



UNIVERSITY OF KERALA

**Preliminary Minutes of the 37<sup>th</sup> Meeting of the  
Syndicate held on 25.02.2022**

Place of Meeting : University Buildings  
Thiruvananthapuram  
Time : 10.00 AM

**Members Present:**

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)  
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar  
Pro-Vice-Chancellor
3. Adv.G.Muralidharan Pillai
4. Adv.B.Balachandran
5. Adv.K.H.Babujan
6. Dr.S.Nazeeb
7. Dr.K.G.Gopchandran
8. Sri.Bijukumar.G
9. Adv.A.Ajikumar
10. Sri.Arunkumar R
11. Sri.Jairaj.J
12. Dr.M.Vijayan Pillai
13. Sri.B.P.Murali
14. Dr.K.B.Manoj
15. Sri.Anilkumar.V.S, Additional Secretary, Higher Education (B) Department
16. Prof.K.Lalitha

**Online presence**

1. Dr.Mathew.V
2. Smt.Renju Suresh

**Item No. 37.01. Confirmation of the Preliminary Minutes of the Special Meeting of the Syndicate held on 12.01.2022 -reg.**

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the Special Meeting of the Syndicate held on 12.01.2022.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the next Syndicate.

**Item No. 37.02. Confirmation of the Preliminary Minutes of the 36<sup>th</sup> Meeting of the Syndicate held on 20.01.2022 -reg.**

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 36<sup>th</sup> Meeting of the Syndicate held on 20.01.2022 with the following modifications:

**Item No.36.77.06** Resolution be modified as '**ALSO RESOLVED** to entrust the Pro-Vice-Chancellor, Convener, Standing Committee of the Syndicate on Examinations and Controller of Examinations to submit a detailed proposal to strengthen the Permanent Centralised Valuation Camp (PCVC) for avoiding the misplacement of Answer Scripts.

(M&C1)/(EGVIB)

**Item No.36.99** Resolution be corrected as **RESOLVED** to grant Notional Fixation and Fitment in Grade to Dr.Bindu T.V, Assistant Professor, Department of Education, from the date of appointment, as detailed below:

Academic Level	Remarks	Required years of Service	Eligible date of notional fixation
Joined as Assistant Professor (Academic Level 10)		-	28.06.2007
Assistant Professor (Academic Level 10) to Assistant Professor (Senior Scale/ Academic Level 11)	already placed as Assistant Professor (Stage II) wef 17.02.2014 which has to be changed to 28.06.2011	4 years	28.06.2011
Assistant Professor (Senior Scale/ Academic Level 11) to Assistant Professor (Selection Grade/ Academic Level 12)	to be provisionally placed as Assistant Professor (Stage III) wef <b>28.06.2016</b> as the proceedings of placement during her pervious service has not been received yet. The same may be regularised on receipt of the respective proceedings placing her as Assistant Professor (Stage 3)	5 years	28.06.2016
Assistant Professor (Selection Grade/ Academic Level 12) to Associate Professor (Academic Level 13A)	to be provisionally placed as Associate Professor (Stage IV) wef 28.06.2019 and regularised as and when assessment is done by the Selection Committee as per UGC Regulations	3 years	28.06.2019

(Ad.DII)

**Item No.36.125.02** **FURTHER RESOLVED** to permit the candidate to write the examination in the next available chance for any semester.

(SDC)

**Item No.36.125.03.01** **FURTHER RESOLVED** to permit the candidate to write the examination in the next available chance for any semester.

(SDC)

**Item No.36.133.08.12** Resolution be corrected as 'The Syndicate considered the report of the negotiation with 'M/s Transasia Bio Medicals, Mumbai', and **RESOLVED** to place supply order with 'M/s Transasia Bio Medicals, Mumbai', for the purchase of 'Automated Clinical Chemistry Analyser and Reagents (Make: Erba - Model: Manheim EM 200)' in the Department of Biochemistry at a total cost of Rs.5,34,450/- (Rs.Five lakh thirty four thousand four hundred and fifty only)'

(Ad.BIV(CP)/ Pl.A1)

**Item No. 37.03.** **Confirmation of the Preliminary Minutes of the Special Meeting of the Syndicate held on 01.02.2022 -reg.**

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the Special Meeting of the Syndicate held on 01.02.2022 with the following modifications:

**Item No.04.03** The Syndicate considered the letter No.DB2/AICTE/21-22 dated 31.01.2022 from the University Engineer and **RESOLVED** to accept the recommendation to release 70% of the agreed rate of the firm M/s. Fathima Enterprises for each item of material supplied at site by preparing a part bill by the Assistant Engineer concerned and verified by the Assistant Executive Engineer concerned.

(Pl.G)/ (Ad.B1)

**Item No.37.04. Appointments / Career Advancement Promotion, if any – reg.**  
(Ad.H/Ad.D.II Section)

**Resolution of the Syndicate**  
**NIL**

**Item No.37.05 Senate Interpellations for the Meeting of the Senate scheduled on 5<sup>th</sup> March, 2022.**

(Ac.A.I)

The answers to the questions given notice by the Members of the Senate for the meeting of the Senate scheduled to be held on 5<sup>th</sup> March, 2022 are given as Appendix for consideration and approval.

**Resolution of the Syndicate**

**RESOLVED** that the draft answers to the questions to be answered at the next meeting of the Senate scheduled to be held on 5<sup>th</sup> March, 2022, be approved.

**Item No.37.06. Budget Speech 2021-22- Item No 86 - Pension Fund – Implementation – Consideration of-reg.**

(Finance II)

As per Section 74 under Chapter IX of the Kerala University Act, 1974, with the previous approval of the Government, the University shall make appropriate provisions for the benefit of its officers, teachers and other servants under its control in matters of insurance, pension and provident fund and for such other benefits as it may deem fit, in such manner as may be prescribed by the Ordinances.

As per Section 3 (xiv) under Chapter 6 of the Kerala University First Statutes, 1977, the Syndicate shall control and manage the Pension Fund, the Provident Fund and the Pension-cum-Provident Fund for the benefit of teachers and other employees of the University. Accordingly, the University is maintaining a pension fund in the Government Treasury since 2016-17. An amount of `440,00,00,000/- (Rupees Four Hundred and Forty Crores only) was sanctioned and deposited under the Term Deposit Scheme in the District Treasury, Thiruvananthapuram as a reserve fund for this purpose till date.

A proposal for the transfer of `100,00,00,000/- (Rupees One Hundred Crores only) from the Consolidated General Funds of the University and `10,00,00,000/- (Rupees Ten Crores only), by including the expenditure under the Non Plan expenses of the University, has been envisaged under Item No 86 of the Budget Speech 2021-22 towards the contribution for pension fund for 2021-22. The said proposal was approved by the Senate at its annual meeting held on February 10<sup>th</sup> 2021. As enough funds are not available under the Non Plan STSB account, the proposal for the transfer of Rs 10 Crores, as mentioned above, may wait for the time being.

*The following proposal is placed before the Syndicate for consideration and approval*

- To transfer `100,00,00,000/- from the Consolidated General Funds of the University to the Pension Fund for the year 2021-22 and entrust the Finance Officer to effect the change of funds from various general heads of account (mentioned in the note file) to the head of account assigned for pension reserve fund.***

**Resolution of the Syndicate**

**RESOLVED** that the above proposal be agreed to.

**Item No.37.07 Dr.A.Biju Kumar, Professor and Head, Department of Aquatic Biology & Fisheries, University of Kerala-Joining as a regular partner in the International Collaborative research programme-Erasmus+Project ECOMARINE -request-Consideration of- reg.**

(Ad.F1)

Dr.A.Biju Kumar, Professor and Head, Department of Aquatic Biology & Fisheries has submitted a request regarding to join as a regular partner in the International Collaborative research programme–Erasmus+Project ECOMARINE( ECOMARINE: Building a Comprehensive Mechanism for Preserving Marine Ecosystems and Life from the negative consequences of Climate Change and

the disposal of Plastic Debris,15.1.2021-14.1.2024).The programme is supported by the European Commission.

The main aim of the project is the protection of marine life from pressures imposed by climate change,plastic marine debris,overexploitation of the fish stocks,as well as the human-induced destruction of marine habitats by the installation of 4 new,state of the art Marine Monitoring Labs in two Partner Countries,i.e,India and Malaysia.There are four Higher Education Institutions (HEIs) from India and Malaysia(2 per country).

Prof.Georgios Georgiou, Department of Mathematics and Statistics and Director, Oceanography Center,University of Cyprus (Co-ordinator of ECOMARINE), has sent a letter to Dr.A.Biju Kumar asking about the possibility of the University of Kerala through his Department to join this International programme.The other partner from India is the Department of Marine Sciences of Andhra University.

Dr.A.Biju Kumar has stated that the advantage of joining this programme is that the University and the Department will get a total grant of Euro 110,427/-,which is over 92 lakhs of Indian Rupees for establishing a state of the art Marine Monitoring Lab for researching climate change and emerging areas of research in this field.

He also stated that,since the implementation period is between 15.1.2021-14.1.2024 and many Indian Universities are interested in joining this prestigious programme,our consent letter to become a partner of ECOMARINE would help us avail this grant for establishing Marine Monitoring Lab in our University.

If agreed to, he requested to permit the following conditions

- (1)Release a willingness letter from the Registrar to become a partner in this International programme and the scheme will be implemented through the Department of Aquatic Biology & Fisheries
- (2) Once the proposal is approved by the European commission,permission to sign an MOU and Partnership agreement between the University of Cyprus and the University of Kerala after legal vetting.
- (3) To nominate him as the Principal Investigator of the project to coordinate with the University of Cyprus for the speedy implementation of the project.

The Hon'ble Vice-Chancellor has ordered to place the matter before the Syndicate.

Accordingly the matter is placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** to approve the proposal in principle.

**FURTHER RESOLVED** to place the proposal before the Standing Committee of the Syndicate on Academics & Research and authorise the Hon'ble Vice-Chancellor to take action accordingly.

**Item No.37.08**

***Post of Driver in the University – Amendment proposal in the Kerala University First Ordinances, 1978 – consideration of – reg.***

***(Ad.A.V)***

The Government have issued guideline for fixing the qualification, age, scale of pay and method of appointment to the Non teaching staff of various Universities in Kerala and also authorised Universities to initiate necessary action for amending statutes/ordinances vide G.O.(P). No.37/2020/HEDN dated 06.11.2020.

The Syndicate held on 17.11.2021 (vide item no.36) resolved to report the vacancies of Driver to Kerala Public Service Commission with immediate effect and further resolved to approve the following proposals

1. As the post of Driver cum Office Attendant doesn't exist in Kerala University First Ordinances, 1978, it is necessary to amend the Sl.No. 30 (Driver) of Chapter XVII of Kerala University First Ordinances, 1978 as Sl.No.12 (Driver cum Office Attendant) of G.O. dated 06.11.2020 at the earliest before reporting to Kerala Public Service Commission.
2. Standing Counsel may be intimated to file an IA seeking permission to report vacancies of driver (as per the G.O dtd 06.11.2020 the designation is mentioned as Driver Cum Office Attendant) to Kerala Public Service Commission.

The amendment proposal for the post of Driver Sl.No. (30) of Chapter XVII of Kerala University First Ordinances, 1978 in tune with the Sl.No.12 -Driver cum Office Attendant of G.O(P)No.37/2020/HEDN dated 06.11.2020, detailed as follows

**As existing in schedule to Chapter XVII of Kerala University First Ordinances, 1978**

Sl. No.	Designation	Scale of pay	Age	Qualifications	Method of Recruitment	
(1)	(2)	(3)	(4)	General (5)	Technical (6)	(7)
30.	Driver Higher Grade Driver	240-445 230-385	The same as prescribed for the corresponding post in Government			By direct recruitment or by promotion from those in service

**Proposed amendments Chapter XVII of Kerala University First Ordinances,1978**

(As per the G.O.(P).No.37/2020/HEDN dated 06.11.2020)

Sl. No.	Designation	Scale of	Age	Qualification	Method of Recruitment	Appointing Authority
(1)	(2)	(3)	(4)	(5)	(6)	(7)
12.	Driver Cum Office Attendant (Heavy Passenger/Goods Vehicle)	18,000-	18-36 years (With usual relaxation to SC/ST and other eligible candidates)	1. A Pass in Std VII or Equivalent Qualification 2. Must possess Current Motor Driving License to drive Light Motor Vehicles and Heavy Motor Vehicles with Drivers Badge. Heavy Motor vehicle Driving License shall be at least 3 years standing and in the case of driving License issued after 16.01.1979 separate endorsement to drive Heavy Duty Goods Vehicles and Heavy Duty Passenger Vehicles. 3. Medical Fitness – Should be	By direct recruitment as per the advice of Kerala Public Service Commission	Registrar

				<p>medically fit as per the standards specified below</p> <p>(i) Ear – Hearing should be perfect</p> <p>(ii) Eye - Distant vision -6/6 Snellen Near vision :- 0.5 snellen Colour vision:- Normal Night Blindness :- Nil</p> <p>(iii) Muscles and Joints :- No Paralysis and all joints with free movements</p> <p>(iv) Nervous System :- Perfectly normal, free from any infectious diseases.</p> <p><u>Notes :</u></p> <p>1) Driving License shall be valued not only at the time of application but also at each stage of selection</p> <p>2)Proficiency in Driving Heavy Duty Vehicles is to be proved by a practical testconducted by the KPSC during each course of selection</p> <p>3) Medical fitness shall be proved by a proper Medical Certificate</p>		
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				obtained from a Medical Officer not below the rank of an Assistant Surgeon. 4) Differently abled persons are not eligible to apply for the post		
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As per the orders of the Vice-Chancellor the above mentioned amendment proposal to Kerala University First Ordinances, 1978 with respect to Sl.No.30 of Driver schedule to Chapter XVII is placed before the Syndicate for approval as envisaged under section 37 of the Kerala University Act, 1974.

The amendment prescribed above shall come into effect w.e.f. 06.11.2020 (the date of issuance of G.O) or from the date as the Syndicate may direct as per 37 (1) of the Kerala University Act, 1974.

***Resolution of the Syndicate***

**RESOLVED** to approve the above amendment proposal to Kerala University First Ordinances, 1978 with respect to Sl.No.30 of Driver Schedule to Chapter XVII w.e.f. 25.02.2022 and place the same before the Senate for consideration.

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**Item No.37.09**                      ***University Institute of Technology, Karuvatta - Remuneration to Guest Lecturer and contingent employees - Re-Appropriation of funds Consideration of - Reg.***

***(Ad BII)***

The Principal, UIT, Karuvatta has informed that the amount allotted for the remuneration of Guest Lecturers and contingent employees under the head of account "Part I -Non Plan 67/13 - University Institute of Technology, Karuvatta -4/1218 -Wages of Contingent Employees/Guest Lecturers" is Rs.15,00,000/-. The remaining amount in the said Head of account is Rs,1,02,571/-, which is insufficient to pay the remuneration of Guest Lecturers and non teaching staff from July 2021 to March 2022. The Principal has also informed that, almost, an amount of Rs.15,00,000/- (Rupees Fifteen Lakh only) is needed to meet the expenditure and hence requested to re-appropriate the said amount.

The Finance, vide Endorsement No:FOS 4779/Finance 2/2021-22 dated 15.01.2022, has endorsed to **provide an additional amount of Rs.8,50,000/- (Rupees Eight Lakh Fifty Thousand only) under the head of account "Part I - Non Plan - MH 67-13 - Institute of Technology, Regional Centre, Karuvatta - 4/1218 Wages of Contingent Employees/Guest Lectures"** by re-appropriation from the head of account "Part I - Non Plan - MH 67-1 -Institute of Technology, Headquarters unit - 4/3925 Lumpsum Provision" provided in the current year's Budget Estimates of the University. The Finance has also remarked to meet the additional expenditure on payment of contingent Employees/Guest Lecturers from the provision provided above.

As per the orders of the Vice-Chancellor, the above re-appropriation proposal is placed before the Syndicate, for consideration and decision.

***Resolution of the Syndicate***

**RESOLVED** that the above proposal be agreed to.

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**Item No.37.10.**                      ***Prof(Dr.)H Sylaja,Professor, Department of Psychology- Permission to Work from Home- request-Consideration of- reg.***

***(Ad.AII)***

Prof.(Dr.).H .Sylaja has requested for permission to do her duty as "Work from home" from 10.01.2022 to 13.04.2022 on the basis of humanitarian consideration since, she is not in a position to travel.

Prof. (Dr.). H. Sylaja had undergone a major Surgery (*Peri ampullary carcinoma post Whipple resection*) and twelve cycles of Chemotherapy. She had availed six months Special Casual Leave for Chemotherapy patients from 24.06.2021 to 23.12.2021. Now the Oncology Doctor advised her three months rest. She has no eligible Leave except Leave Without Allowance in her credit. As the treatment for cancer caused heavy financial crises, she is not in a position to take Leave Without Allowance.

As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to grant permission to Prof.(Dr.)H Sylaja, Professor, Department of Psychology to do duty as 'Work From Home' for three months on the basis of prescription from the Oncology Doctor as a special case.

**Item No.37.11. University Hostels, Kariavattom- Purchase of 100 fans through GeM portal- Consideration of- reg.**

**(Ad DII)**

The Syndicate held on 05.03.2021, vide Item No.25.19 Additional 15.01, had entrusted the Joint Registrar, Campus Administration, Kariavattom to purchase 100 fans for the University Hostels through GeM Portal and also entrusted Assistant Executive Engineer (Electrical) for the installation of the fans at the University Hostels.

The Joint Registrar (Campus Administration), vide letter dated 29.10.2021, has forwarded the details of offers received through GeM portal along with report submitted by the Assistant Executive Engineer (Electrical). The specification given through GeM portal was as "100 ceiling fans of reputed make, conventional type, 1200 mm.

The details of the Quotations received through GeM portal for the purchase of 100 fans are as follows:

Sl. No.	Product Name	Offer Price per unit in GeM Portal	Product Details	Total price for 100 fans
1	BAJAJ BLDC CEILING FAN – ENERGOS 35	Rs.348/-	1200MM – 5STAR-WARRANTY 3 Yrs – Power consumption 35 watt – without regulator	Rs.34,800/-
2	CROMPTON BLDC CEILING FAN – BREEZ AIR	Rs.2200/-	1200MM – 5STAR-WARRANTY 5 Yrs – Power consumption 28 watt – electronic regulator	Rs.2,20,000/-
3	CROMPTON BLDC CEILING FAN – ENERGION H S	Rs.2890/-	1200MM – 5STAR-WARRANTY 5 Yrs – Power consumption 35 watt – without regulator	Rs.2,89,000/-
4	ORIENT BLDC CEILING FAN - ELECTRIC	Rs.3499/-	1200MM – 5STAR-WARRANTY 3 Yrs – Power consumption 28 watt – electronic regulator	Rs.3,49,900/-
5	ORIENT BLDC CEILING FAN – ELECTRIC HECTOR500	Rs.3500/-	1200MM – 5STAR-WARRANTY 5 Yrs – Power consumption 32 watt – without regulator	Rs.3,50,000/-
6	ORIENT BLDC CEILING FAN – ELECTRIC	Rs.3520/-	1200MM – 5STAR-WARRANTY 5 Yrs – Power consumption 32 watt – without regulator	Rs.3,52,000/-
7	ORIENT BLDC CEILING FAN – ELECTRIC – Fan I	Rs.3730/-	1200MM – 5STAR-WARRANTY 2 Yrs –	Rs.3,73,000/-



	Tome with remote		Power consumption 26 watt – without regulator	
8	BAJAJ BLDC CEILING FAN – ENERGOS 35	Rs.4045/-	1200MM – 5STAR-WARRANTY 2 Yrs – Power consumption 35 watt – without regulator	Rs.4,04,500/-

The Assistant Executive Engineer (Electrical) had reported that the specification forwarded was of 1200mm conventional type reputed make ceiling fans and the offers received through GeM portal were of energy efficient, 5 star rated BLDC (Brushless Direct Current) type fans but without regulators and controlled using remotes. Further, it was also stated that the technical committee have recommended BLDC fans as they are energy efficient, but on enquiry at Public Works Department, it is known that neither they have used nor recommended BLDC fans. Hence, the Assistant Executive Engineer (Electrical) have recommended to get an assurance from the hostel authorities on secure usage of these type of fans.

The Joint Registrar, Campus Administration, vide letter dated 29.10.2021, recommended that, while handing over the remotes after the installation of the fans, it may be entered into the stock register as well as the inmate register of the hostels. Further, requested to direct the concerned to arrange a training for the selected staff in the Electrical Wing for repairing and maintenance of the BLDC type fans for the future use. If fans with remote control only are purchased, the remote of each fan should be permanently fixed on the wall near to the respective fan, otherwise mixing of same type of 100 remotes will cause utter confusion and the loss of the remote will make the fans in-operative.

The Finance section has remarked that the purchase of 100 fans for use in University Hostels through GeM Portal may be placed before the purchase committee along with the remarks of Assistant Executive Engineer (Electrical) and JR (Campus Administration) and suggested to meet the expenditure in this regard from the h/a "Part-1-NP-MH-1(a)-General Direction-4/1930-Equipment" of the current years Budget Estimates of the University.

The Purchase Committee held on 23.12.2021 recommended to purchase 100 BAJAJ BLDC CEILING FAN - ENERGOS 35 for use in the University Hostels, Kariavattom at an estimated cost of Rs.34,800/- meeting the expenditure from the h/a "Part -1- NP - MH-1(a) - General Direction - 4/1930-Equipment" of the current year's Budget Estimates of the University from the GeM Portal.

While forwarding the file for implementing the resolution of the Syndicate, orders were sought on entrusting the Joint Registrar, Campus Administration, Kariavattom, to bid from the lowest quoted firm, as per specifications in the quotation notification, if the same LI is not available, in the GeM portal, as the offers are valid for a particular period only in the GeM portal.

However, the Vice-Chancellor has ordered to place the same before the Syndicate. Hence, the matter regarding the purchase of 100 fans for University Hostels through GeM Portal is placed before the Syndicate on the following :

whether the Joint Registrar (Campus Administration) may be entrusted to proceed with the purchase of 100 fans for University Hostels, as per specifications give in quotation notification, with the lowest quoted firm available on the day of purchase, as the price can be hold for ten days only in the GeM portal and whether a provisional advance of Rs.2,50,000/- (Rupees Two Lakh fifty Thousand only) may be given to the Joint Registrar (Campus Administration) to meet the expenditure.

***Resolution of the Syndicate***

**RESOLVED** to entrust the Joint Registrar (Campus Administration) to proceed with the purchase of 100 fans for University Hostels, as per specifications in notification, with the lowest quoted firm available on the day of purchase. (as the price can be hold for ten days only in the GeM portal).

**FURTHER RESOLVED** to sanction an amount of Rs.2,50,000/- (Rupees Two Lakh fifty Thousand only) as provisional advance to the Joint Registrar (Campus Administration) for meeting the above expenditure.

**Item No.37.12**                      **Inter College Transfer to the VI Semester FDP under CBCSS from All Saints' College, Thiruvananthapuram to T.K.M College of Arts & Science, Kollam – Request from Ms. Fathima Noora– Consideration of-reg.**

(Ac.AIII)

Ms. **Fathima Noora**, candidate of **BA English Language & Literature** course, admitted in **Management seat** at All Saints' College, Thiruvananthapuram during the academic year 2017-18 and later took **re-admission to VI semester during 2021-22**, has requested inter college transfer during VI semester to **T.K.M College of Arts & Science, Kollam** on medical grounds citing convenience to look after her one and half year child {Medical certificates produced}. Both the Principals have recommended the transfer and **there is a vacant Merit seat at T.K.M College of Arts & Science, Kollam for the VI semester BA English Language & Literature course to admit her.**

The following points in this connection may kindly be noted:

1. As per the norms for ICT, transfer shall normally be permitted to the III & V semesters only.
2. As per the norms for ICT, no change of optional subject shall be permitted. The complementary subjects offered at the parent and intended college for transfer are different. But the concerned tabulation section has remarked that VI semester to which the candidate has sought transfer consists of only core papers, transfer can be provided.
3. As per the norms for ICT, for programmes offered in Aided/Self financing stream transfer is permitted between 1) Merit to Merit 2) Management to Management 3) "**In the absence of Merit category students to merit quota Management category students can be considered**". In this case, the candidate was admitted in Management quota and the nature of the vacancy at intended college is of Merit category.

As per the Orders of the Vice-Chancellor, the request of Ms. Fathima Noora, for Inter College Transfer during VI semester from All Saints' College, Thiruvananthapuram to T.K.M College of Arts & Science, Kollam on humanitarian grounds based on the recommendation of the respective Principals is placed before the Syndicate for consideration .

**Resolution of the Syndicate**

**RESOLVED** to grant permission for Inter College Transfer of Ms. Fathima Noora, VI Semester from All Saints' College, Thiruvananthapuram to T.K.M College of Arts & Science, Kollam on humanitarian ground based on the recommendation of respective Principals.

**Item No.37.13**                      **Abolition of “Administrative Services” section and formation of “Task Force” section to strengthen Office of the Registrar –Consideration of- reg.**  
(Ad.AI)

The section named “Administration (Services)” was formed vide UO.No.Ad.AI.2/2021 dated 01.12.2021 to deal with service matters of the employees of the University and the same has been cancelled vide UO No.Ad.AI.2/2021 dated 28.12.2021, as resolved by the Meeting of the Syndicate held on 23.12.2021(Item No.35.35 Additional.01). The Syndicate also resolved to constitute a Sub Committee with the following members to submit a detailed report regarding the formation of the same;

- The Pro Vice - Chancellor
- Adv.B.Balachandran, Convenor, Standing Committee of the Syndicate on Staff, Equipment & Buildings
- Dr.K G Gopchandran, Member, Syndicate
- Sri.Bijukumar G, Member, Syndicate
- The Registrar
- The Finance Officer

The meeting of the Sub Committee was held on 13.01.2022, 11:30 am and the detailed report of the same is appended.

**REPORT**

**Sub: Abolition of “Administrative Services” section and formation of “Task Force” section to strengthen Office of the Registrar – reg**

The meeting of the subcommittee, constituted vide resolution of the Syndicate held on 23.12.2021(Item No.35.35 Additional.01), was held on 13.01.2022, 11:30 am with the following members.

1. The Pro Vice - Chancellor
2. Adv.B.Balachandran, Convenor, Standing Committee of the Syndicate on Staff, Equipment & Buildings
3. Dr.K G Gopchandran, Member, Syndicate
4. Sri.Bijukumar G, Member, Syndicate
5. The Registrar
6. The Finance Officer

The recommendations of the Committee are as follows;

1. The University Order regarding cancellation of formation of Administration (Services) is approved.
2. In order to strengthen the Office of the Registrar, a new section named "Task Force" may be formed, attached to the Office of the Registrar having assigned the following as major duties.
  1. The Government Orders/Communications from the external agencies, such as UGC, Office of the Chancellor/Pro-Chancellor etc and others matters of urgency from such Offices may be processed and take steps to expedite the matter concerned.
  2. The Government Orders which are uploaded in the respective Official Websites and are marked to the University may be obtained from the Websites concerned and the same is to be forwarded to the Section concerned, for the implementation of the same at the earliest. The "Task Force" Section has to co-ordinate and make follow ups to ensure that the same is implemented without delay.
  3. In short, the section holds the responsibility for all the matters pertaining to the communication from the external agencies, such as UGC, Office of the Chancellor/ Pro-Chancellor etc
  3. Regarding the files related to Service Matters, the Deputy Registrar concerned is entrusted to obtain remarks from the Finance / Legal Section for processing the matter and to implement the same.
  4. The Deputy Registrar concerned is responsible for presenting the files with the pertaining facts before Committee concerned.

As resolved by the Syndicate at its meeting held on 23.12.2021, the report is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to approve the Report of the sub-committee and initiate action accordingly.

**Item No.37.14**      ***Award of academic Credits/ Cash prize/ Certificates to participants of Swachh Bharat Summer Internship Programme 2018- Consideration of reg.***

***(Ac.EIII)***

The UGC in its 530<sup>th</sup> meeting held on 20/03/2018 has approved to provide two credits like any other 'Elective' under Choice Based Credit system to students in Higher Educational Institutions undertaking 15 days (100 hours) Summer Internships under Swachh Bharat Abhiyan activities and requested to consider providing an "elective course" under CBCSS with two credits in the University and affiliated colleges. As per the guidelines of the programme, all participants will be given a Swachh Bharat Internship certificate on completion of their Internship by their parent institution. Apart from the certificate the best interns will be recognized at College, University, State & National level with Cash prize.

The Nodal officer of Swachh Bharat Summer Internship programme 2018, Dr.Sajeeb Khan.A, Assistant Professor, University College, Trivandrum has forwarded the details of college team and notification of MHRD. Team "MAHATHMA" under the leadership of Sri. Nithin.M.M, BA student, University college Trivandrum has won the first prize in University and State level and has been selected as one of the best interns at the National level competitions of Swachh Bharat Summer Internship programme-2018.

The standing committee of the Academics & Research held on 16/11/2019 considered the matter and recommended to entrust IQAC for Specific recommendations on this matter. IQAC remarked that the winners in the Swachh Bharat Summer Internship scheme of the University may be awarded two additional credits as per the UGC direction.

The University Level Monitoring Committee at its meeting held on 15/09/2020 approved the recommendation of IQAC to award two additional credits as per the UGC direction and further recommended to place the matter before the Academic Council. The matter was placed before the Academic Council held on 15<sup>th</sup> October 2020 for consideration and the council resolved to accept the Swachh Bharat Summer Internship Programme- 2018 as an elective of 2 credits for all CBCSS First Degree Programmes.

The list of the candidates provided by Dr. Sajeeb Khan. A was verified by the concerned CBCS BA I section. IQAC has remarked that cash prize and certificates may be awarded to the winners in a single solemn function that can be planned as per the convenience of the guest in the host institution.

The Standing Committee of the Syndicate on Finance held on 02.06.2021 considered the matter and recommended to entrust the Director, College Development Council (DCDC) to submit a detailed report on the matter including whether the direction to conduct the programme was given by the Directorate of Collegiate Education or University, before the Syndicate, which was approved by the Syndicate at its meeting held on 11.06.2021 vide Item No. 28.17.08.

As per the resolution of the Syndicate, a letter was sent to Directorate of Collegiate Education (DCE) seeking clarification on whether any direction was issued by DCE regarding the conduct of Swachh Bharat Summer Internship programme -2018. No reply was received from DCE in this regard till date. However DCDC intimated all affiliated colleges for Swachh Hi Seva Campaign-2018 in connection with 4<sup>th</sup> anniversary of Swachh Bharat Mission and as part of the launch of 150<sup>th</sup> birth anniversary of Mahatma Gandhi, as per the direction of UGC.

However the Principal, University College proceeded to depute students for this programme based on the MHRD communication available on the network and submitted an activity report on Swachh Bharat Summer Internship programme -2018 done by the students to the Hon'ble Vice-Chancellor and the report was forwarded to Higher Education Department.

Accordingly, the report from the Director, College Development Council on Swachh Bharat Summer Internship Programme is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to entrust Dr.M.Vijayan Pillai, Sri.R.ARunkumar, Sri.J.Jairaj, Members Syndicate, Director, IQAC and Director, College Development Council to submit a detailed report regarding the implementation of Swachh Bharat Summer Internship Programme 2018 before the next Syndicate.

**Item No.37.15**

***Dept.of Kerala Studies-Appointing Dr.Desamangalam Ramakrishnan, Professor & Adjunct Faculty, Department of Kerala Studies as Emeritus Professor-Consideration of-reg.***

***(Ad.AII)***

The Head, Department of Kerala Studies, University of Kerala requested to appoint Dr.Desamangalam Ramakrishnan, Professor & Adjunct Faculty, Department of Kerala Studies as Emeritus Professor vide letter No.F 27/D.K.S/Guest lecturer/2021 dated 31.08.2021.

The Standing Committee of the Syndicate on Academic and Research held on 15.11.2021 considered the matter and recommended to agree with the request submitted by the Head, Department of Kerala Studies, University of Kerala.The meeting of the Syndicate held on 17.11.2021 (Item No.60.D6) resolved that the above recommendation be approved.

As per the remarks of Finance, the Meeting of the Syndicate decided to engage three Emeritus Professors in the School of Distance Education on a consolidated monthly remuneration of Rs.30,000/- each. It has been suggested to take an appropriate decision at the administrative level regarding the fixing of remuneration of the Emeritus Professor in the Department of Kerala Studies vide FOS.4506/2021-22 dated 28.12.2021.

Dr.Desamangalam Ramakrishnan is currently serving as Adjunct Faculty, Department of Kerala Studies w.e.f 19.07.2021 on a consolidated pay of Rs.25,000/- (Rupees Twenty Five Thousand Only) vide U.O No.5060/2021/UOK dated 29.09.2021.

As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to fix an amount of Rs.30,000/- (Rs.Thirty thousand only) as consolidated remuneration to Dr.Desamangalam Ramakrishnan, Emeritus Professors, Department of Kerala Studies, Kariavattom.

=====  
**Item No.37.16**                      ***Request received from the HOD, Department of Sociology for the accommodation in the Faculty Guest House, Kariavattom Campus for the Full Bright- Nehru Senior Scholar Dr. Nils P.De Mol Van Otterloo from US-Consideration of-reg.***

***(Ad AIV)***

The Joint Registrar, Campus Administration, Kariavattom Campus vide his letter dated 10.11.2021 has forwarded the request of Dr. Sandhya R S, Professor & Head, Department of Sociology, University of Kerala for providing accommodation to the Fullbright- Nehru Senior Scholar Dr.Nils P. De Mol van Otterloo from US in the Faculty Guest House, Kariavattom Campus for 9 months starting from January 2022, in connection with the research project.

Dr. Nils P.De Mol van Otterloo has been selected for undertaking research in the project titled “Minimizing Social Isolation in Low- Income Communities: Practice and Implementation Strategies for Dementia Care” guided by Dr.Sandhya R S, Professor & Head, Department of Sociology , University of Kerala .The period of affiliation will be for 9 months starting from January 2022.

The Joint Registrar, Campus Administration, Kariavattom has reported that at present the Kariavattom Guest House is allotted to inmates of the University Womens Hostel. Moreover in connection with allotting girl students to the Kariavattom Guest House,the caretakers were transferred to Faculty Guest House,Palayam as punishment and even the housekeeping contract was cancelled.

As per UO.Ad AIV/UGHK/ Rent/2015 dated 27.04.2015, the accommodation will be provided only to faculty invited by the University. However in exceptional cases this rule may be relaxed with prior written sanction of the Vice Chancellor.

Since Dr. Nils.P De Mol van Otterloo is a Fullbright - Nehru Senior Scholar, he may be considered as the guest of the University.

The matter regarding the accommodation of Dr. Nils P. De Mol Van Otterloo in the Kariavattom Guest House was considered by the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, and it was recommended to refer the matter to the Syndicate. The Syndicate at its meeting held on 20.01.2022, resolved to approve the recommendation of Standing Committee.

As per the orders of the Vice Chancellor, the matter regarding the accommodation of Dr.Nils P. De Mol Van Otterloo in the Kariavattom Guest House, is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to allot accommodation to Fullbright- Nehru Senior Scholar, Dr.Nils P. De Mol van Otterloo in the Faculty Guest House, Palayam as per norms.

=====  
**Item No.37.17.**                      ***Department of Linguistics- Nomination of Dr.Kunjamma.S, Professor as Head of The Department- Consideration of-reg.***

***(Ad.DI)***

Dr.S.A.Shanavas, Professor, Department of Linguistics was nominated as Head of the Department, for a period of three years w.e.f 04.02.2019, vide U.O No.Ad.D.I./Ling./1063/2019 dtd.30.01.2019 and his three year tenure has been completed on 03.02.2022.

Hence the next senior most teacher is to be nominated as the Head of the Department of Linguistics, University of Kerala, kariavattom.

As per statute 18, Chapter 3 of the Kerala University First Statutes, 1977 modified vide amendment No.191 and 232, regarding the rotation of Headship, it is stated that the Professor, Associate Professor/Reader or Assistant Professor in charge of the Department shall be the Head of the Department. The Head of the Department shall be nominated on a rotation basis for three years, starting with the senior most teacher of the Department.

The Syndicate shall nominate the senior most professor as the Head of the Department for a period of three years and at the end of the three years, the next senior most professor shall be nominated. After all the Professors are given a turn on seniority basis, the rotation shall be implemented among the Associate Professors/Readers as per seniority.

To become eligible for considering for Headship, a teacher should possess a Ph.D Degree and has to put in atleast two years of service in the concerned Department, except in the cases where there is no senior teacher in the Department. A teacher shall be eligible to take up Headship only if he/she has a minimum of 6 months of service remaining till retirement. In the Departments where there are no Professors or Associate Professors/Readers eligible for the headship, it shall be rotated among the Assistant Professors. It shall however be open to the teacher who has been nominated as the Head of the Department to make a request that he/she shall be relieved of such responsibility for academic reasons. In such cases, the next senior most teacher shall be the Head of the Department. The other members of the teaching staff shall work under the direction of the Head of the Department and shall assist him in performing his/her duties.

Other faculties in the Department of Linguistics are the following:-

	<b>Name</b>	<b>Designation</b>	<b>Joined Duty</b>
1	Dr.Kunjamma.S	<i>Professor</i>	16.12.2004
2	Dr.S.Prema	Assistant Professor	06.11.2012
3	Dr.Darwin.L	Assistant Professor	06.11.2012
4	Dr.Syam.S.K	Assistant Professor	30.12.2020

In this context, it may be noted that Dr.Kunjamma.S was holding headship of the Department from 04.02.2016 to 03.02.2019, prior to Dr.S.A.Shanavas and her date of retirement is 30.06.2023.

Dr.Kunjamma.S is the only eligible teacher to be nominated as the HOD.

As ordered by the Vice Chancellor, the matter regarding the nomination of Dr.Kunjamma.S, Professor, Department of Linguistics as Head of the Department of Linguistics, University of Kerala, Kariavattom, w.e.f 04.02.2022 up to 30.06.2023, in view of the fact that she is the senior most and eligible teacher among the faculty members of the Department to be nominated as HOD the matter is placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** to nominate Dr.Kunjamma.S, Professor, Department of Linguistics as Head of the Department of Linguistics, University of Kerala, Kariavattom, w.e.f 25.02.2022.

**FURTHER RESOLVED** to seek explanation from the concern section regarding the delay in submitting the file for nomination of Head, Department of Linguistics.

=====  
**Item No.37.18**

***Department of Zoology, Kariavattom – Suspension and Reinstatement of Dr.Synudeen Sahib.S, Assistant Professor in connection with a mishap occurred on 12.08.2021 in the Department –Consideration of- reg.***

**(Ad DI)**

Dr.Synudeen Sahib.S, Assistant Professor, Department of Zoology, Kariavattom was placed under suspension from service for a period of 3-months from 18.08.2021 vide U.O No. Ad D1.3/Zool/21657/2021 dated 18.08.2021, on the basis of the report submitted before the Syndicate by the Registrar and the Director, Campus Administration, Kariavattom, regarding an unauthorized video capturing conducted by some Youtubers and related incidents happened inside the Department.

On the basis of a detailed Report submitted by the Pro-Vice-Chancellor, The Convenor, Standing Committee of the Syndicate on Staff, Equipment and Buildings and Prof.K.Lalitha, Member Syndicate, before the special meeting of the Syndicate, held on 17.11.2021, Dr.Synudeen Sahib.S was reinstated in to service, after imposing Minor Penalty 'Censure' upon him, vide U.O.No. Ad D1.3/Zool/21657/2021 dated 22.11.2021.

Now Dr.Synudeen Sahib.S, Assistant Professor, Department of Zoology, vide request dt. 25.11.2021, has requested to regularize his period of suspension from 18.08.2021 to 17.11.2021 as on Duty and to issue his salary except subsistence allowance) for the above said period.

It may be noted that, as per Rule-56(B) of Part-I,KSR, when an officer who has been suspended is reinstated into service, the authority competent to order reinstatement shall consider and make a specific order whether or not the said period shall be treated as a period spent on duty, provided the suspension is exonerated or wholly unjustified by the authority concerned. But here Dr.Synudeen Sahib.S was found Guilty and Minor Penalty 'Censure' was imposed upon him.

When the matter was forwarded to the Finance-III section, it was opined that 'the period of suspension can be regularized as the Leave of any kind due or by LWA as applied and admissible, directed by the authority concerned, under Rule-56(B) of Part-I, KSR.

The Vice Chancellor has ordered to place the matter before the Syndicate for consideration and appropriate recommendation.

Accordingly the matter regarding regularization of period of suspension from 18.08.2021 to 17.11.2021 as on Duty and to issue salary (except subsistence allowance) for the above said period, in respect of Dr.Synudeen Sahib.S, Assistant Professor, Department of Zoology, is placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** to allow Dr.Synudeen Sahib.S, Assistant Professor, Department of Zoology to apply for eligible leave or by leave without allowance admissible, for the regularization of suspension period.

**Item No.37.19.**            ***Department of Physical Education- Inter Collegiate Archery (M & W) 2021-22- complaint forwarded by kum.Sandra.S, Govt. College for Women, Tvm- Consideration of- reg.***

***( Ad.DI)***

Kum. Sandra.S, a 3<sup>rd</sup> year Degree student of Govt. College for Women, Trivandrum, has submitted a complaint before the Pro-Vice Chancellor, that she is a sports person and has bagged many prizes in Archery, including Gold Medals in 2020-21 Inter Collegiate Archery Tournament, 2021-22 Inter Collegiate Archery Tournament, 2020 Inter Collegiate Fencing Tournament, 2020-21 Table Tennis, Silver Medal in 2020 State level Archery Tournament, etc.. Though she has been focusing in Archery and wishes to participate in national level Tournaments, the Department of Physical Education of the University is neither encouraging her nor offering any chance to participate in any important Tournaments. Her requests were avoided several times by the Dept. As she is a 3<sup>rd</sup> year student, this is her last chance to participate in National level inter University Tournaments, she has requested to give her a chance to participate in National level inter University Archery Tournaments, on behalf of the University.

As ordered by the Registrar the complaint was forwarded to the Director(i/c), Department of Physical Education for remarks and the Director, vide letter No.DPE/Archery/IC/IU/2021 dated 27.12.2021 has forwarded his opinion on the complaint. In the letter, the Director (i/c) has informed that the individual score of Kum. Sandra.S is 453 which is nearly the 61<sup>st</sup> Rank in All India Inter University Archery Championship 2019-20, which stands nowhere near the qualifying standards and the Association of Indian Universities has not even ranked the scores after Rank-32. The Department cannot send a candidate who did not reach the qualifying score or nor even inside the 15<sup>th</sup> Rank.

The Vice Chancellor has ordered to place the matter before the Syndicate.

Accordingly the complaint of Kum. Sandra.S along with the remarks of Director(i/c), Department of Physical Education is placed before the Syndicate for consideration and approval (Minutes Appended).

***Resolution of the Syndicate***

Based on the report of the Director (i/c), Department of Physical Education and since the All India Inter University Archery Tournament Competition is already finished, **RESOLVED** to reject the complaint of Kum. Sandra.S.

**Item No.37.20. Minutes of the Meeting conducted to discuss various aspects related to functioning of the International Youth Hostel- Approval of-reg.**

(Ad.A.IV)

A meeting has been conducted at International Youth Hostel on 01.01.2022 in connection with the revamping of the Hostel. The meeting discussed various aspects about the functioning of the International Youth Hostel and its present condition.

As per the orders of the Vice Chancellor, the Minutes of the said meeting is placed before the Syndicate for consideration.

**MINUTES OF THE MEETING CONDUCTED TO DISCUSS VARIOUS ASPECTS RELATED TO FUNCTIONING OF THE INTERNATIONAL YOUTH HOSTEL.**

Date : 01.01.2022  
Time : 12.00 noon  
Venue : International Youth Hostel.

**Members Present**

- |   |      |
|---|------|
| 1. Dr. P.P Ajayakumar, Pro- Vice Chancellor   | Sd/- |
| 2. Adv. B. Balachandran, Convener, Standing Committee of Syndicate on Staff, Equipment and Building | Sd/- |
| 3. Dr.K.S.Anil Kumar, Registrar   | Sd/- |
| 4. Sri.Siddik.R, Director(i/c), International Youth Hostel.   | Sd/- |
| 5. Sri. Manoj Kumar M S, Assistant Engineer, Engineering Unit                                       | Sd/- |

The Meeting began at 11.30 am.

Meeting discussed various aspects about the functioning of the International Youth Hostel and its present condition. It is opined that since the University is in short of accommodation of the students, the IYH to be equipped with all facilities to cater the needs of the students.

The following suggestions were also discussed

- Overall maintenance of the Hostel including electrical connection, plumbing, roofing, toilet/bathrooms etc.
- It was also recommended to improve the quality of the bathrooms and to provide adequate numbers of bathrooms.
- The conference hall in the ground floor may be converted to a recreation room and the caretakers may be entrusted for the overall supervision of the same.
- Dining hall in the ground floor may be kept as it is.
- The 2 Large conference halls in the Second floor and one in the first floor may be converted to dormitories which can be rented out on daily basis.
- Double decker beds may also be used to increase the accommodation.
- One small and large dormitory may be reserved exclusively for sports persons/ NSS students etc.
- Rent may also be revised. There may be 3 slabs for the rent. Per day, per week and per month.
- Toilet facility may be provided inside the large Conference hall.
- Online booking facility may also be introduced for students coming from all over the country.
- Rooms may be allotted on temporary basis or permanent basis based on requests from the students.
- The committee also opined that the charge of International Youth Hostel may be handed over to the office of the DSS, since the same is within the premises of the Department and to avoid administrative delays in processing various requests.
- The committee directed the Assistant Engineer to submit a proposal as detailed above.

The meeting came to an end at 1.00 pm.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting conducted to discuss various aspects related to functioning of the International Youth Hostel held on 01.01.2022, be approved.

**FURTHER RESOLVED** to entrust the University Engineer to submit detailed estimate for the maintenance work of Internal Youth Hostel, PMG Junction.



**Item No.37.21. Minutes of the meeting of the Monitoring Committee for setting up of Multimedia Classrooms in University Teaching Departments held on 12.01.2022 - Approval of-reg.**

**(Ad.BII)**

A meeting of the Monitoring Committee for setting up of Multimedia Theatre Classrooms and Multimedia Classrooms in the teaching departments was held on 12.01.2022 in the PVC Chamber

The Hon'ble Vice-Chancellor has approved the minutes of the meeting and ordered the same to be placed before the Syndicate. Hence the minutes of the meeting of the Monitoring Committee held on 12/01/2022 for the setting up of Multimedia Theatre Classrooms & Multimedia Classrooms in University Teaching Departments, is placed before the Syndicate for approval.

**Minutes of the meeting of the Monitoring Committee constituted for setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments**

Venue: PVC's Chamber

Date & Time : 12.01.2022 at 3:00 p.m.

**Present:**

- |   |      |
|---|------|
| 1. Pro-Vice-Chancellor                                | Sd/- |
| 2. Dr.Nazeeb S, Member,Syndicate                      | Sd/  |
| 3. Registrar :  | Sd/- |
| 4. The Director (i/c), KUCC :                         | Sd/- |
| 5. The University Engineer :                          | Sd/  |
| 6. Sri.Ramesh T S,Asst.Executive Engineer(Civil):     | Sd/- |
| 7. Sri.Sanal Kumar S.P, Instrumentation Engineer(i/c) | Sd/- |
| 8. Sri. Rafeek, M/s Macro Enterprises.                | Sd/- |

The meeting commenced at 3:00 p.m.

The Pro-Vice-Chancellor opened the discussion and the representative of the firm M/s Macro Enterprises, Sri. Rafeek requested to use the US brand gypsum board instead of the gypsum brand already stated in the tender document.They also added that the specified brand is not readily available in the market and takes two more weeks to receive it.

After a detailed discussion, following recommendations were made:

1. To continue with the gypsum board for false ceiling and acoustic tiling already specified in the tender document as the quality and price may be different.
2. To give two weeks extension to the firm,M/s Macro Enterprises for the completion of work as the firm reported delay in obtaining the Gypsum board specified in the tender document.
3. To maximise the seating capacity of the Theatre Classroom in the Department of Physics, by excluding the tables in the room.

The meeting came to an end at 4:15 p.m.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Monitoring Committee constituted for setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments held on 12.01.2022, be approved.

**Item No.37.22. Minutes of the meeting of the Monitoring Committee-Setting up of Multimedia Classrooms in University Teaching Departments held on 24.01.2022- Approval of-reg.**

**(Ad.BII)**

The meeting of the Monitoring committee in connection with the setting up of Multimedia Theatre Classrooms and Multimedia Classrooms in the University Teaching Departments was held on 24.01.2022 in the PVC Chamber.

The Hon'ble Vice-Chancellor has approved the minutes of the meeting and ordered the same to be placed before the Syndicate. Hence the minutes of the meeting of the Monitoring Committee held on 24.01.2022 for the setting up of Multimedia Theatre Classrooms & Multimedia Classrooms in University Teaching Departments is placed before the Syndicate for consideration.

**Minutes of the meeting of the Monitoring Committee constituted for Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments**

Date : 24.01.2022 at 3:00 p.m.

Venue: PVC Chamber

**Present:**

1.Pro-Vice-Chancellor	:	Sd/-
2.Dr.Nazeeb S,Member,Syndicate	:	Online
3. Dr. Vinod Chandra S S, Director (i/c), KUCC	:	Online
4.Dr. A. Bijukumar,Vice Chairman,CSS	:	Online
5.The University Engineer	:	Online
6.Sri.Sanal Kumar, Instrumentation Engineer(i/c)	:	Online
7.Sri. Ramesh J, M/s Macro Enterprises.	:	Sd/-

The meeting commenced at 3:00 p.m.

The Pro-Vice-Chancellor opened the discussion and directed the University Engineer to give report on the present status of the work. The University Engineer reported that the frame work for false ceiling,panelling and tiling works of most of the departments in Karyavattom are finished and also stated that tile works are started in Library Science Department.

After a detailed discussion, following recommendations were made:

1. To shift the proposed Smart Class Room in Dept. of Education to Centre for Performing Arts and Visuals, Kariavattom as the University has decided to shift the Department of Education to Kariavattom.
2. To give sanction to convert the existing Seminar Hall to Theatre Class Room instead of already proposed IMA class room in the Dept of English as per the request of the concerned department.
3. To maximise the seating capacity of the Department of Music and Dept of English by excluding tables in the class rooms as per the request of the concerned departments.

The meeting came to an end at 4:15 p.m.

***Resolution of the Syndicate***

**RESOVED** that the above recommendation of the meeting of the Monitoring Committee constituted for Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments held on 24.01.2022, be approved.

**FURTHER RESOLVED** to entrust the Pro-Vice-Chancellor, Dr.K.G.Gopchandran, Dr.S.Nazeeb, Adv.A.Ajikumar and Sri.G.Bijukumar, Members Syndicate to convene the meeting of the Monitoring Committee constituted for Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments in the presence of Hon'ble Vice-Chancellor,

**Item No.37.23**

***Minutes of the Meeting of the Examination Monitoring Committee held on 25.01.2022-Approval of-reg.***

***(M&C.I)***

The minutes of the Meeting of the Examination Monitoring Committee held on **25.01.2022** is submitted before the Syndicate for approval.(Minutes appended).

Considering the exigency, the recommendations of the minutes of the meeting of the Examination Monitoring Committee held on **25.01.2022** were approved by the Hon'ble Vice-Chancellor exercising the powers vested under section 10(13) of the Kerala University Act,1974 subject to reporting to the Syndicate. The action taken by the Vice-Chancellor in having approved the same is reported to the Syndicate.

**Minutes of the Meeting of the Examination Monitoring Committee**

Date	:	25.01.2022
Time	:	03.00 p.m
Venue	:	PVC's Chamber

**Members Present**

•Dr. P. P. Ajayakumar	Pro Vice-Chancellor	Sd/-
•Dr. K. B. Manoj	Convener, SC on Exams	Sd/-
•Sri. Jairaj J	Member Syndicate	(via online)

•Dr. M. Vijayan Pillai	Member Syndicate	(via online)
•Adv. B. Balachandran	Member Syndicate	(via online)

#### Members Absent

1.	Dr. B. Unnikrishnan Nair	Member Syndicate
2.	Dr. S. Nazeeb	Member Syndicate
3.	Sri. Bijukumar G.	Member Syndicate

#### Officers Present

•Prof. (Dr.) N Gopakumar	Controller of Examinations
•Sri. K. Unnikrishnan Nair	Joint Registrar (ES & CBCSS) (via online)
•Sri. C. Gopakumar	Joint Registrar (Exams I)
•Smt. Meena Ashok	Joint Registrar (Exams II)

The Examination Monitoring Committee meeting commenced at 03.00 pm.

**Item No.37.23.01**      ***BSc Mathematics CBCSS III Semester Degree Examination held in March 2021-Anomalies in the question paper of Mathematics Core Course-MM 1341-Algebra and Calculus I(2015-2017 admissions - Supplementary) – reg (EB VII)***

A Complaint was received in the section alleging out of syllabus questions in the question paper MM 1341-Algebra and Calculus I (2015-2017 Admissions supplementary) for BSc Mathematics CBCSS III Semester Degree Examination forwarded by the Chairman, Board of Examiners along with minutes of the prevaluation Board Meeting conducted on 21/09/2021 through online platform.

The alleged out of syllabus questions are the following:

- All the questions from section D (for 60 marks out of 60 marks) are out of syllabus
- Similarly majority of the questions from section C (28 marks out of 36) are out of syllabus
- Many of the questions from B (12 marks out of 24 marks) are out of syllabus
- Almost half of the questions from Section A (4 marks out of 10 marks) are out of syllabus

The section had sent the correct syllabus endorsed by the Chairman, BOS in Mathematics(UG) to the question paper setter and the scrutiny was done by the Board of Question Paper setters from the approved panel of Question Paper setters by the Pro Vice Chancellor. The Chairman Board of Examiners had stated that the complaints received were genuine and the evaluation of the answerscripts is very difficult even if the valuation has been made liberal.

The complaint received was forwarded for remarks of the Chairman, Board of Studies in Mathematics(UG). The Chairman after examining the question paper had remarked that the statements given by the Chairman Board of Examiners was genuine and proposed to solve the issue by the authorities concerned.

The remarks of the question paper setter and Chairman, Scrutiny Board of Question Paper setters were sought. Both of them had stated that all questions in the question paper fall within the scope of the syllabus. The Chairman Scrutiny Board of Question Paper Setter had stated that all questions were complete in all respects and also contains some indirect questions, the solutions of which were not given in the prescribed text and all questions were solvable as it is based on the theory in the prescribed syllabus.

The above statements of the question paper setter and the Chairman,Scrutiny Board of Question Paper Setters were sent to the Chairman, Board of Studies in Mathematics (UG) for remarks.

The opinion of the Chairman, Board of Studies (UG) was the same as the previous one, that the issue cannot be solved through liberal valuation as there were a lot of out of syllabus questions and printing mistakes in the question paper.

The matter was placed before the Standing Committee of the syndicate on Examinations on 29.10.2021 for consideration and recommendation. The recommendations which were approved on Item No.2 are:-

1. To conduct re-examination at the earliest.
2. To obtain the opinion of the Chairman Board of Studies in Mathematics - PG about the issue and submit a report of the same to the Honourable Vice Chancellor.

As per the above orders re-examination was conducted on 29/11/2021.

The Chairman Board of Studies in Mathematics PG has opined that after a thorough examination of the question paper with the syllabus and text book, it was found that some questions are problem oriented and not theory oriented. Further that, some questions do not match with the prescribed syllabus and text. The details of it were also given.

Section	Total number of question given with marks	Total number of question to be answered with marks	Total number of questions not matched with the syllabus and text with marks
A	10x1=10	10x1=10	2x1=2
B	12x2=24	8x2=16	5x2=10
C	9x4=36	6x4=24	7x4=28
D	4x15=60	2x15=30	3X15=45

Questions not matched with syllabus and text are:

Section A-2,3

Section B-11,12,13,20,22

Section C -23,26,27,28,29,30,31

Section D-32,34,35

The Chairman Board of Studies in Mathematics PG has recommended that the Board of evaluators may value the answer scripts with proper scheme taking into consideration the anomalies noted above.

The Report was submitted for perusal of Honourable Vice-Chancellor.

As per the orders of the Honourable Vice Chancellor, the matter is placed before the Examination Monitoring Committee for consideration and recommendation.

***Recommendations:*** *The Committee considered the matter and found that the recommendations of the Chairman, Board of Studies in Mathematics (PG) for conducting valuation of earlier examinations in a liberalised manner is no longer relevant, since the University has already conducted the re-examination. The Committee further recommended that the relating measures if any, to be contemplated against the question paper setter be referred to the Standing Committee of the Syndicate on Examinations.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Examination Monitoring Committee held on 25.01.2022, be approved.

**Item No.37.23.02** ചാത്തന്നൂർ എസ് എൻ കോളേജ് അദ്ധ്യാപിക ശ്രീമതി നിഷ ഘോഷി ന്റെ നൽകിയിരിക്കുന്ന പരാതി- റെഖണ്ഡിച്ച്

(M&C II)

ജനുവരി 2021-ലെ മൂന്നാം സെമസ്റ്റർ സിബിസി എസ് എസ്/സി ആർ പരീക്ഷയുമായി ബന്ധപ്പെട്ട് കൊല്ലം കെ യു സി റ്റി ഇ ക്യാമ്പിൽ(ക്യാമ്പ്- 6) മൂല്യനിർണ്ണയത്തിനായി ഹാജരായ ശ്രീമതി.നിഷ ഘോഷി ന്റെ എന്ന അദ്ധ്യാപികയോട് ക്യാമ്പ് എ ഒ ശ്രീമതി.ജയലക്ഷ്മി.ബി മോശമായി പെരുമാറിയതായി അറിയിച്ചതിന്റെ അടിസ്ഥാനത്തിൽ ടി വിഷയത്തിന്മേൽ ക്യാമ്പ് എ ഒ യുടെ വിശദീകരണം ആരാഞ്ഞിരുന്നു. ക്യാമ്പ് എ ഒ ശ്രീമതി. ജയലക്ഷ്മി.ബി നൽകിയിരിക്കുന്ന വിശദീകരണപ്രകാരം 29/09/2021-ലെ M&C II / 2 / 2647 /2021 ഉത്തരവിൻപ്രകാരം കൊല്ലം ബി എഡ് സെന്ററിൽ മൂന്നാം സെമസ്റ്റർ സിബിസിഎസ് എസ് ഇംഗ്ലീഷ്, കോമേഴ്സ്, ബി ബി എ മൂല്യ നിർണ്ണയ ക്യാമ്പിന്റെ അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർ ആയി ടിയാളെ നിയമിച്ചിരുന്നതായും

30/09/2021 മുതൽ 05/10/2021 വരെയായിരുന്നു അധീഷ്ഠനൽ അധ്യാപകർ മൂല്യ നിർണ്ണയ ക്യാമ്പിൽ ഹാജരാകേണ്ടിയിരുന്നതായും അറിയിച്ചിട്ടുണ്ട്. എന്നാൽ ചാത്തന്നൂർ എസ് എൻ കോളേജിലെ ഇംഗ്ലീഷ് വിഭാഗം അധ്യാപികയായ ശ്രീമതി. നിഷ സോമരാജൻ 07/10/2021 വരെ ക്യാമ്പിൽ ഹാജരാകുകയോ അസൗകര്യം അറിയിക്കുകയോ ചെയ്തിരുന്നില്ല. 05/10/2021 വരെ ക്യാമ്പിൽ ഹാജരാകാതിരുന്ന അധ്യാപകരുടെ പട്ടിക സർവകലാശാലയിൽ നൽകിയതിനെ തുടർന്ന് പരീക്ഷ കൺട്രോളറുടെ നിർദ്ദേശം അനുസരിച്ച് 07/10/2021 ഉച്ചതിരിഞ്ഞു ടി അധ്യാപികയോട് 08/10/2021 ന് വൈകുന്നേരം 4:30 ന് മുൻപ് ക്യാമ്പിൽ എത്തി ഉത്തരക്കടലാസുകൾ കൈപ്പറ്റേണ്ടതാണെന്ന് അറിയിപ്പ് നൽകിയിരുന്നു.

മൂല്യ നിർണ്ണയ ക്യാമ്പ് പ്രവർത്തിച്ചിരുന്ന രണ്ടാം ശനിയാഴ്ചയായ 09/10/2021-ന് വൈകിട്ട് 6:30-ന് ടി അധ്യാപിക ക്യാമ്പ് എ ഒ ശ്രീമതി.ജയലക്ഷ്മി.ബി-യെ വിളിച്ച് പേപ്പർ എടുക്കാൻ വരട്ടെ എന്ന് ചോദിച്ചപ്പോൾ സമയം വൈകിയതിനാൽ ക്യാമ്പ് അടച്ചു എന്ന് മറുപടി നൽകിയതിനെ തുടർന്ന് 11/10/2021 തിങ്കളാഴ്ച പേപ്പർ കൈപ്പറ്റാമെന്ന് സമ്മതിച്ചിരുന്നു. 11/10/2021 തിങ്കളാഴ്ച രാവിലെ ടി അധ്യാപിക തനിക്ക് പനിയുണ്ടെന്നും തന്റെ ഭർത്താവ് വന്നാൽ പേപ്പർ കൊടുക്കുമോ എന്നും ആരാഞ്ഞിരുന്നു. കോവിഡ് സാഹചര്യം നിലനിൽക്കുന്നതിനാൽ സമ്മതം അറിയിക്കുകയും ടിയാളുടെ ഭർത്താവ് ഉച്ചയോടെ എത്തുകയും ഉത്തരക്കടലാസുകൾ ഫാൾസ് നമ്പർ ക്രമം പരിശോധിച്ച് ബോധ്യപ്പെട്ട് കൈപ്പറ്റുകയും 20/10/2021 നാണ് മൂല്യനിർണ്ണയം കഴിഞ്ഞ ഉത്തരക്കടലാസുകൾ ക്യാമ്പിൽ തിരിച്ച് എത്തിക്കേണ്ട അവസാന തീയതിയാണെന്ന് അറിയിക്കുകയും ചെയ്തിരുന്നു. 10/11/2021-ന് മൂന്നാം സെമസ്റ്റർ റിസൾട്ട് പ്രസിദ്ധീകരിക്കണമെന്ന സർവകലാശാലയുടെ നിർദ്ദേശം നിലനിൽക്കെ ഉത്തരക്കടലാസുകൾ ചീഫ് എക്സാമിനറിന് കൈമാറേണ്ട തീയതി 21/10/2021-ന് ആണെന്ന് നിശ്ചയിച്ചിരുന്നെങ്കിലും മൂല്യനിർണ്ണയം നടത്തിയ ഉത്തരക്കടലാസുകൾ 25/10/2021-വരെയും ക്യാമ്പിൽ തിരികെ എത്തിക്കാത്തതിനാൽ പ്രസ്തുത വിവരം സൂചിപ്പിച്ചുകൊണ്ട് പരീക്ഷാ കൺട്രോളറുടെ നിർദ്ദേശപ്രകാരം ഇ മെയിൽ അയച്ചിരുന്നെങ്കിലും ടി അധ്യാപികയിൽ നിന്നും മറുപടി ലഭിച്ചിരുന്നില്ല.

95% ഉത്തരക്കടലാസുകളും ചീഫ് വാല്യൂവേഷൻ പൂർത്തിയാക്കി 30/10/2021-ന് ക്യാമ്പിൽ തിരികെ ലഭിച്ചിരുന്നതിനാൽ 30/10/2021-ന് പേപ്പർ കൊണ്ടുവരുന്നതിനെ സംബന്ധിച്ച് ശ്രീമതി. നിഷ സോമരാജൻ ഫോൺ മുഖേന ചോദിച്ചപ്പോൾ മൂല്യനിർണ്ണയം പൂർത്തിയായതിനാൽ സർവകലാശാലയിൽ ചോദിച്ചിട്ട് വിവരം അറിയിക്കാമെന്ന് മറുപടി നൽകുകയും ഉത്തരക്കടലാസുകൾ തിരികെ വാങ്ങാൻ സർവകലാശാല നിർദ്ദേശിച്ചതിനാൽ ടി വിവരം ടിയാളെ അറിയിക്കുകയുണ്ടായി. അതിൻപ്രകാരം ടി അധ്യാപികയുടെ ഭർത്താവ് ക്യാമ്പിൽ എത്തുകയും ഉത്തരക്കടലാസുകൾ എണ്ണിത്തിട്ടപ്പെടുത്തി സമയവും തീയതിയും രജിസ്റ്ററിൽ രേഖപ്പെടുത്തുന്നതിനെ സംബന്ധിച്ച് അസ്സിസ്റ്റന്റിന് നിർദ്ദേശം നൽകിയതിൽ പ്രകോപിതനാവുകയും പലതും ആക്രോശിച്ചുകൊണ്ടും കൃത്യനിർവഹണത്തെ തടസപ്പെടുത്തുന്നതരത്തിൽ പെരുമാറുകയുമുണ്ടായി. "നിഷ ടീച്ചർ ക്യാമ്പിൽ ഹാജരായിട്ടില്ല എന്നും ക്യാമ്പിൽ വന്ന് എന്നെ

ചോദ്യം ചെയ്യാൻ നിങ്ങൾ ഇവിടെ വരേണ്ട ഒരധ്യാപകനല്ല" എന്നും മറുപടി നൽകേണ്ടി വരുകയും ചെയ്തപ്പോൾ ടിയാൾ വീണ്ടും ബഹളം ഉണ്ടാക്കുകയും ഇതിനെ തുടർന്ന് ശ്രീമതി. നിഷ സോമരാജൻ പുറത്ത് പാർക്ക് ചെയ്ത കാനിൽ നിന്നും ഇറങ്ങി മൂല്യനിർണ്ണയ ക്യാമ്പിൽ പ്രവേശിക്കുകയും ചെയ്തു. സർവകലാശാലയുടെ ഉത്തരവ് ലഭിച്ചിട്ടും മൂല്യനിർണ്ണയ ക്യാമ്പിൽ ഹാജരാകാത്തതിനെ സംബന്ധിച്ചും സമയ ബന്ധിതമായി മൂല്യനിർണ്ണയം ചെയ്യാത്തതിനെ സംബന്ധിച്ചും ചൂണ്ടിക്കാണിക്കുക മാത്രമാണ് എ ഒ എന്ന നിലയിൽ ചെയ്തതെന്നും അറിയിച്ചത്. ഉടനെ തന്നെ ടി അധ്യാപിക പുറത്തേക്കുപോവുകയും ഉത്തരക്കടലാസുകൾ ടി അധ്യാപികയുടെ ഭർത്താവിൽ നിന്നും കൈപ്പറ്റുകയുമുണ്ടായി.

നിർദ്ദേശിച്ച സമയത്ത് ഉത്തരക്കടലാസുകൾ കൈപ്പറ്റാതെയും ഭർത്താവ് മുഖേന പിന്നീട് പേപ്പർ കൈപ്പറ്റുകയും ചെയ്ത ടി അധ്യാപിക സമയബന്ധിതമായി പൂർത്തിയാക്കേണ്ട മൂല്യനിർണ്ണയം നടത്തിയിട്ടില്ല എന്നും മൂല്യനിർണ്ണയ ക്യാമ്പിലെ കൃത്യനിർവഹണത്തിന്റെ ഭാഗമായുള്ള നടപടിക്രമങ്ങൾ മാത്രമേ തന്റെ ഭാഗത്തു നിന്നും ഉണ്ടായിട്ടുള്ളൂ എന്നും ടി അധ്യാപികയുടെ ഭർത്താവിന്റെ ഭാഗത്തുനിന്നും സ്ത്രീത്വത്തെ അപമാനിക്കുന്ന രീതിയിൽ മറ്റുള്ളവർ കേൾക്കെ അശ്ലീല പരാമർശങ്ങളും ആക്രോശവും കേൾക്കേണ്ടിവരുകയും അപമാനിക്കപ്പെടുകയുമാണ് യഥാർത്ഥത്തിൽ നടന്നതെന്നും യാതൊരുവിധ മര്യാദകളും സഭ്യതയും താൻ ലംഘിച്ചിട്ടില്ല എന്നും പ്രസ്തുത വിശദീകരണത്തിൽ പരാമർശിച്ചിരിക്കുന്നു. കൂടാതെ ഇതു തന്റെ വിശദീകരണമായി കണക്കാക്കണമെന്നും വിധവയും അബലയുമായ തനിക്ക് അധികാരികളിൽ നിന്നും നീതിലഭ്യമാക്കണമെന്നും ക്യാമ്പ് എ ഒ ശ്രീമതി. ജയലക്ഷ്മി.ബി അഭ്യർത്ഥിച്ചിരിക്കുന്നു.

വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം മേൽവിഷയത്തിൽ ഉചിതമായ ശുപാർശയ്ക്കായി , പരീക്ഷ മോണിറ്ററിങ് സമിതിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Recommendations: The Committee considered the matter and recommended to refer the item to the Standing Committee of the Syndicate on Examinations.**

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the meeting of the Examination Monitoring Committee held on 25.01.2022, be approved.

**Item No.37.23.03** ബി എ (ആനൂവൽ)- ഡ്യൂട്ടി ലീവ്- അനുവദിക്കുന്നത് -  
 □ ബന്ധിച്ച്

(M&C II)

ബി എ (ആനൂവൽ)ഉത്തരപേപ്പറുകൾ മൂല്യനിർണ്ണയം നടത്തുന്ന അധ്യാപകർക്ക് ഡ്യൂട്ടി ലീവ് അനുവദിക്കുന്നതിനെ സംബന്ധിച്ച് സ്പെഷ്യാലൈസ് ആവശ്യമാണെന്ന് ഇ ഇVII വിഭാഗം കുറിപ്പു നൽകിയിരിക്കുന്നു.

റഗുലർ വിദ്യാർത്ഥികളുടെ ഉത്തരക്കടലാസുകൾ മൂല്യനിർണ്ണയം നടത്തുന്നതിന് (യുജി/ പി ജി) അധ്യാപകർക്ക് ലഭിക്കുന്ന ഡ്യൂട്ടി ലീവിന്റെ എണ്ണത്തിനെ സംബന്ധിച്ച് സർവകലാശാല ഉത്തരവ് നിലവിലുണ്ട്

(ഉത്തരവിന്റെ പകർപ്പ് ഉള്ളടക്കം ചെയ്തിരിക്കുന്നു). എന്നാൽ SDE/Private Registration/BTech/Annual വിദ്യാർത്ഥികളുടെ ഉത്തരക്കടലാസ് മൂല്യനിർണ്ണയം നടത്തുന്നതിന് അധ്യാപകർക്ക് നൽകാവുന്ന ഡ്യൂട്ടിലീവുകൾ സംബന്ധിച്ച് നിലവിൽ സർവകലാശാല ഉത്തരവുകൾ ലഭ്യമല്ല.

വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം മേൽവിഷയത്തിൽ ഉചിതമായ ശുപാർശയ്ക്കായി, പരീക്ഷ മോണിറ്ററിംഗ് സമിതിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

***Recommendations: The Committee considered the matter and clarified not to grant Duty Leave to the teachers for the valuation of UG/PG Annual/SDE/Private Registration Examinations. The Committee further recommended that the matter of consideration of enhancement of remuneration to teachers for the valuation of UG/PG Annual/SDE/Private Registration Examinations instead of Duty Leave as a compensatory measure be referred to the Standing Committee of the Syndicate on Finance.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Examination Monitoring Committee held on 25.01.2022, be approved.

***Item No.37.23.04 Third Semester MBA Degree Examinations February 2022 – Requests for postponing the examinations scheduled to start from 25/02/2022-reg (EE II C)***

The notification of the Third Semester MBA Degree Examinations has been published with online registration starting from 21/01/2022(based on the Academic Calendar enclosed) and date of commencement of exam on 25/02/2022. Meanwhile, several requests have been received from Colleges (Allama Iqbal Institute of Management, UIM Alappuazha, Marthoma Institute of Information Technology, KICMA, GKM, Kakkode, UIM Adoor, Gurudev Institute Kadakkal, DCSSMAT Kazhakkuttam etc) to postpone the exams to April/May 2022, as most of them have started the third semester classes only after second semester exams(05/01/2022). However, it is understood that the Syndicate has instructed the Colleges to proceed with higher semester classes without delay by adopting speedy measures prescribed for Covid pandemic and the same has been communicated to Colleges.

As per the orders of the Honorable Vice Chancellor, the matter of postponing third Semester MBA Degree Examinations February 2022 as requested by the Colleges is placed before the Examination Monitoring Committee for consideration and recommendation.

***Recommendations: The Committee considered the above matter and recommended to reschedule the 3<sup>rd</sup> Semester MBA Degree Examinations, February 2022 to commence from 15.03.2022 onwards.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Examination Monitoring Committee held on 25.01.2022, be approved.

***Item No.37.23.05 First Semester Examinations of UG New Generation Programmes and S3 PG Examinations, 2022 – Scheduling – reg***

***Recommendations: The Committee considered the matter of scheduling the First Semester Examinations of UG New Generation Programmes and S3 PG Examinations, 2022 and recommended the following schedules:***

***S1 Examinations of UG New Generation Programmes: 17.02.2022 onwards (Online Registration from 02.02.2022 onwards)***

***S3 PG Examinations, 2022: Second Week of March 2022 onwards***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Examination Monitoring Committee held on 25.01.2022, be approved.

**Item No.37.23.06**      **Second Semester Examinations of PG New Generation Programmes – Scheduling – reg**

**Recommendations:** *The Committee considered the matter of scheduling the Second Semester Examinations of PG New Generation Programmes and recommended to commence the examinations from the first week of March, 2022 onwards and further recommended to entrust the Controller of Examinations to convene a meeting with the Chairmen, Board of Studies and IT persons concerned in consultation with the Academic Branch.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Examination Monitoring Committee held on 25.01.2022, be approved.

**Item No.37.23.07**      **RTI queries relating to the number of answer scripts valued as a part of duty by the Examiners working in Govt./Aided Colleges – reg**

**Recommendations:** *The Committee considered the above matter and recommended that in the context of lack of clarity in the prevailing orders on the subject, the Controller of Examinations be authorised to prepare and submit a report on the matter to the Standing Committee of the Syndicate on Examinations taking into account the existing situations in the other Universities in the state.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Examination Monitoring Committee held on 25.01.2022, be approved.

**Item No.37.23.08**      **Reorganization of PCVC Section – reg**

**Recommendations:** *The Committee considered the above matter and recommended in the context of the resolution of the Syndicate, to reorganize the PCVC section urgently. The Pro-Vice Chancellor be authorised to call for an urgent meeting with the Conveners of the Standing Committees of the Syndicate on Examinations and Staff, Equipment and Buildings and all the Deputy Registrars and Joint Registrars in the Examination Branch.*

*The Committee further recommended that the recommendations may be approved by the Vice-Chancellor, subject to reporting to the Syndicate, by invoking 10(13) of Kerala University Act, 1974 considering the exigency.*

The Meeting came to an end at 04.30 pm

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Examination Monitoring Committee held on 25.01.2022, be approved.

**Item No.37.24**      **Minutes of the Meeting of the Examination Monitoring Committee held on 10.02.2022-Approval of- reg.**

*(M&C.I)*

The minutes of the Meeting of the Examination Monitoring Committee held on **10.02.2022** is submitted before the Syndicate for approval. (Minutes appended).

Considering the exigency, the recommendations on Item Nos. 01, 04 & 06 were approved by the Vice-Chancellor exercising the powers vested under section 10(13) of the Kerala University Act, 1974 subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the same is reported to the Syndicate and the recommendations on the remaining items are placed before the Syndicate for consideration and approval.

**Minutes of the Meeting of the Examination Monitoring Committee**

Date	:	10.02.2022
Time	:	03.30 p.m
Venue	:	PVC's Chamber

**Members Present**

•Dr. P. P. Ajayakumar	Pro Vice-Chancellor	Sd/-
•Dr. K. B. Manoj	Convener, SC on Exams	( via online)



•Sri. Jairaj J	Member Syndicate	(via online)
•Dr. M. Vijayan Pillai	Member Syndicate	(via online)

#### Members Absent

1.	Dr. B. Unnikrishnan Nair	Member Syndicate
2.	Dr. S. Nazeeb	Member Syndicate
3.	Sri. Bijukumar G.	Member Syndicate
4.	Adv. B. Balachandran	Member Syndicate

#### Officers Present

•Prof. (Dr.) N Gopakumar	Controller of Examinations
•Sri. K. Unnikrishnan Nair	Joint Registrar (ES & CBCSS) (via online)
•Smt. Jayasree S	Joint Registrar (Exams I)
•Smt. Meena Ashok	Joint Registrar (Exams II)

The Examination Monitoring Committee meeting commenced at 03.30 pm.

#### **Item No.37.24.01      Rescheduling of Examinations on account of College Election and Covid-19 – reg**

**Recommendations: The Committee recommended to reschedule the Examinations as follows:**

***CBCSS/LLB Examinations: 21.02.2022 onwards***

***SDE Examinations : from 14.02.2022 itself as currently scheduled***

***The Committee further recommended to entrust the Joint registrar (Exam II) to ensure that the Nominal Roll and communications regarding the strength of students while conducting the SDE Examinations at the affiliated colleges, are sent to the Centres before one week and to take necessary measures for the proportionate distribution of SDE candidates at the centres on the basis of student – staff strength of the Colleges/Centres concerned, from the next SDE Examination notification onwards.***

#### ***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Examination Monitoring Committee held on 10.02.2022, be noted.

#### **Item No.37.24.02      Status of valuation of S1 CBCSS/CR Examinations – reg .**

**Recommendations: The Committee considered the status of valuation of S1 CBCSS/CR Examinations and recommended to expedite the valuation to enable publication of results on or before 10.03.2022. The Committee further recommended that a letter be sent to the Principals of the Colleges from where there are teachers who have not reported for the valuation, reminding them of the violation of undertaking submitted to the University ensuring the participation of their teachers in the valuation camps.**

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Examination Monitoring Committee held on 10.02.2022, be approved.

#### **Item No.37.24.03      Status of valuation of SIS2 SDE PG Examinations (2019 admission) – reg**

**Recommendations: The Committee considered the status of valuation of SIS2 SDE PG Examinations (2019 admission) and recommended to publish all the results by next week itself.**

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Examination Monitoring Committee held on 10.02.2022, be approved.

**Item No.37.24.04** *First Semester New Generation UG Programmes – Re Schedule of Examinations - reg*

**Recommendations:** The Committee recommended to reschedule the Examinations of S1 New Generation UG Programmes from 22.02.2022 onwards after the conduct of a comprehensive training to the Chief Superintendents of the Colleges concerned on 14.02.2022 (online mode) and 18.02.2022 (offline mode) as informed by the Controller of Examinations.

The Committee further recommended to notify the Second Semester Examinations of UG New Generation Programmes soon after the S1 Examinations so as to start S2 Examinations from the second week of April, 2022.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Examination Monitoring Committee held on 10.02.2022, be noted.

**Item No.37.24.05** *Valuation of First Semester Examinations of B.Tech (UCEK) and PG New Generation Programmes and schedule of conduct of Second Semester Examinations of B.Tech (UCEK) - reg*

**Recommendations:** The Committee recommended that a training be given to the Administrative Staff of the valuation camps of First Semester Examinations of B.Tech (UCEK) and PG New Generation Programmes on 16.02.2022 as proposed by the Controller of Examinations.

The Committee further recommended to notify the Second Semester Examinations of B.Tech (UCEK) as soon as possible.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the meeting of the Examination Monitoring Committee held on 10.02.2022, be approved.

**Item No.37.24.06** *Orientation Class regarding valuation to the Examiners having teaching experience less than 5 years - reg*

**Recommendations:** The Committee considered the matter of conducting Orientation Class regarding valuation to the Examiners having teaching experience less than 5 years as decided earlier and recommended that a report suggesting the modalities for the conduct of the Orientation Class be placed by the Controller of Examinations before the Standing Committee of the Syndicate on Examinations.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Examination Monitoring Committee held on 10.02.2022, be noted.

**Item No.37.24.07** *Setting up of Permanent CV Camps at Kollam, Pandalam and Alappuzha Centres – reg*

**Recommendations:** The Committee considered the matter of setting up of Permanent CV Camps at Kollam, Pandalam and Alappuzha Centres and recommended that the Convener, Standing Committee of the Syndicate on Examinations be requested to submit the feasibility report as decided earlier as soon as possible for being placed before the Standing Committee of the Syndicate on Examinations.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the meeting of the Examination Monitoring Committee held on 10.02.2022, be approved.

**Item No. 37. 24. 08** ഉത്തരക്കടലാസുകൾ മൂല്യനിർണ്ണയം -പിശക് - ശ്രീമതി. ഡോ. വി കെ ശോഭ നൽകിയിരിക്കുന്ന പരാതി- ഓംബഡിച്ച് ശ്രീമതി. ഡോ. വി കെ ശോഭ തിരുവനന്തപുരം ഗവണ്മെന്റ് ലോ കോളേജിൽ എൽ എൽ ബി (Unitary LLB- 3 years)-ക്ക് പഠിക്കുകയാണെന്നും

നാലാം സെമസ്റ്റർ വരെയുള്ള പരീക്ഷാഫലം സർവകലാശാല പ്രസിദ്ധീകരിച്ചിട്ടുണ്ടെന്നും പരാതിയിൽ സൂചിപ്പിച്ചിരുന്നു. ടിയാൾ ഒന്ന്, മൂന്ന് സെമസ്റ്ററുകൾക്ക് സർവകലാശാല ടോപ്പേർ ആണെന്നും എന്നാൽ ടിയാളുടെ രണ്ടാം സെമസ്റ്ററിലെ ഉത്തരക്കടലാസുകൾ കൃത്യമായി മൂല്യനിർണ്ണയം നടത്തിയിട്ടില്ല എന്നും പരാതിയിൽ പരാമർശിച്ചിരിക്കുന്നു. ആയതിനാൽ ടിയാൾ രണ്ടാം സെമസ്റ്ററിലെ ഉത്തരക്കടലാസുകളുടെ പകർപ്പ് പരിശോധിച്ചപ്പോൾ കൃത്യമായി മൂല്യനിർണ്ണയം നടത്തിയിട്ടില്ല എന്ന് മനസ്സിലാക്കിയതായും പരാതിയിൽ ഉന്നയിക്കുന്നു .

ടിയാളുടെ മൂന്നാം സെമസ്റ്ററിലെ "Interpretation of Statutes" എന്ന പേപ്പറിന് മാർക്കുലഭിച്ചതിലും നാലാം സെമസ്റ്ററിൽ ആകെ മാർക്ക് ലഭിച്ചതിലും കൃത്യമായി മൂല്യനിർണ്ണയം നടത്തിയിട്ടില്ല എന്ന് മനസ്സിലാക്കുന്നതായും ഉത്തരക്കടലാസുകൾ പുനർമൂല്യം നടത്തുന്നതിലും സംശയം പ്രകടിപ്പിച്ചിരിക്കുന്നു. ടിയാളുടെ പരാതി ഗൗരവപൂർവ്വം കൈകാര്യം ചെയ്യണമെന്നും ടിയാൾ നാലാം സെമസ്റ്ററിലെ എല്ലാ പേപ്പറുകളും പുനർമൂല്യം നടത്താൻ അപേക്ഷ നൽകുകയാണെന്നും ടിയാൾക്ക് അർഹമായ മാർക്ക് നൽകുന്നതിനുള്ള നടപടികൾ കൈക്കൊള്ളണമെന്നും മൂല്യനിർണ്ണയം നടത്തുന്നതിലെ കൃത്യമില്ലായ്മ പരിശോധിക്കണമെന്നും പരാതിയിൽ സൂചിപ്പിച്ചിരിക്കുന്നു.

വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം മേൽവിഷയത്തിൽ ഉചിതമായ ശുപാർശയ്ക്കായി , പരീക്ഷ മോണിറ്ററിങ് സമിതിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Recommendations:** The Committee considered the matter and recommended that the Controller of Examinations be entrusted to verify the complaint and submit a report before the Examination Monitoring Committee.

*The Committee further recommended that the Minutes may be approved by the Vice-Chancellor, subject to reporting to the Syndicate, by invoking 10(13) of Kerala University Act, 1974 considering the exigency.*

The Meeting came to an end at 04.30 pm

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendations of the meeting of the Examination Monitoring Committee held on 10.02.2022, be approved.

**Item No.37.25. Request for an Experience Certificate - Dr.Bindu.D, Assistant Professor, Department of Education -Reporting of- reg:-**

**(Ad A II)**

Dr.Bindu.D, Assistant Professor, Department of Education, University of Kerala has requested for an Experience Certificate to apply for the post of Associate Professor , Central University, Hyderabad.

As per the orders of the Vice-Chancellor an Experience Certificate No.41812/Admn A II /2021/UOK dated 17.01.2022 has been issued to Dr.Bindu.D, Assistant Professor, Department of Education

The action taken by the Vice-Chancellor is reported to the Syndicate.

**Resolution of the Syndicate**  
**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.26. Declaration of Probation of Officers – Reporting of- reg.****(Ad.A1)**

The Vice-Chancellor accorded sanction to declare the probation period of Officers on completion of six months of satisfactorily completion of duty in their respective promoted posts as detailed below.

Sl. No.	Name of the Officer	Date of Promotion & Post to which promoted	Eligible Leave if any availed during the Probation period	Date of Declaration of Probation
1	Smt.Sindhu George	01-06-2021 Deputy Registrar	Nil	01-12-2021 FN
2	Smt.S.Renuka	01-06-2021 Deputy Registrar	Nil	01-12-2021 FN
3	Smt.P.Annie Thomas	01-06-2021 Deputy Registrar	Nil	01-12-2021 FN
4	Smt.Susha Antony	01-06-2021 Assistant Registrar	Nil	01-12-2021 FN
5	Sri.D.Jayakumar	26-06-2020 Section Officer	Nil	26-12-2020 FN

University Order No.Ad.A1/38751/2022 dated 18-01-2022 is issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.27. Engagement of Sri. V Sathyanarayanan, Varma & Varma Chartered Accountants for additional Appeals –Reporting of- reg.****(Accounts )**

The University of Kerala had filed Appeals against the assessment of Income Tax for the Financial Years 2015-16 & 2016-17 U/S 201(1) & 201(A) of IT Act,1961 and entrusted Sri.V.Sathyanarayanan, Chartered Accountant, Varma & Varma Chartered Accountants, Kochi to represent the University for the same before CIT(A), Trivandrum vide UO No. Ad.AIII.1/TDS/Engmt 2019 dated 26/08/2019.

The University has received additional eight Notices from Income Tax Department U/S 154 of IT Act,1961 against the payments on retired benefits made during above Financial Years as late payment fee, additional late payment interest and interest on short deduction/short deduction collection. The University has also filed Appeals against these additional 8 Notices.

Recently the Income Tax Department has centralized the Appeal process and also switched over to the faceless mode. The Notices and communications from the IT Department will be made available in the e-filing portal. Now the University has received Notices from IT Department,National Faceless Appeal Centre(NFAC), Delhi demanding the submission of Ground of Appeal for the Additional Appeals. As these Appeals too belong to the same financial years and involves cross reference with the 2 main Appeals, the Finance Officer sought opinion from Tax Consultant of the University, Thomaskutty & Co. and he opined that it is better to handle all Appeals by one Chartered Accountant. Consequently as per the orders of Hon'ble Vice Chancellor , willingness and terms & conditions for taking up additional 8 Appeals were obtained from Sri.V Sathyanarayanan , Chartered Accountant, Varma & Varma. Sri. V Sathyanarayanan expressed his willingness to take up the additional 8 Appeals and quoted Rs. 9000/- as fee for handling each Appeal.

As per the Orders of Hon'ble Vice Chancellor subjected to report to the Syndicate, UO No.Ad.AIII.1/TDS/Engmt(1)/2022 dated 01/01/2022 has been issued to entrust Sri.V Sathyanarayanan, Chartered Accountant to handle the additional 8 Appeals for an amount of Rs. 72,000/- (9000\*8) .

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.37.28 S.H Campus - Electricity Charges -Payment - Reporting of - reg.***

***(Ad B II)***

The KSEB had forwarded a demand notice for January 2022 towards the electricity charges in respect of the Kerala University , S.H Campus. LCN:4/7009 (Consumption month - December 2021).

The Finance I section has endorsed to provide the payment of Rs.5,74,101/- (Rupees Five Lakh Seventy Four Thousand One Hundred and One only) towards the electricity charges of S.H campus for the month of December 2021 and recommended to meet the expenditure in this regard from the Permanent advance of Deputy Registrar Admn(II).

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to the payment of above said electricity charges. U.O. No. Ad.BII/472/2022/UOK dated 20.01.2022 was issued in this regard and payment was done accordingly.

The above matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.37.29 Department of Geology - Opening of PD Account in r/o Dr.Anil Kumar Y., for handing the research project sanctioned under the start up grant for Research Guides - Reporting of - reg.***

***(Ad B II)***

Dr Anil Kumar Y., Assistant Professor, Department of Geology had informed that a total outlay of Rs.3,70,000/- has been sanctioned as provisional advance towards the research project titled "Geology of the Banded Iron formations of Attappadi Valley, Palakkad district :Implications for the mineralization and early Archean atmosphere" under Start up grant for Research guides. Hence, Dr. Anil Kumar Y. has requested permission to open a PD account for handling the same.

The Finance I section has given concurrence to the proposal for opening a new PD account for Dr. Anil Kumar Y, Assistant Professor, Department of Geology, in connection with the research project sanctioned under the start up grant for research Guides.Finance I also suggested to follow the following instructions

- While opening the bank account care may be taken to open the required type of account sothat charges can be avoided in the future, after discussion with the concerned branch manager.
- At the time of regularization , the PD Account opened now shall be closed and the statement of transaction should be submitted to audit.
- Any inoperative bank accounts maintained shall be closed with immediate effect and amount transferred to KUF.

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to the proposal for opening a new PD account in favour of Dr.Anil Kumar Y Assistant Professor, Department of Geology, in connection with the research project sanctioned under the start up grant for research Guides,and U.O. No. 62/2022/UOK dated 03.01.2022 was issued in this regard and an intimation regarding the instructions of the Finance has given to the Principal Investigator of the project, accordingly.

The above matter is reported to the Syndicate .

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.30** *Ph.D Research – Re registration - H Akshaya Gomati, Full-time research scholar in Music - reporting of – reg.*

(AcEVI)

Ms. H Akshaya Gomati, Full-time research scholar in Music has submitted application for re-registration due to default in payment of research fee for more than six months. Re-registration is granted to scholars who have defaulted payment of fee for more than six months on submitting proper application after remitting the defaulted fee with fine.

**Details of the applicant is shown below.**

Name of the Research Scholar and Subject	Details of registration granted	Name of Research Supervisor & Research centre	Request granted
Ms. H Akshaya Gomati Music Full-time	UO. No. Ac EVI(1)/30/2021/UO K dated: 31/12/2020 w.e.f. 16/03/2020	<u>Research Supervisor:</u> Dr. Anuradha.V.K <u>Centre:</u> Govt. College for Women, Vazhuthacaud,Tvpm.	Re-registration with effect from the date of expiry of previous registration ie, from 16/03/2020.

Based on the application for Re registration submitted by Ms. H Akshaya Gomati, sanction was accorded by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate, being granted re registration w.e.f. date of expiry of previous registration ie, from 16/03/2020. The UO granting re registration was issued vide No.Ac EVI(1)/436/2022/UOK dated 12/01/2022.

The matter is reported to the Syndicate.

<i>Resolution of the Syndicate</i>
<b>RESOLVED</b> that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.31** *Probation Declaration of Officers- Reporting of- reg .*

(Ad.AI)

Sanction has been accorded by the Vice-Chancellor to declare the probation period of Officers who were promoted w.e.f 31-05-2021 as detailed below .

No	Name of the Officer	Date of promotion & post to which promoted	Eligible leave availed during the period of probation	Date of declaration of probation
1	Smt.R.Resmi	01-06-2021 Deputy Registrar	Nil	01-12-2021 FN
2	Smt.M.S.Anitha	01-06-2021 Assistant Registrar	Nil	01-12-2021 FN

U.O No.Ad.AI/39393/2022 dated 04-01-2022 issued in this regard.

As ordered by the Vice-Chancellor,the matter is reported to the Syndicate.

<i>Resolution of the Syndicate</i>
<b>RESOLVED</b> that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.32** *Probation Declaration of Officers- Reporting of- reg.*

( Ad.AI)

The Vice-Chancellor has accorded sanction to declare the probation period of Officers as detailed below.

Sl. No.	Name of the Officer	Date of Promotion & Post to which promoted	Eligible Leave if any availed during the Probation period	Date of Declaration of Probation
1	Sri.A.G.Santhosh Kumar	30-04-2021 AN Deputy Registrar	Nil	01-11-2021 FN
2	Smt.Nirmala Jayakumar	01-06-2021 Deputy Registrar	Nil	01-12-2021 FN
3	Smt.Kamala	30-04-2021 AN	Nil	01-11-2021 FN

	Katholi	Assistant Registrar		
4	Smt.Sindhu Das	30-04-2021 AN Assistant Registrar	Nil	01-11-2021 FN
5	Smt.B.S. Bindu	01-06-2021 Assistant Registrar	Nil	01-12-2021 FN
6	Smt.Emilda.J.Das	01-01-2021 Section Officer	Earned Leave-30 days	31-07-2021 FN
7	Smt.K.P.Padma	01-06-2021 Section Officer	Earned Leave- 3 days Commutated Leave- 3 days	07-12-2021 FN
8	Smt. Smitha Unni	01-06-2021 Section Officer	Nil	01-12-2021 FN

U.O No.No.Ad.AI/39596/2022 dated 07-01-2022 is issued in this regard.

As ordered by the Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.33 School of Distance Education – E-grantz – Modification of UO regarding SLM fee as part of Tuition Fee – Reporting of – reg.**

(Ad.Misc)

The School of Distance Education was following a combined fee structure including Tuition fees and fee for Self Learning Materials (SLMs) upto 2014-2015 academic session. The fee structure of 2014-15 continued upto semesterisation in 2017. In 2017, the UGC-DEB expert team noticed that the fee structure of SDE for UG & PG programmes was more than that of regular college students. The SDE clarified that this was because the students were provided with quality SLMs, as different from that of regular college students. As per the verbal instruction of the UGC-DEB expert team, the SDE made necessary split-up in the fee structure to obtain UGC-DEB recognition for 13 UG and 12 PG programmes in 2017-18 academic session, which was applicable to 2018-19 admissions also.

The egrantz amount due for SC/ST/OEC/OBC (H) candidates of SDE is disbursed by the SC/ST Development Department online through the web portal - egrantz 3.0 annually. For the purpose of claiming the egrantz amount, SDE had been directed to upload the University orders regarding Tuition Fee & Exam Fee for all its Programmes.

The Syndicate at its meeting held on 17.08.2021 considered the matter regarding issuance of University orders regarding the detailed fee structure of all SDE – UG & PG Programmes – 2017 Admission onwards for claiming egrantz from SC/ST department along with the details of SC/ST/OEC/OBC(H) students of SDE and resolved to intimate the SC/ST department that SLM fee is also a part of Tuition fees and necessary University orders be issued accordingly. U.O no Ad.Misc./SDE/Tui Fee/2021 dated 28.09.2021 was issued in this regard.

The Director, SDE vide letter dated 1.12.2021 has requested to modify the said U.O by incorporating the effective period ‘2017 admission onwards’ in the sanctioning part of the U.O as the SC/ST department has pointed out that the issued U.O is silent about the date of effect.

The Vice Chancellor after perusing the matter has ordered to revise the U.O by including the academic year ‘2017-18 admission onwards’ in the sanctioning part of the U.O, subject to reporting to Syndicate.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.34 KSCSTE sponsored Project titled “Collection, Characterization and Propagation of Garcinia gummi – gutta (L.) Robs” by Dr. E.A Siril, Professor, Department of Botany, University of Kerala, Kariavattom- - Release of third year grant-in-aid - Sanctioned - reporting of- reg.**

(Ad.F1)

The Kerala State Council for Science, Technology and Environment (KSCSTE ) has sanctioned a project titled “Collection, Characterization and Propagation of Garcinia gummi – gutta (L.) Robs” to Dr. E.A Siril, Professor, Department of Botany, University of Kerala, Kariavattom as Principal Investigator and Dr.A.Gangaprasad, Professor, Department of Botany, University of Kerala as Co-Investigator at a total cost of Rs.18,47,000/- (Rupees eighteen lakhs and forty seven thousand only) for a period of three years. The first and second instalment of grants-in-aid of Rs.8,20,700/- (Rupees eight lakhs twenty thousand and seven hundred only) and of Rs.5,43,937/- (Rupees five lakhs forty three thousand nine hundred and thirty seven only) respectively were released to Dr. E A Siril, Professor, Department of Botany, University of Kerala, Kariavattom and the Principal Investigator of the project.

KSCSTE has released an amount of Rs.4,59,308/- (Rupees Four lakhs fifty nine thousand three hundred and eight only) as the third year grant-in-aid to Dr.E A Siril, Professor, Department of Botany, University of Kerala, Kariavattom and the Principal Investigator of the project.

Sanction has therefore been accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 to release an amount of Rs.4,59,308/- (Rupees Four lakhs fifty nine thousand three hundred and eight only) received from KSCSTE being the third year grant-in-aid to Dr. E A Siril, Professor, Department of Botany, University of Kerala, Kariavattom and the Principal Investigator of the project, meeting the expenditure on this account from sub head ‘9/7261’ “Collection, Characterization and propagation of Garcinia gummi - gutta(L.) Robs” inclusive of the unspent balance and accrued interest may be booked under the head of account “Part III MH 80-A Grants from State Government” provided in the current year's Budget Estimates of the University.

U.O. No.Ad.F1/3845/2014 dated 31/01/2022 was issued accordingly.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.37.35***

***Department of Science and Technology (DST) sponsored Women Scientist Scheme A (WOS-A)- project titled "Development of Cold Sintered Dielectrics for Electronic Applications" by Dr.N.Santha, Women Scientist of DST, Department of Physics, University of Kerala, Kariavattom, Principal Investigator and Dr.Subodh G, Assistant Professor , Department of Physics, University of Kerala, Kariavattom - Mentor - Release of third instalment of grant-in-aid - Sanctioned - reporting of reg:***

*(Ad.F1)*

The DST has sanctioned a Women Scientist Scheme A (WOS-A) project titled "Development of Cold Sintered Dielectrics for Electronic Applications" to Dr.N.Santha, Women Scientist of DST, Department of Physics, University of Kerala, Kariavattom as the Principal Investigator and Dr.Subodh G, Assistant Professor, Department of Physics, University of Kerala, Kariavattom as the Mentor for a period of three years with a total out lay of Rs 29,79,000/-. The first and second instalments of grant-in-aid of Rs.12,63,000/- (Rupees twelve lakh and sixty three thousand only) and Rs.8,43,000/- (Rupees eight lakhs forty three thousand only) were released respectively to the Mentor of the project .

The DST has released an amount of Rs.7,50,000/- (Rupees Seven lakhs fifty thousand only) as the third installment of grant-in-aid to Dr.Subodh G, Assistant Professor, Department of Physics, University of Kerala and the the Mentor of the project.

Sanction has therefore been accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 to release an amount of Rs.7,50,000/- (Rupees Seven lakhs fifty thousand only) received from DST being the third instalment of financial assistance for the project under Women Scientist Scheme A (WOS -A) titled "Development of cold sintered dielectrics for electronic applications" to Dr. Subodh G, Assistant Professor , Department of Physics, University of Kerala, Kariavattom and Mentor of the project, with Dr.N.Santha, as the Principal Investigator of the project, by meeting the expenditure from the head of account “Part III -MH 80C-Grants from Govt of India-9/9274-Development of cold sintered dielectrics for electronic applications” provided in the current year's Budget Estimates of the University.



U.O.No.Ad.F1/3554/2018 dated 28/01/2022 was issued accordingly.  
The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.36** *KSCSTE- SRS sponsored Project titled “Functional magneto-dielectric materials for microwave applications” by Dr.Subodh G, Assistant Professor, Department of Physics, University of Kerala as Principal Investigator and Dr.I.N Jawahar, Assistant Professor, Department of Physics, University of Kerala as Co-Investigator- release of financial assistance for the third year - Sanctioned - reporting of reg:*

(Ad.F1)

The Kerala State Council for Science, Technology and Environment (KSCSTE )under the Science Research Scheme(SRS)has sanctioned a project titled “Functional magneto-dielectric materials for microwave applications”to Dr.Subodh G,Assistant Professor, Department of Physics,Universityof Kerala,Kariavattom,Thiruvananthapuram as Principal Investigator and Dr.I.N Jawahar, Assistant Professor, Department of Physics, University of Kerala as Co-Investigator at a total cost of Rs.22,32,000/-(Rupees twenty two lakhs and thirty two thousand only) for a period of three years.The KSCSTE has released an amount of Rs.13,10,200/- (Rupees Thirteen lakhs ten thousand and two hundred only) and Rs.3,70,060/-(Rupees Three lakhs seventy thousand and sixty only) to Dr.Subodh.G, Assistant Professor, Department of Physics, University of Kerala and Principal Investigator of the project being the first and second year grant-in-aid for the project

The KSCSTE has released an amount of Rs.4,24,126/-(Rupees Four lakhs twenty four thousand one hundred and twenty six only) as the third year grant to Dr.Subodh G, Assistant Professor, Department of Physics,University of Kerala and the Principal Investigator of the project.

Sanction has therefore been accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 to release an amount of Rs.4,24,126/-(Rupees Four lakhs twenty four thousand one hundred and twenty six only) to Dr.Subodh G, Assistant Professor, Department of Physics, Kariavattom and Principal Investigator of the project,towards the third year grant -in- aid received under the KSCSTE-SRS project titled “Functional magneto-dielectric materials for microwave applications” by meeting the expenditure from the head of account“Part III MH 80 A Grants from State Government II schemes 9/ 7260-“Functional magneto-dielectric materials for microwave applications” provided in the current years Budget estimates of the University.

U.O No.Ad.FI/1466/2015 dated 25/01/2022 was issued accordingly.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.37** *UGC Assistance to the Department of Aquatic Biology and Fisheries at the level of CAS II under Special Assistance Programme- Refund of unspent balance and interest to UGC-Reporting of- reg.*

(Pl. A)

The UGC had released an amount of Rs. 14,00,000/- (Rupees Fourteen Lakh only) towards UGC CAS-II programme at the Department of Aquatic Biology and Fisheries, University of Kerala, vide Letter No. F.5-2/2013 (SAP-II) dated 23.06.2015. This amount had been released to Dr. A. Biju Kumar, CAS Programme coordinator, Department of Aquatic Biology and Fisheries vide U.O. No. Pl.A/230/Aq.B/SAP/CAS II dated 16.11.2015. After expiry of the tenure of the programme, Dr. A. Bijukumar submitted the audited consolidated documents of the programme. He also submitted a DD for an amount of Rs.7,75,807/- (Rupees Seven Lakh Seventy Five Thousand Eight Hundred and Seven only) and requested to remit the unspent balance to UGC. After verification, the Cash IV section remarked that an amount of Rs.7,75,807/- has been credited to KUF (B) account on 18.09.2021.

As per the consolidated documents submitted by Dr. A. Bijukumar, the unspent balance pertaining to the programme amounted to Rs. 6,38,587/- (Rupees Six Lakh Thirty Eight Thousand Five Hundred and Eighty Seven only). An amount of Rs. 1,34,343/- (Rupees One Lakh Thirty Four Thousand Three Hundred and Forty Three only) had accrued as interest on UGC funds. Thus, the unspent balance and interest to be refunded to UGC amount to Rs.7,72,930/- (Rupees Seven Lakh Seventy Two Thousand Nine Hundred and Thirty only)

Sanction was accorded by the Hon'ble Vice-Chancellor, by invoking provisions under section 10(13) of the Kerala University Act, 1974, to refund an amount of Rs. 7,72,930/- (Rupees Seven Lakh Seventy Two Thousand Nine Hundred and Thirty only) to UGC, by remitting into headwise accounts as directed by the funding agency.

Accordingly, U.O. No. Pl.A/230/Aq.B/SAP/CAS II dated 16.11.2021 has been issued.

The aforesaid action taken by the Vice-Chancellor is hereby reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.38** കോവിഡ് 19 പ്രതിരോധ പ്രവർത്തനങ്ങളുടെ ഭാഗമായി സംസ്ഥാനത്ത് ഏർപ്പെടുത്തിയിരിക്കുന്ന നിയന്ത്രണങ്ങളിൽ പരിഷ്കരിച്ച മാർഗനിർദ്ദേശങ്ങൾ പുറപ്പെടുവിച്ച സർക്കാർ ഉത്തരവ്-സിൻഡിക്കേറ്റിനു റിപ്പോർട്ട് ചെയ്യുന്നത്- സംബന്ധിച്ച്.

(എഡി.എ5)

സർക്കാർ ഉത്തരവ് സ.ഉ(സാധാ)നം. 40/2022/DMD തീയതി 14.01.2022 പ്രകാരം, കോവിഡ് 19 പ്രതിരോധ പ്രവർത്തനങ്ങളുടെ ഭാഗമായി സംസ്ഥാനത്ത് ഏർപ്പെടുത്തിയിരിക്കുന്ന നിയന്ത്രണങ്ങളുടെ പരിഷ്കരിച്ച മാർഗനിർദ്ദേശങ്ങൾ പുറപ്പെടുവിച്ച് ഉത്തരവായിരിക്കുന്നു.

ഇത് സംബന്ധിച്ച് സർവകലാശാല ഉത്തരവ് പുറപ്പെടുവിച്ചിരുന്നു (നം. എ 1 .എ 2084/2022 തീയതി 17.01.2022). വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം ഈ വിഷയം സിൻഡിക്കേറ്റിലേക്ക് റിപ്പോർട്ട് ചെയ്യുന്നു.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.39** **No Objection Certificate (NOC) -Dr.Geetha Janet Vitus, Professor & Head, Department of Education-Reporting of-reg.**

(Ad A II)

Dr.Geetha Janet Vitus, Professor & Head, Department of Education, University of Kerala has requested for a No Objection Certificate (NOC) to apply for the post of Professor , Central University of Haryana, Mahendargarh.

As per the orders of the Vice-Chancellor No Objection Certificate (NOC), No.42794/ Admn.A.II/2021/UOK dated 10.01.2022 has been issued to Dr.Geetha Janet Vitus, Professor & Head, Department of Education, University of Kerala.

The action taken by the Vice-Chancellor is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.40 Probation Declaration of Officers- Reporting of- reg.****(Ad.AI)**

The Vice-Chancellor has accorded sanction to declare the probation period of Officers as detailed below:

Sl. No.	Name of the Officer	Date of Promotion & Post to which promoted	Eligible Leave if any availed during the Probation period	Date of Declaration of Probation
1	Smt.S.Jayasree	01-06-2021 Joint Registrar	Half Pay Leave- 10 days	11-12-2021 FN
2	Sri.Abby Abraham Cyrus	01-06-2021 Deputy Registrar	Nil	01-12-2021 FN
3	Smt.Somole.J.Panicker	01-06-2021 Deputy Registrar	Nil	01-12-2021 FN
4	Sri.V.S. Vishnu	01-06-2021 Section Officer	Nil	01-12-2021 FN
5	Sri.M.Midhun	01-06-2021 Section Officer	Nil	01-12-2021 FN
6	Smt.M.Ramsy	31-12-2020 Section Officer	Nil	01-07-2021 FN
7	Smt.Sandhya Sudha	31-12-2020 Section Officer	Nil	01-07-2021 FN
8	Smt.S.D.Divya	01-06-2021 Section Officer	Nil	01-12-2021 FN
9	Sri.Sandeep.S.Kumar	01-06-2021 Section Officer	Nil	01-12-2021 FN

U.O No.Ad.AI/40531/2021 dated 28-01-2022 is issued to that effect.

As ordered by the Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.41 Declaration of Probation in the post of Section Officer - Sri.V.S.Renjith, PRO Section –Reporting of-reg .****(Ad.AI)**

Sri.V.S.Renjith was promoted to the post of Section Officer w.e.f 30-04-2021 AN vide U.O No.Ad.A1.4/7404/2020 dated 30-04-2021. Finance has remarked that he be declared to have satisfactorily completed the period of Probation in the post of Section Officer on 01-11-2021 FN as he had not availed himself any eligible Leave during the period of Probation. Sanction was therefore accorded by the Vice-Chancellor to declare the Probation period of Sri.V.S.Renjith in the post of Section Officer on 01-11-2021FN.

U.O No.Ad.A1/688/2022/UOK dated 27-01-2022 was issued to that effect.

As per orders of the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.42 Department of History – Conduct of two day Programme “National Seminar on Contemporary Indian State and the Writing of History; Interrogating Equations of Power- Community- Nation”-Provisional Advance -modification of U.O –Reporting of-reg:****(Pl.B)**

Ref:- 1. U.O.No. Pl.B/S.P./2021-22/Webinars dated: 15/11/2021

2. U.O.No.21979/2021/UOK dated 19.11.2021

An amount of 47800/- (Rupees forty seven thousand eight hundred only) was sanctioned as Provisional Advance to Dr. V Sathish, Head, Department of History, University of Kerala, Karyavattom (PD account of the Department), vide U.O. referred (1) above, for the conduct of a two day Programme “National Seminar on Contemporary Indian State and the Writing of History; Interrogating Equations of Power- Community- Nation” scheduled on 07<sup>th</sup>& 08<sup>th</sup> January 2022. At the time of application received the Head of the Department was Dr. V Sathish.

The Pre-receipt for claiming the Provisional Advance was submitted by Dr. P.Jinimon, Assistant Professor & Head, Department of History, who was nominated as the Head vide U.O.referred (2) above. The Audit Section has raised the objection that as per U.O dated 15/11/2021 the Provisional Advance has been sanctioned to Dr. V Sathish, as new HOD has assumed charge, U.O.may be modified to effect the Change.

Sanction was accorded by the Vice-Chancellor, invoking the provision under Section 10 (13) of the Kerala University Act 1974, to change the entries in the ‘column no.4 of the Serial no.27’ in the U. O dated 15.11.2021 from Dr. V Sathish, Head, Department of History, University of Kerala, Karyavattom to Dr. P. Jinimon, Assistant Professor & Head, Department of History, University of Kerala, Karyavattom, in the wake of the headship being transferred. Accordingly the modified U.O.No. Pl.B/S.P./2021-22/Webinars/2445 dated 24.12.2021 is issued.

The above action taken by the Vice Chancellor is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.43**      **Department of Zoology-Conduct of -three day Programme “National Webinar on Invertebrate Research: Present Status and Future Prospects” - Change of title- Reporting of – Reg.**

**(Pl.B)**

Ref:    1. U.O.No. Pl.B/S.P./2021-22/Webinars dated 15/11/2021  
        2. Letter dated 10.12.2021 from Dr. G Prasad, Professor & Head, Department of Zoology, University of Kerala, Karyavattom.

As per U.O. referred (1) above, an amount of Rs.60000/- (Rupees sixty thousand only) was sanctioned to Dr. G Prasad, Professor & Head, Department of Zoology as Provisional Advance for the conduct of a three day Programme “National Webinar on Invertebrate Research: Present Status and Future Prospects” scheduled from 16 - 18 February 2022. Dr. G Prasad, vide letter referred (2) above, had requested to permit a change in the name of the Webinar from National Webinar on “Invertebrate Research: Present Status and Future Prospects” to “**Recent Advances in Taxonomy and Bioecology of Invertebrates-INVERTAXA 2022**”. Sanction was accorded by the Vice-Chancellor, invoking the provision under the Section 10 (13) of Kerala University Act 1974, for the same and which was intimated to Dr. G.Prasad vide this office letter no.Pl.B/S.P/202122/Webinars/2450 dated 28/12/2021.

The above action taken by the Vice Chancellor is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.44**      **Centre for Vedanta Studies - Permission to Dr.C.N.Vijayakumari, Hon. Director, Centre for Vedanta Studies to conduct Free Sanskrit Lecture Series - Administrative Sanction - Action taken by the Vice Chancellor - Reporting of- reg.**

**(Ad.DIII)**

Ref :-UO .No.224/2022/UOK dated 09.01.2022

Dr.C.N.Vijayakumari, Hon. Director, Centre for Vedanta Studies, Vide Letter No.CVS No.39/2021 dated 15.12.2021 had informed that the Centre for Vedanta Studies under University of Kerala, would like to conduct a free Sanskrit Lecture Series, which could be conducted in the 3rd week of January 2022 and requested to accord sanction for the same.

Vide UO read above, sanction was accorded by the Vice- Chancellor, Subject to reporting to the Syndicate to Dr.C.N.Vijayakumari, Hon. Director, Centre for Vedanta Studies, being permitted to conduct the free Sanskrit Lecture Series, on the 3rd week of January 2022, without any financial commitment to the University of Kerala.

UO.No.224/2022/UOK dated 09.01.2022, in this regard has been issued.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.45** *Centre for Vedanta Studies - Permission granted to Dr.C.N. Vijayakumari, Hon. Director, Centre for Vedanta Studies to conduct Free Short Term Yoga course - Administrative Sanction- Action taken by the Vice-Chancellor - Reporting of- reg.*

(Ad.DIII)

Ref:- UO .No.225/2022/UOK dated 09.01.2022

Dr.C.N.Vijayakumari, Hon. Director, Centre for Vedanta Studies, vide letter dated 15.12.2021 has informed that Centre for Vedanta Studies under University of Kerala, is interested to conduct a free Short Term Yoga Course ( one week ), which would likely to be conducted from 10.01.2022 to 17.01.2022 and requested to accord sanction for conducting the same.

Vide UO read above, sanction was accorded by the Vice- Chancellor, Subject to reporting to the Syndicate to Dr.C.N.Vijayakumari, Hon. Director, Centre for Vedanta Studies, being permitted to conduct the free Short Term Yoga Course from 10.01.2022 to 17.01.2022, without any financial commitment to the University of Kerala.

UO.No.225/2022/UOK dated 09.01.2022, in this regard has been issued.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.46** *Payment of Legal Charges to Adv. P.V.Dinesh, Supreme Court of India, Counsel for the University in SLP(C) No.13957/2017 filed by Dr.Sheeba M.Kurien – Reporting of – reg.*

(Legal Section)

The Vice-Chancellor has sanctioned the payment to Adv. P.V.Dinesh, Supreme Court of India for an amount of **Rs.1,63,000/- [Rupees one lakh sixty three thousand only] + GST @ 18%** towards professional fee in SLP(C)No.13957/2017 filed by Dr.Sheeba M.Kurien before the Hon'ble Supreme Court of India, from the head of account "Part I – NP-MH I (a) – General Direction- 4/1320- Legal Expenses" provided in the Budget Estimate for the financial year 2021-2022. U.O.No.LS/15954/17 dated 07.01.2022 was issued accordingly. (U.O. appended). The details are given below:

The amount admitted	<b>Rs.1,63,000/-</b> (Rupees one lakh sixty three thousand only)
Tax deducted at source @ 10%	<b>Rs.16,300/-</b> (Rupees sixteen thousand three hundred only)
GST to be paid by the University @ 18%	<b>Rs.29,340/-</b> (Rupees twenty nine thousand three hundred and forty only)
Net amount payable	<b>Rs. 1,46,700/-</b> (Rupees one lakh forty six thousand and seven hundredonly)

As ordered by the Vice Chancellor the above matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.47** *KSCSTE Fellowship-Payment of 1<sup>st</sup> year grant of KSCSTE fellowship for the period from 16/09/2021 to 15/09/2022 to Ms Akhitha M S, Research Scholar, Department of Mathematics - reporting of -reg.*

**(Ac.EIII)**

The Kerala State Council for Science, Technology & Environment had sanctioned and released an amount of Rs.3,92,000/- (Rupees Three Lakh Ninety Two Thousand only) towards 1<sup>st</sup> year grant of KSCSTE fellowship for the period from 16/09/2021 to 15/09/2022 to Ms Akhitha M S, Research Scholar, Department of Mathematics.

Accordingly, sanction has been accorded by the Vice-Chancellor for the payment and release of an amount of Rs.3,92,000/- (Rupees Three Lakh Ninety Two Thousand only) towards 1<sup>st</sup> year grant of KSCSTE fellowship for the period from 16/09/2021 to 15/09/2022 to Ms Akhitha M S, Research Scholar, Department of Mathematics, as per the norms of sponsoring authority, subject to reporting to the Syndicate.

U.O No.Ac.EIII./35861/KSCSTE/2021 dated 03/01/2022 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.48** *KSCSTE Fellowship-Payment of grant for one year extended period from 04/12/2018 to 03/12/2019 to Ms. Indu G, Research Scholar, Dept of Geology- reporting of -reg.*

**(Ac.EIII)**

The Kerala State Council for Science, Technology & Environment had sanctioned and released an amount of Rs.3,50,000/- (Rupees Three Lakh Fifty Thousand only) towards grant for one year extended period from 04/12/2018 to 03/12/2019 to Ms Indu G, Research Scholar, Department of Geology.

Accordingly, sanction has been accorded by the Vice-Chancellor for the payment and release of an amount of Rs.3,50,000/- (Rupees Three Lakh Fifty Thousand only) towards grant for one year extended period from 04/12/2018 to 03/12/2019 to Ms Indu G, Research Scholar, Department of Geology, as per the norms of sponsoring authority, subject to reporting to the Syndicate.

U.O No.Ac.EIII/37359/KSCSTE/2021 dated 03/01/2022 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.49** *Indian Council of Medical Research (ICMR) sponsored Adhoc project titled "Exploring the Activity of Plant Derivatives on Hair Growth in Alopecia Modulating Through Nuclear and Xenobiotic Receptors" by Dr.Sreejith.P, Assistant Professor, Department of Zoology, University of Kerala, as the Principal Investigator- Implementation and release of 1<sup>st</sup> instalment of grant-in-aid - Sanctioned - reporting of -reg.*

**(Ad.FI)**

The Indian Council of Medical Research (ICMR) has sanctioned financial assistance for the Project titled "Exploring the Activity of Plant Derivatives on Hair Growth in Alopecia Modulating Through Nuclear and Xenobiotic Receptors" to Dr. Sreejith.P, Assistant Professor, Department of Zoology, University of Kerala as Principal Investigator at a total cost of Rs.9,64,228/- (Rupees Nine lakhs sixty four thousand two hundred and twenty eight only) for a period of two years.

ICMR has released an amount of Rs.4,77,788/- (Rupees Four lakhs seventy seven thousand seven hundred and eighty eight only) to Dr.Sreejith.P, Assistant Professor, Department of Zoology, University of Kerala and Principal Investigator of the project being the 1<sup>st</sup> instalment of grant-in-aid for the project.

Sanction has therefore been accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 to implement the ICMR sponsored project titled "Exploring the Activity of Plant Derivatives on Hair Growth in Alopecia Modulating Through Nuclear and Xenobiotic Receptors" in the Department of Zoology by Dr.Sreejith.P,Assistant Professor,Department of Zoology ,University of Kerala as Principal Investigator at a total cost of Rs.9,64,228/- (Rupees Nine lakhs sixty four thousand two hundred and twenty eight only)for a period of two years and to open a new sub head 9/9818-"Exploring the Activity of Plant Derivatives on Hair Growth in Alopecia Modulating Through Nuclear and Xenobiotic Receptors" under "Part III-MH 80 D- Grants from other agencies" and an amount of Rs.4,77,800/- (Rupees Four lakhs seventy seven thousand and eight hundred only) shall be provided into it by reappropriation from the sub head"Part III-MH 80 D-Grants from other Agencies -'9/7751' -Lumpsum Provision for new research schemes" provided in the current year's Budget Estimates of the University.

U.O. No.Ad.F1/3174/2021 dated 02/02/2022 was issued accordingly.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.37.50***

***KSCSTE sponsored Project titled "Fabrication and Characterization of Perovskite Solar Cells" under Kerala State Young Scientist Award Research Grant by Dr.R.Jayakrishnan, Associate Professor, Department of Physics, University of Kerala –Release of third instalment of grant-in-aid - Sanctioned - reporting of reg.***

***(Ad.F1)***

Kerala State Council for Science, Technology and Environment (KSCSTE) has sanctioned a project titled "Fabrication and Characterization of Perovskite Solar Cells " under Kerala State Young scientist Award Research Grant with a total outlay of Rs.37,82,000/-(Rupees Thirty seven lakhs eighty two thousand only) to Dr.R.Jayakrishnan, Assistant Professor, Christian college, Chengannur, Principal Investigator for a period of three years . KSCSTE has released first year grant of Rs.29,26,200/-disburse to the Principal, Christian College, Chengannur by electronic fund transfer to Dr.R.Jayakrishnan, Principal Investigator of the project.

Dr.R.Jayakrishnan was appointed as Associate Professor, Department of Physics, University of Kerala with effect from 19.03.2020 FN .His project has been transferred from Christian College,Chengannur to Department of Physics, University of Kerala and the KSCSTE has released an amount of Rs.3,28,955/-(Rupees Three lakhs twenty eight thousand nine hundred and fifty five only) to Dr.R.Jayakrishnan, Associate Professor, Department of Physics, University of Kerala, Kariavattom as the second installment of grant -in-aid for the project.

The KSCSTE has released an amount of Rs.4,05,016/-(Rupees Four lakhs five thousand and sixteen only) as the third installment of grant-in-aid to Dr.R.Jayakrishnan, Associate Professor, Department of Physics, University of Kerala and the Principal Investigator of the project

Sanction has therefore been accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 to release an amount of Rs.4,05,016/-(Rupees Four lakhs five thousand and sixteen only) inclusive of the unspent balance and accrued interest of Rs.22,884/-(Rupees Twenty two thousand eight hundred and eighty four only) to Dr.R.Jayakrishnan, Associate Professor,Department of Physics, University of Kerala and Principal Investigator of the project,towards the third installment of grant received under the KSCSTE research project titled"Fabrication and Characterization of Perovskite Solar Cells" by providing an amount of Rs.4,05,100/-(Rupees Four lakhs five thousand and hundred only) under the head of account"Part III MH 80 A- Grants from State Government II schemes 9/ 7274-"Fabrication and Characterization of Perovskite Solar Cells" by reappropriation from the head of account "Part III MH 80 D-Grants from other agencies 9/7751 Lumpsum provision for new Research schemes "provided in the current years Budget estimates of the University.

U.O No.Ad.FI/1833/2020 dated 24/01/2022 was issued accordingly.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.51**      **Payment of Rs.4,11,230/- to M/s Thiruvananthapuram District Casual Workers Co.operative Society Ltd. No.2245 towards the Sweeping and Cleaning charges of SH campus for the month of November- 2021 Reporting of – reg:**

**(Ad A VIII)**

The Vice-Chancellor has sanctioned an amount of Rs.4,11,230/- (Rupees Four lakh Eleven thousand Two hundred and Thirty only ) each to M/s Thiruvananthapuram District Casual Worker's Welfare Co Operative Society Ltd No: 2245, towards the Sweeping & Cleaning charges of SH Campus for the month of November 2021 from the head of the account "Part I NP- MH 1(a) General Direction4/1220 Office Expenses and Miscellaneous" provided in the current year's Budget Estimates of the University. U.O.No.937/2022/UOK dated: 05/02/2022 was issued this regard. As ordered by the Vice Chancellor the matter is reported to the Syndicate

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.52**      **Engaging Sri. Ravi K as Caretaker on daily wage basis in the Vice-Chancellor's Residence-Reporting of -reg.**

**(Ad.AII)**

Sri. Ravi K, Peon (Rtd), CGRA No.220, KK Lane, Cherukara, Thirumala. P.O, Thiruvananthapuram was engaged as Caretaker on daily wage basis in the Vice-Chancellor's Residence for a period of 89 days w.e.f 25.08.2021 to 21.11.2021 @ Rs.660/- (Rupees Six Hundred and Sixty Only) per day subject to a maximum of Rs.17,820/- (Rupees Seventeen Thousand Eight Hundred and Twenty Only) per month vide U.O No.5509/2021/UOK dated 20.10.2021.

The Vice-Chancellor's Section forwarded the Joining Report and Employment Contract cum Indemnity Bond in respect of Sri. Ravi K for engaging him as Caretaker on daily wage basis in the Vice-Chancellor's Residence for a period of 89 days w.e.f 23.11.2021 to 19.02.2022 @ Rs.675/- (Rupees Six Hundred and Seventy Five Only) per day subject to a maximum of Rs.18,225/- (Rupees Eighteen Thousand Two Hundred and Twenty Five Only) per month vide joining Report dated 23.11.2021.

The incumbent crossed 65 years of age on 22.04.2021 (D.O.B 22.04.1956).Extension was granted by the Hon'ble Vice-Chancellor to Sri. Ravi K for a period of 89 days w.e.f 23.11.2021 to 19.02.2022 @ Rs.675/- (Rupees Six Hundred and Seventy Five Only) per day subject to a maximum of Rs.18,225/- (Rupees Eighteen Thousand Two Hundred and Twenty Five Only) per month. Accordingly U.O No.887/2022/UOK dated 03.02.2022 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.53**      **Institute of English - Request for purchase of an Incinerator for the department by using fund from DDF - Sanctioned-Reporting of-Reg.**

**(IQAC)**

Dr. B. Hariharan, Professor and Head, Institute of English has informed that the Department Council had decided to purchase an incinerator from Max Care India Private Limited by using the fund of Rs. 28,000/- (Rupees Twenty Eight Thousand Only) from Department Development Fund (DDF).



The Finance remarked that the purchase procedure shall be initiated after obtaining the sanction from the Vice-Chancellor since the expenditure towards the purchase of incinerator is above Rs.25,000/- (Rupees Twenty Five Thousand Only).

Sanction has, therefore, been accorded by the Hon'ble Vice- Chancellor for the following subject to report to the Syndicate:

- to purchase an incinerator from Max Care India Private Limited for an amount of Rs. 28,000/- (Rupees Twenty Eight Thousand Only) by using the fund from Department Development Fund(DDF) of Institute of English after obtaining competitive quotations.

Order No. 374/2022/UOK Dated: 13.01.2022 was issued accordingly.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.54. Fourth semester MFA Degree Examination April 2019 - resubmission of Dissertation- request from Parvathy.S.Nair- Reporting of -reg:-**

(EG I)

The fourth semester MFA Degree Examination, April 2019 was held from 01.04.2019 to 12.04.2019, sixteen (16) students appeared for the examination and submitted their Dissertation to the University. The Dissertations were evaluated by the Jury who conducted Viva-voce on 12/07/2019. The Jury comprised of both external and internal examiners. After the Viva-voce, the Chairman of Fourth semester MFA Degree Examination April 2019 submitted the marks of the Dissertations. The marks of six candidates including ParvathyS.Nair were entered as “**Resubmit the Dissertation**” and no marks were provided. The Chairman of the Board of Examination and the External examiner reported that the six candidates shall resubmit the dissertation with proper modification. The examiner has remarked that the dissertations are to be resubmitted due to “**below average quality**”. The result of the above examination was published on 07/09/2019. Since the regulation of the MFA course is silent about resubmission of Dissertation for the same examination, results of the above six students were published as failed so as to enable them to resubmit the dissertation in the next Fourth year MFA Examination with the junior batch.

As per the orders of the Hon'ble Pro Vice Chancellor, detailed remarks had been sought from the Chairman, Board of Examination. He had remarked that “*the jury of the fourth semester MFA Examination had studied the dissertations in detail and recommended for resubmission to enable the candidates to improve or modify the same project they had worked on or select new topic. Their assumption in this may be due to the lack of proper guidance. As per the letter the students are not ready to improve or modify and resubmit their dissertations. Under these circumstances this is to suggest that according to the university regulation dissertation already submitted may be reevaluated and award them deserved marks.*”

Meanwhile, the candidate Parvathy S. Nair submitted a similar request dated 16/10/2019 which was forwarded to obtain remarks of the BOS Chairman and the Dean, Faculty of Fine Arts. BOS Chairman remarked that “*the chairman as well as the jury of fourth semester MFA examination 2019 has reported that the dissertations submitted by 6 out of 16 candidates were of very low standard expected of students of Post Graduate course and hence they proposed resubmission of the same. The written dissertation carries 180 marks and the viva 120. By proposing 'resubmission' the jury has offered the candidates opportunity to improve and modify the work.*

*The claim of the candidate Parvathy S Nair that she had secured second rank in final year BFA examination and had won Awards from Kerala Lalithakala Academy only proves her proficiency in the medium and not in the theoretical knowledge and awareness. Courses in theoretical studies (such as Modern Western Indian Art &Aesthetics) including preparation of written dissertation also form part of the syllabus of MFA courses. Any attempt to alleviate the clauses would question the reliability and esteem of the University. BOS chairman concluded that the complainant be advised to resubmit the dissertations after effecting the required modification.”*

Dean, faculty of Fine Arts also agreed the above comments of BOS Chairman and opined that “*the candidates should resubmit Dissertation after the modification and also remarked that the examiners were proposed to enter the marks awarded to the candidate.*”

It may be noted that there is no provision in the MFA regulations for resubmission in the same examination. But as a special case, as suggested by the Chairman BOS, Chairman BOE, Dean Faculty of Fine Arts the dissertations of the six students including Parvathy.S.Nair may be resubmitted with proper modifications and reevaluated without year lapse.

As ordered by the Hon'ble Vice Chancellor the whole matter was placed before the Standing Committee of the Syndicate on Examinations on 18/12/2019 for appropriate recommendation on the request of the candidate Parvathy.S.Nair to reevaluate the Dissertations of Fourth semester MFA Examination, April 2019. The Standing Committee of the Syndicate on examinations recommended to refer the matter to the Academic Council and the above recommendation was approved by the Syndicate at its meeting held on 13/01/2020. Hence, the whole matter was placed before the Academic Council. Academic Council at its meeting held on 04.03.2020 resolved to authorize the Syndicate to obtain a panel of evaluators to facilitate the revaluation of dissertations submitted originally and further to seek explanation from the original evaluators. Explanation was sought from the Examiners in this regard and they have justified their action.

The whole matter is placed before the syndicate as per the resolution of the Academic Council held on 04/03/2020 and resolved to approve the recommendations of the Chairman, BOS and directed to initiate the action with immediate effect. Further resolved to report the matter to the Syndicate after publishing the results of the candidate

As per the Syndicate resolution held on 14.08.2020, the dissertation of the Six candidates in respect of the Fourth Semester MFA (Painting & sculpture) Degree Examination held on April 2019 have been re-evaluated by the new panel of Examiners. In Sculpture two candidates passed the whole exam and one passed in the respective semester and one candidate was absent in Viva – voce examination, and in the case of painting examination of Fourth semester Examination two candidates including Parvathy S Nair were (petitioner) absent in Viva-Voce Examination. However Smt. Parvathy S Nair passed the MFA examination in subsequent appearance vide Reg.No.8202 held in February 2020 and the result was published on 11.08.2021 and hereby reported the matter to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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***Item No.37.55                      Research leading to Ph.D Degree – Re-registration in respect of Dr. Ranimol.P, Part-time Research Scholar in Dentistry- reporting of- reg. (Ac.EI)***

An application was received from Dr. Ranimol.P, Part-time Research Scholar in Dentistry, at Govt. Dental College, Thiruvananthapuram duly recommended by the Supervisor, Head of the Research Centre and Chairman, Doctoral Committee for re-registration of Ph.D. Research due to the defaulted payment of Ph.D. research fee for more than 6 months.

Considering the application, sanction has been accorded by the Hon'ble Vice Chancellor to Dr. Ranimol.P, Part-time Research Scholar in Dentistry being granted re-registration due to default in payment of research fee for more than six months w.e.f 18/02/2017, in exercise of the powers vested on him and U.O has been issued in this regard vide U.O No. 298/2022/UOK dated 12/01/2022, subject to reporting to the Syndicate.

As per the orders of the Hon' Vice-Chancellor, the matter of being granted re-registration in respect of Dr. Ranimol.P, Part-time Research Scholar in Dentistry is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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***Item No.37.56                      Promotion (Provisional), Transfer and Posting of Officers w.e.f. 01.02.2022-Reporting of-reg.***

***(Ad A I)***

Sanction was accorded by the Vice Chancellor to the following Promotions (provisional), Transfer and Posting of Officers w.e.f. 01/02/2022 FN .

1. **Sri. P. Harikumar**, Deputy Registrar & PS to Vice-Chancellor being promoted to act as Joint Registrar in the scale of pay of Rs.118100-163400/- vice Smt. G. Mini, Joint Registrar, Academic retired on 31.01.2022. He is permitted to continue as PS to Vice-Chancellor. The post of Joint Registrar in the Finance Wing being shifted to the Office of the Vice-Chancellor and **Sri. P. Harikumar** being promoted and posted in the above shifted post.
  - a) **Smt. S. Jayasree**, Joint Registrar, Finance being transferred and posted as Joint Registrar, Exam-I vice Sri. C. Gopakumar, Joint Registrar, Exam-I transferred.
  - b) **Sri. C. Gopakumar**, Joint Registrar, Exam-I being transferred and posted as Joint Registrar, Academic vice Smt. G. Mini, Joint Registrar, Academic retired on 31.01.2022.
2. **Smt. K.K. Sreelekha**, Assistant Registrar (Hr.Gr.), Admn-IV being promoted to act as Deputy Registrar in the scale of pay of Rs. 107800-160000/- vice **Sri. P. Harikumar**, Deputy Registrar promoted to the post of Joint Registrar. She is posted as Deputy Registrar, Admn-IV vice **Smt. S. Uma Devi**, Deputy Registrar, Admn-IV transferred.
  - a) The post of Deputy Registrar in the Office of the Vice-Chancellor being shifted to Exam-I. b) **Smt. S. Uma Devi**, Deputy Registrar, Admn-IV being transferred and posted as Deputy Registrar, Exam-I. c) **Sri. Jayasankar Prasad A**, Deputy Registrar, Exam-IV being relieved from the additional charge of Deputy Registrar, Exam-I.
3. **Smt. S. Meera Raj**, Section Officer (Hr.Gr.), Legal Section being promoted to act as Assistant Registrar in the scale of pay of Rs. 63700-123700/- and being posted as Assistant Registrar, Admn-IV vice **Smt. K K Sreelekha**, Assistant Registrar (Hr.Gr.) promoted to the post of Deputy Registrar.
4. **Smt. S. Raji**, Section Officer (Hr.Gr.), Accounts VI A Section being promoted to act as Assistant Registrar in the scale of pay of Rs. 63700-123700/- vice **Smt. K. V. Mini**, Assistant Registrar (Hr.Gr.) Exam-XII retired on 31.01.2022. She is being posted as Assistant Registrar, BA Annual -I with additional charge of BA Annual-II. a) **Sri. Sreenath S.**, Section Officer, Accounts VI B Section being given additional charge of Accounts VI A Section.
5. **Sri. Vishnu Prasad V**, Assistant (Sel. Gr.), Ad. E Section being promoted to act as Section Officer in the scale of pay of Rs. 51400-110300/- and being posted as Section Officer, Ad. E Section.
  - a) **Sri. Ajith Kumar V**, Section Officer (Hr.Gr.), Ad. H Section being relieved from the additional charge of Ad. E Section.
6. **Sri. Abilash A M**, Assistant (Sel. Gr.), Ac. AII Section being promoted to act as Section Officer in the scale of pay of Rs. 51400-110300/- and being posted as Section Officer, Election Section vice **Sri. K. G. Sreejith**, Section Officer, Election Section transferred.
  - a) **Sri. K G Sreejith**, Section Officer, Election Section being transferred and posted at RTI Section vice **Smt. Deepa Sreekantan G**, Section Officer, RTI Section transferred.
  - b) **Smt. Deepa Sreekantan G**, Section Officer, RTI Section being transferred and posted at Legal Section vice **Smt. S. Meera Raj**, Section Officer (Hr.Gr.), Legal Section promoted.

*The Promotions detailed as (3) & (4) above was granted subject to final disposal of WA No.823 of 2021 filed against the Judgment dated 29.01.2021 in WP(c) 23489/2014.*

*The Promotions detailed as (5) & (6) above was granted subject to final disposal of WP(c) No. 10678 of 2019, WP(c) No. 3448 of 2019, WP(c) No 17081/2020 (I) & Connected Cases and the final outcome of the WA 1266/2020 and Connected Cases filed against the Judgement dated 08.09.2020 in WP (C) No.1366 of 2018 and Connected Cases.*

Accordingly U.O. No 921/2022/UOK dated 05.02.2022 was issued.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.37.57

**Request for No Objection Certificate (NOC) & Experience Certificates -  
Dr.Geetha Janet Vitus, Professor and Head,Department of Education-  
Reporting of-reg:-**

(Ad A II)

Dr.Geetha Janet Vitus, Professor and Head, Department of Education, University of Kerala has requested for the following Certificates.

1. Experience Certificate to apply for the post of Professor in the Department of Education, Delhi University.
2. No Objection Certificate (NOC) to apply for the post of Professor in the Department of Education Delhi University.
3. Experience Certificate to apply for the post of Professor in the Department of Education, Maulana Azad National Urdu University, Gachibowli, Hyderabad.

As per the orders of the Registrar, the following Certificates have been issued to Dr.Geetha Janet Vitus, Professor & Head, Department of Education, University of Kerala.

1. Experience Certificate No.4172/Admn AII/ 2022/UOK dated 02.02.2022
2. No objection Certificate No.4172/Admn AII/ 2022/UOK dated 02.02.2022
3. Experience Certificate No.4173/Admn AII/ 2022/UOK dated 02.02.2022

The action taken by the Vice Chancellor is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.58**

**Department of Student Services – Kerala University Union 2020-21- Utilisation of an amount of Rs. 6,00,000/- from the Provisional Payment of Rs. 30,00,000/- sanctioned to Director (i/c), Department of Student Services as Second and Final Instalment of Financial Assistance –Reporting of-reg.**

**(Ad DI)**

An amount of Rs.30,00,000/- was sanctioned as provisional advance to Director(i/c), Department of Student Services vide U.O No. 1977/2021/UOK, dated 12.04.2021 as the Second and Final instalment of provisional payment to the Kerala University Union 2020-21 for conducting activities of the Union in the following heads.

- Folklore Fest
- Film Camp
- Film Festival
- Science Congress
- Workshop for Students of B.Ed and Law Courses
- Kerala University Youth Festival ( to be scheduled and conducted online)
- Drama Festival.

Sri. Siddik.R, Director(i/c), Department of Student Services has forwarded the letter from General Secretary, Kerala University Union read as paper (3) above, requesting permission to utilize an amount of Rs. 6,00,000/- from the provisional advance of Rs.30,00,000 (Rupees Thirty Lakh only), to meet the expenses for conducting the following programmes, and sought administrative sanction for the same.

(1) രാത്രി നമ്മുടേതാണ് - 2,00,000/-

#	No. of Participants -150	
1	Band Programme	Rs. 75,000/-
2	Food	Rs. 20,000/-
3	Transportation	Rs. 60,000/-
4	Stage Decoration, Notice & Publicity	Rs. 20,000/-
5	Accommodation	Rs.15,000/-
6	Miscellaneous	Rs. 10,000/-
	<b>Total</b>	<b>Rs. 2,00,000/-</b>

(2) സാഹിത്യ ക്യാമ്പ് - 1,50,000/-

1	Auditorium Rent (2 days)	Rs. 40,000/-
2	Food and Accommodation (75 Participants)	Rs. 45,000/-
3	Stage, Decoration, Sound System	Rs. 20,000/-

4	Notice, Flex, Publicity	Rs.15,000/-
5	Transportation	RS. 15,000/-
6	Momentos, Stationery	RS.15,000/-
	Total	Rs. 1,50,000/-

## (3) പരിസ്ഥിതി ക്യാമ്പ് - 1,50,000/-

1	Transportation, Accommodation, Food (for 50 participants)	Rs. 60,000/-
2	Stage, Decoration, Publicity, Sound System	Rs. 35,000/-
3	Travelling Expenses - Guests (10 persons)	Rs. 15,000/-
4	Momentos, Stationery	Rs. 10,000/-
5	Rent	Rs. 30,000/-
	Total	Rs. 1,50,000/-

## (4) സെമിനാർ, കവിയരങ്ങ് - 1,00,000/-

	Seminar at 10 colleges	Rs. 50,000/-
	കവിയരങ്ങ് at 10 colleges	Rs. 50,000/-
	Total	Rs. 1,00,000/-

The Standing Committee of Syndicate on Student Services held on 08.12.2021 vide item No.1 has recommended to approve the proposal forwarded by Director(i/c), Department of Student Services to utilise an amount of Rs.6,00,000/- (Rupees Six Lakh only) for conducting the above four programmes.

Sanction has been therefore been accorded by the Vice Chancellor, exercising the powers vested in him under Section 10(13) of the Kerala University Act, 1974, to Sri. Siddik. R, Director (i/c), Department of Student Services, being allowed to utilise an amount of Rs.6,00,000/- (Rupees Six Lakh only) for conducting the above said four programmes, subject to reporting to the Syndicate. Orders were issued vide U.O. No.7008/2021/UOK, dated 08.12.2021 in this regard.

Accordingly, the matter is hereby reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

=====  
**Item No.37.59** *Dr. Geetha Janet Vitus, Professor and Head, Department of Education, University of Kerala- No objection Certificate (NOC)& Endorsement by the Employer- Request- Reporting of-reg.*

(Ad.AII)

Dr.Geetha Janet Vitus, Professor and Head, Department of Education has requested to issue her No Objection Certificate (NOC) to apply for the post of Professor in the Department of Education Maulana Azad National Urdu University, Gachibowli, Hyderabad and to forward an endorsement by the Employer including the details like Basic pay, Gross pay, Caste, Total Teaching Experience.

As per the orders of the Vice-Chancellor, No Objection Certificate (NOC) No. 38005/Admn All/2022/UOK dated 25.01.2022 and the endorsement by the employer have been issued to Dr.Geetha Janet Vitus, Professor and Head, Department of Education.

The action taken by the Vice-Chancellor is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

=====  
**Item No.37.60** *Ph.D Research – Re-registration due to default payment of fee – Harikrishnan A - Research scholar in Psychology - reporting of - reg:*

(Ac.EVI)

Mr. Harikrishnan A, Research scholar in Psychology had applied for re-registration due to default in payment of research fee for more than six months. The details of the candidates are shown below.

Name & U.O granted registration	Research supervisor & centre	Request Granted	UO.granted re registration
Harikrishnan A Part-time UO.No.Ac.El.B3/55870/ 2010 dated.24.06.2011 w.e.f.01.06.2011	<u>ResearchSupervisor:</u> Dr.Bindu P Associate Professor Dept. of Psychology Kariavattom. <u>Centre:</u> Dept. of Psychology Kariavattom	Re registration w.e.f the date of expiry of previous registration ie,01/06/2011	UO.No.730/2022//UOKd ated.27.01.2022

Sanction was accorded by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate, to issue order granting re-registration to the research scholar. Accordingly the University order in this regard was issued.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

=====  
**Item No.37.61**                      ***Kariavattom Campus, University of Kerala - Sri. Suresh Kumar S., as Security Officer on deputation - Extension of tenure - reporting of - reg. (Ad.A.V)***

The Government have accorded sanction for the extension of tenure of deputation of Sri. Suresh Kumar S., (APSI, RRRF, Klari, Malappuram), as Security Officer for one more year w.e.f. 13.10.2021 or till the regular recruit joins duty, whichever is earlier, G.O.(Rt.)No.72/2022/HEdn dated 13.01.2022. The Vice Chancellor has accorded sanction for the extension of tenure of deputation of Sri. Suresh Kumar S., APSI, RRRF, Klari, Malappuram, as Security Officer at Kariavattom Campus, University of Kerala for a period of one more year with effect from 13.10.2021 FN or till the regular recruit joins duty, whichever is earlier, under usual terms and conditions of deputation. Accordingly U.O.No.Ad.A.V.02.626/2022/UOK dated 24.01.2022 has been issued.

As per the orders of the Vice Chancellor, the matter is hereby reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.37.62**                      ***Declaration of probation of Smt. Simi Sivadas .L, Assistant Librarian Gr.II, Kerala University Library- Reporting of-reg. ( Ad.AV)***

Smt. Simi Sivadas .L was promoted to act as Assistant Librarian Gr.II. and posted in the Kerala University Library, vide U.O No.2359/2021/UOK dated 05.05.2021. She has not availed herself of any eligible leave during the period of probation and has completed her period of probation in the post of Assistant Librarian Gr.II. on 05.11.2021 FN, as per the remarks of Finance. The Vice Chancellor has accorded sanction to the declaration of probation of Smt.Simi Sivadas.L on 05.11.2021 FN in the post of Assistant Librarian Gr.II.

As ordered by the Vice-Chancellor, the action taken as detailed above is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.37.63**                      ***Declaration of probation of Smt. Suma. P.B, Assistant Librarian Gr.II, Kerala University Library- Reporting of-reg. ( Ad.AV)***

Smt. Suma. P.B was promoted to act as Assistant Librarian Gr.II. and posted in the Kerala University Library, vide U.O No.2646/2021/UOK dated 31.05.2021. She has availed 6 days of Commuted leave during the period of probation and has completed her period of probation in the post

of Assistant Librarian Gr.II. on 07.12.2021 FN, as per the remarks of Finance. The Vice Chancellor has accorded sanction to the declaration of probation of Smt. Suma. P.B on 07.12.2021 FN in the post of Assistant Librarian Gr.II.

As ordered by the Vice-Chancellor, the action taken as detailed above is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.37.64**                      ***Declaration of probation of Sri. Shihab.I, Reference Assistant, Department of Islamic Studies- Reporting of-reg.***

***( Ad.AV)***

Sri. Shihab.I was promoted to act as Reference Assistant and posted in the Department of Islamic Studies, vide U.O No.2646/2021/UOK dated 31.05.2021. He has not availed himself of any eligible leave during the period of probation and has completed his period of probation in the post of Reference Assistant on 01.12.2021 FN, as per the remarks of Finance. The Vice Chancellor has accorded sanction to the declaration of probation of Sri. Shihab.I on 01.12.2021 FN in the post of Reference Assistant.

As ordered by the Vice-Chancellor, the action taken as detailed above is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.37.65**                      ***Declaration of probation of Sri. Binoj.K.R, Assistant Librarian Gr.II, Kerala University Library- Reporting of-reg.***

***( Ad.AV)***

Sri. Binoj.K.R was promoted to act as Assistant Librarian Gr.II. and posted in the Kerala University Library, vide U.O No.2646/2021/UOK dated 31.05.2021. He has not availed himself of any eligible leave during the period of probation and has completed his period of probation in the post of Assistant Librarian Gr.II. on 01.12.2021 FN, as per the remarks of Finance. The Vice Chancellor has accorded sanction to the declaration of probation of Sri. Binoj. K.R on 01.12.2021 FN in the post of Assistant Librarian Gr.II.

As ordered by the Vice-Chancellor, the action taken as detailed above is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.37.66**                      ***Declaration of probation of Sri. Rajesh Kumar K, Assistant Librarian Gr.II, Campus Library- Reporting of-reg.***

***( Ad.AV)***

Sri. Rajesh Kumar .K was promoted to act as Assistant Librarian Gr.II. and posted in the Kerala University Library, vide U.O No.2646/2021/UOK dated 31.05.2021. He has not availed himself of any eligible leave during the period of probation and has completed his period of probation in the post of Assistant Librarian Gr.II. on 01.12.2021 FN, as per the remarks of Finance. The Vice Chancellor has accorded sanction to the declaration of probation of Sri. Rajesh Kumar. K on 01.12.2021 FN in the post of Assistant Librarian Gr.II.

As ordered by the Vice-Chancellor, the action taken as detailed above is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.37.67**                      **Declaration of probation of Sri. Vamadevan Asari.R , Deputy Librarian, Campus Library- Reporting of-reg.**

( Ad.AV)

Sri. Vamadevan Asari. R was promoted to act as Deputy Librarian and posted in the Campus Library, vide U.O No.2646/2021/UOK dated 31.05.2021. He has not availed himself of any eligible leave during the period of probation and has completed his period of probation in the post of Deputy Librarian on 01.12.2021 FN, as per the remarks of Finance. The Vice Chancellor has accorded sanction to the declaration of probation of Sri. Vamadevan Asari.R on 01.12.2021 FN in the post of Deputy Librarian.

As ordered by the Vice-Chancellor, the action taken as detailed above is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.68**                      **Declaration of probation of Sri. Prasanth .V, Reference Assistant, Department of Kerala Studies - Reporting of-reg.**

( Ad.AV)

Sri. Prasanth .V was promoted to act as Reference Assistant and posted in the Department of Islamic Studies, vide U.O No.2359/2021/UOK dated 05.05.2021. He has not availed himself of any eligible leave during the period of probation and has completed his period of probation in the post of Reference Assistant on 06.11.2021 FN, as per the remarks of Finance. The Vice Chancellor has accorded sanction to the declaration of probation of Sri. Prasanth .V on 01.12.2021 FN in the post of Reference Assistant.

As ordered by the Vice-Chancellor, the action taken as detailed above is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.69.**                      **Implementation of G.O (P) no.179/2021/Fin dated 30.12.2021-Clarification regarding Special Leave for Covid 19-Reporting of-reg.**

(Ad.A.V)

As per the G.O (P) no.179/2021/Fin dated 30.12.2021, the Government have issued clarification regarding Special Leave for Covid 19. The Vice Chancellor has accorded sanction for implementation of the G.O. Accordingly, University Order No. 825/2022/UOK dated 29.01.2022 has been issued.

As ordered by the Vice-Chancellor the matter is hereby reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.70.**                      **Implementation of Green Protocol - Purchase of MAINI Electric Buggy through GeM Portal - Reporting of - reg.**

(Ad.A IV)

The Syndicate at its meeting held on 23.09.2021 vide Item No.32.80 considered the matter regarding the

1. Purchase of a vehicle from Kerala Automobiles Limited by providing 50% advance after framing the terms and conditions for a MOU/ Supply Agreement for a sum of Rs.6,46,050/- (Rupees Six Lakhs Forty Six Thousand and Fifty only)
2. Purchase of a vehicle through Gem portal from M/s MAINI MATERIALS MOVEMENT PRIVATE LIMITED as per the terms of the University Order UO. NO. Ad AIV/EV/2021 dated 07.05.2021 issued for the purchase of buggy which was arrived on Kariavattom Campus 16.09.2021 for a sum of Rs.5,67,300/- (Rupees Five Lakh Sixty Seven Thousand Three



Hundred only) and resolved to approve the proposal at Sl.No.2 to purchase a vehicle through Gem portal from M/s MAINI MATERIALS MOVEMENT PRIVATE LIMITED, as per the terms of University Order UO. No.Ad AIV/EV/2021 dated 07.05.2021.

The Finance had endorsed to release an amount of Rs.5,67,300/- (Rupees Five Lakh Sixty Seven Thousand Three Hundred only) to Sri. Sandeep Krishnan R, Assistant Engineer (Mechanical) as provisional advance towards the purchase of one number of Maini eco friendly electric vehicle from Maini Material Movement Private Limited through Gem Portal, subject to administrative sanction and to deduct GST TDS @2% while effecting payment to firm.

The Vice - Chancellor has approved the finance endorsement FOS 3225/Finance I/2021-2022, subject to reporting to Syndicate. UO.No.5504/2021/UOK dated 20.10.2021 has been issued accordingly. The Second buggy arrived at Kariavattom Campus on 24.12.2021.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.71**

**Award of Ph.D Degrees**

(Ac.E.II/Ac.E.V/Ac.E.V(A))

**Item No.37.71.01**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Mr. Kami Hashemi Nik in Political Science- reg :-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**CHANGING SECURITY SCENARIO IN THE PERSIAN GULF REGION AFTER THE KUWAIT WAR : A STUDY OF THE COOPERATION COUNCIL FOR THE ARAB STATES OF THE GULF**” submitted by Sri. Kami Hashemi Nik.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Kami Hashemi Nik, be declared eligible for the award of the Degree of Doctor of Philosophy in Political Science under the Faculty of Social Sciences.

**Item No.37.71.02**

**Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Harisankar S. in Statistics-reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY ON SOME GENERALIZED VERSIONS OF YULE DISTRIBUTION**” submitted by Sri. Harisankar S.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Harisankar S, be declared eligible for the award of the Degree of Doctor of Philosophy in Statistics under the Faculty of Science.

**Item No.37.71.03**

**Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Jaua Vijayan K V in Malayalam- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ശ്രീ നാരായണ ഗുരുവിന്റെ ആദ്ധ്യാത്മികവും സാമൂഹികവുമായ പ്രവർത്തന മണ്ഡലങ്ങൾ**” submitted by Smt. Jaua Vijayan K.V.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Jaya Vijayan K V, be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

**Item No.37.71.04**

**Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Vinny Ponnath in Political Science- reg.**

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**AFGHANISTAN IN THE POST - 9/11 PHASE: SECURITY IMPLICATIONS FOR INDIA**” submitted by Smt Vinny Ponnath.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Vinny Ponnath, be declared eligible for the award of the Degree of Doctor of Philosophy in Political Science under the Faculty of Social Sciences.

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**Item No.37.71.05**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Ramadevi K.M in Sanskrit –reg**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PARYĀVARAṆA PARIRAKṢAṆAM SRĪMADBHĀGAVATE - ĒKAM ADHYAYANAM**” submitted by Smt, Ramadevi K.M.

**Resolution of the Syndicate**

**RESOLVED** that Smt Ramadevi K.M., be declared eligible for the award of the Degree of Doctor of Philosophy in Sanskrit under the Faculty of Oriental Studies.

=====  
**Item No.37.71.06**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Jyotsna Thomas in Commerce –reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STARTUPS IN KERALA – EMERGING CHALLENGES AND INSTITUTIONAL SUPPORT**” submitted by Smt. Jyotsna Thomas.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Jyotsna Thomas, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

=====  
**Item No.37. 71.07**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Layana S. Krishnan in Botany –reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EVALUATION OF THE EFFECT OF WEDELIA TRILOBATA (L.) HITCH. (ASTERACEAE) ON GERMINATION AND GROWTH OF COWPEA**” submitted by Smt. Layana S. Krishnan.

**Resolution of the Syndicate**

**RESOLVED** that Smt Layana S, Krishnan, be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

=====  
**Item No.37. 71.08**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sreedevi P in Chemistry –reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DESIGNING OF MULTIFUNCTIONAL CALIX [4] ARENE SYSTEMS FOR ACTIVE THERAPEUTIC CARGO DELIVERY AND SENSING OF BIOLOGICALLY RELEVANTIONS**” submitted by Smt. Sreedevi P.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Sreedevi P, be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

=====  
**Item No.37. 71.09**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Akhil Raj. P in Biotechnology –reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“FUNCTIONAL CHARACTERIZATION OF RV1019, A PUTATIVE TRANSCRIPTIONAL REGULATOR OF MYCOBACTERIUM TUBERCULOSIS H37RV, AND DELINEATION OF ITS ROLE IN GENE REGULATION”** submitted by Sri. Akhil Raj. P.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Akhil Raj P, be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

=====  
**Item No.37. 71.10**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Vilesh V.L. in Physics –reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“INVESTIGATIONS ON TELLURIUM-BASED DOUBLE PEROVSKITES AND THEIR COMPOSITES FOR MICROWAVE APPLICATIONS”** submitted by Sri. Vilesh V.L.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Vilesh V.L, be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

=====  
**Item No.37. 71.11**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Soumya S. in Optoelectronics –reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DEVELOPMENT OF NONDESTRUCTIVE EVALUATION METHODS FOR MORPHOLOGICAL AND THERMAL CHARACTERIZATION OF NANOSTRUCTURED THIN FILMS”** submitted by Smt. Soumya S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Soumya S, be declared eligible for the award of the Degree of Doctor of Philosophy in Optoelectronics under the Faculty of Applied Sciences and Technology.

=====  
**Item No.37. 71.12**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Anitha B. in Physics –reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“INVESTIGATIONS ON CNT BASED CONDUCTING POLYMER COMPOSITE FOR BIOLOGICAL AND SENSING APPLICATIONS”** submitted by Smt. Anitha B.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Anitha B, be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

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**Item No.37. 71.13**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Neetha George in Electronics & Communication Engineering –reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“STUDY AND INVESTIGATION ON ALGORITHMS FOR SEGMENTATION OF OPTICAL COHERENCE TOMOGRAPHY (OCT) IMAGES FOR OPHTHALMIC APPLICATIONS”** submitted by Smt. Neetha George

**Resolution of the Syndicate**

**RESOLVED** that Smt. Neetha George, be declared eligible for the award of the Degree of Doctor of Philosophy in Electronics & Communication Engineering under the Faculty of Engineering & Technology.

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**Item No.37.71.14**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Aswani S Mohan in Sanskrit -reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**NAIṢADHĪYACARITAMAĀKĀVYE LOKAVYAVAHĀRAPRAKĀRĀṆAM ANUSARAṆAM**” submitted by Smt. Aswani S Mohan.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Aswani S Mohan, be declared eligible for the award of the Degree of Doctor of Philosophy in Sanskrit under the Faculty of Oriental Studies.

**Item No.37.71.15**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Sabna T Thaj in Sanskrit –reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**THE ISLAND CONCEPT IN MAĀPURĀṆAS – A GEOGRAPHICAL STUDY**” submitted by Smt.Sabna T Thaj.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Sabna T. Thaj, be declared eligible for the award of the Degree of Doctor of Philosophy in Sanskrit under the Faculty of Oriental Studies.

**Item No.37. 71.16**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Indu P.V. in Medicine –reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**LATE-ONSET DEPRESSION AS A RISK FACTOR FOR MAJOR NEUROCOGNITIVE DISORDER: A CASE-CONTROL STUDY**” submitted by Smt. Indu P.V

**Resolution of the Syndicate**

**RESOLVED** that Smt. Indu P.V, be declared eligible for the award of the Degree of Doctor of Philosophy in Medicine under the Faculty of Medicine.

**Item No.37.71.17**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Gireesh C.G in Philosophy - reg :-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**NOTION OF POWER : A STUDY ON FRIEDRICH NIETZSCHE AND MICHEL FOUCAULT**” submitted by Sri. Gireesh C.G,

**Resolution of the Syndicate**

**RESOLVED** that Sri. Gireesh C.G, be declared eligible for the award of the Degree of Doctor of Philosophy in Philosophy under the Faculty of Arts.

**Item No.37.71.18**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Dhanya S.in Hindi-reg.**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SAMKALEEN HINDI KAVITA MEIN PARISTHITIK SAJAGATA: EK ADHYAYAN**” submitted by Smt. Dhanya S.

**Resolution of the Syndicate**

**RESOLVED** that Smt Dhanya S, be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

**Item No.37.71.19**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sujatha G S in Commerce- reg**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SAVINGS PATTERN OF EMPLOYEES IN PUBLIC AND PRIVATE SECTOR COMPANIES IN KERALA: A COMPARATIVE ANALYSIS**” submitted by Smt Sujatha G S

**Resolution of the Syndicate**

**RESOLVED** that Smt.Sujatha G.S, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

=====  
**Item No.37.71.20**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Shiny Kochummen in Commerce- reg .**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EMPLOYER BRANDING - A STUDY ON INFORMATION TECHNOLOGY SECTOR IN KERALA**” submitted by Smt Shiny Kochummen.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Shiny Kochummen, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

=====  
**Item No.37.71.21**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Sreeja Bhaskaran in Commerce –reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**CONSUMERS’ PERCEPTION AND BEHAVIOR PATTERN – A STUDY OF SHOPPING MALLS IN KERALA AND DUBAI**” submitted by Smt. Sreeja Bhaskaran

**Resolution of the Syndicate**

**RESOLVED** that Smt. Sreeja Bhaslaran, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

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**Item No.37.71.22**      **Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Indu Pillai M in Education reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EFFECTIVENESS OF 4MAT MODEL IN ENHANCING SCIENCE PROCESS SKILLS AND SCIENTIFIC CREATIVITY AMONG SECONDARY SCHOOL STUDENTS**” submitted by Smt. Indu Pillai M.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Indu Pillai.M, be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

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**Item No.37.71.23**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Deeju T.R. in Geology-reg**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**U-PB-LU-HF ZIRCON SYSTEMATICS AND PETROGENESIS OF NEOPROTEROZOIC KABANIGIRI-KATTIKULAM GABBRO- DIORITE-GRANITE COMPLEXES FROM THE GRANULITE TERRANE OF SOUTHERN INDIA**” submitted by Sri. Deeju T.R.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Deeju T.R, be declared eligible for the award of the Degree of Doctor of Philosophy in Geology under the Faculty of Science.

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**Item No.37.71.24**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Dhanush D.M in Geography -reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**CARRYING CAPACITY BASED ANALYSIS OF URBAN DEVELOPMENT IN THIRUVANANTHAPURAM CITY REGION**” submitted by Sri. Dhanush D.M.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Dhanush D.M, be declared eligible for the award of the Degree of Doctor of Philosophy in Geography under the Faculty of Science.

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**Item No.37.71.25**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Anzamol B.S in Environmental Sciences-reg**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**HYDROBIOLOGY AND HYDROGRAPHY OF THE AKKULAM-VELI AND POOVAR ESTUARY, SOUTHERN KERALA**” submitted by Smt. Anzamol B.S

**Resolution of the Syndicate**

**RESOLVED** that Smt. Anzamol B.S, be declared eligible for the award of the Degree of Doctor of Philosophy in Environmental Sciences under the Faculty of Applied Sciences and Technology.

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**Item No.37.71.26**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Praveen P S in Civil Engineering -reg**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EFFECT OF TRAFFIC HETEROGENEITY ON COORDINATED SIGNALS**” submitted by Sri.Praveen P.S.

**Resolution of the Syndicate**

**RESOLVED** that Sri Praveen P S, be declared eligible for the award of the Degree of Doctor of Philosophy in Civil Engineering under the Faculty of Engineering & Technology.

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**Item No.37.71.27**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Jeena R in Commerce-reg.**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**IMPLEMENTATION AND EFFECTIVENESS OF FINANCIAL INCLUSION PROGRAMMES – A COMPARISON BETWEEN KERALA AND TAMIL NADU**” submitted by Sri. Jeena R.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Jeena R, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

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**Item No.37.71.28**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Ranjith P in Commerce- reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ROLE OF HEALTH INSURANCE IN MEDICAL CARE CONSUMPTION- A STUDY WITH SPECIAL REFERENCE TO MIDDLE CLASS FAMILIES OF KERALA**” submitted by Sri. Ranjith P,

**Resolution of the Syndicate**

**RESOLVED** that Sri. Ranjith P, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

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**Item No.37.71.29**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Augustine N J in Physical Education- reg.**

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**AN INVESTIGATION IN TO THE DROPOUT AMONG JUNIOR TRACK AND FIELD ATHLETES IN KERALA**” submitted by Sri. Augustine N J.

**Resolution of the Syndicate**

**RESOLVED** that Sri Augustine N.J, be declared eligible for the award of the Degree of Doctor of Philosophy in Physical Education under the Faculty of Physical Education.

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**Item No.37.71.30**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Bhagya.T.C in Chemistry - reg.*

(Ac. E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DEVELOPMENT OF  $FE_2O_3-TIO_2$  COMPOSITE BASED PHOTOCATALYTIC SYSTEMS FOR HYDROGEN GENERATION**” submitted by Smt.Bhagya.T.C

**Resolution of the Syndicate**

**RESOLVED** that Smt. Bhagya T.C, be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

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**Item No.37.71.31**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Deepa M. J in Chemistry - reg.*

(Ac. E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STUDIES ON MICROSTRUCTURAL DEVELOPMENT OF HOT DIP ZINC COATING FOR INDUSTRIAL APPLICATIONS**” submitted by Smt. Deepa M. J.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Deepa M.J, be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

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**Item No.37.71.32**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Renjith. G in Medical Biochemistry - reg.*

(Ac. E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EVALUATION OF BONE METABOLISM IN THE PRESENCE AND ABSENCE OF DISEASE STATES FROM SERUM MARKERS AND REGULATORS OF OSTEOBLASTIC AND OSTEOCLASTIC ACTIVITY**” submitted by Sri. Renjith. G,

**Resolution of the Syndicate**

**RESOLVED** that Sri. Renjith. G, be declared eligible for the award of the Degree of Doctor of Philosophy in Medical Biochemistry under the Faculty of Medicine.

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**Item No.37.71.33**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Jitto Jose in Statistics - reg.*

(Ac. E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ON SOME MODELLING PROBLEMS OF STATISTICS**” submitted by Sri. Jitto Jose.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Jitto Jose, be declared eligible for the award of the Degree of Doctor of Philosophy in Statistics under the Faculty of Science.

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**Item No.37.71.34**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Prathibha Raveendran in Geology - reg.*

(Ac. E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**HYDROGEOLOGICAL CHARACTERISATION OF HARD ROCK AQUIFERS OF TRIVANDRUM DISTRICT, KERALA, INDIA**” submitted by Smt. Prathibha Raveendran.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Prathibha Raveendran, be declared eligible for the award of the Degree of Doctor of Philosophy in Geology under the Faculty of Science.

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**Item No.37.71.35**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Kiran K. in Physics - reg.**

**(Ac. E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STUDIES ON NONLINEAR DYNAMICS IN SOLAR WIND PLASMA IN THE INNER HELIOSPHERE**” submitted by Sri. Kiran K.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Kiran K, be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

**Item No.37.71.36**      **Consideration of the examiners reports on the Ph.D thesis submitted by Sri.Balaji N R in Law reg.**

**(Ac.EV)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PROFESSIONAL NEGLIGENCE IN LEGAL PROFESSION- A STUDY**” submitted by Sri.Balaji N R.

**Resolution of the Syndicate**

**RESOLVED** that Sri.Balaji N R, be declared eligible for the award of the Degree of Doctor of Philosophy in Law under the Faculty of Law.

**Item No.37.71.37**      **Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Anusha P in English reg.**

**(Ac.EV)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**MAGICKING THE MUNDANE IN J.K.ROWLING’S HARRY POTTER SERIES**” submitted by Smt. Anusha P.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Anusha P, be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

**Item No.37.71.38**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Balan K V in Psychology-Reg.**

**(Ac. EV(A))**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PSYCHO-SOCIAL FACTORS AFFECTING PHYSICAL AND MENTAL HEALTH OF BUSINESS PROCESS OUT SOURCING PROFESSIONALS**” submitted by Sri. Balan K V,

**Resolution of the Syndicate**

**RESOLVED** that Sri Balan.K.V, be declared eligible for the award of the Degree of Doctor of Philosophy in Psychology under the Faculty of Social Sciences.

**Item No.37.71.39**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Anoop.V.S in Zoology -Reg.**

**(Ac. E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A MOLECULAR TAXONOMIC REAPPRAISAL AND FINE SCALE POPULATION GENETIC STRUCTURE OF EUPHLYCTIS KARAVALI, AN EDIBLE FROG SPECIES OF KERALA**” submitted by Sri. Anoop.V.S,

**Resolution of the Syndicate**

**RESOLVED** that Sri.Anoop.V.S, be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

**Item No.37.72.**      **Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.02.2022 –approval of – reg:**

**(M&C I)**



The Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.02.2022 is placed before the Syndicate for approval (Minutes appended).

Considering the exigency, the recommendations on Item No: 14 of the above minutes was approved by the Hon'ble Vice-Chancellor, exercising the powers vested under section 10(13) of the Kerala University Act,1974 subject to reporting to the Syndicate. The action taken by the Hon'ble Vice-Chancellor in having approved the same is reported to the Syndicate.

**MINUTES OF THE MEETING OF  
THE STANDING COMMITTEE OF THE SYNDICATE ON EXAMINATIONS**

Date & Time: 15.02.2022, 11.00 A.M

Venue: Syndicate Room

**Members Present**

1.	Dr.K.B Manoj	Convener	Sd/-
2.	Sri.Bijukumar.G.	Member Syndicate	Sd/-
3.	Sri.Arunkumar R	Member Syndicate	Sd/-
4.	Adv.Muralidharan Pillai G	Member Syndicate	Sd/-
5.	Dr.Vijayan Pillai M	Member Syndicate	Sd/-
6.	Prof.K.Lalitha	Member Syndicate	Sd/-
7.	Sri.Jairaj.J	Member Syndicate	Sd/-

**Members Absent**

1.	Dr.Mathew.V.	Member Syndicate
2.	Dr.K.G.Gopchandran	Member Syndicate
3.	Adv.K.H.Babujan	Member Syndicate
4.	Dr.S.Nazeeb	Member Syndicate

***Item No.37.72.01 Master of Physical Education Semester Pattern- Examination fee- Proposal- reg:***

**(Ac.AIV)**

The Regulations, Scheme and Syllabus of Master of Physical Education (MPE) under Semester pattern was implemented vide U.O. No. AcAIV/3641/2020/UOK dated 16.11.2020. The tabulation section has submitted a proposal for the revision of examination fee for the programme under semester pattern, introduced w.e.f 2020 admissions.

The existing Examination fee for MPE Degree course under Annual Scheme as per the U.O. No. Ac.AIV/1/2010 dated 08.01.2010 is as follows:

**I First Appearance**

Fee for each Theory Paper	:	Rs. 75/-
Fee for each Mark List	:	Rs. 75/-
Fee for each Practical	:	Rs. 75/-
Fee for Viva	:	Rs. 110/-
Fee for Project Report	:	Rs. 225/-

**II Subsequent Appearance**

Fee for each Theory Paper	:	Rs. 90/-
Fee for each Mark List	:	Rs. 75/-
Fee for each Practical	:	Rs. 75/-
Fee for Viva	:	Rs. 110/-
Fee for Project Report	:	Rs. 225/-
Fee for Registration	:	Rs. 40/-

**III Centralized Valuation Camp Fee (wherever applicable) : Rs. 200/-**

**IV Registration Fee for Subsequent appearance after completion of course : Rs. 75/-**

The tabulation section has noted that the First and the Second semester examination of the course were conducted in July 2021 and September 2021 with the existing examination fee.

The tabulation section has proposed the following structure for revision of examination fee for MPE Degree course (Semester Pattern).

<b>I</b>	<b><u>First Appearance</u></b>		
	Fee for each Theory Paper	:	Rs. 150/-
	Fee for Mark List	:	Rs.150/-
	Fee for Practical (Full)	:	Rs. 300/-
	Fee for Dissertation	:	Rs. 300/-
	Valuation Camp fee	:	Rs. 400/-
<b>II</b>	<b><u>Subsequent Appearance</u></b>		
	Fee for each Theory Paper	:	Rs. 200/-
	Fee for Mark List	:	Rs. 150/-
	Fee for Practical	:	Rs. 300/-
	Fee for Dissertation	:	Rs. 300/-
	Valuation Camp fee	:	Rs. 500/-
<b>III</b>	Registration Fee for Subsequent Appearance after completion of course	:	Rs. 100/-

***Recommendations :*** *The Committee considered the matter and recommended to refer the matter to the Standing Committee of the Syndicate on Finance.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.02.2022, be approved.

**Item No.37.72.02:-** ***Granting permission to the examination centres to destroy answer scripts which are damaged and unable to account in the presence of verification team constituted for the verification of stock of unused answerscripts-consideration of***

***(CE III)***

The meeting of the Syndicate held on 23.07.2021 vide item No.30.57.07 resolved to approve the recommendation of the Standing Committee of the Syndicate on Examinations held on 19.07.2021 that the verification of stock of unused answerscripts in the affiliated colleges/ Centres/ Departments should be completed within three months and report of the same be placed before the Standing Committee of the Syndicate on Examinations. Also resolved to entrust the Controller of Examinations to intimate the Principals of all Colleges to prepare and keep the stock of unused answerscripts for verification.

Accordingly a team was constituted vide U.O No. Ad.AI.3/1737/2021 dated 01.12.2021. The first visit was made at All Saint's College, Thiruvananthapuram, Kumbalathu Sankupillai Memorial Devasom Board College, Sasthamcotta, St. Cyril's College, Adoor & Bishop Moore College, Alappuzha.

The team which visited the Bishop Moore College, Alappuzha reported that so many unused answerscripts which cannot be used in future which are ruined by termite and which are unable to account are lodged in a room. The Controller of Examinations in the review meeting held on 22.12.2021 suggested for placing the matter in the Standing Committee of the Syndicate on Examination for granting permission for destroying such answerscript in the presence of the verification team in similar cases.

Meanwhile the Chief Superintendent Bishop Moore College, Alappuzha forwarded an email dated 30.12.2021 stating that so many unused answerscripts which cannot be used in future which are ruined by termite and which are unable to account are lodged in college. The Chief Superintendent requested to direct the college on what action should be initiated on these answerscript.

Hence the proposal of destroying answerscripts which cannot be used in future which are ruined by termite and which are unable to account in the presence of verification team constituted for the verification of stock of unused answerscripts and on course of action which should be initiated by Bishop Moore College, Alappuzha on unused and damaged answerscripts which are lodged in college are placed before the Standing Committee of the Syndicate on Examination.

***Recommendations :*** *The Committee considered the above matter and recommended to refer the matter to the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** to depute an officer not below the rank of Assistant Registrar to inspect the College and verify the unused answerscript which cannot be used in future and which are unable to account and prepare a detailed report. Based on the report instruct the College to dispose the same.

**Item No.37.72.03:-** *Non remittance of the imposed fine of Rs. 1,21,041/- (Rupees One Lakh Twenty One Thousand Forty One Only) by the then Chief Superintendent of the Govt. Sanskrit College, Thiruvananthapuram in connection with the wrong opening of question paper cover – reg:*

**(M&C I)**

The Examinations scheduled on 21.10.2015 were postponed due to Govt. declared holiday and accordingly a press release was issued on 19.10.2015 in leading dailies and in the web site informing the same. Unaware of the postponement of University examinations, the Final Year B.Com Degree Examination paper IX optional paper 1 (Taxation Law & Accounts - 1 and Co operation – 1) was conducted on 21.10.2015 at Govt. Sanskrit College, Thiruvananthapuram. But in other centres the same examination was conducted as per the rescheduled date on 09.11.2015. A letter has been received from the Principal, Govt. Sanskrit College on 09.11.2015 informing the above matter.

As per the orders of the Vice Chancellor, the examination conducted on 21.10.2015 and 09.11.2015 were cancelled and re examination was conducted with fresh set of question papers. Also, a fine of Rs.40,000/- (Rupees Forty Thousand Only) was imposed on the Principal/Chief Superintendent of the Govt. Sanskrit College, Thiruvananthapuram to meet the additional expenses incurred for conducting re examination.

However, several reminders were sent to the Principal and Chief Superintendent to remit the imposed fine but met with no response. Hence the matter was reported to the Director, Directorate of Collegiate Education for recovering the amount from the pay and allowance of the Chief Superintendent. Further as per the orders of the Vice Chancellor, the matter was reported to the Secretary, Higher Education Department.

A reply was received from the Additional Director, Collegiate Education, stating that the Principal, Govt. Sanskrit College had been directed to levy the imposed fine from the person responsible for wrong conduct of examination. Also forwarded a report submitted by the Principal and the explanation submitted by Shri. Shihab N A, Chief Superintendent regarding the matter.

The Chief Superintendent had reiterated on his previous statements that no intimation regarding postponement of examination was received from the University. 14 candidates had registered for the said examination out of which 12 candidates appeared for the examination as per schedule. The matter regarding postponement of examination was realised only when the other two candidates came to write the examination on the rescheduled date. The matter was brought to the notice of the University officials on the same day itself. Re examination was conducted as per the directions from the University. Further stated that a fine of Rs. 40,000/- ( Rupees Forty Thousand Only) was imposed on him for no fault of his and hence has requested that he may be permitted to appear before the authorities concerned to substantiate his statements.

Accordingly a hearing was conducted at Pro-Vice Chancellor's Chamber on 29.05.2017 in the presence of the Controller of Examinations. The then Principal Dr.B.Prasannakumari was absent for hearing. The Pro-Vice Chancellor heard Dr. N.A Shihab, Chief Superintendent, Govt. Sanskrit College, Thiruvananthapuram. Dr. N.A Shihab reiterated his earlier stand that no intimation regarding postponement of examination was given to the College and that University press release was not published in the daily "Malayala Manorama". Unaware of the postponement of examination, he himself and the Principal had opened the question papers on that particular day. Hence requested that he may be exempted from remitting the fine.

After hearing the concerned, the Committee came to the conclusion that negligence occurred from the side of Principal and Chief Superintendent for the wrong opening of question paper since the Chief Superintendent opened the question paper along with the Principal. Hence the responsibility for wrong opening of question paper be fixed on both Chief Superintendent and the then Principal and recommended that the matter shall be placed before the Syndicate.

The Syndicate at its meeting held on 11.08.2017 vide item no. 29.17 resolved to refer the matter to the Standing Committee of the Syndicate on Examinations and Students Discipline. The Standing Committee of the Syndicate on Examinations and Students Discipline at its meeting held on 22.09.2017 considered the matter and recommended that the responsibility for wrong opening of question paper be fixed on the Chief Superintendent. The Syndicate at its meeting held on 10.10.2017 resolved to approve the same and further recommended to initiate the procedure to levy the imposed fine from the Chief Superintendent within 30 days. Accordingly letters dated 01.11.2017 and 06.01.2018 were sent to the Chief Superintendent, Govt. Sanskrit College but met with no response.

The non compliance of the Chief Superintendent to remit the fine was placed before the Syndicate and the Syndicate at its meeting held on 10.05.2018 vide item no. 35.17 resolved to impose fine as per rules. Thus the actual expense incurred for conducting re examination in 28 centres for the two elective papers of Final year B.Com Degree Examination as furnished by the sections concerned was calculated as Rs.1,21,041/- (Rupees One Lakh Twenty One Thousand Forty One only). Accordingly letter dated 31.01.2019 was sent to the Chief Superintendent. The Principal vide letter dated 02.03.2019 informed the University that Dr. N.A Shihab was transferred to the Govt. Sanskrit College, Thripunnithura and the letter dated 31.01.2019 was redirected to Govt. Sanskrit College, Thripunnithura. One more reminder to the home address of the Chief Superintendent was forwarded on 03.08.2021 which was also met with no reply.

As per the orders of the Vice Chancellor, the matter of non-compliance of Dr. Shihab N A, the then Chief Superintendent, to remit the imposed fine was placed before the Standing Committee of the Syndicate on Examinations. The Syndicate at its Meeting held on 28.10.2021 resolved to approve the recommendations of the Standing Committee of the Syndicate on Examinations, to send one more reminder letter to the Chief Superintendent for remitting the imposed fine, failing which University will be constrained to resort to recovery measures to realize the fine amount from the incumbent.

Accordingly, one more reminder letter was sent to the Chief Superintendent. In his reply letter, the Chief Superintendent has remarked that 12 students out of 14 attended the examination conducted on 21.10.2015 and only two students on 09.11.2015 and inspite of his having explained all this matter to the then Controller of Examinations, the Personal hearing was not conducted properly and therefore the imposition of this huge amount cannot be justified. He has requested to condone the mistakes and to kindly exempt him from the allegations. Moreover, if he is compelled to remit the fine amount, he will be constrained to approach the appropriate authorities and those who are responsible shall be liable for all the consequences.

It may be noted that the Joint Director, Kerala University Audit vide letter no. K.S.A/K.R.U 4/464/2020 directed to levy the imposed fine of Rs. 40,000/- from the Chief Superintendent and inform the matter of fine remittance to the Kerala State Audit Department. Unless a proper administrative decision in this matter is arrived at, this can lead to audit remarks.

***Recommendations :*** *The Committee considered the above matter and recommended to refer the item to the Syndicate after obtaining legal opinion from the Standing Counsel.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.02.2022, be approved.

**Item No.37.72.04:-** ***Granting mercy chance to MA Economics - 2009 admissions-reg.***

**(Ac.AII)**

Sri. Saroop.T.A, a candidate of MA Economics (2009 admission) of University College, Thiruvananthapuram has requested to grant mercy chance examination. The meeting of the Syndicate held on 28/10/2021, while considering the recommendations of the Standing Committee of the Syndicate on Examinations, on the feasibility report submitted by the Controller of Examinations on the requests of the candidates belonging to various admission periods, including that of 2009 admissions, for granting permission to conduct mercy chance examinations, **'resolved to grant one last mercy chance to the candidates of 2010 admission onwards for examinations for which the permissible chances now stands expired, excluding CBCSS (2010 scheme) under the Direct Grading System, for which a mercy chance has already been granted, by issuing notification with press release being issued twice in a space of 10 days.'**

Sanction was accorded by the Vice Chancellor to implement the resolution of the Syndicate and U.O No.Ac.A.II.1/Mercy Chance/2021 dated 16.12.2021 was issued in this regard.

***Recommendations :*** *The Committee considered the matter and recommended not to agree to the request in line with the already existing Syndicate resolution.*

***Resolution of the Syndicate***

**RESOLVED** to grant Mercy Chance to the candidate Sri. Saroop.T.A, MA Economics (2009 admission) subject to reporting to the Academic Council.

**Item No.37.72.05:-** *S1 M.Sc. Chemistry – Mercy chance Examination – 2006 admission – 2003 scheme – reg.*

**(Ac.AII)**

Ms. Febiya Retnam, a former student of Christian College, Kattakada, with candidate code 06103005 (2006 admission 2003 scheme), has resubmitted the request for granting mercychance examination for 1<sup>st</sup> semester M.Sc. Chemistry (2006 admission 2003 scheme).

The candidate has passed S2 (June 2007), S3(March 2018) & S4(July 2013) examinations.

The candidate has resorted to malpractice at the S1 M.Sc. Chemistry examination (mercy chance), July 2018 and as reported the matter was considered by the Standing Committee of the Syndicate on Students' Discipline and a hearing of the candidate done.

A memo has been served to the candidate intimating the decision of Standing Committee of the Syndicate on Students Discipline at its meeting held on 24<sup>th</sup> September, 2018, approved by the Syndicate. As per the decision all papers of first semester in which the candidate resorted to malpractice stands cancelled and the candidate is permitted to write the examination in the next available chance.

It may be noted that various requests for granting mercy chance examination for M.A./M.Sc. Degree Programme under Semester/ Annual scheme, was considered by the Syndicate at its meeting held on 28<sup>th</sup> October, 2021 and resolved to grant one last mercy chance to the candidates of 2010 admission onwards for examinations for which the permissible chances now stands expired, excluding CBCSS (2010 scheme) under the Direct Grading System for which a mercy chance has already been granted, by issuing notification with press release being issued twice in a space of 10 days.

The EG XI A section has now forwarded the submission from the candidate to re-consider her application for mercy chance examination. The SDC section reports that the candidate was caught for malpractice at the mercy chance examination conducted for M Sc Chemistry (2006 admission, 2003 scheme) and after hearing her, the Syndicate resolved "to permit her to take the next available chance for any exam". As she was caught for malpractice at the mercy chance examination, no more "available chance" is left other than granting one more mercy chance.

***Recommendations :*** *The Committee considered the matter and recommended not to agree to the request in line with the already existing Syndicate resolution.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.02.2022, be approved.

**Item No.37.72.06:-** *First Semester B.Sc Botany and Biotechnology Degree Examination, August 2021- Wrong Syllabus taught for Additional Language – reg:-*

**(ES.VIII)**

The Principal, KVM College of Arts and Science, Cherthala, Alappuzha has forwarded an email dated 31/10/2021 informing the mistake occurred in teaching additional Language in Malayalam for the First Semester B.Sc Botany and Biotechnology Degree Examination, August 2021(2020 admission candidates). The Principal states that by mistake the students were taught wrong syllabus for Additional Language as 'Malayala Kavitha' instead of 'Malayalam – Gadyasahithyam'. On the day of examination the Principal obtained 'Malayalakavitha' question paper and the candidates wrote the examination accordingly, though the University officials have despatched the correct Question Papers. The additional language opted for B. Sc. Botany and Biotechnology career related 2 (a) course was 'Malayalam – Gadyasahithyam 'and not 'Malayalakavitha'. The Principal has requested to evaluate the answer scripts of the students with the Question paper of 'Malayalakavitha'.

As per the orders of Controller of Examinations the remarks were sought from the Chairman, Board of Studies, U.G Malayalam (Pass). The Chairman remarked that the action on the part of the college in teaching and conducting Examination in 'Malayalakavitha' instead of 'Gadyasahithyam' is against the objectives of the programme, as both the papers aim at different outcomes and objectives. As per the orders of the Controller of Examinations, the Principal, KVM College of Arts and Science was informed (vide letter dated 24/12/2021) that the said Examination written by the candidates based on the wrong syllabus of Malayalakavitha instead of Gadyasahithyam cannot be accepted and stands invalid and also directed to prepare the students to appear for the paper 'Malayalam – Gadyasahithyam' as per the prescribed Syllabus along with the Special Examinations (Covid), if conducted OR as improvement examination along with the succeeding examination of first semester students.

In reply to the letter, the principal has forwarded an e-mail dated 03/01/2022 requesting to conduct a re-examination to the 9 students who have wrongly appeared for the subject 'Malayalakavitha' instead of 'Gadyasahithyam'. The Principal has also assured to bear all the expenses incurred for conducting the re-examination for the 9 students of KVM College of Arts and Science, Cherthala for the paper ML 1111.3 Gadyasahithyam (2020 admission).

As per the orders of Hon'ble Vice Chancellor the request for conduct of re-examination to the 9 candidates of First Semester B.Sc Botany and Biotechnology at KVM College of Arts and Science, Cherthala for the paper 'Malayalam – Gadyasahithyam' bearing all the expenses incurred for conducting the re-examination by the Principal, KVM College of Arts and Science is placed before the Standing Committee of the Syndicate on Examinations for the consideration and recommendation.

***Recommendations :*** *The Committee considered the above matter and recommended to permit the candidates to write re-examination for the paper 'Gadyasahithyam', keeping in view the larger interest of students concerned. The Committee further recommended to entrust the Controller of Examinations to assess the quantum of actual expense for the conduct of re-examination and to levy the same from the Principal, KVM College of Arts and Science, Cherthala.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.02.2022, be approved.

**FURTHER RESOLVED** to hear the Principal and the teachers of KVM College of Arts and Science, Cherthala by the Standing Committee of the Syndicate on Examinations.

**Item No.37.72.07:-** *Classification of B.Tech Results in respect of Sri.Jeshin.P.Animon and Sri.Sibin.M.Samuel overlooking the cancelled Sixth Semester in May 2018 on malpractice –reg:*

**( EE II M)**

Sri.Jeshin P Animon (411/13411010) and Sri. Sibin M Samuel (411/13411031), were students of B. Tech Degree Course (2013 admission) under Electrical and Electronics Engineering branch at Baselios Mathews II College of Engineering, Sasthamcotta.

The B. Tech Degree Certificate bearing serial no. 0672182 has already been prepared and issued to the candidate Sri. Jeshin P Animon. After issuing this Degree Certificate, while verifying another case in Malpractice Register, it was noticed that the above mentioned candidates were involved in malpractice case in the Sixth Semester B. Tech Degree Examination held on May 2018. A Personal hearing/ Committee conducted by SDC on 04/07/2018 decided that "All the papers of Sixth Semester in which the candidates resorted to malpractice stands cancelled". An intimation regarding the same were sent to the candidates on 06/08/2018.

The decision of SDC regarding the malpractice case was received in the section in July 2018 and the section was responsible to cancel the Sixth Semester B. Tech Degree Examination held in May 2018 in respect of the above mentioned candidates with immediate effect. But it is seen that, in SAGE software, all the papers of particular semester in which the candidates committed malpractice were not cancelled and the mark details of the respective semester are retained as such in the SAGE Student History. Hence the software shows that the Candidates have cleared all the papers in Fourth semester October 2020 and in Student History, the CGPA and Classification are available in respect of both candidates. The Consolidated Mark List and Provisional Certificate are obtained from SAGE Software.

Accordingly, the candidates were issued Consolidated Mark list and Provisional Certificate on 07/09/2021. The Degree Certificate in respect of Sri.Jeshin.P. Animon was despatched on 04/01/2022. The application for Degree Certificate in respect of Sri.Sibin.M. Samuel received in the section and it was kept in abeyance as the candidate was included in Defaulters list which has to be cleared. It is informed to Sri.Sibin Samuel and he has cleared the default payment dues on 06/01/2022 and the orders of Controller of Examinations to exclude him from the defaulters list was obtained on 18/01/2022.

Incidentally it may be noted that among the six papers in the semester concerned, the candidates have subsequently appeared for and cleared five papers except one (Sri.Jeshin. P. Animon-13.602 Induction Machines and Special Machines; Sri. Sibin.M. Samuel-13.601 Advanced Control Theory) which they had passed in S6 May 2018, but actually they had to clear papers mentioned above to complete the B. Tech Degree Course.

The successful status in the result of Sri.Jeshin P Animon (411/13411010) and Sri. Sibin M Samuel (411/13411031) shown in the software is merely because of considering the marks of one particular examination (S6 May 2018) which were to be cancelled.

As soon as the matter was noticed by the section, Sri.Jeshin. P. Animon was informed to surrender the Consolidated Mark List, Provisional Certificate, Degree Certificate etc and he has surrendered the same.

In the meantime, Sri.Jeshin.P. Animon has submitted a representation to the Pro Vice Chancellor requesting to regularize his result as he has already applied for higher studies in Germany on the strength of the Certificate issued by the University.

***Recommendations :*** *The Committee considered the above matter and recommended to refer the matter to the Syndicate.*

***Resolution of the Syndicate***

**RESOLVED** to waive the recommendation of Standing Committee of the Syndicate on Students Discipline (SDC) regarding the Malpractice case and regularise the result of Sri.Jeshin P. Animon and Sri. Sibin.M. Samuel, since the candidates has cleared all the papers of S6 B.Tech Degree Course.

**FURTHER RESOLVED** to entrust the Controller of Examinations to seek explanation from the concerned officials and place the same before the next Standing Committee of the Syndicate on Examinations.

**ALSO RESOLVED** to entrust the Pro-Vice-Chancellor for a detailed enquiry regarding the matter.

***Item No.37.72.08:- Fourth Semester B.Com (CBCSS) Special Examination – request for permission to appear for the exam – reg:***

***(CBCS B.Com II)***

The Principal, Iqbal College Peringammala, vide his letter No. ICA1/346/2021 dated 17.09.2021 has forwarded the request of Sri.V. Amal Dev, B.Com Fifth Semester student with candidate code 159 19 113053 seeking permission to appear for the upcoming Fourth Semester B.Com (CBCSS) Special Examination.

In the representation it has been stated that the candidate had suffered a leg injury owing to an accident and was advised rest for some days and hence he couldn't attend three papers of Fourth Semester examination, May 2021. The candidate has submitted medical certificate to substantiate his claim. In this connection, it may be noted that University has already taken a decision to conduct S4 Special examination for Covid affected candidates and last date for submitting application for the same was on 19.01.2022. Further permission had already been granted to a candidate Smt. Sandra, Women's College, Thiruvananthapuram who could not attend the examination as she had to participate in National Archery competition during the time of the S4 regular examination.

***Recommendations :*** *The Committee considered the above matter and recommended to agree to the request .*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.02.2022, be approved.

**Item No.37.72.09:- Special Examination for Covid affected candidates-Requests received from three candidates of MBA to conduct Special exam for exam conducted prior to June 21- consideration of- reg:**

**(EE II C)**

The Syndicate at its meeting held on 28/10/2021 vide item no: 33.50 has resolved to conduct Special Examination for Covid-19 affected candidates for all regular examinations conducted since 1<sup>st</sup> June, 2021. Accordingly, applications were invited from candidates affected with Covid, with ample supporting documents to register for the examinations conducted since 1<sup>st</sup> June, 2021. Eligible applications are under process.

Among the applications received, three candidates of MBA have submitted requests, duly recommended by the Principal's of respective colleges along with quarantine certificate provided by medical practitioners to apply for the special examination exclusively notified for Covid affected candidates. Ms. Nandana Sundaresh (59519810060) has requested to apply for the First Semester MBA Degree Examination December, 2020 while Mr. Shyam Sasikumar (59514810103) has requested to apply for the First Semester MBA Degree Examination December, 2020 [Mercy chance] and Mr. Sivaprasad M (6019453047) has requested consent to apply for the Third Semester MBA Degree Examination, January, 2021.

It is to be noted that none of the aforementioned candidates are eligible to apply for the special examination as resolved by the Syndicate. The resolution stands applicable for only those examinations conducted since 1<sup>st</sup> June, 2021 but the candidates have requested for those examinations conducted in the month of December 2020 and January 2021 ie those examinations conducted before 1<sup>st</sup> June, 2021. Further on scrupulous verification, those three candidates were not affected by Covid-19 but were suspected of having close contact with Covid patients.

As per the orders of the hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Examinations as to whether to conduct special exams for S1 December, 2020; S1 December, 2020 ( Mercy Chance ) and S3 January, 2021 and to allow the candidates to apply for the respective examinations be considered or not.

**Recommendations : The Committee considered the above matter and recommended to conduct special examination for the First semester MBA Degree Examination December 2020 & Third semester MBA Degree Examination January 2021. The Committee further recommended that the First semester MBA Degree Examination, December 2020 being a mercy chance examination under 2014 Scheme be conducted after levying the prescribed fee.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.02.2022, be approved.

**Item No.37.72.10:- Request for Fifth Semester December 2021 Special Examination –Nehinsha L.S –B Sc Chemistry- Sree Narayana College for Women, Kollam and Jibi Mathew– B Sc Botany-St Stephens College, Pathanapuram-reg:**

**(CBCS BSc I)**

The following candidates have requested permission to appear for Fifth Semester December 2021 Special Examination for the reasons cited below.

Name & Candidate Code	College	Examinations not appeared by the candidate	Reason
Smt Nehinsha L.S (23519129042)	Sree Narayana College for Women, Kollam	<b>Theory and practical examinations conducted from 08/12/2021</b>	participation in Special National Integration Camp (SNIC) held at Delhi from December 2021 to January 2022
Smt Jibi Mathew (24518140023)	St Stephens College, Pathanapuram	Botany Paper BO 1541 (Angiosperm Morphology, systematic Botany, Ethno Botany and Pharmacology) conducted on 08/12/2021	Mentally Challenged Candidate with 40 % disability .Candidate had under gone a surgery on 06.12.2021. The Medical Officer recommended one week rest from 06.12.2021 .



As per the resolution of the Syndicate, Special Examinations are permitted to candidates who had participated in the Arts/Sports events with budgetary support of the University and also at the State/ National and International level. Exemptions were made on the representation of candidates who missed their Fifth Semester December 2019 Examinations due to their participation in National Camp of NCC at Delhi.

Recently, five candidates who were unable to attend the Fifth Semester December 2021 Examination due to their participation in the NCC Trekking camp scheduled from 13/12/2021 to 22/12/2021 had been permitted to attend Special Examinations if sanctioned for Fifth Semester in the wake of Covid-19 as recommended by the Exam Monitoring Committee held on 08.12.2021 and approved by the Hon'ble Vice Chancellor subject to reporting to the Syndicate.

Subsequently, the Syndicate at its meeting held on 20.01.2022, resolved that Special Examinations of Fifth Semester BA/B.Sc/B.Com CBCSS/CR Degree Examinations, December 2021 in the wake of Covid-19 be granted and these candidates also be allowed to write the Special Examinations along with them subject to confirmation of their participation in the NCC Trekking Camp.

