



UNIVERSITY OF KERALA

**Preliminary Minutes of the 51st Meeting of the
Syndicate held on 09.02.2023**

(Re-accredited by NAAC with 'A++' Grade)

Place of Meeting : University Buildings,
Thiruvananthapuram
Time : 01.30 PM

Members Present:

1. Dr. Mohanan Kunnumal (*In the Chair*)
Vice-Chancellor
2. Sri. M.S. Arun Kumar
3. Sri.B.P.Murali
4. Sri.Arunkumar R
5. Dr.K.B.Manoj
6. Sri.Bijukumar.G
7. Dr.K.G.Gopchandran
8. Dr.M.Vijayan Pillai
9. Adv.K.H.Babujan
10. Dr.S.Nazeeb
11. Sri.Jairaj.J
12. Sri.Sandeepal. S
13. Prof.K.Lalitha
14. Smt.Renju Suresh

Online presence:

15. Adv.A.Ajikumar
16. Sri.P.Rajendrakumar

Item No. 51.01 **Confirmation of the Preliminary Minutes of the Special Meeting of the
Syndicate held on 17.01.2023 -reg.**

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the Special Meeting of the Syndicate held on 17.01.2023 with the following modifications:

Item No.30 **Resolution be added 'FURTHER RESOLVED to refer the matter to the
Standing Committee of the Syndicate on Academics and Research for
feasibility study for recognizing NIMS Medicity – CDRC as a study centre in
collaboration with CACEE for conducting PG Diploma Programmes.**

(Ad.AII)

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Item No.51.02 **Appointments/ Career Advancement Promotion, if any – reg.**

(Ad.H/Ad.D.II Section)

Resolution of the Syndicate

NIL

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Item No.51.03 Department of Geology - Appointment of Technical Assistant on contract basis - Constitution of Selection Committee –Consideration of-reg.

(Ad.DI)

The Head, Department of Geology, vide letter No.221/59/GOL/2022-23 dated 05.12.2022, has requested to take urgent measures for appointing a Technical Assistant on contract basis in the Department, as Sri. Varun S, who was holding the post has got another placement.

Sri. Varun S. was working as Technical Assistant on contract basis (*remuneration-Rs.23,000/-*) in the Department of Geology, w.e.f. 01.02.2021, with mandatory service break and the tenure of his contract ended on 02.12.2022.

The Head, Department of Geology has informed that, the service of a Technical Assistant is essential for the smooth functioning of the Department and hence the vacancy has to be filled urgently. It may also be noted that, the rank list of Technical Assistants (contract) for the Department of Geology has been expired.

As ordered by the Vice - Chancellor, the matter of engaging a Technical Assistant on contract basis in the Department of Geology, is placed before the Syndicate, for consideration.

Resolution of the Syndicate

RESOLVED to take immediate steps to engage a Technical Assistant on contract basis in the Department of Geology, Kariavattom

Item No.51.04 UGC JRF –Request for Relinquishment of UGC JRF of Sri. Vishnu R Nair, Research Scholar in Commerce, MG College, Thiruvananthapuram- Consideration of-reg.

(Ac.E.IV)

Sri. Vishnu R Nair, Research Scholar in Commerce, M G College, Thiruvananthapuram has submitted application for relinquishment of UGC JRF w.e.f 11.03.2022 as he has joined as F-Unit Auditor in the Co-operative Department, Director Office, Co-operative Department, Kannur.

Sri. Vishnu R Nair, Research Scholar in Commerce, had joined for research on 08.07.2019 and was granted registration for Ph.D vide U.O No. Ac.EVII/119/COM/12148(15)/2019, dated 12/07/2019. He was awarded UGC JRF w.e.f 12.07.2019. He has applied for relinquishment of UGC JRF w.e.f 11.03.2022 AN. He was relieved from the research centre on 11.03.2022 AN and Thereafter joined as F-Unit Auditor Co-operative Audit Assistant, Director Office, Co-operative Department, Kannur w.e.f 14.03.2022 FN. His Supervising Teacher, Dr. S Jayadev, Assistant Professor, Department of Commerce, M G College, Thiruvananthapuram, the Principal, M G College, Thiruvananthapuram and the Chairman, Doctoral Committee, Department of Commerce, University of Kerala, Kariavattom, have duly forwarded and recommended it.

Sri. Vishnu R Nair has received fellowship upto 31.10.2021(Except 01.10.2019 to 31.12.2019, 01.07.2021 to 31.08.2021 & 01.11.2021 to 11.03.2022) & HRA upto 31.10.2021(Except 12.07.2019 to 31.12.2019, 01.07.2021 to 31.08.2021 & 01.11.2021 to 11.03.2022). He has not claimed contingent grant during the fellowship period. His SRF upgradation is due w.e.f 12.07.2021. He has also given an assurance to refund if any excess amount is transferred to his account by UGC.

As per the order of the Hon'ble Vice-Chancellor, the request of Sri. Vishnu R Nair, Research Scholar in Commerce for relinquishment of UGC JRF w.e.f 11.03.2022 AN for joining as F-Unit Auditor Co-operative Audit Assistant, Director Office, Co-operative Department, Kannur w.e.f 14.03.2022 FN, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to consider the request of Sri. Vishnu R Nair, Research Scholar in Commerce as per Rules and Norms of the University.

Item No.51.05 Population Research Centre (PRC), Kariavattom - Extension of contract period of Dr. Padma U.S, Research Fellow II on contract basis –Consideration of-reg.

(Ad.F1)

Dr. Padma U.S. was appointed as Research Fellow - II on contract basis in PRC w.e.f. 17/08/2021 FN for a period of one year on a consolidated pay of Rs.25,000/- (Rupees Twenty Five Thousand only) per month and her contract period ended on 16/08/2022.

She has submitted a request on 20/07/2022 for extension of her term for a further period. The Director (i/c), PRC has certified her work & conduct during the period as very good, has submitted detailed work report and has recommended extension of the term of engagement of Dr. Padma U.S. for the second year in the post of Research Fellow II on contract basis on a monthly consolidated pay of Rs.25,000/- (Rupees Twenty five thousand only) w.e.f. 19/08/2022 (after break on 17/08/2022 & 18/08/2022 being holiday) under intimation to the Ministry of Health & Family Welfare.

As per revised guidelines of PRC dated 26/02/2021, extensions of the contractual posts can be done by PRC under intimation to Ministry of Health & Family Welfare (MoHFW) and the contractual engagement is extendable up to a total period of 3 years. Also, according to the Syndicate resolution, the extension of contract period is limited to 11 months at each instance.

On orders of the Hon'ble Vice Chancellor, *the matter of extending the contract period of Dr. Padma U.S. in the post of Research Fellow II on contract basis in PRC on a monthly consolidated pay of Rs.25,000/- (Rupees Twenty five thousand only), meeting the expense from PRC Scheme funds provided by the Government of India, for a period of 11 months w.e.f 19/08/2022* is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the above above proposal be agreed to.

Item No.51.06 *Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.01.2023 – Approval of – reg:*

(M&C I)

The Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.01.2023 is placed before the Syndicate for approval (Minutes appended).

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON EXAMINATIONS

Date & Time: 23.01.2023, 02.30 P.M

Venue: Syndicate Room

Members Present

1.	Dr.K.B Manoj	Convener	Sd/-
2.	Adv.K.H.Babujan	Member Syndicate	Sd/-
3.	Sri.Bijukumar.G.	Member Syndicate	Sd/-
4.	Sri.Arunkumar R	Member Syndicate	Sd/-
5.	Dr.Vijayan Pillai M	Member Syndicate	Sd/-
6.	Prof.K.Lalitha	Member Syndicate	Sd/-(Via Online)
7.	Sri.Jairaj.J	Member Syndicate	Sd/-(Via Online)
8.	Dr.S.Nazeeb	Member Syndicate	Sd/-
9.	Sri.Sandeep Lal.S	Member Syndicate	Sd/-
10.	Dr.K.G.Gopchandran	Member Syndicate	Sd/-

Item No.51.06.01:- *Complaint regarding out of syllabus questions in Vth Semester B.A Islamic History Degree Examination December 2021- IH 1544- Indian History II (1707-1947) – reg.*

(EB VII)

A complaint was received from Smt.Shafna S.A alleging out of syllabus questions in IH 1544- Indian History II (1707-1947)- 2014,2016 & 2017 Admission for 5th Semester B.A Islamic History Examination December 2021. Subsequently, remarks from Chairman, BoS in Islamic History was obtained in which he confirmed the out of syllabus allegation and observed that the questions were of the period (711- 1707) instead of (1707-1947). The concerned qp setter and Chairman, Board of question paper setters were identified using scrutiny minutes and it was observed that the two of them were already debarred consequent to out of syllabus allegation in 2016 relating to IH – 1543- Indian History I paper.

The Controller of Examinations had made a discussion with Sri.Shajeer.S, Chairman, BoE of 5th Semester B.A Islamic History Degree Examination, Dec 2021 on 07.04.2022 and opined to conduct a re-examination for the student and placed the matter before the Standing Committee on Examinations with due approval of Hon'ble Vice-Chancellor. The Committee examined the matter

and recommended for conduct of re-examination for the candidate and the Syndicate vide its meeting dated 11.05.2022 (Item No.41.83.6) had resolved to approve the recommendation of the Standing Committee of the Syndicate on Examinations for the conduct of re-examination for the candidate and further resolved to entrust the Hon'ble Pro-Vice-Chancellor to examine the matter and place a report before the Standing Committee of the Syndicate on Examinations. Accordingly, re-examination was conducted and results were published.

The Section had traced the similar previous complaint file alleging out of syllabus questions of 5th Semester B.A Islamic History (IH – 1543 (Indian History – I) – (711-1707)) paper in the year 2016 which contains questions of IH 1544- Indian History II (1707-1947). The question paper setter and Chairman, Board of question paper setters acknowledged the mistake stating that it may occur while preparing the title of the paper. (Subject Code and Course Title). Accordingly, examination for IH 1543 was cancelled and re- examination was conducted. As per the orders of the Hon'ble Pro-Vice-Chancellor, Question Paper Setter (Smt.Subida M.D) and Chairman (Dr.Shajila Beevi) were debarred.

It is observed that IH 1544 (Indian History-II) paper prepared and scrutinized during that period was left unused. As the contents of IH 1543 and IH 1544 papers got interchanged, IH 1544 question paper should have to be blocked. With the available details in the previous complaint file kept in the section, no steps had been taken to block the IH 1544 question paper and the latter was taken for 5th Semester B.A Islamic History Degree Examination conducted on December 2021. Thus the complaint recurred, this time for IH 1544 (Indian History – II).

The Hon'ble Pro-Vice-Chancellor has conducted the hearing of the CE(I) section, Question paper setter, Chairman (BoE) and staffs of EB VII section who served in 2016. Consequently after examining the matter, the Hon'ble Pro-Vice-Chancellor placed the report before the Standing Committee of the Syndicate on Examinations. The Committee considered the above matter and recommended to refer the matter to the Syndicate.

The Syndicate vide its meeting dated 08.12.2022 (Item No.49.16.06) had resolved to hear the concerned officials by the Standing Committee of the Syndicate on Examinations and place the report before the Syndicate.

Recommendations: *The Committee heard the officials concerned and written statements were obtained from them. The Committee recommended to entrust the Controller of Examinations to examine the matter in detail and submit a report before the next Standing Committee of the Syndicate on Examinations.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.01.2023, be approved.

Item No.51.06.02:- BASLP Degree Course – Internship done prior to the successful completion of the Course - Sri. Dhasthakeer P – Reg –

(Ac A III)

As per clause '5' of the regulations of the BASLP Degree Course {2010 Scheme} the duration of the course will be 6+2 Semesters, 6 semester of Course work and 2 semesters of internship.

As per clause '12' of the same regulations it is stipulated that "Each candidate has to undergo two semesters of internship (10 months) after successfully completing the course. Fifty percent of the internship shall be done outside the parent institution approved by the University".

As per the modified Guidelines for Internship vide U.O No. Ac.AIII/3/FoM/IV-G-vi/2015 Dated: 05.10.2015 it is stipulated that "Internship can be commenced once the candidate has successfully completed first, second, third and fourth semester and has appeared for the fifth and sixth semester year examination".

Sri. Dhasthakeer P, candidate of BASLP course {2011-15 batch} at NISH, Thiruvananthapuram passed the II semester examination on **21.05.2019** and with that successfully completed the course but had underwent the mandatory internship of 10 months prior to the successful completion of the course from **01.07.2015 to 30.04.2016**.

Based on the internship certificate issued from his parent institution Dated: 01.09.2021 and without noticing the internship completion period, Provisional Certificate was issued to the candidate by the University on 09.09.2021.

Later on verification of the application for Degree Certificate, the above said violation of the regulation was noticed by the tabulation section and based on that clarification was sought from the parent institution, for which the HoD, Dept of ASLP, NISH admitted that error had occurred at their end and requested to consider the internship done prior to successful course completion period on humanitarian grounds, if possible.

The Syndicate at its meeting held on 07.07.2022 vide item no. 44.76.04 considered the above matter and **resolved to approve the recommendation of the Standing Committee of the Syndicate on Examinations held on 24.06.2022 to obtain the remarks from the Dean & Chairman, Board of Studies concerned about the issue and submit a report of the same to the Standing Committee of the Syndicate on Examinations.**

As both the Board of Studies in BASLP and Faculty of Medicine in this University are absent, remarks were sought from the Former Chairperson, BoS in BASLP and Dean, Faculty of Science respectively regarding this matter. Both the Former Chairperson, BoS in BASLP and the Dean, Faculty of Science has remarked that Degree certificate can be issued to the candidate on humanitarian grounds.

In compliance with the decision of the Syndicate held on 07.07.2022 vide item no. 44.76.04, the matter of completion of internship and issuance of provisional certificate to the candidate Sri.Dhasthakeer P along with the remarks obtained from the Former Chairperson, BoS in BASLP and Dean, Faculty of Science, is again placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended to issue the Degree Certificate to the candidate on the strength of the remarks from the Chairman, BOS in BASLP and the Dean, Faculty of Science.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.01.2023, be approved.

Item No.51.06.03:- Alleged irregularity in the 2nd revaluation of answer book of the paper Public International Law of 10th semester LLB examination of 2011-16 Batch-Implementation of Syndicate resolution-reg.

(EJ X)

Smt. Sherly Rajan from Govt. Law College, Thiruvanthapuram with Candidate code 11550064 was declared failed in paper III 'Public International Law' of X semester Integrated BA LLB Degree Examination held in June 2016 as she has secured only 26 marks [ESA 26] out of 80 marks. Twenty candidates had applied for scrutiny and revaluation for this paper. After revaluation this candidate got only 18 marks. In this regard the Candidate submitted a representation to the Hon'ble Minister for Education citing her grievance which was forwarded to the university. The office of the Hon'ble Minister for Education was informed vide letter dated 12.01.2017 of the university the inability to go in for further revaluation of the answer book as it is violation of the norms prescribed in the Examination manual.

Meanwhile the Hon'ble LokAyukta vide order dated 23.01.2017 on IA NO.74/2017. In the complaint No.67/2017 filed by Smt.Sherly Rajan directed to get the answer book revalued afresh by an eminent Professor in the subject from NUALS, Kochi. Since it is contradictory to the existing rules of the University, as per the orders of Hon'ble Vice Chancellor, a writ petition was filed before the Hon'ble High Court of Kerala Challenging the decision of the Hon'ble LokAyukta. The Hon'ble High Court vide order on WPC No.4710 of 2017(k) dated 15.02.2017 set aside the interim order of Upa LokAyukta.

Meanwhile the Standing Committee of the Syndicate on Examinations held on 29.04.2017 vide item no.4 considered the matter and recommended that the lot of answer scripts of 'Public International Law' inclusive of candidate code 11550064 in respect of Sherly Rajan at the X semester BA LLB Degree exam July 2016 may be subjected to further evaluation by an expert from outside Kerala. The recommendation was approved by the Syndicate at its meeting held on 12.05.2017.

As per the resolution of the Syndicate at its meeting held on 12.05.2017 and based on the Judgement of the Hon'ble High Court of Kerala on WP(C) No.29502 of 2017 dated 05.02.2018 directing to implement Exhibit P3:(Decision TAKEN BY THE SYNDICATE OF THE UNIVERSITY)the answer scripts of 'Public International Law' of Tenth semester BA LLB Integrated Examination July 2016 of the 20 candidates who had applied for revaluation were subjected to further evaluation by an external examiner from outside Kerala within one month period.

As per the resolution of the Syndicate at its meeting held on 10.05.2018 the answer books were sent to the examiners outside Kerala and the marks awarded by the external examiners have been awarded to the candidates.

A personal hearing of the examiners concerned was conducted by the Standing Committee of the Syndicate on Examinations on 25.04.2019. Dr. A. Suhruth Kumar, Dr. Ramachandran Nair, Dr.Susamma Chandy, Sri. Abhilash Gopinath and Dr. N. Krishna Kumar were heard by the committee and observed that there is a wide variation of marks secured after external valuation due to the subjectivity in the valuation. A warning letter has already been issued to the examiners as per the resolution of the Syndicate at its meeting held on 30/04/2019. As per third resolution the Syndicate entrusted the Board of Studies to prepare a proposal to improve the present system of evaluation.

The Board of Studies in Law at its annual meeting held on 16.01.2020 recommended the following proposal to improve the present system of evaluation of LLB Degree examination:

- 1) Valuation camp should be conducted not later than one week from the date of completion of examination.
- 2) Ensure that only one valuation camp is conducted at a given point of time.
- 3) Each institution should provide teachers for valuation of such number of answer books according to the number of candidates who attended the examination from that institution.
- 4) Ensure timely completion of camps.
- 5) It will be the joint responsibility of chairman and the administrative Officer of the University that a camp is concluded according to the schedule.
- 6) The Chief – examiner should also be present in the camp and give necessary direction to the additional valuers then and there.
- 7) Application for revaluation should be submitted within seven days from the date of uploading of marklist by the university.
- 8) Papers should be made available for revaluation within seven days from the last date for filing application for revaluation.
- 9) Papers for revaluation shall be sent to law teachers of Universities/Law colleges within Kerala other than Kerala University.
- 10) More than 25 papers of same paper or different papers shall not be given to the same teacher at the same point of time.
- 11) The University should ensure that the answer books are revalued and returned within two weeks.
- 12) If there is a difference of more than 10 marks between original valuation and revaluation, the paper should be send for third valuation in accordance with rules of revaluation. The final marks shall be the average of revaluation and third valuation.

The Academic council at its meeting held on 04.03.2020 resolved to approve the recommendations as endorse by the faculty of Law.

The Syndicate Meeting held on 28.10.2021 resolved the recommendations of the Standing Committee of the Syndicate on Examinations held on 28.09.2021 to constitute a sub committee comprising of the Convener, Standing Committee of the Syndicate on Examinations, Dr. M Vijayan Pillai, Sri.Arunkumar, Members, Syndicate and the Controller of Examinations to examine the matter and submit a report before the Standing Committee of the Syndicate on Examinations.

The Sub Committee considered the matter and recommended that the Controller of Examinations be entrusted to call up a meeting with the officials of LLB and Revaluation sections concerned and submit a report. The Syndicate at its 47th meeting held on 14.10.2022 resolved to approve the recommendations of the Sub Committee vide item no.47.46.06. Based on this, a meeting was called up by the Controller of Examinations on 17.11.2022. The meeting discussed about the merits and demerits on the proposal submitted by the Board of Studies to improve the present system of valuation/revaluation in r/o LLB examinations. A report is prepared and placed below with modifications and submitted before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendations.

Recommendations : *The Committee considered the above matter and recommended to approve the report submitted by the Controller of Examinations, with modification in the last sentence of the clause 12 of the report as “ Average of the nearest two revaluation marks shall then be awarded to the candidate.” The above modification shall be made in the existing provision of the Examination Manual accordingly. The Committee further recommended to report the above change in the revaluation procedure to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.01.2023, be approved.

Item No.51.06.04:- A representation submitted by the examiners-about the 20% or more differences in the revalued marks-S4 BA CBCSS July 2019 examination-after the Hearing of the Additional and Chief Examiners-reg:-

(EJ V)

After the completion of revaluation of S4 BA CBCSS Examination July 2019, 20% or more differences in the revalued marks from the original marks were noted in the case of 90 candidates of S4 BA CBCSS Examination held in July 2019. As per the examination manual paragraph 17, chapter 8, the matter was reported to the Standing Committee of the Syndicate on Examinations held on 28/09/2021.

The Committee considered the matter and recommended to constitute a Sub Committee comprising of the Convener, Standing Committee of the Syndicate on Examinations, Dr. Manoj K B, Dr. M Vijayan Pillai, Prof. K Lalitha, Sri. R Arun Kumar and Sri. Jairaj J, members of Syndicate to hear the Additional /Chief Examiners concerned and submit a report. The meeting of the Syndicate held on 28/10/2021 approved the recommendation of the Standing Committee held on 28/09/2021.

The Sub Committee of the Standing Committee of the Syndicate on Examinations decided to conduct the Hearing on 29/08/2022 (for the first 60 cases) and 30/08/2022 (remaining 12 cases) at 10.30 am. Accordingly Hearing letters were sent to the examiners via email and by post.

The proceedings of the Hearings conducted by the Sub Committee of the Standing Committee of the Syndicate on Examinations held on 29th and 30th of August 2022 is as follows. The Sub Committee heard the examiners concerned and written statements were obtained from them. However by considering the apology of the examiners, the subcommittee recommended not to proceed further in this matter. The Sub Committee further recommended to grant one more opportunity to the examiners who failed to attend the hearing conducted on 29/08/2022 and 30/08/2022.

In this circumstance some of the examiners who had attended the Hearing conducted on 29th and 30th August 2022 have submitted a representation regarding the differences between the marks of original valuation and the revalued marks. According to their opinion the examiners who did the revaluation have not followed the directions in the Scheme of Valuation/Question Papers and awarded high marks than the candidates deserve. They have also stated that this lapse occurred from the part of the revaluers was brought to the notice of the Hearing Committee. They further demand to take necessary steps to value those answerpapers once again to get justice done to those candidates who have prepared well and attempted the said examination. They all ascertained that they are fully confident about the first valuation done by them and also suggest not to entertain the deeds of such examiners which questions the sincerity and credibility of the examiners who are genuinely doing their work.

Recommendations : *The Committee considered the above matter and recommended that the item be withdrawn.*

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.01.2023, be approved.

Item No.51.06.05:- *Unitary (Three Year) LLB Degree Course – Complaint received regarding Court work, Chamber work – reg.*

(EG I(A))

The Principal Secretary to Governor, vide letter No. GS6 – 1892/2022 dated 24.06.2022 has forwarded petition submitted by Sri. Benny Thomas, Sam cottage, Fort P.O., Thiruvananthapuram regarding the irregularities shown by the Unitary LLB (Evening) Degree Course, 2019 – 2022 batch candidates of Kerala Law Academy Law College in the 1) Court Work and trial Observance 2) Chamber Work and 3) Moot court Record etc.

The Standing Committee of the Syndicate on Examinations at its meeting held on 11.08.2022 considered the above matter and recommended to entrust the Controller of Examinations to place a report before the Standing Committee of the Syndicate on Examinations after examining the remarks obtained from the Principal concerned. The Syndicate vide minutes read above has resolved to approve the same.

Based on the remarks submitted by the Principal, Kerala Law Academy Law College, the Controller of Examinations has prepared a report on the matter. As per the orders of the Hon'ble Vice-Chancellor, the report is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendations.

Recommendations : *The Committee considered the above matter and recommended to entrust the Controller of Examinations to conduct a detailed enquiry with the support of the Dean, Faculty of Law regarding the allegation and to submit a report before the Standing Committee of the Syndicate on Examinations.*

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.01.2023, be approved.

Item No.51.06.06:- *ഉത്തരക്കടലാസുകളുടെ മുല്യനിർണയത്തിനുള്ള പ്രതിഫലം - ഡോ.ബൈജുഎസ്, റിട്ട.പ്രൊഫസ്സർ, എസ്എൻകോളേജ്,പുനലൂർ , നൽകിയിരിക്കുന്നപരാതി-സംബന്ധിച്ച് :-*

(M&C II)

പുനലൂർഎസ്.എൻകോളേജിലെറിട്ട.പ്രൊഫസറായഡോ.ബൈജു.എസ്, എന്നഅധ്യാപകൻഉത്തരക്കടലാസുകളുടെമുല്യനിർണയത്തിനുള്ളപ്രതിഫലംലഭിക്കാത്തതിനെസംബന്ധിച്ച്പരാതിനൽകിയിരുന്നു. 2018 S4 UG ക്യാമ്പിലെ ക്യാമ്പ്ഓഫീസർആയവിനോഭരണപ്പെട്ടതിനാൽടിക്യാമ്പിലെബില്ലുകൾലഭ്യമല്ലഎന്നറിയാൻകഴിഞ്ഞതിനാൽപ്രസ്തുതക്യാമ്പിൽമുല്യനിർണയംനടത്തിയതിനെസംബന്ധിച്ചപുതിയബില്ലം(23,350/-രൂപ) പരാതിയോടൊപ്പംസമർപ്പിച്ചിരുന്നു.

30/09/2022-ന്മുടിയ സിന്റിക്രേറ്റിന്റെ പരീക്ഷസ്ഥിരംസമിതിയുടെ ശുപാർശയിന്മേൽ സിന്റിക്രേറ്റിന്റെ തീരുമാനപ്രകാരം ഡോ.ബൈജു.എസ്കെടുത്ത മുല്യനിർണയ ക്യാമ്പിനെസംബന്ധിച്ചവിവരങ്ങളും (ടി. യാളുടെകത്ത്കാരം) 2018 മുതലുള്ള UG/PGപരീക്ഷകളുടെ മുല്യനിർണയ ക്യാമ്പുകളിൽ അധ്യാപകർക്രൂതിഫലം നൽകുന്നതിന്താമസം നേരിടുന്നതിനെ സംബന്ധിച്ചുള്ള വിവരങ്ങളും (EC.Vവിഭാഗത്തിൽനിന്നുള്ള വിവരങ്ങൾപ്രകാരം) തയ്യാറാക്കിയിരിക്കുന്നു.

ടിസിപ്പോർട്ടുകളിൽ അന്തരിച്ച വിനോദ്.വി.അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസറായ S4 CBCSS 2018 മുല്യനിർണയക്യാമ്പിലെ ബില്ലുകൾ, ഇഷ്യൂ രജിസ്റ്റർ എന്നിവ ലഭ്യമല്ല. ആയതിനാൽ ടിസി ഡ്യൂപകൻസമർപ്പിച്ചിരിക്കുന്ന ബില്ലിന് (23,350/- രൂപ) ശരിയാണോ എന്ന് ശോധിക്കാൻ നിർവാഹമില്ല.

Recommendations : *The Committee considered the above matter and recommended to entrust the Controller of Examinations to examine the feasibility of releasing the payment due in respect of Dr. Baiju S for the valuation of answer scripts of S4 UG Degree Examinations 2018 in which Sri.Vinod V was appointed as the Camp Administrative Officer, by verifying the available records.*

The Committee further recommended to entrust the Assistant Registrar, EB & M&C to collect the Issue Registers and Stock Registers from the Camp Administrative Officers along with the work report, after 15 days of the completion of the respective valuation camps hence forth.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.01.2023, be approved.

Item No.51.06.07:- Request for publishing the result of Third Semester B Com Degree Examination March 2022-Answerscripts not forwarded to the University-reg.

(CBCS Bcom I)

Third Semester B.Com Degree exam March 2022 were conducted from 31/05/2022 onwards and the results have been published on 08/11/2022. A supplementary Candidate with register no 15919121027 of H.H.M.S.P.B N.S.S College Neermankara had applied for online exam registration of S3 March 2022 for the paper CO 1361.1 Financial Management but the registration was not successful. The Principal has permitted provisionally the candidate to appear for the exam on 10/06/2022 without registration on her request. The Principal has failed to inform the University about the provisional admission of the candidate. Later the candidate submitted offline application for registration after attending the exam on 13/06/2022 by remitting required fee and penalty with the permission of the Controller of Examinations. The hall ticket of the said candidate has been uploaded to the ID of the Principal on 14/06/2022 and the same has been sent via email as well. The result of the third Semester B.com Degree Examination was published on 08/11/2022. After the publication of result the candidate has given the complaint that her result has not been published and forwarded a representation for the publication of result.

Subsequently the explanation of the Principal was sought regarding non issuance of hall ticket and non reporting of the provisional admission of the student. However the Principal and Chief Superintendent has vindicated their stand by saying that the candidate was allowed to write the examination based on her declaration that she shall produce the hall ticket within couple of working days. The Principal has given the explanation that the college authorities are issuing hall ticket to the regular students of the college only. In this connection it may be noted that for First Degree Programme under CBCS, University is uploading the hall ticket of both regular and supplementary candidates to the ID of Principal and it is not issuing directly to the candidates. Here the hall ticket has been uploaded on 14/06/2022 and the college authorities have failed to issue the same to the student and the answer scripts have not forwarded yet. The candidate needs to clear CO 1361.1 Financial Management of Third Semester only for passing the B. Com CBCS Degree.

Recommendations : *The Committee considered the above matter and recommended to conduct special examination for the candidate at the earliest. The Committee further recommended that the then Chief Superintendent, HHMSPBNSS College for Women, Neeramankara be heard by a subcommittee comprising of Dr. K. B. Manoj, Dr. M. Vijayan Pillai, Prof. K. Lalitha and Sri. Arun Kumar R, Members Syndicate.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.01.2023, be approved.

Item No.51.06.08:- *First Degree Programmes under CBCS System - Request for granting Mercy Chance Examinations to the candidates of 2017 admissions - for consideration- reg.*

(Ac.AV)

Applications are being received from the candidates of First Degree Programmes under CBCS System of 2017 admissions requesting Mercy Chance examinations to clear the backlogs.

As per the UGC guidelines, the maximum duration for completing a programme of study is restricted to Y+2 years for annual programmes and S+4 semesters for semester programmes unless otherwise specified by the apex bodies, where Y and S stands for the normal or minimum duration prescribed for completion of the programme. Subsequently UO No. Ac.A IV/1/Uniform Span Period/2016 dated 15.07.2016 was issued superseding the provisions contained in the Regulations of various courses and stands applicable to all UG and PG courses with effect from 2016-17 admissions onwards.

Accordingly, all the regular chances for the candidates of First Degree Programmes of 2017 admissions for appearing the examinations expired by the academic year 2021-2022.

The Syndicate at its meeting held on 02.09.2022 resolved that the applications for Mercy Chance Examinations submitted by the candidates from the academic year 2000-2001 onwards shall be considered on a case-by-case basis. UO No.Ac.AII/2/38394/2022/UoK dated 23.09.2022 is issued in this regard.

As per the orders of the Vice-Chancellor, the matter of granting Mercy Chance Examinations to the candidates of First Degree Programmes under CBCS System, 2017 admissions, is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations: *The Committee considered the above matter and recommended to grant one mercy chance subject to reporting to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.01.2023, be approved.

Item No.51.06.09:- *Request for exemption from valuation of answer scripts in r/o Sri Aneesh S, Assistant Professor, University College, Trivandrum – reg.*

(EB V)

A request was received from Sri Aneesh S, Assistant Professor, University College, Trivandrum for exemption from valuation of answer scripts due to physical disability as he met with an accident (RTA). As per the Disability Certificate dated 17/04/2021, attached along with the request, the faculty is having permanent disability with total degree of disability of 55%.

A request from Sri Premjith M.R, Assistant Professor, Dept of English, Bishop Moore College for granting 50% concession in valuation of answer scripts being a differently abled person with more than 50% Locomotor Disability was considered by the Syndicate. Further the U.O No. M&C I.1/2063/2022 dated 30.08.2022 was issued granting the same. However there is no general rule in Examination Manual which allows to exempt an examiner from valuation permanently.

As ordered by the Hon'ble Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations: *The Committee considered the above matter and recommended that Sri. Aneesh S, Assistant Professor, University College, Thiruvananthapuram be exempted from all valuation camps for 2 years on the strength of the medical report.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.01.2023, be approved.

Item No.51.06.10:- *B.A Honours in English Language and Literature-request for mercy chance exam-reg:-*

(Ac.AII)

Smt.Aparna S, a candidate of B.A Honours in English Language and Literature (2017-2020 batch) has requested for Mercy chance for 5th semester examination as she has failed in the paper 23 BAHE 153 Research Methodology in the 5th semester. The tabulation section reported that the admissible chances for 2017 admission has been over with the notification for second semester issued in September 2022.

As per the U.O No.Ac.A IV/1/Uniform Span Period/2016 dated 15/07/2016,maximum duration for completing a programme of study be restricted to Y+2 years for annual programmes and S+4 semesters for semester programmes and hence the candidate is eligible only for mercy chance examination.

As per the orders of Hon'ble Vice-Chancellor,the request for mercy chance examination of B.A Honours in English Language and Literature ,2017 admission is placed before the Standing committee of the Syndicate on Examinations for consideration and appropriate recommendation.

Recommendations : *The Committee considered the above matter and recommended to grant one mercy chance subject to reporting to the Academic Council.*

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.01.2023, be approved.

Item No.51.06.11- **ബിരുദ പരീക്ഷാമൂല്യനിർണയത്തിൽ നിന്നും ഒഴിവാക്കുന്ന സംബന്ധിച്ച്:** **നിന്നും (EB V)**

കാര്യവട്ടംഗവ.കോളേജിലെ ഗണിതശാസ്ത്രവിഭാഗം അധ്യാപകരായ ഡോ.ബൈ ജുഎസ്.ശ്രീ. ഡോണികുര്യൻ എന്നിവർ ബിരുദപരീക്ഷാ മൂല്യനിർണയത്തിൽ നിന്നും ഒഴിവാക്കണമെന്ന് ആവശ്യപ്പെട്ട് പിൻസിപ്പൽ മുഖേന അപേക്ഷനൽകിയിരിക്കുന്നു. ബിരുദാനന്തര ബിരുദക്ലാസ്സുകളുമായി ബന്ധപ്പെട്ട ജോലികൾ ചെയ്യുന്നതിനാലും ബിരുദക്ലാസ്സുകൾ കൈകാര്യം ചെയ്യാത്തതിനാലും ബിരുദപരീക്ഷാ മൂല്യനിർണയത്തിൽ നിന്നും ഒഴിവാക്കൽ ആവശ്യപ്പെട്ട് പസ്തുത അധ്യാപകർ മുൻപും അപേക്ഷനൽകിയിട്ടുണ്ട്. ഇത്തരത്തിൽ മൂന്നാം സെമസ്റ്റർ ഡിഗ്രി പരീക്ഷ, ജനുവരി 2021 ലെ മൂല്യനിർണയവുമായി ബന്ധപ്പെട്ട അപേക്ഷ പരിഗണിച്ചതിൻ പ്രകാരം ബിരുദപരീക്ഷാ മൂല്യനിർണയത്തിൽ നിന്നും ഒഴിവാക്കേണ്ടതില്ലെന്ന പരീക്ഷാവിഭാഗം മേധാവിയുടെ ഉത്തരവ് 05.11.2021-ൽ അധ്യാപകരെ അറിയിച്ചിട്ടുള്ളതാണ്. എന്നാൽ തുടർന്നുടന്ന മൂന്നാം സെമസ്റ്റർ ഡിഗ്രി പരീക്ഷ, ആഗസ്റ്റ് 2021 ലെ മൂല്യനിർണയ ത്തിൽ നിന്നും ഒഴിവാക്കാൻ ആവശ്യപ്പെട്ട് അധ്യാപകർ വീണ്ടും അപേക്ഷനൽകുകയും പ്രസ്തുത അപേക്ഷ ബഹു. പ്രോ-വൈസ്ചാൻസലർ മുമ്പാകെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുകയും ചെയ്തു. മേല്പറഞ്ഞ അധ്യാപകരുടെ അപേക്ഷ പരിഗണിക്കേണ്ടതില്ലെന്ന് ബഹു. പ്രോ-വൈസ്ചാൻസലർ 20.04.2022 ൽ ഉത്തരവ് പുറപ്പെടുവിച്ചിട്ടുള്ളതുമാണ്.

ബിരുദപരീക്ഷാ മൂല്യനിർണയത്തിനായി അഫിലിയേറ്റഡ് കോളേജുകളിലെ ഒരവർഷം UG അധ്യാപനപരിചയം ഉള്ള മുഴുവൻ അധ്യാപകരെയും നിയോഗിക്കാറുണ്ട്. കാര്യവട്ടംഗവ.കോളേജിൽ M.Sc മാത്തമാറ്റിക്സ് സ്ട്രാറ്റിജി B.Sc Complementary Mathematics വരുന്ന PCA, Computer Science, Statistics, Chemistry and Industrial Chemistry എന്നീ കോഴ്സുകളാണ് ഉള്ളത്. പ്രസ്തുത കോളേജിൽ നിന്നും ഗണിതശാസ്ത്രവിഭാഗത്തിൽ മേല്പറഞ്ഞ അധ്യാപകർ ഉൾപ്പെടെ നാല് അധ്യാപകരുടെ വിവരങ്ങളാണുദ്യമാക്കിയിട്ടുള്ളത്. പരീക്ഷ മാമ്പൽ പ്രകാരവും സിൻഡിക്കേറ്റിന്റെ ഉത്തരവ് പ്രകാരവും (No M&C 1.2/1697/2014 Dated 30.08.2014) ടി അധ്യാപകർ ബിരുദപരീക്ഷാ മൂല്യനിർണയ ക്യാമ്പുകളിൽ പങ്കെടുക്കേണ്ടതാണ്. ടി അധ്യാപകരെ ചീഫ് ഐക്ലാമിനർ ആയാണുറി

ഗണിക്കുന്നത്. പ്രസ്തുതഅധ്യാപകർ ഹാജരാകാത്തതുമൂലം അനുഭവപ്പെടുന്ന ബുദ്ധിമുട്ട് പരിഹരിക്കുന്നതിലേക്കു വകലാശാലകൾ ഉണ്ടാകുന്ന ബുദ്ധിമുട്ടിനെ തീർത്താണ്.

Recommendations: *The Committee considered the above matter and recommended not to agree to the request of the examiners. Also recommended to direct the above examiners to attend the next valuation camp failing which, they shall be heard by the Standing Committee of the Syndicate on Examinations.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.01.2023, be approved.

Item No.51.06.12:- *Fifth Semester Career Related CBCS Degree Examination, December 2021 - Variation noticed in the First, Second & Third valuation in the process of Revaluation – reg:-*

(EJ III)

As per the resolution of the Syndicate held on 14/10/2022 (Item No:47.46.16) and as per the orders of the Honourable Vice Chancellor, 22 answer scripts which were subjected to third valuation of Fifth Semester B.Com Commerce with Computer Applications, B.Com Commerce & Tax Procedure & Practice, B.Com Commerce & Tourism & Travel Management, B.Com Commerce & Hotel Management & Catering Career Related CBCS Degree Examination, December 2021 have been revalued by the Chairman, Board of Examiners of the subjects concerned.

The detailed list of all the marks awarded by the Examiners in the valuations conducted (Original valuation, First Revaluation, Second Revaluation, Third revaluation and the valuation conducted by the chairmen, Board of Examiners) is attached.

As per orders of the Honourable Vice Chancellor the file is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendations.

Recommendations:

1. *The Committee considered the above matter and recommended to release the revaluation results of the above candidates.*
2. *The Committee further recommended that the examiner who performed second revaluation be heard by the Standing Committee of the Syndicate on Examinations as there was huge variation of marks reported.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.01.2023, be approved except Sl.No.2.

FURTHER RESOLVED to hear the examiner by the Sub-Committee comprising of Dr.K.B.Manoj, Prof.K.Lalitha and Sri.B.P.Murali, Members Syndicate and place the report before the Standing Committee of the Syndicate on Examinations.

Item No.51.06.13:- *Erroneous registration of Open course in S5 December 2022 CBCS B.Com Examination-reg.*

(CBCS B.Com II)

The S5 December 2022 examinations were started from 12/12/2022 onwards. At the time of verification of Offline applications for S5 December 2022 examination it was noticed that one candidate (readmission candidate) of Emmanuel College, Vazhichal has opted CX 1551.2 – Principles of Management as open course which is not permissible as per regulations. On further verification of nominal roll of this college it was found that 39 students have also registered for CX 1551.2 – Principles of Management and 48 students of 2020 admission have registered (online mode) for TT 1551.2 – Principles of Management. The paper ‘Principles of Management’ with the subject codes CX 1551.2, TT 1551.2, and CC 1551.2 are the open courses offered by the Career Related CBCSS Commerce & Tax Procedure and Practice, Commerce & Tourism and Travel Management and Commerce with Computer Applications respectively.

As per the CBCS regulations (clause 3.8) 'Open Course' means an Optional Course which the student is free to take at his/her will. Open Course shall be a Non Major Elective Course offered by the Departments other than the Parent Department

As per the Scheme and Syllabus for FDP in Commerce under CBCS, CO 1551.2 - Principles of Management is an Open Course for students from Disciplines other than Commerce. Although the subject codes are different the Question Paper for the paper CO 1551.2, CX 1551.2, TT 1551.2, CC 1551.2 - 'Principles of Management' are one and the same. It was also noted that in the previous S5 examinations, the candidates of this college had registered for TT 1551.2 - Principles of Management (online mode) and the results were published without noticing the error.

Therefore the Open Course registration done by the college is against the existing regulations and explanation was sought from the Principal of Emmanuel College on this matter. In the explanation e-mail, it is stated that Open Courses were allotted as per the request of the candidates and the same very practice was followed for the past several years and has requested to consider the matter favourably. However the hall ticket of the above candidates for S5 Dec 2022 exams were withheld. The candidates who have registered for exam have been admitted to all the exams provisionally including the Open course exam held on 09/01/2023 as per the order of the Hon'ble Vice Chancellor.

Subsequently the file has been circulated among the CBCS/CR Sections for reporting of similar cases and the following are same cases reported.

Career related - Commerce & Tourism and Travel Management, Commerce & Tax Procedure and Practice)

1	CO 1551.2 - Principles of Management	67 candidates	Emmanuel college, Vazichal
2	CX 1551.2 - Principles of Management	2	
3	TT 1551.2 - Principles of Management	1	
4	CO 1551.3 - Capital Market Operations	1	

Career related – Bsc Computer Science

1. PC 1551.2 –Internet & WWW -11 candidates - Emmanuel College, Vazichal

Career related – Bsc Physics and Computer Applications

1. CS 1551.2 –Internet & WWW - 2 candidates - Emmanuel College, Vazichal

2. “ - 4 candidates - CAS Mavelikara..

3. “ - 9 candidates - Govt College, Karyavattom

On verification it is understood that an error is crept in the software, that Open Courses are available for registration in the exam registration portal irrespective of the Parent Department and this matter was not reported by the students or colleges and so the sections were unaware of this.

Recommendations: *The Committee considered the above matter and recommended to regularise the examination registration made by the colleges concerned,, considering larger interest of the students. Also recommended that the Principal and the HOD be heard by the subcommittee comprising of Dr. K.B. Manoj, Dr. M. Vijayan Pillai, Prof. K. Lalitha and Sri. Arun Kumar R, Members Syndicate. The Committee further recommended to modify the software so that the erroneous registration against the regulation be ceased.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 23.01.2023, be approved.

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Item No.51.07 ***Minutes of the meeting of the Standing Committee of the Syndicate on Finance—Approval—reg.***

(Ad. A VI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 23.01.2023 is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Finance

Date & Time : 23rd January 2023, 11:07 a.m.

Venue : Syndicate Room, University Buildings

Members Present

1. Adv.K.H.Babujan(Convener)
2. Adv. A. Ajikummar (Member, Syndicate) (Online)
3. Sri. Bijukumar G (Member, Syndicate)
4. Dr. S. Nazeeb (Member, Syndicate)
5. Dr.Vijayan Pillai (Member, Syndicate)
6. Dr. K.B. Manoj (Member, Syndicate)

Members Absent

1. Sri M S Arun Kumar M L A (Member, Syndicate)
2. Dr. K. G. Gopchandran (Member, Syndicate)
3. Sri. B.P Murali (Member, Syndicate)

Item No.51.07.01 *Autonomous colleges -Excess admission and starting new programmes made without prior sanction of the University-reg.*

(Ac D)

1. **Hearing:** Mar Ivanios College, Thiruvananthapuram(Autonomous)- Excess admission and starting new programmes made without prior sanction of the University.- Hearing of the Principal of Mar Ivanios College,TVM-reg:

In connection with issuance of Degree and Provisional Certificates of UG & PG programmes of the 2019-2022 batch of students admitted to the Undergraduate courses in the 'Mar Ivanios College,certain discrepancies were noted. The discrepancies are noted as follows:

1. Two new Career Related Courses namely, 'English and Communicative English (B.A)' and 'Computer Science (B.Sc)' were found to have been started by Mar Ivanios College in the 'Self Financing Stream', without the affiliation to the University, and,
2. Excess number of candidates were admitted in all the affiliated UG Courses in the college, against the sanctioned strength approved by the University.(Appendix D)

The matter related to the said discrepancies were placed before the Standing Committee of the Syndicate on Affiliation of Colleges held on 11.07.2022 and the Committee recommended to issue the Provisional Certificates to the said 2019-2022 batch UG students of the college and to place the matter regarding the excess admission made and starting of new programmes without prior sanction be referred to the Syndicate.

Accordingly the Vice-Chancellor approved the implementation of the said recommendations of the Committee to issue the Provisional Certificates to the said students, exercising the powers conferred under section 10(13) and it was reported to the Syndicate.

The two courses in Mar Ivanios College, Thiruvananthapuram,'English and Communicative English (B.A)' and 'Computer Science (B.Sc)' were granted provisional affiliation by the University in the "aided stream" (*subject to seeking concurrence of the Govt.*), however the College started it in the "self financing stream" without prior approval of the University.

The Syndicate held on 07.11.2022, vide item no: 48.82, considered the matter regarding issuance of the degree certificates 2019-2022 batch students and resolved to issue certificates 2019-2022 batch students and further resolved to refer the matter to the Standing Committee of the Syndicate on Finance, for fixing the fine to be levied on Mar Ivanios College, Thiruvananthapuram on admitting candidates exceeding the sanctioned strength and starting of new programmes without the prior sanction of the University.

Moreover, while considering a proposal submitted by the Principal, Mar Ivanios College for Marginal increase of the courses for the Academic Year 2022-2023, it is seen that the two courses namelyBSc.Statistics and BSc. Analytical Economics were started in the academic year 2020-2021, without the prior sanction of the university. All these matters were placed before the Syndicate held on 29.07.2022, vide Item No.06.13 and resolved to hear the Principal, Mar Ivanios College regarding starting of new programmes in self financing mode without the prior sanction of the University by a sub-committee consisting of the Pro-Vice Chancellor, Dr. S. Nazeeb, Adv. K.H. Babujan, Adv. G. Muraleedharan Pillai, Members Syndicate and the Registrar.

The hearings to be conducted in connection with excess admissions made and starting new courses without the prior sanction of the University as resolved by the Syndicate held on 15.07.2022 (vide item. No.15) and the Syndicate held on 29.07.2022(Vide item No.06.13) are pending due to technical reasons.

The Syndicate held on 08.12.2022, vide item no. 49.59.09 considered the recommendation of the Standing Committee of the Syndicate on Finance on the matter for fixing the fine to be levied on Mar Ivanios College, Thiruvananthapuram and resolved to hear the Principal, Mar Ivanios College, Thiruvananthapuram on the matter regarding commencement of two new Career Related Courses namely, “BA English and Communicative English” and “BSc Computer Science” in the college, without affiliation to the University and also admitting candidates exceeding the sanctioned strength for 2019-2022 UG batch.

Hence the matter regarding starting of the following courses in Mar Ivanios College in self financing stream without prior sanction of the University is pending before the Standing Committee of the Syndicate on Finance for hearing, namely

Sl.No	Course	Year of Commencement
1	BA English & Communicative English	2019-2020
2	BSc Computer Science	2019-2020
3	Bsc.Statistics	2020-2021
4	BSc. Analytical Economics	2020-2021

Along with the abovesaid matter, admitting candidates exceeding the sanctioned strength in the Academic year 2019-2022 UG batch(Details Appended- Appendix 1) is also pending for hearing.

As per the orders of the Registrar, the Principal of Mar Ivanios College, Thiruvananthapuram has been intimated and directed to appear for the hearing.

2. Fatima Mata National College (Autonomous), Kollam- Excess admission made without prior sanction of the University.- Hearing of the Principal of Fatima Mata National College (Autonomous), Kollam-reg:

In connection with issuance of Degree and Provisional Certificates of UG & PG programmes of the 2019-2022 batch of students admitted to the Undergraduate courses in the *Fatima Mata National College (Autonomous), Kollam, it is found that* excess number of candidates were admitted in the affiliated UG Courses in the college, against the sanctioned strength approved by the University.(Appendix I)

The matter was placed before the Standing Committee of the Syndicate on Affiliation of Colleges held on 11.07.2022 and the Committee recommended to issue the Provisional Certificates to the said 2019-2022 batch UG students of the college, and to place the matter regarding the excess admission made without prior sanction be referred to the Syndicate.

Accordingly the Vice-Chancellor approved the implementation of the said recommendations of the Committee to issue the Provisional Certificates to the said students, exercising the powers conferred under section 10(13) and it was reported to the Syndicate.

The Syndicate considered the above mentioned matters at its special meeting held on 15.07.2022 and resolved to entrust the Convenor, Standing committee of the Syndicate on Affiliation of Colleges, Dr.K.B.Manoj and Dr.K.G.Gopchandran, Members, Syndicate to hear the Principal of Fatima Mata National College, Kollam regarding the excess admission made without the prior sanction of the University.

The hearing to be conducted in connection with excess admissions made without the prior sanction of the University is pending due to technical reasons.

The Syndicate held on 07.11.2022, vide item no: 48.82, considered the matter regarding issuance of the degree certificates 2019-2022 batch students and resolved to issue certificates 2019-2022 batch students and further resolved to refer the matter to the Standing Committee of the Syndicate on Finance, for fixing the fine to be levied on Fatima Mata National College on admitting candidates exceeding the sanctioned strength without the prior sanction of the University.

The Syndicate held on 08.12.2022, vide item no. 49.59.09 considered the recommendation of the Standing Committee of the Syndicate on finance on the matter for fixing the fine to be levied on Fatima Mata National College on admitting candidates exceeding the sanctioned strength approved by the University and resolved to hear the Principal, Fatima Mata National College, Autonomous Colleges,

Kollam, on the matter regarding, admitting candidates exceeding the sanctioned strength for 2019-2022 UG batch. The Hon'ble Vice-Chancellor has implemented the resolution of the Syndicate.

As per the orders of the Registrar, the Principal of Fatima Mata National College(Autonomous), Kollam, have been intimated and directed to appear for the hearing.

The Committee heard the Principal Fathima Matha College, Kollam with regard to; Excess admission to UG programmes in the Academic year 2019 -2022.

The Principal submitted that, the admission process was managed by the College after getting Autonomous status from the year 2015-2016 onwards and no student was admitted over and above the permitted number of seats including normal marginal increase during these years. It is also submitted that the College has no intentional negligence with regard to not seeking the permission of University for admitting students including marginal increase. It is also submitted that, after 2020 the College has sought permission for admitting students in the College including marginal increase from the University. The College has also submitted the admission details with in the permissible limits for the verification of University.

The Committee observed the following:

- Even though the College has Autonomy in the admission process in consonance with the reservation policy of the State Government for allotment of seats over and above the sanctioned strength already approved by the University, prior permission from the University is mandatory.
- The College has given admission to 101 seats in various UG Academic programmes in addition to the sanctioned strength, in various categories in the Academic year 2019 without obtaining prior sanction from the University (Appendix 1, detailed statement of admission for UG programmes for the academic year 2019-22).
- The delayed declaration of increase in additional seats (101 seats) in various UG Programmes resulted in unwarranted administrative impediments during the issuance of Provisional Certificates to the students.

The Committee also heard the Principal, Mar Ivanios College, Thiruvananthapuram, with regard to;

1. Excess admission to UG programmes in the academic year 2019 -2022

The Principal submitted that, the admission process was managed by the College after getting Autonomous status from the year 2015-2016 onwards and no student was admitted over and above the permitted number of seats including normal marginal increase during these years. It is also submitted that the College has no intentional negligence with regard to not seeking the permission of University for admitting students including marginal increase. The College has also submitted the admission details with in the permissible limits for the verification of University.

The Committee observed the following:

- Even though the College has Autonomy in the admission process in consonance with the reservation policy of the State Government for allotment of seats over and above the sanctioned strength already approved by the University, prior permission from the University is mandatory.
- The College has given admission to 126 seats in various UG academic programmes in addition to the sanctioned strength, in various categories in the Academic year 2019 without obtaining prior sanction from the University (Appendix 2, detailed statement of admission for UG programmes for the Academic year 2019-22).
- The delayed declaration of increase in additional seats (101 seats) in various UG Programmes resulted in unwarranted administrative impediments during the issuance of Provisional Certificates to the students.

2. Starting of 2 career related courses i.e. B A English & Communicative English and B.Sc. Computer Science in the year 2019-2022 and two other courses namely B.Sc Statistics and B.A Analytical Economics in the Academic year 2020-22 without prior affiliation from the University.

The Principal submitted that statutory inspection by the team of experts including members of the Kerala University Syndicate were conducted by the University for granting Affiliation to all the above mentioned programmes. In furtherance, the University has also granted Provisional Affiliation

to B A English and Communicative English, B.Sc Computer Science programmes vide the meeting of the Syndicate held on 25.05.2015 and the affiliation and regularisation procedure for programmes in B A Analytical Economics and B.Sc Statistics programmes are pending till date. The Principal requested for granting Affiliation and regularisation of the Affiliation process of the above mentioned programmes. The Principal also submitted that the College has academic autonomy to start various UG/PG Programmes as per UGC Guidelines 2018 for Autonomous Colleges. The College has followed all the procedures relevant for starting new Academic Programmes as per provisions laid under UGC Regulation 2018 (Conferment of Autonomous Status upon Colleges and measures for maintenance of standard in Autonomous Colleges) Published in the Gazetted of India – Extra ordinary dated 12.02.2018, clause 10.1,10.2, Kerala University act 1974 (Chapter VIII B) amended by the University laws (3rd Amendment) act 2014 of the Government of Kerala section 69 L(i)

The Committee observed that ;

- The College Authorities failed to obtain Provisional Affiliation of the University before starting BA (English and Communicative English), B.Sc (Computer Science) in the year 2019 and starting of BA (Analytical Economics), B.Sc (Statistics) Programmes in the year 2020 under self financing mode as stipulated in the Chapter 24 of the Kerala University First Statute 1977. However applications were filed for starting these 4 new courses in the aided stream and failed to continue with the process till the finalization of the Affiliation proceedings.
- Section 69 P (1) of the Kerala University act 1974 as amended by University Laws (3rd amendment) Act of 2014 stipulates that subject to the provisions of this Chapter and the Provisions of the Statues, Ordinances, Regulations, Bye-laws and rules made their under the University shall have all the powers over the Autonomous Colleges as are applicable to any Affiliated College of the University under this act and the Statues, Ordinances, Regulations, Bye-laws and rules made their under.

As such the College authorities has not finalised the affiliation procedure mentioned in the Chapter 24 of the Kerala University First Statues, 1977 before the Starting of these courses.

The Committee recommended the following:

1. *to charge an amount of Rs.50707/- (Rupees Fifty thousand only) as late fee from Fathima Matha College, Kollam and Mar Ivanios College, Thiruvananthapuram for admitting excess students in various UG Academic Programmes in the academic year 2019-22 over and above sanctioned strength without prior permission from the University which resulted in excess administrative/ academic activities for awarding certificate to the students without delay.*
2. *To levy an amount of Rs.1,07,070/- (Rupees One lakh only) as late fee from Mar Ivanios College, Thiruvananthapuram for each newly started courses without obtaining prior sanction from the University with a strict warning.*
3. *To place the matter of granting Provisional Affiliation to these courses, before the consideration of Syndicate.*

Resolution of the Syndicate

RESOLVED to charge an amount of Rs.1,00,000/- (Rupees One lakh only) as fine from Fathima Matha College, Kollam and Mar Ivanios College, Thiruvananthapuram for admitting excess students in various UG Programmes in the academic year 2019-22.

FURTHER RESOLVED to charge an amount of Rs.25,000/- (Rs. Twenty five thousand only) per seats, from Fathima Matha College, Kollam and Mar Ivanios College, Thiruvananthapuram for admitting excess candidates over and above sanctioned strength without prior permission from the University.

ALSO RESOLVED to levy an amount of Rs.1,00,000/- (Rupees One lakh only) as fine from Mar Ivanios College, Thiruvananthapuram for each newly started courses without obtaining prior sanction from the University with a strict warning.

ALSO RESOLVED to constitute a sub-committee consisting of Dr.M.Vijayan Pillai, Sri.R.Arun Kumar, Prof.K.Lalitha, Members Syndicate and concerned Subject Expert to conduct an inspection in the Colleges for granting provisional affiliation of courses.

Item No.51.07.02 **Dept. of Chemistry - Request for sanctioning the payment for the purchase of chemicals, Serotonin and Paclitaxel – Ratification of the action taken without prior sanction - Hearing of the Head – Reg.**

(Ad DIII)

The Head, Department of Chemistry, vide Letter No. DC/02/213/2022 dated 18.08.2022, has informed that, the Department Council meeting held on 01/08/2022, observed that the chemicals Serotonin 25 mg and Paclitaxel 10 mg were quite requisite for research purpose and recommended the purchase of Serotonin and Paclitaxel at the cost of Rs.87,160/- (Eighty seven thousand One hundred and Sixty only) (including GST) from APJ Scientific Solutions, TVM and Mayora Scientific Co., TVM (as per the lowest quotation). The Minutes of the Department council meeting, Pre-receipt and Bills in triplicate certified by the Store Keeper and himself have been forwarded and it is requested to approve the purchase of the chemicals, Serotonin and Paclitaxel and to sanction Rs.87,160/- (Rs.Eighty seven thousand One hundred and Sixty only) as per the Invoice Nos: 2498 dtd: 31.03.2022, 2434 dtd: 14.03.2022, BC/403 dtd: 02.03.2022, expenditure of which is to be met from the budget head “MH-18-4-1870- Chemicals & Glasswares”.

Sl No.	Bill No. & Date	Description	Amount in Rs.
1.	BC/403, 02.03.2022	Serotonin 25 mg purchased from APJ scientific Solutions, TVM	44,680/-
2.	2434, 14.03.2022	Paclitaxel 10mg purchased from Mayora Scientific Co., TVM	16,992/-
3.	2498, 31.03.2022	Paclitaxel 10mg purchased from Mayora Scientific Co., TVM	25,488/-
		Total	87,160/-

The Finance has remarked that, the action of the Head, Department of Chemistry to purchase the chemicals without obtaining administrative sanction may be ratified by the competent authority. The Vice - Chancellor has observed that, it is a serious mistake from the part of the HoD.

The Syndicate held on 14.10.2022 vide Item No.47.69, considered the matter and resolved to hear the Head, Department of Chemistry by the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice - Chancellor, the matter of hearing the Head, Department of Chemistry, regarding ratification of the action taken by the Head, Department of Chemistry, in having purchased the chemicals Serotonin and Paclitaxel for an amount of Rs. 87,160/- (Eighty-seven thousand One hundred and Sixty only) (including GST), without obtaining administrative sanction, is placed before the Standing Committee of the Syndicate on Finance.

The Committee heard the Head, Department of Chemistry, Kariavattom. The Head stated that, the purchases were made due to exigency and in accordance with the Store Purchase Manual.

Considering the statement submitted by the Head, Department of Chemistry, the Committee recommended to ratify the action taken by the Head, Department of Chemistry, in having purchased the chemicals Serotonin and Paclitaxel for an amount of Rs.87,160/- (Eighty seven thousand One hundred and Sixty only) (including GST), without obtaining administrative sanction.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 23.01.2023, be approved.

Item No.51.07.03 **Ph.D Research-Imposing fine to research scholars who fail to submit their thesis within the maximum research period/ grace time allowed to them-reg:**

(Ac EI)

The last date stipulated for submitting the thesis to the research scholars whose maximum research period expired was extended upto 31.12.2022, vide U.O dated 28.09.2022. Several requests for further extending the grace time for submitting thesis have been received from the research scholars.

The Standing Committee of the Syndicate on Academics and Research at its meeting held on 23.12.2022, considered those requests and recommended to entrust the Registrar to examine the veracity of the requests received till 31.12.2022, from the scholars for granting extension of grace

time for submitting thesis, and to permit them to submit their theses within a period of not more than two months and to individually consider such requests received on or after 01.01.2023 from the research Scholars.

The Syndicate at its meeting held on 29.12.2022 resolved to approve the above recommendations of the Standing Committee and further resolved that the research scholars who have submitted their applications for Pre-submission on or before 31.12.2022 be permitted to submit their thesis within three months from the date of conduct of Pre-submission seminar. U.O dated 04.01.2023 has been issued accordingly.

The Standing Committee of the Syndicate on Academics and Research, further recommended to impose a fine to research scholars who fail to submit their thesis within the maximum research period/ grace time allowed to them. Also recommended to place the matter of fixing the amount of fine to the Standing Committee of the Syndicate on Finance and the Syndicate at its meeting held on 29.12.2022 resolved to approve the same.

As per the orders of the Hon'ble Vice-Chancellor, the matter of fixing the amount of fine to research scholars who fail to submit their thesis within the maximum research period/ grace time allowed to them is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations.

The Committee considered the matter and recommended to entrust the Conveners, Standing Committee of the Syndicate on Finance and Standing Committee of the Syndicate on Academics and Research, to discuss the matter with the representatives of Kerala University Research Students' Union and Kerala University Students' Union and to submit a report before the Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 23.01.2023, be approved.

Item No.51.07.04 *University Institutes of Technology – Fixing of Fee Structure of BA English Language and Literature Programme – reg:-*

(Ad AVII)

The BA English & Communicative English programme offered at University Institutes of Technology, Kallara, Pathiyoor, Paravur and Vellarada has been changed to BA English Language & Literature programme from the academic year 2022-2023 onwards, vide UO No. 5066/2022/UOK dated 02.07.2022 (appendix A).

It may be noted that BA English Language and Literature programme is introduced in University Institutes of Technology for the first time. Hence fee structure for the said programme, applicable to those institutions need to be fixed.

As per UO No. Ad AVII/6705/2019 dated 01.06.2019 the tuition fee for BA English and Communicative English is Rs. 10,070/-per semester (appendix B)

The Standing Committee of the Syndicate on Finance, at its meeting held on 14.11.2022, vide item no. 49.58.28, considered the matter of fixing the Tuition Fee for BA English Language and Literature programme as Rs. 10,070/-per semester, same as that of BA English and Communicative English programme and recommended to defer the item to the next Committee.

The Syndicate, at its meeting held on 08.12.2022, vide item no. 49.58.28, approved the above recommendation. The Vice Chancellor has ordered to implement the resolution of the Syndicate.

As ordered by the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Finance, for consideration.

The Committee considered the matter and recommended to fix an amount of Rs.10,070/- (Rupees Ten thousand only) per semester, as tuition fee for BA English Language and Literature Programme, offered at University Institutes of Technology, Kallara, Pathiyoor, Paravur and Vellarada.

Resolution of the Syndicate

RESOLVED to fix an amount of Rs.10,000/- (Rupees Ten thousand only) per semester, as tuition fee for BA English Language and Literature Programme, offered at University Institutes of Technology, Kallara, Pathiyoor, Paravur and Vellarada.

Item No.51.07.05 Proposal for revising Fees of LL.M & MBL Courses at par with that of LL.B Courses - reg.

(Ac AIII)

The last fee revision for the LL.M/MBL courses came to effect on 2010 vide U.O No. Ac AIII/2/0711/2079(4) Dated: 13.01.2010 and vide U.O No. Ac AIII/2/0711/2079(6) Dated: 13.01.2010. Fee for Teaching Practice of both LL.M and MBL courses were introduced from 2014 onwards vide U.O No. Ac AIII/3/2013 Dated: 20.05.2014. Also Centralised valuation fee for both the courses were last revised on 2020 vide U.O No. M&C 1.2/1983/2020 dtd 06.06.2020.

Meanwhile, the last exam fee revision for the LL.B courses came to effect on 2013 vide U.O No. Ac AIII/3/2013 Dated: 24.06.2013. The existing fee structure of the LL.B/LL.M/MBL Courses is as follows:

Sl.	Appearance Wise	LL.B	LL.M	MBL
	First Appearance			
I	Fee for each theory paper	120/-	75/-	75/-
	Fee for each mark list	107/-	75/-	75/-
	Fee for each practical examination including viva voce	120/-	110/-	75/-
	Fee for Teaching Practice	-	150/-	125/-
	Fee for project report/thesis	120/-	110/-	190/-
	Subsequent Appearance			
II	Fee for each theory paper	150/-	90/-	90/-
	Fee for each mark list	107/-	75/-	75/-
	Fee for Registration	107/-	40/-	40/-
	Fee for each practical examination including viva voce	150/-	110/-	90/-
	Fee for project report/thesis	150/-	110/-	190/-
III	Centralised Valuation Camp Fee	207/-	307/-	307/-
IV	Registration Fee for the Subsequent appearance after completion of the Course	207/-	75/-	75/-

The concerned Tabulation section has forwarded a proposal for fee hike of LL.M & MBL courses at par with that of the LL.B courses.

The Standing Committee of the Syndicate on Examinations held on 16.11.2022 considered the matter and recommended to refer the matter to the Standing Committee of the Syndicate on Finance. The Syndicate held on 08.12.2022 vide item no. 49.16.10 approved the same.

As per the orders of the Vice-Chancellor, the proposal for fee revision of the LL.M/MBL courses at par with that of LL.B courses, put forth by the tabulation section is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to revise the fee structure of the LL.M/ MBL courses, as detailed below.

Sl.No.	Appearance Wise	LL.M	MBL
	First Appearance		
I	Fee for each theory paper	150/-	150/-
	Fee for each mark list	150/-	150/-
	Fee for each practical examination including viva voce	207/-	207/-
	Fee for Teaching Practice	150/-	150/-
	Fee for project report/thesis	207/-	207/-
	Subsequent Appearance		
II	Fee for each theory paper	207/-	207/-
	Fee for each mark list	150/-	150/-
	Fee for Registration	107/-	107/-
	Fee for each practical examination including viva voce	207/-	207/-
	Fee for project report/thesis	207/-	207/-
III	Centralised Valuation Camp Fee	307/-	307/-
IV	Registration Fee for the Subsequent appearance after completion of the Course	207/-	207/-

Resolution of the Syndicate			
RESOLVED to revise the fee structure of the LL.M/ MBL courses, as detailed below:			
Sl.No.	Appearance Wise	LL.M	MBL
	First Appearance		
I	Fee for each theory paper	150/-	150/-
	Fee for each mark list	150/-	150/-
	Fee for each practical examination including viva voce	200/-	200/-
	Fee for Teaching Practice	150/-	150/-
	Fee for project report/thesis	200/-	200/-
	Subsequent Appearance		
II	Fee for each theory paper	200/-	200/-
	Fee for each mark list	150/-	150/-
	Fee for Registration	100/-	100/-
	Fee for each practical examination including viva voce	200/-	200/-
	Fee for project report/ thesis	200/-	200/-
III	Centralised Valuation Camp Fee	300/-	300/-
IV	Registration Fee for the Subsequent appearance after completion of the Course	200/-	200/-

Item No.51.07.06 **Refund of late fee erroneously remitted by Vice-Principal, Govt.College, Nedumangad towards belated uploading of internal marks of MA (Malayalam) candidates – reg**

(Ad BII)

The Vice- Principal, Govt.College, Nedumangad has requested to refund the amount he had erroneously remitted as penalty for belated uploading of CE marks(internal marks) in connection with MA Malayalam course . He has stated in the request that due to lock down the College could not upload the internal marks on time for BA & MA courses, and later on requesting to the University, one more chance was given to upload the internal marks with penalty of Rs. 5070/- for BA Malayalam course. However, the Principal has paid the fine for both B.A Malayalam Course and MA Malayalam course (Rs. 5070/-each) which was not recommended by University. After that one more chance was given by the University to upload the internal marks of MA Malayalam course without fine, through online and accordingly the marks were uploaded.

The EG XI remarked that refund request of the Principal, Govt.College, Nedumangad may be considered as the remitted penalty amount was not actually required.

Cash R/DD section has verified the remittance and remarked that the Principal, Govt.College, Nedumangad has remitted an amount of Rs. ₹5,070/- to KUF on 15.02.2021.

As per U.O.No.Ad.BII/5622/06/2016 dated 24.06.2016, refund of faulty remittances shall not be considered; however, as per clause 3 of the aforesaid U.O' any refund shall be specifically approved by the Vice-Chancellor, after considering merit.

As per the orders of Vice-Chancellor, the refund of late fee of Rs. 5,070/- erroneously remitted by the Principal, Govt.College, Nedumangad for belated uploading of internal marks of MA (Malayalam) candidates is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to consider the request from the Vice Principal, Govt. College, Nedumangad, for refunding the late fee erroneously remitted, towards the belated uploading of internal marks of MA(Malayalam) candidates at the administrative level, after fixing the norms for refund on the basis of the recommendation of the Sub Committee constituted for this purpose.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 23.01.2023, be approved.	

Item No.51.07.07 *University Health Centre- Engaging Pharmacist on contract basis - fixing remuneration - reg.*

(Ad DII)

The Resident Medical Officer on contract basis, University Health Centre, Kariavattom, vide letter dated 21.04.2022, had requested to appoint a pharmacist at the Health Centre.

It is also stated that, as the Nurse and the Medical Attender at the University Health Centre, Kariavattom are currently engaged in duties including patient management, maintenance of procedure, equipment, instrument, and patient registers, dispensing of medicines, preparation of gauze and pads, cleaning and sterilization of instruments, maintenance of main stock and daily stock of medicines and its registers, maintenance of ECG machines, taking ECG and managing collections, they cannot be assigned with other duties. Further, according to Section 42 of Indian Pharmacy Act, 1948, "no person other than a registered pharmacist shall dispense medicine on the prescription of medical practitioners".

The following points may be noted in this regard:

1. As per CHAPTER XVII- SCALES OF PAY, QUALIFICATION ETC, OF VARIOUS POSTS IN THE UNIVERSITY - SCHEDULE- Sl .No.,78E the details of Pharmacist are given as:

Designation - Pharmacist

Age - Not more than 35 years (Relaxable upto 5 years in the case of ex-service candidates and relaxation to SC/ST/OBC candidates as per rules)

General Qualifications - Registration as Pharmacist in Kerala Pharmacy Council

Technical Qualifications - A certificate of Compounders Training or Diploma in Pharmacy

Method of recruitment-Direct recruitment based on merit by inviting applications by advertisement in the Press

2. As the appointment to the non teaching posts of the University has been entrusted with the Kerala Public Service Commission, vide the KPSC Act, 2015, direct appointment to the post of Pharmacist can be done by KPSC. The Government has to formulate special rules defining the designation, age, qualification, scale of pay and method of recruitment to the post. However, such special rules have not been formulated in this case.

The matter of engaging Pharmacist on contract basis at the University health Centre, Kariavattom was considered by the Standing Committee of the Syndicate on Staff, Equipment and Buildings, held on 27.06.2022 and it was recommended to resubmit the proposal along with the details of the sanctioned/ filled/ vacant posts in the University Health Centre, Kariavattom/ Palayam. The Syndicate at its meeting held on 07.07.2022, vide item no. 44.53.05 has resolved to approve the same.

The request of the Resident Medical Officer with the present staff details is considered by the Standing Committee of the Syndicate on Staff, Equipment held on 22.09.2022 and recommended to engage a pharmacist on daily wage basis at the University Health Centre Kariavattom by issuing fresh notification. The committee further recommended to place the matter of fixing remuneration to the Pharmacist before the Standing Committee of the Syndicate on Finance. The Syndicate held on 27.09.2022 have resolved to approve the same.

Hence as per orders of the Vice Chancellor the matter for fixing the remuneration of the Pharmacist to be appointed in the University Health Centre Kariavattom on daily wage basis be placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to fix an amount of Rs.850/- as remuneration to the Pharmacist on daily wage basis, to be appointed in the University Health Centre, Kariavattom subject to a monthly maximum of Rs.22,950/-, in tune with the G.O (P) No. 29/2021/Fin dated 11.02.2021.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 23.01.2023, be approved.

Item No.51.07.08 ***Discrepancy in entry of marks/valuation of answer books reported for the fourth time against Dr.Kavitha.N, Assistant Professor, Dept of English, All Saints College, Thiruvananthapuram - reg.***

(M&C I)

During the process of revaluation, while verifying the entries in the answer book bearing false no: 507481 of the paper 'Literary Criticism' of Fifth Semester B.A English & Communicative English Degree Examination, December 2021 with mark in the markbook discrepancy in entry of marks is noted, where the actual ESE mark is '38' whereas in the marklist, it is only '18'. The Chief & Additional Examiners were Dr.Kavitha.N, Assistant Professor, Dept of English, All Saints College, Thiruvananthapuram and Smt.Diana.V.Prakash, Assistant Professor, Dept of English, All Saints College, Thiruvananthapuram respectively. Now the discrepancy has been rectified and the Chief & Additional Examiners had submitted their apology for the grave mistake occurred. After examining this, the Controller of Examinations has ordered to levy fine as per rules from the examiners for the discrepancy occurred.

On examining the available records kept in the section discrepancy in entry of marks is reported for the fourth time against Dr.Kavitha.N, Assistant Professor, Dept of English, All Saints College, Thiruvananthapuram and third time against Smt.Diana.V.Prakash, Assistant Professor, Dept of English, All Saints College, Thiruvananthapuram.

As per UO NO M&C 1.2/1696/2014 dated 16.08.2014 the following punitive measures are imposed on the examiners for the discrepancies in valuation like omission in valuation of answers in the answer scripts and wrong entry of marks in the original mark sheet against the marks in the answer scripts:

1. A fine of Rs.2507/- (Rupees two thousand five hundred only) be imposed at the first instance, Rs.5070/- (Rupees Five thousand only) at the second instance and Rs.10,070/- (Rupees Ten thousand only) at the third instance.
2. In addition to above the matter be reported to the Manager in the case of examiners of Self Financing Colleges, to the Manager and the Director, Collegiate Education/Director, Technical Education in the case of examiners of Aided Colleges and to the Director, Collegiate Education in the case of examiners of Government Colleges to initiate appropriate disciplinary proceedings.

Accordingly, as per the orders of the Controller of Examinations letter No: M&C I/2/2022 dated 21.07.2022 was sent to Smt.Diana.V.Prakash, Assistant Professor, Dept of English, All Saints College, Thiruvananthapuram for the remittance of fine of Rs.10707/- reported for the third time related to the discrepancy in entry of marks. But the said UO is silent on what is to be done if the discrepancy is reported for the 4th time and thereafter.

As per the orders of the Vice-Chancellor, the matter regarding discrepancy in entry of marks/ valuation of answer books reported for the fourth time against Dr.Kavitha.N, Assistant Professor, Dept of English, All Saints College, Thiruvananthapuram was placed before the Standing Committee of the Syndicate on Examinations held on 30.09.2022 and the Committee recommended to refer the matter to the Standing Committee of the Syndicate on Finance. The Syndicate at its meeting held on 14.10.2022 vide Item No: 47.46.22 resolved to approve the above recommendations of the Standing Committee of the Syndicate on Examinations held on 30.09.2022 and the Vice Chancellor has ordered to implement the resolution of the Syndicate. Accordingly the matter was placed before the Standing Committee of the Syndicate on Finance held on 14.12.2022 and the Committee recommended to defer the item to the next Committee. The Syndicate at its meeting held on 08.12.2022, vide Item No:49.58.40 resolved to approve the above recommendations of the Standing Committee of the Syndicate on Finance held on 14.12.2022. The Hon'ble Vice Chancellor has ordered to implement the above resolution of the Syndicate.

As per the orders of the Vice-Chancellor, the matter regarding discrepancy in entry of marks/ valuation of answer books reported for the fourth time against Dr.Kavitha.N, Assistant Professor, Dept of English, All Saints College, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended the following

1. *to fix the fine to be imposed on the examiners for the discrepancies in valuation for the fourth and fifth time as Rs.20,070/- and Rs. 25,070/- respectively and after fifth time the matter shall be reported to the Manager in the case of examiners of SelfFinancing Colleges, to the Manager and the Director, Collegiate Education/Director, Technical Education in the case of examiners of Aided Colleges and to the Director, Collegiate Education in the case of examiners of Government Colleges.*
2. *The exam manual be revised accordingly.*
3. *The Committee further recommended that the same shall be made applicable to Dr.Kavitha.N, Assistant Professor, Dept of English, All Saints College, Thiruvananthapuram.*

Resolution of the Syndicate

RESOLVED that the above recommendation at Sl.No.2 & 3 of the meeting of the Standing Committee of the Syndicate on Finance held on 23.01.2023, be approved.

FURTHER RESOLVED to fix the fine to be imposed on the examiners for the discrepancies in valuation for the fourth and fifth time as Rs.20,000/- and Rs.25,000/- respectively and after fifth time the matter shall be reported to the Manager in the case of examiners of SelfFinancing Colleges, to the Manager and the Director, Collegiate Education/Director, Technical Education in the case of examiners of Aided Colleges and to the Director, Collegiate Education in the case of examiners of Government Colleges.

ALSO RESOLVED to issue strict warning to the concerned examiner for the discrepancy in entry of marks/ valuation of answer books.

Item No.51.07.09 **Proposal for the enhancement of Special Allowance to Administrative Staff posted in the valuation camps – reg:-**

(M&CI)

The Govt. of Kerala issued G.O.(P) No.21/2022/Fin dated 18.02.2022 revising pay and allowances of posts under Universities except those covered by UGC/AICTE/Central Schemes. The Syndicate at its meeting held on 25.03.2022 has resolved to implement the above G.Os in the University and U.O. No. 2416/2022/UOK dated 30.03.2022 was issued accordingly.

The Syndicate at its meeting held on 02.09.2022 vide Item No. 46.63 resolved that a fresh proposal for the enhancement of Special Allowance to the administrative staff posted in the valuation camps in tune with Eleventh Pay Revision be placed before the Standing Committee of the Syndicate on Finance.

Currently, the administrative staff posted in the valuation camps are paid a Special Allowance equal to 20 days DA for PG Examinations and 30 days DA for UG Examinations as per the U.O. No. M&C.1.2/1823/2018 dated 27.03.2018. (DA calculated as per the Basic Pay corresponding to 2014 Pay Revision Order).

Since the Special Allowance paid to the Administrative staff posted in the valuation camps does not come under the purview of the above mentioned U.O and the Special Allowance paid is based on the Daily Allowance, separate administrative sanction is required for enhancing the camp allowance of the Administrative staff posted in the CV camps.

In connection with this, the Finance has suggested the following remarks earlier:

1. Rate of Special Allowance may be enhanced in line with the revised DA.
2. If the above proposal is approved considering that the camp allowance is Special Allowance, the revised rate of camp allowance may be made applicable to all CV camps constituted after the date of administrative sanction, as in the previous instances.
3. Considering that there is a hike of around 50% in the rate of DA as per new pay revision, which will invite extra financial burden to the University, it is suggested that number of staff posted in the CV camps may be reduced by 20%.

The revised rates of DA as per U.O. No. 2416/2022/UOK dated 30.03.2022 are as shown below:

Sl.No.	All employees who draw Basic Pay as per 11 th Pay Revision Commission	Existing Daily Allowance (DA)	Revised Daily Allowance (DA) as per 11 th Pay Revision Commission
1	Rs. 70707 and above	Rs. 407	Rs. 607
2	Rs. 59307 and above, but below Rs. 70707	Rs. 320	Rs. 507
3	Rs. 39307 and above, but below Rs. 59307	Rs. 320	Rs. 507
4	Rs. 25107 and above, but below Rs. 39307	Rs. 250	Rs. 350
5	below Rs. 25107	Rs. 250	Rs. 350

In view of the above and as per the orders of the Hon'ble Vice Chancellor, the proposal regarding the enhancement of Special Allowance to the Administrative staff posted in the valuation camps is placed before the Standing Committees of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to entrust the following members to discuss the matter and to submit a report before the Committee.

- *Adv. K.H. Babujan, Member Syndicate*
- *Dr. K. B. Manoj, Member Syndicate*
- *Finance Officer*
- *Controller of Examinations*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 23.01.2023, be approved.

Item No.51.07.10

Department of Botany– Regularization of the Provisional Advance sanctioned towards the Purchase of “UV VIS Spectrophotometer and High speed Refrigerated Centrifuge”, in connection with the Implementation of the Innovative Project titled 'Establishment of Translational Research Facility in Plant Cell Culture Technology- Phase III'- Request for recouping the amount expended over and above the provisional advance sanctioned, to the PD Account- Consideration of-reg.

(Pl AI)

Sanction has been accorded by the Vice-Chancellor, vide U. O. No. Pl.A1/1134/2019/UOK dated 26.12.2019, to release an amount of Rs.11,77,070/- (Rupees Eleven lakh seventy seven thousand only), as Provisional Advance to Dr. T.S. Swapna, Head, Department of Botany, for effecting payment to the firm 'M/s Scientific Enterprises, Kochi', on behalf of their principal firm 'M/s. Thermofisher Scientific, USA' and 'M/s Inkap Instruments, Trivandrum', on behalf of their principal firm 'M/s.Hermle Labortechnik GmbH, Germany' in USD/EURO, through Wire Transfer, towards the purchase of UV VIS Spectrophotometer and High speed Refrigerated Centrifuge respectively in the Department, in connection with the implementation of the Innovative Project titled “Establishment of Translational Research Facility in Plant Cell Culture Technology- Phase III”, against the State Plan Grant sanctioned for the year 2018-19.

After effecting the purchase, the Head vide letter no. 22/BOT/Schemes 38/2022 dated 22.09.2022 has forwarded the Voucher Verification Report dated 16.04.2022 issued by the Deputy Registrar, Campus Administration, admitting expenditure for an amount of Rs. 12,32,227/- (Rupees Twelve lakh thirty two thousand two hundred and twenty seven only) and requested to regularize the provisional advance drawn. The Head has also requested sanction for recouping the amount Rs.55,227/- (Rupees Fifty five thousand two hundred and twenty seven only), expended over and above the sanctioned advance owing to the escalation in currency exchange rates, as admitted by the Audit, to the PD Account of the Department.

The Finance endorsed the proposal for the regularization of the aforementioned advance and remarked that separate administrative sanction may be obtained for recouping the amount Rs. 55,227/- (Rupees Fifty five thousand two hundred and twenty seven only), expended over and above the sanctioned advance owing to the escalation in currency exchange rates, as admitted by the Audit.

It is also remarked that if sanction is accorded, the expenses in this connection may be booked under the h/a "Part II- Plan - MH 17- Department of Botany- 4/6054 - New Development Programmes (State)", by providing an amount of Rs. 55,227/- (Rupees Fifty five thousand two hundred and twenty seven only), by re-appropriation from "Part II- Plan - MH 63-Miscellaneous-7/6065-Implementation of Plan Programmes(State)" of the current year's BE of the University.

Accordingly, the file was put up for obtaining Administrative Sanction and the Vice-Chancellor has ordered to place the proposal before the Standing Committee of the Syndicate on Finance.

In this context, as per the orders of the Vice-Chancellor, the aforementioned proposal of regularisation and sanctioning of additional expenditure incurred, endorsed by the Finance, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations.

The Committee considered the matter and recommended to regularize the provisional advance sanctioned to Dr. T.S. Swapna, the then Head, Department of Botany vide U.O. No. Pl.A1/1134/2019/UOK dated 26.12.2019 and to refund the excess amount of Rs.55,227/- (Rupees Fifty five thousand two hundred and twenty seven only) expended over and above the sanctioned advance owing to the escalation in currency exchange rates, to the PD Account of the Department.

The Committee further recommended to approve the re-appropriation proposal for an amount of Rs. 55,227/- (Rupees Fifty five thousand two hundred and twenty seven only) to the h/a "Part II- Plan - MH 17- Department of Botany- 4/6054 - New Development Programmes (State) from the h/a "Part II- Plan - MH 63-Miscellaneous-7/6065-Implementation of Plan Programmes(State)" of the current year's Budget Estimates of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 23.01.2023, be approved.

Item No.51.07.11 *University Campus Library - Two days training programme on KOHA software and Implementation of the first phase of the Innovative Project "Development of Database of the Whole Collections of the University Campus"- Transfer of Provisional Advance – -reg.*

(Pl AI)

An amount of Rs.2,95,070/- (Rupees Two lakh ninety five thousand only) was released to Sri.Abdul Majeed E, Deputy Librarian(i/c). Campus Library, Kariavattom, vide U.O. No.Pl.A1/CL/3375/2019dated 20.01.2020, as Provisional Advance towards implementing the first phase of the Innovative Project 'Development of Database of the whole collections of the University Campus', against the financial assistance sanctioned to the Campus Library for the implementation of the above project, from the State Plan Grant for the year 2018-19.

Subsequently, the aforementioned Provisional Advance was transferred to Dr. Aji Kumari T., Deputy Librarian (i/c), Campus Library, Kariavattom vide U.O No Pl.A1/14540/2020/UOK dated 10.08.2020, in the wake of the retirement of Sri. Abdul Majeed E., Deputy Librarian(i/c), Campus Library, Kariavattom.

As Dr. Aji Kumari T., University Librarian(i/c), Kerala University Library, was relieved from the full additional charge of the Deputy Librarian, Campus Library on 31.05.2021 and the aforementioned provisional advance of Rs. 2,95,070/- (Rupees Two lakh ninety five thousand only) was transferred to Dr. H. Majeed, the then Deputy Librarian (i/c), Campus Library, Kariavattom. Then Dr. Majeed H., Deputy Librarian, had been transferred to the Kerala University Library, Thiruvananthapuram and Sri.Vamadevan Asari has been posted as Deputy Librarian, Campus Library, Kariavattom.

Sanction has therefore been accorded by the Vice-Chancellor, to transfer the provisional advance of Rs. 2,95,070/- (Rupees Two lakh ninety five thousand only) sanctioned to Dr. Majeed H., former Deputy Librarian(i/c), Campus Library, vide U. O. No. 1534/PLANING A1/2021/UOK dated 18.03.2021, towards implementing the first phase of the Innovative Project 'Development of Database of the whole collections of the University Campus', against the financial assistance sanctioned under the State Plan Grant for the year 2018-19, to Sri. Vamadevan Asari, the present Deputy Librarian, Campus Library, Kariavattom.

Now, Sri. Vamadevan Asari Deputy Librarian in Campus Library, Kariavattom, vide letter dated 06.10.2022, has informed that Sri. Jyothi Babu G has been posted as Deputy Librarian, Campus Library, Kariavattom w.e.f. 1/10/2022, vide U.O. No. Ad.AV./7601/2022/UOK dated 1/10/2022 .

The Finance considered the above request and remarked that "Sri. Vamadevan Asari has certified that the provisional advance of Rs.2,95,070/- sanctioned vide U.O.No.Pl.A1/CL/3375/2019 dated 20.01.2020 will be utilized and regularized within 3 months. Now Sri. Vamadevan Asari , Former Deputy Librarian, Campus Library requested to transfer the provisional advance sanctioned to him to Sri. Jyothi Babu, present Deputy Librarian, Campus Library. In this regard. It is to be noted that the provisional advance was sanctioned vide U.O.No.Pl.A1/CL/3375/2019 dated 20.01.2020 to Sri. Abdul Majeed E, and later the same was transferred to 3 more Librarians. Owing to the inordinate delay in utilizing the provisional advance Sri. Vamadeven Asari, Former Deputy Librarian be directed to refund the entire amount sanctioned to him as provisional advance and steps may be taken to regularize the same".

Sri.Jyothy Babu G, the present Deputy Librarian, Campus Library, vide letter no.CL/KOHA/2022-23 dated 10.11.2022, certified that he will utilise and regularize the provisional advance of Rs..2,95,070/-(Rupees of Two lakh ninety five thousand only) within three months .

In this context, as per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations.

The Committee considered the matter and recommended the following:

1. ***To conduct auditing immediately and direct Sri. Vamadevan Asari to remit the unutilized balance amount of Rs.2,95,070/ sanctioned vide U.O.No.Pl.A1/CL/3375/2019 dated 20.01.2020, to KUF and to submit the bills and vouchers of utilized amount.***
2. ***To authorize Sri. Jyothy Babu G, the present Deputy Librarian, Campus Library, to continue the project.***
3. ***To release the balance amount available for the project to Sri. Jyothy Babu G, the present Deputy Librarian, Campus Library.***

Resolution of the Syndicate

RESOLVED that the above recommendations at Sl.No.2 & 3 of the meeting of the Standing Committee of the Syndicate on Finance held on 23.01.2023, be approved.

FURTHER RESOLVED to conduct auditing immediately and direct Sri. Vamadevan Asari to remit the unutilized balance amount of Rs.2,95,000/- (Rs.Two lakhs and ninety five thousand only) sanctioned vide U.O.No.Pl.A1/CL/3375/2019 dated 20.01.2020, to KUF and to submit the bills and vouchers of utilized amount.

Item No.51.07.12 Centre for Learning Disabilities and Difficulties (CLDD) – Publication of proceedings of the International Workshop-cum -Seminar on “Making Inclusion Happen-Learning for All Students” - regularisation of Provisional Advance of Rs.25070/- reg.-

(Pl B)

An amount of Rs.25,070/- (Rupees Twenty five thousand only) was sanctioned as Provisional Advance to Dr. Geetha Janet Vitus, Hon.Director, Centre for Learning Disabilities and Difficulties (CLDD), University of Kerala, vide U.O No.Pl.B/1679/11 dated 31.03.2012 for publishing the proceedings of the International Workshop-cum -Seminar on “Making Inclusion Happen-Learning for All Students” held on 11th &12th January 2011.

Prof.(Dr.) Geetha Janet Vitus, Head, Department of Education, vide letter dated 30.09.2022 submitted the pre-receipt of the publication of the proceedings of the International Workshop-cum -Seminar on “Making Inclusion Happen-Learning for All Students” along with a copy of the publication with ISBN 978-93-80624-36-5, for regularisation of the Provisional Advance.

On verification of the same, the Audit Wing noted the following defects:

- 1) instead of bill/ voucher, pre-receipt is submitted which cannot be admitted. Bill with details regarding the rate and number of proceedings published be furnished
- 2) copy of Quotations invited may be submitted for perusal. If no quotations were invited, printing of proceedings without inviting quotations be ratified.
- 3) the Provisional payment sanctioned was on 31.03.2012 and the process for regularisation is initiated only on 30/09/2022.Clarification be given in this regard.

The same was intimated to Dr. Geetha Janet Vitus vide this office letter dated 26.10.2022. In reply to this Prof.(Dr.) Geetha Janet Vitus, vide letter dated 04/11/2022, submitted the following:

- i. bills with details regarding the rate and number of proceedings
- ii. copy of the quotations and also informed that to the best of her knowledge she has submitted all the necessary details in her old files of CLDD, and that she could trace only a certificate and the pre-receipt from M/s. Confidence Reprographics where the printing was done hence submitting the copies of the certificate, comparative statement and quotations. She also submitted another copy of the publication.

On verification of the same the Audit Wing vide observed the following:

- 1) Bills with details regarding rate and number of copies have not been furnished. Only copies of quotations specifying the number and rate have been furnished. Invoice pertaining to the same is not seen attached.
- 2) The provisional advance has been sanctioned on 31.03.2012 but the file has been submitted for regularization only on 30.09.2022. As per Article 99, KFC volume I, provisional advances are to be sanctioned within a period of 3 months, failing which penal interest at the rate of 18% pa is applicable.

and also stated that administrative sanction is needed for the following :

- 1) On the matter whether penal interest is to be levied
- 2) Whether the provisional advance sanctioned be regularized based on the pre-receipt given by Confidence Reprographics, since invoice has not been produced.

It may be noted that, on verification of the records maintained in the Section, it has been found that in reply to note no. Audit VI/2021 dated 25.01.2021 from the Finance Officer regarding the nonregularisation of Provisional Advances, including the Provisional Advance of ₹25,070/- (Rupees Twenty five thousand only) sanctioned to Dr. Geetha Janet Vitus, Hon. Director, Centre for Learning Disabilities and Difficulties (CLDD), vide U.O No.Pl.B/1679/11 dated 31.03.2012, the Planning Section vide note No. Pl.B/Audit VI/2021 dated 02.12.2021 informed that the original file pertaining to the same could not be traced.

As per the orders of the Hon'ble Vice-Chancellor the matter was placed before the Standing Committee of the Syndicate on Academics & Research held on 23.12.2022. However the Standing Committee of the Syndicate on Academics & Research recommended to refer the matter to the Standing Committee of the Syndicate on Finance and the Syndicate at its meeting held on 29.12.2022 resolved to approve the above recommendation. The Vice -Chancellor has ordered to implement the same.

Accordingly, the matter regarding the regularisation of Provisional Advance of ₹25,070/- sanctioned to Dr. Geetha Janet Vitus, Hon. Director, Centre for Learning Disabilities and Difficulties (CLDD), University of Kerala, vide U.O No.Pl.B/1679/11 dated 31.03.2012 for publishing the proceedings of the International Workshop-cum -Seminar on "Making Inclusion Happen-Learning for All Students" is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to seek explanation from Dr.Geetha Janet Vitus, Hon.Director, Centre for Learning Disabilities and Difficulties (CLDD), University of Kerala, for the delay occurred in regularizing the Provisional Advance of ₹25,070/- sanctioned to her vide U.O No.Pl.B/1679/11 dated 31.03.2012.

Resolution of the Syndicate

RESOLVED to seek explanation from Dr.Geetha Janet Vitus, Hon.Director, Centre for Learning Disabilities and Difficulties (CLDD), University of Kerala, for the delay occurred in regularizing the Provisional Advance of ₹25,000/- (Rs.Twenty five thousand only) sanctioned to her vide U.O No.Pl.B/1679/11 dated 31.03.2012.

Item No.51.07.13 Kerala University Study and Research Centre,Alappuzha - Purchase of Printer Re- appropriation of funds - reg.

(Ad AVI)

The Assistant Registrar, Kerala University Study and Research Centre,Alappuzha has informed that the available balance of Rs.19,995/- (Rupees Nineteen Thousand Nine Hundred and Ninety Five only) under the head of account "Part 1 - Non - Plan-MH:1(h)-4/1995-Computer

Accessories & Stationery", is insufficient for purchasing HP laser jet pro M 305 dn Printer sanctioned vide U.O No. Ad BIV (CP)/27207/02/2020, dated 10.05.2022. Hence the Assistant Registrar, has requested to re-appropriate sufficient amount from Non-Plan-KUSRC, Alappuzha (Administration) MH:1(h)-4/1315-Water Charges.

The Finance, vide Endt.No.3070/FinanceII/2022-23 dated 14.10.2022 has endorsed to provide an additional amount of Rs.10,070/- (Rupees Ten Thousand only) under the head of account "Part I- Non Plan- MH 1 (h) – Kerala University Study and Research Centre, Alappuzha (Administration) - 4/1995 Computer accessories & stationery" by re-appropriation from the sub head "4/1315 Water Charges" of the same major head provided in the current year's Budget Estimates of the University. The Finance also recommended that the additional expenditure on the purchase of printers may be met from the provision provided above".

As per the orders of the Vice-Chancellor, the above re-appropriation proposal of the finance is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the re-appropriation proposal of Rs.10,070/- (Rupees Ten Thousand only) under the head of account "Part I- Non Plan- MH 1 (h) – Kerala University Study and Research Centre, Alappuzha (Administration) - 4/1995 Computer accessories & stationery" from the sub head "4/1315 Water Charges" of the same major head provided in the current year's Budget Estimates of the University.

Resolution of the Syndicate

RESOLVED to approve the re-appropriation proposal of Rs.10,000/- (Rupees Ten Thousand only) under the head of account "Part I- Non Plan- MH 1 (h) – Kerala University Study and Research Centre, Alappuzha (Administration) - 4/1995 Computer accessories & stationery" from the sub head "4/1315 Water Charges" of the same major head provided in the current year's Budget Estimates of the University.

Item No.51.07.14 Department of Sociology - Dr. Sandhya R.S., Professor- Protection of Pay - reg.

(Ad H)

Dr. Sandhya R.S, Professor, Department of Sociology has requested to protect her payat Mahatma Gandhi University, Kottayam, in the University of Kerala, vide paper read above.

The following points may be noted in this regard.

- (i) Dr. Sandhya R.S was appointed as Professor in the Department of Sociology in the scale of pay of Rs.37,407-67,070 (AGP Rs.10707) w.e.f 17.03.2020 FN, vide U.O.No.Ad.AV.1169/2020/UOK dated 29.04.2020.
- (ii) The probation of Dr. Sandhya R S in the post of Professor has been declared on 17.03.2021 FN subject to the final disposal of WP(C) filed by Smt. Asha J V before the Hon'ble High Court of Kerala as per U.O No. Ad.AV.6178/2021/UOK dtd 11.11.2021.
- (iii) The prior service put in by Dr. Sandhya R.S as Professor in the Department of Sociology in Mahatma Gandhi University, Kottayam from 23.05.2016 to 16.03.2020 has been reckoned as qualifying service for pensionary benefits along with Kerala University Service, vide U.O No.Ad.AV.2749/2022/UOK dated 07.04.2022.
- (iv) As per G.O(M) No. 129/2021/Fin dated 09.11.2021, the Government have issued orders that cancelled the rights of teaching staff working under UGC/AICTE schemes to protect their pay in their previous posting. But, the aforementioned G.O has been frozen vide G.O(M) No. 140/2021/Fin dated 01.12.2021.
- (v) Protection of pay has been granted to faculty in other departments. For instance, the Pay of Dr. Sam Solomon, Professor, Department of Optoelectronics has been protected vide U.O No. Ad B III. 3399/2022/UOK dated 05.05.2022, as per the resolution of the Syndicate held on 12.04.2022 vide Item No. 40.70.15.
- (vi) As per Clause 12, Chapter III of the Kerala University First Statute 1977, " the Syndicate of the University may fix the starting pay of a teacher on appointment at any stage in the scale of pay applicable to the post".

The Finance Section, while considering the request of Dr. Sandhya R.S, Professor, Department of Sociology for the protection of pay at Mahatma Gandhi University, Kottayam, in the Kerala University, has remarked the following.

- 1) The Syndicate of the University is the authority to fix the starting pay of a teacher.
- 2) As per LPC received from MG University, the last pay granted to Dr. Sandhya R.S., Professor is Rs.153070/-(Academic Level 14). If the last pay is protected in the University, her pay arrives at 1,53,070/- (Academic Level 14).

Hence, as per the orders of the Vice-Chancellor, the matter of protection of pay in r/o Dr. Sandhya R.S, Professor, Department of Sociology, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to protect the pay in respect of Dr.Sandhya R.S, Professor, Department of Sociology, in tune with Rs.1,53,070/-(Academic Level 14), based on the LPC received from Mahatma Gandhi University w.e.f 17.03.2020 FN, as per norms and rules.

Resolution of the Syndicate

RESOLVED to protect the pay in respect of Dr.Sandhya R.S, Professor, Department of Sociology, in tune with Rs.1,53,000/- (Rs.One lakhs fifty three thousand only) (Academic Level 14), based on the LPC received from Mahatma Gandhi University w.e.f 17.03.2020 FN, as per norms and rules.

Item No.51.07.15 University College of Engineering, Kariavattom- Request for granting permission for meeting the excess amount in connection with the purchase of workbench for Chemistry Lab -reg:-

(Ad C)

The Principal, University College of Engineering, Kariavattom has forwarded a request for meeting the excess amount in connection with the purchase of work bench for Chemistry Lab. It may be noted that the Budget Speech 2021-22 envisaged a proposal for expansion of the Lab Facility in the University College of Engineering, Kariavattom and allocated an amount of Rs.4,07,070/- (Rupees Four Lakh only). The U.O No.Ad.C.3.UCE/2021 dated 30.06.2021 was accordingly issued. Sanction was accorded for the said expansion of lab facility for an amount of Rs.3,57,186/- (Rupees Three Lakh Fifty Seven Thousand One Hundred and Eighty Six only) vide U.O No.1658/2022/UOK dated 03.03.2022.

It may also be noted that the invoice generated for the purchase amount raised to Rs.3,87,447/- (Rupees Three Lakh EightySeven Thousand Four Hundred and Forty Seven). ie, a price variation ofRs.30261/- (Rupees Thirty Thousand Two Hundred and SixtyOne only) due to expiry of the generated invoice from M/s SIDCO for the workbench of chemistry lab.

The Principal has requested to meet the expenditure of Rs.30261/-(Rupees Thirty Thousand Two Hundred and Sixty One only)in excess of the sanctioned amount for the expansion of Lab Facilities by availing the balance amount ie, Rs.10,069/-(Rupees Ten Thousand Sixty Nine only) from the amount allocated in budget speech 2021-2022 and remaining Rs.20,192/- (Rupees Twenty Thousand One Hundred and Ninety Two Only)from DDF (Department Development Fund).

In obedience to the orders of the Vice-Chancellor, the request of the Principal, UCE, for meeting the excess amount in connection with the purchase of work bench for Chemistry Lab from balance amount of budget allocation and from DDF, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee observed that the balance amount in the fund allocated for the purchase of workbench in connection with the expansion of Chemistry lab, as envisaged in Budget Speech 2021-22, is insufficient to meet the additional expenditure incurred in excess of the sanctioned amount for the same. This is due to the purchase of Hard Wood Plain Tables amounting to Rs.32,745/- from the balance amount available in the Budget allocation.

Hence the Committee recommended to meet the expenditure of Rs.30261/- (Rupees Thirty Thousand Two Hundred and Sixty One only) in excess of the sanctioned amount for the expansion of Lab Facilities by availing the balance amount ie, Rs.10,069/- (Rupees Ten Thousand Sixty Nine only) from the amount allocated in budget speech 2021-2022 and remaining Rs.20,192/- (Rupees Twenty Thousand One Hundred and Ninety Two Only) from DDF (Department Development Fund).

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 23.01.2023, be approved.

Item No.51.07.16 Budget Implementation Cell 2022-23 (Item No. 78) - Assessment of Microplastic pollution in Aruvikkara Reservoir, Tvm - proposal - reg.

(Ad BI)

An amount of Rs. 2 Lakh was envisaged in the Budget speech 2022-23 for the Assessment of Microplastic pollution in Aruvikkara Reservoir, Thiruvananthapuram. The Syndicate held on 11.05.2022 has resolved to entrust the HOD, Dept. of Environmental Sciences, Dr. Jaya D.S, Professor, Department Environmental Sciences to submit a proposal in this regard for placing the same before the Standing Committee of the Syndicate on Academics and Research. Accordingly, Dr.Jaya D.S, Professor Department of Environmental Sciences and Mrs. Navami S.S, Assistant Professor (on contract basis), Department of Environmental Sciences had submitted a proposal for the Assessment of Microplastic pollution in Aruvikkara Reservoir.

The objectives of the project are as follows:

1. To quantitatively and qualitatively analyze the microplastics in reservoir water samples in different seasons.
2. To qualitatively and quantitatively analyze the microplastics in reservoir sediment samples.
3. Characterization of microplastics by FTIR or Raman Spectroscopy.
4. To suggest remedial measures for the prevention of microplastic pollution in the reservoir area.

The methodology of the work is described below.

A field survey will be conducted in the reservoir area for finalizing the water and sediment sampling stations for the analysis of microplastics. The water samples will be filtered and collected with stainless steel sieves and sediment samples will be collected using Van Veen grab sampler during different seasons of study period (2022-23). The collected samples will be analysed and identified following the standard procedures of National Oceanic and Atmospheric Administration protocol (NOAA,2015). The collected samples will be identified using a stereo microscope and the polymers will be identified using Fourier Transform Infrared (FTIR) Spectroscopy or Raman Spectroscopy.

The Estimate of the work is tabulated below:

Sl.No.	Item	Amount (Rs.)
	Equipments	
	Stereomicroscope with Camera attachment	90,070/-
	Sieves for microplastic collection	15,070/-
	Membrane filter holder assembly unit	15,070/-
2.	Chemical and Glass wares	20,070/-
3.	Analysis charges (FTIR, Raman Spectroscopy)	35,070/-
4.	TA/DA and stationery	25,070/-
	Total	2,07,070/- (Rupees Two Lakh only)

As per the orders of the Vice Chancellor, the said proposal was placed before the Standing Committee of the Syndicate on Academics and Research. The Syndicate held on 25.08.2022 has resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.08.2022. The Standing Committee of the Syndicate on Academics and Research held on 16.08.2022 has recommended and forward the proposal for the Assessment of Microplastic pollution in Aruvikkara Reservoir submitted by Dr. Jaya D.S, Professor Department of Environmental Sciences and Mrs. Navami S.S, Assistant Professor (on contract), Department of Environmental Sciences, to the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice Chancellor, the proposal for the Assessment of Microplastic Pollution in Aruvikkara Reservoir received from Dr.Jaya D.S, Professor Department of Environmental Sciences, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to approve the proposal submitted by Dr. Jaya D.S, Professor, Department of Environmental Sciences for the Assessment of Microplastic Pollution in Aruvikkara Reservoir along with the estimated expenditure of Rs.2,07,070/- (Rupees Two lakh only), as envisaged in the Budget Speech 2022-'23 vide item No. 78.

Resolution of the Syndicate

RESOLVED to approve the proposal submitted by Dr. Jaya D.S, Professor, Department of Environmental Sciences for the Assessment of Microplastic Pollution in Aruvikkara Reservoir along with the estimated expenditure of Rs.2,00,000/- (Rupees Two lakh only), as envisaged in the Budget Speech 2022-'23 vide item No. 78.

Item No.51.07.17 **Budget Speech 2022-23 (Item No. 95) - Department of Arabic - Assistance for the development of Department Library - Revised Proposal - consideration of - reg.**

(Ad FII)

In the Budget Speech 2022-'23 (vide Item no.95), an amount of Rs.5,07,070/- (Rupees Five Lakhs only) each has been allotted for library and facility development of the University Departments viz; Philosophy, Arabic, Russian, Tamil, Sanskrit, Future Studies, Economics, Malayalam, Commerce, Library and Information Science.

The Budget Implementation Cell at its meeting held on 19.04.2022 recommended to authorize the Registrar & HODs of the Departments concerned to submit a proposal for the development of Department Libraries, as envisaged in the Budget Speech 2022-23 and to place the proposal before the Standing Committee of the Syndicate on Planning & Development.

Accordingly, the Head, Department of Arabic had submitted a proposal for the development of the Department Library, as follows:

Requirements:-

Sl.No.	Items	Quantity (Nos.)	Approximate Amount required
1	Wireless Barcode Reader	1	10,070/-
2	Desktop Computer, UPS and other accessories including computer table	2	1,07,070/-
3	Printer, scanner cum photocopier	1	60,070/-
4	Steel shelves with glass shutters	5	1,07,070/-
5	Cushioned chairs	30	1,07,070/-
6	Glass for wooden tables	2	70,070/-
7	Journal rack	2	20,070/-
8	Air Conditioner (1.5 Ton)	1	40,070/-
	Total (Rupees Five Lakh only)		Rs.5,07,070/-

The above proposal was placed before the meeting of the S/C of the Syndicate on Planning & Development at its meeting held on 22.06.2022 and the Standing Committee recommended to approve the above proposal submitted by the Head, Department of Arabic. The meeting of the Syndicate held on 07.07.2022, item No.44.134.11 resolved that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning & Development, be approved.

But, the HoD has now requested to include the following items instead of Air Conditioner (1.5 Ton) (Rs.40,070/- (Rupees Forty Thousand only)) (8th Item) without any change in the total amount stating that as part of NAAC visit they have already installed an Air Conditioner in the Department Library, therefore a new one will be of no use to the Library.

S.No	Item	Nos.	Amount
1	Cushioned chairs (Additional)	6	20,070
2	Office Chairs	1	12,070
3	Visitor's Chair	2	8070
	Total (Forty Thousand Only)		40,070/-

Hence, the revised requirement for the Development of the Department Library is as follows.

Sl.No.	Items	Quantity (Nos.)	Amount
1	Wireless Barcode Reader	1	10,070/-
2	Desktop Computer, UPS and other accessories including computer table	2	1,07,070/-
3	Printer, scanner cum photocopier	1	60,070/-
4	Steel shelves with glass shutters	5	107,070/-
5	Cushioned chairs	36	1,20,070/-
6	Glass for wooden tables	2	70,070/-
7	Journal rack	2	20,070/-
8	Office Chairs	1	12,070/-
9	Visitor's Chair	2	8070/-
	Total (Rupees Five Lakh only)		Rs.507,070/-

The revised proposal submitted by the Head, was considered by the Syndicate held on 07/11/2022 vide item no. 48.54 and it was resolved to refer the item to the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice - Chancellor, the said revised proposal is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the revised proposal submitted by the Head, Department of Arabic for the development of the Department Library along with the estimated expenditure of Rs. 5,07,070/- (Rupees Five lakh only), as envisaged in the Budget Speech 2022-'23 vide item no.95.

Resolution of the Syndicate

RESOLVED to approve the revised proposal submitted by the Head, Department of Arabic for the development of the Department Library along with the estimated expenditure of Rs.5,00,000/- (Rupees Five lakh only), as envisaged in the Budget Speech 2022-'23 vide item no.95.

Item No.51.07.18 Budget Speech 2022-23 - Item No 7 - Researchers Fest – reg.

(Ad Misc)

An amount of **Rs.50,07,070/-** (Rupees Fifty Lakh only) has been allocated for the budget speech item no 7 "Researchers Fest" in the Budget Speech 2022-23.

The Syndicate at its meeting held on 29.04.2022 vide item no 10 has entrusted Director, Research as Convenor, Dr.S.Nazeeb, Member, Syndicate, Dr.Gopchandran.K.G, Member, Syndicate, Director, IQAC and Vice Chairman, CSS to submit the proposal and place before the Standing Committee of the Syndicate on Academics & Research.

Accordingly the Director, IQAC has submitted the proposal as detailed below:

A three-Day Researchers fest to be hosted during November 2022, jointly under the auspices of the IQAC, Research Directorate and the office of the CSS, University of Kerala.

THE ORGANIZING COMMITTEE:

1. Vice Chancellor (Patron)
2. Pro-Vice Chancellor (Chairman)
3. Convener of the Syndicate in charge of Academics and Research (Convener)
4. Director, IQAC (Joint Convener)
5. Research Director (Joint Convener)
6. Vice Chairman, CSS (Joint Convener)
7. Member Syndicate, in charge of Finance
8. Member Syndicate in charge of Students Services
9. Member Syndicate, representing University faculty members
10. Member Syndicate, representing University Staff
11. Member Syndicate, IT Expert
12. Member Syndicate, representing University Staff
13. Faculty representative from college
14. Finance Officer

- 15.Registrar
- 16.Joint Director, IQAC
- 17.Dean, Faculty of Science
- 18.Dean, Faculty of Applied Sciences
- 19.Dean, Faculty of Social Sciences
- 20.Dean, Faculty of Oriental Languages
- 21.Three Representatives of the University Staff
- 22.NSS Coordinator, University of Kerala
- 23.Director, Students Services
- 24.Chairman, Students Union
- 25.Chairperson, Research Students Union

Events

1. Separate Colloquium in Social Sciences, Humanities, Sciences and Technology, where research outcomes, project work outcomes and internship proposal would be taken up for deliberation
2. Three Minute Video presentation on research outcomes with social linkage.
3. Workshop on collaboration, MOUs, with research institutions for mutually beneficial growth.
4. Open competition on presentations about inventions.
5. Young Business Start Up Entrepreneurs Exhibits.
6. Cultural Fest – Show casing the talent of our students. Dance, music presentation.

Separate Committees needs to be formed with the involvement of Syndicate members, University teaching faculty, Faculty from colleges, Staff representatives and student representatives to execute each of the items mentioned above

Budget

Sl. No	Item	Amount (in Rs.)
1.	Colloquium Rs.5,07,070 each for Social Sciences, Humanities, Sciences and technology	Rs. 15,07,070/-
2.	Three Minute video presentation under B above	Rs. 3,07,070/-
3.	Workshop on Collaboration	Rs. 3,07,070/-
4.	Open competition on presentations about inventions	Rs. 4,07,070/-
5	Young Business Start Up	Rs. 4,07,070/-
6	Promotional materials including videos	Rs. 4,07,070/-
7	Organizational expenses	Rs. 4,07,070/-
8	Hospitality for guest	Rs. 2,07,070/-
9	Food	Rs. 5,07,070/-
10	Printing of brochure and other materials	Rs. 3,07,070/-
11	Miscellaneous	Rs. 3,07,070/-
	Total : (Rupees fifty Lakh only)	Rs. 50,07,070/-

The Syndicate at its meeting held on 14/10/2022 vide item No.47.91.D 24 has considered the matter and has resolved to forward the matter to the Standing Committee of the Syndicate on Finance and also resolved that the Researchers Fest be jointly organized by the Director IQAC, Director Research and Vice Chairman, CSS.

As per the orders of the Vice Chancellor, the proposal submitted by Director, IQAC regarding conduct of "Researchers Fest" as envisaged in Item No 7 of the Budget Speech 2022-23 is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

1. ***The Committee considered the matter and recommended to approve the proposal submitted by the Director, IQAC for the conduct of "Researchers Fest" along with the estimated expenditure of Rs.50,07,070/- (Rupees Fifty lakh only, as envisaged in Item No 7 of the Budget Speech 2022-'23.***

The Committee further recommended the following:

2. ***the Syndicate shall fix a date, to congregate a meeting of the Organizing Committee constituted for the purpose.***

3. *to constitute a Reception Committee by including the representatives from various stakeholders of the University.*
4. *to entrust the Director, IQAC, for the conduct of the programme and to settle all financial matters.*

Resolution of the Syndicate

RESOLVED that the above recommendations at Sl. Nos. 2, 3 & 4 of the meeting of the Standing Committee of the Syndicate on Finance held on 23.01.2023, be approved.

FURTHER RESOLVED to approve the following proposal submitted by the Director, IQAC for the conduct of "Researchers Fest" along with the estimated expenditure of Rs.50,00,000/- (Rupees Fifty lakh only), as envisaged in Item No 7 of the Budget Speech 2022-'23.

Sl. No	Item	Amount (in Rs.)
1.	Colloquium Rs.5,00,000/- each for Social Sciences, Humanities, Sciences and technology	Rs. 15,00,000/-
2.	Three Minute video presentation under B above	Rs. 3,00,000/-
3.	Workshop on Collaboration	Rs. 3,00,000/-
4.	Open competition on presentations about inventions	Rs. 4,00,000/-
5.	Young Business Start Up	Rs. 4,00,000/-
6.	Promotional materials including videos	Rs. 4,00,000/-
7.	Organizational expenses	Rs. 4,00,000/-
8.	Hospitality for guest	Rs. 2,00,000/-
9.	Food	Rs. 5,00,000/-
10.	Printing of brochure and other materials	Rs. 3,00,000/-
11.	Miscellaneous	Rs. 3,00,000/-
	Total :	Rs.50,00,000/- (Rupees fifty Lakh only)

ALSO RESOLVED to constitute Organizing Committee as follows:

1. Vice Chancellor (Patron)
2. Dr.K.G.Gopchandran, Member Syndicate (Chairman)
3. Dr.S.Nazeeb, Member Syndicate (Convener)
4. All Syndicate Members
5. Director, IQAC (Joint Convener)
6. Research Director (Joint Convener)
7. Vice Chairman, CSS (Joint Convener)
8. Registrar
9. Finance Officer
10. Dean, Faculty of Science
11. Dean, Faculty of Applied Sciences
12. Dean, Faculty of Social Sciences
13. Dean, Faculty of Oriental Languages
14. All Head of the Departments
15. Two faculty representative from the University Departments
16. Two faculty representative from College
17. Joint Director, IQAC
18. Three representatives of the University Staff
19. NSS Coordinator, University of Kerala
20. Director, Students Services
21. Chairman, Students Union
22. Chairperson, Research Students Union

ALSO RESOLVED to convene the meeting of the Organizing Committee on 21.02.2023 at 02.30 PM at Kariavattom Campus.

Item No.51.07.19 Budget Speech 2022-23 Item No 39, Facilitating Action Research through Social Intervention reg:

(Ad Misc)

An amount of Rs.15,07,070/- (Rupees Fifteen lakh only) has been allocated for the budget speech item no.39 "Facilitating Action Research through Social Intervention" in the Budget Speech 2022-23.

The Syndicate at its meeting held on 29/04/2022, vide item no.41.107 has entrusted Dr.Manju S.Nair, Professor, Department of Economics (Convenor), Director, IQAC and Director, Research to submit the proposal and place before the Standing Committee of the Syndicate on Academics and Research.

Accordingly, the Director, IQAC has submitted the proposal as detailed below.

Proposal

Recent discourses with regard to sustainable development understand lack of agency as the root cause of an alienated population in every country, further reinforced by the epistemic injustice embedded in welfare schemes that undermine people's agency and knowledge to decide on issues in their own lives. Mainstream economic development programs that follow top down approaches to development fails to recognize the context specific needs, and discards the societal knowledge systems that positively impacts quality of interventions in social sectors, especially in governance, health and education systems. To deal with the deepening crisis relating to unequal development, reflected as disparities in health, education and quality of governance in different regions, sustainable development and equity-based social interventions that follow action research principles are needed, which quintessentially requires fine-tuning the process of knowledge creation and dissemination through participatory and transdisciplinary approaches using horizontal networks in the society.

