dated 01.10.2021 has stated that SUKRITHI (Skin and Hair Products Company) had kick-started under his mentorship in 2016 and is actively working in the Department of Zoology with the team consisting of research scholars; Najeeb S, Binumon.T.M and Amrutha S S and trying to develop skin and hair-related products. As the MoU was not formally signed, Dr. Sreejith P, Mentor, SUKRITHI requested to sign the MoU with this startup for successful product development and marketing.

Although the sanction was accorded to Amrutha S S and team as per the U.O dt 21.11.2016 neither her name was in the MoU of SUKRITHI nor her signature. Dr. Sreejith P, Assistant Professor, Department of Zoology and Mentor, SUKRITHI has clarified that, the two members Amrutha SS and Bipin.S, who were partners of the startup (SUKRITHI), left the University of Kerala for other academic/employment purpose and has informed that they have no liabilities and responsibilities regarding the startup.Najeeb S and Binumon T are the current working members of this venture. The mentor added that,the team enrolled in KU-TBSC on 21.11.2016 and at that time they have no facility to start the work of their proposals.They have recently setup a cell culture lab with some facilities and were still in installation and purchase of equipment/instruments. SUKRITHI has been working in the department of Zoology for the last 2 years. The request of the mentor to make signing the MoU 'SUKRITHI' was recommended by the Director, KUBIIC.

The Vice Chancellor had accorded sanction, invoking provisions under section 10(13) of the Kerala University Act, 1974, to execute the MoU between the University and Mr.Najeeb S & Mr.Binumon T.M, promoters of the startup 'SUKRITHI' under the mentorship of Dr.P.Sreejith, Assistant Professor, Department of Zoology.

Thus the MoU 'SUKRITHI' has executed with the University of Kerala.

As per the orders of the Vice Chancellor, the execution of MoU 'SUKRITHI', Department of Zoology with the University of Kerala is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.17 Department of Political Science- UGC SAP DRS II- Refund of unspent balance and interest to UGC- Reporting of-reg.

(PLA)

The UGC had released a total of Rs. 18,82,293/- (Rupees Eighteen Lakh Eighty Two Thousand Two Hundred and Ninety Three only) as grant-in-aid for the UGC SAP DRS II programme in the Department of Political Science, University of Kerala. This amount had been released to Dr. Shaji Varkey, Coordinator, UGC SAP, Department of Political Science. The period allotted for the programme expired on 31.03.2020. The UGC, vide a letter dated 20.7.2021 requested to refund it, the unspent balance pertaining to the programme and the interest accrued on its funds.

Dr. Shaji Varkey, vide a letter dated 20.07.2021 informed that he had remitted to the University, an amount of Rs.5,86,332/- (Rupees Five Lakh Eighty Six Thousand Three Hundred and Thirty Two only) and requested to refund the unspent balance and interest to the UGC. This remittance has been verified by Cash IV and Cash Counter Kariavattom. As per the documents submitted by Dr. Shaji Varkey, the total amount to be refunded to UGC stands at Rs. 5,84,153/- (Rupees Five Lakh Eighty Four Thousand One Hundred and Fifty Three only) [Unspent balance of Rs.5,39,362/- + Accrued Interest Rs. 44,791/-].

Sanction was accorded by the Vice-Chancellor by invoking provision under section 10(13) of the Kerala University Act, 1974, to refund an amount of Rs. 5,84,153/- (Rupees Five Lakh Eighty Four Thousand One Hundred and Fifty Three only) to the UGC, being the unspent balance along with interest accrued on grants pertaining to the UGC SAP DRS-II at Department of Political Science, adhering to UGC norms.

Accordingly, U.O. No. Pl.A/3411/UGC-SAP/Political Science/DRS II/2013 dated 11.10.2021 has been issued. The aforesaid action taken by the Vice-Chancellor is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.18 Declaration of Probation of Officers- Reporting of- reg.

(Ad.A1)

The declaration of Probation of Officers; Sri.R.Rajnarayan, Deputy Registrar, Campus Admn & Sri.S.Arunkumar, Administrative Officer, University College of Engineering, Karyavattom have been satisfactorily completed in the post of Deputy Registrar & Section Officer respectively as per the orders of the Vice-Chancellor vide U.O No.Ad.A1/33939/2021 dated 03-12-2021.

No	Name of the Officer	Date of Promotion & post to which promoted	Eligible leave availed if any during the period of Probation	Date of declaration of Probation
1	Sri.R.Rajnarayan	19-06-2020 Deputy Registrar	Nil	10-04-2021 FN
2	Sri.S.Arunkumar	08-09-2020 Section Officer	Nil	08-03-2021 FN

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.19 Association of Commonwealth Universities (ACU) – Grant in aid for Blue Charter Knowledge Exchange Grant Scheme 2020- release of fund to Dr.Salom Gnana Thanga V, Professor & Head, Dept. of Environmental Sciences- Reporting of- reg. (Ac. D)

Dr. Salom Gnana Thanga V, Professor & Head, Department of Environmental Sciences, had requested for signing the safeguarding agreement to be forwarded to the Association of Commonwealth Universities for receiving the fund granted for Blue Charter Knowledge Exchange Programme 2020.

The Registrar has signed the agreement mentioned above, as per the remark of the Legal Adviser that the agreement is legally in order.

Thereafter Dr. Salom Gnana Thanga V, Professor & Head, Department of Environmental Sciences has requested for releasing the fund credited from the Association of Commonwealth Universities, London for Blue Charter Knowledge Exchange Grant Scheme 2020.

The Vice Chancellor has accorded sanction, subject to reporting to the Syndicate, for the release of an amount of Rs.2,34,052/- (Rupees Two Lakh Thirty Four Thousand and Fifty Two only) towards the grant in aid for Blue Charter Knowledge Exchange programme, to Dr. Salom Gnana Thanga V, Professor & Head, Department of Environmental Sciences, University of Kerala, adhering

to the norms of the sponsoring body, debiting the expenditure from the new sub head “9/9808 Blue Charter Knowledge Exchange Grant Scheme 2020” under the “ Part III – MH 80 D – Grants from other Agencies” provided in the current year’s Budget Estimates of the University, vide U.O. no. Ac.D/1/93/2021 dated 20.11.2021.

The action taken by the Vice Chancellor in this regard is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.35.20. DST - SATHI Project, 2021 – Submission of Proposals, terms and conditions - reporting of- reg.

(P.L.D)

The Department of Science & Technology (DST) has initiated a programme named **SATHI** (Sophisticated Analytical and Technical Help Institutes) for setting up shared, professionally managed Science & Technology infrastructure facility, with the main intention of creating facility which can be readily accessible to academia, start-ups, manufacturing units, industries and R&D Labs. The assistance has a maximum ceiling of Rs. 125 Crores of which DST share would be 75% and 25% by the Host Institute/ Government. Proposals were invited through online for consideration of support under the SATHI Scheme, Govt. of India. Last date for submission of proposals was on **10/12/2021**.

1. Formulation of Proposals

Based on the e-mail received from Prof.G.M Nair, Hon.Director, CLIF and as per the direction of the Hon’ble Vice-Chancellor a meeting was conducted on 18/11/2021 at C V Raman Hall, CLIF, Kariavattom to discuss on formulation of proposals to be submitted to DST under SATHI Programme, 2021. Faculties from Science, Applied Sciences & Technology Departments put forwarded various suggestions regarding the submission of proposals. In the meeting Dr. Subodh G, Assistant Professor, Dept. of Physics was entrusted with the overall coordination and compilation of proposals to be submitted to DST in consultation with Dr. G M Nair, Hon. Director, CLIF. The meeting also decided to conduct final presentation of proposals to be held on 30/11/2021 and later as per the direction of Hon’ble Vice-Chancellor it was postponed to 01/12/2021 at 11:00 am in C V Raman Hall, CLIF, Kariavattom.

The final presentation of proposals received and compiled by the Project Implementation Group was done by Dr. Subodh G on **01/12/2021**. Proposals submitted are attached separately (see **annexure 1**).

2. Project Implementation Group

According to the Guidelines of SATHI Program, a Project Implementation Group (PIG) has to be constituted and to be uploaded along with the proposal to DST. As per the minutes of the meeting of the Syndicate held on 04.12.2021, the Project Implementation Group (PIG) was constituted as follows:

1. **Principal Advisor** - Dr. G M Nair, Hon. Director, CLIF
2. **Project Advisor**
 1. **Dr. A Gangaprasad, Professor, Dept. of Botany**
 2. **Dr. Bijukumar A, Professor, Dept. of Aquatic Biology & Fisheries**

Members of the Project Implementation Group:

1. **Dr. K G Gopchandran, Professor, Dept. of Optoelectronics (Coordinator)**
2. **Dr. S Muhammadhu Aboobakar Shibli, Professor, Dept. of Chemistry**
3. **Dr. S Mini, Professor, Dept. of Biochemistry**
4. **Dr. E Shaji, Associate Professor, Dept. of Geology**
5. **Dr. G Subodh, Asst. Professor, Dept. of Physics (Joint Coordinator)**

Accordingly U.O No.PI.D/2892/DST SATHI/2021 dated 06/12/2021 was issued as per the orders of the Hon’ble Vice-Chancellor.

3. Terms and Conditions of SATHI Programme

Terms and Conditions pertaining to SATHI Programme was a mandatory document to be uploaded along with the proposal. In connection with this, the terms and conditions were legally vetted and remarks of Finance Officer was also obtained regarding the same.

Remarks of Finance Officer

Specific orders of DST is required to open a new SB Account for this purpose. The Sanction order shall specify the same. Policy decision needs to be taken with regard to formation of Section 8 company. The host institution will follow GFR 2017 and other conditions of Government of India rules. It may be noted that Chapter 6 of GFR 2017 specifies the mode of procurement of Goods and services. Currently University is following Store Purchase Manual 2013 of Government of Kerala. 25% contribution (of Host Institution) will have to be met from internal revenue of the University. The centre shall attain self sufficiency within the first three years and shall meet the operational expenditure from its internal generated revenue.

Terms and conditions (agreement) was executed on stamp paper value of Rs.200/- (Rupees Two Hundred only) and were jointly signed by Dr.K.G Gopchandran, Professor, Dept. of Optoelectronics (Coordinator – SATHI Program), The Finance Officer, The Registrar and The Vice-Chancellor on 06/12/2021.

4. Certificate of Undertaking

The Hon'ble Vice-Chancellor has certified that the 25% share of the total sanctioned amount for the DST-SATHI Programme shall be contributed by the University of Kerala from the Universities own income resources or from State Government fund allotted for the purpose. He has also enclosed the letter received from the Government of Kerala No.B1/282/2021/Hedn. dated December 07, 2021 specifying that 25% share shall be borne by the Government of Kerala / Kerala University to further substantiate the undertaking.

5. Submission

Along with the proposal, following mandatory documents were uploaded to DST on 09/12/2021 (the submission of proposal was done at CLIF, Kariavattom)

- i. Endorsement letter from the Head of Institute
- ii. Terms and Conditions for "SATHI" Program
- iii. Project Implementation Group of SATHI (PIG)
- iv. Brief Summary of SATHI Support
- v. Department of Science & Technology - Policy on Conflict of Interest
- vi. Check- list pertaining to proposal submission to set-up (SATHI) facility

In addition to the above mandatory documents, the certificate of undertaking and endorsement letter from the Hon'ble Vice-Chancellor was also uploaded to DST.

The matter is therefore reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.21. *Declaration of probation of Smt. Thara Krishnan M, Assistant Librarian Gr.II, Department of Political Science - Reporting of - reg.*

(Ad.AV)

Smt. Thara Krishnan M was promoted to act as Assistant Librarian Gr.II and posted in the Department of Political Science, Kariavattom, vide U.O. No. 1327/2020/UOK dated 21.05.2020.

Smt. Thara Krishnan M has not availed herself of any eligible leave during the period of probation and have completed her period of probation in the post of Assistant Librarian Gr.II on 21.11.2020 FN, as per the remarks of Finance.

The Vice-Chancellor has accorded sanction to the declaration of probation of Smt. Thara Krishnan M on 21.11.2020 FN in the post of Assistant Librarian Gr.II. As ordered by the Vice-Chancellor, the action taken as detailed above is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.22 *Ph.D Research – Re-registration - Vindhya V S- Full-time research scholar in Botany – Reporting of-reg.*

(AcEVI)

Ms.Vindhya V.S, Full-time research scholar in Botany had submitted an application for re-registration due to default payment of fee. Application was duly endorsed by the research supervisor, Head of research centre and Doctoral Committee Chairman.

Details of the applicant is shown below.

Name & details of the candidate	Request Granted
Vindhya V S U.O.No.AcEVI(1)/716/BOT/14893/2016 dated 06/06/2017 w.e.f. 15/03/2017, Full-time <u>Research Supervisor</u> Dr.Sandhia G S Assistant Professor, Department of Botany, University College, Tvpm <u>Centre</u> University College, Tvpm	Re-registration with effect from the date of expiry of previous registration, i.e. from 15/03/2018

Based on the application, sanction was accorded by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate, to Ms.Vindhya V S being granted re-registration w.e.f. 15.03.2018. The UO granting re-registration was issued vide U.O.N.o.AcEVI(5)/6101/2021/UOK dated 09/11/2021.

The matter is reported to the Syndicate.

Resolution of the Syndicate
RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.23. Minutes of the 21st meeting of IQAC held on 15.12.2021-Reporting of-reg. (IQAC)

The 21st meeting of IQAC was held on 15th December 2021 at Syndicate Room with Prof. V.P.Mahadevan Pillai, Hon'ble Vice-Chancellor as the chairperson. The detailed minutes of the meeting, as approved by the Hon'ble Vice-Chancellor, is placed before the Syndicate for reporting and consideration.

As ordered by the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

21th Meeting of IQAC, University of Kerala

Date	:	15.12.2021
Day	:	Wednesday
Time	:	2.00 p.m.
Venue	:	Syndicate Room

Members:Present

1. Prof. V.P. Mahadevan Pillai, Vice - Chancellor (Chairman)
2. Prof. P.P.Ajayakumar, Pro Vice - Chancellor (Vice-Chairman)
3. Dr. K.G. Gopchandran, Member, Syndicate
4. Dr. K.S. Anil Kumar, Registrar
5. Sri. R. Mahadevan, Finance Officer
6. Dr. A. Bijukumar, Vice -Chairman, Credit and Semester System
7. Dr. Vinod Chandra S.S., Director, Computer Centre (i/c)
8. Dr. Unnikrishnan S.M., Associate Vice – President, International Business & StrategicPlanning, HLL Life care Ltd, Poojappura.
9. Dr. K.S. Chandrasekhar, Professor and Head, Institute of Management in Kerala
10. Dr. B. Hariharan, Professor and Head, Institute of English
11. Dr. R.B. Binoj Kumar, Professor, Department of Geology
12. Dr. S. Mini, Professor, Dept. of Biochemistry
13. Dr. S.R. Sheeja, Professor, Department of Economics
14. Dr. E. Shaji, Associate Professor and Head, Department of Geology (Joint Director, IQAC)
15. Dr. Gabriel Simon Thattil, Director, IQAC

Absent

1. Dr. S. Nazeeb, Member, Syndicate
2. The Chairman, Department Students' Union
3. The Chairman, Research Students' Union
4. Dr. Biveesh U.C., Research Officer & Nodal Officer, RUSA State Office, Thiruvananthapuram.
5. Dr. A.K. Prasad, Professor, Department of Economics
6. Dr. Jayachandran R., Professor and Head, Department of Hindi
7. Dr. S. Aji, Associate Professor, Department of Computer Science

Item No.35.23.XXI.01: *Approval of the minutes of 20th meeting of IQAC held on 09.09.2021:*

The minutes of the meeting were circulated via email through IQAC office and the members have confirmed the same.

Item No.35.23.XXI.02: *Action Taken Report on decisions of the 20th meeting of IQAC held on 09.09.2021:*

<p>Item No.XX.03: NAAC Accreditation - IIQA and SSR uploading ---IQAC Decision--- The Director IQAC presented the status on NAAC accreditation process in terms of approval of IIQA, SSR compilation, sessions held for SSR and the work done on the same. The efforts put in by the Criteria conveners and the support from the Hon'ble Vice-Chancellor, Pro-Vice-Chancellor, members of the Syndicate were acknowledged. Details of Accreditation fees to be paid were presented:</p> <ol style="list-style-type: none"> 1. Assessment & Accreditation Fee - Rs. 3,00,000/- + GST18% 2. Logistics Fee - Rs. 3,00,000 + GST 18% <p>Resolved to seek funding of Rs. 10 lakhs as per the NAAC requirements (including fees and other expenses) under the head h/a "Part I – NP – MH:63 Miscellaneous – 8/5993-NAAC Visit related expenses" of the current year's Budget Estimates of the University. University to initiate reimbursement measure on accreditation fees from UGC once the Accreditation process is over.</p>	<p>NAAC SSR submitted to NAAC on 21th November 2021.</p>
<p>Item No.XX.04: Technology Transfer - Department of Physics with V- Measures Private Ltd., Thiruvananthapuram - Water cut Meter ---IQAC Decision--- The proposal was discussed in detail; Dr. Jayakrishnan R. explained the modalities. Revenue sharing from the transfer was proposed at the following rates:</p> <ul style="list-style-type: none"> • Technology Promoter (Investigator) - 30 % • Department - 35% and • University - 35%. <p>University to be acknowledged by the Owner on the product label. A committee to be formed to formulate a policy on such transfers with funding with following constitution:</p> <ol style="list-style-type: none"> 1. Dr. K.G. Gopchnadran, Member, Syndicate (Convener) 2. The Finance Officer 3. Dr. A. Bijukumar, Professor, Department of Aquatic Biology and Fisheries 4. Dr. Binojkumar, Professor, Department of Geology <p>Resolved to approve the proposal.</p>	<p>UO issued accordingly.</p>
<p>Item No.XX.05: Refund of unutilized provisional advances sanctioned to Director, IQAC ---IQAC Decision--- Resolved to approve the refund the Provisional</p>	<p>Refunded the Provisional Advances</p>

Advances sanctioned for Academic Summit, University Level Academic Audit (Performance Audit), Two day workshop on initiating project proposal and Training for teachers on e-content development without penal interest and seek fresh release after the NAAC accreditation process is complete.	
Item No. XX.10.: Proposal from Dr. Sreejith P., Assistant Professor, Department of Zoology- Conduct Industry Linked project <i>---IQAC Decision---</i> : Resolved to approve the proposal from Dr. Sreejith P., Assistant Professor, Department of Zoology for conducting various <i>in vitro</i> and <i>in vivo</i> studies of natural products and extracts to exploit their potential and safety for skin/hair health applications with a total Budget of Rs.2,72,000/- by receiving financial assistance from M/S Akay Natural ingredients Private Limited, Ernakulam.	UO issued accordingly.
Item No.XX.11: Reconstitution of CAS Screening Committee under IQAC <i>---IQAC Decision---</i> :Dr. S. Nazeeb, Member, Syndicate suggested to reconstitute screening committee for CAS under IQAC. The committee was reconstituted as follows: 1. Director, IQAC (Convener) 2. Prof. Binoj Kumar R. B., Department of Geology 3. Prof. Jayachandran R., Department of Hindi Resolved to approve the same.	Reconstituted the CAS Screening Committee under IQAC
Item No.XX.12: Capturing data of the University under NAAC criteria - After accreditation process <i>---IQAC Decision---</i> :Dr. Shaji E. proposed to have a system to continue capturing data of the University under NAAC criteria even after the accreditation process is over and Prof. K.S. Chandrasekhar suggested to have a team of youngsters in the NAAC Directorate to continue with the Quality assurance steps after the accreditation is over, as a step to have a line of leadership ready for the next cycle.	In progress.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 21st meeting of IQAC held on 15.12.2021, be noted.

Item No.35.23 XXI.03: NAAC Peer Team Visit (PTV)- Plan of Action

As part of our accreditation process, we anticipate the NAAC PEER team to visit our campus during February- March 2022. A plan of action of action to be chalked out.

---IQAC Decision---: The meeting discussed the preparation to be undertaken considering the Peer Team Visit (PTV). The following decisions were taken:

1. **Arrangements for Vice-Chancellor's Presentation: LED Wall along with other arrangements to be installed in the Syndicate Room. Registrar and Director, Computer Centre to coordinate on the same. The content for the presentation to be prepared by Director, IQAC in consultation with NAAC Directorate Conveners, each criteria Convenor to prepare 10 slides highlighting the most significant details in their criteria. The presentation software to be kept ready by Director, Computer Centre is entrusted for the same.**
2. **Cultural Programmes: Resolved to constitute a committee with following members to submit a proposal for the Cultural Programmes as part of NAAC PTV:**
 - i. **Pro-Vice-Chancellor (Convener)**
 - ii. **Dr. C. R. Prasad, Professor and Head, Department of Kerala Studies**
 - iii. **The Head, Department of Music**

- iv. *Director, Department of Student Services*
- v. *Director, Centre for Performing and Visual Arts*
- vi. *Dr. Seema Jerome, Associate Professor, Department of Malayalam*
3. *The venue for the Cultural programmes and Exit Meeting to be Senate Hall, S. H. Campus and meeting with students to at the Seminar Halls at Kariavattom campus.*
4. *Resolved to include Controller of Examinations and Director (P&D) in future meetings of IQAC prior to PTV.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 21st meeting of IQAC held on 15.12.2021, be noted.

Item No.35.23.XXI.04: Chancellor's Award 2021- Constitution of a committee for Collection and compilation of data

Applications are invited from the State universities in Kerala for the prestigious Chancellor's Award instituted by the Hon'ble Governor of Kerala. The Data Capture Format (DCF) pertaining to the Chancellor's Award is made available on the KSHEC website. The period of evaluation is 1st July 2020 to 30th June 2021. The last date of submission of applications is 10th January 2022 (Monday 5 pm). A committee to be constituted for the collection and compilation of data.

---IQAC Decision--- *Resolved to constitute a committee with following members for the data collection, compilation and submission of online application for Chancellor's Award 2021 and NIRF India Rankings 2022:*

Chairman: *Hon'ble Vice - Chancellor*

Conveners:

1. *Dr. S.R. Sheeja, Professor, Department of Economics (Convener, Chancellor's Award 2021)*
2. *Dr. Shaji A., Professor of History, School of Distance Education (Convener, NIRF India Rankings 2022)*

Joint Conveners

1. *Dr. Sam Solomon, Professor, Department of Optoelectronics*
2. *Dr. Manju S Nair, Professor, Department of Economics*
3. *Dr. Vinod Chandra S. S., Professor, Department of Computer Science*
4. *Dr. Subodh G., Assistant Professor, Department of Physics*
5. *Dr. Jayasree E.G., Assistant Professor, Department of Chemistry*
6. *Dr. P. Sreejith, Assistant Professor, Department of Zoology*
7. *Dr. Divya C. Senan, Assistant Professor, Department of Education*

Members

1. *Dr. Binoj Kumar R. B., Professor, Department of Geology*
2. *Dr. Jayachandran R., Professor, Department of Hindi*
3. *Dr. Shaji E., Associate Professor, Department of Geology*
4. *Dr. S. Resia Beegam, Committee I, NAAC Directorate*
5. *Dr. C. A. Josukutty, Committee II, NAAC Directorate*
6. *Dr. A. Bijukumar, Committee III, NAAC Directorate*
7. *Dr. Anil Chandran, Committee IV, NAAC Directorate*
8. *Dr. A. K. Prasad, Committee V, NAAC Directorate*
9. *Dr. Aji S., Committee VI, NAAC Directorate*
10. *Dr. S. Mini, Committee VII, NAAC Directorate*
11. *Dr. G. Raju, Professor, Department of Commerce*
12. *Dr. Shifa S., Professor, Department of Malayalam*
13. *Dr. Shiburaj S., Professor, Department of Botany*
14. *Dr. Girish Kumar R., Professor, Department of Political Science*
15. *Dr. Lal C. A., Professor of English, SDE*
16. *Dr. Pushpam M., Professor, Department of Sociology*
17. *Dr. S.R. Jayasree, Professor, Department of Hindi*
18. *Dr. K. Sathesh Kumar, Professor, Department of Futures Studies*
19. *Dr. Meena T. Pillai, Professor, Institute of English*

20. *Dr. Christabell P.J., Associate Professor, Department of Economics*
21. *Dr. Dr. R. Jayakrishnan, Associate Professor, Department of Physics*
22. *Dr. Rajalakshmi R., Associate Professor, Department of Botany*
23. *Dr. Jayalakshmi Thazheveetil, Assistant Professor, Department of Sanskrit*
24. *Dr. Darwin L., Assistant Professor, Department of Linguistics*
25. *Dr. Suneesh C. V., Assistant Professor, Department of Chemistry*
26. *Dr. Janeesh P.A., Assistant Professor, Department of Biochemistry*
27. *Dr. Deepa K. G, Assistant Professor, Department of Physics*
28. *Dr. Nithya N.R., Assistant Professor, Department of Political Science*
29. *Dr. Lakshmi Priya N., Assistant Professor, Institute of English*
30. *Dr. Appu Jacob John, Assistant Professor, Institute of English*
31. *Shri. Anees A, Assistant Professor, Department of German*
32. *Dr. Gabriel Simon Thattil, Director, IQAC*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 21st meeting of IQAC held on 15.12.2021, be noted.

Item No.35. 23.XXI.05: NIRF India Rankings 2022- Constitution of a committee for Collection and compilation of data

A committee to be constituted for the collection and compilation of data.

---IQAC Decision---: Resolved to constitute the committee as detailed in Item No.XXI.04

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 21st meeting of IQAC held on 15.12.2021, be noted.

Item No.35. 23.XXI.06: Azadi ka Amrit Mahotsav (AKAM) - Plan of Action

India is celebrating 75 years of Independence “Azadi ka Amrit Mahotsav (AKAM)” from March, 2021 to August, 2023, various activities are to be undertaken under AKAM.A plan of action of action to be chalked out based on UGC letter.s

---IQAC Decision---: Resolved to inform departments to undertake activities under AKAM based on guidelines by UGC.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 21st meeting of IQAC held on 15.12.2021, be noted.

Item No.35. 23.XXI.07: Meritorious Research Achievement- Cash Awards

University of Kerala initiated annual cash awards for teachers manifesting excellence in Academic Performance and Research. Meritorious Research Achievements Awards for the year 2020 were distributed by the Hon’ble Vice Chancellor, Prof. V.P. Mahadevan Pillai on 23rd September 2021 at 9.30 a.m., at the function held on Seminar Hall, Department of Aquatic Biology & Fisheries, University of Kerala, Kariavattom. The Hon’ble Pro-Vice-Chancellor and Members of the Syndicate participated along with other dignitaries.

---IQAC Decision---: Noted

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 21st meeting of IQAC held on 15.12.2021, be noted.

Item No.35. 23.XXI.08: NIRF Ranking 2021

University of Kerala Ranked 27th in India and had a top most position in the state.

---IQAC Decision---:Noted

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 21st meeting of IQAC held on 15.12.2021, be noted.

Item No.35. 23.XXI.09: Meet the Scholar Programme - Sri. Gopinath Muthukad

CACEE, University of Kerala and IQAC jointly organised an interaction with renowned magician, Sri. Gopinath Muthukad as part of the programme Meet the Scholar. The event was held on 10th November 2021 from 11.00 a.m. to 12 .30 p.m., at Seminar Hall, Department of Aquatic Biology and Fisheries, Kariavattom Campus. The Hon'ble Vice-Chancellor delivered the key note address.

---IQAC Decision---:Noted

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 21st meeting of IQAC held on 15.12.2021, be noted.

Item No.35. 23.XXI.10: Meet the Scholar – Department of Physics

IQAC in collaboration with the Department of Physics, University of Kerala organised a Webinar as part of “Meet the Scholar” Lecture Series on 11th November 2021 at 5.30 p.m. in the online mode with Padmashri Prof. Dipankar Banerjee, Professor Emeritus, Department of Materials Engineering, Indian Institute of Science, Bangalore as the Resource Person. Prof. Dipankar Banerjee spoke on the topic ‘Science, Technology and Society.

---IQAC Decision---:Noted

The meeting came to an end by 3.30 p.m.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the 21st meeting of IQAC held on 15.12.2021, be noted.

Item No.35.24. University Hostel for Women, Kariavattom- Purchase of 10 Double Decker Cots and 14 Single Draw Wooden Tables from M/s Rubco- Reporting of-reg.

(Ad.D II)

The Syndicate held on 13.04.2021, vide item no. 26.85, had resolved to purchase 10 Double Decker Cots and 14 Single Draw Wooden Tables for the University Hostel for Women, Kariavattom from M/s RUBCO Ltd without following tender formalities as per the Government order G.O. (Rt) No. 24/2020/SPD dated 24.11.2020, @ Rs. 3,81,873/- and to meet the expenditure from the h/a "Part 1 NP MH 1(a) General Direction-4/2105- Purchase of Furniture" .

Accordingly, the Joint Registrar, Campus Administration, was entrusted with the purchase 10 Double Decker Cots and 14 Single Draw Wooden Tables for University Hostel for Women, Kariavattom from M/s Rubco Ltd.

The Joint Registrar, Campus Administration had forwarded the bills in triplicate with stock entry certification, stamped pre-receipt for an amount of Rs.3,78,669/- (Three Lakh Seventy Eight Thousand Six Hundred and Sixty Nine only)and the finance has endorsed the same.

The Vice-Chancellor approved the payment of Rs. 3,78,669/- (Rupees Three Lakhs Seventy Eight Thousand Six Hundred and Sixty Nine only) to M/s Rubco Ltd towards the purchase of 10 Double Decker Cots and 14 Single Draw Wooden Tables for University Hostel for Women, Kariavattom, subject to reporting to Syndicate. Accordingly U.O. No.6720/2021/UOK dated 27.11.2021 has been issued in this regard.

Therefore, as per the orders of the Vice-Chancellor the matter regarding purchase of 10 Double Decker Cots and 14 Single Draw Wooden Tables for University Hostel for Women, Kariavattom, for an amount of Rs. 3,78,669/- (Rupees Three Lakh Seventy Eight Thousand Six Hundred and Sixty Nine only) from M/s Rubco Ltd is hereby reported to Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.25. Proceedings of hearing conducted by the Board for Adjudication of Students' Grievances – reporting of – reg.

(Ac.B1)

The petitioners namely Ajay.S.Koshy, Amal Krishnan.H, Ashik Raj R S, Gokul R, Aadith A J of 9th Semester Five year LLB students together with Muhammed Sabith N J of Seventh Semester Five Year student studying at Government Law College, Thiruvananthapuram filed a complaint against the Principal by challenging the suspension order No. C/567/GLC, dated 18.08.2021 issued by the college. They were suspended from the college for one year with effect from 07/07/2021.

In the suspension order it is stated that the above petitioners attacked two students of the same college on 06/07/2021 in retaliation to the clash occurred in 2019. For this the above mentioned suspended students altered the position of CCTV cameras installed at the premises of the attack on the previous day itself. They manhandled Manu Manoj and Manu Krishna who were returning after attending the examination and the bike was toppled and beaten up.

The students aggrieved that the suspension order was framed on false and baseless allegations and that the enquiry report was prepared without considering the objections put forward by the petitioners and accepted by the Staff Council in an arbitrary manner. The petitioners further stated that from the suspension order itself it can be seen that no complaints were made officially to the Principal regarding the incidents happened and point out that every allegation is frivolous and cooked up with an intention to punish the petitioners for no reason.

The petitioners submit that four months have passed since they were suspended and are not able to attend the 9th semester examinations scheduled from 10th December 2021 and the coming 7th semester examination for one petitioner. They have requested the Hon. Chairman, BASG to interfere in the matter so as to enable the petitioners to return to the normal student life at the earliest in the interest of justice.

The Board of Adjudication of Students' Grievances at its meeting held on 06.12.2021 resolved to hear the Principal, Govt. Law College, Thiruvananthapuram and the petitioners on 07.12.2021 at Vice Chancellor's Chamber.

The meeting of the Board of Adjudication of Students' Grievances held on 07.12.2021 after considering the facts of the case and oral as well as written submissions and other factual evidences adduced at the time of hearing, the following observations/recommendations were made and the same was duly communicated to the parties concerned.

1. To revoke the suspension order no .C/567/GLC dated 18/08/2021 issued by the Principal, Govt.Law College Thiruvananthapuram and to permit the six petitioners to attend regular classes since, such prolonged period of suspension without considering the future of the students cannot be agreed to.
2. To permit the students to submit application for the forthcoming 9th semester and other examinations through the Principal, Govt. Law College, Thiruvananthapuram condoning the delay, if any
3. Considering the urgency of the matter, the Board for Adjudication of Students' Grievances further recommended that the Vice- Chancellor may permit the implementation of the above recommendations in exercise of the powers conferred under section 10(13) of the Kerala University Act 1974.

As ordered by the Vice-Chancellor, **the minutes of the meeting of the BASG held on 06.12.2021 and Proceedings of hearing conducted by the Board for Adjudication of Students' Grievances on 07.12.2021** is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.35.26. *Minutes of the meeting of the Examination Monitoring Committee held on 08.12.2021-Reporting of- reg.*

(M&C.I)

The minutes of the meeting of the Examination Monitoring Committee held on **08.12.2021** is submitted before the Syndicate for approval. (Minutes appended).

Considering the exigency, the recommendations of the minutes of the meeting of the Examination Monitoring Committee held on **08.12.2021** were approved by the Hon'ble Vice-Chancellor exercising the powers vested under section 10(13) of the Kerala University Act, 1974 subject to reporting to the Syndicate. The action taken by the Vice-Chancellor in having approved the same is reported to the Syndicate.

Minutes of the Meeting of the Examination Monitoring Committee

Date	:	08.12.2021
Time	:	03.30 p.m
Venue	:	PVC's Chamber

Members Present

- | | | | |
|----|-----------------------|-----------------------|--------------|
| 1. | Dr. P. P. Ajayakumar | Pro Vice-Chancellor | |
| 2. | Dr. K. B. Manoj | Convener, SC on Exams | |
| 3. | Dr. S. Nazeeb | Member Syndicate | |
| 4. | Dr. M. Vijayan Pillai | Member Syndicate | (via online) |
| 5. | Adv. B. Balachandran | Member Syndicate | |
| 6. | Sri. Bijukumar. G | Member Syndicate | |
| 7. | Sri. Jairaj. J | Member Syndicate | (via online) |

Officers Present

- | | | |
|----|---------------------------|---|
| 1. | Sri. K. Unnikrishnan Nair | Joint Registrar (ES & CBCSS) & in Charge of
Controller of Examinations |
| 2. | Sri. C. Gopakumar | Joint Registrar (Exam I) |
| 3. | Smt. Meena Ashok | Joint Registrar (Exams II) |

Members Absent

- | | | |
|----|--------------------------|------------------|
| 1. | Dr. B. Unnikrishnan Nair | Member Syndicate |
|----|--------------------------|------------------|

The Examination Monitoring Committee meeting commenced at 03.30 pm.

Item No.35.26.01: Fifth semester, December 2021 – participation in Trekking Camp at Karnataka – Request for conduct of Special Exam - reg.

(DR CBCSS)

Two candidates of 5th semester, December 2021 Examination, Abhijith.A, 22019144001 candidate of Bsc. Mathematics from University College and Lenin Raj.R, 15919106038, candidate of Bcom. from Govt Arts College, Thiruvananthapuram have requested for conduct of special examination stating their inability to attend the regular exam scheduled to commence from 8-12-2021 to 22-12-2021. It is represented that they have been detailed to attend Trekking Camp at Belgaum, Karnataka from 14th December to 21st December 2021 as is mentioned in the forwarding letter of NCC Authorities.

In this context it may be noted that as resolved by the syndicate special examinations are permitted to those candidates who participate in Arts/Sports events with budgetary support of the University and for participation in such events of State/National and International Level. Exceptions were made on the representation of candidates who missed their 5th Semester December, 2019 Examinations due to their participation in National Camp of NCC at Delhi and as per decision of the Syndicate held on 15-06-2020 and 14-08-2020 vide item No. 10.180 and 16.74 respectively special examinations were conducted for these candidates.

The current request for special examination is made by the candidates for participating in NCC Trekking Camp to be conducted at Belgaum, Karnataka. As per the U.O No. 4157/1/NCC/2019 dated 13-08-2019 for award of grace marks, Trekking is classified as Centrally Organised Event. The Pro-Vice Chancellor while considering the request submitted by the two candidates, to conduct Special Examination for the papers of S5 CBCSS BSc./Bcom. for which they are unable to attend during their participation in NCC trekking Camp (13th December to 22nd December), has ordered to place the matter before the Exam Monitoring Committee for consideration. As per the decision already taken Special Examinations are to be conducted for the COVID affected candidates which includes the S5 CBCSS Examinations also.

Accordingly, the request of the candidate for the conduct of Special Examination is placed before the Examination Monitoring Committee for consideration.

Recommendations: The Committee considered the matter and recommended to allow the candidates to write the Special Examinations provided Special Examinations of Fifth Semester in the wake of Covid 19 are sanctioned.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committee held on 08.12.2021, be noted.

Item No.35.26.02: **Rescheduling of the Second Semester MBA Examinations, December 2021 scheduled on 22.12.2021 - reg:**

Recommendations: **The Committee recommended to reschedule the Second Semester MBA Examinations, December 2021 scheduled on 22.12.2021 to the day after the last date of said Examinations.**

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committee held on 08.12.2021, be noted.

Item No.35.26.03: **Conduct of Special Examinations - Fifth Semester Unitary LLB Degree Examinations, January 2021 – reg:**

Recommendations: **The Committee recommended to conduct Special Examinations for Fifth Semester Unitary LLB Degree Examinations, January 2021.**

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committee held on 08.12.2021, be noted.

Item No.35.26.04: **Commencement of SDE UG Examinations 2021 – reg:**

Recommendations: **The Committee recommended to commence the SDE UG Examinations, 2021 by accepting the proposal from the Director, SDE as per the following schedule.**

S3 & S4 SDE UG Examinations (2019 Admission) : 20/12/2021 onwards

S1 & S2 SDE UG Examinations (2020 Admission): 07/02/2022 onwards

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committee held on 08.12.2021, be noted.

Item No.35.26.05: **Status of valuation of S4 UG Examinations, May 2021 – reg:**

Recommendations: **The committee reviewed the status of the valuation of S4 UG Examinations, May 2021 and marked appreciation on the conduct of valuation camps. The Committee recommended to publish the results on or before the target date.**

The Committee further recommended to seek explanation from the teachers who have failed to report in the valuation camps of S4 UG Examinations, May 2021 and to hear them, if found necessary.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committee held on 08.12.2021, be noted.

Item No.35.26.06: **Granting Duty Leave to Teachers for the valuation of answer scripts – reg:**

Recommendations: **The Committee recommended to grant Duty Leave for the valuation of answer scripts of UG/PG Degree Examinations for which Valuation Camps are conducted in a Centralised manner (Bundling System) as follows:**

For UG Examinations, upto 30 answer scripts: 1 Day for Additional Examiner & upto 60 answer scripts: 1 Day for Chief Examiner.

For PG Examinations (Science Subjects), upto 25 answer scripts: 1 Day

For PG Examinations (Non Science Subjects), upto 30 answer scripts: 1 Day

The Committee further recommended to grant one day Duty Leave each to the Examiners for the collection and return of answer scripts subject to a maximum of 2 days and shall be claimed only by the Examiner who directly collect/return the answer scripts from the CV Camps.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committee held on 08.12.2021, be noted.

Item No.35.26.07: *S5 UG CBCSS/CR Degree Examinations, December 2021 – Valuation Camp – reg:*

Recommendations: *The Committee recommended to conduct Centralised Valuation Camps for S5 UG CBCSS/CR Degree Examinations, December 2021.*

The Committee further recommended to request the Vice-Chancellor to approve the recommendations subject to reporting to the Syndicate.

The Meeting came to an end at 05.00 pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committee held on 08.12.2021, be noted.

Item No.35.27 *Award of Ph.D Degrees*

(Ac.E.II/Ac.E.V/ Ac.E.V(A))

Item No.35.27.01 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Shiji. R in Biotechnology – reg.*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EVALUATION OF PUNICA GRANATUM FRUIT RIND POLYSACCHARIDE NANO-CONSTRUCTS FOR THERANOSTIC APPLICATIONS IN CANCER**” submitted by Smt. Shiji. R.

Resolution of the Syndicate

RESOLVED that Smt. Shiji. R, be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No.35.27.02 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sudha George in Mathematics – reg.*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY ON DIFFERENTIAL TRANSFORM METHOD AND ITS APPLICATIONS**” submitted by Smt. Sudha George.

Resolution of the Syndicate

RESOLVED that Smt. Sudha George, be declared eligible for the award of the Degree of Doctor of Philosophy in Mathematics under the Faculty of Science.

Item No.35.27.03 *Consideration of the examiners reports on the Ph.D Thesis submitted by Shri.Ilyas P.C. in Commerce –reg.*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**IMPACT OF CAPITAL STRUCTURE ON PROFITABILITY OF LISTED COMPANIES IN INDIA**” submitted by Shri.Ilyas P.C.

Resolution of the Syndicate

RESOLVED that Shri.Ilyas P.C., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.35.27.04 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Jayanthi P in Malayalam - reg :-*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**മലയാള സിനിമയിലെ നായികാനിർമ്മിതി : തെരഞ്ഞെടുത്ത മാതൃകകൾ മുൻ നിർത്തിയുള്ള അന്വേഷണം**” submitted by Smt.Jayanthi P.

Resolution of the Syndicate

RESOLVED that Smt.Jayanthi P, be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.35.27.05 *Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Sithara G in English reg:-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**WHAT LIES BENEATH : NARRATIVE PATTERNS IN SELECT HOLLYWOOD HORROR MOVIES**” submitted by Smt.Sithara G.

Resolution of the Syndicate

RESOLVED that Smt.Sithara G, be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

Item No.35.27.06 *Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Dalia D in English reg:-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**LINGUISTIC COMPETENCE AND ORAL COMMUNICATIVE SKILL OF ESL LEARNERS AT THE UNDERGRADUATE LEVEL IN KERALA UNIVERSITY**” submitted by Smt.Dalia D.

Resolution of the Syndicate

RESOLVED that Smt.Dalia D, be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

Item No.35.27.07 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Mahitha Sahadevan in Applied Sciences and Technology- reg:*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**MICRORNA- MEDIATED REGULATION OF GENE EXPRESSION IN THE DIVISION AND DIFFERENTIATION OF SPERMATOGONIAL CELLS IN MOUSE TESTIS**” submitted by Smt. Mahitha Sahadevan.

Resolution of the Syndicate

RESOLVED that Smt. Mahitha Sahadevan, be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No.35.27.08 *Consideration of Examiners reports on the Ph.D thesis submitted by Nimmy L John in Physics- reg:-*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**COMBINED EXPERIMENTAL AND QUANTUM CHEMICAL STUDY OF MOLECULAR STRUCTURE AND VIBRATIONAL SPECTRA OF CERTAIN NONLINEAR OPTICAL CRYSTALS**” submitted by Smt. Nimmy L John.

Resolution of the Syndicate

RESOLVED that Smt. Nimmy L John, be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No.35.27.09 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Kumari P G Sindhu in Malayalam- reg :-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**മലയാളത്തിലെ കാവ്യവിനോദങ്ങൾ - നിയോക്ലാസിക സൗന്ദര്യദർശനത്തെ ആസ്പദമാക്കി ഒരു പഠനം**” submitted by Kumari P G Sindhu.

Resolution of the Syndicate

RESOLVED that Kumari P G Sindhu, be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.35.27.10 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Jeya Sobia D in Tamil- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A CRITICAL STUDY OF MODERN POEMS OF TAMIL WOMEN WRITERS SINCE 2000**” submitted by Smt.Jeya Sobia D.

Resolution of the Syndicate

RESOLVED that Smt.Jeya Sobia D, be declared eligible for the award of the Degree of Doctor of Philosophy in Tamil under the Faculty of Oriental Studies.

Item No.35.27.11 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Jeyakumari S in Tamil- reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**TOLKAPPIAM PUNARCHI RULES IN KURUNTHOKAI**” submitted by Smt. Jeyakumari S.

Resolution of the Syndicate

RESOLVED that Smt. Jeyakumari S, be declared eligible for the award of the Degree of Doctor of Philosophy in Tamil under the Faculty of Oriental Studies.

Item No.35.27.12 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Indu G. in Geology-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**GEOLOGIC AND TECTONIC EVOLUTION OF THE SOUTHEASTERN MADURAI BLOCK, SOUTHERN INDIA: IMPLICATIONS FOR GONDWANA CORRELATION**” submitted by Smt. Indu.G.

Resolution of the Syndicate

RESOLVED that Smt. Indu.G, be declared eligible for the award of the Degree of Doctor of Philosophy in Geology under the Faculty of Science.

Item No.35.27.13 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Aju C.D. in Geology- reg :-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**TERRAIN ANALYSIS AND CHARACTERISATION OF THE GROUNDWATER SYSTEM OF KALLADA RIVER BASIN, SOUTH KERALA, INDIA**” submitted by Sri. Aju C.D.

Resolution of the Syndicate

RESOLVED that Sri. Aju C.D, be declared eligible for the award of the Degree of Doctor of Philosophy in Geology under the Faculty of Science.

Item No.35.27.14 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Asha Peter in Library & Information Science - reg:-**

(Ac.E.V(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**RESEARCH PRODUCTIVITY OF SCIENTISTS AND FACULTY MEMBERS IN THE INDIAN AGRICULTURAL RESEARCH INSTITUTE, NEW DELHI: A SCIENTOMETRIC ANALYSIS**” submitted by Smt.Asha Peter.

Resolution of the Syndicate

RESOLVED that Smt.Asha Peter, be declared eligible for the award of the Degree of Doctor of Philosophy in Library & Information Science under the Faculty of Arts.

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Item No.35.27.15 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Susan George in Futures Studies - reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**FRAMEWORKS FOR TECHNO-FUTURISTIC AND SCIENTOMETRIC STUDIES BASED ON NETWORK APPROACH**” submitted by Smt. Susan George.

Resolution of the Syndicate

RESOLVED that Smt. Susan George, be declared eligible for the award of the Degree of Doctor of Philosophy in Futures Studies under the Faculty of Applied Sciences and Technology.

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Item No.35.27.16 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Anil Kumar M. V in Ayurveda reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EFFECT OF BRAHMI GHRITA ON HAEMODYNAMIC RESPONSE OF BRAIN AND NEUROPSYCHOLOGICAL PARADIGMS IN LEARNING DISABILITY WITH EMPHASIS ON READING IN CHILDREN AGED 7-10 YEARS**” submitted by Sri. Anil Kumar M.V.

Resolution of the Syndicate

RESOLVED that Sri. Anil Kumar M. V, be declared eligible for the award of the Degree of Doctor of Philosophy in Ayurveda under the Faculty of Ayurveda and Siddha.

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Item No.35.27.17 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Lakshmi M. L in Biotechnology reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ESTROGEN MEDIATED REGULATORY ROLE OF EZRIN IN FOLLICULAR THYROID CANCER**” submitted by Smt.Lakshmi M.L.

Resolution of the Syndicate

RESOLVED that Smt.Lakshmi M. L, be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

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Item No.35.27.18 **Consideration of the examiners reports on the Ph.D Thesis submitted by Shri. Sunil S in Commerce -reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY ON THE TECHNOLOGICAL DISPLACEMENT OF EMPLOYEES IN BANKING SECTOR – A COMPARATIVE ANALYSIS OF PUBLIC AND PRIVATE SECTOR BANKS IN KERALA**” submitted by Shri. Sunil S.

Resolution of the Syndicate

RESOLVED that Shri. Sunil S, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

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Item No.35.27.19 **Consideration of the examiners reports on the Ph.D Thesis submitted by Shri. Manu M.S in Commerce -reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY ON INTEGRATED WATERSHED MANAGEMENT PROGRAMME IN KERALA**” submitted by Shri. Manu M.S.

Resolution of the Syndicate

RESOLVED that Shri. Manu M.S, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.35.27.20 **Consideration of the examiners reports on the Ph.D Thesis submitted by Shri. Aby R.L. in Commerce -reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PERFORMANCE EVALUATION OF PUBLISHING HOUSES IN KERALA- A STUDY ON BOOK PUBLISHING INDUSTRY**” submitted by Shri. Aby R.L.

Resolution of the Syndicate

RESOLVED that Shri. Aby R.L, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.35.27.21 **Consideration of the examiners reports on the Ph.D Thesis submitted by Shri. Jinu L. in Commerce -reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**INTEGRATED MARKETING OF FISHERY PRODUCTS IN KERALA – A STUDY ON STRUCTURE, POLICIES AND PERFORMANCE**” submitted by Shri. Jinu L.

Resolution of the Syndicate

RESOLVED that Shri. Jinu L, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.35.27.22 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.T.A Balambika. in Commerce -reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**FINANCIAL MANAGEMENT PRACTICES OF TENANT FARMING: AN EMPIRICAL STUDY OF KUTTANAD**” submitted by Smt.T.A Balambika.

Resolution of the Syndicate

RESOLVED that Smt.T. A Balambika, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.35.27.23 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Reshma R. in Chemistry - reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**BIOMEDICAL ACTIVITIES OF SOME SCHIFF BASE TRANSITION METAL COMPLEXES DERIVED FROM IMIDAZOLE AND INDOLE DERIVATIVES**” submitted by Smt. Reshma R.

Resolution of the Syndicate

RESOLVED that Smt. Reshma R, be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

Item No.35.27.24 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Riyas A.H. in Chemistry- reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DEVELOPMENT OF ZRO₂/AL₂O₃ COMPOSITE BASED COATINGS WITH HIGH CORROSION RESISTANCE/NIR REFLECTANCE”** submitted by Sri. Riyas A.H.

Resolution of the Syndicate

RESOLVED that Sri. Riyas A.H, be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

Item No.35.27.25 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Deepu G P in Management Studies- reg :-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“A STUDY ON MEDICAL TOURISM IN ALLOPATHIC SECTOR IN KERALA STATE WITH SPECIAL FOCUS ON ICT SCENARIO”** submitted by Sri. Deepu G P.

Resolution of the Syndicate

RESOLVED that Sri. Deepu G P, be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

Item No.35.27.26 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Ajitha T. in Zoology -reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“BIOMOLECULAR MECHANISM ON THE PEST RESISTANCE OF CERTAIN MUSA CULTIVARS AGAINST ODOIPORUS LONGICOLLIS”** submitted by Smt. Ajitha T.

Resolution of the Syndicate

RESOLVED that Smt. Ajitha T, be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

Item No.35.27.27 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Viji J.M. in Botany- reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“CHEMICAL CHARACTERIZATION OF PSIDIUM GUINEENSE SW. AND UTILIZATION OF FRUITS AS VALUE ADDED PRODUCTS”** submitted by Smt. Viji J.M.

Resolution of the Syndicate

RESOLVED that Smt. Viji J.M, be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

Item No.35.27.28 **Consideration of the examiners reports on the Ph.D thesis submitted by Sri. Manoj K in History reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“TRENDS IN KERALA HISTORYIOGRAPHY 1900-1956”** submitted by Sri. Manoj K.

Resolution of the Syndicate

RESOLVED that Sri. Manoj K, be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

Item No.35.27.29 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Ashwini Jayachandran in Computational Biology and Bioinformatics - reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“INVESTIGATION ON ELECTRONIC BIOSENSORS FOR DIAGNOSTICS”** submitted by Smt. Ashwini Jayachandran.

Resolution of the Syndicate

RESOLVED that Smt. Ashwini Jayachandran, be declared eligible for the award of the Degree of Doctor of Philosophy in Computational Biology and Bioinformatics under the Faculty of Applied Sciences and Technology.

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Item No.35.27.30 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Krithiga. K in Biotechnology-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“CANCER STEM CELL TYPES AND ITS LINK WITH PROGNOSIS IN CANINE MAMMARY CARCINOMAS”** submitted by Smt. Krithiga. K.

Resolution of the Syndicate

RESOLVED that Smt. Krithiga. K, be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

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Item No.35.27.31 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Megha Radhakrishnan in Economics- reg :-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“FEMALE HEADED HOUSEHOLDS AND FEMINIZATION OF POVERTY – AN ANALYSIS BASED ON THE SCHEDULED TRIBES IN KERALA”** submitted by Smt. Megha Radhakrishnan.

Resolution of the Syndicate

RESOLVED that Smt. Megha Radhakrishnan, be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

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Item No.35.27.32 **Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Daisin R in History reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“RE-READING THE WORKS OF SREE NARAYANA GURU AND ITS REFLECTIONS TO THE PRESENT SOCIETY”** submitted by Smt. Daisin R.

Resolution of the Syndicate

RESOLVED that Smt. Daisin R, be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

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Item No.35.27.33 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Remya Remesh K.R. in Environmental Sciences-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“GIS BASED SITE SPECIFIC AND ENVIRONMENT FRIENDLY FERTILIZATION PROGRAMMES FOR YAMS”** submitted by Smt. Remya Remesh K.R.

Resolution of the Syndicate

RESOLVED that Smt. Remya Remesh K.R, be declared eligible for the award of the Degree of Doctor of Philosophy in Environmental Sciences under the Faculty of Applied Sciences and Technology.

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Item No.35.27.34 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Nilva V P in Management Studies - reg:-**

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EMPLOYEE PRODUCTIVITY MANAGEMENT IN SOFTWARE DEVELOPMENT INDUSTRY- A STUDY AT TECHNOPARK, THIRUVANANTHAPURAM**” submitted by Smt. Nilva V P.

Resolution of the Syndicate

RESOLVED that Smt. Nilva V P, be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

Item No.35.27.35 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Aiswarya A. A in Biochemistry- reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**INVESTIGATIONS ON ADENOSINE RECEPTOR SUBTYPES AND A PDMS NANOPARTICLE DELIVERY SYSTEM FOR THERAPEUTIC MODULATION OF ACUTE INFLAMMATION**” submitted by Smt. Aiswarya A. A.

Resolution of the Syndicate

RESOLVED that Smt. Aiswarya A. A, be declared eligible for the award of the Degree of Doctor of Philosophy in Biochemistry under the Faculty of Science.

Item No.35.27.36 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Shine F. in Zoology -reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SYNTHESIS AND CHARACTERIZATION OF GOLD NANOPARTICLE USING EMBLICA OFFICINALIS AND ITS EFFECT ON OREOCHROMIS MOSSAMBICUS**” submitted by Smt. Shine F.

Resolution of the Syndicate

RESOLVED that Smt. Shine F, be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

Item No.35.27.37 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Arathy Viswanath in Commerce – reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PROBLEMS AND PROSPECTS OF WOMEN EMPLOYEES IN THE PUBLIC AND PRIVATE SECTOR BANKS IN KERALA**” submitted by Smt. Arathy Viswanath.

Resolution of the Syndicate

RESOLVED that Smt. Arathy Viswanath, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.35.27.38 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Pinku Krishnan in Physics**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STUDIES ON REDUCED GRAPHITE OXIDE AND ITS APPLICATION AS AN ACTIVE MATERIAL IN SUPERCAPACITORS**” submitted by Sri. Pinku Krishnan.

Resolution of the Syndicate

RESOLVED that Sri. Pinku Krishnan, be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No.35.28 **Department of Geology- Purchase of various furniture items from M/s SIDCO- Payment -Sanctioned-Orders issued-Re-appropriation of funds- Reporting of – Reg.**

(PLA1)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the following:

- 1) to release an amount of Rs. 1,41,403/- (Rupees One lakh forty one thousand four hundred and three only), inclusive of GST, to 'M/s. SIDCO Industrial Estate, Pappanamcode, Trivandrum', towards the purchase of various furniture in the Department of Geology, debiting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Ongoing Projects/Purchases (Continuing Projects/Purchases sanctioned under State Plan Grant 2018-19 and 2019-20)", for the year 2020-2021.
- 2) to provide an amount of Rs.1,41,500/- (Rupees One lakh forty one thousand and five hundred only) under the head of account "Part II-Plan-MH-20(i)-Department of Geology-4/1885-Development of Department (State)" by re-appropriation from the head of account "Part II-Plan- MH 63-Miscellaneous-7/6065- Implementation of Plan Programmes (State)" of the current year's Budget Estimates of the University.

The U. O. No. Pl.A1/4611/2021/UOK dated 07/09/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment Rs.1,41,403/- (Rupees One lakh forty one thousand four hundred and three only), by re-appropriation of funds, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.29 **PRO Section – Purchase of one Photocopier – Release of advance payment to M/s. KELTRON-Sanctioned-Orders issued-Re-appropriation of funds- Reporting of – Reg.**

(PLA1)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the following:

- (1) to provide an amount of Rs.45,100/- (Rupees Forty five thousand and one hundred only) under the head of account "Part II - Plan-MH 63- Miscellaneous-7/6046-Infrastructure Development (State)" by re-appropriation from the head of account "Part II - Plan - MH 63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)" of the current year's BE of the University.
- (2) to release amount of Rs. 45,060/- (Rupees Forty five thousand and sixty only) as advance payment to M/s. KELTRON, towards the purchase of "Multifunction A3 Photocopier" for use in the PRO section of the University, debiting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development", for the year 2021-22.

The U.O. No. Pl.A1/5356/2021/UOK dated 11/10/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment Rs. 45,060/- (Rupees Forty five thousand and sixty only), by re-appropriation of funds, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.30. **Purchase of Multifunction Printer in the Pro-Vice-Chancellor's Chamber- Release of advance payment to M/s. KELTRON-Sanctioned-Orders issued- Re-appropriation of funds- Reporting of – Reg.**

(PLA1)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the following:

(1) to provide an amount of Rs.20,100/-(Rupees twenty thousand and one hundred only) under the head of account "Part II-Plan- MH 63- Miscellaneous-7/6046-Infrastructure Development (State)" by re-appropriation from the head of account "Part II - Plan - MH 63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)" of the current year's BE of the University.

(2) to release amount of Rs. 20,018/- (Rupees twenty thousand and eighteen only), as advance payment to M/s. KELTRON, towards the purchase of one "Multifunction printer" for use in the Pro-Vice-Chancellor's Chamber, through the 'CPRCS Portal', debiting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development", for the year 2021-22.

The U. O. No. Pl.A1/5995/2021/UOK dated 05/11/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment Rs. 20,018/- (Rupees twenty thousand and eighteen only), by re-appropriation of funds, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.31 Kerala University Library - Renewal of UN Depository Library Contract for the year 2021- Payment –Sanctioned-Orders issued- Reporting of - Reg. (Pl.A1)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the payment of an amount equivalent to USD 125.00, as per the exchange rate prevailing on the date of payment, to the University Librarian-in-Charge, Kerala University Library, towards renewal of 'UN Depository Library Contract and Publications in print form' for the year 2021(i.e., from 01st January to 31st December 2021), through the UN Information Centre, New Delhi (including shipping and handling charges), debiting the expenditure from the State Grant sanctioned under the Scheme component 'Books & Journals', for the year 2021-22.

The U. O. No. Pl.A1/5715/2021/UOK dated 27/10/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the release of the amount equivalent to USD 125.00, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.32 The Kerala Service Rules-Periodical Surrender of Earned Leave-Extended Implementation of Government order-Reporting of-reg. (Ad.AV)

The Government of Kerala .vide G.O.(P)No.160/2021/FIN dated 01.12.2021, have decided to extend the periodical surrender of earned leave till the end of the current financial year. The Vice Chancellor has accorded sanction for the implementation of the Government Order in the University.

Hence University Order was issued in this regard (U.O.No.Ad.AV.7067/2021/UOK dated 09.12.2021).

As ordered by the Vice Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.33 കാഷ്യാൽ ലേബറർമാരുടെ പുതിയ ലിസ്റ്റ് പ്രസിദ്ധീകരിച്ചത്- സംബന്ധിച്ച്. (Ad.A.VIII)

22.12.2020 തീയതിയിലെ നം. Ad.A8/112602/2020 നമ്പർ വിജ്ഞാപനമനുസരിച്ച് കാഷ്യാൽ ലേബറർമാരുടെ പുതിയ ലിസ്റ്റ് തയ്യാറാക്കുന്നതിലേയ്ക്കായി ഓൺലൈനായി അപേക്ഷകൾ സ്വീകരിക്കുകയും അതിൻ പ്രകാരം 7778 അപേക്ഷകൾ (പാളയം ക്യാമ്പസ് - 6531, കാര്യവട്ടം - 1247) ലഭിക്കുകയും ചെയ്തു. 18.11.2021-ാം തീയതി കൂടിയ സെലക്ഷൻ കമ്മിറ്റി, എല്ലാ അപേക്ഷകരെയും ഉൾപ്പെടുത്തി ലിസ്റ്റ് പ്രസിദ്ധീകരിക്കുവാൻ ശുപാർശ ചെയ്യുകയും, ടി ശുപാർശ ബഹു. വൈസ്-ചാൻസലർ, സിൻഡിക്കേറ്റിന്

റിപ്പോർട്ട് ചെയ്യണമെന്നുമുള്ള വ്യവസ്ഥയിന്മേൽ അംഗീകരിക്കുകയും ചെയ്തു. ടി ലിസ്റ്റ് സർവകലാശാല വെബ് സൈറ്റിൽ പ്രസിദ്ധീകരിച്ചിട്ടുണ്ട്.

മേൽ വിവരം സിൻഡിക്കേറ്റിന് മുൻപാകെ റിപ്പോർട്ട് ചെയ്യുന്നു.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.34 *Interim Order of the Hon'ble Highcourt of Kerala WP(C) No.27493 of 2021(J) – to provisionally admit Mr. Erickavu N Sunil for PhD Entrance Examination, 2021 for Music- reporting of-reg.*

(Ac.B1)

Mr. Erickavu N Sunil, Indeevaram, Chempazhanthy P O created a profile in the Research portal for applying for the PhD Entrance examination 2021, but he could not apply for the PhD entrance examination in Music since he has no stipulated minimum qualification of Post Graduation in Music. He is an MCA degree holder and an 'A' graded musician of All India Radio.

The matter was placed before the standing committee of the Syndicate on Academics and Research held on 04.12.2021 vide item no.34.122.D18 and it was recommended to entrust the Director IQAC to examine the similar files and to submit a report after hearing the candidate.

Meanwhile the petitioner approached the Hon'ble Highcourt of Kerala praying to pass an interim order directing the university to permit the Writ petitioner to write the PhD Entrance examination, 2021. The Hon'ble Highcourt of Kerala vide order WP(C) NO. 27493 of 2021(J) ordered to permit the petitioner to provisionally sit in the PhD Entrance examination, 2021 for PhD in Music scheduled for 04.12.2021.

As per the direction of the Hon'ble Highcourt of Kerala the Vice Chancellor permitted the petitioner to register for PhD Entrance examination, 2021 in the Research portal and provisionally sit in the exam for PhD in Music scheduled for 04.12.2021, which will be subject to the decision of the Court and declaration of the result.

As ordered by the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.35 *Minutes of the Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 20.12.2021 – Approval of reg.*

(Ad.AVI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 20.12.2021 is appended.

In view of the urgency, the Vice-Chancellor has approved the recommendation in Additional item no. 01 in the minutes, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendation in Additional item no. 01 in the minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 20.12.2021 is reported to the Syndicate and the recommendation on remaining items in the minutes is placed before the Syndicate for approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings

Date & Time : 20 th Dec 2021, 11 .30 a.m
Venue : Syndicate Room, University Buildings,
Thiruvananthapuram

Members Present

1. Adv. B. Balachandran (Convener)
2. Adv. K. H. Babujan
3. Adv. Muralidharan Pillai G. (Online)
4. Sri. Bijukumar G
5. Prof. K. Lalitha

6. Smt. Renju Suresh (Online)
7. Dr. K. G. Gopchandran
8. Dr. K.B. Manoj
9. Adv.A. Ajikumar

Members Absent

1. Dr. Mathew V
2. Dr. S. Nazeeb
3. Sri. B.P Murali

Item No.35.35.01 Enhancement of retirement age of PRC staff from 58 to 60 years -request of Dr.Shylaja .L to rejoin after retirement -clarification from ministry-reg (Ad FI)

Dr.Shylaja.L, who retired on superannuation on 31/03/2020 as Research Officer from Population Research Centre, Kariavattom claimed to rejoin service in PRC ,on the basis of the University order No.Ad.F1/4707/PRC/2019 dtd 26/07/2021,enhancing the retirement age of superannuation to 60 years with effect from 01/03/2020,subject to the approval of the Ministry of Health and Family welfare ,Govt of India.

Thereafter, Dr.Shylaja.L moved to the Hon'ble Highcourt of Kerala seeking orders to permit her to rejoin service.University of Kerala has filed a counter affidavit before the Honourable High Court of Kerala in this regard .She also sought the intervention of the Hon'ble Chancellor .

Now, the Director(Stats) ,Ministry of health & Family welfare,Govt.of India vide their Letter No.Z-14012/09/19-Stats (PRC)/8044178 dated 20/10/2021 has informed the University that the Ministry agrees to the sanction accorded by the Hon'ble Vice Chancellor for enhancement of retirement age of employees of PRC ,University of kerala from 58 to 60 years,but,only in respect of the staff presently on the strength /payroll of PRC, Kerala, ie. the Ministry concur to the enhancement of superannuation age "prospectively" only.

In the wake of the clarifiacion from the Ministry, the Hon'ble Vice-Chancellor(i/c) has ordered to place the matter before Standing Committe of the Syndicate on Staff,Equipments & Building.

Hence the matter is placed before the standing committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to amend the U.O issued towards enhancing the retirement age of superannuation to 60 years with prospective effect as agreed by the Ministry of Health Family Welfare, Govt. Of India.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 20.12.2021, be approved.

Item No.35.35.02 Regularisation of duty attendance of Sri. Arun Raj, Assistant-Report on the details of Officials responsible for the delay in processing the request sought for – reg.

(Ad AI)

The Syndicate at its meeting held on 07-05-2021 vide item No.27.51.01 had resolved to regularise the period from 21-07-2020 to 07-09-2020 as duty for Sri.Arunraj. Assistant.It has been further resolved to entrust the Registrar to submit a report on the details of Officials who are responsible for the delay occurred in processing the request of Sri.Arunraj, Assistant for regularization of his duty.

The period from 21-07-2020 to 07-09-2020 in respect of Sri.Arunraj, Assistant, has been regularized as duty vide U.O No.Ad.A1.2/8825/2021 dated 12-07-2021.

As per the resolution of the Syndicate, a report from the Registrar on the details of Officials who are responsible for the delay occurred in processing the request of Sri.Arunraj, Assistant for regularization of his duty is placed before the SC of Syndicate on Staff,Equipment & Buildings for consideration.

The Committee considered the report submitted by the Registrar and recommended to accept the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 20.12.2021, be approved.

Item No.35.35.03 **Request to re-allot quarters in the name of Sri. Anish A.S. (s/o Late. Ani A.) & to grant permission for continued stay in the quarters- reg.**

(Ad BII)

Sri. Anish A.S., (s/o) Late Ani A. has joined University Service w.e.f. 01.07.2021 F.N as Office Attendant under Compassionate Employment Scheme to dependants of employees who died-in-harness and has now requested to re-allot the quarters No. E-38 in his name, which was already allotted in the name of his deceased father. Sri. Anish A. S. has further stated in the request that his income is too low to hire a rented house or to own a new one.

It may be noted that, Late Ani A., Assistant, SDE was an occupant of Quarters No. E-38 and passed away on 08.03.2020 while in service, but his family has been residing in the quarters since then. Later, as per the request of Smt. Sheelakumari, (w/o) Late Ani A, the Syndicate at its meeting held on 07.05.2021 (Item No. 27.39.13), resolved to allow her to continue in the quarters for a period of 3 more months w.e.f. 15.07.2021 and not to grant further extension.

Hence, as per the orders of the Hon'ble Vice-Chancellor, the request of Sri. Anish A. S. (s/o Late Ani A.), who has joined SDE as Office Attendant on 01.07.2021 F.N, for re-alloting the quarters No. E-38, in his name which is currently in the name of his father, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee noted that, the Syndicate has already taken a decision to allow Smt Sheela Kumari, (w/o) Late Ani A to continue in the quarters for a period of 3 more months w.e.f. 15.07.2021 and not to grant further extension.

Hence the Committee recommended to consider the request only as per the rules and norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 20.12.2021, be approved.