The two candidates (Smt.Nehinsha L.S and Smt Jibi Mathew ) have submitted sufficient documents proving their reason for absence during examination of Fifth Semester, December, 2021 and have requested permission to appear in the Fifth Semester (Special) examination.

**Recommendations :** *The Committee considered the above matter and recommended to agree to the request .*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.02.2022, be approved.

**Item No.37.72.11:-** *ചാത്തന്നൂർ എസ് എൻ കോളേജ് അധ്യാപിക ശ്രീമതി നിഷ ഘോഷിൻ നൽകിയിരിക്കുന്ന പരാതി- റെസപോണ്ട്:-*

*(M&C II)*

25/01/2022- ലെ പരീക്ഷ മോണിറ്ററിങ് കമ്മിറ്റിയുടെ യോഗത്തിൽ ചാത്തന്നൂർ എസ് എൻ കോളേജ് അധ്യാപിക ശ്രീമതി. നിഷ ഘോഷിൻ നൽകിയിരുന്ന പരാതി റെസപോണ്ട് വിഷയം പരിഗണിക്കുന്നതിനായി വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം കുറിപ്പ് നൽകിയിരുന്നു. പ്രസ്തുത കുറിപ്പ് താഴെ റൂപ്പിട്ടിരിക്കുന്ന പ്രകാരമായിരുന്നു.

നൂവരി 2021-ലെ മൂന്നാം ഫെസ്റ്റൽ റിബിന്റി എസ് എസ്/റി ആർ പരീക്ഷയുമായി ബന്ധപ്പെട്ട് കൊല്ലം കെയർ റിറ്റി ഇ ക്യാമ്പിൽ(ക്യാമ്പ്-6) മൂല്യനിർണ്ണയത്തിനായി ഹാജരായ ശ്രീമതി.നിഷ ഘോഷിൻ എന്ന അധ്യാപികയോട് ക്യാമ്പ് എ ഒ ശ്രീമതി. റയലക്ഷ്മി.ബി മോശമായി പെരുമാറിയതായി അറിയിച്ചതിന്റെ അടിസ്ഥാനത്തിൽ ടി വിഷയത്തിന്മേൽ ക്യാമ്പ് എ ഒ യുടെ വിശദീകരണം ആരാഞ്ഞിരുന്നു. ക്യാമ്പ് എ ഒ ശ്രീമതി. റയലക്ഷ്മി.ബി നൽകിയിരിക്കുന്ന വിശദീകരണപ്രകാരം29/09/2021-ലെ M&CII/2/2647/2021 ഉത്തരവിൻ പ്രകാരം കൊല്ലം ബി എഡ് ഫെസ്റ്റിൽ മൂന്നാം ഫെസ്റ്റൽ റിബിന്റി എസ് എസ് ഇംഗ്ലീഷ് , കോമേഴ്സ്, ബി ബി എ മൂല്യ നിർണ്ണയ ക്യാമ്പിന്റെ അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസ് ആയി ടിയാളെ നിയമിച്ചിരുന്നതായും 30/09/2021 മുതൽ 05/10/2021 വരെയായിരുന്നു അപീക്ഷണൽ അധ്യാപകർമൂല്യ നിർണ്ണയ ക്യാമ്പിൽ ഹാജരായതിരുന്നതായും അറിയിച്ചിട്ടുണ്ട്. എന്നാൽ ചാത്തന്നൂർ എസ് എൻ കോളേജിലെ ഇംഗ്ലീഷ് വിഭാഗം അധ്യാപികയായ ശ്രീമതി. നിഷ ഘോഷിൻ 07/10/2021 വരെ ക്യാമ്പിൽ ഹാജരായതോ അപകൃത്യം അറിയിക്കുകയോ ചെയ്തിരുന്നില്ല. 05/10/2021 വരെ ക്യാമ്പിൽ ഹാജരായതിരുന്ന അധ്യാപകരുടെ പട്ടിക റെവകലാശാലയിൽ നൽകിയതിനെ തുടർന്ന് പരീക്ഷ കൺട്രോളറുടെ നിർദ്ദേശം അനുസരിച്ച് 07/10/2021 ഉച്ചതിരിഞ്ഞു ടി അധ്യാപികയോട്08/10/2021 ന് വൈകുന്നേരം 4:30 നുൻപ് ക്യാമ്പിൽ എത്തി ഉത്തരക്കടലാസുകൾ കൈപ്പറ്റേണ്ടതാണെന്ന് അറിയിപ്പ് നൽകിയിരുന്നു.

മൂല്യ നിർണ്ണയ ക്യാമ്പ് പ്രവർത്തിച്ചിരുന്ന രണ്ടാം ശനിയാഴ്ചയായ 09/10/2021-ന് വൈകിട്ട് 6:30-ന് ടി അദ്ധ്യാപിക ക്യാമ്പ് എ ഒ ശ്രീമതി. ഡയറക്ടർ. ബി.യെ വിളിച്ച് പേപ്പർ എടുക്കാൻ വരട്ടെ എന്ന് ചോദിച്ചപ്പോൾ ഡയറക്ടർ മയം വൈകിയതിനാൽ ക്യാമ്പ് അടച്ചു എന്ന് മറുപടി നൽകിയതിനെ തുടർന്ന് 11/10/2021 തിങ്കളാഴ്ച പേപ്പർ കൈപ്പറ്റാമെന്ന് ഡയറക്ടർ അറിയിച്ചിരുന്നു. 11/10/2021 തിങ്കളാഴ്ച രാവിലെ ടി അദ്ധ്യാപിക തനിക്ക് പനിയുണ്ടെന്നും തന്റെ ഭർത്താവ് വന്നാൽ പേപ്പർ കൊടുക്കുമോ എന്നും ആരാഞ്ഞിരുന്നു. കോവിഡ് പ്രതിരോധം നിലനിൽക്കുന്നതിനാൽ ഡയറക്ടർ അറിയിക്കുകയും ടിയാളുടെ ഭർത്താവ് ഉച്ചയോടെ എത്തുകയും ഉത്തരക്കടലാസുകൾ ഫാൾസ് നമ്പർ ക്രമം പരിശോധിച്ച് ബോധ്യപ്പെട്ട് കൈപ്പറ്റുകയും 20/10/2021 നാണ് മൂല്യനിർണ്ണയം കഴിഞ്ഞ ഉത്തരക്കടലാസുകൾ ക്യാമ്പിൽ തിരിച്ച് എത്തിക്കേണ്ട അവധി നിയമിതമാണെന്ന് അറിയിക്കുകയും ചെയ്തിരുന്നു. 10/11/2021-ന് മൂന്ന് മണിക്ക് ശേഷം പ്രസിദ്ധീകരിക്കണമെന്ന ഡയറക്ടർക്കുവേണ്ടി നിർദ്ദേശം നിലനിൽക്കെ ഉത്തരക്കടലാസുകൾ ചീഫ് എക്സിക്യൂട്ടീവ് ഓഫീസർക്ക് കൈമാറേണ്ട തീയതി 21/10/2021-ന് ആണെന്ന് നിശ്ചയിച്ചിരുന്നെങ്കിലും മൂല്യനിർണ്ണയം നടത്തിയ ഉത്തരക്കടലാസുകൾ 25/10/2021-വരെയും ക്യാമ്പിൽ തിരികെ എത്തിക്കാത്തതിനാൽ പ്രസ്തുത വിവരം ഡയറക്ടർക്കുവേണ്ടി പരിശോധനകൾ കൺട്രോളറുടെ നിർദ്ദേശപ്രകാരം ഇ മെയിൽ അയച്ചിരുന്നെങ്കിലും ടി അദ്ധ്യാപികയിൽ നിന്നും മറുപടി ലഭിച്ചിരുന്നില്ല.

95%ഉത്തരക്കടലാസുകളും ചീഫ് വാല്യൂവേഷൻ പൂർത്തിയാക്കി 30/10/2021-ന് ക്യാമ്പിൽ തിരികെ ലഭിച്ചിരുന്നതിനാൽ 30/10/2021-ന് പേപ്പർ കൊണ്ടു വരുന്നതിനെ ഡയറക്ടർ ശ്രീമതി. നിഷ ഡയറക്ടർ ഫോൺ മുഖേന ചോദിച്ചപ്പോൾ മൂല്യനിർണ്ണയം പൂർത്തിയായതിനാൽ ഡയറക്ടർക്കുവേണ്ടി ചോദിച്ചിട്ട് വിവരം അറിയിക്കാമെന്ന് മറുപടി നൽകുകയും ഉത്തരക്കടലാസുകൾ തിരികെ വാങ്ങാൻ ഡയറക്ടർക്കുവേണ്ടി നിർദ്ദേശിച്ചതിനാൽ ടി വിവരം ടിയാളെ അറിയിക്കുകയുണ്ടായി. അതിൻപ്രകാരം ടി അദ്ധ്യാപികയുടെ ഭർത്താവ് ക്യാമ്പിൽ എത്തുകയും ഉത്തരക്കടലാസുകൾ എണ്ണിത്തീട്ടുണ്ടെന്ന് ഡയറക്ടർ തീയതിയും രവീന്ദ്രൻ്റെ രേഖപ്പെടുത്തുന്നതിനെ ഡയറക്ടർ അസ്സീസ്റ്റന്റ് നിർദ്ദേശം നൽകിയതിൽ പ്രകോപിതനാവുകയും പലതും ആക്രോശിച്ചുകൊണ്ടും കൃത്യ നിർവഹണത്തെ തടസ്സപ്പെടുത്തുന്ന തരത്തിൽ പെരുമാറുകയുമുണ്ടായി."നിഷ ടീച്ചർ ക്യാമ്പിൽ ഹാജരായിട്ടില്ല എന്നും ക്യാമ്പിൽ വന്ന് എന്നെ ചോദ്യം ചെയ്യാൻ നിങ്ങൾ ഇവിടെ വരേണ്ട ഒരദ്ധ്യാപകനല്ല"എന്നും മറുപടി നൽകേണ്ടി വരുകയും ചെയ്തപ്പോൾ ടിയാൾ വീണ്ടും ബഹളം ഉണ്ടാക്കുകയും ഇതിനെ തുടർന്ന് ശ്രീമതി. നിഷ ഡയറക്ടർ പുറത്ത് പാർക്ക് ചെയ്ത കാറിൽ നിന്നും ഇറങ്ങി മൂല്യനിർണ്ണയ ക്യാമ്പിൽ പ്രവേശിക്കുകയും ചെയ്തു. ഡയറക്ടർക്കുവേണ്ടി യുടെ ഉത്തരവ് ലഭിച്ചിട്ടും മൂല്യനിർണ്ണയ ക്യാമ്പിൽ ഹാജരാകാത്തതിനെ ഡയറക്ടർക്കുവേണ്ടി മയംബന്ധിതമായി മൂല്യനിർണ്ണയം ചെയ്യാത്തതിനെ ഡയറക്ടർക്കുവേണ്ടി ചൂണ്ടിക്കാണിക്കുക മാത്രമാണ് എ ഒ എന്ന നിലയിൽ ചെയ്തതെന്നും അറിയിച്ചത്. ഉടനേതന്നെ ടി അദ്ധ്യാപിക പുറത്തേക്കു പോവുകയും ഉത്തരക്കടലാസുകൾ ടി അദ്ധ്യാപികയുടെ ഭർത്താവിൽ നിന്നും കൈപ്പറ്റുകയുമുണ്ടായി.

നിർദ്ദേശിച്ച ഡയറക്ടർ ഉത്തരക്കടലാസുകൾ കൈപ്പറ്റാതെയും ഭർത്താവ് മുഖേന പിന്നീട് പേപ്പർ കൈപ്പറ്റുകയും ചെയ്ത ടി അദ്ധ്യാപിക ഡയറക്ടർക്കുവേണ്ടി പൂർത്തിയാക്കേണ്ട മൂല്യനിർണ്ണയം നടത്തിയിട്ടില്ല എന്നും മൂല്യനിർണ്ണയ ക്യാമ്പിലെ കൃത്യനിർവഹണത്തിന്റെ ഭാഗമായുള്ള നടപടി ക്രമങ്ങൾ മാത്രമേ തന്റെ ഭാഗത്തു നിന്നും ഉണ്ടായിട്ടുള്ളൂ എന്നും ടി അദ്ധ്യാപികയുടെ ഭർത്താവിന്റെ ഭാഗത്തുനിന്നും സ്ത്രീത്വത്തെ അപമാനിക്കുന്ന രീതിയിൽ മറ്റുള്ളവർ കേൾക്കെ അശ്ലീല പരാമർശങ്ങളും ആക്രോശവും കേൾക്കേണ്ടിവരുകയും അപമാനിക്കപ്പെടുകയുമാണ് യഥാർത്ഥത്തിൽ നടന്നതെന്നും യാതൊരുവിധ മര്യാദകളും ഡയറക്ടർക്കുവേണ്ടി യുടെയും താൻ ലംഘിച്ചിട്ടില്ല എന്നും പ്രസ്തുത

വിശദീകരണത്തിൽ പരാമർശിച്ചിരിക്കുന്നു. കൂടാതെ ഇതു തന്റെ വിശദീകരണമായി കണക്കാക്കണമെന്നും വിധവയും അബലയുമായ തനിക്ക് അധികാരികളിൽ നിന്നും നീതിലഭ്യമാക്കണമെന്നും ക്യാംപ് എ ഒ ശ്രീമതി. ിയലക്ഷ്മി.ബി അഭ്യർത്ഥിച്ചിരിക്കുന്നു.

ടി വിഷയം പരീക്ഷ മോണിറ്ററിങ് കമ്മിറ്റി പരിഗണിക്കുകയും പ്രസ്തുത വിഷയം ിന്റിക്കേറ്റിന്റെ പരീക്ഷ സ്ഥിരം ിമിതിയുടെ നിർദ്ദേശങ്ങൾക്കായി ശുപാർശ ചെയ്തിരിക്കുന്നു.

***Recommendations:*** *The Committee considered the above matter and recommended that Smt. Jayalekshmi B, Administrative Officer and Smt. Nisha Somarajan, Asst. Prof. SN College, Chathannoor be heard by a Sub Committee comprising of Dr. K B Manoj, Convener, Standing Committee of the Syndicate on Examinations, Adv.B.Balachandran, Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings, Prof. K. Lalitha and Dr.M.Vijayan Pillai, Members Syndicate.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.02.2022, be approved.

***Item No.37.72.12:- Discrepancy in the maximum ESE marks of the language course for BFA (HI) Course (2013 Scheme) -reg.***

**(Ac.AIV)**

As per the Regulation for BFA (HI) Course, the maximum ESE marks has to be 60. But while preparing the mark sheets of the language course for the IV Semester BFA (HI) programme, the tabulation section noticed discrepancy in the total ESA marks printed in the mark sheet and the total marks in the question paper. The University conducted the exam for 75 marks while it has to be out of 60 as per Regulation.

EB Section (where question paper setting is carried out) clarified that they have set the question paper with ESE out of 75 based on the remarks of the then Chairman, Board of Studies in English that the Syllabi and model question paper of B.SC Computer Science (HI) , BFA (HI) and B.Com (HI) for 2013 scheme are one and the same.

In this regard the following points may be noted:

1. The Regulation, Scheme and Syllabus of BFA (HI) 2013 Scheme was approved by the Academic Council held on 22/05/2013, and U.O No.Ac.AIV/01/01757/BFA(HI)/2013 dated 25/06/2013 was issued . Hence amendment in the Regulation if any , can be done only by the Academic Council, with the recommendations of the Board of Studies in Applied Arts. Here the question papers for the IV Semester language paper was set based on the remarks of the Chairman, Board of Studies in English (Pass); without obtaining remarks of the Academic wing.
2. NISH is offering three courses for Hearing Impaired viz, B.Sc Computer Science (HI), B.Com (HI) and BFA (HI). The classes for language course for all the 3 streams are taken together since the syllabus is same. As per the Regulation of all the three courses, first two Semesters are preparatory and marks for which is not added for consolidation. **Even semester exams are being conducted by the University and odd Semesters by the Institute. Here NISH is conducting the exams for odd semester BFA (HI) language course with a maximum ESE of 60 following the Regulation. But University is conducting the even semester exams with ESE 75.**
3. Another anomaly noticed is that, the mark lists issued for the different even semester ( IV th and VI th) exams are with different ESE ( 60 and 75 respectively). This may cause problems for the students who get such mark lists.

As per the orders of the Vice chancellor, the matter regarding the anomaly in the maximum ESE for the B.FA(HI) course was placed before the Board of Studies in Applied Arts held on 20.09.2021. The additional meeting of the Board of Studies in Applied Arts, recommended that the Regulation of BFA (HI) 2013 Scheme shall be strictly followed. Also recommended that, **for the exams already conducted, marks shall be converted to 60.**

The details of examinations conducted for BFA (HI) (2013 Scheme) furnished by the tabulation section is as follows.

S4 – June 2016

S6 - June 2017

For 2014 admission candidates (2014 – 2019)

S8 – June 2018

S10 – July 2019

S4 – November 2020 (one and only examination conducted by the University for 2018 admission candidates (2018 -23))

Tabulation section further remarked that, the tabulation process of all the subjects except 401 Communicative English in respect of 2018 admission , IV Semester BFA(HI) candidates has been completed.

In this context it may also be noted that the fifth semester exams of 2018 admission which has to be conducted by the NISH and the Fourth Semester exams of 2019 admission are pending since the results of Fourth Semester 2018 admission has not yet been published.

As per the orders of the Vice Chancellor, the matter regarding the discrepancy noted in the maximum ESE marks of the language course for BFA (HI) Course (2013 Scheme) was placed before the Standing Committee of the Academic Council for consideration and the Committee referred the matter to the Standing Committee of the Syndicate on Examination.

***Recommendations :*** *The Committee considered the above matter and recommended to accept the remarks from the Chairman, Board of Studies subject to reporting to the Academic Council.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.02.2022, be approved.

**FURTHER RESOLVED** to entrust the Controller of Examinations to seek explanation from the concerned officials and place the same before the next Standing Committee of the Syndicate on Examinations.

***Item No.37.72.13:- Report submitted by the Controller of Examinations – Orientation Programme pertaining to the valuation for examiners having teaching experience less than five years - reg:-***

***(AR EB & M&C)***

The Examination Monitoring Committee at its meeting held on 10.02.2022 considered the matter of Orientation Programme pertaining to the valuation for examiners having teaching experience less than five years and resolved to entrust the Controller of Examinations to submit a report suggesting the modalities for the conduct of Orientation Programme before the Standing Committee of the Syndicate on Examinations. The Vice Chancellor has ordered to implement the above resolution subject to reporting to the Syndicate.

Accordingly, the report has been submitted by the Controller of Examinations regarding the modalities for the conduct of Orientation Programme pertaining to the valuation for examiners having teaching experience less than five years.

***Recommendations :*** *The Committee considered the above matter and recommended to agree to the report submitted by the Controller of Examinations in principle and to authorise the Director, College Development Council for arranging the Orientation Class and connected matters in consultation with the Controller of Examinations. The Committee further recommended to entrust the Controller of Examinations to assign the Resource persons for conducting the orientation classes at the selected colleges. The Committee also recommended to refer the finance related matter to the Standing Committee of the Syndicate on Finance.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.02.2022, be approved.

**Item No.37.72.14:-** *Third Semester BSc January 2021 Special examination - Request submitted by the candidate Emiya Anna George – candidate code 25719127031- SN College Chempazhanthy.*

*(CBCS BSc. IV)*

A request has been received from the candidate Emiya Anna George, (25719127031) B.Sc Psychology candidate of SN College Chempazhanthy stating that she was not able to attend the third semester examinations conducted during July 2021 as she was suffering from ligament fracture in the right leg due to an accident. The candidate has requested to allow her to appear for the subjects ‘ST 1331.5 Statistical Methods for Psychology III and ZO 1331.2 Physiology of Motivation, of the third semester special examination being conducted for the Covid affected students. The candidate has submitted proof of her illness to substantiate her request.

Since the period of start of pandemic, University have been conducting special examinations for all the regular examinations for Covid affected students. The Syndicate meeting held on 28/10/2021 has resolved to conduct special examination for Covid 19 affected candidates since first June 2021. Accordingly, a press release was issued on 26/11/2021 for conduct of special examination for S3 January 2021 examination and the last date for submission of application was 6/12/2021 The request for permission to attend special examination in r/o of Ms. Emiya Anna George (25719127031) was belatedly forwarded from the college. The special examination of Third Semester January 2021 is currently scheduled to start from 22<sup>nd</sup> February 2022.

The Honourable Vice Chancellor has ordered to place the request of the candidate to permit her to appear for the special examination of Third Semester January 2021 examination before the Standing Committee of the Syndicate on Examinations accordingly the matter is placed before the Standing Committee of the Syndicate on Examinations for consideration.

**Recommendations :** *The Committee considered the above matter and recommended to agree to the request.*

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.02.2022, be noted.

**Item No.37.72.15:-** *Misplacing of written Answer Script in r/o Gayathri R. Thampi at the college – S3 Jan 2021-reg.*

*(CBCS BA III)*

Smt. Gayathri R.Thampi (Candidate Code: 150/19121048) is a candidate for BA Economics (2019-2022) in HHMSPB NSS College for Women, Neermankara.

The Principal, HHMSPB NSS College for Women, Neermankara submitted a letter regarding the misplacing of Answer Script of EC 1341 in r/o the above candidate. It states that while categorising and sorting the bundles of answer books as part of University verification, a written answer book of Introductory Macro Economics (EC 1341) with QP Code L-2257 (S3 Jan 2021) of the candidate Gayathri R. Thampi was found misplaced in the almirah and not sent to the University. But the matter was first reported on 01.01.2022 which was almost 9 months after the exam date 30.03.2021. The Principal has acknowledged the grave mistake on the part of the college and has apologized for the same.

It may be noted that, during the publication of result of S3 Jan 2021, the result of all subjects of the above candidate was published except the Subject “EC 1341 Introductory Macro Economics”.

**Recommendations :** *The Committee considered the above matter and recommended to conduct re-examination for the candidate. The committee further recommended that the then Chief Superintendent, HHMSPB NSS College for Women, Neeramankara be heard by a Sub Committee comprising of Dr.K.B Manoj, Convener, Standing Committee of the Syndicate on Examinations, Prof.K.Lalitha, Sri.Arun Kumar R and Dr.M.Vijayan Pillai, Members Syndicate.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.02.2022, be approved.

**Item No.37.72.16:- Correction in CE Mark from '8' to '16'- SI November 2019 - request from Smt. Neha Ann Varghese (140-19107056) recommended by the Principal-reg:-**

**(CBCS B.A. II)**

Smt.Neha Ann Varghese is a candidate for the BA First Degree Programme in History from Government College for Women, Vazhuthacaud (2019 -2022 batch). In the request submitted by the candidate, it is stated that the internal marks for the complementary paper PS 1131 - Introduction to Political Science was wrongly entered as '8' instead of '16'. This request was forwarded by the Principal and together with this request, the corrected internal mark sheet was also forwarded. Since the change in internal marks (CE marks) involves an already published result, the Principal was requested to send a formal letter in this regard in order to consider the matter. In reply the Principal forwarded a report from Shri Harilal, Assistant Professor, Political Science, Govt. College for Women, TVM. As per this report the internal marks (CE marks) for the paper PS 1131- Introduction to Political Science in respect of Smt.Neha Ann Varghese (140/ 19107056) uploaded as '8' (instead of '16) was a clerical mistake.

In the original CE mark sheet the marks of the component 'Test Paper' was left blank and the total marks was entered as '8'. The candidate has also signed against this erroneous total marks of 8. Subsequently, in the corrected mark sheet submitted by the Principal, the total marks is seen corrected as 18 (i.e., assignment- 5, attendance- 3 and test paper - 8, total - 16). The 8 marks for test paper was subsequently added in the split of mark sheet. In the original mark sheet only the marks of assignment (5) and attendance (3) were shown. Moderation of CE marks after publication of results are to be placed before the Standing Committee on Examinations.

**Recommendations :** *The Committee considered the above matter and recommended that the candidate, the HOD, Department of History, Govt. College for Women, Thiruvananthapuram and Sri. Harilal, Asst. Prof. Political Science, Govt. College for Women, Thiruvananthapuram be heard by a Sub Committee comprising of Dr. K B Manoj, Convener, Standing Committee of the Syndicate on Examinations, Prof. K. Lalitha, Adv. Muraleedharan Pillai and Dr. M. Vijayan Pillai, Members Syndicate.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.02.2022, be approved.

**Item No.37.72.17:-** **ആറാം ഐ മസ്റ്റർ ബി.ബി.എ [ റി.ബി. റി.എസ്.എസ്/ റി.ആർ ഡിഗ്രി സ്പെഷ്യൽ പരീക്ഷ മാർച്ച് 2021 - ഉത്തരക്കടലാസ് ലഭ്യമാകാത്തത്, ഫലപ്രഖ്യാപനം വൈകുന്നത് [ ബന്ധിച്ച് :-**

**(M&C II)**

2021 മാർച്ച് മാ [ ടെന്റർ ആറാം ഐ മസ്റ്റർ ബി.ബി.എ [ റി.ബി. റി.എസ്.എസ്/ റി.ആർ) [ റിഗ്രി സ്പെഷ്യൽ പരീക്ഷയുടെ L-4625 (ഇന്റർനാഷണൽ ബി [ റിസ്) എന്ന ചോദ്യ കോ [ റിലുള്ള യു.ഐ.ടി പിരപ്പൻകോട് കേന്ദ്രമായി പരീക്ഷ എഴുതിയ ഒരു വിദ്യാർത്ഥിയുടെ ഫലപ്രഖ്യാപനം നടത്തിയിട്ടില്ല.

2021 മാർച്ച് മാ [ ടെന്റർ ആറാം ഐ മസ്റ്റർ ബി.ബി.എ [ റി.ബി. റി.എസ്.എസ്/ റി.ആർ) [ റിഗ്രി പരീക്ഷ കോവിഡ് ബാധിച്ചത് കാരണം എഴുതാൻ കഴിയാത്ത വിദ്യാർത്ഥികൾക്കായി 2021 ആഗസ്റ്റ് മാ [ ടെന്റർ ആറാം ഐ മസ്റ്റർ സ്പെഷ്യൽ പരീക്ഷയുടെ ഉത്തരക്കടലാ [ ുകൾ വിവിധ കോളേ [ ുകളിൽ നിന്നും [ റി. റി യൂണിറ്റ് മുഖാന്തിരം [ രവകലാശാല ശേഖരിച്ചു. ഉത്തരക്കടലാ [ ുകളുടെ എണ്ണം കുറവായത് കാരണം പകരം നമ്പറിൻ്റെ നടത്തി മൂല്യനിർണയത്തിനായി തയ്യാറാക്കേണ്ടത് അതാതു ടാബുലേഷൻ വിഭാഗത്തിൻ്റെ ചുമതല ആയിരുന്നു.

പി.ടി പ്രവേശന തീയതിക്ക് മുൻപായി ഫലപ്രഖ്യാപനം നടത്തേണ്ടതായിരുന്നിട്ടും ടാബുലേഷൻ വിഭാഗം ടി.ടി യൂണിറ്റിൽ നിന്നും ഉത്തരക്കടലാപുകൾ കൈപറ്റാത്ത ടാഹചര്യത്തിൽ ടി.ടി യൂണിറ്റിൽ നിന്നും ഓരോ കോളേജിൽ നിന്നും എടുത്ത ഉത്തരക്കടലാപുകൾ ചോദ്യ പേപ്പർ കോഡ് ഹിതം എഴുതി ടി.ബി.ടി.എസ്.എസ് ടാബുലേഷൻ വിഭാഗത്തിൽ എത്തിച്ചു. ടി.ബി.ടി.എസ്.എസ് ബി.എ/ബി.എസ്.ടി/ബി.കോം വിഭാഗങ്ങൾ കോളേജിന്റെ പേരും ചോദ്യ പേപ്പർ കോഡും എഴുതി ഉത്തരക്കടലാപുകൾ കൈപ്പറ്റുകയുണ്ടായി. കരിയർ റിലേറ്റിന്റെ ഉത്തരക്കടലാപുകൾ ഇ.എസ് മുതൽ IX വരെയുള്ള വിഭാഗക്കാർ കൃത്യമായി കൈപ്പറ്റുകയും ചെയ്തു.

ഇ.എസ്.വിഭാഗത്തിന്യു.ഐ.ടി പിരപ്പൻകോടിൽ നിന്നും L 4625, L 4626 എന്നീ ചോദ്യ കോഡിലുള്ള ഉത്തരക്കടലാപുകൾ ലഭിച്ചിട്ടില്ല എന്നറിയിച്ചുകൊണ്ട് ലഭിച്ച കുറിപ്പിന്റെ അടിസ്ഥാനത്തിൽ നടത്തിയ പരിശോധനയിൽ L 4625 ടി.ടി യൂണിറ്റ് വിഭാഗം ഉത്തരക്കടലാപുകൾ കൈമാറിയതായും L 4626 യു.ഐ.ടി പെരപ്പൻകോടിൽ നിന്നും വീണ്ടും ശേഖരിച്ചു ഫയലിനൊപ്പം ഇ.സ്.വിഭാഗത്തിന് കൈമാറുകയും ചെയ്തു. ബി.എ/ബി.എസ്.ടി/ബി.കോം ടി.ബി.ടി.എസ്.എസ് ടാബുലേഷൻ വിഭാഗങ്ങളും ഇ.എസ്. ഒഴികെ ഉള്ള മറ്റു ഇ.എസ് ടാബുലേഷൻ വിഭാഗങ്ങളും അവരവർ കൈപ്പറ്റിയ ഉത്തരക്കടലാപുകൾ പൂർണ്ണമാണെന്നു അറിയിക്കുകയും രേഖകൾ നൽകുകയും ചെയ്തു.

ഇ.എസ്.വിഭാഗത്തിന് L 4625 എന്ന ചോദ്യ പേപ്പർ കോഡിലുള്ള ഉത്തരക്കടലാപുകൾ കണ്ടു പിടിക്കാൻ കഴിയാത്ത ടാഹചര്യത്തിൽ ടി.ടി യൂണിറ്റിലും മറ്റു ടാബുലേഷൻ വിഭാഗത്തിലും പരിശോധന നടത്തിയെങ്കിലും ഉത്തരക്കടലാപുകൾ കണ്ടെത്താൻ കഴിഞ്ഞില്ല.

**Recommendations :** *The Committee considered the above matter and recommended to conduct re-examination for the candidate. The Committee further recommended that the staff of ES I Section be heard by a Sub Committee comprising of Dr. K B Manoj, Convener, Standing Committee of the Syndicate on Examinations, Adv. B. Balachandran, Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings, Prof. K. Lalitha, and Dr. M. Vijayan Pillai, Members Syndicate.*

Considering the exigency, the committee further recommended that the recommendations on Item No: 14 of the above minutes may be approved by the Hon'ble Vice-Chancellor, exercising the powers vested under section 10(13) of the Kerala University Act,1974 subject to reporting to the Syndicate.

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 15.02.2022, be approved.

**Item No.37.73. Minutes of the meeting of the SDE Monitoring Committee held on 15.02.2022 – Approval of – reg.**

(Ad.Misc)

The Minutes of the meeting of the SDE Monitoring Committee held on 15.02.2022 is placed before the Syndicate for consideration and appropriate decision.

**Minutes of the meeting of the SDE Monitoring Committee**

Date & Time : 15.02.2022, 03.00 p.m.  
Venue : Pro-Vice-Chancellor’s Chamber

**Members Present: -**

- 1. Dr. P. P. Ajaya kumar, Pro-Vice- Chancellor(In the Chair)
- 2. Adv. B. Balachandran, Member, Syndicate.
- 3. Sri. Jairaj J, Member, Syndicate.

4. Controller of Examination(Represented by Smt. Meena Ashok, JR (Exam II))
5. Dr. R. Vasanthagopal, Director, SDE

**Members Absent: -**

1. Dr. S. Nazeeb, Member, Syndicate .
2. Adv. K. H. Babujan, Member, Syndicate.
3. Dr. K. B. Manoj, Member, Syndicate.

The Director, School of Distance Education (SDE) vide letter no.SDE/Admn/2022 dated 01.02.2022 pointed out that, due to the spike in Covid-19 cases in the State, the SDE is again forced to conduct classes of UG & PG programmes in the online mode. It may be noted that, SDE has been using the WEBEX platform for conducting UG & PG classes Online. The expenditure for the same was met by SDE Alumni Association. However, many students have been complaining about the platform citing technical difficulties like heavy data usage, lack of accessibility etc.

Considering this, the Department Council decided to use a better platform like Google Meet which is more convenient, takes lesser data and is much more accessible for students. The SDE presently needs 20 IDs of varied student's capacity of Google Meet to conduct Online Classes for students of 2021 and 2020 Admission. On enquiry, it has been informed that the price range of Google Meet IDs varies as follows;

- a) Rs. 100/- + GST per month can accommodate 100 students Online.
- b) Rs. 672/- + GST per month can accommodate 150 students Online
- c) Rs. 1260/- +GST per month can accommodate 500 students Online

The Director, KUCC, has remarked that if Google Meet platform is more convenient to take online class for SDE, the decision of Department Council may be approved. There is no sanction for on-line courses in statutory University so far. However, in the context of the present pandemic condition, the proposal appears valid with review based on relaxation by Government in Covid-19 measures.

**The committee considered the matter and recommended to grant permission to the Director, SDE to conduct Online Classes for UG and PG programmes of SDE using the required Google Meet IDs, meeting the monthly expenditure from SDE's Department Development Fund (DDF).**

The meeting came to an end at 3.30 pm.

***Resolution of the Syndicate***

**RESOLVED** to grant permission to the Director, SDE to conduct Online Classes whenever necessary for UG and PG programmes of SDE using the required Google Meet IDs, meeting the monthly expenditure from SDE's Department Development Fund (DDF).

**Item No.37.74. *Promotion (Provisional) to the post of Assistant Registrar (Hr.Gr) Reporting of -reg.***

**(Ad.A1)**

The Following promotion to the post of Assistant Registrar (Hr.Gr.) in the scale of pay of Rs.95600-153200, was made in the University wef 01.01.2022 vide UO.No.Ad.A1.4/7404/2021 dated 22.01.2022 as detailed below.

Smt. A.R. Nishi, Assistant Registrar, Finance was promoted provisionally to the post of Assistant Registrar (Hr.Gr.) in the scale of pay of Rs.95600-153200/- with effect from 01.01.2022 vice Sri. Jaysankar Prasad, Assistant Registrar (Hr.Gr.) promoted to the post of Deputy Registrar.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.75. *Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings--Approval-reg.***

**(Ad. A VI)**



The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 08.02.2022 at 10.30 a.m is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate  
on Staff, Equipment & Buildings**

Date & Time : 08<sup>th</sup> February 2022, 10.30 a .m

Venue : Syndicate Room, University Buildings,Thiruvananthapuram

**Members Present**

1. Adv. B. Balachandran (Convener)
2. Adv. K. H. Babujan
3. Adv. Muralidharan Pillai G.
4. Sri. Bijukumar G
5. Sri. B.P Murali
6. Dr. S. Nazeeb
7. Dr. K. G. Gopchandran
8. Dr. K.B. Manoj
9. Adv.A. Ajikumar

**Members Absent**

1. Dr. Mathew V
2. Prof. K. Lalitha
3. Smt. Renju Suresh

**Item No.37.75.01:** *Meeting to discuss the Report of the Expert Committee constituted to monitor Modernization of Administration and Institutions of the University -discussion – reg:-*

*(Ad BIII)*

An Expert Committee to Monitor the Modernization of Administration and Institutions has been constituted vide UO.3449/2020/UOK dated 30.10.2020, comprising of following members.

1. Adv. Jyothi Choodan, Special Secretary Law (Rtd) as Convener
2. Adv N Janardhanan Pillai, Assistant Registrar (Rtd), University of Kerala
3. Smt.Leju Bose, Joint Registrar (Rtd), University of Kerala as per the U.O 3449/2020/UOK dated 13.01.2021,

1. The three member committee was collectively entrusted to formulate a systematic method for the conduct of meeting of the Syndicate (from preparation of Agenda notes to implementation of decisions)
2. Adv.Jyothichoodan was particularly entrusted to peruse the Act, Statute etc of the University, identify the problems/deficiencies and suggest solutions/amendments to be made in the University Act, Statutes etc.
3. Adv.Janardhanan Pillai and Smt.Leju Bose were entrusted to submit proposal for delegation of powers and also to suggest effective measures to speed up the office procedure and to improve the internal administration.

Accordingly Adv.Janardhanan Pillai and Smt. Leju Bose have submitted their Report to the Hon'ble Vice-Chancellor on 10.03.2021. The meeting of the Standing Committee of the Syndicate on Staff,Equipment and Buildings held on 07.06.2021 considered the Report submitted by Adv.Janardhanan Pillai and Smt.Leju Bose and recommended to, 1. approve certain recommendations with immediate effect, 2. approve certain recommendations with modifications, 3. implement some recommendations only after detailed discussion. The meeting of the Syndicate held on 11.06.2021 vide Item No.28.32 resolved that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings for detailed discussion with representatives of all Organizations of the University Employees and further resolved to invite the Pro-Vice-Chancellor and Registrar in the above meeting.

The meeting held on 14.12.2021 discussed various recommendations in the Report of the Expert Committee constituted to monitor Modernization of Administration and Institutions of the University. It was proposed in the meeting, to place its recommendations along with details of work

re-allocation among Sections in Administration and re-allocation of works of Assistant Registrars in Administration before the Syndicate to be held on 23.12.2021.

The Syndicate at its meeting held on 23.12.2021(Item No.35.63) resolved that the recommendations at SI.Nos.2, 3, 4, 5, 7, 8, 9, 10, 12, 13, 14,15, 16, 17, 18, 19 and 20 of the Meeting to discuss the Report of the Expert Committee constituted to Monitor the Modernization of Administration and Institutions held on 14.12.2021, be approved in principle.

Also resolved to modify certain recommendation in the SI No.1 Delegation of Powers.

ALSO RESOLVED to modify the SI.No. at 6 as "The monthly meetings prescribed for enhancing the effectiveness of Administration be strictly complied with.

ALSO RESOLVED that the works related to the Sections viz, Ad.BIV.CP and Ad.BIV.CP(A) (all purchase, repair and maintenance) be reallocated under the supervision of Director, Planning and Development.

ALSO RESOLVED to entrust the Pro-Vice Chancellor and Registrar for a detailed discussion with representatives of all Service Organizations of University Employees for finalizing the re- allocation of work among sections.

(copy of Minutes of the meeting of the Syndicate held on 23/12/2021 is appended herewith)

Accordingly matter regarding re-allocation of work in administration was placed before the meeting of representatives of service organisations in the university held on 13.01.2022. There, it was decided to meet again on 18.01.2022 on a prima facie presumption that allocation of Administrative subjects ought to be deliberated at which level of section officers who happens to be an important stakeholder in this matter. Hence the representatives of staff organisations were requested to take soundings of all stakeholders involved before finalizing the report in the next meeting scheduled on 18.01.2022. However, due to unexpected surge in the COVID cases in the University in January, the meeting was postponed to 16.02.2022.

*Now, the Convenor, Standing Committee of the Syndicate on Staff, Equipment and Buildings has orally proposed to place the matter before the Next meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings.*

As per the orders of the Hon'ble Vice-Chancellor, *the Minutes of the meeting to discuss the Report of the Expert Committee constituted to monitor Modernization of Administration And Institutions of the University along with details of work re-allocation among Sections in Administration and re- allocation of works of Assistant Registrars in Administration wing, and Minutes of Meeting with representatives of Service Organizations in the University held on 13/01/2022* is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for detailed discussion and deliberation.

***The Committee considered the matter and recommended the following:***

1. ***to call for a meeting with the representatives of Non- teaching Service Organizations in the University at 4.00 p.m on 15.02.2022 at the Pro-Vice-Chancellor's Chamber in the presence of the Pro-Vice-Chancellor, Conveners, Standing Committee of the Syndicate on Staff, Equipment & Buildings and Finance.***
2. ***to place the minutes of the aforesaid meeting alongwith the report of the expert committee before the next Syndicate.***

***The Committee further recommended that an officer not below the rank of Deputy Registrar who is conversant with the subject matter of each file shall appear before all the Standing Committee.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 08.02.2022, be approved.

**Item No.37.75.02:      *Reckoning of prior service in r/o Dr. Sandhya R.S, Professor, Department of Sociology.***

**(Ad AV)**

Dr. Sandhya R.S was appointed as Professor in the Department of Sociology in the scale of pay of Rs.37,400-67,000 (AGP Rs.10000) w.e.f 17.03.2020, vide U.O.No.Ad.AV.1169/2020/UOK dated 29.04.2020.

Dr. Sandhya R.S vide letter dtd 04.01.2021 stated that she had worked as Assistant Professor at School of Gandhian Thought and Development Studies in M.G University from 23.05.2006 to 17.02.2018 FN and also as Professor at School of Distance Education in MG University from 17.02.2018 to 16.03.2020. She has requested to reckon her prior service put in the MG University for pensionary benefits.

The Finance III section has remarked that As per GO(P) No.343/2011/Fin dated 11.08.2011 the service put in by an employee in one University before joining another University on fresh appointment shall be reckoned for pensionary benefits in the latter University. Therefore aforesaid Service rendered by Dr. Sandhya R.S. in Mahatma Gandhi University, Kottayam from 23.05.2006 to 16.03.2020 may be reckoned for granting pensionary benefits.

The probation of Dr.Sandhya R S in the post of Professor has been declared on 17.03.2021FN subject to the final disposal of WP(C) filed by Smt.Asha J V before the Hon'ble High Court of Kerala as per U.O No. Ad.AV.6178/2021/UOK dtd 11.11.2021.

The Vice Chancellor has ordered to place the matter before the SC of the Syndicate on Staff, Equipment & Buildings.

As per the orders of the Vice Chancellor the matter of the prior Service put in by Dr. Sandhya R.S, Professor, Dept. of Sociology from 23.05.2006 to 16.03.2020 in Mahatma Gandhi University, Kottayam be reckoned for granting pensionary benefits is placed before the Standing Committee of Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to reckon the prior service rendered by Dr. Sandhya R.S.,Professor, Dept. Of Sociology, at Mahatma Gandhi University, Kottayam, for the period from 23.05.2006 to 16.03.2020, as qualifying service for pensionary benefits, as per the existing rules and norms.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 08.02.2022, be approved.

**Item No.37.75.03:** ശ്രീ. ഡോ. സന്ധ്യ റി.എസ്. കരാർ അടിസ്ഥാനത്തിൽ ഡ്രൈവറായി 11.10.2021 മുതൽ നിയമിക്കുന്ന സംബന്ധിച്ച്-

(Ad AV)

CD യൂണിറ്റിൽ കരാർ അടിസ്ഥാനത്തിൽ ഡ്രൈവറായി ശ്രീ. ഡോ. സന്ധ്യ റി.എസ്. കൃത്യ വിഭാഗത്തിനു വിധേയനായി 11.09.2021 മുതൽ 10.10.2021 വരെ ഡ്രൈവർ ഡ്യൂട്ടിയിൽ നിന്ന് മാറ്റി നിർത്തപ്പെടുകയും റിസ്ട്രാറുടെ ഉത്തരവ് പ്രകാരം ഡ്രൈവർ ഡ്യൂട്ടിയിൽ പ്രവേശിക്കുകയും ചെയ്തു.

പ്രസ്തുത കാലയളവ് ശൂന്യ വേതന അവധിയായി പരിഗണിക്കാൻ ആവശ്യപ്പെട്ടു കൊണ്ട് ഡ്രൈവർ ഡ്യൂട്ടിയിൽ നിന്നും കുറിച്ചു നൽകിയിരിക്കുന്നു.

കരാർ അടിസ്ഥാനത്തിൽ നിയമിക്കുന്നവർക്ക് മെമ്പർമാർക്ക് രൂപീകൃത റിട്ടിഫിക്കറ്റിന് റെ അടിസ്ഥാനത്തിൽ മാത്രമേ 15 ദിവസത്തിൽ അധികം അവധി അനുവാദിക്കാവൂ. അല്ലാത്ത പക്ഷം കരാർ റദ്ദാക്കി ഡ്രൈവർ ഡ്യൂട്ടിയിൽ പ്രവേശിക്കുന്നതിന് മുൻപായി കരാറിൽ ഏർപ്പെടുകയാണ് പതിവ്.

30.12.2021 ലെ റവകലാശാല ഉത്തരവ് നം. Ad.AV.02.12382/2020/UOK പ്രകാരം ശ്രീ. ഡോ. സന്ധ്യ റി.എസ്. യെ CD യൂണിറ്റിൽ നിന്നും നരൽപുളി ലേക്ക് മാറ്റി നിയമിച്ചിട്ടുണ്ട്.

ആയതിനാൽ, വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം ശ്രീ. ഡോ. സന്ധ്യ റി.എസ്. കരാർ അടിസ്ഥാനത്തിൽ ഡ്രൈവറായി CD യൂണിറ്റിൽ

നിയമിച്ചു കൊണ്ട് 07.06.2021 നടപ്പാക്കിയകരാർ(w.e.f. 25.05.2021) 11.09.2021 ന് റദ്ദാക്കുന്നതിനും, ബഹുമാനപ്പെട്ട കേരളഹൈക്കോടതിയുടെ പരിഗണനയിലുള്ള WA 1022/16 നിയമയമായി, ശ്രീ. ഐ.കു.പി.യെ ഡ്രൈവർ ആയികരാർ അടിസ്ഥാനത്തിൽ 11 മാർത്തോടോ അല്ലെങ്കിൽ പ്രസ്തുത തസ്തികയിൽ സ്ഥിരനിയമനം നടക്കുന്നതവരെയോ, ഇതിൽ ഏതാണോ ആദ്യം എന്നതനുസരിച്ച്, CD യൂണിറ്റിൽ 11.10.2021 മുതൽ 30.12.2021 വരെയും ഐ.നരൽപുളിയിൽ 31.12.2021 മുതൽ കരാർകാലാവധി അവസാനിക്കുന്നതവരെയും തുടരുന്നതിനുള്ള ശുപാർശയും ഐ.സി.പി.കോർട്ടിന് റെസിമിറം മിതിയായ സ്റ്റാഫ് ഏകീകൃത പ്ലാൻ ആൻഡ് ബിൽ റിഗിസ്റ്റർ മിതിയുടെ പരിഗണനയ്ക്കായി മർപ്പിക്കുന്നു.

*The Committee considered the matter and recommended to permit Sri.Suku G., to join duty as Driver by executing new bond with effect from 11.10.2021*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 08.02.2022, be approved.

**Item No.37.75.04:** **KL.22.9774-നമ്പർവാഹനത്തിലെ ലോഗ് ബുക്കും, ഫ്യൂവൽ ഇൻഡൻ്റ് ബുക്കും നഷ്ടപ്പെട്ടതുമായി ബന്ധിച്ച്.**

(Ad AV)

KL.22.9774-നമ്പർവാഹനത്തിലെ ലോഗ് ബുക്കും, ഫ്യൂവൽ ഇൻഡൻ്റ് ബുക്കും നഷ്ടപ്പെട്ടതായി കാണിച്ച് ഡ്രൈവറായ ശ്രീ. ഐ.കു.പി. ഒരുപരാതി മർപ്പിച്ചിരുന്നു. പ്രസ്തുത പരാതിയിൻമേൽ റിസിട്രാറുടെ നിർദ്ദേശ പ്രകാരം ഐ.കു.പി.കോർട്ടിന് റെസിമിറം റൂം, മെക്കാനിക്കൽ എൻ്റിനീയറും റിപ്പോർട്ട് മർപ്പിച്ചിരുന്നു.

അതിൻപ്രകാരം ഐ.കു.പി.കോർട്ടിന് മർപ്പിച്ച റിപ്പോർട്ടിൽ, 08.10.2021 ന് ശേഷം രണ്ട് ദിവസം അവധി കഴിഞ്ഞു 11.10.2021 ന് നാവിലെ റൂട്ടിക്കായി ഡ്രൈവർ ഐ.കു.പി.കോർട്ടിന് വിങ്ങിൽ നിന്നും താക്കോൽ വാങ്ങി വാഹനം എടുത്തപ്പോൾ അതിലെ ലോഗ്

ബുക്കും ഫ്യൂവൽ ഇൻഡൻ്റ് ബുക്കും നഷ്ടപ്പെട്ടതായുള്ള വിവരം ഉടൻതന്നെ ഐ.കു.പി.കോർട്ടിന് റെസിമിറം റൂം ക്ഷാപ് വനക്കാരെയോ അറിയിച്ചിട്ടില്ലെന്നും യഥാർത്ഥ പരാതിപ്പെട്ടിരുന്നുവെങ്കിൽ ഹോൻബ്ലിക്ക്/വിരലടയാള വിഭാഗം കൈമാറ്റം പരിശോധിക്കാമായിരുന്നു എന്ന് റിപ്പോർട്ട് ചെയ്തിട്ടുണ്ട്.

മെക്കാനിക്കൽ എൻ്റിനീയർ മർപ്പിച്ച റിപ്പോർട്ടിൽ മുൻപും ഇത്തരം ഓഭവം ഉണ്ടായിട്ടുണ്ടെന്നും അതായത് പെയർ നഷ്ടപ്പെടൽ, പുറമെ നിന്നുള്ള വർഷം കഴിഞ്ഞ വാഹനം ഉപയോഗിക്കുന്നത് എന്നിവ വ്യക്തമായൊരു ലോക്കബിൾ വെഹിക്കിൾ ഷെഡ് ഇല്ലാത്തതാണ് ഇത്തരം ഓഭവങ്ങൾ ഉണ്ടാകാൻ കാരണമെന്നും വിവരിച്ചിട്ടുണ്ട്.

കൂടാതെ ഇത്തരം ഓഭവങ്ങൾ ഒഴിവാക്കാനുള്ള നിർദ്ദേശങ്ങളും മർപ്പിച്ചിട്ടുണ്ട്. അവതാഴെ വിവരിച്ചിരിക്കുന്നു.

1. കീ റിസ്റ്ററിന് റെ റിസ്റ്റർമാറ്റിക് പരിപാലനത്തിനായി ഐ.കു.പി.കോർട്ടിന് വിങ്ങിൽ നിർദ്ദേശം നൽകാവുന്നതാണ്.
2. വാഹനങ്ങളുടെ keys അതാത് വാഹനങ്ങളുടെ ഡ്രൈവർക്ക് മാത്രമായി നൽകേണ്ടതാണ്.
3. ഐ.നരൽപുളിയിലെ എല്ലാ വാഹനങ്ങൾക്കും ക്ലോസ്ഡ് പാർക്കിംഗ് സ്ഥലം നൽകാവുന്നതാണ്.

4. ഐ നറ്റ് ഹൗസ് ക്യാമ്പസിലെ ബസ് ഷെഡ്ഡുകൾ ബസ് പാർക്കിങ്ങിനായി അനുവദിക്കാവുന്നതാണ്. (ഇപ്പോൾ അവസ്ക്രാപ്പ്പേപ്പർ ഷെഡ്ഡുകളാക്കി ഉപയോഗിക്കുന്നു.)

ഡ്രൈവർ ശ്രീ. പി. ജി. 18.10.2021ന് മർപ്പിച്ച വിശദീകരണത്തിൽ പറയുന്ന ലോക്ക് ഡൗൺ ഫ്യൂവൽ ഇൻ്റെ നറ്റ് ബുക്കും നഷ്ടപ്പെട്ട വിവരം അറിഞ്ഞ ഉടനെ തന്നെ 11.10.2021ന് ഐ ക്യൂരിറ്റി വിഭാഗത്തിൽ അറിയിച്ചിരുന്നു എന്നും പിന്നീട് സി.ഐ.എസ്.ഐ. യുടെ അടുത്ത് നേരിട്ട് പോയി വിവരം റിപ്പോർട്ട് ചെയ്തു. 11 മണിയ്ക്ക് കെട്ടിയമ്പലം ഭിന്നശേഷി കമ്മീഷനിലേക്ക് ഓട്ടം പോകേണ്ടി വന്നതായും പറഞ്ഞിട്ടുണ്ട്. മേൽവാഹനം എക്സ് അമിനേഷൻ വിഭാഗത്തിൽ കുറച്ചു ദിവസം ഉപയോഗിച്ചിട്ടുണ്ടെന്നും ഐ ക്യൂരിറ്റി കാര്യം മുൻപ് ലഭിച്ചിട്ടുള്ളതും ഓട്ടം പോകുന്നതിന് ഈ വാഹനം ഉപയോഗിക്കാൻ ഉണ്ടെന്നും വാഹനം ഓടിച്ച ഡ്രൈവർമാരോടും ഐ ക്യൂരിറ്റി കാര്യം ഈ കാര്യം അന്വേഷിച്ചിരിക്കുന്നുവെന്നും അന്നത്തെ ഡ്രൈവർമാർക്ക് തിരിച്ചറിയപ്പെട്ട ശ്രദ്ധയോടെ മണിയ്ക്കുന്നതിനാൽ പരാതി എഴുതി തയ്യാറാക്കിയത് ഓഫീസിൽ ഹാജരാക്കാൻ റിപ്പോർട്ട് ചെയ്തില്ല എന്നും പിറ്റേ ദിവസം മേനൽകാൻ റിപ്പോർട്ട് ചെയ്തു ഉള്ളു എന്നും പറഞ്ഞിട്ടുണ്ട്.

KL.22.9774-നമ്പർ വാഹനത്തിലെ ലോക്ക് ഡൗൺ ഫ്യൂവൽ ഇൻ്റെ നറ്റ് ബുക്കും ഐ ബന്ധിച്ച വിവരം Ad.A.IV ഐ ക്ഷണിലാണ് കൈമാറ്റം ചെയ്യുന്നത്. പ്രസ്തുത വിഷയത്തിൽ അഭിപ്രായം ആരായുന്നതിനായി ഫയൽ Ad AIV ഐ ക്ഷണിലേക്ക് മാറ്റിയിരിക്കുന്നു.

KL-22-9774- നമ്പർ വാഹനത്തിലെ ലോക്ക് ഡൗൺ ഫ്യൂവൽ 04.10.2021 വരെയുള്ള ഇന്ധന ബില്ലുകൾ Ad.A.IV ഐ ക്ഷണിൽ verify ചെയ്തിട്ടുണ്ടെന്നും, ഡ്രൈവർ ശ്രീ. പി. ജി. വിൻറെ അഭ്യർത്ഥന പ്രകാരം 18.10.2021 പുതിയ ലോക്ക് ഡൗൺ നൽകിയെന്നും ഐ ക്ഷണിലേക്ക് റേഖപ്പെടുത്തിയിട്ടുണ്ട്. കൂടാതെ നഷ്ടപ്പെട്ട ലോക്ക് ഡൗൺ 25.02.2021- നൽകിയതാണെന്നും, ആയതിനാൽ 25.02.2021 മുതൽ 17.10.2021 വരെയുള്ള ലോക്ക് ഡൗൺ വിവരങ്ങൾ ആ റിപ്പോർട്ട് പരിശോധനക്ക് ആവശ്യമായി വന്നാൽ ആയത് നൽകുവാൻ റിപ്പോർട്ട് ചെയ്യാൻ എന്തു വിവരവും Ad AIV ഐ ക്ഷണിൽ നിന്ന് അറിയിച്ചിട്ടുണ്ട്.

ഡ്രൈവർ ശ്രീ. പി. ജി. ലഭിച്ച ഉത്തരവിൻ്റെ പ്രകാരം KL-22-9774 നമ്പർ വാഹനത്തിലെ ലോക്ക് ഡൗൺ ഫ്യൂവൽ ഇൻ്റെ നറ്റ് ബുക്കും നഷ്ടപ്പെട്ട വിഷയം ഐ റിപ്പോർട്ട് ചെയ്തിട്ടുള്ളതും മിതീയായ സ്റ്റാഫ്, എക്സ്പെൻ്റ് ആൻ്റ് ബിൽ റിപ്പോർട്ട് ചെയ്തിട്ടുള്ളതായും മർപ്പിക്കുന്നു.

*The Committee considered the matter and recommended to hear Sri. Saju W., Driver on the matter by the Committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 08.02.2022, be approved.

**Item No.37.75.05: Declaration of Probation in r/o Dr.Santhoshkumar T.K, Assistant Professor, Department of Malayalam-reg.**

**(Ad AII)**

The Head, Department of Malayalam forwarded the request of Dr.Santhoshkumar T.K, Assistant Professor, Department of Malayalam for the declaration of Probation along with his Work Report for the period from 29/12/2020 to 29/12/2021 .

Finance Section has verified the Service and Leave details of Dr.Santhoshkumar T.K who was appointed as Assistant Professor in the Department of Malayalam w.e.f. 29.12.2020 AN vide U.O

No.Ad.H/30652/2017/1/Malayalam dated 29.12.2020. He has not availed himself of any eligible Leave during the period of Probation. Finance has remarked that he may be declared to have satisfactorily completed his period of Probation in the post of Assistant Professor on 30.12.2021 FN. The date of declaration of Probation is proposed based on the entries in the Gazetted Entitlement Register(GER) till date.

As per the remarks of Ad.H Section, the declaration of completion of Probation by Dr.Santhoshkumar T.K on 30.12.2021 FN as Assistant Professor in the Department of Malayalam may be approved subject to the final outcome of SLP(C) No.019937-019944/2021 filed by Dr.T.Vijayalakshmi, challenging the reservation roster prepared treating the University as a unit and the Act 26/2014.

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

**The Committee considered the matter and recommended to declare satisfactory completion of probation in r/o Dr. Santhoshkumar T.K., in the post of Assistant Professor on 30.12.2021 FN, subject to the final verdict of SLP(C) Nos. 019937-019944/2021 filed by Dr.T.Vijayalakshmi and connected cases before the Hon'ble Supreme Court of India.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 08.02.2022, be approved.

**Item No.37.75.06: *Reckoning prior service-Dr.P.Jinimon, Assistant Professor, Department of History-request-reg:-***

***(Ad AII)***

Dr.P.Jinimon, Assistant Professor, Department of History, University of Kerala, Kariavattom has requested to reckon his prior service for pensionary and other benefits.He has been working as Assistant Professor in the Department of History, University of Kerala since 20.05.2014 AN. Before joining this service, he had worked as Assistant Professor and Head, Department of History, Devaswom Board College , Sasthamcotta w.e.f 14.02.2011to20.05.2014FN.

The Finance Section has remarked that as per the GO(P) No.228/2001/Fin dated 02/02/2001 the prior service put in by employees in Municipal Common Service/Panchayats and Universities prior to their entry in State Govt.Service including Aided School/College and vice versa can be reckoned as qualifying service for pension. Hence the prior aided college service of University employees can be reckoned as qualifying service for pension. The Finance also remarked that As per the Circular No.9/2016/Fin dated 8.02.2016 from Finance Department, Government of Kerala, the employees and teachers in the regular service of the University who wish to reckon their past service for service benefits in the University are required to apply for the same in writing within 5 years from the date of joining the University Service through proper channel.

The request regarding reckoning of prior service in respect of Dr. P Jinimon was received only on 15.07.2021 after the 5 year period after joining University service, to be strictly adhered as in the Government Circular referred above. Strict adherence to the circular is solicited by the Government of Kerala from all authorities even in defending similar cases in High Court and KAT. Non adherence of this time limit may cause troubles in recovering prior service and other relevant documents in future cases.

As per the Orders of Vice-Chancellor the application for condonation of the delay in reckoning prior service of Dr. P Jinimon, Assistant Professor, Department of History, University of Kerala, Kariavattom is placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings.

***The Committee considered the matter and recommended the following:***

- 1.To condone the delay in submitting the request for reckoning prior service of Dr.P. Jinimon., Assistant Professor, Department of History.***
- 2. To reckon the prior service rendered by Dr. P. Jinimon, at D.B College, Sasthamkotta as qualifying service for pensionary benefits , as per the existing rules and norms.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 08.02.2022, be approved.

**Item No.37.75.07: Department of Political Science- Appointing Contract Lecturers-req-reg. (Ad AII)**

The Head, Department of Political Science forwarded the resignation letter submitted by Dr. Sumesh N, Lecturer on Contract in Public Administration, Department of Political Science and requested to appoint a Lecturer on Contract basis for Public Administration.

Dr. Sumesh N tendered resignation from the post of Lecturer on Contract in Public Administration, Department of Political Science w.e.f 04.08.2021 AN and his Contract stands cancelled w.e.f 04.08.2021 AN vide U.O No.5109/2021/UOK dated 25.09.2021.

Also, the Head, Department of Political Science vide letter dated 08.11.2021 requested to appoint three more Contract Lecturers in the Department since they have three M.A Programmes which represents the three major areas-Political Science, Public Administration & International Relations & Diplomacy.

(Administrative sanction has been given to select fresh panel of Guest Lecturers in the department and the file is under processing. File No.35207)

The sanctioned strength of teachers in the Department of Political Science is detailed below:

Name of Department	Name of sanctioned post	Sanctioned Number	Actual numbers of Teachers				Vacancy	Date from which the post is vacant
			Permanent	Contract	Guest Panel	Total		
Political Science	Professor	1	1	2 for MA Public Administration	Nil	11	0	01.06.2019
	Associate Professor	3	2				1	
	Assistant Professor	6	6				0	

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration .

**The Committee considered the matter and recommended the following :**

- To engage one Assistant Professor on contract basis in Public Administration, Department of Political Science, by inviting fresh notification since Dr. Sumesh N resigned on 04.08.2021 A N.**
- The proposal for engaging three more Assistant Professors on contract basis for conduct of three M A programmes in the Department of Political Science may be placed before the Standing committee of the Syndicate on Academics and Research.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 08.02.2022, be approved.

**Item No.37.75.08: Rejoining after COVID duty - Delay in reporting in the Administrative Section – Smt.Meera D N, Section Officer, Audit III(A) - reg .**

**(Ad AI)**

Smt.Meera D N, Section Officer, Audit III(A) Section was deputed to perform COVID Duty as Sectoral Magistrate at Chirayinkeezhu Taluk w.e.f 01.10.2021 vide proceedings from the District Collector and Chairperson, DDMA. Smt.Meera D N, vide submission dated 22.10.2021, which was received in the Ad.A I Section directly on 08.12.2021, has requested to permit her to rejoin duty after Covid Duty on 22.10.2021 and has produced Duty Certificate of performing Covid Duty from 05.10.2021 to 21.10.2021.The Ad AI Section has put up the request for rejoining on the day of receipt of the same, ie on 08.12.2021 itself

The Pro Vice Chancellor has ordered to furnish explanation as to why and where the delay has occurred in submitting the request to rejoin duty.

The Section has provided the explanation that the submission for rejoining duty after COVID duty by Smt.Meera D N has reached the Section directly only on 08.12.2021 via Transit Register. The copy of the Transit Register of the Audit Section is an evidence for the same. No delay has occurred from the part of the Section as the request for rejoining duty has been put up by the Section on 08.12.2021 itself.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

***The Committee considered the matter and observed that Smt. Meera D.N., Section Officer, Audit III (A) had performed the duty in the University w.e.f 22.10.2021.***

***Hence the committee recommended to condone the delay in submitting the request, to rejoin duty.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 08.02.2022, be approved.

***Item No.37.75.09: Dereliction of duty – Smt.Kumari Mini V, Assistant, Planning F Section – reg.***

***(Ad AI)***

As per the Note to the Registrar dated 26.10.2021 from the Director (P&D), the Registrar has ordered to seek explanation for the delay in processing file and insubordination for not being present before the Registrar when called for, from Smt.Kumari Mini V, Assistant, Planning F Section. It was also ordered to warn Smt.Anjana Sankar, Section Officer, Planning B & F to take more care in processing files in future. The fair copies of the Memo to the Assistant and the Section Officer were directly forwarded to Planning F Section from the Registrar's Section. The Ad.AI section came to know that the file was misplaced and wrongfully kept in the Planning F Section later. Meanwhile the explanation to the Memo was submitted by Smt.Kumari Mini. The file was returned to the section only on 04.12.2021 and hence the Memo to Smt.Anjana Sankar, Section Officer, Planning B & F was not issued as she retired from University Service on 30.11.2021. In the explanation to the Memo, Smt.Kumari Mini V has requested to withdraw the allegations levelled against her and sought pardon of the Registrar for anything that amount to insubordination before the Registrar.

But in this case, it may be noted that several follow ups were made to obtain the file from the Planning F Section by personally contacting the Deputy Registrar, Planning and PA to DPD. It is learnt that the file could not be traced even after their repeated attempts. It is also learnt that Smt.Kumari Mini V was not at all co-operative in tracing out the file. It may also be pointed out that she has explained the situation of not turning up before the Registrar when summoned, which was not a point of contention in the fair copy of the memo; but noted only in the draft of the memo. The work conduct shown by Smt.Kumari Mini V being insensitive by wrongfully keeping up the file is totally unbecoming of an official of the University.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

***The Committee considered the matter and recommended to hear Smt. Kumari Mini V , then Assistant, Planning F section on the matter by the Committee.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 08.02.2022, be approved.

***Item No.37.75.10: Irregularity in attendance and absence from duty of Sri.Abhilash R V, former Administrative Officer, UGC-HRDC- reg.***

***(Ad AI)***

In the Note from the Office of the Pro Vice Chancellor dated 09.11.2021, it is stated that while visiting UGC-HRDC, University of Kerala on 05.11.2021 at 11:00am, the Pro Vice Chancellor found that the Administrative Officer, HRDC was absent and that he did not submit any application for Leave and has not even informed the Director of his absence. On enquiry, the Director, UGC-



HRDC reported that "He is regularly irregular" and that he is most often absent. The Pro Vice Chancellor has ordered to seek explanation from the Administrative Officer according to Office Procedures.

Memo was issued to Sri.Abhilash R V, Administrative Officer, HRDC in this regard and he has stated that he had been attending the office regularly and discharged his duties and responsibilities properly. He added that he was unable to attend the Office on 05.11.2021 due to the non availability of public conveyance owing to KSRTC strike and the leave on that day had been marked and endorsed by the Director,UGC-HRDC.

The report from the Director, UGC-HRDC was also sought in this regard. The Director has stated that on 05.11.2021, Sri.Abhilash R V was absent without communicating any reason and he informed about the Leave as non availability of conveyance. The Director added that despite the irregularity in the past, Sri.Abhilash R V, former Administrative Officer, UGC-HRDC was almost maintaining a regular presence in the Office and his absence on 05.11.2021 may be caused due to an unexpected issue.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings for consideration and further recommendation.

**The Committee considered the matter and recommended to hear Sri. Abhilash R. V., then Administrative Officer, UGC-HRDC on the matter by the Committee.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 08.02.2022, be approved.

***Item No.37.75.11:- Posting of additional Technicians on contract basis at University Computer Centre.***

***(Ad DI)***

The Director(i/c) , Computer Centre , has requested to take necessary steps for appointing two additional Technicians on contract basis for providing technical support for University of Kerala since the IT infrastructure of the University is growing exponentially . The usage of Computer, Printer, Scanner, network switches and high equipment are increasing at a double rate/ year. Almost all sections and departments are automated, and usage of IT infrastructure has radically increased. Hence the service of hardware technicians is extremely essential to University for balancing the technical and client support tasks by resolving any errors that occur.

At present, Computer Centre has only four technicians for providing technical support for University of Kerala. Services of these Technicians are being utilized at Palayam Campus on a full time basis. Based on orders & requests, their services are provided at Kariavattom Campus, KUSRC Alappuzha Centres, UIT, KUTEC, various affiliated colleges in distinct districts (for online examination, online question paper, spot admission, online meetings,administrative trainings)etc

The major technical services provided by Technicians are detailed below.

1. Configuration, maintenance and troubleshooting of Desktop, Printer, Scanner etc. at various sections.
2. Spotting out networking issues and resolving related problems in the entire campus.
3. Provides technical support to IT Labs in the University.
4. Provides Technical support to Datacentre management.
5. Provides Technical support for on line meeting facilitation
6. Internet,LAN,WAN,Wi Fi connectivity maintenance and support.
7. Inspection of newly purchased devices at various sections and departments.
8. Primary complaint evaluation of UPS.
9. Installation of Application software, Antivirus etc.
- 10.Provides technical support for various seminars
- 11.Provides technical support for UG and PG spot admission
12. Provides supervision and technical support for new projects in connection with IT at University
13. Installation of new devices (Desktop, Laptop, Printer etc.)

14. Provides technical support for B Ed online examination, Online Question paper etc.
15. Allot wi-fi user ID and password for students and research scholars of departments at Palayam Campus.
16. All on service – Based on registering the complaint through phone calls, provides instant service to various sections and departments on campus.

The university has a 24-hour working data center. The service and maintenance of the data center is done also on holidays, so that the normal activities of the University are not interfered during working days. All data centers have specialized technicians specially for the operation of the data center. Since there is no such special staff available at KUCC, the services of existing technicians are used even on holidays

Moreover, the hardware technicians are directed to provide their services even during the holidays, based on the request of various departments for technical support for tabulation, video conferencing, etc. When spot admission is conducted at two different locations, the service of two Technicians are utilized for the entire period. During such situation, it is quite difficult to complete the technical works in the campus. Similar situations are often encountered by the Computer Centre.

Under the current pandemic situation, almost all meetings are conducted online. Therefore, meetings are often scheduled during holidays and after working hours. Technical support is essential for holding online meetings. In some cases, more than one meeting may take place at the same time. In the current scenario, technicians and system administrators are providing technical support for online meetings. Often the length and number of meetings affect the other work assignments of technicians and system administrators. So the services of two more technicians (in addition to the four technicians) to handle online meetings have become essential. If the newly recruited technicians are trained for DDFS software, technical support can be offered for the same too.

The Vice-Chancellor has ordered to place the matter before the standing Committee of the Syndicate on Staff, Equipment & Buildings. Accordingly, the matter of appointing two more Technicians on contract basis at the Computer centre is placed before the standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to agree to the proposal to engage 2 technicians on contract basis at Kerala University Computer Centre (KUCC).***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 08.02.2022, be approved.

***Item No.37.75.12:- CLIF- Request to appoint a Casual Labourer on contract basis for multitasking purposes in CLIF – reg.***

***(Ad DIII)***

The Hon. Director, CLIF has informed that CLIF manages 22 high end equipments installed in the laboratories, the maintenance and up-keeping of which require skilled labourers and they have only 3 casual labourers for the cleaning of the main building and 1 male casual labourer for assisting the Mechanical Turner working in the USIC workshop. He has also mentioned that 200 seated CV Raman hall and Srinivasa Ramanujan Hall were added to the infrastructure that requires cleaning and maintenance before and after each programme including management of audio-visual systems, air conditioners as well as the maintenance of seating arrangements consistently, and that the existing casual labourers are overloaded and cannot be used for this purpose. As all these require a skilled person exclusively to manage the auditoriums as well as for routine office work, messengers job and maintenance of garden, the Hon. Director has requested for appointment of a Casual Labourer on contract basis for a period of 11 months with provision for renewal after stipulated period, who can do multitasking whose wages can be paid through the budget head, MH-59(a) 1218 – Wages of Contingent Employees/Guest Lecturers.

It may be noted that University usually appoint Casual Labourers only for 89 days and not on contract basis of 11 months.

As per the orders of the Vice-Chancellor, the request of the Hon. Director, CLIF to appoint a Casual Labourer, on contract basis for a period of 11 months with provision for renewal after stipulated period for multitasking is placed before the Standing Committee of Syndicate on Staff, Equipment and Building for consideration and appropriate recommendation.

**The Committee observed that a person to be engage as Casual Labourer on contract basis in the Central Laboratory Instrumentation Facilitation (CLIF) shall be a skilled worker.**

**Hence the Committee recommended to engage a Skilled Casual Labourer on contract basis ( Multi tasking) for a period of 11 months, considering it as a special case.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 08.02.2022, be approved.

**FURTHERRESOLVED** to authorise the Hon'ble Vice-Chancellor to constitute a selection committee including Director, CLIF for the engagement of Skilled Casual Labourers (on Contract Basis).

**Item No.37.75.13:**      *[] ഭവകലാശാല പ്രസ്സിലെ ഫോർമാൻമാരായ ശ്രീ. ബി||.എസ്.എസ്, ശ്രീമതി. ഉദയഗീത ബി.എസ് എന്നിവർക്ക് 2020-21 ലെ പെർഫോമൻസ് അലവൻസ് അനുവദിക്കുന്നതിനുള്ള അപേക്ഷ- [] ബന്ധിച്ച്.*

**(Ad DIII)**

കേരളാ ഭവകലാശാലപ്രസ്സിലെ റീനിയർഗ്രേഡ് പ്രിൻറർ ആയ ശ്രീ.ബി||.എസ്.എസ്,      [] റീനിയർഗ്രേഡ് കമ്പോ റിറ്റർ ആയ ശ്രീമതി. ഉദയഗീത.ബി.എസ് എന്നിവർ നിർദ്ധിഷ്ട ഔട്ട് ടേൺ പൂർത്തിയാക്കാത്തതിനാൽ തടയപ്പെട്ടിരുന്നതങ്ങളുടെ വാർഷിക ഇൻക്രിമെന്റ് 2020-21 ലെ പെർഫോമൻസ് അലവൻസ് അനുവദിച്ചു തരണമെന്ന് ആവശ്യപ്പെട്ടിരിക്കുന്ന അപേക്ഷകൾ [] പ്രബല്യം ചാർജ്ജ് ചെയ്തിരിക്കുന്നു.

ശ്രീമതി. ഉദയഗീത.ബി.എസ്, ശ്രീബി||.എസ് എന്നിവരുടെ ഇൻക്രിമെന്റ് [] ധാരണഗതിയിൽ യഥാക്രമം മെയ്, [] ലായ്, എന്നീ തീയതികളിലാണെന്നും എന്നാൽ ഇരുവർക്കും ഈ കാലയളവിൽ നിശ്ചിത ഔട്ട് ടേൺ പൂർത്തീകരിക്കാൻ കഴിയാതെ വന്നതിനാൽ [] ധാരണ അനുവദിക്കുന്ന ഗ്രേഡ് പീരിയഡ് നൽകുകയും കോവിഡ് [] ഹെൽത്ത് റിപ്പോർട്ട് നൽകുന്നതിനാൽ 2021 ഫെബ്രുവരി മാ 30 ന് പുറത്തിറങ്ങിയ ഔട്ട് ടേൺ സ്റ്റേറ്റ് മെന്റ് പ്രകാരം 2021 ഫെബ്രുവരി മാ 30 ന് മെന്റ് ഔട്ട് ടേൺ പരിഹരിച്ചതായി അറിയിച്ചിരിക്കുന്നു.

- ഇതുമായി ബന്ധപ്പെട്ടു ചുവടെ ചേർത്തിരിക്കുന്ന വശമായി ചിലതു.
1. [] ഭക്താർ പ്രസ്സ് മാനുവൽ ചാപ്റ്റർ ലെ ഔട്ട് ടേൺ റൂൾ 1053 പ്രകാരം ഒരു മാ [] മാൻ ഗ്രേഡ് പീരിയഡ് അനുവദിക്കുന്നത്.
  2. ഗ്രേഡ് പീരിയഡ് [] മെന്റ് ഔട്ട് ടേൺ പരിഹരിച്ചു തൊട്ടടുത്ത മാ [] മാത്രമാണ് ഇൻക്രിമെന്റ് അനുവദിച്ചു നൽകുന്നത്.
  3. ശ്രീമതി. ഉദയഗീത.ബി.എസ്, ശ്രീബി||.എസ് എന്നിവരുടെ നോർമൽ സ്റ്റാൻഡിംഗ് ഓഫീസ് [] റിപ്പോർട്ട് ഓൺ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് ആൻഡ് ഇൻക്രിമെന്റ് തീയതി യഥാക്രമം മെയ്, 1,





കയ്യമുണ്ടായി, ആയത് 20.01.2022 ലെ റിപ്പോർട്ടിന്റെ മീറ്റിംഗിൽ അംഗീകരിക്കുകയും ചെയ്തു.

വൈസ് ചാൻസലറുടെ ഉത്തരവിൻപ്രകാരം വാർഷിക ഇൻക്രിമെന്റ് തീയതി പുനർനിർണ്ണയിക്കുന്നതിനും, 2021 ലെ പെർഫോമൻസ് അലവൻസ് അനുവദിക്കുന്നതിനായി ശ്രീ. ബി.ജി.എസ്, ശ്രീമതി. ഉദയ ഗീതബി.എസ് എന്നിവർ മർപ്പിച്ച അപേക്ഷ സ്റ്റാൻഡിംഗ് ജോയിന്റ് റെജിസ്ട്രാർ ഓഫ് റിപ്പോർട്ടിംഗ്, എക്സിക്യൂട്ടീവ് ഓഫീസിൽ റിപ്പോർട്ടിംഗ് പരിഗണനക്കും, ശുപാർശക്കുമായി മർപ്പിക്കുന്നു.

*The Committee considered the matter and recommended to entrust the Joint Registrar (Administration) to study and submit a report on the matter before the Committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 08.02.2022, be approved.

**Item No.37.75 Additional 01 Reckoning of prior service for pensionary benefits - Dr Sam Solomon, Professor- Department of OptoElectronics, University of Kerala, Kariavattom-reg-**

**(Ad BIII)**

Dr Sam Solomon was appointed as Professor in the Department of Opto Electronics w.e.f the FN of 16.03.2020 as per U.O.No.1099/2020/UOK dtd 22/04/2020. Prior to joining University of Kerala, he had been working as a faculty member of Physics at St.Johns College, Anchal & Mar Ivanios College Trivandrum, which are affiliated colleges under Malankara Syrian Catholic management, from 19.10.1993 to 13.03.2020. Dr Sam Solomon, vide letter dated 25.01.2020 has requested to reckon the prior service rendered him during the above period for pensionary benefits.

The Finance IV Section has verified the service details in r/o Dr.Sam Solomon for the period from 19.10.1993 to 13.03.2020 and also certified that he had not availed himself of any LWA/Deputation/Study leave during this period. He was relieved from Mar Ivanios College on 13.03.2020.

As per the service book, his service details are as follows.

Sl.No.	Designation	Date	Remarks
1	Lecturer	19.10.1993	Appointment
2	Lecturer Senior Scale	19.10.1999	Promotion
3	Lecturer Selection Grade	19.10.2004	Promotion
4	Reader	19.10.2004	Re-designation
5	Associate Professor	19.10.2007	Promotion

Vide U.O No.Ad.BIII/10789/2020 dated 17.11.2021, sanction was granted for the declaration of probation of Dr. Sam Solomon in the post of Professor on 16.03.2021 FN, subject to the final disposal of WP(C) no.16643/2019 filed by Smt.Asha J.V before the Hon'ble High Court of Kerala.

The Vice-Chancellor has ordered to place the above matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendation.

Hence, therequest for reckoning the prior service in r/o Dr.Sam Solomon, Professor, Department of Optoelectronics in affiliated colleges (Mar Ivanios College, Thiruvananthapuram and St.John's College,Anchal), under MSC management, for the period from the FN of 19.10.1993 to 13.03.2020 for pensionary benefits along with the University service, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to obtain remarks of the Finance on the matter.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 08.02.2022, be approved.

**Item No.37.75.Additional Item No .01:** *Declaration of Probation in r/o Dr.Sivadas K.K, Professor, Department of Malayalam,University of Kerala.*

*(Ad AII)*

The Head, Department of Malayalam forwarded the request of Dr.Sivadas K.K, Professor, Department of Malayalam for the declaration of Probation along with his Work Report for the period from 01.01.2021 to 31.12.2021 .

Finance Section has verified the Service and Leave details of Dr.Sivadas K.K who was appointed as Professor in the Department of Malayalam w.e.f. 01.01.2021 FN vide U.O No.330/2021/UOK dated 23.01.2021. He has not availed himself of any eligible Leave during the period of Probation. Finance has remarked that he may be declared to have satisfactorily completed his period of Probation in the post of Professor on 01.01.2022. The date of declaration of Probation is proposed based on the entries in the Gazetted Entitlement Register(GER) till date.

As per the remarks of Ad.H Section, the declaration of completion of Probation by Dr.Sivadas K.K on 01.01.2022 as Professor in the Department of Malayalam may be approved subject to the disposal of the SLPs before the Supreme Court.

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff,Equipment and Buildings for consideration.

***The Committee considered the matter and recommended to declare satisfactory completion of probation of Dr.Sivadas K.K., in the post of Professor, Dept. Of Malayalam, as per the rules and norms, subject to the final verdict of SLP(C) Nos. 019937-019944/2021 filed by Dr.T.Vijayalakshmi and connected cases before the Hon'ble Supreme Court of India.***

The meeting came to an end at 12 noon .

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 08.02.2022, be approved.

**Item No.37.76.** *Minutes of the Meeting of the Standing Committee of the Syndicate on Student Services –Consideration of- reg.*

*(Ad.DI)*

The Minutes of the Meeting of the Standing Committee of the Syndicate on Student Services held on 15.02.2022, 12.30 PM, is placed before the Syndicate for consideration and approval (Minutes Appended).

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE  
ON STUDENT SERVICES**

Date : 15.02.2022  
Time : 12.Noon  
Venue : Syndicate Room

**Members Present**

- |    |   |   |          |
|----|---|---|----------|
| 1) | Prof. K.Lalitha (Convenor),Member Syndicate | : | Sd/-     |
| 2) | Adv. B. Balachandran, Member Syndicate      | : | Sd/-     |
| 3) | Adv. A. Ajikumar,Member Syndicate           | : | Sd/-     |
| 4) | Sri. Bijukumar G,Member Syndicate           | : | Sd/-     |
| 5) | Smt. Renju Suresh,Member Syndicate          | : | (online) |

**Special Invitee**

- |    |  |   |      |
|----|--|---|------|
| 1) | Sri.R.Arun Kumar,Member Syndicate                                    | : | Sd/- |
| 2) | Sri.Jairaj.J,Member Syndicate  | : | Sd/- |
| 3. | Dr.Jayarajan David.D,Director(i/c), Department of Physical Education | : | Sd/- |

**Members Absent**

- 1) Adv. K.H.Babujan
- 2) Dr.Mathew.V, Member Syndicate

The meeting commenced at 12.30 P.M and discussed the item in the Agenda and recommended as follows:

**Item No.37.76.01 Conduct of All India Inter University Taekwondo Men Championship 2021-2022 by the University of Kerala – reg.**

**Ad D1**

The Director(i/c), Department of Physical Education has informed that as requested by the University of Kerala, the Association of Indian Universities has allotted the conduct of All India Inter University Taekwondo Men Championship 2021-2022 to University of Kerala. The University is conducting an Inter University event after a long gap of 12 years. Hence a meeting was convened by the Vice Chancellor with all Statutory Officers and Members of the Syndicate to discuss the Conduct of All India Inter University Taekwondo Men Championship 2021-22.

In the meeting it was decided that the Official decision of the event shall be made after the recommendation of the Standing Committee of Syndicate on Student services.

The Vice Chancellor has ordered to place the the minutes of the meeting before the Standing Committee of Syndicate on Student services.

Accordingly the minutes of the meeting of the Committee Convened to Discuss Arrangements for the Conduct of All India Inter-University Taekwondo Men Championship is placed before the Standing Committee of Syndicate on Student services for consideration and appropriate recommendation. (*Minutes of the meeting appended*).

**Minutes of the Meeting Convened to Discuss Arrangements for the Conduct of All India Inter-University Taekwondo Men Championship**

Date : 14.02.2022 (Monday)

Time : 03.00 P.M

Venue : Syndicate Room, SH Campus

**Members Present**

1.	Dr.V.P.Mahadevan Pillai, Vice Chancellor	:	Sd/-
2.	Dr.P.P.Ajaya kumar, Pro-Vice Chancellor	:	Sd/-
3.	Adv. B. Balachandran, Member Syndicate	:	Sd/-
4.	Dr.S.Nazeeb, Member Syndicate	:	Sd/-
5.	Shri.Jairaj.J, Member Syndicate	:	Sd/-
6.	Sri.R.Arunkumar, Member Syndicate	:	Sd/-
7.	Dr.K.B.Manoj, Member Syndicate	:	Sd/-
8.	Prof.K.Lalitha, Member Syndicate	:	Sd/-
9.	Dr.Gopchandran.K.G, Member Syndicate	:	Sd/-
10.	Registrar(i/c)	:	Sd/-
11.	Dr.Jayarajan David.D, Director (i/c), Dept of Physical Education	:	Sd/-
12.	Sri.R.Mahadevan, Finance Officer	:	Sd/-
13.	Prof.Dr.N.Gopakumar, Controller of Examinations	:	Sd/-
14.	Dr.Mini Dejo Kappan, Director, Planning and Development	:	Sd/-

The meeting started at 3.00 pm.

The Director(i/c), Department of Physical Education, informed the committee that on the request of the University of Kerala, the Association of Indian Universities has allotted the organizing and conduct of All India Inter University Taekwondo Men Tournament 2021-22 to University of Kerala. It is anticipated that around 1200 participants and 300 Officials from various Universities may participate in the Championship. The proposed date of conduct of the tournament is from 21<sup>st</sup> to 24<sup>th</sup> of March 2022 and the proposed venue for the event is Jimmy George Indoor Stadium under the Directorate of Sports and Youth affairs, Kerala. The participants are expected to reach Trivandrum by 19<sup>th</sup> of March and return on 25<sup>th</sup> of March. The arrangements for accommodating the teams and officials shall be made for 5 days from 20<sup>th</sup> to 25<sup>th</sup> of March. Food and refreshment shall be provided to the Officials. An estimated number of 5 Taekwondo mats may be required for the event. Four



numbers can be hired or made available with the help of Taekwondo Association. The University has allotted an amount of Rs.15 lakhs in the Budget Speech 2021-22 towards the conduct of Inter University events. A budget estimate has been prepared including the different heads of expenditure

**The Committee after detailed discussions and deliberations recommended the following.**

- **To conduct the All India Inter University Taekwondo Men championship 2021-22 as a mega event.**
- **The Official decision to be made in the Standing Committee of Syndicate on Student services.**
- **To discuss the Budget estimate proposed in the Standing Committee of the Syndicate Finance on 18<sup>th</sup> February 2022.**
- **To hold an Organizing Committee Meeting on 21<sup>st</sup> February 2022 to discuss the conduct of the Inter University championship.**
- **To prepare a proposal for fund raising to get sponsorships for the event from public sector organizations, banks as well as private sector organisations.**
- **To take initiatives to get the support and cooperation from Government, Government departments, Other institutions and also Association.**

**To ensure involvement and active participation of affiliated colleges of the University with regard to conduct of events, transportation and accommodation.**

*The meeting came to an end at 4.30 p.m.*

*As authorised by the committee, the Director(i/c), Department of Physical Education presented an estimate of expected expenditure for conducting the event, for an amount of Rs. 50 Lakhs.*

**Recommendations:**

*The Committee considered the matter and recommended the following.*

- *To conduct All India Inter University Taekwondo Men championship 2021-22 as a mega event.*
- *To approve the Estimate of Rs. 50 Lakhs and further to place the matter before the next Standing Committee of Syndicate on Finance.*
- *To utilize an amount of Rs.10 lakhs ( Rupees Ten Lakhs only) earmarked in the Budget Speech 2021-22 (Item No.35) for conducting Eminent SportsPerson Summit along with the Funds earmarked in the Budget Speech 2021-22 (Item No.141) for conducting Inter University Tournaments , Rs.15 Lakhs (Rupees fifteen Lakhs only) and to place the matter also before the next Standing Committee of Syndicate on Finance..*
- *To entrust the Director of Dept of Physical education to convene an organizing committee for the conduct of All India Inter University Taekwondo Men championship 2021-22, on 21.02.2022 at 04.00 P.M.*

*The meeting concluded at 01.00 PM.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Meeting of the Standing Committee of the Syndicate on Student Services held on 15.02.2022, be approved.

**Item No.37.77. Various University Institutes of Technology (UIT)Centers–Purchase of IT Equipment–Payment- Sanction- Reporting of- reg.**

**(Ad.BIV)**

Sanction was accorded by the Vice-chancellor to the payment of an amount of Rs.17,51,828/- (Rupees Seventeen Lakh Fifty One Thousand Eight Hundred and Twenty Eight only) including GST to M/s.KELTRON, Trivandrumtowards the cost of IT Equipment(UPS and LCD Projector) for use in the various University Institutes of Technology(UIT) Centers, meeting the expenditure from “Part I-NP-MH-67-1-Institute of Technology, Head Quarters Unit-4-1930-Equipment” provided in the current year's Budget Estimates of the University.

U.O.No.Ad. AVII.02.852/2018 dated 10.01.2022 was issued accordingly.

The matter is reported to the Syndicate

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.78. Department of Optoelectronics, Kariavattom -Protection of initial pay in r/o Dr. Sam Solomon, Professor- Consideration of- reg.**

**(Ad.BIII)**

Dr. Sam Solomon, Associate Professor of Physics, Mar Ivanios College, Thiruvananthapuram was appointed as Professor, Department of Optoelectronics, Kariavattom on 16.03.2020 FN in the Scale of pay of Rs.37400-67000 with AGP of Rs.10000/- (pre-revised) vide U.O No. 1099/2020/UOK dated:22.04.2020.

Now, Dr. Sam Solomon, has requested to protect his salary in the month of February 2020 drawn at Mar Ivanios College, Thiruvananthapuram vide letter dated 02.12.2021. As per the Statement of Fixation of pay, counter - signed by the Deputy Director of Collegiate Education, Kollam and the Projected salary Statement signed by the Drawing and Disbursing Officer, Mar Ivanios College, Thiruvananthapuram, the pay details of Dr. Sam Solomon as Associate Professor in the Department of Physics, Mar Ivanios College, Thiruvananthapuram as on February 2020 (as per the 7th Pay fixation), is as follows;

<b>Basic Pay</b>	<b>171400/</b>
<b>Dearness Allowance (17%)</b>	<b>29138 /-</b>
<b>House Rent Allowance</b>	<b>2500/ -</b>
<b>City Compensatory Allowance</b>	<b>450/ -</b>
<b>Total</b>	<b>203488/-</b>

*As per Clause 12, Chapter III of the Kerala University First Statute 1977, "the Syndicate of the University may fix the starting pay of a teacher on appointment at any stage in the scale of pay applicable to the post".*

The Finance III Section, while considering the request for the protection of initial pay in r/o Dr. .Sam Solomon, has remarked that, *the last pay granted to Dr.Sam Solomon in the post of Associate Professor, as per the Statement of Fixation of pay, counter - signed by the Deputy Director of Collegiate Education, Kollam and the Projected salary Statement signed by the Drawing and Disbursing Officer, Mar Ivanios College, Trivandrum, is Rs. 171400/-(Academic Level 13A) and last pay, if protected in University, his pay arrives at 167200/-(Academic Level 14)+4200/- Personal Pay which shall be absorbed on accrual of future increment. The Finance has further proposed that the Syndicate of the University is the authority to fix the starting pay of a teacher.*

Hence, as per the orders of the Vice - Chancellor, the matter of *Protection of initial pay in r/o Dr. Sam Solomon, Professor, Department of Optoelectronics*, is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

**Item No.37.79. Department of Physical Education – Forwarding the minutes of the meeting of the Sub-Committee of the Syndicate for Sports – Approval of -reg.**

**(Ad.D1)**

The Sub-Committee of the Syndicate for Sports held on 07.02.2022, had discussed the item regarding conduct of All India Inter University Taekwondo Men Championship 2021-22 and has made recommendations for the same. The Director(i/c), Department of Physical Education, has forwarded the minutes of the meeting of the Sub-Committee of the Syndicate for Sports and requested to place the same before the Syndicate for consideration and appropriate decision.

The Vice Chancellor has ordered to place the minutes of the meeting of the Sub-Committee of the Syndicate for Sports before the Syndicate. Accordingly the minutes of the meeting of the Sub-Committee of the Syndicate for Sports is placed before the Syndicate for consideration and appropriate decision(**Minutes of the meeting of the Sub-Committee of the Syndicate for Sports appended**).

**Minutes of the Meeting of Sub Committee of Syndicate (Sports)**

Date: 07.02.2022  
Time: 03.00 pm.  
Venue: Director's Chamber

**Members Present**

- |   |   |      |
|---|---|------|
| 1. Adv.B.Balachandran (Member, Syndicate)                     | - | Sd/- |
| 2. Sri. Jairaj.J (Member, Syndicate)                          | - | Sd/- |
| 3. Dr. JayarajanDavid.D (Director(i/c) of Physical Education) | - | Sd/- |

The Director of Physical Education in charge welcomed the members of the Sub Committee of Syndicate (Sports).

**Item No.37.79.01: Organising and Conducting All India Inter University Taekwondo Men Championship 2021-22**

The Association of Indian Universities has allotted the organizing and conduct of All India Inter University Taekwondo Men tournament 2021-22 to University of Kerala. It is anticipated that around 1200 participants and 300 Officials from various Universities may participate in the Championship. The proposed date of conduct of the tournament is from 21<sup>st</sup> to 24<sup>th</sup> of March 2022 (21<sup>st</sup> being the date of Registration).The proposed venue for the event is Jimmy George Indoor Stadium under the Directorate of Sports and Youth affairs, Kerala. The participants are expected to reach Trivandrum by 19<sup>th</sup> of March and return on 25<sup>th</sup> of March. The arrangements for accommodating the teams and officials shall be made for 5 days from 20<sup>th</sup> to 25<sup>th</sup> of March. Food and refreshment shall be provided to the Officials. An estimated number of 5 Taekwondo mats may be required for the event. Four numbers can be hired or made available with the help of Taekwondo Association.

**The Sub Committee recommended that the Registrar on behalf of the University shall forward a request to the Director, Directorate of Sports and Youth affairs for sanctioning of Jimmy George Stadium free of cost. The Sub Committee further recommended that an Organising Committee and a Sub Committee may be formed for the organizing and conduct of the All India Inter University Taekwondo championship 2021-22. The Sub Committee recommended that a detailed Budget estimate for the different heads of expenditure, including purchase of mats and equipments for the conduct of Taekwondo championship may be placed in the Organising Committee and the Sub Committee for discussion and recommendation.**

The meeting came to end at 4.30 pm

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Meeting of Sub Committee of Syndicate (Sports) held on 07.02.2022, be approved.

**Item No.37.80. Department of Physical Education - Permission for the allotting the University stadium for Kerala Olympic Games 2022- Consideration of--reg. (Ad DI)**

Sri.V.Sunil Kumar, President, Kerala Olympic Association (KOA) has informed that the association has decided to conduct the Kerala Olympic Games 2022 and requested for permission to use the University Stadium for conducting the Inaugural Function on 30<sup>th</sup> April 2022 and Athletics Competitions from May 8<sup>th</sup> to May 10<sup>th</sup> 2022, free of cost.

The University Stadium has been allotted for other Organizations/ Associations, Govt. Departments and Public & Private Enterprises to conduct their events at fixed rent, levying Utility (Electricity & Water) and other charges, vide U.O No.Ad.DI/DPE/21445/2019 dtd.19.07.2019

The Director (i/c), Department of Physical Education has remarked that as per University Order No.Ad.DI/DPE/21445/2019 dtd.19.07.2019 the rates of rent of University Stadium for events upto State level is Rs.16544/- (Rent 13230/-, Electricity charges 790/-, Gst@18% 2524). The Caution Deposit is Rs.7000/- which is refundable.

The Hon'ble Vice Chancellor has ordered to place the matter before the Syndicate for consideration. Accordingly the matter is placed before the Syndicate for consideration and appropriate decision.

**Resolution of the Syndicate**

**RESOLVED** to grant permission to allot University Stadium for conducting Kerala Olympic Games 2022 as per U.O. No.Ad.D1/DPE/21445/2019 dated 19.07.2019.

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**Item No.37.81. Inter University Transfer on reciprocal basis – Transfer sanctioned to Assistants - reporting of - reg.**

**(Ad.G)**

The Hon'ble Vice-Chancellor had approved Inter University Transfer to Four (4) Assistants of University of Kerala with Assistants of various Universities on reciprocal basis subject to reporting to the Syndicate and subject to the conditions laid down in the Statute 14A of Chapter 4 Part II of Kerala University First Statutes 1977, decisions of the Syndicate, clarification from the Government and other applicable rules. Number of Assistants transferred to various Universities and the University orders are as detailed below:

1	Kannur University	No.Ad.G/1141/2022/UOKDated : 14.02.2022	2 Assistants
2	Kerala University of Health Science	NoAd.G/1140/2022/UOKDated : 14.02.2022	2 Assistants

The action taken by the Hon'ble Vice-Chancellor in having sanctioned the above Inter University Transfer is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.37.82 Repair of Air Conditioners Installed at Senate Chamber –Consideration of- reg.**

**(Admn A IV)**

The Assistant Engineer (Mechanical) has submitted a note regarding the repair and service of the air conditioners installed at the Senate Chamber. As per the recommendations, the following repair works should be done for the proper working of the air conditioners:

**1. 11 TR machine on the southern side of the senate hall:-**

1. The Refrigerant driers are in clogged condition, requires replacement
2. The expansion valve is in clogged condition, require replacement.
3. The cooling coils of the machine is suffering from ice formation.
4. The machine is to be pulled down, water serviced, flush cleaned with nitrogen and then refilled with refrigerant gas.
5. The remote control unit of the machine needs to be replaced.

**2. 11 TR machine on lobby side of the senate hall:-**

1. The machine require periodic servicing and top up with refrigerant gas. **3. 5 TR machine for air conditioning of the lobby:-**

1. The machine is suffering from clogging of drain lines.
2. The machine requires servicing.

The service engineers from M/s A One Air Conditioners, Cochin, an authorized sales and service dealer of M/s Johnson Controls, Hitachi Air Conditioning India (P) Ltd, had inspected the machines and forwarded an estimate of Rs.75,520/- (Rupees Seventy Five Thousand Five Hundred and Twenty only) for the repair works.

The Standing Committee of the Syndicate on Planning and Development held on 20.09.2021 considered the matter regarding the Repair of Air Conditioners installed at Senate Chamber and recommended to request the Pro Vice Chancellor to hold negotiation with M/s A One Air Conditioners, Cochin, an authorized sales and service dealer of M/s Johnson Controls, Hitachi Air Conditioning India (P) Ltd., and to finalize the service charges in respect of the Repair of Air Conditioners installed at Senate Chamber. The Syndicate held on 23.09.2021, vide Item No. 32.106.08, resolved to approve the said recommendation of the Standing Committee of the Syndicate on Planning and Development.

As per the Syndicate decision, negotiation meeting was conducted by the Pro Vice Chancellor with M/s A One Air Conditioner on 02.11.2021 in the presence of Assistant Engineer (Mechanical). The firm agreed to offer a further discount of ₹5,517/- (Rupees Five

Thousand Five Hundred and Seventeen only) to the estimate Rs.75,520/- (Rupees Seventy Five Thousand Five Hundred and Twenty only) submitted by them earlier.

The Finance has agreed to the proposal for entrusting the repair works of the air conditioners installed at the Senate Chamber with M/s A One Air Conditioners, for a total amount of Rs.70,003/- (Rupees Seventy Thousand and Three only) subject to administrative sanction. The expenditure may be met from the h/a "Part 1- Non Plan - MH 1(a)- General Direction - 4/3020-Maintenance of equipment" provided in the current year's Budget Estimates of the University. TDS @ 2% to be deducted before effecting payment.

As per the orders of the Vice - Chancellor, the matter of entrusting the repair works of the air conditioners installed at the Senate Chamber with M/s A One Air Conditioners, for a total amount of Rs.70,003/- (Rupees Seventy Thousand and Three only) is placed before the Syndicate, for consideration.

**Resolution of the Syndicate**

**RESOLVED** that the above proposal be agreed to.

**Item No.37.83**

***Delay occurred in the submission of bills and vouchers for regularisation of the Provisional Advance (₹1,40,000/-) sanctioned to Prof. M. C. Subhash Peter, Professor & Hon. Director, Inter-University Centre for Evolutionary and Integrative Biology, for the conduct of the two day National Seminar on "Integrative Biology & Biotechnology" held during 18-19 Dec' 2014- report of the Registrar – Consideration of-reg.***

**(Pl.B)**

An amount of ₹ 1,40,000/- was sanctioned to Dr. M C Subhash Peter, Professor & Hon. Director, Inter-University Centre for Evolutionary and Integrative Biology, for the conduct of the two day National Seminar on "Integrative Biology & Biotechnology" held during 18-19 December 2014, vide U.O. No.Pl.B/4560/14 dated 17.12.2014. The amount was not regularised within the stipulated time.

As per the orders of the Hon'ble Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Finance held on 18.10.2021 for consideration and recommendation. The Committee considered the matter and recommended to ratify the action taken by Prof. M. C. Subhash Peter in issuing air fare and taxifare to two resource persons in connection with the above mentioned National Seminar. The Committee further recommended to authorize the Registrar to submit a report on the delay occurred in submission of bills and vouchers for regularisation.

The Syndicate at its meeting held on 28.10.2021, vide item no. 33.64.21, has resolved to approve the above recommendation of the Standing Committee of the Syndicate on Finance and further resolved to inform Prof. M.C. Subhash Peter, to furnish a report on delay occurred in the submission of bills and vouchers for regularization.

Accordingly Prof. M.C. Subhash Peter was requested to furnish a report on the delay in submitting the bills and vouchers for regularization of the Provisional Advance vide this office letter no. Pl. B/4560/14 dated 08/12/2021. In reply to this, Prof. M.C. Subhash Peter, vide email dated 31.12.2021 has informed that the released Provisional Advance (₹1,40,000/-) was fully utilised for the conduct of the Seminar, where nationally recognised resource persons were invited and given local hospitality and TA/DA and was well appreciated by the participants. He has also informed that due to the misplacement of the file containing original bills and vouchers as a result of the shifting of the office of CEIB from old building to new building, he couldn't submit the same to this office. On this ground he has requested that permission may be issued to regularise the amount, so that he could be able to avail his pending pensionary benefits at the earliest.

As per the orders of the Registrar, a meeting of the concerned officials alongwith Prof.M.C.Subhash Peter was held on 09/02/2022 at 2.30 pm, in the Registrar's Chamber and based on the findings in the meeting, a report is prepared.

The report of the Registrar on the delay occurred in submission of bills and vouchers for regularisation of the Provisional Advance (₹1,40,000/-) sanctioned to Prof. M. C. Subhash Peter, is placed before the Syndicate for consideration. (appended)

**Resolution of the Syndicate**

**RESOLVED** to approve the Report submitted by the Registrar on the delay occurred in

submission of bills and vouchers for regularisation of the Provisional Advance (₹1,40,000/-) sanctioned to Prof. M.C. Subhash Peter, Professor (Rtd.), Department of Zoology, Kariavattom.

**Item No.37.84 Combined Meeting of the Standing Committee of the Syndicate on Finance & Academics and Research held on 21.02.2022 –Approval of—reg.**

**(Ad.AVI)**

The minutes of the Combined Meeting of the Standing Committee of the Syndicate on Finance & Academics and Research held on 21.02.2022 is appended.

In view of the urgency, the Vice-Chancellor has approved the recommendation in item no. 04 of the minutes, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendation in item no. 04 of the minutes of Combined Meeting of the Standing Committee of the Syndicate on Finance & Academics and Research held on 21.02.2022 is reported to the Syndicate and the recommendation on remaining items in the minutes is placed before the Syndicate for approval.

**Minutes of the Combined meeting of the Standing Committee of the Syndicate on Finance and Academics & Research**

Date & Time : 21.02.2022, 01.15 p.m.

Venue : Syndicate Room, University Buildings,

Thiruvananthapuram

**Members present**

1. Adv. K.H. Babujan (Convener, S/C of the Syndicate on Finance)
2. Dr. S. Nazeeb (Convener, S/C of the Syndicate on Academics and Research)
3. Dr. Vijayanpillai M
4. Adv. B. Balachandran
5. Adv. Muralidharan Pillai.G
6. Sri. Jairaj J
7. Adv. A. AjiKumar

**Members absent**

7. Sri. Bijukumar G
8. Sri. Arun Kumar R
9. Sri. B.P.Murali
10. Prof. K. Lalitha
11. K.G Gopchandran
12. K. B. Manoj

**Item No.37.84.01 Sree Vidhyadhiraja Chattampi Swamikal - Institution of Chair in University of Kerala – reg.**

**(Ac EIII)**

Sri.A.R. Girish Kumar, General Secretary, Panmana Ashramam, Sree Chattampi Swami Samadhi Peedom, Panmana P.O, Kollam has submitted a proposal to institute a Chair in the name of Sree Vidhyadhiraja Chattampi Swamikal under the University of Kerala. He has not mentioned the details about depositing the Corpus amount.

As per the letter the Chair in the name of socio philosophical personalities provide the academic community to undertake studies and research with an intention to understand, assess and disseminate ideas and thoughts of these great personalities particularly on subject / areas like Economics, Political Science, Religion, Philosophy, Education, Social work, Human Rights as well as other disciplines considered relevant for attainment of Social Justice.

Sree Chattampi Swamikal was a consummate saint in the adwaitic tradition, a scholar of Vedanta and a quiet social reformer. He openly defied the caste hierarchy existed in the Hindu religion during his times with razor sharp acumen and wit, defeated all arguments raised by caste fanatics. He questioned caste system and unfair treatment of low castes in terms of religion, education and social opportunities. He stood for equal rights of all people no matter what their caste was and interpreted original Hindu texts to people and made them to understand the adulterations that led to unjust social system, superstitions, unjust customs and inequalities.

The need for starting a 'Chair' in the name of Sree Vidhyadhiraja Chattampi Swamikal who was a pioneer in creating the platform for social struggle against caste system and as one whose thoughts and works influenced the formation and functioning of many social, religious, literary and political organizations in Kerala is the need of the hour.

The main objectives and operational sphere of the Chair is detailed as follows:

- 1) Research and associated educational activities in the field of social reforms & National Integration.
- 2) To strengthen the role of University in policy making connected with general public.
- 3) To develop short term refresher courses for teachers in higher education.
- 4) To conduct National / International seminars and connected programmes and collaborations with other Universities.
- 5) To Publish articles in Journals, books and dissertations connected to the Chair.

In this regard it may be noted that a Letter was received from Sri. A.R. Girish Kumar, General Secretary, Panmana Ashramam, Sree Chattampi Swami Samadhi Peedom, Panmana P.O, Kollam dtd.13/12/2018 through Dr. K.T. Jaleel, Former Minister for Higher Education requesting to start a Chair in the name of Sree Vidhyadhiraja Chattampi Swamikal under the University of Kerala and a reply was issued to him vide letter no: Ac.E.III.1/11026/2018(2) stating that the minimum amount to start a chair in the University is Rs.5,00,00,000/- (Rupees Five Crore only) and also to inform the details regarding depositing the Corpus amount. A letter regarding this was also sent to the Private Secretary, Minister for Higher Education vide Letter. No:Ac.E.III.1/11026/2018(1). No reply has been received in this regard.

As per the orders of the Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Academics & Research held on 28/10/2021 where in it was recommended to place the matter before the Syndicate.

The Syndicate at its meeting held on 28/10/2021 vide Item No.33.107.D5 resolved that the matter may be placed before the Combined Standing Committees of the Syndicate on Academics and Research & Finance along with the details of the University Order dated 24/04/2012.

As per the UO No.16016/12.I/Ac.EIV dated 24.04.2012, sanction has been accorded by the Vice – Chancellor to implement the Corpus Fund minimum amount of Rs.5,00,000/- (Rupees Five Lakh Only) for instituting an Endowment at the University henceforth and Rs.5,00,00,000/- (Rupees Five Crore only) for constituting a 'Chair'(Copy of UO is enclosed).

Accordingly the whole matter regarding the institute of Sree Chattampi Swamikal chair in the University of Kerala is placed before the Combined Standing Committees of the Syndicate on Academics and Research & Finance for consideration and recommendation.

***The Committee recommended to consider the matter after receiving the report of the Sub-Committee constituted for refixing the Corpus fund for the Institution of Chair in the University.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Finance & Academics and Research held on 21.02.2022, be approved.

**Item No. 37. 84. 02** സർവകലാശാലയിൽ പുതിയ ചെയർറൂപീകരണം -  
 ഇളങ്കോവടികളുടെ പേരിൽ ചെയർറൂപീകരിക്കുന്നതുമായി ബന്ധപ്പെട്ട അപേക്ഷ.

(Ac EIII)

ശ്രീ. എംനയിനാർ, പ്രസിഡൻ്റ്, തിരുവനന്തപുരം തമിഴ് സംഘം, ഇളങ്കോവടികളുടെ പേരിൽ കേരള സർവകലാശാലയിൽ ചെയർ സ്ഥാപിക്കുന്നതിനുള്ള ഒരു നിർദ്ദേശം സമർപ്പിച്ചിട്ടുണ്ട്.

ഇളങ്കോവടികളുടെ പേരിൽ ഒരു ചെയർ സ്ഥാപിക്കുന്നതിലൂടെ കേരളത്തിലെ ഭാഷ ന്യൂനപക്ഷമായ തമിഴ് ജനതയുടെ ഭാഷ സാഹിത്യ സാംസ്കാരിക വളർച്ചയും തമിഴ് മലയാള ബന്ധങ്ങളുടെ പ്രോത്സാഹനവും ലക്ഷ്യമിടുന്നു.

സംഘകാലകവിയുംതമിഴിലെപഞ്ചമഹാകാവ്യങ്ങളിൽഒന്നായചിലപ്പതികാരത്തിൻറെരചയിതാവുമായഇളങ്കോവടികൾതമിഴ്ഭാഷസാഹിത്യത്തിനൽകിയിട്ടുള്ള സംഭാവനകൾഅതുല്യമാണ്.

ആയതിനാൽഇളങ്കോവടികളുടെനാമത്തിൽചെയർരൂപീകരിക്കുകയുംഅതിലൂടെതമിഴ് മലയാളംഭാഷകളുടെതാരതമ്യപഠനത്തിനുംപരിഭാഷയ്ക്കുംഅവസരമുണ്ടാക്കാനും അഭ്യർഥിച്ചിരിക്കുന്നു.

കേരളാസർവകലാശാല24/04/2012 തീയതിയിലെഉത്തരവ്16016/12.1/Ac.EIV നമ്പർ പ്രകാരംസർവകലാശാലയിൽചെയർരൂപീകരിക്കാനുള്ളനിക്ഷേപത്തുകഅഞ്ചുകോടി രൂപയാണ്. പ്രസ്തുത അപേക്ഷയിൽ ചെയർസ്ഥാപിക്കുന്നതിനുള്ള നിക്ഷേപ തുകയെ സംബന്ധിച്ചപരാമർശങ്ങൾഒന്നുംതന്നെഇല്ല.

ബഹു. വൈസ്ചാൻസലറുടെ ഉത്തരവ്പ്രകാരംപ്രസ്തുത അപേക്ഷ അക്കാഡമിക്സ്ആൻഡ്റിസർച്ച്സ്റ്റാൻറിംഗ്കമ്മിറ്റിയുടെപരിഗണനയ്ക്കായിസമർപ്പിക്കുകയുംതുടർന്ന്സിൻഡിക്കേറ്റിൻറെതീരുമാനത്തിനായിവയ്ക്കുകയുംചെയ്തിരുന്നു.

പ്രസ്തുതവിഷയം04/12/2021 തീയതിയിൽസിൻഡിക്കേറ്റിൻറെമീറ്റിംഗിൽഇനംനം34.122.D1 ആയിഅവതരിപ്പിക്കുകയുംഅക്കാഡമിക്സ്ആൻഡ്റിസർച്ചിൻറെയുംഫിനാൻസിൻറെയുംസംയുക്തസ്റ്റാൻറിംഗ്കമ്മിറ്റിയിൽപരിഗണിക്കാനുള്ളതീരുമാനവുമായിട്ടുണ്ട്.

ആയതിനാൽബഹുമാനപ്പെട്ടവൈസ്ചാൻസലറുടെഉത്തരവ്പ്രകാരംകേരളാസർവകലാശാലയിൽഇളങ്കോവടികളുടെപേരിൽപുതുതായിഒരുചെയർസ്ഥാപിക്കാനുള്ള അപേക്ഷയിന്മേൽതുടർനടപടിയ്ക്കായിഅക്കാഡമിക്സ്ആൻഡ്റിസർച്ചിൻറെയുംഫിനാൻസിൻറെയുംസംയുക്തസ്റ്റാൻറിംഗ്കമ്മിറ്റിയുടെപരിഗണനയ്ക്കായിസമർപ്പിക്കുന്നു.

*The Committee recommended to consider the matter after receiving the report of the Sub-Committee constituted for refixing the Corpus fund for the Institution of Chair in the University.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Finance & Academics and Research held on 21.02.2022, be approved.

**Item No.37.84.03      University of Kerala - CLIF- Proposal envisaged in the Budget Speech- 2021-22 - Item No-19- Expansion of CLIF-reg.**

**(Ad DIII)**

As per Item No.19 of the Budget Speech 2021-22, it is envisaged the Expansion of Services at CLIF, University of Kerala and an amount of Rs.75,00,000/- (Rupees Seventy Five Lakh only) has been allocated in the Budget for the establishment of the same.

The Budget Implementation Cell at its Meeting held on 26.04.2021, vide item No.109 has recommended to obtain the proposal from the Director, CLIF in consultation with Joint Director, CLIF and to place the same before the Standing Committee of the Syndicate on Academics and Research of the University.

Accordingly the proposal for the fund earmarked for Expansion of CLIF (Item No.19) in the Budget Speech of 2021-22 for an amount of Rs.75 lakhs (Rupees Seventy Five Lakh only) in consultation with the Joint Director, CLIF has been received.

As per the orders of the Vice-Chancellor, the proposal for Expansion of CLIF received from the Hon.Director, CLIF (Proposal appended) for an amount of Rs.75,00,000/- (Rupees Seventy Five Lakh only as per the Budget Speech of 2021-22 ) was placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

The Committee Considered the same and recommended to place the matter before the combined meeting of the Standing Committee of the Syndicate on Finance and Academics & Research, for a detailed discussion with the Director and the Joint Director of CLIF, the Dean Faculty of Science and Dean Faculty of Applied Sciences & Technology. The Syndicate at its meeting held on 28.10.2021 vide item no.33.107.D12 resolved to approve the above recommendation of Standing Committee of Syndicate on Academics & Research.



As per the orders of the Vice-Chancellor the proposal for expansion of CLIF received from the Hon. Director, CLIF for an amount of Rs. 75,00,000/-(Rupees Seventy five Lakh only) is placed before the Combined Meeting of the Standing Committee of Syndicate on Finance and Academics & Research for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to agree with the proposal for the expansion of CLIF received from the Hon. Director for an amount of Rs.75,00,000/- (Rupees Seventy five Lakh only)*

*The Committee further recommended to initiate tender procedures for the purchase of equipments in accordance with the provisions contained in the Store Purchase Manual and Kerala Financial Code.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Finance & Academics and Research held on 21.02.2022, be approved.

*Item No. 37. 84. 04 Budget Speech 2021- 22 - Item no. 5 - ശ്രീനാരായണവിജ്ഞാനീയം ഭരണാനുമതി നൽകുന്നത് - സംബന്ധിച്ച് .*

(Ac.D)

ഡോ. എം.എ.സിദ്ദീഖ്, ഡയറക്ടർ, അന്തർദേശീയ ശ്രീ നാരായണ ഗുരു പഠന കേന്ദ്ര. സർവകലാശാലയുടെ 2021 - 22 ബഡ്ജറ്റ് പ്രസംഗത്തിൽ നമ്പർ 5 ആയി ശ്രീ നാരായണഗുരു അന്തർദേശീയ പഠന കേന്ദ്രത്തിനു അനുവദിച്ച 25 ലക്ഷം രൂപയുടെ വിശദമായ പ്രൊപ്പോസൽ സമർപ്പിച്ചിട്ടുണ്ട്.

സർവകലാശാലയുടെ 2021 - 22 ബഡ്ജറ്റ് പ്രസംഗത്തിൽ നമ്പർ 5 ആയി അന്തർദേശീയ ശ്രീ നാരായണ ഗുരു പഠന കേന്ദ്രത്തിന്റെ ഭാഗമായി ശ്രീ നാരായണ വിജ്ഞാനീയം എന്ന പേരിൽ ഒരു സമഗ്ര രേഖ തയ്യാറാക്കുന്നതിനായി 25 ലക്ഷം രൂപ വകയിരുത്തിയിട്ടുണ്ട്.

ഡയറക്ടർ, അന്തർദേശീയ ശ്രീ നാരായണ ഗുരു പഠന കേന്ദ്രം സമർപ്പിച്ച മേൽപ്പറഞ്ഞ പദ്ധതിയുടെ പ്രൊപ്പോസലിലെ വിവരങ്ങൾ ചുവടെ ചേർക്കുന്നു:

A.ശ്രീനാരായണ സാഹിത്യത്തിന്റെ വിവരണാത്മക ഗ്രന്ഥസൂചി (sreenarayana literature:a descriptive bibliography)

ഈ പദ്ധതിയുടെ ഔദ്യോഗിക ഉദ്ദേശ്യം 2020 നവംബർ 2 ന് ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലർ നിർവഹിച്ചു.ഈ പുസ്തകം ഇപ്പോൾ ഏതാണ്ട് പൂർത്തിയായി.ഇനി ഡിറ്റിപിയും പരിശോധനയും അച്ചടിയുമാണ് നടക്കാനുള്ളത്. ഈ പ്രവർത്തനങ്ങളെ ബഹുജനസമക്ഷം എത്തിക്കുന്നതിനുള്ള ഒരു സെമിനാർ പ്രെസ്സ് ക്ലബ്ബിൽ നടത്താവുന്നതും മാധ്യമങ്ങളിലൂടെ പ്രചാരം കൊടുക്കാവുന്നതുമാണ്. പ്രസ്തുത പുസ്തകം പ്രൊ.എം.കെ.സാനു അധ്യക്ഷനായ ഒരു സമിതി പരിശോധിച്ച് സർവകലാശാലയുടെ പ്രസിദ്ധീകരണ വിഭാഗത്തെ ഏൽപ്പിക്കാനാകും.അതിന്റെ അച്ചടി സർവകലാശാല നടത്തുന്നതിനുള്ള അനുവാദവും ഉണ്ടാകണമെന്നഭ്യർത്ഥിക്കുന്നു.

ആയതിന്റെ ചിലവുകൾ.

1. ഡിടിപി ചെയ്ത് പരിശോധിച്ച് പ്രസ്സിൽ നൽകുന്നതിന് = 40000 .00

2. പുസ്തകങ്ങൾ സംരക്ഷിച്ചിരിക്കുന്ന ലാൽസലാമിന് അവ ക്രമീകരിച്ച് പകർപ്പെടുത്ത് നൽകിയതിനുള്ള ചിലവ് (ഏകദേശം 2000 പുസ്തകങ്ങൾ)= 35000.00
3. കേരളത്തിന്റെ പല ഭാഗങ്ങളിൽ യാത്രചെയ്ത് പുസ്തകങ്ങൾ രേഖപ്പെടുത്തേണ്ടി വന്നതിന്റെ ചിലവ് =75,000.00
5. ഉൽഘാടന സമ്മേളനത്തിന്റെ ചിലവ് = 5000.00
6. ഒന്നാം കരട്പൂർത്തിയാകുമ്പോൾ ഈ മേഖലയിലെ വിദഗ്ദ്ധരെ വിളിച്ചുവരുത്തി പരിശോധിക്കുന്നതിന് ഒരു ശില്പശാല വേണ്ടിവരും. അതിന് ചിലവ് = 50,000 .00
7. പുസ്തകപ്രകാശനത്തിനു ചിലവ് = 20000.00
8. അച്ചടിക്കുമുന്പുള്ള പരിശോധനകൾ (പരിശോധനാ സമിതിക്ക് പ്രതിഫലം) = 30,000.00
9. മറ്റിനം =10000 .00  
ആകെ ചിലവ് =2,65,000.00 (രണ്ട് ലക്ഷത്തി അറുപത്തയ്യായിരം )

**B. ശ്രീനാരായണ വിജ്ഞാനീയം എന്ന കൃതിയുടെ രചന**

glossary, ഗുരു ജീവിതം, ഓരോ വിജ്ഞാന മേഖല മുൻനിർത്തി ഗുരു ദർശനത്തെ അപഗ്രഥിക്കൽ., ഗുരുകൃതികളുടെ പോയെറ്റിക്സ്, പ്രതിഷ്ഠകളുടെ അപഗ്രഥനം, ചിത്രങ്ങൾ ശ്രീനാരായണ സിദ്ധാന്തം...തുടങ്ങി വിപുലമായ രചന .സമ്പൂർണ്ണമായി പൂർത്തിയാകാൻ രണ്ടുകൊല്ലത്തോളം വേണ്ടിവരും. രചന ഒഴികെയുള്ള പ്രവർത്തനങ്ങളും മുഴുവൻ വിവര ശേഖരണവും ഈ കൊല്ലം കൊണ്ട് പൂർത്തീകരിക്കാനാവും. ആയതിന്റെ ചിലവുകൾ (പ്രതീക്ഷിക്കുന്ന മുഴുവൻ ചിലവുകളും)

- 1.യാത്രകൾ = 300,000.00
- 2.പുസ്തകങ്ങൾ = 300,000.00
- 3.പകർപ്പുകൾ =1 00,000.00
- 4.ചിത്രീകരണം = 50,000.00
- 5.ഡിടിപി ,പ്രൂഫ് = 50000.00
- 6.workshop = 20,000.00
7. റിസർച്ച് അസിസ്റ്റന്റ് = 400,000.00
- 8.അച്ചടിക്കുമുന്പുള്ള പരിശോധനകൾ(പരിശോധനാ സമിതിക്ക് പ്രതിഫലം ) = 30,000.00
- 9.വാടക = 50,000.00
- 10.പ്രകാശനം = 25,000.00
11. മറ്റിനം = 50,000 .00

ആകെ ചിലവ് = 13,75,000.00 (പതിമൂന്നുലക്ഷത്തി എഴുപത്തയ്യായിരം)

**C. ശ്രീനാരായണ ഗുരു കൃതികൾ വ്യാഖ്യാനം**

ഗുരു കൃതികൾക്ക് അക്കാദമികവും സാഹിത്യാത്മകവുമായ വ്യാഖ്യാനം നൽകുന്ന പ്രവർത്തനം.

കണക്കാക്കുന്നതുക = 300,000 (മൂന്നു ലക്ഷം രൂപ)

**D. ശ്രീനാരായണ സാഹിത്യ ക്യാമ്പ്**

(കോവിഡ് മാനദണ്ഡങ്ങൾ പാലിച്ച് )

കണക്കാക്കുന്നതുക = 2 ലക്ഷം

F.ശ്രീനാരായണ - സാംസ്കാരിക കേരള സന്ദേശ യാത്ര ( യൂണിവേഴ്സിറ്റി പരിധിയിലെ പ്രധാന സ്ഥലങ്ങളിലൂടെ )

ശ്രീനാരായണ നാടകാവതരണത്തോടെ കണക്കാക്കുന്നതുക = 3.6 ലക്ഷം

ആകെ തുക(A+B+C+D+E+F)= 25 ലക്ഷം

ഓരോ ഇനമായി വിഭജിച്ചു നൽകിയിരിക്കുന്ന ഈ പദ്ധതികൾക്ക് ഭരണാനുമതി നൽകണമെന്ന് ഡോ. എം.എ.സിദ്ദീഖ് , ഡയറക്ടർ, അന്തർദേശീയ ശ്രീ നാരായണ ഗുരു പഠന കേന്ദ്രം അപേക്ഷിച്ചിട്ടുണ്ട്.

ഡിസംബർ 4, 2021 -ൽ നടന്ന സിന്റിക്കേറ്റ് യോഗത്തിൽ, ഐറ്റം നം. 34. 122. D 10 പ്രകാരം, Dr.എം.എ.സിദ്ദീഖ്, ഡയറക്ടർ, അന്തർദേശീയ ശ്രീ നാരായണ പഠന കേന്ദ്രം സമർപ്പിച്ച പ്രൊപ്പോസൽ പരിഗണിക്കുകയും, സിന്റിക്കേറ്റിന്റെ സ്റ്റാന്റിംഗ് കമ്മിറ്റിയായ അക്കാദമിക് ആൻഡ് റിസെർച്ചിന്റെ 01. 12. 2021. -ൽ നടന്ന യോഗത്തിന്റെ ശുപാർശ പ്രകാരം,പ്രൊപ്പോസൽ സിന്റിക്കേറ്റിന്റെ അക്കാദമിക് ആൻഡ് റിസെർച്ചിന്റേയും ഫിനാൻസിന്റേയും സ്റ്റാന്റിംഗ് കമ്മിറ്റികളുടെ സംയുക്ത യോഗത്തിന്റെ പരിഗണനയിലേക്ക് സമർപ്പിക്കാനും പ്രസ്തുത യോഗത്തിലേക്കു Dr. എം. എ. സിദ്ദീഖ് , ഡയറക്ടർ, അന്തർദേശീയ ശ്രീ നാരായണ പഠന കേന്ദ്രം -നെ ക്ഷണിക്കാനും തീരുമാനിച്ചു.

ബഹു: വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം പ്രസ്തുത വിഷയം അക്കാദമിക് ആൻഡ് റിസെർച്ചിന്റേയും ഫിനാൻസിന്റേയും സ്റ്റാന്റിംഗ് കമ്മിറ്റികളുടെ സംയുക്ത യോഗത്തിന്റെ പരിഗണനയിലേക്കായി സമർപ്പിക്കുന്നു.

*The Committee considered the matter and recommended to schedule a meeting of Adv. K. H. Babujan, Dr. S. Nazeeb, Adv. A Ajikumar & Adv. B Balachandran (Members, Syndicate) with Dr. M A Siddeek, Director, International Centre for Sree Narayana Guru Studies, to discuss the proposal envisaged in the Budget Speech 2021-22 , on 22. 02. 2022 at 2. 30 p. m.*

*It was also recommended that, considering the exigency of the matter the above recommendation of the Committee may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974 for initiating immediate action.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Finance & Academics and Research held on 21.02.2022, be approved.

**Item No.37.84.05**      *Liaison Officer of University of Kerala in New Delhi- Request for extension of tenure, hike in honorarium and granting consolidated Travelling Allowance- along with the feedbacks received from Departments upon the Liaison work of Smt.V.K.Joyce-reg.*

(PI A)

The University of Kerala engages a Liaison Officer at New Delhi for dealing with the offices of UGC, DST, DBT, SERB, CSIR, AICTE, DSR, MHRD.

Smt.V.K.Joyce has been engaged as Liaison Officer of the University in New Delhi on contract basis for a period of eleven (11) months with effect from 02/12/2020 on a consolidated monthly remuneration of Rs.20,000/- (Rupees Twenty thousand only). Her present tenure expired on 01.11.2021. Smt.V.K.Joyce has requested to extend her tenure and has also solicited hike in her

present honorarium and to grant a consolidated conveyance allowance as she had to spend on miscellaneous expenses and for conveyance while undertaking tasks assigned to her.

Smt.V.K.Joyce has completed four terms as Liaison Officer of the University of Kerala (from 28.05.2019 to 27.11.2019, 29.11.2019 to 28.05.2020, 01.06.2020 to 30.11.2020 and 02.12.2020 to 01.11.2021).

The request for extending her tenure was placed before the Standing Committee of the Syndicate on Finance held on 15.11.2021. The Committee considered the matter and recommended to refer the item to the Syndicate. The Syndicate held on 17.11.2021 (Item no: 41.11) has resolved to defer the item.

Subsequently, the Vice Chancellor has directed the section to obtain feedbacks from all the Heads of Departments upon the liaison works of Smt.V.K.Joyce, Liaison officer spanning the period from 28/05/2019 to 01/11/2021. Feedbacks were received through emails from 12 HODs. (Appendix D).

In this context, as per the orders of the Hon'ble Vice Chancellor, the matter of extension of tenure of Liaison officer with the feedbacks received from the Departments, is placed before the Combined Standing Committee of the Syndicate on Academics & Research and Finance for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to extend the tenure of Smt.V.K. Joyce, Liaison Officer for 11 months with effect from 03.11.2021.***

***The Committee further recommended to enhance the monthly remuneration of Liaison Officer from Rs.20,000/- to Rs. 25,000/- (Rupees Twenty Five thousand only).***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Finance & Academics and Research held on 21.02.2022, be approved.

***Item No.37.84.06 UCE,Kvtm- setting up of lab-reg:-***

***(Ad C)***

The Principal, University College of Engineering, vide letter No. UCE/Admn/314/2021 dated 08.09.2021, had submitted a proposal in connection with setting up of Chemistry and Civil Lab along with detailed report for electrical and plumbing works received from University Engineer. The total expenditure incurred towards the above proposal is expected to be Rs.4,60,031.43/- (Rupees four lakhs sixty thousand and thirty one & forty three paise only) and has suggested that it can be met from head of account under part I NP-MH-63-Miscellaneous-8/6028-New Development programmes, sanctioned for the expansion of laboratory facility in UCE in the Budget Speech 2021- 22, vide UO No. Ad.C3.UCE/2021 dated 30.06.2021.

Finance had remarked that the meeting of the Budget Implementation Cell held on 26/04/2021 had recommended to place the proposal regarding the expansion of laboratory in the UCE, Kariavattom on the Standing Committee of the Syndicate on Department and Other Institutions and hence the proposal was placed before the said committee, limiting the expenditure to Rs.4,00,000/- (Rupees Four Lakhs only).

Subsequently the Principal, UCE had submitted a revised proposal for expansion of lab facilities, limiting the expenditure to Rs.4,00,000/-, as detailed below:

Proforma Invoice generated for the workbench for Chemistry lab

Sl.No	Items	Unit price	Quantity	Total (in Rs)
1	Hard wood running lab table having size L180 x W 75 x H 90cm 18 mm thick black granite top wit polished adges	20250	4	81000
2	Wash sink ceramic/steel with swan neck tap set with all fittings	8000	2	16000
3	Wooden open rack for keeping lab	3000	2	6000

	apparatus over the lab table having size L 180cm x W 45 cm x H 30 cm			
				103000
			Transportation charge @ 3%	3090
			GST @ 18%	19096
			Grand Total	125186
Rupees one lakh twenty five thousand one hundred and eighty six only				

Estimate for electrical, Aluminium partition and plumbing works for these lab as follows

Sl.No	Description	Amount (in Rs.)
1	Electrification of Chemistry & Civil Lab	78000
2	Materials and labour charge	4613.43
3	Ceiling fan & LED tubes	2872
4	Plumbing work & aluminium Partition	1,50,000
	Total	2,35,484.43
	Grand Total	360671.43

Total expenditure for setting up of lab comes to Rs.3,60,671.43/- (Rupees Three Lakhs Sixty Thousand Six Hundred and Seventy one rupees and Forty paise only ).

As per the orders of the Vice-Chancellor, the said proposal was placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

The Committee at its meeting held on 26.11.2021, vide item no.5 recommended that the item be referred to the next meeting of the Standing Committee of the Syndicate on Academics and Research. Further recommended that considering the exigency, the above recommendation may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act,1974.The Vice-Chancellor has approved the above recommendation.

The Standing committee of the Syndicate on Academics and Research held on 01.12.2021, recommended to the proposal in principle. Further recommended to place the matter before the combined standing committees of the Syndicate on Finance and Academics & Research. The Syndicate at its meeting held on 04.12.2021, vide item No.34.122.D17, resolved to approve the above recommendation.

As per the orders of the Vice-Chancellor, the matter is placed before the combined meeting of the Standing Committees of the Syndicate on Finance and Academics & Research for consideration.

*The Committee considered the matter along with the letter no. UCE/admn/578/22 dtd.18.01.2022 received from the Principal, UCE, submitted by the section in the meeting and recommended to agree to the proposal with the revised estimate of Rs.3,57,186/- (Rupees Three lakh Fifty Seven thousand one hundred and eighty six only).*

*The Committee further recommended that all the purchases shall be made in accordance with the provisions contained in the Store Purchase Manual and Kerala Financial Code.*

The meeting came to an end at 2.00 p.m.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Finance & Academics and Research held on 21.02.2022, be approved.

Item No.37.85

*Minutes of the meeting to discuss the modalities to be followed for efficient functioning of Automatic Chappathi Maker installed at the University Hostel for Men, Kariavattom- approval of- reg:*

(Ad.DII)

A meeting was convened on 17.12.2021, to discuss the modalities to be followed for efficient functioning of Automatic Chapathi maker installed in the University Hostel for Men, Kariavattom. As

ordered by the Vice-Chancellor, the minutes of the meeting is placed before the Syndicate for approval. (Copy of minutes appended)

**MINUTES OF THE SECOND MEETING ON CHAPPATHI MAKER**

Date : 17.12.2021  
Time : 02.30 pm  
Venue : Senate Chamber

**MEMBERS PRESENT**

- |  |   |      |
|--|---|------|
| 1. Dr. S. Nazeeb, Member, Syndicate  | : | Sd/- |
| 2. Raj Narayan R, The Joint Registrar, Campus Administration, Kariavattom            | : | Sd/- |
| 3. Omana V N, The Warden, University Men's Hostel, Kariavattom                       | : | Sd/- |
| 4. Kannan Raj, Administrative Officer, Men's Hostel, Kariavattom                     | : | Sd/- |
| 5. Kishor G, Assistant, Men's Hostel, Kariavattom                                    | : | Sd/- |
| 6. Manikandan, Hostel Secretary, Research Hostel, Kariavattom                        | : | Sd/- |
| 7. Pown Raj, Mess Controller, Research Hostel, Kariavattom                           | : | Sd/- |
| 8. Febin Joseph, Committee Member, Men's Hostel, Kariavattom                         | : | Sd/- |
| 9. Meghna Ramakrishnan, Hostel Secretary, New Block, PG Women's Hostel, Kariavattom: | : | Sd/- |
| 10. Binukrishna C B, Committee Member, New Block, PG Women's Hostel, Kariavattom:    | : | Sd/- |
| 11. Haseeba P P, Mess Secretary, Old Block, PG women's Hostel, Kariavattom           | : | Sd/- |
| 12. Aparna Merin Mathew, Add. Hostel Secretary, Ladies Research Hostel, Kariavattom: | : | Sd/- |

The meeting started at 02:30 pm.

The committee discussed in detail the report submitted by the Warden regarding the one month functioning of the Chappathi Maker.

1. The Secretary, Research Hostel for Men has requested that the cost of labor involved be met from the University. This was not agreed to and was resolved that the entire cost of production to be met from the students.
2. The representative from the Women Research Hostel had requested that the price of chappathi be reduced to Rs 2.00/- from Rs 2.50/-. The matter was discussed and came to the conclusion that the chappathi may be supplied to the students at Rs 2/- per unit.
3. It was further resolved to find out ways to reduce the cost of production of chappathi by using subsidies etc.
4. It was also resolved that the number of days of working of the machine be reduced from 4 days a week to 3 days a week for better utilization of labor resource.

The meeting came to an end at 04:30 pm.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Minutes of the Second Meeting on Chappathi Maker held on 17.12.2021, be approved.

**Item No.37.86. *Proposal for entrusting the repair work of Solar power generator at the University Engineering College with M/s Fourth Partner Energy Pvt Ltd – Consideration of- reg.***

**(Ad.BI)**

The Syndicate held on 13.04.2021 had resolved to review the Solar project implemented in the University Engineering College, Kariavattom by entrusting the Assistant Executive Engineer (Electrical) to prepare a study report detailing pros and cons of the project specifying the actual cost of the project, the procedures in handling and utilizing the energy generated from the system at Kariavattom Campus, volume of energy generated per month and its impact in the Budget of the University and its contribution to the energy sector of the State. Accordingly, the Assistant Executive Engineer, (Electrical) had submitted the report dated 27.10.2021 on the 100KWP solar project at Kariavattom Campus.

The Syndicate held 04.12.2021 has considered the report submitted by the the Assistant Executive Engineer (Electrical) and resolved to take immediate steps for the maintenance of the existing solar power generator on the basis of the report and to entrust the JR (Campus Administration) to take further steps to get the system repaired. It was also resolved to call quotations for AMC for the solar power generator after repairing the existing fault and make it fully functional.

Accordingly, the Joint Registrar, Campus Administration has requested to approve the proposal from the University Engineer for entrusting the repairing of the Solar Power Plant installed on the roof top of Golden Jubilee building with M/s Fourth Partner Energy Pvt. Ltd., at the quoted price of Rs. 73,101/- (Rupees Seventy Three Thousand One Hundred and One only) including all taxes and also to suggest the head of account for meeting the expenditure in this regard. It has also been mentioned that, the quoted price is recommended by the Joint Chief Technical Manager, ANERT.

On the basis of the remarks of the University Engineer, the Finance has opined that the proposal for entrusting the repair work of Solar Power Generator at the University Engineering College with M/s Fourth Partner Energy Pvt Ltd, the firm who installed the Solar Plant, at a total cost of Rs.73,101/- (Rupees Seventy Three Thousand One Hundred and One only) may be agreed to; subject to administrative sanction. The expenditure may be met from the h/a" Part-I-NP-MH-68-University College of Engineering, Kariavattom -4/3020-Maintenance of the Equipment" of the current years B.E of the University. Also, TDS @ 2% may be deducted before effecting payment.

As per the orders of the Vice Chancellor, the proposal for *entrusting the repair work of Solar power generator at the University Engineering College with M/s Fourth Partner Energy Pvt Ltd, the firm who installed the Solar Plant, at a total cost of Rs.73,101/-(Rupees Seventy Three Thousand One Hundred and One only), meeting the expenditure from the h/a" Part-I-NP-MH-68-University College of Engineering ,Kariavattom - 4/3020-Maintenance of the Equipment" of the current years B.E of the University and deducting TDS @ 2% before effecting payment* is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** that the above proposal be agreed to.

**Item No.37.87.                    *Consideration of the Minutes of the Meeting of the Expert Committee on "Digitization of Manuscripts at the ORI & MSS Library", for discussing the proposal for the implementation of the second year activities of the project (Digitization--Phase III), submitted by 'M/s C-DIT', held on 07/02/2022--Consideration of- reg.***

**(PLA1)**

A Meeting of the Expert Committee on "Digitization of Manuscripts at the ORI & MSS Library", for discussing the proposal for the implementation of the second year activities of the project (Digitization-Phase III), submitted by 'M/s C-DIT', was held on 7/02/22, at 11 a.m., in the Pro-Vice-Chancellor's Chamber.

The meeting recommended that M/s C-DIT shall submit a revised proposal for implementing the second year activities of the project "Digitization of Manuscripts in the Oriental Research Institute & Manuscripts Library- Phase III", by modifying the component at Sl. No. 5 of the 'Cost estimate for digitization work', from 'External HDDs' to 'SSD External Hard Disks', without any major changes to the estimated 'Total Project Cost' for the digitization project (to the tune of Rs. 99,94,600/-) and to place the revised offer before the Syndicate for consideration and if approved, to issue a formal Work Order to M/s C-DIT accordingly, after executing a Memorandum of Understanding with them.

Accordingly, M/s C-DIT vide email dated 15/02/2022, has forwarded the revised proposal to this effect (enclosed herewith), by modifying the component at Sl. No. 5 of the 'Cost estimate for digitization work', from 'External HDDs' to 'SSD External Hard Disks', at an estimated total cost of Rs. 99,35,600/- (Rupees Ninety nine lakh thirty five thousand and six hundred only).

In this context, as per the orders of the Vice-Chancellor, the Minutes of the aforementioned meeting (enclosed herewith), along with the revised proposal for implementing the second year activities of the project "Digitization of Manuscripts in the Oriental Research Institute & Manuscripts Library- Phase III" , submitted by M/s C-DIT, at an estimated total cost of Rs. 99,35,600/- (Rupees Ninety nine lakh thirty five thousand and six hundred only), is placed before the Syndicate, for consideration.

**Minutes of the Meeting of the Expert Committee on "Digitization of Manuscripts at the ORI & MSS Library", for discussing the proposal for the implementation of the second year activities of the project (Digitization--Phase III), submitted by 'M/s C-DIT'**

Date: 7/02/22

Time: 11 am

Venue: Pro-Vice-Chancellor's Chamber

**Members at the meeting:**

- |  |   |                          |
|--|---|--------------------------|
| 1. The Pro-Vice-Chancellor   | – | Sd/-                     |
| 2. Adv. K. H. Babujan, Convener, Standing Committee of the Syndicate on Finance.   | - | Absent                   |
| 3. Adv. A. Ajikumar, Convener, Standing Committee of the Syndicate on Planning & Development.  | - | Absent                   |
| 4. Dr. S. Nazeeb, Convener, Standing Committee of the Syndicate on Academics and Research  | - | Sd/-                     |
| 5. Dr. K. G. Gopchandran, Convener, Standing Committee of the Syndicate on Students' Discipline  | - | Absent                   |
| 6. The Director, CLIF  | – | Absent                   |
| 7. The Director(P&D)   | - | Sd/-                     |
| 8. The Director(i/c), Computer Centre – Attended via Google-meet   |   |                          |
| 9. Dr. Achuth Sankar S. Nair, Head (i/c), Department of Computational Biology & and Bioinformatics   | – | Absent                   |
| 10. Dr. S. Kunjamma, Head, Department of Linguistics, Karivattom   | - | Attended via Google-meet |
| 11. Dr. Aji S., Assistant Professor, Department of Computer Science  | – | Absent                   |
| 12. The Head, ORI&MSS Library  | - | Sd/-                     |
| 13. The Instrumentation Engineer, CLIF   | - | Attended via Google-meet |
| 14. Dr. Rajeev. P.R., Programme Head,(e-Governance and Development), International Centre for free and Open Source Software, Thiruvananthapuram. | - | Attended via Google-meet |
| 15. Dr. P. Biju, Director, Kerala State Archives Department  | – | Absent                   |
| 16. Sri. Sabarish K., Director, ICFOSS, Swathantra, Green Field Stadium  | - | Attended via Google-meet |
| 17. Dr. Raman Nair R., Former officer on Special Duty (Library), Central University of Kerala (Subject Expert)                                   | - | Attended via Google-meet |
| 18. Smt. Deepa Narayanan, M/s CDIT   | - | Attended via Google-meet |
| 19. Smt. Smitha Gopan, M/s CDIT  | - | Attended via Google-meet |

**Item No.37.87.01** *Review of the implementation of the project 'Digitization of Manuscripts in the Oriental Research Institute & Manuscripts Library- Phase III-1st year', for which Work Order was issued to 'M/s Centre for Development of Imaging Technology', vide Letter No. P1.A1/1357/Digit-ORI&MSSL dated 14/03/2018:*

The Government vide G. O. (Rt) No. 845/2017/H.Edn. Dated 08/05/2017. & G.O. (Rt) No. 1428/2017/H.Edn. Dated 29/07/2017, had issued Administrative Sanction for the Implementation of Plan Proposals for an outlay of Rs.26,00,00,000/- (Rupees Twenty six crores only)with indicative Budget of Rs.1,00,00,000/- (Rupees One Crore only) for the Specific Project 'Digitization of Manuscripts in the Oriental Research Institute & Manuscripts Library- Phase III', for the year 2017-18.

Accordingly, Work Order was issued to 'M/s Centre for Development of Imaging Technology' for executing the "Phase III works of the Digitization", vide Letter No. P1.A1/1357/Digit-ORI&MSSL dated 14/03/2018, in accordance with the terms & conditions stipulated in the MOU executed on 12/03/2018.

Subsequently, in accordance with the payment terms stipulated in the MOU, an amount of Rs.49,99,969/- (Rupees Forty nine lakh ninety nine thousand nine hundred and sixty nine only) was released to 'M/s. Centre for Development of Imaging Technology' towards 50% advance payment in connection with the implementation of the Specific Project "Digitization of Manuscripts in the Oriental Research Institute & Manuscripts Library- Phase III", vide U.O. No. P1.A1/1357/Digit-ORI&MSSL/18 dated 23.03.2018, debiting the expenditure from the financial assistance sanctioned under State Plan Grant for the year 2017-18.



Meanwhile, the Government vide G.O. (Rt.) No. 995/2018/HEDN dated 22.05.2018 & G.O. (Rt.) No.1215/2018/HEDN dated 21.06.2018, had also issued administrative sanction for the implementation of Plan Proposals for an outlay of Rs. 27,00,00,000/- (Rupees Twenty seven crore only), with indicative Budget of Rs.1,00,00,000/- (Rupees One crore only) for the Specific Project "Digitalization of Manuscripts in the ORI & MSS Library-Phase III-IIInd Year", for the year 2018-19.

Thereafter, sanction was also accorded by the Vice-Chancellor, vide U.O.No.367/2020/ UOK dated 29.01.2020, to release an amount of Rs. 48,78,998/- (Rupees Forty eight lakh seventy eight thousand nine hundred and ninety eight only) as provisional advance to Dr. Rejani R. S., Assistant Professor & Head, ORI & MSS Library, for effecting the balance payment due to M/s C-DIT, subject to obtaining an Evaluation Report from the Expert Committee stating successful completion of the works entrusted to M/s CDIT, in connection with the implementation of the Specific Project 'Digitization of Manuscripts in the Oriental Research Institute & Manuscripts Library- Phase III', against the financial assistance sanctioned under State Plan Grant for the year 2018-19.

Subsequently, based on the resolution of the Syndicate held on 27/01/2021 (Item No. 22.43) & the opinion of the technical expert, the Head has released the payment due to M/s C-DIT, towards the completion of the first year works of the project 'Digitization of Manuscripts in the Oriental Research Institute & Manuscripts Library- Phase III', from the aforementioned provisional advance sanctioned to her.

Now, Dr.Rejani R.S., Assistant Professor & Head, ORI & MSS Library, vide Letter No. MSSL/2021 dated 25.10.2021, has informed that the first year works in connection with the Specific Project 'Digitization of Manuscripts in the Oriental Research Institute & Manuscripts Library- Phase III' have been successfully completed.

**The Head reported that the Project 'Digitization of Manuscripts in the Oriental Research Institute & Manuscripts Library- Phase III' was envisaged as a major project for converting the entire collection of valuable manuscripts in the Library, to the tune of 65,000 bundles (approximately), to digital media as part of its preservation. There are almost 250 pages (approximately) in each of the bundles and hence the total number of pages to be digitized amounts to 75,00,000 (approximately).**

**The first phase of the project commenced in the year 2003 and was completed by 2008 and during this period, digitization of 1,86,611 pages and graphical touching of 1,72,336 pages of manuscripts were carried out by M/s C-DIT.**

**The second phase of the project commenced in the year 2012 and was completed by 2015 and during this period 7,38,636 pages were digitized by M/s C-DIT.**

**The third phase of the project commenced in 2018 and was completed in 2020 and during this period 15,65,000 pages of Manuscripts were successfully digitized by M/s C-DIT, with the active support of the Department.**

**Now, the second year activities (of the third phase) of the project envisages the completion of 16,50,000 pages of manuscripts, for which M/s C-DIT has submitted a 'Detailed Project Proposal', in consultation with the Department.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Meeting of the Expert Committee on "Digitization of Manuscripts at the ORI & MSS Library", for discussing the proposal for the implementation of the second year activities of the project (Digitization--Phase III), submitted by 'M/s C-DIT' held on 7/02/22, be approved.

***Item No.37.87.02. Finalizing the proposal for the implementation of the second year activities of the "Digitization of Manuscripts in the Oriental Research Institute & Manuscripts Library- Phase III", submitted by 'M/s C-DIT', with a proposed total budget of Rs.99,94,600/- (Rupees Ninety nine lakh ninety four thousand and six hundred only):***

As the first year works in connection with the Specific Project 'Digitization of Manuscripts in the Oriental Research Institute & Manuscripts Library- Phase III' have been successfully completed, the Head, has forwarded the 'Detailed Project Proposal' for the implementation of the 'Second Year' works of the project, prepared by M/s C-DIT, with a proposed total budget of Rs. 99,94,600/- (Rupees Ninety nine lakh ninety four thousand and six hundred only), as detailed below, for consideration:

**Quantity of Digitization work:**

Type of Document	Location	Quantity
Palm leaves	Oriental Research Institute & Manuscripts Library	16,50,000 pages

**Cost estimate for digitization work:**

Sl. No.	Item Description	Quantity	Rate per page in Rs.	Amount in Rs.
1	Scanning charges		1.00 per page	16,50,000.00
2	Designing charges	16,50,000 pages	2.00 per page	32,70,000.00
3	Datasheet preparation charges		2.00 per page	32,70,000.00
4	Data entry charges	15,000 records	8.00 per record	1,20,000.00
5	External HDDs	10	10,000 per unit	1,00,000.00
A.	Total Cost			84,70,000.00
B.	GST@ 18% of item (A)			15,24,600.00
C.	Total Project Cost : item (A) + (B)			99,94,600.00

Also, an amount of Rs.50 Lakh has been specifically allocated for implementing the second year activities of the above Specific Project, under the Scheme-component "Ongoing Projects/Purchases (Continuing Projects/Purchases sanctioned under State Plan Grant 2018-19, 2019-20 & 2020-21)", in the State Plan Grant for the year 2021-22 and hence the expenses towards initiating the project, may be met from this provision.

**Observations:**

1. The Committee observed that the **rate quoted by M/s C-DIT, towards "Scanning, Designing, Datasheet preparation & Data entry charges"**, detailed above, towards implementing the **second year activities of the Specific Project 'Digitization of Manuscripts in the Oriental Research Institute & Manuscripts Library- Phase III', is the same rate at which work order was issued to them for implementing the first year activities of the project**, vide Letter No. P1.A1/1357/Digit-ORI&MSSL dated 14/03/2018.
2. 'Data sheet' preparation for the work by the Department and 'Data Entry' works by M/s C-DIT has to be carried out in tandem, for the timely completion of the project.
3. The technical experts opined that in the proposal submitted by M/s C-DIT, it has been proposed to supply the digitized data in 'External Hard Disks' of 4TB each, which has less life and prone to crashes as they are mechanical disks, when compared with SSD disks. So for ensuring the longevity & safe storage of the digitized documents, it is highly advisable to supply the digitized data in 'SSD Hard Disks' and as per the current market rates the price for one such hard disk would cost approximately Rs. 33,000/-.

Also opined that, one additional copy in 'SSD hard disks' need to be kept in the safe custody of the Department or an efficient 'back up storage facility' shall be ensured for maintaining the redundancy of the digitized content and a 'back-up server facility' needs to be provided for the existing server, for ensuring the safety of the data.

The Director (i/c), Computer Centre opined that as part of the implementation of the project "Multimedia/Theater Classrooms" at various departments in the Kariavattom Campus, a highly efficient "SAN Storage System" and "Servers" are proposed to be installed at the Data Centre of the Central Laboratory for Instrumentation & Facilitation (CLIF) and sufficient 'back-up storage facility' and 'back-up server facility' for the digitized content, can be provided therein.

4. The technical experts opined that as of now only a random verification of the 'digitized content' is being done by the Head of the Department, which is not sufficient for ensuring the accuracy of all the pages digitized by the firm and henceforth page by page verification of the 'digitized content' with the original 'palm leaves' has to be done in parallel with the digitization process itself and to be certified by a senior officer of the Department.

Also, the above officer has to ensure that the 'palm leaves' supplied to the firm for scanning are returned in the same condition after the scanning work. In order to ensure this, a separate register may be maintained for recording the supply of manuscripts for digitization (with clear specification stating Number of bundles and number of leaves in each bundle) and return and the same may be certified by the same officer on a daily basis.

5. All the above procedures in connection with the project, starting from the preparation of manuscripts, supply of manuscripts for digitization, its verification with digitized content & acceptance and return, has to be well documented and a set of 'Standard Operating Procedures' needs to be framed by the Head in co-ordination with M/s C-DIT and the same is to be distributed to all the Staff, the digitization team and the Technical Experts.

6. As of now, the digitized content are converted & stored as 'TIFF images' and in order to incorporate an efficient 'search & retrieval mechanism' into the existing software (a pdf version of the digitized content, organized into e-books for user access), are to be stored in 'PDF/A' format with 'meta data' encrypted in the format (Tiff images are to be organized using technology to ensure perpetual conservation).

Also observed that, each 'literature' in the manuscripts are stored as a single file and proper indexing in the interface shall be provided while converting the files to 'PDF/A' format, to ensure the efficiency of search and retrieval functionalities.

7. The technical experts opined that the above (additional version/copy) with functionalities (i.e., storage of the digitized content in 'PDF/A' format with 'meta data' encryption and indexing in the interface) shall also be incorporated into the content that has already been digitized as part of the first year activities of the "Digitization Project".

However, M/S C-DIT informed that for incorporating the above functionalities in the existing digitized content requires extra effort and man power and the same can be considered as a separate proposal.

The Technical Experts further opined that the extra effort can be reduced to a great extent if M/S C-DIT develops a separate 'script' with a unique key for automating the entire process in consultation with their software team.

8. The technical experts also opined that an efficient 'search & retrieval mechanism' may also be devised for the management of the 'TIFF' images, by incorporating the provision for viewing the documents as low resolution thumbnails.

#### **Recommendations:**

**In view of the above observations, the Committee recommended the following:**

1. M/s C-DIT shall submit a revised proposal for implementing the second year activities of the project "Digitization of Manuscripts in the Oriental Research Institute & Manuscripts Library- Phase III", by modifying the component at Sl. No. 5 of the 'Cost estimate for digitization work', from 'External HDDs' to 'SSD External Hard Disks', without any major changes to the estimated 'Total Project Cost' for the digitization project and to place the revised offer before the Syndicate for consideration and if approved, to issue a formal Work Order to M/s C-DIT accordingly, after executing a Memorandum of Understanding with them.

2. The requisite 'Data sheet' preparation for the work by the Department shall be commenced well in advance and M/s C-DIT shall carry out the 'Data Entry' activities in this connection, in tandem with the 'Data sheet' preparation, for the timely completion of the project.

3. Sufficient 'back-up storage facility' and 'back-up server facility' for the digitized content in connection with the 'Digitization Work' shall be provided at the Data Centre of the Central Laboratory for Instrumentation & Facilitation (CLIF), as and when the "SAN Storage System" and "Servers" are installed therein, as part of the implementation of the project "Multimedia/Theater Classrooms" at Kariavattom Campus.

4. The Head of the Department shall deploy a team of teachers to conduct a parallel 'page by page' verification of the 'digitized content' with the original 'palm leaves', in tandem with the digitization process itself and for providing final certification for the 'digitized content'.

The above team shall ensure that the 'palm leaves' supplied to the firm for scanning, are returned in the same condition after the scanning work (i.e., ensuring the safety of the leaves).

In order to ensure this, a separate register shall be maintained for recording the supply of manuscripts for digitization (with clear specification stating Number of bundles and number of leaves in each bundle), its return, verification & acceptance status and the same may be certified in the register by the above team, on a daily basis.

The stock entry of the 'Hard Disks' containing the digitized documents, shall also be made mandatory before accepting them into stock for safe custody and recommending of payment.

The Head of the Department shall supervise the entire procedures mentioned above.

5. To entrust the HOD to frame a set of 'Standard Operating Procedures' for the smooth & safe progress of the project, starting from the preparation of manuscripts, supply of manuscripts for digitization, its verification with digitized content & acceptance and return, in co-ordination with M/s C-DIT and the same shall be well documented and circulated to all the staff, the digitization team and the Technical Experts.

The existing 'meta data sheet' prepared as part of the project, shall also be circulated to the Technical Experts for verification and obtaining their valuable inputs on the same.

6. M/s C-DIT shall ensure that the 'digitized content' with regard to the second year activities of the project, in addition to Tiff files for conservation, are also stored in 'PDF/A' format (i.e. a pdf version of the digitized content, organized into e-books for user access) with 'meta data' encryption and proper indexing in the interface, in order to incorporate an efficient 'search & retrieval mechanism' into the existing software.
7. M/s C-DIT shall submit a separate proposal for incorporating the above functionalities (i.e., storage of the digitized content in 'PDF/A' format with 'meta data' encryption and indexing in the interface) into the content that has already been digitized as part of the first year activities of the "Digitization Project", by exploring the possibility of developing/generating a separate 'script' with unique key for automating the entire process, in consultation with their software team.

9. The Committee recommended that as of now, first priority shall be given to the digitization and archiving of the entire collection of manuscripts available in the ORI & MSS Library and the proposal for devising an efficient 'search & retrieval mechanism' for the management of the 'TIFF' images also, by incorporating the provision for viewing the documents as low resolution thumbnails, shall be considered as an add-on facility and can be taken up at the later stages of implementation.

10. Based on the request from the Head, ORI & MSS Library, the Committee recommended that the existing Contract Staff (Manuscript Assistants and Oiling Assistants) in the Library, who are well versed in the handling & preservation the manuscripts, shall also be engaged actively in the "Digitization Project", under the supervision of the Head.

11. To convene a review meeting of the 'Expert Committee' after three months, for evaluating the progress of the implementation of the project.

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Meeting of the Expert Committee on "Digitization of Manuscripts at the ORI & MSS Library", for discussing the proposal for the implementation of the second year activities of the project (Digitization--Phase III), submitted by 'M/s C-DIT' held on 7/02/22, be approved.

**FURTHER RESOLVED** to approve the revised proposal for implementing the second year activities of the project 'Digitization of Manuscripts' in the Oriental Research Institute and Manuscripts Library – Phase III submitted by M/s.C-DIT, at an estimated total cost of Rs.99,35,600/- (Rs.Ninety-nine lakh thirtyfive thousand and six hundred only)

- Item No.37.87.03. Approving the terms & conditions to be included in the MOU to be executed with 'M/s C-DIT', in connection with the implementation of the second year activities of the "Digitization of Manuscripts in the Oriental Research Institute & Manuscripts Library- Phase III":*

**Work order and Payment Terms:**

- \* 50% of the total cost shall be released as advance to C-DIT along with the work order.
- \* Balance 50% shall be released against the invoices submitted upon completion of the work.
- \* An agreement cum MOU shall be signed between University of Kerala and C-DIT prior to the implementation of the project.

**Task Distribution of the project:****A) Tasks to be done by C-DIT:**

- To digitize palm leaves/manuscripts available at Oriental Research Institute & Manuscripts Library, University of Kerala, for their preservation and retrieval.
- Generate PDF document and handover to ORI & MSSSL in a storage media.
- Metadata entry of palm leaves/manuscripts details which includes Manuscript number, category, subject, language, author and total number of leaves etc.
- Maintenance of proper backup mechanism and security of the database.
- Updation of digitized images to the Server space provided by ORI& MSSSL.

**B) Tasks to be done by ORI & MSSSL:**

- Provide the space, electricity and furniture required temporarily for the purpose.
- Prompt supply of cleaned palm leaves/manuscripts for the time bound completion of digitization work.
- Finalization of documents identified for digitization
- Arrange suitable Officers from the Department for issuing documents to Digitization center for scanning purpose and its return back to the record room.
- The department may provide personnel for cleaning and datasheet preparation.
- The Department may provide any available literature for metadata entry of palm leaves/ manuscripts.
- Provide adequate Server space for uploading images and database of the contents.
- Maintain a backup Server for the security of the Digitized Contents.
- Arrange appropriate personnel from the department for the overall supervision of the project.

**The duties and responsibilities of such personnel shall include:**

- Monitoring the progress of the digitization project and reporting of the same to the department.
- Verification of the digitized documents and accepting the same. This shall be done at-least once in a week.
- Provide approval for the acceptance of the digitised contents.
- He/she shall be the sole custodian of the Server, accessories and the Server room

**Recommendations:**

**1. The Committee considered the aforementioned terms & conditions to be included in the MOU to be executed with 'M/s C-DIT', in connection with the implementation of the second year activities of the project "Digitization of Manuscripts in the Oriental Research Institute & Manuscripts Library- Phase III" and recommended to approve the same, including the 'Payment terms', subject to incorporating the following clauses also:**

**a. Duration of the Agreement:**

**The Project shall be completed within a period of One Eighty (180) days from the date of signing of the MOU and may be extended suitably on mutually agreeable terms till the completion of the project, at no extra cost. The first party will have all the liberty for extending the scope of the work on mutually agreeable terms, on a pro-rata basis.**

**b. Tasks to be done by ORI & MSSSL:**

**(i). The Head of the Department shall deploy a team of teachers to conduct a parallel 'page by page' verification of the 'digitized content' with the original 'palm leaves', in tandem with the digitization process itself and for providing final certification for the 'digitized content'.**

**The above team shall ensure that the 'palm leaves' supplied to the firm for scanning, are returned in the same condition after the scanning work (i.e., ensuring the safety of the leaves).**

**In order to ensure this, a separate transmission register shall be maintained for recording the supply of manuscripts for digitization (with clear specification stating Number of**

bundles and number of leaves in each bundle), its return, verification & acceptance status and the same may be certified in the register by the above team, on a daily basis.

The Head of the Department shall supervise the entire procedures mentioned above.

(ii). Verification of the documents provided for digitization (No of bundles /leaves in each bundles etc.) and accepting them back after verification and tallying with the transmission register. This shall be done at-least once in a week and certified by the concerned officer.

c. Tasks to be done by C-DIT:

Generating of 'PDF/A' document (i.e. a pdf version of the digitized content, organized into e-books for user access) with 'meta data' encryption and proper indexing in the interface, in order to facilitate the incorporation of an efficient 'search & retrieval mechanism' into the existing software and handing over to ORI & MSSL in 'SSD External Hard Disks'.

2. To execute the MOU, incorporating all the above terms & conditions and clauses, after legal & financial vetting.

3. The Committee also recommended that utmost care and caution shall be taken by the firm & the department, while handling the manuscripts for digitization, as they contain treasure troves of information which needs to be carefully preserved for the future generations.

The meeting came to an end by 12.30 pm.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Meeting of the Expert Committee on "Digitization of Manuscripts at the ORI & MSS Library", for discussing the proposal for the implementation of the second year activities of the project (Digitization--Phase III), submitted by 'M/s C-DIT' held on 7/02/22, be approved.

**Item No.37.88. Minutes of the Meeting of the Expert Committee to discuss the firewall, server space and website updation related issues in KOHA Integration & other Library Digitization Projects, held on 05/02/2022- Consideration of - reg.**

(Pl. A1)

A Meeting of the Expert Committee to discuss the firewall, server space and website updation related issues in 'KOHA integration' & other 'Library Digitization Projects', was held on 05/02/2022, at 11.30 am., in the Pro-Vice-Chancellor's Chamber.

The Vice-Chancellor has approved the Minutes of the above meeting and ordered to place the same before the Syndicate for consideration.

In this context, as per the orders of the Vice-Chancellor, the Minutes of the above meeting (enclosed herewith), is placed before the Syndicate for consideration.

**Minutes of the Meeting of the Expert Committee to discuss the firewall, server space and website updation related issues in KOHA integration & other Library Digitization Projects**

Venue: Pro-Vice-Chancellor's Chamber

Date: 05/02/2022

Time: 11.30 am.

**Members at the meeting:**

- |  |   |      |
|--|---|------|
| 1. The Pro-Vice-Chancellor (Chairman)  | - | Sd/- |
| 2. The Director, Planning & Development  | - | Sd/- |
| 3. The Director(i/c), Computer Centre  | - | Sd/- |
| 4. Dr. Aji S., Assistant Professor and Head, Department of Computer Science(via Google Meet)             | - | Sd/- |
| 5. Dr. K. Satheesh Kumar, Assistant Professor, Department of Futures Studies (via Google Meet)           | - | Sd/- |
| 6. The University Librarian(i/c), KUL  | - | Sd/- |
| 7. Sri. Jyothi Babu G, Assistant Librarian Gr. I, Campus Library (Coordinator, KOHA Integration Project) | - | Sd/- |

8. Dr. H. Majeed, Deputy Librarian, University Library	-	Sd/-
9. Dr. P. K. Suresh Kumar, Assistant Librarian, University Library	-	Sd/-
10. Sri. A. J. Tomson, KOHA - Expert, Librarian, Devagiri College, Kozhikode (via Google Meet)	-	Sd/-
11. Dr. Arun Kumar V. R., Reference Assistant, KUL	-	Sd/-
12. Dr. Mehboobullah K., Assistant Librarian Gr. II, KUL	-	Sd/-
13. Smt. Deepthi M. Devi, System Administrator, KUCC	-	Sd/-
14. Smt. Vidya G. K., System Administrator, KUCC	-	Sd/-

**Item No.37.88.01. *Current status of the work “Configuration & customization for the integration of the Koha databases of the University Library and the Campus Libraries” in connection with the Koha implementation project and the technical issues/problems hampering the completion of the same:***

The Co-ordinator, Koha Integration project, reported that the “Configuration & customization for the integration of the Koha databases of the University Library and the Campus Libraries” in connection with the Koha implementation project, which includes close to 8 Lakh books, have almost been completed and as of now both the existing systems and the integrated database (ILMS) are being run parallel.

However, owing to particular ‘Firewall’ related issues, the implementation of the ‘Acquisitions Module’ in Koha could not be completed.

The System Administrator, Computer Centre reported that the ‘Firewall’ is showing the Error message “Emp-Sort-Id in SQL injection” and the same can be cleared if the vulnerability of the particular page/parameter in the ‘Software’ is checked and rectified.

The Technical Experts opined that:

1. The “Koha Software” is an open source integrated library system, used world-wide by Universities, public, schools and special libraries and hence the aforementioned vulnerability may not be with the Software, but with the “SQL configuration” in connection with the integration of databases.
2. Separate ‘Servers’ have to be created in the ‘University Cloud’ for ‘Koha’ and ‘LMS’ to avoid any clashes among the databases of both the systems, in the future.
3. The services of a “System Administrator” who is well versed in ‘Linux’ and “Database” administration, is highly essential for the exclusive monitoring and timely resolving of such technical issues in the ‘Koha’ and ‘LMS’ systems of the University.
4. A software ‘time-out’ issue frequently occurs in the University Library while working with the newly installed integrated Koha. No such problem is happening at any other Libraries integrated with Koha. The same needs to be checked and resolved.

**Recommendations:**

In view of the above, the Committee recommended the following:

1. **Permission for ‘Remote Administration’ to the ‘Server’ shall be provided by the System Administrator, Computer Centre, to the Co-ordinator, Koha Integration project, with immediate effect, for resolving the technical issues relating to the aforementioned ‘vulnerability of the particular page/parameter’ in the ‘Software’, with regard to the implementation of ‘Acquisitions Module’ in Koha, with the support of the ‘Koha Expert’.**
2. **That separate ‘Servers’ shall be created in the ‘University Cloud’ for ‘Koha’ and ‘LMS’ to avoid any clashes among the databases of both the systems, in the future.**
3. The Committee observed that work order has already been issued vide Lr. No. PL.A1/24823/2021/UOK dated 06/10/21, to M/s KELTRON, for the "Up gradation of usable Hard Disk in the V-SAN installed in the Data Centre of the University to 20TB" and that M/s KELTRON has ensured to supply the items by the last week of February 2022.

**In this context, the Committee recommended that necessary ‘Server Space’ as recommended above, shall be provided by the Computer Centre, immediately after the completion of the above “Hard Disk Up-gradation” work by M/s KELTRON.**

4. The Committee also observed that the proceeding for the appointment of a “System Administrator” on contract basis, at CLIF, is already underway.

**In this context, the Committee recommended that the above proceedings for the appointment of a “System Administrator”, at CLIF shall be expedited and once posted, he shall be given the charge of monitoring the ‘Koha’ and ‘LMS’ systems of the University.**

5. The Committee further observed that the software ‘time-out’ issue at the University Library, may be due to the ‘browser related issues’ and the same needs to be addressed immediately.

**In this context, the Committee recommended that the ‘Technical Staff’ from the Computer Centre shall inspect the ‘hub/switch’ concerned at the University Library and resolve the aforementioned issue, forthwith.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Meeting of the Expert Committee to discuss the firewall, server space and website update related issues in KOHA integration & other Library Digitization Projects held on 05/02/2022, be approved.

**Item No.37.88.02.** *Current status of the implementation of the Library Digitization projects, viz.-RFID based Smart Card System, Digitization of Rare & Old Documents in the Kerala University Library and Thesis Digitization in the University Library and the technical issues/problems hampering the completion of the same:*

The University Librarian (i/c) reported the following:

1. Necessary Server Space shall be provided at the Computer Centre for hosting the ‘Institutional Repositories’ of the University Library, in connection with the various digitization projects.
2. As part of the Phase I initiatives for the digitization of a large number of 'old, rare and historically important documents' in the Kerala University Library, which was entrusted with 'M/s C-DIT' and completed in 2010, various documents which do not come within the purview of copyright law were scanned, edited, indexed and uploaded in the digital archive using the LIDAS software (Library Digitization and Archival System). This software was installed in the LINUX REDHAT 5 operating system, which requires much technical expertise and adequate experience to manage. Also, the server space is very less so that further documents cannot be uploaded. This LIDAS software has to be upgraded for integrating with the newly hosted ‘digital repository-D-Space’, by exporting data from the ‘LIDAS’ platform. The existing LIDAS software and LINUX REDHAT operating system have to be upgraded and shifted to the computer Centre with the support of M/s CDIT.
3. The RFID integration with Koha done by M/s, as part of the ‘RFID Project’, is an older version of Koha and needs to be upgraded and integrated in tune with the existing version of Koha being implemented as part of the ‘Koha Integration Project’.
4. In order to incorporate ‘SMS’ facilities in the ‘RFID Project’, an ‘SMS Gateway’ needs to be purchased by the University.
5. As of now, ‘Wi-Fi’ facility in the University Library is provided only for the ‘Research Scholars’ and the same needs to be extended to other Library Members also, based on their demands, in the wake of the receipt of numerous requests from them in this regard.
6. As of now, the ‘iThenticate: Plagiarism Detection Software’ is being permitted for use only in the Campus Library and the same needs to be extended to the University Library also.
7. As of now, it is mandatory for the ‘Research Scholars’ of the University, to submit their ‘Thesis’ in ‘Hard Copy’ along with the exact ‘Soft Copy’ of the same in a ‘CD/DVD’, for uploading to the ‘Shodganga digital repository’. But, in most of the cases it is seen that the ‘Soft Copy’ is not an exact replica of the ‘Hard Copy’ and in some cases, non readable CD/DVDs have also been provided by the ‘Research Scholars’. Hence, proper guidelines for the submission of ‘Thesis’, in ‘Soft Copy’ and its verification, need to be framed.
8. As of now, there are four unused fully functional ‘Servers’ (i.e. of which 3 are IBM Servers) in the safe custody of the University Librarian (i/c) and the same needs to be shifted to the Computer Centre for assigning them to needy users, within the University.



**Recommendations:**

In view of the above, the Committee recommended the following:

1. **Necessary ‘Server Space’ for hosting the ‘Institutional Repository’ of the University Library, shall be provided by the Computer Centre, immediately after the completion of the aforementioned “Hard DiskUp-gradation” work by M/s KELTRON.**
2. The Committee observed that the existing ‘LIDAS software (Library Digitization and Archival System)’ installed by M/s C-DIT, way back in 2010, has to be upgraded and the licence of the ‘LINUX REDHAT 5’ operating system installed in this connection has to be renewed and the entire system has to be shifted to the Computer Centre.

**In this context, the Committee recommended to authorize the University Librarian (i/c), to address the ‘Technical Team’ of M/s C-DIT, for inspecting the existing ‘LIDAS software (Library Digitization and Archival System)’ in consultation with the Computer Centre and to submit a detailed proposal for resolving the aforementioned issues using their technical expertise.**

3. The committee observed that the RFID integration with Koha done by M/s KELTRON, as part of the ‘RFID Project’, is an older version of Koha and needs to be upgraded and integrated in tune with the existing version of Koha being implemented as part of the ‘Koha Integration Project’.

Also, observed that all the materials supplied and the performance of the system in connection with the project "RFID Based Smart Card System", is under a comprehensive warranty of two years from the date of commissioning of the system.

**In this context, the Committee recommended to formally address M/s KELTRON, for initiating immediate steps for upgrading and integrating the ‘existing integrated Koha’ with RFID, as part of the ‘Koha Integration Project’.**

4. The Committee observed that the procedures for the purchase of a common ‘SMS Gateway’ for the University, is already underway at the ‘Administration Section’ concerned.

**In this context, the Committee recommended to authorize the University Librarian (i/c), to submit a formal request to the Registrar for providing the requisite ‘SMS Gateway’, for incorporating ‘SMS’ facilities in the ‘Koha integration Project’.**

5. **To authorise the University Librarian (i/c) to extend the services of the ‘Wi-Fi’ facility in the University Library, to other Library Members also, based on their request.**
6. **To extend the services of the ‘iThenticate: Plagiarism Detection Software’ to the University Library also, with immediate effect.**
7. The Committee observed that in order to address the current issues relating to the submission of the ‘Soft Copy’ of the ‘Thesis’, proper guidelines for submission and verification, need to be framed.

**In this context, the Committee recommended that the submission of the ‘Soft Copy’ (in ‘CD/DVD’) of the ‘Thesis’, in the format prescribed by ‘INFLIBNET’ for uploading to the ‘Shodganga digital repository’, along with its ‘Hard Copy’, to the University Library, shall be made mandatory, before submitting the final ‘Thesis’.**

**The University Librarian (i/c) shall make necessary arrangements for verification of the ‘Soft Copy’ in the Library and providing a certificate to the effect that the same is an exact replica of the ‘Hard Copy’ of the respective ‘Thesis’.**

**A certificate to this effect obtained from the University Librarian (i/c), shall be made mandatory for submitting all the ‘Theses’ to the ‘PhD Section’ concerned, for final evaluation and arranging of ‘open defence’.**

**The Committee further recommended to authorize the University Librarian (i/c), for framing the guidelines for the submission of ‘Thesis’, in ‘Soft Copy’ and its verification, in tune with the aforementioned recommendations.**

8. **The four unused (fully functional) ‘Servers’ (i.e. of which 3 are IBM Servers) in the safe custody of the University Librarian (i/c) shall be shifted to the Computer Centre for assigning them to needy users, within the University.**

The meeting came to an end by 12.30 pm.

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Meeting of the Expert Committee to discuss

the firewall, server space and website updation related issues in KOHA integration & other Library Digitization Projects held on 05/02/2022, be approved.

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**Item No.37.89.**      *Consideration of the Minutes of the Meeting for finalizing the arrangements to be made for the smooth and timely implementation of the proposal for the "Development of OTP based user login" and "Integrating the Digital Signature System for the FFMS" and overall review of the FFMS Implementation, held on 10/02/2022– reg.*

(Pl. A1)

A Meeting for finalizing the arrangements to be made for the smooth and timely implementation of the proposal for the "Development of OTP based user login" and "Integrating the Digital Signature System for the FFMS" and overall review of the FFMS Implementation, was held on 10/02/2022, at 12.30 p.m., in the Registrar's Chamber.

As per the orders of the Vice-Chancellor, the Minutes of the aforementioned meeting (enclosed herewith), is placed before the Syndicate, for consideration.

**Minutes of the Meeting for finalizing the arrangements to be made for the smooth and timely implementation of the proposal for the "Development of OTP based user login" and "Integrating the Digital Signature System for the FFMS" and overall review of the FFMS Implementation**

Venue: Registrar's Chamber

Date: 10/02/2022

Time: 12.30 pm.

**Members at the meeting:**

1. The Registrar - Sd/-
2. The Finance Officer – Sd/-
3. The Director, Planning and Development - Sd/-
4. Director(i/c), Computer Centre – Sd/-
5. The Instrumentation Engineer, CLIF – Attended via Google meet
6. The Nodal Officer, FFMS Project - Sd/-
7. The System Administrator, Computer Centre - Sd/-
- Representative from M/s Keltron:**
8. Mr. Vipin S. S., Manager, M/s. Keltron - Sd/-
- Representative from M/s Ospyn Technologies:**
9. Mr. Ganesh Janardhana Iyer, M/s Ospyn Technologies - Attended via Google meet
10. Smt. Rejani V., M/s Ospyn Technologies - Sd/-
11. Sri. Sachin S. A., M/s Ospyn Technologies - Sd/-

**Item No.37.89.01**      *At the outset the Registrar briefed the Committee members regarding the importance of implementing all the e-governance initiatives in the University, especially the implementation of a paper-less office, by processing all the files, circulars & submissions only through the 'DDFS System', before August 2022, in the wake of the recent directive from the Government to provide all services under the Higher Education Department, to the stake holders, through a common electronic platform.*

As part of the implementation of a perfect e-Governance system by August 2022, the University is envisaging the development of a 'Modern Information System' by integrating all the services provided by the university to the stakeholders and the development of a 'Public Portal' for tracking the status of all the files.

As of now, only centralized scanning is being done at the tappal sections of the Registrar and the Planning wing and as part of promoting the wide-spread use of DDFS System in the University, the seats of all the Assistant Registrars shall be considered as hub/point for the installation of simple scanners to facilitate the ease of scanning activities relating the sections concerned.

Also, facilities for internal communication by mail system and facilities for processing the 'submissions' of the various officers, which are directly sent to the Registrar, need to be incorporated in the DDFS.

Further, a uniform template needs to be followed while converting the approved U.O.'s to document.

**In view of the above, the meeting recommended the following:**

1. **In order to facilitate the wide-spread use of DDFS System in the University, the seats of all the Assistant Registrars shall be considered as hub/point for the installation of simple scanners, so as to facilitate the ease of scanning activities relating the sections concerned.**
2. **To entrust Sri. Sachin S.A., the Support Staff from M/s Ospyn Technologies and a 'Technician' from the Computer Centre nominated by the Director(i/c), to inspect all the sections of the University for identifying such hubs/points wherein the installation of scanners are necessary and to submit a report to the Registrar for finalizing the locations within one week.**
3. **The Committee observed that as of now, only physical files are being circulated in the Examination Wing and the same needs to be switched on to DDFS at the earliest, as part of promoting the implementation of a paper-less office, in accordance with the directions of the Govt.**

**In this context, the Committee recommended to entrust the Controller of Examinations to initiate urgent necessary steps for implementing DDFS in the entire examination wing, with the existing 'Desktop Systems' and promoting the circulation of files only through DDFS, before 02/03/2022, in co-ordination with the Nodal Officer, FFMS Project.**

4. **The Nodal Officer, FFMS Project informed that the Examination Wing has sought the implementation of a 'single approval system' in the DDFS for approving all 'bulk documents'.**

The meeting observed that implementing such a practise will compromise the safety of the system, as 'multiple approval system' has been incorporated in the DDFS, in tune with the existing rules/procedures of the University that all the individual documents signed by the officer concerned shall be verified by the same officer, before signing.

**In this context, the meeting recommended that the existing 'multiple approval system' shall be continued in the DDFS.**

5. **The meeting recommended that from 2nd March onwards, DDFS files shall only be entertained at all the wings of the University. If any physical files are circulated after the above date, by taking printouts of the DDFS file, then sufficient proof of the genuineness of the file also to be provided along with the physical files for verification.**  
Also recommended that, an official 'Circular' to this effect shall be issued by the Administration Section concerned.
6. **To entrust the Nodal Officer, FFMS Project to arrange sufficient training programmes in DDFS for all the officers of the University, through 'Google meet'.**
7. **Also entrusted the Nodal Officer, FFMS Project to initiate necessary steps for converting the existing 'IP based system' for the DDFS, to a 'Sub-Domain based system', in co-ordination with the 'Support Staff' from M/s Ospyn Technologies.**
8. **The 'University Emblem' and 'water mark' of the university shall be made mandatory while converting the approved U.O.'s to 'document', in the DDFS, as part of creating a uniform template for all the U.O.'s.**
9. **Once the U.O.'s, Letters and other official 'drafts' are 'approved' by the officer concerned, with their 'digital signature token' inserted into their respective devices (desktops/laptops), the final 'documents' created from the 'drafts' shall bear the details of the 'digital signature' of the respective officer.**
  - a. **The digitally signed UO's and documents shall be accepted for all purposes in the University, including the Audit & Finance Wings.**
  - b. **A foot-note as given below shall be added to all such digitally signed documents:  
"This is a digitally signed document acceptable for all purposes and therefore does not require any signature".**

- c. **In the case of digitally signed UO's, no further signature of the Section Officer is required in the document generated from the 'approved draft'.**
10. **Also recommended to entrust the Nodal Officer, FFMS Project to initiate necessary steps for implementing the aforementioned changes/modifications in the DDFS, in consultation with the 'Support Staff' from M/s Ospyn Technologies, within 15 days.**

11. M/s Ospyn Technologies reported that at present, an effective personal 'messaging' system has been incorporated in the DDFS and the same can be utilized for processing the 'submissions' of the various officers, which are directly sent to the Registrar for consideration.

Accordingly, the proposed 'messaging' system was checked in the presence of the Registrar and the members opined that the facility for accepting the files with specific comments of the Registrar, or to dispose the 'submission' on the spot, based on its merit, are not available in the existing messaging system.

**In this context, the meeting recommended to entrust the Nodal Officer, FFMS Project to initiate necessary steps for implementing an efficient 'submission' system in the DDFS, in consultation with the 'Support Staff' from M/s Ospyn Technologies, within 15 days.**

12. In the case of the proposed development of a 'Modern Information System' by integrating all the services being provided by the university to the stakeholders and the development a 'Public Portal' for tracking the status of all the files, the senior official from M/s Ospyn Technologies informed that the development of such a novel system is out of their scope and needs to be developed separately.

**However, the firm assured that once the development of the same is completed, they are willing to extend all the support to the University for integrating the proposed system with the existing DDFS software, as a 'Change Request Proposal'.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Meeting for finalizing the arrangements to be made for the smooth and timely implementation of the proposal for the "Development of OTP based user login" and "Integrating the Digital Signature System for the FFMS" and overall review of the FFMS Implementation held on 10/02/2022, be approved.

***Item No.37.89.02. Current status regarding the FFMS Implementation and the "Integration of Digital Signature System for the FFMS", consequent to the meeting held on 17/01/22:***

The meeting noted that the following actions have already been taken, in accordance with the resolutions of the Syndicate held on 20/01/2022 (w.r.t. the Item No. 36.105), approving the recommendations of the meeting held on 17/01/22:

1. Work Order has been issued to M/s KLETRON for the "Development of OTP based user login by interfacing the University owned Mail Server" and "Integrating the Digital Signature System purchased by the University for the existing FFMS", as a Change Request, amounting to Rs. 2,56,950/-, inclusive of GST @18%, on 27/01/2022.
2. Proposal for the release of the balance payment (final 20%) due to M/s KELTRON, amounting to Rs. 9,76,844/- (excluding AMC charges), towards the "Supply and implementation of the FFMS Software in the University", has been forwarded to the Finance on 28/01/22 for endorsement and the file (13267/PLANING A1/2020/UOK) has now reached the Vice-Chancellor's seat for obtaining Administrative Sanction.
3. The draft "Service Level Agreement" furnished by M/s KELTRON, towards entering into an AMC for the third year, for the 'FFMS Software', with effect from 18-07-2021 @ Rs. 3,82,320/-, inclusive of GST, has been forwarded to the Legal Adviser's section for legal vetting, on 03/01/22.
4. The facilities for digitally signing the documents created through DDFS, has been implemented for the Director (P&D) and the Finance Officer on 28/01/22 & 03/02/22 respectively, using the existing 'Digital Signature token (hardware)' available with them.

5. Also, It is learned from the 'Supporting staff' from Ospyn Technologies, posted at the Computer Centre by M/s KELTRON, that for implementing the 'Digital Signature token (hardware)' of the Registrar, certain changes have to be effected in the FFMS Software and the same shall be completed as soon as a formal work order is issued by M/s KELTRON to them (i.e. Ospyn Technologies), in tune with the work order issued by the University on 27/01/2022. The matter has been intimated to M/s KELTRON and it is learned that they have issue the same on 5/02/22.
6. The requisite 'Application forms' regarding the purchase of 'Digital Signature tokens (hardware)' for the Vice-Chancellor and the Pro-Vice-Chancellor, have already been handed over to the PS to the VC and PS to the PVC on 02/02/22. As soon as the duly filled in application form with necessary authorization details and the requisite documents are received, the purchase procedures can be initiated.

**In view of the above, the meeting recommended the following:**

1. **To issue University Order for the release of the balance payment (final 20%) due to M/s KELTRON, amounting to Rs. 9,76,844/- (excluding AMC charges), towards the "Supply and implementation of the FFMS Software in the University", within 2 days.**
2. **To execute the draft "Service Level Agreement" furnished by M/s KELTRON, towards entering into the third AMC for the 'FFMS Software', with effect from 18-07-2021, after legal vetting, within one week.**
3. The Committee observed that facilities for digitally signing the documents created through DDFS, has been implemented for the Director (P&D) and the Finance Officer on 28/01/22 & 03/02/22 respectively, using the existing 'Digital Signature token (hardware)' available with them.

Also, the supporting staff from M/s Ospyn Technologies reported that 'file signing' using existing 'Digital Signature token (hardware)' of the Registrar could not be implemented as the existing 'token' does not have the requisite software for file encryption.

**In this context, the meeting recommended that the technical team from the Computer Centre and the supporting staff shall once again verify the 'Digital Signature token (hardware)' of the Registrar, forthwith and if 'file signing' is still not be possible using the same, owing to the above reason, then the Registrar shall apply for the purchase of a fresh 'Digital Signature token (hardware)', at the earliest.**

4. **To ascertain whether the Controller of Examinations has already purchased the requisite 'Digital Signature token (hardware)' for 'Digital signature' and if available, to implement the facilities for 'file signing' in DDFS, for the CE also forthwith. If not, to apply for the purchase of a fresh 'Digital Signature token (hardware)', at the earliest.**
5. **To expedite the procedures for the purchase of 'Digital Signature tokens (hardware)' for the Vice-Chancellor and the Pro-Vice-Chancellor, by filing the requisite application forms with necessary authorization details and documents, at the earliest.**

**The expenses in this connection may be met from the permanent advance of the respective officers.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Meeting for finalizing the arrangements to be made for the smooth and timely implementation of the proposal for the "Development of OTP based user login" and "Integrating the Digital Signature System for the FFMS" and overall review of the FFMS Implementation held on 10/02/2022, be approved.

**Item No.37.89.03** *Finalizing the arrangements to be made for the smooth and timely implementation of the proposal for the "Development of OTP based user login by interfacing the University owned Mail Server" and "Integrating the Digital Signature System for the FFMS" (viz., purchase of the 'Digital Signature token' and 'SMS Gateway' for the integration process & other requisite support) :*

**The meeting observed the following:**

Work Order has been issued to M/s KLETRON for implementing the above work, as a Change Request, amounting to Rs. 2,56,950/-, inclusive of GST @18%, on 27/01/2022.

The following are the main terms & conditions in the above proposal:

- a. University shall purchase of 'SMS Gateway' for the integration, pay for the usage & periodical renewal.
- b. University shall purchase the Digital Signature token (hardware) and arrange necessary API or any other interface-able mechanism for the integration and it shall be technically viable to do the interface.
- d. User Acceptance Test to be done by the University at the upgraded environment. Necessary offsite assistance shall be provided by KELTRON.
- e. University to provide the access to the Production Server to test and implement the changes.
- f. The work will be commenced only after receiving the proper Work Order; SMS service provider details, its API, Digital Signature Token/API, for the integration.

**In view of the above, the meeting recommended the following:**

1. **The details of the 'SMS Gateway' and its API, required for integration with the DDFS, in connection with the "Implementation of OTP based user login by interfacing the University owned Mail Server", shall be provided by the Director(i/c), Computer Centre, as soon as a formal request to this effect is received from M/s KELTRON.**
2. However, the Director (i/c) reported that the requisite 'bulk SMS' facility needs to be purchased for enabling the aforementioned "OTP based user login", through the 'SMS gateway'.

**In this context, the meeting recommended that 'bulk SMS' facility for 1 Lakh messages shall be purchased forthwith, in accordance with the existing procedures adopted for the purchase of the same by the 'online admission' section of the University and in consultation with the Computer Centre, so as to facilitate the firm in the implementation of "OTP based user login" in the DDFS.**

3. The higher officials from M/s Ospyn Technologies reported that, they shall convene an urgent internal meeting with their technical team for finalizing the time-lines required for implementing the "OTP based user login" in the DDFS, its integration & testing and intimate the same at the earliest.

**In this context, the meeting recommended that the implementation of "OTP based user login" in the DDFS, its integration & testing shall be completed by the firm within 30 days of the receipt of the 'SMS Gateway' details and its API from the Computer Centre.**

4. **The meeting also recommended that the requisite access to the Production Server of the University, to test and implement the changes in this connection, shall be provided to M/s KELTRON, as soon as a formal request to this effect is received from them.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Meeting for finalizing the arrangements to be made for the smooth and timely implementation of the proposal for the "Development of OTP based user login" and "Integrating the Digital Signature System for the FFMS" and overall review of the FFMS Implementation held on 10/02/2022, be approved.

**Item No.37.89.04      *Resolving of the issues regarding the attaching of documents to the existing files in the 'FFMS Software' from an external/public IP:***

**The meeting observed the following:**

As of now, attaching documents to the existing files in the 'FFMS Software' is a very time consuming process, as the 'pdf file' downloaded from the office e-mails cannot be attached as such and the staff has to rely on third party free services for converting the 'pdf file' to 'doc' or by compressing the file size or repairing the 'pdf', by a tedious trial & error process.

The matter was intimated to M/s KELTRON and it was replied that the file upload through internal IP of Kerala University seems to be working fine in the internal Network. Hence it is not a problem with the DDFS application or Server Settings and is purely related to the Network/Firewall of Kerala University, which is preventing the uploading of attachments through Public IP.

The Computer Centre has intimated M/s KELTRON that there is no point in doing the testing using the internal IP of Kerala University as such traffic does not pass through the Firewall. Hence,

any vulnerability or security flaw cannot be detected while testing the internal network and the software is expected to work fine.

The Firewall of the University shall do all the necessary checks for requests originating from public IP only. Hence, it is requested to test and evaluate the specific error mentioned in the earlier mail using an external IP. Kerala University assumes that the DDFS Software is security audited, and such security-related issues are not expected.

However, the issue has not been resolved so far.

**The senior official from M/s Ospyn Technologies reported that such instances are happening while attaching the 'pdf files' generated using 'third party' mobile applications, most of which do not conform to the standardized procedures for file conversions.**

**In this context, the Committee recommended that the Technical Team of M/s Ospyn Technologies shall co-ordinate with the Computer Centre and conduct a detailed evaluation/study on the present issues hampering the attachment of 'pdf files' in the DDFS, from 'Public IP' and to submit a detailed report on the 'standardized procedures' to be adopted for generating and attaching 'pdf files' in the DDFS System, in an error free manner, within 15 days.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Meeting for finalizing the arrangements to be made for the smooth and timely implementation of the proposal for the "Development of OTP based user login" and "Integrating the Digital Signature System for the FFMS" and overall review of the FFMS Implementation held on 10/02/2022, be approved.

**Item No.37.89.05**      *Nominating a permanent staff from the Computer Centre to assist the existing 'Support staff' from M/s KELTRON, so that he/she gets necessary training for providing the FFMS support from 1-07-2022 onwards:*

**The meeting observed the following:**

The Syndicate held on 23/07/2021 (Item No. 30.04), resolved to engage Shri. Sachin S.A. as the sole "Supporting staff (Hand holding support)" from KELTRON, for the smooth implementation of the FFMS software, for a period of one year with effect from 1-07-2021 to 30-06-2022 and to issue necessary Administrative Sanction for the same, at a total cost of Rs. 3,65,124/- (i.e. @ Rs. 30,427/- x 1 x 12) (i.e. at the same rates stipulated in the G.O. dated 6/03/2018).

The Syndicate further recommended that from 1-07-2022 onwards, the FFMS support shall be undertaken by the Computer Centre itself.

Accordingly, Administrative Sanction to this effect has been accorded vide U. O. No. Pl.A1/4637/2021/UOK dated 08.09.2021.

1. The Nodal Officer, FFMS Project, reported that the existing 'technical staff' in the Computer Centre can be assigned for providing 'FFMS technical support' from 1-07-2022 onwards.

**In this context, the meeting recommended that the Director(i/c), Computer Centre shall nominate a 'Technician' from the Computer Centre for providing 'FFMS technical support' from 1-07-2022 onwards.**

2. In view of the above, the Nodal Officer opined that it would be highly advisable if the updation of the 'transfer/posting/promotion/retirement' of the officers and assigning of additional charges to the officers in the DDFS, as and when an University Order is issued in this regard, is entrusted with the Administration section concerned itself, from 1-07-2022 onwards.

**In this context, the meeting recommended that the updation of the 'transfer/ posting/ promotion/retirement' of the officers and assigning of additional charges to the officers in the DDFS, as and when an University Order is issued in this regard, from 1-07-2022 onwards, shall be entrusted with the Section Officer of the Ad.A1 Section.**

**Also recommended that, the Nodal Officer, FFMS Project shall initiate necessary steps for arranging a training in this connection, for the Section Officer, Ad.A1 Section, in co-ordination with the existing 'Support staff' from M/s KELTRON, forthwith.**

3. The technical staff from M/s Ospyn Technologies reported that, as of now, the Server Administration part of the FFMS is being handled by them and the same has not been officially handed over to the System Administrator of the Computer Centre.

The meeting also observed that the cost of "Server Administration" part has not been included in the existing AMC in force, with M/s KELTRON.

In this context, the meeting recommended that the existing support for the "Server Administration" of the FFMS software, by the technical staff from M/s Ospyn Technologies, shall be continued as such.

The meeting also recommended that M/s KELTRON shall submit a revised proposal for entering into a separate AMC for the "Server Administration" of the FFMS software, at the earliest.

The meeting came to an end by 1.45 pm.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Meeting for finalizing the arrangements to be made for the smooth and timely implementation of the proposal for the "Development of OTP based user login" and "Integrating the Digital Signature System for the FFMS" and overall review of the FFMS Implementation held on 10/02/2022, be approved.

**Item No.37.90. Minutes of the Meeting for discussing the implementation of the guidelines issued by the Government of Kerala in connection with the fire and rescue services in the Government Offices - Approval of - reg**

**(Ad.B1)**

A meeting was convened at the Registrar's Office on 10.02.2022, as per the orders of the Registrar, for discussing the implementation of the guidelines issued by the Government of Kerala in connection with the fire and rescue services in the Government Offices, vide the Government Order, സ.ഉ.(കൈ)നം.12/2022/ആഭ്യന്തരം dated 18.01.2022 and the report dated 08.02.2022 submitted by the Security Officer, SH Campus in this regard.

As per the orders of the Vice-Chancellor, the Minutes of the above meeting (copy appended) is placed before the Syndicate for approval.

സർക്കാർ ഓഫീസുകളിൽ തീപിടുത്തസാധ്യത ഒഴിവാക്കുന്നതിന് സർക്കാർ പുറപ്പെടുവിച്ച മാർഗ്ഗനിർദ്ദേശങ്ങൾ സർവകലാശാലയിൽ നടപ്പിലാക്കുന്നത് ചർച്ച ചെയ്യുവാൻ കൂടിയ യോഗത്തിന്റെ മിനിറ്റ്സ്.

യോഗസ്ഥലം: രജിസ്ട്രാറുടെ ഓഫീസ്

തീയതി: 10/02/2022

സമയം: 11 A.M.