Against this backdrop, the project envisages social interventions in selected Gram Panchayats, with the participation of students, to bring about sustainable development initiatives focusing on social sectors, following action research pedagogy. Indicators will reflect qualitative enhancement in education, health, and governance, and thereby evolve into co-created pedagogy for intervention packages among rural communities. The action research project aims to develop a culturally sound intervention process using action research pedagogy, which can be replicated in other rural areas, and thus contribute towards policy recommendations relating to participatory approach to sustainable development.

The process essentially involves the following possibilities of societal interventions, such as i) mobilizing community members in selected intervention area ii) imparting sector and non-sector specific skills to catalyze the community to become active participants iii) incorporating vision of community in molding intervention strategies in specific sectors iv) developing and implementing an innovative, sustainable development model based on action research principles with ramifications in educational, health and governance systems, and v) formulating an action research strategy for rural communities, based on the social interventions.

Objectives:

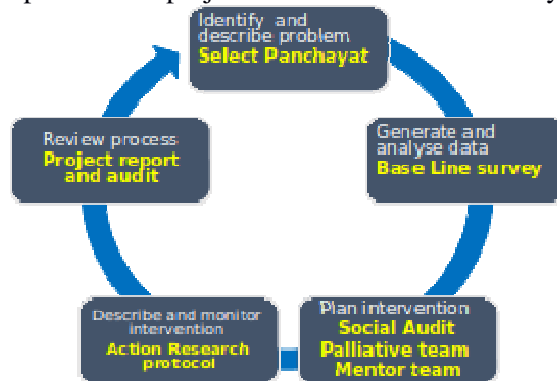
The project follows a locally need-based, socially-relevant intervention strategy to attempt sustainable development in selected Gram Panchayats, using action research techniques, with the participation of students.

This include,

1. Conduction of baseline survey in selected Gram Panchayats to explore the quality of health, education and governance sectors and to identify intervention areas.
2. Mobilizing and training community members to perform social audit in the Panchayat with the support of student volunteers.
3. Working along with palliative care team to serve the needs of community and initiate interventions in health sector
4. Creation of a mentoring team to mentor students in the community, so as to address issues related to poor quality of education, mental health issues and post Covid traumas.
5. Formulation of an action research protocol to intervene in local communities, based on the outcome of social interventions made.

Methodology:

The project adopts a multi stakeholder, transdisciplinary, action-oriented methodology to fulfill stated objectives. The research component of the project includes three Action research programs (Knowledge Systems, Resource Management, Sustainable development initiatives) to be conducted in community. The conceptual framework depicts the action plan, research and intervention outcomes, and impacts of the project in selected Gram Panchayats.



The project will be based on action research conducted in rural community, selected by the project team purposively in order to include representation of economically, socially and culturally backward Gram Panchayat. The project will adopt a cyclical iterative process of knowledge co-creation where at each phase, the process of project will be evaluated and feedback at each stage will inform the design of the upcoming stage. The project is envisaged as having five phases.

- Phase 1: Identifying and Mobilizing Community members: mobilizing community members to build civic awareness among people and empower them to become change agents.
- Phase II: Base line survey: conducting a baseline survey and initiating Community Based Participatory Research in assessing physical, human and natural resources of the community.
- Phase III: Plan and initiate intervention: implementing the action plans developed based on the base line survey report and thereby initiating interventions in governance, health and education.
- Phase IV: Transformative Knowledge (Action research protocol): refining the process of intervention based on experiential learning and refining education, health and governance systems.
- Phase V: Action research report and monitoring: evaluating experiential learning, and to sustain the interventional model adopted in each hamlet.

Deliverables:

Research Outcomes include: Reports including,

1. Pre-Assessment Report of Gram Panchayat (resource survey report)
2. Sustainable Development Action Plan for Gram Panchayat
3. Social Audit Report
4. Action research Protocol (based on intervention experience in the community)
5. Final Project Report

Intervention Outcomes at community level include:

1. Resource and Knowledge mapping of Panchayat
2. Conduction of Social Audit in Panchayat
3. Improved health and education systems – palliative care to old age people and mentoring program for students.

Timelines

Phase	Timeline	Plan of Action (Milestones)	Deliverables
Phase I	1 st month	<ol style="list-style-type: none"> 1. Seven Day Workshop for research team including field staff 2. Selection of Panchayat 3. Formation of Peer learning groups in community 	

Phase II	2 nd month	4. Baseline survey of community and change agents 5. CBPR in education, health and governance sectors 6. Creation of Assessment report for	Pre-Assessment Report
Phase III	3 rd to 4 th months	7. Developing Action plan for each sector 8. Expert opinion and feasibility analysis of action plan 9. Preparation of Activity Calendar for intervention	8. Vision Document 9. Action plan for Sustainable Development -Hand Book 10. Activity Calendar
	4 th – 6 th month	9. Social Audit conduction-meetings and social auditing 10. Palliative care team functioning	10. Social Audit Report
Phase IV	7 th and 8 th month	11. Palliative services to old people 12. Identifying students from underprivileged background	
	8 th to 9 th month	12. Implementation of Action plans – Education : Awareness class, mentoring sessions and counselling activities	
Phase V	10 th month	13. Monitoring and evaluation – feedback loops and improvisation of interventions	1. Draft Action Research Protocol
	11- 12 months	<ul style="list-style-type: none"> • International Conference on Sustainable development through Action research • Finalizing Action research protocol and Research report 	1. Action Research Protocol 2. Final Project Report

Estimated Budget Requirements

No	Item	Amount
1	Travel Allowance	2,07,070
2	Conduct of	
	a. Social Audit	1,07,070
	b. Palliative Care	1,07,070
	c. Mentoring of Students	1,07,070
3	Hiring services	2,07,070
4	Field Work	1,07,070
5	Documentation	1,07,070
6	Contingency	1,07,070
7	Seminar/Conferences/Course	
	International Conference	2,07,070
	Workshop	1,07,070
	Training program for action research team (7 days) including Honorarium for Resource Persons	2,07,070
	Total	15,07,070

Facilitating Centre: The Centre for Agroecology and Public Health, Department of Economics, University of Kerala will be the facilitating Centre.

Collaborating Departments

Department of Commerce, Department of Aquatic Biology of University of Kerala and Achutha Menon Centre for Health Sciences, Trivandrum

1. Dr. Manju S.Nair, Hon. Director, Centre for Agroecology and Public Health.
2. Dr. Simon Thattil, Director, IQAC
3. Dr. Binoy Kumar, Research Director, University of Kerala

The Syndicate at its meeting held on 14/10/2022 vide item No.47.91.D 29 has considered the matter and has resolved to forward the matter to the Standing Committee of the Syndicate on Finance for detailed discussion with Dr.Manju S Nair, Hon'ble Director, Centre for Agroecology and Public Health.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to entrust the Conveners of the Standing Committee of the Syndicate on Finance and the Standing Committee of the Syndicate on Academics and Research for a detailed discussion with Dr. Manju S Nair, Hon'ble Director, Centre for Agroecology and Public Health and to place the details of the programme before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 23.01.2023, be approved.

Item No.51.07.20 Budget Speech 2022-23 - Item No 88 - 'Continuing Add - on Research' - reg.

(Ad Misc)

An amount of Rs.50,07,070/- (Rupees Fifty lakh only) has been allocated for the budget speech item no.88 "Continuing Add-on Research" in the Budget Speech 2022-2023.

The Syndicate at its meeting held on 29/04/2022, vide item no.41.107 has entrusted PVC (Convenor), Dr.Gopchandran K.G, Member,Syndicate, Director, Research and Director, IQAC to submit the proposal and to place before the Standing Committee of the Syndicate on Academics and Research.

Accordingly,the Director,IQAC has submitted the proposal as detailed below:

University of Kerala intends to utilize the services of renowned researchers who have retired from the teaching departments of the University. This is with the following objectives

- 1 Utilize their services for continuing with the research base they have created and contributed through the teaching departments where their services were available.
- 2 Encourage and motivate young researchers in pursuing good research
- 3 Incorporate best practices in research
- 4 Support identification and execution of research projects which are relevant to developmental needs of the society.
- 5 Enhance intellectual property inventory for the University
(Publications/Technology Transfer, Patents etc.)

Retired teachers from the teaching departments with a substantial track record of research outcomes and genuine interest to continue with good research would be eligible to apply. The University may also seek expression of interest from such teachers who have explicit research potential to excel. Such teachers would be appointed on contract basis for a tenure of 3 years seeking a Plan of Action on the research support services they would extend. The Plan of Action on continuing research would be examined by a committee constituted for this purpose and wherever necessary a discussion may be called for to elicit exact inputs. Based on the Plan of Action and discussion selected retired teachers would be provided with tenure appointment for 3 years with the teaching departments to which they were attached as the research centre.

The committee would review annual research outcomes in terms of the following.

- 1 Research projects carried out
- 2 Consultancy services
- 3 Publications in reputed journals
- 4 Research with social outcomes
- 5 Supporting policy formulation for professional body and the Government
- 6 Hosting of International events
- 7 Collaborations and research exchange programmes

- 8 Academic Industrial collaboration
- 9 Extension services
- 10 Support for start-ups and Business incubators

In case of satisfactory progress, continuing research in the next annual year will be permitted.

Maximum tenure would be 3 years.

Budget

3 retired teachers (one each from Sciences, Social Sciences, Humanities and Languages) to be identified in the academic year 2022-23 and paid Rs. 45,070/- (Rupees Forty five Thousand Only) per month for three years

The Syndicate at its meeting held on 14/10/2022 vide item No.47.91.D 30 has considered the matter and has resolved to forward the matter to the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the revised proposal submitted by the Director, IQAC for the 'Continuing Add - on Research' along with the estimated expenditure for Rs.50,07,070/- (Rupees Fifty Lakh only), as envisaged in the Budget Speech 2022-'23 vide Item no.88.

Resolution of the Syndicate

RESOLVED to approve the revised proposal submitted by the Director, IQAC for the 'Continuing Add - on Research' along with the estimated expenditure for Rs.50,00,000/- (Rupees Fifty Lakh only), as envisaged in the Budget Speech 2022-'23 vide Item no.88.

Item No.51.07.21 Budget Speech 2022-23 (Item No.31) - Department of History- Digitization of Historical Records and Digital Archive Project in the Department Library- Revised Proposal submitted by the HOD - reg.

(Ad DI)

The Library in the Department of History keeps invaluable documents such as manuscripts and various reports of the administrative centres of Travancore, Kochi, and Malabar. These important documents have begun to deteriorate over time. Considering the significance of scientifically protecting and regulating these documents, a proposal called the 'Digitization of Historically Important Documents' is envisaged in the Budget Speech 2022-'23 and an amount of Rs.5 lakhs allocated for the same. This Project intends to scan these documents and make duplicate and digital copies of them. It also aims to create a website and a digital archive using the documents prepared this way.

The Budget Implementation Cell at its meeting held on 19.04.2022 recommended to authorize the Head, Department of History to submit a Proposal for implementing the Project in consultation with Head, Department of Archaeology and to place the Proposal before the Standing Committee of the Syndicate on Academics & Research. The Vice-Chancellor, due to exigency, had approved the same and the matter was reported to the Syndicate, at its meeting held on 29.04.2022.

Accordingly, the Head, Department of History had submitted a detailed Proposal for the Project 'Digitization of Pertinent Historical Collections in the Department Library'. As per the Proposal, the Project is designed to undertake digitization of manuscripts and invaluable rare collections being kept in the respective depository under the co-ordination of Dr. P. Jinimon, Assistant Professor & Head, Department of History, with details as follows:

Sl.No	Particulars / Posts	Number	Amount(Rs.) per year
1	Research Assistant	1	35,070 * 12 = 4,20,070/-
2	Scientific Preservation & Consultancy Services		60,070/-
3	Miscellaneous		20,070/-
	Total :(Rupees Five Lakh only)		Rs.507,070/-

The monthly remuneration proposed by the HOD for Research Assistant was Rs.35,070/-. But, as per U.O.No.Ad.AV.12762/2021/UOK dated 30.11.2021, the prevailing monthly remuneration for Research Assistants on contract basis (having PG) in the Teaching Departments is Rs.25,070/- only.

The above Proposal submitted by the HoD was considered by the Standing Committee of the Syndicate on Academics & Research held on 30.06.2022 and it was recommended to resubmit the Proposal. The meeting of the Syndicate held on 07.07.2022 (item No.44.122.D30) resolved to approve the said recommendation.

Now, the Head, Department of History has submitted a revised Proposal for the Project and the details of Financial Assistance required is as given below:

Sl.No.	Item	Amount
1	Scanning of Documents	207070.07
2	Beautification of Scanned Images	50707.07
3	Sorting out and Arranging of Collections	50707.07
4	Website for Digital Archives	107070.07
5	Binding of Historical Collections	107070.07
	TOTAL (RUPEES FIVE LAKH ONLY)	5,07,070.07

As per the revised Proposal, the Department Library has more than fifteen thousand books and journals. In addition to this, rare collections and valuable documents are kept in the library. By giving emphasis on the preservation of historical materials which are of rare, distinct, decisive and antique for pragmatic research, dissemination of knowledge, in a full-fledged manner, promotion of erudite scholasticism blended with corroborative evidences and upholding of the sanctity of the constituents of the relevant repository, which is part and parcel of the University of Kerala, is aimed at.

The revised proposal was considered by the Standing Committee of the Syndicate on Academics & Research held on 26.09.2022 & 10.10.2022 and it was recommended to forward the matter to the Standing Committee of the Syndicate of Finance. The Syndicate at its meeting held on 14.10.2022 vide item no.47.91.D46 resolved to approve the said recommendation.

As per the orders of the Vice Chancellor, the revised proposal (copy appended) submitted by the Head, Department of History for the Project 'Digitization of Pertinent Historical Collections in the Department Library', as envisaged in the Budget Speech 2022-23 (Item no.31) is placed before the Standing Committee of the Syndicate on Finance for consideration

The Committee considered the matter and recommended to approve the revised proposal submitted by the Head, Department of History for the Project 'Digitization of Pertinent Historical Collections in the Department Library' along with the estimated expenditure for Rs.5,07,070/- (Rupees Five Lakh only), as envisaged in the Budget Speech 2022-23, vide Item no.31.

Resolution of the Syndicate

RESOLVED to approve the revised proposal submitted by the Head, Department of History for the Project 'Digitization of Pertinent Historical Collections in the Department Library' along with the estimated expenditure for Rs.5,00,000/- (Rupees Five Lakh only), as envisaged in the Budget Speech 2022-23, vide Item no.31.

Item No.51.07 Additional.01 Proposal for opening Surbhi Account with State Bank of India to keep funds generated by the University and to generate interest income – Reg.

(FOS)

It may kindly be noted that, the main source of receipts for University of Kerala consists of two parts:-

- i. Plan and Non Plan grant in aid received from government of Kerala and other various Central and State agencies.
- ii. Internal generation of income like exam fee, affiliation fee, admission fee, testing and facility charges, rent, interest etc.

The entire Plan and Non Plan grants are credited to Plan STSB and Special TSB accounts with Treasury and payments released from these accounts.

Grants received from Central Government and State Government agencies are credited to a separate bank account with SBI and TSA account with RBI, and funds utilized directly from the same account. Recently, bank accounts are being opened with banks other than SBI as per the direction of Ministry of Finance, GoI to receive grant in aid for Central Sector Schemes.

All other funds received by the University are being credited to various SB and Current accounts maintained with SBI opened for specific purposes. Since these funds are at the disposal of University, the same can be utilized according to our needs subject to the direction of the Syndicate. In the previous years, University used to transfer a portion of own generation to Fixed Deposit accounts. During the current year, lot of commitments is pending and we are unable to transfer funds to FD. Since Non Plan grant is not sufficient to meet the salary and pension payments and grants are received late, University usually keeps sufficient funds in SB accounts for meeting emergency requirements.

If we open a Surbhi account with State Bank of India, University can get dual benefit of earning regular interest and keep liquid funds at its disposal to meet urgent requirements. Funds available under different bank accounts can be transferred to Surbhi account so that interest can be earned on entire balance. Under this account, balances in the Savings/ Current account will be transferred automatically by means of auto sweep facility to term deposit/ special deposit account on a weekly basis, whenever there are surplus funds in the account. Salient features of this account are given below:

- The tenure of deposits will be decided by the depositor at the time of opening the account.
- The threshold limit in the operation account to be maintained will be at Rs.1,07,070/- (The excess amount over and above the said balance will be transferred to Corporate Liquid Term Deposit Account).
- In case of necessity, the depositor may withdraw the amount by means of reverse auto sweep (i.e. breaking the deposit – Last in First Out – LIFO), in multiples of Rs.10,070/- to meet the shortfall and to maintain minimum balance.
- Deposits broken through reverse sweep will be paid interest as per the card rates for such period applicable as at the date of opening of such deposits with penalty as applicable for premature withdrawal as in the case of premature payment of TDR/STDR.
- Rate of Interest: As applicable for Term Deposit / Special Term Deposit for the tenure the deposit is contracted. No differential rate of interest is applicable.

The Syndicate in its meeting held on 18.12.2022 approved the proposal of Dr. Sreejith P, Assistant Professor for opening Surbhi Account with SBI for keeping funds received from Government of Kerala under PLEASE scheme till the project is completed. (Item No.49.58.41).

As per the existing rules, closure of FDs (at the time of actual necessity) requires approval of Vice Chancellor and Syndicate in each case.

As directed by the Hon'ble Vice Chancellor, following proposals are submitted for kind consideration and decision:

1. To open Surbhi account with State Bank of India, KUOC Branch, for keeping funds generated by the University and to earn regular interest income.
2. To authorize Finance Officer to operate the account.
3. To close the fixed deposits as per the requirements in this account by following the existing procedures.

The Committee considered the matter and recommended the following:

1. *to open Surbhi account with State Bank of India, KUOC Branch, for keeping funds generated by the University and to earn regular interest income.*
2. *to authorize Finance Officer to operate the account.*
3. *to close the fixed deposits as per the requirements in this account by following the existing procedures.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 23.01.2023, be approved.

Item No.51.07 Additonal.02

Manonmaniam Sundaranar International Centre For Dravidian Cultural Studies (MSICDCS) - Conduct of Online Certificate Course in Functional Tamil (Batch 1) - Permission to meet the expenses from the PD A/c - reg.

(Ad DI)

Manonmaniam Sundaranar International Centre for Dravidian Cultural Studies (MSICDCS), started online certificate course in functional Tamil of 3 months duration, on self financing mode with a course fee Rs. 3070/- on 01.12.2021 and the amount received was deposited in the PD account of the Centre. The Director had requested permission to meet the expense of the Certificate Course in Tamil from the fee amount deposited in the PD Account and submitted a statement of expenditure and also requested permission to deposit 50% of the balance amount if any, in the KUF account and the other 50% in the DDF account of the Centre.

The Syndicate, vide item no 47.91.D1 dated 14.10.2022, considered the matter and resolved to grant remuneration of teachers as per the University norms, to obtain concurrence from Finance on the remaining items in the proposal, and to place the matter before the Standing Committee of the Syndicate on Finance. The revised proposal submitted by the Director is as follows:

No.	Income	Amount(₹)	No.	Expenditure	Amount (₹)
I	Course Fee (from student)	3070	I	Remuneration of Teachers(Rs.507per hour - two hours per day) for 73 days	73,000
			II	Remuneration for Paper valuation&Viva voce for the External examiners(2 Examiners & 2 days)	3480
			III	Secretarial Assistance	5070
			IV	Remuneration for Technical assistant (Rs.507 per day)	36507
			V	Fee for Google meet	4652
			VI	Miscellaneous	9230
Total (82 students)		2,46,070/-	Total		1,31,862/-

It may be noted that, the Head has submitted the no. of students admitted as 82 and the total fee collected as 2,46,070/- (82 x 3,070/-)

Accordingly the proposal was considered by the Finance and remarked that:

1. The total fees collected from the students should be credited to KUF
2. The expenditure for the conduct of the course should be released as and when requested.
3. The expenditure should not exceed the fees collected.

Hence, a sum of Rs.2,46,070/- (Rupees Two Lakh Forty Six Thousand only) collected as fee from students attended Certificate course in functional Tamil may credited to KUF and the total expenditure of an amount of Rs.1,31,862/- (Rupees One Lakh Thirty One Thousand Eight Hundred and Sixty Two only) incurred for the conduct of the certificate course may be released as requested by the Director.

As ordered by the Vice - Chancellor, the above matter is placed before the Standing committee of the Syndicate on Finance, for consideration.

The Committee considered the matter and recommended the following:

- ***to remit the total fees collected from the students of the Online Certificate Course in Functional Tamil with Duration of 3 month, to the KUF.***
- ***to initiate selection process of teachers for the conduct of Online Certificate Course in Functional Tamil, as per norms of the University.***
- ***to place the proposal for the fee structure with details of the Online Certificate Course in Functional Tamil, before this Committee.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 23.01.2023, be approved.

Item No.51.07 Additional.03 Fixation of rent- Suite rooms in Students' Amenity Centre – reg.

(Ad BI)

The Syndicate at its meeting held on 08.12.2022 vide item no.49.59.Additional .03 had entrusted the Registrar to submit a proposal to fix the rent of suit rooms at K.R. Narayanan Memorial Amenity Building and to place the same before the Standing Committee of the Syndicate on Finance.

Accordingly a meeting was convened by the Registrar with the University Engineer on 10.01.2023 and the following recommendations were made:

1. Policy decision may be taken to identify the category of officers who should be given accommodation free of cost and at a discounted rate.
2. The rent may be fixed as follows:

For each Ordinary Suit Rooms	Rs. 3070/- per day
For 1 Deluxe Room	Rs.4070/- per day

3. Accommodation to the staff of other Universities may be given at subsidised rates similar to that is given in Government Guest houses.
4. To install 32" LED TV in all Suite Rooms.
5. To engage a Caretaker for the upkeep of the Suite Rooms.

The matter is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendations.

1. ***The Committee considered the matter and recommended to fix the rent as detailed below:***

For each Ordinary Suit Rooms	Rs. 2070/- per day
For 1 Deluxe Room	Rs.3070/- per day

The Committee further recommended the following:

2. to fix a service charge of Rs.1070/- per day for all the personnel invited by the University, Various Departments etc for official purpose.
3. to fix a service charge of Rs.1070/- per day for the following officials from Kerala University and other Universities.

- Vice-Chancellor
- Pro-Vice Chancellor
- Syndicate Members
- Registrar
- Controller of Examinations
- Finance Officer
- Director, Planning and Development
- Research Director

4. to assign a care taker for the Suit Room from the existing care takers engaged in the University.

Resolution of the Syndicate

RESOLVED that the above recommendation at Sl.No.4 of the meeting of the Standing Committee of the Syndicate on Finance held on 23.01.2023, be approved.

FURTHER RESOLVED to fix the rent as detailed below:

For each Ordinary Suit Rooms	Rs. 2000/- per day
For 1 Deluxe Room	Rs.3000/- per day

ALSO RESOLVED to fix a service charge of Rs.1000/- per day for all the personnel invited by the University, Various Departments etc for official purpose.

ALSO RESOLVED to fix a service charge of Rs.1000/- per day for the following officials from Kerala University and other Universities.

- Vice-Chancellor
- Pro-Vice Chancellor
- Syndicate Members
- Registrar
- Controller of Examinations
- Finance Officer
- Director, Planning and Development
- Research Director

Item No.51.07 Additonal.04 **Campus Administration, Kariavattom - Re-appropriation of funds - reg :**

(Ad BII)

The Joint Registrar,Campus Administration has requested to allot an additional amount of 30,07,070/- (Rupees Thirty Lakh only) to the budget head "Part I-MH -1(b)-NP-4-1218 Wages of Contingent Employees/Guest Lecturers " by re-appropriation from other suitable head of accounts , as the fund allocated under the said Head of Account is almost exhausted and only an amount of Rs.33,28,298/- (Rupees Thirty Three Lakh Twenty Eight Thousand Two Hundred and Ninety Eight only) is remaining, which is not sufficient to disburse the salary for the remaining period(Four months).

The Joint Registrar, Campus Administration has also informed that at present, there is no sub head with sufficient balance available for re-appropriation under the major head MH 1(b)-Administrative Unit, Kariavattom and hence requested to re-appropriate an amount of Rs.30,07,070/- (Rupees Thirty Lakh only) from any appropriate Head of Account.

The details of the head of account available in the Administrative Unit, Kariavattom as furnished by the Joint Registrar,Campus Administration is described below:

Head of account	Fund allocated	Balance available
MH 1(b) -4/1210 Campus Contingencies	15,07,070/-	7,63,325/-
MH 1(b) -4/1215 Pay of Contract Staff	6,07,070/-	6,07,070/-
MH 1(b) -4/1218 Wages of Contingent Employees /Guest Lecturers	1,60,07,070/-	33.28,298/-
MH 1(b) -4/1220 Office expenses and Miscellaneous	1,07,070/-	38,702-
MH 1(b) -4/1307 Postage	5,070/-	5,070/-
MH 1(b) -4/1305 Telephone Charges	30,070/-	6,210/-
MH 1(b) -4/1335 Binding Charges	15,070/-	15,070/-
MH 1(b) -4/2105 Repair of Furniture	5,070/-	5,070/-
MH 1(b) -4/2335 Hiring of Vehicles	15,070/-	15,070/-
MH 1(b) -4/3020 maintenance of Equipment	50,070/-	17,704-

The Finance, vide Endt No.3681/Fin II/2022-2023 dated 09.12.2022, has endorsed to provide an amount of ₹15,07,070/- (Rupees Fifteen Lakhs only) to the head of account "Part I Non Plan MH 1(b) Administrative Unit, Kariavattom- 4/1218 Wages of Contingent Employees/Guest Lectures" by re-appropriation from the head of account "Part I Non Plan MH 63 Miscellaneous-8/5948 Miscellaneous" provided in the current years Budget Estimates of the University. The Finance has also recommended to meet the additional expenditure in this regard from the above provision provided and also to place a fresh request on the exhaustion of allocated funds.

Further, Item No: 50.78 of the minutes of the meeting of the Syndicate held on 29.12.2022 resolved to refer the proposal to the Standing Committee of the Syndicate on Finance.

As per the Orders of Hon'ble Vice-Chancellor the above re-appropriation proposal is placed before Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve there-appropriation proposal for an amount of Rs.15,07,070/- (Rupees Fifteen Lakhs only) to the head of account "Part I Non Plan MH 1(b) Administrative Unit, Kariavattom- 4/1218 Wages of Contingent Employees/Guest Lectures" from the head of account "Part I Non Plan MH 63 Miscellaneous-8/5948 Miscellaneous" provided in the current years Budget Estimates of the University.

Resolution of the Syndicate

RESOLVED to approve there-appropriation proposal for an amount of Rs.15,00,000/- (Rupees Fifteen Lakhs only) to the head of account "Part I Non Plan MH 1(b) Administrative Unit, Kariavattom- 4/1218 Wages of Contingent Employees/Guest Lectures" from the head of account "Part I Non Plan MH 63 Miscellaneous-8/5948 Miscellaneous" provided in the current years Budget Estimates of the University.

Item No.51.07 Additonal.05

ഫിസിക്കൽ എഡ്യൂക്കേഷൻ ഡിപ്പാർട്ട്മെന്റ് - ഇന്റർ-കോളേജിയേറ്റ് ഇൻറർ - യൂണിവേഴ്സിറ്റി മത്സരങ്ങളിൽ പങ്കെടുക്കുന്ന വിദ്യാർത്ഥികൾക്ക് മെഡിക്കൽ ഇൻഷുറൻസ് ഏർപ്പെടുത്തുന്നത് - സംബന്ധിച്ച്.

(Ad.F.II)

2022 ഡിസംബർ 10,11 തീയതികളിൽ ജി.വി. രാജ സ്പോർട്സ് സ്കൂളിൻറെ ഇൻഡോർ സ്റ്റേഡിയത്തിൽ വച്ച് നടത്തപ്പെട്ട ഇൻറർകോളേജിയേറ്റ് ബോക്സിങ് ചാമ്പ്യൻഷിപ്പിൽ ചാവർകോട് CHMM കോളേജിലെ മൂന്നാം സെമസ്റ്റർ ബികോം വിദ്യാർത്ഥിയായ നിഖിൽ എസിന് തലയ്ക്ക് ഏറ്റു ആഘാതം മൂലം ബോധരഹിതൻ ആവുകയും, തുടർന്ന് തിരുവനന്തപുരം മെഡിക്കൽ കോളജ് ആശുപത്രിയിലും അവിടെ നിന്ന് തിരുവനന്തപുരം കിംസ് ആശുപത്രിയിലും അഡ്മിറ്റ് ആക്കുകയും ചെയ്തു.

11/12/2022ന് ടിയാന് കിംസ് ആശുപത്രിയിൽ വച്ച് ന്യൂറോസർജറി നടത്തുകയും, ആയതിനു ഏകദേശം 6 ലക്ഷത്തോളം രൂപ ചെലവാവുകയും ചെയ്തു. ഇന്റർ-കോളേജിയേറ്റ് മത്സരത്തിൽ പങ്കെടുത്ത ഒരു വിദ്യാർത്ഥിക്ക് ഉണ്ടായ ഈ അവസ്ഥയിൽ സഹായിക്കേണ്ടത് യൂണിവേഴ്സിറ്റിയുടെ ധാർമികമായ ചുമതലയാണെന്ന് ഡയറക്ടർ റിപ്പോർട്ടിൽ അഭിപ്രായപ്പെട്ടിട്ടുണ്ട്. നിലവിൽ കായിക മത്സരങ്ങൾക്കിടയിൽ പരിക്കേൽക്കുന്ന വിദ്യാർത്ഥികൾക്ക് ചികിത്സ സഹായം നൽകുവാനായി വ്യവസ്ഥ ഇല്ലാത്തതിനാൽ കേരള യൂണിവേഴ്സിറ്റിയുടെ കീഴിലുള്ള ഇന്റർ-കോളേജിയേറ്റ് ഇൻറർ - യൂണിവേഴ്സിറ്റി മത്സരങ്ങളിൽ പങ്കെടുക്കുന്ന വിദ്യാർത്ഥികൾക്ക് ഒരു ഹെൽത്ത് ഇൻഷുറൻസ് സ്കീം അവതരിപ്പിക്കുന്നത് ഉചിതമായിരിക്കുമെന്നും അഭിപ്രായപ്പെടുന്നു. ആയതിനാൽ കേരള സർവ്വകലാശാലയുടെ കീഴിൽ നിന്നും 84 ഇനങ്ങളിലായി നടക്കുന്ന ഇന്റർ-കോളേജിയേറ്റ് ഇൻറർ - യൂണിവേഴ്സിറ്റി മത്സരങ്ങളിൽ പങ്കെടുക്കുന്ന വിദ്യാർത്ഥികൾക്ക് ഹെൽത്ത് ഇൻഷുറൻസ് പരിരക്ഷ ഉറപ്പാക്കുന്നതിനായി 2023 -2024 ലെ ബഡ്ജറ്റിൽ തുക വകയിരുത്തണം എന്ന് ഫിസിക്കൽ എഡ്യൂക്കേഷൻ ഡയറക്ടർ അപേക്ഷിച്ചിട്ടുണ്ട്.

17.01.2023 നു നടന്ന സിന്ഡിക്കേറ്റിൽ ഐറ്റം നമ്പർ 27 ആയി ഈ വിഷയം പരിഗണിക്കപ്പെട്ടു. സിന്ഡിക്കേറ്റിൻറെ ധനകാര്യ സ്റ്റാന്റിംഗ് കമ്മിറ്റിയിലേക്ക് ഈ വിഷയം പരിഗണനയ്ക്കു വയ്ക്കാൻ പ്രസ്തുത കമ്മിറ്റിയിൽ തീരുമാനിക്കപ്പെട്ടു.

വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം, താഴെ പറയുന്ന വിഷയങ്ങൾ സിന്ഡിക്കേറ്റിൻറെ ധനകാര്യ സ്റ്റാന്റിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

1. 2022 ഡിസംബർ 10, 11 തീയതികളിൽ നടത്തപ്പെട്ട ഇൻറർ കോളേജിയേറ്റ് ബോക്സിങ് ചാമ്പ്യൻഷിപ്പിൽ പങ്കെടുത്ത സാരമായി പരിക്കേറ്റ ചാവർകോട് CHMM കോളേജിലെ മൂന്നാം സെമസ്റ്റർ ബികോം വിദ്യാർത്ഥിയായ നിഖിൽ എസിന് സാമ്പത്തിക സഹായം നൽകുന്നത് സംബന്ധിച്ച്.
2. കേരള സർവ്വകലാശാലയുടെ കീഴിൽ നിന്നും 84 ഇനങ്ങളിലായി നടക്കുന്ന ഇന്റർ-കോളേജിയേറ്റ് ഇൻറർ - യൂണിവേഴ്സിറ്റി മത്സരങ്ങളിൽ പങ്കെടുക്കുന്ന വിദ്യാർത്ഥികൾക്ക് ഹെൽത്ത് ഇൻഷുറൻസ് പരിരക്ഷ ഉറപ്പാക്കുന്നതിനായി 2023 -2024 ലെ ബഡ്ജറ്റിൽ തുക വകയിരുത്തുന്നതു സംബന്ധിച്ച്.

The Committee considered the matter and recommended to refer the matter to the Student Care Scrutiny Board.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 23.01.2023, be approved.

Item No.51.07 Additonal.06 UGC Major Research Project entitled “Privatization of Education and Empowerment of the Minority Communities: A Case study of Muslim Community in Kerala” undertaken by Dr.A.Basheer, Department of Political Science, Kariavattom – Closure of the project and release of DCRG with respect to the Principal Investigator – reg.

(PI F)

A Major Research Project entitled “Privatization of Education and Empowerment of the Minority Communities : A Case study of Muslim Community in Kerala” was awarded by the UGC to Dr.A.Basheer, Department of Political Science, Kariavattom vide letter No.F.5-574(2)/2079(HRP) dated 07.01.2010 and later the account of the MRP was certified as finalized/settled by the UGC vide letter of even number dated 22.10.2013. However, even after repeated request, the Stock Entry Certificate in respect of the books and assets purchased utilizing the Major Research Project fund has not yet been submitted by Dr.A.Basheer, the Principal Investigator of the Major Research Project, so as to facilitate the section to close the UGC MRP as per the records maintained in the University.

The Ad.AIII Section vide note dated 26.03.2022 requested to specify whether the portion of the DCRG in respect of Dr.A.Basheer amounting to Rs. 1,77,607/- which is still retained owing to the non-regularization of the amount for the UGC MRP be released.

In the meeting convened by the Registrar on 12.05.2022 at his chambers (as per the orders of the Vice Chancellor) to discuss the matter regarding the closure of the UGC MRP undertaken by Dr.A.Basheer, the present Head of the Department, Department of Political Science was requested to contact the Principal Investigator of the MRP and to forward to this office an affidavit/certificate

regarding the assets purchased utilizing the MRP funds. However, even after repeated requests, no reply in this regard was received from the Head of the Department.

Meanwhile, Dr.A.Basheer vide email dated 10.08.2022 informed that the laptops and the books that he had purchased for the project were handed over to the Department of Political Science and the Department of Library respectively, prior to his retirement.

In reply to this office letters requesting the HoD to verify the above claim of Dr.A.Basheer, the present HoD, Department of Political Science vide email dated 16.11.2022 informed that Prof.Shaji Varkey, the former HoD, Department of Political Science had reported that Dr.A.Basheer handed over to the Department, the laptop purchased utilizing the Major Research Project grant.

When the above matter was intimated to Accounts IX section, the Section however insisted that the Major Research Project can only be considered as completed only on receipt of Stock Entry Certificate. Hence, a letter was forwarded to the HoD on 28.11.2022 requesting him to submit a certificate in-tune with his email. However, no reply has been received from him.

Hence, the file was put up for orders on the matter regarding the closure of the UGC Major Research Project undertaken by Dr.A.Basheer and the release of his DCRG amounting to Rs.1,77,607/- which is still retained owing to the non-closure of the same and the Hon'ble Vice-Chancellor ordered to place the matter before the Standing Committee of the Syndicate on Finance.

Accordingly, the matter regarding the closure of the UGC Major Research Project entitled "Privatization of Education and Empowerment of the Minority Communities: A Case study of Muslim Community in Kerala" undertaken by Dr.A.Basheer and the release of his DCRG which is still retained owing to the non-closure of the same is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to authorise the Finance Officer for conducting an inspection by the Audit Wing regarding the closure of the UGC Major Research Project undertaken by Dr.A.Basheer, Head, Department of Political Science and submit a report before the next Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 23.01.2023, be approved.

Item No.51.07 Additonal.07 Department of Zoology- Pay fixation as per 7th pay revision in r/o Dr.Synudeen Sahib.S – reg.

(Ad DI)

Dr. Synudeen Sahib.S was appointed as Assistant Professor in the Department of Zoology, Kariavattom w.e.f. 17.04.2019 FN in the pay band of Rs.15,607 -39,107/-+ AGP 6,070 vide U.O No. Ad. DI.3/ Zool/ 13578/2019 dtd 15.05.2019.

The Syndicate held on 13.03.2020 vide item No.10.25.02 has resolved to fix, the initial pay of Dr. Synudeen Sahib.S as per his last pay certificate as drawn from S.N College, Kollam.

The last pay received by Dr. Synudeen Sahib.S from S.N. College, Kollam i.e, basic pay of Rs.49,830/- with AGP Rs. 9070/- in the post of Associate Professor, was protected vide U.O.No. Ad DI.3/Zool/20811/2019 dtd 29.06.2020. The new pay arrives at Rs.39,107/-+ Personal Pay 10730/- with AGP Rs.6070/-+ Personal AGP 3070/- in the pay band of Rs.15,607-39107 + AGP 6,070/- w.e.f.17.04.2019.

Now Dr. Synudeen Sahib.S, Assistant Professor, Department of Zoology has requested to fix salary as per the UGC 7th pay Revision forwarded by the Principal, S.N.College, Kollam (UGC PR 2016).

Finance IV section has remarked that the initial pay (pay protection) in r/o Dr. Synudeen Sahib.S, may be revised and U.O may be issued accordingly.

Finance III Section has opined that the authority to fix the starting pay of a teacher is the "Syndicate of the University". As per the last pay certificate Dr. Synudeen Sahib.S was drawing a pay of Rs.1,52,307/- (Academic level 13 A- Stage 6) as Associate Professor in Sree Narayana College, Kollam (under 7th pay revision). If the last pay is provided in the University, the pay of Dr. Synudeen Sahib.S arrives at Rs.1,48,307/- + 4070/- personal pay in Academic level 10, the personal pay shall be absorbed on accrual of future increment.

As ordered by the Vice - Chancellor, the matter of fixing the starting pay, as per 7th pay revision in r/o Dr. Synudeen Sahib.S, Assistant Professor, Department of Zoology, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to fix the pay of Dr. Synudeen Sahib.S, Assistant Professor, Department of Zoology, in tune with the UGC 7th pay revision.

The meeting came to an end at 02.30 p.m

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 23.01.2023, be approved.

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Item No.51.08. ***KSCSTE fellowship- Payment of 1st & 2nd year arrear and 3rd year grant to Ms. Meera.M S, Research Scholar, Dept. of Chemistry, University of Kerala, Kariavattom-Reporting of - reg.***

(Ac E III)

The Kerala State Council for Science, Technology and Environment (KSCSTE) had sanctioned and released an amount of Rs.7,01,780/- (Rupees Seven Lakh One thousand Seven Hundred and Eighty Only) towards the 1st & 2nd year arrear and 3rd year grant of KSCSTE fellowship for the period from 01.01.2020 to 06.11.2021 and from 07.11.2021 to 06.11.2022 respectively to Ms. Meera M.S, Research Scholar, Dept. of Chemistry, University of Kerala, Kariavattom as the Basic Fellowship, HRA and Annual Contingency.

Accordingly, sanction has been accorded by the Vice- Chancellor for the payment and release of 1st & 2nd year arrear and 3rd year grant of KSCSTE fellowship amounting to Rs.7,01,780/- (Rupees Seven Lakh One thousand Seven Hundred and Eighty Only) by utilizing the funds from KSCSTE to Ms. Meera M S, Research Scholar, Department of Chemistry, University of Kerala, Kariavattom as per the norms of the sponsoring authority, subject to reporting to the Syndicate.

U.O. No.337/2023/UOK dated 10.01.2023 was issued in this regard.

As per the orders of the Vice- Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.51.09. ***KSCSTE fellowship- Payment of 1st year grant to Ms. Arya Mohan, Research Scholar, Dept. of Physics, University of Kerala, Kariavattom - Reporting of - reg.***

(Ac E III)

The Kerala State Council for Science, Technology and Environment (KSCSTE) had sanctioned and released an amount of Rs.4,29,200/- (Rupees Four Lakh Twenty Nine Thousand and Two Hundred Only) towards the 1st year grant of KSCSTE fellowship for the period from 12.04.2022 to 11.04.2023 to Ms. Arya Mohan, Research Scholar, Dept. of Physics, University of Kerala, Kariavattom as the Basic Fellowship, HRA and Annual Contingency.

Accordingly, sanction has been accorded by the Vice- Chancellor for the payment and release of 1st year grant of KSCSTE fellowship amounting to Rs.4,29,200/- (Rupees Four Lakh Twenty Nine Thousand and Two Hundred Only) by utilizing the funds from KSCSTE to Ms. Arya Mohan, Research Scholar, Dept. of Physics, University of Kerala, Kariavattom as per the norms of the sponsoring authority, subject to reporting to the Syndicate.

U.O. No.335/2023/UOK dated 10.01.2023 was issued in this regard.
As per the orders of the Vice- Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No. 51.10 **Payment of Rs.4,11,230/- for September 2022 to M/s.Thiruvananthapuram District Casual Worker's Welfare Co Operative Society Ltd. No.2245 towards the Sweeping and Cleaning charges of Senate House campus- Reporting of-reg:**

(Ad.BI)

The Vice Chancellor has sanctioned an amount of Rs.4,11,230/- (Rupees Four Lakh Eleven Thousand Two hundred and Thirty only) for the month of September 2022 to M/s Thiruvananthapuram District Casual Worker's Welfare Co-Operative Society Ltd No: 2245, towards the Sweeping & Cleaning charges of Senate House Campus, subject to reporting to the Syndicate, from the head of account "Part I NP- MH 1(a) General Direction- 4/1220 Office Expenses and Miscellaneous" provided in the current year's Budget Estimates of the University.

U.O.No.8762/2022/UOK dated:21/11/2022 was issued in this regard.

As ordered by the Vice Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.11 **University Institute of Technology, Bharanickavu, Aroor, Karuvatta - Payment of remuneration to Guest Lecturers- Sanctioned-Reporting of-reg.**

(Ad A VII A)

- The Principal, University Institute of Technology, Bharanickavu, Kayamkulam forwarded the work statement of Guest Lecturers for the period from 21.08.2022 to 20.09.2022 claiming payment of ₹1,04,750/- (Rupees One lakh four thousand seven hundred and fifty only), vide letter No. UIT Bharanickavu 546/2022 dated 22.09.2022. Finance endorsed the claim, vide Endt.FOS.3280/FinanceI/2022-23 dated 24.10.2022.
- The Principal, University Institute of Technology, Aroor forwarded the work statement of Guest Lecturers for the period from 21.08.2022 to 20.09.2022 claiming payment of ₹ 1,06,800/- (Rupees One lakh six thousand and eight hundred only), vide letter.No. UIT ARR 636/2022 dated 17.10.2022. Finance endorsed the claim, vide Endt. FOS 3476/ FinanceI/ 2022-23 dated 02.11.2022.
- The Principal, University Institute of Technology, Karuvatta forwarded the work statement of Guest Lecturers for the period from 21.05.2022 to 20.07.2022, claiming payment of ₹ 2,83,950/- (Rupees two lakh eighty three thousand nine hundred and fifty only), vide letters No. 963 & 964/UIT/KVTA/2022 dated 30.08.2022. Finance endorsed the claim, vide Endt.FOS.2902/FinanceI/2022-23 dated 21.09.2022.

The Hon'ble Vice-Chancellor sanctioned the aforesaid payments, subject to report to the Syndicate and U.O.No.Ad AVIIA/9048/2022/UOK dated 02.12.2022, U.O.No.Ad AVIIA/9211/2022/UOK dated 07.12.2022 & U.O. No.Ad AVIIA/9027/2022/UOK dated 01.12.2022 were issued.

The action taken by the Vice-Chancellor in having sanctioned the payment of remuneration to the Guest Lecturers at UIT, Bharanickavu, Kayamkulam, UIT, Aroor & UIT, Karuvatta for the period 21.08.2022 to 20.09.2022, 21.08.2022 to 20.09.2022 & 21.05.2022 to 20.07.2022 respectively is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.12 University Institute of Technology, Alappuzha, Muhamma, Mannar & Pathiyoor - Payment of remuneration to Guest Lecturers- Sanctioned-Reporting of-reg.

(Ad A VII A)

1. The Principal, University Institute of Technology, Alappuzha forwarded the work statement of Guest Lecturers for the period from 21.08.2022 to 20.10.2022 claiming payment of ₹1,87,300/- (Rupees One lakh eighty seven thousand and three hundred only), vide letter No. UITAlp.2120/2022 dated 04.11.2022.Finance endorsed the claim, vide Endt.FOS.3818/FinanceI/2022-23 dated 24.11.2022.
2. The Principal, University Institute of Technology, Muhamma, Kayippuram forwarded the work statement of Guest Lecturers for the period from 21.09.2022 to 20.10.2022 claiming payment of ₹1,71,600/- (Rupees One lakh seventy one thousand and six hundred only), vide letter No. UIT muhma/155/2022-23 dated 21.10.2022.Finance endorsed the claim, vide Endt.FOS.3776/FinanceI/2022-23 dated 24.11.2022.
3. The Principal, University Institute of Technology, Mannar forwarded the work statement of Guest Lecturers for the period from 21.08.2022 to 20.10.2022 claiming payment of ₹ 2,81,050/- (Rupees Two lakh eighty one thousand and fifty only), vide letters No. MNR 185/11/2022 dated 09.11.2022 & MNR 186/11/22 dated 10.11.2022.Finance endorsed the claim, vide Endt.FOS.3819/FinanceI/2022-23 dated 28.11.2022.
4. The Principal, University Institute of Technology, Pathiyoor forwarded the work statement of Guest Lecturers for the period from 21.09.2022 to 20.10.2022 claiming payment of ₹1,02,500/- (Rupees One lakh two thousand and five hundred only), vide letter No. UIT PTYR No.86/10/2022 dated 20.10.2022.Finance endorsed the claim, vide Endt.FOS.3713/FinanceI/2022-23 dated 16.11.2022.

The Hon'ble Vice-Chancellor, sanctioned the said payments, subject to report to the Syndicate, and U.O No. Ad.AVIIA/9293/2022/UOK dated 13.12.2022, U.O No. Ad.AVIIA/9305/2022/UOK dated 14.12.2022, U.O .No. Ad.AVIIA/ 9292/2022/UOK dated 13.12.2022 and U.O .No. Ad.AVIIA/ 9290/2022/UOK dated 13.12.2022 were issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the payments of remuneration to the Guest Lecturers at UIT, Alappuzha, UIT, Muhamma, Kayippuram,UIT, Mannar & UIT, Pathiyoor for the period from 21.08.2022 to 20.10.2022, 21.09.2022 to 20.10.2022, 21.08.2022 to 20.10.2022 & 21.09.2022 to 20.10.2022 respectively is reported to the Syndicate

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.13 Examination Wing-Purchase of 1592 reams of RA-1 size Maplitho Paper (60 GSM) – Payment - Reporting of - reg.

(Admn B IV)

Sanction was accorded by the Vice-Chancellor, to the payment of an amount of Rs.36,55,232/- (Rupees Thirty Six Lakh Fifty Five Thousand Two Hundred and Thirty Two only) including GST, to M/s Sadana Offset Printing, Thiruvananthapuram towards the purchase of 1592 reams of RA1 size Maplitho Paper (60 Gsm) paper for use in the Examination Wing of the University, meeting the expenditure from "Part I-NP-MH-2-Examination-4-2115-Purchase of Paper" provided in the current year's Budget Estimates of the University. U.O.No.515/2023/UOK Dated: 16.01.2023 was issued accordingly.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.14 Department of Aquatic Biology & Fisheries - Dr. A. Biju Kumar, Professor & Head - Visit to Spain for participating Erasmus+ ECOMARINE project supported by European Union – Permission Granted – Reporting of – Reg.

(Ad.D1)

Dr. A. Biju Kumar, Professor & Head, Dept. of Aquatic Biology & Fisheries and Project Leader of ECO-MARINE Project entitled "*Building a comprehensive mechanism to preserve marine ecosystems*", had requested permission for attending the Second Physical Partner Meeting and a threeday Theoretical Training held at the University of Oviedo, Asturias in Spain, from 08.12.2022 to 14.12.2022 and to grant him duty leave these days.

The Vice - Chancellor, subject to reporting to the Syndicate, has accorded sanction to Dr. A. Biju Kumar to participate in the meeting and training of Erasmus+ ECOMARINE project held at the University of Oviedo, Asturias in Spain, without any financial commitment from the part of University or Government of Kerala and fulfillment of all mandatory clearances from the Government of India strictly complying Government norms. Accordingly a No Objection Certificate and an Employment Certificate have been issued in this regard.

The above matter is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.15 ***University Institute of Management (UIM), Varkala – Remuneration to guest faculty for the period from March 2022 to July 2022 - Reporting of - reg.***

(Ad.C)

The work statements in respect of the Guest Lecturers who had taken classes at UIM, Varkala for the period from March 2022 to July 2022 was forwarded by the Principal, UIM, Varkala vide letter no.UIM/VKLA/94/2022 dated 30.08.2022 and requested for sanctioning Rs.1,77,500/-. The Vice-Chancellor, subject to report to Syndicate, has sanctioned ₹.1,77,500/- (Rupees One Lakh Seventy Seven Thousand and Five Hundred only) towards remuneration to Guest Lecturers for the period from March 2022 to July 2022 and U.O.No. 9248/2022/UOK dated 09.12.2022 was issued accordingly.

The action taken by the Vice-Chancellor in having accorded sanction to the Principal, UIM, Varkala being paid ₹.1,77,500/- towards remuneration to Guest Lecturers for the period from March 2022 to July 2022, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.16 ***University Institute of Management (UIM), Punalur – Remuneration to guest faculty for the period from May 2022 to August 2022- Reporting of - reg.***

(Ad.C)

The work statements in respect of the Guest Lecturers who had taken classes at UIM, Punalur for the period from May 2022 to August 2022 was forwarded by the Principal, UIM, Punalur, vide letter no.1646-UIM/PLR dated 20.09.2022 and requested for sanctioning Rs.1,10,000/-. The Vice-Chancellor has accorded sanction to the Principal being paid Rs.1,10,000/- towards remuneration payable to the Guest Lecturers for the period from May 2022 to August 2022 and U.O.No.9245/2022/UOK dated 09.12.2022 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned Rs.1,10,000/- towards remuneration payable to the Guest Lecturers for the period from May 2022 to August 2022, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.17 Rewiring of cellar area in CE building and electrification of Global Academic Centre at Students Amenity Centre at Senate House Campus-Reporting of-reg.

(Pl.C)

An estimate amounting to Rs.3,31,200/- (Rupees Three Lakh Thirty One Thousand Two Hundred only), including 18% GST submitted by the University Engineer based on DSR 2018 with cost index 35.59% for the work of rewiring of cellar area in CE building and electrification of Global Academic Centre at Students Amenity Centre at SH Campus was approved, as per the resolution of the Syndicate held on 14.10.2022, vide item no. 47.84.27.

Sanction was accorded by the Vice- Chancellor, subject to reporting to the Syndicate, to approve the estimate amounting to Rs. 3,31,200/- (Rupees Three Lakh Thirty One Thousand Two Hundred only), including 18% GST, submitted by the University Engineer based on DSR 2018 with 35.59% cost index for Thiruvananthapuram towards the work of rewiring of cellar area in CE building and electrification of Global Academic Centre at Students Amenity Centre at SH Campus, meeting the expenditure from the head of account "Part-I-NP-MH-65-Works-10/5301- Minor works and maintenance " of the current year's Budget Estimates of the University. UO No. 9042/2022/UOK dated. 01.12.2022 has been issued to this effect.

As ordered by the Vice Chancellor, the aforesaid matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.18 Repair and General Maintenance Work in the Guest House Building at Kariavattom Campus-Reporting of-reg.

(Pl.C)

An estimate amounting to Rs. 46,00,000/- (Rupees Forty Six Lakhs only), including 18% GST submitted by the University Engineer based on DSR 2018 with cost index 35.59% for the repair and general maintenance work in the Guest House building at Kariavattom Campus was approved, as per the resolution of the Syndicate held on 14.10.2022, vide item no. 47.84.23.

Sanction was accorded by the Vice- Chancellor, subject to reporting to the Syndicate, to approve the estimate amounting to Rs. 46,00,000/- (Rupees Forty Six Lakhs only), including 18% GST, submitted by the University Engineer based on DSR 2018 with 35.59% cost index for Thiruvananthapuram towards the repair and general maintenance work in the Guest House building at Kariavattom Campus, meeting the expenditure from the head of account "Part-I-NP-MH-65-Works-10/5302- Infrastructure support " of the current year's Budget Estimates of the University. UO No. 8885/2022/UOK dated. 26.11.2022 has been issued to this effect.

As ordered by the Vice Chancellor, the aforesaid matter is reported to the Syndicate

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.19 Re-construction of collapsed compound wall behind the Kitchen of University Hostel for Women, Thycaud-Reporting of-reg.

(Pl.C)

An estimate amounting to Rs. 7,00,000/- (Rupees Seven Lakh only) based on DSR 2018 with cost index 35.59% submitted by the University Engineer for the reconstruction of compound wall behind the Kitchen of University Hostel for Women, Thycaud, Thiruvananthapuram was approved, as per the resolution of the Syndicate held on 14.10.2022, vide item no. 47.84.26.

Sanction was accorded by the Vice- Chancellor, to the estimate amounting to Rs. 7,00,000/- (Rupees Seven Lakh only) submitted by the University Engineer, for the reconstruction of compound wall behind the Kitchen of University Hostel for Women, Thycaud, Thiruvananthapuram, meeting the expenditure from the head of account " Part- NP - MH- 65 - Works -10/5301 -Minor works and maintenance " of the current year's budget estimates of the University. UO No. 9043/2022/UOK dated. 01.12.2022 has been issued to this effect.

As ordered by the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.20 **Preventive Maintenance of Door Light Fixtures, 100W LED Flood and Sodium Vapour Lampus around Synthetic Track, Electrification of New Spectators area, GV Raja Pavellion, Palayam-Reporting of-reg.**

(Pl.C)

An estimate amounting to Rs.3,77,000/- (Rupees Three Lakh Seventy Seven Thousand only), including 18% GST, submitted by the University Engineer based on DSR 2018 with 35.59% cost index for Thiruvananthapuram towards the work of preventive maintenance of door light fixtures, 100W LED flood and sodium vapour lamps around synthetic track, electrification of new spectators area, GV Raja Pavellion, Palayam was approved, as per the resolution of the Syndicate held on 14.10.2022, vide item no. 47.84.28.

Sanction was accorded by the Vice- Chancellor, subject to reporting to the Syndicate, to approve the estimate amounting to Rs.3,77,000/- (Rupees Three Lakh Seventy Seven Thousand only), including 18% GST, submitted by the University Engineer based on DSR 2018 with 35.59% cost index for Thiruvananthapuram towards the work of preventive maintenance of door light fixtures, 100W LED flood and sodium vapour lamps around synthetic track, electrification of new spectators area, GV Raja Pavellion, Palayam, meeting the expenditure from the head of account "Part-I-NP-MH-65-Works-10/5301- Minor works and maintenance " of the current year's Budget Estimates of the University. UO No. 8911/2022/UOK dated. 25.11.2022 has been issued to this effect.

As ordered by the Vice Chancellor, the aforesaid matter is reported to the Syndicate

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.21 **Electrical works at M.Com Rural Management, KUSRC, Alappuzha-Reporting of-reg.**

(Pl.C)

An amounting to Rs.4,99,000/- (Rupees Four Lakh Ninety Nine Thousand only), including 18% GST, submitted by the University Engineer based on DSR 2018 with cost index 41.53% for Alappuzha towards the electrical works at M.Com Rural Management, KUSRC, Alappuzha was approved, as per the resolution of the Syndicate held on 14.10.2022, vide item no. 47.84.15.

Sanction was accorded by the Vice- Chancellor, subject to reporting to the Syndicate, to approve the estimate amounting to Rs.4,99,000/- (Rupees Four Lakh Ninety Nine Thousand only), including 18% GST, submitted by the University Engineer based on DSR 2018 with cost index 41.53% for Alappuzha towards the electrical works at M.Com Rural Management, KUSRC, Alappuzha, meeting the expenditure from the head of account "Part-I-NP-MH-65-Works-10/5301-Minor works and maintenance" of the current year's Budget Estimates of the University. UO No. 8912/2022/UOK dated. 25.11.2022 has been issued to this effect.

As ordered by the Vice Chancellor, the aforesaid matter is reported to the Syndicate

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.22 **Electrical Works in connection with the Renovation of Old Guest House Building at Senate House Campus - Reporting of-reg.**

(Pl.C)

An estimate amounting to Rs.3,76,000/- (Rupees Three Lakh Seventy Six Thousand only), including 18% GST, submitted by the University Engineer based on DSR 2018 with 35.59% cost index for Thiruvananthapuram towards the electrical works in connection with the renovation of Old Guest House Building at Senate House Campus was approved, as per the resolution of the Syndicate held on 14.10.2022, vide item no. 47.84.22.

Sanction was accorded by the Vice- Chancellor, subject to reporting to the Syndicate, to approve the estimate amounting to Rs. 3,76,000/- (Rupees Three Lakh Seventy Six Thousand only), including 18% GST, submitted by the University Engineer based on DSR 2018 with 35.59% cost index for Thiruvananthapuram, towards the electrical works in connection with the Renovation of Old Guest House Building at Senate House Campus, meeting the expenditure from the head of account "Part-I-NP-MH-65-Works-10/5301- Minor works and maintenance " of the current year's Budget Estimates of the University. UO No. 8874/2022/UOK dated. 16.11.2022 has been issued to this effect.

As ordered by the Vice Chancellor, the aforesaid matter is reported to the Syndicate

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.23 ***SH Campus- Setting up of Pensioners Lounge in the Publication building (Travancore Heritage building)- Estimate approved- reporting of-reg.***

(Pl.C)

Sanction was accorded by the Vice-Chancellor, to approve the estimate amounting to Rs.12,80,000/- (Rupees Twelve Lakh Eighty Thousand only), submitted by the University Engineer, for setting up of pensioner's lounge in the publication building (Travancore Heritage building) at SH Campus, Palyam and U.O no. 8909/2022/UOK dated 25.11.2022 was issued.

The action taken by the Vice-Chancellor as detailed above is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.24 ***Inter University Transfer of Assistants -Reporting of-reg.***

(Ad.G)

The Vice-Chancellor, had approved Inter University Transfer to Ten (10) Assistants of University of Kerala with Assistants of various Universities on reciprocal basis and subject to the conditions laid down in the Statute 14 A of Chapter 4 Part II of Kerala University First Statutes 1977.

Accordingly U.O.No.8032/2022/UOK dated 17/10/2022, U.O.No.8033/2022/UOK dated 17/10/2022, U.O.No.8034/2022/UOK dated 17/10/2022, U.O.No.8035/2022/UOK dated 17/10/2022, U.O.No.8036/2022/UOK dated 17/10/2022 were issued.

The action taken by the Vice-Chancellor, in having approved the above Inter University Transfer, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.25 ***University Campus- Exemption from obtaining prior sanction to the construction of building-Consideration of-reg:***

(PL.C)

The University Engineer, vide letter No. DB1/UWH-furniture/12-30(01)/21 dated 26.12.2022, has informed that the work of supply, installation, Testing & Commissioning of 15 passenger lift at extension to CE building was awarded to M/s. Johnson Lift PVT. LTD and the electrical inspectorate has given initial approval for the installation of lift. The Deputy electrical inspector has informed to submit the copy of the building sanction from the Government for the construction of the CE annexe building along with the completion report of lift installation. ***The University has addressed Principal Secretary, Higher Education Department to exempt the University from obtaining building permit under the privilege of rule 3(4) of KMBR wherein the Government institutions are exempted from obtaining building permit.*** Since, no order is being issued from the Government so far, the University are facing lot of issues in dealing with statutory approval from other Government departments for lift installation, fire NOC etc.

Hence, the University Engineer has requested ***to approach the state Government at higher level to get exemption from obtaining building permit.***

It may be noted that *the matter of exemption from obtaining the prior sanction for the construction of University building, has been communicated to the Government several times, as resolved by the Syndicate. But no orders were received from the Government till date.*

As per the orders of the Vice-Chancellor, the request of the University Engineer to approach the state Government at higher level to get exemption from obtaining building permit, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to delegate Adv.K.H.Babujan, Dr.S.Nazeeb and Smt.Renju Suresh, Members Syndicate to approach the State Government for getting exemption from obtaining building permit for the construction works.

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Item No.51.26 *The Barringer Family Fund for Meteorite Impact Research Award- Payment of Award grant to Miss. Shania James, Research Scholar, Dept. of Geology, University of Kerala, Kariavattom- Reporting of -reg.*

(Ac.EIII)

Miss. Shania James, Research Scholar, Dept. of Geology, University of Kerala has been awarded ‘The Barringer Family Fund for Meteorite Impact Research’ with a value of \$4960 (US Dollar Four Thousand Nine Hundred and Sixty Only) instituted by the Barringer Crater Company (BCC) and the Lunar and Planetary Institute (LPI), USA for her project proposal entitled ‘‘Ascertaining the impact origin of Luna Structure, India with new geochronological insights’’.

A total amount of Rs.3,93,650/- (Rupees Three Lakh NinetyThree Thousand Six Hundred and Fifty Only) has been credited towards the award grant and an amount of Rs.3,93,206/- (Rupees Three Lakh Ninety Three Thousand Two Hundred and Six Only) shall be utilized for the purpose after deducting the bank service charges.

Accordingly, sanction has been accorded by the Vice Chancellor for the payment and release of Rs.3,93,206/- (Rupees Three Lakh Ninety Three Thousand Two Hundred and Six Only) towards ‘The Barringer Family Fund for Meteorite Impact Research Award’ toMs. Shania James, Research Scholar, Dept. of Geology, University of Kerala through Dr.Sajin Kumar K.S, Assistant Professor, Dept. of Geology, University of Kerala, Kariavattom as per the norms of the sponsoring authority, subject to reporting to the Syndicate.

U.O. No.Ac.EIII/1/30397/2022 dated 17/01/2023 was issued in this regard.

As per the orders of Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.51.27 *Kerala University Library -Proposal and Request for permission for conducting UN Day Celebrations 2022 - Reporting of – reg.*

(Ad.AV)

The University Librarian (i/c), Kerala University Library vide letter dated 06.10.2022 has requested permission for conducting UN Day celebration at Kerala University Library.

The University Librarian (i/c) has stated that Kerala University Library is the only depository of UN and World Bank Publications in Kerala State. It is estimated that more than 2000 of users are using the materials of UN/World Bank in a year and Kerala University Library has been celebrating UN Day since 1997 and Kerala University Library is planning to celebrate UN Day with the following programmes:

- ii. Inaugural Function on 25.10. 2022
- iii. Exhibition of UN World Bank Publications from 25.10.2022 to 08.11.2022
- iv. Invited Talks
- v. Valedictory Function on 08.11.2022

Hence, the University Librarian (i/c), Kerala University Library has requested that permission may be granted for an amount of Rs. 32,000/- (Rupees Thirty Two Thousand only) for conducting UN day celebration 2022 at Kerala University Library, meeting the expenditure from the Head of Account Part I-NP-MH 50(a) University Library-4-2835-Book Exhibition provided in the current year’s budget.

The Finance section has remarked that the expenditure for the conduct of UN day celebrations 2022 at Kerala University Library may be met from the h/a "Part I-NP-MH-50(a)-University Library-4/2835-Book Exhibition" of the current year's BE of the University.

Permission has been granted by the Vice Chancellor, subject to reporting the Syndicate, to the University Librarian (i/c) to conduct UN day celebration 2022 at Kerala University Library with an anticipated expenditure of an amount of Rs. 32,000/- (Rupees Thirty Two Thousand only), by meeting the expenditure from the Head of Account Part I-NP-MH 50(a) University Library-4-2835-Book Exhibition provided in the current year's budget. The matter has been intimated to the University Librarian (i/c), Kerala University Library vide letter No. 44453/Admn AV/2022/UOK dated 25.10.2022.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.28 Interaction with Eminent Scholars 2022-23- Release of Financial Assistance to eleven Programme Coordinators- sanctioned-Reporting of reg.

(IQAC)

With a view to expose students, teachers and researchers of University of Kerala to the learning and research environment prevailing in institutions of repute (Indian and Global), Internal Quality Assurance Cell has invited proposals to bring eminent scholars to the University Campus. Such experts would interact with our scholars and enrich them in their learning and research activities. IQAC has also published a detailed guideline and proforma regarding implementation of the scheme. As resolved by the 25th meeting of IQAC held on 09.12.2022 a committee was constituted for scrutinizing applications received under the scheme 'Interaction with Eminent Scholars' with Dr. Gabriel Simon Thattil, Director, IQAC, Dr. A. Bijukumar, Vice-Chairman, CSS and Dr. E. Shaji, Joint Director, IQAC as its members. The committee considered the proposals forwarded by various Departments for conducting programmes under the scheme 'Interaction with Eminent Scholars', and recommended distribution of financial assistance as detailed below to Programme Coordinators towards conduct of programmes under the scheme 'Interaction with Eminent Scholars 2022-23'.

Sl. No.	Department	Programme Coordinator	Name of the Scholar	Recommended Assistance	Financial Assistance
1.	Economics	Dr. Sheeja S.R., Professor & Head, Department of Economics	Prof. Thankom Arun, Professor of Global Development and Accountability, Essex Business School University of Essex	Travel Expenses: Rs. 1,25,000/- Hospitality and Other Logistics: Rs. 20,000/- Video Recording: Rs. 10,000/- Refreshment, Publicity etc. Rs. 10,000/- Total : Rs. 1,65,000/-	
2.	Education	Dr. Divya C. Senan, Assistant Professor, Department of Education	Dr. Norazah Mohd Nordin, Deputy Vice Chancellor (Industry, Alumni, Community and Partnership), Professor of Learning Technologies and Innovation, Centre for Learning and Teaching Innovation, Faculty of Education, University Kebangsaan, Malaysia, Malaysia National University	Visa Application & Charges: Rs. 15,000/- TA for the Expert: Rs. 75,000/- Local Hospitality: Rs. 30,000/- Miscellaneous: Rs. 10,000/- Total : Rs. 1,30,000/-	

3.	Futures Studies	Dr. Manoj Changat, Senior Professor & Head, Department of Futures Studies	Prof. Peter F. Stadler , Bioinformatik, Inst.f.Informatik, University of Leipzig Germany	Travel: Rs. 1,30,000/- Honorarium: Rs. 15,000/- Accommodation: Rs. 20,000/- Refreshment/publicity: Rs. 20,000/- Taxi fare: Rs. 5,000/- Total : Rs. 1,90,000/-
4.	Hindi	Dr. Deepak K. R., Assistant Professor, Department of Hindi	Shri. Arun Kamal , Famous Poet in Hindi Literature	Air fare: Rs. 24,000/- Local Travel: Rs. 4,000/- Honorarium: Rs. 10,000/- Food & Accommodation: Rs. 10,000/- Office Expense: Rs. 2,000/- Total : Rs. 50,000/-
5.	History	Dr. Shaji A., Professor & Head, Department of History	Anne Tjerkje Gerritsen , Professor, Dept. of History, University of Warwick, Caventry, United Kingdom	Airfare Charges: Rs. 1,25,000/- Accommodation, Hospitality & Logistics: Rs. 30,000/- Food & Refreshments: Rs. 30,000/- Total : Rs. 1,85,000/-
6.	Malayalam	Dr. Seema Jerome, Professor & Head, Department of Malayalam	Dr. Muralee Thummarukudy , Chief of Disaster Risk Reduction in the UN Environment Programme	Remuneration: Rs. 10,000/- Tea & Snacks: Rs. 5,000/- Advertisement: Rs. 3,000/- Miscellaneous: Rs. 1,000/- Documentation: Rs. 2,000/- Total : Rs. 21,000/-
7.	Malayalam	Dr. Sivadas K. K., Professor, Department of Malayalam	Dineshan Vadakkiniyil , Dean & Director, School of Social Sciences M. G. University	Remuneration: Rs. 5,000/- Tea & Snacks: Rs. 5,000/- Advertisement: Rs. 3,000/- Miscellaneous: Rs. 1,000/- Uploading to KU Patashala: Rs. 2,000/- Total : Rs. 16,000/-
8.	Malayalam	Dr. Santhosh Kumar T.K., Assistant Professor, Department of Malayalam	Shri. Adoor Gopalakrishnan , Internationally Reputed Malayalam Film Maker	Remuneration: Rs. 10,000/- Tea & Snacks: Rs. 5,000/- Advertisement: Rs. 3,000/- Miscellaneous: Rs. 1,000/- Photos & Video: Rs. 5,000/- Total : Rs. 24,000/-
9.	Music	Dr. Bindu K., Associate Professor, Department of Music	Shri. T. M. Krishna , Eminent Vocalists	Honorarium: Rs. 40,000/- Accommodation: Rs. 10,000/- Transportation: Rs. 2500/- Refreshment: Rs. 17,000/- Others: Rs. 15,500/- Total : Rs. 85,000/-
10.	Sociology	Dr. Sandhya R. S., Professor & Head, Department of Sociology	Prof. Manas K. Chatterji , Professor of Management, Binghamton University, NY and Guest Professor of Peking University, Beijing, China	Flight: Rs. 1,30,000/- Stay: Rs. 15,000/- Local Travel: Rs. 10,000/- Refreshment: Rs. 15,000/- Others: Rs. 10,000/- Total : Rs. 1,80,000/-
11.	Zoology	Dr. Sreejith P., Assistant Professor, Department of Zoology	M.N.V. Ravi Kumar , Professor of Biological Sciences (Joint), Dept. of Biological Sciences, University of Alabama, Tuscaloosa, USA	Air Travel: Rs.2,00,000/- Local Travel: Rs. 15,000/- Food & Refreshment: Rs. 15,000/- Lodging & Others: Rs. 20,000/- Honorarium: Rs. 15,000/- Contingency & Logistic assistance:

				Rs. 10,000/-
				Total : Rs. 2,75,000/-
	Grand Total			Rs. 13,21,000/- (Rupees Thirteen Lakh Twenty One Thousand only)

The committee also formulated certain guidelines for implementing the scheme 'Interaction with Eminent Scholars 2022-23'.

Sanction has been accorded by the Hon'ble Vice-Chancellor by invoking provisions under section 10 (13) of the Kerala University Act,1974, to release a total amount of Rs.13,21,000/- (Rupees Thirteen Lakh Twenty One Thousand Only) as financial assistance to eleven programme co-ordinators as recommended by the scrutiny committee (detailed above) as provisional advance towards conduct of programmes under the scheme 'Interaction with Eminent Scholars' and to permit air travel for Eminent Scholars coming to the University as Guests for the event, in all the cases where travelling by Airplane is included in the proposals submitted. Accordingly, U.O. No. 799/2023/UOK dated 24.01.2023 has been issued (**Appendix**)

The aforesaid action taken by the Hon'ble Vice-Chancellor, by invoking provisions under section 10 (13) of the Kerala University Act,1974, is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.51.29. Dept. of Aquatic Biology & Fisheries - Payment of Remuneration to Guest Lecturers for the period from July 2022 to October 2022 - Sanctioned - Reporting of - reg.

(Ad.DI)

The Head, Dept. of Aquatic Biology & Fisheries vide *Letter No. AQB.209/Guest Lecturers/22-23 dated 18.10.2022*, had forwarded the details of classes conducted by Guest Lecturers of the Department, who are included in the approved panel of guest faculty and are qualified in Ph.D, for sanctioning payment of wages for the period from July 2022 to October 2022, as detailed below:

Sl. No.	Name of the Teacher	Classes	Period	Total Time (Hours)	Total Amount (₹600/hr)
1	Dr. Suvarna Devi S	M.Sc.(S I&III)	23.08.2022to 31.10.2022	93	55,800/-
2	Dr. Pramitha V S	M.Sc. (S I&II)	11.08.2022to 28.10.2022	57	34,200/-
3	Dr. K. Sobhana Kumar	M.Sc. (S I&II)	01.07.2022to 27.10.2022	40 ½	24,300/-
	G. Total				1,14,300/-

The Vice - Chancellor, subject to reporting to the Syndicate, has accorded sanction to the payment of an amount of ₹ 1,14,300/- [Rupees One Lakh Fourteen Thousand Three Hundred only] towards their remuneration as detailed above for taking classes in the Department of Aquatic Biology & Fisheries, from the head-of-account "Part - I -Non Plan - MH - 21(i) -Department of Aquatic Biology and Fisheries-4/1218-Wages of Contingent Employees /Guest Lectures" provided in the current year's Budget Estimates of the University and U.O No.541/2023/UOK dated 15.01.2023 was issued in this regard.

The above matter is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.51.30 Award of Ph.D Degrees

(Ac.E.II/Ac.E.V/Ac.E.V(A))

Item No.51.30.01 Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Manzooral Panampara Kottamparambath in Commerce -reg:-

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**INTEREST FREE INVESTMENTS AS A TOOL FOR ECONOMIC DEVELOPMENT WITH SPECIAL REFERENCE TO KERALA**” submitted by Sri. Manzooral Panampara Kottamparambath.

Resolution of the Syndicate

RESOLVED that Sri. Manzooral Panampara Kottamparambath, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the faculty of Commerce.

Item No.51.30.02 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Indhu L. in Commerce -reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**PROBLEMS AND PROSPECTS OF SEAFOOD INDUSTRY IN KERALA**” submitted by Smt. Indhu L.

Resolution of the Syndicate

RESOLVED that Smt. Indhu L, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the faculty of Commerce.

Item No.51.30.03 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Anish Gopinath in Electronics & Communication Engineering -reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**THREE DIMENSIONAL SPACE VECTOR PWM FOR MULTILEVEL INVERTERS**” submitted by Sri. Anish Gopinath.

Resolution of the Syndicate

RESOLVED that Sri. Anish Gopinath, be declared eligible for the award of the Degree of Doctor of Philosophy in Electronics & Communication Engineering under the faculty of Engineering & Technology.

Item No.51.30.04 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Viswakala K.V in Statistics - reg:-**

(Ac. E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**NONPARAMETRIC ESTIMATION OF SOME MEASURES OF DISCRIMINATION**” submitted by Smt. Viswakala K.V.

Resolution of the Syndicate

RESOLVED that Smt. Viswakala K.V, be declared eligible for the award of the Degree of Doctor of Philosophy in Statistics under the faculty of Science.

Item No.51.30.05 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Lijo P George in Sociology- reg:-**

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**HUMAN-ANIMAL CONFLICTS IN AGRARIAN SOCIETY: TRACING CAUSES AND CONSEQUENCES THE SITUATION OF THIRUNELLI IN WAYANAD, KERALA, INDIA**” submitted by Sri. Lijo P George.

Resolution of the Syndicate

RESOLVED that Sri. Lijo P George, be declared eligible for the award of the Degree of Doctor of Philosophy in Sociology under the faculty of Social Sciences.

Item No.51.30.06 **Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Aswathy S in Economics - reg:-**

Ac. EV(A)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**HIGHER EDUCATION AND LABOR MARKET LINKAGES: A STUDY OF ENGINEERING EDUCATION IN KERALA**” submitted by Smt. Aswathy S.

Resolution of the Syndicate

RESOLVED that Smt. Aswathy S, be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the faculty of Social Sciences.

Item No.51.30.07 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri.Jyothis C S in Education –reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**RELATIONSHIP AMONG LEARNING STYLES, EMOTIONAL INTELLIGENCE AND SELF EFFICACY OF HIGHER SECONDARY SCHOOL STUDENTS ASPIRING PROFESSIONAL COURSES**” submitted by Sri.Jyothis C.S.

Resolution of the Syndicate

RESOLVED that Sri.Jyothis CS, be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the faculty of Education.

Item No.51.30.08 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Anju. V.R in Hindi –reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**RAJENDRA AVASTHI KE UPANYASON MEIN SAMAJIK CHETNA**” submitted by Smt.Anju.V.R.

Resolution of the Syndicate

RESOLVED that Smt.Anju.V.R, be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the faculty of Oriental Studies.

Item No.51.30.09 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Anu B S in Hindi-reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**UNNEES SAU ASSI SE DO HAZAR PANDRAH KE BEECH KA HINDI ATMAKATHA SAHITYA: EK ANUSHEELAN**” submitted by Smt.Anu.B.S.

Resolution of the Syndicate

RESOLVED that Smt.Anu.B.S, be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the faculty of Oriental Studies.

Item No.51.30.10 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Ancy John in Commerce -reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**QUALITY OF WORK LIFE OF HEALTHCARE PROFESSIONALS IN KERALA**” submitted by Smt. Ancy John.

Resolution of the Syndicate

RESOLVED that Smt. Ancy John, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the faculty of Commerce.

Item No.51.30.11 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Maja K. Koshy in Commerce -reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**A STUDY ON THE IMPACT OF MIGRANTS’ RETURN ON THE ECONOMY OF KERALA AND THEIR REHABILITATION PROSPECTS**” submitted by Smt. Maja K. Koshy.

Resolution of the Syndicate

RESOLVED that Smt. Maja K. Koshy, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the faculty of Commerce.

Item No.51.30.12 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Roopa Revathy R. in Commerce -reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**ENTREPRENEURIAL VENTURES IN KERALA- PROBLEMS AND PROSPECTS**” submitted by Smt. Roopa Revathy R.

Resolution of the Syndicate

RESOLVED that Smt. Roopa Revathy R, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the faculty of Commerce.

Item No.51.30.13 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Rasmey Kiran in Management Studies- reg:-**

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**EMOTIONAL INTELLIGENCE AND EMPLOYABILITY: A STUDY AMONG GRADUATE JOB ASPIRANTS IN KERALA**” submitted by Smt. Rasmey Kiran.

Resolution of the Syndicate

RESOLVED that Smt. Rasmey Kiran, be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the faculty of Management Studies.

Item No.51.30.14 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Abdul Hadi Y M in Islamic History- (2016 Regulation)- reg.**

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**A STUDY ON WAQF ADMINISTRATION IN KERALA SINCE 1957: PROBLEMS AND PROSPECTS**” submitted by Sri. Abdul Hadi Y.M.

Resolution of the Syndicate

RESOLVED that Sri. Abdul Hadi Y M, be declared eligible for the award of the Degree of Doctor of Philosophy in Islamic History under the faculty of Social Sciences.

Item No.51.30.15 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Jolly Malayam in English-reg:-**

(Ac.A.V)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**THROUGH THE KALEIDOSCOPE: DEFINING CREATIVE NONFICTION**” submitted by Smt. Jolly Malayam.

Resolution of the Syndicate

RESOLVED that Smt. Jolly Malayam, be declared eligible for the award of the Degree of Doctor of Philosophy in English under the faculty of Arts.

Item No.51.30.16 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Kukku Xavier in English-reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**CULTURAL MODERNITIES AND SUBNATIONALISMS IN SELECT CONTEMPORARY INDIAN FICTION IN ENGLISH**” submitted by Smt. Kukku Xavier.

Resolution of the Syndicate

RESOLVED that Smt. Kukku Xavier, be declared eligible for the award of the Degree of Doctor of Philosophy in English under the faculty of Arts.

Item No.51.30.17 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Meera C in English-reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**THE READER OF/IN MODERNITY: DISCOURSES ON READING FROM KERALAM**” submitted by Smt. Meera C.

Resolution of the Syndicate

RESOLVED that Smt. Meera C, be declared eligible for the award of the Degree of Doctor of Philosophy in English under the faculty of Arts.

Item No.51.30.18 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Reshma Ann Rollin in English-reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**TRANSLATING THE MISSALE ROMANUM: IMPACT ON THE LATIN CATHOLIC COMMUNITY OF SOUTH KERALA**” submitted by Smt. Reshma Ann Rollin.

Resolution of the Syndicate

RESOLVED that Smt. Reshma Ann Rollin, be declared eligible for the award of the Degree of Doctor of Philosophy in English under the faculty of Arts.

Item No.51.30.19 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Jayaraj M.S. in Botany – reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**MECHANISMS OF DROUGHT STRESS RESPONSE IN THE WILD VARIETY - MOMORDICACHARANTIAVAR MURICATA (WILLD.) CHAKRAV**” submitted by Sri.Jayaraj.M.S.

Resolution of the Syndicate

RESOLVED that Sri. Jayaraj M.S, be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the faculty of Science.

Item No.51.30.20 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Chithra B in Botany – reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**A STUDY ON THE ALLELOPATHIC INTERACTIONS OF KYLLINGA NEMORALIS (J. R. FORST. &G. FORST.) DANDY EX HUTCH. &DALZIEL (CYPERACEAE)**”” submitted by Smt. Chithra B.

Resolution of the Syndicate

RESOLVED that Smt. Chithra B, be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the faculty of Science.

Item No.51.30.21 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri.Dani Benchamin in Zoology – reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**BENTHIC MACROINVERTEBRATES AS INDICATORS OF WATER QUALITY IN KALLADA RIVER**” submitted by Sri. Dani Benchamin.

Resolution of the Syndicate

RESOLVED that Sri. Dani Benchamin, be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the faculty of Science.

Item No.51.30.22 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Aparna P.N in Physics -reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**ULTRALIGHT EMI SHIELDING AEROGELS BASED ON V₂O₅ NANOWIRES**” submitted by Smt. Aparna P.N.

Resolution of the Syndicate

RESOLVED that Smt. Aparna P.N, be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the faculty of Science.

Item No.51.30.23 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Valsaraj P. in Technology Management-reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**ENGINEERING - FRIENDLY ALTERNATIVE METHODS FOR WIND SPEED ASSESSMENT AND FORECASTING FOR WIND ENERGY APPLICATIONS**” submitted by Sri.Valsaraj P.

Resolution of the Syndicate

RESOLVED that Sri.Valsaraj P, be declared eligible for the award of the Degree of Doctor of Philosophy in Technology Management under the faculty of Applied Sciences and Technology.

Item No.51.30.24 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Baby K. Paul in Futures Studies -reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**INFRASTRUCTURE FOR ECOTOURISM:AN APPROACH TO ECO-RESORTS WITH PROVISION FOR SMART TECHNOLOGY**” submitted by Sri. Baby K. Paul.

Resolution of the Syndicate

RESOLVED that Sri. Baby K. Paul, be declared eligible for the award of the Degree of Doctor of Philosophy in Futures Studies under the faculty of Applied Sciences and Technology.

Item No.51.30.25 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Sheila Balakrishnan in Medicine-reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**VALIDITY OF CLINICAL CRITERIA ALONE IN DIAGNOSIS OF PCOS & PREVALENCE OF METABOLIC & CARDIOVASCULAR RISK FACTORS IN PCOS**” submitted by Smt.Sheila Balakrishnan.

Resolution of the Syndicate

RESOLVED that Smt.Sheila Balakrishnan, be declared eligible for the award of the Degree of Doctor of Philosophy in Medicine under the faculty of Medicine.

Item No.51.30.26 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Radhika.C.K in Nursing-reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**GLYCEMIC VARIABILITY AND QUALITY OF LIFE OF PATIENTS WITH CHRONIC KIDNEY DISEASE ON MAINTENANCE HAEMODIALYSIS**” submitted by Smt.Radhika.C.K.

Resolution of the Syndicate

RESOLVED that Smt.Radhika.C.K, be declared eligible for the award of the Degree of Doctor of Philosophy in Nursing under the faculty of Medicine.

Item No.51.30.27 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Manjula.M in Medicine-reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**REPRODUCTIVE MORBIDITY AMONG ADOLESCENT GIRLS (10-19 yrs) IN THE PRIMARY CARE SETTING**” submitted by Smt.Manjula.M.

Resolution of the Syndicate

RESOLVED that Smt.Manjula.M, be declared eligible for the award of the Degree of Doctor of Philosophy in Medicine under the faculty of Medicine.

Item No.51.30.28 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Shaina Hashim in Civil Engineering-reg**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**MECHANISTIC EMPIRICAL APPROACH TO DESIGN OF FIBER REINFORCED BITUMINOUS PAVEMENTS**” submitted by Smt. Shaina Hashim.

Resolution of the Syndicate

RESOLVED that Smt. Shaina Hashim, be declared eligible for the award of the Degree of Doctor of Philosophy in Civil Engineering under the faculty of Engineering and Technology.

Item No.51.30.29 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Smitha Devi P.S. in Botany – reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**STUDIES ON IN VITRO CONSERVATION STRATEGIES OF HOLOSTEMMA ANNULARE (ROXB.) K. SCHUM**” submitted by Smt. Smitha Devi P.S.

Resolution of the Syndicate

RESOLVED that Smt. Smitha Devi P.S, be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the faculty of Science.

Item No.51.30.30 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Eassa Ali Mohammed Ali in Linguistics- reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**RELEVANCE OF TRANSLATION THEORY : AN ANALYTICAL STUDY BASED ON ARABIC AND ENGLISH NOVELS**” submitted by Sri. Eassa Ali Mohammed Ali.

Resolution of the Syndicate

RESOLVED that Sri. Eassa Ali Mohammed Ali, be declared eligible for the award of the Degree of Doctor of Philosophy in Linguistics under the faculty of Oriental Studies.

Item No.51.30.31 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Dhanyasree A.R. in Library & Information Science-reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**FACTORS INFLUENCING CAREER EMPOWERMENT OF WOMEN LIBRARY PROFESSIONALS IN HIGHER EDUCATION INSTITUTIONS IN KERALA**” submitted by Smt. Dhanyasree A.R.

Resolution of the Syndicate

RESOLVED that Smt. Dhanyasree A.R, be declared eligible for the award of the Degree of Doctor of Philosophy in Library & Information Science under the faculty of Arts.

Item No.51.30.32 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Rakhi M. in Physics-reg:-**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D thesis entitled “**MODULATING DIELECTRIC RESPONSE OF GARNET STRUCTURED CERAMICS THROUGH CATION SUBSTITUTION AND COLD SINTERING PROCESS FOR MICROWAVE APPLICATIONS**” submitted by Smt. Rakhi M.

Resolution of the Syndicate

RESOLVED that Smt. Rakhi M, be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the faculty of Science.

Item No.51.31 **Declaration of probation of Smt. Sheeba M R, Assistant Librarian Gr. I, Department of Botany- Consideration of-reg.**

(Ad.A V)

Smt. Sheeba M R has been promoted provisionally to act as Assistant Librarian Gr. I and posted in the Department of Botany, vide U.O. No. 4510/2022/UOK dated 08.06.2022.

Smt. Sheeba M R, Assistant Librarian Gr. I has requested to declare her period of probation, vide submission dated 06.12.2022, as she had completed six months in the promoted post. The Head, Department of Botany has forwarded the request and has certified that her work and conduct during the period of probation were satisfactory.

The Syndicate held on 17.08.2021 vide item no. 31.95.06 has resolved to approve to the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings that the satisfactory completion of probation of Library staff appointed in the promoted posts may be declared after 6 months in the promoted post, if otherwise eligible.

The Finance on verification, has remarked that *Smt. Sheeba M R*, has not availed herself of any eligible leave during the period of probation. She may be declared to have satisfactorily completed her period of probation in the post of **Assistant Librarian Gr 1** on **08.12.2022FN**. It may be noted that the date of declaration of probation is proposed based on the entries in Gazetted Entitlement Register (GER) till date and by taking probation period as six months.

As per the orders of the Vice-Chancellor, the matter of **declaration of probation of Smt. Sheeba M.R in the post of Assistant Librarian Gr I on 08.12.2022FN** is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.51.32 **Campus Library - Payment towards the purchase of 20 numbers of tablets - sanctioned- Reporting of - reg.**

(Ad.A V)

Sanction has been accorded by the Vice Chancellor for the payment of an amount of Rs.3,15,980/- (Rupees Three Lakh Fifteen Thousand Nine Hundred and Eighty only) to M/s. CDNS Technology India Pvt Ltd, after deducting 2% GST TDS , towards the purchase of 20 numbers of Tablets (Samsung Galaxy Tab A8 X200 NA) for the use in the Campus Library, Kariavattom, meeting the expenditure from the h/a "Part I-NP-MH I (a) General Direction-4-1930 - Equipment" of the current year's Budget Estimates of the University and U O No. Ad.AV/604/2023/UOK was issued accordingly.

The action taken by the Vice Chancellor in having sanctioned the payment of an amount of Rs.3,15,980/- (Rupees Three Lakh Fifteen Thousand Nine Hundred and Eighty only) as detailed above is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.33 **GO(Ms) No. 33/2023/HEDN dated 19.01.2023 - Granting Special Menstrual Leave and Maternity Leave for Female students –Consideration of- reg.**

(Ad.AV)

The Government have issued orders granting special menstrual leave for female students and fixing the limit for attendance to 73 percentage including the menstrual leave and also, allowing maternity leave up to a maximum of 60 days for female students above the age of 18 years. As per the Govt order, the Universities have been directed to make necessary amendments in the university rules for this purpose. The Hon'ble Vice Chancellor has ordered to place the matter before the Syndicate. As per the orders of the Vice Chancellor, the matter of implementing the Government order GO(Ms) No. 33/2023/HEDN dated 19.01.2023 is submitted before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to implement the Government order GO(Ms) No. 33/2023/HEDN dated 19.01.2023 in the University.

FURTHER RESOLVED that if the Student avail maternity leave upto six months, the student shall rejoin the College without taking readmission.

ALSO RESOLVED to entrust the Principal to verify the medical records of the candidate and permit to rejoin the college, without taking approval from the University.

Item No.51.34 **University of Kerala-Unauthorized use of Pay-in-Slips-Drain on University Funds-Final Defaulters List – Consideration of-reg.**

(IT Cell (Exams))

The Final Defaulters List submitted by the tabulation sections were placed before the Syndicate held 07/11/2022 and resolved vide item No. 48.40 to “entrust the Registrar and Finance Officer to submit the current status report of the total amount drain on University Funds due to unauthorized use of Pay –in – Slips and Final Defaulters Lists, before the Syndicate for initiating further course of action.” As per the above resolution, a meeting was convened on 23/11/2022 at Registrar’s Office to discuss further action to be taken on Final Defaulters List. The recommendations of the meeting and action taken on those are enclosed in the report placed below.

In obedience to the orders of the Hon’ble Vice-Chancellor, the Report is placed before the Syndicate for consideration and further action.

Resolution of the Syndicate

RESOLVED to approve the Report submitted by the Registrar and Finance Officer regarding the unauthorized use of Pay-in-Slips-Drain on University Funds.

FURTHER RESOLVED to place the report before the Standing Committee of the Syndicate on Finance.

Report on the verification of the Final Defaulters List

Sub: University of Kerala-Unauthorized use of Pay-in-Slips-Drain on University Funds-Final Defaulters List – reg

In obedience to the resolution of the Syndicate at its meeting held on **01/10/2020**, the following tabulation sections have furnished the Final Defaulters List (after intimating the colleges/ students to submit the relevant documents showing the proof of the payment /levying penalty as per the **U.O M&C.1/1978/2020 dt. 19.11.2020**) as on 31/10/2022.

Sl. No	Section	Total no. of defaulters	Amount Due	Degree Certificate Issued (Nos)
1	B.Tech	870	589320	29
2	CBCSS (BA/BSc/BCom.)	460	70,250	106
3	CBCSS-CR	115	34,010	15
4	MBA	5	1435	3
5	MCA	3	375	0
6	B.Arch	4	200	0
7	M.Tech	2	100	0

8	PG	15	9045	0
9	LLB	45	14615	14
10	B.Ed	0	0	NA
	TOTAL	1519	719350	

The above list was placed before the Syndicate held 07/11/2022 and the meeting resolved to “entrust the Registrar and Finance Officer to submit the current status report of the total amount drain on University Funds due to unauthorized use of Pay –in – Slips and Final Defaulters Lists, before the Syndicate for initiating further course of action.” As per the above resolution, a meeting was convened on 23/11/2022 at Registrar’s Office to discuss further action to be taken on Final Defaulters List and discussed the following.

1. To cross check the Final Defaulters List and the total amount drain submitted by the various tabulation sections.
2. The Letter dated 26/09/2022 from Detective Inspector, Crime Branch Central Unit IV, Enchakkal received for forwarding defaulters list and amount of drain on University exchequer, keeping the time limit.
3. The letter dated 17/11/2022 from the State Police Chief, Kerala reporting the non co-operation with the petition matter.
4. Safety measures implemented/ under process in the software (Kerala University Cash Counter and Online payment portal)

and recommended :

1. Reminders to be given to the Defaulters in the Final Defaulters List by specifying the crime, to collect the amount due to them.
2. Draft a reply to the letter dated 17/11/2022 from the State Police Chief, Kerala to forward a detailed report to them on the present status of the internal enquiry.
3. Detailed List on the Final Defaulters submitted by the tabulation sections and the final amount due to these defaulters to be verified by the Joint Registrar (Administration), Joint Registrar (Finance) and Joint Registrar (CBCSS & CR).
4. Status of the following Safety measures against such fraudulent attempts to be sought from KUCC
 - a. DCB
 - b. The validations done in the software at Kerala University Cash Counter.

As per the recommendations of the meeting held on 23/11/2022, the following actions were taken.

1. Note to DR (Exams IV), DR (Exams III), DR (Exams VI), DR (CBCS) and DR (ES & Revaluation) were issued on 25/11/2022 to send reminders to the Defaulters in the Final Defaulters List by specifying the crime, to collect the amount due to them.
2. A reply letter to State Police Chief, Kerala was issued on 24/11/2022.
3. Note to JR (Administration), JR (Finance) and JR (CBCSS & CR) were issued on 24/11/2022 to verify the Detailed List on the Final Defaulters submitted by the tabulation sections and the final amount due to these defaulters.
4. A note to Director, KUCC was issued on 25/11/2022 to seek the status of the Safety measures (DCB and the validations done in the software at Kerala University Cash Counter) against such fraudulent attempts.

The final defaulters list and the total amount due to these final defaulters were submitted by the JR (Administration), JR (Finance) and JR (CBCSS & CR) after their verification with the latest data from the tabulation sections (as on 03/12/2022) on 05/12/2022 as listed below. The detailed list submitted from the tabulation Sections is placed below for perusal.

Sl. No	Section	Total no. of defaulters	Amount Due	Degree Certificate Issued (Nos)
1	B.Tech	840	574040	29
2	CBCSS (BA/BSc/BCom.)	447	68800	106
3	CBCSS-CR	124	33390	15
4	MBA	5	1435	3

5	MCA	3	375	0
6	B.Arch	1	50	0
7	M.Tech	2	100	0
8	PG	17	9770	0
9	LLB	45	13660	14
10	B.Ed	0	0	NA
	TOTAL	1484	701620	

The tabulation sections have furnished the details of students who have remitted the fee and penalty based on the reminder sent to the defaulters as per the action taken on point 1 on the meeting held on 23/11/2022. The Final Defaulters List thus prepared after deducting the names of the said students from the existing list based on the details furnished by the tabulation sections as on 05/01/2023 is as follows (The detailed list as **Appendix I**).

Sl. No	Section	Total no. of defaulters	Amount Due	Degree Certificate Issued (Nos)
1	B.Tech	834	551575	27
2	CBCSS (BA/BSc/BCom.)	445	68275	105
3	CBCSS-CR	112	30380	6
4	MBA	5	1435	3
5	MCA	3	375	0
6	B.Arch	0	0	0
7	M.Tech	2	100	0
8	PG	17	10795	0
9	LLB	45	13660	14
10	B.Ed	0	0	NA
	TOTAL	1462	676950	

The Director, KUCC has furnished the status report of the Safety measures taken against the fraudulent transactions by the students (as per the action taken on point 4 on the meeting held on 23/11/2022) on 26/12/2022. As per the report, the development of DCB module for the examination section is already underway and is expected to be completed soon. Software validations/safety measures taken at Kerala University Cash Counters are detailed in the report forwarded and the Director, KUCC has also recommended to cease the offline remittances at cash counters and to integrate multiple new gateways into our payment system to provide seamless services to our stakeholders. The report is appended (**Appendix II**) for perusal.

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Item No.51.35 University Hostel for Women, Thycaud - Payment of water charge - sanctioned - Reporting of – reg.

(Admn DII)

Sanction was accorded by the Vice-Chancellor for the payment of Rs.2,38,303/- (Rupees Two Lakh Thirty Eight Thousand Three Hundred and Three only) to Kerala Water Authority towards the water charges for the consumer number VGB/140/N used at the Women's Hostel, Thycaud up to the month of November 2022 including the previous bi-monthly amount and adjustment amount. U.O. No.9286/2022/UOK dated 13.12.2022 was issued in this regard.

The action taken by the Vice Chancellor in having sanctioned Rs.2,38,303/- (Rupees Two Lakh Thirty Eight Thousand Three Hundred and Three only) as detailed above is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.51.36 **Budget speech 2022-23- item No: 2- Workshops for the Revision of syllabus into OBE format in affiliated colleges -Kept in abeyance-remarks of the Director, IQAC- consideration of - Reg.**

(Ac.A.II)

The Budget Speech 2022-23 vide item No:2, envisaged to revise the scheme and syllabus of all affiliated colleges in Outcome Based Mode (OBE) format and conduct of workshop for which an amount of Rs.Fifty lakh only has been allocated.

The Syndicate at its meeting held on 11.05.2022 resolved to approve the recommendation of the Budget implementation cell, that a proposal be submitted by a committee with Pro-Vice-Chancellor as convener and Members Syndicate, Director IQAC, Research Director and the Vice-Chairman, CSS as other members and the same shall be placed before the Standing Committee of the Syndicate on Academics & Research.

Accordingly the Committee submitted the detailed proposal with a split up of expenditure of the total amount of Fifty lakh allocated in the budget. As per the split up in the proposal submitted, an amount of Rs.50,000/- (Rupees fifty thousand only) is allotted for subject wise workshops (80 subjects including UG and PG).

The Standing Committee of the Syndicate on Academics & Research considering the above proposal recommended to refer the matter to the Syndicate and the Syndicate at its meeting held on 07.07.2022 resolved to constitute a Sub Committee to have a detailed discussion on the proposal on Outcome based syllabus and workshops and submit a report before the Standing Committee of the Syndicate on Academics & Research.

The sub-committee thus constituted recommended, at its meeting held on 30.08.2022 to **constitute another Committee for the preparation of modules for the conduct of workshop** and also recommended the following :

1. The Committee may conduct workshop to all Chairmen of Board of Studies with one member from each Board of Studies and finalize the modules/guidelines.
2. The Committee may conduct workshops for imparting training to all members of the Board of Studies based on the finalized modules/guidelines.
3. The Chairmen of Boards of Studies may conduct workshops and prepare scheme and syllabi of the programmes as per the finalized modules/guidelines.

The Syndicate at its meeting held on 02.09.2022 approved the above recommendations of the subcommittee.

The committee constituted for the preparation of modules for the conduct of workshop at its meeting held on 18.10.2022 recommended to give orientation for the Chairmen and one member of the Board of Studies as first step and then an orientation to all members Board of Studies. The coordination of Orientation Programme was entrusted with IQAC and it was recommended to release fund for the purpose to IQAC. The Minutes of the meeting was approved by the Syndicate at its meeting held on 07.11.2022.

On the basis of the above resolution, orientation programmes were conducted by the IQAC for Boards of Studies under the Faculty of Science, Social Sciences, Applied Sciences & Technology and Commerce. Orientation programmes for Oriental Studies, Arts, Fine Arts, Education and Law remains to be done.

Subsequent of Orientation programmes, Chairmen of various Boards of Studies who participated in orientation programme submitted proposals for conduct of workshop with the anticipated expenditure exceeding Rs.50,000/-in a subject , requesting permission to conduct the workshop as directed in the orientation programmes for syllabus revision in OBE mode, Since there are cases of having two or more courses under one subject, remarks of IQAC regarding the limit of expenditure that can be incurred per subject has been sought in the first instance. Also there were proposals for conduct of workshops submitted earlier, but not granted permission and kept attached with OBE workshops to be conducted as per earlier Syndicate resolutions.

The Director, IQAC remarked that "**All proposals for hosting workshops in the Outcome Based Education (OBE) mode may be kept in abeyance as Higher Education Council guidelines on Curriculum restructuring is yet to come. The committees in this regard have been constituted and guidelines on UG as well as PG programmes need to be formulated. The workshops may be organized after concrete guidelines have been framed.**"

The Vice Chancellor has ordered that *all proposals received for the conduct of workshops for revision of syllabus in OBE mode subsequent of orientation programme and the proposals for workshop already attached with OBE workshop as per earlier resolutions of the Syndicate be kept in abeyance* and to place the remarks of the Director, IQAC before the Syndicate.

As per orders of the Vice-Chancellor the above matter is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the remarks of the Director, IQAC need not be considered.

FURTHER RESOLVED that the proposals received for the conduct of workshops for revision of syllabus in OBE mode subsequent of orientation programme and the proposals for workshop already attached with OBE workshop be organized.

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Item No.51.37 Escalated rate of electricity charges - Remittance of electricity charges by two institutions in same building - Proposal to provide separate electric meters – Consideration of- reg.

(Ad.A.VI)

The Assistant Registrar, Kerala University Study and Research Centre (KUSRC), Alappuzha has forwarded a proposal, in the light of the observations of the Audit team from OAD, for the payment of Electricity bill of the building in which the Kerala University Study and Research Centre, Library and UIM, Alappuzha are functioning. It is pointed out that, so far the expenditure towards the payment of electricity bills of the whole building is being met from the head of account provided for Kerala University Study and Research Centre (Administration) in the Budget Estimates of the University. A provision has been given in the head of account "Part I-Non Plan- MH:69(b)-University Institute of Management, Alappuzha- 4/1310-Electricity Charges", to meet the expenditure towards the payment of Electricity bills in UIM, Alappuzha.

The Assistant Registrar, Kerala University Study and Research Centre, Alappuzha has requested to make necessary arrangements for the alternative payment of electricity bills incurred by the UIM, Alappuzha and Kerala University Study and Research Centre, Alappuzha so that responsibility may be shared equally. The University Engineer has recommended to provide separate electric meters in Kerala University Study and Research Centre and UIM to meet the expenditure independently but for the time being the electricity charges may be met on alternate basis. The Finance Officer has also approved the recommendation of the University Engineer.

As per the orders of the Vice Chancellor, the matter regarding the proposal to provide separate electric meters for Kerala University Study and Research Centre, Alappuzha and UIM, Alappuzha and to pay electricity charges by Kerala University Study and Research Centre and UIM on alternate basis till the installation of new electric meter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to entrust the Registrar and University Engineer to examine the matter regarding the proposal for providing separate electric meters for Kerala University Study and Research Centre, Alappuzha and UIM, Alappuzha.

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Item No.51.38 Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Student Services and Examinations – Approval of-reg.

(Ad.DII)

A combined meeting of the Standing Committee of the Syndicate on Student Services and Examinations was held on 23.01.2023 at 03.30 pm at Syndicate room.

As per the orders of the Vice Chancellor, the minutes of the combined meeting of the Standing Committee of the Syndicate on Student Services and Examinations held on 23.01.2023 is placed before the Syndicate for consideration and approval (Minutes and report of the Sub Committee on the matter regarding the ' Grace Mark for Sannadhasena Volunteers Appended).

Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Student Services & Examinations

Date and Time : 23.01.2023, 03.30 pm
Venue : Syndicate Room

Members Present

1. Sri. Sandeep Lal S, Convenor, Standing Committee of the Syndicate on Student Services
2. Dr. K. B. Manoj, Convenor, Standing Committee of the Syndicate on Examinations
3. Prof. K. Lalitha, Member, Syndicate
4. Adv. K. H. Babujan, Member, Syndicate
5. Sri. Bijukumar. G, Member, Syndicate
6. Sri. Rajendrakumar P, Member, Syndicate
7. Dr. Vijayan Pillai. M, Member, Syndicate
8. Sri. Jairaj. J, Member, Syndicate
9. Dr. K. G. Gopchandran, Member, Syndicate
10. Dr. S. Nazeeb, Member, Syndicate
11. Sri. Arunkumar. R, Member, Syndicate

Members Absent

1. Smt. Renju Suresh, Member, Syndicate
2. Adv. A. Ajikumar, Member, Syndicate
3. Sri. M. S. Arun Kumar MLA, Member, Syndicate

The meeting commenced at 03.30 pm

Item No.51.38.01 Higher Education Department- Request to consider 'Sannadhasena' Volunteers for grace mark-Report of the Sub Committee - reg.

'SANNADHASENA' is a Students' organization formed with the co-operation of National Students services in all Affiliated colleges and departments to develop social commitment among students, as per our Budget Speech-2020-21.

The Additional Chief Secretary to Government, Higher Education Department has forwarded a letter requesting to consider "SANNADHASENA Volunteers" for Grace Marks in University examinations.

The Combined meeting of the Standing committee of the Syndicate on Student Services & Examinations held on 25.05.2022 considered the matter and recommended to constitute a Sub Committee consisting of Prof. K. Lalitha, Convenor, Standing Committee of the Syndicate on Student Services, Dr. K.B. Manoj, Convenor, Standing Committee of the Syndicate on Examinations, Dr. Vijayan Pillai. M, Member, Syndicate, Sri. Siddik. R, Director(i/c), Department of Student Services, Dr. Shaji. A, Programme Co-ordinator, NSS, to have a detailed study on the matter regarding the 'Grace mark for Sannadhasena Volunteers'. The Syndicate at its meeting held on 25.05.2022, vide item No. 42.57.0, resolved to approve the said recommendation.

A meeting of the Sub Committee was convened on 12.08.2022 and detailed discussions were held on the matter and a report has been submitted accordingly.

As ordered by the Vice - Chancellor, the Report (copy appended) submitted by the Sub Committee on the matter regarding 'Grace mark for Sannadhasena Volunteers', is placed before the Combined meeting of the Standing Committee of the Syndicate on Student Services and Examinations.

Recommendation: *The Committee recommended to approve the report of the sub committee on the matter regarding the 'Grace mark for Sannadhasena Volunteers'.*

The committee came to an end at 03.45 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Student Services and Examinations held on 23.01.2023, be approved.

Item No.51.39 **Purchase of Postage Stamp for the Examination General Despatch Section – Reporting of- reg.**

(Ad BIV A)

The Examination General Despatch Section has requisitioned urgent requirement of postage stamps. Considering the urgency, the Vice Chancellor has accorded sanction to purchase Postage Stamp worth Rs 1,00,000 /- (Rupees One Lakh only), subject to reporting to the Syndicate.

Accordingly, the U.O.No.130/2023/UOK dated 05/01/2023 was issued. The amount was paid to the Senior Post Master, GPO, Trivandrum and postage stamps purchased.

The expenditure in this regard was met from the head of account "Part 1-NP-MH :2- Examination 4/1300-Postage" provided in the current year's Budget Estimates of the University.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.40 **M & C II Section - Purchase of Nine number of Laptops for the Valuation Camps from M/s. KELTRON through the CPRCS Portal - Advance Payment - Sanctioned - Reporting of – reg.**

(Ad BIV A)

Sanction was accorded by the Vice-Chancellor, for releasing the advance payment of **Rs.3,52,089/- (Rupees Three Lakh Fifty Two Thousand and Eighty Nine only) inclusive of all taxes** to M/s. KELTRON Thiruvananthapuram towards the purchase of nine numbers of Laptop (Medium end Windows 11 home) @ Rs.39,121/- each, through the CPRCS portal for use in the Valuation Camps, meeting the expenditure from the h/a "Part II - Plan - MH: 63- Miscellaneous-7/6046-Infrastructure Development (State)", provided in the current year's Budget Estimates of the University", based on the decision of the Syndicate held on 07.11.2022 vide item no.48.71.03 and the Finance Endorsement No. FOS. 3945/Finance I/2022-23 dated 05/12/2022. The payment shall be released to the KSITM TSB Account from Plan Special TSB a/c.

Accordingly, U.O No. 1077/2023/UOK dated 30.01.2023 has been issued from the Planning A1 Section.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No. 51.41 **Minutes of the Meeting of the Standing Committee of the Syndicate on Student Services - Approval of - reg.**

(Ad.DII)

A meeting of the Standing Committee of the Syndicate on Student Services was held on 07.02.2023 at 02.30 p.m. in the Syndicate Room.

As per the orders of the Vice Chancellor, the minutes of the meeting of the Standing Committee of the Syndicate on Student Services held on 07.02.2023 is placed before the Syndicate for consideration and approval (Minutes and Sub Committee report Appended).

Minutes of the Meeting of the Standing Committee of the Syndicate on Student Services

Date and Time : 07.02.2023, 02.00 p.m.
Venue : Syndicate Room

Members Present

1. Sri. Sandeep Lal S (Convener)
2. Adv. K.H. Babujan
3. Prof. K. Lalitha
4. Sri. Bijukumar G
5. Sri. Rajendrakumar. P

Members Absent

1. Sri. M. S. Arun Kumar MLA
2. Smt. Renju Suresh
3. Adv. A.Ajikumar

The meeting started at 02.30 p.m. and discussed the item in the Agenda and recommended as follows:

Item No.51.41.01 *Report of the sub committee constituted to study and submit a detailed report on the action points referred to the SC of the Syndicate on Student Services and to suggest a suitable name for the award to transgender student, who scores the highest points in the Kerala University Youth Festival.*

(Ad DII)

The Syndicate held on 16.09.2022, vide item no. 03 considered the communication from Dr.Rajan Gurukkal, Vice Chairman, KSHEC, forwarding the action points, contained in the Minutes of the meeting with the Hon'ble Chief Minister held on 21.04.2022, which have to be implemented in the University as part of Higher Education Empowerment Programme and resolved to refer the action points Sl. No.s 17 & 18 (mentioned below) to the Standing Committee of the Syndicate on Student Services for detailed discussion and report.

Sl. No. 17 **വിദ്യാർത്ഥികളുടെ ശാരീരികവും മാനസികവുമായ ആരോഗ്യത്തിനെക്കുറിച്ചുള്ള സൗകര്യങ്ങളും ഹെൽപ്പൈനുകളും ആരംഭിക്കണം.**

Sl. No. 18- **എല്ലാസ്ഥാപനങ്ങളിലും ഭിന്നശേഷി വിദ്യാർത്ഥികൾക്കായി പ്രത്യേക സൗകര്യങ്ങൾ ഒരുക്കണം.**

The Minutes of the Meeting of the Syndicate held on 29.12.2022 vide item No. 50.50.02 and item No.50.50.03 resolved to approve the recommendation of the Standing committee of the Syndicate on Student Services held on 23.12.2022 to constitute a Sub Committee comprising of Sri. Sandeep Lal S (as Convener), Prof. K. Lalitha, Sri. Bijukumar G, Sri. Rajendrakumar P, (Members Syndicate), Director (Department of Student Services), University Engineer, Director (Department of Physical Education), Female Counsellor (University Health Centre) to:

1. study and submit a detailed proposal on the action points referred to the SC of the Syndicate on Student Services.
2. suggest a suitable name for the award to the transgender student, who scores the highest point in Kerala University Youth Festival

A meeting of the Sub Committee was convened on 04.02.2023 and detailed discussions were held on the matter and a report has been submitted accordingly.

As ordered by the Vice - Chancellor, the Report (copy appended) submitted by the Sub Committee on the above matter is placed before the Standing Committee of the Syndicate on Student Services .

Recommendation: *The Committee recommended to approve the report of the sub-committee on the matter regarding the action points*

1. **വിദ്യാർത്ഥികളുടെ ശാരീരികവും മാനസികവുമായ ആരോഗ്യത്തിനെക്കുറിച്ചുള്ള സൗകര്യങ്ങളും ഹെൽപ്പൈനുകളും ആരംഭിക്കണം.**
2. **എല്ലാസ്ഥാപനങ്ങളിലും ഭിന്നശേഷി വിദ്യാർത്ഥികൾക്കായി പ്രത്യേക സൗകര്യങ്ങൾ ഒരുക്കണം.**

to be implemented in the University and affiliated Colleges.

Also recommended that the name **KALARATHNAM** as the title for the award to the transgender student, who scores the highest point in Kerala University Youth Festival from the 4 names suggested by the sub committee.

The Meeting concluded at 03.00 p.m.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student Services was held on 07.02.2023, be approved.

Item No.51.42 *DWCD sponsored project titled “Factors relating to the Prevalence of Early Marriages in Kerala” by Dr. Anil Chandran S, Department of Demography - Implementation and release of 1st instalment of financial assistance - Sanctioned - Reporting of - reg.*

(Ad.F1)

The Directorate of Women and Child Development (DWCD), Government of Kerala, has approved a project titled "Factors relating to the Prevalence of Early Marriages in Kerala" by Dr. Anil Chandran S, Assistant Professor and Head, Department of Demography, University of Kerala as Principal Investigator with a total financial assistance of Rs.16,32,000/- (Rupees Sixteen lakh thirty two thousand only) for a period of One year and provided an amount of Rs.6,52,800/- (Rupees Six lakh fifty two thousand and eight hundred only) towards the first instalment of financial assistance.

Sanction has, therefore, been accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 to the following:

- a. To implement the DWCD funded project titled "Factors relating to the Prevalence of Early Marriages in Kerala" in the University for a period of One year at a total cost of Rs.16,32,000/- (Rupees Sixteen lakh thirty two thousand only) by Dr. Anil Chandran S, Assistant Professor and Head, Department of Demography, University of Kerala as Principal Investigator.
- b. To open a new sub head "9/7281 Factors relating to the Prevalence of Early Marriages in Kerala" under "Part III -MH 80A Grants from State Government" and to provide an amount of Rs.6,52,800/- (Rupees Six lakh fifty two thousand and eight hundred only) under it by re appropriation from the head of account "Part III - MH 80D Grants from other agencies - 9/7751 Lumpsum Provision for New Research Schemes" provided in the current year's budget estimates of the University.
- c. To permit Dr. Anil Chandran S, Principal Investigator of the Project to open a new SB account at SBI, Kariavattom Branch to operate upon the accounts of the project.
- d. To release an amount of Rs.6,52,800/- (Rupees Six lakh fifty two thousand and eight hundred only) to Dr. Anil Chandran S, Assistant Professor and Head, Department of Demography, University of Kerala and the Principal Investigator of the project by meeting the expenditure on this account from the above said newly opened head of account in the current years Budget Estimates of the University.
- e. To permit the Principal Investigator to transfer the amount to the newly opened SB account.
- f. To utilise the funds in strict adherence to the norms of the sponsoring body.
- g. To close the bank account once the purpose is completed.
- h. To transfer institutional over head charges, if any, to the DDF of the Department as per the approved rates of the sponsoring body.

University Orders are issued accordingly.

As per orders of the Vice-Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.43

Survey Research Centre - Conduct of study on 'State of Polity in Kerala: A Study of the Changing Dynamics of Politics in Kerala' - Administrative sanction & Release of the amount provided in the Budget Estimates, as Provisional payment – Consideration of – Reg.

(Ad.DIII)

The Hon. Director, Survey Research Centre, has requested to give administrative sanction for conducting a study on State of Polity in Kerala: A Study of the Changing Dynamics of Politics in Kerala and also requested to release the remaining amount of Rs.3,87,250/- (Rupees Three Lakh Eighty Seven Thousand and Two hundred Fifty only) under the Head 4/4170 - Field Survey Expenses allocated in the University budget 2022-2023, as Provisional payment to the Director, Survey Research Centre, Department Political Science, for conducting the study.

Budget Estimate of State of Polity in Kerala: A Study of Changing Dynamics of Politics in Kerala- field Survey by Survey Research Centre, Department of Political Science, Karyavattom.

Sl. No.	Description	Quantity/No.	Amount Rs
1.	Honorarium for Field Investigators	45 Investigators x 6 days @ Rs.1000/-	2,70,000

2.	TA for Field Investigators	45 Investigators @ Rs. 400/-	18,000
3.	One day training workshop for Field Investigators and Field Supervisors	45 Investigators @ 500	22,500
4.	Questionnaire sampling & translation	5 persons @ 2000	10,000
4.	Printing of Questionnaire		5,000
5.	TA+DA+honorarium for Field supervisors	3 Field Supervisors for 6 days @ Rs. 7000/-	21,000
6.	Data entry and Processing		10,000
7.	Stationery		1,750
8.	Miscellaneous		4,000
9.	Refreshments for workshop		10,000
10.	Secretarial Assistance	Remuneration of Rs.7500X 2 persons	15,000
	Grand Total		3,87,250.00
(Rupees Three Lakh Eighty Seven Thousand Two Hundred and Fifty only)			

It may be noted that an amount of Rs.1,12,750/- has already been sanctioned as Provisional payment, out of Rs.5,00,000/- allocated under the head 4/4170-Field Survey Expenses vide U.O.No.Ad.AII/4130/2022/UoK dated 28.05.2022, and the regularization of the same is under process.

As per the orders of the Vice-Chancellor, *the request from the Hon. Director, Survey Research Centre, for administrative sanction towards the conduct of a Study on State of Polity in Kerala: A Study of the Changing preferences and Directions of Politics in Kerala and the release of Rs.3,87,250/- (Rupees Three Lakh Eighty Seven Thousand Two hundred and Fifty only) under the Head "4/4170 - Field Survey Expenses" as Provisional payment*, is placed before the Syndicate for consideration.

Resolution of the Syndicate
RESOLVED that the above proposal be agreed to.