Item No.35.35.04 **Allotment of quarters to Smt. Bismi S J, Assistant, Department of Commerce, Kariavattom Campus, on Special Sanction basis – reg.**

(Ad BII)

Smt. Bismi S.J, Assistant, Department of Commerce, Kariavattom Campus, has submitted a request for allotment of quarters on special sanction basis. It is stated in the request that, she has personal hardships including the proceedings for divorce subsequent to the mental torture from her husband & in-laws, as well as the disputes on the legal custodianship of her minor child. Smt. Bismi S J, has also added that she now lives with her aged parents and has no siblings.

The Joint Registrar, Campus Administration, Kariavattom has reported that Smt. Bismi S J, has applied for E-type quarters at the office of the Joint Registrar, Campus Administration, Kariavattom on 12.03.2021 and now is at 166th position on seniority basis. The Joint Registrar, Campus Administration, Kariavattom has also added that only 12 applications were considered for allotment of E-type quarters on general category till date from the register of E-type quarters.

Hence, as per the orders of the Hon'ble Vice-Chancellor, the matter of allotting quarters to Smt. Bismi S J, Assistant, Department of Commerce, Kariavattom Campus, on special sanction basis, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to consider the request only as per the rules and norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 20.12.2021, be approved.

Item No.35.35.05 Kerala University Study and Research Centre, Alappuzha--Engaging contract lecturer in the Centre-- Report - reg .

(AdAVI)

The Hon. Director, Kerala University Study and Research Centre, Alappuzha has requested to notify the post of lecturer in Commerce so as to engage two more teaching faculty in Commerce, on contract for handling the classes of first and second year PG programme in the M Com Rural Management.

The Syndicate at its meeting held on 28.10.2021, vide item no.33.11.14 has considered the request of the Hon.Director, KUSRC Alappuzha and resolved to entrust Dr. S Nazeeb and Dr. K B Manoj, Members, Syndicate to assess the workload of the M. Com Rural Management Course offered at the Centre and to place the report before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Accordingly, Dr. K.B Manoj and Dr.S.Nazeeb, Members Syndicate have evaluated and forwarded the Inspection Report detailing the work load of M Com Rural Management programme offered through Kerala University Study and Research Centre, Alappuzha and has stated that the total workload of the said programme is 50 hours/week. The contract staff engaged in the centre is two, besides the Director. *Hence recommended to appoint one more contract staff in the centre for the smooth conduct of the programme.* Also put forth some suggestions.

1. The feasibility of installing lift is to be explored.
2. More furniture should be provided
3. Provide Drinking water facility

As per the Orders of the Vice Chancellor, the Inspection Report submitted by Dr. S Nazeeb and Dr. K B Manoj, Members, Syndicate (copy appended) is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and appropriate recommendation.

The Committee considered the inspection report of the Sub Committee and recommended to appoint one contract Lecturer in Commerce from the already existing list.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 20.12.2021, be approved.

Item No.35.35.06 Department of Botany, Kariavattom- Artist Photographer on contract basis- Continuance of engagement - reg.

(AdAVI)

The Head, Department of Botany, vide letter no. 3A/BOTANY/NON-TEACHING STAFF dated 06.09.2021, has reported the unauthorized absence of duty from 10.08.2021 in r/o Sri.Balamurali M, Artist Photographer on contract basis. In continuation to this letter the Head, Department of Botany has forwarded the explanation received from Sri. Balamurali for not reporting to the Office from 10.08.2021. Sri. Balamurali M. has informed that due to some critical family issues he was facing depression and was not able to attend the office from 10.08.2021. He has apologised for not reporting the Office and has requested to grant permission to continue his job in the Department of Botany.

The Head, Department of Botany, vide letter no. 3A/BOTANY/NON-TEACHING STAFF dated 10.11.2021, has forwarded the minutes of the meeting of the Department Council held on 02.11.2021, recommending not to consider the request of Sri. Balamurali M, Artist Photographer on contract basis, for rejoining duty, due to his unauthorized absence for a long period. Hence the Council recommended to terminate his service and to appoint a new person in this post.

It may be noted that, a walk-in-interview was conducted for appointing Artist photographer on contract basis on 25.10.2013 and a rank list including 2 candidates were prepared thereafter. From this rank list, Sri. Balamurali M, the first ranked candidate was appointed as Artist photographer on contract basis in the Department of Botany in the first turn Open Category.

The period of engagement of Sri. Balamurali M, Artist Photographer on contract basis is detailed below:

- 1) 16.11.2013 to 15.11.2014
- 2) 19.11.2014 to 18.11.2015
- 3) 20.11.2015 to 19.11.2016

- 4) 02.12.2015 to 17.12.2015--L.W.A (16 days)
- 5) 22.11.2016 to 05.04.2017. Employment Contract terminated w.e.f. 05.04.2017, as per his request. Later he was reengaged again on humanitarian grounds, as requested by the Head, Department of Botany.
- 6) 17.07.2017 to 16.07.2018
- 7) 46 days of unauthorized absence during 17.07.2017 to 16.07.2018.
- 8) 18.07.2018 to 17.07.2019
- 9) 19.07.2019 to 18.06.2020
- 10) 22.06.2020 to 21.05.2021
- 11) 25.05.2021 to 09.08.2021

As per the orders of the Vice Chancellor, the following matter is submitted before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

1. Sri. Balamurali M may be terminated from his service as Artist Photographer on contract basis in the Department of Botany w.e.f. 09.08.2021 A.N, as recommended by the Department Council.
2. Fresh Notification be issued for the selection of Artist Photographer on contract basis in the Department of Botany for a period of 11 months, after constituting a Selection Committee.

The Committee considered the matter and recommended to terminate Sri.Balamurali M from his service as Artist Photographer on contract w.e.f 09.08.2021 A N.

The Committee also recommended to issue fresh notification for selection to the post of Artist Photographer on contract basis.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 20.12.2021, be approved.

Item No.35.35.07 Granting of employment assistance under Compassionate Employment Scheme – Application from Sri. Abhiram R L, s/o the late Sri.Ramalal.R, Selection Grade Assistant who died-in-harness on 07.07.2017 - reg:- (Ad AIII)

Sri.Ramalal.R, Selection Grade Assistant, University of Kerala, died-in-harness on 07.07.2017. His date of entry into university service was on 09.02.1994 as Assistant Grade II and has 23 years 04 months ,29 days of service in university. He belongs to Hindu religion, caste Nair. Sri.Abhiram A.L, son of the late Sri.Ramalal.R has been declared as the legal heir entitled to receive employment assistance under Compassionate Employment Scheme, vide U.O dated 04.09.2018, on the strength of the Legal heirship certificate and Affidavit of consent submitted by other legal heir (mother).

Sri.Abhiram R L submitted application dated 14.01.2019 for employment assistance under Compassionate Employment scheme within the prescribed time-limit, i.e, within 2 years form the date of death of University servant as per U.O dated 28.10.1999.He was 18 years old at the time of death of Sri.Ramalal R .

Sri.Abhiram R L has submitted all the required documents (in original) prescribed for Compassionate employment scheme as detailed below.

1. Death Certificate dated 14.07.2017 in r/o of the Late Sri.Ramalal R issued from Thiruvananthapuram Corporation
2. Heirship Certificate 03.10.2017 issued by the Tahsildar, Taluk Office, Thiruvananthapuram.
3. Income Certificate dated 29.10.2018 issued by the Village Officer, Manacaud Village. Office as per which the annual family income of Sri.Abhiram R L. is Rs. 6,58,896/- (Rupees Six Lakh fifty eight thousand eight hundred and ninety six only), which comes within the prescribed limit (Rs, 8,00,000/-) as per U.O dated 04.08.2018.
4. Consent deed dated 09.08.2021 in the form of affidavit wherein the wife of the deceased has expressed her consent for granting employment assistance to Sri.Abhiram R L
5. Consent deed dated 09.08.2021, wherein Sri.Abhiram R.L has expressed his willingness to protect his mother upon receipt of employment assistance under Compassionate Scheme.

6. Certificate of SSLC, according to which his date of birth is 02.02.1999 and he is now 22 years old.

Sri. Abhiram R L has passed SSLC (Roll Number: 4337937) in May 2015 and Plus two in 2017 (Roll No. 4820104). Sri. Abhiram R L in his request dated 13.8.2018 has sought for appointment in the post of Assistant as he was pursuing BCA course and requested for extension of time limit till he acquires his graduation.

The matter regarding the granting extension of time -limit for Employment Assistance under Compassionate Employment Scheme was placed before the Standing Committee of the Syndicate on staff, Equipment and Buildings held on 26.04.2019 for consideration and appropriate recommendation. The Committee considered the matter and recommended to agree to the request of Sri. Abhiram R L for extension time to receive Employment Assistance under compassionate Scheme. The recommendation was approved by the Syndicate held on 30.04.2019 vide Item No. 08.65.05.

Sri. Abhiram R L again submitted a request dated 11.12.2020 to grant extension of time limit till he clears all back papers of BCA Degree course. The matter regarding the granting extension of time -limit for Employment Assistance under Compassionate Employment Scheme was placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 25.06.2021 for consideration and appropriate recommendation. The Committee considered the matter and recommended that the request of Sri. Abhiram R.L, S/o the Late Ramalal R, Selection Grade Assistant, University of Kerala who died-in -harness on 07/07/2017 for extension of joining time for appointment under compassionate employment need not be conceded to and also recommended to proceed with the existing rules and norms. The recommendation was approved by the Syndicate held on 02.07.2021 vide item .No.29.29.05 resolved.

As per his qualification at the time of submission of application for employment assistance dated 14.01.2019, Sri. Abhiram R L is eligible for appointment under Class IV post (Office Attendant) in accordance with the U.O dated 28.10.1999 (category of appointment, No.15). Accordingly Sri. Abhiram R L vide letter dated 09.08.2021 submitted all necessary documents.

The Finance has endorsed the proposal for granting employment assistance as Office Attendant to Sri. Abhiram R L. The Legal adviser has opined that the documents submitted by Sri. Abhiram R L are legally in order and that he can be appointed to a suitable post upon fulfilling other conditions/requirement if any, prescribed in the norms.

The Ad.AII section has remarked that at present there are 336 vacancies in the post of Office Attendant at University of Kerala, out of which reporting of 335 vacancies to Kerala Public Service Commission (KPSC) have been processed from the section.

As per the orders of Hon'ble Vice-Chancellor, the proposal for grant of employment assistance under Compassionate Employment Scheme as Office Attendant to Sri. Abhiram R L, son of the late Sri. Ramalal R, who died-in-harness on 07.07.2017 is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to appoint Sri. Abhiram R L , S/o the late Sri. Ramalal R, as Office Attendant

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 20.12.2021, be approved.

Item No.35.35.08 Granting of employment assistance under Compassionate Employment Scheme –Application from Sri. Mohammed Aalim K, s/o the late Dr.M. Kamarudeenkunju, Associate Professor, Department of Botany who died-in-harness on 13.11.2019 reg. (Ad AIII)

Dr. M.Kamarudeenkunju, Associate Professor, University of Kerala, died-in-harness on 13.11.2019. His date of entry into university service was on 30.11.2016 as Reader (redesignated as Associate Professor) at the Department of Botany. .

Sri. Mohammed Aalim K, elder son of the late Dr.M.Kamarudeenkunju has been declared as the legal heir entitled to receive employment assistance under Compassionate Employment Scheme, vide U.O dated 23.12.2020, on the strength of the Legal heirship certificate and Affidavit of consent submitted by other legal heirs (mother and wife of the Late Dr.M.Kamarudeenkunju).

Sri.Mohammed Aalim K submitted application dated 15.09.2020 for employment assistance under Compassionate Employment scheme within the prescribed time-limit, i.e, within 2 years from the date of death of University servant as per U.O dated 28.10.1999.He was 18 years old at the time of death of Dr.M.Kamarudeenkunju .

Sri.Mohammed Aalim K has submitted all the required documents (in original) prescribed for Compassionate employment scheme as detailed below.

1. Death Certificate dated 19.11.2019 of the Late Dr.Kamarudeenkunju issued from Nanniyode Grama Panchayat.
2. Heirship Certificate dated 04.05.2020 issued by the Tahsildar, Taluk Office, Nedumangadu.
3. Income Certificate dated 23.11.2020 issued by the Village Officer, Peringamala Village Office as per which the annual family income of Sri.Mohammed Aalim K. is Rs. 7,08,480/- (Rupees Seven lakh eight thousand four hundred and eighty only), which comes within the prescribed limit (Rs, 8,00,000/-) as per U.O dated 04.08.2018.
4. Consent deed dated 18.11.2020 in the form of affidavit wherein the mother and wife of the deceased have expressed their consent for granting employment assistance to Sri.Mohammed Aalim K.
5. Consent deed dated 18.11.2020, wherein Sri.Mohammed Aalim K. has expressed his willingness to protect his mother and unmarried siblings upon receipt of employment assistance under Compassionate Scheme.
6. Certificate of SSLC, as per which his date of birth is 14.10.2001 and he is now 20 years old.
7. Caste certificate (dtd 06.07.2020, Village Office, Peringamala) as per which Sri.Mohammed Aalim K belongs to Islam Religion- OBC/Muslim Caste.

Sri.Mohammed Aalim K has passed SSLC (Register Number: 233987) in March 2019 .His date of Birth is 14.10.2001 and he is now 20 years old. As per his qualification he is eligible to be appointed as Office Attendant.Sri.Mohammed Aalim has sought for appointment in the post of Assistant and he is undergoing his higher secondary (plus two) and he has requested for extension of time limit till he acquires his graduation .

The matter regarding the granting extension of time -limit for Employment Assistance under Compassionate Employment Scheme was placed before the standing Committee of the Syndicate on staff, Equipment and Buildings held on 19.04.2021 for consideration and appropriate recommendation. The Committee considered the matter and resolved that the request of Sri.Mohammed Aalim. K need not be conceded to, as there is no provision existing for giving extension of joining time, in case of employment assistance. The recommendation was approved by the syndicate held on 07.05.2021 vide Item No.27.39.07 and resolved to inform Sri.Mohammed Aalim K regarding the government circular dated 21.12.2015.

The matter has been intimated to him vide memo dated 26/07/2021 and he was directed to submit the prescribed application along with the required documents in original.

As per his qualification he is eligible for appointment under Class IV post (Office Attendant) in accordance with the U.O dated 28.10.1999(category of appointment, No.15)

The Finance has endorsed the proposal for granting employment assistance as Office Attendant to Sri.Mohammed Aalim K. The Legal adviser has opined that the document submitted Sri.Mohammed Aalim K are legally in order and that he can be appointed to a suitable post upon fulfilling other conditions/requirement if any, prescribed in the norms.

The Ad.AII section has remarked that at present there are 337 vacancies in the post of Office Attendant at University of Kerala, out of which reporting of 335 vacancies to Kerala Public Service Commission (KPSC) have been processed from the section.

As per the orders of Hon'ble Vice-Chancellor, the proposal for grant of employment assistance under Compassionate Employment Scheme as Office Attendant to Sri.Mohammed Aalim.K, son of the late Dr. M.Kamarudeenkunju ,Associate Professor, who died-in-harness on 13.11.2019 is placed before the Standing Committee of the Syndicate on Staff, Equipments and Building for consideration and recommendation.

The Committee considered the matter and recommended to appoint Sri.Mohammed Aalim.K, S/o the late Dr. M.Kamarudeenkunju ,Associate Professor, as Office Attendant

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 20.12.2021, be approved.

Item No.35.35.09 Granting of employment assistance under Compassionate Employment Scheme – Application from Sri. Abhijith Krishna s/o the late Usha Kumari R., Assistant Registrar who died-in-harness on 21.09.2018 - reg:-
(Ad AIII)

Smt. Usha Kumari R., Assistant Registrar, University of Kerala, died-in-harness on 21.09.2018. Her date of entry into service was on 27.11.1992 and had 25 years, 09 months and 25 days of service at University.

Sri. Abhijith Krishna, son of the late Usha Kumari R. has been declared as the legal heir entitled to receive employment assistance under Compassionate Employment Scheme, vide U.O dated 14.10.2020, on the strength of the Legal heirship certificate and Affidavit of consent submitted by other legal heirs (Husband and daughter of the late Usha Kumari R.).

Sri. Abhijith Krishna submitted application dated 20.08.2020 for employment assistance under Compassionate Employment scheme within the prescribed time-limit, i.e, within 2 years from the date of death of University servant as per U.O dated 28.10.1999. He was 22 years of age at the time of death of Smt. Usha Kumari R.

Sri. Abhijith Krishna has submitted all the required documents (in original) prescribed for Compassionate employment scheme as detailed below.

1. Death Certificate dated 02.10.2018 of the late Usha Kumari R. Issued from Thiruvananthapuram Corporation.
2. Heirship Certificate dated 26.02.2019 issued by the Tahsildar, Taluk Office, Thiruvananthapuram.
3. Income Certificate dated 18.08.2020 issued by the Village Officer, Uliyazhthara Village Office as per which the annual family income of Sri. Abhijith Krishna is Rs. 24,000/- (Rupees Twenty four thousand only), which comes within the prescribed limit (Rs. 8,00,000/-) as per U.O dated 04.08.2018.
4. Consent deed dated 14.08.2020 in the form of affidavit, where in the husband and daughter of the deceased have expressed their consent for granting employment assistance to Sri. Abhijith Krishna.
5. Consent deed dated 14.08.2020 in the form of affidavit, where in Sri. Abhijith Krishna has expressed his willingness to protect his father and sister upon receipt of employment assistance under Compassionate Scheme.
6. Certificates of SSLC, Plus two and Provisional degree certificate. His date of birth is 01.04.1996 and he is now 25 years old.
7. Caste Certificate dated 15.11.2017 issued by the Village Officer, Uliyazhthara Village Office as per which Sri. Abhijith Krishna belongs to Hindu Religion-Viswakarma Caste.

Sri. Abhijith Krishna has passed SSLC (Register Number: 547887) in March 2012, Plus two in March 2014 (Register Number: 1020969). In his application dated 20.08.2020 Sri. Abhijith Krishna has sought for appointment in the post of Assistant and has also submitted a request for extension of time limit till August 2021 for completing his Degree course.

The matter regarding granting of extension of time-limit for Employment Assistance under Compassionate Employment Scheme was placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 19.04.2021 for consideration and appropriate recommendation. The Committee considered the matter and resolved that the request of Sri. Abhijith Krishna need not be conceded to as there is no provision existing for giving extension of joining time, in the case of employment assistance. The recommendation was approved by the Syndicate held on 07.05.2021 vide Item No. 27.39.07.

The matter has been intimated to him vide memo dated 26.07.2021 and he was directed to produce originals of 10th and plus two for processing his application and vide letter dated 15.09.2021 the matter regarding granting of employment assistance under compassionate employment scheme to Sri. Abhijith Krishna based on the educational qualification at the time of submission of application was also intimated to him. In reply, Sri. Abhijith Krishna submitted a request dated 22.09.2021 to

process his file in accordance with his qualification at the time of submission of his application dated 20.08.2020.

As per his qualification he is eligible for appointment under Class IV post (Office Attendant) in accordance with U.O dated 28.10.1999 (category of appointment, No. 15) since he has not attained degree at the time of submission of his application dated 20.08.2020.

The Finance has endorsed the proposal for granting employment assistance as Office Attendant to Sri. Abhijith Krishna. The Legal adviser has opined that the documents produced by Sri. Abhijith Krishna are legally in order and that he can be appointed to a suitable post upon fulfilling other conditions/requirements if any, prescribed in the norms.

Ad. AII section has remarked that at present there are 338 vacancies of Office Attendant at University of Kerala, out of which reporting of 335 vacancies to Kerala Public Service Commission (KPSC) have been processed from this section.

As per the orders of Hon'ble Vice-Chancellor, the proposal for grant of employment assistance under Compassionate Employment Scheme as Office Attendant to Sri. Abhijith Krishna, son of the late Usha Kumari R., Assistant Registrar, who died in harness on 21.09.2018 is placed before the Standing Committee of the Syndicate on Staff, Equipments and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to appoint Sri. Abhijith Krishna S/o the late Usha Kumari R., Assistant Registrar as Office Attendant

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 20.12.2021, be approved.

Item No.35.35.10 കാഷ്യാൽ ലേബറർമാരുടെ നിയമനം (2nd term) അനുവദിക്കുന്നത് - സംബന്ധിച്ച്. (Ad AVIII)

കാഷ്യാൽ ലേബററായി 89 ദിവസത്തെ സേവനം പൂർത്തിയാക്കി ബ്രേക്കിനുശേഷം രണ്ടാമത്തെ കാലയളവിലെ നിയമനത്തിനായി സെക്ഷനിൽ ഹാജരായപ്പോൾ പുതിയ ലിസ്റ്റ് നിലവിൽ വന്നതിനാൽ തുടർനിയമനം (2^o ലേഡ്) ലഭിക്കുന്നില്ലായെന്നും, ആയത് അനുവദിക്കണമെന്നും, 14.12.2021-ാം തീയതിയിൽ 40 കാഷ്യാൽ ലേബറർമാർ ചേർന്ന് ബഹു. രജിസ്ട്രാർക്ക് അപേക്ഷ സമർപ്പിച്ചിരിക്കുന്നു.

ഈ വിഷയത്തിൽ ചുവടെ ചേർത്തിരിക്കുന്ന വസ്തുതകളിലേയ്ക്ക് ശ്രദ്ധ ക്ഷണിക്കുന്നു.

11.10.2012-ാം തീയതിയിലെ നം. എഡി.എ 8.2/042960/12 വിജ്ഞാപനമനുസരിച്ച് 2013 ആഗസ്റ്റിൽ പ്രസിദ്ധീകരിച്ച ലിസ്റ്റിൽ നിന്നുമാണ് സർവ്വകലാശാലയിൽ കാഷ്യാൽ ലേബറർ നിയമനം നടത്തിക്കൊണ്ടിരിക്കുന്നത്. 26.07.2013-ാം തീയതിയിലെ സെലക്ഷൻ കമ്മിറ്റി തീരുമാനപ്രകാരം 89 ദിവസത്തേക്ക് നിയമനം നൽകി ഒരു ദിവസത്തെ ബ്രേക്ക് നൽകി, സേവനം തൃപ്തികരമാണെന്ന് മേലധികാരി സാക്ഷ്യപ്പെടുത്തുന്നുവെങ്കിൽ, തുടർന്ന് 89 ദിവസത്തേയ്ക്ക് കൂടി നിയമനം നൽകി വരികയായിരുന്നു.

എന്നാൽ 22.12.2020-ാം തീയതിയിലെ നം. എഡി.എ 8/112602/2020 വിജ്ഞാപനമനുസരിച്ച് ലഭിച്ച മുഴുവൻ അപേക്ഷകളും (7778 അപേക്ഷകൾ) ഉൾപ്പെടുത്തി 04.12.2021-ാം തീയതി പുതിയ ലിസ്റ്റ് പ്രസിദ്ധീകരിക്കുകയും, 13.12.2021-ാം തീയതിയിലെ എഡി.എ 8/34441/2021/01 ഉത്തരവ് പ്രകാരം, 01.08.2013-ാം തീയതിയിൽ നിലവിൽ വന്ന കാഷ്യാൽ ലേബറർമാരുടെ ലിസ്റ്റ് റദ്ദാക്കുകയും ചെയ്തിട്ടുണ്ട്.

13.12.2021-ാം തീയതിയിൽ റദ്ദായ ലിസ്റ്റിൽ നിന്നും നാളിതുവരെ കാഷ്യാൽ ലേബറർമാരായി നിയമിച്ചവരിൽ 113 പേർക്ക് (പാളയം/കാര്യവട്ടം) രണ്ടാമത്തെ കാലയളവിൽ, അതുപ്രകാരം നിയമനം ലഭിക്കില്ല. വരുന്ന ഒഴിവുകളിലേയ്ക്ക് 04.12.2021-ാം തീയതി പ്രസിദ്ധീകരിച്ച ലിസ്റ്റിൽ നിന്നും നിയമിക്കുന്നതിനോടൊപ്പം, ലിസ്റ്റ് റദ്ദാക്കുന്നതിനുമുമ്പ് നിയമിതരായവരും എന്നാൽ രണ്ടാമത്തെ കാലയളവിലേയ്ക്കുള്ള നിയമനം ലഭിച്ചിട്ടില്ലാത്തവരുമായ കാഷ്യാൽ ലേബറർമാർക്ക് ഇനിയൊരു കാലാവധി നീട്ടി നൽകില്ലായെന്നുള്ള വ്യവസ്ഥയിൽ നിയമനം (2nd term) നൽകാമോ എന്നുള്ള തീരുമാനത്തിനായി ഫയൽ സമർപ്പിച്ചപ്പോൾ, മേൽ വിഷയത്തിന്മേലുള്ള തീരുമാനത്തിനായി സിൻഡിക്കേറ്റിന്റെ സ്ഥിരം സമിതിയായ സ്റ്റാഫ് എക്യൂപ്പ്മെന്റ് ആന്റ് ബിൽഡിംഗ്സിന് മുൻപാകെ സമർപ്പിക്കുവാൻ ബഹു. വൈസ്-ചാൻസലർ ഉത്തരവിട്ടിരിക്കുന്നു.

ആയതിനാൽ കാഷ്യാൽ ലേബറർമാർ സമർപ്പിച്ച അപേക്ഷ, മേൽ പ്രസ്താവിച്ച വസ്തുതകൾ സഹിതം സിൻഡിക്കേറ്റിന്റെ സ്ഥിരം സമിതിയായ സ്റ്റാഫ് എക്യൂപ്പ്മെന്റ് ആന്റ് ബിൽഡിംഗ്സിന്റെ ശുപാർശയ്ക്കായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to give second term extension to casual labourers already engaged from the expired list.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 20.12.2021, be approved.

Item No.35.35 Additional .01 Administration (Services) Section – posting of Supervisory Officers – reg.

(Ad AI)

Sanction was accorded by the Vice-Chancellor to create a new section in the Administration Wing by shifting the Finance III section and is being named as Administration (Services) vide UO.No.Ad.A1.2/2021 dated 01.12.2021. Also, the works related to service matters currently dealt by Finance III Section were transferred to the newly created Administration (Services) Section and the works other than service matters currently dealt by Finance III Section were transferred to Finance IV Section as per the said order.

Sanction was also accorded by the Vice-Chancellor to the following transfer and posting of Section Officer and Assistant made in this connection.

“ (1) Sri.T S Bijaykrishna, Section Officer, Finance III Section and additional charge of IT Cell (Finance) is transferred and posted as Section Officer of the newly created Administration (Services) section. He is being given additional charge of IT Cell (Finance) until further orders.

(2) Sri.Prasanth C, Assistant (Sr.Gr), Finance II Section being transferred and posted at Administration (Services) Section. ”

The following proposals were submitted for orders of the Vice Chancellor.

- A. Smt. Indu V G, Section Officer, Audit I Section and Sri.T S Bijaykrishna, Section Officer, Administration (Services) Section may be transferred mutually. Sri. T S Bijaykrishna, Section Officer may be given additional charge of IT Cell (Finance) until further orders.
- B. The Administration (Services) Section may be under the supervision of Sri. P P Thomas, Deputy Registrar (Admn I) and Smt. K P Asha Kiron, Assistant Registrar (Admn II).
- C. The matters other than Service Matters with regard to Ad.E, Ad.FI, Ac.FI, Ac.FII, Ac.FIII Sections which are handed over to Finance IV Section may be transferred to Cash III Section.

As per the orders of the Vice Chancellor, the proposals detailed as (A), (B) and (C) above is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Committee considered the matter and recommended to constitute a Sub committee with Adv.B Balachandran, Dr.K.G Gopchandran, Sri.Bijukumar G (Members, Syndicate), Pro Vice Chancellor, Registrar and Finance Officer as members. It was also recommended to convene a meeting of the same at 4.00pm on 22.12.2021 and to place the report before the next Syndicate.

It was also recommended that, considering the exigency of the matter the above recommendation of the committee may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974 for initiating immediate action.

The meeting came to an end at 12 .30 pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 20.12.2021, be noted.

FURTHER RESOLVED to constitute a sub-committee with Pro-Vice-Chancellor (Chairman), Adv.B.Balachandran (Convenor), Dr.K.G.Gopchandran, Sri.G.Bijukumar, Members Syndicate, Registrar and Finance Officer to examine the matter and submit a detailed report.

ALSO RESOLVED that Status quo shall be maintained till the creation of New Section.

Item No.35.36 *Centre for Adult Continuing Education and Extension (CACEE)-Magical Academy - Conduct of Certificate Course in Magical Art-Request for reducing the course fee-reg.*

(Ac.D)

Ref: Letter no.CACEE/113/2021 dated 20.12.2021 from the Director, CACEE.

Centre for Adult Continuing Education and Extension (CACEE) University of Kerala had entered into a MoU with Academy of Magical Science, Poojappura for the conduct of training in the Magical art through Certificate and Diploma Courses for a period of three years w.e.f. 24.03.2021, vide University Order No. Ac.D/2/22438/2019 dated 29.12.2020.

As per the MoU, the Course fees for ‘Certificates in Magical Art’ having duration of 3 months has been fixed as ₹.12,000/- (Rupees Twelve Thousand Only) with a sharing ratio of 45:55 between University of Kerala & Magical Academy.

The Director, CACEE has now informed that even after inviting application to the course 'Certificate in Magical Art', many of the students, teachers and staff members are reluctant to join the course due to high fees and have requested sanction for re fixing the course fee to ₹.9000/- (Rs. Nine Thousand Only) instead of ₹.12,000/-(Rupees Twelve Thousand).

As per the orders of the Vice-Chancellor, the matter regarding request for reducing the course fee is placed before the Syndicate for consideration

Resolution of the Syndicate

RESOLVED to refix the fee for the course 'Certificate in Magical Art', to Rs.10,000/- (Rs.Ten thousand only) with a sharing ratio of 45:55 between University of Kerala & Magical Academy.

Item No.35.37

ഹരിതാലയം പ്രോജക്ട് - ഓപ്പറേഷൻസമൂഹം - പച്ചക്കറി
പ്ലൂഷി - വാദ്യവട്ടം ഗ്രാമ്പസ് - പാറശാല മോഡൽ അഗ്രോ
സർവീസ്സെന്റർ എന്ന സ്ഥാപനത്തിന് അവസാന ഗഡു
നൽകുന്നതിനെ സംബന്ധിച്ച്.

(Ad. Misc)

ഈ രളസർവ്വ ലാശാലയുടെ വാദ്യവട്ടം ഗ്രാമ്പസിൽ നൽകിക്കൊണ്ടിരിക്കുന്ന ഓപ്പറേഷൻ സമൂഹം പദ്ധതിയുടെ ഭാഗമായ പച്ചക്കറി പ്ലൂഷി ചെയ്തതിന്റെ രണ്ടാം ഗഡുതുല്യ 1,50,000/- രൂപ (ഒരുലക്ഷത്തി അൻപതിനായിരംരൂപ) മോഡൽ അഗ്രോ സർവീസ്സെന്റർ, പാറശാല അനുവദിച്ചുനൽകണമെന്ന് അപേക്ഷിച്ചിരുന്നു.

01.10.2020ൽ നന്ന സിൻഡിക്കേറ്റോഗത്തിൽ ഐറ്റംനമ്പർ 18.14 അഡിഷണൽ ഐറ്റം നമ്പർ 03 പ്രവർത്തനപച്ചക്കറി പ്ലൂഷിയെപ്പറ്റി പ്രതിപാദിച്ചിരിക്കുന്നു. ഈ പദ്ധതി പ്രവർത്തനം പ്രതീക്ഷിക്കുന്നചെലവ് 6 (ആറു) ലക്ഷം രൂപ ആണെന്നാണ് ഈ സ്ഥാപനം ആദ്യം എസ്റ്റിമേറ്റായി നൽകിയത്. ഈ സിൻഡിക്കേറ്റോഗത്തിൽ ചുവപ്പെറയുന്ന 4 വാദ്യങ്ങൾക്കു അംഗീകാരമായി.

1. ചെലവ് പരിമിതപ്പെടുത്തി (3 ലക്ഷംരൂപ) ഒരു പുതുക്കിയ നിർദ്ദേശം സമർപ്പിക്കാൻ ഹരിതാലയം പദ്ധതിയുടെ പ്രോഗ്രാം മെമ്പർനായ ഡോ. ഗംഗാപ്രസാദിനെ ഏൽപ്പിക്കാൻ തീരുമാനിച്ചു.
2. പാറശാല മോഡൽ അഗ്രോ സെന്ററുമായി ധാരണപത്രം നിലപ്പിലാക്കാൻ തീരുമാനിച്ചു.
3. പച്ചക്കറി പ്ലൂഷി ചെയ്യുന്നതിന് ഈ സ്ഥാപനത്തിന് ആദ്യ ഗഡുവായി 1,50,000/- രൂപ നൽകുവാൻ തീരുമാനിച്ചു.
4. ഈ സ്ഥാപനത്തിനു നൽകുന്നതിന് ഒരു ഹെഡ് ഓഫ് അക്കൗണ്ട് നിർദ്ദേശിക്കാൻ ഫിനാൻസ് ഓഫീസറെ ചുമതലപ്പെടുത്തുന്നതിനും തീരുമാനിച്ചു.

01.10.2020ൽ നന്ന സിൻഡിക്കേറ്റിന്റെ തീരുമാനമനുസരിച്ച് ഈ പദ്ധതി ഈ സ്ഥാപനവുമായി 3 ലക്ഷം രൂപയിൽ ചെയ്യാമെന്ന ധാരണപത്രം തയ്യാറാക്കി അംഗീകരിച്ചു.

ഇതനുസരിച്ചു ആദ്യഗഡുവായി 1,50,000/- രൂപ നൽകുകയും ചെയ്തിട്ടുള്ളതാണ്. ഒന്നാംഘട്ട ചെലവിന്റെ ബില്ലും രണ്ടാംഘട്ട ചെലവിന്റെ ബില്ലും വൗച്ചറും സഹിതം അവസാന ഗഡുവിനായി ഈ സ്ഥാപനം അപേക്ഷിച്ചിരിക്കുന്നു. പച്ചക്കറി പ്ലൂഷിയുടെ മെമ്പർനായ ശ്രീസുഹറ ബീവി പച്ചക്കറി പ്ലൂഷി, ഈ സ്ഥാപനം തൃപ്തിപൂർവ്വമായി പൂർത്തിയാക്കി വെമ്പൽ നൽകിയിട്ടുണ്ട്. ഇതിന്റെ അടിസ്ഥാനത്തിൽ അവസാന ഗഡുവായ 1,50,000/- അനുവദിക്കുന്നതിനുള്ള ധനവാദ്യ അംഗീകാരം Endt.FOS. 4204/Finance 1/dtd 03.12.2021. പ്രവർത്തനപദ്ധതിയുടെ ഭാഗമാണ്.

ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവിൻപ്രകാരം ഈ സ്ഥാപനത്തിന് പച്ചക്കറി പ്ലൂഷിയ്ക്കുള്ള അവസാന ഗഡു 1,50,000/- രൂപ അനുവദിക്കുന്ന സംബന്ധിച്ച് സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

RESOLVED to sanction an amount of Rs.1,50,000/- (Rs.One lakh fifty thousand only) to M/s.Model Agro Service Centre, Parassala as second instalment towards the Cultivation of

Vegetables in connection with the Harithalayam Project.

Item No.35.38 കേരള സർവകലാശാല പ്രകാശനവിഭാഗം - സർവകലാശാല ആനുവൽപ്പനർ 2022 - സബ്കമ്മിറ്റിയുടെ തീരുമാനങ്ങളുടെ അംഗീകാരം - സംബന്ധിച്ചു് .

(Ad. Misc)

ഘോരജനസർവ്വലാശാല ആനുവൽപ്പനർ 2022 പ്രസിദ്ധീകരിക്കുന്നതിനായി സ്പോൺസർഷിപ്പ്തീരുമാനം സംബന്ധിച്ചുപിറ്റേയുടമയ സബ്കമ്മിറ്റിയുടെ യോഗം 10.12.2021 ൽ ചേർന്നു് യുണ്ടായി.

പ്രസ്തുത കമ്മിറ്റിയുടെ നിർദ്ദേശങ്ങൾ സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിച്ചുവെ് ളുള്ളുന്നു.

കേരളസർവകലാശാല പ്രകാശന വിഭാഗം - സർവകലാശാല ആനുവൽപ്പനർ 2022 പ്രസിദ്ധീകരിക്കുന്നതിനായി സ്പോൺസർഷിപ്പ്തീരുമാനം സംബന്ധിച്ചുപിറ്റേയുടമയ സബ്കമ്മിറ്റിയുടെ 10 / 12 / 2021 ൽ ക്ലിപ്ത യോഗത്തിന്റെ മിനിട്സ്

സ്ഥലം : സിൻഡിക്കേറ്റ് റൂം
സമയം : 4 പി. എം.

സന്നിഹിതരായവർ

- ഡോ . എസ് . നസീബ് ട്റ്റ്
- അഡ്വ . മുരളീധരൻപിള്ളട്റ്റ്
- അഡ്വ . ഐ . എച്ച് . ബാബുജാൻഓൺലൈൻ
- ശ്രീബി . പി . മുരളിഓൺലൈൻ

ഘോരജനസർവ്വലാശാല ആനുവൽപ്പനർ 2022 പ്രസിദ്ധീകരിക്കുന്നതിനായി സ്പോൺസർഷിപ്പ്തീരുമാനം സംബന്ധിച്ചുപിറ്റേയുടമയ സബ്കമ്മിറ്റിയുടെ യോഗം 10.12.2021 ൽ ചേർന്നു് യുണ്ടായി. പ്രസ്തുത കമ്മിറ്റി പ്രസ്തുത വിഷയം വിശദമായി പരിശോധിക്കു് യും താഴെപറയുന്ന നിർദ്ദേശങ്ങളിൽ എത്തിച്ചേരു് യും ചെയ്തു.

1. കമ്മിറ്റി റാലങ്ങളിൽ അച്ചുപിറ്റേയുടമയ ആനുവൽപ്പനർ എന്നപേർമാറ്റി "PLANNER 2022" എന്നപേരിൽ സ്പോൺസർഷിപ്പ് മുഖേന അച്ചുപിറ്റേയുടമയ ശുപാർശ ചെയ്തു.
2. ഇമെയിൽ മുഖേന സർവ്വലാശാലയോട് അഫിലിയേറ്റ് ചെയ്യപ്പെട്ടിട്ടുള്ള സ്ഥാപനങ്ങളിൽ താല്പര്യമുള്ളവരിൽ നിന്ന് സ്പോൺസർഷിപ്പ് ല്തേറ്റാനും അങ്ങനെ സ്പോൺസർഷിപ്പ് തരുന്ന സ്ഥാപനങ്ങൾക്ക് നിശ്ചിത എണ്ണം PLANNER ക്കൾ വിതരണം ചെയ്യാവുന്നതാണെന്നും കമ്മിറ്റി ശുപാർശ ചെയ്തു.
3. സ്പോൺസർഷിപ്പ് തരുന്ന സ്ഥാപനങ്ങളുടെ ലിസ്റ്റ് PLANNER ന്റെ അവസാനത്തെ പേജിൽ നൽകുവാനും കമ്മിറ്റി ശുപാർശ ചെയ്തു.
4. പ്രസ്തുത സ്പോൺസർഷിപ്പ് തുല്യം "PLANNER 2022 ഫണ്ട്" എന്ന പേരിൽ KERALA UNIVERSITY FUND ൽ സ്വീകരിക്കാൻ കമ്മിറ്റി ശുപാർശ നൽകി.
5. സ്പോൺസർഷിപ്പ് ആയിലഭിക്കുന്നതു് ഉപയോഗിച്ചു സിറ്റി വെഴ്സിറ്റി റിസ്കു് ക്കൾ, മന്ത്രിമാർ, സ്ഥാപനമേധാവിമാർ, സർവ്വലാശാല സ്റ്റാറ്റിയൂട്ടറി ഓഫീസേഴ്സ്, സിൻഡിക്കേറ്റ് അംഗങ്ങൾ അംഗങ്ങൾ തുല്യങ്ങി ഉയർന്ന സർവ്വലാശാല ഉദ്യോഗസ്ഥർ എന്നിവർക്കുവേണ്ടി എക്സിക്യൂട്ടീവ് ശൈലിയിൽ 500 PLANNER ക്കളും മറ്റുള്ളവർക്ക് സാധാരണ രീതിയിലുള്ള 6000 PLANNER ക്കളും അച്ചുപിറ്റേയുടമയ കമ്മിറ്റി ശുപാർശ ചെയ്തിരിക്കുന്നതു് .

മീറ്റിംഗ് 04 :50 തിന് അവസാനിച്ചു

Resolution of the Syndicate

കേരള സർവകലാശാലയുടെ തനതായ ഫണ്ട് ഉപയോഗിച്ചു് 2022 ലെ പ്ലാനറോ ഡയറിയോ പ്രസിദ്ധീകരിക്കേണ്ടതില്ലയെന്ന് സിൻഡിക്കേറ്റ് യോഗം തീരുമാനിച്ചു.

പ്രോഗ്രാമിന്റെ ഭാഗമായി ഓൺലൈൻ പാഠപുസ്തകങ്ങൾ 2022 പ്രസിദ്ധീകരിക്കുന്നതിനായി സ്പോൺസർഷിപ്പ് തീരുമാനം സംബന്ധിച്ച് രൂപീകൃതമായ സബ് കമ്മിറ്റിയുടെ താഴെ പറയുന്ന നിർദ്ദേശങ്ങൾ സിൻഡിക്കേറ്റ് യോഗം അംഗീകരിച്ചു.

1. ഴിഞ്ഞിലാലങ്ങളിൽ അച്ചിട്ടിരുന്ന ആനുവൽപ്പനൻ എന്ന പേര് മാറ്റി "PLANNER 2022" എന്ന പേരിൽ സ്പോൺസർഷിപ്പ് മുഖേന അച്ചിക്കാൻ ശുപാർശ ചെയ്തു.
2. ഇമെയിൽ മുഖേന സർവ്വലാശാലയോട് അഫിലിയേറ്റ് ചെയ്യപ്പെട്ടിട്ടുള്ള സ്ഥാപനങ്ങളിൽ താല്പര്യമുള്ളവരിൽ നിന്ന് സ്പോൺസർഷിപ്പ് ലഭിക്കാനും അങ്ങനെ സ്പോൺസർഷിപ്പ് തരുന്ന സ്ഥാപനങ്ങൾക്ക് നിശ്ചിത എണ്ണം PLANNER ല് വിതരണം ചെയ്യാവുന്നതാണെന്നും മിറ്റി ശുപാർശ ചെയ്തു.
3. പ്രസ്തുത സ്പോൺസർഷിപ്പ് തു് "PLANNER 2022 ഫണ്ട് " എന്ന പേരിൽ KERALA UNIVERSITY FUND ൽ സ്വീകരിക്കാൻ മിറ്റി ശുപാർശ നൽകി.
4. സ്പോൺസർഷിപ്പ് ആയി ലഭിക്കുന്ന തു് എക്സിക്യൂട്ടീവ് ശൈലിയിൽ 500 PLANNER ല് ളും സാധാരണ രീതിയിലുള്ള 6000 PLANNER ല് ളും അച്ചിക്കാനാണ് കമ്മിറ്റി ശുപാർശ ചെയ്തിരിക്കുന്നത്.

മേൽപ്പറഞ്ഞ നിർദ്ദേശങ്ങൾ അംഗീകരിക്കുകയും പ്ലാനർ സമയബന്ധിതമായി പ്രിന്റ് ചെയ്യാനുള്ള നടപടികൾ സ്വീകരിക്കേണ്ടതാണ് എന്ന് ഈ യോഗം തീരുമാനിച്ചു.

Item No.35.39. Minutes of the Meeting of the Website updation Sub-Committee held on 13.12.2021- Approval of- reg.

(Ad. Misc.)

The minutes of the meeting of the website updation Sub-Committee held on 13.12.2021 is placed before the Syndicate for consideration and decision.

MINUTES OF THE MEETING OF THE WEBSITE UPDATION SUB-COMMITTEE

Date & Time : 13.12.2021, 10.00 AM
 Venue : Pro-Vice-Chancellor's Chamber

Members Present

1. Dr.P.P Ajayakumar, Pro-Vice-Chancellor (in the chair).
2. Sri. Siddik R, Director, DSS.
3. Dr. S Shifa, Professor Department of Malayalam.
4. Dr. Vinod Chandra S.S, Director, Computer Centre. -Online
5. Dr. Sibi. K.S, Assistant Professor, Department of Physics. -Online
6. Dr. R Jayachandran, HoD, Department of Hindi. -Online
7. Dr. E Shaji, HoD, Department of Geology. -Online
8. Dr. R.B Binoj Kumar, HoD, Department of Geology.

Member Absent

1. Dr. Santhosh Kumar, Public Relations Officer.

The committee began its meeting at 10.00 AM. The Programmer in charge of the website updation presented the newly designed website for evaluation of the committee. The committee decided to launch the new website after the upcoming NAAC visit, by completing the necessary updation in the meantime.

The committee evaluated the design of the website and was appeased with the newly designed website and recommended to approve the following 3 bills submitted by Godfreys Graphics.

Sl.No.	Bill Number	Amount
1	Bill no.GOD000681 dtd 06.10.2021	Rs. 12,085/-
2	Bill no.GOD000683 dtd 06.10.2021	Rs. 12,085/-
3	Bill no.GOD000682 dtd 06.10.2021	Rs. 12,085/-
Total		Rs. 36,265/-

The committee thus recommended to sanction the amount payable to Godfreys Graphics towards the expenditure incurred for the design of the new website, meeting the expenditure from the Department Development Fund, Computer Centre

The committee further recommended to include the link of the Harithalayam Project page in new and old Website as similar to SDE and JSS.

The committee also recommended to forward the letter received from Mr.Sakthivel regarding the suggestions to be included in new website to the Computer Centre for perusal of the same and to report necessary recommendations in the next meeting of the website updation committee.

The meeting came to an end at 10.50 AM

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the website updation Sub-Committee held on 13.12.2021, be approved.

Item No.35.40. Minutes of the meeting of the SDE Monitoring Committee held on 17.12.2021 -Approval of – reg.

(Ad.Misc)

The Minutes of the meeting of the SDE Monitoring Committee held on 17.12.2021 is placed before the Syndicate for consideration and appropriate decision.

Minutes of the Meeting of the SDE Monitoring Committee

Date & Time : 17.12.2021, 02.00PM
Venue : PVC's Chamber

Members Present

- | | |
|---|------|
| 1. Dr. P. P. Ajayakumar, Pro – Vice Chancellor (in the chair) | Sd/- |
| 2. Adv. B. Balachandran, Member, Syndicate | Sd/- |
| 3. Sri. Jairaj J, Member, Syndicate | Sd/- |
| 4. Dr. S. Nazeeb, Member, Syndicate | Sd/- |
| 5. The Director (i/c), SDE | Sd/- |
| 6. The Controller of Examinations | Sd/- |
| 7. The Press Superintendent(i/c) | Sd/- |

Members Absent

1. Adv. K.H. Babujan, Member, Syndicate
2. Dr. K.B. Manoj, Member, Syndicate

The Committee began its meeting at 2.00 p.m and considered the agenda placed before it.

Item No.35.40.01 SDE-Delay in printing of SLMs of 1st & 2nd semester UG & PG Programmes of SDE-2021 admissions – reg.

(Ad.Misc)

The Director, School of Distance Education vide note dated 15.12.2021 has pointed out the delay in printing of SLMs of 1st and 2nd semester UG & PG programmes of SDE and has requested to facilitate the timely supply of SLMs to the S1 and S2 semester students (2021 admissions). The last date of admission to UG/PG programmes of SDE, for the academic year 2021-22 was 15.12.2021. It has been pointed out that the print orders for the supply of SLMs of S1 and S2 (2021 admissions) were given to the University press on 05.11.2021 as it was proposed to issue SLMs to the students and start classes by 15th January 2022.

The Director, SDE has further pointed out that the Press Superintendent(i/c), Kerala University vide letter dated 13/12/2021 has stated that due to the urgent printing of answer books, textbooks of publications and pending Departmental Journals, the press can supply the SLMs of 1st & 2nd semester only after one month from the proposed date. Hence it will not be possible to supply the SLMS at the time of starting classes. The delay in commencement of classes will lead to delay in the conduct of examinations. Moreover, this will give a negative impact to the image of SDE to the public. It was recently found circulated in the press that the SDE starts its programmes without supplying study materials to its students.

It may be noted that the SDE Monitoring Committee held on 02.09.2021 had recommended that SLMs should be distributed to the students at the time of starting the semester classes. The Syndicate at its meeting held on 23.09.2021 has approved the same.

The committee considered the matter regarding delay in printing SLMs of S1 and S2 UG and PG programmes of SDE and noted the urgency for releasing the SLMs to the students at the time of starting the semester classes as decided by the Syndicate held on 23.09.2021. The Press

Superintendent(i/c) informed the practical difficulty in printing the SLMs within the stipulated time frame. The committee recommended the following:

1. *The Press Superintendent (i/c) shall submit a detailed note enumerating the reasons behind non- completion of the printing works of SLMs of SDE along with a report on the present capacity of the Kerala University Press.*
2. *To entrust the printing works of SLMs of S1 and S3 UG & PG programmes with outside presses.*
3. *To entrust the Pro-Vice Chancellor to explore the possibility of assigning the printing works of SLMs of SDE to C-APT, in case of emergency.*
4. *The University Press shall complete the printing of SLMs of S2 UG and PG programmes of SDE by January 30, 2022.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the SDE Monitoring Committee held on 17.12.2021, be approved.

Item No.35.40.02 : *Refund of remitted fees to the students, without rendering service*
Consideration of- reg.

(Ad.Misc)

The School of Distance Education (SDE) presently is conducting the admission process for 10 UG programmes and 12 PG programmes, for which about 10500 applications have been received till date. A number of applications have been rejected for not being eligible for the programme.

As the candidates have to do online registration for applying, after remitting their first semester fee (Amounting to about Rs. 3500), online, rejection of application entitles them to a refund of the fees they have remitted.

As per UGC (ODL programmes and online programmes) Regulations 2020 (Part IV, 14(2) (x), no fee shall be collected from a student without rendering them due service.

The candidates who submit request for refund to the Registrar are complaining that the amount of fee remitted by them are not being refunded even after submitting the requests for the refund with a copy of the payment details.

As per UO No. Ad.BII/5622/06/2016 dated 24.06.2016(Guidelines regarding refund of fee (Clause 2 (c)), refund of remittances above Rs. 1000 alone will be considered and 20% administration charge will be levied for all refunds from KUF. But this has not been put into effect in the refund of fees remitted by the applicants of SDE who have not been given due service.

The committee considered the matter regarding the refund of remitted fees to the students who have not been rendered due service by SDE and recommended to place the matter before the Syndicate for consideration and appropriate decision.

The committee also discussed the schedule of SDE UG/PG Examinations 2021-22 and recommended to approve the following time table as discussed by the Controller of Examinations with the Director, SDE in the meeting held on 10.12.2021.

- *S5 & S6 SDE UG Examinations (2019 Admission) : 21.03.2022 onwards.*
- *S1 & S2 SDE UG Examinations (2020 Admission) : 07.02.2022 onwards.*
- *S3 & S4 SDE UG Examinations (2020 Admission) : 21.06.2022 onwards.*
- *S3 & S4 SDE PG Examinations (2019 Admission) : 17.01.2022 onwards.*
- *S1 & S2 SDE PG Examinations (2020 Admission) : 15.02.2022 onwards.*
- *S3 & S4 SDE PG Examinations (2020 Admission) : 23.05.2022 onwards.*

The meeting came to an end at 3.00 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the SDE Monitoring Committee held on 17.12.2021, be approved.

FURTHER RESOLVED to constitute a Sub-Committee consisting of Adv.B.Balachandran, Dr.S.Nazeeb, Sri.B.P.Murali, Members Syndicate and Technical Expert to examine the matter related with refund of fees remitted by the applicants of SDE without rendering service.

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Item No.35.41 *Minutes of the meeting to discuss the matters related to preparations for NAAC visit – 2022 - Departments and Centres in North Block of Kariavattom Campus –Submitted for approval – reg.*

(Campus Admin Kariavattom)

A Meeting to discuss the matters related to preparations for NAAC visit - 2022, in respect of the Departments and Centres in North Block of Kariavattom Campus had been held on 13.12.2021 at Zoology Hall, Kariavattom.

The meeting commenced at 2.30 pm. Hon'ble P.V.C, Dr.S.Naseeb, Member Syndicate and Dr.Simon Thattil, Director IQAC led the deliberations and general guidelines have been recommended by the meeting with regard to the preparations for NAAC peer team visit.

As per the orders of the Hon'ble Vice-Chancellor minutes has been placed before the meeting of the syndicate.

Minutes of the Meeting held preparatory to NAAC visit-2022-Departments/Centres in North Block of Kariavattom Campus-13.12.2021-Zoology Hall, Kariavattom.

Present

- | | |
|---|------|
| 1. Dr.P.P.Ajayakumar (Hon'ble P.V.C) in the chair | sd/- |
| 2. Dr.S.Naseeb, (Member, Syndicate) | sd/- |
| 3. Dr.Simon Thattil (Director IQAC) | sd/- |
| 4. Prof.G.Prasad (Department of Zoology) | sd/- |
| 5. Dr.Shaji.E. | sd/- |
| 6. Dr.Achuthsankar.S.Nair (Department of Computational Biology) | sd/- |
| 7. Smt.Bindu.A. (AEE II) | sd/- |
| 8. Dr.T.S.Swapna | sd/- |
| 9. Smt.Jeeja.V.K. | sd/- |
| 10. Dr.Biji.C.L, (Department of Computational Biology) | sd/- |
| 11. Dr.Rani.J.R. (Department of Computational Biology) | sd/- |
| 12. Dr.Sunitha.P. (Department of Computational Biology) | sd/- |
| 13. Dr.Bindu.R.Nair (Department of Botany) | sd/- |
| 14. Dr.Rajalekshmi.R. (Department of Botany) | sd/- |
| 15. Dr.Suhara Beevi.S. (Department of Botany) | sd/- |
| 16. Smt.Shanitha.A. | sd/- |
| 17. Dr.Sunitha.S. (Department of Botany) | sd/- |
| 18. Dr.Princy.P.S | sd/- |
| 19. Dr.Aju.B.Y, (Department of Botany) | sd/- |
| 20. Dr.Anilkumar.T.R. (iCEIB) | sd/- |
| 21. Dr.Darsan.B.Menon (iCEIB) | sd/- |
| 22. Dr.Mini.V.S., (iCEIB) | sd/- |
| 23. Dr.Rajesh Kumar.B.M | sd/- |
| 24. Suresh.K.S. | sd/- |
| 25. Dr.M.S.Harikumar | sd/- |
| 26. Dr.Shiburaj.S. | sd/- |
| 27. Dr.F.G.Benno Pereira | sd/- |
| 28. Sri.Rajnarayan.R. (Joint Registrar (i/c)) | sd/- |

Meeting preparatory to NAAC Peer team visit-2022-North Campus, Kariavattom

Date	:	13.12.2021
Time	:	2.30 pm
Venue	:	Zoology Hall

The meeting commenced at 2.30 pm. Hon'ble PVC urged the faculty and Heads of Departments to make sure that we convey 100% of our achievements and strong points to the NAAC team during their expected visit to the Campus.

Hon'ble P.V.C, Dr.S.Naseeb, Member, Syndicate and Dr.Simon Thattil, Director IQAC, led the deliberations and the following general guidelines have been recommended by the meeting with regard to the preparations for NAAC peer team visit.

1. Works related to presentations by Heads of departments before the NAAC team shall be completed before 15th January, 2022.
2. HoDs shall prepare and practice well for the presentation.

3. A 'mock visit' by IQAC is planned by 15th January 2022. Trial presentations can be made before that team. Aim to get maximum points in presentation.
 4. Team effort and the spirit of camaraderie shall be reflecting in the presentations.
 5. Presentations shall be well supported by precise figures and evidences.
 6. Generalised sweeping statements shall be minimised or avoided.
 7. Avoid unnecessary details in presentation, but acknowledge or mention all significant contributions of those who have worked between 2016 and 2021. Invite such retired faculty for the visit.
 8. Display all tangible achievements of departments (like patents, consultancies, awards, activities, publications and accomplishments) in eye-catching ways.
 9. To display or explain the forte of the departments, do not wait until the team requests for it. Departments shall prepare brochures as done during the last NAAC visit.
 10. The peer team shall be received and treated with a touch of professionalism.
 11. Avoid crowding around the team while they arrive, inspect and interact in the departments. Noisy conversations and chaotic movements shall be restricted.
 12. Serving of refreshment shall not be done in the midst of business/interaction. It can be done after the session or, if necessary, before the session, or during a break, preferably outside the room/hall of business.
 13. HoDs shall ensure that all teachers and Research scholars are present on the days of visit.
 14. Late hour visits may be expected and hence departments shall remain live and active on a round the clock basis, on the days of visit.
 15. Department buildings and premises shall have a clear, simple and elegant appearance.
 16. Regulate entry and parking of vehicles and, as far as possible, restrict entry to outside vehicles in the campus. Designated parking lots shall be arranged on suggestion from the respective departments by Engineering Wing and Security Wing. Parking shall not be permitted on approach roads, walk ways, passages, porches and undesignated areas.
 17. Stock registers, exam/assessment results, equipment list, library stock and circulation registers etc. Shall be kept handy for inspection.
 18. The sight of hard files and documents in offices/departments will leave a bad impression among the peer group on our claims about DDFS in the SSR submitted to NAAC. Hence only bare minimum papers shall be seen in Offices or Departments.
 19. Cleaning and beautification of the departments and premises shall commence well before the visit. Gardens shall be well defined and must bear an aesthetic pattern.
 20. All toilets in the building and premises shall be repaired immediately with the support of Engineering Wing. Construction of Public toilet complex proposed in the North Campus will commence soon.
 21. Sign boards within and outside the buildings shall be maintained impeccably and if necessary new boards shall be installed.
 22. Repairs and improvements to class rooms shall be reported to engineering wing and get done immediately.
 23. Undergrowth in forested areas close to defined premises of departments shall be cleared regularly.
 24. Suitable encampments for students to rest and debate can also be arranged within the premises.
 25. A core committee shall be formed with Dr.Swapna, Department of Botany as convenor and other Heads of Departments and centres in the North Campus as members. The committee shall co-opt more members, if required. A proposal shall be formulated by the committee on the basis of recommendations of this meeting within a week.
- The next meeting of all Head of Departments, Centres and faculty of North block will be convened on 22.12.2021 at 3 pm in the same venue.

The meeting came to a close at 3.30 pm.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the matters related to preparations for NAAC visit - 2022, in respect of the Departments and Centres in North Block of Kariavattom Campus held on 13.12.2021, be approved.

FURTHER RESOLVED to entrust the University Engineer, Joint Registrar, Campus Administration, Kariavattom to take necessary steps for the maintenance and repair works of the Departments.

ALSO RESOLVED to entrust the Pro-Vice-Chancellor, Dr.S.Nazeeb, Adv.B.Balachandran, Dr.K.G.Gopchandran, Sri.B.P.Murali, Prof.K.Lalitha and Smt.Renju Suresh, Members Syndicate to hold a discussion with the students organizations and Security Wing, Kariavattom regarding the strengthening of the security system in the Kariavattom Campus.

Item No.35.42 Approval/ exemption under Section 35 and Section 80G of the Income Tax Act, 1961-Reporting of-reg.

(FOS)

University is getting enquiry from many well wishers and members of alumni regarding contribution to endowments and other developmental activities. Our alumni members is holding many dignified positions in various organisations and had shown interest in associating with various developmental activities like innovative development programmes, scholarships to researchers/ students. While offering financial assistance to our University, they wish to avail benefits as per Income Tax Act, 1961. They are requesting the University to produce exemption certificates under Section 35 and 80G of the Income Tax Act, 1961. In order to attract more financial assistance, it has become necessary to get exemption under the relevant rules of the Income Tax Act.

Section 35 (1) (ii) of the Income Tax Act, 1961 states that where the assessee does not himself carry on research but makes contributions to an approved University, college or other institution for the use of scientific research related or unrelated to the business of assessee. From the assessment year 2021-22 100% of such contribution will be eligible for deduction in respect of the assessee. Since the Act requires that above mentioned research association, university, college or other institution shall make an online application in the prescribed format to the CIT or Director of Income Tax having jurisdiction over the applicant for approval.

Moreover, Section 80G of the Income Tax Act, 1961 deals with deductions in respect of donations to certain funds, charitable institutions, etc. The deduction under this section is available to any taxpayer ie. individual, company, firm or any other person, may be resident or nonresident.

In order to get approval under Section 35 of the IT Act University applied for the same and the application is being processed by the Income Tax Department. University also applied for approval under Section 80G on 22.11.2021. The Commissioner of Income Tax accorded provisional approval vide order dated 29.11.2021 under section 80G (5) sub clause (iv) of first provision.

The Hon'ble Vice Chancellor had directed to report the matter to the Syndicate. Accordingly, the action taken in applying for registration under Section 35 and 80G of the Income Tax is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.43 University Placement Cell - Activities - Proposal for Financial Assistance - Consideration of-reg.

(Ad DI)

An amount of Rs.5,00,000/- (Rupees Five Lakh only) has been allocated under the H/A 'Part-I-NP-MH-63-Miscellaneous-8/6007- Placement Cell' for the activities of the University Placement Cell in the current year's budget estimates of the University.

Dr.Christabell P.J, Convenor, University Placement Cell and Associate Professor, Department of Economics, has submitted a proposal for financial assistance for the activities of the University Placement Cell with an anticipated expenditure amounting to Rs.5,00,000/- (Rupees Five Lakh only) and requested to release an amount of Rs.5,00,000/- (Rupees Five Lakh only) allocated in the current year's budget towards meeting the expenses in connection with the activities of the University Placement Cell.

The Finance, vide FOS No.4211/Finance 1/2021-22 dtd.03.12.2021, has endorsed that an amount of Rs.5,00,000/- (Rupees five lakh only) may be released as provisional advance to Dr.Christabell P.J, Convenor, University Placement Cell and Associate Professor, Department of Economics, towards meeting the expenses in connection with the activities of the University Placement Cell.

The Vice Chancellor has ordered to place the proposal before the Syndicate. Accordingly the matter is placed before the Syndicate for consideration and appropriate decision (copy of the proposal appended).

Resolution of the Syndicate

RESOLVED to approve the proposal for financial assistance for the activities of the University Placement Cell, submitted by Dr.Christabell P.J, Convenor, University Placement Cell.

FURTHER RESOLVED to release an amount of Rs.5,00,000/- (Rupees five lakh only) to Dr.Christabell P.J, Convenor, University Placement Cell and Associate Professor, Department of Economics, Kariavattom as provisional advance for meeting the expenses in connection with the activities of the University Placement Cell..

UNIVERSITY PLACEMENT CELL

University of Kerala

**PROPOSAL FOR FINANCIAL ASSISTANCE FOR THE ACTIVITIES OF THE
UNIVERSITY PLACEMENT CELL**

Given below is a tentative list of programmes with estimated expenditure for the conduct of various programmes of the **University Placement Cell**; also included is the envisaged expenditure for routine functioning of the cell.

1.Training/ Orientation Programme for teachers and students of Schools: Ten (10) such programmes are planned.

Rationale for the programme: Each school has its own particular features and both the teachers and students are given specific attention.

Beneficiaries: The participants expected are M.Sc./M.A/M.Com/M.Phil./Researchers from various Departments of the University

Duration of each Programme: One Day/Half Day

Expected expenditure is summarized in the table. The estimated budget is based on the number of departments and the number of students expected to participate in each programme. The cost of honorarium for resource persons, hiring of vehicles, stationery for participants, refreshments, hall arrangement including audiovisual facility, miscellaneous (announcements, mementos, messenger charges, publicity. documentation etc.)

Sl. No.	Name of the School	No. of Departments Involved	Estimated Budget of each programme (in Rs.)
1.	School of Business Management and Legal Studies	Commerce, Law, Management	20,000
2.	School of Communication and Library Science	Communication and Journalism, Library and Information Science	10,000
3.	School of Earth System Sciences	Geology, Environmental Sciences,	10,000
4.	School of English and Foreign Languages	Arabic, English, German, Russian	15,000
5.	School of Fine Arts	Department of Music	5,000
6.	School of Indian Languages	Linguistics, Hindi, Malayalam, Sanskrit, Tamil, Oriental Research Insitute and Manuscript Library	30,000
7.	School of Life Sciences	Department of Aquatic Biology and fisheries, Biochemistry, Biotechnology, Botany, Zoology,	25,000

8.	School of Physical and Mathematical Sciences	Chemistry, Demography, Mathematics, Physics, Statistics	25,000
9.	School of Social Sciences	Archaeology, Economics, Education, History, Islamic Studies, Philosophy, Political Science, Psychology, Sociology	40,000
10.	School of Technology	Computer Science, Futures Science, Optoelectronics, Computational Biology and bioinformatics, Nanoscience and Nanotechnology	25,000
Total (Rupees Two Lakh Seventy Thousand only)			2,70,000

2. Invited Lecture Series:

Speakers: The invited speakers will be experienced professionals/placement directors of reputed institutions from different parts of the country who will deliver lectures on the various avenues of employment for our students. Middle level professionals will also be invited to motivate our students.

Beneficiaries: The beneficiaries will be students of the University departments:

Total No. of Lectures planned:10

Envisaged Expenditure:

Sl.No.	Item	Amount (Rs)
a	Honorarium for Speaker: Rs.3000/ per lecture (10x3000)	30,000
b	Hiring of vehicle @ Rs.2000/- per lecture(10x2000)	20,000
c	Stationery: @Rs 2000/- (10x2000)	20,000
d	Refreshments for participants and faculty@Rs20/- (10x.20x100)	20,000
e	Miscellaneous: :(announcements, mementos, messenger charges, publicity, hall arrangement, documentation etc.) @ Rs 5000/- (10x5000)	50,000
Total (Rupees One Lakh forty thousand only)		1,40,000

3. Job Fair in the University:

It is planned to organize one **Job Fair** where our students/former students can participate so as to get selected by companies invited by the Placement Cell.

Envisaged Expenditure:

Sl.No.	Item	Amount (Rs)
a	Hiring of vehicle	10,000
b	Stationery including photocopying charges	5,000
c	Hospitality expenses	10,000
e	Miscellaneous: :(Hall arrangement including audio-visual facilities, messenger charges, publicity material, brochure, documentation)	25,000
Total (Rupees Fifty thousand only)		50,000

4. For the Routine Activities of the Placement Cell:

Routine activities include communicating with companies/ organizations/ institutions, meeting officials, CEO's, HR personnel, visiting Placement Centres of other institutions, interaction with students etc. The following expenditure is envisaged:

Envisaged Expenditure:

Sl. No.	Item	Amount (Rs)
a	TA/DA for official work	20,000
b	Stationery including photocopying charges	10,000
d	Miscellaneous: :(messenger charges, publicity material, brochure)	10,000
Total (Rupees Seventy-five thousand only)		40,000

Grand Total Envisaged Expenditure

Sl.No.	Item	Amount (Rs)
1	Training / Orientation Programme for teachers and students of Schools	2,70,000
2	Invited Lecture Series	1,40,000

3	Job Fair	50,000
4	Routine Activities	40,000
Grand Total:(Rs Five lakh thirty-five thousand only)		5,00,000

EXPECTED OUTCOME

The expected outcome from the activities of the cell are:

- More awareness among job seekers
- Better trained candidates
- To bring the employers and job seekers under the same platform

Trivandrum,
26.11.2021.

Dr Christabell P J
Convenor, University Placement Cell
(Mob.9497850893/6238038220)

Item No.35.44 **University Institute of Technology, Regional Centre, Bharanickavu - Remuneration of Guest Lecturers and Casual Employees - Re-appropriation of funds – Consideration of-reg.**

(Ad B II)

The Principal, UIT, Bharanickavu has informed that the allotted fund for paying the remuneration of Guest Lecturers and Casual Employees in current year budget will exhaust within two months and hence additional fund is needed for the remaining months. The Principal requested to reallocate the said amount from the head allocated for payment of rent .