**യോഗത്തിൽ പങ്കെടുത്തവർ:**

- 1) ഡോ.കെ.എസ്.അനീൽകുമാർ, രജിസ്ട്രാർ
- 2) ശ്രീ. ആർ.രാജ്നാരായൺ, ജോയിൻ്റ് രജിസ്ട്രാർ (i/c), കാമ്പസ അഡ്മിനിസ്ട്രേഷൻ
- 3) സെക്യൂരിറ്റി ഓഫീസർ, കാര്യവട്ടം കാമ്പസ്
- 4) സെക്യൂരിറ്റി ഓഫീസർ, S.H. കാമ്പസ്
- 5) ശ്രീമതി. ശോഭ, യൂണിവേഴ്സിറ്റി എഞ്ചിനീയർ

സർക്കാർ ഓഫീസുകളിൽ തീപിടുത്തസാധ്യത ഒഴിവാക്കുന്നതിനുവേണ്ടി 18.01.2022 ലെ സ.ഉ. (കൈ) നം.12/2022/ ആഭ്യന്തരം എന്ന ഉത്തരവ് മുഖേന സർക്കാർ പുറപ്പെടുവിച്ച മാർഗ്ഗനിർദ്ദേശങ്ങൾ സർവകലാശാലയിൽ നടപ്പിലാക്കുന്നതുമാ യിബന്ധപ്പെട്ട് എസ്.എ.ചകാമ്പസിലെ സെക്യൂരിറ്റി ഓഫീസർ സമർസിപ്പിച്ച 08.02.2022 ലെ റിപ്പോർട്ട് ചർച്ച ചെയ്യുകയും ഇതിലേക്കായി താഴെ പറയുന്ന നടപടികളെടുക്കുവാൻ നിർദ്ദേശിക്കുകയും ചെയ്തു.

1. കാര്യവട്ടത്തെ യൂണിവേഴ്സിറ്റി ഓഫീസുകളിൽ നിന്നും സമയാസമയം പാഴ്ക്കടലാസുകളും പാഴ്വസ്തുക്കളും നീക്കം ചെയ്യുന്നുണ്ടോ എന്ന കാര്യം പരിശോധിച്ചു റിപ്പോർട്ട് ചെയ്യുന്നതിന് അതാ സെക്യൂരിറ്റി ഓഫീസർ മാരെ ചുമതലപ്പെടുത്തുക.



2. കെട്ടിടങ്ങളുടെ സ്റ്റേയർ കേസിലും ടെസ്റ്റ് ഫ്ലോറിലും പാഴ്വസ്തുക്കൾ സൂക്ഷിക്കുന്നുണ്ടെങ്കിൽ അവ നീക്കം ചെയ്യേണ്ടതാണ്.  
ഡിപ്പാർട്ട്മെന്റ് കെട്ടിടങ്ങളിൽ നിന്നും ഇവ നീക്കം ചെയ്യുന്നതിനുള്ള നടപടികളെടുക്കുവാൻ അതാത് ഡിപ്പാർട്ട്മെന്റ് മേധാവികളേയും മറ്റ് കെട്ടിടങ്ങളിലേക്ക് ആകെട്ടിടങ്ങളുടെ ചുമതലയുള്ള ഓഫീസർമാരെയും ഏൽപ്പിക്കുവാൻ നിർദ്ദേശിച്ചു. കൂടാതെ, എസ്.എച്ച്. കാമ്പസിലെ മെയിൻ ബിൽഡിങ്ങിലെ ഇതുമായി ബന്ധപ്പെട്ട ചുമതല DR (Admin I) നെയും ഫിനാൻസ് കെട്ടിടത്തിലേക്ക് DR (Accounts) നെയും സി.ഇ ബിൽഡിങ്ങിലേക്ക് DR (Exam I) നെയും ലൈബ്രറികളുടേത് അതാതെ ബ്രിഡ്ജിംഗ് നെയും ഹോസ്റ്റലുകളുടേത് അതാതാർദ്ധനാരെയും ഏൽപ്പിക്കുവാൻ നിർദ്ദേശിച്ചു. ഈ സംവിധാനം ആഴ്ചയിലൊരിക്കൽ പരിശോധിക്കുവാൻ അതാതെ ക്യൂറിറ്റി ഓഫീസർമാരെ നിയോഗിക്കുവാനും നിർദ്ദേശിച്ചു.
3. സർവകലാശാലയിൽ നിലവിലുള്ള Fire Extinguishers, Smoke Detection and Alarm System, Hooters എന്നിവയുടെ പ്രവർത്തനം ശരിയായ രീതിയിലാണോ എന്ന് പരിശോധിച്ചു 25.02.2022 മുൻപ് റിപ്പോർട്ട് നൽകുവാൻ Assistant Executive Engineer (Electrical) നെ ചുമതലപ്പെടുത്തുവാൻ നിർദ്ദേശിച്ചു.
4. കാലപ്പഴക്കം ചെന്ന വൈദ്യുതീകരണ സംവിധാനങ്ങൾ മാറ്റി സ്ഥാപിച്ചിട്ടുണ്ടോയെന്നും RCCR/ ELCB ഓഫീസിൽ സ്ഥാപിച്ചിട്ടുണ്ടോയെന്നും പരിശോധിച്ചു 25.02.2022 മുൻപ് റിപ്പോർട്ട് നൽകുവാൻ Assistant Executive Engineer (Electrical) നെ ചുമതലപ്പെടുത്തുവാൻ നിർദ്ദേശിച്ചു.
5. സുപ്രധാന ഫയലുകൾ സൂക്ഷിക്കുന്ന റെക്കോർഡ്സ് റൂമിൽ Automatic Detection സംവിധാനം ഉപയോഗിച്ചു സമീപത്തെ ഫയർ സ്റ്റേഷനുകളിൽ കോൾ ലഭ്യമാകുന്ന വിധത്തിൽ ഹോട്ട് ലൈൻ സംവിധാനം സ്ഥാപിക്കുവാൻ യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിനെ ചുമതലപ്പെടുത്തുവാൻ നിർദ്ദേശിച്ചു.
6. വിലപ്പെട്ട രേഖകളും ഡിജിറ്റൽ രേഖകളും സൂക്ഷിക്കുന്ന റെക്കോർഡ് റൂമുകൾ, സെർവർ റൂമുകൾ, UPS റൂമുകൾ എന്നിവിടങ്ങളിൽ Smoke/ Heat Detection സംവിധാനത്തിൽ പ്രവർത്തിക്കുന്ന Total Flooding സംവിധാനം സ്ഥാപിക്കുന്നതിനുള്ള നടപടി സ്വീകരിക്കാൻ യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിനെ ചുമതലപ്പെടുത്തുവാൻ നിർദ്ദേശിച്ചു.
7. സെക്യൂരിറ്റി ജീവനക്കാർക്ക് പ്രാഥമിക അഗ്നിശമന പ്രവർത്തനങ്ങളിൽ മതിയായ പരിശീലനം നൽകുവാൻ Regional Fire Officer, Fire and Rescue Service (Thiruvananthapuram) ക്ക് ഒരു അപേക്ഷ നൽകുവാൻ നിർദ്ദേശിച്ചു. കൂടാതെ ഇതുമായി ബന്ധപ്പെട്ട പ്രവർത്തനങ്ങൾ ഏകോപിപ്പിക്കുവാനും ഒരു മാസത്തിനകം ഈ പരിശീലനം പൂർത്തീകരിക്കുന്നതിന് ഇടപെടാനും സെക്യൂരിറ്റി ഓഫീസർമാരെ ചുമതലപ്പെടുത്തുവാൻ നിർദ്ദേശിച്ചു.
8. Fire Audit, Electrical Audit എന്നിവ യഥാസമയങ്ങളിൽ നടത്തുന്നതിന് യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിനെ ചുമതലപ്പെടുത്തുവാനും കാര്യവട്ടത്തെ പ്രസ്തുത പ്രവർത്തനങ്ങൾ coordinate ചെയ്യുന്നതിന് Joint Registrar, Campus Administration നെയും S.H Campus ലേക്ക് Joint Registrar, Administration നെയും ചുമതലപ്പെടുത്തുവാനും നിർദ്ദേശിച്ചു. ഇതുമായി

ബന്ധപ്പെട്ട പ്രവർത്തനങ്ങൾ നടത്തി ഒരുമാസത്തിനകം റിപ്പോർട്ട് സമർപ്പിക്കുവാനും യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിനെ ചുമതലപ്പെടുത്തുവാൻ നിർദ്ദേശിച്ചു.

9. ബഹുനിലകെട്ടിടങ്ങൾക്ക് NBC പ്രകാരമുള്ള അഗ്നിശമന സംവിധാനങ്ങൾ സ്ഥാപിച്ചിട്ടുണ്ടോ എന്നകാര്യം പരിശോദിച്ചു റിപ്പോർട്ട് നൽകുവാൻ യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിനെ ചുമതലപ്പെടുത്തുവാനും സെനറ്റ് ഹാളിൽ Fire Fighting സംവിധാനത്തിലുള്ള Fire Alarm Control പാനൽ സ്ഥാപിച്ചിട്ടുണ്ടെങ്കിലും അതിന്റെ കണക്ഷൻ കൊടുത്തതായി കാണുന്നില്ല എന്ന സെക്യൂരിറ്റി ഓഫീസറുടെ റിപ്പോർട്ടിന്മേൽ അടിയന്തിരമായി നടപടി സ്വീകരിക്കുവാൻ Assistant Executive Engineer (Electrical) നെ ചുമതലപ്പെടുത്തുവാനും നിർദ്ദേശിച്ചു.

10. അഗ്നിരക്ഷാ പ്രവർത്തനങ്ങൾക്കായി ഓഫീസ് കോമ്പൗണ്ടിനകത്തുള്ള റോഡ് എപ്പോഴും തടസ്സരഹിതമായി സൂക്ഷിക്കണമെന്ന സർക്കാർ മാർഗ്ഗനിർദ്ദേശം നടപ്പിലാക്കുന്നതിനായി കാര്യവട്ടം കാമ്പസിൽ നാഷണൽ ഹൈവേയുടെ വശത്ത് നിർമ്മിക്കുന്ന മതിലിനോട് ചേർന്ന് കാമ്പസിനകത്തായി സെക്യൂരിറ്റി വിഭാഗത്തിന്റെ ജീപ്പ് ഓടുന്നതിന് (jeep way) സൗകര്യം ഒരുക്കുവാൻ നിർദ്ദേശിച്ചു.

11. മെയിൻബിൽഡിങ്ങിൽ fire fighting സംവിധാനം സ്ഥാപിക്കേണ്ടതും അതിനായി വാട്ടർസമ്പ്, ബൂസ്റ്റർപമ്പ്, ജോക്കിപമ്പ്, വാട്ടർഹോസ് എന്നിവ സ്ഥാപിച്ചു fire fighting സംവിധാനം ശക്തിപ്പെടുത്തേണ്ടതുമാണെന്ന സെക്യൂരിറ്റി ഓഫീസറുടെ റിപ്പോർട്ടിന്റെ അടിസ്ഥാനത്തിൽ ഇക്കാര്യത്തിന്റെ സാങ്കേതികവശം പരിശോദിച്ചു റിപ്പോർട്ട് ചെയ്യാൻ യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിനെ ചുമതലപ്പെടുത്തുവാൻ നിർദ്ദേശിച്ചു.

12. പാളയം S.H. കാമ്പസിലെ പലഭാഗങ്ങളിലും വേസ്റ്റ് പേപ്പറുകൾ വലിച്ചെറിഞ്ഞിരിക്കുന്നതായും ഉണ്ടങ്ങിയ പാഴ്വരങ്ങൾ അലക്ഷ്യമായി കിടക്കുന്നതായും കാണപ്പെടുന്നുവെന്നും ആയത് പടരാൻ സാധ്യതയുള്ളതിനാൽ അവ കാമ്പസിനകത്തു സുരക്ഷിതമായി നശിപ്പിക്കുകയോ മറ്റ് മാർഗ്ഗം എന്തെങ്കിലും ചെയ്യേണ്ടതോ ആണെന്ന് സെക്യൂരിറ്റി ഓഫീസർ റിപ്പോർട്ട് ചെയ്ത കാര്യം പരിശോധിച്ചു തുടർ നടപടികൾ സ്വീകരിക്കാൻ Estate officer നെ ചുമതലപ്പെടുത്തുവാൻ നിർദ്ദേശിച്ചു.

13. പലസ്ഥലങ്ങളിലും കെട്ടിടങ്ങൾ പൊളിച്ചു അവശിഷ്ടങ്ങൾ അടുക്കിവെച്ചിരിക്കുന്നതായി സെക്യൂരിറ്റി ഓഫീസർ മീറ്റിങ്ങിൽ റിപ്പോർട്ട് ചെയ്തു. ആയതിനാൽ, S.H. കാമ്പസിലേയും കാര്യവട്ടം കാമ്പസിലേയും ഞാവസ്തുതനിയമപരമായി പരിശോധിച്ചു അവ ലേലം ചെയ്യുന്നതിനുള്ള നടപടികളെടുക്കുവാൻ യഥാക്രമം Assistant Executive Engineer മാറായ ശ്രീ. രമേശ് നേയും ശ്രീമതി. ബിന്ദുവിനേയും ചുമതലപ്പെടുത്തുവാനും ഒരുമാസത്തിനകം അവർ അതിന്റെ റിപ്പോർട്ട് സമർപ്പിക്കേണ്ടതാണെന്നും നിർദ്ദേശിച്ചു.

14. കാര്യവട്ടം കാമ്പസിലും S.H. കാമ്പസിലും Fire Insurance എടുക്കുവാനുള്ള നടപടികൾ സ്വീകരിക്കുവാൻ യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിനെ ചുമതലപ്പെടുത്തുവാൻ നിർദ്ദേശിച്ചു.

15. സെക്യൂരിറ്റി ഓഫീസറുടെ 08.02.2022 ലെ റിപ്പോർട്ടിന്റെ അടിസ്ഥാനത്തിൽ

ഓഫീസിൽ പാലിക്കേണ്ടതാഴെപ്പറയുന്ന നടപടിക്രമങ്ങൾ കാണിച്ചു ഒരു circular ഇഷ്യൂ ചെയ്യാൻ നിർദ്ദേശിച്ചു.

- ഒരു plug point ത്തിനും നിരവധി ഉപകരണങ്ങൾ ക്കണക്ഷൻ എടുക്കുവാൻ പാടില്ല.
  - ഓപ്പൺ വയറിങ് പൂർണ്ണമായും ഒഴിവാക്കേണ്ടതുവയറിങ്ങിൽ ജോയിൻറ് റൂകൾ ഉള്ള പക്ഷം ശരിയായ രീതിയിൽ ഇൻസുലേഷൻ ചെയ്യേണ്ടതുമാണ്.
  - Switch Board, Main Switch, UPS എന്നിവയിൽ നിന്നും ആവശ്യമായ അകലം പാലിച്ചു മാത്രമേ തീ പിടി കാൻസാധ്യതയുള്ള സാധനങ്ങൾ സൂക്ഷിക്കുവാൻ പാടുള്ളൂ.
  - ഇലക്ട്രിക് ഉപകരണങ്ങൾ ഓഫീസ് മയത്തിന് ശേഷം ഓഫ് ആക്കിയതായി ഉറപ്പുവരുത്തേണ്ടതാണ്.
  - ഓഫീസിനകത്ത് പാചകത്തിന്/ മാറ്റ് ആവശ്യങ്ങൾക്ക് ഹീറ്റ്, ഇൻഡക്ഷൻ തുടങ്ങിയ ഉപയോഗിക്കുന്നില്ല എന്ന് ഉറപ്പുവരുത്തണമെന്ന സർക്കാർ നിർദ്ദേശം എല്ലാവരും ശ്രദ്ധിക്കേണ്ടതാണ്.
- 1 p.m. ന്യോഗം അവസാനിച്ചു.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Meeting for discussing the implementation of the guidelines issued by the Government of Kerala in connection with the fire and rescue services in the Government Offices held on 10/02/2022, be approved with the following modifications:

1. കാര്യവട്ടത്തെയും പാളയത്തെയും ഓഫീസുകളിൽ നിന്നും സമയാസമയം പാഴ്വസ്തുക്കളും പാഴ്വസ്തുക്കളും നീക്കം ചെയ്യുന്നുണ്ടോ എന്ന കാര്യം പരിശോധിച്ചു റിപ്പോർട്ട് ചെയ്യുന്നതിന് ജോയിന്റ് രജിസ്ട്രാർ, അഡ്മിനിസ്ട്രേഷൻ, ജോയിന്റ് രജിസ്ട്രാർ, (പരീക്ഷാവിഭാഗം) ജോയിന്റ് രജിസ്ട്രാർ, കാമ്പസ് അഡ്മിനിസ്ട്രേഷൻ, കാര്യവട്ടം, ഡെപ്യൂട്ടി രജിസ്ട്രാർ, ഫിനാൻസ് എന്നിവരെ ചുമതലപ്പെടുത്തി.
2. കെട്ടിടങ്ങളുടെ സ്റ്റേയർ കേസിലും ടെറസ് ഫ്ലോറിലും പാഴ്വസ്തുക്കൾ സൂക്ഷിക്കുന്നുണ്ടെങ്കിൽ അവ നീക്കം ചെയ്യേണ്ടതാണ്. ഡിപ്പാർട്ട്മെന്റ് കെട്ടിടങ്ങളിൽ നിന്നും ഇവ നീക്കം ചെയ്യുന്നതിനുള്ള നടപടികളെടുക്കുവാൻ അതാത് ഡിപ്പാർട്ട്മെന്റ് മേധാവികളെയും മറ്റ് കെട്ടിടങ്ങളിലേക്ക് ആ കെട്ടിടങ്ങളുടെ ചുമതലയുള്ള ഓഫീസർമാരെയും ഏൽപ്പിക്കുവാൻ നിർദ്ദേശിച്ചു. കൂടാതെ എസ്.എച്ച്. കാമ്പസിലെ മെയിൻ ബിൽഡിംഗിലെ ഇതുമായി ബന്ധപ്പെട്ട് ചുമതല DR (Admin I) നെയും ഫിനാൻസ് കെട്ടിടത്തിലേക്ക് DR(Accounts) നെയും സി.ഇ.ബിൽഡിംഗിലേക്ക് DR (Exam I) നെയും ലൈബ്രറികളുടേത് അതാത് ലൈബ്രറിയൻമാരെയും ഹോസ്റ്റലുകളുടേത് അതാത് വാർഡനമാരെയും ഏൽപ്പിക്കുവാൻ നിർദ്ദേശിച്ചു.
3. സർവകലാശാലയിൽ നിലവിൽ സ്ഥാപിച്ചിട്ടുള്ള Fire Extinguishers, Smoke Detection and Alarm System, Hooters എന്നിവയുടെ പ്രവർത്തനം ശരിയായ രീതിയിലാണോ എന്ന് പരിശോധിച്ചു 05.03.2022 ന് മുൻപ് റിപ്പോർട്ട് നൽകുവാൻ Assistant Executive Engineer (Electrical) നെ ചുമതലപ്പെടുത്തുവാൻ നിർദ്ദേശിച്ചു.
4. കാലപ്പഴക്കം ചെന്ന വൈദ്യുതീകരണ സംവിധാനങ്ങൾ മാറ്റി സ്ഥാപിച്ചിട്ടുണ്ടോ യെന്നും RCCR/ELCB ഓഫീസിൽ സ്ഥാപിച്ചിട്ടുണ്ടോയെന്നും പരിശോധിച്ചു 05.03.2022 ന് മുൻപ് റിപ്പോർട്ട് നൽകുവാൻ Assistant Executive Engineer (Electrical) നെ ചുമതലപ്പെടുത്തുവാൻ നിർദ്ദേശിച്ചു.

**Item No.37.91. Vertical extension to the IMK-IDE building at SH Campus- Request for extension of time of completion of work without penalty- Hearing- Reg.**

**(Ad.B1)**

Smt. M.K Kavitha, Contractor of vertical extension work of IMK-IDE building, vide letter dated 15.07.2021, has informed that a delay had occurred in the said work, as she was forced to take

up other government work and as the construction workers returned to their home villages due to Covid 19 pandemic restriction and lock down. Hence, she has requested to extend the completion period by 5 months without imposing penalty and to make payment for the part bill for the work executed, so far. The contractor has further assured that , she shall complete the work within 5 months from the date of signing the supplementary Agreement and carry out the additional works at the old agreement rates.

In this context, it may be noted that, the work of vertical extension to IMK-IDE building at SH Campus, was awarded to Smt. M.K Kavitha, vide work order no. UE/DB/(e-GP)/E7/2017-18 dated 20.06.2017 and agreement was executed for the same on 04.07.2017. As per the agreement the period of completion of work was 8 months and site was handed over the work on 28.03.2019. The University Engineer, vide note dated 01.07.2021, had informed that, as per the direction of Hon'ble Vice-Chancellor, a show cause notice was issued to Smt.Kavitha from the Engineering Unit on 19.03.2021, in connection with the non completion of the vertical extension to the IMK-IDE building at SH Campus. In reply the contractor had issued a legal notice on 26.05.2021 stating that she is a government Contractor and she is engaged in so many works under various government Departments and due to Covid-19 pandemic the work was delayed due to lock down and non availability of materials and technical staff. A reply to the same has been given by the Engineering Unit stating that her arguments will not stand as it is against terms and conditions of original agreement.

The Syndicate at its meeting held on 28.10.2021, vide item no.33.71.05, has resolved to conduct hearing of the contractor of the work of vertical Extension to IMK-IDE building at SH Campus, during the next meeting of the Standing Committee of the Syndicate on Planning & Development. Accordingly, the Standing Committee of the Syndicate on Planning & Development at its meeting held on 29.11.2021, had heard the representative of Smt. M.K Kavitha and recommended to place the matter before the Syndicate along with the written explanation submitted by Smt. M.K. Kavitha, the contractor of the work. The Syndicate at its meeting held on 04.12.2021, vide item no.34.82.05, has considered the same and has resolved to constitute a sub-committee consisting of Pro-Vice-Chancellor, Adv.A.Ajikumar, Member, Syndicate, Registrar and the University Engineer to hold a discussion with the contractor of the work of vertical extension to the IMK-IDE building at SH Campus and place the report before the Syndicate. Accordingly, a meeting of the sub-committee was conducted on 04.02.2022 at the Pro-Vice-Chancellor's chamber.

As per the orders of the Vice-Chancellor, the minutes of the said meeting is placed before the Syndicate, for consideration.

**Minutes of the discussion held with the contractor of the work of vertical extension to the IMK-IDE building at the SH Campus**

Venue:- Pro-Vice-Chancellor's Chamber

Date &Time: 04.02.2022, 11.am

**Members Present:**

- |  |   |      |
|--|---|------|
| 1. Prof.(Dr.) P.P. Ajayakumar, Pro -Vice - Chancellor (in the Chair) | : | Sd/- |
| 2. Adv.A.Ajikumar, Member, Syndicate                                 | : | Sd/- |
| 3. Smt. Sobha.K, University Engineer                                 | : | Sd/- |
| 4. Sri.Ramesh.T.S, Assistant Exe. Engineer                           | : | Sd/- |
| 5. Sri.Riyasudeen. M, Divisional Accountant                          | : | Sd/- |

**Invitees:**

- |  |   |      |
|--|---|------|
| 1. Sri. M.S.Jayakumar, C/o Smt.M.K.Kavitha, Contractor | : | Sd/- |
|--|---|------|

The work of vertical extension to the IMK-IDE building at the SH Campus was awarded to the Government Contractor, Smt.M.K.Kavitha. The site was handed over to the Contractor on 28.03.2019 and as per the agreement dated 04.07.2017, the work had to be finished within 240 days (i.e. on or before 22.11.2019). But the Contractor couldn't complete the work within the stipulated time and she neither executed a Supplementary Agreement in this regard. She carried out the work till 10.11.2020 and completed about 15% of the work and submitted the first Part Bill in November 2020 towards the payment of work executed by her. But, the bill could not be processed as the same was not secured by a Supplementary Agreement. A penalty of Rs.8,00,000/- was also imposed on her, as per PWD norms, for not completing the work within the stipulated time. Smt.M.K.Kavitha had submitted a request to extend the period of completion by 5 months without imposing penalty and to make payment for the part bill for the work executed, so far. She had further assured that, the work

will be completed within 5 months from the date of signing of the Supplementary Agreement, at the rates mentioned in the old agreement. The Syndicate held on 04.12.2021, vide Item no.34.82.05, while considering the above matter has resolved to constitute a Sub-Committee consisting of the Pro-Vice-Chancellor, Adv.A.Ajrikumar, Member Syndicate and the University Engineer to hold a discussion with the contractor and to place the report before the Syndicate.

During the discussion of the Sub-Committee held on 04.02.2022, in compliance with the above Syndicate resolution, the representative of Smt.M.K.Kavitha has stated that, the Contractor could not complete the work in time, due to the COVID-19 imposed lock down, non availability of sufficient staff and materials and requested to not to impose any penalty, considering the same. He has further informed that, the Contractor will complete the remaining work within a period of 5 months, if permitted.

After due discussion, the meeting recommended the following:-

1. To impose a penalty on the Contractor, Smt.M.K.Kavitha, as per PWD norms, for the period from the next day of the actual date of completion of the work, as per the agreement (i.e. w.e.f 23.11.2019) to the date up to which the said work was carried out by the contractor (i.e. till 10.11.2020), exempting the relevant lock down period in between the above dates.
2. Also to extend the period from 11.11.2020 till the date of restart of the work without fine considering it as suspended period.
3. To obtain an undertaking from Smt.M.K.Kavitha for completing the remaining works within a period of 2 months at the agreed rates as per the agreement dated 04.07.2017 and to impose penalty on her, as per PWD norms, for this period also.

To expedite the payment of the first Part Bill submitted by Smt.M.K.Kavitha, if the contractor complies with the recommendations (1) ,(2) and (3) above.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Meeting of the discussion with the contractor of the work of vertical extension to the IMK-IDE building at the SH Campus held on 04.02.2022, be approved.

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**Item No.37.92. Minutes of the meeting of the Canteen Advisory Committee held on 05.02.2022 consideration of- reg.**

**(Ad.BII)**

A meeting of the Canteen Advisory Committee was held on 05.02.2022 in the Syndicate Room.

The Hon'ble Vice-Chancellor has approved the minutes of the meeting and ordered to place the same before the Syndicate. Hence the minutes of the meeting of the Canteen Advisory Committee is placed before Syndicate for consideration.

**Minutes of the meeting of the Canteen Advisory Committee**

Venue: Syndicate Room

Date & Time: 05.02.2022, 3:00 pm

**Present:**

- |   |        |
|---|--------|
| 4. Adv. B. Balachandran, Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings. | Sd/-   |
| 5. Dr. Nazeeb S, Member, Syndicate  | Online |
| 6. Sri. S V Saj, Representative of Kerala University Employees Union                                    | Sd/-   |
| 7. Sri. O.T. Prakash, Representative of Kerala University Staff Union:                                  | Sd/-   |
| 8. Sri. Maneesh R, Representative of Kerala University Staff Association:                               | Sd/-   |
| 9. Smt. Joshna K R, Representative of Kerala University Staff Association:                              | Sd/-   |
| 10. Dr. Asha B, Librarian i/c, Kerala University Library, Palayam:                                      | Sd/-   |
| 11. Robin Xavier, Administrative Officer, Kerala University Library, Palayam                            | Sd/-   |

The Convener opened the discussion and the Committee analysed the revised building rate submitted by the Assistant Engineer (HQ Unit) in connection with the SH Campus Canteen and University Library Canteen.

**The revised rate as per PWD rule is shown below**

Location	Monthly Rent of the Building	Monthly Rent of the Land	Total Rent/Month
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SH Campus Canteen	Rs. 63,804/-	Rs.35,700/-	Rs. 99,504/-
University Library Canteen	Rs. 7,715/-	Rs.8,700/-	Rs.16,415/-

**Present Calculation of Rent, Electricity and Water Charges per month**

Location	Rent	Electricity	Water
SH Campus Canteen	Rs. 3,000/- (As per the resolution of the Syndicate held on 06.12.2017 vide Item No.31.23.03)	Rs.3,700/- concession from the actual consumption charges.(As per the resolution of the Syndicate held on 23.03.2016 vide Item No.16.55.01)	Actual consumption rate
University Library Canteen	Rs. 9,750/- (including water and electricity charges)	-	-

Also, the committee noted that the existing rate of rent for University Library Canteen is high especially amidst Covid Pandemic, when the business is low. Hence taking into consideration, the existing disparities in the calculation of rent, electricity and water charges of the canteens at SH Campus and University Library, the committee made the following **recommendations**

- To maintain status quo with the present calculation of rent, electricity and water charges in connection with SH Campus Canteen.
- To continue the existing terms and conditions of Rs. 50,000/- as Security Deposit and Rs.5,000/- as EMD with the Kerala University Employees Co-Operative Society , for running the SH Campus Canteen.
- To reduce the rent of University Library Canteen to Rs.3,000/- and to levy electricity and water charges based on the actual consumption rate.
- To continue with the present Security Deposit of Rs.20,000/- regarding University Library Canteen.
- To entrust the Assistant Engineer (HQ Unit) for installing water meter in the University Library Canteen,immediately.
- To place the minutes before the next Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Canteen Advisory Committee held on 05.02.2022, be approved.

**Item No.37.93**

***Minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 14/02/2022 - Approval of - reg.***

**(SDC)**

The minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 14/02/2022, is placed before the Syndicate for consideration and approval.

The Committee has made appropriate recommendations. The Committee has further recommended to seek the orders of the Vice-Chancellor (subject to reporting to the Syndicate) to implement the above recommendations in order to expedite it without delay.

The Vice-Chancellor vide orders dtd.19.02.2022 has approved the same.

**Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 14/02/2022**

Date : 14/02/2022

Time : 2.00 pm to 3.15 pm

Venue : University Senate Hall

**Members Present**

- |    |                    |      |
|----|--------------------|------|
| 1. | Dr.K.G.Gopchandran | Sd/- |
| 2. | Prof.K.Lalitha     | Sd/- |
| 3. | Sri.Arunkumar R    | Sd/- |
| 4. | Sri.Jairaj,J       | Sd/- |
| 5. | Adv.B.Balachandran | Sd/- |

**Members Absent**

1. Dr.K.B.Manoj
2. Dr.Mathew.V
3. Adv.Muralidharan Pillai G
4. Smt.Renju Suresh

**I) Suspected Malpractice reported from the CV Camp against 35 candidates of SNGM Catering College, Cherthala in the Sixth Semester Bachelor of Hotel Management & Catering Technology Degree Examination, Feb. 2021- As reported to the SDC Section by the ES III Tabulation section - reg:-**

The results of the Sixth Semester Bachelor of Hotel Management & Catering Technology Degree Examination, February 2021 had been released withholding that of 35 candidates of SNGM Catering College, Cherthala.

At the time of evaluation of answer script of BHMCT paper - 'Food and Beverage Control' the Additional Examiner has reported that the answers to certain questions in 35 answer scripts with false numbers from 571081 to 571115 are replicate of the answer key suspecting an attempt of mass copying. He has requested the University to investigate the matter and take necessary steps and also to keep the answer key confidential till the examinations are over. In this context it may be noted that the answer key is kept safe in the confidential room of the Controller of Examinations until the end of the whole examinations.

The Chief Examiner has disagreed with the observation made by the Additional Examiner stating some specific points to substantiate his stand. He remarked that the assumption that the secrecy of answer key was lost does not hold good. Both the students and the key setter may have referred the same material available online due to the impending pandemic and online classes. Secondly, the entire answer sheet of the candidates are not replicates of the answer key. Thirdly, he has stated that the observation of mass copying was also not justifiable because students have answered different questions, the answers vary and marks awarded were different. Failures have also been recorded and the average marks scored was just above 50%. Finally, the 35 candidates cannot be suspected just because they were writing few correct answers in the same way and the answers have some resemblance with the answer key.

However, the Chairman has opined that the observations of the Additional Examiner are genuine and has recommended to investigate the matter by the Principal of a Govt. College.

The candidates in their request stated that the Bachelor of Hotel Management course is quite an expensive one with students hailing from lower middle class and middle class families availing educational loan for completing their course. They also stated that they had attended only online classes and had gathered notes from internet and other areas. They are now in the final year of the course and will be passing out in January 2022 and have requested to publish their results at the earliest as more delay would adversely affect their future and scope for higher studies and job prospects. No incidence of malpractice has been reported against them from the college SNGM, Cherthala till date. It may also be noted that the results of the S7 examinations which these candidates have taken are also to be published shortly.

As per the orders of the Hon'ble Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on Examinations held on 11.01.2022 and it was recommended to refer the matter to the Standing Committee of the Syndicate on Students' Discipline. The said recommendations of the Standing Committee of the Syndicate on Examinations has been approved (subject to reporting to the Syndicate) by the Vice-Chancellor.

In the meanwhile the S8 (Final Semester) examinations of BHMCT were scheduled from 13/01/2022 and the halltickets of these 35 candidates were withheld as per rules following the decision to refer the matter to the SDC. The candidates filed a Writ Petition before the Hon'ble High Court challenging the decision of the University and seeking interim relief to permit them to appear for the S8- Viva Voce examinations scheduled from 13/01/2022.

The Honourable High Court had directed vide Interim Order on W.P.(C) No.1070 of 2022 dtd 12.01.2022, to admit the candidates provisionally for the Viva Voce examinations of eighth semester BHMCT Degree Examination December 2021 to be held from 13.01.2022 subject to the condition that the result need be declared only after getting orders from the Hon'ble Court.As per the orders of Hon'ble Vice Chancellor and in compliance with the interim orders of the Honourable High Court,

the candidates were provisionally permitted to attend the Eighth semester Viva Voce Examinations held on 13.01.2022.

As per the orders of the Hon'ble Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Students' discipline for consideration and recommendation.

The Section Officer and the concerned assistant of the ES III Tabulation section were also present for the meeting. The Committee examined the issue in detail. The Committee made the following observations:

- 1) The said BHMCT course is offered in very few colleges under the University,
- 2) Keeping in note the above fact, it is also evident from the reports of the Additional Examiner, Chief Examiner and Chairman of the CV Camp who respectively reported and endorsed the suspected malpractice that:
  - a) The said Additional Examiner and Chairman of the CV Camp belong to the same college namely Snehacharya Institute of Management and Technology, Karuvatta, Alappuzha, that offers this course,
  - b) The Chief Examiner of the CV Camp belongs to the same college namely SNGM Catering College, Cherthala the students of which have been reported for the said suspected malpractice,
  - c) Hence chances of a possible competition between these two colleges in fairing better than the other in terms of the examination results may have given risen to this issue, at the same time, on the other hand chances of the suspicion of malpractice may also be genuine.
- 3) The above observations warrant an unbiased and fair examination of the said 35 answerscripts by two subject experts, however as the said courses are offered in only few colleges under the University, hence appointing the subject experts from these colleges may not give an unbiased and fair opinion on the said issue, which is utmost needed particularly in the wake of the matter being very sensitive being filed before the Hon'ble High Court vide the Writ Petition (C).No.1070/2022 by Sri.Bony Prasad and Others who are the candidates suspected to be involved.

**Recommendations of the Committee :**

The Committee considered the above mentioned facts in detail and recommended (*in the wake of the Writ Petition (C).No.1070/2022 filed before the Hon'ble High Court by Sri.Bony Prasad and Others who are the candidates suspected to be involved*) to authorise the Controller of Examinations to :

- a) expeditiously arrange for a confidential examination of the said 35 answerscripts (*with false no.s. from 571081 to 571115*) by two independent subject experts in the same/similar subject, in order to fetch a fair and unbiased opinion on this issue,
- b) The said two subject experts shall :
  - i) not be from the colleges under the jurisdiction of the University of Kerala,
  - ii) not be from the same college/University,
  - iii) be from two different Universities in Kerala (like Calicut and M.G.University,etc.) ,
  - iv) not to examine the said 35 answer scripts together but separately on different days,
  - v) be provided with the necessary question papers and the scheme of valuation of the said subject,and,
  - vi) furnish an opinion related to chances of any form of mass copying or leak of information relating to the scheme of valuation.

The Committee further recommended to seek the orders of the Vice-Chancellor (subject to reporting to the Syndicate) to implement the above recommendations of the Committee in order to expedite it without delay, and place the report in the next meeting of the Committee.

The meeting came to a close at 3.15 pm.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 14/02/2022, be approved.



(EK I)

A request was received from the Examination General Despatch section for the loading of stamps in the franking machine worth ₹ 5,00,000 /- (Rupees Five Lakh only) installed in the section. Considering the exigency, the Hon'ble Vice-Chancellor accorded sanction, subject to the reporting to the Syndicate, for loading the stamps in the franking machine worth ₹ 5,00,000/- (Rupees Five Lakh only) for use in the Examination General Despatch section.

The expenditure on this regard shall be met from the head of account "Part 1-NP-MH 2-Exams 4-1300-Postage" provided in the current year's budget estimate of the University.

The amount was credited to the account of the Senior Post master, GPO, Thiruvananthapuram.

Accordingly, the U.O. No.15013/4/2021-'22(EK 1) dated 07/02/2022 was issued.

The matter is reported to the Syndicate herewith.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice Chancellor in having accorded sanction as detailed above be noted.

**ItemNo.37.95** *Minutes of the Meeting of the Standing Committee of the Syndicate on Departments and other institutions of the University held on 21.02.2022- Approval of-reg.*

(Ad.A.VII)

A Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 21.02.2022 at 01.15 p.m in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

The Minutes of the above meeting is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY**

Date : 21.02.2022  
Time : 01.15 pm  
Venue : Syndicate Room

**Members Present**

- Sri. J. Jairaj - Sd/-
- Adv. K. H. Babujan - Sd/-
- Dr.S Nazeeb - Sd/-
- Adv.B.Balachandran -Sd/-
- Adv. G. Muralidharan Pillai - Sd/-
- Dr.M. Vijayan Pillai - Sd/-
- Smt.Renju Suresh - Online

**Item No.37.95.01** *KUCTE, Anchal- Maintenance of roof of Library-reg.*

The Principal, KUCTE Anchal. has forwarded the copy of minutes of the Meeting of CDC for the replacement of old roof sheets of their library with new sheets. The principal also states that the least quoted amount is Rs 1,30,000/- by Prime Engineers , Vayakkal, Kottarakkara.

The details submitted by the principal are as follows:

Sl No	NAME AND ADDRESS OF THE FIRMS	QUOTATION DATE	AMOUNT	STATUS
1	Prime Engineers, Vayakal, Kottarakkara	13-12-2021	1,30,000/-	Accepted
2	Valiyazhikath Engineering Works Ummaannoor P O, Kottarakkara	Nil	1,42,000/-	Rejected
3	Vismaya Engineering Works, Valakom, Kottarakkara	12-12-2021	1,37,000/-	Rejected

The Principal had accepted the quotation submitted by M/s Prime Engineers, Vayakal, Kottarakkara as the rate quoted by the firm is the lowest.

The Principal had attached the copies of original quotations submitted by various firms along with her request and the Principal requests the University to grant permission do the maintenance work as early as possible using the CDC fund.

The following points may kindly be noted.

1. The Principal, KUCTE, Anchal forwarded a letter No KUCTE/ANL/170/08/2021 dated 11.08.2021 requesting permission to do maintenance of roof of library of the centre by meeting the expenditure from CDC fund along with the quotations invited for the same. The Principal informed that the accepted quotation was for ₹1,02,000/- by Smera Constructions, Vayakkal, Kottarakkara.
2. The matter was placed before SC of the Syndicate on D&OI held on 18.10.2021 and the Committee recommended that the request of the Principal be approved, without financial commitment to the University. The Syndicate at its meeting held on 28.10.2021, vide item no.33.53.05 resolved to approve the same and further resolved to inform the Principal, KUCTE, Anchal to execute the work as per the existing norms and rules of the University and Vice-Chancellor has ordered to implement the same. Accordingly, letter No. 23946/Ad A VII A/2021/UOK dated 16.11.2021 was given to the Principal.
3. Now the Principal, KUCTE, Anchal has informed that accepted quotation covers only the civil work of Library roof and the main and most urgent requirement is replacement of old iron sheets with new sheets which was not included in the above said quotation. Hence the Principal has requested permission to do the civil work as per the above decision and to allow them to do the replacement of roof with new sheets with new quotations. She has forwarded the quotations invited for the same as shown in the table The accepted quotation is for ₹1,30,000/- from Prime Engineers, Vayakkal, Kottarakkara.

The Vice-Chancellor has ordered to place the request of the Principal, KUCTE, Anchal seeking permission to do the maintenance of roof of library of the centre before the Standing Committee of the Syndicate on Departments & Other Institutions of the University. Hence the matter is placed before the Standing Committee of the Syndicate on Departments & Other Institutions of the University for consideration and appropriate recommendation.

***Recommended that the item be withdrawn.***

***(Ad. A VII A Section)***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.02.2022, be approved.

***Item No.37.95.02***

***KUCTE, Kariavattom-Request for providing a Physical Education faculty on urgent basis – reg.***

The Principal, KUCTE, Kariavattom has requested to provide a Physical Education faculty on urgent basis for internal assessment of Second Semester students.. It has been informed that there is no Physical Education teacher since April 2021. Since it is time for providing internal marks for Second Semester students, the Principal has requested to provide a faculty on urgent basis for conducting internal assessment of Second Semester students.

It may be noted that there are only four Assistant Professors in Physical Education on contract basis at KUCTEs who have already been assigned duty on work arrangement basis as detailed below:

Sl.No.	Name of Assistant Professor on contract basis	Parent Centre	Centre to which duty on work arrangement is assigned
1.	Prasanthan H	Kumarapuram	Kunnam
2.	Jayamohan K	Nedumangad	Anchal
3.	Bijumon J	Kollam	Adoor
4.	Prashanth A P	Alappuzha	Kayamkulam

KUCTE, Kariavattom and Kulakkada is now functioning without Physical Education teacher.

File related to reporting of vacancy of faculties of Physical education and Visual and Performing Arts is under processing.

Considering the exigency, proposal for engaging a Guest faculty for Physical Education at KUCTE, Kariavattom may be considered.

As per orders of the Hon'ble Vice-Chancellor, the matter regarding the request for engaging a Physical Education faculty to KUCTE, Kariavattom on urgent basis is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

**Recommended that the Principal concerned be entrusted to engage Guest Faculties in Physical Education at KUCTEs Kariavattom and Kulakkada as per norms.**

*(Ad. A VII A Section)*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.02.2022, be approved.

**Item No.37.95.03:** കേരള സർവകലാശാലയുടെ കീഴിൽ പ്രവർത്തിക്കുന്ന ആലപ്പുഴ ബി.എഡ് സെന്ററിൽ വിഷയം ആൻഡ് പെർഫോമിംഗ് ആർട്സിൽ അസിസ്റ്റന്റ് പ്രൊഫസ്സറായി സേവനമനുഷ്ടിച്ചിരുന്ന ശ്രീ.വിനോദൻപിലാക്കൽ അനുമതിയില്ലാതെ അവധിയെടുക്കുകയും ഹാജർപുസ്തകം തിരുത്തിയതും സംബന്ധിച്ച് ലഭിച്ച പരാതി.

പ്രസ്തുത വിഷയത്തിന്മേൽ ശ്രീ വിനോദൻ പിലാക്കലിൽ നിന്നും കെ യു സി ടി ഇ ആലപ്പുഴ പ്രിൻസിപ്പൽ ശ്രീപ്രശാന്ത് ആർ -ഇൽ നിന്നും വിശദീകരണം തേടിയിരുന്നു.

ശ്രീ.വിനോദൻ പിലാക്കൽ ലഭ്യമാക്കിയ മറുപടി ചുവടെ ചേർക്കുന്നു.

കെ.യു.സി.റ്റി.ഇ ആലപ്പുഴയിലെ പ്രിൻസിപ്പൽ തന്നിൽ ആരോപിച്ചതായ കുറ്റം യാതൊന്നും തന്നെ നിലനിൽക്കില്ലെന്നും തന്നെ തീർത്തും തേജോവധം ചെയ്യാനും കോളേജിൽ നടക്കുന്ന പരിപാടികളിൽ ഒന്നും തന്നെയാൽ മാത്രം പങ്കെടുക്കില്ലെന്ന് വരുത്തിത്തീർക്കാൻ കരുതിക്കൂട്ടിയുള്ള പ്രവർത്തിയാണെന്നും പരാതി പരിപൂർണ്ണമായി കെട്ടിച്ചമച്ചതാണെന്നും, ശ്രീ. വിനോദൻ പിലാക്കൽ അറിയിക്കുന്നു. പ്രിൻസിപ്പൽ തന്റെ

വ്യക്തിപരമായ ഈ ഗോപ്യതയുടെയും വൈരാഗ്യത്തിന്റെയും മേൽ തന്നിൽ ആരോപിച്ച കാര്യങ്ങളാണ് 05.09.2021 തീയതിയിലെ Ad AVII A/ 24261/2021/UC നമ്പർ കത്തിൽ രേഖപ്പെടുത്തിയിരിക്കുന്നത്, എന്ന് ശ്രീ. വിനോദൻ പിലാക്കൽ പറയുന്നു. കൂടാതെ തന്റെ തൊഴിൽ ഇല്ലാതാക്കാനും തന്നെ അപമാനിക്കാനും മാത്രമാണ് പ്രിൻസിപ്പൽ ശ്രമിച്ചതെന്നും വിനോദൻ പിലാക്കൽ മറുപടി നൽകിയിരിക്കുന്നു. കെ.യു.സി.റ്റി.ഇ ആലപ്പുഴയിലെ പ്രിൻസിപ്പൽ ഡോ പ്രശാന്ത് ആർ സമർപ്പിച്ചിരിക്കുന്ന 04.01-2022 ലെ 195/CTE,Alpy/2020-21 നമ്പർ കത്ത് പ്രകാരം മറുപടി ലഭ്യമാക്കിയിട്ടുണ്ട്.

പ്രിൻസിപ്പൽ ഡോ. പ്രശാന്ത്.ആർ -ന്റെ റിപ്പോർട്ട് ചുവടെ ചേർക്കുന്നു.

ശ്രീ. വിനോദൻ പിലാക്കൽ 2020 ഡിസംബർ മാസം മുതൽ അകാരണമായി ജോലിയിൽ നിന്നും വിട്ടു നിൽക്കുന്നു എന്നും ആയതിനാൽ കോളേജിലെ പ്രവർത്തനങ്ങളിൽ ഇദ്ദേഹത്തിന്റെ

പങ്കാളിത്തം ലഭിക്കാറില്ലായിരുന്നുവെന്നും നിരവധി തവണ ഈ വിഷയം ശ്രീ. വിനോദൻ പിലാക്കലിനെ ബോധ്യപ്പെടുത്തിയിരുന്നുവെന്നും, എങ്കിലും കോളേജിൽ കൃത്യമായി വരുന്നതിനു അദ്ദേഹം തയ്യാറായിരുന്നില്ലായെന്നും ടി അധ്യാപകൻ തുടർച്ചയായി അവധിയെടുക്കുന്നതിന്റെ കാരണങ്ങൾ അന്വേഷിച്ചു അദ്ദേഹത്തെ ബന്ധപ്പെടാൻ പലതവണ ശ്രമിച്ചെങ്കിലും ഫലമുണ്ടായില്ലയെന്നും ഈ കാര്യങ്ങൾ കോളേജ് മെയിലിലൂടെ ശ്രീ. വിനോദൻ പിലാക്കലിനെ അറിയിച്ചിട്ടും അദ്ദേഹത്തിൽ നിന്നും യാതൊരു മറുപടിയും ലഭിച്ചില്ലായെന്നും പ്രിൻസിപ്പൽ അറിയിച്ചിരിക്കുന്നു.

എന്നാൽ ബോണ്ട് പുതുക്കി ലഭിച്ച സമയത്തു പ്രിൻസിപ്പലിന്റെ അസാന്നിധ്യത്തിൽ പ്രിൻസിപ്പലിന്റെ അനുമതിയില്ലാതെ ഹാജർ പുസ്തകത്തിൽ പ്രിൻസിപ്പൽ ലീവ് രേഖപ്പെടുത്തിയ ഭാഗങ്ങൾ തിരുത്തി ഹാജർ പതിപ്പിച്ചു പോയി എന്നും അറിയിച്ചിട്ടുണ്ട്.

നാളിതുവരെയും കോളേജിന്റെ പ്രവർത്തനങ്ങളിലോ അഡ്മിഷൻ കാര്യങ്ങളിലോ കോളേജിന്റെ പുതിയ കെട്ടിടം ഉദ്ഘാടനത്തിനോ പരീക്ഷ ജോലികൾ, ക്യാമ്പ് ഒന്നിലും തന്നെ ശ്രീ. വിനോദൻ പിലാക്കലിന്റെ സാന്നിധ്യം ഉണ്ടായിരുന്നില്ലയെന്നും മുൻപേ തന്നെ ഇദ്ദേഹത്തിന്റെ പ്രവർത്തനങ്ങളെപ്പറ്റി മുൻ പ്രിൻസിപ്പൽമാർ തന്നോട് പരാതിപ്പെട്ടിട്ടുണ്ടെന്നും പ്രിൻസിപ്പൽ ഡോ പ്രശാന്ത് ആർ അറിയിച്ചിരിക്കുന്നു.

കെ.യു.സി.റ്റി.ഇ ആലപ്പുഴയിൽ ജോലി ചെയ്യുന്ന അതേ വേളയിൽ തന്നെ സമാന്തരമായി കാലിക്കറ്റ് സർവകലാശാലയുടെ സ്കൂൾ ഓഫ് ഡ്രാമയിൽ ശ്രീ. വിനോദൻ പിലാക്കൽ സേവനമനുഷ്ഠിക്കുന്നുവെന്നും പ്രിൻസിപ്പൽ അറിയിച്ചിട്ടുണ്ട്.

കോളേജിലെപൊതുവായ അന്തരീക്ഷത്തെ ബാധിക്കുന്ന ഇത്തരം പ്രവർത്തനങ്ങളെ വിലക്കണമെന്നും ശ്രീ.വിനോദൻ പിലാക്കലിനെതിരെ നടപടി സ്വീകരിക്കണമെന്നും പ്രിൻസിപ്പൽ അപേക്ഷിച്ചിരിക്കുന്നു.

ഇത്തരൂണത്തിൽ താഴെ പറയുന്നവ ശ്രദ്ധിച്ചാലും.

- (1) കെ.യു.സി.റ്റി.ഇ ആലപ്പുഴ പ്രിൻസിപ്പൽ ഡോ പ്രശാന്ത് ആർ, കെ.യു.സി.റ്റി.ഇ ആലപ്പുഴയിൽ വിഷ്വൽ ആൻഡ് പെർഫോമൻസ് ആർട്സിൽ അസിസ്റ്റന്റ് പ്രൊഫസറായി സേവനമനുഷ്ഠിച്ചിരുന്ന ശ്രീ.വിനോദൻ പിലാക്കലിന് അനുകൂലമായി നൽകിയ വിവരങ്ങളുടെയും അനുകൂലമായി നൽകിയകോൺഫിഡൻഷ്യൽ റിപ്പോർട്ടിന്റെയും അടിസ്ഥാനത്തിൽ ശ്രീ. വിനോദൻ പിലാക്കലിനെ പെർഫോമൻസ് അപ്രൈസൽ നടത്തുകയും ശ്രീ. വിനോദൻ പിലാക്കലിന്റെ കരാർ ഉടമ്പടി 11 മാസത്തേക്ക് കൂടി Ad.A.VII.A/Assistant Professors/2021 dated 27.07.2021 എന്ന ഉത്തരവ് പ്രകാരം 05.01.2021 മുതൽ 11 മാസത്തേക്ക് സർവകലാശാല പുതുക്കി നൽകുകയും ചെയ്തു.
- (2) കരാർപത്രികയിലെ നാലാം ഖണ്ഡികയിൽ ചുവടെ വിവരിക്കും പ്രകാരം വിവരിക്കുന്നു.

The Employee shall not, any time, during the tenure of this engagement directly or indirectly engage in or take up any other employment.

ഇതിനു വിരുദ്ധമായി ടി അധ്യാപകൻ കാലിക്കറ്റ് സർവകലാശാലയുടെ സ്കൂൾ ഓഫ് ഡ്രാമയിൽ സേവനമനുഷ്ഠിക്കുന്നുവെന്നപ്രിൻസിപ്പലിന്റെ ആരോപണം കരാർവ്യവ

സ്ഥകൾക്കു വിരുദ്ധമായതിനാൽ ഗവൺമെന്റിന്റെ അനുമതിയോടെ ആയത് സത്യമെന്ന് തെളിയുന്ന പക്ഷം, കരാർ ലംഘനമായി കാണേണ്ടതും ടിയാനെതിരെ കരാർപ്രകാരമുള്ള അച്ചടക്ക നടപടി സ്വീകരിക്കേണ്ടതുമാണ്.

- (3) കൂടാതെ ഓഡിറ്റ് IV ബി -ൽ നിന്നും ലഭിച്ച കുറിപ്പ് അനുസരിച്ചു ശ്രീ വിനോദൻ പിലാക്കലിന്റെ അറ്റൻറൻസ് സ്റ്റേറ്റ്മെന്റിൽ കൃത്രിമം കണ്ടെത്തിയ സ്ഥിതിക്ക് ഹാജർ ബുക്ക് സമർപ്പിക്കാൻ ആവശ്യപ്പെടേണ്ടതാണ്.
- (4) ഈ ആരോപണം ഉന്നയിച്ച പ്രിൻസിപ്പൽ തന്നെ ടിയാന്റെ ശമ്പളബിൽ തയ്യാറാക്കുന്നതിൽ തടയപ്പെടുത്തി സർവകലാശാലയുടെ സമർപ്പിച്ചിട്ടുള്ള ആകയാൽ ടി പ്രിൻസിപ്പലിൽ നിന്നും ആയതിനുള്ള വിശദീകരണം തേടേണ്ടതാണ്. ശ്രീ വിനോദൻ പിലാക്കലിന്റെ ബോണ്ട് സമർപ്പിച്ചതിനോടൊപ്പം ഹാജരാക്കിയ ജോയിന്റിങ് റിപ്പോർട്ടിൽ 05-01-2021 ൽ ടിയാൻ ജോയിൻ ചെയ്തതായി കാണുന്നു എന്നാൽ അറ്റൻറൻസ് രജിസ്റ്ററിൽ 05-01-2021 കാഴ്ചയിൽ ലീവ് ലീവ് രേഖപ്പെടുത്തിയിരിക്കുന്നു. ആയതിനുള്ള വിശദീകരണം കൂടി പ്രിൻസിപ്പലിൽനിന്നും തേടേണ്ടതാണ്.
- (5) ശ്രീ വിനോദൻ പിലാക്കൽ 25.08.2021-ഇൽ സർവീസിൽ നിന്നും രാജി വെച്ചിട്ടുള്ളതാകുന്നു. ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ നിർദ്ദേശപ്രകാരം പ്രസ്തുത വിഷയം സ്റ്റാൻഡിങ് കമ്മിറ്റി ഓഫ് ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻ ഓഫ് ദി യൂണിവേഴ്സിറ്റിയുടെ പരിഗണനയ്ക്കും ശുപാർശയ്ക്കുമായി സമർപ്പിക്കുന്നു.

**Recommended that the Principal be heard by the Standing Committee of the Syndicate on Departments and Other Institutions of the University, at its next meeting.**

*(Ad. A VII A Section)*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.02.2022, be approved.

**Item No. 37.95.04 KUCTE, Nedumangad - purchase of a generator from CDC account-request for- reg.**

The Principal, KUCTE, Nedumangad has forwarded a letter seeking permission to purchase a generator from CDC account. He has forwarded the quotations invited for the same, as detailed below:

Sl.No.	Name of the Firm	Amount quoted(₹)	Remarks
1	World Vision Enterprises, Lukes Lane, Ambujavilasam Road, Pulimoodu, Trivandrum	96,000/-	Rejected
2	Selfridges Plappally Lane, Vazhuthacaud, Trivandrum	95,500/-	Rejected
3	QRS Retail Ltd.25/2424 Raymond Building, Pulimood, MG Road, Trivandrum.	<b>94,500/-</b>	<b>Accepted</b>

The Principal has informed that the least quoted amount is for ₹ 94,500/-(Rupees Ninety four thousand and five hundred only) from QRS Retail Ltd.25/2424 Raymond Building, Pulimood, MG Road, Trivandrum. Further the Principal has forwarded the decision of the CDC meeting held on 17.12.2021, accepting the quotation of the aforesaid lowest quoted firm.

As per orders of the Hon'ble Vice-Chancellor, the request of the Principal, KUCTE, Nedumangad seeking permission to purchase a generator by meeting the expense from CDC account is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

***Recommended that the item be approved.***

***(Ad. A VII A Section)***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.02.2022, be approved.

***Item No.37.95.05 UCE,Kvtm-Engagement of a Visiting Faculty - Biodata forwarded by the Principal - consideration of -reg:-***

The Principal, University College of Engineering, Kariavattom, vide letter.No.UCE/Admn/522/2021 dated 23.12.2021 has forwarded biodata of Dr.James T.G, Professor of Electronics & Communication (Rtd), College of Engineering for engaging him as Visiting Faculty in the University College of Engineering as a step for curing the dearth of faculty pointed out by AICTE, in obedience to the recommendation of the Monitoring Committee held on 09.10.2020. The Principal has further pointed out that at present the college has not engaged any retired hand.

It may be noted that the Syndicate at its meeting held on 23.10.2020, vide item.No,19.24 in having approved the recommendation of the Monitoring Committee held on 09.10.2020 resolved to entrust the Principal,UCE to forward Biodata of Retired Eminent professors to be engaged as Visiting Faculties in three Departments and to place the same before the Standing Committee of the Syndicate on Finance for fixing the remuneration.

In obedience to the orders of the Vice-Chancellor, the matter pertaining to the engagement of Dr.James T.G, Professor of Electronics & Communication (Rtd), College of Engineering as Visiting Faculty in the University College of Engineering is placed before the Standing committee of the Syndicate on Departments and Other Institutions of the University.

***Recommended that the item be deferred for the time being.***

***(Ad C Section)***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.02.2022, be approved.

***Item No.37.95.06 Re- printing and supply of Text book 'Naveen Sankalan' – reg.***

*Ref: - Letter No. KUDP/GENERAL/2/2021 dated 11.01.2022 from the Director, Department of Publications.*

The Director, Department of Publications, vide letter No. KUDP/GENERAL/2/2021 dated 11.01.2022, stated that Administrative sanction has been obtained for re-printing 3000 copies of the Hindi Text book 'Naveen Sankalan', prescribed for Sem 1 BCom programme, as per the U.O. No. Ac.AIV/2/8516/07.36/2019 dated 12.04.2019. At present the text book is out of stock. The Director also stated that several inquires from students and Book Stores are coming for this book.

Therefore, the Director, Department of Publications has requested that necessary administrative sanction may be issued for re-printing the text books, as detailed below, at the University Press and the Superintendent may be directed to print and supply the same urgently.

<b>Name of Text</b>	<b>Programme/Semester</b>	<b>No. of copies needed</b>
Naveen Sankalan	B.Com - I semester	2000

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for Consideration and appropriate recommendation.

***Recommended that the proposal be approved.***

***(Ac A IV Section)***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.02.2022, be approved.

***Item No.37.95.07 University Institute of Technology, Pallickal -Engaging of peon on temporary basis -reg.***

The Principal of University Institute of Technology (UIT), Pallickal (Varkala) was permitted to engage a person locally, as peon on temporary basis, vide U.O.No.Ad.A VII.5.982/2018 dated 13.11.2018. The person thus engaged as peon on temporary basis at UIT Pallickal had resigned from service on 13.10.2021.

It may be noted that, currently one sweeper and one night watchman are working on temporary basis at UIT Pallickal and there is no other non-teaching staff at the centre.

Subsequently, the Principal, UIT, Pallickal has requested permission to engage a person locally as peon on temporary basis and permission was granted to the Principal vide letter dated 29-12-2021.

Consequent to the direction given by the University, the Principal, UIT Pallickal has selected a person, locally, as peon on temporary basis and forwarded the bio-data, copies of certificates of the person so selected and details of the selection procedures for issuing necessary orders.

It may also be noted that, the proposal of engagement was endorsed by the Finance section subject to administrative sanction by the higher officials. The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and other Institutions of the University.

As ordered by the Vice-Chancellor, the matter regarding the engaging of peon on temporary basis at UIT Pallickal is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for consideration.

***Recommended that the item be deferred for the time being.***

***Further recommended that Sri.B.P.Murali, Member, Syndicate be requested to furnish the report, as resolved by the Syndicate held on 17.02.2021, vide item No.23.12.04.***

***(Ad. A VII Section)***

***Resolution of the Syndicate***

**RESOLVED** that the item be deferred for the time being.

**FURTHER RESOLVED** to entrust Sri. J. Jairaj, and Dr. M. Vijayan Pillai, Members Syndicate to furnish the report regarding the matter.

***Item No.37.95.08 University Institute of Technology (UIT), Neyyattinkara- Seeking permission for installation of CCTV cameras using Development Fund -reg.***

The Principal of University Institute of Technology, Neyyattinkara has requested for permission for installing CCTV cameras in the centre by using Rs.70,000/- (Rupees Seventy thousand only) from the Development Fund of the centre.

In this context, it may be noted that:

- The Syndicate, at its meeting held on 02.07.2021, vide item no. 29.66.01, considered the Minutes of the meeting of the Principals held on 09.12.2019 and resolved to install CCTV cameras at the UITs, seeking sponsorship or using Development fund.
- The Principal has furnished two quotations amounting Rs.1,55,525/- from M/s Core Computers and Rs. 68,503/- from M/s e-Net E-Store, Neyyattinkara.
- University Institute of Technology, Neyyattinkara, is functioning in a rented out building at Neyyattinkara.

In obedience to the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

**Recommended that the Principal, University Institute of Technology, Neyyattinkara be entrusted to constitute a Committee, consisting of herself, 3 persons from the PTA and a person with technical know-how in the respective field and to proceed with the purchase and installation of CCTV Cameras, strictly adhering to Store Purchase Manual.**

**(Ad. A VII Section)**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.02.2022, be approved.

**Item No.37.95.09 University College of Engineering, Kvtm- proposal for starting new courses -consideration of -reg:-**

I. The Principal, UCE has submitted a proposal in connection with starting up of two courses viz, B.Tech in Artificial Intelligence and Data Science & Robotic and Automation by using the available teaching, laboratory and library facilities.

As per the proposal, the expenditure for the courses is expected to be a meagre sum of ₹.6,80,000/- (Rupees Six Lakhs Eighty Thousand only) whereas, the incoming is at an ambitious high of ₹ 3,25,08,000/- ( Rupees Three Crore Twenty Five Lakhs and Eight Thousand only) per annum.

Moreover, the statement of Income & Expenditure of the college for the last three consecutive years reveals that it was running at huge loss, approximately to a sum of ₹1,86,27,063 (Rupees One Crore, Eighty Six Lakhs Twenty Seven Thousand and Sixty Three only ).

II.Besides, the Principal,UCE, vide letter.No.UCE/ADmn/546/22 dated 17.01.2022 has furnished the following Revenue Generation proposals:

- Development of Corpus Fund from Alumni contribution
- To establish Centre for continuing education to promote consultancy and industry collaborated work/ conduct of three courses viz,Artificial Intelligence, Block Chain Management, Python Programming and Data Science, with a proposed intake of 25 students each, expecting an inflow to the tune of ₹17,00,000/- (Rupees Seventeen Lakhs only) per anum.

Besides, it is proposed to have a MoU with different companies at Technopark, so that project of the final year students can be executed as per the requirements of the industry and thereby revenue can be generated.

In obedience to the orders of the Vice-Chancellor, the proposals submitted by the Principal pertaining to the introduction of new courses and of Revenue expectations are placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration and appropriate recommendation.

**Recommended that the item be deferred for the time being.**

**(Ad C Section)**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.02.2022, be approved.

**Item No.37.95.10 University Institute of Technology (UIT), Pallickal, Kilimanoor -Request for renewal of rent agreement of the building -reg.**

The Principal, University Institute of Technology, Pallickal, Kilimanoor has requested for renting out the building, 'Shabana Building' (No. PPV1/630), owned by Sri. Shujahi, for housing the UIT, for a period of 11 months w.e.f 01.07.2021 and an enhancement of Rs. 1,000/- in the monthly base rent. The Principal has also informed that the owner of the building authorized Sri. Naseer A, Night Watchman, UIT Pallickal to execute a rent agreement with the University, since he is abroad and forwarded a copy of the rent agreement executed between Sri. Naseer A and the building owner. In this context, it may be noted that:



- UIT Pallickal, Kilimanoor has been functioning in a rented out building ('Shabana Building' No. PPV1/630) owned by Sri. Shujahi w.e.f 01.08.2018 on a monthly base rent of Rs.10,000/- (Rupees Ten Thousand Only).
- The building was rented out by the University for a period of two years from 01.07.2019 to 30.06.2021 for UIT Pallickal and the monthly rent of Rs.10,000/- was paid to Sri. Naseer A, Night Watchman, UIT Pallickal.
- The Syndicate, at its meeting held on 17.02.2021, vide Item No. 23.12.04, has resolved to entrust Sri. B P Murali, Member, Syndicate to find out a suitable building to house the UIT, free of cost.

As ordered by the Vice-Chancellor the matter regarding request of the Principal, UIT Pallickal for renting out 'Shabana building' (No.PPV1/630), owned by Sri.Shujahi for housing UIT Pallickal for a period of eleven months w.e.f 01.07.2021 on a base rent of Rs.11,000/- (Rupees Eleven Thousand Only) is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

***Recommended that the item be deferred for the time being.***

***Further recommended that Sri.B.P.Murali, Member, Syndicate be requested to furnish the report, as resolved by the Syndicate held on 17.02.2021, vide item No.23.12.04.***

***(Ad. A VII Section)***

***Resolution of the Syndicate***

**RESOLVED** that the item be deferred for the time being.

**FURTHER RESOLVED** to entrust Sri. J. Jairaj, and Dr. M. Vijayan Pillai, Members Syndicate to furnish the report regarding the matter.

***Item No.37.95.11 Conducting of Performance Appraisal of all staff on contract under DOMTEC- reg--***

The contract services of the Principals of self financing institutions of the University such as UIT/UIM/KUCTE/UCE be renewed subject to the appraisal of their performance by competent bodies vide UO No. Ad.A.VII.2.9027/2013 dated 23.06.2017 based on the criteria as follows:

1. Performance of the students in University examinations
2. Instructional and infrastructural development of the institution
3. General discipline of the institution
4. Co-curricular activities of the institution
5. Career Related Programmes and Placements of students.

The Meeting of the Syndicate held on 25.05.2019, vide Item No. 09.38.04, resolved to conduct Performance appraisal of all staff on contract at the institutions come under DOMTEC.

The Syndicate meeting held on 28.04.2020, vide item No. 10.236, resolved that the evaluation and appraisal is to be done by a Committee as proposed by the Syndicate, in which one should be an subject expert. And also approved the format of Confidential report for Performance Appraisal for teaching staff and non-teaching staff on contract basis in the institutions under DOMTEC and that for the Academic Co-ordinators on contract in KUCTEs.

Due to the outbreak of Covid-19 pandemic, the performance appraisal of staff on contract under DOMTEC in 2020 and 2021 were conducted only by analysing the reports, forwarded by the Principals concerned, by the Appraisal Committee.

In the case of Performance Appraisal for Principals of UITs in 2021, the Director, CDC was also included in the Committee.

It may be noted that the the employment contract in respective of staff under DOMTEC has been unified to **31.05.2022**, in accordance with UO No. 35034/Ad.A VII/2021/UOK dated 25.11.2021.

As per the orders of the Vice-Chancellor, the below proposals are placed before the Standing Committee of the Syndicate on Departments & Other Institutions of the University for consideration.

(A) All the staff on contract coming under DOMTEC be called for personal appearance

OR

- (B) The head of the institutions come under DOMTEC be called for personal appearance and appraisal of others be done on the basis of self appraisal report duly signed by the Principal concerned

OR

- (C) The performance appraisal of the staff be conducted only by analysing the reports, forwarded by the Principals concerned, by the Appraisal Committee.

**Recommended that Sri.Jairaj J, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University be entrusted to furnish a proposal on the matter.**

**(Ad. A VII Section)**

The meeting came to a close at 01.45 pm.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.02.2022, be approved.

**Item No.37.96 Payment of remuneration to examiners of various CV Camps-PG Degree Examinations-issuance of U.O.- Reporting of-reg.**

**(M&C III)**

Placed below is the details of U.O.'s issued from M&C III section in respect of payment of remuneration to the examiners pertaining to PG Degree Examinations of various CV Camps.

The Action taken by the Vice-Chancellor in having approved the above payment of remuneration to the examiners of various CV Camps, 'subject to reporting the Syndicate' is reported.

**List of University Orders issued for Payment to Remuneration to Examiners of various CVCamps**

Sl. No.	U.O. No. &Date	Camp/Venue/Administrative Officer	Amount
1.	No.M&C.III/1/1069/KLM/ALP /2020/Remn/Exmnrs dated 03.12.2021	First Semester M.A/ M.Sc/M.Com/ MSW/ MPA/ MMCJ/ MA HRM (Regular/ Improvement/Supplementary) Degree Examinations December2019 / DOIC Alappuzha/ Smt. Bindu M.R., (Section Officer, SC-A, Administration, University Sub Centre, Alappuzha)	₹1,91,226/-
2.	No.M&C.III/1/1082/TVM/2020/ Remn/Exmnrs dated 17.12.2021	Fourth Semester M.Sc. (Regular / Supplementary / Mercy Chance ) Degree Examinations September 2019/SH Campus/Smt. Raji S.(Section Officer, Accounts VI A Section)	₹1,94,297/-
3.	No.M&C.III/1/1100/2021/Tvm 03/ Remn/Exmnrs dated 30.12.2021	Third Semester M.A/ M.Sc/ M.Com/ MSW/ MPA/ MMCJ/ MA HRM M.Sc. (Regular/Supplementary / Mercy Chance (Running Scheme)) Degree Examinations February 2021/ SH Campus/ Smt.Anupama V.T. (Section Officer, EG IXSection)	₹1,65,026/-
4.	No.M&C.III/1/1082/TVM-01/2020/ Remn/Exmnrs dated 06.01.2022	Fourth Semester MA/ MPA/ MMCJ/ (Regular / Supplementary / Mercy Chance ) Degree Examinations July- September 2020/SH Campus/ Smt. Gopika Rani G.(Section Officer, Department of Publication, a/c Digitization & Archiving of University Records)	₹ 2,81,412/-
5.	No. M&C III/1/1094/KLM-06/2020/Remn/Exmnrs dated 20.01.2022	Second Semester M.Com (Regular, Supplementary, Improvement) Degree Examination June 2020/KUCTE Kollam/Smt.	₹ 1,77,570/-

	Jayalekshmy B. (Section Officer, EG VI Section)	
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**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.97 Minutes of the Board for Adjudication of Students' Grievances and proceedings of the hearing held on 16.02.2022 – approval of– reg.**

**(Ac.BI)**

The Minutes of the meeting of the Board for Adjudication of Students' Grievances held on 16.02.2022 along with the Proceedings of the hearing conducted by the BASG approved by the Vice Chancellor is appended.

As per the orders of the Vice Chancellor, Minutes of the meeting of the Board for Adjudication of Students' Grievances held on 16.02.2022 along with the Proceedings of the hearing is placed before the Syndicate for appropriate recommendation and decision.

**MINUTES OF THE MEETING OF THE BOARD FOR ADJUDICATION OF STUDENTS' GRIEVANCES**

DAY : WEDNESDAY  
DATE : 16/02/2022  
TIME : 04.00 P.M.  
VENUE : SYNDICATE ROOM

**Members present:**

- |  |        |
|--|--------|
| (1) Vice Chancellor (in the chair)                                 | Sd/-   |
| (2) Sri. Siddik. R, Director, DSS                                  | Sd/-   |
| (3) Adv. B. Balachandran, Member, Syndicate                        | Sd/-   |
| (4) Dr. M.S. Latha, Principal, Sree Narayana College, Chathanoor   | Sd/-   |
| (5) Dr. K.B. Manoj, Member, Syndicate                              | Online |
| (6) Dr. Rajeswari K, Principal, Govt. College of Teacher Education | Online |
| (7) Legal Advisor, Invitee   | Sd/-   |

**Members absent:**

1. Sri. Jairaj. I, Member, Syndicate
2. Smt. Anila Raju, Chairperson, Kerala University Union

**Persons who appeared for the hearing**

- |   |        |
|---|--------|
| 1. Dr. A. Biju Kumar, Vice Chairman, CSS                      | Online |
| 2. Dr. Vasanthagopal, Dean, Faculty of Management Studies     | Sd/-   |
| 3. Dr. K.S Chandrasekar, Head of Department, Management       | Sd/-   |
| 4. Dr. Ambeeshmon. S, Assistant Professor (Fourth Respondent) | Sd/-   |
| 5. Sri. Athul B Vincent, Petitioner                           | Sd/-   |
| 6. Smt. Anjana A S, Petitioner                                | Sd/-   |
| 7. Smt. Sreedhanya Pokkattupadi, Petitioner                   | Sd/-   |

The meeting began at 4pm. The following items were discussed in detail and recommendations made.

**ITEM NO.37.97.01 Petition submitted by Sreedhanya Pokkattupadi, Anjana A.S, and Athul B Vincent – MBA students – IMK - reg:-**

Three MBA students of IMK, Kariavattom namely Sreedhanya Pokkattupadi, Anjana A.S, and Athul B Vincent have submitted their complaints against Dr. Ambeeshmon S, Assistant Professor, IMK before the Hon'ble Chairman, Board for Adjudication of Students' Grievances (BASG) of the University. The complainants alleged that their counter petitioner Dr. Ambeesh Mon.S's attitude is against the sacred duty of an educator, with full intent failed them in the subject 'Management Information Systems' in the third semester examination while they have an excellent academic performance in all other subjects in the third semester and also in the previous semester examinations. The petitioners assume that the temporary removal of Dr. Ambeeshmon.S from the role of HOD

charge is due to the several protests, participated by the petitioners, against the counter petitioner on certain incidents could be a reason for the vengeance against them. The complaints regarding untoward incidents to senior batch submitted to various commissions under the encouragement of petitioners have been closed as settled after recording the report that there would not be any further misbehaviour on the part of the counter petitioner. It was also alleged that CSS has not taken up the issue as per the provisions stipulated in its regulation.

The petitioners request the interference of the Chairman, BASG and enquire in the matter of petitioners' victimization at the hands of the counter petitioner, so that a proper valuation of petitioner's answer book in the subject 'Management Information Systems' of the third semester examination be undertaken, in the interest of justice.

As per the orders of the Vice Chancellor, the matter is placed before the Board for Adjudication of Students' Grievances for consideration and recommendations.

#### **Recommendation:**

**In compliance with the Judgment No Wp(c) No.248 of 2022 of the Hon'ble High Court of Kerala , directing the Board for Adjudication of Students' Grievances to hear the petitioners and the fourth respondent and to take a decision expeditiously in the matter within a period of one month from the date of production of a copy of the judgment , the Board heard the petitioners and the respondent and recommended that the answer scripts of the petitioners concerned be evaluated afresh by an expert from the panel of teachers in Management to be nominated by the Vice Chancellor and to treat the said evaluation as absolute and final in settling the issuesubject to the approval of Academic Council.**

**Further recommended to place the matter before the next Syndicate for approval, under intimation to the Hon'ble High Court of Kerala. In order to complete the procedure and to avoid the contempt of Court, the Board also recommended to file a request for time enlargement from the court.**

#### **BOARD FOR ADJUDICATION OF STUDENTS' GRIEVANCES(BASG)**

Complainants : Anjana A S, Athul B Vincent and Sreedhanya Pokkattupadi

#### **Proceedings of hearing held on 16/02/2022**

#### **In the Chair – Dr. V.P. Mahadevan Pillai, Vice-Chancellor**

Ms. Anjana A S, Sri. Athul B Vincent and Ms. Sreedhanya Pokkattupadi are MBA (CSS-GENERAL) students of Institute of Management in Kerala, University of Kerala, Kariavattom during the period 2019-2021. They made a complaint before the Hon'ble Chairman, Board for Adjudication of Students' Grievances on 17<sup>th</sup> November 2021 against Dr. Ambeeshmon S, Assistant Professor, Institute of Management alleging purportedly failed them in the subject 'Management Information Systems' in the 3<sup>rd</sup> Semester examination.

During the pendency of complaint, the complainants instituted W.P (C) No. No.248 of 2022 before the Hon'ble High Court of Kerala and thereby prayed for a direction to the 3<sup>rd</sup> Respondent to consider and pass orders on Exhibits P1, P2 and P3 complaints with the procedure laid down in Chapter 36 of the Kerala University First Statutes, 1977 within a time frame fixed by the Hon'ble Court. Dr. Ambeeshmon S, Assistant professor has been impleaded as the 4<sup>th</sup> respondent in the said Writ Petition.

The Hon'ble High Court of Kerala as per Judgment dated 11<sup>th</sup> January 2022 in WP(C) No.248 of 2022 was pleased to direct the Board for Adjudication of Students' Grievances to hear the petitioners and the 4<sup>th</sup> respondent and to take a decision expeditiously in the matter within a period of one month from the date of production of a copy of the judgment.

In compliance with above judgment, the Board for Adjudication of Students' Grievances (BASG), conducted a hearing of the petitioners in WP(C) No. 248 of 2022 as well as the 4<sup>th</sup> Respondent, Dr.Ambeeshmon.S, Assistant Professor, Institute of Management. Prof.K.S.Chandrasekar, Head of Department, Management and Dr.Vasanthagopal, Dean, Faculty of Management studies were also required to appear before the Board.

The petitioners Sri. Athul B Vincent, Smt.Anjana A S, and Smt. Sreedhanya Pokkattupadi were heard in the order by the BASG. All the three petitioners alleged that, they were victimized by the tutor, Dr. Ambeeshmon. S, Assistant professor during the evaluation of Answer sheets of 'Management Information System' for 3<sup>rd</sup> semester MBA examination held in March 2021. From the general statements made by the petitioners to enquiries made by the members of the Board, relating

the general environment in the department, they all maintained that Dr. Ambeeshmon.S, who was the tutor for the subject had an unsympathetic attitude when they approached him with their complaint, which they attributed to his purported vengeance against them relating to participation in a strike. They also mentioned that the tutor had affected their morale.

The chairman who is also the Chairman of the CSS explained to each petitioner in detail the procedure envisaged in CSS Regulations of the Academic Council relating to the evaluation of answer scripts. Only in such cases where there was 10% or more variation observed between the marks granted by the internal evaluator and that by the external evaluator would an independent third evaluation be arranged by the CSS advisory Committee. In the cases of all the three petitioners, no difference in evaluation was noted in the first instance itself and therefore no third reevaluation was warranted. Subsequent to explaining the other facts to the petitioners, the chairman pointedly enquired whether the petitioners, who had obtained the attested photo copies of their respective answer scripts, had proceeded to have them scrutinized by any other teacher. All the three petitioners replied in the affirmative and further stated that the said teachers had informed them that based on their performance in the examination as evidenced in the concerned answer scripts they could only have barely managed to secure a pass.

They also submitted an affidavit in writing that they had no further or additional facts to enumerate other than what was submitted in the early petitions.

The Board then proceeded to hear the Head of the Department as well as the Dean. They attested to the fact that nothing untoward incidents had been done during the evaluation of answer scripts and stressed the role of subjective evaluation of evaluators as a plausible reason for the particular award of marks by evaluators.

The Board also heard Dr. Ambeeshmon.S in detail. In response to pointed question by the chair as well as the members, the tutor replied that he harbored no malice towards the students although he was admittedly did not behave in a quiet a friendly manner.

The Board observed that the evaluation procedures have been carried out as per rules. However, the Board found it appropriate to enlighten the tutor that the position of a teacher is exalted and the behavior of the incumbent should suit the behavior and demeanor that should match the status and respect accorded by the society to that position.

Evidently, as seen from the original mark statements the petitioners had secured 20 marks, 22.5 marks, and 22 marks respectively, whereas, as per CSS regulations a minimum of 24 marks was required for a pass.

The BASG also noted that, while the above mentioned were the marks awarded for the end semester examination by the first evaluated Dr. Ambeeshmon.S, while there was no reduction in internal marks (continuous evaluation), by the same teacher.

**After having considered the facts of the case and oral deliberations as well as written submissions and other factual evidences adduced at the time of hearing, the following recommendations are made.**

1. In the context of the direction of the Hon'ble High Court of Kerala on the matter and taking into cognizance the fact revealed in the hearing, the Board recommended that the answer scripts concerned of the petitioners be evaluated afresh by an expert from the panel of teachers in Management to be nominated by the Vice Chancellor and to treat the said evaluation as absolute and final in settling the issue, subject to the approval of Academic Council.
2. Further recommended to place the matter before the Syndicate for approval, under intimation to the Hon'ble High Court of Kerala.

Dated this the 16<sup>th</sup> day of February, 2022

Sd/-

Vice-Chancellor

(Chairman Board of Adjudication of Student Grievances)

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Board for Adjudication of Students' Grievances held on 16.02.2022, be approved.

**Item No.37.98** *ICSSR sponsored Impactful Policy Research in Social Science (IMPRESS) project titled “Linkages between STEM Education and STEM Employment: An Inquiry into Identifying Skill Gaps and Policy Distortions” by Dr.Christabell P.J, Associate Professor, Department of Economics, University of Kerala as Principal Investigator - Release of third instalment of grant-in-aid - Sanctioned - reporting of reg.*

(Ad.FI)

The ICSSR has sanctioned financial assistance to the project under IMPRESS scheme titled “Linkages between STEM Education and STEM Employment: An Inquiry into Identifying Skill Gaps and Policy Distortions” to Dr.Christabell P.J, Associate Professor, Department of Economics, University of Kerala, Kariavattom as Principal Investigator at a total cost of Rs.9,00,000/- (Rupees Nine lakhs only) for a period of two years. The first and second instalment of grants-in-aid of Rs.3,60,000/- (Rupees three lakhs and sixty thousand only) and Rs.2,70,000/- (Rupees two lakhs seventy thousand only) respectively were released to Dr.Christabell P.J, Associate Professor, Department of Economics, University of Kerala and Principal Investigator of the project.

ICSSR has released an amount of Rs.1,80,000/- (Rupees One lakh eighty thousand only) as the third instalment of grant-in-aid to Dr.Christabell P.J, Associate Professor, Department of Economics, University of Kerala, Kariavattom and the Principal Investigator of the project. Sanction has therefore been accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 to release an amount of Rs.1,80,000/- (Rupees One lakh eighty thousand only) received from ICSSR being the third instalment of financial assistance for the project titled “Linkages between STEM Education and STEM Employment: An Inquiry into Identifying Skill Gaps and Policy Distortions” to Dr.Christabell P.J, Associate Professor, Department of Economics, University of Kerala, Kariavattom and Principal Investigator of the project by meeting the expenditure in the head of account “ Part III-MH 80D-Grants from other Agencies-9/9786-Linkages between STEM Education and STEM Employment: An Inquiry into Identifying Skill Gaps and Policy Distortions” provided in the current year's Budget Estimates of the University. No.Ad.F1/4209/2018 dated 15/02/2022 was issued accordingly.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.99** *Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Student Services and Staff, Equipment & Buildings – reg*  
(Ad.AVI)

The Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Student Services and Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.02.2022, 4.00 PM, at the Syndicate Room is placed before the Syndicate for consideration and approval (Minutes Appended).

**Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Student Services and Staff, Equipment & Buildings**

Date and Time : 19.02.2022 (04.00 PM)  
Venue : Syndicate Room

**Members Present**

- 1) Prof. K.Lalitha, Convenor, Standing Committee of the Syndicate on Student Services
- 2) Adv. B. Balachandran, Convenor, Standing Committee of the Syndicate on Staff, Equipment & Buildings
- 3) Smt. Renju Suresh, Member, Syndicate
- 4) Adv. A. Ajikumar, Member, Syndicate
- 5) Dr. K.B. Manoj, Member, Syndicate
- 6) Adv. Muralidhran Pillai G, Member, Syndicate
- 7) Sri. Bijukumar G, Member, Syndicate
- 8) Dr. Mathew V, Member, Syndicate

**Members Absent**

- 1) Adv. K.H. Babujan, Member, Syndicate
- 2) Dr. S. Nazeeb, Member, Syndicate
- 3) Sri. B.P. Murali, Member, Syndicate
- 4) Dr. K.G. Gopchandran, Member, Syndicate

The meeting commenced at 4.00 PM and discussed the item in the Agenda and recommended as follows:

**Item No.37.99.01 Centre for Women's Studies - Women Empowerment – Budget Implementation 2021 – 22 – reg.**

(Ac.D)

The Budget speech 2021 - 22 of the University of Kerala, vide item no. 71, earmarked an amount of Rs.10,00,000/- (Rupees Ten Lakh Only) for the conduct of various programmes in University Departments and Affiliated Colleges with regard to the upliftment and protection of women employees and students, under auspices of Centre for Women's Studies in association with Department of Student Services.

The meeting of the Budget Implementation Cell held on 26.04.2021, vide item no. I(71) considered the matter and resolved to authorize Hon. Director, Centre for Women's Studies to submit the proposal on the matter before the Combined standing Committee of the Syndicate on Student Services and Staff, Equipment & Buildings, subject to reporting to the Syndicate.

The Hon. Director, Centre for Women's Studies has submitted a detailed proposal on the matter and the budget estimate for the same.

The proposal and the budget estimate are briefly described below:

Grand Total Envisaged Expenditure for the Period April 2021-March 2022:

Sl. No.	Particulars	Number of items	Total
1.	Gender Sensitization Programme in Ten affiliated colleges to the University of Kerala (Online in the context of covid-19)	10 colleges x 100 (1000 students)	1,10,000/-
2.	Poster & Video, website for public awareness	Public	90,000/-
3.	Reach Out to Local Women Programmes (Village Adoption)		1,20,000/-
4.	Publication of a journal (quarterly) 4 issue (2021 April to March 2022)	Four issue	2,00,000/-
5.	Publication of a book	One	1,35,000/-
6.	Workshop for Women elected representatives in LSGD	3 regions	2,25,000/-
7.	Renovation & purchase of equipment's of the Centre	One Laptop computer with a printer + two steel almirah	1,20,000

**Total : 10,00,000/- (Rupees Ten Lakh only)**

Expected outcome:

1. Personal development of women
2. Uphold women's rights & responsibilities
3. Reach out to local women will be useful for public at large
4. Offer a helping hand to disadvantaged women in our society
5. Develop academic knowledge in Women's Studies

As per the orders of the Vice Chancellor the proposal submitted by the Director, Centre for Women's Studies for the conduct of various programmes in University Departments and Affiliated Colleges with regard to the upliftment and protection of women employees and students, under the auspices of Centre for Women's Studies in association with Department of Student Services is placed before the Combined Standing Committee of the Syndicate on Student Services and Staff, Equipment & Buildings for consideration.

The committee considered the proposal and recommended the following.

**Recommendations:**

- The committee recommended to approve the proposal for implementation.
- An inaugural function for the implementation of the proposal on women empowerment shall be conducted with proper publicity.
- Public awareness of the implementation of different stages of the proposal shall be made throughout both campuses.
- A timely monitoring of the implementation of different stages of the proposal shall be conducted.

The meeting concluded at 4.30 pm.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Student Services and Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.02.2022, be approved.

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**Item No.37.100**                      ***Budget Speech 2021-22- Item no 118 – To equip University for NAAC accreditation – sanctioning Rs. 6,00,000/- (Rupees Six Lakh only) for Mock Peer Team Visit – Consideration of-reg.***

***(Ad.Misc)***

An amount of Rs. 1,50,00,000/- (Rupees One Crore and Fifty lakhs only) was sanctioned by the Hon'ble Vice Chancellor to implement the proposal 'Equipping University for NAAC accreditation', utilizing the budget allocation envisaged under Item No. 118 of Budget Speech 2021-22, vide U.O. No Ad.Misc.1/BIC 2021-22/118/2021 dated 30.06.2021.

The Director, IQAC vide note dated 19.02.2022 has stated that as part of NAAC Accreditation process, the University had successfully submitted the SSR to NAAC on 21st November 2021 and subsequently the DVV on 19th February 2022. The Peer Team Visit (PTV) is expected to be during April –May 2022.

A Mock Peer Team Visit is to be conducted for assessing our level of preparedness for the actual Peer Team Visit.

The Director, IQAC has requested to release an amount of Rs.6,00,000/- (Rupees Six Lakh Only) for the expenditure in connection with the Mock Peer Team Visit.

As per the orders of the Vice Chancellor, the request of the Director, IQAC to release an amount of Rs.6,00,000/- (Rupees Six Lakh Only) for the expenditure in connection with the Mock Peer Team Visit is placed before the Syndicate for consideration and decision.

***Resolution of the Syndicate***

**RESOLVED** to release an amount of Rs.6,00,000/- to the Director, IQAC as provisional advance for meeting the expenditure in connection with Mock Peer Team visit utilising the Budget allocation vide U.O. No. Ad.Misc.1/BIC 2021-22/118/2021 dated 30.06.2021.

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**Item No.37.101**                      ***Budget Speech 2021-22- Item no 118 – To equip University for NAAC accreditation – sanctioning Rs.30,00,000/- (Rupees Thirty Lakh only) for Peer Team Logistics Support–Consideration of- reg.***

***(Ad.Misc)***

An amount of Rs. 1,50,00,000/- (Rupees One Crore and Fifty lakh only) was sanctioned by the Hon'ble Vice Chancellor to implement the proposal 'Equipping University for NAAC accreditation', utilizing the budget allocation envisaged under Item No. 118 of Budget Speech 2021-22, vide U.O. No.Ad.Misc.1/BIC 2021-22/118/2021 dated 30.06.2021.

The Director, IQAC vide note dated 19.02.2022 has stated that as part of NAAC Accreditation process, the University had successfully submitted the SSR to NAAC on 21st November 2021 and subsequently the DVV on 19th February 2022. The Peer Team Visit (PTV) is expected to be during April –May 2022.

The Director, IQAC has requested to release an amount of Rs. 30,00,000/- (Rupees Thirty



Lakh Only) for the expenditure in connection with the following items:

- NAAC Peer Team Logistics Support including Food and Catering services
- NAAC Directorate - Meetings & other logistics and Transportation & Inspection
- Transportation- NAAC Directorate/IQAC/Hiring of Taxi/drivers etc.
- Cultural activities
- Miscellaneous

As per the orders of the Vice-Chancellor, the request of the Director, IQAC to release an amount of Rs.30,00,000/- (Rupees Thirty Lakh Only) for the expenditure in connection with the upcoming NAAC visit is placed before the Syndicate for consideration and decision.

***Resolution of the Syndicate***

**RESOLVED** to release an amount of Rs.30,00,000/- (Rs. Thirty lakh only) to the Director, IQAC as provisional advance for meeting the expenditure in connection with the upcoming NAAC Visit utilizing the Budget allocation Vide U.O. No. Ad.Misc.1/BIC 2021-22/118/2021 dated 30.06.2021.

**Item No.37.102**      ***All Saints' College, Thiruvananthapuram-Placement/Promotion of Dr.Liji Varghese, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, in the Department of English w.e.f. 12.02.2019.- Consideration of-reg.***

***(Ac F I)***

The DDO, All Saints' College, Thiruvananthapuram, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Liji Varghese, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, in the Department of English w.e.f. 12.02.2019.

The Service details of Dr. Liji Varghese, are as follows.

Qualifications	<ul style="list-style-type: none"> <li>•M.A from University of Kerala in 2005.</li> <li>•Qualified UGC-NET with JRF held on December 2004.</li> <li>•Awarded Ph.D from University of Kerala on 12/02/2014.</li> </ul>
Date of first entry in to Service	14.10.2009.
L.W.A availed	Nil
Details of relaxation availed of	Availed for Promotion from Stage I-II.
Date of Placement to Assistant Professor Stage II	12.02.2014
Date of completion of 5 years of service as Assistant Professor(Stage II)	11.02.2019.
Proposed date of Placement to Assistant Professor Academic Level 12.(StageIII)	12.02.2019.
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) UGC-ASC, University of Kerala, Refresher Course from 28-09-2012 to 19-10-2012. 2) UGC-ASC-University of Kerala-Special Winter School from 28-11-2014 to 18-12-2014. 3) Middlebury Institute of International Studies at Monterey -Eight Weeks online Teacher Development Course -"Lesson Planning and Materials Development" from 19-10-2015 to 13-12-2015
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option B)

As per the minutes of the Screening Committee held on 17-03-2021, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion as Assistant Professor Stage III.

As per API Scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category I – Good

Category II – 105

Category III – 135

Category II + III – 240 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The Assistant Professor has to complete One Refresher Course/Methodology Workshop/Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skill Development Programmes & Faculty Development Programmes (2 weeks duration-14 days) after placement to Stage 2 and within the Assessment period for the Promotion of Assistant Professor from Stage II-Stage III.

It may be noted that the Assistant Professor has completed -Eight Weeks online Teacher Development Course -"Lesson Planning and Materials Development" from 19-10-2015 to 13-12-2015 from Middlebury Institute of International Studies at Monterey.

The Screening Committee verified the online Teacher Development Course taken from Middlebury Institute and recommended the Promotion of Assistant Professor from Stage II-Stage III by considering the online course equivalent to the mandatory Refresher Course.

The Syndicate at its meeting held on 28.10.2021 vide item No.33.91.A16 considered the proposal regarding the Placement/Promotion of Dr. Liji Varghese, Assistant Professor in English from Academic Level 11 to Academic Level 12, w.e.f.12.02.2019, All Saints' College, Thiruvananthapuram as per the UGC Regulations 2018 and resolved to entrust the Dean, Faculty of Arts and the Chairman, Board of Studies to verify whether the online Teacher Development Course taken from Middlebury Institute is equivalent to refresher course.

The Chairman, Board of Studies remarked that the Eight Weeks online Teacher Development Course -"Lesson Planning and Materials Development" taken from Middlebury Institute of International Studies at Monterey is equivalent to refresher course conducted by UGC-HRDC's and other UGC accredited institutions. However, the Dean, Faculty of Arts opined that the said course cannot be granted equivalency and suggested to refer the matter to the Director, HRDC for further clarifications if required.

In the light of the above mentioned facts, as ordered by the Vice-Chancellor, the proposal regarding the Placement/Promotion of Dr. Liji Varghese, Assistant Professor in English from Academic Level 11 to Academic Level 12, w.e.f.12.02.2019 All Saints' College, Thiruvananthapuram as per the UGC Regulations 2018, along with the remarks obtained from the Dean, Faculty of Arts and the Chairman, Board of Studies is placed before the of the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

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**Item No.37.103**

***Centre for Canadian Studies - Request to procure books for the library with 10% discount -Consideration of- reg.***

***(Ad.AV)***

The Director, Centre for Canadian Studies, vide letter dated 13.12.2021, has stated that the books for the centre library are imported from Canada and are published by University presses, non commercial publishers / groups, as Canadian Studies is a specialized area. Now the vendors have expressed their difficulty in procuring books from specialized publishers in Canada due to the higher discount rates in the present financial year. He has also submitted that the copy of the invoice from Modern Book Centre, TVM, in which the agency had offered only 10% discount. Therefore, the Director, Centre for Canadian Studies has requested to accord permission to purchase books at 10% discount as per the proforma from Modern Book Centre, meeting the expenditure from the Head of Account "Part I/NP-MH:49(i)-Centre for Canadian Studies-4/1800- Books/Periodicals/Journals".

It may be noted that as per U.O. dated 15.09.2021 issued stipulating the terms & conditions and rate of discount for the purchase of books for the financial year 2021-22, the rate of discount of foreign books is 20% or at a higher discount.

It may also be noted that as per U.O. No. 5212/2021/UOK dated 04.10.2021, the mandatory discount rate for the purchase of foreign books in German & Russian for the Departments of German & Russian, has been waived and also entrusted the HoDs of German & Russian to negotiate with the agencies for availing maximum discount. The said U.O. has been issued on the basis of the resolution of the Syndicate which considered the requests of HoDs.

The Vice-Chancellor has ordered to place the matter before the Syndicate.

As per the orders of the Vice-Chancellor the request of the Director, Centre for Canadian Studies to procure books at 10% discount as per the proforma from Modern Book Centre, meeting the expenditure from the Head of Account "Part I/NP-MH:49(i)-Centre for Canadian Studies-4/1800-Books/ Periodicals/Journals" is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** to authorise the Pro-Vice-Chancellor to verify the discount rate for the purchase of foreign books in the Centre for Canadian Studies and take appropriate action accordingly.

**Item No.37.104      Application for approval as Research Supervisor in Law - Dr. Dakshina Saraswathy-Consideration of- reg.**

**(Ac EVI)**

Dr. Dakshina Saraswathy, Assistant Professor, Kerala Law Academy Law College, Peroorkada, Thiruvananthapuram had submitted an application for guideship in Law, duly recommended by Head of the Institution and the Chairperson, BoS Law (PG) for granting recognition as research supervisor in Law, under the Faculty of Law. The applicant holds a Ph.D in Law from University of Kerala. The applicant has submitted facility certificate, remitted the required fees and the application was endorsed by the P G Board of Studies Chairperson.

Name of the applicant with age	Educational Qualification & experience	Details of Publication with year and month	Institution where facility is requested and Subject and Faculty for guideship
Dr.Dakshina Saraswathy  <b>Assistant Professor, Kerala Law Academy Law College , Peroorkada, Thiruvananthapuram</b>	Ph.D in Law University of Kerala. (Date of award: 20/12/2017)  She has teaching experience of 4 years and 10 months since 01/01/2017, as per the experience certificate from the Director, Centre for Advanced Legal Studies & Research, Punnen Road, Thiruvananthapuram	(1)'THE TRAFFICKING OF PERSON (PREVENTION , PROTECTION AND REHABILITATION ) BILL, 2018 - AN OVERVIEW AND ANALYSIS' <b>AD VALOREM- Journal of Law ISSN 2348- 5485</b> Volume : 6 Issue:I January - March: 2019 (The Chairperson BoS in Law (PG) certified this publication is in journal approved by the UGC) (2)'ROLE OF JUDICIARY IN PROTECTING REFUGEE RIGHTS' <b>THE ACADEMY LAW REVIEW</b> Volume : XLIII Issue:I November 1 &2 2019 (The Chairperson BoS in	Centre for Advanced Legal Studies & Research (CALSAR), Punnen Road, Thiruvananthapuram  Law  Faculty of Law.

		Law (PG) certified this publication is in journal approved by the University	
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As per the regulations, the following are the requisites for considering the application for recognition as Research Supervisors:

3. The University shall allocate only regular faculty members in the teaching departments or the affiliated Colleges/institutions as Research Supervisors.
4. Ph.D degree (as per regulations, Ph.D in concerned subject) is mandatory. However, in certain emerging areas of studies, where Ph.D holders are very few in number, those persons who have exceptionally brilliant academic achievements and proven ability in research work may be recognized as guides by the Syndicate, after obtaining the opinion of the concerned Dean and Chairman of the PG Boards of Studies.
5. Two publications in approved journals after the award of Ph.D degree.
6. Faculty certificate from the institution where they intend to work as guide.
7. The applications are to be forwarded by the respective Head of institution, duly recommended by Chairman, Board of Studies (PG).
8. Guideship fee of Rs.1,050/-(Rupees One thousand fifty only).
9. Experience certificate (not needed for teaching faculty working at departments of University of Kerala).
10. Two years teaching experience mandatory for granting guideship. This is not mandatory for teachers working in the teaching departments of University of Kerala.
11. Two or more years of post doctoral experience in reputed institutions will be reckoned as one year teaching/research experience only for the purpose of granting guideship.
12. Applicant will be eligible for guideship only one year after award of Ph.D degree .

The applicant satisfies the above requisites.

The applicant had submitted the copies of the two publications. The Chairperson, BOS Law (PG) has certified that these publications are in the journals approved by the University/UGC

As per Regulations for Award of Ph. D Degrees, University of Kerala 2016 any **regular Assistant Professor** of the University/approved research centre with a Ph. D Degree and at least two research publications in refereed journals, approved by the UGC may be recognized as research supervisor and can guide up to a maximum of four PhD scholars. The supervising teacher shall be a regular faculty attached to affiliated College.

Dr. Dakshina Saraswathy is working as an Assistant Professor in the Kerala Law Academy Law College, Peroorkada, Thiruvananthapuram.

It is pertinent to note that as there is a conflict regarding the status and category of Kerala Law Academy, Law College, Thiruvananthapuram. As per the opinion of Legal Advisor, Kerala Law academy Law College, Thiruvananthapuram continues to be a private College as defined under Section 2(16) of the Kerala University Act 1974, ie, private college means a college maintained by an educational agency other than the Government or the University and affiliated to the University. The meeting of the Syndicate held on 28/09/2018 resolved to accept the legal opinion. Accordingly, the status of the Kerala Law Academy, law College is ascertained as a **'Private College'**.

As per the orders of the Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on Academic and Research held on 01/12/2021. The Syndicate at its meeting held on 04.12.2021 vide item no. 34.122.B14 considered the matter along with the recommendations of the Standing Committee of the Syndicate on Academics and Research , in the light of the precedence of having granted guideship to another faculty of the same institution and by considering the shortage of research supervisors in the subject Law and resolved to constitute a sub-committee chaired by the Pro Vice- Chancellor with Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academic and Research, Dr. K.G Gopchandran and Dr. M. Vijayan Pillai, Members Syndicate and the Director, Research as members of the sub-committee, to examine the qualification and other related matters for considering her application for recognition as research supervisor, if she is otherwise qualified.

The sub committee which was held on 14.02.2022 considered the matter and recommended to direct Dr.Dakshina Saraswathy to appear in person before the Standing Committee of the Syndicate

on Academics and Research. The committee also recommended to place the minutes of the meeting of the sub committee before the Standing Committee of the Syndicate on Academics & Research.

As per the recommendations of the Standing committee of the Syndicate on Academics and Research held on 18.02.2022, and on the basis of the report of the sub- committee chaired by the Pro Vice - Chancellor held on 14.02.2022, it was decided to entrust Dr. Vijayan Pillai.M, Dr. Gopchandran K.G, Prof. K. Lalitha, Members Syndicate and Dr. Binoj Kumar, Director of Research to verify the original documents , in the presence of the applicant, and to submit a report before the Syndicate in this regard. The committee also recommended to direct the Director of Research to convene the meeting for the verification of the said documents.

The Hon'ble Vice- Chancellor, in exercise of the power conferred upon him under section 10(3) of the Kerala University Act, 1974 approved the above recommendation, considering the exigency of matter.

As per orders of the Hon'ble Vice Chancellor, the committee which met on 21/02/2022 verified the Academic Credentials of Dr. Dakshina Saraswathy and reported about her academic qualifications as listed below:

1. Ph.D Degree Certificate in Law from University of Kerala, Thiruvananthapuram (Date of award : 20/12/2017)
2. LLM Degree Certificate
3. UGC-NET Certificate in Law

The committee reported that Dr. Dakshina Saraswathy is academically qualified to be a recognised as a research scholar in Law.

The committee also verified the affidavit signed by the Principal, Kerala Law Academy Law College, Peroorkada, Thiruvananthapuram stating the details of service of Dr. Dakshina Saraswathy, Assistant Professor in Law, Kerala Law Academy Law College, Thiruvananthapuram and found that it is in order. The Chairman, BoS has already certified about the necessary research publications of the applicant. The committee reported that Dr. Dakshina Saraswathy is academically competent for the research guideship in Law.

The report of the sub committee constituted for verification of the original documents submitted by Dr. Dakshina Saraswathy is submitted before the Syndicate for consideration and appropriate recommendations. (Report appended)

**Report of the Sub-committee held on 21.02.2022 constituted for verification of the original documents submitted by Dr. Dakshina Saraswathy**

The Standing committee of the Syndicate on Academics and Research held on 18.02.2022 , on the basis of the report of the sub-committee chaired by the Pro Vice- Chancellor held on 14.02.2022, entrusted Dr. Vijayan Pillai M, Dr. Gopchandran K.G, Prof. K.Lalitha, Members, Syndicate and Dr. R.B Binoj Kumar, Director of Research to verify the original documents, in the presence of the applicant, and to submit a report before the Syndicate in this regard. The committee also recommended to direct the Director of Research to convene the meeting for the verification of the said documents.

The Hon'ble Vice -Chancellor, in exercise of the power conferred upon him under section 10(13) of the Kerala University Act, 1974 approved the above recommendation, considering the exigency of matter.

**Report of the verification Committee:-**

As per the direction of the Standing Committee on Academics & Research, the committee verified the academic credentials of Dr. Dakshina Saraswathy such as

1. Ph.D Degree Certificate in Law from University of Kerala, Thiruvananthapuram (Date of award : 20/12/2017)
2. LLM Degree Certificate
3. UGC-NET Certificate in Law

and found that the candidate is academically qualified.

As directed, the committee also verified the Affidavit dated 21/02/2022 signed by the Principal, Kerala Law Academy Law College, Peroorkada, Thiruvananthapuram stating the details of service in respect of Dr. Dakshina Saraswathy, Assistant Professor in Law, Kerala Law Academy Law College, Peroorkada, Thiruvananthapuram and found that it is in order.

The Chairman, BoS (PG) has already certified the necessary research publications of the applicant. Hence the committee feels that Dr. Dakshina Saraswathy is academically competent for the research guideship in Law.

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|--|------|
| 1. Dr. Vijayan Pillai. M, Member Syndicate | Sd/- |
| 2. Dr. Gopchandran K.G, Member Syndicate   | Sd/- |
| 3. Prof.K. Lalitha, Member Syndicate       | Sd/- |
| 4. Dr. Binoj Kumar R.B, Member Syndicate   | Sd/- |

**Resolution of the Syndicate**

**RESOLVED** to approve the report of the Sub-Committee and initiate action accordingly.

**Item No.37.105 Kerala University Library - Renewal of DELNET membership - Consideration of- reg.**

(Ad.AV)

The University Librarian (i/c), Kerala University Library, vide letter dated 20.01.2022, has stated that membership of the University Library in DELNET (Developing Library Network) which promotes sharing of resources among libraries and provides latest information resources to the users, lapsed due to non-payment of membership fee for the last 3 years. She has also remarked that now University Library can join DELNET only as a new member by paying Rs. 19,470/- (Admission Fee - 5000/- + Annual institutional membership fee for the year 2022-23 - 11500/- + GST(18%) - Rs. 2,970/-), as per the proforma invoice of DELNET. She has stated that this membership seems to be useful for the University Library and its members and may add value points for NAAC accreditation process.

The Vice-Chancellor has ordered to place the matter before the Syndicate. As per the orders of the Vice-Chancellor the matter of opening a new membership in DELNET by the Kerala University Library by paying Rs. 19,470/- as membership fee, is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** to grant permission to Kerala University Library, to open a new Membership in DELNET by paying Rs.19,470/- (Rs.Nineteen thousand four hundred and seventy only) as membership fee.

**Item No.37.106 University Computer Centre - Appointment of Project Manager on Contract basis - Fixing Remuneration -Consideration of- reg:-**

(Ad DI)

The Syndicate at its meeting held on 23.09.2021, vide item no. 32.115, resolved to develop a three-level hierarchy system under the Director, Computer Centre in order to develop a professional administrative system in the Computer Centre. First level may consist of a System Analyst, a Project Manager and a System Manager. In the second level, there must be Senior Programmers below the System Analyst & Project Manager and System Administrators below the System Manager. Teams of Programmers may be posted below the Senior Programmers and Technicians in the KUCC may be posted below the System Administrators.

System Analyst	Project Manager	System Manager
Senior Programmers	Senior Programmers	System Administrators
Programmers	Programmers	Technicians

The main duty of a Project Manager is to provide project management, domain and technical development expertise for a suite of ERP products to meet the IT needs of all stakeholders of the University, including staff, public, students. The Project Manager will have expertise in various stages of the Software Development Life Cycle and play a crucial part in coordinating the development of tools and services that meet the diverse needs of end-users. The Project Manager will be part of a team of software developers within the University. The responsibility includes releasing high-end IT solutions according to industry standards and practices.

The Syndicate at its meeting held on 04.12.2021, vide item no. 34.100, resolved to authorize

the Vice-Chancellor to constitute a Selection Committee for the appointment of Project Manager on contract basis. Accordingly, Selection Committee was constituted with the following members.

1. Chairman -Pro-Vice-Chancellor
2. Adv. B. Balachandran, Convenor SC on S E & B
3. Dr. K G Gopchandran: IT expert from the Syndicate
4. Registrar
5. Director, Computer Centre.

The Committee held on 19.02.2022, discussed the criteria for recruiting Project Manager on contract basis and fixed the required norms for the selection process.

Further, the **Committee recommended to fix the Consolidated remuneration for the post at Rs.75,000/- (Rupees Seventy Five Thousand Only) per month (which is near to the basic salary of System Manager in KUCC).**

It has also been recommended to place the matter of fixing the above remuneration before the Standing Committee of the Syndicate on Finance.

The Vice Chancellor has ordered to place the matter before the next Syndicate.

Accordingly, the matter of fixing remuneration to the post of Project Manager on Contract basis in the University Computer Centre at Rs.75,000/- (Rupees Seventy Five Thousand Only) per month, is placed before the Syndicate for consideration and appropriate decision.

**Resolution of the Syndicate**

**RESOLVED** to fix the consolidated remuneration of Rs.75,000/- (Rs. Seventy five thousand only) per month to the post of Project Manager on contract basis in Kerala University Computer Centre.

**Item No.37.107**

***Approval of the Minutes of the meeting convened for prioritizing the release of various Payments/Advances against the Second Quarter of the State Plan Grant credited to the PSTSB Account of the University, in the wake of setting apart an amount of Rs. 1,60,92,349/-(sanctioned specifically by the Govt.) for the creation of Capital Assets, from the total Grant, held on 14/02/2021 - Reporting of – Reg.***

**(PLAI)**

A Meeting for prioritizing the release of various Payments/Advances against the Second Quarter of the State Plan Grant credited to the PSTSB Account of the University, in the wake of setting apart an amount of Rs. 1,60,92,349/-(sanctioned specifically by the Govt.) for the creation of Capital Assets, from the total Grant, was convened on 14/02/2022 at 3.30 pm in the Pro-Vice-Chancellor's Chamber.

In order to initiate urgent action on the recommendations of the Committee, the Minutes of this meeting (enclosed herewith) has been approved by the Vice-Chancellor, subject to reporting to the Syndicate.

Hence, the action taken by the Vice-Chancellor in having approved the minutes, in view of the exigency, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.108**

***Purchase of equipment for University Men's Hostel, Kariavattom-Proposal submitted along with detailed specification from CLIF as suggested in the Hostel Monitoring Committee held on 21-02-2022-Consideration of-reg.***

***(Joint Registrar Campus Administration)***

As per the requests no. Nil dated 08-02-2022, the Warden University Hostel for men & Teachers Hostel, Kariavattom sought sanction for the purchase of the following items which are of long term demand from the hostel inmates. The specifications of the items certified by the Instrumentation Engineer, CLIF have also been submitted vide letter from CLIF No. CLIF/Report/52/2021-22 dtd 25-01-2022 and CLIF/Report/73/2021-22 dtd 31-01-2022.

Sl.No.	Item to be purchased	No. of units required	Remarks
1	Water Purifier cum cooler (RO+UV/UF+TDS 12L Min)	5	2 for each hostel and one for Teachers' hostel

2	Grinder (10 Ltr capacity)	2	One for each hostel
3	Freezer (300 Ltr Capacity)	2	One for each hostel

Considering the urgency, it has been suggested by the meeting of the Hostel Monitoring Committee held on 21-02-2022 that the Joint Registrar, Campus Administration, Kariavattom is entrusted to forward a proposal for placing the matter before the next meeting of the Syndicate scheduled for 25-02-2022, for approval by the Hon'ble Vice Chancellor.

As agreed in the meeting, the proposal for the purchase of **5 Water Purifier cum cooler, 2 Grinders of 10 Ltr capacity and 2 Freezers of 300 Ltr capacity for the use of the University Men's Hostel Kariavattom** is placed before the meeting of the Syndicate for consideration and approval.

**Resolution of the Syndicate**

**RESOLVED** to approve the proposal for the purchase of 5 Water Purifier cum cooler, 2 Grinders of 10 Ltr capacity and 2 Freezers of 300 Ltr capacity for the use of the University Men's Hostel Kariavattom.

**FURTHER RESOLVED** to entrust the Registrar to initiate the purchase process through GeM Portal/ Tender.

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**Item No.37.109                      Minutes of the Meeting of the Examination Monitoring Committee held on 21.02.2022- reg.**

*(M&C.I)*

The minutes of the Meeting of the Examination Monitoring Committee held on **21.02.2022** is submitted before the Syndicate for approval.(Minutes appended).

Considering the exigency, the recommendations on Item Nos. 01 & 03 were approved by the Vice-Chancellor exercising the powers vested under section 10(13) of the Kerala University Act,1974 subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the same is reported to the Syndicate and the recommendations on the remaining items are placed before the Syndicate for consideration and approval.

**Minutes of the Meeting of the Examination Monitoring Committee**

Date                      :                      21.02.2022  
Time                        :                      02.30 p.m  
Venue                      :                      PVC's Chamber

**Members Present**

•Dr. P. P. Ajayakumar	Pro Vice-Chancellor	Sd/-
•Dr. K. B. Manoj	Convener, SC on Exams	Sd/-
•Sri. Jairaj J	Member Syndicate	Sd/-
•Dr. M. Vijayan Pillai	Member Syndicate	Sd/-

**Members Absent**

1.	Dr. B. Unnikrishnan Nair	Member Syndicate
2.	Dr. S. Nazeeb	Member Syndicate
3.	Sri. Bijukumar G.	Member Syndicate
4.	Adv. B. Balachandran	Member Syndicate

**Officers Present**

•Prof. (Dr.) N Gopakumar	Controller of Examinations
•Sri. K. Unnikrishnan Nair	Joint Registrar (ES & CBCSS)
•Smt. Jayasree S	Joint Registrar (Exams I)
•Smt. Meena Ashok	Joint Registrar (Exams II)

The Examination Monitoring Committee meeting commenced at 02.30 pm.

**Item No.37.109.01                      Scheduling of Examinations of UG/PG Degree Courses – reg**

**Recommendations: The Committee recommended to schedule the UG/PG Degree Examinations on the following dates:**



**S3 PG Degree Examinations:** 16/03/2022, 18/03/2022, 21/03/2022, 23/03/2022 & 25.03.2022 FN.

**S1 PG Degree Examinations:** 04/04/2022, 06/04/2022, 08/04/2022, 11/04/2022 & 13/04/2022 FN.

**S6 UG Degree Examinations:** 01/04/2022, 04/04/2022, 06/04/2022, 08/04/2022, 11.04.2022 & 13.04.2022 AN.

*The Committee also recommended to schedule the Project/Viva & Practical Examinations of Sixth Semester UG Degree Examinations, commencing from 18.04.2022 and the same shall be completed by 27.04.2022.*

*S3 UG Degree Examinations: The Committee recommended to commence the S3 UG Degree Examinations from 05.05.2022 and to complete the same by 31.05.2022.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Meeting of the Examination Monitoring Committee held on 21.02.2022, be noted.

**Item No.37.109.02**      **S6 UG CBCSS/CR Degree Examinations, April 2022 – Valuation Camp – reg.**

**Recommendations:** *The Committee recommended to conduct Centralised Valuation Camps for S6 UG CBCSS/CR Degree Examinations, April 2022 commencing from 28.04.2022 and the results shall be published on or before 20.05.2022.*

*The Committee further recommended that the valuation camps for S5 CBCSS/CR Degree Examinations, December 2021 be conducted in a centralised manner (Bundling System) by revoking the earlier decision to conduct Centralised Valuation Camp for the said Examination.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Examination Monitoring Committee held on 21.02.2022, be approved.

**Item No.37.109.03**      **Schedule of commencement of UG/PG Degree classes – reg**

**Recommendations:** *The Examination Monitoring Committee put forward the proposal for scheduling the commencement of classes of various UG/PG Degree courses and recommended the following schedule:*

*Commencement of S2 UG classes: 2022 March 3 onwards.*

*Commencement of S4 UG classes: 2022 March 3 onwards.*

*Commencement of S2 PG classes: 2022 March 2 onwards.*

*Commencement of S4 PG classes: 2022 March 2 onwards.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Examination Monitoring Committee held on 21.02.2022, be noted.

**Item No.37.109.04**      **Status of valuation of S1 PG Degree Examinations, August 2021 – reg**

**Recommendations:** *The Examination Monitoring Committee reviewed the status of valuation of S1 PG Degree Examinations, August 2021 and found that there is an excessive increase of third valuation of answer scripts and recommended that any significant difference in marks in the answer scripts valued by a single Examiner is noticed in the first, second and third valuation, in more than five papers be reported to the Examination Monitoring Committee by the tabulation section concerned.*

*The Committee further recommended that the recommendations under the Item Nos. 1 & 3 may be approved by the Vice-Chancellor, subject to reporting to the Syndicate, by invoking 10(13) of Kerala University Act, 1974 considering the exigency.*

The Meeting came to an end at 04.30 pm

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the meeting of the Examination Monitoring

Committee held on 21.02.2022, be approved.
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**Item No.37.110      *Recoupment of Provident Fund shortage – Implementation of Budget Proposal 2021-22 – Approval – reg.***

**(Finance II)**

An amount of `46,50,00,000/- (Rupees Forty Six Crores Fifty Lakhs only) was transferred to the University Provident Fund account during the period from 2013-14 to 2019-20 towards compensating the deficit in the University Provident Fund Account. An amount of `3,00,00,000/- (Rupees Three Crores only) has been earmarked for transfer of remaining funds, if any for 2021-22 from the Consolidated General Funds of the University in the Budget Speech 2021-22. The proposal was approved by the Senate at its meeting held on February 10th 2021. The Finance Officer may be entrusted to effect the transfer of adequate funds from the Consolidated General Funds of the University to the University Provident Fund account, after ascertaining the actual fund requirement.

As per the orders of the Hon'ble Vice Chancellor, the proposal is placed before the Syndicate for consideration and approval.

***Resolution of the Syndicate***

<b>RESOLVED</b> to entrust the Finance Officer to effect the transfer of adequate funds from the Consolidated General Funds of the University to the University Provident Fund account, after ascertaining the actual fund requirement.
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**Item No.37.111      *Formation of Pension Fund – Rules and Regulations –Directions – Consideration of- reg.***

**(Finance II)**

University had received a letter from the Additional Chief Secretary, Finance forwarding the Government Order dated 19.01.2022 furnishing the details regarding the formation of Pension Fund in all Universities in Kerala. The Registrar has forwarded the same to the Finance Officer for urgent necessary action.

The provisions contained in the Government Order are detailed below;

<b>Para No.</b>	<b>Provisions contained in the Government Order No.8/2022/Fin dated 19.01.2022</b>
1	All Universities shall issue a notification stating that Pension Fund has been in force with effect from the date of formation of the University.
2	A Board shall be constituted with the following members for the maintenance of the Fund: <ul style="list-style-type: none"> <li>• Finance Officer/Controller of Finance/Head of Finance Department as required in the University Act/Rules.</li> <li>• Joint Director, Audit Department.</li> <li>• Representative from the Higher Education Department (not below the rank of Deputy Secretary)</li> <li>• Representative from the Finance Department (not below the rank of Deputy Secretary).</li> </ul>
3	The above Board shall meet once in six months and scrutinize and approve the income and expenditure of the Pension Fund.
4	<b>Receipts of the Pension Fund shall include :</b> <ul style="list-style-type: none"> <li>○ An amount equivalent to 25% on the maximum scale of pay of each category of employees covered under Statutory Pension and NPS shall be credited to the Pension Fund before 10<sup>th</sup> of each calendar month.</li> <li>○ 10% of the above contribution shall be accounted from the Grant in aid from the State Government and balance 15% shall be made available from their own resources.</li> <li>○ Funds already kept under Pension Fund shall be transferred to this new Pension Fund.</li> <li>○ Pension contribution received on account of University employees who are allowed to work on deputation shall be credited in this Fund.</li> </ul>

	<ul style="list-style-type: none"> <li>○ Amount received from State/Central Government and other agencies for the administration of Pension Fund shall be credited in this fund.</li> </ul>
5	<p><b>Items of expenditure allowed from Pension Fund :</b></p> <ul style="list-style-type: none"> <li>○ Pension, Dearness Relief, arrears of Dearness Relief, DCRG, Proportionate DA, Pension Commutation, Terminal Surrender, Family pension, arrears of pension revision.</li> <li>○ Employer's contribution to National Pension Scheme in respect of University employees.</li> <li>○ Retirement benefits to employees covered under Nation Pension Scheme as ordered by Government from time to time and financial assistance granted to the dependents of employees.</li> </ul>
6	Addition/deletion of items of income and expenditure to Pension Fund shall be implemented by the Syndicate by issuing notification based on the recommendation of the Board and with the approval of the Government.
7	A separate TSB account shall be opened for Pension Fund. Account already opened for the same purpose shall be closed and funds transferred to this new account.
8	The funds available in the Pension Fund shall be deposited with Banks/Financial Institutions which earns higher interest rates. The Syndicate can take decision, based on the recommendations of the Pension Fund Board and with the approval of the Government. The interest thus earned shall be credited to the Fund.
9	In case University faces any shortage of funds for the disbursement of pension, loan can be taken at lowest rates from Banks and Government financial institutions as recommended by the Board and with the approval of the Government. Interest on such loans shall be met from the Pension Fund.
10	Finance Department of Government of Kerala shall verify the Receipts and Payments account of the previous financial year prepared by University Audit wing and certified by the Joint Director of Audit before release of Grant in aid each year.

In this context, it may be noted that the University has already taken steps for formulating rules and guidelines for the maintenance of pension fund and the draft pension fund rules had been endorsed by the Legal advisor of the University.

As per the directions of the Hon. Vice Chancellor the rules and regulations, as per GO No.8/2022/Fin dtd: 19/01/2022 is submitted before the syndicate for consideration and detailed discussion.

***Resolution of the Syndicate***

The Syndicate considered the matter regarding the formation of pension fund in all Universities in Kerala as per GO No.8/2022/Fin dtd: 19/01/2022 and **RESOLVED** to delegate a team consisting of Adv.K.H.Babujan, Dr.S.Nazeeb, Sri.B.P.Murali, Adv.G.Muraleedharan Pillai, Sri.G.Bijukumar and Sri.R.Arunkumar, Members Syndicate to meet the Chief Minister of Kerala and Finance Minister, Government of Kerala for addressing the same.

***Item No.37.112. Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022- approval -reg.***

***(Ac.EI)***

The Minutes of meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022 is placed before the Syndicate for consideration and approval.

The Hon'ble Vice-Chancellor, by considering the recommendation of the Standing Committee of the Syndicate on Academics and Research, has approved Item No.B24, in exercise of the powers conferred upon him under section 10(13) of the Kerala University Act, 1974.

The action taken by the Hon'ble Vice-Chancellor in having approved the recommendations on Item No. B24 is reported to the Syndicate. The recommendations on the remaining items is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON ACADEMICS AND RESEARCH**

Date : 18<sup>th</sup> February, 2022

Time : 11.00 a.m.  
Venue : Syndicate Room

**Members Present**

1. Dr. S. Nazeeb (Convenor)
2. Adv. Muralidharan Pillai .G.
3. Prof. K. Lalitha
4. Sri. Jairaj.J
5. Dr. Vijayan Pillai.M
6. Dr. Gopchandran. K.G.
7. Dr. K.B.Manoj
8. Adv. A. Ajikumar
9. Sri. Arunkumar. R.

**Members Absent**

NIL

***Item No.37.112.A1 Ph.D Research–Cancellation of Ph.D Registration - Sri.Alvin Raj S M-Biotechnology-reg***

Name : Sri.Alvin Raj S M  
Subject : Biotechnology (Full-time)  
Research Supervisor : Dr. A. Helen  
Research Centre : Dept of Biotechnology, University of Kerala, Kariavattom, TVM  
Request : Cancellation of Ph.D registration

***Recommendation: The Committee considered the above matter and recommended to agree with the request***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

***Item No.37.112.: A2 Modification of Title- request from Smt. Gouri Mohan L, Research Scholar in Civil Engineering - reg***

Name : Smt. Gouri Mohan L  
Subject : Civil Engineering (Part Time)  
Research Supervisor : Dr. K K Abdul Rasheed (Retired Faculty)  
Co-Supervisor : Dr. Reebu Zachariah Koshy  
Research Centre : T K M College of Engineering, Kollam.  
Request : To modifying the title as “**EXPERIMENTAL AND NUMERICAL STUDIES OF DIFFERENT TYPES OF SOIL UNDER FROZEN CONDITION**”

***Recommendation: The Committee considered the above matter and recommended to refer the matter to Standing Committee of the Academic Council.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

***Item No.37.112.A3 Recognition as Research Supervisor in History –Application submitted by Dr. Suraj G - reg.***

Name : Dr. Suraj G, Assistant Professor in History, University College, Thiruvananthapuram  
Subject : History  
Faculty : Social Sciences  
Facility Centre : Department of History, University College, Thiruvananthapuram  
Request : Recognition as Research Supervisor in History.

***Recommendation: The committee recommended to make applicable, the Clauses related with the journals specified in UGC (Minimum Standards and Procedure for award of M.Phil / Ph.D Degrees) Regulations, 2016 and UGC (Minimum qualifications for Appointment of Teachers and***

**Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) Regulations, 2018, in all academic activities and to issue a general University Order in this regard.**

**Further recommended to reconsider the application after obtaining the certification from the Chairman, Board of Studies (PG) in tune with the said University Order.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.A4      *Ph.D Research – Conversion of Ph.D Registration from Full time to Part time – Application submitted by Smt. Selvamari. S - Education- reg.***

Name : Smt. Selvamari. S  
 Subject : Education (Full- Time)  
 Research Supervisor : Dr. Sameer Babu. M.  
 Research Centre : Dept. of Education, University of Kerala, Thycaud  
 Request : Conversion of mode of registration to Part time w.e.f 15/07/2021 FN.  
**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.A5      *Ph.D Research –Change of Research Supervisor & Re- registration – Application submitted by Smt. Ruby. H, Part-time Research Scholar in Economics - reg.***

Name : Smt. Ruby. H  
 Subject : Economics (Part-time)  
 Research Supervisor : Dr. K.C Mathew (Retired Faculty)  
 Research Centre : University College, Thiruvananthapuram  
 Requests : 1. Change of Research Supervisor to Dr.R. Santhosh, Associate Professor,  
 Dept. of Economics, University College, Thiruvananthapuram.  
 2. Re-registration w.e.f. 28.02.2014, due to default in payment of Research fee for more than six months.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the requests*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.A6      *Ph.D Registration in January 2022 session in respect of Smt. Lincy Davin – Conduct of Doctoral Committee – Nomination of subject experts in Microbiology – reg:***

Application for Ph.D Registration in January 2022 session in the Faculty of Applied Sciences & Technology has been submitted by Smt. Lincy Davin in the subject Microbiology.

Constitution of permanent Doctoral Committee to disciplines for which there are no University Departments has been issued vide U.O. dated 19.04.2013. But no Doctoral Committees are constituted for the subject Microbiology.

As per the Definitions in Clause 2 of the Regulations Relating to Registration for and the Award of the Degree of Doctor of Philosophy, “In the case of subjects not offered in the University Departments, the Doctoral Committee shall consist of the Supervising Teacher (as Convener) and two experts nominated by the Syndicate of whom one shall be the Chairman of the Committee.”

The application submitted by the candidate shall be forwarded to the Chairman of the Committee, nominated by the Syndicate, for further processing.

As per the Notification, Applicants for subjects which are not being offered at the University

Departments should submit the print outs of the applications along with all documents and cash receipt/DD to the Registrar, University of Kerala on or before 16.01.2022. Here, the candidate has successfully submitted online application by remitting the requisite fee of Rs. 550/- dated 13.01.2022 within the prescribed time. The candidate has submitted the print-out of the application, along with the relevant documents on 15.01.2022.

As per the orders of the Hon'ble Vice-Chancellor, the matter of nominating two experts in the subject Microbiology, in tune with the Clause 2 of the Regulations Relating to Registration for and the Award of the Degree of Doctor of Philosophy, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The committee considered the matter and recommended to nominate the following two experts for conducting the Doctoral Committee in Microbiology, in January 2022 session:*

1. **Dr. A. Gangaprasad, Professor & Head, Dept. of Biotechnology, University of Kerala, Kariavattom (as Chairman)**
2. **Dr. Mini S., Professor, Dept. of Biochemistry, University of Kerala, Kariavattom.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.A7**      **Recognition as Research Supervisor in Microbiology –Dr. Ganga G - reg.**  
 Name :Dr. Ganga G, Assistant Professor in Microbiology, Sree Ayyappa College, Eramallikara  
 Subject : Microbiology  
 Faculty : Applied Sciences & Technology  
 Facility Centre : CEPCI Laboratory and Research Institute, Kollam.  
 Request : Recognition as Research Supervisor in Microbiology

**Recommendation:** *The Committee recommended to reconsider the application along with the certification from the Chairman, Board of Studies (PG), after issuing the University Order regarding the journals to be considered for Academic activities.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.A8**      **Recognition as Research Centre to Institute of Land and Disaster Management (ILDm) -reg.**

Application has been forwarded by the Director, Institute of Land and Disaster Management to recognize the institution as an approved research centre of University of Kerala. A proforma containing the details of the Institution is enclosed. The Director has stated that the required fee for Centre Recognition of Rs. 11,025/- will be remitted on confirmation.

Institute of Land and Disaster Management (ILDm), Tvpm is an autonomous institute established under the Department of Revenue, Government of Kerala. This institution caters to the training and research needs of the State and Central Governments in the key areas of land governance, disaster management and river management and functions as the training center of the National Institute of Disaster Management (NIDM), Government of India, New Delhi. They have pointed out that from the centre 40 UG/PG students have completed their internship programmes especially from Universities like University of Reading (UK), KUFOS, Pondichery Central University, MG University, Madras University, Central University of Kerala, TISS (Mumbai), Kannur University and SRM University. The institute act as a study centre for IGNOU courses like Post - Graduate Diploma in Disaster Management , Certificate Programme in Disaster Management, Post - Graduate Certificate programme in Geo- informatics, and Certificate Course in First-Aid.

The number of recognized research guides employed (as Research Advisory Committee members) in the institution as shown in the application is four of which two of are retired faculties (Dr. Srikumar Chattopadhyay, Scientist- G (Rtd.), National Centre for Earth Science Studies, Tvpm

and Dr. R Anil Kumar, Associate Professor (Rtd.), Dept. of Geography, University College, Tvpm). The other two guides are Dr. A.P. Pradeep Kumar, Associate Professor, Dept. of Geology, Kerala University and Dr. K. Mani, Associate Professor, Dept. of Geography, University College, Tvpm with facility centre at Dept of Geology, University of Kerala and University College, Thiruvanthapuram respectively.

The Director, ILDM has requested to grant recognition to Institute of Land and Disaster Management (ILDM) as an approved research centre of Kerala University in the areas of Land Governance (Agriculture- Faculty of Science), Disaster Management ( Disaster Management- Faculty of Science) and River Management ( Geography- Faculty of Science) Clause 10 of the Regulations for Award of Ph.D. Degrees, University of Kerala, 2016, describes the Academic, administrative and infrastructure requirement for offering Ph.D. programmes which are furnished below:

Clause 10.1: Post-graduate Departments of affiliated Colleges and Research laboratories of Central/State Government with at least two Ph.D. qualified teachers/ scientists in the Department concerned along with required infrastructure, supporting administrative and research promotion facilities as per these Regulations, stipulated under sub-clause 10.2, shall be considered eligible to offer Ph.D. programmes, provided the other conditions specified by the University are fulfilled.

Clause 10.2: Post-graduate Departments of Colleges and Research laboratories of Central/ State Government with adequate facilities for research as mentioned below alone shall be allowed to offer Ph.D. programmes:

10.2.1 In case of science and technology disciplines, exclusive research laboratories with sophisticated equipment as specified by the University with provision for adequate space per research scholar along with computer facilities and essential software, and uninterrupted power and water supply;

10.2.2 Earmarked library resources including latest books, international journals, e-journals, extended working hours for all disciplines, adequate space for research scholars in the Department/ Library for reading, writing and storing study and research materials;

10.2.3 Colleges may access the required facilities of the neighbouring Institutions/Colleges, or of those Institutions/Colleges/R&D laboratories/Organizations which have the required facilities. It may also be noted that as per the Norms, "Recognition as research centres may be granted to (1) Departments in affiliated colleges having P.G. programmes in the subject concerned, and (2) Institutions devoted to research and specialist studies, not run on commercial line".

As per the orders of the Hon'ble Vice- Chancellor, the application for granting recognition to Institute of Land and Disaster Management (ILDM), Tvpm, as an approved research centre of this University, is placed before the Standing Committee of the Syndicate on Academics and Research for Consideration and Recommendations.

**Recommendation:** *The Committee recommended to consider the above matter along with the report of the sub-committee constituted for considering the matter of granting recognition as approved research centres to SCERT and Kerala University Library.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.A9** *Re-registration after Break in Research and Conversion of Ph.D registration to Part-time mode in respect of Sri. Anish M S, Full Time research scholar in Sociology-reg*

Sri. Anish M S, research scholar in Sociology has submitted an application form duly recommended by the Research supervisor, Head of the Research Centre and Chairman of the Doctoral Committee for Re-registration due to discontinuance of research and conversion of Ph.D registration from full time to part time. The details of the Research Scholar is as follows:

Name , subject and UO Granting Registration of Research Scholar	Name of Research supervisor and Centre	Request with details	Remarks
<p><b>Sri. Anish M S</b> Sociology–(Full-time)</p> <p>U.O.No.Ac.E.1.B.3/2775/08 dated 26.08.2008 w.e.f. 23.07.2008-Full time Change of research supervisor and centre granted vide U.O.No.Ac.E.1.B3/20087 /2011 dated 18.06.2011</p>	<p><b><u>Research Supervisor:</u></b> Dr. E J Thomas S J (Rtd.), Loyola College of Social Sciences, Sreekariyam, Tvpm.</p> <p><b><u>Centre:</u></b> Loyola College of Social Sciences, Sreekariyam, Tvpm.</p>	<p>1. Re-registration due to break in research occurred from 20.10.2012 AN</p> <p>2. To Part-time w.e.f. the re-joining date at the research centre after completing the procedure for re-registration</p>	<p>1. Full time registration was granted w.e.f. <b>23.07.2008</b></p> <p>2. Discontinued on <b>20.10.2012 AN</b> from Loyola College of Social Sciences, Sreekariyam, Tvpm .</p> <p>3. He had worked in Kerala Women’s Commission as research officer on contract basis from 02.11.2012 to 24.01.2017</p> <p>4. Joined duty as Research Assistant (Sociology) from <b>25.01.2017</b> onwards in Kerala Institute for Research Training and Development Studies of Scheduled Castes &amp; Scheduled Tribes (KIRTADS), Kozhikode.</p> <p>5.He had completed 4 years 2 months 27 days of full time research.</p> <p>6.Remaining part time research period can be calculated proportionally as per U.O. dated 21.08.2017</p>

He has remitted all the research fees upto 20.10.2012 (the date of discontinuation from full time research). There is no default in payment of research fee.

The following documents are submitted for considering the application for Re-registration due to break in research.

1. Recommendations of the Research Supervisor, Head of Research Centre and Chairman, Doctoral Committee.
2. Original fee chalan of Rs.1050/- (FFR No. 1422 Dated 03.02.2022) as fee for Re-registration due to break in research.
3. Detailed fees statement countersigned by the Research Supervisor.
4. Attendance details from the research centre

As per clause 9, chapter XII of the Kerala University First ordinance 1978, research students who discontinue their work for a period of more than six months shall be required to register themselves afresh, in case they desire to continue their research work. The extent to which the period of work done before discontinuing may be treated as qualifying for purpose of awarding a research degree, may be decided by the Syndicate, on the recommendation of the supervising teacher.

On identifying the qualifying period , the candidate becomes eligible to enjoy the balance period for the completion of his research work.

As per the U.O No. Ac.E1/27345/2011 dated 07/07/2011, full time research scholars who complete the minimum period of 3 years for the submission of thesis will be permitted to convert the registration to part time within a period of six months from the date of discontinuation of full time research.

The research scholar has submitted the following documents for conversion of mode of registration.



1. Application form duly endorsed by the Research Supervisor, Centre Head and Chairman, Doctoral Committee.
2. Original fee chalan of Rs.1050/- (FFR No. 1423 Dated 03.02.2022) as fee for conversion
3. Copy of registration order & guide change order.
4. Relieving letter from Kerala University Library.
5. Attendance statement from Loyola College of Social Sciences showing the date of joining and date of discontinuance from full time research
6. Copy of appointment order & Experience certificate from Kerala Women's Commission
7. Copy of appointment order & NOC (original) stating the date of joining from the Director, KIRTADS.
8. Fee Statement endorsed by the Supervisor.

As per the records available in the section he had been granted fellowship order during the period 23.07.2008 to 22.07.2011. Copy of the certificate issued from the University showing that he had availed the fellowship w.e.f. 23.07.2008 to 22.07.2011 has been submitted by the candidate. Hence, conversion of mode of registration to part time is required by relinquishing the University Research Fellowship w.e.f. 20.10.2012 AN( the date of discontinuation from full time research).

Through an undertaking letter, the candidate has stated that he failed to continue the research as NOC from Kerala Women's Commission was not received. The candidate has requested to consider his application for re-re-registration & Conversion as he obtained NOC from the current Employer (Director, KIRTADS).

The research scholar can continue his research and submit his thesis under the present supervisor as he does not come under the purview of 2009 Regulation.

As per the orders of the Hon'ble Vice- Chancellor, the following matters in respect of Sri. Anish M S, Full time scholar in Sociology is placed before the Standing Committee of the Syndicate on Academics and Research for Consideration and Recommendations.

1. Re-registration after break in research (excluding the break period and reckoning the period of work done before discontinuance as qualifying period)
2. Conversion of mode of registration to part time, by relinquishing the University Research Fellowship w.e.f. 20.10.2012 AN, from the date of re-joining at the research centre after completing the procedure for re-registration due to break in research.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the proposals 1 and 2 above.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.A10** *Recognition as Research Supervisor in History –Application submitted by Dr. Biju R I - reg.*

Name : Dr. Biju R I, Assistant Professor in History, MSM College, Kayamkulam  
 Subject : History  
 Faculty : Social Sciences  
 Facility Centre : Iqbal College, Peringammala  
 Request : Recognition as Research Supervisor in History.

**Recommendation:** *The Committee recommended to reconsider the application along with the certification from the Chairman, Board of Studies (PG), after issuing the University Order regarding the journals to be considered for Academic activities.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.A11** *Recognition as approved Research Centre – Dept of Physics, T.K.Madhava Memorial College, Nangiarkulangara-reg*

An application was submitted by the Principal, T.K.Madhava Memorial College, Nangiarkulangara for recognising the Dept of Physics of that institution as an approved research centre of University of Kerala. Institution profile, biodata of faculties, details of research publications

are also enclosed. The required fee for Centre Recognition Rs. 11,025/- has been remitted.

As per the application submitted, following teachers working at the Dept of Physics, T.K.Madhava Memorial College, Nangiarkulangara are approved research supervisors of the University of Kerala.

- Dr. Tintu R, Assistant Professor, Dept of Physics, T.K.Madhava Memorial College, Nangiarkulangara with facility centre at Dept of Physics, SN College Kollam (U.O No. Ac.EVI(4)/29606/2017 dated 02/11/2017 )
- Dr. Arun S Prasad, Assistant Professor, Dept of Physics, T.K.Madhava Memorial College, Nangiarkulangara with facility centre at Dept of Physics, SN College Kollam (U.O No. Ac.EVI(4)19876/2016 dated 03/12/2016)

All the Research supervisors conveyed their willingness to change facility centre to Dept of Physics, T.K. Madhava Memorial College, Nangiarkulangara , if granted recognition. Head of the present centre of these supervisors certified that they have no objection in allowing the above research supervisors to change their facility centre to T.K.Madhava Memorial College, Nangiarkulangara and have sufficient research supervisors to run their research centres.

An undertaking has also been submitted by the Principal, in which it is ensured that, adequate funds will be made available for the centre, the scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects etc will be undertaken as part of the Centre's functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees.

As per the procedure for the recognition as Research Centre an inspection committee has to be constituted with two Members of the Syndicate and one Subject Expert, for making enquiry into all matters relevant to the application by visiting the institution.

As per the orders of Hon'ble Vice-Chancellor, the matter regarding the recognition of Department of Physics, T.K.Madhava Memorial College, Nangiarkulangara as an approved Research Centre is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee considered the above matter and recommended to constitute an inspection committee comprising of Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research, Adv. K.H. Babujan, Dr. Vijayan Pillai M., Members Syndicate and Dr. K.G. Gopchandran, Member Syndicate and Professor, Dept. of Optoelectronics, University of Kerala, Kariavattom as subject expert, to conduct an inspection in the institute and submit a report.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.A12**     **Recognition as Research Supervisor in Economics –Dr. Shijo Philip - reg:**  
Name : Dr. Shijo Philip, Associate Professor, University College, Thiruvananthapuram.

Subject : Economics  
Faculty : Social Sciences  
Facility Centre : Dept. of Economics, University College, Thiruvananthapuram  
Request : Recognition as Research Supervisor in Economics.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.A13**     **Conversion of Ph.D Registration full time to part time - Sri.Shinoj S - Political Science - reg.**

Name : Sri.Shinoj S  
Subject : Political Science ( Full time )

Research Supervisor : Dr.Suresh R.  
 Research Centre :Dept.of Political Science, University of Kerala, Kariavattom, Thiruvananthapuram  
 Request : Conversion of mode of registration to Part time w.e.f. 23.01.2021 FN  
**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No: A14 Ph.D Registration in Public Administration – July 2021 Session -reg.**

The Head, Dept. of Political Science, University of Kerala, Kariavattom has forwarded the minutes of the meeting of the Doctoral Committee held on 27.10.2021 in respect of the following candidate along with the application, relevant documents and course work details. The Committee has recommended granting Ph.D registration to the candidate.

Details of the applicant and the Research Supervisor are detailed below

Details of the Applicant		Details of the Research Supervisor	
<b>Name</b> <b>Student ID</b>	<b>Aswathy S</b> <b>25443</b>	<b>Name</b>	Dr.Preetha G.S
<b>Subject/ Faculty</b>	Public Administration/ <b>Social Sciences</b>	<b>Designation</b>	Assistant Professor, Dept. of Political Science, S N College, Kollam
<b>Full Time/ Part Time</b>	Full Time	<b>Date of Superannuation</b>	30.05.2039
<b>Basic Qualification</b>	MA Public Administration in December 2015,with (73.25%) marks from Indira Gandhi National Open University	<b>Ordinal Status of the applicant</b>	To be registered as the 2 <sup>nd</sup> Research Scholar
<b>Eligibility Criteria</b>	Ph.D Entrance Test held on 20.12.2020	<b>Whether within the prescribed limits</b>	yes
<b>Additional Qualifications, if any</b>	Nil	<b>Research Centre</b>	Sree Narayana College,Kollam

She has submitted the following documents and her application is in order:

1. Consent letter and Proforma of the proposed Research supervisor.
2. Facility Certificate from the proposed Research centre.
3. Attested copies of MA Certificate and Marklist
4. Attested copy of Eligibility certificate of P.G
5. Attested copy of Pass Memo
6. A Synopsis of the proposed research work attested by the research supervisor
7. Fee Receipt of Rs. 595/- towards Registration fee

The Doctoral Committee, held on 27.10.2021, recommended to grant full-Time Ph.D registration to Smt.Aswathy S., in the subject Public Administration, by considering the pass memo of the Ph.D entrance Examination held on 20.12.2020.

It may be noted that the subject mentioned in the Pass Memo issued to the candidate is "Political Sciences" and the candidate has entered the subject of Ph.D Entrance examination in the portal as "Public Administration". The candidate has qualified her M.A Degree in Public Administration with 73.25% marks from Indira Gandhi National Open University and the Doctoral Committee has recommended to grant her Ph.D registration in Public Administration. Clarification was sought from Ac.B1 section regarding the pass memo issued in the subject "Political Science".

As per the remarks of Ac BI section, Smt.Aswathy S has applied for entrance examination 2020 in Political Science and subsequent to the pass in the examination pass memo was issued for Political Science.The section has also remarked that Entrance examination for the subject Public

Administration was not conducted in 2020 because of lack of vacancy. In 2021 separate examinations were conducted for Political Science and Public Administration. It is clearly mentioned in the clause 2 of the Entrance notification that "All Students seeking admission for Ph D programme in particular subject under this University shall pass the entrance test conducted by the University in the Concerned subject".

Both Political Science and public administration comes under the faculty of Social Sciences. Hence remarks has been sought from the BoS in Political Science(PG) and Public Administration

The Chairman Bos in political Science (PG) remarked that 'The application of Aswathy S may be considered for Ph D registration in Public Administration though she has qualified in the entrance examination in Political Science. The research supervisors in Political Science are also permitted to supervise candidates from Public Administration and vice versa. In this case, Aswathy S has been allotted to a supervisor in Political Science.

The doctoral committee also had endorsed the above decision.'

The Chairperson BoS in Public Administration has remarked that 'Political Science and Public Administration are related subjects. So a student can pursue higher education in both discipline. In the above case Ms Aswathy can do her doctoral thesis in Political Science.

As per orders of the Hon'ble Vice-Chancellor the matter of granting Ph.D registration in Public Administration in the July 2021 session in r/o Smt.Aswathy S is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee, based on the remarks of the Chairmen Board of Studies (PG) in the subjects Political Science and Public Administration, recommended to grant full-time Ph.D registration to Smt. Aswathy S. in the subject Public Administration as recommended by the Doctoral Committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.A15** *Recognition as Research Supervisor in Political Science – Dr. Sreekumar.S.L - reg.*

Name : Dr.Sreekumar S L, Associate Professor in Political Science, University College, Thiruvananthapuram

Subject : Political Science

Faculty : Social Sciences

Facility Centre : Department of Political Science, University College, Thiruvananthapuram

Request : Recognition as Research Supervisor in Political Science

**Recommendation:** *Recommendation: The Committee recommended to reconsider the application along with the certification from the Chairman, Board of Studies (PG), after issuing the University Order regarding the journals to be considered for Academic activities.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.A16** *Ph.D Research– Modification of Title– Sri. Baby K Paul- Futures Studies - reg.*

Name : Sri. Baby K Paul

Subject : Future Studies ( Part-time )

Research Supervisor : Dr.Nanda Mohan V(Retired Faculty)

Research Centre : Dept. of Futures Studies, University of Kerala, Kariavattom.

Request : Title to be modified as “**Infrastructure for Ecotourism:An Approach to Eco-resorts with provision for Smart Technology**”

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate

on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.A17 Ph. D Research– Modification of Title – Sri.Vinesh N V - Political Science - reg.**

Name : Sri. Vinesh N. V.  
 Subject : Political Science (Full-time)  
 Research Supervisor : Dr. Josukutty C.A.  
 Research Centre : Department of Political Science, University of Kerala, Kariavattom  
 Request : Title to be modified as “**Public Policy Making in Coalition Governments in Kerala: A Study of V.S. Achuthanandan Government (2006-2011)**”

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.A18 Ph.D Research– Modification of Title – Smt. Rincy Mathew- Political Science - reg.**

Name : Smt. Rincy Mathew  
 Subject : Political Science (Full-time)  
 Research Supervisor : Dr. K M Sajad Ibrahim  
 Research Centre : Department of Political Science, University of Kerala, Kariavattom  
 Request : Title to be modified as “**CHANGING DYNAMICS OF INDIA'S RELATIONS WITH SAUDI ARABIA : A STUDY OF ECONOMIC AND POLITICAL COOPERATION SINCE 1990**”

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.A19 - Ph.D Research –Change of Research Supervisor – Application submitted by Smt. Indira. G – Part-time Research Scholar in Pharmaceutical Sciences - reg.**

Application duly endorsed by the Proposed Research Supervisor and Head of the Research Centre has been received from Smt. Indira. G, Part-time Research Scholar in Pharmaceutical Sciences for Change of Research Supervisor

Details of the Research Scholar are as follows :

<b>Name, Subject, FT/PT, Registration Order No.</b>	<b>Research Supervisor, Centre</b>	<b>Requests</b>	<b>Remarks</b>
Smt. Indira. G Pharmaceutical Sciences (Part-time) (U.O. Ac.E1.B/713/PCS/ 10615/13 dated 24.07.2014 w.e.f 23.06.2014)	<u>Research Supervisor:</u> Dr. Padmaja. V, Professor, College of Pharmaceutical Sciences, Govt Medical College, Thiruvananthapuram (Retired Faculty) <u>Centre:</u> Govt Medical College, Thiruvananthapuram	Change of Research Supervisor to Dr. Joyamma Varkey.M Professor and Head College of Pharmaceutical Sciences, Govt Medical College, Thiruvananthapuram (Regular Faculty) (Date of superannuation: 30.04.2023)	1. NOC from the present supervisor submitted 2. Consent letter from the proposed supervisor submitted

The following are the requisites for considering application for Change of Research

## Supervisor

1. Recommendation of Research Supervisor, Head of Research Centre and Chairman of the Doctoral Committee.
2. Copy of the Registration order
3. Original fee chalan of Rs.315/- for Change of Research Supervisor
4. Consent letter of the proposed Supervisor (Original)
5. NOC from the present Supervisor (Original)
6. Detailed fee statement endorsed by the Research Supervisor.

The UGC Regulations (Minimum Standards and Procedures for the award of M.Phil/Ph.D) 2009 states that the Research Supervisor be a Regular Faculty. The NOC has been submitted by the present Supervisor, Dr. Padmaja. V stating, she has no objection in transferring the scholar's guideship to Dr. Joyamma Varkey.M, working as Professor and Head, College of Pharmaceutical Sciences, Govt Medical College, Thiruvananthapuram and whose date of superannuation is on 30.04.2023.

As per U.O.No.Ac.EI/2018 dated 31.05.2018, the ceiling on the number of supernumerary seats for accommodating the existing research scholars on re-allocation has been lifted without affecting the regular strength permissible for Assistant Professors/ Associate Professors/ Professors as per UGC Regulations.

Clause 17 of the Ph.D Regulations of University of Kerala states that the Syndicate shall be competent to allow the change of a Supervising Teacher in extraordinary cases at the request of the candidate and on the recommendations of the Doctoral Committee. It may be noted that the application was not endorsed by the Dean Faculty of Medicine as the tenure of the Dean expired on 11.07.2020.

The Research scholar has remitted the requisite fees for Change of Research Supervisor along with all the documents required as mentioned above and the application is in order. She has also remitted the research fees without any default payment.

The Syndicate at its meeting held on 17.11.2021 vide item.No.60.A4 , considered the request regarding change of Research Supervisor received from Smt. Indira. G, Part-time Research Scholar in Pharmaceutical Sciences and resolved to entrust the Vice-Chancellor to take appropriate decision in this regard, as the tenure of the Dean, Faculty of Medicine expired on 11.07.2020. The Vice-Chancellor has ordered to get the recommendation from the former Dean in this regard. Now she has submitted the application duly recommended by the former Dean of Faculty of Medicine as ordered by the Vice-Chancellor.

**As per the orders of the Hon'ble Vice-Chancellor, the matter of granting Change of Research Supervisor in respect of Smt. Indira. G is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.**

***Recommendation: The Committee considered the above matter and recommended to agree with the request***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.A20**

***To Streamline the process of granting Registration and University Fellowship to the Research Scholars-reg:-***

A meeting chaired by the Registrar with the Director Research and Officials of research wing was held on 07/02/2022, to discuss the streamlining of the process of granting Registration and University Fellowship to the Research Scholars (minutes appended).

As per the orders of the Hon'ble Vice-Chancellor the minutes of the meeting held on 07.02.2022, to discuss the streamlining of the process of granting Registration and University Fellowship to the Research Scholars is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**MINUTES OF THE MEETING WITH OFFICIALS IN RESEARCH WING TO  
STREAMLINE THE PROCESS OF GRANTING REGISTRATION AND UNIVERSITY  
FELLOWSHIP TO THE RESEARCH SCHOLARS**

Date : 07.02.2022

Time : 02.30 p.m.  
Venue : Registrar's Office

Members Present

1. Prof. (Dr.) K. S. Anil Kumar, Registrar
2. Dr. R. B. Binoj Kumar, Director Research

Officials present

1. Sri. C. Gopakumar, Joint Registrar (Acad.)
2. Smt. Sindhu George, Deputy Registrar (Acad.III)
3. Sri. Jayachandran R.S., Assistant Registrar (Acad.II)
4. Sri. Jomy Varghese, Assistant Registrar (Acad. V)

The matter related to granting Registration to Ph.D Research and timely processing of various fellowship applications of the research scholars was discussed in detail and the following proposals were made:

**I. Registration**

- 1) The JRF awardees / Other eligible candidates who are permitted to join for research prior to the submission of online application for registration in the January / July sessions shall join the research after fulfilling the following conditions:
  - (a) An additional Doctoral Committee shall be conducted for such candidates
  - (b) Applications of such candidates shall be forwarded to the University along with the joining report and all the relevant documents specified by the University for granting provisional registration order at the earliest. The candidates who are granted Provisional registration orders shall submit the online application in the next immediate session for obtaining the final registration order.
- 2) The Doctoral Committee shall not recommend the candidates against the anticipatory vacancies of the supervisors. Only the existing vacancies as on the date of conducting the Doctoral Committee shall be recommended.
- 3) The Doctoral Committee for the January and July sessions, excluding the UGC/CSIR candidates, shall be conducted within two months from the last date of submitting online application.
- 4) After the conduct of the Doctoral Committees, the Administrative Officers in the University teaching Departments concerned shall verify that all the supporting documents for registration are enclosed. A certificate to this effect prepared by the Administrative Officer duly countersigned by the Chairman Doctoral Committee shall also be enclosed with the application, before forwarding it to the University for administrative sanction.
- 5) The applications recommended for registration along with the minutes of the Doctoral Committee and other relevant documents may be forwarded to the University within 15 days of conduct of the Doctoral Committee .
- 6) The candidates whose applications are not recommended by the Doctoral Committee shall be directed by the HoD concerned to submit the application, afresh, in the next session.
- 7) Applications shall be processed in the section and Joining letter be issued to the candidates within 20 days of receipt of the Doctoral Committee minutes and other documents.

**II. University Fellowship**

- 1) The scholars shall submit application duly endorsed by the supervisor and head of research centre for the first year University Research Fellowship, within one month of the date of issue of registration order. The endorsement by the Chairman Doctoral Committee may be avoided in the application form for granting first year University fellowship. The University research fellowships for the subsequent years shall be granted subject to the existing norms and rules.
- 2) The mandatory requirement of qualifying the Course Work examination, for granting second year University fellowship, mentioned in Clause II in the Appendix of the University Order dated 24.04.2020, which read as "*If the scholar fails to qualify in the course work examination during the first year of research*" may be modified to "*If the scholar fails to qualify in the course work examination during the first eligible chance after the effective date of registration*"

**III. UGC / CSIR Fellowships**

The responsibility of processing the UGC / CSIR fellowships of the research scholars other than University teaching Departments shall be assigned to the research centres concerned.

**IV.** An additional section with one Section Officer and two Assistants may be created for catering to the increased work load in the registration sections.

**Recommendation:** *The Committee recommended to refer the matter to the next Standing Committee of the Syndicate on Academics and Research.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.A21**     **Recognition as Research Supervisor in History – Dr. Rajesh T- reg.-**  
 Name : Dr.Rajesh T, Associate Professor in History, Christian College, Kattakada  
 Subject : History  
 Faculty : Social Sciences  
 Facility Centre : PG Department of History and Research Centre, Iqbal College, Peringammala  
 Request : Recognition as Research Supervisor in History  
**Recommendation:** *The Committee recommended to reconsider the application along with the certification from the Chairman, Board of Studies (PG), after issuing the University Order regarding the journals to be considered for Academic activities.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.A22**     **Recognition as Research Supervisor in Islamic History–Application submitted by Dr. Manu T - reg..**  
 Name :Dr.Manu T,Assistant Professor in Islamic History Department of Islamic and West Asian Studies,University of Kerala,Kariavattom,Thiruvananthapuram  
 Subject : Islamic History  
 Faculty : Social Sciences  
 Facility Centre : Department of Islamic and West Asian Studies, University of Kerala, Kariavattom, Thiruvananthapuram  
 Request : Recognition as Research Supervisor in Islamic History  
**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.A23**     **Ph.D Research - change of Research Supervisor, Centre and Inclusion of Co-Supervisor – Sri.Bino N - Part -Time Research Scholar in Electronics and Communication Engineering – reg:**  
 Name : Sri. Bino N  
 Subject : Electronics and Communication Engineering ( Part-time )  
 Research Supervisor : Dr. Sheeba O. (Retired Faculty)  
 Research Centre : Lal Bahadur Sastri Centre for Science & Technology, Nandavanam, Palayam, Tvp.  
 Requests : 1. Change of research supervisor to Dr.Haris P.A., Professor, Dept.of ECE. Govt. Engineering College, Barton Hill.  
 2. Change of Research Centre to College of Engineering, Trivandrum  
 3. Inclusion of present supervisor Dr.Sheeba O. as Co -Supervisor  
**Recommendation:** *The Committee considered the above matter and recommended to agree with the requests*

**Resolution of the Syndicate**



**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.A24 Business rules with respect to conducting of Ph.D registration through Portal - Forwarded by Sri.Sanal Kumar S.P., Senior Systems Analyst- reg:-**

Sri.Sanal Kumar S P ,who was entrusted the task of revamping of research portal, vide U.O no. Ac.E1/A4/Research Portal/2020 dated 09.10.2020, has been forwarded the business rules with respect of conducting Ph.D registration, framed for the operational efficiency of the revamped research portal for the approval (Documents attached).

**As per orders of the Hon'ble Vice-Chancellor the matter regarding approval of business rules with respect of conducting Ph.D registration through revamped research portal forwarded by Sri.Sanal Kumar S.P,Senior Systems Analyst,is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.**

**Business Rules with respect of conducting of Ph.D. Registration through Research Portal - for consideration of Honourable Pro Vice Chancellor and vetting thereof**

University, vide U.O. No. Ac.E1/A4/Research Portal/2020 dated 09/10/2020 decided to revamp the research portal. As part of revamping, we initiated a detailed system study by capturing all the process in a 'as-is' document. Based on the understanding generated from the 'as-is' document, we then created a system flow, which ideally would be the 'to be' process.

In order to capture the complete scope of the project, there were detailed presentations before stake holder meeting chaired by PVC and attended by Syndicate Members, JR, DR, AR, SO and assistants.

Multiple interactions and deliberations with the personnel of sections concerned were carried out and we have incorporated all inputs by bettering our understanding iteratively.

There are three modules namely, Pre-Registration , Doctoral Committee, Granting Orders . The steps in the process are detailed below.

**Module 1 - Pre-Registration**

The steps in the Pre-Registration process are listed below.

- Notification date as per statute and fee details have to be entered for faculty/subject(s) by the assistant through the interface provided, which then has to be approved by SO, AR and DR.
- The designation, facility centre etc. of the participating guides are to be verified by respective administrative sections.
- Once dates are approved, the notification goes live along with the vacancies for each subject. The closing time will be 5 p.m. on the closing date of receiving the application.
- Prospective scholars create their one-time profile by entering relevant data. They then pay fees online and submit application. Once submitted the application will be locked. Entry after notification date will be barred completely.

Note: Section can take statistics of applications at any time

**Module 2 - Doctoral Committee**

The applications received online can be seen by Doctoral Committee (DC) chairman (subject wise) after two working days from the closing date of notification for shortlisting the eligible candidates depending on the vacancies for doing research at University of Kerala.

There are three sub modules in this section -

- a) Screening Committee
- b) Conduct of DC
- c) DC Report.

The Screening Committee would short list the candidates depending on the number of vacancies available. The Doctoral Committee would be convened for the short listed candidates and DC report prepared accordingly.

The chronology of business processes for each of the modules are presented below.

**a) Screening Committee**

- The first step in the process is to constitute a screening committee for the concerned Ph.D. subject. The screening committee shall be finalised within the first week from closing date of

notification depending on the research areas obtained by scanning through the synopsis of applicants.

- The screening committee chaired by the DC Chairman comprises of DC members and all guides in the respective subject. Guides with vacancy shall attend the meeting mandatorily.
- The members of the screening committee will be intimated through email. The respective offices should confirm the receipt of intimation.
- The screening committee meeting will be conducted online and the session will be recorded for transparency. Necessary arrangements shall be made in this regard by the DC chairman.
- All the participants of the screening committee i.e the committee members and the candidate will be intimated by the DC Chairman through email regarding the time and presentation schedule.
- The online link for the meeting (presentation) will be shared by the DC Chairman through email to both the committee members and the candidate. The respective offices should confirm the receipt of intimation.
- Only the synopsis of the candidate will be shared by the DC Chairman with screening committee members. The profile of the candidate ought not be shared with the committee member to ensure impartial conduct of the sessions.
- The candidate ought to present the topic for a maximum duration of 10 minutes and the committee members would evaluate the presentation by the candidate.
- The guidelines for shortlisting of a candidate for Doctoral Committee will be formulated by the DC Chairman taking into account UGC guidelines and in consultation with screening committee members. Based on these guidelines the committee would decide whether to shortlist a candidate or not for the Doctoral committee.
- The DC Chairman can mark whether a candidate is short listed or not; upon such marking an auto email would be sent to the candidate.
- The DC Chairman should also upload the report of the screening committee. The report containing details of the shortlisted candidates and offline / online attendance statement can be perused by administrative sections. The details of shortlisted candidates shall be displayed in the portal.
- In case of subjects where the number of candidates are equal to or less than the number of vacancies, DC chairman can proceed to conduct of doctoral committee by short listing all such candidates.
- A panel of applicants and guides with vacancy will be prepared by DC Chairman to obtain the willingness of the guide.

**b) Conduct of DC**

- Once a candidate gets shortlisted, his/her application will appear under the shortlisted tab from where the DC Chairman can select the application to schedule for Doctoral Committee.
- The Doctoral Committee, apart from the Chairman, will consist of guides from the department and the guides from all affiliated facility centres with vacancies for the respective Ph.D. subject.
- However, for interdisciplinary subjects, a subject expert in the PG subject of the candidate nominated by the Doctoral Committee Chairman of the concerned PG subject should also be part of the Doctoral Committee.
- The Doctoral Committee meeting will be conducted online and the session will be recorded for transparency.
- Guides with vacancies should mandatorily attend the meeting online, while the candidate need to be physically present before the DC Chairman with all the necessary documents.
- All the participants of the Doctoral Committee will be intimated by the DC Chairman through email regarding the Doctoral Committee schedule and the venue. The respective offices should confirm the receipt of intimation.
- The online link for the Doctoral Committee will be shared by the DC Chairman to all participants. The respective offices should confirm the receipt of intimation.

- The candidate ought to present the topic for a maximum duration of 1 hour. The committee members would evaluate the presentation and suggest modifications in the title or synopsis or both if necessary.
- The candidate needs to upload the modified Synopsis with title within 2 days from the conduct of Doctoral Committee
- The consent letter is to be obtained from guide who is willing to guide the applicant. The guide shall upload the pdf of the consent letter.
- A guide may 'Accept' or 'Reject' the willingness /consent. If a guide is willing and gives the consent then that guide will be considered by the DC Chairman for allotting to the candidate. To allot a guide to a candidate a minimum of one guide should 'Accept' the willingness.

**c) DC Report**

- After conducting the Doctoral Committee, the next job of the DC Chairman is to submit the DC Report.
- The DC Report will contain the Application Number, Name, Synopsis Title and Synopsis File of the candidate on selecting an application for submitting the DC Report.
- The DC Chairman needs to specify whether the candidate has scholarship or not, if any, then specify the name of the scholarship.
- The DC Chairman needs to specify whether the candidate is allotted 'Full Time' or 'Part Time' research.
- The DC Chairman needs to select the guide (if any is willing), the co-guide (if any), the facility centre for research.
- The DC Chairman needs to choose the coursework papers and select and upload the syllabus for each paper.
- The DC Chairman needs to select whether 'Ethics Committee' is required or not and whether the 'Certificates/Documents' are physically verified.
- The DC Chairman needs to upload the minutes of the DC and may provide suggestions, if any.
- If there needs to be a change of title for the Synopsis or content or both as suggested by DC, then the DC Chairman may ensure that the modified pdf has been uploaded by the candidate.
- Finally the chairman should submit the DC Report after filling up all the details.
- Once the DC Report is submitted, the candidate, the guide, the facility centre and the co-guide, if any, will be intimated through email regarding the report.
- On receipt of the email, the candidate should go to allotted facility centre and obtain the consent from the facility centre. The consent should be uploaded in pdf format through the activities tab of student profile.
- On receipt of the email regarding the DC Report the allotted guide also needs to upload his/her consent(official statement) to accept the student as research scholar.
- If there is a change in synopsis title or content or both suggested by the DC Chairman, as stated in point 9, the candidate needs to upload the corrected synopsis file in pdf format through student profile (student-activities tab).
- All the applications will be scrutinized by the respective sections for approving. Any shortcomings would be intimated to the candidate through the portal.
- In case of any necessary modification in the DC report, then the report need to be re submitted by the DC Chairman.

**Module 3 - Granting Orders**

The Ph.D. registration order is done in two steps, first is issuing of joining memo followed by the registration order.

The following procedures are to be followed to issue the joining order to candidates.

- The assistant of respective sections can login and verify each application by downloading the documents to the system. The personnel can mark it as approved if everything is on order.
- Any defect or shortcomings should be noted in the remarks column of the portal by the concerned personnel.

- The defects marked until DR will be shown in candidate's profile and an email will be sent to candidate to effect the corrections needed.
- Only approved applications will be forwarded to higher ups for further processing.
- The higher officers should look into the applications and take necessary actions.
- If there are any defects found after DR's scrutiny, the applicant would be informed to re-start from step 1 onwards.
- Similarly, if any correction in DC report is warranted, then chairman has to rectify the defects and forward to section for further processing from step 1
- The application forwarded by assistant can be viewed by SO, AR, DR, JR, Registrar, PVC and VC for further processing in order to issue the joining memo.
- There will be a separate screen to show the status of each application.
- The status of application would be there in dashboard of the candidate too.
- After the approval of VC the joining memo will be auto issued to candidates profile and email will be sent.
- When the candidate joins the facility centre the guide/supervisor will mark him as joined in the portal followed by approval of DC Chairman. These list will be seen in sections for issuing of registration order.

#### **Procedure for issuing of registration order**

- The assistant on logging can verify each application by download the joining report and documents required. The personnel can mark it as approved if everything is in order.
- Any defect or shortcomings should be noted in the remarks column of the portal by the concerned personnel.
- After approval of the application by DR the registration order will be uploaded to candidate portal.

The summary of the entire processes is shown in table below.

<b>PhD Registration New Process</b>		
SI No	Process	Procedure handling sequence
1	Pre - Registration Notification	Ast->SO->AR->DR
2	Doctoral Committee	DC Chairman
3	Granting orders	Ast->SO->AR->DR->JR->Registrar->PVC->VC
4	Issuing of Registration Order	Ast->SO->AR->DR

The formats of various documents are attached for final vetting. If the processes and documents are acceptable, requesting your good offices to issue orders that lists out the steps and formats of all documents so that we can go ahead with testing the software before deployment.

**Recommendation:** *The Committee recommended to refer the matter to the Syndicate.*

#### **Resolution of the Syndicate**

**RESOLVED** to approve the above proposals regarding the business rules with respect of conducting Ph.D registration through revamped research portal.

**Item No.37.112.B1** *Conversion of Ph.D Registration- Full-time to part-time - Mr. Athul T B - Mathematics - reg*

Name : Mr. Athul T B

Subject : Mathematics (Full-time)

Research Supervisor : Dr. G Suresh Singh

Research Centre : Dept. of Mathematics, University of Kerala, Kariavattom, Typm.

Request : Conversion of mode of registration to part-time w.e.f 30/09/2020 FN

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

#### **Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.B2** *Ph.D Research – Change of Research Centre and Mutual Change of Research Supervisor and Co-supervisor – Ms. Aruna Raj, Full-time-research scholar in Physics - reg:-*

Name : Ms.Aruna Raj  
 Subject : Physics ( Full-time )  
 Research Supervisor : Dr. Sreekanth J Varma, Assistant Professor, Dept. of Physics, S D College, Alappuzha  
 Co-Supervisor : Dr. R. Jayakrishnan, Associate Professor, Dept. of Physics, University of Kerala, Kariavattom  
 Research Centre : Christian College, Chengannur  
 Requests : 1) Change of research supervisor to Dr. R. Jayakrishnan, Associate Professor, Dept. of Physics, University of Kerala, Kariavattom.  
 2) Inclusion of present supervisor Dr. Sreekanth J Varma as co-supervisor.  
 3) Change of research centre to Department of Physics, University of Kerala.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.B3** *Conversion of Ph.D Registration-Full-time to part time- Sri. Arun Kumar V S -Demography- reg:*

Name : Sri. Arun Kumar V S  
 Subject : Demography (Full- time)  
 Research Supervisor : Dr.P.Mohanachandran Nair (Retired Faculty)  
 Research Centre : Department of Demography, University of Kerala, Kariavattom, Tvpm  
 Request : Conversion of mode of registration to part-time w.e.f. 07/09/2018 A N

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.B4** *Approval as Research Supervisor in Chemistry - Dr. Rabin Rajan J Methikkalam -reg:*

Name : Dr.Rabin Rajan J Methikkalam, Assistant Professor, Department of Chemistry, Mar Ivanios College, Thiruvananthapuram  
 Subject : Chemistry  
 Faculty : Faculty of Science  
 Facility Centre : Mar Ivanios College, Thiruvananthapuram.  
 Request : Recognition as Research Supervisor in Chemistry

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.B5** *Ph.D Research –Change of Research Supervisor – Smt. Asha Prabhakaran-English-reg*

Name : Smt. Asha Prabhakaran  
 Subject : English (Part-time)  
 Research Supervisor : Dr. B S Jamuna (Retired Faculty)  
 Research Centre : Institute of English, University of Kerala, Tvpm

Request :Change of Research Supervisor to Dr. Lakshmi Priya N, Assistant Professor, Institute of English, University of Kerala,Thiruvananthapuram.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No: B6** *Approval as Research Supervisor in Physics – Dr. S.Sujatha Lekshmy - reg.*

Name : Dr. S. Sujatha Lekshmy, Assistant Professor, Department of Physics, MG College, Thiruvananthapuram

Subject : Physics

Faculty : Science

Facility Centre : Mahatma Gandhi College, Thiruvananthapuram

Request : Recognitionas Research Supervisor in Physics

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.B7** *Approval as Research Supervisor in Botany – Dr. Soniya E V - reg.*

Name : Dr.Soniya E V, Scientist 'G' and Dean, Rajiv Gandhi Centre for Biotechnology, Tvpm

Subject : Botany

Faculty : Science

Facility Centre : Rajiv Gandhi Centre for Biotechnology, Tvpm

Request : Recognitionas Research Supervisor in Botany

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request by limiting the total no.of scholars under her supervision to eight as per U.G.C Regulations*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.B8** *Approval as Research Supervisor in Physics – Dr. Ratheesh Kumar. V - reg.*

Name : Dr. Ratheesh Kumar. V, Assistant Professor, Department of Physics, M.M.N.S.S. College , Kottiyam, Kollam

Subject : Physics

Faculty : Science

Facility Centre : Sree Narayana College, Kollam

Request : Recognitionas Research Supervisor in Physics

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.B9** *Ph.D Research –Change of Research Supervisor and change of Research Centre – Smt.Neenu R S, Full-time-research scholar in Botany-reg:-*

Name : Smt. Neenu R.S.

Subject : Botany (Full-time)

Research Supervisor : Dr. V.S. Anil Kumar, Assistant Professor, Dept. of Botany, University College, Thiruvananthapuram.

Research Centre : University College, Tvpm.

Requests : 1. Change of research supervisor to Dr. Brijithlal N.D., Assistant Professor, Dept. of Botany, Bishop Moore College, Alappuzha.  
2. Change of research centre to S.D. College, Alappuzha.

**Recommendation:** *The Committee considered the above matter and recommended to hear the research supervisor and the scholar before the Standing Committee of the Syndicate on Academics and Research.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.B10** *Ph.D Research – Change of Research Centre, Change of Research Supervisor and inclusion of Co-supervisor – Ms. Nimmy A.V, Full-time-research scholar in Physics - reg.*

Name : Ms. Nimmy A. V.

Subject : Physics (Full-time)

Research Supervisor : Dr. Ananda Kumar V.M., Research supervisor, Dept. of Physics, M.G. College, Tvpm

Research Centre : M.G. College, Tvpm

Requests : 1. Change of research supervisor to Dr. V. Biju, Professor, Dept. of Physics, University of Kerala, Kariavattom.  
2. Inclusion of present supervisor Dr. Ananda Kumar V.M. as co-supervisor.  
3. Change of research centre to Dept. of Physics, University of Kerala, Kariavattom.

**Recommendation:** *The Committee considered the above matter and recommended to hear the research supervisor and the scholar before the Standing Committee of the Syndicate on Academics and Research.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.B11** *Request to cancel the Ph D registration in the January 2021 session - Ms. Keerthi Gopi - English – reg:*

Ms. Keerthi Gopi , a full time research scholar in English who had joined under the guidance of Dr Chitra V S at All Saints' College, Tvpm has submitted a request to cancel her Ph D registration in English in the January 2021 session. In her request, the candidate stated that after constant deliberation with her research supervisor, Dr. Chitra V S, due to severe health issues she had decided to discontinue her Ph D programme. Submitted application in various purpose form which is duly endorsed by the DC Chairman and the research supervisor and paid the requisite fee for cancellation and remitted the prescribed fee.

Sanction was accorded by the Vice-Chancellor to grant Ph D registration to Ms. Keerthi Gopi subject to the condition that *the final registration order will be issued only after submitting the attested copy of original M.Phil Degree certificate* and joining letter had been issued to the candidate in this regard . Accordingly, the candidate joined the research centre w.e.f. 16/08/2021 and the Principal, All Saints' College, Tvpm forwarded the joining report to the University. But the candidate has not submitted attested copy of her original MPhil degree certificate till date. Hence registration order has not been issued to the candidate. Now she is requesting to cancel her Ph D registration.

As per the orders of the Hon'ble Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.B12**      **Approval as Research Supervisor in Chemistry - Dr. Sreekanth R - reg:-**  
 Name : Dr.Sreekanth R, Assistant Professor, Department of Chemistry  
 Mahatma Gandhi College, Thiruvananthapuram  
 Subject : Chemistry  
 Faculty : Science  
 Facility Centre : Mahatma Gandhi College, Thiruvananthapuram  
 Request : Recognition as Research Supervisor in Chemistry  
**Recommendation:**      **The Committee recommended to reconsider the application along with the certification from the Chairman, Board of Studies (PG), after issuing the University Order regarding the journals to be considered for Academic activities.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.B13**      **Change of Facility Centre from Govt.College for Women, Tvpm to University College, Tvpm- Dr. Ambili S, Research Supervisor in Philosophy - reg:**

Dr. Ambili S, Research supervisor in Philosophy has submitted an application for change of her facility centre from Govt.College for Women, Tvpm to University College, Tvpm as she is working in the Department of Philosophy, University College, Tvpm.

Dr. Ambili S, is a regular faculty, currently working as Assistant Professor in the Department of Philosophy, University College, Tvpm . She was granted recognition as research supervisor in Philosophy with facility at Govt.College for Women, Thiruvananthapuram vide UO.No. Ac.EVI(1)/1462/2020/UOK dated: 29/05/2020.

The following are the requirements for applying for change of facility centre.

- Application form
- UO granting recognition as research supervisor
- NOC from the present centre.
- Facility certificate from the proposed centre
  
- Certificate from the Head of the research centre/Principal stating that they have sufficient number of research supervisors and the centre change does not affect the ongoing research activities in the department of Philosophy
- Remitted Rs.315/- as fee for change of facility Centre

Dr. Ambili S has submitted the above said documents. There are three research scholars currently pursuing research under her supervision at Govt. College for Women, Tvpm. Hence Dr. Ambili S has submitted a request for granting permission to the existing research scholars under her guidance at the former centre to continue there. The date of superannuation of Dr. Ambili S is on 31/03/2037.

As per the orders of the Vice-Chancellor the matter of granting change of facility centre from Govt.College for Women, Tvpm to University College, Tvpm to Dr. Ambili S , allowing existing research scholars under her guidance at the former centre to continue there , is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

**Recommendation:**      **The Committee considered the above matter and recommended to change the facility centre of Dr. Ambili S., research supervisor in Philosophy to University College, Thiruvananthapuram, and permitting the research scholars currently pursuing their research under her supervision, to continue their research at Govt. College for Women, Thiruvananthapuram.**

**Resolution of the Syndicate**



**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No: Item No.37.112.B14** *Approval as Research Supervisor in Psychology - Dr. Sheril Elizabeth Jose - reg:*

Name : Dr. Sheril Elizabeth Jose, Assistant Professor, Department of Psychology, Govt. College for Women, Thiruvananthapuram

Subject : Psychology

Faculty : Science

Facility Centre : Govt. College for women, Thiruvananthapuram

Request : Recognition as Research Supervisor in Psychology

**Recommendation:** *The Committee recommended to reconsider the application along with the certification from the Chairman, Board of Studies (PG), after issuing the University Order regarding the journals to be considered for Academic activities.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.B15** *Approval as Research Supervisor in Chemistry - Dr. Suma N D – reg:-*

Name : Dr. Suma N D, Assistant Professor, Department of Chemistry and Polymer Chemistry, KSM DB College, Sasthamkotta

Subject : Chemistry

Faculty : Science

Facility Centre : KSM DB College, Sasthamkotta

Request : Recognition as Research Supervisor in Chemistry

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.B16** *Change of Facility Centre from Kerala University Library, Tvpm to Govt. College for Women, Tvpm- Dr. Raakhee A S, Research Supervisor in Psychology - reg*

Name : Dr. Raakhee A S, Associate Professor, Dept. of Psychology, Sree Narayana College, Chempazhanthy

Subject : Psychology

Faculty : Science

Facility Centre : Kerala University Library, University of Kerala, Palayam, Tvpm

Request : Change of facility centre to Govt. College for Women, Tvpm

**Recommendation:** *The Committee considered the matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.B17** *Ph.D Research- Cancellation of Ph.D registration - Smt. Karthika M G.- Mathematics - reg:-*

Smt. Karthika M G, a Part-time Ph.D scholar in Mathematics has submitted a request to cancel the PhD registration granted to her. As per records, she was granted Full -time Ph D registration in Mathematics under the guidance of Dr. A R Rajan at Dept. of Mathematics, University

of Kerala, Kariavattom, Tvpm vide UO.No.Ac.E1.B/113/MAT/10093 dated: 30/10/2013, w.e.f. 06/05/2013. She had been granted conversion to Part-time w.e.f. 03.01.2014 vide UO. No. Ac.E1.A2/020608/2014 dated: 20.06.2014. She had also granted change of research supervisor to Dr.K.S Zeenath, Prof. of Mathematics (Retd.), School of Distance Education, University of Kerala, Tvpm and inclusion of co-guide as Dr. A.R Rajan viide UO. No. AcEVI(2)/14928/2017 dated: 30/10/2017.

The candidate mentioned the reason for cancellation is personal. Her research period stands expired on 05/05/2021. Her research supervisor Dr. Zeenath K S has certified that she cannot complete her work due to some personal reasons , relinquished her KSCSTE Fellowship and now she wants to cancel her Ph D registration. The same has been endorsed by the co-guide and the DC Chairman.

Since the candidate was a recipient of KSCSTE Research Fellowship 2012 , remarks had been sought from Ac EIII section on whether the above research scholar has to refund any fellowship amount as per KSCSTE rules, if she has granted cancellation of her present Ph.D registration. Accordingly, AcEIII section remarked that Ms. Karthika M G, Part -time research scholar in Dept. of Mathematics has relinquished from the KSCSTE fellowship program w.e.f. 03/01/2014 so as to join as Assistant Professor, Govt. College, Kariavattom. KSCSTE has released an amount of Rs.2,31,200/- (Rupees Two Lakh Thirty One Thousand and Two Hundred Only) towards the first year grant for the period from 06/05/2013 to 05/05/2014. Hence an amount of Rs.98,110/-(Rupees Ninety Eight Thousand One Hundred and Ten Only) has to be refunded by the scholar as per the UO. No.Ac.EIII/2/5701(R)/KSCSTE/2016 dtd 26/12/2016. According to the letter No.012-31/FSHP/2012/CSTE dated 07/02/2017, the scholar has refunded the unspent balance Rs.98,110/-(Rupees Ninety Eight Thousand One Hundred and Ten Only) of 1st year fellowship grant with DD No.296926 dtd 10/01/2017.

Details of the candidate is shown below.

<b>Details of the candidate, Subject Full-time/ Part-time</b>	<b>Name of Guide &amp; Research centre</b>	<b>Request</b>	<b>Remarks</b>
Smt.Karthika M G Mathematics Part-time UO.No.Ac.E1.B/113/MAT/10093 dated: 20.06.2014, w.e.f. 06.05.2013. Granted conversion to Part-time w.e.f. 03.01.2014 vide UO. No. Ac.E1.A2/020608/2014 dated: 20.06.2014. (The research period stands expired on 05/05/2021)	<b>Research Supervisor</b> Dr. K S Zeenath, Professor in Mathematics (Retd.), School of Distance Education, University of Kerala, Tvpm. <b>Co-Supervisor</b> Dr. A R Rajan (Retd.) <b>Centre</b> Dept.of Mathematics, University of Kerala, Kariavattom, Tvpm.	Cancellation of Ph.D registration	The application has been recommended by the DC Chairman, the Centre Head and the research supervisor. Remitted the requisite fee of Rs.210/- Relinquished KSCSTE Fellowship w.e.f. 03/01/2014.

Kerala University First Ordinances 1978 Chapter XII `Research Studies and Award of Fellowships`- Clause 27 stipulates that a research scholar shall not discontinue the research work without obtaining the permission of the Syndicate.

As per the orders of the Vice Chancellor the matter of granting cancellation of PhD Registration in respect of Ms. Karthika M G is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

**Recommendation:** *The Committee, by considering the request of the research scolar and the relinquishment of KSCSTE fellowship, recommended to cancel the Ph.D registration in Mathematics, granted to Smt. Karthika.M.G.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.B18 Ph.D Research –Change of Research Supervisor and inclusion of co-**

*supervisor – Sri.Kalaiselvan S, Full-time-research scholar in Botany- reg:-*

Name : Sri. Kalaiselvan S  
 Subject : Botany (Full-time)  
 Research Supervisor : Dr.D K Sathish (Retired faculty)  
 Research Centre : University College, Tvpm  
 Requests :1. Change of research supervisor to Dr.Subramaniyan S, Associate Professor,  
 Department of Botany, University College, Tvpm  
 2. Inclusion of present Research supervisor Dr.D K Sathish as Co-supervisor

**Recommendation:** *The Committee considered the above matter and recommended to agree with the requests*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.B19** *Request for the Cancellation of Ph.D Registration - Ripalei Lyngdoh Mawphlang- Home Science - reg:*

Ms.Repalei Lyngdoh Mawphlang, a full time research Scholar at Govt College for Women under the guidance Dr.Sithara Balan V, Assistant Professor, Department of Home Science, Govt.College for Women, Tvpm has submitted a request via E-mail for the cancellation of Ph.D Registration due to personal reasons and health issues.The research supervisor also forwarded an email to consider the request of the candidate for the cancellation of Ph.D registration.The details of the candidate is as follows:

Student ID.	Name	FT/PT	Centre	Research Supervisor
21108	Ripalei Lyngdoh Mawphlang	FT	Govt.College for Women, Tvpm	Dr.Sithara Balan V

Details of Candidate

- MSc Degree Extension and Communication (Faculty of Home Science) First Class with Distinction April 2017 Avinashilingam Institute for Home Science and Higher Education (submitted eligibility certificate)
- Eligibility taken for PhD Registration: UGC NET December 2018 (Submitted copy of facility certificate, consent and proforma of Research Supervisor)

As per the orders of the Honble Vice-Chancellor Ripalei Lyngdoh Mawphlang was issued joining letter Vide Letter No. AcEVI/719/HOS/21108/2019 dated 15/10/2019 subject to the condition that final registration order shall be issued only after getting the Clearance certificate from the University Level Ethics Committee on Research involving Human Subjects. The joining report of the candidate also received showing that the candidate has joined at the centre for research on 15.10.2019 AN under the guidance of Dr Sithara Balan V. As the candidate has to be obtained the Ethical Committee Clearance certificate, the candidate was intimated to be present in the Ethics Committee which was conducted on 30/03/2021 at University of Kerala, Tvpm whereas she didn't attend the same. Now the candidate submitted a request to cancel her Ph.D Registration.

In the request she stated that due to some unforeseen and unavoidable personal reasons and her present health condition as she is suffering from recurrent severe Exacerbation of Bronchial Asthma and clinical depression and she stated that she has to extend the treatment and unable to continue Ph.D programme and requested to consider her request and the research supervisor in her request also recommended the same.

As per the orders of the Hon'ble Vice Chancellor, the matter of cancellation of PhD Registration in respect of Ms.Ripalei Lyngdoh Mawphlang is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.B20 Request for the cancellation of Ph.D Registration - Ajithakumari L and Tanya George - Law - reg:-**

*Dr.Lekshmi P, Research Director, Centre for Advanced Legal Studies, Tvpm vide Letter no.117/CALSAR/2021 dated 04/08/2021 requested to take necessary steps to allot four research scholars under her guidance and to cancel the Ph.D Registration of two students namely Tanya George and Ajithakumary L.*

Smt.Tanya George a full time research scholar at Centre for Advanced Legal Studies, Tvpm vide U.O.N.o.AcE1.B1/3359/2012 dated 04/03/2013 w.e.f. 12/02/2013 and and Smt.Ajithakumary L a Part-time research scholar at Centre for Advanced Legal Studies, Tvpm vide U.O.N.o.AcE1.B/114/LAW/11011/1 dated 7/05/2014 w.e.f. 31/03/2014.

As per the orders of the Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 06/10/2021 and recommended to maintain status quo on the matter related with the number of research scholars permissible under the supervision of Dr.Lekshmi Nair and further recommended to hear Smt. Tanya George and Smt.Ajithakumari L Research scholars under the supervision of Dr.Lekshmi Nair. The Syndicate at its meeting held on 28/10/2021 on vide Item No.33.10.B17 considered the above recommendations of the Standing Committee and resolved to approve the same.

Accordingly hearing memo was issued to the two candidates. In reply to the memo, Smt.Ajithakumary L via email dated 30/11/2021 informed that she is not interested to continue her research work due to health issues and it was not possible to attend the hearing as she is a regular teaching employee and requested to take necessary steps of fair manner.

The matter was again placed before the Standing Committee of the Syndicate on Academics and Research held on 01/12/2021 and the committee observed that both the research scholars were not present for the hearing even though they were intimated the same. The Committee considered the E-mail dated 30/11/2021 forwarded by Smt.Ajithakumary L requesting to cancel her Ph.D Registration and informing her inconvenience to attend the hearing and recommended to proceed with her request for cancellation of her Ph.D Registration as per norms. Further recommended to issue a Memo to Smt.Tanya George to submit the reason for not cancelling her Ph.D Registration within seven days of the receipt of the Memo. The Syndicate at its meeting held on 04/12/2021 vide item no. 34.122.B10 considered the above recommendations and resolved to approve the same.

Accordingly Smt.Tanya George was issued show cause memo dated 06/01/2022 by post as well as the same intimated via E-mail. The Memo which despatched via Registered Post from the University returned as no such address was found.

Smt.Tanya George, being a full time research scholar, the clarification regarding the fellowship which she had claimed was obtained from the AdFII section. The section remarked that Tanya George had claimed an amount Rs.2,30,399/- (Rs. 1,92,000/- as UGC JRF and Rs. 38,399/- as HRA) for the period from 12/02/2013 to 11/02/2014 under U.O.N.o.AcEIV/I/941/13 dated 11/10/2013. Being an UGC JRF holder, the file forwarded to AcEIV section on whether the candidate has to refund the amount and if so, details of amount which is to be refunded as per the norms of UGC Fellowship. The section remarked that, as per the XII th Plan Guidelines for JRF in Science, Humanities and Social Science nothing is stated regarding refund of fellowship and other emoluments while cancellation of Ph.D Registration They also remarked as the candidate has not refunded the amount as per the details available in the section.

As Smt.Ajithakumary L being a part-time research scholar, the procedure of refund of fellowship has not arisen. In these circumstances, the candidates namely Smt.Tanya George and Smt.Ajithakumary L may be permitted to cancel the Ph.D Registration.

As per the orders of the Hon'ble Vice-Chancellor the matter of cancellation of Ph.D Registration in respect of Smt.Tanya George and Smt.Ajithakumary L, research scholars in Law at Centre for Advanced Legal Studies, TVPM under the guidance of Dr Lekshmi P is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate

recommendations

**Recommendation:** *The Committee considered the above matter and recommended to cancel the part-time Ph.D registration granted to Smt. Ajithakumary L. The committee also recommended to issue a final Memo to Smt. Tanya George to submit the reasons, if any, for not cancelling her Ph.D registration, within seven days of receipt of the Memo.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.B21** *Conversion of Ph.D Registration-Full-time to part time- Vineeth C A - Biochemistry- reg:*

Name : Sri. Vineeth C A  
 Subject : Biochemistry ( Full- time )  
 Research supervisor : Dr.Annie Abraham, UGC BSR Faculty Fellow, Department of Biochemistry, University of Kerala, Kariavattom  
 Research centre : Dept. of Biochemistry, University of Kerala, Kariavattom  
 Request : Conversion of mode of registration to part-time w.e.f 30.11.2019 AN  
**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.B22** *Ph.D Research – Change of Research Supervisor, research centre and topic of research – Sunu Raj , Full-time-research scholar in Zoology- Hearing of - reg:-*

Ms. Sunuraj a full-time research scholar in Zoology, Dept of Zoology, MG College, Tvpm vide UO No.3162/2020/UOK dated 12.10.2020 w.e.f 05/08/2020) has submitted application for change of research guide from Dr.Athira M Nayer, Assistant Professor, PG Dept. of Zoology & Research centre, MG Collge, Tvpm to Dr G Prasad, Head and Professor, Dept. of Zoology, University of Kerala, Kariavattom, change of research centre from MG College, Tvpm to Dept. of Zoology, University of Kerala, Kariavattom and Change of Topic from "EFFECT OF DIETHYLPHTHALATE ON Anabus testudineus" to "Biochemical, Haematological and Histopathological Effects of Triclosan in tilapia, *Oreochromis mossambicus* (Linnaeus, 1758)". Application for change of topic submitted on 03.08.2021 (with in one year from the date of registration)

The Research supervisor states the reason for guide change and made his no objection statement in it. The Research supervisor stated that the research scholar expressed her difficulty and unwillingness to carry out her research work there and under her supervision, due to her ill health and personal reasons

Following are the requirements for change of guide, research centre and change of topic of research

1. Application in the prescribed format duly recommended by the Guide and the Chairman Doctoral Committee
2. No Objection Certificate from the current guide
3. Consent and proforma of the proposed guide
4. Doctoral Committee recommendations ( There is no change in the syllabus for the course work examination and same also has been accepted by the Doctoral Committee)
5. No objection from the present centre and facility certificate from proposed centre
6. Fee of Rs 315/- for guide change and Rs 525/- for change of topic and Rs.315/- for change of research centre
7. Fee statement endorsed by the research supervisor.

The application has been verified. The candidate has submitted the above documents. The candidate has remitted the requisite fee and the details of the candidate is shown below.

Name & details of the	Requests	Remarks
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<b>candidate</b>		
<p>Sunu Raj            UO No. AcEVI            3162/2020/UOK            dated 12/10/2020            w.e.f.05/08/2020  <u>Research supervisor</u>            Dr.Athira M Nayar            Assistant Professor            MG College, Tvpm</p> <p><u>Centre</u>            MG College, Tvpm</p> <p><u>Topic</u>            EFFECT OF            DIETHYLPHTHALATE            ON Anabus testudineus</p>	<p>1.Change of research supervisor to Dr. G.Prasad, Professor, Department of Zoology, University of Kerala, Kariavattom, Tvpm            Superannuation date of the proposed guide is on 30/04/2027. In the proforma of proposed guide, number of candidates currently doing PhD is six under him. As per records it is noted that at present there is seven candidates pursuing research with him( Parvathy Mohan submitted her thesis on 20.11.2021)            Ms.Sunu Raj is to be the eighth candidate registered under him</p> <p>2.Change of research centre to Dept of Zoology. University of Kerala, Kariavattom, Tvpm</p> <p>3.Change of Topic to " Biochemical, Haematological and Histopathological Effects of Triclosan in tilapia, <i>Oreochromis mossambicus</i> (Linnaeus, 1758)".</p>	<p>The Centre Head, Guide, co-guide and HoD have recommended for change of research supervisor, Change of topic and change of research centre</p> <p>Submitted application for topic change within one year of granting PhD registration.            ( There is no change in the syllabus for the course work examination and same also has been accepted by the Doctoral Committee)</p>

As per UGC Regulations the University shall allocate only regular faculty members in the teaching department or the affiliated Colleges/Institutes as Research Supervisors. The proposed research supervisor is working as Professor & Head, Department of Zoology, University of Kerala, Kariavattom, Tvpm.

As per norms, topic change can be done within one year of granting Ph.D registration. The effective date of registration of the research scholar is on 05/08/2020 and the order granting date is 12/10/2020 . She has submitted application for topic change on 03/08/2021 ie within one year.

The matter was considered by the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, and recommended to hear the Research scholar and the Present Research supervisor in the Standing Committee of the Syndicate on Academics and Research. The Syndicate held on 20.01.2022, vide item No.36.132.B7, resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics & Research.

As per the orders of the Hon'ble Vice-Chancellor, the hearing note is placed before the Standing Committee of the Syndicate on Academics and Research for conduct of hearing and further recommendation.

**Recommendation:** *The Committee heard the research scholar and the present supervisor and recommended to agree with the requests*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.B23** *Approval as Research Supervisor in Communication & Journalism - Dr. Sanjeev S R - reg:-*

Name : Dr. Sanjeev S R, Assistant Professor, Department of Journalism and Mass Communication and Video Production, Mar Ivanios College, Thiruvananthapuram

Subject : Communication and Journalism

Faculty : Arts

Facility Centre : Department of Communication and Journalism, University of Kerala

Request : Recognition as Research Supervisor in Communication and Journalism

**Recommendation: The Committee recommended to reconsider the application along with the certification from the Chairman, Board of Studies (PG), after issuing the University Order regarding the journals to be considered for Academic activities.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.B24 : Application for approval as Research Supervisor in Law - Dr. Dakshina Saraswathy- reg.**

**(Ac. E VI)**

Dr. Dakshina Saraswathy, Assistant Professor, Kerala Law Academy Law College, Peroorkada, Thiruvananthapuram has submitted application for guideship in Law, duly recommended by Head of the Institution and the Chairperson, BoS Law (PG) for granting approval as Research supervisor in Law, under the Faculty of Arts. The applicant holds a Ph.D in Law from University of Kerala. The applicant has submitted facility certificate, remitted the required fees and the application was endorsed by the P G Board of Studies Chairperson.