Item No.51.44 **Government Budget Speech 2022-23-Establishment of Science Park at University of Kerala- reconstitution of subcommittee- recommendation of-reg.**

(Pl.A)

The Government of Kerala decided to establish four Science Parks in the state and an amount of Rs.1000 crores is allocated in the Budget Speech 2022-23 for the purpose. The Government wishes to establish one Science Park in the Karivattom Campus of the University of Kerala.

The Syndicate, at its meeting held on 02.09.2022 vide item No 46.60, considered the above matter and resolved to constitute a sub committee consisting of the following members to study all the aspects of the project and for a detailed report to proceed with the project and further resolved to place the matter before the Senate for consideration.

1. The Pro-Vice Chancellor
2. Adv. K H Babujan (Member Syndicate)
3. Adv. B Balachandran (Member Syndicate)
4. Dr. S Nazeeb (Member Syndicate)
5. Adv. A Ajikumar (Member Syndicate)
6. Dr. K G Gopchandran (Member Syndicate)

Accordingly, as per the orders of the Vice Chancellor, vide U.O No 7213/2022/UOK dated 16.09.2022, a Sub Committee consisting of the above members has been constituted to study all the aspects of the project and for a detailed report to proceed with the Project. But, the Sub Committee has not submitted a report in this regard and therefore the matter has not been placed before the Senate. The tenure of the Pro-Vice Chancellor (chair of the Sub Committee) has expired on 24.10.2022 and the new Pro-Vice Chancellor has not been appointed till date. The matter regarding Syndicate membership of Adv.B Balachandran is pending before the Hon'ble High Court of Kerala.

In this circumstance, as per the order of the Vice Chancellor, the matter regarding (1) reconstitution of the Sub committee, (2) to study all the aspects of the 'Science Park' project and (3) for a detailed report to place the same before the Senate, is hereby placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to constitute a sub-committee consisting of Adv. K.H Babujan, Dr. S Nazeeb, Adv.A Ajikumar, Dr. K.G Gopchandran, Members Syndicate to study all the aspects of the 'Science Park' project and submit a detailed report before the Senate.

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Item No.51.45 ***Application for re-admission of Sri. Afsal A to the VI th semester of First Degree Programme in Political Science under CBCS system - Re-admission granted - Reporting of -reg.***

(Ac.A.V)

Sri. Afsal A of First Degree Programme in Political Science, at MSM College, Kayamkulam (2019 admission) had discontinued his studies on medical grounds and submitted application for readmission, recommended by the Principal of the College, to the VI semester in the Academic year 2022-23.

As per the verification report from the tabulation section concerned, the candidate was eligible for re-admission to the VI semester of the First Degree Programme in Political Science under CBCS system.

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, for granting readmission to Sri. Afsal A in the VI semester of the First Degree Programme in Political Science under CBCS system at MSM College Kayamkulam during the academic year 2022-23, along with 2020 admissions. UO No. 1132/ 2023/UOK dated 30.01.2023 was issued accordingly.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

=====
Item No.51.46 ***Awarding of 1% grace marks for the NCC cadets who attended 7 days and 8 days of Annual training camp- Report of the Subcommittee- submitting of- reg.***

(Ac.A.V)

The Additional Director General, NCC has forwarded a copy of the representation addressed to Principal Secretary, Higher Education Department stating that Annual training camp of ten days given for NCC Cadets as stipulated in the UO No. Ac.AV/4157/1/NCC/2019 dated 03/07/2020, was reduced to 7 days for the academic year 2021-2022 and 8 days from 1st August 2022 in the wake of Covid-19 pandemic, on the basis of letter no.4359/T.D/DG N.C.C /T.R.G(A) dated 04/07/2022 from the Director General, N.C.C, New Delhi. Hence it is requested to award 1% grace marks to the NCC cadets who attended 7 days and 8 days Annual training camp. Further, the Principal Secretary, Higher Education (A) Department vide letter dated 20.10.2022, informed that the Hon'ble Minister of Higher Education has given approval for the same.

The Syndicate at its meeting held on 08.12.2022 considered the matter vide item no.49.57, and resolved to constitute a Subcommittee comprising of Dr.K.B Manoj, Dr.M.Vijayan Pillai, Sri.R.Arunkumar (Members Syndicate), Controller of Examinations and Director, Computer Centre to examine the matter for implementing 1% grace marks for the NCC Cadets who attended 7 days and 8 days annual training camp and place the report before the Syndicate.

As per resolution of the Syndicate, a meeting of the subcommittee has been convened on 25th January 2023 at 04.00 pm in the Syndicate Room. The Subcommittee recommended to grant 1% grace marks to the NCC Cadets who attended Annual training Camp of 7 days and 8 days during the academic year 2021-2022 and 2022-2023 respectively and the recommendation is applicable for the above academic years only, in the wake of Covid -19 pandemic. (Report attached).

As per the orders of the Vice Chancellor, the report submitted by the members of the Subcommittee is placed before the Syndicate for consideration and recommendation.

**REPORT SUBMITTED BY THE MEMBERS OF THE SUBCOMMITTEE
CONSTITUTED OR EXAMINING THE MATTER OF AWARDING OF GRACE MARKS
FOR NCC CADETS**

Sub: Awarding of 1% grace marks for the NCC Cadets who attended 7 days and 8 days Annual training camp-Meeting of the Subcommittee-Report-submitting of-reg.

As per resolution of the Syndicate held on 08.12.2022 vide item No.49.57, meeting of the subcommittee constituted for examining the matter of implementing 1% grace marks for the NCC Cadets who attended 7 days and 8 days Annual training camp during the academic years 2021-2022 and 2022-2023 respectively, has been convened on 25/01/2023 at 04.00 pm in the Syndicate Room.

The Subcommittee after detailed discussions recommended to grant 1% grace marks to the NCC Cadets who attended Annual training Camp of 7 days and 8 days during the academic year 2021-2022 and 2022-2023 respectively. The above recommendation is applicable for the above academic years only, in the wake of Covid-19 pandemic.

Sd/-
Dr.K.B.Manoj,
Member, Syndicate

Sd/-
Sri.Madhu.V.T
Director, Computer Centre

Sd/-
Dr.MVijayan Pillai
Member, Syndicate

Sd/-
Prof.Dr.N.Gopakumar
Controller of Examination

Sd/-
Sri.R. Arun Kumar, Member, Syndicate

Resolution of the Syndicate

RESOLVED to reject the request for awarding of 1% grace marks for the NCC Cadets who attended 7 days and 8 days Annual training camp.

Item No.51.47

Kerala University Press - Purchase of 500 reams of D/D Maplitho Paper (Size 58.5x 91 cm, 80 GSM) – Payment - Reporting of - reg.

(Admn B IV)

Sanction was accorded by the Vice-Chancellor, to the payment of an amount of Rs. 11,92,800/- (Rupees Eleven Lakh Ninety Two Thousand Eight Hundred only) including GST to M/s Madurai Enterprise, Tamil Nadu, through the Stationery Department, towards the purchase of 500 reams of D/D Maplitho Paper (Size 58.5x 91 cm, 80 GSM) for use in the University Press, meeting the expenditure from h/a ""Part I-NP-MH-56 University Press-4-2115- Purchase of paper" provided in the current year's Budget Estimates of the University. U.O.No.1309/2023/UOK dated: 03.02.2023 was issued accordingly.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.48 Probation declaration in the post of Assistant Registrar and Section Officer - Request from the Officers concerned - Consideration of -Reg.

(Ad.A1)

The following Officers in their respective submissions as detailed below, requested to declare their Probation in the post of Assistant Registrar/Section Officer respectively, in the context of the completion of six months of duty in the said posts:

Sl. No.	Name	Designation	Date of Promotion	U.O
1	Smt. Reeja S.	Assistant Registrar	01.04.2022 FN.	Ad.A1.4/7404/2022/UOK dated 31.03.2022.
2	Sri.Vishnu Prasad V.	Section Officer	01.02.2022 FN.	Ad.A1.921/2022 dated 05.02.2022

Finance, on the proposals of declaring the Probation period of the above Officers, remarked that they may be declared to have satisfactorily completed their period of Probation on the dates noted against their names as detailed below:-

Sl. No.	Name of the Officer	Date of Promotion & Post to which promoted	Eligible Leave availed if any during the period of Probation	Date of declaration of Probation
1	Smt. Reeja.S	01.04.2022 F.N. Assistant Registrar	NIL	01.10.2022 F.N..
2	Sri.Vishnu Prasad V.	Assumed charge on 05.02.2022 A.N. Section Officer	EL for 12 days	17.08.2022 F.N.

The Supervisory Officers concerned have certified that the work and conduct of the Officers during their period of Probation were good.

It may be noted that the Syndicate held on 17-02-2021 vide item No.23.68 had resolved that the Probation period of Joint Registrar/Deputy Registrar/Assistant Registrar level be declared on completion of six months of duty from the date of assuming duty. The Syndicate had further resolved to take urgent steps to amend the relevant portion of the Statute to fix the period of Probation as prevailing in the State Service and the Senate held on 12-11-2021 approved the amendments (Item No. (II) 03) and the same was forwarded to the Chancellor for assent (D.O Letter No. Ac.L/S/2890/2021 dated 13-01-2022). The assent of the Hon'ble Chancellor is awaited.

As per the orders of the Vice-Chancellor, *the proposal to declare the Probation period in respect of the Officers listed in the above table, on the dates noted against their names*, are placed before the Syndicate for consideration.

Resolution of the Syndicate
RESOLVED that the above proposal be agreed to.

Item No.51.49 Request of Sri. Anil Kumar S., Assistant, to ratify the receipt of honorarium for translating the course contents of NPTEL - Consideration of - reg.

(Ad.AI)

The University had issued No Objection Certificate to Sri. Anil Kumar S. , Assistant, EE II G Section to perform translating the course contents of National Programme on Technology Enhanced Learning (NPTEL) with condition that prior permission is mandatory for availing any remuneration related.

Now Sri. Anil Kumar S., Assistant, EE II G Section has requested to ratify the receipt of honorarium for translating the course contents of NPTEL, stating that the amount has been credited to his Bank Account. Sri. Anil Kumar S. also requests to allow him to accept pending payments/ motivational honorarium for translation and allied activities from the institutions like NPTEL/IITs in future also. The amount received sums up to Rs 40,075/-, as detailed below:

Sl.No	Work details	Institution	Honorarium Amount	Status
1	Object Oriented Analysis and Design	IIT-Kharagpur	Rs.22,750/-	Payment Received
2	Energy Conservation and Waste Heat Recovery	IIT-Kharagpur	Rs. 17,325/-	Payment Received

Payment expected for the work - Short Fiction in Indian Literature -IIT -Madras is Rs.16625/-

The Finance has remarked that "the University has issued No Objection Certificate to Sri .Anil Kumar.S to perform the translating the course contents of NPTEL. As per the same prior permission is mandatory for availing any remuneration related. Under the circumstances Administrative decision may be taken on the matter."

With regard to his request to allow him to accept motivational honorarium in future also, it may be noted that the duties and responsibilities of Sri. Anil Kumar S. in University may vary from time to time, based on the nature of work he is assigned to. Hence the request to allow him an one time permission to accept motivational honorarium for translation and allied activities from the Institutions like NPTEL/IITs in future also, may not be acceded to. Sri. Anil Kumar S. is required to

obtain prior permission, before undertaking activities of other institutions, on each occasion separately. It shall be ascertained that such work does not affect/interfere with the applicant's normal duties in the University on each occasion.

The NPTEL is a joint venture of the IITs and IISc, funded by the Ministry of Education (MoE), Government of India. Since the work performed by Sri. Anil Kumar S. is occasional in character, done for a body funded by the Ministry of Education, Government of India, the receipt of Honorarium by Sri. Anil Kumar S. may be ratified.

As ordered by the Vice Chancellor, the following proposals are placed before the Syndicate for consideration on whether;

1. *the receipt of Honorarium by Sri. Anil Kumar S. for translating the course contents of NPTEL may be ratified.*
2. *Sri. Anil Kumar S. may be permitted to receive the amount expected, for the work already done for NPTEL*
3. *The request to allow one time permission Sri. Anil Kumar S. to accept motivational honorarium for translation and allied activities from the Institutions like NPTEL/IITs in future also, may not be acceded to.*
4. *Sri. Anil Kumar S. may be permitted to undertake/receive motivational Honorarium for translation works of NPTEL with condition that No Objection Certificate from University shall be obtained on each occasion separately.*
5. *Before getting entrusted with such works in future, he may be intimated that separate NOCs may be obtained for each of the work and that the institution concerned be intimated that he could receive the honorarium only after obtaining prior permission from the University.*

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.51.50 *Purchase of two numbers of 5 KVA Online UPS with SMF Batteries (20 Nos) for use in the Research Directorate - Payment - Sanctioned - Reporting of - reg.*

(Ad.B IV)

Sanction has been accorded by the Vice-Chancellor, for the payment of Rs.2,31,560/- (Rupees Two Lakh Thirty One Thousand Five Hundred and Sixty only) including GST to M/s Hykon India Ltd, Thrissur towards the purchase of two numbers of 5 KVA Online UPS with SMF Batteries (20 Nos) for use in the Research Directorate; by meeting the expenditure from the h/a "Part II Plan-MH: 63 Miscellaneous -7/6046- Infra Structure Development (State)" of the current year's Budget Estimates of the University, subject to reporting to the Syndicate.

Accordingly U.O No 843/2023/UOK dated 24.01.2023 has been issued.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.51 *Kerala University Press - Sri. Sanalkumar K., Binder (Senior Grade) - Request for voluntary retirement - Consideration of-reg.*

(Ad BIII)

Sri. Sanalkumar.K, vide letter dated: 26.10.2022, has stated that he was appointed as Binder Grade II in the Kerala University Press on 21.03.2000. He is presently working as Binder (Sr. Gr.). He has informed that due to some health issues and some personal reasons, he is not in a position to continue his employment and requested to take necessary steps for granting him Voluntary Retirement from Service w.e.f the month of February 2023. It may be noted that the date of birth of Sri.Sanalkumar.K is 25.05.1969, hence his expected date of retirement from service is 31.05.2025.

As per Rule 56, Part III KSR an employee must comply with following conditions, for being eligible to retire voluntarily from service.

- i) must give notice 3 months before the date on which he desires to retire.
- ii) must have completed 20 years of qualifying service.

Sri. Sanalkumar K, Binder (Sr.Gr), Kerala University Press has submitted the request for voluntarily retirement 3 months prior to the intended date of retirement. The Ad E Section has clarified that Sri Sanalkumar had joined the University Press as Binder on 21.03.2000, and that he had already completed 22 years of service as of 18.08.2022, after taking into account he had availed.

The Finance III Section has remarked that the Voluntary Retirement request submitted by Sri.Sanalkumar K, under the provisions of Rule 56, Part III, KSR be considered as he has completed 20 years of service (minimum required service for voluntary retirement) in the University Press. It may be noted that the applicant has requested to grant him voluntary retirement from Service w.e.f the month of February 2023. Hence he may be granted Voluntary Retirement from service as of the last working day of February 2023 (ie, 28.02.2023).

Hence, as per the orders of the Vice Chancellor, the request submitted by Sri. Sanalkumar K, Binder (Sr.Gr), Kerala University Press, for granting him retirement from service on voluntary basis w.e.f 28th February 2023, is placed before the Syndicate for consideration.

Resolution of the Syndicate
RESOLVED that the above proposal be agreed to.

Item No.51.52 സർവകലാശാല പ്രസിഡെന്റ് കാഷ്വൽ ജീവനക്കാരുടെ ശമ്പളവിതരണത്തിലെ കാലതാമസം ഒഴിവാക്കുന്നതിന് സംബന്ധിച്ച്.

(Ad BIII)

സർവകലാശാല പ്രസിഡെന്റ് കാഷ്വൽ ജീവനക്കാരുടെ ശമ്പളവിതരണത്തിൽ ഉണ്ടാകുന്ന കാലതാമസം പരിഹരിക്കുന്നതിനായി സ്വീകരിക്കേണ്ട നടപടികൾ സംബന്ധിച്ചു ചർച്ച ചെയ്യാൻ, രജിസ്ട്രാറുടെ ഉത്തരവ് (നമ്പർ 16.12.2022) ന്രജിസ്ട്രാറുടെ കാര്യാലയത്തിൽ വെച്ചു ഒരു യോഗം ചേരുകയുണ്ടായി. പ്രസിഡെന്റ് കാഷ്വൽ ജീവനക്കാരുടെ ശമ്പളവിതരണം വേഗത്തിലാക്കാൻ സ്വീകരിക്കേണ്ട നടപടികൾ സംബന്ധിച്ചു യോഗത്തിൽ വിശദമായി ചർച്ച ചെയ്യുകയും, ശമ്പള വിതരണത്തിലെ കാലതാമസം ഒഴിവാക്കുന്നതിനായി പാലിക്കേണ്ട നടപടികൾ സംബന്ധിച്ചു ചില നിർദ്ദേശങ്ങൾ സമർപ്പിക്കുകയുണ്ടായി.

വൈസ് ചാൻസലറുടെ ഉത്തരവ് (നമ്പർ 16.12.2022), സർവകലാശാല പ്രസിഡെന്റ് ജീവനക്കാരുടെ ശമ്പളവിതരണത്തിൽ ഉണ്ടാകുന്ന കാലതാമസം പരിഹരിക്കുന്നതിനായി സ്വീകരിക്കേണ്ട നടപടികൾ സംബന്ധിച്ചു ചർച്ച ചെയ്യാൻ 16.12.2022

തീയതിയോടനുബന്ധിച്ച് ശിപാർശകൾ അടങ്ങിയ നടപടി കുറിപ്പ് സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

യോഗത്തിന്റെ നടപടി കുറിപ്പ് അനുബന്ധമായി ചേർക്കുന്നു.

സർവകലാശാല പ്രസിഡെന്റ് കാഷ്വൽ ജീവനക്കാരുടെ ശമ്പളവിതരണത്തിലെ കാലതാമസം ഒഴിവാക്കുന്നതിന് സംബന്ധിച്ചു ചർച്ച ചെയ്യാൻ കൂടിയ യോഗത്തിന്റെ മിനിറ്റ്

വേദി : രജിസ്ട്രാറുടെ കാര്യാലയം

തീയതി: 16.12.2022

സമയം: 02.30 pm

പങ്കെടുത്ത അംഗങ്ങൾ

- 1. രജിസ്ട്രാർ : Sd/-
- 2. ഡെപ്യൂട്ടി രജിസ്ട്രാർ IV (ഭരണവിഭാഗം) : Sd/-
- 3. ഡെപ്യൂട്ടി രജിസ്ട്രാർ (ഓഡിറ്റ്) : Sd/-
- 4. സൂപ്രണ്ട്, സർവകലാശാല പ്രസ് : Sd/-
- 5. അസിസ്റ്റന്റ് രജിസ്ട്രാർ IV (ഭരണവിഭാഗം) : Sd/-
- 6. സെക്ഷൻ ഓഫീസർ, എഡിബി III : Sd/-
- 7. അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർ, സർവകലാശാല പ്രസ്: Sd/-
- 8. സെക്ഷൻ ഓഫീസർ, ഓഡിറ്റ് V : Sd/-

ഉച്ചയ്ക്കു ശേഷം രണ്ടരയേക്കു ധ്യാനം ആരംഭിച്ചു.

FURTHER RESOLVED to constitute a sub-committee consisting of Adv.K.H.Babujan, Member Syndicate, Registrar, Finance Officer, Press Superintendent to discuss the matter regarding the Modernization of the University Press.

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Item No.51.53 Minutes of the Combined Meeting of the Standing Committees of the Syndicate on Academics & Research and Student Services - Approval of - reg.

(Ad.DII)

A Combined Meeting of the Standing Committees of the Syndicate on Academics & Research and Student Services was held on 30.01.2023 at 02.30 p.m. in the Syndicate Room.

As per the orders of the Vice Chancellor, the minutes of the Combined Meeting of the Standing Committees of the Syndicate on Academics & Research and Student Services held on 30.01.2023 is placed before the Syndicate for consideration and approval (Minutes Appended).

Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Academics & Research and Student Services

Date and Time : 30.01.2023, 02.30 p.m.

Venue : Syndicate Room

Members Present

1. Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics & Research
2. Sri. Sandeep Lal S, Convenor, Standing Committee of the Syndicate on Student Services
3. Dr. K. G. Gopchandran, Member, Syndicate
4. Dr. K. B. Manoj, Convenor, Standing Committee of the Syndicate on Examinations
5. Dr. Vijayan Pillai. M, Member, Syndicate
6. Sri. Rajendrakumar P, Member, Syndicate
7. Adv. A. Ajikumar, Member, Syndicate
8. Smt. Renju Suresh, Member, Syndicate

Members Absent

1. Prof. K. Lalitha, Member, Syndicate
2. Adv. K. H. Babujan, Member, Syndicate
3. Sri. Jairaj. J, Member, Syndicate
4. Sri. Bijukumar. G, Member, Syndicate
5. Sri. Arunkumar. R, Member, Syndicate
6. Sri. M. S. Arun Kumar MLA, Member, Syndicate

The meeting started at 02.30 p.m.

Item No.51.53.01 Centre for Women's Studies- Conduct of various programmes in the University Departments and Affiliated Colleges with regard to the upliftment and protection of women employees and students - Request for permission to Commence the Programme – reg.

(Ac D)

Dr. Bushra Beegom R.K., Hon. Director, Centre for Women's Studies has submitted a request for permission to commence the various programme in the University Departments/ Affiliated Colleges with regard to the upliftment and protection of women employees and students.

It may be noted that vide U.O No. Ac. D/1/16972/2021 dated 26.03.2022, sanction has been accorded by the Vice Chancellor for conducting various programmes in the University Departments and affiliated colleges with regard to the upliftment and protection of women employees and students under auspices of Centre for Women's Studies in association with Department of Student Services and to release an amount of Rs.10,00,000/- (Rupees Ten Lakh only) as provisional advance to Dr.Bushra Beegom R.K., Hon. Director, Centre for Women's Studies for the conduct of the programme. (By implementing the item no. 71 of the Budget Speech 2021-22 of the University of Kerala)

The approved budget estimates are as given below:

1	Gender Sensitization Programme in Ten affiliated colleges to the University of Kerala (Online in the context of covid-19)	10 colleges x 100 1000 students	1,10,000/-
2	Poster & Video, website for public awareness	Public	90,000/-
3	Reach Out to Local Women Programmes(Village Adoption)		1,20,000/-
4	Publication of a journal (quarterly) 4 issue (2021 April to March 2022)	Four issue	2,00,000/-
5	Publication of a book	One	1,35,000/-
6	Workshop for Women elected representatives in LSGD	3 regions	2,25,000/-
7	Renovation & purchase of equipment's of the Centre	One Laptop computer with a printer+ two steel almirah	1,20,000/-
Total = 10,00,000/- (Rupees Ten Lakh only)			

Hon. Director has requested to grant permission to commence these programmes from 15th September 2022 and to finalize in March 2023 since these programmes have not been conducted due to the Director's responsibility to the NAAC visit, vacation and severe health issues. And Hon. Director has also informed that she did not withdraw the money from the bank account till the date.

The Syndicate held on 27.09.2022, vide item no. 29 considered the matter and resolved to refer the item to the Combined Standing Committees of the Syndicate on Academics & Research and Student Services.

As per the orders of the Vice Chancellor the request of Dr. Bushra Beegom R. K., Hon. Director, Centre for Women's Studies, to commence the various programme in the University Departments/ Affiliated Colleges with regard to the upliftment and protection of women employees and students, is placed before the Combined Standing Committees of the Syndicate on Academics & Research and Student Services for consideration and recommendation.

Recommendations:

1. *The Committee recommended to grant permission to conduct various programmes in the University Departments/Affiliated Colleges with regard to the upliftment and protection of women employees and students envisaged in the budget Speech 2021-22 (Item No. 71) at the earliest , utilising the amount of Rs. 10,00,000/- (Rupees Ten Lakh only) already granted as Provisional advance to Dr. Bushra Beegom R K, Honorary Director, Centre for Women's Studies vide U.O. No. Ac D/1/16972/2021 dated 26.03.2022.*
2. *The Committee further recommended to conduct the gender sensitization programme in 20 affiliated colleges and 4 programmes in University Departments, Kariavattom Campus utilizing the funds allotted for publication of journal ,publication of book and renovation &purchase of equipment's of the Centre amounting Rs.4,55,000/- (Rupees Four Lakh Fifty Five Thousand only), in addition to the already allotted fund of Rs. 1,10,000/- (Rupees One Lakh Ten Thousand only), for a total amount of Rs.5,65,000/- (Rupees Five Lakh SixtyFive Thousand only) in offline mode.*
3. *Also recommended to entrust a committee comprising of Sri. Sandeep Lal S, Convener, SC of the Syndicate on Student Services as Chairman of the program committee, Dr. Bushra Beegom R.K, Hon. Director, Centre for Women's Studies as Convener of the Committee and Sri. Siddik R, Director (i/c), Department of Student Services to conduct the programmes.*

The committee came to an end at 02.45 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Academics & Research and Student Services held on 30.01.2023, be approved.

Item No. 51.54 *Minutes of the specialmeeting of the Standing Committee of the Syndicate on Students' Discipline held on 03.02.2023 –Approval of - reg.*

(SDC)

The minutes of the special meeting of the Standing Committee of the Syndicate on Students' Discipline held on 03.02.2023 is placed before the Syndicate for consideration and approval.

Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 03/02/2023

Date : 03/02/2023
Time : 2.00 pm to 3.30 pm
Venue : Syndicate Room

Members of the Committee Present :

- | | | |
|----|-------------------------------|------------------------|
| 1. | Dr.K.G.Gopchandran (Convenor) | Sd/- |
| 2. | Prof.K.Lalitha | Sd/- |
| 3. | Dr.K.B.Manoj | Sd/- |
| 4. | Sri.Arunkumar R | Sd/- (Attended Online) |
| 5. | Sri.Jairaj . J | Sd/- (Attended Online) |
| 6. | Sri.Sandeep Lal.S | Sd/- |

Member of the Committee Absent :

1. Smt.Renju Suresh

University Staff Present for the discussion:

1. Hiran.G (Joint Registrar) Sd/-
2. Saji.C.S. (Joint Registrar) Sd/-

Meeting Agenda:

Item no.51.54.01 *Changes, if any, needed in the procedures being followed in the malpractice cases being reported in the University Examinations*

Discussion :

Item no.51.54.01 *Changes, if any, needed in the procedures being followed in the malpractice cases being reported in the University Examinations :-*

The Committee discussed about the changes, if any, needed in the procedures being followed in the malpractice being reported in the University Examinations, and, also heard the views expressed by the University Staff present for the discussion. The various aspects related to the conduct of examinations and the procedures adopted by the University presently (*as given in the University Examination Manual and other rules, etc*)in dealing with the malpractice in University Examinations were discussed, alongwith the various possible effects of the changes to be made in the procedures mentioned in the University Examination Manual.

Recommendations of the Committee :

The Committee after considering the above mentioned facts decided unanimously to recommend :

- (i) *to entrust the Controller of Examinations to prepare a draft proposal regarding the various procedures given in the University Examination Manual related to malpractice cases in University Examinations, that need changes and the possible effects of such changes (to be made), and,*
- (ii) *seek orders of the Vice-Chancellor to conduct a combined meeting of the Standing Committee of the Syndicate on Students' Discipline and the Standing Committee of the Syndicate on Examinations for a detailed discussion and recommendations on the said draft proposal.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the special meeting of the Standing Committee of the Syndicate on Students' Discipline held on 03.02.2023, be approved.

Item No.51.55 **Department of Nanoscience and Nanotechnology- Request to approve the panel of Guest Lecturers – Consideration of- reg.**

(Ad. H Section)

The Head (i/c) has forwarded the following panel of three well experienced Guest Lecturers eligible to handle the classes in Nanoscience for approval, along with the Minutes of the Department Council meeting .

Sl.No.	NAME	DESIGNATION
1	Dr. ANNAMMA JOHN	Professor & Head, Dept. of Physics Mar Ivanios College (Autonomous)
2	Dr. JAYASREE V.	(Associate Professor (Rtd.))
3	Dr. JIJIMON K THOMAS	Principal and Professor, Dept. of Physics Mar Ivanios College (Autonomous)

Following points may be noted in this regard.

- * There is no sanctioned teaching post in the Dept. of Nanoscience and Nanotechnology.
- * For the Nanoscience and Nanotechnology M.Sc Programme, there are one 4 credits course in the Third Semester and two 4 credits and one 3 credits courses in the Fourth Semester, in the Syllabus.
- * Sanctioned strength of students in the PG Programme (MSc. Physics with specialization in Nanoscience) is 10 and two batches are ongoing.
- * Currently, one Assistant Professor on contract basis has been engaged in the Department for handling classes.
- * The Head(i/c) had already forwarded the request to appoint a new contract lecturer in the Department to handle 3rd and 4th semester classes, since there is only one Contract Lecturer in the Department at present. The meeting of the Syndicate held on 17.01.2023 resolved to approve the proposal from Head (i/c), Dept. of Nanoscience and Nanotechnology, Kariavattom to engage a new Assistant Professor on Contract basis in the Department.
- * There is no existing Rank list for the appointment of Assistant Professor on Contract basis in the Department of Nano Science and Nanotechnology and hence the selection process will take time to appoint new one in the Department.

As per the orders of the Vice-Chancellor, the request of the Head (i/c) to approve the panel of three well experienced Guest Lecturers eligible to handle the classes in Nanoscience & Nanotechnology, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to appoint Dr.Jayasree. V, Associate Professor (Rtd.) as Guest Faculty in the Department of Nanoscience & Nanotechnology, Kariavattom.

FURTHER RESOLVED that the remuneration to the Guest Faculty shall be at par with that of the Guest Faculty in the University Departments.

Item No.51.56 **Department of Biotechnology, Kariavattom - Nomination of Head of the Department - Consideration of - reg.**

(Ad.H)

Dr. A Gangaprasad, Professor, Department of Botany who was assigned the full additional charge of the Head of the Department, Department of Biotechnology w.e.f 31.03.2021 FN has requested to take necessary steps to handover the charges of the Head of the Department, Department of Biotechnology since he is retiring from service on 31st March 2023.

As per notification no. Acad L/S/2446/2011 dated 04.04.2013, amendments to the Kerala University First Statutes, 1977, Amendment No. 232, Statute 18, in Chapter 3 of the Kerala University First Statutes, 1977 be substituted as follows:

Head of the Department - The Professor, Associate Professor/ Reader or Assistant Professor in charge of the Department shall be Head of the Department. The Head of the Department shall be nominated on a rotation basis for three years starting with the senior most teacher of the Department. The Syndicate shall nominate the senior most Professor as the Head of the Department for a period of three years and at the end of the three years, next senior most Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among Associate Professors/ Readers as per seniority.

To become eligible for considering for Headship, a teacher should possess a Ph. D Degree and has to put in at least two years of service in the Department concerned, except in cases where there is no senior teacher in the Department. A teacher shall be eligible to take up Headship only if he/she has a minimum of 6 months of service remaining till retirement. In the Departments where there are no Professors or Associate Professors / Readers, eligible for Headship, it shall be rotated among the Assistant Professors.

It shall however be open to the teacher who has been nominated as the Head of the Department to make a request that he/she shall be relieved of such responsibility for academic reasons. In such cases, the next senior most teacher shall be the Head of the Department. The other members of the teaching staff shall work under the direction of the Head of the Department and shall assist him in the performance of his/her duties.

The sanctioned strength of teaching faculties in the Department of Biotechnology is detailed below:

Posts	Sanctioned	Filled	Vacant
Professor	0	0	0
Associate Professor	1	0	1
Assistant Professor	1	0	1

Prof. Dr. A. Jayakumaran Nair who had been the only permanent faculty in the Department of Biotechnology is appointed as Emeritus Professor (KU) in the Department of Biotechnology, after his retirement on 30.04.2021.

As per the orders of the Vice - Chancellor, the matter of nomination of the Head, Department of Biotechnology w.e.f 01.04.2023, is placed before the before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that Dr. T.S. Swapna, Professor, Department of Botany be assigned the full additional charge of the Head of the Department, Department of Biotechnology w.e.f 01.04.2023.

Item No.51.57 *Consideration and approval of the Minutes of the hearing of the Petitioner Sri. Goutham J, and the Principal, NSS College, Cherthala held on 11.01.2023 - reg .*

(Ac.BI)

The Syndicate held on 29.12.2023 vide item no. 50.52 considered the matter regarding the expulsion of Sri. Goutham J and Akshay N.K of NSS College, Cherthala and resolved to hear the Principal and the candidates by a team comprising of Dr. K.B. Manoj, Dr. Vijayan Pillai and Sri. Rajendrakumar P, Members Syndicate and place the report before the Syndicate. As per the resolution of the Syndicate Sri. Goutham J and the Principal, NSS College, Cherthala were heard by the subcommittee constituted.

The Syndicate held on 17/01/2023 vide item no. 40.01.02 considered the Minutes and resolved that the item be referred to the next Syndicate. The Vice Chancellor has ordered to implement the resolution of the Syndicate.

Hence, the Minutes of the hearing held on 11.02.2023 vide item no. 40.01.02 is submitted again for consideration.

MINUTES OF THE HEARING

DAY : WEDNESDAY
DATE : 11/01/2023
TIME : 02.30 P.M.
VENUE : SYNDICATE ROOM

Members present:

(1) Dr. Vijayan Pillai M, Member, Syndicate Sd/-
(2) Sri. Rajendrakumar P, Member, Syndicate Sd/-
(3) Dr. K B Manoj, Member, Syndicate Online

Persons who appeared for the hearing:

1. Sri. Goutham J , petitioner Sd/-
2. Principal, NSS College, Cherthala Online

ITEM No :51.57.01 *Hearing of Sri. Goutham J, NSS College, Cherthala and the Principal, NSS College, Cherthala - reg*

The Principal, NSS College, Cherthala has forwarded the transfer certificates of Goutham.J and Akshay N K of third year Mathematics students and intimated their expulsion to the University, proceeding an enquiry committee report in connection with an incident which happened in the college on 31st January 2022.

As per the Kerala University First Ordinances, 1978 Chapter III Clause 8 ,*If any student is expelled from any College maintained by or affiliated to the University, intimation of the fact of expulsion with a statement of the reasons therefor shall be given forthwith by the Principal to the parent or guardian of the student, and to the Syndicate. Intimation to the Syndicate shall be accompanied by the transfer certificate of the student. The Syndicate on the application of the student or his parent or guardian may, after making such enquiry as it deems proper, deliver the certificate to the student or his parent or guardian with necessary endorsement or withhold it temporarily or permanent.*

In the meanwhile, one of the respondents Goutham J has submitted a request before the Vice Chancellor to revoke his expulsion and to grant permission to appear for the examinations, thereby completing the course. Goutham.J has appeared for 1st to 5th semester examinations. The Principal has remarked that the entire procedure had been done in compliance with University rules.

As per the orders of the Vice Chancellor, the expulsion of Goutham J and Akshay N K of NSS College Cherthala and issuance of Transfer certificates had been placed before the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.05.2022. The committee considered the matter and recommended to hear the Principal, NSS College, Cherthala and the candidates by a team comprising of Adv. Muraleedharan Pillai.G , the Convenor , Standing Committee of the Syndicate on Affiliation of Colleges, Adv B Balachandran, Dr. Vijayan Pillai and Sri. Rajendrakumar P , Members, Syndicate. The meeting of the Syndicate held on 10.05.2022 considered the matter as item No.41.54.19 and resolved to approve the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.05.2022. But the hearing has not been conducted due to technical reasons. Now, one of the petitioner has again approached with a request for conducting the hearing at the earliest.

As per the orders of the Vice Chancellor, the request submitted by Sri. Goutham J, N S S College, Cherthala to conduct the hearing at the earliest has been placed before the Syndicate for consideration and recommendation. The Syndicate at its meeting held on 29.12.2022 considered the matter as item no.50.52 and resolved to hear the Principal NSS College, Cherthala and the candidates by a team comprising of Dr.K.B Manoj, Dr.Vijayan Pillai and Sri.Rajendrakumar P, Members, Syndicate . The Vice Chancellor has ordered to implement the resolution.

Accordingly the petitioner Sri. Goutham J was heard by the team. Sri. Akshay N K has informed that he would not attend the hearing as he was not interested to continue his studies. The petitioner has requested for college transfer to continue his studies. The Principal, who attended the hearing through online has claimed that the petitioner was a perpetual offender who had a been involved in many untoward incidents.

After having heard the petitioner and the Principal in detail, the team recommended as follows :

Recommendation

The team recommended that the petitioner Sri. Goutham J, NSS Cherthala may be placed at liberty to take re-admission with college transfer .

Hearing ends on 3.30 PM

Resolution of the Syndicate

RESOLVED that the above recommendation of the hearing of the Petitioner Sri. Goutham J, and the Principal ,NSS College, Cherthala held on 11.01.2023, be approved.

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Item No.51.58 *Space Allotment to Rajiv Gandhi Centre for Biotechnology (RGCB) - request - reg.*

(Ad.B1)

The Rajiv Gandhi Centre for Biotechnology (RGCB) have expressed interest for establishing a Medical Laboratory Service Collection Unit and Report Centre of the RGCB, in the Senate House campus and requested to allot "One hundred Square feet of built up area" with electricity and water connection in the Senate House campus, Palayam for starting an advanced Clinical Investigation Collection and Reporting Unit of RGCB-MLS. They have stated that the lab is exclusively for the staff and family members of the University on concessional rates.

It is known that the RGCB needs a minimum space with water connection for the collection centre without any payment. They have also informed that such centres are functioning in many Government offices in the city and they levy only CGHS (Central Government Health Scheme) rates from the patients for all tests.

The Assistant Engineer (Head Quarters) has submitted a report on allotting space to RGCB, and the University Engineer vide letter dated 06/12/2022, has reported that one room in the ground floor of the Health Centre building at Palayam Campus having an area of 78.7 Square feet is available and may be allotted for the aforesaid purpose.

The space suggested by the University Engineer may be allotted temporarily to RGCB for establishing an advanced Clinical Investigation Collection and Reporting Unit of RGCB-MLS on condition that they are bound to vacate the allotted space whenever requested by the University Authorities.

As per the orders of the Vice-Chancellor the matter is placed before the Syndicate for consideration and appropriate recommendation.

Enclosure: The copy of the letter received from RGCB.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research for detailed discussion.

Item No.51.59 ***Construction of retaining wall along the rear side of the Microwave Material Laboratory building at Kariavattom campus and Beautification and landscaping works in the premises of the said building- Estimate-reg.***

(Pl.G)

As per U.O no. 254/2020/UOK dated 21.01.2020 sanction was accorded to the estimate amounting to Rs.1,64,00,000/- (Rupees One crore sixty four lakh only) (for civil works only) submitted by the University prepared in accordance with DSR 2016 with cost index 37.93% for Trivandrum, including GST @12% for the construction of ground floor with foundation for G+2 structure for the new building for Microwave Material Laboratory in the Department of Physics at Kariavattom campus. Accordingly, the University Engineer has invited tender for the work and executed agreement with M/s Michael Builders and Developers Pvt Ltd,TVM on 15.02.2021.

Now, the University Engineer, vide letter no.DB2/MML02/2022-23 dated 06.02.2023 has informed that the Assistant Engineer II had prepared and submitted the estimate for construction of retaining wall along the rear side of Microwave Material Laboratory building for the Department of Physics at Kariavattom campus. The construction of a retaining wall is necessary due to the level difference in the rear side of the said building, the rear ground approximately 1 m below the ground level of the building. The structure will cease the erosion of earth during rainfall thus protecting the stability of the building. The proposed retaining wall is of rubble masonry with total height of 1.70m at a distance of 2.00 m from the rear side of the building. The length of retaining wall is 44.70 m and extending to the both sides for a length of 2.50 m. A RCC belt of 0.10 m on the top throughout the length of the wall is also included in the estimate. Also a lump sum amount of Rs. 1,00,000/- is provided for the beautification and landscaping works in the premises of the said building. The total estimated amount based on 2018 DSR with cost index 35.59% for Trivandrum including GST 18% comes to Rs. 6,20,000/-. As per U.O no.254/2020/UOK dated 21.01.2020 an estimate amounting to Rs. 1,64,00,000/- has been sanctioned for the civil works for the construction of Microwave material laboratory. The agreed PAC of the work is Rs. 1,31,74,418/- (excluding GST) and the total amount required for the work will come to Rs. 1,55,46,000/- (including GST @ 18%). **Hence an amount of Rs. 8,54,000/- is expected as balance in the sanctioned amount of Rs. 1,64,00,000/-. Hence the expenditure of the estimate amounting to Rs. 6,20,000/- for the subject work can be met from the balance amount.**

In view of the above, the University Engineer has submitted a total estimate amounting to Rs.6,20,000/- (Rupees Six lakh Twenty Thousand only) for construction of retaining wall along the rear side of Microwave Material Laboratory building for the Department of Physics at Kariavattom campus and the beautification & landscaping works in the premises of the said building for administrative sanction, debiting the expenditure to "Part II Plan- MH 65 Works -8/5478 Construction of New building for Microwave Material Laboratory in the Department of Physics".

As per orders of the Vice Chancellor, the estimate amounting to Rs.6,20,000/- (Rupees Six lakh Twenty Thousand only) for the construction of retaining wall along the rear side of Microwave Material Laboratory building for the Department of Physics at Kariavattom campus and the beautification & landscaping works in the premises of the said building and the matter of utilizing the expenditure for the work from the expected balance amounting Rs. 8,54,000/- of Rs.1,64,00,000/- sanctioned for the construction of Microwave Material laboratory building is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to approve the estimate amounting to Rs.6,20,000/- (Rupees Six lakh twenty thousand only) submitted by the University Engineer for the construction of retaining wall along the rear side of Microwave Material Laboratory building for the Department of Physics and the beautification & landscaping works in the premises utilizing the expenditure for the work from the expected balance amounting to Rs.8,54,000/- (Rupees Eight lakh fifty four thousand only) of Rs.1,64,00,000/- (Rupees One crore sixty four lakh only) sanctioned for the construction of Microwave Material Laboratory Building.

FURTHER RESOLVED that the construction of retaining wall and the beautification works be executed within the sanctioned Budget provision.

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Item No51.60. Centre for Performing & Visual Arts - Minutes of the Meeting convened to discuss the matters related to organizing the "Travelling Music Club" - Approval of - reg – (Ad.AII)

The minutes of the meeting conducted on 07.02.2023 to discuss the matter related to organizing the "Travelling Music Club" is placed before the Syndicate for approval.

Minutes of the Meeting convened to discuss the matters related to organising the "Travelling Music Club"

Date : 07.02.2023
 Time : 3 P M
 Venue : Syndicate Room

Members Present

- 1) Sri. Sandeep Lal S., Member, Syndicate
- 2) Dr. S. Nazeeb, Member, Syndicate
- 3) Dr. M. Vijayan Pillai, Member, Syndicate
- 4) Sri. Bijukumar G., Member, Syndicate
- 5) Sri. Siddik R., Director (i/c), Department of Student Services
- 6) Dr. Bindu K., Associate Professor & Head (i/c), Department of Music
- 7) Dr.Raja Varier, Director (i/c), Centre for Performing & Visual Arts

The Meeting commenced at 3 p.m.

The Syndicate at its meeting held on 08.12.2022 has approved the proposal submitted by Dr.Raja Varier, Director (i/c), Centre for Performing & Visual Arts for organising the "Travelling Music Club", with an anticipated expenditure of **Rs.10,00,000/- (Rupees Ten Lakh only)** as envisaged in the Budget Speech 2022 - '23 (Item No.54). It was further resolved that the copyright of the songs shall be in the name of the University and to submit a proposal on the possibility of marketing the songs in the form of the CD.

In the meeting Dr.Raja Varier has stated that, songs have been written for the Travelling Music Club on the following Renaissance Leaders and the music for the songs have been composed by Dr.Bindu K., Dr.Usha Raja Varier and Sri.Anil Ram.

Renaissance Leader	Lyricist
Ayyankali	B.T. Anilkumar
Sree Narayana Guru	Dr. Indrababu
Chattampi Swamikal	Dr. Usha Raja Varier
Ayya Vaikunda Swamikal	Dr. Manoj Kuroor
Thycaud Ayya Guru	Omchery
K. Kelappan	K.L.Sreekrishnadas
Swami Vivekanandan	Prabha Varma
Pandit Karuppan	Dr. C.R.Prasad
Sahodaran Ayyappan	Pirappancode Murali
Vakkom Moulavi	K.Jayakumar

The meeting discussed the matter regarding organising the Travelling Music Club and after due deliberation recommended the following:-

To release the Provisional Advance of **Rs.10,00,000/-** (Rupees Ten Lakh only) towards organising the Travelling Music Club to Sri. Siddik R., Director (i/c), Department of Student Services.

1. To constitute a Sub-Committee comprising the following members for scrutinising the songs written and composed for the Travelling Music Club.
 1. Sri. Sandeep Lal S., Member, Syndicate
 2. Dr. M. Vijayan Pillai, Member, Syndicate
 3. Dr. Gopchandran K. G., Member, Syndicate
 4. Prof. A.M. Unnikrishnan, Dean, Faculty of Oriental Studies
 5. Dr. C. R Prasad, Professor & Head (i/c), Department of Kerala Studies
 6. Dr. Seema Jerome, Professor & Head, Department of Malayalam
 7. Dr. M.A.Siddeek, Assistant Professor, Department of Malayalam
 8. Dr. Bindu K., Associate Professor & Head (i/c), Department of Music
 9. Sri. Siddik R., Director (i/c), Department of Student Services
 10. Dr.Raja Varier, Director (i/c), Centre for Performing & Visual Arts
3. To constitute a Sub-Committee comprising the following members for deciding the Colleges where the Travelling Music Club shall be conducted.
 1. Sri. Sandeep Lal S., Member, Syndicate
 2. Dr. Bindu K., Associate Professor & Head (i/c), Department of Music
 3. Sri. Siddik R., Director (i/c), Department of Student Services
 4. Dr.Raja Varier, Director (i/c), Centre for Performing & Visual Arts

The meeting came to an end on 3.30 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting convened to discuss the matters related to organising the "Travelling Music Club" held on 07.02.2023, be approved.

Item No.51.61 Minutes of the meeting of the IT Monitoring Committee held on 30.01.2023 - consideration of - reg.

(Ad.DII)

The minutes of the meeting of the IT Monitoring Committee held on 30.01.2023 (copy appended) approved by the Vice - Chancellor is placed before the Syndicate for consideration.

MINUTES OF THE MEETING OF THE IT MONITORING COMMITTEE

Date : 30.01.2023, 11.00 a.m.

Venue : Syndicate Room

Members Present :

- | | | |
|--|---|------|
| 1. Dr. K G Gopchandran, Member, Syndicate (In the Chair) | : | Sd/- |
| 2. Adv. K H Babujan, Member, Syndicate | : | Sd/- |
| 3. Sri. B P Murali, Member, Syndicate | : | Sd/- |
| 4. Dr. S Nazeeb, Member, Syndicate | : | Sd/- |
| 5. The Registrar | : | Sd/- |
| 6. The Controller of Examinations | : | Sd/- |
| 7. The Finance Officer | : | Sd/- |

8. The Director, Planning & Development : Sd/-
 9. The Director, IQAC : Sd/-
 10. The Public Relations Officer : Absent
 11. Dr. Aji S, Assistant Professor, Department of Computer Science, University of Kerala : Online
 12. Dr. K Satheesh Kumar, Professor, Department of Futures Studies, University of Kerala. : Sd/-
 13. Sri. Vinukumar A R, Senior Director, Control and Instrumentation Group, C-DAC : Online
 14. The Director, University Computer Centre : Sd/-

The meeting started at 11.00 a.m. The Convener welcomed every members and gave a brief description of the agenda of the meeting.

Item No.51.61.01 Enhancement in IT at University of Kerala - Report submitted by the Director, Kerala University Computer Centre.

The Director, University Computer Centre submitted a proposal for "enhancement in IT at the University" before the IT Monitoring Committee and explained various problems he is facing in the day to day functioning of the centre.

The IT Monitoring committee held on 12.10.2022 discussed the report submitted by the Director, KUCC and unanimously decided to make a detailed discussion on the proposal submitted by the Director in the next meeting of the IT Monitoring Committee.

Recommendations :

1. **To maintain the status quo regarding the working and supervision of various IT Sections in the University.**
2. **Regarding the modernization of Computer Centre infrastructure through redundancy implementation, switching to Hybrid Cloud and Implementation of Virtual Desktop Solution – resolved to seek permission from the Higher Education Department.**
3. **Entrusted the Director, KUCC for developing a Common Centralized Datastore in principle and to submit a feasibility report urgently.**
4. **To constitute a technical committee comprising of Dr. Aji S, Assistant Professor, Department of Computer Science, Dr. Vinod Chandra S.S, Assistant Professor, Department of Computer Science, Director, KUCC, Dr. K.G Gopchandran, Professor, Department of Optoelectronics and Dr. K Satheesh Kumar, Professor, Department of Futures Studies to study and submit a report on the security issues in NAD.**
5. **Entrusted the Controller of Examinations to give report regarding the required number of Programmers in the IT Cell and shifting of excess programmers to KUCC.**
6. **It is recommended to proceed with Enterprise Resource Planning (ERP) Solution for the University and later integrate with Government ERP System.**
7. **It is recommended to develop Mobile App Utility for the University services.**
8. **The matter regarding delegation of non-technical work done by KUCC Programmers to other University sections will be discussed later.**
9. **Entrusted the Director, KUCC to submit a detailed note before the Standing Committee of the Syndicate on Finance regarding salary issues of contract Programmers in the University.**
10. **It is recommended to install more number of self-service kiosk machines. In future all remittance of University fees shall be done through online mode.**
11. ***The development of Research Portal and the Programmers associated with it are attached with the Director, KUCC .***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the IT Monitoring Committee held on 30.01.2023, be approved.

Item No.51.61.02 Minutes of the meeting convened by the Registrar to discuss urgent measures to be adopted for the complete automation (development of Software) of Administration, Academic and Purchase sections – Consideration of -reg :

A meeting was convened by the Registrar on 18.11.2022 at 11 a.m to discuss the matter regarding the development of software modules for the complete automation of the works/ proceedings in the Administration, Academic and Purchase wings. Deliberations regarding software

for purchase management, installation of CCTVs with biometric authentication for marking attendance and linking the same with salary, reallocating/pooling of programmers for the smooth functioning of KUCC, etc. were done in detail. The Syndicate held on 08.12.2022 (Item No.49.98) considered the minutes of the above meeting and resolved to refer the item to the IT Monitoring Committee for detailed discussion. As per the orders of the Vice-Chancellor, the minutes of this meeting, is placed before the IT Monitoring Committee for consideration.

Recommendations :

Item deferred to next meeting of the IT Monitoring Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the IT Monitoring Committee held on 30.01.2023, be approved.

Item No.51.61.03 *Budget Speech 2022-23 - Item No.6 - Proposal on Formation of a Virtual IT Cadre in the University of Kerala.*

In the Budget Speech 2022-23 (Item No.6), it is proposed to form a Virtual IT Cadre in the University of Kerala by selecting members from the officers in the University, well versed in I.T field, for the expansion of File Flow Management System in all wings of the University. An amount of Ten Lakh has been allocated in the Budget for the same.

The meeting of the Budget Implementation Cell held on 19.04.2022 entrusted the Registrar to submit a detailed proposal regarding the same before the Standing Committee of the Syndicate on Staff, Equipment, and Buildings.

Accordingly, the Registrar has submitted a detailed proposal on the formation of a Virtual IT Cadre in the University of Kerala. The Syndicate held on 11.05.2022 vide Item No.41.91.14 resolved to approve the recommendation of the Standing Committee of the Syndicate on Staff, Equipment, and Buildings to approve the detailed report submitted by the Registrar, on formation of a Virtual IT Cadre in the University of Kerala. Also recommended to initiate procedure for constituting Selection Committee for the same.

As directed by the Registrar, the matter is placed before the IT Monitoring Committee for consideration.

Recommendations :

1. **To constitute a Selection Committee with Members – Dr. K G Gopchandran, Professor, Department of Optoelectronics (Chairman), The Registrar and the Director, KUCC for selecting qualified employees for creating Virtual IT Cadre in the University of Kerala.**
2. **To select 25 employees (15 Assistants, 05 Section Officers and 05 Assistant Registrars) for the same and provide them Special short duration training in Open sources, IT Services, IT Equipments, Smart e-governance etc.**
3. **To complete all selection process by 23.02.2023 and provide 10 days training to the selected employees and to commence the training from 27.02.2023.**
4. **Proposed Training Agencies : C-DAC, Kerala State IT Mission, Experts from Digital University/ Technical University, Faculties from Department of Computer Science, KUCC, etc:**
5. **Director, KUCC to be entrusted as the co-ordinator of the training programme.**
6. **Director, IQAC be entrusted to execute the training programme. Provisional advance in this regard will be sanctioned to the Director, IQAC.**

The meeting came to an end at 01.00 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the IT Monitoring Committee held on 30.01.2023, be approved except Sl. No.4.

FURTHER RESOLVED that the *proposed Resource Persons* be C-DAC, Kerala State IT Mission, Experts from Digital University/ Technical University, Faculties from Department of Computer Science, KUCC, etc:

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Item No.51.62 *Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023- approval -reg.*

(Ac.E1)

The Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023 is placed before the Syndicate for consideration and approval.

The Hon'ble Vice-Chancellor, by considering the recommendation of the Standing Committee of the Syndicate on Academics and Research, has approved the Item No.D1, in exercise of the powers conferred upon him under section 10(13) of the Kerala University Act, 1974.

The action taken by the Hon'ble Vice-Chancellor in having approved the recommendation on Item No.D1 is reported to the Syndicate. The recommendations on the remaining items are placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON ACADEMICS AND RESEARCH**

Date : 30th January , 2023

Time : 2.30 p.m.

Venue : Syndicate Room

Members Present

1. Dr. S. Nazeeb (Convenor)
2. Dr. Vijayan Pillai M.
3. Dr. Gopchandran K.G.
4. Dr. K.B. Manoj
5. Sri. Sandeep Lal S.
6. Sri. Arunkumar R. (Online)
7. Prof. K. Lalitha (Online)
8. Sri. Jairaj J. (Online)

Members Absent

1. Adv. A. Ajikumar

Item No.51.62.A1 *Recognition as approved Research Centre in Botany – Dept.of Botany and Biotechnology, Bishop Moore College, Mavelikara – reg:*

An application has been forwarded by the Principal, Bishop Moore College, Mavelikara to recognize the Dept.of Botany and Biotechnology of the institution as an approved research centre of University of Kerala, in the subject Botany. A proforma containing the details of the Department is enclosed. The required fee for Centre Inspection Rs.2100/- and fee for Centre Recognition Rs.11,025/- have been remitted.

As per the application submitted, three Assistant Professors of the Dept. of Botany and Biotechnology are approved research supervisors of the University of Kerala, in the subject Botany. Dr. Dinesh Raj. R (U.O No.Ac.EVI (3)/51801/2018 dated 15.12.2018), Dr. Sivaprasad. A (U.O No. Ac.EVI (1)/51799/2017 dated 20.07.2019) and Dr. Brijithlal N.D (U.O. No.Ac.EVI (1)/57247/2017 dated 12.04.2018) are the research supervisors of this college with facility centre as Dept.of Botany, S.D College, Alappuzha.

The Research Supervisors conveyed their willingness to change facility centre to Dept.of Botany and Biotechnology, Bishop Moore College, Mavelikara, if granted recognition. Head of the present centre of these supervisors certified that they have no objection in allowing the above research supervisors to change their facility centre to Dept.of Botany and Biotechnology, Bishop Moore College, Mavelikara. It is also certified that there exists sufficient number of guides in the centre.

An undertaking has also been submitted by the Principal, in which it is ensured that, adequate funds will be made available for the centre, the scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects etc will be undertaken as part of the Centre's functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees.

As per the procedure for the recognition as Research Centre an inspection committee has to be constituted with two Members of the Syndicate and one Subject Expert, for making enquiry into all matters relevant to the application by visiting the institution.

As per the orders of Hon'ble Vice-Chancellor, the matter regarding the recognition of Dept.of Botany and Biotechnology, Bishop Moore College, Mavelikara as an approved Research Centre is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *Committee considered the matter and recommended to constitute an inspection committee comprising of Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research, Adv. K.H. Babujan and Dr. Vijayan Pillai M., Members Syndicate and Dr. Shiburaj S., Professor, Dept. of Botany, University of Kerala as the subject expert, to conduct an inspection at the institute and submit a report.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.A2 - Ph.D Research – Re-registration after break in Research – Application submitted by Smt. Lekshmi Chandran – Research Scholar in Optoelectronics – reg:

Placed below is the application received from the following research scholar duly recommended by the Research Supervisor and Head of the Research centre. The details of the candidate is as follows,

Name of the Research Scholar, Subject (F/T/P/T) and U.O Granting Registration.	Research Guide and Centre.	Request with Details	Remarks
Lekshmi Chandran Optoelectronics (Full-time) (U.O.No. Ac.E1 3835/2020/UOK dated 27.11.2020 w.e.f 30.06.2020)	Research Supervisor Dr.K G Gopchandran Centre Dept.of Optoelectronics, University of Kerala, of Kariavattom	Re- registration after break in research occurred from 01.08.2022 to 25.09.2022	1. The candidate was absent at the research centre from 01.08.2022 to 25.09.2022 2. she had met with an accident and undergone surgery. Hence she had to discontinue her research for the period from 01.08.2022 to 25.09. 2022 as she had to undergo bedrest and physiotherapy.

The following documents are submitted for considering the application for Re-registration due to break in research.

1. Recommendations of the Research Supervisor, Head of Research Centre and Chairman, Doctoral Committee .
2. Fee chalan of Rs.1050 /- as fee for Re- registration due to break in research.
3. Detailed fees statement countersigned by the Research Supervisor
4. A certificate regarding the details about research break from Centre Head and Research Supervisor

The Research supervisor Dr. K G Gopchandran is a regular faculty and currently working as Professor, Dept.of Optoelectronics, University of Kerala, Kariavattom.

She has remitted all the research fees .There is no default in payment of research fee.

The candidate has submitted an Audit verification report from Audit section Kariavattom, stating that she had claimed an amount of Rs.1,21,367/- (Rupees Seventy One lakh twenty one thousand three hundred and sixty seven) as the second year University research fellowship for the period from 30.06.2021 to 31.05.2022 vide U.O No.AC EI/7312/2021/UOK dated 18.12.2021. Therefore the candidate has not availed fellowship during the break period (01.08.2022 to 25.09.2022)

As per clause 9, chapter XII of the Kerala University First ordinance 1978, research students who discontinue their work for a period of more than six months shall be required to register themselves afresh, in case they desire to continue their research work. The extent to which the period of work done before discontinuing may be treated as qualifying for purpose of

awarding a research degree, may be decided by the Syndicate, on the recommendation of the supervising teacher. On identifying the qualifying period, the candidate becomes eligible to enjoy the balance period for the completion of her research work.

As per the orders of Hon'ble Vice- Chancellor, the matter of granting re-registration after break in research (excluding the break period and reckoning the period of work done before discontinuance as qualifying period) in respect of Smt.Lekshmi Chandran, Full time research scholar in Optoelectronics is placed before the Standing Committee of the Syndicate on Academics and Research for Consideration and Recommendation.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.A3 **Recognition as Research Supervisor in Economics – Dr. Godwin S.K.- reg:**
Name : **Dr. Godwin S.K., Associate Professor, Dept. of Economics, Govt. College for Women, Thiruvananthapuram**

Subject : Economics

Faculty : Social Sciences

Facility Centre : Govt. College for Women, Thiruvananthapuram

Request : **Recognition as Research Supervisor in Economics**

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.A4 **Ph.D Research –Change of Research Supervisor and Change of Research Centre – Application submitted by Smt. Midhuna P Ben – Full-time Research Scholar in Biotechnology - reg.**

Name : Smt. Midhuna P Ben

Subject : Biotechnology (Full-time)

Research Supervisor : Dr. Prabhakumari.C. (**Retired Faculty**)

Co-Supervisor : Dr. A Jayakumaran Nair

Research Centre : CEPCI Laboratory & Research Institute, Kollam

Requests : **1. Change of Research Supervisor to Dr. E.A Siril, Professor & Head, Dept.of Botany University of Kerala, Kariavattom**
2.Change of Research Centre to Dept.of Biotechnology, University of Kerala, Kariavattom

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.A5 **Second year University JRF- Application submitted by Smt.Asha L Revi , Research Scholar in History-reg**

Smt.Asha L Revi , research scholar in History has submitted an application for extension of the tenure of Junior Research Fellowship to the second year of her research period. As per U.O No 2330/2021/UOK dated 03.05.2021 ,she has joined as a Full time research scholar w.e.f 31.03.2021 at Department of Kerala Studies, University of Kerala under the guidance of Dr.P Anil Kumar, Assistant Professor, Dept of History, Iqbal college, Peringamala.

She had been granted first year University JRF for the period from 31.03.2021 to 30.03.2022 with a value of Rs.13,000/- (Rs. Thirteen Thousand Only) per month vide UO. No4585/2021/UOK dated 04.09.2021

As per the revised norms for the sanctioning of University Research fellowship for the second year vide U.O.N.o.AcE1/A2/17871/2019 dated 24/04/2020 research scholars has to submit certain extra documents for availing their fellowship for the second Year JRF. She had submitted the following documents

- Submitted course work certificate (issued on 11 June 2022)
- Submitted a paper presentation which was held on 18th November 2022
- Submitted Assessment report which was endorsed by the research supervisor, co-supervisor, centre head and recommended by the Chairman Doctoral Committee.
- Undertaking by the research supervisor and co-supervisor certifying that she has not avail any fellowship and if so the matter may be intimated to the University.
- Fee statement submitted by the candidate has verified and no break in remittance of research fee.

In this case the research scholar submitted her paper presentation which was held on 18th November 2022 which was after the expiry of her first year (31/03/2021 to 30/03/2022) period of research .

As per Clause II sub clause (d) of U.O. N.o.Ac.E1/A2/1787/2019 dated 24/04/2020 Exemptions for conditions (a) & (b) on genuine grounds shall be granted by the Syndicate on the request of the research scholars.

As per the orders of the Hon'ble Vice-Chancellor, extension of University JRF to **second year** of research period in respect of **Smt.Asha L Revi**, is placed before the Standing Committee of the Syndicate on Academics and Research for the consideration and appropriate recommendations.

Recommendation: Committee considered the matter and recommended to agree with the request by condoning the delay occurred in the paper presentation.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.A6 University Junior Research Fellowship- Extension of the tenure of Research Period to Second Year-Smt.Minooja Beegom A - reg.

Smt.Minooja Beegom A, research scholar in History has submitted an application for extension of the tenure of Junior Research Fellowship to the second year of her research period **from 31.03.2022 to 30.03.2023**. As per U.O No 2335/2021/UOK dated 03.05.2021 ,she had joined as a Full time research scholar w.e.f 31.03.2021 at the Department of Kerala Studies, University of Kerala under the guidance of Dr.P Anil Kumar, Assistant Professor, Dept of History, Iqbal college, Peringamala.

She had been granted first year University JRF for the period from 31.03.2021 to 30.03.2022 @ Rs.13,000/- (Rupees Thirteen Thousand Only) per month vide UO No 4545/2021/UOK dated 03.09.2021

As per the revised norms for the sanctioning of University Research fellowship for the second year vide U.O.N.o.AcE1/ A2/17871/ 2019 dated 24/04/2020 research scholars has to submit certain extra documents for availing their fellowship for the second Year JRF. She had submitted the following documents

- Submitted course work certificate (issued on 11 June 2022)
- Submitted a paper presentation which was held on 18th November 2022
- Submitted Assessment report which was endorsed by the research supervisor, co-supervisor, centre head and recommended by the Chairman Doctoral Committee.
- Undertaking by the research supervisor and co-supervisor certifying that she has not avail any fellowship and if so the matter may be intimated to the University.
- Fee statement submitted by the candidate has verified and no break in remittance of research fee.

In this case the research scholar submitted her paper presentation which was held on 18th November 2022 which was after the expiry of her first year (31/03/2021 to 30/03/2022) period of research .

As per Clause II sub clause (d) of U.O. N.o.Ac.E1/A2/1787/2019 dated 24/04/2020 Exemptions for conditions (a) & (b) on genuine grounds shall be granted by the Syndicate on the request of the research scholars.

As per the orders of the Hon'ble Vice-Chancellor, extension of University JRF to second year of research period in respect of Smt.Minooja Beegom A, is placed before the Standing Committee of the Syndicate on Academics and Research for the consideration and appropriate recommendations.

Recommendation: Committee considered the matter and recommended to agree with the request by condoning the delay occurred in the paper presentation.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.A7: *Second year University JRF-Application submitted by Smt. Suji David, Research Scholar in History-reg*

Smt. Suji David, research scholar in History has submitted an application for extension of the tenure of Junior Research Fellowship to second year of her research period, i.e. from 31.03.2022 to 30.03.2023. As per U.O.No. 2337/2021/UOK dated 03.05.2021 ,she had joined as a Full time research scholar w.e.f 31.03.2021 at Department of Kerala Studies, University of Kerala under the guidance of Dr.P Anil Kumar, Assistant Professor, Dept of History, Iqbal college, Peringamala.

The candidate was granted first year JRF for the period from 31/03/2021 to 30/03/2022 vide U.O No 4583/2021/UOK dated 04.09.2021

As per the revised norms for the sanctioning of University Research fellowship for the second year vide U.O.N.o.AcE1/A2/17871/ 2019 dated 24/04/2020 research scholars has to submit certain extra documents for availing their fellowship for the second Year JRF. She has submitted the following documents

- Submitted course work certificate (issued on 11 June 2022)
- Submitted a paper presentation which was held on 18th November 2022
- Submitted Assessment report which was endorsed by the research supervisor, co-supervisor, centre head and recommended by the Chairman Doctoral Committee.
- Undertaking by the research supervisor and co-supervisor certifying that she has not avail any fellowship and if so the matter may be intimated to the University.
- Fee statement submitted by the candidate has verified and no break in remittance of research fee.

In this case the research scholar submitted her paper presentation which was held on 18 th November 2022 which was after the expiry of her first year (31/03/2021 to 30/03/2022) period of research .

As per Clause II sub clause (d) of U.O. N.o.Ac.E1/A2/1787/2019 dated 24/04/2020 Exemptions for conditions (a) & (b) on genuine grounds shall be granted by the Syndicate on the request of the research scholars.

As per the orders of the Hon'ble Vice-Chancellor, extension of University JRF to second year of research period to Smt. Suji David, is placed before the Standing Committee of the Syndicate on Academics and Research for the consideration and appropriate recommendations.

Recommendation: Committee considered the matter and recommended to agree with the request by condoning the delay occurred in the paper presentation.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.A8 *University Junior Research Fellowship- Extension of the tenure of Research Period to Second Year- Smt.Minu Hari Kumar- reg.*

Smt.Minu Hari Kumar, research scholar in **Sociology** has submitted an application for extension of the tenure of Junior Research Fellowship to second year of her research period, i.e. from 04.03.2022 to 03.03.2023. As per U.O.No. A2/120/ SOC/21609/2020 dtd 07.04.2021, she has joined as a Full time research scholar w.e.f 04.03.2021 at Loyola College of Social Sciences, Sreekaryam, Thiruvananthapuram under the guidance of Dr.Saji P. Jacob, Associate Professor& Principal, Loyola College of Social Sciences, Sreekariyam, Thiruvananthapuram

She had been granted first year University JRF for the period from 04.03.2021 to 03.03.2022 with a value of Rs.13,000/- (Rupees Thirteen Thousand Only) per month vide U.O.No. 4826/2021/UOK dated 15.09.2021

As per the revised norms for the sanctioning of University Research fellowship for the second year vide U.O.N.o.AcE1/A2/17871/2019 dated 24/04/2020 research scholars has to submit certain extra documents for availing their fellowship for the second Year JRF. She had submitted the following documents

- Submitted course work certificate and marklist (issued on 11 June 2022)
- Submitted a Paper Presentation which was held on 29th-30th July 2022
- Submitted Assessment Report which was endorsed by the research supervisor, co-supervisor, centre head and recommended by the Chairman Doctoral Committee.
- undertaking by the research supervisor and co-supervisor certifying that she has not avail any fellowship and if so the matter may be intimated to the University.

The candidate has remitted all the research fees upto 03.03.2023 and there is no default in payment of research fee.

In this case the research scholar submitted her paper presentation which was held on 29th-30th July 2022 which was after the expiry of her first year (04.03.2021 to 03.03.2022) period of research .

As per Clause II sub clause (d) of U.O. N.o.Ac.E1/A2/1787/2019 dated 24/04/2020 Exemptions for conditions (a) & (b) on genuine grounds shall be granted by the Syndicate on the request of the research scholars.

As per the orders of the Hon'ble Vice-Chancellor, extension of University JRF to second year of research period in respect of Smt.Minu Hari Kumar, is placed before the Standing Committee of the Syndicate on Academics and Research for the consideration and appropriate recommendations.

Recommendation: *Committee considered the matter and recommended to agree with the request by condoning the delay occurred in the paper presentation.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.A9 *Conversion of mode of Ph.D Research from full time to part time - Smt. Parvathy Sudhakar S - Education – reg.*

Name : Smt. Parvathy Sudhakar S.

Subject : Education (Full Time)

Research Supervisor : Dr. V. K. Sobha

Research Centre : Govt. College of Teacher Education, Thycaud, Tvpm

Request : Conversion of mode of Ph.D. research to part-time w.e.f. 01.11.2022

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.A10 *Requests received from research aspirants regarding the incompleteness of online submission of applications for Ph.D Registration in January 2023 Session – reg:-*

As per the Kerala University First Statutes, 1977, "The application for registration as a research student and as a candidate for Degree shall be made to the Registrar on or before 15th January and 15th July every year in the prescribed form". Accordingly, online applications for Ph.D registration in January 2023 session were invited. The last date for receipt of application was 15/01/2023, 05.00 p.m. Indian standard time.

Several requests received from the candidates who fail to complete the online submission regarding incompleteness of online submission of applications for Ph.D registration due to technical issues have been received in January 2023 session. These requests received were forwarded to Research Portal to obtain remarks in this regard.

The remarks in this regard has been sought from the Research Portal to examine the genuinity and status of the applications submitted through research portal by the said requestees. The research portal has forwarded a list of 10 (Ten) candidates, listed below who had attempted to submit their application through the Research Portal for the registration to Ph.D Research in January 2023 session but failed to complete their registration due to technical difficulty.

SL. No	Name	Subject	Status of Application
1	Ajmiya S R	History	Received mail that she couldn't apply for the Ph.D. Registration at 5.16 PM January 15 2023. No process for registration was initiated.
2	Sibin Eldhose	Social Work	Received mail that he couldn't apply for the Ph.D. Registration at 3.29 PM, 14-01-2023. Resolved the issue and replied back by 4.30 PM. Candidate didn't try to apply. Last login 8.31 PM, 14-01-2023
3	Shihab A M	Islamic History	Didn't complete the profile by 5.00 PM, 15-01-2023
4	Nimisha Gopi	Commerce	Didn't try to apply. Profile completed by 3.05 PM, 15-01-2023. Didn't try to upload synopsis or make payment.
5	Shibitha Thampi R.S	Chemistry	Uploaded synopsis and tried to make payment by 4.50 PM, 15-01-2023. <u>Payment failed</u> . The same has been forwarded to the Registrar by Research Portal.
6	Jaikrish Jayalal	Political Science	Already registered in January 2022 session, but not shortlisted in DC. Created another profile on 14.01.2023. Didn't try to apply. Last login 9.26 AM, 15.01.2023.
7	Sarun Kumar T.R.	Chemistry	Uploaded synopsis and tried to make payment by 4.45 PM, 15-01-2023. <u>Payment failed</u> . The same has been forwarded to the Registrar by Research Portal.
8	Lizee Veena Vincent	Communication & Journalism	Didn't complete the profile by 5.00 PM, 15-01-2023
9	Tibi Jacob J.M.	Botany	Candidate had a defect in the eligibility certificate during entrance section verification. Cleared the defects on 17-01-2023 and released the pass memo. No process for registration was initiated.
10	Dhanesh Kalathumkandi	Law	Candidate had a defect in the eligibility certificate during entrance section verification. Cleared the defects on 16-01-2023 and released the pass memo. No process for registration was initiated.

As per the remarks obtained from the Research Portal;

- Shibitha Thampi R.S. (Chemistry) and Sarun Kumar T.R. (Chemistry) are the only two candidates who may be granted permission to complete their online application as they were tried to make payment but failed due to technical difficulty.
- Tibi Jacob J.M. (Botany) and Dhanesh Kalathumkandi (Law) are not initiated any process for submitting application as they had cleared the defect in the eligibility certificate and received the pass memo of their Ph.D Entrance examination only after the last date for submitting the online application (17.01.2023 and 16.01.2023 respectively)

- It may also be noted that the request from Sri. Dhanesh Kalathumkandi (Law) has been forwarded from the office of The Superintendent, Central Prison & Correctional Homes, Kannur and he is now detained in the Central Prison, Kannur. It is mentioned in his request, that he has been punished in a criminal case related with political violence. He requested that he could not complete the formalities for submitting online application as he is detained in the prison.

In the similar cases, permission was granted to complete online applications to those eight candidates in July 2022 session, who were attempted to make the payment for the same, but failed due to technical difficulty, after verifying the genuinity of their application through research portal.

As per the orders of the Hon'ble Vice-Chancellor, the requests received from the above mentioned candidates regarding the incompleteness of online submission of applications for Ph.D Registration in January 2023 Session, after ascertaining the genuinity of the complaints from the technical wing of the research portal as done earlier in July 2022 session, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation

Recommendation: *The Committee considered the matter and recommended to entrust the Registrar for appropriate recommendation by examining the genuinity of the requests, as per norms.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.A11 *Change of Facility Centre to Research Supervisor- Application Submitted by Dr. Brilliant Rajan, Environmental Sciences - reg.*

Name : Dr. Brilliant Rajan, Assistant Professor & Head in Environmental Sciences, St. John's College, Anchal

Subject : Environmental Sciences

Faculty : Applied Sciences & Technology

Facility Centre : P.G.Department of Environmental Sciences, All Saints College, Tvpm.

Request : **Change in facility centre to Dept.of Environmental Sciences, St. John's College, Anchal**

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.A12 *Change of Facility Centre to Research Supervisor-Application Submitted by Dr. Anila George, Environmental Sciences - reg.*

Name : Dr. Anila George, Assistant Professor in Environmental Sciences, St. John's College, Anchal

Subject : Environmental Sciences

Faculty : Applied Sciences & Technology

Facility Centre : P.G.Department of Environmental Sciences, All Saints College, Tvpm.

Request : **Change in facility centre to Dept.of Environmental Sciences, St. John's College, Anchal**

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.B1 **Application for approval as Research Supervisor in Statistics– Dr. Subha R Nair - reg.**

Name : Dr. Subha R Nair, Assistant Professor in Statistics, HHMSPBNSS College for Women, Neeramankara, Thiruvananthapuram
 Subject : **Statistics**
 Faculty : Science
 Facility Centre : Department of Statistics, University of Kerala, Kariavattom
 Request : **Recognition as Research Supervisor in Statistics**
 Recommendation: **Committee recommended to defer the matter.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.B2 **Ph.D Research - Cancellation of Ph.D registration of two research scholars who discontinued research work more than 10 years – Ms. Athulya Rajan & Mr. Saravanan K - July 2007 Session & January 2008 Session - Request submitted by the Research Supervisor - Geology – Reg:-**

Dr. R.B Binoj Kumar, Professor, Department of Geology, University of Kerala, Kariavattom has informed that two research scholars under his guidance namely Athulya Rajan and Saravanan K are not doing their Ph.D research more than 10 years. Both of them got job and not interested to continue their research.

The details of the candidates are shown below:

Sl. No.	Details of the candidate, Subject, Full-time/Part-time	Name of Research Supervisor & Research centre	Request
1	Ms. Athulya Rajan S Geology, Full-time UONo.Ac.E1.B1/ 24368/07 dated 04/12/2007 w.e.f. 05/11/2007 Converted to Part-Time – UO No.Ac E1.A2/54500/2012 dated 19.03.2013w.e.f 23.01.2013 (as per records) Research period expired on 04.11.2015	Research Supervisor Dr. R.B.Binoj Kumar Professor, Dept. of Geology University of Kerala Kariavattom Centre: Dept. of Geology University of Kerala Kariavattom	Cancellation of Ph.D registration in July 2007 session & January 2008 session
2	Mr. Saravanan. K Geology, Full-time UONo.Ac.E1.B2/6827/08dated 25/07/2008 dated 04/12/2007, w.e.f. 22/05/2008 Converted to Part-Time - UO No. Ac E1.A2/13593/2013dated 11.04.2013, w.e.f 18.06.2012 (as per records) Research period expired on 21.05.2016		

It is informed that both the research scholars availed fellowship from Kerala State SC/ST department and the said institution is not insisted to return the claimed fellowship amount if the candidate discontinue their Ph.D research . The research scholars have no interest to complete their research.

Hence the research supervisor reported their discontinuance and requested to cancel the registration granted to these two candidates to enable him to take new research aspirants in January 2023 session.

As per the orders of the Vice Chancellor, the matter of cancellation of Ph.D Registration in respect of Ms. Athulya Rajan and Mr. Saravanan K is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: Committee considered the matter and recommended to issue a Memo to the research scholars to offer their reasons, if any, for not canceling their Ph.D. registration granted to them.

Also recommended to cancel the registration granted to Smt. Athulya Rajan S. and Sri. Saravanan K., if they fail to submit their explanation, within one week from the date of issue of Memo.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.B3 ***Application for approval as Research Supervisor in Physics – Dr. Prabha Jyothi P S- reg.***

Name : Dr. Prabha Jyothi P S, Assistant Professor, Department of Physics, S N College for Women, Kollam.

Subject : Physics

Faculty : Science

Facility Centre : Sree Narayana College for Women, Kollam

Request : Recognition as Research Supervisor in Physics

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.B4 ***Research leading to Ph.D Degree- Permission to the candidates who qualified the KSCSTE Research Fellowship - join the research centre first and then apply for the Ph.D registration in the next immediate session- Request submitted by Ms. Arya Jayan- Geology- general decision -reg.***

The Head, Department of Geology , University of Kerala, Kariavattom had uploaded the minutes of the meeting of the doctoral committee held on 12/09/2022 in respect of Ms. Arya Jayan, a research aspirant in Geology of July 2022 session, along with the application, relevant documents and course work details through the research portal. The committee has recommended granting Ph.D registration to the candidate as detailed below.

Doctoral Committee Chairman	The Head, Department of Geology, University of Kerala, Kariavttom	
Date of Doctoral Committee	12/09/2022 (minutes)	
Registration Number	22073010001	
Name of the candidate	Arya Jayan	
Category	Hindu - Ezhava	
Subject	Geology	
Faculty	Science	
Mode (FT/PT)	Full -Time	
Research Centre	Department of Geology, University of Kerala, Kariavattom Facility Certificate	
Research Supervisor	Dr. Shaji E, Associate Professor, Dept. of Geology, University of Kerala, Kariavattom Proforma	
	Ordinal Status : To be registered as the fifth candidate	
Educational	M.Sc. Geology, 2021	University : University of Kerala

Qualification	Grade - O
Eligibility Criteria	University of Kerala Ph.D Entrance (Pass memo), KSCSTE JRF (Offer Letter)

As per the orders of the Vice-Chancellor, the Head, Dept of Geology, University of Kerala has been intimated to permit Arya Jayan to join for Ph.D in Full time mode, vide letter dated 14.12.2022. Accordingly the candidate has joined at the research centre on 15.12.2022 and the Head intimated the same vide letter dated 15.12.2022.

The candidate also submitted a request recommended and forwarded by the head, Dept of Geology stating that she is qualified KSCSTE Fellowship of Govt of Kerala, w.e.f. the date of joining in the Department as a full time research scholar. Her Doctoral Committee for granting Ph.D registration was held on 12.09.2022. As she started her research work w.e.f. 12.09.2022, requested to permit her to join at the Department w.e.f. 12.09.2022.

As per the notification for Ph.D registration in July 2022 session, " UGC/CSIR-JRF/DBT-JRF/ DST-JRF (INSPIRE)/ GATE/UGC-MANF/VSSC-JRF/UGC-NFSC/UGC-NFOBC/NFPwD candidates pursuing research are permitted to join Ph.D research first, if they are otherwise eligible for Ph.D registration in the concerned subject, and then apply for Ph.D registration in the next immediate session itself and to grant them Ph.D registration w.e.f the date of joining the fellowship at par with UGC JRF in the matter of admission and registration for research leading to Ph.D Degree."

This provision is not extended to the KSCSTE Research Fellowship recipient.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting permission to candidates who qualify for the KSCSTE fellowship to join the research centre first and then apply for registration in the next immediate session along with the request from Smt. Arya Jayan to grant her registration from the date of Doctoral Committee ie. 12/09/2022 is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: *Committee considered the matter and recommended to grant Ph.D. registration to Smt. Arya Jayan, as recommended by the Doctoral Committee, with actual date of joining the centre, i.e. 15.12.2022, as the effective date of registration.*

Further recommended to permit KSCSTE Research Fellowship awardees to join Ph.D. research first, if they are otherwise eligible for Ph.D. registration in the subject concerned, and then apply for Ph.D. registration in the next immediate session, and to grant them the registration with effect from the date of joining the fellowship, at par with UGC JRF awardees and place the matter before the Standing Committee of the Academic Council.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.B5 **Approval as Research Supervisor in Chemistry - Dr. Asha Radhakrishnan-reg:-**

Name : Dr. Asha Radhakrishnan, Assistant Professor, Department of Chemistry, K S M D B College, Sasthamcotta

Subject : Chemistry

Faculty : Science

Facility Centre : K S M D B College, Sasthamcotta

Request : Recognition as Research Supervisor in Chemistry

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.B6 Ph D research- Re registration to the Ph D programme due to break in research- Neethu L-Zoology-reg:

Neethu L, a Full-time research scholar in Zoology has submitted application for the re registration to the Ph D programme as research break occurred for the period from 01/04/2022 to 12/07/2022 (ie, 3 months and 12 days).

As per UO No. AcEVI/718/ZOO/18089/2018 dated: 24/05/2019, Neethu L has joined as a Full-time research scholar in Zoology at S N College Kollam w.e.f. 11/04/2019 under the guidance of Dr. B Hari, Asso.Professor, PG & Research Dept of Zoology., S N College, Kollam. Later she was permitted to include Prof.Dr.Annie Abraham, UGC BSR Faculty fellow, Dept of Biochemistry, University of Kerala, Kariavattom, Tvp as co-supervisor

The application has been verified. The candidate has remitted the requisite fees and the detail of the candidate is shown below.

Name of the candidate	Neethu L
Subject/ Full-time or Part-time	Zoology, Full-time
Registration details	UO No. AcEVI/718/ZOO/18089/2018 dated: 24/05/2019 w.e.f: 11/04/2019
Research Supervisor & co-supervisor	<u>Research supervisor</u> Dr.B Hari, Asso.Professor, PG& Research Dept of Zoology, S N College, Kollam <u>Co-supervisor</u> Prof.Dr.Annie Abraham, UGC BSR Faculty fellow, Dept of Biochemistry, University of Kerala, Kariavattom, Tvp
Research Centre	S N College, Kollam
Requests	Re registration to the Ph D programme as research break occurred for the period from 01/04/2022 to 12/07/2022 (ie, 3 months and 12 days).
Remarks	The Guide, Co-guide and HoD have recommended for Re registration due to research break Fee of Rs. 1050/- for Re registration to the Ph D programme due to research break submitted a certificate from the Principal, S N College, Kollam dated: 04/11/2022, stating that due to certain personal reasons the candidate couldn't attend the research work from 01/04/2022 to 12/07/2022 (ie, 3 months and 12 days) and she rejoin the research work and continuing

Re-registration due to break in research is required for Ms.Neethu L as the centre Head had certified that there was a break in her research activities for a period from 01/04/2022 to 12/07/2022.

As per the Kerala University First Ordinances,1978,Chapter XVII clause 9 'Research students who discontinue their work for a period of more than six months shall be required to register themselves afresh, in case they desire to continue their research work. The extent to which the period of work done before discontinuing may be treated as qualifying for purposes of awarding a research degree, may be decided by the Syndicate, on the recommendations of the supervising teacher'.

As per orders of the Vice-Chancellor, the matter of granting Re registration to the Ph D programme after break in research in respect of Neethu L is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.B7 *Ph.D Research – Change of Research centre- Ms. Amba Prasad, Full-time research scholar in Physics- reg:*

Name : Amba Prasad
 Subject : Physics (Full-time)
 Research Supervisor : Dr. Fergy John
 Research Centre : Christian College, Chengannur
Request : **Change of research centre to St. Gregorios College, Kottarakkara**
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.B8 *Complaint regarding the allocation of the seats for Ph.D Registration in July 2022 session- submitted by Shajilkhan H - Law*

Shajilkhan H, a research aspirant in Law had submitted a complaint about the conduct of Doctoral Committee and not considering him in the final List of granting Ph.D Registration in July 2022 session. In the meantime Shajilkhan H had also filed a writ petition before the Hon'ble High Court of Kerala on the same matter.

As per the resolution of the Syndicate held on 08/12/2022 vide item No.49.66.B37 about the complaint received from Shajilkhan H, it was resolved to obtain a detailed report from the Doctoral Committee in Law. In the meantime Shajilkhan H has filed a writ petition before the Hon'ble High Court of Kerala.

In reply to the letter dated 11/01/2023 to furnish a detailed report from the Doctoral Committee in Law about the complaint raised by Shajilkhan H, Chairman Doctoral Committee has forwarded a reply dated 18/01/2023.

According to the reply, all the 7 candidates who submitted application for registration to PhD research to the July,2022 Session, were shortlisted. Sri. Shajilkhan was asked to revise his topic and he revised and resubmitted the topic. Of the six candidates, the Doctoral Committee, after perusal of the Synopsis submitted, allocated 4 candidates to Dr. Dakshina Saraswathi (CAL SAR) upon obtaining her willingness to guide them. The remaining 2 candidates, Ms. Reshma L J & Mr. Shajilkhan were presented for obtaining consent from Dr. Hameema (GLC, Tvpm)-. Ms. Reshma was allocated to Dr. Hameema, upon obtaining her willingness to guide her. In the January,2022 session, the synopsis of Sri. Shajilkhan was rejected being not a researchable topic and similar research studies having been already undertaken on that chosen topic. Norms pertaining to seniority couldn't be adopted as per the existing UGC/University Regulations. Above all, one could be admitted for research leading to PhD, only upon obtaining willingness to guide, from the part of the recognised guides of the University. No seat is now left unfilled in the July, 2022 session, for PhD Research, as per the existing UGC/ University Regulations. Finally Chairman informed that the said matter has already been decided by the Hon'ble High Court of Kerala.

As per the Judgement dated 21/12/2022 which has passed the Hon'ble High court of Kerala on the Writ Petition filed by Sri. Shajilkhan H received in the section on W.P.(C) No.34360/2022, the Court has given direction to the competent authority of the Kerala University to consider the petitioner in the January 2023 session, subject to all other requirements being satisfied by him and after affording him necessary opportunity of being heard during the said process. As per the orders of the Registrar the matter was intimated to Shailkhan H vide memo dated 28/12/2022.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: *Committee considered the matter and recommended to comply with the judgment of the Hon'ble High Court of Kerala, made in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.B9 Application for availing Third year JRF - Priji S - Botany - reg:

Priji S, Research Scholar in Botany has submitted an application for availing third year JRF. As per U.O.N.o.AcEVI/478/2020/UOK dated 07/02/2020, has joined as a Full-Time research scholar w.e.f 17/01/2020 at Department of Botany, University of Kerala, Kariavattom, Tvpm, under the guidance of Dr.A Gangaprasad, Professor, Department of Botany, University of Kerala, Kariavattom, Tvpm.

The candidate has been granted second year JRF for the period from 17/02/2021 to 16/02/2022 vide U.O .N.o.AcEVI/199/2022/UOK dated 28/12/2021

As per the revised norms for the sanctioning of University Research fellowship for the third year vide U.O.N.o.AcE1/A2/17871/2019 dated 24/04/2020 research scholars has to submit certain extra documents for availing their fellowship for the third year JRF. She had submitted the following documents.

- Submitted course work certificate
- Submitted a Publication of research paper
- Submitted Assessment report which was endorsed by the research supervisor & centre head and recommended by the Chairman Doctoral Committee.
- Undertaking by the research supervisor certifying that she has not avail any fellowship and if so the matter may be intimated to the University.
- Fee statement submitted by the candidate has verified and no break in remittance of research fee.

As per Clause III sub clause (a) of U.O. N.o.Ac.E1/A2/1787/2019 dated 24/04/2020 the candidate can avail third year JRF only, the scholar should publish one additional Research oriented paper, related to his/her Research Topic in an academically establish Journal.

In the instant case the research scholar submitted the publication which was received on 29th April 2022, accepted on 25th June 2022 and published on 13th July 2022 which all these were occurred after the expiry of her second year period. The candidate also submitted a request in which she stated that because of Covid pandemic her first two year research work has interrupted and thus the required journal was published on third year and hence she requested to consider her application.

As per the orders of the Hon'ble Vice-Chancellor the matter of granting third year fellowship from 17.01.2022 to 16.01.2023 @ Rs. 11000/- per month in respect of Priji S is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: *Committee considered the matter and recommended to agree with the request by condoning the delay occurred in the publication of research paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.C1 Change of Research Centre – Application submitted by Smt. Dhanitha P-reg.

Name : Smt. Dhanitha P
Subject : Commerce (Part- Time)
Research Supervisor : Dr. Vijila V
Research Centre : Govt. College, Attingal

Request : Change of Research Centre to Govt. Arts College, Tvpm.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.C2 *Ph D in Commerce-Change of Research Centre – Application submitted by Smt. Kavitha V K reg.*

Name : Smt. Kavitha V K
Subject : Commerce (Part- Time)
Research Supervisor : Dr. Vijila V
Research Centre : Govt. College, Attingal

Request : **Change of Research Centre to Govt. Arts College, Tvm.**

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.C3 *Recognition as Research Supervisor in Tamil – Dr. Shini S -Reg:-*

Name : Dr.Shini S., Assistant Professor, University College, Tvpm
Subject : Tamil
Faculty : Oriental Studies
Facility Centre : Department of Tamil, University College, Tvpm

Request : **Recognition as Research Supervisor in Tamil**

Recommendation: *Committee recommended to defer the matter.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.C4 *Recognition as Research Supervisor –Dr. Kumar S -Tamil - reg.*

Name : Dr.Kumar S, Assistant Professor, Dept. of Tamil, Govt.College of Teacher Education.
Subject : Tamil
Faculty : Oriental Studies
Facility Centre : University College, Tvpm.

Request : **Recognition as Research Supervisor in Tamil**

Recommendation: *Committee recommended to defer the matter.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.C5 *Ph.D Research–Re registration, Centre Change and Conversion to Part-Time -Application submitted by Sri. Renjith R S reg.*

Name : Sri. Renjith R S
Subject : Commerce (Full -Time)
Research Supervisor : Dr. Gracious J
Research Centre : Govt. Arts College, Tvm

Requests : **1. Re-registration from the date of expiry of previous registration w.e.f 21.04.2018**
2. Change of Research centre to Govt. College Attingal.
3. Conversion of mode of Ph.D. research to Part Time w.e.f. 01.12.2017 FN

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.C6 **Recognition as Research Supervisor –Faculty of Management Studies - Dr.Biju.S.K- reg.**

Name : Dr.Biju.S.K., Associate Professor, Dept. of Commerce, Govt.College, Nedumangad

Subject : Management

Faculty : Management Studies

Facility Centre : Institute of Management in Government

Request : Recognition as Research Supervisor in Management

Recommendation: *Committee considered the matter and recommended to agree with the request as per norms.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.C7 **Ph D in Sanskrit- Re-registration, Conversion of Ph.D registration from Full-time to Part-time and Change of Research Supervisor in r/o Sri.Deepesh K.R- reg.**

Name : Sri.Deepesh K R

Subject : Sanskrit (Full Time)

Research Supervisor : Dr.S.Malini

Research Centre : Department of Sanskrit, University College, Tvpm.

Requests : 1. Re-registration w.e.f 02.04.2020.

2. Conversion of mode of Ph.D. research to Part time w.e.f 22.01.2020 F.N.

3. Change of Research Supervisor to Dr. Retheesh K., Assistant Professor Dept of Sanskrit, University College

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.C8 **Recognition as Research Supervisor- Dr.Shamseer P C–Faculty of Oriental Studies- Sanskrit-reg.**

Name : Dr. Shamseer P C., Assistant Professor, Dept. of Sanskrit, University of Kerala, Kariavattom.

Subject : Sanskrit

Faculty : Oriental Studies

Facility Centre : Dept. of Sanskrit, University of Kerala, Kariavattom.

Request : Recognition as Research Supervisor in Sanskrit

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.C9 **Conversion of Ph.D Registration from Full-time to Part-time in respect of Smt.Vishnu Priya S - reg.**

Name : Smt.Vishnu Priya S

Subject : Hindi (Full Time)

Research Supervisor : Dr.Sheeba Sarath.S

Research Centre : Dept. of Hindi, University College, Tvpm.

Request : Conversion of mode of Ph.D Research to Part-Time w.e.f 31.10.2017 FN

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.C10 Budget Item No. 62 of the Budget Speech 2022-23- Post Doctoral Fellowship for Globally Renowned Distinguished Researchers

A revised proposal has been received from the Director, IQAC for the scheme Post-Doctoral Fellowship for Globally Renowned Distinguished Researchers (Item No.62 of Budget Speech 2022-23), unifying the amount of Fellowship for researchers of all Faculties.

The Budget Speech 2022-23 had a proposal to initiate Post Doctoral Fellowship under a special category Reach Out Program.

The details are as follows:

Objectives

1. Extend support to research fellows with a track record of good research outcomes which need strengthening to reach-out in the form of application for social transformation
2. Use of research for social benefit
3. Ensure use of research infrastructure for transformational research.

Eligibility

Young researchers who have been awarded Ph.D from reputed institutes need to apply within 2 years of their award date. There would be 2 Fellowships in Sciences and 2 in Social Sciences and Humanities under this category. Eligible candidates would be called for an interview where they would defend their project proposal and work plan. A Committee of Experts would rate the proposal for selection.

Fellowship	Amount per Month (Rs)	Number of Fellowship	Months	Amount per year (Rs)	Annual Contingency (Rs)	Total (Rs)
Sciences	46,750/-	2	12	11,22,000 46,750x12x2	1,20,000 (60000 each for 2 fellows)	12,42,000/-
Social Sciences and Humanities	46,750/-	2	12	11,22,000 46,750x12x2	1,20,000 (60000 each for 2 fellows)	12,42,000/-
Grand Total						24,84,000/-

Grand Total- Rupees Twenty Four Lakhs and Eighty Four Thousand only.

It is not mentioned in the proposal whether the Regulations for the award of University Post Doctoral Fellowships shall be followed for this PDF program also. Hence clarification in this regard is needed.

Similar proposals as envisaged in the Budget proposal of 2019-2020 and 2020-2021 is also carried out by the section. As both PDF Programmes were of similar nature i.e special category Reach Out Program and the proposals submitted by the IQAC for both PDFs were also the same, clarification was sought from the Director IQAC on whether the PDF programmes envisaged in the budget proposals 2019-20 and 2020-21 should be treated as two different PDF programmes or as a single PDF programme.

As remarked by the Director, IQAC the proposal for PDF, Globally Renowned Distinguished Researchers under the budget proposals of 2019-20 and 2020-21 may be considered together under one head entitled "PDF Distinguished Researchers Reach Out Program". In the file regarding the Budget proposal of 2019-20, the Syndicate at its meeting held on 14.08.2020 has resolved to follow the existing Regulations for the award of Post Doctoral Fellowship, University of Kerala. But a final decision regarding the said proposals is yet to be taken.

As per the orders of the Hon'ble Vice-Chancellor, the proposal for Post Doctoral Fellowship for Globally Renowned Distinguished Researchers vide item No 62 of the Budget Speech 2022-'23 is placed before the Standing Committee of the Syndicate on Academics and Research for recommendations.

Recommendation: *Committee recommended to place the matter before the next Standing Committee of the Syndicate on Academics and Research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.C11 **Recognition as Research Supervisor in Malayalam - Dr Selin S L - reg.**
 Name : Dr Selin S L., Associate Professor, Dept. Of Malayalam, Government Sanskrit College, Thiruvananthapuram
 Subject : Malayalam
 Faculty : Oriental studies
 Facility Centre : Govt. College for Women, Thiruvananthapuram
Request : Recognition as Research Supervisor in Malayalam
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D1 **Budget Speech 2022-23, item no 148- Seed Money for New Research-selection of project proposals- recommendation of -reg**

(Planning A)

The Budget Speech 2022-23, vide item No.148 envisages that 'seed money' to be provided to teachers in the Departments to assist in New Research. An amount of Rs.25 lakh has been earmarked for the same.

As per the order of the Vice Chancellor, a Scrutiny Committee consisting of the following members has been constituted to scrutinise the project proposals received under the above scheme

Dr. Gabriel Simon Thattil, Director IQAC

Dr. R B Binoj Kumar, Research Director

Dr. E Shaji, Jt. Director IQAC

Dr. Mini S, Member IQAC

There are sixteen project proposals have been received under the above scheme from the teachers of Teaching Department of University of Kerala. The meeting of the Scrutiny committee held on 29.11.2022 & 15.12.2022 has scrutinised all the sixteen project proposals and recommended the following

1. to reject the following six proposals for the reasons stated against each.

Sl. No.	Name and Designation of the Investigator	Title of the Project	Reason for rejection
1	Dr. Renu Mohan, UGC Assistant Professor, Department of Biotechnology	Development of Magnetic nanoparticle incorporated hydrogel as a smart drug delivery system	Not a permanent faculty
2	Dr. Savitha Pillai S, Assistant Professor (UGC FRP) Department of Physics	Development of Multiferroic Materials for Green Electronics	Not a permanent faculty
3	Dr. Shiburaj S, Professor, Department of Botony	Genome Sequencing of Selected Actinobacteria, and its Genome Mining for Potential Hydrolase Enzymes and its Functional analysis	seed money may be sanctioned to new faculties, especially to assistant professor level
4	Dr. Salom Gnana Thanga V, Professor & Head, Department of Environmental Science	Development of rhizosphere-based system bio augmented with sulfate-reducing bacteria for the treatment of sulfonated azo dyes	seed money may be sanctioned to new faculties especially to assistant professor level
5	Dr. FG Benno Pereira, Assistant Professor,	Standardisation of Mini Backyard Recirculating Aquaculture System	late application

	Department of Zoology	(MBRAS) using indigenous technology for Kerala with native Fishes	
6	Dr. Suhara Beevy S, Hon'ble , Director, iCEIB & Dr. Anilkumar, Assistant Professor on Contract	Production of a Petroleum hydrocarbon degrading Microbial Kit	late application

2. and the Committee recommended the following ten proposals to be sanctioned as detailed below:

Sl. No	Name and Designation of the Principle Investigator	Title of the Project	Budget -head wise allocation	Total amount
1	Dr. Janeesh P A, Assistant Professor, Department of Biochemistry	Development of Exosome Encapsulated Tamoxifen for Triple Negative Breast Cancer	1. Equipment- PCR work station hood- 66,000/- 2. Consumables/ Chemicals- 1,50,000/- 3.Contingencies – 20,000/-	Rs. 2,36,000/- (Rupees Two Lakh Thirty Six Thousand only)
2	Dr. R Jayakrishnan, Director, Astronomical Observatory	Cosmological Signal Processing Lab	1. Optical accessories for the 14” Celeston Telescope- 3,50,000/- 2. Contingency- 15,000/-	Rs. 3,65,000/- (Rupees Three Lakh Sixty five Thousand only)
3	Dr. Deepa K G, Assistant Professor, Department of Physics	Development of Transparent Oxide/crystalline Silicon Heterojunction Solar Cells	1. Minor Equipments- 3,80,000/- 2. Contingency- 5,000/-	Rs. 3,85,000/- (Rupees Three Lakh Eighty Five Thousand only)
4	Dr. Viji Vijayan , Assistant Professor, Department of Biochemistry	Functional Validation of S100B protein in glial cells using siRNA : Prospect for neurological disease management	1. Consumables- 1,00,000/- 2. Equipments- 90,000/- 3. Analytical Charger- 36,000/- 4. Contingency- 10,000/-	Rs.2,36,000/- (Rupees Two Lakh Thirty Six Thousand only)
5	Dr. Ani Deepthi, Assistant Professor, Department of Chemistry	Synthesis and Antibacterial Evaluation of Tryptanthrin Derivatives	1. Non Recurring/ Equipments - 2,00,000/- 2.Recurring/ Consumables- 30,000/-	Rs. 2,30,000/- (Rupees Two Lakh Thirty Thousand only)
6	Dr. Santhosh Kumar T K, Assistant Professor, Department of Malayalam	മാറ്റനമയ്യമഅതിരുകൾ: ഭാഷയുടെസംസ്കാരവും	1. പുസ്തകങ്ങൾ വാങ്ങുന്നതിനും പകർപ്പ് എടുക്കുന്നതിനും 30,000/- 2.. യാത്ര & താമസം 25,000/- 3. ഡിറ്റിപിവാർക്ക്, രണ്ട് പ്രഫ് ഉൾപ്പെടെ 60,000/- 4. പദസൂചിയായാറാക്കുന്നതിന്-20,000/- 5. പുസ്തക രൂപത്തിൽ പേജ്ഡിസൈൻ ചെയ്ത് അച്ചടിക്കാൻ പാകത്തിൽ ആക്കുന്നതിനും ഒരു പ്രൂഫ് തിരുത്തലിനും-10,000/- 6. ലാപ്ടോപ്പ് ഒരേണ്ണം-50,000/- 7. സ്റ്റേഷനറി- 5,000/-	Rs.2,00,000/- (Rupees Two Lakh only)

7	Dr. Suneesh C V, Assistant Professor & Head, Department of Chemistry	Multifunctional Fluorescent Porous Organic Polymers for Energy Storage and Heavy Metal Ion Detection	1. Equipments -2,00,000/- 2. Consumables- 25,000/-	Rs. 2,25,000/- (Rupees Two Lakh Twenty Five Thousand only)
8	Dr. Dhanil Dev S G, Assistant Professor, Department of Geology	Contamination of Water Bodies and Soil through Pesticide Usage in Selected Agricultural Areas in Thiruvananthapuram, Kerala	1. Consumables – 50,000/- 2. Travel- 45,000/- 3. Contingency- 35,000/- 4. Analysis- 70,000/-	Rs. 2,00,000/- (Rupees Two Lakh only)
9	Dr. Anilkumar Y, Assistant Professor, Department of Geology	Detailed investigation of Sulphide- bearing Banded Iron Formations of Attappadi Valley, Palakkad District	1. Consumables- 30,000/- 2. Travel/ Hiring of Vehicles (field work) 30,000/- 3. Chemical Analysis- 1,00,000/- 4. Contingency – 40,000/-	Rs. 2,00,000/- (Rupees Two Lakh only)
10	Dr. Biju A V, Assistant Professor, Department of Commerce,	Examining the Factors Determining Issuance of Green or Conventional Bonds in the Indian Capital Market	1. Field work and Travel- 75,000/- 2. Publication- 70,000/- 3. Equipments- 50,000/- 4. Contingency- 25,000/-	Rs. 2,20,000/- (Rupees Two Lakh Twenty Thousand only)
Grand total - Rupees Twenty Four Lakh Ninety Seven Thousand only				Rs.24,97,000/-

The Committee also suggests and recommends following guidelines for the smooth implementation of the projects:

- The heads Manpower and Books and Journals shall be removed from the budgetary splits up of all projects.
- The project may be sanctioned only for one year with effect from the date of release of fund to the Principal Investigator
- Selected projects shall be evaluated at two stages (an interim and final). An interim midterm evaluation is needed to assess the technical and financial progress of the project after 6 months from the date of sanction of the project by the Scrutiny Committee. Additionally, it is suggested that the Finance Officer / his nominee be included in the assessment along with the existing members of the Scrutiny Committee.
- The Principal Investigator has to maintain ledger book, accounts, stock register etc, as per University rules.
- Principal Investigator may be permitted to open an account at SBI Kariavattom with the PAN of University.
- The Principal Investigator shall submit a final report of the project at the end of the project period. The same shall be presented before a Committee
- Sanctioned amount to be regularised within three months from the date of completion of the project.
- The Bills/vouchers to be audited as per University rules.
- Director, Planning and Development may issue the sanction order and complete the regularisation process of the Project.
- In case ethical sanction is required, it is the responsibility of the Principal Investigator to obtain the same as per University rules.

As per the orders of the Vice Chancellor, the above recommendations of the meeting of the Scrutiny Committee held on 29.11.2022 & 15.12.2022 are placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to submit a revised proposal, by including the proposals submitted by Dr. Renu Mohan and Dr. Savitha Pillai S., in the next Syndicate.*

The committee also recommended that the Hon’ble Vice-Chancellor may approve the above recommendation, in exercise of the powers conferred upon him under section 10(13) of the Kerala University Act, 1974.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D2 *Inter University Centre for Evolutionary and Integrative Biology (iCEIB)- Starting of new research programme at iCEIB -reg:*

(Ac.D)

The meeting of the Syndicate held on 25.08.2022, vide item no 45.90.D2 considered the minutes of the meeting regarding starting of new Research Programme in iCEIB with the funding of Rs. 50 Lakhs (Rs. Fifty Lakhs Only) by CSR initiative of Pratiksha Trust, Bangalore, held under the Chairmanship of Pro Vice-Chancellor on 20.06.2022 and recommended to constitute a sub-committee comprising of Dr. K.G Gopchandran, Member Syndicate, Dean, Faculty of Science and Director Research for a detailed study on the implementation of the proposal and submit a report in this regard. A University order No. Ac.D/1/120/2022 dated 17.09.2022 has been issued for constituting a subcommittee comprising of Dr. K.G Gopchandran, Member Syndicate, Dean, Faculty of Science and Director Research in this regard.

The subcommittee convened the meeting on 18.11.2022 and submitted the report with the following recommendations:-

1. The MoU has the primary objective of funding for upgrading the infrastructure at the centre for the benefit of researchers, students and faculties. As the centre has not yet been upgraded as a full fledged department starting of an entirely new course is not recommended. Instead, the present MSc course in Integrative Biology being conducted at the centre may be improved in terms of scope, opportunities and regulations.
2. Establishment of an Advanced Laboratory for practicing Integrative Biology with the following access.
 - a). MSc. Student may be given projects in this area.
 - b) Training for researchers and faculties doing research in life sciences. It may be extended to other institutions.
 - c). Conducting cutting edge research in Integrative Biology.
3. The present centre may be considered to be upgraded as a recognised research centre.

As per the orders of the Vice Chancellor, the report on the proposal for starting of new research programmes in Inter University Centre for Evolutionary and Integrative Biology in connection with CSR initiative by Pratiksha Trust, Bangalore is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

Recommendation: *Committee recommended to approve the recommendations of the sub-committee held on 18.11.2022.*

Also recommended to entrust the Director iCEIB, to submit a proposal, at the earliest, in consultation with the Vice-Chairman, CSS.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D3 *മലയാള വിഭാഗത്തിന്റെ പ്രസിദ്ധീകരണമായ ഭാഷാസാഹിത്യുടെ വിൽപ്പനയുമായി ബന്ധപ്പെട്ട് കൂടിയ ഡിപ്പാർട്ട്മെന്റ് കാൺസിലിന്റെ ശുപാർശകളുടെ അംഗീകാരം - സംബന്ധിച്ച്*

(Ad Misc)

മലയാളവിഭാഗത്തിന്റെ ഗവേഷണ പ്രസിദ്ധീകരണമായ ഭാഷാസാഹിതി 2009 വരെ ഡിപ്പാർട്ട്മെന്റ് നേരിട്ട് വിലന നടത്തുകയും തുക സർവകലാശാല ഫണ്ടിലേക്ക് അടയ്ക്കുകയാണ് ചെയ്തിരുന്നത്. എന്നാൽ 2009 മുതൽ സർവകലാശാലയുടെ സെയിൽസ് കൗണ്ടർ വഴിയാണ് ഭാഷാസാഹിതിയുടെ വിലന നടത്തിവരുന്നത് . 2014 - ന് ശേഷം പല സാങ്കേതിക കാരണങ്ങളാൽ ഭാഷാസാഹിതി മുടങ്ങുകയും 2020 - ൽ മുൻകാല ലക്കങ്ങൾ സംഗ്രഹിച്ച് 4 ലക്കങ്ങളായി പ്രസിദ്ധീകരിക്കുകയും ചെയ്തു.

ദീർഘകാലം മുടങ്ങിക്കിടന്ന പ്രസിദ്ധീകരണമായതിനാൽ 2020- ലെ കോപ്പികളുടെ വിലന ബുദ്ധിമുട്ടാണെന്ന് ചൂണ്ടിക്കാണിച്ച് കേരളത്തിലെ വിവിധ കോളേജുകളിലും ഗവേഷണകേന്ദ്രങ്ങളിലും ഉള്ള മലയാളവിഭാഗത്തിലെ വിദ്യാർത്ഥികൾ, അദ്ധ്യാപകർ എന്നിവർക്കു ഭാഷാസാഹിതി കോംപ്ലിമെന്ററി കോപ്പിയായി വിതരണം ചെയ്യാണെന്നാവശ്യപ്പെട്ട് ഡിപ്പാർട്ട്മെന്റ് കൗൺസിലിന്റെ ശുപാർശയോടെ 04.03.2022 - ന് അന്നത്തെ വകുപ്പധ്യക്ഷ ഡോ.എസ്. ഷിഫ രജിസ്ട്രാറോട് അനുമതി ചോദിച്ച് കത്ത് നൽകിയിരുന്നു. പ്രസ്തുത വിഷയം 25 .05 .2022 ൽ കൂടിയ സിൻഡിക്കേറ്റ് യോഗം പരിഗണിക്കുകയും ചുവടെ നൽകിയിരിക്കുന്ന തീരുമാനങ്ങൾ എടുക്കുകയും ചെയ്തിരുന്നു.

1. ആനുകാലികമായ ഭാഷാസാഹിതി യുടെ 50 പ്രതികൾ യൂണിവേഴ്സിറ്റി പബ്ലിക്കേഷൻ മുഖേന വിൽപ്പനയ്ക്ക് വയ്ക്കാൻ തീരുമാനിച്ചു.
2. ആനുകാലികമായ ഭാഷാസാഹിതി യുടെ പ്രതികൾ ഗവേഷണ വിദ്യാർത്ഥികൾക്കും ഗവേഷണ കേന്ദ്രങ്ങൾക്കും വിലയ്ക്ക് വിൽക്കാൻ തീരുമാനിച്ചു .
3. ആനുകാലികമായ ഭാഷാസാഹിതി യുടെ പ്രതികൾ കോംപ്ലിമെന്ററി കോപ്പിയായി രചയിതാവിനും എഡിറ്റർമാർക്കും വിതരണം ചെയ്യാനും തീരുമാനിച്ചു .

മലയാള വിഭാഗം വകുപ്പധ്യക്ഷ കത്ത് നമ്പർ F10/BS/270/MAL/2022-23തീയതി 26.09.2022 പ്രകാരം ഭാഷാസാഹിതിയുടെ പ്രസിദ്ധീകരണവും വിൽപ്പനയുമായി ബന്ധപ്പെട്ട് 12.09.2022ന് കൂടിയ ഡിപ്പാർട്ട്മെന്റ് കൗൺസിൽ മിനാട്സ് ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ അംഗീകാരത്തിനായി അയച്ചു നൽകിയിരുന്നു. പ്രസ്തുത മിനാട്സ് മുഖേന അറിയിച്ച ഡിപ്പാർട്ട്മെന്റ് കൗൺസിലിന്റെ ശുപാർശകൾ ചുവടെ നൽകുന്നു

1. 2021 ജനുവരി മുതൽ വർഷത്തിൽ 4 ലക്കം വീതം ഭാഷാസാഹിതിയുടെ പ്രസിദ്ധീകരണം കൃത്യമായ തിനാൽ അവയുടെ വിലന കാര്യക്ഷമമാക്കേണ്ടതുണ്ട്. നിരവധി ലൈബ്രറികളും അദ്ധ്യാപകരും ഗവേഷകരും ഭാഷാസാഹിതി തപാലിൽ കിട്ടാൻ ആഗ്രഹിക്കുന്നുമുണ്ട്. അതിനാൽ ഡിപ്പാർട്ട്മെന്റ് തന്നെ നേരിട്ടും തപാലിലും വിലന നടത്തുകയും തുക സർവകലാശാലയുടെ അക്കൗണ്ടിലേക്ക് (കെ. യു. ഫിനാൻസ്) കൈമാറുകയും ചെയ്യാമെന്ന് കൗൺസിൽ തീരുമാനിച്ചു. നേരിട്ടുവാങ്ങുന്നവർക്ക് രസീത് നൽകി തുക കൈപ്പറ്റിയ ശേഷം പി ഡി അക്കൗണ്ട് വഴി കെ. യു. ഫിനാൻസിലേക്ക് കൈമാറുന്നതാണ്. തപാലിൽ കിട്ടാനാഗ്രഹിക്കുന്നവർ പി . ഡി അക്കൗണ്ടിലേക്ക് പുസ്തകത്തിന്റെ വിലയും (ഒറ്റപ്രതി 100 രൂപ , വാർഷികവരിസംഖ്യ - 400 രൂപ) തപാൽ ചാർജ്ജും (40 രൂപ) നൽകിയതിന്റെ രേഖ ഡിപ്പാർട്ട്മെന്റിലേക്ക് അയച്ചാൽ മാത്രം പുസ്തകം അയച്ചു കൊടുക്കാനും ഡിപ്പാർട്ട്മെന്റ് കൗൺസിൽ ശുപാർശ ചെയ്തു .

2. നിലവിൽ ഭാഷാസാഹിതിയുടെ അച്ചടിക്ക് കാലതാമസം നേരിടുന്നുണ്ട്. സർവകലാശാലയുടെ ഔദ്യോഗിക പ്രസിദ്ധീകരണങ്ങൾ വളരെ കൂടുതലായതുകൊണ്ടാണ് ഇങ്ങനെ സംഭവിക്കുന്നതെന്ന് മനസ്സിലാക്കുന്നു. സർവകലാശാലാ പ്രസിദ്ധീകരണത്തിന്റെ അതേ ചെലവിൽ ഭാഷാസാഹിതി പുറത്തുള്ള പ്രസ്സിൽ അച്ചടിച്ചിരുന്നു. പ്രസ്സിൽ അച്ചടിക്ക് താമസം നേരിടുകയും പുറത്തുള്ള പ്രസ്സിൽ ഇതേ ചിലവിൽ അച്ചടിക്കാനും കഴിയുമെങ്കിൽ സർവകലാശാല അധികൃതരിൽ നിന്ന് ഇക്കാര്യത്തിൽ അനുമതി തേടാനും തീരുമാനിച്ചു.

ഈ വിഷയത്തിൽ സെക്ഷൻ നൽകുന്ന വിശദീകരണം - സാധാരണയായി ഒരു ജേർണൽ പ്രിന്റ് ചെയ്യുന്നതിനുള്ള അനുമതി ഡിപ്പാർട്ട്മെന്റുകൾ സർവകലാശാലയോട് ചോദിക്കുമ്പോഴാണ് പ്രസ്തുത പ്രസിദ്ധീകരണം എവിടെ പ്രിന്റ് ചെയ്യണം എന്ന വിഷയത്തിൽ തീരുമാനമെടുക്കുന്നത്. അത് ആ സമയത്തെ സർവകലാശാല പ്രെസ്സിന്റെ തിരക്കും പ്രസ്തുത പ്രസിദ്ധീകരണത്തിന് ഉപയോഗിക്കുന്ന ലിപി സർവകലാശാല പ്രെസ്സിൽ ഉണ്ടോ എന്നതും കണക്കിലെടുത്താണ്. 2020 - ൽ ഭാഷാസാഹിതി മുൻകാല ലക്കങ്ങൾ സംഗ്രഹിച്ച് 4 ലക്കങ്ങളായി പ്രസിദ്ധീകരിച്ചിരുന്നു പ്രസ്തുത പ്രസിദ്ധീകരണം സർവകലാശാല പ്രെസ്സിൽ നിന്നാണ് പ്രിന്റ് ചെയ്യാൻ അനുമതി നൽകിയിരുന്നത് .

മേൽപറഞ്ഞ ഡിപ്പാർട്ട്മെന്റ് കൗൺസിലിന്റെ ശുപാർശകളുടെ അംഗീകാരം സംബന്ധിച്ച വിഷയം 14.10.2022 ൽ കൂടിയ സിൻഡിക്കേറ്റ് പരിഗണിക്കുകയും സിൻഡിക്കേറ്റിന്റെ സ്റ്റാന്റിംഗ് കമ്മിറ്റിയായ അക്കാഡമിക്സ് ആൻഡ് റിസർച്ച് ലേക്ക് റെഫർ ചെയ്യുകയും ചെയ്തു.സിൻഡിക്കേറ്റ് തീരുമാനം നടപ്പിൽ വരുത്തുവാൻ ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലർ ഉത്തരവിടുകയും ടി ഉത്തരവ് പ്രകാരം മേൽപറഞ്ഞവിഷയം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാന്റിംഗ് കമ്മിറ്റിയായ അക്കാഡമിക്സ് ആൻഡ് റിസർച്ചിന്റെ പരിഗണനയ്ക്കും തീരുമാനത്തിനുമായി വെക്കുന്നു.