The Finance, vide endorsement No: FOS 4329/Finance II/2021-22 dated 13.12.2021, has endorsed ***to provide an amount of ₹ 5,00,000/- (Rupees Five Lakh only) to the head of account "Part I Non Plan MH : 67-34 Institute of Technology, Regional Centre, Bharanickavu (Kayamkulam) -4/1218 wages of Contingent Employees/Guest Lectures" by re-appropriation from the head of account " Part I Non Plan MH : 67-1 institute of Technology, Head Quarters Unit-4/3925 Lumpsum Provision" provided in the current year's budget estimates of the University. The additional expenditure on payment of wages to contingent employees and guest lecturers may be met from the provision provided above.***

As per the orders of the Vice - chancellor, the above re-appropriation proposal is placed before the Syndicate, for consideration and decision.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.35.45 **Minutes of the meeting of the Monitoring Committee constituted for the setting up of Multimedia Classrooms in University Teaching Departments held on 13.12.2021 –Approval of- reg.**

(Ad B II)

A meeting of the Monitoring Committee constituted for the setting up of Multimedia Theatre Classrooms and Multimedia Classrooms in the University Teaching Departments was held on 13.12.2021 at 3:00 p.m in the Srinivasa Ramanujan Conference Hall at CLIF, Kariavattom Campus.

The Vice-Chancellor has approved the minutes and ordered to place the same before the Syndicate. Hence the minutes of the meeting of the Monitoring Committee held on 13.12.2021 is placed before the Syndicate, for consideration.

Minutes of the meeting of the Monitoring Committee constituted for setting up of Multimedia Classrooms&Multimedia Classrooms in UniversityTeaching Departments

Date : 13.12.2021 at 3:00 p.m.
Venue : Srinivasa Ramanujan Conference Hall, CLIF

Present:

- | | |
|---|-------|
| 1. Pro-Vice-Chancellor | :Sd/- |
| 2. Dr. S. Nazeeb, Member, Syndicate | :Sd/- |
| 3. Registrar | :Sd/- |
| 4. Director (i/c), KUCC | :Sd/- |
| 5. University Engineer (i/c) | :Sd/- |
| 6. Dr. A. Biju Kumar, Vice- Chairman, CSS | :Sd/- |

- | | |
|---|-------|
| 7. Sri. Sanal Kumar S P , Instrumentation Engineer(i/c) | :Sd/- |
| 8. Sri. R S Padma Kumar, Asst Executive Engineer (Electrical) | :Sd/- |
| 9. Sri. Arun L R., Assistant Engineer, (Instrumentation) | :Sd/- |
| 10.Smt. Maria C .Verghese, Assistant Engineer (Civil) | :Sd/- |
| 11. Sri. Riyasmon A (Assistant Engineer(Electrical) | :Sd/- |
| 12.Sri. Rafeek , Project Manager, Macro Enterprises | :Sd/- |
| 13.Sri. Wahab, Project Head, Macro Enterprises | :Sd/- |
| 14. Sri .J. Ramesh , Project Engineer, Macro Enterprises | :Sd/- |

The meeting commenced at 3.00 pm.

The Pro -Vice- Chancellor opened the discussion and the University Engineer (i/c) reported the current status of work done in various departments.

12) **'CIVIL' WORK STATUS-** as reported by the The University Engineer(i/c)

- (a) The works are progressing and M/s Macro enterprises has submitted the layout drawings of the remaining buildings as per the changes suggested in the previous monitoring committee meeting and recommended to approve the same.
- (b) The acoustic works proposed in the Theatre class rooms are done as per the suggestions of the CET, wherein wall acoustic paneling has been proposed only for the rear side wall and the remaining walls are proposed with wood paneling for a height of 1.50 m and painting the rest of the area, for the Theatre class rooms except large auditoriums. The estimate provisions are also made accordingly. But now it is observed that leaving the remaining height of the wall above 1.80 m without paneling looks to be awkward and its is better to provide acoustic paneling to this area also, for which, the anticipated additional expenditure comes around Rs.2.50 Lakh.

3. **'ELECTRICAL' WORK STATUS-** as reported by the Assistant Engineer (Electrical)

The works are progressing and M/s Macro enterprises has requested to dismantle the air conditioners immediately from the proposed rooms, so as to complete the false ceiling works.

- **'NETWORKING' WORK STATUS** - as reported by the Instrumentation Engineer (i/c)

M/s Macro Enterprises has informed that the networking works couldn't be progressed well for want of drawing approval. Further, the cabling for AV equipment shall be drawn along the ceiling, before the fixing of ceiling panels. Otherwise, the wiring of AV equipment can be seen open. The Instrumentation Engineer suggested that M/s Macro Enterprises may provide the drawing first and after verification, approval can be given.

After a detailed discussion, following recommendations were made:

1. To approve the layout plan of the class rooms of the departments viz. Bio technology, Statistics, Institute of English, German, Library science, Music and ORI, Dept of Russian and Department of Tamil.
2. To remove the Air conditioners immediately from the proposed rooms through the departmental AC technicians under the direction of the AEE (Electrical) and utilize it in the other rooms within the departments, if required by the departments or to keep it in the stock room for future demands.
3. To entrust the Assistant Executive Engineer (Electrical) as the immediate officer of AC Mechanic, for the speedy completion of work.
4. To direct Macro Enterprises to submit the drawings of network points in the proposed rooms on or before 14/12/2021 and the Instrumentation Engineer shall verify and approve the drawings forthwith.
5. To extend the service of the committee constituted for the finalization of the specifications of the components "AV Equipment and Server Storage System" for evaluating the technical bids for the same.
6. To direct the University Engineer to report the matter of acoustic wall panelling above 1.80 m height in the Theatre class rooms except the large auditoriums with additional cost implication before the next meeting of the SC on Planning and Development.
7. To expedite the process of appointing a Diploma holder, for supervising the AV components, Networking and related works.
8. To give necessary arrangements for the uninterrupted work during holidays too.

9. To convene a Technical Committee meeting on 15/12/2021 in the Registrar's Chamber to evaluate the technical bids received for the component 'AV Equipment'.
10. To convene the next meeting of the Monitoring Committee at 3.00 pm on 30.12.2021 at CLIF, Kariavattom.

The meeting came to an end at 4:00 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Monitoring Committee constituted for setting up of Multimedia Classrooms & Multimedia Classrooms in University Teaching Departments held on 13.12.2021, be approved.

Item No.35.46. Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021- approval - reg.

(Ac.EI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on **16.12.2021** is placed before the Syndicate for Consideration and Approval (Minutes appended).

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON ACADEMICS AND RESEARCH**

Date : 16th December, 2021
Time : 02.00 p.m.
Venue : Syndicate Room

Members Present

1. Dr. S.Nazeeb (Convenor)
2. Adv. Muralidharan Pillai .G.
3. Prof. K. Lalitha
4. Sri. Jairaj.J
5. Dr. Vijayan Pillai.M
6. Sri. Arunkumar. R.
7. Dr. Gopchandran. K.G.

Members Absent

1. Dr. B. Unnikrishnan Nair
2. Sri. Riyas Vahab
3. Dr. K.B.Manoj
4. Adv. A. Ajikumar

Item No.35.46.A1 Recognition as Research Supervisor in Biotechnology –Application submitted by Dr. Rajalakshmi R- reg.

Name : Dr. Rajalakshmi R., Associate Professor, Dept. of Botany, University of Kerala, Kariavattom.

Subject : Biotechnology

Faculty : Applied Sciences and Technology

Facility Centre : Dept of Biotechnology, University of Kerala, Kariavattom, TVM

Request : Recognition as research supervisor in Biotechnology

Recommendation: *The Committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.A2 Recognition as Research Supervisor in Biotechnology –Application submitted by Dr. Tessy Thomas Maliekal- reg.

Application duly recommended by the Head of the Institution & Chairman BoS (PG) has been received from the following Ph.D holder who is working as Scientist EII at Rajiv Gandhi Centre for Biotechnology (Regular) for the recognition as Research Supervisor in the subject Biotechnology. The details are as follows:

Details of the applicant	Educational qualification	Details of publications	Facility Centre Opted	Subject & Faculty
Dr. Tessa Thomas Maliekal Scientist EII (w.e.f. 01.06.2021), Rajiv Gandhi Centre for Biotechnology, Thiruvananthapuram (Regular scientist) (Date of Superannuation – 28/05/2032)	Ph.D in Biotechnology University of Kerala Date of award: (01/08/2003) Experience 11 years Working experience at RGCB on temporary basis as Visiting Scientist, Program Scientist and Senior Program Scientist.	1. "TMI-IR680 peptide for assessment of surgical margin and lymph node metastasis in murine orthotopic model of oral cancer " Published in the journal Scientific Reports (Accepted on 20/10/2016 and published on 09/11/2016) ISSN No. 2045-2322 2. "Live detection and purification of cells based on the expression of a histone chaperone, HIRA, using a binding peptide" published in the journal Scientific Reports (Accepted on 27/10/2015 and published on 24/11/2015) ISSN No. 2045-2322 (Both the publications are scopus indexed and approved by UGC as certified by the Chairman, BoS (PG) in Biotechnology)	Rajiv Gandhi Centre for Biotechnology, Thiruvananthapuram (Facility certificate submitted)	Biotechnology (Faculty of Applied Sciences and Technology)

As per the regulations, the following are the requisites for considering the application for Recognition as Research Guide:

- Ph.D Degree (as per regulations, Ph.D in concerned subject) is mandatory.
- For Assistant/ Associate Professors, Two publications in approved journals after the award of Ph.D degree.
- Facility certificate from the institution where they intend to work as guide.
- The applications are to be forwarded by the respective heads of institution, duly recommended by Chairman, Board of Studies (PG).
- Guideship fee of Rs.1,050/- (Rupees One thousand fifty only).
- Experience certificate (not needed for teaching faculty working at departments of University of Kerala).
- Two years teaching experience mandatory for granting Guideship. This is not mandatory for teachers working in the teaching departments of University of Kerala.
- Two or more years post doctoral experience in reputed institutions will be reckoned as one year teaching/research experience only for the purpose of granting Guideship.
- Applicant will be eligible for Guideship only one year after the award of Ph.D degree.
- As per Clause 5.1 of the University of Kerala Regulations - 2016, Any regular Professor of the University/approved research centre with at least five research publications in refereed journals, approved by the UGC/University and any regular Associate/Assistant Professor of the University/approved research center with a Ph.D. degree and at least two research publications in refereed journals, approved by the UGC/University, may be recognized as Research Supervisor.

As per the clause (2) of U.O No. Ac.E1.A/2013 dated 09/12/2013 , regarding the revised norms for granting Recognition as Research Supervisor, Scientists working in approved research centres should possess a minimum of two years of research experience, for getting approval as recognised research supervisor.

As per the experience certificate from RGCB, Dr. Tessa Thomas Maliekal, holding the post of Scientist EII (Equivalent to Associate Professor) is working as a regular employee with effect from 01/06/2021. She holds only 5 months and 9 days of experience (as on the date of application) in a

permanent posting. As per the above certificate she also have the following working experience at RGCB on temporary basis (Almost 11 years):

- Visiting Scientist from 25/02/2010 to 23/02/2014
- Program Scientist from 24/02/2014 to 23/02/2015
- Senior Program Scientist from 24/02/2015 to 28/05/2021

The Director, Rajiv Gandhi Centre for Biotechnology, Thiruvananthapuram has stated that, after obtaining a Ph.D from University of Kerala, Dr. Tessy Thomas Maliekal worked as a Post-Doctoral Fellow in Regional Cancer Research Centre, Thiruvananthapuram and National Centre for Biological Sciences, Bangalore.

As per the orders of the Hon'ble Vice-Chancellor, the application for Recognition as research supervisor in Biotechnology in respect of Dr. Tessy Thomas Maliekal ,Scientist EII at RGCB, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee considered the above matter and recommended to direct the candidate to submit the proof of Post Doctoral experience from Regional Cancer Research Centre and National Centre for Biological Sciences, Bangalore.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.A3 *Ph.D Research –Change of Research Supervisor/Inclusion of Co-Supervisor - Smt. Swathy Vasudevan– Full-time Research Scholar in Economics – reg.*

Name : Smt. Swathy Vasudevan
 Subject : Economics (Full-time)
 Research Supervisor : Dr. V. Nagarajan Naidu (Retired)
 Research Centre : University College, Thiruvananthapuram
 Requests : 1. Change of research supervisor to Dr.Anilkumar.P, Associate Professor &
 Head : Dept.of Economics, University College, Tvpm.
 2. Inclusion of present Research Supervisor Dr. V. Nagarajan Naidu as Co-Supervisor.

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.A4 *Change of Facility Centre -Application Submitted by Dr.Bindu.T.V, Assistant Professor, Dept.of Education, University of Kerala, Thycaud, Tvpm- reg:*

Application has been received from Dr. Bindu. T.V., Research Supervisor in Education, for Change of Facility Centre. As per U.O No:Ac.EIA.2.2307/ 2003 dated 21.03.2003, Dr.Bindu.T.V was granted recognition as Research Supervisor in the subject Education at Govt. College of Teacher Education, Thycaud, Thiruvananthapuram.

The following are the requirements for applying change of research centre to research guide.

1. Application form
2. Copy of University order of Recognition as Research Supervisor
3. NOC from the present centre
4. Facility Certificate from the newly requested centre
5. Original fee receipt of Rs.315/- (for change of centre)
6. Proforma of Research Supervisor

Dr. Bindu. T.V was working as Assistant Professor (Physical Science) under the Dept.of Collegiate Education. The research scholars under her guidance and supervision had opted Govt.

College of Teacher Education, Thycaud, Thiruvananthapuram as research centre. Now, she has joined Assistant Professor in the Dept.of Education, University of Kerala, Thycaud, Tvpm w.e.f 01.09.2021.

Dr. Bindu. T.V, Assistant Professor in the Dept.of Education, University of Kerala, Thycaud, Thiruvananthapuram has submitted all the above mentioned documents by remitting the requisite fee for change of centre. At present there are three research scholars currently pursuing research under her supervision and she has also requested to retain them in Govt. College of Teacher Education, Thycaud, Thiruvananthapuram till they submit their Ph.D Thesis.

As per the orders of the Hon'ble Vice-Chancellor, matter of changing Facility Centre in respect of Dr. Bindu. T.V, Assistant Professor in the Dept.of Education, University of Kerala, Thycaud, Thiruvananthapuram, along with the request for permitting the research scholars under her supervision, to continue their research till the submission of their Ph.D thesis in their present research centre is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.A5 **Conversion of Ph.D Registration from full time to part time & Re-registration – Smt. Ayswarya R S - Biotechnology-reg.**

Name : Smt. Ayswarya R S
 Subject : Biotechnology (Full-time)
 Research Supervisor : Dr. S Sreeja
 Research Centre : Rajiv Gandhi Centre for Biotechnology, TVM
 Requests :1. Conversion to Part- time w.e.f 28/07/2021 FN
 2. Re-registration from the date of expiry of previous registration w.e.f. 25/10/2020

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.A6 **Recognition as Research Supervisor – Dr.Sreelekha R.G in the subject Political Science under the Faculty of Social Sciences- reg.**

Name : Dr. Sreelekha R.G., Associate Professor, Dept. of Political Science, University College, Tvpm.
 Subject : Political Science
 Faculty : Social Sciences
 Facility Centre : University College, Thiruvananthapuram
 Request : Recognition as research supervisor in Political Science

Recommendation: *The committee considered the matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.A7 **Ph.D Research –Change of Research Supervisor/ Inclusion of Co-Supervisor and Change of Research Centre – Application submitted by Sri. Thomas Mathew – Part-time Research Scholar in Economics - reg.**

Name : Sri. Thomas Mathew
 Subject : Economics (Part-time)

Research Supervisor : Dr. V. Nagarajan Naidu (Retd.)
 Research Centre : University College, Thiruvananthapuram
 Requests :1. Change of Research Supervisor to Dr. Manju S Nair, Professor, Dept .of Economics, University of Kerala, Kariavattom.
 2. Inclusion of present Research Supervisor as Co- Supervisor
 3. Change of Research Centre to Dept. of Economics, University of Kerala, Kariavattom

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.A8 *Change of Facility Centre to Research Supervisor-Application Submitted by Dr.M.A.Lal, Political Science - reg.*

Name : Dr. M.A. Lal, Associate Professor in Political Science, Govt. College, Nedumangad.
 Subject : Political Science
 Faculty : Social Sciences
 Facility Centre : Dept. of Kerala Studies (ICKS), University of Kerala, Kariavattom
 Request : Change in facility centre to Dept. of History, University College, Thiruvananthapuram.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.A9 *Ph.D Research - Provisional Registration Order in respect of Smt. Arathy V Warriar -Biotechnology- January 2021 session – reg:*

The Head, Dept. of Biotechnology, University of Kerala, Kariavattom has forwarded the minutes of the meeting of the Doctoral Committee held on 29/03/2021 in respect of the following candidate along with the application, relevant documents and course work details. The Committee has recommended granting Ph.D registration to the candidate.

Details of the applicant and the Research Supervisor are detailed below:

Details of the Applicant	Details of the Research Supervisor		
Name & Student ID	ARATHY V WARRIER	Name	Research Supervisor Dr.Priya Srinivas
Subject/ Faculty	Biotechnology/ Applied Sciences & Technology	Designation	Scientist'F' (Equivalent to Professor) Cancer Research Programme, Rajiv Gandhi Centre for Biotechnology, TVM
Full-Time/ Part-Time	Full-time	Date of Superannuation	30/09/2032
Basic Qualification	M Sc Degree in Biotechnology with 83.5% from Amrita Viswa Vidyapeetham University in June 2017(Eligibility	Ordinal Status of the applicant	To be registered as the 7th research scholar under the guidance

	certificate submitted)		
Eligibility Criteria	Qualified GATE in Life Science (valid from 17/03/2018 to 16/03/2021)	Whether within the prescribed limits	Yes
Additional Qualifications, if any	NA	Research Centre	Rajiv Gandhi Centre for Biotechnology, Thiruvananthapuram

She has submitted the following documents and her application is in order:

- Consent letter and Proforma of the proposed Research supervisor.
- Facility Certificate from the proposed Research centre.AcE1.A4/121/BTY/24054/2
- Attested copy of M.Sc. Degree Certificate & Marklist
- Attested copy of Eligibility certificate for MSc Degree
- Attested copy of GATE Score Card
- Fee Receipt of Rs. 550/- towards Registration fee
- Online application form Print out

It may be noted that the Department Doctoral Committee recommended for Ethics Committee clearance. Smt.Arathy V Warriar has submitted two request to proceed her registration process without the certificate showing Ethics Committee clearance.

As the Department Doctoral Committee in Biotechnology held on 29/03/2021 recommended to obtain Human Ethics Committee clearance, the joining letter to the candidate has been issued subject to the condition that final registration order will be issued only after the submission of certificate showing Human Ethics Committee clearance. As per the request dated 28/10/2021, her research works consist of clinical study.

As per the joining report dated 06/10/2021 forwarded by the Director, Rajiv Gandhi Centre for Biotechnology, Thiruvananthapuram, Smt. Arathy V Warriar joined at the centre for research on 14/09/2021.Now the candidate informed that she has submitted documents for getting Institutional Ethics Committee clearance from RGCB and once it received the same will be immediately submitted to University. She has requested to continue her registration process. Her request is also recommended by the Research Supervisor and the Chairman, Doctoral Committee in Biotechnology.

As per the orders of Hon'ble Vice-Chancellor, matter of granting provisional registration order in respect of Smt. Arathy V Warriar by considering the request submitted by the candidate and in the light of joining report forwarded by the Director, RGCB is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to grant provisional registration by considering the request submitted by Smt. Arathy V. Warriar.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.A10 Recognition as approved Research Centre – Dept of Commerce, St Michael's College, Cherthala-reg:

An application has been forwarded by the Principal, St Michael's College, Cherthala for recognising the Dept of Commerce of that institution as an approved research centre of University of Kerala. Institution profile, biodata of faculties, details of research publications are also enclosed. The required fee for Centre Recognition ₹10,500/-, Inspection Commission fee ₹2100/-and Registration Fee for approval as a Research Institution ₹5000 has been remitted.

As per the application submitted, following teachers working at the Dept of Commerce, St Michael's College, Cherthala are approved research supervisors of the University of Kerala.

1. Dr. Sreedhar P Nair, Assistant Professor, St Michael's College, Cherthala with facility centre at Dept of Commerce, S D College, Alappuzha (U.O No. 1356/2021/UOK dated 09/03/2021)

2. Dr. Rita Latha D'coutho, Associate Professor in Commerce & Principal, St. Joseph's College for Women, Alappuzha with facility centre at Dept of Commerce, S D College, Alappuzha (U.O No. Ac.EVII/8602/2021/UOK dated 06/07/2021).

All the Research supervisors conveyed their willingness to change facility centre to Dept of Commerce, St. Michael's College, Cherthala, if granted recognition. Head of the present centre of all these supervisors certified that they have no objection in allowing the above research supervisors to change their facility centre to St Michael's College, Cherthala and have sufficient research supervisors to run their research centres.

An undertaking has also been submitted by the Principal, in which it is ensured that, adequate funds will be made available for the centre, the scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects etc will be undertaken as part of the Centre's functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees.

As per the procedure for the recognition as Research Centre an inspection committee has to be constituted with two Members of the Syndicate and one Subject Expert, for making enquiry into all matters relevant to the application by visiting the institution.

As per the orders of Hon'ble Vice-Chancellor, the matter regarding the recognition of Dept of Commerce, St Michael's College, Cherthala as an approved Research Centre is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The committee considered the above matter and recommended to constitute an inspection committee comprising of Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research, Adv. K.H. Babujan, Dr. K.B. Manoj, Members Syndicate and Dr. K.S. Suresh Kumar, Professor in Commerce, School of Distance Education, University of Kerala as subject expert.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.B1 *Approval as Research Supervisor in Chemistry - Dr. Ambily Chandran -reg.*
Name : Dr. Ambily Chandran, Assistant Professor, Dept. of Chemistry, S.N. College, Varkala
Subject : Chemistry
Faculty : Science
Facility Centre : Bishop Moore College, Mavelikkara
Request : Recognition as research supervisor in Chemistry
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.B2 *Approval as Research Supervisor in Communication and Journalism- Dr. Rajesh Kumar B.M- reg.*
Name : Dr. Rajesh Kumar B.M., Assistant Professor, Dept. of Communication and Journalism, University of Kerala, Kariavattom.
Subject : Communication and Journalism
Faculty : Arts
Facility Centre : Dept of Communication and Journalism, University of Kerala, Kariavattom
Request : Recognition as research supervisor in Communication and Journalism
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on

Academics and Research held on 16.12.2021, be approved.

Item No.35.46.B3 **Application submitted by Smt. Rakhi R - Research Scholar in Zoology - Inclusion of co-supervisor - reg.**

Name : Smt. Rakhi R
 Subject : Zoology (Full-Time)
 Research Supervisor : Dr. Babitha G S, Assistant Professor, Dept of Zoology, SN College, Varkala
 Research Centre : S N College, Kollam
 Request : Inclusion of Dr. Sheeba S, Assistant Professor, Dept of Zoology, S N College, Kollam as Co-supervisor.

Recommendation: **The Committee considered the above matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.B4 **Conversion of Ph.D Registration- Full-time to part-time- Smt. Maya G S Thankachy- Mathematics- reg:-**

Name : Smt. Maya G S Thankachy
 Subject : Mathematics (Full-time)
 Research supervisor : Dr. Ullas Chandran S.V.
 Research centre : M.G. College, Tvp. m.
 Request : Conversion of mode of registration to part-time w.e.f. 30/01/2021 AN

Recommendation: **The Committee considered the above matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.B5 **Ph D research- Re registration and Change of research Supervisor- Sri. Aji P L- Part-time research scholar in Physical Education-reg:**

Name : Sri . Aji P L
 Subject : Physical Education (Part-time)
 Research Supervisor : Dr. K.P Manoj, Director of Physical Education and Sports, Kannur University, Kannur.
 Research Centre : LNCPE, Kariavattom.
 Requests : 1. Re registration w.e.f. 21/05/2012
 2. Change of research supervisor to Dr. N Madhavan, Assistant Professor, Dept.of Physical Education, Sree Ayyappa College, Eramalikkara, Chengannur.

Recommendation: **The Committee considered the above matter and recommended to agree with the requests.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.B6 **Application for approval as Research Supervisor in Physics-Dr.Nisha N.G-reg.**

Name : Dr. Nisha N.G., Assistant Professor, Dept. of Physics, Govt. College for Women, Tvp. m.
 Subject : Physics
 Faculty : Science
 Facility Centre : Govt. College for Women, Thiruvananthapuram
 Request : Recognition as research supervisor in Physics

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.B7 *Conversion of Ph.D Registration - Full-time to part time – Smt. Adheena Elza Johns - Botany - reg:*

Name : Smt. Adheena Elza Johns
 Subject : Botany (Full- time)
 Research Supervisor : Dr.P M Radhamany, Professor, Department of Botany, University of Kerala, Kariavattom, Tvpm
 Research Centre : Department of Botany, University of Kerala, Kariavattom, Tvpm
 Request : Conversion of mode of registration to part-time w.e.f. 07/03/2020 A N

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.B8 *Application for approval as Research Supervisor in Botany – Dr. Shibu P Varghese - reg*

Name : Dr. Shibu P. Varghese, Assistant Professor, Dept. of Botany, St. Stephan's College, Pathanapuram.
 Subject : Botany
 Faculty : Science
 Facility Centre : Christian College, Kattakada, Tvpm
 Request : Recognition as research supervisor in Botany

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.B9 *Ph.D Research – Change of Research Supervisor – Smt.Nada Rajan - English - reg.*

Name : Smt. Nada Rajan
 Subject : English (Part-time)
 Research Supervisor : Dr. Swapna Gopinath (Retd.)
 Research Centre : TKM College of Arts & Science, Kollam.
 Request : Change of research supervisor to Dr.E Krishnan Namboothiri, Associate Professor, Dept. of English, S D College, Alappuzha

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.B10 *Research leading to Ph.D Degree- Modification of title- Sri. Binil V Shijith –Aquatic Biology & Fisheries-reg:-*

Name : Sri. Binil V Shijith
 Subject : Aquatic Biology & Fisheries (Full-time)
 Research Supervisor : Dr. F.G Benno Pereira, Assistant Professor, Dept.of Zoology, University of Kerala, Kariavattom, Tvpm.

Research Centre : Dept.of Aquatic Biology & Fisheries, University of Kerala, Kariavattom, Tvpm.
Request : Modification of Title to “STATUS OF INDIGENOUS FISHES OF PARAMBIKULAM TIGER RESERVE, KERALA, INDIA WITH SPECIAL REFERENCE TO EXOTIC FISHES”

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.B11 *Ph.D Research –Change of Research Supervisor, inclusion of co-supervisor, Re - registration and extension of grace time for submission of thesis –Stephan J, Full-time-research scholar in Botany- reg:-*

Name : Stephan J
Subject : Botany (Full-time)
Research Supervisor : Dr.N Mohanan (Retd)
Research Centre : JNTBGRI, Palode, Tvpm
Requests : 1. Re-registration w.e.f. 13/12/2019
2. Change of research supervisor to Dr.Mathew Dan, Principal Scientist & Head, Plant Resource Division, JNTBGRI, Palode, Tvpm.
3. Inclusion of present Research supervisor Dr.N Mohanan as Co-supervisor.
4. For availing grace time for three months for submitting the thesis

Recommendation: *The Committee considered the above matter and recommended to agree with the requests (1), (2) and (3) above. The committee, by considering the Public Notice issued by UGC and the continuing Covid pandemic, further recommended to extend the last date stipulated for various research activities as prescribed in the University Rules and Regulations, up to 31.03.2022.*

However this exemption is not applicable to the candidates who fail to submit their thesis within the stipulated period of three months from the date of conduct of pre-submission seminar.

Also recommended to extent the grace time for submitting the proof of the mandatory requirements for the extension of University fellowship to second year stipulated vide U.O. No. 6460/2021/UOK dated 19.11.2021 upto 31.03.2022.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.C1 *Ph.D Research –Change of Research Supervisor and Centre – application submitted by Sri. Akhil Raj -reg.*

Name : Sri. Akhil Raj
Subject : Commerce (full-time)
Research Supervisor : Dr. N Suresh Kumar (Retired Faculty)
Research Centre : KSMDB College, Sasthamcotta
Requests : 1. Change of Research Guide to Dr. Rajeev Kumar A D, Associate Professor, BJM Govt. College, Chavara.
2. Change of Research centre to S D College, Alappuzha.

Recommendation: *The Committee considered the matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.C2 *Ph.D Registration-July 2021 session -Commerce-Request from Anna Riya Roy-reg.*

A request has been received from Smt. Anna Riya Roy an applicant of Ph.D registration in Commerce in the July 2021 session to accommodate her under the guidance of Dr. Gabriel Simon Thattil. She is UGC-JRF holder in Commerce with 80% hearing disability (Disability certificate submitted). She has qualified M.Com from M.G University with A grade in May 2018. She has passed the UGC-JRF examination in November 2020 and has submitted a request dated 15.02.2021 to allot her a research supervisor. As per U.O No. Ac.EI/2018 dated 11.06.2018 UGC-JRF candidates are permitted to join for the fellowship first and to apply for registration in the next immediate session. The matter was communicated to the candidate vide memo No.6552/Ac.EVII/2021/UOK dated 06.06.2021 and she was directed to approach the Chairman, Doctoral committee for allotting a research supervisor. Accordingly she has submitted application for Ph.D registration in July 2021 session and has forwarded another request dated 09.07.2021 to permit her to join research under the guidance of Dr. Gabriel Simon Thattil. As per clause 5.3 of the regulations for the award of Ph.D Degrees, University of Kerala 2016 "A Professor as Research Supervisor/Co-supervisor, at any given point of time shall guide not more than eight Ph.D scholars". Since 8 scholars were already doing research under the guidance of Dr. Gabriel Simon Thattil the request of Smt. Anna Riya Roy to permit her to join under the guidance Dr. Gabriel Simon Thattil was not considered. Now the candidate has forwarded another request to create an additional vacancy under Dr. Gabriel Simon Thattil in order to accommodate her.

As per orders of the Hon'ble Vice-Chancellor, the request of Smt. Ann Riya Roy to permit her to join for research leading to Ph.D under the guidance of Dr. Gabriel Simon Thattil, Professor, Department of Commerce, University of Kerala after creating an additional vacancy is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee considered the above matter and recommended to direct the Chairman, Doctoral Committee to take appropriate decision based on the request and submit the report before the Standing Committee of the Syndicate on Academics and Research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.C3 *Recognition as Research Supervisor –Faculty of Commerce -Dr. Chithra P - reg*

Name : Dr. Chithra P., Assistant Professor, Dept. of Commerce, N.S.S. College, Nilamel.

Subject : Commerce

Faculty : Commerce

Facility Centre : M. G College, Thiruvananthapuram

Request : Recognition as research supervisor in Commerce

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.C4 *Ph.D Research – Modification of Research Title - Malayalam - Application submitted by Sri.Suresh Kumar C V- reg.*

Name : Sri. Suresh Kumar C V

Subject : Malayalam (Part time)

Research Supervisor : Dr.A.M Unnikrishnan

Research Centre : Dept. of Malayalam, University of Kerala, Kariavattom

Request : To modify the title as "തെക്കൻ തിരുവിതാംകൂറിലെ ഭാഷയും ജീവിതവും - തിരഞ്ഞെടുത്ത നോവലുകളെ ആസ്പദമാക്കി ഒരുപഠനം"

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.C5 *Conversion of Ph.D registration to Part-Time – Application submitted by Smt: Aswathy V - reg;*

Name : Smt: Aswathy V
Subject : Hindi (Full-Time)
Research Supervisor : Dr. Predeepa Kumari R, Assistant Professor, Dept. of Hindi, KNM Govt. Arts and Science College, Kanjiramkulam, Thiruvananthapuram.
Research Centre : Govt. College for Women, Thiruvananthapuram
Request : Conversion to Part-time w.e.f15/07/2021 FN

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.C6 *Ph:D Research-Modification of Title-Application submitted by Sri.Manu.M - reg;*

Name : Sri. Manu M
Subject : Commerce (Full-Time)
Research Supervisor : Dr. Gabriel Simon Thattil
Research Centre : Department of Commerce, University of Kerala, Kariavattom
Request : To modify the title as “ACCESSIBILITY AND UTILIZATION OF CREDIT- A COMPARATIVE STUDY BETWEEN BANKS AND NBFCs”

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.C7 *Conversion of Ph.D registration from Full time to Part-time in respect of Sri. Nithin.S.Prakash. - reg.*

An application dated 18.08.2021 has been received from Sri. Nithin.S.Prakash, full-time research scholar in Malayalam for converting his full-time Ph.D research to Part time.

The details of the candidate is as follows.

Name, Subject and UO Granting Registration of Research Scholar	Name of Research Supervisor and Centre	Details of conversion required	Remarks
Nithin S.Prakash Malayalam (Full Time) UO.No.AcEVII/ 2010/2020/UOK dated dated 30.06.2020 w.e.f 19.06.2020	<u>Research Supervisor:</u> Dr. B.S. Binu <u>Centre:</u> MG College, Thiruvananthapuram.	From Full time to Part time w.e.f 12.08.2021 FN.	Joined as Library Assistant on contract basis vide U.O 2964/2020 dated 24.09.2020 with effect from 17.08.2020 at Campus Library, Kariavattom. But relieved from the research centre only on 11.08.2021 AN.

The following are the requisites for Conversion to Part time.

1. The application duly recommended by Research Supervisor, Centre Head and Chairman, Doctoral Committee.
2. Copy of registration order.
3. Relieving Order
4. Joining letter
5. NOC from Employer.
6. Required fee for conversions Rs. 1050/-
7. Fee Statement signed by the Guide.
8. Relinquishment order. (Not needed as fellowship order has not been issued to the candidate).

He has submitted the above documents except NOC from the Registrar, University of Kerala (Employer).

An NOC from the Head, Department of History University of Kerala has been submitted, which is not acceptable.

As per U.O No.Ac.EI.A/27345/2011 dated 07.07.2011 clause (b) full time research scholars on getting permanent employment can convert their registration to part-time after completing one year or more of full-time research .As per U.O No. Ac.EI/AI/2019 dated 16.07.2019 the minimum period of full-time research required for conversion of full-time research to part-time has been modified from one year to six months

In this case Sri.Nithin S.Prakash, research scholar in Malayalam has joined as Library Assistant at Campus Library Kariavattom on contract basis. As per the above said clause he is not eligible for granting part-time conversion.

Hence as per the orders of the Registrar the application for part-time conversion submitted by the candidate was rejected and the matter was communicated to the candidate vide Memo No.24718/Ac.EVII/2021/UOK dated 22.11.2021.Now the candidate has submitted another request dated 30.11.2021 to reconsider his application for part-time conversion.

It may be noted in this regard that the candidate was granted full time Ph. D registration w.e.f 19/06/2020 , but he joined as Library Assistant (on contract) we.f 17/08/2020. As per the relieving order submitted from his centre of research he was relieved only on 11/08/2021 ie: he had been working as Library Asst (on contract) even while continuing as a full time research scholar for the period from 17/08/2020 to 11/08/2021,which is in violation of the existing norms.

As per the orders of the Hon'ble Vice-Chancellor, the matter of considering the application for granting part-time conversion to Sri.Nithin S.Prakash is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee considered the above matter and recommended to hear the research supervisor and the scholar by the Standing Committee of the Syndicate on Academics and Research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.D1 *Department of Sociology- Request for permission to accept the invitation for collaborative research application, from Dr.M.S.Jayakumar, Assistant Professor, Department of Sociology-reg.*

(Ac. D)

Dr. M.S. Jayakumar, Asst. Prof. has informed that he has been invited by Dr. Paula Escibano Castane, Part -time Professor, Autonomous University of Barcelona (UAB), Spain to join the joint research application from Indian side for the proposed research project "The Impact of Public Policies on the Peasantry in Kerala :A First Approximation to the Topics of Traditional Local Knowledge, professionalization commodification and gender". He also pointed out that she has already initiated process for an MOU between UAB and University of Kerala that may take some more time to materialize and he assured that his participation in the project will not affect the normal functioning of the department. Hence he requested to issue a letter of confirmation on participation in the project from the University of Kerala at the earliest.

The Syndicate held on 02.07.2021 vide item no. 29.61.D14, considered the request for accepting invitation for collaborative research application submitted by Dr.M.S. Jayakumar, Assistant Professor, Department of Sociology and resolved to obtain a report from the Director, IQAC , as per the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021.

The Director, IQAC has submitted the report that with regard to the collaboration work from the University of Barcelona (UAB), Spain, Dr. M.S.Jayakumar has informed that he has been invited as part time Professor from India for a proposed research work "The Impact of Public Policies on the Peasantry in Kerala". Dr. Jayakumar would like to have an MoU between UAB and University of Kerala. The details of the research project was further ascertained from Dr. M.S. Jayakumar and it was found that the work is a collaborative research work to take place from India. Signing of the MoU would help in fostering research collaboration and the same appears to be mutually beneficial. University of Kerala may enter in to an MoU for this purpose and permit Dr. M. S. Jayakumar to initiate the project without financial implications to the University and further without effecting the assigned work in the Department of Sociology, University of Kerala.

As per the orders of the Vice Chancellor the report submitted by the Director, IQAC on this matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The Committee considered the matter and recommended to accept the report of the Director IQAC. Further recommended to consider the request of Dr. M.S. Jayakumar, Assistant Professor, Dept. of Sociology regarding the invitation from Autonomous University of Barcelona (UAB), Spain to join as part-time Professor from India for the proposed research topic as per existing norms and rules.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.D2 **Department of Arabic- Printing and Publication of Departmental Journal Majalla Kairala - January 2022 edition - Sanction of Provisional Advance - Reg.**

(Ad. Misc)

Dr. Thajudeen A.,S, Assistant Professor & Head, Department of Arabic vide letter no. ARB/121/2021-22 dated 30/10/2021 has informed that the Department wishes to publish the Departmental Journal "Majalla Kairala - January 2022 edition. The Head has enclosed the consent letter from the Press Superintendent regarding the printing of the journal at the University Press. The Head has also informed that a total amount of Rs. 32,000/- (Rupees Thirty Two thousand only) is anticipated towards the printing expenditure of the journal.

The Head of the Dept. has also requested to release an amount of Rs. 32,000/- (Rupees Thirty two thousand only) as provisional advance towards the printing and publication of the journal and the expenditure of the same shall be met from the head "Part I-NP-MH: 39 - Dept. of Arabic-4/2870-Publication of Journal" provided in the current year's budget estimates of the University.

The Finance branch has agreed to the said provisional advance subject to administrative sanction vide endorsement no. FOS.3753/Finance I/2021-22 dated 10.11.2021.

The Hon'ble Vice-Chancellor after examining the matter has ordered to place the same before the Standing Committee of the Syndicate on Academics & Research for consideration.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding the sanction of provisional advance for an amount of Rs.32,000/- (Rupees Thirty Two thousand only) towards the printing and publication of the journal "Majalla Kairala"- January 2022 edition in the Department of Arabic is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to agree with the matter.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.D3 Manonmaniam Sundaranar International Centre for Dravidian Cultural Studies- ‘Certificate Course in Functional Malayalam’ through online mode- Administrative sanction for starting II batch-reg:

(Ac. D)

Hon. Director, Manonmaniam Sundaranar International Centre for Dravidian Cultural Studies has forwarded a letter requesting necessary sanction for starting second batch of ‘Certificate Course in Functional Malayalam’ through online mode from 15.02.2022 to 15.05.2022 at the centre.

Administrative sanction was accorded vide U.O.No.Ac.D/2/88/2020 dated 24.03.2021 for starting ‘Certificate Course in Functional Malayalam’ through online mode at the centre. An amount of Rs.1,00,000/-(Rupees One Lakh Only) was released as provisional advance for the conduct of the course vide U.O.No.Ac D/2/185/2021 dated 07.05.2021 from the head of account Part 1- NP-MH:49(K)-”Manonmaniam Sundaranar Centre for Dravidian Cultural Studies-4-3950- conduct of courses”. Regularization of the said amount is on processing.

Now the Hon. Director requested permission for starting II batch of ‘ ‘Certificate Course in Functional Malayalam’ through online mode for economically backward students especially from the areas of Pettimudi, Munnar, Vandiperiyar in Idukki district without levying course fee. The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academics & Research.

The details of the course is:

Name of the course	Certificate Course in Functional Malayalam’ through online(Batch 2)
Duration	3 months from Feb 2022 to May 2022(5 days class per week)
Time	6 pm to 8 pm
Course fee	Nil
Evaluation	Test paper,Viva
Course Co ordinator	Dr.Jeyakrishnan P, Hon. Director, Manonmaniam Sundaranar International Centre for Dravidian Cultural Studies
No of students intake	250
Class mode	Online Google Meet/ Zoom

As per orders of the Vice Chancellor, the request for starting second batch of ‘Certificate Course in Functional Malayalam’ through online mode at Manonmaniam Sundaranar International Centre for Dravidian Cultural Studies for economically backward students, without levying course fees, is placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

Recommendation: *The Committee considered the above matter and recommended to agree with the proposal.*

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.D4 ഔദ്യോഗികഭാഷ - സർവകലാശാലയുടെ ഔദ്യോഗിക വെബ്സൈറ്റ് പ്രാഥമികമായി മലയാളഭാഷയിൽ തയ്യാറാക്കുന്നു - സംബന്ധിച്ച്.

(Ad.AIII)

ഔദ്യോഗികഭാഷ സംബന്ധിച്ച് 27.08.2021 ൽ നടന്ന സംസ്ഥാനതല സമിതി യോഗത്തിൽ എല്ലാസർക്കാർ വെബ്സൈറ്റുകളും പ്രാഥമികമായി മലയാള ഭാഷയിൽ തയ്യാറാക്കാനും അതിനൊപ്പം, ഇംഗ്ലീഷ് ഭാഷയിൽ കൂടി വിവരങ്ങൾ തിരഞ്ഞെടുക്കുന്നതിനുള്ള സൗകര്യം (ഡിഫാൾട്ട് പേജ് മലയാളത്തിലായിരിക്കണം) ലഭ്യമാക്കേണ്ടതാണെന്നും തീരുമാനിച്ചിരുന്നു.

പ്രസ്തുതവിഷയത്തിന്മേൽ ആവശ്യമായ നടപടി സ്വീകരിച്ചതിന്റെ റിപ്പോർട്ട് ഉദ്യോഗസ്ഥ ഭരണപരിഷ്കാര (ഔദ്യോഗികഭാഷ) വകുപ്പിന്മേലേക്കു സർവകലാ ശാലയ്ക്ക് നിർദ്ദേശം ലഭിച്ചിരുന്നു.

പ്രസ്തുതവിഷയം സംബന്ധിച്ച കമ്പ്യൂട്ടർ സെന്റർ ഡയറക്ടർ നൽകിയ റിപ്പോർട്ടിൽ കേരള സർവകലാശാലയുടെ വെബ്സൈറ്റിൽ പ്രാഥമികമായി മലയാളത്തിൽ പേജ് ലഭ്യമാക്കുന്നതിന് സാങ്കേതികതടസ്സം ഇല്ലായെന്ന് അറിയിച്ചിരുന്നു. ആയതിനുള്ള അനുമതി ലഭിക്കുന്ന പ്രകാരം ഒരു പ്രവർത്തി ദിവസത്തിനുള്ളിൽ തന്നെ ചെയ്യാവുന്നതാണെന്നും അറിയിച്ചിരുന്നു.

കേരള സർവകലാശാലയുടെ വെബ്സൈറ്റിന്റെ മലയാളത്തിലുള്ള പേജുകൾ ഇപ്പോൾ തന്നെ ഉപയോഗത്തിലുള്ളതാണ്. നിലവിൽ സർവകലാശാലയുടെ ഔദ്യോഗിക വെബ്സൈറ്റിൽ ഡിഫാൾട്ട് പേജ് ഇംഗ്ലീഷിലും, ആവശ്യം വരുന്നപക്ഷം മലയാളം തിരഞ്ഞെടുക്കുന്നതിനുള്ള സൗകര്യം ലഭ്യമാണ്.

ഉദ്യോഗസ്ഥ-ഭരണപരിഷ്കാര (ഔദ്യോഗികഭാഷ) വകുപ്പിന്റെ നിർദ്ദേശ പ്രകാരം, കമ്പ്യൂട്ടർ സെന്റർ ഡയറക്ടറുടെ അഭിപ്രായത്തിന്റെ അടിസ്ഥാനത്തിൽ, കേരള സർവകലാശാലയുടെ ഔദ്യോഗിക വെബ്സൈറ്റ് പ്രാഥമികമായി മലയാള ഭാഷയിൽ തയ്യാറാക്കി (ഡിഫാൾട്ട് പേജ് മലയാളത്തിൽ) അതിനൊപ്പം ഇംഗ്ലീഷ് ഭാഷയിൽ കൂടി തിരഞ്ഞെടുക്കുന്ന സംബന്ധിച്ച വിഷയം സിൻഡിക്കേറ്റിന്റെ സ്ഥിരസമിതിയായ അക്കാദമിക് & റിസർച്ചിന്റെ സ്റ്റാൻറിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി ബഹു:വൈസ്-ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം സമർപ്പിക്കുന്നു.

Recommendation: *The Committee considered the above matter and recommended to refer the matter to the Syndicate.*

Resolution of the Syndicate

കേരള സർവകലാശാലയുടെ ഔദ്യോഗിക വെബ്സൈറ്റ് പ്രാഥമികമായി മലയാളഭാഷയിൽ തയ്യാറാക്കി (ഡിഫാൾട്ട് പേജ് മലയാളത്തിൽ) അതിനൊപ്പം ഇംഗ്ലീഷ് ഭാഷയും തിരഞ്ഞെടുക്കുന്നതും കൂടി ഉൾപ്പെടുത്തി അംഗീകരിക്കുന്നതിന് സിൻഡിക്കേറ്റ് യോഗം തീരുമാനിച്ചു.

Item No.35.46.D5 *Setting up of Learner Support Centres/ Study Centres under School of Distance Education-proposal-reg.*

(Ad. Misc)

The University of Kerala started its distance education programme in 1976. School of Distance Education (SDE) was granted approval for conducting 26 programmes (13 PG and 13 UG) by UGC-DEB in 2017 and continued its approval till the academic year 2020-21. During this period, SDE conducted Personal Contact Programmes (PCP) in 4 different centres namely UIT Kollam, UIT Alappuzha, UIT Kotarakkara, and B.Ed centre Kollam apart from the University teaching departments at Karyavattom Campus. Later, PCPs were limited to Karyavattom Campus, UIT Kollam and BEd centre at Kollam. But SDE faced much difficulty in conducting PCP for more than 10000 students at a time in the centres at Kollam and the University teaching departments at Karyavattom. Considering the difficulty, in 2018, the University invited Expression of Interest (EoI) from the Government/Aided colleges to function as Learner Support Centers/Study Centres. But with the promulgation of the Sree Narayana Guru Open University Ordinance, the follow up action in this regard was put kept in abeyance.

During the academic year 2021-22, UGC DEB approved only 22 programmes against 26 programmes applied for and rejected three Science-based UG programmes viz. BSc Mathematics, BSc Computer Science and BCA by citing the reason that these programmes had to be offered in the conventional mode for more than seven years either in the University departments or in University-approved Learner Support Centres/Study Centres. But in the University departments, the University is not offering Science-based UG programmes. Also, admission to such Science-based programmes at the headquarters of the University or its approved Learner Support Centres/Study Centres should be restricted to three times the number of students admitted under conventional mode. Furthermore, as admissions are restricted to three times of students intake in conventional mode, SDE can't admit more number of students. In this context, establishing Learner Support Centers/Study Centres in line with the UGC (ODL Programmes and Online Programmes) Regulations 2020 is the only remedy to seek UGC-DEB approval for Science-based UG programmes in future, and also to conduct PCP for more than 10000 students at a time in the manner in which the Regulations stipulates.

UGC Stipulations for the Establishment of Learner Support Centres/Study Centres (Clause 14, Part IV of UGC ODL Regulations)

- LSCs shall be established only in a college or institution affiliated to a University or in a Government recognized Higher Education Institution
- The University shall follow a Standard Operating Procedure for the smooth functioning of the LSCs which shall include all aspects of functions of the LSCs, monitoring mechanism of different services provided by the Centre.
- The University shall display the list of LSCs on its website portal.
- Such institutions should be offering programmes in the conventional mode at an equivalent level/ same broad area.
- The institution should have the necessary infrastructure and human resources.
- LSC shall not be set up under a franchise agreement in any case.
- LSC shall be established by the Higher Educational Institution after processing through the appropriate statutory bodies of the Higher Educational Institution.
- No LSC shall be established beyond the territorial jurisdiction of the institution or under any franchisee or outsourcing agreement.

Proposed Distribution of Costs Under Different Necessary Heads in Learner Support Centres/Study Centres

Sl. No.	Head of Payment/Area of Compensation	Rs.
1	Honorarium for the Head of the institution (per month)	4000/-
2	Honorarium for the Coordinator (per month)	5000/-
3	Honorarium for the Asst. Coordinator (per month)	3000/-
4	Honorarium for the Assistant (per month)	3000/-
5	Honorarium for Attendant (per month)	2000/-
6	Remuneration for Sweeper (per month)	1500/-
7	Computer hiring charge (per hr., per pc)	25/-
8	Laboratory hiring charge (per day)	650/-
9	Electricity Charge (as per actual or maximum) (per month)	1000/-
10	Water charge(as per actual or maximum) (per month)	400/-
11	Contingency charge (as per actual or maximum) (per month)	3000/-

Proposed Location of Learner Support Centers/Study Centres

Establish LSCs that can accommodate at least 1500 students at a time for PCP in each district under the jurisdiction of the University of Kerala.

As per the orders of the Vice Chancellor, the matter regarding establishment of at least two Learner Support Centres/Study centres under the School of Distance Education in each district under the jurisdiction of the University each of which can accommodate a minimum of 1500 students of SDE, as proposed by the Director, SDE is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

Recommendation: *The committee recommended to refer the matter to the Syndicate.*

Resolution of the Syndicate

RESOLVED to constitute a Sub-Committee consisting of Pro-Vice-Chancellor, Dr.S.Nazeeb, Dr.M.Vijayan Pillai, Sri.Arunkumar.R, Sri.Jairaj and Director, School of Distance Education to have a detailed study regarding the establishment of Learner's Support Centres/ Study Centres and place the report before the Standing Committee of the Syndicate on Academics and Research.

Item No.35.46.D6 *Inter University Centre for Malayalam Language (IUCML) - Minutes of the meeting to discuss about creation of website for IUCML - approval of-reg:-*

(Planning A)

The minutes of the meeting to discuss about the creation of website for the Inter University Centre for Malayalam Language (IUCML) (Appendix I) held on 30.11.2021 at 02.30 PM at the Chamber of Director (Planning and Development) is placed before the Standing Committee of the Syndicate on Academics and Research, as per the orders of the Vice Chancellor, for consideration and

recommendation.

MINUTES OF THE MEETING TO DISCUSS WEBSITE CREATION FOR INTER UNIVERSITY CENTRE FOR MALAYALAM LANGUAGE (IUCML)

Date	30-11-2021
Time	02.30 pm
Venue	Chamber of Director (Planning & Development)

Members Present

- | | |
|--|--------|
| 1. Director (Planning & Development) | Sd/- |
| 2. Director, Kerala University Computer Centre | Absent |
| 3. Hon. Director, Inter University Centre for Malayalam Language | Sd/- |
| 4. Deputy Registrar, Planning and Development | Sd/- |
| 5. Smt.Sivi Velayudhan, Senior Programmer, KUCC | Sd/- |
- (for Director, KUCC)

The meeting, to discuss about creating website for coordinating the existing and upcoming activities in the Inter University Centre for Malayalam Language (IUCML); exclusively for completing the works of the project component 'Collection of Research Publications', was held on 30.11.2021 at 2.30 pm at the Office of the Director (Planning and Development), as per the request of the Director (in-charge), Kerala University Computer Centre (KUCC).

After discussion with the Hon.Director IUCML, the Programmer KUCC has made the following recommendations:

- In the case of creation of website for IUCML, it consists of several project components (Early printing library, collection of historical journals, collection of malayalam movies, heritage museum) other than Collection of Research Publications. Hence the KUCC is not in a position to complete the huge project with the prescribed time.
- Outsourcing the work to AUGGEN 21, Startup under Kerala University Business Innovation and Incubation Centre (KUBIIC), Department of Computer Science, for developing the software.
- Formulating a Website Committee consists of members such as Technical person, Programmer from KUCC and one Administrative Assistant from IUCML, monitoring the works of AUGGEN 21.
- The hardware allocation in the domain of our University Website, hosting feasibility and maintenance feasibility will be finalised by the Director, KUCC.

The meeting came to an end at 4.00 pm.

Recommendation: *The committee recommended to refer the matter to the Syndicate.*

Resolution of the Syndicate

RESOLVED to entrust Kerala University Computer Centre for the creation of website for Inter University Centre for Malayalam Language based on the request of the Hon. Director, IUCML.

FURTHER RESOLVED that the hardware allocation in the domain of University Website, hosting feasibility and maintenance feasibility shall be finalised by the Director, KUCC.

Item No.35.46.D7 *Smt.Samina T, Research Scholar in Electrical and Electronics Engineering - Submission of thesis under Retired Research Supervisors, Delay in submission- Reg.-*

(Ac. E II)

Smt. Samina T, Part Time research scholar in Electrical and Electronics Engineering under the guidance of Dr. Bisharathu Beevi A., Principal, University College of Engineering, Kariavattom and co-guidance of Dr. S. Rama Iyer, Former Dean, CET, Thiruvananthapuram has submitted her Ph.D. thesis on 25.03.2021.

The supervisor Dr. Bisharathu Beevi A. retired from service on 31.04.2019 and the co-supervisor on 31.03.1995.

The pre-submission seminar of Smt. Samina T. was conducted on 27.10.2020; she was supposed to submit the thesis on or before 26.01.2021; but she submitted the thesis only on 25.03.2021 (a delay of 57 days in submitting thesis).

As per clause 9.2 of the U.O No. Ac. E1/2016 dated 01.02.2016 'The Research Supervisors who retire from service on attaining superannuation from 2015-2016 academic year onwards shall be permitted to continue the guidance for one year from the date of retirement to complete the research work of then existing research scholars'.

As per the U.O No. Ac.E1/2018 dated 31.05.2018 'Research Scholars who have conducted their Pre- Submission Seminar under Research Supervisors mentioned under Clause 9.2 of the above said U.O will be permitted to submit the thesis without guide change only if they do so within three months from the date of conduct of Pre- Submission Seminar which is the permissible period between the conduct of Pre- Submission Seminar and submission of thesis'.

Hence as per the regulations, the candidate was permitted to submit thesis under the retired guide provided, the pre submission was conducted within one year of submission of thesis and thesis submitted within three months of conduct of pre- submission seminar.

In the wake of COVID-19 pandemic, the last date stipulated for various research activities as prescribed in the University rules and regulations falls during the lockdown period was extended upto 31.12.2020, vide UO No. 3746/2020/UoK dtd. 23.11.2020.

The pre-submission seminar of Smt. Samina T. was conducted on 27.10.2020, which was permissible as per the UO dtd. 23.11.2020 granting extension for all research activities during lock down period; but she was supposed to submit the thesis within three months from the date of conduct of pre-submission seminar under retired research supervisor as per the UO dt. 31.05.2018.

As per the U.O No.Ac. EII/3/2020 dated 27.11.2020 for the delay from second day to completion of 30 days, a fine of 2000/- shall be levied, an additional 2000/- shall be levied for every next 30 days or part thereof and to entrust the Vice Chancellor to condone the delay of submission of thesis after two months from the permitted time period of 3 months from the date of conduct of Pre-Submission Seminar.

The candidate has remitted Rs.4000/- towards the late fee for submission of the thesis for the period after 31/12/2020.

- Again as per UO dated 28.06.2021, the last date stipulated for various research activities that falls during the lock down period imposed by Government (from 08/05/2021) was extended upto 30.09.2021, but the candidate could not claim benefit of this UO as the stipulated date of the submission of thesis with Covid relaxation in respect of Smt. Samina T. ended on 31.12.2020.

Thus memos dtd 26.07.21 and 11.11.21 were issued to intimate the candidate to change the guide, as the existing rules does not permit her to submit the thesis under the present supervisors.

In reply to this, the candidate Smt. Samina T. has submitted a request on 08.12.21 stating that after the conduct of pre-submission seminar, University has allotted grace time several times due to COVID pandemic; she was unable to find a new guide and is completely helpless and requested to exempt her from effecting guide change. Her request has been endorsed by the supervisor and the co-supervisor.

The supervisor Dr. Bisharathu Beevi. A has given an undertaking stating that as per Kerala University norms, her guideship extends upto 31.04.2020 and as per U.O. No. UO No. 3746/2020/UoK dtd. 23.11.2020, her guideship further extended; and hence the candidate Smt. Samina T. has submitted the Ph. D. Thesis within time.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding submission of thesis under retired supervisors by Smt. Samina T. along with the request of the candidate seeking exemption from guide change is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The committee, by considering the continuing Covid pandemic, recommended to accept the request of the research scholar.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.D8 **Sri Ratheesh S, research scholar in Sanskrit- Request for condoning delay in submission reg:-**

(Ac E V)

Sri. Ratheseh S, part time research scholar in Sanskrit with effective date of registration on 23/08/2012 submitted his Ph D theses entitled “ Camtkara Cintamoni – A Study” on 15/03/2021 under the guidance of retired faculty Dr. Prasad P N, Assistant Professor (Rtd.), Department of Sanskrit, Govt. College for Women, Thiruvananthapuram..

His pre-submission seminar was on 25/01/2018 and he was supposed to submit theses within 3 months ie, on or before 24/04/2018. Hence a delay of 2 years 10 months and 17 days (1056 days) occurred in submitting the thesis to university.

The candidate submitted that the delay occurred in submitting thesis is due to the fact that he needed more time to incorporate all the suggestions put forth by the external expert at the time of pre submission seminar and also detailed about the hard situations he came across in life during that period. Also the covid situation added to the delay. Stating this he requested to condone the delay occurred in submitting his Ph D theses.

As per UO No. AcEII/3/2020 dtd 27/11/2020, there is fine for late submission of thesis at the rate of Rs.2000/- for every 30 days or part thereof. Also the Vice- Chancellor is entrusted to condone the delay of submission of thesis after 2 months from the stipulated time period of three months from the date of conduct of pre-submission seminar. On calculating condonation fine from 27/11/2020 upto his first submission of thesis ie on 15/03/2021, a delay of 107 days has been occurred.

Now the candidate has remitted an amount of 8,000/- as late fee towards the submission of thesis and also the candidate has cleared all the defects that pointed out by the section. As the candidate failed to submit the thesis within the stipulated time period, he applied for guide change, as required as per U.O No. Ac.E1/2018 dated 31/05/2018. Accordingly, as per UO. Ac E VII/ 12335/ 2021/UOK dated: 06/07/2021 the supervising teacher of the candidate was changed to Dr. P Rajesh Kuma R, Associate Professor, Govt. Sanskrit College, Thiruvananthapuram. Thereafter, the candidate re-submitted the theses and all other mandatory documents under the new Supervising Teacher on 04/08/2021. His supervising teacher submitted the Panel of examiners for evaluating the thesis of the candidate.

As per the orders of Hon’ble Vice-Chancellor, the matter of condoning the delay of 2 years 10 months and 17 days (1056 days) in submission of thesis of Sri. Ratheesh S. is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The committee considered the matter and recommended to condone the delay in submission of thesis of Sri. Ratheesh S.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.D9 *Condoning the delay in Submitting Ph.D thesis in respect of Smt. Thulhajitha Begam. Pin Tamil – request for exemption from remitting fine - reg:-*

(Ac. E V)

Smt. Thulhajitha Begam P, full-time research scholar in Tamil with effective date of registration 11/11/2014 submitted her thesis on 12/10/2021 under the guidance of Dr. T Vijayalakshmi, Associate Professor, Department of Tamil, University of Kerala, Kariavattom.

The Pre-Submission Seminar of Smt. Thulhajitha Begam P, was conducted on 29/06/2020. As per Regulations Relating to the Registration for and the award of the Degree of Doctor of Philosophy, after Pre-Submission Seminar the candidate shall submit the Ph.D thesis within three months after incorporating changes if any, suggested at the seminar and approved by the Doctoral Committee. Hence the candidate should have submitted her thesis on or before 28/09/2020. But she has submitted the thesis only on 12/10/2021. A delay of 1 year and 14 days has occurred.

As per the U.O No.Ac. EII/3/2020 dated 27/11/2020 for the delay from second day to completion of 30 days, a fine of 2000/- shall be levied, an additional 2000/- shall be levied for every next 30 days or part thereof and to entrust the Vice Chancellor.

As per UO No.3746/2020/UOK dated 23/11/2020 ‘the last date stipulated for various research activities as prescribed in the University rules and regulations and falls during the lock down period extended to a further period upto 31/12/2020’.

As the due date of thesis submission in respect of the candidate fell within the period specified as per UO dated 23/11/2020, the fine is applicable to the candidate with effect from 01.01.2021 only. Hence the candidate has to remit fine amount of Rs 20,000/- towards condoning delay of 9 months and 11 days occurred in submitting the thesis (during the period from 01.01.2021 to 11.10.2021).

The candidate vide letter dated 29.10.2021 submitted that she couldn't submit the thesis on time due to the pandemic situation and lock down. She also requested to exempt her from remitting condonation fine as she was not able to manage the financial crisis. And also she has requested to condone the delay occurred in submission of thesis.

The Vice Chancellor ordered to place the same before the Standing Committee of the Syndicate on Academic and Research with remarks of the HOD. Accordingly, Head Dept of Tamil was requested to offer his remarks on the request of Smt.Thulhajida Begu

Head Dept of Tamil, obtained remarks of the Supervising teacher of the candidate wherein it was mentioned that the guide personally know her circumstances, her husband who is an auto driver lost his regular income in the covid pandemic situation and the family struggled to survive, Stating the above requested to exempt her from remitting the fine amount. Head Dept of Tamil, submitted the remarks furnished by the supervising teacher and requested to take necessary steps on the matter.

As per the orders of the Vice Chancellor, the following are placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

- Request of the candidate seeking exemption from remitting condonation fine of Rs 20,000/- along with the remarks of the Head, Dept of Tamil and that of the Supervising teacher.
- The matter of condoning delay of 1 year and 14 days occurred in submitting thesis in respect of Smt. Thulhajida Begam.P.

Recommendation: *The committee considered the matter and recommended to condone the delay in submitting the thesis by exempting the research scholar from remitting the fine based on the recommendation of the Head, Dept. of Tamil and the continuing Covid pandemic.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.46.D10 **Satheesh P- Request seeking exemption from remitting fine for delayed - consideration of – reg:-**

(Ac. E V)

Sri.Satheesh.P, Full - timeresearch scholar inTamilwith effective date of registration 04/11/2014who has submitted his thesis on **12/10/2021** under the guidance ofDr. T Vijayalakshmi, Associate Professor, Department of Tamil, University of Kerala, Kariavattom, Thiruvananthapuram has requested for Condoning the delay in Submission of thesis and for exemption from remitting fine.

The Pre-Submission Seminar of Sri. Satheesh P, was conducted on 04/11/2019.According to the Regulations Relating to the Registration for and the award of the Degree of Doctor of Philosophy, after Pre-Submission Seminar the candidate shall submit the Ph.D thesis within three months after incorporating changes if any, suggested at the seminar and approved by the Doctoral Committee. He should have submitted her thesis on or before 03/02/2020. But he has submitted the thesis only on 12/10/2021. An actual delay of 1 year 8 months and 9 days have occurred while counting from 03/02/2020 to 11/10/2021.

As per the U.O No.Ac. EII/3/2020 dated 27/11/2020 for the delay from second day to completion of 30 days, a fine of 2000/- shall be levied, an additional 2000/- shall be levied for every next 30 days or part thereof and to entrust the Vice Chancellor to condone the delay of submission of thesis after three months from the permitted time period of 3 months from the date of conduct of Pre-Submission Seminar. On calculating condonation fine from 27/11/2020 upto his date of submission of thesis ie on 12/10/2021, a delay of 10 months 14 days has been occurred. Hence he has to remit an amount of Rs 22,000/- towards fine for delayed submission.

The candidate vide letter dated 15.11.2021 intimated that he couldn't submit the thesis on time due to the unexpected lock down and strict restrictions imposed by the Government authorities.

He being a Native of Tamil Nadu could not travel to Kerala during the covid -19 pandemic situations. Also mentioned about his physical illness which added to his delay in submitting the thesis. Also submitted medical certificate from Homeopathic Physician of PPK Hospital, Marthandam to the effect that he was suffering from allergic bronchitis from January 2020 onwards. Further stated that he belongs to BPL category and he is not in a financial position to remit the huge fine amount. Stating the above requested to grant exemption from remitting the fine considering his health problems and financial position.

As per the orders of Hon'ble Vice-Chancellor, the matter of condoning the delay in submission of thesis of Sri. Satheesh P along with the request of the candidate seeking exemption from remitting fine of Rs. 22,000/-, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The committee, by considering the Covid pandemic recommended to condone the delay in submission of thesis of Sri. Satheesh P. by exempting him from remitting the fine in this regard.*

The meeting came to an end at 03.30 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, be approved.

Item No.35.47. *Admission of Self financing foreign student Ms. Safa from Bangladesh to B.Sc Zoology for 2021-2022- consideration of- reg:-*

(Ac.B1)

Ms Safa from Bangladesh has applied for admission to B.Sc Zoology at St.Josephs College, Alappuzha. She has stated that she has been studying in Kerala for the past 14 years, staying with her mother's sister. And it is submitted that she applied for B.Sc Zoology as an Indian national through the online portal by mistake and got admission to St.Josephs College, Alappuzha. Later, the college authorities informed her that necessary permissions be obtained through the university since her nationality is Bangladesh.

Hence, she has now submitted another application to the university for B.Sc Zoology programme under the self-financing mode available for international students and requested to consider her application under humanitarian consideration.

The Syndicate, at its meeting held on 17.11.2021 vide item no. 55.05 considered the case and resolved to forward the application of the foreign candidate Ms.Safa from Bangladesh to FRRO for clearance. Accordingly, the university approached the office of the FRRO, Thiruvananthapuram, for obtaining the necessary clarification.

Now the office of the FRRO has informed that there is nothing adverse against the candidate Ms.Safa. Meanwhile, the HoD, Department of Zoology, has remarked that the candidate Ms Safa is eligible for the B.Sc Zoology course of the University of Kerala.

As per the orders of the Vice-Chancellor, the application of Ms Safa (Self-financing) to B.Sc Zoology at St. Joseph's College, Alappuzha for the year 2021-2022, along with the clearance letter from the FRRO, Thiruvananthapuram, is placed before the Syndicate for consideration and recommendation.

Resolution of the Syndicate

RESOLVED to admit Ms Safa (Self-financing) at St. Joseph's College, Alappuzha in B.Sc Zoology Course for the year 2021-2022 along with the clearance letter from the FRRO, Thiruvananthapuram.

Item No.35.48. *Minutes of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 20.12.2021 – approval of - reg.*

(Ad.A.VII)

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 20.12.2021 at 02.00 p.m in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

The Minutes of the above meeting is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY**

Date : 20.12.2021
Time : 02.00 pm
Venue : Syndicate Room

Members Present

- 1) Sri. J. Jairaj (Convener) - Sd/-
- 2) Adv. B. Balachandran - Sd/-
- 3) Dr. S Nazeeb - Sd/-
- 4) Dr.M. Vijayan Pillai - Online
- 5) Sri. B. P. Murali - Online
- 6) Sri. Riyas Vahab - Online
- 7) Smt. Renju Suresh - Online

Item No.35.48.01 യൂണിവേഴ്സിറ്റി ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ് ടെക്നോളജി, മാനാർ- കരാർ ജീവനക്കാരനായ സുരേന്ദ്രൻ പിക് ജോലിക്കു ഹാജരാകാതിരിക്കുന്നതു സംബന്ധിച്ചപ്രിൻസിപ്പൽ, *UIT* മാനാർ നൽകിയ പരാതിയും - സുരേന്ദ്രൻപിക്, *UIT* മാനാർ പ്രിൻസിപ്പൽനു എതിരെ നൽകിയ പരാതിയും - സംബന്ധിച്ചു.