Name of the applicant with age	Educational Qualification & experience	Details of Publications with year and month	Institution where facility is requested and Subject and Faculty for guideship
<b>Dr.Dakshina Saraswathy</b>  Assistant Professor, Kerala Law Academy Law College, Peroorkada, Thiruvananthapuram	Ph.D in Law University of Kerala. (Date of award: 20/12/2017) She has teaching experience of 4 years and 10 months since 01/01/2017, as per the experience certificate from the Director, Centre for Advanced Legal Studies & Research, Punnen Road, Thiruvananthapuram	(1)'THE TRAFFICKING OF PERSON (PREVENTION , PROTECTION AND REHABILITATION ) BILL, 2018 - AN OVERVIEW AND ANALYSIS' AD <b>VALOREM- Journal of Law ISSN 2348- 5485</b> Volume :6 Issue:I January - March: 2019 (The Chairperson BoS in Law (PG) certified this publication is in journal approved by the UGC) (2) 'ROLE OF JUDICIARY IN PROTECTING REFUGEE RIGHTS' <b>THE ACADEMY LAW REVIEW</b> Volume : XLIII Issue:I November 1 & 2 2019 (The Chairperson BoS in Law (PG) certified this publication is in journal approved by the University PG Board of Studies)	Centre for Advanced Legal Studies & Research (CALSAR), Punnen Road, Thiruvananthapuram  Law  Faculty of Arts.

As per the regulations, the following are the requisites for considering the application for recognition as Research Supervisors:

- The University shall allocate only regular faculty members in the teaching departments or the affiliated Colleges/institutions as Research Supervisors.

- Ph.D degree (as per regulations, Ph.D in concerned subject) is mandatory. However, in certain emerging areas of studies, where Ph.D holders are very few in number, those persons who have exceptionally brilliant academic achievements and proven ability in research work may be recognized as guides by the Syndicate, after obtaining the opinion of the concerned Dean and Chairman of the PG Boards of Studies.
- Two publications in approved journals after the award of Ph.D degree.
- Facility certificate from the institution where they intend to work as guide.
- The applications are to be forwarded by the respective Head of institution, duly recommended by Chairman, Board of Studies (PG).
- Guideship fee of Rs.1,050/- (Rupees One thousand fifty only).
- Experience certificate (not needed for teaching faculty working at departments of University of Kerala).
- Two years teaching experience mandatory for granting guideship. This is not mandatory for teachers working in the teaching departments of University of Kerala.
- Two or more years of post doctoral experience in reputed institutions will be reckoned as one year teaching/research experience only for the purpose of granting guideship.
- Applicant will be eligible for guideship only one year after award of Ph.D degree .  
The applicant satisfies the above requisites.

The applicant has submitted the copies of the two publications. The Chairperson, BOS Law (PG) has certified that these publications are in the journals approved by the University/ UGC.

As per Regulations for Award of Ph. D Degrees, University of Kerala 2016 any **regular Assistant Professor** of the University/approved research centre with a Ph. D Degree and at least two research publications in refereed journals, approved by the UGC may be recognized as research supervisor and can guide up to a maximum of four PhD scholars. The supervising teacher shall be a regular faculty attached to affiliated College.

Dr. Dakshina Saraswathy is working as Assistant Professor in Kerala Law Academy Law College, Peroorkada, Thiruvananthapuram.

It is pertinent to note that as there is a conflict regarding the status and category of Kerala Law Academy, Law College, Thiruvananthapuram. As per the opinion of Legal Advisor, Kerala Law Academy Law College, Thiruvananthapuram continues to be a private College as defined under Section 2(16) of the Kerala University Act 1974, ie, Private college means a college maintained by an educational agency other than the Government or the University and affiliated to the University. The Syndicate held on 28/09/2018 resolved to accept the legal opinion. Accordingly, the status of the Kerala Law Academy, law College is ascertained as '**Private College**'.

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 22/12/2020 and the committee recommended to 'defer the item for the time being' and the Syndicate at its meeting held on 29/12/2020 vide item no. 21.78.B28 resolved to agree the same.

The matter was again placed before the Standing Committee of the Syndicate on Academics and Research held on 16/09/2021 and recommended to refer the matter to the Syndicate. The Syndicate held on 23/09/2021 vide item no. 32.98.B5 resolved to approved the same.

Accordingly the Syndicate held on 28/10/2021 vide item no. 33.44 considered the matter and resolved to refer the item to the Standing Committee of the Syndicate on Academics and Research .

As per the orders of the Vice Chancellor, matter was placed before the Standing Committee of the Syndicate on Academic and Research held on 01/12/2021. The Syndicate at its meeting held on 04.12.2021 vide item no. 34.122.B14 considered the matter along with the recommendations of the Standing Committee of the Syndicate on Academics and Research and resolved that in the light of the precedence of having granted guideship to another faculty of the institution and by considering the shortage of research supervisors in the subject Law, resolved to constitute a sub- committee chaired by the Pro Vice- Chancellor with Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academic and Research, Dr. K.G Gopchandran and Dr. M. Vijayan Pillai, Members Syndicate and the Director, Research as members in the sub-committee, to examine the qualification and other



related matters for considering her application for recognition as research supervisor, if otherwise qualified.

The subcommittee held on 14.02.2022 considered the matter and recommended to direct Dr. Dakshina Saraswathy to appear in personal before the Standing Committee on Academics and Research. Also recommended to place the minutes of the meeting of the Subcommittee before the Standing Committee. (Minutes Appended)

**Minutes of the meeting of the Sub-committee constituted as per the resolution of the Syndicate held on 04/12/2021 vide item no. 34.122.B14 considering the application submitted by Dr. Dakshina Saraswathy for granting guideship in Law**

Venue: PVC's Chamber

Date & Time: 14/02/2022, 04.00 PM

**Members Present**

Dr.P.P.Ajayakumar, Pro-Vice Chancellor	Sd/-
Dr. S. Nazeeb, Member, Syndicate	Sd/-
Dr. Gopchandran K.G, Member, Syndicate	Sd/-
Dr. M. Vijayan Pillai, Member, Syndicate	Sd/-
Dr. R.B. Binoj Kumar, Director of Research	Sd/-

Dr. Dakshina Saraswathy, Assistant Professor, Kerala Law Academy Law College , Perookada, Thiruvananthapuram has submitted application for guideship in Law, duly recommended by Head of the Institution and the Chairperson, BoS Law (PG) for granting approval as Research supervisor in Law, under the Faculty of Arts. The applicant holds a Ph.D in Law from University of Kerala. The applicant has submitted facility certificate, remitted the required fees and the application was endorsed by the P G Board of Studies Chairperson. The applicant has submitted the copies of the two publications. The Chairperson, BOS Law (PG) has certified that these publications are in the journals approved by the University/UGC .

As per Regulations for Award of Ph. D Degrees, University of Kerala 2016 any regular Assistant Professor of the University/approved research centre with a Ph. D Degree and at least two research publications in refereed journals, approved by the UGC may be recognized as research supervisor and can guide up to a maximum of four PhD scholars. The supervising teacher shall be a regular faculty attached to affiliated College.

As per the orders of the Vice Chancellor, matter was placed before the meetings of the Standing Committee of the Syndicate on Academic and Research and subsequently the recommendations of the Standing Committee were placed in the meetings of the Syndicate. The Syndicate at its meeting held on 04.12.2021 vide item no. 34.122.B14 considered the matter along with the recommendations of the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021 and resolved that in the light of the precedence of having granted guideship to another faculty of the institution and by considering the shortage of research supervisors in the subject Law, resolved to constitute a sub- committee chaired by the Pro Vice- Chancellor with Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academic and Research, Dr. K.G Gopchandran and Dr. M. Vijayan Pillai, Members Syndicate and the Director, Research as members in the sub-committee, to examine the qualification and other related matters for considering her application for recognition as research supervisor, if otherwise qualified.

The sub-committee discussed the matter in detail and recommended to direct Dr. Dakshina Saraswathy, to appear in person, before the Standing Committee on Academics & Research with the following documents.

- An Affidavit on a Stamp Paper of Rs. 100/- (Rupees One Hundred only) from the Principal, Kerala Law Academy Law College, Thiruvananthapuram stating that Dr. Dakshina Saraswathy is a permanent employee of the institution.
- Original documents showing the qualifications for considering her as an approved Research Supervisor in Law of University of Kerala.

The committee also recommended to place the minutes before the next Standing Committee of the Syndicate on Academics & Research.

***Recommendations: The committee, on the basis of the report of the sub-committee chaired by the Pro Vice-Chancellor on 14.02.2022, recommended to entrust Dr. Vijayan Pillai M., Dr. Gopchandran K.G., Prof. K. Lalitha, Members Syndicate and Dr. Binoj Kumar R.B., Director***

**Research to verify the original documents, in the presence of the applicant, and to submit a report before the Syndicate in this regard. The committee also recommended to direct the Director Research to convene the meeting for the verification of the said documents.**

Considering the exigency the committee further recommended to approve the above recommendation by the Vice-Chancellor, in exercise of the powers conferred upon him under section 10(13) of the Kerala University Act, 1974.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be noted.

**Item No.37.112.C1      Recognition as Research Supervisor –Faculty of Commerce -Dr. Anuji S-reg.**

Name : Dr. Anuji S., Assistant Professor, Dept. of Commerce, S.N. College, Kollam  
Subject : Commerce  
Faculty : Commerce  
Facility Centre : S N College, Kollam  
Request : Recognition as Research Supervisor in Commerce

**Recommendation:** *The Committee recommended to reconsider the application along with the certification from the Chairman, Board of Studies (PG), after issuing the University Order regarding the journals to be considered for Academic activities.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.C2      Ph.D registration -Hindi-January 2020 session- Change of topics of course work papers- Smt.Mini.N -reg.**

Smt.Mini.N was granted full-time Ph.D registration Hindi in January 2020 session under the guidance of Dr. Poornima.R with Govt.College for Women as research centre. Joining letter dated 24.02.2021 was sent to the candidate directing her to join the research centre as per the orders of the Hon'ble Vice-Chancellor. The Principal Govt.College for Women has forwarded the joining report of the candidate stating that she has joined the research centre on 29.04.2021.

Now a request has been received from the research supervisor to change the topics of course work papers II and III in respect of the candidate recommended and forwarded by the Chairman, Doctoral committee along with the minutes in this regard.

The details are as shown below

<b>Present Coursework Topics</b>	<b>Proposed Course Work Topics</b>
Paper II :Modern Trends in Hindi Literature (Samkaleen Hindi Sahity)	Paper II :SAMKALEEN HINDI UPANYAS EVUM STREEPAKSHEEYA CHINTAN :EK AVALOKAN
Paper III : Hindi Literature : Communal Context (Hindi Sahity Mein Sampradayikata)	Paper III : SAMKALEEN HINDI MAHILA UPANYASON KI PRAVRUTTIYAM

Final U.O granting full-time Ph.D registration to the candidate is yet to be issued.

As per the orders of the Hon'ble Vice-Chancellor, the matter of Change of Topics of course work Paper II and Paper III in respect of Smt.Mini.N ,full time Research Scholar in Hindi as recommended by the doctoral committee is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee considered the above matter and recommended to change the Course Work papers as recommended by the Doctoral Committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.:      C3 Recognition as Research Supervisor – Faculty of Commerce -**

**Dr.Sangeetha.S- reg.**  
 Name : Dr.Sangeetha.S, Assistant Professor, Dept. of Commerce, All Saints' College, Tvpm.  
 Subject : Commerce  
 Faculty : Commerce  
 Facility Centre : Govt. College for Women, Tvpm  
 Request : Recognition as Research Supervisor in Commerce

**Recommendation:** *The Committee recommended to reconsider the application along with the certification from the Chairman, Board of Studies (PG), after issuing the University Order regarding the journals to be considered for Academic activities.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.C4**      **Conversion of Ph.D registration to Part-Time – Application submitted by Smt.Simi S - reg;**

Name : Smt. Simi S  
 Subject : Hindi (Full time)  
 Research Supervisor : Dr. Latha D  
 Research Centre : Govt. College for Women, Thiruvananthapuram  
 Request : Conversion to Part-time w.e.f 15/07/2021 FN.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.C5**      **Recognition as Research Supervisor –Faculty of Management Studies - Dr.Biju.S.K - reg.**

Name : Dr.Biju.S.K, Associate Professor, Dept. of Commerce, Govt. College, Nedumangad  
 Subject : Management  
 Faculty : Management Studies  
 Facility Centre : Institute of Management in Government  
 Request : Recognition as Research Supervisor in Management

**Recommendation:** *The Committee considered the above matter and recommended to obtain specific remarks from the Dean, Faculties of Commerce and Management Studies, on granting recognition as research supervisors in the subject Management, to those with Ph.D Degree in Commerce.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.C6**      **Ph.D Research - Change of Research Centre –Smt. Aiswarya S Sajeev-Commerce- reg.**

Name : Smt. Aiswarya S Sajeev  
 Subject : Commerce (Full- Time)  
 Research Supervisor : Dr. Gracious J  
 Research Centre : Govt. Arts College, Thiruvananthapuram  
 Request : Change of Research centre to Govt. College, Attingal.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.C7**      **Recognition as Research Supervisor –Faculty of Commerce -Dr. Lissy Bennet- reg.**

Name : Dr.Lissy Bennet, Assistant Professor, Dept. of Commerce, All Saints' College, Tvpam

Subject : Commerce

Faculty : Commerce

Facility Centre : Govt. College for Women, Tvpam

Request : Recognition as Research Supervisor in Commerce

**Recommendation:**      **The Committee recommended to reconsider the application along with the certification from the Chairman, Board of Studies (PG), after issuing the University Order regarding the journals to be considered for Academic activities.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.C8**      **Recognition as Research Supervisor –Faculty of Commerce -Dr. Smita Kochummen- reg:**

Name : Dr. Smita Kochummen, Assistant Professor, Dept. of Commerce, St. Cyril's College, Adoor

Subject : Commerce

Faculty : Commerce

Facility Centre : Fatima Mata National College, Kollam

Request : Recognition as Research Supervisor in Commerce

**Recommendation:**      **The Committee recommended to reconsider the application along with the certification from the Chairman, Board of Studies (PG), after issuing the University Order regarding the journals to be considered for Academic activities.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.C9**      **Recognition as Research Supervisor –Faculty of Commerce -Dr. Priya.R- reg.**

Name : Dr.Priya.R, Assistant Professor, Dept. of Commerce, S.D College, Alappuzha

Subject : Commerce

Faculty : Commerce

Facility Centre : S.D College, Alappuzha

Request : Recognition as Research Supervisor in Commerce

**Recommendation:**      **The Committee recommended to reconsider the application along with the certification from the Chairman, Board of Studies (PG), after issuing the University Order regarding the journals to be considered for Academic activities.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.C10**      **Ph.D research–Cancellation of Ph.D registration–Sri. Swalih.M.M- Commerce- reg.**

Name : Sri. Swalih.M.M

Subject : Commerce(Full- Time)  
 Research Supervisor : Dr.G.Raju  
 Research Centre : Department of Commerce, University of Kerala, Kariavattom  
 Request : Cancellation of Ph.D registration  
*Recommendation:* *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.C11** *Ph.D registration - July 2021 session – Sanskrit - joining time extension – request from - Smt. Sibi B.S. – reg:*

Smt.Sibi.B.S who was granted full-time Ph.D registration in Sanskrit in July 2021 session has forwarded a request dated 30.01.2022 recommended by the research supervisor and the Chairman, Doctoral Committee to grant an extension in joining time up to 31.03.2022. Joining letter dated 18.01.2022 was issued to the candidate directing her to join her research centre , Govt.Sanskrit College Tvpm under the guidance of Dr.Sudheesh.O.S, Assistant Professor, Department of Sanskrit (Jyothisha) Govt.Sanskrit College, Tvpm within one month from the date of the letter i.e on or before 18.02.2022. Now the candidate has requested to extend her joining time as she is working as guest lecturer in Sanskrit at Govt.Sanskrit College Tvpm and the tenure of appointment is up to 31.03.2022 i.e till the end of the Academic year.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting extension in joining time in respect of Smt. Sibi.B.S is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

*Recommendation:* *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.C12** *Ph.D Research – Change of Research Supervisor and Centre– Smt.Beena.S - reg.*

Name : Smt.Beena S  
 Subject : Malayalam (Full- Time)  
 Research Supervisor : Dr. Sheeja I  
 Research Centre : MG College, Thiruvananthapuram  
 Requests :1. Change of Research Supervisor to Dr. Sabu H., Director SIEMAT (on Deputation), Associate Professor, Department of Malayalam, University College, Tvpm  
 2. Change of Research Centre to University College, Thiruvananthapuram

*Recommendation:* *The Committee considered the above matter and recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.C13** *Conversion of Ph.D registration from Full time to Part-time - Smt. Binishma V P.- reg:*

Name :Smt. Binishma V P  
 Subject : Malayalam (Full Time)  
 Research Supervisor : Dr. A M Unnikrishnan  
 Research Centre : Department of Malayalam, University of Kerala, Kariavattom  
 Request :Conversion of Ph.D registration to Part time w.e.f 23.07.2021 FN.

*Recommendation:* *The Committee considered the above matter and recommended to agree*

*with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.C14**     **Conversion of Ph.D registration from Full time to Part-time - Smt.Parvathy.V.S. – reg:**

Name : Smt. Parvathy.V.S  
 Subject : Malayalam (Full Time)  
 Research Supervisor : Dr. Gangadevi M  
 Research Centre : Govt. College for Women, Thiruvananthapuram.  
 Request : Conversion of Ph.D registration from Full time to Part time w.e.f 15.07.2021 FN.

**Recommendation:**     **The Committee considered the above matter and recommended to agree with the request.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.C15**     **Recognition as Research Supervisor –Faculty of Commerce -Dr.Sreeja Devi.V.M. - reg.**

Name : Dr.Sreeja Devi.V.M, Assistant Professor, Dept. of Commerce, M.S.M College, Kayamkulam  
 Subject : Commerce  
 Faculty : Commerce  
 Facility Centre : Govt. College, Attingal  
 Request : Recognition as Research Supervisor in Commerce

**Recommendation:**     **The Committee recommended to reconsider the application along with the certification from the Chairman, Board of Studies (PG), after issuing the University Order regarding the journals to be considered for Academic activities.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.C16 :**     **Complaint against the research supervisor Dr.Shifa.S received from Smt.Priyanka Govind-Research scholar in Malayalam- Hearing of – reg:**

A complaint has been received from Smt. Priyanka Govind, research scholar, Dept. Malayalam, University of Kerala, Kariavattom. She has joined as Full time research scholar Dept. Malayalam, University of Kariavattom under the guidance of Smt. Shifa S vide U.O AcEVII/116/MAL/29285 dated 07/09/2016 w.e.f 18.04.2016

She was a University rank holder and a UGC-JRF scholar.

She says that she is on the verge of ending her research due to the following reasons:

- 1) She submitted the first and second chapters of her thesis for the approval of the guide in April 2018 and May 2019 respectively .The first chapter was returned by the guide within three and a half months itself. But the second chapter was returned only in August 2021 .
- 2) As stated in the complaint the guide has verified only a few pages of the 2nd chapter even after 2 years of possessing it.
- 3) Guide has directed that the work of the next chapters can be started only after a detailed discussion. She was also not allowed to write anything without the permission and direction of the guide. As the discussion of the third chapter was delayed indefinitely the candidate has prepared the draft of next chapters on her own by April 2021.

- 4) According to the research supervisor the marriage and pregnancy of the candidate were the reasons for the delay occurred in her research work.
- 5) As directed by the research supervisor she approached her with the corrected copies of first and second chapters on September 27th. But the guide behaved rudely and insulted her in front of the staff and fellow scholars. She also told that she is not satisfied with the progress of her research work and asked her to go on for a guide change.
- 6) In spite of her complicated pregnancy and delivery she has worked hard to complete her thesis. But the guide is not co-operating with her to complete the research work and the rude behaviour and abusive words of the guide is affecting her confidence also.

In these circumstances the candidate has requested that she may be permitted to complete her research under the guidance of another research supervisor.

The Syndicate at its meeting held on 04.12.2021 has resolved to hear the candidate and the research supervisor. The Standing Committee of the Syndicate on Academics and Research held on 18.01.2022 heard the research scholar and recommended to hear the research supervisor in the next Standing Committee as she was not able to attend the hearing for taking appropriate decision on the matter granting change of research supervisor to Smt. Priyanka Govind. The Syndicate at its meeting held on 20.01.2022 vide Item No 36.132.C14 has resolved to approve the recommendation of the Standing Committee.

Sanction has been accorded by the Hon'ble Vice-Chancellor to conduct the hearing of the research supervisor by the Standing Committee of the Syndicate on Academics & Research

**Recommendation:** *The Committee heard the research supervisor and recommended to grant permission to change the research supervisor of Smt. Priyanka Govind as the present supervisor, Dr. Shifa S., informed her unwillingness to continue supervising the research scholar.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**FURTHER RESOLVED** to direct the Doctoral Committee Chairman to allot a new guide to the Research Scholar.

**Item No.37.112.C17** *Ph.D registration-Malayalam- January 2021 session-Smt. Amrutha I.P-reg.*

Smt. Amrutha I.P, (UGC-JRF holder) was granted full-time Ph.D registration in Malayalam in January 2021 session as per the orders of the Hon'ble Vice-Chancellor under the guidance of Dr. Pramodkumar.D.N with Govt.College for Women as centre. In the DC minutes also the centre was given as Govt. College for Women and the facility certificate issued was also from the same research centre. But the joining report was seen forwarded by the Head, Department of Malayalam, University of Kerala stating that she has joined the centre on 03.05.2021. The name of the research supervisor was not seen specified in the joining report forwarded. Clarification in this regard was also not given along with the application in respect of Amrutha I.P forwarded by the Doctoral committee. Hence as per the orders of the Registrar, clarification was sought from the Chairman, Doctoral Committee in this regard.

As per the clarification from the Chairman, doctoral committee, Smt. Amrutha I.P was allotted Department of Malayalam, University of Kerala as her research centre initially since she is a UGC-JRF scholar and such candidates are permitted to join for fellowship first and to apply for registration in the next immediate session as per the existing rules. The candidate has done her M.Phil at Department of Malayalam availing UGC fellowship. During the doctoral committee of January 2021 vacancies were not available under the research supervisors of Department of Malayalam to accommodate the candidate. Hence she was allotted under the guidance of Dr. Pramod Kumar.D.N with Govt.College for Women as centre.

It may be noted that the candidate has joined Department of Malayalam w.e.f. 03.05.2021 and no research guide was allotted to the candidate at the time of joining. She is not yet relieved from the department for joining her proposed research centre, Govt. College for Women. There are precedents of candidates with UGC-JRF being granted change of research centre according to the availability of vacancy reckoning the period of research work undergone at the previous centre.

The Syndicate at its meeting held on 20.01.2022 vide Item No. 36.132.C17 has resolved to

entrust the Pro-Vice-Chancellor to examine and submit a report regarding the matter of issuance of joining letter to Smt.Amrutha.I.P directing her to join Govt College for Women after relieving from the Department of Malayalam University of Kerala and the matter of reckoning the period of research work undergone at Department of Malayalam granting the effective date of registration as 03.05.2021

The Pro-Vice-Chancellor has submitted the report (Report appended).As stated in the report of the Pro-Vice-Chancellor the candidate may be granted registration w.e.f the date of joining i.e. 03.05.2021 as recommended by the Head, Department of Malayalam and she may be permitted to join under the guidance of the HOD of the Department of Malayalam by including her as supernumerary candidate on temporary basis since there is no fault on the part of the student by considering this as a special case. She may be permitted to join the new centre of research under the new guide as proposed by the Doctoral Committee on relief from the Department of Malayalam.

As per the orders of the Hon'ble Vice Chancellor the report of the Pro-Vice-Chancellor is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee considered the above matter and recommended to grant Ph.D registration in Malayalam to Smt.Amrutha I P w.e.f the date of joining at the Dept.of Malayalam, University of Kerala, Kariavattom i.e.03.05.2021, under the supervision of Head Dept. of Malayalam, by including her as a supernumerary candidate on temporary basis, by considering this as a special case and permitting the candidate to join at Govt.College for Women, Tyym under the supervision of Dr.Pramod Kumar D. N., as recommended by the Doctoral Committee, after relieving from Dept.of Malayalam,University of Kerala, Kariavattom.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.C18 Ph.D registration-Malayalam- January 2021 session-Gokul S. Gopan-reg.**

Sri.Gokul S.Gopan,( UGC-JRF holder) was granted full-time Ph.D registration in Malayalam in January 2021 session as per the orders of the Hon'ble Vice-Chancellor under the guidance of Dr.Pramodkumar.D.N with Govt.College for Women as centre. In the Doctoral Committee minutes also the centre was given as Govt. College for Women and the facility certificate issued was also from the same research centre. But the joining report was seen forwarded by the Head, Department of Malayalam, University of Kerala stating that he has joined the centre on 03.05.2021.The name of the research supervisor was not seen specified in the joining report forwarded. Clarification in this regard was also not given along with the application in respect of Gokul S.Gopan forwarded by the Doctoral committee. Hence as per the orders of the Registrar, clarification was sought from the Chairman, Doctoral Committee in this regard.

As per the clarification from the Chairman, doctoral committee, Sri Gokul S.Gopan was allotted Department of Malayalam, University of Kerala as his research centre initially, since he is a UGC-JRF scholar and such candidates are permitted to join for fellowship first and to apply for registration in the next immediate session as per the existing rules. The candidate has done his M.Phil at Department of Malayalam availing UGC fellowship. During the doctoral committee of January 2021, vacancies were not available under the research supervisors of Department of Malayalam to accommodate the candidate. Hence he was allotted under the guidance of Dr.Pramod Kumar.D.N with Govt.College for Women as centre.

It may be noted that the candidate has joined Department of Malayalam w.e.f. 03.05.2021 and no research guide was allotted to the candidate at the time of joining. He is not yet relieved from the department for joining his proposed research centre, Govt.College for Women.There are precedents of candidates with UGC-JRF being granted change of research centre according to the availability of vacancy reckoning the period of research work undergone at the previous centre.

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022. and the Syndicate at its meeting held on 20.01.2022 vide Item No. 36.132.C16 has resolved to entrust the Pro-Vice-Chancellor to examine and submit a report regarding the matter of issuance of joining letter to Sri.Gokul Gopan directing him to join Govt College for Women after relieving from the Department of Malayalam University of Kerala and the matter of



reckoning the period of research work undergone at Department of Malayalam granting the effective date of registration as 03.05.2021

The Pro-Vice-Chancellor has submitted the report (Report appended).As stated in the report of the Pro-Vice-Chancellor the candidate may be granted registration w.e.f the date of joining i.e. 03.05.2021 as recommended by the Head, Department of Malayalam and he may be permitted to join under the guidance of the HOD of the Department of Malayalam by including him as supernumerary candidate on temporary basis since there is no fault on the part of the student by considering this as a special case.He may be permitted to join the new centre of research under the new guide as proposed by the Doctoral Committee on relief from the Department of Malayalam.

As per the orders of the Hon'ble Vice Chancellor the report of the Pro-Vice-Chancellor is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee considered the above matter and recommended to grant Ph.D registration in Malayalam to Sri.Gokul S.Gopan w.e.f the date of joining at the Dept.of Malayalam, University of Kerala, Kariavattom i.e.03.05.2021, under the supervision of Head Dept. of Malayalam, by including him as a supernumerary candidate on temporary basis, by considering this as a special case and permitting the candidate to join at Govt.College for Women, Tvpm under the supervision of Dr.Pramod Kumar D. N., as recommended by the Doctoral Committee, after relieving from Dept.of Malayalam,University of Kerala, Kariavattom.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.C19** *Ph.D registration -July 2021 session-Sanskrit-joining time extension-request from- Smt. Sithara.B.T – reg::*

Smt.Sithara.B.T who was granted full-time Ph.D registration in Sanskrit in July 2021 session has forwarded a request dated 30.01.2022 recommended by the research supervisor and the Chairman, Doctoral Committee to grant an extension in joining time up to 31.03.2021.Joining letter dated 18.01.2022 was issued to the candidate directing her to join her research centre , Govt. Sanskrit College Tvpm under the guidance of Dr.Pradeep Varma.P.K, Associate Professor, Department of Sanskrit (Vyakarana), Govt.Sanskrit College, Tvpm within one month from the date of the letter i.e on or before 18.02.2022.Now the candidate has requested to extend her joining time as she is working as a Trainee graduate teacher in Sanskrit at Kendriya Vidyalaya Pattom and the tenure of appointment is up to 31.03.2021 i.e till the end of the Academic year.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting extension in joining time in respect of Smt.Sithara.B.T is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.C20** *Ph.D registration- Conversion to Part-time in respect of Smt. Sherine Fredy-reg.*

Name : Smt. Sherine Fredy  
Subject : Commerce (Full Time)  
Research Supervisor : Dr. G Raju  
Research Centre : Department of Commerce, University of Kerala, Kariavattom, Tvpm.  
Request : Conversion to Part-time w.e.f 29/12/2020 FN.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on

Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.D1     *IMK- Proposal for signing Memorandum of Understanding (MOU) with Kerala Developmental and innovative Strategic Council (K-DISC)- reg.***

**(Ac. D)**

The Professor and Head, Institute of Management in Kerala has forwarded a proposal for signing Memorandum of Understanding with Kerala Developmental and Innovative Strategic Council (K-DISC).

The details of the proposal are furnished below:

K-DISC have initiated the One District One Idea – MSME Innovation Cluster Programme (ODOI) through its district arms the District Innovation Councils(DICs). District Core Groups consisting of General Manager Industries, District Mission Cordinators/ Assistant Mission Cordinators in charge of Micro Enterprise Development and Startup Village Extension Programme, faculty members from the Commerce and Economics Departments in Arts and Science colleges, experts from Centre for Management Development MSME Development Institute ,empaneled energy auditors from Energy Management Centre and Program Executives of K-DISC.Selected clusters are allotted to academic institutions shortlisted under EOI/MoU for action plan development.

**\* Objectives of MoU: :**

The objective of the MoU is to seek professional support from academic institutions in Kerala for developing innovative action plans for MSME clusters.

**\* Terms and Conditions :**

The institution shall undertake the following activities in the cluster group allocated by K-DISC. It includes

To continue the process of initial identification of the cluster and consultation done by the core cluster groups. Assessment of records of initial consultations done by the core groups to record the ODOI data sheet.Inspiring the clusters for sustainable innovations and propose a structure for action plan implementation. To help, guide and lead the cluster team presentations at the ODOI innovation challenge and interact with evaluation team.Prepare a costing for the institutional support for the implementation of Innovation Action Plan and submitting to K-DISC.To proactively interact with the District core group and District Innovation Council and Digital University for the successful completion of action plan preparation and submission.

**\*Duration of MoU**

The duration of this MoU is for a period of 3 years and after the termination of this MoU Confidential information should not be disclosed without the prior written cosent of K-DISC.

The legal adviser has vetted the draft of MoU between IMK and K-DISC and remarked that the same is legally in order.

As per orders of the Vice Chancellor, the proposal for signing Memorandum of Understanding between Institute of Management Kerala and Kerala Developmental and Innovative Strategic Council is placed before the standing committee of the Syndicate on Academics & Research for consideration.

**Recommendation:**     ***The Committee considered the above matter and recommended to agree the proposal without any financial commitment to the University.Further recommended that copy of the draft MoU is also to be submitted before the Committee in similar cases.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.D2     *University of Kerala – Dept. of Publications- Request to constitute panel for Proof Reading, Cover Designing - Reg.***

**( Ad. DIII )**

The Director i/c, Department of Publications has informed that currently there is no approved panel for Proof Reading, Cover Designing in the Department of Publications, and has forwarded the Additional panel of Book Cover designing Artists and Malayalam Proof readers suggested by the

Board of Studies Chairman (Malayalam). He has requested to take necessary steps to approve the Panel.

**Book Cover Designing**

1. Senthil Kumar .S
2. Arun Gokul
3. Rajesh Chalode

**Malayalam Proof Readers**

1. B. Ramachandran Pillai
2. Dr. A. Mohammed Kabir
3. Sri. N.R. Anil Kumar

As per the orders of the Vice-Chancellor, the request from Hon. Director i/c, Department of Publications to approve the suggested panel for Proof Reading, Cover Designing in the Department of Publications may be placed before the Meeting of the Standing Committee of Syndicate on Academics & Research for consideration and appropriate recommendation.

**Recommendation:** *The Committee recommended to defer the matter for the time being.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.D3      *Budget Speech 2021-22- Research Grant to Research Centres of Affiliated Colleges for Academic Journals-reg.***

***(Ad. Misc )***

The Budget speech 2021-22 of the University of Kerala vide item no:129, allocated an amount of Rs.20,00,000/- (Rupees Twenty Lakh Only) as Research Grant to the Research Centres in affiliated Colleges, for publishing academic journals.

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, for providing research grant to Research Centres in affiliated Colleges for publishing academic journals utilizing an amount of Rs 20,00,000/- (Rupees Twenty Lakh Only) allocated in the Budget Speech 2021-22. Consequently U.O No. Ac E1/A3/16614/2021 dated 30.06.2021 had been issued with the concurrence of the Finance, meeting the expenditure from the head of account "Part I-Non Plan-MH:63-Miscellaneous-8/6028-New Development Programmes" provided in the current year's budget estimates of the University.

The Proposal for Research Grant to Research Centres of affiliated Colleges for publishing Academic Journals was placed before the Standing Committee of the Syndicate on *Finance* for consideration and recommendation. The Committee considered the matter and recommended to refer the item to the Syndicate along with the details of research centres of affiliated colleges.

The Syndicate at its meeting held on 17.08.2021 vide item No: 31.96.13 resolved to invite proposals from the Research Centres of affiliated colleges for publishing Academic Journals and place the same before the Standing Committee of the Syndicate on Finance.

The IQAC was entrusted with the formulation of Norms/Guidelines for inviting applications from Research Centres of affiliated colleges. The Director, IQAC has submitted Norms and Guidelines regarding Research Grant to Research Centres of Affiliated Colleges for Academic Journals. The same was examined by the Honourable Vice-Chancellor and was ordered to place before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

As per the Orders of the Honourable Vice-Chancellor, the Norms and Guidelines regarding Research Grant to Research Centres of Affiliated Colleges for Academic Journals submitted by the Director, IQAC is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee recommended to refer the matter to the Syndicate.*

***Resolution of the Syndicate***

**RESOLVED** to invite applications from the Research Centres of Affiliated Colleges for publishing the Academic Journals and place the same before the Standing Committee of the

Syndicate on Academics and Research.
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**Item No.37.112.D4 Request from Mr. Ali Hussein Faraj from Iraq- inclusion of co-guide-PhD in Physics-reg:-**

**(Ac. B1)**

Mr. Ali Hussein Faraj, a foreign student from Iraq, who is a full-time research scholar in Physics under the guidance of Dr. I. Hubert Joe, Assistant Professor, Dept. of Physics, University of Kerala, Kariavattom has submitted a request for inclusion of Dr. Sharafaldin Almusawi, Assistant Professor, Department of Biotechnology, Al-Qasim Green University, Iraq, as co-guide since his area of research is interdisciplinary in nature and requires supervisors from both disciplines, Physics and Biotechnology.

He has also submitted an application in the prescribed format duly countersigned by the Research Supervisor, CV of the proposed co-supervisor Dr. Sharafaldin Almusawi, No Objection Certificate from the current Research Supervisor, the consent from the proposed co-guide, Fee receipt of Rs. 4015/- for inclusion of co-supervisor and detailed fee statement countersigned by the Research Supervisor Dr. I. Hubert Joe etc...

Based on the positive recommendations of the Doctoral Committee meeting held on 05/03/2021 the PhD Research scholar Mr. Ali Hussein Faraj has been issued the PhD registration order No. Ac.B1/10069/2021 dtd 24.08.2021 and the research topic is "Synthesis the Core-Shell of Fe<sub>3</sub>O<sub>4</sub>@ Au Nanoparticle by Pulsed Laser Ablation in Liquid and its functionalization for Targeted Drug Delivery in Cancer- Therapy" .

As per the minutes of the meeting of the Doctoral Committee held on 01.09.2021. The Doctoral Committee recommend the request for inclusion of Dr. Sharafaldin Almusawi, Assistant Professor, Department of Biotechnology, Al-Qasim Green University, Iraq, as co-guide of Mr. Ali Hussein Faraj for his Ph.D, since his area of research is interdisciplinary.

The PhD section remarked that inclusion of a Foreigner as Research Supervisor/Co-supervisor is not specified in the regulations prevailing in the University.

As per UGC Regulations 2016 for award of PhD Degrees, in Clause 6.2 stipulated that "Only a full time regular teacher of the concerned University/Institution Deemed to be a University/College can act as a supervisor. The external supervisors are not allowed. However, Co-supervisors can be allowed to inter-disciplinary areas from other departments of the same institute or from other related institutions with the approval of the Research Advisory Committee."

As per the orders of the Vice Chancellor the request of Mr. Ali Hussein Faraj (from Iraq) to include Dr. Sharafaldin Almusawi, Assistant Professor, Department of Biotechnology, Al-Qasim Green University, Iraq as co-guide for his PhD in Physics is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation: The Committee recommended to refer the matter to the Standing Committee of the Academic Council.**

<b>Resolution of the Syndicate</b>
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<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.
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**Item No.37.112.D5 Condoning the delay in Submitting Ph.D thesis in respect of Smt. Annie Tisha Jerald in Linguistics - reg:-**

**(Ac. E V (A) )**

Smt. Annie Tisha Jerald, Full-time research scholar in Linguistics with effective date of registration 19/11/2014 who has submitted her thesis on 19/03/2020 under the guidance of Dr. S. A. Shanavas, Professor and Head, Department of Linguistics, University of Kerala, Kariavattom has given a request for Condoning the delay in Submission of thesis.

The Pre-Submission Seminar of Smt. Annie Tisha Jerald, was conducted on 16/08/2019. According to the Regulations Relating to the Registration for and the award of the Degree of Doctor of Philosophy, after Pre-Submission Seminar the candidate shall submit the Ph.D thesis within three months after incorporating changes if any, suggested at the seminar and approved by the Doctoral Committee. She should have submitted her thesis on or before 15/11/2019. But she has submitted the thesis only on 19/03/2020. A delay of 04 months and 04 days has occurred.

She has stated in her request that the delay has occurred as she was suffering from health issues. Hence she has requested to condone the delay occurred in submission of thesis.

As per the orders of Hon'ble Vice-Chancellor, the matter of condoning the delay in submission of thesis of Smt. Annie Tisha Jerald is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.D6** *Budget Speech 2021-22 - Idea for developing academic video contents for KU Padasala – reg:*

( Ac.D )

The Budget Speech 2021-22 of the University of Kerala envisaged the idea for developing academic video contents for KU Padasala and allocated an amount of Rs. 500000/- (Rupees five lakh only) for the same vide item no:128

The meeting of the Budget Implementation Cell held on 26.04.2021 vide item no. I (128) , authorised Dr. Lal.C.A, Professor, School of Distance Education & Hon. Director, KU Padasala to submit a proposal for developing academic video content for K U Padasala, before the standing committee of the Syndicate on Academics and Research.

Dr. Lal. C.A, Professor of English & Hon.Director,KU Padasala has submitted the proposal for developing academic video content for K U Padasala along with anticipated expenditure statement and requested to sanction Rs 5,00,000/- ( Rupees Five lakh only) as provisional advance.

The details of the proposal are given below:

It is proposed to produce educational videos on various disciplinary areas accessible on the University website. The videos will include

- (1) Formal Lectures/presentations
- (2) Popular talks meant for the general public
- (3) Sessions with experts introducing different concepts /equipment
- (4) Videos on different labs, sophisticated equipments and facilities of the university.
- (5) Edited sessions of academic events in different departments.

Anticipatory Expenditure Statement

Camera and Crew (Rent and Charges)	Rs. 2500 x 75 video	: 187500
Editing Charges	Rs. 1500 x 75 videos	: 112500
Editing expenses of pre-recorded sessions		:15000
Remuneration to content creators		
(External resource persons only@ Rs 2000/-per talk)		: 75000
Stationery and consumables		: 50000
Miscellaneous and contingent expenses (including secretarial assistance and charges for advertising KU Padasala in social media)		: 60000
<b>TOTAL</b>	<b>Rs. 500000/- (Rupees Five lakh only)</b>	

As per the orders of the Vice Chancellor, the request to sanction Rs 5,00,000/- (Five lakh only) as provisional advance for developing video content for K U Padasala along with anticipated expenditure statement submitted by Dr. Lal. C.A, Professor of English, Hon.Director KU Padasala is placed before the standing committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee recommended to refer the matter to the Standing Committee of the Syndicate on Finance.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.D7** *Condoning the delay in Submitting Ph.D thesis in respect of Smt. Soumya S R in Linguistics - reg:- ( Ac. E V (A) )*

Smt. Soumya S.R, Full-time research scholar in Linguistics with effective date of registration 19/11/2014 who has submitted her thesis on 19/03/2020 under the guidance of Dr. S A Shanavas, Professor and Head, Department of Linguistics, University of Kerala, Kariavattom has given a request for Condoning the delay in Submission of thesis.

The Pre-Submission Seminar of Smt. Soumya S R, was conducted on 04/09/2019. According to the Regulations Relating to the Registration for and the award of the Degree of Doctor of Philosophy, after Pre-Submission Seminar the candidate shall submit the Ph.D thesis within three months after incorporating changes if any, suggested at the seminar and approved by the Doctoral Committee. She should have submitted her thesis on or before 03/12/2019. But she has submitted the thesis only on 19/03/2020. A delay of 03 months and 16 days has occurred.

She has stated in her request that the delay has occurred due to her maternity issues and COVID-19 pandemic situation. Hence she has requested to condone the delay occurred in submission of thesis.

As per the orders of Hon'ble Vice-Chancellor, the matter of condoning the delay in submission of thesis of Smt. Soumya S R is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.D8** *Centre for Endangered Languages of Kerala (CeLK)- Request submitted by Dr. S. Prema, Coordinator, UGC Centre for Endangered Languages of Kerala (CeLK) for reconsideration of the 2nd clause in the resolution of the Syndicate held on 17.02.2021 (Item No. 23.105.01)- reg:*

**(Planning A)**

Dr.S.Prema, Coordinator, Centre for Endangered Languages of Kerala (CeLK) had submitted a proposal to the University, to appoint a Studio Manager and a Technical Assistant in the Language Documentation Studio of CeLK. As per the orders of the Vice-Chancellor, this matter was placed before the Combined Meeting of the Standing Committees of the Syndicate on Finance, Staff, Equipment and Buildings and Academics and Research held on 09.10.2020. The Committee recommended to entrust the Vice Chairman, CSS and Director IQAC to submit a report on the proposal. The Syndicate held on 23.10.2020 vide Item no. 19.09.03.01 resolved to approve the recommendation of the Combined meeting of the Standing Committees of the Syndicate on Finance, Staff, Equipment and Buildings and Academics and Research. Accordingly, Vice-Chairman, CSS and Director, IQAC submitted reports.

The proposal, along with the reports, were placed before the Combined meeting of the Standing Committees of the Syndicate on Finance, Staff, Equipment and Buildings and Academics and Research held on 25.01.2021. The Committee considered the matter and recommended the following:

- To engage one Technical Assistant in the Language Documentation Studio (CeLK) as per existing norms and regulations of the University
- *The Management of the Studio shall be entrusted with the Head, Department of Linguistics, Kariavattom*
- The facilities of the studio shall be made available to all teachers, students and Research Scholars of the University.

The meeting of the Syndicate held on 17.02.2021, vide Item No. 23.105.01 resolved that the above recommendations of the Combined Standing Committees of the Syndicate on Finance, Academics & Research and Staff, Equipment & Buildings held on 25.01.2021 be approved.

Dr. S. Prema, Coordinator, CeLK, vide a letter dated 04.12.2021 has now requested to reconsider the 2nd clause in the decision of the Syndicate (i.e, the clause states that "*The Management of the Studio shall be entrusted with the Head, Department of Linguistics, Kariavattom*")

Dr. S. Prema has listed the following points, while requesting reconsideration of the Syndicate resolution:

- "The CeLK is established as an independent centre managed by the coordinator of CeLK with the advise of expert advisory committee chaired by the Hon VC"
- "The language documentation studio is a part of the CeLK project and the responsibility and accountability of maintaining the studio is with the coordinator of the CeLK"
- "The project is continuing now. Sanctioned and additional funding is expected from the UGC. Language documentation studio is the obligatory component for the language documentation activities of the CeLK, Therefore, it should be completely managed by the coordinator CeLK"
- "The coordinator of CeLK herself requested the university to appoint technical assistance to extend the use of the studio to all staff and students of the university. The extended use of the studio should not affect the activities of the CeLK"
- "The Coordinator herself can manage the extended activities of the studio as she could manage the infrastructure development of the CeLK"
- "Any attempt of disempowering by the unsolicited clause 2nd cited above is a direct and adverse discouragement of a women faculty who could develop such infrastructure to the university with external funding"

As per the orders of the Vice-Chancellor, the request to reconsider the 2nd clause of the Syndicate resolution dated 17.02.2021 Item No. 23.105.01 from Dr. S. Prema, Coordinator, CeLK was placed before the meeting of the Syndicate held on 20.01.2022 for consideration. The Syndicate considered the matter and resolved, vide Item No. 36.100, that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Accordingly, as per the orders of the Vice-Chancellor, the request to reconsider the 2nd clause of the Syndicate resolution dated 17.02.2021 (Item No. 23.105.01) from Dr. S. Prema, Coordinator, CeLK is hereby placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

**Recommendation:** *The Committee considered the above matter and recommended not to agree with the request of Dr. S. Prema, Coordinator, CeLK, as the University Centres are to function as part of the parent department in a manner to strengthen the Department.*

**Resolution of the Syndicate**

**RESOLVED** to defer the item for time being.

**Item No.37.112.D9** *Department of Tamil- Conduct of Refresher Course in Tamil in UGC-HRDC-reg.*

(Ac. D)

The Professor and Head, Department of Tamil vide letter dt 07/02/2022 has informed that UGC-HRDC at present has not scheduled any refresher course for teachers in Tamil. The teachers working in affiliated colleges and University Departments are facing a very difficult situation to satisfy promotion requirements due to this.

Hence the Professor and Head, Department of Tamil request for conducting a refresher course in Tamil for University /College teachers on the topic "History of Comparative Studies in Dravidian Language and Literature" in the month of March 2022 at UGC-HRDC on self financing basis as per UGC rules and regulations.

The Vice chancellor has ordered to place the matter before the standing committee of the Syndicate on Academics and Research for consideration.

**Recommendation:** *The Committee recommended to defer the matter.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.D10** *University Finishing School - Administrative sanction to start A1-A2 and B1-B2 level short term courses in German Language in Kariavattom Campus under University Finishing School in collaboration with Department of German, University of Kerala – Minutes of the Sub-Committee meeting- reg.*

( Ac. D )

Dr. Sabu Joseph, Hon. Director, University Finishing School has submitted a request for administrative sanction to start A1-A2 and B1-B2 level short term courses in German Language in Kariavattom Campus under University Finishing School in collaboration with Department of German, University of Kerala.

The meeting of the advisory committee of Finishing School held on 29.03.2021 considered the matter regarding permission to start A1-A2 and B1-B2 Level in General language(80 hrs) in the Kariavattom campus under Finishing School in collaboration with German Department, University of Kerala and recommended as following:

- to approve the programmes A1 and A2 level (80 hrs) in German language in collaboration with German Department, University of Kerala.
- to conduct the classes at the Finishing School Seminar Hall, University Campus, Kariavattom.
- Classes may be extended to include Technocrats working in Technopark.
- Conducting online German language sessions may also be considered after getting approval of the University.

As per the orders of the Vice Chancellor, the request for sanction to start A1-A2 and B1-B2 level short term courses in German Language in Kariavattom campus under Finishing School in collaboration with Dept. of German, University of Kerala is placed before the Standing Committee of the Syndicate on Academics and Research held on 23.09.2021.

The Standing Committee of the Syndicate on Academics and Research held on 23.09.2021 considered the matter and recommended to constitute a sub-committee comprising of the Pro Vice-Chancellor, Dr. S Nazeeb, Convenor, Standing Committee of Syndicate on Academics and Research, Dr K G Gopchandran, Member, Syndicate, Head, Department of German and Director, University Finishing School, to study and submit a detailed report in this regard. The meeting of the Syndicate held on 23.09.2021 resolved to approve the recommendation of the Standing Committee as mentioned above.

The Sub-Committee constituted as per the orders of the Vice Chancellor convened a meeting on 09.02.2022, 4 PM at the the Pro Vice-Chancellors Chamber to study and report the modalities to be followed for starting A1-A2 and B1-B2 Level Short term Courses in German language at the University Finishing School, Kariavattom has submitted Report in this regard and as per the orders of the Vice-Chancellor the report of the Sub-Committee is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

**Recommendation:** *The Committee recommended to defer the matter.*

**Resolution of the Syndicate**

**RESOLVED** to defer the item for time being.

**Item No.37.112.D11** *Conducting Open Defence- participation of Dean- DA/TA Bill- Reg.-*

( Ac. E II )

Dr. Shafi K.A., Dean, Faculty of Engineering & Technology, University of Kerala has claimed DA of Rs. 400/- (Rupees Four Hundred only) each for participating in the Open Defence of eight candidates, conducted on different days at CET, Thiruvananthapuram, LBS Centre for Science & Technology, Thiruvananthapuram, VSSC, Thiruvananthapuram and TKM College of Engineering, Kollam.

As per UO No. Ac EV/1/10272/2016 dtd. 08.06.2016, eligible TA/ DA to officials invited by the University for the journey performed by them for carrying out the business of the University including the Deans for attending PhD Open Defence and the Pre submission seminar has been sanctioned.

The Audit Section has remarked that as per the above said UO, eligible TA/ DA to officials invited by the University for the journey performed by them for carrying out the business of the University including the Deans for attending PhD Open Defence and the Pre submission seminar has been sanctioned. Prof. K. A. Shafi has attended the Open Defence viva through Online mode. Hence he is not eligible for TA/DA. Also remarked that administrative sanction is needed for the sitting fee for the Deans who attend Online Seminars.

As per the orders of the Hon'ble Vice-Chancellor, the matter of administrative sanction for



the sitting fee for the Deans who attend Online Open Defences is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:** *The Committee recommended to refer the matter to the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** to grant administrative sanction for the sitting fee for the Dean, who attended online Open Defences.

**FURTHER RESOLVED** to refer the matter to the Standing Committee of the Syndicate on Finance to fix the rate of TA/DA to the officials invited for Ph.D Open Defence, Pre-Submission Seminar and CAS Promotion in Affiliated Colleges.

**Item No.37.112.D12**

**Ph D thesis- Correction/ Modification & Revision/ Resubmission-  
Fixing Time limit- Reg.-**

(Ac. E II)

The Syndicate held on 17.11.2021 considered the minutes of the meeting chaired by the Hon'ble Vice- Chancellor for streamlining the processing and the evaluation of Ph. D. thesis along with the recommendation of the Standing Committee of the Syndicate on Academics and Research, and resolved to approve the following.

In the case of candidates, who have been informed for correction/ modification/ revision/ re-submission of Ph.D. thesis, shall be directed to resubmit the same after rectifying the defects pointed out within thirty (30) days from the date of issuance of Memo. The thesis submitted by those candidates who failed to resubmit the thesis after correction/ modification/ revision/ re-submission within the time limit prescribed by the University, shall be removed from active submission process.

University Order dated 15.12.2021 in this regard has also been issued.

It may be noted that there are several recent cases where examiners have suggested correction/ revision for which intimation has been given to the candidate and the concerned for effecting the same; but, certain candidates have not submitted corrected thesis after the lapse of 5 months. No specific time limit is prescribed for re-submitting the corrected/ revised thesis.

As per the orders of the hon'ble Vice- Chancellor the matter regarding fixing of time limit for submitting the thesis after correction/modification and revision/ resubmission is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to make applicable the rules and the time limit as stipulated in the University Order dated 15.12.2021, in all such cases . The committee also recommended that extension can be granted by the Syndicate on individual requests submitted by research scholars, after verifying the veracity of each cases.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.D13** *Complaint from a Research Scholar working under the supervision of  
Dr.Sherly Williams E.- Reg.-*

(Ac.EII)

A complaint has been received from a research scholar working under the supervision of Dr.Sherly Williams E., Associate Professor, Department of Environmental Sciences, University of Kerala raising serious allegations against the supervising teacher and the thesis submission of a research scholar named Smt. Nisha Thomas Panikkaveettil.

As per the complaint, *during the pre-submission seminar of Smt. Nisha Thomas Panikkaveettil, the external expert gave major recommendations to be incorporated in the work, but the candidate didn't do anything and submitted the work after changing the title of the work. The supervisor is a master in copying works and hence the candidate copied everything from other theses and submitted the same because of her favouritism. The petitioner states that she is struggling to keep her thesis and the supervisor is not properly correcting everything and is forcing her to publish her works after paying one Lakh rupees to the indexed journal.*

The complainant has requested to go through the recommendations by the subject panel and take necessary action as early as possible. Also expressed her concern in submitting her papers to

Elsevier like journals if the work is not at all worthy.

It may please be noted that Smt. Nisha Thomas Panikkaveetil, research scholar working under the supervision of Dr. Sherly Williams E. and co-supervision of Dr. Ignatius J. has submitted the thesis for evaluation on 29.12.2021. Along with the documents submitted, the minutes of pre-submission held on 17.06.2020 duly signed by the guide, the co-guide, the Head of the Department, the Dean of the Faculty concerned and the external expert is also submitted. A certificate from the guide and co-guide to the effect that the suggestions recommended by the pre-submission board and the comments and recommendations from other discussants during pre-submission seminar were suitably incorporated in the thesis, has also been submitted. A copy of the minutes of pre-submission is also enclosed with the complaint.

As per the orders of the Hon'ble Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee recommended to constitute a sub-committee comprising of Dr. Gopchandran K.G., Prof. K. Lalitha, Members Syndicate and the Director Research to examine the matter and submit a report in this regard.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.D14** *Ph.D Course Work Examination – Inclusion of Research and Publication Ethics (RPE) - Paper II of PhD course work – Revised Guidelines -approval of – reg*

( CSS )

The Academic Council in its meeting held on 21.11.2020 vide item no.40 resolved to incorporate one more paper (Two credit course on Ethics) in the Ph.D course work examination from the Ph.D January 2021 session onwards. Accordingly, CE, ESE and grading system were introduced. The total minimum marks required for pass for each paper is now 50%(CE+ESE), but clarification regarding **minimum for ESE** is not mentioned in the suggested amendments. Hence the matter was placed before the CSS Academic Committee for clarification in this regard.

The CSS Academic Committee at its meeting held on 16/08/2021 recommended to constitute a subcommittee with the following members to discuss the matter and to place the report in the next meeting of the CSSAC.

Dr.K G. Gopchandran, Member, Syndicate

Dr. A. Biju Kumar, Vice-Chairman (CSS)

Dr.A Gangaprasad, Head, Department of Biotechnology

Dr.R.Jayachandran, Head, Dept. of Hindi

Dr.V.Biju, Professor, Dept of Physics

The meeting of the subcommittee was held on 25/11/2021 and the report of the subcommittee regarding the revised guidelines for Ph.D Course Work Examination was placed before the CSSAC.

The CSSAC in its meeting held on 15.02.2022 recommended to refer the matter to the Standing Committee of the Syndicate on Academics and Research .

As per the orders of the Hon'ble Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics and Research for approval.

**MINUTES OF THE MEETING OF THE CSS ACADEMIC COMMITTEE**

Venue : Senate Chamber

Date & Time : 15.02.2022, 11.30 am

**Members Present:**

1. Dr V.P Mahadevan Pillai, Vice-Chancellor & Chairman, CSS (in the chair)
2. Dr.S.Nazeeb, Member, Syndicate
3. Dr.K G Gopchandran, Member, Syndicate
4. Dr. A. Biju Kumar, Vice-Chairman (CSS)
5. Dr.R.Jayachandran, Head, Dept. of Hindi
6. Dr. R.B. Binojkumar, Professor, Dept. of Geology
7. Dr.V.Biju, Professor, Dept of Physics

8. Dr.Aji S, Associate Professor, Dept of Computer Science
9. Dr.P M.Radhamany, Professor, Dept of Botany
10. Dr.B.Hariharan, Head, Institute of English
11. Dr.Rejani R S, Assistant Professor and Head,ORI
12. Dr. S A Shanavas, Head, Dept of Linguistics
13. Dr.Suhara Beevy S.,Director,CIEB
14. Dr.Jasseer J, Head, Dept of Psychology
15. Dr.Sindhu Thulaseedharan, Head, Department of Law
16. Dr.S.Sankararaman, Head, Dept of Optoelectronics

**Item No.19** *Ph.D Course Work Examination – Inclusion of Research and Publication Ethics (RPE) -Paper II of PhD course work --Revised Guidelines and Certificate and marklists- approval of - reg*

The Academic Council in its meeting held on 21.11.2020 vide item no.40 resolved to incorporate one more paper (Two credit course on Ethics) in the Ph.D course work examination from the Ph.D January 2021 session onwards. Accordingly, CE,ESE and grading system were introduced. The total minimum marks required for pass for each paper is now 50%(CE+ESE), but clarification regarding **minimum for ESE** is not mentioned in the suggested amendments. Hence the matter was placed before the CSS Academic Committee for clarification in this regard.

The CSS Academic Committee at its meeting held on 16/08/2021 recommended to constitute a subcommittee with the following members to discuss the matter and to place the report in the Dean's Council and then to be placed in the next meeting of the CSSAC.

Dr.K G. GopChandran, Member, Syndicate

Dr. A. Biju Kumar, Vice-Chairman (CSS)

Dr.A Gangaprasad, Head, Department of Biotechnology

Dr.R.Jayachandran, Head, Dept. of Hindi

Dr.V.Biju, Professor, Dept of Physics

The meeting of the subcommittee was held on 25/11/2021 and the report of the subcommittee regarding the revised guidelines for Ph.D Course Work Examination is placed before the CSSAC. Also, the draft format of Certificate and marklist of Ph.D Course work examination (January 2021 session onwards) as discussed by the subcommittee is prepared and placed for approval of the CSSAC.

*Decision Taken:- The CSS Academic Committee recommended to place the matter before the Standing Committee of the Syndicate on Academics and Research.*

**Recommendation:** *The Committee recommended to place the report of the Sub Committee before the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.D15** *Requests submitted by students on not being able to claim JRF on UGC Web Portal-reg.*

(Ac. E IV)

Ms. Aswathy P.S and Ms. Kasthoori A.V have submitted requests before the Hon'ble Vice-Chancellor, Pro Vice-Chancellor and Registrar for initiating steps to receive their UGC JRF. Ms. Anagha.S.S has also submitted a similar request before the Registrar.

The details of Ph.D registration schedule of the above Research Scholars are given below.

Details of the Research Scholar	Date of NET result	Date of Award Letter	Date of joining for Research	Date of receipt of Ph.D registration order	Receipt of application for fellowship	Verification of documents
Aswathy P.S Research	05.01.2019	17.05.2019	15.10.2020	27.04.2021	08.07.2021	31.08.2021

Scholar in Malayalam, University College, Palayam, Thiruvananthapuram						
<b>Kasthoori A. V</b> Research Scholar in Malayalam, University College, Palayam, Thiruvananthapuram	12.07.2019	29.11.2019	01.01.2020	03.05.2021	20.07.2021	31.08.2021
<b>Anagha S.S</b> Research Scholar in Malayalam, Department of Malayalam, University of Kerala, Kariavattom	05.01.2019	17.05.2019	24.02.2020	12.07.2021	17.08.2021	31.08.2021

From the above table, it can be seen that there is an inordinate delay in the whole process of Ph.D. registration right from the declaration of NET result till the registration for claim of fellowship. Ms.Kasthoori A.V and Ms.Anagha S.S received their Ph.D registration order from the University after a gap of about one year and a half after joining for research. Ms.Aswathy P.S received her Ph.D registration order after about 6 months after joining for research. It may also be noted that Ms.Aswathy P.S had joined for research only after about one year and 5 months after receipt of JRF Award letter. She had submitted her corrected Joining Report in the Section only in September 2021 for claiming fellowship. These students were able to apply for UGC JRF only on receipt of the registration order from the University. The application of the above students for claiming fellowship was received in the section, and their verification of documents was done on 31.08.2021. Upon validation of documents, it has to be processed and forwarded to the Registrar for obtaining attestation on documents and approval for uploading in the web portal. The Joining Report and Award Letter of the Research Scholars must be scanned and separate files created for uploading in the Web Portal.

Presently, in the Web Portal of UGC, the time allocated for obtaining registration is within two years from the date of the UGC NET result. In the case of the above students, the application for fellowship was received in the Section after the expiry of the time allocated for obtaining the Students' ID in the web portal. In such situations, the only option provided in the portal is to apply for an exception in 'Master Data Enhancement' for linking of candidates. On initiating exception, it has to be approved by UGC for linking of the Research Scholars. If approval has not been obtained, the procedure is to be repeated after the expiry of the permitted time.

To facilitate the above procedures, steps may be initiated to avoid the delay caused in issuance of the registration order. Even though the registration order is issued with the actual date of joining for research, the delay in issuing the order hinders the students in applying for the UGC JRF within the stipulated time limit of two years from the date of the NET result for applying for fellowship in the web portal. In addition to the above, Research Scholars who submit a Continuation Certificate for obtaining fellowship, HRA, and Contingent Grant after one year will also have to apply for an exception in the web portal for getting the same as it cannot be initiated beyond a period of one year.

In the case of the above Research Scholars, Exception requests for linking of data were initiated on the portal, and on obtaining approval, the linking of data has been completed and the beneficiary code generated. It has also been approved by UGC. The initiation of monthly confirmation

for fellowship, HRA, and Contingent Grant has also been initiated. It may be noted that the fellowship in respect of all the three researchers concerned have already been initiated in the portal.

*As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academic & Research for consideration and appropriate recommendation.*

**Recommendation:** *The Committee noted the above matter.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.D16**

***Proposal for the conduct of workshop for revising the existing Syllabus of First Degree Programme in Political Science under CBCS system- consideration- reg.***

( Ac. AV )

The Chairman, Board of Studies in Political Science (Pass) requested to grant permission to convene a two day workshop on 13th and 14 January 2022 for revising the existing Syllabus of First Degree Programme in Political Science under CBCS System at University of Kerala, Kariavattom and submitted a tentative expenditure statement amounting to 55000/- for meeting the expenditure. The proposal was forwarded for obtaining administrative sanction and as per the orders, the Chairman was requested to submit a reasonable budget proposal for the conduct of workshop and accordingly, a tentative expenditure statement amounting to Rs.35000/- was submitted by the Chairman.

The proposal was forwarded to Finance for endorsement and the Finance sanctioned an amount of Rs.25,000/- (Rupees Twenty five Thousand Only) as Provisional Advance to the Deputy Registrar (Academic II), towards meeting the expenditure in connection with the conduct of the 2 days workshop. The proposal was then submitted for administrative sanction and it was directed to resubmit the proposal with Finance endorsement limiting the expenditure to Rs.20,000/-.

The Chairman, Board of Studies in Political Science (Pass) has further submitted an another request to grant permission to conduct an online workshop for revising the Syllabus of First Degree Programme in Political Science under CBCS system, on 27th and 28th January 2022, due to increasing covid cases and submitted a tentative expenditure statement amounting to 12000 /- to meet the expenditure.

The proposal was forwarded to Finance section for endorsement and an amount of Rs.10,000/- (Rupees Ten Thousand Only) was sanctioned as Provisional Advance to the Deputy Registrar (Academic II), towards meeting the expenditure in connection with the conduct of 2 days workshop for revising the Syllabus of First Degree Programme in Political Science under CBCS system, subject to administrative sanction.

As per the orders of the Vice-Chancellor, the proposal to conduct two days online workshop for revising the existing Syllabus of First Degree Programme in Political Science under CBCS system, as requested by the Chairman, Board of Studies in Political Science (Pass) with a revised estimate for Rs 20000/ (Rs Twenty Thousand only) for which Finance Endorsement received only for Rs.10000/ (Ten Thousand only); is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the endorsement of the Finance.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.D17**

***Department of Arabic-Marginal increase of sanctioned strength of the Diploma Course in Communicative Arabic-reg.***

( Ac. D )

Sanction was accorded to start a six month (120 Hours) Diploma Course in Communicative Arabic at the Department of Arabic with an intake of 15 students from the academic year 2017-18 onwards with a course fee of Rs. 6000/-(Rupees Six Thousand only) as per the UO. No.

Ac.D/3/026654/1/2018 dated 10.07.2019.

The Head, Department of Arabic, University of Kerala has requested for a marginal increase of the sanctioned strength of the Diploma course in Communicative Arabic from 15 to 17 for the IV<sup>th</sup> Batch (February 2022) only.

At present the Department has received 17 applications for the course against the sanctioned strength of 15 students and the Head, Department of Arabic has requested to increase the sanctioned strength of the Diploma Course in Communicative Arabic at the Department of Arabic from 15 to 17 for the IV<sup>th</sup> Batch February 2022.

As per the orders of the Vice-Chancellor the request for marginal increase of the sanctioned strength of the Diploma course in Communicative Arabic from 15 to 17 for the IV<sup>th</sup> Batch (February 2022) only, is placed before the Standing Committee of the Syndicate on Academics and Research for the consideration.

**Recommendation:** *The Committee considered the above matter and recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.D18** *Minutes of the meeting of the executive committee of Centre for Global Academics held on 10.02.2022- consideration of-reg:-*

( Ac. B1 )

The minutes of the Executive committee of Centre for Global Academics(CGA) held on 10.02.2022 is appended and has been approved by the Vice Chancellor.

As per the orders of the Vice Chancellor the Minutes of Executive committee of Centre for Global Academics(CGA) held on 10.02.2022 is placed before the standing committee of the Syndicate on Academics and Research for consideration and recommendations.

Accordingly, Item no. 01 and Item No.02 have been approved by the Vice Chancellor as provided for in Clause 10(13) of Kerala University Act ,1974.

**Minutes of the meeting of the CGA held on 10.02.2022 -reg.**

Date & Time : 10.02.2022, 12.10 p.m.

Venue : Syndicate Room

**Members Present**

- |                              |                             |
|------------------------------|-----------------------------|
| 1. Dr. V.P. Mahadevan Pillai | Vice-Chancellor ( Chairman) |
| 2. Sri. Jairaj J             | Member Syndicate            |
| 3. Dr. Sabu Joseph           | Director CGA                |
| 4. Dr. A. Biju Kumar         | Member CGA(online)          |
| 5. Dr.Christabell.P.J        | Member CGA(online)          |

**Members absent**

- |   |  |
|---|--|
| 1. Dr. Ajayakumar   | Pro- Vice Chancellor                               |
| 2. Dr.S Nazeeb  | Member Syndicate                                   |
| 3. Dr.Subodh G  | Assistant Professor, Department of Physics         |
| 4. R. Mahadevan   | Finance Officer                                    |
| 5. Prof. Achuthsankar. S .Nair, Prof & Head, Dept of Computational Biology & Bioinformatics |  |
| 6. Dr. Suhara Beevi   | Prof., Department of Botany                        |
| 7. Sri. Sreekumar. K.N  | Prof., Dept of German                              |
| 8. Sri.Dilesh Kumar. D  | Associate Director, Allianz Technology, Technopark |
| 9. K.Ayyanaar   | Regional Director, ICCR                            |

The Vice-Chancellor welcomed the honorary members present for the meeting and invited the Director, CGA to present various items of the meeting.

**Item No.37.112.D18 .01 :** *Department of sociology -Academic collaboration with University of Oslo, Norway – reg:-*

(Ac.D)

Dr Antony Palackal, Professor, Dept of Sociology, University of Kerala has forwarded the proposal for endorsing MoU as a part of academic collaboration with University of Oslo, Norway.The purpose of the agreement is to establish educational relations and co-operation between

the two participating institutions and to promote academic and cultural linkages between the two countries through the exchange of student and faculty members.

Details of MoU is as follows

Responsibilities of participating institutions in the execution and overall supervision of project, selection and guidance of students, time to time correspondance and transaction regarding the project between the institution.

During the period of agreement 2021-'25 subject to availability, each institution in total will offer 8 places and each exchange of students in every academic year from each institutions will be 2 students. A maximum of eight students at Masters Degree (MA) level from each University may participate in summer school during the period of agreement.

Both institutions will review the exchange program at least every two yearly to make appropriate and mutually agreed modification and to identify oppurtunities for co-operation in scholarship and research.

The Project is funded by UTFORSK, University of Oslo, Norway.Hence the entire finance of the students selected for the exchange programme, will be born by the Project and the participating institutions/ host/ home institutions will not have any financial commitment/ demand at any phase of the project.

Duration: The duration of the agreement will be for an initial period of five years and may be renewed by mutual consent.

The Legal adviser has perused the draft MoU and remarked that the same is legally in order.

As per orders of the Vice Chancellor, the proposal for signing MoU between University of Oslo, Norway and University of Kerala is placed before the executive committee of Centre for Global Academics for consideration.

**Recommendation:** *Recommended to execute the MoU subject to Govt of India regulations.*

Considering the urgency of the matter, the committee further recommended that the Vice Chancellor may approve the recommendation exercising the powers conferred under section 10(13) of the Kerala University Act,1974.

**Item No.37.112.D18.02** *Permission to an ICCR sponsored (2021-2022 foreign student Ms.Mansoureh Saeidpoorsarcheshmeh from Iran to change the subject from PhD in Linguistics to Post Doctorate in Linguistics – reg:-*

*(Ac.B1)*

A request has been submitted by the Director, CGA regarding the permission to an ICCR sponsored foreign student Ms. Mansoureh Saeidpoorsarcheshmeh from Iran to join for Post Doctorate in Linguistics instead of PhD in Linguistics for the year 2021-2022 under University of Kerala. The candidate has applied in the ICCR A2A portal for Post Doctorate in Linguistics or in Education. But in the approved list the HoD has recommended that she is eligible for PhD in Linguistics.

The Director, CGA vide letter dated 06/02/2022 remarked that the application was processed by the Head of Linguistics and recommended for PDF programme. When preparing the list of eligible candidates for submitting before the CGA committee for approval, instead of PDF programme her option was wrongly mentioned as Ph.D programme. Subsequently, her application was recommended to ICCR for Ph.D programme.

Ms. Mansoureh Saeidpoorsarcheshmeh has been awarded her PhD in Linguistics from University of Kerala based on the Syndicate decision dated 10/10/2017. As per the Regulations for the award of Post Doctorate Fellowship by Univ. of Kerala , 2016 clause 5.4 stipulated that there is no age bar for award of regular Post- doctoral fellowship, subject to the condition that the candidates shall apply for PDF within two years from the date of award of PhD Degree. It may be noted that the candidate has exceeded stipulated 2 year period.

The CGA Executive Committee meeting held on 01.06.2021 & 14.06.2021 recommended the candidate for admission to PhD in Linguistics and the Syndicate held on 02.07.2021, vide item no:29.48 approved this recommendation .

As ordered by the Vice Chancellor, the request from Director, CGA to change the programme in respect of an ICCR sponsored foreign student Ms. Mansoureh Saeidpoorsarcheshmeh (Iran) from PhD in Linguistics to Post Doctorate in Liguistics and also clarification is sought on whether

relaxation is applicable for foreign students regarding the rule that the candidate shall apply for PDF within 2 years from the date of award of PhD degree and any other rule as per the Regulations for the award of Post Doctorate Fellowship, 2016 are placed before the CGA Executive committee for consideration and recommendation.

**Recommendation:** *The CGA recommended to change the approved programme in respect of Ms. Mansoureh Saeidpoorsarcheshmeh (Iran) from PhD in Linguistics to Post Doctorate Fellowship in Linguistics and also recommended to effect the necessary changes in the CGA minutes held on 01.06.2021 & 14.06.2021*

Considering the urgency of the matter the committee further recommended that the Vice Chancellor may approve the recommendation exercising the powers conferred under section 10(13) of the Kerala University Act, 1974.

**Item No.37.112.D18.03:** *Conversion of the status of foreign student Mr. Shujaullah from Self financing mode to ICCR sponsored candidate – PhD in Commerce- consideration-reg:-*

**(Ac.B1)**

The Director, ICCR communicated through email dated 31.01.2022 that their Competent Authority has approved to grant ICCR Scholarship in respect of Mr. Shujaullah from Afghanistan under the scholarship for "Afghan National Defence and Security forces" (ANDSF) for the A.Y 2021-22 to pursue higher courses at the University/Institute where they are provisionally admitted.

The Syndicate at its special meeting held on 17.11.2021 vide item no. 55.02 resolved to admit the student Mr. Shujaullah from Afghanistan to PhD in Commerce programme of the University of Kerala subject to the clearance from FRRO. The FRRO has forwarded a letter dated 30.11.2021 that there is nothing adverse to the candidate Mr. Shujaullah.

As per the orders of the Vice Chancellor to convert the status of Mr. Shujaullah, a PhD in Commerce candidate, from Self financing mode student to ICCR sponsored student is placed before the executive committee of the Centre for Global Academics for consideration and recommendation.

**Recommendation:** *The CGA recommended to convert the status of Mr. Shujaullah, a PhD in Commerce candidate, from Self financing to ICCR sponsored candidate and permitted to join for Ph.D programme.*

**Item No.37.112.D18.04** *Request from Dr.Salom Gnana Thanga.V, Professor and Director, School of Earth System Sciences for countersigning the terms of reference in respect of Australian Consulate DAP funding-reg*

**(Ad.F1)**

Dr. Salom Gnana Thanga.V, Professor and Director, School of Earth System Sciences submitted a request for countersigning the terms of reference in respect of Australian Consulate DAP funding. In the request she has stated that she has been awarded the Australian Consulate General Chennai's Direct Aid Program (DAP) for the project "Sustainable Management of Plastic Wastes in the South Coast of Kerala, India" with a funding amount of 5,00,000/- (Rupees Five Lakhs only). She has requested to countersign the terms of reference and the vendors (supplies) creation form, so as to forward the same to Australian Consulate General, Chennai for receipt of the grant at the earliest.

File is submitted for the order of the Vice Chancellor for permitting her to receive the grant. Accordingly Vice Chancellor has ordered to place the matter before CGA Committee.

**Recommendation:** *The CGA considered the proposal and recommended to place the matter before Standing committee of the Syndicate on Academics and Research subject to Legal vetting.*

**Item No.37.112.D18.Additional item No. 01:** *To conduct a get together of all foreign students studying under this institution- reg:-*

**Recommendation:** *The committee considered the proposal positively and recommended to entrust the Director, CGA to proceed with the programme and to submit a detailed proposal in this regard.*

The meeting ended at 12.35 p.m

**Recommendation:** *The Committee recommended to refer the matter to the Syndicate for detailed examination.*



**Resolution of the Syndicate**

**RESOLVED** that the recommendations of the Meeting of the Centre for Global Academics (CGA) held on 10.02.2022, be approved.

**Item No.37.112.D19**                      **Admission of foreign candidates for PhD programme as self financing candidates- forgery of records- considering of-reg:**  
(Ac. B1 )

Three applications were received from Iraqi national students namely Mr. Hayder Ali Abdul Hasan, Mr. Ammar Dawood Salman and Mr. Waleed Attwan Abbas for admission to PhD in English programme as self financing candidates for the year 2021-2022.

The three applications were forwarded to the HoD, Institute of English for verification of details submitted by the candidates. The HoD, Institute of English remarked that the applicants fulfill the requirement of having minimum marks to enroll for PhD programme . But the three applications were not recommended by the HoD , Institute of English and also forwarded a letter which pointed out some serious problems against the supporting documents attached along with the applications.

The HoD, Institute of English remarked that the recommendation letters seem to have fabricated and is evident from the letterhead, language used, content and the name of signatory in respect of Mr. Hayder Ali Abdul Hasan and Mr. Ammar Dawood Salman. In the case of Mr. Waleed Attwan Abbas submitted recommendation letters which are not in original and was signed during 2013.

The three applications along with the remarks from HoD, Institute of English was placed before the Executive committee of Centre for Global Academics held on 04.10.2021. The cited vide item no.07 recommended to reject the applications from the three above said students and then reported to the Academic Council held on 07.10.2021 vide item no.114.

Thereafter as per the orders of the Vice Chancellor a detailed report was collected from the HoD, Institute of English . Clarification was sought from the 3 applicants with regard to records. But the applicants again approached the University with some other documents .

The detailed report dated 17.11.2021 submitted by the HoD, Institute of English alleges serious forgery of records submitted by the three foreign applicants.

**As per the orders of the Vice Chancellor the detailed report submitted by the HoD, Institute of English against the forgery of records of the three applicants Mr. Hayder Ali Abdul Hasan, Mr. Ammar Dawood Salman and Mr. Waleed Attwan Abbas and the documents submitted by the three applicants are placed before the Standing committee of the Syndicate on Academics and Research for consideration and recommendation.**

**Recommendation:**        *The Committee recommended to refer the matter to CGA.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.D20**                      **University Merit Scholarship -inclusion of two PG programmes MA Public Administration and MA International Relations & Diplomacy in the list of courses -reg-**

(Ac. E III)

The University Merit Scholarship (UMS) is being awarded for various UG & PG courses of value Rs. 5000/- each per annum. Currently there are One Hundred and Seventy Four (174 ) Merit Scholarships for MA/MSC/M Com/MSW/MCJ/MBA/M Tech and MVA courses. The terms & conditions for the award of UMS for various courses are formulated as per Syndicate decisions (Rules appended)

The Head, Department of Political Science, University of Kerala reported that they are conducting two Master courses MA Public Administration with effect from 2019 and MA International Relations and Diplomacy with effect from 2020 with sanctioned strength 10 students per batch and 18 students per batch respectively for each course and requested to include these courses also in the University Merit Scholarship scheme awarded annually.

MA Public Administration course is also offered at St Johns College, Anchal with sanctioned strength of 10 students But MA International Relations and Diplomacy course is not offered by any colleges affiliated to the University of Kerala

The educational qualification in respect of MA Public administration is a bachelors degree in any subject. The duration of the course is 2 years and the number of seats allotted is 10. In the case of MA International Relations and Diplomacy, the educational qualification is bachelors degree in any subject. The duration of the course is 2 years & the number of seats allotted is 18.

As per the order of Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on Academics & Research for Consideration and appropriate Recommendations.

The Committee considered the matter and recommended to include 2 PG programmes MA Public Administration and M A International Relations & Diplomacy in the list of University Merit Scholarship. But the number of Scholarship for each course was not decided.

Hence the matter is again placed before the Standing Committee of the Syndicate on Academics & Research for finalising the number of scholarships to be instituted for each PG courses and to include the same on the notification for University Merit Scholarship from *academic year 2021-22 onwards*.

**Recommendation:** *The Committee considered the above matter and recommended to grant University merit scholarship to one student in each PG programmes i.e. M A Public Administration and M A International Relations & Diplomacy*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

**Item No.37.112.D21** *Integrated BM-MAM Degree programme – 2015-16 admission – Awarding of Degree – consideration of – reg.*

(Ac. AIV)

The Regulations, Scheme and Syllabus of Dual Degree course in Management have been implemented w.e.f. 2015 admission onwards vide U.O. No. Ac.AIII.1/FoMS/IV-A-3/2015 dated 26/05/2015. Later the nomenclature of the course was changed as Integrated BM-MAM vide U.O. No. Ac.AIV/1/Integrated BM-MAM/2016 dated 06.05.2016.

As per clause VI.3 of the Regulations of the Programme, the course shall provide an undergraduate degree in 3 years (BM), followed by a Master's degree in five years (MAM).

- Award of BM at the end of three years, if one wishes to discontinue the studies, and
- Award of MAM on successful completion at the end of five years

Meanwhile, AICTE decided to stop the dual Degree Programme in Management from the Academic year 2016-17, since the same was not in line with UGC approved programme and the Institutions running dual degree programmes were given extension of approval for five years Integrated MBA course in lieu of Dual degree course. On safeguarding, the interest of the students, already admitted in the dual degree programme during 2012-13 to 2015-16, AICTE has decided the following in line with the UGC notification

- a) There would be an exit option at the end of the three (03) years for the students, who have joined the dual degree courses in 2015-16, by awarding a BBA degree instead of BM degree.
- b) The students who had completed 4 years should be asked to complete one more year and will be awarded BBA/MBA degree after completion of five years. There is no exit option at the end of the fourth year.
- c) The students who would be completing five years under MBA/MAM dual degree course (s) may be awarded BBA/MBA degree.

In lieu of the above instructions from AICTE, University has issued/implemented the following

As per U.O. No. Ac.AIV/3/26673/2017 dated 27.05.2017, the nomenclature of the Programme 'Integrated BM-MAM' has renamed as Five year MBA (Integrated) from the academic year 2016-17 with the admission procedure, scheme and syllabus of Dual Degree BM-MAM with the following modifications, that the clause VI (3) and IX regarding exit points stands deleted and also the

clause VIII-B stands modified as “the division of pass will be based on the aggregate marks of all the Continuous Assessment and University Examinations in the ten semesters put together.”

The Academic Council held on 21.04.2021 resolved to approve the award BBA degree under exit option, on completion of the requirements specified for the initial three years of the ‘Integrated BM MAM’ five year Degree Programme for 2015 admission candidates, as recommended by the Chairman, Board of Studies and the Dean, Faculty of Management Studies and U.O. No. Ac. AIV/3/BM MAM/2021 dated. 29.09.2021 has been issued in this regard.

Now the Examination wing has noted that nothing has been mentioned about either the nomenclature of the programme prior to 2016 admission candidates (2015 admission) or the award of Degree to these candidates. Therefore clarification has been sought for,

1. whether the 2015 admission candidates, admitted originally to BM MAM programme also be awarded Five Year MBA Integrated Degree

OR

2. whether the 2015 admission candidates be awarded BM-MAM Degree itself as envisaged originally, with a Certificate of equivalence between both the Degrees being provided to these candidates.

Meanwhile, the Principal, MSN, Institute of Management and Technology, Kollam has forwarded a letter with the request from the first batch candidates of Integrated BM-MAM programme who have completed the programme. The candidates have stated that, “as per the UGC nomenclature the course BM MAM or MBA (Integrated) are not in line with approved programmes” and requested to take necessary action on the matter. The Principal has stated that the name of course entered in the provisional certificate and marklist issued to the candidates was BM-MAM. As the course Integrated BM-MAM is not included in the UGC Nomenclature it will negatively affect negatively for those students who are planning to go abroad for further studies and jobs. Therefore it is requested for issuing Integrated MBA degree to 2015 batch students who have completed the programme in 2020.

The Chairman, Board of Studies in Business Management (PG) remarked the following,

‘Only in 2015-16, BM-MAM degree was granted to MSN Institute of Management and Technology as per AICTE approval. However in the very next year, AICTE revised the same and directed Universities to change the nomenclature to “Integrated MBA” degree without exit option. Now, considering the fact that MAM degree as such is not acceptable to the industry, it will be prudent to give “Integrated MBA” degree to those who continued to complete all the requirements of BM-MAM. Hence it is recommended that 2015 admission BM-MAM students who have completed all five years be awarded “Five Year Integrated MBA” degree.

The Dean, Faculty of Management Studies endorsed the recommendations of the Chairman, BoS.

**As per the orders of the Vice Chancellor, the matter regarding award of Degree to 2015 admission Integrated BM MAM candidates, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.**

***Recommendation: The Committee recommended the decision of Board of Studies and refer the matter to the Academic Council for further decision in this regard.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.02.2022, be approved.

***Item No: 37.112.D22 Revival of Tagore Chair - request from Prof. V.S Sharma for Tagore Professorship reg.***

**(Ac.E III)**

Prof.V.S Sharma, Former HoD, Dept of Malayalam & Dean Oriental Studies (Former Member of Academic Council & Senate) had moved a resolution for the revival of the Tagore Chair instituted in the University in the year 1961, before the senate of A&R.

The Tagore Endowment Lectures was instituted in 3/03/1961 under the corpus of Rs.4,00,000/- (Rupees Four Lakh Only). Out of which the UGC Share was Rs.3,00,000/- (Rupees Three Lakh only) and that of the University was Rs.1,00,000/- ( Rupees One Lakh only).

The Advisory Committee of the Tagore Endowment Lecture Series under Tagore Niketan

was constituted with Dr. Lal C.A as the Honourary Director. The Advisory Committee Held on 10/01/2022 recommended to formally inaugurate the Tagore Endowment Lecture Series on February 2022 and to honour Prof. V S Sharma , Former HoD, Dept of Malayalam & Dean ,Oriental Studies, by awarding a memento during the function for his contribution in reviving the Tagore Endowment Lecture Series.

Meanwhile, a letter has been received from Prof. V S Sharma ,dated 12/02/2022, requesting the University to appoint him as the “Tagore Professor” under the Tagore Chair in the University. He has stated that being an author on Tagore and a person who has studied Bengali and ardent admirer of Mahakavi Tagore, he would like to work with Tagore Professorship in the University for a period of one year or more by selecting 'Indian Aesthetics' as his topic of study.

As per the orders of Hon'ble Vice- Chancellor, the matter is placed before the standing committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The Committee recommended to refer the matter to the Syndicate.*

**Resolution of the Syndicate**

The Syndicate considered the request of Prof.V.S.Sharma, Former HoD, Dept of Malayalam & Dean Oriental Studies (Former Member of Academic Council & Senate) and **RESOLVED** to appoint him as the Honorary Emeritus Professor under the Tagore Chair in the University.

The meeting came to an end at 04.00 p.m.

**Item No.37.113**

*Consideration of the Minutes of the Meeting convened for discussing the feasibility of retaining the original locations of the “Boys Dormitory”, “Girls Dormitory” & “Amphitheater”, as included in the initial DPR for the ‘Infrastructure’ portion approved by the KIIFB Executive Committee, in the wake of the latest intimation/report from the SPV(M/s KSITIL), held on 21/02/2022– reg.*

(Planning A1)

An urgent meeting for discussing the feasibility of retaining the original locations of the “Boys Dormitory”, “Girls Dormitory” & “Amphitheater”, as included in the initial DPR for the ‘Infrastructure’ portion approved by the KIIFB Executive Committee, in the wake of the latest intimation/report from the SPV(M/s KSITIL), was convened on 21/02/2022, at 4 p.m., in the Pro-Vice-Chancellor’s Chamber.

As per the orders of the Vice-Chancellor, the Minutes of the aforementioned meeting (enclosed herewith), is placed before the Syndicate, for consideration.

**Minutes of the Meeting convened for discussing the feasibility of retaining the original locations of the “Boys Dormitory”, “Girls Dormitory” & “Amphitheater”, as included in the initial DPR for the ‘Infrastructure’ portion approved by the KIIFB Executive Committee, in the wake of the latest intimation/report from the SPV(M/s KSITIL)**

Venue : Pro-Vice-Chancellor’s Chamber  
Date : 21.02.2022  
Time : 4.00 pm.

**Members at the meeting**

1. The Pro-Vice-Chancellor – Sd/-
2. Adv. K. H. Babujan, Convener, Standing Committee of the Syndicate on Finance. - Sd/-
3. Dr. K. S. Chandrasekhar, Co-Ordinator, KIIFB Project - Sd/-
4. The University Engineer - Sd/-

The meeting observed the following:

**Item No.37.113.01** *In the ‘Sub-committee meeting for monitoring the implementation of the KIIFB project’ held on 25/11/2021, it has been recommended to entrust M/s KSITIL for exploring the feasibility of incorporating the following change in locations (without altering the orientation of the buildings proposed therein) to their designs/drawings, positively, before uploading the final DPR to KIIFB:*

- a. “Girls Dormitory” suitably to the area behind “Research Women’s Hostel” and “Warden’s Quarters”.
- b. “Boys Dormitory” to the vacant area adjacent to the ‘open auditorium’ of the “Campus Association” and opposite to the “E Type Quarters” of the University.
- c. “Amphitheater” to the area approximately behind the “Cafeteria Building” and adjacent to the “Engineering Sub-division Office”.

Now, M/s KSITIL vide their letter dated 01<sup>st</sup> February 2022, has intimated the following:

- a. KIIFB, vide their proceedings No: HED003-04/TE-7/2021/KIIFB dated 25/02/2021, accorded sanction for funding the Phase-1 of the subject work for a total outlay of Rs. 43,51,64,252/- (Rupees Forty three crore fifty one lakh sixty four thousand two hundred and fifty two rupees only). The same was approved based on the initial DPR which includes master-plan showing the locations of Girls Dormitory, Boys Dormitory, Amphitheatre etc.
- b. KIIFB, vide order no: GM-ESC/2703/2020/KIIFB dated 08/12/2020, directed SPVs to adopt requirements of minimum GRIHA 3-star rating and/or above certification for all building/ projects funded by KIIFB having a total built up area of 2500 Sq. Mtr. or above.
- c. Also the DSR 2019 came in effect from 15/08/2021. Accordingly, the revised estimate incorporating the changes as suggested by the Executive Committee, were submitted to KIIFB on January 2022 for Phase-I. The final revised amount after accommodating all the above revisions amounts to Rs 51,79,30,942/- and the same is under review by KIIFB.
- d. In this regard, any change in location to the buildings, as recommended by the Sub-committee meeting held on 25/11/2021, needs to be intimated and approved by KIIFB before proceeding further.
- e. Also, the soil investigation data of the new locations is required to check the structural compatibility with respect to the soil test reports of the new location.
- f. Since the design proposed now and approved by KIIFB, is already made as per the location confirmed and as per the soil reports of the location originally proposed and confirmed by Kerala University, the cost involved in the redesign of the structure and ensuing estimate preparations due to shift in location, if needed invites additional cost which needs approval from the funding agency.

**Recommendation:**

**In view of the above observations and subsequent discussions with the University Engineer, the meeting recommended to retain the original locations of the “Boys Dormitory”, “Girls Dormitory” & “Amphitheatre”, as included in the initial DPR for the ‘Infrastructure’ portion approved by the KIIFB Executive Committee, vide their ‘Proceedings No: HED003-04/TE-7/2021/KIIFB dated 25/02/2021’ and to intimate the same to M/s KSITIL officially, forthwith.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Meeting convened for discussing the feasibility of retaining the original locations of the “Boys Dormitory”, “Girls Dormitory” & “Amphitheater”, as included in the initial DPR for the ‘Infrastructure’ portion approved by the KIIFB Executive Committee, in the wake of the latest intimation/report from the SPV(M/s KSITIL) held on 21.02.2022, be approved.

**FURTHER RESOLVED** to entrust Dr.S.Nazeeb, Dr.K.G.Gopchandran, Adv.A.Ajjikumar, Members Syndicate, University Engineer, Sri.T.S.Ramesh, Assistant Executive Engineer to identify new location in Kariavattom Campus for the construction of Hostel for Men and ICCR Student and place same before the next Standing Committee of the Syndicate on Planning and Development.

**ALSO RESOLVED** to release the payment amounting to Rs.1,11,510/- (Rs.One lakh eleven thousand five hundred and ten only) to Centre for Industrial Training Consultancy & Sponsored Research, College of Engineering, Thiruvananthapuram for the soil test conducted in the site for the construction of Hostel for Men and ICCR Student.

**Item No.37.113.02**

**Also, the Co-ordinator, KIIFB Project reported the following:**

- a. In the case of 'Equipment' purchase, it is now found that there is a cost hike of more than 7 Crore when compared to the earlier quotations for the first phase, with 20 numbers of equipment.
- b. If KSITIL is continuing to act as the SPV for the purchase, the quotations might include 18% GST and up to 28% charges towards customs duty.
- c. If these equipment are purchased by Kerala University with 'DSIR certificate', with the benefit of being procured for educational purposes, the same can be procured at a GST of 5% for indigenous items and the customs duty will be less than 6% for imported items.
- d. Thus, there can be a substantial reduction in the prices of the equipment. Apart from this, there can be certain relaxations in the documentation and other procedures for the procurement, if it is done by Kerala University.
- e. Hence, it would be highly advisable if Kerala University is made the 'SPV' for the purchase of 'Equipment' through e-procurement portal, with the active support of KSITIL in the tendering process.

**Recommendation:**

**In view of the above, the meeting recommended to address the Principal Secretary to the Govt., Higher Education Department, seeking Administrative Sanction for permitting the University of Kerala to act as the 'SPV' for the purchase of various 'Equipment' through KIIFB funding, as approved by the KIIFB Executive Committee, by inviting open tenders through the e-procurement portal, with the active support of KSITIL in the tendering process.**

**Also, recommended to authorize the Registrar, for forwarding an official letter to this effect, to the Principal Secretary to the Govt., Higher Education Department, forthwith.**

The meeting came to an end by 4.30 pm.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Meeting convened for discussing the feasibility of retaining the original locations of the "Boys Dormitory", "Girls Dormitory" & "Amphitheater", as included in the initial DPR for the 'Infrastructure' portion approved by the KIIFB Executive Committee, in the wake of the latest intimation/report from the SPV (M/s KSITIL) held on 21.02.2022, be approved.

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**Item No.37.114**                      **Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 22.02.2022 – for approval – reg:**

**(M&C I)**

The Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 22.02.2022 is placed before the Syndicate for approval (Minutes appended).

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON EXAMINATIONS**

Date & Time       :       22.02.2022, 02.00 P.M

Venue               :       Syndicate Room

**Members Present**

1.	Dr.K.B Manoj	Convener	Sd/-
2.	Adv.K.H.Babujan	Member Syndicate	Sd/-
3.	Adv.Muralidharan Pillai G	Member Syndicate	Sd/-(via online)
4.	Dr. Vijayan Pillai M	Member Syndicate	Sd/-(via online)
5.	Prof.K.Lalitha	Member Syndicate	Sd/-
6.	Sri.Jairaj.J	Member Syndicate	Sd/-
7.	Dr.S.Nazeeb	Member Syndicate	Sd/-
8.	Dr.Mathew.V	Member Syndicate	Sd/-(via online)

**Members Absent**

1.	Sri.Bijukumar.G	Member Syndicate
2.	Dr.K.G.Gopchandran	Member Syndicate
3.	Sri.Arunkumar.R	Member Syndicate

**Item no.37.114.01:- Career related CBCSS UG Courses irregular hike in moderation due to software error –judgment of the Hon’ble High Court in WP(C) No.13233/2021 filed by Anandu.A & Ors- reg**

**(AR ES)**

The issue of irregular hike in moderation due to software error given to the examinations of certain Career Related CBCSS programmes, the results of which were published two to three years back came to the notice of the University and was taken up immediately by the University with all its gravity. An immediate probe was conducted by the University which was followed by an enquiry conducted by an External Expert Committee constituted for the purpose. No malafide intention was found thereupon and it was identified that this irregularity had crept in due to an error in the moderation module of the tabulation software. The University has also filed a complaint with the crime branch, on which enquiry is now in progress. The software error was soon rectified by the Computer Centre.

On a detailed verification, 135 candidates were found benefitted out of this irregular hike in moderation, of which 23 candidates have qualified their programmes and were awarded Degrees, Provisional Certificates and Consolidated marklists by the University whereas the remaining were found having failed papers other than the affected papers to qualify the programme/degree.

The Syndicate held on 28.04.2020 (item No. 10.198) resolved to withdraw the Degree/Qualification of 23 candidates by invoking the provisions under Chapter 31 of Kerala University First Statute, 1977. The Senate of the University on 28.07.2020 considered the recommendation of the Syndicate and resolved to withdraw the degrees awarded to the 23 candidates who benefitted from the irregular hike in moderation for obtaining the degrees. It was also decided to hold a special Examination for the candidates who benefitted from the irregular moderation after obtaining the confirmation of cancellation by the Chancellor. However, the Chancellor sought clarification as to whether the cancellation of the Degree would fall within the purview of Chapter 31 of Kerala University First Statute, 1977.

The University felt that an amendment to the Kerala University First Statute was necessary to cancel the Degrees and the Statutory Procedures to resolve the issue was taken up. The Syndicate held on 28.10.2021 (item No. 33.139) approved the amendment proposal with clarity in time span for recalling of Degrees and approved the amendment proposal for incorporating a new Statute 5A “Recalling of degrees, diplomas, title etc. conferred/awarded”. The Senate held on 12.11.2021 resolved to approve the amendment and the same was forwarded to the Hon’ble Chancellor for his assent. In reply to this the Principal Secretary to the Governor has informed that the proposal is immature, unconvincing and in violation of all canons of law and that His Excellency the Chancellor is pleased to withhold assent on 22.01.2022 to the amendment proposal.

Meanwhile a group of the affected candidates approached the Hon’ble High Court filing a Writ Petition, WP(C)13233/2021 regarding the delay in issuing the original degree certificates and migration certificate. The Hon’ble High Court has delivered judgment dated 03.02.2022 in favour of the petitioners observing that the provisions under Chapter 31 of Kerala University First Statute, 1977 for cancellation of Degrees when such awardees are convicted of an offence involving moral delinquency cannot be applied to the petitioners as they have not been convicted so and that the University cannot aspire to cancel the Degree as the Chancellor, empowered to annul any proceedings of the University not in conformity with the Act/Statutes/Ordinances has rightly rescinded the proposal.

The Hon’ble court also observed that the Hon’ble Chancellor has rightly interdicted the attempt of the University to amend the statutes and has withheld his assent to the amendment proposal for introducing Statute 5A.

The Hon’ble High Court has directed the University to forthwith issue the original degree certificates and migration certificates applied for by the petitioners expeditiously, in any event, within a period of three weeks from the date of receipt of the judgment.

In this context the following points are to be noted:-

There are 135 candidates including the 9 petitioners who are affected by the withdrawal of the irregular hike in moderation, of which 23 candidates were eligible for degree certificates and remaining 112 were reverted to failed status for one or two papers but have other papers also to attain

a pass. Further, the judgment specifies only B.Sc Computer Science Programme which the petitioners belong to whereas the very same issue exists for other career related programmes viz. BBA, BCA and BA Communicative English.

1. Whether a similar treatment need to be given to all the affected candidates/programmes averting the possibility of a further litigation is a matter which has to be decided upon.
2. If so, Irregular hike noticed in the moderation of all examinations which is not in tune with the respective Pass Board recommendations need to be regularized and are to be re-entered into the system to regain the pass status of affected candidates. (This need to be noted in the minutes book of the respective Pass Board meetings also).
3. The Degree/Provisional Certificates and Consolidated Mark lists already issued may therefore be retained as such and applications for the same and also migration certificate received and kept in abeyance for this very reason may be processed after action an (2) above.
4. The candidates who have obtained their mark lists/certificates by virtue of the pass marks obtained by them by appearing for the subsequent supplementary examinations may also be given a one-time option to choose the earlier marks revived OR to retain their supplementary marks and certificates issued thereupon. Similar option to choose the marks may also be given to candidates who have subsequently passed the affected paper(s). Revised Certificates/Mark lists if necessary, based on the option exercised may have to be issued after cancelling the one already issued.
5. Effecting moderation, being a software action which can only stand uniformly to all candidates of that examination, for implementing clause (4) above and in cases to retain the subsequent marks, moderation need to be deleted from the back-end with technical support of IT Cell/KUCC for such candidates.
6. The time limit of 3 weeks allowed by the Hon'ble Court to comply with the judgment ends on 27.02.2022 as the date of receipt of judgment is seen to be 07.02.2022.

In the present context it may also be noted that the Supreme Court of India has made decision in AIR 1975 SC 438 (Amrit Lal Berry, KN Kapur Vs Collector of Central Excise Central revenues and others) which holds that once the judgment is declared by the Court in a petition moved by a citizen, the others in the like circumstances, should be able to rely on the sense of responsibility of the department concerned and to expect that they will be given the benefit of this declaration without the need to take their grievances to court. Hence the remaining affected students also may be given benefit of the judgment, which do have a legal sanctity by virtue of the above decision of the Apex Court.

***Recommendations :*** *The Committee considered the above matter and recommended to comply with the Judgement of Hon'ble High Court.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 22.02.2022, be approved.

**FURTHER RESOLVED** to file a review petition before the Hon'ble High Court of Kerala regarding the withdrawal of irregular hike in moderation of remaining 14 candidates.

**ALSO RESOLVED** to conduct Special Examination for the remaining 112 candidates with immediate effect.

***Item no.37.114.02:- B.Ed Degree Course- Course Completion of 2020-22 Batch-reg.***

**(Ac.AIII)**

The B.Ed third semester students of 2020-22 batch, in their representation addressed to the Pro-Vice-Chancellor has raised the following concerns regarding prolonging course period and submitted that 'as per the first Academic Calendar (tentative) their course will complete between April/ May 2022'. Further stated that as per the revised academic calendar (actual), their course of study will finish in November 2022, leading to 6 months course lag.

Also, invited attention to the recent news reports that the Kerala PSC will publish the HSST notification soon. Some of the students are Govt. employees who are on LWA. Course lag may affect their service. To avoid such a situation they are ready to study in the summer vacations (May - June)



also. **Therefore, the students requested to complete the course as soon as possible, i.e, a reduced course period.**

B.Ed (2020-22 Batch)	Date of Commencement of Class	Final Sem Exam Conclusion
Tentative Academic Calendar	01.0.2020	11.04.2022
Actual Academic Calendar	04.01.2021	21.10.2022

As per the B.Ed Degree course ( 2019 scheme), the total number of working days is 400. There are 100 working days in the first and second semesters and 120 & 80 in the third and fourth semesters.

The Chairperson, who is also the Dean, Faculty of Education, considered the matter and tendered the following remarks;

*"General Decision regarding reducing the number of working days that differs from the approved scheme is to be done in consultation with the Higher Education Department of Kerala. If the Govt directs in case of exigency, the University may do it with the approval of the Board of Studies & Academic Council.*

*Even then there is a possibility of complaints from the previous batches of students who were compelled to attend the complete working days in the midst of the 2018, flood.*

*Also, both the present batch and coming batches may compel the University to reduce the number of working days, for their batch too. The decision is to be taken, considering similar cases (if any) for any other course in the University of Kerala.*

*Concerning the requirements of third-year B.Ed students, The majority of students have come for this course after completing their PG degree, they have lost nearly a year owing to the Lockdown and want to finish their B.Ed course on time. working on Saturdays will not help the situation. We are not sure whether the Teachers will work during the vacation (April and May) as there is no leave surrender. Another option is to take online classes while working from home, as the fourth semester's portions are limited. Teaching practice can be done in June, followed by practical Examinations and online exams in July, with the results coming in August"*

The B Ed course is a professional course. Therefore, stipulations and guidelines issued by the National Regulatory Authorities such as NCTE have to be followed and considered. In particular, a decision made without the knowledge or consent of the relevant National Regulatory Authority regarding the duration of a professional course may have the opposite effect. Therefore, it is advisable to consider ordering the complainants to approach the Government to postpone the notification of Kerala PSC instead of altering their course period .

***Recommendations :*** *The Committee considered the matter and recommended to entrust the Pro-Vice Chancellor to convene a meeting with the Principals of the B.Ed Colleges to discuss the matter after an institutional level discussion is held by all the Principals with the Teachers and Students of their college.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 22.02.2022, be approved.

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**Item No.37.115**      ***Declaration of probation of Smt. Sheena Kumari P.K., Assistant Librarian Gr.I, Kerala University Library - Reporting of - reg.***

**(Ad.AV)**

Smt. Sheena Kumari P.K. was promoted to act as Assistant Librarian Gr.I and posted in the Kerala University Library, vide U.O. No. 2646/2021/UOK dated 31.05.2021. She has not availed herself of any eligible leave during the period of probation and has completed her period of probation in the post of Assistant Librarian Gr.I on 01.12.2021 FN, as per the remarks of Finance. The Vice-Chancellor has accorded sanction to the declaration of probation of Smt. Sheena Kumari P.K. on 01.12.2021 FN in the post of Assistant Librarian Gr.I. As ordered by the Vice-Chancellor, the action taken as detailed above is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.37.116

**സർവകലാശാല സ്റ്റാറ്റ്യൂട്ട്, ഓർഡിനൻസ് മുതലായവയുടെ മലയാള പരിഭാഷ സംബന്ധിച്ച്**

(എ.ഡി.എ.III)

ഔദ്യോഗിക ഭാഷ സംബന്ധിച്ച സംസ്ഥാനതല സമിതിയുടെ 27.08.2021 ന് നടന്ന യോഗത്തിന്റെ നടപടിക്കുറിപ്പ് പ്രകാരം, സർവകലാശാലയുടെ നിയന്ത്രണത്തിലുള്ള കോഡുകൾ, മാനുവലുകൾ, ചട്ടങ്ങൾ എന്നിവ അടിയന്തിര പ്രാധാന്യത്തോടെ നാലു മാസത്തിനുള്ളിൽ മലയാളത്തിലേയ്ക്ക് പരിഭാഷപ്പെടുത്തുന്നതിന് സർവകലാശാലയ്ക്ക് നിർദ്ദേശം ലഭിച്ചിരുന്നു.

സർവകലാശാല സ്റ്റാറ്റ്യൂട്ട്, ഓർഡിനൻസ്, കോഡുകൾ, മാനുവലുകൾ, ചട്ടങ്ങൾ, ഫാറങ്ങൾ മുതലായവ മലയാളത്തിൽ പരിഭാഷ നടത്തുന്നതിന്റെ പ്രായോഗികതയെക്കുറിച്ച് ചർച്ച ചെയ്യുന്നതിനായി 09.02.2022 ന് ബഹു: പ്രൊ.വൈസ്-ചാൻസലറുടെ അധ്യക്ഷതയിൽ യോഗം ചേർന്നു.

ബഹു: വൈസ്-ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം 09.02.2022 ന് ചേർന്ന യോഗത്തിന്റെ നടപടിക്കുറിപ്പ് സിൻഡിക്കേറ്റിന്റെ അംഗീകാരത്തിനായി സമർപ്പിക്കുന്നു.

09.02.2022ലെ യോഗത്തിന്റെ നടപടിക്കുറിപ്പ് ഇതോടൊപ്പം ഉള്ളടക്കം ചെയ്തിരിക്കുന്നു.

**കേരള സർവകലാശാല സ്റ്റാറ്റ്യൂട്ട്, ആക്ട്, ഓർഡിനൻസ് തുടങ്ങിയവയുടെ മലയാള പരിഭാഷനടത്തുന്നതിന്റെ പ്രയോഗികത ചർച്ച ചെയ്യുന്നതിനായുള്ള മീറ്റിംഗിന്റെ നടപടി കുറിപ്പ്**

തീയതി : 09-02-2022  
സമയം : 12.00 noon  
വേദി : പ്രൊ.വൈസ്-ചാൻസലറുടെ ചേംബർ (ശ്രീശീർ മീറ്റ് മുഖേന)

**മീറ്റിംഗിൽ പങ്കെടുത്തവർ**

- (1) പ്രൊ.വൈസ്-ചാൻസലർ ഒപ്പ് /-
- (2) ഡോ.എസ്.നസീബ്, കൺവീനർ അക്കാദമിക് & റിസർച്ച് സ്റ്റാൻഡിംഗ് കമ്മിറ്റി absent
- (3) ഡോ.എസ്.ഷീഫ, ഡീൻ, ഓറിയന്റൽ സ്റ്റഡീസ് ശ്രീശീർ മീറ്റ് മുഖേന
- (4) ഡോ.സി.ആർ.പ്രസാദ്, ഡയറക്ടർ കേരള സ്റ്റഡീസ് ശ്രീശീർ മീറ്റ് മുഖേന
- (5) രജിസ്ട്രാർ ഒപ്പ് /-
- (6) ഫിനാൻസ് ഓഫീസർ ഒപ്പ് /-
- (7) പരീക്ഷാ കൺട്രോളർ ശ്രീശീർ മീറ്റ് മുഖേന
- (8) ഡയറക്ടർ (പ്ലാനിംഗ് & ഡവലപ്മെന്റ്) ഒപ്പ് /-
- (9) ഡയറക്ടർ (കോളേജ് ഡവലപ്മെന്റ് കൗൺസിൽ) ശ്രീശീർ മീറ്റ് മുഖേന

ശ്രീശീർ മീറ്റ് മുഖേന മീറ്റിംഗ് ഉച്ചയ്ക്ക് 12.00 മണിക്ക് ആരംഭിച്ചു.

**കമ്മിറ്റി കൈകൊണ്ട തീരുമാനങ്ങൾ**

- (1) സർവകലാശാല സ്റ്റാറ്റ്യൂട്ട്, ഓർഡിനൻസ്, കോഡുകൾ, മാനുവലുകൾ, ചട്ടങ്ങൾ, സർട്ടിഫിക്കറ്റുകൾ ഫോറങ്ങൾ മുതലായവയുടെ മലയാള പരിഭാഷ നടത്തുന്നതിനായി ഒരു വിദഗ്ദ സമിതിയെ നിയമിക്കുക. പ്രസ്തുത സമിതി തയ്യാറാക്കുന്ന പരിഭാഷ റിപ്പോർട്ട് പരിശോധിക്കാനായി ഒരു പരിശോധക സമിതിയും തുടർനിരീക്ഷണത്തിനായി മോണിറ്ററിംഗ് സമിതിയും നിയമിക്കുക. വിദഗ്ദ സമിതി അംഗങ്ങളായി ശ്രീമതി. എസ്. ഷീഫ (ഡീൻ, ഓറിയന്റൽ സ്റ്റഡീസ്), ശ്രീ.പ്രസാദ്.സി.ആർ. (ഡയറക്ടർ കേരള സ്റ്റഡീസ്), ശ്രീദേശമംഗലം രാമകൃഷ്ണൻ, ശ്രീ. നടുവട്ടം ഗോപാലകൃഷ്ണൻ നായർ, മലയാള ഗവേഷണ വിദ്യാർത്ഥികൾ എന്നിവരെയും ഉൾപ്പെടുത്താൻ തീരുമാനിച്ചു.
- (2) സർവകലാശാലയിൽ ലഭ്യമാകുന്ന ഫോറങ്ങളിലെ വിവരങ്ങൾ ഇംഗ്ലീഷിലും മലയാളത്തിലും ലഭ്യമാക്കണം (ഓരോ ഫോറത്തിൽ ഒരുവശം ഇംഗ്ലീഷിലും മറുവശം മലയാളത്തിലും).
- (3) സർവകലാശാലയിലെ സ്റ്റാറ്റ്യൂട്ടി ഓഫീസർമാർ ഉപയോഗിക്കുന്ന വാഹനങ്ങളിൽ ഇംഗ്ലീഷിലും മലയാളത്തിലും സ്ഥാനപദവി സൂചിപ്പിക്കുന്ന ബോർഡുകൾ പ്രദർശിപ്പിക്കണം. ഓഫീസർമാരുടെ പേരും സ്ഥാനപദവിയും സൂചിപ്പിക്കുന്ന ബോർഡുകൾ, സർവകലാശാലാ സീലുകൾ എന്നിവ ഇംഗ്ലീഷിലും മലയാളത്തിലും വേണ്ടതാണ് (ഇംഗ്ലീഷിനൊപ്പം മലയാളത്തിലും ഉൾപ്പെടുത്തേണ്ടതാണ്).
- (4) സർവകലാശാല ജീവനക്കാർക്ക് മലയാളം കമ്പ്യൂട്ടിങ്ങിൽ പരിശീലനം നടത്തുന്നതിനായി ഒരു പരിശീലന പരിപാടി നടപ്പിലാക്കുക. പ്രസ്തുത പരിശീലന പരിപാടിയുടെ ചിലവിലേക്കുള്ള പ്രൊപോസൽ സമർപ്പിക്കുന്നതുമായി ശ്രീ.സി.ആർ.പ്രസാദിനെ ചുമതലപ്പെടുത്തുവാൻ തീരുമാനിച്ചു.
- (5) ഭാഷാപുരോഗതി അവലോകനം ചെയ്യുന്നതിലേക്കായി എല്ലാ മാസവും മോണിറ്ററിംഗ് കമ്മിറ്റി കൂടേണ്ടതാണ്.

മീറ്റിംഗ് 1.00 P.M ന് സമാപിച്ചു.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Meeting to discuss the translation of the Kerala University Statute, Act, Ordinance to Malayalam held on 09.02.2022, be approved.  
**FURTHER RESOLVED** to entrust Adv.G.Jyothichudan, Special Secretary (Retd.), Law Department, Government of Kerala to prepare and submit a draft report of Kerala University Statute, Act and Ordinances in Malayalam.

***Item No.37.117 Minutes of the Meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022 – Approval – reg.***

(Ad.AVI)

The minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022 is appended.

In view of the urgency, the Vice-Chancellor has approved the recommendation in Additional Item no. 18 in the minutes, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendation in Additional Item no. 18 in the minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022 is reported to the Syndicate and the recommendation on remaining items in the said minutes is placed before the Syndicate for approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Finance**

Date & Time : 18<sup>th</sup> February 2022, 10.00 a.m.

Venue : Syndicate Room, University Buildings

**Members Present**

1. Adv.K.H.Babujan(Convener)
2. Adv. A. Ajikumar (Member, Syndicate)
3. Sri. Bijukumar G (Member, Syndicate)
4. Dr. S. Nazeeb (Member, Syndicate)
5. Dr. Vijayan Pillai (Member, Syndicate)
6. Dr. K. G. Gopchandran (Member, Syndicate)
7. Dr. K.B. Manoj (Member, Syndicate)
8. Adv. Muralidharan Pillai G. (Member, Syndicate)
9. Adv. B. Balachandran (Member, Syndicate)

**Members Absent**

1. Sri. B.P Murali (Member, Syndicate)

***Item No.37.117.01 SDE – Erstwhile LSC – Indiragandhi College of Science and Technology, Mambaram, Kannur - Refund of Caution Deposit - reg:-***

(Ad Misc)

The admissions in the Learners' Support Centers of SDE outside the jurisdiction of the University were stopped with effect from the academic year 2015-16 and further the recognition of all the Learners' Support Centers of SDE was withdrawn from the academic year 2015-16 onwards.

The Syndicate at its meeting held on 20.06.2016, vide item no 18.68.04 had resolved that the Caution Deposit shall be refunded on the basis of specific recommendations of the Director, SDE regarding admission details/ dues (if any) in respect of the centers concerned.

The Managing Director, Indiragandhi College of Science And Technology, Mambaram, Kannur had requested to refund an amount of Rs.2,00,000/- (Rs Two lakhs only) remitted by them , as Caution Deposit. The Director, SDE had recommended to refund the same.

The Finance, vide endorsement FOS 4085/ Finance I/2021 dated 26.11.2021 has agreed to the refund of the caution deposit of Rs.2,00,000/- (Rupees Two lakhs only), subject to administrative sanction meeting the expenditure of the same from the h/a " Part I - NP -MH: 48 School of Distance Education- 4/4236-Learner Support Centers", of the Current year's budget estimates of the University.

The Vice Chancellor, after examining the matter has ordered to place the matter before the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice Chancellor, the matter regarding release of an amount of Rs.2,00,000/- (Two lakhs only) to the Managing Director, Indiragandhi College of Science And

Technology, Mambaram, Kannur towards the refund of Caution Deposit is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

**The Committee considered the matter and recommended to refund the caution deposit of Rs.2,00,000/- (Rupees Two lakh only) to the Managing Director, Indiragandhi College of Science and Technology, Mambaram, Kannur.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117.02 ശ്രീ.രാജേഷ്കുമാർ.എസ്(അസിസ്റ്റന്റ്) - മെഡിക്കൽ റീഇമ്പേഴ്സ്മെന്റ് അനുവദിക്കുന്നത് സംബന്ധിച്ച്.**

**(Ad. G)**

ശ്രീ.രാജേഷ്കുമാർ.എസ്. (അസിസ്റ്റന്റ്, E.J.IX സെക്ഷൻ), തിരുവനന്തപുരത്തെ കിംസ് ആശുപത്രിയിൽ അടിയന്തിരഘട്ടത്തിൽ complicated type B Aortic dissection- S/P TEVAR എന്ന അസുഖത്തിന് ചികിത്സതേടുകയുണ്ടായി. തുടർന്ന് "Mesentric Ischemia, Sepsis, Acute kidney Injury, Liver Dysfunction" എന്നിവയുടെ ചികിത്സയുമായി ബന്ധപ്പെട്ട് 33,76,961/- രൂപ ചിലവായതിൽ 27,26,000/- രൂപ റീഇമ്പേഴ്സ്മെന്റ് അനുവദിക്കണമെന്ന് അപേക്ഷിച്ചിരിക്കുന്നു. G.O.(Ms.) No.184/2017/H&FWD Dt:15/12/2017 എന്ന സർക്കാർ ഉത്തരവ് പ്രകാരം "Mesentric Ischemia, Sepsis, Acute kidney Injury, Liver Dysfunction" എന്നത് അടിയന്തിരഘട്ടത്തിൽ ചികിത്സ തേടേണ്ട അസുഖങ്ങളിൽ ഉൾപ്പെടുത്തി റീഇമ്പേഴ്സ്മെന്റ് അനുവദിക്കാവുന്നതാണോ എന്നും അനുവദിക്കാമെങ്കിൽ, അനുവദിക്കാവുന്ന നിരക്കുകളു് എത്രയാണ് എന്നത് സംബന്ധിച്ചും വിവരങ്ങൾ ഡയറക്ടർ ഓഫ് ഹെൽത്ത് സർവീസിനോട് രേഖാമൂലം ആവശ്യപ്പെട്ടിരുന്നു. ടി കത്തിന് മറുപടിയായി കെ.ജി എസ്.എം.എ റൂൾ 1960 പ്രകാരം റീഇമ്പേഴ്സ്മെന്റിന് അർഹമായവയും അവയുടെ നിരക്കും, കെ ജി എസ് എം എ റൂൾ 1960-ൽ ഉൾപ്പെടാത്തവ സർക്കാരിന്റെ അനുവാദം വാങ്ങിച്ച ശേഷം അനുവദിക്കാവുന്നതാണെന്നും ആരോഗ്യവകുപ്പിൽ നിന്നും അറിയിച്ചിരുന്നു. ആയതിനാൽ ആരോഗ്യ വകുപ്പിൽ നിന്നും അറിയിച്ച പ്രകാരം ടിയാന്റെ റീഇമ്പേഴ്സ്മെന്റ് ബില്ലുകൾ പരിശോധിച്ചതിൽ നിന്നും 02/12/2019 മുതൽ 28/01/2020 വരെ കിംസ് ആശുപത്രിയിൽ ചികിത്സയ്ക്കായി 12,09,023/- രൂപയും 28/01/2020 മുതൽ 21/03/2020 വരെ തിരുവനന്തപുരം മെഡിക്കൽ കോളേജ് ആശുപത്രിയിൽ ചികിത്സ തേടിയതിനു 33,221/- രൂപയും അനുവദിക്കാവുന്നതാണ് എന്ന് കണക്കാക്കുകയും ചെയ്തശേഷം ആകെത്തുകയായ 12,42,244/- രൂപ അനുവദിക്കുന്നതിന് സർക്കാരിൽ നിന്നും സ്പഷ്ടീകരണം ആവശ്യപ്പെട്ടിരുന്നു. G.O.(Ms.) No.145/2017/H&FWD തീയതി 06/10/2017 പ്രകാരം, സീലിംഗ് തുകയുടെ പരിധിരണ്ട് ലക്ഷത്തിലും അധികരിക്കുന്നുവെങ്കിൽ Director of Health Service-ന്റെ Prior Verification ആവശ്യമാണ്. ആയതി നാല് പ്രസ്തുത തുകയായ 12,42,244/- രൂപ അനുവദിക്കുന്നതിന് സർക്കാർ സ്പഷ്ടീകരണം ആരാഞ്ഞിരുന്നു. ഇതിനു ശേഷം ടിയാന്റെ മെഡിക്കൽ റീ ഇമ്പേഴ്സ്മെന്റുമായി ബന്ധപ്പെട്ട രേഖകളുടെ റ്റജിനൽ രേഖകൾ സർക്കാരിലേക്ക് നൽകുവാൻ അവശ്യപ്പെടുകയും, അതുപ്രകാരം ശ്രീ.രാജേഷ് കുമാർ.എസ് സമർപ്പിച്ച റ്റജിനൽ ബില്ലുകൾ, എസ്റ്റേബ്ലിഷ്മെന്റിന് സർട്ടിഫിക്കറ്റ്, ഡിസ്ചാർജ് സമ്മതി എന്നിവ സർക്കാരിലേക്ക് അയക്കുകയും ചെയ്തു.

20/11/2021നു ഉന്നത വിദ്യാഭ്യാസ വകുപ്പിലെ നിന്നും സർവ്വകലാശാലയിലേക്ക് അയക്കപ്പെട്ട B3/73/2021-HEDN എന്ന നമ്പർ കത്തിലെ വിവരം പ്രകാരം, ശ്രീ. രാജേഷ് കുമാർ എസ്. നു മെഡിക്കൽ റീഇമ്പേഴ്സ്മെന്റ് അനുവദിക്കുന്നത് സംബന്ധിച്ച വിധിയിൽ നിലവിലുള്ള മെഡിക്കൽ

റീഇമ്പേഴ്സ്മെന്റ് നിയമങ്ങൾക്ക് വിധേയമായി സർവകലാശാലയ്ക്ക് തന്നെ തീരുമാനം കൈക്കൊള്ളാവുന്നതാണ് എന്ന് അറിയിച്ചിരിക്കുന്നു.

ആരോഗ്യവകുപ്പിന്ധയറക്ടറുടെ 27/10/2020.ലെ മറുപടികത്ത്, കെ.ജി.എസ്. എം.എ റൂൾ1960 എന്നിവ അനുസരിച്ച് ടിയാന്റ് റീഇമ്പേഴ്സ്മെന്റ് ബില്ലുകൾ പരിശോധിച്ചതിൽ നിന്നും മെഡിക്കൽ റീഇമ്പേഴ്സ്മെന്റ് ഇനത്തിൽ ടിയാന്റ് 12,42,244/- രൂപ (02/12/2019 മുതൽ 28/01/2020 വരെ കിംസ് ആശുപത്രിയിൽ ചികിത്സയ്ക്കായി 12,09,023/- രൂപയും 28/01/2020 മുതൽ 21/03/2020 വരെ തിരുവനന്തപുരം മെഡിക്കൽ കോളേജ് ആശുപത്രിയിൽ ചികിത്സ തേടിയതിനു 33,221/- രൂപ) അർഹത ഉള്ളതായി കാണുന്നു.

പ്രസ്തുത സാഹചര്യത്തിൽ ശ്രീ. രാജേഷ് കുമാർ എസ്. നു മെഡിക്കൽ റീഇമ്പേഴ്സ്മെന്റ് അനുവദിക്കുന്നത് സംബന്ധിച്ച വിവരം വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം സിന്റിക്റ്റിന്റെ ധനകാര്യ സ്മിരം സമിതിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു

*The Committee considered the matter and recommended to sanction an amount of Rs.12,42,244/- (Rupees Twelve lakh Forty two thousand two hundred and forty four only) to Sri Rajesh Kumar.S , Assistant, E J IX section towards medical reimbursement.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117.03**

**Recharge of Franking Machine – reg**

**(EK I)**

The Franking Machine installed in the EGD section is usually charged with value of stamp worth Rs.5,00,000 /- (Rupees Five Lakh only), which would suffice for five to six months.

Now, as per the Green Protocol invogue, the plastic moulded degree despatch tubes used for the despatch of degree certificates was replaced by eco friendly paper moulded tubes. The weight of the degree despatch tubes has increased from 56 grams to 101 grams due to the replacement of plastic moulded tube by eco friendly paper moulded tubes. Hence, the postage charges increased from Rs.32/- to Rs.47/- i.e. price hike of Rs. 15 /- per degree despatch. Due to the charged hike value, validated vide U.O. No.EK 1/15013/2/2021-'22 dated 03/11/2021 is nearing exhaustion within a month. i.e. only around Rs. 35,000 /- is available as on 20/12/2021.

In the budget proposal meeting (2021) it was proposed to enhance the charging of franking machine at each instant to an amount of Rs. 10,00,000 /- from Rs.5,00,000 /-. On verification of the usage of the last charges of value Rs.5,00,000/-, it is found that the recharge is to be made after a month.

The U.O. No.EK 1/15013/3/2021-'22 dated 18/12/2021 for recharge of franking machine of value Rs.5,00,000 /- has been issued for meeting the current exigent situation of shortage of dies in franking machine.

The formalities for crediting of the amount is cumbersome. Once the cheque is delivered to the GPO, Thiruvananthapuram, it takes 3-4 days for crediting clearence.

Considering the procedural delay in crediting the amount and hike in usage of stamps for the despatch of examination related articles by the EGD section, the recharging of franking machine at each instant may be hiked to Rs. 15,00,000 /- (Rupees Fifteen Lakh only) so that the loaded stamp could be used for atleast 3-4 months.

As per the orders of the Hon'ble Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Finance, for consideration and recommendation.

*The Committee considered the matter and recommended to enhance the charging of Franking machine at each instant to an amount of Rs.15,00,000/- (Rupees Fifteen lakh only) for meeting the current exigent situation.*

*The Committee further recommended to entrust the Deputy Registrar concerned to submit a detailed report on the reason to enhance the charging of Franking Machine.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117.04 Department of Philosophy: Request from the Head, Department of Philosophy, University of Kerala, Remuneration to Yoga Trainer- reg:-**  
(Ad AII)

The Head, Department of Philosophy, University of Kerala, Kariavattom reported that Department of Philosophy is offering a 20 hrs Generic course PHI-GC-5A1 Yoga Philosophy and Practice as well as DSE Course on PHI-DE-515 Philosophy of Yoga and Meditation for First Semester P.G.Students. Both the courses have total 20 hours Practical Sessions. A trained Yoga Practitioner is invited every year from outside and the Department Council has appointed Mrs. Lekshmi Jayakumar as the trainer for the same and she has already conducted the practical session for 10 days from 08.09.2021 to 20.09.2021..The HoD remarked that he had sent a request for availing remuneration for the trainer to which he has been intimated to avail the services Yoga Trainer recruited as per the resolution of the Syndicate, instead of appointing a full time Yoga Trainer in the Department of Philosophy. The HoD informed that the Yoga Trainer appointed by the Department was not a full time Yoga Trainer, but only for 10 days for handling the practical session of the Elective courses. He has also remarked that the Department was unaware about the Yoga trainer recruited at the Kariavattom Campus and they would avail the services of the Yoga trainer recruited by the Syndicate next time on wards.

As per the orders of the Vice-Chancellor, the request of the Head, Department of Philosophy, Kariavattom for sanctioning remuneration to the Yoga Trainer for the classes already taken is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

**The Committee considered the matter and expressed their displeasure on the action taken by the Head, Department of Philosophy, in engaging a Yoga trainer without prior sanction of the University.**

**The Committee recommended the following :**

1. **to ratify the action taken by the Head, Department of Philosophy, in engaging a Yoga trainer in the Department without prior sanction of the University.**
2. **to sanction the remuneration to the Yoga trainer already engaged.**
3. **In future prior permission should be obtained for such engagements.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117.05 Request for releasing the balance payment towards remuneration of the Data Entry Operator engaged in connection with the works related to KOHA Software in the Department of Kerala Studies-reg:-**

(Ad AII)

The Head, Department of Kerala Studies, University of Kerala, Kariavattom has requested to release an amount of Rs.66,000/- (Rupees Sixty Six Thousand only) as the balance payment towards remuneration of the Data Entry Operator engaged in connection with the works related to KOHA Software in the Department of Kerala Studies from the Non-Plan Fund, vide letter No. F13/KS/Library/2021 dated 30.11.2021.

Administrative sanction has been accorded to the Head, Department of Kerala Studies, University of Kerala for the Implementation of works related to KOHA Software and engagement of Data Entry Operator by meeting 50% of the expenditure from Non Plan Funds and balance 50% from DDF Account vide letter No.1562/AdmnAV/2021/UOKdated19.04.2021.

The HoD has stated that the remuneration to Data Entry Operator for 12,000 Books at the rate of Rs.8/- per Book is Rs. 96,000/- of which an amount of Rs.30,000/- was paid from DDF and requested to meet the balance amount, Rs.66,000/- from the Head of account 'Part I NP MH 35 (ii) Department of Kerala Studies4/1218-Wages of Contingent Employees/Guest Lecturers'.

The Finance has agreed to the proposal for the payment of balance amount of Rs.66,000/- (Rupees sixty six thousand only) towards remuneration to the Data Entry Operator engaged in

connection with the KOHA Software in the Department of Kerala Studies , subject to Administrative sanction. The Finance also remarked that the expenditure in this regard may be met from the Head of account" Part- I-NP- MH 35(ii)-Department of Kerala Studies-4/1218-Wages of Contingent Employees/Guest Lecturers" of the current year's B.E of the University.

*The Committee considered the matter and recommended to release an amount of Rs.66,000/- (Rupees Sixty Six Thousand Only) towards the remuneration of the Data Entry Operator engaged in connection with the works related to KOHA Software in the Department of Kerala Studies and to meet the expenditure from the Head of account" Part- I -NP- MH 35(ii)- Department of Kerala Studies-4/1218-Wages of Contingent Employees/Guest Lecturers" of the current year's B.E of the University.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117.06**      **Request of refund from Sri.Mohammed Fami (f/o Najila Fami) towards excess amount paid through e-payment -reg.**

**(Ad BII)**

Sri.Mohammed Fami, father of Smt.Najila Fami,a B.Tech student at LBS Institute of Technology for women, Poojappura had placed a request for refund of an amount of Rs.830/- paid in excess.Smt.Najila Fami has remitted an amount of Rs.1090/- (Receipt No.OP1132395) towards the fee for official transcript (requisite fees Rs.1080/-) and an amount of Rs.1900/- (Receipt No.OP1132373) towards fee for attestation of certificates (requisite fees Rs.1080/-). Hence an amount of Rs.830/- was remitted in excess.

On this, EEII section had remarked that the Receipt No. OP1132373 was utilized for the purpose of attestation of copy of Degee certificate and OP1132395 was utilized for the purpose of attestation of transcript. Both Receipts were entered in the fee fund Register also. As partial payment of a receipt is not allowed, the request for fee refund was rejected and the same was intimated to the Candidate vide memo dated 06.01.2020.

In reply to the status enquiry of the complaint, from the office of the Hon'ble minister for Higher Education,a letter dated 23.02.2021 was sent stating that the request of Smt.Najila Fami was rejected as per the existing guidelines of refund.However,Sri.Mohammed Fami has again submitted a request to refund the excess amount paid (Rs.830/-).

As per orders of the Vice-Chancellor the matter regarding refund request of Sri.Mohammed Fami is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

*The Committee considered and recommended to report the matter to the Sub Committee constituted by the Syndicate at its meeting held on 20.01.2022, vide item no.36.91.24 to revise the guidelines for refund.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117.07**      **University Institute of Technology, Aroor - Wages to contingent employees/ Guest Lecturers - Re - Appropriation of funds - Reg.**

**(Ad BII)**

The Principal, UIT, Aroor has informed that the budget allocation under the head the Wages of Contingent Employees/Guest Lecturers for UIT Aroor is Rs.22 lakh only, out of which an amount of Rs.17,90,484/- has already been disbursed and the balance budget provision is only ₹ 4,09,516/- as on 30.12.2021. A revised budget provision of Rs.12,00,000/- (Rupees Twelve Lakh only) is needed to meet the salary expenses of 11 guest lecturers for the next 4 months @2.2 lakhs per month and for 3 contingent employees at Rs.46,500/- per month. Hence, the Principal has requested to sanction an additional amount of ₹8,00,000/- (Rupees Eight Lakh only/-) for meeting the salary expenses of the guest lecturers and contingent employees for the current financial year.

The Finance, vide endorsement No:FOS 4913/Finance 2/2021-22 dated 12.01.2022, has

endorsed to provide an additional amount of Rs.4,50,000/- (Rupees Four Lakh Fifty Thousand only) under the head of account "Part I - Non Plan - MH 67-33 - Institute of Technology, Regional Centre, Aroor - 4/1218 Wages of Contingent Employees/Guest Lectures" by re-appropriation from the head of account "Part I - Non Plan - MH 67-1 -Institute of Technology Headquarters unit - 4/3925 Lumpsum Provision" provided in the current year's Budget Estimates of the University. The additional expenditure on wages of Contingent employees/Guest Lectures may be met from the provision provided above.

As per the orders of the Vice - chancellor, the above re-appropriation proposal is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to agree to the proposal.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117.08**      ***NAAC Accreditation – Numbering of Rooms and Geo-tagging- Financial assistance-Regularization of the Provisional Advance and Release of additional expenditure incurred- Reg.***

**(IQAC)**

Sanction was accorded by the Hon'ble Vice-Chancellor subject to report to the Syndicate to release an amount of Rs.1,50,000/- (Rupees One Lakh and Fifty thousand only) as Provisional advance to Dr. Gabriel Simon Thattil, Director, IQAC towards meeting the expenditure in connection with the numbering and Geo-tagging of rooms of the Teaching Departments/Centres. Based on the quotations, work order was placed to M/s Design Shoppe on 24.08.2021 at a rate of Rs. 105/- (Rupees One Hundred and Five Only) per Geotagged photo.

Accordingly, work has been completed and a bill amounting to Rs.2,62,185/- (Rupees Two Lakh Sixty Two Thousand One Hundred and Eighty Five only) has been submitted by M/s Design Shoppe. An amount of Rs.1,50,000/- (Rupees One Lakh and Fifty Thousand only) was released to M/s 'Creator's Media' as initial payment (M/s Design Shoppe, vide letter No. Nil dated 10.11.2021 informed that they shifted to new building and the new address is Creator's Media').

The Finance section endorsed the regularization of Provisional Advance of Rs.1,50,000/- (Rupees One Lakh and Fifty thousand only) sanctioned to Dr. Gabriel Simon Thattil, Director, IQAC and the release of release the additional expenditure of Rs.1,12,185/- (Rupees One Lakh Twelve thousand One hundred and Eighty five only) to M/s Creator's Media.

The Hon'ble Vice - Chancellor has directed to place the matter before the Standing Committee of the Syndicate on Finance for approval of the following:

1. to regularize the Provisional Advance of Rs.1,50,000/- (Rupees One Lakh and Fifty thousand only) sanctioned to Dr. Gabriel Simon Thattil, Director, IQAC towards meeting the expenditure in connection with the numbering and Geo-tagging of rooms of the Teaching Departments/Centres
2. to release the additional expenditure of Rs.1,12,185/- (Rupees One Lakh Twelve thousand One hundred and Eighty five only) to M/s Creator's Media, Trivandrum
3. to meet both the regularization and expenditure met from the h/a "Part-I- NP-MH:63-Miscellaneous-8/5993-NAAC Visit related expenses", of current year's Budget Estimate of the University.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Finance for consideration.

***The Committee considered the matter and recommended to the following:***

1. ***to regularize the Provisional Advance of Rs.1,50,000/- (Rupees One Lakh and Fifty thousand only) sanctioned to Dr.Gabriel Simon Thattil, Director, IQAC towards meeting the expenditure in connection with the numbering and Geo-tagging of rooms of the Teaching Departments/ Centres.***
2. ***to release the additional expenditure of Rs.1,12,185/- (Rupees One Lakh Twelve thousand One hundred and Eighty five only) to M/s Creator's Media, Trivandrum***



3. *The regularization and expenditure shall be met from the h/a "Part-I- NP-MH:63-Miscellaneous-8/5993-NAAC Visit related expenses", of current year's Budget Estimate of the University.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

- Item No.37.117.09**      ***Conduct of Academic Audit – Regularization of Provisional Advance sanctioned to Dr.S.A.Shanavas, Professor and Head, Dept.of Linguistics - Reg.***

**(IQAC)**

An amount of Rs. 30,000/- (Rupees Thirty Thousand only) was sanctioned as Provisional Advance to Dr. S.A. Shanavas, Professor and Head, Department of Linguistics to conduct Academic Audit in the department ,vide U.O. No.IQAC/603/2020 dated 16.02.2020.

However, the programme was not conducted in the department due to Covid-19 Pandemic. He has refunded the amount of Rs. 30,000/- (Rupees Thirty Thousand only) to KUF account, vide Challan No. 21816112 dated 29.07.2021.

The Audit section verified the report and found that the amount had been retained in the account without utilization after the stipulated period. The Audit has informed that the Penal Interest at the rate of 18% amounting to Rs. 7,826/- (Rupees Seven Thousand Eight Hundred and Twenty Six only) to be levied from Dr. S. A. Shanavas.

As directed by the Hon'ble Vice-Chancellor, explanation was sought from Dr.S.A.Shanavas for furnishing the reason for delay in refund of Provisional Advance. The explanation furnished by Dr.S.A. Shanavas is as detailed below.

Dr. S.A. Shanavas informed that the Department decided to conduct the Academic Audit thrice but the same could not be conducted due to Covid Pandemic. He has also informed that the Provisional Advance of Rs. 30,000/- (Rupees Thirty Thousand only) credited to PD account was withdrawn only for remitting to KUF Account, vide Challan No. 21816112 dated 29.07.2021 and not withdrawn or kept for any other personal interest.

Based on the above remarks, the IQAC Director recommended to accept the justification given by Dr. S.A. Shanavas and to waive off the imposition of the Penal Interest.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Finance for consideration.

***The Committee considered the matter and recommended to conduct Academic Audit for the provisional advance sanctioned to Dr. S.A Shanavas, Professor and Head, Department of Linguistics within 90 days and to submit the utilisation Certificate for the same.***

***The Committee further recommended that the matter of levying of penal interest will be considered thereafter.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

- Item No.37.117.10**      ***Department of Political Science – MoU with Alliance Francaise De Trivandrum - Proposal regarding rate of payment to the lecture/tuition for the faculty – reg.***

**(Ac D)**

The Head, Department of Political Science has forwarded a proposal for signing Memorandum of Understanding with *Alliance Francaise De Trivandrum, Thiruvananthapuram* as the department have two papers on French in the I & II Semester MA International Relations & Diplomacy and the Alliance Francaise has agreed to engage these papers of the MA Classes.

The details of the proposal are furnished below:

**\* Objectives of MoU: :**

- . to launch training programmes on French Language and culture for MA Programmes for Department of Political Science, University of Kerala students in areas where the institute has

expertise.

- . To ensure Capacity building for Department of Political Science, University of Kerala faculty/research scholars/PG/Graduate students on French language.
- . To facilitate the exchange programme between Department of Political Science, University of Kerala and French Universities/institutes for various academic programmes.

**\* Terms and Conditions :**

The University will be providing facilities to AF faculty members for engaging lectures, seminars, webinars, online lectures, joint research and collaborative workshops and cultural programmes to MA/M.Phil/PhD students who are doing their PG in the Department of Political Science, University of Kerala.

The institute will also be facilitating the exchange programme between Department of Political Science, University of Kerala and French Universities for various academic programmes

**\*Duration of MoU**

- . The Mou will be effective from the 2020-21 academic year. This Mou, unless extended by mutual written consent of both institutions, shall expire in Five years, ie, 31<sup>st</sup> December 2025. It shall be open to both parties for extension by mutual consent as per the ordinance/rules of the University.

The legal adviser has vetted the draft of Memorandum of Understanding with Alliance Francaise De Trivandrum, Thiruvananthapuram and remarked that the same is legally in order.

The Syndicate at its meeting held on 02.07.2021 considered the matter and resolved to approve the recommendation of Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, to agree with the proposal and to sign Mou with Alliance Francaise De Trivandrum, by exempting the matter related with the rate of payment to the lecture /tution for the faculty. Further recommended to direct the Head Department of Political Science, to submit the proposal regarding the rate of payment lecture/tution in the standing committee of the Syndicate on Finance.

Subsequently, the MoU with Alliance Francaise De Trivandrum, has been signed on 06.11.2021.

The Head, Dept of Political Science, vide letter, dated 10.01.2022, has informed that the course requires 90 hours of teaching involving 20-22 lectures for month for a semester and requested to fix the rate of payment at Rs. 1000 for hour.

The Vice Chancellor has ordered to place the matter regarding fixing of rate of payment of teaching/lecture of French language hours before the Standing Committee of the Syndicate on Finance for consideration.

***The Committee considered the matter and recommended to hear the Head, Department of Political Science and the faculty who co-ordinates the course mentioned in the proposal, by the Committee.***

***Resolution of the Syndicate***

**RESOLVED** to fix the rate of payment at Rs.1000/- per hour to the lecturer/tuition for the faculty on French in the I & II Semester MA International Relations & Diplomacy engaged by Alliance Francaise.

***Item No.37.117.11 Department of Nanoscience and Nano Technology – dismantling, shifting and re-installation of two numbers of thermal evaporation systems model: BC 300 and RF sputtering system model:12MSPT – reg.***

**(Ad AV)**

The Professor & Head, Department of Nanoscience and NanoTechnology has forwarded the total estimate of Rs.1,41,600/- (Rupees one lakh forty one thousand and six hundred only) for dismantling, shifting and re-installation of two numbers of thermal evaporation systems Model:BC 300 and RF sputtering system Model:12MSPT.

The Head, vide letter dtd 23.11.2021 stated that Department of Nanoscience and Technology was shifted to a new building and their equipment is currently kept in the Dept of Physics. At present three laboratories are housed in Dept of Physics. In order to transfer equipment in the film coating lab to the new building, they had invited quotation from M/s. Hind High Vacuum Company Pvt. Ltd, Nos

31, 32, 33, 34 & 37, KIADB Industrial Area, Phase I, Dabaspet, Nelamangala Taluk, Bengaluru 562111 who had supplied the equipment. The company had submitted quotation for dismantling, shifting and re-installation of two numbers of thermal evaporation systems Model:BC 300 and for dismantling, shifting and re-installation of RF sputtering system Model: 12MSPT for an amount of Rs.1,41,600/- including GST@18%. The Head requested to sanction the above amount for the dismantling, shifting and re-installation charges of the above equipments. Also stated that the expenditure for this purchase may be met from the head of account “M.H.28-Part 1 Non Plan Department of Nanoscience and Nanotechnology-4EC-3020-Maintenance of Equipment”

The Sales Quotation of Hind High Vacuum Company Pvt. Ltd forwarded by the Head is detailed below

Service Description	Qty	Amount
Dismantling, Shifting and Re-installation of Thermal evaporation systems Model: BC 300	2	Rs.40,000 x 2=Rs.80,000/-
Dismantling, Shifting and Re-installation of Thermal evaporation RF sputtering system Model:12MSPT.	1	Rs 40000/-
GST 18%		Rs 21,600/-
<b>TOTAL</b>		<b>1,41,600/-</b>

The Finance remarked that ‘As the HOD had certified that M/s Hind High Vacuum Company Pvt.Ltd, Bengaluru is the only authorized company to supply accessories, spares, consumables, upgradation, replacement of components & servicing of Thermal evaporation Systems and RF sputtering system, the proposal for dismantling, shifting and re-installation fo two numbers of thermal evaporation systems Model BV 300 and for dismantlement, shifting and re-installation of RF sputtering systems Model 12MSPT in the Department of Nano Science & Technology for an amount of Rs.1,41,600/-(Rupees One Lakh Forty One thousand and Six Hundred only), including GST @ 18%, may be agreed to subject to Administrative sanction and the expenditure may be met from the h/a :Part-I-NP-MH 28 Department of Nanoscience and Technology- 4/3020-Maintenance of Equipment” of the Current Year’s B.E of the University.

As per the orders of the Vice Chancellor, the proposal submitted by the Head, Department of Nanoscience and NanoTechnology for the dismantling, shifting and re-installation of two numbers of thermal evaporation systems Model: BC 300 and RF sputtering system Model: 12MSPT amounting to Rs.1,41,600/- (Rupees One Lakh Forty one thousand and six Hundred only) is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

***The Committee considered the matter and recommended to agree to the proposal submitted by the Head, Department of Nanoscience and NanoTechnology for the dismantling, shifting and re-installation of two numbers of thermal evaporation systems Model: BC 300 and RF sputtering system Model: 12MSPT amounting to Rs. 1,41,600/-(Rupees One Lakh Forty one thousand and six hundred only).***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

***Item No.37.117.12 G.O(P)No.62/2020/Fin dated 20.05.2020 - enhancement of hire charges for non duty purpose of Government Motor Vehicle - implementation – reg.***

***(Ad AV)***

As per G.O(P)No.62/2020/Fin dated 20.05.2020, the rate of hire charge fixed at Rs.6 per km for Government Motor Vehicle for non duty purpose has been enhanced to Rs.11 per kilometer and the detention charge has been fixed as Rs.25 per hour subject to a maximum of Rs.250/- per day.

The Vice-Chancellor has ordered to place the matter regarding the implementation of aforesaid GO in the University before the Standing Committee of the Syndicate on Finance. As per the orders of the Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

***The Committee noticed that the intimation regarding the G.O dated 20.05.2020 had received in the University only on 14.12.2021.***

The Committee recommended to implement the G.O(P)No.62/2020/Fin dated 20.05.2020 with effect from the date of implementation in the University.

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117.13** എൽ എൽ ബി പരീക്ഷ മൂല്യനിർണ്ണയ ക്യാമ്പിൽ പങ്കെടുക്കുന്ന ചീഫ് അധ്യാപകർക്കുള്ള വേതനം സംബന്ധിച്ച സർവകലാശാല ഉത്തരവ് പുതുക്കുന്നത് - സിൻഡിക്കേറ്റ് തീരുമാനം -സംബന്ധിച്ച് :-

**(M&CII)**

സൂചന : 04/12/2021-ലെ സിൻഡിക്കേറ്റ് യോഗത്തിലെ ഐറ്റം നം.34.96.17 പ്രകാരമുള്ള മിനുട്സ്

29/11/2021-ലെ പരീക്ഷ സ്ഥിരം സമിതിയുടെ യോഗത്തിൽ എൽ എൽ ബി പരീക്ഷ മൂല്യനിർണ്ണയ ക്യാമ്പിൽ പങ്കെടുക്കുന്ന ചീഫ് അധ്യാപകർക്കുള്ള വേതനം സംബന്ധിച്ച സർവകലാശാല ഉത്തരവ് പുതുക്കുന്നത് സംബന്ധിച്ച വിഷയം പരിഗണിക്കുന്നതിനായി വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം കൂറ്റിപ്പ് നൽകിയിരുന്നു.

02.08.2019-ൽ പുറപ്പെടുവിച്ച സർവകലാശാല ഉത്തരവിൽ എൽ എൽ ബി കോഴ്സിനുള്ള മൂല്യനിർണ്ണയത്തിൽ പങ്കെടുക്കുന്ന ചീഫ് എക്സാമിനർക്ക് നൽകുന്ന പ്രതിഫലത്തുക ചെയർമാൻ നൽകുന്നതിനേക്കാൾ കൂറ്റി വായിരിക്കണമെന്ന് രേഖപ്പെടുത്തിയിട്ടുണ്ട്. എക്സാമിനേഷൻ മാനുവൽ പ്രകാരം ഒരു ചോദ്യപേപ്പർ കോഡിന് രൂപീകരിക്കുന്ന ടീമിൽ ഓരോ ചീഫ് എക്സാമിനർക്കും ഏറ്റവും കൂടുതൽ അഞ്ച് അഡീഷണൽ എക്സാമിനർമാർ ഉണ്ടായിരിക്കുന്നതാണ്. തികച്ചും കേന്ദ്രീകൃത മൂല്യനിർണ്ണയ ക്യാമ്പ് രീതിയിൽ പ്രവർത്തിച്ചുവരുന്ന ടി മൂല്യനിർണ്ണയ ക്യാമ്പിൽ പരീക്ഷ മാനുവൽ പ്രകാരം ടീം രൂപീകരിക്കുകയും മൂല്യനിർണ്ണയം നടത്തി പ്രതിഫലം നൽകി വരുകയും ചെയ്തിരുന്ന സാഹചര്യത്തിലാണ് സർവകലാശാല ടി ഉത്തരവ് പുറപ്പെടുവിച്ചത്.

2020 മാർച്ച് മാസം മുതൽ കോവിഡ് വ്യാപന പശ്ചാത്തലത്തിൽ സർവകലാശാല ആസ്ഥാനത്തു മൂല്യനിർണ്ണയ ക്യാമ്പിൽ പങ്കെടുക്കുന്ന അധ്യാപകരുടെ എണ്ണത്തിൽ ഗണ്യമായ കുറ്റി വുണ്ടായി. ഫല പ്രഖ്യാപനം കൃത്യമായി നടത്തേണ്ടതിനാൽ ഒരു ചോദ്യപേപ്പർ കോഡിലുള്ള ഉത്തര കടലാസുകൾ ചീഫ് എക്സാമിനേഷൻ എടുക്കുന്ന അധ്യാപകർക്ക് വീണ്ടും വേറെ ചോദ്യപേപ്പർ കോഡിലുള്ള ഉത്തരക്കടലാസും ചീഫ് വാല്യൂവേഷൻ നൽകേണ്ട സാഹചര്യം ഉണ്ടായി. രണ്ട് അധ്യാപകർ ചെയ്യേണ്ട ജോലി ഒരു അധ്യാപകൻ ഏറ്റെടുത്ത് മൂല്യനിർണ്ണയം നടത്തി എങ്കിലും ചെയർമാൻ ലഭിക്കുന്ന പ്രതിഫല തുകയേക്കാൾ കൂറ്റി വായിരിക്കണം ചീഫ് എക്സാമിനർക്ക് ലഭിക്കേണ്ടതെന്ന ഉത്തരവ് നിലനിൽക്കുന്നതിനാൽ ടി അധ്യാപകർക്ക് അർഹമായ പ്രതിഫല തുക നൽകാൻ സാധിക്കാത്ത സാഹചര്യമാണ് നിലവിലുള്ളത്. ടി ഉത്തരവിൽ "The remuneration to Chief Examiners for valuation of LLB answer scripts be enhanced to Rs.20/- per paper,(including all allowances) subject to minimum of Rs.2000/-and a maximum not exceeding the remuneration paid to the Chairman concerned for a single question paper code" എന്ന് രൂപമാറ്റം വരുത്തുന്ന പക്ഷം ചീഫ് എക്സാമിനർമാർക്ക് അർഹമായ പ്രതിഫലത്തുക ലഭിക്കുന്നതാണ്.

ടി കൂട്ടിപ്പിന്മേൽ പരീക്ഷ സ്ഥിരം സമിതിതാല്പി പ്പിയുന്ന പ്രകാരം ശുപാർശ ചെയ്തിരിക്കുന്നു.

“The Committee considered the matter and recommended to refer the matter to the Standing Committee of the Syndicate on Finance by accepting the proposal in principle.”

പ്രസ്തുത ശുപാർശ 04/12/2021-ന് കൂടിയ സിൻഡിക്കേറ്റ് യോഗം സൂചന പ്രകാരം അനുമതി നൽകിയിരിക്കുന്നു. ആയതിനാൽ ടി വിഷയത്തിൽ ഉചിതമായ തീരുമാനത്തിനായി വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം സിൻഡിക്കേറ്റിന്പി ഫിനാൻസ് സ്ഥിരം സമിതിയിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

*The Committee considered the recommendation of the Standing Committee of the Syndicate on Examinations and recommended not to consider the same.*

*The Committee further recommended to pay eligible remuneration to the Chief Examiner, considering as a special case for the excess valuation done by the Chief Examiner during the Covid - 19 pandemic situation.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117.14      *University of Kerala - CLIF- Fixing User fee/Maintenance fee for the Seminar Halls in CLIF -reg.***

*(Ad DIII)*

The Director, CLIF has informed that the University has created two new auditoriums in CLIF, CV Raman hall of about 200 seating capacity and a conference hall, Srinivasa Ramanujan Hall with seating capacity of 28 people and has requested the University to fix a maintenance fee/User fee for the use of the facility on a per day/per programme basis for the departments of the University.

CV Raman Hall

- One day seminar/Conference
- National Conference for more than one day
- International conference for more than one day

Srinivasa Ramanujan Hall

EK Janaki Ammal Seminar Hall

Entire Seminar Complex

The matter was placed before the Syndicate for consideration and appropriate decision. The Syndicate at its Meeting held on 20.01.2022, vide item No.36.117, resolved to refer the matter of Fixing User fee/Maintenance fee for the Halls in CLIF to the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice-Chancellor, the request from Hon. Director, CLIF for fixing a maintenance fee/User fee for the use of Auditoriums/Halls on a per day/per programme basis for the departments of the University is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to entrust Dr. K.G. Gopchandran, Member, Syndicate to study the matter and submit a detailed proposal before the Committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117.15      *University of Kerala - CLIF - Renewal of AMC of Shimadzu LCMS-8045 System reg.***

*(Ad DIII)*

The Hon. Director, CLIF has stated that the 3 year warranty period of Shimadzu LCMS-8045 System (Liquid Chromatography Tandem Mass Spectrometer) installed in CLIF on 19.04.2018 has

expired and has forwarded the quotation for Annual Maintenance contract received from M/s.Spincotech Pvt. Ltd. for a period of three years w.e.f 01/01/2022 to 31/12/2024 for an amount of Rs.12,08,984/- (Rupees Twelve Lakhs Eight thousand Nine Hundred and Eighty Four only) inclusive of GST.

He has requested that sanction may be accorded for entering into AMC of Shimadzu LCMS-8045 System (Liquid Chromatography Tandem Mass Spectrometer) with M/s Spincotech Pvt. Ltd. for a period of three years for an amount of Rs.12,08,984/- ( Rupees Twelve Lakhs Eight thousand Nine Hundred and Eighty Four only) inclusive of GST, by meeting the expenditure from the H/A MH-59(e)- CLIF – 4-3020 – Maintenance of Equipment provided in the current year Budget of the University as detailed below.

Period of AMC	Amount ( Inclusive of GST @ 18% )
01.01.2022 to 31.12.2022	3,83,500
01.01.2023 to 31.12.2023	4,02,675
01.01.2024 to 31.12.2024	4,22,809
<b>Total Amount</b>	<b>12,08,984/-</b>

Sl No	Description	SID	HSN Code	From	To	Amount	Tax 18%	Net Amount
1	AMC for LCMS-8045	S0001 /18978	998719	01.01.2022	31.12.2022	325000	58500	383500
2	AMC for LCMS-8045	S0001 /18978	998719	01.01.2023	31.12.2023	341250	61425	402675
3	AMC for LCMS-8045	S0001 /18978	998719	01.01.2024	31.12.2024	358313	64496	422809
	<b>Total</b>					<b>10,24,563</b>	<b>1,84,421</b>	<b>12,08,984</b>

Finance has endorsed the proposal vide Endt.FOS.4951/Finance I/2021-22 dated 15/01/2022 subject to administrative sanction.

The matter was placed before the Syndicate for consideration and appropriate decision. The Syndicate at its Meeting held on 20.01.2022, vide item No.36.129, resolved to refer the matter of AMC of Shimadzu LCMS-8045 System to the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice-Chancellor, the request from Hon. Director, CLIF for entering into AMC of Shimadzu LCMS-8045 System (Liquid Chromatography Tandem Mass Spectrometer) with M/s Spincotech Pvt. Ltd. for a period of three years for an amount of Rs.12,08,984/- (Rupees Twelve Lakhs Eight thousand Nine Hundred and Eighty Four only) inclusive of GST, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

**The Committee considered the matter and recommended to place the matter before the Purchase Committee for negotiation and to place the same before the Syndicate, thereafter.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117.16**      ഗ്രൂപ്പ് വെൽഫെയർ സ്ക്രീം (GWS) [] രവകലാശാലയിൽ തുടരുന്നത് [] ബന്ധിച്ച്.

(Accounts X)

- [] ചുമന:      (1) 30/05/2019 ലെ [] രക്താലർ നം.57/2019/ധന  
 (2) 18/11/2019 ലെ [] .ഉ.(അച്ചടി) നം.159/2019/ധന  
 (3) 26/07/2021 ലെ ജില്ലാ ഇൻഷുറൻസ് ഓഫീ [] ൽ നിന്നുള്ള ഡി.ഐ.ഒ.തിരുവെമ്പ/20793/14 നമ്പർ കത്ത്.  
 (4) 23/11/2021 ലെ [] .ഉ.(അച്ചടി) നം.153/2021/ധന  
 (5) 26/11/2021 ലെ [] .ഉ.(അച്ചടി) നം.156/2021/ധന

(6) 18/12/2021 ലെ Ad. A5. 6944/21 ൽ റവകലാശാല ഉത്തരവ്

മേൽ ്രൂഘന (3) ലെ ജില്ലാ ഇൻഷുറൻസ് ഓഫീസിലെ റൂടെ കത്ത് പ്രകാരം ജി.ഐ.സ് (GIS) പദ്ധതിയിൽ കേരള യൂണിവേഴ്സിറ്റിയിലെ ്രല്ലാ ജീവനക്കാരെയും അംഗമാക്കുവാൻ വേണ്ട നടപടികൾ ്രവീകരിക്കണമെന്നും ്രൂഘന (2) ലെ ഉത്തരവ് പ്രകാരം ്രസ്സ്.ൽ.ഐ (SLI), ജി.ഐ.സ് (GIS) പദ്ധതികൾ നടപ്പിലാക്കിയ സ്ഥാപനങ്ങളിലെ അംഗങ്ങൾക്ക് മാത്രമായി ജി.പി.ഐ.സ് (GPAIS) പദ്ധതി പരിമിതപ്പെടുത്തി ്രക്കാർ ഉത്തരവ് പുറപ്പെടുവിച്ചിട്ടുള്ളതായും അറിയിച്ചിരുന്നു. മേൽ കത്തിന് 24.09.2021 ൽ നം. അക്കൗണ്ട്സ് X/ഫ് 15/01/2021 കത്ത് പ്രകാരം കേരള ്രവകലാശാലയിൽ ജി.ഐ.സ് (GIS) പദ്ധതിക്ക് ്രമാനമായി ജി.ഡബ്ല്യു.സ് (GWS) പദ്ധതി നടപ്പിലാക്കി പരിപാലിച്ച് വരുന്നുണ്ടെന്നും, ്രക്കാരിൻറെ ജി.ഐ.സ് (GIS) പദ്ധതിയിലെ വരിക്കാർക്ക് മാത്രമായി ജി.പി.ഐ.സ് (GPAIS) പദ്ധതി പരിമിതപ്പെടുത്തിക്കൊണ്ടുള്ള ഉത്തരവിൽ നിന്ന് കേരള ്രവകലാശാല ജീവനക്കാർക്ക് ഇളവ് നൽകണമെന്നും ആവശ്യപ്പെടുകയുണ്ടായി, ്രന്നാൽ നാളിതുവരെ മറുപടി ലഭിച്ചിട്ടില്ല. ്രൂഘന (1) പ്രകാരമുള്ള ്രക്കാർ ഉത്തരവിൽ 2020 വർഷം മുതൽ ജി.പി.ഐ.സ് (GPAIS) പദ്ധതിയിൽ അംഗത്വം നേടണമെങ്കിൽ സ്ഥാപനങ്ങളിലെ 50 വയസ്സിനുള്ളിൽ പ്രായമുള്ള ്രല്ലാ ജീവനക്കാരും നിർബന്ധമായും ജി.ഐ.സ് (GIS), ്രസ്സ്.ൽ.ഐ (SLI) പദ്ധതികളിൽ അംഗത്വം നേടണമെന്നും ഇതിൽ യാതൊരു ഇളവും നൽകുന്നതല്ലെന്നും നിർദ്ദേശിച്ചിരുന്നു. കൂടാതെ ്രൂഘന (4) പ്രകാരമുള്ള ്രക്കാർ ഉത്തരവിൽ ജി.പി.ഐ.സ് (GPAIS) വരിക്കാർ നിർബന്ധമായും ്രസ്സ്.ൽ.ഐ (SLI), ജി.ഐ.സ് (GIS) പദ്ധതികളിൽ അംഗത്വം ്രടുത്തിട്ടുണ്ടെന്ന് ബന്ധപ്പെട്ട മേലധികാരികൾ ഉറപ്പ് വരുത്തണമെന്ന് നിഷ്കർഷിക്കുകയുണ്ടായി.

മേൽ ്രഹചര്യത്തിൽ ്രൂഘന (6) പ്രകാരം ജി.ഐ.സ് (GIS) പദ്ധതി ്രവകലാശാലയിൽ നടപ്പിലാക്കി ഉത്തരവ് പുറപ്പെടുവിക്കുകയുണ്ടായി.

പി യ നിരക്ക്

ശമ്പള സ്കെയിൽ	ഗ്രൂപ്പ്	നിരക്ക്
55350-101400 മുതൽ മേലോട്ട്	൧	600
35700-75600 മുതൽ 55350-101400 ന് താല്പ	ബി	500
17000-37500 മുതൽ 35700-75600 ന് താല്പ	൧ ി	400
16500-35700 മുതൽ 17000-37500ന് താല്പ	ഡി	300

പുതിയ നിരക്ക്

ശമ്പള സ്കെയിൽ	പ്രതിമാ വരി ാഖ്യ നിരക്ക്		
	ഗ്രൂപ്പ്	കുറഞ്ഞ നിരക്ക്	പരമാവധി നിരക്ക്
77200-140500 മുതൽ മേലോട്ട്	൧	1500	2000
50200-105300 മുതൽ 77200-140500 ന് താല്പ	ബി	1000	2000
23700-52600 മുതൽ 50200-105300 ന് താല്പ	൧ ി	800	1600
23700-52600 ന് താല്പ	ഡി	400	800

്രക്കാരിൻറെ ജി.ഐ.സ് (GIS) പദ്ധതിയും, ്രവകലാശാല ജി.ഡബ്ല്യു.സ് (GWS) പദ്ധതിയും ഒരേ മാതൃകയിൽ/ നിയമാവലിയിൽ

പ്രവർത്തിക്കുന്ന പദ്ധതികൾ ആയതിനാൽ നിലവിൽ ജി.ഐ.എസ് (GIS) വരിക്കാരായി മാറിയ ജീവനക്കാരിൽ നിന്ന് ജി.ഡബ്ല്യു.എസ് (GWS) വരി ഓഫ് ഡയത്തിൽ ഇടംകൊടുക്കണം, ജി.ഡബ്ല്യു.എസ് (GWS) പദ്ധതി തുടർന്ന് ഏത് വിധത്തിൽ റവകലാശാലയ്ക്ക് പരിപാലിച്ച് കൊണ്ടു പോകുവാൻ ഓടിക്കും എന്ന കാര്യങ്ങളിൽ തീരുമാനം കൈക്കൊള്ളുന്നതിലേക്കായി വിഷയം ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം റവകലാശാല റിൻഡിക്കേറ്റ് ഫിനാൻസ് സ്റ്റാൻഡിംഗ് കമ്മറ്റിയുടെ പരിഗണനയ്ക്കായി മർപ്പിക്കുന്നു.

- റവകലാശാലയിൽ ആകെയുള്ള 1616 ജീവനക്കാരിൽ 1300 ജീവനക്കാരും ജി.ഡബ്ല്യു.എസ് (GWS) ന് മാനമായ റക്കാരിൻറെ ജി.ഐ.എസ് (GIS) പദ്ധതിയിൽ അംഗങ്ങളായിട്ടുണ്ട്. 316 ജീവനക്കാർ മാത്രമാണ് ഇതിനു പുറമെ റവ്വീലുള്ളത്.
- ജി.ഐ.എസ് (GIS) പദ്ധതിയിൽ റക്കാർ നിശ്ചയിക്കുന്ന വരി ഓഫ് തന്നെയാണ് ജി.ഡബ്ല്യു.എസ് (GWS) പദ്ധതിയിലും തുടർന്ന് പോന്നിരുന്നത്. പുതുക്കിയ GIS നിരക്ക് റവകലാശാലയുടെ തനത് പദ്ധതിയായ GWS ന് ബാധകമാക്കുന്നതിൽ തീരുമാനം ഉണ്ടാകേണ്ടതുണ്ട്.
- പുതുക്കിയ റക്കാർ ഉത്തരവിലെ ജി.ഐ.എസ് (GIS) നിരക്കിൽ റവകലാശാല ജി.ഡബ്ല്യു.എസ് (GWS) പദ്ധതിക്കും ബാധകമാക്കുകയാണ് കിൽ ജീവനക്കാർ മരണപ്പെട്ടാൽ നൽകേണ്ട പരമാവധി ആനുകൂല്യം 30 ലക്ഷം വരെയാകും.
- റവകലാശാലയിൽ ജി.ഡബ്ല്യു.എസ് (GWS) പദ്ധതിയിലെ നീക്കിയിരിപ്പ് 31.12.2021 ലെ കണക്ക് പ്രകാരം 7,39,61,635/- രൂപയാണ്.
- നീക്കിയിരിപ്പ് തുകയായ 7,39,61,635/- തുകവെച്ച് ഈ പദ്ധതിയുടെ ഇൻഷുറൻസ് ആനുകൂല്യം (30% തുക വെച്ച്) തനത് വിരമിക്കൽ ആനുകൂല്യം (70% തുക വെച്ച്) റവകലാശാലയ്ക്ക് തുടർന്ന വർഷങ്ങളിൽ നടത്തിക്കൊണ്ട് പോകുന്നതിൻറെ ധനപരമായ പ്രായോഗികത പരിശോധിക്കപ്പെടേണ്ടതുണ്ട്. കൂടാതെ ജി.ഡബ്ല്യു.എസ് (GWS) വരിക്കാർ നൽകേണ്ടിവരുന്ന പലിശനിരക്കിന് ആനുപാതികമായ തുക ട്രഷറി നിക്ഷേപങ്ങൾ അടക്കമുള്ളവയിൽ നിന്ന് ലഭിക്കുന്നില്ല.

മേൽ പറഞ്ഞ ഓഹര്യത്തിൽ താല്പര്യപ്പെടുന്ന ശുപാർശകൾ ഫിനാൻസ് സ്റ്റാൻഡിംഗ് കമ്മറ്റിയുടെ പരിഗണനയ്ക്കായി മർപ്പിക്കുന്നു.

- നിലവിലെ ജി.ഐ.എസ് (GIS) പദ്ധതിയിൽ അംഗങ്ങളാകാൻ കഴിയാത്ത 300 ഓളം വരുന്ന ജീവനക്കാരെ തുടർന്നും ജി.ഡബ്ല്യു.എസ് (GWS) പദ്ധതിയിൽ നിരക്കിൽ മാറ്റം വരുത്താതെ തുടരാൻ അനുവദിക്കുക.
- ജി.ഐ.എസ് (GIS) പദ്ധതിയിൽ അംഗങ്ങളായവരുടെ നിക്ഷേപം പലിശ ഹിതം റക്കാൻ/പൊതുമേഖലാ സ്ഥാപനങ്ങളിലെ നിക്ഷേപപദ്ധതിയിൽ ജീവനക്കാർക്ക് മെച്ചപ്പെട്ട ആനുകൂല്യം ലഭിക്കുന്ന തരത്തിൽ പുനരാവിഷ്കരിക്കുന്നതിൻറെ ഓദ്ധ്യത പരിശോധിക്കാവുന്നതാണ്.

അല്ലെങ്കിൽ



മേൽ പറഞ്ഞ ജീവനക്കാർക്ക് അവരുടെ നിക്ഷേപതുക പലിശ ഏകദേശം 10% വരെ കുറയ്ക്കുന്നതിനെ പറ്റിയും ആലോചിക്കാവുന്നതാണ്. അങ്ങനെയൊരു പക്ഷം 4 കോടിയോളം രൂപ നൽകേണ്ടിവരും. ഇതിനൊരു തീരുമാനം ഉണ്ടാകുന്നത് വരെ 1300 ജീവനക്കാരുടെയും വരികൾക്ക് ഏകദേശം 10% വരെ കുറയ്ക്കുന്നതിനെ തുടർന്ന് ഇക്കാര്യം കണ്ടെയ്ൻമെന്റ് കമ്മിറ്റിക്ക് തീരുമാനിക്കാവുന്നതാണ്.

*The Committee considered the matter and recommended to entrust Adv.K.H. Babujan, Adv.B.Balachandran, Dr.K.G.Gopchandran, Sri.Bijukumar G, Members, Syndicate and the Finance Officer to study the matter and submit a detailed report before the Committee.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117.17**      **Proposal for the replacement of vehicle KL 01 BA 1705 (Ford Fiesta) used by the Controller of Examinations by condemnation with a new vehicle for the use of Pro-Vice-Chancellor and condemnation of KL01 AY 9104 (Ambassador) used by NSS Coordinator -reg-**

(Ad AIV)

The Assistant Engineer (Mechanical) has forwarded a proposal for the replacement of the vehicle KL 01 BA 1705 (Ford Fiesta) used by the Controller of Examination and condemnation of KL 01 AY 9104 (Ambassador) used by the NSS Coordinator and forwarded detailed report of the vehicles.

**KL 01 BA 1705** -The vehicle allotted to the Controller of Examinations.

The Vehicle KL-01-BA-1705 was purchased on 23.12.2010. The vehicle has covered more than 1,77,464 kilometers.

- The vehicle has the following defects :
- Excessive vibration of engine at idling. Low pick up.
- Abnormal black smoke while driving vehicle especially in 3rd and 4th gears.
- Excessive oil consumption.
- Oil leakage from the cylinder head area.

The authorized dealership M/s Ford Motor India after detailed examination has quoted an estimated amount of ₹2,28,589/- (Rupees Two Lakh Twenty Eight Thousand Five Hundred Only) for conducting repairs and painting the body parts.

Ceasing operations of Ford Motor India may also lead to lack service support and delay in availability of spare parts in near future.

**KL 01 AY 9104** - The vehicle attached to General Pool and currently used by the NSS Section.

The Vehicle KL 01 AY 9104 is an Ambassador Car.

The production of that model stopped in 2013 and the manufacturer Hindustan Motors also has stopped its operations.

The spare parts of the vehicle are not available in the market, even compatible spares are hard to source.

The vehicle requires an engine overhaul, the minimum estimate amount will be in the range of ₹50,000/-

The market value of the vehicle after repairs shall be much lower (₹35000/- to ₹40000/-) than the cost of repairs, the vehicle is beyond economic repair condition.

Considering the foregoing facts, the Assistant Engineer (Mech) has remarked that the existing models KL 01 BA 1705 and KL 01 AY 9104 satisfies all the conditions for condemnation.

For purchasing new vehicle as a replacement for the vehicle KL 01 BA 1705, AE (Mech) has suggested that Innova Crysta is more reliable and comfortable and submitted the comparative statement of Innova Crysta's two variants.

1. Innova Crysta V Variant (Diesel) through special Government rates.
2. Innova Crysta V Variant (Petrol) through GeM Portal.

BUDGET REQUIREMENTS	
	Amount

Sl. No.	Description	Innova Crysta V Variant (Diesel)	Innova Crysta V Variant (Petrol)
1	Cost of Vehicle	₹21,35,410.00	₹1,610,785.10
2	Road Tax	₹4,48,437.00 Road Tax (21%)	₹2,57,725.60 Road Tax (16%)
3	Insurance	₹45,124.00	₹38,514.00
4	Road Tax & Registration	₹2,100.00	₹2,100.00
5	Miscellaneous Expenses	₹15,000.00	₹15,000.00
	Grand Total	26,46,071.00	₹19,24,124.70

When the file was forwarded for orders of the Vice Chancellor to carry out the condemnation of KL 01 BA 1705 (Ford Fiesta) and KL 01 AY 9104 (Ambassador) and purchasing a new vehicle for the use of Pro Vice Chancellor as the replacement of KL 01 BA 1705(Ford Fiesta), the Vice Chancellor has ordered to place the matter on the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice Chancellor the matter regarding the proposal for the replacement of vehicle KL 01 BA 1705 being used as Staff car of Controller of Examination with a new vehicle for the use of Pro Vice Chancellor condemnation of KL 01 BA 1705(Ford Fiesta), and KL 01 AY 9104 (Ambassador) used by NSS Coordinator is placed before the Standing Committee of the Syndicate on Finance for appropriate recommendation.

*The Committee considered the matter and recommended the following:*

1. to condemn KL 01 BA 1705 (FordFiesta),and KL 01 AY 9104 (Ambassador)
2. to purchase an Innova Crysta V Variant for the use of the Pro-Vice Chancellor
3. to purchase an Ertiga for the use of the Controller of Examinations
4. the vehicle used by the Pro-Vice chancellor be used in common pool after the purchase.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117.18 SDE-Refixing of initial pay in r/o Dr.Lal C.A, Professor, based on revised LPC - Consideration of - reg.**

**(Ad BIII)**

Dr.Lal C.A, Professor, Department of English, SDE was appointed as Lecturer in English at SDE w.e.f 06.08.2012 FN. Prior to joining SDE, he was employed as Associate Professor of English in Christian College, Kattakada from 17/11/1993 to 05/08/2012. Dr.Lal C.A was drawing substantive pay Rs.44,820/- with DA Rs. 34,983/- and HRA Rs.250/- at the time of his relief from Christian College, Kattakada which was protected in the University vide U.O. no.Ad.BIII.2/11610/2012 dated 30/03/2013.

Now Dr.Lal C.A vide email dated April 26, 2021 has informed that his last pay was changed due to sanction of three additional increments (addition of Ph.D advance increments) and requested to revise his initial pay on entry in to University Service based on revised LPC dated 09.03.2021; with substantive pay of ₹49,660/- with AGP ₹9,000/-.

The request when put up, the Finance III Section has remarked that the Syndicate of the University is the authority to fix starting pay of a teacher. It was also stated that the basic pay, if protected based on the revised last pay in former service certified by the Principal, Christian College, Kattakada, arrives at Rs.39100+10560 personal pay+AGP 6000 + personal AGP 3000 in the pay band of Rs.15600-39100+AGP 6000, which shall be absorbed on accrual of future increment.

The meeting of the Syndicate held on 04.12.2021 (Item No.34.06) considered the matter and resolved that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings. The meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 12.01.2022 considered the proposal and recommended to resubmit the same with the recommendation of the Finance Committee.

The meeting of the Syndicate held on 20.01.2022 (Item No.36.93) resolved that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 12.01.2022, be approved. The Vice Chancellor has accorded implementation orders for the above resolution of the Syndicate held on 20.01.2022.

Hence, as per the orders of the Vice Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

***The Committee considered the matter and recommended to agree to the proposal to refix his the initial pay in respect of Dr. Lal C A, Professor based on revised L P C, as per the existing rules and norms.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

***Item No.37.117.19 University Office- Re-Appropriation of funds- reg.***

***(Ad BII)***

Accounts V A Section has informed that the Budget allocation to "PART IV- Debts and Deposits -MH 94 - Suspense Account 8159 GWS" for the Financial year 2021-22 is Rs.10,00,000/- (Rupees Ten Lakh Only) and there is no outstanding balance in this head of account as on 06.01.2022. Hence Accounts V section has requested to sanction an additional amount of Rs.35,00,000/- (Rupees Thirty Five Lakh only) to the head of account "Part IV Debts and Deposits MH 94-8159 GWS" to meet the entire payment for the Financial year 2021-22.

The Finance, Vide endorsement no FOS 5030/Finance II/2021-22 dated 16.01.2022, has endorsed to provide an additional amount of Rs.35,00,000/- (Rupees Thirty Five Lakh only) under the head of account "Part IV- Debts and Deposits- MH 94 Suspense Account – 15/8159 GWS " by re-appropriation from the head of account "Part IV Debts and Deposits – MH 91 Loans and Advances – 15/8005 Festival Advance " provided in the current year's Budget Estimates of the University. The Finance has also recommended to meet the additional expenditure on GWS from the above provision.

As per the orders of Vice- Chancellot, the above re-appropriation proposal is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to agree to the proposal.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

***Item No.37.117.20 University Institute of Management, Adoor- Payment of rent – Re-appropriation of funds -reg***

***(Ad. B. II)***

The Principal, UIM Adoor has informed that, the budgetary allocation under the head of account 4/5815 of the Institute is not sufficient for the current year's expenses. The arrear rent for the previous year was paid from the current year's budget estimates and the remaining amount is only Rs. 12,642/-. Hence, the Principal has requested to re-appropriate sufficient fund for paying the rent.

The dealing Section has informed that the budgetary allocation under the head "Part I -NP- MH :69(e)- UIM,Adoor-4/5815- Payment of Rent" was Rs.12,00,000/- (Rupees Twelve Lakh). Also, the arrear of rent for the previous year was paid from this year's budgetary provision. As per U.O No.7278/2021/UOK dated 16.12.2021 an amount of Rs.84,811/- (71,874 + 18% GST) per month was sanctioned towards the payment of rent charges of UIM, Adoor for the period from 01.10.2021 to 30.09.2022 . An additional amount of Rs.3,26,602/- is needed for the payment of rent for the months from December 2021 to March 2022.

The Finance, vide Endt No.5186/Finance 2/2021-22 dated 27.01.2022, has endorsed to provide an additional amount of ₹ 3,26,700/- (Rupees Three lakh Twenty Six Thousand and Seven Hundred only) under the head of account "Part I NP MH 69(e) University Institute of Management, Adoor 4/5815 Payment of rent" by re-appropriation from the head of account "Part I NP MH 69(a) University Institute of Management, Headquarters unit 4/3925 Lumpsum provision" provided in the Budget Estimates of the University. The Finance has also recommended to meet the additional expenditure related to the payment of rent at UIM Adoor for the period from December 2021 to March 2022 from the above provision provided.

As per the orders of the Vice-Chancellor, the above re-appropriation proposal is placed before

the Standing committee of the Syndicate on Finance, for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to agree to the proposal.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117.21 Refund of Rs.1,21,000/- remitted in excess, by Sri. Pradeesh S., Bsc. Computer Science student, UIT, Adoor, towards third Semester tuition fees - Hearing – reg.**

**(Ad. B. II)**

Sri. Pradeesh, student of Third Semester B.Sc. Computer Science Degree Course at UIT, Adoor, has erroneously remitted an amount of Rs.1,34,455/- towards third Semester Tuition fee, instead of the actual amount of Rs.13,455/-. Hence the candidate has requested to refund the excess fee of Rs.1,21,000/- paid. It may also be noted that, the payment was made by Smt. Indumathy P.S., Computer Lab Instructor, UIT, Adoor, from her account, in favour of the candidate.

The dealing section, Ad AVII (A) has remarked that the tuition fee for third semester in r/o the candidate as 13,455/- (including super fine). The Ad AVII A section has verified the genuineness of the online payment receipt through Kerala University e-payment portal and remarked that the remittance is found correct (Remitted amount is ₹1,34,455/-).

The Principal, UIT Adoor, vide letter dated 27.12.2021, has also informed that the requisite fee for the third semester tuition fee is Rs.13,455/- and recommended to refund the excess fee paid by the candidate.

The Finance has remarked that, as per the existing guidelines of refund vide U.O No.Ad.BII/5622/06/2016 dated. 24.06.2016 refund can be considered 'if there is fault on part of the University and "any refund not included in the guidelines shall be specifically approved by the Vice-chancellor after considering the merit".

As per the existing guidelines for refund (U.O. No. AdBII/5622/06/2016 dated 24.06.2016), refund of fee under extreme conditions will be considered only if there is fault on the part of the University and that exemption from the same will be considered for refunds specifically approved by the Vice-Chancellor after considering merit. In the case of Sri. Pradeesh, as the candidate himself remitted the the fee in excess, there seems to be no fault on the part of the University.

But, as the candidate has remitted a huge amount in excess the matter was considered by the Standing Committee of the Syndicate on Finance held on 11.01.2022. The Committee recommended to intimate Sri.Pradeesh, Student of S3 B.Sc Computer Science ,UIT Adoor and Smt.Indumathy.P.S, Computer Lab Instructor, UIT Adoor to be present before the committee for a hearing and thereafter, Syndicate held on 20.01.2022 resolved to approve the said recommendation.

As per the orders of the Hon'ble Vice-Chancellor, the aforesaid hearing note is placed before the Standing Committee of the Syndicate on Finance.

***The Committee heard and considered the statement submitted by Smt. Indumathy P.S, Computer Lab Instructor, UIT Adoor and Sri. Pradeesh S., student involved in this matter and recommended to refund an amount of Rs.1,21,000/- (Rupees One lakh Twenty one Thousand only) to the bank account of Smt. Indumathy P S , Computer Lab Instructor, UIT , Adoor.***

***The Committee further recommended not to deduct 20% administrative charge from the amount to be refunded as the fee of the student has already been received in the University.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117 Additional 01 ബിഎ(ആനുവരൽ)- ഡ്യൂട്ടിലീവ്- അനുവദിക്കുന്നത്- സംബന്ധിച്ച്.**

**(M&CII)**

സൂചന : 25/01/2022-ലെ പരീക്ഷ മോണിറ്ററിങ് സമിതിയുടെ യോഗത്തിലെ ഐറ്റം നം.3 പ്രകാരമുള്ള മിനുട്സ്.

25/01/2022-ലെ പരീക്ഷ മോണിറ്ററിങ് സമിതിയുടെ യോഗത്തിൽ ബി [ (ആനുവൽ)ഉത്തരപേപ്പറുകൾ മൂല്യനിർണ്ണയം നടത്തുന്ന അധ്യാപകർക്ക് ഡ്യൂട്ടി ലീവ് അനുവദിക്കുന്നതിനെ സംബന്ധിക്കുന്നവിഷയം പരിഗണിക്കുന്നതിനായി വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം കുറിപ്പ് നൽകിയിരുന്നു. പ്രസ്തുത കുറിപ്പ് താഴെ സൂചിപ്പിക്കുന്ന പ്രകാരമായിരുന്നു.

ബി [ (ആനുവൽ)ഉത്തരപേപ്പറുകൾ മൂല്യനിർണ്ണയം നടത്തുന്ന അധ്യാപകർക്ക് ഡ്യൂട്ടി ലീവ് അനുവദിക്കുന്നതിനെ സംബന്ധിച്ച് സ്പെഷ് ടീകരണം ആവശ്യമാണെന്ന് ഇ ഇ VII വിഭാഗം കുറിപ്പുനൽകിയിരിക്കുന്നു.

റഗുലർ വിദ്യാർത്ഥികളുടെ ഉത്തരക്കടലാസുകൾ മൂല്യനിർണ്ണയം നടത്തുന്നതിന് (യു ജി/ പി ജി) അധ്യാപകർക്ക് ലഭിക്കുന്ന ഡ്യൂട്ടി ലീവിന്റെ [ ണ്ണത്തിനെ സംബന്ധിച്ച് സർവകലാശാല ഉത്തരവ് നിലവിലുണ്ട്. [ ന്നാൽ SDE/ Private Registration/BTech/Annual വിദ്യാർത്ഥികളുടെ ഉത്തരക്കടലാസ് മൂല്യനിർണ്ണയം നടത്തുന്നതിന് അധ്യാപകർക്ക് നൽകാവുന്ന ഡ്യൂട്ടിലീവുകളെ സംബന്ധിച്ച് നിലവിൽ സർവകലാശാല ഉത്തരവുകൾ ലഭ്യമല്ല.

ടി വിഷയം പരീക്ഷ മോണിറ്ററിങ് സമിതി പരിഗണിക്കുകയും താഴെ സൂചിപ്പിക്കുന്ന പ്രകാരം ശുപാർശ ചെയ്തിരിക്കുന്നു.

“The Committee considered the matter and clarified not to grant Duty Leave to the teachers for the valuation of UG/PG Annual/SDE/Private Registration Examinations. The Committee further recommended that the matter of consideration of enhancement of remuneration to teachers for the valuation of UG/PG Annual/SDE/Private Registration Examinations instead of Duty Leave as a compensatory measure be referred to the Standing Committee of the Syndicate on Finance”.

SDE വിദ്യാർത്ഥികളുടെ പരീക്ഷ മൂല്യനിർണ്ണയത്തിനായി അഡീഷണൽ അധ്യാപകർക്ക് ഒരു പേപ്പറിന് 30/- രൂപയും(ഏറ്റവും കുറഞ്ഞത് 500/-രൂപ) പ്രൈവറ്റ് വിദ്യാർത്ഥികളുടെ പരീക്ഷ മൂല്യനിർണ്ണയത്തിനായി ഒരു പേപ്പറിന് 27/- രൂപയും( ഏറ്റവും കുറഞ്ഞത് 300/- രൂപ) SDE വിദ്യാർത്ഥികളുടെ പരീക്ഷ മൂല്യനിർണ്ണയത്തിനായി ചീഫ് അധ്യാപകർക്ക് ഒരു പേപ്പറിന് 6.50/- രൂപയും (ഏറ്റവും കുറഞ്ഞത് 600/- രൂപ) പ്രൈവറ്റ് വിദ്യാർത്ഥികളുടെ പരീക്ഷ മൂല്യനിർണ്ണയത്തിനായി ഒരു പേപ്പറിന് 6/- രൂപയും( ഏറ്റവും കുറഞ്ഞത് 600/- രൂപ) നിലവിൽ നൽകിവരുന്നു.(ഉത്തരവിന്റെ പകർപ്പ് ഉള്ളടക്കം ചെയ്യുന്നു).

വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം SDE/Private പരീക്ഷ മൂല്യനിർണ്ണയം നടത്തുന്ന അധ്യാപകർക്ക് നൽകുന്ന പുതുക്കിയ മൂല്യനിർണ്ണയ പ്രതിഫല തുക നിശ്ചയിക്കുന്നതിനായി ഫിനാൻസ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

*The Committee considered the matter and recommended to defer the matter to the next Committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117 Additional 02 Tamil–Malayalam Dictionary Project Work – Proposal submitted by Dr.T.Vijayalakshmi, Associate Professor, Department of Tamil–reg.**

**(Ad DI)**

Dr.T.Vijayalakshmi, Associate Professor & former Head, Department of Tamil was entrusted with a project proposal for publishing Tamil-Malayalam dictionary, with a financial outlay of

Rs.10,00,000/- (Rupees Ten Lakh only). Further an amount of Rs.4,00,000/- was allotted as provisional advance for the project under the New Development Programmes and Dr.T.Vijayalakshmi, on her request was granted permission for purchasing a computer and a printer for the project, with the approval of the Purchase Committee.

Later, Dr.T.Vijayalakshmi has purchased a Laptop instead of Computer (due to the non-availability of competent/ suitable quotations- as reported) with the consent of the Department Council, but without getting Administrative sanction and later requested to ratify the action.

The above matter was placed before the SC of the Syndicate on Finance, held on 05.12.2016 and the Committee recommended to conduct a personal hearing of Dr.T.Vijayalakshmi, at its next meeting. The Syndicate at its meeting held on 23.12.2016 (Item No: 23.16.04) resolved to agree to the same. Accordingly, the S/C of the Syndicate on Finance conducted a personal hearing of Dr.T.Vijayalakshmi on 09.01.2017. The Syndicate at its meeting held on 21.01.2017, vide 24.10.Additional Item No.4, resolved not to ratify the purchase and to censure Dr.T.Vijayalakshmi for the lapse. Accordingly, a Memo, dtd 20.03.2017 was issued to her, to show cause as to why the Minor Penalty of Censure shall not be imposed upon her. Dr.T.Vijayalakshmi furnished an explanation (dtd 18.04.17) for the same. The Syndicate, at its Meeting held on 13.06.2017 (Item No.28.20) resolved not to accept the explanation and to censure the incumbent immediately and to record the censure order in the Service Book of the incumbent and to recover the amount spent for the purchase of the Laptop from the incumbent concerned. Accordingly, a U.O dtd 11.07.2017 was issued.

Dr.T.Vijayalakshmi has not repaid the amount spent for the purchase of laptop. As resolved by the Syndicate at its Meeting held on 13.06.2017 (Item No.28.20), she was directed again, several times, to comply with the same. But, no reply has been received in this regard, from her.

It may also be noted that the appeal filed by Dr.T.Vijayalakshmi before the University Appellate Tribunal, against the decision of the Syndicate, was dismissed and the University has given request for returning the files regarding the Project of Tamil-Malayalam Dictionary and the file regarding Disciplinary Action against Dr.T.Vijayalakshmi, but the same has not been received yet.

Details of Provisional Payments sanctioned towards the Tamil-Malayalam Dictionary Project work, till date, are as follows:-

#	Amount	Sanctioned vide U.O	Regularized vide U.O
1	4,00,000/-	U.O.No.Ad.D.I.2/21056/Tamil/2015, dated 07.08.2015	Not regularized
2	2,00,000/-	U.O.No.Ad.D.I.1/Tamil/31365/2016, dated 06.09.2016	Regularized. U.O.No.Ad.D.1/Tamil/50169/2016 dated 12.05.2017
3	1,00,000/-	U.O.No.Ad.D.I.1./Tamil/40949/2016, dated 16.01.2017	Regularized, U.O.No. Ad.D.1.2.35134/Tamil/2017 dated 19.09.2017
4	1,00,000/-	U.O.No.Ad.D.I.1./Tamil/28160/2017, dated 19.09.2017	Regularized U.O.No. Ad.D.I/Tamil/28160/2017 Dated 14.11.2018

Thus, in total, an amount of Rs.8,00,000/- has been sanctioned towards the Tamil-Malayalam Dictionary Project work, till date.

Here, it may be noted that, she later submitted a request to enhance the budgetary allocation for the Project for the Financial Year 2018-19 (which was Rs.10,000/-) and to sanction One Lakh Rupees, for the project work. But, it was denied, as she has not regularized the first installment of the Provisional Payment, mentioned in the above table.

Further, Dr. T. Vijayalakshmi has forwarded a Proposal for Tamil-Malayalam Dictionary, for the Year 2019-2020 and has mentioned that, Rs.4,00,000/- (Rupees Four Lakh only) is further required for the completion of this Project and has requested to sanction the same. She has also mentioned that, if the fund is not sanctioned, she will be forced to cease the Project work. She has further mentioned that, she has filed a complaint before the University Appellate Tribunal against the decision of the University to recover the amount spent for the purchase of the Laptop from her and she will not be able to regularize the first provisional payment, until final judgement of the same.

It may be seen that, only an amount of Rs.10,000/- is earmarked in the current year's Budget Estimates of the University for the Tamil-Malayalam Dictionary Project Work.

The matter was placed before the Standing Committee of the Syndicate on Finance and the Syndicate, at its Meeting held on 25.05.2019 (Item No.09.19.04), had resolved to authorize the Vice-Chancellor to engage two experts, one each from Tamil and Malayalam, to evaluate the Tamil Malayalam, Dictionary Project. Accordingly, the Hon'ble Vice-Chancellor nominated Dr.Desamangalam Ramakrishnan, former Head, Department of Malayalam and Prof.Kanchana, Former Head, Department of Tamil, for the purpose.

As ordered by the Vice- Chancellor, the Evaluation Report submitted by the experts were placed before the Syndicate, in which it is reported that the work done so far is satisfactory and the project must be completed as the same will become a contribution to Malayalam Language. The Syndicate, at its meeting on 23.09.2021, vide item no. 32.94, considered the evaluation report of the Experts and resolved to approve the same.

The Syndicate further resolved to refer the proposal for the Tamil- Malayalam Dictionary, submitted by Dr.T.Vijayalakshmi, Associate Professor, Dept. of Tamil, Kariavattom and the request for sanctioning Rs.4,00,000/- (Rs. Four Lakh) for the completion of the Project, before the Standing Committee of the Syndicate on Academics & Research.

Accordingly, the Proposal was placed before the Standing Committee of the Syndicate on Academics & Research and as recommended by the Committee, the Syndicate held on 04.12.2021, vide item no.34.122.D6, resolved to place the matter of sanctioning additional amount for the completion of the project before the Standing Committee of the Syndicate on Finance and to permit Dr. T.Vijayalakshmi to proceed with the academic activities of the Tamil - Malayalam Dictionary project, within the budgetary allocation.

Accordingly, the proposal for Tamil-Malayalam Dictionary, submitted by Dr.T.Vijayalakshmi, Associate Professor, Department of Tamil and her request to sanction Rs.4,00,000/- (Rs. Four Lakh) for the completion of the Project, are placed before Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to defer the matter to the next Committee.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

***Item No.37.117 Additional 03 School of Distance Education – payment towards printing of Self Learning Materials (SLMs) with outside presses – reg***

***(Ad Misc)***

The printing of Self Learning Materials (SLMs) of 1<sup>st</sup> & III<sup>rd</sup> semester UG & PG programmes of SDE was entrusted with the existing panel of outside presses, vide U.O. No. Ad.Misc.1/SDE-SLM/2020 dated 20.02.2020.

The Director, SDE, vide letter dated 15.11.2021 has forwarded the bills submitted by four outside presses viz. (1) SPK Offset Printing Works, Trivandrum, (2) Shine Offset, Peroorkada, (3) Geeyes Printers, Kazhakuttom & (4) SK Offset Printers, Karyavattom towards payment of printing of SLMs of SDE. The Press Superintendent after verification of the bills has remarked that the amounts may be passed for the payment towards printing charges of the said SDE lessons against their claim noted in the respective bills. The audit has verified the bills and admitted the claim forwarded by the Superintendent(i/c), KUP.

The Finance, vide endorsement FoS.5100/Finance I/ dated 22.01.2022 has agreed to the payment to the aforementioned four outside presses as follows :

SI No.	Name of the Firm	Amount (in rupees)
1.	SPK Offset Printing Works	7,85,525 /-
2.	Shine Offset	4,96,318 /-
3.	Geeyes Printers	6,44,279 /-
4.	SK Offset Printers	6,68,906 /-
Total		25,95,028 /- (Rupees Twenty five lakhs ninety five thousand and twenty eight only)

\*TDS @2% & GST TDS @2% to be deducted from the firms, if applicable

As per the orders of the Vice – Chancellor, the matter regarding payment of printing charges to outside presses as detailed above is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

*The Committee considered the matter and recommended to agree to the proposal.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117 Additional 04 Medical Reimbursement to Sri.Rahul K, Section Officer, AC IV - reg.**

**(Ad G)**

Sri.Rahul K., Section Officer, ACIV section, SDE Kariavattom has submitted application for medical reimbursement in respect of Sri.Krishan Nair (father-Dependent) for the treatment of “Coronary artery disease (TVD, MODLVDR,DM,HTN) at Sree Chithira Thirunal Institute of Medical Science and Technology (SCTIMST) Thiruvananthapuram , during the period from 03/07/2021 to 19/07/2021.

As per the Government Circular No.50352/G2/H&FWD dated 13/12/2004 Government have decided to reimburse fees/charges for procedures/treatment for cardiac and related disease at the rates levied by the Sree Chithira Thirunal Institute of Medical Science and Technology, Thiruvananthapuram.

It may be noted that the Security Officer vide letter dated 26/10/2021 has certified that his father Sri.Krishan Nair is fully dependent on Rahul K and do not receive any kind of pension from the Government and also has no other source of income.

Based on the verification of his application for medical reimbursement and endorsement from Finance section, he is eligible for an amount of Rs.1,34,252/- (Rupees One Lakh Thirty Four Thousand Two Hundred and Fifty Two only).