Recommendation: *Committee considered the matter and recommended to entrust the Head, Dept. of Malayalam, University of Kerala, to submit a proposal on providing a discount rate for the sales of the pending copies.*

Also recommended that the printing of the said publication shall be done in the Kerala University Press.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D4 Feasibility of Inclusion of Constitution in the Curriculum of all Degree Level Programmes -reg.

(Ac.AIV)

The Under Secretary, Higher Education (K) Department forwarded a letter on 7/3/2020 intimating the necessity to include 'Constitution' in the syllabus of all the degree level induction courses, as recommended by the **State Youth Commission**. As per the letter, Govt. has directed all Universities to take necessary steps to include **Constitution** in all the degree level induction courses similar to that of the system followed by the Engineering Colleges. The matter was placed before all the UG Boards of Studies and various recommendations were put forth by the Boards. The Academic Council held on 21.04.2021 approved the recommendations put forth by various Boards of Studies.

The recommendations of the Boards of Studies as approved by the Academic Council is as follows;

Sl.No	Boards of Studies (UG)	Recommendations
1.	Biotechnology (Pass)	to include it in the syllabus as elective course or as recommended by the University without disturbing the current structure of the syllabus.
2.	Computer Science (Pass)	to include constitution as the last module in the CS 1122 , Value Education course by replacing Organ donation module.
3.	Environmental Studies	to include constitution of India in the UG level Induction course without compromising the core subject.
4.	Electronics	Not to include in the existing Syllabus. But recommended to consider the inclusion of constitution in the next major UG Syllabus revision.
5.	Commerce (Pass)	to consider the matter along with proposed syllabus revision.
6.	Music (Pass)	Since courses offered in Music (BA Music, & BPA Vocal, Veena, Violin and Mridangam)
		are practical oriented, the inclusion of more subjects or modules like Constitution in the Curriculum may cause dilution of the present course. So, recommended that the subject Constitution may not be included in the curriculum of degree courses in music.
7.	Aquatic Biology and Fisheries	Not Applicable
8.	Biochemistry	to include the induction course Constitution of India at UG level as per directions of the University of Kerala.
9.	Botany (Pass)	may be included in the ' English Language' Syllabus.
10.	Chemistry (Pass)	The Board is for the inclusion of Constitution in the syllabus of the UG level induction course with further discussions and deliberations at other bodies like Faculty and Academic Council.
11.	Demography	Not applicable
12.	Geology (Pass)	to include the constitution part as suggested in the curriculum.
13.	Home Science (Pass)	to include Constitution of India as a short module along with Panchayat Raj in the Semester V Extension Education paper (HS 1543)

14.	Mathematics (Pass)	to include 'Constitution' in the syllabus of degree level induction courses without affecting the existing work load.
15.	Microbiology	to include the induction course ' Constitution of India' at UG level as per the directions of the University of Kerala for introduction of Indian Constitution, the board is of the opinion that this can be taught in the first Semester as part of language course.
16.	Physics (Pass)	to include it in the First Semester General English Prose namely " Thoughts for our times" , so that all the students get benefited without affecting their regular course.
17.	Polymer	Constitution may be included in the English Language course as it has already been done in
	Chemistry	the case of the topic Environmental Studies in Language Course III in the First Degree Programme in English for BA/B.Sc
18.	Psychology (Pass)	to include the study of Indian Constitution in the UG level induction courses similar to that of the System followed in Engineering Colleges.
19.	Statistics (Pass)	decided to urge the University to include ' Constitution ' as a common course to all degree programmes, among the other existing common courses, without encroaching the workload of Statistics Programs.
20.	Zoology (Pass)	entrusted to discuss this with other Chairmen before coming to conclusion.
21.	Physical Education	to consider the inclusion of Constitution at the time of Syllabus revision.
22.	Business Management	to include Constitution in any of the unit in legal papers offered for UG levels.
23.	English (Pass)	The foundation course1. Writing on Contemporary Issues (EN 1121) of the first degree programme (CBCSS) and the Language course (English) EN 1211.5 of the Double Main Programmes have chapters/ Sections discussing constitutional values like secularism, Human rights, Gender sensitivity etc. The board observed that the need to include constitution is currently addressed and further additions of the same can be met at the time of next revision.
24.	Library and Information Science	to include the same in the syllabus.
25.	Communication and Journalism	In the UG LLevel programme BA Journalism and Mass Communication that comes under the BoS (Journalism) , the course Media Laws and Ethics Course code JC 1543 already has a detailed component of Constitution which deals with Fundamental Rights and Directive Principles - freedom of speech and expression enshrined in Indian Constitution - article 19(1) aetc. As it is a core course in the Programme, the BoS recommends to strictly follow the syllabus without losing the vigor and thrust of the components related to Constitution in the light of the letter from Higher Education Department.
26.	Arabic (Pass)	The specific lessons on Constitution will be included in the next revision.
27.	Hindi (Pass)	Some parts of the Constitutional Features are already included in the syllabus. So the Board is awaiting more clarifications for including more features of the Constitution in the portions, if necessary.

28.	Sanskrit (Pass)	to be considered in the next syllabus revision.
29.	Tamil (Pass)	may be considered at the time of BA Tamil based on OBE at the earliest.
30.	History (Pass)	Unanimously agreed to include 'Constitution' in the Syllabi of the BA Degree History at the time of evolving new syllabus
31.	Economics (Pass)	Recommended to include 'Constitution ' in the Syllabus
32.	Sociology (Pass)	agreed to follow the direction of the Government of Kerala to include the study of
		Constitution of India in all the UG Programmes. The meeting authorised Dr. Jyothy S.Nair, Dr. Uthara Soman and Dr. N. Sunilkumar to prepare adraft Syllabus and present the same in the next syllabus revision meeting.
33.	Political Science (Pass)	The Board welcomed the proposal to include Indian Constitution in the Syllabus as part of all degree courses. It has been decided that the syllabus will be prepared and submitted if the University suggests.
34.	Archaeology	supported the proposal of inclusion of Constitution in the syllabus of UG level Degree courses.
35.	Islamic Studies	Constitution may be included in the syllabus of all the degree level induction courses.

It is observed that there is lack of consensus among various Boards of Studies.

In this context it is pertinent to note that the University has already implemented a similar direction from the UGC relating introducing Environmental Studies in curriculum of all programmes by incorporating it in the First Language portion by including articles as well as extracts from works of eminent journalists, scientists, academicians, philosophers etc.

In the present instance also it may be considered if a similar direction may be given to Board of Studies (Pass) English to ensure that an article or extract, that reflects the significance of the Constitution of India, authored by eminent writers, jurists, historians and journalists is included in the curriculum during revision of syllabus.

As per the orders of the Vice Chancellor, the matter was placed before the Syndicate held on 25.02.2022 . The Syndicate vide item no. 37.171 considered the matter and resolved to refer the item to the Standing Committee of the Syndicate on Academics and Research. The Standing Committee of the Syndicate on Academics and Research held on 11/03/2022 considered the matter and recommended to direct IQAC Chairman to submit a detailed report regarding the implementation of the proposal. The Syndicate held on 25/03/2022 , vide item no. 39.05.D21, resolved to approve the above recommendation of the Standing Committee of the Syndicate on Academics and Research.

The IQAC Director submitted a report regarding the matter. As per the report, "The curriculum of all UG Programmes may appropriately include a module on Highlights of the Indian Constitution which can include creation of the Constitution, Fundamental Rights, Obligation towards the nation and other relevant Directives, Policies, Duties and Articles. The exact content of the module can be designed in consultation with experts in Constitutional Law. This module can be part of all Undergraduate Programmes and the course in which it can be integrated can be decided by the respective Board of Studies. It should be taken up as part of Curriculum revision exercise."

As per the orders of the Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 30/06/2022. The Committee recommended to refer the item to the Standing Committee of the Academic Council. The Syndicate held on 07/07/2022 considered the matter vide item no.44.122.D13 and resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics and Research.

The matter was then placed before the Standing Committee of the Academic Council and the Committee recommended to place the matter before Academic Council with the Comments of Dean, Faculty of Law.

The Dean, Faculty of Law endorsed the views expressed by IQAC Director and remarked as follows:

I endorse the views expressed by IQAC Director.

The fundamental law of the land in India is Constitution which prescribes the institution of the state and the government. It also prescribes powers and responsibilities of the various instrumentalities of the state. It imposes limitations upon the state and regulates the relations between the state and its population. It also embodies, and even strives to construct, a common national, political and constitutional identity for the people it covers. **Therefore, the curriculum of all UG Programmes may appropriately include a module on Highlights of the Indian Constitution which can include**

- **The framing of Indian Constitution**

This will introduce the history that lies behind the Constitution, and the intense debates that were part of its making. The students can get an idea of the process through which the Constitution was framed and the vision with which the new nation formulated

- **PREAMBLE :**

The Preamble to the Constitution of India embodies and reflects the fundamental values, philosophy and objectives on which the Constitution is based. Pandit Thakur Das Bhargava, member of the Constituent Assembly, summed up the importance of the Preamble in the following words: "The Preamble is the most precious part of the Constitution. It is the soul of the Constitution. It is the key to the Constitution... It is a jewel set in the Constitution... It is a proper yardstick with which one can measure the worth of the Constitution."

- **FUNDAMENTAL RIGHTS AND DIRECTIVE PRINCIPLES:**

The core of commitment to social, economic and political transformation lies in parts III and IV of the Constitution, i.e. in the Fundamental Rights and in the Directive Principles of State Policy. These constitute the conscience of the Constitution. The Fundamental Rights are divided into six parts: the right of equality, the right of freedom, the right against exploitation, the right to freedom of religion, cultural and educational rights, and the right to constitutional remedies. The essence of the Directive Principles is contained in article 38 which lays down that the State shall strive to promote the welfare of the people by securing and protecting as effectively as it may, a social order in which justice, social, economic, and political, shall inform all the institutions of the national life. Essentially, the Directive Principles enshrine the ideal of social precepts, which aim at realizing the goal of a Welfare State.

FUNDAMENTAL DUTIES :

Inspired by the Russian Constitution the Fundamental Duties are the responsibilities of a citizen towards the nation. Though the duties cannot be enforced in a court of law but the Constitution expects the people of India to follow them duly.

The Academic Council held on 16/09/2022 considered the matter regarding the inclusion of Constitution in the curriculum of all UG/PG courses and resolved to approve in principal the inclusion of the topic Constitution in the curriculum of all Degree Level Programmes. Further resolved to refer the matter to the Standing Committee of the Syndicate on Academics and Research regarding the mode of implementation of the resolution.

As per the orders of Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and further recommendation.

Recommendation: *Committee considered the matter and recommended to direct the Chairmen Board of Studies concerned, to include the topic in the curriculum of all Degree Level programmes.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D5 *Academic Bank of Credits (ABC)-Credit Mobility-Implementation-Higher Educational Institutions-Onboarding- University of Kerala-reg;*

(NAD CELL)

The 49th meeting of the Syndicate (vide Item No 49.50) held on 08/12/2022 has resolved to refer the matter of implementation of **Academic Bank of Credits** to the Standing Committee of the Syndicate on Academics and Research along with the report of the IQAC. The matter has been communicated with IQAC and the section have furnished a report for placing in the Standing Committee of the Syndicate on Academics and Research.

University Grants Commission (UGC) have directed the University of Kerala to **implement Academic Bank of Credits (ABC)** for the purpose of credit mobility. Government of India, under National Education Policy-2020, intends to enable students across the nation with the Academic Bank of Credits(ABC) system for fulfilling their thirst for knowledge by providing academic flexibility to pick and modify their educational paths, link diverse disciplines and assist them in acquiring the proper foundation and building blocks for their ambitions. Academic Bank of Credits (ABC) portal is an educational digital platform created to facilitate students seamless mobility between or within degree granting Higher Education Institutions through a formal system of **credit recognition, credit accumulation, credit transfer and credit redemption** in order to promote distributed and flexible teaching and learning. It digitally store the academic credits of the students earned from Higher Education Institutions registered with the bank and supply appropriate data for the Higher Education Institutions to award degrees, diplomas/PG diplomas and certificates as merited by the students over a period of time. It also ensures opening, closing and validation of Academic Bank Accounts and provide students with the opportunity to register for a unique ABC ID, an interactive dashboard to see the credit accumulation and options to begin a choice based credit transfer mechanism.

Academic Flexibility is the most important feature of ABC and it facilitates the provision for innovative and interchangeable curricular structure to enable creative combination of Courses or Programmes in Disciplines of study leading to Degree or Diploma or Post Graduate Diploma or Certificate of Study offering **multiple entry and multiple exit** facilities, while removing rigid curricular boundaries and creating new possibilities of life-long learning.

Objective of Academic Bank of Credits are listed below:-

- 1) To promote student centricity with learner-friendly approaches in higher education across the country and promote a more inter-disciplinary approach in high education.
- 2) To enable students to select the best courses or combination of courses to suit their aptitude and quest for knowledge.
- 3) To permit students to choose a pace for their studies along with the associated logistics and costs.
- 4) To allow students to tailor their degrees or make specific modifications or specialisations rather than undergoing the rigid, regularly prescribed degree or courses of a single university or autonomous college
- 5) To enable multiple entry-multiple exit for students to complete their degree as per their time preferences, providing mobility across various disciplines and HEI's for degree or Diploma or Post Graduate Diploma or Certificate programme or course work for the PhD program.
- 6) To support, procedurally, the teaching-learning activities to happen in a distributed and blended manner through integration across campuses or universities or autonomous colleges with increased mobility.
- 7) To facilitate life-long learning amongst all, ie. formal and informal students from both full-time and part-time modes.
- 8) To satisfy the students quest for knowledge, freedom to choose and change their academic directions, connect different domains of knowledge and help them acquire the right foundations and building blocks to pursue their life goals

The basic requirement for implementing **Academic Bank of Credits** is to have an **account in NAD-Digilocker**. University of Kerala is being a partner in NAD-Digilocker for the last three years and have been uploading degree certificates till now. For depositing the credits in the Academic Bank of Credits, semester mark sheets with credit score have to be uploaded through NAD-Digilocker and the credits will be automatically ported to the ABC platform.

Students who have been admitted in the current ongoing session ie(session started in 2021, 2022) and all students in the upcoming sessions will come under Academic Bank of Credits system.

In obedience to the orders of the Hon'ble Vice Chancellor and Syndicate resolution the matter regarding the implementation of Academic Bank of Credits is placed before the Standing Committee of the Syndicate on Academics and Research along with IQAC report for consideration and recommendation.

(Appendix)

Recommendation: *Committee considered the matter and recommended to constitute a sub-committee comprising of the following members, to submit a proposal for the implementation of Academic Bank of Credits:*

Dr. K.G. Gopchandran, Dr. K.B.Manoj, Dr. Vijayan Pillai M., Prof. K.Lalitha, Sri. Jairaj.J, Sri. Arun Kumar R., Sri. Sandeep Lal S., Members Syndicate, Controller of Examinations, Director IQAC and Vice-Chairman CSS.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D6 *Establishment of Study Centre in the name of Sri. Vidyadhiraja Chattambi Swami-reg.*

(Ac.D)

A petition has been forwarded from Chief Minister's Public Grievance Redressal Cell filed by Sri. P Dasappan Nair, Convenor, Chattambi Swami Anusmarana Committee, Thirunakkara regarding starting of new Study Centre in University of Kerala in the name of Sri. Vidhyadhiraja Chattambi Swami whose thoughts and works influenced the social, religious, literacy, political organisations and movements of 19th century in Kerala.

The Syndicate, held on 13.04.2021, vide item no. 26.80.D10 considered the matter and resolved to entrust the IQAC to submit a feasibility report on the proposal, as per the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 09.04.2021.

The Director, IQAC has submitted the feasibility report with the following remarks.

A full- fledged Centre with the title '**Sri. Vidyadhiraja Chattambi Swami Study Centre**' shall be established, provided the following facilities for the same are created under any one of the following departments:

(1) Department of Kerala Studies

(2) Department of Malayalam

The centre needs to have the following facilities:

- Library with specialised collections appropriate to the centre
- Conference room
- Seminar Hall
- Research Scholar's cabin
- Faculty cabin
- Director's office

Besides the above all common facilities like office space and toilets need to be made available. The Centre can examine commencing Diploma programmes or Certificate programmes on the thoughts and works of Sri. Vidyadhiraja Chattambi Swamikal. The Centre need to have annual events to propagate the work of Sri. Vidyadhiraja Chattambi Swamikal. Besides, conduct of Research work on the influence of Chattambi Swami in the social, religious, political organizations and movements of 19th century in Kerala.

This Centre can be inter-disciplinary centre with focus on social sciences, arts, literacy work and literature. The Centre can be established with the Govt. support. The setting up of the Centre would require the following financial assistance on a project mode for 5 years.

Financial Support

Non Recurring expenditure		
a	Library with specialised collections appropriate to the centre	50 lakhs
b	Purchase of library books	5 lakhs
c	Conference room	60 lakhs
d	Seminar Hall	75 lakhs
e	Research Scholar's cabin	40 lakhs
f	Faculty cabin- 3 Nos	30 lakhs
g	Director's office	10 lakhs
TOTAL		2.70 Cr

Recurring expenditure			
a	Directors Salary	1.5 lakhs x12 x 5	90 lakhs
b	Faculty Salary	1 lakh x 12 x 5	60 lakhs
c	Annual Conferences	2 lakh x 5	10 lakhs
d	Conduct of Diploma programmes	2 lakh	2 lakh
e	Miscellaneous	10 lakh	10 lakh
f	Cultural Events	13 lakh	13 lakh
TOTAL			1.85 Cr
GRAND TOTAL			4.55 Cr

The Syndicate held on 08.12.2022, vide item no.49.12 considered the report on establishment of the Study Centre in the name of Sri.Vidyadhi Raja Chattambi Swami and resolved to refer the item to the Standing Committee of the Syndicate on Academics and Research.

As per the orders of the Vice-Chancellor, the matter regarding establishment of Study Centre in the name of, 'Sri. Vidyadhiraja Chattambi Swami' along with the feasibility report of the Director, IQAC is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee recommended to attach the proposed Study Centre to Dept. of Malayalam or Dept. of Kerala Studies and to include the budgetary provisions for the centre in the next Budget Speech.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D7 Board of Studies – Reconstitution of 30 Boards - reg.

(Ac.D)

The term of the following Board of Studies listed below will expire on 03.01.2023 and the same has to be reconstituted for the smooth functioning of academic activities.

Sl.No.	Board of Studies	Notification No	Date of Expiry
1	Arabic (Pass)	Ac.D/3/2/2020	03.01.2023
2	Arabic(PG)	dtd 24.01.2020	03.01.2023
3	Archaeology		03.01.2023
4	Computational Biology & Bio-informatics		03.01.2023
5	Computer Science (Pass)		03.01.2023
6	Demography		03.01.2023
7	Environmental Sciences		03.01.2023
8	Futures Studies		03.01.2023
9	French&Latin		03.01.2023
10	German		03.01.2023
11	Hebrew & Syriac		03.01.2023
12	Islamic Studies		03.01.2023
13	Linguistics		03.01.2023
14	Microbiology		03.01.2023
15	Music (Pass)		03.01.2023
16	Public Administration		03.01.2023
17	Polymer Chemistry		03.01.2023
18	Russian		03.01.2023
19	Sanskrit (Pass)		03.01.2023
20	Sanskrit (PG)		03.01.2023
21	Social Work		03.01.2023
22	Tamil (PG)		03.01.2023
23	Tamil (Pass)		03.01.2023
24	Library & Information Science	Ac.D/3/1/2020	03.01.2023
25	Journalism	Dtd 06.01.2020	03.01.2023

26	Optoelectronics		03.01.2023
27	Biotechnology (PG)		03.01.2023
28	Aquatic Biology & Fisheries		03.01.2023
29	Home Science (Pass)	Ac.D/3/2/2020	03.01.2023
30	Home Science (PG)	Dtd 16.01.2020	03.01.2023

The statutory provisions with respect to the constitution of Board of Studies are detailed below. As per the statute 1, 4(c) (i), (ii), (iii) and 5 in chapter 11 of Kerala University first statute 1977-

Constitution: - (1) There shall be a Board of Studies attached to each subject of study or groups of subjects in the University:

Provided however that post graduate studies, in each subject may have separate Board of Studies-

(2) The Board of Studies shall be constituted by the Syndicate.

(3) The members of the Board of Studies shall be appointed by the Syndicate.

4 c (i)- The Board of Studies of undergraduate courses in a subject shall consist of one outside expert, three teachers in the subject from Government Colleges and one teacher from University Department, if any, in the subject and five teachers in the subject from Private Colleges in the State.

(ii) The Board of Studies for post-graduate courses in a subject and the Board of Studies in a subject for which there is only one Board, shall consist of two outside experts, two teachers in the subject from Government Colleges, three teachers from the University Departments if any, three teachers in the subject from the Private Colleges in the State and one expert from the area of specialization or specialized institution outside the University.

(iii) A teacher should have, not less than fifteen years teaching experience for being nominated to a Board of Studies for under graduate courses and not less than twenty years of teaching experience out of which not less than ten years at the Post-Graduate level for being nominated to a Board of Studies for post-graduates courses.

5. Reconstitution of the Board of Studies:- The Board of Studies shall be reconstituted by the Syndicate once in three years.

As per the orders of the Hon'ble Vice- Chancellor, the matter regarding the reconstitution of Board of Studies in thirty boards is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to entrust the Convenor, Standing Committee of the Syndicate on Academics and Research to submit a proposal in this regard, before the next Syndicate.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D8 *Request for issuance of experience certificate of UGC- Dr.D.S Kothari Post Doctoral Fellowship - Dr.Mohammed Sultan Mansore Al-Shayef, Department of Geology-Report from IQAC-reg:-.*

(Pl.D)

Dr.Mohammed Sultan Mansore Al-Shayef, Dr.D.S Kothari Post Doctoral Fellow, Department of Geology has submitted a request to issue an experience certificate for his Post Doctoral Research Fellowship during the period 28.09.2021 to 18.04.2022 as the experience certificate issued by the Head of the Institution is mandatory to be considered as valid for national and international job. The Head, Dept. of Geology, University of Kerala has recommended and forwarded his request.

Dr.Mohammed Sultan Mansore Al-Shayef was joined as UGC-Dr.D.S Kothari Post Doctoral Fellow in the Dept. of Geology on 28/09/2021, under the mentorship of Dr. A.P Pradeep Kumar, Professor, Dept. of Geology, University of Kerala. He relinquished the fellowship w.e.f. 18.04.2022 as he had been selected for a job in the Ministry of Oil and Minerals, Yemen. The Head, Dept. of Geology has certified that Dr.Mohammed Sultan Mansore Al-Shayef has worked as Post Doctoral fellow for the period from 28.09.2021 to 18.04.2022 .

As per the orders of the Hon'ble Vice-Chancellor, the request of Dr.Mohammed Sultan Mansore Al-Shayef to issue an experience certificate was placed before the Standing Committee of the Syndicate on Academics & Research held on 02.12.2022 and the committee recommended to forward the matter to IQAC to submit a report in this regard.The Syndicate held on 08.12.2022 vide item no.49.66.D3 has resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics & Research.

As per the orders of the Hon'ble Vice-Chancellor the report submitted by IQAC (appended) is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendation.

(Appendix)

Recommendation: *Committee considered the matter and recommended to agree with the recommendations of the Director IQAC given in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D9 *Request for issuance of experience certificate of UGC- Dr.D.S Kothari Post Doctoral Fellowship-Dr.Liju Elias, Department of Chemistry-Report from IQAC -reg:-.*

(Pl.D)

Dr.Liju Elias, Dr. D S Kothari Post Doctoral Fellow, Department of Chemistry has submitted a request to issue an experience certificate for his post Doctoral Research during the period 16.08.2019 to 15.08.2022 as the experience certificate issued by the Head of the Institution is mandatory to be considered as valid for national and international job.The Head, Dept. of Chemistry, University of Kerala has recommended and forwarded his request.

Dr. Liju Elias was joined as UGC-Dr.D.S Kothari Post Doctoral Fellow in the Dept. of Chemistry on 16/08/2019, under the mentorship of Dr. S. M. A Shibli, Professor, Dept. of Chemistry, University of Kerala. He was relieved from the fellowship w.e.f. 15.08.2022. The Head, Dept. of Chemistry has certified that Dr. Liju Elias has worked as Post Doctoral fellow for the period from 16/08/2019 to 15/08/2022 and has successfully completed three years of Post Doctoral tenure.

As per the orders of the Hon'ble Vice-Chancellor, the request of Dr.Liju Elias to issue an experience certificate was placed before the Standing Committee of the Syndicate on Academics & Research held on 02.12.2022 and the committee recommended to forward the matter to IQAC to submit a report in this regard.The Syndicate held on 08.12.2022 vide item no.49.66.D4 has resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics & Research.

As per the orders of the Hon'ble Vice-Chancellor the report submitted by IQAC (appended) is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendation.

(Appendix)

Recommendation: *Committee considered the matter and recommended to agree with the recommendations of the Director IQAC given in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D10 *Department of Psychology - International Conference in hybrid mode on "Projective Assessments in Psychology: Global Perspectives" - Permission sought for – reg.*

(Ad F II)

The Professor & Head, Dept of Psychology has informed that the Department Council meeting held on 10.11.2022 had recommended to organize an International Conference in hybrid mode on "Projective Assessments in Psychology: Global Perspectives" from 23 - 25 February, 2023 and to conduct a Pre - conference workshop on 22.02.2023. it is further informed that, the Somatic Inkblot Society (SIS), Dept. of Management Studies at Assumption University of Thailand and Kerala

manasasthra parishad (KMP) are expressing their interest in collaborating with the Programme. The expenditure in this regard shall be met from the Registration fees collected from the participants.

As per the orders of the Vice Chancellor, the matter of granting permission to the Head, Department of psychology, for the conduct of International Conference on "Projective Assessments in Psychology: Global Perspectives" in hybrid mode, meeting the expenditure from the Registration fees collected from the participants, is placed before Standing Committee of the Syndicate on Academics and Research, for consideration and appropriate recommendation.

Recommendation: *Committee considered the matter and recommended to invite the Head, Dept. of Psychology, in the next Standing Committee of the Syndicate on Academics and Research for detailed discussion in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D11 *Ph.D. Thesis submission- Unused theses- Disposal- Reg.-*

(Ac E II)

Ac.E II, Ac E V and Ac E V(A) sections are dealing with submission of Ph.D. thesis, its evaluation, awarding of Ph.D. Degrees and related works. While submitting Ph.D. thesis, scholars are submitting 4 copies of their theses in the section of which 3 are to be sent for evaluation and 1 library copy.

It may be noted that the theses are being sent for evaluation on the basis of the choice given by the respective examiner. If the examiner is preferring soft copy, the hard copy of the thesis will be retained in the section.

The Research Directorate is facing shortage of space; hence finds it difficult to keep the unused copies of theses in sections.

Hence as per the orders of the Hon'ble Vice- Chancellor the proposal whether the unused theses submitted for the award of Ph.D. Degree may be returned to the candidate after completion of evaluation, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to distribute the unused theses retained in the sections, to the Department Libraries concerned, Campus Library and the Research Centres concerned respectively, depending on the number of copies available.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D12 *Central Laboratory for Instrumentation and Facilitation (CLIF), Kariavattom—Complaint received from Research Union—reg.*

(Ad. A. VI)

The Chairman, Kerala University Research Student's Union has requested to take necessary measures in keeping the research data, after analysis, from CLIF in safe custody, as it affects the research work of the candidate. On this, the Research Director has submitted a report (appended).

The Research Director has discussed the matter with the Director, Central Laboratory for Instrumentation and Facilitation (CLIF) and has observed that the research data, after analysis cannot be used by another person as the sample type or name is not known to anyone, helping the sample analysis. Except by the user, no one can interpret the data as the results are as per the experiments conducted by the user and the samples are prepared accordingly. The Research Director has suggested, to take a decision, on whether the data generated after analysis in CLIF may be kept under the custody of the Director, CLIF or in the custody of the Governing Body of the CLIF chaired by the Vice-Chancellor.

As per orders of the Vice-Chancellor, the report submitted by the Research Director, on the complaint received from Research Student's Union, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate decision.

(Appendix)

Recommendation: *Committee recommended to forward the matter to the Governing Body of the CLIF to take appropriate decision in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D13 *Preparing the scheme and syllabus of Integrated M.L.I.Sc Degree Programme in SDE-Financial grant for conduct of workshop-reg.*

Ref:- Item No. 50.36.04 of the Minutes of the meeting of the Syndicate held on 29.12.2022

(Ac AII)

The Academic Council at its meeting held on 27.08.2020 while considering the equivalency of M.L.I.Sc (1 year) programme offered through SDE to the regular programme offered through the Department of Library and Information Science, University of Kerala resolved that measures be initiated to convert the current B.L.I.Sc and M.L.I.Sc programme in SDE as Integrated M.L.I.Sc.

The Chairperson, Board of Studies in Library and Information Science had submitted a proposal for the conduct of workshop for preparing the scheme and syllabus of Integrated M.L.I.Sc Degree Programme in SDE with an estimated expenditure of Rs.61,500/-. The same was not considered due to the Government direction for not inviting applications for admission to Distance and Private Registration Programmes.

Later the Government has permitted to continue admission process in Distance Learning mode and the SDE has notified for B.L.I.Sc and M.L.I.Sc programmes. In the light of this decision, the proposal submitted by the Chairperson was forwarded to the Finance wing for endorsement and the Finance wing suggested to obtain administrative sanction for the conduct of workshop.

The proposal to grant an amount of Rs.61,500/- towards conduct of the workshop for preparation of scheme and syllabus of Integrated M.L.I.Sc programme in SDE was submitted for approval of the Vice-Chancellor and the Vice-Chancellor has directed to place the matter before the Standing Committee of the Syndicate on Finance.

The Standing Committee of the Syndicate on Finance recommended to place the proposal before the Standing Committee of the Syndicate on Academics and Research. The Syndicate at its meeting held on 29.12.2022 resolved to approve the same.

As per the orders of the Vice-Chancellor the proposal submitted by the Chairperson, Board of Studies in Library and Information Science to grant an amount of Rs. 61,500/-for preparation of scheme and syllabus of Integrated M.L.I.Sc programme in SDE is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *Committee considered the matter and recommended to invite the new Chairman, Board of Studies in Library and Information Science and the Head, Dept. of Library and Information Science, in the Standing Committee of the Syndicate on Academics and Research for detailed discussion in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D14 *Department of Statistics- Proposal for Academic Collaboration with Reflection Info Systems, Thiruvananthapuram- reg.*

(Ac.D)

Dr. E.I. Abdul Sathar, Professor and Head, Department of Statistics has forwarded a proposal for Academic Collaboration with Reflection info systems, Thiruvananthapuram.

Reflections Info Systems Private Limited is a deep technological company in Technopark, Thiruvananthapuram backed by a team of passionate Technology entrepreneurs. They have perfected product engineering using processes, tools and agile mindsets that look for automation possibilities for every single application. They differentiate products using cutting edge technologies like Artificial Intelligence, Machine Learning, Robotic Automation, Internet of Things, Block chain among others.

Details of MoU is as follows:-**Objectives:**

To strengthen, promote and develop co-operation between the institutions in the basis of equality and mutual benefit.

Areas of Co-operation

Placements of Students

Student internships

Training for students

Exchange of knowledge

any other areas of cooperation to be mutually agreed upon by the parties from time to time.

This MoU will not give rise to financial obligation by one party to the other and each party will bear its own cost and expenses in the implementation of MoU.

Duration: The duration of this MoU is for a period of 1 year from the date of signing and may be renewed by mutual consent.

The Legal Adviser has vetted the draft MoU and remarked that the same is legally in order.

As per the orders of the Vice Chancellor, the proposal for signing an MoU between Department of Statistics, University of Kerala and Reflections Info Systems Pvt. Ltd., Thiruvananthapuram for academic collaboration submitted by the Head, Department of Statistics is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to agree with the proposal as per norms.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D15 *Sri. Mohsen Hajialiakbar Nalband, Foreign Research Scholar in Psychology – submission of revised theses - consideration of- reg.*

(Ac EV)

Sri. Mohsen Hajialiakbar Nalband, an Iranian Research Scholar in Psychology, under the guidance of Dr.K.A. Sebastian, Professor& Head(Rtd), Department of Pshychology, F M N Collge , Kollam has submitted his thesis entitled “Effects of Employees Personality Traits on Organizational Culture” on 14/07/2016 and after clearing all defects the evaluation of the thesis started on 25/05/2018. All the examiners who were appointed to evaluate the Ph.D. theses in r/o Sri. Mohsen Hajialiakbar Nalband had forwarded their evaluation reports in which one of the examiner suggested revision and resubmission of the thesis. The matter was intimated to the candidate vide letter no. Ac.EV/2/9354/16 dtd 12.11.2018.

As the candidate had not submitted revised thesis, as per the orders of the Hon’ble Vice Chancellor, a reminder dated 27.07.2021 granting 30 days time for submitting the revised thesis was sent to the candidate, in response to which the candidate sent an email informing the non- issuance of the Visa for foreign nationals due to the Pandemic and hence requested for an extension of the submission of revised thesis. Hon’ble Vice Chancellor granted extension for two months which was intimated vide letter dtd 18.09.2021.

In reply to this letter the candidate informed via e-mail that on contacting The Indian Embassy, there is no policy of granting tourist visa in the pandemic condition and the candidate further sought advice of University in reaching Trivandrum so as to submit his revised thesis. Also, if there is no alternative, requested to extend the deadline every six months to be able to review the visa policy and travelling restrictions. As per the orders of the Vice Chancellor, instructions for submission of revised thesis were suggested by the Research Director. As per the instructions approved by the Vice Chancellor following were intimated to the candidate on 15.12.2021.

- The corrections suggested by the examiner can be done from the candidate’s place itself, in consultation with the Supervising Teacher through online meeting.
- After effecting all the corrections, two copies of the bound thesis shall be signed and send by post to his Supervising Teacher.

- The Supervising Teacher of the candidate is permitted to submit the thesis to the University, so that further processing of evaluation of revised thesis can be initiated.

As per the orders of the Registrar, the instructions were intimated once more to the candidate, as he again sent an email asking how to submit his revised thesis.

Now, the supervising teacher of the scholar Dr. K.A. Sebastian, Associate Professor(Rtd) has submitted two copies of *spirally bound* revised theses in r/o Sri. Mohsen Hajialiakbar Nalband **which lacks the signature of the candidate** in declaration. It may please be noted that, as per the instructions in the check list of Prescribed Format of research thesis, *The Thesis should be hard bound with no emblem or advertisement of any kind* and it should contain Declaration by the candidate to be followed by name and signature of the candidate and Certificate followed by Name and Address of the Guide.

Following defects were noted in the revised thesis in respect of Sri. Mohsen Hajialiakbar Nalband:

- Thesis submitted is not hard bound.
- Half portion of some of the printed pages appears to be blank and dark.
- Candidate has not signed the declaration and acknowledgment in the thesis.
- Year printed in the thesis is 2016 which shall be 2022.
- Two CD's and CD Declaration not submitted.
- Correction slip not submitted.

It may also be noted that initial communication regarding submission of revised thesis was issued to the candidate as early as in 2018. But the candidate made a submission of revised thesis, though not in the prescribed format, only on 28.11.2022.

As per UO No. Ac EII/2021 dated 15.12.2021 it is provided that *“in the case of candidates, who have been informed for correction/ modification/ revision/ resubmission of Ph.D thesis shall be directed to resubmit the same after rectifying the defects pointed out within **thirty (30) days** from the date of issuance of Memo. The thesis submitted by those candidates who failed to resubmit the thesis after correction/ modification/ revision/ resubmission within the timelimit prescribed by the University shall be **removed from active submission** process. In such cases the candidate shall resubmit their theses afresh, along with the relevant documents by remitting requisite fee of Rs 3675/- for submission of thesis.”*

As per the orders of the Hon'ble Vice Chancellor the following are placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation whether,

- the candidate may be informed of the defects noted above and may be directed to submit two copies of hard bound revised thesis along with other documents, through his research supervisor, after clearing the defects
- a memo may be issued as per UO No. Ac EII/2021 dated 15.12.2021 citing that his thesis will be removed from active submission if he fails to submit revised thesis within thirty days of the memo.

Recommendation: *Committee considered the matter and recommended to grant 60 days, from the date of intimation, to submit the revised thesis after clearing the defects as the research scholar is a foreign candidate. Further recommended to intimate the decision to the research supervisor also.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D16 *State Plan Funds for the Financial Year 2022 - 23 – Financial Assistance- Proposals for the Conduct of Hybrid Programmes / Webinars – reg.*

(Pl. B)

As per G.O (RT) No.759/2022/HEDN dated 23.05.2022 an amount of Rs.1,00,00,000/- (Rupees One Crore only) has been earmarked exclusively for Seminars and Conferences. Accordingly, the University Circular No. Pl.B/State Plan Funds/2022-23 dated 29.07.2022 was issued inviting proposals from Departments/Centres seeking financial assistance from the State Plan Fund for the conduct of Hybrid Programmes /Webinars. . The Syndicate at its meeting held on 07.11.2022 , vide Item No. 48. 17 resolved to approve the recommendations of the Scrutiny Committee of Hybrid Programmes/ Webinars to provide a total financial assistance of Rs.60,10,000/- to 49 proposals

selected from among the 70 proposals received for the conduct of Hybrid Programmes/Webinars during 2022-23 and also to invite proposals for the conduct of Hybrid Programmes/Webinars from the teaching Departments/Centres of the University for the year 2022-23 once again, as an amount of Rs.39,90,000/- out of the Rs.10000000/- (Rupees One Crore only) sanctioned under the scheme “State Plan Grant” exclusively for Seminars and Conferences is still remaining, with the condition that the last date for submitting the proposals may be specified as one week from the date of issuance of the Circular.

Accordingly the Circular no. Pl.B/State Plan Funds/2022-23 dated 30.12.2022 was issued. In response to the same a total of 9 applications have been received (6 applications were received on time and 3 applications were received after the prescribed last date). The details of the 9 proposals, received from 4 Departments and 5 Centres, and details of the financial assistance sought by them are furnished as Appendix A.

As per the orders of the Hon’ble Vice-Chancellor, the 9 proposals received from 4 Departments and 5 Centres and details of the financial assistance sought by them are placed before the Standing Committee of the Syndicate on Academics & Research for consideration & appropriate recommendation.

(Appendix)

Recommendation: *The Committee considered the matter and recommended to sanction financial assistance for the Hybrid programmes as follows:*

Sl. No.	Proposal Number	Organising Dept., event with date & organising secretary	Person empowered to receive financial assistance	Financial assistance from State Plan Funds (in Rs.)
1	1001	Botany: “Three days International Seminar on New Horizons in Plant Sciences-NHPS 2023 Emergent and Innovative Technologies in Plant Science”. 21 st -23 rd March 2023 Dr.Suhara Beevy &Dr.Bindu R Nair	Dr. E.A. Siril, Professor & Head, Department of Botany	150000/-
2	1008	Kerala University Study and Research Centre Alappuzha: Seven day National Workshop -”Short term course on Outcome Based Teaching, Learning and Assessment in the New Normal” 13 th -19 th March 2023 Dr. Mushthaq Ahammed K, Assistant Professor&Director, M Com Rural Management, KUSRC, Alappuzha	* Dr. Gabriel Simon Thattil, Professor & Head, Dept. of Commerce	200000/-
3	1024	Sanskrit: Three day National Seminar “Musings On Sanskrit Movie Making And Further Possibilities” 01 st -03 rd March 2023 Dr.Jayalakshmi Thazhe Veetil, Assistant Professor	Dr. C A Shaila, Professor & Head, Department of Sanskrit	150000/-
4	1035	IU-CGGT, Department of Biotechnology : Two day International Conference on Gene and Genome Editing Tools (Hybrid Mode) 09 th & 10 th March 2023	Dr. R Rajalakshmi , Hon. Director, IU-CGGT	125000/-

		<i>Dr. A Gangaprasad, Academic Co-ordinator</i>		
5	1042	<i>Political Science: Two day National Seminar Social Security and Urban Governance 22nd & 23rd February 2023 Dr.Ajitha S, Assistant Professor</i>	<i>Dr.Girish Kumar R, Professor &Head, Department of Political Science</i>	103000/-
6	1036	<i>V K Krishna Menon Centre For International Relations, Department of Political Science: Two day National Seminar - "Revisiting Human Rights in a Changing World Order: Reflection on India" 09th & 10th March 2023 Dr. Nithya .N R, Hon. Director & Assistant Professor, Department of Political Science</i>	<i>Dr. Nithya .N R, Hon. Director, V K Krishna Menon Centre For International Relations, Department of Political Science</i>	77000/-
7	1045	<i>Centre for Geriatric Studies in collaboration with Graduate School of Human Science , Assumption University of Thailand : Three day **National Conference on "Global Perspectives on Geriatric Care" (Hybrid Mode) 28th -30th March 2023</i>	<i>Dr.Jasseer J, Hon. Director, Centre for Geriatric Studies, Department of Psychology</i>	150000/-
8	1055	<i>Christian Study Centre for Cultural and Social Change: Three day National Seminar on Christian Missionary Contribution to the upliftment of Kerala Society 16th to 18th March 2023 Dr.Darwin L, Hon.Director</i>	<i>Dr.Darwin L, Hon.Director,Christian Study Centre for Cultural and Social Change</i>	125000/-
9	1062	<i>Psychology:Five day National Workshop on Forensic Psychology 20th -24th March 2023 Dr.Johnson R, Assistant Professor</i>	<i>Dr.Jasseer J, Associate Professor & Head, Department of Psychology</i>	125000/-

* *The committee recommended to change the person empowered to receive financial assistance from Dr. Mushthaq Ahammed to Dr. Gabriel Simon Thattil.*

** *The committee recommended to change the proposal from "International Conference" to "National Conference".*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D17 School of Distance Education - Updating Panel of Guest faculty for contact classes - Academic Year 2022-23 – reg.

(Ad DI)

The Director, School of Distance Education, vide letters dated 20.10.2022 & 03.11.2022, has forwarded the details of additional guest faculty to be included in the existing panels of Sociology, Hindi, Malayalam & Public Administration for conducting contact classes for the academic year 2022-23 onwards, along with the minutes of the meeting of the Department Council held on 02.11.2022, as detailed below:

SOCIOLOGY

Sl No	Name	Qualifications	Address	Teaching Experience
1	Amala Mathew	Phd(Gerontology) M.Phil (Sociology) MA Sociology, SET	Kunnil Puthen Veedu, Kodumon P.O, Pathanamthitta, Pin- 691555	2 Years
2	Chanchal Raj G R	Ph.D (Sociology) M.Phil (Sociology) MA Sociology SET	Gopalavilasam Bangalow, Chundayapettu, Thadathikulam Kanjiramkulam P O Pin-695524	9 years
3	Deepthi J V	MA Sociology UGC NET,SET	Nayagam Cottage, Parakudivila, Cheruvarakonam, Parassala P O	10 months
4	Kavitha V	Ph.D in Sociology MA Sociology, B.Ed in Social Science SET in Sociology	Sree Guru, Eadavacode Sreekariyam P O Thiruvananthapuram Pin- 695017	5 years

HINDI

SI. No	Name	Qualifications	Address	Teaching Experience
1	Dr Sandhya Menon	MA Hindi MA Philosophy NET PhD	Vrindavanam Muthupilakad East Poruvazhy P O Kollam, Kerala Pin-690520	2 Years
2	Dr. Kavitha Raj N	Ph.D M A Hindi	Poovathur Veedu Thazhaseri Palkulangara Trivandrum- 695024	10 Years
3	Sreenitha P R	MA Hindi NET PhD	Padma nivas, Uliyanad, Karamcod P O, KollamPin- 691579	2 Years
4	Dr Parvathi R	Ph.D in Hindi M.Phil- Hindi M.A- Hindi M.A- English	Gangadhara Mandhiram Andoorkonam P O Pothenchira Trivandrum- 695584	3 years
5	Arya V S	M.A Hindi M.Phil Hindi Ph.D in Hindi	Sreekala Mandiram Kollamkavu Pazhakutty P O Nedumangad 695561	6 years
6	Hari Priya R	M.Phil M.A.Hindi SET Hindi	Elavammadom Veliyanadu P O Alappuzha- 689590	5 years
7	Dr. Anagha A S	Ph.D Hindi M.A.Hindi	Mekkumkara Veedu Pothenchira, Chettachal P O Trivandrum- 695551	1 year
8	Geetha M O	M.A.Hindi	Sreehari Ambadi Nager 3rd Sreekariyam P O, Thiruvananthapuram 695017	6 years
9	Dr.Indu K V	MA M Phil PhD	Assistant Professor Department of Hindi University of Kerala	12 years

10	Dr. Rajan T K	MA PhD	Assistant Professor Department of Hindi University of Kerala	9 years
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MALAYALAM

Sl No	Name, Designation & Address	Qualifications	Address	Teaching Experience
1	Manoj M	MA Malayalam M.Phil Malayalam NET JRF PhD Doing	Kattuparambil Mulavukadu P O Ernakulam 682504	9 Months St. Joseph's College (Autonomous) Irinjalakkuda
2	Dr. Athira A R	M A Malayalam Ph D	Thiruvambadi TC 71/3368(1) KRWA 8 Kuriyathy, Manacaud P O Thiruvananthapuram	2 Months NSS College Niramankara
3	Kavitha H	MA Malayalam, NET PG Diploma in Journalism Ph D Doing	Chaithram, Aruvithara, Pidavoor P O. Pathanapuram 689695	10 Months Govt. College Thazhava
4	Gayathri J	MA Malayalam NET, JRF Ph D Doing	Thiruvathira, Pomkunnu Konchira P O, Vembayam Thiruvananthapuram 695615	Nil
5	Arya Raj N	MA Malayalam NET, Phd Doing	Arya Nivas, Aryad North P O Alappuzha, 688538	Nil
6	Rejoy M Rajan	MA Malayalam B.Ed Malayalam M.Phil Malayalam PhD Doing	Mekkattukulam House Korattikara P O Thrissur 680543	Nil
7	Surya S	MA Malayalam NET, JRF PhD Doing	Roaduvilaveedu, Nedumparambu P.O., Alamcode Thiruvananthapuram 695102	Nil
8	Dr.Deepa S S	MA Malayalam B.Ed Malayalam NET, SET, PhD	Souparnika Kavinumele veedu Kollamkonam, Peyad P O Thiruvananthapuram 695573	14 years and 2 months
9	Rejani.R.R	MA Malayalam M.Phil NET	Reshmi Nivas, Poruvazhy, Naduvilemuri, Sooranad P O, Kollam 690522	10 Months KSMDDB College Sasthamkotta
10	Aparna A P	MA Malayalam NET, Phd Doing	Iswarya Iverkala East P O Puthur, Kollam 691507	Nil
11	Amrutha Vijayan	MA Malayalam M.Phil Malayalam PhD Doing	Vaishakha, Valara P O Adimaly, Idukki 685561	Nil
12	Subin D	MA Malayalam NET, Phd Doing	Mundathadam House Thayineri P O, Payyanur Kannur-670307	Nil
13	Christy Thomas K	MA Malayalam M.Phil Malayalam NET JRF, PhD Doing	Kottayil House Mandalam P O, Mambalam Kannur 670582	Nil

14	Anitha A	MA Malayalam M.Phil Malayalam B.Ed Malayalam NET, PhD Doing	Valiyaveettil House Palaprassery Chengamanad P O, Aluva, Ernakulam, 683578	Nil
15	Syamili K V	MA Malayalam M.Phil Malayalam B.Ed Malayalam NET JRF, PhD Doing	Karimba Valappil House Thrikknapuram P O Malappuram 679573	Nil
16	Alice Dominic	MA Malayalam B.Ed Malayalam NET	Santa Marias Bharath Nagar 93 Ramankulangara, Kollam	11 Years
17	Dr. Santhini V M	M A Sanskrit M.Phil. Sanskrit PhD	Palakkottu, Puthenveedu Chakkuvarakkal P O Kottarakkara, Kollam, 691508	5 Years
18	Jeeja Bhai V K	MA Malayalam M.Phil Malayalam B.Ed Malayalam NET SET Diploma in Journalism PhD Doing	Kavyanjaly Anchal P O Kollam 691306	2 Years Govt.Arts & Science College Pathirippala
19	Giri Sankar A J	MA Malayalam B.Ed Malayalam NET JRF, PhD Doing	Vadakkumkara Puthenveedu, Pulippara Nedumangad P O, 695541	Nil
20	Arjun Gopal P	MA Malayalam B.Ed Malayalam NET PhD Doing	Krishna Bhavan Kaithottumoola Kudayal P O 695505	1.University Institute of Vellarada 2. Govt. HSS, Mylachal 3. Govt. HSS, Kazhakuttom
21	Muhammed Nihal K A	MA Malayalam M.Phil Malayalam NET, JRF PhD Doing	Arfa Mahal Tharoppadi Nallalam (PO) Kozhikode 673027	Nil
22	Promod K S	MA Malayalam M.Phil Malayalam NET Diploma in Journalism PhD Malayalam	Kalambukattu Idamattam P O Pala Pin-686578 Kottayam	5 Years
23	Vrinda A S	MA Malayalam M.Phil Malayalam NET	KrishnavilasamBungalow, Vadacode, Perumpazhutoor P O Pin-695126	Nil

PUBLIC ADMINISTRATION

Sl. No.	Name	Qualifications	Address	Experience
1	Manu Thomas	MA Public Administration BCA, PhD Doing	Padinjarekudiyil Murickassery PO IdukkiPin-685604	1 Year 8 Months
2	Ravishankar R S	MA, B.Ed. UGC-NET, SET	Sangeetha Bhavan Vazhuthoor,	6 Years 10 Months

	K-TET, DCA	C-TET,	Neyyatinkara Thiruvanthapuram	PO	
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As ordered by the Vice - Chancellor, the matter of updating the Panels of guest faculty for conducting contact classes in School of Distance Education, is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration and appropriate recommendation.

Recommendation: *Committee considered the matter and recommended to include only guest faculties from the panels, who have the qualifications prescribed by the UGC for the appointment as Assistant Professor.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D18 *SH Campus- Installation of Bio-Park- Discussion with IRTC officials and HoD, Department of Environmental Sciences – Reg.*

(Planning C)

The Syndicate at its meeting held on 02.09.2022, vide item no 46.72, has resolved to invite Sri.Suresh, Project Expert, IRTC to the next Syndicate to discuss about setting up of Bio-Park at SH Campus and also agreed the following suggestions made at the meeting held on 01.09.2022 in connection with the installation of sewage treatment plant/Grey water Treatment at Kariavattom Campus and Installation of Bio-Park at SH Campus.

- Bio Gas Plant may be installed for procesing of food waste and to install pulvarizer, along with Bio Gas plant as suggested by HoD, Department of Environmental Sciences.
- To use Thumboormozhi model aerobic composting unit for processing dry leaf and waste paper.

Sri.Suresh, Project Expert, IRTC , was not present the meeting of the Syndicate held on 08.12.2022.

It may be noted that the Secretary, IRTC-PIU had already submitted the estimate for the subject work amounting to Rs.14,56,400/- (Rupees Fourteen Lakh Fifty Six Thousand Four Hundred only) and also expressed their willingness to operate the Bio-Park for 5 years with AMC and the maintenance cost of the project for one year comes to Rs.3,21,149/- (Rupees Three Lakh Twenty One Thousand One Hundred and Forty Nine only) with an increase of 10% every year. They have also informed that there is no need to pay Rs.20,000/- included in the estimate for the consultancy charge as AMC being acquired (Estimate & AMC charges appended). Sri.Suresh, Project Expert, IRTC , was not present in the said meeting.

The Syndicate at its meeting held on 08.12.2022, vide item no 49.06, has considered the matter and resolved that the matter be referred to the Standing Committee of the Syndicate on Academics & Research and invite Sri. Suresh, Project Expert, IRTC and HoD, Department of Environmental Sciences before the committee for detailed discussion.

As per the orders of the Vice-Chancellor, Sri.Suresh, Project Expert, IRTC and HoD, Department of Environmental Sciences are invited for the detailed discussion.

The matter is placed before the Standing Committee of the Syndicate on Academics & Research for discussion and appropriate recommendations.

(Appendix)

Recommendation: *Committee considered the matter and recommended to entrust the Head, Dept. of Environmental Sciences, to resubmit the proposal with revised rete, including the details regarding man power required for total waste management.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D19 *Private Registration- permission to grant admission to the same courses again after cancelling the registration and examination taken by them earlier - Smt. Lekha C.S B.Com Additional Elective(Co- operation) and Viswa.S.L (BBA)-reg:-*

(Ac AIV)

Smt. Lekha C.S, a candidate who sought admission for private registration to B.Com Additional Elective (Co-operation) course in 2020-2021 had already registered for private registration in 2003 for B.Com Additional Elective (Co-operation) and registered for examination in 2003 but not appeared for the examination which was under 1996 scheme. At present examinations are held under 2006 scheme and she had appeared for the examination in 2021. As per the existing practice fresh admission to B.Com cannot be granted under private registration, once the the candidate registers for the examination. Now the candidate has requested to grant her fresh registration and regularise the examination taken by her for B.Com Additional Elective (Co-operation) in 2021 cancelling the previous registration/Examination of B.Com Additional Elective (Co-operation) in 2003.

As per UO No.Ac.AII/1/2015 dated 19/09/2015 a candidate was permitted to cancel the private registration/examination of B.Com Degree course and rejoin the first degree course in commerce as a regular candidate.

As per UO No.Acad (CBCS)/1/Eligibility/2011 dated 07/12/2011 B.Com candidates under CBCS (FDP) who discontinued their course are eligible for admission to the same subject afresh under annual scheme through IDE/Private registration by cancelling the course and examination taken by them.

Similarly Smt. Viswa S L candidate of BBA private registration degree course has also requested to cancel her BBA private registration/examination taken during 2018-2020 for joining BBA private registration course itself for 2021 admission. The candidate had registered for the first year examination in July 2018 and not registered for second and third year examinations. As per the examination manual Chapter XI cancellation of registration for examinations clause (b) cancellation of registration is limited for purpose of joining other courses in this University.

As per U.O No.Ac.AII/1/AC.88/2016 dated 23/10/2017 candidates seeking fresh registration to B.A courses after cancelling the examination and registration in private mode or distance mode under annual pattern are permitted to choose a set of new optional subjects regardless of the subject of study in respect of Main/Subsidiary subjects chosen earlier.

As per U.O No.Ac.AIV/02//UG/PG Admission /2020 dated 25/05/2020 regular mode UG/PG students were granted permission to pursue the same course of study which the candidates once cancelled.

Both these candidates (B.Com& BBA) had requested to cancel the course which they had already registered and appeared through private registration mode and want to join for the same course again through private registration mode.The remarks of the Concerned Chairman BoS has been obtained .

1.Remarks of BoS chairman In Commerce(pass)

At the outset,I may say that it's quite irrelevant to seek remarks on whether a student may be permitted to grant registration or not,having granted permission to write examination.

It is seen from the record that **there are precedents and sanction has been accorded in similar cases. Hence I recommend to give permission to write the examination under new scheme after fulfilling the procedure.**

The Dean, Faculty of Commerce, endorsed the above remarks of the Chairman, BoS in Commerce (Pass) via mail dated 12-09-2022.

2.Remarks of BoS chairman in Business Management

There is already a precedence for private registration through BA programmes offered at our university.Similar provisions can be adopted in the case of BBA(private registration) and Ms.Viswa SL be allowed to cancel her registration keeping the BA provisions of the University and she can be allowed to join again the same programme through private/distance education mode.

The Dean, Faculty of Business Management endorsed the said remarks of the Chairman, BoS in Business Management.

As per the orders of the Vice Chancellor the requests of the two candidates. **Smt.Lekha.C.S, private registration to B.Com Additional Elective (Co-operation) course and Smt. Viswa S.L candidate of BBA private registration degree course (2018-2020) to join the same course again after cancelling the registration & Examination taken by them earlier** was placed before the Standing Committee of the Syndicate on Academics and Research.

The Syndicate at its meeting held on 29.12.2022 vide item no:50.38.D3 considered the matter and resolved to approve the recommendations of the Standing Committee of the Syndicate on Academic and Research to hear the candidates on the next Standing Committee of the Syndicate on Academic And Research.

Hence the hearing note.

Recommendation: *Committee heard Smt. Lekha C.S. and Smt. Viswa S.L. and recommended to entrust the Controller of Examinations to take appropriate decision in this regard, at the earliest.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D20 Sri. Arvind P.- Ph.D. thesis submission under Retired Guide- Reg.-

(Ac.E.II)

Sri. Arvind P., Research Scholar under the Supervision of Dr. Ashok Kumar N., Former Professor, College of Engineering Trivandrum, Thiruvananthapuram has submitted his thesis titled “EXPERIMENTAL INVESTIGATION ON TRIBIOLOGICAL CHARACTERISTICS OF A BIODIESEL FUELLED COMPRESSION IGNITION ENGINE” for the award of the Ph.D. Degree in the Faculty of Engineering and Technology. The registration and the research work undertaken by the candidate is as per the Regulations for award of Ph.D Degrees, University of Kerala, 2009. The defects noted and pointed out in the application has been rectified by the candidate on 21.10.2022. The date of registration of the candidate is on 24/07/2015 (UO.No.AcEI/A4/714/MCE/33326/2014 dated 26/08/2015) and has submitted the synopsis and thesis on 29/09/2022.

The supervisor Dr. Ashok Kumar N. retired from service on 30.04.2021.

- As per clause 9.2 of the U.O No. Ac. E1/2016 dated **01.02.2016** ‘*The Research Supervisors who retire from service on attaining superannuation from 2015-2016 academic year onwards shall be permitted to continue the guidance for one year from the date of retirement to complete the research work of then existing research scholars.*’
- As per U.O No. Ac.E1/2018 dated **31.05.2018** ‘*Research Scholars who have conducted their Pre- Submission Seminar under Research Supervisors mentioned under Clause 9.2 of the above said U.O will be permitted to submit the thesis without guide change only if they do so within three months from the date of conduct of Pre- Submission Seminar which is the permissible period between the conduct of Pre- Submission Seminar and submission of thesis.*’

It may be noted that as per UO No. AcE1/A2/2022 dtd. 31.03.2022, last date stipulated for various research activities was extended upto 30.06.2022. Thus the presubmission could be conducted on or before 30.06.2022.

The pre-submission seminar of Sri. Arvind P. was conducted on 29/06/2022; he was supposed to submit the thesis on or before 28.09.2022; but he submitted the thesis only on 29.09.2022 (a delay of one day in submitting thesis).

Sri. Arvind P., has submitted a request for condoning the delay of one day in submitting the thesis, which has been recommended and forwarded by the supervising teacher.

As per the orders of the Hon’ble Vice- Chancellor, the matter of submission of Ph.D. thesis by **Sri. Arvind P.**, Research Scholar in Mechanical Engineering under the retired supervisor Dr. Ashok Kumar N., Former Professor, College of Engineering Trivandrum, Thiruvananthapuram, with a delay of one day after the stipulated period of 3 months from the date of conduct of pre-submission seminar is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *Committee considered the matter and recommended to condone the delay in submission of Ph.D. thesis by Sri. Arvind P.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D21 *Minutes of the meeting of the Subcommittee constituted to study the feasibility of implementing NCC as an elective credit course in the curriculum for UG Programmes- reg .*

(Ac A V)

The Group Commander, NCC, Trivandrum has forwarded a letter.no.2402/E1 dated 20.04.2021 requesting to implement NCC as an elective credit course in Universities. The University Grants Commission on considering the proposal of the Directorate General, NCC, vide letter No.D.O.No.1- 18/2019 (CPP-II) dated 15.04.2021 directed the Vice-Chancellor's of all Universities, to consider the proposal.

As per the clause 3.11 of the Regulations relating to the First Degree Programmes under CBCS System, 'Elective Course' means a specialised course from the frontier area of the core subject offered by the parent department which he/she is free to choose. NCC is already included in the approved list of Social Service/Extension activities stipulated in the Regulations.

The Syndicate at its meeting held on 07.05.2021, resolved to approve the recommendations of the Standing Committee of the Syndicate on Academics and Research held on 04.05.2021 regarding the implementation of NCC as an elective credit course and to entrust a committee comprising of Dr.M.Vijayan Pillai, Sri.R.Arun Kumar, Sri.Jairaj.J, Prof.K.Lalitha and Dr.K.G.Gopchandran (Convener). Accordingly, a meeting of the Subcommittee was held on 18.09.2021.

The Syndicate at its meeting held on 23.09.2021, resolved to approve the recommendations of the meeting of the Subcommittee. Further resolved to reconstitute the Subcommittee with Dr.M.Vijayan Pillai as Convenor, Sri.R.Arunkumar, Sri.Jairaj.J, Prof.K.Lalitha, Sri.Riyas Vahab, Members Syndicate as members for a detailed study and submit a proposal in this regard. Accordingly, the Subcommittee was reconstituted vide UO No.5403/2021/UOK dated 12.10.2021.

The meeting of the Subcommittee held on 19/08/2022, considered various aspects in the implementation of NCC as an elective credit course and recommended to award extra credits for the NCC cadets of Under Graduate programmes, outside the total credits acquired for the programme, as detailed below:

- 1) Those who have completed 3 years' training in NCC during the course of study and obtained minimum of 75% attendance - 1 credit
- 2) Candidates holding 'B' certificate and satisfying the criteria in serial no.1 - 2 credits
- 3) Candidates holding 'C' certificate and satisfying the criteria in serial no.1 - 3 credits

The Subcommittee further opined that the grace marks and extra credits shall not be given simultaneously to the NCC cadets and recommended to place the matter before the Syndicate and Academic Council. The Minutes of the meeting of the Subcommittee was placed before the Syndicate at its meeting held on 25.08.2022 and the Syndicate vide item no.45.85, resolved that the item be referred to the Standing Committee of the Syndicate on Examinations.

The Standing Committee of the Syndicate on Examinations held on 30.09.2022, recommended to refer the matter to the Standing Committee of the Syndicate on Academics And Research. The Syndicate at its meeting held on 14.10.2022 vide item No.47.46.8, resolved to approve the same.

The Standing Committee of the Syndicate on Academic and Research held on 02.12.2022 recommended to defer the matter . The Syndicate held on 08.12.2022 considered the recommendation of the Standing Committee on Academic and Research vide item No.49.66.D24 and resolved to approve the same.

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and recommendation.

Recommendation: *The Committee considered the matter and recommended to agree with the opinion of the sub-committee that the grace marks and extra credits shall not be given simultaneously to the NCC cadets.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D22 Starting of M.Des PG Course in the University of Kerala- reg.**(Planning A1)**

In the Budget Speech for the Year 2022-23, presented by the Finance Minister of the State of Kerala, there is a proposal for “Starting of Modern New short term courses and PG Courses in project mode at University Campuses for Five Years.(Item No:21).

Thereafter proposals were submitted by Department of Chemistry and Department of Computer Science for starting of the following courses, and the same was submitted to the Government.

- 1.MSc. Chemistry (Functional Materials)
- 2.MSc. Computer Science with Specialization in Machine Learning.
3. Master of Design (M.Des) programme with Specialization in
 - (i) Game Art Development
 - (ii) Animation Film Making
 - (iii) Visual Effects Technology

Accordingly the Government vide ref (i) cited above had issued an administrative sanction for starting the course in project mode, as per the following Guidelines,

- 1) Permanent teaching and non-teaching appointments cannot be made for these programmes.
- 2) An innovative curriculum should be developed specifically for these programmes. The University should decide on the number of students in each batch depending on the nature of the programmes.
- 3) Research and work experience in the fields related the course (including that in the industrial sector) should be considered along with the basic qualification while recruiting the teaching staff. For the same reason qualification for the appointment of teachers for each programme should be determined according to the nature of the programme.
- 4) The appointment will be for 5 years in UGC scale (Basic+DA). Annual increment will be allowed. After 5 years, appointment of new teaching staff should be done after conducting interview. Work experience in project mode programmes will be considered as service period for CAS/direct recruitment.
- 5) A maximum of four teachers can be appointed for each programme (3 in the first year). The university should ensure the services of non teaching staff from the existing staff.
- 6) Periods need to be given to appointment of adjunct faculty/Professor of practice-allowed as per new UGC norms (instead of permanent faculty) and Navakerala Post Doctoral Fellows.
- 7) The funds shall be used from plan funds already allotted (“Innovative Research Projects of Various Departments”). The proposal for any additional funds shall be considered only after exhausting at least 80% plan funds.

Apart from salaries for the teaching staff, the government will sanction Rs.5 lakhs for each programme for academic/administrative purposes every year.

- 8) One person from among the teachers appointed to each programme should be selected as programme co-ordinator for a period of 2 years. The Pro Vice Chancellor shall do the University level co-ordination of project mode programmes.

The academic council held on 16th September 2022 resolved to approve the Syllabus of the aforementioned new PG programmes in project mode as recommended by the CSS academic Committee.

Meanwhile a meeting was held with the M/S Visual Vizards Acaademy Pvt Ltd on 12.12.22. The recommendation of the meeting are as follows.

- (i) The Total student intake for the M.Des (Master of Design) programme with specialisation is the following:
 - 1) Game Art Development (10 Students)
 - 2) Animations Film Making (10 Students)
 - 3) Visual Effects Technology (10 Students)

- (ii) The faculty they can provide are internationally experienced with basic degree and five years industry experience. The Classes can be provided in Hybrid mode (Online and Offline mode).
- (iii) CEED (Common Entrance Examination for Design) ranking can be taken as a criteria for admissions to M.Des Courses. An Aptitude test can also be conducted amongst aspiring students having bachelor degree in any discipline for admission by the University.
- (iv) Theory and Lab components of the conduct of the course can be done by the VIZDEM academy.
- (v) The course can be run under the aegis of Computer Science Department, for the initial years till a full fledged Department for Design can become operational.
- (vi) The data of faculty of the programme, has to be cross checked by the University, so as to ensure that they are qualified as per the norms prescribed by the UGC.
- (vii) The admission criteria for the M.Des courses ,as suggested by M/s. VIZDEM academy, can be considered.

The committee observed that more deliberate discussion regarding the Fees Structure, Student Intake, Faculty under which the academic programme is to be conducted, the selection criteria for admission/ appointment of contract lecturers , mode of conducting the academic programme etc needs to be conducted. The same may be finalized after conducting such discussions.

The Syndicate at its Meeting held on 29/12/2022 resolved to place the matter of starting M.Des PG Programme before the next Standing Committee of the Syndicate on Academics and Research.

As per the orders of the Hon. Vice Chancellor, the same is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and necessary action.

Recommendation: *Committee considered the matter and recommended to constitute a sub-committee comprising of Dr. S.Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research, Dr. K.G. Gopchandran, Dr. K.B. Manoj, Members Syndicate and Dr.P.P.Ajayakumar, Director, UGC Human Resource Development Centre, to discuss the matter with the experts concerned, to start the M.Des. PG Courses in the ensuing academic year.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D23 *Inter University Centre for Evolutionary and Integrative Biology (iCEIB)- Proposal for signing MoU between University of Calicut-reg-*

(Ac D)

The Hon. Director, Inter University Centre for Evolutionary and Integrative Biology (iCEIB), University of Kerala has forwarded a proposal for signing Memorandum of Understanding with University of Calicut.

Purpose of Agreement

The purpose of this agreement is to promote academic co-operation between both institutions in areas of mutual interest by means of,

1. Exchange of teaching staff and researchers,
2. Joint development of research project,
3. Joint organization of scientific and cultural events,
4. Interchange of information and of academic publications
5. Exchange of students
6. Exchange of members of their technical and administrative staffs.
7. Shared courses and subjects.

For the purpose of implementing each specific co-operation activity other than the exchange of teaching staff and researchers, graduates students and technical and administrative staff, both institutions shall prepare a work programme describing the forms, the means and the respective responsibilities, which shall thereupon be the object of a Specific Agreement to be executed by the concerned parties.

FUNDING

Each institution shall exert its best efforts to procure funding from internal or external sources, so as to ensure the feasibility of the co-operation programmes.

REQUIREMENTS

The Scholars and students taking part in the co-operation programmes shall comply with the immigration requirements of the country of the host University, and shall contract and international medical and hospital insurance covering the stay abroad.

ACADEMIC FEES

The exchange students involved in exchange programmes shall pay their academic fees, if any, at their home institutions.

INTELLECTUAL PROPERTY RIGHTS

Each party shall own all IP which is generated by its staff, students and agents pursuant to this MoU. Considering that this MoU is important to the progress of science and to the production of knowledge, the parties agree to provide mutual licenses without costs for each one to make use of IP for non-commercial academic activities inside the institutions.

In the event that both Parties are responsible for jointly generating IP, such IP shall be jointly owned in accordance with the inventive contribution made by each party, by means of the settlement of a specific Agreement.

If such IP is capable of commercial exploitation neither Party shall exploit without the consent of the other and on terms to be agreed by means of a specific Agreement.

PUBLICATION

Both Parties shall jointly publish results arising from this co-operation in accordance with usual academic practice. In the event of publication by one Party, the other Party shall be asked to give 30- day prior written consent. If such consent is not given within the stipulated period, the publication will be considered to have been authorized.

Both Parties shall be free to use any scientific and technical information created or transferred in the course of the collaborative academic activities described in Section1 for their own research and development purpose. However, any use by either Party of the other Party's background information for research and development purpose shall be the subject of a separate agreement.

CONFIDENTIALITY

This MoU and all documents and information provided by one Party to the other Party under, or in connection with the negotiation of this MoU or any subsequent contractual undertaking shall be treated as confidential (Confidential Information). The confidential Information shall not be used except for which it was made available and the Confidential information shall not be disclosed to any other person without the prior written consent of the disclosing Party.

Neither Party will be in breach of any obligation to keep any Confidential Information of not to disclose it to any other party to the extent that it.

- i. Is known to the Party making the disclosure before its receipt and not subject to any obligation of confidentiality to another party, or
- ii. is or becomes publicly known without any breach of this MoU or any other undertaking to keep it confidential, or
- iii. has been obtained by the Party making the disclosure from a third party in circumstances where the Party making the disclosure has no reason to believe that there has been a breach of an obligation of confidentiality, or
- iv. has been independently developed by the Partner making the disclosure or
- v. is disclosed pursuant to the requirement of any law or regulation or the order of any Court of competent jurisdiction, and the Party required to make that disclosure has informed the other Party whose information it is, within a reasonable time after being required to make the disclosure of the requirement to make the disclosure and the information required to be disclosed, or
- vi. is approved for release in writing by an authorized representative of the Party whose information it is.

In the execution of this MoU both Parties shall observe the legislative and regulatory framework in their respective countries.

EFFECTIVE TERM

This Memorandum of Understanding shall become effective on the date of its execution and shall remain for a period of **five years**. Upon the completion of this term, the Memorandum of Understanding may be reedited, upon the assent of both institutions and such renewal shall take the form of a new Memorandum of Understanding or of a specific Agreement.

AMENDMENTS

Any changes to the terms and conditions of this Memorandum of Understanding shall become effective by means of an Amendment mutually accepted by the signatory parties.

Legal Advisor has perused the draft of MoU and opined that the same is legally in order.

As per the orders of the Vice Chancellor, the proposal for signing MoU between University of Kerala and University of Calicut is placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

Recommendation: *The Committee considered the matter and recommended to initiate necessary steps to sign MoU between the Registrar, University of Kerala and the Registrar, University of Calicut.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D24 *Smt. Geetha Kumari C.S - research Scholar in Malayalam - delay in submitting PhD thesis -request for fine exemption -consideration of - reg:- (Ac.E.V)*

Smt. Geetha Kumari C S a Full-Time research Scholar in **Malayalam**, working under the Supervision of **Dr.R Sunilkumar, Principal, Sree Narayana College for Women, Kollam** has submitted her thesis entitled **സാംസ്കാരിക വൈവിധ്യ പാട്ടിലും മണിപ്രവാളത്തിലും - 15-0 നൂറ്റാണ്ടുവരെയുള്ള കൃതികളെ ആസ്പദമാക്കി ഒരു പഠനം** on 26.08.2022.

It may be noted that the effective date of Registration was on **26/12/2014** and the research period was upto **25/12/2019**. The date of pre-submission was on **23/11/2020**. **Smt. Geetha Kumari.C.S** was supposed to submit the thesis within three months, that is on or before **22/02/2021**. But the candidate submitted the thesis only on **26.08.2022** with a delay of **550 days**.

As per UO No. Ac EII/3/2020 dtd 27/11/2020, there is fine for late submission of thesis at the rate of Rs.2000/- for every 30 days or part thereof. Also the Vice- Chancellor is entrusted to condone the delay of submission of thesis after 2 months from the stipulated time period of three months from the date of conduct of pre-submission seminar.

As there had no relaxation for fine remittance during the period from 01/01/2021 to 07/05/2021 the candidate is liable to remit an amount of **Rs 38000/-** towards fine for delayed submission of thesis and the same was demanded vide memo dated 01.09.2022.

Now the candidate as per letter dated 10.01.2023 informed that she could not submit the thesis within the prescribed time limit as she had to incorporate the Suggestions/modifications pointed out at the time of pre-submission seminar in her thesis. Also stated that due to the limitations imposed in the Covid -19 pandemic situation which affected the smooth functioning of library also, she could not collect required books from library for reference and hence the delay occurred in submitting her PhD thesis. The candidate also requested that considering the above facts she may be **exempted** from remitting the amount of **Rs 38000/-** towards fine for delayed submission of thesis.

As per the orders of the Hon'ble Vice Chancellor, the request submitted by Smt. Geetha Kumari C S seeking exemption from remitting fine of Rs 38000/- towards fine for delayed submission of thesis is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation

Recommendation: *Committee considered the matter and recommended to exempt Smt. Geetha Kumari C.S. from remitting the fine due to delayed submission of Ph.D. thesis, as the UGC permitted a common exemption for submitting the thesis upto 31.12.2022.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

Item No.51.62.D25 Complaint against the change in the nomenclature of the Programme M Sc Integrative Biology (Zoology) -reg.

(AC A II)

- Ref: 1) Minutes of the combined meeting of the Board of Studies in Zoology (Pass & PG) held on 29.04.2021.
 2) Item No. IV (Y 1) of the Minutes of the meeting of the Faculty of Science held on 17.03.2022
 3) Item No. II (v) of the minutes of the meeting of the Academic Council held on 1.04.2022.
 4) Item No. II of the minutes of the meeting of the Faculty of Science held on 19.07.2022
 5) Item No: 25 of the minutes of the meeting of the Academic Council held on 16.09.2022
 6) Letter dtd 24th November, 2022 received from the Hon'ble Director, Inter University Centre for Evolutionary and Integrative Biology, University of Kerala.
 7) Item No: 49.66.D14 of the minutes of the meeting of the Syndicate held on 08.12.2022.
 8) Remarks submitted by the Vice Chairman, CSS dtd 13.01.2023

The combined meeting of the Board of Studies in Zoology (Pass) and (PG) held on 29th April, 2021 expressed deep concern and protest over the act of the Board of Studies in Evolutionary & Integrative Biology in having named an M Sc Programme with the key word Zoology without consulting the Board of Studies in Zoology.

The combined meeting requested the Faculty and the Academic Council to intervene in the matter of inclusion of the word 'Zoology' in the nomenclature of M Sc Integrative Biology by the Board of Studies in Evolutionary & Integrative Biology.

The Faculty of Science at its meeting held on 17.03.2022 endorsed the recommendations of the combined meeting of the Board of Studies in Zoology (Pass and PG) and the Academic Council at its meeting held on 1st April, 2022 resolved to approve the recommendations of the Faculty of Science contained in the minutes of its meeting held on 17.03.2022.

The Board of Studies in Evolutionary and Integrative Biology at its meeting held on 22.11.2018 recommended to change the nomenclature of the M.Sc Integrative Biology Programme to M Sc Integrative Biology (Zoology) since the Programme has more than 90% of M Sc Zoology syllabus of the University of Kerala. Moreover M.Sc Integrative Biology Programme has already been equated with M Sc Zoology Programme of the University of Kerala. The Faculty of Science at its meeting held on 5th March 2019 endorsed the recommendation of the Board and the Academic Council at its meeting held on 13th March 2019 approved the same. Thus the nomenclature of M Sc Integrative Biology offered by the Inter University Centre for Evolutionary and Integrative Biology, University of Kerala, was changed to M Sc Integrative Biology (Zoology) vide UO dated 30.12.2019.

It may be noted that the Chairman of both the Board of Studies in Evolutionary and Integrative Biology and the Board of Studies in Zoology (PG) are the same. The University of Kerala has already given recognition to the Integrative Biology Programme for purpose of higher studies and employment in the field of Zoology. Other Universities also rely on the subject component rather than on the title for the purpose of recognition. There has been an earlier instance of similar change of title for a new Botany programme.

The Faculty of Science at its meeting held on 19.07.2022 recommended to remove the word '**Zoology**' from the nomenclature of the Programme **M.Sc Integrative Biology (Zoology)**.

Recommendation of the Faculty of Science was placed before the Academic Council and the **Academic Council resolved to refer the matter to the Standing Committee of the Syndicate on Academics and Research.**

In light of the resolution of the Academic Council, **the recommendation of the Faculty of Science to remove the word Zoology from nomenclature of the Programme M Sc Integrative Biology (Zoology) based on the complaint raised by the Board of Studies in Zoology (Pass and PG)** was placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

The Committee considered the matter and **recommended to obtain remarks from the CSS in this regard. Also recommended to maintain status quo ,till the final decision is made in this regard.**

The Syndicate at its 49th meeting held on 08.12.2022 resolved that the above recommendation of the meeting of the standing Committee of the Syndicate on Academics and Research held on 02.12.2022 **be approved**.

The Vice Chairman, CSS has submitted his remarks and the same is appended.

In the meantime, the Hon. Director, iCEIB has submitted a proposal to rename the programme M Sc Integrative Biology (Zoology) to M Sc Zoology with specialization in Integrative Biology and the proposal is being placed in the Standing Committee of the Academic Council as ordered by the Hon'ble Vice-Chancellor

As per the orders of the Vice Chancellor remarks of the Vice-Chairman, CSS in the matter regarding the change in nomenclature of the Programme **M.Sc Integrative Biology (Zoology)** is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

(Appendix)

Recommendation: *The Committee recommended to place the matter, along with the proposal of the Director, iCEIB, before the Standing Committee of the Academic Council.*

The meeting came to an end at 04.50 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, be approved.

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Item no:51.63 ***University Startup Grant for Teachers- Item no:51 of Budget Speech 2020-21- Regularisation of provisional advance released to Dr.Janeesh P A, Assistant Professor & Principal Investigator of the project-Department of Biochemistry-reporting of-reg.***

(PLA)

An amount of ₹4,00,000/- (Rupees Four lakh only) was released as provisional advance to Dr.Janeesh PA, Assistant Professor & Principal Investigator of the project, Department of Biochemistry for the implementation of the project 'Development of nano medicine, life style disease, metabolomics and infectious disease research laboratory', vide U.O no: 1621/2021/UOK dated 22.03.2021.

After the utilisation of funds, the Principal Investigator has submitted original bills and vouchers, statement of expenditure, credit verification report and requested to regularise the advance. The Audit wing, Palayam has verified the bills/vouchers.

Sanction has been accorded by the Vice Chancellor;

1. to regularise the provisional advance of ₹4,00,000/- (Rupees Four lakh only) sanctioned to Dr.Janeesh P.A, Assistant Professor, Department of Biochemistry vide U.O no: 1621/2021/UOK dated 22.03.2021, on the strength of voucher verification report from Audit VI section and credit verification report from Assistant Registrar, Cash Counter, Kariavattom.
2. to book the regularisation under the head of account 'Part I-NP-MH-63-Miscellaneous-8/5953-Startup grant' of the current year's Budget Estimates of the University.

Accordingly, U.O no: 9712/2022/UOK dated 30.12.2022 was issued.

The action taken by the Vice Chancellor in having sanctioned the regularisation of above provisional advance is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.51.64. ***Judgment dated 07.11.2022 in WP (C) No. 22028/2022 filed by E. Salim-reg.*** ***(Ad. AI)***

The Hon'ble Court vide Judgment dated 07.11.2022 in WP (C) No. 22028/2022 filed by Sri. E. Salim ordered to 'allow the writ petition and set aside Ext.P14 (Order dated 31.03.2011 by which petitioner was terminated from Service) to the extent to which it imposes punishment of termination from service on the petitioner; with a consequential direction to the competent Authority of the University to reconsider the same, adverting to the petitioner's contentions and Ext.P12 (report dated 11.03.2021 by the Enquiry Officer) enquiry report; thus culminating in an appropriate order and

necessary action thereon, as expeditiously as is possible but not later than 4 months from the date of receipt of a copy of the judgment’.

The file in connection with the termination of Sri. E. Salim from University Service way back in 2011, has been perused and the following facts may noted.

1. Sri. E. Salim, the petitioner, joined University on 23.03.1978 as Assistant Gr.II. He then got promoted to the post of Assistant Gr.I on 23.03.1979, Assistant (Sen.Gr.) on 16.09.1985 and Section Officer on 03.05.1993.
2. The petitioner was granted leave without allowance for 5 years with effect from 01.11.2001 for taking up employment abroad as per Appendix XII (A) Part I KSR and rules amended from time to time in continuation to the previous leave granted for the same purpose. On expiry of the period of leave, he was granted leave without allowance for 2 years with effect from 01.11.2006.
3. The Syndicate of the University, meanwhile, considered the details of the employees who are on LWA for more than 5 years and resolved that all teachers and employees who have completed five years of LWA be called back due to the exigency of service. The petitioner was therefore directed to rejoin duty immediately vide memo No. AdA 1.1/205/07 dated 28.04.2007 cancelling the unavailed portion of leave also with a direction that if he fail to report for duty within 30 days on receipt of the memo, further action will be taken against him for termination of Service.
4. To the Memo No. Ad A 1.1/205/07 dated 28.04.2007 directing to report for duty within 30 days, he had sought permission to rejoin duty once the leave granted up to 31.10.2008 expires, as he had a contractual obligation with his employer till 31.10.2008.
5. If the intention of the petitioner was to return to University Service or had he viewed the University service seriously, he had ample time to intimate/give notice to his foreign employer that he would not be able to render his service after 31.10.2008 and join the university at least on 01/11/2008.
6. Instead, the petitioner had chosen to file another leave application dated 02.07.2008 for sanctioning leave without allowance for 10 months with effect from 01.11.2008 assuring that he will rejoin duty on 01.09.2009 in order to complete one year service required prior to retirement as per Government rules in that regard, which was also rejected by the University vide memo number Ad A 1.1/205/07 dated 18.10.2008 and the petitioner was specifically informed that he will be terminated from service unless he rejoins duty. *As per Rule 6: Appendix XII A, Part I, KSR, it is mandatory that an employee should report/rejoin duty one year before the date of superannuation. As per Rule 63: Part III KSR, The average emoluments for calculating pensionary benefits is arrived at by considering the last 10 months of qualifying service.*
7. The petitioner was very much aware of these Rules while furnishing the above reply. He disobeyed the said directive also and instead sent a letter dated 28.10.2008 requesting to permit him to rejoin duty only on 01.06.2009 (i.e., after 7 months) which was also rejected vide memo number Ad.A 1.1/205/07 dated 22.05.2009 with clear directions of being terminated from service without further notice unless he reports for duty.
8. He did not comply with the order and failed to report for duty and submitted another application for leave for further 10 months vide letter dated 05.06.2009, which was also rejected vide memo dated 22.05.2009 with clear directions of being terminated from service without further notice and as disciplinary proceedings on unauthorised absence and willful disobedience was initiated, his request for rejoining duty on 01.03.2010 was also not considered.
9. He was served Memo of Charges and Statement of Allegations dated 16.03.2010, as per the provisions under ‘Statute 32, Part 3 of Chapter 4 of the Kerala University First Statutes 1977’ for which he has submitted an evasive reply on 30.03.2010 with no specific denial of the Memo of Charges at all. The failure to deny the same is tantamount to admission of the charges. ‘Statute 35 of Chapter 4’ provides for conduct of enquiry only in respect of those charges which are not admitted and therefore enquiry was not at all warranted in the case of the petitioner.

10. It is mandatory that an employee should report/join duty before one year of retirement on superannuation. The same has been clearly mentioned in the 'Rule 6 of Appendix XII A, KSR'. Though the petitioner was very much aware of these Rules, he did not report for duty even one year before retirement on superannuation.
11. Normally an employee proceeding on foreign employment would take long leave at a stretch covering the entire contract period with the foreign employer. But it is pertinent to note that he availed only intermittent leave for long periods from 22.08.1991 onwards and he was well aware to join for a brief period prior to proceeding on further leave so as to avail the benefits of promotion to the post of Section Officer, to which he was promoted on 03.05.1993. His aim was to reap the benefits of both the services but his only commitment was with his foreign employer.
12. Thereafter, the University ordered for the conduct of an enquiry through the Joint Register, University of Kerala appointed vide U.O. No. Ad. AI.2661/11 dated 07.03.2011 and the officer submitted his report on 11.03.2011. It is seen from the report that the petitioner took a contention before him that he was never on unauthorised absence as he had submitted application for Extension of Leave in time. However, as per 'Rule 65, Part I, KSR', "Leave cannot be claimed as a matter of right. When the exigencies of the public service so require, discretion to refuse or revoke leave of any description is reserved to the authority empowered to grant it." After 28/04/2007, he was never sanctioned Leave and each of his applications for further leave has been rejected by the University. Hence, the officer was on unauthorized absence from 28/04/2007 onwards. The Enquiry Report also substantiates unauthorized absence and willful disobedience on the part of the incumbent.
13. The Enquiry Officer is duty bound only to furnish his report as regards the charges and the question of deciding as to whether the report shall be accepted or not and as to what punishment shall be imposed is a matter within the domain of the disciplinary authority, i.e., the Vice-Chancellor. The Vice-Chancellor is not bound by any recommendation of the enquiry officer in the matter.
14. Thereafter, the Hon'ble Vice Chancellor, directed to issue Show Cause notice to the employee with immediate effect and accordingly show cause notice dated 28.03.2021 was issued to the incumbent to show cause as to why his services should not be terminated. The petitioner gave a letter dated 31.03.2011 (the date on which he was to have retired on superannuation), seeking more time to submit his explanation on the matter. His attempt was to protract the proceedings beyond 31/03/2011, the date on which he was to have retired on superannuation.
15. However, formal Enquiry could not have been progressed beyond the said date and the Vice Chancellor, (the Disciplinary Authority) having considered the report of the Enquiry Officer and all the facts detailed above, categorically ordered to terminate him from service forthwith, as contemplated under 'Part III-Statute 25 B-Major Penalties- Clause (viii)-Chapter 4' of the Kerala University First Statutes 1977, without waiting for any further explanation, as the case of unauthorised absence and willful disobedience of the directions of the University has been proved beyond doubt in his case. There is a substantive compliance with 'Statutes 31 to 35 of Part III, Chapter 4 of Kerala University First Statutes 1977' before passing the above order.
16. The petitioner was resorted to the statutory remedy provided under Statute 52 (b) of the Kerala University First Statute, 1977 and preferred an appeal before the Chancellor. Meanwhile he also filed a petition before the Lokayukta. Since the appeal before the Chancellor was pending consideration, the complaint to Lok Ayukta was a parallel proceedings initiated against the University burdening it to defend two proceedings involving the same subject matter and hence the complaint was not maintainable and liable to be discontinued under Section 9 (5) (c) of the Kerala Lokayukta Act,1999.
17. The report in favour of Sri. E. Salim, dated 17.12.2013 in complaint No. 47/2012 by Upa Lok Ayukta was challenged by the University vide WP (C) No. 10686/2014 in the Hon'ble High Court and the court has passed an Interim Order on 09.04.2014 by which the operation of the order passed by the Hon'ble Lok Ayukta has been stayed for a period of 3 months and later extended until further orders and later delivered judgment dated 07.11.2022 in WP (C) No. 22028/2022.

The Hon'ble Court observed that *"The petitioner says that he had 14 years of unblemished service prior to him availing leave and that this would entitle him to some retiral benefits. I do not propose to speak on this in detail, but certainly, this is the one that must grip the mind of the competent authority, while the exercise that I presently order is taken forward"*. It is true that though the petitioner was on intermittent leave for long periods from 22.08.1991, he has 14 years of service in the University prior to him availing leave from 01.11.2001. An employee who claims to have 14 years of unblemished service in the University is deemed to be fully aware of the rules for the conduct of the employees laid down in the Kerala University First Statutes 1977, Kerala State and Subordinate Service Rules, 1958, the Kerala Service Rules, 1959 and the Government Servants Conduct Rules, 1960 as amended from time to time and also the disciplinary proceedings laid therein for acts of unauthorized absence and willful disobedience. He should have known that he would be treated to be on unauthorized absence after 31.10.2008, as he was never sanctioned Leave and each of his applications for further leave has been rejected by the university. If he had any commitment to the University service he should have rejoined duty once the leave granted up to 31.10.2008 expired or at least one year before he would have retired on superannuation. The conduct of the incumbent in continuously defying the directions of the University to rejoin duty, his conduct in continuing abroad in spite of the rejection of each and every leave applications, not reporting for duty even one year before he would have retired on superannuation which he was very much aware of and the failure to deny the charges framed under the 'Statement of Allegation's dated 16.03.2010, ex facie proved the charges of unauthorized absence and willful disobedience against him, which warranted the imposition of 'Major Penalty' as contemplated under 'Statutes 31 to 35 of Part III, Chapter 4' and 'Part III-Statute 25 B-Major Penalties- Clause (viii)-Chapter 4' of the Kerala University First Statutes 1977. If the University failed to have taken appropriate action on the matter, it would have set a bad precedent in the matter of maintaining discipline among the employees of the University.

It may also be noted that Hon'ble High Court does not demerit the action taken by the University in terminating the petitioner but directs the University to reconsider the same adverting to the petitioner's contention and the Enquiry Report. Cancelling of the Order dated 31.03.2011 by which petitioner was terminated from Service and granting him retiral benefits for the 14 years of service prior to him availing leave, would mean **revoking the "Major Penalty" imposed on him by the disciplinary authority as contemplated under 'Part III-Statute 25 B-Major Penalties- Clause (viii)-Chapter 4' of the Kerala University First Statutes 1977**, for the charges detailed above. **It would also require reinstating him in service before 31.03.2011 (the date on which he was to have retired on superannuation)**, which will be a mockery of the entire rules governing the conduct of the employees (laid down in the Kerala University First Statutes 1977, Kerala State and Subordinate Service Rules, 1958, Kerala Service Rules, 1959 and the Government Servants Conduct Rules, 1960 as amended from time to time) and the sincere and earnest efforts put in by other employees in the university service and would set a bad precedent in the matter of maintaining discipline among the employees of the University.

Under these circumstances, it would be in the best interests of the University, if the **"Major Penalty"** imposed on Sri. E. Salim by the disciplinary authority (former Vice-Chancellor) **as contemplated under 'Part III-Statute 25 B-Major Penalties- Clause (viii)-Chapter 4' of the Kerala University First Statutes 1977**, may not be revoked and the matter may be intimated to the Hon'ble High Court accordingly, as the disciplinary authority at that time (the former Vice Chancellor) having considered the report of the Enquiry Officer and all the facts detailed above, had already ordered to terminate him from service without waiting for any further explanation in the interest of public good, since the conduct of the incumbent in continuously defying the directions of the University to rejoin duty, his conduct in continuing abroad in spite of the rejection of each and every leave applications, not reporting for duty even one year before he would have retired on superannuation (which he was very much aware of) and the failure to deny the charges framed under the 'Statement of Allegation's dated 16.03.2010, ex-facie proved the charges of unauthorized absence and wilful disobedience against him, which warranted the imposition of 'Major Penalty'.

As per the orders of the Vice Chancellor, the whole matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

The Syndicate considered the Judgment of the Hon'ble High Court dated 07.11.2022 in WP (C) No. 22028/2022 and **RESOLVED** to entrust the Registrar to hear the petitioner and place the report before the Syndicate.

FURTHER RESOLVED to authorize the Standing Counsel to initiate steps to file Time Enlargement petition before the High Court of Kerala.

Item No.51.65 *Minutes of the meeting with M/s. PEMS Engineering Consultants in connection with discussions regarding Technical Appraisal Report from KIIFB for Setting up of Translational Research and Innovation Centre – (TRIC -KU)--Remarks of the Investigators, TRIC-KU-Interim reply to KIIFB-Constitution of committee for TRIC-KU-reg*

(PLA1)

While considering the Technical Appraisal Report from KIIFB, Registrar has ordered to forward the following points to KIIFB:

1. That all queries would be addressed by the University before Technical Sanction committee.
2. All equipment mentioned in Phase II of the proposal for TRIC-KU would be purchased by the University in phased manner using available funds.

The same was uploaded in pfms.kiifb.org portal.

Accordingly, a meeting with the M/s. PEMS Engineering Consultant, in connection with discussions regarding Technical Appraisal Report from KIIFB for Setting up of Translational Research and Innovation Centre – (TRIC -KU) was held on 03/02/2023 at 11.30 am at Registrar's Chamber.

- (i) The draft Minutes of the Meeting is appended.
- (ii) The interim reply (Copy appended) in connection with Technical Appraisal Report, duly verified by the Investigators of TRIC -KU and the University Engineer has been forwarded to the Appraisal Division, KIIFB for perusal.
- (iii) Dr. Viji Vijayan, Co Investigator, TRIC-KU, has remarked the following :

"TRIC would be a source of revenue for the University. A broad aspect about how revenue may be generated was detailed in the original proposal. However KIIFB is very keen on how TRIC KU is going to generate revenue.

Some change in policy is warranted and the Syndicate ought to take a final decision on this.

It is also suggested that a Committee needs to be set up to understand how TRIC- KU would function and how revenue could be generated.

As per the orders of the Hon Vice Chancellor, the aforementioned points may be placed before the Syndicate for kind perusal and necessary actions.

Minutes of the meeting with M/s. PEMS Engineering Consultants in connection with discussions regarding Technical Appraisal Report from KIIFB for Setting up of Translational Research and Innovation Centre – (TRIC -KU)

Date : 03/02/2022
Time : 11.30 am
Venue : Registrar's Chamber

Members at the meeting

- | | | |
|--|---|--------------------------|
| 1. The Registrar | - | Sd/- |
| 2. The Director, Planning & Development | - | Sd/- |
| 3. The University Engineer | - | Sd/ |
| 4. Prof. Sam Solomon, Coordinator, KIIFB | | Attended via Google Meet |
| 5. R S Padmakumar, Assistant Executive Engineer- | | Sd/- |
| 6. Officials from M/s. PEMS | - | Sd/- |

Meeting started at 11.30 am

A detailed discussion on Technical Appraisal Report in connection with the 'Setting up of a Translational Research and Innovation Centre at the University of Kerala (TRIC-KU)', was held.

It has recommended to obtain the remarks from M/s. PEMS Engg. Consultancy along with 3-D views of the Innovation Building and Detailed drawings and Master Plan so as to submit the same to KIIFB .

The officials from M/s. PEMS Engg. Consultancy, have agreed to furnish the reply with regard to the Technical Appraisal Report from KIIFB in connection with the 'Setting up of a Translational Research and Innovation Centre at the University of Kerala (TRIC-KU)' on **03/02/2023 itself and have agreed to submit the revised drawings and Master Plan on or before 10/02/2023.**

The meeting came to an end at 12.30 pm

In pursuance to the Technical Appraisal Report from KIIFB regarding Setting Up of TRIC-KU, report along with 3-D views of the Innovation Building are appended for perusal and consideration.

Sl No.	Comments from KIIFB	Response from PEMS
1.	DLP	DLP will be added in the DPR in accordance with PWD norms.
2.	Details of Operation & Maintenance	Chapter 17 of DPR will be elaborated.
3.	Plumbing Shall be detailed	Please refer Chapter 7.4 of DPR which explains the design criteria, calculations, and considerations. Detailed Drawings and detailed estimates had been submitted as annexures.
4.	Cost Benefit Analysis	A detailed decision will be informed later.
5.	Project Management Organization Shall be furnished	In chapter 13, this has been addressed only as a single comment- "The management organization and Contract Management is between the Contractor and the University and shall be under the full discretion of the University".
6.	Contracting management strategy shall be detailed	
7.	Quality Management Plan shall be explained	This has been explained in Chapter 16. If more details are needed, it'll have to be furnished more comprehensively.
8.	Risk assessment and Mitigation Measures - Risks during the implementation is not explained in DPR	Risks during implementation/execution have been furnished in Chapter 12 of the DPR

OBSERVATIONS & SUGGESTIONS

1.	The DPR submitted is mainly consists of Phase 1 1. Transitional Research & Innovation block 2. Animal research facility 3. Industrial area block 4. Site development works Phase 2 1. Transitional Research Lab	No comments
2.	The total estimate value for phase1 is Rs 25.00 Crore and for phase2 is Rs 16.45 Crore.	No comments
3.	The Transitional Research & Innovation block is a G+1 steel structure having a built-up area of 2907.06 Sqm. It mainly consists of 1. Office cabin space Lobby 2. Reception area Library 3. Open space Large co-working space 4. Cafeteria Large seminar hall 5. Laboratory Discussion rooms 6. Large working space Toilets 7. Server room 8. Toilets.	No comments
4.	The Animal Research Centre is a single storey RCC building having a built-up area of 454.47Sqm. It mainly accommodates 1. Incinerator facility with work shed area 2. Dirty Corridor and Clean Corridor 3. Office space 4. Changing room 5. Feed storage	No comments

	room 6. Electrical room 7. Preparation room 8. Quarantine room (AC) 9. Wash area 10. Cage storage area 11. Operation room (AC) 12. Procedure room (AC) 13. Euthanasia room (AC) 14. Instrument room (AC) 15. Laboratory (AC) 16. 12 additional rooms (AC)	
5.	The Industrial Area Block is a single storey Steel building having a built-up area of 1095.49Sqm which mainly consists of a Fab Shed and an Industrial shed.	No comments
6.	The estimate furnished for the TRIC is Rs 15,69,04,624.00 including Civil, Electrical, Firefighting, Plumbing and HVAC. The Consultancy fee & fee for GRIHA charges etc. shall be removed from the estimate.	As per the proceedings from KIIFB, it has been sanctioned to appoint a Project Management Consultant for the preparation of DPR, Structural Plan and Monitoring of the execution of work. M/s. PEMS Engg. Consultancy has been appointed as PMC for the work.
7.	Latest Master Plan and site plan shall be furnished by SPV.	PEMS has furnished the Existing site plan and proposed master plan layout. However an additional copy will be added in the next submission.
8.	Refer Rule 29, 45/5 parking KPBR. Refer Rule 79 waste management KPBR to be complied w.r.t statutory provisions.	Will be checked and amendments will be made if necessary. All waste management provisions have been considered.
9.	Corridor width on the first floor seem narrow - Min width of 2.4m, considering the area of workspace and hall	Necessary amendments will be made as advised.
10.	Enough lobby space is required in front of the seminar hall	Necessary amendments will be made.
11.	No: of toilets seem high. Refer rule 35 KPBR	This comment is assumed to be referring to the Innovation Block. The area of the Ground floor of the building is 2907.06 sqm. Therefore, the Occupant load for Office category (@5.9sqm/person) would be 492.72 persons, of which 2/3 rd is assumed to be males (329) and 1/3 rd is assumed to be females (165). The number of WCs required for males and females are 14 and 11 respectively. So, a total of 25 toilets needs to be provided in the building. We have provided a total of 28 toilets, of which 2 are for Differently abled. Please advise whether this need to be reduced.
12.	Avoid unnecessary offsets in the building if it doesn't add to the aesthetics of the exteriors.	Not all offsets are a result of aesthetics. Most of the offsets and overall shape of the building has evolved as a result of the interior arrangements, space organization, climatological factors, and such similar logical directions.

13.	Add some interior feature to the co-working huge hall to improve the quality of space.	The interior furnishing has already been shown in the Architectural Layout. The spaces have been zoned into reception, workstations, discussion areas, conference and more. Kindly refer to the drawing to the Architectural drawing no. KU-TRIC/AR/IB/01-R5 to 03-R5
14.	3d view of the building is required.	Annexure A & B attached.

COMMENTS ON ESTIMATE

1.	The total quantity of earth work excavation is considered as 12929Cum, backfilling quantity considered is only 844Cum. The utilisation of balance quantity of earth available at site shall be detailed. The reason for such a huge excavation shall also be explained	The furnished details will be revisited, and necessary amendments will be made. Balance earth available will be used for filling within the University land.
2.	Masonry using porotherm bricks, the width of masonry is considered as 40, 60, 75 cm etc, the necessity shall be clarified to provide huge thickness of wall	The Porotherm Bricks considered are of load-bearing variant of minimum width 40cm. This thickness is advised to be used in walls of higher clear height because our floor-to-floor heights are 4.5m. More thicker walls only occur in small portions in the Elevation for aesthetic purpose. This can be clearly seen in the Architectural drawing.
3.	HVAC: Total requirement proposed is 172.50TR for Rs 1.727Crores, Value engineering shall be explored.	Submitted design is revisited and found that the provided system is most cost effective.
4.	The total electrical connected load is considered for the entire cluster as 700KW, and the expected demand shall be mentioned. Detailed load calculation shall be furnished.	Detailed load calculation will be furnished.
5.	Transformer: It is proposed 400KVA Unitised Sub Station with LBS & HT Metering - OLTC -Outdoor Type. Possibility to provide centralised substation rather than providing independent transformers for each building after considering the existing connected load and expected load for future expansion for the entire campus may be explored.	There is an existing substation which caters the present requirement of the whole campus. Since this is a new project a USS is proposed for this project. This may be admitted.
6.	Generator: Proposed 400 KVA / 320 KW SILENT D.G Set	Will be looked into and provided if feasible.
7.	STP: A 75 KLD STP MBBR is proposed with ultra-filtration capacity of 7500LPH. Utilisation of filtered water shall be explained.	Have been Explained in Chapter 7.4.6 in the DPR.
8.	An Effluent Treatment Plant of 10KLD capacity is also proposed, shall be reviewed whether the STP and ETP can be combined.	Both have been separated because the waste input that goes into STP and ETP are different. Thus, the treatment system is also different.
9.	A rainwater treatment plant 3000LPH capacity is also provided, possibility to combine the domestic water also to this plant.	This is not advisable as domestic water will have effluents and sewage which is directed into the STP and ETP. RWTP will only accommodate

		Rainwater and will have only the necessary treatment process for such incoming water.
10.	Estimate provision for equipment is neither shown in phase1 nor in phase 2. These are not included in the main estimate of this DPR, and mentioned it is to be procured separately by university.	All equipments mentioned in Phase II of the proposal for TRIC-KU would be purchased by the University in phased manner using available funds.

GENERAL DETAILS

1.	<p>Arch &Structural Details</p> <ol style="list-style-type: none"> 1. Master plan, site plan, parking plan &Contour map 2. Service layout with proper drainage layout 3. Floor wise plan with levels (Including terrace floor) 4. Elevation and section 5. Schedule of finishes 6. Soil Investigation Report with foundation Recommendation with BH Location. 7. General notes of RCC work and structural steel work 8. Structural Analysis model with design calculations (if any). 9. Layout and details of foundation and plinth beams 10. Typical details of each RCC members as per IS codes 11. Layout and details of column 12. Floor wise layout and longitudinal and cross-sectional details of beams &slabs. 13. Details of stair <p>The following points shall be verified for every analytical model (ETABS/ Staad)</p> <ol style="list-style-type: none"> 14. Beam column capacities should be checked and should be within the limit. 15. Check for PMM failure in columns. 16. Effective length factor shall be considered as per IS 456 -2000 annexure E 17. For column, the axial stress should not exceed $0.45f_{ck}$. 18. In shear wall, check whether there is requirement of boundary elements. 19. For the dynamic analysis the mass participation should be within the limit and base shear should be scaled. 20. Check whether storey drift is within the limit. 21. Check whether column reinforcement should not exceed maximum limit. 22. Check whether the expansion joint sufficient for preventing pounding effect. 23. Check for irregularities as per IS 13920-2016. 	All comments have been adhered to except Schedule of Finishes, Structural Design calculations, Dynamic Analysis. The Shortages will be furnished.
2.	<p>Plumbing &Sanitation Details</p> <ol style="list-style-type: none"> 1. Septic tank/ Soak pit details etc (if any) 	A common STP has been provided instead of Septic Tank. All

	<ol style="list-style-type: none"> 2. Plumbing & Drainage layout details 3. External drainage layout with collection pit details etc 4. Rainwater harvesting pit details 5. STP details 	<p>wastewater has been connected to either STP Or ETP. Rest of the comments have been adhered to.</p>
3.	<p>Electrical and ELV</p> <ol style="list-style-type: none"> 1. Electrical light and power layout shall be submitted. 2. The Electrical and ELV schematic drawings shall be submitted. 3. The Electrical room with panel boards and DBs location and all-round clearance details shall be submitted. 4. The electrical and ELV shaft locations shall be identified. 5. The UPS and battery location with all round clearance shall be submitted. 6. The tray routing details shall be submitted. 7. The external lighting layout with lighting ODP/ DB locations shall be submitted. 8. The earth pit locations shall be submitted. 9. The lighting design (Dialux calculation) shall be submitted. 10. The load details with Transformer, generator and UPS calculations shall be submitted (if any). 11. The fault level calculation details shall be submitted. 12. The DP structure, Transformer and Generator locations with all round clearance details shall be submitted. (If any). 13. The HT/LT cable trench details shall be submitted along with the cross-sectional details. 14. ELV floor wise layout shall be submitted. 	<p>Electrical comments will be reviewed thoroughly, and any necessary modifications will be made.</p>
4.	<p>Fire and HVAC. Firefighting and HVAC</p> <ol style="list-style-type: none"> 1. The floor wise firefighting and detection layout shall be submitted. 2. The external fire hydrant layout shall be submitted. 3. The fire pump room arrangement with fire sump locations shall be submitted. 4. The fire shaft shall be identified in the layout. 5. The HVAC provisions are considered, the heat load calculation, floor wise layout, schematic drawings etc. shall be submitted. 	<p>All Firefighting and HVAC details have been submitted. The design calculations and considerations have been provided in Chapter 7.5 of the DPR. Detailed Drawings had also been attached as annexures.</p>

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting with M/s. PEMS Engineering Consultant, in connection with discussions regarding Technical Appraisal Report from KIIFB for Setting up of Translational Research and Innovation Centre – (TRIC -KU) held on 03/02/2023, be approved.

FURTHER RESOLVED to constitute a committee with following members for monitoring the functions in connection with the generation of Revenue of Translational Research and Innovation Centre (TRIC -KU):

1. Adv.K.H.Babujan, Member Syndicate
2. Dr.K.G.Gopchandran, Member Syndicate
3. Dr.S.Nazeeb, Member Syndicate
4. Director, IQAC
5. Vice-Chairman, CSS
6. Dr.Manoj Changat, Professor, Department of Futures Studies
7. Dr.Viji Vijayan, Assistant Professor, Department of Biochemistry
8. Dr.E.Shaji, Associate Professor, Department of Geology
9. Dean, Faculty of Science
10. Dr.Unnikrishnan. S.M, Vice-President, International Business in Strategic Planning, HLL Life Care Ltd., Poojappura.

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Item No.51.66. *Advanced Centre for Regenerative Medicine and Stem Cells Research in Cutaneous Biology under PLEASE Scheme - Master plan and 3D representation of the proposed building construction for enhanced visibility and future development-Sanction-Quotations invited - Selection of lowest quoted- Consideration of – reg.*

(PLA1)

Sanction was accorded by the Vice-Chancellor, to release an amount of Rs.4,44,00,000/- (Rupees Four crore and forty four lakh only) to Dr. Sreejith P., Assistant Professor, Department of Zoology towards the implementation of Project titled 'Establishing the Advanced Centre for Assistant Professor, Regenerative Medicine Department of and Stem Cell Research Zoology in Cutaneous Biology', sanctioned under the PLEASE Scheme for the year 2021-22, vide U.O. No. 2318/2022/UOK dated 23.03.2022.

Sanction had also been accorded by Hon'ble Vice Chancellor vide Lr No. Pl.A1/2191/PLEASE/2020-21 dated 13/09/2022 to authorize the University Engineer to entrust the College of Engineering, Trivandrum with the task of conducting the 'Soil Test' at the site approved for the construction of the 'Lab for Research Purposes' in connection with the implementation of the project titled "Establishing of the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology".

Then the University Engineer vide DB 2/AcREM2021-22 dated 16/11/2022 had informed that Dr. N. Unnikrishnan, from "M/s. CET" has agreed to undertake the work after the site visit. It was also requested to:

- (1) issue necessary orders for entrusting College of Engineering, Trivandrum, for structural design and for preparing the drawings.
- (2) release an amount of Rs. 97,940/- (Rupees Ninety seven thousand nine hundred and fourty only) including GST @18%, estimated as the charges for the soil test.
- (3) constitute a Monitoring Committee for monitoring and reviewing the progress of the project at different stages and for timely completion.

Accordingly, at the first instance, a sanction letter was forwarded to University Engineer vide letter dated 22.12.2022, to initiate action towards entrusting the preparation of structural design and drawings of the building envisaged under the Project titled "Establishing of the Advanced Centre for Regenerative Medicine and Stem Cells Research in Cutaneous Biology", with College of Engineering, Trivandrum.

The University Engineer, vide letter No. DB2/AcREM/2021-22 dated 25.01.2023, has forwarded the building plan and location plan with regard to the construction of the building in connection with the project "Establishing of the Advanced Centre for Regenerative Medicine and Stem Cells Research in Cutaneous Biology".

Subsequently, the building plan and location plan with regard to the construction of the building in connection with the project "Establishing of the Advanced Centre for Regenerative Medicine and Stem Cells Research in Cutaneous Biology" was approved by the Registrar and the same was forwarded to College of Engineering, Trivandrum, vide Letter dated 03.02.2022.

Now, Dr. Sreejith P., Hon. Director, Advanced Centre for Regenerative Medicine and Stem Cells Research in Cutaneous Biology, vide Letter dated 08.02.2023, has informed it is required to generate a master plan and 3D representation of the proposed building construction for enhanced visibility and future development.

It was also informed that three bids were received in connection with the 3D development, architectural renderings and architectural design of the proposed structure, as detailed below:

Quotations For Design Proposal of ACRem-Stem

Sl. No.	Firm	Amount	Remarks
1.	D Urban Den (DUD)	39,950/-	L1
2.	Arvies Group	45,000/-	L2
3.	Rove Associates	47,000/-	L3

Hence, it was requested to consider the lowest and most suitable proposal from the offered options.

In this context, the following proposals is placed before the Syndicate for consideration:

- (1) *whether the works in connection with 3D development, architectural renderings and architectural design of the proposed structure to be constructed under the project 'Establishing the Advanced Centre for Assistant Professor, Regenerative Medicine Department of and Stem Cell Research Zoology in Cutaneous Biology', sanctioned under the PLEASE Scheme for the year 2021-22, vide U.O. No. 2318/2022/UOK dated 23.03.2022, may be entrusted to another firm.*
- (2) *If agreed, works in connection with 3D development, architectural renderings and architectural design of the proposed structure, may be entrusted with the L1 firm, M/s D Urban Den (DUD), for an amount of Rs. 39,950/- (Rupees Thirty nine thousand nine hundred and fifty only), inclusive of GST.*

Resolution of the Syndicate

RESOLVED that the above proposals be agreed to.

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Item No.51.67 *Report submitted by the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University and Sri. Sandeep Lal.S, Member Syndicate – consideration of – reg.*

(Ad.AVII)

Resolution of the Syndicate

The Syndicate considered the Report submitted by the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University and Sri. Sandeep Lal.S, Member Syndicate and noted that the Centre is in all preparation for moving to a new site which is registered with the University and all records handed over for further process. Based on the Report the Syndicate **RESOLVED** to continue the centre in the present building until the centre moves to the new site. The arrears of the building be paid of.

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Item No.51.68 *Request for course change for Smt. Fathima N – MSN Institute for Management and Technology, Chavara –Consideration of- reg.*

(Ac.H)

The mail received from the Principal, MSN Institute of Management and Technology, Chavara may please be seen.

In the mail it is stated that the candidate Smt. Fathima N has requested for a transfer of course from B.Com Co- operation to B.Com Computer Application. It is also stated that all the first semester subjects of the proposed new course are the same that of the present course.

It may be noted that the admission for UG was closed on 24.11.2022 and enrollment process was completed on 04.02.2023. Also the notification for first semester examination is published in the website.

The Vice Chancellor has ordered to place the matter before the Syndicate for consideration and recommendation.

Resolution of the Syndicate

RESOLVED to obtain feasibility report from the Controller of Examinations and Director, Computer Centre regarding the request of the candidate Smt.Fathima N, for the transfer of course from B.Com Co-operation to B.Com Computer Application.

FURTHER RESOLVED to authorize the Registrar to take appropriate action based on the Report.

Item No.51.69 Minutes of the meeting of the Technical Committee (AV Equipment) - Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments held on 02.02.2023 at 02.30 pm.

(Ad BII)

A meeting of the Technical Committee (AV Equipment) in connection with setting up of Multimedia Classrooms in University Teaching Departments was held on 02.02.2023 at 02.30 pm.

The Hon'ble Vice-Chancellor has ordered to place the minutes before the Syndicate. Hence the minutes of the meeting of the Technical Committee is placed before the Syndicate for consideration.

Minutes of the meeting is enclosed herewith.

Minutes of the meeting of the Technical Committee (AV Equipment) - Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments.

Date & Time : 02.02.2023, 2.30 pm
Venue : Registrar's Chamber

Present:

1. The Registrar	:	Sd/-
2. Instrumentation Engineer(i/c)	:	Sd/-
3. The Director, KUCC	:	Sd/-
4. Sri. Runish R, M/s Neuf Solutions	:	Sd/-
5. Sri. Anand, M/s Neuf Solutions	:	Sd/-
5. Sri. Rejith S R, M/s Neuf Solutions	:	Sd/-

The meeting commenced at 2:30p.m.

The Registrar opened the discussion and directed the Instrumentation Engineer to give the present status of AV works in connection with Setting up of Multimedia classrooms & Multimedia Theatre classrooms, as the last date for completion of work was already ended on 30.09.2022.

The Instrumentation Engineer has reported that the firm M/s Neuf Solutions has supplied remaining ten projectors to the multimedia classrooms on 01.02.2023, as agreed in the discussion held with the Registrar on 30.01.2023. However, some of the essential AV Equipment have not yet been supplied by the firm.

M/s Neuf Solutions has agreed to complete the AV related works of 33 multimedia classrooms by February 15, 2023 and to complete the entire project by February 28, 2023. The firm has requested to waive off the fine, as the project was extended due to slow down in the production of semi conductors which was a crucial component in various AV Equipment. Also, the firm has assured to supply upgraded AV equipments without any cost additions, if necessary.

The committee observed that ever since COVID 19 pandemic, there are shortages for basic components as well as specialized integrated chips & processors, resulting in unavailability /scarce supply of semiconductor products.

Recommendations

- To extend the last date of completion of AV related works of Multimedia classrooms & Multimedia Theatre classrooms to 28.02.2023,
- To levy a suitable amount as fine from the firm M/s Neuf Solutions, if required.
- To release 70% of the adhoc payment against the bill submitted by the firm M/s Neuf Solutions, towards the supplied AV equipment after obtaining certification from Instrumentation Engineer.

2. To entrust Director, KUCC for developing an efficient e-submission platform by updating the present software, so as to avoid erroneous entry of the details/amount by the applicants, and thereby preventing faulty payments.
3. To refund the excess amount remitted by the candidates to KUF, on the basis of remarks from dealing section and credit verification report furnished by the Accounts V C Section/ Cash R Section.
4. To process refund request from the candidates/ colleges as detailed below:

Sl.No	Criteria	Recommendation	Requestor
1.	If the amount to be refunded is below Rs.50/-	Refund request will not be considered	Candidates
2.	If the amount to be refunded is between Rs.51/- and Rs.999/-	5% administration charges or Rs.50/- (whichever is lower)	Candidates
3.	If the amount to be refunded is above Rs.1,000/-	5% administration charges or Rs.500/- (whichever is lower)	Candidates
4.	If the amount to be refunded is below Rs.2,000/-	Refund request will not be considered	Principal/ HOD/ Director of the Colleges/ Institutions
5.	If the amount to be refunded is above Rs.2,000/-	20% administration charges or Rs.2,000/- (whichever is lower)	Principal/ HOD/ Director of the Colleges/ Institutions
6.	If the refund is processed due to network issues	No administration charges will be levied	Candidates OR Principal/ HOD/ Director of the Colleges/ Institutions

5. To direct the sections concerned to take note of the receipts recommended for refund, by marking it in the Fee Fund Register. Also, the sections concerned must ensure that the said receipt is not utilized in the future.

6. To implement G.O.(MS)No.38/2018/ Higher Education Department dated 30.01.2018 in the University, that refund will not be given to the candidates who discontinue their studies from University College of Engineering since 2017-2018 academic year.

7. To direct Principals of UITs/ UIMs/ KUCTEs that to issue Transfer Certificate to the candidates who discontinue their studies from their institutions, after collecting tuition fees of the semesters up to which they have studied.

8. To entrust the Principal/HOD/Director of the Colleges/Departments/ Institutions respectively for providing the exact remittance details of the candidates and to fix accountability on them for the data provided (remittance number, number of candidates included in the remittance receipt etc).

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Sub-committee constituted for the revision of guidelines of refund held on 25.01.2023, be approved.

Recommendations of the Sub-Committee on the items referred by the Syndicate.