Resolution of the Syndicate

RESOLVED that the item be withdrawn.

Item No.35.48.02 : ***University College of Engineering, Kariavattom- Guest Lecturer in Chemistry - request for engagement - consideration of – reg.***

The Principal, UCE, vide letter No. UCE/ADMN/457/2021 dated 18.11.2021, has submitted a proposal for engaging Guest Lecturer in Chemistry, as the first year classes has already been commenced.

As there is no other faculty for taking classes for the aforesaid subject in University College of Engineering, Kariavattom, the Principal has urged for the engagement of a Guest Lecturer. It may be noted that Smt.Soumya S Rajan, the only faculty in Chemistry had resigned on 05.08.2021.

As per the orders of the Vice-Chancellor, the matter pertaining to the engagement of Guest Lecturer in Chemistry is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

Recommended that the Principal be entrusted to conduct an interview and forward the list to the Pro-Vice-Chancellor for approval.

(Ad. C Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 20.12.2021, be approved.

Item No.35.48.03 : ***Renewal of Contract of Principal on Contract basis at UIM Alappuzha-reg.***

The tenure of Dr.S Nataraja Iyer who was engaged as Principal on contract basis at UIM, Alappuzha expired on 29.10.2021 and his contract is to be renewed from 01.11.2021 for a period of eleven months.

It may be noted that vide U.O No.Ad A VII.2.9027/2013 dated 23.06.2017, the contract services of the principals of Self Financing Institutions in the University such as UIT/UIM/ KUCTE/ UCEs are to be renewed annually and continuance of the same shall be subject to the appraisal of their performance by competent bodies based on the following criteria.

1. Performance of the students in the University Examinations.
2. Instructional and Infrastructural development of the institution.
3. General discipline of the institution.
4. Co-curricular activities of the institution.

5. Career related programmes and placement of students.

The above decision was approved by the Syndicate at its meeting held on 12.05.2017. Accordingly a Committee was constituted for the Performance Appraisal of Principals on contract basis at UIMs with the following members :-

1. Pro-Vice Chancellor
2. Sri.Jairaj.J (Convenor - Standing committee on Departments and Other Institutions)- Present via online mode
3. Adv B Balachandran (Convenor - Standing committee on Staff,Equipments & Buildings).
4. Dr S K S Chandrasekar - Present via online mode (Professor & Head, IMK)
5. Registrar

The above said Committee at its meeting held on 07.12.2021, appraised the performance of Dr.S Nataraja Iyer, Principal on contract basis at UIM, Alappuzha and recommended to renew his contract.

Hence the Minutes of the Appraisal committee regarding the matter of renewal of contract is placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration and recommendation.

Recommended that the Minutes of the Appraisal Committee be approved.

(Ad. C Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 20.12.2021, be approved.

Item No.35.48.04: Appointment of Principals at University Institutes of Management – reg.

A selection committee for the engagement of Principal on contract basis in University Institutes of Management held on 09.11.2021 recommended to issue notification for the aforesaid post and to conduct interview on 06.12.2021. Subsequently the notification was issued on 16.11.2021 but only a single application was received. When the file was submitted for the orders for the conduct of interview, the Vice-Chancellor has ordered to postpone the interview and convene a screening-cum-selection committee on 06.12.2021 at 10.30 am.

The screening-cum-selection committee recommended that the application received be rejected for want of copies of experience certificate and a rejection memo to the effect be issued and the engagement for the aforesaid post be renotified. The committee also recommended that Ph.D be made mandatory for the selection.

When the Minutes of the meeting was put up for approval, the Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions.

As per orders of Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration.

1. **Recommended that the Minutes of the Screening-cum-Selection Committee be approved.**
2. **Further recommended to fix Ph.D / NET be made mandatory for the selection instead of Ph.D alone.**

(Ad. C Section)

The meeting came to a close at 02.30pm.

Resolution of the Syndicate

RESOLVED that the above recommendation at Sl.No.1 of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 20.12.2021, be approved.

FURTHER RESOLVED that Ph.D shall be made mandatory for the selection of Principals at UIM.

Item No.35.49 Fixing of Remuneration to Chairman – Valuation of Answer scripts of Certificate/Diploma/PG Diploma courses – Reporting-reg.

(M&C I)

The Syndicate at its Meeting held on 11.06.2021 considered the matter of payment of

remuneration to the Examiners for evaluating the answer scripts of Certificate/Diploma/PG Diploma courses and recommended the following pattern of remuneration.

1. Rs. 27/- per paper subject to a minimum of Rs. 300/-, to the Additional Examiners.
2. Rs. 6/- per paper handled (including revaluation and rechecking) subject to a minimum of Rs. 600/-, to the Chief Examiners.
3. Rs. 25/- per student for the conduct of Viva-Voce (Diploma and Certificate courses), to the Examiners.

Sanction has been accorded by the Vice Chancellor to implement the above resolution of the Syndicate.

The payment of remuneration to the Chairman adhering to that for minor examinations has been subsequently approved by the Vice-Chancellor subject to reporting to the Syndicate. Accordingly UO has been issued.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.50 Request for permitting Luminous Film factory, Ernakulam for shooting some sequences of a film at University Library – framing rules - consideration of- reg.

(Admn B I)

Sri. Sivaprasad M.S, Production Manager, Luminous Film factory, Ernakulam, vide letter dated 30.11.2021, has requested permission for shooting some sequences of a film in their banner (starring -- Asif Ali and direction -- Sri Nishanth K.A), at University Library, on the 1st day of January 2022, ensuring Covid protocol and security of University property.

In this context, it may be noted that as per U.O no. AdB1 (2) 839/film shooting/016/49 dated 09.07.2019, film shooting shall be allowed in the Kariavattom campus, only on holidays, by levying fee @ Rs. 25,000/- (Rupees Twenty Five Thousand Only) and an amount of Rs.10,000/- as security deposit for ensuring green protocol & cleanliness and to prevent destruction of University property.

It may also be noted that, at present there are no special rules for permitting film shooting at other campuses and also for taking still photographs & making short length videos/ documentaries in any of the campuses. In the above circumstance, rules inclusive of conditions and charges for film shooting in all other campuses and also for taking short length videos/ documentaries/ still photographs in all the campuses of the University may also to be framed .

On the said request for Film shooting whether the rate as per U.O. dated 09.07.2019 may be considered (copy of UO attached)

Hence, as per the orders of the Vice Chancellor, the request from Sri. Sivaprasad M.S, Production Manager, Luminous Film Factory to permit film shooting at the University Library on 01.01.2022, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to authorise the Pro-Vice-Chancellor to obtain the remarks of the University Librarian (i/c), Kerala University Library and take appropriate decision for permitting Luminous Film Factory for shooting of a film at Kerala University Library.

FURTHER RESOLVED to refer the matter for refixing the amount for film shooting and for taking short film videos/ documentaries/ still photographs in the University Campus, before the Standing Committee of the Syndicate on Finance

Item No.35.51. Minutes of the Meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 18/12/2021- consideration of-reg.

(AcBII)

The Minutes of the Meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 18/12/2021 is appended.

In view of the exigency, the committee recommended that recommendations in item Nos. **1, 3 and 4** in the Minutes of the Meeting of the Standing Committee of the Syndicate on Affiliation of

Colleges held on 18/12/2021 may be approved by the Vice Chancellor invoking Section 10(13) of the Kerala University Act 1974, subject to reporting to the syndicate.

Hence in view of the exigency of the matter, Hon'ble Vice Chancellor has approved the recommendations in item Nos. **1, 3 and 4** in the Minutes of the Meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 18/12/2021.

The action taken by the Vice Chancellor in having approved the recommendations in item Nos.1, 3 and 4 in the Minutes of the Meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 18/12/2021 is reported to the Syndicate and the recommendations on item No. 2 and further recommendation on item no. 4 in the minutes, are placed before the Syndicate for approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE
SYNDICATE ON AFFILIATION OF COLLEGES**

Date and Time : 18.12.2021,12:45 Noon
Venue : Syndicate Room, University Buildings, Palayam

Members Present

1. Adv.Muralidharan Pillai. G,	Member, Syndicate (Convener)	Sd/-
2. Sri.B.P.Murali	Member, Syndicate	Sd/-
3. Smt. Renju Suresh	Member, Syndicate	Sd/-
4. Dr.Nazeeb S.	Member, Syndicate	Sd/-
5. Sri.Arunkumar R.	Member, Syndicate	Sd/-
6. Adv.Ajikumar A.	Member, Syndicate	(Online)
7. Adv. K.H.Babujan	Member, Syndicate	(Online)
8. Adv.Balachandran B.	Member, Syndicate	(Online)
9. Dr.Vijayan Pillai M.	Member, Syndicate	(Online)

Members absent

1. Sri. Riyas Vahab	Member, Syndicate
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Item No.35.51.01 UG Admission 2021- Request received from Fathima S (426430) – for change in category – reg.

[Ac.H]

A request has been received from Fathima S (426430) stating that, while applying for UG programme, she has submitted application as Non Keralite by mistake and hence could not opt for NON creamy layer reservation. Accordingly she had forwarded a request to the University through forum and it was updated as the request was processed. But the change could not be effected since she was registered as a non-Keralite. Hence she was considered in the general category and did not get admission in BSc Geography course. When the site was opened for editing the candidate also did not effect correction in her profile and hence during spot admission she was considered only under general category. The candidate has now stated that since her category was not corrected she had lost her seat at SNCW Kollam for BSc Geography course and a candidate with lower index got admission to the above said course. It has been requested that necessary correction may be effected in her profile and she may be granted admission for B.Sc Geography at SNCW Kollam.

The matter was placed before the Online admission monitoring committee at its meeting held on 10.12.2021 and the committee recommended to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges with with necessary documents for creation of additional seats.

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

Hence, the matter regarding the sanctioning of additional seat to Fathima S. in SNCW Kollam for B.Sc Geography course, over and above the sanctioned strength is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to admit Smt.Fathima S. in S.N.C.W., Kollam for B.Sc. Geography Course by creating an additional seat over and above the sanctioned strength for the academic year 2021- '22 only.

Considering the urgency of the matter, the committee further recommended that the Vice

Chancellor may permit implementation of the above recommendation exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 18/12/2021, be noted.

Item No.35.51.02 **UG Admission 2021 - Request received from Jithin Ajith (441478) – change of college – reg.**

[Ac.H]

A request has been received from Jithin Ajith who got admission at Santhom Malankara Arts and Science College, Parassala for BSc Chemistry. In the request it has been stated that due to an accident he had suffered head injury and he is now under treatment. . It has been requested that he may be granted admission in any of the colleges under Trivandrum as it is difficult for him to commute.

The matter was placed before the Online admission monitoring committee at its meeting held on 10.12.2021 and the committee recommended to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges with necessary medical documents for creation of additional seats.

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

Hence, the matter regarding the sanctioning of additional seat to Jithin Ajith in any of the colleges in Trivandrum, over and above the sanctioned strength is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to reject the request submitted by Sri.Jithin Ajith.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 18/12/2021, be approved.

Item No.35.51.03 **UG Admission 2021 - Complaint received from Raveena Raveendran (400551) – spot admission – reg.**

[Ac.H]

A request has been received from Raveena Raveendran (400551) who got admission for BA English Honors at GCW, Trivandrum.. In the request it has been stated that she attended spot admission held on 01.12.2021 for change of course. She has now submitted a complaint stating that a candidate with lower index mark than her was granted admission for BA Economics under EWS category at Govt Arts College, Trivandrum. It has been requested that she may be granted admission for BA Economics.

The matter was placed before the Online admission monitoring committee at its meeting held on 10.12.2021 and the committee recommended to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges with the remarks obtained from the spot admission team for creation of additional seats. As per the remarks obtained from the Spot admission team involved, the name of the candidate was announced several times but was not responded. The candidate appeared only after the next eligible candidate left the venue after getting the allotment. Hence, the team was left with no choice but to allot her in the next available seat only.

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

Hence, the matter regarding the sanctioning of additional seat to Raveena Raveendran for BA Economics in Govt Arts College, Trivandrum, over and above the sanctioned strength is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended to admit Smt.Raveena Raveendran in Govt. Arts College, Trivandrum, for B.A. Economics by creating an additional seat over and above the sanctioned strength for the academic year 2021- '22 only.

The Committee further recommended to entrust the Pro Vice Chancellor to submit a report on the complaint lodged by Smt. Raveena Ravendran.

Considering the urgency of the matter, the committee further recommended that the Vice Chancellor may permit implementation of the above recommendation exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 18/12/2021, be noted.

Item No.35.51.04 Requests received from the Principal, St John's Anchal - marginal increase of seats for PG programmes- reg.

[Ac.H]

A request has been received from the Principal, St John's Anchal for granting additional seats for MSc Chemistry. In the request it has been stated that they have not applied for marginal increase when the University asked for the marginal increase and due to the increase in demand for the course, they requested to sanction 3 (three) more additional seats to MSc Chemistry course in their college.

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

Hence, the matter regarding the sanctioning of marginal increase of seats is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee also considered the request submitted by the Principal V.T.M.N.S.S. College for marginal increase along with the matter.

Details of marginal increase sought are as given below.

Sl No.	College Name	Course	Sanctioned Strength	Present Marginal Increase	Additional Requested	Total
<i>UG Programmes</i>						
1	V T M N S S College, Dhanuvachapuram, TVPM	B Com	50	10	9	69
<i>PG Programmes</i>						
2	V T M N S S College, Dhanuvachapuram, TVPM	M Com	15	5	2	22
3	St Johns Anchal	MSc Chemistry	12	0	3	15

The Committee considered the matter and recommended, to grant marginal increase of 9 seats for B.Com Course in V.T.M.N.S.S. College for the academic year 2021- '22

Considering the urgency of the matter, the committee further recommended that the Vice Chancellor may permit implementation of the above recommendation exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

The Committee further recommended that the requests for marginal increase submitted by Principals, St John's College, Anchal and V.T.M.N.S.S. College regarding PG Courses be referred to the Syndicate.

The meeting came to an end at 02.00pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 18/12/2021, be noted.

FURTHER RESOLVED not to grant marginal increase for PG Programmes in St. John's College, Anchal.

ALSO RESOLVED to entrust the following sub-committee to have a detailed study regarding the Online admission process (UG/PG/B.Ed) and initiate steps to modify the software accordingly.

1. Pro Vice - Chancellor (Chairman)

2. Adv. Muralidharan Pillai. G, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges
3. Dr. Vijayan Pillai. M (Member, Syndicate)
4. Sri. Jairaj. J (Member, Syndicate)
5. Dr. B. Unnikrishnan Nair (Member, Syndicate)
6. Dr. K.B. Manoj (Member, Syndicate)
7. Sri. Arun Kumar. R (Member, Syndicate)
8. Registrar
9. Director, Computer Centre
10. Dr. Jayamol Mathews (Associate Professor, Scientific Officer i/c of Technical Officer University Computer Centre)

ALSO RESOLVED to send letters to the Higher Education Department, Commissioner for Entrance Examinations, National Testing Agency, requesting to take necessary steps to complete their admission process within the time limit, so that the online admissions of UG/ PG Programmes of the University can be completed at the earliest.

Item No.35.52

Modernization of University Libraries – Vertical extension to Kerala University Library, Palayam & civil works consisting of road work, re-construction and renovation of side drain around the building, renovation of browsing centre and installation of waste disposal system - re-appropriation of funds – Sanctioned – Reporting of – reg.

(Pl.G)

The detailed estimate amounting to Rs.2,60,00,000/- (Rupees Two Crore sixty lakh only) submitted by the M/s. Habitat Technology Group for the Vertical extension to Kerala University Library building, Palayam was approved and administrative sanction was granted accordingly vide U.O No. Pl.G/4248/2012 dated 28/02/2015.

As requested by the University Engineer, revised administrative sanction for electrical works (Rs.10,27,690/-), Lift (Rs.15,00,000/-) and AC (Rs.35,00,000/-) has been issued, vide U.O No. Pl.G/4248/2012 dated 31/12/2018, debiting the expenditure from the Head of Account “Part II -Plan - MH 65 works-8/5427 – Modernization of University Library Building (State)”.

In addition, the estimate for civil works amounting to Rs.51,00,000/- (Rupees Fifty one lakh only) including service tax, consisting of road work, re-construction and renovation of side drain around the building, renovation of browsing centre and installation of waste disposal system in the Kerala University Library, Thiruvananthapuram, was approved vide U.O No. Pl.G/3479/FPM-KUL/2017 dated 31/05/2019, meeting the expenditure from the same head of account “Part II – Plan – MH 65 Works – 8/5427 – Modernization of University Library building (State)”.

The University Engineer, vide letter no. DB1/LIB/19-20 dated 28/10/2021, has reported that the bill for the civil works consisting of “relaying interlock paver blocks to the road, construction of side drain around the building, renovation of browsing centre in the Kerala University Library at Palayam (Phase II)”, approximately amounting to Rs.25,75,000/- (Rupees Twenty Five Lakh Seventy Five Thousand Only) and that for the “electrical works for the vertical extension to Kerala University library building at SH campus, Palayam” amounting to Rs.8,25,000/- (Rupees Eight Lakh Twenty Five Thousand only) are under processing in the office of the University Engineer. But there is no sufficient fund under the Head of Account “Part II – Plan – MH 65 Works – 8/5427 – Modernization of University

Library building (State)” in the current year’s budget estimates of the University. Hence the University Engineer has requested to re-appropriate an amount of Rs.34,00,000/- (Rupees Thirty Four Lakh Only) to the above said head of account for effecting payment to the contractors.

On the basis of the endorsement of Finance, FOS.3991/Finance 2/2021-22 dated: 29.11.2021, the Vice-Chancellor has accorded sanction to the following, subject to reporting to the Syndicate.

1. To provide an additional amount of Rs. 34,00,000/- (Rupees Thirty four lakhs only) under the head of account “Part II -Plan -MH 65 works-8/5427 – Modernisation of University Library Building (State)” by reappropriation from the head of account “Part II -Plan -MH 63 - Miscellaneous-7/6065-Implementation of Plan Programmes (State)” of the current year’s Budget Estimates of the University.

2. To meet the expenses related to the modernisation of University library from the above mentioned head of account.
3. The payment shall be effected through KUF account.

Accordingly U.O. No. 7077/2021/UOK dated 10/12/2021 was issued.

Hence, the action taken by the Vice-Chancellor, in having accorded sanction for the reappropriation of an amount of Rs. 34,00,000/- (Rupees Thirty four lakhs only) to the head of account "Part II -Plan -MH 65 works-8/5427 – Modernisation of University Library Building (State)" from the head of account "Part II -Plan -MH 63 - Miscellaneous-7/6065-Implementation of Plan Programmes (State)" of the current year's Budget Estimates of the University, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No. 35.53 *Meeting of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2021 – Minutes - approval - reg.*

(Pl.G)

A meeting of the Standing Committee of the Syndicate on Planning and Development was convened at 2 PM on 20.12.2021 in the Syndicate room. The Committee recommended to request the Hon'ble Vice-Chancellor to approve therecommendations on the item Nos.04, 05, 09 & 10, exercising the powers vested on him under section 10 (13) of the Kerala university Act, 1974, in order to initiate action at the earliest. The Vice-Chancellor has ordered to place all the items before the Syndicate, as the Syndicate is scheduled on 23.12.2021.

As per the orders of the Vice-Chancellor the minutes of the meeting of the Standing Committee of the Syndicate on Planning and Development held at 2 PM on 20.12.2021 in the Syndicate room is placed before the Syndicate for approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON PLANNING AND DEVELOPMENT**

Date and Time : 20.12.2021 ; 2 PM

Venue : Syndicate room, Senate House Campus, Palayam

Members

- | | |
|--|---------------|
| 1. Adv.A.Ajikumar, Member, Syndicate [Convener, SC on P&D] | Sd/- |
| 2. Adv.K.H.Babujan, Member, Syndicate | Sd/- |
| 3. Dr.S.Nazeeb, Member, Syndicate | Sd/- |
| 4. Dr.K.B.Manoj, Member, Syndicate | Sd/- |
| 5. Sri.B.P.Murali, Member, Syndicate | Sd/- |
| 6. Adv.Muralidharan Pillai.G, Member, Syndicate | Absent |
| 7. Sri.Bijukumar. G, Member, Syndicate | Sd/- |
| 8. Sri.Jairaj. J, Member, Syndicate | Sd/ |
| 9. Dr.K.G. Gopchandran, Member, Syndicate | Sd/ |
| 10. Dr.Vijayan Pillai. M, Member, Syndicate | Sd/- (Online) |
| 11. Sri.Arun Kumar. R, Member, Syndicate | Absent |

The meeting began at 2.30 PM

ITEM NO. 35.53.01: *Budget Speech 2021-22- Recording Studio for Department of Music – reg.*

[Ad.AV]

An amount Rs.17,00,000/- (Rupees Seventeen Lakh only) has been earmarked as financial assistance for Recording Studio for Department of Music vide para No.108 of the Budget Speech 2021-22. The Budget Implementation Cell, at its meeting held on 26.04.2021, recommended to authorize the HOD, Department of Music to submit a proposal on the said item in consultation with Director, KUCC as envisaged in the Budget Speech and to place it before the Standing Committee of the Syndicate on Planning and Development. As per the recommendation of Budget Implementation Cell held on 26.04.2021, the Vice Chancellor in exercise of the powers vested under section 10 (13) of the Kerala University Act 1974 approved the recommendations.

In the meanwhile, the Head (i/c), Department of Music, vide letter dated 08.10.2021, has stated that the Budget Speech 2021-22, there is an allocation of fund for the conversion of existing auditorium to a recording studio and informed that they could not form an expert committee as directed by engineering section which includes a government approved subject expert from audio recording industry and in order to avoid delay she requested to invite open tender for the conversion of auditorium to a recording studio.

The Head, Department of Music, vide letter dated 22.10.2021, has forwarded the detailed estimate for the setting up of Recording Studio in Department of Music. The HoD, has stated that Mr. James Anose, a reputed and a well experience recording engineer in Trivandrum, who visited the Department of Music and requested to make use of Mr. James Anose in this field and also requested to take necessary steps to start the approved work immediately.

As per the orders of Vice Chancellor, the proposal submitted by the Head (i/c), Department of Music for setting up of Recording Studio at Department of Music is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATION:

- **To obtain a proposal from C-DIT for the conversion of the existing auditorium to a recording studio.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2021, be approved.

ITEM NO. 35.53.02: University Hostels for Women at Kariavattom Campus – Installation of Sewage Treatment Plant – reg.

[Ad.BI]

The Syndicate at its meeting held on 13.01.2020, resolved to entrust the University Engineer to get an expert opinion and submit an estimate for the construction of Sewage Treatment Plant at the University Hostels for Women at Kariavattom Campus.

Accordingly, the University Engineer, vide letter No.DB2/WH-STP/2020 dated 12.02.2020, informed that, as per the request of the Joint Registrar, Campus Administration, the experts from Centre for Management Development (CMD), an empanelled agency by Suchitwa Mission, Govt. of Kerala, has inspected the site and submitted a project report. The total project cost estimated by CMD is Rs.91,00,000/- (Rupees Ninety One Lakh only) including operation and maintenance cost of Rs.27,00,000/- for three years. The University Engineer, further informed that, the CMD has not furnished any detailed estimate and that, the provision given in the cost estimate is lumpsum only.

The meeting held on 10.03.2020 at Pro-Vice-Chancellor's Chamber to discuss the construction of STP, recommended to entrust the CMD to submit the concept documents including detailed estimate and other relevant documents. Accordingly, CMD authorities were requested to submit the details on 25.05.2020.

Accordingly, the Director, Centre for Management Development, vide letter dated 25.06.2020, requested to issue a formal work order stating the terms of reference for the assignment of installation of Sewage Treatment Plant at Kariavattom Campus. But, the work order could be issued only after the approval of the Estimate.

The Syndicate at its meeting held on 14.08.2020, considered the above matter and resolved to invite the higher officials of the Kerala Suchitwa Mission to the Standing Committee of the Syndicate on Planning and Development, for a discussion on the matter. Accordingly, discussion was held at the meeting held on 25.09.2020, wherein the Kerala Suchitwa Mission expressed their willingness to prepare a Detailed Project Report, on demand from the part of the University. The Committee further recommended to take steps to address Kerala Suchitwa Mission for detailed Project Report for Installation of STP and also to seek how much contribution can be extended by the Kerala Suchitwa Mission in the project. The Syndicate held on 01.10.2020 resolved to approve the same. Accordingly, the Kerala Suchitwa Mission was requested to submit a detailed project report. But no reply has been received, so far.

The aforesaid matter was considered by the Syndicate at its meeting held on 23.09.2021, vide item no. 32.106.22 and resolved to authorize the Registrar to hold discussion with the Kerala

Suchitwa Mission so as to obtain the detailed project report for the establishment of Sewage Treatment Plant at the University Hostels for Women at Kariavattom Campus. Accordingly, a meeting was held on 01.12.2021 at Registrar's Office with the officials of Kerala Suchitwa Mission.

As per the orders of the Vice Chancellor, the minutes of the meeting held on 01.12.2021 with the officials of Kerala Suchitwa Mission, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Appendix to Item No. 02

Minutes of the meeting held to discuss the matter regarding installation of Sewage Treatment Plant at Kariavattom Campus

Venue: Registrar's Office

Date & Time: 01.12.2021 at 12.00 noon

Members Present:

- | | |
|---|------|
| 1. Dr. K.S Anilkumar (in Chair), Registrar | Sd/- |
| 2. Smt. Ambili, Assistant Co-ordinator, Suchitwa Mission | Sd/- |
| 3. Smt. Sheeba Pyarelal, Assistant Co-ordinator, Suchitwa Mission | Sd/- |

The meeting discussed the steps to be taken for installing Sewage Treatment Plant at University Hostels for Women at Kariavattom Campus and regarding the feasibility of obtaining funding from the Kerala Suchitwa Mission and the Thiruvananthapuram Corporation for implementing the project.

The officials from Kerala Suchitwa Mission informed that, they can provide funding only when the project is implemented through local bodies. They further mentioned that, if the Corporation is implementing the project, the University fund will have to be transferred to the Corporation. In view of the exigency of installing the Sewage Treatment Plant, they pointed out that, its implementation may get delayed if the same is done through the Corporation due to the proceedings associated with the same. Kerala Suchitwa Mission agreed to provide technical consultancy for preparing the Expression of Interest.

After discussions, the following recommendations were made:

- . To invite Expression of Interest from the accredited agencies of Suchitwa Mission for preparing a detailed Project Report for setting up of Sewage Treatment Plant at the University Hostels for Women at Kariavattom Campus.
- . To obtain technical expertise of Kerala Suchitwa Mission for preparing Expression of Interest.

To request the Corporation of Thiruvananthapuram, to provide funding for implementing the project.

Registrar

RECOMMENDATION:

- **To approve the minutes of the meeting held on 01.12.2021 with the officials of Kerala Suchitwa Mission regarding installation of Sewage Treatment Plant at Kariavattom Campus.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2021, be approved.

ITEM NO. 35.53.03: Installing two Air Conditioners in the cabin of the Director, International Centre for Marxian Studies and Research – Estimate – reg

[Ad.BI]

An estimate amounting to Rs.3,10,000/- (Rupees Three Lakh Ten Thousand only) submitted by the University Engineer for providing cabin for the Centre for Marxian Studies in the second floor of the Campus Library, Kariavattom Campus was approved vide U.O.No.Ad.BI(3)/Marxian Studies/2021/59 dated 09.07.2021. The estimate included provision for civil works amounting to Rs.2,60,000/- and electrification works amounting to Rs.50,000/-.

Later, the Director, International Centre for Marxian Studies and Research, vide letter dated 25.10.2021 had intimated that the work for providing Director's Cabin and electrification work for providing Air Conditioner in the Cabin has started and requested to take steps for installing an Air

Conditioner in the Cabin. Accordingly, the Director was requested to take necessary action for installing an Air Conditioner in the Cabin, in consultation with the University Engineer / Instrumentation Engineer.

Now, the Director, vide letter no.10/CMS/2021-22 dated 25.11.2021 has forwarded an estimate amounting to Rs.1,52,000/- (Rupees One Lakh Fifty Two Thousand only) submitted by the University Engineer, prepared based on DSoR 2018 with cost index 35.59% (including GST) for the work of installation of two air conditioners in the room of the Director.

As per the orders of the Vice-Chancellor, the estimate amounting to Rs.1,52,000/- (Rupees One Lakh Fifty Two Thousand only) prepared based on DSoR 2018 with cost index 35.59% (including GST) for the work of installation of two air conditioners in the room of the Director, International Centre for Marxian Studies and Research, submitted by the University Engineer and forwarded by the Director is placed before the Standing Committee of the Syndicate on Planning & Development of consideration and appropriate recommendation.

RECOMMENDATIONS:

- To approve the estimate amounting to Rs.1,52,000/- (Rupees One Lakh Fifty Two Thousand only) submitted by the University Engineer, prepared based on DSoR 2018 with cost index 35.59% (including GST) for the work of installation of two air conditioners in the room of the Director, International Centre for Marxian Studies and Research.
- Also recommended to buy the air conditioners (2 no.s) through GeM portal by using the existing system and to entrust the University Engineer for the work of installation of the air conditioners.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2021, be approved.

ITEM NO. 35.53.04: *“Transforming Kariavattom Campus to a Centre of excellence through KIIFB funding” - Recommendations of the Sub-committee held on 25/11/2021 - Change in location of “Girls Dormitory”, “Boys Dormitory” and “Amphitheater” - Permission to conduct 'Soil test' at 2 locations/sites – reg.*

[PLAI]

The University Engineer (i/c) vide Lr. No. DB2/ICCR/2021 dated 20/11/21, reported that the site proposed for the construction of “Girls Dormitory” under Phase I works of KIIFB Project, overlaps with the site wherein the construction of a new hostel for “Men & ICCR Students” has already been commenced and in this context, requested sanction for relocating the site proposed for the “Girls Dormitory”, suitably to another location in consultation with KSITIL.

The Sub-committee for monitoring the implementation of the Project “Transforming Kariavattom Campus to a Centre of excellence through KIIFB funding”, held on 25/11/2021, considered the aforementioned request from the University Engineer and the subsequent suggestions of the Sub-committee members to explore the possibility of relocating the “Boys Dormitory” and the “Amphitheater” also, suitably to another location, in consultation with KSITIL, in the wake of the aforementioned proposed change in site of the “Girls Dormitory” and recommended to finalize the change in locations, as detailed below, after conducting a site visit along with the representatives from M/s KSITIL:

1. The location of the “Girls Dormitory” shall be shifted suitably to the area behind “Research Women’s Hostel” and “Warden’s Quarters”.
2. The location of the “Boys Dormitory” shall be shifted suitably to the vacant area adjacent to the ‘open auditorium’ of the “Campus Association” and opposite to the “E Type Quarters” of the University.
3. The location of the “Amphitheater” shall be shifted suitably to the area approximately behind the “Cafeteria Building” and adjacent to the “Engineering Sub-division Office”.

The Committee further recommended that M/s KSITIL shall explore the feasibility of incorporating the above change in locations (without altering the orientation of the buildings proposed

therein), to their designs/drawings, positively, before uploading the final DPR to KIIFB.

Now, the University Engineer (i/c), vide Lr. No. DB2/KIIFB- Project/2021 dated 04/12/2021, has forwarded the request received from M/s KSITL seeking permission to conduct three 'bore hole tests (soil tests)' at two of the changed building locations, in the light of the aforementioned recommendations of the Sub-committee held on 25/11/2021. It is also informed that the 'borehole test' can be performed through the 'Industrial Training, Consultancy and Sponsored Research, College of Engineering, Thiruvananthapuram' and that as per the information received from CET, the Cost of doing 'borehole test' amounts to Rs. 1.2 Lakh +18% GST for one site.

In this context, the following matters are placed before the Standing Committee of the Syndicate on Planning & Development, for consideration & recommendations:

1. Request from M/s KSITL seeking permission to conduct three 'bore hole tests(soil tests)' at two of the changed building locations/sites, in the wake of the aforementioned recommendations of the Sub-committee held on 25/11/2021.
2. Request from the University Engineer(i/c), seeking permission for performing the proposed 'bore hole tests (soil tests)' through the 'Industrial Training, Consultancy and Sponsored Research, College of Engineering, Thiruvananthapuram', at the rate of Rs. 1.2 Lakh +18% GST, for one site.

RECOMMENDATIONS:

- **To grant permission to the University Engineer for performing the proposed 'bore hole tests (soil tests)' at two of the changed building locations/sites, in the wake of the recommendations of the Sub-committee held on 25/11/2021, through the 'Industrial Training, Consultancy and Sponsored Research, College of Engineering, Thiruvananthapuram', at the rate of Rs. 1.2 Lakh +18% GST , for one site (Total amount-2.4 lakh + 18% GST – for 2 sites) and to handover the results to M/s KSITL.**

The Committee recommended to request the Hon'ble Vice-Chancellor to approve the above recommendation on the item, exercising the powers vested on him under section 10 (13) of the Kerala university Act, 1974, in order to initiate action at the earliest.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2021, be approved.

ITEM NO. 35.53.05: *State Plan Grant - Civil works 2018-19 - Construction of new Hostel for Men & ICCR Students at Kariavattom – Request of KSHB to provide a revised structural design after executing the soil test of the newly handed over site – reg.*

[PI.G]

The KSHB, vide letter No. TvpmDn/DB/Mens Hostel- ICCR/268/2021 dated 30.11.2021, has informed that the construction activities in the site for the new Hostel for Men & ICCR Students at Kariavattom has been stopped as the site handed over to them for the construction was different from that originally proposed and has requested to provide a revised structural design after executing the soil test of the newly handed over site.

In this regard, the University Engineer, vide the letter dated 03.12.2021, has remarked as follows:

“The decision of change of site was taken by the Syndicate held on 30/11/2020 vide item No 20.64.11 in the light of the report of the subcommittee. Many discussions were held with the authorities of the KSHB in this regard and the Executive Engineer, KSHB was also present in the meetings. The subcommittee has discussed the matter of shifting of site with the KSHB officials in a meeting held on 24/11/2020 wherein the Regional Engineer and the Executive Engineer were present and as per the minutes of the meeting, M/S KSHB was requested to ascertain the structural stability of the building in the new site with the design of the CET without any financial liability to the University. Subsequently many site visits were taken place along with the Engineers of KSHB and in the letter no KSHBTHU/146/2019-AEE dated 08/01/2021, the Regional Engineer, KSHB has informed the University that the physical condition of the soil of the different sites were verified in detail and the soil test result of the Microwave laboratory building which is hardly within 50m distance from the new site proposed for the hostel building can be referred for the structural design of the Men's hostel

also. As per this office letter no DB2/HM/ICCR/2019 dated 12/01/2021, I have remarked to go ahead with the suggestions of the Regional Engineer on the matter and further recommended considering the modification of design if any variation of soil strata found during actual execution. The initial site clearing of the new site has been done by KSHB and they have claimed a sum of Rs. 10,100/- for the same vide the letter no- TVPM Division/DB/SCLS/ University/270/2021 dated 25/03/2021 of the Executive Engineer, KSHB. The site was handed over to KSHB on 26/10/2021; they have taken the initial levels from the site and started the earthwork excavation. The Executive Engineer, KSHB in the referred letter has neither pointed out any variation in soil strata observed during actual execution nor reported any difficulties in construction of the building in the new site. The untimely decision of the Executive Engineer, KSHB to stop the work by hiding the fact is arbitrary. If there is a need of revision of structural design due to actual site observation, the same can be considered with expert opinion. Hence M/S KSHB may be asked to report the current status of the construction and thereafter an immediate meeting may be hold with KSHB to discuss the issue and sort out a solution”.

Accordingly, the KSHB was requested, vide letter dated 06/12/2021, to furnish the present status of the construction and to furnish the technical difficulties, if any, for their proposal for revision of existing structural design.

In response, the KSHB, vide the letter dated 10.12.2021, has intimated that while doing the earth work for footing at the new site fixed for the construction of New Hostel for Men & ICCR Students, changes in soil structure were noticed and the site engineer informed the difficulties for the construction at the site as per the existing structural design and hence stopped the work. The Executive Engineer has therefore requested again to provide a revised structural design of New Hostel for Men & ICCR Students after executing the soil test of the newly handed over site.

The remarks of the University Engineer on the request of KSHB has been sought for and the University Engineer, vide the letter No DB2/ICCR/2021 dtd 18.12.2021, has remarked as follows:

“The work of site clearing, earth cutting and levelling were only been carried out in the above site by M/S KSHB, so far. In the reply letter, M/S KSHB has reported that while doing the earth work for footing, changes in soil structure was noticed. But the earth work excavation for footing is not yet started in the site without which the actual condition of the underground soil cannot be explored. The KSHB has suggested to conduct a soil test and thereafter revise the structural design on the basis of soil exploration results if found necessary.

The decision may be finalized with expert opinion before which M/S KSHB may be invited for a discussion on the matter in the next meeting of the standing committee of Syndicate on Planning and Development.” Hence, as per the orders of the Hon’ble Vice-Chancellor, the following is placed before the Standing Committee of the Syndicate on Planning & Development for consideration & appropriate recommendation.

1. The request of KSHB for a revised structural design of the project after executing the soil test of the newly handed over site and the remarks of the University Engineer on it.
2. To conduct a discussion with M/S KSHB regarding their request to provide a revised structural design after executing the soil test of the newly handed over site for the construction of New Hostel for Men & ICCR Students at Kariavattom.

RECOMMENDATION:

Held discussion with the representatives of M/s KSHB. The Executive engineer, KSHB has stated that soil test is needed in the newly handed over site as the changes in soil structure was noticed in the site.

- **To entrust the University Engineer to conduct soil test through CET in the newly handed over site for the Construction of new Hostel for Men & ICCR Students at Kariavattom , within 10 days and to prepare a revised structural design, if necessary.**

The Committee recommended to request the Hon’ble Vice-Chancellor to approve the above recommendation on the item, exercising the powers vested on him under section 10 (13) of the Kerala university Act, 1974, in order to initiate action at the earliest.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2021, be approved.

ITEM NO. 35.53.06: Kariavattom Campus – South Block – Repeated landslide behind the Centre for Performing & Visual Arts – Report – Consideration of – Reg. [Estate Office]

On 1st of December 2021 a landslide was reported at the South Block of Kariavattom Campus behind the Centre for Performing & Visual Arts. The landslide repeated at the nearby portion within a week causing some damage to a nearby private building. This spot is situated at the eastern side of the campus from which a large-scale removal of soil was done by the neighbouring land owners from their land along the University boundary to a depth of 20 to 45 feet and a length of 1000 feet around 10 years ago.

Based on the proceedings of the Chief Executive Officer of District Disaster Management Authority & Deputy Collector (Disaster Management), Thiruvananthapuram dated 10-10-2020, the neighbouring house owners had to construct sufficient protection wall at their own cost. Non-compliance of the order by the neighboring land owners has been informed immediately after the incident to the Village Officer of Pangappara over telephone and to the District Collector of Thiruvananthapuram, vide letter dated 07-12-2021.

As per orders of the Hon'ble Vice-Chancellor, the detailed joint report dated 03-12-2021 and a Supplementary Report submitted by the University Engineer and the Estate Officer is placed before the Standing Committee for consideration and recommendation.

RECOMMENDATION:

- **The Committee considered the joint inspection reports submitted by the University Engineer and the Estate Officer and recommended to entrust the Convener (SC on P&D), Dr.S.Nazeeb, Dr. K.G.Gopchandran (Members, Syndicate), University Engineer, Estate Officer and DR (Campus Admn., Kariavattom) to visit the site and to submit a report in this regard.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2021, be approved.

FURTHER RESOLVED to include Sri. B. P. Murali, Member Syndicate in the above Sub-Committee.

ITEM NO. 35.53.07: Implementation of the project “Library Services for the Differently Abled in the Kerala University Library”- “Construction of Lift well pit” and “Supply and installation of Six Passenger Lift”- Permission for the acceptance of ‘Single Tender’ in connection with the works-reg.

[P1.AI]

Sanction has been accorded by the Vice-Chancellor, vide U.O. No. P1.A1/KUL/LSDA/15 dated: 26/11/2018, to approve the estimates submitted by the University Engineer for the construction of a lift for the ‘Differently Abled users’, in the Stack room of the University Library, amounting to ₹25,00,000/- (Rupees Twenty five Lakh only), as detailed below, in connection with the implementation of the project “Library Services for the Differently Abled in the Kerala University Library”:

Sl. No	Part I	Supply and installation of 6 Passenger Lift (market rate)	20,00,000/-
1	Part II	Electrification of Lift Room(LS)	1,00,000/-
	Part III	Construction of Lift well pit, modifications of entrance side, Architraves (LS)	4,00,000/-
	Total	₹25,00,000/-(Rupees Twenty five Lakh only)	

Now, the University Engineer (i/c), vide Lr. Nos. DB1/Lift/Differently abled/UL/2021 & SD1/DB1/LBY-Lift pit/01/2021 dated 18/12/2021, has informed the following:

1. For the “Supply and installation of Six Passenger Lift”, no bids were received in the first e-tender. Hence, the same was retendered and opened on 19/11/2021. However, only a single tender has been received from ‘M/s Johnson Lifts Pvt. Ltd.’, in the retender, as detailed below:

Sl. No.	Items	Amount
1	Supply and installation of 6 Passenger Lift	Rs. 14,30,500/-

2.	AMC for the 4 th Year (rate only)	Rs. 71,525/-
3.	AMC for the 5 th Year (rate only)	Rs. 75,101/-
4.	AMC for the 6 th Year (rate only)	Rs. 78,856/-

It is also informed that the quoted amount is 11.15% below the estimate rate and the same is reasonable. In this context, the University Engineer has sought the approval of the Standing Committee for accepting the aforementioned single tender received from 'M/s Johnson Lifts Pvt. Ltd.', in accordance with the guidelines stipulated in the G. O.(P) No. 324/2015/Fin dated 30/07/2015, as the proposed works are to be completed before the forthcoming NAAC visit.

2. For the "Construction of Lift well pit", detailed estimate was prepared, amounting to Rs.2,20,000/-, in accordance with the power delegated vide the U.O. No.Ad.AV.6935/21 dated 08/06/2021 and the work was tendered on 18/10/21, 6/11/21 & 23/11/21 by giving wide publicity in the University website and leading dailies. As no bids were received in the tenders, the work was again retendered fixing the opening date on 17/12/2021. However, only a single tender has been received from 'Sri Syam Kumar M. S.', in the retender, at the estimate rate itself.

In this context, the University Engineer has sought the approval of the Standing Committee for accepting the aforementioned single tender received from 'Sri Syam Kumar M. S.', in accordance with the guidelines stipulated in the G. O.(P) No. 324/2015/Fin dated 30/07/2015, as the proposed works are to be completed before the forthcoming NAAC visit.

Accordingly, the following proposals are placed before the Standing Committee of the Syndicate on Planning & Development, for consideration & recommendations:

1. Accepting the single tender received from 'M/s Johnson Lifts Pvt. Ltd.', towards the "Supply and installation of Six Passenger Lift" for the 'Differently Abled users', in the Stack room of the University Library, amounting to Rs.14,30,500/-, as detailed above, at 11.15% below the estimated rate, so as to enable the completion of the works before the forthcoming NAAC visit.
2. Accepting the single tender received from 'Sri Syam Kumar M.S.', towards the "Construction of Lift well pit" in connection with the "Supply and installation of 6 Passenger Lift" for the 'Differently Abled users', at the estimate rate itself, so as to enable the completion of the works before the forthcoming NAAC visit.

RECOMMENDATIONS:

- To Accept the single tender received from 'M/s Johnson Lifts Pvt. Ltd.', towards the "Supply and installation of Six Passenger Lift" for the 'Differently Abled users', in the Stack room of the University Library, amounting to Rs. 14,30,500/- (Rupees Fourteen Lakh Thirty Thousand and Five Hundred Only), as detailed above, at 11.15% below the estimated rate, so as to enable the completion of the works before the forthcoming NAAC visit.
- To Accept the single tender received from 'Sri Syam Kumar M. S.', towards the "Construction of Lift well pit" in connection with the "Supply and installation of 6 Passenger Lift" for the 'Differently Abled users', at the estimate rate itself, so as to enable the completion of the works before the forthcoming NAAC visit.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2021, be approved.

ITEM NO. 35.53.08: Beautification of SH Campus-Demolishing of Old Building- Award of Work- reg.

[Ad.BI]

The Syndicate at its meeting held on 04.12.2021, vide item No. 34.82.26 has resolved to approve the valuation report submitted by the University Engineer for an amount of Rs. 55,099/- (Rupees Fifty Five Thousand and Ninety Nine only) and to grant permission to dispose the old buildings (Security Room, Curio Corner, Old PRO building, Form Section and Old Records Section) through public auction, as part of SH Campus beautification.

Accordingly, the AE (HQ), vide letter dated. 16.12.2021 has informed that local quotations were invited for the work of demolishing of old building at SH Campus. In response the following three quotations were received.

SL.No	Name of Bidders	Amount Quoted
1.	M/s. B.M Traders, Thaiwilakam, Nemom	1,31,000/-
2.	Najumudeen. S, Kollode P.O	1,21,000/-
3.	Shakeer. S, Karamana	1,06,000/-

The AE (HQ) has requested that the highest amount of Rs.1,31,000/- (Rupees One Lakh Thirty One Thousand only) quoted by M/s. B.M Traders, Thaiwilakam, Nemom, may be approved.

As ordered by the Vice Chancellor, the matter regarding awarding the demolishing work of old buildings (Security Room, Drivers Room, Curio Corner, Old PRO building, Form Section and Old Records Section) at SH Campus, at the highest amount of Rs.1,31,000/- (Rupees One Lakh Thirty One Thousand only) quoted by M/s. B.M Traders, Thaiwilakam, Nemom, is placed before the Standing committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATIONS:

- To approve the bidquoted by M/s. B.M Traders, Thaiwilakam, Nemom, as it was the highest amountquoted, **for the** demolishing work of old buildings (Security Room, Drivers Room, Curio Corner, Old PRO building, Form Section and Old Records Section) at SH Campus, at the amount of Rs. 1,31,000/- (Rupees One Lakh Thirty One Thousand only)
- To completethe demolishing works within 10 days.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2021, be approved.

ITEM NO. 35.53.09 : Kariavattom Campus- Construction of an extension and renovation of the cafeteria building-Civil and Electrical Works- Estimate-reg.

[Ad.BI]

The Syndicate at its meeting held on 04.12.2021 has resolved to entrust the University Engineer to submit a detailed estimate for the urgent renovation work required in the canteen near SBI for the function of Indian Coffee House, and place the same before the Standing Committee of the Syndicate on Planning & Development. Now, the University Engineer, vide letter no.DB2/coffee counter/kvtn/2021-22 dated 18.12.2021, has forwarded an estimate for the said work.The estimate for civil works amounting to Rs.18,70,000/- (Rupees Eighteen Lakh Seventy Thousand only) and for electrical works amounting to Rs.2,50,000/- (Rupees Two Lakh Fifty Thousand only).

The civil works estimate includes the following major provisions

1. Horizontal extension to the west side of the existng building with normal foundation, cement concrete block super structure, GI roofing over tubular truss work, MS glazed joineries, tile flooring, false ceiling, plastering and other finishing works.
2. Horizontal extension to the north side of the building as an open verandah with GI sheet roofing over tubular truss and other finishing works.
3. Renovation of the existing building.
4. Construction of 2 nos external toilet to the east side of the building attached with the existing toilet.

The total estimate cost for civil work based on DSR 2018 with 35.59% cost index (Tvpm) arrived to Rs.18,70,000/- (Rupees Eighteen Lakh Seventy Thousand only) including 12% GST.

The electrical estimate includes supply and installation of VDB at shed near SBI, meter box with three phase meter for cafeteria, laying of 25 sqmm cable from VDB at shed near SBI to proposed building, general electrification works, and providing energy efficient LED tubes, wall fans, exhaust fan and necessary connected items. The estimate amount based on DSR 2018 with 35.59% cost index (Tvpm) arrived to Rs.2,50,000/- (Rupees Two Lakh Fifty Thousand only).

As per the orders of the Vice-Chancellor, the total estimate amounting to Rs.21,20,000/- (Rupees Twenty One Lakh Twenty Thousand only) for the civil and electrical work for the

construction of an extension and renovation of the cafeteria building, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION:

- To approve the total estimate amounting to Rs.21,20,000/- (Rupees Twenty One Lakh Twenty Thousand only) submitted by the University Engineer, based on DSR 2018 with 35.59% cost index (Tvp), for the civil and electrical work for the construction of an extension and renovation of the cafeteria building.
- To conduct a discussion with Indian Coffee House to provide fund in advance for doing the work so that the same can be adjusted in monthly rent in future.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2021, be approved.

FURTHER RESOLVED to send a letter to Indian Coffee House stating to provide fund in advance for renovation of the cafeteria buildings so that the same can be adjusted in monthly rent in future.

ITEM NO. 35.53.10: SH Campus- Waste Management-Estimate submitted by IRTC- reg.

[Ad.BI]

The Syndicate at its meeting held on 08.10.2021, had considered the proposal for the setting up of Bio-park (including installation of waste treatment plant for new Canteen building) at SH Campus and resolved to obtain detailed estimate from two accredited agencies based on the specifications furnished by the Suchitwa Mission and verified by the Engineering unit. Accordingly, the two accredited agencies- the Socio Economic Unit Foundation and the Integrated Rural Technology Centre (IRTC) have been requested to furnish the same. The Syndicate at its meeting held on 17.11.2021, has resolved to send a reminder letter to the above said accredited agencies. Now, the Secretary, IRTC-PIU, vide letter no. IRTC-PIU/1027/21 dated 10.12.2021 has submitted an estimate amounting to Rs.3,44,400/- (Rupees Three Lakh Forty Four Thousand and Four Hundred only) for the work of installation of aerobic unit at SH Campus. The estimate includes the construction of sheet roofing shed with one unit of aerobic compost bin. The various items of works included in this estimate are earth work excavation, cc 1:4:8 for foundation bed and flooring, solid block masonry for foundation, for basement, side walls. The roof of the shed is covered with GI hard colour powder coated trafford sheets 0.35 mm thick over the structural frame work (Rafters and purlins). The construction of aerobic bin includes the casting and fixing of RCC pillars, concrete reapers (10 nos. on each side of bin) and colour washing the pillars and reapers etc. This estimate also includes flooring with tiles inside the shed, interlock, soak pit, Name board and coirpithnoculam for composting. The estimate is prepared as per the current DSR 2018 rates with cost index of 35.59%.

It may be noted that there is no reply received from Socio Economic Unit, Thiruvananthapuram till date.

As per the orders of the Vice-Chancellor, the estimate amounting to Rs.3,44,400/- (Rupees Three Lakh Forty Four Thousand and Four Hundred only) for the work of installation of aerobic unit at SH Campus, submitted by the IRTC - PIU, Palakkad is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATIONS:

- To entrust the Convener (SC on P&D), Sri.B P Murali and Sri. Bijukumar (Members, Syndicate) to conduct a discussion with the Corporation of Thiruvananthapuram, regarding the work of installation of aerobic unit at SH Campus.

The Committee recommended to request the Hon'ble Vice-Chancellor to approve the above recommendation on the item, exercising the powers vested on him under section 10 (13) of the Kerala university Act, 1974, in order to initiate action at the earliest.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2021, be approved.

ITEM NO. 35.53.11 Setting up of Research Directorate in the Students' Amenity Centre at SH Campus –Electrical Work -Single Tender- Reg.

[Ad.BI]

As per the U.O No.Ad.BI(4)802//2021/081/94 Dated:02.11.2021, the total estimate amounting to Rs. 16,40,000/- (Rupees Sixteen Lakh and Forty Thousand only), has been approved for civil and electrical works in connection with setting up of Research Directorate in the first floor of Students' Amenity Centre at SH Campus. The estimate consist of civil work amounting to Rs.12,90,000/- and electrification works amounting to Rs. 3,50,000/- .

The Assistant Executive Engineer I, vide letter No.AEE I/DB1/Res.Dir/01/2021 dated. 18.12.2021 has informed that tenders were invited for the electrical work with opening date as on 4/12/21 by giving wide publicity in Kerala University website and by advertising on news papers, but there was no response, hence re-tendered on 17.12.2021. In response, single tender was received from Sri. K.Raman Nair at 2.60 % below the estimate rate. The AEE I has informed that the rate quoted is reasonable and can be accepted.

The AEE I has also informed that as per G.O (P)No. 324/2015/Fin dated. 30.07.2015, a single bid during re-tender shall be accepted only with the approval of a Committee.

As ordered by the Vice-Chancellor, the single tender received from Sri. K.Raman Nair at 2.60 % below the estimate rate for the electrical work in connection with setting up of Research Directorate in the first floor of Students' Amenity Centre at SH Campus, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATION:

- **To approve the single tender received from Sri. K.Raman Nair, at 2.60 % below the estimate rate, for the electrical work in connection with setting up of Research Directorate in the first floor of Students Amenity Centre at SH Campus.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2021, be approved.

ITEM NO. 35.53.12: Maintenance of 63KVA DG Set at SH Campus- Proposal- Reg.

[Ad.BI]

The University Engineer, vide letter No. DB1/63KVA DG/SH dated. 18.12.2021 has forwarded the proposals from two firms for the maintenance of 63KVA DG set installed at SH Campus. The failure of 63KVA DG set which is used to feed emergency supply to Vice Chancellor's office, Pro-Vice Chancellor's office and Registrar's office occurred as rain water entered into the generator due to the cracks in the exhaust pipe. The rate quoted by the two firms is as follows:-

1. M/s. Greeny Diesels & Engineers - Rs. 1,40,916/-
2. M/s. Sreelekshmi Diesels - Rs. 1,57,825/-

The University Engineer has informed that the proposal of Rs.1,40,916/- (Rupees One Lakh Forty Thousand Nine Hundred and Sixteen only) from M/s. Greeny Diesels & Engineers is the lowest. It is reported that making functional of this 63KV DG set can save fuel since 500KVA DG set is now feeding during KSEB power failure to the above said offices for the meetings and special events held in the Senate Chamber after the working hours and on holidays resulting high consumption of fuel. Thus the reconditioning of the 63 KV DG set is very essential considering the economic aspect and is useful for various high level meetings expected in the above offices and Senate Chamber in connection with ensuing NAAC visit.

The University Engineer has informed that the lowest amount of Rs.1,40,916/- (Rupees One Lakh Forty Thousand Nine Hundred and Sixteen only) quoted by M/s. Greeny Diesels & Engineers for the maintenance of 63 KVA DG set installed at SH Campus may be approved and sanctioned debiting the expenditure to the Head of Account "Part I- Non-Plan- J -Works -MH :65 -Works - 10/5301- Minor Works and maintenance".

As ordered by the Vice-Chancellor, the aforesaid matter, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATIONS:

- To approve the proposal of Rs.1,40,916/- (Rupees One Lakh Forty Thousand Nine Hundred and Sixteen only) quoted by M/s. Greeny Diesels & Engineers for the maintenance of 63 KVA DG set installed at SH Campus, as it was the lowest amount quoted.
- Also recommended to sanction the amount by debiting the expenditure to the Head of Account “Part I- Non-Plan- J -Works -MH :65 -Works -10/5301- Minor Works and maintenance”.

The meeting came to end at 4.30 PM

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 20.12.2021, be approved.

Item 35.54 : College Union Elections 2021-22-Conduct of Election –reg:

(Election Sn)

College Union elections are normally conducted during the first half of an academic year. As per the constitution of the University Union the General Council of the University Union should be reconstituted before February 28 of each academic year. It may be noted that, the last General Council was reconstituted on 27.02.2020. Due to Covid pandemic and related Lockdown, the College Union elections and further constitution of General Council for the Academic Year 2020-21 were not conducted. The present Office Bearers of the University Union was elected on 08.01.2021 by the General Council members constituted on 27.02.2020. **The tenure of the present University Union was extended upto 31.12.2021** by the Syndicate of the University vide Item No. 31.55 of the minutes of the meeting held on 17.08.2021 (Notification No. Election/KUU/Ext.term/2021 dated, 14.09.2021). The tenure of student members to the Senate and Students Council elected on 08.01.2021 is upto 07.01.2022. Hence urgent necessary steps may be initiated to conduct the College Union Elections at the earliest.

College Union elections in the Colleges affiliated to the University of Kerala are being held in accordance with the guidelines provided in the Lyngdoh Committee recommendations as approved by the Hon’ble Supreme Court of India.

Article 6.4.2 of the Lyngdoh Committee recommends that the election should be held between 6 to 8 weeks from the date of commencement of Academic Session i.e., during first quarter of the Academic Year.

From 2006 onwards, after introduction of the Lyngdoh committee recommendations, the University is following article 6.2.2 of the Lyngdoh Committee recommendations for the conduct of College union elections.

Usually the University informs the affiliated Colleges to follow article 6.2.2 of the Lyngdoh Committee recommendations, wherein **“A system of election, where colleges and campuses directly elect college and campus office bearers, as well as University representatives. The University representatives form an electoral college, which shall elect the University Student Union Office bearers”**.

Meanwhile some affiliated colleges had obtained orders from the Hon’ble High Court in favour of conducting college Union election in their colleges by following article 6.2.4 of the Lyngdoh Committee recommendation.

Recently in WP (C) No.32268/2018 filed by The Manager, Emmanuel College, Vazhichal and others before the Hon’ble High Court, the University submitted that the University is following the article 6.2.2 of the Lyngdoh committee recommendations for conducting the College Union Elections, as per the decisions of the Syndicate and the stand of the University is not changed.

The practice followed is to conduct the college Union election in the colleges affiliated to the University after the completion of U.G and P.G admissions. This is to ensure the participation of 1st year U.G, P.G students in the election process.

At present, the U.G & P.G admissions is in progress and expected to complete at the end of December 2021.

Unlike other election, the Syndicate can take appropriate decision in the case of College Union elections.

The Vice Chancellor while considering the case has ordered to place the matter before the Syndicate for consideration and for a decision **in the mode of election and to fix a convenient date for College Union Elections 2021-2022.**

Resolution of the Syndicate

RESOLVED to conduct College Union Elections 2021-2022 on January 25, 2022 and issue notification accordingly.

FURTHER RESOLVED that the mode of election should be as per the article 6.2.2 of the Lyngdoh Committee recommendations for conducting the College Union Elections.

Item No.35.55

Consideration of the Minutes of the Meeting of the Software Management Technical Committee for discussing the current status with regard to the implementation of the Project “Student Life Cycle Management System”, held on 15/12/2021 at 4.30 pm.-Consideration of-reg.

(PLA1)

A Meeting of the Software Management Technical Committee for discussing the current status with regard to the implementation of the Project “Student Life Cycle Management System”, was held on 15/12/2021 at 4.30 pm., in the Pro-Vice-Chancellor’s Chamber.

The Vice-Chancellor has approved the minutes and ordered to place the same before the Syndicate for consideration.

As per the orders of the Vice-Chancellor, the Minutes of the aforementioned meeting (enclosed herewith), is placed before the Syndicate, for consideration.

Minutes of the Meeting of the Software Management Technical Committee for discussing the current status with regard to the implementation of the Project “Student Life Cycle Management System”

Venue	:	Pro-Vice-Chancellor’s Chamber
Date	:	15/12/2021
Time	:	4.30 pm.

Members at the Meeting:

- | | | |
|---|---|--------|
| 1) The Pro-Vice-Chancellor (Chairman) | - | Sd/- |
| 2) Dr. K. B. Manoj, Convener, Standing Committee of the Syndicate on Examinations. (Via Google Meet) | - | Sd/- |
| 4. Dr. K. G. Gopchandran, Member, Syndicate | - | Sd/- |
| 5. The Controller of Examinations | - | Sd/- |
| 6. The Director, Computer Centre | - | Sd/- |
| 7. Dr. Aji. S., Assistant professor, Department of Computer Science (Via Google Meet) | - | Sd/- |
| 8. The Director, Planning and Development | - | Sd/- |
| 9. The Joint Registrar, EB & CBCS | - | Sd/- |
| 10.Sri. Shine S. K., PA to CE | - | Sd/- |
| 11.Shri. Manosh Manohar, Programmer, Computer Centre | - | Sd/- . |
| 12.Smt. Sivi Velayudhan, Programmer, Computer Centre (Via Google Meet) | - | Sd/- |
| 13.Smt. Sunija M. Rasheed, Programmer, Computer Centre | - | Absent |
| 14.Sri. Girish Chandran, M/s ITI Limited, Palakkad (via Google Meet) | - | Sd/- |
| 15.Shri. Santhosh T. R., Project Manager, Student Life Cycle Management System for Kerala University, M/s ITI Limited, Palakkad | - | Sd/- |

Agenda

- I. M/s ITI Ltd., Palakkad has put forth certain observations and suggestions, collected by them during the conduct of the New-Gen and B. Tech examinations, for the overall improvement of the SLCM Software (vide Lr. dated 11/12/21) :**

CASE 1: Difference in the course structure:

Observation: In B. Tech, for some of the examinations, students should write answers in separate answer books having two facing sheets (with multiple parts under the same QP code). The answer script should be managed individually (including valuation and mark entry).

The multipart examination under the same QR code is not yet implemented in the system as there was a gap in the requirements gathering sessions. The missing functionality is reported by the colleges during the examination time.

Issue: Multiple part examinations using multiple facing sheets under the same course code scenario were ruled out during the requirement gathering sessions. As a result, the current system won't be able to distinguish the answer books using QR codes.

The SLCM now allows users to generate QR codes for a specific course only, and this has a limitation in managing examinations with multiple parts for a course code.

Solution: The course design and data model need changes to include the examination with multiple parts (using different facing sheets) so that the application can generate specific QR codes for managing them individually.

Since the course code is a core concept for defining a program in SLCM, necessary changes need to be made in the application. The course definition is the foundation for any educational ERP, so this modification is mandatory and should be handled as early as possible.

Timeline: Since this is a fundamental change, the system needs modification in the 95% of process flows rolled out to production. So, this change in the course code concept is would take an estimated time line of 15 to 20 working days (75 - 100 person-days of work, including testing) to complete.

CASE 2: Printing quality of QR code by individual colleges:

Observation: The printing quality of QR codes in some colleges was not up to the mark due to issues in the printer hardware (paper loading mechanism or print quality) or toner used. In general, the following steps can be taken by individual colleges for printing QR codes without data loss in quality:

- a. Using a high-quality printer capable of printing QR codes without data loss. Moreover the printers used should be cable of using the type of ink suggested by the technical experts from KBPS, Cochin (pigment based, in high quality).
- b. Using properly maintained printer hardware for printing QR codes.

Issue: If the printing quality is low/poor (or a data loss due to printing issues), it would be difficult to identify the QR code in the subsequent process flows, and that will obstruct the normal flow of actions built in the new software. This issue can happen at any point of time in any college.

Suggestion: To minimize the printer-related issues due to poor printer quality at colleges, M/s ITI Ltd. has suggested implementing a centralized quality printing by an agency chosen by the University, like KBPS who is handling the same process for KTU.

By adopting a centralized printing and distribution system, SLCM shall be able to reduce the error chances due to improved quality of QR code.

Note: Even in a centralized printing scenario, the SLCM can give options for the colleges to print QR codes in emergencies.

II. Review of the Current status of the project:

M/s ITI Ltd. reported that the examinations were successfully completed on 10/12/2021 at 19 colleges and 'bundling' of answer books have been completed. As of now, not a single 'bug' was reported in the system.

The firm also reported that the 'process call' for 'Bundling' of answer books was not generated properly at some of the colleges. Separate data in excel sheets were then sought from the colleges, with the support of the Exam wing. However, the collected data from the colleges were also not correct.

Currently, they are handling the change in the course code concept detailed above, which would take an estimated time line of 15 to 20 working days (75 - 100 person-days of work, including testing) to complete.

Immediately after the completion of the same, they shall commence the 'valuation process/ development of camp management module' with respect to the examinations of the 'New-Gen and B. Tech S1 Courses'.

Observations of the Committee:

1. In the meeting of the **Software Management Technical Committee held on 25/10/2021 & 9/11/2021**, it has been recommended that the **specifications for the printers, for printing the 'QR coded Hall tickets' at the various Colleges shall be provided by M/s ITI Ltd., after conducting a trial run of the same.** Also, the same was reminded in the subsequent review meeting which was held before the commencement of the exams.

However, M/s ITI Ltd. has not viewed the matter seriously and the specifications for the printers were not furnished till now. This shows the absence of precise planning and foresightedness on the part of the firm, regarding the conduct of the exams. In this context, the Committee were very apprehensive about the lack of experience shown by the firm in manging one of the simple modules of the project.

The low/poor printing quality (data loss due to printing issues) of the 'QR Codes' in the 'nominal rolls' and 'hall tickets', reported by the firm, could have been avoided, if the specifications for the printers, as recommended in the various Committees, were provided by the firm well in advance.

However, the Controller of Examinations reported that to minimize the aforementioned printing-related issues, the University has already contacted M/s KBPS, with a template for the 'QR Coded Sticker Sheets', seeking their quote on the 'centralized quality printing' of the 'QR Codes', for a minimum of 10,000 sheets and the response from M/s KBPS in this connection is awaited.

2. Most of the 'QR Code' printed answer books could not be read by the 'scanners'/ 'application' provided by the firm for reading them, which created apprehensions among the college teachers/principals and university staff/officials regarding the accuracy & efficiency of the module developed by the firm.
3. As per the modalities of the existing system, the 'window' for uploading CE/CA marks will be automatically opened by the system, within 15 days after the completion of the examinations. However, M/s ITI Ltd. has not provided the 'window' for the same till now, in the SLCM Software.
4. In the meeting of the 'Monitoring Committee' held on 25/06/2020, 'M/s. ITI Ltd.' had assured the University that the software will be developed with a clear vision for all future incorporations and that they shall develop 'well defined structures' for incorporating any changes in the future, as and when required. It was also assured that the 'architecture' of the software can be easily modified to incorporate such changes and that they will be using a 'Rule Based Engine' for developing the software, which is very robust and can ensure seamless integration of all programmes of the University.

Now, the firm has reported that the 'course design' and 'data model' need changes to include the examination with 'multiple parts (using different facing sheets)' so that the application can generate specific QR codes for managing them individually. It is also reported that to incorporate this, the system needs modification in the 95% of process flows rolled out to production and would take an estimated time line of 15 to 20 working days (75 - 100 person-days of work, including testing) to complete, which is contrary to the above assurance given by the firm.

In this context, the Committee were very apprehensive about the efficiency of the software in the timely handling of such mandatory modifications in 'course design' and 'data model', which can happen frequently in the near future, due to the change in 'Course Structures' or nature of the 'examinations'.

Also observed that, if the firm had conducted a thorough 'System Requirement Study' the examination system of the University, with precise planning & clear foresight, such instances could have been avoided.

5. M/s ITI Ltd. has neither utilized the services and experience of the programmers from the University, for ensuring the development of error free & user friendly modules nor sought their inputs/ suggestions on the existing examination system of the University.
6. The gravity of the situation shall be brought to the notice of the higher officials from M/s ITI Ltd., as they have not attended any of the review meetings in the offline mode, till now.

Recommendations:

In view of the above, the Committee recommended the following:

1. The firm shall complete the work regarding the incorporation of the changes in ‘course design’ and ‘data model’ with regard to the conduct of examination with ‘multiple parts (using different facing sheets)’, in the SLCM software, taking minimum time for resolving the above issues.
2. M/s ITI Ltd. shall open the ‘window’ for uploading CE/CA marks, in the SLCM Software, at the earliest, in consultation with the Joint Registrar, EB & CBCS(Project Manager, SLCM Project) & Shri. Manosh Manohar, Technical Point of Contact, SLCM Software.
3. The higher officials/top level officers from M/s. ITI Ltd., in charge of the SLCM Project, shall attend the next meeting of the Software Management Technical Committee, in the offline mode, without fail.
4. M/s ITI Ltd. shall utilize the services and experience of the programmers from the KUCC and the Examination IT Cell, for ensuring the development of error free & user friendly software, by seeking their inputs/suggestions on the existing examination system of the University, at all stages of the development of the ‘valuation & tabulation’ modules.
5. M/s ITI Ltd. shall conduct ‘dummy camp’ & “dummy tabulation” for the university staff & teachers of various colleges, before finalizing the ‘tabulation module’ of the SLCM Software, in consultation with the Examination Wing and the Computer Centre.
6. M/s ITI Ltd. shall finalize & submit the date of commencement of the ‘valuation & tabulation modules’ with respect to the exams of the ‘New-Gen and B. Tech S1 Courses’ and the detailed ‘time-lines’ for the completion of the same, with in 2 days.