As per the orders of the Hon’ble Vice Chancellor the proposal for Medical Reimbursement in respect of Sri.Krishan Nair (Dependent of Sri.Rahul K., Section Officer ACIV section) for the treatment of “Coronary artery disease (TVD, MODLVDR, DM, HTN) at Sree Chithira Thirunal Institute of Medical Science and Technology (SCTIMST) Thiruvananthapuram , during the period from 03/07/2021 to 19/07/2021 is placed before the Standing Committee on Finance, for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to sanction an amount of Rs.1,34,252/- (Rupees One Lakh Thirty Four Thousand Two Hundred and Fifty Two only) to Sri.Rahul K, Section Officer towards Medical reimbursement.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117.Additional .05 Film shooting/ taking short film videos, documentaries & still photographs, in the University Campus –Refixing the fee to be levied - reg.**

**(Ad BI)**

Requests are received seeking permission for film shooting and taking short film videos, documentaries & still photographs in various locations of the University [SH Campus, Kariavattom Campus, University Library etc.]. But, standing orders are issued only in the case of Film shooting in Kariavattom Campus. ie. As per U.O No. AdB1 (2) 839/film shooting/016/49 dated 09.07.2019, film shooting shall be allowed in the Kariavattom Campus, only on holidays, by levying fee @ Rs. 25,000 /- (Rupees Twenty Five Thousand Only) and an amount of Rs.10,000/- as security deposit for ensuring green protocol & cleanliness and to prevent destruction of University property. The Joint Registrar, Campus Administration and the Assistant Security Officer, Kariavattom are entrusted with the supervision of the same.



In this context, appropriate charges and conditions for taking short film videos, documentaries & still photographs in all the campuses and also, for permitting film shooting in the campuses of the University, other than Kariavattom Campus, may be fixed.

The Syndicate at its meeting held on 23.12.2021 (Item no.35.50) had resolved to refer the matter for refixing the amount for film shooting and short film videos/ documentaries / still photographs in the University Campus, before the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice Chancellor, the matter regarding refixing the amount for film shooting and taking short film videos, documentaries & still photographs in the University Campus, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to entrust the Finance Officer to study the matter and submit a proposal before the Committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117.Additional 06 UGC- Faculty Recharge Programme - Release of salary & allowances to Dr.Rakhi Raghavan Baby, Former Assistant Professor, Department of Physics – reg.**

*(PI F)*

Dr. Rakhi Raghavan Baby joined as Assistant Professor w.e.f 25/06/2019 FN in the Department of Physics, University of Kerala under UGC Faculty Recharge Programme scheme vide U.O No. Pl.F/5122 (2)/2017 dated 12.07.2019. She was relieved of duty w.e.f 03/08/2021. She has declared that she had not received any salary allowance from UGC during her service period. She has not received any sanction/release grant letter from UGC till this date.

The UGC vide letter no. F4-5/2013 (BSR) pt.I dtd 14.07.2017 directed the host university to pay the salary to the UGC faculties on time which can be reimbursed later by the UGC and also requested to submit the detailed salary claims bills under the 7<sup>th</sup> CPC in respect of UGC FRPs. Based on the direction from the UGC, the University has advanced salary from KUF vide U.O No. Pl.F/UGC FRP/2017 dated 18.08.20 to Dr. Savitha Pillai. S and Dr. Mamata Sahoo, UGC FRP Assistant Professors, Department of Physics, University of Kerala for a period from 01.07.2020 to 31.03.2021 and from 01.04.21 to 31.03.2022. The advanced salary amount will be recouped immediately on receipt of actual funds from UGC. Finance IV Section has issued pay slip to Dr.Rakhi Raghavan Baby, UGC FRP, Assistant Professor for the period from 25.06.19 to 02.08.21.

1. Pay and Allowances for the period from 25.06.19 to 31.03.20 - Rs. 8,67,580/-
  2. Pay and Allowances for the period from 01.04.20 to 31.03.21 - Rs. 11,43,780/-
  3. Pay and Allowances for the period from 01.04.21 to 31.08.21 - Rs. 3,80,348/-
- Total: - Rs. 23,91,708/-

Finance II Section vide endorsement no. Fos 4528/Finance II/2021-22 dated 10.01.22 has endorsed the payment of salary and allowances as per the approved pay slip by debiting the expenditure under the head of account Part III.MH. 80 B. Grants from the UGC -9/8774 UGC Faculty Recharge Programme in the Budget Estimates of the University. When the file was submitted for administrative sanction on the Finance Endorsement, the Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Finance.

Hence the matter is submitted before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

*The Committee considered the matter and recommended to release the salary and allowances to Dr. Rakhi Raghavan Baby, former UGC FRP Assistant Professor, Department of Physics, in advance, as per the approved pay slip.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117.Additional 07 Revision of pension and related benefits - Allocation of funds-Remarks from Government and fund position -reg:**

**(Ad AIII)**

The Government have issued orders revising pension and related benefits in respect of the University employees with effect from 01.07.2019, in accordance with the recommendation of the 11<sup>th</sup> Pay Revision Commission vide G.O (P)No.87/2021/Fin. dated 24.06.2021, subject to the condition that the expenditure for the implementation of revision of pension will be met by Universities from its own resources (Para 22.2).

Vide letter dated 16.07.2021, the Government was addressed to reconsider the orders issued in Para 22.2 of the G.O dated 24.06.2021 and to allocate adequate funds under Non Plan for meeting the additional expenditure towards disbursement of pension revision arrears. In reply vide letter dated 18.01.2022, the Govt. have remarked that the request to avoid Para 22.2 cannot be conceded to and have directed the University to meet the expense for disbursement of pension from its own resources. The reason for this has been attributed to the Audit Report of the Universities, as per which Universities have sufficient fund from its own resources for disbursement of pension. The Finance Officer in this context has forwarded a report on the status of pension fund of the University and highlighted the shortage of Non-Plan fund for disbursement of pension arrears as detailed below.

- The University is maintaining term deposits in the District Treasury with the purpose of creating a pension reserve fund for disbursement of pension in future and an amount of around 522.69 crores (including interest) is available in the treasury account as a reserve fund. A proposal for transfer of 100 crores for the year 2021-2022 is under process.
- The expenditure towards pension and other retirement benefits are being met from the funds allocated through budget allocation under the head of account "Non-Plan". To disburse the arrears of pensionary emoluments in the current and ensuing years, University has to locate an additional amount of 22-25 crores. As the Non Plan allocation is not sufficient even to meet the monthly expenditure for salary and pension, the University is not in a position to allot additional funds from Non-Plan allocation for pension arrears.

As per the orders of the Vice-Chancellor, the remarks of the Government and the fund position of the University for disbursement of pension and related benefits in respect of university employees is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

***The Committee considered the matter and recommended to refer the same to the Syndicate.***

***Resolution of the Syndicate***

The Syndicate considered the matter and **RESOLVED** to delegate a team consisting of Adv.K.H.Babujan, Dr.S.Nazeeb, Sri.B.P.Murali, Adv.G.Muraleedharan Pillai, Sri.G.Bijukumar and Sri.R.Arunkumar, Members Syndicate to meet the Chief Minister of Kerala and Finance Minister, Government of Kerala for addressing the matter regarding the allocation of fund for the revision of pension arrears and related benefits

**Item No.37.117.Additional 08: Inter University Centre for Evolutionary and Integrative Biology (iCEIB) Delay in submitting bills/vouchers amounting to Rs.21 lakhs by Prof.M.C.Subhash Peter-clarification submitted-reg:-**

**(PI A)**

An amount of ₹21,00,000/- (Rupees Twenty One lakh only) was released to Prof.M.C.Subhash Peter, former Honorary Director, Inter University Centre for Evolutionary and Integrative Biology (iCEIB) as provisional advance towards the implementation of the Project titled 'Ion signalling in mice and fish' vide U.O no: Pl.A1/4846/CEIB/17 dated 18.11.2017.

Dr.Suhara Bevy S, present Honorary Director,iCEIB vide letter no: iCEIB/Ad/Regular 03/2021 dated 25.11.2021 has forwarded a set of original bills/vouchers for the total outlay of ₹21,00,000/- (Rupees Twenty One lakh only) along with voucher verification report of Deputy Registrar, Campus Administration.

After scrutinizing the file, the Finance section has suggested to obtain clarification from the Director for delay in submitting the bills/vouchers, thereafter a decision may be taken at the administrative level whether the action of the Director shall be ratified based on the clarification furnished, as the bills were submitted for verification only in the year 2021 for the purchases effected in the year 2018.

It may also be noted that, in a similar case related with the regularisation of provisional advances amounting to 9 lakhs and 6 lakhs of CEIB, the Finance Committee held on 11.01.2022, recommended that the matter for regularization of all other provisional advances released to Prof. M C Subhash Peter in the capacity of Hon. Director, iCEIB shall be placed before the Committee for approval. The syndicate at its meeting held on 20.01.2022 (Item no: 36.91.16) resolved that the recommendation of the Standing Committee of the Syndicate on Finance held on 11.01.2022 be approved.

Prof.M.C.Subhash Peter, former Hon. Director,iCEIB vide email received in the section dated 07.02.2022 has informed that the delay occurred in submitting the bills/vouchers to audit wing of the University at Kariavattom due to the non-availability of University approved staff in CEIB till 2021 and requested to excuse the delay in submitting the bills/vouchers on time.

As per the orders of the Vice Chancellor, the clarification submitted by Prof.M.C Subhash Peter regarding delay in submitting bills and vouchers pertaining to the project 'Ton signalling in mice and fish' for auditing is hereby placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations.

*The Committee considered the matter and recommended to condone the delay in submitting the bills/Vouchers for regularisation of provisional advance sanctioned to Prof. M.C Subhash Peter, then Hon. Director, iCEIB vide U.O no: PL.A1/4846/CEIB/17 dated 18.11.2017.*

*The Committee further recommended that Prof. M C Subhash Peter, shall submit a certificate stating that the amount released was utilised for the purpose in the year 2018 itself, for regularisation.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117.Additionalitem no.09: Department of Music- Internet Charges - Re-appropriation of funds-reg:**

**(Ad BII)**

The Head, Department of Music has informed that the total expenditure incurred for internet charges for the Department Building and Auditorium till October 2021 of the financial year is Rs.19,506/- from the budget provision "Part I NP MH 47 Department of Music -4/1385-Internet charges"and the sanctioned amount for the said budget provision is Rs.25,000/- (Rupees Twenty Five Thousand only). Hence the Principal has requested to re-appropriate an amount of Rs.20,000/-(Rupees Twenty Thousand only) from the budget provision of "Part I NP MH 47 Department of Music -4/1930 Musical Instruments "of the current year's Budget Estimates of the University.

The Finance, vide endorsement No: FOS 3990/Finance II/2021-22 dated 11.12.2021, has endorsed to provide an amount of Rs. 20,000(Rupees Twenty Thousand only)to the head of account " Part I Non Plan-MH 47 Department of Music-4/1385 Internet Charges" by re-appropriation from the sub head " 4/1930 Musical Instruments " provided under the same major head in the current year's budget estimates of the University. Finance also recommended to meet the the additional expenditure on internet charges from the provision provided above.

As per the orders of the Vice - chancellor, the above re-appropriation proposal is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation

*The Committee considered the matter and recommended to agree to the aforesaid re-appropriation proposal.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117.Additionalitem no.10 University Office- Expenditure towards refund of tuition fee to the students of UITs - Re -Appropriation of funds-reg.**

**(Ad BII)**

Ad AVII section has informed that the head of account "Part I-NP-MH 67-1-4/5998-Refund of fees" for University Institute of Technology Head Quarters Unit is meant for meeting the expenditure towards the refund of tuition fees to the students of UIT's. The fund allotted under this sub-head in the current financial year is Rs.3,50,000/-. An amount of Rs. 3,42,750/- has been expended till date and hence, the remaining amount will not be sufficient to meet the expenses in the current financial year. Hence an amount of Rs.2,00,000/-(Rupees Two Lakh only/-) may be re-appropriated to this head of account as detailed below:

Head of Account to be re-appropriated	Budget allocation for the current financial year	Expenditure till date	Balance Amount	Amount to be re-appropriated	Head of Account from which the amount is to be re-appropriated
"Part I - Non Plan - MH 67-1 - Institute of Technology, Head Quarters Unit - 4/5998 Refund of fees"	Rs.3,50,000/-	Rs.3,42,750	Rs.7,250	Rs.2,00,000	"Part I - Non Plan - MH 67-1 - Institute of Technology, Head Quarters Unit-4/3925 Lumpsum provision

The Finance, vide endorsement no. FOS 4912/Finance 2/2021-'22 dated 10.01.2022, has endorsed an additional amount of Rs.2,00,000/- (Rupees Two Lakh only) being provided under the head of account "Part I - Non Plan - MH 67-1 - Institute of Technology, Head Quarters Unit - 4/5998 Refund of fees" by re-appropriation from the sub head "4/3925 Lumpsum Provision" provided under the same major head in the current year's Budget Estimates of the University. The additional expenditure on refund of fees may be met from the provision provided above.

As per the orders of the Vice - Chancellor, the above re-appropriation proposal is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to approve the re-appropriation proposal.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117.Additionalitem no.11 Department of German-Request for disbursing the Honorarium for resource persons and staff for conducting German A1 & A2 (Short Term Courses)-reg.**

**(Ad AV)**

The Head, Department of German, vide letter No.GER22/21 dated 11.08.2021, has stated that the first batch of A1 level has been completed and the honorarium shall be disbursed to the resource persons for the classes engaged, and the staff for the administrative works. He has also stated that these courses are self- financing courses and the expenditure has kept in the PD account of the department, and already the tuition fee after deducting the expenditure has been paid to the KUF. The Head has requested to take necessary steps expeditiously to authorise him, to disburse the approved Honorarium from PD account of Dept, of German for the resources persons and the staff for conducting German A1 & A2 levels.

It may be noted that the Syndicate held on 29.12.2020, vide item No.21.66 Additional Item No.6 considered the subject regarding proposal for A1 Level and A2 Level Short term courses in German language- fee structure and remuneration (Honorarium) to teachers and Staff. Accordingly

sanction has been accorded by the Vice-Chancellor for conducting A1 Level & A2 Level short term courses in German Language vide U.O.No.Ac D/4/21820/2020 dated 09.02.2021. But the matter of remuneration to teachers and staff was not mentioned in the said U.O.

The Head, Department of German, vide letter No.GER 30/2021 dated 20.10.2021, in reply to the letter from this office has forwarded the clarification regarding the statement of Fee-collection & Expenditure incurred for conducting German A1(copy of the same is appended) and clarification on Resources person for conducting German A1 & A2 Courses.

The Head (i/c) Dept of German, has stated that the resource person as well as co-ordinator engaged for the course (A1&A2 Level German) was permanent faculties of the Department of German. Moreover the secretarial assistance was given by permanent/contract employees of the Department for the conduct of the course. HOD has also stated that permanent faculties are inevitable for the conduct of the course. Considering this, the HoD has also requested to issue standing orders to authorize him to disperse the honorarium to resources persons, Course Co -ordinator and Office Assistant/A.O for the secretarial assistance.

Finance remarked that 'in the absence of provisions, under rules, governing University employees, Finance is unable to recommend the granting of additional payment to regular teachers for rendering their services to self financing Courses conducted by the University. The same may be applicable to contract staff too and is unaware that any Department/Centre in the University disburse honorarium to the regular /contract teachers in the University for taking classes of certificate/ diploma courses. But a lot of similar request from various Departments are getting now a days and therefore dealing section may offer remarks on whether there was any such precedents'. Finance has also remarked that 'a policy decision may be taken at administrative level whether honorarium/ remuneration can be given to permanent staffs in connection with the conduct of self financing courses'.

As per the orders of the Vice Chancellor, the remarks of Finance and the request submitted by the Head, Department of German towards disbursing the Honorarium for resource persons and staff for conducting German A1 & A2 (Short Term Courses) is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to entrust the Finance Officer to study and submit a detailed proposal for fixing honorarium/remuneration to the permanent staff for rendering their services to self financing courses conducted by the University.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117.Additional item no.12 Department of Kerala Studies-Sanctioning an amount of Rs.48,431/- (Rupees Forty Eight Thousand Four Hundred and Thirty One Only) For the Digital Podium purchased-reg.**

**(Ad AII)**

Dr.C.R Prasad, Prof. & Head, Department of Kerala Studies had requested to sanction an amount of Rs.48,431/- (Rupees Forty Eight Thousand Four Hundred and Thirty One Only) for the Digital Podium already purchased by the Department.

The Budget Speech 2021-2022 envisaged to implement the proposal "Aid for Department of Kerala Studies" by utilising an amount of Rs.10,00,000/-(Rupees Ten Lakh only) vide U.O No.Ad.AII.2/3109/2021 dated 30.06.2021

With reference to the letter from the Head, Department of Kerala Studies regarding the purchase, Registrar requested to float tenders for the Purchase of Digital Podium. The same was executed by the Department as per the specifications and report obtained from the Instrumentation Engineer, CLIF. Subsequently, M/s CANN LINKS was given the work order for installing the Digital Podium (AHUJA WSL 2500-R) based on their lowest quotation.

As per the University norms, for the purchase of items exceeding Rs.15,000/-(Fifteen thousand only), the matter has to be placed before Local Purchase Committee for approval. Hence, clarification has been obtained in this regard based on the remarks of the Finance. The HOD has

informed that, the error occurred during the purchase of Digital Podium from M/s CANN LINKS without the approval of the Purchase Committee is inadvertent and added that the upcoming NAAC visit compelled the purchase immediately.

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Finance for consideration.

*The Committee considered the matter and expressed their displeasure in the action taken by Dr. C.R Prasad, Professor and Head, Department of Kerala Studies for the purchase of Digital Podium M/s Cann Links without getting the approval of the Purchase Committee.*

*The Committee recommended to ratify the above mentioned action and further recommended that in future purchase procedure should be strictly adhered to.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117.Additional item no.13** *Proposal submitted by the Convener, Standing Committee of the Syndicate on Examinations and the Controller of Examinations - Penalty to be imposed on the Colleges for wrong opening of question paper covers - reg:-*

**(M&C I)**

The Syndicate at its meeting held on 17.07.2020 considered the matter of wrong opening of question papers by some colleges and resolved to entrust the Convener, Standing Committee of the Syndicate on Examinations and the Controller of Examinations to assess the quantum of financial loss to the University and place the report before the Standing Committee of the Syndicate on Examinations.

Accordingly, the proposal submitted by the Convener, Standing Committee of the Syndicate on Examinations and the Controller of Examinations regarding the penalty to be imposed on the colleges for wrong opening of question paper covers was placed before the Standing Committee of the Syndicate on Examinations as per the orders of the Hon'ble Vice Chancellor.

The Syndicate at its Meeting held on 20.01.2022 resolved that the proposal be referred to the Standing Committee of the Syndicate on Finance to fix the penalty to be imposed on the colleges for wrong opening of question paper covers. The Vice Chancellor has ordered to implement the above resolution of the Syndicate.

As per the orders of the Vice Chancellor, the proposal submitted by the Convener, Standing Committee of the Syndicate on Examinations and the Controller of Examinations regarding the penalty to be imposed on the colleges for wrong opening of question paper covers (appended) is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

*The Committee considered the matter and recommended to entrust the Convener, Standing Committee of the Syndicate of Examinations to study and resubmit the proposal before the Committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117 Additional.14** *Payment of Pension Revision Arrears for the period from 01/07/2021 to 30/10/2021- release - reg:*

**(Accounts VI A)**

The Government have issued orders related to revision of pension and other related benefits in respect of University employees vide G.O(P) No 87/2021 Fin dtd 24.06.2021. The same was implemented in the University vide U.O.No.5806/2021/UOK dated 30/10/2021 and the revised monthly pension disbursed w.e.f 01/11/2021.

As per the G.O, arrears on account of revision of pension /family pension is to be released in four equal instalments on July 2021, August 2021, October 2021 and December 2021. It was also stipulated in the GO, that revised pension/family pension will be granted in cash from 01/07/2021. Since the G.O was implemented in the University only on 30/10/2021, revised pension was granted in

cash from 01/11/2021 onwards. Accordingly the arrear amount to be paid in cash for four months from July 2021 to October 2021, which is to be released now.

It may be noted that, there are 2308 pensioners coming under State Scheme and approximately an amount of Rs 3 crores (Rupees Three Crores Only) is required for the disbursement of Pension Revision arrears for the period from July 2021 to October 2021. Pensioners as well as their Organizations are in demand of the release of arrears. As per Letter No: 1720056/PEN-B 4/18/2021 – FIN dated 20/01/2022, it has been reiterated by the Government, that the additional expenditure incurred in the release of pension revision arrears in respect of the University pensioners, will be met from its own resource. Hence it is suggested that payment of pension revision arrears for the period from July 2021 to October 2021 may be met from own funds of the University.

As ordered by the Vice Chancellor, the proposal regarding the release of Pension Revision from July 2021 to October 2021, was placed before the meeting of the Syndicate held on 20/01/2022 for consideration and appropriate decision.

The above Syndicate vide item no36.08, considered the proposal and has resolved to refer the item to the Standing Committee of the Syndicate on Finance for consideration. The Vice Chancellor has ordered to implement the same.

Hence as ordered by the Vice Chancellor, the proposal regarding the release of Pension Revision Arrears for the period from July 2021 to October 2021 is placed before the Standing Committee of the Syndicate on Finance for Consideration.

***The Committee considered the matter and recommended to release the Pension Revision Arrears for the period from July 2021 to October 2021, the expenditure be met from own fund of the University.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

***Item No.37.117 Additional .15 Inter University Centre for Evolutionary and Integrative Biology (iCEIB) - Delay in submitting bills/vouchers amounting to ₹13 lakhs by Prof.M.C.Subhash Peter-clarification submitted-reg:- (PIA)***

An amount of ₹13,00,000/- (Rupees Thirteen lakh only) was released to Prof.M.C.Subhash Peter, former Honorary Director, Inter University Centre for Evolutionary and Integrative Biology (iCEIB) as provisional advance towards the implementation of the Project titled 'Neuroendocrine control of Ion Transporter function during stress response in mice and fish' vide U.O no: Pl.A1/1132/CEIB/17 dated 17.02.2017.

Dr.Suhara Beevy S, present Honorary Director, iCEIB vide letter No: iCEIB/Ad/Regular04/2021 dated 30.11.2021 has forwarded a set of original bills/vouchers for the total outlay of ₹13,00,000/- (Rupees Thirteen lakh only) along with voucher verification report of Deputy Registrar, Campus Administration.

After scrutinizing the file, the Finance section has suggested to obtain clarification from the Director for delay in submitting the bills/vouchers, thereafter a decision may be taken at the administrative level whether the action of the Director shall be ratified based on the clarification furnished, as the bills were submitted for verification only in the year 2021 for the purchases effected in the year 2017.

It may also be noted that, in a similar case related with the regularisation of provisional advances amounting to 9 lakhs and 6 lakhs of CEIB, the Standing Committee of the Syndicate on Finance held on 11.01.2022, recommended that the matter for regularization of all other provisional advances released to Prof. M C Subhash Peter in the capacity of Hon. Director, iCEIB shall be placed before the Committee for approval. The Syndicate at its meeting held on 20.01.2022 (Item no: 36.91.16) resolved that the recommendation of the Standing Committee of the Syndicate on Finance held on 11.01.2022 be approved.

Prof.M.C.Subhash Peter, former Hon. Director,iCEIB vide email received in the section dated 07.02.2022 has informed that the delay occurred in submitting the bills/vouchers to audit wing of the University at Kariavattom due to the non-availability of University approved staff in CEIB till 2021 and requested to excuse the delay in submitting the bills/vouchers on time.

As per the orders of the Vice Chancellor, the clarification submitted by Prof.M.C Subhash Peter regarding delay in submitting bills and vouchers pertaining to the project 'Neuroendocrine control of Ion Transporter function during stress response in mice and fish' for auditing is hereby placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations.

*The Committee considered the matter and recommended to condone the delay in submitting the bills/Vouchers for regularisation of provisional advance sanctioned to Prof. M C Subhash Peter, then Hon. Director, iCEIB vide U.O no: PL.A1/1132/CEIB/17 dated 17.02.2017.*

*The Committee further recommended that Prof. M C Subhash Peter, shall submit a certificate stating that the amount released was utilised for the purpose in the year 2017 itself, for regularisation.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117 Additional 16 Department of Physical Education – New Games in the Approved List of Games of the University of Kerala – Proposed Conducting and Officiating Charges – Approval of -reg.**

**(Ad DI)**

In the light of the directions of the Honourable High Court of Kerala to permit students of Karate and Roller Sports to participate in the All India Inter University tournaments 2019-20, it was proposed to include Karate and Roller Sports in the approved list of Games of the University of Kerala. It was also proposed to include Tug of War and Shooting also in the approved list of games of University of Kerala. The Sub-Committee of the Syndicate for Sports held on 12.11.2021 considered the above proposal and has made recommendations for the same.

The Syndicate held on 04.12.2021, vide Item No.34.120.02, had considered the the recommendations of the Sub-Committee of the Syndicate for Sports held on 12.11.2021 regarding the Proposal to include Karate, Roller Sports, Tug of War and Shooting in the approved list of games of University of Kerala and to conduct only selection for these events at present. The Syndicate also resolved to consider the conduct of Inter Collegiate tournaments/championships for Karate, Roller Sports, Tug of War and Shooting in the coming years subject to number of participants.

*The Syndicate further resolved to place the proposal for Conducting and Officiating charges for Karate, Roller Sports, Tug of War and Shooting before the Standing Committee of the Syndicate On Finance for approval.*

The Conducting and Officiating charges for the Games are proposed as below:

Name of Event	Proposed conducting charges (in Rs)	Proposed Officiating Charges ( in Rs)
Karate (Men)	Rs. 5000/-	Rs.800/- per day for each Technical Official
Karate (Women)	Rs. 5000/-	Rs.800/- per day for each Technical Official
Roller Sports (Men)	Rs. 5000/-	Rs.800/- per day for each Technical Official (20 Technical officials/day) and Rs. 200/- per day for each Volunteer ( 20 Volunteers/day)
Roller Sports (Women)	Rs. 5000/-	Rs.800/- per day for each Technical Official (20 Technical officials/day) and Rs. 200/- per day for each Volunteer ( 20 Volunteers/day)
Tug of War (Men)	Rs. 5000/-	Rs.800/- per Match
Tug of War (Women)	Rs. 5000/-	Rs.800/- per Match
Shooting (Men)	Rs. 5000/-	Rs.800/- per day for each Technical Official
Shooting (Women)	Rs. 5000/-	Rs.800/- per day for each Technical Official

In accordance with the resolution of the Syndicate, the Vice Chancellor has ordered to place the proposal for Conducting and Officiating charges for Karate, Roller Sports, Tug of War and Shooting before the Standing Committee of the Syndicate on Finance for approval.



Accordingly the matter is placed before the before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to agree to the proposal.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117 Additional 17**

**Conduct of All India Inter University Taekwondo Men Championship 2021-2022 by University of Kerala-reg.**

**(Ad. D.I)**

The Director (i/c), Department of Physical Education has informed that as requested by the University of Kerala, the Association of Indian Universities has allotted the conduct of All India Inter University Taekwondo Men Championship 2021-2022 to University of Kerala. The University is conducting an Inter University event after a long gap of 12 years. Hence a meeting was convened by the Vice Chancellor with all Statutory Officers and Members of the Syndicate to discuss the Conduct of All India Inter University Taekwondo Men Championship 2021-22.

In the meeting it was decided that the Official decision of the event shall be made after the recommendation of the Standing Committee of Syndicate on Student services.

As ordered by the Vice Chancellor the matter was placed before the Standing Committee of Syndicate on Student services for consideration and appropriate recommendation.

The Standing Committee of Syndicate on Student services considered the matter and recommended to conduct the All India Inter University Taekwondo Men championship 2021-22 as a mega event.

The committee further recommended to place the expected estimate of expenditure amounting to Rs.50 Lakhs (Rupees Fifty Lakhs only) before the next Standing Committee of Syndicate on Finance on 18.02.2022.

The committee further recommended to utilize an amount of Rs.10 lakhs (Rupees Ten Lakhs only) earmarked in the Budget Speech 2021-22 (Item No.35) for conducting Eminent Sports Person Summit along with the Funds earmarked in the Budget Speech 2021-22 (Item No.141) for conducting Inter University Tournaments, Rs.15 Lakhs (Rupees fifteen Lakh only) and to place the matter also before the next Standing Committee of Syndicate on Finance on 18.02.2022.

Considering the exigency, the Vice Chancellor, by exercising the powers vested on him under section 10(13) of the Kerala University Act, 1974, ordered to place the matter before the Standing Committee of the syndicate on Finance.

Accordingly the matter is placed before the Standing Committee of Syndicate on Finance for consideration and appropriate recommendation. (Minutes of the meeting appended).

*The Committee considered the matter and recommended the following:*

1. *to limit the expenditure for the conduct of All India Inter University Taekwondo Men Championship 2021-22. within 40 lakhs.*
2. *to utilize Rs.15 lakhs (Rupees Fifteen lakh only) earmarked in the Budget Speech 2021-22 for conducting Inter University Tournament (Item No.141) towards the conduct of All India Inter University Taekwondo Men Championship 2021-22.*
3. *to sanction an amount of Rs.5 lakhs (Rupees Five lakh only) as Provisional Advance to the Director (i/c), Department of Physical Education towards the conduct of All India Inter University Taekwondo Men Championship 2021-22.*
4. *Sponsorships for the conduct of All India Inter University Taekwondo Men Championship 2021-22 may be explored.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.117 Additional 18: Greenfield Stadium – Remittance of GST- reg.**

**(Ad BI)**

A lease deed was executed between the University of Kerala and the National Games Secretariat (NGS) on 18.12.2012 for leasing 37 acres of land at Kariavattom for the construction and the operation of the Greenfield Stadium for a period of 15 years. As per clause (12) of the lease deed, the NGS shall be bound to pay and discharge service tax legally payable by them and any taxes, charges or other outgoings payable under any statute or contract with the third parties; and the NGS shall be solely responsible to meet and discharge their liabilities and obligations free from any burden to the University. As per the lease deed, the NGS shall also remit the rent and applicable tax in advance, on or before the December of every year and the lease rent is subject to periodical revision every three years on the basis of increasing market value of land.

The NGS had remitted an amount of Rs. 94,00,000/- (Rupees Ninety Four Lakh only) towards the annual lease rent for the first year, on the date of execution of lease deed (18.12.2012). The Syndicate held on 12.02.2013 had resolved to agree (1) to apply for Service Tax Registration (2) to remit applicable Service tax and (3) to claim equivalent amount from the National Games Secretariat. Accordingly, the University had remitted an amount of Rs. 11,61,840/- as service tax (@ 12.36%) in this regard and the same amount was claimed and received from the NGS. The NGS had remitted rent and service tax for the second year (i.e. Rs.1,05,61,840/-), but, only an amount of Rs.82,56,840/- towards the third year from which an amount of Rs.10,76,980/- was remitted as service tax. Thereafter, NGS had failed to remit the lease rent and service tax.

Later, the lease rent was revised as 3,14,45,190/- for a period of 3 years w.e.f. Dec 2015, based on the Possession and Valuation Certificate dtd. 13.03.2017 issued by the Tahasildar, Thiruvananthapuram and the total lease rent including service tax/GST and interest due from the NGS for the period upto December 2018 calculated by the Finance was Rs. 13,16,15,709/- and is as shown below:-

Year & Payment due in	Lease/ Rent (Actual) (Rs.)	Lease/Rent		GST (18%)		Interest@ Commercial Rates (8.5%) (Rs.)	Period of which Interest is calculated
		PAID(Rs.)	DUE (Rs.)	PAID (Rs.)	DUE (Rs.)		
2014-15 DEC 2014	94,00,000	-	-	-	-	1162381	01.01.2015 to 14.06.2016
		7179860 (paid on 15.06.2016)	2220140	1076980 (service tax @ 15%)	399625	103121	15.06.2016 to 31.12.2016
						188712	01.01.2017 to 31.12.2017
						188712	01.01.2018 to 31.12.2018
2015-16 DEC 2015	3,14,45,190 (rent revised w.e.f. 2016)	-	3,14,45,190	-	5660134	5345682	01.01.2016 to 31.12.2017
						2672841	01.01.2018 to 31.12.2018
2016- 2017 DEC 2016	3,14,45,190	-	3,14,45,190	-	5660134	2672841	01.01.2017 to 31.12.2017
						2672841	01.01.2018 to 31.12.2018
2017- 2018 DEC 2017	3,14,45,190	-	3,14,45,190	-	5660134	2672841	01.01.2018 to 31.12.2018
	<b>TOTAL</b>	-	96555710	-	17380027	17679972	
Total amount due from		Rs. 13,16,15,709/- (Rupees Thirteen Crore Sixteen Lakh Fifteen Thousand Seven					

2015 to 2018	Hundred and Nine Only)
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After frequent requisitions for remitting the due amount, the Principal Secretary to Government, Sports and Youth Affairs Department, vide letter no. A1/147/2017/S&YA dated 29.11.2019, had informed that an amount of Rs.3,26,65,000/- (Rupees Three Crore Twenty Six Lakh and Sixty Five thousand only) towards lease rent for the period from Dec 2015 to Nov 2017, calculated on the base amount shall be remitted shortly and balance amount shall be remitted once the lease rent is revised. As per the resolution of the Syndicate held on 21.01.2020 the Principal Secretary to Government, Sports and Youth Affairs Department was requested to release the above amount.

In the mean time, when the University Engineer assessed and submitted the revised lease rent for the period from Dec 2018 on the basis of the Possession and Valuation Certificate of land, dated 12.11.2019 issued by the Tahasildar, TVM some discrepancy was noted in the value assessed for the land vide the Possession and Valuation Certificate dtd. 13.03.2017 by the Tahasildar and as per the resolution of the Syndicate held on 11.06.2021 the Estate Officer was requested to obtain a clarification from the Tahasildar on the matter. The Estate Office has informed that a mistake has been intruded on furnishing the enhanced fair value of the land in the Possession and Valuation Certificate dtd. 13.03.2017 issued by the Tahasildar, Tvpm calculating the enhancement wrongly by 5% instead of 50% as per notification dtd. 14.11.2014 and and has requested to specify the period for which the market value of the land is to be obtained from the Tahasildar, as the earlier furnished one was the fair value.

Thereafter, the Finance Officer, vide note dated 04.01.2022 has informed that an amount of Rs.3,26,65,000/- ( Rupees Three Crore Twenty Six Lakh and Sixty Five Thousand only) has been credited to the University from NGS towards lease rent of Greenfield Stadium for the period from Dec 2015 to Nov 2017 on 10.12.2021. Accordingly, the Finance was requested to take necessary steps to remit the GST/ Service Tax for the amount received from the NGS as lease rent. On the matter, the Finance opined that the breakup of rent and tax is not mentioned and calculation of rent and GST/Service Tax is required separately for the GST/Service tax remittance and filing of Tax. Hence, requested to obtain clarification from NGS in this regard along with the rate of Tax and the GST Number of the NGS authorities. Also that, clarification regarding the remittance of GT/Service tax for the above amount received from NGS is awaited from the GST Consultant. Accordingly, the Chief Executive Officer, National Games Secretariat has been requested to furnish the clarification on the matter and the same is awaited. The GST number of NGS was collected from their office, in person and has been verified with the details available in the GST website.

Later, the Finance had informed that “the amount received from Sports Directorate does not specify anything about GST, hence the clarification has obtained from GST consultant and they opined that University has to remit the GST for the rent amount received i.e., Rs. 3,26,65,000/-. If we take this amount as inclusive of GST at 18% tax amount will be Rs. 49,82,797/-

Calculation

$$\text{GST} = 32665000/118 * 18\% = 4982797/-$$

$$\text{Rent} = 32665000 - 4982797 = 27682203/-”$$

When the Finance was requested to inform whether University have any exemption in GST, they have informed that “Currently we are not exempted from the payment of GST for lease rent collected. As per the lease agreement, the NGS was bound to pay and discharge service tax legally payable by them. In the previous years we have collected and paid Service Tax from the lease rent received from NGS. Similarly, we are collecting lease rent along with GST from SBI, KUOC Palayam, SBI Kariavattom, Hortcorp Ltd etc. and we are remitting the same.”

As per the orders of the Vice Chancellor, the proposal of the Finance to remit an amount of Rs.49,82,797/- (Rupees Forty Nine Lakh Eighty Two Thousand Seven hundred and Ninety Seven only) as GST @ 18%, for the rent amount of Rs. 3,26,65,000/- received from the Directorate of Sports and Youth Affairs, taking into account that, the amount is inclusive of GST @ 18% is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

*Letter dated.18.02.2022 may also be considered.*

*The Committee considered the matter and recommended to remit the Service tax/GST for the lease rent received towards Greenfield stadium, Karyavattom as specified in the letter dated 18.02.2022 received from the Directorate of Sports and Youth Affairs, Govt of Kerala.*

*It was also recommended that, considering the exigency of the matter the above recommendation of the committee may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974 for initiating immediate action.*

*The meeting came to an end at 12.45 p.m.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 18.02.2022, be approved.

**Item No.37.118 Combined Meeting of the Standing Committee of the Syndicate on Finance and Examinations held on 18.02.2022 --Approval—reg.**

**(Ad.AVI)**

The Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Finance and Examinations held on 18.02.2022 at 12.45 p.m. is placed before the Syndicate for consideration and approval.

**Minutes of the Combined meeting of the Standing Committee of the Syndicate on Finance and Examinations**

Date & Time : 18.02.2022, 12.45 p.m.

Venue : Syndicate Room, University, Buildings,

Thiruvananthapuram

**Members present**

1. Adv. K. H. Babujan (Convener, S/C of the Syndicate on Finance)
2. Dr. K. B. Manoj (Convener, S/C of the Syndicate on Examinations)
3. Sri. Bijukumar G
4. Dr. Vijayanpillai M
5. Dr. K. G. Gopchandran
6. Dr. S. Nazeeb
7. Adv. A. Ajikumar
8. Adv. Muralidharan Pillai. G
9. Sri. Arunkumar R
10. Prof. K. Lalitha
11. Sri. Jairaj J
12. Adv. B. Balachandran

**Members absent**

13. Sri. B. P. Murali
14. Dr. Mathew V

**Item No.37.118.01 Examination fee structure for New Generation PG programmes- -reg**

**(Ac AII)**

The University of Kerala has introduced New Generation Post Graduate programmes in the Academic Year 2020-21. The Controller of Examinations has proposed to follow the existing examination fee structure, as detailed below, for the Post Graduate programmes under Semester pattern, in the affiliated colleges to the New Generation Post Graduate programmes also.

The existing fee structure introduced in 2001 is as follows :

Name of examinations		Per Theory paper	Per practical	Mark list	Application fee	CV	Project/Thesis/Dissertation	Miscellaneous	Viva-voce
MA/M.Sc/	Regular	100	125	50	30	300			

Name of examinations		Per Theory paper	Per practical	Mark list	Application fee	CV	Project/Thesis/Dissemination	Miscellaneous	Viva-voce
M.Com/MSW I,II,III sem	Subsequent appearance	125	150	50	30	300			
MA/M.Sc/M.Com./MSW IV sem	Regular	125	150	100	30	300	250	130	125
	Subsequent appearance	125	150	100	30	300	250		125

The Syndicate at its meeting held on 02.09.2021 vide item no.26 resolved to implement the above existing examination fee structure of Post Graduate programmes under Semester pattern in affiliated colleges for the New Generation Post Graduate programmes for this academic year and the Syndicate further resolved that the item be referred to the Standing Committee of the Syndicate on Finance to enhance the fee structure for the next academic year.

Sanction has been accorded by the Vice-Chancellor to implement the above resolution of the Syndicate and UO No.Ac.AII/NGPG/2/2021 dated 07.09.2021 has been issued in tune with the initial part of the resolution of the Syndicate.

As further resolved by the Syndicate, the matter was placed before the Standing Committee of the Syndicate on Finance held on 11.01.2022, and the Committee recommended to refer the same to the Combined meeting of the Standing Committee of the Syndicate on Finance and Examinations, for discussing the matter of enhancing the fee structure of PG programmes.

The Syndicate, at its meeting held on 20.01.2022, vide item no.36.9.03, resolved to approve the above recommendation of the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice Chancellor, the matter of enhancing the examination fee structure for PG programmes under semester pattern in affiliated colleges from the next academic year, is placed before the Combined meeting of the Standing Committee of the Syndicate on Finance and the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendations.

***The Committee considered the matter and recommended to entrust Adv. K H Babujan, Dr. K B Manoj(Members, Syndicate), the Controller of Examinations and the Finance Officer to study the matter and submit a report before the Committee.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Finance and Examinations held on 18.02.2022, be approved.

***Item No.37.118.02 Proposal for the enhancement of Special Allowance to Administrative Staff posted in the valuation camps – reg:-***

***(M&C I)***

The Syndicate at its meeting held on 10.10.2017 resolved to pay Special Allowance to the Administrative Staff posted in the valuation camps, equal to 20 days DA for PG and 30 days DA for UG Examinations and UO No. M&C.I.2/1823/2018 dated 27.03.2018 was issued accordingly.

The Govt. of Kerala vide G.O. (P) No. 27/2021/Fin dated 10.02.2021 has revised the scale of pay and allowances of the State Govt. employees with effect from 01.07.2019 and vide G.O. (P) No. 42/2021/Fin dated 26.02.2021, the revised scale of pay and allowances has been made applicable to the University employees except those posts covered by UGC/AICTE/Central Schemes in accordance with the recommendations of the Eleventh Pay Revision Commission. The Syndicate at its meeting held on 05.03.2021 has resolved to implement the above G.O in the University and U.O. No. Ad.AV.03/6932/2021 dated 05.03.2021 was issued accordingly.

Since the Special Allowance paid to the Administrative staff posted in the valuation camps does not come under the purview of the above mentioned U.O and the Special Allowance paid is based on the permissible DA, separate administrative sanction is required for enhancing the camp allowances of the Administrative staff posted in the CV camps.

In connection with this, the Finance has suggested the following remarks:

1. Rate of Special Allowance may be enhanced in line with the revised DA, as per U.O. No. Ad.AV.03/6932/2021 dated 05.03.2021.
2. If the above proposal is approved considering that the camp allowance is Special Allowance, the revised rate of camp allowance may be made applicable to all CV camps constituted after the date of administrative sanction, as in the previous instances.
3. Considering that there is a hike of around 50% in the rate of DA as per new pay revision, which will invite extra financial burden to the University, it is suggested that number of staff posted in the CV camps may be reduced by 20%.

The revised rate of DA as per U.O. No. Ad.AV.03/6932/2021 dated 05.03.2021.

Sl. No.	All employees who draw Basic Pay as per 11 <sup>th</sup> Pay Revision Commission	Existing Daily Allowance (DA)	Revised Daily Allowance (DA) as per 11 <sup>th</sup> Pay Revision Commission
1	Rs. 70000 and above	Rs. 400	Rs. 600
2	Rs. 59300 and above, but below Rs. 70000	Rs. 320	Rs. 500
3	Rs. 39300 and above, but below Rs. 59300	Rs. 320	Rs. 500
4	Rs. 25100 and above, but below Rs. 39300	Rs. 250	Rs. 350
5	below Rs. 25100	Rs. 250	Rs. 350

The proposal regarding the enhancement of Special Allowance to the Administrative staff posted in the valuation camps along with the remarks of Finance was placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation, as per the orders of the Vice Chancellor.

The Syndicate held on 28.10.2021 vide Item No. 33.57.05 resolved to approve the recommendations of the Standing Committee of the Syndicate on Finance held on 20.10.2021, that the matter of enhancing the Special Allowance to Administrative Staff posted in the valuation camps be referred to the Combined Meeting of the Standing Committees of the Syndicate on Finance and Examinations, including a proposal for granting Special Allowance to the messengers and drivers who are assigned with duty at the Valuation camps.

In connection with the recommendation on granting of Special Allowance to the messengers and drivers who are assigned with Examination duties, the following remarks of the CD Unit be kindly perused.

1. Valuation Camps are organized at Thiruvananthapuram, Kollam, Pandalam and Alappuzha centers in a centralized manner for UG, PG, LLB and B.Ed courses.
2. The stationery, question papers, schemes and answer scripts required for the valuation camps are delivered by the messengers and drivers at the respective camps through the vehicles of CD Unit on the respective routes.
3. Six routes (Local – I&II, MC I&II, NH I&II) are fixed for drivers and messengers in the CD Unit. The drivers and the messengers on this route deliver the answer scripts to the Camps and to the Teachers for Home Valuation, as part of their work. In addition, the CD Unit has a spare driver to deliver the answer scripts within the University campus and to deliver the answer scripts immediately to the colleges and homes of Examiners within the local route (Home Valuation). In case any driver is on leave, the spare driver has to go on the fixed routes.
4. All drivers and messengers are paid TA/DA in addition to salary, for the said duties. Halt allowances according to the distance travelled and loading charges are also paid.
5. Drivers/messengers are not appointed for the Valuation Camps alone. Delivery of answer scripts from one camp to another or to teachers' homes for Home Valuation or to colleges is part of the duty of the driver/messenger on the respective route. They are being paid permissible wages for the said duties in addition to the salary.

The Syndicate at its Meeting held on 20.01.2022 vide Item No. 36.95.02 resolved to approve the recommendations of the Combined Meeting of the Standing Committees of the Syndicate on Finance and Examinations that the details of total amount paid as remuneration to the administrative staff posted at various UG/PG valuation camps for the Financial Year 2019-20 as well as the details of income and expenditure in respect of examinations conducted during the same Financial Year, be placed before the Combined Committee of the Syndicate on Finance and Examinations. The Vice

Chancellor has ordered to implement the above resolution of the Syndicate.

Accordingly, the remarks obtained from the Audit & Accounts Sections may please be perused.

1. The total amount paid as remuneration to the administrative staff posted at various UG/PG valuation camps for the Financial Year 2019-20 (26.04.2019-23.03.2020) under the head Part I-NP-MH-2-Examinations-4/1105-TA/Remuneration to Employees (CV Camp) is Rs.65,73,718/- (Rupees Sixty Five Lakh Seventy Three Thousand Seven Hundred and Eighteen only)
2. As per the consolidated abstract of receipts for the Financial Year 2019-20, the details of income received in respect of examinations conducted during the Financial Year 2019-20 under the head Part I – Non plan – B. Examinations is Rs. 41,71,29,349/- (Rupees Forty One Crore Seventy One Lakh Twenty Nine Thousand Three Hundred and Forty Nine only).

It may also be noted that an amount of Rs. 4 Crore (approximately) has been paid as remuneration to the teachers participated at various UG/PG valuation camps and Rs. 1,46,43,439 /- (Rupees One Crore Forty Six Lakh Forty Three Thousand Four Hundred and Thirty Nine only) has been paid as remuneration to the teachers participated at Home valuation camps (SDE/Annual) during the Financial Year 2019-20.

In view of the above and as per the orders of the Hon'ble Vice Chancellor, the proposal regarding the enhancement of Special Allowance to the Administrative staff posted in the valuation camps is placed before the Combined Meeting of the Standing Committees of the Syndicate on Finance and Examinations for consideration and recommendation.

***The Committee considered the matter and recommended to entrust Adv. K.H Babujan, Dr. K B Manoj (Members, Syndicate), the Controller of Examinations and the Finance Officer to study the matter and submit a report before the Committee.***

The meeting came to an end at 1 p.m.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Finance and Examinations held on 18.02.2022, be approved.

***Item No.37.119. Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022 – consideration of – Reg;***

***(Ac F II)***

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 21.02.2022 at 10.30 A.M in the Syndicate Room.

The Minutes of the Meeting of the Standing Committee is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges**

Day and Date : Monday, 21<sup>st</sup> February, 2022  
Time : 10.30 AM  
Venue : Syndicate Room, University Buildings.

**Members present**

1. Dr.M.Vijayan Pillai, Convenor, Member Syndicate
2. Sri.R.Arun Kumar, Member Syndicate
3. Sri.Jairaj.J, Member Syndicate
4. Prof.K.Lalitha, Member Syndicate
5. Dr.K.B. Manoj , Member Syndicate
6. Dr. Mathew.V, Member Syndicate ( via online)

**Members absent**

1. Smt.Renju Suresh , Member Syndicate
2. Sri.B.P.Murali, Member Syndicate
3. Dr.B.Unnikrishnan Nair, Member Syndicate

The meeting started at 10.30 PM.

**ItemNo.37.119.A1: Sree Narayana Training College- Nedunganda Varkala- Placement/ Promotion of Dr.Reetha Ravi.H, Assistant Professor in Education Academic Level 11 to Academic Level 12 (StageII to Stage III),w.e.f 07/01/2017.**

**(41070/Ac F I/2021/UOK)**

The Principal of Sree Narayana Training College, Varkala has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr.Reetha Ravi.H, Assistant Professor in Education (English) Academic Level 11 to Academic Level 12**, w.e.f 07/01/2017.

The Service details of **Dr.Reetha Ravi.H** are as follows.

Qualifications	1. M.A from University of Kerala in 1998. 2. M.Ed From University of Kerala in 2000. 3. Qualified UGC -NET on December 2000. 4. M.Phil From University of Kerala in 2003. 5. Awarded Ph.D in Education from University of Kerala on 24-05-2011.
Date of first entry in to Service	07.01.2008.
L.W.A availed	Nil
Details of relaxation availed of Ph.D	Availed 2 years relaxation on account of Ph.D for Promotion from Assistant Professor Stage I-II.
Date of Placement to Assistant Professor Stage II	07.01.2012.
Date of completion of 5 years of service as Assistant Professor (Stage II)	06.01.2017.
Proposed date of Placement to Assistant Professor AcademicLevel12 (Stage III)	07.01.2017.
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)UGC-ASC-University of Kerala -Orientation Course from 24.09.2010 to 21.10.2010 2)UGC-ASC-University of Kerala-Refresher Course from 05.11.2013 to 25.11.2013. 3)UGC-HRDC-University of Kerala-Special Summer School (Multi Disciplinary Refresher Course) from 14.10.2016 to 03.11.2016.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option B)

As per the minutes of the Screening Committee held on 26-11-2021, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor stage III (AGP 8000/-) w.e.f 07.01.2017

**As per API Scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.**

**Category I – Good**

**Category II – 169**

**Category III – 51**

**Category II + III – 220 for which the minimum required is 50.**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

**In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of Dr.Reetha Ravi.H, Assistant Professor in Education (English) Academic Level 11 to Assistant Professor Academic Level 12 (Stage II to Stage III),w.e.f 07/01/2017 at Sree Narayana Training College, Nedunganda, Varkala as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non – teaching staff of private Colleges for consideration and appropriate recommendation.**



The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Reetha Ravi.H, Assistant Professor in Education (English) Academic Level 11 to Assistant Professor Academic Level 12 (Stage II to Stage III),w.e.f 07/01/2017 at Sree Narayana Training College, Nedunganda,Varkala and recommended to approve the same.

**Resolution of the Syndicate**

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No. Item No.37.119.A2:**

**Sree Narayana Training College - Nedunganda, Varkala-  
Placement/Promotion Dr.Smitha.S, Assistant Professor  
in Education Academic Level 11 to Academic Level 12  
(Stage II to Stage III), w.e.f 12/03/2018.**

**(42431/Ac F I/2021/UOK )**

The Principal of Sree Narayana Training College, Varkala has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr. Smitha.S, Assistant Professor in Education (General) Academic Level 11 to Academic Level 12 (Stage II to Stage III)**, w.e.f 12/03/2018.

The Service details of **Dr.Smitha.S** are as follows.

Qualifications	1. M.Sc from University of Kerala in 1994. 2. M.Ed From Mahatma Gandhi University in 2001. 3. Qualified UGC -NET on December 2003. 4. Awarded Ph.D in Education from University of Kerala on 12-03-2013.
Date of first entry in to Service	12.03.2007.FN
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Stage II	12.03.2013.FN
Date of completion of 5 years of service as Assistant Professor (Stage II)	11.03.2018.
Proposed date of Placement to Assistant Professor AcademicLevel 12 (Stage III)	12.03.2018.FN
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)UGC-ASC-University of Kerala-Orientation Course from 01-04-2008 to 28-04-2008. 2)UGC-ASC-University of Kerala-Refresher Course from 01.12-2010 to 22-12-2010. 3)UGC-HRDC-University of Kerala-Refresher Course (Multi Disciplinary ) from 19.08.2016 to 08-09-2016.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option B)

As per the minutes of the Screening Committee held on 26-11-2021,the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor stage III (AGP 8000/-) w.e.f 12.03.2018 FN

**As per API Scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.**

**Category I – Good**

**Category II – 155**

**Category III – 150**

**Category II + III – 305 for which the minimum required is 50**

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of Dr.Smitha.S, Assistant Professor in Education (General) Academic Level 11 to Academic Level 12 (Stage II to Stage III) w.e.f 12/03/2018 at Sree Narayana Training College, Nedunganda is placed before the Standing Committee of the Syndicate on Teaching and Non – teaching staff of private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Smitha.S, Assistant Professor in Education (General) Academic Level 11 to Academic Level 12 (Stage II to Stage III) w.e.f 12/03/2018 at Sree Narayana Training College, Nedunganda and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.A3: Sree Narayana Training College, Nedunganda Varkala Placement/ Promotion of Smt.Chitra.S, Assistant Professor in General Education Academic Level 10 to Academic Level 11 (Stage I to Stage II),w.e.f 20/08/2016**

**(41074/Ac F I/2021/UOK )**

The Principal, Sree Narayana Training College, Varkala has forwarded a proposal regarding the Placement/ Promotion of Smt.Chitra.S, Assistant Professor in Education, from Academic Level 10 to Academic Level 11 (Stage I to Stage II), w.e.f 20/08/2016.

The Service details of Smt.Chitra.S are as follows.

Qualifications	1. M.A from University of Kerala in May 2006. 2. M.Ed from University of Kerala in March 2009. 3. Qualified UGC-NET held on June -2008
Date of first entry in to Service	19.08.2010 AN
Date of entry into continuous service	19.08.2010 AN
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Academic Level 11	20.08.2016
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. UGC-HRDC-University of Kerala- Refresher Course from 19-08-2016 to 08-09-2016. 2. UGC-ASC- University of Kerala- Orientation Course from 13-07-2011 to 09-08-2011.
Refresher / Orientation Course due	Nil
U G C Regulation applicable	<b>U G C Regulation 2018 option B</b>
Remarks	UGC Public Notice F No.2-16/2002(PS)Pt.FI.II dated. 16.10.2018 applicable

The Principal, Sree Narayana Training College, Varkala has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option B), from 2010 to 2016, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

**The Assistant Professor has attended the mandatory refresher course after the due date of promotion ie on 08-09-2016.**

**The UGC vide Public Notice F No.2-16/2002(PS)Pt.FI.II dated. 16.10.2018 had extended the date for completing Orientation Course/Refresher Course for promotion under**

**CAS upto 31.12.2018 for all candidates to ensure uniformity. Hence the Assistant Professor is eligible for promotion on the due date itself.**

As per the minutes of the Screening Committee, held on 26-11-2021 the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to the post of Assistant Professor stage II with AGP 7000 w.e.f 20.08.2016 FN .

The minimum API scores required for each category , the CAS promotion of the teachers, as per UGC Regulations 2018(Option B) is as follows

Category I -Good or Satisfactory/Year- Not a minimum requirement

Category II+III- 20/Assessment period for College Teachers

There shall be no minimum API score requirement for Category II and Category III individually.

On verification it is found that the teacher has obtained following score

**Category I-Good**

**Category II-177**

**Category III -20**

**Category II +III =197**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

*In the light of the above facts, the proposal for the approval of the Placement / Promotion of Smt.Chitra.S, Assistant Professor in General Education from Academic Level 10 to Academic Level 11 (Stage I to Stage II),w.e.f 20/08/2016 in Sree Narayana Training College, Nedunganda, Varkala is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of private Colleges for consideration and appropriate recommendation.*

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt.Chitra.S, Assistant Professor in General Education from Academic Level 10 to Academic Level 11 (Stage I to Stage II),w.e.f 20/08/2016 in Sree Narayana Training College, Nedunganda, Varkala and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.A4 :** *All Saints' College,Thiruvananthapuram-Placement/Promotion of Smt. Rajani V, Assistant Professor in the Department of Environmental Science from Academic Level 10 to Academic Level 11 w.e.f 11.10.2017.*

**(1304/Ac F I/2022/UOK)**

The Principal, All Saints 'College, Thiruvananthapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Rajani V, **Assistant Professor in the Department of Environmental Science from Academic Level 10 to Academic Level 11**w.e.f 11.10.2017.

The Service details of Smt. Rajani V are as follows.

Qualifications	1. M Sc from University of Kerala in 2004. 2. UGC -NET held on 28.06.2009
Date of first entry in to Service	11.10.2011
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assitant Professor Academic Level 10	10.10.2017.
Date of Placement to Assistant Professor Academic Level 11	11.10.2017.
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) Orientation Course from UGC-ASC, University of Kerala from 14/10/2014 to 10/11/2014. 2) Refresher Course from UGC-ASC,University of Kerala from 01/02/2012 to 22/02/2012.
Refresher / Orientation Course due	Nil

Regulation applicable/available	UGC Regulation 2018 (Option B)
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As per the minutes of the Screening Committee held on 03.05.2021, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 11.

**As per API Scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.**

**Category I – Good**

**Category II – 126**

**Category III – 254.75**

**Category II + III – 380.75 for which the minimum required is 50.**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of **Smt. Rajani V**, Assistant Professor in the **Department of Environmental Science, All Saints' College, Thiruvananthapuram** from **Academic Level 10 to Academic Level 11 w.e.f 11.10.2017**, as per the **UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt. Rajani V**, Assistant Professor in the Department of Environmental Science, All Saints' College, Thiruvananthapuram from Academic Level 10 to Academic Level 11 w.e.f 11.10.2017 **and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.A5 :- All Saints' College, Thiruvananthapuram - Proposal for the approval of the Placement/ Promotion of Smt. Renjini Raveendran P, Department of Mathematics as Assistant Professor from Academic Level 10 to Academic Level 11, w.e.f 07.10.2018.**

(40214/Ac F I/2021/UOK )

The Principal, **All Saints' College, Thiruvananthapuram**, has forwarded a proposal regarding the Placement/Promotion in respect of **Smt. Renjini Raveendran P**, Assistant Professor in Mathematics from Academic Level 10 to Academic Level 11, w.e.f 07.10.2018.

The Service details of **Smt. Renjini Raveendran**, are as follows.

Qualifications	M.Sc from University of Kerala in 2011. M.Phil from University of Kerala in 2015. Joint CSIR- UGC Test for JRF and NET held 23.12.2012
Date of first entry in to Service	07.10.2013
L.W.A availed	Nil
Details of relaxation availed of	one year on account of M.Phil
Date of completion of 5 years of service as Assistant Professor in Academic Level 10	06.10.2018
Proposed date of Placement to Assistant Professor in Academic Level 11	07.10.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Orientation Programme from UGC-HRDC- University of Kerala from 04.01.2017 to 31.01.2017. 2. Refresher Course from UGC-HRDC, University of Kerala from 09.01.2018 to 29.01.2018.
Refresher / Orientation Course due	Nil
UGC Regulation Applicable	UGC Regulation 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 07/10/2013 in All Saint's College, Thiruvananthapuram and it was approved by University of Kerala vide U.O No. Ac FIII/1/45788/2013 dated 02.07.2014. The

Assistant Professor had completed five years of service on 06.10.2018 and had completed the mandatory Refresher Course and Orientation Course with in the assessment period. **Hence the Assistant Professor is eligible for promotion on the due date itself.**

**The Principal, All Saints' College, Thiruvananthapuram had forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2013 to 2018, with recommendation of the Screening Committee held on 05.03.2021, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.**

As per the minutes, the Screening Committee verified the API grades during the assessment period and found eligible for placement to Assistant Professor Academic Level 11.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

**In the light of the above facts the proposal for the approval of the Placement/ Promotion in respect of Smt. Renjini Raveendran P, Assistant Professor in Mathematics from Academic Level 10 to Academic Level 11, w.e.f 07.10.2018 at All Saints' College, Thiruvananthapuram, as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.**

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/ Promotion of Smt. Renjini Raveendran P, Assistant Professor in Mathematics from Academic Level 10 to Academic Level 11, w.e.f 07.10.2018 at All Saints' College, Thiruvananthapuram **and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.A6: All Saints' College, Thiruvananthapuram- Placement/Promotion of Dr.Sunita Kurur, Department of Chemistry, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 , w.e.f 22/07/2018.**  
( 43272/Ac F I/2021/UOK )

The Principal, All Saints' College, Thiruvananthapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Sunita Kurur, **Assistant Professor in** Department of Chemistry from **Academic Level 11 to Academic Level 12** , w.e.f 22/07/2018.

The Service details of Dr. Sunita Kurur are as follows.

Qualifications	<ul style="list-style-type: none"> <li>• M Sc from Cochin University of Science and technology in 1992.</li> <li>• M.Phil from Cochin University of Science and technology in 1994.</li> <li>• Qualified Joint CSIR-UGC-Test for JRF and Lectureship held on December 1992.</li> <li>• Ph.D from University of Kerala on 15/12/2000</li> </ul>
Date of first entry in to Service	22.07.2009
L.W.A availed	Nil
Details of relaxation availed of	Availed for Promotion from <b>Academic Level 10 to Academic Level 11</b>
Date of Placement to Assistant Professor <b>Academic Level 11</b>	22.07.2013
Date of completion of 5 years of service as Assistant Professor <b>Academic Level 11</b>	21.07.2018
Proposed date of Placement to Assistant Professor Academic Level 12.	22.07.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) Orientation Course from UGC-ASC, University of Kerala from 04-03-2010 to 31-03-2010. 2) Refresher Course from UGC-ASC, University of

	Kerala from 30-01-2013 to 20-02-2013. <b>3) Refresher Course from UGC -ASC, University of Kerala from 25-11-2015 to 15.12.2015.</b>
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option B)

As per the minutes of the Screening Committee held on 21-12-2021, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12.

**As per API Scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.**

**Category I – Good**

**Category II – 168**

**Category III – 10**

**Category II + III – 178 for which the minimum required is 50.**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

**In the light of the above mentioned facts, the proposal regarding the Placement/Promotion in respect of Dr. Sunita Kurur, Assistant Professor in Department of Chemistry from Academic Level 11 to Academic Level 12, w.e.f 22/07/2018 in All Saints' College, Thiruvananthapuram as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non – teaching staff of private Colleges for consideration and recommendation.**

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Sunita Kurur, Assistant Professor in Department of Chemistry from Academic Level 11 to Academic Level 12, w.e.f 22/07/2018 in All Saints' College, Thiruvananthapuram and recommended to approve the same.

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.A7: SD College-Alappuzha- Proposal for the approval of the Placement/Promotion of Dr.Bindu.P.K, Assistant Professor with AGP 7000/- (Stage II) to Assistant Professor with AGP 8000/- ( Stage III) , w.e.f 24.06.2020 in the Department of Botany.**

**(6067/Ac F I/2022/UOK )**

The Principal, **SD College-Alappuzha** has forwarded a proposal regarding the Placement/Promotion in respect of **Dr.Bindu.P.K, Assistant Professor with AGP 7000/- (Stage II ) to Assistant Professor with AGP 8000/- (Stage III) , w.e.f 24.06.2020** in the Department of Botany

The Service details of Dr.Bindu.K.P are as follows.

Qualifications	M.Sc from Mahatma Gandhi University in the year 1997 qualified Joint CSIR-UGC-NET for Lectureship held on 25.06.2000 Awarded Ph D in botany from University of Kerala on 10/10/2017
Date of first entry in to Service	24.06.2009
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement/promotion as Assistant Professor Stage II	24.06.2015
Date of completion of 5 years of service as Assistant Professor (stage II)	23.06.2020
Proposed date of Placement/ promotion as	24.06.2020

Assistant Professor Stage III	
Number of refresher Courses or Orientation Courses attended, duration and name of University	<ol style="list-style-type: none"> <li>1. UGC-ASC-University of Kerala-Orientation Course from 14.06.2012 to 11.07.2012.</li> <li>2. UGC-HRDC, University of Kerala-Refresher Course-Summer School-(Multi-Disciplinary) from 23.07.2018 to 13.08.2018.</li> <li>3. UGC-HRDC-BangaloreUniversity-Refresher Course- from 07-03-2019 to 27-03-2019.</li> <li>4. Teaching Learning Centre, Ramanujan College, University of Delhi-Ministry of Delhi-Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching-Two Weeks Faculty Development Programme on Managing Online Classes &amp; Co-Creating MOOCS 2.0 from 18-05-2020 to 03-06-2020.</li> </ol>
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018(Option A)

The incumbent has to complete any of the following courses within the assessment period for getting promotion to Assistant Professor (Stage III)

**Two Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/ programme of at least two week or ten days duration)**

**OR**

**Completed one MOOCs Course (With e-certification) during assessment period**

**OR**

**Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.**

**Here the incumbent has completed Two Weeks Faculty Development Programme on Managing Online Classes & Co-Creating MOOCS 2.0 from 18-05-2020 to 03-06-2020. Hence eligible to be promoted as Assistant Professor Stage III on 24.06.2020 itself.**

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 24.06.2009 F N in SD College, Alappuzha and it was approved by University of Kerala vide U.O No.Ac.FIII/1/36960/2009 dated 08.03.2010.

The Principal, SD College, Alappuzha has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2015 to 2020, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 06.11.2021 verified the API grades for the period and found eligible for placement to Assistant Professor Stage III.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement/Promotion of **Dr.Bindu.P.K, Assistant Professor with AGP 7000/- (Stage II )to Assistant Professor with AGP 8000/- (Stage III), w.e.f 24.06.2020** in the Department of Botany SD College, Alappuzha as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/ Promotion of **Dr.Bindu.P.K, Assistant Professor with AGP 7000/- (Stage II )to Assistant Professor with AGP 8000/- (Stage III) , w.e.f 24.06.2020** in the Department of Botany SD College, Alappuzha and recommended to approve the same.

**Resolution of the Syndicate**

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.A8 :** *SD College, Alappuzha- Placement/ Promotion of Dr.Ajayakumar.S, Assistant Professor with AGP 8000/- (Stage III) to Associate Professor with AGP 9000/-(Stage IV) Department of Malayalam w.e.f 15.02.2018- Approval- reg. ( 40649/Ac F I/2021/UOK)*

The Principal, S D College, Alappuzha, has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr.Ajayakumar.S, Assistant Professor with AGP 8000/-(Stage III) to Associate Professor with AGP 9000/-(Stage IV)** Department of Malayalam w.e.f 15.02.2018

The Service details of **Dr.Ajayakumar.S** are as follows.

Qualifications	M A -University of Kerala - 1996 Qualified NET held on June 2003. M Phil -Jawaharlal Nehru University- 2001 Awarded Ph D - from Mahatma Gandhii University on 20-05-2005
Date of first entry in to Service	15.02.2006
Date of entry into continuous service	15.02.2006
Date of promotion to Assistant Professor Stage II	15.02.2010
Date of promotion to Assistant Professor Stage III	15.02.2015
L.W.A availed	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Already availed for promotion from Stage I to Stage II (Two Years on account of Ph.D).
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1) UGC-ASC-university of Kerala-Orientation Programme from 01-04-2008 to 28-04-2008 2) UGC-HRDC-Kannur University-refresher Course from 13.02.2017 to 06.03.2017 3) Mahatma Gandhi University-Two weeks Workshop on Research Methodology conducted by College-development Council from 03-12-2018 to 17-12-2018
Refresher / Orientation Course due	Nil
Proposed date of promotion from Assistant Professor with AGP 8000(Stage III) to Associate Professor with AGP 9000(Stage IV)	<b>15.02.2018</b>
U G C Regulation applicable	<b>U G C Regulation 2018, Option A</b>
Remarks	UGC-Public Notice applicable.

It may be noted that for Promotion as Associate Professor the teacher must complete any one of the following courses within the assessment period -One Refresher Course/Research Methodology/ Workshop/ Syllabus Up-gradation Workshop/Training in Teaching-Learning and Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

The Assistant Professor has completed Two Week workshop on Research Methodology conducted by College Development Council, Mahatma Gandhi University.

As per U.O No.AcFIII/24522/2020 dated 19.01.2022, The Refresher /Orientation /Short term Course coordinated by colleges in association with Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University department can be considered as eligible for the CAS placement of teachers in Private Aided Colleges.

It may also be noted that **The Assistant Professor had completed the mandatory Two weeks Workshop on Research Methodology 17.12.2018 ie: after the due date of promotion. The U G C vide Public Notice F No.2-16/2002(PS)Pt.FI.II dated. 16.10.2018 had extended the date**



**for completing Orientation Course/Refresher Course for promotion under CAS upto 31.12.2018 for all candidates to ensure uniformity. Hence the Assistant Professor is eligible for promotion as Associate Professor on the due date itself.**

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 15.02.2006 F.N in S D College, Alappuzha and it was approved by University of Kerala .He has completed twelve years of service on 14.02.2018, for being promoted as Associate Professor with AGP 9000/- (Stage IV).

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2015 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The Selection committee held on 25.11.2021 in S D College, Alappuzha evaluated the submitted PBAS proforma of, **Dr.Ajayakumar,S**, Assistant Professor in Malayalam, and verified the score and original documents and recommended for promotion to the post of **Associate Professor (Stage IV)(AGP9000/-) -Academic Level 13-A**, w.e.f 15.02.2018 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal regarding the placement/promotion of, **Dr.Ajayakumar.S Assistant Professor with AGP 8000/-(Stage III) to Associate Professor with AGP 9000/- (Stage IV)** Department of Malayalam w.e.f 15.02.2018- based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of **Dr.Ajayakumar.S Assistant Professor with AGP 8000/-(Stage III) to Associate Professor with AGP 9000/-(Stage IV)** Department of Malayalam w.e.f 15.02.2018, SD College, Alappuzha and recommended to approve the same.

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.A9 :** *MSM College,Kayamkulam-Initial Appointment of Assistant Professors in the Department of Bio Technology – Approval – reg.*

*(40806/Ac F I/2021/UOK )*

The Principal, **MSM College,Kayamkulam** has forwarded the proposal regarding the approval of the initial appointment of following Assistant Professors in the Department of Biotechnology.

Name of Teacher	Department	Date of Appointment	Nature of Vacancy
Smt.Lekshmi.R	Biotechnology	20-10-2021	Newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020
Dr.Vidya.J	Biotechnology	20-10-2021	Newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020

The Principal, has forwarded the following documents regarding the selection and appointment of the above Assistant Professors.

Appointment order in Form No.I

Minutes of the Selection Committee meeting and Interview score sheet.

News paper cuttings bearing the notification regarding the appointment.

Certificate stating that there are no supernumerary hands and no thrown out teachers.

Declaration to the effect that one month's time was given to the prospective candidates for applying.

Nomination letter from the Government.

Certificate showing no apportionment or reservation of vacancies for any community.

Originals of the Qualifying Degrees, and mark lists.

Certificates to prove age and date of birth.  
 Service book of the teacher concerned with entries.  
 Joining report of the Assistant Professor concerned.  
 Workload statement in the department concerned.  
 List of teachers in the department.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 23.02.2021), Mangalam (dated. 23.02.2021), The New Indian Express (dated 23.02.2021) and Madhyamam(dated 23.02.2021). Hence the age of the teacher is calculated as on 01.01.2021.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

As per G O (Ms) No.471/2020/H Edn dated.30.12.2020 Government had sanctioned two new teaching post in the department of Biotechnology, MSM College, Kayamkulam. vide letter No:D2/23/2021/HEdn dated.25.01.2021 Government had appointed a nominee to fill two vacancies in the department of Biotechnology,MSM College ,Kayamkulam.The nomination was valid up to 31.05.2021.As per the request of the manager , Government vide letter No.D2/372/2021/HEdn dated.25.09.2021 had nominated another representative to the staff selection committee of MSM College, Kayamkulam for filling two vacancies in Biotechnology, since the nominated officer had retired from service.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors( vide clause 4.1) is as follows.

- A Master's Degree with 55% marks(or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/ Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

As per Post Adalath report & vide G.O Ms.No.471/2020/HEDN dated 30.12.2020, there is a workload of 42 hours and 2 sanctioned posts in the department of Biotechnology, MSM College, Kayamkulam.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 12.10.2021, it is specified that 30 applications were received and they were called for the interview. Twenty one candidates, who were present before the Selection Committee were interviewed and a rank list has been published purely based on the interview. As per the rank list Ms. Lekshmi.R, is in the I position & Dr.Vidya J in the II position.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidates selected for appointment as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No.Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

The matter was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 15.01.2022. The Standing Committee considered the matter regarding the Initial appointment of Assistant Professors in Department of Bio-Technology, MSM College-kayamkulam and recommended to defer the item to the next Standing Committee. The Syndicate at its meeting held on 20.01.2022 vide item No.36.89.A6, resolved to approve the above recommendation of the Standing Committee.

In the light of the above mentioned facts, proposal for the approval of appointment of **Ms.Lekshmi.R & Dr.Vidya.J as Assistant Professors in Biotechnology, MSM College Kayamkulam with effect from 20.10.2021 against the Newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020** is again placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Initial Appointment of Assistant Professors in the Department of Bio Technology, MSM College, Kayamkulam and recommended to refer to Syndicate.

### **PROFORMA**

Proposal for the approval initial appointment of Assistant Professor in Biotechnology at  
MSM College, Kayamkulam

Date of Notification on news paper dailies –23.02.2021

Sl. No	Name & Date of Joining of the incumbent	Date of Birth and Age as on 01/01/2021	Academic Qualification	Apportionment position		Position of the teacher in the Department	Remarks
				Open	Community		
1	Ms.Lekshmi R 20.10.2021	02.09.1982 38 years and 3 months	<b>B .Sc</b> with First Class, University of Kerala, April 2004- Reg no 5096 percentage of marks-86.46 <b>2)M.Sc</b> with First class, Bharathiar University April 2006, Reg No. 0432R0097 percentage of marks- 79.66	94	3	Workload-42 hours Sanctioned post- Nil  As per G O (Ms) No.471/2020/H Edn dated.30.12.2020 Sanctioned post -2 <b>Position of the teacher-1</b>	Appointed against the newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020

			Eligibility Produced 3)M.Phil with First Class in Biotechnology Avinashilingam University for Women, Eligibility Produced 4) CSIR-UGC-NET Roll No.347836 Qualified NET on 20.06.2010. Undertaking Produced.				
2	Dr.Vidya J 20.10.2021	05.05.1984 36 years and 7 months	<b>B .Sc</b> with First Class, University of Kerala, April 2004- Reg no 5158, percentage of marks-80.66 <b>2)M.Sc</b> with First class, Mahatma Gandhi University, June 2006, Reg No. 4201216 percentage of marks- 77.16- <b>3) CSIR-UGC-NET</b> , Roll No.332389 Qualified NET on 23.12.2007 Undertaking Produced <b>4) Ph.D</b> awarded on 10.09.2014 University of Kerala. Roll No:8795	95	3	Workload-42 hours Sanctioned post- Nil  As per G O (Ms) No.471/2020/H Edn dated.30.12.2020 Sanctioned post -2 <b>Position of the teacher-2</b>	Appointed against the newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020

**Resolution of the Syndicate**

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.A10: SD College, Alappuzha - Initial Appointment of Assistant Professor in the Department of Commerce – Approval – reg.**

(41440/Ac F I/2021/UOK)

The Principal, **SD College, Alappuzha** has forwarded the proposal regarding the approval of the initial appointment of the following Assistant Professors in the Department of Commerce.

Name of Teacher	Department	Date of Appointment	Nature of Vacancy
Smt.Lekshmi.S	Commerce	08-10-2021	Retirement Vacancy of Smt.K.Remadevi, Associate Professor retired on 31.05.2017
Smt.Suman S	Commerce	08-10-2021	Retirement vacancy of Dr.Jubily Navaprabha, Associate Professor retired on 31.05.2017

Dr.Priya.P.S	Commerce	08-10-2021	Retirement vacancy of Dr.R.Unnikrishnan, Associate Professor retired on 31.03.2019
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The Principal, **SD College, Alappuzha** has forwarded the following documents regarding the selection and appointment of the above mentioned Assistant Professors.

- 1) Appointment order in Form No.I
- 2) Minutes of the Selection Committee meeting and Interview score sheet.
- 3) News paper cuttings bearing the notification regarding the appointment.
- 4) Certificate stating that there are no supernumerary hands and no thrown out teachers.
- 5) Declaration to the effect that one month's time was given to the prospective candidates for applying.
- 6) Nomination letter from the Government. D2/1/2021/HEdn dated 05.01.2021 and GO .(Rt)No.733/2021/HEDN dated 02/06/2021.
- 7) Certificate showing no apportionment or reservation of vacancies for any community.
- 8) Originals of the Qualifying Degrees, and mark lists.
- 9) Certificates to prove age and date of birth.
- 10) Service book of the teacher concerned with entries.
- 11) Joining report of the Assistant Professor concerned.
- 12) Workload statement in the department concerned
13. List of teachers in the department.

**As per letter No.D2/1/2021/HEdn dated 05.01.2021 Government had nominated its representative to Selection Committee of SD College, Alappuzha for filling up of three vacancies in Commerce. The nomination was valid upto 31.05.2021. Due to lock down restrictions owing to COVID-19 Government as per GO .(Rt)No.733/2021/HEDN dated 02/06/2021 extent the validity of nomination orders for further period of six months w.e.f 31.05.2021. This was applicable for nomination orders whose validity expires on 31.05.2021 and selection have not been made till 31.05.2021..**

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 20.01.2021 ), Mathrubhumi (dated. 20.01.2021), The New Indian Express (dated 20.01.2021) and Malayala Manorama (dated 20.01.2021). Hence the age of the teacher is calculated as on 01.01.2021

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors( vide clause 4.1) is as follows.

- A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/ Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.

e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned. NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

**As per Post Adalath report 2018 there is a workload of 201 hours and 13 sanctioned post in the department of commerce, SD College, Alappuzha. After reducing PG weightage it reduces to 176 hours and 11 post respectively. The Assistant Professor are appointed in the 8<sup>th</sup>, 9<sup>th</sup> and 10<sup>th</sup> d 10<sup>th</sup> post and there is sufficient workload to accomodate the incumbents.**

Statute 14 – Chapter 2 – KUFS 1979 stipulates that 'Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 04.10.2021, 10.30 A.M at Manager's office, SDV Centenary Auditorium, Alappuzha for the appointment of Assistant Professors in Commerce (Community Merit-1vacany)it is specified that 61 applications were received and call letters were sent to 12 shortlisted candidates.11 candidates attended the interview. The rank list has been published purely based on the interview.Smt Lekshmi.S, who got highest score (47 score out of 50) in the interview by the management was placed as the first rank holder in Community Merit.

According to the minutes of the Selection Committee held on 04.10.2021, 10.30 A.M at Manager's office, SDV Centenary Auditorium, Alappuzha for the appointment of Assistant Professors in Commerce (Open Merit-2 vacancies)it is specified that 121 applications were received and call letters were sent to 30 shortlisted candidates. 20 candidates attended the interview. The rank list has been published purely based on the interview. Lekshmi.S, who got highest score (47 score out of 50) in the interview by the management was placed as the first rank holder in Open Merit and Suman.s who got (46 score out of 50) in the interview by the management was placed as the second rank holder in Open Merit and Dr.Priya.P.S who got (44 score out of 50) in the interview by the management was placed as the third rank holder in Open Merit .It may be noted that Smt.Lekshmi.S, the first rank holder in open merit and community merit is appointed in the educational agency in community merit.

As the Educational Agency had notified the vacancies in department of Commerce including one in Community Merit and and 2 in open Merit The Educational agency has appointed the following incumbents in the department.

- 1) Smt.Lekshmi.S in Community merit in 8<sup>th</sup> position.
- 2) Smt.Suman.S in Open Merit in 9<sup>th</sup> position
- 3) Dr.Priya.P.S in open Merit in 10<sup>th</sup> position.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

It may be noted that Dr.Priya.P.S has not submitted the Original certificate of PhD Degree course taken from Bharatiar University but have submitted Provisional certificate,Eligibility certificate & special certificate stating that the PhD was awarded in compliance with the "Minimum

standards & procedures for award of PhD Degree as per UGC Regulation 11th July 2009.

In the light of the above mentioned facts, proposal for the approval of appointment of three Assistant Professors in the department of Commerce SD College Alappuzha as detailed below is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation

Name of Teacher	Department	Date of Appointment	Nature of Vacancy
Smt.Lekshmi.S	Commerce	08-10-2021	Retirement Vacancy of Smt.K.Remadevi, Associate Professor retired on 31.05.2017
Smt.Suman.S	Commerce	08-10-2021	Retirement vacancy of Dr.Jubily Navaprabha, Associate Professor retired on 31.05.2017.
Dr.Priya.P.S	Commerce	08-10-2021	Retirement vacancy of Dr.R.Unnikrishnan, Associate Professor retired on 31.03.2019.

The Standing Committee considered the matter regarding the proposal for the approval of the Initial Appointment of Assistant Professor in the Department of Commerce, SD College, Alappuzha and recommended to approve the proposal of appointment of Smt. Lekshmi S. w.e.f 08.10.2021 and Smt. Suman S. w.e.f 08.10.2021. Further recommended to refer the approval of appointment of Dr.Priya P. S. w.e.f 08.10.2021 to Syndicate.

### PROFORMA

Proposal for the approval of initial appointment of Assistant Professor in Commerce  
Date of Notification-The Hindu (dated 20.01.2021) , Malayala Manorama (dated 20.01.2021),  
Mathrubhumi (dated 20.01.2021), New Indian Express (20.01.2021)

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01.01.2017	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1	Smt.Lekshmi.S 08-10-2021	06.03.1993 27 Years and 8 months	I <sup>st</sup> rank in Community Merit	<b>B.Com</b> University of Kerala Reg.No:15910602 April 2014 Percentage-91.5 <b>M.Com</b> University of Kerala Reg.No:140513/2016 2014- Percentage-81.7 <b>M.Phil</b> University of Kerala 2018-Grade A+ <b>UGC-NET</b> June 2015-38000918 Undertaking Produced	<u>As per POST ADALATH REPORT2018</u> Workload Hours-201 Sanctioned post-13 Excluding PG WeightageWorkload Hours-176 Sanctioned post-11 Position of Teacher-08	30	28	Retirement Vacancy of Smt.K. Remadevi, Associate Professors retired on 31.05.2017
2.	Smt.Suman.S 08.10.2021	11.11.1993 27 Years and 1 months	2nd rank in Open Merit	<b>B.Com</b> University of Calicut April 2014 DVALBCM052 Percentage-99 Eligibility Produced <b>M.Com</b> University of Calicut	<u>As per POST ADALATH REPORT 2018</u> Workload Hours-201 Sanctioned post-13 Excluding PG Weightage WorkloadHours -176 Sanctioned post-11 Position of Teacher-09 <u>As per POST</u>	31	28	Retirement Vacancy of Dr.Jubily Navaprabha Associate Professor

3	Dr.Priya.P.S 08-10-2021	21.12.19 84 37 Years	3 <sup>rd</sup> rank in open Merit	July 2016 DVAOMCM006 Percentage-93 Eligibility Produced <b>UGC-NET</b> Decemcer-2015 Register Number-8920 UGC-NET December 2015 Register Number 1537010621 <b>B.Com</b> Mahatma Gandhi University April 2005 Register Number-23823 Percentage-70.5 Eligibility Produced <b>M.Com</b> Mahatma Gandhi University February 2010 35937/39747 Percentage-60.59 Elgibility Produced <b>Ph.D</b> Bharatiar University Awarded on 20.01.2021 <b>Provisional certificate,</b> Special Certificate and Eligibility Produced	<u>ADALATH REPORT 2018</u> Workload Hours-201 Sanctioned post-13 Excluding PG Weightage Workload Hours-176 Sanctioned post-11 Position of Teacher-10	32	28	retired on 31.05.201 7.  Retiremen t Vacancy of Dr.R. Unnikrish nan Associate Professor retired on 31.05.201 7.
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***Resolution of the Syndicate***

**RESOLVED** that the proposal for the initial appointment of Smt. Lekshmi S. and Smt.Suman S, Assistant Professors in the Department of Commerce, SD College, Alappuzha, w.e.f 08.10.2021, be approved.

**FURTHER RESOLVED** to approve the proposal for the initial appointment of Dr.Priya.P.S, Assistant Professor, in the Department of Commerce, SD College, Alappuzha, w.e.f. 08.10.2021, in principle and issue order subject to produce of the original certificate of Ph.D Degree Course.

**Item No.37.119.A11:**

***Sri Satya Sai Arts & Science College,Thonnakkal - Initial Appointment of Assistant Professor in the Department of Physics – Approval – reg.***

( 41713/Ac F II/2021/UOK )

The Principal, **Sri Satya Sai Arts & Science College, Thonnakkal** has forwarded the proposal regarding the approval of the initial appointment of the Assistant Professors in the Department of Physics.

Name of Teacher	Department	Date of Appointment	Nature of Vacancy
Dr.Sumesh Gopinth	Physics	12-11-2021	Newly created Post as per GO (Ms) No.471/2020/HEDN dated 30-12-2021 and No.D2/21/2021/HEDn dated 23.01.2021.
Dr.Minu	Physics	12-11-2021	Newly created Post as per GO (Ms)



Mohan		No.471/2020/HEDN dated 30-12-2021 and No.D2/21/2021/HEdn dated 23.01.2021.
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As per GO(Ms) No.266/17/HEdn dated 16.10.2017 Government had sanctioned a new College, Sri Satya Sai Arts & Science College under Sri.Satya Sai Orphanage Trust and the Courses offered are

- 1) B.A English
- 2) B.Com Finance
- 3) B.Sc Physics

The Principal, **Sri Satya Sai Arts & Science College,Thonnakkal** has forwarded the following documents regarding the selection and appointment of the above mentioned Assistant Professors.

- 1) Appointment order in Form No.I
- 2) Minutes of the Selection Committee meeting and Interview score sheet.
- 3) News paper cuttings bearing the notification regarding the appointment.
- 4) Certificate stating that there are no supernumerary hands and no thrown out teachers.
- 5) Declaration to the effect that one month's time was given to the prospective candidates for applying.
- 6) Nomination letter from the Government. GO (Ms) No.471/2020/HEDN dated 30.12.2021 and No.D2/21/2021/HEdn dated 23.01.2021 and GO .(Rt)No.733/2021/HEDN dated 02/06/2021.
- 7) Certificate showing no apportionment or reservation of vacancies for any community.
- 8) Originals of the Qualifying Degrees, and mark lists.
- 9) Certificates to prove age and date of birth.
- 10) Service book of the teacher concerned with entries.
- 11) Joining report of the Assistant Professor concerned.
- 12) Workload statement in the department concerned
13. List of teachers in the department.

**As per GO (Ms) No.471/2020/HEDN dated 30-12-2021 Government had sanctioned two teaching post in the Department of Physics, Sri Satya Sai Arts & Science College-Thonnakkal.**

**As per letter No.D2/21/2021/HEdn dated 23.01.2021 Government had nominated its representative to Selection Committee of Sri Satya Sai Arts & Science College-Thonnakkal for filling up of two vacancies in Physics .The nomination was valid upto 31.05.2021. Due to lock down restrictions owing to COVID-19 Government as per GO .(Rt)No.733/2021/HEDN dated 02/06/2021 extent the validity of nomination orders for further peroid of six months w.e.f 31.05.2021.This was applicable for nomination orders whose validity expires on 31.05.2021 and selection have not been made till 31.05.2021.**

The Educational Agency had advertised the notification regarding the vacancy in 5 daily newspapers viz. Kerala kaumudhi (dated 31.01.2021 ), Mathrubhumi (dated. 03.02.2021), The New Indian Express (dated 31.01.2021), Malayala Manorama (dated 03.02.2021) Times of India (03.02.2021). Hence the age of the teacher is calculated as on 01.01.2021

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

- A Master's Degree with 55% marks(or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the

Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- The Ph.D degree of the candidate has been awarded in a regular mode;
- The Ph.D thesis has been evaluated by at least two external examiners;
- An open Ph.D viva voce of the candidate has been conducted;
- The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned. NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 29.10.2021, at 10.30 AM in Sri Satya Sai Arts & Science College-Thonnakkal for the appointment of Assistant Professors in Physics it is specified that 84 applications were received and call letters were sent to 74 candidates for shortlisting. 20 candidates were called for interview, 13 attended the interview. The rank list has been published purely based on the interview. Dr.Sumesh Gopinath, who got highest score (39 score out of 50) in the interview by the management was placed as the first rank holder and Dr.Minu Mohan who got (37 score out of 50) in the interview by the management was placed as the second rank holder.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts, proposal for the approval of appointment of below mentioned assistant professors

Dr.Sumesh Gopinath	Physics	12-11-2021	Newly created Post as per GO (Ms) No.471/2020/HEDN dated 30-12-2021 and No.D2/21/2021/HEdn dated 23.01.2021.
Dr.Minu Mohan	Physics	12-11-2021	Newly created Post as per GO (Ms) No.471/2020/HEDN dated 30-12-2021 and No.D2/21/2021/HEdn dated 23.01.2021.

is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration & appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Initial Appointment of Assistant Professor in the Department of Physics, Sri Satya Sai Arts & Science College, Thonnakkal and recommended to approve the same.

**PROFORMA**

**Initial Appointment of Assistant Professor in Physics**

**Date of Notification: Kerala Kaumudhy (31.01.2021), Mathrubhumi(03.02.2021),**

**MalayalaManoram(03.02.2021), Indian Express (31.01.2021), Times (03.02.2021)**

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01.01.2017	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1	Dr.Sumesh Gopinath 12-11-2021	04.09.1981 39 Years and 3 months	1st rank in Open Merit	<b>B.Sc</b> University of Kerala Reg.No:104072 April 2002-Percentage-76.4 <b>M.Sc</b> University of Kerala Reg.No:63006402/0713401 3- 2009 Percentage-74.22 <b>M.Phil</b> Manonmaniam Sundaranar University January 2012 Register Number-01013305 Percentage-70.6 <b>Ph.D</b> University of Kerala Awarded on 11.03.2019 Register Number-9536 Special Certificate Produced <b>B.Sc</b> University of Kerala April 2009 Register Number-750069 Percentage-94.4 <b>M.Sc</b> University of Kerala August 2011 Register Number-63009401/09144007 percentage-82.77 <b>Ph.D</b> Indian Institute of Science Education and Research Awarded on 15.06.2019 <b>Eligibility and Special certificate Produced.</b>	Sanctioned post-02  Position of Teacher-01		01	1)Newly Created Post as per GO(Ms) No.471/2020/Hedn dtd 30.12.2020 2)D2/21/2021 Hedn dtd 23.01.2021 and GO(Rt) No.733/2021/Hedn dated 02.06.2021  Newly Created Post as per GO(Ms) No.471/2020/Hedn dtd 30.12.2020 2)D2/21/2021 Hedn dtd 23.01.2021 and GO(Rt) No.733/2021/Hedn dated 02.06.2021
2	Dr.Minu Mohan 12.11.2021	02.03.1988 32 Years and 9 months	2nd Rank in Open Merit	<b>Ph.D</b> Indian Institute of Science Education and Research Awarded on 15.06.2019 <b>Eligibility and Special certificate Produced.</b>	Sanctioned post-02 Position of Teacher-02		02	Newly Created Post as per GO(Ms) No.471/2020/Hedn dtd 30.12.2020 2)D2/21/2021 Hedn dtd 23.01.2021 and GO(Rt) No.733/2021/Hedn dated 02.06.2021

**Resolution of the Syndicate**

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.A12:-**

**Initial Appointment of Assistant Professor in the Department of English, St.Xavier's College, Thumba- Approval – reg:**

**(38844/Ac F I/2021/UOK)**

The Principal, St.Xavier,'s College,Thumba has forwarded the proposal for the approval of the initial appointment of Dr. Gifty Elza Varghese, Assistant Professor in the Department of English w.e.f 15.09.2021 against the Newly Created Post as per GO (Ms) No.471/2020/HEDN Dated 30.12.2020.

The details of the Assistant Professor and the workload are indicated in the proforma placed below. The following details have been furnished by the Principal.

01. Appointment Order in Form 1.
02. Workload Statement.
03. Qualifying Certificates.
04. Documents proving age.
05. Service Book of Teacher.
06. Seniority- wise list of teachers in the Department.
07. Apportionment Statement.
08. Government nominee letter No.D2/425/2019/HEdn dated.10.12.2019, Letter No. D2/557/2019/HEdn Dated 19/03/2020, GO(Rt)No1214/2020/HEDNDated 30.09.2020., GO(Ms) No.471/2020/HEDN dated 30.12.2020, ConcurrenceLetterNo:D1/123/2021/Hedn dated:09/092021.
09. Score Sheet of the candidates.
10. Minutes of the Selection Committee 28.11.2020.
11. Attested copies of News Paper Cuttings .
12. Joining report of the incumbent.
13. Confidential Report from the subject experts.
14. Certificate that there are no thrown-out hands and supernumerary hands in the Departments.
15. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professors.
16. Post Adalath Report of English

It may be noted that Government had nominated a representative to the staff selection committee of St.Xavier's College, Thumba for filling up of two vacancies in English vide letter No.D2/425/2019/HEdn Dated 10/12/2019, letter No.D2/557/2019/HEdn Dated 19/03/2020 and GO(Rt)No1214/2020/HEDN Dated 30.09.2020.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. Deepika (dated 09.10.2020), The Times of India (dated: 09.10.2020), Mathrubhumi (dated 09.10.2020) and The New Indian Express(dated 09.10.2020). Hence the age of the teachers is calculated as on 01.01.2020.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the minutes of the meeting of the Selection Committee held on 28.11.2020. a select list of 3 candidates in Open Merit and 3 Candidates in Community Merit for English was prepared. The First Rank holders in Open Merit and in Community Merit were Dr. Fr. Dominic Joseph P and Smt. Melissa Hilary and given appointments vide Order No:3771/2021/UOK dated 16/07/2021. As per Post Adalath report and GO(Ms) No.471/2020/HEDN dated 30.12.2020, there is a workload of 60 hours and 2 sanctioned post in the Department of English, St.Xavier's College, Thumba. As per G.O (Ms) No.471/2020/HEDN dated 30/12/2020 Government created one new teaching post in Department of English, St.Xavier's College, Thumba. Hence the permissible number of Teachers in the department is 3. Vide letter No: D1/123/2021 Hedn dated 09.09.2021, the Educational Agency obtained concurrence from Government to appoint one teaching staff in English from the existing rank list valid up to 27.11.2021 and hence given appointment to Dr. Gifty Elza Varghese, Second Rank holder in Open Merit.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

- 6) A Master's Degree with 55% marks(or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- 7) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test(NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/ Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

8) Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- The Ph.D degree of the candidate has been awarded in a regular mode;
- The Ph.D thesis has been evaluated by at least two external examiners;
- An open Ph.D viva voce of the candidate has been conducted;
- The Candidate has published two research papers from his /her Ph.D work out which at least one is in a referred journal.
- The candidate has presented at least two papers based on his/her Ph.D work conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required fro such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

It is to be noted that the Ph.D Certificate i/r incumbent has not produced yet. It may be noted that Dr. Gifty Elza Varghese has not submitted the Original certificate of PhD Degree course taken from Bharathiar University but have submitted Provisional & Eligibility certificate.The incumbent has qualified UGC NET also

On verification of the above proposals, it is found that the appointment made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2018. The appointment of an Assistant Professor in the Department of English is within the sanctioned post and the Department have sufficient Work load to accommodate the incumbent.

**In the light of the above mentioned facts, the proposal for the approval of the initial appointment of Dr. Gifty Elza Varghese, Assistant Professor in the Department of English, St.Xavier's College,Thumba w.e.f 15.09.2021 against the Newly Created Post as per GO (Ms) No.471/2020/HEDN Dated 30.12.2020 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.**

The Standing Committee considered the matter regarding the proposal for the approval of the Initial Appointment of Assistant Professor in the Department of English, St.Xavier's College, Thumba and recommended to approve the same.

#### PROFORMA

Proposal for the Initial appointment of Assistant Professor in English, St.Xavier's College,Thumba  
**Date of Notification: 09.10.2020 (The Times of India,The New Indian Express, Mathrubhumi, Deepika)**

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01.01.2017	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1.	<b>Dr. Gifty Elza Varghese</b> D.O.J:15	<b>03.09.1986</b> 33 years and 03 months	2 <sup>nd</sup> position in Open merit	<b><u>B.A English Language &amp; Literature</u></b> Second class, Percentage of marks-57.62-March 2007,	<u>As per post Adalath Report 2018</u> workload – 60 hours Sanctioned Posts - 2  As per G.O (Ms)No.471/2021/H	20	9	Newly created post as per G.O.(M.s)No.471/2020/H.E dn dated

-09-2021 FN			Reg No.424027 (M.G University) Eligibility Certificate Produced <b><u>M.A English Language &amp; Literature</u></b> First class, Percentage of marks – 64.45- May 2009, Reg No.81029 (M.G University ) Eligibility Certificate Produced <b><u>Ph.D</u></b> Bharathiar University Qualified on 12.08.2020 Ph.D Certificate not produced <b><u>UGC- NET</u></b> <b><u>Qualified on</u></b> <b><u>31.07.2018</u></b> Roll No.37006437 Undertaking Produced	EDN dated <b><u>30/12/2021</u></b>			30/12/2020
Assistant Professor in English				Additional Teaching Post-1			
Date of notification on 9-10- 2020				Total Number of Teachers Permissible - 3			
Intervie w held on 28.11.20 20				<b>Position of the Teacher -3<sup>rd</sup></b>			

***Resolution of the Syndicate***

**RESOLVED** that the proposal for the initial appointment of Dr.Gifty Elsa Varghese, Assistant Professors in the Department of English, St.Xaviers College, Thumba, w.e.f 15.09.2021, be approved in principle and issue order subject to produce of the original certificate of Ph.D Degree Course.

**Item No.37.119.A13: SD College, Alappuzha - Initial Appointment of Assistant Professor in the Department of Zoology – Approval – reg. (41444/Ac F I/2021/UOK)**

The Principal, **SD College, Alappuzha** has forwarded the proposal regarding the approval of the initial appointment of the following Assistant Professors in the Department of Zoology.

Name of Teacher	Department	Date of Appointment	Nature of Vacancy
Dr.Akhil.S.V	Zoology	12-10-2021	Retirement Vacancy of Dr.N.Prabhakaran, Associate Professor retired on 31.03.2017 .
Dr.Bindu.P	Zoology	12-10-2021	Retirement vacancy of Sri.N.Jayachandran, Associate Professor retired on 31.05.2018
Dr.Vidya.V	Zoology	12-10-2021	Retirement vacancy of Dr.P.G.Suresh, Associate Professor retired on 31.03.2019.

The Principal, **SD College, Alappuzha** has forwarded the following documents regarding the selection and appointment of the above mentioned Assistant Professors.

- 15.Appointment order in Form No.I
- 16.Minutes of the Selection Committee meeting and Interview score sheet.
- 17.News paper cuttings bearing the notification regarding the appointment.
- 18.Certificate stating that there are no supernumerary hands and no thrown out teachers.
- 19.Declaration to the effect that one month's time was given to the prospective candidates for

applying.

20. Nomination letter from the Government. D2/1/2021/HEdn dated 05.01.2021 and GO .(Rt)No.733/2021/HEDN dated 02/06/2021.
  21. Certificate showing no apportionment or reservation of vacancies for any community.
  22. Originals of the Qualifying Degrees, and mark lists.
  23. Certificates to prove age and date of birth.
  24. Service book of the teacher concerned with entries.
  25. Joining report of the Assistant Professor concerned.
  26. Workload statement in the department concerned.
- K) List of teachers in the department.

**As per letter No.D2/1/2021/HEdn dated 05.01.2021 Government had nominated its representative to Selection Committee of SD College, Alappuzha for filling up of three vacancies in Zoology. The nomination was valid upto 31.05.2021. Due to lock down restrictions owing to COVID-19 Government as per GO .(Rt)No.733/2021/HEDN dated 02/06/2021 extent the validity of nomination orders for further period of six months w.e.f 31.05.2021. This was applicable for nomination orders whose validity expires on 31.05.2021 and selection have not been made till 31.05.2021.**

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 20.01.2021), Mathrubhumi (dated. 20.01.2021), The New Indian Express (dated 20.01.2021) and Malayala Manorama (dated 20.01.2021). Hence the age of the teacher is calculated as on 01.01.2021

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.

Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/ Bye -laws/ Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/ SLET/ SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out of which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/ seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

**As per Post Adalath report there is a workload of 140 hours and 8 sanctioned post in SD College, Alappuzha. After reducing PG weightage it gets reduced to 125 hours 7 post respectively. The three Assistant Professors are appointed in the 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> post and there is sufficient workload to accommodate the incumbents.**

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 08.10.2021, 10.30 A.M at Manager's office, SDV Centenary Auditorium, Alappuzha for the appointment of Assistant Professors in Zoology(Community Merit-2vacancies)it is specified that 39 applications were received and call letters were sent to 23 shortlisted candidates.18 candidates attended the interview. The rank list has been published purely based on the interview. **Dr.Akhil.S.V, who got highest score (40 score out of 50) in the interview by the management was placed as the first rank holder in Community Merit and Dr.Vidya.V who got (38score out of 50) in the interview by the management was placed as the second rank holder in Community Merit.**

According to the minutes of the Selection Committee held on 08.10.2021, 10.30 A.M at Manager's office, SDV Centenary Auditorium, Alappuzha for the appointment of Assistant Professors in Zoology(Open Merit-1 vacancy)it is specified that 68 applications were received and call letters were sent to 42 shortlisted candidates.28 candidates attended the interview. The rank list has been published purely based on the interview. **Dr.Akhil.S.V, who got highest score (40 score out of 50) in the interview by the management was placed as the first rank holder in Open Merit and Dr.Bindu.P who got (39 score out of 50) in the interview by the management was placed as the second rank holder in Open Merit and Dr.vidya.V who got (38 score out of 50) in the interview by the management was placed as the third rank holder in Open Merit .It may be noted that Akhil S.V, the first rank holder in open merit and community merit is appointed in community merit.**

As the Educational Agency had notified 3 vacancies in the Dept of Zoology including one vacancy in open merit and 2 in community merit, the educational agency has appointed the following incumbents in the department

- 1)Dr.Akhil.S.V in Community Merit in 5<sup>th</sup> position
- 2) Dr.Bindu.P in Open Merit in 6<sup>th</sup> position
- 3) Dr.Vidya.V in Community Merit in 7<sup>th</sup> position

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts, proposal for the approval of appointment of three Assistant Professors in the department of Zoology as detailed below

Name of Teacher	Date of Appointment	Nature of Vacancy
Dr.Akhil.S.V	12-10-2021	Retirement Vacancy of Dr.N.Prabhakaran, Associate Professor retired on 31.03.2017 .
Dr.Bindu.P	12-10-2021	Retirement vacancy of Sri.N.Jayachandran, Associate Professor retired on 31.05.2018.
Dr.Vidya.V	12-10-2021	Retirement vacancy of Dr.P.G.Suresh, Associate Professor retired on 31.03.2019.

is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.



The Standing Committee considered the matter regarding the proposal for the approval of the Initial Appointment of Assistant Professor in the Department of Zoology, SD College, Alappuzha and recommended to approve the same.

**PROFORMA**

Proposal for the approval initial appointment of Assistant Professor in Zoology at Sanatana Dharma College, Alappuzha

Date of Notification – The Hindu (dated 20.01.2021 ), Mathrubhumi (dated. 20.01.2021), The New Indian Express (dated 20.01.2021) Malayala Manorama (dated 20.01.2021).

Sl No:	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01/01/2021	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible & Position of the teacher	Apportionment position		Remarks
						Open	Community	
1	Dr.Akhil.S.V 12-10-2021	28.11.1990 30 Years and one month	<b>1st rank in Open &amp; Community Merit appointed in community merit</b>	B.Sc Zoology University of Calicut Reg.No:DVAJSO005 April 2012 Percentage-95.5 Eligibility Produced M.Sc University of Calicut Reg.No:DVAMMZL002 July 2014 Percentage-93 Eligibility Produced Joint CSIR-UGC-NET Qualified on 22.06.2014 Ph.D University of Calicut Awarded on 07-01-2020 Eligibility Produced. B.Sc University of Kerala April 2007 Reg.No:267628 Percentage-85.3 M.Sc University of Kerala June 2009 Reg.No:65004404/0712504Percentage-79.22 Ph.D University of Kerala Reg No:9294 Awarded on 20.12.2017	<b>As per POST ADALATH REPORT 2018</b> Workload Hours-140 Sanctioned post-8 <b>Excluding PG Weightage Workload</b> Hours-125 Sanctioned post-7 <b>Position of Teacher-5</b>	32	29	Retirement vancy of Dr.N.Praphakaran, Associate Professor, retired on 31.03.2017.
2	Dr.Bindu.P 12-10-2021	21.07.1985 35 Years and 5 months	<b>2nd rank in Open Merit</b>	B.Sc Mahatma Gandhi University March 2007 Reg.No:700813 Percentage-94.3 Eligibility Produced M.Sc University of Kerala June 2009 Register No:65004404/07107010 Percentage-71.88 Ph.D University of Kerala Reg.No:9094 Awarded on 23.12.2016	<b>As per POST ADALATH REPORT 2018</b> Workload Hours-140 Sanctioned post-8 Excluding PG Weightage Workload Hours-125 Sanctioned post-7 <b>Position of Teacher-6</b>	33	29	Retirement vacancy of Sri.N.Jayachandran, Associate Professor, retired on 31.05.2018.
3	Dr.Vidya.V 12-10-2021	17.01.1987 33 years and 11 months	<b>2nd rank in Community Merit</b>	B.Sc Mahatma Gandhi University March 2007 Reg.No:700813 Percentage-94.3 Eligibility Produced M.Sc University of Kerala June 2009 Register No:65004404/07107010 Percentage-71.88 Ph.D University of Kerala Reg.No:9094 Awarded on 23.12.2016	<b>As per POST ADALATH REPORT 2018</b> Workload Hours-140 Sanctioned post-8 Excluding PG Weightage Workload Hours-125	33		Retirement vacancy of Dr.P.G.Suresh,

					Sanctioned post-7		30	Associate Professor retired on 31.03.2019.
					<b>Position of Teacher-7</b>			

*Resolution of the Syndicate*  
**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.A14:** *MSM College, Kayamkulam- Proposal for the approval of the Placement/ Promotion of, Smt.Sajitha.B Assistant Professor (Academic level 12) to Associate Professor(Academic Level 13 A) in the Department of English,w.e.f 27.10.2018-reg.*

( 40810/Ac F I/2021/UOK )

The Principal, MSM College, Kayamkulam has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS for option B, Assistant Professor Academic level 12 (Stage III) to Associate Professor Academic Level 13 A (stage IV) from 2015 to 2018, with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

The Service details of Smt.Sajitha.B are as follows.

Qualifications	M.A from - Manonmanium Sundaranar University in 1999. Qualified NET(English) held on December 2000.
Date of first entry in to Service	27.10.2004
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Stage II	27.10.2010
Date of Placement to Assistant Professor Stage III	27.10.2015
Date of completion of 3 years of service as Assistant Professor Stage III	26.10.2018
proposed date of Placement to Associate Professor Stage IV (Academic Level 13 A)	27.10.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)UGC Academic Staff College, University of Kerala Orientation programme from 03.05.2008-30.05.2008 2)UGC- Academic Staff College, University of Kerala- Refresher Course from 05-06-2010 to 26-06-2010 . 3) UGC- Academic Staff College, University of Kerala- Refresher Course from 29-11-2012 to 19- 12-2012. 4) <b>UGC-HRDC, University of Kerala- One Week short Term Course Sponsored by RUSA from 06-11-2017 to 11-11- 2017.</b>
Refresher / Orientation Course due	NIL
U G C Regulation applicable	U G C Regulation 2018 option B

As per the minutes of the Selection Committee held on 02.07.2021, the API score claimed for various categories have been verified against the documents produced, the selection committee found that the teacher satisfied all the requirements for promotion from stage III (Assistant professor with AGP 8000/-) to Stage IV (Associate Professor with AGP 9000/-).

As per API scores sheet endorsed by the Selection Committee, the incumbent is awarded the following marks for each category

Category I -Good

Category II -101

Category III -73

Category II +III - 174 for which the minimum required is 45.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement/ Promotion in respect of Smt.Sajitha.B, Assistant Professor (Academic level 12) to Associate Professor (Academic Level 13 A) in the Department of English, M S M College, Kayamkulam w.e.f 27.10.2018 is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration & appropriate recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt.Sajitha.B, Assistant Professor (Academic level 12) to Associate Professor (Academic Level 13 A) in the Department of English, M S M College, Kayamkulam w.e.f 27.10.2018 and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.A15:-**

***Initial Appointment of Assistant Professors in the Department of Commerce, St.Xavier's, College Thumba-Approval -reg:***

**( 38425/Ac F I/2021/UOK)**

The Educational Agency, of St.Xavier,'s College,Thumba has forwarded the proposal for the approval of the initial appointment of the following Assistant Professors in the Department of Commerce.

Sl No	Name of Assistant Professor	Subject	Date of joining	Nature of Vacancy
1	Dr. Liza Leon	Commerce	10.09.2021	Newly Created Post as per GO(Ms) No.471/2020/HEDN Dated 30.12.2020.
2	Dr. Shijumon K.J	Commerce	13.09.2021	Newly Created Post as per GO(Ms) No.471/2020/HEDN Dated 30.12.2020.
3	Dr. Sheena Das	Commerce	16.09.2021	Newly Created Post as per GO(Ms) No.471/2020/HEDN Dated 30.12.2020.

The details of the Assistant Professors and the workload are indicated in the proforma placed below. The following details have been furnished by the Principal.

01. Appointment Orders in Form 1.

02. Workload Statement.

03. Qualifying Certificates.

04. Documents proving age.

05. Service Book of Teachers.

06. Seniority- wise list of teachers in the Departments.

07. Apportionment Statement.

08. Government nominee letter No.D2/225/2020/HEdn dated.05.10.2020, GO(Ms)No. 471/2020/HEDN dated 30.12.2020 Concurrence Letter No: D1/123/2021/HEdn dated:09/092021.

09. Score Sheet of the candidates.

10. Minutes of the Selection Committee 18.12.2020

11. Attested copies of News Paper Cuttings .

12. Joining reports of the incumbents.

13. Confidential Report from the subject experts.

14. Certificate that there are no thrown-out hands and supernumerary hands in the Departments.

15. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professors.

16. Post Adalath Report of Commerce

**17. Caste certificate of Dr. Liza Leon &Dr. Sheena Das from the village office concerned stating that they belong to Christian Latin catholic community.**

It may be noted that Government had nominated a representative to the staff selection committee of St.Xavier's College, Thumba. for filling up of two vacancies in Commerce vide letter No.D2/225/2020/HEdn Dated 05/10/2020

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. Deepika (dated 09.10.2020), The Times of India (dated: 09.10.2020), Mathrubhumi (dated 09.10.2020) and The New Indian Express(dated 09.10.2020). Hence the age of the teachers is calculated as on 01.01.2020.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the minutes of the meeting of the Selection Committee held on 18.12.2020 a selected list of 3 candidates in Open Merit and 3 Candidates in Community Merit for Commerce was prepared. The First Rank holders in Open Merit and in Community Merit were Dr. Ansi Rahila and Smt. Sherine Fredy and were given appointments vide Order No:6160/2021/UOK dated 11/11/2021. As per G.O (Ms) No.471/2020/HEDN dated 30/12/2020 Government created three new teaching posts in Department of Commerce, St.Xavier's College, Thumba.Vide letter No:D1/123/2021 Hedn dated 09.09.2021, the Educational Agency obtained concurrence from Government to appoint three teaching staffs in Commerce from the existing rank list.

As per Post Adalath report and GO(Ms) No.471/2020/HEDN dated 30.12.2020 there is a workload of 138 hours (it gets reduced to 113 hours after the removal of PG weightage) and 7 permissible posts in the Department of Commerce, St.Xavier's College, Thumba. The Govt. has not given concurrence for the appointment of 7th post in the department of commerce. These three appointments are to the 4<sup>th</sup> 5<sup>th</sup> & 6<sup>th</sup> positions in the department.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

- 13.A Master's Degree with 55% marks(or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- 14.Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test(NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.
- 15.Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-
  - a) The Ph.D degree of the candidate has been awarded in a regular mode;
  - b) The Ph.D thesis has been evaluated by at least two external examiners;
  - c)An open Ph.D viva voce of the candidate has been conducted;
  - d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a referred journal.
  - e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

27. NET/SLET/SET shall also not be required fro such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

On verification of the above proposals, it is found that the appointments made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2018. The

appointments of three Assistant Professors in the Department of Commerce is within the sanctioned post and the Department have sufficient Work load to accommodate the incumbents

**In the light of the above mentioned facts, the proposal for the approval of the initial appointment of the above mentioned three Assistant Professors in the Department of Commerce, St.Xavier's College, Thumba is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.**

The Standing Committee considered the matter regarding the proposal for the approval of the Initial Appointment of Assistant Professor in the Department of Commerce, St.Xavier's, College Thumba and recommended to approve the appointment of the following Assistant Professors in Commerce.

1. Dr. Liza Leon w.e.f 10.09.2021
2. Dr. Shijumon K.J w.e.f 13.09.2021
3. Dr. Sheena Das w.e.f 16.09.2021

### PROFORMA

Proposal for the Initial appointment of Assistant Professor in Commerce, St.Xavier's College, Thumba  
Date of Notification: 09.10.2020 (The Times of India, The New Indian Express, Mathrubhumi, Deepika)

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01.01.2017	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1	Dr. Liza Leon D.O.J :10-09-2021 Assistant Professor in Commerce Date of notification 9-10-2020 Interview held on 18.12.2020	<b>01.05.1979</b> 40 years and 07 months	2 <sup>nd</sup> position in Community merit	<b><u>B.Com</u></b> first class, April 1999, Reg No.78459 (University of Kerala) <b><u>M.Com</u></b> first class, April 2001 Reg.No.709 (University of Kerala) <b>Ph.D</b> RegNo.6501, Sept 2020 (University of Kerala) <b><u>B.Ed</u></b> first class, March 2003 Reg.No.7393 (University of Kerala) <b><u>UGC- NET with JRF</u></b> <b><u>Qualified on 08.10.2010</u></b> Roll No.32080017 Undertaking produced	As per post Adalath Report <u>2018</u> workload - 138 hours Sanctioned Posts-4 As per G.O (Ms)No.471/2021 /HEDN dated <u>30/12/2021</u> Additional Teaching Post-3  Total Number of Teachers Permissible-7  <b>Position of the teacher - 4<sup>th</sup> position</b>	51	40	Newly created post as per G.O.(M.s)No.471/2020/H.E dn dated 30/12/2020
2.	Dr. Shijumon K.J D.O.J :13-09-2021 Assista	<b>18.01.1984</b> 35 years and 11 months	2 <sup>nd</sup> position in Open merit	<b><u>B.Com</u></b> First class, Percentage of marks -60.6, April 2004, Reg No.514751	As per post Adalath Report <u>2018</u> workload - 138 hours Sanctioned Posts-4 As per G.O (Ms)No.471/2021 /HEDN dated <u>30/12/2021</u>	54	41	Newly created post as per G.O.(M.s)No.471/2020/H.E dn dated 30/12/2020

3.	<p>nt Profess or in Comme rce Dateof notifica tion 9-10-2020 Intervie w held on 18.12.2020</p> <p>Dr. Sheena Das D.O.J :16-09-2021 Assista nt Profess or in Comme rce</p> <p>Date of notifica tion 9-10-2020</p> <p>Intervie w held on 18.12.2020</p>	<p><b>21.05.1989</b></p> <p><b>30</b> years and 7 months</p>	<p>3<sup>rd</sup> position in Community merit</p>	<p>(University of Calicut) <b>M.Com</b> First class, Sept 2008 Percentage of marks -68.8 Reg.No.FKAGM CMR17 (University of Calicut) Eligibility Certificate Produced <b>Ph.D</b> March 2009 (M.G University) Eligibility Certificate Produced <b>UGC- NET</b> <u>Held on 29.06.2008</u> Roll No.T131373 Undertaking produced <b>B.Com</b> First class, Percentage of marks -76.2, April 2009, Reg No. TIAGBR0009 (University of Calicut) <b>M.Com</b> First class, July 2011 Percentage of marks -70.2 Reg.No.VPAJM CMR12 (University of Calicut) Eligibility Certificate Produced <b>UGC- NET</b> <u>Held on 29.12.2013</u> Roll No.09080470 Undertaking produced <b>Ph.D</b> University of Madras on 08-04-2011 Eligibility Certificate not Produced</p>	<p>Additional Teaching Post-3</p> <p>Total Number of Teachers Permissible-7</p> <p><b>Position of the teacher- 5<sup>th</sup> position</b></p> <p>As per post Adalath Report <u>2018</u> workload - 138 hours Sanctioned Posts-4</p> <p>As per G.O (Ms)No.471/2021 /HEDN dated <u>30/12/2021</u> Additional Teaching Post-3</p> <p>Total Number of Teachers Permissible-7</p> <p><b>Position of the teacher- 6<sup>th</sup> position</b></p>		<p>Newly created post as per G.O.(M.s)No.471/2020/H.E dn dated 30/12/2020</p>
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***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.A16:** **N.S.S Training college, Pandalam– Proposal for approval of Dr. Ajimol.P.G , Associate Professor of Education (General), as the Principal of the college-Approval– reg:-**  
(29836/Ac F I/2021/UOK )

The Secretary, N.S.S college's central committee, Changanacherry has forwarded a proposal for the approval of **Dr. Ajimol P.G, Associate Professor of Education(General)**, as the Principal of the N S S Training college, Pandalam w.e.f. 23.06.2021 F N.

The Service details of Dr. Ajimol P.G are as follows.

Qualifications	i) Msc Botany- First Class, April 1991- University of Kerala. ii) M.Ed- First Class, April 1994.- University of Kerala. iii) Qualified UGC-test for JRF and Eligibility for Lectureship held in December 1993. iv) Ph.D from University of Kerala on 13.10.2005.
Date of entry in to service	07-12-1995, as Lecturer in Natural Science in N.S.S Training college, Pandalam.
Date of entry into continuous service	07-12-1995.
L.W.A availed(without medical certificate)	Nil
Date of Placement to Senior Scale	07-12-2001.
Date of Promotion to Selection Grade	07-12-2006.
Date of Promotion as Associate Professor	07-12-2009
proposed date of placement as Principal	23-06-2021.

The Secretary, N.S.S college's central committee, Changanacherry has forwarded the relevant documents, placement order, Experience Certificate, Seniority cum Fitness Certificate and qualifying Certificates in respect of Dr.Ajimol.P.G. **As per proceedings of the Secretary, NSS Colleges' Central Committee, NSS Corporate management issued notification inviting written willingness of eligible teachers of the Training Colleges under the management for being considered for promotion as Principal on the the basis of Seniority -Cum -fitness and eligibility as per UGC Regulations 2018 on 05.07.2021.It is stated that the documents were verified as per UGC Regulation 2018 Clause V(A) and Rank List of three teachers were prepared on the basis of API Scores. The first rank holder was appointed as Principal of NSS Training College, Changanacherry and Dr.Ajimol PG being the second rank holder is appointed as Principal of NSS Training College, Pandalam w.e.f 23-06-2021.The Educational Agency has informed that they have appointed the Principal on the basis of Seniority Cum Fitness and as per UGC Regulation 2018.**

Clause 4.1.V of UGC Regulations 2018 deals with the qualifications of appointment of College Principal & Professor which read as:

- i) A Ph.D Degree
- ii) Professor/Associate Professor with a total Service /experience of at least fifteen years of teaching/ research in Universities Colleges and other institutions of higher Education
- iii) A minimum of 10 research publications in peer -reviewed or UGC -listed journals.
- iv)a minimum score of 110 Research score as per Appendix,Table2.

On verification of the Service Book, it is seen that Dr Ajimol P.G, has Master of Science Degree in Botany with first class, M.Ed with Ist class, Qualified UGC-test for JRF and Eligibility for Lectureship, Ph.D in Education and has been designated as Associate Professor w.e.f 07.12.2009 and is having a total teaching experience of more than 26 years.

**As per UGC Regulation 2018 Clause 5.1 VIII, Selection Committee have to be constituted for the appointment/promotion as College Principal and Professor. But no Selection Committee have been constituted for considering the promotion of Dr. Ajimol P.G as Principal of N.S.S Training college, Pandalam.** It may also be noted that the University vide U.O No.Ad DII/ General/UGC-R2018/2021 dated **07.05.2021** had approved eligiblity, promotion criteria, Score sheet

& PBAS proforma for CAS promotion as laid in UGC Regulations 2018 for teachers in University Teaching Departments & affiliated colleges.

As per NCTE Regulations 2014, the Principal/HoD shall possess the following qualifications

**d) Postgraduate degree in Arts/Sciences/Social Sciences/Humanities/Commerce with minimum 55% marks and**

**M.Ed with minimum 55% marks and**

**Ph.D in Education or in any pedagogic subject offered in the institution**

**Eight years of teaching experience in a secondary Teacher Education Institution**

On verification of the proposal it is found that the incumbent has full filled the criteria for promotion/appointment as Principal as stipulated in NCTE Regulations.

It may be noted that Chapter VIII Sec.57(2) of the KU Act 1974 stipulates that "appointment of Principals shall be made by the Educational Agency by promotion from among the teachers of the college or of all the colleges as the case may be or by Direct recruitment" and that of 57(3) stipulates "where the appointment of Principal is made by promotion, the Educational Agency shall make the appointment on the basis of Seniority- cum- fitness".

The Educational Agency has appointed Dr. Ajimol P.G, as Principal of N.S.S Training college, Pandalam on the basis of Seniority- cum- fitness.

The Syndicate at its meeting held on 04.12.2021 vide item No. 34.124.A19 considered the proposal for the approval of Dr.Ajimol P.G, **Associate Professor of Education (General)**, as the Principal of the N S S Training college, Pandalam and resolved to entrust Vice Chancellor to nominate a Subject Expert to verify the Academic Research Score and Research Publications as per UGC Regulations 2018. Accordingly Vice Chancellor has nominated Dr. Bindu R.L, Professor, Department of Education, University of Kerala to verify the Academic Research Score and Research Publications of the incumbent.

Dr. Bindu R.L, Professor, Department of Education, University of Kerala has verified the PBAS form submitted by Dr. Ajimol P.G for the selection and appointment to the post of Principal in N S S Training college, Pandalam and the report submitted is as follows

1. Dr. Ajimol P.G scores the total points for category III - Research and Academic Contribution as per records submitted is 217 which is more than the required minimum of 110 points.

2. Dr. Ajimol P.G is eligible to be promoted as Principal in N S S Training college, Pandalam.

**In the light of the above, proposal regarding the approval of Dr. Ajimol P.G, Associate Professor of Education (General), as the Principal of the N S S Training college, Pandalam w.e.f. 23.06.2021 F N is placed before the Standing Committee of the Syndicate of Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendation.**

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Ajimol P.G, Associate Professor of Education (General), as the Principal of the N S S Training college, Pandalam w.e.f. 23.06.2021 F N and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.A17:** ***Placement/Promotion of Sri. Najeem E, Assistant Professor Academic Level 11 to Academic Level 12 in the Department of Arabic, T.K.M College of Arts & Science, Kollam w.e.f 25.09.2020.***  
( 36374/Ac F I/2021/UOK)

The Principal, T.K.M College of Arts & Science, Kollam has forwarded a proposal regarding the Placement/ Promotion in respect of **Sri. Najeem E, Assistant Professor Academic Level 11 to Academic Level 12** in the Department of Arabic, T.K.M College of Arts & Science, Kollam w.e.f 25.09.2020.

The Service details of **Sri. Najeem E** are as follows.

Qualifications	M.A from University of Kerala in April 2000 Qualified UGC -NET on July 2000
Date of first entry in to Service	14.10.2008



L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Academic Level 11	14.10.2014
Date of completion of 5 years of service as Assistant Professor Academic Level 11	13.10.2019
Proposed date of Placement to Assistant Professor Academic Level 12	14.10.2019.
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) UGC - ASC - University of Kerala-Orientation Course from 23.05.2009 to 19.06.2009. 2) UGC - ASC-University of Calicut - Refresher Course from 19.09.2014 to 11.10.2014. 3) <b>UGC - HRDC, University of Kerala - online Refresher Course-from 11.09.2020 to 24.09.2020.</b>
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option B)
Remarks	Refresher Course completed only on 24.09.2020.Hence the date of promotion is on 25.09.2020

The Assistant Professor had completed 5 years of service as Assistant Professor Academic Level 11 on 13.10.2019. But completed the mandatory Refresher Course of minimum 2 weeks duration only on 24.09.2020. Hence the date of promotion is on 25.09.2020.

As per the minutes of the Screening Committee held on 25.09.2021, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12.

**As per API Scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.**

**Category I – Good**

**Category II – 161**

**Category III – 3**

**Category II + III – 164 for which the minimum required is 50.**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of **Sri. Najeem E, Assistant Professor Academic Level 11 to Academic Level 12** in the Department of Arabic, T.K.M College of Arts & Science, Kollam w.e.f 25.09.2020, **as per the UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non – teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/ Promotion of **Sri. Najeem E, Assistant Professor Academic Level 11 to Academic Level 12** in the Department of Arabic, T.K.M College of Arts & Science, Kollam w.e.f 25.09.2020 **and recommended to** approve the same.

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.A18:-**

***All Saint's College, Thiruvananthapuram- Proposal for the approval of the Placement/Promotion of Dr.Udayakala C, Department of Malayalam as Assistant Professor Academic Level 12, w.e.f 01.08.2021.***

(40823/Ac F I/2021/UOK)

The Principal, **All Saint's College, Thiruvananthapuram**, has forwarded a proposal regarding the Placement/Promotion in respect of **Dr. Udayakala C, Assistant Professor in Malayalam** from Academic Level 11 to Academic Level 12, w.e.f **01.08.2021**.

The Service details of **Dr. Udayakala C** are as follows.

Qualifications	M.A from University of Kerala in 1999. Qualified UGC-NET held in July 2000 Awarded Ph.D in Malayalam on 18.08.2011.
Date of first entry in to Service	01.08.2012
L.W.A availed	Nil
Details of relaxation availed of	Availed for promotion from Academic Level 10 to 11
Date of Placement to Assistant Professor Academic Level 11	01.08.2016
Date of completion of 5 years of service as Assistant Professor in Academic Level 11	31.07.2021
Proposed date of Placement to Assistant Professor in Academic Level 12	01.08.2021
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Orientation Programme from UGC - ASC, University of Kerala from 06.06.2013 to 03.07.2013 2. Refresher Course from UGC - HRDC, University of Kerala from 09.09.2015 to 29.09.2015. <b>3. Refresher Course from UGC- HRDC, Jawaharlal Nehru University from 09.10.2017 to 03.11.2017</b> <b>4. Online Refresher Course from UGC HRDC, University of Kerala from 09.03.2021.to 22.03.2021</b>
Refresher / Orientation Course due	Nil
UGC Regulation Applicable	UGC Regulation 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 01.08.2012 FN in All Saint's College, Thiruvananthapuram and it was approved by University of Kerala vide U.O No. Ac FIII/2/47340/2012 dated 05.01.2013. The Assistant Professor had completed 5 years of service as Assistant Professor Academic Level 11 on 31.07.2021. and has completed the mandatory Refresher Courses. **Hence the Assistant Professor is eligible for promotion on the due date itself.**

The Principal, All Saint's College, Thiruvananthapuram had forwarded the relevant documents, placement order, minutes of the Screening committee held on 08.12.2021 and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2016 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee verified the API grades during the assessment period and found eligible for placement to Assistant Professor Academic Level 12.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

**In the light of the above facts the proposal for the approval of the Placement / Promotion in respect of Dr. Udayakala C, Assistant Professor in Malayalam from Academic Level 11 to Academic Level 12, w.e.f 01.08.2021, at All Saint's College, Thiruvananthapuram, as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.**

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Udayakala C, Assistant Professor in Malayalam from Academic Level 11 to Academic Level 12, w.e.f 01.08.2021, at **All Saint's College, Thiruvananthapuram and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.A19:-** **Mount Tabor Training College, Pathanapuram- Placement/ Promotion in respect of Smt. Sojia John, Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage I to Stage II) - Approval-reg:-**

( 23715/Ac F I/2021/UOK)

The Principal, **Mount Tabor Training College, Pathanapuram** has forwarded a proposal for the approval of the placement / Promotion in respect of **Smt. Sojia John, Assistant Professor of Education (Natural Science) Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage I to Stage II) ,w.e.f 02.06.2014.**

The following are the details of the incumbent on verification of the service book.

Qualifications :	M.Sc From University of Kerala in April 2002 M.Ed from University of Kerala in 2004 Qualified UGC-NET in Education held on June 2004.
Date of first entry into service	02.06.2008.
Date of continuous service	02.06.2008
Details of other qualifying service	Nil
Relaxation of period availed, if any, on account	Nil
Details of L W A availed other than on medical Ground	Nil
Detail of Orientation/Refresher Courses Attended	1)UGC-ASC-University of Kerala-Orientation Programme from 20-10-2009 to 16-11-2009. 2)UGC-ASC-University of Kerala-Refresher Course from 01-12-2011 to 22-12-2011.
Whether any OC/RC due	Nil
Date of completion of 6 years of service as <b>Assistant Professor with AGP 6000</b>	01-06-2014.
Proposed date of Promotion to <b>Assistant Professor with AGP 7000 (Stage II)</b>	02.06.2014
Regulation Applicable	UGC Regulation 1998.

The Principal, **Mount Tabor Training College, Pathanapuram** has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of **Smt. Sojia John** as Assistant Professor with A.G.P 7000 (Stage II).

As per UO.No.AcF II/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The promotion of **Smt. Sojia John** is covered under 1998 Regulation since the promotion date falls on 02.06.2014. As per UGC Regulation 1998, the requirement of two Refresher Courses of at least 3 to 4 weeks duration shall be the mandatory requirement for Career Advancement from Lecturer to Lecturer (Senior Scale).The teacher has completed the mandatory Refresher Courses

with in the assessment period and on completion of 6 years of qualifying service as Assistant Professor with AGP 6000, the teacher is eligible to be placed/promoted as Assistant Professor with AGP 7000 with effect from 02/06/2014.

**In the light of the above facts, the proposal for the approval of placement / Promotion in respect of Smt. Sojia John, Assistant Professor of Education (Natural Science) with AGP 6000 to Assistant Professor with AGP 7000 w.e.f 02.06.2014 in Mount Tabor Training College, Pathanapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.**

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/ Promotion of **Smt. Sojia John**, Assistant Professor of Education (Natural Science) with AGP 6000 to Assistant Professor with AGP 7000 w.e.f 02.06.2014 in **Mount Tabor Training College, Pathanapuram and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.A20:-** *Mount Tabor Training College, Pathanapuram - Placement/ Promotion in respect of Dr. George Varghese, Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000, Stage II to Stage III – Approval-reg:-*

**(31635/Ac F I/2021/UOK)**

The Principal, **Mount Tabor Training College, Pathanapuram** has forwarded a proposal for the approval of the Placement / Promotion in respect of – **Dr. George Varghese, Assistant Professor of Education (English), AGP 7000 to AGP 8000 (Stage II to Stage III), w.e.f 29.09.2014.**

The following are the details of the incumbent on verification of the service book.

Qualifications :	M.A from University of Kerala in 1998 M.Ed from University of Kerala in 2001 Qualified UGC-NET in Education held on December 2001. Ph.D from University of Kerala on 12/02/2014
Date of first entry into service	29.09.2003
Date of continuous service	29.09.2003
Details of other qualifying service	Nil
Relaxation of period availed, if any, on account	Nil
Details of L W A availed other than on medical Ground	Nil
Details of Orientation/Refresher Courses Attended	1) UGC-ASC University of Kerala- <b>Sponsored Special Summer School</b> from 30.07.2014 to 19.08.2014. 2) UGC-ASC University of Kerala- <b>Sponsored Short - Term Course in Soft Skill Development</b> from 10.01.2011 to 15.01.2011(5 days) 3) Seven Days <b>Workshop</b> on Learning & Content Management Systems organised by Govt. College of Teacher Education, Trivandrum from 16.07.2014 to 22.07.2014.
Whether any OC/RC due	One Refresher Course
Date of Promotion to Assistant Professor with AGP 7000 (Stage II- Senior Scale)	29.09.2009
Date of completion of 5 years of service as Assistant Professor with AGP 7000	28.09.2014
Proposed date of Promotion to Assistant Professor with AGP 7000 (Stage III)	29.09.2014

Regulation Applicable	UGC Regulation 1998.
Remarks	clause 6.3 VIII of UGC Regulation applicable

As per UO.No.Ac FII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due up to 23-02-2016. Hence the promotion of **Dr. George Varghese** is covered under 1998 Regulation of UGC since the promotion date falls on 29.09.2014.

As per UGC Regulation 1998, the requirement of two Refresher Courses shall be the mandatory requirement for Promotion from Lecturer (Senior Grade) to Lecturer (Selection Grade). The teacher has completed 3 weeks **Special Summer School Programme which is considered to a Refresher Course and 5 days short term course, both sponsored by UGC - ASC, University of Kerala during the Assessment Period.**

As per clause 6.3 VIII of UGC Regulation 2018, the requirement for Orientation course and Refresher Course for promotion due under CAS shall not be mandatory up to 31<sup>st</sup> December 2018. and the Special Syndicate at its meeting held on 12.01.2021 vide item No:44.46 had resolved to extend the applicability of clause 6.3 VIII of UGC Regulation 2018, to teachers whose RC/OC is due and are otherwise eligible to be promoted under UGC Regulation 1998. Hence the teacher is eligible for promotion with in the due date itself.

The Principal, **Mount Tabor Training College, Pathanapuram** has forwarded all supporting documents necessary for the approval of the Placement/Promotion in respect of **Dr. George Varghese** as Assistant Professor with A.G.P 8000 (Stage III).

**In the light of the above facts, the proposal for the approval of Placement / Promotion in respect of Dr. George Varghese, Assistant Professor of Education (English), AGP 7000 to AGP 8000 w.e.f 29.09.2014 in Mount Tabor Training College, Pathanapuram is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.**

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. George Varghese, Assistant Professor of Education (English), AGP 7000 to AGP 8000 w.e.f 29.09.2014 in Mount Tabor Training College, Pathanapuram and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.A21:-** *Mount Tabor Training College, Pathanapuram Placement/ Promotion in respect of-Smt.Smitha Eapen, Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000) Stage I to Stage II-Approval-reg:-*

(23728/Ac F I/2021/UOK )

The Principal, **Mount Tabor Training College, Pathanapuram** has forwarded a proposal for the approval of the placement / Promotion in respect of – **Smt.Smitha Eapen, Assistant Professor of Education (Social Science), AGP 6000 to AGP 7000 (Stage I to Stage II) ,w.e.f 22.07.2014.**

The following are the details of the incumbent on verification of the service book.

Qualifications :	M.A From University of Kerala in 2001 M.Ed from M.G University in January 2007 Qualified UGC-NET in Education held on December 2006.
Date of first entry into service	02.06.2008.
Date of continuous service	02.06.2008
Details of other qualifying service	Nil
Relaxation of period availed, if any, on account	Nil
Details of L W A availed other than on medical	LWA From 08-02-2010 to 29-03-2010 (50 days)

Ground	
Detail of Orientation/Refresher Courses Attended	1)UGC-ASC-University of Kerala-Orientation Programme from 20-10-2009 to 16-11-2009. 2)UGC-ASC-University of Kerala-Refresher Course from 01-12-2011 to 22-12-2011.
Whether any OC/RC due	Nil
Date of completion of 6 years of service as Assistant Professor with AGP 6000 (Stage I)	21,07-2014.
Proposed date of Placement/Promotion to Stage II	22-07-2014 (Re-designated as Assistant Professor with AGP 7000 )
Regulation Applicable	UGC Regulation 1998.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

**It may be noted that Smt.Smitha Eapen had taken LWA for 50 days from 08-02-2010 to 29-03-2010. Hence the due date of promotion falls on 22-07-2014.**

The Principal,**Mount Tabor Training College,Pathanapuram** has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of **Smt.Smitha Eapen** as Assistant Professor with A.G.P 7000 (Stage II).

The promotion of Smt.Smitha Eapen is covered under 1998 Regulation since the promotion date falls on 22.07.2014. On completion of 6 years of qualifying service as Assistant Professor With AGP 6000, the teacher is eligible to be placed/promoted as (Assistant Professor with AGP 7000/- ) with effect from 22/07/2014.

**In the light of the above facts, the proposal for the approval of placement / Promotion in respect of Smt.Smitha Eapen, Assistant Professor of Education(Social Science) , AGP 6000 to AGP 7000 w.e.f 22.07.2014 in Mount Tabor Training College, Pathanapuram is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.**

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/ Promotion of Smt.Smitha Eapen, Assistant Professor of Education(Social Science), AGP 6000 to AGP 7000 w.e.f 22.07.2014 in Mount Tabor Training College, Pathanapuram and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B1 : N.S.S.College, Cherthala - Placement/ Promotion proposal of Dr.Jayakumar.K.P., Assistant Professor, Department of Malayalam from Stage I (AGP 6000/-) to Stage II (AGP 7000/-) w.e.f 21.12.2019 FN - Approval-Reg.**

**( Ac FII/41740/2021 )**

The Principal, N.S.S. College, Cherthala has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Jayakumar K., Assistant Professor, Department of Malayalam from Stage I (AGP 6000/-) to Stage II (AGP 7000/-) w.e.f 21.12.2019 F.N.

The Service details of Dr. Jayakumar K. are as follows.

Qualifications	MA Malayalam- M. G.University – Oct 2001(EC submitted) MPhil in Malayalam- M.G.University – March 2009 (EC submitted) PhD in Malayalam- M.G.University- Dec 2014 (EC submitted)
Date of first entry in to Service	30.10.2015

Date of entry into Continuous Service	30.10.2015
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 07.12.2019 to 20.12.2019 2. OC-UGC HRDC, Kannur University from 11.07.2018 to 07.08.2018.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor AGP 7000/-	21.12.2019 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 30.10.2015 F.N and it was approved by University of Kerala vide U.O No.Ac.FII/51368/2015 dated 09.11.2017. He has completed his four years of service on 29.10.2019 F.N (Since two years exemption as he has been awarded PhD), for being promoted as Assistant Professor AGP 7000/-. **But the incumbent has completed Refresher Course on 20.12.2019. Hence date of promotion is w.e.f. 21.12.2019.**

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2015 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 19.11.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/- ) w.e.f 21.12.2019 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr.Jayakumar K., Assistant Professor, Department of Malayalam, N.S.S. College, Cherthala from Stage I (AGP 6000/-) to Stage II (AGP 7000/-) w.e.f 21.12.2019 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Jayakumar K., Assistant Professor, Department of Malayalam, N.S.S. College, Cherthala from Stage I (AGP 6000/-) to Stage II (AGP 7000/-) w.e.f 21.12.2019 FN and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B2 : St. Cyril's College, Adoor -Placement/Promotion proposal of Ms. Sowmya Mary Thomas, Assistant Professor, Department of English from Academic level 10 to Academic level 11 w.e.f 17.12.2017 FN -Approval-Reg (Ac FII/40831/2021 )**

The Principal, St. Cyril's College, Adoor has forwarded a proposal regarding the Placement/Promotion in respect of Ms. Sowmya Mary Thomas, Assistant Professor, Department of English from Academic level 10 to Academic level 11 w.e.f 17.12.2017 F.N.

The Service details of Ms. Sowmya Mary Thomas are as follows.

Qualifications	MA in English- M.G. University– May 2010 MPhil in English- University of Kerala – Dec 2011 UGC NET- 30.11.2011
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Date of first entry in to Service	17.12.2012
Date of entry into Continuous Service	17.12.2012
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC-UGC HRDC, University of Kerala, Kariavattom from 13.06.2019 to 03.07.2019. 2.RC-UGC HRDC, University of Kerala, Kariavattom from 05.12.2019 to 18.12.2019.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	17.12.2017 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 17.12.2012 F.N and it was approved by University of Kerala vide U.O No. Ac F III/1/12183/2013 dated 10.06.2013. She has completed her five years of service (Since one year exemption as she has been awarded MPhil) on 16.12.2017 F.N, for being promoted as Assistant Professor Academic level 11 .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2012 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 24.11.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 17.12.2017 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

It may be noted that Ms. Sowmya Mary Thomas, completed Refresher Course on 18.12.2019, which is after the due date of promotion. **Clause 6.3.VIII of UGC Regulations 2018** envisages that “the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31st December, 2018”. Hence date of promotion is w.e.f. 17.12.2017.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Ms.Sowmya Mary Thomas, Assistant Professor, Department of English, St. Cyril's College, Adoor from Academic level 10 to Academic level 11 w.e.f 17.12.2017 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/ Promotion of **Ms. Sowmya Mary Thomas, Assistant Professor, Department of English, St. Cyril's College, Adoor from Academic level 10 to Academic level 11 w.e.f 17.12.2017 FN and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B3 :** *N.S.S.College, Pandalam - Placement/ Promotion proposal of Dr.Sandhya.R., Assistant Professor, Department of Chemistry from Academic level 10 to Academic level 11 w.e.f 05.03.2018 FN -Approval-Reg. ( Ac FII/2331/2022 )*

The Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Sandhya R. , Assistant Professor, Department of Chemistry from Academic level 10 to Academic level 11 w.e.f 05.03.2018 F.N.



The Service details of Dr. Sandhya R. are as follows.

Qualifications	MSc Chemistry- University of Kerala– 2001 MPhil in Chemistry-University of Kerala -Nov 2004 PhD -Cochin University of Science and Technology –04.05.2014
Date of first entry in to Service	05.03.2014
Date of entry into Continuous Service	05.03.2014
L.W.A availed	73 days with Medical Certificate
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 21.11.2019 to 04.12.2019. 2. OC -UGC HRDC , Kannur University from 24.01.2018 to 20.02.2018
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	05.03.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 05.03.2018 F.N and it was approved by University of Calicut vide U.O No.1331/2015/Admn dated 07.12.2015. Further the teacher has been transferred to N.S.S Pandalam, which is under the University of Kerala w.e.f 02.06.2017. She has completed her four years of service on 04.03.2018 F.N (Since two years exemption as she has been awarded PhD), for being promoted as Assistant Professor Academic level 11 .

It may be noted that Dr. Sandhya R. had availed LWA with Medical Certificate for a period of 73 days.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2014 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 21.12.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 05.03.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr. Sandhya R. completed Refresher Course on 04.12.2019, which is after the due date of promotion. Clause 6.3.VIII of UGC Regulations 2018 envisages that “ the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31st December, 2018”. Hence date of promotion is w.e.f. 05.03.2018.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr.Sandhya R., Assistant Professor, Department of Chemistry, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 05.03.2018 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Sandhya R., Assistant Professor, Department of Chemistry, N.S.S. College, Pandalam from Academic level 10 to Academic level 11 w.e.f 05.03.2018 FN and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B4: Placement/Promotion proposal of Dr. Susmitha O. V., Department of Hindi, as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 09.12.2018 FN, V.T.M.N.S.S College, Dhanuvachapuram- Approval – reg.**

(Ac F II/43266/2021)

The Principal, V.T.M.N.S.S College, Dhanuvachapuram had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Susmitha O. V., Department of Hindi, as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 09.12.2018 FN.

The service details of Dr. Susmitha O. V. are as follows.

Qualifications	1.MA in Hindi- University of Kerala- 1992 2.PhD in Hindi- University of Kerala-08.03.2001
Date of first entry into service	09.12.2009 FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	09.12.2013 FN
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC-HRDC, University of Kerala, Kariavattom from 30.11.2018 to 20.12.2018
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor (Academic Level 12)	09.12.2018 FN

On verification of the Service Book of Dr. Susmitha O.V. , it is found that the teacher had entered into service as Lecturer on 09.12.2009 FN vide U.O No. Ac FV /18853/2010 dated 14.09.2010. She had completed her four years of service ( exemption granted as she has been awarded PhD) on 08.12.2013 for being promoted as Assistant Professor (Stage II) and University of Kerala issued placement/promotion order from Stage 1-2 w.e.f 09.12.2013FN vide U.O No.Ac.FII/ 8012/2019 dated 23.07.2019. She has completed another five years of service on 08.12.2018, for being promoted as Assistant Professor (Academic level 12).

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Academic level 11 to Academic level 12) from the assessment periods 2013 to 2018 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018-option.A.**

In the Minutes of the Screening Committee held on 30.03.2021 at V.T.M.N.S.S College, Dhanuvachapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor (Academic Level 12) w.e.f 09.12.2018 FN .

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that **Dr. Susmitha O. V. attended only one Refresher Course** and completed it on 20.12.2018, which is after the due date of promotion. Clause 6.3.VIII of UGC Regulations 2018 envisages that “ the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31st December, 2018”. Hence date of promotion is w.e.f. 09.12.2018.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Susmitha O. V., Department of Hindi, V.T.M.N.S.S College, Dhanuvachapuram as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f**

**09.12.2018 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Susmitha O. V., Department of Hindi, V.T.M.N.S.S College, Dhanuvachapuram as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 09.12.2018 FN and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B5: N.S.S.College, Pandalam - Placement/ Promotion proposal of Dr.Sreenath.K., Assistant Professor, Department of Chemistry from Academic level 10 to Academic level 11 w.e.f 19.12.2017 FN -Approval-Reg. (Ac FII/1043/2022 )**

The Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Sreenath K., Assistant Professor, Department of Chemistry from Academic level 10 to Academic level 11 w.e.f 19.12.2017 F.N.

The Service details of Dr. Sreenath K. are as follows.

Qualifications	MSc Chemistry- University of Kerala– April 2002 PhD in Chemistry- University of Kerala –16.11.2010
Date of first entry in to Service	19.12.2013
Date of entry into Continuous Service	19.12.2013
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, Jawaharlal Nehru Technological University, Hyderabad from 17.09.2018 to 10.10.2018. 2. OC -UGC HRDC , Kannur University from 07.06.2018 to 04.07.2018
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	19.12.2017 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 19.12.2013 F.N and it was approved by University of Kerala vide U.O No.Ac FII/16764/2014 dated 10.08.2015. He has completed his four years of service on 18.12.2017 F.N (Since two years exemption as he has been awarded PhD), for being promoted as Assistant Professor Academic level 11 .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2013 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 21.12.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 19.12.2017 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

It may be noted that Dr. Sreenath K. completed Refresher Course on 10.10.2018, which is after the due date of promotion. According to *UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16<sup>th</sup> October 2018, the date of participation in Orientation/Refresher Course in respect of*

Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 17.12.2017.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr.Sreenath K., Assistant Professor, Department of Chemistry, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 19.12.2017 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Sreenath K., Assistant Professor, Department of Chemistry, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 19.12.2017 FN and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B6: N.S.S.College, Pandalam -Placement/Promotion proposal of Dr.Sreedhanya.S., Assistant Professor, Department of Chemistry from Academic level 10 to Academic level 11 w.e.f 25.01.2020 FN -Approval-Reg. ( Ac FII/33534/2022)**

The Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Sreedhanya S., Assistant Professor, Department of Chemistry from Academic level 10 to Academic level 11 w.e.f 25.01.2020 F.N.

The Service details of Dr. Sreedhanya S. are as follows.

Qualifications	MSc Chemistry- University of Kerala– 2007 MPhil in Chemistry- M.G. University –Dec 2008
Date of first entry in to Service	05.06.2014
Date of entry into Continuous Service	05.06.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 11.01.2020 to 24.01.2020. 2. OC -UGC HRDC , University of Calicut from 12.09.2018 to 09.10.2018
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	25.01.2020 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 05.06.2014 F.N and it was approved by University of Kerala vide U.O No.Ac FII/16764/2014 dated 10.08.2015. She has completed her five years of service on 04.06.2019 F.N (Since one year exemption as she has been awarded MPhil), for being promoted as Assistant Professor Academic level 11. **It may be noted that Dr. Sreedhanya S. completed Refresher Course on 24.01.2020, which is after the due date of promotion. Hence date of promotion is w.e.f. 25.01.2020.**

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2014 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 21.12.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making

detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 25.01.2020 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr. Sreedhanya S., Assistant Professor, Department of Chemistry, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 25.01.2020 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Sreedhanya S., Assistant Professor, Department of Chemistry, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 25.01.2020 FN and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B7: N.S.S. College, Cherthala -Placement/Promotion proposal of Smt. Latha P., Assistant Professor, Department of Malayalam from Academic level 10 to Academic level 11 w.e.f 02.06.2021 FN -Approval-Reg.**

**(Ac FII/42452/2021 )**

The Principal, N.S.S. College, Cherthala has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Latha P., Assistant Professor, Department of Malayalam from Academic level 10 to Academic level 11 w.e.f 02.06.2021 F.N.

The Service details of Smt. Latha P. are as follows.

Qualifications	MA Malayalam- Sree Sankaracharya University of Sanskrit, Kalady- April 2008 MPhil in Malayalam- University of Kerala – March 2011
Date of first entry in to Service	02.06.2016
Date of entry into Continuous Service	02.06.2016
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 04.03.2020 to 11.03.2020 & 29.07.2020 to 03.08.2020 due to covid 19 interruptions 2. OC-UGC HRDC, University of Kerala, Kariavattom from 28.09.2020 to 27.10.2020.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	02.06.2021 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 02.06.2016 F.N and it was approved by Calicut University vide U.O No.1652/2017/Admn dated 07.02.2017. Further she was transferred to University of Kerala . She has completed her five years of service on 01.06.2021 F.N (Since one year exemption as she has been awarded MPhil), for being promoted as Assistant Professor Academic level 11 .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2016 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 24.11.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 02.06.2021 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt. Latha P., Assistant Professor, Department of Malayalam, N.S.S. College, Cherthala from Academic level 10 to Academic level 11 w.e.f 02.06.2021 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt. Latha P., Assistant Professor, Department of Malayalam, N.S.S. College, Cherthala from Academic level 10 to Academic level 11 w.e.f 02.06.2021 FN and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B8: *Repealing the U.O granting Principal appointment to Dr. Manu Oommen at St. Cyril's College, Adoor – Representation received from Sri. Rajan V Varghese – reg.***

**(Ac.FII/22342/14 )**

A representation was received from Sri. Rajan V Varghese, Roys Cottage, Adoor regarding the approval given to the appointment of Dr. Manu Oommen, Associate Professor in Zoology at Catholicate College Pathanamthitta as Principal in St. Cyril's College, adoor. He pointed out that the transfer and posting of Dr. Manu Oommen from Catholicate College, Pathanamthitta to St. Cyril's College, Adoor is illegal and arbitrary since the St. Cyril's College, Adoor is a Unitary Management college and the appointment of Dr. Manu Oommen has been made on the basis of seniority cum fitness. Hence he requested to repeal the University Order granting his approval.

The Manager, St. Cyril's College, Adoor appointed Dr Manu Oommen, Associate Professor in Zoology at Catholicate College Pathanamthitta as Principal in St Cyril's College, Adoor w.e.f 01.04.2014 FN consequent to the retirement of Sri Itty Varghese, Principal retired. His appointment as Principal had been approved by University vide University Order No. Ac.FIII/2/22342/2014 dated 074.01.2015.

The Government, vide letter No 28689/D1/14/HEDN dated 28.01.2015 had rejected the above approval citing the managements of two colleges to be different.

The Management and the Principal of St Cyril's College had filed a Writ Petition No 5023/2015 before the Hon'ble High Court of Kerala challenging the said Government Letter. The Writ Petition was closed as infructuous by the High Court since the petitioners were found complied with the directions contained in the said Government Letter and the fact that the facts in the letter were not disputed by the Petitioners. Thus the stand of the Government in not approving the appointment of Dr Manu Oommen stands upheld.

It may please be noted that University has not taken any further action consequent to the direction of the Government in the letter No 28689/D1/14/HEDN dated 28.01.2015 and upon the Judgement of Hon'ble High Court of Kerala in W.P( C) No. 5023/2015 dated 02.07.2015 i.e, the U.O granting approval to Dr. Manu Oommen stands as such. Now, the complainant Dr. Rajan V Varghese has requested to cancel the U.O. issued.

Recently, the Manager, St. Cyril's College, Adoor appointed Dr. Susha D, Associate Professor in Mathematics, Catholicate College, Pathanamthitta as Principal in St Cyril's College, Adoor w.e.f

01.06.2020 FN similarly. For the smooth functioning of financial transaction of the college during extreme expediency (Covid 19 Pandemic), the proposal for approval of Dr. Susha D as Drawing and Disbursing Officer was approved by the University and a letter was forwarded to the Higher Education Department for obtaining clarification on the said appointment. Government, vide letter no.D1/153/2020/ H.Edn dated 29.09.2020, directed to appoint another senior teacher as D.D.O of the college. The Government has also directed to cancel the appointment of Dr. Susha D vide letter no. D/153/2020/H.Edn dated 12.02.2021. Consequently, she was transferred back to Catholicate College, Pathanamthitta and Smt. Anitha Thomas, Associate Professor in Chemistry, St. Cyril's College, Adoor was appointed as Drawing and Disbursing Officer of St. Cyril's College, Adoor w.e.f 16.08.2021 FN in the vacancy of Dr. Susha D, D.D.O relieved vide U.O No. 4543/2021/UOK dated 03.09.2021.

The Vice Chancellor has ordered to place the representation given by Sri. Rajan V Varghese for repealing the U.O No. Ac.FIII/2/22342/2014 dated 07.01.2015 granting approval to Dr. Manu Oommen as Principal of St. Cyril's College, Adoor before the Standing Committee of the Syndicate on Teaching and non Teaching Staff of Private Colleges for consideration.

As per the orders of the Vice Chancellor, the file is placed before the Standing Committee of the Syndicate on Teaching and non Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the matter regarding repealing the U.O granting Principal appointment to Dr. Manu Oommen at St. Cyril's College, Adoor – Representation received from Sri. Rajan V Varghese and recommended to hear the petitioner, Sri. Rajan V. Varghese by the Standing Committee of the Syndicate on Teaching and Non teaching staff of Private Colleges.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B9:** *V.T.M.N.S.S College,Dhanuvachapuram-Placement/Promotion proposal of Dr.Gayathri Elayidam U, Department of Zoology - from Assistant Professor Academic level 11 to Assistant Professor Academic level 12 w.e.f 14.06.2019 FN - Approval – reg.*

(Ac.FII/37214/2022 )

The Principal, V.T.M N.S.S College Dhanuvachapuram had forwarded a proposal regarding the Placement/Promotion in respect of Dr.Gayathri Elayidam U, Department of Zoology from Assistant Professor Academic level 11 to Assistant Professor Academic level 12 w.e.f 14.06.2019 FN.

The service details of Dr.Gayathri Elayidam U are as follows.

Qualifications	1. M.Sc in Zoology – April1997 –University of Kerala. 2. Ph.D in Zoology - Oct2005 – University of Kerala.
Date of first entry into service	14.06.2010
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	14.06.2014
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	RC from UGC-HRDC, University of Kerala, Kariavattom from 14.10.2016 to 03.11.2016.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor, Academic level 12.	14.06.2019

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer on 14.06.2010 F.N and it was approved by Calicut University vide U.O

No.GAII/F2/2705 (A)/2010 dated 04.04.2011. Further she was transferred to University of Kerala. She had completed her four years of service (exemption granted as she has been awarded P.hD)14.06.2014 for being promoted as Assistant Professor (Stage II) vide U.O No.Ac.F II/8018/2019 dtd 24.07.2019. She has completed another five years of service on 13.06.2019 F.N, for being promoted as Assistant Professor Academic Level 11 with effect from 14.06.2019

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B Assistant Professor Academic level 11 to Academic level 12 from the assessment periods 2014 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018- Option B.

In the Minutes of the Screening Committee held on 24.02.2021 at V.T.MN.S.S College Dhanuvachapuram it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. The API Scores are verified for the period 2014 to 2019 and the minimum required score for category II+III is 50. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 185, Category II+III(consolidated) -289 and Category III- 104. The committee evaluated the submitted PBAS proforma of Dr.Gayathri Elayidam U, Assistant Professor in Zoology, verified the original documents and found eligible for promotion from Academic level 11 to Academic level 12 w.e.f 14.06.2019 F.N.

It has further been stated that the performance scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr.Gayathri Elayidam U is found qualified for promotion to the post of Assistant Professor Academic level 12 w.e.f 14.06.2019 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr.Gayathri Elayidam U, Department of Zoology from Assistant Professor Academic level 11 to Assistant Professor Academic level 12 w.e.f 14.06.2019 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Gayathri Elayidam U, Department of Zoology from Assistant Professor Academic level 11 to Assistant Professor Academic level 12 w.e.f 14.06.2019 FN and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B10: H.H.M.S.P.B. N.S.S College for Women, Neeramankara - Placement/ Promotion proposal of Smt.Radhika R, Assistant Professor in the Department of English from Academic Level 10 to Academic Level 11 - w.e.f 15.12.2016 - Approval - Reg.**

(Ac.FII/33619/2022)

The Principal, H.H.M.S.P.B N.S.S College for Women, Neeramankara, has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Radhika R, Assistant Professor in the Department of English from Assistant Professor Academic Level 10 to Academic Level 11 w.e.f 15.12.2016.

The Service details of Smt.Radhika R are as follows.

Qualifications	M.A English - University of Kerala - 2009 NET - U.G.C - 2009
Date of first entry in to Service	15.12.2010 FN
Date of entry into Continuous Service	15.12.2010 FN
L.W.A availed	180 days on Medical Ground



	(from 25.06.2013 to 21.12.2013)
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. R.C from UGC - Academic Staff College, UOK, Kariavattom(from 28/09/2012 to 19/10/2012) 2. O.C from UGC - Academic Staff College, UOK Kariavattom(from 01/01/2015 to 28/01/2015)
Refresher/Orientation Course due	Nil
Date of Placement to Assistant Professor Academic Level 11	15..12.2016 F.N

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Lecturer on 15.12.2010 FN at V.T.M. N.S.S College, Dhanuvachapuram. She had completed six years of service on 15.12.2016 for being promoted as Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2010 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 26.11.2020 at 10.00 AM in H.H.M.S.P.B N.S.S College, Neeramankara. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Smt.Radhika R was found qualified for promotion to Assistant Professor Academic Level 11 w.e.f 15.11.2016 F.N.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt.Radhika R, Assistant Professor, Department of English, H.H.M.S.P.B N.S.S College, Neeramankara from Academic Level 10 to 11 w.e.f 15.11.2016 F.N** based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt.Radhika R, Assistant Professor, Department of English, H.H.M.S.P.B N.S.S College, Neeramankara from Academic Level 10 to 11 w.e.f 15.11.2016 F.N **and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B11: Christian College,Kattakada - Placement/ Promotion proposal in respect of Smt.Ramsujithra R.S, Assistant Professor in the Department of Mathematics - from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 - w.e.f 01.10.2019 - Approval – Reg.**

(AcFII/33549/2021)

The Principal,Christian College,Kattakada has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Ramsujithra R S,Assistant Professor in the Department of Mathematics from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 01.10.2019.

The Service details of **Smt.Ramsujithra R S** are as follows.

Qualifications	M.Sc Maths - University of Kerala - 2006 NET - U.G.C - 2010
Date of first entry in to Service	01.02.2013 FN
Date of entry into Continuous Service	01.02.2013 FN
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.R.C from UGC - HRDC, UOK, Kariavattom(from 17/09/2019 to 30/09/2019) 2.O.C from UGC - HRDC, UOK Kariavattom(from 20/06/2018 to 17/07/2018)

Refresher/Orientation Course due	Nil
Date of Placement to Assistant Professor Academic Level 11	01.10.2019 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 01.02.2013 F.N and it was approved by University of Kerala vide U.O No.Ac F V/25414/2013 dated 16.07.2013. She has completed her Six years of service on 01.02.2019 F.N, for being promoted as Assistant Professor Academic level 11.**It may be noted that Smt.Ramsujithra R S completed Refresher Course Programme on 30.09.2019, which is after the due date of promotion. Hence date of promotion is w.e.f. 01.10.2019 FN.**

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2013 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 28.12.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 01.10.2019 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Ramsujithra R S,**Assistant Professor in the Department of Mathematics from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 01.10.2019 at Christian College, Kattakada** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt.Ramsujithra R S,Assistant Professor in the Department of Mathematics from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 01.10.2019 at Christian College, Kattakada and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B12: V.T.M.N.S.S. College, Dhanuvachapuram -Placement/Promotion proposal of Dr. Ratheesh Kumar V. K., Assistant Professor, Department of Chemistry from Academic level 10 to Academic level 11 w.e.f 17.12.2017 FN - Approval-Reg.**

**(Ac FII/43268/2021 )**

The Principal, V.T.M.N.S.S. College, Dhanuvachapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Ratheesh Kumar V. K., Assistant Professor, Department of Chemistry from Academic level 10 to Academic level 11 w.e.f 17.12.2017 F.N.

The Service details of **Dr. Ratheesh Kumar V. K.** are as follows.

Qualifications	MSc - University of Kerala – June 2004 PhD in Chemistry -University of Kerala - 26.09.2011
Date of first entry in to Service	17.12.2013
Date of entry into Continuous Service	17.12.2013
L.W.A availed	Nil

Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 28.11.2018 to 18.12.2018. 2. OC -UGC HRDC, Kannur University from 07.06.2018 to 04.07.2018
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	17.12.2017 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 17.12.2013 F.N and it was approved by University of Kerala vide U.O No.Ac F II/16764/2014 dated 10.08.2015. He has completed his four years of service (Since two year exemption as he has been awarded PhD) on 16.12.2017 F.N, for being promoted as Assistant Professor Academic level 11 .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2013 to 20167 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 17.02.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 17.12.2017 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

It may be noted that Dr. Ratheesh Kumar V. K. completed Refresher Course on 18.12.2018, which is after the due date of promotion. According to **UGC Public Notice No. F.No.2. 16/2002(PS) Pt.FI.II dated 16th October 2018**, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/ Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 17.12.2017 FN.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr.Ratheesh Kumar V.K., Assistant Professor, Department of Chemistry, V.T.M.N.S.S. College, Dhanuvachapuram from Academic level 10 to Academic level 11 w.e.f 17.12.2017 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Ratheesh Kumar V. K. , Assistant Professor, Department of Chemistry, V.T.M.N.S.S. College, Dhanuvachapuram from Academic level 10 to Academic level 11 w.e.f 17.12.2017 FN and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B13: Placement/Promotion proposal of Sri. Mahesh S., Department of Botany, as Assistant Professor Academic Level 11 to Academic Level 12, w.e.f 24.01.2018 FN, Christian College, Kattakada- Approval – reg.**

(Ac F II/41700/2021)

The Principal, Christian College, Kattakada had forwarded a proposal regarding the Placement/ Promotion in respect of Sri. Mahesh S., Assistant professor (Academic Level 11), Department of Botany as Assistant Professor (Academic Level 12) w.e.f 24.01.2018 FN.

The service details of Sri. Mahesh S. are as follows.

Qualifications	1.MSc Botany– University of Kerala- 1995 2.MPhil- Botany- University of Kerala - Aug 1998
Date of first entry into service	24.01.2008 FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	24.01.2013 FN
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	<b>Nil</b>
Refresher / Orientation Course due	2
Proposed date of Placement / Promotion as Assistant Professor (Academic Level 12)	24.01.2018 FN

On verification of the Service Book of Sri. Mahesh S. , it is found that the teacher had entered into service as Assistant Professor on 24.01.2008 FN and it was approved by University of Kerala vide U.O No. Ac F V/809043/08 dated 28.10.2008. He had completed his five years of service ( exemption granted as he has been awarded MPhil) on 23.01.2013 FN for being promoted as Assistant Professor (Stage II) and University of Kerala issued placement/promotion order from Stage 1-2 vide U.O No.Ac F II/5711/2019 dated 23.07.2019. He has completed another five years of service on 23.01.2018 FN, for being promoted as Assistant Professor Academic Level 12.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Academic Level 11 to Academic Level 12) from the assessment periods 2013 to 2018 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018-option A.**

In the Minutes of the Screening Committee held on 20.09.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 24.01.2018 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

It may be noted that **Sri. Mahesh S. has not attended any Orientation Course/ Refresher Course during the assessment period.** Clause 6.3.VIII of UGC Regulations 2018 envisages that “the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31st December, 2018”. Hence date of promotion is w.e.f. 24.01.2018.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Sri. Mahesh S., Assistant professor (Academic Level 11), Department of Botany, Christian College, Kattakada as Assistant Professor (Academic Level 12), w.e.f 24.01.2018 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Sri. Mahesh S. , Assistant professor (Academic Level 11), Department of Botany, Christian College, Kattakada as Assistant Professor (Academic Level 12), w.e.f 24.01.2018 FN and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B14:** *Christian College,Kattakada - Placement/Promotion proposal in respect of Smt.Sheeja T.K, Assistant Professor in the Department of Mathematics – from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 - w.e.f 14.03.2017 - Approval – Reg.*

(Ac FII/33527/2022)

The Principal,Christian College,Kattakada has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Sheeja T.K,Assistant Professor in the Department of Mathematics from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 14.03.2017.

**The Service details of Smt.Sheeja T.K are as follows.**

Qualifications	M.Sc Maths - University of Kerala - 2003 NET - U.G.C - 2010
Date of first entry in to Service	14.03.2011 FN
Date of entry into Continuous Service	14.03.2011 FN
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.R.C from UGC - HRDC, UOK, Kariavattom (from 26/06/2018 to 16/07/2018) 2.O.C from UGC - HRDC, UOK Kariavattom (from 27/07/2016 to 23/08/2016)
Refresher/Orientation Course due	Nil
Date of Placement to Assistant Professor Academic Level 11	14..03.2017 F.N

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Lecturer on 14.03.2011 FN vide U.O.No.Ac FIII/1/15398 dated 05.11.2011 at Iqbal College, Peringamala. She had completed six years of service on 14.03.2017 for being promoted as Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2011 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 28.12.2020 at 03.00 PM in Christian College,Kattakada. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Smt.Sheeja T.K was found qualified for promotion to Assistant Professor Academic Level 11 w.e.f 14.03.2017 F.N.

**It may be noted that Smt.Sheeja T.K completed Refresher Course on 16.07.2018, which is after the due date of promotion.According to UGC Public Notice No. F.No.2. 16/2002 (PS) Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Educaton for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 14.03.2017.**

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt.Sheeja T.K, Assistant Professor, Department of Mathematics,Christian College,Kattakada from Academic Level 10 to 11 w.e.f 14.03.2017 F.N** based on UGC Regulations, 2018, may be placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/ Promotion of Smt. Sheeja T.K, Assistant Professor, Department of Mathematics, Christian College, Kattakada from Academic Level 10 to 11 w.e.f 14.03.2017 F.N and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B15 : V.T.M.N.S.S College, Dhanuvachapuram - Placement/Promotion proposal of Dr. Indu M Kutty, Assistant Professor - Academic Level 11, Department of Zoology to Assistant Professor - Academic Level 12 w.e.f 01.06.2020 FN - Approval – reg.**

**(Ac F II/35071/2021)**

The Principal, V.T.M.N.S.S College, Dhanuvachapuram had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Indu M Kutty, Assistant Professor - Academic Level 11, Department of Zoology, V.T.M.N.S.S College, Dhanuvachapuram to Assistant Professor - Academic Level 12 w.e.f 01.06.2020 FN.

The service details of Dr. Indu M Kutty are as follows.

Qualifications	1. M.Sc Zoology – 2001 – Punjab Agricultural University, Ludhiana 2. Ph.D – 2006 - Punjab Agricultural University, Ludhiana
Date of first entry in to Service	01.06.2011
Date of entry into continuous service	01.06.2011
Date of Promotion to Assistant Professor Stage II	01.06.2015
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. R.C – UGC-HRDC –University of Kerala from 11.01.2020 to 24.01.2020. 2. SWAYAM ARPIT Online Course for CAS promotion offered by Savitribai Phule Pune University, launched by MHRD – exam held on 16.02.2020.
Refresher / Orientation Course due	Nil
Proposed date of Promotion	01.06.2020

On verification of the Service Book of Dr. Indu M Kutty, it is found that the teacher had entered into service as Assistant Professor in MG College, Thiruvananthapuram w.e.f 01.06.2011 FN vide Order No: AcFV/4757/2011 dtd 29.08.2011 and promoted to Assistant Professor Stage II w.e.f 01.06.2015 vide Order No: AcFII/8015/2019 dtd 24.07.2019. She has completed 5 years of service in Assistant Professor – Stage II on 31.05.2020 for being promoted as Assistant Professor -Academic Level 12 w.e.f 01.06.2020 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the assessment periods 2015 to 2020 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018-Option A**.

In the Minutes of the Screening Committee held on 24.02.2021 at V.T.M.N.S.S College, Dhanuvachapuram it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor - Academic Level 12 w.e.f 01.06.2020 FN.

The teacher had undergoes SWAYAM ARPIT Online Course for CAS promotion offered by Savitribai Phule Pune University, launched by MHRD. The UGC vide its **Letter No: F-216/2002(PS)**

**Pt. FI.II dtd 03.12.2018** had decided to treat refresher course under Arpit programme as equivalent to one Refresher Course for the purpose of CAS.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Indu M Kutty, Department of Zoology, V.T.M.N.S.S College, Dhanuvachapuram from Assistant Professor - Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 01.06.2020 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Indu M Kutty, Department of Zoology, V.T.M.N.S.S College, Dhanuvachapuram from Assistant Professor - Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 01.06.2020 FN and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B16: V.T.M.N.S.S College, Dhanuvachapuram - Placement/Promotion proposal of Ms. Manjary S, Assistant Professor - Academic level 10, Department of Zoology to Assistant Professor - Academic level 11 w.e.f 01.03.2019 FN - Approval – reg.**

(Ac F II/35072/2021)

The Principal, V.T.M.N.S.S College, Dhanuvachapuram had forwarded a proposal regarding the Placement/ Promotion in respect of Ms. Manjary S, Assistant Professor - Academic level 10, Department of Zoology, V.T.M.N.S.S College, Dhanuvachapuram to Assistant Professor - Academic level 11 w.e.f 01.03.2019 FN.

The service details of Ms. Manjary S are as follows.

Qualifications	1. M.Sc Applied Zoology – 2001 – University of Kerala 2. UGC NET - 2003
Date of first entry in to Service	01.03.2013
Date of entry into continuous service	01.03.2013
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. R.C – UGC-HRDC—Kannur University- 14.02.2018 to 06.03.2018. 2. O.C – UGC-ASC-University of Kerala – 30.01.2015 to 26.02.2015.
Refresher / Orientation Course due	Nil
Proposed date of Promotion	01.03.2019

On verification of the Service Book of Ms. Manjary S, it is found that the teacher had entered into service as Assistant Professor in PRNSS College, Mattannur w.e.f 01.03.2013 vide Order No: AcadB2/7825/11 dtd 04.01.2014 of Registrar, Kannur University. She has completed six years of service in Assistant Professor – Academic Level 10 on 28.02.2019 for being promoted as Assistant Professor -Academic level 11 w.e.f 01.03.2019.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the assessment periods 2013 to 2019 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018-Option A**.

In the Minutes of the Screening Committee held on 24.02.2021 at V.T.M.N.S.S College, Dhanuvachapuram it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and

taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor - Academic level 11 w.e.f 01.03.2019 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Ms. Manjary S, Assistant Professor - Academic level 10, Department of Zoology, V.T.M.N.S.S College, Dhanuvachapuram to Assistant Professor - Academic level 11 w.e.f 01.03.2019 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Ms. Manjary S, Assistant Professor - Academic level 10, Department of Zoology, V.T.M.N.S.S College, Dhanuvachapuram to Assistant Professor - Academic level 11 w.e.f 01.03.2019 FN and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B17: NSS College, Nilamel - Placement/Promotion proposal of Smt. Chithra T, Assistant Professor-Academic Level 10, Department of Economics to Assistant Professor-Academic Level 11 w.e.f 02.07.2020 FN- Approval – Reg.**

**(Ac F II/38434/2021 )**

The Principal, NSS College Nilamel had forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Chithra T., Assistant Professor-Academic Level 10, Department of Economics, NSS College, Nilamel to Assistant Professor-Academic Level 11 w.e.f 02.07.2020 FN.

The service details of Smt. Chithra T. are as follows.

Qualifications	1. MA Economics – 2012 – University of Kerala 2. M.Phil – May, 2014 – University of Kerala 3. UGC NET – 32010624 – 29.12.2013
Date of first entry in to Service	01.06.2015
Date of entry into Continuous Service	01.06.2015
L.W.A availed	31 days on personal ground (29.10.19 to 28.11.2019)
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-SWAYAM ARPIT Online Course for CAS promotion offered by University of Delhi, launched by MHRD – 16.02.2020 2. OC – MHRD, PMMMNMTT-University of Kerala – 04.06.2020 to 01.07.2020
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor-Academic 11	02.07.2020

On verification of the Service Book of Smt. Chithra T., it is found that the teacher had entered into service as Assistant Professor in VTMNSS College, Dhanuvachapuram w.e.f 01.06.2015 and it was approved by Kerala University vide U.O No.AcFII/30680/2015 dtd 09.11.2017. She has completed the Orientation Programme on 01.07.2020 and availed 31 days of LWA on personal ground, so she is eligible to promote to Assistant Professor-Academic Level 11 on 02.07.2020.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A from the assessment periods 2015 to 2020 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018- option A.**

In the Minutes of the Screening Committee held on 25.09.2021 at NSS College Nilamel, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service



records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor-Academic level 11 w.e.f 02.07.2020 FN.

The teacher had undergoes SWAYAM ARPIT Online Course for CAS promotion offered by University of Delhi, launched by MHRD. The UGC vide its Letter No: F-216/2002(PS) Pt. FI.II dtd 03.12.2018 had decided to treat refresher course under Arpit programme as equivalent to one Refresher Course for the purpose of CAS.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Smt. Chithra T., Assistant Professor-Academic Level 10, Department of Economics, NSS College, Nilamel to Assistant Professor-Academic Level 11 w.e.f 02.07.2020 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt. Chithra T., Assistant Professor-Academic Level 10, Department of Economics, NSS College, Nilamel to Assistant Professor-Academic Level 11 w.e.f 02.07.2020 FN and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No : B18:** *Placement/Promotion proposal of Dr. Santhosh S., Department of Zoology, as Assistant Professor Academic Level 11 to Academic Level 12, w.e.f 18.11.2019 FN, N.S.S. College, Pandalam- Approval – reg.*

(Ac F II/41744/2021 )

The Principal, N.S.S. College, Pandalam had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Santhosh S., Department of Zoology, as Assistant Professor Academic Level 11 to Academic Level 12, w.e.f 18.11.2019 FN.

The service details of Dr. Santhosh S. are as follows.

Qualifications	1.MSc- Manonmaniam Sundaranar University - April 1996 2.MPhil – University of Kerala- Jan 2000 2.PhD- University of Kerala -28.11.2003
Date of first entry into service	18.11.2010 FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	18.11.2014 FN
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC-HRDC, University of Kerala, Kariavattam from 06.09.2018 to 26.09.2018 2. RC from UGC-HRDC, Pondicherry University from 21.08.2019 to 03.09.2019
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor (Academic Level 12)	18.11.2019 FN

On verification of the Service Book of Dr. Santhosh S., it is found that the teacher had entered into service as Lecturer on 18.11.2010 FN vide U.O No. Ac FV /4757/2011 dated 19.04.2011. He had completed his four years of service (exemption granted as he has been awarded PhD) on

17.11.2014 for being promoted as Assistant Professor (Stage II) and University of Kerala issued placement/promotion order from Stage 1-2 w.e.f 18.11.2014 FN vide U.O No.Ac F II/2/6412/2019 dated 24.06.2019. He has completed another five years of service on 17.11.2019 FN, for being promoted as Assistant Professor (Academic Level 12) .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Academic level 11 to Academic level 12) from the assessment periods 2014 to 2019 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018-option A**.

In the Minutes of the Screening Committee held on 08.02.2021 at N.S.S. College, Pandalam, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor (Academic Level 12) w.e.f 18.11.2019 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Santhosh S., Department of Zoology, N.S.S. College, Pandalam as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 18.11.2019 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Santhosh S., Department of Zoology, N.S.S. College, Pandalam as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 18.11.2019 FN and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B19 :** ***Placement/Promotion proposal of Dr. Maneesh B., Department of Economics from Academic level 11 to Academic level 12 w.e.f 04.06.2021 FN -N.S.S College, Nilamel - Approval – reg. (Ac F II/3973/2022 )***

The Principal, N.S.S College, Nilamel had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Maneesh B., Assistant professor, Department of Economics from Academic level 11 to Academic level 12 w.e.f 04.06.2021 FN.

The service details of Dr. Maneesh B. are as follows.

Qualifications	MA in Economics- University of Kerala-May 2005 PhD in Economics- University of Kerala 02.08.2012 UGC-NET- 2006
Date of first entry into service	04.06.2012
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	04.06.2016
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1.MHRD- Two weeks faculty development programme- University of Delhi from 15.09.2020 to 29.09.2020

	2.MHRD- Two weeks faculty development programme- University of Delhi from 01.10.2020 to 15.10.2020
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor, Academic level 12	04.06.2021 FN

On verification of the Service Book of Dr. Maneesh B., it is found that the teacher had entered into service as Assistant Professor with AGP 6000/-on 04.06.2012 FN vide U.O No. Ac.F V/35124/2012 dated 25.10.2012. He had completed his four years of service on 03.06.2016 for being promoted as Assistant Professor (Stage II) and university issued placement/promotion order from Stage 1-2 vide U.O No.Ac F II/5724/2020 dated 18.09.2020. She has completed another five years of service on 03.06.2021 FN, for being promoted as Assistant Professor Academic level 12.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Academic level 11 to Academic level 12) from the assessment periods 2016 to 2021 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018- option A**.

In the Minutes of the Screening Committee held on 08.12.2021 at N.S.S. College, Nilamel , it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor (Academic Level 12) w.e.f 04.06.2021 FN.

All the calculations being fully based on academic parameters,the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Maneesh B., Assistant professor Academic level 11 Department of Economics, N.S.S College, Nilamel as Assistant Professor Academic level 12, w.e.f 04.06.2021 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/ Promotion of Dr. Maneesh B., Assistant professor Academic level 11 Department of Economics, N.S.S College, Nilamel as Assistant Professor Academic level 12, w.e.f 04.06.2021 FN and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B20 :**

***Reckoning of previous service as Junior Lecturer (Pre-degree) - Govt. letter for staying the operation of the Judgement and to file appeal against the Judgement dated 10.08.2021 in WP(c) 15415/2020 filed by Dr John Panicker – reg***

**(Ac FII/42060/2021 )**

The Hon'ble High Court of Kerala vide its Judgment dated 10.08.2021 in WP(c) 15415/2020 filed by Dr John Panicker directed the respondent University to give approval for the promotion of Dr. John Panicker V. as Senior Scale lecturer w.e.f 19.08.2000 and all other consequences of promotion and benefits, which the petitioner is eligible from time to time . The Court also quashed the GO (Rt) No.474/2020/H.Edn dated 20.03.2020 which had rejected the claim of Dr John Panicker and directed the University to approve the placement/promotion to the petitioner reckoning his previous service as Junior Lecturer (Pre Degree).The time limit for the execution of the above judgement ended on 15 November 2021.

Even though the direction in the above judgement is to University to give approval for the promotion of Dr. John Panicker as Senior Scale lecturer w.e.f 19.08.2000, Government being the Pay Master, the opinion of the Government was sought vide letter nos Ac.FII/27629/2021 dated 11.10.2021, 25.11.2021 and 14.11.2021. It may be noted that in the letter dated 14.11.2021 which was forwarded to Government after the last date stipulated by the Court for implementing the judgement, it was informed to the Government that the time limit stipulated by the Court had expired and the University may proceed to comply with the Court order presuming that Government has no opinion in the matter of implementation of the same. But, reply to the same had not received till the date of approval of the proposal of placement/promotion of Dr John Panicker by the Syndicate and issue of University Order in this regard.

**The Government has forwarded the copy of letter to Advocate General, Kerala from which it is evident that it is been decided to file Writ Appeal against the Judgement. This letter was received by only 23.12.2021.**

Meanwhile, the proposal modifying the date of promotion of Dr John Panicker was considered by the Syndicate held on 04.12.2021 in the absence of communication from the Government and in the light of the Judgement dated 10.08.2021 in WP(c) 15415/2020 filed by Dr John Panicker and had resolved to approve the same. University Order was issued vide UO No.Ac FII/19578/2021 dated 20.12.2021 implementing the same. The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration.

**In the light of the Government letter intimating the Government stand to prefer appeal against the Judgement referred to above and as per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Teaching and non Teaching Staff of Private Colleges for consideration and recommendation.**

**The Standing Committee considered the matter regarding Reckoning of previous service as Junior Lecturer (Pre-degree)- Govt. letter for staying the operation of the Judgement and to file appeal against the Judgement dated 10.08.2021 in WP(c) 15415/2020 filed by Dr.John Panicker and recommended to inform the Government detailing the course of action taken by the University with regard to approval granted to the revision of Placement/ Promotion reckoning the previous service as Junior Lecturer (Pre- Degree) in respect of Dr. John Panicker, Assistant Professor, S.G College, Kottarakkara.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B21 :** *M.M.N.S.S. College, Kottiyam - Placement/ Promotion proposal of Dr. Sheela Devi D, Assistant Professor Stage III, Department of Zoology as Associate Professor Stage IV (with AGP 9000) w.e.f.18.10.2016 - Approval – reg.*

(Ac.FII/32434/2021)

The Principal, M.M.N.S.S. College, Kottiyam had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Sheela Devi D, Assistant Professor Stage III, Department of Zoology as Associate Professor Stage IV (with AGP 9000/-), w.e.f 18.10.2016.

The service details of **Dr. Sheela Devi D**, are as follows.

Qualifications	1. M.Sc in Zoology - 1985 – University of Kerala 2. M.Phil in Zoology – 1988 – University of Kerala 3. Ph.D in Zoology – 23.10.1997 - University of Kerala
Date of first entry into service	18.10.2004 FN
Date of Promotion to Senior Scale (Assistant Professor with AGP 7000/-)	18.10.2008 FN
Date of promotion to Selection Grade(Assistant Professor with AGP 8000/-)	18.10.2013 FN
L.W.A availed, if any	Nil

Short Courses attended, duration and Name of University	1.UGC Sponsored Short Term Course from UGC- HRDC, University of Kerala – 06.11.2017 to 11.11.2017
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Associate Professor (with AGP 9000/-)	18.10.2016 FN

On verification of the Service Book of Dr. Sheela Devi. D , it is found that the teacher had entered into service as Lecturer on 18.10.2004 FN. She had been promoted as Lecturer Senior scale on 18.10.2008 and was promoted as Assistant Professor (Stage III) as on 18.10.2013. She was awarded Ph.D degree on 23.10.1997 from University of Kerala and having 1 Research Publications in peer reviewed/UGC approved journals. On completion of 3 years as Assistant Professor Stage III, the teacher has become eligible to be promoted as Associate Professor Stage IV w.e.f 18.10.2016.

**It may be noted that the teacher was retired from service on 30.06.2019.**

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee (**in lieu of Selection Committee**) and API score sheet based on PBAS, as per Option B, UGC Regulations 2018, with recommendation of the Screening Committee, duly constituted based on the U.O.AcFII/General/UGC-R-2018/2019 dated 02-09-2019.

It may also be noted that, the request for panel of subject experts in respect of Dr. Sheela Devi D as Associate Professor w.e.f 18.10.2016 was forwarded by the Principal, MMNSS College, Kottiyam as per UGC Regulations 2018 vide letter no. G1/1037/2019 dated 27.06.2019 without mentioning the fact that the incumbent retires from the service as on 30.06.2019. UGC Regulation 2018 was implemented in University of Kerala vide U.O No. Ac.FII/General/UGC-R 2018/2019 dated 02.09.2019. As per the U.O, Screening cum Evaluation committee was constituted for the CAS Promotion of teacher to the post of Associate Professor. Unaware of the retirement of the teacher, Subject experts to Screening cum Evaluation Committee was forwarded to the Principal, MMNSS College, Kottiyam vide Letter No. Ac.FII/23419/2019 dated 19.11.2019.

In the Minutes of the Screening Committee held on 17<sup>th</sup> March 2020, it is stated that, the committee screened the PBAS proforma of Dr. Sheela Devi D, Assistant Professor in Zoology for CAS promotion to Associate Professor Stage IV. All the documents with data pertaining to age, qualification and service details of Dr. Sheela Devi D, such as Service book, qualifying certificates and PBAS report were produced for verification and Scrutiny.

The Committee scrutinized the PBAS records of academic activities carried out by Dr. Sheela Devi D, Assistant Professor in Zoology and service records of the teacher. The API scores for various categories have been verified by the committee. After making detailed evaluation regarding the performance of the teacher based of the documents submitted and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala. The Committee found that Dr. Sheela Devi D, Assistant Professor in Zoology is qualified for promotion to the post of Associate Professor Stage IV (AGP-9000) with effect from 18.10.2016 FN and the committee recommended the teacher to be placed from Assistant Professor Stage III to Associate Professor Stage IV (AGP -9000) with effect from 18.10.2016 FN.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I- Good

Category II-110

Category III –63.62

Category II+III-173.62 for which the minimum required is 45 ( consolidated).

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

**The proposal regarding the placement/promotion satisfies all the required parameters for eligibility to be promoted to Associate Professor in respect of Dr. Sheela Devi D, except for the constitution of Screening Committee instead of Selection Committee for its recommendation.**

The Syndicate in its meeting held on 27-01-2021 vide item No.22.36 resolved that the Screening Committee constituted in lieu of Selection Committee for CAS promotion of teachers

based on U.O dated 02.09.2019, be treated as Selection Committee themselves, wherever two subject experts nominated by the Vice-Chancellor were present, after obtaining an affidavit from the Educational Agency that the Principal shall be treated as Management nominee too.

While considering the request from the Manager, S. N Colleges regarding the promotion of similarly placed Associate Professors, the Special Meeting of the Syndicate held on 12.01.2021 vide item no. 48, resolved to approve the promotions, recommended by Screening Committee prior to the implementation of UGC Regulations 2018 in toto. The minutes of the Special Syndicate, was confirmed at the meeting of Syndicate the held on 17.02.2021, vide Item no. 23.01 and an affidavit be obtained from the teacher concerned absolving the University of any legal claims on account of the concession accorded. University Order regarding the decision was issued vide U.O.No. 2370/2021/UOK dated 05-05-2021.

According to University Order dated 05-05-2021, Dr. Sheela Devi D has submitted an affidavit in Stamp paper worth rupees 200/- that 'she shall not hold the University liable for any further consequences that might follow on the account of the promotion accorded to her as Associate Professor on the basis of the recommendation by the Screening Committee instead of the Selection Committee.'

**It may be noted that the proposal regarding placement/ promotion of Dr. Sheela Devi D, Assistant Professor , Department of Zoology, from Stage III to Associate Professor Stage IV w.e.f. 18.10.2016 was placed before the Standing Committee at its meeting held on 15.01.2022 vide Item No: B21 and recommended to defer the item to next Standing Committee. The Syndicate at its meeting held on 20.01.2022 considered the recommendations of the Standing Committee vide Item No: 36.89.B21 and resolved to approve the same.**

In the light of above mentioned facts, the proposal regarding placement/ promotion of **Dr. Sheela Devi D, Assistant Professor , Department of Zoology, from Stage III to Associate Professor Stage IV w.e.f. 18.10.2016** is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Sheela Devi D, Assistant Professor , Department of Zoology, from Stage III to Associate Professor Stage IV w.e.f. 18.10.2016 and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B22:                      *Proposal for the approval of Smt. Jiji Peter, Associate Professor in English as the Drawing and Disbursing officer of St. Gregorios College, Kottarakara for a further period of three months w.e.f 01.03.2022 FN ( Fourth term).***

**( 17643/Ac F II/2021/UOK)**

The Manager, St. Gregorios College, Kottarakara vide letter No.SGC/SA/2970/2022 dated 04.02.2022 has requested to approve the appointment of Smt. Jiji Peter, Associate Professor in English as the Drawing and Disbursing officer of St. Gregorios College, Kottarakara (Fourth Term) for a period of three months w.e.f 01.03.2022 FN (4th term).

It may be noted that the University had given approval for the appointment of Smt. Jiji Peter as the DDO of St. Gregorios College, Kottarakara w.e.f 01.06.2021 for 3 consecutive terms of three months duration.

As per the norms and procedures for the selection of Teachers for the appointment in Private Affiliated colleges vide amended U.O No.Ac.F.V/50501/2013 dated 25.02.2014 "*In exceptional cases, the Vice Chancellor may approve the appointment of any member of the teaching staff of a college as Drawing and Disbursing officer on request from the Educational Agency subject to a maximum period of three months for reasons to be recorded. It shall not be granted for more than three consecutive terms.*

Also, as per the circular No AcFII/General/Circular dated 30.12.2021, '*Educational Agencies of all Private Aided Colleges under the University was directed to appoint regular Principals in colleges before the expiry of the term of appointment of Drawing and Disbursing Officer and*

*extension of the terms of Drawing and Disbursing Officer beyond three consecutive terms, shall not be considered for approval without sufficient valid reasons.'*

As per the orders of the Vice-Chancellor, **the proposal for the approval of appointment of Smt. Jiji Peter, Associate Professor in English as the Drawing and Disbursing officer of St. Gregorios College, Kottarakara for Fourth term of three months duration w.e.f 01.03.2022 FN,** is placed before the Standing Committee of the Syndicate on Teaching & Non Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of Smt. Jiji Peter, Associate Professor in English as the Drawing and Disbursing officer of St. Gregorios College, Kottarakara for a further period of three months w.e.f 01.03.2022 FN (Fourth term) and recommended to approve the same. Further recommended to direct the manager of the college to appoint a regular principal at the earliest.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B23:** *Proposal for the approval of Sri.Prakash.K.C, Associate Professor in Electronics, as the Drawing and Disbursing officer of Sree Ayyappa College, Eramelikkara (Eighth term) w.e.f 01.02.2022 F.N - Reg.*

**(Ac FII/13008/2020)**

The Secretary, Travancore Devaswom Board, Thiruvananthapuram vide letter No.ROC.No. 60/19/Coll dated 21.01.2022 has requested to approve of extension of term of appointment of Sri.Prakash.K.C, Associate Professor in Electronics, as the Drawing and Disbursing officer of Sree Ayyappa College, Eramelikkara for a further period of three months w.e.f 01.02.2022 F.N(8th term).

It may be noted that the University had given approval for the appointment of Sri.Prakash.K.C, Associate Professor in Electronics, as the D.D.O of Sree Ayyappa College, Eramelikkara w.e.f 01.05.2020 for seven consecutive terms of three months each.

As per the norms and procedures for the selection of Teachers for the appointment in Private Affiliated colleges “ In exceptional cases, the Vice-Chancellor may approve the appointment of any member of the teaching staff of a college as Drawing and Disbursing officer on request from the Educational Agency subject to a maximum period of three months for reasons to be recorded. It shall not be granted for more than three consecutive terms”.

The University, vide Circular No.AcFII/Gen./Circular dated 30.12.2021, had directed all Educational Agencies to proceed with the appointment of regular Principals before the beginning of the academic year itself. Further, it was informed that appointment of DDO, especially extension for further periods, spanning beyond three terms shall not be considered for approval, without sufficient valid reasons.

As per orders of the Hon.Vice Chancellor, the proposal for the approval of extension of term of appointment of Sri.Prakash K.C Associate Professor in Electronics, as the Drawing and Disbursing officer of Sree Ayyappa College, Eramalikkara for a further period of three months w.e.f 01.02.2022 F.N (Eighth term), is placed before the Standing Committee of the Syndicate on Teaching & Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of Sri.Prakash.K.C, Associate Professor in Electronics, as the Drawing and Disbursing officer of Sree Ayyappa College, Eramelikkara(Eighth term) w.e.f 01.02.2022 F.N and recommended to approve the same. Further recommended to direct the manager of the college to appoint a regular principal at the earliest.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B24:** *St.Stephen's College, Pathanapuram- Placement/Promotion proposal of Smt. Chinchu Mathew, Assistant Professor, Department of Zoology Academic level 10 to 11 w.e.f 17.07.2020-Approval-Reg.*

( Ac FII/ 28836/2021)

The Principal, St.Stephen's College, Pathanapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Chinchu Mathew , Assistant Professor, Department of Zoology from Academic Level 10 to 11, w.e.f 17.07.2020 F.N.

The Service details of Smt. Chinchu Mathew are as follows.

Qualifications	MSc in <b>Zoology</b> - University of Kerala – June 2009 CSIR-UGC NET – 23.12.2012
Date of first entry in to Service	17.07.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 04.03.2020 to 11.03.2020.and 29.07.2020 to 03.08.2020 due to covid 19 interruptions. 2. OC -UGC HRDC,University of Kerala, Kariavattom from 13.06.2019 to 03.07.2019
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, Academic level 11	17.07.2020 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 17.07.2014 vide U.O.No.Ac. FIII/2/38914/2014 dated 04.07.2015. She has completed her six years of service on 16.07.2020, for being promoted as Assistant Professor Academic level 11.

**It may be noted that Smt. Chinchu Mathew attended the Refresher Course in HRDC, University of Kerala scheduled from 04.03.2020 to 17.03.2020. Due to Covid-19 interruptions, the course was rescheduled from 04.03.2020 to 11.03.2020 & 29.07.2020 to 03.08.2020. The due date of her promotion was on 17.07.2020. A clarification was sought from the Director, HRDC, University of Kerala in this regard vide letter No.28336/AcFII/2021 dated 18.12.2021. A reply was obtained vide Email dated 09.02.2022. Accordingly the Director, HRDC, University of Kerala has informed that considering the special circumstances during that period, placement/promotion of Smt. Chinchu Mathew may be taken w.e.f. 17.07.2020.**

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2014 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 19.11.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 17.07.2020 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt. Chinchu Mathew, Assistant Professor, Department of Zoology, St.Stephen's College, Pathanapuram from Academic Level 10 to 11 , w.e.f 17.07.2020 F.N** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of Placement/promotion of Smt. Chinchu Mathew, Assistant Professor, Department of Zoology,**



**St.Stephen's College, Pathanapuram from Academic Level 10 to 11 , w.e.f 17.07.2020 F.N and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B25:**                      **Placement/Promotion proposal of Dr. Renjusha S., Department of Chemistry, as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 04.11.2017 FN, N.S.S. College, Pandalam- Approval – reg.**

**(Ac F II/2656/2021)**

The Principal, N.S.S. College, Pandalam had forwarded a proposal regarding the Placement / Promotion in respect of Dr. Renjusha S., Department of Chemistry, as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 04.11.2017 FN.

The service details of Dr. Renjusha S. are as follows.

Qualifications	1.MSc-University of Kerala- April 2003 2.PhD- Cochin University of Science and Technology -03.11.2012
Date of first entry into service	06.10.2008 FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	04.11.2012 FN
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	RC from UGC-HRDC, University of Kerala, Kariavattom from 09.08.2017 to 29.08.2017
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor (Academic Level 12)	04.11.2017 FN

On verification of the Service Book of Dr. Renjusha S., it is found that the teacher had entered into service as Lecturer on 06.10.2008 FN and it was approved by University of Calicut vide U.O No.GA II/C3/3170/08 dated 19.03.2009. She had qualified PhD on 03.11.2012 and completed her four years of service (exemption granted as she has been awarded PhD) on 03.11.2012 for being promoted as Assistant Professor (Stage II) and University of Kerala issued placement/promotion order from Stage 1-2 w.e.f 04.11.2012 FN vide U.O No.Ac F II/021938/2018 dated 08.10.2018. She has completed another five years of service on 03.11.2017 FN, for being promoted as Assistant Professor (Academic Level 12) .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Academic level 11 to Academic level 12) from the assessment periods 2012 to 2017 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018-option B**.