Item No.1 **Refund of 2nd semester fee of Rs.7,710/- to Smt. Amalu Vijay (BA, Comm.English student, College of Applied Sciences, Adoor&Refund of 6th semester fee of Rs.13,000/- to Sri. Prijith P. (BCom Tax & Practice, 2017-'20 batch student, College of Applied Sciences, Kundara**

Smt. Amalu Vijay, BA Communicative English student of College of Applied Sciences Adoor and Sri. Prijith P., former BCom (Tax & Practice 2017-'20 batch) student of College of Applied Sciences, Kundara have remitted an amount of Rs. 7,710/- & Rs. 13,000/- towards 2nd semester fee & 6th semester fee respectively. Instead of remitting the fee to the bank account of the college, in both cases, the fee has been remitted to the University mistakenly. The wrong remittance was made by the Akshaya Centre in the case of Sri. Prijith P. Subsequently, both the students have requested for refund of their semester fee.

The Computer Centre has remarked that the fee remain unused for examination related activities with regard to the transaction made by Smt. Amalu Vijay and that the transaction was successful with regard to Sri. Prijith P.

The Principal, College of Applied Sciences, IHRD, Adoor has informed that Smt. Amalu Vijay has remitted an amount of Rs. 7,710/- as second semester fee at the College again and hence is eligible for refund of the fee erroneously remitted to the Kerala University Fund.

While, the Principal, College of Applied Sciences, Kundara, has informed that the sixth semester fee (Rs.13,000/-) of Sri. Prijith P. has not been paid yet to the College and that as his fee payment has been pending, the amount paid mistakenly may be refunded.

But as per the existing guidelines regarding refund, the refund of fee will only be considered, if there is fault on the part of the University. In both the cases, there is no fault on the part of the University. As the remitted amount is relatively high and as the mistake has happened on the part of the candidates, the provision for refund can only be considered, based on the 3rd clause of the guidelines that, "Any refund not included in the above, shall be specifically approved by the Vice-Chancellor after considering merit."

Recommendation – To refund an amount of Rs. 7,325/- to the candidate, Smt. Amalu Vijay after deducting Rs.385/- as administration charges from the erroneous payment of Rs.7,710/-done by the candidate to the KUF and to refund an amount of Rs.12,500/- to the candidate, Sri.Prijith P after deducting Rs.500/- as administration charges, from the erroneous payment of Rs.13,000/-done by the candidate to the KUF,after obtaining remarks from the Principals concerned, that the amount has not yet been utilized .

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Sub-committee constituted for the revision of guidelines of refund held on 25.01.2023, be approved.

Item No.2 Refund of Rs.15,750/- & Rs.525/- to the Principal, Saraswathi College of Arts & Science (Purpose wrongly entered)

The Principal, Saraswathi College of Arts & Science has intimated that they had remitted an amount of Rs. 525/- as "Application fee" & Rs. 15,750/- as "Cost of form for applying for new courses" on 08.10.2020 via online mode, instead of remitting as "Cost of form for applying for new courses" & "Application fee" respectively.

Later, on 09.10.2020, Rs. 525/- was correctly remitted as "Cost of form for applying for new courses"& Rs. 15,750/- as "Application fee" respectively. The Ac.BII section has remarked that the payments made on 08.10.2020 (Rs. 525/- vide OP1206611 dtd 08.10.2020) & Rs. 15,750/- vide OP1206623 dtd 08.10.2020) were utilized. And that, the payments made on 09.10.2020 (OP1208067, 15750/- and OP1208063 Rs. 525/-) are of duplicate nature & has recommended to refund the payments made on 09.10.2020 .But as per the existing guidelines regarding refund, the refund of fee will only be considered if there is fault on the part of the University. In this case, there is no fault on the part of the University and the College had wrongly entered the purpose of remittance, while remitting fees on 08.10,2020. It may be noted that, the amount is relatively high. Also, the provision for refund can only be considered, based on the 3rd clause of the guidelines that, "Any refund not included in the above, shall be specifically approved by the Vice-Chancellor after considering merit."

Recommendation – To refund an amount of Rs. 14,275/- to the Principal, Saraswathi College of Arts & Science after deducting Rs.2,000/- as administration charges from the erroneous payment of Rs.16,275/-done by the Principal to the KUF, after obtaining remarks from the Principal, that the amount has not yet been utilized .

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Sub-committee constituted for the revision of guidelines of refund held on 25.01.2023, be approved.

Item No:3 Refund of duplicate payment of Rs. 35,000/- to Smt. Farhana Fathima A., BTech (IT) student, UCE & formulating a permanent & immediate solution in the case of duplicate remittances

Smt. Farhana Fathima A., BTech (IT) student of UCE has requested to refund her third semester fee amounting to Rs.35,000/-, which was remitted twice, via online mode, due to network issue. The candidate has also cited an emergency in getting the amount refunded in view of her father's heart operation.

The KUCC has remarked that even though both the transactions were successful worth Rs.35,000/- each, the candidate is eligible for refund only if it is established that she has not used the remittances for registration of two different semesters.

Thereafter, the Principal, UCE has reported that only one receipt has been accepted by UCE and has recommended to refund the excess amount of Rs.35,000/-.

Further, KUCC has added that the reasons for multiple payments attempted by the candidate may be multiple; for example, it could be due to network issues, or it could be due to delayed response from **SBI e-Pay's end** about the final status of the transaction & that candidates do not tend to wait for the final transaction status, and make payment once again assuming that the first one has failed & generally, only later on do they realize that the earlier transaction was successful too.

As per the existing guidelines regarding refund, U.O. No.Ad.BII/5622/06/2016 dated 26.06.2016, refund will be considered only if there is fault on the part of the University & that any refund not included in the guidelines shall be specifically approved by the Vice-Chancellor, after considering the merit.

The Finance has opined to place the matter of refund of Rs.35,000/- to Smt.Farhana Fathima.A. before the Vice-Chancellor, as it is not clear whether the candidate is eligible for refund as per the existing guidelines, based on the clarification given by KUCC. Finance has also suggested to take an appropriate decision at administrative level to include the eligibility of refund in respect of duplicate online payments in the existing guidelines.On the matter, the Pro-Vice-Chancellor has suggested that as duplicate remittances are occurring quite often when online payments are made, a permanent & immediate solution shall also be found out in this regard.

Recommendation – To refund an amount of Rs.34,500/- to Smt.Farhana Fathima after deducting Rs.500/- as administration charges from the duplicate payment of Rs.35,000/-done by the candidate to the KUF, after obtaining remarks from the Principal, University College of Engineering that the amount has not yet been utilized.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Sub-committee constituted for the revision of guidelines of refund held on 25.01.2023, be approved.

Item No:4 *Levying administration charge for refund of duplicate payments-revision of guidelines for refund(refund of Rs.12,050/- , 5th semester tuition fee paid in f/o Smt. Akhila Lal K.S.*

Recently a huge number of refund requests are being received towards refund of duplicate transactions via online mode, in the ground of Covid-19. The refund of all the candidates were processed as per the sanction orders of the Finance endorsement, irrespective of the amount, until recently. Finance has later informed to process the refunds below Rs.15,000/- as per the orders of the Registrar and that Finance endorsement is required only for refunds on & above Rs.15,000/-.

As per the existing guidelines regarding refund, vide U.O No. Ad.BII/5622/06/2016 dated 24.06.2016, 20% administration charges will be levied for all refunds from KUF. But, as Finance has not been deducting the 20% administration charges in the case of duplicate payments, considering the fact that such transactions occur due to website error of the University, the same procedure was followed.

But now, there is an ambiguity, as to whether 20% administration charges/processing charges are to be levied in the case of duplicate payments too, as the resources & services of the University are being utilized for further processing of such refund requests too.

Further, in the case of duplicate payments, the chance of utilizing the unused receipt later even after refunding the amount, also exists. Hence, action has to be taken to block such receipts to ensure the non-utilization of such receipts again and loss of revenue from the University.

The Finance has stated that normally 20% administration charges are not being levied for refund in respect of duplicate payments if the fee remittance are made due to any fault from the part of the University. Finance has also suggested to take a suitable decision in administrative level on levying administration charges in such cases also.

Recommendation – To refund an amount of Rs. 12,050/- to Smt. Akhila Lal K.S. without deducting administration charges from the duplicate payment of Rs.12,050/-done by the candidate to the KUF(due to network error), after obtaining remarks from the Principal, UIT, Kollam that the amount has not yet been utilized .

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Sub-committee constituted for the revision of guidelines of refund held on 25.01.2023, be approved.

Item No:5 Refund of Rs.16,865/- remitted by Sri.G Harikrishnan towards Course Recognition Fee-reg:

Sri G Harikrishnan.,Sixth Semester B.Sc Computer Science Student, College of Applied Science, CAS, Mavelikkara has mistakenly remitted an amount of Rs.16,865/- (Rupees Sixteen Thousand Eight Hundred and Sixty Five only)towards the course registration fee into Kerala University Fund instead of College account. Later,as per the direction of the Principal, the candidate has remitted the required amount directly to the College account. Hence the candidate has requested to refund the wrongly remitted fee to the KUF. The Principal,College of Applied Science,Mavelikkara has forwarded the request of the candidate and also recommended to refund the said amount. KUCC has verified and remarked that the candidate has made a successful payment on 07-02-2021 towards Course Registration Fees worth Rs.16,865/-.

As per the existing guidelines for refund (U.O. No. Ad.BII/5622/06/2016 dated 24.06.2016), refund of fee under extreme conditions will be considered only if there is fault on the part of the University and that exemption from the same will be considered for refunds specifically approved by the Vice-Chancellor after considering merit.

Recommendation – To refund an amount of Rs. 16,365/- to Sri. G Harikrishnan after deducting Rs.500/- as administration charges from the duplicate payment of Rs.16,865/-done by the candidate to the KUF, after obtaining remarks from the Principal, CAS, Mavelikkara that the amount has not yet been utilized .

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Sub-committee constituted for the revision of guidelines of refund held on 25.01.2023, be approved.

Item No:6 Request of refund from Sri.Mohammed Fami(f/o Najila Fami) towards excess amount paid through e-payment -reg.

Sri.Mohammed Fami,father of Smt.Najila Fami,a B.Tech student at LBS Institute of Technology for women ,Poojappura had placed a request for refund of an amount of Rs.830/- paid in excess.Smt.Najila Fami has remitted an amount of Rs.1090/-(Receipt No.OP1132395) towards the fee for official transcript (requisite fees Rs.1080/-) and an amount of Rs.1900/- (Receipt No.OP1132373) towards fee for attestation of certificates (requisite fees Rs.1080/-). Hence an amount of Rs.830/- was remitted in excess.

On this, EEII section had remarked that the Receipt No. OP1132373 was utilized for the purpose of attestation of copy of Degree certificate and OP1132395 was utilized for the purpose of attestation of transcript. Both Receipts were entered in the fee fund Register also. As partial payment of a receipt is not allowed, the request for fee refund was rejected and the same was intimated to the Candidate vide memo dated 06.01.2020.

In reply to the status enquiry of the complaint, from the office of the Hon'ble minister for Higher Education, a letter dated 23.02.2021 was sent stating that the request of Smt.Najila Fami was rejected as per the existing guidelines of refund. However, Sri.Mohammed Fami has again submitted a request to refund the excess amount paid (Rs.830)

Recommendation – To refund an amount of Rs.780/- to Sri.Mohammed Fami,father of Smt.Najila Fami,after deducting Rs.50/- as administration charges from the excess payment of Rs.830/-done by the candidate to the KUF, after obtaining remarks from the Principal, LBS Institute of Technology for women ,Poojappurathat the amount has not yet been utilized .

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Sub-committee constituted for the revision of guidelines of refund held on 25.01.2023, be approved.

Item No:8 Refund ir/o KUCTE Alappuzha Refund of Fees Nair Indu Jayachandran- Reg:

The Principal, KUCTE, Alappuzha has requested permission for issuance of TC in respect of Smt. Nair Indu Jayachandran (student, first semester, Mathematics optional) who took admission in 2021-22 year and submitted request to discontinue the course. The Principal has informed that she had remitted the first semester fee at the time of admission and requested to give direction as to whether the student be directed to remit the fee for the remaining three semesters for issuance of TC.

In U.O. No. Ac.G/13950/2018 dated 03.03.2018, it was ordered to collect the balance fee from the candidate before the issuance of TC and return of certificates and other documents. In Letter No. 7642/Ad AVIIA/2022/UOK dated 05.04.2022 and 09.04.2022, the, Principal, UIT, Kallara was directed to issue TC only after remitting the semester fees upto which the student had studied.

In this context, it would be worthwhile to have a general decision in such cases since similar cases of this kind are repeatedly reported by the Principals of KUCTEs and UITs. As far as the University as the Manager of KUCTEs and other constituent self financing institutions is concerned, the policy decision to forgo fee is vested in the Syndicate.

The Syndicate at its meeting held on 25.05.2022, vide item No.42.51.Additional 07, considered matter of the same kind and resolved to place the matter before the Combined Standing Committee of the Syndicate on Affiliation of Colleges and Finance, to formulate a general direction (issue University Order) similar to that of Engineering courses.

Combined meeting of the Standing Committees of the Syndicate on Finance and Affiliation of Colleges held on 12.08.2022 considered the aforesaid matter and recommended to place the matter before the Sub-Committee constituted for revising the Guidelines for the refund of amount remitted to KUF and the Syndicate at its meeting held on 25.08.2022 resolved to approve the same.

Recommendation – To direct the Principal, KUCTE, Alappuzha to issue TC to the candidate, Nair Indu Jayachandran after collecting tuition fee of the semesters up to which she had studied.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Sub-committee constituted for the revision of guidelines of refund held on 25.01.2023, be approved.

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Item No.51.71 Department of Biochemistry – Purchase of essential items in Animal House –Consideration of– Reg.

(AD B IV CP (A))

In budget speech 2020-21, an amount of 25 Lakhs has been earmarked for the renovation of Animal House in the Dept of Biochemistry. The HoD vide letter dated 04.11.2020 had requested for sanction for the purchase of various items for the Animal House.

The matter was placed before the Purchase Committee held on 09/05/2022. The Committee considered the matter and recommended to re-tender the purchase of various items for Animal House, following the stores purchase manual / rules and place before the Purchase Committee. The Syndicate at its meeting held on 10/05/2022 and 11/05/2022 vide item no. 41.113.01.14 resolved to approve the recommendations of the Purchase Committee held on 09/05/2022.

The Head, Department of Biochemistry forwarded the comparative statement of the quotations and copy of re-tendered quotations for the following items:

- -20 FREEZER (1 in number)
- TRINOCULAR MICROSCOPE WITH DIGITAL CAMERA (1 in number)
- MICROWAVE OVEN (1 in number)
- PORTABLE OPERATION THEATRE LIGHT (1 in number)
- WASHING MACHINE (1 in number)
- AIR CONDITIONER (2 in numbers)
- PCR THERMAL CYCLER WITH ACCESSORIES (1 in number)

The matter was placed before the Purchase Committee held on 12/01/2023. The Committee considered the matter and recommended that the whole proposal to be verified by the Technical Committee in consultation with the Instrumentation Engineer, CLIF and to present the revised proposal before the Syndicate. The Syndicate at its meeting held on 17/01/2023 vide item no.23.10.17 resolved to approve the recommendations of the Purchase Committee held on 12/01/2023.

The HOD, Dept. of Biochemistry, had forwarded the minutes of the Technical Committee meeting and the comparative statements of the items as follows:

-20 FREEZER (1 in number)

Sl No	Firms Participated	Total price including GST	Remarks
1	BIOVISION	Rs 80,000 /-	L1
2	UNIVERSAL	Rs 1,05,492 /-	L2
3	SCIENTIFIC INNOVATIONS	Rs 1,32,000 /-	L3
4	NU TECH	Rs 2,89,448 /-	L4

Remarks

- Selected BIOVISION as L1 since it meet all specifications with lowest price including 3 year warranty

Resolution of the Syndicate

RESOLVED to purchase -20 Freezer (1 no.) from M/s.Biovision for an amount of Rs.80,000/- (Rs.Eighty thousand only) (including GST) with 3 year warranty.

TRINOCULAR MICROSCOPE WITH DIGITAL CAMERA (1 in number)

Sl No	Firms participated	Total price including GST	Remarks
1	PROXIMO MEDICAL SYSTEM	Rs 81,007 /-	L1
2	RADICAL SCIENTIFIC EQUIPMENTS	Rs 1,05,020 /-	L2
3	BIOVISION	Rs 1,29,800 /-	L3

Remarks

- Selected PROXIMO MEDICAL SYSTEM as L1 since it met all technical specifications including 3 years warranty with lowest price

Resolution of the Syndicate

RESOLVED to purchase Trinocular Microscope With Digital Camera (1 in number) from M/s. Proximo Medical System for an amount of Rs.81,007/- (Rs.Eightyone thousand and seven only) (including GST) with 3 year warranty.

MICROWAVE OVEN (1 in number)

Sl No	Firms participated	Total price including GST	Remarks
1	BIOVISION	Rs 10,030 /-	L1
2	PROMINENT	Rs 14,030 /-	L2

Remarks

- Selected BIOVISION as L1 since it met all specifications including 3 years warranty with lowest price.

Resolution of the Syndicate

RESOLVED to purchase Microwave Oven (1 no.) from M/s.Biovision for an amount of Rs.10,030/- (Rs.Ten thousand and thirty only) (including GST) with 3 year warranty.

PORTABLE OPERATION THEATRE LIGHT (1 in number)

Sl No	Firms participated	Total price including GST	Remarks
1	PROMINENT	Rs 17,790 /-	L1

Remarks

- Selected PROMINENT as L1 since it met all specifications. As it is retender single quote may be considered.

Resolution of the Syndicate

RESOLVED to purchase Portable Operation Theatre Light (1 no.) from M/s. Prominent for an amount of Rs.17,790/- (Rs.Seventeen thousand seven hundred and ninety only) (including GST).

WASHING MACHINE (1 in number)

Sl No	Firms participated	Total price including GST	Remarks
1	UDAYA AGENCIES	Rs 35,990 /-	L1
2	PROMINENT	Rs 54,958 /-	L2

Remarks

- Selected UDAYA AGENCIES as L1 since it met all specifications with lowest price including 3 years warranty

Resolution of the Syndicate

RESOLVED to purchase Washing Machine (1 no.) from M/s. Udaya Agencies for an amount of Rs.35,990 /- (Rs.Thirtyfive thousand nine hundred and ninety only) (including GST) with 3 year warranty.

AIR CONDITIONER (2 in numbers)

Sl No	Firms participated	Total price including GST	Remarks
1	ABSONIC AGENCIES	Rs 86,800 /-	L1
2	BK ENGINEERS	Rs 91,100 /-	L2
3	TECHMATE	Rs 98,250 /-	L3

Remarks

- Selected ABSONIC AGENCIES as L1 since it met all technical specifications.

Resolution of the Syndicate

RESOLVED to purchase Air Conditioner (2 nos.) from M/s. Absonic Agencies for an amount of Rs.86,800/- (Rs.Eightysix thousand and eight hundred only) (including GST).

PCR MACHINE WITH ACCESSORIES (1 in number)

Sl No	Firms participated	Total price including GST (5%)	Remarks
1	BIOVISION	Rs 4,50,000 /-	L1

Remarks

- Selected BIOVISION as L1 since it met maximum specifications for PCR and providing all accessories
- L1 also qualified our terms and conditions mentioned in the tender
- Price quoted with 5% GST during the tender opening as per GST norms. Now which is negotiated to Rs.4,99,500/- including 18% GST with 3 years warranty for PCR.

As per the orders of the Vice Chancellor, the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to purchase PCR Machine with Accessories (1 no.) from M/s.Biovision for an amount of Rs.4,99,500/- (Rs.Four lakh ninety nine thousand and five hundred only) (including 18% GST) with 3 year warranty.

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Item No.51.72 Compliance of the Judgment dated 27.01.2023 in WP(C) No.1301/2023 filed by Manager, PTM College of Teacher Education – Proceedings of the Hearing on 06.02.2023 – Consideration of – reg. (Ac.H)

Pursuant to the directions of the Hon'ble High Court in WP(C) No.35209 of 2022, a spot allotment was conducted for EWS candidates, subsequent to the closure of admissions. On Spot allotment, two candidates, who got admission to the management quota secured admission through the spot allotment to the EWS quota. Resultantly, two seats in the management quota became vacant. One among the said seats was filled up by transfer, on medical grounds and was approved by the Syndicate held on 17.01.2023. [Item no. 50.32].As regards the other vacancy in the management quota, the petitioner admitted a student of their choice taking undue advantage of the directions of the Hon'ble High Court. Thereafter, the institution submitted two representations and thereby requested inter alia to regularize the irregular admission made by them.

Subsequently, the institution filed Writ Petition (Civil) No. 1301/23 before the Hon'ble High Court of Kerala praying for a direction to consider the representations (Exhibit P5 and P6). Without expressing anything on the merits, the Hon'ble High Court as per judgment dated 27/01/2023 was pleased to dispose of the Writ Petition with a direction to the 2nd respondent to consider Exts.P5 and P6 representations, after affording an opportunity of hearing to the petitioner , as expeditiously, as possible and at any rate, within a period of one month from the date of receipt of a certified copy of the judgment.

In compliance with the Judgment dated 27.01.2023 in WP(C)No.1301/2023, the hearing commenced at 04:30 p.m. on 06.02.2023 at Registrar's Chamber. The Principal, PTM College appeared in person and submitted his oral explanation. He further requested to regularize the admission granted to the candidate Smt.Chandana P.R. The Principal was granted one day's time to submit his written statement furnishing the circumstances which led to irregular admission.

The Proceedings of the hearing held on 06.02.2023 is placed before the Syndicate for consideration and approval.

PROCEEDINGS OF HEARING IN COMPLIANCE WITH JUDGMENT DATED 27.01.2023

PASSED BY THE HON'BLE HIGH COURT OF KERALA IN W P (C) No 1301/2023

DATE: 06.02.2023

PRESENT:- Prof.(Dr.) K. S. ANILKUMAR, REGISTRAR

Pursuant to the directions of the Hon'ble High Court in WP(C) No.35209 of 2022, a spot allotment was held for EWS candidates, subsequent to the closure of admissions. On Spot allotment, two candidates, who got admission to the management quota secured admission through the spot allotment to the EWS quota. Resultantly, two seats in the management quota became vacant. One among the said seats was filled up by transfer, on medical grounds and was approved by the Syndicate held on 17.01.2023. [item no. 50.32].As regards the other vacancy in the management quota, the petitioner admitted a student of their choice taking undue advantage of the directions of the Hon'ble High Court. Thereafter, the institution submitted two representations and thereby requested inter alia to regularize the irregular admission made by them.

Subsequently, the institution filed Writ Petition (Civil) No. 1301/23 before the Hon'ble High Court of Kerala praying for a direction to consider the representations (Exhibit P5 and P6).

Without expressing anything on the merits, the Hon'ble High Court as per judgment dated 27/01/2023 was pleased to dispose of the Writ Petition with a direction to the 2nd respondent to consider Exts.P5 and P6 representations, after affording an opportunity of hearing to the petitioner , as expeditiously, as possible and at any rate, within a period of one month from the date of receipt of a certified copy of the judgment.

In compliance with the above judgment, the Principal of the petitioner college was heard on 06/01/2023 at 4.30 p.m. The principal appeared in person and presented his case. He submitted a written statement (received vis e- mail on 07/01/2023).

After having considered the facts of the case, the following aspects were noticed.

Admissions for B.Ed programs 2022-23 are done through centralized allotment process (via online) commenced on 20/07/22. The process of allotment to the affiliated colleges are on the basis of details furnished by the candidates through the official admission portal **admissions.keralauniversity.ac.in**.

Affiliated colleges are categorized as Govt, Aided, KUCTEs and Self Financing colleges. All seats in Govt. Colleges, KUCTEs and merit seats in Aided and Self Financing colleges are being filled by the University on the basis of merit in strict adherence to reservation norms in this regard. Filling up of management and community quota seats are purely done by the colleges concerned on the basis of the instructions given by the University. All affiliated colleges are bound to follow the rules and regulations framed by the University.

Most commonly, the apex body NCTE grants seats in Units of 50. A few of them have 2 Units ie. 100 seats. In addition to the above seats, 10% EWS candidates are to be allotted to the colleges except those holding minority status. These EWS seats are filled by the University on the basis of merit.

For B.Ed Admission 2022-23, University has conducted 3 centralized allotments via admission portal, 3 centralized spot allotments in different districts within its territorial jurisdiction and a college level spot allotment for filling all the vacant seats in the respective training colleges. Further, the University declared 22/11/2022 as date of closure of admission and the same was intimated to all training colleges in due time.

Thereafter, University conducted another spot allotment exclusively for EWS candidates on 17/12/2022 in compliance to the Judgment dt 24.11.2022 in WP(C) 305109/22. Two candidates from management quota in Petitioner's college got admission through the aforesaid spot allotment. As a result, two vacancies arose in management quota at the petitioner college. However, the college authorities forwarded the NOC for these candidates confirming that there is no objection/hindrance for them to allow the candidates in participating the spot allotment. However, mere issuance of NOC will not confer any vested right on the institution to fill the vacancy that arose in any manner after the prescribed date of closure of admission.

Meanwhile, Smt. Shainu S, a 1st Semester candidate of KUCTE, Kulakkada, approached University for College transfer to the petitioner college by obtaining consent from them. As per the rules of the University, a B.Ed candidate is eligible for college transfer only after the completion of Ist semester. Considering the health conditions of the candidate and psychiatric issues of her mother, the Syndicate held on 17.01.2023. [item no. 50.32] resolved to permit college transfer by modifying the approved seat matrix of the Petitioner's college, as there was no vacant seat in the commerce optional. Resultantly, one vacancy arose at KUCTE, Kulakkada and that seat still remains vacant. They have not yet admitted any candidate to this vacant space since all colleges are strictly following the rules framed by the University except the Petitioner College.

In the interim, the petitioner college has admitted another candidate, Smt. Chandana P R without obtaining the prior approval from the University. It is clear violation of all existing norms of the University. The petitioner college informed the matter regarding this irregular admission after they have failed to submit the admission data through the official web portal and it is conspicuous that the Petitioner college without *bonafide* admitted a candidate by violating the existing norms of the University, nearly after one month from the date of closure of admission and intimated the same in a pre dated letter through e-mail. After the conduct of EWS spot allotment, there are vacancies only for English and Mathematics optional but the petitioner college admitted this candidate in Physical Science optional violating the seat matrix approved by the Syndicate as there was no vacancy in Physical Science optional.

Currently the seats are vacant in some other training colleges including Govt. College, Thycaud, KUCTEs and other self financing colleges. Under the prevailing circumstances, before considering the request of the Petitioner college, the following points need to be considered.

1. The regular classes for B.Ed (2022-23) course commenced on 12.09.2022, whereas the date of closure of B.Ed admission was on 22.11.2022
2. Now, nearly more than 4 months have been elapsed since the classes have been started.
3. The apex body NCTE, has strictly instructed to maintain a prescribed attendance percentage for each semester and teaching practice.
4. The process of generating candidate code had already been completed by all Training colleges and preparations for the conduct of Ist Semester Examinations are underway.
5. No such vacancy is there in Physical Science optional and petitioner college has admitted the candidate by striding over the approved seat matrix of the Syndicate.

6. All in all, there exist vacancies in other training colleges and they categorically abide the rules and regulations framed by the University, i.e, without admitting any candidate after the closure of admission. If the plea of the petitioner college is considered favourably, it would disrupt the entire seat matrix as well as the first semester examinations.
7. At the time of hearing the Petitioner college avowed the irregularities committed in having admitted the candidate without any authority.
8. It has been noticed that Ext.P5 is an antedating representation received on 20.12.2022 via email affixing the date of communication as 19.12.2022. Further, Ext.P6 representation was submitted on 07.01.2023 ie. 2 weeks after the date of closure of admission. Both Ext.P5 as well as Ext.P6 conclusively proved the lack of *bonafide* on the part of the Petitioner institution.
9. The contention of the Petitioner that its being a Self Financing institution, if the seats remain vacant it would cause a heavy financial loss to the institution and Management is baseless. An educational institution though it runs in Self Financing manner is supposed to impart quality education to the students admitted and not meant for making profits in irregular manner.

Considering the above facts and circumstances, following recommendations are submitted before the Syndicate for appropriate decision:

1. Admission of the candidate Ms. Chandana P R to B.Ed. (Physical Science) course is irregular and liable to be cancelled as the said admission is against Statute 31 of Chapter 24 of Kerala University First Statutes 1977.
2. It is pertinent to note that in the year 2015, the University imposed a fine of Rs.1,00,000/- on MSM College, Kayamkulam in pursuance of resolution passed by the Syndicate on 14.12.2015 [Item no.13.17]. The facts and circumstances in that case were substantially similar to the instant case wherein a candidate was admitted to B.Com course in an irregular manner despite the fact that no vacancy was in existence. The College, in obedience to the direction of the University remitted the fine amount. Taking note of this precedent and also as per the provisions contemplating under Section 68 of Kerala University Act 1974, appropriate action may be taken against the Petitioner institution in having committed grave irregularity. Though the above being the situation, taking into account the fact that the candidate has been continuing her studies since 19/12/2022, the University may take an appropriate decision in this regard.

Resolution of the Syndicate

The Syndicate considered the proceedings of Hearing conducted in compliance with Judgment of the Hon'ble High Court of Kerala in W P (C) No 1301/2023 dated 27.01.2023 and **RESOLVED** to regularize the admission of the candidate Ms. Chandana P.R to B.Ed. (Physical Science) course in the PTM College of Teacher Education, Thiruvananthapuram, considering the fact that the candidate has been continuing her studies since 19.12.2022.

FURTHER RESOLVED to impose a fine of Rs.1,00,000/- (Rs.One lakh only) to the PTM College of Teacher Education, Thiruvananthapuram for admitting the candidate in an irregular manner.

Item No.51.73

Minutes of the Hearing in compliance with the Judgment of the Hon'ble High Court of Kerala dated 06.01.2023 in WP (C) No. 38097 filed by the appointees as Assistant Professors in various Colleges under the SN Trusts, Kollam.

(Ac.FIII)

In compliance with the Judgment of the Hon'ble High Court of Kerala dated 06.01.2023 in WP (C) No. 38097 filed by the appointees as Assistant Professors in various Colleges under the SN Trusts, Kollam, a hearing of the petitioners, Manangement and Principals of the Colleges, was conducted before a sub committee comprising of 1. Dr. M.Vijayan Pillai, 2. Dr. K.B. Manoj and 3. Prof. K. Lalitha, Members Syndicateon 01.02.2023 at 10 am in the Syndicate Room, University Buildings.

The Minutes of the Hearing is placed before the Syndicate for consideration and approval.

Minutes of the Hearing in compliance with the Judgment of the Hon'ble High Court of Kerala dated 06.01.2023 in WP (C) No. 38097 filed by the appointees as Assistant Professors in various Colleges under the SN Trusts, Kollam.

Date : 01.02.2023
Time : 10.00 am
Venue : Syndicate Room

Present:	Signature
1. Dr. M.Vijayan Pillai, Member Syndicate	Sd/-
2. Dr. K.B. Manoj, Member Syndicate	Sd/-
3. Prof. K. Lalitha, Member Syndicate	Sd/-

Management Representative

4. Sri G. Somarajan, AO, SN Trusts, Kollam

Principal / Representative

5. Dr. S V Manoj, Associate Professor, SN College, Kollam	Sd/-
6. Dr. M S Latha, Principal, SN College, Chathannur	Sd/-
7. Sr. Praveen K H, Assistant Proffessor, SN College, Punalur	Sd/-

Petitioners

8. Dr.Sujatha K S	Sd/-
9. Smt Manju Rajan	Sd/-
10. Smt. Remya R	Sd/-
11. Dr. Mahima S	Sd/-
12 Dr. Deepka V S	Sd/-
13. Dr Mini S	Sd/-

The hearing started at 10 am.

The Management representative was heard first. He contented that the Government had permitted the Management to fill up 59 posts of Assistant Professors in various subjects as per letter No. D2/214/2019/H.Edn dated 25.11.2019 and nominated Government representative to the Staff selection committee of Colleges under SN Trusts for filling up the vacancies. The vacancies were notified on 01.01.2020. The interview was scheduled from 03.03.2020 to 27.03.2020 at SN College, Cherthala. But due to COVOD-19 Pandemic and lockdown declared by the Government, the interview was postponed and could finalize only on 28.09.2020. Meanwhile the University had kept the approval in abeyance in light of the GO (Ms) No. 155/2020/H.Edn dated 01.04.2020 in which it was insisted 16 hours of workload per week for sanctioning and filling up of regular teaching post in Aided Arts & Science College and no regular teaching posts will be allowed for a period less than 16 hours. The effect of modified criteria ordered in the said GO was extended w.e.f 01.06.2020 as per GO (Ms) No. 313/2020/H.Edn dated 11.09.2020. Further contented the following;

- notification for the posts of appointment of Assistant Professors in the Colleges under SN Trust was published on 01.01.2020, prior to the date of implementation of the GO (Ms) No. 155/2020/H.Edn dated 01.04.2020 & GO (Ms) No. 313/2020/H.Edn dated 11.09.2020,
- Government had nominated its representative to the Selection Committee for filling up vacancies of Assistant Professors in various colleges under SN Trusts.
- the appointments were made from a valid rank list prepared through a statutory selection process attended by the Government nominee as well.
- The Govt. Vide G.O.No. 152/2020/Fin dated 05.11.2020 has already ordered that approvals pending on the appointments made between 09.05.2018 and 31.05.2020 by valid selection committee shall be considered.

The Principals/Representatives also made the same contention.

Out of the eight petitioners, six attended the hearing. The petitioners also had the same contention as the Management and Principals. They also requested to consider their approval at the earliest.

In the light of above facts, the Committee observed the following

- 1 The proposals for the approval of initial appointments made in various Colleges under SN Trust were not considered due to shortage of workload, after reassessing the workload in the departments concerned in accordance with GO No. 155/2020/H.Edn Dated 01.04.2020 & G.O.(Ms) No. 313/2020/ HEDN dated 11.09.2020. The Govt. issued the said above G.O's, as PG weightage is not provided under UGC Regulations.
- 2 The appointment was made by the Educational agency in accordance with UGC Regulations 2018.
- 3 The G.O. No. 155/2020/H.Edn Dated 01.04.2020 & G.O.(Ms) No. 313/2020/ HEDN dated 11.09.2020, which cancelled PG weightage w.e.f 01.06.2020 are still operational.
- 4 The University can consider the proposals for the initial appointments made in various Colleges under SN Trustsw.e.f **24.09.2020** only if the Govt. makes relaxation to the conditions stipulated in G.O. No. 155/2020/H.Edn Dated 01.04.2020 & G.O.(Ms) No. 313/2020/ HEDN dated 11.09.2020, which were issued in accordance with UGC Regulation 2018.

Accordingly, the Sub Committee recommended **to address the matter to the Govt. for re examining the conditions stipulated in G.O. No. 155/2020/H.Edn Dated 01.04.2020 & G.O.(Ms) No. 313/2020/ HEDN dated 11.09.2020 in the light of G.O.No. 152/2020/Fin dated 05.11.2020 & observations made by the Hon'ble High Court of Kerala in WP(C) No.38097/2022.**

The hearing ended at 12 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Hearing conducted in compliance with the Judgment of the Hon'ble High Court of Kerala dated 06.01.2023 in WP (C) No. 38097 filed by the appointees as Assistant Professors in various Colleges under the SN Trusts, Kollam, held on 01.02.2023, be approved.

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Item No.51.74 ***Alleged irregularity in the appointment of Sri. Abey Titus Vergis as Assistant in the University of Kerala under Compassionate employment scheme – reg.***

(Ad.AIII)

Sri. Abey Titus Vergis S/o Smt. Susan Abraham, Section Officer, University of Kerala (died-in-harness on 03.12.2008) who was the legal heir entitled to receive employment assistance under Compassionate Employment Scheme had attained only 16 years of age (date of birth 09.04.1992) and was minor at the time of his mother's death having completed only his Secondary School Examination (Plus Two).

As per Government Order (G.O (P) No.12/99/P & ARD dated 24.05.1999) and corresponding University Order (U.O No. Ad.A.III.1/14389/99 dated 28.10.99) relating to granting of employment assistance under Compassionate Employment Scheme, the time limit for submitting application under the scheme is within three years after attaining majority, in the case of minor. As such, Sri. Abey Titus Vergis had to submit application with all mandatory documents (Death Certificate, Income Certificate, Heirship Certificate and Consent Deed from legal heirs) on or before 08.04.2013.

Sri. Abey Titus Vergis submitted a request dated 22.07.2010 to consider him for employment after completion of his graduation on 2013, but the request being defective, not accompanied with relevant documents and not in the prescribed format, he was directed vide letter dated 28.07.2010 to submit a formal application along with certificates and request for extension of time-limit, but the same was not complied with.

Sri. Abey Titus Vergis submitted formal application for grant of employment assistance on 25.03.2013. In the application dated 25.03.2013, Sri. Abey Titus Vergis sought employment for the post of Assistant and furnished his qualifying degree as B. Com., but had not produced Degree certificate and Income certificate. The application was accompanied by a letter stating that he was appearing for the sixth semester examination of the B.Com degree and shall submit the degree certificate at the earliest after declaration of the result.

Sri. Abey Titus Vergis submitted the B.Com Provisional Degree certificate dated 02.07.2013 on 02.07.2013 along with consent deed from other legal heirs (expressing their willingness to grant him employment assistance under compassionate scheme), but by that time his time limit for submitting the same has expired. The Income certificate dated 09.07.2013 was submitted on

10.07.2013. Thus the qualification of Sri.Abey Titus Vergis on the last date of submission of application (08.04.2013) was pass in Plus two only and accordingly he was qualified only for the post of Office Attendant as per his qualification.

It may be noted that the proposal for granting employment assistance was put up only on receipt of all the relevant documents, including the provisional certificate, on 18.07.2013, after he had acquired the B. Com Degree.

The proposal for granting of employment assistance to Sri. Abey Titus Vergis as Assistant was placed before the Syndicate held on 12.09.2013 (Item No. 23.54) and on the basis of the resolution of the Syndicate, sanction was accorded by the Vice-Chancellor to Sri. Abey Titus Vergis being granted employment assistance as Assistant as per U.O No. Ad.A.III.1/EA/18983/13 dated 27.09.2013. Details of appointment of Sri Abey Titus Vergis as Assistant under Compassionate Employment scheme is summarized below:

Sl. No.	Details of granting of employment assistance	Remarks
1	Name and designation of the University servant who died-in-harness	Smt. Susan Abraham, Section Officer
2	Date of death of the University servant	03.12.2008
3	Legal heirs of the late employee as per legal heirship certificate dated 24.02.2009	1. Rev. I.A Varughese (Husband) 2. Sri. Abey Titus Vergis (Son) 3. Sri. Boby Mathew Vergis (Son)
4	Name and relationship of the applicant to the University servant who died-in-harness	Abey Titus Vergis Son
5	Date of birth and Age of applicant at the time of death of University servant	09.04.1992, 16 years
6	Time limit for preferring applicant in case of minor	3 years after attaining majority
7	Last date for submission of application with required documents	08.04.2013
8	Documents to be enclosed invariably with the application	<ul style="list-style-type: none"> • Legal Heirship certificate issued by the Tahsildar • Income certificate issued by the Revenue authorities • Death certificate
9	Date of submission of application for employment assistance	25.03.2013
10	Documents attached along with application	Attested copies of S.S.C, Birth certificate, Death certificate in respect of Susan Abraham,, Heirship certificate dated 24.02.2009
11	Mandatory Documents which were not enclosed with application at the date of submission of application on 25.03.2013	Degree certificate, Income certificate, consent deed from other legal heirs declaring their non-objection to Sri. Abey Vergis Titus for receiving employment assistance under compassionate employment scheme.
12	Post for which appointment is sought	Assistant
13	Date of submission of B.Com Degree certificate	Provisional Degree certificate dated 02.07.2013 of B.Com Degree examination of April 2013 submitted on 02.07.2013
14	Other documents submitted along with degree certificate on 02.07.2013	Consent deed from legal heirs dated 01.07.2013
15	Date of Submission of Income Certificate	Income certificate dated 09.07.2013 submitted on 10.07.2013

16	Annual family income	Rs.3,00,000/- (Rupees Three lakh only)
17	Preferred limit of annual family income for considering appointment under compassionate scheme	3.5 lakh as per G.O No.(P) No.14/2010/P&ARD dated 12.04.2010
18	Date of issuance of University order granting employment assistance as Assistant	27.09.2013

A complaint dated 03.06.2015 was filed by Sri. Ajith Kumar A. (candidate in the rank list of Assistants of 2008) against the appointment of Sri. Abey Titus Vergis as Assistant under Compassionate Employment Scheme before the Hon'ble Chancellor.

The Syndicate at its meeting held on 16.07.2016 vide Item No. 19.60.03 resolved that the period from 25.03.2013 to 02.07.2013 may be condoned since at the time of appointment he had acquired his B.Com Degree and eligible to be appointed as Assistant and the Local Fund Audit may be informed of the decision of the Syndicate (Prof. R. Mohanakrishnan, Dr. K. Shaji, Dr. P. Rajeshkumar and Dr. P.M. Radhamany, Members Syndicate expressed their dissent regarding the appointment of Sri. Abey Titus Vergis in the post of Assistant). The Syndicate held on 16.07.2016 further resolved to place a note to the Syndicate regarding the anomaly in the application for compassionate appointment to Sri. Abey Titus Vergis was not reported to the Syndicate held on 12.09.2013.

Mean while, the Joint Director, Kerala University Audit, vide letter dated 21.07.2016 has directed to re-examine the issue of employment granted to Sri. Abey Titus Vergis as Assistant, in violation to the norms (Sl. No. 16 in G.O (P) No.12/99/P & ARD dated 24.05.1999) prescribed for granting employment assistance under compassionate scheme.

In compliance with the resolution of the Syndicate held on 16.07.2016, the report on the anomaly pointed out in the appointment of Sri. Abey Titus Vergis as Assistant was placed before the Syndicate held on 26.08.2016 and the Syndicate vide Item No. 20.03 resolved to seek legal opinion from the Standing Counsel.

The legal opinion tendered by the Standing Counsel of the University regarding alleged irregularity in the appointment of Sri. Abey Titus Vergis is furnished below.

“The appointment granted to Sri. Abey Titus Vergis as Assistant cannot sustain the test of law. Clause 15 of the Scheme provides for category of appointment and provides that appointment of the scheme is limited to Class III and Class IV posts and last grade service to which direct recruitment is one of the methods of appointment. Clause 16 deals with qualification of posts and it is provided that the qualification prescribed for direct recruitment to the post would apply and that no relaxation in the qualifications will be allowed under the scheme. Within the time frame stipulated for appointment under the Compassionate Scheme, Sri. Abey Titus Vergis was entitled to be appointed only as Class IV employee and he could have been promoted to a higher grade only later as per his normal entitlement of promotion from the lower category. No appointment could have been given to him on the basis of his defective application since the time frame of 3 years after attaining majority cannot be waived or relaxed. Though his initial appointment itself is irregular and illegal it may not be fair after such a long period to remove him from employment but he has to be reverted to the lower post and all the pecuniary consequences should also naturally follow.”

The legal opinion tendered by the Standing Counsel regarding the alleged irregularities in the appointment of Sri. Abey Titus Vergis as Assistant was placed before the Syndicate held on 21.01.2017 (Item No. 24.48) and resolved to refer the item to the Standing Committee of the Syndicate on Staff, Equipment and Buildings for specific proposal. The Syndicate held on 18.03.2017 vide Item No. 26.23.01 resolved to address the Government Law Secretary detailing the complete facts of the case for remark. The Syndicate held on 18.03.2017 further resolved to obtain the details of Officers on duty, who are responsible for the procedure lapse occurred in the appointment of Sri. Abey Titus Vergis.

In compliance with the resolution of the Syndicate, the Principal Secretary, Higher Education Department, Government of Kerala was addressed to offer remarks from the Government Law Secretary regarding the alleged irregularities in the appointment of Sri. Abey Titus Vergis as Assistant vide letter dated 02.05.2017 and reminder letters dated 25.11.2019 & 20.09.2022. The details of officers (the Section Officer, Assistant Registrar and Deputy Registrar have retired from service) responsible for the procedure lapse occurred in the appointment of Sri. Abey Titus Vergis were also

furnished before the Syndicate at its meeting held on 11.08.2017 (Item No. 29.136.01) in compliance with the resolution of the Syndicate held on 18.3.2017. The Syndicate held on 11.08.2017 resolved to place the matter along with the remarks of the Law Secretary regarding alleged irregularities in the appointment of Sri. Abey Titus Vergis as Assistant before the Committee.

In reply vide letter dated 29.09.2022, the Government has sought copies of orders/details relating to compassionate appointment as on 03.12.2008 and qualification of the post to which the appointment was made. A detailed report and documents in connection with the alleged irregularity in the appointment of Sri. Abey Titus Vergis as Assistant were forwarded to the Principal Secretary, Higher Education Department, Government of Kerala, vide letter dated 19.10.2022.

In reply vide letter dated 16.01.2023, the Principal Secretary, Higher Education Department, Government of Kerala has offered the following remarks:

"സർവകലാശാല ആക്ട് പ്രകാരമോ സ്റ്റാറ്റ്യൂട്ട് പ്രകാരമോ നിഷ്കർഷിക്കുന്ന യോഗ്യതയുള്ളവരെ സർവകലാശാല ജീവനക്കാരായി നിയമിക്കുവാൻ 1974-ലെ കേരള സർവകലാശാല ആക്ടിലെ വകുപ്പ് 23 (viii) പ്രകാരം സിൻഡിക്കേറ്റിന് അധികാരമുണ്ട്. എന്നാൽ ചട്ടങ്ങളിൽ ഇളവ് വരുത്തുന്നതിന് വ്യവസ്ഥകള് നിലവിലില്ലെങ്കിൽ അങ്ങനെയുള്ള ഇളവുകള് നല്കുന്നത് വിവേചനത്തിനും സ്വേച്ഛാധിപത്യത്തിനും പക്ഷപാദിതത്തിനുമുള്ള (discrimination, arbitrariness and favouritism) സാധ്യത നല്കുന്നതാണ് എന്നും ആയത് നിയമവാഴ്ചയ്ക്കും ഭരണഘടനാ മൂല്യങ്ങള്ക്കും വിരുദ്ധമാണ് എന്നും ബഹു സുപ്രീം കോടതി നിരവധി വിധിന്യായങ്ങളിലൂടെ വ്യക്തമാക്കിയിട്ടുള്ളതാണ് എന്നറിയിക്കുന്നു."

Sri. Abey Titus Vergis is presently working as Assistant in ES IX section and has applied for Leave Without Allowance (LWA) from 01.12.2022 to 30.11.2023 in continuation to LWA availed from 22.06.2022 to 30.11.2022 for study purpose.

As per the orders of the Vice-Chancellor, the whole matter regarding the alleged irregularity in the appointment of Sri. Abey Titus Vergis as Assistant in the University of Kerala under Compassionate employment scheme along with the remarks of the Principal Secretary, Higher Education Department, Government of Kerala, is placed before the Syndicate for consideration.

Resolution of the Syndicate
RESOLVED to entrust the Registrar to examine the matter along with the opinion of the Standing Counsel and place the report before the Syndicate.

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Item No.51.75 സർവകലാശാലയില് 'CARE' സംരക്ഷണ പദ്ധതി നടപ്പിലാക്കുന്നത് - സംബന്ധിച്ച്.

(Ad.AIII)

സർവകലാശാലയിലെ അദ്ധ്യാപകരുടെയും ജീവനക്കാരുടെയും ക്ഷേമ പ്രവർത്തനങ്ങൾക്കും ഇതര സഹായങ്ങൾക്കും സാദ്ധ്യത ഒരുക്കുന്ന ഒരു പദ്ധതിയായാണ് 'CARE' പദ്ധതിയെ 2022-2023 ബഡ്ജറ്റ് വിഭാവന ചെയ്തിരിക്കുന്നത്. സർവകലാശാലയില് 'CARE' സംരക്ഷണ പദ്ധതി നടപ്പിലാക്കുന്നതുമായി ബന്ധപ്പെട്ട് 17.01.2023 ല് ചേർന്ന സ്പെഷ്യൽ സിൻഡിക്കേറ്റ് മീറ്റിങ്ങിന്റെ നടപടിപ്രകാരം(ക്രമ നം. 26) സിൻഡിക്കേറ്റിന്റെ സ്ഥിര കമ്മിറ്റിയായ ഫിനാൻസ് കമ്മിറ്റിയുടെ കൺവീനറിന്റെ അദ്ധ്യക്ഷതയില് 02.02.2023 ന് അദ്ധ്യാപക-അനദ്ധ്യാപക പ്രതിനിധികളുമായി ചർച്ച നടന്നു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറിന്റെ ഉത്തരവിന് പ്രകാരം സർവകലാശാലയില് 'CARE' സംരക്ഷണ പദ്ധതി നടപ്പിലാക്കുന്നതുമായി ബന്ധപ്പെട്ട് അദ്ധ്യാപക-അനദ്ധ്യാപക സംഘടന പ്രതിനിധികളുമായി നടത്തിയ ചർച്ചയുടെ നടപടിക്കുറിപ്പ് സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

. എIII/2023

☐CARE☐ സംരക്ഷണപദ്ധതി നടത്തുന്നതുമായി സംബന്ധിച്ച് അദ്ധ്യാപക- അനദ്ധ്യാപക സംഘടന പ്രതിനിധികളുമായി നടത്തിയ യോഗത്തിന്റെ നടപടിക്കുറിപ്പ്.

തീയതി : 02.02.2023
സമയം : 11.50 am
വേദി : സിൻഡിക്കേറ്റ് റൂം

പങ്കെടുത്തവർ

- അഡ്വ. കെ എച്ച്. ബാബുജാൻ : sd/-
കൺവീനർ,
സിൻഡിക്കേറ്റിന്റെ സ്ഥിര കമ്മിറ്റിയായ ഫിനാൻസ് കമ്മിറ്റി
- ഡോ. എസ്. നസീബ് : sd/-
സിൻഡിക്കേറ്റ് അംഗം
- ശ്രീ ബിജു കുമാർ ജി : sd/-
സിൻഡിക്കേറ്റ് അംഗം
- ഫിനാൻസ് ഓഫീസർ : sd/-
- സെക്രട്ടറി/പ്രസിഡന്റ് : sd/-
കേരള യൂണിവേഴ്സിറ്റി ടീച്ചേഴ്സ് അസോസിയേഷൻ
- സെക്രട്ടറി/പ്രസിഡന്റ് : Absent
കേരള യൂണിവേഴ്സിറ്റി ടീച്ചേഴ്സ് ഓർഗനൈസേഷൻ
- സെക്രട്ടറി/പ്രസിഡന്റ് : sd/-
കേരള യൂണിവേഴ്സിറ്റി എംപ്ലോയീസ് യൂണിയൻ
- സെക്രട്ടറി/പ്രസിഡന്റ് : sd/-
കേരള യൂണിവേഴ്സിറ്റി സ്റ്റാഫ് യൂണിയൻ
- സെക്രട്ടറി/പ്രസിഡന്റ് : sd/-
കേരള യൂണിവേഴ്സിറ്റി സ്റ്റാഫ് അസോസിയേഷൻ

‘CARE’ സംരക്ഷണ പദ്ധതി നടപ്പിലാക്കുന്നത് സംബന്ധിച്ച് സംഘടനാപ്രതിനിധികളുമായി നടന്ന ചർച്ചയിൽ സംഘടനകളെ പ്രതിനിധീകരിച്ച് ഡോ. രാധാമണി പി എം (കേരള യൂണിവേഴ്സിറ്റി ടീച്ചേഴ്സ് അസോസിയേഷൻ), ശ്രീ എസ് വി സാജ് , ശ്രീ. അജയ് ഡി.എൻ (കേരള യൂണിവേഴ്സിറ്റി എംപ്ലോയീസ് യൂണിയൻ), ശ്രീ. ഒ ടി പ്രകാശ്, ശ്രീ നിധിൻ പ്രസാദ് (കേരള യൂണിവേഴ്സിറ്റി സ്റ്റാഫ് യൂണിയൻ), ശ്രീ മനീഷ് ആർ, ശ്രീമതി. ജോഷ്ന കെ.ആർ (കേരള യൂണിവേഴ്സിറ്റി സ്റ്റാഫ് അസോസിയേഷൻ) എന്നിവർ പങ്കെടുത്തു.

ജീവനക്കാരുടെ പ്രതിനിധികൾ ഉന്നയിച്ച ശുപാർശകളും നിർദ്ദേശങ്ങളും ചുവടെ ചേർക്കുന്നു.

- ഡോ. രാധാമണി പി എം
(കേരള യൂണിവേഴ്സിറ്റി ടീച്ചേഴ്സ് അസോസിയേഷൻ)

മാർഗ്ഗനിർദ്ദേശങ്ങളിലെ മൂന്നാമത്തെ ക്ലോസിൽ കൂടുതൽ വ്യക്തത വേണമെന്നും ഏതെല്ലാം അസുഖങ്ങൾക്ക് ചികിത്സ നൽകാമെന്നും എത്ര തുക വരെ നൽകാമെന്നതും സംബന്ധിച്ച് വ്യക്തത വരുത്തണമെന്നും നിർദ്ദേശിച്ചു.

പദ്ധതിയെ സ്വാഗതം ചെയ്യുന്നതായും അറിയിച്ചു.

- ശ്രീ എസ് വി സാജ് / ശ്രീ അജയ് ഡി എൻ
(കേരള യൂണിവേഴ്സിറ്റി എംപ്ലോയീസ് യൂണിയൻ)

പദ്ധതിയെ പൂർണ്ണമായും സ്വാഗതം ചെയ്യുന്നതായും ജീവനക്കാരുടെ സുരക്ഷിതത്വത്തിനും ക്ഷേമ പ്രവർത്തനങ്ങൾക്കുമായി വിഭാവനം ചെയ്ത പ്രസ്തുത പദ്ധതിയെ എല്ലാവിധത്തിലും സംഘടന പിന്തുണയ്ക്കുന്നതായും അറിയിച്ചു. ഭാവിയിൽ യൂണിവേഴ്സിറ്റിയുടെ ഭാഗത്ത് നിന്നും പ്രസ്തുത ഫണ്ടിലേയ്ക്ക് ബജറ്റിൽ ഈ വർഷത്തെപ്പോലെ കാലോചിതമായി തുക അനുവദിക്കണമെന്നും അഭ്യർത്ഥിച്ചു.

ജീവനക്കാരുടെ പദ്ധതി വിഹിതത്തിൽ കുറവ് വരുത്തിയാൽ നന്നായിരിക്കുമെന്നും അഭ്യർത്ഥിച്ചു.

- ശ്രീ ഒ ടി പ്രകാശ് / ശ്രീ നിധിൻ പ്രസാദ് (കേരള യൂണിവേഴ്സിറ്റി സ്റ്റാഫ് യൂണിയൻ)

‘CARE’ സംരക്ഷണപദ്ധതി, LIC മുതലായ ഇൻഷുറൻസ് കമ്പനികളുമായി സഹകരിച്ച് നടത്താൻ കഴിയുമോ എന്ന് പരിശോധിക്കണമെന്ന് അഭ്യർത്ഥിച്ചു . മൂന്നാമത്തെ ക്ലോസിൽ കൂടുതൽ വ്യക്തത വരുത്തണമെന്നും മരണമടയുന്ന ജീവനക്കാരുടെ ആശ്രിതർക്ക് 5 ലക്ഷം രൂപ വരെ യൂണിവേഴ്സിറ്റി ഫണ്ടിൽ നിന്ന് നൽകണമെന്ന് ആവശ്യപ്പെട്ടു. നിക്ഷേപിക്കുന്ന തുകയ്ക്ക് പലിശ നൽകുന്നതിനെ കുറിച്ച് ആലോചിക്കണമെന്നും അഭിപ്രായപ്പെട്ടു.

ശ്രീ മനീഷ് ആർ/ ശ്രീമതി. ജോഷ്ണ കെ ആർ (കേരള യൂണിവേഴ്സിറ്റി സ്റ്റാഫ് അസോസിയേഷൻ)

മറ്റ് ഇൻഷുറൻസ് പദ്ധതികളിൽ കൂടി യൂണിവേഴ്സിറ്റിയിൽ നിലവിലുള്ളതു കൊണ്ട് ഈ പദ്ധതി കൂടുതൽ ആകർഷണീയമായ രീതിയിൽ നടപ്പിലാക്കുന്നതിനെപ്പറ്റി ആലോചിക്കണമെന്ന് അഭിപ്രായപ്പെട്ടു. സാമ്പത്തിക സഹായ ധനവിതരണം സംബന്ധിച്ച് വ്യക്തത വരുത്തണമെന്നും ആവശ്യപ്പെട്ടു. മൂന്നാമത്തെ ക്ലോസിൽ പറയുന്ന സഹായധനം തിരിച്ചടയ്ക്കണമോ വേണ്ടയോ എന്ന് വ്യക്തത വരുത്തണമെന്നും അഭിപ്രായപ്പെട്ടു.

Medisep, GIS, GWS, SLI മുതലായ പദ്ധതികൾ സർവ്വകലാശാല-യിൽ നിർബന്ധിതമായതിനാൽ വിഹിത തുകയിൽ ഇളവ് വരുത്തുന്നതി-നെപ്പറ്റി ആലോചിക്കണമെന്നും അഭിപ്രായപ്പെട്ടു.

ചർച്ചയിൽ പങ്കെടുത്ത സിൻഡിക്കേറ്റ് അംഗങ്ങളും സബ് കമ്മിറ്റി കൺ-വീനറും 'CARE' സംരക്ഷണപദ്ധതി നടത്തിപ്പിനായി ജീവനക്കാരുടെ സംഘടനകൾ ആവശ്യപ്പെട്ട പ്രകാരം ചുവടെ ചേർത്തിട്ടുള്ള നിർദ്ദേശങ്ങളും ശുപാർശകളും വിശദമായി പരിശോധിക്കുന്നതിന് ശുപാർശ ചെയ്തു.

- ജീവനക്കാർക്ക് അസുഖം ബാധിച്ചാൽ ഏതെല്ലാം അസുഖങ്ങളുണ്ട് എത്ര തുക വരെ ധനസഹായം നൽകുന്നതിനെക്കുറിച്ച് ആലോചിച്ച് തീരുമാനിക്കാൻ ശുപാർശ ചെയ്തു.
- ഇൻഷുറൻസ് കമ്പനികളുമായി സഹകരിച്ച് ഈ പദ്ധതി നടത്തൽ പ്രായോഗികമല്ല. കാരണം Students Insurance Scheme ഇൻഷുറൻസ് കമ്പനികളുമായി നടത്തിയത് പരാജയമാവുകയും കോടതി വ്യവഹാരങ്ങളിലേക്ക് നീങ്ങുകയും ചെയ്തു സാഹചര്യത്തിലാണിത്.
- ജീവനക്കാരുടെ സാമൂഹ്യക്ഷേമം, സഹജീവികളോടുള്ള കരുതൽ എന്നിവയിലധിഷ്ഠിതമായ ഒരു പദ്ധതിയായിട്ടാണ് ഇത് വിഭാവനം ചെയ്തിരിക്കുന്നത്. പലിശ ഈ പദ്ധതിയിലെ അംഗങ്ങളുടെ ക്ഷേമപ്രവർത്തനങ്ങൾക്കായി ഉപയോഗിക്കുന്നു. തുടക്കത്തിൽ 10 ലക്ഷം രൂപ യൂണിവേഴ്സിറ്റി ഫണ്ടിൽ നിന്ന് സഹായധനമായി 'CARE' ഫണ്ടിൽ വകയിരുത്തിയിട്ടുണ്ട്. ഭാവിയിൽ കാലോചിതമായി യൂണിവേഴ്സിറ്റിയിൽ നിന്നും ഈ പദ്ധതിയിലേക്ക് ഫണ്ട് നൽകാനും ശുപാർശ ചെയ്തു.
- ഈ പദ്ധതിയിലേക്ക് നൽകുന്ന സംഭാവനകളെ ജീവനക്കാർക്ക് തിരിച്ചു നൽകുന്നതല്ല. ജീവനക്കാരുടെ സംഘടനകൾക്കും താല്പര്യമുള്ള വ്യക്തികൾക്കും സംഭാവന നൽകാവുന്നതാണ്.
- Retirement, ആഘോഷങ്ങൾ മുതലായവയ്ക്ക് ചിലവഴിക്കുന്ന തുക സംഭാവനയായി സ്വീകരിക്കാവുന്നതാണ്.

ജീവനക്കാരുടെ സംഘടനാഭാരവാഹികൾ നൽകിയ നിർദ്ദേശങ്ങളും ശുപാർശകളും ഈ മാസം 9-ാം തീയതി ചേരുന്ന സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കാനും അതിൻപ്രകാരം ഒരിക്കൽ കൂടി സംഘടനാപ്രതിനിധികളുമായി ചർച്ച നടത്തി കെയർ സംരക്ഷണ പദ്ധതി യൂണിവേഴ്സിറ്റിയിൽ നടപ്പിലാക്കാൻ ശുപാർശ ചെയ്തു.

യോഗം 12.45 pm ന് അവസാനിച്ചു

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the sub-committee with University Staff Organization held in connection with the implementation of the “ CARE” Scheme on 02.02.2023, be approved.

Item No.51.76 *M.Phil Fellowship 2020-21 – Modification of Endorsement – Consideration of - reg.*

(Ac.EIII)

The M.Phil Fellowship for the year 2020-21 has been awarded vide U.O. No. Ac.EIII.1/11017/M.Phil.2020-21/22 dated 14.02.2022 with a list of 245 eligible candidates vide Endorsement No.FOS.5336/Finance I/dtd 03/02/2022 and majority of the students have claimed the fellowship.

The Principal, University College,TVM vide letter No.83/1447/2021/UCT dated 26/02/2022 has requested to include 14 students and a few students had requested to exclude them from the list of M.Phil fellowship for availing other fellowships.

Accordingly as per the orders of the Vice Chancellor a modified University Order has been issued vide U.O.No.Ac.EIII.1/11017/M.Phil 2020-21/2022 dated 16.08.2022 including 14 students who were eligible for claiming M.Phil Fellowship 2020-21and a few students have claimed the amount.

Later, it was noticed that the Finance while sanctioning the new endorsement had cancelled the earlier endorsement No.FOS.5336/Finance I/dated 03/02/2022 and suggested to cancel the U.O No. Ac.EIII.1/11017/M.Phil.2020-21/22 dated 14.02.2022, also.

Since the majority of the students have claimed the amount based on the two University Orders already issued, the cancellation of earlier endorsement is problematic. Hence a further modification is needed in the Finance Endorsement No.2261/Finance I/dtd 29/07/2022 and the Finance section has requested for administrative sanction for the same. The Vice-Chancellor has ordered to place the matter before the Syndicate.

As per the orders of Hon'ble Vice - Chancellor, the matter regarding the necessary modification in the finance endorsement No. Endt.No.2261/Finance I/dtd 29/07/2022 is placed for before the Syndicate for consideration

Resolution of the Syndicate

RESOLVED that the finance endorsement No. Endt.No.2261/Finance I/dtd 29/07/2022 for claiming M.Phil Fellowship 2020-21 be modified.

Item No.51.77 Budget Speech 2022-23, item no 148- Seed Money for New Research- revised list of project proposals- recommendation of –reg.

(P.L.A)

The Budget Speech 2022-23,vide item No.148 envisages that 'seed money' to be provided to teachers in the Departments to assist in New Research. An amount of Rs.25 lakh has been earmarked for the same.

As per the order of the Vice Chancellor, a Scrutiny Committee consisting of the following members has been constituted to scrutinise the project proposals received under the above scheme

1. Dr. Gabriel Simon Thattil, Director IQAC
2. Dr. R B Binoj Kumar, Research Director
3. Dr. E Shaji, Jt. Director IQAC
4. Dr. Mini S, Member IQAC

The meeting of the scrutiny committee held on 29.11.2022 & 15.12.2022, scrutinised all the project proposals received under the above scheme . The recommendations of the scrutiny committee were placed before the meeting of the standing committee of the Syndicate on Academics and Research held on 30.01.2023. The Committee considered the matter and recommended to submit a revised proposal, by including the proposals submitted by Dr. Renu Mohan and Dr. Savitha Pillai S., in the next Syndicate. The committee also recommended that the Hon'ble Vice-Chancellor may approve the above recommendation, in exercise of the powers conferred upon him under section 10(13) of the Kerala University Act, 1974.The Vice Chancellor has approved the above recommendation of the standing committee of the Syndicate on Academics and Research.

As per the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.01.2023, the meeting of the scrutiny committee met on 08.02.2023 and rescrutinised all the proposals by including the proposals submitted by Dr.Renu Mohan, UGC Assistant Professor, Department of Biotechnology and Dr. Savitha Pillai S, Assistant Professor (UGC FRP) Department of Physics. Accordingly, the revised list of proposals along with budget allocation recommended to be sanctioned are furnished below

Sl. No	Name and Designation of the Principal Investigator	Title of the Project	Budget-head wise allocation	Total amount
1.	Dr. Janeesh P A, Assistant Professor, Department of Biochemistry	Development of Exosome Encapsulated Tamoxifen for Therapeutics of Triple Negative Breast Cancer	1. Equipment- PCR work station hood- 66,000/- 2. Consumables/ Chemicals- 1,14,000/- 3.Contingencies – 20,000/-	Rs.2,00,000/- (Rupees Two Lakh only)
2.	Dr. R Jayakrishnan, Director, Astronomical Observatory	Cosmological Signal Processing Lab	1. Optical accessories for the 14” Celeston Telescope- 3,50,000/-	Rs.3,50,000/- (Rupees Three Lakh Fifty Thousand only)

3.	Dr. Deepa K G, Assistant Professor, Department of Physics	Development of Transparent Oxide/crystalline Silicon Heterojunction Solar Cells Ok	1. Minor Equipments- 2,50,000/- 2. Contingency- 10,000/-	Rs.2,60,000/- (Rupees Two Lakh Sixty Thousand only)
4.	Dr. Viji Vijayan , Assistant Professor, Department of Biochemistry	Functional Validation of S100B protein in glial cells using siRNA : Prospect for neurological disease management	1. Consumables- 64,000/- 2. Equipment- 90,000/- 3. Analytical Charger- 36,000/- 4. Contingency- 10,000/-	Rs.2,00,000/- (Rupees Two Lakh only)
5.	Dr. Ani Deepthi , Assistant Professor, Department of Chemistry	Synthesis and Antibacterial Evaluation of Tryptanthrin Derivatives	1. Non Recurring/ Equipment -2,00,000/- 2.Recurring/ Consumables- 10,000/-	Rs.2,10,000/- (Rupees Two Lakh Ten Thousand only)
6.	Dr. Santhosh Kumar T K, Assistant Professor, Department of Malayalam	മാറുന്ന മാധ്യമ അതിരുകൾ : ഭാഷയും സംസ്കാരവും	1. പുസ്തകങ്ങൾ വാങ്ങുന്നതിനും പകർപ്പ് എടുക്കുന്നതിനും- 30,000/- 2.. യാത്ര & താമസം - 25,000/- 3. ഡി റ്റി പി വർക്ക് , രണ്ട് പ്രൂഫ് ഉൾപ്പെടെ - 40,000/- 4. പദസൂചി തയ്യാറാക്കുന്നതിന് -20,000/- 5 .പുസ്തക രൂപത്തിൽ പേജ് ഡിസൈൻ ചെയ്ത് അച്ചടിക്കാൻ പാകത്തിൽ ആക്കുന്നതിനും ഒരു പ്രൂഫ് ലഭിക്കുന്നതിനും - 10,000/- 6. ലാപ് ടോപ്പ് ഒരേണ്ണം -50,000/- 7. സ്റ്റേഷനറി - 5,000/-	Rs.1,80,000/- (Rupees One Lakh Eighty Thousand only)
7.	Dr. Suneesh C V, Assistant Professor & Head, Department of Chemistry	Multifunctional Fluorescent Porous Organic Polymers for Energy Storage and Heavy Metal Ion Detection	1. Equipment -2,00,000/- 2. Consumables- 10,000/-	Rs.2,10,000/- (Rupees Two Lakh Ten Thousand only)
8.	Dr. Dhanil Dev S G, Assistant Professor , Department of Geology	Contamination of Water Bodies and Soil through Pesticide Usage in Selected Agricultural Areas in Thiruvananthapuram, Kerala	1. Consumables - 40,000/- 2. Travel- 45,000/- 3. Contingency- 20,000/- 4. Analysis- 70,000/-	Rs.1,75,000/- (Rupees One Lakh Seventy Five Thousand only)

9.	Dr. Anilkumar Y, Assistant Professor, Department of Geology	Detailed investigation of Sulphide-bearing Banded Iron Formations of Attappadi Valley, Palakkad District	1. Consumables- 20,000/- 2. Travel/ Hiring of Vehicles (field work) 30,000/- 3. Chemical Analysis- 95,000/- 4. Contingency – 30,000/-	Rs. 1,75,000/- (Rupees One Lakh Seventy Five Thousand only)
10.	Dr. Biju A V, Assistant Professor, Department of Commerce,	Examining the Factors Determining Issuance of Green or Conventional Bonds in the Indian Capital Market	1. Field work and Travel- 50,000/- 2. Publication- 70,000/- 3. Equipment- 50,000/- 4. Contingency- 15,000/-	Rs. 1,85,000/- (Rupees One Lakh Eighty Five Thousand only)
11.	Dr. Renu Mohan, UGC Assistant Professor, Department of Biotechnology	Development of Magnetic nanoparticle incorporated hydrogel as a smart drug delivery system	1. Consumables- 45,000/ 2. Equipment – 1,00,000/- 3. Contingencies- 30,000/-	Rs. 1,75,000/- (Rupees One Lakh Seventy Five Thousand only)
12.	Dr. Savitha Pillai S, Assistant Professor (UGC FRP) Department of Physics	Development of Multiferroic Materials for Green Electronics	1. Consumables, Equipment and Contingencies- 1,75,000/-	Rs. 1,75,000/- (Rupees One Lakh Seventy Five Thousand only)
Grand total – Rupees Twenty Four Lakh Ninety Five Thousand only				₹24,95,000/-

The Committee also suggested and recommended following guidelines for the smooth implementation of the projects:

- The heads 'Manpower and Books and Journals' shall be removed from the budgetary splits up of all projects.
- The project may be sanctioned only for one year with effect from the date of release of fund to the Principal Investigator
- Selected projects shall be evaluated at two stages (an interim and final). An interim midterm evaluation is needed to assess the technical and financial progress of the project after 6 months from the date of sanction of the project by the Scrutiny Committee. Additionally, it is suggested that the Finance Officer / his nominee be included in the assessment along with the existing members of the Scrutiny Committee.
- The Principal Investigator has to maintain ledger book, accounts, stock register etc, as per University rules.
- Principal Investigator may be permitted to open an account at SBI Kariavattom with the PAN of University and fund may be transferred to that account. However, the release of fund to the UGC FRP faculty (listed as Sl. No 11 & 12) may be done as per University rules
- The Principal Investigator shall submit a final report of the project at the end of the project period. The same shall be presented before a Committee
- Sanctioned amount to be regularised within three months from the date of completion of the project.
- The Bills/vouchers to be audited as per University rules.
- Director, Planning and Development may issue the sanction order and complete the regularisation process of the Project.
- In case ethical sanction is required, it is the responsibility of the Principal Investigator to obtain the same as per University rules.

As per the orders of the Vice Chancellor, the above recommendations of the meeting of the Scrutiny Committee held on 08.02.2023 are placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Scrutiny Committee held on 08.02.2023, be approved.

Item No.51.78 *S N College, Cherthala - Extension of term of appointment of Dr.P.N.Shaji, Associate Professor in Commerce as the D.D.O. of the College - Appointment for the 12th consecutive term - Approval - reg. (Ac.FII)*

The Manager, S N Trusts, Kollam, has requested to extend the period of appointment of Dr.P.N. Shaji, Associate Professor in Commerce as the Drawing and Disbursing Officer of SN College, Chengannur, w.e.f. 01-01-2023, for the twelfth consecutive term, for a further period of three months.

The University have already granted approval to the appointment of Dr. P N Shaji, Associate Professor in Commerce as the Drawing and Disbursing Officer of S.N College, Cherthala, for eleven consecutive terms comprising of three months. The eleventh term of appointment expired on 31.12.2022.

As per the norms and Procedures for selection of teachers for appointment in Private Affiliated Colleges, "In exceptional cases, the Vice-Chancellor may approve the appointment of any member of the teaching staff of a college as D.D.O. on request from the Educational Agency subject to a maximum period of three months for reason to be recorded. It shall not be granted for more than three consecutive terms". *In the case of Dr. P.N. Shaji, the permissible tenure of appointment as the D.D.O. has already been completed on 31.12.2020. Moreover, the University, as per Circular No.Ac FII/General/Circular dated 30.12.2021 have directed the Educational Agencies of all Private Aided Colleges under the University to follow the above provision of the norms strictly and to appoint regular Principals in colleges before the expiry of the term of appointment of Drawing and Disbursing Officer and extension of the terms of Drawing and Disbursing Officer beyond three consecutive terms shall not be considered for approval without sufficient valid reasons.*

The Syndicate at its meeting held on 14-10-2022, vide item No. 47.64, had resolved to approve the extension of term of appointment of Dr. P N Shaji as the Drawing and Disbursing Officer of S.N College, Cherthala, for **the eleventh consecutive term**, for a period of three months, w.e.f. 01-10-2022. Accordingly, U.O. No. 9226/2022/UOK dated 08-12-2022 was issued granting approval to the extension of appointment as the D.D.O. for the eleventh consecutive term.

It may be noted that the list of University nominees and subject experts had already been provided to the Educational Agency for the constitution of Selection Committee to the post of Principal in various S.N.Colleges .

As per the orders of the Vice-Chancellor, **the proposal for the approval of the extension of term of appointment of Dr. P.N. Shaji, Associate Professor in Commerce, as the Drawing and Disbursing Officer of S.N. College, Cherthala, for a further period of three months w.e.f 01.01.2023 (12th consecutive term) or till a regular Principal is appointed, whichever is earlier, is placed before the Syndicate for consideration.**

Resolution of the Syndicate
RESOLVED that the above proposal be agreed to.

Item No.51.79 *Appointments of the Drawing and Disbursing Officers in Private Aided Colleges -Approval granted by the Vice-Chancellor subject to reporting to Syndicate - -reportingof- reg. (Ac.FII)*

The Educational Agencies of the following Colleges have forwarded the proposals for the approval of the appointments as Drawing and Disbursing Officers in their respective Colleges;

Sl. No.	College	Name of the Teacher appointed as DDO	Term of Appointment	With Effect Date	File No.	U.O. No
1	Sree Sankara College, Nagaroor	Dr. Remya P D, Assistant Professor in Commerce	First	08-12-2022FN	61023/2022/Ac FIII UOK	Ac.FIII/9600/2022/UOK Dated 26-12-2022

2	St.Michael's College, Cherthala	Dr. Sindhu S Nair, Associate Professor in Economics	Third	01-11-2022FN	18776/Ac FIII/2022/UOK	Ac.FIII/9718/2022/UOK Dated 31-12-2022
3	S.N.College, Punalur	Dr. Santhosh R, Associate Professor in Physical Education	Third	01-12-2022FN	17362/Ac FIII /2021/UOK	Ac.FIII/9719/2022/UOK Dated 31-12-2022

The Vice-Chancellor, taking into consideration the urgency of the matter, approved the above appointments subject to reporting to the Syndicate and University Orders have been issued accordingly

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.51.80 Meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.02.2023– Minutes - approval – reg.

(Pl. G)

A meeting of the Standing Committee of the Syndicate on Planning and Development was held at 02.30 pm on 07.02.2023 in the Syndicate room.

The minutes of the meeting of the Standing Committee of the Syndicate on Planning and Development held at 02.30 pm on 07.02.2023 in the Syndicate room (COPY APPENDED) is placed before the Syndicate for approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON PLANNING AND DEVELOPMENT

Date and Time : 07.02.2023; 2.30 p.m.

Venue : Syndicate room, Senate House Campus, Palayam

Members

Adv.A.Ajikummar, Member, Syndicate [Convener, SC on P&D] -Online

Adv.K.H.Babujan, Member, Syndicate -Sd/-

Dr.S.Nazeeb, Member, Syndicate -Sd/-

Dr.K.B.Manoj, Member, Syndicate -Absent

Sri.B.P.Murali, Member, Syndicate -Online

Sri.Bijukumar. G, Member, Syndicate -Sd/-

Sri.Jairaj. J, Member, Syndicate -Online

Dr.K.G. Gopchandran, Member, Syndicate -Absent

Dr.Vijayan Pillai. M, Member, Syndicate -Sd/-

Sri.Arun Kumar. R, Member, Syndicate -Sd/-

Sri.Rajendrakumar P, Member, Syndicate -Sd/-

The meeting began at 3.00 p.m.

Item No.51.80.01: Vertical extension to the IMK-IDE building at SH Campus- Minutes of the meeting - Consideration of -reg.

[Pl.C]

A meeting was held at Registrar's Office on 31.10.2022, for discussing the progress of the work of vertical extension to the IMK-IDE building at SH Campus, with the contractor and the Officials concerned.

As per the orders of the Vice-Chancellor, the minutes of the said meeting is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Minutes of the discussion held with the contractor of the work of vertical extension to the IMK-IDE building at the SH Campus

Venue:- Registrar's Office

Date & Time: 31.10.2022, 12.00 noon

Members Present:

1. Dr. K.S. Anilkumar, Registrar (in chair) : Sd/-
2. Dr. N. Gopakumar, Controller of Examinations : Sd/-
3. Smt. Sobha. K, University Engineer : Sd/-
4. Sri. Ramesh.T.S, Assistant Exe. Engineer : Sd/-
5. Sri. Manojkumar. M. S, Assistant Engineer (HQ) : Sd/-
6. Sri. Padmakumar. R. S, Assistant Exe. Engineer (Electrical) : Sd/-

Invitees:

1. Sri. M.S.Jayakumar, C/o Smt.M.K.Kavitha, Contractor : Sd/-

After due discussion, the meeting recommended the following:-

1. To entrust the University Engineer to execute a supplementary agreement for execution with Smt.M.K.Kavitha, as per norms.
2. The University Engineer may ensure that the payment of the Part Bill of the work till date shall be passed within 30 days.
3. The Controller of Examinations may submit an action plan for shifting the answer scripts to the Amenity Centre, for expediting the ongoing work in the former SDE building.
4. The CD Unit and Numbering Camp may be shifted to the vacant space in the Amenity Centre for one month, with immediate effect.
5. The Contractor shall handover the building after completion of all the civil work on or before 31st December 2022.
6. To entrust the AEE (Electrical) for expediting electrical work and installation of lift in the former SDE building.

Recommendation :

The Standing Committee of the Syndicate on P & D considered the minutes of the meeting held on 31.10.2022 and recommended:

- To approve the minutes of the meeting held on 31.10.2022 at the Registrar's Office with the contractor of the work of vertical extension to the IMK-IDE building at the SH Campus.
- To entrust the Registrar to implement the decisions of the meeting held on 31.10.2022, with immediate effect.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.02.2023, be approved.

Item No.51.80.02: *Kariavattom Campus- Newly constructed toilet blocks and Water Kiosks- Supply and Installation of water purifier cum dispensers for the Water Kiosks - Single tender – Reg.*

[Pl.C]

An estimate of Rs.2,50,000/- (Rupees Two Lakh Fifty Thousand only) was approved for Supply and Installation of water purifier cum dispensers at Kariavattom Campus, vide U.O Ad. BI (1).810/2019/020/26 dated 16.02.2022. The University Engineer, vide letter No. DB2/WK-Kvtm-01/22-23 dated 17.12.2022, has informed that two tenders were received on retendering (3rd call) for the said work, from the firms M/S TRITECH TRADERS and M/S AXIOM AQUA SOLUTIONS.

On technical evaluation it is found that the item proposed by M/s TRITECH TRADERS is not in conformity with the make specified in the BOQ. Hence, they are rejected and tender received from M/S AXIOM AQUA SOLUTIONS (make – Best Water Doctor) at Rs.1,95,000/- (12.31% below the tendered PAC) has been admitted as single tender, since it was University approved make. After the negotiation the firm, M/S AXIOM AQUA SOLUTIONS has reduced the rate and agreed to supply 3 nos. water purifier at Rs.1,93,500/- (Rupees One Lakh Ninety Three Thousand and Five Hundred only), which is 12.98% below the tendered PAC.

The University Engineer has hence, submitted the tender of M/S AXIOM AQUA SOLUTIONS at quoted amount of Rs.1,93,500/- (Rupees One Lakh Ninety Three Thousand and Five Hundred only) for sanction stating that “as per GO(P) No.324/2015/Fin dtd.30.07.2015, single tender can be accepted with the approval of a committee”.

As per the orders of the Vice-Chancellor, the single tender of M/S AXIOM AQUA SOLUTIONS at quoted amount of Rs.1,93,500/- (Rupees One Lakh Ninety Three Thousand and Five Hundred only) for the said work, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation:

- **To approve the single tender for Supply and Installation of water purifier cum dispensers at Kariavattom Campus, received from M/S AXIOM AQUA SOLUTIONS, at quoted amount of Rs. 1,93,500/- (Rupees One lakh ninety three thousand and five hundred only), as the tender was received on 3rd call and the quoted amount is 12.98% below the tendered PAC.**

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.02.2023, be approved.

Item No.51.80.03: *Fabrication, Conveyance and Installation of Outdoor Type Feeder Pillar Box at SH Campus-Extension of Time -reg.*

[Pl.C]

An estimate amounting to Rs.11,35,188/- (Rupees Eleven Lakh Thirty Five Thousand One Hundred and Eighty Eight only) prepared based on DSR 2016 with a cost index of 37.93% including 12% GST, submitted by the University Engineer for the work of Fabrication, Conveyance and Installation of Outdoor Type Feeder Pillar Box at SH Campus was approved, vide U.O No.Ad.BI(4)806/2020/008/93 dated 25.06.2020.

Now, the University Engineer, vide letter no. DB1/FP/SH dated. 19.12.2022 has reported that the site for the above work was handed over to the firm M/s. Linsta Services on 02.03.2022, with a TOC of 90 days. It is informed that as per the agreement the work has to be completed on 30.05.2022 and the work was virtually completed on 30.05.2022 itself. The energisation Certificate from the Electrical Inspectorate is needed for the final commissioning of the work and it is obtained only on 21.11.2022.

Hence, the University Engineer has requested that the date of completion of the above work may be extended upto 21.11.2022 without imposing fine since the works has already been completed on 30.05.2022 and the delay in obtaining energisation certificate is not due to the default of the firm.

As per the orders of the Vice - Chancellor, the aforesaid matter of extending the time of completion for the work of Fabrication, Conveyance and Installation of Outdoor Type Feeder Pillar Box at SH Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation:

- **To grant extension of time of completion of the work of Fabrication, Conveyance and Installation of Outdoor Type Feeder Pillar Box at SH Campus upto 21.11.2022, to the firm M/s. Linsta Services, without fine, as the work was virtually completed on 30.05.2022 and the delay occurred in obtaining energisation certificate is not due to the default of the firm.**
- **To entrust the University Engineer to execute a supplementary agreement for the extension of ToC.**

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.02.2023, be approved.

Item No.51.80.04: Civil and Electrical Works for the Repair and Maintenance of Union Office at Kariavattom Campus-Estimate-Reg.

[Pl.C]

The University Engineer, vide letter no. DB1/Union Office/2022 dated. 06.12.2022 has forwarded the total estimate amounting to Rs.2,82,000/- (Rupees Two Lakhs Eighty Two thousand only), including 18% GST for the civil and electrical works for the repair and maintenance of Union Office at Kariavattom Campus, as per the request of the Chairman, Kerala University Research Students Union. The estimate is prepared based on DSR 2018 with 35.59% cost index for Thiruvananthapuram.

The estimate consist of two parts:

PART I- includes civil works amounting to Rs. 1,87,000/- (Rupees One Lakh Eighty Seven Thousand only), including 18% GST. The Civil work includes the following works,

1. Replacing the existing dilapidated door with new anjili wooden door including outer frame, shutter, panel etc.
2. Providing new interior door from research union room to department students union centre using departmental shutter frame, instead of curtain aluminium powder coated shutter frame with steel powder coated mosquito nets to existing grill window of size 2.0 X 1.6m (7 nos) which is included in the estimate as per the request of the General Secretary.
3. Covering of two grill windows adjacent to Kudumbasree Canteen kitchen using aluminium frame and ACP sheet.
4. Extension of existing partition wall between canteen and office room up to roof level using aluminium frame and ACP sheet.
5. Repair and maintenance work in roof, existing tiled false ceiling & wash area maintenance.

PART II- includes electrical works amounting to Rs. 95,000/- (Rupees Ninety Five Thousand only), including 18% GST. The electrical works includes the following.

1. Supply and installation of ceiling fans, tube, lights, LED bulbs, new point wiring combined plug points, street lights, fans regulator and necessary connected items.

The University Engineer has requested to sanction the above work with debiting the expenditure to appropriate head of account.

As ordered by the Vice Chancellor, the aforesaid estimate amount to Rs. 2,82,000/- (Rupees Two Lakh Eighty Two thousand only), including 18% GST for the civil and electrical works towards the repair and maintenance of Union Office at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation:

- **To approve and accord administrative sanction to the total estimate amounting to Rs.2,82,000/- (Rupees Two lakh eighty two thousand only), including 18% GST, prepared based on DSR 2018 with 35.59% cost index for Thiruvananthapuram, submitted by the University Engineer, for the civil and electrical works for the repair and maintenance of Kerala University Research Students Union Office at Kariavattom Campus.**

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.02.2023, be approved.

Item No.51.80.05: “Construction of School of Communication and Information Science at Karyavattom Campus”- നിർമ്മാണത്തിലെകാലതാമസത്തിനു യൂണിവേഴ്സിറ്റി പിഴചുമത്തിയതീരുമാനം- penalty ഒഴിവാക്കിത്തരണംഎന്നആവശ്യപ്പെട്ടുകൊണ്ടുള്ളKSHB-യുടെഅപേക്ഷ - സംബന്ധിച്ചു.

[Pl.G]

15.09.2020ലെ യൂണിവേഴ്സിറ്റി ഉത്തരവ് പ്രകാരം "Construction of School of Communication and Information Science Building at Kariavattom" എന്ന പ്രവൃത്തിയുടെ എസ്റ്റിമേറ്റ് 4,53,62,629/- രൂപയ്ക്കു അംഗീകരിക്കുകയും തുടർന്ന് accredited

- മാത്രമല്ല കെട്ടിടത്തിലെ സ്റ്റേയർ കേസിന്റെ ടെക്നിക്കൽ ഡീറ്റെയിൽസ്യൂണി വേഴ്സിറ്റിയിൽ നിന്നും അംഗീകരിച്ചു ലഭിക്കുന്നതിനുള്ള കാലതാമസം കാരണം പണികൾ നിർത്തിവക്കുകയുണ്ടായി.
- ടിനിർമ്മാണ പ്രവർത്തിയുടെ റണ്ടാം പാർട്ട് ബില്ലിന് സമർപ്പിച്ചപ്പോഴും തേരീതിയിൽ പണ്ടിലീപ്പെയ്യുന്നതിനും മാനുവൽ സത്തോളം കാലതാമസം ഉണ്ടായിട്ടുണ്ട്. CC 2nd & part bill തുക 45,01,417.83/- (excluding GST) ബോർഡിൽ നിന്നും മർപ്പിച്ചത് 20/08/2022 നും കരാറുകാരന് University-ൽ നിന്നും കലഭിച്ചത് 05/12/2022 നും ആണ്.
- ബോർഡിന്റെ തല്ലാത്ത കാരണത്താൽ സെറ്റിലെ hindrance register പ്രകാരവും, മേല്പറഞ്ഞ കാരണവും ആണ് പണികൾ സമയബന്ധിതമായി പൂർത്തീകരിക്കുവാൻ കഴിയാത്തത്.

□ തുടാതെ KSHB

താഴെ പറയുന്ന കാര്യങ്ങളിൽ കൂടി അടിയന്തിര നടപടികൾ ഉണ്ടാകണമെന്ന് അപേക്ഷിച്ചിരിക്കുന്നു.

- ബോർഡും യൂണിവേഴ്സിറ്റിയുമായി ഏർപ്പെട്ട MOU കരാർ പ്രകാരം ടെക്നിക്കൽ സാക്ഷ്യനൽകുമ്പോൾ കൺസൾട്ടന്റ് സിയാർജിന്റെ 50% ഉം ബാക്കി തുക കരളുല്പാദനവും കളായും അതിൽ ആദ്യ ഗഡു 50% വർക്കുകൾ ഫൈനൽ ബില്ലിന് സമർപ്പിക്കുമ്പോഴും ബോർഡിന് അതേ താണ് ഓക്കാര്യം അറിയിച്ചിട്ടുള്ളതാണ്. കെട്ടിടത്തിന്റെ നിർമ്മാണം 62% പൂർത്തീകരിച്ചു കഴിഞ്ഞതിനാൽ MOU പ്രകാരം ആദ്യ ഗഡു കൾ ഏറ്റവും അടിയന്തരമായി ബോർഡിന് അനുവദിക്കേണ്ടതാണ്.
- യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറുടെ നിർദ്ദേശ പ്രകാരം സയൻസ് & കമ്മ്യൂണിക്കേഷൻ, മെൻസ് ഹോസ്റ്റൽ സെറ്റുകൾ തറക്കല്ലിടൽ ചടങ്ങിനായി ജെ.സി.ബി. ഉപയോഗിച്ചു തിയാക്കുന്നതിന് ബോർഡിലെ സെറ്റ് എൻജിനീയറുടെ കയ്യിൽ നിന്നും 10,100/- രൂപ ചിലവായ വിവരം 25.03.21 ലെ കത്തു വാൻതരം അറിയിച്ചിരുന്നു. ടിതുകയും അടിയന്തിരമായി അനുവദിക്കണമെന്നഭ്യർഥിക്കുന്നു.
- 22.11.22 ലെ KSHB-THU/119/2019- AEE നമ്പർ കത്രകാരം ലെ ബ്രിസയൻസ് & കമ്മ്യൂണിക്കേഷൻ റ്റേഡ് സ്പീമെന്റൽ MOU, 18.01.2023 ലെ KSHB-Tvm/146/2019/AEE നമ്പർ കത്രകാരം മെൻസ് ഹോസ്റ്റലിന്റെ റ്റേഡ് MOU എന്ന് വിഅംഗീകാരത്തിനായി സമർപ്പിച്ചിരുന്നു. ആയത് കൂടി അടിയന്തിരമായി അംഗീകരിച്ചു നല്ല മെന്റേർഥിക്കുന്നു.

KSHB

ഉന്നയിച്ചിരിക്കുന്ന കാര്യങ്ങളുമായി ബന്ധപ്പെട്ട വസ്തുതകൾ താഴെ കൊടുക്കുന്നു:

- 31.03.2023 വരെ കരാർ കാലാവധി നീട്ടി കൊടുക്കണമെന്നാവശ്യപ്പെട്ടു KSHB 01.11.2022-ൽ സമർപ്പിച്ച അപേക്ഷയിന്മേൽ യൂണിവേഴ്സിറ്റി എഞ്ചിനീയർ KSHB യുടെ എല്ലാ പരാമർശങ്ങളും വ്യക്തമായ മറുപടി നൽകിയതും തുടർന്നു രജിസ്ട്രാറുടെ ഓഫീസിൽ KSHB യുമായി 27.12.2022-ൽ കൂടിയ മീറ്റിംഗിൽ അക്കാര്യങ്ങൾ KSHB-യെ അറിയിച്ചതുമാണ്. KSHB യുടെ അപേക്ഷയിന്മേൽ യൂണിവേഴ്സിറ്റി എൻജിനീയറുടെ remarks താഴെ കൊടുക്കുന്നു.

ഒഴിവാക്കിത്തരണം എന്ന ആവശ്യപ്പെട്ടുകൊണ്ടുള്ള KSHB-യുടെ 21.01.2023-ലെ അപേക്ഷ സിൻഡിക്കേറ്റിന്റെ സ്ഥിരം സമിതിയായ പ്ലാനിംഗ് & ഡെവലപ്മെന്റ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കും നിർദ്ദേശങ്ങൾക്കുമായി സമർപ്പിക്കുന്നു.

Recommendation:

The meeting directed the University Engineer to obtain the relevant documents with regards to the payment of CC1 & part bill and CC2 & Part bill in respect of Construction of School of Communication and Library Science at Kariavattom, from KSHB and offer remarks on the same and recommended as follows:

- To refer the item along with the relevant documents with regards to the payment of CC1 & part bill and CC2 & Part bill in respect of Construction of School of Communication and Library Science at Kariavattom, from the KSHB and remarks of the University Engineer on the matter, to the next meeting of the Syndicate scheduled to be held at 09.02.2023.
- To convene a meeting of the Advisory Committee entrusted with monitoring the progress of construction of Staff Quarters, School of communication and library Science and New hostel for Men & ICCR Students at Kariavattom campus, at the earliest. Also, to invite the representatives of Kerala State Housing Board, Tvm and M/s WAPCOS to the Advisory Committee meeting.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.02.2023, be approved.

The University Engineer with regards to the payment of CC1 & part bill and CC2 & Part bill in respect of Construction of School of Communication and Library Science at Kariavattom, has reported that five months of time has been taken from the date of bill submitted for payment to date of effecting payment to the Contractor.

The Syndicate considered the report and **FURTHER RESOLVED** to grant extension of time for completion of work upto 31.03.2023.

Item No.51.80.06: *Partial vertical extension of UGC-HRDC Guest House at Kariavattom - electrical works – reg.*

[Pl.G]

The Director, UGC-Human Resource Development Centre, vide letter dated 31.05.2017 had informed that RUSA has allotted an amount of Rs. 1 Crore to UGC – HRDC under the head of faculty improvement and out of which an amount of 35 lakh is earmarked for construction works. As per U.O No. Pl.G/3033/UGC-HRDC-GH/2017 dated 14.09.2017 administrative sanction has been accorded to the proposal for the partial vertical extension of UGC-HRDC Guest House at Kariavattom with three rooms at the first floor and stair of first floor level with an estimate amounting to Rs. 32,02,000/- (Rupees Thirty Two Lakhs and Two Thousand only), including 5% contingencies and 5.6% service tax based on DSR 2014 enhanced with approved cost index of 146.67 and LMR and also to entrust the work to CPWD on turnkey basis.

The Director, UGC HRDC, vide letter No. UGC- HRDC/157/2019 dated 16.07.2019 dated 16.07.2019 had forwarded the estimate amounting to Rs. 2,95,423/- including contingencies, for providing Internal E I & Fans in the partial vertical extension of UGC-HRDC Guest House, prepared by CPWD and requested to provide administrative approval to the CPWD to take up the electrical works.

As done in the case of estimate amounting to Rs. 32,02,000/- for civil works, remarks of the University Engineer was sought on the electrical estimate submitted by the CPWD and the University Engineer vide letter No. DB2/UGC-HRDC-ELE/19 dated 09.10.2019 had reported that the estimate was prepared based on market rate and revised estimate based on DSR 2016 with data analysis for non DSR items may be collected from CPWD and submitted the same, at the earliest, for verification.

Accordingly, the Director, UGC HRDC, vide letter No. UGC-HRDC/80/2020 dated 17.03.2020 had forwarded the modified estimate amounting to Rs. 3,60,344/- (Rupees Three lakh sixty thousand three hundred and forty four only) prepared by CPWD, based on DSR 2016 and market rates, including 5% contingencies & cost index @ 54% on DSR 2016 items, for providing

Internal EI & Fans in the partial vertical extension of UGC-HRDC Guest House for Academic Staff College and requested to provide administrative approval to the CPWD to take up the electrical work.

The remarks of the University Engineer was again sought on the modified electrical estimate submitted by the CPWD and the University Engineer, vide letter No. DB2/Elc/UGC-HRDC-GH dated 12.06.2020 had reported the following:

- The Electrical estimate prepared is based on 2016 DSR but the University is following the rates of the schedule in the PRICE software approved by Kerala PWD based on the DSR. The cost index to each district is different. For Thiruvananthapuram the cost index is 37.93% only. Hence, the rates mentioned are different as compared to the present estimate rates followed by Kerala University.
- In item no.5.1 and 5.2, the rates for 20mm and 25mm PVC pipe is much higher. The rates mentioned may be for 20/25mm metal pipe.
- The data to the market rate in the estimate is not furnished.
- No diagram is enclosed with the estimate.

The University Engineer had also remarked that the matter may be reported to the CPWD and they may be directed to furnish clarifications /documents for further action.

Accordingly, the Director, UGC – HRDC was requested to inform the matter to the CPWD and issue instructions to consult the matter with the University Engineer on the objections noted and submit a clarification urgently. In reply, the Director, UGC-HRDC, vide letter No.UGC-HRDC/100/21 dated 10/11/2021, has reported **that the work has already been awarded to the CPWD and administrative approval and expenditure sanction to start the electrical work is only required and requested to provide administrative level approval to the CPWD to take up the electrical works.**

The remarks of the University Engineer was sought on the matter reported by the Director, UGC – HRDC. On the matter, the Assistant Executive Engineer (Electrical) and Assistant Executive Engineer I have informed that the work for the electrification to the building (Guest House first floor) has been completed by the CPWD, but the work completion certificate from the CPWD is not seen received and requested to grant necessary approval as the work is a turnkey project and the work is already executed by the CPWD.

The University Engineer has approved the remarks of Assistant Executive Engineer (Electrical) and Assistant Executive Engineer I and forwarded for necessary action.

In this context, it may be noted that the approved estimate amounting to Rs. 32,02,000/- (Rupees Thirty Two Lakhs and Two Thousand only) for the partial vertical extension of UGC-HRDC Guest House at Kariavattom was exclusive of Electrical works. Further, the Director, UGC-HRDC has not furnished the defect rectified electrical estimate in accordance with the remarks by the University Engineer and hence no administrative sanction has been accorded to the electrical estimate.

As per the orders of the Vice Chancellor the matter of according administrative sanction to entrust CPWD to execute the electrification works to UGC-HRDC Guest House, as a turnkey project, and ratifying the action taken by CPWD in completing the electrification work of the UGC-HRDC Guest House are placed before the Standing Committee of the Syndicate on Planning & Development for consideration and recommendation.

Recommendation:

- **To ratify the action taken by the CPWD in completing the electrification work of the UGC-HRDC Guest House prior to the issuance of administrative sanction for the electrical estimate, as the CPWD has completed the work.**
- **To obtain work completion certificate and utilisation certificate for the whole work from CPWD.**

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.02.2023, be approved.

Item No.51.80.07: Kariavattom Campus- Electrical Works related to the Horizontal Extension to the existing building of Department of Demography- Electrical estimate-Reg.

[Pl.C]

An amount of Rs.68,10,000/- (Rupees Sixty Eight Lakh and Ten Thousand only) was sanctioned for the civil works for the construction of horizontal extension of Demography building, vide U.O no.1884/2020/UOK dated 24.06.2020. The University Engineer, vide letter no. DB2/Sle/hori-demo/2022 dated 19.12.2022, has informed that the civil works has been tendered and awarded at an amount of Rs. 52,80,155/- (Rupees Fifty Two Lakh Eighty Thousand One Hundred and Fifty Five only) (without GST) and the total amount for the civil work with GST @ 18% will come to Rs. 62,30,583/- (Rupees Sixty Two Lakh Thirty Thousand Five Hundred and Eighty Three only). There will be a balance of Rs. 5,79,417/- (Rupees Five Lakh Seventy Nine Thousand Four Hundred and Seventeen only) in the sanctioned amount and the civil work has reached the roof slab level. Now the civil work is stagnant due to the sole default of the civil contractor.

The University Engineer has submitted an estimate including all the provisions as per present site condition for an amount of Rs.7,80,000/- (Rupees Seven Lakh and Eighty Thousand only) (including GST @18%) based on DSoR 2018 with cost index 35.59% for Tvpm. The estimate includes provision for light points, fan points, plug points, ceiling fans, wall mounting fans, T8 tubes and all necessary connected items. Hence, the University Engineer has requested to sanction the said estimate and debiting the expenditure in this regard from the head of account "Part I NP MH:65-Works 10/5311- Horizontal Extension of Demography Building".

As per the orders of the Vice-Chancellor, the estimate amounting to Rs. 7,80,000/- (Rupees Seven Lakh and Eighty Thousand only) for the said work, submitted by the University Engineer, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Recommendation:

- **To approve and accord administrative sanction to the estimate amounting to Rs.7,80,000/- (Rupees Seven Lakh and Eighty Thousand only) (including GST @18%), prepared based on DSoR 2018 with cost index 35.59% for Tvpm, for the Electrical Works related to the Horizontal Extension to the existing building of Department of Demography submitted by the University Engineer.**
- **To entrust the Registrar to conduct a meeting with the contractor of the civil work of the construction of horizontal extension of Demography building, at the earliest, in order to expedite the work.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.02.2023, be approved.

Item No.51.80.08: Construction of 'Dr. K. Ayyappanicker Memorial Foreign Language Building' at Kariavattom Campus- -Minutes, Sketch and Plan submitted by M/s KPHCC-reg.

[Pl.C]

In the Budget Speech, 2020-21 an amount of Rs. 5 Lakh has been earmarked for the construction of a new building for the Foreign Language Building, including English, Arabic, German and Russian departments and an amount of Rs. 1 Crore has been earmarked in the Budget Speech, 2022-23, vide item no. 97.

Accord to entrust the KPHCC to entrust the KPHCC ingly, a meeting conducted on 09.09.2021 at the Pro-Vice-Chancellor's Chamber, discussed on the statement regarding the facilities and space allocation for each department in the proposed building for School of Foreign Languages at Kariavattom Campus, submitted by the University Engineer. The HoDs presented their requirements and the additional facilities they need in the new building and the changes to be made in the provisions like libraries, seminar halls etc. Suggestions like i) the Library may be provided in the ground floor, ii) Reference section may be provided in the Library, iii) one separate floor may be allotted for each department & iv) 2 lifts, central courtyard, open parking area, room for Director may

be provided, were also put forward by the HoDs. After the discussions, it was recommended that, the University Engineer may revise the statement regarding the facilities and space allocation for each department in the proposed building for School of Foreign Languages at Kariavattom Campus. Hence, the University Engineer submitted a statement/proposal regarding the space allocation and facilities to be included in the building for School of Foreign Languages based on the requirements put forth by the HoDs concerned in the meeting held on 09.09.2021 at the Pro-Vice-Chancellor's Chamber.

The above said minutes was considered by the Syndicate at its meeting held on 23.09.2021, vide item no. 32.106.23 and resolved to explore the possibility of entrusting the construction work of Foreign Language building at Kariavattom Campus with Central Public Works Department (CPWD). Accordingly, the University Engineer informed that, "M/s. KPHCC is an approved accredited agency, but Government approval is required as a pre condition to entrust the said work. Whereas no separate Government approval is required to entrust this work to CPWD if they are willing to undertake the work. Moreover, the centage and supervision charge of the CPWD is comparatively lower than that of KPHCC".

The Syndicate at its meeting held on 04.12.2021, vide item no. 34.82 resolved that the 'Chancellor's Multiplex Foreign Languages' be renamed as 'Dr. K. Ayyappanicker Memorial Foreign Language Building'. And the Syndicate at its meeting held on 20.01.2022, vide item no. 36.141 has resolved to entrust the University Engineer to inquire whether M/s. KPHCC is willing to undertake the construction work of "Dr. K. Ayyappanicker Memorial Foreign Language Building at Kariavattom Campus, if not the same shall be entrusted with Central Public Works Department (CPWD).

In view of the above, the University Engineer, submitted the willingness for taking up the construction work of Dr. K. Ayyappanicker Memorial Foreign Language Building at Karivattom Campus, received from the Managing Director, KPHCC for further action and the rates of supervision charges quoted by M/s. KPHCC.

Subsequently, the Syndicate at its meeting held on 07.11.2022, vide item no. 48.57.01 has resolved to entrust the construction work of "Dr. K. Ayyappanicker Memorial Foreign Language Building' at Kariavattom Campus to M/s. KPHCC with the centage charges of 3.45% of the executed amount of the work.

In this context, the Registrar has conducted a meeting with the officials of KPHCC for the reviewing the progress of the above said work on 03.02.2023 at Registrar's Room.

In Meantime, M/s. KPHCC, vide letter no. KPHCC/2019/Correspondence dated. 06.02.2023 has forwarded set of two sketch and site plan for the construction of "Dr. K. Ayyappanicker Memorial Foreign Language Building' at Kariavattom Campus, as per the recommendation of the above said meeting held on 03.02.2023.

As per the orders of the Vice - Chancellor, the aforesaid matter along with the minutes of the meeting held on 03.02.2023 and the sketch and site plan for the above said construction work, are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Minutes of the meeting for the construction of Dr. K. Ayyappanicker Memorial Foreign Language Building at Kariavattom Campus

Venue: Registrar's Room Date & Time: 03.02.2023 at 10.30 .am

Members Present

- (1) Dr. K.S Anil Kumkar, Registrar (in the chair) Sd/-
- (2) Dr. Mini Dejo Kappan, Director, Planning & Development Sd/-
- (3) Smt. Sobha. K, University Engineer Sd/-
- (4) V.P. Jaferkkhan, Project Engineer, KPHCC Sd/-
- (5) S. Satheesh Kumar, Chief Engineer, KPHCC Sd/-

A meeting conducted on 09.09.2021 at the Pro-Vice-Chancellor's Chamber, discussed on the statement regarding the facilities and space allocation for each department (English, Arabic, Russian and German) in the proposed building for School of Foreign Languages at Kariavattom Campus, submitted by the University Engineer. The HoDs presented their requirements and the additional facilities they need in the new building and the changes to be made in the provisions like libraries, seminar halls etc. The meeting recommended that, the University Engineer may revise the statement regarding the facilities and space allocation for each department in the proposed building for School

of Foreign Languages at Kariavattom Campus and the same was considered by the Syndicate on 23.09.2021 and resolved to explore the possibility of entrusting the construction work of Foreign Language building at Kariavattom Campus with Central Public Works Department (CPWD). The Syndicate at its meeting held on 20.01.2022, vide item no. 36.141 has resolved to entrust the University Engineer to inquire whether M/s. KPHCC is willing to undertake the construction work of "Dr. K. Ayyappanicker Memorial Foreign Language Building at Kariavattom Campus, if not the same shall be entrusted with Central Public Works Department (CPWD).

Subsequently, the Syndicate at its meeting held on 07.11.2022, vide item no. 48.57.01 has resolved to entrust the construction work of "Dr. K. Ayyappanicker Memorial Foreign Language Building' at Kariavattom Campus to M/s. KPHCC with the centage charges of 3.45% of the executed amount of the work.

The meeting reviewed the recommendation of the above said minutes of the meeting held on 09.09.2021 and the revised statement submitted by the University Engineer on 20.09.2021 and suggested the following,

1. To provide foundation for a 5 storeyed building. Now for 4 storeyed construction and a provision for 5th floor construction in future for the new department.
2. To provide a cabin for the director & reception counter in the ground floor and toilet for physically challenged in all floor.
3. To Provide parking area and approach road.
4. Library may be provided in all floor for the respective department.
5. Smart Class room may be provided for each department.
6. To entrust the KPHCC to submit a plan/proposal for placing the same befoere the Standing Committee of the Syndicate on Planning and Development.
7. To entrust the Joint Registrar (Campus Administration) to take necessary steps for cutting the trees in the site and auction the same.
8. To entrust the University Engineer for taking necessary arrangements for setting out the site.
9. The MoU executed between the University and WAPCOS on 03.11.2020 for the construction of Staff Quarters at Kariavattom may be adapted with necessary chages for executing MoU with KPHCC.

The meeting detailed the works schedule is as follows:

Sl No.	Time of Execution/ Completion of the work	Action
1.	09.02.2023	Approval of the site & drawing
2.	15.02.2023	Execution of MoU
3	15.03.2023	KPHCC will submit the detailed estimate with drawing including structural design and the report of the soil test
4.	17.02.2023	Site clearance for setting out (KPHCC)
5.	21.02.2023	Setting out the building (KPHCC)
6.	31.03.2023	Auction for tree cutting (JR, Campu Administration)
7.	12.04.2023	Meeting of the Technical Committee
8.	On or before 29.04.2023	Standing Committee of the Syndicate on Planning and Development and the Syndicate
9.	25.05.2023	Finalisation of Contract (KPHCC)
10.	01.06.2023	Foundation Stone Ceremony (KPHCC)
11.	31.12.2024	Completion of the work (KPHCC)

The Meeting came to an end by 11.45 am.

Recommendation:

The meeting made a discussion with the representatives of M/s KPHCC, in connection with selection of Sketch & Site Plan proposal for the Construction of Dr. K. Ayyappanicker Memorial Foreign Language Building at Kariavattom Campus and recommended as follows:

- **To approve the minutes of the meeting held on 03.02.2023 at Registrar's office, with M/s KPHCC in connection with the Construction of Dr. K. Ayyappanicker Memorial Foreign Language Building at Kariavattom Campus.**

- To approve the sketch with a ground floor area of 1718 m², first floor- 1255.5 m², second floor -1255.5 m² and third floor-1255.5 m² and site plan located between the building for Dept. of Arabic and building for Performing Arts, for the Construction of Dr.K.Ayyappapanicker Memorial Foreign Language Building at Kariavattom Campus submitted by M/s KPHCC.
- To entrust the KPHCC to prepare and furnish the detailed drawings and estimate as per the above schedule mentioned in the minutes of the meeting held on 03.02.2023.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.02.2023, be approved.

FURTHER RESOLVED to entrust the KPHCC to prepare the estimate for the construction of Dr.K.Ayyappapanicker Memorial Foreign Language Building at Kariavattom Campus limiting to the Budget provision.

Item No.51.80.09: Budget Speech 2022-23- Construction of multipurpose hall for CEIB at Kariavattom Campus- Estimate- Reg

[Pl.C]

The University Engineer, vide letter no. DB2/iCEIB/2022-23 dated 04.02.2023, has forwarded a modified plan for two floors with detailed estimate for ground floor only for the construction of multipurpose hall for CEIB at Kariavattom Campus. The proposed site is at the northern side of the existing CEIB building and the plan is prepared based on the requirements put forth by the Head of the Department. The foundation of the structure is designed to carry total Ground floor and First floor. But due to the fund limitation provision for laboratory has been included in the first floor for the future construction. The estimates includes clearing the jungle at the proposed site, random rubble masonry for foundation works, solid block work for super structure, door and windows with anjili wood/aluminium work, vitrified floor tiling, ceramic floor and wall tiles for the toilets etc. All plumbing and sanitary works, interior and exterior paintings are also included in the es. The estimate also includes LS provision of Rs.2,13,000/- for electrical works. The total estimate cost based on DSR 2018 with 35.59% cost index (Tvpm) comes to Rs.50,00,000/- (Rupees Fifty Lakh only) (including GST 18%).

As per the orders of the Vice-Chancellor, the estimate amounting to Rs. 50,00,000/- (Rupees Fifty Lakh only) for the said work, submitted by the University Engineer, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendations.

Recommendation:

- To entrust the University Engineer to prepare modified drawings and estimate for setting up a laboratory instead of Constructing a multipurpose hall for CEIB at Kariavattom Campus, by limiting the expenditure upto Rs.50,00,000/- (Rupees Fifty lakh only).

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.02.2023, be approved.

Item No.51.80.10: Setting up of Global Academic Centre at Ground Floor of the Students Amenity Centre, SH Campus-Air-Conditioning Works-Estimate-Reg.

[Pl.C]

The University Engineer, vide letter no. DB2/ElE/GA/AC dated. 03.02.2023 has forwarded the estimate amounting to Rs. 2,60,000/- (Rupees Two Lakh Sixty Thousand only), including 18 % GST for providing Air Conditioners to the proposed Global Academic Centre at the Students Amenity Centre at SH Campus, as per the request of the Director, Centre for Global Academics. The estimate is prepared using PRICE Software based on market rate and DSR 2018 with cost index 35.59%. The estimate includes provision for 3 numbers of 2 TR Air Conditioners, 3 numbers of 5K VA voltage stabilizer and necessary connected items.

The University Engineer has informed that sanction was accorded by the Registrar to the Director, Centre for Global Academics to occupy the room marked for the Centre for Global Academics in the Ground floor of Students Amenity Centre, vide U.O No. 6915/2022/UOK dated. 01.09.2022. It is also informed that the civil works in this room has already completed and the electrical work will be tendered soon.

The University Engineer has requested to sanction the above work with debiting the expenditure to appropriate head of account.

As ordered by the Vice Chancellor, the estimate amounting to Rs. 2,60,000/- (Rupees Two Lakh Sixty Thousand only), including 18 % GST, submitted by the University Engineer for providing Air Conditioners to the proposed Global Academic Centre at the Students Amenity Centre at SH Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendation:

- **To approve and accord administrative sanction to the estimate amounting to Rs.2,60,000/- (Rupees Two lakh sixty thousand only), including 18% GST, prepared using PRICE Software based on market rate and DSR 2018 with cost index 35.59%, submitted by the University Engineer, for providing Air Conditioners to the proposed Global Academic Centre at Dr.K.R Narayanan Memorial Students Amenity Centre at SH Campus.**

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.02.2023, be approved.

Item No.51.80.11: ***Setting up of Two Conference Rooms and One Waiting Room in the First Floor of the Senate House Building at SH Campus - Civil, Electrical and Air Conditioning Works- Estimate-Reg.***

[P.L.C]

The University Engineer, vide letter no. DB1/CH-SH/23 dated. 06.02.2023 has forwarded the total estimate amounting to Rs.35,24,800/- (Rupees Thirty Five Lakh Twenty Four Thousand Eight Hundred only), including 18% GST for the civil, electrical and Air Conditioning works towards setting up of a two conference room and a visitors room in the vacant space in the first floor North side of the Senate House building, as per the decision of the Syndicate at its meeting held on 01.02.2022 for conducting meeting of the Standing Committees and sub committees. The estimate is prepared based on DSR 2018 with cost index 35.59% except for market rate items. The details of the estimate is as follows:

Sl. No	Work	Amount
1	Civil works	Rs. 24,50,000/-
2	Electrical Works	Rs. 6,23,000/-
3	Air Conditioning Works	Rs. 4,51,000/-
	Total	Rs. 35,24,800/- (including 18% GST)

The University Engineer has requested to sanction the above work with debiting the expenditure to appropriate head of account.

As ordered by the Vice Chancellor, the total estimate amounting to Rs.35,24,800/- (Rupees Thirty Five Lakh Twenty Four Thousand Eight Hundred only), including 18 % GST for the civil, electrical and Air Conditioning works towards setting up of a two conference room and a visitors room in the vacant space in the first floor North side of the Senate House building, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendation:

- **To entrust the University Engineer to submit a fresh estimate with the provision for polishing the existing mosaic flooring instead of laying tiles on the floor and to simplify the items in the estimate in order to limit the amount below 25 lakhs, for setting up of two conference rooms and a visitors room, in the vacant space in the first floor at the North side of the Senate House building.**

- Allot space for occupying some of the planning sections, adjacent to the planning wing and provide partition between the space allotted for functioning planning sections , with immediate effect.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.02.2023, be approved.

Item No.51.80.12: ***Students Amenity Centre at SH Campus- Entry of Rain Water Through the Passage Opening to the Research Section and Suit Rooms-Providing Aluminium Partition with Sliding Windows to Enclose the Passage Opening- Estimate-Reg.***

[Pl.C]

The University Engineer, vide letter no. DB1/Amenity Centre/CW/23 dated. 19.01.2023 has forwarded the estimate amounting to Rs. 7,00,000/- (Rupees Seven Lakh only), including 18 % GST for providing aluminium partition with window to enclose the passage opening to prevent entry of rain water to the Research Section on first floor and suite room on second floor of the Students Amenity Building at SH Campus, as per the request of the Research Director. The estimate is prepared using PRICE Software based on DSR 2018 with cost index 35.59% on market rate. The estimate includes closing the opening with aluminium fixed glass partition and sliding windows to the first and second floor passage area of Students Amenity Centre. The glass partitions has to provided in both side of the passage for Research Directorate in first floor and in the passage for the site rooms in second floor, providing 4mm thick reflective glass to the partitions and sliding window to match with the existing glass cladding.

The University Engineer has requested to sanction the above estimate amount with debiting the expenditure to the head of account Part I-Non Plan J-Works MH:65 Works-10/5301-Minor Works and Maintenance.

As ordered by the Vice Chancellor, the estimate amounting to Rs. 7,00,000/-/- (Rupees Seven Lakh only), including 18 % GST, submitted by the University Engineer for providing aluminium partition with window to enclose the passage opening to prevent entry of rain water to the Research Section on first floor and suite room on second floor of the Students Amenity Building at SH Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendation:

- **To approve and to accord administrative sanction to the estimate amounting to Rs.7,00,000/-/- (Rupees Seven Lakh only), including 18 % GST, prepared using PRICE Software based on DSR 2018 with cost index 35.59% on market rate, submitted by the University Engineer, for providing aluminium partition with window to enclose the passage opening to prevent entry of rain water to the Research Section on the first floor and suite room on the second floor of the Students Amenity Building at SH Campus.**
- **To sanction the above estimate amount with debiting the expenditure to the head of account Part I-Non Plan J-Works MH:65 Works-10/5301-Minor Works and Maintenance.**

The meeting came to an end at 5.45 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.02.2023, be approved.

Item No.51.81. ***Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges – Consideration - reg. (Ac F II)***

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 06.02.2023, 03.00 PM at Syndicate Room, University Buildings.