The meeting came to an end by 5.30 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Software Management Technical Committee for discussing the current status with regard to the implementation of the Project “Student Life Cycle Management System” held on 15.12.2021, be approved.

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Item No.35.56. *Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.12.2021 – Approval of - Reg;*

(Ac F II)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 21.12.2021 at 03.00 P.M in the Syndicate Room.

The Minutes of the Meeting of the Standing Committee is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date	:	Tuesday, 21 st December, 2021
Time	:	03.00 PM
Venue	:	Syndicate Room, University Buildings.

Members present

1. Dr.M.Vijayan Pillai, Convenor, Member Syndicate
2. Sri.R.Arun Kumar, Member Syndicate
3. Sri.Jairaj.J, Member Syndicate (via online)
4. Prof.K.Lalitha, Member Syndicate

Members absent

1. Smt.Renju Suresh , Member Syndicate
2. Sri.B.P.Murali, Member Syndicate
3. Dr.B.Unnikrishnan Nair, Member Syndicate
4. Dr. Mathew.V, Member Syndicate
5. Dr.K.B. Manoj , Member Syndicate

The meeting started at 03.00 PM.

Item No.35.56. A 1-

M S M College, Kayamkulam -Workload assessment of teaching staff- approval of – reg-

(AcFI/15072/2021)

The Principal, M S M College, Kayamkulam has forwarded the Half yearly returns of March 2021 and July 2021 for the assessment of workload in various Departments of the college for the Academic Year 2020-21.

The workload calculation is done as per the provisions in the Kerala University First Ordinances 1978. As per the Ordinances, total number of posts for each Department in a college shall be according to the workload and Staff patterns under the UGC guidelines which stipulate a direct teaching hours of 16 for Lecturer/Assistant Professor. Hence the number of permissible teachers in each Department is calculated as per the provisions in the UGC Regulation. The statement showing the assessment of workload in 17 Departments of the college is appended. In accordance with G O(M S) No.155/2020/H Edn dated.01.04.2020 and G O (M S) No.313/H Edn dated.11.09.2020. Workload have been calculated excluding P G Weightage.

The proposal for the approval of workload assessment and fixation of staff strength of *M S M College, Kayamkulam* for the academic year 2020-21 was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

The Syndicate at its meeting held on 04.12.2021 considered the above matter vide item No.34.124.A1 and resolved that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

Accordingly Hon'ble Vice Chancellor has ordered to place the proposal for the approval of workload assessment of *M S M College, Kayamkulam* for the academic year 2020-21 before the the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

Hence the proposal for the approval of workload assessment of *M S M College, Kayamkulam* for the academic year 2020-21 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding Workload assessment and fixation of staff strength of teaching staff at MSM College, Kayamkulam and recommended to constitute a Sub Committee comprising of Dr. M. Vijayan Pillai, Dr. Nazeeb S., Dr. K. B. Manoj and Adv. K.H. Babujan to assess the Workload in M S M College, Kayamkulam and submit a report before the next Standing Committee.

WORKLOAD ASSESSMENT FOR THE YEAR 2020-2021

Name of the college: M S M College, Kayamkulam

Principal 's subject : Physics

SI No	Subject	Total workload assessment (in hrs)
1	English	212
2	Malayalam	130
3	Arabic	115
4	Hindi	22
5	Sanskrit	12
6	Economics	52
7	Political Science	58
8	History	52
9	Mathematics	111
10	Statistics	57
11	Physics	133
12	Chemistry	184
13	Botany	106
14	Zoology	134
15	Commerce	176
16	Biotechnology	45
17	Physical Education	1623 students

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.12.2021, be approved.

Item No.35.56.A2 :- St. Johns College, Anchal -Workload assessment of teaching staff-approval of – reg-

(AcFI/36044/2021)

The DDO, **St. Johns College, Anchal** has forwarded the Half yearly returns of January 2021 for the assessment of workload in various Departments of the college for the Academic Year 2020-21.

The workload calculation is done as per the provisions in the Kerala University First Ordinances 1978. As per the Ordinances, total number of posts for each Department in a college shall be according to the workload and Staff patterns under the UGC guidelines which stipulate a direct teaching hours of 16 for Lecturer/Assistant Professor. Hence the number of permissible teachers in each Department is calculated as per the provisions in the UGC Regulation. The statement showing the assessment of workload of teaching staff in 17 Departments of the college is appended. In accordance with G O(M S) No.155/2020/H Edn dated.01.04.2020 and G O (M S) No.313/H Edn dated.11.09.2020,workload have been calculated excluding P G Weightage.

The proposal for the approval of workload assessment of **St. Johns College, Anchal** for the academic year 2020-21 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding Workload assessment of teaching staff at St. Johns College, Anchal and recommended to defer the item to the next Standing Committee.

WORKLOAD ASSESSMENT FOR THE YEAR 2020-2021

Name of the college: **St. Johns College, Anchal**

DDO's subject : Malayalam

Sl No	Subject	Total workload assessment (in hrs)
1	English	134
2	Malayalam	82
3	Hindi	18
4	Syriac	18
5	History	12
6	Economics	46
7	Political Science	46
8	Mathematics	102
9	Statistics	22
10	Physics	70
11	Chemistry	124
12	Botany	59
13	Zoology	59
14	Commerce	73
15	Environmental Sciences	50
16	Public Administration	50
17	Physical Education	1359 students

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.12.2021, be approved.

Item No.35.56.:A3: MSM College Kayamkulam -Approval of initial appointment of Assistant Professors in the department Political Science -reg.

(AcFI/52280/2016)

The Drawing and Disbursing Officer, MSM College, Kayamkulam had forwarded the proposal for the approval of the appointment of Assistant Professors in various Departments including in the department of political science w.e.f 01.12.2015 in 2015.

On verification of the proposals for consideration of approval, some discrepancies were found in the scoresheet prepared by the Selection Committee for awarding of marks under different heads.

In the case of Political Science the following defects were found.

- No marks added for Ph.D qualification and journals published.
- Marks awarded for Graduation level exceeds the maximum limit '5'.

The Government had given concurrence to fill up 2 vacancies (Retirement of Sri.Krishanunni and Sri. Varghese Thomas) in the Department of Political Science, MSM College, Kayamkulam. The Educational Agency had appointed 2 Assistant Professors in the above vacancies as third and fourth teacher in the Department.

As per the post adalath review report 2002, there is a workload of 52 hours and 3 posts sanctioned by the Government.

As per University fixed workload, 58 hours and 4 teachers are permissible (at that time 1 post was permissible for workload exceeding 9 hrs).

It may also be noted that the Government vide Order (Ms) No. 20/2013/H.Edn dated. 25.01.2013, had deducted a total amount of Rs.20,96,008 from the non-plan grant of the University towards the expenditure incurred to the salary of two teachers in the Department of Economics and Political Science of MSM college, Kayamkulam since the University had given approval to the said posts without government concurrence and for not having sufficient workload. (ie, fourth post in Political Science and Economics Departments respectively).

But the Government had provided a nominee for the selection of Assistant Professors in Political Science Department to fill up third and fourth posts.

In the light of the above facts it was decided to inform the same to the Educational Agency vide letter dated **27.10.2016**. In response, the Manager Cum Secretary vide letter dt 07.11.2016 had informed that the award of marks for Ph.D Degree would be subject to the condition that candidates should have qualified NET .Sri.Anas.N is the first rank holder as per score sheet submitted by the Educational Agency and he has qualified PG and possess NET.The second rank holder has PG and possess Ph.D degree and has not qualified NET.

If the eligible marks are added for Ph.D as per the norms of the University the ranklist would change totally.The Manager had stated that the II nd rank holder in Political Science had not qualified NET and had been exempted from NET on the basis of his Ph.D Degree. But no weightage of marks were given to the applicant for the Ph.D degree .As per the Norms of University he is eligible to be awarded 15 marks.It was understood from the stand of the Educational Agency that,they had followed the old guidelines of 1996 instead of the revised Norms and Procedures for the selection of Teachers for appointment in Private affiliated colleges as approved by the Syndicate, on 22.12.2007 . The Educational Agency is bound to follow the revised norms issued by the University.

In the meantime the second rank holder in Political Science had filed a complaint before the Vice-Chancellor regarding the selection/appointment at MSM College, Kayamkulam.In the above circumstances clarifications were sought from the Government nominee and the subject expert who had participated in the selection process and prepared the rank list of Political Science.

The subject expert of Political Science informed that he had followed the guidelines provided by the Educational Agency.

On 29.03.2017,the Educational Agency has submitted a revised proposal for the approval of the appointment of Assistant Professors in the Department of Mathematics after making all corrections in the score sheet as per the revised norms by giving weightage of marks to Ph.D also.It shows that the Educational Agency had admitted that errors were occurred from their part.But the revised proposal of Political Science has not been submitted after similar rectification requested, as per the revised norms.

In the meantime Sri.Anas.N (first rank holder) had approached the Hon'ble High Court and in the Judgement in WP(C) 4466/2017 dated 23.02.2017,there were directions to the University to pass orders on the proposal for the approval, in accordance with law, within a period of 2 months from the date of receipt of the copy of the Judgement.

In Compliance with the Judgement in WP(C) 4466/2017 and in the light of the common Judgement of the Full Bench of Hon'ble High Court of Kerala in WP(C) 15739/2013 dt.23.02.2016 and the other connected cases directing that all appointments made on or before 18.09.2010 are to be

as per the UGC, 2010 Regulation, University returned the proposals of all subjects to the Educational Agency including that of the petitioner to the Educational Agency for rectifying the defects and to resubmit the revised proposal since the proposal were not in tune with UGC Regulation 2010. However the Educational Agency had not resubmitted the proposal after rectifying the defects.

Subsequently, the appointees in Mathematics of M.S.M College, Kayamkulam approached the Hon'ble High Court and as per the Judgement on W.P(C)25071/2017 dated 28/07/2017, the Management of M.S.M College had submitted the revised proposals for Mathematics and Physical Education for the consideration of the University after rectifying the defects noted already . But the Management had not re-submitted the proposals of Political Science along with other proposals.

It may be noted that the University had approved the revised proposals of Mathematics and Physical Education based on the decision of the Syndicate, held on 11.08.2017 and necessary UO's issued.

It may also be noted that the second rank holder of Political Science had filed 2 petitions before the Vice-Chancellor and the Registrar regarding his approval of appointment in the Department of Political Science. The Vice-Chancellor had ordered to obtain remarks from the Manager on the complaint and a letter was sent to the Educational Agency regarding the same. But no reply was received yet.

Meanwhile, a Contempt Case was filed by Sri. Anas.N as CCC No.1637/2017 and obtained an interim order dated 12.12.2017 against the Judgement in WP(C) 4466/2017 dtd 23.02.2017. As per the orders, the Management submitted that the proposal would be re-submitted within a week. It is also stated in the order that "when the proposal is re-submitted there cannot be any further impediment for the University to consider the same".

Sri. Anas.N, first rank holder again filed a writ petition No.30605/2017 before the Hon'ble High Court of Kerala to set aside the letter dtd 27.10.2016 and obtained an interim order. In the interim order dated 25.09.2017, the Hon'ble High Court directed the Management not to alter the select list to the extent it relates to the petitioner based on Ext.P7 letter (ie letter dated 27.10.2016)

On 18.01.2018, the University had received the original proposal for the approval of the appointment of Sri. Anas.N and Dr. Jayaprakash, Assistant Professors of MSM College, Kayamkulam.

But the defects noted in the scoresheet were not rectified . In the light of the interim order in WP(C) 30605/2017, the Management has re-submitted the proposal that University had already sent to the Educational Agency without effecting any correction.

Only, when the defects are rectified and re-submitted in tune with the existing norms, can the proposal be considered by the University. It is also to be examined whether the petitioner would retain the first rank in the rank list when the defects are rectified and marks are added for the Ph.D qualification.

Eventhough the Educational Agency had re-submitted the proposal on 18.01.2018, the University is in an awkward situation as it is unable to consider the proposal of appointment of the petitioner by virtue of the interim order in WP(C) 30605/2017 and CCC 1637/2017 of the Hon'ble High Court not to alter the select list to the extent it relates to the petitioner.

Then the Hon'ble High Court, vide its judgement dated 26.09.2018 in WP(C) 30605/2017 directed the University to approve the appointment subject to any challenge made by any aggrieved person including the additional fifth respondent, (Dr. Jayaprakash) It is made clear that such approval and payment of salary would depend upon any challenge being made by any aggrieved before the competent forum. Needful shall be done by the University to approve the appointment and disburse the salary within two months. It is also stated that if the selection was defective, it is for the aggrieved to challenge before the competent forum. So long as the candidate is having a necessary qualification, the University cannot interfere, with the selection process as such as the University is not an Appellate Authority or an adjudicating authority to decide upon such matters concerning awarding of marks in the selection process.

Essentially, the present court order is an outcome of the delay of the Educational Agency to rectify the defect due to adopting the defunct guidelines instead of the one current at the time of selection. The question is not whether the University shall interfere in the selection process , but about the selection committee adopting the relevant Regulation.

In the meantime the second rank holder had filed a petition before the VC and requested to hear his part before consideration of the proposal for approval.

In compliance with the judgement in WP(C) 30605/2017 dated 26.09.2018, the proposal for the approval of the appointment of Assistant Professors in the Department of Political Science in MSM College, Kayamkulam was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private colleges held on 30.10.2018.

The Standing Committee considered the matter and recommended to file an appeal before the concerned forum and further recommended to hear the manager and appointees before the ensuing Committee, subject to reporting to the syndicate. The above decision of the Standing Committee was informed to the Standing Counsel for taking appropriate action.

The Hearing was conducted on 12.02.2019 at the Syndicate room the petitioner in WP(C) 30605/2017 Sri.Anas.N also attended the Hearing. But Dr.Jayaprakash M K, the II rank holder in the ranklist had not attended the Hearing..

Meanwhile the Hon'ble High Court ordered in WP(C) 42179/2018(V) filed by Dr.Jayaprakash M.K ordered that approval of the eighth respondent (ie, Anas N, petitioner in WP(C) 30605/2017) will be subject to the outcome of the WP and if the WP is allowed the approval of the eighth respondent will not inure to the benefit of the petitioner.

The whole matter was reported to the Syndicate. The Syndicate at its meeting held on 28.03.2019 vide Item No 07.14 resolved to authorize the Standing Committee to "hear Dr.Jayaprakash.M.K". The Syndicate at its meeting held on 30.04.2019 vide Item No.08.01 regarding the confirmation of the Preliminary Minutes of the 7th meeting of the Syndicate held on 28.03.2019, corrected the resolution of the item No:07.14 as Referred to the standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

The Standing Committee heard Dr. Jayaprakash M.K. At its meeting held on 14-06-2019 and recommended that the decision on the matter may be kept in abeyance since the matter is currently subjudice.The Syndicate at its meeting held on 20.06.2019 resolved to approve the recommendation of the Standing Committee.

Now the Hon'ble High Court of Kerala vide its judgement dated in WP(C)No:42179 dated 19-11-2021 quashed the order dated 27-10-2016 impunged in both writ petitions by holding Mr.Anas.N as rank No.2 and Dr.Jayaprakash as rank No:1.Since both rank holders have been issued appointment letters and has been continuing ,it is ordered that the respondent University would release their salary within a peroid of one month from the date of Judgement and also grant the approval of their appointment .

It may be noted that as per post adalath report 2019 total workload in department of Political Science is 58 hours and three sanctioned posts. Presently the number of teachers in department of political Science is 2 (excluding Dr.jayaprakash.M.K and Anas.N) Hence there is no sufficient workload to accommodate Dr.Anas.N (second rank holder) in department of Political Science. Clarification may be obtained from government regarding the appointment of Dr.Anas .N in department of Political Science.

In the context the following may be noted :

1. *The Educational agency was directed to resubmit the proposal for appointment revising the scoresheet including marks for PhD and journals published and by limiting the marks awarded for Graduation level to 5.*
2. *Eventhough defects of similiar nature in other departments, MSM College Kayamkulam were rectified, the Educational agency didn't resubmit revised score sheet as insisted by the University.*
3. *The Hon'ble High Court of Kerala vide its judgement dated in WP(C)No:42179 dated 19.11.2021 quashed the order dated 27.10.2016 (letter directing the educational agency to resubmit Score sheet and other documents) impunged in both writ petitions by holding Mr.Anas.N as rank holder No.2 and Dr.Jayaprakash as rank No:1.Since both rank holders have been issued appointment letters and has been continuing ,it is further ordered that the respondent University would release their salary within a peroid of one month from the date of Judgement and also grant the approval of their appointment Date of judgment is 19.11.2021 & the time limit given by the court to comply the judgment expired on 18.12.2021.*
4. *The Government had given concurrence to fill up 2 vacancies (Retirement of Sri.Krishanunni and Sri. Varghese Thomas) in the Department of Political Science, MSM College, Kayamkulam vide Govt.Order No. 19713/D2/15/Hedn dated 27.07.2015. But the Govt. has*

not given any intimation regarding sanctioning of 4th post in the department of Political science at MSM College Kayamkulam. As per the then existing norms of the Government, additional post were sanctioned for extra hours of more than 8 hours after dividing the total workload by 16. But as per G.O MS. No.155/2020/Hedn dated 01.04.2020 the Government has directed that workload of 16 hours is mandatory for sanctioning and filling a regular post in Aided Private Colleges.

5. As per post adalath report 2018, total workload in department of Political Science is 58 hours and three sanctioned posts. Presently the number of teachers in department of political Science excluding Dr. Jayaprakash.M.K and Anas.N is 2. Hence there is no sufficient workload to accommodate an Assistant Professor to the 4th position in the department of Political Science. Approval of appointment to the 4th position in the department without concurrence of Government lead to litigations with the Government & cutting down of grant in aid of the University as done earlier in the case of same college.

The matter regarding the approval of initial appointment of Dr. Jayaprakash M K & Sri. Anas N as Assistant Professors in the Department of Political Science, MSM College Kayamkulam w.e.f 20.10.2015, in the light of the judgement from the Hon'ble High Court of Kerala dated 19.11.2021 in WP(C)No:42179, along with the proforma showing the qualification of the incumbents and other details in the department, is placed before the Standing Committee of the Syndicate on Teaching & Non teaching Staff of Private colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding proposal of initial appointment of Assistant Professors in the department Political Science, MSM College Kayamkulam and recommended the following.

1. to seek extension of time for a period of two months from the court to comply with the judgement.
2. to refer the matter to the Syndicate.

PROFORMA

Proposal for the approval initial appointment of Assistant Professor in Political Science at M.S.M College, Kayamkulam

Date of Notification – 05-06-2015 (Malayala Manorama, the Hindu, Indian Express, Madhyamam)

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01/01/2015	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible & Position of the teacher	Apportionment position		Remarks
						Open	Community	
1	Sri. Anas. N Date of Joining 20-10-2015	08.05.1990 24 years and 7 months.	2 nd Rank in open merit	B.A - First Class Percentage - 60.4 Mahatma Gandhi University, March 2011 M.A Political Science Distinction	Post Adalath workload - 58 hrs No of teachers permissible - 3	67	1	Against the retirement vacancy of P.S. Krishnan Unni, Associate Professor

				University of Hyderabad 2014 Reg No. 12SPMA18 UGC-NET RegNo: 32020032 held on December 2013	Position of the teacher-4			
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Proposal for the approval initial appointment of Assistant Professor in Political Science at M.S.M College, Kayamkulam

Date of Notification – 05-06-2015 (Malayala Manorama, the Hindu, Indian Express, Madhyamam)

Sl . No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01/01/2015	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible & Position of the teacher	Apportionment position		Remarks
						Open	Community	
2	Dr.Jayaprakash. M.K Date of Joining :20-10-2015	25.05.1979 35 years and 7 Months	1 st Rank in open merit	M.A Political Science Percentage-59 Second Class, University of Kerala, 2002 Reg No. POL 00517/2002 Ph.D Sub: Political Science University of Kerala, Reg No.4925 Date of issue 08/07/2014	Post Adalath workload -58 hrs No of teachers permissible-3 Position of the teacher-3	68	1	Against the retirement vacancy of Dr.Varghese Thomas,Associate Professor

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.12.2021, be approved.

FURTHER RESOLVED to take immediate steps to comply the judgement of the Hon'ble High Court dated 19.11.2021 in WP (C) No.42179.

ALSO RESOLVED to place the proposal for initial appointment of Assistant Professors in the Department of Political Science, MSM College, Kayamkulam before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

ALSO RESOLVED that the judgement of the Hon'ble High Court dated 19.11.2021 in WP (C) No.42179 regarding the approval of initial appointment of Assistant Professors in the Department of Political Science at M.S.M College, Kayamkulam be intimated to the Government.

Item No.35.56.A4 : MSM College Kayamkulam- Placement/ promotion as Professor with retropective effect - in accordance with UGC Regulations 2010- in respect of Dr.Bhadrakumari S-reg

(37611/2021/UOK)

The Manager Cum Secretary, MSM College, Kayamkulam has forwarded the proposal for placement/ promotion of Dr.Bhadrakumari.S as Professor w.e.f 05-01-2010 as per UGC Regulations 2010.

Dr.Bhadrakumari S has been promoted as Professor in the Physics w.e.f 18.07.2018 as per the recommendations of the duly constituted Selection Committee in accordance with UGC Regulations 2018 and appointed as the Principal of MSM College, Kayamkulam w.e.f 01.06.2021. Now it is requested to sanction Professorship to Dr.Bhadrakumari S w.e.f 05.01.2010 as per UGC Regulations 2010.

In this context the following may be noted

The post of Professor in colleges is envisaged in the UGC Regulations 2010. In the light of the judgment of the Hon'ble Supreme Court dated 17.07.2018 in SLP (C) No.18938-18942/2017,the University vide U.O No.Ac FII/General/UGC-R-2010/2018 dated 30.11.2018 had implemented the UGC Regulations 2010 w.e.f 23.02.2016 And templates for placement/promotion of Teachers were also issued. (Templates along with API summary sheet for CAS Promotion as Professor is attached herewith).But, the Government had not sanctioned the Professor Post in Aided Colleges either through direct appointment or by promotion in accordance with UGC Regulations 2010 in Private Aided Colleges.

Clause 6.4.B.1.IV of the UGC Regulations, 2018 provides the criteria for Placement/ Promotion of Professors in Colleges.

The Government of Kerala has issued **G.O (P)No.18/2019/HEDN** dated 29/06/2019, to accept the revised UGC Scheme for revision of pay scales, where in it is mentioned that the qualification for the recruitment and Career Advancement Scheme for teachers mentioned in the notification of the UGC Regulations, 2018, will be **deemed to come into force with effect from 18/07/2018**, the date of gazette notification of the Regulations, 2018 by the UGC.

Subsequent to the G.O dated, 29/06/2019, mentioned above, the Government vide G.O.(P)No.28/2019/HEDN dated 29.09.2019 was pleased to approve and implement the UGC Regulations, 2018 as such.

The Government of Kerala vide G.O (P) No.9/2021/H.Edn dated 20.02.2021 instituted the promotion of Professor in the cadre of teachers in collegiate service in accordance with the norms, standards and procedures set out in the UGC Regulations 2018.The same has been implemented in the University vide U O No Ac.FII/ General/ UGC-R -2018/ 2021 dated 16. 03. 2021 with immediate effect.

Now Dr.Bhadrakumari S, has claimed that she is fully qualified for promotion as Professor on 05.10.2010 as per UGC Regulations 2010 and hence requested to sanction her the same with retropective effect ie; w.e.f 05.01.2010

In the light of the facts that, **the Government the paymaster, had not sanctioned the post of Professors in Private Aided college teachers before 18.07.2018 in accordance with the provisions in the UGC Regulations 2010, the matter regarding the proposal for the approval of the CAS promotion Dr.Bhadrakumari.S as Professor with effect from 05.01.2010 as per UGC Regulations 2010, is placed before the Standing Committee of the Syndicate on Teaching & Non Teaching Staff of Private Colleges for consideration and appropriate recommendation.**

The Standing Committee considered the matter regarding **proposal of Placement/promotion as Professor with retropective effect -in accordance with UGC Regulations 2010- in respect of Dr.Bhadrakumari S, MSM College Kayamkulam and recommended to seek opinion from the Government in the matter.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.12.2021, be approved.

Item No.35.56.A5 : *Mar Ivanios College, Thiruvananthapuram-Proposal for the approval of placement/ promotion as Professor-Dr.Cherian John, Associate Professor in English w.e.f 18.07.2018-reg.*

(34578 /2021/UOK)

The Manager, Malankara Syrian Catholic Colleges, Thiruvananthapuram has forwarded the proposal for the Placement/Promotion of Dr.Cherian John as Professor in the Department of English in Mar Ivanios College, Thiruvananthapuram.

The Service details of Dr.Cherian John is as follows:

Qualifications	1. M.A English with first class from University of Kerala in April 1981 2. UGC NET held in January 1991 3. PhD in English from Kerala University on 30.11.2009.
Date of entry into service	11.09.1995
Date of beginning into continuous service	11.09.1995
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	11.09.2001
Date of Promotion to Selection Grade	11.09.2006
Date of promotion to Associate Professor	11.09.2009
Proposed date of placement/ promotion as Professor	18.07.2018 F N
U G C Regulation applicable	UGC Regulations 2010 (4th amendment)

The Manager has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.Cherian John as per UGC Regulations 2010 -IV amendment for promotion from Associate Professor Academic Level 13A to Professor Academic Level 14.The Teacher had entered into service on 11.09.1995 at St.Josephs College Devagiri and later relieved from the college on 31.05.1996 to take up employment as Assistant Professor in English Mar Ivanios College Trivandrum. He joined as Assistant Professor in English Mar Ivanios College Trivandrum w.e.f 01.06.1996.

On verification of the proposal it seen that Dr.Cherian John has submitted the proposal for promotion w.e.f 18.07.2018, but as per the criteria stipulated in appendix to U.O No. AcFII/General/UGC-R-2010/2018 dated 30.11.2018 Appendix I(d) for CAS promotion as Professor (2010 Regulations-IV amendment).

It may be noted that the post of Professor in colleges is envisaged in the UGC Regulations 2010 and UGC Regulations 2018. But, the Government has not approved Professor Post in Aided Colleges either through direct appointment or by promotion as per UGC Regulations 2010.

The Government of Kerala has issued G.O(P)No.18/2019/HEDN dated 29/06/2019, to accept the revised UGC Scheme for revision of pay scales, where in it is mentioned that the qualification for the recruitment and Career Advancement Scheme for teachers mentioned in the notification of the UGC Regulations, 2018, will be deemed to come into force with effect from 18/07/2018, the date of gazette notification of the Regulations, 2018 by the UGC.

The Government vide G.O(P) No.9/2021/H.Edn dated 20.02.2021 has implemented Career Advancement Promotion of Professors in Government and Aided Colleges, in accordance with the norms, standards and procedures set out in the UGC Regulations 2018 and in the University with immediate effect vide U O No Ac.FII / General / UGC-R -2018 / 2021 dated 16. 03. 2021.

Clause 6.4.B.1.IV of the UGC Regulations, 2018 provides the criteria for placement/ promotion in colleges.

Whereas clause 6.3 of UGC Regulations 2018 stipulates that the criteria under Career Advancement Scheme laid down under these Regulations shall be effective from the date of notification of these Regulations. However, to avoid hardship to those faculty members who have already qualified or are likely to qualify shortly under the existing regulations, **a choice maybe given to them, for being considered for promotions under the existing Regulations. This option can be exercised only within three years from the date of notification of these Regulations.** ie; the incumbents can opt either 2010 Regulations or 2018 Regulation for CAS promotions upto

17.08.2021.As date due date of promotion of Dr.Cherian John is stipulated as 18.07.2018, he can opt either UGC Regulations 2010 or 2018 for promotion.

The criteria for for promotion as Professor as per the appendix to U.O No. AcFII/General/UGC-R-2010/2018 dated 30.11.2018 Appendic I(d) for CAS promotion as Professor (2010 Regulations is as follows:

- completed 3 years of service in stage IV
- PhD Degree
- Minimum 5 Publications since placed in stage 3
- Verified API Score in Category I-Minimum 225(75/year)
- Verified API Score in Category II-Minimum 45(15/year)
- Verified API Score in Category III-Minimum 20/year or 60 in assessment period.
- Verified API Score in Category I & II- Minimum 300(100/year)

As per the minutes of the Selection committee held on 08.10.2021,Dr.Cherian John, Associate Professor attained scores as stipulated in UGC Regulations 2010 as detailed below.

Category I-471

Category II-191

Category III-226

Category I & II (Minimum 300 (100/ year)-417 and had 5 research publications since placed in stage III.

Accordingly the proposal for placement/promotion as Professor w.e.f 18.07.2018, as per the eligiblity criteria stipulated in U G C Regulations 2010- IV amendment in respect of Dr.Cherian John, Associate Professor in English, Mar Ivanios College Trivandrum is placed before the standing Committee of the Syndicate on Teaching & Non Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding proposal of Placement/ promotion as Professor - Dr.Cherian John, Associate Professor in English, Mar Ivanios College, Thiruvananthapuram w.e.f 18.07.2018 and recommended to refer the item to Syndicate.

Resolution of the Syndicate

RESOLVED to seek opinion of the Standing Counsel regarding the Placement/ promotion as Professor - Dr.Cherian John, Associate Professor in English, Mar Ivanios College, Thiruvananthapuram.

Item No.35.56.B1: ***Mannaniya College of Arts & Science, Pangode -Placement/Promotion proposal of Dr. Anvarshah S , Assistant Professor, Department of Arabic from Academic level 10 to Academic level 11 w.e.f 03.02.2018 FN - Approval-Reg.***

(Ac FII/26790/2021)

The Principal, Mannaniya College of Arts & Science, Pangode has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Anvarshah S, Assistant Professor, Department of Arabic from Academic level 10 to Academic level 11 w.e.f 03.02.2018 F.N.

The Service details of Dr. Anvarshah S are as follows.

Qualifications	M A- in Arabic-University of Kerala – May 2006 M Phil – in Arabic-University of Kerala - Jan 2009 PhD in Arabic- University of Kerala-June 2013
Date of first entry in to Service	03.02.2014
Date of entry into Continuous Service	03.02.2014
L.W.A availed	nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 04.03.2020 to 11.03.2020 & 29.07.2020 to 03.08.2020 (due to Covid-19

	interruptions) 2. OC -UGC HRDC,University of Kerala, Kariavattom from 20.06.2018 to 17.07.2018
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	03.02.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 03.02.2014 F.N and it was approved by University of Kerala vide U.O No.Ac FV/16965/2014 dated 25.06.2014. He has completed his four years of service (Since two years exemption availed on account of PhD) on 02.02.2018 F.N, for being promoted as Assistant Professor Academic level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2014 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 08.04.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 03.02.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr. Anvarshah S completed Refresher Course on 03.08.2020, which is after the due date of promotion. *Clause 6.3.VIII of UGC Regulations 2018 envisages that “the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31st December, 2018”. Hence date of promotion is w.e.f. 03.02.2018 FN.*

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr. Anvarshah S, Assistant Professor, Department of Arabic, Mannaniya College of Arts & Science, Pangode from Academic level 10 to Academic level 11 w.e.f 03.02.2018 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the matter regarding Placement/Promotion proposal of Dr. Anvarshah S., Assistant Professor, Department of Arabic, Mannaniya College of Arts & Science, Pangode from Academic level 10 to Academic level 11 w.e.f 03.02.2018 FN and recommended to approve the proposal.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.12.2021, be approved.

Item No.35.56.B2 : **MMNSS College, Kottiyam – Placement/Promotion of Dr. Jayalekshmi R, Assistant Professor Academic Level 10, Department of Botany to Assistant Professor Academic Level 11 w.e.f 20.08.2018 FN- Approval – Reg.**
(31877/Ac FII/2021/UOK)

The Principal, MMNSS College, Kottiyam has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Jayalekshmi R, Assistant Professor Academic Level 10, Department of Botany to Assistant Professor Academic Level 11 w.e.f 20.08.2018 FN.

The Service details of Dr. Jayalekshmi R are as follows.

Qualifications	1. M.Sc Botany– 1998 – University of Kerala 2. Ph.D – Botany– 23.04.2014 – MG University
Date of first entry in to Service	20.08.2014 FN

Date of entry into continuous service	20.08.2014 FN
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. R.C from UGC-HRDC- University of Kerala from 06.09.2018 to 26.09.2018. 2. O.C from UGC-HRDC-University of Kerala from 28.02.2018 to 27.03.2018.
Refresher / Orientation Course due	Nil
Proposed date of Promotion	20.08.2018 FN

On verification of the Service Book of Dr. Jayalekshmi R, it is found that the teacher had entered into service as Assistant Professor on 20.08.2014 FN at NSS College, Nilamel vide Order No: AcFII/41451/2014 dtd 08.07.2015. She has awarded Ph.D degree 23.04.2014 and completed four years of service on 19.08.2018 for being promoted as Assistant Professor Academic Level 11 w.e.f 20.08.2018 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 Option A** for the assessment periods 2014 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 3rd May 2021 at MMNSS College, Kottiyam it is stated that the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 11 w.e.f 20.08.2018 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr. Jayalekshmi R has completed Refresher Course on 26.09.2018, which is after the due date of promotion. *Clause 6.3.VIII of UGC Regulations 2018 envisages that "the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31st December, 2018". Hence date of promotion is w.e.f. 20.08.2018 FN.*

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr. Jayalekshmi R, Assistant Professor Academic Level 10, Department of Botany to Assistant Professor Academic Level 11 w.e.f 20.08.2018 FN based on UGC Regulations, 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding Placement/Promotion proposal of Dr. Jayalekshmi R, Assistant Professor Academic Level 10, Department of Botany, MMNSS College, Kottiyam to Assistant Professor Academic Level 11 w.e.f 20.08.2018 FN and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.12.2021, be approved.

Item No.35.56.B3: ***NSS College, Pandalam– Placement/Promotion of Dr. Krishnakumar A, Assistant Professor Academic Level 10, Department of History to Assistant Professor Academic Level 11 w.e.f 31.01.2020- Approval – Reg. (31882/Ac FII/2021/UOK)***

The Principal, NSS College, Pandalam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Krishnakumar A, Assistant Professor Academic Level 10, Department of History to Assistant Professor Academic Level 11 w.e.f 31.01.2020.

The Service details of Dr. Krishnakumar A are as follows.

	1. MA History – 2004 – University of Kerala
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Qualifications	2. Ph.D – History – 31.01.2020 – MG University
Date of first entry in to Service	01.09.2015 FN
Date of entry into continuous service	01.09.2015 FN
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. R.C from UGC-HRDC- Kannur University from 11.07.2019 to 24.07.2019 2. O.C from UGC-HRDC-Punjabi University from 01.02.2018 to 28.02.2018.
Refresher / Orientation Course due	Nil
Proposed date of Promotion	31.01.2020

On verification of the Service Book of Dr. Krishnakumar A, it is found that the teacher had entered into service as Assistant Professor on 01.09.2015 FN at NSS Hindu College, Changanassery vide Order No: 4833/B1/Acad/2016 dtd 30.08.2016 of MG University. He had completed four years of service on 31.08.2019 and was awarded Ph.D Degree on 31.01.2020 for being promoted as Assistant Professor (Academic Level 11) w.e.f 31.01.2020.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 Option A** for the assessment periods 2015 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 27th April 2021 at NSS College, Pandalam, it is stated that the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 11 w.e.f 31.01.2020.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr. Krishnakumar A, Assistant Professor Academic Level 10, Department of History to Assistant Professor Academic Level 11 w.e.f 31.01.2020** based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding Placement/Promotion proposal of Dr. Krishnakumar A, Assistant Professor Academic Level 10, Department of History, NSS College, Pandalam to Assistant Professor Academic Level 11 w.e.f 31.01.2020 and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.12.2021, be approved.

Item No.35.56.B4: Sree Ayyappa College, Eramallikkara - Placement/Promotion proposal of Dr. Remya L, Assistant Professor, Department of Hindi from Stage I to Stage II (AGP 6000 to 7000) w.e.f 01.08.2016 FN -Approval-Reg.

(Ac FII/27743/2021)

The Principal, Sree Ayyappa College, Eramallikkara has forwarded a proposal regarding the Placement/Promotion in respect of Dr Remya L, Assistant Professor, Department of Hindi from Stage I to Stage II (AGP 6000 to 7000), w.e.f 01.08.2016 FN

The Service details of **Dr Remya L** are as follows.

Qualifications	1. MA-Hindi – June, 2004 - University of Kerala 2. Ph.D – Hindi – 20.12.2010 - University of Kerala
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Date of first entry in to Service	31.07.2012 AN
Date of entry into Continuous Service	31.07.2012 AN
L.W.A availed	14.08.2013 to 12.09.2013 – 30 days 19.02.2014 to 30.03.2014 - 40 days 16.06.2014 to 03.09.2014 – 80 days 17.03.2015 to 30.03.2015 – 14 days Total – 164 days (On Medical Grounds)
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Winter School Programme (Multidisciplinary Refresher Course) – UGC- HRDC – University of Kerala from 16.02.2017 to 08.03.2017 2. OC -UGC HRDC, University of Kerala, Thiruvananthapuram from 10.08.2016 to 06.09.2016.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	01.08.2016 FN

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 01.08.2016 FN and it was approved by University of Kerala vide U.O No. Ac.F III/2/54822/2012 dtd 01.03.2013. She has availed 164 days of leave without allowances with the support of Medical Certificate in the assessment period. As per KSR Part I Rule 33(b)(2), all leave except leave without allowances taken otherwise than on medical certificate will count for increment. She was awarded Ph.D on 2010 and completed four years of service for being promoted as Assistant Professor with AGP 7000/- w.e.f 01.08.2016 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2012 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 16th March 2021 at Sree Ayyappa College, Eramallikkara, it is stated that the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 01.08.2016 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr Remya L had completed Refresher Course on 08.03.2017 and Orientation Course on 06.09.2016, which is after the due date of promotion. Clause 6.3.VIII of UGC Regulations 2018 envisages that “the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31st December, 2018”. Hence date of promotion is w.e.f. 01.08.2016 FN.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr Remya L, Assistant Professor, Department of Hindi from Stage I to Stage II (AGP 6000 to 7000), w.e.f 01.08.2016 FN is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation

The Standing Committee considered the matter regarding Placement/Promotion proposal of Dr. Remya L, Assistant Professor, Department of Hindi from Stage I to Stage II (AGP 6000 to 7000) w.e.f 01.08.2016 FN and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.12.2021, be approved.

Item No.35.56.B5: Introduction of Rotation of Headship in the Departments of Aided Colleges-reg .

(Ac F II/21684/ 2021)

Dr M.Vijayan Pillai, Member Syndicate and Convenor, Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges requested to take appropriate action to introduce Rotation of Headships in the departments of Aided Colleges affiliated to University of Kerala.

The Syndicate at its meeting held on 17.08.2021 considered the matter vide item no: 31.133 and resolved to approve the proposal regarding the introduction of Rotation of Headships in the Departments of Aided Colleges affiliated to University of Kerala in principle. **The Syndicate further resolved to constitute a Sub-Committee consisting of Dr. M. Vijayan Pillai, Dr. K. B. Manoj, Prof. K. Lalitha, Sri. Arunkumar R. and Sri. J. Jairaj, Members Syndicate to fix the norms of Rotation of Headships in the Departments of Aided Colleges Affiliated to University of Kerala.**

The minutes of the meeting of the Sub Committee of the Syndicate on rotation of headship in private aided colleges along with the proposed amendment was considered by the Syndicate held in 04.12.2021 and had resolved to authorise the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges to discuss with Teachers Organisations about the proposed amendment.

The sub committee discussed the proposals with representatives of Teachers Organisation convened on 15.12.2021 and discussed in detail each clause and suggested some amendments.

The proposed amendment after incorporating the suggestions agreed to in the above meeting is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

It is proposed to include 'Head of the Department in Private Aided Colleges' to the Kerala University First Statutes 1979 Chapter 4-A Statute 72.B as follows:

72.B Head of the Department:-

- 1. The Professor/Associate Professor of a Department shall be the Head of the Department. In the absence of Professor/Associate Professor, Assistant Professor shall be nominated as the Head of the Department in charge.*
- 2. The Head of the Department shall be nominated on a rotation basis for three years starting with the seniormost teacher of the Department. The Principal shall nominate the senior most Professor as the Head of the Department for a period of three years and at the end of the three year, next senior most Professor shall be nominated.*
- 3. After all the Professors are given a turn, the rotation shall then be implemented among Associate Professors as per seniority.*
- 4. It shall however be open to the teacher who has been nominated as the Head of the Department to make a request that he shall be relieved of such a responsibility for academic reasons. In such case the next senior most teacher shall be the Head of the Department.*
- 5. Associate Professor/Assistant Professor joining the Department consequent to Inter University transfer shall be considered only in the absence of senior Assistant Professors senior to them with regard to the seniority of service in the present University.*
- 6. In the absence of Professor/Associate Professor, an approved teacher having at least three years of permanent service within the University shall be eligible for Head of the Department in charge on the basis of seniority of service in the University.*
- 7. Even though a senior teacher join the department after the appointment of a teacher as HOD, the teacher appointed as HOD shall continue in the post till the completion of his/her specified tenure or till he/she relinquish the same.*
- 8. In Departments where there are no Professors or Associate Professors, the Headship shall be rotated among the Assistant Professors. The other members of the teaching staff shall work under the direction of the Head of the Department and shall assist him in the performance of his duties.*
- 9. Posting of Head of the Department shall be effected within the first week of June of every academic year. If the Head of the Department retires or relieved from the college, Headship will be effected the next day.*

10. A teacher shall be eligible to take up Headship only if he/she has a minimum of 6 months service remaining till retirement.
11. If an Assistant Professor is in charge of the Department and a new teacher who is senior to the Head of the Department in charge joins the Department by transfer or a teacher in the Department gets promoted to Associate Professor, the Head of Department in charge will continue upto the March of the Academic Year in which the senior teacher joins the concerned department.

The Standing Committee considered the matter regarding introduction of Rotation of Headship in the Departments of Aided Colleges and recommended the following

1. to approve the above proposals with the following modifications
 - a. Clause 4 may be modified as '*It shall however be open to the teacher who has been nominated as the Head of the Department to relinquish the nominations on genuine grounds. In such case the next senior most teacher shall be the Head of the Department.*'
 - b. Clause 5 may be modified as '*Assistant Professor joining the Department consequent to Inter University transfer shall be considered only in the absence of Assistant Professors senior to them with regard to the seniority of service in the present University.*'
 - c. Clause 6 may be modified as '*In the absence of Professor/Associate Professor, an approved teacher having at least three years of permanent service within the University shall be eligible for Head of the Department in charge.*'
 - d. Clause 7 may be modified as '*Even though a senior teacher joins the department after the nomination of a teacher as Head of Department, the teacher nominated as Head of Department shall continue in the post till the completion of his/her specified tenure or till he/she relinquish the same.*'
 - e. Clause 9 may be modified as '*Posting of Head of the Department shall be effected within the first half of June of every academic year. If the Head of the Department retires or relieves from the college, Headship will be effected the next day.*'

2. to place the proposals before the Senate for making necessary amendments in the Statutes.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.12.2021, be approved.

Item No.35.56.B6: *N.S.S College, Nilamel - Placement / Promotion proposal in respect of Dr. Anila L., Department of Bio-Chemistry to Associate Professor (from Academic Level 12 to Academic Level 13A), w.e.f 12.12.2017 FN-reg. (Ac. FII/38421/2021)*

The Principal, N.S.S College, Nilamel had forwarded a proposal regarding the Placement / Promotion in respect of **Dr. Anila L.**, Department of **Bio-Chemistry** to Associate Professor (from Academic Level 12 to Academic Level 13A), w.e.f **12.12.2017 FN**.

The service details of **Dr. Anila L.** are as follows.

Qualifications	M.Sc in Bio-Chemistry -Awarded on 1996 - University of Kerala M.Phil in Bio-Chemistry -Awarded on 1998 - University of Kerala Ph.D -Awarded on 16.08.2003 - University of Kerala
Date of first entry in to Collegiate Service	12.12.2005 FN
L.W.A availed	122 days with Medical Certificate
Date of Placement to Assistant Professor with AGP 7000/-	12.12.2009 FN
Date of Placement to Assistant Professor with AGP 8000/-	12.12.2014 FN
Date of completion of 3 years of service as	11.12.2017 FN

Assistant Professor with AGP 8000/-	
Proposed Date of placement to Associate Professor Academic Level 13A	12.12.2017 FN
Short Term Course attended, duration and name of the University.	1. One Week Short Term course from UGC, HRDC University of Kerala, Kariavattom from 06.11.2017 to 11.11.2017 2. Short term Course from UGC, HRDC University of Kerala, Kariavattom from 18.07.2018 to 25.07.2018.

On verification of the Service Book of **Dr. Anila L.**, it is found that the teacher had entered into service as Lecturer on 12.12.2005 FN. She was promoted to Assistant Professor Stage II with AGP 7000/- as on 12.12.2009 (since two year exemption is given as she is awarded PhD). She is re designated as Assistant Professor with AGP 6000/- by the Deputy DCE on 20.08.2010. She was promoted to Assistant Professor Stage III with AGP 8000/- as on 12.12.2004 FN. She had completed her three years of service on 11.12.2017 for being promoted as Associate Professor (Academic level 13A).

On the verification of the Service Book, it may be noted that she had availed LWA for 122 days with medical certificate.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for **option A** with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

In the Minutes of the Screening Committee held on 23rd September 2021, it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the API scores for various categories have been verified and the Committee found the faculty has sufficient grade in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommended **Dr. Anila L.** for promotion to the post of Associate Professor (Academic level 13A), w.e.f 12.12.2017 FN.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Anila L., Assistant Professor Academic Level 12, Department of Bio-Chemistry to Associate Professor Academic Level 13A, w.e.f 12.12.2017 FN in N.S.S College, Nilamel** is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding Placement/Promotion proposal of Dr. Anila L., Department of Bio-Chemistry, N.S.S College, Nilamel to Associate Professor (from Academic Level 12 to Academic Level 13A), w.e.f 12.12.2017 and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.12.2021, be approved.

Item No.35.56.C 1 : S.N Colleges - Initial appointment of Assistant Professors in various subjects- recommendation - reg.

(29599/Ac F III/2020/UOK)

The Manager, S.N. Colleges, Kollam has forwarded proposals for the approval of appointment of Assistant Professors in various subjects in colleges under the S.N Trusts affiliated to the University.

The notification for the posts appeared in 4 leading dailies on 01-01-2020. The Government have deputed its nominee to the Selection Committee authorizing appointment against posts in various subjects, vide Government nominee letter no.D2/214/2019/H.Edn dated 25-11-2019. The

interview was conducted by constituting Selection Committee for each subjects as per the guidelines of UGC Regulations 2018.

As per the UGC Regulations 2018, the academic score as specified in Appendix II, Table 3A, shall be considered for shortlisting the candidates for interview. Accordingly, the following marks have to be awarded to candidates having Ph.D and NET/NET with JRF.

Ph.D only	-	25
NET	-	8
NET+JRF	-	10.

In the template of score sheet uploaded by the University for selection of Assistant Professors in colleges(as per UGC Regulations 2018) in its website, the maximum marks for Ph.D is given as 25, the marks for NET is 8 and NET with JRF is 10.

The Selection Committee has awarded the marks for Ph.D and also for NET/ NET+JRF in the score sheet. However, for PhD holders with NET/ NET+JRF ,they have not considered the marks of NET/ NET+JRF, for ranking. i.e.only 25 marks has been awarded to the candidates with Ph.D and NET / NET +JRF, whereas they are eligible for a maximum of 33 marks(25+8) (if the candidate has NET) and 35 marks(25+10) (for those with NET+JRF). The same pattern has been followed by the Selection Committees in all the subjects. It seems that the Selection Committees were under the impression that for a Ph.D holder, the marks should not exceed 25. They have awarded marks for NET/ NET+JRF but the same has not been reckoned for ranking.

The following points are to benoted:-

1. On verification of the score sheet, it is found that only 25 marks is awarded to the candidates with both Ph.D and NET / NET + JRF. If the marks for NET / NET +JRF is awarded to the Ph.D holders, the rank position of the candidates will change for the subjects such as History, Hindi, Philosophy, Economics, Chemistry, Sanskrit and Zoology.
2. The same discrepancy is noted for the subjects such as English, Commerce and Geology for which only first rank holders have both NET and Ph.D. Even if the marks for NET/ NET +JRF is awarded holders, the rank position of none of the candidates will change.
3. It may be noted that for the subjects such as Music, Mathematics, Physics, Political Science, and Botany, none of the candidates has both Ph.D and NET and hence rank position will not change. The matter regarding the approval of initial appointment of Assistant Professors of various subjects in colleges under the S.N Trusts was placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09-04-2021 and it was recommended to form a Committee to study the matter with the following members; Dr.Vijayan Pillai M., Dr.Unnikrishnan Nair, Sri.Arun Kumar R., Dr.K.Lalitha and Dr.Naseeb. The Syndicate held on 07-05-2021, vide item.No.27.80.02, resolved to approve the recommendation of the Standing Committee.

Accordingly, the matter was considered by the Sub- Committee held on 01-07-2021 and the following recommendations were made:

- (1) To process proposals received in the University for the approval of initial appointments made with subjects English, Commerce, Geology, Music, Mathematics, Physics, Political Science and Botany as there are no variations in the rank positions of the candidates as per the norms approved by the University for the selection of Assistant Professors vide U.O No.AcFII/ General / UGC - R – 2018 /2019 dated 02-09-2019.
- (2) The appointments made in the subjects History, Hindi, Philosophy, Economics, Zoology, Chemistry and Sanskrit shall be examined in accordance with the templates to be made for the selection of Assistant Professors as per UGC Regulations 2018.

The minutes of the sub committee held on 01-07-2021 was placed before the Syndicate on 02-07-2021 and the Syndicate, vide item.No.29.69, resolved that the item be referred to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges. Hence the item was again placed before the Standing Committee held on 19-07-2021 and the committee recommended the minutes of the sub committee. Accordingly, the Syndicate, vide item no. 30.65.C4, at its meeting on 23.07.2021 approved the recommendations of the Standing Committee.

As per the resolution of the Syndicate above, the proposals for the initial appointment of Assistant Professors in subjects such as **English, Commerce, Geology, Music, Mathematics,**

Physics, Political Science, and Botany in various S.N. Colleges received by the University were placed before the Syndicate for their approval and the Assistant Professors concerned in all the subjects except for the subject Political Science were issued approval orders by the University. However, in the case of the rest of the seven subjects namely **Economics, Zoology, Philosophy, Hindi, History, Chemistry, and Sanskrit** in which appointments have been done but proposals for their approval have not yet been considered by the University due to change in rank positions among the candidates attended the interview.

Hence the matters are once again placed before the sub committee held on 15.12.2021 for specific recommendations with regard to the proposals for the approval of the initial appointment of Assistant Professors in Economics, Zoology, Philosophy, Hindi, History, Chemistry, and Sanskrit in various S.N Colleges and the Committee recommended the following:

- (1) To process the proposals in Zoology and Philosophy as the appointed candidates are selected from the community merit list and the rank positions in the community merit are not changed.
- (2) To process proposal in respect of the first rank holder appointed in Hindi as the rank position of the first rank holder is not affected with the change in total score awarded in the score sheet.
- (3) To process proposal in respect of the first three rank holders appointed in Chemistry as the rank positions are not affected with the change in total score awarded in the score sheet.

As per the orders of the Vice-Chancellor, the minutes of the Sub Committee is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private colleges for consideration.

The Standing Committee considered the matter regarding Initial appointment of Assistant Professors in various subjects- S.N Colleges and recommended to approve the minutes of the Sub Committee proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.12.2021, be approved.

Item No.35.56.C2: *F.M.N College, Kollam - Placement / Promotion proposal in respect of Dr.Cynthia Catherine Michael, Department of English to Professor- Approval – Reg.*

(37989/Ac F III/2021/UOK)

The Drawing and Disbursing Officer, F.M.N College, Kollam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Cynthia Catherine Michael, Department of English from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 01-06-2021.

The service details of **Dr.Cynthia Catherine Michael** are as follows.

Qualifications	1. MA first Class in English Language & Literature from University of Kerala in 1992. 2. Qualified the NET exam held in December, 1993. 3. Ph.D in English awarded on 29.06.2013 from University of Kerala.
Date of first entry in to Service	01-02-1995 FN
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Lecturer Senior Scale	01-02-2001
Date of Placement to Lecturer Selection Grade	01-02-2006
Date of placement to Associate Professor with AGP 9000/-	01-02-2009
Proposed date of placement to Professor (Academic Level 14)	01.06.2021
UGC Regulations applied	UGC Regulations 2018

The D.D.O, F.M.N College, Kollam has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS prorma for promotion from Associate Professor to Professor with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to professor read as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.

iv) A minimum of 110 Research Score as per Appendix II, Table 2.

On verification, it is seen that Dr.Cynthia Catherine Michael has completed three years of service in Associate Professor (Academic Level 13), as on 01.06.2021. She has acquired Ph.D in English on 29.06.2013. As per the duly constituted Selection Committee report, the teacher has attained a score of **444**, for which the minimum required is 110 and he has the required number of publications to her credit. Supporting evidences of them have also been forwarded.

In the minutes of the Selection Committee, it has been stated that, the Committee carefully scrutinized the PBAS records of the workdone by the teacher and service records of the teacher. The grades required have been verified and the Committee found that the teacher has sufficient grades in the PBAS and hence the Committee recommends Dr.Cynthia Catherine Michael for promotion to the post of Professor (Academic Level 14), w.e.f **01-06-2021 FN**.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the placement/ promotion in respect of Dr.Cynthia Catherine Michael, Department of English from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 01-06-2021 in F.M.N. College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding Placement / Promotion proposal in respect of Dr.Cynthia Catherine Michael, Department of English, F.M.N College, Kollam to Professor and recommended to approve the proposal.

The meeting came to close at 04.00 PM

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.12.2021, be approved.

Item No.35.57

Approval granted to the appointment and extension of term of the appointment of DDOs in various colleges - Reporting of- Reg.

(Ac FII)

The Vice-Chancellor had approved the appointment and extension of the term of appointment of the following Drawing and Disbursing Officers (DDO) upon the request of the Managers of the respective colleges, subject to reporting to Syndicate. As such University orders were issued in this regard.

Sl. No:	Name of the College	Name of the DDO	Period	UO No:
1	HHMSPBNSS College for Women, Neeramankara	Dr. Devika S, Associate Professor in English	For a period of 3 months w.e.f 01.04.2021 (First Term)	U.O No. Ac F II/13525/2021 dated 15.04.2021
2	St. Gregorios College, Kottarakara	Smt. Jiji Peter, Associate Professor in English	For a period of 3 months w.e.f 01.06.2021(First Term)	UO No. Ac F II 17643/2021 dated 25.06.2021
3	St.Gregorios College, Kottarakara	Smt. Jiji Peter, Associate Professor	For a period of 3 months w.e.f 01.09.2021	UO No. Ac F II 4534/2021 dated

		in English	(Second Term)	03.09.2021
4	DB College, Sasthamcotta	Dr.C. Mini Chandran, Associate Professor, Department of Zoology	For a period of 3 months w.e.f 23.08.2021(Third Term)	U.O No.Ac.FII/ 9027/2021 dated 03.09.2021.
5	D B College, Sasthamcotta	Dr.B.Beena, Associate Professor, Department of Chemistry	For a period of 3 months w.e.f 25.10.2021 AN (First Term)	U.O No.Ac.FII/ 6309/2021 dated 15.11.2021.
6	Mannaniya College of Arts & Science, Pangode	Dr. Nazeer P, Associate Professor, Department of Islamic History	For a period of 3 months w.e.f 09.06.2021 (Tenth term)	U.O. No. Ac F II/ 9104/2018 dated 02.06.2021
7	Mannaniya College of Arts & Science, Pangode	Dr. Nazeer P, Associate Professor, Department of Islamic History	For a period of 3 months w.e.f 09.09.2021 FN (Eleventh Term)	U.O No. Ac.FII/ 4691/2021 dated 10.09.2021
8	MMNSS College, Kottiyam	Dr.K S Beena, Assistant Professor of Hindi	For a period of 3 months w.e.f 07.05.2021 (First Term)	UO No. Ac F II/ 16577/2021 dated 08.06.2021
9	MMNSS College, Kottiyam	Dr.Satheesh EN, Associate Professor of Mathematics	For a period of 3 months w.e.f 23.06.2021 (First Term)	UO No. Ac F II 19029/2021 dated 06.07.2021
10	MMNSS College, Kottiyam	Dr.Satheesh EN, Associate Professor of Mathematics	For a period of 3 months w.e.f 23.09.2021 (Second Term)	UO No. Ac F II/ 5196/2021 dated 04.10.2021
11	Sree Ayyappa College, Eramallikara	Sri. K.C Prakash, Associate Professor in Electronics	For a period of 3 months w.e.f 01.05.2021 (Fifth Term)	UO No. Ac FII/ 13008/2020 dated 06.05.2021
12	Sree Ayyappa College, Eramallikara	Sri. Prakash KC, Associate Professor in Electronics	For a period of 3 months w.e.f 01.08.2021 (Sixth Term)	UO No. Ac F II/ 13008/2020 dated 04.08.2021
13	Sree Ayyappa College, Eramallikara	Sri. Prakash KC, Associate Professor in Electronics	For a period of 3 months w.e.f 01.11.2021 (Seventh Term)	UO No. Ac F II/ 6146/2021 dated 10.11.2021
14	St. Cyril's College, Adoor	Smt. Anitha Thomas, Associate Professor in Chemistry	For a period of 3 months w.e.f 16.08.2021 (First Term)	UO No: Ac FII/ 4543/2021 dtd 03.09.2021
15	St. Cyril's College, Adoor	Smt. Anitha Thomas, Associate Professor in Chemistry	For a period of 3 months w.e.f 16.11.2021 (Second Term)	UO No: Ac FII/ 6291/2021 dtd 16.11.2021
16	MG College, Thiruvananthapuram	Dr. Sakthibabu RL, Assistant Professor in Zoology	For a period of 3 months w.e.f 01.04.2021(First Term)	U.O. No. Ac FII/ 13119/2021 dated 12.04.2021
17	MG College, Thiruvananthapuram	Dr.Ampili M, Associate professor in Zoology	For a period of 3 months w.e.f 23.06.2021 (First Term)	U.O. No. Ac F II/ 18425/2021 dated 01.07.2021
18	MG College, Thiruvananthapuram	Dr. Ampili M, Associate professor in Zoology	For a period of 3 months w.e.f 23.09.2021 (Second Term)	U.O. No. Ac F II/ 6517/2021 dated 30.09.2021
19	NSS College, Nilamel	Dr. Sindhurani JA, Associate Professor, Department of	For a period of 3 months w.e.f 01.06.2021 (First Term)	U.O No. Ac F II/ 17137/2021 dated 17.06.2021

		Biochemistry		
20	NSS College, Nilamel	Dr.S. Devika, Associate Professor in English	For a period of 3 months w.e.f 23.06.2021 (First Term)	UO No: Ac FII/ 18387/2021 dated 30.06.2021
21	NSS College, Nilamel	Dr. S. Devika, Associate Professor in English	For a period of 3 months w.e.f 23.09.2021 (Second Term)	UO No: Ac FII/ 5161/2021 dated 28.09.2021

The above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.58 Statutory Finance Committee – Minutes of the meeting –Approval of- reg. (FOS)

The minutes of the Statutory Finance Committee held at 11 a.m. on Thursday 23rd December, 2021 approved by the Hon'ble Vice-Chancellor is placed before the Syndicate for consideration.

MINUTES OF THE MEETING OF FINANCE COMMITTEE HELD ON 23RD DECEMBER 2021 AT 11 AM IN THE SYNDICATE ROOM, SH CAMPUS PALAYAM.

Members present :

1. Prof.(Dr.) V P Mahadevan Pillai, Vice Chancellor **Chairman**
2. Prof.(Dr.) P.P. Ajayakumar, Pro Vice Chancellor, Member
3. Dr.B. Rajendran, Member Senate, Member
4. Adv. K.H. Babujan, Member Syndicate, Member
5. Sri.S.D. Ferold Xavier, Additional Secretary (*Representing Additional Chief Secretary, Higher Education Department*), Member
6. Sri.Harikumar.G, Joint Secretary (*Representing Additional Chief Secretary, Finance Department*), Member
7. Dr.K.S Anil Kumar, Registrar, Invitee
8. Shri R. Mahadevan, Finance Officer, Secretary, SFC

The Hon'ble Vice Chancellor invited the members and requested the Finance Officer to present the Agenda.

1. Confirmation of minutes of the meeting held on 21.12.2020

Minutes of the meeting was read and confirmed.

2. Annual Accounts of the University for the year 2020-21.

The Finance Officer presented the Annual Accounts for the year 2020-21 before the Committee. Committee discussed the accounts and noted that the income under the head Examination Fee declined. It was explained that due to Covid 19 pandemic many examinations were rescheduled and has to be conducted at various district centres to help the students. The examination fees have been collected in subsequent financial year due to the above rescheduling. The Committee noted that additional expenditure has to be incurred due to the above mentioned facts. Committee suggested to regroup and classify the General Administration expenses accordingly.

The Finance Officer informed the Committee that a new accounting system is being evolved and accounts for the year 2021-22 will be prepared accordingly.

The Committee after detailed discussion recommended to place the Annual Accounts for the year 2020-21 before the Syndicate for consideration and approval.

3. Request for additional Grant in aid (Plan and Non Plan) from Government of Kerala for the year 2021-22.

The Committee noted that University has to follow up the Supplementary Demand for Grants submitted to the Government for getting additional grant in aid for the year 2021-22. Committed also noted that the additional grant in aid is due to Revision of pay, Pension and Dearness Allowance and Dearness Relief etc.

The Finance Committee discussed in detail the requirement of additional allocation under Non Plan (Block Grant) for the financial year 2021-22 and decided to follow up the matter with Government.

4. Revised Budget Estimates for 2021-22 and Budget Estimates for the year 2022-23.

The Finance Committee discussed the Revised Budget estimate for 2021-22 and Budget Estimates for the year 2022-23.

The Hon'ble Vice Chancellor informed that Committee, that the University is in the path to achieve the status of Centre of Excellence and is maintaining high NIRF ranking in the State. For achieving higher rank in NAAC accreditation sanctioning of sufficient number of Teaching posts is highly necessary for more research output like publication, patents etc. It was also informed that proposal for sanctioning of posts has already been submitted to the Hon'ble Chief Minister, Minister for Finance, Minister for Higher Education. The Vice Chancellor also requested the representatives of the Government to consider the request of the University for additional fund allocation and sanctioning of Teaching Posts.

The Member representing Finance Department, Government of Kerala informed that the proposal shall fully justify the requirement for sanctioning of additional posts along with UGC criteria. Member also ensured full co-operation and support to the University in achieving its goals. Member representing Higher Education, Government of Kerala also informed that priority is given for Higher Education despite the financial constraints of the Government and fund allocation will not be a problem.

The Committee also discussed the matter relating to the enhancement of fees in Self Financing Institutions under the University and noted that steps have already been initiated by the University in revamping the fee structure.

After detailed discussion recommended the same for the consideration and approval of the Syndicate.

Meeting came to an end by 12.00 pm.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of Finance Committee held on 23.12.2021, be approved.

Item.35.59 *Sweeping and Cleaning of Buildings and Premises of Senate House Campus to Thiruvananthapuram Dist. Casual Worker's welfare Co-Operative Society Ltd.No.2245 – Payment for the month of October, 2021 - reg.*

(Ad.AVIII)

Quotations were invited for the work of Sweeping & Cleaning of buildings and premises of the University Office, S.H.Campus, on contract basis and from the quotations received, the contract was awarded to Thiruvananthapuram District Casual Worker's welfare Co-Operative Society Ltd.No.2245, for a period of twelve months w.e.f 01/10/2021, vide U.O. no. Ad.AVIII.SH/Campus/Sw.&Cl./2021/001 dated 01.10.2021, in accordance with the resolution of the Syndicate held on 17.08.2021, on item no.31.105.01. As per the agreement dated 25/09/2021, the firm is eligible to claim Rs.4,11,230/- (Rupees Four Lakh Eleven Thousand Two hundred and Thirty only) including GST, per month, as wages for the said work.

In this context, it may be noted that, the EPF remittance certificate , ESI Certificate and Bank Guarantee are not furnished by the society till date.

Now, the society has submitted the invoice towards the wages for the month of October 2021 and the Finance, vide Endt.FOS.4242/Finance I/2021-22 dated 03-12-2021, has endorsed the payment subject to the condition that EPF & ESI remittance certificates and Bank Guarantee may be obtained. Accordingly, the Society was intimated to submit the EPF & ESI EPF & ESI remittance certificates and Bank Guarantee immediately.

On this, the Society had submitted a request that the wages may be paid for October 2021 without the EPF & ESI remittance certificate and Bank Guarantee and that the said documents may be submitted later, after this payment is issued. Considering the matter, the Vice-Chancellor had ordered to place the same before the Syndicate.

Hence, as per the orders of the Vice-Chancellor, the matter of payment of wages towards the

Sweeping & Cleaning works of the buildings and premises of the University Office, S.H.Campus, for the month of October 2021 along with the request of Thiruvananthapuram District Casual Worker's welfare Co- Operative Society, is placed before the Syndicate, for consideration.

Resolution of the Syndicate

RESOLVED to release the wages for the month of October, 2021 to Thiruvananthapuram District Casual Worker's Welfare Co-operative Society Ltd. No.2245, for sweeping and cleaning of buildings and premises of Senate House Campus, Palayam subject to condition that the EPF & ESI remittance certificate and bank guarantee shall be submitted immediately after the payment is released.

FURTHER RESOLVED to ensure that the wages shall be released with immediate effect.

Item No.35.60. Minutes of the meeting of the Standing Committee of the Syndicate on Finance—Approval of —reg. (Ad .A VI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 23.12.2021 at 10.00 a.m. is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Finance

Date & Time : 23rd Dec 2021, 10:00 a.m.

Venue : Syndicate Room, University Buildings

Members Present

1. Adv.K.H.Babujan(Convener)
2. Adv. A. Ajikumar (Member, Syndicate)
3. Dr. S. Nazeeb (Member, Syndicate)
4. Dr.Vijayan Pillai (Member, Syndicate)
5. Dr. K.B. Manoj (Member, Syndicate)
6. Adv. Muralidharan Pillai G. (Member, Syndicate)
7. Adv. B. Balachandran (Member, Syndicate)

Members Absent

1. Sri. Bijukumar G (Member, Syndicate)
2. Dr. K. G. Gopchandran (Member, Syndicate)
3. Sri. B.P Murali (Member, Syndicate)

Item No.35.60.01: Request for fixing fee for Training Programme-reg:-

(Ad AII)

The amount of fee for the Pre-Service Training Program for the Assistant Prison Officers at SICA vide U.O No.6190/2021/UOK dated 12.11.2021 above is as follows :

Fee	Amount
1.Registration fee	Rs.2500/-
2.Examination fee	Rs.1000/-
3.Certificate fee	Rs.500/-
Total (Rupees Four Thousand Only)	Rs.4000/-

But, vide Request dated 01.11.2021, the DIG Prison, South Zone has requested for favorable response regarding the fee of the above is as follows:

Fee	Amount
1.Registration fee(fee for enrolment)	Rs.2500/-
2.Examination fee(for marklist and certificate)	Rs.500/-
Total (Rupees Three Thousand Only)	Rs.3000/-

Hence, The Director, CACEE vide Letter No.CACEE/89/2021 dated 03.11.2021 has proposed the following fee considering the above request.