In the Minutes of the Screening Committee held on 04.11.2012 at N.S.S. College, Pandalam, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. The API Scores are verified for the period 2012 to 2017 and the minimum required score for category II+III is 50. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category:

Category II- 157,

Category II+III(consolidated)- 87.75

Category III- 244.75

The committee evaluated the submitted PBAS proforma of Dr. Renjusha S., Assistant professor in Chemistry, verified the original documents and found eligible for promotion form Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f. 04.11.2017 FN. It has further been stated that the performance scores for various categories have been

verified and the Committee found that the teacher has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Renjusha S. is found qualified for promotion to the post of Assistant Professor Stage-III (Academic Level 12), w.e.f 04.11.2017 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Renjusha S., Department of Chemistry, N.S.S. College, Pandalam as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 04.11.2017 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the matter regarding the proposal for the approval of Placement/ promotion of Dr. Renjusha S., Department of Chemistry, N.S.S. College, Pandalam as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 04.11.2017 FN and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B26 : Christian College, Kattakada- Placement/Promotion proposal in respect of Dr. Lubaina A. S., Department of Botany to Associate Professor (from Academic Level 12 to Academic Level 13A), w.e.f 25.01.2021 FN-reg (Ac. FII/41701/2021 )**

The Principal, Christian College, Kattakada had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Lubaina A. S., Department of Botany to Associate Professor (from Academic Level 12 to Academic Level 13A), w.e.f 25.01.2021 FN.

The service details of Dr. Lubaina A. S. are as follows.

Qualifications	MSc in <b>Botany</b> -Awarded on 1997 - University of Kerala MPhil in Botany -Awarded on Jan 2001 - University of Kerala Ph.D in <b>Botany</b> -Awarded on 05.05.2015 - University of Kerala
Date of first entry in to Collegiate Service	<b>25.01.2008</b> FN
L.W.A availed	Nil
Date of Placement to Assistant Professor with AGP 7000/-	<b>25.01.2013</b> FN
Date of Placement to Assistant Professor with AGP 8000/-	<b>25.01.2018</b> FN
Date of completion of 3 years of service as Assistant Professor with AGP 8000/-	<b>24.01.2021</b> FN
Proposed Date of placement to Associate Professor Academic Level 13A	<b>25.01.2021</b> FN
Short Term Course attended, duration and name of the University.	1.Short Term course from UGC, HRDC University of Kerala, Kariavattom from 18.07.2018 to 25.07.2018 2. Short Term course from UGC,HRDC University of Kerala, Kariavattom from 19.12.2018 to 27.12.2018

On verification of the Service Book of Dr. Lubaina A. S., it is found that the teacher had entered into service as Lecturer on 25.01.2008 FN. She is re designated as Assistant Professor with AGP 6000/- w.e.f 25.01.2008 by the Deputy DCE, Kollam. She was promoted to Assistant Professor

Stage II with AGP 7000/- as on 25.01.2013 (since one year exemption is given as she is awarded MPhil). She was promoted to Assistant Professor Stage III with AGP 8000/- as on 25.01.2018 FN. She had completed her three years of service on 24.01.2021 for being promoted as Associate Professor (Academic level 13A).

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for **option A** with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

In the Minutes of the Screening Committee held on 26.10.2021, it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the API scores for various categories have been verified and the Committee found the faculty has sufficient grade in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommended Dr. Lubaina A.S. for promotion to the post of Associate Professor (Academic level 13A), w.e.f 25.01.2021 FN.

*All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.*

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Lubaina A. S., Assistant Professor Academic Level 12, Department of Botany to Associate Professor Academic Level 13A, w.e.f 25.01.2021 FN in Christian College , Kattakada** is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of Placement/ promotion of Dr. Lubaina A.S., Assistant Professor Academic Level 12, Department of Botany to Associate Professor Academic Level 13A, w.e.f 25.01.2021 FN in Christian College, Kattakada and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B27:** *N.S.S.College, Pandalam -Placement/Promotion proposal of Smt. Karthika M.G., Assistant Professor, Department of Mathematics from Academic level 10 to Academic level 11 w.e.f 01.10.2019 FN -Approval-Reg.*

( Ac FII/39821/2021)

The Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Karthika M. G., Assistant Professor, Department of Mathematics from Academic level 10 to Academic level 11 w.e.f 01.10.2019 F.N.

The Service details of Smt. Karthika M. G. are as follows.

Qualifications	M.Sc in Mathematics- University of Kerala – 2011 M.Phil in Mathematics- University of Kerala – Feb 2013 CSIR_UGC NET- 17.06.2012
Date of first entry in to Service	24.07.2014
Date of entry into Continuous Service	24.07.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 17.09.2019 to 30.09.2019. 2. OC -UGC HRDC , University of Kerala, Kariavattom from 16.01.2019 to 12.02.2019
Refresher / Orientation Course due	Nil

Date of Placement to Assistant Professor Academic level 11	01.10.2019 F.N
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On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 24.07.2014 F.N and it was approved by University of Kerala vide U.O No.Ac F II/39817/2014 dated 08.07.2015. She has completed her five years of service on 23.07.2019 F.N, for being promoted as Assistant Professor Academic level 11 . But **she had completed Refresher course on 30.09.2019 only, which is after the due date of promotion. Hence the eligible date of promotion is w.e.f 01.10.2019F.N.**

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2014 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 01.07.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 01.10.2019F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt.Karthika M. G., Assistant Professor, Department of Mathematics, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 01.10.2019 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of Placement/ promotion of Smt.Karthika M.G., Assistant Professor, Department of Mathematics, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 01.10.2019 FN and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B28: V.T.M N.S.S College,Dhanuvachapuram-Placement/Promotion proposal of Dr.Remesh Kumar S, Assistant Professor Department of Botany - from Assistant Professor Academic level 11 to Assistant Professor Academic level 12 w.e.f 29.12.2018 FN - Approval – reg.**

(AcFII/37217/2021)

The Principal, V.T.M N.S.S College Dhanuvachapuram had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Remesh Kumar S,Department of Botony from Assistant Professor Academic level 11 to Assistant Professor Academic level 12 w.e.f 29..12.2018 FN.

The service details of Dr.Remesh Kumar S are as follows.

Qualifications	1. M.Sc Botany - April 1994 – University of Kerala. 2. Ph.D in Botany - March 2004 – University of Kerala.
Date of first entry into service	29.12.2009
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	29.12.2013
Required years of service for Proposed	5 years

Promotion	
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	RC from UGC-HRDC, University of Kerala, Kariavattom from 09.07.2019 to 22.07.2019.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor, Academic level 12.	29.12.2018

On verification of the Service Book of Dr.Remesh Kumar S, it is found that the incumbent had entered into service as Lecturer on 29.12.2009 F.N vide U.O No. Ac.F.V/18852/2010 dtd 08.06.2010 and promoted as Assistant Professor (Stage II) on 29.12.2013 vide U.O No.Ac.FII/8013/2019 dtd 23.07.2019. He has completed another five years of service in Assistant Professor (Stage II) on 29.12.2018, for being promoted as Assistant Professor Academic level 12 w.e.f 29.12.2018.

**It may be noted that Dr.Remesh Kumar S completed Refresher Course on 22.07.2019, which is after the due date of promotion.According to UGC Public Notice No. F.No.2.16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 29.12.2018.**

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B Assistant Professor Academic level 11 to Academic level 12 from the assessment periods 2013 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018- Option B.

In the Minutes of the Screening Committee held on 08.03.2021 at V.T.M N.S.S College, Dhanuvachapuram it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. The API Scores are verified for the period 2013 to 2018 and the minimum required score for category II+III is 50. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 190, Category II+III(consolidated) -219 and Category III- 29. The committee evaluated the submitted PBAS proforma of Dr.Remesh Kumar S, Assistant Professor in Botany, verified the original documents and found eligible for promotion from Academic level 11 to Academic level 12 w.e.f 29.12.2018 FN. It has further been stated that the performance scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr.Remesh Kumar S is found qualified for promotion to the post of Assistant Professor Academic level 12 w.e.f 29.12.2018 FN.

All the calculations being fully based on academic parameters,the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Remesh Kumar S, Department of Botany from Assistant Professor Academic level 11 to Academic level 12 w.e.f 29.12.2018 F.N is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the matter regarding the proposal for the approval of Placement/ promotion of Dr.Remesh Kumar S, Department of Botany from Assistant Professor Academic level 11 to Academic level 12 w.e.f 29.12.2018 F.N and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.B29:** ***H.H.M.S.P.B N.S.S College for Women, Neeramankara - Placement/ Promotion proposal of Dr.Mini M Nair, Assistant Professor in the Department of Economics - from Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 03.01.2016 - Approval – Reg.***

**(AcFII/33613/2021)**

The Principal, H.H.M.S.P.B N.S.S College for Women, Neeramankara, has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Mini M Nair, Assistant Professor in the Department of Economics from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 03.01.2016.

The Service details of **Dr.Mini M Nair** are as follows.

Qualifications	1.M.A(Economics)Bharathidasan University - April 1991 2.M.Phil(Economics)-Bharathidasan University - awarded - July 1993 3. P.hd - University of Kerala - December 2016
Date of first entry into service	03.01.2006
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	03.01.2011
Required years of service for Proposed Promotion	5 years
No.of Refresher Courses/ Orientation Courses attended, duration and Name of University	RC from UGC-HRDC, University of Kerala, Kariavattom from 19.08.2016 to 08.09.2016.
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion as Assistant Professor, Academic level 12.	03.01.2016

On verification of the Service Book of Dr.Mini M Nair, it is found that the incumbent had entered into service as Lecturer on 03.01.2006 FN vide U.O No. Ac.F.V/12635/2006 dtd 05.05.2007 and promoted as Assistant Professor (Stage II) on 03.01.2011 vide U.O No.Ac.FII/2304/2019 dtd 10.04.2019. She has completed another five years of service in Assistant Professor (Stage II) on 03.01.2016, for being promoted as Assistant Professor Academic level 12 w.e.f 03.01.2016.

*It may be noted that Dr.Mini M Nair completed Refresher Course on 08.09.2016, which is after the due date of promotion.According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for completing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 03.01.2016.*

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B Assistant Professor Academic level 11 to Academic level 12 from the assessment periods 2011 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018- Option B.

In the Minutes of the Screening Committee held on 18.12.2020 at H.H.M.S.P.B N.S.S College for Women, Neeramankara it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. The API Scores are verified for the period 2011 to 2016 and the minimum required score for category II+III is 50. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 92, Category II+III(consolidated) -150 and Category III- 58. The committee evaluated the submitted PBAS proforma of Dr.Mini M Nair, Assistant Professor in Economics, verified the original documents and found eligible for promotion from Academic level 11 to Academic level 12 w.e.f 03.01.2016 FN. It has further been stated that the performance scores for various categories have been verified and the Committee found that the teacher has sufficient scores

in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Mini M Nair is found qualified for promotion to the post of Assistant Professor Academic level 12 w.e.f 03.01.2016 FN.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Mini M Nair, Department of Economics from Assistant Professor Academic level 11 to Academic level 12 w.e.f 03.01.2016 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the matter regarding the proposal for the approval of Placement/ promotion of **Dr. Mini M Nair, Department of Economics from Assistant Professor Academic level 11 to Academic level 12 w.e.f 03.01.2016 FN** and recommended to approve the same.

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.C1:** *St. Joseph's College for Women, Alappuzha Proposal for the approval of the Placement/ Promotion of Smt. Helency G, Department of Physical Education to Assistant Professor (Academic Level 11), w.e.f 16.10.2020 – Approval – Reg.*

(24427/Ac FIII/2021/UOK)

The Principal, St. Joseph's College For Women, Alappuzha has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Helency G, Department of Physical Education, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 16.10.2020.

The Service details of **Smt. Helency G.** are as follows.

Qualifications	Master's Degree of Physical Education from Sant Gadge Baba Amravati University in 2005. Qualified NET on 18.09.2012.
Date of first entry in to Service	11-08-2014 F.N
Date of entry into continuous service	11-08-2014
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor (Academic Level 11)	16.10.2020 (Immediate date to completion of required course)
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from Teaching Learning Centre, Ramanujan College University of Delhi under the aegis of PMMM Mission on Teachers & Teaching from 26.06.2020 to 24.07.2020. 2. FDP on Research Methodology from Teaching Learning Centre, Ramanujan College University of Delhi under the aegis of PMMM Mission on Teachers & Teaching from 01.10.2020 to 15.10.2020
UGC Regulations applied	Option A, UGC Regulations 2018

On verification of the Service Book, it is seen that the teacher had entered into the service as Assistant Professor on 11.08.2014. She has completed 6 years of service in Assistant Professor (Academic Level 10) on 10.08.2020.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on **PBAS for option A**, Assistant Professor (Academic Level 10 to 11) the period from 2014 to 2020 with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

**As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course / Research Methodology of 2 weeks duration. The teacher has completed the required Orientation Course & Refreshment courses. However the latter one was completed only on 15-10-2020. Hence the teacher is eligible to be promoted to Assistant Professor (Academic Level 11) w.e.f 16.10.2020.**

In the Minutes of the Screening Committee, it is stated that the Committee has scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The activities related to various categories have been verified and the committee found that the teacher has sufficient grade in each category and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 16.10.2020.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the Placement/Promotion of **Smt. Helency G., Department of Physical Education, from Assistant Professor ( Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 16.10.2020 in St.Joseph's College for Women, Alappuzha** is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt. Helency G., Department of Physical Education, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 16.10.2020 in St.Joseph's College for Women, Alappuzha and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.C2 :**

***S.N. College, Kollam - Proposal for the Placement/Promotion of Dr. Jayasree S., Department of Economics to Professor (Academic Level 14) – approval - reg.***

**( 2194/Ac FIII/2022/UOK)**

The Principal, S.N. College, Kollam has forwarded a proposal for the approval of Placement/Promotion in respect of Dr. Jayasree S., Department of Economics from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 01.01.2021.

The Service details of **Dr. Jayasree S.** are as follows:

Qualifications	M.A. Economics from University of Madras in April 1989. M. Phil in Economics from University of Madras in September 1990. PhD in Economics from University of Kerala on 01.10.2009.
Date of first appointment	01.12.1995
Date of entry into continuous service	01.12.1995
Date of Placement to Senior Scale	01.12.2000
Date of Promotion to Selection Grade	01.12.2005
Date of promotion to Associate Professor	01.12.2008
L.W.A availed with out medical ground	Nil
Proposed date of placement to Professor	01-01-2021
UGC Regulations applied	UGC Regulations 2018

The Principal, S.N. College, Kollam has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS for promotion from Associate Professor to Professor with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018.**

As per Clause 6.4B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion



from Associate Professor to professor read as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13 A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
- iv) A minimum of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that Dr. Jayasree S. was promoted as Associate Professor on 01.12.2008. She has acquired Ph.D in Economics on 01.10.2009. As per the duly constituted Selection Committee report, the teacher has attained a score of 345, for which the minimum required is 110 and she has the required number of publications to her credit. Supporting evidences of them have also been forwarded.

In the minutes of the Selection Committee, it has been stated that the API score claimed for various categories has been verified against the documents produced, and the Selection Committee found that **Dr. Jayasree S.** satisfied all the requirements for promotion to professor (Academic Level 14) from Associate Professor (Academic Level 13A) and the Committee recommends Dr. Jayasree S. for promotion to the post of Professor (Academic Level 14), w.e.f **01-01-2021**.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor the proposal regarding the Placement / Promotion in respect of **Dr. Jayasree S., Department of Economics from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 01.01.2021 in S.N. College, Kollam** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Jayasree S., Department of Economics from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 01.01.2021 in S.N. College, Kollam and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.C3: St.Joseph's College for Women, Alappuzha Proposal for the approval of the Placement/ Promotion of Dr. Diana K.J. , Department of Botany from Assistant Professor (Academic Level 10)to Assistant Professor (Academic Level 11), w.e.f 01.08.2018 – Approval - Reg.**

**(24433/Ac FIII/2021/UOK)**

The Principal, St. Joseph's College For Women, Alappuzha has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Diana K.J., Department of Botany, Assistant Professor from (Academic Level 10) to Assistant Professor Academic Level 11, w.e.f 01.08.2018.

The Service details of **Dr. Diana K. J.** are as follows.

Qualifications	<ul style="list-style-type: none"> <li>• Msc from Mahatma Gandhi University in May 2000</li> <li>• Ph.D from Mahatma Gandhi University awarded on 23.04.2014.</li> </ul>
Date of first entry in to Service	01-08-2014 F.N
Date of entry into continuous service	01-08-2014
L.W.A availed without MC	Nil
Details of relaxation availed of	Two Years on account of Ph.D
Date of Placement to Assistant Professor (Academic Level 11)	01.08.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from UGC-HRDC, University of Kerala, Kariavattom from 16.01.2019 to 12.02.2019 2 .RC from UGC-HRDC, University of Kerala,

	Kariavattom from 11.07.2019 to 24.07.2019
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Clause 6.3.VIII of UGC Regulation 2018

On verification of the Service Book, it is seen that the teacher had entered into the service as Assistant Professor on 01.08.2014 F.N. She has completed 4 years of service in Assistant Professor (Academic Level 10) on 31.09.2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on **PBAS for option A**, Assistant Professor (Academic Level 10 to 11) for the period from 2014 to 2018 with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

**As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. The teacher has attended both Orientation Course and Refresher Course only after the assessment period.**

**However as per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31'st December 2018. In the present case, the promotion date of the teacher falls on 01.08.2018.**

In the Minutes of the Screening Committee, it is stated that the Committee has scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The activities related to various categories have been verified and the committee found that the teacher has sufficient grade in each category and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 01.08.2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the Placement/Promotion of **Dr.Diana K.J., Department of Botany, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 01.08.2018 in St.Joseph's College for Women, Alappuzha** is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Diana K.J., Department of Botany, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 01.08.2018 in St.Joseph's College for Women, Alappuzha and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.C4: St.Joseph's College for Women, Alappuzha Proposal for the approval of the Placement/ Promotion of Smt.Remya James, Department of Zoology from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 01.02.2017 – Approval - Reg.**

**(24436/Ac FIII/2021/UOK )**

The Principal, St. Joseph's College For Women, Alappuzha has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Remya James, Department of Zoology, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 01.02.2017.

The Service details of **Smt.Remya James** are as follows.

Qualifications	<ul style="list-style-type: none"> <li>• Msc from Mahatma Gandhi University in May 2009.</li> <li>• Qualified the NET examination held on 20.12.2009.</li> </ul>
Date of first entry in to Service	01-02-2011 F.N

Date of entry into continuous service	01-02-2011
L.W.A availed with M.C.	01-01-2016 to 30-03-2016(90 days) 02-06-2016 to 29-07-2016(58 days)
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor (Academic Level 11)	01.02.2017
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from UGC-Academic Staff College, University of Kerala, Kariavattom from 30.07.2014 to 19.08.2014.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Clause 6.3.VIII of UGC Regulation 2018

On verification of the Service Book, it is seen that the teacher had entered into the service as Lecturer on 01.02.2011 F.N. She has completed 6 years of service in Assistant Professor (Academic Level 10) on 31.01.2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on **PBAS for option A**, Assistant Professor (Academic Level 10 to 11) for the period from 2011 to 2017 with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

**As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to attend one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. The teacher has completed only the Orientation Course in the assessment period.**

**However as per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31<sup>st</sup> December 2018. In the present case, the promotion date of the teacher falls on 01.02.2017**

In the Minutes of the Screening Committee, it is stated that the Committee has scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The activities related to various categories have been verified and the committee found that the teacher has sufficient grade in each category and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 01.02.2017.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the Placement/Promotion of **Smt.Remya James, Department of Zoology, from Assistant Professor ( Academic Level 10) to Assistant Professor (Academic Level 10), w.e.f 01.02.2017 in St.Joseph's College for Women, Alappuzha** is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt.Remya James, Department of Zoology, from Assistant Professor ( Academic Level 10) to Assistant Professor (Academic Level 10), w.e.f 01.02.2017 in St.Joseph's College for Women, Alappuzha and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.C5: Proposal for the approval of the Placement/Promotion of Dr.Vinoy Thomas, Department of Physics from Assistant Professor Stage III (AGP 8000) to Associate Professor Stage IV(AGP 9000/-), Christian College, Chengannur.**

(30532Ac FIII/2021/UOK)

The Principal of Christian College, Chengannur., has forwarded a proposal regarding the Placement/Promotion in respect of **Dr. Vinoy Thomas,** Department of **Physics** from Assistant Professor Stage III to Associate Professor Stage IV, w.e.f **16-02-2017.**

The Service details of **Dr. Vinoy Thomas,** are as follows

Qualifications	Msc Physics from University of Kerala in 1998 (First class, 71.64%) Ph.D in Physics from Mahatma Gandhi University awarded on 19-01-2004.
Date of first entry in to Service	01-06-2004 FN
L.W.A availed without M/C	23-09-2013 to 09-06-2014.(260 Days)
Date of Placement to Senior scale	01-06-2008.
Date of promotion to Assistant Professor (AGP 8000/-)	01-06-2013.
Number of refresher Courses or Orientation Courses attended, duration and name of University	OC from UGC- Academic Staff College, University of Kerala, Kariavattom from 20.10.2009 to 16-11-2009. RC from UGC- HRDC, University of Kerala, Kariavattom from 25-11-2015 to 15-12-2015. RC from UGC- Academic Staff College, University of Kerala, Kariavattom from 11.11.2014 to 01-12-2014. Short Term Course from HRDC University of Kerala, Kariavattom from 20-03-2017 to 25-03-2017.
Eligible date of placement to Associate Professor Stage IV (AGP 9000/-)	16-02-2017.
UGC Regulation applied	Option B, UGC Regulations 2018
Remarks	UGC Public Notice No. F.No.216/2002(PS)Pt.FI.II dated 16-10-2018 from the UGC

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 01-06-2004 FN. He has been awarded Ph.D in Physics on 19-01-2004 and hence was promoted to lecturer Senior Scale on 01-06-2008. On completion of 5 years of service in Lecturer Senior Scale, the teacher was promoted to Assistant Professor Stage III (with AGP 8000/-) on 01-06-2013. Since the teacher has availed LWA from 23-09-2013 to 09-06-2014, the eligible date of promotion to Associate Professor (with AGP 9000/-) after completing 3 years of service as Assistant professor stage III falls on 16-02-2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018 option B. As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category for the assessment period from 2014 to 2017

Category II	- 45
Category III	- 74.13
Category II + III	- 119.13 (Minimum 45 in Assessment Period)

As per UGC Regulations 2018—option B, for promotion to Associate Professor (Academic Level 13A), a teacher has to attend one Course/Programme of one week duration and there should be a minimum of 3 publications to the teacher's credit in the entire period as Assistant Professor (for M.Phil holder 2 publications and for Ph.D holder one publication). The applicant must have passed Master's degree with a minimum of 55% marks.

The teacher in reference has the required number of publications to his credit. He has attended the required Short Term Course only after the assessment period. However the UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has extended the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity. He has secured above 60% of marks at Master's level examination.

In the minutes it has been reported that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and hence the Committee found that the teacher has sufficient grades in the PBAS and recommended to place **Dr.Vinoy Thomas** to the post of Associate Professor Stage VI w.e.f **16.02.2017**.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor the proposal regarding the placement/promotion of **Dr.Vinoy Thomas, Department of Physics from from Assistant Professor Stage III (AGP 8000/-) to Associate Professor Stage IV (AGP 9000/-), w.e.f 16-02-2017 in Christian College Chengannur** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Vinoy Thomas, Department of Physics from from Assistant Professor Stage III (AGP 8000/-) to Associate Professor Stage IV (AGP 9000/-), w.e.f 16-02-2017 in Christian College Chengannur and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.C6 : Fatima Mata National College, Kollam – Initial appointment of Assistant Professors in Zoology – Approval of – reg.**

( 4294/Ac F III/2022/UOK)

The Principal, Fatima Mata National College, Kollam has forwarded request for the approval of initial appointment of the following Assistant Professors in the Department of Zoology in the college.

Sl No	Name of Assistant Professors	Category	Date of Joining	Remarks
1	Dr.Vijayasree A.S	Open Merit	28.12.2020 F.N	Posted in the retirement vacancy of Dr.Johnson Pious.
2	Dr.Soshina Nathan	Open Merit	28.12.2020 A.N	Posted in the retirement vacancy of Dr.Valsa Jacob.
3.	Dr.Manju Sebastine	Open Merit	29.12.2020 F.N	Posted in the retirement vacancy of Dr.Ignatius J.
4.	Dr. Sr. Rose Gregoria P.J	Community Merit	30.12.2020 F.N	Posted in the retirement vacancy of Dr.Mary Tresa P. Miranda.
5.	Dr. Dafina Wilfred	Community Merit	30.12.2020 A.N	Posted in the retirement vacancy of Dr.Antony Akhila Thomas.

The details of Assistant Professors(except Dr.Manju Sebastine) and the workload are indicated in the proforma placed below/appended. All the necessary supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, The Malayala Manorama and The Deepika dated 23.10.2019.
2. Certificate that one month time was given for applying.
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - Nil.
5. Minutes of the meeting of the Selection Committee held on 09.11.2020 and 10.11.2020 in Fatima Mata National College, Kollam.
6. Confidential Report of the University subject expert
7. Statement regarding apportionment of vacancies.
8. Qualifying Certificates.
9. Document proving age
10. Service Book of Assistant Professors (Except that of Dr.Manju Sebastine)

11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letters No. D2/399/2019/H.Edn dated 05-10-2019 and D2/248/2020/H.Edn dated 06-11-2020.
17. Joining Report.

The notification for the post appeared in 4 leading dailies on 23.10.2019. The age of the teachers is calculated as on 01-01-2019. **Five** vacancies were notified for the subject Zoology as per notification dated 23-10-2019. In the selection procedure Dr.Vijayasree A.S, Dr.Soshina Nathan and Dr.Manju Sebastine occupy the first three positions in the open merit and Dr.Manju Sebastine, Dr.Rose Gregoria P.J and Dr.Dafina Wilfred occupy the first three positions in the community merit. It may be noted that the Service Book of Dr.Manju Sebastine who was appointed in the open merit as the fifth teacher in the Department of Zoology has not been forwarded to the University till date. Hence the particulars regarding the age, workload and qualifications of the appointed teachers excluding those of Dr.Manju Sebastine are detailed in the proforma appended. The proposal for the approval of appointment of Dr.Manju Sebastine will be processed separately on receipt of her Service Book from the Educational Agency concerned. Nonetheless it is pertinent to note that the appointment of Dr.Manju Sebastine was the third one in the five appointments of Assistant Professors in Zoology that were made in Fatima Mata National College, Kollam.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government have deputed its nominee to the Selection Committee authorizing appointment against **five** posts in Zoology vide Government nominee letter No.D2/399/2019/H.Edn dated 05-10-2019, which expired on 31.05.2020. Owing to the lock down restrictions in force to contain the spread of COVID 19 epidemic, the management was unable to complete the selection process. Hence the Government vide letter dated 06.11.2020, extended the validity of the nomination upto 31.05.2021 and it was permitted to conduct interview with already received applications through the notification issued as per the Government letter dated 05.10.2019. The Principal has forwarded the minutes of the duly constituted Selection Committee.

As per G.O.(Ms)No.155/2020/HEdn dtd 01.04.2020 the Government have clarified that every teaching posts should have a workload of 16 hours. It has further been stated that P.G weightage shall not be considered, since it is not provided in the UGC Regulations.

It may be noted that there are 7 teachers in the department of Zoology including the newly appointed teachers.

As per post Adalat Review 2002, there are 142 teaching hours permitting 9 teachers. On deduction of P.G weightage as per G.O.(Ms)No.155/2020/HEdn dtd 01.04.2020, the number of teaching hours get reduced to 127 which permits only 7 teachers in the department. 112 hours are enough for sanctioning of 7 posts and the newly appointed teachers occupy the 3<sup>rd</sup> to the 7<sup>th</sup> position in the Department.

The qualifications of the appointed teachers(except that of Dr.Manju Sebastine) have been checked and it is found that they have acquired minimum required qualifications for appointment as Assistant Professors as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skill etc are based on academic parameters and the responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

As per the orders of the Vice-Chancellor, the proposals for the approval of appointment of **Dr.Vijayasree A.S, Dr.Soshina Nathan, Dr.Sr.Rose Gregoria P.J and Dr.Dafina Wilfred as Assistant Professors in the Department of Zoology in Fatima Mata National College, Kollam, w.e.f 28.12.2020 F.N, 28.12.2020 A.N, 30.12.2020 F.N and 30.12.2020 A.N** respectively are placed

before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of the Initial appointment of Assistant Professors in Zoology ,Fatima Mata National College, Kollam and recommended to refer the matter to the Syndicate.**

**PROFORMA**

SI. No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2019	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1.	<b>Dr.Vijayasree A.S</b> date of notification 23.10.2019  Date of Joining: 28.12.2020 F.N F.M.N College, Kollam	14.06.1979  39 years	Open merit (first rank)	<b>BSc Zoology</b> first class (90.7 %) in April 2000 from University of Kerala <b>MSc Zoology</b> (75.85 %)- first Class with distinction, April 2002 University of Kerala <b>M.Phil in Zoology</b> in December 2004 from University of Kerala <b>Ph.D in Zoology</b> on 10.10.2013 University of Kerala (Special certificate produced)	As per Post Adalath review statement 2002, 142 teaching hours permitting 9 teachers. On deduction of P.G weightage as per G.O.(Ms)No.155/2020/HEdn dtd 01.04.2020, the number of teaching hours get reduced to 127 which permits only 7 teachers in the department.	3 <sup>rd</sup>	126	98	Posted in the retirement vacancy of Dr.Johnson Pious.
2.	<b>Dr.Soshina Nathan</b> date of notification 23-10-2019  Date of Joining: 28.12.2020 A.N F.M.N College, Kollam	08.06.1979  39 years	Open merit (second rank)	<b>BSc Industrial Microbiology</b> First class with distinction (81.53 %) in May 2001 from University of Kerala <b>MSc Marine Biology</b> (86.5 %)- first Class with distinction, in May 2003 from CUSAT (eligibility certificate	As per Post Adalath review statement 2002, 142 teaching hours permitting 9 teachers. On deduction of P.G weightage as per G.O.(Ms)No.155/2020/HEdn dtd 01.04.2020, the number of teaching hours get reduced to	4 <sup>th</sup>	127	98	Posted in the retirement vacancy of Dr.Valsa Jacob

				produced) Qualified <b>NET + JRF</b> held on 28.12.2003 (Undertaking produced) <b>Ph.D</b> in Microbiology On 28.12.2010 from the Maharaja sayajirao University of Baroda (eligibility certificate produced)	127 which permits only 7 teachers in the department.				
3.	<b>Dr.Sr.Rose Gregoria P.J</b> date of notification 23-10-2019  Date of Joining: 30.12.2020 F.M.N College, Kollam	21.05.1978 40 years 7 months (***)	Community Merit (second rank)	<b>BSc Zoology</b> first class- (79.7 %) April 2002- M.G University. <b>MSc Zoology</b> (73.77 %)- first Class- May 2005 University of Kerala <b>M.Phil in Zoology</b> August 2007 University of Madras <b>Ph.D in Zoology on</b> 28.09.2015 from University of Madras (Eligibility Certificate produced) (As per UGC Reg. 2009)	As per Post Adalath review statement 2002, 142 teaching hours permitting 9 teachers. On deduction of P.G weightage as per G.O.(Ms)N o.155/2020/ HEdn dtd 01.04.2020, the number of teaching hours get reduced to 127 which permits only 7 teachers in the department.	6 <sup>th</sup>	131	101	Posted in the retirement vacancy of Dr.Mary Tresa P.Miranda.
4.	<b>Dr.Dafina Wilfred</b> date of notification: 23-10-2019  Date of Joining: 30.12.2020 A.N. F.M.N College, Kollam	06.08.1982 36 years	Community Merit (Third rank)	<b>BSc Zoology</b> first class (81.3 %) in April 2003 University of Kerala. <b>MSc Zoology</b> first class (77.38 %) May 2005 University of Kerala. <b>M.Phil in Zoology</b> in January 2012 from University of Kerala. <b>Ph.D in</b>	As per Post Adalath review statement 2002, 142 teaching hours permitting 9 teachers. On deduction of P.G weightage as per G.O.(Ms)N o.155/2020/ HEdn dtd 01.04.2020, the number of teaching	7 <sup>th</sup>	134	102	Posted in the retirement vacancy of Dr.Antony Akhila Thomas



				Zoology on 31.08.2019 (As per UGC Regulations 2009) from University of Kerala.	hours get reduced to 127 which permits only 7 teachers in the department.				
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\*\*\* As per Kerala University norms and procedure for selection of teachers for appointment in private affiliated colleges, "the minimum and maximum age limits for appointments by direct recruitment of teachers shall be the same as those applicable, from time to time for direct recruitment of teachers in Government college. Usual relaxation in upper age limit shall be allowed to candidates belonging to Scheduled castes, Scheduled Tribes and other backward classes".

**Resolution of the Syndicate**

**RESOLVED** that the proposal for the approval of initial appointment of the following Assistant Professors in the Department of Zoology, Fatima Matha National College, Kollam, be approved.

Sl No	Name of Assistant Professors	Category	Date of Joining
1	Dr.Vijayasree A.S	Open Merit	28.12.2020 F.N
2	Dr.Soshina Nathan	Open Merit	28.12.2020 A.N

**FURTHER RESOLVED** to refer the proposal of initial appointment of Dr.Manju Sabastian, Dr.Sr.Rose Gregoria.P.J, and Dr.Dafina Wilfred, Assistant Professors in the Department of Zoology, Fatima Matha National College, Kollam, before the next Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges.

**Item No.37.119.C7: Proposal for the approval of the Placement/Promotion of Smt.Priyadarsini.G., Department of Physics from Assistant Professor Stage I ( AGP 6000/- ) to Assistant Professor Stage II ( AGP 7000/-) w.e.f 05-01-2016 in Sree Narayana College for Women, Kollam.**

(38884/Ac.FIII/2021 /UOK)

The Principal, **Sree Narayana College for Women, Kollam** has forwarded a proposal regarding the Placement/Promotion in respect of **Smt. Priyadarsini G.**, Department of **Physics** from Assistant Professor Stage I ( AGP 6000/- ) to to Assistant Professor Stage II (AGP 7000/-), w.e.f **05-01-2016**.

The Service details of **Smt. Priyadarsini G.** , are as follows.

Qualifications	M.Sc Physics from University of Kerala in May 2005. M. Phil in Nanoscience & Nanotechnology from University of Kerala in January 2009.
Date of first entry in to Service	05-01-2011 F.N
Date of entry into continuous service	05-01-2011F.N
L.W.A availed	Nil
Date of Placement to Assistant Professor Stage II (AGP 7000/-)	05-01-2016.
Number of refresher Courses or Orientation Courses attended, duration and name of the University	OC from UGC-HRDC, University of Kerala, Kariavattom for the priod from 22-04-2015 to 19-05-2015. RC from UGC-HRDC, University of Kerala, Kariavattom for the priod from 09-08-2017 to29-08-2017.
Details of relaxation availed of	one year on account of M.Phil
UGC Regulations applied	UGC Regulations 1998
Remarks	Pubic Notice No. F.No.216/2002(PS)Pt.FI.II dated 16-10-2018 from the UGC.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 05-01-2011 F.N. She has completed 5 years of service as Assistant Professor Stage I on 04-01-2016.

The Principal has forwarded all necessary supporting documents along with the proposal as per UGC Regulations 1998.

As per UGC Regulation 1998 the teacher has to attend one refresher course and one orientation course for promotion to Assistant professor stage II (either one RC or OC for Ph.D holders). The teacher has attended the Orientation Course within the assessment period. But the teacher has attended the Refresher Course from 09-08-2017 to 29-08-2017 which is after the assessment period (05-01-2011 to 04-01-2016). As per UGC Letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018, extension to the date for completing OC/RC for promotion under CAS up to 31-12-2018 has been granted for all the candidates to ensure uniformity.

As per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion of **Smt. Priyadarsini, Department of Physics from Assistant Professor Stage I (AGP 6000/-) to Assistant Professor Stage II (AGP 7000/-) w.e.f 05.01-2016 in Sree Narayana College for Women, Kollam.** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt. Priyadarsini, Department of Physics from Assistant Professor Stage I (AGP 6000/-) to Assistant Professor Stage II (AGP 7000/-) w.e.f 05.01-2016 in Sree Narayana College for Women, Kollam and recommended to approve the same.**

*Resolution of the Syndicate*

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.C8: S.N. College, Kollam - Placement / Promotion proposal of Smt.Chinnu Chandran P, Department of English from Assistant Professor(Academic Level 10) to Assistant Professor(Academic Level 11), w.e.f 08.10.2018 - Approval – reg.**

**(6070/Ac F III/2022/UOK)**

The Principal, S.N. College, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Chinnu Chandran P, Department of English from Assistant Professor (Academic Level 10) to Assistant Professor(Academic Level 11), w.e.f 08-10-2018.

The service details of **Smt.Chinnu Chandran P.** are as follows.

Qualifications	M.A.English Language and Literature from University of Kerala – June 2007. Qualified NET on 13.06.2011
Date of first entry into service	08-10-2012 F.N
Date of entry into continuous service	08-10-2012
L.W.A. availed	Nil
Details of relaxation availed of	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1. RC from HRDC, University of Kerala, Kariavattom from 01.07.2015 to 21.07.2015 2. OC from UGC HRDC, University of Kerala, Kariavattom from 22.11.2017 to 19.12.2017.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion to Assistant Professor (Academic Level 11)	08-10-2018
UGC Regulations applied	Option A, UGC Regulations 2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for **Option A**, Assistant Professor (Stage 1 to 2) with recommendation of the Screening Committee, duly constituted as per **UGC Regulations 2018.**

In the Minutes of the Screening Committee held on 28-10-2020, it is stated that after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and statutes of the University of Kerala, the teacher is found qualified for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 08-10-2018 F.N. and therefore the Committee recommends Smt.Chinnu Chandran P. for Promotion to the post of Assistant Professor Stage II (AGP 7000) w.e.f 08-10-2018 F.N.

As per UGC Regulations 2018, Option A for promotion to Assistant Professor (Academic Level 11), the teacher has to attend one Orientation Course of three weeks duration and one Refresher Course of two weeks duration. The teacher has attended the required Orientation Course and Refresher Course within the assessment period.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion of Smt.Chinnu Chandran P, Department of **English from Assistant Professor(Academic Level 10) to Assistant Professor(Academic Level 11), w.e.f 08-10-2018** in S.N. College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation..

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt.Chinnu Chandran P, Department of English from Assistant Professor(Academic Level 10) to Assistant Professor(Academic Level 11), w.e.f 08-10-2018 in S.N. College, Kollam and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.C9 :** **Sree Narayana College, Kollam - Initial appointment of Assistant Professors in Zoology – Approval of – reg.**  
( 5037/Ac F III/2021/UOK)

The Principal, Sree Narayana College, Kollam has forwarded requests for the approval of the initial appointment of the following Assistant Professors in the Department of Zoology.

Sl No	Name of the Assistant Professor	College	Date of Joining	Remarks
1	Dr.Divya T. Dharan	S.N College, Kollam	28.09.2020 F.N	Retirement vacancy of Dr.Sainudeen Sahib.
2	Dr.Sheeja V.U.	S.N College, Kollam	28.09.2020 F.N	Retirement vacancy of Smt.P.Sherly.
3	Dr.Divya P.S.	S.N College, Kollam	30.09.2020 A.N	Transfer vacancy of Smt.Jisha.

The details of Assistant Professors and the workload are indicated in the proforma placed below/appended. All the necessary supporting documents have been furnished by the Principal.

1. News paper cuttings. The Times of India, The New Indian Express, The Malayala Manorama and The Kerala Kaumudi dated 01.01.2020.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - **NA**
5. Minutes of the meeting of the Selection Committee held on 12.08.2020 at Sree Narayana College, Cherthala.
6. Confidential Report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet

12. Rank list in the order of merit
13. Seniority wise list of teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter No.D2/214/2019/H.Edn dated 25-11-2019 and G.O(Rt)No581/2020/H.Edn dated 04.05.2020.
17. Joining Report.

The notification for the post appeared in 4 leading dailies on 01.01.2020. The age of the teacher is calculated as on 01-01-2020. **Three** vacancies were notified for the subject **Zoology** as per notification dated 01.01.2020. In the selection procedure Dr.Divya T Dharan, Dr.Sheeja V.U and Dr.Divya P.S occupy the first to third rank positions in community merit. The particulars regarding the age, workload and qualifications are detailed in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government have deputed its nominee to the Selection Committee authorizing appointment against **three** posts in Zoology vide Government nominee letter No.D2/214/2019/H.Edn dated 25-11-2019 which expired on 31.05.2020. Owing to the lock down restrictions in force to contain the spread of COVID 19 epidemic, many managements were unable to complete the selection process. Hence the Government vide GO(Rt) No.581/2020/H.Edn dated 04.05.2020 extended the validity of the nomination upto 31.08.2020 as a special case. The managing Council of the S.N.Colleges has forwarded the Minutes of the duly constituted Selection Committee held on 12.08.2020.

The candidates have acquired minimum required qualifications for appointment as Assistant Professors as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skill etc are based on academic parameters and the sole responsibility of the verification of the relevant documents, awarding of marks and the subsequent calculations shall be vested with the Selection Committee.

As per GO(Ms)No.155/2020/H.Edn. dated 01.04.2020, 16 hours of workload per week is required for sanctioning and filling up of regular teaching posts and PG weightage will not be considered since it is not provided under UGC Regulations.

As per G.O(Ms) No.313/2020/HEDN dated 11.09.2020 the Government have clarified that the above mentioned order shall be w.e.f 01.06.2020 only. Moreover as per the order dated 11.09.2020, the Government have further clarified that all selections and appointments made from 01.06.2020 in Government and Aided Arts and Science colleges, shall follow the conditions stipulated in GO(Ms)No.155/2020/H.Edn. dated 01.04.2020.

As per Post Adalath Review Statement 2002, there are 136 teaching hours permitting 8 teachers in the Department of Zoology in S.N.College, Kollam. If weightage for PG is not to be given, there will be a deduction of 15 hours in the department and the workload gets reduced from 136 to 121. 112 hours is enough for sanctioning of 7 posts and the newly appointed teachers occupy the 5<sup>th</sup>, 6<sup>th</sup> and 7<sup>th</sup> positions in the Department.

As per UGC Regulations 2018, a candidate with Ph.D+NET+JRF is eligible for a score of 35. But on verification of the score sheet, it is found that only 25 marks is awarded to a candidate with Ph.D+NET+JRF. A few subjects in which appointments have been done in colleges under the S.N Trusts, the rank list will change accordingly. This common matter regarding initial appointments in S.N Colleges was placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 09.04.2021 and it was recommended to form a Sub Committee to study this matter. The Syndicate held on 07.05.2021, vide item No.27.80.02, resolved to approve the recommendation of the Standing Committee.

Accordingly, a meeting of the Sub Committee was held on 01.07.2021, The Committee examined the matter and recommended to process the proposals in which there are no change in rank positions of the candidates. The proposals of the other subjects are to be examined in accordance with the templates to be made for the selection of Assistant Professors as per UGC Regulations 2018.

The Syndicate held on 02.07.2021, vide item No.29.69 resolved that the item be referred to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges. Accordingly, the Standing Committee held on 19.07.2021 considered the proposal and recommended to approve the recommendation of the Sub Committee. The Syndicate held on 23.07.2021, vide item No.30.65.C4, has resolved to approve the recommendation of the Standing Committee.

Later, the Sub Committee held on 15.12.2021 examined the matter further in detail and recommended to process the proposals in Zoology as the appointed candidates are selected from the community merit list and the rank positions in the community merit are not changed. **None of the candidates in the community merit appointed in Zoology has both Ph.D and NET and hence there is no rank change among the candidates.** The Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.12.2021 considered the proposal and recommended to approve the recommendation of the Sub Committee. The Syndicate held on 23.12.2021, vide item No.35.56.C1, has resolved to approve the recommendation of the Standing Committee.

As per the orders of the Vice - Chancellor, the proposals for the **approval of appointment of the following Assistant Professors in the Department of Zoology in S.N College, Kollam** are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

1. **Dr.Divya T. Dharan, w.e.f 28.09.2020 F.N against the retirement vacancy of Dr.Sainudeen Sahib.**
2. **Dr.Sheeja V.U., w.e.f 28.09.2020 F.N against the retirement vacancy of Smt.P Sherly.**
3. **Dr.Divya P.S., w.e.f 30.09.2020 A.N against the transfer vacancy of Smt.Jisha.**

The Standing Committee considered the matter regarding the proposal for the approval of the **appointment of the following Assistant Professors in the Department of Zoology in S.N College, Kollam** and recommended to approve the same.

#### PROFORMA

SI No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2020	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1.	<b>Dr.Divya T. Dharan</b> date of notification: 01-01-2020  Date of Joining: 28.09.2020 F.N S.N College, Kollam	09.05.1983  36 years	Community first rank	<b>BSc Zoology</b> first Class (65 %)April 2003. University of Kerala <b>MSc Zoology</b> first Class (69.77 %) in May 2005 University of Kerala <b>M.Phil Zoology</b> November 2008 Manonmaniam Sundarnar University( Eligibility	As per Post Adalath review statement 2002, 136 teaching hours permitting 8 teachers  On deduction of PG weightage, the workload becomes 121 teaching hours	5	235	232	Posted in the retirement vacancy of Dr.Sainudeen Sahib

				certificate produced) <b>Ph.D in Zoology</b> on 01.03.2016 University of Kerala (as per UGC Regulations 2009)	with 7 sanctioned posts.				
2.	<b>Dr.Sheeja V.U.</b> date of notification: 01-01-2020  Date of Joining: 28.09.2020 F.N S.N College, Kollam	24.01.1978 41 years & 11 months ***	Community second rank	<b>BSc Zoology</b> first Class (83.33 %) April 1998. Manonmani am Sundarnar University <b>MSc Zoology</b> first Class (75.5 %) in April 2000 Manonmani am Sundarnar University (Eligibility Certificate produced) <b>M.Phil in Zoology</b> April 2001 Manonmani am Sundarnar University (Eligibility Certificate produced) <b>Ph.D in Zoology</b> in June 2018 Manonmani am Sundarnar University (Eligibility Certificate produced) (Special certificate produced)	As per Post Adalath review statement 2002, 136 teaching hours permitting 8 teachers  On deduction of PG weightage, the workload becomes 121 teaching hours with 7 sanctioned posts.	6	235	233	Posted in the retirement vacancy of Smt.P Sherly
3.	<b>Dr.Divya P.S.</b> date of notification:	04.11.1979 40 years & 1 month	Community third rank	<b>BSc Industrial Fish &amp; Fisheries</b> first Class	As per Post Adalath review statement	7	235	234	Posted in the transfer vacancy of

01-01-2020	***		(69.52 %) June 2000. University of Kerala (Equivalent to Zoology certificate produced) <b>MSc Fisheries Biology &amp; Aquaculture</b> first Class (73.23 %) in June 2004 M.G University (Eligibility Certificate produced - Equivalent to Zoology) <b>Ph.D in Aquatic Biology &amp; Fisheries</b> on 22.01.2019 University of Kerala (as per UGC Regulations 2009) (Equivalent to Zoology certificate produced)	2002, 136 teaching hours permitting 8 teachers  On deduction of PG weightage, the workload becomes 121 teaching hours with 7 sanctioned posts.				Smt.Jisha
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\*\*\* As per Kerala University norms and procedure for selection of teachers for appointment in private affiliated colleges, "the minimum and maximum age limits for appointments by direct recruitment of teachers shall be the same as those applicable, from time to time for direct recruitment of teachers in Government college. Usual relaxation in upper age limit shall be allowed to candidates belonging to Scheduled castes, Scheduled Tribes and other backward classes".

**Resolution of the Syndicate**

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.C10 :**

**S.N College, Sivagiri, Varkala - Placement / Promotion proposal of Smt.Preethi S, Department of Zoology from Assistant Professor (Academic Level 10) to Assistant Professor(Academic Level 11), - Approval – reg.**

( 6071/Ac F III`/2022/UOK)

The Principal, Sree Narayana College, Sivagiri, Varkala, has forwarded a proposal regarding the Placement/ Promotion of Smt.Preethi S, Department of Zoology from Assistant professor (Academic Level 10) to Assistant Professor (Academic Level 11), with effect from 25.07.2019.

The service details of **Smt.Preethi S** are as follows.

Qualifications	3. MSc. Aquatic Biology and Fisheries - University of Kerala, 1999. 4. NET from Agricultural Scientists Recruitment Board, New Delhi in June 2004.
Date of first entry into service	05.06.2013 F.N
Date of entry into continuous service	05.06.2013
L.W.A. availed other than on medical ground	Nil
Details of relaxation availed of	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from HRDC, University of Kerala, Kariavattom from 11.07.2019 to 24.07.2019. 2. OC from HRDC, University of Kerala, Kariavattom from 04.01.2018 to 31.01.2018.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion to Assistant Professor with AGP 7000/-	25.07.2019 (the immediate date after completing the Refresher Course)
UGC Regulations applied	Option A, UGC Regulations 2018

On verification of the service Book it is noted that the teacher entered into the service as Assistant Professor on 05.06.2013 F.N. She has completed six years of service as Assistant Professor with AGP 6000/- on 04.06.2019. Nonetheless the teacher has completed the Refresher Course only on 24.07.2019. Hence she is eligible to be promoted to Assistant Professor with AGP 7000/- on 25.07.2019

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for **option A**, Assistant Professor(Stage I to II) from 2013 to 2019 with recommendation of the Screening Committee, duly constituted as per **UGC Regulations 2018**.

In the minutes of the Screening Committee it is stated that the committee after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, though the teacher has proposed date of placement on 05/06/2019 F.N she is found qualified for promotion to the post of Assistant Professor Stage II (AGP – 7000/-), w.e.f 25.07.2019 and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP – 7000/-), w.e.f 25-07-2019 F.N.

As per UGC Regulations 2018, Option A for promotion to Assistant Professor (Academic Level 11), the teacher has to attend one Orientation Course of three weeks duration and one Refresher Course of two weeks duration. The teacher has attended the required Orientation Course within the assessment period. But she has completed the required Refresher Course only on 24.07.2019.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the placement / promotion in respect of **Smt.Preethi S, Department of Zoology from Assistant Professor (Academic Level 10) to Assistant Professor(Academic Level 11), with effect from 25-07-2019(the immediate date after completing the Refresher Course) in S.N. College, Sivagiri, Varkala** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt.Preethi S, Department of Zoology from Assistant Professor (Academic Level 10) to Assistant Professor(Academic Level 11), with effect from 25-07-2019 (the immediate date after completing the Refresher Course) in S.N. College, Sivagiri, Varkala and recommended to approve the same.**

*Resolution of the Syndicate*

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching



and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.C11:** *S.N College, Chempazhanthy – Placement/ Promotion of Dr.Manju S.V, Department of Commerce from Assistant Professor with AGP 7000/- to Assistant Professor with AGP 8000/-, Stage (2 to 3) – Approval – Reg.*

**(7993/Ac F III/2021/UOK)**

The Principal, Sree Narayana College, Chempazhanthy has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Manju S.V, Department of Commerce, Assistant Professor with AGP from 7000/- to 8000/-, Stage (2 to 3), w.e.f 06.12.2015.

The service details of **Dr.Manju S.V** are as follows.

Qualifications	M.Com from University of Kerala in 1998 Qualified NET exam held in June 1999. Ph.D in Commerce from University of Kerala on 10.10.2017.
Date of first entry in to service	06-12-2004
Date of entry into continuous service	06-12-2004
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of promotion to Assistant Professor with AGP 7000/- (Stage 1-2)	06-12-2010
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC from ASC, University of Kerala, Kariavattom from 15-04-2008 to 06-05-2008. 2. OC from ASC, University of Kerala, Kariavattom from 05-02-2010 to 04-03-2010. 3. RC from HRDC, University of Kerala, Kariavattom from 27-07-2018 to 16-08-2018. 4. RC from HRDC, University of Kerala, Kariavattom from 05-12-2019 to 18-12-2019.
Refresher / Orientation Course due	Nil
UGC Regulations applied	UGC Regulations 2010
Date of Placement to Assistant Professor with AGP 8000/- (Stage III).	06-12-2015
Remarks	Public notice No.F.No 2-16/2002 (PS) Pt.FI.II dated 16-10-2018 from the UGC.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer in Commerce on 06.12.2004 at MPMMSNT College, Shornur (University of Calicut). She was transferred to S.N College, Chathannur and joined duty on 14.06.2010. Later she was transferred to S.N College, Chempazhanthy and joined duty on 04.07.2018. She was promoted to Assistant Professor with AGP 7000/- on 06.12.2010. She has completed five years of service in Assistant Professor with AGP 7000/- on 05.12.2015.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2010**.

In the API score sheet duly endorsed by the Screening Committee, the API scores of the year 2015-16 has only been taken. Self Appraisal Report for the period from 2010-15 has also been forwarded.

As per U.O No.Ac.FII/General/UGC-R-2010/2018 dated 30-05-2019, the Syndicate held on 01-02-2019 resolved to extend the criteria of roll out of API scores to take effect from 2015-16 on wards in view of the implementation of the UGC Regulations 2010, w.e.f 23-02-2016, in respect of University of Kerala, consequent on the shifting of implementation of UGC Regulations, 2010 to 23.02.2016 based on the Judgment of the Hon'ble Supreme Court dated 17-07-2018 in SLP(C) N.18938-18942/2017. The Academic Counsel held on 13-03-2019 considered the matter and agreed to the same.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category:

Category II – 10, for which the minimum required is 10

Category III- 20, for which the minimum required is 10

CategoryII+III- 30, for which the minimum required is 24

During 01.10.2013 and 30.09.2016, the teacher was on FIP. Hence the teacher has no score for Category I.

As per UGC Regulations 2010, for promotion to Assistant Professor with AGP 8000/- (Stage 2-3), a teacher must attend one Refresher Course of three weeks duration within the assessment period. The teacher has completed the Refresher Course only on 16.08.2018.

However, the UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

In the Minutes of the Screening Committee held on 10-11-2020, it is stated that the committee has carefully scrutinized the records of the work done by the teacher and service records of the teacher. The scores required have been verified and the committee found that the teacher has sufficient scores in the PBAS and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage III (AGP – 8000/-) w.e.f 06.12.2015 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice Chancellor, the proposal regarding the placement/promotion of **Dr.Manju S.V, Department of Commerce from Assistant Professor with AGP 7000/- to Assistant Professor with AGP 8000/-, (Stage 2 to 3), w.e.f 06.12.2015 in S.N. College, Chempazhantny** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Manju S.V, Department of Commerce from Assistant Professor with AGP 7000/- to Assistant Professor with AGP 8000/-, (Stage 2 to 3), w.e.f 06.12.2015 in S.N. College, Chempazhantny and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

**Item No.37.119.C12:**

***Proposal for the approval of the Placement/Promotion of Dr.Sheeba.M.R, Department of Hindi Assistant Professor (Academic level 11 to 12) w.e.f 13-03-2017, in Sree Narayana College for Women, Kollam.***

**( 25244/AcFIII/2021/UOK )**

The Principal, Sree Narayana College for Women, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of **Dr.Sheeba.M.R**, Department of **Hindi** Assistant Professor (Academic level 11 to 12) , w.e.f **13-03-2017**

The Service details of **Dr.Sheeba.M.R** are as follows.

Qualifications	M.A Hindi Language and Literature from M.G,University in May 2000. Ph.D from Sree Sankaracharya University of Sanskrit in 2008 M.Phil from Sree Sankaracharya University of Sanskrit in December 2003.
Date of first entry in to Service	13-03-2008 FN
Date of entry into continuous service	13-03-2008 FN
Date of Placement to Assistant Professor with	13-03-2012

AGP 7000/-	
Date of Placement to Assistant Professor (Academic Level 12)	13-03-2017
LWA availed	Nil
Number of refresher Courses or Orientation attended, duration and name of the University	1. OC from ASC, University of Kerala Kariavattom from 18-07-2009 to 14-08-2009. 2. RC from ASC, University of Kerala Kariavattom from 28-12-2011 to 18-01-2012. 3. Special Summer School(equivalent to anOC / RC) from ASC,University of Kerala, Kariavattom from 30-07-2014 to 19-08-2014
Details of relaxation availed of	Already availed for the promotion to Assistant Professor Stage II
Eligible date of placement to Assistant Professor (Academic Level 12)	13-03-2017
UGC Regulations applied	Option B, UGC Regulations 2018

On verification of the Service Book of the incumbent it is seen that the teacher had entered in to service as Lecturer on 13-03-2008 FN. She was promoted to Assistant Professor Stage II on 13-03-2012. On completion of 5 years of service in Assistant Professor Stage II, the teacher was promoted to Assistant Professor Stage III (with AGP 8000/-) on 13-03-2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor (Academic Level 11-12)) for the assessment periods from 2012 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded 183 for category (II+III), for which the minimum required is 50/assessment period. The teacher has attended the required Refresher Course.

In the Minutes of the Screening Committee it is stated that, after verifying the necessary data and documents produced before the committee, it has been found that as per the UGC Regulation 2018 option B, **Dr. Sheeba.M.R** is eligible to be placed to Assistant Professor Stage-III (with AGP 8000/-) w.e.f **13-03-2017**.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts. As per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion of **Dr. Sheeba.M.R**, Assistant Professor (Academic level 11 to 12) w.e.f **13-03-2017 at the Department of Hindi** in Sree Narayana College for Women, Kollam, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

**The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Sheeba.M.R**, Assistant Professor (Academic level 11 to 12) w.e.f 13-03-2017 at the Department of Hindi in Sree Narayana College for Women, Kollam, and recommended to approve the same.

The meeting came to a close at 12.10 PM.

**Resolution of the Syndicate**

**RESOLVED** that the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 21.02.2022, be approved.

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**Item No.37.120. Minutes of the meeting of the Online Admission Monitoring Committee held on 22.01.2022- reporting of – reg.**

(Ac.H)

The minutes of the meeting of the Online Admission Monitoring Committee held on 22.01.2022 is appended. The Vice Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held on 22.01.2022, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 22.01.2022 is hereby reported to Syndicate.

**Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2021-22**

Committee No: 20

Date: 22.01.2022

Time: 12.30 pm

Venue: PVC's Office

**Members**

1.	Pro-Vice-Chancellor	Sd/-
2.	Adv. Muralidharan Pillai. G, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges	Online
3.	Sri. Jairaj. J (Member, Syndicate)	Online
4.	Sri. Arun Kumar. R (Member, Syndicate)	Online
5.	Dr. Vijayan Pillai. M (Member, Syndicate)	Online
6.	Dr. K. Satheesh Kumar (Associate Professor and Head, Dept. of Future Studies)	Online
7.	Dr. K. B. Manoj (Member, Syndicate)	Online
8.	Registrar	Sd/-
9.	Deputy Registrar (In charge of Online Admissions)	Absent
10.	Dr. Jayamol Mathews (Scientific Officer i/c of Technical Officer University Computer Centre)	Online
11.	Director, Computer Centre (i/c)	Online
12.	Dr. Manoj Chacko (Assistant Professor, Dept. of Statistics)	Absent
13.	Dr. Aji S (Assistant Professor, Dept. of Computer Science)	Absent

***Item No.37.120.01 PG admission 2021-Schedule of Sports quota admission - reg.***

It is proposed to fill the existing sports quota vacancies on at the college level after verifying the documents by the Physical Education Teacher at respective colleges. Preference shall be given to the candidates in the exiting ranklist under sports quota.

**The committee considered the matter and recommended the following**

1. **Permission may be granted to those candidates who have already been registered under sports quota for changing college/course option, as per the present vacancy position to be notified in the website.**
2. **Candidates who are already admitted need not be considered.**
3. **Candidates shall submit requests for change of college / course option either through e-mail or by hand to the University. The last date for submitting option is on 26.01.2022, 04.00 pm.**
4. **Ranklist shall be prepared by the University with the help of Physical Education Faculty.**
5. **No fresh registration is permitted.**
6. **Publication of Ranklist – 27.01.2022**
7. **Date of joining – 28.01.2022**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 22.01.2022, be noted.

***Item No.37.120.02 PG admission 2021-Filling up of existing vacancies - reg.***

**The committee considered the matter and recommended the following.**

1. **Site may be opened for inviting fresh options for registered candidates only.**
2. **No fresh registration is permitted.**
3. **Candidates who are already admitted need not be considered.**
4. **Vacancy position shall be given in the admission website.**
5. **Options shall be submitted before 26.01.2022, 05.00 pm.**
6. **Online Allotment shall be conducted on 27.01.2022.**
7. **Date of joining – 28.01.2022**
8. **Date of closure of Admission – 31.01.2022**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 22.01.2022, be noted.

**Item No.37.120.03 UG Admission 2021 – UG Admission 2021- E-mail received from the Principal, University College, Trivandrum and the Principal, Bishop Moore College, Mavelikkara – retaining of admission —reg**

In the request received from the Principal, University College, Trivandrum, it has been stated that Geethu Jayan J B (Appl. No. 435259) has been admitted to BA English, University College, Thiruvananthapuram in the first special supplementary allotment published on 25 October 2021. But she has been transferred to Govt College, kariyavattom for BSc Bio Chemistry in the second special supplementary allotment published on 30 October 2021 as per her preferred higher option. It has been stated that as per the UG seat matrix of the Department of English, there is currently a vacancy position and retain the candidate in the college.

In the request received from the Principal, Bishop Moore College, Mavelikkara, it has been stated that Archana Anil , Application No.461560 was admitted in BSc Zoology on 27th October 2021. But she has been transferred to NSS college Cherthala in the second supplementary allotment. It has been stated that there are vacant seats available for BSc Zoology in this college and considering the future of a student, it is requested to retain the candidate in the college.

**The committee considered the matter and recommended to retain the candidates. Further recommended that action in respect of these colleges may be referred to Standing Committee of the Syndicate on Affiliation of the Colleges.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 22.01.2022, be noted.

**Item No.37.120. 04 B.Ed Admission 2021 – B.Ed Admission 2021- Request from the Principal, Mar Theophilus Training College, Nalanchira - Change in seat matrix under Management Quota and Community Quota-reg.**

In the request it has been stated that there is Change in seat matrix under Management Quota and Community Quota.

.Subject	Seat Matrix approved by the University		New Seat matrix as per request	
	MQ	CQ	MQ	CQ
English	5	2	5	1
Malayalam	2	1	0	1
Mathematics	2	4	2	3
Physical Science	2	1	2	1
Natural Science	2	1	4	1
Social Science	2	1	2	3
<b>Total</b>	<b>15</b>	<b>10</b>	<b>15</b>	<b>10</b>

**The committee considered the matter and recommended to reject the request.**

**In view of exigency, the committee recommended that all the items in the minutes may be approved by the Vice Chancellor invoking Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate.**

The meeting came to an end at 1.30 pm

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 22.01.2022, be noted.

**Item No: 37.121. Binding of Books, Journals, Gazettes and Newspapers in the Kerala Item**

**University Library - Entrusting Kerala University Press –Consideration of-  
reg.**

**(Ad AV)**

M/s Poornima Law Book Binders & Screens, TC 43/628, Rama Bhavan, Kamaleswaram has quoted the lowest rate for the binding works of Kerala University Library and its split-up is detailed below.

Sl.No.	Item	Quantity	Rate of each one	Total
1.	Books	790	Rs. 118/-	Rs. 93,220/-
2.	Journals	400	Rs. 260/-	Rs. 1,04,000/-
3.	Newspapers	60	Rs. 340/-	Rs. 20,400/-
4.	Gazettes	35	Rs. 260/-	Rs. 9,100/-

**Total: Rs. 2,26,720/-**

The Syndicate held on 11.06.2021 considered the matter of entrusting M/s Poornima Law Book Binders & Screens for binding works in the Kerala University Library and has resolved to approve the recommendations of the Purchase Committee to entrust the University Librarian(i/c) to discuss with the Superintendent(i/c), Kerala University Press whether the binding works can be done by them and if not possible, to entrust the Pro-Vice-Chancellor, Dr. K.G. Gopchandran, Member Syndicate and the University Librarian(i/c) to negotiate and finalize the quotation submitted by M/s Poornima Law Book Binders & Screens for binding works in the Kerala University Library.

The University Librarian(i/c) after consulting the Superintendent(i/c), KUP, has informed that the anticipated expenditure to complete the work is **Rs. 1,25,000/-** (cost of required materials) and has forwarded the quantity of items needs to be bound, vide letters dated 24.11.2021 and 10.12.2021. The University Librarian(i/c) has also forwarded the request of Superintendent(i/c), KUP to issue the following printing materials required for the binding, vide letter dated 25.01.2022.

1. Demy size poster paper : 4 Ream
2. 2lb Strawboard: 400 nos
3. Calico : 20 Roll
4. Rexine: 5 Roll
5. Binding leather (Medium size): 125 sheets
6. Binding leather (Large size above 65 cm): 20 nos
7. Grippo Gum: 25 kg
8. Sewing Thread No.2: 25 Roll
9. Pagecord: 20 Roll

The Finance has remarked that 'the proposal for entrusting binding works of books, journals, newspapers and gazettes in the University Library with the Kerala University Press at an anticipated expenditure of Rs.1,25,000/- may be agreed to subject to administrative sanction. The expenditure may be met from the Head of Account "Part I-NP-MH-50(a)-University Library-4/1335-Binding charges" of the current year's Budget Estimates of the University.'

The Vice-Chancellor has ordered to place the matter before the Syndicate with the comparative statement. (The details of quotation of M/s Poornima Law Book Binders & Screens and the estimate of Kerala University Press is appended)

As per the orders of the Vice-Chancellor, the matter of entrusting binding works of books, journals, newspapers and gazettes in the University Library with the Kerala University Press at an anticipated expenditure of Rs.1,25,000/- (cost of required materials), meeting the expenditure from the Head of Account "Part I-NP-MH-50(a)-University Library-4/1335-Binding charges" is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Finance.

**Item No.37.122**

യൂ ജി സി റെഗുലേഷൻ പ്രകാരമുള്ള സി.എ.എസ് പ്രൊമോഷൻ - സബ്ജക്ട് എക്സ്പെൻഡിചർക്കുള്ള ഗൈഡ്ലൈൻ തയ്യാറാക്കുന്നത് സംബന്ധിച്ച -

**(Ac FII)**

23.07.2021 ൽ നടന്ന സിൻഡിക്കേറ്റ്, യു.ജി.സി ചട്ടം 2018 പ്രകാരം കരിയൽ അഡ്വാൻസ്‌മെന്റ് സ്കീം സ്ഥാനക്കയറ്റം അനുവദിക്കുന്നതിന് വിഷയ വിദഗ്ധർക്കുള്ള ഗൈഡ്‌ലൈൻ സംബന്ധിച്ച ഫയൽ ഇനം 30.65.22 ആയി പരിഗണിക്കുകയും ഡോ.എം വിജയൻ പിള്ള, ഡോ.കെ.ബി മനോജ്, ഡോ.കെ.ജി. ഗോപ്ചന്ദ്രൻ, ഡോ.ബി. ഉണ്ണിക്കൃഷ്ണൻ നായർ, ശ്രീ. ആർ. അരുൺകുമാർ, പ്രൊഫ. കെ.ലളിത റണീ അംഗങ്ങളെ ഉൾപ്പെടുത്തി ഒരു കമ്മിറ്റി രൂപീകരിക്കാനും ആ കമ്മിറ്റിയുടെ റിപ്പോർട്ട് സിൻഡിക്കേറ്റിൽ വെയ്ക്കാനും തീരുമാനമായി. ഈ സബ് കമ്മിറ്റി 18.02.2022 വൈകുന്നേരം 4.30 ന് ചേരുകയും മേൽ വിഷയം ചർച്ച ചെയ്യുകയുണ്ടായി. ഈ ചർച്ചയിൽ ഗൈഡ്‌ലൈനിൽ വേണ്ട തിരുത്തലുകൾ വരുത്തുകയും ആ തിരുത്തൽ അടങ്ങിയ ഗൈഡ്‌ലൈൻ, സബ് കമ്മിറ്റി മിനുട്ട്സ് എന്നിവ സിൻഡിക്കേറ്റിന്റെ അംഗീകാരത്തിനായി സമർപ്പിക്കാൻ ശുപാർശ ചെയ്യുകയും ചെയ്തു.

വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം പ്രസ്തുത ഗൈഡ്‌ലൈനും സബ് കമ്മിറ്റി മിനുട്ട്സും സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**യു.ജി.സി.റഗുലേഷൻസ് 2018 പ്രകാരം എയ്ഡഡ് കോളേജ് അധ്യാപകരുടെ സ്ഥാനക്കയറ്റത്തിനായി കോളേജുകളിൽ രൂപീകരിക്കേണ്ട സ്റ്റീനിംഗ്/ സെലക്ഷൻ കമ്മിറ്റി അംഗങ്ങൾക്കും അധ്യാപകർക്കും ഉള്ള പൊതു നിർദ്ദേശങ്ങൾ**

- 18/07/2018 മുതൽ സ്ഥാനക്കയറ്റത്തിന് അർഹത നേടിയിട്ടുള്ള അസിസ്റ്റന്റ് പ്രൊഫസർ മുതൽ അസോസിയേറ്റ് പ്രൊഫസർ വരെയുള്ള അധ്യാപകർ യു.ജി.സി.റഗുലേഷൻസ് 2018 ഓപ്ഷൻ എ പ്രകാരം ശുപാർശകൾ സമർപ്പിക്കണം. എന്നാൽ 18/07/2018 മുതൽ മൂന്ന് വർഷത്തേയ്ക്ക് കൂടി അവർക്ക് യു.ജി.സി.റഗുലേഷൻസ് 2010 പ്രകാരം അപേക്ഷിക്കാവുന്നതാണ്(ഓപ്ഷൻ ബി)
- 18/7/2018 ന് മുൻപ് സ്ഥാനക്കയറ്റത്തിന് അർഹത നേടിയിട്ടുള്ള അധ്യാപകർക്ക് യു.ജി.സി.റഗുലേഷൻസ് 2018 ഓപ്ഷൻ എ പ്രകാരമോ ഓപ്ഷൻ ബി. പ്രകാരമോ ശുപാർശകൾ സമർപ്പിക്കാം (2018 സെക്ഷൻ 6.3 VII)
- 23/02/2016 ന് മുൻപ് സ്ഥാനക്കയറ്റത്തിന് അർഹരായിട്ടുള്ളവർക്ക് യു.ജി.സി.റഗുലേഷൻസ് 2018 ഓപ്ഷൻ ബി. പ്രകാരമോ 1998 ലെ റഗുലേഷൻ അനുസരിച്ചുള്ള സ്വയം വിലയിരുത്തൽ റിപ്പോർട്ട് പ്രകാരമോ ശുപാർശകൾ സമർപ്പിക്കാം
- മേൽ പ്രസ്താവിച്ച പ്രൊഫോർമകൾ സർവ്വകലാശാലാ വെബ്സൈറ്റിൽ ലഭ്യമാണ്.
- പി.ബി.എ.എസ് പ്രൊഫോർമയും സ്വയം വിലയിരുത്തൽ റിപ്പോർട്ടും തയ്യാറാക്കേണ്ടത് അക്കാദമിക് വർഷമനുസരിച്ചാണ്. (ജൂൺ1 മുതൽ മേയ് 31 വരെ)
- വിഷയവിദഗ്ദ്ധർ അധ്യാപകരുടെ പ്രൊഫോർമകൾ ശ്രദ്ധാപൂർവ്വം പരിശോധിക്കേണ്ടതാണ്. സർവ്വകലാശാല തയ്യാറാക്കിയിട്ടുള്ള സ്കോർ ഷീറ്റ് നോക്കി യോഗ്യതയുള്ള സ്കോർ തന്നെയാണ് അധ്യാപകർ തയ്യാറാക്കിയിട്ടുള്ളത് എന്ന് ഉറപ്പുവരുത്തേണ്ടതാണ്. ഓരോന്നിനും ആവശ്യമായ രേഖകൾ അധ്യാപകർ കമ്മിറ്റി മുമ്പാകെ സമർപ്പിക്കേണ്ടതാണ്.(സർട്ടിഫിക്കറ്റുകൾ, പ്രസിദ്ധീകരണങ്ങൾ, ഉത്തരവുകൾ, സർവ്വീസ് ബുക്ക് മുതലായവ) ഏതെങ്കിലും കമ്മിറ്റികളുടെ കാര്യത്തിലോ പരീക്ഷാജോലി സംബന്ധിച്ചോ സംശയമുള്ള പക്ഷം പ്രിൻസിപ്പളിൽ നിന്നോ വകുപ്പ് മേധാവിയിൽ നിന്നോ വിശദീകരണം തേടിയശേഷം സർട്ടിഫിക്കറ്റുകൾ വാങ്ങി ഫയലിൽ വയ്ക്കേണ്ടതാണ്.
- യു.ജി.സി റഗുലേഷൻസ് 2010 IVth Amendment പ്രകാരം ശുപാർശ സമർപ്പിക്കുന്നവർ കാറ്റഗറി1,2,3 എന്നിവയ്ക്ക് അസ്സെസ്സന്റ് കാലയളവിലെ ഓരോ അക്കാദമിക്വർഷവും തിരിച്ച് പ്രൊപ്പോസൽ തയ്യാറാക്കേണ്ടതാണ്. ഇപ്രകാരം വരുമ്പോൾ ഒരുവർഷത്തിൽ താഴെ കാലയളവ് വരുകയാണെങ്കിൽ ആ കാലയളവിന് ആനുപാതികമായ സ്കോർ നൽകിയാൽ മതിയാകും. ഒരു മാസത്തിൽ താഴെ കാലഘട്ടം അവസാനം വന്നാൽ ആയത് മുൻ അക്കാദമിക്വർഷത്തിൽ കൂട്ടിച്ചേർക്കാവുന്നതാണ്. അതുപോലെ പ്രസവാവധി, ഡെപ്യൂട്ടേഷൻ, എന്നിവ ഉൾപ്പെടുന്ന കാലയളവിലും സ്ഥാനക്കയറ്റത്തിന് ആനുപാതികമായ സ്കോർ ഉണ്ടെങ്കിൽ സ്ഥാനക്കയറ്റത്തിന് പരിഗണിക്കാവുന്നതാണ്. കമ്മ്യൂട്ടേഡ് അവധി , മെഡിക്കൽ സർട്ടിഫിക്കറ്റിന്റെ അടിസ്ഥാനത്തിലുള്ള ശൂന്യവേതനാവധി എന്നിവയുൾപ്പെടുന്ന വർഷങ്ങളിൽ അധ്യാപകന് അനുവദിച്ച മുഴുവൻ ജോലികളും ആ വർഷം സ്പെഷ്യൽ ക്ലാസ്സ് വഴി പൂർത്തിയാക്കിയെന്ന മേലധികാരികളുടെ സെർട്ടിഫിക്കറ്റിന്റെ അടിസ്ഥാനത്തിൽ മുഴുവൻ സ്കോറും നൽകാവുന്നതാണ്
- യു.ജി.സി. റഗുലേഷൻസ് 2018 ഓപ്ഷൻ ബി പ്രകാരം അപേക്ഷ സമർപ്പിക്കുന്നവർക്ക് കാറ്റഗറി 2, 3

എന്നിവയ്ക്ക് പ്രത്യേകമായി മിനിമം സ്റ്റോർ വേണമെന്ന് യൂജിസി നിഷ്കർഷിക്കുന്നില്ല.

- അധ്യാപകർ സമർപ്പിച്ച സ്റ്റോർ സൂക്ഷ്മമായി പരിശോധിച്ച ശേഷം കമ്മിറ്റി ആവശ്യമായ മാറ്റങ്ങൾ വരുത്തി അവർ എടുത്തഴുതേണ്ട ഫോർമാറ്റിൽ തെറ്റോ വെട്ടിത്തിരുത്തലോ കൂടാതെ എടുത്തഴുതേണ്ടതാണ്. അധ്യാപകർ അവകാശപ്പെടുന്ന സ്റ്റോറിൽ മാറ്റം വരുത്തുവാൻ കമ്മിറ്റിക്ക് അധികാരം ഉണ്ടായിരിക്കുന്നതാണ്.
- സ്കീനിംഗ് കമ്മിറ്റി മിനിറ്റ്സിൽ പ്രിൻസിപ്പാൾ, വകുപ്പ് മേധാവി, സർവ്വകലാശാല നിയോഗിക്കുന്ന നോമിനികൾ, വിഷയവിദഗ്ദ്ധർ എന്നിവർ മാത്രം പേരെഴുതി ഒപ്പ് വയ്ക്കേണ്ടതാണ്. വകുപ്പ് മേധാവിയുടെ സ്ഥാനക്കയറ്റം പരിഗണിക്കുന്ന കമ്മിറ്റിയിൽ അതേ ഫാക്കൽറ്റിയിലുള്ള സ്കീനിംഗ് നടത്തപ്പെടുന്ന അധ്യാപകന്റെ തസ്തികയ്ക്ക് തുല്യമോ ഉയർന്നതോ ആയ തസ്തികയിലുള്ള ടീച്ചർ ഇൻ ചാർജിന് പങ്കെടുക്കാവുന്നതാണ്.
- അധ്യാപകർ അവകാശപ്പെടുന്ന വസ്തുതകൾ (ഓറിയന്റേഷൻ/ റിഫ്രഷർ കോഴ്സുകൾ, പബ്ലിക്കേഷൻസ്, പ്രോജക്ട് മുതലായവ) അസ്സെസ്സ്മെന്റ് കാലയളവിൽത്തന്നെ നടന്നിട്ടുള്ളതാണെന്ന് ഉറപ്പുവരുത്തണം. 31/12/2018 ന് ശേഷമുള്ള പ്രൊമോഷനുകളിൽ ഓറിയന്റേഷൻ/ റിഫ്രഷർ കോഴ്സുകൾ പൂർത്തീകരിക്കുന്നതിന് തൊട്ടടുത്ത ദിവസമേ സ്ഥാനക്കയറ്റത്തിനർഹത ഉണ്ടായിരിക്കുകയുള്ളൂ. എന്നാൽ ഇപ്രകാരം സമർപ്പിക്കുന്ന അപേക്ഷകളിൽ പി.ബി.എ.എസ് പ്രൊഫോർമ പ്രൊമോഷൻ യു ജി സി നിഷ്കർഷിക്കുന്ന ആവശ്യമായ കാലഘട്ടത്തിലേക്ക് മാത്രം സമർപ്പിച്ചാൽ മതിയാകും. ഓറിയന്റേഷൻ/ റിഫ്രഷർ കോഴ്സുകൾ പൂർത്തീകരിക്കുന്നതിനുള്ള കാലപരിധി 31/12/2018 വരെയായി യു.ജി.സി ഇളവ് ചെയ്ത് നൽകിയിട്ടുണ്ട്.
- സർവകലാശാല അക്കാഡമിക് സ്റ്റാഫ് കോളേജുകൾ നടത്തുന്ന കോഴ്സുകൾക്ക് പുറമെ കേന്ദ്ര / സംസ്ഥാന സർക്കാരിന്റെ ധനസഹായത്തോടുകൂടി ഗവേഷണം നടത്തുന്ന സ്ഥാപനങ്ങൾ , സർവ്വകലാശാലകൾ ,നാഷണൽ സയൻസ് അക്കാദമി മുതലായവ നടത്തുന്ന കോഴ്സുകളും ആവശ്യത്തിന് കാലദൈർഘ്യമുണ്ടെങ്കിൽ സ്ഥാനക്കയറ്റത്തിന് പരിഗണിക്കാവുന്നതാണ്
- കമ്മിറ്റിക്ക് ഒരു സമയം ഒരു അധ്യാപകന്റെ ഒരു സ്ഥാനക്കയറ്റത്തിനുള്ള അപേക്ഷ മാത്രമേ വിലയിരുത്താൻ അവകാശമുള്ളൂ. കമ്മിറ്റി ശുപാർശ ചെയ്ത സ്ഥാനക്കയറ്റത്തിന് സർവ്വകലാശാലാ അംഗീകാരവും സർക്കാർ ശമ്പളവും നേടിയശേഷം മാത്രമേ അവരുടെ അടുത്ത സ്ഥാനക്കയറ്റത്തിനുള്ള അപേക്ഷ സമർപ്പിക്കാനാവുകയുള്ളൂ.
- സ്ഥാനക്കയറ്റ ശുപാർശ താഴെപ്പറയുന്ന ക്രമത്തിൽ സർവ്വകലാശാലയിൽ നേരിട്ട് സമർപ്പിക്കേണ്ടതാണ്.

16. പ്രിൻസിപ്പാളിന്റെ ആമുഖ കത്ത്
17. മാനേജർ ഒപ്പുവച്ച സ്ഥാനക്കയറ്റ ഉത്തരവ് (ഫോം 6)
18. പ്രൊഫോർമ ഫോർ പ്രൊമോഷൻ (പ്രിൻസിപ്പാൾ സാക്ഷ്യപ്പെടുത്തിയത്)
19. ഓഫ്ഷൻ ഫോം (പ്രിൻസിപ്പാൾ സാക്ഷ്യപ്പെടുത്തിയത്)
20. പേ ഫിക്സേഷൻ സ്റ്റേറ്റ് മെന്റ് (പ്രിൻസിപ്പാൾ സാക്ഷ്യപ്പെടുത്തിയത്)
21. പി.ബി.എ.എസ് പ്രൊഫോർമ/ സ്വയം വിലയിരുത്തൽ റിപ്പോർട്ട്
22. സ്റ്റോർ ഷീറ്റ് (കോളേജ് സീൽ പതിച്ചത്)
23. സ്കീനിംഗ്/ സെലക്ഷൻ കമ്മിറ്റി മിനിറ്റ്സ് (കോളേജ് സീൽ പതിച്ചത്)
24. പി.എച്ച്.ഡി/എം.ഫിൽ സർട്ടിഫിക്കറ്റിന്റെ പ്രിൻസിപ്പാൾ/ഗസറ്റഡ് ഓഫീസർ സാക്ഷ്യപ്പെടുത്തിയ പകർപ്പ്.
25. റിഫ്രഷർ/ ഓറിയന്റേഷൻ അസ്സൽ സർട്ടിഫിക്കറ്റും പകർപ്പും
26. ക്ലാസ് 10 സർട്ടിഫിക്കറ്റിന്റെ പകർപ്പ്
27. പി.ജി.എസ് സർട്ടിഫിക്കറ്റുകളുടെ പകർപ്പ്
28. സർവ്വകലാശാലയിൽ നിന്ന് ലഭിച്ച നിയമനാംഗീകാര ഉത്തരവിന്റെ പകർപ്പ്
29. സ്കീനിംഗ്/സെലക്ഷൻ കമ്മിറ്റിയിലേക്ക് സർവ്വകലാശാല നാമനിർദ്ദേശം ചെയ്ത വിഷയവിദഗ്ദ്ധരുടെ പട്ടികയുടെ പകർപ്പ്



- 30. സേവന പുസ്തകം
- 31. ന്യൂനപക്ഷപദവിയുള്ള കോളേജുകൾ കേന്ദ്രന്യൂനപക്ഷ കമ്മീഷന്റെ സർട്ടിഫിക്കറ്റിന്റെ പകർപ്പ് (ഫോം 6, പ്രൊഫോർമ, ഓപ്ഷൻ ഫോം, ഫിക്സേഷൻ സ്റ്റേറ്റ്‌മെന്റ്, അണ്ടർടേക്കിംഗ് എന്നിവയുടെ മാതൃക സർവ്വകലാശാലാ വെബ്സൈറ്റിൽ ലഭ്യമാണ്)

28.2018 യുജിസി റഗുലേഷൻസ് പ്രകാരം സ്ഥാനക്കയറ്റ അപേക്ഷ സമർപ്പിക്കുമ്പോൾ തസ്തികാനുമതോടൊപ്പം അക്കാദമിക് ലവൽ കൂടി ചെർക്കേണ്ടതാണ്

29.സ്ഥാനക്കയറ്റത്തിന് മുമ്പ് മാസം മുമ്പ് അധ്യാപകർക്ക് കോളേജുകളിൽ അപേക്ഷ നൽകാവുന്നതും സ്കീനിംഗ്/ സെലക്ഷൻ കമ്മിറ്റി അംഗങ്ങളെ ചെയ്യുന്നതിനായി പ്രിൻസിപ്പാൾ അത് സർവ്വകലാശാലയെ അറിയിക്കേണ്ടതുമാണ്. അപ്രകാരം കൂടുന്ന സ്കീനിംഗ്/ സെലക്ഷൻ കമ്മിറ്റി കൂടേണ്ടത് സ്ഥാനക്കയറ്റത്തിന് ശേഷമായിരിക്കണം.

**യു.ജി.സി.റഗുലേഷൻസ് 2018 പ്രകാരം എയ്ഡഡ് കോളേജ് അധ്യാപകരുടെ പ്രൊഫസർ സ്ഥാനക്കയറ്റത്തിനായി കോളേജുകളിൽ രൂപീകരിക്കേണ്ട സെലക്ഷൻ കമ്മിറ്റി അംഗങ്ങൾക്കും അധ്യാപകർക്കും ഉള്ള പൊതു നിർദ്ദേശങ്ങൾ**

1. പ്രൊഫസർ തസ്തികയിലേക്ക് സ്ഥാനക്കയറ്റത്തിന് രൂപീകരിക്കേണ്ട സെലക്ഷൻ കമ്മിറ്റിയുടെ ഘടന യുജിസി റഗുലേഷൻസ് 2018 സെക്ഷൻ 5.0 VII പ്രകാരം ആയിരിക്കണം
2. വിഷയവിദഗ്ദ്ധരുടെ പാനലിനായി കോളേജ് മാനേജർ/ പ്രിൻസിപ്പൽ സർവ്വകലാശാല രജിസ്ട്രാർക്ക് അപേക്ഷ സമർപ്പിക്കേണ്ടതാണ്.
3. ന്യൂനപക്ഷപദവിയുള്ള കോളേജുകൾ കേന്ദ്രന്യൂനപക്ഷ കമ്മീഷന്റെ സർട്ടിഫിക്കറ്റ് പകർപ്പിനൊപ്പം ചുരുങ്ങിയത് 5 പേർ വിതരണ വിഷയവിദഗ്ദ്ധരുടെ രണ്ട് പാനലുകൾ സമർപ്പിക്കേണ്ടതാണ്. പ്രൊഫസർ റാങ്കിൽ കുറയാത്ത യോഗ്യതയുള്ള ആളുകളെ മാത്രമേ ഇരു പാനലുകളിലും ഉൾപ്പെടുത്താവൂ. പാനൽ നിർബന്ധമായും എഡ്യൂക്കേഷൻ ഏജൻസിയുടെ പരിധിക്കു പുറത്തുള്ളവരായിരിക്കണം.
4. പ്രൊഫസർ തസ്തിക സർക്കാർ അനുവദിച്ചിട്ടുള്ളത് GO(p)No.9/2021/HEDN dated 20/02/2021 അനുസരിച്ചാണ്. ആയതിനാൽ 18/07/2018 തീയതി മുതൽ യുജിസി റഗുലേഷൻസ് 2018 ഓപ്ഷൻ എ പ്രകാരം മാത്രമേ പ്രൊഫോഷൻ അനുവദിക്കാൻ സാധിക്കൂ.
5. അസോസിയേറ്റ് പ്രൊഫസർ തസ്തികയിൽ മൂന്നുവർഷം പൂർത്തിയാക്കിയ അധ്യാപകർക്ക് യുജിസി റഗുലേഷൻസ് 2018 ക്ലാസ്സ് 6.4 □ IV പ്രകാരം മതിയായ യോഗ്യത ഉള്ളപക്ഷം അപേക്ഷ സമർപ്പിക്കാവുന്നതാണ്. എന്നാൽ പ്രസ്തുത യോഗ്യത 18/07/2018 ന് മുൻപ് നേടിയതും 18/07/2018 മുതൽ മാത്രമേ പ്രൊഫോഷൻ അർഹത ഉണ്ടാവൂ.
6. പ്രൊഫസർ തസ്തികയിലേക്ക് യോഗ്യത നേടിയ അധ്യാപകർ യോഗ്യത കരസ്ഥമാക്കുന്ന തീയതിയിൽ ഏത് കോളേജിൽ ആണോ ജോലിയിലുള്ളത് പ്രസ്തുത കോളേജ് അധികാരി മുഖാന്തിരം ആണ് അപേക്ഷ സമർപ്പിക്കേണ്ടത്. എന്നാൽ പ്രസ്തുത യോഗ്യത 18/07/2018 ന് മുൻപ് നേടിയതും 18/07/2018 ൽ ഏത് കോളേജിലാണോ ഉള്ളത് അപേക്ഷ അവിടുത്തെ അധികാരിയിൽ നിന്ന് അപേക്ഷ സമർപ്പിക്കണം.
7. യുജിസി റഗുലേഷൻസ് 2018 സെക്ഷൻ 6.0 IV അനുശാസിക്കുന്ന പ്രകാരം അപേക്ഷകൻ സമർപ്പിക്കുന്ന ഗവേഷണ ലേഖനങ്ങൾ റഗുലർ സർവ്വീസ് കാലയളവിൽ നേടിയതാകണം
8. 16 09 2019 ന് ശേഷമുള്ള പ്രസിദ്ധീകരണങ്ങൾ യു.ജി.സി കെയർ ലിസ്റ്റിലോ, യു.ജി.സി അംഗീകൃത ജേർണലുകളിലോ പ്രസിദ്ധീകരിക്കുന്നത് മാത്രമാണ് പരിഗണിക്കേണ്ടത്.16 09 2019 ന് മുമ്പ് പ്രസിദ്ധീകരിച്ച ലേഖനങ്ങൾ അതാത് കാലത്ത് യു ജി സി / യൂണിവേഴ്സിറ്റി അംഗീകരിച്ച ജേർണലുകളിലോ peer Reviewed ജേർണലുകളിലോ പ്രസിദ്ധീകരിച്ചത് ആകണം
9. അപേക്ഷകന്റെ പി.ബി.എ.സ് സ്കോർ സർവ്വീസ് കാലയളവിൽ ഉള്ളതാകണം. അസോസിയേറ്റ് പ്രൊഫസറായി മൂന്നുവർഷത്തെ കാലയളവിൽ ആവശ്യമായ സ്കോറോ പ്രസിദ്ധീകരണമോ ഇല്ലാത്തപക്ഷം എന്നാണോ ആയത് കരസ്ഥമാക്കുന്നത് ആ ദിവസത്തിന് ശേഷമായിരിക്കും പ്രൊഫോഷൻ തീയതിയായി കണക്കാക്കേണ്ടത്.
10. അപേക്ഷകൻ അവസാന മൂന്നുവർഷത്തെ Appendix II, Table I ഉം സർവ്വീസ് കാലയളവിലെ Appendix II Table II ൽ റഗുലേഷൻസ് അനുശാസിക്കുന്ന വിധം വിജയകരമായി പൂർത്തീകരിക്കേണ്ടതും ആയത് തയ്യാറാക്കി അനുബന്ധ രേഖകളോടൊപ്പം സെലക്ഷൻ കമ്മിറ്റി മുമ്പാകെ സമർപ്പിക്കേണ്ടതുമാണ്.
11. സ്ഥാനക്കയറ്റ ശുപാർശ താഴെപ്പറയുന്ന ക്രമത്തിൽ സർവ്വകലാശാലയിൽ നേരിട്ട് സമർപ്പിക്കേണ്ടതാണ്.

1. പ്രിൻസിപ്പാളിന്റെ ആമുഖ കത്ത്

2. മാനേജർ ഒപ്പുവച്ച സ്ഥാനക്കയറ്റ ഉത്തരവ് (ഫോം 6)
3. പ്രൊഫോർമ ഫോർ പ്രൊഫോഷൻ (പ്രിൻസിപ്പാൾ സാക്ഷ്യപ്പെടുത്തിയത്)
4. ഓപ്ഷൻ ഫോം (പ്രിൻസിപ്പാൾ സാക്ഷ്യപ്പെടുത്തിയത്)
5. പേ ഫിക്സേഷൻ സ്റ്റേറ്റ്‌മെന്റ് (പ്രിൻസിപ്പാൾ സാക്ഷ്യപ്പെടുത്തിയത്)
6. പി.ബി.എ.എസ് പ്രൊഫോർമ
7. സ്കോർ ഷീറ്റ് (കോളേജ് സീൽ പതിച്ചത്)
8. സെലക്ഷൻ കമ്മിറ്റി മിനിറ്റ്സ് (കോളേജ് സീൽ പതിച്ചത്)
9. ക്ലാസ് 10 സർട്ടിഫിക്കറ്റിന്റെ പകർപ്പ്
10. പി.ജി.എസ് നെറ്റ് സർട്ടിഫിക്കറ്റുകളുടെ പകർപ്പ്
11. സർവ്വകലാശാലയിൽ നിന്ന് ലഭിച്ച നിയമനാംഗീകാര ഉത്തരവിന്റെ പകർപ്പ്
12. സെലക്ഷൻ കമ്മിറ്റിയിലേക്ക് സർവ്വകലാശാല നാമനിർദ്ദേശം ചെയ്ത വിഷയവിദഗ്ദ്ധരുടെ പട്ടികയുടെ പകർപ്പ്
13. സേവന പുസ്തകം
14. ന്യൂനപക്ഷപദവിയുള്ള കോളേജുകൾ കേന്ദ്രന്യൂനപക്ഷ കമ്മീഷന്റെ സർട്ടിഫിക്കറ്റിന്റെ പകർപ്പ് (ഫോം 6, പ്രൊഫോർമ, ഓപ്ഷൻ ഫോം, ഫിക്സേഷൻ സ്റ്റേറ്റ്‌മെന്റ്, അണ്ടർടേക്കിംഗ് എന്നിവയുടെ മാതൃക സർവ്വകലാശാലാ വെബ്സൈറ്റിൽ ലഭ്യമാണ്)

**Resolution of the Syndicate**  
**RESOLVED** that the item be deferred.

**Item No.37.123. Mannaniya College of Arts and Science, Pangode – Proposal for the extension of appointment of Dr. Nazeer P, Associate Professor and Head of Department of Islamic History as Drawing and Disbursing Officer (Thirteenth term)- Consideration of- reg.**

**(AcFII)**

The Manager, Mannaniya College of Arts and Science, Pangode has forwarded a proposal along with the appointment order for the approval for the extension of appointment of Dr. Nazeer P, Associate Professor and Head of Department of Islamic History as Drawing and Disbursing Officer (Thirteenth term) w.e.f 09.03.2022 till a regular Principal is appointed or for a period of three months, whichever is earlier in the vacancy of Sri. A H Badrudeen who was relieved from the post of Drawing and Disbursing Officer on 08.03.2019.

It may also be noted that, it is informed by the Manager, Mannaniya College of Arts and Science, Pangode that Dr. Z A Azif , Principal of the College is awarded compulsory retirement as punishment w.e.f. 31.05.2018 and the legal process regarding the writ petition filed by him against this is before the Hon’ble High Court of Kerala and has not been completed yet.

Dr. Nazeer P, Associate Professor in Islamic History was appointed as Drawing and Disbursing Officer of Mannaniya College of Arts & Science, Pangode for twelve consecutive terms vide U.O No. Ac F II/9104/2019 dtd 27.03.2019, 19.06.2019, 02.09.2019, 04.12.2019, 12.03.2020, 01.06.2020, 08.09.2020, 03.12.2020, UO No Ac FII 1454/2021 dtd 16.03.2021, U.O No. Ac F II/2667/2021 dtd 02.06.2021, UO No: AcFII/4691/2021 dtd 10.09.2021 and UO No: 6821/2021/UOK dtd 01.12.2021 respectively. The twelfth term as Drawing and Disbursing Officer ends on 08.03.2022.

As per the norms and procedures for selection of teachers for appointment in Private Aided Colleges, in exceptional cases, the Vice Chancellor may approve the appointment of any member of teaching staff of the College as Drawing and Disbursing Officer on request from the Educational Agency for a maximum period of three months for reasons to be recorded and it shall not be granted for more than three consecutive terms.

As per the circular No AcFII/General/Circular dated 30.12.2021,' Educational Agencies of all Private Aided Colleges under the University was directed to appoint regular Principals in colleges before the expiry of the term of appointment of Drawing and Disbursing Officer and extension of the terms of Drawing and Disbursing Officer beyond three consecutive terms, shall not be considered for approval without sufficient valid reasons.'

In the light of the above and as per the orders of the Vice-Chancellor, **the proposal for the**

*approval of extension of appointment of Dr. Nazeer P, Associate Professor and Head of Department of Islamic History as Drawing and Disbursing Officer (Thirteenth term) of Mannaniya College of Arts and Science, Pangode, is placed before the Syndicate for consideration and appropriate decision.*

**Resolution of the Syndicate**

**RESOLVED** that the above proposal be agreed to.

**FURTHER RESOLVED** to direct the Manager of the College to appoint a regular Principal at the earliest.

**Item No.37.124                      Minutes of the 11<sup>th</sup> meeting of the Purchase Committee – Approval of-reg. (Ad.BIV(CP))**

The 11<sup>th</sup> meeting of the Purchase Committee (Plan and Non Plan Fund) was held on 22.02.2022. The Minutes of the Meeting of the Purchase Committee was forwarded to Vice-Chancellor for approval.

The Vice-Chancellor has ordered to place the matter before the Syndicate.

As per the orders of the Vice Chancellor, the Minutes of the 11<sup>th</sup> meeting of the Purchase Committee held on 22.02.2022 is placed before the Syndicate for approval.

**Minutes of the 11<sup>th</sup> Meeting of the Purchase Committee**

Date	:	22.02.2022
Time	:	11.00 A.M
Venue	:	Pro-Vice- Chancellor's Chamber

**Chairman**

The Pro-Vice-Chancellor : Sd/-

**Members**

1. Adv.K.H.Babujan, Member, Syndicate	:	Sd/
2. Adv.A.Ajikumar, Member, Syndicate	:	-
3. Dr. K.G.Gopchandran, Member, Syndicate	:	Sd/-
4. Dr.S.Nazeeb, Member, Syndicate	:	Sd/-
5. Adv.B.Balachandran, Member, Syndicate	:	Sd/-
6. Adv.G.Muralidharan Pillai, Member, Syndicate	:	Online
7. Dr. K.B. Manoj, Member, Syndicate	:	Sd/-
8. Sri.Arunkumar.R, Member, Syndicate	:	-
9. The Registrar	:	-
10. The Finance Officer	:	Sd/-
11. The Director, Planning & Development	:	Sd/-
12. The Director (i/c), Computer Centre	:	Sd/-
13. The Instrumentation Engineer	:	Sd/-

**Item No.37.124.11.01:                      Kariavattom and SH Campus – Purchase of 30 numbers of Electrical type Napkin Incinerator**

**(Ad.BIV section)**

In continuation of the file from Ad B I Section, the quotations were invited for the supply of 30 numbers of Electrical type Napkin Incinerators for being installed at selected places of Kariavattom/SH Campus, as per the specification report obtained from the Instrumentation Engineer, and 7 quotations were received.

The Instrumentation Engineer vide letter No. CLIF/Report/397/2020-21 dated 02/08/2021 has informed that he has verified the quotations and remarked the following:

(1) Request the firm to provide the rate for 15M rigid pipe to eliminate fumes above the Building to avoid suffocation, if any.

(2) Confirm the specification details (Warranty, Installation Charges etc) from certain firms.

Accordingly, the firms have provided the rate for 15M rigid pipe and confirmed the specification details (Warranty, Installation Charges etc).

As opined by the Finance, on seeking the remarks on the matter that the L1 firm M/s. R K Enterprises and Marketing Solutions via email remarked that “2-3 meter is the standard length for the

better performance of the dispenser and the firm could not recommend to increase the length as it affects the machine”, the Instrumentation Engineer vide letter No. CLIF/Report/497/2020-21 dated 08/10/2021 has suggested to seek opinion from the Engineering unit to ascertain whether the incinerator shall be installed with 3m pipe alone or not.

In this regard, the University Engineer vide letter No. UE/NI/2021 dated 29/12/2021 has remarked to consult with the Environmental Science Department, Kariavattom or the Pollution Control Board.

The Head, Department of Environmental Sciences vide letter dated 25/01/2022 has remarked the following:

(1) The Kerala State Pollution Control Board (KSPCB), subject to guidelines of Central Pollution Control Board has released guidelines for the disposal of Sanitary Napkins. In the guidelines, the length of the exhaust pipe is not mentioned as a mandatory feature. However, the burning temperature is mandatory. The primary chamber should have a temperature of 400<sup>0</sup>C to 450<sup>0</sup>C and the secondary chamber should have a temperature of 950<sup>0</sup>C. Achieving the required temperature is very essential to avoid the harmful contents in the fumes coming out of these exhaust pipe. Hence, even if the pipe length is increased, if the incinerator does not achieve the required temperature, it will be emitting harmful content in the fumes. Moreover, the KSPCB has certified and approved the incinerators of certain companies which have proved the working standards. Among the quotes of 7 firms, only two firms have the approval from KSPCB. The exhaust length varies from 2 to 3 m in products.

(2) Hence, the incinerators with approval from KSPCB may be considered for the purchase. Moreover, the companies may be instructed to do continuous monitoring and maintenance so as to ensure the proper working of the incinerator.

The details of the quotations received for purchasing 30 numbers of Electrical type Napkin Incinerator for installing at selected places of University Campus and the the rate for 15M rigid pipe provided by the firms as remarked by the Instrumentation Engineer and The Head, Department of Environmental Sciences are as follows:

Sl. No.	Firm	Model	Unit Price (Incinerator + 15M Pipe)	Qty	Amount (including GST)	Total Amount (Incinerator + 15M Pipe) (including GST)	Remarks
1.	M/s. R K Enterprises Inc. (Division of RK Enterprises & Marketing Solutions, Thiruvananthapuram)	Napkin incinerators Model RK 101 G Per time 15-20 Napkins can be destroyed Warranty : One Year	Rs.15,000/- (incl. GST)	30	<b>Rs.4,50,000/- (L1)</b>		Satisfies Technical Specification (No certificate from Kerala State Pollution Control Board)
			Rs. 4,500/- (15 M : Rs.4,500/-)	30	Rs. 1,35,000/-	<b>Rs. 5,85,000/- (L1)</b>	
2.	M/s. Megatrade Malabar Equipment & General Traders Pvt. Ltd., Kozhikode	1. Napkin Incinerator Office Model Capacity : 20-25 pads at a time Warranty : One Year <b>Pollution Control Board Certified</b>	Rs. 18,250/- (incl. GST)	30	<b>Rs.5,47,500/- (L2)</b>		Satisfies Technical Specification (Provided Certificate from Kerala State Pollution Control Board)
			Rs. 3,000/- (Per Metre : Rs.200/-) (15 M : Rs.3,000/-)	30	Rs. 90,000/-	<b>Rs. 6,37,500/- (L2)</b>	

		2. Napkin Incinerator Office Model Capacity : 40-50 pads at a time Warranty : One Year <b>Pollution Control Board Certified</b>	Rs. 27,900/- (incl. GST)	30	<b>Rs. 8,37,000/-</b>		Satisfies Technical Specification (No certificate from Kerala State Pollution Control Board)
			Rs. 3,000/- (Per Metre : Rs.200/-) (15 M : Rs.3,000/-)	30	Rs. 90,000/-	<b>Rs. 9,27,000/-</b>	
3.	M/s. Medical and Visual Technologies Pvt. Ltd., Trivandrum	Electrical Type Napkin Incinerator including exhaust ppe 1 m Make: AVB Napi Destroy Compact Model : AVB SN 1503 Warranty : One Year	Rs. 19,000/- (incl. GST)	30	<b>Rs. 5,70,000/- (L3)</b>		Satisfies Technical Specification (No certificate from Kerala State Pollution Control Board)
			Rs. 10,350/- (Per Metre : Rs.690/-) (15 M : Rs.10,350/-)	30	Rs. 3,10,500/-	<b>Rs. 8,80,500/- (L3)</b>	
4.	M/s. V-Tech Traders, Calicut	Napkin Incinerator Office Model Capacity : 20-25 pads at a time Warranty : One Year	Rs. 26,900/- (incl. GST)	30	<b>Rs. 8,07,000/-</b>		Satisfies Technical Specification (No certificate from Kerala State Pollution Control Board)
			Rs. 7,500/- (Per Metre : Rs.500/-) (15 M : Rs.7,500/-)	30	Rs. 2,25,000/-	<b>Rs. 10,32,000/-</b>	
5.	M/s. Yong Enterprises, Malappuram.	HLL make Sanitary Napkin warranty : One Year	Rs. 20,290/- (GST 18%) Rs. 23,942.2/-	30	<b>Rs.7,18,266/-</b> (inclusive of Delivery, installation and Training charges)		Satisfies Technical Specification (Mentioned. But certificate not attached)
			Rs. 15,000/- (15 M : Rs.15,000/-)	30	Rs. 4,50,000/-	<b>Rs. 11,68,266/-</b>	
6.	M/s. Greentech Industries, Kanjikode, Palakkad	Napkin Destroyer Capacity per Cycle : 15 to 20 pad per cycle for higher warranty : One Year	Rs. 26,000/- (GST 18%) Rs. 30,680/-	30	<b>Rs.9,20,400/-</b> (Transportaion and installation not charged)		Satisfies Technical Specification (No certificate from Kerala State Pollution Control Board)
			Rs. 9,500/- (15 M : Rs.9,500/-)	30	Rs.2,85,300/-	<b>Rs. 12,05,700/-</b>	
7.	M/s. Total Trading	Sanitary	Rs. 20,000/-	30	<b>Rs. 7,08,000/-</b>		Satisfies

Solutions, Kozhikode	Napkin Incinerator Capacity : 15-20 pads at a time Warranty : One Year	(GST 18% Extra) Rs. 23,600/-	30	Rs. 5,31,000/-	Rs. 12,39,800/-	Technical Specification (Provided Certificate from Kerala State Pollution Control Board)
		Rs. 17,700/- (Per Metre : Rs.1000/-) (GST 18% Extra) (Per Metre : Rs.1180/-) (15 M : Rs.17,700/)				

As remarked by the Finance and as per the orders of the Vice-Chancellor, the matter is placed before the Purchase Committee along with remarks of the Instrumentation Engineer and the HOD, Department of Environmental Sciences for consideration and appropriate recommendation.

*The Committee considered the matter along with the remarks of the Head, Department of Environmental Sciences, that the length of the exhaust pipe is not mentioned as a mandatory feature in the guidelines released by the Kerala State Pollution Control Board (KSPCB), subject to guidelines of Central Pollution Control Board and those incinerators with approval from KSPCB, may be considered for the purchase. Hence the Committee recommended to purchase 30 numbers of Electrical type Napkin Incinerator Office Model with One Year Warranty from the second lowest quoted firm M/s. Megatrade Malabar Equipment & General Traders Pvt. Ltd., Kozhikode, having Certificate from the Kerala State Pollution Control Board, for a total cost of Rs.5,47,500/- (Rupees Five Lakh Forty Seven Thousand and Five Hundred only) including GST. The Committee also entrusted the University Engineer for installing incinerators at selected places of University Campus at Senate House and Kariavattom.*

Firm	Model	Unit Price	Qty	Amount (including GST)
M/s. Megatrade Malabar Equipment & General Traders Pvt. Ltd., Kozhikode	Napkin Incinerator Office Model Capacity: 20-25 pads at a time. Warranty: One Year	Rs. 18,250/- (incl. GST)	30	Rs.5,47,500/- (L2)

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 11<sup>th</sup> meeting of the Purchase Committee (Plan and Non Plan Fund) held on 22.02.2022, be approved.

**Item No.37.124.11.02: University Hostel of Women, Thycaud - Purchase of Furniture (Ad.DII section)**

The Hostel Monitoring Committee held on 22.12.2021, recommended to entrust the University Engineer to submit a detailed proposal for the purchase of furniture for the University Hostel for Women, Thycaud. The University Engineer, vide letter No.DB1/UWH-Furniture/12-30(01)/21 dated 30.12.2021, forwarded a detailed proposal including the specification and proforma invoice from M/s.SIDCO amounting to Rs.26,60,463/- (Rupees Twenty Six Lakh Sixty Thousand Four Hundred and Sixty Three) including 18% GST, and including loading, unloading and delivery charges as detailed below :

Sl. No.	Particulars	Qty	Rate	Amount
1	Single cot :0.90 m x 1.90 m x 0.40,m, Leg size : 65 mm square, Outer frame : 100 x 400 mm rectangular, Head board and Foot Board : 0.90 m Length x 0.55 m Height with Wooden Frame Work, Platform : 16 mm Thick wooden planks, clear melamine polish 2 coats finishing	60	Rs. 10,497.00/-	Rs.6,29,820.00/-
2	Hardwood Arm chair for Rooms 0.46 x 0.46 x 0.45 m seat and 0.46 x 0.46 m back rest, Leg	98	Rs.3,234.00/-	Rs.3,16,932.00/-

	size : 40 x 40 mm square, Seat and back rest : 20 mm thick, Leg cross frame : 50 x 25 mm, Clear melamine polish 2 coat finishing			
3	Hard wood Single Drawer Table 0.90 x 0.60 x 0.750 m, Leg Size : 60 x 60 mm, Top Plank Thickness : 16 mm, Leg Cross Frame : 60 x 25mm, Foot Rest : 60 x 25 mm, Drawer side : 60 x 45 mm, Drawer panel Thickness : 16 mm, Hardware : Drawer handle, Lock, Clear melamine finishing	83	Rs.5,575.00/-	Rs.4,62,725.00/-
4	Hardwood Armless chair for Reading Room : 0.46 x 0.46 m back rest, Leg size : 40 x 40 mm square, Arm rest size : 40 x 40 mm square, Seat and back rest : 20 mm thick, Leg cross frame : 50 x 2 mm, Clear melamine polish 2 coat finishing	100	Rs.2,814.00/-	Rs.2,81,400.00/-
5	Study Table 2.12 x 1.14 x 0.75 m, Table top 16 mm thickness, leg size 60 x 60 mm square, leg cross frame : 60 x 40 mm, clear melamine polish finishing	28	Rs.11,403.00/-	Rs.3,19,284.00/-
6	Steel Dining Table for Mess Hall : 1.86 x 0.75 x 0.73 m, Stainless steel table top, leg size : 0.030 dia steel pipe	12	Rs.14,900.00/-	Rs.1,78,800.00/-
7	Loading, Unloading and Delivery Charges @ 3%	1	Rs.65,668.83/-	Rs.65,668.83/-
	Total			Rs.22,54,629.83/-
	GST @ 18%			Rs.4,05,833.37/-
	Round Off			-Rs.0.20/-
	Grand Total			Rs.26,60,463.00/-

The Finance had suggested to explore the possibility of meeting the expense in this regard from the plan funds, as the nonplan funds of the University is barely sufficient to meet the recurring expenses.

The Planning section has remarked that the expenditure to the tune of Rs.26,60,463/- (Rupees Twenty Six lakh Sixty Thousand Four Hundred and Sixty Three only), towards the purchase of various items of furniture for use in the University Hostel for Women, Thycaud, from 'M/s. SIDCO', may be met from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development", for the year 2021-22. While considering the matter the Vice-Chancellor has ordered to place the same before the Purchase Committee for consideration.

Therefore, the matter regarding the purchase of furniture for use in the University Hostel for Women, Thycaud, from 'M/s.SIDCO', amounting to Rs.26,60,463/- (Rupees Twenty Six Lakh Sixty Thousand Four Hundred and Sixty Three) including 18% GST, loading, unloading and delivery charges and meeting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development", for the year 2021-22, is placed before the purchase committee for consideration.

***The Committee considered the matter and recommended to entrust the University Engineer to invite quotations from M/s. ARTCO and M/s RUBCO and to submit the proposal with three quotations in the next Purchase Committee.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 11<sup>th</sup> meeting of the Purchase Committee (Plan and Non Plan Fund) held on 22.02.2022, be approved.

**Item No.37.124.11.03: Department of Biotechnology, Kariavattom -Purchase of Chemicals and Biochemicals**

**(Ad.AVI section)**

The Head, Department of Biotechnology, vide letter no. Bio-Tech/2021-358 dated 26.11.2021, has forwarded the quotation notice, quotations and comparative statement for the purchase of Chemicals and Biochemicals in the Department of Biotechnology. In response to the quotation notice no. Bio-Tech/Purchase/2021-22/02 dated 08.11.2021, the following eight firms submitted quotations:

1. D.R. Laboratory Suppliers, VP XVI/309A, A-7, PIRA, Near Ganam Auditorium, Pallimukku, Peyad P.O, Thiruvananthapuram 695 573
2. Mayora Scientific Co, TC/53/1916 (2) (3) (4), 1<sup>st</sup> Floor, "Balanda Building", Pappanamcode, Thiruvananthapuram- 695 018
3. APJ Scientific solutions, PGRA-5, TC. 12/208 (5), Plamoodu, Pattom P.O, Thiruvananthapuram- 695 004
4. Quilon Surgicals & Medicals, Sain Plaza, Near Shanker's Hospital, Kollam 691 001
5. Deep Scientific Emporium, XIII/1528, Pavoo's Shopping Centre, Wadakkanchery Road, Kunnankulam, Thrissur 680 503
6. Globe Scientific, T.C.28/1095(1), Sreekanteswaram, Fort P.O, Thiruvananthapuram- 695 023
7. United Scientific and Educational Suppliers Pvt. Ltd, Santhinagar Shopping Complex, Press Road, Thiruvananthapuram- 695 001
8. Samara medical Supplies LLP, Kodakkadan tower, 2<sup>nd</sup> Floor- Office no.3, Kuzhissery, Kuzhimanna P.O, Malappuram 673641

The lowest quoted firm and the quoted amount for the purchase of each Chemical/ Biochemical is as detailed below:

Sl.No.	Name of the Chemical	Amount	Firm	Remarks
1	Sodium Chloride molecular grade	<b>1453.83</b>	Mayora Scientific	<b>(L1)</b>
2	Ferrous sulphate	<b>381.7</b>	Quilon surgical & medicals	<b>(L1)</b>
3	Manganes	<b>4167.35</b>	Mayora Scientific	<b>(L1)</b>
4	Mercuric chloride	<b>3919.02</b>	Mayora Scientific	<b>(L1)</b>
5	Potassium sulphate Hi AR/ACS	<b>529.2</b>	Globe Scientific	<b>(L1)</b>
6	Sodium bicarbonate cell culture tested	<b>4695.6</b>	Mayora Scientific	<b>(L1)</b>
7	Sodium sulphate Hi AR/ACS	<b>310.8</b>	Globe Scientific	<b>(L1)</b>
8	Zinc sulphate	<b>420</b>	Globe Scientific	<b>(L1)</b>
9	Coomassie brilliant blue	<b>2483.25</b>	Mayora Scientific	<b>(L1)</b>
10	MTT Reagent	<b>39122.48</b>	Mayora Scientific	<b>(L1)</b>
11	Bovine Serum Albumin (BSA)	<b>13797.84</b>	Mayora Scientific	<b>(L1)</b>
12	Kovac's reagent	<b>668.22</b>	Mayora Scientific	<b>(L1)</b>
13	Poly galactouronic acid	<b>7935.11</b>	Mayora Scientific	<b>(L1)</b>
14	Lysozyme	<b>2031.75</b>	Mayora Scientific	<b>(L1)</b>
15	Gram stain kit	<b>3747.45</b>	Mayora Scientific	<b>(L1)</b>
16	Ampicillin sodium salt	<b>2709</b>	Mayora Scientific	<b>(L1)</b>
17	Streptomycin sulphate	<b>690.8</b>	Mayora Scientific	<b>(L1)</b>
18	Kanamycin sulphate	<b>2456.16</b>	Mayora Scientific	<b>(L1)</b>
19	Agar bacteriological	<b>4366.01</b>	Mayora Scientific	<b>(L1)</b>
20	Brilliant green bile broth 2%	<b>717.89</b>	Mayora Scientific	<b>(L1)</b>
21	Luria Bertani broth,Miller(LB Broth)	<b>3363.68</b>	Mayora Scientific	<b>(L1)</b>
22	Mueller Hinton agar(MHA)	<b>3016.02</b>	Mayora Scientific	<b>(L1)</b>
23	MR VP medium (Buffered glucose broth)	<b>586.95</b>	Mayora Scientific	<b>(L1)</b>
24	Nutrient agar No 2	<b>3160.5</b>	Mayora Scientific	<b>(L1)</b>
25	Nutrient broth	<b>2153.66</b>	Mayora Scientific	<b>(L1)</b>
26	Potato Dextrose broth,granulated	<b>3840.38</b>	Mayora Scientific	<b>(L1)</b>
27	Sabourad Dextrose agar	<b>2853.48</b>	Mayora Scientific	<b>(L1)</b>



28	Minimal broth	<b>3864.84</b>	Mayora Scientific	(L1)
29	Tryptone broth	<b>2654.82</b>	Mayora Scientific	(L1)
30	Oxidase disc	<b>623.07</b>	Mayora Scientific	(L1)
31	Catalase	<b>4224.41</b>	Mayora Scientific	(L1)
32	Tween 20( molecular biology)	<b>3616.52</b>	Mayora Scientific	(L1)
33	Proteinase k	<b>5557.97</b>	Mayora Scientific	(L1)
34	skim milk agar	<b>4060.12</b>	Quilon surgical & medicals	(L1)
35	Horse serum	<b>21411.34</b>	Mayora Scientific	(L1)
36	Dimethyl sulphoxide (DMSO) Cell culture tested	<b>12312.41</b>	Mayora Scientific	(L1)
37	Triton X 100	<b>3684.24</b>	Mayora Scientific	(L1)
38	Acridine orange	<b>2979.9</b>	Mayora Scientific	(L1)
39	Potassium phosphate dibasic (K <sub>2</sub> HPO <sub>4</sub> )	<b>604.00</b>	APJ Scientific Solutions	(L1)
40	Sodium hydroxide pellet	<b>473.00</b>	APJ Scientific Solutions	(L1)
41	Sodium hydroxide powder	<b>222.00</b>	APJ Scientific Solutions	(L1)
42	Magnesium turnings	<b>381.00</b>	APJ Scientific Solutions	(L1)
43	Aluminium chloride	<b>908.25</b>	Samara Medical Supplies	(L1)
44	Penicillin G Sodium salt	<b>2007.00</b>	APJ Scientific Solutions	(L1)
45	Glycerol	<b>571.2</b>	Globe Scientific	(L1)
46	Evans blue	<b>3218</b>	APJ Scientific Solutions	(L1)
47	Methyl Red	<b>180</b>	APJ Scientific Solutions	(L1)
48	Immersion oil microscopy	<b>527</b>	APJ Scientific Solutions	(L1)
49	Silica gel G for TLC	<b>851</b>	APJ Scientific Solutions	(L1)
50	Pectinase	<b>1971</b>	APJ Scientific Solutions	(L1)
51	Fluorescein	<b>838</b>	APJ Scientific Solutions	(L1)
52	2,2 aziobis (2-amidopropane dihydrochloride) APPH	<b>1845.38</b>	Mayora Scientific	(L1)
53	TPTZ (2,4,6 tri 2-pyridyl 5 triazine)	<b>4160</b>	APJ Scientific Solutions	(L1)
54	Butylated hydroxyl toluene (BHT)	<b>610</b>	APJ Scientific Solutions	(L1)
55	Ferrous ammonium sulphate	<b>264</b>	APJ Scientific Solutions	(L1)
56	β - cyclodextrin	<b>423</b>	APJ Scientific Solutions	(L1)
57	Lactose mono hydrate	<b>390.00</b>	APJ Scientific Solutions	(L1)
58	Ethylene diamine	<b>643.65</b>	Samara Medical Supplies	(L1)
59	Ammonia solution	<b>168</b>	Samara Medical Supplies	(L1)
60	HEPES buffer(Molecular grade)	<b>1458</b>	APJ Scientific Solutions	(L1)
61	Bromophenol Blue extra pure AR	<b>617.4</b>	Samara Medical Supplies	(L1)
62	PONCEAU S	<b>2864.4</b>	Samara Medical Supplies	(L1)
63	DEPC for Mol.Bio	<b>8346.45</b>	Samara Medical Supplies	(L1)
64	Gelatin	<b>1185</b>	APJ Scientific Solutions	(L1)
65	Beta carotene	<b>8152</b>	APJ Scientific Solutions	(L1)
66	Skim milk powder	<b>906</b>	APJ Scientific Solutions	(L1)
67	Ferrous chloride	<b>223.65</b>	Samara Medical Supplies	(L1)
68	NADPH	<b>2165</b>	APJ Scientific Solutions	(L1)
69	Naphthyl ethyne diamine hydrochloride	<b>2023.00</b>	APJ Scientific Solutions	(L1)
70	Potassium permanganate	<b>2188</b>	APJ Scientific Solutions	(L1)
71	Phenazine methosulfate (PMS)	<b>2636</b>	APJ Scientific Solutions	(L1)
72	Nitroblue tetrazolium chloride (NBT)	<b>2390.00</b>	APJ Scientific Solutions	(L1)
73	Ferrous sulphate	<b>276</b>	APJ Scientific Solutions	(L1)
74	Ferrozine	<b>7530</b>	APJ Scientific Solutions	(L1)
75	2-deoxyribose	<b>5637</b>	APJ Scientific Solutions	(L1)

76	Sulphanilamide	723.45	Samara Medical Supplies	( L1 )
77	Thiourea	499.8	Samara Medical Supplies	( L1 )
78	Potassium persulphate	485.1	Samara Medical Supplies	( L1 )
79	n Heptane HPLC grade	1500.00	APJ Scientific Solutions	( L1 )
80	Chloroform AR grade	1058.4	Samara Medical Supplies	( L1 )
81	Chloroform HPLC grade	1652	D.R Laboratory Suppliers	( L1 )
82	Ethyl acetate HPLC grade	2295	APJ Scientific Solutions	( L1 )
83	Acetonitrile HPLC grade	2180.64	Quilon surgical & medicals	( L1 )
84	Trichloro acetic acid	620.00	APJ Scientific Solutions	( L2 ) L1 has less quantity and different concentration
85	Nitric acid LR	1596.00	Mayora Scientific	( L1 )
86	Acetone AR	1578.00	APJ Scientific Solutions	( L1 )
87	Acetic acid	1482.60	Deep Scientific Emporium	( L1 )
88	Glacial Acetic acid	1102.50	Samara Medical Supplies	( L1 )
89	Methanol HPLC grade	2810.00	APJ Scientific Solutions	( L1 )
90	Methanol AR grade	1054.20	Samara Medical Supplies	( L1 )
91	Absolute alcohol (Spectrosol E for HPLC)	NOT QUOTED		
92	Sulfuric acid	458.85	Mayora Scientific	( L1 )
93	Hexane	2180.64	Quilon surgical & medicals	( L1 )
94	Sulphanilic acid	1058.40	Samara Medical Supplies	( L1 )
95	Iodine AR for TLC	560.00	Quilon surgical & medicals	( L1 )
<b>Grand Total: Rs. 2,75,316.73/- (Rupees Two lakh seventy five thousand three hundred sixteen and seventy three paise)</b>				

The Head, Department of Biotechnology, Kariavattom has requested to accord sanction for the aforesaid purchase, totalling to an amount of Rs. 2,75,316.73/- (Rupees Two lakh seventy five thousand three hundred sixteen and seventy three paise) meeting the expense from the h/a 'Part I- NP-MH-30-Department of Biotechnology—4/1870—Chemicals and Glassware' provided in the current year's Budget Estimates of the University.

On this matter the Finance has remarked that, 'the proposal for the purchase of Chemicals and Biochemicals for use in the Department of Biotechnology may be placed before the Purchase Committee for approval and if approved, supply order may be placed accordingly.'

As per orders of the Vice Chancellor, the matter of purchasing chemicals and biochemicals for use in the Department of Biotechnology for an amount of Rs.2,75,316.73/- (Rupees Two lakh seventy five thousand three hundred sixteen and seventy three paise) from the firms as detailed above and meeting the expenditure from the h/a 'Part I- NP-MH-30-Department of Biotechnology—4/1870—Chemicals and Glassware' provided in the current year's Budget Estimates of the University, is placed before the Purchase Committee for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to purchase chemicals and biochemicals for use in the Department of Biotechnology for an amount of Rs.2,75,316.73/- (Rupees Two lakh seventy five thousand three hundred sixteen and seventy three paise) from the respective lowest quoted firms as detailed below; meeting the expenditure from the h/a 'Part I- NP-MH-30-Department of Biotechnology—4/1870—Chemicals and Glassware' provided in the current year's Budget Estimates of the University.*

Sl.No.	Name of the Chemical	Amount	Firm	Remarks
1	Sodium Chloride molecular grade	1453.83	Mayora Scientific	(L1)
2	Ferrous sulphate	381.7	Quilon surgical & medicals	(L1)
3	Manganese	4167.35	Mayora Scientific	(L1)
4	Mercuric chloride	3919.02	Mayora Scientific	(L1)
5	Potassium sulphate Hi AR/ACS	529.2	Globe Scientific	(L1)
6	Sodium bicarbonate cell culture tested	4695.6	Mayora Scientific	(L1)
7	Sodium sulphate Hi	310.8	Globe Scientific	(L1)

	AR/ACS			
8	Zinc sulphate	420	Globe Scientific	(L1)
9	Coomassie brilliant blue	2483.25	Mayora Scientific	(L1)
10	MTT Reagent	39122.48	Mayora Scientific	(L1)
11	Bovine Serum Albumin (BSA)	13797.84	Mayora Scientific	(L1)
12	Kovac's reagent	668.22	Mayora Scientific	(L1)
13	Poly galactouronic acid	7935.11	Mayora Scientific	(L1)
14	Lysozyme	2031.75	Mayora Scientific	(L1)
15	Gram stain kit	3747.45	Mayora Scientific	(L1)
16	Ampicillin sodium salt	2709	Mayora Scientific	(L1)
17	Streptomycin sulphate	690.8	Mayora Scientific	(L1)
18	Kanamycin sulphate	2456.16	Mayora Scientific	(L1)
19	Agar bacteriological	4366.01	Mayora Scientific	(L1)
20	Brilliant green bile broth 2%	717.89	Mayora Scientific	(L1)
21	Luria Bertani broth, Miller (LB Broth)	3363.68	Mayora Scientific	(L1)
22	Mueller Hinton agar (MHA)	3016.02	Mayora Scientific	(L1)
23	MR VP medium (Buffered glucose broth)	586.95	Mayora Scientific	(L1)
24	Nutrient agar No 2	3160.5	Mayora Scientific	(L1)
25	Nutrient broth	2153.66	Mayora Scientific	(L1)
26	Potato Dextrose broth, granulated	3840.38	Mayora Scientific	(L1)
27	Sabourad Dextrose agar	2853.48	Mayora Scientific	(L1)
28	Minimal broth	3864.84	Mayora Scientific	(L1)
29	Tryptone broth	2654.82	Mayora Scientific	(L1)
30	Oxidase disc	623.07	Mayora Scientific	(L1)
31	Catalase	4224.41	Mayora Scientific	(L1)
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34	skim milk agar	4060.12	Quilon surgical & medicals	(L1)
35	Horse serum	21411.34	Mayora Scientific	(L1)
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37	Triton X 100	3684.24	Mayora Scientific	(L1)
38	Acridine orange	2979.9	Mayora Scientific	(L1)
39	Potassium phosphate dibasic (K <sub>2</sub> HPO <sub>4</sub> )	604.00	APJ Scientific Solutions	(L1)
40	Sodium hydroxide pellet	473.00	APJ Scientific Solutions	(L1)
41	Sodium hydroxide powder	222.00	APJ Scientific Solutions	(L1)
42	Magnesium turnings	381.00	APJ Scientific Solutions	(L1)
43	Aluminium chloride	908.25	Samara Medical Supplies	(L1)
44	Penicillin G Sodium salt	2007.00	APJ Scientific Solutions	(L1)
45	Glycerol	571.2	Globe Scientific	(L1)
46	Evans blue	3218	APJ Scientific Solutions	(L1)
47	Methyl Red	180	APJ Scientific Solutions	(L1)
48	Immersion oil microscopy	527	APJ Scientific Solutions	(L1)
49	Silica gel G for TLC	851	APJ Scientific Solutions	(L1)
50	Pectinase	1971	APJ Scientific Solutions	(L1)
51	Fluorescein	838	APJ Scientific Solutions	(L1)
52	2,2 aziobis (2-amidopropane dihydrochloride) APPH	1845.38	Mayora Scientific	(L1)
53	TPTZ (2,4,6 tri 2-pyridyl 5 triazine)	4160	APJ Scientific Solutions	(L1)
54	Butylated hydroxyl toluene (BHT)	610	APJ Scientific Solutions	(L1)
55	Ferrous ammonium sulphate	264	APJ Scientific Solutions	(L1)

56	$\beta$ - cyclodextrin	423	APJ Scientific Solutions	( L1 )
57	Lactose monohydrate	390.00	APJ Scientific Solutions	( L1 )
58	Ethylene diamine	643.65	Samara Medical Supplies	( L1 )
59	Ammonia solution	168	Samara Medical Supplies	( L1 )
60	HEPES buffer(Molecular grade)	1458	APJ Scientific Solutions	( L1 )
61	Bromophenol Blue extra pure AR	617.4	Samara Medical Supplies	( L1 )
62	PONCEAU S	2864.4	Samara Medical Supplies	( L1 )
63	DEPC for Mol.Bio	8346.45	Samara Medical Supplies	( L1 )
64	Gelatin	1185	APJ Scientific Solutions	( L1 )
65	Beta carotene	8152	APJ Scientific Solutions	( L1 )
66	Skim milk powder	906	APJ Scientific Solutions	( L1 )
67	Ferrous chloride	223.65	Samara Medical Supplies	( L1 )
68	NADPH	2165	APJ Scientific Solutions	( L1 )
69	Naphthyl ethyne diamine hydrochloride	2023.00	APJ Scientific Solutions	( L1 )
70	Potassium permanganate	2188	APJ Scientific Solutions	( L1 )
71	Phenazine methosulfate (PMS)	2636	APJ Scientific Solutions	( L1 )
72	Nitroblue tetrazolium chloride (NBT)	2390.00	APJ Scientific Solutions	( L1 )
73	Ferrous sulphate	276	APJ Scientific Solutions	( L1 )
74	Ferrozine	7530	APJ Scientific Solutions	( L1 )
75	2-deoxyribose	5637	APJ Scientific Solutions	( L1 )
76	Sulphanilamide	723.45	Samara Medical Supplies	( L1 )
77	Thiourea	499.8	Samara Medical Supplies	( L1 )
78	Potassium persulphate	485.1	Samara Medical Supplies	( L1 )
79	n Heptane HPLC grade	1500.00	APJ Scientific Solutions	( L1 )
80	Chloroform AR grade	1058.4	Samara Medical Supplies	( L1 )
81	Chloroform HPLC grade	1652	D.R Laboratory Suppliers	( L1 )
82	Ethyl acetate HPLC grade	2295	APJ Scientific Solutions	( L1 )
83	Acetonitrile HPLC grade	2180.64	Quilon surgical & medicals	( L1 )
84	Trichloro acetic acid	620.00	APJ Scientific Solutions	( L2 )L1 has less quantity and different concentration
85	Nitric acid LR	1596.00	Mayora Scientific	( L1 )
86	Acetone AR	1578.00	APJ Scientific Solutions	( L1 )
87	Acetic acid	1482.60	Deep Scientific Emporium	( L1 )
88	Glacial Acetic acid	1102.50	Samara Medical Supplies	( L1 )
89	Methanol HPLC grade	2810.00	APJ Scientific Solutions	( L1 )
90	Methanol AR grade	1054.20	Samara Medical Supplies	( L1 )
91	Absolute alcohol (Spectrosol E for HPLC)	NOT QUOTED		
92	Sulfuric acid	458.85	Mayora Scientific	( L1 )
93	Hexane	2180.64	Quilon surgical & medicals	( L1 )
94	Sulphanilic acid	1058.40	Samara Medical Supplies	( L1 )
95	Iodine AR for TLC	560.00	Quilon surgical & medicals	( L1 )
<b>Grand Total: Rs. 2,75,316.73/- (Rupees Two lakh seventy-five thousand three hundred sixteen and seventy-three paise)</b>				

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 11<sup>th</sup> meeting of the Purchase Committee (Plan and Non Plan Fund) held on 22.02.2022, be approved.

**Item No.37.124.11.04: Department of Botany, Kariavattom-- Purchase of 'Merck' and 'SRL' Chemicals for research purpose of the Department (Ad.AVI section)**

The Head, Department of Botany, vide letter no. 14/BOT/1173/21 dated 17.12.2021, has forwarded the quotation notice, quotations and comparative statement for the purchase of 'Merck' and 'SRL' chemicals (total items-121) for research purpose of the Department. In response to the quotation notice no. 10/BOT/1076/21 dated 09.11.2021, the following six firms submitted quotations:

1. Globe Scientific, T.C.28/1095(1), Sreekanteswaram, Fort P.O, Thiruvananthapuram- 695 023
2. United Scientific and Educational Suppliers Pvt. Ltd, Santhinagar Shopping Complex, Press Road, Thiruvananthapuram- 695 001
3. Star Scientific Supplies, Aneesh Building, MP/X1V/113 Lower Karickom, Karickom P.O, Kottarakkara, Kollam 691 531
4. APJ Scientific Solutions, PGRA-5, TC No. 12/208(5), Plamoodu, Pattom P.O, Thiruvananthapuram 695 004
5. Genkrom, T.C. 28/1095(2), Sreekanteswaram, Fort P.O, Thiruvananthapuram- 695 023
6. The Central Scientific Supplies Co. Ltd., Aswathi-Rohini Buildings, Near MRF show room, Panavila Jn., Thiruvananthapuram- 695 001

The Technical Committee of the Department of Botany, held on 30.11.2021, recommended to purchase the 'Merck' and 'SRL' chemicals (total items-121) from the respective lowest quoted firms. Hence the Head, Department of Botany, Kariavattom has requested to accord sanction for the purchase of chemicals, meeting the expense from the h/a 'Part I- NP-MH-17-Department of Botany-4/1225-Laboratory Contingencies' provided in the current year's Budget Estimates of the University.

The lowest quoted firm and the quoted amount for the purchase of each Chemical is as detailed below:

Sl. No.	Items	Make	Lowest quoted amount	Lowest quoted firm
1.	Chloroform Emplura	Merck	Rs. 12098.84	STAR SCIENTIFIC SUPPLIES
2.	Acetone Emparta	Merck	Rs.14696.33	STAR SCIENTIFIC SUPPLIES
3.	Petroleum ether 60-80 Emplura	Merck	Rs.12989	APJ.SCIENTIFIC
4.	Ethyl Acetate Emplura	Merck	Rs.9364.64	STAR SCIENTIFIC SUPPLIES
5.	Toluene Emparta	Merck	Rs.12372.26	STAR SCIENTIFIC SUPPLIES
6.	Hexane Emparta	Merck	Rs.16895	APJ.SCIENTIFIC
7.	2-Propanol Emplura	Merck	Rs.16405.2	STAR SCIENTIFIC SUPPLIES
8.	Xylene extra pure	Merck	Rs.6425.37	STAR SCIENTIFIC SUPPLIES
9.	Glycerine anhydrous Emplura	Merck	Rs.6562.08	STAR SCIENTIFIC SUPPLIES
10.	Formaldehyde sol.min.37% Emplura	Merck	Rs.4374.72	STAR SCIENTIFIC SUPPLIES
11.	1 Butanol Emplura	Merck	Rs.7245.63	STAR SCIENTIFIC SUPPLIES
12.	Isoamyl alcohol Emplura	Merck	Rs.8612.73	STAR SCIENTIFIC SUPPLIES
13.	Aceto Carmine for Microscopy	Merck	Rs.27888.84	STAR SCIENTIFIC SUPPLIES
14.	Hydrogen peroxide 30% Emplura	Merck	Rs.10868.45	STAR SCIENTIFIC SUPPLIES
15.	Acetic acid glacial 100% Emparta	Merck	Rs.10868.45	STAR SCIENTIFIC SUPPLIES
16.	Sulfuric acid about 98% Emplura	Merck	Rs.8817.8	STAR SCIENTIFIC SUPPLIES
17.	Hydrochloric acid about 3 7% Emparta	Merck	Rs.8202.6	STAR SCIENTIFIC SUPPLIES
18.	Nitric acid about 69% Emparta	Merck	Rs.9432.99	STAR SCIENTIFIC SUPPLIES
19.	Dimethyl sulfoxide (DMSO) Emplura	Merck	Rs.10663.38	STAR SCIENTIFIC SUPPLIES
20.	Sucrose Emplura	Merck	Rs.642.54	STAR SCIENTIFIC SUPPLIES
21.	Salicylic acid Emparta	Merck	Rs.622.03	STAR SCIENTIFIC SUPPLIES
22.	Anthrone for synthesis	Merck	Rs.5167.64	STAR SCIENTIFIC SUPPLIES
23.	Ninhydrin Emparta	Merck	Rs.3827.88	STAR SCIENTIFIC SUPPLIES
24.	Polyethylene glycol 400 for	Merck	Rs.471.65	STAR SCIENTIFIC SUPPLIES

	synthesis			
25.	Gallicacid (anhydrous) for synthesis	Merck	Rs.5085.61	STAR SCIENTIFIC SUPPLIES
26.	Extran MA 02	Merck	Rs.2324.07	STAR SCIENTIFIC SUPPLIES
27.	Methyl orange Indicator	Merck	Rs.355.45	STAR SCIENTIFIC SUPPLIES
28.	Perchloric acid	Merck	Rs.2269.39	STAR SCIENTIFIC SUPPLIES
29.	Vanillin pure, 99%	SRL	Rs.203.77	STAR SCIENTIFIC SUPPLIES
30.	Molisch Reagent	SRL	Rs.1560.84	STAR SCIENTIFIC SUPPLIES
31.	Potassium iodide pure, 99%	SRL	Rs.5077.84	STAR SCIENTIFIC SUPPLIES
32.	Iodine solution	SRL	Rs.376	APJ.SCIENTIFIC
33.	Mercuric chloride extrapure,98%	SRL	Rs.5396	APJ.SCIENTIFIC
34.	Sudan IV for microscopy	SRL	Rs.591	APJ.SCIENTIFIC
35.	Schiff's reagent	SRL	Rs.1115.01	STAR SCIENTIFIC SUPPLIES
36.	Benedict's Reagent Quantitative	SRL	Rs.733.56	STAR SCIENTIFIC SUPPLIES
37.	Benedict's Reagent Qualitative	SRL	Rs.326.03	STAR SCIENTIFIC SUPPLIES
38.	Safranine 0.5w/v Aq. Solution	SRL	Rs.846	APJ.SCIENTIFIC
39.	Safranine O	SRL	Rs.423	APJ.SCIENTIFIC
40.	Sodium nitrate extra pure AR, ACS, 99%	SRL	Rs.586.85	STAR SCIENTIFIC SUPPLIES
41.	Clove oil extra pure, 80%	SRL	Rs.855	APJ.SCIENTIFIC
42.	Fast green FCF for Microscopy	SRL	Rs.1223	APJ.SCIENTIFIC
43.	Janus Green B	SRL	Rs.2211	APJ.SCIENTIFIC
44.	8-Hydroxyquinoline AR, ACS, 99.5% extra pure	SRL	Rs.3358.06	STAR SCIENTIFIC SUPPLIES
45.	Fehling's solution A	SRL	Rs.690	APJ.SCIENTIFIC
46.	Fehling's solution B	SRL	Rs.1036	APJ.SCIENTIFIC
47.	Ammonia Solution extra pure AR, 30%	SRL	Rs.347	APJ.SCIENTIFIC
48.	Sodium chloride AR, 99.9%	SRL	Rs.276	APJ.SCIENTIFIC
49.	Ethidium bromide for molecular biology, 99%	SRL	Rs.4059	APJ.SCIENTIFIC
50.	Dragendorff's reagent	SRL	Rs.4952	APJ.SCIENTIFIC
51.	Silica gel (60-120 mesh) for column chromatography	SRL	Rs.5100.66	STAR SCIENTIFIC SUPPLIES
52.	Oxalic acid extra pure AR, 99.5%	SRL	Rs.548	APJ.SCIENTIFIC
53.	Aluminium chloride Hexa hydrate pure	SRL	Rs.1007.42	STAR SCIENTIFIC SUPPLIES
54.	Ammonium sulphate extra pure AR, 99.5%	SRL	Rs.365.15	STAR SCIENTIFIC SUPPLIES
55.	Sodium carbonate Anhydrous pure, 99.5%	SRL	Rs.387.45	UNITED SCIENTIFIC
56.	Sodium hydroxide Pellets purified, 97%	SRL	Rs.407	APJ.SCIENTIFIC
57.	Potassium Hydroxide pellets extra pure, 85%	SRL	Rs.594	APJ.SCIENTIFIC
58.	L-Ascorbic Acid extra pure AR, 99.7%	SRL	Rs.268.97	STAR SCIENTIFIC SUPPLIES
59.	Boric acid extra pure, 99.5%	SRL	Rs.318	APJ.SCIENTIFIC
60.	Calcium chloride Dihydrate extra pure AR, 99.5%	SRL	Rs.267.34	STAR SCIENTIFIC SUPPLIES
61.	Coomassie brilliant blue G-250 for Molecular biology	SRL	Rs.1058.4	UNITED SCIENTIFIC
62.	Aniline blue (water soluble) (Methyl Blue)	SRL	Rs.508	APJ.SCIENTIFIC
63.	Ethylene diamine tetra acetic acid (EDTA) extra pure AR, 99.5%	SRL	Rs.652.05	STAR SCIENTIFIC SUPPLIES

64.	Pottasium iodide pure, 99%	SRL	Rs.1017	APJ.SCIENTIFIC
65.	Mercuric iodide Red pure, 99%	SRL	Rs.2521	APJ.SCIENTIFIC
66.	Bromo phenol blue extra pure AR	SRL	Rs.1141.09	STAR SCIENTIFIC SUPPLIES
67.	Lugol's iodine 1% Solution	SRL	Rs.431.98	STAR SCIENTIFIC SUPPLIES
68.	Picric acid extra pure AR, 99.8%	SRL	Rs.318	APJ.SCIENTIFIC
69.	Sodium nitrate AR, ACS, 99%	SRL	Rs.293.42	STAR SCIENTIFIC SUPPLIES
70.	Toluidine blue O	SRL	Rs.593.37	STAR SCIENTIFIC SUPPLIES
71.	Salicylic acid extra pure AR, ACS, 99.9%	SRL	Rs.691	APJ.SCIENTIFIC
72.	Riboflavin pure, 98%	SRL	Rs.2167	APJ.SCIENTIFIC
73.	Bovine serum albumin (BSA)	SRL	Rs.5231	APJ.SCIENTIFIC
74.	Trichloro acetic acid (TCA) extra pure AR, ACS, 99.5%	SRL	Rs.708	APJ.SCIENTIFIC
75.	Cupric Sulphate Penta hydrate Extra pure AR, 99.5%	SRL	Rs.508	APJ.SCIENTIFIC
76.	3,5-Dinitrosalicylic acid (DNS) Extra pure AR, 99%	SRL	Rs.3620	APJ.SCIENTIFIC
77.	Ortho phosphoric Acid extra pure AR, ACS, 85%	SRL	Rs.1027	APJ.SCIENTIFIC
78.	5-Sulpho salicylic Acid extra pure, 99%	SRL	Rs.795	APJ.SCIENTIFIC
79.	Sodium bicarbonate extra pure AR, 99.5%	SRL	Rs.176	APJ.SCIENTIFIC
80.	Catechol extra pure, 99%	SRL	Rs.328	APJ.SCIENTIFIC
81.	Sodium potassium tartarate Tetra hydrate extra pure AR, 99%	SRL	Rs.1566.55	STAR SCIENTIFIC SUPPLIES
82.	Sodium Phosphate Di basic Anhydrous extra pure AR, 99%	SRL	Rs.779	APJ.SCIENTIFIC
83.	Sodium Phosphate Monobasic Anhydrous extra pure AR, 99%	SRL	Rs.882	APJ.SCIENTIFIC
84.	Sodium sulphate Anhydrous extra pure AR, 99.5%	SRL	Rs.374	APJ.SCIENTIFIC
85.	Crystalline phenol extra pure AR, 99.5%	SRL	Rs.844	APJ.SCIENTIFIC
86.	Ferulic Acid pure, 98%	SRL	Rs.667	APJ.SCIENTIFIC
87.	Urea extra pure, 99%	SRL	Rs.200	APJ.SCIENTIFIC
88.	Citric acid Anhydrous extra pure, 99%	SRL	Rs.220.07	STAR SCIENTIFIC SUPPLIES
89.	D-Fructose extra pure	SRL	Rs.516	APJ.SCIENTIFIC
90.	Inositol pure, 99%	SRL	Rs.642.6	UNITED SCIENTIFIC
91.	D-Sorbitol Powder extra pure, 98%	SRL	Rs.381	APJ.SCIENTIFIC
92.	Ethylene glycol extra pure AR, 99%	SRL	Rs.342	APJ.SCIENTIFIC
93.	DL Malic acid pure, 99%	SRL	Rs.469.48	STAR SCIENTIFIC SUPPLIES
94.	Folin & Ciocalteus Phenol (FCP) Reagent AR	SRL	Rs.8300	APJ.SCIENTIFIC
95.	Ferric Chloride Anhydrous pure, 98%	SRL	Rs.403	APJ.SCIENTIFIC
96.	DPX	SRL	Rs.1044	APJ.SCIENTIFIC
97.	Paraffin Wax	SRL	Rs.620	APJ.SCIENTIFIC
98.	Ammonium hydroxide	SRL	Rs.309.72	STAR SCIENTIFIC SUPPLIES
99.	Sodium tungstate	SRL	Rs.751	APJ.SCIENTIFIC
100.	sodium molybdate	SRL	Rs.534	APJ.SCIENTIFIC
101.	Potassium iodate	SRL	Rs.1415	APJ.SCIENTIFIC
102.	Sodium thiosulphate	SRL	Rs.479	APJ.SCIENTIFIC
103.	Manganese sulphate	SRL	Rs.284	APJ.SCIENTIFIC

104.	Phenolphthalein	SRL	Rs.440.13	STAR SCIENTIFIC SUPPLIES
105.	Potassium dichromate	SRL	Rs.1426	APJ.SCIENTIFIC
106.	Ferrous Ammonium sulphate	SRL	Rs.247	APJ.SCIENTIFIC
107.	Diphenyl amine indicator	SRL	Rs.378	THE CENTRAL SCIENTIFIC
108.	Ferroun indicator solution	SRL	Rs.1359	APJ.SCIENTIFIC
109.	Silver sulphate	SRL	Rs.1862	APJ.SCIENTIFIC
110.	Potassium chloride AR	SRL	Rs.456.44	STAR SCIENTIFIC SUPPLIES
111.	Bradford reagent for proteins	SRL	Rs.1838	APJ.SCIENTIFIC
112.	Disodium hydrogen orthophosphate	SRL	Rs.691	APJ.SCIENTIFIC
113.	Sodium dihydrogen orthophosphate	SRL	Rs.441	APJ.SCIENTIFIC
114.	Magnesium chloride	SRL	Rs.929.17	STAR SCIENTIFIC SUPPLIES
115.	2,6-Diichlorophenol indophenol (DCPIP)	SRL	Rs.3667.78	STAR SCIENTIFIC SUPPLIES
116.	Glucose	SRL	Rs.836	APJ.SCIENTIFIC
117.	Methylene blue 1 % Aqueous solution	SRL	Rs.424	APJ.SCIENTIFIC
118.	Agar (Bacteriological)	SRL	Rs.6425.95	STAR SCIENTIFIC SUPPLIES
119.	Sucrose	SRL	Rs.423.83	STAR SCIENTIFIC SUPPLIES
120.	Gram 's iodine	SRL	Rs.1010.68	STAR SCIENTIFIC SUPPLIES
121.	Seliwanoffs Reagent	SRL	Rs.1155	APJ.SCIENTIFIC
				United Scientific : Rs. 2,088.45/- Star Scientific Supplies : Rs. 2,44,669.78/- The Central Scientific : Rs. 378/- APJ Scientific : Rs. 1,03,741/- <b>Grand Total: Rs. 3,50,877.23/-</b>
<b>(Rupees Three lakh fifty thousand eight hundred seventy seven and twenty three paise only)</b>				

On this matter the Finance has remarked that, 'the proposal for the purchase of 'Merck' and 'SRL' Chemicals for research purpose in the Department of Botany, may be placed before the Purchase Committee for consideration and if approved, supply order may be placed accordingly.'

As per orders of the Vice - Chancellor, the matter of purchasing 'Merck' and 'SRL' chemicals for research purpose in the Department of Botany for an amount of Rs. 3,50,877.23/- (Rupees Three lakh fifty thousand eight hundred seventy seven and twenty-three paise only) from the respective lowest quoted firms as detailed above, meeting the expenditure from the h/a 'Part I- NP-MH-17-Department of Botany-4/1225-Laboratory Contingencies' provided in the current year's Budget Estimates of the University, is placed before the Purchase Committee, for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to purchase 'Merck' and 'SRL' chemicals for research purpose in the Department of Botany for an amount of Rs.3,50,877.23/- (Rupees Three lakh fifty thousand eight hundred seventy seven and twenty-three paise only) from the respective lowest quoted firms as detailed below; meeting the expenditure from the h/a 'Part I- NP-MH-17-Department of Botany-4/1225-Laboratory Contingencies' provided in the current year's Budget Estimates of the University.*

Sl. No.	Items	Make	Amount	Firm
1.	Chloroform Emplura	Merck	Rs. 12098.84	STAR SCIENTIFIC SUPPLIES, KOLLAM
2.	Acetone Emparta	Merck	Rs.14696.33	STAR SCIENTIFIC SUPPLIES, KOLLAM
3.	Petroleum ether 60-80 Emplura	Merck	Rs.12989	APJ.SCIENTIFIC Trivandrum
4.	Ethyl Acetate Emplura	Merck	Rs.9364.64	STAR SCIENTIFIC SUPPLIES, KOLLAM
5.	Toluene Emparta	Merck	Rs.12372.26	STAR SCIENTIFIC SUPPLIES, KOLLAM
6.	Hexane Emparta	Merck	Rs.16895	APJ. SCIENTIFIC Trivandrum



7.	<i>2-Propanol Emplura</i>	<i>Merck</i>	<i>Rs.16405.2</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
8.	<i>Xylene extra pure</i>	<i>Merck</i>	<i>Rs.6425.37</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
9.	<i>Glycerine anhydrous Emplura</i>	<i>Merck</i>	<i>Rs.6562.08</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
10.	<i>Formaldehyde sol.min.37% Emplura</i>	<i>Merck</i>	<i>Rs.4374.72</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
11.	<i>1 Butanol Emplura</i>	<i>Merck</i>	<i>Rs.7245.63</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
12.	<i>Isoamyl alcohol Emplura</i>	<i>Merck</i>	<i>Rs.8612.73</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
13.	<i>Aceto Carmine for Microscopy</i>	<i>Merck</i>	<i>Rs.27888.84</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
14.	<i>Hydrogen peroxide 30% Emplura</i>	<i>Merck</i>	<i>Rs.10868.45</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
15.	<i>Acetic acid glacial 100% Emparta</i>	<i>Merck</i>	<i>Rs.10868.45</i>	<i>STAR SCIENTIFIC S SUPPLIES, KOLLAM</i>
16.	<i>Sulfuric acid about 98% Emplura</i>	<i>Merck</i>	<i>Rs.8817.8</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
17.	<i>Hydrochloric acid about 3 7% Emparta</i>	<i>Merck</i>	<i>Rs.8202.6</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
18.	<i>Nitric acid about 69% Emparta</i>	<i>Merck</i>	<i>Rs.9432.99</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
19.	<i>Dimethyl sulfoxide (DMSO) Emplura</i>	<i>Merck</i>	<i>Rs.10663.38</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
20.	<i>Sucrose Emplura</i>	<i>Merck</i>	<i>Rs.642.54</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
21.	<i>Salicylic acid Emparta</i>	<i>Merck</i>	<i>Rs.622.03</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
22.	<i>Anthrone for synthesis</i>	<i>Merck</i>	<i>Rs.5167.64</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
23.	<i>Ninhydrin Emparta</i>	<i>Merck</i>	<i>Rs.3827.88</i>	<i>STAR SCIENTIFIC SSUPPLIES, KOLLAM</i>
24.	<i>Polyethylene glycol 400 for synthesis</i>	<i>Merck</i>	<i>Rs.471.65</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
25.	<i>Gallicacid (anhydrous) for synthesis</i>	<i>Merck</i>	<i>Rs.5085.61</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
26.	<i>Extran MA 02</i>	<i>Merck</i>	<i>Rs.2324.07</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
27.	<i>Methyl orange Indicator</i>	<i>Merck</i>	<i>Rs.355.45</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
28.	<i>Perchloric acid</i>	<i>Merck</i>	<i>Rs.2269.39</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
29.	<i>Vanillin pure, 99%</i>	<i>SRL</i>	<i>Rs.203.77</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
30.	<i>Molisch Reagent</i>	<i>SRL</i>	<i>Rs.1560.84</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
31.	<i>Potassium iodide pure, 99%</i>	<i>SRL</i>	<i>Rs.5077.84</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
32.	<i>Iodine solution</i>	<i>SRL</i>	<i>Rs.376</i>	<i>APJ.SCIENTIFIC Trivandrum</i>
33.	<i>Mercuric chloride extrapure, 98%</i>	<i>SRL</i>	<i>Rs.5396</i>	<i>APJ.SCIENTIFIC Trivandrum</i>
34.	<i>Sudan IV for microscopy</i>	<i>SRL</i>	<i>Rs.591</i>	<i>APJ.SCIENTIFIC Trivandrum</i>
35.	<i>Schiff's reagent</i>	<i>SRL</i>	<i>Rs.1115.01</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
36.	<i>Benedict's Reagent Quantitative</i>	<i>SRL</i>	<i>Rs.733.56</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
37.	<i>Benedict's Reagent Qualitative</i>	<i>SRL</i>	<i>Rs.326.03</i>	<i>STAR SCIENTIFIC SUPPLIES,</i>

				<b>KOLLAM</b>
38.	<i>Safranine 0.5w/v Aq. Solution</i>	SRL	Rs.846	APJ.SCIENTIFIC Trivandrum
39.	<i>Safranine O</i>	SRL	Rs.423	APJ.SCIENTIFIC Trivandrum
40.	<i>Sodium nitrate extra pure AR, ACS,99%</i>	SRL	Rs.586.85	STAR SCIENTIFIC SUPPLIES, KOLLAM
41.	<i>Clove oil extra pure, 80%</i>	SRL	Rs.855	APJ.SCIENTIFIC Trivandrum
42.	<i>Fast green FCF for Microscopy</i>	SRL	Rs.1223	APJ.SCIENTIFIC Trivandrum
43.	<i>Janus Green B</i>	SRL	Rs.2211	APJ.SCIENTIFIC Trivandrum
44.	<i>8-Hydroxyquinoline AR,ACS, 99.5% extra pure</i>	SRL	Rs.3358.06	STAR SCIENTIFIC SUPPLIES, KOLLAM
45.	<i>Fehling's solution A</i>	SRL	Rs.690	APJ.SCIENTIFIC Trivandrum
46.	<i>Fehling's solution B</i>	SRL	Rs.1036	APJ.SCIENTIFIC Trivandrum
47.	<i>Ammonia Solution extra pure AR, 30%</i>	SRL	Rs.347	APJ.SCIENTIFIC Trivandrum
48.	<i>Sodium chloride AR, 99.9%</i>	SRL	Rs.276	APJ.SCIENTIFIC Trivandrum
49.	<i>Ethidium bromide for molecular biology, 99%</i>	SRL	Rs.4059	APJ.SCIENTIFIC Trivandrum
50.	<i>Dragendorff's reagent</i>	SRL	Rs.4952	APJ.SCIENTIFIC Trivandrum
51.	<i>Silica gel (60-120 mesh) for column chromatography</i>	SRL	Rs.5100.66	STAR SCIENTIFIC SUPPLIES, KOLLAM
52.	<i>Oxalic acid extra pure AR, 99.5%</i>	SRL	Rs.548	APJ.SCIENTIFIC Trivandrum
53.	<i>Aluminium chloride Hexa hydrate pure</i>	SRL	Rs.1007.42	STAR SCIENTIFIC SUPPLIES, KOLLAM
54.	<i>Ammonium sulphate extra pure AR, 99.5%</i>	SRL	Rs.365.15	STAR SCIENTIFIC SUPPLIES, KOLLAM
55.	<i>Sodium carbonate Anhydrous pure, 99.5%</i>	SRL	Rs.387.45	UNITED SCIENTIFIC Trivandrum
56.	<i>Sodium hydroxide Pellets purified, 97%</i>	SRL	Rs.407	APJ.SCIENTIFIC Trivandrum
57.	<i>Potassium Hydroxide pellets extra pure, 85%</i>	SRL	Rs.594	APJ.SCIENTIFIC Trivandrum
58.	<i>L-Ascorbic Acid extra pure AR, 99.7%</i>	SRL	Rs.268.97	STAR SCIENTIFIC SUPPLIES, KOLLAM
59.	<i>Boric acid extra pure, 99.5%</i>	SRL	Rs.318	APJ.SCIENTIFIC Trivandrum
60.	<i>Calcium chloride Dihydrate extra pure AR, 99.5%</i>	SRL	Rs.267.34	STAR SCIENTIFIC SUPPLIES, KOLLAM
61.	<i>Coomassie brilliant blue G-250 for Molecular biology</i>	SRL	Rs.1058.4	UNITED SCIENTIFIC Trivandrum
62.	<i>Aniline blue (water soluble) (Methyl Blue)</i>	SRL	Rs.508	APJ.SCIENTIFIC Trivandrum
63.	<i>Ethylene diamine tetra acetic acid (EDTA) extra pure AR, 99.5%</i>	SRL	Rs.652.05	STAR SCIENTIFIC SUPPLIES, KOLLAM
64.	<i>Potassium iodide pure, 99%</i>	SRL	Rs.1017	APJ.SCIENTIFIC Trivandrum
65.	<i>Mercuric iodide Red pure, 99%</i>	SRL	Rs.2521	APJ.SCIENTIFIC Trivandrum
66.	<i>Bromo phenol blue extra pure AR</i>	SRL	Rs.1141.09	STAR SCIENTIFIC SUPPLIES, KOLLAM
67.	<i>Lugol's iodine 1% Solution</i>	SRL	Rs.431.98	STAR SCIENTIFIC SUPPLIES, KOLLAM
68.	<i>Picric acid extra pure AR, 99.8%</i>	SRL	Rs.318	APJ.SCIENTIFIC Trivandrum
69.	<i>Sodium nitrate AR, ACS, 99%</i>	SRL	Rs.293.42	STAR SCIENTIFIC SUPPLIES, KOLLAM
70.	<i>Toluidine blue O</i>	SRL	Rs.593.37	STAR SCIENTIFIC SUPPLIES, KOLLAM
71.	<i>Salicylic acid extra pure AR, ACS, 99.9%</i>	SRL	Rs.691	APJ.SCIENTIFIC Trivandrum
72.	<i>Riboflavin pure, 98%</i>	SRL	Rs.2167	APJ.SCIENTIFIC Trivandrum

73.	<i>Bovine serum albumin (BSA)</i>	SRL	Rs.5231	APJ.SCIENTIFIC Trivandrum
74.	<i>Trichloro acetic acid (TCA) extra pure AR, ACS, 99.5%</i>	SRL	Rs.708	APJ.SCIENTIFIC Trivandrum
75.	<i>Cupric Sulphate Penta hydrate Extra pure AR, 99.5%</i>	SRL	Rs.508	APJ.SCIENTIFIC Trivandrum
76.	<i>3,5-Dinitrosalicylic acid (DNS) Extra pure AR, 99%</i>	SRL	Rs.3620	APJ.SCIENTIFIC Trivandrum
77.	<i>Ortho phosphoric Acid extra pure AR, ACS,85%</i>	SRL	Rs.1027	APJ.SCIENTIFIC Trivandrum
78.	<i>5-Sulpho salicylic Acid extra pure, 99%</i>	SRL	Rs.795	APJ.SCIENTIFIC Trivandrum
79.	<i>Sodium bicarbonate extra pure AR, 99.5%</i>	SRL	Rs.176	APJ.SCIENTIFIC Trivandrum
80.	<i>Catechol extra pure,99%</i>	SRL	Rs.328	APJ.SCIENTIFIC Trivandrum
81.	<i>Sodium potassium tartarate Tetra hydrate extra pure AR,99%</i>	SRL	Rs.1566.55	STAR SCIENTIFIC SUPPLIES, KOLLAM
82.	<i>Sodium Phosphate Di basic Anhydrous extra pure AR,99%</i>	SRL	Rs.779	APJ.SCIENTIFIC Trivandrum
83.	<i>Sodium Phosphate Monobasic Anhydrous extra pure AR, 99%</i>	SRL	Rs.882	APJ.SCIENTIFIC Trivandrum
84.	<i>Sodium sulphate Anhydrous extra pure AR, 99.5%</i>	SRL	Rs.374	APJ.SCIENTIFIC Trivandrum
85.	<i>Crystalline phenol extra pure AR, 99.5%</i>	SRL	Rs.844	APJ.SCIENTIFIC Trivandrum
86.	<i>Ferulic Acid pure, 98%</i>	SRL	Rs.667	APJ.SCIENTIFIC Trivandrum
87.	<i>Urea extra pure, 99%</i>	SRL	Rs.200	APJ.SCIENTIFIC Trivandrum
88.	<i>Citric acid Anhydrous extra pure, 99%</i>	SRL	Rs.220.07	STAR SCIENTIFIC SUPPLIES, KOLLAM
89.	<i>D-Fructose extra pure</i>	SRL	Rs.516	APJ.SCIENTIFIC Trivandrum
90.	<i>Inositol pure, 99%</i>	SRL	Rs.642.6	UNITED SCIENTIFIC
91.	<i>D-Sorbitol Powder extra pure, 98%</i>	SRL	Rs.381	APJ.SCIENTIFIC Trivandrum
92.	<i>Ethylene glycol extra pure AR, 99%</i>	SRL	Rs.342	APJ.SCIENTIFIC Trivandrum
93.	<i>DL Malic acid pure, 99%</i>	SRL	Rs.469.48	STAR SCIENTIFIC SUPPLIES, KOLLAM
94.	<i>Folin &amp; Ciocalteus Phenol (FCP) Reagent AR</i>	SRL	Rs.8300	APJ.SCIENTIFIC Trivandrum
95.	<i>Ferric Chloride Anhydrous pure, 98%</i>	SRL	Rs.403	APJ.SCIENTIFIC Trivandrum
96.	<i>DPX</i>	SRL	Rs.1044	APJ.SCIENTIFIC Trivandrum
97.	<i>Paraffin Wax</i>	SRL	Rs.620	APJ.SCIENTIFIC Trivandrum
98.	<i>Ammonium hydroxide</i>	SRL	Rs.309.72	STAR SCIENTIFIC SUPPLIES, KOLLAM
99.	<i>Sodium tungstate</i>	SRL	Rs.751	APJ.SCIENTIFIC Trivandrum
100.	<i>sodium molybdate</i>	SRL	Rs.534	APJ.SCIENTIFIC Trivandrum
101.	<i>Potassium iodate</i>	SRL	Rs.1415	APJ.SCIENTIFIC Trivandrum
102.	<i>Sodium thiosulphate</i>	SRL	Rs.479	APJ.SCIENTIFIC Trivandrum
103.	<i>Manganese sulphate</i>	SRL	Rs.284	APJ.SCIENTIFIC Trivandrum
104.	<i>Phenolphthalein</i>	SRL	Rs.440.13	STAR SCIENTIFIC SUPPLIES, KOLLAM
105.	<i>Potassium dichromate</i>	SRL	Rs.1426	APJ.SCIENTIFIC Trivandrum
106.	<i>Ferrous Ammonium sulphate</i>	SRL	Rs.247	APJ.SCIENTIFIC Trivandrum
107.	<i>Diphenyl amine indicator</i>	SRL	Rs.378	THE CENTRAL SCIENTIFIC Trivandrum
108.	<i>Ferrouin indicator solution</i>	SRL	Rs.1359	APJ.SCIENTIFIC Trivandrum
109.	<i>Silver sulphate</i>	SRL	Rs.1862	APJ.SCIENTIFIC Trivandrum
110.	<i>Potassium chloride AR</i>	SRL	Rs.456.44	STAR SCIENTIFIC SUPPLIES,

				<b>KOLLAM</b>
111	<i>Bradford reagent for proteins</i>	<i>SRL</i>	<i>Rs.1838</i>	<i>APJ.SCIENTIFIC Trivandrum</i>
112	<i>Disodium hydrogen orthophosphate</i>	<i>SRL</i>	<i>Rs.691</i>	<i>APJ.SCIENTIFIC Trivandrum</i>
113	<i>Sodium dihydrogen orthophosphate</i>	<i>SRL</i>	<i>Rs.441</i>	<i>APJ.SCIENTIFIC Trivandrum</i>
114	<i>Magnesium chloride</i>	<i>SRL</i>	<i>Rs.929.17</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
115	<i>2,6-Diichlorophenol indophenol (DCPIP)</i>	<i>SRL</i>	<i>Rs.3667.78</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
116	<i>Glucose</i>	<i>SRL</i>	<i>Rs.836</i>	<i>APJ.SCIENTIFIC Trivandrum</i>
117	<i>Methylene blue 1 % Aqueous solution</i>	<i>SRL</i>	<i>Rs.424</i>	<i>APJ.SCIENTIFIC Trivandrum</i>
118	<i>Agar (Bacteriological)</i>	<i>SRL</i>	<i>Rs.6425.95</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
119	<i>Sucrose</i>	<i>SRL</i>	<i>Rs.423.83</i>	<i>STAR SCIENTIFIC SUPPLIES</i>
120	<i>Gram 's iodine</i>	<i>SRL</i>	<i>Rs.1010.68</i>	<i>STAR SCIENTIFIC SUPPLIES, KOLLAM</i>
121	<i>Seliwanoffs Reagent</i>	<i>SRL</i>	<i>Rs.1155</i>	<i>APJ SCIENTIFIC Trivandrum</i>
<i>United Scientific, Trivandrum : Rs. 2,088.45/-  Star Scientific SUPPLIES, KOLLAM : Rs. 2,44,669.78/-  The Central Scientific Trivandrum : Rs. 378/-  APJ Scientific Trivandrum : Rs. 1,03,741/-  Grand Total: Rs. 3,50,877.23/-</i>				
<i>(Rupees Three lakh fifty thousand eight hundred seventy seven and twenty three paise only)</i>				

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 11<sup>th</sup> meeting of the Purchase Committee (Plan and Non Plan Fund) held on 22.02.2022, be approved.

**Item No.37.124.11.05:**                      **Installation of the CCTV – UCE Kariavattom Quotations along with the Detailed report from the Instrumentation Engineer**  
*(Ad.BII section)*

Competitive quotations were invited ,vide quotation notice dated 15.07.2021 in accordance with the resolution of the Syndicate on Item No.26.17.06 of the minutes of the meeting held on 13.04.2021, granting sanction to retender the installation of CCTV at UCE, Kariavattom, scrupulously following the norms.

Seven quotations were received in response to the re-tender notice. IE, CLIF verified the quotations and forwarded the remarks

**The details of Quotation and the remarks of the IE,CLIF are as follows**

Sl. No	Firm	Amount	Remarks of the IE on the quotations	Remarks
1	M/s AdTech Systems LTD	₹ 3,44,877/-	Does not satisfy(1 KV AUPS 1 no only quoted against 2 no in quotation )	
2	M/s YESQUARE, Tvpm	₹ 3,36,625/-	<b>Satisfies technical specification</b>	
3	M/s Business Intelligence Group	₹ 4,11,725/-	<b>Satisfies technical specification (Warranty of 2 year may be insisted)</b>	
4	M/s eWit Infotech	₹ 3,07,529/-	<b>Satisfies technical specification (Warranty of 2 year may be insisted)</b>	L1
5	M/s CCTVPROS.in	₹ 2,89,773/ -	Does not satisfy(Built in mic.camera is DOME against bullet camera)	
6	M/s Blue eye digital solution	₹ 3,15,700/-	Does not satisfy (Switch)	
7	M/s ITPCOS	₹ 4,50,337/-	Does not satisfy(2 MP bullet camera with mic against 4 MP bullet camera with mic )	

The Finance has remarked that, based on the remarks of Instrumentation Engineer the proposal for installation of CCTV, UCE, Kariavattom may be placed before the Purchase Committee for consideration.

Item No.58.06.07 of the minutes of the meeting of the Purchase Committee held on 17.11.2021, has resolved to defer the item to the next Purchase Committee along with a detailed report from Instrumentation Engineer and to invite the lowest quoted firm M/s eWit Infotech for negotiation. The Instrumentation Engineer has submitted a detailed report regarding the same.

**The Details of the report are as follows**

The Instrumentation wing accessed the requirements and prepared a detailed estimate for installing CCTV Surveillance system in the University College of Engineering, Kariavattom.

**Purpose of CCTV**

- To monitor students activity especially to eliminate sporadic incidents against female students and ragging cases.
- Safety of both students and teachers while in college premises
- To prevent malpractices inside examination hall
- To prevent intruders during holidays
- To avoid antisocial activities

In addition to above furnished facts the AICTE has also advised all technical institutions to install CCTV surveillance system.

**17 number of cameras and related accessories are required to cover the following locations**

- 1.Each class room
- 2.Drawing hall
- 3.Seminar hall
- 4.Principal's room
- 5.Office room
- 6.Corridors

As per the orders of the Vice-Chancellor, the proposal of installation of CCTV at UCE, Kariavattom along with the report from Instrumentation Engineer is placed before the Purchase Committee for consideration and recommendation.

***The Committee considered the matter and recommended to purchase and install CCTV at University College of Engineering, Kariavattom from the lowest quoted firm M/s eWit Infotech, New Delhi, at a total cost of ₹ 3,07,529/-(Rupees Three Lakh Seven Thousand Five Hundred and Twenty Nine only) with 2 year warranty.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 11<sup>th</sup> meeting of the Purchase Committee (Plan and Non Plan Fund) held on 22.02.2022, be approved.

***Item No.37.124.11.06: Department of Biochemistry – Purchase of "Trinocular Fluorescence Microscope with Touch Screen Monitor" in connection with the implementation of the Specific Project "Setting Up a Neurobiology Lab" in the Department- (Planning A1 section)***

Sanction has been accorded by the Vice Chancellor, vide U.O No. PL.A1/SPG 21-22/IMP. Plan/21 (3147/2021/UOK) dated 30/06/2021, to release an amount Rs. 30 Lakh as provisional advance to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry (Principal Investigator), towards the implementation of the Specific Project "Setting Up of a Neurobiology Lab" in the Department, against the State Plan Grant sanctioned for the year 2021-22.

Accordingly, Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, vide Letter No. Nil dated 01/12/21, duly forwarded by the Head, Department of Biochemistry, has submitted a proposal for the Purchase of "Trinocular Fluorescence Microscope with Touch Screen Monitor" in the Department. The Principal Investigator has invited quotations by publishing the Quotation Notice in the University Website.

The Principal Investigator has submitted the quotations obtained from seven firms for the purchase of "Trinocular Fluorescence Microscope with touch screen Monitor" in the department,

along with a copy of the Quotation Notice, comparative statement of quotations and the minutes of the technical committee meeting held on 26/10/2021 for evaluating the quotations. As per the 'Evaluation Report', six firms have submitted their quotes which are in compliance with all the technical specifications except 'M/s. Genuine Scientific Instruments, Trivandrum'.

The comparative statement of the technically qualified quotes in this regard, is enumerated below:

**Item: Purchase of one Trinocular Fluorescence Microscope with touch screen Monitor - 1 No.**

Sl. No	Firm	Product Description	Base rate (in Rs.)	GST (in 5 %)	Qty	Amount (in Rs.)	Remarks
1	The Industrial and Laboratory Equipment Co. Trivandrum	Make:Labomed MODEL: LX400 FLR-100 WATT	1,63,107.00	8155.35	1	1,71,262.35 /-	L1  WARRANTY: 3 Years
2	Axiotech Lab Solutions	Make: Euromax MODEL: Model B SCOPE	2,35,000.00/-	11,750.00/-	1	2,46,750.00 /-	L2WARRANTY: 3 Years
3	Smek, Cochin	Make:Labivision MODEL: KFL30	2,68,130.00 /-	inclusive	1	2,68,130.00 /-	L3WARRANTY: 3 Years
4	Proximo Medical Systems, Kottayam	Make:Lawrence & Mayo MODEL:"LYNX" LM-52-1803(N-300M)	3,72,380.952 /-	18,619.0476/-	1	3,91,000 /-	L4WARRANTY: 3 Years
5	Universal agencies, Thrissur	Make:Labomed MODEL: LX400 FLR-100 WATT	2,99,700.00 /-	14,985.00/-	1	3,14,685/-	L5WARRANTY: 3 Years
6	Crescent Lab Equipments, Aluva	Make: Optika MODEL:B-383FL	4,60,729.524/-	23,036.47/-	1	4,83,766/-	L6 WARRANTY: 3 Years

The Principal Investigator has recommended the lowest quoted firm "M/s The Industrial and Laboratory Equipment Co., Trivandrum", for the purchase of one "Trinocular Fluorescence Microscope with Touch Screen Monitor" in the department, at a total cost of **Rs. 1,71,262.35 (Rupees One lakh seventy one thousand two hundred and sixty two & paise thirty five only)**.

The Expenditure in this connection may be debited from the financial assistance sanctioned to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, vide U.O. No. PL.A1/SPG 21-22/Imp. Plan/21 (3147/2021/UOK) dated 30/06/2021, towards the implementation of the Specific Project- "Setting Up of a Neurobiology Lab", under the State Plan Grant for the year 2021-22.

The Finance Officer has remarked to place the proposal for the purchase of "Trinocular Fluorescence Microscope with Touch Screen Monitor" in the Department of Biochemistry, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice-Chancellor, the above proposal is placed before the Purchase Committee for consideration.

*The Committee considered the matter and recommended to entrust the Pro Vice Chancellor and Dr. K.G. Gopchandran, Member, Syndicate for negotiation with M/s. The Industrial and Laboratory Equipment Co., Trivandrum, the lowest quoted firm and to present the final Report of Negotiation, before the Syndicate.*

**Resolution of the Syndicate**

The Syndicate considered the report of the negotiation with "M/s The Industrial and Laboratory Equipment Co., Trivandrum", and **RESOLVED** to place work order with "M/s The Industrial and Laboratory Equipment Co., Trivandrum", for the purchase of one "Trinocular Fluorescence Microscope with Touch Screen Monitor" in the department, at a total cost of Rs.1,68,000/- (Rupees

One lakh and sixty eight thousand only) meeting the expenditure from the financial assistance sanctioned to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, vide U.O. No. Pl.A1/SPG 21-22/Imp. Plan/21 (3147/2021/UOK) dated 30/06/2021, towards the implementation of the Specific Project- **“Setting Up of a Neurobiology Lab”**, under the State Plan Grant for the year 2021-22.

**Item No.37.124.11.07: Department of Physics – Purchase of 'Hydrothermal Bomb Heating Unit' in the Department -**

*(Planning AI section)*

The Head, Department of Physics, vide Letter No. Phy/109/450/2020-2021 dated 10/1/2022, has submitted a proposal for the Purchase of '**Hydrothermal Bomb Heating Unit**' in the Department, based on the representation from the 'Research Students' detailing the necessity of the equipment for the ongoing research activities in the department. The Head, has invited quotations by publishing the Quotation Notice in the University Website.

The Head has forwarded the quotations obtained from four firms for the purchase of "**Hydrothermal Bomb Heating Unit**" in the department, along with a copy of the Quotation Notice, comparative statement of quotations and the minutes of the department council meeting held on 07/01/2022, recommending the purchase.

As per the Evaluation Report on the quotations furnished by the Head, the quote submitted by the firms 'M/s. Prannav Future Technics, Palakkad', 'M/s. Perfect Instruments, Chennai' and 'M/s. Indfurr Superheat Furnaces, Chennai' are in compliance with the specifications mentioned in quotation notice. But the quote submitted by the firm 'M/s. Capital Lab Tech' is not in compliance with the required specifications.

The comparative statement of the qualified quotes in this regard, is enumerated below:

**Purchase of Fume Hood for Wet Chemical Lab: One No.**

Sl No	Firm	Make/ Model	Base rate (in Rs.)	GST	Qty	Total amount (in Rs.)	Remarks
1	'M/s. Prannav Future Technics, Palakkad'	Make: PFTECHNICS	1,05,500 /-	5,275 /- ( 5%)	1	<b>1,10,775 /-</b>	L1 WARRANTY: 1 Year
				18,990 /- (18%)	1	<b>1,24,490 /-</b>	
2	'M/s. Perfect Instruments, Chennai'	Make: Perfect Instruments	1,38,000 /-	24,840 /- (18%)	1	1,74,640 /-	L3 (Warranty not mandated in the Quotation Notice published by the Dept.)
		Delivery charges	10,000 /-	1,800 /- (18%)			
3	'M/s. Indfurr Superheat Furnaces, Chennai'	Make: Indfurr Model: Indfurr-HTB-8-0K2-C1	1,42,240 /-	25,603 /- (18%)	1	1,67,843 /-	L2 WARRANTY: 1 Year

The Head, Department of Physics has recommended the firm 'M/s. Prannav Future Technics, Palakkad' for the purchase of one number of "**Hydrothermal Bomb Heating Unit**" in the department, at a total cost of **1,10,775 /- (Rupees One lakh ten thousand seven hundred and seventy five only), inclusive of GST @5%**.

The Expenditure in this connection may be debited from the State Plan Grant sanctioned under the Scheme component 'Infrastructure and Laboratory Development', for the year 2021-22.

The Finance Officer has remarked to place the proposal for the purchase of one number of "**Hydrothermal Bomb Heating Unit**" in the department of Physics, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice-Chancellor, the above proposal is placed before the Purchase Committee for consideration

*The Committee considered the matter and recommended to entrust the Pro Vice Chancellor and Dr.K.G. Gopchandran, Member, Syndicate for negotiation with M/s. Prannav Future Technics, Palakkad, the lowest quoted firm and to present the final Report of Negotiation, before the Syndicate.*

**Resolution of the Syndicate**

The Syndicate considered the report of the negotiation with 'M/s. Prannav Future Technics, Palakkad', and **RESOLVED** to place work order with 'M/s. Prannav Future Technics, Palakkad', for the purchase of one number of "Hydrothermal Bomb Heating Unit" (warranty of three years) in the department, at a total cost of Rs.99,697.50 (Rupees Ninetynine thousand six hundred and ninety seven and fifty paise only) meeting the expenditure from the State Plan Grant sanctioned under the Scheme component 'Infrastructure and Laboratory Development', for the year 2021-22.

**Item No.37.124.11.08:** *Department of Biochemistry – Purchase of "Behavioural Apparatus (Y Maze, Water Maze, Camera, Video tracking software and Laptop)" in connection with the implementation of the Specific Project "Setting up of Neurobiology Lab" – (Planning A1 section)*

Dr.Viji Vijayan, Assistant Professor (Principal Investigator), Department of Biochemistry, vide Lr. dated 01/12/2021, duly forwarded by the Head of the Department, submitted a proposal for the purchase of "Behavioural Apparatus ( Y Maze, Water Maze, Camera, Video tracking software and Laptop)" in the department, in connection with the implementation of the Specific Project "Setting up of Neurobiology Lab", sanctioned vide U.O. No. Pl.A1/3147/2021/UOK dated 30-06-2021, under the State Plan Grant 2021-22. The Principal Investigator has invited quotations by publishing the Quotation Notice in the University Website.

The Principal Investigator has forwarded the quotes obtained from three firms for the purchase of "Behavioural Apparatus (Y Maze, Water Maze, Camera, Video tracking software and Laptop)" in the department, along with a copy of the Quotation Notice, comparative statement of quotations, the minutes of the Department Council meeting held on 28/09/2021 and the Evaluation Report on the quotations by the technical committee constituted as per the recommendations of the Department Council. As per the Evaluation Report, the quote submitted by all the firms are in compliance with the Technical Specifications stipulated in the quotation notice.

The comparative statement of the quotations obtained in this regard is enumerated below:

**Item : Behavioural Apparatus (Y Maze, Water Maze, Video tracking software, Camera and Laptop) (Quotation No BCH/UOK/Plan/NBL/VV1-3/2021 dated 10/11/21):**

Sl No.	Firm	Item	Base rate (in Rs.)	Amount (in Rs)	GST (in 5 %)	Qty	Total Amount (in Rs.)	Remarks
1	Orchid Scientific & Innovative India, Nashik	Y Maze	24,800/-	4,28,600/-	21,430/-	1	4,50,030/-  Negotiated price: 4,30,994/- 4,30,994/-	L1 Recommended by the Head  WARRANTY: 3Years
		Water Maze for Mice	49,600/-			1		
		Videotracking Software for Mazes	2,88,200/-			1		
		Laptop	66,000/-			1		
2	VJ Instruments, Maharashtra	Y Maze Water Maze for Mice Videotracking Software for Mazes Laptop	4,90,000/-	4,90,000/-	inclusive	1	4,90,000/-	L2 WARRANTY: 3Years
3	Gentech Marketing and Distribution, Mumbai	Y Maze	9,21,000/-	9,21,000/-	46,050/-	1	9,67,050/- 9,67,050/-	L3 WARRANTY: 3 Years
		Water Maze						
		Videotracking Software for mazes						
		Laptop						

Dr. Viji Vijayan, Principal Investigator, Department of Biochemistry has recommended the lowest quoted firm "M/s. Orchid Scientific & Innovative India, Nashik" for the purchase of "Behavioural Apparatus (Y Maze, Water Maze, Camera, Video tracking software and Laptop)" in the Department, at the negotiated price of Rs. 4,30,994/- (Rupees Four lakh thirty thousand nine hundred and ninety four only).

The Expenditure in this connection may be debited from the financial assistance sanctioned to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, vide U.O. No.



Pl.A1/3147/2021/UOK dated 30-06-2021, towards the implementation of the Specific Project-“Setting Up of a Neurobiology Lab”, under the State Plan Grant for the year 2021-22.

The Finance Officer has remarked that the proposal for the purchase of "Behavioural Apparatus (Y Maze, Water maze, Camera, Video tracking and Laptop)" in connection with the implementation of the Specific Project "Setting up of a Neurobiology Lab" in the Department of Biochemistry, may be placed before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee, for consideration.

***The Committee considered the matter and recommended to entrust the Pro-Vice-Chancellor and Dr. K.G. Gopchandran, Member, Syndicate for negotiation with M/s. Orchid Scientific & Innovative India, Nashik, the lowest quoted firm and to present the final Report of Negotiation, before the Syndicate.***

***Resolution of the Syndicate***

The Syndicate considered the report of the negotiation with "M/s. Orchid Scientific & Innovative India, Nashik", and **RESOLVED** to place work order with "M/s. Orchid Scientific & Innovative India, Nashik", for the purchase of “Behavioural Apparatus (Y Maze, Water Maze, Camera, Video tracking software and Laptop)” in the Department at a total cost of Rs.4,04,342.4/- (Rupees Four lakh four thousand three hundred and fourtytwo and forty paise only) meeting the expenditure from the financial assistance sanctioned to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, vide U.O. No. Pl.A1/3147/2021/UOK dated 30-06-2021, towards the implementation of the Specific Project- “Setting Up of a Neurobiology Lab”, under the State Plan Grant for the year 2021-22.

***Item No.37.124.11.09: Department of Biochemistry – Purchase of Biosafety Cabinet in connection with the implementation of the Specific Project “Setting up of a Neurobiology Lab” in the Department- (Planning A1 section)***

Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry (Principal Investigator), vide Letter No. Nil dated 01/12/21, submitted a proposal for the purchase of a 'Biosafety Cabinet' in the department in connection with the implementation of the Specific Project “Setting up of a Neurobiology Lab”, sanctioned vide U.O. No. Pl.A1/3147/2021/UOK dated 30/06/2021, under the State Plan Grant for the year 2021-22. The Principal Investigator has invited quotations by publishing the Quotation Notice in the University Website.

The Principal Investigator has forwarded the quotes obtained from eight firms for the purchase of ten 'Biosafety cabinet models' in the department, along with a copy of the Quotation Notice, comparative statement of quotations and the 'Evaluation Report' on the quotations by the technical committee constituted as per the recommendations of the Department Council held on 28/09/2021. As per the 'Evaluation Report', the Model 'Class II B2 Rotek RBSC3' quoted by M/s. Universal Agencies, Thrissur is not in compliance with the technical specifications.

Also, the quote submitted by the following firms are not in compliance with the technical specifications stipulated in the quotation notice:

- (i) Labline Instruments, Cochin
- (ii) ILE, Co., Trivandrum
- (iii) Calgon Scientific Co, Kochi.
- (iv) Scientific Entreprises, Cochin
- (v) S.M. Instruments, Chennai

The comparative statement of the technically qualified quotations in this regard is enumerated below:

**Item: Biosafety Cabinet (Quotation No. BCH/UOK/Plan/NBL/VV5/2021 dated 28/10/21):**

Sl No.	Firm	Make and Model	Base rate (in Rs.)	GST (in 5 %)	Qty	Total Amount (in Rs.)	Remarks
1	Universal	Make: Biobase	3,79,500/-	18975	1	3,98,475/-	L2

	agencies, Thrissur	MODEL:BSC- 1100IIA2-X					WARRANTY: 3Years
2	Inkarp Instruments, Trivandrum	Make:Airtech MODEL:BSC- 1100IIA2-X	3,98,475	Inclusive	1	3,98,475/-	L2 WARRANTY: 12 Months
3	<b>General Instruments, Chennai</b>	<b>Make: ESCO</b>  <b>MODEL: AC2 3S8 NS</b>	<b>3,90,000/-</b>	<b>19500</b>	<b>1</b>	<b>4,09,500</b> <b>Negotiated</b> <b>Price:</b> <b>3,88,500/-</b>	<b>L1,</b> <b>Recommended</b> <b>by the Principal</b> <b>Investigator</b> <b>WARRANTY:</b> <b>3 Years</b>
		Make:ESCO Airstream MODEL: class II Type A2	4,10,000/-	20,500/-	1	4,30,500/-	L3 WARRANTY: 3 Years

The Principal Investigator, has also remarked the following:

- 10 Biosafety Cabinet models were quoted by 8 firms. The quotes submitted by the following firms doesn't meet the Technical Specifications as the requirement is 'Class II A2 Biosafety Cabinet' of 3x2x2 size of ergonomic design and the equipment can be serviced easily from the front portion of the cabinet. There are space constraints in the room where the equipment will be set up:
  - Universal Agencies, Thrissur ( Class II B2 Rotek RBSC3)
  - Labline Instruments, Cochin
  - ILE, Co., Trivandrum
  - Calgon Scientific Co, Kochi.
  - S.M. Instruments, Chennai

The quote submitted M/s. Scientific Entreprises, Cochin is not in compliance with the technical specifications.

- The Firm M/s. General Instruments, Chennai have agreed to supply the item at the negotiated price of Rs.3,88,500/- and products meet all the required specifications and also the product is a make of Singapore.

The Principal Investigator, has also provided the following justification for selecting the 'ESCO Class A2 Biosafety Cabinet' quoted by M/s. General Instruments, Chennai:

- The ESCO Class A2 Biosafety Cabinet is reputed in performance and quality. M/s. General Instruments, Chennai is offering technical support at University of Kerala.
- 'ESCO Class A2 Biosafety Cabinet' is in use by the University at several Departments like Department of Biochemistry (ACTE Centre), Department of Biotechnology (IUCGGT) & Department of Zoology.
- 'ESCO Class A2 S Series NS' quoted by General Instruments, Chennai is the lowest quote that meets technical specifications and therefore is considered.

Dr. Viji Vijayan, Principal Investigator, has recommended the firm "**M/s. General Instruments, Chennai**" for the purchase of one "**Biosafety Cabinet (Make: ESCO - Model: AC2 3S8 NS) in the Department, at the negotiated price of Rs.3,88,500 (Rupees Three lakh eighty eight thousand & five hundred only), as it is the lowest quoted firm which satisfies all the technical specifications stipulated in the Quotation Notice.**

The Expenditure in this connection may be debited from the financial assistance sanctioned to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, vide U.O. No. PL.A1/SPG 21-22/IMP Plan/21(3147/2021/UOK) dated 30/06/2021, towards the implementation of the Specific Project- "**Setting Up a Neurobiology Lab**", under the State Plan Grant for the year 2021-22.

The Finance Officer has remarked to place the proposal for the purchase of 'Biosafety Cabinet' in the Department of Biochemistry, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration. *The Committee considered the matter and recommended to invite quotations again as there are no sufficient technically satisfying quotations and to place the proposal before the Purchase Committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 11<sup>th</sup> meeting of the Purchase Committee (Plan and Non Plan Fund) held on 22.02.2022, be approved.

**Item No.37.124.11.10:** *Department of Biochemistry – Purchase of Electrophoresis System, Western Blot and Power pack in connection with the implementation of the Specific Project “Setting up of Neurobiology Lab” in the Department-*

*(Planning AI section)*

Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry(Principal Investigator), vide Letter No. Nil dated 01/12/21, has submitted a proposal for the Purchase of Electrophoresis System, Western Blot and Power pack in connection with the implementation of the Specific Project “Setting up of a Neurobiology Lab” in the Department, sanctioned under the Scheme Component “Specific Projects” in the State Plan Grant 2021-22. The Principal Investigator has invited quotations by publishing the Quotation Notice in the University Website.

The Principal Investigator, has forwarded the quotations obtained from five firms for the purchase of 'Electrophoresis System, Western Blot and Power pack' in the department, along with a copy of the Quotation Notice, comparative statement of quotations, and the Evaluation Report on the quotations by the technical committee constituted as per the recommendations of the the Department Council meeting held on 28/09/2021. As per the Evaluation Report, the firm Universal Agencies, Thrissur, has quoted the wrong product for 'Electrophoresis apparatus', viz.- 'Horizontal model' instead of 'vertical'. Also, the requirement is not complete because the firm has not submitted their quote for the component 'Western Blot Apparatus'. Further, the power pack product quoted by this firm is highest as compared to the models of other firms.

The comparative statement of the technically qualified quotations in this regard, is enumerated below:

**Item : Electrophoresis System, Western Blot and Power pack ( Quotation No BCH/UOK/Plan/NBL/VV9-10/2021 dated 28/10/21**

Sl. No.	Firm	Item	Base rate (in Rs.)	Amount (in Rs)	GST (in 5 %)	Qty	Total Amount (in Rs.)	Remarks
1	Crescent Lab Equipments, Aluva	Bio Rad Mini gel - MP tetra Cell Electrophoreis	73,873/-	2,18,899/-	inclusive	1	2,18,899/- <b>Negotiated Price - 2,13,899/-</b>	<b>L1 WARRANTY: 3Years Recommended by the Principal Investigator.</b>
		Wetsrern Blot Appartus	67,792/-					
		Power Pack	77,234/-					
2	BR Biochem Life Sciences Pvt Ltd, New Delhi	Electrophoresis MP8001	78,000/-	2,15,000/-	10,750/-	1	2,25,750/-	L2 WARRANTY: 3 Year
		Western Blot MP 3030	75000/-					
		Power Pack	62,000/-					
3	Essar Lab Mate, Bangalore	Bio Rad Minigel MP tetra Cell Electrophoreis	77,600/-	2,30,800/-	Inclusive	1	2,30,800/-	L3 WARRANTY: 1 Year
		Western Blot MiniTrans Blot Cell	71,200/-					
		Power Pack	82,000/-					
4	Amity Solutions, Idukki,	Bio Rad Minigel MP tetra Cell Electrophoreis	81,500/-	2,41,500/-	Inclusive	1	2,41,500/-	L5 WARRANTY: 1 Year
		Western Blot MiniTrans Blot Cell	75,000/-					
		Power Supply	85,000/-					

Dr. Viji Viayanan, Principal Investigator, Department of Biochemistry has recommended the lowest quoted firm "M/s. Crescent Lab Equipments, Aluva" for the purchase of "Electrophoresis System, Western Blot and Power pack" in the Department, at a negotiated price of Rs.

**2,13,899/- (Rupees Two lakh thirteen thousand eight hundred and ninety nine only)**, as it satisfies all the technical specifications stipulated in the Quotation notice.

The Expenditure in this connection may be debited from the financial assistance sanctioned to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, vide U.O. PL.A1/SPG 21-22/IMP. Plan/21 (3147/2021/UOK) dated 30/06/2021, towards the implementation of the Specific Project- "Setting Up of a Neurobiology Lab" in the Department, under the State Plan Grant for the year 2021-22.

The Finance Officer has remarked to place the proposal for the purchase of "Electrophoresis System, Western Blot and Power pack" in the Department of Biochemistry, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration.

***The Committee considered the matter and recommended to entrust the Pro-Vice-Chancellor and Dr. K.G. Gopchandran, Member, Syndicate for negotiation with M/s. Crescent Lab Equipments, Aluva and to present the final Report of Negotiation, before the Syndicate.***

***Resolution of the Syndicate***

The Syndicate considered the report of the negotiation with "M/s. Crescent Lab Equipments, Aluva" and **RESOLVED** to place work order with with "M/s. Crescent Lab Equipments, Aluva", for the purchase of "Electrophoresis System, Western Blot and Power pack" in the Department at a total cost of Rs.2,11,000/- (Rupees Two lakh and eleven thousand only) meeting the expenditure from the financial assistance sanctioned to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, vide U.O. PL.A1/SPG 21-22/IMP. Plan/21 (3147/2021/UOK) dated 30/06/2021, towards the implementation of the Specific Project- "Setting Up of a Neurobiology Lab" in the Department, under the State Plan Grant for the year 2021-22.

***Item No.37.124.11.11: Department of Biochemistry – Purchase of one number of '2 Ton' and one number of '1 Ton' 'Inverter Air Conditioners' in the Department, in connection with the implementation of the specific project " Setting up of a Neurobiology Lab" – (Planning A1 section)***

Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry (Principal Investigator), vide Letter No. Nil dated 16/12/2021, has submitted a proposal for the purchase of **one number of '2 Ton' and one number of '1 Ton' 'Inverter Air Conditioners'** in the Department, in connection with the implementation of the specific project "**Setting up of a Neurobiology Lab**", sanctioned vide **U.O. No. PL.A1/3147/2021/UOK dated 30/06/2021.**

The Principal Investigator has forwarded the original quotations obtained from three firms for the above purchase, along with a copy of the quotation notice, evaluation report on the quotations by the technical committee meeting convened on 25/11/21, at the department and the comparative statement of the quotations, duly certified by the committee members.