The Minutes of the meeting of the Standing Committee on Teaching and Non Teaching Staff of Private Colleges is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date : Monday, 6th February, 2023
 Time : 03.00 PM
 Venue : Syndicate Room, University Buildings.

Members Present

- | | |
|--|--------|
| 1. Dr.M.Vijayan Pillai, Convenor, Member Syndicate | Sd/- |
| 2. Sri. P. Rajendrakumar, Member Syndicate | Sd/- |
| 3. Dr.K.B Manoj, Member Syndicate | Sd/- |
| 4. Prof K Lalitha, Member Syndicate | Sd/- |
| 5. Sri.B.P.Murali, Member Syndicate | Sd/- |
| 6. Sri.R.Arun Kumar, Member Syndicate | Sd/- |
| 7. Sri.Jairaj.J, Member Syndicate | Online |
| 8. Smt.Renju Suresh, Member Syndicate | Online |

Members Absent

1. Sri. M. S. Arun Kumar MLA, Member Syndicate
 The meeting started at 03.00 PM

Item No.51.81.A1. Placement/Promotion in respect of Dr. Manju L, Assistant Professor in Biochemistry, Department of Botany and Biotechnology, Academic Level 11 to Academic Level 12, St. Xavier's College, Thumba - Approval – Reg. 25370/Ac F I/2022/UOK

The Principal, St. Xavier's College, Thumba has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Manju L, Assistant Professor in Biochemistry, Department of Botany and Biotechnology from Academic Level 11 to Academic Level 12, w.e.f 08.08.2020 F N.

The service details of Dr. Manju L are as follows

Qualifications	1. M.Sc Biochemistry from University of Kerala in 1997. 2. M.Phil from University of Kerala in 1999. 3. Qualified ICAR-NET held in December 1998 4. Ph.D from Sree Chitra Tirunal Institute for Medical Sciences and Technology, Trivandrum on 17.06.2005.
Date of first entry in to Service	08.08.2011 F N
Date of entry into continuous service	08.08.2011
L.W.A availed	Nil
Date of promotion as Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) (Stage II)	08.08.2015
Details of relaxation availed of	Already availed during the promotion from Stage I to Stage II
Date of completion of 5 years of service as Assistant Professor with AGP 7000/- (Academic Level 11)	07.08.2020
Date of promotion as Assistant Professor Academic Level 12	08.08.2020
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course from UGC-ASC, University of Kerala, Kariavattom from 05.07.2012 to 26.07.2012. 2. Orientation Programme from UGC-ASC, University of Kerala, Kariavattom from 01.01.2015 to 28.01.2015.

	<p>3. Workshop on outcome based syllabus revision of undergraduate courses in Biochemistry organised by the University of Kerala from 27.06.2019 to 03.07.2019.</p> <p>4. Five days FDP on Online Education in Higher Education Institutions conducted by the FDP Centre of KSHEC, Thiruvananthapuram from 13.07.2020 to 17.07.2020.</p>
Refresher/ Orientation Course due	Nil
Regulation applicable/ available	UGC Regulation 2018 Option B

The teacher was appointed as Lecturer in Biochemistry at St. Xavier's College, Thumba on 08.08.2011 FN and it was approved by University of Kerala vide U.O No. Ac FIII/2/38071/2011 dated 13.03.2012. The teacher was promoted to Assistant Professor with AGP 7000 (Stage II) w.e.f 08.08.2015 and had completed 5 years of service as Assistant Professor with AGP 7000 on 07.08.2020. Hence eligible for promotion as Assistant Professor Academic Level 12 on 08.08.2020 F N on acquisition of mandatory refresher/Orientation Courses within the assessment period.

Here the Assistant Professor completed a Workshop on outcome based syllabus revision of undergraduate courses in Biochemistry organised by the University of Kerala from 27.06.2019 to 03.07.2019 and Five days FDP on Online Education in Higher Education Institutions conducted by the FDP Centre of KSHEC, Thiruvananthapuram from 13.07.2020 to 17.07.2020 with in the assessment period.

As per Ac.FIII/24522/2020 dated 19.01.2022 Refresher/ Orientation/Short Term Courses co-ordinated by Colleges in association with Government agencies like KSHEC and run by State Universities and its Departments can be considered eligible for CAS Placement/ Promotion of teachers. Hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option B, Assistant Professor from 2015 to 2020, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 .

As per the minutes of the Screening Committee held on 05.04.2022, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Academic Level 12 (Stage III).

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I- Good

Category II- 220,

Category III -77,

Category II+III- 297 for which the minimum required is 50 (consolidated).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the Placement/ Promotion of Dr.Manju.L, Assistant Professor in Biochemistry, Department of Botany and Biotechnology, St. Xavier's College, Thumba from Academic Level 11 to Academic Level 12 w.e.f 08.08.2020 F N as per UGC Regulation 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement/ Promotion of Dr.Manju L, Assistant Professor in Biochemistry, Department of Botany and Biotechnology, St. Xavier's College, Thumba from Academic Level 11 to Academic Level 12 w.e.f 08.08.2020 F N and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A2 : Initial Appointment of Dr. Nimmy Mohan as Assistant Professor in the Department of Chemistry, All Saints' College, Trivandrum – Approval – reg. 3779/Ac F I/2022/UOK

The Principal, **All Saints' College, Trivandrum** has forwarded the proposal regarding the approval of the initial appointment of the following Assistant Professor in the Department of Chemistry.

S.I. No.	Name of Teacher	Department	Date of Appointment	Nature of Vacancy
1.	Dr. Nimmy Mohan	Chemistry	01.06.2022 F N	Against the vacancy of Smt. Mariamma A. T, Associate Professor in Chemistry retired from service on 31.05.2015.

The Principal, **All Saints' College, Trivandrum** has forwarded the following documents regarding the selection and appointment of the above mentioned Assistant Professor.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting and Interview score sheet.
3. News paper cuttings bearing the notifications regarding the appointment.
4. Certificate stating that there are no thrown out teachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Nomination letter from the Government. D2/190/2021/HEdn dated 23/07/2021.
7. Work load U.O No.Ac F1/1/015267/2018 dated 17.10.2019.
8. Originals of the Qualifying Degrees, and mark lists.
9. Certificates to prove age and date of birth.
10. Service book of the teacher concerned with entries from service from service from service
11. Joining report of the Assistant Professors concerned.
12. Workload Statement in the Department concerned
13. List of teachers in the Department
14. Post Adalath Report of Chemistry
15. Apportionment Statement.
16. Caste Certificate i/r Dr. Nimmy Mohan

As per UGC Regulations 2018, 55% marks at Master's Degree and qualifying the NET are considered the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that 'Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

The UGC Regulations 2018, Section 4.1 specifies that the Academic Score as per Appendix II (Table 3 B) for colleges, shall be considered only for short listing of the candidates for interview only and that the selection shall be based only on the performance of the candidate in the interview. The score attained by the candidate in the interview alone shall be considered for selection. The constitution of Selection Committee shall be in accordance with Section 5.1 of UGC Regulations 2018.

The University, vide U.O. No. Ac FII/General/UGC-R-2018/2019 dated 09-09-2021, issued orders of implementation of modified norms and criteria for Direct Recruitment of Assistant Professors in University Teaching Departments and Aided Colleges in accordance with UGC Regulations 2018. As per the above U.O., the applicants shall be shortlisted based on the Academic Score as specified in Appendix II (Table 3 B) and the ranking/selection shall be purely based on the marks obtained in the interview. The number of candidates to be shortlisted for interview shall be decided by the college concerned in the case of Affiliated Colleges. The maximum marks fixed for the interview shall be 50 (Fifty).

As per letter No.D2/190/2021/HEdn dated 23.07.2021, Government had nominated its representative to the Staff Selection Committee of **All Saints' College, Trivandrum** for filling up of one vacancy in Chemistry.

The Educational Agency had advertised the notification regarding the vacancy created in Chemistry in 4 daily newspapers viz. The New Indian Express (dated 26.09.2021), The Hindu (dated 26.09.2021), Malayala Manorama (dated 26.09.2021) and Mathrubhumi (dated 26.09.2021) under Community Category. Hence the age of the teacher is calculated as on 01.01.2021.

It may be noted that the reservation for PWD categories was not mentioned in the above notification since the criteria for PWD Reservation in the appointments in the Private/ Aided Colleges issued by the Government vide U.O No. 242/2022/HEDN Dated 18.05.2022 was after the issuance of the above notification.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

According to the Minutes of the Selection Committee held on 05.04.2022, from 02.30 p.m to 5.00 p.m at CCR Generalate, All Saints' College, Campus for the appointment of Assistant Professor in Chemistry (One vacancy in Community Merit) it is specified that 7 applications were received, one application was rejected since found ineligible and call letters were sent to 6 candidates. All six candidates attended the interview. A rank list of 3 has been published purely based on the interview. **Dr. Nimmy Mohan, who got highest score of 34 out of 50 was placed as the first rank holder in Community Merit and appointed in Community Category.**

As the Educational Agency had notified one vacancy in Chemistry, Dr. Nimmy Mohan has been appointed as Assistant Professor under Community Merit.

As per Post Adalat Report of 2018, there is a workload of 109 hours and 6 sanctioned post in the Department of Chemistry, All Saints' College, Trivandrum. Dr. Nimmy Mohan is appointed as Assistant Professor in the 5th position in Chemistry & there is sufficient workload to accommodate the incumbent.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidates selected for appointment as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

In the light of the above mentioned facts, the proposal for the approval of the initial appointment of **Dr. Nimmy Mohan** as Assistant Professor in the Department of Chemistry, **All Saints' College, Trivandrum** w.e.f 01.06.2022 F N against the vacancy of Smt. Mariamma A. T, Associate Professor in Chemistry retired on 31.05.2015 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

PROFORMA

Proposal for the Initial appointment of Assistant Professor in Chemistry, All Saints' College, Thirunanthapuram

Date of Notification: 26.09.2021 (The New Indian Express, The Hindu, Mathrubhumi, Malayala Manorama)

Interview held on 05.04.2022

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1.	Dr. Nimmy Mohan	22.04.1986	1 st position in	<u>B.Sc Chemistry</u> First class,	<u>As per post Adalath</u>	39	17	Against the

	D.O.J: 01.06.2022 F N Assistant Professor in Chemistry	34 years and 08 months (as on 01.01.2021)	Community merit	Percentage of marks-70.3% April 2007, Reg No.271631 (University of Kerala) <u>M.Sc Applied Chemistry</u> First class, Percentage of marks – 70%, May 2009 Reg No. 25052 (M.G University) (Eligibility Certificate produced) <u>Ph.D in Chemical Sciences</u> (Sree Chitra Tirunal Institute For Medical Sciences and Technology, Trivandrum) Qualified on 26.07.2019 Reg No. 2012/ PHD/06 (Special Certificate Produced)	<u>Report 2018</u> workload – 109 hours Sanctioned Posts – 6 Total Number of Teachers Permissible – 6 Position of the Teacher - 5th		Retirement vacancy of Smt. Mariamma A.T, Associate Professor in Chemistry retired from service on 31.05.2015
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Recommendation:-

The Committee considered the proposal for the approval of the initial appointment of Dr. Nimmy Mohan as Assistant Professor in the Department of Chemistry, All Saints' College, Trivandrum w.e.f 01.06.2022 F N against the vacancy of Smt. Mariamma A. T, Associate Professor in Chemistry retired on 31.05.2015 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A3: Initial Appointment of Smt. Mira Joshy as Assistant Professor in French, All Saints' College, Trivandrum – Approval – reg.

3771/Ac F I/2022/UOK

The Principal, **All Saints' College, Trivandrum** has forwarded the proposal regarding the approval of the initial appointment of the following Assistant Professor in French.

S.I. No.	Name of Teacher	Department	Date of Appointment	Nature of Vacancy
1.	Smt. Mira Joshy	French	01.06.2022 F N	Against the vacancy of Smt. Reshma Maria Sampath, Assistant Professor in French resigned from service on 19.07.2016 AN.

The Principal, **All Saints' College, Trivandrum** has forwarded the following documents regarding the selection and appointment of the above mentioned Assistant Professor.

- Appointment order in Form No.I
- Minutes of the Selection Committee meeting and Interview score sheet.
- News paper cuttings bearing the notifications regarding the appointment.
- Certificate stating that there are no thrown out teachers.
- Declaration to the effect that one month's time was given to the prospective candidates for applying.
- Nomination letter from the Government. D2/190/2021/HEdn dated 23/07/2021.

- Work load U.O No.Ac F1/1/015267/2018 dated 17.10.2019.
- Originals of the Qualifying Degrees, and mark lists.
- Certificates to prove age and date of birth.
- Service book of the teacher concerned with entries.
- Joining report of the Assistant Professor concerned.
- Workload Statement in the Department concerned
- List of teachers in the Department
- Post Adalath Report of French
- Apportionment Statement.

As per UGC Regulations 2018, 55% marks at Master's Degree and qualifying the NET are considered the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘in French Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

The UGC Regulations 2018, Section 4.1 specifies that the Academic Score as per Appendix II (Table 3 B) for colleges, shall be considered only for short listing of the candidates for interview only and that the selection shall be based only on the performance of the candidate in the interview. The score attained by the candidate in the interview alone shall be considered for selection. The constitution of Selection Committee shall be in accordance with Section 5.1 of UGC Regulations 2018.

The University, vide U.O. No. Ac FII/General/UGC-R-2018/2019 dated 09-09-2021, issued orders of implementation of modified norms and criteria for Direct Recruitment of Assistant Professors in University Teaching Departments and Aided Colleges in accordance with UGC Regulations 2018. As per the above U.O., the applicants shall be shortlisted based on the Academic Score as specified in Appendix II (Table 3 B) and the ranking/selection shall be purely based on the marks obtained in the interview. The number of candidates to be shortlisted for interview shall be decided by the college concerned in the case of Affiliated Colleges. The maximum marks fixed for the interview shall be 50 (Fifty).

As per letter No.D2/190/2021/HEdn dated 23.07.2021, Government had nominated its representative to the Staff Selection Committee of **All Saints' College, Trivandrum** for filling up of one vacancy in French.

The Educational Agency had advertised the notification regarding the vacancy created in French in 4 daily newspapers viz. The New Indian Express (dated 26.09.2021), The Hindu (dated 26.09.2021), Malayala Manorama (dated 26.09.2021) and Mathrubhumi (dated 26.09.2021) under Open Category. Hence the age of the teacher is calculated as on 01.01.2021.

It may be noted that the reservation for PWD categories was not mentioned in the above notification since the criteria for PWD Reservation in the appointments in the Private/ Aided Colleges issued by the Government vide U.O No. 242/2022/HEDN Dated 18.05.2022 was after the issuance of the above notification.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

According to the Minutes of the Selection Committee held on 06.05.2022, from 10.30 a.m to 12.15 p.m at CCR Generalate, All Saints' College, Campus for the appointment of Assistant Professor in French (One vacancy in Open Merit) it is specified that 4 applications were received, one application was rejected since found ineligible and call letters were sent to 3 candidates. Two candidates attended the interview. A rank list of 2 has been published purely based on the interview. **Smt. Mira Joshy, who got highest score of 38.61 out of 50 was placed as the first rank holder in Open Merit and appointed in Open Category.**

As the Educational Agency had notified one vacancy in French, Smt. Mira Joshy has been appointed as Assistant Professor in French in Open Merit in 1st position.

As per Post Adalat Report of 2018, there is a workload of 18 hours and 1 sanctioned post in the Department of French, All Saints' College, Trivandrum. Smt. Mira Joshy is appointed as Assistant Professor of French in the 1st position and there is sufficient workload to accommodate the incumbent.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidates selected for appointment as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

In the light of the above mentioned facts, the proposal for the approval of the initial appointment of Smt. Mira Joshy as Assistant Professor in French, All Saints' College, Trivandrum, w.e.f 01.06.2022 FN against the vacancy of Smt. Reshma Maria Sampath, Assistant Professor resigned from service on 19.07.2016 AN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

PROFORMA

Proposal for the Initial appointment of Assistant Professor in French, All Saints' College, Thirunanthapuram

(Date of Notification: 26.09.2021 (The New Indian Express, The Hindu, Mathrubhumi, Malayala Manorama)

Interview held on 06.05.2022

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1.	Smt. Mira Joshy D.O.J: 01.06.2022 F N Assistant Professor in French	17.08.1992 28 years and 04 months (as on 01.01.2021)	1 st position in Open merit	<u>B.Sc Chemistry</u> Grade B+, Percentage of marks-83.5%, April 2013, Reg No. SBAC10172991 (M.G University) (Eligibility Certificate produced) <u>M.A French</u> First class, Percentage of marks – 86.71%, April 2015 Reg No. B321006 (Madurai Kamaraj University) (Eligibility Certificate produced) <u>UGC- NET</u> <u>Qualified on 30.11.2020</u> Roll	<u>As per post Adalath Report 2018</u> workload – 18 hours Sanctioned Posts - 1 Total Number of Teachers Permissible - 1 Position of the Teacher -1st	36	15	Against the vacancy of Smt. Reshma Maria Sampath, Assistant Professor in French resigned from service on 19.07.2016 AN

			No.KL0450300012 Undertaking produced			
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Recommendation:-

The Committee considered the proposal for the approval of the initial appointment of Smt. Mira Joshy as Assistant Professor in French, All Saints' College, Trivandrum, w.e.f 01.06.2022 F N against the vacancy of Smt. Reshma Maria Sampath, Assistant Professor resigned from service on 19.07.2016 AN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A4: *Initial Appointment of Smt. Jesny J as Assistant Professor in the Department of Malayalam, All Saints' College, Trivandrum – Approval – reg.*

3773/Ac F I/2022/UOK

The Principal, **All Saints' College, Trivandrum** has forwarded the proposal regarding the approval of the initial appointment of the following Assistant Professor in the Department of Malayalam.

S.I. No.	Name of Teacher	Department	Date of Appointment	Nature of Vacancy
1.	Smt. Jesny J	Malayalam	01.06.2022 F N	Against the vacancy of Smt. Anita G, Assistant Professor in Malayalam retired from service on 31.03.2016.

The Principal, **All Saints' College, Trivandrum** has forwarded the following documents regarding the selection and appointment of the above mentioned Assistant Professor.

- Appointment order in Form No.I
- Minutes of the Selection Committee meeting and Interview score sheet.
- News paper cuttings bearing the notifications regarding the appointment.
- Certificate stating that there are no thrown out teachers.
- Declaration to the effect that one month's time was given to the prospective candidates for applying.
- Nomination letter from the Government. D2/190/2021/HEdn dated 23/07/2021.
- Work load U.O No.Ac F1/1/015267/2018 dated 17.10.2019.
- Originals of the Qualifying Degrees, and mark lists.
- Certificates to prove age and date of birth.
- Service book of the teacher concerned with entries.
- Joining report of the Assistant Professor concerned.
- Workload Statement in the Department concerned
- List of teachers in the Department
- Post Adalath Report of Malayalam
- Apportionment Statement.
- Caste Certificate i/r Smt. Jesny J

As per UGC Regulations 2018, 55% marks at Master's Degree and qualifying the NET are considered the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that 'Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

The UGC Regulations 2018, Section 4.1 specifies that the Academic Score as per Appendix II (Table 3 B) for colleges, shall be considered only for short listing of the candidates for interview only and that the selection shall be based only on the performance of the candidate in the interview. The score attained by the candidate in the interview alone shall be considered for selection. The constitution of Selection Committee shall be in accordance with Section 5.1 of UGC Regulations 2018.

The University, vide U.O. No. Ac FII/General/UGC-R-2018/2019 dated 09-09-2021, issued orders of implementation of modified norms and criteria for Direct Recruitment of Assistant Professors in University Teaching Departments and Aided Colleges in accordance with UGC Regulations 2018. As per the above U.O., the applicants shall be shortlisted based on the Academic Score as specified in Appendix II (Table 3 B) and the ranking/selection shall be purely based on the marks obtained in the interview. The number of candidates to be shortlisted for interview shall be decided by the college concerned in the case of Affiliated Colleges. The maximum marks fixed for the interview shall be 50 (Fifty).

As per letter No.D2/190/2021/HEdn dated 23.07.2021, Government had nominated its representative to the Staff Selection Committee of **All Saints' College, Trivandrum** for filling up of one vacancy against the vacancy of Smt. Anita G, Assistant Professor in Malayalam retired from service on 31.03.2016.

The Educational Agency had advertised the notification regarding the vacancy created in Malayalam in 4 daily newspapers viz. The New Indian Express (dated 26.09.2021), The Hindu (dated 26.09.2021), Malayala Manorama (dated 26.09.2021) and Mathrubhumi (dated 26.09.2021) under Community Category. Hence the age of the teacher is calculated as on 01.01.2021.

The reservation for PWD categories was not mentioned in the above mentioned notification since the criteria for PWD Reservation in the appointments in the Private/ Aided Colleges was issued by the Government vide G.O (Ms.)No. 242/2022/HEDN Dated 18.05.2022, ie only after the issuance of the above notification.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

According to the Minutes of the Selection Committee held on 05.04.2022, from 10.30 a.m to 1.00 p.m at CCR Generalate, All Saints' College, Campus for the appointment of Assistant Professor in Malayalam (One vacancy in Community Merit) it is specified that 11 applications were received, four applications were rejected since the candidates not belongs to Latin Community and call letters were sent to 7 candidates. All seven candidates attended the interview. A rank list of 3 has been published purely based on the interview. **Smt. Jesny J, who got highest score of 43 out of 50 was placed as the first rank holder in Community Merit and appointed in Community Category.**

As the Educational Agency had notified one vacancy in the Department of Malayalam, Smt. Jesny J has been appointed as Assistant Professor in Community Merit in 2nd position.

As per Post Adalat Report of 2018, there is a workload of 36 hours and 2 sanctioned post in the Department of Malayalam, All Saints' College, Trivandrum. The Assistant Professor is appointed in the 2nd position and there is sufficient workload to accommodate the incumbent.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidates selected for appointment as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

In the light of the above mentioned facts, the proposal for the approval of the initial appointment of Smt. Jesny J as Assistant Professor in the Department of Malayalam, **All Saints' College, Trivandrum**, w.e.f 01.06.2022 F N against the vacancy of Smt. Anita G, Assistant Professor in Malayalam retired from service on 31.03.2016, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

PROFORMA

Proposal for the Initial appointment of Assistant Professor in Malayalam, All Saints' College, Thirunanthapuram

(Date of Notification: 26.09.2021 (The New Indian Express, The Hindu, Mathrubhumi, Malayala Manorama)

Interview held on 05.04.2022

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1.	Smt. Jesny J D.O.J:01.06.2022 F N Assistant Professor in Malayalam	22.04.1989 31 years and 08 months (as on 01.01.2021)	1 st position in Community merit	<u>B.A Malayalam Language & Literature</u> Second class, Percentage of marks-56.75% March 2014, Reg No.181507 (M.G University) (Eligibility Certificate produced) <u>M.A Malayalam</u> Grade A, Percentage of marks -76.11 % April 2017 Reg No. 15TV03MA04 (Sree Sankaracharya University of Sanskrit, Kalady) (Eligibility Certificate produced) <u>M.Phil</u> Grade A+ November 2018, Reg No. MAL170707 (University of Kerala) <u>UGC – NET</u> <u>Held on 10.07.2016</u> Roll No.37002776 Undertaking produced	<u>As per post Adalath Report 2018</u> workload – 36 hours Sanctioned Posts - 2 Total Number of Teachers Permissible - 2 Position of the Teacher - 2nd	39	15	Against the vacancy of Smt. Anita G, Assistant Professor in Malayalam retired from service on 31.03.2016

Recommendation:- The Committee considered the proposal for the approval of the initial appointment of Smt. Jesny J as Assistant Professor in the Department of Malayalam, All Saints' College, Trivandrum, w.e.f 01.06.2022 F N against the vacancy of Smt. Anita G, Assistant Professor in Malayalam retired from service on 31.03.2016 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A5: All Saints' College, Thiruvananthapuram – Placement/Promotion of Dr.Reshmi R. Prasad, Principal and Professor to Professor with retrospective effect from 01.01.2021 – Proposal for Approval – reg:-

33153/Ac F I/2021/UOK

The Manager, All Saints' College, Thiruvananthapuram has forwarded a proposal for the approval of Placement/Promotion of Dr. Reshmi R.Prasad, Principal and Professor of All Saints' College, Trivandrum as Professor of Commerce with retrospective effect from 01.01.2021 as per UGC Regulation 2018.

The Service details of Dr. Reshmi R. Prasad are as follows:

Qualifications	1. M.Com from University of Kerala in April/May 1993. 2.M.Phil from University of Kerala June 1995. 3.Qualified UGC test for Eligibility for Lectureship held in December 1994. 4.Ph.D from University of Kerala on 30/06/2004.
Date of first appointment (as Lecturer)	11.09.1995 F N
L.W.A availed	Nil
Date of Placement to Senior Scale Lecturer	11.09.2000 F N
Date of Promotion to Selection Grade Lecturer	11.09.2005 F N
Date of Promotion to Associate Professor	11.09.2008 F N
Date of Placement/Promotion to Principal and Professor.	01.06 2021 F N
Proposed date of Placement/ Promotion as Professor Academic Level 14 with retrospective effect	01.01.2021 F N
U G C Regulation applicable	U G C Regulation 2018

It may be noted that Dr. Reshmi R. Prasad had joined as Lecturer in Commerce in N.S.S Hindu College, Changanacherry w.e.f 11.09.1995 and relieved from the College w.e.f 22-10-1996 and Joined as Lecturer in Commerce in All Saints' College on 23.10.1996. It was approved by University of Kerala vide order no. Ac F1/5/3085/96 Dated 27.01.1998. She was on deputation for undergoing Ph.D Course for a period from 02.06.2000 to 31.03.2002 and extended for a further period from 04.02.2003 to 03.04.2003.

The University has approved the appointment of Dr.Reshmi R.Prasad as the Drawing and Disbursing Officer of All Saints' College, Thiruvananthapuram for three consecutive terms w.e.f 01.06.2021 F N. Then the teacher was promoted to Principal and Professor w.e.f 01.06.2021 F N against the retirement vacancy of Dr. Deepa M, Principal, who retired from service on 31.05.2021 and it was approved by University of Kerala vide U.O No. 7607/2021/UOK Dated 28.12.2021.

The Manager has forwarded the relevant documents, placement order, Minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr. Reshmi R. Prasad as per UGC Regulations 2018.

As per Clause V of UGC Regulations 2018, eligibility criteria for promotion to College Professor is as detailed below.

- A Ph.D Degree.
- Professor/ Associate Professor with a total service/experience of at least fifteen years of teaching/ research in Universities, Colleges and other institutions of Higher Education.
- A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
- A minimum score of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that Dr. Reshmi R.Prasad acquired PhD on 30/06/2004 and has been designated as Associate Professor on 11.09.2008 with a total teaching experience of 26 years (counting the total Service in N.S.S Hindu College Changanacherry and All Saints' College, Thiruvananthapuram together). As per the minutes of the duly constituted Selection committee held on 05.11.2022, the teacher attained a verified score of 159 for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals all within the assessment period (11.09.2008-01.01.2021).

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the approval of Placement/promotion of Dr. Reshmi R.Prasad, Principal and Professor, All Saints' College, Thiruvananthapuram as Professor of Commerce with retrospective effect from 01.01.2021 F N, as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for verification, consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement/ promotion of Dr. Reshmi R.Prasad, Principal and Professor, All Saints' College, Thiruvananthapuram as Professor of Commerce with retrospective effect from 01.01.2021 F N and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A6: *Endorsement of Teaching Staff in Kaviyattu College of Teacher Education, Pirappancode, Thiruvananthapuram,reg:-*

23770/Ac F I/2021/UOK

The Principal, Kaviyattu College of Teacher Education, Pirappancode, Thiruvananthapuram has requested to endorse the staff list of Sri. Arun Raj D, who is appointed as Assistant Professor in General Education w.e.f 17.10.2022.

It may be noted that University had already endorsed the staff list of 11 teaching staff including Principal of Kaviyattu College of Teacher Education, Pirappancode, Thiruvananthapuram as detailed below.

SI No	Name	Designation	Subject	Date of Appointment
1.	Dr.Kunhiraman.T.V	Principal	Psychology	09.08.2021
2.	Naseer.M	Assistant Professor	Social Science	10.10.2008
3.	Deepthi Karunakaran	Assistant Professor	Natural Science	20.11.2013
4.	Veena.S.R	Assistant Professor	English	14.01.2016
5.	Liby Cherian	Assistant Professor	Physical Science	01.01.2020
6.	Nisharaj	Assistant Professor	Mathematics	28.06.2021
7.	Shifa.S.S	Assistant Professor	Commerce	15.06.2021
8.	Shameer.B	Assistant Professor	General Education	28.06.2021
9.	Nishad.A.S	Assistant Professor	Physical Education	15.02.2021
10	Shiyaskhan.S	Assistant Professor	Art Education	01.07.2021
11.	Krishnaja S	Assistant Professor	Performing Arts	01.07.2021

The Educational Agency has forwarded the supporting documents like proforma, ID proof, Photograph, attested copies of the qualifying certificates and chalan receipts for Rs.525/-remitted to the University cash counter for verification of documents (Rs.1050/- for Principal and Rs.525/- per teacher).

The attested copies of the qualifying certificates attached with the proforma has been verified with the Original documents.

As per amendment No.37, Statute 40 (a), Chapter 2 of the Kerala University First Statutes 1979 stipulate "Conditions of Service of Teachers in Unaided Colleges."

- i) For making appointment of Teachers including Principal in unaided Colleges, the selection shall be made after giving due publicity.
- ii) Age: The maximum age for a teacher in the Unaided College shall be sixty five (65) years.
- iii) Approval of appointment: Approval of every appointment to the teaching post in Unaided Colleges shall be made by the Syndicate subject to satisfying the conditions specified in these statutes.

Note:1 All Teachers of Unaided Colleges affiliated to the University shall possess the qualifications prescribed in the Regulations relating to qualification of Teachers except the stipulation that they should pass the eligibility test for Lectures conducted by the UGC, CSIR or similar tests accredited by the UGC.

Note:2 Teachers who are having approved service in Affiliated Colleges shall be deemed to be qualified.

The Syndicate at its meeting held on 27.08.2016 vide Item No.20.26.02 resolved to endorse the staff list provided by the Unaided training Colleges, after proper verification of certificates and documents. A fee of Rs 500/- may be levied for endorsement per teacher and Rs 1000/- for Principal as per the decision of the Syndicate dated 26.07.2007(Item No.21) on the basis of the interim direction of the Hon'ble High Court in WP(C) No.14911/2007(A)

As per NCTE Norms 2014 stipulate that 5.2 Qualifications

The faculty shall possess the following qualifications:

A. Principal/HoD

- (a) Post Graduate degree in Arts/Sciences/Social Sciences/Humanities/Commerce with minimum 55% marks; and
- (b) M. Ed with minimum 55% marks; and
- (c) Ph. D in Education or in any pedagogic subject offered in the institution; and
- (d) Eight years teaching experience in a secondary Teacher Education Institution.

B. Perspectives in Education or Foundation Courses

- (a) Postgraduate degree in social Sciences with minimum 55% marks; and
- (b) M.Ed degree from a recognized university with minimum 55% marks.

OR

(a) Postgraduate(MA) degree in Education with minimum 55% marks; and

(b) B.Ed/B.E1.Ed. Degree with minimum 55% marks.

C. Curriculum and Pedagogic Courses

- (a) Post graduate degree in Sciences/Mathematics/Social Sciences/Languages with minimum 55% marks.
- (b) M.Ed degree with minimum 55% marks.

D. Specialised Courses Physical Education

(i) Master of Physical Education(M P Ed) with minimum 55% marks (Training/ qualification in yoga education shall be desirable) **Visual Arts**

(i) Post Graduate degree in Fine Arts (MFA) with minimum 55% marks

Performing Arts

(i) Post graduate degree in Music/Dance/Theatre Arts with minimum 55% marks

Desirable: Ph.D degree in Education with subject specialisations.

(Note: In case B and C put together, for two faculty positions, a postgraduate degree in Sociology/ Psychology / Philosophy with 55% marks and B.Ed. BEIED with 55% marks and three years of teaching experience in a secondary shall be considered).

On verification of the documents it is found that Sri. Arun Raj D possessed the required qualification as stipulated in the NCTE Regulation 2014.

The Educational Agency satisfies with the distribution of faculty across different curricular areas as per NCTE Regulation 2014.

Ac BII Section has informed that, the Educational Agency remitted the annual administration fee till 2022-'23 and hence the provisional affiliation continues for the academic year 2022-'23 also. But the Institution has not requested for Certificate of Affiliation for 2022-'23 which can be issued if the college applies for the same along with the mandatory documents like salary disbursement details, staff details, faculty details along with the qualifying certificates.

In the light of the above facts, the proposal for the endorsement of Sri. Arun Raj Das, Assistant Professor in General Education at Kaviyattu College of Teacher Education, Pirappancode, Thiruvananthapuram wef 17.10.2022 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendations.

Recommendation:-

The Committee considered the proposal for the approval of endorsement of Sri. Arun Raj Das, Assistant Professor in General Education at Kaviyattu College of Teacher Education, Pirappancode, Thiruvananthapuram wef 17.10.2022 and recommended to approve the same. Further recommended to handover list of Colleges whose endorsement was granted last year to the Convener, Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for conducting surprise visit in the respective Colleges.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A7: *St. Xavier's College, Thumba - Proposal for the approval of the Placement/ Promotion of Smt. Reshmi Poulouse, Department of Mathematics as Assistant Professor Academic Level 11 ,w.e.f 15.09.2021 F N-reg.*

54742/Ac F I/2022/UOK

The Principal, St. Xavier's College, Thumba had forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Reshmi Poulouse, Assistant Professor, Department of Mathematics from Academic Level 10 to Academic Level 11 w.e.f 15.09.2021 FN.

The Service details of Smt. Reshmi Poulouse is as follows.

Qualifications	1. M.Sc Mathematics from M.G University in 2004. 2. Qualified Joint CSIR-UGC Test for NET (only) held on 19.06.2011.
Date of first entry in to Service	25.08.2014 F N
Date of Birth	25.07.1981
Date of Retirement	31.03.2042
L.W.A availed	NIL
Details of relaxation availed of	NIL
Date of completion of 6 years of service as Assistant Professor Academic Level 10	24.08.2020
Date of Placement to Assistant Professor Academic Level 11	15.09.2021 F N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. UGC sponsored Live Online Induction Programme conducted by UGC- HRDC, University of Kerala, from 02.11.2020 to 01.12.2020. 2. Two week Refresher Course in Mathematics from 31.08.2021 to 14.09.2021 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD
Refresher / Orientation Course due	Nil
UGC Regulation applicable	UGC Regulation 2018 Option A
Remarks	Completed the mandatory requirements only after the due date of promotion ie on 14.09.2021. Hence the teacher is eligible for promotion on 15.09.2021.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 25.08.2014 F N in St. Xavier's College, Thumba, and it was approved by University of Kerala vide U.O No. Ac FIII/2 /44881/2014 dated 22.05.2015. The Assistant Professor had completed 6 years of service as Assistant Professor Academic Level 10 on 24.08.2020.

The teacher had completed Live Online Induction Programme conducted by UGC- HRDC, University of Kerala, from 02.11.2020 to 01.12.2020 and Two week online Refresher Course in Mathematics from 31.08.2021 to 14.09.2021 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD.

It may be noted that, as per UGC Regulation 2018, Induction Programme shall be treated at par with the Orientation Programmes already being run by the HRDC of the UGC for the purpose of CAS requirements.

Here the teacher had completed the mandatory requirements after the due date of promotion that is only on 14.09.2021 and hence the Assistant Professor is eligible for promotion only on 15.09.2021.

The Principal, St. Xavier's College, Thumba has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2014 to 2020, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the Minutes of the Screening Committee held on 21.07.2022, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor, Academic Level 11 w.e.f 15.09.2021.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal for the approval of the Placement/ Promotion of Smt. Reshmi Poulse, Assistant Professor, Department of Mathematics, St. Xavier's College, Thumba from Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 15.09.2021 F N as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement/ Promotion of Smt.Reshmi Poulse, Assistant Professor, Department of Mathematics, St. Xavier's College, Thumba from Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 15.09.2021 F N and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A8: *Placement/Promotion of Dr. Brijithlal N.D, Assistant Professor in Botany, Department of Botany & Biotechnology, Bishop Moore College Mavelikara from Academic Level 11 to Assistant Professor Academic Level 12- Proposal for approval:-*

54349/Ac F I/2022/UOK

The Principal of Bishop Moore College, Mavelikara had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Brijithlal N.D, Assistant Professor in Botany, Department of Botany & Biotechnology from Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 04.01.2021.

The Service details of Dr. Brijithlal N.D, are as follows.

Qualifications	1. M.Sc Botany from University of Kerala in 2002 2.M.Phil in Botany from Manonmaniam Sundaranar University in 2006.
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	3. Ph.D in Botany from Manonmaniam Sundaranar University in Feb 2011.
Date of first entry in to Service	04.01.2012
L.W.A availed	Nil
Details of relaxation availed of	Already availed during the promotion from Stage I to Stage II
Date of Placement to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) (Stage II)	04.01.2016
Date of completion of 5 years of service as Assistant Professor with AGP 7000 (Academic Level 11)	03.01.2021
Date of Placement to Assistant Professor Academic Level 12	04.01.2021
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) Orientation Programme from UGC- ASC, University of Kerala from 30.01.2014 to 26.02.2014. 2) Special Summer School Programme from UGC- HRDC, University of Kerala from 14.10.2016 to 03.11.2016. 3) Live Online Refresher Course from UGC- HRDC, University of Kerala from 12.08.2020 to 25.08.2020. 4) Live Online Short Term Course in 'Mooc, E-content Development and Open Educational Resources' from UGC- HRDC, University of Kerala from 23.09.2020 to 29.09.2020 (7 days). 5. Live Online one Week FDP on 'Instrumental Methods of Analysis' from 07.10.2020 to 13.10.2020 organised by Guru Angad Dev Teaching Learning Centre, SGTB Khalsa College, University of Delhi under the PMMMMNTT of MHRD in collaboration with Bishop Moore College, Mavelikara and St. John's College, Agra.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 Option A

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer in Botany on 04.01.2012 at Bishop Moore College, Mavelikara, and it was approved by University of Kerala vide U.O No. Ac FI/14693/2012 dated 07.04.2012. The teacher was promoted to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) (Stage II) on 04.01.2016 and had completed 5 years of service as Assistant Professor with AGP 7000 (Stage II) on 03.01.2021. Hence the due date of promotion to Assistant Professor Academic Level 12 is on 04.01.2021.

Here the Assistant Professor has completed one Refresher Course, one short term course of 7 days duration and one week FDP (online) with in the assessment period and hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal, Bishop Moore College Mavelikara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations (Option A), Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 from 2016 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee held on 01/09/2021, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12 (Stage III).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion in respect of Dr. Brijithlal N.D, Assistant Professor in Botany, Department of Botany & Biotechnology, Bishop Moore College Mavelikkara, from Academic Level 11 to Academic Level 12, w.e.f 04.01.2021, as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non -Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for approval of Placement/ Promotion in respect of Dr. Brijithlal N.D, Assistant Professor in Botany, Department of Botany & Biotechnology, Bishop Moore College Mavelikkara, from Academic Level 11 to Academic Level 12, w.e.f 04.01.2021 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A9: SD College, Alappuzha - Initial Appointment of Assistant Professor in the History- Approval – reg.

2215/Ac F I/2022/UOK

The Principal, SD College, Alappuzha has forwarded the proposal regarding the approval of the initial appointment of the following Assistant Professors in the Department of History.

Sl No	Name	Date of Joining	Nature of Vacancy
1	Smt.Gopikrishna R	25.10.2021	Against the vacancy of Dr.M.P Ajithkumar, Associate Professor retired on 31.03.2018.
2	Smt.Meera Sivadas	25.10.2021	Against the vacancy of Dr.R.Rajalekshmy, Associate Professor retired on 31.05.2018.
3	Dr.Vishnu Sreevalsan	25.10.2021	Against the vacancy of Dr.S.Jeyakumar, Associate Professor retired on 31.05.2019.

The Principal, SD College, Alappuzha has forwarded the following documents regarding the selection and appointment of above mentioned Assistant Professors as stipulated in the norms of the University and as per UGC Regulation 2018.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting held on 16.10.2021 and Interview score sheet.
3. News paper cuttings bearing the notification regarding the appointment.
4. Certificate stating that there are no supernumerary hands and no thrown out teachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Nomination letter from the Government. D2/1/2021/HEdn dated 05.01.2021 and GO.(Rt)No.733/2021/HEDN dated 02/06/2021.
7. Certificate showing no apportionment or reservation of vacancies for any community.
8. Originals of the Qualifying Degrees, and mark lists.
9. Certificates to prove age and date of birth.
10. Service book of the teacher concerned with entries.
11. Joining report of the Assistant Professor concerned.
12. Workload statement in the department concerned.
13. List of teachers in History.

As per letter No.D2/1/2021/HEdn dated 05.01.2021 Government had nominated its representative to Selection Committee of SD College, Alappuzha for filling up of three vacancies in History. The nomination was valid upto 31.05.2021. Due to lock down restrictions owing to COVID-19 Government as per GO .(Rt)No.733/2021/HEDN dated 02/06/2021 extent the validity of nomination orders for further period of six months ie: upto 30.11.2021.

The Educational Agency had advertised the notification regarding three 3 vacancies (Open Merit-1, Community Merit-2) in 4 daily newspapers viz. The Hindu (dated 20.01.2021), Mathrubhumi (dated. 20.01.2021), The New Indian Express (dated 20.01.2021) and Malayala Manorama (dated 20.01.2021). Hence the age of the teacher is calculated as on 01.01.2021

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

A Master's Degree with 55% marks(or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned/ relevant/ allied subject from an Indian University, or an equivalent degree from an accredited foreign University.

Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/ seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

On verification of the proposal it was noted that the Hon'ble High Court vide its Judgement on WP(C)No.25454 of 2021(F) on 16.11.2021 ordered to stay further action on the advertisement dated 20.01.2021 inviting application to the posts of Assistant Professors for filling up the post at SD College, Alappuzha without providing any reservation for the persons with disability.The Stay was further extended to 03.03.2022 vide interim order on WP(C)No.25454 of 2021 dated 16.12.2021. Hence the proposal for the Initial Appointment of Assistant Professors at SD College, Alappuzha were kept in abeyance.

Now the Hon'ble High Court of Kerala vide its Judgement on WP(C) No.25454 of 2021 dated 22.12.2022 directed

1. the Educational Agency to forward the proposal for the approval of the appointment of the petitioner (Anand R, applicant for the post of Assistant Professor in English) within a period of two months from the date of receipt of copy of the Judgement to the available vacancy to the University
2. the University to verify the proposal as per UGC RegInterview held on 16.10.2021ulation and if found satisfied, approve the appointment of the petitioner within a period of one month thereafter.
3. **the University to approve the the appointment of all other persons made in terms of Law.**

In the judgment it is also stated that WP(C) No.25454 of 2021 will stand ordered in terms of the afore directions and WP(C) No.25589/2022 will stand closed, however none of the contentions therein have been touched upon and that they are left open to be impelled and pursued in future, if so warranted.

In compliance with the judgment, the proposal for the approval of appointments made at SD College Alappuzha has been verified and noted that as per Post Adalath report 2018 there is a workload of 52 hours and 3 sanctioned posts in History at SD College, Alappuzha. The Assistant

Professors are appointed in the 1st 2nd and 3rd position and there is sufficient workload to accommodate the incumbents.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 16.10.2021, 10.00 A.M at Manager's office, SDV Centenary Auditorium, Alappuzha for the appointment of Assistant Professors in History

According to the minutes of the Selection Committee held on 16.10.2021, 10.00 A.M at SDV Centenary Auditorium, Alappuzha for the appointment of Assistant Professors in History under

5. Open Merit (1 vacancy) it is specified that 49 applications were received and call letters were sent to 33 shortlisted candidates. 25 candidates attended the interview. The rank list has been published purely based on the interview.
6. Community Merit (2 vacancies) it is specified that 26 applications were received and call letters were sent to 19 shortlisted candidates. 15 candidates attended the interview. The rank list has been published purely based on the interview.

Smt.Gopikrishna R (41/50), Smt.Meera Sivadas (40/50) & Dr.Vishnu Sreevalsan (39/50) are Ist three rank holders both under Open Merit & Community Merit.

As the Educational Agency had notified the vacancies in History including 2 in Community Merit and and 1 in open Merit,the Educational agency has appointed the incumbents in the department as follows.

- 1) Sri.Smt.Gopikrishna R in Open Merit in 1st Position.
- 2) Smt.Meera Sivadas in Community Merit in 2nd Position.
- 3) Dr.Vishnu Sreevalsan in Community Merit in 3rd Position.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts, as per the orders of the Vice-Chancellor the proposal for the approval of appointment of the following Assistant Professors of History at is placed before the Standing Committee of the Syndicate on Teaching Staff of Private Colleges for consideration and appropriate recommendation.

SI No	Name	Date of Joining	Nature of Vacancy
1	Smt.Gopikrishna R	25.10.2021	Against the vacancy of Dr.M.P Ajithkumar, Associate Professor retired on 31.03.2018.
2	Smt.Meera Sivadas	25.10.2021	Against the vacancy of Dr.R.Rajalekshmy, Associate Professor retired on 31.05.2018. Interview held on 16.10.2021
3	Dr.Vishnu Sreevalsan	25.10.2021	Against the vacancy of Dr.S.Jeyakumar, Associate Professor retired on 31.05.2019.

PROFORMA

SD College, Alappuzha Proposal for the Initial appointment of Assistant Professor in History
(Date of Notification: 20.01.2021 (The Hindu, The New Indian Express, Mathrubhumi, Malayala Manorama))

Interview held on 16.10.2021

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1	Smt.Gopikrishna R D.O.J: 25.10.2021FN Assistant Professor in History	04.05.1994 26 years and 07 months (as on 01.01.2021)	1 st Rank in Open merit	<u>B.A History</u> A Grade Percentage of marks-91.25 University of Kerala Year-April 2015 Reg No.14010603/12107017 <u>M.A History</u> First class, with Distinction Year- 2017 Reg No. 15SHMA36 Percentage-87.50 (Eligibility Produced) <u>M.Phil</u> History, Sree Sankaracharya University of Sanskrit January 2019 17 KA08HS04 A-Grade <u>UGC - NET</u> <u>Qualified on July 2018</u> Roll No.35007844 Undertaking Produced	<u>As per post Adalath Report 2018</u> workload – 52 hours Sanctioned Posts - 3 Total Number of Teachers-03 Position of the Teacher -1st	34	30	Against the vacancy of Dr.M.P.Ajithkumar, Associate Professor retired on 31.03.2018.
2	Smt.Meera Sivadas D.O.J:25.10.2021 Assistant Professor in History	01.04.1993 28 Years and 9 months. (01.01.2021)	2 nd Rank in Community Merit	<u>B.A English Language & Literature</u> First Class, Percentage of marks- 89.5 March 2014, Reg No. 11104925 Eligibility Produced (Mahatma	<u>As per post Adalath Report 2018</u> workload – 52 hours Sanctioned Posts - 3 Total Number of Teachers-03	34	31	Against the vacancy of Dr.R.Rajalekshmy Associate Professor retired on 31.05.2018.

				<p>Gandhi University) <u>M.A History</u> First class, Percentage of marks- 75.66 July 2016 Reg No. 54014401/54014144016 (University of Kerala) <u>M.Phil</u> University of Kerala, November 2018 Reg No.HIS 170706/2018 Grade A⁺ <u>UGC - NET</u> <u>Qualified on</u> <u>January 2018</u> Roll No. 37005367 Undertaking Produced</p>	<u>Position of the Teacher</u> <u>-2nd</u>			
3	<p>Dr.Vishnu Sreevalsan D.O.J:25.10.2021 FN Assistant Professor in History Date of notification 20.01.2021 Interview held on 16.10.2021</p>	<p>08.09.1986 34 years and 3 months</p>	<p>3rd Rank in Community Merit</p>	<p><u>B.A History</u> Percentage of marks- 60 April 2007, Reg No. 220446//April 2006 University of Kerala <u>M.A History</u> Second class, Percentage of marks- 58.11 Year:2011 Reg No. 61089 (University of Kerala) <u>UGC - NET</u> <u>Qualified on</u> <u>November 2017</u> Roll No. 37005711 Undertaking Produced <u>Ph.D</u> Reg.No.6696 University of Kerala Awarded on 17.02.2021</p>	<p><u>As per post Adalath Report 2018</u> workload – 52 hours Sanctioned Posts - 3 Total Number of Teachers-03 <u>Position of the Teacher</u> <u>-3rd</u></p>	34	32	<p>Against the vacancy of Dr.S.Jeyakumar, Associate Professor retired on 31.05.2019.</p>

Recommendation:-

The Committee considered the proposal regarding the approval of initial appointment of the following Assistant Professors of History at SD College, Alappuzha in compliance with the Judgment of the Hon'ble High Court of Kerala on WP(C) No.25454 of 2021 dated 22.12.2022 along with the complaint dtd 27.10.2021 of Smt. Nandana Krishnan G.S. (Appendix-I) and recommended to approve the appointments of the following Assistant Professors.

Sl No	Name	Date of Joining	Nature of Vacancy
1	Smt.Gopikrishna R	25.10.2021	Against the vacancy of Dr.M.P Ajithkumar, Associate Professor retired on 31.03.2018.
2	Smt.Meera Sivadas	25.10.2021	Against the vacancy of Dr.R.Rajalekshmy, Associate Professor retired on 31.05.2018. Interview held on 16.10.2021
3	Dr.Vishnu Sreevalsan	25.10.2021	Against the vacancy of Dr.S.Jeyakumar, Associate Professor retired on 31.05.2019.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A10: SD College, Alappuzha - Initial Appointment of Assistant Professor in the Department of Malayalam – Approval – reg.

(2224/Ac.F1/2022/UoK)

The Principal, SD College, Alappuzha has forwarded the proposal regarding the approval of the initial appointment of Dr.Lekshmi Radhakrishnan as Assistant Professor in Malayalam w.e.f 29.10.2021 against the vacancy of Dr.S.Harikumar, Associate Professor retired on 31.03.2018 along with the following documents for the selection and appointment as stipulated in the norms of the University and as per UGC Regulation 2018.

- Appointment order in Form No.I
- Minutes of the Selection Committee meeting and Interview score sheet.
- News paper cuttings bearing the notification regarding the appointment.
- Certificate stating that there are no supernumerary hands and no thrown out teachers.
- Declaration to the effect that one month's time was given to the prospective candidates for applying.
- Nomination letter from the Government. D2/1/2021/HEdn dated 05.01.2021 and GO. (Rt)No.733/2021/HEDN dated 02/06/2021.
- Certificate showing no apportionment or reservation of vacancies for any community.
- Originals of the Qualifying Degrees, and mark lists.
- Certificates to prove age and date of birth.
- Service book of the teacher concerned with entries.
- Joining report of the Assistant Professor concerned.
- Workload statement in the department concerned.
- List of teachers in the department of Malayalam.

As per letter No.D2/1/2021/HEdn dated 05.01.2021 Government had nominated its representative to Selection Committee of SD College, Alappuzha for filling up of one vacancy in Malayalam .The nomination was valid upto 31.05.2021.Due to lock down restrictions owing to COVID-19 Government as per GO .(Rt)No.733/2021/HEDN dated 02/06/2021 extent the validity of nomination orders for further period of six months ie: upto 30.11.2021.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 20.01.2021), Mathrubhumi (dated. 20.01.2021), The New Indian Express (dated 20.01.2021) and Malayala Manorama (dated 20.01.2021). Hence the age of the teacher is calculated as on 01.01.2021

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.

Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out of which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

On verification of the proposal it was noted that the Hon'ble High Court vide its Judgement on WP(C)No.25454 of 2021(F) on 16.11.2021 ordered to stay further action on the advertisement dated 20.01.2021 inviting application to the posts of Assistant Professors for filling up the post at SD College, Alappuzha without providing any reservation for the persons with disability. The Stay was further extended to 03.03.2022 vide interim order on WP(C)No.25454 of 2021 dated 16.12.2021. Hence the proposal for the Initial Appointment of Assistant Professors at SD College, Alappuzha were kept in abeyance.

Now the Hon'ble High Court of Kerala vide its Judgement on WP(C) No.25454 of 2021 dated 22.12.2022 directed

1. the Educational Agency to forward the proposal for the approval of the appointment of the petitioner (Anand R, applicant for the post of Assistant Professor in English) within a period of two months from the date of receipt of copy of the Judgement to the available vacancy to the University
2. the University to verify the proposal as per UGC Regulation and if found satisfied, approve the appointment of the petitioner within a period of one month thereafter
3. **the University to approve the the appointment of all other persons made in terms of Law.**

In the judgment it is also stated that WP(C) No.25454 of 2021 will stand ordered in terms of the afore directions and WP(C) No.25589/2022 will stand closed, however none of the contentions therein have been touched upon and that they are left open to be impelled and pursued in future, if so warranted.

As per Post Adalath report there is a workload of 157 hours and 10 sanctioned post in the Department of Malayalam in SD College, Alappuzha. After reducing PG weightage work load gets reduced to 132 hours and 8 permissible posts. The Assistant Professor is appointed in the 6 th position in the department & there is sufficient workload to accommodate the incumbent.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 26.10.2021 it is specified that 41 applications were received and call letters were sent to 19 shortlisted candidates. 12 candidates attended the interview. A rank list of 3 candidates has been published purely based on the interview. **Dr.Lekshmi Radhakrishnan who got highest score (45 score out of 50) in the interview was placed as the first rank holder in Open Merit and appointed as Assistant Professor of Malayalam by the management.**

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts. On verification, the candidate selected for appointment as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In compliance with the Judgment of the he Hon'ble High Court of Kerala on WP(C) No.25454 of 2021 dated 22.12.2022, as per the orders of the Vice-Chancellor, proposal for the approval of appointment of Dr.Lekshmi Radhakrishnan, as Assistant Professor in Malayalam, SD College Alappuzha against the vacancy of Dr.S.Harikumar, Associate Professor retired on 31.03.2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

PROFORMA

SD College, Alappuzha Proposal for the Initial appointment of Assistant Professor in Malayalam (Date of Notification: 20.01.2021 (The Hindu, The New Indian Express, Mathrubhumi, Malayala Manorama)

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1.	Dr.Lekshmi Radhakrishnan D.O.J: 29.10.2021 Assistant Professor in Malayalam Interview held on 26.10.2021	06.05.1985 35 years and 07 months (as on 01.01.2021)	1 st position in Open merit	B.A Mahatma Gandhi University First class, Percentage of marks- 79.5 April 2005, Reg No. 51634 M.A Mahatma Gandhi University First class, Percentage of marks – 79.54	As per post Adalath Report 2018 workload – 157 hours After reducing PG Weightage workload – 132 hours Sanctioned Posts - 10 Total Number of Teachers Permissible	39	35	Against the Retirement vacancy of Dr.S.Harikumar, Associate Professor retired on 31.03.2018.

				June 2007 Reg No. 85262 (Eligibility Certificate produced) <u>JUGC-NET</u> <u>June 2013</u> Roll No. 16220167. <u>Ph.D</u> Mahatma Gandhi University Awarded on 30.04.2019 (Eligibility Certificate And Special Certificate Produced.)	after reducing P.G Weightage - 8 Position of the Teacher - 6th			
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Recommendation:-

The Committee considered the proposal for the approval of initial appointment of Dr.Lekshmi Radhakrishnan, as Assistant Professor in Malayalam at SD College Alappuzha w.e.f 29.10.2021 against the vacancy of Dr.S.Harikumar, Associate Professor retired on 31.03.2018 in compliance with the Judgment of the the Hon'ble High Court of Kerala on WP(C) No.25454 of 2021 dated 22.12.2022 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A11:- Mar Theophilus Training College, Thiruvananthapuram- Placement/ Promotion of Dr.Maya S, Associate Professor of Education Academic Level 13 A to Professor Academic Level 14 w.e.f 08.02.2021 F N - Approval – reg:- 20553/Ac F I/2021/UOK

The Manager, Malankara Syrian Catholic Colleges has forwarded the proposal for the approval of Placement/Promotion of **Dr.Maya S, Associate Professor of Education Academic Level 13 A to Professor Academic Level 14 w.e.f 08.02.2021 F N.**

The Service details of **Dr.Maya S** are as follows:

Qualifications	1. M Sc from University of Kerala 1991 2. M.Ed from University of Kerala in 1999. 3. Qualified UGC NET held on June 1999. 4. PhD in Education from University of Kerala on 16.12.2005
Date of first appointment	08.02.2006
Date of beginning into continuous service	08.02.2006
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	08.02.2010
Date of Promotion to Selection Grade	08.02.2015
Date of Promotion as Associate Professor	08.02.2018
Proposed date of placement/ promotion to Professor Academic Level 14	08.02.2021
U G C Regulation applicable	U G C Regulation 2018

The Manager has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr. Maya S as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor Academic Level 13 A to Professor Academic Level 14 is as detailed below.

1. Associate Professors have to complete three years of service in Academic Level 13 A.
2. A Ph.D degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

On verification, it is seen that Dr. Maya S, has completed three years of service as Associate Professor Academic Level 13 A on 07.02.2021. She acquired PhD in Education from University of Kerala on 06.12.2005.

As per the minutes of the duly constituted Selection committee held on 31.10.2022 the Associate Professor attained a verified score of 222 for which minimum required is 110 and is having Research Publications in peer reviewed/UGC approved journals (Supporting evidences of publications have also been forwarded).

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above facts, the proposal for the approval of Placement/Promotion of Dr. Maya S, Associate Professor of Education Academic Level 13 A as Professor Academic Level 14, w.e.f 08.02.2021 F N at Mar Theophilus Training College, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for verification, consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement/Promotion of Dr. Maya S, Associate Professor of Education Academic Level 13 A as Professor Academic Level 14, w.e.f 08.02.2021 F.N. at Mar Theophilus Training College, Thiruvananthapuram and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A12: *St. Xavier's College, Thumba - Proposal for the approval of the Placement/Promotion of Sri. Rajesh M, Assistant Professor, Department of Economics from Academic Level 10 to Academic Level 11, w.e.f 22.07.2018 FN.*

16473/Ac F I/2022/UOK

The Principal, St. Xavier's College, Thumba had forwarded a proposal regarding the Placement/ Promotion in respect of Sri. Rajesh M, Assistant Professor, Department of Economics from Academic Level 10 to Academic level 11 w.e.f 22.07.2018 FN.

The Service details of Sri. Rajesh M is as follows.

Qualifications	1. M.A from University of Kerala in May 2008. 2. M.Phil from University of Kerala in April 2010. 3. Qualified UGC Test for NET on 2012
Date of Birth	13.05.1983
Date of Retirement	31.05.2043
Date of first entry in to Service	22.07.2013 F N
L.W.A availed	Nil
Details of relaxation availed of	One year on account of M.Phil
Date of completion of 5 years of service as Assistant Professor Academic Level 10	21.07.2018
Date of Placement to Assistant Professor Academic Level 11	22.07.2018 F N

Number of refresher Courses or Orientation Courses attended, duration and name of University	Refresher Course from UGC-HRDC, University of Kerala from 27.10.2015 to 16.11.2015
Refresher/Orientation Course due	Orientation Programme due within the assessment period
UGC Regulation applicable	UGC Regulation 2018 Option A
Remarks	Clause 6.3 VIII of UGC Regulation applicable

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 22.07.2013 F N in St. Xavier's College, Thumba, and it was approved by University of Kerala vide U.O No. Ac FIII/1/38095/2013 dated 25.10.2013. The Assistant Professor had completed 5 years of service on 21.07.2018 and hence the due date of promotion to Assistant Professor Academic Level 11 is on 22.07.2018 F N.

The teacher had not completed the mandatory Orientation Programme within the assessment period. But as per the clause 6.3 VIII of UGC Regulation 2018, the requirement for Orientation Course and Refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018. Hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal, St. Xavier's College, Thumba has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2013 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 17.03.2022, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor, Academic Level 11 w.e.f 22.07.2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor the proposal for the approval of the Placement /Promotion of Sri. Rajesh M, Assistant Professor from Academic Level 10 to Academic Level 11 in the Department of Economics, w.e.f 22.07.2018 F N at St. Xavier's College, Thumba as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement/ Promotion of Sri.Rajesh M, Assistant Professor from Academic Level 10 to Academic Level 11 in the Department of Economics, w.e.f 22.07.2018 F N at St. Xavier's College, Thumba and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A13: Placement/Promotion in respect of Dr.Renju R Krishnan, Assistant Professor, Department of Physics, Academic Level 11 to Academic Level 12, St. Xavier's College, Thumba - Approval – reg.

20297/Ac F I/2022/UOK

The Principal, St. Xavier's College, Thumba has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Renju R Krishnan, Assistant Professor, Department of Physics from Academic Level 11 to Academic Level 12, w.e.f 05.09.2021 F N.

The service details of Dr. Renju R Krishnan are as follows:

Qualifications	1. M.Sc from University of Kerala in April 2003. 2. Ph.D from University of Kerala on 07.04.2011.
Date of Birth	22.07.1980
Date of Retirement	31.03.2037

Date of first entry in to Service	05.09.2012 F N
Date of entry into continuous service	05.09.2012 F N
L.W.A availed	Nil
Date of promotion as Assistant Professor with AGP 7000(Stage II)	05.09.2016
Details of relaxation availed of	Two years on account of Ph. D availed during the promotion to Assistant Professor with AGP 7000 (Stage II)
Date of completion of 5 years of service as Assistant Professor with AGP 7000/- (Academic Level 11)	04.09.2021
Date of promotion as Assistant Professor Academic Level 12	05.09.2021
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course from UGC-ASC, University of Kerala, Kariavattom from 11.11.2014 to 01.12.2014. 2.Special Summer School Programme from UGC-HRDC, University of Kerala, Kariavattom from 28.05.2015 to 17.06.2015. 3. One Week FDP on 'Entrepreneurship, Incubation and Innovation' from 23.06.2020 to 29.06.2020 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the P MMMNMTT of MHRD. 4. Two Weeks FDP on 'Advanced concepts for Developing MOOCS' from 02.07.2020 to 17.07.2020 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the P MMMNMTT of MHRD. 4. Online Short Term Course in 'E- Content Development' from UGC- HRDC, Gujarat University from 23.07.2020 to 29.07.2020.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 Option A

The teacher was appointed as Assistant Professor in Physics at St. Xavier's College, Thumba on 05.09.2012 FN and it was approved by University of Kerala vide U.O No. Ac FIII/2/ 51287/2012 dated 07.01.2013. The teacher was promoted to Assistant Professor with AGP 7000 (Stage II) on 05.09.2016 and had completed 5 years of service on 04.09.2021. Hence the due date of promotion to Assistant Professor Academic Level 12 is on 05.09.2021 F N. Here the Assistant Professor has completed the mandatory requirements with in the assessment period and hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option B, Assistant Professor from 2016 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 .

As per the minutes of the Screening Committee held on 18.02.2022, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Academic Level 12.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the Placement / Promotion of Dr. Renju R Krishnan, Assistant Professor, Department of Physics, St. Xavier's College, Thumba from Academic Level 11 to Academic Level 12 w.e.f 05.09.2021 F N as per UGC Regulation 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement/ Promotion of Dr.Renju R Krishnan, Assistant Professor, Department of Physics, St. Xavier's College, Thumba from Academic Level 11 to Academic Level 12 w.e.f 05.09.2021 F N and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A14: All Saints' College TVPM-Judgment of the Hon'ble High Court of Kerala in WP(C) No.6815/2021 filed by Smt. G Shirmila Jose- regarding. 24495/Ac F I/2021/UOK

The Hon'ble High Court of Kerala vide the judgment dated 23.11.2022 in WP(C) No.6815/2021 filed by Smt. G Shirmila Jose directed the following for the compliance :

1. the University shall verify whether the Selection done by the College is as per law and in full compliance with all parameters, when the approval of appointment of the selected candidate is finalised.
2. to communicate the resultant proceedings to the petitioner in due course.
3. the University to look into the allegations made by the petitioner that even though seat mentioned in the notification was for a particular community, the party respondents do not belong it.

In this context the following are submitted regarding the Selection Process in the appointment of Assistant Professor in Botany at All Saints' College TVPM :

The Govt. vide letter No. 481/2019/HEdn dated 29.09.2020 had nominated a representative for the Selection of an Assistant Professor in Botany at All Saints' College Trivandrum.

The Educational Agency had advertised the notification regarding the vacancy in All saints' College Trivandrum (community merit -1) in 4 daily newspapers which were advertised on 09.12.2020. **Hence the age of the teacher was calculated as on 01.01.2020 .**

The Selection Committee constituted as per the provisions in the UGC Regulations 2018, which held on 08.03.2021, finalised a select list of 3 candidates in community Category for appointment as Assistant Professor of Botany as follows.

- 1.Dr.Pressy Prakasia (Repondent 4)
- 2.Dr.Stephin S (Respondent 5)
- 3.Dr.Shirmila Jose (Petitioner)

As per Post Adalath report there is a workload of 75 hours and 4 sanctioned posts in the Department of Botany, All Saints' College Thiruvananthapuram. Dr. Pressy P Prakasia, the Ist rank holder in the Select list was appointed as Assistant Professor to the 4th position in the Department of Botany at All Saints' College Trivandrum.

Meanwhile a Writ Petition WPC No.6815/2021 was filed before the Hon'ble High Court of Kerala by Smt. G Shirmila Jose (3rd Rank holder as per the Rank List) against the Selection of Assistant Professor made in the Department of Botany, All Saints' College, Thiruvananthapuram by the duly constituted Selection Committee held on 08.03.2021. The Petitioner argued that, she has been placed in the 3rd position in the rank list by ignoring her meritorious claim and by awarding excessive marks to first 2 rank holders without following any criteria. It is also stated that at the time of interview, the selection board didn't consider her eligible age relaxations based on her caste and without considering her service as Guest lecturer in the department of Botany, All saints' College Thiruvananthapuram since 2017.

On verification of score sheet submitted along with the proposal for the approval of Assistant Professor in Botany at All Saints' College, TVPM, it was noted that Smt. G Shirmila Jose had 46 years old at the time of interview. As per the Statutory provisions with regard to the selection of teachers for appointment in private affiliated Colleges, the maximum age limit for the appointment of Assistant Professor is 40 with usual relaxation for OBC/SC/ST candidates. (For OBC - 3 years and For SC/ST - 5 years). In the writ petition filed by Smt. G Shirmila Jose, it is claimed that the petitioner belongs to Latin Catholic category and hence entitled to get an age relaxation of 3 years. Also the petitioner had been working as Guest Lecturer in the Department of Botany, All Saints' College, Thiruvananthapuram from 2017 onwards and hence eligible for relaxation in upper age limit as per GO (Ms) No.18/2011/HEdn dated 14.02.2011.

The Government vide GO (Ms) No.18/2011/HEdn dated 14.02.2011, had granted relaxation in upper age limit for those who worked as guest lectures, for the appointment as lecturer in Aided colleges during the period of ban on the recruitment of teachers in colleges due to the de-linking of pre degree from colleges.

The Govt. vide G.O (Rt) No.1203/2021/HEDN dated 13.09.2021 has ordered that the earlier GO dated 04.02.2011 will not be in effect for further appointments since the purpose of the said G.O had already been served with and the situation that led to the said order was not prevailing thereafter.

The Government had also clarified the same in several individual cases before issuing the GO dated 13.09.2021.

However it may be noted that the petitioner herself states that she was allowed to appear before the selection committee and that she was placed in the rank list as well, which stands against her claim that she was disqualified and found not eligible for selection process.

Regarding the allegation that even though seat mentioned in the notification was for a particular community, the respondents do not belong it, the following are submitted:

The Educational Agency had advertised the notification regarding the vacancy in All saints' College Trivandrum under community quota. Dr. Pressy P Prakasia, who is the 1st rank holder in the ranklist prepared by the selection Committee under Community quota was appointed as Assistant Professor in Botany by the Management.

In the caste certificate submitted along with the proposal for the approval of Assistant Professor in Botany at All saints' College, TVPM, it is stated that the incumbent belongs to christian OBC Anglo Indian category. As the Community of the Educational agency is Latin Catholic, and the appointment was made by the educational agency against community merit, the Educational agency was directed to submit Proof showing that the incumbent belongs to the same community as that of the Management/college. Accordingly the incumbent has produced the community certificate from Archdiocese of Verapoly and St. George's Church, Perumanoor, Kochi stating that she belongs to Anglo- Indian Community of Latin Catholic.

The proposal for the approval of the initial appointment of Dr. Pressy P Prakasia as Assistant Professor in Botany, at All Saints' College, Thiruvananthapuram w.e.f 01.06.2021 along with the community certificate & Writ petition filed by Smt. Shirmila Jose G was placed before the Standing Committee of the Syndicate on Teaching & Non-Teaching Staff of Private Colleges.

The Syndicate at its meeting held on 11.05.2022 considered the proposal for the approval of the initial appointment of Dr. Pressy P Prakasia as Assistant Professor in Department of Botany, All Saints' College Thiruvananthapuram w.e.f 01.06.2021 F N along with the Writ petition no.6815/2021 filed by Smt. Shirmila Jose G and resolved to approve the same subject to the final disposal of the Writ Petition No.6815/2021.

Accordingly provisional approval was given to the appointment of Dr. Pressy P Prakasia as Assistant Professor of Botany, All Saints' College Thiruvananthapuram w.e.f 01.06.2021 F N subject to the final disposal of the Writ Petition No.6815/2021, vide UO No. AcFI/ 5337/2022/UoK dated 12.07.2022.

The Syndicate at its meeting held on 29.12.2022 considered the Judgement dated 23.11.2022 of Hon'ble High Court of Kerala in WP(C) No.6815/2021 filed by Smt. G. Shirmila Jose and resolved to defer the item to next Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for detailed study.

In the light of the above facts, as per the Orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Teaching & Non teaching Staff of Private Colleges to verify whether the Selection process adopted by the College is as per law and is in full compliance with all parameters and also to look into the allegations made on the reservation of seat to a non community candidate.

Recommendation:-

The Committee considered the Judgement dated 23.11.2022 of Hon'ble High Court of Kerala in WP(C) No.6815/2021 filed by Smt. G. Shirmila Jose and recommended to hear the Manager, All Saints' College Thiruvananthapuram, Dr. Pressy P Prakasia and the petitioner by a sub committee consisting of Dr.M.Vijayan Pillai, Dr.K.B Manoj and Sri.R.Arun Kumar, Members Syndicate

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

FURTHER RESOLVED to include Prof. K. Lalitha, Member Syndicate in the above sub-committee.

Item No.51.81.A15: Initial Appointment of Smt. Dhanya Jose as Assistant Professor in the Department of Physics, All Saints' College, Trivandrum – Approval – reg. 3776/Ac F I/2022/UOK

The Principal, **All Saints' College, Trivandrum** has forwarded the proposal regarding the approval of the initial appointment of the following Assistant Professor in the Department of Physics.

Sl. No.	Name of Teacher	Department	Date of Appointment	Nature of Vacancy
1.	Smt. Dhanya Jose	Physics	01.06.2022 F N	Against the vacancy of Smt. Kalyani S, Associate Professor retired from service on 31.03.2014.

The Principal, **All Saints' College, Trivandrum** has forwarded the following documents regarding the selection and appointment of the above mentioned Assistant Professor.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting and Interview score sheet.
3. News paper cuttings bearing the notifications regarding the appointment.
4. Certificate stating that there are no thrown out teachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Nomination letter from the Government. D2/190/2021/HEdn dated 23/07/2021.
7. Work load U.O No.Ac F1/1/015267/2018 dated 17.10.2019.
8. Originals of the Qualifying Degrees, and mark lists.
9. Certificates to prove age and date of birth.
10. Service book of the teacher concerned with entries.
11. Joining report of the Assistant Professor concerned.
12. Workload Statement in the Department concerned
13. List of teachers in the Department
14. Post Adalath Report of Physics
15. Apportionment Statement.
16. Caste Certificate i/r Smt. Dhanya Jose

As per UGC Regulations 2018, 55% marks at Master's Degree and qualifying the NET are considered the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

The UGC Regulations 2018, Section 4.1 specifies that the Academic Score as per Appendix II (Table 3 B) for colleges, shall be considered only for short listing of the candidates for interview only and that the selection shall be based only on the performance of the candidate in the interview. The score attained by the candidate in the interview alone shall be considered for selection. The constitution of Selection Committee shall be in accordance with Section 5.1 of UGC Regulations 2018.

The University, vide U.O. No. Ac FII/General/UGC-R-2018/2019 dated 09-09-2021, issued orders of implementation of modified norms and criteria for Direct Recruitment of Assistant Professors in University Teaching Departments and Aided Colleges in accordance with UGC Regulations 2018. As per the above U.O., the applicants shall be shortlisted based on the Academic Score as specified in Appendix II (Table 3 B) and the ranking/selection shall be purely based on the marks obtained in the interview. The number of candidates to be shortlisted for interview shall be decided by the college concerned in the case of Affiliated Colleges. The maximum marks fixed for the interview shall be 50 (Fifty).

As per letter No.D2/190/2021/HEdn dated 23.07.2021, Government had nominated Sri. Anilkumar V.S, Joint Secretary to Govt., Taxes Department to the Staff Selection Committee of **All Saints' College, Trivandrum** for filling up of one vacancy in Physics against the retirement vacancy of Smt. Kalyani S, Associate Professor retired from service on 31.03.2014.

The Educational Agency had advertised the notification regarding the vacancy created in Physics in 4 daily newspapers viz. The New Indian Express (dated 26.09.2021), The Hindu (dated 26.09.2021), Malayala Manorama (dated 26.09.2021) and Mathrubhumi (dated 26.09.2021) under **Community Category**. Hence the age of the teacher is calculated as on 01.01.2021.

It may be noted that the reservation for PWD categories was not mentioned in the above notification since the criteria for PWD Reservation in the appointments in the Private/ Aided Colleges issued by the Government vide U.O No. 242/2022/HEDN Dated 18.05.2022 was after the issuance of the above notification.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

According to the Minutes of the Selection Committee held on 08.04.2022, from 11.30 a.m to 2.15 p.m at CCR Generalate, All Saints' College, Campus for the appointment of Assistant Professor in Physics (One vacancy in Community Merit) it is specified that 9 applications were received, five applications were rejected since found ineligible and call letters were sent to 5 candidates. Four candidates attended the interview. A rank list of three has been published purely based on the interview. **Smt. Dhanya Jose, who got highest score of 36.81 out of 50 was placed as the first rank holder in Community Merit and appointed in Community Category.**

As the Educational Agency had notified one vacancy in the Department of Physics under Community Category, Smt. Dhanya Jose has been appointed as Assistant Professor in Physics in Community Merit.

As per Post Adalat Report of 2018, there is a workload of 78 hours and 5 sanctioned post in the Department of Physics, All Saints' College, Trivandrum. But for a workload of 78 hours only 4 teaching posts are permissible. Smt. Dhanya Jose is appointed as Assistant Professor in the 3rd position in Physics and there is sufficient workload to accommodate the incumbent.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidates selected for appointment as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

In the light of the above mentioned facts, the proposal for the approval of the initial appointment of Smt. Dhanya Jose as Assistant Professor in the Department of Physics, All Saints' College, Trivandrum w.e.f 01.06.2022 F N against the vacancy of Smt. Kalyani S, Associate Professor retired from service on 31.03.2014 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

PROFORMA

Proposal for the Initial appointment of Assistant Professor in Physics, All Saints' College, Thirunanthapuram

(Date of Notification: 26.09.2021 (The New Indian Express, The Hindu, Mathrubhumi, Malayala Manorama)

Interview held on 08.04.2022

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1.	Smt. Dhanya Jose D.O.J:01.06.2022 F N Assistant Professor in Physics	29.12.1994 26 years (as on 01.01.2021)	1 st position in Community merit	<u>B.Sc Physics</u> A Grade, Percentage of marks- 84.93% March 2016, Reg No. 130021037217 (M.G University) (Eligibility Certificate produced) <u>M.Sc Physics</u> B ⁺ Grade Percentage of marks – 85.75% March 2018 Reg No. 1602190005 (M.G University) (Eligibility Certificate produced) <u>UGC- NET</u> <u>Qualified on 02.04.2019</u> Roll No.519705 Undertaking produced	<u>As per post Adalath Report 2018</u> workload – 78 hours Sanctioned Posts - 5 Total Number of Teachers Permissible - 4 Position of the Teacher -3rd	39	16	Against the vacancy of Smt. Kalyani S, Associate Professor retired from service on 31.03.2014

Recommendation:-

The Committee considered the proposal for the approval of the initial appointment of Smt.Dhanya Jose as Assistant Professor in the Department of Physics, All Saints' College, Trivandrum w.e.f 01.06.2022 F N against the vacancy of Smt. Kalyani S, Associate Professor retired from service on 31.03.2014 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A16 :- Placement/Promotion of Dr. D Sajan, Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A in the Department of Physics, Bishop Moore College, Mavelikkara, w.e.f 02.06.2021 FN - Approval- reg.

14200/Ac F I/2022/UOK

The Principal, Bishop Moore College, Mavelikkara had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. D Sajan, Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A in the Department of Physics, Bishop Moore College, Mavelikkara w.e.f 02.06.2021 FN.

The Syndicate at its meeting held on 14.10.2022, considered the proposal for CAS promotion of Dr. D. Sajan as Associate Professor Academic Level 13A and resolved to inform the Principal, Bishop Moore College, Mavelikkara to conduct the Selection Committee for the placement/ promotion once again, since the Selection Committee for the Placement/ promotion of Dr. D Sajan, Department of Physics from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A, Bishop Moore College, Mavelikkara, was conducted two months before the due date of Promotion.

As per the resolution of the Syndicate, the Educational agency has resubmitted the proposal regarding the Placement/Promotion of Dr. D Sajan, Assistant Professor Academic Level 12 to Associate Professor Academic Level 13 A in the Department of Physics, Bishop Moore College, Mavelikkara w.e.f 02.06.2021 FN after conducting the Selection Committee on 21.01.2023 with same experts already nominated by the University.

The Service details of Dr. D Sajan, are as follows.

Qualifications	1. M.Sc from Bharathidasan University in April 1998 2. M.Phil from Cochin University of Science and Technology, Cochin on 2003 3. Ph.D from University of Kerala on 2008
Date of first entry in to Service	02.06.2009
Date of entry into continuous service	02.06.2009
L.W.A availed without medical certificate	Nil
Details of relaxation availed of	Availed for Promotion from Stage I-Stage II (Two years on account of Ph.D)
Date of Placement as Assistant Professor with AGP 7000 (Stage II)	02.06.2013
Date of Placement as Assistant Professor with AGP 8000 (Stage III)	02.06.2018
Date of completion of 3 years of service as Assistant Professor with AGP 8000/-	01.06.2021
Proposed date of Placement as Associate Professor Academic Level 13 A	02.06.2021
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.Orientation Programme from UGC-ASC, Himachal Pradesh University, Shimla from 04.04.2011 to 30.04.2011 2.Refresher Course from UGC -ASC,University of Hyderabad, from 04.10.2012 to 24.10.2012. 3.Refresher Course from UGC-HRDC,University of Kerala, from 09.01.2018 to 29.01.2018. 4. Refresher Course from UGC- HRDC, Osmania University, Hyderabad from 13.11.2019 to 26.11.2019.

Refresher / Orientation Course due	Nil
Regulation applicable	UGC Regulation 2018 (Option B)

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer in Physics on 02.06.2009 FN in Bishop Moore College, Mavelikkara and it was approved by University of Kerala vide U.O No. Ac FI/1/27677/2009 dated 24.11.2009. The Assistant Professor was promoted to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) on 02.06.2013 and as Assistant Professor with AGP 8000 on 02.06.2018. He had completed 3 years of service as Assistant Professor with AGP 8000 (Stage III) on 01.06.2021.

As per UGC Regulations 2018- Option B, for promotion to Associate Professor Academic Level 13 A, a teacher has to undergo one Course/ Programme of one week duration and there should be a minimum 3 publications to the teachers credit in the entire period as Assistant Professor (for M.Phil holder 2 publications and for Ph.D holder one publication). The applicant must have passed masters's degree with 55% marks.

The teacher in reference has the required number of publications to his credit, attained a verified score of 547.2 for which minimum required is 45 and has attended the required Course. Hence the teacher is eligible for promotion on the due date itself ie; on 02.06.2021.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection committee and API Score sheet based on PBAS for option B with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Selection Committee held on 21.01.2023, it has been stated that the Committee carefully scrutinised the PBAS records of the work done, service records of the teacher along with API scores for various categories & found that the teacher has sufficient scores in each category and hence recommended that the teacher is eligible for promotion as Associate Professor on 02.06.2021 FN.

As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category (Assessment period from 2018 to 2021).

Category I - Good

Category II - 135

Category III - 412.2

Category II + III - 547.2 (Minimum 45 in Assessment Period)

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal for the placement/ promotion of Dr.D.Sajan, Department of Physics from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A, Bishop Moore College, Mavelikkara w.e.f 02.06.2021 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/ promotion of Dr.D.Sajan, Department of Physics from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A, Bishop Moore College, Mavelikkara w.e.f 02.06.2021 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A17: *Placement/ Promotion in respect of Dr.Thomas P. John, Assistant Professor, Department of History, Academic Level 11 to Academic Level 12, St.Xavier's College, Thumba - Approval – reg.*

34703/Ac F I/2022/UOK

The Principal, St. Xavier's College, Thumba has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Thomas P. John, Assistant Professor, Department of History from Academic Level 11 to Academic Level 12, w.e.f 14.07.2021 F N.

The service details of Dr.Thomas P. John are as follows

Qualifications	1.M.A in History from M.G University in May 1990. 2.M.Phil in History from University of Madras in March 1994 3.Ph. D from University of Kerala on 18.07.2019.
Date of Birth	29.05.1968
Date of Retirement	31.05.2024
Date of first entry in to Service	14.07.2011 F N
Date of entry into continuous service	14.07.2011 F N
L.W.A availed	Nil
Date of promotion as Assistant Professor with AGP 7000 (Stage II)	14.07.2016
Details of relaxation availed of	One year on account of M.Phil availed during the promotion to Assistant Professor with AGP 7000 (Stage II)
Date of completion of 5 years of service as Assistant Professor with AGP 7000/- (Academic Level 11)	13.07.2021
Proposed Date of promotion as Assistant Professor Academic Level 12	14.07.2021 F N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course from UGC-ASC, University of Kerala, Kariavattom from 27.01.2012 to 17.02.2012. 2. Orientation Programme from UGC-ASC, University of Kerala, Kariavattom from 01.01.2015 to 28.01.2015. 3. FDP in Humanities and Social Sciences from 07.05.2019 to 11.05.2019 organised by KSHEC at Kannur University (5 Days). 4. Inter Disciplinary Refresher Course in Social Sciences from UGC-HRDC, Pondicherry University, from 21.01.2020 to 03.02.2020 (14 Days). 5. One week Short Term Programme in ' Gender Sensitization' from UGC-HRDC, University of Hyderabad from 27.07.2020 to 01.08.2020 (5 days).
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 Option A

The teacher was appointed as Lecturer in History at St. Xavier's College, Thumba on 14.07.2011 FN and it was approved by University of Kerala vide U.O No. Ac FIII/2/38071/2011 dated 13.03.2012. The teacher was promoted to Assistant Professor with AGP 7000 (Stage II) on 14.07.2016 and had completed 5 years of service on 13.07.2021. Hence the due date of promotion to Assistant Professor Academic Level 12 is on 14.07.2021 F N.

The teacher had undergone deputation for the period from 01.06.2016 to 31.05.2018 for doing Ph.D Course under Faculty Development Programme of UGC.

Here the Assistant Professor has completed FDP of 5 days duration from KSHEC, one Refresher Course of 14 days duration from UGC-HRDC, Pondicherry University and one short term course of 5 days duration from UGC- HRDC, University of Hyderabad with in the assessment period.

As per the U.O No. Ac F III /24522/2020 dated 19.01.2022, the refresher / orientation /short term courses by colleges in association with Government agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments has considered for the CAS Promotion of teachers. Hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option A, Assistant Professor from 2016 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 .

As per the minutes of the Screening Committee held on 25.07.2022, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Academic Level 12.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the Placement / Promotion of Dr.Thomas P. John, Assistant Professor, Department of History, St. Xavier's College, Thumba from Academic Level 11 to Academic Level 12 w.e.f 14.07.2021 F N as per UGC Regulation 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement/ Promotion of Dr.Thomas P. John, Assistant Professor, Department of History, St. Xavier's College, Thumba from Academic Level 11 to Academic Level 12 w.e.f 14.07.2021 F N and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A18:- *Proposals for the Initial Appointment of Assistant Professors in Chemistry and Physics at Bishop Moore College, Mavelikara in compliance with the Judgements on WP(C) No.37759/2022 and WP(C) No.2661/2022 of the Hon'ble High Court of Kerala -reg*

34476/Ac F I/2020/UOK

The Manager, Bishop Moore College, Mavelikara has forwarded the proposals for the approval of the initial appointment of Dr. Priya Mary Abraham and Dr. Tintu K. Kuruvila as Assistant Professors in Chemistry & Physics at Bishop Moore College, Mavelikara w.e.f 01.06.2020.

On verification of the proposal for the initial appointment of Dr. Priya Mary Abraham as Assistant Professor in Chemistry, it was noted that the Govt. had cancelled PG weightage for calculating work load w.e.f 01.06.2020, vide G.O No.155/2020/H.Edn dated 01.04.2020 & G.O(Ms) No. 313/2020/HEDN dated 11.09.2020. Accordingly, there is no sufficient work load to accommodate Dr. Priya Mary Abraham to the 9th position since there is only 8 permissible posts for a workload of 137 hours in the Department of Chemistry, w.e.f 01.06.2020.

1. The Syndicate at its meeting held on 17.08.2021 considered the above proposal after hearing of the Principal & the representative of the Manager and resolved that the proposal for the approval of the initial appointment of Assistant Professor in the Department of Chemistry w.e.f 01.06.2020 at Bishop Moore College, Mavelikkara be considered after obtaining clarification from Government in similar cases.
2. Later **the Syndicate at its meeting held on 07.07.2022 resolved to reject the above Proposal** in the light of the Government letter No.D1/268/2021 HEdn Dated 01.04.2022.

On verification of the proposal for the initial appointment of Dr.Tintu K.Kuruvila as Assistant Professor in Physics, it was noted that

- the Educational Agency had appointed Dr.Tintu K Kuruvila to the 9th position in the Physics Department.

- As on 31.05.2016 there were 9 teachers in the Department of Physics, Bishop Moore College Mavelikkara. The teacher appointed in the 9th position had a workload of only 14 hours in a week. As per the then existing norms, one more teaching post was sanctioned when the remaining work load in a particular subject is 9 hours and above,
- As per Post Adalath Report 2018, workload of 142 hours and 8 posts were sanctioned in the Department of Physics, Bishop Moore College, Mavelikkara.
- As per G.O No.155/2020/H.Edn dated 01.04.2020, no regular teaching post will be allowed for a workload of less than 16 hours, even if it is single faculty subject. **The posts existing with less than 16 hours of workload will vanish away on the retirement/ resignation/ relieving of the present teacher. No Manager is permitted to fill up any teaching post which carries less than 16 hours of workload.** Accordingly, there is no sufficient work load in the Department of Physics to accommodate an incumbent against the retirement vacancy of Mr. George Mathew in the 9th position **even without cancelling PG weightage.**
- The Govt. had cancelled PG weightage for calculating work load w.e.f 01.06.2020, vide G.O No.155/2020/H.Edn dated 01.04.2020 & G.O(Ms) No. 313/2020/HEDN dated 11.09.2020 as PG weightage is not provided under UGC Regulations and those criteria will incur huge financial burden to the State.
- After removing PG weightage, the work load and sanctioned post in the Department of Physics got reduced to 124 hours and 7 posts w.e.f. 01.06.2020.
- Accordingly there is no sufficient work load to accommodate the incumbent to the 9th position at Bishop Moore College Mavelikara.
- As the Educational agency had made the appointment in compliance with the Govt. nominee letter No.D2/293/2019/HEdn dated 19.07.2019, clarification had been sought from the DCE vide letter no.34506/AcF1/2020/UOK Dated 22.03.2021. In response to which the Government had clarified that the appointment of Dr.Tintu K Kuruvila as Assistant Professor in the Department of Physics at Bishop Moore College, Mavelikara w.e.f 01.06.2020 cannot be approved as there is no workload or post as per G.O (M.S)No. 155/2020/HEDN Dated 01.04.2020.

Both the appointees in Chemistry and Physics then filed writ petitions on the non approval of their appointment as Assistant Professors. The Hon'ble High Court of Kerala vide its judgement in WP(C) No.37759/2022 and WP(C) No. 2661/2022 has quashed the University letter and Government letters rejecting the approval of appointments made in the Department of Chemistry & Physics respectively at Bishop Moore College Mavelikkara and directed the University to reconsider the proposal for the approval of appointments after hearing the petitioners & college authorities and issue appropriate orders within 2 months from the date of receipt of the judgment.

It may be noted that Judgment in WP(C) No.37759/2022 was received in the Office on 14.12.2022 and the time limit ends 13.02.2023 and that in WP(C) No. 2661/2022 on 22.12.22 & 21.02.2023 respectively.

The Syndicate at its meeting held on 29.12.2022, considered the matter regarding the approval of the Initial Appointment of Assistant Professors in Chemistry and Physics at Bishop Moore College, Mavelikara in compliance with the Judgement Dated 09.12.2022 in WP(C) No.37759/2022 and Judgement dated 19.12.2022 in WP(C) No.2661/2022 of the Hon'ble High Court of Kerala and resolved to hear the Principal, the Manager of Bishop Moore College, Mavelikara and the Petitioner, Dr. Priya Mary Abraham by a Sub Committee comprising of Dr. M.Vijayan Pillai, Dr. K.B. Manoj and Prof. K. Lalitha, Members Syndicate.

Accordingly a meeting of the Sub Committee was held on 25.01.2023.

Minutes of the meeting of the Sub Committee is as follows.

Minutes of the Meeting of the Sub committee in connection with the hearing of Petitioners and College Authorities in compliance with the Judgements on WP(C) No.37759/2022 and WP(C) No.2661/2022 of the Hon'ble High Court of Kerala

Date : 25.01.2023

Time : 2.00 pm

Venue : Syndicate Room

<u>Present</u>	<u>Signature</u>
1. Dr. M.Vijayan Pillai, Member Syndicate	Sd/-
2. Dr. K.B. Manoj, Member Syndicate	Sd/-
3. Prof. K. Lalitha, Member Syndicate	Sd/-
4. Dr.Priya Mary Abraham, Petitioner	Sd/-
5. Dr.Tintu K Kuruvila, Petitioner	Sd/-
6. The Manager of Bishop Moore College, Mavelikara	Sd/-
7. The Principal, Bishop Moore College, Mavelikara	Sd/-

The Meeting started at 2.15 pm .

The Petitioners, Dr.Priya Mary Abraham and Dr. Tintu K Kuruvila, The Management Representative and Principal of Bishop Moore College Mavelikara appeared for the hearing.

Item No.51.81.A18.01 : *Proposal for the Initial Appointment of Dr.Priya Mary Abraham as Assistant Professor in Chemistry at Bishop Moore College, Mavelikara in Compliance with the Judgement of Hon'ble High Court of Kerala in WP(C) No.37759/2022.*

The Petitioner Dr. Priya Mary Abraham contended that she was appointed by the Educational Agency on 26.05.2020 in a regular vacancy towards a Sanctioned Post after following a valid Selection Procedure by a duly constituted Selection Committee including a Government Nominee. In the Government nominee letter also, it is specified that the appointment shall be made to the vacancy in the Academic Year 2020- 21. Thus the Government and Educational Agency were totally aware and satisfied about the existence of one regular vacancy . She joined duty on 01.06.2020 F N. Further contended that the petitioner is working for the past two years with out any salary hence the appointment may be approved in view of the G.O.(Ms) No.93/2018/HEdn dated 09.05.2018, Clause 2(iii) of G.O.(Ms) No. 313/2020/ HEdn dated 11.09.2020 and G.O.No. 152/2020/Fin dated 05.11.2020. The Selection Committee for the Selection of Assistant Professor in Chemistry was held on 21.05.2020

The Management Representative and the Principal has stated the following points

- Government had nominated its representative to the Staff Selection Committee for filling up of one vacancy in Chemistry against the vacancy of Dr.Sherly Ani Paul retired from service on 31.05.2018 vide letter No. D2/482/2019/HEdn dated 06.01.2020 and the nomination is valid up to 31.05.2020.
- As per G.O (MS)19/2019/HEdn Dated 26.01.2019, the above vacancy in Chemistry was notified 11.12.2019
- As per post Adalath Report, there is a work load of 152 hours and 9 sanctioned post in the Department of Chemistry, Bishop Moore College Mavelikara. Hence the appointment of Dr. Priya Mary Abraham in 9th position may be approved in the light of the G.O.(MS) No. 313/2020/ HEdn dated 11.09.2020 and G.O.No. 152/2020/Fin dated 05.11.2020 since the approvals pending on the appointments made between 09.05.2018 and 31.05.2020 by valid selection committee shall be considered.

Item No.51.81.A18. 2 : *Proposal for the Initial Appointment of Dr. Tintu K. Kuruvila as Assistant Profesosr in Physics at Bishop Moore College, Mavelikara in Compliance with the Judgement of Hon'ble High Court of Kerala in WP(C) No.2661/2022.*

The Petitioner Dr. Tintu K.Kuruvila contended that she was appointed by the Educational Agency on 26.05.2020 in a regular vacancy towards a Sanctioned Post after following a valid Selection Procedure by a duly constituted Selection Committee including a Government Nominee. Thus the Government and Educational Agency were totally aware and satisfied about the existence of one regular vacancy . She joined duty on 01.06.2020 FN. Further contended that, since the Head of the Department is NCC officer, a relaxation of two hours to the HoD from the total workload may be permitted as per the letter no. 12556/A2/05/HEdn dated 11.05.2005 issued by the Higher Education

(A) Department. The petitioner stated that she is working for the past two years with out any salary hence the appointment may be approved in view of the G.O.(Ms) No. 93/2018/HEdn dated 09.05.2018, Clause 2(iii) of G.O.(Ms) No. 313/2020/ HEDN dated 11.09.2020, G.O.No. 152/2020/Fin dated 05.11.2020 and as per the letter no. 12556/A2/05/HEdn dated 11.05.2005 issued by the Higher Education (A) Department .

The Management Representative and the Principal has stated the following points

- Government had nominated its representative to the Selection Committee for filling up of one vacancy in Physics against the vacancy of Sri. George Mathew retired from service on 31.05.2016 vide letter No. D2/293/2019/HEdn dated 19.07.2019 and the nomination is valid up to 31.05.2020.
- As per G.O (MS)19/2019/HEdn Dated 26.01.2019, the above vacancy in Physics was notified on 11.12.2019
- As per post Adalath Report, there is a work load of 142 hours and 8 sanctioned post in the Department of Physics, Bishop Moore College Mavelikara. Hence the appointment of Dr. Tintu K. Kuruvila in 9th position may be approved in the light of the G.O.(Ms) No. 313/2020/ HEDn dated 11.09.2020 and G.O.No. 152/2020/Fin dated 05.11.2020 since the approvals pending on the appointments made between 09.05.2018 and 31.05.2020 by valid selection committee shall be considered.

In the light of above facts, the Committee observed the following

- The proposals for the approval of initial appointments made in Physics & Chemistry at Bishop Moore College Mavelikkara was not considered due to shortage of workload, after reassessing the workload in the departments concerned in accordance with GO No. 155/2020/H.Edn Dated 01.04.2020 & G.O.(Ms) No. 313/2020/ HEDN dated 11.09.2020. The Govt. issued the said above G.O's, as PG weightage is not provided under UGC Regulations.
- The appointment was made by the Educational agency in accordance with UGC Regulations 2018.
- Eventhough the Hon'ble High Court of Kerala has quashed the Government letters and University letter rejecting the approval of appointments made in the Department of Physics & Chemistry respectively at Bishop Moore College Mavelikkara, the G.O. No. 155/2020/H.Edn Dated 01.04.2020 & G.O.(Ms) No. 313/2020/ HEDN dated 11.09.2020, which cancelled PG weightage w.e.f 01.06.2020 are still operational.
- The University can consider the proposals for the initial appointments made in Physics & Chemistry at Bishop Moore College Mavelikkara w.e.f 01.06.2020 only if the Govt. makes relaxation to the conditions stipulated in G.O. No. 155/2020/H.Edn Dated 01.04.2020 & G.O.(Ms) No. 313/2020/ HEDN dated 11.09.2020, which were issued in accordance with UGC Regulation 2018.

In the light of above facts, the Sub Committee recommended to address the matter to the Govt. for re examining the conditions stipulated in G.O. No. 155/2020/H.Edn Dated 01.04.2020 & G.O.(Ms) No. 313/2020/ HEDN dated 11.09.2020 in the light of G.O.No. 152/2020/Fin dated 05.11.2020 & observations made by the Hon'ble High Court of Kerala in in WP(C) No.37759/2022 and WP(C)No.2661/2022.

The hearing ended at 3.30pm.

In the light of the above facts, as ordered by the Hon'ble Vice-chancellor, Minutes of the meeting of the Sub Committee held on 25.01.2023 along with the Proposals for the Initial Appointment of Assistant Professors in Chemistry and Physics at Bishop Moore College, Mavelikara, in compliance with the Judgements on WP(C) No.37759/2022 and WP(C) No.2661/2022 of the Hon'ble High Court of Kerala is placed before the Standing Committee of the Syndicate on Teaching & Non teaching Staff of Private colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the minutes of the meeting of the Sub Committee held on 25.01.2023 along with the Proposals for the Initial Appointment of Assistant Professors in Chemistry and Physics at Bishop Moore College, Mavelikara, in compliance with the Judgements on WP(C) No.37759/2022 and WP(C) No.2661/2022 of the Hon'ble High Court of Kerala and recommended to approve the recommendation of the sub committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A19: Placement/ Promotion in respect of Dr. Lija K Joy, Assistant Professor, Department of Physics, Bishop Moore College, Mavelikara from Academic Level 10 to Academic Level 11- counting the past service for promotion-Approval. Reg.

15575/Ac F I/2022/UOK

The Principal, Bishop Moore College, Mavelikara has forwarded the proposal for the Placement/ Promotion in respect of Dr. Lija K Joy, Assistant Professor, Department of Physics, Bishop Moore College, Mavelikara from Academic Level 10 to Academic Level 11 w.e.f 01.11.2020 F N.

The Service details of **Dr. Lija K Joy** are as follows.

Qualifications	1. M.Sc in Physics from University of Kerala in June 2009. 2. Ph.D from Cochin University of Science and Technology on 04.07.2016.
Date of Birth	07.03.1987
Date of first entry in to Service	01.11.2016 as FDP Substitute teacher
Date of entry into continuous service	22.12.2017 substantive vacancy
L.W.A availed	Nil
Details of relaxation availed of	2 years on account of Ph.D
Previous service	Substitute teacher against the FDP Deputation vacancy of Smt. Jerine Susan John, Assistant Professor, Department of Physics Bishop Moore College, Mavelikara from 01.11.2016 to 21.12.2017. (1 year and 51 days)
Date of completion of 4 years of service as Assistant Professor Academic Level 10	29.10.2020
Proposed date of Placement to Assistant Professor Academic Level 11	01.11.2020 F N
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. UGC sponsored Orientation Programme from UGC - HRDC, University of Hyderabad from 23.08.2019 to 12.09.2020. 2. Online four Week Induction/ Orientation Programme for 'Faculty in Universities/ Colleges/ Institutes of Higher Education' from 04.06.2020 to 01.07.2020 organised by Teaching Learning Centre, Ramanujan College, University of Delhi under the PMMMNMTT of MHRD. 3. Online one Week FDP for 'Research Ethics and Characterisation Techniques in Materials Science' from 09.09.2020 to 15.09.2020 organised by Guru Angad Dev, Teaching Learning Centre, S.G.T.B Khalsa College, University of Delhi under the PMMMNMTT of MHRD and Bishop Moore College Mavelikara & St.John's College, Agra. 5. Online one Week FDP for 'Instrumental Methods of Analysis' from 07.10.2020 to 13.10.2020 organised by Guru Angad Dev,

	Teaching Learning Centre, S.G.T.B Khalsa College, University of Delhi under the PMMMNMTT of MHRD and Bishop Moore College, Mavelikara & St.John's College, Agra.
Refresher / Orientation Course due	Nil
UGC Regulation applicable	UGC Regulation 2018 Option A

On verification of the Service Book, it is seen that the teacher had entered into service as Assistant Professor in Physics at Bishop Moore College, Mavelikara on 22.12.2017 F N against the retirement vacancy of Dr. Thomas Kuruvilla and the same was approved by the University of Kerala vide U.O No. Ac F1/016214/2018 dated 31.08.2018.

On account of Ph.D, the due date of promotion from Academic Level 10 to Academic Level 11 in respect of the above teacher falls on 22.12.2021 F N.

But the proposal for the promotion has been submitted with due date stipulated as 01.11.2020, after counting the past service rendered as FDP Substitute teacher in the Department of Physics, Bishop Moore College, Mavelikara from 01.11.2016 to 21.12.2017 (1 year and 51 days).

As per the minutes of the Screening Committee held on 23.07.2021, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor, Academic Level 11 w.e.f 01.11.2020 F N ie after including the tenure as FDP substitute teacher.

Clause 10 of UGC Regulation 2018, has envisaged the provisions for counting of past service for Direct Recruitment and Promotion under CAS as follows

- The essential qualifications of the post held were not lower than the qualifications prescribed by the UGC for Assistant Professor, Associate Professor and Professor, as the case may be.
 - The post is/was in an equivalent grade or of the pre-revised scale of pay as the post of Assistant Professor (Lecturer) Associate Professor (Reader) and Professor.
 - The concerned Assistant Professor, Associate Professor and Professor should possess the same minimum qualifications as prescribed by the UGC for appointment to the post of Assistant Professor, Associate Professor and Professor, as the case may be.
 - The post was filled in accordance with the prescribed selection procedure as laid down in the Regulations of the University/State Government/Central Government/ Institutions concerned, for such appointments.
 - The previous appointment was not as guest lecturer for any duration.
 - The previous Ad-hoc or Temporary or contractual service (by whatever nomenclature it may be called) shall be counted for direct recruitment and for promotion, provided that:
 - (i) **the essential qualifications of the post held were not lower than the qualifications prescribed by the UGC for Assistant Professor, Associate Professor and Professor, as the case may be**
 - (ii) **the incumbent was appointed on the recommendation of a duly constituted Selection Committee/Selection Committee constituted as per the rules of the respective university;**
 - (iii) **the incumbent was drawing total gross emoluments not less than the monthly gross salary of a regularly appointed Assistant Professor, Associate Professor and Professor, as the case may be; and**
 - No distinctions shall be made with reference to the nature of management of the institution where previous service was rendered (private/local body/Government), while counting the past service under this clause.
- On verification of the proposal the following are noted.
- Dr.Lija K Joy has been worked as FDP substitute teacher in the Department of Physics against the FDP Deputation vacancy of Smt. Jerine Susan John, Assistant Professor, Department of Physics Bishop Moore College, Mavelikara from 01.11.2016 to 21.12.2017.

1. The appointment of Dr. Lija K Joy as FDP substitute teacher (selected from the approved panel of substitutes provided by Kerala University) was approved by the University vide letter no CDC/FDP/Sub/00062/2016 Dated 07.11.2016 issued by the Director, College Development Council, University of Kerala
2. The essential qualifications of the post (FDP substitute teacher) held were not lower than the qualifications prescribed by the UGC for the post of Assistant Professor.
3. The post was in an equivalent grade as the post of Assistant Professor.
4. Dr. Lija K Joy possessed the minimum qualifications prescribed by the UGC for the post of Assistant Professor in Physics while appointed as FDP substitute teacher in Physics at Bishop Moore College Mavelikkara.
5. The previous appointment was not as guest lecturer or leave vacancy instead of which it was on FDP deputation vacancy for a period of **1 year and 51 days**.
6. The incumbent drawn a total gross emoluments of Rs.5,72,758/- (for 11 months) & Rs.89,097/- (for 1 month & 21 days) sanctioned by the UGC.

It is learnt that, the incumbent had been appointed as FDP Substitute teacher from the Panel of Substitutes approved by the Pro Vice Chancellor of the University, against the FDP Deputation Vacancy of Smt. Jerine Susan John, Assistant Professor, Department of Physics, Bishop Moore College, Mavelikara. The teacher had not claimed the period of service rendered as FDP substitute teacher, at the time of appointment as Assistant Professor on regular basis.

In this context it may be noted that the Higher Education Department vide circular dated 31.07.2013 had directed the Universities not to grant senior scale placements to the teachers by counting the service in leave vacancies before they are appointed against substantive vacancies.

The Principal, Bishop Moore College, Mavelikara has forwarded the relevant documents, Placement Order, Minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2016 to 2020, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of **Dr. Lija K Joy**, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of Physics, Bishop Moore College Mavelikkara w.e.f 01.11.2020 F N, reckoning the previous service rendered as FDP Substitute teacher as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement/Promotion of Dr. Lija K Joy, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of Physics, Bishop Moore College Mavelikkara w.e.f 01.11.2020 F N, reckoning the previous service rendered as FDP Substitute teacher as per the UGC Regulations 2018 and recommended to defer the item to the next Standing Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A20: Placement/ Promotion in respect of Dr. Divya Thomas, Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000, Department of Chemistry, St. Xavier's College, Thumba - Approval – reg.

57270/Ac F I/2022/UOK

The Principal, St. Xavier's College, Thumba has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Divya Thomas, Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000, Department of Chemistry, w.e.f 24.03.2020 F N.

The service details of Dr. Divya Thomas are as follows:

Qualifications	1. M.Sc Chemistry from University of Mysore in 2005. 2. M.Phil from University of Mysore in 2007. 3. Qualified JOINT CSIR-UGC Test for JRF and NET held on June 2008. 4. Ph.D from CUSAT on 30.12.2015.
Date of first entry in to Service	15.02.2016 F N
Date of entry into continuous service	draft note to the Standing Committee of the Syndicate on Teaching & Non Teaching Staff of Private Colleges 15.02.2016 F N
L.W.A availed	Nil
Details of relaxation availed of	Two years on account of Ph. D
Date of completion of 4 years of service as Assistant Professor with AGP 6000/- (Stage I)	14.02.2020
Date of promotion as Assistant Professor with AGP 7000/- (Stage II)	24.03.2020
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. SWAYAM ARPIT online Refresher Course in Chemistry for CAS Promotion offered by Sri Guru Tegh Bahadur Khalsa College, University of Delhi examination held on 16.02.2020 2. Orientation Programme Scheduled by UGC-HRDC, University of Kerala, Kariavattom from 03.03.2020 to 23.03.2020. But due to Covid -19 interruptions, the course was conducted from 03.03.2020 to 11.03.2020 & 06.08.2020 to 17.08.2020.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 Option A
Remarks	completed the mandatory course after the due date of promotion.

The teacher was appointed as Assistant Professor in Chemistry at St. Xavier's College, Thumba on 15.02.2016 F N and it was approved by University of Kerala vide U.O No. Ac FI/17705/2016 dated 04.11.2017. The teacher had completed 4 years of service Assistant Professor with AGP 6000 on 14.02.2020.

The teacher had undergone SWAYAM ARPIT online Refresher Course for CAS Promotion offered by Sri Guru Tegh Bahadur Khalsa College, Delhi. The UGC vide its letter No.F-216/2002(PS) Pt.FI.II dated 03.12.2018 had decided to treat refresher course under ARPIT programme as equivalent to one Refresher Course for the purpose of CAS promotion.

The Teacher has also completed the Orientation Programme Scheduled by UGC-HRDC, University of Kerala, Kariavattom from **03.03.2020 to 23.03.2020**. But due to Covid -19 interruptions, the course was conducted from 03.03.2020 to 11.03.2020 & 06.08.2020 to 17.08.2020.

In this regard it may be noted that in a similar case, clarification on the date of completion of the programme which were rescheduled due to Covid-19 pandemic was sought from the Director, HRDC, University of Kerala. The Director (i/c), HRDC, University of Kerala has informed that, any lag during the period of Covid -19 interruptions may not affect the promotion of University/College teachers since the restriction was imposed by the Government. Hence by considering the special circumstances during the period of Covid -19 interruptions, placement/promotion to Dr. Divya Thomas as Associate Professor with AGP 7000, may be granted w.e.f. 24.03.2020.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2015 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee held on 15.03.2022, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor with AGP 7000 (Stage II) w.e.f 24.03.2020.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the Placement/ Promotion of Dr. Divya Thomas, Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000, Department of Chemistry, St. Xavier's College, Thumba w.e.f 24.03.2020 F N as per UGC Regulation 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement / Promotion of Dr. Divya Thomas, Assistant Professor with AGP 6000 (Stage I) to Assistant Professor with AGP 7000 (Stage II), Department of Chemistry, St. Xavier's College, Thumba w.e.f 24.03.2020 F N and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A21 : *Mar Ivanios College, Thiruvananthapuram- Proposal for the approval of the Placement/Promotion of Mr.Twinkle A.R, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of Physics w.e.f 06.06.2022 FN.*

27648/Ac F I/2021/UOK

The Principal, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal regarding the **Placement/Promotion in respect of Mr.Twinkle A.R**, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of Physics **w.e.f 06.06.2022 FN.**

The Service details of Mr.Twinkle A.Rare as follows.

Qualifications	1. M.Sc from University of Kerala on June 2009 2. Qualified UGC-NET held on December 2009.
Date of Birth	02.03.1986
Date of Retirement	31.03.2042
Date of first entry in to Service	06.06.2011
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Stage II	06.06.2017
Date of completion of 5 years of service as Assistant Professor (Stage II)	05.06.2022
Proposed date of Placement to Assistant Professor (Academic Level 12)	06.06.2022
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.Special Summer School programme from UGC-ASC, University of Kerala, Kariavattom from 19.02.2013 to 11.03.2013. 2.Special Summer School programme from UGC-HRDC, University of Kerala, Kariavattom from 28.05.2015 to 17.06.2015. 3.Ministry of Human Resource Development, Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching-Teaching Learning Centre, Ramanujan College, University of Delhi & Motilal Nehru College, University of Delhi-

	Two Weeks online Faculty Development Programme from 01.09.2020 to 14.09.2020. 4.Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of Ministry of Education-Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching-Two Weeks interdisciplinary Refresher Course/Faculty Development Programme from 30.01.2021 to 14.02.2021.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option A)

For being promoted to Assistant Professor Stage III(Academic Level 12) the incumbent has to complete any one of the following Course within the assessment period

Two Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week

OR

05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment

Here the Assistant Professor has completed required courses within the assessment period. Hence eligible to be promoted on due date itself.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 06.06.2011 in St.John's College, Anchal and it was approved by University of Kerala vide U.O No. Ac FI/38069/2011 dtd. 23.11.2011. He has completed eleven years of service on 05.06.2022, for being promoted as Assistant Professor Academic Level 12.

The Principal of Mar Ivanios College, Thiruvananthapuram has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2017 to 2022, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 18.10.2022 the committee verified the API grades for the period and found that the teacher is eligible for placement to Assistant Professor Academic Level 12 w.e.f 06.06.2022 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, as per the orders of the Vice-chancellor, the proposal for the approval of the Placement/ Promotion of Mr.Twinkle A.R, Assistant Professor in Physics, from Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 06.06.2022 FN at Mar Ivanios College, Thiruvananthapuram, as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement / Promotion of Mr.Twinkle A.R, Assistant Professor in Physics, from Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 06.06.2022 FN at Mar Ivanios College, Thiruvananthapuram and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A22: Mar Theophilus Training College, Thiruvananthapuram – Placement/Promotion of Dr.Bindu B Associate Professor of Education Academic Level 13 A to Professor Academic Level 14 w.e.f 03.06.2021 F N - Approval – reg:- 20550/AcF1/2022/UoK

The Manager, Malankara Syrian Catholic Colleges, Thiruvananthapuram has forwarded the proposal for the approval of Placement/Promotion of Dr.Bindu B Associate Professor of Education Academic Level 13 A to Professor Academic Level 14 w.e.f 03.06.2021 FN in Mar Theophilus Training College, Trivandrum.

The Service details of **Dr. Bindu B** are as follows:

Qualifications	1. M.A, Economics– University of Kerala, 1997 2. M.Ed- University of Kerala , 1999 3. Qualified NET (Education) held on December 1999 4. Ph.D – University of Kerala, 30.07.2015
Date of first appointment	03.06.2004
Date of beginning into continuous service	03.06.2004
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	03.06.2010
Date of Promotion to Selection Grade	03.06.2015
Date of promotion to Associate Professor	03.06.2018
Proposed date of placement/ promotion to Professor	03.06.2021
U G C Regulation applicable	U G C Regulation 2018

It may be noted that Dr.Bindu B was on deputation from 06.07.2009 to 05.07.2011 for undergoing Ph.D Course under FIP scheme of UGC. **The total service rendered by the teacher excluding the deputation period is 15 years only.**

The Manager has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.Bindu B as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor Academic Level 13A to Professor Academic Level 14 is as detailed below.

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

On verification, it is seen that Dr.Bindu B has completed three years of service as Associate Professor Academic Level 13 A on 02.06.2021. She acquired PhD in Education from University of Kerala on 30.07.2015. As per the minutes of the duly constituted Selection committee held on 31.10.2022 the Associate Professor attained a verified score of 151 for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals (Supporting evidences of publications have also been forwarded).

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of above facts, the proposal regarding the approval of Placement/Promotion of Dr.Bindu B, Associate Professor of Education Academic Level 13 A to Professor Academic Level 14 w.e.f 03.06.2021 F N at Mar Theophilus Training College, Thiruvananthapuram is placed before

the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement/Promotion of Dr.Bindu B, Associate Professor of Education Academic Level 13 A to Professor Academic Level 14 w.e.f 03.06.2021 F Nat Mar Theophilus Training College, Thiruvananthapuram and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A23:- MSM College, Kayamkulam,-Placement/Promotion in respect of Sri.Abdul Nizar A., Department of Commerce from Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000 (Stage II to Stage III) w.e.f 01.06.2013 Approval-reg:-

43147/Ac F I/2022/UOK

The D.D.O, MSM College, Kayamkulam has forwarded the proposal for the approval of the placement / Promotion of Sri.Abdul Nizar A., Assistant Professor of Commerce (Rtd.) from AGP 7000 to Assistant Professor with AGP 8000 (Stage II to Stage III) w.e.f 01.06.2013.

The following are the details of the incumbent on verification of the service book.

Qualifications	M.Com from from University of Kerala in May 1985.
Date of Birth	28.07.1962
Date of Retirement	31.03.2019 (retired)
Date of first entry into service	21.10.1989 (leave vaccancy)
Date of continuous service	01.06.1995
Details of other qualifying service	Nil
Relaxation of period availed, if any, on account	Nil
Details of LWA availed other than on medical grounds (without MC)	LWA from 23.11.2002 to 22.11.2009 (7 years)
Date of Promotion as Assistant Professor Stage I	01.06.2001
Details of Refresher and Orientation Courses Attended	1)UGC- ASC-University of Kerala, Orientation Course from 24.06.2000 to 21.07.2000. 2)UGC-HRDC-University of Kerala-Special Winter School from 29.10.2015 to 18.11.2015. 2)UGC-HRDC-University of Kerala-Refresher Course from 02.12.2016 to 22.12.2016
Whether any OC/RC due :	Nil
Date of completion of required years of service for promotion to Stage III	31.05.2013
Proposed date of Placement/Promotion to Stage II	01.06.2013
Regulation Applicable	UGC Regulation 1998.

The D.D.O, MSM College, kayamkulam has forwarded all supporting documents for the approval of the placement/Promotion in respect of Sri.Abdul Nizar A as Assistant Professor with AGP 8000/-w.e.f 01.06.2013 FN.

On verification it is noted that

1. Sri. Abdul Nizar A was granted promotion as Lecturer Senior Grade wef 01.06.2001 subject to the condition that he should undergo one more Refresher Course within the stipulated time.
2. As per clause 7.7.0 of UGC Regulation 1998,promotion would not be held up for want of Orientation/Refresher Course but these must be completed by the year 2000.But the Assistant Professor hadn't undergone the Refresher course within the stipulated time.
3. Sri.Abdul Nizar A availed LWA for 7 years from 23.11.2002 to 22.11.2009.

4. He was on deputation during the period from 31.03.2012 to 30.03.2014 to undergo Ph.D course under FIP Scheme of UGC.
5. Later the Assistant Professor attended a Special winter school programme which is considered equivalent to RC/OC in 2015 & a Refresher Course in 2016.
6. The Assistant Professor has claimed the Refresher course taken in 2016 for the promotion from Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000 Stage II to Stage III wef 01.06.2013.
7. He retired from service on 31.03.2019.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

Since the promotion date falls on 01.06.2013, Sri.Abdul Nizar A has opted 1998 Regulation for promotion from stage II to Stage III.

The Principal (i/c), MSM College Kayamkulam has forwarded the self appraisal report of Sri.Abdul Nizar A for promotion from Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000 (Stage II to Stage III) w.e.f 01.06.2013, on completion of 5 years of qualifying service(excluding the period of 7 years on account of LWA.

Sri. Abdul Nizar A attended the Refresher Course only on 22.12.2016 ie after the due date of promotion. As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31' st December 2018. But the teacher has opted 1998 Regulation.