Fee	Amount
1.Registration fee(fee for enrolment)	Rs.2500/-

2.Examination fee(for marklist and certificate)	Rs.1000/-
Total (Rupees Three Thousand Five Hundred Only)	Rs.3500/-

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to approve the revised proposal of CACEE to fix the fee for the Pre -service training program to the Assistant Prison Officers at SICA as follows and to modify the UO dated 12.11.2021 accordingly.

Fee	Amount
1.Registration fee(fee for enrolment)	Rs.2500/-
2.Examination fee(for marklist and certificate)	Rs.1000/-
Total (Rupees Three Thousand Five Hundred Only)	Rs.3500/-

Resolution of the Syndicate	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 23 .12.2021, be approved.	

Item No.35.60.02: Draft Budget Estimates for the Financial Year 2022-2023 – Approval - reg. (Finance II)

The draft Budget Estimates of the University for the Financial Year 2022-2023 is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations.

DRAFT BUDGET ESTIMATES 2022-23

The anticipated figures (NON-PLAN) for the year 2022-23 are as shown below:

RECEIPTS	:	Rs. 56553.00 lakhs
EXPENDITURE	:	Rs. 56553.00 lakhs
DEFICIT	:	0

The revised estimates (NON-PLAN) for the year 2021-22 are as follows: (Amount in lakhs)

	Budget Estimates 2021-22 (Rs)	Revised Estimates 2021-22 (Rs)
RECEIPTS	52274.00	47263.00
EXPENDITURE	52441.00	47263.00
DEFICIT	167.00	0

The Committee considered the draft Budget Estimate for the financial year 2022-2023 and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 23 .12.2021, be approved.	

Item No.35.60.03: Annual Accounts 2020-21 – Approval – reg.

(Accounts II)

As per para 10, Chapter 6 of the Kerala University First Statutes, Syndicate shall consider the Annual Accounts of the University and place it before the Senate, for approval, at the Annual meeting. Annual Accounts approved by the Senate, is to be submitted to the Government for audit. On receipt of the audit report, Syndicate shall consider the same and forward the copies of the Annual accounts and Audit Report to the Senate and State Government.

As per section 9 of Kerala Local Fund Audit Act 1994, which over-rides other enactments, the executive authority of the Kerala University is liable to prepare the accounts of the University relating to a financial year for audit within four months of the close of the financial year.

Under section 22 of the Kerala Local Fund Audit Act 1994, if any provision contained in any other law, for the time being in force, relating to the audit of accounts of a Local authority or a Local Fund included in the schedule, is repugnant to the provisions of this act, the latter shall prevail and the former be void to the extent of such repugnancy.

In the light of the above the Annual Accounts of the University for the Financial Year 2020-21 is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation for approval by the Syndicate.

The Committee considered the draft Annual Accounts for the financial year 2020-2021 and recommended to place before the Syndicate for approval to lay the same before the Senate.

Resolution of the Syndicate	
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RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 23.12.2021, be approved.

Item No.35.60.04: PG Diploma in Clinical Embryology- BS 2021-22- consideration-reg: (Ac D)

The Budget Speech 2021-22 of University of Kerala earmarked an amount of Rs.2,00,000/- (Rupees Two Lakh Only) for starting PG Diploma in Clinical Embryology at Department of Zoology. The Budget Implementation Cell at its meeting held on 26.04.2021 vide item no.I.70 considered the matter and resolved to authorize the Head, Dept of Zoology in consultation with Dr.Sreejith.P, Assistant Professor, Dept of Zoology to submit a proposal in order to place the same before the Standing Committee of the Syndicate on Academics & Research for consideration.

The Head, Dept of Zoology has forwarded a proposal submitted by Dr.Sreejith.P, Assistant Professor, Dept of Zoology amounting to Rs.2,00,000/- (Rupees Two Lakh Only) for starting PG Diploma in Clinical Embryology at Department of Zoology. Administrative sanction was accorded vide U.O.No.Ac.D/2/13762/2019 dated 31.08.2021 for starting 'PG Diploma Course in Clinical Embryology' at Department of Zoology.

The Syndicate at its meeting held on 17.11.2021 vide item no 60.D3 considered the proposal for Rs 2,00,000/- (Rupees Two Lakh Only) regarding PG Diploma in Clinical Embryology and resolved to agree with the proposal. Further resolved to place the matter before the Standing Committee of the Syndicate on Finance as per the recommendations of the Standing Committee of the Syndicate on Academics & Research held on 15.11.2021. The Vice Chancellor has implemented the same.

Detailed proposal and expenditure statement are as follows:

Infertility is a fast growing phenomenon worldwide due to several factors like changing lifestyle, increased stress and delayed child seeking behaviour by couples. The studies estimated that about 1 in 6 couples suffer from infertility globally. Considering the current level of structured training in this field at international level and also considering the increased demand of trained professionals in this area, there is a very strong and urgent need to train candidates in this subject and mould them in a way so as to practice this field with at most dignity, respect and care to human life with strong ethical and moral principles.

1	Total intake of students	5 per year
2	Eligibility Criteria	A candidate who has passed Master's Degree in Life Sciences, Zoology, Biochemistry, Biotechnology, M.B.B.S, B.D.S and BAMS of University or an examination of other Indian Universities accepted by the Syndicate as equivalent to it is eligible.
3	Duration of the course	One year (two semesters) consisting of theories, practical classes and a project work/dissertation
4	Fees	Rs.50,000/- (Two semesters) 1st semester Rs.25,000/- 2nd semester Rs.25,000/- for getting training in IVF and ART from IVF centres in Kerala

Expenditure statement

Consumables	:	Rs75,000/-
Contingencies	:	Rs50,000/-
Honorarium for Guest Faculties	:	Rs30,000/-
Specimens for practicals	:	Rs20,000/-
Miscellaneous	:	Rs25,000/-
Total	:	Rs.2,00,000/- (Rupees Two Lakh Only)

As per orders of the Vice Chancellor, the proposal amounting to Rs.2,00,000/- (Rupees Two Lakh Only) for starting PG Diploma course in Clinical Embryology at Dept of Zoology is placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to approve the proposal for sanctioning an amount of Rs.2,00,000/- (Rupees Two lakh only) for starting PG Diploma Course in Clinical Embryology at the Department of Zoology.

The Committee also recommended to entrust the Head, Department of Zoology to submit the details of the distribution (utilization) of fees to be collected from the students.

The meeting came to an end at 11 am.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 23 .12.2021, be approved.

FURTHER RESOLVED to place the details of the distribution (utilization) of fees collected from the students before the Standing Committee of the Syndicate on Finance.

Item No.35.61 ഗ്രൂപ്പ് ഇൻഷുറൻസ് പദ്ധതി (GIS)സർവകലാശാലയിൽ നടപ്പിലാക്കുന്നത് സംബന്ധിച്ച്- (AdAV)

26.11.2021 ലെ സ.ഉ.(അച്ചടി)നമ്പർ. 156/2021/ധന പ്രകാരം ഗ്രൂപ്പ് ഇൻഷുറൻസ് പദ്ധതിയുമായി ബന്ധപ്പെട്ട് താഴെ പറയുന്ന തീരുമാനങ്ങൾ നടപ്പിലാക്കിക്കൊണ്ട് വൈസ്-ചാൻസലർ ഉത്തരവായിരിക്കുന്നു.

1. സർവകലാശാലയിൽ 01.01.2022ൽ 50 വയസ്സ് പൂർത്തിയാകാത്ത നിലവിൽ GIS പദ്ധതിയിൽ അംഗങ്ങളല്ലാത്ത എല്ലാ അധ്യാപകരെയും ജീവനക്കാരെയും GISപദ്ധതിയിൽ അംഗങ്ങളാക്കിക്കൊണ്ട് 2021 ഡിസംബർ മാസത്തെ ശമ്പളത്തിൽ നിന്നും പ്രീമിയം ഈടാക്കുന്നതാണ്.
2. നിലവിൽ GIS വരിക്കാരായ അധ്യാപകരുടെയും ജീവനക്കാരുടെയും പ്രീമിയം മേൽപ്പറഞ്ഞ ഉത്തരവ് പ്രകാരം പരിഷ്കരിച്ച നിരക്കിൽ ഈടാക്കുന്നതാണ്.

അപ്രകാരം 18.12.2021 തീയതിയിൽ എ.ഡി.എ.5.6944/21നമ്പറായുള്ള സർവകലാശാല ഉത്തരവ് ഇറക്കിയിട്ടുണ്ട്. പ്രസ്തുത വിവരം വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം സിൻഡിക്കേറ്റിലേക്ക് റിപ്പോർട്ട് ചെയ്യുന്നു.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.35.62 Directorate of Management, Technology and Teacher Education (DOMTEC) - Engaging of Director- Minutes of the meeting of the Selection Committee - Consideration of -reg:- (Ad.A.VII)

The Syndicate at its meeting held on 12.01.2021, vide Spl.Item No. 14, resolved to engage a Director under DOMTEC and further resolved that the qualifications of the Director will be fixed by the Selection Committee consisting of the Pro-Vice Chancellor, Conveners of Standing Committee of the Syndicate Departments and other Institutions of the University & Staff, Equipment and Buildings and Dr. K S Chandraskhar, Professor & Head, IMK as members.

The Vice- Chancellor has ordered to include the Convener, Standing Committee of the Syndicate on Finance also in the Selection Committee.

The meeting of the Selection Committee was convened on 15.12.2021 at 3:00 pm in the Pro-Vice-Chancellor’s Chamber and recommended to place the Minutes of the Committee before the Syndicate for consideration.

In obedience to the Orders of the Vice-Chancellor, the Minutes of the meeting of the Selection Committee held on 15.12.2021 for engaging a Director under DOMTEC is placed before the Syndicate for consideration.

MINUTES OF THE MEETING OF THE SELECTION COMMITTEE CONSTITUTED FOR THE ENGAGING OF DIRECTOR IN DIRECTORATE OF MANAGEMENT, TECHNOLOGY AND TEACHER EDUCATION (DOMTEC)

Date : 15.12.2021
 Time : 03:00pm
 Venue : Pro-Vice-Chancellor’s Chamber

Members Present:-

•Dr. P P Ajayakumar, Pro-Vice-Chancellor

- Sd/-

• Adv. B Balachandran, The Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings - Sd/-

Sri J Jairaj, The Convener, Standing Committee of the Syndicate on Department and Other Institutions of the University - Sd/-

• Dr K S Chandrasekhar, Professor and Head, Institute of Management in Kerala Kariavattom - Sd/-

• Adv. K H Babujan - Absent

The Convener, Standing Committee of the Syndicate on Finance

The selection procedure including qualifications for engaging a Director for the Directorate of Management, Technology and Teacher Education (DOMTEC) was discussed by the Committee in detail and recommended as follows:

A) The candidates who fulfill the following qualifications be eligible to apply:-

1. Masters Degree with 55% marks and Ph.D in the subject concerned or in the relevant discipline.
2. Minimum 15 years of teaching experience in Government/Aided Colleges affiliated to a University/University Teaching Departments.
3. Minimum 3 years of administrative experience as HoD in University Departments/ Principals in Government/Aided Colleges affiliated to a University. Incumbent Principals of UIT/UIM/ KUCTE/ UCE are also eligible to apply.

B) Age should not cross 61 years of age as on 01.01.2022.

C) The application fee for applying for the post is fixed as Rs.1000/- (Rupees Thousand Only) for General Category and Rs 500/- (Rupees Five Hundred only) for SC/ST Category.

D) Fixation of remuneration for the aforesaid post be taken up with the Standing Committee of the Syndicate on Finance.

E) The Selection Committee will finalize the criteria at its next meeting

F) The Minutes of the meeting be placed before the Syndicate for consideration.

The meeting came to a close at 04:15 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation except (A) & (B) of the meeting of the Selection Committee constituted for the engaging of Director in Directorate of Management, Technology and Teacher Education (DOMTEC) held on 15.12.2021, be approved.

FURTHER RESOLVED to fix the qualification of Director, DOMTEC same as that of Principals in Affiliated Colleges as per UGC - 2018 Regulations.

ALSO RESOLVED that the age for the post of Director, DOMTEC should not cross 58 years as on 01.01.2022.

Item No.35.63.

Meeting to discuss the Report of the Expert Committee constituted to monitor Modernization of Administration and Institutions of the University
- Approval of- reg:-

(Ad BIII)

An Expert Committee to Monitor the Modernization of Administration and Institutions has been constituted vide UO.3449/2020/UOK dated 30.10.2020, comprising of following members.

1. Adv. Jyothi Choodan, Special Secretary Law (Rtd) as Convener
2. Adv N Janardhanan Pillai, Assistant Registrar (Rtd), University of Kerala
3. Smt. Leju Bose, Joint Registrar (Rtd), University of Kerala

As per the U.O 3449/2020/UOK dated 13.01.2021,

1. The three member committee was collectively entrusted to formulate a systematic method for the conduct of meeting of the Syndicate (from preparation of Agenda notes to implementation of decisions).
2. Adv. Jyothichoodan was particularly entrusted to peruse the Act, Statute etc of the University, identify the problems/deficiencies and suggest solutions/amendments to be made in the University Act, Statutes etc.
3. Adv. Janardhanan Pillai and Smt. Leju Bose were entrusted to submit proposal for delegation of powers and also to suggest effective measures to speed up the office procedure and to improve the internal administration.

Accordingly Adv. Janardhanan Pillai and Smt. Leju Bose have submitted their Report to the Hon'ble Vice-Chancellor on 10.03.2021. The meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 07.06.2021 considered the Report submitted by Adv. Janardhanan Pillai and Smt. Leju Bose and recommended to, 1. approve certain recommendations with immediate effect, 2. approve certain recommendations with modifications, 3. implement some recommendations only after detailed discussion. **The meeting of the Syndicate held on 11.06.2021 vide Item No.28.32 resolved that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings for detailed discussion with representatives of all Organizations of the University Employees and further resolved to invite the Pro-Vice-Chancellor and Registrar in the above meeting.**

The meeting held on 14.12.2021 *discussed various recommendations in the Report of the Expert Committee constituted to monitor Modernization of Administration and Institutions of the University. It was proposed in the meeting, to place its recommendations along with details of work re-allocation among Sections in Administration and re-allocation of works of Assistant Registrars in Administration before the Syndicate to be held on 23.12.2021.*

The Hon'ble Vice-Chancellor has ordered to place the Minutes of the above meeting before the the Syndicate.

Hence, as per the orders of the Hon'ble Vice-Chancellor, the **Minutes of the meeting to discuss the Report of the Expert Committee constituted to monitor Modernization of Administration And Institutions of the University along with details of work re-allocation among Sections in Administration and re-allocation of works of Assistant Registrars in Administration wing** is placed before the Syndicate for consideration and appropriate recommendation.

MINUTES OF THE MEETING TO DISCUSS THE REPORT OF THE EXPERT COMMITTEE CONSTITUTED TO MONITOR THE MODERNIZATION OF ADMINISTRATION AND INSTITUTIONS

Venue : PVC's Chamber

Date : 14.12.2021

Time : 03.30 pm

Members Present:

- | | | | | |
|--|---|---|------|------|
| 1. Dr. P.P.Ajayakumar, Pro - Vice Chancellor | : | Sd/- | | |
| 2. Adv. B.Balachandran, Member, Syndicate | : | | : | Sd/- |
| 3. Dr.K.S.Anil Kumar, Registrar | : | Sd/- | | |
| 4. Smt. K.Sobhana Kumari, Joint Registrar (Admn) | : | Sd/- | | |
| 5. Smt. G. Mini, Joint Registrar (Acad): | | Sd/- | | |
| 6. Sri. K.Unnikrishnan Nair, | | Joint Registrar (CBCS & ES): | Sd/- | |
| 7. Smt.Meena Ashok, | | Joint Registrar (Exam II): | Sd/- | |
| 8. Sri.C. Gopakumar , | | Joint Registrar (Exam I): | Sd/- | |
| 9. A G Santhosh Kumar, | | Deputy Registrar, Audit & Pension | : | Sd/- |
| 10. Sri.Abhilash | | Section Officer, Legal Advisor's Section: | | Sd/- |

The meeting commenced at 03.30 p.m.

Following recommendations were made in the meeting.

1. The delegation of powers to subordinate level of official hierarchy occupies a pivotal role in increasing the efficiency of Administration of the University. The committee recommended to approve the delegation of powers proposed in the report under the subhead-Further delegations, with modifications as detailed below.

Powers to be delegated	Now vested with	To be delegated to
i) Communication regarding open defence	Registrar	Joint Registrar (Academic)/ Research Director
ii) Refund of amount to remitters if is due to technical error	Registrar	Finance Officer
iii) Attestation of Syllabus	Registrar	Joint Registrar
iv) Official transcripts	Registrar	Joint Registrar
v) Cancellation of a course to	Registrar	Joint Registrar

register for another course		
vi) Contingent from and fellowship form of U.G.C. fellowships	Registrar	Joint Registrar
vii) Certificate on Medium of Instruction	Registrar	Joint Registrar
viii) Utilization certificate and statement of expenditure of project under-taken by teaching staff of University, utilizing plan fund upto 50 Lakhs.	Registrar1	DPD/Registrar (in Mandatory cases)
ix) Remuneration to Officers attending Open Defence	Registrar	Deputy Registrar
x) T.A bills upto 50,000	Finance Officer	Deputy Registrar
xi) T.A bills above 50,000 and below 1 Lakh	Finance Officer	Joint Registrar
xii) Ph.D thesis evaluation Bills	Registrar	Deputy Registrar (Academic)
xiii) Issuance of Genuineness verification	Controller of Examination	Joint Registrar
xiv) Special certificates	Registrar	Joint Registrar
xv) Letters of Communication within the University including University Departments	Deputy Registrar	Assistant Registrar

Above delegation must prelude the amendment of Statutes in the cases of Item no.x & xi.

2. The report prescribes 8 types of registers to be maintained by the Assistants. The Committee doubts the applicability of all these registers in all branches of the University, on account of the diverse nature of work handled by different branches. The Committee recommended following registers mandatory for the Assistants to maintain.

1. Personal Register
2. Purport Register
3. Suit Register
4. File Register
5. Despatch Register
6. Transit Register

* Personal Register must be maintained by all the Assistants.

* The Suit Register must be maintained in a 3 part division- RTI, Chancellors suits, Suit issues.

* The Section Officer must be the custodian of the Purport and Suit Register.

3. There must be a proper mechanism for charge handover while effecting transfers. It will be the duty of the person transferred from a particular seat in the section, to handover the details of works dealt by him/her along with details of pending files, if any, to the new employee who occupies his/her seat.
4. Hence forth all University Order issued must be forwarded to the PRO in digital format, for publishing the same in University Website. The stock files must be digitized for making it available in a digital platform.
5. The format of the University Order must be modified in a way to ensure that it bears the logo of the University.
6. The Periodic meetings prescribed for enhancing the effectiveness of Administration be strictly complied with.
7. Accumulation of more matters before the Syndicate/other statutory Committees is causing Administrative delay and hence routine matters be settled in the level of statutory Officers without being referred to Syndicate/Other Statutory Committees.
8. The Ac.L Section need to work in tantem with the Legal Section in matters in which elucidation of any provision of Act/Statute involves. The remarks of Ac L Section be sought at the first instance in all such cases.

9. The possibility of bringing the Ac L section, Legal Section and Legal Advisors Section under one Assistant Registrar/Legal Nodal Officer may also be probed.
 10. Administrative matters related to all the 43 Teaching Departments are proposed to be allocated to 3 Sections viz, Ad DI, Ad DIII and Ad H. It is therefore proposed that all these three Sections be brought under one Assistant Registrar.
 11. Some of the works dealt by exam ie, Exam purchase by EK I Section, matters related to vehicles by EKII Section are proposed to be shifted to Administrative wing by way of forming two new Sections namely Ad BIV CP(A) and Ad AIV(A). It was further proposed to transfer all the works related to Casual Labourer dealt by EA I Section to Ad AVIII.
 12. As three Sections from Exam wing are proposed to be shifted to Administration, the possibility of shifting one Assistant Registrar post also to Administration may be discussed with Controller of Examination.
 13. The next phase of General Transfer be effected in a time bound manner.
 14. A Directory of Employees with all the employment history till date must be created in Excel sheet software. The Computer Centre may be authorised for that.
 15. The details of liabilities outstanding against an Employee shall be calculated and intimated to him/her atleast 6 moths prior to the date his/her retirement. The Ad AIII Section to issue Non liability certificate to the employee atleast 3 months before the date of retirement so as to ensure that the Employee get retirement benefits from the very next day of his/her retirement. The AR/DR concerned shall be responsible for the undue delay in issuing retiral benefits to any employee on the above ground.
 16. Provisional advance may not be released to any person having only six months of service remaining, except in the case of HODs. The direction from the Government with regard to issuing Provisional/Temporary advance vide G.O-no.419/11/fin.dated4/10/2011 need to be implemented in the University urgently.
 17. Steps must be taken to compile an inventory of assets in digital format after conducting an IT Audit or Asset Recording. The General Store shall be entrusted to maintain a Digital Inventory and a capable Assistant may be posted exclusively for the purpose.
 18. Emergent steps taken to incorporate the provision for Digital Signature in DDFS in consultation with Keltron.
 19. All matters with respect to award of Grace marks be entrusted to a single Section.
 20. A Training session with field expert on the detailed works of Casual Labourer/Security Staffs be provided at the time of their recruitment. The DR Admn I be entrusted to frame guidliness regarding behaviour/ mode of work of Casual Labourer /Security Staff.
 21. The above recommendations be placed before the Syndicate to be held on 23.12.2021.
- The meeting ended at 06.15 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendations at Sl.Nos.2, 3, 4, 5, 7, 8, 9, 10, 12, 13, 14, 15, 16, 17, 18, 19 and 20 of the Meeting to discuss the Report of the Expert Committee constituted to Monitor the Modernization of Administration and Institutions held on 14.12.2021, be approved in principle.

FURTHER RESOLVED to modify the recommendation at Sl.No.1 as:

The delegation of powers to subordinate level of official hierarchy occupies a pivotal role in increasing the efficiency of Administration of the University. The committee recommended to approve the delegation of powers proposed in the report under the subhead-Further delegations, with modifications as detailed below.

Powers to be delegated	Now vested with	To be delegated to
i) Communication regarding Open Defence	Registrar	Joint Registrar (Academic)/ Research Director
ii) Refund of amount to remitters if is due to technical error	Registrar	Finance Officer
iii) Attestation of Syllabus	Registrar	--
iv) Official transcripts	Registrar	--
v) Cancellation of a course to register	Registrar	Joint Registrar

for another course		
vi) Contingent from and fellowship form of U.G.C. fellowships	Registrar	--
vii) Certificate on Medium of Instruction	Registrar	--
viii) Utilization certificate and statement of expenditure of project under-taken by teaching staff of University, utilizing plan fund upto 50 Lakhs.	Registrar	--
ix) Remuneration to Officers attending Open Defence	Registrar	Deputy Registrar
x) T.A bills upto Rs.50,000	Finance Officer	Joint Registrar
xi) T.A bills above Rs.50,000 and below Rs.1 Lakh	Finance Officer	Joint Registrar
xii) Ph.D thesis evaluation Bills	Registrar	Deputy Registrar (Academic)
xiii) Issuance of Genuineness verification	Controller of Examination	--
xiv) Special certificates	Registrar	--
xv) Letters of Communication within the University including University Departments	Deputy Registrar	--
xvi) TA Bills upto Rs.25,000/-	Finance Officer	Deputy Registrar

Above delegation must prelude the amendment of Statutes in the cases of Item No.x & xi.

ALSO RESOLVED to modify the Sl.No. at 6 as 'The **monthly** meetings prescribed for enhancing the effectiveness of Administration be strictly complied with'.

ALSO RESOLVED that the works related to the Sections viz., Ad.BIV.CP and Ad.BIV.CP(A) (all purchase, repair and maintenance) be reallocated under the supervision of Director, Planning and Development.

ALSO RESOLVED to entrust the Pro-Vice-Chancellor and Registrar for a detailed discussion with representatives of all Service Organizations of University Employees for finalizing the re-allocation of work among sections.

Item No:35.64 *Minutes of the meeting of the Technical Committee regarding setting up of Multimedia Classrooms in University Teaching Departments held on 22.12.2021 at 10 am.-Approval of-reg.*

(Ad.BII)

A meeting of the Technical Committee for evaluation of bids received for the components-AV Equipment and Server Storage System for setting up of Multimedia Theatre Classrooms and Multimedia Classrooms in the teaching departments was held on 22.12.2021 at 10:00 a.m in the Registrar's Chamber.

The Hon'ble Vice-Chancellor has approved the minutes and ordered the same to be placed before the Syndicate. Hence the minutes of the meeting of the Technical Committee for the setting up of Multimedia Theatre Classrooms & Multimedia Classrooms in University Teaching Departments are placed before the Syndicate.

Minutes of the meeting of the Technical Committee - evaluation of the bids received for the components AV Equipment and Server Storage System with respect to setting up of Multimedia Theatre Classroom in University Teaching Departments.

Date: 22.12.2021

Time: 10.00 AM

Venue: Registrar's Chamber

Present:

- | | |
|---|------|
| 1. Registrar: | Sd/- |
| 2. Sri.Sanal Kumar .S.P, The Instrumentation Engineer (i/c) | Sd/- |

3. Sri. Manosh Manohar, Director (i/c), KUCC Sd/-
 4. Dr. Sabarish K (External Expert) Sd/-
 5. Smt. Deepthy M Devi, System Administrator, KUCC Sd/-

The meeting commenced at 10:00 a.m.

AV EQUIPMENT

The Committee verified the documents submitted by the firms M/s Neuf Solutions and M/s Starone IT Solutions which were asked to submit as per the recommendation of technical Committee held on 16.12.2021. Also, M/s ITI Palakkad has not submitted the asked documents-.

Star One Solutions

Solvency Certificate not submitted. They have requested for an extension of date upto 30/12/2021.

ITI Palakkad Ltd

They requested for an extension of 3 more days for submitting relevant documents.

Neuf Solutions

Neuf has quoted Digital podium 15 inch in lieu of 19 inch mentioned in the tender document. A declaration may be obtained that they will supply 19 inch or higher which meets our specification & support for 5 years.

SERVER STORAGE SYSTEM

The Registrar directed to give evaluation report on the bids received for the component Server Storage System with respect to setting up of Multimedia Theatre Classroom in University teaching Departments. The Committee made a detailed verification of the documents submitted by the four firms,

- (1) ITI Ltd Palakkad
- (2) M/s Keltron, Thiruvananthapuram
- (3) Locus Enterprise Solution Ltd, Hyderabad
- (4) Star One Solutions, Thiruvananthapuram.

On verification, it is found that the three firms have submitted documents intact and in order. The shortfalls of M/s Keltron enlisted by the technical committee may be intimated to the concerned firm through email. The Technical evaluation report received from KUCC is attached in Annexure B.

Recommendations

1. To extend the date of submission of documents upto 1 pm on 27/12/2021, failing which re-tender of the component AV Equipment may be done without any change in the tender conditions.
2. To communicate the firm M/s Keltron regarding the clarification on the unit (crores/ lakh) in which the amount is mentioned in the tender document through email.
3. To accept the technical bids submitted by the three firms namely M/s ITI Ltd Palakkad, M/s Locus Enterprise Solution Ltd, Hyderabad and Star One IT Solutions, Tvm and to accept the firm M/s Keltron, if they submit clarification on the unit in which the amount is mentioned in the tender documents before 5 pm on 22/12/2021.
4. To open the financial bid of the qualified firms with respect to the Component Server Storage System on 23/12/2021 at 3 pm.

The meeting came to an end at 11.00 am.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Technical Committee for evaluation of bids received for the components-AV Equipment and Server Storage System for setting up of Multimedia Theatre Classrooms and Multimedia Classrooms in the Teaching Departments held on 22.12.2021, be approved.

Item No.35.65.

Budget Speech, 2021-22, Item No. 92-Setting up of Lawn and Garden in front of the Hostels at Kariavattom and Vazhuthacaud-Consideration of-reg.

(Ad.B1)

In the Budget Speech, 2021-22 (Item No. 92), an amount of Rs.20 Lakh has been earmarked for setting up of lawn, garden and sitting benches in front of the Hostels at Kariavattom and Vazhuthacaud.

The Warden, Men's Hostel, Kariavattom, vide email dated.08.12.2021 has requested that the Engineering Unit may be directed to complete the lawn and garden works in front of the hostels, before the forthcoming NAAC Visit.

As per the orders of the Vice Chancellor, the aforesaid matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Planning and Development.

Item No.35.66. Minutes of the 9th meeting of the Local Purchase Committee for the year 2021-22 – Approval of –reg.

(Ad.BIV)

The 9th meeting of the Local Purchase Committee (Plan and Non Plan Fund) was held on 08.12.2021. The Minutes of the Meeting of the Local Purchase Committee was forwarded to Vice-Chancellor for approval. The Vice-Chancellor has ordered to place the matter before the Syndicate.

As per the orders of the Vice Chancellor, the Minutes of the 9th meeting of the Local Purchase Committee held on 08.12.2021 is placed before the Syndicate for approval.

MINUTES OF THE IX MEETING OF THE LOCAL PURCHASE COMMITTEE

Date : 08.12.2021, Wednesday
Time : 11.00 A.M
Venue : Dean's Room

Members present

Joint Registrar (Admn) : Sd/-
Joint Registrar (Finance) : Sd/-
Joint Registrar (Exam II) : Sd/-
Instrumentation Engineer : Sd/-(Online)

The meeting came to an end at 1.00 P.M

Item No.35.66.01 Ad.AVIII Section - Purchase of Computer

(Ad.BIV section)

The Ad.AVIII section has requested for one number of Desktop Computer for use of an Assistant newly joined in the Section. As per the specification given by the Instrumentation Engineer vide letter no. CLIF/Report/342/2020-21 dated 30.04.2021, Proforma Invoice No. TVM/ITBG/PI/RC/26844/20-21 dated 12.05.2021 has been generated for item No.1 under Desktop from M/s. KELTRON IT Business Group through the CPRCS Portal of Government of Kerala. The details of Proforma Invoice is as follows;

Sl No	Item	Unit Rate	Qty	Amount (including GST)
1	Desktop-Intel Processor-Medium End -Ubuntu	30,004/-	1	30,004/-
		Total		30,004/-
(Rupees Thirty Thousand and Four only)				

The Planning A1 Section has remarked that the expenditure may be met from the State Plan Grant sanctioned under the Scheme-Component " Infrastructure and Laboratory Development " for the year 2021-22.

The Finance has remarked that the above proposal for the Purchase of one number of Desktop computer for an amount of Rs.30,004/-(Rupees Thirty Thousand and Four only) for use in the Ad.AVIII section may be placed before the Purchase Committee for consideration, if approved supply order may be placed accordingly.

As per the orders of the Registrar, the matter is placed before the Local Purchase Committee for consideration and recommendation.

The Committee considered the matter and recommended to purchase one number of Desktop computer Intel Processor –Medium End Ubuntu from M/s. KELTRON IT Business Group through the CPRCS Portal of Government of Kerala for an amount of Rs.30,004/-(Rupees Thirty Thousand and Four only) for use in the Ad.AVIII section of the University. The expenditure shall

be met from the State Plan Grant sanctioned under the Scheme-Component " Infrastructure and Laboratory Development " for the year 2021-22.

Further recommended to provide the Stock report of available items (furniture, equipment etc) in the section along with the copy of the Stock Register to be maintained as per the Circular No. 21869/AdmnBIV/2021/UOK dated 30.09.2021.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.66.02 Purchase of Admirahs for use in LLB Sections and MBBS Sections

(Ad.BIV section)

The EK 1 Section has requested for five number of Admirahs for use in the LLB Section (3 nos) and two numbers for the MBBS Section. Accordingly, Proforma Invoice for Steel Cabinets has been received from M/s SIDCO, Thiruvananthapuram as detailed below.

SI No	ITEM	Unit Rate	Section	Qty	Amount
1	Steel Cabinets 198x90x48cm	9399	LLB	3	28197
			MBBS	2	18798
	TOTAL			5	46995
	Transportation Charge				1750
	GST @ 18%				8774.1
	Grand Total Rounded off				57519/-
(Rupees Fifty Seven Thousand Five Hundred and Nineteen only)					

The Planning A1 Section has remarked that the expenditure may be met from the State Plan Grant sanctioned under the Scheme-Component " Infrastructure and Laboratory Development " for the year 2021-22.

The Finance has remarked that the proposal for the purchase of 5 nos of Admirahs from M/s Kerala SIDCO for an amount of Rs.57,519/-(Rupees Fifty Seven Thousand Five Hundred and Nineteen only) for use in the LLB Section(3 numbers) and MBBS Section(2 numbers) , may be placed before the Purchase Committee for approval.

Accordingly, the matter is placed before the Local Purchase Committee for consideration and recommendation. *The Committee considered the matter and recommended to purchase 2 number of Admirahs from M/s Kerala SIDCO for an amount of Rs.23,008/-(Rupees Twenty Three Thousand and Eight only) including GST and Transportation charges for use in the LLB Section. The expenditure shall be met from the State Plan Grant sanctioned under the Scheme-Component" Infrastructure and Laboratory Development" for the year 2021-22 and to consider the purchase proposal of MBBS section later on receipt of the Report of the Admirahs already available in the section.*

Further recommended to provide the Stock report of available items (furniture, equipment etc) in the sections along with the copy of the Stock register to be maintained as per the Circular No.21869/AdmnBIV/2021/UOK dated 30.09.2021.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.66.03 University Office, Audit and Accounts Sections - Purchase of one number of 5 KVA UPS

(Ad.BIV section)

Audit V section in their note dated 25/09/2021, stated that the UPS installed in the Audit (Audit V and VI Sections), Accounts (Accounts IV, VII, IX and X) and Finance Despatch (FC & D) Sections got damaged.

It is also stated that a technician from Insight Technologies have inspected the UPS and reported that the PCB has to be repaired and Rs.20,000/- is needed for the repair work .The UPS has no further warranty. It is also added that when the report of the technician was forwarded to the Instrumentation Engineer, the IE suggested that replacement is the better option for Rs.35,000 -

Rs.40,000 which has warranty and also suggested to procure the UPS by inviting limited quotations.

As per the orders of the Registrar, quotations were invited for the purchase of one number of 5 KVA UPS for the use in the Audit and Accounts Sections based on the the Quotation Notice No.Ad.BIV.CP.02. UPS.2021 dated 28.09.2021.

Eight quotations were received for the above mentioned purchase and the quotations were forwarded to the Instrumentation Engineer for verification. The Instrumentation Engineer has submitted the verification report as detailed below:

Sl. No.	Firm	Model	Unit Price	Total Price (including GST)	Remarks
1.	M/s. Emax Power Controls & IT Equipment Pvt Ltd (EPCL), Malappuram	Brand : EPCL 5 KVA SINE WAVE UPS Specification 170-270 VAC, 50 Hz,O/P 240 V 50 Hz, PF0.8, Battery Voltage 72V Warranty : Two Years	Rs. 24,900/- (including GST, loading, unloading and transportation charges)	Rs.24,900/- (L1)	Satisfies technical specification
2.	M/s. Hykon India Ltd., Thiruvananthapuram	Green 5000/72 V inline UPS for connecting 6 nos. of 42 AH SMF Battery Warranty : Two Years	Rs.25,250/- Rs.29,795/- (GST @ 18%)	Rs. 29,795/- (L2)	Satisfies technical specification
3.	M/s. Adiro Energy Pvt Ltd., Thiruvananthapuram	5 KVA SINE WAVE UPS INPUT -170 – 270 VAC, 50 Hz, 240 V 50 Hz, PURE SINE WAVE, PF – 0.8 Battery Voltage 72 V (for Existing SMF Battery for 42 AH) Make – UNIPAR/EQV Warranty : Two Years for UPS	Rs. 32,000/ Rs. 37,760/- (GST @ 18%)	Rs. 37,760/- (L3)	Satisfies technical specification
4.	M/s. Travanco, Thiruvananthapuram	5 KVA SINE WAVE UPS Brand : VOLTEX Copper wound transformer Warranty : Three Years	Rs. 39,300/- (incl. GST)	Rs. 39,300/-	Satisfies technical specification
5.	M/s. Insight Technologies, Kollam	Brand : MICROGEN 5 KVA 72 V UPS Warranty : Two Years	Rs. 34,288/ Rs. 40,459.84/- (GST @18%)	Rs. 40,459.84/-	Satisfies technical specification
		Luminous Cruze 5.2 KVA Commercial UPS 72 V Pure Sine Wave Inverter Voltage : 72 V X 72 V Frequency: 50 amp X 50amp			

6.	M/s. Quarks Engineering Pvt Ltd, Palakkad	Weight :23 Kg Back up Time : 10 hrs Load Options: 5200 VA Warranty : 24 months from date of purchase	Rs. 42,000/- Rs. 49,560/- (GST @ 18%)	Rs. 49,560/-	Satisfies technical specification
7.	M/s. Dream Phoenix India, Ernakulam	Brand : SUPRA Capacity: 5KVA UPS Warranty : One Year	Rs. 39,900/- Rs. 47,082/- (GST @ 18%)	Rs. 47,082/-	Not Satisfying (Warranty 1 Year only)
8.	M/s. Absolut Technologies, Thiruvananthapuram	5 KVA HYKON UPS Warranty : One Year	Rs. 40,000/- Rs. 47,200/- (GST @ 18%)	Rs. 47,200/-	Not Satisfying (Warranty 1 Year only)

The Finance Section has remarked that proposal for the purchase of one number of 5 KVA UPS for use in the Audit and Accounts Sections may be placed before the Local Purchase Committee for approval and if approved supply order may be placed accordingly, by meeting the expenditure from plan funds allocated for the purchase of equipment.

Accordingly, as per the orders of the Registrar and as remarked by the Finance, the proposal for the purchase of one number of 5 KVA UPS for use in the Audit and Accounts Sections is placed before the Local Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase one number of 5 KVA UPS (Brand : EPCL 5 KVA SINE WAVE UPS) from the lowest quoted firm M/s. Emax Power Controls & IT Equipment Pvt Ltd (EPCL), Malappuram for an amount of Rs.24,900/-(Rupees Twenty Four Thousand and Nine Hundred only) including GST, loading, unloading and transportation charges for use in the Audit and Accounts Sections of the University, meeting the expenditure from plan funds allocated for the purchase of equipment.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.66.04 Confidential Section, IT Cell-Purchase of 10 Computer Chairs and One Almira-

(Ad.BIV section)

The EK I Section vide note dated 17/09/2021 has requested to purchase 10 Computer Chairs and one Almira as part of the formation of Confidential Section in the IT Cell. In this regard, M/s. SIDCO has forwarded a Proforma Invoice amounting to ₹83,024/- (Rupees Eighty three thousand and twenty four only) including Transportation Charges and GST @ 18% for ten numbers of Computer Chair Medium Back with push back and one number of Steel Cabinet (198x90x48cm) as follows:

Sl.No.	Item	Unit Price(₹)	Qty	Total amount(₹)
1	Computer Chair Medium Back with push back	5,976/-	10	59,760.00
2.	Steel Cabinet 198x90x48cm	9,399/-	1	9,399.00
Total				69,159.00
Transportation charges				1,200.00
Total				70,359.00
GST (@ 18%)				12,665.00
Grand Total (Roundedoff)				83,024.00

The Finance has remarked that the proposal for the purchase of ten numbers of Computer Chair Medium Back with push back and one number of Steel Cabinet from M/s Kerala SIDCO, Trivandrum for the Confidential Section, IT Cell, may be placed before the Purchase Committee for approval, subject to availability of Plan Funds and if approved, supply order may be placed

accordingly.

The Planning A1 Section has remarked that in accordance with the resolution of the Syndicate held on 23/07/2021 (vide Item No. 30.50.18), the expenditure to the tune of ₹83,024/-, towards the purchase of 10 'Computer chairs and one Almirah' for use in the Confidential Section, IT Cell, may be met from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development", for the year 2021-22.

Accordingly, as per the orders of the Registrar, the proposal for the purchase of ten numbers of Computer Chair Medium Back with push back and one number of Steel Cabinet for an amount of ₹83,024/- including GST and delivery charges, for use in the Confidential Section, IT Cell; meeting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development", for the year 2021-22, is placed before the Local Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to purchase ten numbers of Computer Chair Medium Back with push back and one number of Steel Cabinet from M/s Kerala SIDCO, Trivandrum for an amount of ₹83,024/- (Rupees Eight Three Thousand and Twenty Four only) including GST and delivery charges, for use in the Confidential Section, IT Cell as detailed below, meeting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development", for the year 2021-22.

Sl.No.	Item	Unit Price(₹)	Qty	Total amount(₹)
1	Computer Chair Medium Back with push back	5,976/-	10	59,760.00
2.	Steel Cabinet 198x90x48cm	9,399/-	1	9,399.00
Total				69,159.00
Transportation charges				1,200.00
Total				70,359.00
GST (@18%)				12,665.00
Grand Total (Roundedoff)				83,024.00

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.66.05 Department of Kerala Studies, Kariavattom- Purchase of three numbers of Desktop Medium end Ubuntu with AMD Processor –

(Ad.BIV section)

As per the U.O. No. Ad.B.IV(CP).01.20 dated 02.03.2020, payment of ₹1,03,601/- was released in advance to the KSITM TSB Account for the purchase of 3 numbers of Desktop AMD Processor Medium-end-Ubuntu @₹29,625/- and one A4 Multifunction Printer - Medium end Ubuntu @₹14,726/- for use in the Department of Kerala Studies from M/s. KELTRON through the CPRCS Portal.

As the portal was not active, the section could not upload the details to generate the work order. The Team CPRCS KSEDC Ltd vide mail dated 12.08.2020 has informed that the rate contract/price validity of CPRCS has expired (except laptops) consequently they are trying to bring new RC list in the portal in accordance with the department of IT, Govt of Kerala. Due to the inordinate delay in delivery of items, letter dated 16.03.2021 was forwarded to M/s KELTRON to initiate refund process as per the orders of the Registrar on the basis of the remarks from the Finance Officer.

M/s. Kerala State IT Mission vide e-mail dated 06.07.2021 has informed that the work order was generated for 3 Desktops for Rs.88,875/- and the same were already delivered. The matter was confirmed with the Store Keeper, General Store who has informed that the three computers already purchased for the Department of Kerala Studies have been issued to the three sections (Finance I, Ac E VI and Ad E) as per the orders of the Joint Registrar (Admn. I)/Registrar. (The process for refunding the balance amount of ₹14,726/- paid for the purchase of A4 Multifunction Printer is in progress).

In this regard, the Registrar has ordered to initiate the purchase procedure for three computers for the Department of Kerala Studies. The Finance has opined that based on the remarks of the Store Keeper that the three Desktop AMD Processor Medium-end-Ubuntu have been issued to various sections (Finance I, Ac E VI and Ad E Sections), the proposal for the purchase of three numbers of Desktop AMD Processor Medium-end-Ubuntu for a total cost of Rs.86,772/- (@Rs.28,924/-) for use in the Department of Kerala Studies may be placed before the Purchase committee for approval, subject to availability of plan funds.

The Planning A1 Section has remarked, in accordance with the resolution of the Syndicate held on 23/07/2021 (w.r.t. the Item No. 30.50.18), the expenditure to the tune of ₹86,772/-, towards the purchase of three numbers of "Desktop - AMD Processor - Medium end-Ubuntu" for use in the "Department of Kerala Studies", may be met from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development", for the year 2021-22.

Accordingly, as per the orders of the Registrar, the proposal for the purchase of three numbers of Desktop AMD Processor Medium-end-Ubuntu for a total cost of Rs.86,772/- (@Rs.28,924/-) from M/s KELTRON through the CPRCS Portal, for use in the Department of Kerala Studies; meeting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development", for the year 2021-22 is placed before the Local Purchase Committee for consideration. ***The Committee considered the matter and recommended to purchase three numbers of Desktop Computer AMD Processor-Medium End Ubuntu @ Rs.28,924/- from M/s.KELTRON through the CPRCS Portal of Government of Kerala for an amount of Rs.86,772/-(Rupees Eighty Six Thousand Seven Hundred and Seventy Two only) for use in the Department of Kerala Studies, meeting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development", for the year 2021-22.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.66.06 University of Kerala Alumni Association (UKAA) - Purchase of one number each of Desktop Computer and Printer -

(Ad.BIV section)

The Ac D Section has forwarded a note no. Ac.D.04.158.2021 dated 20.07.2021 including the proposal forwarded by the General Secretary, University of Kerala Alumni Association (UKAA) for the purchase of the following items for the reconstitution of UKAA, as per the minutes of the meeting of the Syndicate dated 10.11.2020 on item no.35.02.

Sl. No.	Item	No.	Estimated Amount
Furniture			
1.	Alumni Office Room - Table	1	15000
2.	Alumni Office Room - Executive Chair	1	12500
3.	Alumni Office Room - Office Chair	3	15000
4.	Alumni Office Room - Computer Table	1	4500
5.	Alumni Office Room - Computer Chair	1	3000
6.	Alumni - Conference Room - Table (18FTx4FT) (216"x48") (14 -16 seating capacity) Boat Shaped with accented legs	1	25000
7.	Alumni - Conference Room - Chairs	15	60000
IT Equipment			
1.	Alumni Office Room - Desktop Computer	1	35000
2.	Alumni Office Room - Printer	1	10000
3.	LCD Projector	1	25000
4.	Laptop Computer	1	30000

On the basis of proposal forwarded by the General Secretary, University of Kerala Alumni Association (UKAA) with regard to the purchase of Furniture and IT Equipment for the reconstitution of UKAA, the letters were sent to the University Engineer and Instrumentation Engineer for

providingspecification.

The University Engineer has not forwarded the specification of furniture till date even after severalreminders.

The Instrumentation Engineer vide letter no.CLIF/Report/410/2020-21 dated 05.08.2021 has forwarded the specification and remarked that the Desktop Computer, Laptop and Printer may be chosen from the CPRCS Price lists as these are available in the usual product lists of CPRCS Portal, as detailed below:

Sl.No.	Item	Prevailing Rate in the CPRCS Portal	Remarks
1.	Desktop Computer	31,280/-	Item No.3 under Desktop (Desktop Medium End Win 10 Home with Intel Processor)
2.	Laptop	28,165/-	Item No. 2 Under Laptop (Laptop Medium End Win 10 Home)
3.	Printer	12,953/-	Item No.1 under Printer (A4 Monochrome Network Laser Printer)

The Proforma invoice received from M/s. KELTRON as special requirement and the quotation received from M/s. Times IT Solutions, New Delhi who is the only participant on the GeM Portal with regard to the purchase of the LCD Projector, had

been forwarded to the Instrumentation Engineer for verification. In this regard, the Instrumentation Engineer vide letter no.CLIF/Report/476/2020-21 dated 28.09.2021 has informed that the required accessories (15 MtrsVGA Cable,15 MtrsHDMI Cable,15 MtrsPower Cable, Ceiling Mount Kit) are not mentioned in the quotations and it has to be confirmed with the bidders. The letters have been sent to the firms (M/s. KELTRON and M/s. Times IT Solutions) for the clarification as remarked by the InstrumentationEngineer.

The clarification from M/s. KELTRON has not received yet with regard to the purchase of the LCD Projector.

It was informed from M/s. KELTRON that due to the spare shortage and price hike of laptops, the existing OEM is planning to withdraw from CPRCS tender and therefore the Proforma invoice for Laptop could not be generated in the CPRCSPortal.

In this circumstance, the purchase procedure of the items of which the specification of IT equipment and the proforma invoice were confirmed except the LCD Projector and the Laptop (i.e. Desktop Computer and Printer) has beeninitiated.

The Finance Section has remarked that the proposal for purchasing one number each of Desktop Computer and Printer through the CPRCS Portal of M/s. KELTRON for the use of University of Kerala Alumni Association (UKAA); meeting the expenditure from plan funds allocated for the purchase of equipment, may be placed before the LocalPurchase Committee.

Accordingly, as per the orders of the Registrar and as remarked by the Finance, the proposal for purchasing one number each of the Desktop Computer (@₹31,280/-) and Printer (@₹12,953/-) for a total amount of ₹ 44,233/- through the CPRCS Portal of M/s. KELTRON for the use of University of Kerala Alumni Association (UKAA); meeting the expenditure from plan funds allocated for the purchase of equipment, may be placed before the Local purchase committee forconsideration.

The Committee considered the matter and recommended to purchase one number each of Desktop Computer (@31,280/-) and Printer (@ 12,953/-) for a total amount of Rs.44,233/-(Rupees Forty Four Thousand Two Hundred and Thirty Three only)through the CPRCS Portal of M/s. KELTRON for the use of University of Kerala Alumni Association (UKAA); meeting the expenditure from the amount of Rs.5,00,000/- (Rupees Five Lakh only); the fund earmarked for the initial procedures of the University of Kerala Alumni Association, in the Budget Speech of 2020-21.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.66.07

Department of Psychology -Purchase of LCD Projector in the Department

(Ad.AII section)

The Head, Department of Psychology, vide letter No.PSY/321/2021. dated 30.09.2021 has submitted a proposal for the purchase of an LCD Projector in the Department.The H.O.D has forwarded the Original quotations obtained from five suppliers for the purchase of an LCD projector along with the Notification, Comparative analysis of the quotations and the Technical evaluation Report of quotation received from Instrumentation Engineer,CLIF.

The Comparative Statement of quotations in this regard is detailed below.

Name of the Item:LCD Projector: 1 No

Sl No	Firms Quoted	Model	Unit Price	Total	Remark
1	KM Technologies, Thrithalamangalam	EPSON EBE01	Rs. 35,520/- (Inclusive of GST)	Rs. 35,520/- (Inclusive of GST)	Technical Specifications not Satisfied. Warranty Projector- 2 years Lamp-1 year/1000 hrs.
2	CANN LINKS BISARA, Chirakulam,Statue	MAXEL L MC-EX3051	Rs. 46,833/- (Inclusive of GST)	Rs. 46,833/- (Inclusive of GST)	Technical Specifications Satisfied.(L1) Warranty Projector- 2 years Lamp-6 Months /5000 hrs
3	PROTOS Technologies, Kanjirampara	EPSON EBE01	Rs. 50,530/- (All inclusive)	Rs. 50,530/- (All inclusive)	Technical Specifications not Satisfied. Warranty Projector- 2 years Lamp-6 Months /5000 hrs
4	DUPLEX SYSTEMS, Karamana	MAXEL L MC-EX3051	Rs. 52020/- (Inclusive of GST)	Rs. 52020/- (Inclusive of GST)	Technical Specifications Satisfied.(L2) Warranty Projector- 2 years Lamp-1 year
5	IT Professionals and Co-operative Society LTD. Vazhuthacaud	EPSON E530	Rs. 55,429/- (Inclusive of GST & Flood CESS)	Rs. 55,429/- (Inclusive of GST & Flood CESS)	Technical Specifications Satisfied.(L3) Warranty Projector- 2 years Lamp-1 year

Finance I remarked that the File may be place before the Local Purchase Committee for the approval and if approved, purchase may be effected by meeting the expenditure from the provisional advance sanctioned vide U.O No.1468/2021/UOK dated 17/03/2021.As per the orders of Registrar the matter is placed before the Local Purchase Committee for Consideration.

The Committee considered the matter and recommended to purchase one number of LCD Projector (MAXELL MC-EX3051) from the lowest quoted firm M/s.Cannlinks, Thiruvananthapuram for an amount of Rs.46,833/- (Rupees Forty Six Thousand Eight Hundred and Thirty Three only) including GST for use in the Department of Psychology, meeting the expenditure from the provisional advance sanctioned vide U.O No.1468/2021/UOK dated 17/03/2021.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.66.08 Department of Environmental Science-Purchase of LCD Projector in the Department -

(Ad.AII section)

The Head, Department of Environmental Science, vide letter No./R/ENS/2021-22. dated

28.09.2021 has submitted a proposal for the purchase of One LCD Projector in the Department. The H.O.D forwarded the quotations obtained from nine suppliers for the purchase of One LCD projector along with the evaluation report on the quotations from the Instrumentation Engineer, CLIF. She has also forwarded the Minutes of the Technical Committee meeting held in the Department on 24.09.2021 recommending the purchase.

The Comparative Statement of quotations in this regard is detailed below.

Name of the Item: LCD Projector

SL.No	Firm Quoted	Unit Price	Quantity	Total	Remark
1	KM Technologies	Rs. 35,520/-	1	Rs. 35,520/-	Technical Specifications not Satisfied.
2	Quarks Enngineering PVT. LTD.	Rs. 49,560/-	1	Rs. 49,560/-	Technical Specifications not Satisfied.
3	Medical Visual technologies PVT.LTD.	Rs. 37,408/-	1	Rs. 37,408/-	Technical Specifications not Satisfied.
4	SreeRenjini Associates	Rs. 38,272/-	1	Rs. 38,272/-	Willing to provide the required Warranty, Lowest Rate Quoted. Hence Selected.
5	RS Infotech	RS. 33,540/-	1	RS. 33,540/-	Technical Specifications not Satisfied.
6	Brainnet Solutions	Rs. 39,900/-	1	Rs. 39,900/-	Technical Specifications Satisfied.
7	Genuine Scientific Instruments.	Rs. 37,500/-	1	Rs. 37,500/-	Technical Specifications not Satisfied.
8	Hansa Cine Equipemt PVT. LTD.	Rs. 59,660/-	1	Rs. 59,660/-	Warranty not satisfied. Did'nt reply to the mail reagarding the same. Hence rejected.
9	IT Professionals and Co-operative Society LTD.	Rs. 62,573/-	1	Rs. 62,573/-	Technical Specifications Satisfied.

The Head, Department of Environmental Science has recommended the firm **SreeRenjini Associates** for the purchase of one 'LCD Projector' in the Department for a total amount of **Rs.38,272/-** (Thirty Eight Thousand two Hundred and Seventy Two Only.) inclusive of GST. The Expenditure in this connection may be met from the 'Part 1-Non Plan—MH-63-Miscellaneous-8/6028-New Development Programmes of the current years Budget vide UO No.2577/2021/UOK Dated 27/05/2021 .

Finance I remarked that the File may be place before the Local Purchase Committee for the approval and if approved, purchase may be effected by meeting the expenditure from the Provisional Advance sanctioned vide U.O No.2577/2021/UOK dated 27/05/2021. As per the orders of Registrar the matter is placed before the Local Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase one number of LCD Projector from the lowest quoted firm M/s.SreeRenjini Associates, Thiruvananthapuram for an amount of Rs.38,272/-(Rupees Thirty Eight Thousand Two Hundred and Seventy Two only) including GST for use in the Department of Environmental Science, meeting the expenditure from the provisional advance sanctioned vide U.O No. 2577/2021/UOK dated 27/05/2021.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee

(Plan and Non Plan Fund) held on 08.12.2021, be approved.

**Item No.35.66.09 Department of Commerce-Purchase of LCD Projector in the Department—
(Ad.AII section)**

The Head, Department of Commerce, vide Letter No.DC/2021 dated 16.09.2021 has submitted a proposal for the purchase of two LCD Projectors in the Department. He has forwarded the quotations obtained from ten suppliers for the purchase of two LCD Projectors along with the evaluation report on the quotations from the Instrumentation Engineer, CLIF. He has also forwarded the Minutes of the Department Council meeting held in the Department on 14.01.2020 recommending the purchase.

The Instrumentation Engineer remarked that the firms M/s Power CMS Technology, M/s.K.M Technologies, M/s Travanco (Model-EPSON EBE01) , M/s Genuine scientific Instrument and M/s Medical & Visual Technologies doesn't satisfy the technical specifications.

The Comparative Statement of quotations in this regard is detailed below:

Name of the Item:LCD Projector :2 Nos

SL. No	Firm quoted	Unit Price	Quantity	Total	Remark
1	Power CMS Technology	45,690/-	2	91,380/-	Conditions not satisfied
2	Brainnet Solutions	45,450/-	2	90,900/-	Conditions satisfied
3	Cann Links	50,986/-	2	1,01,972/-	Conditions satisfied
4	KM Technologies	50,220/-	2	1,00,440/-	Conditions not satisfied
5	Travanco (i)SONY VPL-EX 430	54,250/-	2	1,08,500/-	Conditions satisfied
	(ii) Epson EBE01	50,750/-	2	1,01,500/-	Conditions not satisfied
6	Genuine Scientific Instruments	51,850/-	2	1,03,700/-	Conditions not satisfied
7	R J Enterprises	42,000/-	2	84,000/-	Conditions satisfied (Lowest Amount)
8	ITPCS	56,548/-	2	1,13,096/-	Conditions satisfied
9	SreeRenjini Associates	50,398.50/-	2	1,00,797/-	Conditions satisfied
10	Medical and Visual Technologies Pvt.Ltd.	37,334/-	2	74,668/-	Conditions not satisfied

The Head, Department of Commerce has recommended the firm 'M/s.R J Enterprises for the purchase of two 'LCD Projectors' in the Department for a total amount of **Rs.84,000/-** inclusive of GST.The Expenditure in this connection may be met from the allocated amount of Rs.4,00,000/- (Rupees Four Lakhs only-) in the budget speech vide U.O No.Ac.D/3/M.com-GBO/2019 dated, Thiruvananthapuram, 26.11.2019.

Finance I has remarked that the Proposal for the purchase of 2 no.s of LCD Projector for use in the Department of Commerce may be placed before the Purchase Committee for approval. As per the orders of the Registrar, the matter is placed before the Local Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase two numbers of LCD Projector from the lowest quoted firm M/s.R J Enterprises, Kottayam @ Rs.42,000/- for a total amount of Rs.84,000/-(Rupees Eight Four Thousand only) including GST for use in the Department of Commerce,meeting the expenditure from the Budget Speech vide U.O No.Ac.D/3/M.com-GBO/2019 dated, Thiruvananthapuram, 26.11.2019.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.66.10 Centre for Biodiversity Conservation- Purchase and supply of L Shape Table-

(Ad.AVI section)

An amount of Rs.25,00,000/- (Rupees Twenty Five Lakh only) was sanctioned to Dr. A Gangaprasad, Hon. Director, Centre for Biodiversity Conservation as Provisional Advance for the establishment of a Gene Bank for wild ornamental plants of Western Ghats of Kerala and establishment of Germplasm Conservatory for economically important plants species of the Andaman & Nicobar Islands and their sustainable utilization and the same was transferred to the PD account of the Hon. Director, Centre for Bio Diversity Conservation. Out of the 25 Lakh sanctioned, Rs.14,00,000/- (Rupees Fourteen Lakh Only) is earmarked for Lab infrastructure development of the Centre.

Now the Hon. Director, Centre for Bio Diversity Conservation has requested to purchase one L Shape table as part of the Lab furnishing. The Director has also forwarded the quotation notice, quotations received, comparative statement of the quotations, Minutes of the Technical Committee held on 15.09.2021 and Minutes of the Staff Council meeting held on 22.09.2021. The Technical Evaluation Committee has evaluated "the technical bids submitted by three vendors for Supply and fixing of L Shape table. The Technical Committee compared the specifications in the technical bids for supplying and fixing L Shape Table with the specification in the quotation notice and found that technical bid by vendor M/s Sri Sakthi Lab Solutions, No.8, Ground Floor, 1st Cross Street, Ramachandra Nagar, Gerugambakkam, Chennai-600128 is qualified and hence recommended.

The Comparative Statement of the quotations are as follows:

Sl No	Firm	Make and Model	Specification	Price	Remarks
1	SRI SAKTHI LAB SOLUTIONS, No.8, Ground Floor, Ist Cross Street, Ramachandra Nagar, Gerugambakkam. Chennai -600128	SSLS Make	L shape Table Size:3350+1750Lx750 W x 900 H (mm) <u>Material of Construction:-</u> Made out of 20 SWG GI (Galvanized Iron sheet with epoxy Power coated Thickness 60-70 micron all sides <u>Modular:-</u> It consist of 750 mm modular – 3 nos., and 1050 corner modular – 1 no. Knew hole space with foot rest 1 no. All modular top drawer bottom cupboards. 1 no. Inner horizontal partition. All shutters will be self – closing hinges and drawers, telescopic runner will be provided. ISI make lock and handles, necessary hardware's. <u>Table Top:-</u> 19=1 mm thick black granite with half round moulding will be provided <u>Electricals:-</u> 5/15 A socket Box – 3 nos will be provided, inner wiring up to table length <u>Colour:-</u> IVORY AND BLUE OR Your Choice Epoxy Powder coated	Rs.71,280/- (Extra GST 5% applicable with required documents)	Lowest and Recommended

			finish Transportation Charge-free of cost Installation charge – Free of cost Warranty 3 years		
2	DESIGNS INDIA, 10, Poornathilagam Street, West Tambaram, Chennai - 600045	DI Make	L Shape Table Size: 3350+1750Lx750Wx900H (mm)	Rs.84,000/- (GST 18% extra)	
3	RAMU WOOD WORKS, 13/20, Aranganathan Subway, Kaveri Nagar, Saidapet, chennai – 600015	RWW Make	L Shape Table Size: 3350+1750x750Wx900 H(mm) LWH	Rs.79,000/- (GST 18% extra)	

The Finance has remarked that the proposal for the supply and fixing of L Shape table for the Centre for Biodiversity Conservation for the Establishment of Germplasm Conservatory for economically important plants species of the Andaman & Nicobar Islands and their sustainable utilization may be placed before the Purchase Committee for consideration. If approved, supply order may be placed accordingly.

Earlier similar request for the purchase of One L Shape table was received from the Hon. Director, Centre for Biodiversity conservation is placed before the local Purchase Committee. The expenditure may be met from the provisional advance sanctioned vide U.O No. 632/2019/UOK dated 19.10.2019.

Hence, the proposal for the supply and fixing of L Shape table is placed before the Local Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and it was noticed that the proposal for the Purchase of items coming under the same category meeting the expenditure from the Provisional Advance are forwarded separately and hence recommended to combine the proposals and place before the Purchase Committee. Accordingly Item no. 10 and 12 has to be combined and placed before Purchase Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.66.11 Department of Botany--Purchase of 12V/26 AH Battery of 10 KVA UPS installed in instrumentation room, on buy - back basis-

(Ad.AVI section)

The Head, Department of Botany has informed that the 10 KVA UPS installed in the Instrumentation room was not fully functioning and hence she had to intimate the company for replacement. The company after analyzing the instrument suggested immediate replacement of its battery. **The Head has also informed that, the YemYem Enterprises is the only authority of this equipment for its purchase and maintenance in Trivandrum district and its nearby areas.** The Department has received a proposal from Yem Yem Enterprises amounting to Rs. 69,440/- (Rupees sixty nine thousand four hundred forty only) including GST, for replacing the battery (12V/26 AH Battery Amaron Quanta). Hence the Head, Department of Botany, vide letter no. 14/BOT/823/21 dated 19.07.2021 has requested to accord sanction for an amount of Rs. 69,440/- (Rupees Sixty nine thousand four hundred forty only) including GST, for replacing the battery (12V/26 AH Battery Amaron Quanta) of the 10KVA UPS installed in the instrumentation room. The Instrumentation Engineer, CLIF has technically verified the UPS batteries (12 V/26Ah Amaron Quanta-28 No.) attached to 10 KVA APC UPS installed in instrumentation room, Department of Botany and has

recommended to replace all the old batteries (28 Nos.) of the 10 KVA APC UPS for proper functioning and back up. The Finance has remarked that, 'the proposal for the purchase of battery (12V/26 AH Battery, Type SMF and Make-Amaron Quanta) of 10 KVA APC UPS installed in the Instrumentation room at Department of Botany on buy back basis may be placed before the purchase committee along with the technical verification report from the CLIF and If approved, supply order may be placed accordingly.'

As per orders of the Registrar, the proposal for the purchase of 28 Nos. batteries (12V/26 AH Amaron Quanta) attached to 10 KVA APC UPS installed in the Instrumentation room at Department of Botany on buy back basis for an amount of Rs. 69,440/- (Rupees sixty nine thousand four hundred forty only) including GST, from YemYem Enterprises, is placed before the purchase committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to purchase 28 Nos. batteries (12V/26 AH Amaron Quanta) attached to 10 KVA APC UPS installed in the Instrumentation room in the Department of Botany on buy back basis from M/s. YemYem Enterprises, for an amount of Rs. 69,440/- (Rupees sixty nine thousand four hundred forty only) including GST.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.66.12. Centre for Biodiversity Conservation- Purchase and installation of Sink Table

(Ad.AVI section)

An amount of Rs.25,00,000/- (Rupees Twenty Five Lakh only) was sanctioned to Dr. A Ganga Prasad, Hon. Director, Centre for Bio Diversity Conservation as Provisional Advance for the establishment of a Gene Bank for wild ornamental plants of Western Ghats of Kerala and establishment of Germplasm Conservatory for economically important plants species of the Andaman & Nicobar Islands and their sustainable utilization and the same was transferred to the PD account of the Hon. Director, Centre for Bio Diversity Conservation. Out of the 25 Lakhs sanctioned Rs.14,00,000/- (Rupees Fourteen Lakh Only) earmarked for Lab infrastructure development of the Centre.

Now the Hon. Director, Centre for Bio Diversity Conservation has requested to purchase two Sink table as part of the Lab furnishing. The Director has also forwarded the quotation notice, quotations received, comparative statement of the quotations, Minutes of the Technical Committee held on 20.07.2021 and Minutes of the Staff Council meeting held on 22.07.2021. The Technical Evaluation Committee has evaluated "the technical bids submitted by the vendors for supply and fixing of Sink table. The Committee compared specifications of all the vendors quoted model with the Specification in the tender notice and found that technical bid representing M/s Sri. Sakthi Lab Solutions, SSLS make- Supply and fixing Sink Table is fully in compliance with the published specification. Based on the lowest quote and fully satisfied technical compliance by the M/s Sri. Sakthi Lab Solutions, No.8, Ground Floor, Ist Cross Street, Ramachandra Nagar, Gerugambakkam, Chennai – 600128 (representing supply and fixing Sink table – SSLS make) was recommended".

The Comparative Statement of the quotations are as follows:

Sl No	Firm	Make and Model	Specification	Price	Remarks
1	SRI SAKTHI LAB SOLUTIONS, No.8, Ground Floor, Ist Cross Street, Ramachandra Nagar, Gerugambakkam.	SSLS Make	Sink Table(No.2) Size:1850 L x 7)50W x900H(mm) <u>Material of Construction:-</u> Made out of 20 SWG GI (Galvinised Iron sheet with epoxy Power	Single unit rate- Rs.42,000/- Total amount 2x42,000/- =84,000/- (Extra GST 5% application with required documents)	Lowest and Recommended

	Chennai -600128		<p>coated Thickness 60-70 micron all sides</p> <p><u>Modular:-</u> It consist of 900 mm modular no., 900sink modular – 1 no all modular top drawer bottom cupboards. 1 no. inner horizontal partition, all shutters will be self closing hinges and drawers, telescopic runner will be provided. ISI make lock and handles, necessary hardwares.</p> <p><u>Table Top:-</u> 19=1 mm thick black granite with half round moulding will be provided</p> <p><u>Sink & water tap</u> -made out of PP Sink size : 375X450 mm 1 no. with 3 way water tap. Executing plumbing & wiring.</p> <p><u>Colour:-</u> IVORY AND BLUE OR Your Choice Epoxy Powder coated finish Transportation and Installation charge – Free</p> <p>Warranty 3 years</p>		
2	DESIGNS INDIA, 10, Poornathilagam Street, West Tambaram, Chennai - 600045	DI Make	Supply and fixing SinkTable Size: 1850 L x 750 W x 900H (mm)	Single Unit rate-Rs 42,350/- Total amount 2x42,350/-=Rs 84,700/- (GST 18% extra)	
3	RAMU WOOD WORKS, 13/20, Aranganathan Subway, Kaveri Nagar, Saidapet, Chennai – 600015	RWW Make	Supply and fixing SinkTable Size: 1850 L x 750 W x 900H (mm)	Single Unit rate-Rs 42,250/- Total amount 2x42,250/-=Rs 84,500/- (GST 18% extra)	

The Finance has remarked that the proposal for supply and fixing of Sink table as part of the lab furnishing furnishing at Centre for Biodiversity Conservation may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly. The expenditure may be met from the provisional advance sanctioned to Dr. A Gangaprasad, Hon. Director of the Centre vide U.O No. 632/2019/UOK dated 19.10.2019. Also the Director may be directed to submit the required documents for claiming the GST @ 5%. Hence, the proposal for the supply and fixing of two Sink table is placed before the purchase committee for consideration and appropriate recommendation.