The comparative statement of quotations in this regard, is detailed below:

Sl. No.	Firms	Items	Base Rate	GST @5%	Qty	Amount (in Rs)	Total Amount (in Rs)	Remarks
1	Vinayaka Trade Links Trivandrum	Panasonic/LG (2 ton, 5 Star, Inverter)	72,200/-	inclusive	1	72,200/-	1,23,400/-	L3 firm.
		Panasonic/LG (2 ton, 5 Star Inverter )	51,200/-	Inclusive	1	51,200/-		Warranty 1 year Full Warranty
2	Inmax info solution, Trivandrum	<b>Panasonic CS/CU-TU 24WKY 2 Ton 5 Star, Inverter</b>	66,600/-	Inclusive	1	66,600/-	<b>1,12,800/- + 4,900/- for additional one year Warranty</b>	<b>L1 Recommended by the Principal Investigator. Warranty 1 +1 year</b>
		<b>Panasonic</b>	46,200/-	Inclusive	1	46,200/-		

		<b>CS/CU-TU 12WKY 2 Ton 5 Star Inverter</b>						<b>additional Full Warranty</b>
							1,21,810/-	L2 Warranty 1 year Full Warranty
3	Hitech Systems, Trivandrum	LG/ Samsung/ panasonic 2 Ton 5 Star rating Inverter	71,920/-	Inclusive	1	71,920/-		
		Panasonic/ LG 2 Ton 5 Star AC Inverter	49,890/-	Inclusive	1	49,890/-		

The Principal Investigator has recommended the firm 'M/s Inmax Info-solution, Trivandrum' for the purchase of **one number of '2 Ton' and one number of '1 Ton' 'Inverter Air Conditioners'**, in the Department, at a total cost of **Rs. 1,17,700/- ( Rupees One lakh seventeen thousand seven hundred only)**, inclusive of 1 year additional warranty for the AC unit.

Also, clarifications were sought from the Principal Investigator regarding the non-submission of the evaluation report on the quotes by the AE, Electrical, the non-compliance with the warranty conditions in the tender notice (i.e., only the L1 firm has quoted the item with 2 years warranty, that too at an additional cost) and the firms submitting their quotes for two '2 Ton' inverter AC's of different models instead of one '2 Ton' and one '1 Ton', as specified in the quotation notice. Subsequently, the Principal Investigator has furnished the clarifications to the above queries, vide email dated 4/02/22.

The Finance Officer has remarked to place the proposal for the purchase of one number of '2 Ton' and one number of '1 Ton' 'Inverter Air conditioners' in the Department of Biochemistry, in connection with the implementation of the Specific Project "Setting up of a Neurobiology Lab", along with the clarification from the Principal Investigator vide email dated 04.02.2022, before the Purchase Committee for approval

In this context, as per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration.

***The Committee considered the matter and recommended to entrust the Instrumentation Engineer to purchase one number of '2 Ton' and one number of '1 Ton' 'Inverter Air Conditioners' from the GeM Portal for use in the Department of Biochemistry.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 11<sup>th</sup> meeting of the Purchase Committee (Plan and Non Plan Fund) held on 22.02.2022, be approved.

***Item No.37.124.11.12: Department of Biochemistry – Proposal for the Purchase of Chemicals in the Department in connection with the implementation of the Specific Project "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District" –***

***(Planning AI section)***

The Government vide G.O (Rt) No. 823/2021/H.EDN datd 21/06/2021 cited above, accorded Administrative Sanction for the Annual Plan 2021-22 of the University for a total outlay of Rs. 26 Crore, with indicative allocation of Rs. 60,000,000/- (Rupees Six crore only ) for the Scheme-component "Specific Projects".

An amount of Rs. 30 Lakh from the aforementioned provision had been allocated to the Department of Biochemistry, for the implementation of the Specific Project "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District", vide Resolution of the Syndicate held on 07/05/21(Item no. 27.12.01). cited and Administrative Sanction has been accorded vide U.O.No.PI.A1/SPG21-22/Imp. Plan/21 date 30/06/2021 cited, to release the sanctioned

amount as Provisional Advance to Dr. A.Helen, Head, Dept. of Biochemistry (Principal Investigator), towards its implementation.

Now, Dr. A. Helen, Head, Dept. of Biochemistry, Principal Investigator of the above project, vide Letter No Nil dated 22/11/2021 has submitted proposals for the purchase of the following 'Chemicals' in the Department, in connection with the implementation of the Project.

The Principal Investigator has forwarded the quotations obtained from two firms, along with the copy of the quotation notice and the 'Evaluation Report' on the quotes by the technical committee held on 11/11/2021. As per the 'Evaluation Report', the quote received from two bidders (**Viz., M/s Biovision and Biogene**) are found to be authorized dealers of the make and they have furnished authorization letter regarding the same. The Head has also reported that if further re-tenders are floated, the aforesaid bidders only are likely to quote.

The comparative statement of quotations in this regard is enumerated below:

**Chemicals - Make - Invitrogen/ThermoFisher Scientific Products:**

Sl. No.	Name of the Chemical	Item Code	Quantity	Unit	M/s. Biovision (Make Invitrogen) (in Rs)	M/s. Biogene (Make ThermoFisher Scientific)	Remarks
1	Image- IT Live Green reactive Oxygen Species Detection Kit for microscopy	Cat #136007	1 Kit	1	32,150/- (Inclusive of GST @5%)	32,474.81 (Inclusive of GST @5%)	M/s. Biovision L1 firm
2	LC3B Polyclonal Antibody	Cat # PAS 32254	100 ul	1	31,163/- (Inclusive of GST @5%)	32,588.67/- (Inclusive of GST @5%)	M/s. Biovision L1 firm
3	Cell Event Senescence Green Flow Cytometry Assay kit	Cat # C 10840	50 Assays	1	25,384/- (Inclusive of GST @5%)	26,509.11/- (Inclusive of GST @5%)	M/s. Biovision L1 firm
4	Annexin V Biotin Apoptosis Detection Kit	Cat #BMS 500BT20	20 Tests	1	10,779/- (Inclusive of GST @5%)	11257.11/- (Inclusive of GST @5%)	M/s. Biovision L1 firm
5	Cell Event Caspase 3/7 Green Ready Probes Reagent	Cat # R 3711	1 Kit	1	21,465/- (Inclusive of GST @5%)	21,682.54/- (Inclusive of GST @5%)	M/s. Biovision L1 firm
					Rs. 1,20,941/-	Rs. 1,24,512/-	

The Head, Department of Biochemistry, has recommended the firm 'M/s Biovision, Kochi,' for the Purchase of various 'Chemicals (Make: Invitrogen)' in the Department, at a total cost of Rs. 1,20,941/- (Rupees One lakh twenty thousand nine hundred and forty one only), inclusive of GST @5%.

The Expenditure in this connection may be debited from the financial assistance sanctioned for the implementation of the Specific Project "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District", under the State Plan Grant for the year 2021-22, vide U.O. No. Pl.A1/3047/2021/UOK dated 30/06/2021.

The Finance Officer has remarked to obtain a certificate from the two manufactures concerned (Invitrogen/ Thermofischer) stating that the above two firms(viz., M/s. Biogene and M/s. Biovision) are the sole distributors of their product in Kerala and subject to the above certification, the proposal for the purchase of 'Chemicals' in the Department in connection with the implementation of the Specific Project "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in

Thiruvananthapuram District, may be placed before the purchase committee for consideration and if approved, to place supply order accordingly.

Accordingly, the two manufacturing firms (viz., 'Invitrogen & Thermo-Fisher Scientific') have furnished certificates to the effect that the firms (viz., M/s. Biovision & M/s. Biogene) are the authorised distributors of their products in Kerala.

In this context, as per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration.

***The Committee considered the matter and recommended to invite quotations again as there are no sufficient quotations and to place the proposal before the Purchase Committee.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 11<sup>th</sup> meeting of the Purchase Committee (Plan and Non Plan Fund) held on 22.02.2022, be approved.

**Item No. Item No.37.124.11.13: Department of Nanoscience and Nanotechnology – Purchase of one 'Fume Hood for the Wet Chemical Lab' in the Department-**

***(Planning AI section)***

The Head, Department of Nanoscience and Nanotechnology, vide Letter No. KU/DNST/141/2021-22 dated 18/12/21, has submitted a proposal for the purchase of one 'Fume Hood for the Wet Chemical Lab' in the Department. The Head, has invited quotations by publishing the Quotation Notice in the University Website and has forwarded the quotations obtained from five firms for the purchase of one "Fume Hood" in the department, along with a copy of the Quotation Notice, comparative statement of quotations and the minutes of the Department Council meeting held on 16/12/2021, recommending the purchase.

As per the Evaluation Report on the quotations, the quote submitted by the firms 'M/s. Modern Lab Interior, Chennai', 'M/s. Quality Traders, Cochin' and 'M/s. Labtronixed Inc., Faridabad' are in compliance with the specifications mentioned in quotation notice. But the quote submitted by the firms 'M/s. Unique scientific, Trichur' and 'M/s. Scientific Medical Equipments, Cochin' are not in compliance with the required specifications.

The comparative statement of the qualified quotes in this regard, is enumerated below:

**Purchase of 'Fume Hood' for the 'Wet Chemical Lab': 1 No.**

Sl No.	Firm	Make/ Model	Base rate (in Rs.)	GST (in 5%)	Qty	Total amount (Base rate+ GST), (in Rs.)	Net Amount (in Rs)	Remarks
1	<u>'M/s. Modern Lab Interior, Chennai'</u>	Make: Modern Lab Model: MLI05FH117	2,33,640 /-	11,682 /-	1	2,45,322 /-	2,45,322 -/-	L2 WARRANTY: 1 Year
2	<u>'M/s. Quality Traders, Cochin'</u>	Make:Rotek Plus Model: PFH-SPL	2,04,000 /-	10,200 /-	1	2,14,200 /-	2,14,830/-	L1 WARRANTY: 1 Year
		Extra Length for Exhaust Ducting	600 -/-	30	630 -/-			
3	<u>'M/s. Labtronixed Inc.,'</u>	Make:Labtro Advance Technology			1			L3 WARRANTY:

	Faridabad	GMI- Germany Design Model:LFH-8	4,10,000 /-	20,500 /-		4,30,500 /-	4,30,500 /-	1 Year
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The Head, Department of Nanoscience and Nanotechnology has recommended the firm "M/s. Quality Traders, Cochin" for the purchase of one "Fume Hood for the Wet Chemical Lab (Make: Rotek Plus- Model: PFH-SPL)" in the department, at a total cost of **Rs. 2,14,830/- (Rupees Two lakh fourteen thousand eight hundred and thirty only), inclusive of GST @5%**.

The Expenditure in this connection may be debited from the State Plan Grant sanctioned under the Scheme component 'Infrastructure and Laboratory Development', for the year 2021-22.

The Finance Officer has remarked to place the proposal for the purchase of one "Fume Hood for the Wet Chemical Lab (Make: Rotek Plus - Model: PFH-SPL)" in the department of Nanoscience and Nanotechnology, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice-Chancellor, the above proposal is placed before the Purchase Committee for consideration.

***The Committee considered the matter and recommended to entrust the Pro Vice Chancellor and Dr. K. G. Gopchandran, Member, Syndicate for negotiation with M/s. Quality Traders, Cochin and to present the final Report of Negotiation, before the Syndicate.***

***Resolution of the Syndicate***

The Syndicate considered the report of the negotiation with "M/s. Quality Traders, Cochin" and **RESOLVED** to place work order with with "M/s. Quality Traders, Cochin", for the purchase of one "Fume Hood for the Wet Chemical Lab (Make: Rotek Plus- Model: PFH-SPL)" in the department, at a total cost of Rs.2,14,830/- (Rupees Two lakh fourteen thousand and eight hundred and thirty only) (providing one year additional warranty in addition to the existing warranty of one year) meeting expenditure from the State Plan Grant sanctioned under the Scheme component 'Infrastructure and Laboratory Development', for the year 2021-22

***Item No.37.124.11.14: Department of Physics – Purchase of 'Vacuum Oven' in the Department***

***(Planning AI section)***

The Head, Department of Physics, vide Letter No. Phy/109/449/2020-2021 dated 10/1/2022 has informed that the department is in urgent need for a '**Vacuum Oven**' for the oxidation free drying purpose of functional materials, associated with the research activities and in this context, has submitted a proposal for the purchase of the proposed equipment in the Department.

The Head has invited quotations by publishing the Quotation Notice in the University Website and forwarded the quotations obtained from eleven firms for the purchase of one '**Vacuum Oven**' in the department, along with a copy of the Quotation Notice, comparative statement of quotations and minutes of the Department council meeting held on 07/01/2022, recommending the purchase.

As per the Evaluation Report on the quotations furnished by the Head, the quote submitted by the firms- 'M/s.VB Ceramic Consultants', 'M/s. Prannav Futuretechnics, Palakkad' and 'M/s. Universal Agencies' are in compliance with the specifications mentioned in quotation notice. But the quote submitted by the firms- 'M/s. Unique Scientific', 'M/s. SteriCox', 'M/s. Quality Traders', 'M/s. Sigma Scientific Products', 'M/s. Capital Labtech', 'M/s. Smek, Cochin', 'M/s Accumax India and 'M/s. Servo Enterprises' are not in compliance with the specifications.

The comparative statement of the qualified quotes in this regard is enumerated below:

**Purchase of 'Vacuum Oven' : 1 No.**

Sl No.	Firm	Make/ Model	Base rate (in Rs.)	GST (5%)	0.00%	Total amount (in Rs.)	Remarks
1	<u>'M/s. Prannav Future Technics, Palakkad'</u>	Make: PF TECHNICS	3,14,000 /-	15,700 /-	1	3,29,700 /-	L3 WARRANTY: 1 Year
2	<u>'M/s. VB</u>	Make: VB	1,50,000/ -	7,500 /-	1.00	<b>1,57,500/-</b>	<b>L1</b>



	<u>Ceramics Consultants, Chennai</u>	Ceramics					WARRANTY: 1 Year
3	<u>'M/s. Universal Agencies, Thrissur'</u>	Make: Jinan Biobase Biotech Company Ltd. Model: BOV-30V	1,74,000 /-	8,700/-	1.00%	1,82,700 /-	L2 WARRANTY: 1 Year

The Head, Department of Physics has requested sanction to effect the purchase of one '**Vacuum Oven**' for the oxidation free drying purpose of functional materials in the department, from the firm 'M/s. VB Ceramics Consultants, Chennai', at a total cost of **1,57,500/- (Rupees One lakh fifty seven thousand and five hundred only)**, in accordance with the recommendations of the Department Council held on 07/01/2022.

The Expenditure in this connection may be debited from the State Plan Grant sanctioned under the Scheme component 'Infrastructure and Laboratory Development', for the year 2021-22.

The Finance Officer has remarked to place the proposal for the Purchase of one '**Vacuum Oven**' for the oxidation free drying purpose of functional materials in the department, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice-Chancellor, the above proposal is placed before the Purchase Committee for consideration.

***The Committee considered the matter and recommended to entrust the Pro-Vice-Chancellor and Dr. K.G. Gopchandran, Member, Syndicate for negotiation with M/s. VB Ceramics Consultants, Chennai and to present the final Report of Negotiation, before the Syndicate.***

***Resolution of the Syndicate***

The Syndicate considered the report of the negotiation with 'M/s. VB Ceramics Consultants, Chennai', and **RESOLVED** to place work order with 'M/s. VB Ceramics Consultants, Chennai', for the purchase of one '**Vacuum Oven**' in the department, at a total cost of Rs.1,41,750/- (Rupees One lakh fourtyone thousand and seven hundred and fifty only) (providing one year additional warranty in addition to the existing warranty of one year) meeting the expenditure from the State Plan Grant sanctioned under the Scheme component 'Infrastructure and Laboratory Development', for the year 2021-22.

***Item No.37.124.11.15: Startup Grant for New Teachers- Item No. 51 of Budget Speech 2020-21- Grant sanctioned to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry- Purchase proposal for equipments- (Planning A1 section)***

An amount of Rs. 3,00,000/- (Rupees Three Lakh only) had been released to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry for implementation of the Startup project 'Investigations on the effect of Gut Metabolites on Brain-Gut axis in Alzheimer's Disease' for which she is the Principle Investigator, vide U.O. No. 1629/2021/UOK dated 22.03.2021.

The Principal investigator had submitted, vide letters dated 27.10.2021 and 08.11.2021, the proposals for the purchase of a total of 8 equipments required for the implementation of the Startup project. Out of the eight equipments, the Finance wing of the University recommended to re-tender the equipments- (1) Labware Dryer, (2) Vacuum Pump, and (3) Serological waterbath, as out of all quotations received for these, only one firm satisfies all the technical specifications. The remaining 5 equipment purchase proposals were placed before the meeting of the Local Purchase Committee held on 08.12.2021.

**Dr. Viji Vijayan, vide a letter** dated 16.12.2021 has now informed that she had issued re-notifications for (1) Labware Dryer, (2) Vacuum Pump and (3) Serological water bath. She submitted that, for Labware Dryer and Vacuum Pump, only one quote that meets technical specification had been received.

A comparative statement prepared based on the original quotations submitted by Dr. Viji Vijayan has been furnished below:

**(1) LABWARE DRYER**

Sl. No.	Name of the Firm	Name of Equipment	Quantity	Warranty	Base Price and Tax (in Rupees)	Amount (in Rupees)
1	The I.L.E. Co., Trivandrum	Borosil Model GDS010 Labware Dryer	1	1 year	21,000 + 1050 (GST@5%)	22,050

Firm recommended by the Principal Investigator: The I.L.E. Co., Trivandrum (Sl. No. 1)

**(2) VACUUM PUMP**

Sl. No.	Name of the Firm	Name of the Equipment	Quantity	Warranty	Base Price and Tax (in Rupees)	Amount (in Rupees)
1	The I.L.E. Co., Trivandrum	Borosil Model BORO-017 Vacuum Pump with 10 m Silicone tubing (Equipment and 2 additional requirements)	1	1 year	21,000 + 1050 (GST@5%) + 950 + 47.50 (GST@5%) + 480 + 24 (GST@5%)	23,551.50

Firm recommended by the Principal Investigator: The I.L.E. Co., Trivandrum (Sl. No. 1)

**(3) SEROLOGICAL WATER BATH**

Sl. No.	Name of the Firm	Name of the Equipment	Quantity	Warranty	Base Price and Tax	Amount
1	The I.L.E. Co., Trivandrum	Borosil Model WBS05S: Serological Water Bath	1	1 year	25,500 + 1275 (GST@5%)	26,775
2	Genuine Scientific Instruments	BSW-01D Serological Water Bath Digital Beston Make	1	1 year	14,076 + 703.8 (GST@5%)	14,780
3	Genuine Scientific Instruments	KWB-150 Serological Water Bath Digital Kemi Make and Pyramid lid (optional)	1	1 year	12,670 + 633.50 (GST@5%) + 1230 + 61.50 (GST@5%)	14,595
4	Nu Tech Equipments and Services	Serological Water Bath Digital (Beston Make)	1	1 year	14,969 (including GST)	14,969

Firm recommended by the Principal Investigator: The I.L.E. Co., Trivandrum (Sl. No. 1)

*#The Principal Investigator remarked that the quote by I.L.E. Co., Trivandrum for Model WBS05S (Make: Borosil) is selected because it is the lowest quote which meets all the technical specifications. I.L.E. Co., Trivandrum is authorized dealer of Borosil. Other quotes did not meet all technical specifications.*

Dr. Viji Vijayan, vide a letter dated 03.12.2021 has forwarded the quotation notice, quotations received, comparative statements she prepared, department council minutes as well as a letter from Instrumentation Engineer, CLIF regarding the purchase proposal for following Equipments and requested sanction to effect the purchase:

1. Hot air oven
2. Electronic balance
3. (A) Variable Pipettes and (B) Pipetting aid

The comparative statements for the three equipments, prepared from the papers submitted by the Principal Investigator has been summarised below:

**(4) HOT AIR OVEN**

Sl. No.	Name of the firm	Model No.	Quantity	Warranty	Base price and Tax	Amount (in Rupees)	Principal Investigator's Remarks
1	Inkarp Instruments Pvt Ltd	BPG9040 A	1	1 year	---	68,250 (including GST@5%)	L3
2	Genuine	RHO18	1	1 year	23,400 +	24,570	L1

	<b>Scientific Instruments</b>	<b>Rotek</b>			<b>1,170 (GST @5%)</b>		
3	ILE Co., TVPM	TLPPL 130-Technico	1	2 years	33,750 + 1,687.5 (GST@5%)	35,437.5	L2
4	Crescent Lab Equipments	---	1	1 year	---	1,82,936 (including GST@5%)	L4

Firm recommended by the Principal Investigator: M/s Genuine Scientific Instruments (Sl. No. 2)

**(5) ELECTRONIC BALANCE**

Sl. No.	Name of the firm	Model No.	Quantity	Warranty	Base price and Tax	Amount (in Rupees)	Principal Investigator's Remarks
1	Scientific Enterprises Cochin	BL220H (Shimadzu)	1	2 years	24,000 + 1,200 (GST@5%)	25,200	L1
2	Genuine Scientific Instruments TVPM	BL220H (Shimadzu)	1	2 years	29,925 + 1,496 (GST@5%)	31,421	L2
3	Nu Tech Equipments & Services, TVPM	BL220H (Shimadzu)	1	2 years	---	31,421 (including GST@5%)	L2'
4	ILE Co. TVPM	BL220H (Shimadzu)	1	2 years	29,925 + 1,496.25 (GST@5%)	31,421.25	L2"
5	Biovision, Kochi	BL220H (Shimadzu)	1	2 years	---	41,970 (including GST@5%)	L3
6	Hallmark Mechatronics, Kochi	213-10 N (Sartorius)	1	1 year	54,000 + 2,700 (GST@5%)	56,700	L4

Firm recommended by the Principal Investigator: M/s. Scientific Enterprises Cochin (Sl. No. 1)

**(6) VARIABLE PIPETTES AND PIPETTING AID**

**A) VARIABLE PIPETTES**

Sl. No.	Name of the Firm	Model	Quantity	Warranty	Base Price and Tax	Amount	Total	Principal Investigator's Remarks
1	Biovision	100-1000 microlitre	1	2 years	---	6,592 (including GST@5%)	19,776	L2
		20-200 microlitre	1	2 years	---	6,592 (including GST@5%)		
		0.5-10 microlitre	1	2 years	---	6,592 (including GST@5%)		
2	Biomate	100- 1000 microlitre	1	2 years	3,895 + 194.75 (GST @ 5%)	4089.75	12,269.25	L1
		20- 200 microlitre	1	2 years	3,895 + 194.75 (GST @5%)	4089.75		

		0.5-10 microlitre	1	2 years	3,895 + 194.75 (GST @ 5%)	4089.75		
3	Fifty Plus Scientific	100-1000 microlitre	1	5 years	12035 + 601.75 (GST@5%)	12636.80	37,910.4	L3
		20-200 microlitre	1	5 years	12035 + 601.75 (GST@5%)	12636.80		
		1-10 microlitre	1	5 years	12035 + 601.75 (GST@5%)	12636.80		
4	I.L.E. Co., TVM	200-1000 microlitre	1	2 years	12,086 + 604.30 (GST@5%)	12,690.30	38,070.9	L4
		20-200 microlitre	1	2 years	12,086 + 604.30 (GST@5%)	12,690.30		
		1-10 microlitre	1	2 years	12,086 + 604.30 (GST@5%)	12,690.30		
5	Eppendorf	0.5-10 microlitre	1	3 years	12,500 + 625 (GST@5%)	13,125	39,375	L5
		20-200 microlitre	1	3 years	12,500 + 625 (GST@5%)	13,125		
		100-1000 microlitre	1	3 years	12,500 + 625 (GST@5%)	13,125		
6	Crescent Lab Equipments	0.5-10 microlitre	1	2 years	13,500 + 675 (GST @5%)	14175	42,525	L6
		20-200 microlitre	1	2 years	13,500 + 675 (GST @5%)	14175		
		100-1000 microlitre	1	2 years	13,500 + 675 (GST@5%)	14175		

Firm recommended by the Principal Investigator: M/s Biovision, Kochi (Sl. No. 1).

*#The Principal Investigator has informed that L1 for Variable Pipettes is quoted by Biomate, TVPM. However Certifications for CE and ISO are not provided. However, L2, i.e., Biovision Kochi has provided CE and ISO Certificates. Hence she recommended the firm.*

**B) PIPETTING AID FOR SEROLOGICAL PIPETTES**

Sl. No.	Name of the firm	Model	Quantity	Warranty	Base Price and Tax	Amount	Principal Investigator's Remarks
1	Biomate TVPM	Pipette filling device	1	2 years	13,600 + 680 (GST@5%)	14,280	L1
2	Biovision Kochi	Pipette Filler	1	2 years	---	18,050 (including GST)	L2
3	<b>ILE Co., TVPM</b>	<b>Pipette aid</b>	<b>1</b>	<b>2 years</b>	<b>23,834 + 1191.70 (GST@5%)</b>	<b>25,025.70</b>	<b>L3</b>

4	Eppendorf	EasyPet	1	1 year	36,000 + 1,800 (GST@5%)	37,800	L4
5	Crescent Lab	EasyPet	1	1 year	38580 + 1929 (GST@5%)	40,509	L5

**Firm recommended by the Principal Investigator:** M/s I.L.E. Co, Trivandrum (Sl. No. 3) #Principal Investigator informed that L1 is quoted by Biomate, TVPM for Borosil Make Pipetting aid. Compliance sheet shows product meets all technical specifications, but the compliance sheet has not been sealed by the authorised signatory. No product details are provided in the quote. Hence not considered. L2 is quoted by Biovision, Kochi for ABDOS Make pipetting aid. But the product does not meet technical specifications. L3 is quoted by ILE Co., TVPM for Tarson Make pipetting aid. The product meets technical specifications. Since Tarson Model 2040 X is lowest quote that meets all technical specification, this product has been considered.

Thus, the firms recommended by the Principal Investigator for various equipment may be summarised as below:

Sl. No.	Equipment	Firm recommended	Quantity	Warranty	Price in Rupees (including GST)
1	Labware Dryer	The I.L.E. Co., Trivandrum	1	1 year	22,050
2	Vacuum Pump	The I.L.E. Co., Trivandrum	1	1 year	23,551.5
3	Serological Water Bath	The I.L.E. Co., Trivandrum	1	1 year	26,775
4	Hot Air Oven	Genuine Scientific Instruments	1	1 year	24,570
5	Electronic Balance	Scientific Enterprises Cochin	1	2 years	25,200
6 (A)	Variable Pipettes	Biovision	3 (3 different volume range)	2 years	19,776
6 (B)	Pipetting aid	I.L.E. Co., TVPM	1	2 years	25,025.70
<b>TOTAL</b>			Rs. 1,66,948.20/- (Rupees One Lakh Sixty Six Thousand Nine Hundred and Forty Eight Twenty paise only)		

The Finance remarked that the purchase proposal of equipments for the Startup 'Investigations on the effect of Gut Metabolites on Brain-Gut axis in Alzheimer's Disease' may be placed before the Purchase Committee along with the clarification furnished by the Principal Investigator for not selecting the lowest quoted firms in respect of purchase of equipment in Sl. 6 (A) and (B) for consideration. The expenditure may be met from the provisional advance sanctioned to the Principal Investigator for the implementation of the Project.

Accordingly, as per the orders of the Hon'ble Vice-Chancellor, the purchase proposal submitted by Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry for implementation of the Startup project 'Investigations on the effect of Gut Metabolites on Brain-Gut axis in Alzheimer's Disease' is hereby placed before the Purchase Committee for consideration and remarks.

**The Committee considered the matter and recommended to purchase various equipment from the firms, as detailed below; meeting the expenditure from the amount of Rs. 3,00,000/- (Rupees Three Lakh only) released as Provisional advance to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry for implementation of the Startup project 'Investigations on the effect of Gut Metabolites on Brain-Gut axis in Alzheimer's Disease' for which she is the Principal Investigator, vide U.O. No. 1629/2021/UOK dated 22.03.2021.**

Sl. No.	Equipment	Firm recommended	Quantity	Warranty	Price in Rupees (including GST)
1	Labware Dryer	The I.L.E. Co., Trivandrum	1	1 year	22,050
2	Vacuum Pump	The I.L.E. Co., Trivandrum	1	1 year	23,551.50
3	Serological Water Bath	The I.L.E. Co., Trivandrum	1	1 year	26,775
4	Hot Air Oven	Genuine Scientific Instruments	1	1 year	24,570
5	Electronic Balance	Scientific Enterprises	1	2 years	25,200

		<i>Cochin</i>			
6 (A)	<i>Variable Pipettes</i>	<i>Biovision</i>	<i>3 (3 different volume range)</i>	<i>2 years</i>	<i>19,776</i>
6 (B)	<i>Pipetting aid</i>	<i>I.L.E. Co., TVPM</i>	<i>1</i>	<i>2 years</i>	<i>25,025.70</i>
<b>TOTAL</b>			<b>Rs. 1,66,948.20/- (Rupees One Lakh Sixty Six Thousand Nine Hundred and Forty Eight Twenty paise only)</b>		

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 11<sup>th</sup> meeting of the Purchase Committee (Plan and Non Plan Fund) held on 22.02.2022, be approved.

**Item No.37.124.Additional Item No.11.01: Purchase of Toner Cartridges for Photocopier- (Ad.BIV section)**

Quotations were invited vide Ad.BIV.CP.04.21 dated 30.12.2021 for entering into Rate Contract for the supply of (Original or Compatible)Toner for Photocopier used in the various Sections of the University. **As per the technical verification from the Instrumentation Engineer all the Quotations satisfy the specifications in the Quotation Notice(whichever model they have quoted) . Further it was informed that the firm Future eyes infotech quoted Sharp 5618A instead of Sharp AR 5618S and clarified that the same was a typing error.**

**The details of the Quotations received for the supply of Toner/ Cartridges (Original/ Compatible) for Photocopier used in various sections of University are as follows.**

**1.Toner for Photocopier XEROX (Work Centre 5021)**

Sl No	FIRMS	Original (Amount including GST)	Compatible (Amount including GST)	REMARKS
1	M/s Future Eyes Infotech, Trivandrum	3068/- (L1 orig)	2200/- (L1 comp)	Within Kerala
2	M/s Global Systems, Trivandrum	3599/- (L2 orig)		“
3	M/s Quad Star Solutions, Kochi	4484/- (L3 orig)		“
4	M/s Cann Links, Trivandrum		2360/- (L2 comp)	“
5	M/s Navakar Infomedia, Ahamedabad	2000/- (L1 orig)		Outside Kerala. But the firm has mentioned in the Quotation that they had already supplied items to the University of Kerala (supply order enclosed)
6	M/s Bahuchar Corporation, Mumbai	2006/- (L2 orig)	1357/- (L1 comp)	Outside Kerala. But the firm has mentioned in the Quotation that they had already supplied items to the University of Kerala (supply order enclosed)
7	M/s Bahuchar Traders, Mumbai	1994/-		Can be rejected being Outside Kerala (But the firm has mentioned in the Quotation that they will arrange to supply immediately the item from the Local dealers at Trivandrum.)
8	M/s MD COMPUTER NX, Mumbai	4750/-		Can be rejected being outside Kerala.

2.Toner for Photocopier **Kyocera Taskalfa 2201-GX**

Sl No	FIRMS	Original (Amount including GST)	Compatible (Amount including GST)	REMARKS
1	M/s Global Systems, Trivandrum	3009/-( <b>L1orig</b> )		Within Kerala
2	M/s Future Eyes, Trivandrum	3068/- ( <b>L2orig</b> )	2200/- ( <b>L1 comp</b> )	“
3	M/s Universal Automation Services, Trivandrum	3890/-( <b>L3orig</b> )		“
4	M/s MP Associates, Trivandrum	4602/-		“
5	M/s Cann Links, Trivandrum		2714/- <b>L2 comp</b> )	“
6	M/s Bahuchar Corporation, Mumbai	1888/- ( <b>L1 orig</b> )	1168/- ( <b>L1 comp</b> )	<b>Outside Kerala. But the firm has mentioned in the Quotation that they had already supplied items to the University of Kerala (supply order enclosed)</b>
7	M/s Navakar Infomedia, Ahamedabad	2200/- ( <b>L2orig</b> )		<b>Outside Kerala. But the firm has mentioned in the Quotation that they had already supplied items to the University of Kerala (supply order enclosed)</b>
8	M/s Bahuchar Traders, Mumbai	1994/-		<b>Can be rejected being Outside Kerala (But the firm has mentioned in the Quotation that they will arrange to supply immediately the item from the Local dealers at Trivandrum.)</b>
9	M/s MD COMPUTER NX, Mumbai	6700/-		<b>Can be rejected being outside Kerala.</b>

3.Toner for Photocopier **Toshiba eStudio 2309A**

Sl No	FIRMS	Original (Amount including GST)	Compatible (Amount including GST)	REMARKS
1	M/s Future Eyes, Trivandrum	2600/-( <b>L1orig</b> )	1800/- ( <b>L1 comp</b> )	Within Kerala
2	M/s Global Systems, Trivandrum	2832/-( <b>L2orig</b> )	2242/- ( <b>L2 comp</b> )	“
3	M/s Cann Links Trivandrum		2950/- ( <b>L3 comp</b> )	“
4	M/s Bahuchar Corporation, Mumbai	2360/-( <b>L1orig</b> )	2124/- ( <b>L1 comp</b> )	<b>Outside Kerala. But the firm has mentioned in the Quotation that they had already supplied items to the University of Kerala (supply order enclosed)</b>
5	M/s Navakar	2600/-( <b>L2orig</b> )		<b>Outside Kerala. But the</b>

	Infomedia, Ahamedabad			firm has mentioned in the Quotation that they had already supplied items to the University of Kerala (supply order enclosed)
6	M/s Bahuchar Traders, Mumbai	1994/-		Can be rejected being Outside Kerala (But the firm has mentioned in the Quotation that they will arrange to supply immediately the item from the Local dealers at Trivandrum.)
7	M/s MD COMPUTER NX, Mumbai	3980/-		Can be rejected being outside Kerala.

#### 4. Toner for Photocopier HP LASERJET MFPM440nda

Sl No	FIRMS	Original (Amount including GST)	Compatible (Amount including GST)	REMARKS
1	M/s Future Eyes, Trivandrum	2400/- (L1orig)	1950/- (L1 comp)	Within Kerala
2	M/s Bahuchar Corporation, Mumbai	2360/- (L1orig)	1062/- (L1 comp)	Outside Kerala. But the firm has mentioned in the Quotation that they had already supplied items to the University of Kerala (supply order enclosed)
3	M/s Navakar Infomedia, Ahamedabad	4500/-		Outside Kerala. But the firm has mentioned in the Quotation that they had already supplied items to the University of Kerala (supply order enclosed)
4	M/s Bahuchar taders, Mumbai	2348/-		Can be rejected being Outside Kerala (But the firm has mentioned in the Quotation that they will arrange to supply immediately the item from the Local dealers at Trivandrum.)
5	M/s MD COMPUTER NX, Mumbai	2850/-		can be rejected being outside Kerala.

#### 5. Toner for Photocopier Toshiba ES2303 A series

No	FIRMS	Original (Amount including GST)	Compatible (Amount including GST)	REMARKS
1	M/s Future Eyes, Trivandrum	2600/- (L1orig)	1800/- (L1 comp)	Within Kerala
2	M/s Global Systems,	2832/- Trivandrum (L2orig)	2242/- (L2 comp)	“



3	M/s Cann Links, Trivandrum		2950/- (L3 comp)	“
4	M/s Bahuchar Corporation,Mum bai	2360/-(L1orig)	2124/- (L1 comp)	<b>Outside Kerala. But the firm has mentioned in the Quotation that they had already supplied items to the University of Kerala (supply order enclosed)</b>
5	M/s Navakar Infomedia,Ahame dabad	3000/-(L2orig)		<b>Outside Kerala. But the firm has mentioned in the Quotation that they had already supplied items to the University of Kerala (supply order enclosed)</b>
6	M/s Bahuchar Traders, Mumbai	1994/-		<b>Can be rejected being Outside Kerala (But the firm has mentioned in the Quotation that they will arrange to supply immediately the item from the Local dealers at Trivandrum.)</b>
7	M/s MD COMPUTER NX, Mumbai	3150/-		<b>Can be rejected being outside Kerala.</b>

#### 6.Toner for Photocopier SHARP AR-6020V

Sl No	FIRMS	Original (Amount including GST)	Compatible (Amount including GST)	REMARKS
1	M/s Cann Links, Trivandrum	<b>Geuine TN 237AT 4071/-(L1orig)</b>	2350/- (L1comp)	Within Kerala
2	M/s Global Systems,Trivandr um	4602/-(L2orig)	--	“
3	M/s Future Eyes,Trivandrum	4956/-	2200/- (REFILL)	“
4	M/s Quad Star Kochi	4956/-		“
5	M/s Bahuchar Corporation,Mum bai	2832/-(L1orig)	2124/- (L1comp)	<b>Outside Kerala. But the firm has mentioned in the Quotation that they had already supplied items to the University of Kerala (supply order enclosed)</b>
6	M/s Navakar Infomedia, Ahamedabad	3000/-(L2orig)		<b>Outside Kerala. But the firm has mentioned in the Quotation that they had already supplied items to the University of Kerala (supply order enclosed)</b>
7	M/s Bahuchar Traders Mumbai	2112/-		<b>Can be rejected being Outside Kerala (But the firm has mentioned in the Quotation that they will arrange to supply immediately the item from the Local dealers at Trivandrum.)</b>
8	M/s MD COMPUTER NX	4350/-		<b>Can be rejected being outside Kerala.</b>

SI No	FIRMS	Original (Amount including GST)	Compatible (Amount including GST)	REMARKS
1	M/s Cann Links, Trivandrum	<b>Genuine 235AT</b> 4071/-(L1orig)	2350/- (L1 comp)	Within Kerala
2	M/s Global Systems, Trivandrum	4602/-(L2orig)	---	“
3	M/s Quad Star Kochi	4956/-(L3orig)		“
4	M/s Future Eyes, Trivandrum	--	2200/- (REFILL)	“
5	M/s Navakar Infomedia, Ahamedabad	2500/-(L1orig)		<b>Outside Kerala. But the firm has mentioned in the Quotation that they had already supplied items to the University of Kerala (supply order enclosed)</b>
6	M/s Bahuchar Corporation, Mumbai	2832/-(L2orig)	2124/- (L1 comp)	<b>Outside Kerala. But the firm has mentioned in the Quotation that they had already supplied items to the University of Kerala (supply order enclosed)</b>
7	M/s Bahuchar Traders, Mumbai	2112/-		<b>Can be rejected being Outside Kerala.(But the firm has mentioned in the Quotation that they will arrange to supply immediately the item from the Local dealers at Trivandrum.)</b>
8	M/s MD COMPUTER NX, Mumbai	3950/-		<b>Can be rejected being outside Kerala.</b>

The Finance has remarked that the proposal for entering into Rate Contract for the supply of (Original or Compatible) Toner for Photocopier used in the various Sections of the University may be placed before the Purchase Committee for approval. If approved, rate contract may be awarded accordingly.

As per the orders of the Vice Chancellor, the matter is placed before the Purchase Committee for consideration.

**The Committee considered the matter and recommended to enter into Rate Contract for various toners for the Photocopiers installed in the various Sections of the University office as detailed below;**

Sl.No.	Toner Cartridge	Firm	Model	Amount (including GST) (Rs)
1	<b>XEROX (Work Centre 5021)</b>	<b>M/s Navakar Infomedia, Ahamedabad</b>	<b>Original</b>	<b>2000</b>
		<b>M/s Bahuchar Corporation, Mumbai</b>	<b>Compatible</b>	<b>1357</b>
2	<b>KYOCERA Taskalfa 2201-GX</b>	<b>M/s Bahuchar Corporation, Mumbai</b>	<b>Original</b>	<b>1888</b>
		<b>M/s Bahuchar Corporation, Mumbai</b>	<b>Comptaible</b>	<b>1168</b>
3	<b>Toshiba eStudio</b>	<b>M/s Bahuchar Corporation,</b>	<b>original</b>	<b>2360</b>

	<b>2309A</b>	<b>Mumbai</b>		
		<b>M/s Future Eyes Infotech, Trivandrum</b>	<b>Compatible</b>	<b>1800</b>
<b>4</b>	<b>HP LASERJET MFPM440nda</b>	<b>M/s Bahuchar Corporation, Mumbai</b>	<b>Original</b>	<b>2360</b>
		<b>M/s Bahuchar Corporation, Mumbai</b>	<b>Compatible</b>	<b>1062</b>
<b>5</b>	<b>TOSHIBA ES2303A series</b>	<b>M/s Bahuchar Corporation, Mumbai</b>	<b>original</b>	<b>2360</b>
		<b>M/s Future Eyes Infotech, Trivandrum</b>	<b>Compatible</b>	<b>1800</b>
<b>6</b>	<b>SHARP AR 6020V</b>	<b>M/s Bahuchar Corporation, Mumbai</b>	<b>original</b>	<b>2832</b>
		<b>M/s Bahuchar Corporation, Mumbai</b>	<b>Compatible</b>	<b>2124</b>
<b>7</b>	<b>A3Network MFP medium Sharp AR-5618S</b>	<b>M/s Navakar Infomedia. Ahamedabad</b>	<b>Original</b>	<b>2500</b>
		<b>M/s Bahuchar Corporation, Mumbai</b>	<b>Compatible</b>	<b>2124</b>

*The Committee further recommended that original toners have to be purchased for all the Photocopiers within Warranty period and compatible toners for the Photocopiers out of Warranty period.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 11<sup>th</sup> meeting of the Purchase Committee (Plan and Non Plan Fund) held on 22.02.2022, be approved.

**Item No.37.124.Additional Item No.11.02:** *Proposed Kerala University Heritage Museum - Purchase of 55 inch TV, Movable TV stand and 2.1sound bar for Audio Visual Room*

*(Ad.BIV section)*

An amount of Rs.6,00,000/- was allocated in the Budget Speech 2020-21 towards the establishment of a Heritage Museum in the Senate House Campus. The Syndicate held on 23.09.2021, vide item No.32.106.09 resolved to agree to the purchase of items (75 inch TV, movable TV stand and 2.1 sound bar and Networking system for playing videos for online mode) through proper channel, on the basis of the proposal from the Hon. Director, CLIF, vide letter no. CLIF/Report/314/2020-21 dated 13.04.2021 for the Audio Visual Room of proposed "Kerala University Heritage Museum", modifying the monitor size of the television to be purchased at 55 inches. The Ad B1 section vide note dated 18.10.2021 has forwarded the proposal for the purchase of 55 inch TV, Movable TV stand and 2.1 sound bar and also Networking system. The proposal for Networking system has been forwarded to the dealing section (Ad.BII section), for necessary action.

As per the specification given by Instrumentation Engineer, quotation was invited for purchase of 1 number each of 55 inch TV, Movable TV Stand and 2.1 Soundbar for use in the Audio Visual room of the proposed Kerala University Heritage Museum. The Instrumentation Engineer verified all quotations and remarked that all quotations are technically satisfied and has requested to confirm the supply of 5 metre HDMI cable with TV, by the firms. Accordingly all the three firms- M/s. Medical and Visual Technologies, M/s Ideal systems and M/s. Travanco, Thiruvananthapuram have confirmed the same.

The Comparative statement of the quotations is as follows:

Sl. No.	Firm	Model	Qty	Total Price (Incl. 18% GST)	Remarks
1.	M/s. Ideal Systems, Trivandrum	01. VU 55PM/UT	1	Rs.49,500/-	<b>L2</b> Warranty – 3 years for TV and 1 year for Soundbar
		Smart TV	1	Rs.6500/-	
		02. Movable TV Stand	1	Rs.28,600/-	

		03. JBL 2.1 Sound Bar		Total- 84,600/-	
2.	M/s. Medical and Visual Technologies Pvt Ltd, Trivandrum	01. VU 55PM Smart TV 02. Movable TV Stand Make :Pro legend Model:PL-TW650 03. JBL 2.1 Sound Bar	1 1 1	Rs. 44,940/- Rs.8,236/- Rs. 28,355/- Total-Rs.81,531/-	<b>L1</b> Warranty – 3 years for TV and 1 year for Soundbar
3.	M/s. Travanco Trivandrum	01. PRO Bravia Professional 4 K display, Brand : Sony 02. Movable TV Stand with adjustable brackets and wheels 03. 2.1 Sound Bar with sub	1 1 1	Rs.89,000/- Rs.12,000/- Rs.24,000/- Total-125000/-	<b>L3</b> Warranty 3 years for TV  Warranty as per the manufacture

The Finance I Section has remarked to place the above proposal before the Purchase Committee for approval, and if approved, Supply order may be placed accordingly.

As per the orders of the Vice - Chancellor, the matter regarding the purchase of one number each of 55 inch TV, Movable TV Stand @ Rs.8,236/- and 2.1 Soundbar for use in the Audio Visual Room of the proposed Kerala University Heritage Museum, is placed before the Purchase Committee for consideration and recommendation.

*The Committee considered the matter and recommended to purchase one number each of 55 inch TV @ Rs. 44,940/-, Movable TV Stand @ Rs.8,236/- and 2.1 Soundbar @ Rs.28,355/-, from the lowest quoted firm M/s. Medical and Visual Technologies Pvt Ltd, Trivandrum, amounting to a total cost of Rs.81,531/-(Rupees Eighty One Thousand Five Hundred and Thirty One only) including GST for use in the Audio Visual room of the proposed Kerala University Heritage Museum.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 11<sup>th</sup> meeting of the Purchase Committee (Plan and Non Plan Fund) held on 22.02.2022, be approved.

**Item No.37.124.Additional Item No.11.03: University Hostel for Women, Kariavattom – Purchase of 2 Refrigerators and 2 Grinders at revised rate**

*(Ad.DII section)*

The Syndicate held on 28.10.2021, vide item no.33.123 Additional Item.06 resolved to purchase 2 Refrigerators and 2 Grinders in the University Hostel for Women, Kariavattom utilizing Plan Fund and supply order was issued to M/s Udaya Agencies, Kazhakootam for the purchase of 2 Refrigerators amounting to Rs.47,980/- (Rupees Forty Seven Thousand Nine Hundred and Eighty only) and to M/s SRT METAL MART, Chalaj for the purchase of 2 Grinders amounting to Rs.39,000/- (Rupees Thirty Nine Thousand only).

Both the firms intimated that they were unable to supply the items at old rate and quoted new rates.

	New Rate	Old Rate	L2	L3
M/s Udaya Agencies, Kazhakootam (L1) (Purchase of 2 refrigerator)	<b>Rs.54,980/-</b>	Rs.47,980/-	Rs.59,980/- (M/s.Nu Tech Equipments and Services, Palayam)	Rs.73,160/- (M/s.Quarks Engineering Pvt Ltd. Kanjikode)
M/s SRT METAL MART, Chalaj (L1) (Purchase of 2 grinder)	<b>Rs.41,000/-</b>	Rs.39,000/-	Rs.44,400/- ( M/s Udaya Agencies, Kazhakootam)	Rs.49,560/- (M/s.Quarks Engineering Pvt Ltd. Kanjikode)

M/s Udaya Agencies, Kazhakootam quoted a new model Refrigerator as the model earlier quoted was obsolete now. The Instrumentation Engineer, CLIF reported that the new model quoted, satisfies the technical specification against the quotation.

It may be noted that even after revising the rates by the two firms, their rates are still the lowest among the prices quoted by the firms previously.

As ordered by the Vice-Chancellor, the proposal for the purchase of two refrigerators and two grinders each from M/s Udaya Agencies, Kazhakootam and M/s SRT Metal Mart, Chalai, respectively at revised rates, is placed before the Purchase Committee for consideration.

*The Committee considered the matter and recommended to purchase 2 number of Refrigerators from the lowest quoted firm M/s Udaya Agencies, Kazhakootam for an amount of Rs.54,980/- and 2 number of Grinders from the lowest quoted firm M/s SRT Metal Mart, Chalai for an amount of Rs.41,000/-, amounting to a total cost of Rs.95,980/- (Rupees Ninety Five Thousand Nine Hundred and Eighty only) for use in the University Hostel for Women, Kariavattom.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 11<sup>th</sup> meeting of the Purchase Committee (Plan and Non Plan Fund) held on 22.02.2022, be approved.

**Item No.37.124.Additional Item No.11.04:** *"Virtualization and Private Cloud" installed at the Data Centre in Connection with implementation of "File Flow Management System (FFMS)" – Renewal of support contract" – (Planning AI section)*

The 'Commercial Offer' dated 02/09/21 received from 'M/s KELTRON' for the renewal of the "Support/SubsriptionContract" of thevarious "VM - vare components" installed in the Data Centre, for another 3 years w.e.f. 1/11/2021, at a total cost of **Rs. 36,98,262/- (Rupees Thirty six lakh ninety eight thousand two hundred and sixty two only)**, as detailed below, was placed before the purchase Committee held on 25/10/2021, for consideration:

Sl. No.	Item	Unit Price	Qty	Rate	Start Date and End Date
1	Production Support Coverage academic Vmware vRealize Suit 2019 Standard (per PLU)	1,18,463/-	12	14,21,556/-	01/11/ 2021 to 31/10/2024
2	Production Support Coverage academic Vmware vSphere 7 enterprises plus for vCloud Suites (per CPU)	60,835/-	12	7,30,020/-	01/11/2021 to 31/10/2024
3	Production Support Coverage academic Vmware vCentre Server 7 Standard for vSphere 7 (per instance)	1,83,100	1	1,83,100/-	01/11/2021 to 31/10/2024
4	Production Support Coverage Academic Vmware vsan 7 Standard for 1 Processor	76,020	8	6,08,160/-	01/11/2021 to 31/10/2024
	Total			29,42,836/-	
	TSP Charges @ 6.5%			1,91,284.34/-	
	Total			31,34,120.34/-	
	GST @18%			5,64,141.66/-	
	Total			36,98,262/-	

Subsequently, sanction was accorded by the Hon. Vice-Chancellor, to **implement the resolution of the Syndicate held on 28/10/2021(Item No. 33.123.05.19)**, to place work order with M/s. KELTRON, Trivandrum, for the renewal of "Support /Subscription Contract" of the various "VM-ware Components" installed in the Data Centre, at the **discounted cost of Rs. 28,74,320/- (Rupees Twenty Eight lakh seventy four thousand three hundred and twenty only)**.

The discounted quote in this regard, presented before the Syndicate held on 28/10/2021(i.e. submitted by M/s KELTRON on 27/10/21, consequent to the negotiations), was as detailed below:

Product	Qty	Unit Price	Total
Vm ware vCloud Suite Subscription Standard Edition- per CPU Commitment Plan -36 Month Prepaid	12	1,90,599.75	22,87,197/-
Total (A)			22,87,197
TSP Charges @6.5% (B)			1,48,667.81/-
Total (C=A+B)			24,35,864.81/-
GST @18% (D)			4,38,455.66/-
Net (E= C+D)			28,74,320/-

Later, M/s. Keltron vide email dated 29/10/2021, informed that as the Original Equipment Manufacturer (OEM) missed to include two 'sub-components' in the aforementioned revised quote submitted on 27/10/2021, they are not in a position to undertake the above work at the discounted cost of Rs. 28,74,320/-.

In this context, M/s. KELTRON forwarded the revised 'Commercial Offer" vide Offer No. TVM/ITBG/IIS/PC/VR/123-2/21-22 dated 29/10/21 for the renewal of the "Support/ Subscription Contract" of the various "VM-ware components" installed in the Data Centre, for another 3 years, at a total cost of Rs. **36,07,395/- (Rupees Thirty six lakh seven thousand three hundred and ninety five only)**, with a discount of **Rs. 90,867/-**, as detailed below:

Sl. No.	Item	Unit Price	Qty	Rate
1	VM ware v Cloud Suite Subscription Standard Edition- per CPU Commitment Plan 36 month prepaid - CL-19-STD PRE-SUB-3Y-C	1,73,272.50/-	12	20,79,270/-
2	Production Support Coverage academic Vmware vCentre Server 7 Standard for vSphere 7 (Per instance) VCS&-STD-P-SSS-A	1,83,100/-	1	1,83,100/-
3	Production Support Coverage academic Vmware vSan 7 Standard for 1 processor ST7-STD-P-SSS-A	76,020/-	8	6,08,160-
	Total			28,70,530/-
	TSP Charges @ 6.5%			1,86,584.45/-
	Total			30,57,114.45/-
	GST @18%			5,50,280.60/-
	Total			36,07,395/-

The Director(i/c), Computer Centre opined that, as per the specifications mentioned above, **VMware v Cloud Suite Subscription Standard Edition- per CPU Commitment Plan 36 month prepaid - CL-19-STD PRE-SUB-3Y-C** will only be applicable till the date of expiry. Once the subscription is over, all the servers may get instantaneously shutdown, since the plan does not cover production support coverage.

Hence, the Computer Centre remarked to stick on with the original Proposal submitted by M/s Keltron, vide their Commercial offer No. TVM/ITBG/IIS/PC/VR/123/21-22 dated 02/09/2021. Accordingly, clarifications to this effect were sought from M/s KELTRON, vide email dated 17/11/21 and M/s KELTRON vide email dated 30/11/2021, informed that "Both the subscription types, Viz., - 'Renewal (subscription type)' & the 'Existing license (non subscription type)', are the same in the process of renewal and support validity.

Again, the Director (i/c), Computer Centre, remarked that the limitation of the "Plan VMware v Cloud Suite Subscription Standard Edition- per CPU Commitment Plan 36 month prepaid - CL-19-STD PRE-SUB-3Y-C" is that, the proposed subscription doesn't cover the 'Production Support' and the plan will be applicable only till the date of expiry, consequent to which all the servers will be shutdown instantaneously.

Hence, the above proposal along with the remarks of the Director (i/c), Computer Centre were placed before the Purchase Committee held on 23/12/2021 and the Syndicate held on 23/12/2021 (Item No.35.69.07.08) resolved to entrust the Pro-Vice Chancellor, Dr. K. G. Gopchandran, Member, Syndicate and the Director, Computer Centre to negotiate with M/s. KELTRON, Thiruvananthapuram

regarding the aforementioned 'Commercial Offer' towards the renewal of the 'Support/Subscription Contract' of the various 'Vmware components' installed in the Data Centre.

The implementation orders of the Vice-Chancellor, on the above resolution, was obtained on 13/01/2022.

Accordingly, M/s KELTRON was contacted telephonically for arranging a negotiation meeting. However, M/s KELTRON informed of the slight revision in the above rates and once again submitted a revised 'Commercial Offer' towards the renewal of the 'Support/Subscription Contract' of the various 'Vmware components', vide Lr. No. TVM/ITBG/IIS/PC/VR/290/21-22 dated 20/01/22, as detailed below:

Sl. No.	Item	Qty.	Rate (in Rs.)
1	VM ware v Cloud Suite Subscription Standard Edition- per CPU Commitment Plan 36 month prepaid - CL-19-STD PRE-SUB-3Y-C	12	32,16,006.00
2	Academic Production Support/Subscription Vmware vCentre Server 7 Standard for vSphere 7 (Per instance) for 3year VCS7-STD-3P-SSS-A	1	
3	Academic Production Support/Subscription Vmware vSan 7 Standard for 1 processor for 3years ST7-STD-P-SSS-A	8	
	Total		32,16,007.00
	TSP Charges @ 6.5%		2,09,040.46
	Total		34,25,047.46
	GST @18%		6,16,508.54
	<b>Total</b>		<b>40,41,556.00</b>

However, as M/s KELTRON has not quoted for production support coverage for the component "VMware vCloud Suite Subscription Standard Edition - per CPU Commitment Plan - 36 month Prepaid", which is a mandatory requirement for the University, as per the previous remarks of the Computer Centre, they were requested to furnish a revised Commercial Offer, in tune with the above requirement of the University, vide email dated 22/01/2022. The firm was also requested to furnish a detailed item wise split-up with rates, with regard to the above component, as has been provided in their initial Offer No.TVM/ITBG/IIS/PC/VR/123/21-22 dated 02/09/2021.

Now, M/s KELTRON vide Lr. No. TVM/ITBG/IIS/PC/VR/326/21-22 dated 09/02/22, has furnished their revised Commercial Offer with detailed item wise split-up of rates, towards the renewal of the 'Support/Subscription Contract' of the various 'Vmware components', at a total cost of **Rs. 37,98,744/- (Rupees Thirty seven lakh ninety eight thousand seven hundred and forty four only)**, as detailed below:

Sl. No.	Part Code	Product	Qty	Total (INR)
1	CL19-STD-A	Academic VMware vCloud Suite 2019 Standard	12	30,22,793.00
2	CL19-STD—3P-SSS-A	Production Support/Subscription for VMware vCloud Suite 2019 Standard for 3 years	12	
3	ST7-STD-A	Academic VMware vSAN 7 Standard for 1 processor	8	
4	ST7-STD-3P-SSS-A	Academic Production Support/Subscription for VMware vSAN 7 Standard for 1 processor for 3 years	8	
5	VCS7-STD-A	Academic VMware vCenter Server 7 Standard	1	
6	VCS7-STD-3P-SSS-A	Academic Production Support/Subscription VMware vCenter Server 7 standard for vsphere 7 up for 3 years	1	
		Total (A)		30,22,793.00
		TSP Charges @6.5% [B]		1,96,481.55
		Total [C=A+B]		32,19,274.55
		GST@18%[D]		5,79,469.42

	Net [E=C+D]	37,98,744.00
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In this context, as per the orders of the Vice-Chancellor, the aforementioned proposal forwarded by M/s KELTRON towards the renewal of the 'Support/Subscription Contract' of the various 'Vmware components', at a total cost of Rs. 37,98,744/- (Rupees Thirty seven lakh ninety eight thousand seven hundred and forty four only), is placed before the Purchase Committee for approval.

*The Committee considered the matter and recommended to entrust the Pro-Vice-Chancellor, Dr. K. G. Gopchandran, Member, Syndicate and the Director, Computer Centre for negotiation with M/s.KELTRON, Thiruvananthapuram and to present the final Report of negotiation, before the Syndicate.*

**Resolution of the Syndicate**

The Syndicate considered the report of the negotiation with M/s.Keltron and **RESOLVED** to place work order with M/s. Keltron for the renewal of 'Support/Subscription Contract' of the various 'Vm-ware components', installed in the Date Centre at the discount rate of Rs.36,94,698/- (Rs.Thirty six lakh nintyfour thousand six hundred and ninety eight only).

**Item No.37.124.Additional Item No.11.05: Budget Speech 2020-'21 (Item No.85) – Setting up Laboratory for M.Sc. Applied Statistics and Data Analytics Programme – Purchase of Computers- (Ad.DI section)**

As per Budget Speech 2020-'21, an amount of **Rs.7 Lakhs** was provided for **setting up a Laboratory for the newly started M.Sc. (Applied Statistics and Data Analytics) Course**. In the meeting of the Budget Implementation Cell, held on 27.04.2020, while considering the above item (Item No.85), it was recommended to authorize the **HOD, Department of Statistics in consultation with Director, Computer Centre to submit a proposal** on the item and to place it before the **Combined Standing Committees of the Syndicate on Departments & Other Institutions of the University and Finance**. The Syndicate at its meeting held on 28.04.2020 [Item No.10.239 (85)], resolved to approve the same. Accordingly, the HOD has submitted a detailed proposal for setting up the Laboratory.

As per orders of the Vice-Chancellor, the proposal for setting up Laboratory for the newly started M.Sc. (Applied Statistics and Data Analytics) Course, submitted by the Head, Department of Statistics was placed before the Combined Standing Committees of the Syndicate on Departments & Other Institutions of the University and Finance .

The Syndicate at its meeting held on 02.07.2021, vide item no. 29.66.03, resolved to purchase maximum number of Computers within the budget allocation, with the specifications proposed by the Head, Statistics, after placing the matter before the Purchase Committee.

Quotations were invited for the purchase of laptops, by the Head, Department of Statistics and forwarded the list of the quotations along with the lowest quoted one which satisfies technical specification in compliance with the report submitted by the Instrumentation Engineer, CLIF. Accordingly, the Head has requested to accord sanction for the purchase of laptops (Make Acer A 315-58) from IT Professionals Co- operative Society Ltd, as follows.

Sl No.	Name of the firm	Make/ Model	Qty	Unit Price	GST	Total
1	M/s IT Professionals, Co- Operative Society Ltd T-1959, 2nd Floor, KNMS Building, AIR Road, Vazhuthacaud, TVPM-14	Acer/ A315-58	10 No.s	69260/-	@18% Inclusive	Rs.6,92,600/-

As ordered by the Vice-Chancellor, the proposal for **the purchase of 10 No.s of laptops for an amount of Rs.6,92,600/- (Rupees Six Lakhs Ninety Two Thousand and Six Hundred only) from M/s. IT Professionals Co- operative Society, Tvpm**, is placed before the Purchase Committee for consideration and appropriate recommendation. [The proposal submitted by the HOD is appended.]

*The Committee considered the matter and recommended to entrust the Instrumentation Engineer to purchase 10 numbers of Laptop from the GeM Portal. If not available in the GeM*



*Portal, as certified by the Instrumentation Engineer, open quotations may be invited for the purchase of the above said item.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 11<sup>th</sup> meeting of the Purchase Committee (Plan and Non Plan Fund) held on 22.02.2022, be approved.

**Item No.37.124.Additional Item No.11.06:** *School of Distance Education - Request for purchasing printing materials for Self Learning Materials*

*(Ad.BIII section)*

The Director,SDE vide letter dated 07.09.2021 has informed that the stock position of some of the printing materials required to print the study materials of SDE has been exhausted and hence requested to take urgent steps for purchasing the printing materials for the smooth printing and distribution of SLMs.

Vide Letter No.26489/Admn BIII/2021/UOK dated 01.11.2021, the Controller of Stationery was requested to provide an estimate of approximate cost of printing materials required to print SLM of the School of Distance Education. Accordingly an approximate cost of printing materials required to print SLM of School of Distance Education has been received from the Stationery Department vide letter dated 16.11.2021, which is detailed below.

SI No.	Item	Quantity	Cost	Remarks
1.	Double Demy Offset printing plates (P.S)	2,000 Nos	-	Item cannot be supplied
2.	R.A.I White printing paper 60 gsm	2,000 Reams	₹24,00,000/-	-
3.	Double Demy Art Card 300 gsm	35,000 Nos	₹8,00,000/-	-
4.	Double Demy Art Card 220gsm	50,000 Nos	₹8,50,000/-	-
	<b>Total</b>		<b>₹40,50,000/-</b>	

It was stipulated that the above supply order could be effected on the fulfilment of certain conditions as detailed below. The Stationery department has further added that the reply to the above terms & condition along with the GST number of the institution need to be enclosed with the purchase order.

**Terms & Conditions**

1. The intended price of the paper is given and the price may vary depending on the circumstances at the time of inviting quotation. In the event of a considerable hike in price, the quantity of items supplied would be proportionately less as against the quantity of items requested. *It is to be noted that the validity of the cost of items or the time period within which the department would be able to supply the above items on the above cost is not clearly mentioned.*
2. The Paper will be distributed only at one destination required by the University. The godown should be reachable for the vehicle to deliver the load directly.
3. The Paper loads should be received on the day of their receipt itself (unless it is a holiday).
4. The paper sample should be sent for inspection within 2 days from the receipt of the paper.
5. Payment must be made within 30 days from the date of receipt of bills forwarded by the department.

The first item, the printing plates is not an item supplied by the Stationery department.Hence, the Superintendent of Press may be entrusted for the purchase of item no.1 in the list, the Double Demy Offset Printing Plates (P.S) (2000 nos.) for printing the Self Learning Materials of School of Distance Education. It may also be noted that the Superintendent in-charge in his note dated 28.10.2021 has informed that the approximate cost of Double Demy Offset printing plates (P.S) was ₹300/plate. Hence, in total, the purchase of 2000 nos of Printing plates cost ₹6,00,000/- (Rupees Six lakh only) approximately.

The Finance Section has recommended to place the **proposal for the purchase of printing materials (item no.2,3 & 4 in the list) required to print Self Learning Materials of School of Distance Education from the Stationery department, for an amount of ₹40,50,000/- (Rupees Forty lakh fifty thousand only) subject to the above terms & conditions stipulated by the Stationery Department** before the Purchase Committee for Approval.

The Vice-Chancellor has accorded sanction for placing the above proposal before the Purchase Committee for approval.

Hence, as per the orders of the Honourable Vice-Chancellor, the proposal for the purchase of printing materials required to print SLM of the School of Distance Education from the Stationery Department for an approximate cost of ₹40,50,000/- (Rupees Forty lakh fifty thousand only) is placed before the Purchase Committee for consideration and recommendation.

***The Committee considered the matter and recommended to entrust the Pro-Vice-Chancellor to discuss the matter with the Superintendent i/c, University Press and after discussion, recommended to entrust the Superintendent i/c, University for the purchase of printing materials - R.A.I White printing paper 60 gsm, Double Demy Art Card 300 gsm & Double Demy Art Card 220 gsm - required to print SLM of the School of Distance Education.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 11<sup>th</sup> meeting of the Purchase Committee (Plan and Non Plan Fund) held on 22.02.2022, be approved.

***Item No.37.124.Additional Item No.11.07: Waste disposal at Kariavattom Campus Purchase of Electric Vehicle for the Transport of Waste Materials - Proposal submitted by the Assistant Engineer (Mech) –***

***(Ad.AIV section)***

The Syndicate at its meeting held on 23.09.2021 vide item no 32.106.19 resolved to approve the proposal from the HoD, Department of Environmental Sciences for the waste treatment methods for the Departments and Hostels at Kariavattom Campus for a total cost of ₹ 16,15,000/- (Rupees Sixteen Lakh and Fifteen Thousand only) including ₹ 5,00,000/- (Rupees Five Lakh only) for the purchase of vehicle for transporting Waste Materials and U.O No.17798/Admn B1/2021/UOK dated 30.09.2021 was issued accordingly. Also, the amount of Rs. 16,15,000/- was released as provisional advance to Dr.V.Salom Gnana Thanga, Head, Department of Environmental Sciences, vide U.O No.17798/Admn B1/2021/UOK/104 dated 20.11.2021.

The Assistant Engineer (Mechanical) has now submitted a proposal for the purchase of an electric Three wheeler vehicle for transporting waste materials, aspart of the waste management system. The Assistant Engineer has remarked that battery operated three wheelers manufactured by Piaggio under "APE" brand and Mahindra under "TREO" brand have reasonable market presence and reliable service support in Thiruvananthapuram market. But, only Piaggio APE is available in Gem portal whereas that of Mahindra is limited to passenger vehicles. Hence, the Assistant Engineer has suggested to purchase an APE electric E'xtra goods carrier through Gem portal for ₹4,52,774/- (Rupees Four Lakh Fifty Two Thousand Seven Hundred and Seventy Four only), as detailed below:

Sl.No	Description	Amount
1	Cost of vehicle on Gem rates as on 31.12.2021	Rs.4,07,187.00
2	Transport Charges	Rs.24,187.00
3	Road Tax	Rs.5,000.00
4	Insurance	Rs.11,400.00
5	Miscellaneous Expenses	Rs.5,000.00
	<b>Grand Total</b>	<b>Rs.4,52,774/-</b>

The Finance has remarked that ' the proposal for purchase of an APE electric E'xtra goods carrier through Gem portal for the transport of waste materials in connection with Waste Management at Kariavattom Campus may be placed before the Purchase Committee for approval.

If approved, Supply order may be placed accordingly. The expenditure may be met from the provisional advance sanctioned to Dr. V. Salom Gnana Thanga, Head, Department of Environmental Sciences, vide U.O No.17798/Admn B1/2021/UOK/104 dated 20.11.2021'.

As per the orders of the Vice - Chancellor, the matter regarding the purchase of an APE electric E'xtra goods carrier through Gem portal for the transport of waste materials at Kariavattom Campus, is placed before the Purchase Committee for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to purchase an APE electric E'xtra goods carrier through GeM portal for a total cost of ₹ 4,52,774/- (Rupees Four Lakh Fifty Two Thousand Seven Hundred and Seventy Four only), as detailed below; for the transport of waste materials at Kariavattom Campus; meeting the expenditure from the provisional advance sanctioned to Dr. V. Salom Gnana Thanga, Head, Department of Environmental Sciences, vide U.O No.17798/Admn B1/2021/UOK/104 dated 20.11.2021'.***

Sl.No	Description	Amount
1	Cost of vehicle on Gem rates as on 31.12.2021	Rs.4,07,187.00
2	Transport Charges	Rs.24,187.00
3	Road Tax	Rs.5,000.00
4	Insurance	Rs.11,400.00
5	Miscellaneous Expenses	Rs.5,000.00
	<b>Grand Total</b>	<b>Rs.4,52,774/-</b>

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 11<sup>th</sup> meeting of the Purchase Committee (Plan and Non Plan Fund) held on 22.02.2022, be approved.

**Item No.37.124.Additional Item No.11.08: CLIF – Purchase of Controller for X-ray Photoelectron Spectrometer (XPS) & DI Water Flow Monitor S4 (XRD)**

***(Ad.DIII section)***

Dr.G.M.Nair, Hon. Director, CLIF has stated that technical errors were detected last week in the X-ray Photoelectron Spectrometer and X-ray Diffractometer that were installed in CLIF from M/s Thermo Fisher Scientific India Pvt. Ltd and M/s Bruker respectively. Consequently the technical person from the respective manufacturer who inspected these instruments recommended to replace

- T224 TSP controller of the equipment X-ray Photoelectron Spectrometer.
- DI WATER FLOW MONITOR S4 of the equipment X-ray Diffractometer

He has also forwarded the quotations received from M/s Thermo Fisher Scientific India Pvt. Ltd & M/s Bruker India Scientific Pvt. Ltd for these parts and stated that these machines earn highest revenue in CLIF and are in high demand, and replacement of these parts are essential for the smooth functioning of these instruments. He has also stated that these instruments are under AMC, however cost of parts are not included in AMC.

Hence he has requested for according sanction for the purchase of following items at the earliest so as to avoid shutting down of the instruments, the expenditure of the same to be met from the Part I – NP – MH – 59(e) CLIF – 4-3020- Maintenance of Equipment provided in the current year's budget of the University.

4. T224 TSP controller for XPS from M/s Thermo Fisher Scientific India Pvt. Ltd for an amount of Rs.2,02,566/-(Rupees Two lakhs Two thousand Five Hundred and Sixty six) inclusive of GST @5% against DSIR Essentiality Certificate

Item No	Description	Qty	Price of Unit item	Total Price (INR)
1.	Part No.1206534 T224, SUBLIM PUMP CTRL	1	1,92,920	1,92,920
	<b>Total Price</b>			1,92,920
	<b>GST(5%) against GST Exemption Certificate</b>			9,646
	<b>Final Price</b>			2,02,566

DI WATER FLOW MONITOR S4 for XRD from M/s Bruker India Scientific Pvt. Ltd for an amount of Rs.95,000.00 (Rupees Ninety Five Thousand only) + GST@5% against DSIR Essentiality Certificate.

Item No	Description	Qty	Price of Unit item	Total Price (INR)
1.	Part No.K140C4 DI WATER FLOW MONITOR S4 HSN Code: 90261090	1	95,000.00	95,000.00
<b>Total (GST Extra)</b>				<b>95,000.00</b>

As per the orders of the Vice-Chancellor, the proposal for purchase of parts T224 TSP controller (XPS) and DI WATER FLOW MONITOR S4 (XRD) for equipment installed in CLIF along with the quotations, is placed before the Purchase Committee for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to purchase one number of T224 TSP controller for XPS from M/s Thermo Fisher Scientific India Pvt. Ltd for an amount of Rs.2,02,566/-(Rupees Two lakhs Two thousand Five Hundred and Sixty six) inclusive of GST @ 5% against DSIR Essentiality Certificate and one number of DI WATER FLOW MONITOR S4 for XRD from M/s Bruker India Scientific Pvt. Ltd for an amount of Rs.95,000.00 (Rupees Ninety Five Thousand only) + GST@5% against DSIR Essentiality Certificate installed in CLIF, meeting the expenditure from the Part I – NP – MH – 59(e) CLIF – 4-3020- Maintenance of Equipment provided in the current year's budget estimates of the University.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 11<sup>th</sup> meeting of the Purchase Committee (Plan and Non Plan Fund) held on 22.02.2022, be approved.

**Item No.37.124.Additional Item No.11.09:** *School of Distance Education – Entrusting the purchase of the Double Demy Offset Printing Plates for printing Self Learning Materials, with the Superintendent (i/c), KUP–*

*(Ad.BIII section)*

The Director, SDE, vide letter dated 07.09.2021 has informed that the stock position of some of the printing materials required to print the study materials of SDE has been exhausted and hence requested to take urgent steps for purchasing the printing materials for the smooth printing and distribution of SLMs.

The Controller of Stationery was requested to provide an estimate of approximate cost of printing materials required to print SLM of the School of Distance Education, vide letter No.26489/Admn BIII/2021/UOK dated 01.11.2021. Accordingly an approximate cost of printing materials required to print SLM of School of Distance Education has been received from the Stationery Department, vide letter dated 16.11.2021, which is detailed below.

SI No.	Item	Quantity	Cost
1.	Double Demy Offset printing plates (P.S)	2,000 Nos	Item cannot be supplied
2.	R.A.I White printing paper 60 gsm	2,000 Reams	₹24,00,000/-
3.	Double Demy Art Card 300 gsm	35,000 Nos	₹8,00,000/-
4.	Double Demy Art Card 220gsm	50,000 Nos	₹8,50,000/-

The first item ie. the printing plates is not an item supplied by the Stationery department. It may also be noted that, the Superintendent in-charge, vide his note dated 28.10.2021, has informed that the approximate cost of Double Demy Offset printing plates (P.S) was ₹300/ plate. Hence, in total, the purchase of 2000 nos of Printing plates will cost ₹6,00,000/- (Rupees Six lakh only) approximately.

Hence, as per the orders of the Vice - Chancellor, the proposal for entrusting the Superintendent of Press with the purchase of 2000 no.s of Double Demy Offset printing plates (P.S) required to print SLM of the School of Distance Education, for an approximate cost of ₹6,00,000/- (Rupees Six lakh only) is placed before the Purchase Committee for consideration.

*The Committee considered the matter and recommended to entrust the Pro-Vice-Chancellor to discuss the matter with the Superintendent i/c, University Press and after discussion, recommended to entrust the Superintendent i/c, University for the purchase of Double Demy Offset printing plates (P.S) required to print SLM of the School of Distance Education.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 11<sup>th</sup> meeting of the Purchase Committee (Plan and Non Plan Fund) held on 22.02.2022, be approved.

**Item No.37.124.Additional Item No.11.10:** *Department of Optoelectronics- Purchase of Q Switched Pulsed Nd- YAG Laser System and accessories and Detection Systems (1/8th Pressure Field Microphone with Preamplifier) in connection with the implementation of the Specific Project "Pulsed Photoacoustic Study in Nanobionics" (Planning A1 section)*

**Item No 1: Q Switched Pulsed ND-YAG Laser System and accessories:**

Open tenders were invited through e-procurement portal (under two bid system) for the purchase of "Q Switched Pulsed ND-YAG Laser System and accessories" in connection with implementation of the Specific Project "Pulsed Photoacoustic Study in Nanobionics" in the Department of Optoelectronics, with the orders of the Registrar on 04/02/2021 . However, owing to an error in the creation of the BOQ with respect to the e-tender, the due date for the submission was extended to 15/03/2021, after effecting necessary corrections in the BOQ.

Subsequently, the tender was opened on 18/03/2021. But due to insufficient number of qualified bidders, it was re-tendered on 22/03/2021 and the technical bid was opened on 19/04/21 .

Thereafter, the technical bid of the sole firm who had participated in the tender ("M/s Laser Spectra Services") was forwarded to the Head, Department of Optoelectronics, vide email dated 20/04/21 for technical evaluation.

Again, the Head vide Letter No. KU/OPTO212/2021-22 dated 09/08/2021 cited, requested to invite re- tenders(second re-tender) for the above purchase, with some modifications in the 'Tender Notice', as the technical bid submitted by the aforementioned firm was not in compliance with the technical specifications stipulated in the "Tender Notice".

Accordingly, re- tenders were invited for the purchase of "Q Switched Pulsed ND-YAG Laser System and accessories" on 28/09/2021 and was opened on 26/10/21 .

The following two firms quoted for the purchase:

- (i) M/s. Amplitude Laser Group, France through their supplier firm Laser Spectra Services India Pvt Ltd, Bangalore
- (ii) M/s Litron Lasers, UK through their supplier firm M/s. Laser Science Services (I) Pvt. Ltd.

The Technical Bids of the aforementioned firms were forwarded to the Head, Department of Optoelectronics for Technical Evaluation, vide email dated 26/10/2021. Subsequently, the Head, vide Letter No. KU/OPTO/437/2021-22 dated 12/11/2021 has forwarded the Evaluation Report on the Technical Bids by the Technical Committee constituted vide U.O. No. Pl.A1/205/2021/UOK dated 02.07.2020, and remarked that the bids submitted by both the firms are in compliance with the Technical Specifications & terms and conditions stipulated in the quotation notice and gave nod for opening the Financial bid.

Accordingly, the financial bids of the technically qualified firms were opened on 01/12/2021 and forwarded to the Head for evaluation vide email dated 01/12/2021. Subsequently, the Head vide Letter No. KU/OPTO/528/2021-22 dated 16/12/2021 cited, has forwarded the comparative statement of the bids & recommended to effect the purchase of "Q Switched Pulsed ND-YAG Laser System" from the lowest quoted principal firm "M/s. Amplitude Laser Group, France" through their supplier firm "M/s. Laser Spectra Services India Pvt. Ltd., Bangalore". The Head has also specified that "Accessories for Nd- YAG Laser System" are to be supplied by the principal firm 'M/s. Newport Spectra -Physics GmbH, Germany' through their supplier firm M/s. Laser Spectra Services India Pvt Ltd, Bangalore.

The detailed quote in this regard is enumerated below:

Sl. No	Title of the Item	<u>M/s. Laser Spectra Services India Pvt Ltd, Bangalore</u>	<u>M/s. Laser Science Service (I) Pvt Ltd, Mumbai</u>
1	Item 1 Q Switched pulsed Nd-YAG Laser System	Amplitude Powelite DLS 8000 Series Q switched Nd YAG Laser Water Chiller ( Free of cost) Branded Computer will supply free of cost Mirrors and lenses with mount and other items Cost: USD 95,120.00	LPY 700 Series High Energy Pulsed Nd YAG Model LPY776G10 Water Chilled – Quotted Additionally Computer (Has to be provided by end user) Cost : GBP 72,000.00
	Item 2 Low Power Q Switched Nd YAG Laser	Low Power Q Switched Nd YAG Laser Cost USD 21,924.00 CIP USD 2000.00 Total CIP Trivandrum USD 1,19,044.00/- ( For Item No 1+2)	Low Power Q Switched Nd YAG Laser Nano 60-30 GBP 14,500.00 Total Price Exworks Rugby, UK GBP 86,500 Add: Freight & Insurance upto Cochin Airport GBP 2000.00 Total Price CIP, Cochiin – GBP 88,500.00 (for item 1+2) 1 GBP= INR 101.07=89,44,695.00
	Accessories for Nd-YAG Laser System		
	1. Laser Safety Spectacles	1. Model LV F22 P 1 LO7 USD 395 x 5 =USD 1975.00	Laser Safety Spectacles YAD 5 Nos INR 20000x 5 = Rs. 1,00,000/-
	2. Laser Power and Energy Meter	2. Model : 7Z01706 USD 4684.00	Model: Lab Max TOP 1 No INR 2,18,000/-
	3. Energy Sensors	3. a Model : 919E 12-250 1 No USD 1405.00	Model: J-10MB-HE-J-50MB YAG 1535 INR 3,29,500/-
		b. Model : 919E 10-35-250 1 No USD 1975.00	
	4. Power Sensor	High Peak Power, 50 W, 17.5 mm, .24-2um Model : 919P-050-18HP USD 2003.00	Model : PM 100-19C 1 No INR1,43,000/-
	Accessories Items Quoted/ Required with Lasers a. Mirrors for 1064 nm 2 Nos	Included in the Quote	Quoted Additionally INR 37,500/-
	b. Mirrors for 532 nm 2 Nos	Included in the Quote	Quoted Additionally INR 37,500/-
	c. Plano Convex Lens for 355 nm 2 Nos	Included in the Quote	Quoted Additionally INR 26,600/-
	d. Fixed Lens Mounts with Internal	Included in the Quote	Quoted Additionally INR 8,100/-
	e. Mirrors for	Included in the Quote	Quoted Additionally

	355 nm 2 Nos		INR is scheduled on 22/02/202237,500/-
	f. Adjustable Clear Edge Mirror Mount 6 Nos	Included in the Quote	Quoted Additionally INR 38,000/-
	g. Plano Convex Lens for 532/1064 nm 2 Nos	Included in the Quote	Quoted Additionally INR 8,900/-
	h. External Close loop Water Chiller Model: 3 TR Water	Included in the Quote	Quoted Additionally INR 2,65,000/-
	Total Amount	USD 12,042/- CIP charges USD 1000/- Total CIP USD 13,042/- Total CIP Trivandrum USD 1,19,044/- + USD 13,042/- = USD 1,32,086/- USD 1,32,086 x 76.07(INR as on 15.12..2021) <b>Total in INR Rs. 1,00,47,782/-</b>	Total Price CIP, Cochiin – GBP 88,500 (for item 1+2) 1 GBP= INR 101.07=89,44,695/- Accessories rate : 12,49,600/- + 62,480/-(GST @5%) = 13,12,080/- <b>Total in INR Rs. 1,02,56,775.00</b>
	Remarks	<b>L1 Recommended by the Head</b>	L2

The Head, Department of Optoelectronics, has recommended the purchase of "Q Switched Pulsed ND-YAG Laser System" in the Department, from the principal firm "M/s. Amplitude Laser Group, France" and the "Accessories for Nd- YAG Laser System" from the principal firm "M/s. Newport Spectra -Physics GmbH, Germany" through their common supplier firm "M/s. Laser Spectra Services India Pvt. Ltd., Bangalore" at a total cost of USD 1,32,086 [ i.e., Rs. 1,00,47,782/- (Rupees One Crore forty seven thousand seven hundred and eighty two only) @ INR 76.07, per USD].

#### **Item 2 : Detection Systems ( 1/8th Pressure Field Microphone with Preamplifier)**

Open tenders were invited through e-procurement portal (under two bid system) for the purchase of Detection Systems ( 1/8th Pressure Field Microphone with Preamplifier) in connection with implementation of the Specific Project "Pulsed Photoacoustic Study in Nanobionics" in the Department of Optoelectronics, with the orders of the Registrar on 05/02/2021 and the tender was opened on 10/03/2021 . But due to insufficient number of qualified bidders, it was retendered for first time on 10/03/2021 and opened on 30/03/21 . Again, due to insufficient number of qualified bidders , it was retendered for second time on 19/04/2021 and opened on 18/06/2021. But due to insufficient number of qualified bidders, it was retendered for third time on 18/06/2021 and the technical bid was opened on 09/07/21.

Thereafter, the technical bid of the sole firm who had participated in the tender(i.e. M/s. Aimil Ltd., New Delhi, through their Bangalore Office) was forwarded to the Head, Department of Optoelectronics, vide email dated 09/07/21, for technical evaluation. Subsequently, the Head, vide Letter No. KU/OPTO/437/2021-22 dated 12/11/2021 has forwarded the Evaluation Report on the Technical Bids by the Technical Committee constituted vide U.O. No. Pl.A1/205/2021/UOK dated 02.07.2020 and remarked that the bid submitted by single the firm (i.e., M/s. Aimil Ltd., New Delhi, through their Bangalore Office) is in compliance with the Technical Specifications & terms and conditions stipulated in the quotation notice and gave nod for opening the Financial bid.

Accordingly, the financial bid of the technically qualified firm was opened on 01/12/2021 and forwarded to the Head for evaluation vide email dated 01/12/2021. Subsequently, the Head vide Letter No. KU/OPTO/528/2021-22 dated 16/12/2021 cited, has recommended to effect the purchase

of "Detection Systems (1/8th Pressure Field Microphone with Preamplifier)" from 'M/s. Aimil Ltd New Delhi, through their Bangalore Office'.

The detailed quote in this regard is enumerated below:

Sl. No	Name of the Item:Detection Systems (1/8th Pressure Field Microphone with Preamplifier	<u>M/s. Aimil Ltd., New Delhi through Bangalore Office</u>	Qty	Basic Cost (in Rs)	Total Cost (in Rs)
	1/8th Pressure Field Microphone with Preamplifier	46 DP- 1, 1/8th LEMO Pressure Standard Microphone Set	1	2,90,000/-	4,97,400/- + GST @5% ( 24,870) = 5,22,270/-
	Frequency range : 6.5 Hz to 140kHz Dynamic Range :52 dB to 178 dB Temperature Coefficient@ 250 Hz-0.01 dB/C	12 AK 1 Channel Power Module with gain, filters and Sys Check Generator	1	1,80,000/-	
		AA0091, 3 m LEMO 005 pin to LEMO 1B 7 pin Cable	1	22,000/-	
		AA 0034, 2 m BNC Cable	2	2,700/-	

The Head, Department of Optoelectronics, has recommended the purchase of '**Detection Systems (1/8th Pressure Field Microphone with Preamplifier) from the firm 'M/s. Aimil Ltd., New Delhi through their Bangalore Office' at a total cost of Rs. 5,22,270/- (Rupees Five lakh twenty two thousand two hundred and seventy only).**

The Head, Department of Optoelectronics, has recommended the purchase following equipments in the Department, in connection with implementation of the Specific Project "Pulsed Photoacoustic Study in Nanobionics", from **corresponding firms detailed below, at a total cost of USD 1,32,086.00(i.e. Rs. 1,00,47,782.02/- @ Rs.76.07 per USD)+ Rs. 5,22,270/-:**

Sl. No.	Item	Firm Selected	Cost	Total Cost (in Rs.)
1	Q Switched pulsed Nd-YAG Laser System	M/s. Amplitude Laser Group, France" through their supplier firm "M/s. Laser Spectra Services India Pvt Ltd, Bangalore"	USD 1,19,044/-	USD 1,32,086 @ Rs.76.07 per USD (on 15.12.2021) Total in INR Rs. 1,00,47,782.02/-
	Accessories	M/s. Newport Spectra Physics GmbH, Germany through their supplier firm "M/s. Laser Spectra Services India Pvt Ltd, Bangalore"	USD 13,042/-	
2	Detection Systems (1/8th Pressure Field Microphone with Preamplifier	M/s. Aimil Ltd., New Delhi through Bangalore Office	Rs. 5,22,270/-	Rs. 5,22,270/-
Total : Rs. 1,05,70,052 .02/- (Rupees One Crore five lakh seventy thousand and fifty two only)				

It may be noted that, in the case of the import of "Accessories for Nd- YAG Laser System" from the principal firm "M/s. Newport Spectra -Physics GmbH, Germany", their supplier firm "M/s. Laser Spectra Services India Pvt. Ltd., Bangalore" has stated that the quoted price does not include any Customs Duty or taxes and that Customs Clearance has to be done by the supplier.

However, it was clearly stated in the published Tender Notice that "The price quoted should be inclusive of all taxes, duties, transportation, insurance, installation etc. Nothing extra will be paid in addition to the quoted rate . Any amount in Indian rupees for installation, commission, labour,



spares, service etc shall be entered in item 2 of BoQ". It was also stated that the item should be installed at the Department of Optoelectronics, University of Kerala, Kariavattom campus, Trivandrum without any extra cost (inclusive of documentation, demurrage, customs duty, clearance and transportation charges).

Hence, the Head has requested to conduct negotiation with the firm for reducing the rates quoted and ensuring the inclusion of the charges towards 'Customs Duty, taxes, Customs Clearance, Transportation and Delivery at the Department' also, in the quoted rate itself.

The Expenditure in this connection may be debited from the financial assistance sanctioned for the implementation of the Specific Project "Pulsed Photoacoustic Study in Nanobionics" in the Department, under the Scheme-component "Ongoing Projects/Purchases(Continuing projects/purchases sanctioned under State Plan Grant 2018-19, 2019-20 and 20-21)", in the State Plan Grant for the year 2021-22, vide U.O. No. PL.A1/3147/2021/UOK dated 30/06/2021.

The Finance officer has remarked to place the proposal for the purchase of "Q Switched Pulsed Nd- YAG Laser System" and "Detection Systems (1/8th Pressure Field Microphone with Preamplifier)" in connection with the implementation of the Specific Project "Pulsed Photoacoustic Study in Nanobionics" in the Department of Optoelectronics, before the Purchase Committee for consideration. and as suggested by the HOD, the firms may be invited for a negotiation. If approved, to place supply order accordingly.

In this context, as per the orders of the Vice-Chancellor, the aforementioned proposal is placed before the Purchase Committee for consideration.

***The Committee considered the matter and recommended to entrust the Pro Vice Chancellor and Dr. K. G. Gopchandran, Member, Syndicate for negotiation with the firms M/s. Laser Spectra Services India Pvt Ltd, Bangalore for Q Switched pulsed Nd-YAG Laser System and Accessories, M/s. Aimil Ltd., New Delhi through Bangalore office for Detection Systems (1/8th Pressure Field Microphone with Preamplifier and to present the final Report of Negotiation, before the Syndicate.***

***Resolution of the Syndicate***

The Syndicate considered the report of the negotiation and **RESOLVED** the following:

1. To place work order with with M/s. Laser Spectra Services India Pvt Ltd, Bangalore for the purchase of Q Switched pulsed Nd-YAG Laser System + accessories at a total cost of USD 1,16,252.00.
2. To place work order with with M/s. Aimil Ltd., New Delhi for the purchase of Detection Systems (1/8th Pressure Field Microphone with Preamplifier at a total cost of Rs.4,97,400/- (Rs.Four lakh ninetyseven thousand and four hundred only) (warranty of three years for the main component and one year for the sub-components).
3. The expenditure for the above purchase shall be debited from the financial assistance sanctioned for the implementation of the Specific Project "Pulsed Photoacoustic Study in Nanobionics" in the Department, under the Scheme-component "Ongoing Projects/ Purchases (Continuing projects/ purchases sanctioned under State Plan Grant 2018-19, 2019-20 and 20-21)", in the State Plan Grant for the year 2021-22, vide U.O. No. PL.A1/3147/2021/UOK dated 30/06/2021.

***Item No.37.124.Additional Item No.11.11: Department of Physics - Purchase of Electrospinning Unit, Z Scan Set up, DC & RF magnetron sputtering unit and Quantum efficiency measurement system & solar simulator, in connection with the implementation of the Specific Project titled "Establishment of a Modular Thin Film Fab Lab" in the department***  
(Planning AI section)

**Item No 1: Electrospinning Unit :**

Open tenders were invited through e-procurement portal (under two bid system) for the purchase of "Electrospinning Unit " in connection with implementation of the Specific Project titled "Establishment of a Modular Thin Film Fab Lab" in the Department of Physics, with the orders

of the Registrar on 08/11/2021 and the same was opened on 10/12/2021. But due to insufficient number of qualified bidders, it was re-tendered on 20/12/2021 and the technical bids were opened on 06/01/22.

The following two firms quoted for the purchase:

- 1) "M/s Plastomek, Quilandy"
- 2) "M/s. Physics Instruments Co., Chennai"

Thereafter, the technical bids of the aforementioned firms were forwarded to the Head, Department of Physics, vide email dated 06/01/22 for technical evaluation. Subsequently, the Head, vide Minutes of the Technical Committee Meeting held on 14/01/2022 has forwarded the Evaluation Report on the Technical Bid, by the Technical Committee constituted vide U. O. No. Pl.A1/4119/2021 dated 11/08/2021, and remarked that the bids submitted by "M/s Plastomek, Quilandy" is in compliance with the Technical Specifications & terms and conditions stipulated in the quotation notice and gave nod for opening the Financial bid.

Accordingly, the financial bid of the technically qualified firm was opened on 29/01/2022 and forwarded to the Head for evaluation vide email dated 29/01/2022. Subsequently, the Head vide Letter No. Phy/493/2022 dated 02/02/2022 has forwarded the details of the financial bid & recommended to effect the purchase of "Electrospinning Unit" from the firm "M/s Plastomek, Quilandy".

The detailed quote in this regard is enumerated below:

Sl No.	Item	Qty.		Amount (Rs)	Remarks
1	Electro Spinning Unit	1	Basic Prize	8,15,000 /-	WARRANTY: 1 YEAR
Packing & Forwarding Charges			8,150 /-		
GST( @5%)			41,157.50 /-		
TOTAL			8,64,307.5 /-		
G. Total			<b>8,64,308 /-</b>		

The Head, Department of Physics, has recommended the purchase of "Electro Spinning Unit" in the Department, from "M/s Plastomek, Quilandy", at a total cost of Rs. 8,64,308 /- (Rupees Eight lakh sixty four thousand three hundred and eight only), inclusive of GST @ 5%.

#### **Item No 2: Quantum Efficiency Measurement System and Solar Simulator**

Open tenders were invited through e-procurement portal (under two bid system) for the purchase of "Quantum Efficiency Measurement System and Solar Simulator" in connection with implementation of the Specific Project titled "Establishment of a Modular Thin Film Fab Lab" in the Department of Physics, with the orders of the Registrar on 08/11/2021 and the tender was opened on 10/12/2021. But due to insufficient number of qualified bidders, it was retendered on 20/12/2021 and the technical bids were opened on 06/01/22 .

The following four firms quoted for the purchase:

- 1) "M/s. AERONICS EMAROH LLP"
- 2) "M/s. Anvarc Technologies and Creatives Pvt. Ltd"
- 3) "M/s. Laseco Technologies"
- 4) "M/s. TROKUT SOLUTIONS PVT LTD"

Thereafter, the technical bids of the aforementioned firms were forwarded to the Head, Department of Physics, vide email dated 06/01/22 for technical evaluation. Subsequently, the Head, vide Minutes of the Technical Committee Meeting held on 14/01/2022 has forwarded the Evaluation Report on the Technical Bids, by the Technical Committee constituted vide U. O. No. Pl.A1/4119/2021 dated 11/08/2021, and remarked that the bids submitted by "M/s TROKUT SOLUTIONS PVT. LTD." is in compliance with the Technical Specifications & terms and conditions stipulated in the quotation notice and gave nod for opening the Financial bid.

Accordingly, the financial bid of the technically qualified firm was opened on 29/01/2022 and forwarded to the Head for evaluation vide email dated 29/01/2022. Subsequently, the Head vide Letter No. Phy/493/2022 dated 02/02/2022, has forwarded the details of the financial bid & recommended to effect the purchase of "Quantum Efficiency Measurement System and Solar Simulator" from the firm "M/s. TROKUT SOLUTIONS PVT LTD, THANE".

The detailed quote in this regard is enumerated below:

Name of Supplier	Item No.	Description	Basic Price
M/s. TROKUT SOLUTIONS PVT LTD, THANE	A	Quantum Efficiency Measurement System	30,14,250 /-
	B	Class AAA Solar Simulator	8,40,795 /-
		IGST @5%	1,92,752 /-
		TOTAL	40,47,797 /-

The Head, Department of Physics, has recommended the purchase of "Quantum Efficiency Measurement System and Solar Simulator" in the Department, from "M/s. TROKUT SOLUTIONS PVT. LTD., THANE" at a total cost of Rs. 40,47,797/- (Rupees Forty lakh fourty seven thousand seven hundred and ninety seven only), inclusive of GST @ 5%.

### Item No 3: Z Scan set up

Open tenders were invited through e-procurement portal (under two bid system) for the purchase of "Z Scan set up" in connection with implementation of the Specific Project titled "Establishment of a Modular Thin Film Fab Lab" in the Department of Physics, with the orders of the Registrar on 08/11/2021 and the tender was opened on 10/12/2021 . But due to insufficient number of qualified bidders, it was retendered on 20/12/2021 and the technical bid was opened on 06/01/22 .

Thereafter, the technical bid of the sole firm who had participated in the tender (i.e. Holmarc Opto-mechatronics Pvt. Ltd.) was forwarded to the Head, Department of Physics, vide email dated 06/01/22 for technical evaluation. Subsequently, the Head vide Minutes of the Technical Committee Meeting held on 14/01/2022 has forwarded the Evaluation Report on the Technical Bid, by the Technical Committee constituted vide U. O. No. Pl.A1/4119/2021 dated 11/08/2021, and remarked that the bid submitted by the firm "M/s Holmarc Opto-mechatronics Pvt Ltd" is in compliance with the Technical Specifications & terms and conditions stipulated in the quotation notice and gave nod for opening the Financial bid.

Accordingly, the financial bid of the technically qualified firm was opened on 29/01/2022 and forwarded to the Head for evaluation vide email dated 29/01/2022. Subsequently, the Head vide Letter No. Phy/493/2022 dated 02/02/2022, has forwarded the details of the financial bid & recommended to effect the purchase of "Z Scan set up" from the firm "M/s Holmarc Opto-mechatronics Pvt Ltd".

The detailed quote in this regard is enumerated below:

Sl No.	Firm	Base Rate	GST (5%)	Qty.	Total	Remarks
1	M/s Holmarc Opto-mechatronics Pvt. Ltd.	17,02,350 /-	85,117.50 /-	1	17,87,467.50 /-	Warranty: 1year

The Head, Department of Physics, has recommended the purchase of "Z Scan set up" in the Department, from "M/s Holmarc Opto-mechatronics Pvt. Ltd." at a total cost of Rs. 17,87,467.50 /- (Rupees Seventeen lakh eighty seven thousand four hundred sixty seven and paise fifty only), inclusive of GST @ 5%.

The Head, Department of Physics has recommended the purchase following equipments in the Department, in connection with implementation of the Specific Project titled "Establishment of a Modular Thin Film Fab Lab", from corresponding firms detailed below, at a total cost of Rs.66,99,573/- (Rupees Sixty six lakh ninety nine thousand five hundred and seventy three only):

Sl. No.	Equipment	Firm	Amount( in Rs)
1	Electro Spinning Unit	M/s Plastomek, Quilandy	8,64,308 /-
2	Quantum Efficiency Measurement System and Solar Simulator	M/s. TROKUT SOLUTIONS PVT LTD, THANE	40,47,797 /-
3	Z Scan set up	M/s Holmarc Opto-mechatronics Pvt. Ltd.	17,87,468 /-
		Total	66,99,573 /-

The Expenditure in this connection may be debited from the Financial Assistance of Rs. 80 Lakh sanctioned to the department, vide U.O. No. Pl.A1/3147/2021/UOK dated 30/06/2021, towards the implementation of the Specific Project titled "Establishment of a Modular Thin Film Fab Lab", under the State Plan Grant for the year 2021-22 and the expenditure over and above the sanctioned

allocation may be met from the State Plan Grant sanctioned to the department, under the the Scheme component 'Infrastructure and Laboratory Development' for the year 2021-22.

The Finance Officer has remarked to place the proposal for the Purchase of the aforementioned three items in connection with the implementation of the Specific Project titled "Establishment of a Modular Thin Film Fab Lab" in the department, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

Also, as the proposal involves the purchase of high value equipments, the finance has suggested to invite the representatives of the respective firms to the Purchase Committee, to conduct a negotiation for reducing the cost and enabling the purchase within the sanctioned allocation.

In this context, as per the orders of the Vice-Chancellor, the above proposal is placed before the Purchase Committee for consideration.

***The Committee considered the matter and recommended to entrust the Pro-Vice-Chancellor and Dr. K. G. Gopchandran, Member, Syndicate for negotiation with the lowest quoted firms i.e; M/s Plastomek, Quilandy for Electro Spinning Unit, M/s. TROKUT SOLUTIONS PVT LTD, THANE for Quantum Efficiency Measurement System and Solar Simulator, M/s Holmarc Opto-mechatronics Pvt. Ltd for Z Scan set up and to present the final Report of Negotiation, before the Syndicate.***

***Resolution of the Syndicate***

The Syndicate considered the report of the negotiation and **RESOLVED** the following:

1. To place work order with with M/s Plastomek, Quilandy for the purchase of Electro Spinning Unit at a total cost of Rs.7,95,848/- (Rs.Seven lakh ninetyfive thousand eight hundred and fortyeight only).
2. To place work order with with M/s. Trokut Solutions Pvt Ltd, Thane for the purchase of Quantum Efficiency Measurement System and Solar Simulator at a total cost of Rs.38,64,067/- (Rs.Thirtyeight lakh sixtyfour thousand and sixtyseven only).
3. To re-tender for the purchase of Z Scan Setup in the Department of Opto-electronics, Kariavattom.
4. The expenditure for the above purchase shall be debited from the Financial Assistance of Rs. 80 Lakh sanctioned to the department, vide U.O. No. Pl.A1/3147/2021/UOK dated 30/06/2021, towards the implementation of the Specific Project titled "Establishment of a Modular Thin Film Fab Lab", under the State Plan Grant for the year 2021-22 and the expenditure over and above the sanctioned allocation shall be met from the State Plan Grant sanctioned to the department, under the the Scheme component 'Infrastructure and Laboratory Development' for the year 2021-22.

***Item No.37.124.Additional Item No.11.12: Department of Archaeology – Installation of "Air Conditioners and Accessories" in the Archaeological Museum of the Department***

***(Planning AI section)***

The Head, Department of **Archaeology**, vide Letter No. KU/ARC/84/2020-21 dated 25.11.2020, forwarded the technical specifications for the "Supply, Installation, Testing and Commissioning of nine **Split Air Conditioners (2-Ton, 5 star rated, inverter type) and Accessories" in the Archaeological Museum of the department**, submitted by the University Engineer and requested to invite e-tenders for the proposed purchase.

Accordingly, open tender through e- procurement (under single bid system) was invited for above purchase on 20/01/2021, with the orders of the Registrar and the bids were opened on 24/02/2021. As no bids were received in the first tender, it was re-tendered on the same day (24/02/2021) and the bids were opened on 12/04/2021.

Four firms quoted for the purchase, viz.,

- (i) M/s. BST AC & Refrigeration Pvt. Ltd., Kottayam
- (ii) M/s. Maretek India Pvt. Ltd.
- (iii) M/s. Cool Care, Aluva
- (iv) M/s. Winden Breez HVAC Systems, Kozhikode

The detailed bids of the aforementioned firms were forwarded to the Head, Department of Archaeology, for Evaluation vide email dated 12/04/21. Subsequently, the Head, vide Letter No.

KU/ARC/148/2021-22 dated 20/01/22 from the Head, Department of Archaeology cited above, forwarded the 'Evaluation Report' on the 'Bids' submitted by the Assistant Executive Engineer, Electrical section, Engineering Unit, Kariavattom and duly certified by the University Engineer (i/c) and remarked that the bids submitted by the aforementioned four firms are in compliance all the Technical Specifications and terms & conditions stipulated in the quotation notice. The Assistant Executive Engineer has also remarked to conduct a negotiation with the lowest quoted firm "M/s. BST AC & Refrigeration Pvt. Ltd., Kottayam", before finalizing the purchase.

The comparative statement of the qualified quotes in this regard, is enumerated below:

Supply and Installation of Air Conditioners and Accessories: 9 Nos.

Sl No.	Firm	Make/ Model	Base rate (in Rs.)	GST (in 5%)	Qty	Total amount (Base rate+ GST), (in Rs.)	Remarks
1	<u>'M/s. BST AC &amp; Refrigeration Pvt. Ltd., Kottayam'</u>	Make: Blue Star Model: IC524DBTU	6,88,848.01/-	inclusive	1	<u>6,88,848 /-</u>	L1 WARRANTY: 1 Year replacement warranty for entire AC unit (IDU & ODU) along with 1 Year exclusive warranty for PCB and 9 years for the Compressor, 5 years for Stabilizers.
2	<u>'M/s. Maretek India Pvt. Ltd.'</u>	Make: Blue Star	7,05,124/-	inclusive	1	<u>7,05,124/-</u>	L3 WARRANTY: 1 Year replacement warranty for entire AC unit (IDU & ODU) along with 1 Year exclusive warranty for PCB and 9 years exclusive warranty for the Compressor', 5 years for Stabilizers.
3	<u>'M/s. Cool Care, Aluva'</u>	Make: MITSUBISHI Model: MSY/MUY- GN22VF	6,96,600 /-	inclusive	1	<u>6,96,600 /-</u>	L2 WARRANTY: 1 Year for entire AC unit (IDU & ODU) along with 4 Year additional warranty for

							PCB and 9 years extra period for the Compressor, 5 years for Stabilizer.
4	<u>'M/s. Winden Breez HVAC Systems, Kozhikode'</u>	Make:Toshiba	7,47,300/-	inclusive	1	<u>7,47,300/-</u>	L4 WARRANTY: 1 Year replacemeny warranty for entire AC unit (IDU & ODU) along with 1 Year exclusive warranty for PCB and 9 years exclusive warranty for the Compressor

Based on the 'Evaluation Report' of the University Engineer dated 23-12-2021, the Head, Department of Archaeology has requested sanction to entrust the "Supply, Installation, Testing and Commissioning of nine **Split Air Conditioners (2-Ton, 5 star rated, inverter type) and Accessories**", in the Archaeological Museum of the department, with the firm "M/s. BST AC & Refrigeration Pvt. Ltd., Kottayam", at a total cost of Rs. 6,88,848/- (Rupees Six lakh eighty eight thousand eight hundred and forty eight only), as it is the lowest quoted firm whose quote is in compliance with the technical specifications stipulated in the Tender Notice.

The Expenditure in this connection may be debited from the State Plan Grant sanctioned under the Scheme component 'Infrastructure and Laboratory Development', for the year 2021-22.

The Finance Officer has remarked to place the proposal for the Purchase of nine "**Split Air Conditioners (2-Ton, 5 star rated, inverter type) and Accessories**", in the Archaeological Museum of the department, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice-Chancellor, the above proposal is placed before the Purchase Committee for consideration.

*The Committee considered the matter and recommended to purchase nine "Split Air Conditioners (2-Ton, 5 star rated, inverter type, Make: Blue Star) and Accessories" from the lowest quoted firm M/s. BST AC & Refrigeration Pvt. Ltd., Kottayam", at a total cost of Rs. 6,88,848/- (Rupees Six lakh eighty eight thousand eight hundred and forty eight only) in the Archaeological Museum of the Department of Archaeology; meeting the expenditure from the State Plan Grant sanctioned under the Scheme component 'Infrastructure and Laboratory Development', for the year 2021-22.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 11<sup>th</sup> meeting of the Purchase Committee (Plan and Non Plan Fund) held on 22.02.2022, be approved.

**Item No.37.124.Additional Item No.11.13:** *Department of Biochemistry- Purchase of Chemi Doc TM XRS+ System with Image LabTM Software and Computer" in connection with the implementation of the Specific Project "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District"*

**(Planning AI section)**

The Head, Department of **Biochemistry**, vide Letter No. BCH/State Plan-08/ET-1/2021-22 dated 12/08/21 cited has forwarded the technical specifications for the purchase of "**Chemi Doc TM XRS+ System with Image LabTM Software and Computer**" in the department, in connection with the implementation of the **Specific Project "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District"** and requested to invite e-tenders for the proposed purchase.

Accordingly, open tender through e- procurement (under two bid system) was invited for the purchase of "**Chemi Doc TM XRS+ System with Image LabTM Software and Computer**" on 26/10/2021, with the orders of the Registrar and the technical bids were opened on 13/12/21 .

Three firms quoted for the purchase, viz.,

- (i) M/s Eppendorf India Ltd .
- (ii) M/s. MediSpec India Ltd
- (iii) M/s Crescent Lab Equipments

The Technical Bids of the aforementioned firms were forwarded to the Head, Department of Biochemistry, for Technical Evaluation, vide email dated 13/12/21. Subsequently, the Head, vide Letter No BCH/ Sate Plan-08/ET-1/2021-22 dated 04/01/2022 has forwarded the Evaluation Report on the Technical Bids and remarked that the bid submitted by the all the three firms satisfies the Technical Specifications and conditions stipulated in the quotation notice and gave nod for opening the financial bids.

Accordingly, the financial bids of the three technically qualified firms were opened on 03/02/2022 and was forwarded to the Head for evaluation vide email dated 03/02/2022. Subsequently, the Head vide Letter No BCH/ Sate Plan-08/ET-1/2021-22 dated 04/02/2022, has forwarded the minutes of the Technical Committee meeting held in the Department on 03/02/2022, recommending the purchase of "**Chemi Doc TM XRS+ System with Image LabTM Software and Computer**, from the firm '**M/s. Crescent Lab Equipments, Aluva** '.

The comparative statement of quotations in this regard, is detailed below:

Sl. No	Firm	Make and Model	Basic Rate (in Rs)	GST	Total	Remarks
1	<u>M/s MediSpec India Ltd, Mumbai</u>	<u>Model: G Box - Chemi-XRQ</u>	10,16,500/-	50,825/- ( GST @5%)	<u>10,67,325/-</u>	L2 Warranty : 3 years from the date of supply, Warranty doesnt cover consumables viz., lamp and filters
2	<u>M/s. Eppendorf India Ltd, Chennai</u>	<u>Model: Fusion Solo 6s Edge Auto</u>	20,50,000/-	102500/- ( GST @5%)	21,52,500/-	L3 Warranty: 3 Years from date of installation
3	<u>M/s.Crescent Lab Equipments, Aluva</u>	<u>Model: Bio Rad Chemi Docs XRS+ System with Image Lab TM Software</u>	9,30,000/-	46,500/-	9,76,500/-	L1. Recommended by the Head. Warranty : 3 Years for main instruments , do not include consumables

The Head, Department of **Biochemistry**, has recommended the firm '**M/s .Crescent Lab Equipments, Aluva,**' for the purchase of '**Chemi Doc TM XRS+ System with Image LabTM Software and Computer**' in the Department, at a total cost of Rs. **9,76,500/- ( Rupees Nine lakh seventy six thousand five hundred only), inclusive of GST @5%.**

The Expenditure in this connection may be debited from the financial assistance sanctioned to the Department for implementing the **Specific Project "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District"**, under the State Plan Grant 2021-22, vide U.O. No. 3147/2021/UOK dated 30/06/2021.

The Finance Officer has remarked to place proposal for the purchase of 'Chemi Doc TM XRS+ System with Image LabTM Software and Computer' in the Department of Biochemistry, in connection with the implementation of the Specific Project "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District", before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice-Chancellor, the aforementioned proposal is placed before the Purchase Committee for consideration.

***The Committee considered the matter and recommended to entrust the Pro-Vice-Chancellor, Dr. K.G. Gopchandran, Member, Syndicate and Head of the Department for negotiation with the lowest quoted firm, M/s. Crescent Lab Equipments, Aluva and to present the final Report of Negotiation, before the Syndicate.***

***Resolution of the Syndicate***

The Syndicate considered the report of the negotiation with 'M/s .Crescent Lab Equipments, Aluva,' and **RESOLVED** to place work order with 'M/s .Crescent Lab Equipments, Aluva, for the purchase of 'Chemi Doc TM XRS+ System with Image LabTM Software and Computer' in the Department, at a total cost of Rs.9,66,000/- (Rs.Nine lakh and sixty six thousand only) meeting the expenditure from Specific Project "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District", under the State Plan Grant 2021-22, vide U.O. No. 3147/2021/UOK dated 30/06/2021.

***Item No.37.124.Additional Item No.11.14: Department of Zoology- Purchase of "Upright Fluorescent Microscope" in connection with the implementation of the Innovative Project "Evaluation of Safety and efficacy of Herbal cosmetic and wound healing products through reconstructed human skin models"***

**(Planning A1 section)**

An amount of Rs. 30,00,000/- (Rupees Thirty Lakh only) was sanctioned as provisional advance to Dr. P. Sreejith, Assistant Professor, Department of Zoology, vide U.O. No. Pl.A1/4577/Zool/17 dated 06/11/2017, towards the implementation of two Innovative Projects titled "To understand concept, procedure therapeutic effects of ayurvedic formulations in cutaneous conditions using reconstructed 3D cell culture in Animal models" and "Evaluation of Safety and efficacy of Herbal cosmetic and wound healing products through reconstructed human skin models" in the Department, under the State Plan Grant for the year 2017-18.

Subsequently, sanction was accorded by the Vice-Chancellor, to implement the resolution of the Syndicate held on 23/09/2021(Item no.32.44.Additional.04), to approve the proposal for the purchase of 'Upright Immunofluorescence Microscope with three filters' and "A type Filter and Objective for the up gradation of Inverted Microscope", limiting expenditure to the balance amount available in the aforementioned provisional advance, towards the successful completion of the project "Evaluation of Safety and efficacy of Herbal cosmetic and wound healing products through reconstructed human skin models" and the same was intimated to Dr. P. Sreejith, vide letter No. 22335/Pl.A1/2021/UOK dated 05/10/2021 .

Accordingly, Dr. P. Sreejith, has forwarded the 'Technical Specifications' for the above instruments/scientific pieces of equipment to be purchased, with the approval of the 'Expert Committee' held on 26/10/2021 (for framing the specifications & evaluation of the technical bids to be received in this connection) and requested sanction to invite open tenders for the purchase, through e- procurement portal, vide Letter No. Nil dated 26/10/2021.

Accordingly, open tender through e- procurement (under two bid system) was invited for the purchase of "**Upright Fluorescent Microscope**" on 19/11/2021, with the orders of the Registrar and the technical bids were opened on 14/12/21.

Four firms quoted for the purchase, viz.,

(i) M/s Universal Agencies Ltd .

(ii) M/s.Biowel Inc

(iii) M/s Inbiotek Microsystems

(iv) M/s Micro Instrument Company



The Technical Bids of the aforementioned firms were forwarded to Dr. P. Sreejith, Principal Investigator, for Technical Evaluation, vide email dated 15/12/21. Subsequently, the Principal Investigator, vide Letter No Nil dated 13/01/2022 has forwarded the Evaluation Report on the Technical Bids and remarked that the bid submitted by the following three firms satisfies the Technical Specifications and conditions stipulated in the quotation notice and gave nod to open the financial bid:

- (i) M/s Universal Agencies Ltd .
- (ii) M/s.Biowel Inc
- (iii) M/s Inbiotek Microsystems

Accordingly, the financial bids of the three technically qualified firms were opened on 29/01/2022 and forwarded to the Principal Investigator for evaluation vide email dated 29/01/2022 and the Principal Investigator vide Letter No. Nil dated 31/01/2022, has forwarded the minutes of the expert committee held in the Department on 31/01/2022, recommending the purchase of "**Upright Fluorescent Microscope**", from the firm '**M/s. Universal Agencies Ltd , Thrissur**'.

The comparative statement of the qualified quotes in this regard is detailed below:

Sl. No.	Firm	Make and Model	Basic Rate (in Rs)	GST	Total	Remarks
1	<u>M/s Universal Agencies, Thrissur</u>	<u>Make: Labomed</u> <u>Model: LX 400EFL</u> with camera and accessories	4,74,300/-	23,715/- ( GST @5%)	4,98,015/-	<b>L1. Recommended by the Head. Warranty: 1 Year Comprehensive</b>
2	<u>M/s. Biowel Inc, Trivandrum</u>	<u>Make: Labovision</u> <u>Model:KFL40</u> with CMOS Fluorescence Camera	4,99,000/-	24,950/ ( GST @5%)	5,23,950/-	L2 Warranty: 1 Year is subject to the manufacturing condition of the product
3	<u>M/s. inBIotek Microsystems from their principal firm Euromex Microscopen BV, Netherlands</u>	<u>Make: iScope</u>	9,15,079/--	Inclusive	9,15,079/-	L3 Warranty: 2 years for euromex product and 1 year for other products

Dr. P. Sreejith, Principal Investigator, has recommended the firm 'M/s Universal Agencies, Thrissur' for the Purchase of Upright Fluorescent Microscope in the Department, for a total amount of Rs.4,98,015/- (Rupees Four lakh ninty eight thousand and fifteen only), inclusive of GST @5%.

The Expenditure in this connection may be debited from the balance amount available in the aforementioned provisional advance, sanctioned towards the implementation of the Innovative project "Evaluation of Safety and efficacy of Herbal cosmetic and wound healing products through reconstructed human skin models", in accordance with the Resolution of the Syndicate held on 23/09/2021 (Item no.32.44.Additional.04).

The Finance Officer has remarked to place the proposal for the purchase of "Upright Fluorescent Microscope" in connection with the implementation of the Innovative Project "Evaluation of Safety and efficacy of Herbal cosmetic and wound healing products through reconstructed human skin models", in the Department of Zoology, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice Chancellor, the aforementioned proposal is placed before the Purchase Committee for consideration.

***The Committee considered the matter and recommended to entrust the Pro-Vice Chancellor and Dr. K. G. Gopchandran, Member, Syndicate for negotiation regarding the price and warranty***

*with the lowest quoted firm, M/s. Universal Agencies, Thrissur and to present the final Report of Negotiation, before the Syndicate.*

**Resolution of the Syndicate**

The Syndicate considered the report of the negotiation with M/s Universal Agencies, Thrissur and **RESOLVED** to place work order with M/s Universal Agencies, Thrissur' for the purchase of Upright Fluorescent Microscope in the Department, at a total cost of Rs.4,92,975/- (Rs.Four lakh ninety two thousand nine hundred and seventy five only) (providing one year additional warranty in addition to the existing warranty of one year) meeting the expenditure from the balance amount available in the aforementioned provisional advance, sanctioned towards the implementation of the Innovative project "Evaluation of Safety and efficacy of Herbal cosmetic and wound healing products through reconstructed human skin models", in accordance with the Resolution of the Syndicate held on 23/09/2021(Item no.32.44.Additional.04).

**Item No.37.124.Additional Item No.11.15: Department of Optoelectronics- Purchase of new 'EDAX System' on buyback basis (Planning AI section)**

The Head, Department of Optoelectronics, vide Letter No KU/OPTO/744/2020-21 dated 26/03/2021, had forwarded the technical specifications for the purchase of "EDAX System on buyback basis", utilizing the balance amount available in the State Plan Grant 2014-15(by way of refund to KUF), sanctioned for the implementation of the Scheme-Component "Setting up of Nanophotonics Lab – Phase II", in accordance with resolution of the Syndicate held on 11/06/2021 (Item No 28..17.19) and requested to invite e-tenders for the proposed purchase.

Accordingly, open tenders through e- procurement portal (under two bid system) was invited for the purchase of "EDAX System on buyback basis" on 18/06/2021. However, due to the non availability of qualified bids in the tender, the same was re-tendered for the first time on 13/08/2021.

Again due to the non- availability of qualified bids in the tender, it was re-tendered for the second time on 03/09/2021 and opened on 09/09/21. However, only one firm, viz.- "M/s. Bruker Nano GmbH, Berlin, Germany" quoted for the item through their supplier firm "M/s. Bruker India Scientific Private Limited, Mumbai".

The Technical Bid of the aforementioned firm was forwarded to the Head, Department of Optoelectronics, for Technical Evaluation, vide email dated 04/09/2021 . Subsequently, the Head, vide Letter No. KU/OPTO/426/2021-22 dated 09/11/2021, has forwarded the Evaluation Report on the Technical Bids by the Technical Committee constituted vide U.O. No. Pl.A1/205/2021/UOK dated 18.01.2021, and remarked that the bid submitted by "M/s. Bruker Nano GmbH, Berlin, Germany" through their supplier firm "M/s. Bruker India Scientific Private Limited, Mumbai", is in compliance with the Technical Specifications & terms and conditions stipulated in the quotation notice. One of the Expert Committee members noted that the aforementioned firm has not quoted the 'metal standards' which is mentioned as an optional feature in the Technical Specifications and remarked that this can be discussed at the time of negotiation and gave nod for opening the Financial bid.

Accordingly, the financial bids of the technically qualified firm was opened on 01/12/2021 and forwarded to the Head for evaluation vide email dated 01/12/2021 . Subsequently, the Head vide Letter No. KU/OPTO/588/2021-22 dated 28/12/2021 has recommended the purchase of "EDAX System on buyback basis" from the principal firm "M/s. Bruker Nano GmbH, Berlin, Germany" through their supplier firm "M/s. Bruker India Scientific Private Limited, Mumbai".

The detailed quote in this regard is enumerated below:

**"EDAX System on buyback basis":**

Sl. No	Firm	Make and Model	Basic Rate (in USD)	Other Charges (ie Freight, clearance, insurance, transportation)	Total	Remarks
1	" M/s. Bruker Nano GmbH, Berlin,	<b>Make :Bruker</b>	<b>USD 37,903 ( 1 USD = Rs. 75.8858 as on</b>	<b>USD 3905 ( 1 USD = Rs. 75.8858 as on</b>	<b>USD 41,808.00 ( 1 USD = Rs. 75.8858 as on</b>	<b>Recommended by the Head.</b>

Germany" through their supplier firm "M/s. Bruker India Scientific Private Limited, Mumbai"	<b>Model: Esprit X Flash 600 Mini</b>	20/12/2021) <b>Rs. 28,76,299.48/-</b>	20/12/2021) <b>Rs. 2,96,334.049/-</b>	20/12/2021) <b>Rs. 31,72,633.53/-</b>
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The Head, Department of **Optoelectronics**, has recommended the purchase of '**EDAX System on buy back basis**' in the Department, from the principal firm "**M/s. Bruker Nano GmbH, Berlin, Germany**" through their supplier firm "M/s. Bruker India Scientific Private Limited, Mumbai" at a total cost of USD 41,808.00 [ i.e., **Rs. 31,72,633.53/- ( Rupees Thirty one lakh seventy two thousand six hundred and thirty three only) @ INR 75.8858, per USD**].

The Expenditure in this connection may be debited from the unspent balance available (to the tune of Rs. 22,47,473/-) in the State Plan Grant 2014-15 sanctioned for the implementation of the Scheme-Component "Setting up of Nanophotonics Lab – Phase II", in accordance with the resolution of the Syndicate held on 11/06/2021 (Item No 28..17.19) and the expenses over and above the sanctioned allocation may be met from the State Plan Grant sanctioned to the Department under the Scheme-component "Infrastructure Development" for the year 2021-22.

The Finance Officer has remarked to place the proposal for the purchase of EDAX System on buy back basis in the Dept of Optoelectronics, before the Purchase Committee for approval, subject to the availability of funds and that the firm may be invited for a negotiation and obtaining clarification on the optional feature "Metal Standard", detailed in the technical committee minutes .

In this context, as per the orders of the Vice Chancellor, the proposal is placed before the Purchase Committee for consideration.

***The Committee considered the matter and recommended to entrust the Pro-Vice-Chancellor and Dr. K. G. Gopchandran, Member, Syndicate for negotiation with M/s. Bruker India Scientific Private Limited, Mumbai and to present the final Report of Negotiation, before the Syndicate.***

***Resolution of the Syndicate***

The Syndicate considered the report of the negotiation with "M/s. Bruker India Scientific Private Limited, Mumbai and **RESOLVED** to place work order with "M/s. Bruker Nano GmbH, Berlin, Germany" through their supplier firm " M/s. Bruker India Scientific Private Limited, Mumbai' for the purchase of EDAX System on buy back basis at a total cost of USD 36,300 (approximately Rs.4,17,011/-) (with three years warranty) meeting the expenditure from the unspent balance available (to the tune of Rs.22,47,473/-) in the State Plan Grant 2014-15 sanctioned for the implementation of the Scheme-Component "Setting up of Nanophotonics Lab – Phase II", in accordance with the resolution of the Syndicate held on 11/06/2021 (Item No 28.17.19) and the expenses over and above the sanctioned allocation shall be met from the State Plan Grant sanctioned to the Department under the Scheme-component "Infrastructure Development" for the year 2021-22.

***Item No.37.125. Various University Institutes of Technology - Purchase of Furniture – 80% of Payment - Sanctioned - Reporting of – reg.***

***(Ad. B IV)***

Sanction was accorded by the Vice-Chancellor to the payment of **Rs.39,81,502/- (Rupees Thirty Nine Lakh Eighty One Thousand Five Hundred and Two only)** including GST @ 18% and delivery charges, after retaining 20% of the bill amount of Rs.49,76,877/- (Rupees Forty Nine Lakh Seventy Six Thousand Eight Hundred and Seventy Seven only) to M/s. ARTCO LTD, Thiruvananthapuram towards the purchase of furniture for use in the various University Institutes of Technology, meeting the expenditure from the Head "Part I-NP-MH-67-1- Institute of Technology, Head Quarters Unit-4/2105- Purchase of Furniture" provided in the current year's Budget Estimates of the University. The remaining 20% (Rs.9,95,375/-) of the total bill amount shall be released only after the verification and certification of the quantity/specification of the furniture by the Engineering Unit, as remarked by the Finance Section.

Accordingly U.O No. Ad. B IV (CP).03.22 dated 18.02.2022 has been issued.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.126. Re-engagement of staff on contract basis working at the UGC HRDC - Report of the Sub-Committee – consideration of -reg.**

**(P.L.F)**

The minutes of the meeting of the Syndicate held on 23.07.2021(Item no.30.44.08) resolved to approve the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings, to entrust Dr. S Nazeeb, Member Syndicate to study and submit a report on the matter of re-engagement of staff on contract basis working at the UGC HRDC. The Syndicate further resolved to include Dr.K G Gopchandran, Member Syndicate in the above Sub Committee.

Accordingly, the Sub-Committee has studied the matter in detail and submitted the report. The report of the Sub-Committee is placed before the Syndicate for consideration (report appended).

**REPORT OF THE SUB-COMMITTEE CONSTITUTED FOR STUDYING THE MATTER OF RE-ENGAGEMENT OF STAFF ON CONTRACT BASIS WORKING AT THE UGC HRDC**

The minutes of the meeting of the Syndicate held on 23.07.2021(Item no.30.44.08) resolved to approve the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings, to entrust Dr. S Nazeeb, Member Syndicate to study and submit a report on the matter of re-engagement of staff on contract basis working at the UGC HRDC. The Syndicate further resolved to include Dr.K G Gopchandran, Member Syndicate in the above Sub Committee.

Considering the following points, a detailed discussion was made on the matter.

- (1) The term of contract of the following seven contract employees working at the UGC - HRDC expired on 31.03.2020.

Sl. No	Name and Designation	Date of Birth	Age as on 31.03.2020
1	<b>Smt. Omana George</b> Assistant on contract basis	20/07/62	57yrs 8 months 11 days
2	<b>Sri.Hari S</b> Assistant cum Librarian on contract basis	05/05/72	47yrs 10 months 26 days
3	<b>Sri.Rajasekharan Nair J V</b> Computer Operator cum Technician on contract basis	12/05/75	44yrs 10 months 19 days
4	<b>Sri. Manoj R V</b> Peon on contract basis	29/05/75	44yrs 10 months 2 days
5	<b>Sri. Babu S.</b> Driver on contract basis	01/05/60	59yrs 10 months 30 days
6	<b>Smt. SheelaKumari.S</b> Assistant on contract basis	11/04/60	59yrs 11 months 20 days
7	<b>Smt. Suma Devi S</b> (superannuated on 02.12.2015) Sweeper on contract basis	30/11/59	60yrs 4 months 1 day

- (2) The then Director, UGC – HRDC, vide letter dated 25.08.2020, has requested to renew the contract of the seven employees **upto 31.03.2021(12months)**.
- (3) The Vice-Chancellor has ordered to seek clarification from the Director, UGC – HRDC, for not seeking sanction before the end of the tenure of the contract employees.
- (4) The Director, vide letters dated 24.03.2021 and 29.03.2021, has stated that the request for extension of the contract period with effect from 01.04.2020 was sent only on 25<sup>th</sup> August 2020 due to the imposition of lockdown from 22.03.2020 onwards and has requested to sanction orders to the re-engagement of seven contract staffs for the period April 2020 to March 2021.
- (5) Also requested for sanction for engagement for the next term from April 2021 to March 2022 as the tenure for re-engagement end on 31.03.2021(prior sanction).

- (6) The Director had intimated that Smt. SheelaKumari.S, Assistant on contract basis had intimated her physical inability to continue and hence she was terminated w.e.f 01.02.2021, and has requested to engage her only till 01.02.2021.

**Based on the detailed discussion on the matter, the Sub Committee recommends the following:**

- Considering the situation of COVID-19 pandemic and a new Director took charge during this period, the delay for not seeking sanction (prior sanction) before the end of the tenure of the contract employees, from the part of the then Director may be condoned and the engagement of contract staff in anticipation of sanction may be regularised.
- To issue sanction orders to the contract staff by renewing their contract for two successive terms from April 2020.
- To instruct the Director, HRDC to strictly obtain prior sanction for re-engagement of contract staff and to avoid recurrence of such lapse in future.
- In the case of Smt. SheelaKumari.S Assistant on contract basis, the tenure may be renewed till 01.02.2021 based on her request as intimated by the Director.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the sub-committee constituted for Studying the matter of re-engagement of staff on contract basis working at the UGC HRDC, be approved.

=====  
**Item No.37.127                      Computer Centre - CAMC of Hitachi SAN Storage System – Payment of the final instalment – Sanctioned - Reporting of - reg.**

**(Ad B IV)**

Sanction was accorded by the Vice-Chancellor subject to reporting to the Syndicate to the payment of **Rs.4,42,098/- (Rupees Four lakh forty two thousand and ninety eight only) inclusive of GST @ 18%** to M/s. StarOne IT Solutions India Private Limited, Thiruvananthapuram, **being the final instalment** towards the CAMC charges of the Hitachi SAN Storage system installed in the Computer Centre for the period from 01.11.2020 to 31.10.2021, on the basis of satisfactory service report from the Director, Computer Centre and the Minutes of the meeting of the Syndicate held on 12.06.2019 (Item no.10.55), meeting the expenditure from the Head “Part I-NP-MH-1(a)-General Direction-4-3020-Maintenance of Equipment” provided in the current year's Budget Estimates of the University, deducting TDS @ 2% and GST TDS@2% before effecting payment.

Accordingly U.O No Ad. B.IV (CP).02.21 dated 14.02.2022 has been issued.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

=====  
**Item No.37.128                      Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK), Kariavattom - signing of MOU with the Ministry of Agriculture and Farmers Welfare, Govt of India -reg.**

**(Ad.F1)**

The Ministry of Agriculture and Farmers Welfare informed that, for the smooth functioning of the Scheme, the inter Ministerial Committee recommended to maintain transparency in the System and a Memorandum of Understanding (MoU) should be signed with all implementing agencies individually and forwarded a model MoU for initiating further actions.

Legal opinion was sought on the matter and the Legal advisor stated that, the contractual obligations imposed on the University consequent on such execution have to be scrutinized carefully, when the terms and conditions involve financial aspects. On the orders of Hon'ble Vice Chancellor, the Ministry of Agriculture & Family Welfare was addressed to exclude clause XXXIII that the provisions in this claims is detrimental to the best interests of the university since this clause relates to an agreement to absorb the existing staff of SCCPCK by the University in its own strength, in the event of closure of the scheme.

This matter was intimated to the Ministry. But, the Ministry of Agriculture and Farmer's welfare, Govt of India has forwarded the MoU signed by Sri.Vinod Ji Talashi Additional Economic Adviser and requested to sign by the Authorized signatory on behalf of the Implementing agency (University).

Legal opinion was again sought on the matter and Legal advisor stated that clause XXIX in the revised MoU implies financial liabilities and contractual obligations in respect to staff of SCCPCK. The same was intimated to the Ministry and requested to drop the clause from the MoU.

The Ministry replied that as far as clause XXIX of MoU is concerned, *it is clarified that University has been time and again conveyed by this Ministry that employees working for the CS scheme are employees of university* and also stated that the final MoU has the approval of Ministry of Law & Justice and Hon'ble Minister of Agriculture (MoS).

***The Ministry informed that further continuation of the CS scheme in IA of Kerala may be subject to signing of MOU.***

In this context, the Director, SCCPCK has forwarded certain suggestions as follows:-

1. Steps may be taken to sign the MoU with the Ministry of Agriculture as the Advisor to Directorate of Economics & Statistics, Govt of India has informed that all State implementing agencies except University of Kerala have already signed the MoU.
2. Advisor to Directorate of Economics & Statistics, Govt of India has informed that all future recruitments under the Scheme of Study on the Cost of Cultivation of principal crops in Kerala (SCCPCK) against vacant posts will be done only on contract basis. Hence the clause XXIX in revised MoU, to insist the University absorb existing regular staff of SCCPCK in the event of closure of the scheme, may not be harmful to the University, considering the prospect of the scheme going on for long and by that time the existing regular staff of SCCPCK would retire on superannuation and only contract staff would remain.

The Syndicate held on 04/12/2021 resolved to form a subcommittee. The members of the subcommittee includes Adv.B.Balachandran, Convener, Standing committee of the Syndicate on Staff, Equipments & Buildings, Adv.K.H.Babujan, Member Syndicate, Dr.S.Nazeeb, Member Syndicate, Dr.K.G. Gopchandran, Member Syndicate, Sri.G.Bijukumar, Member Syndicate.

Also, the Director, SCCPCK intimated that the letter from the Ministry mentioned that the submission of signed MOU is pending on behalf of University of Kerala and also requested to constitute the Monitoring Committee and the composition of the Monitoring Committee is specified below

- |  |   |          |
|--|---|----------|
| 1. Vice Chancellor of University of Kerala   | - | Chairman |
| 2. Sr.Economic & Statistical Adviser ,DES ,M/o Agriculture & Member Farmers Welfare ,GOI |   |          |
| 3. Registrar /Finance Officer of University of Kerala                                    |   | Member   |
| 4.Honorary Director of Scheme  |   | Member   |
| Anitha V, Hon.Director,SCCPCK  |   |          |
| 5.One representative from Scheme Staff   |   | Member   |
| Jeyan J , Hr.Gr. Economic Investigator   |   |          |
| 6.Field Officer of the Scheme  |   | Convener |
| Ms Indulekha P T, Field Officer  |   |          |

The Subcommittee held on 08/02/2022 discussed the above matters .

The Subcommittee entrusted the Service Consultant to prepare the history of the Scheme from 1970, the mode of appointments of the Scheme, the number of regular employees currently working in the Scheme and to submit the report before the subcommittee on 18/02/2022. The meeting was postponed to 22/02/2022 at 3.30 pm at the Syndicate room .

The subcommittee held on 22/02/2022 discussed the report placed by the the Service Consultant and recommended to agree with the proposal of the signing of MoU by taking into account that the mode of appointment of Scheme Staff are temporary in nature and entrusted Sri.G.Jyothichudan, Service Consultant to frame rules and regulations for the employees of the Scheme .

The Subcommittee assessed that the pensionary liabilities of the employees have to be met by the Government of India no matter whether the Scheme is wound up or not .

It is directed to place the recommendations of the subcommittee regarding the signing of the MoU before the Syndicate .

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

**Item No.37.129**      **Payment of Legal Charges to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala – Reporting of – reg.**

**(Legal Section)**

The Vice-Chancellor has sanctioned the payment to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala for an amount of **Rs.2,43,000/- [Rupees two lakh forty three thousand only] + GST @ 18%** towards Legal Charges incurred for 50 disposed cases, which were filed before Hon'ble High Court of Kerala, from the Head of Account "Part I – NP-MH I (a) – General Direction- 4/1320-Legal Expenses" provided in the Budget Estimates for the financial year 2021-2022. U.O.No.L.S.11226/2021 dated 16.02.2022 was issued accordingly. (U.O. appended). The details are given below:

The amount admitted	<b>Rs.2,43,000/-</b> (Rupees two lakh forty three thousand only)
Tax deducted at source @ 10%	<b>Rs.24,300/-</b> (Rupees twenty four thousand three hundred only)
GST to be paid by the University @ 18%	<b>Rs.43,740/-</b> (Rupees forty three thousand seven hundred and forty only)
Net amount payable	<b>Rs. 2,18,700/-</b> (Rupees two lakh eighteen thousand seven hundred only)

As ordered by the Vice Chancellor the above matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.130**      **Research leading to Ph.D Degree- Re- registration in respect of Smt.Linda Therese Luiz, Part time research scholar in Sociology-reporting of- reg.**

**(Ac.EI)**

An application has been received from Smt. Linda Therese Luiz, Part time research scholar in Sociology, at Dept.of Sociology, Loyola College of Social Sciences, Sreekariyam, Thiruvananthapuram duly recommended by the Research Supervisor, Head of the Research Centre and Chairman, Doctoral Committee for Re-registration of Ph.D research due to the defaulted payment of Ph.D Research fees for more than 6 months

Accordingly, sanction has been accorded by the Vice Chancellor to Smt. Linda Therese Luiz, being granted re-registration due to default in payment of research fee for more than six months, subject to reporting to the Syndicate and University Order has been issued in this regard vide U O No. Ac.E1/839/2022/UOK dated 01.02.2022, as detailed below:

Name of Research Scholar and U.O. No. Granting Registration	Subject Full-time/ Part-time	Name of Research Supervisor & Research Centre	Requests Granted
Smt. Linda Therese Luiz (Ac.EVI(3)/115/SOC/12381/2015 dated 05.06.2015 w.e.f.19.05.2015)-Full-Time Conversion granted to Part-Time w.e.f.11.06.2015 vide order No.Ac.EVI(3)/22633/2016 dated 27.08.2016	Sociology (Part-Time)	<u>Research Supervisor:</u> Dr.Antony Palackal <u>Centre:</u> Loyola College of Social Sciences, Sreekariyam, Thiruvananthapuram	Re-registration from the date of expiry of previous registration i.e. 19.05.2017

As per the orders of the Vice-Chancellor, the matter of granting Re- registration in respect of Smt. Linda Therese Luiz, Part time research scholar in Sociology is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed

above, be noted.

**Item No.37.131 Kerala University Library – Sweeping, Cleaning and Garden Maintenance – Quotations – Selection of bid – Recommendation of University Librarian (i/c) – consideration of – reg.**

**(Ad.Misc)**

The University Librarian (i/c), Kerala University Library, vide letter no. No: QT/811/2021-22 dated 22.02.2022 has forwarded the quotations, as per the quotation notice produced by the University Library vide no. QT/771/2021-22 dated 11.02.2022. The quotations was invited for the purpose of selection of bid in connection with the Sweeping, cleaning, and garden maintenance works in the Kerala University Library.

The meeting of the Syndicate held on 20.01.2022 considered the request of University Librarian (i/c) for the renewal of existing firm M/s.Vigo, Karamana and resolved to extend the contract period of M/s.Vigo, Karamana for one month and further resolved to invite fresh quotations for sweeping /gardening works at the University Library.

The University Librarian (i/c) has informed that, four quotations were received and the quotations were opened in the meeting of the heads held at the University Librarian's Office on 21.02.2022 at 03.30p.m. The details are placed below:

Sl.No.	Firm	Quoted Rate	Remarks
1	M/s Daffodils Agriculture Consultancy, Ponnani, Malappuram	90,000/-	Not complied with the Terms & Conditions
2	<b>M/s Vigo, Vipasana, TC 20/1973, 1<sup>st</sup> Floor, Sastri Nagar South, Karamana, Tvpm</b>	<b>95,000/-</b>	<b>Complied with the Terms &amp; Conditions</b>
3	M/s Force India Management Services & Securities	1,74,923/-	Complied with the Terms & Conditions
4	M/s Manakkakam Retirement Home, Kannaravila Nellimood, Tvpm	1,00,000/-	Complied with the Terms & Conditions

Out of the four quotations received, M/s Daffodils Agriculture Consultancy has not complied with the terms & conditions as stipulated in the above quotation notice. M/s Force India Management Services & Securities and M/s Manakkakam Retirement have complied with the terms & conditions but quoted the amount which is higher than that of M/s.Vigo, Karamana. M/s.Vigo, Karamana has quoted for Rs.95,000/- (Rupees Ninety Five Thousand only) and certified to accept all the terms and conditions as per the quotation notice.

**The committee has resolved to recommend M/s Vigo, Vipasana, TC 20/1973, 1<sup>st</sup> Floor, Sastri Nagar South, Karamana, Thiruvananthapuram who quoted the lowest amount of Rs.95,000/- (Rupees Ninety Five Thousand only) per month for entrusting the cleaning works of KUL for one year. Hence, University Librarian i/c has requested that M/s Vigo, Vipasana, TC 20/1973, 1<sup>st</sup> Floor, Sastri Nagar South, Karamana, Thiruvananthapuram which quoted the lowest amount and complied the terms & conditions, may be considered for cleaning, sweeping and garden maintenance of the Kerala University Library and its premises for the period of one year.**

As per the orders of the Honourable Vice-Chancellor, the above matter is placed before the Syndicate for consideration and decision.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Planning and Development.

**Item No.37.132 Budget Speech 2021-22 - Purchase of Spare parts and service of Refrigerated Centrifuge Model 5804R at Department of Biochemistry-reg.**

**(Ad.A.V)**

The Head, Department of Biochemistry, vide letter No.BCH/UOK/Non Plan(2)-Refrigerated Centrifuge/2021-22 dated 13.12.2021 states that the parts of the Refrigerated Centrifuge in the department has been damaged due to wear & tear. It is an essential equipment for conducting the



research works in the Department. As per the records in the Department this equipment was purchased from M/s Eppendorf vide Invoice NO.90726333 dtd 06.04.2010 and no AMC has been executed with any firm for the maintenance of this equipment till date. The maintenance (including purchase of spare parts) and service of Refrigerated Centrifuge costs Rs.99,645/-(Ninety Nine thousand Six hundred and Forty Five only) and Rs.14,160/-(Fourteen thousand One hundred and Sixty only) respectively from M/s Eppendorf.

The Head, Department of Biochemistry has requested sanction to the service & maintenance of the Refrigerated Centrifuge and to meet the expenses for the total amount of Rs.1,13,805/- (One lakh Thirteen thousand Eight Hundred and Five only) under the head of account Part I-Non Plan-MH:19-Department of Biochemistry,4-3020: Maintenance of Equipment provided in the current years budget estimate(2021-22).

The Finance Section has remarked that 'M/s Eppendorf is the Supplier firm of the equipment and subject to administrative sanction ,proposal for entrusting the work of repair and maintenance of Refrigerated Centrifuge at the Department to M/s Eppendorf at a total cost of Rs.1,13,805/-(Rupees One lakh thirteen thousand eight hundred and five only) may be agreed to and if approved, work order may be placed accordingly'.

As per the orders of the Vice Chancellor, the proposal submitted by the Head, Department of Biochemistry for the service and maintenance of the Refrigerated Centrifuge amounting to Rs.1,13,805/- (One lakh Thirteen thousand Eight Hundred and Five only) is placed before the Syndicate, for consideration.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Finance.

**Item No.37.133**      2022 പുതുവർഷാരംഭം മുതൽ എല്ലാ ബുധനാഴ്ചകളിലും കൈത്തറി/ വാദി വസ്ത്രങ്ങൾ ധരിക്കണമെന്ന് നിർദ്ദേശം നൽകുന്നത് സംബന്ധിച്ച് സർക്കാർ സർക്കുലർ സർവകലാശാലയിൽ നടപ്പാക്കുന്നത് സംബന്ധിച്ച്

(Ad.AV)

കോവിഡ് 19 വ്യാപനത്തെ തുടർന്ന് സംസ്ഥാനത്തെ കൈത്തറി വാദി മേഖല പ്രതിസന്ധിയിലായിരിക്കുന്ന ഘട്ടത്തിൽ ടി മേഖലയെ സംരക്ഷിക്കുന്നതിന്റെ ഭാഗമായി എല്ലാ സർക്കാർ/ അർദ്ധസർക്കാർ/ അധ്യാപകർ/ അനധ്യാപകർ/ പൊതു മേഖലാ സ്ഥാപനങ്ങളിലെ ജീവനക്കാർ 2022 പുതുവർഷാരംഭം മുതൽ എല്ലാ ബുധനാഴ്ചകളിലും കൈത്തറി/ വാദി വസ്ത്രങ്ങൾ ധരിക്കണമെന്നും 07.12.2020-ലെ സി.ഐ.എൻ.2/97/2020/പൊ.ഭ.വ നമ്പർ സർക്കുലറിൽ നിർദ്ദേശിച്ച പ്രകാരം സർക്കാർ/ അർദ്ധസർക്കാർ സ്ഥാപനങ്ങൾക്ക് ആവശ്യമുള്ള കൈത്തറി/ വാദി തുണിത്തരങ്ങൾ ഉല്പന്നങ്ങൾ വാങ്ങുന്നതിനുള്ള നടപടികൾ സ്വീകരിക്കേണ്ടതാണെന്നും 11.01.2022 തീയതിയിലെ സർക്കുലർ നം.സി.ഐ.എൻ.2/1/2022/പൊ.ഭ.വ പ്രകാരം പൊതുഭരണ വകുപ്പ് നിർദ്ദേശം പുറപ്പെടുവിച്ചിരിക്കുന്നു.

വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം പ്രസ്തുത സർക്കാർ സർക്കുലർ സിന്ററി ക്ലേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Resolution of the Syndicate**

**RESOLVED** to implement the Circular No.CDN.2/1/2022/ Gen. Admn. Dated 11.01.2022 in the University.

**FURTHER RESOLVED** to intimate all University Teaching Departments, Affiliated Colleges, UITs, UIMs, KUCTEs and UCE to implement the same.

**Item No.37.134**      *Minutes of the meeting of the Monitoring Committee for setting up of Multimedia Classrooms in University Teaching Departments held on 08.02.2022 at 3.00 pm. – reg.*

(AdBII)

The meeting of the Monitoring Committee for setting up of Multimedia Theatre Classrooms and Multimedia Classrooms in the teaching departments was held on 08.02.2022 in the PVC Chamber.

The Hon'ble Vice-Chancellor has approved the minutes of the meeting and ordered the same to be placed before the Syndicate. Hence the minutes of the meeting of the Monitoring Committee held on 08/02/2022 for the setting up of Multimedia Theatre Classrooms & Multimedia Classrooms in University Teaching Departments is placed before the Syndicate .

**Minutes of the meeting of the Monitoring Committee constituted for Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments**

Date & Time : 08.02.2022 at 3:00 p.m.

Venue: PVC's Chamber

Present:

1.Pro-Vice-Chancellor	:	Sd/-
2.Dr.Nazeeb S,Member,Syndicate	:	Sd/-
3.Registrar	:	Sd/-
4.Dr.Krishna Kumar R S, Assistant Professor&Head, Department of Russian	:	Sd/-
5.Sreekumar K N, Assistant Professor&Head, Department of German	:	Sd/-
6.Dr.Vinod Chandra S S, Director (i/c), KUCC	:	Online
7.Dr.A. Bijukumar, Vice Chairman,CSS	:	Online
8.Dr. Aji S, Associate Professor, Department of Computer Science	:	Online
9.The University Engineer	:	Sd/-
10.Sri.Sanal Kumar, Instrumentation Engineer (i/c)	:	Online
11.Sri.Padmakumar R S, Assistant Executive Engineer (Electrical)	:	Sd/-
12.Maria Varghese Assistant Engineer	:	Online
13.Sri.Ramesh T S, Assistant Executive Engineer (Civil)	:	Sd/-
14..Sri.Manoj, Assistant Engineer (HQ Unit)	:	Sd/-
15.Sri. Riyas, Assistant Engineer (Electrical))	:	Sd/-
16.Sri. Rafeeq, M/s Macro Enterprises.	:	Sd/-
17.Sri. Ramesh J, M/s Macro Enterprises.	:	Sd/-

The meeting commenced at 3:00 p.m.

The Pro-Vice-Chancellor opened the discussion and directed the University Engineer to give report on the present status of the works. Accordingly the present status of work reported is depicted below.

**CIVIL WORKS**-Reported by University Engineer

- works are progressing well
- An additional expenditure has occurred as the committee accepted the request of the Department of Physics to maximise the seating capacity of the theatre class room by excluding tables .

**ELECTRICAL WORKS**-Reported by the Assistant Executive Engineer (Electrical)

- works are progressing well

**NETWORKING**-Reported by Instrumentation Engineer i/c

- works are progressing well

**AV EQUIPMENT** -Reported by Instrumentation Engineer i/c

- Work order issued to the firm M/s Neuf Solutions ,Thiruvananthapuram dated 08/02/2022

**SERVER STORAGE SYSTEM**- Reported by Director i/c ,KUCC

- Work order issued to the firm M/s StarOne IT Solutions, Thiruvananthapuram dated 28/01/2022

The Committee also noted that the last date of completion of works is on 17 March 2022 which was later extended to two more weeks as per the request of the firm M/s Macro Enterprises citing their difficulty to procure the approved Gypsum type in the tender document.

After a detailed discussion, following recommendations were made:

1. To allow the Department of Russian and Department of German to use the funds in DDF to the shifting of items from the department concerned based on the requests submitted by the HOD's concerned.
2. To minimize the number of trap doors required for each class rooms for minimizing the

expenditure within the estimate amount.

3. To entrust University Engineer to submit a revised estimate of the work showing the additional requirements occurred in consultation with Instrumentation Engineer and Director, KUCC and to place the same before the next meeting of the Standing Committee of the Syndicate on Planning and Development.

The meeting came to an end at 4:15 p.m.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Meeting of the Monitoring Committee constituted for Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments held on 08.02.2022, be approved.

**Item No.37.135 Campus Administration, Kariavattom - Re-appropriation of funds - Consideration of-reg .**

**(Ad.B.II)**

Joint Registrar, Campus Administration informed that fund allocated under the budget head "MH -1(b)-NP-4-1218 Wages of Contingent Employees /Guest Lectures "for the current financial year has been exhausted and balance amount is Rs.18,65,624/-only, which is not sufficient to disburse the salary for the remaining period. JR, Campus Administration also informed that at present, there is no sub head with sufficient balance available for re-appropriation under the major head MH 1(b)-Administrative Unit, Kariavattom.

Hence JR, Campus Administration has requested to allot an additional amount of Rs.10,00,000/- to the budget head "Part I-MH -1(b)-NP-4-1218 Wages of Contingent Employees /Guest Lecturers " by re-appropriation from other suitable head of accounts.

JR, Campus Administration also informed the details of the head of account available in the Administrative Unit, Kariavattom as depicted below.

Head of account	Fund allocated	Balance available
MH 1(b) -4/1210 Campus Contingencies	12,00,000/-	2,66,305/-
MH 1(b) -4/1215 Pay of Contract Staff	6,00,000/-	6,00,000/-
MH 1(b) -4/1218 Wages of Contingent Employees /Guest Lectures	1,50,00,000/-	18,65,624/-
MH 1(b) -4/1220 Office expenses and Miscellaneous	75,000/-	60,415/-
MH 1(b) -4/1300 Postage	5,000/-	3,750/-
MH 1(b) -4/1305 Telephone Charges	30,000/-	22,269/-
MH 1(b) -4/1335 Binding Charges	15,000/-	15,000/-
MH 1(b) -4/2105 Repair of Furniture	5,000/-	5,000/-
MH 1(b) -4/2335 Hiring of Vehicles	15,000/-	15,000/-
MH 1(b) -4/3020 maintenance of Equipment	50,000/-	32,099/-

Statement of Re-appropriation forwarded by the JR ,Campus Administration is as follows

Head to which appropriation is to be done	Amount allocated in the Head	Amount already expended	Balance in the Head	Amount to be re-appropriated	Head from which amount to be re-appropriated
"MH -1(b)-NP-4-1218 Wages of Contingent Employees /Guest Lectures "	1,50,00,000/-	1,31,34,376/-	18,65,624/-	10,00,000/-	At present there is no sub head of account with sufficient balance available for re-appropriation under the Major head MH 1(b)-Administrative Unit, Kariavattom

The Finance, vide Endt No.5579/Fin II/2021-22 dated 20.02.2022, has endorsed to **provide an additional amount of ₹ 10,00,000/-(Rupees Ten Lakh only) under the h/a "Part I Non Plan MH :1(b) Administrative Unit, Kariavattom-4/1218 Wages of Contingent Employees/Guest Lectures" by re-appropriating ₹ 5,00,000/-(Rupees Five Lakhs only) from the sub head "4/1215 Pay of contract**

staff" provided under the same major head and ₹ 5,00,000/- (Rupees Five Lakhs only) from the head of account "Part I Non Plan MH : 63 Miscellaneous-8/5948 Miscellaneous "provided in the current year's Budget Estimates of the University. The additional expenses on payment of remuneration to contingent/guest employees may be met from the above-mentioned head of account.

As per the orders of the Vice-Chancellor, the above re-appropriation proposal is placed before the Syndicate for consideration and decision.

**Resolution of the Syndicate**

**RESOLVED** that the above proposal be agreed to.

**Item No.37.136 University Research Scholarships and Fellowships 2021-22 - Re-appropriation of Funds –Consideration of- reg.**

**(Ad BII)**

The Audit V section has reported that the additional fund provision is required under the following subhead for the coming month in the financial year 2021-22 as Budget provision allocated is going to exhaust.

Head of Account	Budget Provision	Expenditure up to the 14 <sup>th</sup> February, 2022	Balance	Amount Required
Part I NP-MH 64(b) Scholarships 9/3331 Research Scholarships & Fellowships	₹ 6,00,00,000/- (6 Crore)	₹ 5,91,91,948/-	₹ 8,08,052/-	₹ 1,00,00,000/- (1Crore)

The Finance V, vide endorsement No:FOS.5649/Fin II/2022-23 dated 18.02.2022 has endorsed to provide **an amount of ₹ 1,00,00,000/- (Rupees One Crore only) additionally under "Part I Non Plan-MH 64(b) Scholarships 9/3331 Research Scholarships & Fellowships" (for Departments and Centres outside Kariavattom Campus) by re-appropriation from the h/a "Part I Non Plan-MH 63 - Miscellaneous -8/5948 Miscellaneous" provided in the current year's budget estimates of the University.**

As per the orders of the Vice - chancellor, the above re-appropriation proposal is placed before the Syndicate, for consideration and decision.

**Resolution of the Syndicate**

**RESOLVED** that the above proposal be agreed to.

**Item No.37.137 Implementation of Financial Module Software developed by NIC in the University – Consideration of-reg.**

**(Fin. Sn.)**

University had initiated steps to implement Accounting Software based on the direction of the Government vide GO(Rt)No.793/2019/HEDN dated 22.05.2019. Accordingly, University Order was issued for implementing the software vide UO Ad.AV.03/6900/2019 dated 26.07.2019. Subsequently, University contacted NIC who has developed a common software for all Universities and made request for customization as per our requirement. Several rounds of meeting were held and finally NIC informed that customization cannot be done.

The monitoring committee in its meeting held on 11.10.2021 considered the entire matter and after discussion, recommended to forward a letter to Kerala IT Mission regarding the procedure for placing the server of Financial Module software in the State Data Centre and to get the estimated amount for security auditing. It was also decided to forward a letter to Government of Kerala informing about the unwillingness expressed by NIC for customization of software. As directed by the Hon'ble Vice Chancellor the minutes of the meeting was placed before the Syndicate meeting held on 17.11.2021 vide item No.57. The Syndicate resolved that the above recommendations of the Monitoring Committee be approved. (Minutes appended.)

Accordingly, letters were forwarded to Government of Kerala, NIC and Kerala State IT Mission. NIC informed that the finance system (which completed the internal audit) is not having any public interface so APJ Abdul Kalam Technological University is using it, hosted in the state data centre with restricted access and requested us to contact KTU. (email dt.18.12.2021)

Subsequently another meeting of the Monitoring Committee held on 24.12.2021 to discuss email received from NIC. Meeting recommended to entrust the Finance Officer to conduct discussion with Finance Officer of KTU to understand the procedure for hosting the software at the State Data Centre without security auditing. (Minutes of the meeting enclosed).

A meeting was arranged with the officials of KTU and officials of the University on 13.01.2022. Based on the discussion application for hosting the Financial Module with State Data Centre was prepared. The application requires the details of Administrative Head, Head of IT (Primary Contact person) and Secondary contact person and Technical contact persons. A meeting was held on 09.02.2022 to recommend suitable officers in the above positions. Minutes of the meeting is enclosed. The Hon'ble Vice Chancellor had approved the minutes and directed to place the matter before the Syndicate.

As directed by Hon'ble Vice Chancellor the matter is placed before the Syndicate.

**MINUTES OF THE MEETING CONVENED IN THE REGISTRAR'S CHAMBER ON 09.02.2022 AT 11.30AM REGARDING IMPLEMENTATION OF FINANCIAL MODULE SOFTWARE IN THE UNIVERSITY**

**Members Present**

- |  |      |
|--|------|
| 1. Dr.K.S.Anil Kumar, Registrar              | Sd/- |
| 2. Sri.R.Mahadevan, Finance Officer          | Sd/- |
| 3. Dr.Vinod Chandra S.S., Director i/c, KUCC | Sd/- |

Meeting was convened to recommend suitable officers as Head IT, Primary Contact Person, Secondary Contact Person, Primary Technical/ Application Contact person, "Secondary Technical/ Application person while submitting application for virtual infrastructure in State Data Centre and Service Level Agreement inconnection with hosting of Financial Module developed by NIC.

After discussion meeting recommended to nominate:-

1. Dr.Jaymol Mathews, Scientific Officer, Department of Computer Sciences as Head IT, Primary Contact.
2. Sri.RMahadevan, Finance Officer as Secondary Contact Person.
3. Sri.Manosh Manohar, Programmer, KUCC as Primary Technical/ Application Contact person
4. Sri.Dileep ChandranC, Senior Programmer (Contract) as Secondary Technical/ Application person.

Meeting came to an end by 12.00 pm.

***Resolution of the Syndicate***

**RESOLVED** to approve the above recommendations of the meeting regarding the implementation of Financial Module Software held on 09.02.2022, be approved.

Item no.37.138

***Shifting of Finance IT cell to another room in the Ground Floor of the Finance Wing – Networking work – Consideration of-Reg.***

***(FOS)***

The Finance IT cell is now functioning in a room adjacent to the FO section where Server and client systems are placed. Since the Server has to be placed in a more secured manner a suitable room has been identified in the GF of the building. The entry to the server room has to be limited with access control unit for which a proposal has been forwarded to KUCC.

Instrumentation Engineer forwarded the requirements along with detailed estimate for networking for the new server room (through Director, CLIF). The estimate amounts to Rs.91000. After receiving the estimate Finance Officer sought clarification on the matter "whether CLIF can carry out the work". In reply Director, CLIF informed that replied that, even though Ad.BII section is coordinating the networking activities in sections in senate hall campus, CLIF has enough funds to undertake the work amounting Rs.91000/ upon getting suitable orders.

The proposal was submitted for administrative sanction and Hon'ble Vice Chancellor has ordered to place the matter before the Syndicate.

As directed by the Hon'ble Vice Chancellor, the matter is submitted before the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** to approve the estimate submitted by the Instrumentation Engineer, amounting to

Rs.91,000/- (Rs.Ninety one thousand only) for the Networking in New Server Room in connection with shifting of Finance IT Cell to another room in the ground floor of the Finance Wing.  
**FURTHER RESOLVED** to issue work order to CLIF accordingly.

**Item No.37.139**      **Gross violation of examination procedure for PG I semester in the Department of Sociology – Reporting of-reg.**

(CSS)

Dr.Sandhya RS., Professor and Head, Department of Sociology, has submitted a note to the honourable Vice-Chancellor, indicating a gross violation of the examination procedure for the PG I semester. The HOD reported that the answer paper of one course in MA Sociology [SOC-AE-501: Soft-skill Imparting and Learning for Professional Advancement (SILPA)] was given to Dr Antony Palackal, Professor in the Department for internal valuation, who was offering the course. After the first valuation, he gave the papers for the second valuation to a teacher (DrNishaJoly Nelson, Dept of Sociology, Loyola College), who is not in the approved panel. He produced the mark list for the second valuation to the HOD.

The HOD reported that it is a severe violation of the examination procedure stipulated by the University. She sought clarification on whether the second valuation done by the teacher, not in the panel of examiners, should be accepted.

The Hon. Vice-Chancellor has directed the Vice Chairman, CSS, to enquire and report. Accordingly, the Vice-Chairman, CSS, has visited the Department and made a detailed enquiry of the matter, and reported the following:

1. The course titled SOC-AE-501: Soft-skill Imparting and Learning for Professional Advancement (SILPA) offered by MA Sociology is a Skill Enhancement Courses (which the department named in the syllabus as Ability Enhancement Course.
2. According to section 4.4. Skill Enhancement Courses in the Regulations for Post-Graduate Programmes in the Teaching Departments of the University of Kerala under Choice-Based Credit and Semester System (2020), “Department Council may designate appropriate electives as Skill Enhancement Electives. These courses are designed to provide value-based or skill-based knowledge and should contain both theory and lab/ hands-on training/ fieldwork. The main purpose of these courses is to give students life skills in the hands-on mode to increase their employability. These courses shall have credits and grades, which shall not be used in computing and SGPA and CGPA, but shall be included in the Grade Sheet”.
3. Section 6.4.2. Conduct of End Semester Examination in the Regulations for Post-Graduate Programmes in the Teaching Departments of the University of Kerala under Choice-Based Credit and Semester System (2020), stipulates that: “Answer scripts shall be valued by the teacher who taught the course and one external examiner from the panel of examiners recommended by the DC and approved by the VC.”
4. The CSS regulations make it very clear that the internal and external examiner should evaluate all the papers. As chairman of the department council, it is the responsibility of HOD to give the answer scripts to the external examiner, who will be selected from the panel of examiners approved by the Vice-Chancellor.
5. The handing over the answer script of the University end semester examination to the external examiner, that too to a teacher not in the approved panel of examiners, is a gross violation of the CSS rules, the secrecy of examination system, and an act of insubordination as it was not done through the head of the department.

The report was placed before the CSSAC for necessary recommendations.

The CSSAC in its meeting held on 15.02.2022 vide item No :19 recommended to cancel the valuation already conducted and entrusted the Vice Chairman, CSS to monitor the conduct of valuation from the approved panel and also recommended to report the matter to the Syndicate.

As per the orders of the Hon’ble Vice Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** to entrust the Pro-Vice-Chancellor, Dr.K.B.Manoj, Dr.Vijayan Pillai.M, Adv.B.Balachandran, Members Syndicate to visit the Department of Sociology, Kariavattom and

make a detailed enquiry regarding the matter and place the report before the next Syndicate.

**Item No.37.140** *Ph.D Course Work Examination - Change in question pattern-Reporting of-reg.*

(CSS)

The question papers of Ph.D course work examination conducted during October 2021 at the Department of Linguistics in respect of Sri. Muhammed Ashraf K.( J 21070) were set up for maximum 60 marks instead of 100 marks. Hence the valuation of answer scripts was also done on maximum 60 marks. The candidate belongs to the old scheme (registration prior to January 2021 session) in which total marks should be out of 100. But the Supervising teacher has prepared the question paper in new scheme ie total marks out of 60.

On verification of question papers submitted along with answer scripts, it is found that the pattern of question papers was not correct.

The matter was placed before the CSS Academic Committee for necessary recommendations.

The CSSAC in its meeting held on 15.02.2022 vide item No :19 recommended to conduct reexamination to the candidates in the old scheme(out of 100 marks) and to report the matter to the Syndicate.

As per the orders of the Hon'ble Vice Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.141** *Request to avail the Mercy Chance granted –Reporting of-reg.*

(CSS)

Smt. Veena V.S., M.Sc Statistics Student of 2014- 2106 batch was granted permission for a Mercy Chance Examination vide Syndicate resolution held on 15.10.2019. The aforesaid candidate had not availed the chance.

Now, the candidate has given a request dated 8/12/2021, citing reasons that she could not pay the examination fees for the Mercy Chance then, because of the lockdown due to the Covid Scenario and has now sought permission to avail the Mercy Chance.

Hence the matter was placed before the CSSAC for necessary recommendations.

The CSSAC in its meeting held on 15.02.2022 vide item No :11 recommended to permit Smt.Veena V S to avail the mercy chance already granted to her and report the matter to the Syndicate.

As per the orders of the Hon'ble Vice Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.142** *UGC BSR Research Start Up Grant for newly recruited faculty at Assistant Professor level in Science Departments – Grant in r/o Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry– Release of Rs. 8,00,000/- - Reporting of – Reg.*

(Pl.F)

The UGC vide Letter No. F.30-596/2021 (BSR) dated 16/12/2021, has sanctioned and released Rs. 8,00,000/- (Rupees Eight Lakh only- 80% of approved grant of Rs.10,00,000) to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, University of Kerala, as first instalment, towards UGC BSR Research Start Up Grant for newly recruited faculty at Assistant Professor level in Science Departments.

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the following:

1. To release an amount of Rs. 8,00,000/- (Rupees Eight Lakh only) received from UGC through TSA module of PFMS to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, University of Kerala towards UGC-BSR research start up grant for the financial year 2021-

- 22, as per the norms of the sponsoring body.
2. The expenditure in this regard shall be booked under the head of account "Part III-MH 80 B-Grants from the UGC – 9/8772 – UGC BSR Research Start up Grant for newly recruited faculty at Assistant Professor level in Science Department" provided in the current year's Budget Estimates of the University.
  3. To permit Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, University of Kerala to open a new SB account at SBI, Kariavattom to operate the funds received from UGC.
  4. The payment shall be effected through PFMS.

The U. O. No. Pl.F/3612/UGC-BSR/2022 dated 16/02/2022 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment of Rs. 8,00,000/- (Rupees Eight Lakh only), to **Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry**, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.37.143**                      **UGC BSR Research Start Up Grant for newly recruited faculty at Assistant Professor level in Science Departments – Grant in r/o Dr. Deepa K. G, Assistant Professor, Department of Physics – Release of Rs. 8,00,000/- - Reporting of – Reg.**

(Pl.F)

The UGC vide letter No. F.30-596/2021 (BSR) dated 16/12/2021, has sanctioned and released Rs. 8,00,000/- (Rupees Eight Lakh only- 80% of the approved grant of Rs.10,00,000) to **Dr. Deepa K. G, Assistant Professor, Department of Physics, University of Kerala**, as first instalment, towards, UGC BSR Research Start Up Grant for newly recruited faculty at Assistant Professor level in Science Departments.

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the following:

1. To release an amount of Rs. 8,00,000/- (Rupees Eight Lakh only) received from UGC to Dr. Deepa K. G, Assistant Professor, Department of Physics, University of Kerala towards UGC-BSR research start up grant for newly recruited faculty at Assistant Professors level in Science Departments, adhering to the norms of the sponsoring body.
2. The expenditure in this regard shall be booked under the head of account "Part III-MH 80 B-Grants from the UGC – 9/8772 – UGC BSR Research Start up Grant for newly recruited faculty at Assistant Professor level in Science Department" provided in the current year's Budget Estimates of the University.
3. To permit Dr. Deepa K. G, Assistant Professor, Department of Physics, University of Kerala to open a new SB account at SBI, Kariavattom to operate the funds received from UGC.
4. The payment shall be effected through PFMS.

The U. O. No. Pl.F/1028/UGC-BSR/2022 dated 16/02/2022 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment of Rs. 8,00,000/- (Rupees Eight Lakh only), to **Dr. Deepa K. G, Assistant Professor, Department of Physics**, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.37.144**                      **UGC BSR Research Start Up Grant for newly recruited faculty at Assistant Professor level in Science Departments –Grant in r/o Dr. Janeesh P A, Assistant Professor, Department of Biochemistry – Release of Rs.8,00,000/- - Reporting of – Reg.**

(Pl.F)



The UGC vide letter no. F.30-596/2021 (BSR) dated 16/12/2021, has sanctioned and released Rs. 8,00,000/- (Rupees Eight Lakh only- 80% of the approved grant of Rs. 10,00,000) to Dr. Janeesh P.A, Assistant Professor, Department of Biochemistry, University of Kerala, as first instalment, towards UGC BSR Research Start Up Grant for newly recruited faculty at Assistant Professor level in Science Departments.

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the following:

1. To release an amount of Rs. 8,00,000/- (Rupees Eight Lakh only) received from UGC through TSA module of PFMS to Dr. Janeesh P.A, Assistant Professor, Department of Biochemistry, University of Kerala towards UGC-BSR research start up grant for newly recruited faculty at Assistant Professors level in Science Departments, adhering to the norms of the sponsoring body.
2. The expenditure in this regard shall be booked under the head of account "Part III-MH 80B- Grants from the UGC – 9/8772 – UGC BSR Research Start up Grant for newly recruited faculty at Assistant Professor level in Science Department" provided in the current year's Budget Estimates of the University.
3. To permit Dr. Janeesh P.A, Assistant Professor, Department of Biochemistry, University of Kerala to open a new SB account at SBI, Kariavattom to operate the funds received from UGC.
4. The payment shall be effected through PFMS.

The U. O. No. Pl.F/3611/UGC-BSR/2022 dated 16/02/2022 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment of Rs. 8,00,000/- (Rupees Eight Lakh only), to Dr. Janeesh P.A, Assistant Professor, Department of Biochemistry, is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.37.145**      ***Scholar in Residence Programme under Erudite Scheme – Visit of Prof.Keshav K. Singh– Release of financial assistance to Dr. Sreejith P, Assistant Professor, Department of Zoology, University of Kerala, Kariavattom - reporting to the Syndicate –reg :***

***(Pl.D)***

The Registrar KSHEC, has sanctioned an amount of Rs.2,64,000/- (Rupees Two Lakh Sixty Four Thousand only) and advanced 70% of sanctioned amount of Rs. 1,84,800/- (Rupees One Lakh Eighty Four Thousand Eight Hundred only) as financial assistance for the conduct of the Scholar in Residence Programme involving Prof. Keshav K Singh, Joy and Bill Harbert Endowed Chair in Cancer Genetics, Department of Genetics, School of Medicine, University of Alabama at Birmingham at the Department of Zoology for 5 days from 7<sup>th</sup> to 15<sup>th</sup> March, 2022.

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974

1. To release an amount of Rs. 1,84,800/- (Rupees One Lakh Eighty Four Thousand Eight Hundred only) received from KSHEC to Dr. Sreejith P, Assistant Professor and Co-ordinator of the Erudite Programme, Department of Zoology towards financial assistance for the conduct of Scholar in Residence Programme under the Erudite scheme involving the visit of Prof. Keshav K Singh, Joy and Bill Harbert Endowed Chair in Cancer Genetics, Department of Genetics, School of Medicine, University of Alabama at Birmingham at the Department of Zoology for 5 days from 7<sup>th</sup> to 15<sup>th</sup> March, 2022, strictly adhering to the norms of the KSHEC.
2. The expenditure in this regard shall be booked under the head of account "Part III- MH 80 D – Grants from other Agencies - 9/7880 – Scholar in Residence Programme under Erudite Scheme" provided in the Budget Estimates of the University.

Accordingly U.O. No.No.Pl.D/2732/Erudite/2021 dated. 14.02.2022 was issued.

The matter is therefore reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**ITEM NO.37.146 Meeting of the Standing Committee of the Syndicate on Planning and Development held on 21.02.2022 – Minutes - approval of- reg. (PL.G)**

The minutes of the meeting of the Standing committee of the Syndicate on Planning and Development held at 11.00 AM on 21.02.2022 in the Syndicate room (COPY APPENDED) is placed before the Syndicate for approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON PLANNING AND DEVELOPMENT**

Date and Time : 21.02.2022 ; 11 AM

Venue : Syndicate Room, Senate House Campus, Palayam

**Members**

Adv.A.Ajikumar,Member, Syndicate [Convener,SC on P&D]	Sd/-
Adv.K.H.Babujan, Member, Syndicate	Sd/-
Dr.S.Nazeeb, Member, Syndicate	Sd/-
Dr.K.B.Manoj, Member, Syndicate	Sd/-
Sri.B.P.Murali, Member, Syndicate	Absent
Adv.Muralidharan Pillai.G, Member, Syndicate	Sd/-
Sri.Bijukumar. G, Member, Syndicate	Absent
Sri.Jairaj. J, Member, Syndicate	Sd/-
Dr.K.G. Gopchandran, Member, Syndicate	Absent
Dr. Vijayan Pillai. M, Member, Syndicate	Sd/-
Sri.Arun Kumar. R, Member, Syndicate	Sd/-

The meeting began at 11.15 AM.

**ITEM NO.37.146.01 കാര്യവട്ടം ക്യാമ്പസിനകത്ത് വർക്കല ജിയോമ്യൂസിയം സ്ഥാപിക്കുന്നതു സ്ഥലം അനുവദിക്കുന്നതിനുള്ള അപേക്ഷ സംബന്ധിച്ച്.**

[EO]

ബഹു. കേരള ഗവർണ്ണറുടെ 2019-20 ലെ നയ പ്രഖ്യാപനത്തിന്റെ 85-ാം ഖണ്ഡികയിൽ വിഷൻ വർക്കല ഇൻഫ്രാസ്ട്രക്ചർ ഡവലപ്പ്മെന്റ് (VIVID) കോർപ്പറേഷൻ ലിമിറ്റഡ് എന്ന സ്ഥാപനം വർക്കല ജിയോ പാർക്കിനായി ഒരു ജിയോ സ്പേഷ്യൽ ഇൻഫർമേഷൻ സിസ്റ്റം നടപ്പാക്കുന്നതിനെക്കുറിച്ച് പരാമർശിക്കുകയുണ്ടായി. ഇതേ തുടർന്ന് വർക്കലയെ പ്രതിനിധീകരിക്കുന്ന കേരള നിയമസഭാംഗം ശ്രീ. അഡ്വ. വി. ജോയി 24-06-2020 ല് ബഹു. മുഖ്യമന്ത്രി മുമ്പാകെ സമർപ്പിച്ച അഭ്യർത്ഥനയിന്മേൽ ഉന്നതവിദ്യാഭ്യാസ വകുപ്പ് പ്രിൻസിപ്പൽ സെക്രട്ടറി 11-08-2020 ല് റിപ്പോർട്ട് ആവശ്യപ്പെടുകയുണ്ടായി. വർക്കല പാപനാശം കുന്ദകുളം ചരിത്രം, പരിസ്ഥിതി ഘട്ടങ്ങള് എന്നിവ പ്രദർശിപ്പിക്കുവാനും അപ്രകാരം വരും തലമുറയ്ക്ക് വിജ്ഞാനം കൈമാറാനും ധാരാളം വിനോദ സഞ്ചാരികളെ ആകർഷിക്കുവാനുമായി സർവകലാശാലയുടെ കാര്യവട്ടം ക്യാമ്പസിനുള്ളിൽ ജിയോളജി വിഭാഗത്തിന് കീഴിൽ വർക്കല ജിയോളജിക്കൽ മ്യൂസിയം സ്ഥാപിക്കുന്നതിന് സ്ഥലം അനുവദിക്കാമെന്നതാണ് ടി അഭ്യർത്ഥനയിലെ പ്രധാന ആവശ്യം.

ഈ നിർദ്ദേശം 23-10-2020 ല് കൂടിയ സിന്റിഡിക്കേറ്റ് ഐറ്റം. നം. 19.37.04 ആയിപരിഗണിക്കുകയും, സർവകലാശാലയുടെ സ്ഥലം നിലവിലെയും ഭാവിയിലെയും ഉന്നത വിദ്യാഭ്യാസ/കാര്യനിർവഹണ അടിസ്ഥാനസൗകര്യ വികസനത്തിന് ഉപയോഗിക്കാൻ എന്നതിനാലും ക്യാമ്പസിൽ പഠനത്തിന് അനുയോജ്യമായ സാഹചര്യം ഉറപ്പു വരുത്തേണ്ടതുളളതിനാലും വർക്കല

ജിയോപാർക്കുമായി ബന്ധപ്പെട്ട ജിയോളജിക്കൽ മ്യൂസിയത്തിനായി സ്ഥലം അനുവദിക്കാൻ കഴിയുകയില്ല എന്ന് തീരുമാനിക്കുകയുണ്ടായി. ടി തീരുമാനം 16-01-2021 ല് ഉന്നത വിദ്യാഭ്യാസ വകുപ്പ് പ്രിൻസിപ്പൽ സെക്രട്ടറി, വർക്കല നിയോജയമണ്ഡലം എം.ല്.എ. ബഹു. അഡ്വ. വി. ജോയി എന്നിവരെയും 23-02-2021 ല് VIVID മാനേജിങ് ഡയറക്ടറേയും അറിയിച്ചിട്ടുള്ളതാണ്.

ഇപ്പോള് 11-10-2021ലെ കത്തില്, VIVID കോർപ്പറേഷൻ മാനേജിങ് ഡയറക്ടർ 09-09-2021 ന് പ്രോ. വൈസ് ചാൻസിലർ അധ്യക്ഷനായ യോഗത്തില് പങ്കെടുത്തുവെന്നും ടി യോഗം ആരാഞ്ഞപ്രകാരം (1) ടി പദ്ധതിക്ക് 4000 ച. അടി സ്ഥലം ആവശ്യമുണ്ടെന്നും (2) ഇതിനായി പരസ്പരം സ്വീകാര്യമായ വ്യവസ്ഥകളോടെ കേരളസർവകലാശാലയുമായി ഉടമ്പടിയില് ഏർപ്പെടാൻ താല്പര്യമുണ്ടെന്നും അറിയിക്കുകയും ടി സ്ഥാപനം കേരള സർക്കാർ വക കോർപ്പറേഷൻ എന്ന് തെളിയിക്കുന്ന ചില രേഖകളുടെ പകർപ്പുകള് മുതലായവ സമർപ്പിക്കുകയും ചെയ്തിരിക്കുന്നു.

ഈ പ്രാപ്തോസല് സംബന്ധിച്ച് താഴെ പറയുന്നവ ശ്രദ്ധിച്ചാലും;

1. മ്യൂസിയത്തെ കുറിച്ച് ഒരു പരാമർശവും ബഹു. ഗവർണ്ണറുടെ നയപ്രഖ്യാപനത്തില് ഇല്ല.
2. വർക്കലയിലെ മ്യൂസിയം കാര്യവട്ടത്ത് സ്ഥാപിക്കുന്നതിലെ സാംഗത്യം വ്യക്തമല്ല.
3. സർവകലാശാല വക സ്ഥലം വിട്ടുനല്കാതെ ടി മ്യൂസിയം നിലവിലുള്ള ജിയോളജിക്കൽ മ്യൂസിയവുമായി സംയോജിപ്പിക്കുവാൻ കഴിയുന്നതാണോ എന്ന കാര്യം പരിശോധിക്കേണ്ടതുണ്ട്.
4. ടി മ്യൂസിയം സ്ഥാപിക്കുന്നതിന് സംബന്ധിച്ച് സർവകലാശാല ജിയോളജി വിഭാഗത്തിന്റെ അഭിപ്രായം അപേക്ഷയോടൊപ്പം സമർപ്പിച്ചിട്ടില്ല.
5. ടി പദ്ധതി ചെലവ് വഹിക്കുന്നതാണോ, നിബന്ധനകളെന്തൊക്കെയാണ് സർവകലാശാല ജിയോളജി വിഭാഗത്തിന്റെ പൂർണ്ണ ഉടമസ്ഥതയിലും നിയന്ത്രിതത്തിലും ആയിരിക്കുമോ മുതലായ കാര്യങ്ങളില് വ്യക്തത വരുത്തേണ്ടതുണ്ട്.
6. ടി മ്യൂസിയത്തില് കൂടി സർവകലാശാലയുടെ വിദ്യാർത്ഥി സമൂഹത്തിന് എന്തു മാത്രം പ്രയോജനപ്രദമാണെന്ന വിഷയത്തില് സംശയ നീവാരണം വരുത്തേണ്ടതുണ്ട്.
7. വിനോദ സഞ്ചാരികളെ സർവകലാശാല ക്യാമ്പസിനുള്ളില് പ്രവേശിപ്പിക്കുന്നത് പഠനാന്തരീക്ഷത്തിന് ഭംഗം വരുത്തുവാനിടയാക്കും.
8. സർവകലാശാലയുടെ സ്ഥലം മറ്റ് എജൻസികളുടെ നിയന്ത്രിതത്തിലാവുന്നത് അഭിലഷണീയമല്ല.
9. ഭാവിയില് ഉരുവാകുന്ന വിജ്ഞാന ശാഖകളാകായി സർവകലാശാലയുടെ കീഴില് അനേകം പുതിയ ഡിപ്പാർട്ട്മെന്റുകള് സ്ഥാപിക്കേണ്ടി വരും എന്ന സാഹചര്യത്തില്, സർവകലാശാലയുടെ കൈവശം നിലവിലുള്ള ഭൂമി മറ്റാവശ്യങ്ങളാകായി മാറ്റാതെ പരമാവധി സംരക്ഷിക്കേണ്ടതുണ്ട്.

ബഹു. വൈസ്-ചാൻസിലറുടെ ഉത്തരവിന് പ്രകാരം ഈ വിഷയം സിന്ഡിക്കേറ്റിന്റെ സ്ഥിരം സമിതിയായ പ്ലാനിംഗ് കമ്മിറ്റിയുടെ പരിഗ്നനയ്ക്കും നിർദ്ദേശത്തിനുമായി സമർപ്പിക്കുന്നു.

**RECOMMENDATION:**

*To refer the matter to the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** to constitute a sub-committee consisting of Pro-Vice-Chancellor, Adv.A.Ajjikumar, Dr.S.Nazeeb, Dr.K.G.Gopchandran, Adv.G.Muraleedharan Pillai and Sri.R.Arunkumar, Members Syndicate to have a detailed discussion with authorities of vision Varkala infrastructure Development.

**ITEM NO.37.146.02 Budget Speech 2021-22- Navodhana Veedhi at Kariavattom Campus – Discussion- Reg.**

**[Ad.BI]**

As envisaged in Budget Speech 2021-22 (item No.01), an amount of Rs.2 Crore has been earmarked for the development of main roads in the Kariavattom Campus as Navodhana Veedhi. The University Engineer had forwarded a rough cost estimate amounting to Rs. 3,50,00,000/- (Rupees Three Crore Fifty Lakh only) for setting up of Navodhana Veedhi at Kariavattom campus by upgrading the existing road from Main gate to Centre for Performing Arts and from Electrical Section to Health Centre gate.

The Syndicate at its meeting held on 11.06.2021 had considered the matter and resolved to invite Expression of Interest from the accredited agencies like WAPCOS, Uralungal Labour Contract Co-operative Society and Kerala State Housing Board and further resolved to entrust the University Engineer to submit the estimate for the construction of two main gates at Kariavattom Campus. The Syndicate had further resolved to explore the feasibility of finding sponsorship for setting up of Navodhana Veedhi and construction of two main gates at Kariavattom Campus.

In the meantime, the meeting held on 15.09.2021 at the Pro Vice Chancellor's Chamber, had discussed the matter about setting up of Navodhana Veedhi at Kariavattom Campus and recommended to entrust Prof. Jinoj.M, CET to submit a plan for the same. The Syndicate at its meeting held on 23.09.2021, vide item no. 32.81 resolved to approve the same.

Accordingly, the Professor, (ITC & SR), CET, vide letter no. CET/ITC &SR No. 1235/21-22 dated. 09.11.2021 informed that College of Engineering, Trivandrum is willing to take the work of preparation of plan for Navodhana Veedhi at Kariavattom Campus, as a consultancy work through the ITC & SR.

The Scope of the work include the following,

- 1.Site survey and trees/contour map
2. Design and drawings for Navodhana Veedhi
3. Design and drawings for entry gate.

The Scope of work does not include the following,

1. Periodic site visit during execution of work.
2. No field measurements or M-book measurements verifications will be undertaken.
3. No tender document scrutiny will be undertaken.

Expert Panel will act as advisor to the University for tender preparation and work supervision.

The consultancy charge for the above work demanded by the CET is as follows,

For the preparation of site layout and contour map	Rs. 30,000/-
For the design preparation of drawings for Navodhana Veedhi	5% of the total cost of the project
For the design preparation of drawings for entry gate	Rs. 60,000/-

The ITC &SR, CET has demanded Rs. 50,000/- (Rupees Fifty Thousand only), as advance before starting the above work and that the remaining amount shall be paid during the release of relevant documents at each stage of work. They further informed that, the consultancy charge and 18% service tax will be added to the bill as per government regulations and has to be paid to ITC &SR.

In view of the above, the Finance remarked that the cost for design preparation of drawing for Navodhana Veedhi is 5% of the total cost which is approximately Rs. 17 Lakh (Total cost of the project approximately 3.5 Crore, including civil and electrical work). In addition to this, an expenditure of Rs. 90,000/- is included in the proposal for the preparation of site layout and contour map & drawings of entry gate. The advance payment can be released only after obtaining administrative sanction.

The Syndicate at its meeting held on 04.12.2021, vide item no. 34.82.12 has considered the matter and resolved to approve the proposal for the preparation of site layout and contour map and drawing of entry gate in connection with the setting up of Navodhana Veedhi, in principle. It was further resolved to hold a detailed discussion with Prof. Jinoj.M, CET in this regard.

In this context, it may also be noted that, the Syndicate at its meeting held on 17.11.2021, vide item no. 54 has resolved to entrust the Architectural wing of CET to prepare a detailed plan and estimate for the construction of main gates (North and South) and beautification of the premises of Kariavattom Campus and to place the same before the Standing Committee of the Syndicate on Planning and Development.

As ordered by the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Planning and Development for holding a detailed discussion with Prof. Jinoj.M, CET.

**RECOMMENDATION:**

- *To conduct a discussion and negotiation with CET at Kariavattom Campus on the consultancy charge for work of preparation of plan for Navodhana Veedhi at Kariavattom Campus.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 21.02.2022, be approved.

**ITEM NO.37.146.03** *Budget Speech 2021-22- Shifting and renovation of the Vice Chancellor's Office, Pro-Vice-Chancellor's Office, Registrar's Office and Syndicate Room at the SH Building – Master Plan Preparation – Proposal from the Professor (ITC&SR), CET – reg .*

**[Ad.BI]**

As per the Budget Speech 2021-22 (item No.95), an amount of Rupees Fifty Lakhs is earmarked for re-arranging and renovating the Vice Chancellor's Office, Conference Hall, Pro-Vice-Chancellor's Office, Registrar's Office and the Syndicate Room in the 1<sup>st</sup> floor of the SH building, in a more convenient way.

The Syndicate at its meeting held on 23.07.2021, vide item no. 30.92 had resolved to entrust Prof. Jinoj.M, Department of Architecture, College of Engineering, Thiruvananthapuram to prepare and submit the plan and estimate for the shifting and furnishing of the Vice-Chancellor's Office, Pro-Vice-Chancellors Office and Registrar's Office. Accordingly, Prof. Jinoj.M was informed the same.

In response, Prof. Jinoj.M., vide email dated 22.01.2022 has forwarded the letter dated 28.04.2021 from the Professor, Centre for Industrial Training, Consultancy & Sponsored Research (ITC&SR), CET informing the details including the expert panel, scope of work and consultancy charges for the master plan preparation for shifting the sections (interior design) in the SH building. The Professor, (ITC & SR) has informed that the above work can be taken up as a consultancy project and Sri. Jinoj.M, Professor, Dept of Architecture, has agreed to the above work. The proposal submitted by the Professor, (ITC & SR) in this regard is as detailed below:-

- **Expert Panel suggested**  
Sri. Jinoj.M, Professor, Dept of Architecture
- **The scope of work includes the following:-**
  - 1) Master plan preparation for shifting the departments in main building.
  - 2) Interior design for new Syndicate room and allied amenities, new Registrar room and conference room, VC room, lounge and conference room, new conference room in ground floor, theme-based revamping of main lobby (ground & first floors) etc.
- **The scope of work does not include the following:-**
  - 1) Periodic site visit during execution of work.
  - 2) No field measurements or M-book measurements verifications will be undertaken.
  - 3) No tender document scrutiny will be undertaken.

The Expert panel will act as advisor to the University for tender preparation and work supervision.
- **The consultancy charge for the work undertaken by CET is as follows**
  - 1) The consultancy charge for interior design work will be 5% of the total estimated cost of the project.
  - 2) An advance payment of Rs. 1,00,000/- (Rupees One Lakh only) shall be paid to ITC & SR. Remaining amount shall be paid for releasing the final drawings at each stage.

- 3) Consultancy charge and 18% Service tax will be added to the bill as per government regulations and has to be paid to ITC & SR.
- 4) Any further change/modification in the consultancy charge will be intimated to the authority as and when it is required.

As per orders of the Vice Chancellor, the above proposal submitted by the Professor, (ITC & SR), CET is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**RECOMMENDATION:**

- *To refer the matter to the Syndicate along with the report of CET.*

**Resolution of the Syndicate**

The Syndicate considered the Report of CET and **RESOLVED** to place the same before the Standing committee of the Syndicate on Planning and Development for detailed discussion.

**ITEM NO.37.146.04 Vice Chancellor’s Quarters at Kariavattom Campus-Providing Electrical Fittings –Single Tender- Reg.**

[Ad.BI]

As per the U.O No.Ad.BI(4)808//2021/09/108 dated:24.01.2021, an estimate amounting to Rs. 1,41,000/- (Rupees One Lakh Forty One Thousand only) has been approved towards providing electrical fittings to the Vice Chancellor’s Quarters at Kariavattom Campus.

The University Engineer, vide letter No. DB2/Vcqrts-ele/01/2021-22 dated. 25.01.2022 has informed that the above work was tendered on 24.12.2021 by giving wide publicity in Kerala University Website and by advertising in news papers, in response single tender received for the same was rejected. Hence, the work was retendered fixing opening date as on 10.01.2022. In response, single tender of Sri. Satheesh Kumar V. R at 5.55% below the estimate rate, was received. The University Engineer has also informed that the Assistant Executive Engineer II had recommended that the rate quoted is reasonable and can be accepted. The University Engineer has submitted the above single tender for acceptance.

It is stated that as per G.O (P)No. 324/2015/Fin dated. 30.07.2015, a single bid during re-tender shall be accepted only with the approval of a Committee.

Hence, as ordered by the Vice-Chancellor, the single tender of Sri. Satheesh Kumar V. R at 5.55% below the estimate rate, submitted by the University Engineer, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATION:**

- *To approve the single tender of Sri. Satheesh Kumar V. R at 5.55% below the estimate rate, submitted by the University Engineer towards providing electrical fittings to the Vice Chancellor’s Quarters at Kariavattom Campus.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 21.02.2022, be approved.

**ITEM NO.37.146.05 കേരളസ്റ്റാഫ്ഹൗസികോ-ഓപ്പറേറ്റീവ്സൊസൈറ്റിയുടെ കെട്ടിടം അറ്റകുറ്റപ്പണിനടത്തുന്നതും കേരള യൂണിവേഴ്സിറ്റി സ്റ്റാഫ്ജൂണിയൻ ഭാരവാഹികളുമായി ചർച്ചനടത്തുന്നതും സംബന്ധിച്ചു**

[Ad.BI]

സർവകലാശാലജീവനക്കാരുടെക്ഷേമത്തിനായിപ്രവർത്തിക്കുന്നകേരള യൂണിവേഴ്സിറ്റിഎംപ്ലോയീസ്കോ-ഓപ്പറേറ്റീവ്സൊസൈറ്റിക്ക്സ്ഥലസൗകര്യംഒരുക്കിക്കൊടുക്കേണ്ടസർവകലാശാലയുടെഉത്തരവാദിത്തമാണ് നൂംസൊസൈറ്റിയുടെപ്രവർത്തനലാഭം

യോഗിച്ച് കെട്ടിടം നിർമ്മിക്കുന്നത് അംഗങ്ങൾക്കു ഭിക്ഷേണ്ട അംശമായതിലും സൊസൈറ്റിക്ക് നൽകാനാവുന്ന ഇതര സേവനങ്ങൾക്കും കുറവുണ്ടാകുമെന്നും 01.11.2021 തീയതിയിലെ കത്ത് പ്രകാരം കേരള യൂണിവേഴ്സിറ്റി സ്റ്റാഫ് യൂണിയൻ ജനറൽ സെക്രട്ടറി അറിയിച്ചിരിക്കുന്നു.

ആയതിനാൽ സൊസൈറ്റി കേബിളുകൾ തികസാഹചര്യങ്ങൾ ഒരുക്കേണ്ടതുവക ലാഭാലയുടെ ചുമതലയും ഉത്തരവാദിത്തവുമായി കണ്ടുകാര്യവട്ടം കമ്പസിൽ റ്റികസന പ്രവർത്തനങ്ങൾക്ക് തടസമുണ്ടാകാത്ത വിധം അനുയോജ്യമായ സ്ഥലത്ത്

കെട്ടിടം നിർമ്മിച്ചു നൽകി മെൻ്റേക്കേരള യൂണിവേഴ്സിറ്റി സ്റ്റാഫ് യൂണിയൻ ആവശ്യപ്പെട്ടിരിക്കുന്നു.

കൂടാതെ സർവകലാശാലയിൽ പ്രവർത്തിക്കുന്ന സ്റ്റാഫ് സിങ്കോ-ഓപ്പറേറ്റീവ് സൊസൈറ്റിയുടെ കെട്ടിടവും സ്റ്റാഫ് റിക്രീയേഷൻ ക്ലബ്ബ് പ്രവർത്തിക്കുന്ന കെട്ടിടവും ശോചനീയാവസ്ഥയിലാണ് നൂറു ആയതിൽ അടിയന്തിരമായി പുനരുദ്ധാരം പ്രവർത്തികൾ നടത്താൻ മെന്റേക്കേരള യൂണിവേഴ്സിറ്റി സ്റ്റാഫ് യൂണിയൻ ആവശ്യപ്പെട്ടിരിക്കുന്നു.

നിലവിൽ കേരള യൂണിവേഴ്സിറ്റി എംപ്ലോയീസ് കോ-ഓപ്പറേറ്റീവ് സൊസൈറ്റിയുടെ കാര്യവട്ടം ബ്രാഞ്ച് പ്രവർത്തിക്കുന്ന കെട്ടിടം പൊളിച്ചു അതേ സ്ഥലത്തു സൊസൈറ്റിയുടെ സ്വന്തം ഫണ്ട് ഉപയോഗിച്ച് പുതിയ കെട്ടിടം പണി കഴിപ്പിക്കുന്നതിന് കേരള യൂണിവേഴ്സിറ്റി എംപ്ലോയീസ് കോ-ഓപ്പറേറ്റീവ് സൊസൈറ്റിയുടെ സെക്രട്ടറിക്ക് അനുവാദം നൽകാവുന്നതാണ് നൂ 8.10.2021 തീയതിയിലെ സിൻഡിക്കേറ്റ് ഇനം നമ്പർ 33.128 പ്രകാരം തീരുമാനിച്ചിരുന്നു.

മേൽ വിഷയം 20.01.2022 ൽ കൂടിയ സിൻഡിക്കേറ്റ് ഇനം നമ്പർ 36.88.02 പരിഗണ്ണിക്കുകയും കേരള യൂണിവേഴ്സിറ്റി സ്റ്റാഫ് യൂണിയൻ സമർപ്പിച്ച അപേക്ഷയിന്മേൽ സി യൂണിയൻ റെഭാരവാഹികളുമായി അടുത്ത സിൻഡിക്കേറ്റിന് റെ ആസൂത്രണ വിഭാഗം സ്ഥിരം സമിതി മുൻപാകെ ഒരു ചർച്ച നടത്തുന്നതിന് തീരുമാനിക്കുകയും ചെയ്തു.

അതിനാൽ, ബഹു. വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം കേരള യൂണിവേഴ്സിറ്റി സ്റ്റാഫ് യൂണിയൻ റെഭാരവാഹികളുമായി ചർച്ച നടത്തുന്നത് സംബന്ധിച്ച വിഷയം സിൻഡിക്കേറ്റിന് റെ ആസൂത്രണ വിഭാഗം സ്ഥിരം സമിതി മുൻപാകെ സമർപ്പിക്കുന്നു.