The Special Syndicate at its meeting held on 12.01.2021 vide item No:44.46 had resolved to extend the applicability of clause 6.3 VIII of UGC Regulation 2018, to teachers whose RC/OC is due and are otherwise eligible to be promoted under UGC Regulation 1998.Accordingly, the teacher is eligible to be placed/promoted as Assistant Professor with AGP 8000/- with effect from 01.06.2013 FN.

As per the orders of the Vice Chancellor the proposal for the approval of placement/ Promotion in respect of Sri.Abdul Nizar A., Assistant Professor (Rtd.), Department of Commerce with AGP 7000 to Assistant Professor with AGP 8000 (Stage II to Stage III) w.e.f 01.06.2013 at MSM College, Kayamkulam, as per UGC Regulation 1998 was placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges held on 23.12.2022. The Standing Committee considered the proposal and recommended to defer the item to the next standing committee. The Syndicate at its meeting held on 29.12.2022, vide Item No.50.41.A13 resolved to approve the above recommendation of the Standing Committee.

In the light of the above facts, as per the orders of the Vice Chancellor, the proposal for the approval of placement / Promotion of Sri.Abdul Nizar A., Assistant Professor (Rtd.), Department of Commerce with AGP 7000 to Assistant Professor with AGP 8000 (Stage II to Stage III) w.e.f 01.06.2013 at MSM College, Kayamkulam, as per UGC Regulation 1998 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement / Promotion of Sri.Abdul Nizar A., Assistant Professor (Rtd.), Department of Commerce with AGP 7000 to Assistant Professor with AGP 8000 (Stage II to Stage III) w.e.f 01.06.2013 at MSM College, Kayamkulam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

ItemNo.51.81.A24: Sree Narayana Training College - Nedunganda Varkala-Placement/ promotion of, Dr.Chitra S. Assistant Professor in Education (General) Academic Level 11 to Assistant Professor Academic Level 12 -reg..

41074/Ac F I/2021/UOK

The Principal of Sree Narayana Training College, Varkala has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Chitra S. from Assistant Professor in Education (General) Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 20.08.2021 FN.

The Service details of Dr.Chitra S are as follows..

Qualifications	1. M.A from University of Kerala in May 2006. 2. M.Ed from University of Kerala in March 2009 3. Qualified UGC-NET held on June -2008 4. Awarded Ph.D from University of Kerala on 25.05.2022
Date of Birth	25.05.1984
Date of Retirement	31.05.2040
Date of first entry in to Service	19.08.2010 AN
L.W.A availed	23 days
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Stage II	20.08.2016
Date of completion of 5 years of service as Assistant Professor (Stage II)	19.08.2021
Proposed date of Placement to Assistant Professor Academic Level12 (Stage III)	20.08.2021
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.UGC-ASC- University of Kerala- Orientation Course from 13-07-2011 to 09-08-2011. 2. UGC-HRDC-University of Kerala- Refresher Course from 19-08-2016 to 08-09-2016. 3.UGC-HRDC-University of Kerala-Short Term Course from 22.11.2019 to 28.11.2019 4.UGC-HRDC-University of Kerala-Live Online Refresher Course from 17.03.2021 to 30.03.2021. 5.UGC-HRDC-University of Kerala-Short Term Course from 11.08.2021 to 17.08.2021.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option A)

For being promoted to Assistant Professor Academic Level 12 the incumbent has to complete any two of the following Courses as Stipulated in UGC Regulation 2018.

Two Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

Here the Assistant Professor has completed one Online Refresher Course, Two Short Term Courses within the assessment period. Hence eligible to be promoted on the due date itself.

As per the minutes of the Screening Committee held on 07.11.2022, it is reported that, API score claimed for various categories have been verified against the documents produced and found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12. All the calculations being fully based on academic parameters, the responsibility of ensuring the

accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 19.08.2010 AN in S.N Training College, Nedunganda and it was approved by University of Kerala vide U.O No. Ac FI/2/54288/2010 dtd. 22.02.2011. **She availed Leave Without Allowance for 23 days during the period from 25.02.2020 to 18.03.2020.** But in the minutes of the Screening Committee constituted for the CAS Promotion of the incumbent it was not specified that the teacher had availed LWA without medical certificate and recommended for promotion as Assistant Professor Academic Level 12 w.e.f 20.08.2021 FN itself.

The Principal SN Training College Nedunganda has forwarded the explanation submitted by Dr.Chitra S, in which it is stated that as per clause 3 of annexure to Govt. Circular No.72/2005/Fin dated 31.12.2005, loss of pay of 23 days availed by her shall not be excluded from the service for the purpose of promotion as Asst.Professor Academic Level 12.

Clause 3 of annexure to Govt. Circular No.72/2005/Fin dated 31.12.2005 states that "LWA under Rule 88 otherwise than on medical certificate ie; private /personal /domestic and for regularizing the un authorised absence/suspension shall be counted for seniority/promotion & accumulation of HPL but not counted for increment, higher grade, pension or accumulation of earned leave.

In this context it may be noted that neither in the leave sanctioning order of the management nor in the leave entries made in the service book it is specified that the leave was sanctioned as per Rule 88, instead it is specified as 'Leave on loss of pay' for 23 days. Hence the matter of granting the benefit of the Govt. Circular No.72/2005/Fin dated 31.12.2005 to the incumbent is to be examined.

As per UGC Regulations 2018, Assistant Professors have to complete 5 years of SERVICE in Academic Level11 for CAS promotion as Assistant Professor Academic Level 12. CAS Placement /promotion of teachers in aided colleges is not against retirement/relieving vacancies but is solely made on the basis of completion of qualifying services & acquisition of mandatory courses as stipulated in UGC Regulations 2018. Hence the applicability of clause 3 of annexure to Govt. Circular No.72/2005/Fin dated 31.12.2005 to teachers in aided colleges is to be ascertained.

In the light of the above mentioned facts, and as per the orders of the Vice-Chancellor, the proposal regarding the Placement/ Promotion of, Dr.Chitra S, Assistant Professor in Education (General) Academic Level 11 to Assistant Professor in Education (General) Academic Level 12 at Sree Narayana Training College, Nedunganda as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non – teaching staff of private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement/ Promotion of, Dr.Chitra S, Assistant Professor in Education (General) Academic Level 11 to Assistant Professor in Education (General) Academic Level 12 at Sree Narayana Training College, Nedunganda and recommended to direct the Educational Agency to resubmit the proposal along with the leave sanctioning order of the incumbent, clearly specifying the relevant rule of KSR under which the LWA was granted.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A25: MSM College, Kayamkulam-Proposal for the approval of the Placement/ Promotion of Smt.Nizia Ameer , Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of Economics w.e.f 17.12.2021 FN.

7008/Ac F I/2021/UOK

The Principal(i/c), MSM College, Kayamkulam has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Nizia Ameer , Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of Economics w.e.f 17.12.2021 FN.

The Service details of Smt.Nizia Ameer are as follows..

Qualifications	1. M.A from University of Kerala in June 2007. 2. Qualified UGC-NET held on December 2006. 3. UGC-NET with JRF held on December 2007.
Date of Birth	22.11.1984
Date of Retirement	31.03.2041
Date of first entry in to Service	28.07.2010
L.W.A availed with out medical certificate	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Academic Level 11	17.12.2016 (LWA for 142 days availed)
Date of completion of 5 years of service as Assistant Professor Academic Level 11	16.12.2021
Proposed date of Placement as Assistant Professor Academic Level12	17.12.2021
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) UGC Human Resource Development centre, University of Kerala RC from 01.10.2015 to 21.10.2015. 2)UGC- Human Resource Development centre, University of Calicut OC from 11.08.2016 to 07.09.2016. 3)KSHEC-Online One Week FDP from 08.07.2021 to 14.07.2021. 4) UGC-MHRD-STRIDE(Scheme for Trans - Disciplinary Research for India's Developing Economy) -M.G.University in association with IQAC, Al Ameen College, Edathala - Refresher Course from 13.09.2021 to 27.09.2021. 5)Teaching Learning Centre- Ramanujan College, University of Delhi under the aegis of PMMMNTT One week online FDP from 13.11.2021 to 19.11.2021.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option A)

For being promoted to Assistant Professor Stage III(Academic Level 12) the incumbent has to complete any one of the following Course within the assessment period

Two Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days)within the Assessment period (or completed two courses of at least one week)

OR

05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment

It may be noted that the Assistant Professor has completed one Faculty Development Programme from Kerala State Higher Education Council. As per the U.O No.Ac.FIII/ 24522/2020 dated 19.01.2022, the Refresher/ Orientation /Short term courses by Colleges in association with Government agencies like DCE, KSHEC, HRDC, KSCSTE, University and

University Departments has considered for the CAS Promotion of teachers. More over the teacher had attended One Refresher Course and One Faculty Development Programme.

The teacher also had attended a One week online FDP from 13.11.2021 to 19.11.2021 in the Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of PMMMNMTT.

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline -specific areas being conducted by centers such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations". Hence eligible to be promoted on the due date itself.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 28.07.2010 in MSM College, Kayamkulam and it was approved by University of Kerala vide U.O No. Ac FI/52798/11 dtd. 28.06.2011 .

She has completed 5 years of service as Assistant Professor Academic Level 11 on 16.12.2021, for being promoted as Assistant Professor Academic Level 12 .

The Principal (i/c) of MSM College, Kayamkulam has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2016 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 24.09.2022 the committee verified the API grades for the period and found that the teacher is eligible for placement to Assistant Professor with AGP 8000/- w.e.f 17.12.2021.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, as ordered by the Vice-Chancellor, the proposal for the approval of the Placement / Promotion of Smt.Nizia Ameer , Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of Economics, w.e.f 17.12.2021 at MSM College, Kayamkulam as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement / Promotion of Smt.Nizia Ameer , Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of Economics, w.e.f 17.12.2021 at MSM College, Kayamkulam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A26 : *MSM College, Kayamkulam- Placement/Promotion of Dr.Manoj T.R , Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A in the Department of History, w.e.f 28.07.2022 FN Approval-reg.*

36369/Ac F I/2021/UOK

The DDO, MSM College, Kayamkulam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Manoj T.R, Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A in the Department of History, w.e.f 28.07.2022 FN

The Service details of Dr.Manoj T. are as follows.

Qualifications	1. M A from Sree Sankaracharya University of Sanskrit in November 1999 2. M Phil from Sree Sankaracharya University of Sanskrit in January 2003 3. Ph D from Sree Sankaracharya University of Sanskrit in 17.08.2010
Date of first entry in to Service	28.07.2010
Date of entry into continuous service	28.07.2010
Date of promotion to Assistant Professor Stage II	28.07.2014
Date of promotion to Assistant Professor Stage III	28.07.2019
Date of completion as Assistant Professor Academic Level 12	27.07.2022
Proposed date of promotion from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A	28.07.2022
L.W.A availed (Without Medical Certificate)	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1)O.C from 01.01.2013 to 28.01.2013, UGC-ASC, University of Kerala. 2) UGC Sponsored Special Summer school Programme Himachal Pradesh University from 23.05.2016 to 11.06.2016 3) UGC-HRDC-University of Calicut-Refresher Course from 14.10.2019 to 26.10.2019.
Regulation Applicable	UGC Regulation 2018 Option A.

It may be noted that for eligible to be placed as Associate Professor the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days)within the Assessment period (or completed two courses of at least one week

or

05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

Here the Assistant Professor had undergone one Refresher Course within the assessment period, acquired PhD and had completed twelve years of service on 27.07.2022 for being promoted as Associate Professor Academic Level 13A) on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2019 to 2022 with recommendation of the Selection Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 15.12.2022 at MSM Trust Office, kayamkulam. Based on the assessment of the documents submitted, the committee found that Dr.Manoj T.R, is eligible for placement as Associate Professor (Academic Level 13A/AGP 9000) w.e.f 28.07.2022.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts .

In the light of the above facts the proposal regarding the approval of placement/promotion of Dr.Manoj T.R , Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A in the Department of History, w.e.f 28.07.2022 FN in MSM College, Kayamkulam based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendations.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Dr.Manoj T.R, Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A in the Department of History, w.e.f 28.07.2022 FN in MSM College, Kayamkulam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A27: Mar Theophilus Training College, Thiruvananthapuram – Placement/Promotion of Dr.Joju John Associate Professor of Education Academic Level 13 A to Professor Academic Level 14 w.e.f 02.06.2021 FN - Approval – reg:-

20545/Ac F I/2021/UOK

The Manager, Malankara Syrian Catholic Colleges, Thiruvananthapuram has forwarded the proposal for the approval of Placement/Promotion of Dr.Joju John Associate Professor of Education Academic Level 13 A to Professor Academic Level 14 w.e.f 02.06.2021 F N in Mar Theophilus Training College, Thiruvananthapuram.

The Service details of **Dr. Joju John** are as follows

Qualifications	1)M.A in English Language and Literature from University of Kerala, 1997. 2)M.A in Sociology from University of Kerala in 2000 3)M.A in Philosophy from University of Kerala in 2001. 4)M.Ed- University of Kerala , 1999. 5)Qualified NET (Education) with JRF held on December 1999. 6)Ph.D – University of Kerala, 12.09.2013.
Date of first appointment	02.06.2004
Date of beginning into continuous service	02.06.2004
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	02.06.2010
Date of Promotion to Selection Grade	02.06.2015
Date of promotion to Associate Professor	02.06.2018
Proposed date of placement/promotion to Professor	02.06.2021
U G C Regulation applicable	U G C Regulation 2018

The Manager has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.Joju John as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor Academic Level 13A to Professor Academic Level 14 is as detailed below.

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

On verification, it is seen that Dr.Joju John has completed three years of service as Associate Professor Academic Level 13 A on 01.06.2021. He acquired PhD in Education from University of Kerala on 12.09.2013. As per the minutes of the duly constituted Selection committee held on 31.10.2022 the Associate Professor attained a verified score of 265 for which minimum required is

110 and is having 10 Research Publications in peer reviewed/UGC approved journals (Supporting evidences of publications have also been forwarded).

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of above facts the proposal regarding the approval of Placement/Promotion of Dr.Joju John Associate Professor of Education Academic Level 13 A to Professor Academic Level 14 w.e.f 02.06.2021 FN in Mar Theophilus Training College, Thiruvananthapuram as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement/Promotion of Dr.Joju John Associate Professor of Education Academic Level 13 A to Professor Academic Level 14 w.e.f 02.06.2021 F N in Mar Theophilus Training College, Thiruvananthapuram and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A28: SD College, Alappuzha - Initial Appointment of Assistant Professor in the Physical Education– Approval – reg.

2221/Ac F I/2022/UOK

The Principal, SD College, Alappuzha has forwarded the proposal regarding the approval of the initial appointment of Sri.Jith J as Assistant Professor in Physical Education w.e.f 29.10.2021 against the vacancy of Dr.P Sunilkumar, Associate Professor retired on 31.05.2018 along with the following documents for the selection and appointment as stipulated in the norms of the University and as per UGC Regulation 2018.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting and Interview score sheet.
3. News paper cuttings bearing the notification regarding the appointment.
4. Certificate stating that there are no supernumerary hands and no thrown out teachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Nomination letter from the Government. D2/1/2021/HEdn dated 05.01.2021 and GO .(Rt)No.733/2021/HEDN dated 02/06/2021.
7. Certificate showing no apportionment or reservation of vacancies for any community.
8. Originals of the Qualifying Degrees, and mark lists.
9. Certificates to prove age and date of birth.
10. Service book of the teacher concerned with entries.
11. Joining report of the Assistant Professor concerned.
12. Workload statement in the department concerned.
13. List of teachers in Physical Education.

As per letter No.D2/1/2021/HEdn dated 05.01.2021 Government had nominated its representative to Selection Committee of SD College,Alappuzha for filling up of one vacancy in Physical Education.The nomination was valid upto 31.05.2021. Due to lock down restrictions owing to COVID-19 Government as per GO .(Rt)No.733/2021/HEDN dated 02/06/2021 extent the validity of nomination orders for further period of six months ie: upto 30.11.2021.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 20.01.2021), Mathrubhumi (dated. 20.01.2021), The New Indian Express (dated 20.01.2021) and Malayala Manorama(dated 20.01.2021) under Community Merit. Hence the age of the teacher is calculated as on 01.01.2021

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.

Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out of which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

It may be noted that the Hon'ble High Court vide its Judgement on WP(C)No.25454 of 2021(F) on 16.11.2021 ordered to stay further action on the advertisement dated 20.01.2021 inviting application to the posts of Assistant Professors for filling up the post at SD College, Alappuzha without providing any reservation for the persons with disability. The Stay was further extended to 03.03.2022 vide interim order on WP(C)No.25454 of 2021 dated 16.12.2021. Hence the proposal for the Initial Appointment of Assistant Professors at SD College, Alappuzha were kept in abeyance. Now the Hon'ble High Court of Kerala vide its Judgement on WP(C) No.25454 of 2021 dated 22.12.2022 directed.

1. the Educational Agency to forward the proposal for the approval of the appointment of the petitioner (Anand R, applicant for the post of Assistant Professor in English) within a period of two months from the date of receipt of copy of the Judgement to the available vacancy to the University
2. the University to verify the proposal as per UGC Regulation and if found satisfied, approve the appointment of the petitioner within a period of one month thereafter.
3. the University to approve the the appointment of all other persons made in terms of Law. In the judgment it is also stated that WP(C) No.25454 of 2021 will stand ordered in terms of the afore directions and WP(C) No.25589/2022 will stand closed, however none of the contentions therein have been touched upon and that they are left open to be impelled and pursued in future, if so warranted.

On verification of the proposal in compliance with the Judgment of the Hon'ble High Court of Kerala on WP(C) No.25454 of 2021 dated 22.12.2022, it is noted that as **per the Post Adalath report there are two sanctioned posts in Physical Education at SD College, Alappuzha for a Student Strength of 2018. The Assistant Professor is appointed as 2nd teacher in Physical Education & there is sufficient workload to accommodate the incumbent.**

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 26.10.2021 it is specified that 5 applications were received and call letters were sent to 4 shortlisted candidates. 3 candidates attended the interview. A rank list of 3 candidates has been published purely based on the interview. Sri.Jith J who got highest score (31 score out of 50) in the interview was placed as Assistant Professor in Physical Education under Community Merit by the management.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts, the proposal for the approval of appointment of Sri.Jith J as Assistant Professor in Physical Education, SD College Alappuzha w.e.f 29.10.2021 against the vacancy of Dr.P Sunilkumar Associate Professor retired on 31.05.2018, in compliance with the Judgment of the Hon'ble High Court of Kerala on WP(C) No.25454 of 2021 dated 22.12.2022, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

PROFORMA

SD College, Alappuzha -Proposal for the Initial appointment of Assistant Professor in Physical Education

Date of Notification: 20.01.2021

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1.	Dr.JITH J D.O.J: 29.10.2021 Assistant Professor in Physical Education. Interview held on 26.10.2021	17.05.1982 38 years and 07 months (as on 01.01.2021)	1st position in Community Merit	B.PEd University of Calicut First class, Percentage of marks-65 July 2006 Reg No. 914 M. PEd University of Calicut First class, Percentage of marks – 71.05 December 2008 Reg No. CUAGMTP 016	As per post Adalath Report 2018 Total Number of Students-2018. Sanctioned posts-2. Total Number of Teachers - 2 Position of	39	36	Against the vacancy of Dr.P. SunilKumar, Associate Professor retired on 31.05.2018.

				<u>UGC-NET</u> <u>December</u> <u>2008</u> Roll No. 1304237.	the Teacher - 2nd			
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Recommendation:-

The Committee considered the proposal for the approval of appointment of Sri.Jith J as Assistant Professor in Physical Education, SD College Alappuzha w.e.f 29.10.2021 against the vacancy of Dr.P Sunilkumar Associate Professor retired on 31.05.2018, in compliance with the Judgment of the Hon'ble High Court of Kerala on WP(C) No.25454 of 2021 dated 22.12.2022 along with the complaint dtd 27.10.2021 of Dr. P.T. Ajeesh (Appendix- II) and recommended to approve the appointment of Sri.Jith J.

Appendix II to the item No: A28

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

14
15/11/21
AcFI

(ഭേദധികാരിയുടെ അനുമതിയോടെ അയക്കുന്ന അപേക്ഷ)

പ്രേഷകൻ

ഡോ.പി.ടി അജീഷ്
പി.ടി. വേനർ
ലൈബ്രറേ പി ഒ
തിരുവനന്തപുരം
8075187110

സ്വീകർത്താവ്

വൈസ് ചാൻസലർ
കേരള സർവ്വകലാശാല

12/10/21

R
[Signature]

Vice Chancellor

OFFICE OF THE VICE-CHANCELLOR
UNIVERSITY OF KERALA
THIRUVANANTHAPURAM-34

11 NOV 2021

വിഷയം- ആലപ്പുഴ എസ്.ഡി.കോളേജിലെ കായിക വിഭാഗം അസിസ്റ്റന്റ് പ്രൊഫസർ ഇന്റർവ്യൂവിലെ ക്രമക്കേട് സംബന്ധിച്ച്.

No: 22184

ആലപ്പുഴ 50 കോളേജിലെ കായിക വിഭാഗം അസിസ്റ്റന്റ് പ്രൊഫസർ തസ്തികയിലേക്ക് 26.10.2021 ന് നടന്ന ഇന്റർവ്യൂവിൽ പങ്കെടുത്ത് കടുത്ത അവഗണന നേരിട്ട വ്യക്തിയാണ് ഞാൻ. അക്കാദമിക മെറിറ്റിനേയും ഇന്റർവ്യൂനേയും അട്ടിമറിച്ച് റിസർച്ച് എക്സ്പീരിയൻസ് ഇല്ലാത്ത വ്യക്തിക്ക് ഒന്നാം റാങ്ക് നൽകുകയുണ്ടായി. ഞാനുൾക്കടെ മൂന്ന് ഉദ്യോഗാർത്ഥികളാണ് ഇന്റർവ്യൂവിൽ പങ്കെടുത്തത്. സർട്ടിഫിക്കറ്റ് വെരിഫിക്കേഷനിൽ 72,68,56 എന്നിങ്ങനെ ഇൻഡക്സ് മാർക്ക് ലഭ്യമായ 3 ഉദ്യോഗാർത്ഥികളുടെ ഇന്റർവ്യൂ പൂർത്തിയായപ്പോൾ 56 മാർക്കും മിനിമം അക്കാദമിക യോഗ്യതയുമുള്ള വ്യക്തിക്ക് ഒന്നാം റാങ്ക് നൽകുകയുണ്ടായി. എനിക്ക് 72 മാർക്ക് ഇൻഡക്സ് മാർക്ക് ലഭിച്ചിരുന്നു.

കൂടാതെ ഇന്റർവ്യൂ നടത്തുന്ന Split -up ൽ പരാമർശിച്ചിട്ടുള്ള Research Aptitude ടെസ്റ്റ് കോർ (10 മാർക്ക്) വെറും NET മാത്രമുള്ള ഒന്നാം റാങ്കുകാരന് നൽകിയതിലെ ദുരുഹതയും പരിശോധിക്കപ്പെടണം. കൂടാതെ ഇന്റർവ്യൂ നടക്കുമ്പോൾ വീഡിയോ റെക്കോർഡിങ്ങ് വേണമെന്ന ചട്ടവും ഇവിടെ പാലിച്ചിരുന്നില്ല. ഇന്റർവ്യൂ സമയത്ത് ഞാൻ വളരെ ആത്മവിശ്വാസത്തോടെയാണ് പങ്കെടുത്തതും പ്രകടനം കാഴ്ചവച്ചതും. അധിക അക്കാദമിക നേട്ടങ്ങൾ കരസ്ഥമാക്കിയ എനിക്ക് രണ്ടാം റാങ്കാണ് നൽകിയിരിക്കുന്നത്. ക്രമവിരുദ്ധമായി പുറന്തിറക്കിയ ഈ തസ്തികയുടെ റാങ്ക് ലിസ്റ്റ് റദ്ദ് ചെയ്യണമെന്നും തീയമനം സംബന്ധിച്ച് കൃത്യമായ അന്വേഷണം നടത്തി എനിക്ക് നീതി ലഭ്യമാക്കണമെന്നും വിനയപൂർവ്വം അഭ്യർത്ഥിക്കുന്നു.

എന്ന്

വിശ്വസ്തയോടെ

ഡോ. പി.ടി.അജീഷ്

[Signature]
27.10.2021

Item No.51.81.A29: MSM College, Kayamkulam – Placement/Promotion of Dr.Swapna K. Cherian, Department of Commerce as Professor Academic Level 14- Approval – reg:-

Ac FI/26663/2021/UOK

The Manager, MSM College, Kayamkulam has forwarded a proposal for the approval of Placement/ Promotion of Dr.Swapna K.Chерian., Department of Commerce from Associate Professor (Academic Level 13 A) to Professor(Academic Level 14) w.e.f 01.08.2022 FN.

The Service details of Dr.Swapna K.Chерian as follows:

Qualifications	1. M.Com – University of Kerala, 1995 2. Qualified NET (Management) held on December 1999 3. Ph.D – University of Kerala, 01.03.2016
Date of Birth	25.05.1973
Date of Retirement	31.05.2029

Date of first appointment	01.08.2005
Date of beginning into continuous service	01.08.2005
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	01.08.2011
Date of Promotion to Selection Grade	01.08.2016
Date of promotion as Associate Professor	01.08.2019
Proposed date of placement/promotion to Professor (Stage V)	01.08.2022
U G C Regulation applicable	U G C Regulation 2018

The Manager has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.Swapna K.Chcrian as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor Academic Level 13A to Professor Academic Level 14 is as detailed below.

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

On verification, it is seen that , Dr. Swapna K.Chcrian has completed three years of service as Associate Professor Academic Level 13A on 31.07.2022. She acquired PhD from University of Kerala on 01.03.2016. As per the report of the Selection committee held on 02.11.2022 the committee verified the documents in proof of age, academic qualifications and details of qualifying service submitted by the incumbent and found that the Associate Professor attained a verified score of 345 for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals (Supporting evidences of publications have also been forwarded). As the teacher satisfied all the requirements for promotion, the Selection Committee recommended promotion of Dr. Swapna K.Chcrian , from Associate Professor Academic Level 13 A to Professor Academic Level 14 w.e.f 01.08.2022.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor the proposal for the approval of the placement/ promotion of Dr.Swapna K.Chcrian, Department of Commerce as Professor Academic Level 14, w.e.f 01.08.2022 in MSM College, Kayamkulam as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Dr.Swapna K.Chcrian, Department of Commerce as Professor Academic Level 14 ,w.e.f 01.08.2022 FN in MSM College, Kayamkulam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81. A30: SD College, Alappuzha - Initial Appointment of Assistant Professors in the Chemistry- Approval - reg.

2189/Ac F I/2022/UOK

The Principal, SD College, Alappuzha has forwarded the proposal regarding the approval of the initial appointment of the following Assistant Professors in the Department of Chemistry.

Sl No	Name	Date of Joining	Nature of Vacancy
1	Dr.Saranya S	29.10.2021	Against the vacancy of Dr.S.Suryakumari, Associate Professor retired on 31.05.2017

2	Dr.Vaisakh SS	29.10.2021	Against the vacancy of Smt.P.Ajithakumari, Associate Professor retired on 31.03.2018
3	Dr.Rethikala P.K	29.10.2021	Against the vacancy of Smt. Karthika Devi V.P, Assistant Professor retired on 30.04.2019.
4	Dr.Chithra Sekhar V	29.10.2021	Against the vacancy of Dr.B.Ushakumari, Associate Professor retired on 31.03.2020.
5	Dr.Manoj N	29.10.2021	Against the vacancy of Dr.G.Jayasree, Associate Professor retired on 31.05.2020.

The Principal, SD College, Alappuzha has forwarded the following documents regarding the selection and appointment of above mentioned Assistant Professors as stipulated in the norms of the University and as per UGC Regulation 2018.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting held on 20.10.2021 & 25.10.2021 and Interview score sheet.
3. News paper cuttings bearing the notification regarding the appointment.
4. Certificate stating that there are no supernumerary hands and no thrown out teachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Nomination letter from the Government. D2/14/2021/HEdn dated 16.01.2021, D2/1/2021/HEdn dated 05.01.2021 and GO.(Rt)No.733/2021/HEDN dated 02/06/2021.
7. Certificate showing no apportionment or reservation of vacancies for any community.
8. Originals of the Qualifying Degrees, and mark lists.
9. Certificates to prove age and date of birth.
10. Service book of the teacher concerned with entries.
11. Joining report of the Assistant Professor concerned.
12. Workload statement in the department concerned.
13. List of teachers in Chemistry.

As per letter No.D2/1/2021/HEdn dated 05.01.2021& D2/14/2021/HEdn dated 16.01.2021 Government had nominated its representative to Selection Committee of SD College,Alappuzha for filling up of five vacancies in Chemistry.The nomination was valid upto 31.05.2021. Due to lock down restrictions owing to COVID-19 Government as per GO .(Rt)No.733/2021/HEDN dated 02/06/2021 extent the validity of nomination orders for further period of six months ie: upto 30.11.2021.

The Educational Agency had advertised the notification regarding three 5 vacancies (Open Merit-3, Community Merit-2) in 4 daily newspapers viz. The Hindu (dated 20.01.2021), Mathrubhumi (dated. 20.01.2021), The New Indian Express (dated 20.01.2021) and Malayala Manorama (dated 20.01.2021). Hence the age of the teacher is calculated as on 01.01.2021

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned/ relevant/ allied subject from an Indian University, or an equivalent degree from an accredited foreign University.

Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

On verification of the proposal it was noted that the Hon'ble High Court vide its Judgement on WP(C)No.25454 of 2021(F) on 16.11.2021 ordered to stay further action on the advertisement dated 20.01.2021, inviting application to the posts of Assistant Professors for filling up the post at SD College, Alappuzha without providing any reservation for the persons with disability. The Stay was further extended to 03.03.2022 vide interim order on WP(C)No.25454 of 2021 dated 16.12.2021. Hence the proposal for the Initial Appointment of Assistant Professors at SD College, Alappuzha were kept in abeyance.

Now the Hon'ble High Court of Kerala vide its Judgement on WP(C) No.25454 of 2021 dated 22.12.2022 directed

1. the Educational Agency to forward the proposal for the approval of the appointment of the petitioner (Anand R, applicant for the post of Assistant Professor in English) within a period of two months from the date of receipt of copy of the Judgement to the available vacancy to the University.
2. the University to verify the proposal as per UGC Regulation and if found satisfied, approve the appointment of the petitioner within a period of one month thereafter.
3. the University to approve the the appointment of all other persons made in terms of Law.

In the judgment it is also stated that WP(C) No.25454 of 2021 will stand ordered in terms of the afore directions and WP(C) No.25589/2022 will stand closed, however none of the contentions therein have been touched upon and that they are left open to be impelled and pursued in future, if so warranted.

In compliance with the judgment, the proposal for the approval of appointments made at SD College Alappuzha in Chemistry has been verified and noted that as per Post Adalath report 2018 there is a workload of 191 hours and 10 sanctioned posts in Chemistry at SD College, Alappuzha. After removing P.G Weightage it reduced to 176 hours and for which 11 post are permissible. The Assistant Professors are appointed in the 6th, 7th, 8th, 9th & 10th position and there is sufficient workload to accommodate the incumbents.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 20.10.2021 & 25.10.2021, 10.00 A.M at SDV Centenary Auditorium, Alappuzha for the appointment of Assistant Professors in Chemistry under

Open Merit(3 vacancy) it is specified that 184 applications were received and call letters were sent to 99 shortlisted candidates. 60 candidates attended the interview. The rank list has been published purely based on the interview.

Community Merit (2 vacancies) it is specified that 110 applications were received and call letters were sent to 55 shortlisted candidates. 36 candidates attended the interview. The rank list has been published purely based on the interview.

RANK LIST IN OPEN MERIT

- | | |
|--------------------|---------|
| 1.1.Dr.Saranya S | (47/50) |
| 2.Dr.Vaisakh S.S | (46/50) |
| 3.Dr.Rethikala P.K | (45/50) |

4.Dr.Chithra Sekhar V	(44/50)
5. Dr.Manoj N	(43/50)
6.Dr.Divya G. Nair	(42/50)
7.Dr.Renjith Sasimohanan Pillai	(41.5/50)
8.Dr.Anand K	(40.5/50)
9.Dr.Ajesh P Thomas	(40/50)

RANK LIST IN COMMUNITY MERIT

1.Dr.Saranya S	(47/50)
2.Dr.Vaisakh S.S	(46/50)
3.Dr.Chithra Sekhar V	(44/50)
4.Dr.Manoj N	(43/50)
5.Dr.Divya G. Nair	(42/50)
6.Dr.Renjith Sasimohanan Pillai	(41.5/50)

As the Educational Agency had notified the vacancies in Chemistry including 2 in Community Merit and and 3 in open Merit, the Educational agency has appointed the incumbents in the department as follows.

- 1) Dr.Saranya S in Community Merit in 1st Position.
- 2) Dr.Vaisakh S.S in Community Merit in 2nd Position.
- 3) Dr.Rethikala P.K in Open Merit in 3rd Position.
- 4) Dr.Chithra Sekhar V in Open Merit in 4th Position.
- 5) Dr.Manoj N in Open Merit in 5th Position.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidates selected for appointment as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment as Assistant Professors in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts, as per the orders of the Vice-Chancellor the proposal for the approval of appointment of the following Assistant Professors of Chemistry is placed before the Standing Committee of the Syndicate on Teaching Staff of Private Colleges for consideration and appropriate recommendation.

No	Name	Date of Joining	Nature of Vacancy
1	Dr.Saranya S	29.10.2021	Against the vacancy of Dr.S.Suryakumari, Associate Professor retired on 31.05.2017
2	Dr.Vaisakh SS	29.10.2021	Against the vacancy of Smt.P.Ajithakumari, Associate Professor retired on 31.03.2018
3	Dr.Rethikala P.K	29.10.2021	Against the vacancy of Smt. Karthika Devi V.P, Assistant Professor retired on 30.04.2019.
4	Dr.Chithra Sekhar V	29.10.2021	Against the vacancy of Dr.B.Ushakumari, Associate Professor retired on 31.03.2020.
5	Dr.Manoj N	29.10.2021	Against the vacancy of Dr.G.Jayasree, Associate Professor retired on 31.05.2020.

PROFORMA**SD College, Alappuzha Proposal for the Initial appointment of Assistant Professor in Chemistry****(Date of Notification: 20.01.2021****Interview held on 20.10.2021 & 25.10.2021**

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1	Dr. Saranya S D.O.J: 29.10.2021 FN Assistant Professor in Chemistry.	28.07.1989 31 years and 05 months(as on 01.01.2021)	1st position in Community merit	B.Sc University of Kerala First Class-95.9% RegNo.768547/Apr2009 M.Sc Applied Chemistry Cochin University of Science and Technology April 2011 First class-80% Reg No. 75090006 (Eligibility Produced) UGC - NET 16.10.2021 Qualified on December 2010 Roll No.133824 Ph.D University of Kerala Awarded on:12.05.2017 RegNo.9255	Workload – 191 hours Sanctioned Post-10 After Reducing PG Weightage Workload=176 Total Number of Teachers Permissible - 11 Position of the Teacher -6	35	34	Against the vacancy of Dr.S.Suryakumari, Associate Professor retired on 31.05.2017.
2	Dr.Vaisakh S.S D.O.J: 29.10.2021 Assistant Professor in Chemistry.	22.05.1989 31 years and 7 months (as on 01.01.2021)	2nd Position in Community Merit	B.Sc University of Kerala April 2009 First Class-89% Reg No. 773613/Apr 2009 M.Sc Chemistry University of Kerala 2011 First class-78% Reg No. CHE090507/2011 UGC - NET- December 2010 Roll No. 134038 Ph.D University of Kerala Awarded on :02.11.2018 Reg No. 9504	Workload – 191 hours Sanctioned Post-10 After Reducing PG Weightage Workload=176 Total Number of Teachers Permissible - 11 Position of the Teacher -7	35	35	Against the vacancy of Smt.Ajithakumari P Associate Professor retired on 31.03.2018.
3	Dr.Rethikala P.K D.O.J: 29.10.2021 Assistant Professor in Chemistry	27.04.1984 36 years and 8 months (as on 01.01.2021)	1st Rank in Open Merit	B.Sc Mahatma Gandhi University First Class, 86.9% April 2005, Reg No. 501371 M.Sc Mahatma Gandhi University	Workload – 191 hours Sanctioned Post-10 After Reducing PG Weightage Workload=176	36	35	Against the vacancy of Smt.Karthika Devi V.P Assistant Professor retired on 30.04. 2019.

				<p>A⁻ Grade-66% July 2007 Reg No.010520 <u>M.Phil</u> Mahatma Gandhi University. A⁻ Grade Reg No.010755 <u>UGC - NET</u> Held in December 2009 Roll No. 128269 <u>Ph.D</u> Sree Chitra Tirunal Institute of Medical Science & Technology. Awarded on: 13.01.2017 Reg No: 2010/PHD/11</p>	Total Number of Teachers Permissible - 11 Position of the Teacher -8			
4	Dr.Chithra Sekhar V D.O.J: 29.10.2021 FN Assistant Professor in Chemistry.	22.03.1987 33 Years and 9 months (as on 01.01.2021)	2 nd Rank in Open Merit.	<p><u>B.Sc</u> University of Kerala First Class-72% April 2008. Reg No.350618/Apr 2007 <u>M.Sc</u> University of Kerala Reg No.09132006 First Class-72% August 2011 <u>UGC - NET</u> <u>Held in June 2014</u> Roll No. 152317 <u>Ph.D</u> University of Kerala Awarded on 24.02.2020 Roll No.9825</p>	<p><u>Workload</u> – 191 hours Sanctioned Post-10 <u>After Reducing PG Weightage</u> Workload=176 Total Number of Teachers Permissible - 11 Position of the Teacher -9</p>	37	35	Against the vacancy of Dr.B.Ushakumari, Associate Professor retired on 31.03.2020.
5	Dr.Manoj N D.O.J: 29.10.2021 FN Assistant Professor in Chemistry.	05.05.1986 34 years & 7 months (as on 01.01.2021)	3 rd Rank in Open Merit.	<p><u>B.Sc</u> University of Calicut April 2006, First Class- 80.8 Reg No. 83147 Eligibility Produced. <u>M.Sc-Analytical Chemistry</u> Mahatma Gandhi University. May 2009 First class-72.95 Reg No.25045 <u>Joint CSIR UGC-test for JRF Reg No.148396 held on December-2011</u> Undertaking Produced <u>Ph.D-Chemistry (Analytical chemistry)</u> University of Calicut. Awarded on 09.05.2019</p>	<p><u>Workload</u> – 191 hours Sanctioned Post-10 <u>After Reducing PG Weightage</u> Workload=176 Total Number of Teachers Permissible - 11 Position of the Teacher -10</p>	38	35	Against the vacancy of Dr.G.Jayasree Associate Professor retired on 31.05.2020.

Recommendation:-

The Committee considered the proposal for the approval of appointment of the following Assistant Professors of Chemistry at S.D. College, Alapuzha in compliance with the Judgment of the Hon'ble High Court of Kerala on WP(C) No.25454 of 2021 dated 22.12.2022 and recommended to approve the same.

No	Name	Date of Joining	Nature of Vacancy
1	Dr.Saranya S	29.10.2021	Against the vacancy of Dr.S.Suryakumari, Associate Professor retired on 31.05.2017
2	Dr.Vaisakh SS	29.10.2021	Against the vacancy of Smt.P.Ajithakumari, Associate Professor retired on 31.03.2018
3	Dr.Rethikala P.K	29.10.2021	Against the vacancy of Smt. Karthika Devi V.P, Assistant Professor retired on 30.04.2019.
4	Dr.Chithra Sekhar V	29.10.2021	Against the vacancy of Dr.B.Ushakumari, Associate Professor retired on 31.03.2020.
5	Dr.Manoj N	29.10.2021	Against the vacancy of Dr.G.Jayasree, Associate Professor retired on 31.05.2020.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A31: MSM College, Kayamkulam – Placement/Promotion of Dr.Govind R, Department of English as Professor Academic Level 14 w.e.f 01.08.2020 FN- Approval – reg:-

Ac FI/28322/2021/UOK

The Manager, MSM College, Kayamkulam has forwarded a proposal for the approval of Placement/ Promotion of Dr.Govind R, Department of English as Professor Academic Level 14 w.e.f 01.08.2020 FN.

The Service details of **Dr.Govind R** are as follows:

Qualifications	1)M.A – University of Kerala, 1996 2)NET held on 29.12.1996. 3)M Phil- University of Kerala January 2000. 4)Ph.D – University of Kerala 05.06.2006.
Date of Birth	12.01.1974
Date of Retirement	31.03.2030
Date of first appointment	27.10.2004
Date of beginning into continuous service	27.10.2004
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	27.10.2008
Date of Promotion to Selection Grade	27.10.2013
Date of promotion as Associate Professor	27.10.2016
Proposed date of placement/promotion to Professor (Stage V)	01.08.2020
U G C Regulation applicable	U G C Regulation 2018
Remarks	Published the 10th research paper only on July 2020. Hence eligible to be promoted w.e.f. 01.08.2020 FN.

The Manager has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.Govind R, as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor Academic Level 13A to Professor Academic Level 14 is as detailed below.

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

It may be noted that for being promoted as Professor (Academic Level 14) the incumbent should have minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.

On verification, it is seen that , Dr.Govind R has completed three years of service as Associate Professor Academic Level 13A on 26.10.2019. He acquired PhD from University of Kerala on 05.06.2006. As per the report of the Selection committee held on 29.10.2022 the committee verified the documents in proof of age, academic qualifications and details of qualifying service submitted by the incumbent and found that the Associate Professor attained a verified score of 187.5 for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals (Supporting evidences of publications have also been forwarded).

The Committee also noted that the teacher had completed 3 years of service as Associate Professor on 26.10.2019, but fulfilled the minimum requirement of publication of 10 Research Papers in Peer Reviewed Journals during the entire period of service only in July 2020, after the expiry of 3 years of service as Associate Professor. Hence the Selection Committee recommended promotion of Dr.Govind R from Associate Professor Academic Level 13 A to Professor Academic Level 14 w.e.f 01.08.2020.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor the proposal for the approval of the placement/ promotion of Dr.Govind R, Department of English as Professor Academic Level 14 w.e.f 01.08.2020 FN in MSM College, Kayamkulam as per UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Dr.Govind R, Department of English as Professor Academic Level 14 w.e.f 01.08.2020 FN in MSM College, Kayamkulam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A 32: Sree Narayana Training College- Nedunganda Varkala- Placement/ Promotion of Dr.Sangeetha N.R, Assistant Professor in Education Academic Level 11 to Academic Level 12 - Reg;

52344/Ac F I/2022/UOK

The Principal of Sree Narayana Training College, Varkala has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr.Sangeetha N.R, Assistant Professor in Education (General) Academic Level 11 to Academic Level 12**, w.e.f 07.12.2020FN.

The Service details of Dr.Sangeetha N.R are as follows.

Qualifications	1. M.Sc from University of Kerala in May 2002. 2. M.Ed From Annamalai University May 2006. 3. Qualified UGC -NET on December 2006. 4. Awarded Ph.D in Education from University of Kerala on 30.07.2018.
Date of Birth	20.05.1980

date of Retirement	31.03.2036
Date of first entry in to Service	07.12.2009
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Stage II	07.12.2015
Date of completion of 5 years of service as Assistant Professor (Stage II)	06.12.2020
Proposed date of Placement to Assistant Professor AcademicLevel12 (Stage III)	07.12.2020.
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)UGC-ASC-University of Kerala -Refresher Course from 28.05.2013 to 17.06.2013 2)UGC-ASC-University of Kerala-Orientation Course from 30.04.2014 to 27.05.2014 3)UGC-HRDC-University of Kerala -Refresher Course from 05.12.2019 to 18.12.2019. 4)UGC-HRDC-University of Kerala-in Collaboration with SD College, Alappuzha-Refresher Course-Multidisciplinary) from 28.09.2020 to 11.10.2020.
Refresher / Orientation Course due	NilSd/- Registrar.Sd/- Registrar.
Regulation applicable/available	UGC Regulation 2018 (Option A)

It may be noted that the incumbent was on deputation during the period from 03.12.2014 to 02.12.2016 to undergo PhD Course under the FIP Scheme UGC.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 07.12.2009 in SN Training College, Nedunganda and it was approved by University of Kerala vide U.O No. Ac.FI/2/21630/2010 dtd. 16.09.2010. She as completed eleven years of service on 06.01.2020 for being promoted as Assistant Professor Academic Level 12.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2015 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee held on 26-11-2021, held on Sree Narayana Training College, Nedunganda, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor stage III (AGP 8000/-) w.e.f 07.12.2020

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of, Dr.Sangeetha N.R, Assistant Professor in Education (General) Academic Level 11 to Academic Level 12, w.e.f 07.12.2020FN. at Sree Narayana Training College, Nedunganda,Varkala as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non – teaching staff of private Colleges for consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement/ Promotion of, Dr.Sangeetha N.R, Assistant Professor in Education (General) Academic Level 11 to Academic Level 12, w.e.f 07.12.2020FN. at Sree Narayana Training College, Nedunganda,Varkala and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.A33: SD College, Alappuzha - Initial Appointment of Assistant Professor in the English- Approval – reg.

5286/Acf1/2023

The Principal, SD College, Alappuzha has forwarded the proposal regarding the approval of the initial appointment of the following Assistant Professors in the Department of English.

Sl No.	Name	Date of Joining	Nature of Vacancy
1	Dr.Chinmay Murali	02.11.2021	Vacancy of Sri.R.Suresh, Associate Professor retired on 30.06.2019.
2	Smt.Parvathy P	02.11.2021	Vacancy of Dr.R.Sathy, Associate Professor retired on 31.03.2020.
3	Smt.Rajasree R	02.11.2021	Vacancy of Sri.R.Indulal, Associate Professor retired on 31.05.2020.
4	Smt.Lakshmi S	02.11.2021	Vacancy of Smt.Praseeda Varma R, Associate Professor retired on 31.05.2020.

The Principal, SD College, Alappuzha has forwarded the following documents regarding the selection and appointment of above mentioned Assistant Professors as stipulated in the norms of the University and as per UGC Regulation 2018.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting held on 30.10.2021 and Interview score sheet.
3. News paper cuttings bearing the notification regarding the appointment.
4. Certificate stating that there are no supernumerary hands and no thrown out teachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Nomination letter from the Government. D2/1/2021/HEdn dated 05.01.2021 and GO .(Rt)No.733/2021/HEDN dated 02/06/2021.
7. Certificate showing no apportionment or reservation of vacancies for any community.
8. Originals of the Qualifying Degrees, and mark lists.
9. Service book of the teacher concerned with entries.
10. Joining report of the Assistant Professor concerned.
11. Workload statement in the department concerned.
12. List of teachers in English.

As per letter No.D2/1/2021/HEdn dated 05.01.2021 Government had nominated its representative to Selection Committee of SD College, Alappuzha for filling up of four vacancies English. The nomination was valid upto 31.05.2021. Due to lock down restrictions owing to COVID-19 Government as per GO .(Rt)No.733/2021/HEDN dated 02/06/2021 extent the validity of nomination orders for further period of six months ie: upto 30.11.2021.

The Educational Agency had advertised the notification regarding the vacancies (2-Open Merit, 2-Community Merit) in 4 daily newspapers viz. The Hindu (dated 20.01.2021), Mathrubhumi (dated. 20.01.2021), The New Indian Express (dated 20.01.2021) and Malayala Manorama(dated 20.01.2021). Hence the age of the teacher is calculated as on 01.01.2021

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

A Master's Degree with 55% marks(or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.

Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be position exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out of which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

It may be noted that the Hon'ble High Court vide its Judgement on WP(C)No.25454 of 2021(F) on 16.11.2021 ordered to stay further action on the advertisement dated 20.01.2021 inviting application to the posts of Assistant Professors for filling up the post at SD College, Alappuzha without providing any reservation for the persons with disability. The Stay was further extended to 03.03.2022 vide interim order on WP(C)No.25454 of 2021 dated 16.12.2021. Hence the proposal for the Initial Appointment of Assistant Professors at SD College, Alappuzha were kept in abeyance.

Now the Hon'ble High Court of Kerala vide its Judgement on WP(C) No.25454 of 2021 dated 22.12.2022 directed

1. the Educational Agency to forward the proposal for the approval of the appointment of the petitioner (Anand R, applicant for the post of Assistant Professor in English) within a period of two months from the date of receipt of copy of the Judgement to the available vacancy to the University
2. the University to verify the proposal as per UGC Regulation and if found satisfied, approve the appointment of the petitioner within a period of one month thereafter.
3. the University to approve the appointment of all other persons made in terms of Law.

In the judgment it is also stated that WP(C) No.25454 of 2021 will stand ordered in terms of the afore directions and WP(C) No.25589/2022 will stand closed, however none of the contentions therein have been touched upon and that they are left open to be impelled and pursued in future, if so warranted.

On verification of the proposal in compliance with the Judgment of the Hon'ble High Court of Kerala on WP(C) No.25454 of 2021 dated 22.12.2022, it is noted that as per the Post Adalath report 2018 there is a workload of 291 hours and 18 sanctioned posts in English at SD College, Alappuzha. After reducing PG weightage it reduces to 266 hours and 16 posts respectively.

According to the minutes of the Selection Committee held on 30.10.2021, 10.00 A.M at SDV Centenary Auditorium, Alappuzha for the appointment of Assistant Professors in English (Open Merit-2 vacancies) it is specified that 222 applications were received and call letters were sent to 48 shortlisted candidates. 32 candidates attended the interview. A rank list of 6 candidates under open merit has been published purely based on the interview.

- 1.Sri.Chinmay Murali 45/50 I Rank.
- 2.Smt. Parvathy P 42/50 II Rank.
- 3.Smt.Rajasree R 40/50 II Rank.
- 4.Smt.Lakshmi S 39/50 III Rank.
- 5.Dr.Lalitha Sarma R 38/50 IV Rank
6. Dr.Sreelakshmi N 37/50 V Rank

According to the minutes of the Selection Committee held on 30.10.2021, 10.00 A.M at Manager's office, SDV Centenary Auditorium, Alappuzha for the appointment of Assistant Professors in English under Community Merit(2 vacancies) it is specified that 121 applications were received and call letters were sent to 28 shortlisted candidates. 22 candidates attended the interview.

A rank list of 6 candidates under Community merit has been published purely based on the interview.

- 1.Sri.Chinmay Murali 45/50 I Rank.
- 2.Smt.Rajasree R 40/50 II Rank.
- 3.Smt.Lakshmi S 39/50 III Rank.
- 4.Dr.Lalitha Sarma R 38/50 IV Rank
5. Dr.Sreelakshmi N 37/50 V Rank
- 6.Smt.Uma AV 36.5/50 VI Rank

On the basis of the ranklists, the Educational agency made the following appointments in the department of English.

Sri.Chinmay Murali - under Open Merit in 12th Position.

Smt.Parvathy P - under Open Merit in 13th Position.

Smt.Rajasree R - under Community Merit in 14th Position.

Smt.Lakshmi S - under Community Merit in 15th Position.

There exists sufficient workload to accommodate the 4 incumbents as Assistant Professors in English to the 12th, 13th,14th & 15th positions at SD College Alappuzha.

It may be noted that Smt.Lakshmi S bagged an award of Honor from Khadi India (Khadi & Village industries Commission Ministry of Micro, Small and Medium enterprises, Govt. of India)in appreciation of her study on the Interface between the Forest and Tribal Cultural Heritage: A select study of indigenous procurement of forest products, and her commitment to Khadi India in delivering insightful recommendations and contributions.

By considering this award the Selection Committee awarded 3 marks to Smt.Lakshmi S under the head "National / International award" of UGC Regulation 2018 for the purpose of short listing candidates for interview. Section is not competent to assure the admissibility of the award as National/International award.

But it may be noted that, even without considering the marks awarded under the head of National & International award, Smt.Lakshmi S has sufficient score to be Short listed for the interview for the post of Asst.Professor of English.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts, as per the orders of the Vice-Chancellor the proposal for the approval of appointment of the following Assistant Professors in English is placed before the Standing Committee of the Syndicate on Teaching Staff of Private Colleges for consideration & appropriate recommendation.

Sl No	Name	Date of Joining	Nature of Vacancy
1	Dr.Chinmay Murali	02.11.2021	Vacancy of Sri.R.Suresh, Associate Professor retired on 30.06.2019.
2	Smt.Parvathy P	02.11.2021	Vacancy of Dr.R.Sathy, Associate Professor retired on 31.03.2020.
3	Smt.Rajasree R	02.11.2021	Vacancy of Sri.R.Indulal, Associate Professor retired on 31.05.2020.
4	Smt.Lakshmi S	02.11.2021	Vacancy of Smt.Praseeda Varma R, Associate Professor retired on 31.05.2020.

PROFORMA

SD College, Alappuzha Proposal for the Initial appointment of Assistant Professor in English
Interview held on 30.10.2021.

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1	Dr.Chinmay Murali D.O.J: 02.11.2021 Assistant Professor in English.	03.10.1991 29 years and 02 months (as on 01.01.2021)	1st position in Open merit	<u>B.A English Language & Literature</u> 2013 Kannur University First Class-93.25% Reg No.GM10AEGR25 Eligibility Certificate produced <u>M.A English Language & Literature</u> 2015 University of Kerala First class-79% Reg No. ENG130505/2015 <u>M.Phil</u> 2017 Reg No.15KA08EN04 Sree Sankaracharya University of Sanskrit Grade A+ Eligibility certificate Produced) <u>UGC - NET</u> Qualified on June 2014 Roll No.32300784 Undertaking Produced <u>Ph.D</u> National Institute of Technology.	workload – 266 hours Total Number of Teachers Permissible - 16 Position of the Teacher - 12th	40	36	Against the vacancy of Sri.R.Suresh Associate Professor retired on 30.06.2019.

				Awarded on 25.09.2021 Eligibility Certificate produced				
2	Smt.Parvathy P D.O.J: 02.11.2021 Assistant Professor in English.	01.09.1989 31 years and 3 months (as on 01.01.2021)	2nd Position in Open Merit	<u>B.A English Language & Literature</u> April 2010, University of Kerala First Class-64.37 Reg No. 843511 <u>M.A English Language & Literature-</u> 2012 University of Kerala First class-69.5% Reg No. 53006405/ 10125013 <u>M.Phil</u> -Feb.2014 Sree Sankaracharya University of Sanskrit Grade-A Reg No. 12KA05EN09 <u>UGC - NET-</u> December 2012 Roll No. 16300354 Undertaking Produced	workload – 266 hours Total Number of Teachers Permissible - 16 Position of the Teacher - 13th	41	36	Against the vacancy of Dr.R.Sathy Associate Professor retired on 31.03.2020.
3	Smt.Rajasree R D.O.J: 02.11.2021F N Assistant Professor in English	18.07.1989 31 years and 5 months (as on 01.01.2021)	2nd Rank in Communit y Merit	<u>B.A English Language & Literature</u> First Class, Percentage of marks- 88.62 March 2010, Reg No. 839395 (Mahatma GandhiUniversity) <u>M.A English Language & Literature</u> First class, Percentage of marks- 76 year- 2012 Reg No. ENG 100501/2012 (University of Kerala) <u>M.Phil</u> University of Kerala Reg No.15519 Nov 2016 <u>UGC - NET</u> Qualified on December 2012 Roll No.	Workload – 266 hours Total Number of Teachers Permissible - 16 Position of the Teacher - 14th	41	37	Against the vacancy of Sri.R Indulal Associate Professor retired on 31.05.2020.

				32301121 Undertaking Produced				
4	Smt.Lakshmi S D.O.J: 02.11.2021 N Assistant Professor in English.	23.02.1994 26 years & 10 months (as on 01.01.2021)	3rd Rank in Communit y Merit.	<u>B.A English Language & Literature</u> March 2014, Mahatma Gandhi University First Class- 84.5 Reg No. 11104119 Eligibility Produced. <u>M.A English Language & Literature-</u> April 2016 University of Madras First class-70.62% Reg No. 143EG115 <u>M.Phil</u> August 2017 University of Madras Reg No.165EG106 <u>UGC - NET</u> KL0105201292 Undertaking Produced	workload – 266 hours Total Number of Teachers Permissibl e - 16 Position of the Teacher - 15h	41	38	Against the vacancy of Smt.Praseed a Varma R, Associate Professor retired on 31.05.2020.

Recommendation:-

The Committee considered the proposal for the approval of appointment of the following Assistant Professors in English at S.D. College, Alapuzha in compliance with the Judgment of the Hon'ble High Court of Kerala on WP(C) No.25454 of 2021 dated 22.12.2022 and recommended to approve the same.

Sl No	Name	Date of Joining	Nature of Vacancy
1	Dr.Chinmay Murali	02.11.2021	Vacancy of Sri.R.Suresh, Associate Professor retired on 30.06.2019.
2	Smt.Parvathy P	02.11.2021	Vacancy of Dr.R.Sathy, Associate Professor retired on 31.03.2020.
3	Smt.Rajasree R	02.11.2021	Vacancy of Sri.R.Indulal, Associate Professor retired on 31.05.2020.
4	Smt.Lakshmi S	02.11.2021	Vacancy of Smt.Praseeda Varma R, Associate Professor retired on 31.05.2020.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.B1 : *Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 - Implementation of the revised guidelines issued by the State Government with regard to the appointment of teaching and non-teaching staff in Private Aided colleges- Reg;*

Ac FII/2022

The Government vide GO(Ms) 96/2021/HEDN dated 15.02.2021 had issued guidelines implementing the **Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995** which provides 3% reservation in the appointment of teaching and non-teaching staff in the Private Aided Colleges in the State, from 07.02.1996 to 18.04.2017 and 4% reservation with effect from 19.04.2017. Also the Government has issued further guidelines for the effective implementation of the Act in the appointments in Private Aided colleges vide G.O. No.242/2022/HEDN dated 18.05.2022 and GO No.279/2022/HEDN dated 05.06.2022. It may be noted that as per GO dated 05.06.2022, 'All appointments made after 18.05.2022 shall be in accordance with GO dated 15.02.2021.'

Accordingly, University has implemented the above said Government Orders and University Orders were issued vide UO. No.Ac F II/8814/2021 dated 06.01.2022 and UO. No.Ac F II/2864/2022 dated 26.08.2022. This UO is applicable to all appointments made in Private Aided Colleges affiliated to University of Kerala.

As per the guidelines issued by the Government vide G.O. No. 242/2022/HEDN dated 18.05.2022, Universities are entrusted with determining backlog vacancies in the teaching posts in Aided Arts & Science colleges @ 3% of the total appointments made from 07.02.1996 to 18.04.2017 and 4% of total appointments based on rotation from 19.04.2017 to 18.05.2022.

Accordingly an Adalat was conducted on 19.09.2022 & 20.09.2022 and representatives from all the Educational agencies of Aided Colleges affiliated to this University had submitted statement containing the details of appointments made from 07.02.1996 to 18.05.2022 as per guidelines in the GO dated 18.05.2022.

As such the statement showing back log vacancies identified in each Educational Agencies has been prepared. The backlog vacancies thus identified has been endorsed by the respective Manager/ Authorized person of the Education Agency.

While calculating the number of posts, fraction may come which should be rounded off to a whole figure.

In the Adalat conducted by the University for the determination of backlog vacancies in Aided Colleges, the principle adopted was to round off to the upper whole number if the fraction is 0.5 and above and if the fraction is less than 0.5 it is rounded to the lower whole number.

The Syndicate at its meeting held on 14.10.2022 resolved to obtain the clarification of the Government on the above matter before finalising the backlog vacancies in Aided Colleges. Hence letter No. 2864/Ac F II/2022/UOK dated 25.11.2022 has been forwarded to the Government to obtain clarification in this matter. No reply has been received till date. Thus the Convenor, Standing Committee of the Syndicate on Teaching and Non Teaching staff of private colleges has suggested to place the matter again before the Standing Committee considering the urgency of the matter.

As per the orders of the Vice Chancellor, the matter regarding approval of Backlog vacancies in the Private Aided Colleges affiliated to University as identified in the Adalat held on 19th & 20th September 2022 in accordance with the guidelines issued by the Government Order No.242/2022/HEDN dated 18.05.2022 is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the matter regarding approval of Backlog vacancies in the Private Aided Colleges affiliated to University as identified in the Adalat held on 19th & 20th September 2022 in accordance with the guidelines issued by the Government Order No.242/2022/HEDN dated 18.05.2022 and recommended to modify the statement of backlog vacancies identified in the adalat held on 19 – 20 Sep 2022 as per the following norms :

- a. Backlog vacancies for the period from 07/02/1996 to 18/04/2017 shall be calculated @ 3% as per G.O. No. 242/2022/HEDN dated 18.05.2022 and the number of vacancies shall be one for every 33 appointments during the period and the balance if any shall be carry forward to the total number of appointments made during the next spell from 19/04/2017 to 18/05/2022
- b. The backlog vacancies for the period from 19/04/2017 to 18/05/2022 shall be calculated @ 4% of the total appointments made during the said period and balance if any carry forward from the previous spell.

Further recommended to place the statement of backlog vacancies of PWD Candidates in Private aided colleges before the Syndicate as per the above norms.

Statement showing the backlog vacancies of PWD Candidates in Private Aided Colleges Affiliated to the University of Kerala

Sl. No	Name of the Management (A)	Name of the College (B)	Period of Appointment (C)		No: of appointments made (D)	Balance appoints of from previous spell (E)	Total Appointments (D) + (E) (G)	Percentage (F)	Backlog vacancy (H)	PWD candidates already Appointed (I)	Net Backlog vacancy (H) - (I) (J)	Total Backlog vacancy (K)	Next turn of Appointment of PWD candidates (Considering whole appointments from 07.12.1996 to 18.05.2022) (L)
1	The Malankara Syrian Catholic Colleges	1. Mar Ivanios College (Autonomous), Thiruvananthapuram	07.02.1996	18.04.2017	108	NA	108	3%	3	0	3	5	151 (Total no: of appnts is 132 which falls in the block of 126-150)
		2. St. John's College, Anchal	19.04.2017	18.05.2022	24	9	33	4%	2	0	2		
		Mar Theophilus Training College Thiruvananthapuram	07.02.1996	18.04.2017	8	NA	8	3%	0	0	0	1	26 (Total no: of appnts is 10 which falls in the block of :-25)
			19.04.2017	18.05.2022	2	8	10	4%	1	0	1		
2	Sree Narayana Trust, Kollam	1.Sree Narayana College, Kollam 2.Sree Narayana College for Women, Kollam 3.Sree Narayana College, Punalur 4.Sree Narayana College, Chiramanoor 5. Sree Narayana College, Sivagiri 6. Sree Narayana College, Chempazhanthu	07.02.1996	18.04.2017	419	NA	419	3%	12	2	10	15	526 (Total no: of appnts is 523 which falls in the block of 501-525)
		7. T.K. Muller Memorial Arts & Science College, Nangyariulangara 8. Sree Narayana College, Chentha 9. Sree Narayana College, Chergannu	19.04.2017	18.05.2022	104	20	124	4%	5	0	5		

		Sree Narayana Training College, Nedumganda	07.02.1996 : 8.04.2017	13	NA	13	3%	0	0	0	1	25 (Total no: of appnts is 15 which falls in the block of 1-25)
			19.04.2017 : 8.05.2022	2	13	15	4%	1	0	1		
3	Church of South India Madya Kerala Diocese	Bishop Moore College, Mavelikara	07.02.1996 : 8.04.2017	43	NA	43	3%	1	1	0	2	76 (Total no: of appnts is 62 which falls in the block of 51-75)
			19.04.2017 : 8.05.2022	19	10	29	4%	2	0	2		
	Paet Memorial Training College, Mavelikara	07.02.1996 : 8.04.2017	6	NA	6	3%	0	0	0	1	25 (Total no: of appnts is 8 which falls in the block of 1-25)	
		19.04.2017 : 8.05.2022	2	6	8	4%	1	0	1			
4	Church of South India South Kerala Diocese	Christian College, Kattakada (Minority College)	07.02.1996 : 8.04.2017	40	NA	40	3%	1	1	0	1	76 (Total no: of appnts is 52 which falls in the block of 51-75)
			19.04.2017 : 8.05.2022	12	7	19	4%	1	0	1		
5	Church of South India South Kerala Diocese	Bishop Jesudasan CSI Arts & Science College, Mulayara (Non-Minority College)	07.02.1996 : 8.04.2017	0	NA	0	3%	0	0	0	1	25 (Total no: of appnts is 9 which falls in the block of 1-25)
			19.04.2017 : 8.05.2022	9	0	9	4%	1	0	1		
6	Tiavancore Devasom Board	1 Sree Ayyappa College, Eramalikkara 2 Kamsalath Sambulal Memorial Devasom Board College, Sasthamcotta	07.02.1996 : 8.04.2017	46	NA	46	3%	1	0	1	3	76 (Total no: of appnts is 67 which falls in the block of 51-75)
			19.04.2017 : 8.05.2022	21	13	34	4%	2	0	2		

7	Yair Service Society, Perunna	1. VTM NSS College, Dhanuvachapuram	07.02.1996	18.04.2017	360	NA	360	3%	11	0	11	13	401 (Total no: of appnts is 399 which falls in the block of 175-400)	
		2. HHMSPB NSS College for Woman, Thiruvananthapuram												
		3. MG College, Thiruvananthapuram												
		4. NSS College, Niamel	19.04.2017	18.05.2022	30	3	35	4%	2	0	2			
		5. MM NSS College, Kettiyan												
		6. NSS College, Cherhala												
		7. NSS College, Pandalam												
		NSS Training College, Pandalam	07.02.1996	18.04.2017	7	NA	7	3%	0	0	0	1	26 (Total no: of appnts is 7 which falls in the block of 1-25)	
			19.04.2017	18.05.2022	0	7	7	4%	1	0	1			
8	Kerala Jesuit Society	Loyola College of Social Sciences, Thiruvananthapuram	07.02.1996	18.04.2017	19	NA	19	3%	0	0	0	2	51 (Total no: of appnts is 36 which falls in the block of 26-50)	
			19.04.2017	18.05.2022	17	19	36	4%	2	0	2			
9	All Saints College Educational and Charitable Society	All Saints College	07.02.1996	18.04.2017	55	NA	55	3%	1	0	1	2	76 (Total no: of appnts is 56 which falls in the block of 51-75)	
		All Saints College, Thiruvananthapuram	19.04.2017	18.05.2022	3	22	25	4%	1	0	1			

10	Iqbal College Trust, Peringamala	Iqbal College, Peringamala	07.02.1996	18.04.2017	31	NA	31	3%	0	0	0	2	51 (Total no: of appnts is 41 which falls in the block of 26-50)
			19.04.2017	18.05.2022	10	31	41	4%	2	0	2		
11	The Diocese of Quilon Orthodox Church of East	St Cyril's College, Adoor	07.02.1996	18.04.2017	17	NA	17	3%	0	0	0	1	26 (Total no: of appnts is 23 which falls in the block of 1-25)
			19.04.2017	18.05.2022	6	17	23	4%	1	0	1		
12	Thangal Kunju Musahar College Trust	TKM College of Arts & Science, Kollam	07.02.1996	18.04.2017	51	NA	51	3%	1	0	1	3	76 (Total no: of appnts is 75 which falls in the block of 51-75)
			19.04.2017	18.05.2022	24	18	42	4%	2	0	2		
13	Jamia Mannaniya a Islamiya Charitable Society	Mannaniya College of Arts & Science, Pangode	07.02.1996	18.04.2017	31	NA	31	3%	0	0	0	2	51 (Total no: of appnts is 35 which falls in the block of 26-50)
			19.04.2017	18.05.2022	4	31	35	4%	2	0	2		
14	Ayyankali Cultural Trust	Ayyankali Memorial Arts & Science College, Punalur	07.02.1996	18.04.2017	0	NA	0	3%	0	0	0	1	26 (Total no: of appnts is 12 which falls in the block of 1-25)
			19.04.2017	18.05.2022	12	0	12	4%	1	0	1		
15	St George Community, Kottarakkara	St. Gregorius College, Kottarakkara	07.02.1996	18.04.2017	37	NA	37	3%	1	0	1	1	51 (Total no: of appnts is 45 which falls in the block of 26-50)
			19.04.2017	18.05.2022	12	4	16	4%	1	1	0		
16	Malankara Mar Thoma Syrian Church	Christian College, Chenzhanur	07.02.1996	18.04.2017	52	NA	52	3%	1	0	1	3	76 (Total no: of appnts is 35 which falls in the block of 51-75)
			19.04.2017	18.05.2022	7	15	22	4%	2	0	2		

17	St Joseph's Carmelitar Educational Society Alappuzha	St. Joseph's College for Women, Alappuzha	07.02.1996	18.04.2017	41	NA	41	3%	1	0	1	2	51 (Total no. of appnts is 49 which falls in the block of 26-53)
			19.04.2017	18.05.2022	8	8	16	4%	1	0	1		
18	Samartha Dharma Vidyasala, Alappuzha	Samartha Dharma College, Alappuzha	07.02.1996	18.04.2017	54	NA	54	3%	1	0	1	3	101 (Total no. of appnts is 80 which falls in the block of 76-100)
			19.04.2017	18.05.2022	26	21	47	4%	2	0	2		
19	Society of the Order of Sacred Transfigu- ration, Mount Tabour	St. Stephens College, Pathanapuram	07.02.1996	18.04.2017	55	NA	55	3%	1	0	1	2	76 (Total no. of appnts is 51 which falls in the block of 51-75)
			19.04.2017	18.05.2022	16	2	18	4%	1	0	1		
	Mount Tabour Training College, Pathanapuram	07.02.1996	18.04.2017	12	NA	12	3%	0	0	0	1	26 (Total no. of appnts is 12 which falls in the block of 1-25)	
		19.04.2017	18.05.2022	0	12	12	4%	1	0	1			
20	Latin Catholic Diocese, Kollam	Fatma Mata Karnival College, Kollam	07.02.1996	18.04.2017	76	NA	76	3%	2	0	2	4	126 (Total no. of appnts is 105 which falls in the block of 101- 125)
			19.04.2017	18.05.2022	29	10	39	4%	2	0	2		
	Karmela Pan. Training College, Kollam	07.02.1996	18.04.2017	10	NA	10	3%	0	0	0	1	26 (Total no. of appnts is 10 which falls in the block of 1-25)	
		19.04.2017	18.05.2022	0	10	10	4%	1	0	1			
21	Milad-e- Sherief Memorial Trust, Kayamkulam	Milad-e-Sherief Memorial College, Kayamkulam	07.02.1996	18.04.2017	83	NA	83	3%	2	0	2	4	126 (Total no. of appnts is 116 which falls in the block of 101- 125)
			19.04.2017	18.05.2022	33	17	50	4%	2	0	2		

22	Marian Foundation for Unity and Integral Progress Trust	Santhom Malankara Arts & Science College, Edunji	07.02.1996	18.04.2017	0	NA	0	3%	0	0	0	1	26 (Total no: of appnts is 4 which falls in the block of 1-25)
			19.04.2017	18.05.2022	4	0	4	4%	1	0	1		
23	Catholic Diocese of Alleppey	St. Michael's College, Cherthala	07.02.1996	18.04.2017	27	NA	27	3%	0	0	0	2	51 (Total no: of appnts is 30 which falls in the block of 26-51)
			19.04.2017	18.05.2022	3	27	30	4%	2	0	2		
24	The Jesuites of Kerala Province	St. Xavier's College, Thumba	07.02.1996	18.04.2017	19	NA	19	3%	0	0	0	2	51 (Total no: of appnts is 36 which falls in the block of 26-51)
			19.04.2017	18.05.2022	17	19	36	4%	2	0	2		
25	Sri Sathya Sai orphanage Trust, Kerala	Sri Sathya Sai Arts & Science College, Thonnakkal	07.02.1996	18.04.2017	0	NA	0	3%	0	0	0	1	26 (Total no: of appnts is 5 which falls in the block of 1-25)
			19.04.2017	18.05.2022	5	0	5	4%	1	0	1		
26	Sree Sankara Trust, Nagaroor	Sree Sankara College, Nagaroor	07.02.1996	18.04.2017	0	NA	0	3%	0	0	0	1	26 (Total no: of appnts is 4 which falls in the block of 1-25)
			19.04.2017	18.05.2022	4	0	4	4%	1	0	1		

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

FURTHER RESOLVED to approve the above statement of backlog vacancies of PWD candidates in private aided colleges affiliated to the University of Kerala.

ALSO RESOLVED to correct the details in the row against Sl. No.8 as follows:

	(A)	(B)	(C)		(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
8	Kerala Jesuit Society	Loyola College of Social Sciences, Tvpm	07.02.1996	18.04.2017	13	NA	13	3%	0	0	0	1	26 (Total No. of appnts is 19 which falls in the block of 1-25)
			19.04.2017	18.05.2022	6	13	19	4%	1	0	1		

The Syndicate appreciated the concerned officials and the entire team who had put forth their efforts for the preparation of the statement of backlog vacancies of PWD candidates in private Aided colleges Affiliated to the University of Kerala.

Item No.51.81.B2: *Christian College, Kattakada – Approval of Placement/Promotion proposal in respect of Dr. Jisha V T, Assistant Professor in Physics - from Assistant Professor Stage I to Assistant Professor Stage II - w.e.f 11/09/2021 – Approval – Reg.*

Ac F II/45502/2022/UOK

The Educational Agency, Christian College, Kattakada has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Jisha V. T., Assistant Professor, Dept of Physics from Assistant Professor Stage I to Assistant Professor Stage II w.e.f. 11/09/2021.

The Service details of Dr. Jisha V. T. are as follows.

Qualifications	M.Sc in Physics – Manonmaniam Sundaranar University - Nov 2007. Ph.D in Physics – Manonmaniam Sundaranar University - Feb 2016.(EC Submitted)
Date of first entry in to Service	11.09.2017 F.N
Date of entry into Continuous Service	11.09.2017 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. TLC, Ramanujan College-University of Delhi-PMMMNTT-2 Week Faculty Development Programme-from 25.07.2020 to 10.08.2020. 2. TLC, Ramanujan College-University of Delhi-PMMMNTT-4 Week Induction/Orientation Programme-from 01.09.2020 to 30.09.2020.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Stage II	11.09.2021 F.N.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor in Physics on 11.09.2017 F.N. at Christian College, Kattakada and it was approved by University of Kerala vide U.O.No. Ac F II/46594/2017 dated 15.05.2018. The Assistant Professor had completed Four years of service (two years exemption granted as she has been awarded P.hD) on 10.09.2021. Hence she is eligible to be promoted as Assistant Professor Stage II with effect from 11.09.2021 F.N.

The Principal had forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2017 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 25.02.2022 at Christian College, Kattakada. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation, Dr. Jisha V T was found qualified for promotion to Assistant Professor Stage II w.e.f 11.09.2021 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The light of above mentioned facts and as per the orders of the Vice Chancellor the proposal regarding the placement/promotion of Dr. Jisha V T, Assistant Professor, Department of Physics, Christian College, Kattakada from Assistant Professor Stage I to Assistant Professor Stage II w.e.f 11.09.2021 F.N. based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Dr. Jisha V T, Assistant Professor, Department of Physics, Christian College, Kattakada from Assistant Professor Stage I to Assistant Professor Stage II w.e.f 11.09.2021 F.N. and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.B3: ***St. Stephen's College, Pathanapuram – Placement/Promotion of Dr.Koshy.P.M., Department of Zoology from Associate Professor (Academic Level 13A) to Principal and Professor - w.e.f 18.10.2022 F.N - Approval – reg.***

The Manager, St. Stephen's College, Pathanapuram has forwarded a proposal for the approval of Placement/ Promotion of Dr. Koshy P M, Department of Zoology, Associate Professor Academic Level 13A as Principal and Professor w.e.f 18.10.2022 F.N.

The Service details of Dr. Koshy P M are as follows:

Qualifications	1. MSc in Zoology - 1991 - Bhopal University. 2. M.Phil in Zoology - 1993 - University of Madras. 3. Ph.D under Faculty of Environmental and Atmospheric Sciences - MG University (EC Submitted).Date of award : 30.09.2013.
Date of first appointment	13.09.1996
Date of Placement to Senior Scale	13.09.2001
Date of Promotion to Selection Grade	13.09.2006
Date of Re-designation as Associate Professor	13.09.2009
Proposed date of placement/promotion to Principal and Professor	18.10.2022 F.N.
UGC Regulation applicable	U G C Regulation 2018

The Manager has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr. Koshy P M, as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion to College Professor is as detailed below

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D. degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2

On verification of the Service Book of Dr. Koshy P M, it is found that the teacher had entered into service as Lecturer in St. Stephen's College, Pathanapuram with effect from 13.09.1996. He was promoted to Senior Scale Lecturer w.e.f 13.09.2001 and promoted to Selection grade Lecturer w.e.f 13.09.2006. He was redesignated as Associate Professor with AGP 9000/- w.e.f 13.09.2009. Dr. Koshy P M had joined FDP under UGC scheme on 03.07.2009 and later rejoined the college on 03.07.2012. He was awarded Ph.D degree on 30.09.2013 from M G University (EC Submitted) and having 10 Research Publications in peer reviewed/UGC approved journals.

It is stated in the Minutes of the Selection Committee that the Committee was constituted on 18.10.2022 at 11.00 AM at Mount Tabor Training College, Pathanapuram. The committee examined all the documents pertaining to the qualifications and service details of Dr. Koshy P M and also the PBAS reports for the academic years 2016-17, 2017-18, 2018-19 prepared as per the latest UGC Regulations formulated by the University vide order No. Ad DII/General/UGC-R-2018/2019 dated 07.05.2021. The committee after verification and interview found that the applicant has required number of Good Grades and Research Score for the promotion from Associate Professor (Academic Level 13A) to Principal and Professor w.e.f 18.10.2022 FN. The duly constituted selection committee has also submitted the verification report. As per the Selection committee report the Associate Professor attained a verified score of 165.4, for which minimum required is 110.

The light of the above mentioned facts and as per the orders of the Honourable Vice Chancellor, the proposal regarding the approval of Placement/Promotion of Dr. Koshy P M, from Associate Professor (Academic Level 13A) to Principal and Professor in the Department of Zoology, w.e.f. 18.10.2022 F.N. at St. Stephen's College, Pathanapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Promotion of Dr. Koshy P M, from Associate Professor (Academic Level 13A) to Principal and Professor in the Department of Zoology, w.e.f. 18.10.2022 F.N. at St. Stephen's College, Pathanapuram and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.B4: *H.H.M.S.P.B N.S.S College for Women, Neeramankara – Placement/ Promotion of Dr. C.R Anitha, Associate Professor (Academic Level 13A) in Malayalam to Professor (Academic Level 14) w.e.f 18.07.2018 F N - Approval – reg:-*

Ac F II/46037/2022/UOK

The Principal H.H.M.S.P.B N.S.S College for Women, Neeramankara has forwarded a proposal for the approval of Placement/Promotion of Dr. C.R Anitha, Associate Professor (Academic Level 13A) in Malayalam to Professor (Academic Level 14) w.e.f 18.07.2018 F N.

he Service details of **Dr. C R Anitha** are as follows:

Qualifications	MA - University of Kerala – 1988 UGC - NET – 1988 PhD in Malayalam - University of Kerala - 20.04.1996
Date of first appointment	19.12.1996 F.N
Date of entry into continuous service	19.12.1996 F.N
L.W.A availed without Medical ground	Nil
Date of Placement to Senior Scale	19.12.2000
Date of Promotion to Selection Grade	19.12.2005
Date of Re-designation as Assistant Professor with AGP 8000/-	01.01.2006
Date of Promotion to Associate Professor	19.12.2008
Proposed date of placement/ promotion to Professor	18.07.2018
U G C Regulation applicable	U G C Regulation 2018

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr. C R Anitha as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion to College Professor is as detailed below

- 1. Associate Professors who have completed three years of service in Academic Level 13A.**
- 2. A Ph.D. degree in subject relevant/allied/relevant discipline.**
- 3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.**
- 4. A minimum of 110 Research Score as per Appendix II, Table 2**

It is stated in the Minutes of the Selection Committee that the Committee was constituted on 12.01.2022 at 02.00 P.M at Principal's Chamber, H.H.M.S.P.B N.S.S College for Women, Neeramankara. The committee examined all the documents pertaining to the qualifications and service details of Dr. C R Anitha and also the PBAS reports for the academic years 2015-16, 2016-17, 2017-18 prepared as per the latest UGC Regulations formulated by the University vide order No. Ad.DII/ General/UGC-R-2018/2019 dated 07.05.2021..

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

The committee after verification and interview found that the applicant has required number of Good Grades and Research Score for the promotion from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) w.e.f 18.07.2018 FN. Therefore the committee recommended the teacher for promotion to the post of Professor, Academic Level 14 w.e.f 18.07.2018 FN.

The duly constituted selection committee has also submitted the verification report. As per the Selection committee report the Associate Professor attained a verified score of 275, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals.

The Standing Committee held on 07.04.2022 considered the above proposal vide item no. B10 and recommended to defer to next Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges. The Syndicate held on 12.04.2022 resolved to approve the recommendations of the Standing Committee vide item no.40.90.B10.

Accordingly the above matter was placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 30.06.2022 and recommended to refer to the Syndicate. The Syndicate held on 07.07.2022 considered the matter and resolved to obtain the remarks of the concerned Dean, regarding the matter and place the same before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

The remarks obtained from the Dean is appended herewith. The Dean has pointed out some disparities in the action taken by the Selection Committee.

1. Though in the summary sheet it has been shown as the incumbent has 10 approved publications, in the report submitted by the subject experts and University Nominees, it has been stated that there are only 7 journals which are approved.
2. In the Confidential Report submitted by the experts, it has been stated as to check the report submitted in the end by the experts. And on this extra note is not signed by one expert. The Dean has concluded that in these circumstances, it is only appropriate to entrust the already constituted selection committee to give a report on the matter for taking a decision on the above matter.

The Standing Committee held on 24.11.2022 considered the above proposal vide item no. B2 and recommended to defer the proposal for detailed study. The Syndicate held on 08.12.2022 resolved to approve the recommendations of the Standing Committee vide item no.49.63.B2.

The light of the above mentioned facts and as per the orders of the Honourable Vice Chancellor the proposal regarding the approval of Placement/Promotion of Dr. C R Anitha, Associate Professor (Academic Level 13A) in Malayalam to Professor (Academic Level 14) w.e.f 18.07.2018 FN. at H.H.M.S.P.B N.S.S College for Women, Neeramankara, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for consideration.

Recommendation:-

The Committee considered the proposal for the approval of Placement/Promotion of Dr.C.R.Anitha, Associate Professor (Academic Level 13A) in Malayalam to Professor (Academic Level 14) w.e.f 18.07.2018 FN. at H.H.M.S.P.B N.S.S College for Women, Neeramankara and recommended to obtain remarks from the Chairman of Board of Studies in Malayalam in the light of the G.O(Rt) No: 12/2023/HEDN dtd 05.01.2023.

Resolution of the Syndicate

RESOLVED to obtain a report from the the already constituted selection committee on the matter for taking a appropriate decision on the the proposal for the approval of Placement/Promotion of Dr.C.R.Anitha, Associate Professor (Academic Level 13A) in Malayalam to Professor (Academic Level 14) w.e.f 18.07.2018 FN. at H.H.M.S.P.B N.S.S College for Women, Neeramankara.

Item No.51.81. B5 : *Mahatma Gandhi College, Thiruvananthapuram - Placement/Promotion proposal of Dr. Remya Krishnan, Assistant Professor, Department of Botany, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor – Stage I to Assistant Professor - Stage II – Approval-Reg.*

Ac FII/58533/2022

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Remya Krishnan, Assistant Professor, Department of Botany, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor – Stage I to Assistant Professor - Stage II w.e.f 02.02.2022 FN.

The Service details of Dr. Remya Krishnan, are as follows.

Qualifications	1. M.Sc Botany – 2008 – University of Kerala 2. Ph.D Botany – 30.07.2015 – University of Kerala
Date of first entry in to Service	02.02.2018 FN
Date of entry into Continuous Service	02.02.2018 FN
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course – Teaching Learning Centre, Ramanujan College, University of Delhi – PMMMNMTT – 01.09.2021 to 15.09.2021 2. Four week Orientation Course - Teaching Learning Centre, Ramanujan College, University of Delhi – PMMMNMTT – 04.06.2020 to 01.07.2020
Refresher / Orientation Course due	Nil
Proposed date of Placement to Assistant Professor (Level 11)	02.02.2022

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Botany at N.S.S. College, Cherthala w.e.f. 02.02.2018 FN and it was approved by University vide U.O No: AcFII/017658/2018 dtd 11.09.2018. She has completed four years of service in Assistant Professor -Stage I on 01.02.2022 (Exemption of two years as she has awarded Ph.D). So the teacher is eligible for promotion as Assistant Professor – Stage II w.e.f. 02.02.2022 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 Option A** for the assessment periods 2018 to 2022 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 22.07.2022 at Principal's Chamber, Mahatma Gandhi College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II w.e.f 02.02.2022 FN.

It may be noted that, Dr. Remya Krishnan has attended Refresher Course and Orientation Course conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNMTT). The Refresher Courses and Orientation Courses conducted by colleges in association with Teaching Learning Centres under PMMMNMTT can be considered eligible for the CAS promotion of teachers in Private Colleges vide U.O No: AcFIII/24522/2022 dtd 19.01.2022.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the placement/promotion of Dr. Remya Krishnan, Assistant Professor, Department of Botany, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor – Stage I to Assistant Professor - Stage II w.e.f 02.02.2022 FN is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Dr. Remya Krishnan, Assistant Professor, Department of Botany, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor – Stage I to Assistant Professor - Stage II w.e.f 02.02.2022 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.B6 : *Mahatma Gandhi College, Thiruvananthapuram - Placement/Promotion proposal of Dr. Pradeesh S., Assistant Professor, Department of Botany, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor – Stage I to Assistant Professor - Stage II – Approval-Reg.*

Ac FII/58531/2022

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Pradeesh S., Assistant Professor, Department of Botany, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor – Stage I to Assistant Professor - Stage II w.e.f 07.02.2022 FN.

The Service details of Dr. Pradeesh S., are as follows.

Qualifications	1. M. Sc Botany – 2009 – University of Kerala 2. Ph.D Botany – 2015 – University of Kerala
Date of first entry in to Service	07.02.2018 FN
Date of entry into Continuous Service	07.02.2018 FN
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course – The Gandhigram Rural Institute (Deemed to be University) – MHRD, Govt of India – 12.12.2018 to 26.12.2018 2. Induction Programme – UGC – HRDC – University of Kerala – 06.09.2021 to 05.10.2021
Refresher / Orientation Course due	Nil
Proposed date of Placement to Assistant Professor (Level 11)	07.02.2022

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Botany at N.S.S. College, Pandalam w.e.f. 07.02.2018 FN and it was approved by University vide U.O No: AcFII/017658/2018 dtd 11.09.2018. He has completed four years of service in Assistant Professor -Stage I on 06.02.2022 (Exemption of two years as he has awarded Ph.D). So the teacher is eligible for promotion as Assistant Professor – Stage II w.e.f. 07.02.2022 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 Option A** for the assessment periods 2018 to 2022 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 22.07.2022 at Principal's Chamber, Mahatma Gandhi College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the

performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II w.e.f 07.02.2022 FN.

It may be noted that, Dr. Pradeesh S. has attended two week Refresher Course on Plant Taxonomy conducted by the Gandhigram Rural Institute, Tamil Nadu (Deemed University) under Ministry of Human Resource Development, Govt of India. The Refresher Course conducted by Research Oriented Institutions or by Govt agencies can be considered eligible for the CAS promotion of teachers in Private Colleges vide U.O No: AcFIII/24522/2022 dtd 19.01.2022.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts and as per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion of Dr. Pradeesh S., Assistant Professor, Department of Botany, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor – Stage I to Assistant Professor - Stage II w.e.f 07.02.2022 FN is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Dr.Pradeesh S., Assistant Professor, Department of Botany, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor – Stage I to Assistant Professor - Stage II w.e.f 07.02.2022 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.B7: *St. Gregorios College, Kottarakkara - Placement/ Promotion of Smt. Jolly George, Assistant Professor, Department of Mathematics, St. Gregorios College, Kottarakkara from Assistant Professor - Academic Level 10 to Assistant Professor-Academic Level 11 w.e.f 31.10.2020 FN - Approval - Reg.*

AcFII/42630/2022

The Drawing and Disbursing Officer, St. Gregorios College, Kottarakkara has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Jolly George, Assistant Professor, Department of Mathematics, St. Gregorios College, Kottarakkara from Assistant Professor - Academic Level 10 to Assistant Professor-Academic Level 11 w.e.f 31.10.2020 FN.

The Service details of Smt. Jolly George are as follows:

Qualification	1. M.Sc Mathematics – 2008 – University of Kerala 2. UGC NET - 2011
Date of first entry into service	01.10.2014 FN
L.W.A. availed	1. 07.09.2015 to 01.10.2012 – 25 days – Without Medical Certificate. 2. 08.03.2016 to 23.03.2016 – 16 days – On Medical Ground.
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Two week Faculty Development Programme – Teaching Learning Centre, University of Delhi – PMMMNMTT, MHRD – 18.05.2020 to 03.06.2020 2. Four week Induction/Orientation Programme - Teaching Learning Centre, ramanujan College, University of Delhi, PMMMNMTT, MHRD – 26.06.2020 to 24.07.2020
Proposed date of placement to Assistant Professor – Academic Level 11.	31.10.2020 FN

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Assistant Professor in Mathematics w.e.f 01.10.2014 FN vide U.O No. AcFII/44581/2013 dtd 06.07.2015. She has completed six years of service on 30.09.2020. **She has availed 25 days of Leave without Allowance during the Assessment Period. Therefore, she is eligible for promotion as Assistant Professor-Academic Level 11 w.e.f 26.10.2020 FN but the teacher has requested to consider 31.10.2020 FN as the date of Promotion.**

The Drawing and Disbursing Officer, St. Gregorios College, Kottarakkara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of the incumbent as per **UGC Regulations 2018 Option A** for the years 2014 to 2020, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 27.04.2022, 11.00 AM at Principal's Chamber, St. Gregorios College, Kottarakkara, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor -Academic Level 11 w.e.f 31.10.2020 FN.

It may be noted that, Smt. Jolly George has attended four week Orientation Programme by Teaching Learning Centre under Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNTT). The Orientation Programme coordinated by colleges in association Teaching Learning Centres under PMMMNTT can be considered eligible for the CAS promotion of teachers in Private Colleges vide U.O No: AcFIII/24522/2022 dtd 19.01.2022.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the Placement/Promotion of Smt. Jolly George, Assistant Professor, Department of Mathematics, St. Gregorios College, Kottarakkara from Assistant Professor - Academic Level 10 to Assistant Professor-Academic Level 11 w.e.f 31.10.2020 FN, based on UGC Regulations, 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

Recommendation:-

The Committee considered the proposal for the approval of Placement/Promotion of Smt. Jolly George, Assistant Professor, Department of Mathematics, St. Gregorios College, Kottarakkara from Assistant Professor - Academic Level 10 to Assistant Professor-Academic Level 11 w.e.f 31.10.2020 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.B8: *Mahatma Gandhi College, Thiruvananthapuram - Placement/Promotion proposal of Smt. Latha G. Nair, Assistant Professor, Department of History, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor – Stage I to Assistant Professor -Stage II w.e.f. 29.10.2018 FN – Approval-Reg.*

Ac FII/63129/2022

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Latha G. Nair, Assistant Professor, Department of History, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor – Stage II to Assistant Professor -Stage III w.e.f. 29.10.2018 FN.

The Service details of Smt. Latha G. Nair are as follows.

Qualifications	1. MA History – 1987 – University of Kerala 2. M.Phil – 1992 – University of Kerala
Date of first entry in to Service	29.10.2008
Date of entry into Continuous Service	29.10.2008
Date of Placement to Assistant Professor Stage II	29.10.2013 FN
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	Refresher Course – UGC – ASC – University of Kerala – 07.10.2014 to 27.10.2014
Refresher/ Orientation Course due	One Refresher Course
Proposed date of Placement to Assistant Professor – Stage III	29.10.2018 FN

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in History w.e.f. 29.10.2008 vide U.O No: AcFV/1/43292/08 dtd 11.12.2009. She was promoted to Assistant Professor Stage II w.e.f 29.10.2013 FN vide U.O. No: AcFII/3020/2019 dtd 27.04.2019. She has completed five years of service in Assistant Professor - Stage II on 28.10.2018 for being promoted as Assistant Professor – Stage III w.e.f. 29.10.2018 FN. **The teacher has retired from service w.e.f. 31.03.2021 AN.**

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 Option A** for the assessment periods 2013 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 23.03.2021, 03.00 PM at Principal's Chamber, Mahatma Gandhi College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor – Stage III w.e.f 29.10.2018 FN.

It may be noted that Smt. Latha G. Nair had not attended two Refresher Courses. Clause 6.3.VIII of UGC Regulations 2018 envisages that “the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31st December, 2018”. Hence date of promotion is w.e.f. 29.10.2018 FN.

All the calculations are being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the placement/promotion of Smt. Latha G. Nair, Assistant Professor, Department of History, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor – Stage II to Assistant Professor -Stage III w.e.f. 29.10.2018 FN is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Smt. Latha G. Nair, Assistant Professor, Department of History, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor – Stage II to Assistant Professor -Stage III w.e.f. 29.10.2018 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.B9: *Mannaniya College of Arts & Science, Pangode – Proposal for the appointment of Dr. P. Nazeer, Associate Professor, Department of Islamic History, Mannaniya College of Arts & Science, Pangode as Principal and Professor (Academic Level 14) at Mannaniya College of Arts & Science, Pangode and Promotion as Professor w.e.f. 01.09.2020 FN – Approval – Reg;*

Ac F II/52356/2022/UOK

The Manager, Mannaniya College of Arts & Science, Pangode has forwarded a proposal for the approval of appointment of Dr. P. Nazeer, Associate Professor, Department of Islamic History, Mannaniya College of Arts & Science, Pangode as Principal and Professor (Academic Level 14) at Mannaniya College of Arts & Science, Pangode and Placement/Promotion of Dr. P. Nazeer as Professor w.e.f. 01.09.2020 FN. Dr. P. Nazeer has taken charge as the Principal and Professor (Academic Level 14) at Mannaniya College of Arts & Science, Pangode w.e.f. 05.11.2022 FN.

The Service details of Dr. P. Nazeer are as follows:

Qualifications	1. MA Islamic History – 1999 – University of Kerala 2. Ph.D Islamic Studies – 05.07.2011 – University of Kerala
Date of first appointment	01.06.2001 FN
Date of beginning into continuous service	01.06.2001 FN
Date of Placement to Senior Scale	01.06.2007 FN
Date of redesignation as Assistant Professor with AGP 6000	01.01.2006 FN
Date of Promotion as Assistant Professor Stage III	01.06.2012 FN
Date of promotion as Associate Professor Stage IV	01.06.2015 FN
L.W.A availed during the assessment period	Nil
Proposed date of placement/promotion to Professor	01.09.2020 FN
Proposed date of Placement as Principal & Professor	05.11.2022 FN
U G C Regulation applicable	U.G.C Regulations 2018

On verification of the Service Book of Dr. P. Nazeer, it is found that the teacher had entered into service as Lecturer in Islamic History w.e.f. 01.06.2001 vide U.O No: Ac FV/21544/2001 dtd 27.10.2001. He was promoted as Lecturer Senior Scale w.e.f 01.06.2007 vide U.O No: Ac.FV/1/35256/08 dtd 05.01.2009 and redesignated as Assistant Professor with AGP 6000 w.e.f. 01.01.2006 and Assistant Professor with AGP 7000 w.e.f. 01.06.2007 by Deputy Director of Collegiate Education, Kollam. He was promoted from Assistant Professor Stage II to Stage III w.e.f. 01.06.2012 vide U.O No: Ac FII/48217/2018 dtd 12.03.2019. He was promoted as Associate Professor with AGP 9000 w.e.f. 01.06.2015 vide Order No: A3/4192/20 dtd 05/08/2020 by Deputy Director of Collegiate Education, Kollam. He was completed 3 years of service in Associate Professor with AGP 9000 on 31.05.2018.

The Manager, Mannaniya College of Arts & Science, Pangode has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr. P. Nazeer as per UGC Regulations 2018.

The appointment of Dr. P. Nazeer as Principal & Professor is based on the seniority-cum-fitness and it comes under the purview of UGC Regulations 2018.

As per Clause 4.1 V. A of U.G.C Regulations 2018, eligibility criteria for promotion to College Principal & Professor is as detailed below.

- i) *A Ph.D Degree.*
- ii) *Professor/ Associate Professor with a total service/experience of at least fifteen years of teaching/ research in Universities, Colleges and other institutions of Higher Education.*
- iii) *A minimum of 10 research publications in peer-reviewed or UGC-listed journals.*
- iv) *A minimum score of 110 Research score as per Appendix II, Table 2.*

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion to College Professor is as detailed below.

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D. degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2

The Manager, Mannaniya College of Arts & Science, Pangode had issued a notification dated 01.06.2022 inviting applications for the post of Principal in Mannaniya College of Arts & Science, Pangode, on the basis of Seniority cum Fitness as per Section 57(2),(3) of the Kerala University Act 1974. In response to the above notification, only one application were received. The Selection Committee for the appointment of Principal & Professor in Mannaniya College of Arts & Science, Pangode was held on 05.11.2022 at 10.30 AM at Mannaniya College of Arts & Science, Pangode. The Selection Committee considered the documents submitted by Dr. P. Nazeer at the interview and recommended to offer the post of Principal w.e.f. 05.11.2022 and Professor to Dr. P. Nazeer w.e.f. 01.09.2020.

As per the Selection Committee report, the teacher has attained a verified score of 278 as per Appendix VII Table II of U.O. No: Ad.DII/General/UGC-R2018/2021 dtd 07.05.2021, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals. **Dr. P. Nazeer was published his 10th Publication "Triple Talaq: A Brief Study on the Muslim Women Act, 2019" on 25.08.2020. So the Manager appointed Dr. P. Nazeer as Professor w.e.f 01.09.2020.** The Management has also issued a seniority-cum-fitness certificate in respect of Dr.P. Nazeer.

On verification, it is seen that the teacher has awarded Degree of Doctor of Philosophy in Islamic Studies from University of Kerala on 05.07.2011. He also have a total service of 21 years.

It may be noted that, the Manger, Mannaniya College of Arts & Science, Pangode had requested to constitute selection committee for the appointment of Principal at Mannaniya College of Arts & Science, Pangode. The Manger had not informed that Dr. P. Nazeer is eligible for Professorship and also not requested for the panel of subject experts for constituting the selection committee for the same. The members for the Selection Committee for the appointment of College Principal & Professor and Professor in Colleges are different.

In the provisions regarding the members in the Selection Committee for College Principal & Professor, Clause 5. 1. VIII. A. (a) of UGC Regulations 2018 reads as :

- i. Chairperson of the Governing body to be the Chairperson.
- ii. Two members of the Governing Body of the College to be nominated by the Chairperson of whom one shall be an expert in academic administration.
- iii. In case of Colleges notified/declared as minority educational institutions, one nominee of the Chairperson of the College from out of a panel of five names, preferably from minority communities, recommended by the Vice – Chancellor of the affiliating university of whom one should be a subject expert.
- iv. Three Higher Educational experts consisting of the Principal of a College, a Professor and an accomplished educationalist not below the rank of a Professor (to be nominated by the Governing Body of the college out of a panel of six experts approved by the relevant statutory body of the university concerned).
- v. An academician representing SC/ST/OBC/Minority/Women/Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee does not belong to that category.
- vi. In the case of Colleges notified/declared as minority educational institutions , two subject experts not connected with the University nominated by the Chairperson of the College governing body out of the panel of five names , preferably from minority communities , recommended by the Vice Chancellor from the list of subject experts approved by the relevant statutory body.

In the provisions regarding the members of Selection Committee for Professor in Colleges, Clause 5. 1. VII (a) of UGC Regulations 2018 reads as :

- i. Chairperson of the Governing body or his/her nominee to be the Chairperson
- ii. The Principal of the College

- iii. *The Head of the Department/ Teacher -In Charge of the concerned subject from the college not below the rank of Professor.*
- iv. *In case of Colleges notified/declared as minority educational institutions, two nominees, not below the rank of Professor, of the Chairperson of the College from out of five names, preferably from minority communities, recommended by the Vice Chancellor of whom one should be a subject expert.*
- v. *In case of Colleges notified/declared as minority educational institutions, two subject experts not connected with the University nominated by the Chairperson of the College Governing Body out of panel of five names, preferably from minority communities, recommended by the Vice Chancellor from the list of subject experts approved by the relevant statutory body.*
- vi. *An academician representing SC/ST/OBC/Minority/Women/Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee does not belong to that category.*

It may be noted that, Dr. P. Nazeer was deputed for doing Ph.D under Faculty Improvement Programme (X- Plan) sanctioned vide G.O.(Rt) No: 519/2006/H.Edn dtd 16.03.2006 from 02.06.2005 to 31.03.2007. He joined Ph.D under FIP on 02.06.2005. The Deputation period was further extended from 01.04.2007 to 31.03.2008 vide G.O. No: 1370/07/H.Edn dtd 19.07.2007. (2 years and 10 months).

It may also be noted that, Dr. P. Nazeer was deputed as Director of Minority Welfare Department for a period of two years vide G.O.(Ms.) No: 263/2011/GAD dtd 25.08.2011. He joined at Directorate of Minority Welfare Department w.e.f 26.08.2011. The deputation period was extended for a period of two years vide G.O.(Rt) No: 5848/2013/GAD dtd 16.07.2013 and further extended for one year vide G.O.(Rt) No. 6057/2015/GAD dtd 07.08.2015. He rejoined duty at Mannaniya College of Arts & Science, Pangode w.e.f 02.06.2016 on cancellation of the deputation as per G.O(Rt) No: 3204/2016/GAD dtd 20.05.2016. (4 years 9 months and 7 days).

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the above context, the following points are submitted for the consideration.

- a. The Manger, Mannaniya College of Arts & Science, Pangode has requested to constitute selection committee for the appointment of Principal at Mannaniya College of Arts & Science, Pangode but not requested to constitute selection committee for Placement/ Promotion as Professor in Colleges.
- b. The Selection Committee for the appointment of Principal at Mannaniya College of Arts & Science, Pangode was held on 05.11.2022, 10.30 AM and Dr. P. Nazeer has taken charge as the Principal and Professor (Academic Level 14) at Mannaniya College of Arts & Science, Pangode w.e.f. 05.11.2022 FN.
- c.. **Dr. P. Nazeer was deputed for doing Ph.D under FIP for 2 years and 10 months and deputed as Director of Minority Welfare Department for a period of 4 years and 9 months. So he has a teaching experience of 13 years and 5 months excluding the above periods of FIP and deputation period**
- d. As per clause 3.11 of UGC Regulations 2018, *'The time taken by candidates to acquire M.Phil and/ or Ph.D Degree shall not be considered as teaching/research experience to be claimed for appointment to the teaching positions. Further the period of active service spent on pursuing Research Degree simultaneously with teaching assignment without taking any kind of leave, shall be counted as teaching experience for the purpose of direct recruitment/ promotion'.*
- e. As per the Note, Table I, Appendix II of UGC Regulations 2018, *'All periods of duration which have been spent by the teacher on different kinds of paid leaves such as Maternity Leave, Child Care Leave, Study Leave, Medical Leave, Extra Ordinary Leave and Deputation shall be excluded from the grading assessment. The teacher shall be assessed for the remaining period of duration and the same shall be extrapolated for the entire period of assessment to arrive at the grading of the teacher. The teacher on such leaves or deputation as mentioned above shall not be put to any disadvantage for promotion under CAS due to his/*

her absence from his/her teaching responsibilities subject to the condition that such leave/deputation was undertaken with the prior approval of the competent authority following all procedures laid down in these regulations and as per the acts, statutes and ordinances of the parent institution.'

The Standing Committee held on 23.12.2022 considered the proposal for the approval of appointment of Dr. P. Nazeer, Associate Professor, Department of Islamic History, Mannaniya College of Arts & Science, Pangode as Principal and Professor (Academic Level 14) at Mannaniya College of Arts & Science, Pangode w.e.f. 05.11.2022 FN and Placement/Promotion of Dr. P. Nazeer as Professor w.e.f. 01.09.2020 FN and recommended to defer the proposal to the next Standing Committee vide Item No: B7. The Syndicate held on 29.12.2022 resolved to approve the recommendation of the Standing Committee vide Item No: 50.41.B7.

In the light of the above and as per the orders of Vice Chancellor, the proposal for the approval of appointment of Dr. P. Nazeer, Associate Professor, Department of Islamic History, Mannaniya College of Arts & Science, Pangode as Principal and Professor (Academic Level 14) at Mannaniya College of Arts & Science, Pangode w.e.f. 05.11.2022 FN and Placement/Promotion of Dr. P. Nazeer as Professor w.e.f. 01.09.2020 FN is placed before Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

Recommendation:-

The Committee considered the proposal for the approval of appointment of Dr. P. Nazeer, Associate Professor, Department of Islamic History, Mannaniya College of Arts & Science, Pangode as Principal and Professor (Academic Level 14) at Mannaniya College of Arts & Science, Pangode w.e.f. 05.11.2022 FN and Placement/Promotion of Dr. P. Nazeer as Professor w.e.f. 01.09.2020 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Sri. R. Arun Kumar, Member Syndicate expressed his dissent. (Dissent Note Appended)

Item No.51.81.B10 : *St. Gregorios College, Kottarakkara - Placement/Promotion proposal of Dr.Francis Chacko, Assistant Professor Academic Level 11, Department of Chemistry to Assistant Professor Academic level 12 – Approval- Reg.*

Ac FII/45900/2022

The Drawing and Disbursing Officer, St. Gregorios College, Kottarakkara has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Francis Chacko, Assistant Professor Academic Level 11, Department of Chemistry, St. Gregorios College, Kottarakkara to Assistant Professor Academic level 12 w.e.f 16.07.2021 FN.

The Service details of Dr. Francis Chacko are as follows.

Qualifications	1. M.Sc Chemistry – April, 2003 - University of Kerala 2. Ph.D – March, 2011 – University of Kerala
Date of first entry in to Service	16.07.2012
Date of entry into Continuous Service	16.07.2012
Placement to Assistant Professor (Stage II)	16.07.2016
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course – UGC – HRDC – University of Kerala – 11.01.2020 to 24.01.2020 2. Swayam Arpit Online Course Certification – Online Refresher Course in Chemistry – MHRD, Govt: of India – Examination held on 16.02.2020.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor (Academic 12)	16.07.2021

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Chemistry at St. Gregorios College, Kottarakkara w.e.f 16.07.2012 FN vide U.O No: AcFV/43949/2012 dtd 25.01.2013. He was promoted to Assistant Professor (Stage II) w.e.f 16.07.2016 vide U.O No: AcFII/4235/2021 dtd 16.08.2021. He has completed five years of service in Assistant Professor (Stage II) on 15.07.2021 for being promoted as Assistant Professor (Academic 12) w.e.f 16.07.2021 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 Option A** for the assessment periods 2016 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 30.03.2022 at 03.00 PM at Principal's chamber, St. Gregorios College, Kottarakkara, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 16.07.2021 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the placement/promotion of Dr. Francis Chacko, Assistant Professor Academic Level 11, Department of Chemistry, St. Gregorios College, Kottarakkara to Assistant Professor Academic level 12 w.e.f 16.07.2021 FN is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Dr.Francis Chacko, Assistant Professor Academic Level 11, Department of Chemistry, St. Gregorios College, Kottarakkara to Assistant Professor Academic level 12 w.e.f 16.07.2021 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.B II : *Loyola College of Social Sciences, Thiruvananthapuram – Placement/Promotion of Dr. Jasmine Sarah Alexander, Assistant Professor Academic Level 10, Department of Social Work to Assistant Professor Academic Level 11 w.e.f 14.02.2022 FN- Approval – Reg.*

Ac. FII/55149/2022

The Principal, Loyola College of Social Sciences, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of **Dr. Jasmine Sarah Alexander**, Assistant Professor, Department of Social Work, Loyola College of Social Sciences, Thiruvananthapuram from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 14.02.2022 FN.

The Service details of Dr. Jasmine Sarah Alexander are as follows.

Qualifications	1.M.SW – 2006 – University of Kerala 2.M.Sc Applied Psychology – 2009 – Annamalai University 3. Ph.D Social Work – 24.03.2018 – University of Kerala 4. UGC NET- 2010
Date of first entry in to Service	14.02.2018

Date of entry into continuous service	14.02.2018
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. RC(Online) – UGC – HRDC – Jawaharlal Nehru University – 18.10.2021 to 01.11.2021 2. Induction Programme - UGC – HRDC – University of Kerala – 01.03.2021 to 30.03.2021
Refresher / Orientation Course due	Nil
Proposed date of Promotion	14.02.2022

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Assistant Professor w.e.f. 14.02.2018 FN at Loyola College of Social Sciences, Thiruvananthapuram vide Order No: AcFII/020120/2018 dtd 21.06.2018. She was awarded Ph.D on 24.03.2018. She had completed four years of service on 13.02.2022 for being promoted as Assistant Professor (Academic Level 11) w.e.f. 14.02.2022.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 Option A** for the assessment periods 2018 to 2022 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 02.11.2022 at Loyola College of Social Sciences, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 14.02.2022 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the placement/promotion of Dr. Jasmine Sarah Alexander, Assistant Professor, Department of Social Work, Loyola College of Social Sciences, Thiruvananthapuram from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 14.02.2022 FN based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Dr. Jasmine Sarah Alexander, Assistant Professor, Department of Social Work, Loyola College of Social Sciences, Thiruvananthapuram from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 14.02.2022 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.B12: *St. Gregorios College, Kottarakkara - Placement/ Promotion of Dr. Rinu Sam S., Assistant Professor - Academic Level 10, Department of Physics to Assistant Professor-Academic Level 11 w.e.f 11.01.2022 FN - Approval - Reg.*

AcFII/54356/2022

The Drawing and Disbursing Officer, St. Gregorios College, Kottarakkara has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Rinu Sam S., Assistant Professor - Academic Level 10, Department of Physics, St. Gregorios College, Kottarakkara to Assistant Professor-Academic Level 11 w.e.f 11.01.2022 FN.

The Service details of Dr. Rinu Sam S. are as follows:

Qualification	1. M.Sc Physics – 2005 – University of Madras 2. M.Phil Physics – 2006 – University of Madras 3. Ph.D Physics – 2016 – Manonmaniam Sundaranar University – Eligibility Certificate submitted
Date of first entry into service	11.01.2018
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. One week Faculty Development Programme – Bishop Moore College, Mavelikara - Guru Angad Dev TLC, PMMMMNMTT – 07.10.2020 to 13.10.2020 2. One week Faculty Development Programme – Organised by IOAC, Sree Ayyappa College, Kanyakumari in Collaboration with UGC HRDC, University of Kerala – 04.06.2020 to 10.06.2020. 3. Faculty Induction Programme – UGC – HRDC – Pondicherry University – 01.10.2021 to 31.10.2021
Proposed date of placement to Assistant Professor – Academic Level 11.	11.01.2022

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Assistant Professor in Physics w.e.f 11.01.2018 FN vide U.O No. AcFII/020036/2018 dtd 01.10.2018. He has completed four years of service on 10.01.2022 (2 years exemption as he was awarded Ph.D) for being promoted as Assistant Professor-Academic Level 11 w.e.f 11.01.2022 FN.

The Drawing and Disbursing Officer, St. Gregorios College, Kottarakkara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of the incumbent as per **UGC Regulations 2018 Option A** for the years 2018 to 2022, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 19.10.2022, 12.00 PM at Principal's Chamber, St. Gregorios College, Kottarakkara, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor -Academic Level 11 w.e.f 11.01.2022 FN.

It may be noted that, Dr. Rinu Sam S. has attended one week Faculty Development Programme by Guru Angad Dev Teaching Learning Centre under Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMMNMTT). The Short Term Courses coordinated by colleges in association Teaching Learning Centres under PMMMMNMTT can be considered eligible for the CAS promotion of teachers in Private Colleges vide U.O No: AcFIII/24522/2022 dtd 19.01.2022.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the Placement/Promotion of Dr. Rinu Sam S., Assistant Professor - Academic Level 10, Department of Physics, St. Gregorios College, Kottarakkara to Assistant Professor-Academic Level 11 w.e.f 11.01.2022 FN, based on UGC Regulations, 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

Recommendation:-

The Committee considered the proposal for the approval of Placement/Promotion of Dr. Rinu Sam S., Assistant Professor - Academic Level 10, Department of Physics, St. Gregorios College, Kottarakkara to Assistant Professor-Academic Level 11 w.e.f 11.01.2022 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.B13: Mahatma Gandhi College, Thiruvananthapuram - Placement/Promotion proposal of Dr. Simi C K, Assistant Professor – Academic Level 11, Department of Chemistry, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 w.e.f. 18.10.2021 FN – Approval-Reg.

Ac FII/55522/2022

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Simi C K, Assistant Professor – Academic Level 11, Department of Chemistry, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 w.e.f. 18.10.2021 FN.

The Service details of Dr. Simi C K are as follows.

Qualifications	1. M.Sc Chemistry – 2002 – Bharatiar University 2. Ph.D – Faculty of Science – 16.04.2010 - CUSAT
Date of first entry in to Service	18.10.2012
Date of entry into Continuous Service	18.10.2012
Date of Placement to Assistant Professor Stage II	18.10.2016
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC (Online) – UGC – HRDC – University of Kerala – 23.02.2021 to 08.03.2021 2. Short term Course in MOOC – UGC - HRDC –University of Kerala – 23.09.2020 to 29.09.2020 3. Short term Course in Gender Sensitization – UGC - HRDC – University of Kerala – 11.08.2021 to 17.08.2021
Refresher / Orientation Course due	Nil
Proposed date of Placement to Assistant Professor – Academic Level 12	18.10.2021

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Chemistry at N.S.S. College, Cherthala w.e.f 18.10.2012 vide Order No: AcFV/54081/2012 dtd 08.04.2013. She was promoted to Assistant Professor Stage II w.e.f 18.10.2016 vide U.O. No: AcFII/026675/2018 dtd 10.10.2018. She has completed five years of service in Assistant Professor -Stage II on 17.10.2021 for being promoted as Assistant Professor – Academic Level 12 w.e.f 18.10.2021 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 Option A** for the assessment periods 2016 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 15.06.2022 at 11.00 AM in Seminar Hall, Mahatma Gandhi College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor - Academic Level 12 w.e.f 18.10.2021 FN.

All the calculations are being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the placement/promotion of Dr. Simi C.K, Assistant Professor – Academic Level 11, Department of Chemistry, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 w.e.f. 18.10.2021 FN is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Dr.Simi C K, Assistant Professor – Academic Level 11, Department of Chemistry, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 w.e.f. 18.10.2021 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.B14 : *Mahatma Gandhi College, Thiruvananthapuram - Placement/Promotion proposal of Dr. Sivu A.R., Assistant Professor – Academic Level 11, Department of Botany, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 – Approval- Reg.*

Ac FII/54722/2022

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Sivu A.R, Assistant Professor–Academic Level 11, Department of Botany, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 w.e.f 12.08.2022 FN.

The Service details of Dr. Sivu A.R. are as follows.

Qualifications	1. M.Sc Botany – 2004 – M.G. University 2. Ph.D Biotechnology – 26.03.2013 – University of Kerala
Date of first entry in to Service	12.08.2013
Date of entry into Continuous Service	12.08.2013
Date of Placement to Assistant Professor Stage II	12.08.2017
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course – UGC – HRDC – 17.11.2021 to 30.11.2021 2. Refresher Course – UGC – HRDC – 18.02.2020 to 02.03.2020
Refresher / Orientation Course due	Nil
Proposed date of Placement to Assistant Professor – Academic Level 12	12.08.2022

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Botany w.e.f 12.08.2013 FN vide U.O No: AcFV/42059/2013 dtd 07.01.2014. He was promoted to Assistant Professor Stage II w.e.f 12.08.2017 FN vide U.O. No: AcFII/32302/2018 dtd 21.02.2019. He has completed five years of service in Assistant Professor - Stage II on 11.08.2022 for being promoted as Assistant Professor – Academic Level 12 w.e.f 12.08.2022 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 Option A** for the assessment periods 2017 to 2022 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 17.10.2022, 12.00 PM at Mahatma Gandhi College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of

the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor - Academic Level 12 w.e.f 12.08.2022 FN.

All the calculations are being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the placement/promotion of Dr. Sivu A.R., Assistant Professor – Academic Level 11, Department of Botany, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 w.e.f 12.08.2022 FN is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Dr.Sivu A.R., Assistant Professor – Academic Level 11, Department of Botany, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 w.e.f 12.08.2022 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.B15 Fixation of workload for the Teaching Staff of New Generation Courses-reg

Ac FII/58283/2022

Workload calculation of the teaching staff of Private Aided College is done based on the provisions in Chapter 13 of Kerala University First Ordinances 1978. These provisions came into force when the pattern of the courses was annual. Thus primarily yearly workload was calculated in accordance with the annual courses. Even after the introduction of semester courses, workload is to be calculated annually considering the workload of the particular subject in two semesters comprising the year.

Currently semester system is followed for most of the courses. There are different types of programmes like CBCSS, Career Related, Double Main and Vocational offered in the Aided/Govt. Colleges affiliated to University of Kerala. The criteria adopted by Chairman of different Board of Studies are different for the calculation of workload which creates confusion. In some cases annual workload is taken where as in some other cases highest of the semester workload is being taken. Also in some cases average of the workload of a particular subject in two semesters is taken as annual workload. In some cases Workload of Foundation courses are taken in to account along with the workload of core subjects. Whereas in some cases, the workload of open courses are also mentioned and counted towards the total workload of that particular subject.