The Committee considered the matter and it was noticed that the proposal for the Purchase of items coming under the same category meeting the expenditure from the Provisional Advance

are forwarded separately and hence recommended to combine the proposals and place before the Purchase Committee. Accordingly Item no. 10 and 12 has to be combined and placed before Purchase Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.66.13 Department of Geology - Purchase of Desktop Computer, Speaker and UPS (one number each) using the fund from DDF-

(Ad.Misc section)

Dr Shaji E, Associate Professor & Head, Department of Geology, Kariavattom has informed vide letter no. 229/4B/Gol/2021 dtd 02.09.2021 that there is an urgent requirement of a new Desktop Computer in the room of Head of the Department as it is very difficult to manage correspondence, conduct of online seminars, viva cum presentation and examination related confidential works without using a system. The Department Council which met on 23.06.2021 decided to call quotations for the purchase of new All in one Desktop (1 nos) Speaker(1 nos) and UPS(1 nos) by utilizing the Department Development Fund- DDF.

As per Quotation Notice No. 73/GOL/2021-22 dated 28.07.2021 the Department invited quotations for the same and received a total of 3 quotations. The quotations were verified by the Instrumentation Engineer and submitted the report. (The comparative statements of quotations and the report of the Instrumentation Engineer are enclosed). Dr Shaji E, Associate Professor & Head vide letter has requested sanction for the purchase of the above items for an amount of Rs. 54,950/- (Rupees Fifty four thousand nine hundred and fifty only) (49,000/- (Desktop), 3,750/- (Speakers), 2,200/- (UPS)) meeting the expenditure from the Department Development Fund (DDF). The matter was examined by the Hon. Vice-Chancellor and it was ordered to place the same before the Purchase Committee for consideration. As per the orders of the Hon. Vice-Chancellor, the request from Dr.Shaji E, Associate Professor & Head, Department of Geology to purchase Desktop Computer, Speaker and UPS using the fund from DDF is placed before the Purchase Committee for consideration and recommendation.

The Committee considered the matter and recommended to purchase Desktop Computer, Speaker and UPS for a total amount of Rs.54,950/- (Rupees Fifty Four Thousand Nine Hundred and Fifty only), as detailed in the table below: for the Department of Geology meeting the expenditure from the DDF.

Sl.No.	Items	Lowest quoted firm	Amount(including GST)
1.	Desktop Computer	M/s.Dnet Software Systems, Thiruvananthapuram	Rs.49,000/-
2.	Speaker		Rs.3,750/-
3.	UPS		Rs.2,200/-

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.66.14 DSS – Installation of Public Announcement (PA) System at the Non A/C Hall in the Department of Student Services-

(Ad.DI Section)

A meeting was conducted by the Pro Vice Chancellor, the Convenor, Standing Committee of the Syndicate on Staff, Equipment & Buildings and the Registrar with the Director (i/c), Department of Student Services, regarding the urgent renovation works to be done in the Department of Student Services, as part of the upcoming NAAC inspection. The Vice chancellor had approved the decisions taken in the meeting.

As per the minutes of the meeting held on 29.07.2021, the Director (i/c), Department of Student Services was authorized to submit a requirement letter to the Registrar for arranging sound system in the non A/C Hall in the Department of Student Services and accordingly he has submitted an

estimate with required items for installing a sound system in the Non A/C Hall.

As per the minutes of the meeting of Department of Student Services held on 03.09.2021 the Director, DSS has been entrusted to contact CLIF, Kariavattom to prepare a detailed estimate with required specifications and purchase the items by inviting quotations. The Director (i/c), DSS has forwarded quotations received from three different firms in accordance with the specifications of Public Announcement System obtained from the Instrumentation Engineer, CLIF, Kariavattom. Prof.(Dr.). G.M. Nair, Hon. Director, CLIF has forwarded the Quotation Verification report of PA System submitted by the Instrumentation Engineer, CLIF and in it the instrumentation Engineer stated that the technical specifications in the quotations are satisfiable.

Tabulation Sheet regarding installation of PA (Public Announcement) System at Non AC Hall in DSS

Sl. No.	Item	Qty	K.V. Iyer Sons	BNA Technology Consulting Ltd.	NEAT Network Automation
1	SSA 250DP Power Amplifier	1	21936.00	22370.00	23040.00
2	ASX 612BT PA Wall Speaker	4	27252.00	27800.00	28320.00
3	AGN 480 PA Microphone	1	2432.00	2480.00	2530.00
4	ASM 980XLR PA Microphone	2	7164.00	7300.00	7440.00
5	AWM 700UHL PA Wireless Microphone	1	7475.00	7620.00	7770.00
6	FALCON XLR M TO F 15 MTR	1	1250.00	1275.00	1300.00
	TOTAL		67509.00	68845.00	70400.00

As per the tabulation report of the invoices it is found that M/s K.V. Iyer Sons quoted the lowest price. Hence the Director (i/c), Department of Student Services has recommended that the quotation submitted by M/s K.V. Iyer Sons at the lowest rate for installation of Public Announcement System for an amount of Rs. 67,509/- (Rupees Sixty Seven Thousand Five Hundred and Nine only) may be accepted.

The Finance I section has opined that the proposal for the installation of Public Announcement System in the non AC hall may be placed before the Purchase Committee for approval.

As per the orders of the Registrar the proposal is placed before the Purchase Committee for consideration and appropriate recommendations.

The Committee considered the matter and recommended to purchase and installation of Public Announcement System from the lowest quoted firm M/s. K. V. Iyer Sons, Thiruvananthapuram, for an amount of Rs. 67,509/- (Rupees Sixty Seven Thousand Five Hundred and Nine only) in the Department of Student Services.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.66.15 കെ.യു സി.റ്റി .ഇ. കൊല്ലം - കോളേജിന് ആവശ്യമായ അലമാര നൽകുന്നത് സംബന്ധിച്ച്

(Ad.A/VII(A) Section)

കൊല്ലം, കെ.യു.സി.റ്റി.ഇ പ്രിൻസിപ്പൽ സമർപ്പിച്ച അപേക്ഷപ്രകാരം കൊല്ലം കെ.യു.സി.റ്റി.ഇയിൽ ആരംഭകാലം മുതലുള്ള ഇരുമ്പ് അലമാരകളാണുള്ളതെന്നും, ഇവയിൽ ഭൂരിപക്ഷവും കാലപ്പഴക്കത്താൽ ഉപയോഗിക്കാൻ കഴിയാത്തസ്ഥിതിയിലാണെന്നും പരീക്ഷാപേപ്പറുകൾ, ഉത്തരക്കടലാസുകൾ, മറ്റുപയലുകൾ, കട്ടികളുടെ സർട്ടിഫിക്കറ്റുകൾ എന്നിവ സൂക്ഷിക്കുന്നതിനും ലൈബ്രറിയിലേക്കും അത്യാവശ്യമായി 9 (ഒൻപത്) അലമാരകൾ ആവശ്യമായി വരുന്നുവെന്നും അത് അനുവദിച്ചു തരുന്നതിന് ആവശ്യമായ നടപടികൾ സ്വീകരിക്കണമെന്നും അപേക്ഷിച്ചിരിക്കുന്നു.

ഫിനാൻസിന്റെ നിർദ്ദേശപ്രകാരം കൊല്ലം കെ.യു.സി.ടി.ഇ പ്രിൻസിപ്പൽ നൽകിയ റിപ്പോർട്ട് അനുസരിച്ച് കൊല്ലം ബി.എഡ് കോളേജിൽ 9 (ഒൻപത്) അലമാരകൾ ആവശ്യമാണെന്നും അതിന്റെ

വിശദവിവരങ്ങളും തന്നിരിക്കുന്നു.

വിശദവിവരങ്ങൾപട്ടികരൂപത്തിൽചുവടെചേർക്കുന്നു.

ആവശ്യം	അലമാരയുടെ എണ്ണം
ബിഎഡ് പരീക്ഷകൾ, മറ്റുസർവകലാശാല പരീക്ഷകൾ തുടങ്ങിയവയുടെ ചോദ്യകടലാസുകൾ, ഉത്തരകടലാസുകൾ എന്നിവ പ്രിൻസിപ്പൽ റൂമിൽ സൂക്ഷിക്കുന്നതിനേണ്ടി	3
ബിഎഡി ഡിഗ്രി തമിഴ് കളുടെ റെക്കോർഡുകൾ, അസൈൻമെന്റുകൾ എന്നിവ സൂക്ഷിക്കുന്നതിനേണ്ടി	2
കട്ടികളുടെ മാർക്കിംഗ് സ്റ്റേജുകൾ, സർട്ടിഫിക്കറ്റുകൾ, മറ്റു രജിസ്റ്ററുകൾ എന്നിവ സൂക്ഷിക്കുന്നതിനേണ്ടി	2
ലൈബ്രറിയിൽ പുസ്തകങ്ങൾ സൂക്ഷിക്കാൻ വേണ്ടി	2

വിവിധ യു.ഐ.ടി കളിലേക്ക് ഐ.ടി സാമഗ്രികളും, മറ്റ് ഉപകരണങ്ങളും വാങ്ങുന്നതിന് നീക്കായർമെന്റ് അനാലിസിസ് നടത്തുന്നതിന് ശുപാർശ ചെയ്തിരുന്നുവെന്നും പ്രസ്തുത ശുപാർശകെ പർച്ചേസ് ചെയ്തിട്ടുണ്ട്. യു.സി.റ്റി ഇകൾക്കും കൂടി ആവശ്യമാണെന്നും ഫിനാൻസിംഗ് ഓഫീസർമാർ ശുപാർശ ചെയ്തിരിക്കുന്നു. ഐ.റ്റി നമ്പർ 32.112.15 ആയ 23.09.2021 ലെ സിൻഡിക്കേറ്റ് മിനറ്റ് നമ്പർ 4 അലമാരകൾ പ്പിക്കണമെന്ന് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർ പർച്ചേസ് ചെയ്യുന്നതിനു വേണ്ടി പർച്ചേസ് തിരിക്കുന്നു ചെയ് ശുപാർശ.

കൊല്ലം ബി.എഡ് കോളേജിലെ പ്രിൻസിപ്പൽ 4 സ്റ്റീൽ അലമാരകൾ വാങ്ങുന്നതിന് സിഡ് കോയിൽ നിന്നും ലഭിച്ച പ്രൊഫോർമ ഇൻവോയ്സ് അയച്ചിരിക്കുന്നു. അതിന്റെ വിശദാംശങ്ങൾ ചുവടെ ചേർക്കുന്നു.

സീരിയൽ നം	ഡിസ്ക്രിപ്ഷൻ	ജി.എസ്.ടി %	എച്ച്.എസ്.എൻ/എസ്.എസ്.സി	ക്വാന്റിറ്റി	റേറ്റ്	എമാണ്ട്
1	സ്റ്റീൽ ക്യാബിനറ്റ് (198 X 90 X 48cm-20G) വിത്തോക്കർ (അനലൈസ് നം- V സീരിയൽ നം.-1)	18	940310	4.000 Nos	9,916	39,664.00
ഗ്രോസ് ടോട്ടൽ						39,664.00
എസ്.ജി. എസ്. ടി						3,569.76
സി.ജി. എസ്. ടി						3,569.76
റൗണ്ട് ഓഫ്						0.48
ഗ്രാൻഡ് ടോട്ടൽ						46,804.00

ആയതിനാൽ പ്രസ്തുത വിഷയം രജിസ്ട്രാറുടെ ഉത്തരവ് പ്രകാരം പർച്ചേസ് കമ്മിറ്റിയുടെ പരിഗണനക്കും ശുപാർശയ്ക്കുമായി സമർപ്പിക്കുന്നു .

The Committee considered the matter and recommended to purchase 4 numbers of Steel Cabinet (198x90x48cm-20G) with locker from M/s.SIDCO, Thiruvananthapuram for a total amount of Rs.46,804/- (Rupees Forty Six Thousand Eight Hundred and Four only) including GST for use in the KUCTE, Kollam meeting the expenditure from 'Part I- NP -MH:66(a) University College of Teacher Education- 4/2105-Purchase of furniture' provided in the current year's Budget Estimates of the University.

Resolution of the Syndicate
RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee

(Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.66.16 Finance I and III Sections - Purchase of Almirahs –

(Ad.BIV section)

The Finance Section has requested for two numbers of Almirahs for use in the Finance I and III Sections. Accordingly, Proforma Invoice for Steel Cabinets has been received from M/s SIDCO, Thiruvananthapuram as detailed below.

Sl No	ITEM	Unit Rate	Qty	Amount
1	Steel Cabinets 198x90x48cm	9399	2	18798
	Delivery Charge			1000
	TOTAL		2	19798
	GST @ 18%			3564
	Grand Total Rounded off			23362/-

(Rupees Twenty Three Thousand Three Hundred and Sixty Two only)

The Planning A1 Section has remarked that in accordance with the resolution of the Syndicate held on 23/07/2021 (w.r.t the item No.30.50.18), the expenditure to the tune of `23,362/-(Rupees Twenty Three Thousand Three Hundred and Sixty Two only), towards the above said purchase may be met from the State Plan Grant sanctioned under the Scheme-Component " Infrastructure and Laboratory Development " for the year 2021-22.

The Finance has remarked that the proposal for the purchase of 2 nos of Almirahs from M/s Kerala SIDCO, Trivandrum for use in the Finance sections (I & III), may be placed before the Purchase Committee for approval.

Accordingly, as per the orders of the Registrar, the proposal for the purchase of two numbers of Almirahs for an amount of 23,362/- (Rupees Twenty Three Thousand Three Hundred and Sixty Two only), including 18 %GST and transportation charges from M/s Kerala SIDCO, Trivandrum for use in the Finance I and III Sections; meeting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development" for the year 2021-22, is placed before the Local Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to purchase two numbers of Almirahs for an amount of 23,362/-(Rupees Twenty Three Thousand Three Hundred and Sixty Two only), including 18 %GST and transportation charges from M/s Kerala SIDCO, Trivandrum for use in the Finance I section and the Administrative (Services) Section (Finance III Section renamed); meeting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development" for the year 2021-22.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.66.17 Purchase of two numbers of Water Cooler cum Purifier for the use of SH Campus and Kariavattom Campus – consideration of –

(Ad.BIV section)

Note has been received from Ad B I Section for inviting fresh quotations for the purchase of two numbers of Water Coolers cum Purifier for the use at the S H Campus and Kariavattom Campus. The expenditure in this regard shall be met from the Head of Account "Part I NP – MH-63-Miscellaneous-8/6028-New Development Programmes" of the current year's Budget Estimates of the University as per the U.O.No. Ad.B1 (1) WP-SH&KVTM/2020 dated 30.06.2020.

Based on the specification from Instrumentation Engineer, quotations were invited for the purchase of two numbers of Water Cooler cum Purifier for use in the S H Campus and Kariavattom Campus as per the Quotation Notice No. Ad. B IV.CP.01.2021 dated 06.07.2021.

Six quotations received for the above mentioned purchase, along with the remarks of the Instrumentation Engineer after verification of quotations are as follows:

Sl. No	Firm	Make	Unit Rate	Total Amount (including GST) (Unit Rate x 2)	Remarks
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1.	M/s. Smek Scientific Medical Equipments (Kerala) Pvt Ltd., Cochin	Eureka Forbes Absolute Water Purifier One Year Warranty (inclusive @5% against production of Essentiality Certificate else GST is 18%)	36,950/-	73,900/- (L1)	Satisfies technical specification
2.	M/s. ITPCOS, Trivandrum	Aquaguard AG Hot & Cold RO UV water purifier (One Year Warranty)	42,350/- (incl. 18% GST and Cess 1%) 41,926.5/- (incl. 18% GST and Cess 1% excluded)	84,700/- (incl. 18% GST and Cess 1%) 83,853/- (L2) (incl. 18% GST and Cess 1% excluded)	Satisfies technical specification
3.	M/s. Brainnet Solutions, Kozhikode	Eureka Forbes, Aqua Guard (One Year Warranty) (Electrical and Plumbing works will be charged extra)	47,000/- (incl. GST)	94,000/- (L3)	Satisfies technical specification
4.	M/s. Trichur Scientific Centre, Thrissur	Aqua-guard Absolute Hot, Cold and Ambient RO+UV+HD Model Euureka Forbes (One Year Warranty)	56,000/- (incl. 18% GST)	1,12,000/-	Satisfies technical specification
5.	M/s. Quarks Engineering PVT LTD, Palakkad	Blue Star Water Dispenser Hot and Cold with cooling (Warranty not mentioned)	16,000/- (18%GST Extra) 18,880/-	37,760/-	Does not satisfy technical specification (Dispenser only quoted, Warranty not mentioned)
6.	M/s. Axiom Aqua Solutions, Calicut	Atlantis Big ABS Body Purifier with Hot and Cool (One Year Warranty)	20,765/- (18%GST Extra) 24,500/-	49,000/-	Not satisfies technical specification (do not have BIS/ROHS certification)

The Finance Section has remarked that the proposal for the purchase of 2 nos of Water Coolers cum Purifiers for use in the SH Campus and Kariavattom Campus, may be placed before the Local Purchase Committee for approval and if approved, supply order may be placed accordingly. Accordingly, as per the orders of the Registrar, and as remarked by the Finance, the proposal is placed before the Local Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase 2 numbers of Water Coolers cum Purifiers from the lowest quoted firm M/s. Smek Scientific Medical Equipments (Kerala) Pvt Ltd., Cochin @ Rs.36,950/- amounting to a total cost of Rs.73,900/-(Rupees Seventy Three Thousand and Nine Hundred only) including 5% GST against production of Essentiality Certificate(otherwise GST @ 18% is applicable) for use in the SH Campus and Kariavattom Campus; meeting the

expenditure from the Head of Account "Part I NP – MH-63-Miscellaneous-8/6028-New Development Programmes" of the current year's Budget Estimates of the University as per the U.O.No. Ad.B1 (1) WP-SH&KVTM/2020 dated 30.06.2020.

Further recommended to entrust the University Engineer for the installation of Water Coolers cum Purifiers at a suitable site in the SH Campus and Kariavattom Campus.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.66.Additional Item No.01: Purchase of Desktop Computers-Ad.H and Ad.A IV Sections –

(Ad.BIV section)

The Ad.H and Ad.A IV Sections have requested for Desktop Computers for the use in concerned Sections. As per the specification from the Instrumentation Engineer vide CLIF/Report/490/2020-21 dated 06.10.2021 and CLIF/Report/465/2020-21 dated 18.09.2021, Proforma Invoices has been generated through CPRCS portal of M/s KELTRON IT Business Group as detailed below.

Sl No	Section	Invoice No	Specification	Rate	QTY	Amount in ₹ (including GST)
1	Ad.H	30743 & g 11.10.212	Desktop-Intel Processor-medium End-Windows10 Home	31,280	2	62,560/-
2	Ad.A.IV	9814 & 22.09.21	Desktop-Intel Processor-medium End-Ubuntu	30,004	1	30,004/-
				Total	3	92,564/-

(Rupees Ninety Two Thousand Five Hundred and Sixty Four only)

The Planning AI Section has remarked that in accordance with the resolution of the Syndicate held on 23/07/2021 (w.r.t the item No.30.50.18), the expenditure to the tune of ₹92,564/- (Rupees Ninety Two Thousand Five Hundred and Sixty Four only) towards the above said purchase may be met from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development", for the year 2021-22.

The Finance has remarked that Proposal for the purchase of three numbers of Desktop Computers through CPRCS Portal of M/s KELTRON for use in the Ad.A IV and Ad.H Sections may be placed before the Purchase Committee for approval, if approved Supply Order may be placed accordingly.

As per the orders of the Registrar, the proposal for the purchase of three numbers of Desktop Computers for an amount of ₹92,564 including GST through CPRCS Portal of M/s KELTRON for use in the Ad.H Section (2 nos) and Ad.A IV Section (1 no); meeting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development" for the year 2021-22, is placed before the Local Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to purchase three numbers of Desktop Computers through CPRCS Portal of M/s KELTRON for use in the Ad.A IV and Ad.H Sections as detailed below;

Sl No	Section	Specification	Rate	QTY	Amount in ₹ (including GST)
1	Ad.H	Desktop-Intel Processor-medium End-Windows10 Home	31,280	2	62,560/-
2	Ad.A.IV	Desktop-Intel Processor-medium End-Ubuntu	30,004	1	30,004/-
	Total	3	92,564/-		

(Rupees Ninety Two Thousand Five Hundred and Sixty Four only)

The expenditure in this connection shall be met from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development", for the year 2021-22.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.66. Additional Item No.02: Department of Geology - List of urgently needed Chemicals - forwarded for purchase – (Ad.DI section)

The Head, Dept. of Geology, had requested for purchasing Chemicals, Glasswares and other Laboratory items which are urgently required for the Chemical Lab to carry out chemical analysis and thin section preparation of samples of MSc., M Phil and Ph.D students in the Department. The proposal was placed before the Purchase committee.

The Syndicate, at its meeting held on 28.10.2021 vide item no. 33.123.05.09, has resolved to approve the recommendation of the Purchase Committee held on 25.10.2021 to resubmit the proposal for the purchase of Chemicals, Glasswares and other Laboratory items for Department of Geology: along with quotations following the purchase procedures. The Vice-Chancellor has ordered to implement the resolution of the Syndicate.

Now, the Head, Dept. of Geology has forwarded the quotations received for supply of Chemicals, Glasswares and other Laboratory items along with the recommendations. No sufficient numbers of quotations with the specifications are received for glasswares and some chemicals for Petrography & Thin Section Lab. Hence quotations have to be re-invited for those items. For chemicals, for which sufficient number of quotations were received, the Department has forwarded the comparative statement and the firm with L-1 against the quoted item which is as follows:-

#	Name of the Firm	Infra Scientific	Globe Scientific	Samara Medical Supplies
1	Hydrogen peroxide 30%			L-1(4230/-)
2	Bromocresol Green 0.04% indicator solution pH 8.2-10			L-1(456)
3	Phenolphthalein 1% indicator solution pH 3.6-5.2			L-1(432)
4	2- Propanol	L-1 (5440/-)		
5	Acetone			L-1(1755/-)
6	Glacial Acetic Acid-99%	L-1 (576/-)		
7	Murexide			L-1(439/-)
8	Eriochrome Black T			L-1(359/-)
9	Boric Acid			L-1(1509/-)
10	Standard Sulfate solution, 125mg/L SO ₄			L-1(9312/-)
11	Buffer solution pH-4			L-1(1061/-)
12	Buffer solution pH-7			L-1(1069/-)
13	Buffer solution pH-10			L-1(1077/-)
14	Suprapure Nitric acid		L1(14,867/-)	
	Total Chemical with L-1	2	1	11
	Total Price excluding GST	6,061/-	14,867/-	21,699/-
				Total = 42,627/- GST @ 5% = 2,131.35 Grand Total = 44,758.35

The HoD has forwarded a consolidated statement showing the lowest quoted rates of chemicals from 3 firms namely

- (i) M/s.Infra Scientific, Thrissur, for an amount of Rs.6,061/- (2-chemicals),

- (ii) M/s.Globe Scientific, Trivandrum for an amount of Rs.21,699/- (1-chemical) and
 (iii) M/s.Samara Medical Supplies LLP, Trivandrum for an amount of Rs.14,867/- (11-chemicals).

As ordered by the Registrar, the proposal of Purchase of Chemicals, for Department of Geology for an estimated range of amount of expenditure of Rs. 44,758.35/- including GST @ 5% is placed before the Local Purchase Committee.

The Committee considered the matter and recommended to purchase various Chemicals from the lowest quoted firms for use in the Department of Geology as detailed below, meeting the expenditure from the Department Development Fund(DDF).

Sl. No.	Chemicals	Name of the Firm	Amount
1	Hydrogen peroxide 30%	M/s.Samara Medical Supplies, Malappuram	4230
2	Bromocresol Green 0.04% indicator solution pH 8.2-10	M/s.Samara Medical Supplies, Malappuram	456
3	Phenolphthalein 1% indicator solution pH 3.6-5.2	M/s.Samara Medical Supplies, Malappuram	432
4	2- Propanol	M/s. Infra Scientific, Thrissur	5440
5	Acetone	M/s.Samara Medical Supplies, Malappuram	1755
6	Glacial Acetic Acid-99%	M/s.Infra Scientific, Thrissur	576
7	Murexide	M/s.Samara Medical Supplies, Malappuram	439
8	Eriochrome Black T	M/s.Samara Medical Supplies, Malappuram	359
9	Boric Acid	M/s.Samara Medical Supplies, Malappuram	1509
10	Standard Sulfate solution, 125mg/L SO4	M/s.Samara Medical Supplies, Malappuram	9312
11	Buffer solution pH-4	M/s.Samara Medical Supplies, Malappuram	1061
12	Buffer solution pH-7	M/s.Samara Medical Supplies, Malappuram	1069
13	Buffer solution pH-10	M/s.Samara Medical Supplies, Malappuram	1077
14	Suprapure Nitric acid	M/s.Globe Scientific, Thiruvananthapuram	14867

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.66.Additional Item No.03:

Department of Biochemistry– Purchase of "Fluorescent Immuno Assay Analyzer" in the Department –

(Planning AI section)

The Head, Department of Biochemistry, vide Letter No. Nil dated 29/09/21 has submitted a proposal for the purchase of "Fluorescent Immuno Assay Analyser" in the Department, in connection with the implementation of the Specific Project "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District", sanctioned under the State Plan Grant for the year 2021-22 .

The Head has forwarded the quotes obtained from four firms in this regard, along with a copy of the quotation notice, comparative statement of the quotations & the Minutes of the Department Council meeting held on 14/07/21, recommending the purchase.

The comparative statement of quotations in this regard, is enumerated below:
Name of the Item: Fluorescent Immuno Assay Analyser (1 No.)

Sl. No	Firms	Make and Model	Base Rate (in Rs)	GST @5%	Total Rate	Remarks
1	S.D. Diagnostics, Aluva, Ernakulam	Make: Euro	88,000/-	4400/-	92,400/-	L2 . Warranty: 1 year
2	Remedex Pharma Pvt. Ltd., Trivandrum	Make: Diasys Model: Instacheck	95,000/-	4750/-	99,750/-	L3. Warranty : 1 year
3	Desire Diagnostics(P) Ltd., Trivandrum	Make: ichroma Model:	1,05,300/-	5265/-	1,10,565/-	L4. Warranty : 1 year
		Make: Finecare Model: Finecare FIA Meter plus	85,000/-	4250/-	89,250/-	L1, Recommended by the Head, as they provide one kit each of T3, T4 and TSH, free of cost. Warranty:1 year
4	Inkarp Instruments Pvt Ltd, Trivandrum	Make: ichroma Model:	85,000/-	4250/-	89,250/-	L1 Warranty : 1 year

The Head, Department of Biochemistry, has recommended the firm 'M/s Desire Diagnostics (P) Ltd., Thiruvananthapuram' for the purchase of "Fluorescent Immuno Assay Analyser (Make: Finecare -Model: FIA Meter plus)" in the Department, at a total cost of Rs. 89,250/- (Rupees Eighty nine thousand two hundred and fifty only), inclusive of GST @5%.

The Expenditure in this connection may be debited from the financial assistance sanctioned to the Head, Department of Biochemistry, for the implementation of the Specific Project "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District", under the State Plan Grant for the year 2021-22, vide U. O. No. PL.A1/3147/2021/UOK dated 30/06/2021. The Finance Officer has remarked to place the proposal for the the purchase of the Fluorescent Immuno Assay Analyser (Make: Finecare -Model: FIA Meter plus) in the Department of Biochemistry, before the Purchase Committee for approval and if approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Local Purchase Committee, for consideration.

The Committee considered the matter and recommended to purchase one number of "Fluorescent Immuno Assay Analyser (Make: Finecare -Model: FIA Meter plus)" from one of the lowest quoted firms 'M/s Desire Diagnostics(P) Ltd., Thiruvananthapuram at a total cost of Rs. 89,250/- (Rupees Eighty nine thousand two hundred and fifty only), inclusive of GST @5% for use in the Department of Biochemistry, as recommended by the Head of the Department as the firm will provide one kit each of T3, T4 and TSH, free of cost. The Expenditure in this connection may be debited from the financial assistance sanctioned to the Head, Department of Biochemistry under the State Plan Grant for the year 2021-22, vide U. O. No. PL.A1/3147/2021/UOK dated 30/06/2021.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.66.Additional Item No.04: Department of Demography– Purchase of Executive Table and Computer Table for the HoD's room of the Department (Planning A1 section)

The Head, Department of Demography, vide Letter No. Nil dated 01/10/21, has submitted a proposal for the purchase of one "Executive Table and Computer Table" for the HoD's room of

the Department. The Head has forwarded the quotation in this connection obtained from 'M/s RUBCO, Kannur'.

The detailed quote, in this regard is enumerated below:

Name of the Item: **Executive Table and Computer Table** (1 Nos:)

Sl. No	G.O. Item No	Item	Basic Rate	Transportation and unloading charges	Total Amount	GST@18%	Unit Price	Unit	Qty	Amount
1	27	Senior Executive Table	53,314	6099/-	59,413/-	10,694/-	70,107/-	Nos	1	70,107/-
2	12	Semi Executive Computer Table - Viceroy	13,551	1550/-	15,101/-	2718/-	17,819/-	Nos	1	17,819/-
Total – 87,926/-										
Rupees Eighty Seven thousand nine hundred and twenty six only										

The Head, Department of Demography, has recommended the firm 'M/s RUBCO, Kannur' for the purchase of one "Executive Table and Computer Table" for the HoD's room in the Department, at a total cost of Rs. 87,296/- (Rupees Eighty seven thousand nine hundred and twenty six only). The Expenditure in this connection may be debited from the State Plan Grant 2021-22 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development". The Finance Officer has remarked to place the proposal for the purchase of one "Executive Table and Computer Table" for the HoD's room of the Department, before the Purchase Committee for approval, subject to availability of funds and if approved, supply order may be placed accordingly. In this context, the proposal is placed before the Local Purchase Committee, for consideration.

The Committee considered the matter and recommended to purchase furniture from M/s.RUBCO, Kannur for use in the Department of Demography as detailed below;

Sl. No	Item	Basic Rate	Transportation and unloading charges	Total Amount	GST@18 %	Unit Price	Qty	Amount
1	Senior Executive Table	53,314	6099/-	59,413/-	10,694/-	70,107/-	1	70,107/-
2	Semi Executive Computer Table - Viceroy	13,551	1550/-	15,101/-	2718/-	17,819/-	1	17,819/-
Total – 87,926/- (Rupees Eighty Seven thousand nine hundred and twenty six only)								

The Expenditure in this connection may be debited from the State Plan Grant 2021-22 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development".

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.66.Additional Item No.05:

Startup Grant for Teachers (Item No. 51 of Budget Speech 2020-21) - Purchase proposals submitted by Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry-

(Planning A section)

An amount of Rs.3,00,000/- (Rupees Three Lakh only) was released to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry as provisional advance towards the project "Investigations on the effect of Gut metabolites on Brain-Gut axis in Alzheimer's Disease" under the

scheme 'Startup Grant for New Teachers- Item No. 51 of Budget Speech 2020-21', vide U.O. No. 1629/2021/UOK dated 22.03.2021.

Dr. Viji Vijayan, vide letters dated 27.10.2021 and 08.11.2021, has submitted documents related to the purchase of 8 equipments (tenders, comparative statements etc.) for the project. She has also forwarded a report from Instrumentation Engineer, CLIF, approving the technical specifications. The Finance recommended that three among these instruments may be re-tendered. The Comparative Statements, prepared from details submitted by the Principal Investigators and from the quotations, for remaining five equipments have been summarised below:

VORTEX MIXER

Sl. No.	Name of the firm	Details of the Instrument	Warranty	Amount Quoted (in Rupees)	Amount Breakup	Quantity (in No.)	Remarks
1	I.L.E. Co., Killipalam, Trivandrum	Vortex Mixer	12 months	7,938	7,560+378 (GST@5%)	1	L1
2	Biotron, Palkulangara, Trivandrum	Vortex Mixer	12 months	8,610	8,200+410 (GST@5%)	1	L3
3	TRAVANCO, Mattupavu, Trivandrum	Vortex Mixer	12 months	8,400	8,000 + 400 (GST@5%)	1	L2

Firm recommended: ILE Co. (Sl. No. 1)

2) MAGNETIC STIRRER WITH HOT PLATE

Sl. No.	Name of the firm	Details of the Instrument	Warranty	Amount Quoted (in Rupees)	Amount Breakup	Quantity (in No.)	Remarks
1	I.L.E. Co., Killipalam, Trivandrum	Magnetic Plate Stirrer HLS200	12 months	7,308	6,960 + 348 (GST@5%)	1	L1
2	Biotron, Palkulangara, Trivandrum	Hot Plate Stirrer	12 months	47,250	45,000 + 2250 (GST@5%)	1	L2
3	TRAVANCO, Mattupavu, Trivandrum	Hot Plate Stirrer	12 months	55,020	52,400 + 2620 (GST@5%)	1	L3

Firm recommended: ILE Co. (Sl. No. 1)

DRY BATH

Sl. No.	Name of the Firm	Details of the Instrument	Warranty	Amount Quoted (in Rupees)	Amount Breakup	Quantity (in No.)	Remarks
1	I.L.E. Co., Killipalam, Trivandrum	Dry Bath and LBH010 and additional accessory	12 months	7,308+4, 326=11, 634	6,960 + 348 (GST@5%) + 4,120 + 206 (GST@5%)	1	L1
2	Biotron, Palkulangara, Trivandrum	Dry Bath and additional accessory	12 months	7,350+4, 515=11, 865	7,000 + 350 (GST@5%) + 4,300 + 215 (GST@5%)	1	L2

3	TRAVANCO, Mattupavu, Trivandrum	Dry Bath LBH010 and additional accessory	12 months	7,875+4, 725=12, 600	7,500+375 (GST@5%) + 4,500 + (GST@5%) 225	1	L3
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Firm recommended: ILE Co. (Sl. No. 1)

SOXHLET APPARATUS WITH HEATING MANTLE

Sl. No.	Name of the firm	Details of the Instrument	Warranty	Amount Quoted (in Rupees)	Amount Breakup	Quantity (No.)	Remarks
1	I.L.E. Co., Killipalam, Trivandrum	Soxhlet apparatus Borosil	- 12 months	9,534	9,080 + 454 (GST@5%)	1	L1
2	Biotron, Palkulangara, Trivandrum	Soxhlet apparatus Borosil	- 12 months	13,125	12,500 + 625 (GST@5%)	1	L3
3	TRAVANCO, Mattupavu, Trivandrum	Soxhlet apparatus Borosil	- 12 months	11,550	11,000 + 550 (GST@5%)	1	L2

Firm recommended: ILE Co. (Sl. No. 1)

DOUBLE DISTILLATION UNIT(#)

Sl. No.	Name of the Firm	Details of the equipment	Warranty	Amount Quoted (in Rupees)	Amount Breakup	Quantity (in No.)	Remarks
1	I.L.E., Killipalam, Trivandrum	DDU150	12 months	47,302.5	45,050 + 2,252.50 (GST@5%)	1	L1
2	Genuine Scientific Instruments, Trivandrum	3362-1.5 L Double	12 months	53,046	50,520 + 2,526 (GST@5%)	1	L3
3	Nu Tech Equipments and services	722001515	---	24,420.9 + 12,186.3= 36,607.2	23,258+ 1,162.90 (GST@5%) + 11,606+ 580.30 (GST@5%)	1	*

Dr. Viji Vijayan submitted the purchase proposals pertaining to item 'Double Distillation Unit' vide the second letter, i.e., letter dated 08.11.2021. The Principal Investigator orally informed that she had invited quotations for 'Double Distillation Unit' also, along with other equipments. However, upon opening the tenders, no quotations were found to meet the budgetary and technical requirements. She discussed this matter with the Instrumentation Engineer, CLIF. The Instrumentation Engineer provided specifications for a simple horizontal type distillation unit and asked to re-notify the equipment. Accordingly, a re-notification was issued, dated 21.10.2021.

*Although the amount quoted by Nu Tech Equipments and services is less, Dr. Viji Vijayan informed that the firm did not submit Technical bid and Financial bid. Hence, the firm I.L.E., Killipalam has been recommended

Firm recommended: ILE Co. (Sl. No. 1)

Thus, the firm recommended by Principal Investigator for various items and related details are:

Sl. No.	Name of Equipment	Firm Recommended	Quantity	Price (in Rupees)
1	Vortex Mixer	I.L.E. Co., Killipalam, Trivandrum	1	7,938
2	Magnetic Stirrer with Hot Plate	I.L.E. Co., Killipalam, Trivandrum	1	7,308
3	Dry Bath	I.L.E. Co., Killipalam, Trivandrum	1	11,634
4	Soxhlet apparatus with heating mantle	I.L.E. Co., Killipalam, Trivandrum	1	9,534
5	Double Distillation Unit	I.L.E. Co., Killipalam, Trivandrum	1	47,302.5
TOTAL		Rs. 83,716.5/- (Rupees Eighty Three Thousand Seven Hundred and Sixteen fifty paise only)		

The Principal Investigator has also forwarded authorisation certificate of ILE Co. Trivandrum for the purchase of Borosilequipments.

The Finance remarked that aforesaid five purchase proposals be placed before purchase committee for consideration. The Finance further remarked that the expenditure related to the purchase, if approved, may be met from the provisional advance sanctioned to the Principal Investigator.

As per the orders of the Registrar, the aforesaid five equipment purchase proposals are hereby placed before the Local Purchase Committee for consideration and recommendations.

The Committee considered the matter and recommended to purchase various items as detailed below;

Sl. No.	Name of Equipment	Firm Recommended	Quantity	Price (in Rupees)
1	Vortex Mixer	I.L.E. Co., Killipalam, Trivandrum	1	7,938
2	Magnetic Stirrer with Hot Plate	I.L.E. Co., Killipalam, Trivandrum	1	7,308
3	Dry Bath	I.L.E. Co., Killipalam, Trivandrum	1	11,634
4	Soxhlet apparatus with heating mantle	I.L.E. Co., Killipalam, Trivandrum	1	9,534
5	Double Distillation Unit	I.L.E. Co., Killipalam, Trivandrum	1	47,302.5
TOTAL		Rs. 83,716.5/- (Rupees Eighty Three Thousand Seven Hundred and Sixteen fifty paise only)		

The expenditure may be debited from the amount of Rs.3,00,000/- (Rupees Three Lakh only) released to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry as provisional advance vide U.O. No. 1629/2021/UOK dated 22.03.2021.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.66.Additional Item No.06:

Purchase proposals forwarded by Dr. R. Jayakrishnan, Associate Professor, Department of Physics- Startup Grant for Teachers-

(Planning A section)

An amount of Rs. 3,80,000/- (Rupees Three Lakh Eighty Thousand only) had been sanctioned to Dr. R. Jayakrishnan, Associate Professor, Department of Physics vide U.O. No. 1599/2021/UOK dated 22.03.2021, for implementation of the startup project "Development of Photovoltaic Research Laboratory". Dr. R. Jayakrishnan has now forwarded purchase proposals for 'Indium Tin Oxide Coated Glass' and 'Voltammetry Cell Kit' required for implementing the project. He also forwarded the quotations received, comparative statements and a report from the Instrumentation Engineer, CLIF.

Comparative statements for both the items, prepared based on the statement submitted by the

Principal Investigator and the quotations have been furnished below:

1) INDIUM TIN OXIDE COATED GLASS

Sl. No.	Name of the Supplier	Quantity	Total Price (in Rupees)	Remarks
1	The Industrial & Laboratory Equipment Co.	10 pkt	21,000/- (including GST)	L1
2	SPM Biotech	10/pk x 5	26,250/- (including GST)	L2
3	HR Lab Mate	10 pkt	47,250/- (including GST)	L3

Firm recommended by the Principal Investigator: M/s. The Industrial & Laboratory Equipment Co.

2) VOLTAMMETRY CELL KIT

Sl. No.	Name of Supplier	Quantity	Total Price (in Rupees)	Remarks
1	Eurasian Associates	1	1,01,008/- (GST@18%) [89,880/- (GST@5%)]*	L2
2	Karthik Instrumentation	1	1,23,900/- (including GST)	L3
3	Techscience Services Pvt Ltd	1	78,750/- (including GST@5%)	L1

*In the quotation, 'Eurasian Associates' has quoted the price based on GST@18%. The firm has stated that if any Concessional Tax Certificate is provided, GST will be charged accordingly. It may be noted that the Principal Investigator has furnished price in the comparative statement at 5% GST. Firm recommended by the Principal Investigator: M/s. Techscience Services Pvt Ltd. Thus, the recommendations made by Principal has been summarised as below:

Sl. No.	Item/Equipment	Firm recommended	Quantity	Total Price (in Rupees)
1	Indium Tin Oxide Coated Glass	The Industrial & Laboratory Equipment Co.	10 pkt	21,000/-
2	Voltammetry Cell Kit	M/s. Techscience Services Pvt Ltd.	1	78,750/-
TOTAL		Rs. 99,750/- (Rupees Ninety Nine Thousand Seven Hundred and Fifty only)		

The Finance remarked that the proposal for the purchase of Indium Tin Oxide coated Glass and Voltammetry Cell Kit may be placed before the purchase committee and if approved, the expenditure may be met from the provisional advance sanctioned to the Principal Investigator for the implementation of the project.

The purchase proposals of Indium Tin Oxide Coated Glass and Voltammetry Cell Kit, submitted by Dr. R. Jayakrishnan, Associate Professor, Department of Physics for implementation of the Start up project "Development of Photovoltaic Research Laboratory" is hereby placed before the Local Purchase Committee for consideration and remarks.

The Committee considered the matter and recommended to purchase following items from the lowest quoted firm for implementation of the Start up project "Development of Photovoltaic Research Laboratory" as detailed below;

Sl. No.	Item/Equipment	Firm recommended	Quantity	Total Price (in Rs)
1	Indium Tin Oxide Coated Glass	The Industrial & Laboratory Equipment Co.	10 pkt	21,000/-
2	Voltammetry Cell Kit	M/s. Techscience Services Pvt Ltd.	1	78,750/-

TOTAL	Rs. 99,750/- (Rupees Ninety Nine Thousand Seven Hundred and Fifty only)
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The expenditure may be met from the provisional advance sanctioned to the Principal Investigator vide U.O. No. 1599/2021/UOK dated 22.03.2021, for implementation of the startup project "Development of Photovoltaic Research Laboratory"

Resolution of the Syndicate
RESOLVED that the above recommendation of the 9 th meeting of the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.66.Additional Item No.07:

Startup Grant for Teachers- Proposal submitted by Dr. Sam Solomon, Professor, Department of Optoelectronics- Purchase of various items using the grant-

(Planning A section)

An amount of Rs. 2,60,000/- was sanctioned to Dr. Sam Solomon, Professor, Department of Optoelectronics for implementation of the project "Synthesis, Characterization and computational study of functional nanomaterials" under the scheme 'Startup Grant for Teachers' vide U.O. No. 1592/2021/UOK dated 22.03.2021. Dr. Sam Solomon, vide a letter dated 16.08.2021 informed that he had invited quotations for chemicals, non-consumables and glassware vide a notice dated 01.07.2021. He submitted that nine firms sent quotations. He further informed that out of the 26 chemicals, only 16 received adequate quotations. In the case of non-consumables and glassware also, some items did not get enough quotations. He has also forwarded the quotations he received along with comparative statements regarding the purchase proposals.

A consolidated table for purchase proposal of various items, submitted by the Principal Investigator has been summarised below.

CHEMICALS

SI. No	Name of chemical	Quantity	Lowest Quoted Firm	Selected Firm	Justification	Amount (in Rupees)
	Nitric acid	3L	M/s Labcare Scientific Instruments, Malappuram	M/s Star Scientific Suppliers, Kottarakara	Technically qualified product	2,243 (GST @18% inclusive)
	Ammonia solution	3L	M/s Associated, Palarivattom	M/s Star Scientific Suppliers Kottarakara	Technically qualified product	1,807 (GST @18% inclusive)
	Acetone Emparta	3L	M/s Trichur Scientific centre, Thrissur	M/s Trichur Scientific centre, Thrissur	-	3,000 (GST inclusive)
	Methyl orange	100 g	M/s Labcare Scientific Instruments, Malappuram	M/s Star Scientific Suppliers, Kottarakara	Technically qualified product	1,080 (GST @18% inclusive)
	Malachite Green Staining powder	25g	M/s Labcare Scientific Instruments	M/s Trichur Scientific centre, Thrissur	Technically qualified product	140 (GST inclusive)
	Methylene Blue	25g	M/s Labcare Scientific Instruments Malappuram	M/s Trichur Scientific centre, Thrissur	Technically qualified product	390 (GST inclusive)

	Titanium (IV) Oxide	25 g	M/s Labcare Scientific Instruments, Malappuram	M/s Trichur Scientific centre, Thrissur	Based on purity of chemical	12,300 (GST inclusive)
	Zirconium (IV) Oxide	100g	M/s Associated Palarivattom	M/s Star Scientific Suppliers, Kottarakara	Based on purity of the chemical	7,483.41 (GST inclusive)
	Molybdenum (VI) Oxide	50g	M/s Associated, Palarivattom	M/s Trichur Scientific centre, Thrissur	Technically qualified product	12,600 (GST inclusive)
	Barium Carbonate	500g	M/s Labcare Scientific Instruments Malappuram	M/s Star Scientific Suppliers Kottarakara	Technically qualified product	674.96 (GST @18% inclusive)
	Strontium Carbonate	100 g	M/s Labcare Scientific Instruments, Malappuram	M/s Trichur Scientific centre, Thrissur	Based on purity of chemical	4,800 (GST inclusive)
	Acetanilide	5g	M/s Labcare Scientific Instruments Malappuram	M/s Star Scientific Suppliers Kottarakara	Based on purity of chemical	1,114.63 (GST inclusive)
	Sodium Oleate	250 mg	M/s Associated Palarivattom	M/s Star Scientific Suppliers Kottarakara	-	5,721.159 (GST @18% inclusive)
	Acetonitrile	1L	M/s Labcare Scientific Instruments Malappuram	M/s Associated Palarivattom	Technically qualified product	1,030.14 (GST @18% inclusive)
	Ethylene diamine	500 ml	M/s Associated Palarivattom	M/s Associated Palarivattom	-	821.28 (GST @18% inclusive)
TOTAL			Rs. 55,205.58/- (<i>Rupees Fifty Five Thousand Two Hundred and Five Fifty Eight Paise only</i>)			

NON-CONSUMABLES

Sl.No	Item	Quantity	Specifications	Lowest Quoted Firm	Selected Firm	Justification	Amount (in Rupees)
16	Alumina crucible	2	25 ml	M/s star Scientific supplies Kottarakara	M/s star Scientific supplies Kottarakara	Without lid is needed	2,284.48 (GST @ 18% inclusive)
17	Agate Mortar and Pestle	2	200 ml	M/s Trichur Scientific Centre, Thissur	M/s Trichur Scientific Centre, Thissur	4 " is needed	2,600 (GST inclusive)
18	GSW	2	ASIN:	M/s	M/s	Technically	10,584

	magnetic stirrer with hot plate 10106		B07MDKVY4F	Trichur Scientific Center This sur	Universal agencies Thrissur	qualified product	(GST@5% inclusive)
TOTAL				Rs. 15,468.48/- (Rupees Fifteen Thousand Four Hundred and Sixty Eight Forty Eight paise only)			

GLASSWARE

Sl. No	Item	Quantity	Lowest Quoted Firm	Selected Firm	Justification	Amount
19	50 ml Beaker	12	M/s Magnum glass works Alappuzha	M/s Magnum glass works, Alappuzha	-	529 (GST@5% inclusive)
20	Borosilicate 100 ml Beaker	10	M/s Magnum glass works Alappuzha	M/s Magnum glass works, Alappuzha	-	462 (GST@5% inclusive)
21	Borosilicate 250 ml Beaker	5	M/s star Scientific supplies, Kottarakara	M/s Magnum glass works, Alappuzha	Technically qualified product	357 (GST@5% inclusive)
22	Borosilicate 500 ml Beaker	5	M/s Magnum glass works, Alappuzha	M/s Magnum glass works, Alappuzha	-	462 (GST@5% inclusive)
23	1000 ml Beaker	6	M/s Magnum glass works Alappuzha	M/s Magnum glass works Alappuzha	-	1065 (GST@5% inclusive)
24	Petri dish	2	M/s Associated Palarivattom	M/s Associated Palarivattom	-	18.88 (GST@18% inclusive)
25	Narrow Mouth Conical Flask with Cork	1	M/s star Scientific supplies Kottarakara	M/s Magnum glass works Alappuzha	Technically qualified product	100 (GST@5% inclusive)
26	Measuring Cylinder	2	M/s Labcare Scientific Instruments Malappuram	M/s Labcare Scientific Instruments Malappuram	-	295 (GST@18% inclusive)
27	Funnel	4	M/s Magnum glass works, Alappuzha	M/s Magnum glass works, Alappuzha	-	336 (GST@5% inclusive)
28	Test tube	30	M/s Universal agencies Thrissur	M/s Associated Palarivattom	Technically qualified product	707.12 (GST@18% inclusive)
29	Borosilicate watch glass 100mm	8	M/s Labcare Scientific Instruments Malappuram	M/s Labcare Scientific Instruments Malappuram	-	236 (GST inclusive)
30	Magnetic Stir bar 38.1 x 9.5mm	3	M/s Magnum glass works Alappuzha	M/s Magnum glass works Alappuzha	Preferred is 38.1 x 9.5 mm	362 (GST@5% inclusive)
31	Lab world	12	M/s Magnum	M/s Magnum	-	252

	stirring rod		glass works, Alappuzha	glass works, Alappuzha		(GST inclusive)
32	Lab world glass dropper	6	M/s Labcare Scientific Instruments, Malappuram	M/s Labcare Scientific Instruments, Malappuram	Preferred is 6"	198.24 (GST inclusive)
33	Micropipet	3	M/s Trichur Scientific Center, Thissur	M/s Trichur Scientific Center, Thissur	-	5400 (GST inclusive)
TOTAL				Rs. 10,780.24/- (<i>Rupees Ten Thousand Seven Hundred and Eighty Twenty Four paise only</i>)		

The Finance noted that the proposal for the purchase of items in connection with the startup project 'Synthesis, Characterization and Computational study of functional nanomaterials' may be placed before the purchase committee along with the recommendation of Principal Investigator of the project. The expenditure may be met from the provisional advance sanctioned to the Principal Investigator for the implementation of the project.

The proposal forwarded by Dr. Sam Solomon, Professor, Department of Optoelectronics for the purchase of items in connection with the startup project 'Synthesis, Characterization and Computational study of functional nanomaterials' is hereby placed before the Local Purchase Committee for consideration and recommendation.

The Committee considered the matter and recommended to purchase Chemicals @ Rs.55205.58/-, Non-Consumables @ Rs.15468.48/- and Glasswares @ Rs.10780.24/- from the lowest quoted firms as detailed below; the proposal forwarded by Dr. Sam Solomon, Professor, Department of Optoelectronics in connection with the startup project 'Synthesis, Characterization and Computational study of functional nanomaterials'. The expenditure shall be met from the provisional advance sanctioned to the Principal Investigator for the implementation of the project.

CHEMICALS

Name of chemical	Qty	Selected Firm	Amount (in Rupees)
Nitric acid	3L	M/s Star Scientific Suppliers, Kottarakara	2,243 (GST @18% inclusive)
Ammonia solution	3L	M/s Star Scientific Suppliers Kottarakara	1,807 (GST @18% inclusive)
Acetone Emparta	3L	M/s Trichur Scientific centre, Thrissur	3,000 (GST inclusive)
Methyl orange	100 g	M/s Star Scientific Suppliers, Kottarakara	1,080 (GST @18% inclusive)
Malachite Green Staining powder	25g	M/s Trichur Scientific centre, Thrissur	140 (GST inclusive)
Methylene Blue	25g	M/s Trichur Scientific centre, Thrissur	390 (GST inclusive)
Titanium (IV) Oxide	25 g	M/s Trichur Scientific centre, Thrissur	12,300 (GST inclusive)
Zirconium (IV) Oxide	100g	M/s Star Scientific Suppliers, Kottarakara	7,483.41 (GST inclusive)
Molybdenum (VI) Oxide	50g	M/s Trichur Scientific centre, Thrissur	12,600 (GST inclusive)
Barium Carbonate	500g	M/s Star Scientific Suppliers Kottarakara	674.96 (GST @18% inclusive)
Strontium Carbonate	100 g	M/s Trichur Scientific centre, Thrissur	4,800 (GST inclusive)
Acetanilide	5g	M/s Star Scientific Suppliers Kottarakara	1,114.63 (GST inclusive)

Sodium Oleate	250 mg	M/s Star Scientific Suppliers Kottarakara	5,721.159 (GST @18% inclusive)
Acetonitrile	1L	M/s Associated, Palarivattom	1,030.14 (GST @18% inclusive)
Ethylene diamine	500 ml	M/s Associated, Palarivattom	821.28 (GST @18% inclusive)
Rs.55,205.58/- (Rupees Fifty Five Thousand Two Hundred and Five Fifty Eight Paise only)			

NON-CONSUMABLES

Item	Qty	Specifications	Selected Firm	Amount (in Rupees)
Alumina crucible	2	25 ml	M/s star Scientific supplies Kottarakara	2,284.48 (GST @ 18% inclusive)
Agate Mortar and Pestle	2	200 ml	M/s Trichur Scientific Centre, Thissur	2,600 (GST inclusive)
GSW magnetic stirrer with hot plate 10106	2	ASIN: B07MDKVY4F	M/s Universal agencies, Thrissur	10,584 (GST@5% inclusive)

Rs. 15,468.48/- (Rupees Fifteen Thousand Four Hundred and Sixty Eight Forty Eight paise only)

GLASSWARES

Item	Qty	Selected Firm	Amount
50 ml Beaker	12	M/s Magnum glass works, Alappuzha	529(GST@5% inclusive)
Borosilicate 100 ml Beaker	10	M/s Magnum glass works, Alappuzha	462 (GST@5% inclusive)
Borosilicate 250 ml Beaker	5	M/s Magnum glass works, Alappuzha	357 (GST@5% inclusive)
Borosilicate 500 ml Beaker	5	M/s Magnum glass works, Alappuzha	462 (GST@5% inclusive)
1000 ml Beaker	6	M/s Magnum glass works Alappuzha	1065 (GST@5% inclusive)
Petri dish	2	M/s Associated,Palarivattom	18.88 (GST@18% inclusive)
Narrow Mouth Conical Flask with Cork	1	M/s Magnum glass works Alappuzha	100 (GST@5% inclusive)
Measuring Cylinder	2	M/s Labcare Scientific Instruments Malappuram	295 (GST@18% inclusive)
Funnel	4	M/s Magnum glass works, Alappuzha	336 (GST@5% inclusive)
Test tube	30	M/s Associated,Palarivattom	707.12 (GST@18% inclusive)
Borosilicate watch glass 100mm	8	M/s Labcare Scientific Instruments, Malappuram	236 (GST inclusive)
Magnetic Stir bar 38.1 x 9.5mm	3	M/s Magnum glass works Alappuzha	362 (GST@5% inclusive)
Lab world stirring rod	12	M/s Magnum glass works, Alappuzha	252 (GST inclusive)
Lab world glass dropper	6	M/s Labcare Scientific Instruments, Malappuram	198.24 (GST inclusive)
Micropipet	3	M/s Trichur Scientific Center, Thissur	5400 (GST inclusive)

Rs.10,780.24/- (Rupees Ten Thousand Seven Hundred and Eighty Twenty Four paise only)

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.66.Additional Item No.08:

**University College of Engineering, Kariavattom-
Purchase of Desktop-**

(Ad.C section)

The Principal, UCE, vide letter No.UCE/Admn/299/2021, has submitted a proposal for the purchase of 3 Desktops as a part of implementation of DDFS. The proforma invoice generated from KELTRON under CPRCS for the purchase of desktop -Intel Processor-Medium end Ubuntu @ ₹ 30,004 (Rupees Thirty Thousand and Four) for each, to a total of ₹ 90,012/- (Rupees Ninety Thousand and Twelve only), all tax inclusive, forwarded detailed as below:

Invoice.NoTVM/ITBG/PI/RC/28984/20-21 dated 31.08.2021

Sl.No	Description	Rate per unit (in ₹)	Quantity	Amount (in ₹)
	Desktop-Intel Processor Medium end - Ubuntu	30004	3	90012
	Grand Total (Rupees Ninety Thousand and Twelve only)			90012

The expenditure incurred for the purpose may be met from the head of account under 'Part INP-MH-68-UCE-4/1930-Equipments' of the current year's Budget Estimates of the University.

The Finance has remarked to purchase two numbers of Desktop (for Rs.60,008/-) for the use in the University College of Engineering, Kariavattom, subject to the recommendation of the purchase committee and the firm may be informed to submit bills in B2B format for effecting payment.

In obedience to the orders of the Registrar, the proposal for the purchase of two Desktops for the use of University College of Engineering, Kariavattom is placed before the local purchase committee for consideration.

The Committee considered the matter and recommended to purchase one number of Desktop Computer Intel Processor Medium end – Ubuntu for an amount of Rs.30,004/- from KELTRON under CPRCS for the use of University College of Engineering, Kariavattom; meeting the expenditure from the head of account under 'Part I-NP-MH-68-UCE-4/1930-Equipment' of the current year's Budget Estimates of the University.

Further recommended to provide the stock report of available items(furniture, equipment'setc) in the Department.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th meeting of the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021, be approved.

Item No.35.67

Request to rejoin duty - unauthorised absence – Hearing Sri.Thejus.S Assistant - Consideration of- reg.

(Ad.AI)

Ref: Minutes of the meeting of the Syndicate held on 04-12-2021 (Item No.34.107.04)

The Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.12.2021 considered the request of Sri.Thejus, Assistant to condone his unauthorised absence on compassionate ground and permission to rejoin duty and recommended to constitute a Sub Committee comprising of the Convener, SC of the Syndicate on Staff, Equipment & Buildings, Dr.K.G.Gopchandran, Sri.G.Bijukumar, Members, Syndicate and the Registrar to hear Sri.Joby Joseph, Clerical Assistant on the matter. The Syndicate held on 04-12-2021 vide item No.34.107.02 resolved to approve the same.

The Sub Committee convened at 4.00 pm on 22-12-2021 at the Syndicate Room, SH Campus and heard Sri.K.Sasidharan, the father of Sri.Thejus.S on Sri.Thejus.S' request to condone his unauthorised absence on compassionate ground and permission to rejoin duty.

As per the orders of the Vice-Chancellor, the Minutes of the Hearing of the Sub Committee of the SC of the Syndicate on Staff, Equipment & Buildings held on 22-12-2021 at 4.00 pm is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to issue Show Cause Memo to the employee Sri.Thejus, Assistant, showing as to why the disciplinary action should not be taken against him for the unauthorised absence and place the same before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No. 35.68. Request to rejoin duty - unauthorised absence – Hearing of Sri.Joby Joseph, Clerical Assistant - reg.

(Ad.A1)

Ref: Minutes of the meeting of the Syndicate held on 04-12-2021 (Item No.34.107.02)

The Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 02.12.2021 considered the request of Sri.Joby Joseph, Clerical Assistant to condone his unauthorised absence on compassionate ground and permission to rejoin duty and recommended to constitute a Sub Committee comprising of the Convener, SC of the Syndicate on Staff, Equipment & Buildings, Dr.K.G.Gopchandran, Sri.G.Bijukumar, Members, Syndicate and the Registrar to hear Sri.Joby Joseph, Clerical Assistant on the matter. The Syndicate held on 04-12-2021 vide item No.34.107.02 resolved to approve the same.

The Sub Committee has convened at 4.00 pm on 22-12-2021 at the Syndicate Room, SH Campus and heard Sri.Joby Joseph, Clerical Assistant on his request to condone his unauthorised absence on compassionate ground and permission to rejoin duty.

As per the orders of the Vice-Chancellor, the Minutes of the Hearing of the Sub Committee of the SC of the Syndicate on Staff, Equipment & Buildings held on 22-12-2021 at 4.00 pm is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to issue Show Cause Memo to the employee Sri.Joby Joseph, Clerical Assistant, showing as to why the disciplinary action should not be taken against him for the unauthorised absence and place the same before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No.35.69. Minutes of the 7th meeting of the Purchase Committee for the year 2021-22 – Note to the Syndicate-reg-

(Ad.BIV)

As per the orders of the Vice-Chancellor the Minutes of the 7th (Non-Plan Fund & Plan Fund) meeting of the Purchase Committee held on 23.12.2021 is placed before the Syndicate for approval.

Minutes of the 7th Meeting of the Purchase Committee

Date : 23.12.2021
Time : 12.00 P.M
Venue : Pro-Vice-Chancellor's Chamber

Chairman

The Pro-Vice-Chancellor : Sd/-

Members

- | | |
|---|------|
| 1. Adv.K.H.Babujan, Member, Syndicate : | Sd/- |
| 2. Adv.A.Ajikumar, Member, Syndicate : | Sd/- |
| 3. Dr. K.G.Gopchandran, Member, Syndicate : | Sd/- |
| 4. Dr.S.Nazeeb, Member, Syndicate : | Sd/- |
| 5. Adv.B.Balachandran, Member, Syndicate : | Sd/- |
| 6. Adv.G.Muralidharan Pillai, Member, Syndicate : | Sd/- |
| 7. Dr. K.B. Manoj, Member, Syndicate : - | |
| 8. Sri.Arunkumar.R, Member, Syndicate : | Sd/- |
| 9. The Registrar : - | |
| 10. The Finance Officer : | Sd/- |
| 11. The Director, Planning & Development : - | |
| 12. The Director(i/c), Computer Centre : | Sd/- |
| 13. The Instrumentation Engineer : | Sd/- |

Item No.35.69.07.01: Kerala University Press-Purchase of 2 numbers each of A3 and A4 Printers

(Ad.BIV section)

The meeting of the Purchase Committee held on 10.06.2021 considered the proposal for the purchase of Computers and Printers for the use in the University Press and recommended to purchase the same from the GeM Portal. The Syndicate held on 11.06.2021 vide item no. 28.48.02.09 resolved to approve the same.

Accordingly, steps were initiated for the Purchase of Equipment from the GeM Portal. Sufficient quotes were not received for Computers as per the specification given and hence specification with respect to the GeM Portal has to be obtained from the Instrumentation Engineer for proceeding with the Purchase as the parameters for GeM Portal is different from the CPRCS Portal.

As per the specification forwarded by the Instrumentation Engineer, bid in the GeM Portal vide bid no.GEM/2021/B/1480953 on 01.09.2021 for the purchase of A3 Printer and A4 Printer for use in the Kerala University Press. Since enough Quotations were not received, extension of date was given for submission for Quotations. Subsequently, three Quotations were received and the same were forwarded to the Instrumentation Engineer for verification. After obtaining clarification from one of the firms as suggested by the Instrumentation Engineer, the Instrumentation Engineer reported that the three Quotations satisfies technical specifications. The details of the Quotations are as follows;

Sl. No.	Name of the Firm	Item	Rate	Qty	Amount	Remarks
1.	M/s. HR Associates, Trivandrum	A3 Printer Model No. E- studio 4518A with Warranty 1 year	2,36,000	2	4,72,000	
		Brother A4 Laser Printer HLL L2361 DN Warranty 1 year	12,390	2	24,780	
		Total			4,96,780	L1
2.	M/s.Netz Solution, Trivandrum	Ricoh Model MP5055SP with 2 year of warranty	265500	2	5,31,000	
		A4 Laser printer	-	-	-	
		Total			5,31,000	L2
3.	M/s.Cyberking, Trivandrum	Model : HP 8250dn with 1year of warranty	248440	2	4,96,880	
		Model : HP 305dn with 1 year warranty	22349.2	2	44,698.4	
		Total			5,41,578.40	L3

The expenditure may be met from the Head of Account Part I NP MH -4-5775 Modernization of University Press and balance amount from the General Fund of the University, as suggested by the Superintendent-in-charge, University Press.

Accordingly, as remarked by the Finance and as per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration and recommendation.

The Committee considered the matter and recommended to purchase 2 numbers each of A3 Printer @ Rs.2,36,000/- and A4 Printer @ Rs.12,390/- from the lowest quoted firm M/s HR Associates, Trivandrum in the GeM Portal for a total amount of Rs.4,96,780/-(Rupees Four Lakh Ninety Six Thousand Seven Hundred and Eighty only) including GST with 2 years warranty as agreed by the firm, , as detailed below:

Sl. No.	Name of the Firm	Item	Rate(Rs.)	Qty	Amount
1.	M/s. HR Associates, Trivandrum	A3 Printer Model No. E- studio 4518A with Warranty 2 years	2,36,000	2	4,72,000
		Brother A4 Laser Printer HLL L2361 DN Warranty 2 years	12,390	2	24,780
		Total			4,96,780

Resolution of the Syndicate

RESOLVED that the above recommendation of the 7th (Non-Plan Fund & Plan Fund) meeting of the Purchase Committee held on 23.12.2021, be approved.

Item No.35.69.07.02: DSS - Purchase of new furniture in A/C Hall and Non A/C Hall in the Department of Student Services-

(Ad.DI section)

A meeting was conducted by the Pro Vice Chancellor, the Convenor, Standing Committee of the Syndicate on Staff, Equipment & Buildings and the Registrar with the Director (i/c), Department of Student Services, regarding the urgent renovation works to be done in the Department of Student Services, as part of the upcoming NAAC inspection. The Vice chancellor had approved the decisions taken in the meeting.

As per the minutes of the meeting held on 29.07.2021, the Director (i/c), Department of Student Services was authorized to submit a detailed proposal for purchasing new furniture for the AC and non AC halls.

Accordingly, the Director (i/c), DSS has forwarded two separate quotations regarding the purchase of Furniture in A/C and Non A/C Halls in the Department of Student Services. Two firms, M/s.SIDCO Ltd and M/s.ARTCO Ltd have submitted the invoices.

Tabulation Sheet (A/C Hall)

Sl. No.	Item	Quantity	ARTCO Ltd.	SIDCO
1	Ornamental Chair to be used on the Dias (Hard Wood)	9	122130.00	111600.00
2	Teapoy to be used on the dias (Hard Wood)	1	11210.00	9975.00
3	Hardwood Side Table to be used on the Dias (Size 150x75x75 cm)	1	15192.00	13390.00
4	Hardwood Long table for serving tea and other purpose in Coridoor (Size 8x3 feet)	2	36957.60	32400.00
5	Hardwood Podium Standard Size	1	21830.00	22300.00
6	Plain Table (Size 120x60x75 cm)	1	11120.32	9895.00
7	Hardwood Table (Two Drawer and One Cupboard Size 5x2 feet)	1	18478.80	16286.00
	Delivery Charges		7107.14	6720.00
	GST @18%	-	Inclusive	40062.00
	Grand Total	-	244026.00	262628.00

Tabulation Sheet (Non A/C Hall)

Sl. No.	Item	Quantity	ARTCO Ltd.	SIDCO
1	Ornamental Chair to be used on the Dias (Hard Wood)	9	122130.00	111600.00
2	Teapoy to be used on the dias (Hard Wood)	1	11210.00	9975.00
3	Hardwood Side Table to be used on the Dias (Size 150x75x75 cm)	1	15192.00	13390.00
4	Hardwood Long table for serving tea and other purpose in Coridoor (Size 8x3 feet)	2	36957.60	32400.00
5	Hardwood Podium Standard Size	1	21830.00	22300.00
6	Plain Table (Size 120x60x75 cm)	1	11120.32	9895.00
7	Hardwood Table (Size 180x90x75 cm)	1	18478.80	16286.00
8	Hardwood Table (Two Drawer and One Cupboard Size 5x2 feet)	1	18478.80	16286.00
	Delivery Charges		7661.74	6720.00
	GST @18%	-	Inclusive	42993.00
	Grand Total	-	2,63,060.00	2,81,845.00

As per the tabulation report of the invoices it is found that M/s ARTCO Ltd. quoted the lowest price. Hence the Director (i/c), Department of Student Services has recommended that the quotations submitted by ARTCO at the lowest rate for purchasing furniture at AC hall for an amount of Rs.2,44,026/- (Rupees Two Lakh Forty Four Thousand and Twenty Six Only) & Non AC hall for

an amount of Rs.2,63,060/- (Rupees Two Lakh Sixty Three thousand and Sixty Only) may be accepted.