**RECOMMENDATION:**

- *Hold discussion with representatives of Kerala University Staff Union and recommended to entrust the University Engineer to place the estimate for maintenance of Kerala University Staff Housing Co-Operative Society at Kariavattom, before the Standing Committee of the Syndicate on Planning & Development.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 21.02.2022, be approved.

**ITEM NO.37.146.06**

*Biodiversity Conservation Centre, Modern Hydrometeorology Station and Project site of replacing acacia trees with indigenous trees -Disposing trees in the sites / premises - Bids received on auction through MSTC website & request from the Joint Registrar, Campus Administration - reg -*

[ Ad. BI]

The Social Forestry Division had assessed values of **Rs.20,15,905/-** and **Rs.2,52,232/-** for the **157 acacia trees** in the construction site of the Biodiversity Conservation Centre & the premises of the Modern Hydrometeorology Station and the **72 acacia trees** in the site proposed for replacing acacia trees with indigenous trees, respectively, towards disposing the same. The Joint Registrar, Campus Administration was granted sanction to auction the trees, through tendering.

But, no bidders had participated even in the 3<sup>rd</sup> call for the auction of **157 acacia trees** in the construction site of Biodiversity Conservation Centre & the premises of the Modern Hydrometeorology Station. Hence, the Social Forestry Division was requested to suggest the alternative measures to be taken for disposing the same. **In response, the Social Forestry Division had informed that as per existing rules, reassessing and revaluing of trees/timbers is impossible and the auction of trees may be conducted and confirmed utilizing the discretionary power of the University.**

While, in the case of the project of replacing acacia trees with indigenous trees, the auction for the sale of **72 acacia trees** was notified and twice re-notified, since the bids received were lower than the assessed value. The 1<sup>st</sup> and the 2<sup>nd</sup> highest bids received during the 2<sup>nd</sup> renotification were Rs.2,00,300/- and 1,87,500/- respectively. Hence, as per the resolution of the Syndicate held on 12.01.2021 a negotiation meeting was conducted under the chairmanship of the Vice-Chancellor to fix the amount not below the value assessed by the Social Forestry Division. In the meeting, the Joint Registrar, Campus Administration reported that, the 1<sup>st</sup> and the 2<sup>nd</sup> highest bidders have conveyed their inability to quote a higher amount. The meeting had recommended the following:-

1. to not to proceed with the bids already received in response to the auction of the 72 acacia trees.
2. **to take necessary action to notify the auction of the sale of the aforesaid 157 acacia trees and 72 acacia trees, through the MSTC website, by remitting service charge @3% of the tender amount and GST @18% of service charge, on experimental basis, considering the non receipt of price bid, in accordance with the value assessed by the Social Forestry Division.**

The Syndicate held on 13.04.2021 had resolved to approve the above recommendations. Now, the Joint Registrar, Campus Administration vide letter no.CA/Admin/03/MSTC E-AUCTION/2021 dated 12.01.2022 has informed that, on notifying the auction of the aforesaid trees through **MSTC website**, only one bid of Rs.25,000/- was received for the 157 acacia trees for which the Social Forestry Division had assessed a value of Rs.20,15,905/-. Hence, the auction was re-notified and then also only one bid was received and the amount quoted for the aforesaid **157 nos. and the 72 nos. of acacia trees** are **Rs.1,00,000/- and Rs.10,500/- respectively, against the respective assessed values of Rs. 20,15,905/- and Rs.2,52,232/-.**

The Joint Registrar has further informed that, the above trees have to be disposed urgently as those are in the sites proposed for various projects and requested to give directions on the further steps to be taken in this regard, as it was not able to sell the same despite publishing several notifications. Here, it may be seen that, the above price bids received through MSTC website are much lower than the assessed value.

As per orders of the Vice-Chancellor, the above request submitted by the Joint Registrar, Campus Administration is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**RECOMMENDATION:**

1. *To reject the bid that received through MSTC website as the amount quoted is very low from the assessed value.*
2. *To renotify the auction of the aforementioned trees directly by the University.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 21.02.2022, be approved.

**ITEM No.37.146.07** *Proposal from the Union Bank of India for opening ATM at Palayam and Kariavattom Campuses - Holding discussion with the bank authorities- reg. [ Ad. BI].*



The Regional Head, Union Bank of India, vide letter no. ROT: CMC: 103 / 2021-22 dated 03.12.2021 had submitted a proposal for installing ATM at Palayam and Kariavattom Campuses and requested to provide a suitable public accessible location for the same, on rental basis.

The Standing Committee of the Syndicate on Planning and Development, at its meeting held on 12.01.2022 considered the above proposal and recommended to hold a discussion with the representatives of the Union Bank of India in the next meeting of the Standing Committee and the Syndicate on Planning and Development. The Syndicate at its meeting held on 20.01.2022 has resolved to approve the above recommendation.

In connection with the matter, it may be seen that, the Syndicate at its meeting held on 11.03.2019, vide item no. 06.37 had earlier resolved to provide space for the Federal Bank for installing their ATM counter at the extreme left end of the Amenity Centre building without affecting the ramp and aesthetics of the building, while considering their request in this regard. But, in response, no reply has been received from the Bank, till date.

As per orders of the Vice-Chancellor the proposal from the Union Bank of India for opening ATM at Palayam and Kariavattom Campuses, on rental basis, is placed before the Standing Committee and the Syndicate on Planning and Development for holding a discussion with the representatives of the Bank.

**RECOMMENDATION:**

- *Held discussion with the representatives of Union Bank and directed them to submit their requirements along with terms and conditions and their offer regarding rent for opening ATM at Palayam and Kariavattom Campuses*
- *Recommended to place the matter before the next Standing Committee of the Syndicate on Planning & Development along with the submission of Union Bank for opening ATM at Palayam and Kariavattom Campuses*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 21.02.2022, be approved.

**ITEM NO.37.146.08** *University Health Centre, Kariavattom/ Palayam- Work of supply, installation, testing and commissioning of two wall mounted split type Air Conditioners to be purchased for the University Health Centre, Kariavattom – reg.*

*[ Ad. DII]*

The Budget Speech, 2021-22 had envisaged to enhance the efficiency of University Health Centres at Palayam and Kariavattom and an amount of Rs.5,00,000/- (Rupees Five Lakh only) has been allocated for the same.

The Syndicate at its meeting held on 04.12.2021, vide item no. 34.107.06, had entrusted the Resident Medical Officer on contract basis to submit estimate and quotations for the purchase of equipment proposed.

The Resident Medical Officer, vide letter dated 02.12.2021, has forwarded the estimate along with specification for the work of supply, installation, testing and commissioning of two wall mounted split type Air Conditioners as prepared by Assistant Executive Engineer (Electrical) amounting to Rs.99,410/- (Rupees Ninety Nine Thousand Four Hundred and Ten only) based on DsOR 2018 with cost index 35.59% including 12% GST.

The Finance has opined to entrust the work of supply, installation, testing and commissioning of two wall mounted split type Air Conditioners for the University Health Centre, Kariavattom with the University Engineer and further suggested to meet the expenditure from the h/a "Part-I-NP-MH-63-Miscellaneous-8/6028-New Development Programmes" of the current years Budget Estimates of the University.

When the file was forwarded to obtain administrative sanction, the Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Planning and Development.

Hence the estimate along with specification for the work of supply, installation, testing and commissioning of two wall mounted split type Air Conditioners to be purchased for the University

Health Centre, Kariavattom is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations thereof on the following:

1. Entrust the work of supply, installation, testing and commissioning of two wall mounted split type Air Conditioners for the University Health Centre, Kariavattom with the University Engineer amounting to Rs.99,410/- (Rupees Ninety Nine Thousand Four Hundred and Ten only) based on DsoR 2018 with cost index 35.59% including 12% GST.
2. Meet the expenditure from the h/a "Part-I-NP-MH-63-Miscellaneous-8/6028-New Development Programmes" of the current years Budget Estimates of the University.
3. Whether an amount of Rs 1,00,000/- may be released to the Uty Engineer as provisional payment, so that the a/c can be installed as and when the civil works are over.

**RECOMMENDATIONS:**

1. *To accord administrative sanction to the work of supply, installation, testing and commissioning of two wall mounted split type Air Conditioners for the University Health Centre, Kariavattom with the University Engineer amounting to Rs.99,410/- (Rupees Ninety Nine Thousand Four Hundred and Ten only) based on DsoR 2018 with cost index 35.59% including 12% GST, meeting the expenditure from the h/a "Part-I-NP-MH-63-Miscellaneous-8/6028-New Development Programmes" of the current years Budget Estimates of the University.*
2. *To Sanction provisional Advance of Rs.1,00,000/- to the University Engineer to buy two wall mounted split type Air Conditioners for the University Health Centre, Kariavattom and to arrange the works at the earliest.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 21.02.2022, be approved.

**ITEM NO.37.146.09 Kerala University 500 kVA Electrical substation, SH Campus -Installation of CCTV Cameras -reg. [ Ad. BII]**

The University Engineer has requested to install CCTV cameras at the 500 kVA Electrical substation, SH Campus, on the basis of the representation of the Assistant Engineer of the Electrical substation. As the electrical substation works round the clock, two staff were appointed for night duty on shift basis for its smooth functioning. However complaints were received for certain antisocial activities in the substation and hence the installation of CCTV cameras become inevitable for the area surveillance.

As per the orders of Hon'ble Vice-Chancellor, the matter regarding the Installation of CCTV cameras at Kerala University 500 kVA Electrical substation, SH Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**RECOMMENDATION:**

- *To entrust the Instrumentation Engineer to install CCTV Cameras at Kerala University 500 kVA Electrical substation, SH Campus.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 21.02.2022, be approved.

**ITEM NO.37.146.10 Kariavattom Campus- repair and Maintenance Works of 3 Nos. of Green House at the Department of Botony, Kariavattom Campus - Negotiation – Reg. [Ad. BI]**

An estimate amounting to Rs. 27,66,000/- submitted by the University Engineer for the repair and maintenance works of 3 Nos of Green Houses of Department of Botany at Kariavattom Campus was approved vide U.O. No. Ad.B1(1)GH/BO/2021 dated. 30.09.2021. The Syndicate at its meeting held on 01.02.2022, vide item.no.04.05 considered the tenders forwarded by the University Engineer for the said work and has resolved to entrust the Registrar and the University Engineer to hold a discussion the Contractor / firms Sangeeth (L1) and the Garden City Group Inc. (L2) on 03.02.2022.

As per the orders of the Vice-Chancellor, the minutes of the above said discussion and the matter of awarding the said work, are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**Minutes of the discussion held with the L1 & L2 bidders of the Repair and Maintenance Works of 3 Nos. of Green House at the Department of Botany, Kariavattom Campus**

Venue:- Registrar's Office

Date & Time: 03.02.2022, 11.am

**Members Present:**

1. Dr.K.S.AnilKumar, The Registrar : Sd/-  
2. Smt. Sobha.K, University Engineer : Sd/-

**Invitees:**

1. Sri. Sangeeth.T.R, L1 Contractor : Sd/-  
2. Sri. Krishnakumar. M.S, The Garden City Group Inc., L2 Contractor. : Sd/-

An estimate amounting to Rs. 27,66,000/- submitted by the University Engineer for the repair and maintenance works of 3 Nos of Green Houses of Department of Botany at Kariavattom Campus was approved vide U.O. No. Ad.B1(1)GH/BO/2021 dated. 30.09.2021. The Engineering wing invited e-tenders for the work, with PAC of Rs.24,14,422/- (excluding 12% GST). In response three bids were received as follows:

#	Name of Contractor/firm	Rank	Amount Quoted
1	<b>Sangeeth T R</b>	<b>L1</b>	<b>Rs. 24,14,396.92/-</b>
2	<b>The Garden City Group Inc.</b>	<b>L2</b>	<b>Rs. 24,74,760.55/-</b>
3	<b>Baiju Thampi. T</b>	<b>L3</b>	<b>Rs. 25,23,017.44/-</b>

The amount quoted by the L1 bidder, Sri. Sangeeth T R was 0.0010% below the PAC Amount. On market rate justification it was observed that, the market rate is 11.95% above the PAC amount. The documents of the L1 bidder were verified and found correct. On verification of the quoted rates of the bidder, it was observed that the contractor had quoted different rates for the same items in the different subheads. But, as per tender document (Form 83-Para 31) if different rates are quoted for the same specification of work at the same site/in different appendices of the schedule then the lowest quoted rate will be accepted for the items in all the appendices. Hence, the rates of such items were corrected to be same and thus the total quoted amount became **Rs.21,04,864/-**, which is 12.82% below the PAC amount. Accordingly, the L1 bidder was requested to reduce the quoted amount to Rs.21,04,864/-. But, the L1 bidder, vide email dated. 15.01.2022 disagreed to execute the work at Rs. 21,04,864/- and expressed his willingness to execute the work at his quoted amount otherwise he had requested to release his EMD. Later, on 21.01.2022, he agreed to do the work at Rs. 24,00,000/-. But, even after repeated instructions, the L1 bidder was not willing to execute the work at Rs. 21,04,864/- ie. with the lowest quoted rates for the same items in the different appendices of the schedule which is mandatory.

The Syndicate at its meeting held on 01.02.2022, vide item.no.04.05 considered the above matter reported by the University Engineer and has resolved to entrust the Registrar and the University Engineer to hold a discussion the Contractor / firms Sangeeth (L1) and the Garden City Group Inc. (L2) on 03.02.2022.

During the negotiation meeting held on 03.02.2022, in compliance with the above Syndicate resolution, the L1 and L2 bidders were requested to reduce the quoted amount to Rs. 21,04,864/-.

The L1 bidder, Sri. Sangeeth T R admitted his mistake in quoting different rates for the same items in the different subheads. But, he stated that, his quoted negotiated amount (i.e. Rs. 24,00,000/-) cannot be reduced further due to the hike in the cost of materials and it may result in a loss. On further negotiation, he has agreed to execute the work at a discounted amount of **Rs. 22,94,422/-**, which is Rs.1,20,000/- lower than the tender PAC of Rs.24,14,422/-, considering the error incurred in the tender he submitted.

The L2 bidder M/s The Garden City Group Inc. had also quoted different rates for some of the same items in the different subheads. Hence, the rates of such items were corrected to be same and the total quoted amount became Rs 23,86,833/-. On negotiation the firm had agreed to execute the work at Rs 21,04,760/-, with overall discount of Rs 3,70,000/- from the quoted amount of Rs 24,74,760.55/- is attached as Annexure A.

Both of them have submitted their written statements (appended), in this regard.

The meeting came to an end at 11.45 a.m

Sd/-

**REGISTRAR**

**RECOMMENDATION:**

1. *To approve the minutes held on 03.02.2022.*
2. *To accord sanction to award the work of the repair and maintenance works of 3 Nos of Green Houses of Department of Botany at Kariavattom Campus to Garden City Group at an amount of Rs.21,04,760/-, as the bidder Sri.Sangeeth T.R. quoted different rates for the same items in the different subheads and disagreed to execute the work at 21,04,864/-.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 21.02.2022, be approved.

**ITEM NO.37.146.11 Proposal for the replacement of aged fleet of vehicles in the University Transport Wing- First Phase- reg**

[Ad.AIV]

The Assistant Engineer (Mechanical) has forwarded a proposal for the replacement of aged fleet of vehicles in the University Transport Wing.

The AE (Mechanical) has stated that

- the buses in the Transport Wing, from Sl.no. 1 to Sl.no. 4 are to be replaced considering the age, the lack of spares & frequent repairs.
- Operating these buses on road are difficult for the drivers due to double declutching features, slow pick up, lack of power steering, very low mileage as well as polluting the environment.

**The Status of buses in University Transport Wing is as follows:**

Sl. No.	Registration No.	Year of Registration	Age in years	Status
1	KBT 8090	June 1986	35	Auctioned
2	KL 01 C 2235	December 1992	29	Auction Processing
3	KL 01 D 3119	February 1994	27	CF Repairs
4	KL 01 N 2627	September 1998	23	CF Repairs
5	KL 01 BE 6755	February, 2012	9	Running
6	KL 01 BN 6807	December 2013	8	Running

Considering the foregoing facts it is suggested that as an immediate requirement, the replacement of the buses KBT 8090 and KL 01 C 2235 may be done.

For purchasing new buses, AE (Mech) has stated that

- fully built buses are available in GeM Portal in all wheel bases and cylinder capacity meeting the ARAI Bus Body Codes.
- The University requires buses with adult seats built under educational institution bus body codes.
- As per BS6 norms, buses with diesel engines are required to be filled with AdBlue Additive to meet emission norms.
- The existing University buses are from Viking Class and Cheetah class of buses. The viking class of buses are having longer chassis with better interior space. Buses of Viking class may be purchased by considering the factors such as service availability, reliability, reduced operating costs etc.
- The manufacturer Ashok Leyland has informed that they can supply buses in yellow colour meeting the educational institution bus standards, models which do not require AdBlue Additive and buses of Viking class.

Two models of the manufacturer Ashok Leyland are available in GeM Portal which are currently suitable for University's requirement. AE (Mech) has submitted the comparative statement of these two variants.

10.Ashok Leyland 50+D seater staff bus - ARAI approved Mileage 5.33kmpl.

11.Ashok Leyland Diesel Power Steering 59 Manual - ARAI approved Mileage 7kmpl.

**BUDGET REQUIREMENTS**

Sl.	Description	Amount
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No.		Ashok Leyland 50+D seater	Ashok Leyland Diesel Power Steering 58+ D seater
1	Cost of Vehicle	₹35,60,558.00	₹36,91,131.00
2	Vehicle Insurance	₹63,871.00	₹66,243.35
3	Registration	₹3,600.00	₹3,600.00
4	Road Tax	₹4,000.00	₹4,000.00
5	Fire Extinguisher	₹3,000.00	₹3,000.00
6	GPS	₹15,000.00	₹15,000.00
7	Additional work such as buzzers, lights, lettering and stickering, seat covers, cloths, accessories, cleaning equipment, ladder, route boards, horn modifications, safety switches, stopper lights, driver side fan , air ducts	₹53,000.00	₹53,000.00
	<b>Grand Total(per Vehicle)</b>	<b>₹37,03,029.00</b>	<b>₹38,35,974.35</b>
	<b>Rate for Two Vehicles</b>	<b>₹74,06,058.00</b>	<b>₹76,71,948.70</b>

The AE (Mech) has suggested that for purchasing new buses through GeM Portal, the mode of purchase can be BIDDING on PAC.

As per the orders of the Vice - Chancellor, the matter regarding the proposal for the replacement of aged fleet of vehicles KBT 8090 and KL 01 C 2235 with new vehicles is placed before the Standing Committee of the Syndicate on Planning & Development, for consideration and appropriate recommendation.

**RECOMMENDATION:**

1. To approve the proposal for the replacement of aged fleet of vehicles KBT 8090 and KL 01 C 2235 with new vehicles
2. To accord Administrative Sanction to purchase two new buses through GEM portal and to entrust Mechanical Engineer to purchase the same.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 21.02.2022, be approved.

**ITEM NO.37.146.12**

**Kariavattom Campus- Construction of new shuttle court and waiting shed near F type quarters - Negotiation – Reg.**

[ Ad. BI]

An estimate of Rs.7,80,000/- (Rupees Seven Lakh Eighty Thousand only) was approved for the construction of new shuttle court and waiting shed near F type quarters at Kariavattom Campus, vide U.O No.Ad.B1810/2019/021/133 dated 28.12.2019. The Syndicate at its meeting held on 04.12.2021, vide item no. 34.82.10, had considered the single tender received from Si.Reji.J.S at quoted amount of Rs.7,74,610/- (Rupees Seven Lakh Seventy Four Thousand Six Hundred and Ten only) in respect of the construction of new shuttle court and waiting shed near F type quarters at Kariavattom Campus and resolved to accept the same. The Syndicate further resolved to entrust the ProVice- Chancellor, Adv.A.Ajikumar, Dr. K.G.Gopchandran, Members Syndicate to have a negotiation with the contractor Sri.Reji.J.S. Accordingly, a negotiation meeting was conducted at PVC's chamber on 19.01.2022 and the meeting requested the contractor to consider the matter of reducing the quoted amount for the work by 20% and to inform his decision to the University Engineer. Now, the University Engineer, vide letter no.U.E/DB/SC-F/2019-20 dated 01.02.2022, has forwarded the letter dated 19.01.2022 from the contractor Sri.Reji.J.S in which it is informed that in view of the current pandemic situation, material cost and labour charge is increasing day by day. Hence, he is not in a position to make any reduction in the quoted rate. He has requested to award the work to him at the quoted rate.

As per the orders of the Vice-Chancellor, the whole matter regarding the said work, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**RECOMMENDATION:**

- *To reject the proposal of construction of new shuttle court and waiting shed near F type quarters at Kariavattom Campus, and to cancel the U.O No.Ad.B1810/2019/021/133 dated 28.12.2019, as the new proposal for Indoor training Centre at Kariavattom campus is under consideration.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 21.02.2022, be approved.

**ITEM NO.37.146.13*****Beautification Work in front of the Campus Library building at Kariavattom Campus –Single Tender- Reg.*****[ Ad. BI]**

As per the U.O No.Ad.BI(4)811/2021/17/109 Dated:30.11.2021, the estimate amounting to Rs. 9,78,000/- (Rupees Nine Lakh Seventy Eight Thousand only), submitted by the University Engineer, has been approved for the beautification work in front of the Campus Library at Kariavattom Campus.

The University Engineer, vide letter No. DB2/BW-KUL/21 dated. 08.02.2022 has informed that “tenders were invited for the said work on 15.12.2021 fixing last date of opening as on 29.12.2021 after giving wide publicity through website and news papers. In response no tenders were received against the tender notice. Subsequently, the work was retendered on 07.01.2022 fixing last date of tender as on 19.01.2022. In response only a single tender has been received from the firm the Garden City Group Inc with quoted amount of Rs. 8,72,054.30/- which is 0.0865% below the tendered PAC. Since the rate for one of the schedule items is on higher side, the firm was negotiated to reduce the rate for the said item and they have reduced Rs. 1000/- from the quoted rate for that item. Then the total quoted amount comes to Rs. 8,67,054.30/-, ie. 0.659% below the tendered PAC after negotiation.

The University Engineer has also informed that the work is very urgent in nature and to be completed before the NAAC Visit and also a chance of getting another better offer is remote. As per G.O (P)No. 324/2015/Fin dated. 30.07.2015, a single bid during re-tender shall be accepted only with the approval of a Committee. The University Engineer has submitted the single tender and recommended that the same may be accepted.

Hence, as ordered by the Vice-Chancellor, the single tender of ‘The Garden City’ with negotiated amount of Rs.8,67,054.30/- at 0.659% below the tendered PAC for the beautification work in front of the Campus Library building at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATION:**

- *To accept the Single Tender of ‘The Garden City’ with negotiated amount of Rs.8,67,054.30/- at 0.659% below the tendered PAC for the beautification work in front of the Campus Library building at Kariavattom Campus.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 21.02.2022, be approved.

**ITEM NO.37.146.14*****Modernization of University Libraries - Vertical extension to Kerala University Library Palayam - supply, installation, testing and commissioning of 1 No of 6 passenger lift – limited quotations invited – single bid – reg*****[PI.G]**

As per G.O(Rt)No.466/2011/H.Edn dated:23.03.2011, the Government had released a total amount of Rs. 6,55,00,000/- (Rupees Six Crore Fifty Five lakh only) for the Modernization of University Libraries under University of Kerala and out of this, an amount of Rs.1.5 crores each has been allocated for building (Palayam) and renovation respectively.

Subsequently, as per U.O. No. PI.G/4248/2012 dated 31.12.2018, administrative sanction was

accorded approving the estimates for electrical works (Rs.10,27,690/-), Lift (Rs.15,00,000/-) and AC (Rs.35,00,000/-) in connection with the the vertical extension work of the Kerala University Library, Palayam

With regard to the installation of lift in the vertical extension of Kerala University Library, tenders were invited for the supply, installation, testing and commissioning of 1 No. of 6 passenger lift and the lowest amount was quoted by the firm M/s Omega Elevators. Further, negotiation meetings were conducted with the firm and they had expressed their inconvenience to take up the work. Hence, the meeting of the Syndicate held on 12/01/2021 had decided to release the EMD submitted by M/s. Omega Elevators in respect of quotation related with the supply, installation, testing and commissioning of 1 No. of 6 passenger lift in vertical extension of Kerala University Library and to retender the work. The decision was intimated to the University Engineer vide letter dated 28/01/2021.

Subsequently, the Syndicate held on 17/11/2021, vide item no. 46.03 has considered the request of the University Engineer vide letter No. DB1/UL-LT/19 dated 03/11/2021, to issue sanction for inviting limited quotations for the installation of lift in the Vertical Extension to Kerala University Library, Palayam and decided to grant permission for inviting limited quotations from Kone Elevators India Pvt. Ltd., Johnson lift, Omega lift, Thyssenkurupp, Fujitee & Mitsubishi, waiving tender formalities for the supply, installation, testing and commissioning of 1 No of 6 passenger lift in the vertical extension to Kerala University Library, Palayam.

Now, the University Engineer vide letter No. DB1/MUL/2021 dated 19/02/2022 has forwarded the limited quotation documents submitted by M/s. Johnson Lifts Pvt Ltd & reported that limited quotations for the installation of lift in the Vertical Extension to Kerala University Library were invited and in response single quotation of M/s. Johnson Lifts Pvt Ltd at Rs. 15,84,000/- (Rupees Fifteen lakh and eighty four thousand only) was received. Further reported that the tendered PAC of the work is Rs. 15,00,000/- (including GST) and the amount quoted by the firm is 5.6% above the tender PAC amount.

The details of the amount quoted by the firm as reported by the University Engineer is as follows:

For 6 passenger lift	Rs. 15,84,000/-
CMC - 4 <sup>th</sup> year (rate only)	Rs. 79,200/-
CMC - 5 <sup>th</sup> year (rate only)	Rs. 85,000/-
CMC - 6 <sup>th</sup> year (rate only)	Rs. 91,000/-

The University Engineer has also reported that, the firms were directed to submit EMD of Rs. 37,500/- along with the quotation but M/s. Johnson Lifts Pvt. Ltd had not submitted the EMD along with the quotation.

Since this is a limited quotation & considering the single bid received and emergency in installing the lift in the library, the University Engineer has suggested to consider the offer of M/s. Johnson Lifts Pvt. Ltd, even though they have not furnished the EMD. The University Engineer has forwarded the limited quotation received from M/s. Johnson Lifts Pvt. Ltd & requested for sanction after conducting negotiation with the firm to reduce their quoted amount & AMC to the maximum extent possible.

As per the orders of the Hon'ble Vice-Chancellor, the matter of issuing sanction for the single quotation of M/s. Johnson Lifts Pvt Ltd at Rs. 15,84,000/- (Rupees Fifteen lakh and eighty four thousand only) for the supply, installation, testing and commissioning of 1 No of 6 passenger lift in the vertical extension to Kerala University Library, Palayam is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

#### **RECOMMENDATION:**

- *To entrust the Pro-Vice Chancellor, University Engineer & the Registrar to hold a negotiation with M/s. Johnson Lifts Pvt Ltd. to reduce the quoted amount, as the amount quoted by the firm is 5.6% above the tender PAC amount.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing committee of the

Syndicate on Planning and Development held on 21.02.2022, be approved.
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**ITEM NO.37.146.15** *Horizontal extension to the existing building for the Department of Biotechnology at Kariavattom Campus Supplying and fixing of light and fan – Estimate – reg.*

[Pl.G]

As per U.O No PI.G 2372/SP2019-20/Bio-tech/2019 dated 22.02.2020, administrative sanction was accorded for the estimate amounting to Rs. 3,74,40,000/- (Rupees Three Crore seventy four lakh and forty thousand only) submitted by the University Engineer prepared in accordance with DSR 2016 with cost index 37.93% for Trivandrum including GST @12% for the civil & electrical works for the construction of horizontal extension to the existing building in the Department of Biotechnology at Kariavattom, including a lumpsum provision of Rs. 2,00,000/- (Two lakh only) for providing anti-termite treatment.

Now the University Engineer, vide letter no. DB2/Ele/bio-tech/fittings dated 19/02/2021 has informed that the civil & electrical works in the horizontal extension to the existing building in the Department of Biotechnology are progressing at site. Further reported that the electrical works sanctioned earlier doesn't include the light and fan fittings and hence the University Engineer has verified and submitted an estimate amounting to Rs 4,74,000/- (Rupees Four lakh seventy four thousand only) (including 12% GST) prepared based on DSOR 2018 for scheduled items and market rate for non scheduled items, with cost index 35.59% for Tvm, for the supply and fixing of light and fan for the horizontal extension to the existing building in the Department of Biotechnology. The estimate includes provision for supply of energy efficient 20W LED T8 tube and frames, ceiling fans, wall fans, exhaust fans, LED bulbs, 70W LED street lights etc and the installation charges for the same.

The University Engineer has requested to accord sanction for the estimate amounting to Rs.4,74,000/-(Rupees Four Lakhs Seventy Four Thousand Only) debiting the expenditure to the Head of Account " Part II Plan —MH 65 works 8 /5452- Horizontal Extension of Biotechnology building' and issue orders for arranging the work either by inviting tenders or through GEM Portal.

As per the orders of the Vice Chancellor, the estimate amounting to Rs.4,74,000/- (Rupees Four Lakhs Seventy Four Thousand Only) (including 12% GST) prepared based on DSOR 2018 for scheduled items and market rate for non scheduled items, with cost index 35.59% for Tvm, for the supply and fixing of light and fan for the horizontal extension to the existing building in the Department of Biotechnology is placed before the Standing committee of the Syndicate on Planning and Development for consideration and recommendation.

**RECOMMENDATION:**

1. To approve the estimate amounting to Rs. 4,74,000/- (Rupees Four Lakhs Seventy Four Thousand Only) (including 12% GST), submitted by the University Engineer, prepared based on DSOR 2018 for scheduled items and market rate for non scheduled items, with cost index 35.59% for Tvm, for the supply and fixing of light and fan for the horizontal extension to the existing building in the Department of Biotechnology, debiting the expenditure to the Head of Account " Part II Plan —MH 65 works 8 /5452- Horizontal Extension of Biotechnology building".
2. To arrange the work through GEM portal.

**Resolution of the Syndicate**

<b>RESOLVED</b> that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 21.02.2022, be approved.
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**ITEM NO.37.146.16** *Providing wall shelves in the rooms of the researcher's block in the hostel for Women, Thycaud, Thiruvananthapuram – Estimate- Reg.*

[ Ad. BI]

The Syndicate at its meeting held on 07.05.2021 has resolved to entrust a sub committee consisting of Prof. K.Lalitha, Member Syndicate and the University Engineer to visit the University Hostel for Women, Thycaud and submit a report before the Purchase Committee to purchase the necessary furniture required at the hostel as requested by the inmates. Accordingly, site inspection has been conducted in the hostel. As per the inspection report, the Administrative Officer, University



Women's Hostel requested the Assistant Executive Engineer (Civil) to submit the specifications and expected expenditure statement for the purchase of 15 shelves to be placed in 14 rooms of inmates, one in Warden's Room and four tables for the reading room.

In view of the above, the University Engineer, vide letter No. DB1/Wh-Shelf/02-19/22 dated. 19.02.2022 has forwarded the estimate amounting to Rs. 6,81,000/- (Rupees Six Lakh Eighty One Thousand only), including 12%GST for providing wall shelves in the rooms of the Researcher's Block in the hostel for Women, Thycaud. The estimate is prepared based on DSR 2018 with cost index 35.59% for Thiruvananthapuram. The estimate aims to provide 15 nos of shelves in the hostel rooms (14 rooms and warden room) using 16 mm thick marine plywood each having a size of 3.00 m X 2.10 m.

Hence, as ordered by the Vice-Chancellor, estimate amounting to Rs. 6,81,000/- (Rupees Six Lakh Eighty One Thousand only) for providing wall shelves in the rooms of the Researcher's Block in the hostel for Women, Thycaud, submitted by the University Engineer, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATION:**

- *To approve the estimate amounting to Rs. 6,81,000/- (Rupees Six Lakh Eighty One Thousand only), submitted by the University Engineer prepared based on DSR 2018 with cost index 35.59% for Thiruvananthapuram, including 12% GST for providing wall shelves in the rooms of the Researcher's Block in the hostel for Women, Thycaud.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 21.02.2022, be approved.

**ITEM NO.37.146.17** *Constructing ground level water tank (Sump) in the Kerala University Library at Palayam – Submitting of re-calculated estimate – reg.*

[ Ad. BI]

The University Librarian I/c, Kerala University Library, vide letter dated. 08.02.2022 has informed that the University Library have three water tanks with a total storage capacity of 6500 liters of water at a time which is insufficient to meet the daily requirements of the library. The University Librarian I/c has suggested that instead of purchasing a water tank, it is suitable to build a water sump in the University Library.

In meantime, the meeting held on 18.02.2022 chaired by the Registrar to discuss various issues in the University Library represented by the University Librarian has recommended to place the re-calculated estimate before the next meeting of the Standing Committee of the Syndicate on Planning and Development, since the Library is facing acute water scarcity.

Accordingly, the University Engineer, vide letter no. DB1/UG-sump/LIB./20-21 dated 21.02.2022 has forwarded the recalculated estimate amounting to Rs. 7,80,000/- (Rupees Seven Lakh Eighty Thousand only) with DSoR 2018 with cost index 35.59 for the constructing ground level water tank (sump) in the Kerala University Library at Palayam,

Hence, as ordered by the Vice-Chancellor, the re-calculated estimate amounting to Rs.7,80,000/- (Rupees Seven Lakh Eighty Thousand only), submitted by the University Engineer, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATION:**

- *To approve the estimate amounting to Rs.7,80,000/- (Rupees Seven Lakh Eighty Thousand only), submitted by the University Engineer, prepared based on DSoR 2018 with cost index 35.59 for the constructing ground level water tank (sump) in the Kerala University Library at Palayam.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 21.02.2022, be approved.

**ITEM NO.37.146.18** *Repair, Retrofitting and miscellaneous civil works in the additional Men's Hostel at Karivattom Campus – Toilet Renovation works and Allied works – Estimate- Reg.*

[ Ad. BI]

As per the No.Ad.BI(4)807/2019/009/98 Dated:03.11.2021, the estimate amounting to Rs.31,90,000/-(Rupees Thirty One Lakh Ninety Thousand only) has been approved for the repair, retrofitting and miscellaneous civil works in the Additional Men's Hostel at Kariavattom Campus.

The University Engineer, vide letter no. DB2/AMH/21-22 dated 19.02.2022 has informed that tenders were invited for the said work. In response to the work in first call, no bid has been received. Hence the work was retendered and in response single tender of Sri. P. Manikandan at Rs. 25,78,597/- was received. The tendered PAC of the work is Rs. 27,31,612/-. The amount quoted is 5.60% below the PAC amount.

It is stated that on verification of the quoted rates, it is observed that the rates quoted by the contractor are lower than the estimate rates. On market rate justification it is observed that the market rate is 10.95% above the PAC amount. Hence the quoted amount Rs. 25,78,597/- for the work is reasonable.

The University Engineer has also informed that as per G.O (P)No. 324/2015/Fin dated. 30.07.2015, a single bid during re-tender shall be accepted only with the approval of a Committee.

Hence, as ordered by the Vice-Chancellor, the single tender of Sri. P. Manikandan at Rs. 25,78,597/-submitted by the University Engineer, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATION:**

- *To accept the* the single tender of Sri. P. Manikandan at Rs. 25,78,597/-(Rupees Twenty Five Lakh Seventy Eight Thousand Five hundred and Ninety Seven Only) for the repair, retrofitting and miscellaneous civil works in the Additional Men's Hostel at Kariavattom Campus as the amount quoted is 5.60% below the PAC amount.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 21.02.2022, be approved.

**ITEM NO. 37.146.19** *First Phase Beautification and Landscaping Works at SH Campus- Reg*

[ Ad. BI]

As per the U.O No.18418/Admn.BI/2020/UOK/121 Dated:07.12.2021, the estimate amounting to Rs 32,00,000/- (Rupees Thirty Two lakh only) has been approved for the first phase beautification of SH Campus

The University Engineer, vide letter no. DB1/SH/Beautification first phase/2021 dated. 19.02.2022 has informed that tenders were invited for the said work. In response to the work in first call, one bid has been received which was not opened. Hence the work was retendered and in response a single tender of Sri. P. Manikandan at Rs. 25,51,349/- was received. The tendered PAC of the work is Rs. 28,53,900/-. The amount quoted is 10.60% below the PAC amount.

It is stated that on verification of the quoted rates, it is observed that the rates quoted by the contractor are lower than the estimate rates. On market rate justification it is observed that the market rate is 14.99% above the PAC amount. Hence, the quoted amount of Rs. 25,51,349/- for work is reasonable.

The University Engineer has also informed that as per G.O (P)No. 324/2015/Fin dated. 30.07.2015, a single bid during re-tender shall be accepted only with the approval of a Committee.

Hence, as ordered by the Vice-Chancellor, the single tender of Sri. P. Manikandan at Rs. 25,51,349/- submitted by the University Engineer, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATION:**

- *To accept the the single tender of Sri. P. Manikandan at 25,51,349/- (Rupees Twenty Five Lakh Fifty One Thousand Three hundred and forty nine Only) for the first phase beautification of SH Campus as the amount quoted is 10.60% below the PAC amount.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 21.02.2022, be approved.

**ITEM NO.37.146.20** *Construction of New Septic Tank for Research Block for University Hostel for Women at Kariavattom Campus-Payment to University Engineer against PC Bill-Reg.*

The proposal from the University Engineer for the construction of a new septic tank (RCC tank of size 4.50 m X 3.50 m X 3.00 m) for Research Block at Kariavattom Campus in place of the damaged tank, utilizing an amount of Rs. 3.50 Lakh (Rupees Three Lakh Fifty Thousand only) from the amount earmarked for the Sewage Treatment Plant in the Budget Speech, 2020.21, was approved vide U.O No. 2905/2020/UOK dated, 14.09.2020 along with permission to execute the work, waiving tender formalities, considering the urgency, as per the decision of the Syndicate held on 14.08.2020, vide item no. 16.43.03.

The University Engineer, vide letter dated. 07.12.2021 has submitted the PC bill for Rs. 3,47,497/- (Rupees Three Lakh Forty Seven Thousand Four Hundred and Ninety Seven only), along with the Audit Enfacement Sheet no.115/2021-22, Work Order, data Sheet, etc., towards the aforesaid work in favour of the contractor Sri. Gokul Vishnu for effecting payment to the contractor. The work comes under the head of account-MH -63-Miscellaneous-8/6028-New Development Programmes. The University Engineer has requested to take steps for effecting payment to the Contractor. The Audit has remarked that "the payment of Rs. 3,47,497/- expended for the work may be released on the basis of the Certification by the University Engineer and noted that, the Audit Enhancement Sheet no. 115/2021-22 of the PC bill, expenditure and balance available in the head Part I Non Plan MH 63 Miscellaneous-8/6028-New development Programs has been entered incorrectly. The amount expended from this head during the current financial year as on 01/01/2022 is Rs. 3,94,50,115/- (Three Crores Ninety Four Lakhs Fifty Thousand One Hundred and Fifteen only, excluding the current bill)".

The Finance has remarked that "on the basis of work satisfactory certification and audit verification report, proposal for the payment of an amount of Rs. 3,47,497/- to the University Engineer for effecting payment to Sri. Gokul Vishnu, Contractor towards the construction of a new septic tank for Research Block at Kariavattom Campus in place of the damaged tank may be agreed to; subject to administrative sanction and all statutory recoveries shall be deducted before effecting payment".

As ordered by the Vice Chancellor, the aforesaid matter of releasing the payment of an amount of Rs. 3,47,497/- (Rupees Three Lakh Forty Seven Thousand Four Hundred and Ninety Seven only)to the University Engineer for effecting payment to Sri. Gokul Vishnu, Contractor towards the construction of a new septic tank for Research Block at Kariavattom Campus in place of the damaged tank, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**RECOMMENDATION:**

- *To release the payment of an amount of Rs.3,47,497/- (Rupees Three Lakh Forty Seven Thousand Four Hundred and Ninety Seven only)to the University Engineer for effecting payment to Sri. Gokul Vishnu, Contractor towards the construction of a new septic tank for Research Block at Kariavattom Campus in place of the damaged tank.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 21.02.2022, be approved.

**ITEM NO. 37.146.21** *Construction of buildings for the Renewable Energy Centre and IMK at Kariavattom Campus - Space requirements and site identified – reg.*

[ Ad. BI]

As per the Budget Speech 2021-22, an amount of Rs.75 lakhs has been earmarked towards the construction of the building and laboratory for the Renewable Energy Centre and an amount of Rs.25 lakhs towards its laboratory equipment.

The Syndicate at its meeting held on 28.10.2021, vide item no. 33.71.02 has resolved to entrust the construction of buildings for Renewable Energy Department and IMK at Kariavattom Campus with the Central Public Works Department (CPWD) and to proceed immediately with obtaining necessary drawings, executing Memorandum of Understanding etc. The CPWD was informed the same. Accordingly, the CPWD, vide letter dated. 10.11.2021 has requested to provide the following data/information for preparing the preliminary drawings for the construction of Renewable Energy Department Building and IMK building at Kariavattom Campus and the University Engineer was requested to furnish the same.:-

- 1) Authorized plinth area circular(if any) for Kerala University.
- 2) Sanctioned strength along with detailed space requirements (in sqm)
- 3) Location for the above works.

Later, the CPWD vide letter no. 23(8)PMSSYPD/2021-22/07 dated 07.01.2022 has also forwarded the MoU for the construction of Indoor Training Hall, Renewable Energy Department Building and IMK Building at Kariavattom Campus and the same has been forwarded to the University Engineer and the Estate Officer for vetting. Their replies are awaited.

Now, in response to the request for furnishing the details sought by the CPWD vide letter dated. 10.11.2021, the University Engineer, vide letter no. UE/Esst/324/2022 dated. 11.02.2022 has informed that "the Head, IMK has provided a space requirement schedule for the proposed IMK building at Kariavattom as per AICTE norms. Total space requested for the new building is 26650 sq. feet. A board room of 600 sq. feet, one placement room of 500 sq. feet and two tutorial rooms each of 400 sq. feet are also required as additional requirement, if desirable. The location suggested is adjacent to the existing Performing Arts Building."

The University Engineer has further informed that "the Director, Renewable Energy Centre has also provided a space requirement schedule for the new building. Total space requirements is 34150 sq. feet. The size of class room, library, seminar hall, etc., furnished in the schedule are sufficient as per the intake capacity mentioned. Number of rooms in each category, size of laboratories and other rooms furnished by the Director may be finalized considering the future development of the Centre."

The University Engineer has submitted the space requirement schedules of IMK building and Renewable Energy Centre building for approval and for intimating the CPWD for designing the building and has also requested to approve the site identified for the above said two buildings, adjacent to the Performing and Visual Arts Building.

As ordered by the Vice Chancellor, the space requirements schedule of Renewable Energy Centre building & IMK building submitted by the University Engineer and the site identified for these two buildings [which is adjacent to the Performing and Visual Arts Building] are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation. [Copy of the Data Sheet - 2Nos and the Site Location Plan submitted by the University Engineer along with the letter no. UE/Esst/324/2022 dated. 11.02.2022 are appended.]

**RECOMMENDATION:**

- *To hold discussion with the authorities concerned of IMK and Renewable Energy Centre on the matter.*

The meeting came to end at 1.30PM

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing committee of the Syndicate on Planning and Development held on 21.02.2022, be approved.

**Item No.37.147**

***Minutes of the meeting of the Advisory committee held on 21.02.2022 at 01.00 p.m for assessing the progress of works entrusted with accredited agencies - Approval of -reg.***

*(PL.G)*

A meeting of the Advisory Committee was held on 21.02.2022 at 01.00 p.m for assessing the

progress of the works: construction of staff quarters, construction of new hostel for men & ICCR students and construction of School of Communication & Information Science building at Kariavattom. (Copy of the Minutes appended).

The Minutes of the meeting of the Advisory Committee held on 21.02.2022 is placed before the Syndicate for approval.

**Minutes of the meeting of the Advisory Committee entrusted with the monitoring of the Construction of Staff Quarters, New Hostel for Men & ICCR Students and School of Communication & Information Science building at Kariavattom**

Date and Time : 21.02.2022; 01.00 P.M.  
Venue : PVC chamber, Senate House Campus, Palayam

**Members**

Adv.A.Ajikummar, Convener, SC on P & D, (Chairman)	-Sd/-
Dr. S. Nazeeb, Member, Syndicate	- Absent
Dr. K.G. Gopchandran, Member, Syndicate	- Absent
Director (Planning and Development)	- Sd/-
University Engineer	- Sd/-
Assistant Executive Engineer I	- Sd/-

**Others present**

Smt. P. Letha , Exe.Engineer, KSHB	- Sd/-
Sri. V. M Roy, AEE, KSHB	- Sd/-
Sri. D Mohandas, Team Leader, WAPCOS	- Sd/-
Sri. Sreejith, WAPCOS (SE)	- Sd/-

As per U.O No. 3957/2021/UOK dated 04/08/2021 a Project Implementation Committee was constituted at the Engineering level with Smt. Sobha. K, University Engineer, Sri. Ajith kumar C.K, Assistant Engineer I, Sri Padmakumar, Assistant Executive Engineer (Electrical), Assistant Engineer (Electrical) Kariavattom, Sri. D. Mohandas, Senior level Expert, M/s WAPCOS Ltd., Sri. Baby John S, Retd. Chief Engineer, PWD Buildings (Technical Committee Member), Sri. Mohan.P. Retd.Suptd. Engineer, PWD Electrical (Technical Committee Member) and Smt. Bindu A, AEE as Nodal Officer for monitoring the progress of construction of Staff Quarters at Kariavattom, as envisaged in the MoU executed with WAPCOS Ltd. for the work.

An Advisory Committee was also constituted with Adv. A. Ajikummar ( Chairman ), Dr. S Nazeeb, Dr. K.G Gopchandran, (Members, Syndicate), Director (Planning and Development), University Engineer and Assistant Executive Engineer I, for monitoring the progress of construction of Staff quarters at Kariavattom, vide U.O No. 3563/2021/UOK dated 21.07.2021 and the same Advisory Committee was entrusted with the monitoring of progress of construction of School of Communication & Information Science building at Kariavattom and construction of New Hostel for Men & ICCR Students at Kariavattom, vide U.O s No. 7364/2021/UOK dated 18/12/2021 & 7365/2021/UOK dated 18/12/2021, which are entrusted with the Kerala State Housing Board.

As per the orders of the Vice-Chancellor, a meeting of the Advisory Committee was convened at 01.00 PM on 21/02/2022 for assessing the progress of the works, construction of Staff Quarters, New Hostel for Men & ICCR Students and School of Communication & Information Science at Kariavattom.

The meeting began at 01.30 pm.

The committee assessed the progress of the works as detailed below:

**1.Construction of Staff Quarters at Kariavattom**

The committee had a detailed discussion with the representatives of M/s. WAPCOS Ltd. regarding the progress of the work.

The representatives of M/s. WAPCOS Ltd has reported that the work is well progressing and the work shall be completed within 5 months, as specified in the MoU.

**2. Construction of New Hostel for Men & ICCR Students at Kariavattom**

The committee had a detailed discussion with the representatives of KSHB regarding the progress of the work.

The University Engineer has reported that the soil test of the newly handed over site through CET has been completed and they have submitted the report.

The representatives of KSHB has assured that the work shall be re-started at the earliest and shall be completed within the time limit specified in the MoU.

### **3. Construction of School of Communication & Information Science Building at Kariavattom**

The committee had a detailed discussion with the representatives of KSHB regarding the progress of the work.

The University Engineer has reported that the work is slow in progress. The representatives from KSHB has ensured that they will complete the work within the time limit specified in the MoU.

#### **In light of the above discussions, the committee has recommended the following:**

- To forward the report from CET regarding the soil test of the newly handed over site for the Construction of New Hostel for Men & ICCR Students at Kariavattom submitted by the University Engineer to the KSHB for further necessary action.
- To place the minutes of this meeting before the Syndicate for approval.

The meeting came to an end at 02.15 P.M

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting of the Advisory Committee held on 21.02.2022, be approved.

**FURTHER RESOLVED** to entrust Dr.S.Nazeeb, Dr.K.G.Gopchandran, Adv.A.Ajikummar, Members Syndicate, University Engineer, Sri.T.S.Ramesh, Assistant Executive Engineer to identify new location in Kariavattom Campus for the construction of Hostel for Men and ICCR Student and place same before the next Standing Committee of the Syndicate on Planning and Development.

**Item No.37.148**

***KU Padasala – Approval of the minutes of the meeting of the Advisory Committee of K U Padasala – Consideration of- reg.***

***(Ac.D)***

A meeting of the Advisory Committee of KU Padasala was held under the Chairmanship of the Pro Vice Chancellor on 22nd January 2022 at 03.00 pm in online mode. The committee discussed the following agenda:

1. To review the work of K U Padasala
2. To plan future course of action
3. To decide on starting a Podcast Channel
4. Any other item permitted by the chair

As per the orders of the Vice Chancellor the minutes of the meeting of the Advisory Committee of K U Padasala held on 22.01.2022 is placed before the Syndicate for consideration. (The minutes of the meeting as mentioned above is appended)

#### **Minutes of the meeting of the Advisory Committee of KU Padasala**

Date : 22.01.2022

Time : 3.00 pm

The link of the meeting : <https://meet.google.com/iiz-zquw-hmo>

#### **Agenda:**

1. To review the work of K U Padasala
2. To plan future course of action
3. To decide on starting a Podcast Channel
4. Any other item permitted by the chair

#### **Members Present**

1. The Pro Vice Chancellor (Chair)
2. Dr. Lal C A, Hon.Director, K U Padasala
3. Director, IQAC
4. Dr. Aji S, Asso. Professor, Dept. of Computer Science

5. Dr. K Satheesh Kumar, Asso. Professor, Dept. of Futures Studies

A meeting of the Advisory Committee of KU Padasala was held under the Chairmanship of the Pro Vice Chancellor on 22nd January 2022 at 03.00 pm in online mode.

At the outset, the Pro Vice Chancellor welcomed the members of the Advisory Committee. It was informed that the meeting shall formulate a policy to be adopted for future course of action of the KU Padasala including the proposal to start a new Podcast Channel.

Initiating the discussions, the Pro Vice Chancellor informed that the viewership of the KU Padasala is increasing day by day and in tune with the same the content wise upgradation and improvement of topics in various sessions may also be considered in order to make the channel more user friendly.

The Hon. Director, KU Padasala opined that the lectures and other programmes aired through KU Padasala was inviting more and more views from the Academic and Student Community and a course of action for future may be planned wisely with out reducing the enthusiasm of scholars and academicians in the Channel.

Observations and discussions of the meeting are detailed below:

- (i) To explore the possibility of obtaining free software for the starting of the new Podcast Channel,
- (ii) To prepare a general guideline to be followed while recording audio for the podcast channel including general information regarding the same,
- (iii) To prepare a one page brochure for the teachers explaining the modus operandi of the podcasting,
- (iv) Necessary purchase of equipments for recording may be made for the podcasting from the funds sanctioned,
- (v) To explore the possibility of providing complete courses ranging from 10 to 15 lectures in any specific topic in the KU Padasala,
- (vi) To advertise in Facebook, YouTube and other social media forums about KU Padasala

After detailed deliberations, the meeting recommended:

- 1. A Podcast channel may be started for KU Padasala on Anchor**
- 2. Instructions and guidelines to be given to teachers on producing quality podcasts**
- 3. The production of series of videos based on UG curriculum**
- 4. To advertise KU Padasala in social media platforms**

The meeting ended with vote of thanks made by the Chairman.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Advisory Committee of KU Padasala held on 22.01.2022, be approved.

**Item No. 37.149**      ***Extension Centre at Agricultural Co-operative Staff Training Institute (ACSTI) for offering MBA Evening Classes- consideration –Consideration of- reg.***

***(Ac.D)***

The Director, Agricultural Co-operative Staff Training Institute (ACSTI), Thiruvananthapuram has forwarded a letter seeking the formalities for starting MBA evening Programme from 2020-21 at the Institute as an extension centre of Institute of Management in Kerala.

The Agricultural Co-operative Staff Training Institute(ACSTI),Thiruvananthapuram is an autonomous institution under the Govt of Kerala and objective of the Institute is to collaborate with Universities to offer educational programmes.The General Council of the Institute is headed by the Hon'ble Minister for Co-operation and Executive Committee headed by the Secretary, Co-operation. The 2<sup>nd</sup> General Council meeting held on 3<sup>rd</sup> December 2019 resolved to commence MBA Evening Programme as an Extension Centre of Institute of Management in Kerala and the Institute has got class rooms,Computer lab and Library .

The Head, IMK has forwarded the following remarks for starting MBA evening classes at Agricultural Co operative Staff Training Institute(ACSTI);

- ACSTI is now housed in the CIMAT building which was offering MBA (Full time) through University of Kerala earlier

- The building has adequate facilities for the MBA (Evening -Regular) programme as there are three main classrooms, library and computer lab
- The Director of ACSTI has been conducting MBA (full time) programmes earlier at major co operative institutions of repute in locations across India
- The faculty who are currently available with ACSTI could be sourced for the MBA (Evening- Regular) programme also
- Initially the programme could accommodate about 40 students with a revenue sharing basis
- Director, ACSTI will run the programme in consultation with the Professor and Head, IMK
- There is a need for a MoU to be signed as in the case of ICM Poojappura
- to constitute a committee comprising of three syndicate members and Dean Faculty of Management studies for an inspection at ACSTI

The Syndicate, vide item no. 11.39.10 held on 15.05.2020 considered the matter and resolved to constitute a sub committee consisting of Dr. S. Nazeeb, Adv.G Muraleedharan Pillai, Smt. Renju Suresh and Dean , Faculty of Management Studies to inspect at ACSTI. The committee conducted the inspection on 28.10.2020 at 12.30 pm and forwarded a detailed report regarding the inspection of ACSTI for assessing the facilities and other details for considering as ACSTI as extension centre of IMK. (Report on the inspection conducted at ACSTI is appended herewith)

As per the orders of the Vice-Chancellor, the matter regarding for starting MBA evening Programme at ACSTI as an extension centre of Institute of Management in Kerala is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

The Syndicate considered the Inspection Report and **RESOLVED** to consider Agricultural Co-operative Staff Training Institute (ACSTI) as an extension centre of IMK, Kariavattom with effect from 2022-23 admission onwards and submit a draft MoU regarding the same.

**FURTHER RESOLVED** to place the draft MoU before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration.

**ALSO RESOLVED** to entrust the Pro-Vice-Chancellor, Dr.K.G.Gopchandran, Dr.S.Nazeeb, Adv.G.Muraleedhran Pillai, Members Syndicate, Prof.K.S.Chandrasekar, Professor and Head, Institute of Management in Kerala, Kariavattom to have a detailed discussion with the authorities of Agricultural Co-operative Staff Training Institute (ACSTI)

***Item No.37.150 University Consultancy Cell – Minutes of the meeting of the University Consultancy Cell – Approval of – reg.***

***(Ac.D)***

A meeting of the University Consultancy Cell was held under the chairmanship of the Vice Chancellor at 3 pm on 19.02.2022 at Vice Chancellor's Chamber in online mode. The committee discussed the following items:

1. Approval of consultancy work proposal with Pankajakasthoori Herbal Research Foundation submitted by the Head, Department of Computational Biology, University of Kerala
2. Revision of the existing University Order for translation works through department consultancy – request from Dr. Thajudeen A S, Head, Dept. of Arabic

As per the orders of the Vice Chancellor the minutes of the meeting of the University Consultancy Cell held on 19.02.2022 is placed before the Syndicate for consideration. (The minutes of the meeting as mentioned above is appended)

Ac.D/1/34/2022

**Minutes of the meeting of University Consultancy Cell**

Date & Time: 19.02.2022 at 03.00 PM

Venue: Vice Chancellor's Chamber

**Members Present**

1. The Vice Chancellor



2. The Finance Officer
3. The Director, University Consultancy Cell
4. The Head, Dept. of Future Studies, University of Kerala
5. The Head, Dept. of Arabic, University of Kerala
6. The Head, Dept. of Computer Science, University of Kerala

**Item No.37.150.01 Department of Computational Biology & Bioinformatics – Consultancy work proposal with Pankajakasthoori Herbal Research Foundation – consideration and approval - reg.**

Dr.Sabu Joseph, Director, University Consultancy Cell, University of Kerala has forwarded a letter along with request from Head, Department of Computational Biology & Bioinformatics for initiating a consultancy work with Pankajakasthoori Herbal Research Foundation, Kattakkada, Trivandrum amounting to Rs 25,000/- under institutional mode of consultancy.

Pankajakasthoori Herbal Research Foundation is a research organization primarily aimed at researching Ayurvedic and Indian traditional medicines located in Kattakkada. Pankajakasthoori Herbal Research Foundation requested for a collaborative study with Department of Computational Biology & Bioinformatics on the molecular docking of a few compounds isolated from *Caesalpinia bonduc*, which are planned for use in formulating a new drug against prostate cancer/BPH in 80 : 20 Mode.

The Head, Department of Computational Biology & Bioinformatics, University of Kerala has forwarded the following detailed proposal.

Mode of Operation : Institutional Mode (80:20)

Total Budget Proposal : Rs 25,000/-(including 18% GST)

Sl No	Items	amount
1.	Consultant fee (80%)	Rs 16,949/-
2.	University Contribution (20%= Rs 4237/-)	
	a. DDF Contribution (12 %)	Rs 2542/-
	b. KUF Contribution (8 %)	Rs 1695/-
3.	GST (18%)	Rs 3814/-
	Grand Total	Rs 25000/-

(Rupees Twenty Five Thousand Only)

**Recommendations:** The Committee approved for initiating consultancy work with Pankaja Kasthoori Herbal Research Foundation, Kattakada, Trivandrum amounting to Rs. 25,000/-under department mode consultancy (80 : 20) in principle subject to recommendations of the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the University Consultancy Cell held on 19.02.2022, be approved.

**Item No.37.150.02 Revision of the existing University Order for translation works through department consultancy – request from Dr. Thajudeen A S, Head, Dept. of Arabic - reg**

Dr. Thajudeen A S, Head, Dept of Arabic, University of Kerala has forwarded a letter requesting to revise the University order issued earlier with the proposed rate. Approved rates and proposed rates are given below.

Sl. No	Service	Amount approved (U.O.No. Ac.D/2/13805/2019 dated 22.07.2019)	Amount proposed
1	Educational Certificates	Rs.2000/- +18% GST	Rs.2000/- +18% GST+ 1% Flood Cess
2	ID Cards, Driving License, Resident Certificates	Rs.300/- +18% GST	Rs.300/- +18% GST+ 1% Flood Cess
3	Certificates issued by revenue authority	Rs.500/- +18% GST	Rs.500/- +18% GST+ 1% Flood Cess
4	Power of Attorney, Legal	Rs.3 per word +18% GST	Rs.3 per word +18%

	documents		GST+ 1% Flood Cess
5	Simultaneous Translation/ Interpretation	Rs.2500 per hour+18% GST	Rs.2500 per hour+ 18% GST+ 1% Flood Cess

The Head has also requested to increase the honorarium of consultant from 30% to 50% .

In response to the letter No.Ac.D/02/90/2021 dated 12.04.2021, Dr.Sabu Joseph, Director, University Consultancy Cell has recommended to revise the rate of consultancy work with increase the honorarium of consultant from 30% to 50%. The proposed revised mode of operation of consultancy work is equivalent to the individual consultancy mode (50% to Consultant, 20% to DDF & 30% to KUF) and the approved rate is on Department Consultancy mode (50% to KUF, 20% to DDF & 30% to Consultant) .

#### **Recommendations:**

The Committee considered the matter and recommended to revise the University Order No. Ac.D/2/13805/2019 dated 22.07.2019 with necessary modifications detailed as follows:

Sl. No	Service	Amount approved in 2019 (U.O.No.Ac.D/2/13805/2019 dated 22.07.2019)	Newly Approved Rate
1	Educational Certificates	Rs.2000/- +18% GST	Rs.2500/- +18% GST
2	ID Cards, Driving License, Resident Certificates	Rs.300/- +18% GST	Rs.500/- +18% GST
3	Certificates issued by revenue authority	Rs.500/- +18% GST	Rs.500/- +18% GST
4	Power of Attorney, Legal documents	Rs.3 per word +18% GST	Rs.3 per word +18% GST
5	Simultaneous Translation/ Interpretation	Rs.2500 per hour+18% GST	Rs.2500 per hour+18% GST

It is further recommended to revise the mode of operation of consultancy work equivalent to individual consultancy mode . i.e., 50% Consultant, 20% DDF and 30% KUF (Previous rates : 50% to KUF, 20% to DDF & 30% to Consultant).

The Committee also recommended to exclude 1% Flood CESS from proposed rates since the period of deducting same has been expired now.

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the University Consultancy Cell held on 19.02.2022, be approved.

#### ***Item No.37.151 Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges – Approval of - Reg. (Ac F II)***

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 24.02.2022 at 10.00 AM in the Syndicate Room.

The Minutes of the Meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges is placed before the Syndicate for consideration and approval.

#### **Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges**

Day and Date : Thursday, 24<sup>th</sup> February, 2022  
Time : 10.00 AM  
Venue : Syndicate Room, University Buildings.

#### **Members Present**

1. Dr.M.Vijayan Pillai, Convenor, Member Syndicate
2. Sri.B.P.Murali, Member Syndicate
3. Dr.K.B Manoj, Member Syndicate
4. Sri.R.Arun Kumar, Member Syndicate
5. Prof K Lalitha, Member Syndicate

#### **Members Absent**

- Smt.Renju Suresh, Member Syndicate
- Sri.Jairaj.J, Member Syndicate
- Dr. Mathew. V, Member Syndicate

**The meeting started at 10.00 AM**

**Item No:37.151.A1 Initial Appointment of Assistant Professors in the Department of Mathematics, Mar Ivanios College, Thiruvananthapuram & St.John's College, Anchal- Approval-reg**

**(42456/Ac F I/2021/UOK)**

The Manager MSC Colleges, Thiruvananthapuram has forwarded proposals for the approval of the initial appointment of the following Assistant Professors in the Department of Mathematics in Mar Ivanios College, Thiruvananthapuram & St.John's College, Anchal.

Sl. No	Name of Assistant Professor and College	Subject	Date of Joining	Nature of Vacancy
1	Dr.Anusha Edwin, Mar Ivanios College	Mathematics	02.10.2021 FN	Against the retirement vacancy of Dr.Siva Kumar T.R, Associate Professor retired on 31.03.2018.
2	Dr.Limnaraj.B.P St.john's College, Anchal	Mathematics	02.10.2021 FN	Against the retirement vacancy of Sri.P.A.Benedict Associate Professor retired on 31.05.2017

The Govt.had given concurrence for filling up 5 posts in the Dept. of Mathematics ( 3 posts in Mar Ivanios and 2 Posts in St.John's College,Anchal) vide letter No No.D2/484/2019/HEdn dated.06.01.2020 and The Government had extended the nominations upto 30.11.2020 vide GO(Rt) No.1214/2020HEDN dated 30.09.2020.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 26.01.2020), Deepika (dated. 26.01.2020), The New Indian Express (dated 26.01.2020) and Mangalam(dated 26.01.2020).

In the mean time Government issued an order No.GO(MS) 155/2020 dated 01.04.2020 withdrawing the PG Weightage from the total workload with retrospective effect from 09.05.2018 and later as per G.O(Ms)No.313/2020/HEDN dated 11/09/2020 revised the above said GO as w.e.f 01.06.2020.

As per GO No.D4/35264/2019/DCE dated 08/10/2020 Government cut down the vacancy of Assistant Professor in Mathematics from 5 to 3 over ruling the earlier sanctioned 5 posts ie Government had revised the concurrence given earlier and reduced the post from 3 to 2 in Mar Ivanios colleges and from 2 to 1 in St.John's college, Anchal.

As per the minutes of the meeting of the Selection Committee held on 23.10.2020 a selected list of 6 candidates in Open Category and 1 candidate in community category for Mathematics was prepared . Dr.Anusha Edwin and Dr.limnaraj.B.P are in the 5<sup>th</sup> and 6<sup>th</sup> position in Open Category.

As the 1<sup>st</sup> rank holder relinquished the appointment, University has approved the appointments of 2<sup>nd</sup> to 4<sup>th</sup> rank holders as detailed below.

Dr.Neeradha C.K 2nd rank holder in open merit and Ist Rank holder in Community merit is appointed as the 6<sup>th</sup> teacher in Department of Mathematics-Mar Ivanios College w.e.f 25.11.2020 .

1. Mean while the Educational Agency has transferred Dr.Sumesh.S from St.John's College, Anchal to Mar Ivanios ,Thiruvananthapuram w.e.f 25.11.2020
2. Dr.Sunitha Grace Zacharia III rd Rank holder in open merit is appointed as the **5th teacher** in the department of Mathematics, St.John's College, Anchal w.e.f 25.11.2020 FN Against the vacancy caused due to the transfer of Sri.Sumesh S S Assistant Professor on 25.11.2020.
3. Dr.Dhanya Ramachandran IV Rank holder in open merit is appointed as the **6th teacher** in the department of Mathematics, St.John's College , Anchal w.e.f 25.11.2020 FN Against the vacancy caused due to the relieving of Sri.Jinesh P Joseph, Assistant Professor on 07.10.2014. As per Post Adalath report there is a workload of 127 hours and 8 posts sanctioned in the

department of Mathematics, St.John's college, Anchal. After removing P G weightage it gets reduced to 102 hours and 6 posts respectively.

As per Post Adalath report there is a workload of 133 hours and 8 posts sanctioned in the department of Mathematics, Mar Ivanios College, Thiruvananthapuram. After removing P G Weightage it will get reduced to 108 hours and 6 posts respectively.

Meanwhile Dr.Anusha Edwin fifth rank holder, in the existing rank list had filed a writ petition against her non selection to the post of Assistant Professor **vide WP(C) No.28788 of 2020**. The writ petition was disposed directing the Educational Agency to consider the appointment of petitioner in the light of **G O dated 11.09.2020** in accordance with law, from the already prepared rank list on or before 20.10.2021 as the rank list is expiring on 22/10/2021.

**In the light of the Judgement, The Educational agency has appointed Dr.Anusha Edwin in the Department of Mathematics, Mar Ivanios College w.e.f 20.10.2021 and Dr.Limnaraj.B.P in the Department of Mathematics, St John's College, Anchal w.e.f 20.10.2021 and forwarded the proposal for approval of the initial appointments.**

As per G.O.(Ms)No.313/2020/HEDN dated 11/09/2020 PG weightage will not be considered after 01/06/2020 and "approvals pending on the appointments made between 09.05.2018 and 31.05.2020 by a valid selection committee which should have been constituted as per the existing G.O's, shall be considered in the light of the G.O (Ms)No. 93/2018/H.Edn dated 09.05.2018". But in the case of above mentioned appointments selection committee has been constituted only on 23.10.2020 and the appointments were made on 20.10.2021 only. Hence the appointment made by the Educational agency is a clear case violation of G.O dated. 11.09.2020 and the High Court order, as there is no sufficient work load to accommodate Dr.Anusha Edwin in the Department of Mathematics, Mar Ivanios College w.e.f 20.10.2021 and Dr.Limnaraj.B.P in the Department of Mathematics, St John's College, Anchal w.e.f 20.10.2021.

It may be noted that the Govt. vide letter dated 18.06.2020 has already Instructed **not to approve any appointments in Aided Arts & Science colleges without the approval of DCE** as per G.O dated 01.04.2020, on work load for faculty in keeping with UGC Regulations which the State has opted.

**Approval of appointments without obtaining concurrence from the Govt. may lead to audit objections, litigations and refusal of grant in aids from the Govt.**

Hence the matter regarding the approval of the initial appointment of the two Assistant Professors, **Dr.Anusha Edwin in the Department of Mathematics, Mar Ivanios College w.e.f 20.10.2021 and Dr.Limnaraj.B.P in the Department of Mathematics, St John's College, Anchal w.e.f 20.10.2021** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the matter regarding the approval of the initial appointment of the two Assistant Professors, Dr.Anusha Edwin in the Department of Mathematics, Mar Ivanios College w.e.f 20.10.2021 and Dr.Limnaraj.B.P in the Department of Mathematics, St John's College, Anchal w.e.f 20.10.2021 and recommended to obtain remarks from the Government.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.02.2022, be approved.

*Item No:37.151.A2*

*M S M College, Kayamkulam -Workload assessment - for the Academic Year 2020-21 - approval of – reg.*

(AcFI/15072/2021)

The Principal, M S M College, Kayamkulam has forwarded the Half yearly returns of March 2021 and July 2021 for the assessment of workload and fixation of staff strength in various Departments of the college for the Academic Year 2020-21.

The workload calculation and fixation of staff strength is done as per the provisions in the Kerala University First Ordinances 1978. As per the Ordinances, total number of posts for each Department in a college shall be according to the workload and Staff patterns under the UGC

guidelines which stipulate a direct teaching hours of 16 for Lecturer/Assistant Professor. Hence the number of permissible teachers in each Department is calculated as per the provisions in the UGC Regulation. The statement showing the assessment of workload and the permissible number of teaching staff in 17 Departments of the college is appended. In accordance with G O(M S) No.155/2020/H Edn dated.01.04.2020 and G O (M S) No.313/H Edn dated.11.09.2020. Workload have been calculated excluding P G Weightage.

The proposal for the approval of workload assessment and fixation of staff strength of M S M College, Kayamkulam for the academic year 2020-21 was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 29.11.2021 and the Syndicate at its meeting held on 04.12.2021 considered the above matter vide item No.34.124.A1 and resolved that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

Accordingly the proposal for the approval of workload assessment and fixation of staff strength of M S M College, Kayamkulam for the academic year 2020-21 was again placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 21.12.2021 and the Committee recommended to constitute a sub committee comprising of Dr.M.Vijayan Pillai, Dr..S.Nazeeb, Dr.K.B.Manoj and Adv.K.H.Babujan to assess the workload in MSM College ,Kayamkulam and submit a report before the next Standing Committee.

The Syndicate at its meeting held on 23.12.2021 vide item Number 35.56.A1 resolved to approve the recommendation of the Standing Committee.

Accordingly the sub-Committee constituted for assessing the workload in the MSM College Kayamkulam, in view of the Syndicate resolution vide item No. 35.56.A1, visited the College on 04.02.2022 and submitted a report (copy appended).

As directed by the Vice-Chancellor, the report of the Sub Committee constituted to study the work load in the various departments of MSM College Kayamkulam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the matter regarding work load in the various departments of MSM College Kayamkulam and recommended to approve the report of the Sub-Committee.**

#### **REPORT OF THE SUB COMMITTEE CONSTITUTED TO ASSESS THE WORK LOAD IN MSM COLLEGE KAYAMKULAM**

The Sub Committee constituted for assessing the workload in the MSM College Kayamkulam, in view of the Syndicate resolution vide item No. 35.56.A1, visited the College on 04.02.2022.

As a part of Inspection, the Sub Committee verified the various documents related to the workload & appointment of Assistant Professors in various subjects in MSM College Kayamkulam.

The following discrepancies are noted in the the appointments of Assistant Professors.

1. The workload in Department of Malayalam is 86 hours and the number of sanctioned posts is 5. Smt.Letha V has been appointed as Assistant Professor on 03.11.2020 as the 6th teacher in the department of Malayalam.
2. In the Department of Commerce, two teachers are appointed without obtaining prior concurrence from the government.
3. The indifferent attitude of the management in complying with norms of the University / Government has been leading to litigations.

In order to avoid further litigations, the sub committee recommended for a hearing of the Management authorities.

The Sub Committee further recommended to convene a meeting of the Chairman of the BoS in Botany (Pass) & Chairman of BoS in Biotechnology (Pass) for assessing the workload in the departments of Botany & Biotechnology, MSM College Kayamkulam.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.02.2022, be approved.

**Item No:37.151.B1 Inter University Transfer of Smt. Jyolsna S – Direction from the Government to repeal the U.O approving her period of service for pension benefits -reg.**

**(AC.FII/82764/2008/UOK)**

Smt Jyolsna was appointed as Assistant Professor, in Economics, w.e.f 12.01.2006 FN, in N.S.S Hindu College, Changanacherry in the leave vacancy of Sri. N. Rajeev and it was approved by M. G. University vide U.O No. 2590/B1/2007/Acad. Dated 15.11.2007. Later on expiry of leave, she was transferred to N.S.S College, Pandalam w.e.f 30.05.2008, with in the jurisdiction of University of Kerala. At that time there was no provision in the University Act / Statutes for Inter University Transfer of teachers.Hence the above proposal for the appointment was rejected by the Syndicate at its meeting held on 25.03.2009.

The High Court disposed of the Writ Petition filed in this regard by Smt. Jyolsna S without expressing any opinion, with the direction to Kerala University to consider the representation in accordance with law and pass appropriate orders. University approved the period of Inter University Transfer of Smt. Jyolsna S vide U.O No. Ac.FII/82764/2008 dated 26.04.2019. in the light of specific legal opinion solely for the purpose of reckoning eligible service for pensionary benefits on humanitarian grounds.

Meanwhile, Smt. Jyolsna S requested to reconsider her period of Inter University Transfer for promotion benefit also. Accordingly, letter No. Ac.FII/82764/2008 dated 20.12.2019 was sent to the Government seeking the same.

**Now, the Additional Chief Secretary, Higher Education Department has directed to repeal the U.O No. Ac.F II/827647/2008 dated 26.04.2019 with retrospective effect and to report the same vide letter No. D1/12/2020/H.Edn dated 29.06.2021.The Director of Collegiate Education, Thiruvananthapuram has also directed the same.**

**The Government clarified that, the University has no authority to approve the appointment of Smt. Jyolsna S, contrary to existing rules of Inter University Transfer. It is further informed that the period of her prior service in Revenue department and NSS Hindu College, Changanacherry cannot be counted for pension benefits.**

The meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 18.09.2021 considered the direction of the Government to repeal UO No. Ac.FII/82764/2008 dated 26.04.2019 granting the period of Inter University Transfer of Smt. Jyolsna S for pension benefits with retrospective effect and recommended to defer the item which was approved by the Syndicate meeting held on 23.09.2021 vide item No.32.92.B3.

Meanwhile, a new letter was received from the Additional Chief Secretary, Higher Education (D) Department forwarding a request from the Smt. Jyolsna S to regularize her period of service at NSS College, Pandalam from 30.05.2008 to 31.05.2009 and to submit a report to the Government immediately.

The Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 01.12.2021 considered the request and recommended to refer to Syndicate. The Syndicate at its meeting held on 04.12.2021 resolved that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges vide item No.34.101.B5.

**Now the Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Jyolsna S from Stage I (AGP 6000/-) to Stage II (AGP 7000/-) w.e.f 14.01.2013 F.N reckoning the approved service at MG university from 12.01.2006 to 29.05.2008**

The service period in respect of Smt. Jyolsna S is as follows:

Sl.No:	Period	University	U.O.No:
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1	From 12.01.2006 to 29.05.2008	M.G. University	No.2590/B1/2007/Acad dated 15.11.2007
2	From 30.05.2008 to 31.05.2009	University of Kerala	No.Ac F II/82764/2008 dated 26.04.2019
3	From 01.06.2009 to 03.06.2012 (reappointment)	M.G. University	No.5267/B1/2009/Acad dated 28.11.2009
4	From 04.06.2012 to till date	University of Kerala	—

**As per the clarification from Government vide letter no:D1/12/2020/HEdn dated 29.06.2021, the period from 01.06.2009 (reappointment approved by M.G. University vide U.O No.5267/B1/2009/Acad dated 28.11.2009) to till date alone can be counted for Placement/Promotion.**

In the light of above mentioned facts, the file is placed before the Standing Committee of the Syndicate on Teaching and non Teaching Staff of Private Colleges for consideration of the following points.

1. whether to repeal the U.O No. Ac.FII/82764/2008 dated 26.04.2019 with retrospective effect in accordance with the Government Letter.
2. period from which date to be counted for promotion.
  - i) from 01.06.2009 as per Government letter no:D1/12/2020/HEdn dated 29.06.2021  
OR
  - ii) from 12.01.2006 as per the proposal submitted by the Educational Agency.

**The Standing Committee considered the above matter and recommended to refer to Syndicate.**

**Resolution of the Syndicate**

**RESOLVED** to repeal the U.O No. Ac.FII/82764/2008 dated 26.04.2019 with retrospective effect in accordance with the Government Letter.

**FURTHER RESOLVED** that the date for promotion in respect of Smt.Jyolsna.S, NSS College, Pandalam be counted from 12.01.2006 as per the proposal submitted by the Educational Agency.

**Item No:37.151.B2 St. Cyril's College, Adoor -Placement/Promotion proposal of Dr. Seraphi John, Assistant Professor, Department of Malayalam from Academic level 10 to Academic level 11 w.e.f 03.06.2017 FN -Approval-Reg.**

**(Ac FII/40883/2021)**

The Principal, St. Cyril's College, Adoor has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Seraphi John, Assistant Professor, Department of Malayalam from Academic level 10 to Academic level 11 w.e.f 03.06.2017 F.N.

The Service details of Dr. Seraphi John are as follows.

Qualifications	MA in Malayalam- M.G. University– May 1988 (EC Submitted) PhD in Malayalam- M.G. University – 11.12.1995 (EC Submitted)
Date of first entry in to Service	03.06.2013
Date of entry into Continuous Service	03.06.2013
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC-UGC HRDC, University of Kerala, Kariavattom from 16.01.2019 to 12.02.2019. 2. Two week faculty Development Program- University of Delhi from 25.07.2020 to 10.08.2020
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	03.06.2017 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 03.06.2013 F.N and it was approved by University of Kerala vide U.O No. Ac F III/2/18473/2012 dated 05.10.2013. She has completed her four years of service (Since

two years exemption as she has been awarded PhD) on 02.06.2017 F.N, for being promoted as Assistant Professor Academic level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2013 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 18.11.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 03.06.2017 F.N.

*All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.*

It may be noted that Dr. Seraphi John, completed two week short Course on 10.08.2020, which is after the due date of promotion. Clause 6.3.VIII of UGC Regulations 2018 envisages that “the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31st December, 2018”. Hence date of promotion is w.e.f. 03.06.2017.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr. Seraphi John, Assistant Professor, Department of Malayalam, St. Cyril's College, Adoor from Academic level 10 to Academic level 11 w.e.f 03.06.2017 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

**The Standing Committee considered the matter regarding the placement/promotion of Dr. Seraphi John, Assistant Professor, Department of Malayalam, St. Cyril's College, Adoor from Academic level 10 to Academic level 11 w.e.f 03.06.2017 FN and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.02.2022, be approved.

***Item No.37.151.C1 S.N College, Chempazhanthy - Placement/ Promotion of Dr.Uthara Soman, Department of Sociology from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval of- reg. (29803/Ac FIII/2022/UOK)***

The Drawing and Disbursing Officer, S.N College, Chempazhanthy has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Uthara Soman, Department of Sociology from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 29.11.2019.

The service details of **Dr.Uthara Soman**, are as follows

Qualifications	<ul style="list-style-type: none"> <li>• MA from – M.G University, 2006.</li> <li>• Ph.D in Sociology –University of Kerala on 28-05-2011.</li> </ul> Qualified NET in 2006
Date of first entry into service	25-02-2010 F.N
Date of entry into continuous service	25-02-2010
L.W.A. availed	Nil



Date of promotion to Assistant Professor with AGP 7000/-, (Stage 1-2).	25-02-2014
Details of relaxation availed of	Availed two years on account of Ph.D in stage(1-2).
No.of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 14-06-2012 to 11-07-2012. 2. Special Summer School Programme from ASC, University of Kerala from 30-07-2014 to 19.08.2014. 3. RC from UGC HRDC, University of Kerala, Kariavattom from 01.11.2019 to 14.11.2019. 4. RC from UGC HRDC, University of Kerala, Kariavattom from 22.11.2019 to 28.11.2019.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion to Assistant Professor (Academic Level 12)	29.11.2019, immediate date after completion of RC
UGC Regulations applied	Option B, UGC Regulations 2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for **option B**, Assistant Professor, (Stage 2 to 3) from 2014 to 2019 with recommendation of the Screening Committee, duly constituted as per **UGC Regulations 2018**.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category I - Good

Category II - 225

Category III - 56

Category II + III – 281, for which the minimum required is 50/Assessment period.

In the minutes of the Screening Committee it is stated that the committee has carefully scrutinized the PBAS records of the workdone by the teacher and service records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in PBAS and hence, the committee recommends the teacher for promotion to the post of Assistant Professor Stage -3 (AGP – 8000/-) w.e.f 29.11.2019 F.N.

It may be noted that a complaint received from Dr.Uthara Soman against Dr.Antony Palackal with regard to her screening cum evaluation committee for this placement to Assistant Professor Stage III which later triggered writ petition before the Hon'ble High Court filed by Dr.Antony Palackal in which direction from the court is still pending with the University. However both the subject experts to the committee including Dr.Antony Palackal have forwarded confidential reports to the University recommending the placement w.e.f 29.11.2019.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the Placement/ Promotion of Dr.Uthara Soman, Department of Sociology from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 29.11.2019 in S.N College, Chempazhanchy is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

**The Standing Committee considered the matter placement/Promotion of Dr.Uthara Soman, Department of Sociology from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 29.11.2019 in S.N College, Chempazhanchy and recommended to approve the same.**

The meeting came to close at 10.30 AM

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 24.02.2022, be approved.

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**Item No.37.152**      *Meeting to discuss the Report of the Expert Committee constituted to monitor Modernization of Administration and Institutions of the University - recommendations - approval of- reg.*

*(Ad BIII)*

The **Report of the Expert Committee constituted to monitor Modernization of Administration And Institutions of the University** was considered by the Syndicate at its meeting held on 11.06.2021 vide Item No.28.32 and resolved that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings for detailed discussion with representatives of all Organizations of the University Employees and further resolved to invite the Pro-Vice-Chancellor and Registrar in the above meeting.

The meeting of the Syndicate held on 23.12.2021 vide Item No.35.68, considered the recommendations of the meeting held on 14.12.2021 to discuss the Report of the Expert Committee along with details of work re-allocation among Sections in Administration and re-allocation of works of Assistant Registrars in Administration wing and **resolved that the recommendations at Sl.Nos.2, 3, 4, 5, 7, 8, 9, 10, 12, 13, 14, 15, 16, 17, 18, 19 and 20 of the minutes(copy appended) be approved in principle. FURTHER RESOLVED to modify the recommendation at Sl.No.1 delegation of powers, with modifications as detailed below.**

**PART-A**

Powers to be delegated	Now vested with	To be delegated to
i) Communication regarding Open Defence	Registrar	Joint Registrar (Academic)/ Research Director
ii) Refund of amount to remitters if is due to technical error	Registrar	Finance Officer
iii) Cancellation of a course to register for another course	Registrar	Joint Registrar
iv) Remuneration to Officers attending Open Defence	Registrar	Deputy Registrar
v) T.A bills upto Rs.50,000/-	Finance Officer	Joint Registrar
vi) T.A Bills above Rs.50,000 and below Rs.1 Lakh	Finance Officer	Joint Registrar
vii) Ph.D thesis evaluation Bills	Registrar	Deputy Registrar (Academic)
viii) TA Bills upto Rs.25,000/-	Finance Officer	Deputy Registrar

**ALSO RESOLVED that the works related to the Sections viz., Ad.BIV.CP and Ad.BIV.CP(A) (all purchase, repair and maintenance) be reallocated under the supervision of Director, Planning and Development. ALSO RESOLVED to entrust the Pro-Vice-Chancellor and Registrar for a detailed discussion with representatives of all Service Organizations of University Employees for finalizing the re-allocation of work among sections.**

Accordingly meeting with the representatives of Staff Organizations of the University and meeting of the Statutory Officers of the University were held on 13.01.2022 & 15.02.2022 and 22.02.2022 respectively.

Hence, as per the orders of the Hon'ble Vice-Chancellor, the final proposal (copy appended) along with details of work re-allocation among Sections and the Assistant Registrars in the Administration wing, is placed before the Syndicate for consideration.

**Final proposal on the Administration Reforms to be undertaken in the University**

The proposals from the meeting with the representatives of Staff Organizations of the University and meeting of the Statutory Officers of the University were held on 13.01.2022 & 15.02.2022 and 22.02.2022 are detailed below.

1. The following modifications may be re-considered in the delegations of powers approved by the meeting of the Syndicate held on 23.12.2021.

**PART-B**

<b>Powers to be delegated</b>	<b>Now vested with</b>	<b>To be delegated to</b>
iv) Official transcripts	Registrar	Joint Registrar
vi) Contingent from and fellowship form of U.G.C. fellowships	Registrar	Joint Registrar
vii) Certificate on Medium of Instruction	Registrar	Deputy Registrar
xiii) Issuance of Genuineness verification	Controller of Examination	Joint Registrar

1. The powers to approve TA Bills above 25,000/- upto 1,00,000/- were proposed to be delegated from Finance Officer to Joint Registrar. However the JR post in Finance had been shifted to the Office of the Vice Chancellor as an interim arrangement. For the time being the authority to approve TA bills above 25,000/- upto 1,00,000/- be retained at the level of FO
2. The Ac L Section deals with the subordinate level of legislations of the University which are more of the nature of an Academic matter than Administrative. The Ac L Section hardly serves any legal matters, as against Legal Section/Legal Advisors Section. Hence the decision of the Syndicate to shift the Ac L Section to Administration may be revoked
3. All the administrative works associated with the purchase of the University shall be entrusted solely with the two Purchase Sections viz. Ad BIV & Ad BIV CP Section, proposed in the re-allocation report.
4. As far as the reallocation of works among sections in Administration, following modifications were proposed
  - a) Sanctioning of all types of leave to Non teaching Staff, from Assistant to JR, which are dealt at present by Ad G & Ad E Sections be transferred to Ad AI Section and an Assistant also be posted at Ad AI Section to deal with the above works. Sufficient space must be provided for Ad G Section.
  - b) Administrative matters of Malayalam Lexicon & Department of Physical Education be transferred to sections dealing with department & centres from Ad AVI.
  - c) Ac H Section being in charge of online admissions can effectively handle the works related to online hostel allotment and the University Hostels- Thycaud & Kariavattom, as well. Hence the same be transferred from Ad DII Section.
  - d) Works related to verification of Contingent & Scholarship bills, which are dealt at present by Ad FII Section be detached and the same be entrusted with Ad G Section, in lieu of that Ad FII Section may be entrusted with the works of department & centres.
  - e) Matters related to purchase of vehicles for the University and the General Election (Lok Sabha, State Assembly, Local Bodies) be entrusted with Ad AIV & Ad AIV A.
  - f) Works associated with departmental test Certificate verification and consolidation may be transferred to Ad E Section from Ad AV Section.
  - g) Works related to Bharanabhasha Malayalam may be entrusted with the Section doing the works of Malayalam Lexicon.
  - h) Purchase of examination wing and all departments' purchase be the Administrative subjects of Ad BIV CP (A)
  - i) Purchase works and repairs and maintenance of equipments of all wings shall be dealt by Ad BIV CP Section.
5. File movement by way of DDFS be enforced effectively for enhancing the efficiency of CSS Kariavttom and its coordination with the Registrar Section. Deputy Registrar CSS is also entrusted to co-ordinate the file movement system.
6. The ambit of SC of the Syndicate on Staff, Equipment & Buildings be broadened to include Sports, Library, Youth Affairs, Observatory, Staff Welfare etc. Hence the nomenclature of the Committee may also be amended accordingly. Hence amendment shall be made in the Statute to facilitate the change in nomenclature.
7. Every time the post of DR/JR falls vacant on account of the Officer proceeding on Casual Leave, a proper system must be there for effecting charge hand over. The details of Officer officiating the post in such cases, the scope of works to be dealt with in such cases shall be depicted properly by way of issuing a Standing order in this regard.

8. The limit of financial powers in the case of Registrar be enhanced to 2,00,000/- from 15,000/- and for PVC to 5,00,000/- from 50,000/- and for VC to 10,00,000/- from
9. The powers to issue refund of all excess fee payments upto Rs.50,000/- shall be entrusted with Finance Officer. As per the Kerala University First Statute 1977, the Finance Officer shall perform such other financial function as may be assigned to him by the Finance Committee and the Senate. Hence a proposal in this regard may be placed before the Finance Committee.
10. All the procedures associated with the refund of fees may be settled in the Finance wing itself in consultation with the Computer Centre.
11. At present, all proposal for sanctioning of expenditure in excess of Rs.15,000/- at a time are subject to the endorsement of the Finance Officer, which may be raised to Rs.50,000/- instead of 15,000/-
12. A permanent advance be sanctioned in favour of the Head of the Departments for meeting the expenses related to open defence.
13. The endorsement for releasing the budget provision towards electricity/water/fuel/ Postal/ Telephone charges (ie. Expenditure paid from the permanent advance of concerned Deputy Registrar), wages for Sweeping, Cleaning and Gardening works in the campuses and remuneration to Guest Lecturers and advertisement charges (expenditure as per fixed/ pre approved rates) shall be done by the Finance in two phase, ie. April and September.
14. The House keeping section and the General Store shall be brought under an Assistant Registrar.
15. An Inventory Management system Software shall be introduced in the University and IT Audit shall be done in regular intervals.
16. In the case of deferred items unless or otherwise specifically directed by the Syndicate, those items be included in the Agenda in the ensuing meeting of the Syndicate by the Section preparing Agenda without returning the matter to the section concerned.
17. The implementation of Syndicate Minutes may be done collectively by the Section convening the meeting itself without returning the matter to the section concerned.

***Resolution of the Syndicate***

The Syndicate considered the proposal for reallocation of works and administration reforms and **RESOLVED** the following:

I To approve the delegation of powers as follows:

**PART-A**

Powers to be delegated	Now vested with	To be delegated to
i) Communication regarding Open Defence	Registrar	Research Director
ii) Refund of amount to remitters if is due to technical error	Registrar	Referred to Administrative Reforms Committee for detailed discussion.
iii) Cancellation of a course to register for another course	Registrar	Joint Registrar
iv) Remuneration to Officers attending Open Defence	Registrar	Deputy Registrar
v) T.A bills upto Rs.50,000/-	Finance Officer	Deputy Registrar (Finance)
vi) T.A Bills above Rs.50,000 and below Rs.1 Lakh	Finance Officer	Deputy Registrar (Finance)
vii) Ph.D thesis evaluation Bills	Registrar	Deputy Registrar (Academic)
viii) TA Bills upto Rs.25,000/-	Finance Officer	Deputy Registrar (Finance)

II. The final proposal at Sl.Nos. 1, 2, 3, 4 (a), (b), (d), (e), (f), (h) & (i), 5, 7, 9, 11, 14, 15, 16, 17 of the Administrative Reforms, be approved.

III. To approve the delegation of powers with following modifications:

**PART-B**

Powers to be delegated	Now vested with	To be delegated to
iv) Official transcripts	Registrar	Joint Registrar (Exam)
vi) Contingent form and fellowship form of	Registrar	Joint Registrar (Academic)

U.G.C. fellowships		
vii) Certificate on Medium of Instruction	Registrar	Deputy Registrar (Academic)
xiii) Issuance of Genuineness verification	Controller of Examination	Joint Registrar (Exam)

a. Proposal at Sl. No.4 (c) and (g) referred to the Administrative Reforms Committee for detailed discussion.

b. Proposal at Sl. No.6 be modified as (i) the matters related with Sports and Youth Affairs be referred to the Standing Committee of the Syndicate on Students Services (ii) matters related with Library and Observatory be referred to the Standing Committee of the Syndicate on Academics and Research (iii) the matters related with Staff Welfare be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

c. Proposal at Sl. No.8 be modified as the limit of financial powers in the case of Registrar be enhanced to 2,00,000/- from 15,000/- and for Pro-Vice-Chancellor to 5,00,000/- from 50,000/- and for Vice Chancellor to 10,00,000/- from Rs.1,00,000/-

d. Proposal at Sl. No.13 be modified as the endorsement for releasing the budget provision towards electricity/water/fuel/ Postal/ Telephone charges (ie. Expenditure paid from the permanent advance of concerned Deputy Registrar), wages for Sweeping, Cleaning and Gardening works in the campuses and remuneration to Guest Lecturers and advertisement charges (expenditure as per fixed/ pre approved rates) shall be done by the Finance in three phase.

**IV** The works related to the Sections viz., Ad.BIV.CP and Ad.BIV.CP(A) (all purchase, repair and maintenance) be reallocated under the supervision of Director, Planning and Development and the file should be routed through the corresponding Deputy Registrar (Admn.) for the time being. The final University Orders relating to purchase and construction works shall be issued by the Registrar.

**V** To approve the proposal for reallocation of works among sections in the Administration and work distribution of Assistant Registrars, Administration Wing except for the works related to Hostel allotment and Bharanabhasha Malayalam (Appendix-1).

**VI** Tapals received from the various institutions to the Registrar be classified as follows:

1. Very urgent tapal - The tapal marked as very urgent shall be disposed within two days from the date of receipt by the concerned section. The Deputy Registrar shall be responsible for disposing the same.
2. Urgent tapal - The tapal marked as urgent shall be disposed within four days from the date of receipt by the concerned section. The Deputy Registrar shall be responsible for disposing the same.
3. Normal tapal – to be disposed within seven days.

Based on the above, it is decided that tapals received shall be sorted and classified by the PA to Registrar. Tapal received from the Governor's Office, Government offices and other institutions shall be viewed and appropriate decision for processing shall be taken by the Registrar. Normal Tapals (Tapals from affiliated Colleges, Service details, workload assessment, etc..) received to the Registrar shall be delegated to the Joint Registrar (Administration) to countersign for distributing to the various sections for processing. If any tapal having urgent action, it is responsibility of the Joint Registrar (Administration) to bring the same to the attention of the Registrar.

**VII** The proposal relating to delegation and enhancement of financial powers be placed before the Senate for Consideration.

**VIII** To approve the following recommendation of the Expert Committee held on 14.12.2021:

2. The report prescribes 8 types of registers to be maintained by the Assistants. The Committee doubts the applicability of all these registers in all branches of the University, on account of the diverse nature of work handled by different branches. The Committee recommended following registers mandatory for the Assistants to maintain.
  1. Personal Register
  2. Purport Register
  3. Suit Register
  4. File Register

5. Despatch Register

6. Transit Register

\* Personal Register must be maintained by all the Assistants.

\* The Suit Register must be maintained in a 3 part division- RTI, Chancellors suits, Suit issues.

\* The Section Officer must be the custodian of the Purport and Suit Register.

3. There must be a proper mechanism for charge handover while effecting transfers. It will be the duty of the person transferred from a particular seat in the section, to handover the details of works dealt by him/her along with details of pending files, if any, to the new employee who occupies his/her seat.
4. Hence forth all University Order issued must be forwarded to the PRO in digital format, for publishing the same in University Website. The stock files must be digitized for making it available in a digital platform.
5. The format of the University Order must be modified in a way to ensure that it bears the logo of the University.
6. 'The monthly meetings prescribed for enhancing the effectiveness of Administration be strictly complied with'.
7. Accumulation of more matters before the Syndicate/other Statutory Committees is causing Administrative delay and hence routine matters be settled in the level of statutory Officers without being referred to Syndicate/Other Statutory Committees.
8. The Ac.L Section need to work in tandem with the Legal Section in matters in which elucidation of any provision of Act/Statute involves. The remarks of Ac L Section be sought at the first instance in all such cases.
9. The possibility of bringing the Ac L section, Legal Section and Legal Advisors Section under one Assistant Registrar/Legal Nodal Officer may also be probed.
10. Administrative matters related to all the 43 Teaching Departments are proposed to be allocated to 3 Sections viz, Ad DI, Ad DIII and Ad H. It is therefore proposed that all these three Sections be brought under one Assistant Registrar.
11. As three Sections from Exam wing are proposed to be shifted to Administration, the possibility of shifting one Assistant Registrar post also to Administration may be discussed with Controller of Examination.
13. The next phase of General Transfer be effected in a time bound manner.
14. A Directory of Employees with all the employment history till date must be created in Excel sheet software. The Computer Centre may be authorised for that.
15. The details of liabilities outstanding against an Employee shall be calculated and intimated to him/her atleast 6 moths prior to the date his/her retirement. The Ad AIII Section to issue Non liability certificate to the employee atleast 3 months before the date of retirement so as to ensure that the Employee get retirement benefits from the very next day of his/her retirement. The AR/DR concerned shall be responsible for the undue delay in issuing retiral benefits to any employee on the above ground.
16. Provisional advance may not be released to any person having only six months of service remaining, except in the case of HODs. The direction from the Government with regard to issuing Provisional/Temporary advance vide G.O-no.419/11/fin.dated4/10/2011 need to be implemented in the University urgently.
17. Steps must be taken to compile an inventory of assets in digital format after conducting an IT Audit or Asset Recording. The General Store shall be entrusted to maintain a Digital Inventory and a capable Assistant may be posted exclusively for the purpose.
18. Emergent steps taken to incorporate the provision for Digital Signature in DDFS in consultation with Keltron.
19. All matters with respect to award of Grace marks be entrusted to a single Section.
20. A Training session with field expert on the detailed works of Casual Labourer/Security Staffs be provided at the time of their recruitment. The Deputy Registrar (Admn I) be entrusted to frame guidelines regarding behaviour/ mode of work of Casual Labourer/ Security Staff.

**Appendix -1**

**REALLOCATION OF WORKS AMONG SECTIONS IN ADMINISTRATION**

<b>Sl.No.</b>	<b>Works</b>
Section 1. <b><u>(Ad DII)</u></b>	<ol style="list-style-type: none"> <li>1. University Health Centre</li> <li>2. University Engineering Unit</li> <li>3. Health card implementation</li> <li>4. Meeting of Electrical Wing</li> <li>5. Selection Committee for appointment of various posts at Health Centres, Engg. Units, House</li> <li>6. Computer Centre</li> <li>7. Department of Student Service (DSS)</li> <li>8. Ant ragging Committee</li> <li>9. University Youth festivals</li> </ol>
Section 2. <b><u>(Ad DIII)</u></b>	<ol style="list-style-type: none"> <li>1. Departments &amp; Centres</li> </ol>
Section 3. <b><u>(Ad G)</u></b>	<ol style="list-style-type: none"> <li>1. Medical reimbursement, Inter-University Transfer of Non-teaching staff, S</li> <li>2. TA/DA Bills</li> <li>3. Contingent bills, Scholarship bills (from Ad FII)</li> </ol>
Section 4. <b><u>(Ad H)</u></b>	<ol style="list-style-type: none"> <li>1. Filling up of teaching posts in the University Teaching Departments</li> <li>2. Departments &amp; Centres</li> <li>3. Raja Ravi Varma Centre for Excellence for Visual Arts, Mavelikkara</li> </ol>
Section 5. <b><u>(Legal Advisor)</u></b>	<ol style="list-style-type: none"> <li>1. All cases before the Lok Ayukta, Civil Courts and Tribunals</li> <li>2. Legal Advisor Appointment</li> <li>3. Employee Grievance Redressal Cell</li> <li>4. Steering cum Appellate Committee</li> </ol>
Section 6. <b><u>(Legal Section)</u></b>	<ol style="list-style-type: none"> <li>1. All Cases before the High Court and Supreme Court</li> <li>2. Standing Counsel Appointment</li> </ol>
Section 7. <b><u>(Store)</u></b>	Supply of Stationery Items and Office Equipments
Section 8. <b><u>(Estate Office)</u></b>	All works related to University Assets
Section 9.	Forms Stocks
Section 10.	Form Sales
Section 11. <b><u>Ad AVII)</u></b>	20 UIT Regional Centres
Section 12. <b><u>(Ad AVII A)</u></b>	<ol style="list-style-type: none"> <li>1. 14 UIT</li> <li>2. 10 KUCTE (including UIT Pathanapuram, UIT Karuvatta, UIT Azhoor, UIT Kallara)</li> </ol>
Section 13. <b><u>(Ad C)</u></b>	<ol style="list-style-type: none"> <li>1. University College of Engineering, Kariavattom</li> <li>2. 6 UIM and ICM Poojappura</li> </ol>
Section 14. <b><u>(Ad AI)</u></b>	<ol style="list-style-type: none"> <li>1. All Administrative matters related to Statutory Officers - VC, PVC, Registrar, EE, FO, DPD, DCDC</li> <li>2. Transfer &amp; Posting, Promotion of non-teaching staff – JR -7, DR-20, AR-54, SO-271, Assistants -783, Clerical Assistants</li> <li>3. Sanctioning of all types of leave to non-teaching staffs from Assistants to Joint Registrar including special casual leave</li> <li>4. Amendments &amp; Ordinance (Statute for 12,13,14)</li> </ol>
Section 15. <b><u>(Ad AII)</u></b>	<ol style="list-style-type: none"> <li>1. Class IV Employees</li> <li>2. Work related to casual Security Guards</li> <li>3. Casual labourers (Retired hands etc.)</li> <li>4. Appointment of Asst. Security Officer</li> <li>5. Appointment of Estate Officer, Asst. Estate Officer, PRO</li> <li>6. Appointment of Security Officer, Reception Officer, Store Keepers, Caretakers &amp; Cook</li> </ol>

	<p>7. Administrative matters of Caretakers &amp; Cook</p> <p>8. Security Wing SH Campus</p>
<p>Section 16. <b><u>(Ad AIII)</u></b></p>	<p>1. All matters related to retirement of all Teachers &amp; Employees</p> <p>2. UPF Admission &amp; Closure</p> <p>3. National Pension Scheme</p> <p>4. Grant of family pension to legal heirs of deceased employee</p> <p>5. Surrender of Earned Leave- prior to retirement</p>
<p>Section 17. <b><u>(Ad AIV)</u></b> <b><u>&amp;</u></b> <b><u>Ad AIV (A)</u></b></p>	<p>1. All matters related to vehicles of all wings, Bus pass to employees of S H Campus</p> <p>2. Matters related to University Bus Service (Bus route, Bus time, Schedules, Special Trips during lockdown, etc.)</p> <p>3. Bus Fare Rate fixation</p> <p>4. Appointment &amp; administrative matters of Drivers &amp; Conductors (along with a new section shifted from Examination)</p> <p>5. General Election( Lok sabha , State Assembly, Local bodies)</p>
<p>Section 18. <b><u>(Ad AV)</u></b></p>	<p>1. All works related to Library Staff &amp; Library</p> <p>2. Special Allowance to employees</p> <p>3. Implementation of G.O.s/ Circulars/Dies Non orders</p> <p>4. Office Memorandum</p> <p>5. Delegation of Powers</p> <p>6. Transfer of work from one Section to another -UO</p>
<p>Section 19 <b><u>(Ad AVI)</u></b></p>	<p>1. Standing Committee of the Syndicate on</p> <p>a) Staff, Equipment &amp; Buildings</p> <p>b) Finance</p> <p>2. Combined Standing Committee of the Syndicate on</p> <p>a) SE &amp; B and Finance</p> <p>b) SE &amp; B and Academics &amp; Research</p> <p>c) Finance and Academics &amp; Research</p> <p>d) SE &amp; B, Finance and Academics &amp; Research</p> <p>3. Administrative Matters of</p> <p>a) Teachers Service Organisations</p> <p>b) Non-teaching Service Organisations</p> <p>4. Administrative matters of Kerala University Study and Research Centre, Alappuzha</p> <p>5. Sanctioning permission to Teaching/ Non-teaching Employees for attending meetings of Service Organisations</p> <p>7. Property Statement of Lok Ayukta (Once in two years)</p> <p>8. CLIF</p> <p>9. Standing Committee of Students Service</p>
<p>Section 20. <b><u>(Ad AVIII)</u></b></p>	<p>1. Appointment of Casual Labourers &amp; their salary (from the list published)</p>
<p>Section 21. <b><u>(Ad BI)</u></b></p>	<p>1. Provisional Advance to Deputy Registrar</p> <p>2. Space Allotment of teaching and non- teaching departments</p> <p>3. Uniform allowance to all eligible employees</p> <p>4. Contract work of deweeding, gardening at Kariavattom Campus</p> <p>5. Work related to all house keeping both at SH &amp; Kvtm Campus</p> <p>6. Office work related to national game- payment of lease, rent, service tax, etc.</p> <p>7. Advertisement hoardings</p> <p>8. Rent collection – SBT, Post Office etc</p> <p>9. Permission for car parking</p> <p>10. Demonstrations at stadium ground</p> <p>11. Faculty Guest House</p> <p>12. Senate Chamber and Deans Room (Allotment)</p> <p>13. International Youth Hostel (Accommodation)</p> <p>14. Creche</p>



	15. Laundry
Section 22 <b><u>(Ad BII)</u></b>	<ol style="list-style-type: none"> <li>1. Biometric Attendance Management System</li> <li>2. Maintenance of EPABX and Repair of Telephone</li> <li>3. Water Charges</li> <li>4. Taxes (Land &amp; Property)</li> <li>5. Repair</li> <li>6. ID Cards</li> <li>7. Repair of Water Cooler</li> <li>8. OFC Cable, Networking</li> <li>9. Grants- Depts, students Union, Research Union</li> <li>10. Staff Recreation Club grant</li> <li>11. Paperless Administration - implementation</li> <li>12. Grant-in-aid, Campus Association, Jeevani</li> <li>13. All Canteens, Telephone charges</li> <li>14. Usufructs, EPABX Kvtm</li> <li>15. FFMS</li> <li>16. Electricity, postal (charges payment, Recoupment)</li> <li>17. Loading and unloading charges</li> <li>18. Repair of furniture</li> <li>19. Water, telephone bills</li> <li>20. Smart Classroom</li> <li>21. CCTV Installation &amp; Maintenance</li> <li>22. Multimedia Classroom</li> </ol>
Section 23 <b><u>(Ad BIII)</u></b>	<ol style="list-style-type: none"> <li>1. HBA/ Conveyance Advance</li> <li>2. Appointment of Contract/ daily wages employees through Employment Exchange</li> <li>3. KUATC</li> <li>4. Expert Committee for modernisation</li> <li>5. Files related to Redeployment Committee Report</li> <li>6. Committee constituted for the appointment of Contract Employees/ Daily wage employee with more than 10 years on permanent basis</li> <li>7. LTC</li> <li>8. Kerala University Press</li> </ol>
Section 24 <b><u>Ad BIV CP</u></b>	<ol style="list-style-type: none"> <li>1. Purchase works</li> <li>2. Repair and Maintenance of Equipment of all wings.</li> </ol>
Section 25 <b><u>Ad BIV</u></b> <b><u>C.P(A)</u></b>	<ol style="list-style-type: none"> <li>1. Purchase of Examination wing and all Departments' purchase</li> </ol>
Section 26 <b><u>(Ad DI)</u></b>	<ol style="list-style-type: none"> <li>1. Departments &amp; Centres,</li> <li>2. IMK</li> <li>3. SDE</li> <li>4. Upgradation of DOIC – Pandalam &amp; Kollam</li> </ol>
Section 27 <b><u>(Ad E)</u></b>	<ol style="list-style-type: none"> <li>1. Salary bills of Casual Typist, Establishment of Assistants/Typists/Clerical Assistants/Class III &amp; IV Employees</li> <li>2. Departmental test certificate verification and consolidation( from Ad AV)</li> </ol>
Section 28 <b><u>(Ad FII)</u></b>	<ol style="list-style-type: none"> <li>1. Departments and Centers</li> <li>2. Department of Physical Education</li> <li>3. Malayalam Lexicon</li> <li>4. Bharanabhasha Malayalam</li> </ol>
Section 29 <b><u>General</u></b> <b><u>Despatch I</u></b>	Despatch of letters/communications from Administration branch
Section 30 <b><u>General</u></b> <b><u>Despatch II</u></b>	Despatch of letters/communications from Academic branch

Section 31 <b>Monitoring Cell</b>	Petition to Chief Ministers Grievance redressal Cell, Monitoring of implementation of Syndicate Resolution
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1. Works related to Quarters – Special sanction may be allocated to the Sections dealing with the respective Departments.
2. Works related to Career Advancement for Teachers & Librarians may be allocated to Sections concerned
3. Works related to University Hostels- Thycaud, Kvtm, Online admission to Hostels to be entrusted with Ac.H Section.

**3. Any works apart from the above mentioned, shall continue with the sections dealing it at present.**

Ad AIV A	Section shifted from Controller's Office - Vehicle
Ad BIV C.P (A)	Section shifted from Controller's Office
Ad BI	Work shifted to planning(Civil & Electrical Works)* Works related to University Hostels- Thycaud, Kvtm, Online admission to Hostels to be entrusted with Ac.H Section.****
Ad BII	Refund** Reappropriation **
Ad DI	Exam IT Cell to Computer Centre,*** Programmers of FO/CE Section to Computer Centre*** IT Monitoring Committee to Computer Centre***
	NAD(National Academic Depository) to Academic****, UEI & GB to Ad Misc****, Awarding of grace marks to Academic****
	SGPAIS, Students Insurance Scheme to Legal Advisor's Section^^,
Administrative Services	New section formed

Necessary arrangements may be made by the following officials regarding transferred works.

\*- DPD

\*\*- Finance Officer

\*\*\*-Director Computer Center

\*\*\*\*-Joint Registrar (Academic)

**WORK DISTRIBUTION OF ASSISTANT REGISTRARS (ADMINISTRATION)**

<b>AR I</b>	<b>AR II</b>	<b>AR III</b>	<b>AR IV</b>	<b>AR V</b>	<b>AR VI</b>
Ad AI	Ad AIII	Ad DI	Ad AVI	Ad AIV	Help Desk
Ad AII	AD AV	Ad DIII	Ad BII	Ad AIV(a)	PRO
Ad BI (House Keeping Section)	Ad AVIII	Ad H	Ad BIII	Ad AVII	RO
General Store	Ad DII	Ad FII	Estate Office	Ad AVII(a)	Forms Stock
General Despatch I	Ad G		Ad E	Ad C	Forms Sales
General Despatch II	Legal Advisor Section				RTI
<b>Ad BIV CP*</b>	Legal Section				
<b>Ad BIV CP (A)*</b>					

\* **Ad BIV CP & Ad BIV CP (A) are proposed to be shifted to Planning**

\*\* **Ad.FII Section may be brought under AR III.**

\*\*\* **General Store & House keeping be brought under one AR**

=====  
**Item No.37.153 Starting an outlet of Indian Coffee House at Kariavattom Campus – Draft Agreement – legally vetted –Consideration of- reg.**

**(Ad.BI)**

In the meeting convened on 11.02.2022 at the PVC's Chamber, to discuss the matter regarding starting an outlet of Indian Coffee House in the Cafeteria building at Kariavattom Campus it was recommended to entrust the University Engineer to calculate and submit the rent for the building as per the PWD rates and to finalize the same after discussion with the Indian Coffee House

authorities. It was also recommended to request the Indian Coffee House authorities to prepare and submit a draft agreement to be executed between them and the University, in connection with the functioning of their outlet at Kariavattom Campus and to start functioning of the outlet by April 15<sup>th</sup> 2022.

Accordingly, the University Engineer submitted the rent fixation statement dated. 19.02.2022 of the Cafeteria at Kariavattom (as per PWD rule), and as per the same, the rent for the building + land is Rs. 26,583/month (Rupees Twenty Six Thousand Five Hundred and Eighty Three only). In the meeting held on 23.02.2022 at the PVC's Chamber, the Indian Coffee House authorities have agreed to the above rent and submitted the draft agreement towards functioning of the Indian Coffee House outlet in the Cafeteria building at the Kariavattom Campus. The meeting recommended to get the draft agreement submitted by the Indian Coffee House authorities legally vetted by the Legal Adviser and to place the same before the next meeting of the Syndicate.

The Legal Adviser has legally vetted the above draft agreement and opined that, **“it is advisable to execute a License deed showing the University as the Licensor and the Indian Coffee House as the Licensee. The monthly amount payable is License fee. No rent deed could be executed for a period more than 11 months without registration”**.

As per the orders of the Vice Chancellor, the draft agreement (copy appended) towards functioning of Indian Coffee House outlet at Kariavattom Campus, submitted by the Indian Coffee House authorities and legally vetted by the Legal Advisor is placed before the Syndicate for consideration.

**MINUTES OF THE MEETING IN CONNECTION WITH STARTING AN OUTLET OF INDIAN COFFEE HOUSE AT KARIAVATTOM CAMPUS**

Date: 23.02.2022

Venue: PVC's Chamber

Time: 4.00 p.m

**Members Present :**

- |    |   |      |
|----|---|------|
| 1. | Dr. P. P. Ajayakumar, Pro – Vice – Chancellor (In the Chair)  | Sd/- |
| 2. | Adv. B. Balachandran, Member, Syndicate                       | Sd/- |
| 3. | Smt. Sobha. K, University Engineer                            | Sd/- |
| 4. | Sri. Ramesh T.S, Assistant Executive Engineer                 | Sd/- |
| 5. | Sri. S.S Anil Kumar, ICBWCS Ltd.                              | Sd/- |
| 6. | Sri. K.S Sreekumar, ICBWCS Ltd.                               | Sd/- |
| 7. | Sri. Siddik R, Director (i/c), DSS                            | Sd/- |
| 8. | Dr. Pramod Kiran. R.B, Dept. of Aquatic Biology and Fisheries | Sd/- |

The University Engineer had submitted the rent fixation statement dated. 19.02.2022 of the Cafeteria at Kariavattom (as per PWD rule), and as per the same, the rent for the building + land is Rs.26,583/- month (Rupees Twenty Six Thousand Five Hundred and Eighty Three only). The Coffee House authorities have agreed to the above rent and submitted the draft agreement towards functioning of the Indian Coffee House outlet in the Cafeteria building at the Kariavattom Campus.

The meeting recommended to get the draft agreement submitted by the Coffee House authorities legally vetted by the Legal Adviser and to place the same before the next meeting of the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting in connection with starting an outlet of Indian Coffee House at Kariavattom Campus held on 23.02.2022, be approved.

**FURTHER RESOLVED** that the draft agreement (legally vetted by the Legal Advisor) submitted by the Indian Coffee House authorities for starting an outlet of Indian Coffee House at Kariavattom Campus, be approved.

**ALSO RESOLVED** to entrust the Registrar to execute the agreement as directed by the Legal Advisor.

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**Item No.37.154**

***Minutes of the meeting to review the preparations regarding the NAAC visit - approval of - reg.***

***(Ad.BI)***

As per the orders of the Vice-Chancellor, the minutes of the meeting held on 08.02.2022 at Pro-Vice-Chancellor's Chamber to review the preparations regarding the NAAC visit, is placed before the Syndicate for approval.

**MINUTES OF THE MEETING TO REVIEW THE PREPARATIONS  
REGARDING THE NAAC VISIT**

Date : 08-02-2022  
Time : 4.00 p.m.  
Venue : Chamber of the Pro-Vice-Chancellor

**Members Present :**

1. Dr. P. P. Ajayakumar, Pro – Vice – Chancellor (Chair) : Sd/-
2. Dr. S. Nazeeb, Member, Syndicate :Present
3. Prof.(Dr.) K.S.Anil Kumar, Registrar :Present
4. Dr. Bijukumar A., Vice-Chairman, CSS :(Online)
5. Dr. Salom Gnana Thanga V., Head, Department of Environmental Sciences : (Online)
6. Smt. Sobha K., University Engineer :Sd/-
7. Sri. Raj Narayan, Deputy Registrar in charge of Joint Registrar, Campus Admn : (Online)
8. Sri. Ramesh T.S, Assistant Executive Engineer :Sd/-
9. Smt. Bindu A, Assistant Engineer :Sd/-
10. Sri. Nahas. C.T, Assistant Engineer :Sd/-
11. R.S. Padmakumar, Assistant Executive Engineer (Electrical) :Sd/-
12. Sri. Manoj Kumar M.S, Assistant Engineer (HQ) :Sd/-
13. Dr. Gabriel Simon Thattil, Director, IQAC :Sd/-

The meeting reviewed the preparations for the forthcoming NAAC visit and recommended the following:

1. To entrust the Joint Registrar (Campus Administration) to take urgent steps to remove the remaining e-waste and paper wastes from the Departments at Kariavattom Campus.
  2. To entrust the University Engineer to segregate the furniture scraps in the University College of Engineering & Departments in Kariavattom Campus into repairable and disposable, within one week and to submit the report to the Joint Registrar (Campus Administration).
  3. To entrust the Joint Registrar (Campus Administration) to dispose of the irreparable (scrap) furniture and to shift the repairable furniture to the terrace of the buildings with light roofing.
  4. To entrust the Head, Dept.of Environmental Science to submit the instructions for segregating the wastes and the usage of waste bins to the Director, IQAC so as to forward the same to all the Departments at Kariavattom Campus.
  5. To entrust the Assistant Executive Engineer concerned to ensure that the Contractor, who has been awarded the gardening / landscaping works at Kariavattom Campus carries out the maintenance of the Garden properly, through out their contract period.
  6. To not to renew the current contract for garden maintenance works at Kariavattom Campus.
  7. To entrust, Sri. Ramesh T.S, Assistant Executive Engineer to divide the Kariavattom Campus into 4 zones and to entrust the Joint Registrar (Campus Administration) to take necessary steps to engage one Casual Laborer each in these 4 zones for the maintenance works of gardens, w.e.f March 2022 and to place a proposal in this regard before the next meeting of the Standing Committee on Planning and Development.
  8. To entrust the University Engineer to submit a proposal for entrusting the work of setting up of lawn and garden in front of the Hostels at Kariavattom campus and Vazhuthacaud with State Agri Horti Society in line with G.O (P) No. 7/2022/FIN dated. 17.01.2022, before the next meeting of the Standing Committee on Planning and Development.
  9. To entrust the University Engineer to submit a detailed proposal for providing a common Parking facility in front of the Science block and to execute the rest of the work using the imprest amount of the University Engineer and Assistant Engineer's.
- The meeting ended at 5.30 p.m.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting to review the preparations regarding the NAAC visit held on 08-02-2022, be approved.

**FURTHER RESOLVED** to engage five casual labourers for sweeping and cleaning (on daily wages basis) in the Kariavattom Campus from the Kariavattom A & B list of Casual Labourers, after obtaining willingness.

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**Item No. 37.155**      **KSCSTE Fellowship - Payment of 1<sup>st</sup> year fellowship in respect of Ms.Chithra S, Research Scholar, Department of Physics - reporting of - reg.**

**(Ac.EIII)**

The Kerala State Council for Science, Technology and Environment (KSCSTE), had sanctioned and released an amount of Rs.3,10,400/- (Rupees Three Lakh Ten Thousand and Four Hundred Only) towards the 1<sup>st</sup> year grant of KSCSTE Fellowship for the period from 15/03/2021 to 14/03/2021 to Ms. Chithra S, Research Scholar, Department of Physics, University of Kerala.

Accordingly, Sanction has been accorded by the Vice-Chancellor for the payment and release of 1<sup>st</sup> year grant of KSCSTE Fellowship amounting to Rs.3,10,400/- (Rupees Three Lakh Ten Thousand and Four Hundred Only) to Ms. Chithra S, Research Scholar, Department of Physics, University of Kerala as per the norms of the sponsoring authority, subject to reporting to the Syndicate. U.O. No.Ac.EIII/3160/KSCSTE/2022 dated 03/02/2022 was issued in this regard.

As per orders of the Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No. 37.156**      **INSPIRE FELLOWSHIP- Payment of 4<sup>th</sup> instalment of grant to Ms. Meethu Mohan, Junior Research Fellow, Department of Environmental Sciences, University of Kerala, Kariavattom -Reporting of -reg:**

**(Ac.EIII)**

The Department of Science & Technology (DST), Govt. of India had sanctioned an amount of Rs.3,85,203/- (Rupees Three Lakh Eighty Five Thousand Two Hundred and Three Only) and released an amount of Rs.3,46,544/- (Rupees Three Lakh Forty Six Thousand Five Hundred and Forty Four Only) towards the 4<sup>th</sup> instalment of INSPIRE fellowship to Ms. Meethu Mohan, Junior Research Fellow, Department of Environmental Sciences, University of Kerala, Kariavattom for 12 months as the Basic Fellowship,HRA,Annual Contingency & Arrear .

Accordingly, Sanction has been accorded by the Vice-Chancellor for the payment and release of 4<sup>th</sup> instalment of INSPIRE fellowship amounting to Rs.3,85,203/- ( Rupees Three Lakh Eighty Five Thousand Two Hundred and Three Only), being the basic fellowship amounting to Rs.3,00,000/- (Rupees Three Lakh Only), HRA amounting to Rs.48,000/- (Rupees Forty Eight Thousand Only), contingency amounting to Rs.20,000/- (Rupees Twenty Thousand Only) and arrear amounting to Rs.17,203/- (Rupees Seventeen Thousand Two Hundred and Three Only) by utilizing the funds amounting to Rs.3,46,544/- (Rupees Three Lakh Forty Six Thousand Five Hundred and Forty Four Only) from DST and an unspent balance of Rs.38,659/- (Rupees Thirty Eight Thousand Six Hundred and Fifty Nine Only) remained in KUF(B) account which was carry forwarded in respect of Ms. Meethu Mohan, Junior Research Fellow, Department of Environmental Sciences, University of Kerala, Kariavattom for a period from 11/03/2018 to 10/03/2019 as per the norms of the sponsoring authority, Subject to reporting to the Syndicate.

U.O No. Ac.E.III/41689/INSPIRE/2022 dated 04/02/2022 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No. 37.157**      **Refixation of minimum amount of Corpus Fund for the institution of 'Chairs' in the University- Consideration of -reg:**

**(Ac.EIII)**

Chairs play a vital role in improving our grades in the reaccreditation and towards achieving academic excellence for the University. The three existing Chairs in our University are as follows:

Sl.No.	Chair	Amount	Date of Institution
1	Mahatma Ayyankali Chair	Rs.25,00,000/-	11.03.2009

2	Dr. B. R. Ambedkar Chair	Rs.5,00,000/-	08.09.2005
3	V. K. Sukumaran Nair Chair	Rs.5,00,000/-	01.11.2006

The minimum amount in the Corpus Fund for the institution of Chair in the University has been fixed at Rs.5,00,00,000/- (Rupees Five Crores Only) by the U.O No.16016/12.1/Ac.EIV dated 24.04.2012. After the hike in the Corpus Fund as per the above University Order, not even a single Chair has been instituted in the University.

For establishing more Chairs in our University, the amount for the institution of Chair has to be refixed to a reasonable value, as the process for 3<sup>rd</sup> round of NAAC reaccreditation has been started by the University.

As per the Orders of Hon'ble Vice-Chancellor, the matter was placed before the Special Syndicate held on 17.11.2021 vide Item No.61 and it was resolved to constitute a Sub-Committee consisting of Dr. K.G. Gopchandran, Dr. S. Nazeeb and Adv. K. H. Babujan, Members, Syndicate to examine the matter regarding the re-fixation of minimum amount of Corpus Fund for the institution of Chairs in the University and place a detailed report before the Syndicate.

The sub- committee conducted on 22/02/2022 has considered the matter and the minutes of the meeting of the sub-committee is appended herewith.

As per the recommendation of the sub-committee, the minutes of the meeting of the sub-committee is placed before the Syndicate for approval.

**Minutes of the Meeting of the Sub-Committee Constituted for the Refixation of Minimum Corpus Fund of Chairs**

Date & Time : 22/02/2022 at 03.00 pm  
Venue : Syndicate Room

**Members Present :**

1. Adv. K. H Babujan, (Member, Syndicate ) : Sd/-
2. Dr. S. Nazeeb, (Convenor, Standing Committee of the Syndicate on Academics and Research) : Sd/-
3. Dr. K.G. Gopchandran, (Professor, Dept. of Electronics, University of Kerala) : Sd/-

A meeting of the Sub-Committee was convened for the refixation of minimum corpus fund for institution of Chairs at the Syndicate room. The recommendations of the Committee are as follows:

1. To refix the minimum corpus fund for the institution of new Chairs in the University from 5 crores to 2.5 Crores anticipating approximately 15 lakhs interest p.a to meet the expenditure of salary for the officials concerned and for conducting related activities, with the split up of Rupees 10 Lakhs and Rupees 5 Lakhs respectively.
2. To entrust a retired hand, may be an Associate Professor to co-ordinate the activities related to Chair.
3. To institute a new Chair in the University, Institutions or persons can submit a proposal adhering to the rules and regulations and the recommendation by the Syndicate.
4. If wishes, a founder can deposit more than the minimum Corpus amount for elaborating the activities related to the Chair.
5. To place the minutes of this meeting in the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Meeting of the Sub-Committee Constituted for the Refixation of Minimum Corpus Fund of Chairs held on 22/02/2022, be approved.

**Item No.37.158**

***State I Master Plan for shifting the Sections (Interior Design) in Senate Hall Building – proposal from Sri.Jinoj.M, Assistant Professor, Department of Architecture, CET – reg.***

**(Ad.B1)**

***Resolution of the Syndicate***

The Syndicate considered the Stage I of Master Plan for shifting the Sections (Interior Design) in Senate Hall Building submitted by Sri.Jinoj.M, Assistant Professor, Department of Architecture, CET and **RESOLVED** to place the same before the next Standing Committee of the Syndicate on

Planning and Development.

**FURTHER RESOLVED** not to consider the shifting of Registrar's Office from Ground Floor to First Floor of the Building.

**ALSO RESOLVED** to entrust the University Engineer to furnish the Vice-Chancellor's, Pro-Vice-Chancellor's and Registrar's Office in connection with NAAC Accreditation.

Item No.37.159

കേരളസർവകലാശാല പെൻഷൻഫണ്ട് രൂപീകരണത്തിന്റെ 19.01.2022-ാം തീയതിയിലെ സർക്കാർ ഉത്തരവ് - പുനപരിശോധിക്കുന്നതിന് വേണ്ടി അഡ്വ.എ.അജീകുമാർ സമർപ്പിച്ച നിർദ്ദേശങ്ങൾ - സംബന്ധിച്ച്.

(Fin.II)

#### **Resolution of the Syndicate**

The Syndicate considered the matter regarding the formation of pension fund in all Universities in Kerala as per GO No.8/2022/Fin dtd: 19/01/2022 and **RESOLVED** to delegate a team consisting of Adv.K.H.Babujan, Dr.S.Nazeeb, Sri.B.P.Murali, Adv.G.Muraleedharan Pillai, Sri.G.Bijukumar and Sri.R.Arunkumar, Members Syndicate to meet the Chief Minister of Kerala and Finance Minister, Government of Kerala for addressing the same.

Item No.37.160

**Minutes of the Meeting held to discuss the conduct of an event in connection with Student palliative Care-Consideration of-reg.**

(Ad.DI)

As part of the social responsibility and out reach initiative of the University of Kerala Student Palliative Club were formed in Colleges having NSS Units. During 2021-22, 70 Colleges have implemented the Palliative Care initiatives including health care, home visits, supply of medicines, supply of equipments, providing counselling services for the poor patients and their relatives who were in need of Palliative care. These Colleges have submitted their activities reports and survey reports which they have conducted in the areas of their jurisdiction.

In order to discuss the matter for rewarding the best performing colleges, a meeting was convened at 2 pm on Thursday, 24th February 2022 in the Chamber of Hon'ble Pro-Vice Chancellor. The members of the meeting included

1. Adv. K.H.Babujan, Convenor, Standing committee of the Syndicate on Finance
2. Prof.K.Lalitha, Convenor, Standing committee of the Syndicate on Student Services
3. Dr. Shaji.A, Programme Co-ordinator, NSS
4. Siddik.R, Director(i/c), Department of Student Services.

The meeting decided to organize a grand function in the Senate hall on a convenient day in March 2022, convenient to the minister for Higher Education and Minister for Health, Govt. of Kerala. It was decided to release the activity report and survey report in the function. Also resolved to reward 10 Colleges, 10 Programme Officers and 10 Volunteers from among the colleges that participated in the Palliative Care activities.

For identifying the awardees a committee will be constituted which comprised of a representative from Pallium India, Prof. K.Lalitha, Member Syndicate, Dr.Shaji.A, Programme Co-ordinator, NSS, District Co-ordinators and Director of Student Services. It was also decided to spend the balance amount from the fund allocated for implementing Palliative Care for the purpose of arranging the function in which it is expected that 1500 persons will participate.

The Vice Chancellor has ordered to place the matter before the syndicate.

Accordingly the Minutes of the meeting held to discuss the conduct of an event in connection with Student Palliative Care is submitted before the Syndicate for consideration and approval. (Minutes Appended).

#### **Minutes of the meeting held on 24/02/2022 to discuss the conduct of an event in connection with Student Palliative Care**

(Venue: Office of the Hon'ble Pro-Vice chancellor)

#### **Members Present:**

1. Adv. K H Babujan, Convenor, Standing Committee of the Syndicate on Finance
2. Prof. K Lalitha, Convenor, Standing Committee of the Syndicate on Student Services
3. Sri. Siddik R, Director(i/c), Department of Student Services

## 4. Dr. Shaji A, NSS Programme co-ordinator, &amp; (i/c) of Student Palliative Care

A meeting to discuss the conduct of an event in connection with Student Palliative Clubs was held on 24.02.2022 with above members

**Decisions:**

1. Decided to organize a grand function in the Senate Hall on a convenient day in March 2022, convenient to the Minister for Higher Education and Minister for Health, Government of Kerala .
2. Decided to release the Activity Report and Survey Report in the function.
3. Resolved to reward 10 colleges, 10 Programme Officers and 10 Volunteers from among the Colleges that participated in the Palliative Care activities. For identifying the awardees a committee will be constituted which comprised of a representative from Pallium India, Prof. K Lalitha, Member Syndicate, Dr. Shaji A, NSS Programme coordinator, District Coordinators and Director(i/c), Department of Student Services
4. Decided to spend the balance amount from the fund allocated for implementing Palliative care for the purpose of arranging the sanction in which it is expected that 1500 persons will participate.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting to discuss the conduct of an event in connection with Student Palliative Care held on 24/02/2022, be approved.

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**Item No.37.161**      ***Request from Dr.K.S.Chandrasekar, Professor and Head, Institute of Management in Kerala, Kariavattom to relieve from KIIFB Co-ordinator – reg.***

**(DPD)**

***Resolution of the Syndicate***

The Syndicate considered the request of Dr.K.S.Chandrasekar, Professor and Head, Institute of Management in Kerala, Kariavattom and **RESOLVED** to relieve him from the duties of Coordinator, KIIFB project.

**FURTHER RESOLVED** to nominate Dr.Sam Solomon, Professor, Department of Opto-electronics as coordinator of KIIFB Project.

=====  
**Item No.37.162**      ***Publishing the Photograph of CV Camp in the news paper – report from the Police Deputy Inspector General, Trivandrum Range - reg.***

**(Ad. AI.)**

The photograph of the Centralized Valuation Camp in the University was published in the Mathrubhumi Daily dated 01.08.2018. The University has filed police case regarding the matter vide letter dated 02.08.2018. The Sub-Inspector, Cantonment Police Station vide letter dated 03.09.2018 informed that the photograph of the CV camp was taken by Sri. Shaji Jerome, Office Superintendent, Centralized Valuation Camp and no externals entered in the camp and hence recommended to take disciplinary proceedings in the department level.

Sri. Shaji Jerome, Office Superintendent, Centralized Valuation Camp was directed to submit his explanation in the matter regarding taking the photograph of answer scripts of the University Examinations kept in the Centralized Valuation Camp and circulating the same through Social Media and publishing the same in News paper. Sri. Shaji Jerome, in his explanation dated 06.10.2018, stated that rain water was leaking through the roof of the Centralized Valuation Camp and the answer scripts were getting drenched. He wanted to bring this matter into the notice of the Superior Officers and hence, communicated the matter to Sri. C.K. Suresh Kumar, Section Officer, ED. XVII Section who is the then General Secretary of Staff Union working in the University. In his explanation, it is stated that he has taken the photograph as requested by Sri. C.K. Suresh Kumar for informing the matter to the Controller of Examinations. He deleted the photograph after forwarding it to Sri.C.K. Suresh Kumar and totally unaware of the matter of publishing the photographs in Mathrubhumi Daily dated



01.08.2018. It is also stated that he has forwarded the image from his mobile phone only to Sri.C.K.Suresh Kumar, which can be verified by forensic data analysis and he is ready for any enquiry in this regard. It is also stated that he has informed all these matters to the Controller of Examinations on the very next day of the photograph getting published in Mathrubhumi Daily.

On perusal of the explanation submitted by Sri. Shaji Jerome, Office Superintendent, Vice-Chancellor has ordered to seek explanation from Sri.C.K. Suresh Kumar, Section Officer, ED XVII Section and to file a fresh complaint to the police. Accordingly a fresh complaint was submitted to DGP, Police Head Quarters, TVPM on 12.11.2018.

Sri. C.K. Suresh Kumar, Section Officer, ED XVII Section was therefore served with a memo dated 29.10.2018 in this matter. Sri. C.K. Suresh Kumar submitted his explanation in the letter head of Kerala University Staff Union as its General Secretary. Sri. C.K. Suresh Kumar, Section Officer, ED XVII Section was therefore directed to submit his written explanation to the memo in the capacity of Section Officer, University of Kerala, within seven days from the date of receipt of the memo vide memo 27.12.2018, which was received by Sri. C.K. Suresh Kumar, Section Officer, ED XVII Section on 27.12.2018. But he has not submitted his explanation in response to this memo within the stipulated time. Hence, he was served with another memo dated 06.02.2019, directing him to submit written explanation, if any, within three days from the date of receipt of the memo (received by him on 08.02.2019), in the capacity of Section Officer, University of Kerala, on condition that failing which the matter will be proceeded with the presumption that he has no explanation to offer. In the explanation submitted after eight days from the stipulated time, **it was categorically stated that he has no information what so ever, regarding the publication of the photograph referred in the memo and the source may be investigated with the daily concerned.**

As per the orders of the Vice-Chancellor, a hearing committee consisting of Dr.P.P. Ajayakumar, Pro-Vice Chancellor, Dr. S. Nazeeb, Member Syndicate, Dr. R. Rajesh Kumar, Member Syndicate and Sri. J.S. Shijukhan, Member Syndicate was constituted. The Committee heard Sri.Shaji Jerome, Office Superintendent (Hr.Gr) and Sri.C.K.Suresh Kumar, Section Officer (Hr.Gr) on 06.05.2019 at 11.30 am at the Pro-Vice Chancellor's Chamber.

Sri.Shaji Jerome admitted that he had taken the photograph of the Valuation Camp using his mobile phone, which was published in the Mathrubhumi Daily. It was stated that the said photograph was forwarded to Sri.C.K.Suresh Kumar via 'Whatsapp' for intimating the actual situation of the Valuation Camp to the Controller of Examinations for finding a solution to it and deleted the same after sending it to Sri.C.K.Suresh Kumar. It is also stated that he is ready to undergo test for lie detection and to provide his mobile phone for verification by forensic data analysis or any other method. He told that he had taken the photograph and forwarded to Sri.C.K.Suresh Kumar under the assumption that the matter would be brought into notice of the Controller of Examinations and would lead to a solution to the problems faced by the Valuation Camp. But Sri.C.K.Suresh Kumar cheated him and he was totally unaware of the publication of the said photograph in the Mathrubhumi daily. After the publication of the said photograph in the Mathrubhumi daily, he contacted Sri.C.K.Suresh Kumar. **Sri.C.K.Suresh Kumar told him to state that he had not taken the photograph in the enquiry, if any, in this regard.** Sri.Shaji Jerome admitted that there was a serious lapse from his part in taking the photograph of the Valuation Camp, which is a confidential area in the University and forwarding the same to Sri.C.K.Suresh Kumar. Sri.Shaji Jerome furnished written statement in this regard as directed by the hearing committee.

The committee then heard Sri.C.K.Suresh Kumar, Section Officer, ED XVII Section. Sri.C.K.Suresh Kumar told that his explanation in this matter was already given in response to the memo served to him. He added that he is the General Secretary of Staff Union and members of Staff Union communicate through the whatsapp group with him in official as well as personal matters. Sri.Shaji Jerome is also a member of Staff Union and he approached Sri.C.K.Suresh Kumar many times for getting a transfer from the valuation camp. Sri.C.K.Suresh Kumar also told that he had not asked Sri.Shaji Jerome to take the photograph of the valuation camp. **Even if the said photograph was forwarded to him via whatsapp, he had not seen it and not received as a personnel whatsapp message. It is also stated that he did not remember whether he told Sri.Shaji Jerome to state that he had not taken the photograph in the enquiry, if any, in this regard.** The committee completed the hearing and asked Sri.C.K.Suresh Kumar to furnish written statement in this regard. Since he has not furnished the written statement memo No.Ad.I.4/19892/2019 dated

16.06.2019 was served to him, directing to submit the written statement as directed by the hearing committee within 7 days from the date of receipt of the memo. The memo was received by him on 18.6.2019. **Sri.C.K.Suresh Kumar vide submission dated 09.07.2019 (after 19 days from the date of receipt of the memo) categorically denied his role in the matter.** It is also stated that he was not directed to submit any written explanation in this regard, whereas he informed the committee that he stood by the written explanation dated 12.02.2019.

The Syndicate held on 30.10.2019 vide item no.05.16 considered the matter and resolved to bar two increments of Sri.Shaji Jerome, Office Superintendent and to constitute a sub committee consisting of Conveners of Standing Committee of the Syndicate on Planning and Development & Staff, Equipment and Buildings & Dr.K G Gopchandran, Member, Syndicate(IT Expert) to submit a report for initiating disciplinary proceedings. Accordingly the sub committee was constituted with Adv.A Ajithkumar, Convener, Standing Committee of the Syndicate on Planning and Development, Adv.B.Balachandran, Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings and Dr.K G Gopchandran, Member, Syndicate(IT Expert) as members vide UO No.Ad.AI.4/19892/19 dated 01.01.2020. The minor penalty of withholding two increments with cumulative effect was imposed on Sri.Shaji Jerome, Office Superintendent(Hr.Gr) vide UO No.Ad.AI.4/19892/19 dated 28.01.2020.

Sri.Shaji Jerome, Office Superintendent (Hr.Gr) vide submission dated 26.02.2020 requested to withdraw the above minor penalty imposed on him. He has enclosed a detailed request stating that he has taken photograph as requested by Sri.C.K Suresh Kumar for informing the matter to the Controller of Examinations. He deleted the photograph after forwarding it to Sri.C K Suresh Kumar and was totally unaware of the matter of publishing the photographs in Mathrubhumi Daily.

The matter was considered by the Syndicate held on 04.06.2020 vide item no 12.33.02 and resolved to review the earlier action taken against Sri.Shaji Jerome, Office Superintendent by the Syndicate held on 30.10.2019 vide item no.05.16 and to bar one increment without cumulative effect and vide UO.No.Ad.AI.4.19892/2019 dated 19.08.2020, the UO dated 28.01.2020 was modified so as to bar one increment without cumulative effect imposed on Sri.Shaji Jerome, Office Superintendent (Hr.Gr).

The report from the sub committee consisting of Conveners of Standing Committee of the Syndicate on Planning and Development & Staff, Equipment and Buildings & Dr.K G Gopchandran, Member, Syndicate(IT Expert), as resolved by the Syndicate held on 30.10.2019 vide item no.05.16, has not been received till date. Reminder to convene the committee and to submit a report has also been given on 17.04.2021.

Meanwhile a letter no.BI-11086/2021/TR dated 29.01.2022 has been received from the Deputy Inspector General of Police, Trivandrum Range. It has been informed on enquiry that Sri.Shaji Jerome, Office Superintendent (Hr.Gr) has admittedly taken the photographs and has forwarded the same to Sri.C.K Suresh Kumar. It has also been stated in the letter from the Police that Sri.C.K Suresh Kumar admittedly forwarded/shared the photographs to other whatsapp groups, but has not forwarded the same to the press. The Police has informed that since the matter has been proved to be done by Sri.Shaji Jerome and Sri.Suresh Kumar C.K, there is no relevance of conducting forensic investigation. The Police has urged the University to be more vigilant and careful to upkeep the security of such wings by not allowing Mobile Phone, Camera, Ipad etc.

As per the orders of the Vice Chancellor, the matter is placed before the Syndicate for appropriate consideration.

***Resolution of the Syndicate***

Based on the letter received from the Deputy Inspector General of Police, Trivandrum, the Syndicate **RESOLVED** to hear Sri.Suresh Kumar.C.K, Section Officer by the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

**Item No.37.163.**

***Consideration of the Minutes of the Meeting of the Software Management Technical Committee for discussing the current status with regard to the implementation of the Project "Student Life Cycle Management System", held on 24/02/2022 at 12 noon- Approval of- reg.***

(PLA1)

A Meeting of the Software Management Technical Committee for discussing the current status with regard to the implementation of the Project “Student Life Cycle Management System”, was held on **24/02/2022 at 12 noon**, in the Pro-Vice-Chancellor’s Chamber.

As per the orders of the Vice-Chancellor, the Minutes of the aforementioned meeting (enclosed herewith), is placed before the Syndicate, for consideration.

**Minutes of the meeting of the Software Management Technical Committee for discussing the current status with regard to the implementation of the Project “Student Life Cycle Management System”**

Date : 24/02/2022  
Time : 12 noon  
Venue : Pro-Vice-Chancellor’s Chamber

- |  |        |
|--|--------|
| 1. The Pro-Vice-Chancellor (Chairman) -  | Sd/-   |
| 2. Dr. K. B. Manoj, Convener, Standing Committee of the Syndicate on Examinations -    | Absent |
| 3. Dr. K. G. Gopchandran, Member, Syndicate -  | Absent |
| 4. The Controller of Examinations -  | Sd/-   |
| 5. The Director, Computer Centre (Via Google Meet) -                                   | Sd/-   |
| 6. Dr. Aji S., Assistant professor, Department of Computer Science (Via Google Meet) - | Sd/-   |
| 7. The Director, Planning and Development -  | Sd/-   |
| 8. The Joint Registrar, EB & CBCS -  | Sd/-   |
| 9. Shri. Manosh Manohar, Programmer, Computer Centre -                                 | Sd/-   |
| 10. Smt. Sivi Velayudhan, Programmer, Computer Centre –                                | Sd/-   |
| 11. Smt. Sunija M. Rasheed, Programmer, Computer Centre -                              | Sd/-   |
| 12. Sri. Girish Chandran, M/s ITI Limited, Palakkad –                                  | Sd/-   |
| 13. Shri. John Cyriac, Head (IT), M/s ITI Limited, Palakkad (Via Google Meet) -        | Sd/-   |

**Agenda**

**I. (a) Review of the progress of implementation of the project:**

In the meeting of the SMTC held on 10/1/2021, ‘M/s ITI Ltd., Palakkad’ had reported that:

1. The system is **ready to conduct the ‘Examinations’ for all the courses of the University.**
2. The ‘tabulation software’ for the ‘S1: PG- New Generation courses’ are ready.
3. The ‘software’ for the conduct of the examinations for the ‘S1: UG- New Generation Courses’ are almost ready.
4. The ‘software’ for the conduct of the examinations for the ‘S2: PG- New Generation Courses’ will be ready, within three days.

**The Committee noted the following:**

1. The valuation process of the exams of the ‘S1: PG- New Generation Courses’ has already started.
2. The examinations with respect to the ‘S1: UG- New Generation Courses’ have already commenced and are underway.
3. The ‘software’ for the conduct of the examinations with respect to the ‘S2: PG- New Generation Courses’ will be ready as soon the current corrections relating to the ‘Course Codes’ are finalized by the University.

The Committee observed that the file in this regard, has been placed before the ‘Deans Council’ scheduled on 26/02/22 for consideration and orders of the Vice-Chancellor for approving the minutes is expected to be received by 28/02/2022.

**Recommendation:**

**In this context, the Committee recommended that the ‘Course Codes’ for the conduct of the examinations with respect to the ‘S2: PG- New Generation Courses’ shall be handed over to M/s ITI Ltd., immediately after the receipt of the aforementioned minutes of the ‘Deans Council’ meeting on 28/02/2022 and effecting requisite corrections in ‘Course Codes’ accordingly.**

(b)The Committee had recommended that M/s ITI Ltd. shall make necessary arrangements for the conduct of the following:

1. Training for the University Staff regarding the 'Camp Constitution (Camp Setup & Distribution)' module of the SLCM Software on 17/01/2022.
2. 'Internal training' for the University Staff on the 'Mark Entry (Dummy/Mock-up training)' module of the SLCM Software, on 18/01/2022.
3. Comprehensive training programme for the College teachers on the 'Mark Entry' module of the SLCM Software, on 20/01/2022, in co-ordination with the Computer Centre and the Examination Wing of the University.

**The Committee noted the following:**

1. **The requisite trainings for the University staff on 'Camp Constitution (Camp Setup & Distribution)' module & Mark Entry (Dummy/Mock-up training)' has already been conducted by M/s ITI Ltd., as scheduled.**
2. **The training programme for the College teachers on the 'Mark Entry' module of the SLCM Software is scheduled to be held on 07/03/2022, after the conduct of the 'dummy camp' on 02/03/2022.**

**(c) The Committee had also recommended the following:**

1. M/s ITI Ltd. shall conduct weekly review meetings with the 'Technical Team' of the University for the smooth and timely implementation of the software modules.
2. M/s ITI Ltd. shall ensure the implementation of all the modules of the software, in strict compliance with the "Examination Manual" of the University.
3. M/s ITI Ltd. shall take proactive action for sharing the hardcopy of the 'Documentation Manuals (i.e. User Manuals with sufficient screen shots)' & 'Video Documentation' of each of the modules of the software, with the 'Technical Team' of the university, before finalizing its implementation.
4. M/s ITI Ltd. shall ensure that the 'SRS Document' of the 'SLCM Software' is 'progressively updated', based on the changes in the modules, from time to time and is submitted to the 'Technical Team' after each updation.

**The Committee noted the following:**

1. Weekly review meetings with the 'Technical Team' of the University are being conducted by M/s IIT Ltd. for the smooth and timely implementation of the software modules.

2. The 'technical inputs' from all the three programmers of the Computer Centre are mandatory, at this critical stage of the project, for ensuring that all the 'technical aspects' regarding to the implementation of the each modules are discussed and finalized in the weekly review meetings.

3. The programmers reported that for ensuring the success of the software 'User Acceptance Testing' needs be conducted frequently before finalizing a module, by testing each modules comprehensively, trying out all possible scenarios & combinations, with the active involvement of the 'Technical Team' and the sections concerned.

Also, that the 'Testing Team' need to be a constantly evolving team, by including the members from the sections concerned also, based on the nature of the 'modules' to be tested.

For this, a demo 'Test Environment' shall be created permanently in the 'Demo Server', so that the sections concerned can try out different scenarios, as and when they are free, at any time.

4. The Committee observed that the active participation of all the three programmers from the KUCC, is also mandatory for ensuring the success of the aforementioned testing process.

5. The Director (i/c) reported that a 'Demo Server' can be exclusively provided for the above testing process as soon as the 'Upgradation of Disk space in the V-SAN', entrusted with M/s KELTRON, is completed.

The Committee observed that the above work will be completed within 10 days by M/s KELTRON.

6. The already published marks of the 'PG S1 courses (involving double valuation)' can be transferred to M/s ITI Ltd., as 'dummy data' for creating a 'Testing Environment' for both the firm and the university staff.

7. The Committee observed that while transferring such data, the privacy and security of the data needs to be ensured. Also, 'Data archiving (separating and archiving of previous data, to the databases in such a way that provision for viewing the data is only available for the users)' needs to be ensured in the system.

8. The Committee observed that many of the teachers have raised concerns regarding the privacy of the 'Mark Entry' system (i.e. as to whether the same can be altered by other users after mark entry)

**Recommendations:**

1. In view of the above, the Committee recommended that all the three programmers of the Computer Centre shall actively participate in all the weekly review meetings along with the 'Technical Team', without fail, henceforth.

2. The 'Technical Team' shall ensure that 'User Acceptance Testing' shall be conducted frequently before finalizing a module, by testing each modules comprehensively, trying out all possible scenarios & combinations, with the active involvement of the 'Testing Team' constituted for the same, the sections concerned, the IT Cell and all the three programmers from the Computer Centre.

3. The already published marks of the 'PG S1 courses (involving double valuation)' shall be transferred to M/s ITI Ltd., by the IT Cell, as 'dummy data' for creating a 'Testing Environment' for both the firm and the university staff.

4. Entrust the Director (i/c), KUCC to provide a 'Demo Server' exclusively for the above testing process, as soon as the 'Upgradation of Disk space in the V-SAN', entrusted with M/s KELTRON, is completed.

5. A 'Supplementary Agreement' shall be executed with M/s ITI Ltd. for ensuring the 'Data security', 'Data privacy' and 'Data archiving' in the 'SLCM Software'.

Also, recommended to conduct an internal meeting with all the three 'Programmers' for finalizing the 'technical points' to be incorporated in the said agreement to be executed with M/s ITI Ltd.

6. M/s ITI Ltd. assured that once the marks are finalized and entered in the software, no alterations at any stage will be possible, as the same is immediately encrypted after the entry and subsequent approval.

7. M/s ITI Ltd. shall ensure the implementation of all the modules of the software, in strict compliance with the "Examination Manual" of the University and the modifications and changes effected in the same, after subsequent revisions.

8. M/s ITI Ltd. assured that the 'Documentation Manuals' including 'User Manuals' with sufficient screen shots & 'Video Documentation' of each of the modules of the software, shall be submitted to the 'Technical Team' of the university, as and when the 'SRS Documentation' of the particular module is approved by the 'Technical Team' of the university.

9. M/s ITI Ltd. assured that the 'SRS Documentation' for the 'Pre-Examination Module' has already been prepared and the same shall be handed over to the 'Technical Team' of the university, forthwith.

*II. Current status regarding the submission of "Change Request Proposal" by M/s ITI Ltd., for incorporating the 'Enrollment' module with the time-lines required for its implementation, in the 'SLCMS Software', with effect from the 2021 admissions:*

**The Committee observed the following:**

1. The SMTC held on 10/1/2021 had recommended that, M/s ITI Ltd. shall also incorporate the module for the "Enrollment" procedures in the 'SLCMS Software', with effect from the 2021 admissions, as a 'Change Request' and the firm shall submit a "Change Request Proposal" with the time-lines required for its implementation, in accordance with the terms & conditions stipulated under the "Change Management" clause in the MOU executed on 30/10/2020, immediately on receipt of a formal request from the University.

Accordingly, the formal request to this effect was forwarded to M/s ITI Ltd., vide Lr. No. Pl.A1/Ad.D1/SLCMS/21 dated 29.01.2022.

2. M/s ITI Ltd. reported that they had already initiated the requisite 'System study' with regard to the incorporation of the "Enrollment" module in the 'SLCMS Software', which is comprehensive and time consuming process and that the "Change Request Proposal" shall be submitted at the earliest.

3. However, the Committee observed that the 'Enrollment' process for the students of the 2020-21 admissions has to be commenced urgently for the timely conduct of the examinations.

4. The Committee also observed that the ‘Subject entries’ with regard to the ‘New Gen Courses’, approved by the ‘IT Cell’ have not been handed over to the Computer Centre, so far.  
**Recommendations:**

1. In this context, the Committee recommended that the KUCC shall take up the ‘Enrollment’ process for all the courses with regard to the 2020-21 admissions, in two phases, viz. - enrolment of the ‘Conventional courses’ forthwith and enrolment of the ‘New Gen Courses’ immediately on receipt of the approved ‘Subject entries’, from the ‘IT Cell’.

Also, to hand over the requisite details to M/s ITI Ltd., for porting to the SLCM Software, as and when the ‘Enrollment’ process is completed.

2. After the receipt of the ‘Enrollment’ data, M/s ITI Ltd. shall take up the conduct of ‘Exams’ of the entire ‘PG S1 Courses’ with regard to the 2021 ‘Admissions’, including ‘LLB’, ‘B Ed.’ and ‘MBA Courses’, with immediate effect.

3. M/s ITI Ltd. shall take up the conduct of ‘Exams’ of all the remaining courses, including CBCS and ‘Career related UG’, right from the ‘Enrollment’ processes, with effect from the 2022 ‘Admissions’ onwards.

**III. Furnishing of revised ‘time-lines’ for the implementation of the various stages/phases of the entire project up to its final commissioning:**

**The Committee observed that:**

The SMTC held on 10/1/2021 had also recommended that M/s ITI Ltd. shall submit revised ‘time-lines’ for the implementation of the various stages/phases of the entire project, within one week. But, the same has not been received so far.

As per the time-lines approved by the Software Management Technical Committee held on 24/06/2021, the entire project (development of all the software modules) was scheduled for completion by 31st December 2021.

M/s ITI Ltd. informed the following tentative timelines for the completion of the tabulation modules:

1. S1 PG and S1 UG ‘Tabulation’ modules can be finalized by the end of March 2022.
2. ‘Onscreen valuation’ module can be finalized by the end of April 2022.
3. ‘Tabulation’ modules of all the remaining courses of 2021 admissions, including CBCS can be finalized by the end of June 2022.

However, M/s ITI Ltd. reported that they can finalize the exact ‘time-lines’ only after completing the requirements/data collection with regard to the examinations of the SDE and Private Registration Courses.

**Recommendation:**

In this context, the Committee entrusted the ‘Joint Registrar, CBCS&ES (Project Manager, SLCM Project)’ to arrange a meeting of the Director, SDE, all the three programmers of the Computer Centre, all the officers from sections concerned (SDE & Private Registration) and the officials from M/s ITI Ltd., on 03/02/2022, for completing the requirements/data collection with regard to the examinations of the SDE and Private Registration Courses.

The meeting came to an end by 1 p.m.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Meeting of the Software Management Technical Committee of the Project “Student Life Cycle Management System”, held on 24/02/2022, be approved.

**Item No: 37.164.** കേരളസർവകലാശാല PLANNER 2022 - അച്ചടിച്ച കോപ്പികൾ ജീവനക്കാർക്ക് പോലും വിതരണം ചെയ്യാൻ തികയാതെ വന്ന അവസ്ഥ സംബന്ധിച്ച്.

(Ad.Misc)

കേരളസർവകലാശാല 2022 വർഷത്തെ PLANNER കേരള സർക്കാരിന്റെ ഉത്തരവ് അനുസരിച്ചുകൊണ്ട് സർവകലാശാല ഫണ്ട് വിനിയോഗിക്കാതെസ് പോൺസർഷിപ്പ് ആയി സ്വരൂപിച്ച 4,25,000/- (നാല് ലക്ഷത്തി

ഇരുപത്തയ്യായിരം) രൂപ കൊണ്ട് എക്സിക്യൂട്ടീവ് ശൈലിയിൽ 500 പ്ലാനറും സാധാരണ രീതിയിലുള്ള 2500 പ്ലാനറും സർവകലാശാല ഉത്തരവ് നം..എ.ഡി.മിസ്.3./കെ.യു.ഡി.പി./പ്ലാനർ2022/2021 തീയതി, 18 .02.2022 പ്രകാരം അച്ചടിച്ചിരുന്നു.

എന്നാൽ അച്ചടിച്ച 3000 കോപ്പികൾ ബഹുമാന്യ സിൻഡിക്കേറ്റ് അംഗങ്ങൾ, ഉന്നത വിദ്യാഭ്യാസ സ്ഥാപനങ്ങൾ, വകുപ്പ് മാന്ത്രികരുടെ ഓഫീസുകൾ, സെനറ്റ്, അക്കാദമിക് കൗൺസിൽ, ബോർഡ് ഓഫ് സ്റ്റഡീസ്, കേരളസർവകലാശാലയ്ക്കു കീഴിൽ വരുന്ന വിദ്യാഭ്യാസ സ്ഥാപനങ്ങൾ, പ്രിൻസിപ്പൽമാർ, കേരള സർവകലാശാല പരിധിയിൽ വരുന്ന തദ്ദേശ സ്ഥാപനങ്ങൾ, കേരളത്തിലെ പ്രധാനപ്പെട്ട മാധ്യമ സ്ഥാപനങ്ങൾ തുടങ്ങി വിവിധങ്ങളായ സ്ഥാപനങ്ങൾക്കും, വ്യക്തികൾക്കും വിതരണം ചെയ്യേണ്ടിവന്ന തിനാൽ കേരളസർവകലാശാലയിലെ അദ്ധ്യാപക അനദ്ധ്യാപക ജീവനക്കാർക്ക് ഒരു കോപ്പി പോലും പോയിട്ട് സെക്ഷൻ ഒന്ന് വീതം പോലും വിതരണം ചെയ്യാനാവാത്ത അവസ്ഥയാണ് .

കേരളസർവകലാശാല ജീവനക്കാരുടെ സഹകരണ സ്ഥാപങ്ങളായ കേരള യൂണിവേഴ്സിറ്റി എംപ്ലോയീസ് കോ-ഓപ്പറേറ്റീവ് സൊസൈറ്റിയിൽ നിന്ന് 1,00,000/- (ഒരു ലക്ഷം) രൂപയും കേരള സ്റ്റാഫ് ഹൗസിങ് കോ-ഓപ്പറേറ്റീവ് സൊസൈറ്റിയിൽ നിന്ന് 25,000 (ഇരുപത്തയ്യായിരം) രൂപയും SBI KUOC (Kerala University Office Campus) ബ്രാഞ്ചിൽ നിന്നും 3,00,000/- (മൂന്ന് ലക്ഷം) രൂപയും സ്പോൺസർഷിപ്പായി ലഭിച്ചിട്ടും വിരലിലെണ്ണാവുന്ന കോപ്പികൾ മാത്രമേ പ്രസ്തുത സ്ഥാപനങ്ങൾക്ക് നൽകാൻ കഴിഞ്ഞിട്ടുള്ളൂ എന്നത് ദുഃഖകരമായ വസ്തുതയാണ് .

കേരളസർവകലാശാലയിൽ ഏകദേശം ആയിരത്തി എഴുനൂറോളം ജീവനക്കാരാണ് അദ്ധ്യാപക അനദ്ധ്യാപകർ ഉൾപ്പെടെ സ്ഥിരം സർവീസിലുള്ളത്.

ഇപ്പോഴത്തെ അവസ്ഥയിൽ 1000 കോപ്പി അച്ചടിക്കാൻ ഒരു കോപ്പിക്ക് 135 രൂപ നിരക്കിൽ 1,35,000/- (ഒരു ലക്ഷത്തി മൂപ്പത്തയ്യായിരം) രൂപയും 2000 കോപ്പി അച്ചടിക്കാൻ ഒരു കോപ്പിക്ക് 130 രൂപ നിരക്കിൽ 2,60,000/- (രണ്ട് ലക്ഷത്തി Adp-]-Xn-Am-bncw) രൂപയും വേണ്ടിവരുമെന്ന് പ്രസ് സുപ്രണ്ടന്റ് 2022 ഫെബ്രുവരി 25 ലെ ഇ മെയിൽ സന്ദേശ പ്രകാരം അറിയിച്ചിട്ടുണ്ട് .

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം പ്രസ്തുത വിഷയം സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിച്ചു കൊള്ളുന്നു.

**ഞലഹൗശേറീ ഴ വേല ട്വീറശരമലേ**

സർവകലാശാലയിലെ എല്ലാ ജീവനക്കാർക്കും ആനുവൽ പ്ലാനർ 2022 വിതരണം ചെയ്യുന്നതിനായി 1700 ആനുവൽ പ്ലാനർ പ്രിന്റ് ചെയ്യാൻ ഈ യോഗം തീരുമാനിച്ചു. സിൻഡിക്കേറ്റ് അംഗങ്ങളുടെ അഭ്യർത്ഥന പരിഗണിച്ച് ആനുവൽ പ്ലാനർ 2022 ന്റെ, 300 കോപ്പികൂടി പ്രിന്റ് ചെയ്യുന്നതിനും നിലവിലുള്ള നിരക്കിൽ 50% ഇളവ് വരുത്തി വിതരണം ചെയ്യുന്നതിനും ഈ യോഗം തീരുമാനിച്ചു. ആനുവൽ പ്ലാനർ 2022 ന്റെ, 2000 കോപ്പി സർവകലാശാല ഫണ്ട് ഉപയോഗിച്ച് പ്രിന്റ് ചെയ്യുന്നതിന് പബ്ളിക്കേഷൻ ഡയറക്ടറെ ചുമതലപ്പെടുത്തി.

**Item No.37.165. Request for promotion to the post of Pool Officer – Smt.Chandrika M and Smt. Sobhanakumari P– Consideration of –reg.**

( Ad.AI)

The Govt vide GO(P)No.86/2011/Fin dated 26.02.2011 and GO(P) No.144/2011/Fin dated 30.03.2011 have ordered to dispense with the system of granting promotion to the post of Section Officer(FC&D), Section Officer(FC&D)(Hr.Gr) and to that of Pool Officer w.e.f 01.02.2011 and UO No.Ad.AI.2/451/15 dated 26.11.2015 had been issued in this regard. As per the GO “Section Officer (FC&D), Section Officer(FC&D)(Hr.Gr) and Pool Officer cease to exist w.e.f 01.02.2011. However,

incumbents in these posts will continue till retirement”. In the UO No.Ad.AI.2/451/15 date 26.11.2015, it is clearly stated that amendment to the Ordinance shall be made separately. In the tenth pay revision order GO(P)No.10/2016/Fin dated 21.01.2016, the scale of pay of the post of Pool Officer is given with an “\*” symbol and explanation given to that is “The incumbents on personal scale are eligible for the scale of pay as far as these posts are concerned”. The posts “Section Officer (FC&D) and Hr.Gr Section Officer(FC&D) are not included in the GO(P)No.10/2016/Fin date 21.01.2016.

The matter with regard to amendment to Chapter XVII of the Kerala University First Ordinances, 1978 in respect of Sl.No.12 A – Pool Officer was placed before the meeting of the Syndicate on 25.05.2019 and later laid before the Senate at its meeting held on 13.06.2019. The amendment proposal that “the post of Pool Officer ceases to exist w.e.f 01.02.2011, however the incumbents in this post will continue till retirement” were considered and adopted by the Senate and was submitted to the His Excellency Hon’ble Chancellor on 22.07.2019 vide DO letter No.Ac.L/ord/2836/2019 dated 16.07.2019. The assent of the Hon’ble Chancellor is awaited.

However, since University has not effected the formal amendment in the Ordinance, University is forced to effect promotions to the post of Pool Officer as per the directions from the Honble High Court of Kerala, even though it is discontinued w.e.f 01.02.2011 vide UO No.Ad.AI.2/451/15 dated 26.11.2015. The Honble High Court of Kerala while considering the petitions of the employees of the FC&D wing for promotion to the post of Pool Officer, it is clearly mentioned that “abolition of the post can be made only by way of an amendment to the Statute/Ordinance/Syndicate decision. The Pool Officer is covered by the provisions of the Kerala University First Ordinances, 1978. Therefore so long as the statutory provision remains as such, the University is bound to consider the petitioners for promotion to the post of Pool Officers. In the absence of any statutory amendment, the University cannot withhold the promotion to the post of Pool Officer. The details of promotions effected to the post of Pool Officer after the issuance of UO No.Ad.AI.2/451/15 dated 26.11.2015, discontinuing the post of Pool Officer w.e.f 01.02.2011 is detailed below.

Sl. No	Name of the Employee promoted	Date of effect of promotion	Details of Judgment of Hon’ble High Court of Kerala
1	Sri. Sajeev.L	01.10.’14	Judgment dated 21/05/2014 in W.P.(c) No. 9276/2013 filed by Smt. Sasikala. V and others
2	Sri. Vasavan.V	01.10.’14	
3	Sri. C. Vijayakumar	01.12.’13	Judgment dated 08/12/2015 in W.P.(c) No. 29344 of 2015 (P) filed by Sri. C. Vijayakumar.
4	Smt. Sasikala.V	01.10.’12	Judgment dated 21/05/2014 in W.P.(c) No. 9276/2013 filed by Smt. Sasikala. V and others and CCC No. 1307 of 2015 filed by Smt. Sasikala. V.
5	Smt. Beena Roy	01.12.’12	
6	Sri. P. Vijayakumaran Nair	29.01.’16	Judgment dated 08/12/2015 in W.P.(c) No. 26308 of 2015 (K) filed by Sri. P. Vijayakumaran Nair.
7	Smt. S. Mini	01.08.’18	Judgment dated 18/07/2018 in W.P.(c) No. 37373 of 2017 filed by Smt. S. Mini and Sri. K.A. Nazeemudeen.
8	Sri. K.A. Nazeemudeen	01.08.’18	
9	Smt. P. Kala	01.10.’18	Judgment dated 05/09/2018 in W.P.(c) No. 28422 of 2018 filed by Smt. P. Kala.
10	Smt. P. Abitha Beevi	26.03.’19	Judgment dated 06/03/2019 in W.P.(c) No. 6583 of 2019 filed by Smt. P. Abitha Beevi as well as the Minutes of the meeting of the Syndicate held on 19.02.2019 (Item No.05.22)
11	Smt. M. Nabeesa Beevi.	30.12.’19	Judgment dated 24/10/2019 in W.P (c) No.28262 of 2019 filed by



			Smt. M. Nabeesa Beevi.
12	Smt.Sreedevi V S	07.01.2022	Judgement dated 21.10.2021 in WP(C) No.21731 of 2021 filed by Smt.Sreedevi V S

The Honble High Court of Kerala vide judgment dated 23.12.2021 in WP(C) No.22608/2018 (received by the University on 07.01.2022) has directed the University to promote Smt.Chandrika M and Smt.Sobhanakumari P, retired Section Officer (Hr.Gr)(FC&D), to the post of Pool Officer in accordance with the Kerala University First Ordinance, 1978 retrospectively, with effect from the date of occurrence of vacancy of Pool Officer, and grant arrears of salary and re-fix the pay and pension benefits, with interest and to implement the directions contained in the Order of Kerala State Human Rights Commission in HRMP No.12688 of 2016 dated 04.07.2017, 2 months time being granted for implementing the directions.

The petitioners, Smt.Chandrika M and Smt.Sobhanakumari P were retired from service on 31.08.2012 and 31.10.2012 respectively.

It may be noted that the Joint Director, Kerala University Audit vide letter dated 21.07.2016 clarified that as the post of Pool Officer involves change of duty, the Pool Officers are eligible for benefits only from the date on which they assume duty. It may also be noted that among the 12 employees listed above, Sl.No 3,4 and 5 have been given promotion after retirement, which could be considered as precedents of similar case and the matter was brought to the notice of the Standing Counsel.

The Standing Counsel opined that the clarification from the Joint Director on the above para is not at all the aspect that the University has to consider while the scope for filing review/appeal against the Judgment is examined. It is added that the said communication or the view taken by the audit department reflected in the same was not considered by the University as a valid reason for challenging the earlier judgments rendered in earlier instances. If University opt to challenge the Judgment, University's stand is likely to be repelled for the reason that the same is patently discriminatory and so there is hardly any scope for filing Writ Appeal/Review against the Judgment. Hence it is opined that the compliance of the direction in the judgment will be the better option, ie to comply with the direction of the judgment and if so, Smt.Chandrika M, Section Officer(FC&D)(Rtd) and Smt.Sobhanakumari P, Section Officer (FC&D)(Rtd) be promoted retrospectively w.e.f 01.06.2012 and 01.09.2012 respectively and to grant arrear of salary, re-fixation of pay and pension benefits with interest.

The time line for the implementation of the direction of Honble Court expires on 07.03.2022.

As per the orders of the Vice Chancellor the matter is placed before the Syndicate for appropriate consideration.

***Resolution of the Syndicate***

**RESOLVED** to comply judgment of the Hon'ble High Court of Kerala, dated 23.12.2021 and promote Smt.Chandrika M and Smt.Sobhanakumari P, retired Section Officers (Hr.Gr) (FC&D), to the post of Pool Officer retrospectively with effect from 01.06.2012 and 01.09.2012 respectively and to grant arrear of salary, re-fixation of pay and pension benefits with interest.

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**Item No.37.166.      *State Plan Grant - Civil works 2018-19 - Construction of Hostel for Men & ICCR Students at Kariavattom – Request for payment to the College of Engineering, Thiruvananthapuram towards soil investigation Charges executed in the new site -Consideration of- reg.***

**(Pl.G)**

As per U.O No. Pl.G/2305/SP 2018-19/2018 dated 15.09.2020 administrative sanction was accorded approving the verified abstract estimate of KSHB amounting to Rs. 3,18,77,791/- (Rupees Three crore eighteen lakh seventy seven thousand seven hundred and ninety one only) for the construction of New Hostel for Men & ICCR Students at Kariavattom, which includes 4.5% centage charge, 18% GST on centage charge and GST @ 12% on works and a Memorandum of Understanding for the work was executed with the Kerala State Housing Board, Thiruvananthapuram on 22.12.2020.

The site proposed by the University Engineer in the Estimate Report for the construction of New Hostel for Men & ICCR Students was the space between the old PG men's hostel and additional men's hostel at Kariavattom and the proposed site was approved by the Vice-Chancellor.

Subsequently, the Research Students Union, vide e-mail dated 16.10.2020, had pointed out that the site presently identified between the existing hostels is not feasible for New Hostel for Men & ICCR Students and requested to explore the possibility of considering another site in the campus.

The Syndicate at its meeting held on 23.10.2020 has considered the report of the subcommittee comprising of Adv. A Ajikumar (Convener), Dr. S Nazeeb and Dr. K.G Gopchandran, Members, Syndicate and resolved to approve the report of sub-committee and to construct the proposed Hostel for Men and ICCR student in the south of the Campus road leading to the campus west gate in between the Health centre building and the play ground after leaving sufficient set back from the road and to entrust the Pro-Vice-Chancellor, Convener (Standing Committee of the Syndicate on P&D) and the University Engineer to have a detailed discussion with Kerala State Housing Board for the construction of New Hostel for Men & ICCR Students at the new site suggested by the Sub-Committee.

Meanwhile, the University Engineer vide email dated 23.10.2020 had reported that the proposed site in between the old PG Mens Hostel and additional Mens Hostel for the construction of new hostel for Men & ICCR students was approved, vide letter No.PI.G/2305/SP-2018-19/2018 dated 13.07.2018. Accordingly the CET had executed the soil test and prepared structural design based on the architectural drawings issued by the University. The payment made to the CET in this regard is as follows:

•Soil investigation works	: Rs.49,560/-
•Structural design works	: Rs.1,94,700/-
	.....
Total	: Rs.2,44,260/-

The subcommittee considered the above facts and discussed the matter of shifting of site with the KSHB officials in a meeting held on 24/11/2020 wherein the representatives of the KSHB were also present and they agreed to explore the feasibility to ascertain the structural stability of the building in the new site with the design of the CET without any financial liability to the University. The Syndicate held on 30/11/2020 vide item no. 20.64.11 approved the minutes of the meeting of the subcommittee held on 24/11/2020.

Later, the KSHB, vide letter No. KSHB – THU/146/2019-AEE dated 08/01/2021, intimated that a soil test had already been conducted at the Microwave lab site, which is about 50 m in distance from the new site fixed for the construction of New Hostel for Men & ICCR Students and further suggested that the soil test conducted at the Microwave lab site can be referred for the structural design of New Hostel for Men & ICCR Students.

As per the remarks of the University Engineer on the matter, it was decided to accept the proposal for using the soil exploration results from the site of new building of Microwave Laboratory for construction of Hostel for Men & ICCR students was accepted, as the two sites are nearly 50 m apart and the soil terrain may be similar strata. The matter was informed accordingly vide letter dated 29/01/2021. Further informed that, if any variations in soil strata are found during actual excavation, the same shall be informed and modification in design shall be considered.

The KSHB, vide letters No.Tvpm Dn/DB/Mens Hostel- ICCR/268/2021 dated 30/11/2021 & 10/12/2021 has intimated that while doing the earth work for footing at the new site fixed for the construction of New Hostel for Men & ICCR Students, changes in soil structure were noticed and the site engineer informed the difficulties for the construction at the site as per the existing structural design and informed that the construction activities in the site for the new Hostel for Men & ICCR Students at Kariavattom has been stopped as a revised structural design after executing the soil test of the newly handed over site is required and requested to provide a revised structural design of New Hostel for Men & ICCR Students after executing the soil test of the newly handed over site.

The Syndicate vide item no. 35.53.05 of the minutes of the meeting of the Syndicate held on 23/12/2021, considered the request of the Kerala State Housing Board and resolved to entrust the University Engineer to conduct soil test through CET in the newly handed over site for the Construction of new Hostel for Men & ICCR Students at Kariavattom and to prepare a revised structural design, if necessary.

Accordingly the University Engineer vide No. DB2/SPG 2018-19/civil works/22 dated 15/02/2022, has informed that soil test was conducted in the newly handed over site for the Construction of new Hostel for Men & ICCR Students through CET & forwarded copies of the invoice no. ITC & SR No. 1586/21-22 dated 15/01/2022 & letter No. CET/ ITC & SR No. 1586/21-22 dated 15/01/2022, where in, the CET has requested to pay an amount of Rs. 1,11,510/- (Rupees. One lakh eleven thousand five hundred and ten only), including GST @18% towards the soil test in the newly handed over site for the Construction of new Hostel for Men & ICCR Students at Kariavattom. The University Engineer has requested to issue University Order for effecting payment to Centre for Industrial Training Consultancy & Sponsored Research, College of Engineering, Thiruvananthapuram for the soil test in the newly handed over site for the Construction of new Hostel for Men & ICCR Students at Kariavattom.

In this regard the Finance, vide endorsement no. . Endt. FOS . 5780 /Finance I /2021-22 dated 22/02/2022, has remarked the following:

1. ***Proposal for the payment of an amount of Rs. 1,11,510/- (Rupees One lakh eleven thousand five hundred and ten only), including 18% GST to Centre for Industrial Training Consultancy & Sponsored Research, College of Engineering, Thiruvananthapuram towards the conduct of soil test in the newly handed over site for the construction of new Hostel for Men & ICCR Students at Kariavattom, may be agreed to, subject to administrative sanction.***
2. ***The expenditure may be met from the h/a "Part-II-Plan -MH-65-works-8/5457-Construction of Men's Hostel (state) "of the current year's B.E of the University .***
3. ***IT TDS @2 % to be deducted before effecting payment.***

As per the orders of the Vice-Chancellor the matter of payment of an amount of Rs.1,11,510/- (Rupees. One lakh eleven thousand five hundred and ten only), including 18% GST to Centre for Industrial Training Consultancy & Sponsored Research, College of Engineering, Thiruvananthapuram towards payment for soil test in the newly handed over site for the Construction of new Hostel for Men & ICCR Students at Kariavattom is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** that the above proposals be agreed to.

=====  
***Item No.37.167                      Extension of Joining time in r/o Mohammed Aalim K - request - Consideration of- reg:***

**(Ad.AII)**

Sri.Mohammed Aalim K was appointed as Office Attendant (under Compassionate Employment Scheme) vide U.O No.Ad.AII/2//2022 dated 17.01.2022. He has requested to extend the time to join on duty till 29<sup>th</sup> April 2022 as he has to complete his Plus Two Course which is above 45 days from the date of Appointment Memo.

As per the remarks of the Finance Section, the requests for extension of joining time with regard to appointments under Compassionate Employment Scheme, the directions issued by the **Government vide Circular No.600/Adv.C2/2014/P&ARD dated 21.12.2015, sub clause (3) whereby a person who is engaged in an educational course/ training and intends to join after completion of such course or training, Government can sanction more than 45 days extension to joining time towards the same and vide sub clause (4) has stated that such incumbents may submit an application to the Government through their appointing authority.**

As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** to grant extension of three months joining time to Sri.Mohammed Aalim.K under Compassionate Employment Scheme, as he has to complete his Plus Two Courses which is above 45 days from the date of Appointment Memo.

=====  
***Item No.37.168.                      Minutes of the meeting of the Book Selection Committee 2021-22 - Approval of- reg.***

**(Ad.AV)**

The meeting of the Book Selection Committee 2021-22 was held on 14.02.2022 at the Senate Chamber. The Hon'ble Vice- Chancellor has approved the minutes of the meeting of Book Selection Committee and ordered to place the same before the next Syndicate.

As per the orders of the Vice-Chancellor, the minutes of the meeting of the Book Selection Committee 2021-22 held on 14.02.2022 is placed before the Syndicate.

Ad.AV

**Minutes of the meeting of the Book Selection Committee 2021-22**

Venue: Senate Chamber

Date: 14.02.2022

Time: 01.30 pm

Members present

- |   |        |
|---|--------|
| 1. The Vice-Chancellor (In the chair)                                 | Sd/-   |
| 2. The Pro-Vice-Chancellor  | Sd/-   |
| 3. Dr. K.G. Gopchandran, Member Syndicate                             | Sd/-   |
| 4. Dr. S Nazeeb, Member Syndicate                                     | Sd/-   |
| 5. The Registrar(i/c)   | Sd/-   |
| 6. The Finance Officer  | Sd/-   |
| 7. The Director, Planning & Development                               | Sd/-   |
| 8. Dr. Manoj Changat, Dean, Faculty of Applied Sciences & Technology, | online |
| 9. Dr. Meena T Pillai, Dean, Faculty of Arts                          | online |
| 10. Dr. Bismi Gopalakrishnan, Dean, Faculty of Law                    | Sd/-   |
| 11. Dr. S.M.A Shibli, Dean, Faculty of Science                        | online |
| 12. Dr. Asha B, University Librarian(i/c), (Member Secretary)         | Sd/-   |
| 13. Deputy Librarian, Campus Library                                  | Sd/-   |

The meeting started at 01.30 pm. The Committee discussed in detail the items included in the agenda and made following recommendations.

1. Approved the status report of the purchase of books in the Kerala University Library, Campus Library and Study Centre Libraries during the financial year 2020-21. 2. To entrust the University Librarian (i/c), Kerala University Library and the Deputy Librarian, Campus Library to purchase books for the current financial year 2021-22 based on the following conditions.

a) Books to be purchased as per the list recommended by the Heads of the Departments, Faculty members of affiliated colleges, suggestions received from the library users like students, research scholars, teachers, learned scholars etc.

b) Books to be purchased from exhibitions conducted by leading publishers. 3. The list of books approved by the Deans of Faculties shall be accepted for the purchase in the financial year 2021-22.

4. To utilize the Budget allocation for the financial year 2021-22 for the purchase of books for the University Library and Campus Library.

5. The University Librarian(i/c) is entrusted to submit a detailed proposal to strengthen the functioning of the Study Centre Library Kollam.

6. To entrust the University Librarian(i/c) to furnish a proposal on the purchase of e-books. 7. To entrust the Finance Officer to carry over the unused Plan Fund (2021-22) under the Head 'Book and Periodicals' in various departments for the purchase of books and periodicals in the Campus Library.

8. The syllabus based text books approved and certified by the Deans and Heads of the Departments shall be purchased at the discount rates stipulated in the purchase order (ie 15%) irrespective of the year of publication.

9. The Heads of the Departments and librarians should verify the variations of price for the Hardbound and paperback editions of books during the process of purchase. The University Librarian(i/c) shall conduct a session to aware all librarians and faculties in this regard.

10. The estimated distribution of fund allocated for the purchase of books in the Campus Library, Kariavattom shall also be included in the agenda of the Book Selection Committee from the next financial year.

The meeting came to an end at 2.30 pm.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting of the Book Selection Committee 2021-22 held on 14.02.2022, be approved.

**Item No.37.169**

**കോവിഡ് 19 പ്രതിരോധ പ്രവർത്തനങ്ങളുടെ ഭാഗമായി സംസ്ഥാനത്ത് ഏർപ്പെടുത്തിയിരിക്കുന്ന നിയന്ത്രണങ്ങളിൽ പരിഷ്കരിച്ച മാർഗ്ഗ നിർദ്ദേശങ്ങൾ പുറപ്പെടുവിച്ച സർക്കാർ ഉത്തരവ്- സിൻഡിക്കേറ്റിനു റിപ്പോർട്ട് ചെയ്യുന്നത്- സംബന്ധിച്ച്**

( എഡി.എ5)

സർക്കാർ ഉത്തരവ് സ.ഉ(സാധാ)നം.68/2022/DMD തീയതി 20.01.2022 പ്രകാരം, കോവിഡ് 19 പ്രതിരോധ പ്രവർത്തനങ്ങളുടെ ഭാഗമായി സംസ്ഥാനത്ത് ഏർപ്പെടുത്തിയിരുന്ന നിയന്ത്രണങ്ങളുടെ പരിഷ്കരിച്ച മാർഗനിർദ്ദേശങ്ങൾ പുറപ്പെടുവിച്ച് ഉത്തരവായിരിക്കുന്നു.

ഇത് സംബന്ധിച്ച് സർവകലാശാല ഉത്തരവ് പുറപ്പെടുവിച്ചിരുന്നു.(നം.എഡി.എ.5.17864(68)/2022 തീയതി 25.01.2022). വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം ഈ വിഷയം സിൻഡിക്കേറ്റിലേക്ക് റിപ്പോർട്ട് ചെയ്യുന്നു.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.37.170.**

**Dr.Arun Kumar.K, Assistant Professor, Department of Political Science- NOC for visiting UAE-Consideration of- reg.**

(Ad.AII)

The Professor & Head, Department of Political Science has forwarded the request of Dr.ArunKumar.L, Assistant Professor, Department of Political Science for according sanction to visit UAE for attending a private function organised by Master Vision, a private firm in Dubai. The visit is scheduled in the last week of March, 2022 (from 17.03.2022 to 20.03.2022).

As per the mail dated 21.02.2022 from Dr.ArunKumar.K, the visit does not have financial implications/ Honorarium of any sort and he will not engage in any Official Programmes there.

As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** to grant NOC to Dr.ArunKumar.L, Assistant Professor, Department of Political Science, Kariavattom to visit UAE for attending a private function organised by Master Vision, a private firm in Dubai, scheduled from 17.03.2022 to 20.03.2022.

**Item No.37.171**

**Feasibility of Inclusion of Constitution in the Curriculum of all Degree Level Programmes –Consideration of- reg.**

(AcAIV)

A letter was received from Principal Secretary, Higher Education (K) Department on 7/3/2020. As per the letter it is directed to include 'Constitution ' in the syllabus of all the degree level induction courses. This recommendation was put forth by the **State Youth Commission**. As per the letter, Govt. has directed all Universities to take necessary steps to include **Constitution** in all the degree level induction courses similar to that of the system followed by the Engineering Colleges. The matter was placed before all the UG Boards of Studies and various recommendations were put forth by the Board. The Academic Council held on 21.04.2021 approved the recommendations put forth by various Boards of Studies.

The recommendations of the Boards of Studies as approved by the Academic Council is as follows;

Sl. No	Boards of Studies (UG)	Recommendations
1.	Biotechnology (Pass)	to include it in the syllabus as elective course or as recommended by the University without disturbing the current structure of the syllabus.
2.	Computer Science (Pass)	to include constitution as the last module in the CS 1122 , Value Education course by replacing Organ donation module.
3.	Environmental Studies	to include constitution of India in the UG level Induction course without compromising the core subject.
4.	Electronics	Not to include in the existing Syllabus. But recommended to consider the

		inclusion of constitution in the next major UG Syllabus revision.
5.	Commerce (Pass)	to consider the matter along with proposed syllabus revision.
6.	Music (Pass)	Since courses offered in Music (BA Music, & BPA Vocal, Veena, Violin and Mridangam) are practical oriented , the inclusion of more subjects or modules like Constitution in the Curriculum may cause dilution of the present course. So, recommended that the subject Constitution may not be included in the curriculum of degree courses in music.
7.	Aquatic Biology and Fisheries	Not Applicable
8.	Biochemistry	to include the induction course Constitution of India at UG level as per directions of the University of Kerala.
9.	Botany (Pass)	may be included in the ' English Language' Syllabus.
10.	Chemistry (Pass)	The Board is for the inclusion of Constitution in the syllabus of the UG level induction course with further deiscussions and deliberations at other bodies like Faculty and Academic Council.
11.	Demography	Not applicable
12.	Geology (Pass)	to include the constitution part as suggested in the curriculum.
13.	Home Science (Pass)	to include Constitution of India as a short module along with Panchayar Raj in the Semester V Extension Education paper (HS 1543)
14.	Mathematics (Pass)	to include ' Constitution ' in the syllabus of degree level induction courses without affecting the existing work load.
15.	Microbiology	to include the induction course ' Constitution of India' at UG level as per the directions of the University of Kerala for introduction of Indian Constitution, the board is of the opinion that this can be taught in the first Semester as part of language course.
16.	Physics (Pass)	to include it in the First Semester General English Prose namely " Thoughts for our times" , so that all the students get benefited without affecting their regular course.
17.	Polymer Chemistry	Constitution may be included in the English Language course as it has already been done in the case of the topic Environmental Studies in Language Course III in the First Degree Programme in English for BA/B.Sc
18.	Psychology (Pass)	to include the study of Indian Constitution in the UG level induction courses similar to that of the System followed in Engineering Colleges.
19.	Statistics (Pass)	decided to urge the University to include ' Constitution ' as a common course to all degree programmes, among the other existing common courses, without encroaching the workload of Statistics Programs.
20.	Zoology (Pass)	entrusted to discuss this with other Chairmen before coming to conclusion.
21.	Physical Education	to consider the inclusion of Constitution at the time of Syllabus revision.
22.	Business Management (Pass)	to include Constitution in any of the unit in legal papers offered for UG levels.
23.	English (Pass)	The foundation course1. Writing on Contemporary Issues (EN 1121) of the first degree programme (CBCSS) and the Language course (English) EN 1211.5 of the Double Main Programmes have chapters/ Sections discussing constitutional values like secularism, Human rights, Gender sensitivity etc. The board observed that the need to include constitution is currently addressed and further additions of the same can be met at the time of next revision.
24.	Library and Information Science	to include the same in the syllabus.

25.	Communication and Journalism	In the UG LLevel programme BA Journalism and Mass Communication that comes under the BoS (Journalism) , the course Media Laws and Ethics Course code JC 1543 already has a detailed component of Constitution which deals with Fundamental Rights and Directive Principles - freedom of speech and expression enshrined in Indian Constitution - article 19(1) aetc. As it is a core course in the Programme, the BoS recommends to strictly follow the syllabus without losing the vigor and thrust of the components related to Constitution in the light of the letter from Higher Education Department.
26.	Arabic (Pass)	The specific lessons on Constitution will be included in the next revision.
27.	Hindi (Pass)	Some parts of the Constitutional Features are already included in the syllabus. So the Board is awaiting more clarifications for including more features of the Constitution in the portions, if necessary.
28.	Sanskrit (Pass)	to be considered in the next syllabus revision.
29.	Tamil (Pass)	may be considered at the time of BA Tamil based on OBE at the earliest.
30.	History (Pass)	Unanimously agreed to include 'Constitution' in the Syllabi of the BA Degree History at the time of evolving new syllabus.
31.	Economics (Pass)	Recommended to include 'Constitution ' in the Syllabus
32.	Sociology (Pass)	agreed to follow the direction of the Government of Kerala to include the study of Constitution of India in all the UG Programmes. The meeting authorised Dr. Jyothy S.Nair, Dr. Uthara Soman and Dr. N. Sunilkumar to prepare adraft Syllabus and present the same in the next syllabus revision meeting.
33.	Political Science (Pass)	The Board welcomed the proposal to include Indian Constitution in the Syllabus as part of all degree courses. It has been decided that the syllabus will be prepared and submitted if the University suggests.
34.	Archaeology	supported the proposal of inclusion of Constitution in the syllabus of UG level Degree courses.
35.	Islamic Studies	Constitution may be included in the syllabus of all the degree level induction courses.

It is observed that there is lack of consensus among various of Boards of Studies.

In this context it is pertinent to note that the University has already implemented a similar direction from the UGC relating introducing Environmental Studies in curriculam of all programmes by incorporating it in the First Language portion by including articles as well as extracts from works of eminent journalists, scientists, academicians, philosophers etc.

In the present instance also a similar direction may be given to all Board of Studies(Pass) English to ensure that an article or extract, that reflects the significance of the Constitution of India, authored by eminent writers, jurists, historians and journalists is included in the curriculum during revision of syllabus.

As per orders of the Vice Chancellor, the matter regarding inclusion of Constitution in the curriculum of all Degree level programmes, is placed before the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

=====  
**Item No.37.172                      *Creation of an additional section in CSS Office – Consideration of -reg (CSS)***

The CSS Office is presently working with a staff strength of 13 staff under two sections, with 5 assistants in each section and one Computer Assistant.

The CSS Office is presently managing the administrative, academic & examination works of PG, M.Tech, M.Phil conducted by the Departments including the conduct of PG, M.Tech and M.Phil Entrance Examinations and Ph.D Course Work Examination with this team.

With the introduction of around 20 new PG Programmes from 2019 onwards, the workload has increased. Also the academic and examination of MBA evening course with effect from 2020 admission has also been transferred to CSS section.

Apart from this Ph.D course work applicants have also increased this year, in comparison to the previous years. Also with the introduction of new grading system for Ph.D course work Examination from January 2021 registration, there is a need for a separate section exclusively for conducting the Ph.D Course work examination which are conducted twice a year. The Ph.D Course work examination requires a lot of manpower, starting from the sorting of applications, sending communication to departments about the topic of study of each candidate, collection of 2 sets of Q.Ps. from the Departments for the two subjects & later the publication of results/preparation of marklists /certificates etc.

The admission process and conduct of examinations of the PG diploma programmes undergoing in various departments has been also transferred to CSS. Apart from this, around 9 new departments are proposed to be started and the PG programmes coming under those departments will have to be dealt in CSS from 2022 admission onwards.

The section also deals with convening of various committees including CSSAC, CSS subcommittee on admissions, examinations, Students Grievance Redressal Cell etc. The approval of syllabus of the new programmes, approval of fee structure of various programmes in the departments etc are also done through CSS.

The workload of the existing two section heads is too heavy due to the above facts. In the above circumstances, the following requirements are needed;

1. The creation of a new section mainly for Ph.D Course Work Examination with two assistants and a Section Officer.
2. The services of one more Computer Assistant is also needed for the CSS Office as heavy workload is beared by the computer assistant presently working in CSS.

Hence the matter was placed before the CSSAC for necessary recommendations.

The CSS Academic committee in its meeting held on 15.02.2022 vide item No:13 recommended to place the matter before the Syndicate with a detailed note.

As per the orders of the Hon'ble Vice Chancellor, the matter is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to create a new section for Ph.D Course Work Examination with two Assistants and a Section Officer in the CSS, Kariavattom.

**Item No. 37.173**      ***Amendment in the Kerala University First Ordinance,1978- Examination Fee for courses offered through SDE- proposing the date of effect - amendment-Consideration of- reg***

**(Ac.AII)**

The examination fees for courses under SDE was prescribed vide **U.O no.Ac.AII/1/REF/2013 dated 27.03.2013**. After implementation of semesterised pattern for UG programmes in SDE, adopting the Scheme and Syllabi of regular programmes, Project/ Dissertation and Practical also became part of SDE curriculum and the Standing Committee of the Syndicate on Finance held on 06.03.2020 recommended that the rate of fees prescribed for submission of Project/ Dissertation and Practical examination under regular mode be extended to UG programmes offered through SDE also, unless otherwise specified. The Vice-Chancellor, subject to reporting to the Syndicate approved the above recommendation and **UO No. Ac.AII/2/Fee/2020 dated 13.03.2020** has been issued in this regard.

On verification it is seen that Amendment to Kerala University First Ordinance, 1978 based on the UO dated 27.3.2013 has not been done till 2020. Since UO dated 13.3.2020 was issued based on the UO dated 27.3.2013, Amendment based on these two UOs are to be made in the Kerala University First Ordinance,1978, so as to include the fee prescribed in both the UOs in the same.



Hence Amendment proposal to the Kerala University First Ordinance,1978 (clause IV), approved by the then Registrar dated 07.12.2020, was forwarded to Ac.L section in 2020 and the section returned the file on 15.1.2022, advising to place the matter before the Syndicate to specify the date of effect from which the prescribed Amendment shall have effect, citing Section 37(1) of the Kerala University Act, 1974. Section 37(1) of the Kerala University Act,1974 reads, “ All ordinances made under this Act shall have effect from such date as the Syndicate may direct, but every Ordinance so made and the repeal of any Ordinance shall be laid before the Senate during its next succeeding meeting”. Section 37(1) specifies the date of effect of the Ordinance and not the date of effect of the UO.

The following may be noted :

- The UO dated 27.3.2013 specifically states that it takes effect from 2013 examinations onwards.
- The UO dated 13.3.2020 is silent on the date of effect and hence the common practice followed is to take the date of issuance of the UO as the date on which it takes effect, unless otherwise specified.

As per the orders of the Vice Chancellor and as requested by the Section dealing with Amendments to Act/Statutes/Ordinance, the matter of specifying the date from which the Amendment in the Ordinance shall take effect, based on UO dated 27.03.2013 and UO dated 13.03.2020, is placed before the Syndicate for consideration and appropriate resolution.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the next Syndicate.

University Buildings,  
Thiruvananthapuram,  
25.02.2022



**UNIVERSITY OF KERALA**  
**Preliminary Minutes of the 40<sup>th</sup> Meeting of the**  
**Syndicate held on 12.04.2022**

Place of Meeting : University Buildings  
 Thiruvananthapuram  
 Time : 10.00 AM

**Members Present:**

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)  
 Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar  
 Pro-Vice-Chancellor
3. Dr.M.Vijayan Pillai
4. Sri.Bijukumar.G
5. Adv.B.Balachandran
6. Dr.S.Nazeeb
7. Sri.Arunkumar R
8. Sri.P.Rajendrakumar
9. Sri.M.S.Arunkumar
10. Dr.K.G.Gopchandran
11. Adv.G.Muralidharan Pillai
12. Adv.K.H.Babujan
13. Sri.Jairaj.J
14. Adv.A.Ajikumar
15. Sri.B.P.Murali
16. Prof.K.Lalitha
17. Smt.Renju Suresh

**Item No. 40.01. Confirmation of the Preliminary Minutes of the 37<sup>th</sup> Meeting of the Syndicate held on 25.02.2022 -reg.**

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 37<sup>th</sup> Meeting of the Syndicate held on 25.02.2022 with the following modifications:

**Item No.37.119** Resolution be corrected and read as “RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 21.02.2022, be approved.”

(Ac.FII/Ac.FI)

**Item No.37.119.A9** Resolution be corrected as “RESOLVED that the item be deferred”.

(Ac.FII)

**Item No.37.124.Additional Item No.11.10** Resolution at Sl.No.2 be corrected as “To place work order with with M/s. Aimil Ltd., New Delhi for the purchase of Detection Systems (1/8th Pressure Field Microphone with Preamplifier at a total cost of Rs.4,97,400/- (Rs.Four lakh ninetyseven thousand and four hundred only) + 5% GST (warranty of three years for the main component and one year for the sub-components.”

(Ad.BIV)

**Item No.37.152** Resolution ‘II’ be corrected as ‘The final proposals at Sl.Nos. 2, 3, 4 (a), (b), (d), (e), (f), (h) & (i), 5, 7, 11, 14, 15, 16, 17 of the Administrative Reforms, be approved.

(Ad.BIII)

**Item No.37.146.05** Recommendation be corrected as “Hold discussion with representatives of Kerala University Staff Union and recommended to entrust the University Engineer to place the estimate for maintenance of Kerala University Staff Housing Co-Operative Society at *SH Campus, Palayam*, before the Standing Committee of the Syndicate on Planning & Development.

(Pl.G/ Ad.B1)

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