The Finance I section has opined that the proposal for the purchase of new furniture in AC and non AC halls from ARTCO Ltd may be placed before the Purchase Committee for approval.

As per the orders of the Vice Chancellor the proposal is placed before the Purchase Committee for consideration and appropriate recommendations.

The Committee considered the matter and recommended to purchase furniture for the A/C Hall and non-A/C Hall in the Department of Student Services for an amount of Rs.2,39,145/- (Rupees Two Lakh thirty nine thousand one hundred and forty five Only) including delivery charges and GST (after deducting 2% from the quoted amount of Rs.244026/-) & Non AC hall for an amount of Rs.2,57,799/- (Rupees Two Lakh fifty seven thousand seven hundred and ninety nine Only) including delivery charges and GST (after deducting 2% from the quoted amount of Rs.263060/-) respectively; from the lowest quoted firm M/s ARTCO; as detailed below:

(A/C Hall)

	Item	Quantity	ARTCO Ltd.
1	Ornamental Chair to be used on the Dias (Hard Wood)	9	122130.00
2	Teapoy to be used on the dias (Hard Wood)	1	11210.00
3	Hardwood Side Table to be used on the Dias (Size 150x75x75 cm)	1	15192.00
4	Hardwood Long table for serving tea and other purpose in Coridoor (Size 8x3 feet)	2	36957.60
5	Hardwood Podium Standard Size	1	21830.00
6	Plain Table (Size 120x60x75 cm)	1	11120.32
7	Hardwood Table (Two Drawer and One Cupboard Size 5x2 feet)	1	18478.80
	Delivery Charges		7107.14
	GST @ 18%	-	Inclusive
	Grand Total	-	244026.00
	After Discount of 2% Rs.4880.52/-		Rs.2,39,145/-

(Non A/C Hall)

Sl. No.	Item	Quantity	ARTCO Ltd.
1	Ornamental Chair to be used on the Dias (Hard Wood)	9	122130.00
2	Teapoy to be used on the dias (Hard Wood)	1	11210.00
3	Hardwood Side Table to be used on the Dias (Size 150x75x75 cm)	1	15192.00
4	Hardwood Long table for serving tea and other purpose in Coridoor (Size 8x3 feet)	2	36957.60
5	Hardwood Podium Standard Size	1	21830.00
6	Plain Table (Size 120x60x75 cm)	1	11120.32
7	Hardwood Table (Size 180x90x75 cm)	1	18478.80
8	Hardwood Table (Two Drawer and One Cupboard Size 5x2 feet)	1	18478.80
	Delivery Charges		7661.74
	GST @ 18%	-	Inclusive
	Grand Total	-	2,63,060.00
	After Discount of 2% Rs.5261.2/-		Rs.2,57,799/-

Resolution of the Syndicate

RESOLVED that the above recommendation of the 7th (Non-Plan Fund & Plan Fund) meeting of the Purchase Committee held on 23.12.2021, be approved.

Item No.35.69.07.03:

**ORI & MSS Library – Purchase of Lemongrass Oil & Preservatives
(Brush & Other item) Quotations**

(Ad.DIII Section)

Dr.Rejani.R.S, Asst. Professor & Head, ORI &MssLibrary,vide letter dated 12.09.2021 has forwarded the quotations received from three firms in response to the quotations called for purchase of Lemongrass Oil & Preservatives (Brush and other items) for the use of this Department.

The details of Quotations are as follows.

Sl No.	Firms	Item	Qty	Rate Quoted by Firms in Rupees (Excluding GST)	Total Amount (including GST)
1.	SARABHAI SCIENTIFIC SUPPLIES, Nanthancode, Trivandrum	Lemon grass Oil	46 ltr	46,920/-	55,366/-
		Isopropyl Alcohol LR – 2.5 ltr	36 btl	59,040/-	1,34,635/-
		Brush (62 mm)	55 nos.	14,575/-	
		Brush (50 mm)	30 nos.	5,940/-	
		Thread	32 Kg	9,280/-	
		Petridish Culture-100*17mm	50 nos.	12,000/-	
		Face Mask	1000 nos.	7,500/-	
		Forceps Surgical Special - 4	40 nos.	1,280/-	
		Scissors S.S-5	40 nos.	6,160/-	
2.	UNITED SCIENTIFIC & EDUCATIONAL SUPPLIERS (P) LTD,Press Road, Trivandrum	Lemon grass Oil	46 ltr	50,600/-	59,708/-
		Isopropyl Alcohol LR – 2.5 ltr	36 btl	65,160/-	1,59,565/-
		Brush (62 mm)	55 nos.	16,225/-	
		Brush (50 mm)	30 nos.	6,900/-	
		Thread	32 Kg	10,720/-	
		Petridish Culture-100*17mm	50 nos.	15,250/-	
		Face Mask	1000 nos.	13,000/-	
		Forceps Surgical Special-4	40 nos.	2,320/-	
		Scissors S.S-5	40 nos.	8,160/-	
3.	APJ SCIENTIFIC SOLUTIONS, Pattom.P.O, Trivandrum	Lemon grass Oil	46 ltr	54,740/-	64,593/-
		Isopropyl Alcohol LR – 2.5 ltr	36 btl	68,400/-	1,61,524/-
		Brush (62 mm)	55 nos.	17,600/-	
		Brush (50 mm)	30 nos.	8,040/-	
		Thread	32 Kg	10,208/-	
		Petridish Culture-100*17mm	50 nos.	14,500/-	
		Face Mask	1000 nos.	10,000/-	
		Forceps Surgical Special-4	40 nos.	2,600/-	
		Scissors S.S-5	40 nos.	7,680/-	

The quotation submitted by M/s.Sarabhai Scientific Supplies, Nanthancode, is the lowest for an amount of Rs.55,366/- (Rupees Fifty Five Thousand Three Hundred and Sixty Six only) for the purchase of Lemon grass Oil and Rs.1,34,635/- (Rupees One Lakh Thirty Four Thousand Six Hundred and Thirty Five only) for the purchase of Preservatives.

Dr.Rejani.R.S, Asst. Professor & Head, ORI &Mss Library has requested that steps may be taken to grant sanction for the purchase of the above items from the lowest rated firms including GST & other Taxes.

It is also informed that, the expenditure of the same can be met from the Budget Head 'MH-

41-4/5735-Collection and Preservation of MssL'.

In response to the above, Finance has opined that the proposal for the purchase of Lemongrass Oil & Preservatives (Brush and other items) may be placed before the Purchase Committee for approval.

As per the orders of the Vice-Chancellor, the proposal for the purchase of Lemongrass Oil & Preservatives (Brush and other items) for the use in ORI & Mss Library is placed before the Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase Lemon grass Oil for an amount of Rs.55,366/- (Rupees Fifty Five Thousand Three Hundred and Sixty Six only) including GST and Preservatives for an amount of Rs.1,34,635/- (Rupees One Lakh Thirty Four Thousand Six Hundred and Thirty Five only) including GST from the lowest quoted firm M/s. Sarabhai Scientific Supplies, Nanthancode for use in the Department of ORI & MSS Library; meeting the expenditure from the Budget Head 'MH-41-4/5735-Collection and Preservation of MssL' as detailed below:

Sl No.	Firms	Item	Qty	Rate Quoted by Firms (Excl.GST) (Rs.)	Total Amount (incl. GST) (Rs.)
1.	SARABHAI SCIENTIFIC SUPPLIES, Nanthancode, Trivandrum	Lemon grass Oil	46 ltr	46,920/-	55,366/-
		Isopropyl Alcohol LR – 2.5 ltr	36 btl	59,040/-	1,34,635/-
		Brush (62 mm)	55 nos.	14,575/-	
		Brush (50 mm)	30 nos.	5,940/-	
		Thread	32 Kg	9,280/-	
		Petridish Culture-100*17mm	50 nos.	12,000/-	
		Face Mask	1000 nos.	7,500/-	
		Forceps Surgical Special-4	40 nos.	1,280/-	
		Scissors S.S-5	40 nos.	6,160/-	

Resolution of the Syndicate

RESOLVED that the above recommendation of the 7th (Non-Plan Fund & Plan Fund) meeting of the Purchase Committee held on 23.12.2021, be approved.

Item No.35.69.07.04:

Replacement of the vehicle of University Engineer, KL01 AM7066 (Mahindra Bolero) with a new vehicle-

(Ad.AIV section)

The Assistant Engineer (Mechanical) has submitted a proposal for the replacement of the vehicle KL -01-AM-7066 (Mahindra Bolero) used by the University Engineer along with the detailed estimate for purchasing a new vehicle through GeM Portal.

In this, the Assistant Engineer (Mechanical) has stated the following regarding the existing vehicle.

The vehicle KL-01-AM-7066 (Mahindra Bolero DlxNon AC) was registered on 11-05-2006.

The Certificate of Fitness of the vehicle was due for expiry on 31.09.2021. The total kilometers covered by the vehicle is more than 223000.

The vehicle is powered by diesel engine which is more than 2500 cc.

The total maintenance cost for the vehicle for the last three years is as below:

Financial Year	Amount
2018 -2019	₹41,823/-
2019 - 2020	₹74,774/-
2020 - 2021	₹8,416/-
TOTAL	₹1,25,013/-

The CF test related work of the vehicle as per the estimate obtained from the authorised dealership M/s Sleeba and Sons are as follows:

Nature of Work	Quotation Details	Amount
Mechanical Repairs	QTN22A000162 dated 03.06.2021	₹83936
Painting Related Repairs	QTN22A000236 dated 30.06.2021	₹151475
GRAND TOTAL		₹235411

The approximate market value of the vehicle would be in the range of Rs.2.15 lakhs to 2.32 lakhs.

As per the Draft Motor Vehicle Scrappage Policy of Union Government of India, vehicle more than 15 years owned by the Government Institutions should be considered for scrapping. Considering the foregoing facts it is suggested that it is economical to purchase a new vehicle since the existing model satisfies all the conditions for condemnation.

For purchasing new vehicle through GeM Portal, the comparative statement of Mahindra Bolero's three variants such as B2, B4 and B6 has been submitted. The following would be the cost of acquisition of the vehicle

	BOLERO B2	BOLERO B4	B4 BOLERO B6
VEHICLE COST	₹7,38,506.00	₹7,66,305.00	₹8,12,449.00
ROAD TAX	₹96,005.78	₹99,619.65	₹1,05,618.37
INSURANCE	₹33,564.00	₹34,827.42	₹36,924.60
REGISTRATION	₹3,500.00	₹3,500.00	₹3,500.00
NUMBER PLATE	₹1,000.00	₹1,000.00	₹1,000.00
FAST TAG	₹1,200.00	₹1,200.00	₹1,200.00
MISC EXPENSES	₹25,000.00	₹25,000.00	₹25,000.00
GRAND TOTAL	₹8,98,775.78	₹9,31,452.07	₹9,85,691.97

The miscellaneous expenses would involve fixing of accessories, name boards, protective coatings, towels, fueling of the vehicle etc.

The Registrar has agreed to the proposal of the Assistant Engineer (Mechanical) for the purchase of new vehicle for the replacement of the vehicle KL -01- AM-7066 (Mahindra Bolero) used by the University Engineer.

As per the orders of the Vice Chancellor, the matter regarding the proposal for the purchase of new vehicle as the replacement of existing vehicle for the use of University Engineer is placed before the Purchase Committee.

The Committee considered the matter and recommended to submit detail estimate to carry out the repair works and Certificate of Fitness test of the vehicle KL -01- AM-7066 (Mahindra Bolero) before the due date of 31.12.2021.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 7th (Non-Plan Fund & Plan Fund) meeting of the Purchase Committee held on 23.12.2021, be approved.

Item No.35.69.07.05: University Hostels, Kariavattom– Purchase of 100 fans through GeM portal-

(Ad.DII section)

The Syndicate held on 05.03.2021, vide Item No.25.19 Additional 15.01, had entrusted the Joint Registrar, Campus Administration, Kariavattom to purchase 100 fans for the University Hostels through GeM Portal and also entrusted Assistant Executive Engineer (Electrical) for the installation of the fans at the University Hostels.

The Joint Registrar (Campus Administration), vide letter dated 29.10.2021, has forwarded the details of offers received through GeM portal along with report submitted by the Assistant Executive Engineer (Electrical). The specification given through GeM portal was as "100 ceiling fans of reputed make, conventional type, 1200 mm.

The details of the Quotations received through GeM portal for the purchase of 100 fans are as follows :

Sl. No.	Product Name	Offer Price per unit in GeM Portal	Product Details	Total price for fans	100
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1	BAJAJ BLDC CEILING FAN – ENERGOS 35	Rs.348/-	1200MM-5 STAR-WARRANTY 3 yrs - Power consumption 35 watt-without regulator	Rs. 34,800/- L I	
2	CROMPTON BLDC CEILING FAN –BREEZ AIR	Rs.2200/-	1200MM- 5 STAR-WARRANTY 5 yrs - Power consumption 28 watt- electronic regulator	Rs. 2,20,000/- L II	
3	CROMPTON BLDC CEILING FAN – ENERGION HS	Rs.2890/-	1200MM- 5 STAR-WARRANTY 5 yrs - Power consumption 35 watt-without regulator	Rs. 2,89,000/- III	L
4	ORIENT BLDC CEILING FAN-ELECTRIC	Rs.3499/-	1200MM-5 STAR - WARRANTY 3 yrs - Power consumption 28 watt-electronic regulator	Rs.3,49,900/-	
5	ORIENT BLDC CEILING FAN-ELECTRIC HECTOR500	Rs.3500/-	1200MM-5 STAR - WARRANTY 23 yrs - Power consumption 32 watt- without regulator	Rs.3,50,000/-	
			1200MM-5 STAR-		
6	ORIENT BLDC CEILING FAN-ELECTRIC	Rs.3520/-	WARRANTY 5 yrs - Power consumption 32 watt-without regulator	Rs.3,52,000/-	
7	ORIENT BLDC CEILING FAN-ELECTRIC– Fan I Tome with remote	Rs.3730/-	1200MM-5 STAR - WARRANTY 2 yrs - Power consumption 26 watt- without regulator	Rs.3,73,000/-	
8	BAJAJ BLDC CEILING FAN – ENERGOS 35	Rs.4045/-	1200MM-5 STAR-WARRANTY 2 yrs - Power consumption 35 watt-without regulator	Rs.4,04,500/-	

The Assistant Executive Engineer(Electrical) had reported that the specification forwarded was of 1200mm conventional type reputed make ceiling fans and the offers received through GeM portal were of energy efficient, 5 star rated BLDC (Brushless Direct Current) type fans but without regulators and controlled using remotes. Further, it was also stated that the technical committee have recommended BLDC fans as they are energy efficient, but on enquiry at Public Works Department, it is known that neither they have used nor recommended BLDC fans. Hence, the Assistant Executive Engineer (Electrical) have recommended to get an assurance from the hostel authorities on secure usage of these type of fans.

The Joint Registrar, Campus Administration, vide letter dated 29.10.2021, recommended that, while handing over the remotes after the installation of the fans, it may be entered into the stock register as well as the inmate register of the hostels. Further, requested to direct the concerned to arrange a training for the selected staff in the Electrical Wing for repairing and maintenance of the BLDC type fans for the future use.

The Finance section has remarked that the purchase of 100 fans for use in University Hostels through GeM Portal may be placed before the purchase committee along with the remarks of Assistant Executive Engineer (Electrical) and JR (Campus Administration) and suggested to meet the expenditure in this regard from the h/a "Part-1-NP-MH-1(a)-General Direction-4/1930-Equipment" of the current years Budget Estimates of the University.

As per the orders of the Vice Chancellor the matter regarding the purchase of 100 fans for University Hostels through GeM Portal is placed before the Purchase Committee for consideration and appropriate recommendation thereof.

The Committee considered the matter and recommended to purchase 100 BAJAJ BLDC CEILING FAN –ENERGOS 35 for use in the University Hostels, Kariavattom; at an estimated cost of Rs.34,800/-; meeting the expenditure from the h/a "Part-1-NP-MH-1(a)-General Direction-4/1930-Equipment" of the current year's Budget Estimates of the University; from the GeM Portal as detailed below:

Sl. No.	Product Name	Offer Price per unit in GeM Portal	Product Details	Total price for fans	100
1	BAJAJ BLDC CEILING FAN –ENERGOS 35	Rs. 348/-	1200MM-5 STAR-WARRANTY 3 yrs - Power consumption 35 watt-without regulator	Rs. 34,800/- L I	

Resolution of the Syndicate

RESOLVED that the above recommendation of the 7th (Non-Plan Fund & Plan Fund) meeting of the Purchase Committee held on 23.12.2021, be approved.

Item No.35.69.07.06: Centre for Biodiversity Conservation- Purchase and installation of U Shape Table (Ad.VI section)

An amount of Rs.25,00,000/- (Rupees Twenty Five Lakh only) was sanctioned to Dr A Gangaprasad, Hon.Director, Centre for Biodiversity Conservation as Provisional Advance for the establishment of a Gene Bank for wild ornamental plants of Western Ghats of Kerala and establishment of Germplasm Conservatory for economically important plants species of the Andaman & Nichobar Islands and their sustainable utilization and the same was transferred to the PD account of the Hon.Director, Centre for Bio Diversity Conservation. Out of the 25 Lakh sanctioned, Rs.14,00,000/- (Rupees Fourteen Lakh Only) is earmarked for Lab infrastructure development of the Centre.

Now the Hon.Director, Centre for Bio Diversity Conservation has requested to purchase one U shape table as part of the Lab furnishing. The Director has also forwarded the quotation notice, quotations received, comparative statement of the quotations, Minutes of the Technical Evaluation Committee held on 15.09.2021 and Minutes of the Staff Council meeting held on 22.09.2021. The Technical Evaluation Committee has evaluated "the technical bids submitted by the four vendors for the supply and fixing of U Shape table. The four vendors are 1) Lab Tech, Chennai, 2) SVT Lab Instruments Equipment, Chennai, 3) Medical and visual Technologies Pvt Ltd., Trivandrum, 4) Sri Sakthi Lab Solutions, Chennai. The Committee compared specifications of all the four vendors quoted model with the specification in the technical bid for Supply and fixing U Shape Table in the tender notice. The Committee found that technical bid representing by M/s Medical and visual Technologies Pvt Ltd, Trivandrum, does not fully satisfy the published terms and conditions. The vendor failed to enclose valid copies of certificates along with the offer ISO, 9001, OEM. Therefore, the committee rejected the technical bid submitted by the M/s Medical and visual Technologies. The model quoted by M/s Sri Sakthi Lab Solutions, SSLS make –Supply and fixing U Shape Table is fully in compliance with the published specification. Therefore, based on the technical soundness, the model, SSLS make – Supply and fixing U Shape Table (100% compliance) with lowest rate quoted by M/s Sri Sakthi Lab Solutions (No.8, Ground Floor, Ist Cross Street, Ramachandra Nagar, Gerugambakkam, Chennai – 600128) is qualified.

The Comparative Statement of the quotations are as follows:

Sl No	Firm	Make and Model	Specification	Price	Remarks
1	Lab Tech H6, H Block, Vias Vaibhav, Agraharam Street, Ramachandra Nagar,		Supply & Fixing U Shape Table Size : 4200+6000+4800 L x 750 W x 900 H (mm)	Rate/Unit 3,52,000/- (GST 18%) 63360/-	

	Gerugambakkam, Chennai - 600128		Transportation Charge – free of cost Installation charge – Free of cost Warranty 3 years	Total 4,15,360/-	
2	SVT Lab Instruments Equipments, No.405,29th Cross Street, PVK Maha Nagar, Phase II, Kundrathur, Chennai – 600069		U Shape Table Size:4200+6000+4800 L x 750 W x 900 H (mm)	Rate/Unit 3,71,260/- (GST 18%) 66,826/- Total 4,38,086.80/-	
3	SRI SAKTHI LAB SOLUTIONS, No.8, Ground Floor, Ist Cross Street, Ramachandra Nagar, Gerugambakkam. Chennai -600128	HSN Code:940 3	Supply & fixing U Shape table Size: 4200 + 6000 + 4800 L x750 W x 900 H (mm) Material of construction:- Should be made out of 20 SWG GI (Galvanized Iron Sheet with epoxy Powder coated Thickness 60-70 micron all sides Modular :- It should consist of 750 mm modular – 13 no., 750 Sink modular – 1 no. 1050 sink Modular – 1 No. 1050 corner modular 1 no all modular top drawer bottom cupboards. 1 no. Inner horizontal partition. All shutters must be self – closing hinges and drawer, should provide telescopic runner, Lock, handles, and necessary hardware must have ISI mark . Table Top :- 19 = 1 mm thick black, pre-polished granite with half round moulding should be provided Electricals :5/15 A socket Box – 12 nos should be provided, inner wiring must extent up to table length. Sink & water tap : Should be made out of PP Sink size : 375 x 450 mm 2 no. with high quality 3 way water tap – 2 nos Plumbing & wiring must be executed by the supplier. Colour : IVORY AND BLUE, Epoxy Powder coated finish	Rs.2,62,200/ (Extra GST 5% applicable with required documents)	Technical requirement s are fully satisfied with lowest rate Recommen ded by Technical committee

			Transportation charge – Free of cost Installation charge – Free of cost Warranty 3 years		
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The Finance has remarked that the proposal for the supply and fixing of U shape table for the Centre for Biodiversity Conservation (CBC) towards the Establishment of gene bank for wild ornamental plants of Western Ghats of Kerala and Establishment of a germplasm conservatory for economically important plant species of the Andaman & Nicobar islands and their sustainable utilisation may be placed before the Purchase Committee for consideration.

If approved, supply order may be placed accordingly.

The expenditure may be met from the provisional advance sanctioned vide U.O No. 632/2019/UOK dated 19.10.2019.

As per Orders of the Vice Chancellor the proposal for the supply and fixing of U shape table in the Centre for Biodiversity Conservation is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended for the purchase and fixing of U shape table from the lowest quoted firm, M/s Sri Sakthi Lab Solutions, Chennai for an amount of Rs. 2,62,200/- (Rupees Two lakhs sixty two thousand and two hundred only) Extra GST 5% against DSIR Essentiality Certificate; meeting the expenditure from the provisional advance sanctioned vide U.O No. 632/2019/UOK dated 19.10.2019.

SRI SAKTHI LAB SOLUTIONS, No.8, Ground Floor, Ist Cross Street, Ramachandra Nagar, Gerugambakkam. Chennai -600128	HSN Code: 9403	Supply & fixing U Shape table Size: 4200 + 6000 + 4800 L x750 W x 900 H (mm) Material of construction:- Should be made out of 20 SWG GI (Galvanized Iron Sheet with epoxy Powder coated Thickness 60-70 micron all sides Modular :- It should consist of 750 mm modular – 13 no., 750 Sink modular – 1 no. 1050 sink Modular – 1 No. 1050 corner modular 1 no all modular top drawer bottom cupboards. 1 no. Inner horizontal partition. All shutters must be self – closing hinges and drawer, should provide telescopic runner, Lock, handles, and necessary hardware must have ISI mark . Table Top :- 19 = 1 mm thick black, pre-polished granite with half round moulding should be provided Electricals :5/15 A socket Box – 12 nos should be provided, inner wiring must extent up to table length. Sink & water tap: Should be made out of PP Sink size : 375 x 450 mm 2 no. with high quality 3 way water tap – 2 nos Plumbing & wiring must be executed by the supplier.	Rs.2,62,200/- (Extra GST 5% applicable with required documents)
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		Colour : IVORY AND BLUE, Epoxy Powder coated finish Transportation charge – Free of cost Installation charge – Free of cost Warranty 3 years	
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Resolution of the Syndicate

RESOLVED that the above recommendation of the 7th (Non-Plan Fund & Plan Fund) meeting of the Purchase Committee held on 23.12.2021, be approved.

Item No.35.69.07.07: ***Budget Speech 2021-22 - Item No.49 - Department of Computational Biology & Bioinformatics - Financial Aid for Revamping the Laboratory - Purchasing 11 Desktops and 2 Printers -***

(Ad.DI section)

In the Budget Speech 2021-22, an amount of Rs.5,00,000/- (Rupees Five Lakh only) has been allocated as financial aid for revamping the Laboratory in the Department of Computational Biology & Bioinformatics, which is expanding with new courses.

The meeting of the Budget Implementation Cell held on 26.04.2021, considered Item No.49 and recommended to entrust the HOD, Department of Computational Biology & Bioinformatics, to submit a proposal to grant financial aid for revamping the Laboratory in the Department of Computational Biology & Bioinformatics and to place the same before the Standing Committee of the Syndicate on Planning and Development. The Vice-Chancellor has approved the above recommendation of the Budget Implementation Cell, subject to reporting to the Syndicate.

The Professor & Head (i/c), Department of Computational Biology & Bioinformatics, submitted a proposal in consultation with the Director, Computer Centre for revamping the Computer Laboratory of the Department, which included the specification required for 11 PCS and 2 Printers and the same have been selected from the CPRCS portal. The Standing Committee of the Syndicate on Planning and Development held on 19.07.2021, considered the proposal and recommended to accept the proposal and to process the purchase of items through Purchase Committee. The Syndicate held on 23.07.2021 vide Item No.30.54.09, resolved to approve the recommendation of the Standing Committee of the Syndicate on Planning and Development.

Hence, the Professor & Head (i/c), Department of Computational Biology & Bioinformatics, has forwarded the proforma invoices for both Desktops (11 Nos.) and Printers (2 Nos.) from M/s KELTRON generated through the CPRCS portal and for placing the same before the Purchase Committee. The total expenditure for the purchase of 11 Desktops (Rs.4,63,683/-) and 2 Printers (Rs.25,906/-) is amounting to Rs.4,89,589/-.

In accordance with the resolution of the Syndicate, the Vice Chancellor has ordered to place the purchase proposal before the Purchase Committee for approval.

Accordingly the matter of purchasing the 11 Desktops and 2 Printers from M/s KELTRON for "Revamping the Laboratory of Department of Computational Biology & Bioinformatics" by utilizing an amount of Rs.5,00,000/- allocated under Item No.49 of the Budget Speech 2021-22(H/A:'Non Plan-MH-63-Miscellaneous-8/6028-New Development Programmes'), is placed before the Purchase Committee for consideration and recommendation.

The Committee considered the matter and recommended to purchase 11 Desktops and 2 Printers from M/s KELTRON through the CPRCS Portal, for "Revamping the Laboratory of Department of Computational Biology & Bioinformatics" for a total amount of Rs.4,89,589/- (Rupees Four lakhs eight nine thousand five hundred and eighty nine only); meeting the expenditure from H/A:'Non Plan-MH-63-Miscellaneous-8/6028-New Development Programmes', allocated under Item No.49 of the Budget Speech 2021-22 -, as detailed below:

Sl. No.	Item	Rate (Rs.)	Qty	Amount (Rs.)
1	Desktop Intel Processor – High End Ubuntu	42,153/-	11	4,63,683/-

2	A4 Monochrome Network Laser Printer – Entry Level Ubuntu	12,953/-	2	25,906/-
	Grand Total			4,89,589/-

Resolution of the Syndicate

RESOLVED that the above recommendation of the 7th (Non-Plan Fund & Plan Fund) meeting of the Purchase Committee held on 23.12.2021, be approved.

Item No.35.69.07.08: "Virtualization and Private Cloud" installed at the Data Centre in connection with implementation of "File Flow Management System (FFMS)" - Renewal of support contract"-

(Planning A1 section)

The 'Commercial Offer' dated 02/09/21 received from 'M/s KELTRON' for the renewal of the "Support/SubsriptionContract" of thevarious "VMware components" installed in the Data Centre, for another 3 years w.e.f. 1/11/2021, at a total cost of Rs.36,98,262/- (Rupees Thirty six lakh ninety eight thousand two hundred and sixty two only), as detailed below, was placed before the purchase Committee held on 25/10/2021, for consideration:

Sl. No	Item	Unit Price	Qty	Rate	Start Date and End Date
1	Production Support Coverage academic VmwarevRealize Suit 2019 Standard (per PLU)	1,18,463/-	12	14,21,556/-	01/11/ 2021 to 31/10/2024
2	Production Support Coverage academic Vmware vSphere 7 enterprises plus for vCloud Suites (per CPU)	60,835/-	12	7,30,020/-	01/11/2021 to 31/10/2024
3	Production Support Coverage academic Vmwarev Centre Server 7 Standard for vSphere 7 (per instance)	1,83,100	1	1,83,100/-	01/11/2021 to 31/10/2024
4	Production Support Coverage Academic Vmwarevsan 7 Standard for 1 Processor	76,020	8	6,08,160/-	01/11/2021 to 31/10/2024
	Total			29,42,836/-	
	TSP Charges @ 6.5%			1,91,284.34/-	
	Total			31,34,120.34/-	
	GST @18%			5,64,141.66/-	
	Total			36,98,262/-	

Subsequently, sanction was accorded by the Hon. Vice-Chancellor, to implement the resolution of the Syndicate held on 28/10/2021(Item No. 33.123.05.19), to place work order with M/s. KELTRON, Trivandrum, for the renewal of "Support /Subscription Contract" of the various "VM-ware Components" installed in the Data Centre, at the discounted cost of Rs. 28,74,320/- (Rupees Twenty Eight lakh seventy four thousand three hundred and twenty only).

The discounted quote in this regard, presented before the Syndicate held on 28/10/2021 (ie. submitted by M/s KELTRON on 27/10/21, consequent to the negotiations), was as detailed below:

Product	Qty	Unit Price	Total
Vm ware vCloud Suite Subscription Standard Edition-per CPU Commitment Plan -36 Month Prepaid	12	1,90,599.75	22,87,197/-
Total (A)			22,87,197
TSP Charges @6.5% (B)			1,48,667.81/-
Total (C=A+B)			24,35,864.81/-

GST @18% (D)	4,38,455.66/-
Net (E= C+D)	28,74,320/-

Later, M/s. Keltron vide email dated 29/10/2021, informed that as the Original Equipment Manufacturer (OEM) missed to include two 'sub-components' in the aforementioned revised quote submitted on 27/10/2021, they are not in a position to undertake the above work at the discounted cost of Rs. 28,74,320/-.

In this context, M/s. KELTRON forwarded the revised 'Commercial Offer' vide Offer No. TVM/ITBG/IIS/PC/VR/123-2/21-22 dated 29/10/21 for the renewal of the "Support/ Subscription Contract" of the various "VM-ware components" installed in the Data Centre, for another 3 years, at a total cost of Rs. 36,07,395/- (Rupees Thirty six lakh seven thousand three hundred and ninety five only), with a discount of Rs. 90,867/-, as detailed below:

Sl.No	Item	Unit Price	Qty	Rate
1	VM ware v Cloud Suite Subscription Standard Edition- per CPU Commitment Plan 36 month prepaid - CL-19-STD PRE-SUB-3Y-C	1,73,272.50/-	12	20,79,270/-
2	Production Support Coverage academic VmwarevCentre Server 7 Standard for v Sphere 7 (Per instance) -VCS & - STD-P-SSS-A	1,83,100/-	1	1,83,100/-
3	Production Support Coverage academic VmwarevSan 7 Standard for 1 processor ST7-STD-P-SSS-A	76,020/-	8	6,08,160-
	Total			28,70,530/-
	TSP Charges @ 6.5%			1,86,584.45/-
	Total			30,57,114.45/-
	GST @18%			5,50,280.60/-
	Total			36,07,395/-

Accordingly, the file was forwarded the Director(i/c), Computer Centre for ascertaining whether the aforementioned revised offer submitted by M/s KELTRON, is in tune with the requirements of the various "VM-ware components" installed in the Data Centre.

The Director(i/c), Computer Centre opined that, as per the specifications mentioned above, VMware v Cloud Suite Subscription Standard Edition- per CPU Commitment Plan 36 month prepaid - CL-19-STD PRE-SUB-3Y-C will only be applicable till the date of expiry. Once the subscription is over, all the servers may get instantaneously shutdown, since the plan does not cover production support coverage.

Hence, the Computer Centre remarked to stick on with the original Proposal submitted by M/s Keltron, vide their Commercial offer No. TVM/ITBG/IIS/PC/VR/123/21-22 dated 02/09/2021.

Accordingly, clarifications to this effect were sought from M/s KELTRON, vide email dated 17/11/21 and M/s KELTRON vide email dated 30/11/2021, has offered the following clarifications: "Both the subscription types, Viz.,

1. proposed for renewal (subscription type)
 2. existing license (non subscription type),
- are the same in the process of renewal and support validity.

Since the renewal support period is already completed and renewal is not done before that date, there may be a chance to attract reinstatement charges. As per OEM, the fee can be shared based on the order renewal order releasing date".

The clarifications to this effect, from 'VM-Ware' has also been provided in the mail.

Accordingly, the file was again forwarded to the Director (i/c), Computer Centre for ascertaining whether the revised 'Commercial Offer' submitted by M/s KELTRON, for the renewal of the "Support/ Subscription Contract" of the various "VM-ware components" installed in the Data Centre, for another 3 years, at a total cost of Rs. 36,07,395/- (Rupees Thirty six lakh seven thousand three hundred and ninety five only), with a discount of Rs. 90,867/-, as detailed below, may be considered for purchase, in the wake of the aforementioned clarifications from them:

Sl.No	Item	Unit Price	Qty	Rate
1	VM ware v Cloud Suite Subscription Standard	1,73,272.50/-	12	20,79,270/-

	Edition- per CPU Commitment Plan 36 month prepaid - CL-19-STD PRE-SUB-3Y-C			
2	Production Support Coverage academic VmwarevCentre Server 7 Standard for vSphere 7 (Per instance) - VCS&-STD-P-SSS-A	1,83,100/-	1	1,83,100/-
3	Production Support Coverage academic VmwarevSan 7 Standard for 1 processor ST7-STD-P-SSS-A	76,020/-	8	6,08,160/-
Total				28,70,530/-
TSP Charges @ 6.5%				1,86,584.45/-
Total				30,57,114.45/-
GST @18%				5,50,280.60/-
Total				36,07,395/-

The Director (i/c), Computer Centre, remarked that the limitation of the "Plan VMware v Cloud Suite Subscription Standard Edition- per CPU Commitment Plan 36 month prepaid - CL-19-STD PRE-SUB-3Y-C" is that, the proposed subscription doesn't cover the 'Production Support' and the plan will be applicable only till the date of expiry, consequent to which all the servers will be shutdown instantaneously.

It may be noted that Syndicate held on 23/07/2021 (Item No. 30.50.18), resolved to approve the proposal for utilizing the balance amount available to the tune of Rs. 187.50 Lakh, after curtailing the total Budget allocation provided under the Scheme-component "Infrastructure Development", in the current year's Budget Estimates, against the State Plan Grant 2021-22, to 1/4th and setting apart the same for meeting such expenses and any other future expenses towards the creation of "Capital Assets (i.e. purchase of all Equipments, Computers, Computer Networking, Laptops, Printers, Photocopy Machines, Furniture etc.)", limiting expenditure to the above provision.

Hence, the expenses in this connection may be met from this provision.

In this context, as per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration.

The Committee considered the matter and recommended to entrust the Pro-Vice Chancellor, Dr.K.G.Gopchandran, Member, Syndicate and the Director, Computer Centre to negotiate with M/s.KELTRON, Thiruvananthapuram regarding the renewal of the "Support/ Subscription Contract" of thevarious "VMware components" installed in the Data Centre.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 7th (Non-Plan Fund & Plan Fund) meeting of the Purchase Committee held on 23.12.2021, be approved.

Item No.35.69.07.09: Department of Biochemistry– Purchase of Elisa Plate Reader in the Department –

(Planning A1 section)

The Head, Department of Biochemistry, vide Letter No. Nil dated 29/09/21 has submitted a proposal for the purchase of Elisa Plate Reader in the Department, in connection with the implementation of the Specific Project "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District", under the State Plan Grant for the year 2021-22.

The Head has forwarded the quotations received from seven firms in this connection, along with a copy of the quotation notice, comparative statement of quotations & the Minutes of the Department Council meeting held on 14/07/21, recommending the purchase. The Head, has also remarked that out of the seven quotes, the maximum number of specification are satisfied by the following firms:

1. M/s. Fifty Plus Scientific Enterprises pvt Ltd, Ernakulam.
2. M/s. Biovision, Kochi.
3. M/s. Medispec (I) Ltd., Kochi

Sl. No.	Firms	Make and Model	Base Rate (in Rs)	GST @5%	Total Rate
1	Fifty Plus	Make: Thermo	2,75,200/-	13,760/-	2,88,960/-

	Scientific Enterprises pvt Ltd, Ernakulam	Fischer Scientific Model: Multiskan FC 51119000			
2	Biovision, Kochi	Make: Thermo Fischer Scientific Model: Multiskan 51119000	4,45,400/-	22,270/-	4,67,670/-
3	Medispec (I) Ltd., Kochi	Make: Biotek Model: 800TS	3,20,000/-	16,000/-	3,36,000/-

The Head, Department of Biochemistry, has recommended the firm 'M/s Fifty Plus Scientific Enterprises pvt Ltd, Ernakulam' for the purchase of "Elisa Plate Reader" in the Department, at a total cost of Rs. 2,88,960/- (Rupees Two lakh eighty eight thousand nine hundred and sixty only), inclusive of GST @5%.

The Expenditure in this connection may be debited from the financial assistance sanctioned to the Head, Department of Biochemistry, for the implementation of the Specific Project "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District", under the State Plan Grant for the year 2021-22, vide U. O. No. Pl.A1/3147/2021/UOK dated 30/06/2021.

The Finance Officer has remarked to place the proposal for the purchase of 'Elisa Plate Reader' in the Department of Biochemistry, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration. **The Committee considered the matter and recommended for the purchase of "Elisa Plate Reader" from the lowest quoted firm 'M/s Fifty Plus Scientific Enterprises Pvt Ltd, Ernakulam', at a total cost of Rs. 2,88,960/- (Rupees Two lakh eighty eight thousand nine hundred and sixty only), inclusive of GST @5% with 2 years warranty for use in the in the Department of Biochemistry as detailed below; meeting the expenditure from the financial assistance sanctioned to the Head, Department of Biochemistry, for the implementation of the Specific Project "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District", under the State Plan Grant for the year 2021-22, vide U. O. No. Pl.A1/3147/2021/UOK dated 30/06/2021.**

Firm	Make and Model	Rate (Rs)	Total Rate
Fifty Plus Scientific Enterprises Pvt Ltd, Ernakulam	Make: Thermo Fischer Scientific Model: Multiskan FC 51119000	2,75,200/- GST @5% 13,760/-	2,88,960/-

The Committee entrusted the Head, Department of Biochemistry to confirm 2 years warranty before placing supply order for the purchase of "Elisa Plate Reader" from the firm 'M/s Fifty Plus Scientific Enterprises Pvt Ltd, Ernakulam.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 7th (Non-Plan Fund & Plan Fund) meeting of the Purchase Committee held on 23.12.2021, be approved.

Item No.35.69.07.10: Department of Computational Biology and Bioinformatics - Purchase of Laptops from the "L2" firm at a lower price than the "L1" firm, in the wake of the "L1" firm declining to supply the item at the quoted rate – (Planning A1 section)

Sanction was accorded by the Vice-Chancellor, vide Letter No. 13414/PLANNINGA1/2021/UOK dated 22/06/2021, to the Head, Department of Computational Biology and Bioinformatics, to place supply order with the lowest quoted firm 'M/s. Cann Links, Trivandrum' for the purchase of five Laptops (Make: Dell - Model: Inspiron i5 1135G7) in the Department, at a total cost of Rs. 2,76,715/- (Rupees Two lakh seventy six thousand seven hundred and fifteen only), inclusive of GST @18%, debiting the expenditure from the State Plan Grant 2021-22 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development".

Accordingly, the Head, Department of Computational Biology and Bioinformatics, vide Letter No. DCB/113/21-21 dated 11/10/2021, placed purchase order with the firm 'M/s. Cann Links, Trivandrum' for the supply of five Laptops (Make: Dell - Model: Inspiron i5 1135G7) in the

Department. However, the firm vide Lr. No. CLS/BO 2/L013/21-22 dated 12/10/2021, informed that they cannot supply the items at the above rates, as the quote to this effect was furnished on 22/01/2021 & the validity of the same has already been expired.

Now, the Head, Department of Computational Biology and Bioinformatics, vide Letter No. DCB/Annual Plan/133/20-21 dated 21/10/2021, informed that the firm 'M/s. D net Software Systems, Trivandrum' who had participated in the proposed tender and ranked as "L2", as detailed below, has offered to provide five 'Laptops(Make: HP- Model: 15S-FQ2071TU)', at the competitive reduced price of Rs. 2,75,000/-, which is Rs. 1715/- less than the rate quoted by the "L1" firm 'M/s. Cann Links, Trivandrum':

Sl. No	Firms Quoted	Specifications	Base Rate	GST @18%	Unit Total Rate	Qty	Total Rate (Rs.)	Remarks
1	Cann Links, Trivandrum	Make: Dell Model: Inspiron i5 1135G7	55,343/-	Inclusive	55,343/-	5	2,76,715/-	L1 Warranty-1 Year onsite Warranty
2	D Net Software Systems, Trivandrum	Make: HP Model: 15 S-DU3032TU	48,093/-	8656.74/-	56,750/-	5	2,83,750/-	L2 Warranty-1 Year
3	Quinze Technologies, Trivandrum	Make: Dell Model: Vostro 15 3590	50,415.25/-	9,074.745/-	59,489.995/-	5	2,97,450/-	L3. Warranty -1 Year

The Department Council meeting held on 21/10/2021 at the Department, verified the aforementioned revised quote received from 'M/s. D net Software Systems, Trivandrum (Make: HP- Model: 15S-FQ2071TU)' and recommended that the same is in compliance with the technical specifications stipulated in the Quotation Notice dated 6/01/2021.

In this context, the Head has requested sanction to effect the purchase of five 'Laptops' in the Department from 'M/s. Dnet Software Systems, Trivandrum' (the "L2" firm), at the discounted cost of Rs. 2,75,000/- (Rupees Two lakh seventy five thousand only)(i.e. Rs. 1715/- less than the rate quoted by the "L1" firm), debiting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development", for the year 2021-22.

The Finance Officer has remarked to place the proposal for the purchase of five 'Laptops' (Make: HP- Model: 15S-FQ2071TU) from the firm 'M/s. Dnet Software Systems, Trivandrum' (the 'L2' firm), at the discounted cost of Rs.2,75,000/- (Rupees Two lakh seventy five thousand only), for use in Department of Computational Biology, before the Purchase Committee for consideration and if approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration.

The Committee considered the matter and recommended to purchase five 'Laptops' (Make: HP- Model: 15S-FQ2071TU) from the firm 'M/s. Dnet Software Systems, Trivandrum' (the 'L2' firm), at the discounted rate of Rs.2,75,000/- (Rupees Two lakh seventy five thousand only) including GST for use in Department of Computational Biology, Rs.1715/- less than the rate quoted – (Rs. 276715/-) by the "L1" firm who declined the supply as the quotation validity has been expired; debiting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development", for the year 2021-22.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 7th (Non-Plan Fund & Plan Fund) meeting of the Purchase Committee held on 23.12.2021, be approved.

Item No.35.69.07.11 : Department of Computer Science– Purchase of Desktop Computers and Laptops in the Department (Planning AI section)

The Head, Department of Computer Science, vide Letter No. CS/ Purchase/2021-2022 dated 03/11/2021, has submitted a proposal for the purchase of thirty "Desktop Computers (High End -Win

10 Home -Intel Processor)" and four "Laptops (High End- Win 10 Home) "in the Department.

The Head, has forwarded the price list obtained from 'M/s Keltron, Thiruvananthapuram' for the purchase of thirty 'Desktop Computers' and four 'Laptops' in the Department, in accordance with the approved rates detailed in the 'CPRCS Portal', along with the Minutes of the Department Council held in the Department on 08/10/2021, recommending the purchase.

The detailed quote, in this regard is enumerated below:

Name of the Item: Desktop Computers (30 Nos:) and Laptops (4 Nos):

Sl.No.	Items	Unit Rate	Qty	Total Rate
1	Desktop High End Win 10 Home (Intel Processor)	42,799/-	30	12,83,970/-
2	Laptop High End Windows 10 Home	50,878/-	4	2,03,512/-
Grand Total-Rs.14,87,482/-(Rupees Fourteen lakhs eighty seven thousand four hundred and eighty two only,)				

The Head, Department of Computer Science, has recommended the firm 'M/s KELTRON, Thiruvananthapuram' for the purchase of thirty "Desktop Computers (High End -Win 10 Home (Intel Processor))" and four "Laptops (High End Win 10 Home)" in the Department, at a total cost of Rs. 14,87,482/- (Rupees Fourteen lakh eighty seven thousand four hundred and eighty two only), in accordance with the approved rates detailed in the 'CPRCS Portal'.

The Expenditure in this connection may be debited from the State Plan Grant 2021-22 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development".

The Finance Officer has remarked to place the proposal for the purchase of thirty "Desktop Computers (High End -Win 10 Home -Intel Processor)" and four "Laptops (High End -Win 10 Home)" in the Department of Computer Science from 'M/s KELTRON, Thiruvananthapuram', through the 'CPRCS Portal', before the Purchase Committee for approval and if approved, to place supply order accordingly.

In this context, the aforementioned proposal is placed before the Purchase Committee, for consideration.

The Committee considered the matter and recommended to purchase thirty "Desktop Computers (High End - Win 10 Home (Intel Processor))" and four "Laptops (High End Win 10 Home)" from M/s KELTRON through the CPRCS Portal at a total cost of Rs.14,87,482/- (Rupees Fourteen lakh eighty seven thousand four hundred and eighty two only) for use in the Department of Computer Science; meeting the expenditure in this connection may be debited from the State Plan Grant 2021-22 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development".

Sl.No.	Items	Unit Rate	Qty	Total Amount
1	Desktop High End Win 10 Home (Intel Processor)	42,799/-	30	12,83,970/-
2	Laptop High End Windows 10 Home	50,878/-	4	2,03,512/-
Grand Total: Rs. 14,87,482/-				

Resolution of the Syndicate

RESOLVED that the above recommendation of the 7th (Non-Plan Fund & Plan Fund) meeting of the Purchase Committee held on 23.12.2021, be approved.

Item No.35.69.Additional Item No.01: University Campus Library– Consideration of the revised quotation obtained from M/s. 'RUBCO, Kannur' for the "Modernisation of the Campus Library, Kariavattom (Furnishing of the Ground floor and First floor of the newly constructed building)"-

(Planning AI section)

The Syndicate held on 12/01/2021 (Spl. Syn. Item No.10.02.Additional Item No.01) considered the proposal for the purchase of various furniture items for use in the University Campus Library from 'M/s RUBCO, Kannur' and recommended that the Pro-Vice-Chancellor, Syndicate

Members at Kariavattom Campus, the Registrar and the Deputy Librarian(i/c), Campus Library, to hold a meeting with the representative from "M/s RUBCO, Kannur" at the Campus Library, for finalizing an appropriate design regarding the furnishing of the newly constructed building (Ground floor and First floor) in an aesthetically pleasing manner and to submit a revised proposal for purchase accordingly.

Accordingly, a meeting for discussing the matter regarding the "Modernisation of the Campus Library, Karyavattom" was held on 04/01/2021, at the Campus Library & the Syndicate held on 05/03/2021 (Item No.25.25) resolved to approve the recommendations of the above meeting.

Based on the above resolution of the Syndicate, the Deputy Librarian, University Campus Library vide Letter No. CL/51/OA/2021-22 dated 07/09/2021, forwarded the revised quote received from 'M/s RUBCO, Kannur' for the "Modernisation of the Campus Library, Kariavattom (Furnishing of the Ground floor and First floor of the newly constructed building)", amounting to Rs. 30,46,565/- (Rupees Thirty lakh forty six thousand five hundred and sixty five only) as detailed below:

Sl. No.	Items	Basic Rate (in Rs)	Transportation & Unloading Charges (in Rs)	Total Amount (in Rs)	GST @ 18%	Unit Price (in Rs)	Unit	Qty	Amount (in Rs)
GROUND FLOOR									
1	Reception counter wooden paneling as per drg	4603	527	5130	923	6053	Sqm	14	84,742
2	Main door partition as per drg	5626	644	6270	1129	7398	Sqm	6	44,388
3	Double door for entrance as per drg	18482	2114	20596	3707	24304	Nos	2	48,608
4	Security counter as per drg	17841	2041	19882	3579	23461	Rm	2.5	58,653
5	Wooden paneling on front area	4603	527	5130	923	6053	Sqm	17	1,02,901
6	Duty Librarian cabin 1.2 mtr height partition as per drg	5626	644	6270	1129	7398	Sqm	5	36,990
7	Two Seat table for supporting staff	39810	4554	44364	7986	52350	Nos	1	52,350
8	Executive table with side unit for duty Librarian	25411	2907	28318	5097	33415	Nos	1	33,415
9	Sofa Three seater for visitors launch - Antique	12701	1453	14154	2548	16702	Nos	2	33,404
10	Teapoy- Zen	3419	391	3810	686	4496	Nos	1	4496
11	Executive visitors chair for staff.	6269	717	6986	1258	8244	Nos	2	16,488
12	Executive Chair revolving HB for duty Librarian	8269	946	9215	1659	10874	Nos	1	10,874
13	Visitors Chair with cushion	4589	525	5114	921	6034	Nos	2	12,068

14	Digital board display partition as per drg	5626	644	6270	1129	7398	Sqm	10	73,980
15	Wooden Panelling on pillars per drg	4603	527	5130	923	6053	Sqm	10	60,530
16	Shelf around pillar for current periodicals	14848	1699	16547	2978	19525	Sqm	4.56	89,034
17	Single seat table for reading area	6267	717	6984	1257	8241	Nos	12	98,892
18	Reading table 10 seater as per drg	60640	6937	67577	12164	79741	Nos	2	1,59,482
19	Partition 1.2mtr height for reading area	5626	644	6270	1129	7398	Sqm	10	73,980
20	Periodical display rack as per drg	14848	1699	16547	2978	19525	Sqm	10.8	2,10,870
21	Partition 2.1 mtr height with door near periodical display.	5626	644	6270	1129	7398	Sqm	5	36,990
22	Door for Partition	18482	2114	20596	3707	24304	Nos	1	24,304
23	Wooden chair with arm for reading table as per drg.	3089	353	3442	620	4062	Nos	12	48,744
24	Wooden chair without for reading table as per drg	2716	311	3027	545	3572	Nos	20	71,440
FIRST FLOOR									
25	Table for reference section as per drg	17841	2041	19882	3579	23461	Nos	20	4,69,220
26	Large oval table for career developmental sections	121280	13874	135154	24328	159482	nos	1	1,59,482
27	Reading table as per drg	6267	717	6984	1257	8241	Nos	20	1,64,820
28	Partition with door eight feet height as per drg	5626	644	6270	1129	7398	Sqm	17	1,25,766
29	Door for Partition	18482	2114	20596	3707	24304	Nos	1	24,304
30	Wooden paneling on	4603	527	5130	923	6053	Sqm	20	1,21,060

	pillar								
31	Shelf around pillar for current periodicals	14848	1699	16547	2978	19525	Sqm	4.56	89,034
32	Chair for reference section and oval table as per drg.	4589	525	5114	921	6034	Nos	40	2,41,360
33	Wooden chair for reading table as per drg	3089	353	3442	620	4062	Nos	20	81,240
34	Executive table 6x3	24229	2772	27001	4860	31861	Nos	1	31,861
35	Semi executive computer table	13551	1550	15101	2718	17819	Nos	1	17,819
36	Executive visitors chair	6269	717	6986	1258	8244	Nos	4	32,976
Total Amount – Thirty lakh forty six thousand five hundred and sixty five only									30,46,565/-

The Deputy Librarian, University Campus Library had recommended to entrust the firm "M/s RUBCO, Kannur", with the work regarding the "Furnishing of the Ground floor and First floor of the newly constructed building of the Campus Library", for a total amount of Rs. 30,46,565/- (Rupees Thirty lakh forty six thousand five hundred and sixty five only), in accordance with the provisions in the G.O. (Rt.) No. 24/2020/SPD dated 24/11/2020 .

The Finance Officer has remarked to obtain verification report from the University Engineer, on the above quotation received from M/s. RUBCO in connection with the work regarding the "Furnishing of the Ground floor and First floor of the newly constructed building of the Campus Library and to place the proposal before the Purchase committee for approval along with the Verification report of the University Engineer. If approved, Supply/Work Order may be placed accordingly.

Accordingly, the University Engineer (i/c) has remarked the following after the verification of the quote :

"(i) All the basic rates provided in the quotation are approved rates as per the G.O. dated 24/11/2020 except for item 12, i.e., Executive chair (make not specified) and AEE II had remarked that the rate is reasonable and the rate can be accepted. Moreover as per the G.O(MS)No.1/2016/SPD dtd 08/12/2016, it is specified that the PSU can supply item not manufactured by them up to a maximum of 50% of the value of the order. Hence the MR item No.12 can be admitted. Also, on verification of the quotation, it is observed that G.S.T (18%) is provided for transportation and unloading charges but G.S.T is applicable only for transportation charges. Hence a revised quote to this effect was sought from M/s RUBCO incorporating GST for transportation charges only & the same amounting to Rs 30,28,039/- (Rupees Thirty lakh twenty eight thousand thirty nine only) has been verified and the specifications are acceptable.

(ii) to conduct a negotiation with M/s. RUBCO, before finalizing the purchase."

The revised proposal in this regard is enumerated below :

Sl. No.	Items	Basic Rate (in Rs)	Transportation Charges (in Rs)	Total Amount (in Rs)	GST @ 18 %	Unloading Charges	Unit Price (in Rs)	Unit	Qty	Amount (in Rs)
GROUND FLOOR										
1	Reception counter wooden paneling as per drg	4603	322	4925	887	204	6016	Sqm	14	84,224

2	Main door partition as per drg	5626	394	6020	1084	250	7353	Sqm	6	44,118
3	Double door for entrance as per drg	18482	1294	19776	3560	821	24156	Nos	2	48,312
4	Security counter as per drg	17841	1249	19090	3436	792	23318	Rm	2.5	58,295
5	Wooden paneling on front area	4603	322	4925	887	204	6016	Sqm	17	1,02,272
6	Duty Librarian cabin 1.2 mtr height partition as per drg	5626	394	6020	1084	250	7353	Sqm	5	36,765
7	Two Seat table for supporting staff	39810	2787	42597	7667	1768	52032	Nos	1	52,032
8	Executive table with side unit for duty Librarian	25411	1779	27190	4894	1128	33212	Nos	1	33,212
9	Sofa Three seater for visitors launch - Antique	12701	889	13590	2446	564	16600	Nos	2	33,200
10	Teapoy- Zen	3419	239	3658	658	152	4469	Nos	1	4469
11	Executive visitors chair for staff.	6269	439	6708	1207	278	8194	Nos	2	16,388
12	Executive Chair revolving HB for duty Librarian	8269	579	8848	1593	367	10808	Nos	1	10,808
13	Visitors Chair with cushion	4589	321	4910	884	204	5998	Nos	2	11,996
14	Digital board display partition as per drg	5626	394	6020	1084	250	7353	Sqm	10	73,530
15	Wooden Panelling on pillars per drg	4603	322	4925	887	204	6016	Sqm	10	60,160
16	Shelf around pillar for current periodicals	14848	1039	15887	2860	659	19406	Sqm	4.56	88,491
17	Single seat table for reading area	6267	439	6706	1207	278	8191	Nos	12	98,292
18	Reading table 10 seater as per drg	60640	4245	64885	11679	2692	79256	Nos	2	1,58,512
19	Partition 1.2mtr height for reading area	5626	394	6020	1084	250	7353	Sqm	10	73,530
20	Periodical display rack as per drg	14848	1039	15887	2860	659	19406	Sqm	10.8	2,09,585
21	Partition 2.1 mtr height with door near periodical display.	5626	394	6020	1084	250	7353	Sqm	5	36,765
22	Door for Partition	18482	1294	19776	3560	821	24156	Nos	1	24,156
23	Wooden chair with arm for reading table as per drg.	3089	216	3305	595	137	4037	Nos	12	48,444

24	Wooden chair without for reading table as per drg	2716	190	2906	523	121	3550	Nos	20	71,000
FIRST FLOOR										
25	Table for reference section as per drg	17841	1249	19090	3436	792	23318	Nos	20	4,66,360
26	Large oval table 20 seater career developmental sections	6064	424	6488	1168	269	7926	Per seat	20	1,58,520
27	Reading table as per drg	6267	439	6706	1207	278	8191	Nos	20	1,63,820
28	Partition with door eight feet height as per drg	5626	394	6020	1084	250	7353	Sqm	17	1,25,001
29	Door for Partition	18482	1294	19776	3560	821	24156	Nos	1	24,156
30	Wooden paneling on pillar	4603	322	4925	887	204	6016	Sqm	20	1,20,320
31	Shelf around pillar for current periodicals	14848	1039	15887	2860	659	19406	Sqm	4.56	88,491
32	Chair for reference section and oval table as per drg.	4589	321	4910	884	204	5998	Nos	40	2,39,920
33	Wooden chair for reading table as per drg	3089	216	3305	595	137	4037	Nos	20	80,740
34	Executive table 6x3	24229	1696	25925	4667	1075	31667	Nos	1	31,667
35	Semi executive computer table	13551	949	14500	2610	602	17711	Nos	1	17,711
36	Executive visitors chair	6269	439	6708	1207	278	8194	Nos	4	32,776
Total Amount- Thirty lakh twenty eight thousand thirty nine only/-										30,28,039/-

The Expenditure in this connection may be debited from the State Plan Grant 2021-22, sanctioned under the Scheme-component "Infrastructure & Laboratory Development".

In this context, as per the orders of the Vice-Chancellor, the above proposal is placed before the Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase following furniture from M/s.RUBCO, Kannur at discount amount of Rs.28,76,637/- (Rupees Twenty eight lakhs seventy six thousand six hundred and thirty seven only) for use in the University Campus Library, meeting the Expenditure in this connection may be debited from the State Plan Grant 2021-22, sanctioned under the Scheme-component "Infrastructure & Laboratory Development".

Sl. No	Items	Basic Rate (in Rs)	Transportation Charges (in Rs)	Total Amount (in Rs)	GST @ 18%	Unloading Charges	Unit Price (in Rs)	Unit	Qty	Amount (in Rs)
GROUND FLOOR										
1	Reception counter wooden paneling as per drg	4603	322	4925	887	204	6016	Sqm	14	84,224
2	Main door partition as per drg	5626	394	6020	1084	250	7353	Sqm	6	44,118
3	Double door for entrance as per	18482	1294	19776	3560	821	24156	Nos	2	48,312

	drg									
4	Security counter as per drg	17841	1249	19090	3436	792	23318	Rm	2.5	58,295
5	Wooden paneling on front area	4603	322	4925	887	204	6016	Sqm	17	1,02,272
6	Duty Librarian cabin 1.2 mtr height partition as per drg	5626	394	6020	1084	250	7353	Sqm	5	36,765
7	Two Seat table for supporting staff	39810	2787	42597	7667	1768	52032	Nos	1	52,032
8	Executive table with side unit for duty Librarian	25411	1779	27190	4894	1128	33212	Nos	1	33,212
9	Sofa Three seater for visitors launch - Antique	12701	889	13590	2446	564	16600	Nos	2	33,200
10	Teapoy- Zen	3419	239	3658	658	152	4469	Nos	1	4469
11	Executive visitors chair for staff.	6269	439	6708	1207	278	8194	Nos	2	16,388
12	Executive Chair revolving HB for duty Librarian	8269	579	8848	1593	367	10808	Nos	1	10,808
13	Visitors Chair with cushion	4589	321	4910	884	204	5998	Nos	2	11,996
14	Digital board display partition as per drg	5626	394	6020	1084	250	7353	Sqm	10	73,530
15	Wooden Panelling on pillars per drg	4603	322	4925	887	204	6016	Sqm	10	60,160
16	Shelf around pillar for current periodicals	14848	1039	15887	2860	659	19406	Sqm	4.56	88,491
17	Single seat table for reading area	6267	439	6706	1207	278	8191	Nos	12	98,292
18	Reading table 10 seater as per drg	60640	4245	64885	11679	2692	79256	Nos	2	1,58,512
19	Partition 1.2mtr height for reading area	5626	394	6020	1084	250	7353	Sqm	10	73,530
20	Periodical display rack as per drg	14848	1039	15887	2860	659	19406	Sqm	10.8	2,09,585
21	Partition 2.1 mtr height with door near periodical display.	5626	394	6020	1084	250	7353	Sqm	5	36,765
22	Door for Partition	18482	1294	19776	3560	821	24156	Nos	1	24,156
23	Wooden chair with arm for reading table as per drg.	3089	216	3305	595	137	4037	Nos	12	48,444
24	Wooden chair without for reading table as per drg	2716	190	2906	523	121	3550	Nos	20	71,000
FIRST FLOOR										
25	Table for reference section as per drg	17841	1249	19090	3436	792	23318	Nos	20	4,66,360
26	Large oval table 20 seater career developmental sections	6064	424	6488	1168	269	7926	Per seat	20	1,58,520

27	Reading table as per drg	6267	439	6706	1207	278	8191	Nos	20	1,63,820	
28	Partition with door eight feet height as per drg	5626	394	6020	1084	250	7353	Sqm	17	1,25,001	
29	Door for Partition	18482	1294	19776	3560	821	24156	Nos	1	24,156	
30	Wooden paneling on pillar	4603	322	4925	887	204	6016	Sqm	20	1,20,320	
31	Shelf around pillar for current periodicals	14848	1039	15887	2860	659	19406	Sqm	4.56	88,491	
32	Chair for reference section and oval table as per drg.	4589	321	4910	884	204	5998	Nos	40	2,39,920	
33	Wooden chair for reading table as per drg	3089	216	3305	595	137	4037	Nos	20	80,740	
34	Executive table 6x3	24229	1696	25925	4667	1075	31667	Nos	1	31,667	
35	Semi executive computer table	13551	949	14500	2610	602	17711	Nos	1	17,711	
36	Executive visitors chair	6269	439	6708	1207	278	8194	Nos	4	32,776	
Total Amount							-				Rs. 30,28,039/-
Special Discount 5 %							-				Rs.1,51,402/-
Total amount after discount				Rs.28,76,637/-(Rupees Twenty eight lakhs seventy six thousand six hundred and thirty seven only)							

The meeting came to an end at 1.50 P M.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 7th (Non-Plan Fund & Plan Fund) meeting of the Purchase Committee held on 23.12.2021, be approved.

Item No.35.70. Minutes of the Meeting of the Canteen Advisory Committee–Approval of reg.

(Ad.BII)

A meeting of the Canteen Advisory Committee was held on 14.12.2021 at 12:00 noon in the Syndicate Room, S H Campus for seeking the willingness from Kerala University Employees Co-operative Society and Kerala University Staff Housing Co operative society for running Food Court in the Students Amenity Centre.

The Hon'ble Vice-Chancellor has approved the minutes and ordered the same to be placed before the Syndicate. Hence the minutes of the meeting of the Canteen Advisory Committee regarding the running of Food Court in the Students Amenity Centre placed before the Syndicate for appropriate recommendation and consideration.

Minutes of the meeting is enclosed herewith.

Minutes of the meeting of the Canteen Advisory Committee at SH Campus

Date: 14.12.2021

Time: 12 Noon

Venue: Syndicate Room, SH Campus

Present:

1. Adv. B. Balachandran, Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings Sd/-
2. Sri. Saj, Representative of Kerala University Employees' Union: Sd/-
3. Sri. O.T. Prakash, Representative of Kerala University Staff Union: Sd/-
4. Dr. A K Ampotti, Representative of Kerala University Teachers Association: Sd/-
5. Dr. Asha B, Librarian i/c, Kerala University Library, Palayam: Sd/-
6. Sri.Sudersanan G, Representative of Kerala University Security Staff Association: Sd/-
7. Giriprasad S, Representative of Kerala University Employees

- | | | |
|-----|--|------|
| | Co-Operative Society: | Sd/- |
| 8. | Anil Kumar D, Representative of Kerala University
Employees Co-Operative Society: | Sd/- |
| 9. | Dr.Sureshkumar P K, Representative of Kerala University
Staff Housing Co-Operative Society: | Sd/- |
| 10. | Gireesh R, Representative of Kerala University Staff
Housing Co-Operative Society: | Sd/- |

The Convener opened the discussion and asked the representatives of Kerala University Employees Cooperative Society and Kerala University Staff Housing Cooperative Society to express their opinion about running food Court in the Students Amenity Centre, Palayam.

The representative of Kerala University Employees Cooperative Society expressed their willingness to start food court and also they have a proposal with additional privileges including Neethi Medical Store and Computer printing facility. They also mentioned that eventhough they were allotted a room for the same in the ground floor, the same was cancelled in view of the space constraints/ re arrangements at ground floor due to covid pandemic.

The representative of Kerala University Staff Housing Cooperative Society opined that all the enquiry/ forms and related sections/offices may be housed in the Student's Amenity Centre, so that the students can avail the facilities under one roof, without roaming around the full campus. Also, if a food court is to be set up, they are also willing to run the same and that they have already submitted a request to Hon'ble Vice-Chancellor to allot a room in the Student's Centre, but not sanctioned.

Considering the above opinions, the committee recommended that the minutes of the meeting may be placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Canteen Advisory Committee held on 14.12.2021, be approved.

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Additional Item No.1 Organizing Inter University Championship in Tackwondo in University of Kerala – Request from Sri.J.Jairaj, Member Syndicate – consideration of – reg

(Ad.D1)

The Syndicate considered the request of Sri.J.Jairaj, Member Syndicate and **RESOLVED** to grant permission to send a letter to Association of Indian Universities (Sports) requesting to host Inter University Championship of Tackwondo Event (Men and Women) in University of Kerala.

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University Buildings,
Thiruvananthapuram,
23.12.2021



UNIVERSITY OF KERALA

Preliminary Minutes of the 36th Meeting of the Syndicate held on 20.01.2022

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members Present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Sri.Jairaj.J
4. Sri.Arunkumar R
5. Adv.G.Muralidharan Pillai
6. Adv.K.H.Babujan
7. Dr.S.Nazeeb
8. Smt.Renju Suresh

Online presence

3. Dr.K.B.Manoj
4. Adv.A.Ajjikumar
5. Sri.B.P.Murali
6. Dr.M.Vijayan Pillai
7. Dr.Mathew.V
8. Sri.Bijukumar.G
9. Adv.B.Balachandran
10. Dr.K.G.Gopchandran
11. Sri.Santhosh Kumar. S.R, Additional Secretary, Higher Education Department.
12. Sri.Rajesh Kumar.K, Additional Secretary, IT Department, Govt. of Kerala
13. Prof.K.Lalitha

Item No. 36.02. Confirmation of the Preliminary Minutes of the 35th Meeting of the Syndicate held on 23.12.2021 - reg.

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 35th Meeting of the Syndicate held on 23.12.2021 with the following modifications:

Item No.35.05 Date mentioned in the Resolution and Agenda note be corrected and read as 05.11.2021.

(Pl.F)

Item No.35.46.A8 In the Agenda note '*Department of History*' be corrected and read as '*Department of Political Science*'.

(Ac.E1)

Item No.35.46.D4 Resolution be corrected as 'കേരള സർവകലാശാലയുടെ ഔദ്യോഗിക വെബ്സൈറ്റ് പുതുതായി നിർദ്ദേശിക്കപ്പെട്ട മലയാളത്തിലുള്ളതോ ഇംഗ്ലീഷിലുള്ളതോ തിരഞ്ഞെടുക്കാവുന്ന ഹോം പേജ് ഉൾപ്പെടുത്തി അംഗീകരിക്കുന്നതിന് സിൻഡിക്കേറ്റ് യോഗം തീരുമാനിച്ചു'.

(Ac.E1/Ad.AIII)

Item No.35.58 In the Agenda note Sl. No.5 and 6 be corrected as

1. Sri.S.D. Ferold Xavier, Additional Secretary (*Representing Additional Chief Secretary, Finance Department, Government of Kerala*), Member
2. Sri.Harikumar.G, Joint Secretary (*Representing Additional Chief Secretary, Higher Education Department, Government of Kerala*), Member

(FOS)

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