Hence considering the above situation the following points are to be clarified :

1. Whether the workload of foundation courses is to be included in the workload of Core subjects. In the case of double main courses , the first and second semester will have foundation courses in different core subjects.
2. In case if the workload of a particular subject is different in the two semesters in a year whether the higher workload OR the average of the workload of two semesters OR the workload of sum of all odd semesters / even semester which ever is higher/lower, is to be considered.
3. Whether the workload of the open course is to be included in Core/ Auxilliary/complementary/vocational subject.

As semester system is being followed in all programmes offered in the Aided colleges, there shall be a uniformity in the criteria followed in the calculation of workload.

The Syndicate at its meeting held on 29.12.2022 considered the matter regarding fixation of workload for the teaching staff of New generation Courses and resolved to defer the item to next Standing Committee of the Syndicate on Teaching and Non Teaching staff of Private colleges.

As per the orders of the Vice-Chancellor, the matter regarding fixation of workload for the teaching staff of New generation courses is placed before the Standing Committee of the Syndicate on teaching and Non-teaching staff of Private colleges for consideration.

Recommendation:-

The Committee considered the matter regarding fixation of workload for the teaching staff of New generation courses and recommended to defer the item to the next Standing Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.B16: *St. Gregorios College, Kottarakkara - Placement/ Promotion of Ms. Bindhya M. Babu, Assistant Professor - Academic Level 10, Department of Chemistry to Assistant Professor-Academic Level 11 w.e.f 17.09.2020 FN - Approval -Reg.*

AcFII/52595/2022

The Drawing and Disbursing Officer, St. Gregorios College, Kottarakkara has forwarded a proposal regarding the Placement/Promotion in respect of Ms. Bindhya M. Babu, Assistant Professor - Academic Level 10, Department of Chemistry to Assistant Professor-Academic Level 11 w.e.f 17.09.2020 FN.

The Service details of Ms. Bindhya M. Babu are as follows:

Qualification	1. M.Sc Chemistry – 2011 – CUSAT 2. NET – CSIR-UGC - 2012
Date of first entry into service	17.09.2014
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Two week Faculty Development Programme – TLC, Ramanujan College, University of Delhi – PMMMNMTT – 02.07.2020 to 17.07.2020 2. OC – UGC – HRDC – University of Kerala – 03.01.2020 to 23.01.2020
Proposed date of placement to Assistant Professor – Academic Level 11.	17.09.2020

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Assistant Professor in Chemistry w.e.f 17.09.2014 FN vide U.O No. Ac.FII/44579/2014 dtd 06.07.2015. She has completed six years of service on 16.09.2020 for being promoted as Assistant Professor – Academic Level 11 w.e.f 17.09.2020 FN.

The Drawing and Disbursing Officer, St. Gregorios College, Kottarakkara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of the incumbent as per **UGC Regulations 2018 Option A** for the years 2014 to 2020, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 30.06.2022, 11.00 AM at Principal's Chamber, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor - Academic level 11 w.e.f 17.09.2020 FN.

It may be noted that, Ms. Bindhya M. Babu has attended two week FDP at Teaching Learning Centre, Ramanujan College, University of Delhi under Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNMTT). The Short Term Courses coordinated by colleges in association Teaching Learning Centres under PMMMNMTT can be considered eligible for the CAS promotion of teachers in Private Colleges vide U.O No: AcFIII/24522/2022 dtd 19.01.2022.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the Placement/Promotion of Ms. Bindhya M. Babu, Assistant Professor - Academic Level 10, Department of Chemistry to Assistant Professor-Academic Level 11 w.e.f 17.09.2020 FN, based on UGC Regulations, 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

Recommendation:-

The Committee considered the proposal for the approval of Placement/Promotion of Ms. Bindhya M. Babu, Assistant Professor - Academic Level 10, Department of Chemistry to Assistant Professor-Academic Level 11 w.e.f 17.09.2020 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.B17 : *Mahatma Gandhi College, Thiruvananthapuram - Placement/Promotion proposal of Smt. Sreelekshmi S., Assistant Professor, Department of Botany, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 – Approval-Reg.*

Ac FII/58529/2022

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Sreelekshmi S., Assistant Professor, Department of Botany, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 03.12.2021.

The Service details of Smt. Sreelekshmi S., are as follows.

Qualifications	1. M.Sc Botany – August, 2010 – University of Kerala 2. NET – UGC CSIR - 2014
Date of first entry in to Service	03.12.2015 FN
Date of entry into Continuous Service	03.12.2015 FN
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course – UGC – HRDC – University of Kerala – 17.11.2021 to 30.11.2021 2. Induction Programme – UGC – HRDC – University of Kerala – 02.11.2020 to 01.12.2020
Refresher/ Orientation Course due	Nil
Proposed date of Placement to Assistant Professor (Level 11)	03.12.2021

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Botany at V.T.M.N.S.S. College, Dhanuvachapuram w.e.f. 03.12.2015 and it was approved by University vide U.O No: AcFII/52459/2015 dtd 09.11.2017. She has completed six years of service in Assistant Professor -Academic Level 10 on 02.12.2021. So the teacher is eligible for promotion as Assistant Professor – Academic Level 11 w.e.f 03.12.2021 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 Option A** for the assessment periods 2015 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 30.08.2022 at Principal's Chamber, Mahatma Gandhi College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the

faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 11 w.e.f 03.12.2021 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the placement/promotion of Smt. Sreelekshmi S., Assistant Professor, Department of Botany, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 03.12.2021 FN is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Smt.Sreelekshmi S., Assistant Professor, Department of Botany, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 03.12.2021 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.B18 : Mahatma Gandhi College, Thiruvananthapuram - Placement/Promotion proposal of Smt. Sruthi S., Assistant Professor, Department of Economics, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 – Approval-Reg.

Ac FII/60934/2022

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Sruthi S., Assistant Professor, Department of Economics, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 01.06.2021.

The Service details of Smt. Sruthi S., are as follows.

Qualifications	1. MA Econometrics – April, 2012 – University of Madras 2. UGC NET – 2013 March
Date of first entry in to Service	01.06.2015
Date of entry into Continuous Service	01.06.2015
L.W.A availed	03.10.2017 to 01.11.2017 – 30 days – On Medical Ground
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Two week FDP – Teaching Learning Centre, Ramanujan College, University of Delhi – PMMMNMTT – 20.04.2020 to 06.05.2020 2. Induction Programme – UGC – HRDC – University of Kerala – 02.11.2020 to 01.12.2020
Refresher / Orientation Course due	Nil
Proposed date of Placement to Assistant Professor (Level 11)	01.06.2021

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Economics at V.T.M.N.S.S. College, Dhanuvachapuram w.e.f. 01.06.2015 and it was approved by University vide U.O No: AcFII/30680/2015 dtd 09.11.2017. She has completed six years of service in Assistant Professor -Academic Level 10 on 31.05.2021. So the teacher is eligible for promotion as Assistant Professor – Academic Level 11 w.e.f 01.06.2021 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 Option A** for the assessment periods 2015 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 26.08.2022 at Principal's Chamber, Mahatma Gandhi College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 11 w.e.f 01.06.2021 FN.

It may be noted that, Smt. Sruthi S. has attended two week Faculty Development Programme conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNTT). The Short Term Courses coordinated by colleges in association Teaching Learning Centres under PMMMNTT can be considered eligible for the CAS promotion of teachers in Private Colleges vide U.O No: AcFIII/24522/2022 dtd 19.01.2022.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the placement/promotion of Smt. Sruthi S., Assistant Professor, Department of Economics, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 01.06.2021 is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Smt.Sruthi S., Assistant Professor, Department of Economics, Mahatma Gandhi College, Thiruvananthapuram from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 01.06.2021 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.B19: *St. Gregorios College, Kottarakkara - Placement/ Promotion of Sri. Shiju Thomas, Assistant Professor - Academic Level 10, Department of Chemistry to Assistant Professor-Academic Level 11 w.e.f 29.10.2020 FN - Approval - reg.*

AcFII/52586/2022

The Drawing and Disbursing Officer, St. Gregorios College, Kottarakkara has forwarded a proposal regarding the Placement/Promotion in respect of Sri. Shiju Thomas, Assistant Professor - Academic Level 10, Department of Chemistry to Assistant Professor-Academic Level 11 w.e.f 29.10.2020 FN.

The Service details of Sri. Shiju Thomas are as follows:

Qualification	1. M.Sc Chemistry – 2008 – M.G. University 2. NET – CSIR-UGC - 2013
Date of first entry into service	17.09.2014
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC – UGC – HRDC – University of Kerala – 15.10.2020 to 28.10.2020 2. OC – UGC – HRDC - University of Kerala – 16.10.2019 to 05.11.2019

Proposed date of placement to Assistant Professor – Academic Level 11.	29.10.2020
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On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Assistant Professor in Chemistry w.e.f 17.09.2014 FN vide U.O No. Ac.FII/44579/2014 dtd 06.07.2015. He has completed six years of service on 16.09.2020 but completed Refresher Course on 28.10.2020. So he has eligible for promotion as Assistant Professor-Academic Level 11 w.e.f 29.10.2020 FN.

The Drawing and Disbursing Officer, St. Gregorios College, Kottarakkara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of the incumbent as per **UGC Regulations 2018 Option A** for the years 2014 to 2020, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 30.06.2022, 11.00 AM at Principal's Chamber, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor - Academic level 11 w.e.f 29.10.2020 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the Placement/Promotion of Sri. Shiju Thomas, Assistant Professor - Academic Level 10, Department of Chemistry to Assistant Professor-Academic Level 11 w.e.f 29.10.2020 FN, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

Recommendation:-

The Committee considered the proposal for the approval of Placement/Promotion of Sri.Shiju Thomas, Assistant Professor - Academic Level 10, Department of Chemistry to Assistant Professor-Academic Level 11 w.e.f 29.10.2020 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.B 20: *St. Cyril's College, Adoor - Placement/Promotion proposal of Dr. Nisha Mathew, Assistant Professor in the Department of English - from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 07.12.2021 - Approval – Reg.*

Ac F II/62531/2022

The Drawing and Disbursing Officer, St. Cyril's College, Adoor, has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Nisha Mathew, Assistant Professor in the Department of English from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 07.12.2021.

The Service details of Dr. Nisha Mathew are as follows.

Qualifications	1.M A Degree in English - University of Kerala - May 2008. 2.UGC NET - Held in 2008. 3.Ph.D in English - University of Kerala 2020.
Date of first entry into service	07.07.2010
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	07.07.2016

Required years of service for Proposed Promotion	5 years
No.of Courses/Orientation Courses duration and Name of University Refresher Courses attended,	1. Short term course in Research Methodology from UGC-HRDC, University of Kerala, Kariavattom from 17.12.2020 to 23.12.2020. 2. Short term course in Soft Skill Development Programme from UGC-HRDC, University of Kerala, Kariavattom from 23.03.2021 to 29.03.2021. 3. Refresher Course from UGC-HRDC, University of Kerala, Kariavattom from 23.11.2021 to 06.12.2021.
Remarks	UGC Regulation 2018 Option A
Refresher/ Orientation Course due	Nil
Proposed date of Placement/ Promotion as Assistant Professor Academic level 12.	07.12.2021.

On verification of the Service Book of Smt. Nisha Mathew, it is found that the incumbent had entered into service as Lecturer in English w.e.f. 07.07.2010 vide U.O No.Ac.F III/2/40343/2010 dtd 15.09.2010 and promoted as Assistant Professor Stage II w.e.f 07.07.2016 F.N. vide U.O No. Ac.FII/23361/2/2019 dated 19.02.2020. She had completed another five years of service in Assistant Professor (Stage II) on 06.07.2021. **But the incumbent had not completed the mandatory short term courses within the assessment period. The teacher has completed Mandatory Refresher course on 06.12.2021, hence the due date of promotion as Assistant Professor Academic level 12 w.e.f 07.12.2021.**

The Principal had forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A for the assessment periods 2016 to 2021 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018 - Option A.**

In the Minutes of the Screening Committee held on 22.08.2022 at 11.00 A.M in the Principal's Chamber at St. Cyril's College, Adoor, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 07.12.2021 F.N.

The teacher joined FMN College on 10 June 2016 FN as part of Faculty Development Program and she rejoined St Cyril's College, Adoor on 10.06.2018FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The light of the above mentioned facts and as per the orders of the Honourable Vice Chancellor the proposal regarding the placement/ promotion in respect of Dr. Nisha Mathew, Department of English, St. Cyril's College, Adoor as Assistant Professor Academic Level 12 w.e.f. 07.12.2021 F.N. is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

Recommendation:-

The Committee considered the proposal for the approval of placement/ promotion in respect of Dr. Nisha Mathew, Department of English, St. Cyril's College, Adoor as Assistant Professor Academic Level 12 w.e.f. 07.12.2021 F.N.and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.B 21: *Christian College, Kattakada – Approval of Placement/Promotion proposal in respect of Dr. Sajikumar A C, Assistant Professor in Physics - from Assistant Professor Stage I to Assistant Professor Stage II - w.e.f. 11/09/2021 – Reg.*

Ac F II/35420/2022/UOK

The Drawing and Disbursing Officer, Christian College, Kattakada had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Sajikumar A C, Assistant Professor Dept of Physics from Assistant Professor Stage I to Assistant Professor Stage II w.e.f 11/09/2021 F.N.

The Service details of Dr. Sajikumar A C are as follows.

Qualifications	M.Sc in Physics – University of Kerala - April 2000. M.Phil in Physics - Manonmaniam Sundaranar University –May 2003. PhD in Physics – Manonmaniam Sundaranar University - Jan 2016 - (EC Submitted).
Date of first entry in to Service	11.09.2017 F.N
Date of entry into Continuous Service	11.09.2017 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. TLC, Ramanujan College-University of Delhi- PMMMNM-TT-2 Week Faculty Development Programme-from 25.07.2020 to 10.08.2020. 2. TLC, Ramanujan College-University of Delhi- PMMMNM-TT-4 Week Induction/Orientation Programme-from 01.09.2020 to 30.09.2020.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Stage II	11.09.2021 F.N.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor in Physics on 11.09.2017 F.N. at Christian College, Kattakada and it was approved by University of Kerala vide U.O.No. Ac F II/46594/2017 dated 15.05.2018. The Assistant Professor had completed Four years of service (two years exemption granted as he has been awarded P.hD) on 10.09.2021. Hence he is eligible to be promoted as Assistant Professor Stage II with effect from 11.09.2021 F.N.

The Principal had forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2017 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 25.02.2022 at Christian College, Kattakada. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation, Dr. Sajikumar A C was found qualified for promotion to Assistant Professor Stage II w.e.f 11.09.2021 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The light of above mentioned facts and as per the orders of the Honourable Vice Chancellor the proposal regarding the placement/promotion of Dr. Sajikumar A C, Assistant Professor, Department of Physics, Christian College, Kattakada from Assistant Professor Stage II to Assistant Professor Stage II w.e.f 11.09.2021 F.N, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Dr.Sajikumar A C, Assistant Professor, Department of Physics, Christian College, Kattakada from Assistant Professor Stage II to Assistant Professor Stage II w.e.f 11.09.2021 F.N and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.B22 : *Loyola College of Social Sciences, Trivandrum- Workload Assessment and Fixation of Staff Strength for the academic year 2022-2023 – Approval – reg.*

Ac FI/I60466/2022

The Principal, Loyola College of Social Sciences, Trivandrum has forwarded the half yearly returns of the College as on November 2022 and has requested for the workload assessment and fixation of staff strength for the academic year 2022-23.

The workload is calculated in accordance with the norms laid down in Chapter XIII of the Kerala University First Ordinances, 1978. As per the Ordinance, total number of posts for each category of teachers in a College permissible shall be in accordance with the workload and staff pattern under the UGC Guidelines.

The UGC Guidelines 2010 vide Clause 15.1 and 15.2 stipulates direct teaching -learning hours should be as follows:

Assistant Professor : 16 hours

Associate Professor : 14 hours

Clause 15.2 of UGC Regulations 2010 reads as: 'A relaxation of two hours in the workload may, however, be given to Professors who are actively involved in extension activities and administration. A minimum of 6 hours per week may have to be allocated for research activities of a teacher.'

However the Government had insisted in letter No.28409/D1/2013/H.Edn dated 12.09.2013 and letter No.D2/126/2016/H.Edn dated 02.06.2016 that every teacher should have a workload of 16 teaching hours per week.

It may be noted that the Chairmen, Board of Studies in Social Work, Psychology (PG) and Sociology (PG) have given remarks (Copy attached) regarding the work load of the courses MSW, MSc Counselling Psychology, MA Sociology and MAHRM as follows

1. MSW -82Hours
2. MSW in Disaster Management – 83 Hours
3. MSc Counselling Psychology -75 Hours
4. MA Sociology- 84 Hours
5. MAHRM (Personnel Management) - 90 Hours

The statement showing the assessment of workload and fixation of staff strength of various teaching departments of Loyola College of Social Sciences, Trivandrum for the year 2022-23 is attached herewith

Hence the proposal for the approval of workload assessment and fixation of staff strength of Loyola College of Social Sciences, Trivandrum for the academic year 2022-23 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

STATEMENT SHOWING THE ASSESSMENT OF WORKLOAD AND FIXATION OF STAFF STRENGTH OF VARIOUS TEACHING DEPARTMENTS OF LOYOLA COLLEGE OF SOCIAL SCIENCES, TRIVANDRUM FOR THE ACADEMIC YEAR 2022-2023

Sl.No	Department	Workload Assessed
1.	Sociology	75 Hours
2.	Personnel Management	90 Hours
3.	Counseling Psychology	75 Hours

5.	Social Work	82Hours
6.	Disaster Management	83 Hours

Recommendation:-

The Committee considered the proposal for the approval of workload assessment and fixation of staff strength of Loyola College of Social Sciences, Trivandrum for the Academic Year 2022-23 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.B23: *K.S.M.D.B. College, Sasthamcotta - Placement/Promotion proposal of Dr. Pradeep Kumar K. S., Assistant Professor, Department of Commerce from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 – Approval-Reg.*

Ac FII/3536/2023

The Principal, K.S.M.D.B. College, Sasthamcotta has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Pradeep Kumar K. S., Assistant Professor, Department of Commerce, K.S.M.D.B. College, Sasthamcotta from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 19.07.2022 FN.

The Service details of Dr. Pradeep Kumar K. S., are as follows.

Qualifications	1. M. Com – 2000 – University of Kerala 2. Ph.D Commerce – November, 2014 – Manonmaniam Sundaranar University – Eligibility Certificate submitted
Date of first entry in to Service	19.07.2018 FN
Date of entry into Continuous Service	19.07.2018 FN
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course – Teaching Learning Centre, Ramanujan College, University of Delhi- PMMMNTT – 25.06.2021 to 08.07.2021 2. Orientation Course - Teaching Learning Centre, Ramanujan College, University of Delhi- PMMMNTT – 18.05.2021 to 17.06.2021
Refresher / Orientation Course due	Nil
Proposed date of Placement to Assistant Professor (Level 11)	19.07.2022 FN

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Commerce at K.S.M.D.B. College, Sasthamcotta w.e.f 19.07.2018 FN vide U.O No: Ac FII/42245/2018 dtd 16.05.2019. He has completed four years of service in Assistant Professor -Academic Level 10 on 18.07.2022 (Since two year exemption as he has been awarded Ph. D). So the teacher is eligible for promotion as Assistant Professor – Academic Level 11 w.e.f 19.07.2022 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 Option A** for the assessment periods 2018 to 2022 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 16.11.2022, 10.00 AM, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor -Academic level 11 w.e.f 19.07.2022 FN.

It may be noted that, Dr. Pradeep Kumar K.S. has attended Refresher Course and Orientation Course conducted by Teaching Learning Centre under Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNTT). The Refresher Course and Orientation Course conducted by Teaching Learning Centres under PMMMNTT can be considered eligible for the CAS promotion of teachers in Private Colleges vide U.O No: AcFIII/24522/2022 dtd 19.01.2022.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the placement/promotion of Dr. Pradeep Kumar K. S., Assistant Professor, Department of Commerce, K.S.M.D.B. College, Sasthamcotta from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 19.07.2022 FN is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Dr.Pradeep Kumar K.S., Assistant Professor, Department of Commerce, K.S.M.D.B. College, Sasthamcotta from Assistant Professor – Academic Level 10 to Assistant Professor - Academic Level 11 w.e.f 19.07.2022 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.B24 : *St. Gregorios College, Kottarakkara - Placement/Promotion proposal of Dr.Fergy John, Assistant Professor, Department of Physics, St. Gregorios College, Kottarakkara from Assistant Professor Academic Level 11 to Assistant Professor Academic level 12 – Approval- Reg.*

Ac FII/64254/2022

The Drawing and Disbursing Officer, St. Gregorios College, Kottarakkara has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Fergy John, Assistant Professor, Department of Physics, St. Gregorios College, Kottarakkara from Assistant Professor Academic Level 11 to Assistant Professor Academic level 12 w.e.f. 16.07.2022 FN.

The Service details of Dr. Fergy John are as follows.

Qualifications	1. M.Sc Physics–June, 2007–University of Kerala 2. M.Phil Physics – April, 2010 – University of Kerala 3. Ph.D April, 2019 - University of Kerala
Date of first entry in to Service	16.07.2012
Date of entry into Continuous Service	16.07.2012
Placement to Assistant Professor (Stage II)	16.07.2017
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.Faculty Development Programme – PMMMNTT – Sree Narayana College Chengannur -25.05.2020 to 29.05.2020 2. Faculty Development Programme – UGC, HRDC, University of Kerala – Organised by Sree Ayyappa College for Women, Kanyakumari – 04.06.2020 to 10.06.2020 3. Faculty Development Programme - UGC, HRDC, University of Kerala - Organised by KSMD College, Sasthamcotta – 12.08.2020 to 18.08.2020

	4. Faculty Development Programme -IIT Bombay-Organised by Mar Thoma College, Thiruvalla – 17.08.2020 to 21.08.2020 5. Faculty Development Programme – Guru Angad Dev Teaching Learning Centre – PMMMNMTT – Organized by Bishop Moore College, Mavelikara - 09.09.2020 to 15.09.2020 6. Refresher Course - UGC - HRDC - University of Kerala - 11.01.2020 to 24.01.2020
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor (Academic 12)	16.07.2022

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Physics at St. Gregorios College, Kottarakkara w.e.f 16.07.2012 FN vide U.O No: AcFV/54715/2012 dtd 21.03.2013. She was promoted to Assistant Professor (Stage II) w.e.f 16.07.2017 vide U.O No: 4261/2021/UOK dtd 16.08.2021. She has completed five years of service in Assistant Professor (Academic Level 11 on 15.07.2022 for being promoted as Assistant Professor (Academic 12) w.e.f 16.07.2022 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 Option A** for the assessment periods 2016 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 19.10.2022 at 11.00 AM at Principal's chamber, St. Gregorios College, Kottarakkara, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 16.07.2022 FN.

It may be noted that, Dr. Fergy John has attended Faculty Development Programmes by Teaching Learning Centre under Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNMTT). The Short Term Courses coordinated by colleges in association Teaching Learning Centres under PMMMNMTT can be considered eligible for the CAS promotion of teachers in Private Colleges vide U.O No: AcFIII/24522/2022 dtd 19.01.2022.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the placement/promotion of Dr. Fergy John, Assistant Professor, Department of Physics, St.Gregorios College, Kottarakkara from Assistant Professor Academic Level 11 to Assistant Professor Academic level 12 w.e.f. 16.07.2022 FN is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Dr. Fergy John, Assistant Professor, Department of Physics, St. Gregorios College, Kottarakkara from Assistant Professor Academic Level 11 to Assistant Professor Academic level 12 w.e.f. 16.07.2022 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.B25: St. Cyril's College, Adoor - Placement/Promotion proposal of Dr. Susan Alexander, Assistant Professor in the Department of English - from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 17.11.2020 - Approval – Reg.

Ac F II/62532/2022

The Drawing and Disbursing Officer, St. Cyril's College, Adoor, has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Susan Alexander, Assistant Professor in the Department of English from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 17.11.2020.

The Service details of Dr. Susan Alexander are as follows.

Qualifications	1.M A Degree in English - University of Kerala - 1997. 2.UGC NET - Held in 1997. 3.Ph.D in English - University of Kerala 2019.
Date of first entry into service	02.03.2009
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	02.03.2015
Required years of service for Proposed Promotion	5 years
No.of Refresher Courses/ Orientation Courses attended, duration and Name of University	1. Refresher Course from UGC-HRDC, University of Kerala, Kariavattom from 03.11.2020 to 16.11.2020.
Remarks	UGC Regulation 2018 Option B
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion as Assistant Professor Academic level 12.	17.11.2020.

As per UGC Regulations 2018 – Option B, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo One Refresher Course/Methodology Workshop/Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skill Development Programmes & Faculty Development Programmes (2 weeks duration-14 days) after placement to Stage 2 and within the Assessment period.

On verification of the Service Book of Dr. Susan Alexander, it is found that the incumbent had entered into service as Lecturer in English w.e.f. 02.03.2009 vide U.O No. Ac.F III/2/18302/09 dtd 19.08.2009 and promoted as Assistant Professor (Stage II) w.e.f 02.03.2015 vide U.O No.Ac.FII/23361/1/2019 dated 19.02.2020. She had completed another five years of service in Assistant Professor (Stage II) on 01.03.2020. But the incumbent had not completed the mandatory Refresher course within the assessment period. The teacher has completed Mandatory Refresher course on 16.11.2020, hence the due date of promotion as Assistant Professor Academic level 12 w.e.f 17.11.2020.

The Principal, has forwarded the relevant documents, placement order, minutes of the Screening committee held on 22.08.2022 and API Score sheet based on PBAS for option B of the Assistant Professor (Stage II -Stage III) with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category I- Good

Category II - 152

Category III - 190

Category II + III – 342 for which the minimum required is 50

In the Minutes of the Screening Committee held on 22.08.2022 at 11.00 A.M in the Principal's Chamber at St. Cyril's College, Adoor, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has

sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 12 w.e.f 17.11.2020 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The light of the above mentioned facts and as per the orders of the Vice Chancellor the proposal regarding the placement/ promotion in respect of Dr. Susan Alexander, Department of English, St. Cril's College, Adoor as Assistant Professor Academic Level 12 w.e.f. 17.11.2020 F.N. is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

Recommendation:-

The Committee considered the proposal for the approval of placement/ promotion in respect of Dr. Susan Alexander, Department of English, St. Cril's College, Adoor as Assistant Professor Academic Level 12 w.e.f. 17.11.2020 F.N. and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.B 26: Mahatma Gandhi College, Thiruvananthapuram – Placement/Promotion of Dr. Ushakumari K.P., Associate Professor, Department of Hindi from Associate Professor Academic Level 13A to Professor Academic Level 14 w.e.f 08.06.2021 FN - Approval – Reg

Ac F II/2331/2023/UOK

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal for the approval of Placement/Promotion of Dr. Ushakumari K.P., Associate Professor, Department of Hindi, Mahatma Gandhi College, Thiruvananthapuram from Associate Professor Academic Level 13A to Professor Academic Level 14 w.e.f 08.06.2021 FN.

The Service details of Dr. Ushakumari K.P. are as follows:

Qualifications	1. MA Hindi – 1989 – University of Kerala 2. Ph.D Hindi – 04.06.1996 – University of Kerala
Date of first appointment	08.06.2006 FN
Date of beginning into continuous service	08.06.2006 FN
Date of Placement to Assistant Professor Stage II	08.06.2010
Date of Promotion to Assistant Professor Stage III	08.06.2015
Date of Promotion to Associate Professor Academic Level 13A	08.06.2018
Proposed date of placement/promotion to Professor	08.06.2021
L.W.A availed without medical ground during the assessment period	Nil
U.G.C Regulation applicable	U.G.C Regulation 2018

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer in Hindi w.e.f 08.06.2006 FN vide U.O No: AcFV/24581/06 dtd 05.05.2007. She was promoted as Lecturer Senior Scale w.e.f 08.06.2010 vide U.O No: AcFII/28609/2014 dtd 15.03.2016 and promoted as Assistant Professor Stage III w.e.f 08.06.2015 vide U.O No: AcFII/09612/2018 dtd 27.07.2018. She was promoted as Associate Professor Academic Level 13A w.e.f. 08.06.2018 FN vide U.O No: AcFII/28455/2019 dtd 07.03.2020. She was completed 3 years of service in Associate Professor Academic Level 13A on 07.06.2021 for being promoted as Professor Academic Level 14 w.e.f 08.06.2021 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr. Ushakumari K.P. as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion to College Professor is as detailed below

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D. degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2

It is stated in the minutes of the Selection Committee that the Committee was constituted on 06.12.2022, 11.00 AM at Principal's Chamber, Mahatma Gandhi College, Thiruvananthapuram. The committee examined all the documents pertaining to the qualifications and service details of the teacher and also the PBAS reports for the period 2018- 2021 prepared as per the UGC Regulations 2018 formulated by the University vide order No. Ad DII/General/UGC-R-2018/2019 dated 07.05.2021.

The committee after verification and interview found that the applicant has required number of Good Grades and Research Score for the promotion from Associate Professor Academic Level 13A to Professor Academic Level 14 w.e.f 08.06.2021 FN. Therefore the committee recommended the teacher for promotion to the post of Professor Academic Level 14 w.e.f 08.06.2021 FN.

The duly constituted selection committee has also submitted the verification report. As per the selection committee report, Dr. Ushakumari K.P. has attained a verified score of 208 as per Appendix VII Table II, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/ UGC approved journals out of which three research papers shall be published during the assessment period.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts and as per the orders of Vice Chancellor, the proposal regarding the approval of Placement/Promotion of Dr. Ushakumari K.P., Associate Professor, Department of Hindi, Mahatma Gandhi College, Thiruvananthapuram from Associate Professor Academic Level 13A to Professor Academic Level 14 w.e.f 08.06.2021 FN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement/Promotion of Dr.Ushakumari K.P., Associate Professor, Department of Hindi, Mahatma Gandhi College, Thiruvananthapuram from Associate Professor Academic Level 13A to Professor Academic Level 14 w.e.f 08.06.2021 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.C01: Initial Appointment of Assistant Professors in the Department of Mathematics, Christian College, Chengannur – Approval – reg.

33989/Ac FIII/2022/UOK

The Principal, **Christian College, Chengannur** has forwarded the proposal regarding the approval of the initial appointment of **Ms. Roshni T. Roy**, Assistant Professor in the Department of **Mathematics** w.e.f. **06-06-2022 FN** against the retirement vacancy of Sri. E. Daniel on 31-05-2019.

The Principal, Christian College, Chengannur has forwarded the following documents regarding the selection and appointment of the above mentioned teacher.

1. Appointment Order in Form No.I
2. Minutes of the Selection Committee meeting and Interview Score Sheet.
3. News paper cuttings dated 12-02-2022 bearing the notification regarding the appointment.

4. Certificate stating that there are no supernumerary hands and no thrown out teachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Nomination letter from the Government - D2/553/2021/HEdn dated 03/01/2022.
7. Originals of the Qualifying Degrees, and Mark Lists.
8. Certificates to prove age and date of birth.
9. Service book of the teacher concerned with entries.
10. Joining report of the Assistant Professors concerned.
11. Workload statement in the Department concerned
12. List of teachers in the Department

As per letter No.D2/553/2021/HEdn dated 03.01.2022, the Government had nominated Smt. Remani Mathew, Additional Secretary to Government, to the Staff Selection Committee of Christian College, Chengannur for filling up of two substantial vacancies of Assistant Professor of Mathematics in Christian College, Chengannur.

The Educational Agency had advertised the notification regarding two vacancies in Mathematics in 4 daily newspapers viz. The Malayala Manorama, the Mathrubhumi, The New Indian Express and The Hindu (dated 29-01-2022) (in which one vacancy for open merit and one for community merit). Hence the age of the teachers appointed is calculated as on 01.01.2022.

The Subject Experts/University Nominees to the Selection Committee have submitted their Confidential Reports of the interview in the prescribed proforma.

As per UGC Regulations 2018, 55% marks at Master's Degree and qualifying the NET are considered the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

On verification of the documents submitted it is found that the Assistant Professor selected for appointment possess the required qualifications prescribed in the Regulations for appointment of teachers in colleges.

The UGC Regulations 2018, Section 4.1 specifies that the Academic Score as per Appendix II (Table 3 B) for colleges, shall be considered only for short listing of the candidates for interview only and that the selection shall be based only on the performance of the candidate in the interview. The score attained by the candidate in the interview alone shall be considered for selection. The constitution of Selection Committee shall be in accordance with Section 5.1 of UGC Regulations 2018.

The University, vide U.O. No. Ac FII/General/UGC-R-2018/2019 dated 09-09-2021, issued orders of implementation of modified norms and criteria for Direct Recruitment of Assistant Professors in University

Teaching Departments and Aided Colleges in accordance with UGC Regulations 2018.

As per the above U.O., the applicants shall be shortlisted based on the Academic Score as specified in Appendix II (Table 3 B) and the ranking/selection shall be purely based on the marks obtained in the interview. The number of candidates to be shortlisted for interview shall be decided by the college concerned in the case of Affiliated Colleges.

The maximum marks fixed for the interview shall be 50 (Fifty).

In the minutes of the Selection Committee held on 23.05.2022 at Christian College, Chengannur for the appointment of Assistant Professor in Mathematics, it has been stated that as per G.O. No. 242/2022HEDN dated 18-05-2022 reservation must be implemented to fill backlog vacancies for persons with disabilities and that the management is also of view that the one vacancy for Assistant Professor post in the Department of Mathematics may be filled from candidates with disabilities from among the open quota applicants and one post from the community quota applicants.

It may be noted that as per G.O. No. 242/2022/HEDN dated 18.05.2022, the guidelines for the Reservation for the appointment of persons with Disabilities in Private aided colleges are as follows:

1. In Aided arts & Science colleges/ Aided training colleges/Aided Arabic colleges, Aided engineering colleges, Aided polytechnic colleges etc which belongs to Unitary management system, all non teaching posts should be treated as a single unit and all teaching posts should be treated as a single unit while considering the reservation for disabled. Similarly, in the colleges belonging to corporate management system, all the non teaching posts in all colleges under one management within the limits of each University should be treated as a single unit and all the teaching posts should be treated as a single point.
2. To provide 3% reservation from 07.02.1996 to 18.04.2017 and 4% reservation with effect from 19.04.2017 while considering the reservation for differently abled candidates.
3. For institutions which have not yet implemented reservation for disabled, the reservation should be made in the vacant posts by considering the backlog vacancies. If appointments are made to differently abled persons, the backlog vacancies may be reduced.

As per the minutes, 24 applications were received which included an applicant with disability. All the applicants were called for screening and verification of documents on 26.04.2022. A list based on API scores was prepared as per university norms. A shortlist of 13 candidates was prepared for filling one post each under open quota and community quota. Only nine candidates turned up for interview. The only PWD applicant did not appear for the interview. Among the candidates interviewed, Ms. Roshni T. Roy is awarded the highest score (39.23 out of 50) both in Community and Open merit and she is appointed in Community merit Category and the open quota vacancy is left vacant.

The selection being purely an academic assessment, the responsibility of ensuring the accuracy of awarding of marks shall be vested with the Selection Committee comprising of Subject Experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of appointment of the Ms. Roshni T Roy, Assistant Professor, Department of Mathematics, Christian College, Chengannur w.e.f. 06-06-2022 FN against the retirement vacancy of Sri. E. Daniel on 31-05-2019 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

PROFORMA

Proposal for the Initial appointment of Assistant Professor in Mathematics, Christian College, Chengannur.

(Date of Notification: 29.01.2022 (The Malayala Manorama , the Mathrubhumi ,The New Indian Express and The Hindu)

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01-01-2022	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1.	Ms. Roshni T. Roy D.O.J: 06.06.2022 F.N Assistant Professor in Mathematics Date of notification 29.01.2022 Interview	13.08.1994 27 years	1st position in Community merit.	Bsc Mathematics CGPA 3.77, (94.25%) March 2015, (Mahatma Gandhi University) Msc Mathematics Grade A+ (95.6%) March 2015, (Mahatma Gandhi	As per Workload Adalat for the Year 2018-19 by the University , 52 hours of teaching is identified in Department of Mathematics . There is no PG course	85	56	Retirement vacancy of Sri. E. Daniel who has retired on 31-05-2019.(Govt. Representative Nominee Sanctioned letter No.D2/553/2021/HEDN dated 03.01.2022)

	held on 23.05.2022			University, Eligibility Certificate produced) UGC -NET Qualified Examination held on 16.12.2018 (Undertakin g regarding the genuineness of NET certifate is Produced)	for mathematics in the college and permitting 3 teachers. Position of the Teacher -2nd			
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Recommendation:-

The Committee considered the proposal for the approval of initial appointment of Ms.Roshni T Roy, Assistant Professor, Department of Mathematics, Christian College, Chengannur w.e.f. 06-06-2022 FN against the retirement vacancy of Sri. E. Daniel on 31-05-2019 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.C02: *Sree Narayana College for Women, Kollam - Placement / Promotion of Dr. Vijayalekshmi V, Department of Chemistry from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval – reg.*

64977/Ac FIII/2022/UOK

The Principal, S N College for Women, Kollam has forwarded a proposal regarding the Placement/ Promotion of Dr. Vijayalekshmi V, Department of Chemistry, SN College for Women, Kollam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 08-10-2021 FN.

The service details of Dr. Vijayalekshmi V are as follows:

Qualifications	1.M.Sc Chemistry from Mahatma Gandhi University on May 2001.(First Class) 2. Ph.D from Cochin University of Science and Technology on 11-11-2010.
Date of Birth	09-11-1976
Date of retirement	30-11-2032
Date of first entry into service	08-10-2012 FN
Date of entry into continuous service	08-10-2012 FN
Date of Placement/ Promotion to Assistant Professor Stage II (AGP 7000/-).	08-10-2016 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level 12)	08-10-2021 FN
Details of relaxation availed of	Two years of relaxation availed on the ground of Ph.D Degree.
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1.FIP in Rubber Technology at Rubber Training institute, Kottayam, Under Ministry of Commerce and Industry, Govt.of India, from 21.05.2018 to 29.05.2018. 2.Swayam Arpit Online Refresher Course from Sri Guru Tegh Bahadur Khalsa College, University of Delhi, with D Grade in the proctored examination held on 30-03-2019.

	3. Completed One week online (Interdisciplinary) FDP organised by UGC-HRDC, University of Kerala in collaboration with KSMDDB College, Sasthamcotta from 12-08-2020 to 18-08-2020. 4. Completed two week FDP organised by Teaching Learning Centre, Ramanujan College, University of Delhi (a centre of Ministry of Education under PMMMNMTT) from 15-09-2021 to 29-09-2021.
L.W.A. availed	Nil
UGC Regulations applied	Option A, UGC Regulations 2018

The teacher in reference has completed the required Refresher Courses and FDP under the PMMMNMT and Swayam ARPIT Online Refresher course within the assessment period. Hence the teacher is eligible for promotion to Assistant Professor (Academic Level 12), w.e.f 08-10-2021 FN.

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline -specific areas being conducted by centers such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations".

It may be noted that the teacher has attended Online Refresher course under ARPIT from SWAYAM, MHRD. The UGC vide letter No.F.2-16/2002(PS)Pt.f1.fii dated 03-12-2018 had decided to treat the successful completion of the course offered under the ARPIT programme with 40 hour of instruction material with a proctored examination as equivalent to one Refresher Course for the purpose of Career advancement.

In the Minutes of the Screening Committee, it is stated that after verifying the necessary forms and documents produced before the Committee, it has been found that as per the UGC Regulations 2018 Option A, Dr. Vijayalekshmi V is eligible to be placed to Assistant Professor (Academic Level 12), w.e.f 08-10-2021 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of placement/promotion of **Dr. Vijayalekshmi V, Department of Chemistry from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), in SN College for Women, Kollam w.e.f. 08-10-2021 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Dr. Vijayalekshmi V, Department of Chemistry from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), in SN College for Women, Kollam w.e.f. 08-10-2021 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.C03: *Sree Narayana College Sivagiri, Varkala - Placement / Promotion proposal in respect of Dr. Babitha G S, Department of Zoology, S N College, Sivagiri, Varkala, from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 25-02-2022 FN – reg.*

64875/Ac FIII/2022/UOK

The Principal, SN College, Sivagiri, Varkala has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Babitha G S, Department of Zoology of the said College, from Assistant Professor(Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 25-02-2022 FN.

The service details of **Dr. Babitha G S**, are as follows:

Qualifications	1) M.Sc Zoology from University of Kerala in 1995.(First class) 2) M.Phil from University of Kerala in September 1998. 3) Ph.D awarded on 30-11-2009 from University of Kerala.
Date of Birth	30-05-1972
Date of Retirement	31-05-2028
Date of first entry in to Service	25-02-2010 FN
Date of entry into continuous service	25-02-2010 FN
Date of Placement of Assistant Professor with AGP 7000/-	25-02-2014 FN
Date of Promotion to Assistant Professor with AGP 8000/-	25-02-2019 FN
Proposed date of Promotion to (Academic Level 13A)	25-02-2022 FN
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1) RC in Life Sciences (interdisciplinary) from UGC HRDC, University of Kerala,Kariyavattom from 11-07-2019 to 24-07-2019.
Details of relaxation availed of	Two years availed for placement to senior scale on account of Ph.D Degree.
L W A availed	Nil
UGC Regulations applied	Option A, UGC Regulations 2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for option A with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – option A, for promotion to Associate Professor (Academic Level 13A), a teacher has to be a Ph.D degree holder in relevant subject and must attend one Refresher Course of two weeks duration or two courses of one week duration .

On verification it is noted that, the teacher has acquired Ph.D on 30-11-2019 and she has attended the required Courses within the assessment period of placement to Associate Professor. On completion of three years of service as Assistant Professor (Academic Level 12) the teacher has been promoted to Associate Professor (Academic Level 13A), w.e.f 25-02-2022 F N.

In the minutes of the Selection Committee it has been stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and recommended the teacher for promotion to the post of Associate Professor (Academic Level 13A) w.e.f 25-02-2022 FN.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Babitha G S, Department of Zoology from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 25-02-2022 FN in S.N College, Sivagiri, Varkala** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

Recommendation:-

The Committee considered the proposal for the approval of placement/ promotion in respect of Dr. Babitha G S, Department of Zoology from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 25-02-2022 FN in S.N College, Sivagiri, Varkala and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.C04: *S.N College Sivagiri, Varkala - Placement / Promotion of Dr. Archana S R, Department of Chemistry from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval – reg.*

64734/Ac FIII/2022/UOK

The Principal, SN College, Sivagiri, Varkala has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Archana S R, Department of Chemistry of the said College from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 07-01-2021 FN.

The service details of **Dr. Archana S R** are as follows:

Qualifications	M.Sc, (First Class) Chemistry from University of Kerala in June 2004. M.Phil in Chemistry from University of Kerala in August 2007. Qualified NET exam held on 21-12-2008. Ph.D from University of Kerala awarded on 11.08.2017.
Date of Birth	31-05-1982
Date of Retirement	31-05-2038
Date of first entry into service	07-01-2011 FN
Date of entry into continuous service	07-01-2011 FN
Date of Placement to Assistant Professor with AGP 7000/- (Stage 1-2)	07-01-2016 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level 12)	07-01-2021 FN.
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1.Swayam Arpit Online Refresher Course in Chemistry for Higher Education Faculty from Sri Guru Tegh Bahadur Khalsa College, University of Delhi,with 'C' grade in the proctored examination held on 30-03-2019. 2.Completed five days FDP on online Education in Higher Education Institutions conducted by KSHEC from 13-07-2020 to 17-07-2020. 3.Completed Two week Faculty Development Programme on “Enhancing Psychological Skills for Teaching & Practice from 15-09-2020 to 29-09-2020 in TLC Ramanujan College,under the aegies of Ministry of Education , PMMMNMTT.
L.W.A without medical certificate	Nil
Details of relaxation availed of	One year relaxation granted on account of M.Phil
UGC Regulations applied	Option A, UGC Regulations 2018.

The Principal, S.N.College,Sivagiri,Varkala has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for **option A, Assistant Professor ((Academic Level 11) to (Academic Level 12)** with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Course/ Programmes of two weeks duration within the Assessment period.

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline -specific areas being conducted by centers such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations".

It may be noted that the teacher has attended Online Refresher course under ARPIT from SWAYAM, MHRD and the exam was held on 30-03-2019. The UGC vide letter No. F.2-16/2002(PS)Pt.fl.fii dated 03-12-2018 had decided to treat the successful completion of the course offered under the ARPIT programme with 40 hour of instruction material with a proctored examination as equivalent to one Refresher Course for the purpose of Career advancement.

As per the U.O. No. AC F III/24522/2020 dated 19.01.2022, the refresher/ orientation/ Short term courses by colleges in association with Government agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments are considered for the CAS Promotion of Teachers.

In the Minutes of the Screening Committee, it is stated that after verifying the necessary forms and documents produced before the Committee ,it has been found that as per the UGC Regulations 2018 option A, **Dr. Archana S.R**, is eligible to be placed to Assistant Professor (Academic Level 12), w.e.f 07-01-2021 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of placement/ promotion of Dr. Archana S R, Department of Chemistry from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) , w.e.f 07-01-2021 FN in S.N. College, Sivagiri, Varkala is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Dr. Archana S R, Department of Chemistry from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) , w.e.f 07-01-2021 FN in S.N. College, Sivagiri, Varkala and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.C05: Sree Narayana College Sivagiri, Varkala - Placement / Promotion of Smt. Lekshmi J, Department of Commerce, Sree Narayana College, Sivagiri, Varkala, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval – reg.

62045Ac FIII/2022/UOK

The Principal, Sree Narayana College, Sivagiri, Varkala has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Lekshmi J, Department of Commerce, Sree Narayana College, Sivagiri, Varkala, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) , w.e.f 05-01-2022 FN.

The service details of Smt.Lekshmi J are as follows

Qualifications	M.Com from University of Kerala in May 2006. Qualified NET exam held on 29-06- 2008.
Date of Birth	19-11-1981

Date of Retirement	30-11-2037 (31-03-2038)
Date of first entry into service	05-01-2011 FN.
Date of entry into continuous service	05-01-2011 FN.
Date of Placement to Assistant Professor with AGP 7000/- (Stage 1-2))	05-01-2017 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level 12)	05-01-2022 FN.
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1.Live Online Short term Course from UGC HRDC,University of kerala, Kariyavattom in Student counselling and Mentoring from 20.08.2020 to 26-08-2020. 2.Live Online Short term Course from UGC HRDC,University of Kerala, Kariyavattom in Disaster Management from 19-02-2021 to 25.02.2021. 3.Live Online RC from UGC HRDC University of Kerala, Kariyavattom in Human Rights (Multidisciplinary) from 09-09-2021 to 22-09-2021.
L.W.A without medical certificate	Nil
Details of relaxation availed of	Nil
UGC Regulations applied	Option A, UGC Regulations 2018.

The Principal, Sree Narayana College, Sivagiri, Varkala, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for option A, Assistant Professor (Academic Level 11) to (Academic Level 12) with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Course/ Programmes of two weeks duration or completed two courses of at least one week duration within the Assessment period.

In the Minutes of the Screening Committee, it is stated that after verifying the necessary forms and documents produced before the Committee, it has been found that as per the UGC Regulations 2018 option A, Smt.Lekshmi J, is eligible to be placed to Assistant Professor(Academic Level 12), w.e.f 05-01-2022 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, as per the orders of the Vice-Chancellor, the proposal regarding the approval of placement/promotion of Smt. Lekshmi J, Department of Commerce, Sree Narayana College, Sivagiri, Varkala, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 05-01-2022 FN placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Smt. Lekshmi J, Department of Commerce, Sree Narayana College, Sivagiri, Varkala, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 05-01-2022 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.C06: S.N. College, Kollam - Proposal for the Placement/Promotion of Dr.Sulekha B T, Department of Zoology from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) – approval – reg. 46578Ac FIII/2022/UOK

The Principal, S.N. College, Kollam has forwarded a proposal for the approval of Placement/Promotion in respect of **Dr. Sulekha B T**, Department of Zoology from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f **01-09-2022 FN**.

The service details of **Dr. Sulekha B T** are as follows:

Qualifications	Msc Zoology from M.G University in May 1992. Ph.D in Zoology from M.G University awarded on 19-10-2002 .
Date of Birth	27-05-1970
Date of Retirement	31-05-2026
Date of first appointment	03-12-2004 FN
Date of entry into continuous service	03-12-2004
Date of Placement to Senior Scale	03-12-2008 FN
Date of Promotion to Selection Grade	03-12-2013 FN
Date of promotion to Associate Professor	03-12-2016 FN
L.W.A availed without on medical ground	Nil
Proposed date of placement to Professor	01-09-2022 FN
UGC Regulations applied	UGC Regulations 2018

The Principal, S.N. College, Kollam has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS proforma for promotion from Associate Professor to Professor with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

As per Clause 6.4B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to Professor read as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
- iv) A minimum of 110 Research score as per Appendix II, Table 2.**

On verification, it is seen that Dr. Sulekha B T was promoted to Associate Professor on 03-12-2016. She has qualified Ph.D in Zoology in 2002. As per the duly constituted Selection Committee report, the teacher has attained a score of 537.8, for which the minimum required is 110 and she has the required number of publications to her credit. Supporting evidences of them have also been forwarded.

In the minutes of the Selection Committee, it is stated that the API score claimed for various categories have been verified against the documents produced and the Selection Committee found that Dr. Sulekha B T satisfied all the requirements for promotion to Professor (Academic Level 14). Hence the Committee recommends the said incumbent for promotion to the post of Professor (Academic Level 14), w.e.f **01-09-2022 FN**.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of Placement / Promotion in respect of Dr. Sulekha B T, Department of Zoology, SN College, Kollam from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 01-09-2022 FN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement / Promotion in respect of Dr. Sulekha B T, Department of Zoology, SN College, Kollam from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 01-09-2022 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.C07: *SN College, Kollam - Proposal for the Placement/Promotion of Dr. B Hari, Department of Zoology from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) w.e.f 02-12-2019 FN– approval – reg. 62605/Ac FIII/2022/UOK*

The Principal, S.N. College, Kollam has forwarded a proposal for the approval of Placement/Promotion in respect of **Dr. B Hari**, Department of **Zoology** from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f **02-12-2019 FN**.

The service details of **Dr. B Hari**, are as follows:

Qualifications	Msc Marine Biology from CUSAT in January 1995. Ph.D in Zoology from CUSAT awarded on 08-10-2001.
Date of Birth	02-05-1972
Date of Retirement	31-05-2028
Date of first appointment	02-12-2004FN (University of Calicut)
Date of entry into continuous service	02-12-2004
Date of Placement to Senior Scale	02-12-2008 FN
Date of Promotion to Selection Grade	02-12-2013 FN
Date of promotion to Associate Professor	02-12-2016 FN
L.W.A availed without on medical ground	Nil
Proposed date of placement to Professor	02-12-2019 FN
UGC Regulations applied	UGC Regulations 2018

The Principal, S.N. College, Kollam has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS proforma for promotion from Associate Professor to Professor with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

As per Clause 6.4B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to Professor read as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
- iv) A minimum of 110 Research score as per Appendix II, Table 2.**

On verification, it is seen that Dr. B Hari was promoted to Associate Professor on 02-12-2016. He has qualified Ph.D in Zoology in 2001. As per the duly constituted Selection Committee report, the teacher has attained a score of 709, for which the minimum required is 110 and she has the required number of publications to her credit. Supporting evidences of them have also been forwarded.

In the minutes of the Selection Committee, it is stated that the API score claimed for various categories have been verified against the documents produced and the Selection Committee found that Dr. B Hari satisfied all the requirements for promotion to Professor (Academic Level 14). Hence the Committee recommends said incumbent for promotion to the post of Professor (Academic Level 14), w.e.f 02-12-2019 FN.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of Placement / Promotion in respect of Dr. B Hari, Department of Zoology, SN College, Kollam from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 02-12-2019 FN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement / Promotion in respect of Dr. B Hari, Department of Zoology, SN College, Kollam from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 02-12-2019 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.C08: *SN College, Kollam - Proposal for the Placement/Promotion of Dr.Sheeba.S, Department of Zoology from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) – approval – reg.*

62687/Ac FIII/2022/UOK

The Principal, S.N. College, Kollam has forwarded a proposal for the approval of Placement/ Promotion in respect of **Dr. Sheeba S**, Department of **Zoology** from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f **09-12-2019 FN**.

The service details of **Dr. Sheeba S** are as follows:

Qualifications	Msc Zoology from Calicut University in April 1994. Ph.D in Zoology from M.G University awarded on 19-04-2001 .
Date of Birth	02-05-1970
Date of Retirement	31-05-2026
Date of first appointment	09-12-2004FN (University of Calicut)
Date of entry into continuous service	09-12-2004
Date of Placement to Senior Scale	09-12-2008 FN (University of Calicut)
Date of Promotion to Selection Grade	09-12-2013 FN
Date of promotion to Associate Professor	09-12-2016 FN
L.W.A availed without on medical ground	Nil
Proposed date of placement to Professor	09-12-2019FN
UGC Regulations applied	UGC Regulations 2018

The Principal, S.N. College, Kollam has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS proforma for promotion from Associate Professor to Professor with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

As per Clause 6.4B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to Professor read as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
- iv) **A minimum of 110 Research score as per Appendix II, Table 2.**

On verification, it is seen that Dr. Sheeba S was promoted to Associate Professor on 09-12-2016. She has qualified Ph.D in Zoology in 2001. As per the duly constituted Selection Committee report, the teacher has attained a score of 544.8, for which the minimum required is 110 and she has the required number of publications to her credit. Supporting evidences of them have also been forwarded.

In the minutes of the Selection Committee, it is stated that the API score claimed for various categories have been verified against the documents produced and the Selection Committee found that Dr. Sheeba S satisfied all the requirements for promotion to Professor (Academic Level 14). Hence the Committee recommends said incumbent for promotion to the post of Professor (Academic Level 14), w.e.f 09-12-2019 FN.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of Placement / Promotion in respect of Dr. Sheeba S, Department of Zoology, SN College, Kollam from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 09-12-2019 FN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

Recommendation:-

The Committee considered the proposal for the approval of Placement / Promotion in respect of Dr. Sheeba S, Department of Zoology, SN College, Kollam from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 09-12-2019 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.C 9: *Placement / Promotion proposal of Smt.Aiswarya Mol N S, Department of Physics, Sree narayana College, Sivagiri, Varkala, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 25.01.2022 FN- Approval – reg.*

62043/ACFIII/2022/UOK

The Principal of Sree Narayana College, Sivagiri, Varkala, has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Aiswarya Mol N S, Assistant Professor, Department of Physics, Sree Narayana College, Sivagiri, Varkala, from(Academic Level 10) to Assistant Professor (Academic Level 11) w.e.f .25-01-2022 FN.

The service details of Smt.Aiswarya Mol N S are as follows.

Qualifications	Msc Physics from University of Kerala on May 2008 Qualified NET on 17-06-2012.
Date of Birth	31-07-1985
Date of Retirement	31-07-2045 (31-03-2046)
Date of first entry into service	25-01-2016 FN
Date of entry into continuous service	25-01-2016 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level 11)	25-01-2022 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	Completed two week online Inter-Disciplinary RC/FDP on Research Methodology and Data Analysis organised by Teaching Learning Centre, Ramanujan College,University of Delhi (a Centre of Ministry of Education under `PMMMNMTT from 17-05-2021 to 31-05-2021. Completed four week online Induction Training / Orientation programme organised by Teaching Learning Centre, Ramanujan College,University of Delhi (a Centre of Ministry of Education under PMMMNMTT from 11-02-2021 to 13-03-2021.

Refresher / Orientation Course due	Nil
L.W.A. availed	Nil
Details of relaxation availed of	Nil
UGC Regulations applied	Option A, UGC Regulations 2018

The Principal, Sree Narayana College, Sivagiri, Varkala, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A, Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 25-01-2016 FN in Sree Narayana College, Sivagiri, Varkala and it was approved by University of Kerala vide U.O.No. AcFIII/I/21553/2016 dtd. 08-11-2017.

As per UGC Regulations 2018 – Option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course/ Research methodology of 2 weeks duration within the assessment period.

The teacher in reference has completed the required Refresher Courses under the PMMMNMT. Hence the teacher is eligible for promotion to Assistant Professor (Academic Level 11), w.e.f 25-01-2022 F.N. The Assistant Professor had completed the mandatory refresher course with in the assessment period .

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher Education Institutions , "All short term and long duration capacity building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline -specific areas being conducted by centres such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Managent (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations".

In the Minutes of the Screening Committee held on 17-08-2022 it is stated that the Committee has carefully scrutinized the PBAS Records of the work done by the teacher and her service records. The grades/ API scores required have been verified and the screening committee found that the teacher has sufficient grades in the PBAS.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, as per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion of Smt. Aiswarya Mol N S , Assistant Professor, Department of Physics, Sree Narayana College, Sivagiri, Varkala, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) w.e.f 25-01-2022 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Smt. Aiswarya Mol N S , Assistant Professor, Department of Physics, Sree Narayana College, Sivagiri, Varkala, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) w.e.f 25-01-2022 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.C 10: *Sree Narayana College, Sivagiri, Varkala - Placement / Promotion of Dr. Sreela S R, Department of Geology, Sree Narayana College, Sivagiri, Varkala, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval – reg.*

62039/ACFIII/2022/UOK

The Principal, Sree Narayana College, Sivagiri, Varkala, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Sreela S R, Department of Geology, Sree Narayana College, Sivagiri, Varkala, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 09-10-2021 FN.

The service details of Dr.Sreela S R are as follows;

Qualifications	M.Sc, Marine Geology from Cochin University of Science and Technology in January 2003. Ph.D from Cochin University of Science and Technology awarded on 08-02-2011
Date of Birth	30-05-1980
Date of Retirement	31-05-2036
Date of first entry into service	09-10-2012 FN
Date of entry into continuous service	09-10-2012 FN
Date of Placement to Assistant Professor with AGP 7000/- (Stage 1-2))	09-10-2016 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level 12)	09-10-2021 FN.
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	Online RC from UGC HRDC, ASC, Osmania University, Hyderabad, Telengana in Earth System and Exo-Meteorology from 17-08-2020 to 29-08-2020. Online RC from UGC HRDC, ASC, Osmania University, Hyderabad, Telengana in Earth Sciences from 16-08-2021 to 30-08-2021.
L.W.A without medical certificate	Nil
Details of relaxation availed of	Two years relaxation granted on account of Ph.D
UGC Regulations applied	Option A, UGC Regulations 2018.

The Principal, Sree Narayana College, Sivagiri, Varkala, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for Option A, Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Course/ Programmes of two weeks duration within the Assessment period.

In the Minutes of the Screening Committee, it is stated that after verifying the necessary forms and documents produced before the Committee, it has been found that as per the UGC Regulations 2018 option A, Dr. Sreela S R, is eligible to be placed to Assistant Professor (Academic Level 12), w.e.f 09-10-2021 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, as per the orders of the Vice - Chancellor, the proposal regarding the approval of placement/promotion of Dr. Sreela S R, Department of Geology, Sree Narayana College, Sivagiri, Varkala from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 09-10-2021 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Dr.Sreela S R, Department of Geology, Sree Narayana College, Sivagiri, Varkala from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 09-10-2021 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.C II: Sree Narayana College for Women, Kollam - Placement/ Promotion of Dr. Arunima S.R, Department of Chemistry from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval – reg.

60764/ACFIII/2022/UOK

The Principal, SN College for Women, Kollam has forwarded a proposal regarding the Placement/ Promotion of Dr. Arunima S R, Department of Chemistry in the said College, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 05-01-2022 FN,

The service details of Dr. Arunima S R are as follows:

Qualifications	1) M.Sc(First Class) Chemistry from University of Kerala in 2009. 2) Qualified CSIR-UGC-NET exam held on 20.06.2010. 3) Ph.D from University of Kerala on 05-03-2021.
Date of Birth	25-05-1987
Date of retirement	31-05-2043
Date of first entry into service	05-01-2011 FN
Date of entry into continuous service	05-01-2011 FN
Date of Placement/ Promotion to Assistant Professor Stage II (AGP 7000/-).	05-01-2017 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level 12)	05-01-2022 FN
Details of relaxation availed of	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1.Completed two week FDP organised by Teaching Learning Centre,Ramanujan College, University of Delhi(a centre of Ministry of Education under PMMMNMTT) from 18.05.2020 to 03-06-2020. 2.Completed two week online Interdisciplinary RC/FDP organised by Teaching Learning Centre,Ramanujan College,University of Delhi (a centre of Ministry of Education under PMMMNMTT from 21-09-2021 to 05-10-2021. 3.Swayam Arpit Online RC From S.G.T.B. Khalsa College,University of Delhi,from 01-12-2020 to 31-03-2021 with a grade B in the examination held on 21-08-2021
L.W.A. availed	Nil
UGC Regulations applied	Option A UGC Regulations 2018

On verification of the Service Book of the incumbent,it is seen that the teacher had entered into service as Lecturer on 05-01-2011 and promoted to Assistant Professor (Academic Level 11) on 05-01-2017 and has completed 5 years of service in Assistant Professor (Academic Level 11) on 04.01.2022 FN.

The Principal, S.N.College For Women,Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for option A, Assistant Professor (Academic Level 11) to (Academic Level 12) w.e.f.05-01-2022FN with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Course/ Programmes of two weeks duration within the Assessment period.

The teacher in reference has completed the required Refresher Courses and FDP under the PMMMNMT and Swayam ARPIT Online Refresher course within the assessment period .Hence the teacher is eligible for promotion to Assistant Professor (Academic Level 12),w.e.f.05-01-2022 FN.

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions, "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline -specific areas being conducted by centers such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations".

It may be noted that the teacher has attended Online Refresher course under ARPIT from SWAYAM, MHRD and the exam was held on 21-08-2021.The UGC vide letter No.F2-16/2002(PS)Pt.f1.fii dated 03-12-2018 had decided to treat the successful completion of the course offered under the ARPIT programme with 40 hour of instruction material with a proctored examination as equivalent to one Refresher Course for the purpose of Career advancement.

In the Minutes of the Screening Committee, it is stated that after verifying the necessary forms and documents produced before the Committee ,it has been found that as per the UGC Regulations 2018 option A, Dr. Arunima S R is eligible to be placed to Assistant Professor (Academic Level 12), w.e.f 05-01-2022 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of placement/ promotion of **Dr. Arunima S R, Department of Chemistry from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12),w.e.f 05-01-2022 FN in S.N. College For Women, Kollam** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Dr.Arunima S.R, Department of Chemistry from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12),w.e.f 05-01-2022 FN in S.N. College For Women, Kollam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.C 12: *Sree Narayana College Sivagiri, Varkala - Placement / Promotion of Smt.Jubilie S V, Post Graduate Department of Commerce, Sree Narayana College Sivagiri, Varkala, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval – reg.*

62042/ACFIII/2022/UOK

The Principal, Sree Narayana College, Sivagiri, Varkala, has forwarded a proposal regarding the Placement/ Promotion in respect of **Smt.Jubilie S.V**, Assistant Professor, Post Graduate Department of Commerce, Sree Narayana College, Sivagiri, Varkala, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 05-01-2022 FN.

The service details of **Smt.Jubilie S V** are as follows

Qualifications	M.Com from University of Kerala in May 2005. Qualified NET exam held on 25-06- 2006.
Date of Birth	29-05-1981.

Date of Retirement	31-05-2037.
Date of first entry into service	05-01-2011 FN.
Date of entry into continuous service	05-01-2011 FN.
Date of Placement to Assistant Professor with AGP 7000/- (Stage 1-2))	05-01-2017 FN
Proposed date of Placement / Promotion to Assistant Professor (Academic Level 12)	05-01-2022 FN.
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. One week FDP on Emerging trends in Commerce and management Teaching and Research conducted by KSHEC from 18-11-2019 to 22-11-2019. 2. Online Short Term Course on E-Content Development Centre, organised by UGC HRDC, Gujarat University, Ahmedabad from 14-05-2020 to 20-05-2020. 3. Online Skill Development Programme on Social Media Digital Marketing sponsored by RUSA 2.0 in association with UGC SAP DRS-1 from 10-08-2020 to 21-08-2020. 4. Participated in the Moodle Learning Management System training organized at Annamalai University in January 2020 offered by the Spoken Tutorial Project, IIT Bombay funded by the National Mission on Education through ICT, MHRD, Govt. of India.
L.W.A without medical certificate	Nil
Details of relaxation availed of	Nil
UGC Regulations applied	Option A, UGC Regulations 2018.

The Principal, Sree Narayana College, Sivagiri, Varkala, has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for **option A**, Assistant Professor ((**Academic Level 11**) to (**Academic Level 12**) with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Course/ Programmes of two weeks duration or completed two courses of at least one week duration or completed one MOOCS courses within the Assessment period.

As per the U.O. No. AC F III/24522/2020 dated 19.01.2022, the refresher /orientation /Short term courses by colleges in association with Government agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments are considered for the CAS Promotion of Teachers.

In the Minutes of the Screening Committee, it is stated that after verifying the necessary forms and documents produced before the Committee, it has been found that as per the UGC Regulations 2018 option A, **Smt. Jubilie S V**, is eligible to be placed to Assistant Professor (Academic Level 12), w.e.f 05-01-2022 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice - Chancellor, the proposal regarding the approval of placement/ promotion of **Smt. Jubilie S.V, Department of Commerce, Sree Narayana College, Sivagiri, Varkala from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 05-01-2022 FN**, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Smt. Jubilee S V, Department of Commerce, Sree Narayana College, Sivagiri, Varkala from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 05-01-2022 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.C 13: *FMN College, Kollam- Placement/Promotion proposal in respect of Dr. Sherly Williams E, Department of Zoology, from Associate Professor (Academic Level 13A) to Professor (Academic Level 14)- w.e.f 18.07.2018 FN - Approval- reg.*

37984/ACFIII/2022/UOK

The Principal, FMN College, Kollam, had forwarded a proposal regarding the Placement/Promotion in respect of **Dr. Sherly Williams E**, Department of Zoology, from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) - w.e.f **18.07.2018 F.N.** Dr. Sherly Williams.E was relieved from the College service w.e.f. 16.03.2020 to join as Associate Professor in Department of Environmental Science, University of Kerala.

The service details of **Dr. Sherly Williams E** are as follows.

Qualifications	M.Sc in Zoology - University of Kerala - 1986. Ph.D in Aquatic Biology & Fisheries - University of Kerala - 19-09-1994.
Date of Birth	02.04.1964
Date of Retirement	30.04.2024
Date of first entry in to Collegiate Service	25.07.1996 F.N
Date of first entry in to Continuous Service	17.01.2000 F.N
L.W.A availed	Nil
Date of Placement to Senior Scale	17.01.2004 F.N
Date of Promotion to Selection Grade	17.01.2009 F.N
Date of Promotion to Associate Professor	17.01.2012 F.N
Proposed Date of placement to Professor (Academic Level 14)	18.07.2018 F.N
Details of relaxation availed of	Two years on account of Ph.D
UGC Regulations applied	UGC Regulations 2018
Remarks	The teacher relieved from the College service w.e.f 16.03.2020 to join as Associate Professor in the Department of Environmental Sciences University of Kerala.

The Principal, FMN College, Kollam, has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS proforma for promotion from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per Clause 6.4B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to Professor as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13 A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 Research publications in peer-reviewed or UGC- listed journals out of which three research papers shall be published during the assessment period.
- iv) A minimum of 110 Research score as per Appendix II, Table 2.

On verification of the Service Book of the incumbent, it is seen that Dr. Sherly Williams E was promoted to Associate Professor on 17.01.2012. She had qualified Ph.D in Aquatic Biology & Fisheries in 1994. As per the duly constituted Selection Committee report, the teacher has attained a

score of 652.1, for which the minimum required is 110 and she had the required number of publications in her credit. Supporting evidences of them have also been forwarded.

In the Minutes of the Selection Committee held on 25.11.2021 it is stated that the API score claimed for various categories have been verified against the documents produced and the Selection Committee found that Dr. Sherly Williams E satisfied all the requirements for promotion to Professor (Academic Level 14). Hence the Committee recommended Dr. Sherly Williams E for the promotion to the post of Professor (Academic Level 14) w.e.f 18.07.2018 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per clause 6.3.V of UGC Regulations 2018, for promotions under CAS, the applicant teacher must be on the role and in active service of the University/College on the date of consideration by the Selection Committee. It may be noted that the incumbent was not in the Aided college service at the time of Selection Committee but was in the University Service. Dr.Sherly Williams E was relieved from Fatima Mata National College Kollam w.e.f 16-03-2020 to take up employment to join as Associate Professor in the Department of Environmental Sciences in University of Kerala. It may be noted that at the time of Selection Committee meeting to the Post of Professor with effect from 18-07-2018, the teacher was working in the University Departments as mentioned above.

In a similar case involving the promotion of teachers as Professor who had joined University of Kerala, clarification was sought from the Government whether the University could consider the proposal for placement/promotion of teachers on University Service for promotion as Associate Professor on the strength of the recommendation of the Selection Committee. The Director of Collegiate Education has informed that, placement/promotion as Professor Academic Level 14 can be granted if they were included in the pay roll of the College & University during the assessment period. Dr. Sherly Williams E was working as Associate Professor at F.M.N College, Kollam during the assessment period and also on the due date of promotion as Professor i.e. 18.07.2018.

In the light of above mentioned facts, as per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion of Dr. Sherly Williams E, Associate Professor, Department of Zoology, F.M.N College, Kollam, from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) w.e.f 18-07-2018 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Dr.Sherly Williams E, Associate Professor, Department of Zoology, F.M.N College, Kollam, from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) w.e.f 18-07-2018 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.81.C14: *Sree Narayana College for Women, Kollam - Placement / Promotion of Smt.Pavitha P.A, Department of Chemistry from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval – reg.*

64864/Ac FIII/2022/UOK

The Principal, SN College for Women, Kollam has forwarded a proposal regarding the Placement/ Promotion of Smt.Pavitha P.A, Department of Chemistry, SN College for Women, Kollam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 03 -01-2022 FN.

The service details of Smt.Pavitha P A is as follows.

Qualifications	1) M.Sc Chemistry(First Class) from University of Kerala in May 2008. 2) Qualified CSIR-UGC-NET exam held on 21.12.2008.
Date of Birth	25-05-1986
Date of retirement	31-05-2042
Date of first entry into service	03-01-2011 FN
Date of entry into continuous service	03-01-2011 FN
Date of Placement/ Promotion to Assistant Professor Stage II (AGP 7000/-).	03-01-2017 FN
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level 12)	03-01-2022 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1.Swayam Arpit Online Refresher Course from Sri Guru Tegh Bahadur Khalsa College, University of Delhi,with A grade in the proctored examination held on 16-02-2020. 2.Completed two week FDP organised by Teaching Learning Centr,Ramanujan College, University of Delhi (a centre of Ministry of Education under PMMMNMTT) from 18.05.2020 to 03-06-2020. 3.Completed two week online Interdisciplinary RC/ FDP organised by Teaching Learning Centre, Ramanujan College, University of Delhi (a centre of Ministry of Education under PMMMNMTT from 21-09-2021 to 05-10-2021
Details of relaxation availed of	Nil
L.W.A. availed	Nil
UGC Regulations applied	Option A UGC Regulations 2018

On verification of the Service Book of the incumbent,it is seen that the teacher had entered into service as Lecturer on 03-01-2011and was promoted to Assistant Professor (Academic Level 11) on 03-01-2017 She has completed 5 years of service in Assistant Professor (Academic Level 11) on 02-01-2022 FN.

The Principal, SN College for Women, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API Score sheet based on PBAS for option A, Assistant Professor (Academic Level 11) to (Academic Level 12) with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo two Refresher Course/ Programmes of two weeks duration within the Assessment period.

The teacher in reference has completed the required Refresher Courses and FDP under the PMMMNMT and Swayam ARPIT Online Refresher course within the assessment period .Hence the teacher is eligible for promotion to Assistant Professor (Academic Level 12),w.e.f.03-01-2022 FN.

As per Clause 18 of UGC Regulations 2018 related to Maintenance of Standards in Higher-Education Institutions , "All short term and long duration capacity building programmes for teachers/ faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline -specific areas being conducted by centers such as Schools of Education (soEs), Teachers Learning Centers (TLCs) Faculty Development Centres (FDCs), Centres for Excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations".

It may be noted that the teacher has attended Online Refresher course under ARPIT from SWAYAM, MHRD and the exam was held on 16-02-2020. The UGC vide letter No.F.2-16/2002(PS)Pt.f1.fii dated 03-12-2018 had decided to treat the successful completion of the course offered under the ARPIT programme with 40 hour of instruction material with a proctored examination as equivalent to one Refresher Course for the purpose of Career advancement.

In the Minutes of the Screening Committee, it is stated that after verifying the necessary forms and documents produced before the Committee, it has been found that as per the UGC Regulations 2018 option A, Smt. Pavitha P A, is eligible to be placed to Assistant Professor (Academic Level 12), w.e.f 03-01-2022 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of placement/promotion of Smt. Pavitha P A, Department of Chemistry from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 03 -01-2022 FN in S.N. College For Women, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

Recommendation:-

The Committee considered the proposal for the approval of placement/promotion of Smt.Pavitha P A, Department of Chemistry from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 03 -01-2022 FN in S.N. College For Women, Kollam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.02.2023, be approved.

Item No.51.82

Meeting held in connection with the installation of Tower crane in Kariavattom – Technopark Campus and demolition and construction of compound wall – reg.

(Ad.B1)

A meeting was convened in connection with the installation of Tower crane & demolition and reconstruction of compound wall bordering Kariavattom - Technopark campuses with the representatives of the Technopark, M/s. Brigade Group, M/s. Kunnel Engineers & Contractors and the University authorities on 30.12.2023 at 1.00 p.m at the Syndicate Room. In the meeting the following decisions were made:

- I. Apart from the boundary wall (of length 115 m) that is being demolished and reconstructed, Technopark also agreed to construct new wall where no wall exists now, bordering Technopark and Kariavattom Campus at their own cost.
- II. Before demolishing the wall, the present position of the boundary wall will be marked with reference to adjoining permanent structures. This will be done under the supervision of a team of University officials that includes the University Engineer, Estate Officer, Assistant Executive Engineer and Joint Registrar, Campus Administration. When the existing wall will be demolished the area will be cordoned off with temporary fencing.
- III. Monthly compensation amount for the revenue loss occur to University by keeping the quarters vacant on account of erecting the tower crane will be calculated and communicated to Technopark authorities.
- IV. Technopark have to submit a revised proposal for 'Aksharavedhi' project to place before the next Syndicate.
- V. Technopark assured their co-operation for the beautification project and the development of infrastructure facilities of some University departments.
- VI. A joint proposal by the University authorities and Technopark will be made for the following:
 - to compensate the encroachment on the University property and illegal construction of underground parking by the company erstwhile named NEST and now called QUEST

- to convert the over head high tension electrical cables that passes over University property to under ground electric cables.

As per orders of the Vice Chancellor, **the Minutes of the meeting** and other documents in this regard are placed before the Syndicate for consideration and recommendation.

Considering the exigency, the matter of (1) permitting M/s Kunnel Engineers and Contractors Pvt. Ltd. to erect the tower crane which traverse over the University property subject to the conditions that to compensate the revenue losses by virtue of keeping the quarter vacant (the adjacent quarter No. D-23 as it borders the proposed work site and involves consequent risk being within the traversing path of the tower crane) and (2) permitting the Technopark to demolish and reconstruct the compound wall subject to the conditions are also placed before the Syndicate for consideration.

Minutes of the meeting in connection with the installation of Tower Crane & Demolition and reconstruction of compound wall at Kariavattom – Technopark Campuses

Venue: Syndicate Room

Date: 30.01.2023

Members Present:

- | | |
|---|------|
| 1. Dr. S Nazeeb (Member, Syndicate) | Sd/- |
| 2. Dr. K G Gopchandran (Member, Syndicate) | Sd/- |
| 3. Adv. K H Babujan (Member, Syndicate) | Sd/- |
| 4. Dr. K S Anilkumar, Registrar | Sd/- |
| 5. Sri. Rajnarayan R, Joint Registrar, Campus Admn. | Sd/- |
| 6. Sri. Harichandran Nair, Estate Officer | Sd/- |
| 7. Smt. Sobha K, University Engineer | Sd/- |
| 8. Sri. Rames T S, Assistant Executive Engineer | Sd/- |
| 9. Sri. Sajeev Nair, CEO, Technopark | Sd/- |
| 10. Sri. Madhavan Praveen, GM, Technopark | Sd/- |
| 11. Sri. K Venu, Technopark | Sd/- |
| 12. Sri. Satheesh, Brigade Group | Sd/- |
| 13. Sri. Ajee K N, Kunnel Engineers | Sd/- |
| 14. Sri. Prem Krishnan, Kunnel Engineers | Sd/- |
| 15. Sri. Arul Raj V, Section Officer, Campus Admn | Sd/- |

A meeting was convened in connection with the installation of Tower crane & demolition and reconstruction of compound wall bordering Kariavattom - Technopark campuses with the representatives of the Technopark, M/s. Brigade Group, M/s. Kunnel Engineers & Contractors and the University authorities on 30.12.2023 at 1.00 p.m at the Syndicate Room. In the meeting the following decisions were made:

- I. Apart from the boundary wall (of length 115 m) that is being demolished and reconstructed, Technopark also agreed to construct new wall where no wall exists now, bordering Technopark and Kariavattom Campus at their own cost.
- II. Before demolishing the wall, the present position of the boundary wall will be marked with reference to adjoining permanent structures. This will be done under the supervision of a team of University officials that includes the University Engineer, Estate Officer, Assistant Executive Engineer and Joint Registrar, Campus Administration. When the existing wall will be demolished the area will be cordoned off with temporary fencing.
- III. Monthly compensation amount for the revenue loss occur to University by keeping the quarters vacant on account of erecting the tower crane will be calculated and communicated to Technopark authorities.
- IV. Technopark have to submit a revised proposal for 'Aksharaveedhi' project to place before the next Syndicate.
- V. Technopark assured their co-operation for the beautification project and the development of infrastructure facilities of some University departments.
- VI. A joint proposal by the University authorities and Technopark will be made for the following:

to compensate the encroachment on the University property and illegal construction of underground parking by the company erstwhile named NEST and now called QUEST

to convert the over head high tension electrical cables that passes over University property to under ground electric cables.

Resolution of the Syndicate	
RESOLVED that the above recommendations of the meeting in connection with the installation of Tower Crane & Demolition and reconstruction of compound wall at Kariavattom – Technopark Campuses held on 30.01.2023, be approved.	
FURTHER RESOLVED to Adv.K.H.Babujan, Dr.S.Nazeeb, Dr.K.G.Gopchandran, Members Syndicate and Registrar to have a detailed discussion on the proposal submitted by the Technopark.	
ALSO RESOLVED to initiate immediate steps to sign an MoU with Technopark for the implementation of the proposal after seeking legal opinion from the Standing Counsel.	

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Item No.51.83 **Declaration of probation in the post of Deputy Registrar, Assistant Registrar and Section Officer-Request from the Officers concerned - Consideration of -Reg.**

(Ad.A1)

The following Officers in their respective submissions as detailed below, requested to declare their Probation period in the post of Deputy Registrar/Assistant Registrar/Section Officers respectively in the context of the completion of six months of duty in the said posts:

Sl.No.	Name	Designation	Date of Promotion	U.O
1	Smt. Preetha Gopinath	Deputy Registrar	01.06.2022 F.N.	Ad.A1/4246/2022/UOK dated 31.05.2022
2	Smt. Mini K Unny.	Assistant Registrar	01.06.2022 F.N.	-do-
3	Smt. Saima Surendran	Section Officer	01.06.2022 F.N.	-do-
4	Smt. Soumya Mol R.	Section Officer	01.06.2022 F.N.	-do-
5	Sri. Vivek Vijay V P.	Section Officer	01.06.2022 F.N.	-do-
6	Sri. Aromal Vijayan	Section Officer	01.06.2022 F.N.	-do-
7	Sri. Sreejith G K.	Section Officer	01.06.2022 F.N.	-do-
8	Smt. Asha N Meera.	Section Officer	01.06.2022 F.N.	- do -
9	Smt. Charutha K U.	Section Officer	01.04.2022 F.N.	Ad.A1.4/7404/2022 dated 31.03.2022
10	Smt. Minimole.J	Assistant Registrar	01.06.2022 F.N.	Ad.A1/4246/2022/UOK dated 31.05.2022
11	Sri. Mohamed Hashir A	Deputy Registrar	-do-	-do-
12	Sri. Robin Xavier	Assistant Registrar	-do-	-do-
13	Smt. Bindu I R	Deputy Registrar	-do-	-do-
14	Smt. Mini P.S.	Assistant Registrar	28.02.2022 A.N.	Ad.A1/7404/2022/UOK dated 28.02.2022
15	Sri. P.R. Rajeev	Assistant Registrar	28.02.2022 AN	Ad.A.4/7404/2022 dated 28.02.2022
16	Smt. Anitha.G	Assistant Registrar	01.01.2022 F.N	Ad.A1.4/7404/2021 dated 31.12.2021
17	Sri. Ajeesh C.	Section Officer	01.06.2022 F.N.	Ad.A1/4246/2022/UOK dated 31.05.2022
18	Sri. Prasanth S.	Section Officer	01.06.2022 F.N.	Ad.A1/4246/2022/UOK dated 31.05.2022
19	Smt. Lekshmi S.	Section Officer	01.06.2022 F.N.	Ad.A1/4246/2022/UOK dated 31.05.2022
20	Smt. Remya R S.	Section Officer	01.06.2022 F.N.	Ad.A1/4246/2022/UOK dated 31.05.2022

The Finance, on the proposals of declaring the Probation period of Officers referred above, remarked that they may be declared to have satisfactorily completed their period of Probation on the date noted against their names as detailed below:-

Sl. No.	Name of the Officer	Date of Promotion & Post to which promoted	Eligible leave availed if any during the period of promotion	Date of declaration of probation
1	Smt. Preetha Gopinath	01.06.2022 F.N. Deputy Registrar	CML for 6 days	07.12.2022 F.N.
2	Smt. Mini K Unny	01.06.2022 F.N. Assistant Registrar	HPL for 14 days	15.12.2022 F.N.
3	Smt. Saima Surendran	01.06.2022 F.N. Section Officer	Nil	01.12.2022 F.N.
4	Smt. Soumya Mol R	01.06.2022 F.N. Section Officer	Nil	01.12.2022 F.N.
5	Sri. Vivek Vijay V P	01.06.2022 F.N. Section Officer	Nil	01.12.2022 F.N.
6	Sri. Aromal Vijayan	01.06.2022 F.N. Section Officer	Nil	01.12.2022 F.N.
7	Sri. Sreejith G K	01.06.2022 F.N. Section Officer	CML for 10 Days	11.12.2022 F.N.
8	Smt. Asha N Meera	01.06.2022 F.N. Section Officer	Nil	01.12.2022 F.N.
9	Smt. Charutha K U	01.04.2022 F.N. Section Officer	Nil	01.10.2022 F.N.
10	Smt. Minimole J	01.06.2022 F.N. Assistant Registrar	Nil	01.12.2022 F.N.
11	Sri. Mohammed Hashir A	01.06.2022 F.N. Deputy Registrar	Nil	01.12.2022 F.N.
12	Sri. Robin Xavier	01.06.2022 F.N. Assistant Registrar	Nil	01.12.2022 F.N.
13	Smt. Bindu I R	01.06.2022 F.N. Deputy Registrar	Nil	01.12.2022 F.N.
14	Smt. Mini P S	28.02.2022 A.N. Assistant Registrar	EL for 20 days CML for 3 days HPL for 1 day Total - 24	25.09.2022 F.N.
15	Smt. Anitha G	01.01.2022 F.N. Assistant Registrar	Nil and not reported to duty on 28 th and 29 th of March 2022 which were declared as Dies-non vide G O (p)No.10/ 2022/GAD dated 28.03.2022	03.07.2022 F.N.
16	Sri. Rajeev P R	28.02.2022 A.N. Assistant Registrar	Nil and not reported to duty on 28 th and 29 th of March 2022 which were declared as Dies-non vide G O (p) No.10/2022/GAD dated 28.03.2022	03.09.2022 F.N.
17	Sri. Ajeesh C	01.06.2022 F.N. Section Officer	Nil	01.12.2022 F.N.
18	Sri. Prasanth S	01.06.2022 F.N. Assumed charge on 07.06.2022 Section Officer	Nil	07.12.2022 F.N.
19	Smt. Lekshmi S	01.06.2022 F.N. Section Officer	Nil	01.12.2022 F.N.
20	Smt. Remya R S	01.06.2022 F.N. Section Officer	Nil	01.12.2022 F.N.

The Supervisory Officers concerned have certified that the work and conduct of the Officers during the period of Probation was good.

It may be noted that the Syndicate held on 17-02-2021 vide item No.23.68 had resolved that the Probation period of Joint Registrar/Deputy Registrar/Assistant Registrar level be declared on completion of six months of duty from the date of assuming duty. The Syndicate had further resolved to take urgent steps to amend the relevant portion of the Statute to fix the period of Probation as prevailing in the State Service and the Senate held on 12-11-2021 approved the amendments (Item No. (II) 03) and the same was forwarded to the Chancellor for assent (D.O Letter No.Ac.L/S/2890/2021 dated 13-01-2022). The assent of the Hon'ble Chancellor is awaited.

As per the orders of the Vice-Chancellor, the proposal to declare the Probation period in respect of the Officers listed in the above table, on the dates noted against their names, are placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to approve the proposal for the declaration of the probation period in respect of the Officers listed in the above table, on the dates noted against their names.

Item No.51.84 Minutes of the Hearing of the Principal, SN College, Kollam and the petitioner Sri. Mujeeb N. conducted on 09/01/2023 as per Syndicate Resolution - approval –reg.

(Ac.BI)

The Minutes of the hearing of Sri. Mujeeb N, a candidate of BA Degree Malayalam and the Principal, SN College, Kollam, held on 09/01/2023 by the Committee headed by Dr. Vijayan Pillai M, Member Syndicate, was placed before the meeting of the Syndicate held on 17/01/2023 vide item no. 40 which resolved that the item be referred to the next Syndicate.

Hence the Minutes of the hearing held on 09/01/2023 by the committee headed by Dr. Vijayan Pillai M, Member Syndicate is again submitted for consideration.

MINUTES OF THE HEARING

DAY : MONDAY
DATE : 09/01/2023
TIME : 02.30 P.M.
VENUE : SYNDICATE ROOM

Members present:

(1) Dr. Vijayan Pillai M, Member, Syndicate	Sd/-
(2) Sri. Sandeep Lal S, Member, Syndicate	Sd/-
(3) Adv. Ajikummar A, Member, Syndicate	Online

Persons who appeared for the hearing:

Sri. Mujeeb N , petitioner	Sd/-
Prof (Dr). P G Sasikala, Principal(i/c), SN College, Kollam	Sd/-

ITEM No :51.84.01 Hearing of Sri. Mujeeb N, BA Malayalam, SN College , Kollam and the Principal(i/c) SN College , Kollam - reg

Seven students of SN College, Kollam who were under suspension had submitted a petition challenging the College Council's decision to issue TC in connection with a conflict which occurred on 8th and 9th of June at the college. The petitioners alleged that the decision was unilateral and this will ruin their academic career.

At the same time, the Principal had forwarded a report detailing their involvement in the said incident and exhibiting the reasons that led to the expulsion of these complainants. On perusal of the enquiry report submitted by the college, it has been noted that, the college had not abided by the provision of Clause 1.8 of chapter III under Kerala University First Ordinances 1978 with regard to the procedure to be adhered to in cases of expulsion of a student from the college.

As per the Clause 1.8 of the Chapter III of the Kerala University First Ordinances 1978, If any student is expelled from any College maintained by or affiliated to the University ,intimation of the fact of expulsion with a statement of the reasons therefor shall be given forthwith by the Principal to the parent or guardian of the student, and to the Syndicate. Intimation to the Syndicate shall be accompanied by the Transfer Certificate of the student. The Syndicate on the application of the student or his parent or guardian may , after making such enquiry as it deems proper , deliver the

certificate to the student or his parent or guardian with necessary endorsement or withhold it temporarily or permanently.

In this context, the Principal was asked to furnish a report after following the above procedure.

In response, the Principal has forwarded another report which stated that the college had expelled Sri. Mujeeb N based on the enquiry commission report and forwarded the TC as per procedure envisaged in the Kerala University First Ordinance 1978. It was also informed that all others were permitted to continue their studies in the college.

As per the orders of the Vice Chancellor, the Standing Committee of the Syndicate on Affiliation of colleges at its meeting held on 27.09.2022 considered the matter and recommended to conduct a hearing of the Principal, SN College, Kollam and Sri.Mujeeb N., by a team consisting of Adv.G.Muraleedharan Pillai, the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges, Adv.Ajikumar. A, Dr.Vijayan Pillai.M and Sri. Sandeep Lal S, Member, Syndicate.

The Syndicate at its meeting held on 27.09.2022 considered the matter as item no.36.06 and resolved to approve the above recommendation. The Vice Chancellor has ordered to implement the resolution. But the hearing has not been conducted due to technical reasons.

Now the petitioner has again approached with a request for conducting the hearing prior to the commencement of S5 examination considering his academic performance and future. The Syndicate at its meeting held on 08.12.2022 considered the matter as item no 49.100 and resolved to hear him and the Principal, SN college, Kollam by a team consisting of Adv.Ajikumar A, Dr.Vijayan Pillai M and Sri. Sandeep Lal S, Members, Syndicate. The Vice Chancellor has ordered to implement the resolution.

Accordingly the Principal(i/c) and the petitioner were heard in order by the team. The Principal(i/c) has claimed that the petitioner was a perpetual offender who had involved in several untoward incidents leading to destroy the harmony of the college.

The petitioner asserted that college had unilaterally expelled him without considering his academic performance, so he has requested to continue his studies in that college itself.

After having heard the petitioner and the Principal(i/c) in detail, the team recommended as follows:

Recommendation

While Dr.Vijayan Pillai M and Sri. Sandeep Lal S, Members, Syndicate in consensus recommended the petitioner to take re-admission with college transfer, Adv. Ajikumar A, Member, Syndicate expressed his dissent and contended that decision to expel the petitioner only from the college is arbitrary and therefore he recommended that the petitioner be allowed to continue his studies in the same college itself.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the hearing conducted by sub-committee held on 09.01.2023, be approved.

Item No.51.85 ***Combined Meeting of the Standing Committee of the Syndicate on Finance and Examinations held on 07.02.2023 --Approval—reg.***

(Ad.AVI)

The Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Finance and Examinations held on 07.02.2023 at 01.15 p.m. is placed before the Syndicate for consideration and approval.

Minutes of the Combined meeting of the Standing Committee of the Syndicate on Finance and Examinations

Date & Time : 07.02.2023, 01.15 p.m.
Venue : Syndicate Room, University Buildings, Thiruvananthapuram

Members present

1. Adv. K. H. Babujan (Convener, S/C of the Syndicate on Finance)
2. Dr.K.B.Manoj (Convener, S/C of the Syndicate on Examinations)
3. Sri. Bijukumar G (Member ,Syndicate)
4. Dr.Vijayanpillai M (Member ,Syndicate)
5. Dr.S.Nazeeb (Member ,Syndicate)

6. Sri. Arunkumar R (Member ,Syndicate)
7. Dr. K G Gopchandran (Member ,Syndicate)
8. Sri.Sandeep Lal S (Member ,Syndicate)

Members absent

9. Sri. B.P.Murali (Member ,Syndicate)
10. Sri. M S Arun Kumar MLA(Member ,Syndicate)
11. Adv. A. Ajikumar (Member ,Syndicate)
12. Sri. Jairaj J (Member ,Syndicate)
13. Prof. K. Lalitha (Member ,Syndicate)

Item No.01: Unitary and Integrated LL.B Courses - Proposal to enhance the fee amount for statement of consolidated marks and Provisional Certificate - Reg-

(Ac AIII)

The Tabulation section has remarked that currently a fee amount of Rs 245/-(Two Hundred and Forty Five only) is being collected for the statement of consolidated marks and provisional certificates of Integrated Five year LL.B and Unitary LL.B Courses. At the same time, a fee amount of Rs 600/- (Six Hundred only) is collected for the statement of consolidated marks and Provisional certificate in the case of CBCS First Degree Programmes. Thus the tabulation section has put forth proposal to enhance the fee for the statement of consolidated mark and provisional certificate of LL.B courses from Rs 245/- to Rs 600/- in tune with the CBCS First Degree Programmes.

As per the orders of the Vice Chancellor, the proposal put forth by the tabulation section to enhance the fee for the statement of consolidated marks and provisional certificates of Integrated Five year LL.B and Unitary LL.B Courses from Rs 245/- to Rs 600/- is placed before the Combined Standing Committee of the Syndicate on Finance and Examinations for consideration and recommendation.

The Committee considered the matter and recommended to enhance the fee for the statement of consolidated marks and provisional certificates of Integrated Five year LL.B and Unitary LL.B Courses to Rs.600/- (Rupees Six Hundred Only) in tune with the CBCS First Degree Programmes.

The meeting came to an end at 01.30 p.m

Resolution of the Syndicate

RESOLVED that the above recommendation of the of the Combined Meeting of the Standing Committee of the Syndicate on Finance and Examinations held on 07.02.2023, be approved.

Item No.51.86 Establishment of "Sugathakumari Smrithivanam" at Kariavattom Campus-Minutes-Reg.

(Pl.C)

In the Budget Speech, 2022-23, item no. 17, an amount of Rs. 25 Lakh has been earmarked for the establishment of "Sugathakumari Smrithivanam" at Kariavattom Campus.

The Syndicate at its meeting held on 29.12.2022, vide item no.50.80 has resolved to entrust Centre of Science & Technology for Rural Development (COSTFORD) to submit a plan along with the rate of centage charge for the work of establishment of "Sugathakumari Smrithivanam" at Kariavattom Campus.

Accordingly, COSTFORD, vide Email dated. 08.02.2023 has forwarded the total estimate amounting to Rs.48,00,000/- (Rupees Forty Eight Thousand only), drawings & estimate report for the construction of "Sugathakumari Smrithivanam" at Kariavattom Campus. The details of estimate is as follows:

Sl. No.	Description	Amount	Ist Phase
1	Construction of Pathway (2m wide)	Rs. 34,00,000/-	
2	Hut with seating 4 Nos	Rs. 12,00,000/-	
3	Signage	Rs. 50,000/-	
4	Waste Management	Rs. 25,000/-	

5	Intermittent Audio	Rs. 1,00,000/-	
	Total	Rs. 47,75,000/-	
		Net Total	Rs.48,00,000/- (Rupees Forty Eight Lakh only)

The construction is in a leaf model (ഇലയുടെ മാതൃകയിൽ) and 4 huts, 2 meter walkway and a system for listening to song in low volume and necessary sign boards are included in the estimate.

It may be noted that the remarks of the University Engineer is to be obtained in this regard.

As ordered by the Vice Chancellor, the above said matter along with the estimate amounting to Rs.48,00,000/- (Rupees Forty Eight Thousand only), drawings & estimate report for the construction of "Sugathakumari Smrithivanam" at Kariavattom Campus (Copy Appended), are placed before the Syndicate for appropriate decision.

Resolution of the Syndicate

RESOLVED to inform the Centre of Science & Technology for Rural Development (COSTFORD) revise the estimate for the construction of "Sugathakumari Smrithivanam" at Kariavattom Campus limiting to the budget provision of Rs.25,00,000/- (Rs.Twenty five lakhs only).

FURTHER RESOLVED that 'Hut with seating 4 Nos' in the estimate be removed.

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Item No.51.87 **Budget Speech 2022-23, Item No. 70 - Establishment of Cricket, Volleyball, Badminton and Football Grounds and Green Space at Kariavattom Campus - Estimate, Drawings and Estimate Report - reg.**

(Pl.C)

The establishment of Cricket, Volleyball, Badminton, Football grounds, green space etc. in the Kariavattom Campus are envisaged In the Budget Speech 2022-23, vide item no. 70.

The Syndicate at its meeting held on 29.12.2022, vide item no. 50.84 has resolved to invite proposals from the Government Accredited Agency "Centre of Science and Technology for Rural Development (COSTFORD) for the setting up of eco-friendly play grounds in the Kariavattom Campus, with Football, Cricket and Volleyball Courts aiming the healthcare of Students and Campus community.

Accordingly, the COSTFORD, vide Email dated. 08.02.2023 has forwarded the proposal amounting to Rs.2,53,50,000/- (Rupees Two Crore Fifty Three Lakh Fifty Thousand only) (Approximate), including Rs. 1,05,00,000/- for the first phase and Rs. 1,48,50,000/- for the Second phase for the construction of Cricket, and multi game court (Volleyball and Badminton Court) at Kariavattom Campus.

It may be noted that the remarks of the University Engineer is to be obtained in this regard.

As ordered by the Vice Chancellor, the proposal along with the drawings & estimate report for the construction of Cricket and multi game court (Volleyball and Badminton Court) at Kariavattom Campus (Copy Appended), are placed before the Syndicate for appropriate decision.

Resolution of the Syndicate

RESOLVED to inform the Centre of Science & Technology for Rural Development (COSTFORD) revise the estimate for the construction of Cricket ground limiting to the budget provision.

FURTHER RESOLVED to approve the drawings and estimate amounting to Rs.5,00,000/- (Rs. Five lakh only) submitted by the COSTFORD for the construction of multi game court (Volleyball and Badminton Court) at Kariavattom Campus

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Item No. 51.88 **Minutes of the meeting of the Standing Committee of the Syndicate on Finance—Approval—reg**

(Ad.AVI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 07.02.2023 is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Finance

Date & Time : 07th February 2023, 10.30 a.m.
Venue : Syndicate Room, University Buildings

Members Present

1. Adv.K.H.Babujan(Convener)
2. Sri. Bijukumar G (Member, Syndicate)
3. Dr. S. Nazeeb (Member, Syndicate)
4. Dr.Vijayan Pillai (Member, Syndicate)
5. Dr. K. G. Gopchandran (Member, Syndicate)
6. Dr. K.B. Manoj (Member, Syndicate)

Members Absent

1. Sri M S Arun Kumar M L A (Member, Syndicate)
2. Sri. B.P Murali (Member, Syndicate)
3. Adv. A. Ajikumar (Member, Syndicate)

Item No. 51.88 .1: അഡ്വിക്കൻ വിഭാഗത്തിൽ ജോലി ചെയ്യുന്ന ജീവനക്കാർക്ക് അലവൻസ് നൽകുന്നത് - സംബന്ധിച്ച്:-

(Ac H)

സൂചന 1 : No. M&C.I.2/1748/2016 dated 07.01.2016 and No. M&C.I.2/1823/2018 dated 27.03.2018

സൂചന 2 : : No. M&C.I.2/1893/2019 dated 07.05.2018

സൂചന 3: 17.08.2021 (Item No. 31.67.13) ൽ നടന്ന സിന്റിക്കേറ്റ് മിനുറ്റ്സ്

കേരള സർവകലാശാലയോട് അഫിലിയേറ്റ് ചെയ്തിട്ടുള്ള കോളേജുകളിലെ ഓരോ അധ്യയന വർഷത്തെയും അഡ്വിക്കൻ നടപടികൾ Ac.H വിഭാഗമാണ് കൈകാര്യം ചെയ്യുന്നത്. 146 യു.ജി കോളേജുകളുടെയും 101 പി.ജി കോളേജുകളുടെയും 52 ബി.എഡ് കോളേജുകളുടെയും അഡ്വിക്കൻ പ്രക്രിയകളാണ് ഓരോ വർഷവും നടന്നു വരുന്നത്.

2022-2023 അധ്യയന വർഷത്തിലേക്കുള്ള അഡ്വിക്കൻ പ്രക്രിയകൾ 2022 ജൂൺ മാസത്തിൽ തുടങ്ങി 2022 ഡിസംബർ നാണ് (7 മാസം) അവസാനിച്ചത്. ഈ കാലയളവിൽ അലോട്ട്മെന്റ് പ്രക്രിയയുമായി ബന്ധപ്പെട്ട പ്രവർത്തനങ്ങൾ ചുവടെ ചേർക്കുന്നു.

യു.ജി/ പി.ജി/ ബി.എഡ് അഡ്വിക്കനുമായി ബന്ധപ്പെട്ട് വിദ്യാർത്ഥികൾക്ക് സംശയ നിവാരണങ്ങൾക്കും മാർഗ നിർദ്ദേശങ്ങൾക്കുമായി നാല് on-call support- ഉം (രാവിലെ 8 മുതൽ വൈകുന്നേരം 8 വരെ) രണ്ട് വാട്സപ്പ് സേവനങ്ങളും (സമയ പരിധിയില്ലാതെ) പ്രവർത്തിച്ചിരുന്നു.

യു.ജി/ പി.ജി/ ബി.എഡ് അഡ്വിക്കനുമായി ബന്ധപ്പെട്ട് പ്രിൻസിപ്പൽമാർക്കും അഡ്വിക്കൻ കോർഡിനേറ്റർസിനും സംശയ നിവാരണങ്ങൾക്കും മാർഗ നിർദ്ദേശങ്ങൾക്കുമായി അഡ്വിക്കൻ വിഭാഗത്തിലെ ഉദ്യോഗസ്ഥരുടെ പേർസണൽ നമ്പർ ഉൾപ്പെട്ട വാട്സപ്പ് ഗ്രൂപ്പുകളുടെ സേവനം സമയ പരിധിയില്ലാതെ പ്രവർത്തിച്ചിരുന്നു.

ഓഫീസ് പ്രവർത്തി സമയങ്ങളിൽ വിദ്യാർത്ഥികൾക്കുള്ള സംശയ നിവാരണങ്ങൾക്കും (on -call സർവീസും, വാട്സാപ്പ് സർവീസും, നേരിട്ടും, ഇമെയിൽ മുഖേനയും) അലോട്ട്മെന്റിലും അവരുടെ പ്രൊഫൈലിൽ വരുന്ന തിരുത്തലുകൾ വരുത്തുന്നതിനും (ഡിഫെക്ട് മെമ്മോ rectification ഉൾപ്പെടെ) മാത്രമേ സാധിച്ചിരുന്നുള്ളൂ. ആയതിനാൽ ദൈനംദിന ഫയലുകളും, സീറ്റ് മാട്രിക്സ് (preparation, correction, comparison), സമയ ബന്ധിതമായി തീർക്കേണ്ട ഡിഫെക്ട് മെമ്മോ കറക്ഷൻസ് , ഇ മെയിൽ റിക്വസ്റ്റുകൾ, പത്ര കുറിപ്പുകൾ, കമ്മിറ്റി അജണ്ട, മിനുറ്റ്സ് തുടങ്ങിയവയെല്ലാം പൂർത്തിയാക്കാൻ ഓഫീസ് പ്രവർത്തി സമയങ്ങളിൽ സാധിക്കാത്തതിനാൽ, ഇവയെല്ലാം ഓഫീസ് പ്രവർത്തി സമയത്തിനു ശേഷവും, അവധി ദിനങ്ങളിലും വീട്ടിലിരുന്നു ഓൺലൈൻ മുഖേനയും മറ്റു മാർഗങ്ങളിലൂടെയുമാണ് പൂർത്തീകരിച്ചിരുന്നത്.

യു.ജി/ പി.ജി/ ബി.എഡ് അഡ്മിഷനുമായി ബന്ധപ്പെട്ട് തിരുവനന്തപുരം, കൊല്ലം, ആലപ്പുഴ എന്നീ മേഖലകളിൽ ഒരേ സമയം രണ്ടു സ്ഥലങ്ങളിലായിട്ടും, തുടർച്ചയായ ദിനങ്ങളിലും രാവിലെ 8 മണി മുതൽ രാത്രി 3 മണി വരെ പോലും നീണ്ടുനിൽക്കുന്ന രീതിയിലുള്ള സ്പോട്ട് അഡ്മിഷനുകൾ നടത്തിക്കൊണ്ടാണ് അഡ്മിഷൻ പ്രക്രിയകൾ പൂർത്തിയാക്കാൻ സാധിച്ചിട്ടുള്ളത്.

2022-2023 അധ്യയന വർഷം മുതൽ കേരള സർവകലാശാല കമ്പ്യൂട്ടർ സെന്ററിന്റെ നേരിട്ടുള്ള സഹായമില്ലാത്തതെയാണ് സ്പോട്ട് അഡ്മിഷൻ നടത്തി വരുന്നത്.

UG 2022 Admission Count		
		Admit Count
1	Online Allotment	14839
2	Spot Admission	5054
3	Sports Quota	498
4	Management Quota	7202
5	Registration Fee Total Amount (Online Payment Mode)	Rs. 2,74,16,250
6	Admission Fee Total Amount(Online Payment Mode)	Rs. 5,97,31,290
PG 2022 Admission Count		
		Admit Count
1	Online Allotment	2428
2	Spot Admission	983
3	Sports Quota	61
4	Management Quota	733
5	Registration Fee Total Amount (Online Payment Mode)	Rs. 80,64,300
6	Admission Fee Total Amount(Online Payment Mode)	Rs. 48,04,010
B.Ed 2022 Admission Count		
		Admit Count
1	Online Allotment	968
2	Spot Admission	874
3	Sports Quota	13
4	Management Quota	961
5	Registration Fee Total Amount (Online Payment Mode)	Rs. 78,07,700
6	Admission Fee Total Amount(Online Payment Mode)	Rs. 26,41,550

ഓഫ്ലൈൻ പേയ്മെന്റ് ഉൾപ്പെടെ 2022 ലെ UG/PG/B.Ed പ്രവേശനത്തിനുള്ള മൊത്തം വരുമാനം Rs.11,69,31,350/- (Rupees Eleven Crore sixty nine lakh thirty one thousand three hundred and fifty only).

സൂചന 1, 2 പ്രകാരം ക്യാമ്പ് ഡ്യൂട്ടിക്ക് 30 ദിവസത്തെ DA യും, CSS പ്രവേശന പരീക്ഷ നടത്തിച്ച് ഡ്യൂട്ടിക്ക് ദിവസേന Rs. 1000/- രൂപവച്ചും സ്പെഷ്യൽ അലവൻസ്യമാക്രമം നൽകി വരുന്നു.

സൂചന 3 പ്രകാരം 17.08.2021 ൽ നടന്ന സിന്റിക്ടേറ്റ്, അഡ്മിഷൻ പ്രക്രിയയിൽ പങ്കെടുക്കുന്ന ജീവനക്കാർക്ക് നൽകാവുന്ന സ്പെഷ്യൽ അലവൻസ് സംബന്ധിച്ച വിഷയം (Item No. 31.67.13) പരിഗണിക്കുകയും സിന്റിക്ടേറ്റിന്റെ ഫിനാൻസ് കമ്മിറ്റി മുമ്പാകെ ഇത് സംബന്ധമായി വിശദമായ പ്രൊപ്പോസൽ നൽകാൻ നിർദ്ദേശിക്കുകയും ചെയ്തു.

ഇതിന്റെ അടിസ്ഥാനത്തിൽ ജീവനക്കാരുടെ അധിക ജോലി (ഓഫീസ് പ്രവർത്തി സമയത്തിനു ശേഷവും, അവധി ദിനങ്ങളിലും) പരിഗണിച്ചു കൊണ്ട് അവർക്ക് നൽകാവുന്ന സ്പെഷ്യൽ അലവൻസുകളുടെ ശുപാർശകൾ ചുവടെ ചേർക്കുന്നു

സെക്ഷനിലെ സ്ഥിരം ജീവനക്കാരായിട്ടുള്ള AR, SO, Assistants, Computer Assistant എന്നിവർക്ക് 90 ദിവസത്തെ DA യ്ക്ക് തുല്യമായ വേതനം (including conducting and participation of spot admission) നൽകാവുന്നതാണ്.

സെക്ഷൻ ഓഫീസർമാർക്കും അസിസ്റ്റന്റ്മാർക്കും ഒരേ DA വേതനമായതു കൊണ്ട്, സെക്ഷനിലെ സ്ഥിരം ജീവനക്കാരായിട്ടുള്ള സെക്ഷൻ ഓഫീസർമാർക്ക് മേൽ പറഞ്ഞ തുകയ്ക്ക് പുറമെ നിശ്ചിത തുക Rs.5000/- കൂടി അനുവദിക്കാവുന്നതാണ്. ഇത് വർഷാവർഷം പുതുക്കി നൽകാവുന്നതാണ്.

അഡ്വീഷൻ ഇൻചാർജ്ജുള്ള DR/JR-ന് നിശ്ചിത തുകയായ 35,000/- രൂപ നൽകാവുന്നതാണ്. ഇത് വർഷാവർഷം പുതുക്കി നൽകാവുന്നതാണ്.

വർക്ക് അറേൻജ്മെന്റിൽ നിയോഗിക്കപ്പെട്ട SO, Assistants എന്നിവർക്ക് 60 ദിവസത്തെ DA യ്ക്ക് തുല്യമായ വേതനം (including participation of spot admission) നൽകാവുന്നതാണ്.

മേൽ പറഞ്ഞ സ്റ്റാഫിന് പുറമെ സ്പോട്ട് അഡ്വീഷൻ ഡ്യൂട്ടിക്ക് മാത്രമായി നിയോഗിക്കപ്പെട്ട AR/DR, SO, Assistants എന്നിവർക്ക് താഴെ പറയുന്ന തുക അധിക വേതനം നൽകാവുന്നതാണ്.

- DR/AR – Rs.1500/- per day
- SO/Assistant - Rs. 1250/- per day
- Computer Assistant – 1000/- per day

തിരുവനന്തപുരം, കൊല്ലം, ആലപ്പുഴ എന്നിങ്ങനെ മേഖലകൾ തിരിച്ചുള്ള സ്പോട്ട് അഡ്വീഷൻ നടത്തുമ്പോൾ സർവകലാശാലയിൽ നിന്നും വാഹന സൗകര്യം അനുവദിച്ചു തരാനുണ്ട്. ഇത്തരത്തിൽ വാഹനവുമായി വരുന്ന ഡ്രൈവർമാർക്കുള്ള അധിക വേതനം താഴെ കൊടുക്കുന്ന രീതിയിൽ നൽകാവുന്നതാണ്.

- Upto 30 kms – Rs. 750/- per day
- Upto 100 kms – Rs. 1000/- per day
- Above 100 kms – Rs. 1250/- per day

മേൽപ്പറഞ്ഞ വസതുതകൾ കണക്കിലെടുത്ത്, അഡ്വീഷൻ വിഭാഗത്തിൽ ഉൾപ്പെട്ടിരിക്കുന്ന ഉദ്യോഗസ്ഥർക്ക് (including work arrangement) ലഭിക്കുന്ന അലവൻസിന്റെ വിശദ വിവരങ്ങൾ ചുവടെ ചേർക്കുന്നു

Sl. No	Name	Designation	Parent Section	Days worked during 2022-23 admission	Proposed amount for 2022-23	Recommendation
1.	A.Mohamed Hashir	Deputy Registrar	Planning	Full time	Rs.35,000/-	
2.	Priya G S	Assistant Registrar	Ac. H – Online Admission	Full time	400 * 90 days Rs. 36,000/-	
3.	Jitha V L	Section Officer	“	Full time	320 * 90 days + 5000 Rs. 33,800/-	
4.	Ajith	Section Officer	LLB	60 days work arrangement	320 * 60 days +5000 Rs. 24,200/-	
5.	Neethu T S	Assistant	Ac. H – Online Admission	Full time	320 * 90 days Rs. 28,800/-	
6.	Vikas M S	Assistant	“	Full time	320 * 90 days Rs. 28,800/-	
7.	Anoop V	Assistant	“	Full time	320 * 90 days Rs. 28,800/-	
8.	Vidya V	Assistant	Ac A III	60 days work arrangement	320 * 60 days Rs. 19,200/-	
9.	Sivaprasad M S	Assistant	Legal Section	60 days work arrangement	320 * 60 days Rs. 19,200/-	
10.	Binni Mohandas	Assistant	PRO Section	60 days work arrangement	320 * 60 days Rs. 19,200/-	
11.	Rahul V.S	Assistant	Planning	60 days work arrangement	320 * 60 days Rs. 19,200/-	
12.	Anoop M S	Assistant	AdAVII A	60 days work arrangement	320 * 60 days Rs. 19,200/-	
13.	Nandakumar S	Assistant	EG IV	60 days work arrangement	320 * 60 days Rs. 19,200/-	
14.	Chinchu V S	Assistant	IT Cell	60 days work arrangement	320 * 60 days Rs. 19,200/-	

15.	Anusree	Assistant	Accounts V	60 days work arrangement	320 * 60 days Rs. 19,200/-	
16.	Nisanth k S	Assistant	Monitoring Cell	60 days work arrangement	320 * 60 days Rs. 19,200/-	
17.	Sandhya S	Computer Asst	Ac. H – Online Admission	Full time	320 * 90 days Rs. 28,800/-	
18.	Anandhu R G	Assistant	STF	60 days work arrangement	320 * 60 days Rs. 19,200/-	

അഡ്മിഷനുമായി ബന്ധപ്പെട്ട സാങ്കേതിക സഹായങ്ങൾ നൽകുന്നതിന് (അലോട്ട്മെന്റ്, എഡിറ്റിംഗ്, സ്പോട്ട് അഡ്മിഷൻ) കമ്പ്യൂട്ടർ സെന്റർ വഹിക്കുന്ന പങ്ക് വലുതാണ്. ആയതു കൊണ്ട് ഇത്തരം സഹായങ്ങൾ ചെയ്തു തരുന്ന പ്രോഗ്രാമർ നന്ദകുമാറിന് നിശ്ചിത തുകയായ 25,000/- രൂപ നൽകാവുന്നതാണ്.

Sl. No	Name	Designation	Parent Section	Days worked during 2022-23 admission	Proposed amount for 2022-23	Recommendation
1	Nandakumar S	Programmer on Contract basis	KUCC	Full time	Rs. 25,000/-	

മുകളിൽ സൂചിപ്പിച്ച അഡ്മിഷൻ ടീമിന് പുറമെ, സ്പോട്ട് അലോട്ട്മെന്റ് പ്രക്രിയകൾ ഏകോപിപ്പിക്കുന്നതിന് താഴെ ലിസ്റ്റ് ചെയ്തിട്ടുള്ള സ്റ്റാഫ് അംഗങ്ങളും അവർക്ക് ലഭിക്കുന്ന അലവൻസിന്റെ വിശദ വിവരങ്ങൾ ചുവടെ ചേർക്കുന്നു.

Sl. No	Name	Designation	Parent Section	Days worked during 2022-23 admission	Proposed amount for 2022-23	Recommendation
1.	Ahammed Sherin R S	Section Officer	EE II (d)	2 days	Rs. 2,500/-	
2.	Ajulal P L	Assistant (Sel. Gr.)	Finance II	2 days	Rs. 2,500/-	
3.	Arun M	Assistant (Sel. Gr.)	Ad AVII	5 days	Rs. 6,250/-	
4.	Arunkumar S	Assistant (Sel. Gr.)	EG III	8 days	Rs. 10,000/-	
5.	Asha B K	Assistant	Ad BII	1 day	Rs. 1,250/-	
6.	Aswathy S Nair	Assistant (Sel. Gr.)	EG VI A	5 days	Rs. 6,250/-	
7.	Bushra F	Section Officer	EF V	3 days	Rs. 3,750/-	
8.	Deepthi C	Section Officer	Accounts IV/VII	2 days	Rs. 2,500/-	
9.	Divya Raj R	Assistant (Sr. Gr.)	ED IV	1 day	Rs. 1,250/-	
10.	Indhraj S	Assistant (Sel. Gr.)	CGA	2 days	Rs. 2,500/-	
11.	Jayakrishnan S	Assistant	OAD III	1 day	Rs. 1,250/-	
12.	Kiran S	Assistant (Sr. Gr.)	EF V	2 days	Rs. 2,500/-	
13.	Lakshmi M	Assistant (Sel. Gr.)	EE II (c)	4 days	Rs. 5,000/-	
14.	Reena Venugopalan	Assistant (Sel. Gr.)	EG X	1 day	Rs. 1,250/-	
15.	Rony I	Section Officer	CBCSS B Com I	2 days	Rs. 2,500/-	
16.	Sabith K I	Assistant (Sr. Gr.)	KUSRC, Academic Alappuzha	1 day	Rs. 1,250/-	
17.	Seedhil K Raj	Assistant (Sel. Gr.)	AcF III	5 days	Rs. 6,250/-	
18.	Shameer A	Assistant (Sel. Gr.)	ES V	2 days	Rs. 2,500/-	
19.	Sony Sudarsan	Assistant (Sel. Gr.)	ED XI	1 day	Rs. 1,250/-	
20.	Sony Vincent	Assistant (Sel. Gr.)	KUSRC, Administration Alappuzha	1 day	Rs. 1,250/-	
21.	Vishnu V S	Section Officer	EE II (I)	6 days	Rs. 7,500/-	
22.	Soumya R S	Assistant	EG VI A	3 days	Rs. 3,750/-	
23.	Sheeja S	Assistant (Sr. Gr.)	Ad E	1 day	Rs. 1,250/-	
24.	Nazeera Beevi H	Section Officer	CBCSS BA III	1 day	Rs. 1,250/-	

25.	Ganapathy A S	Assistant (Sr. Gr)	CSS Karyavattom	4 days	Rs. 5,000/-	
26.	Arun M	Driver		10 days	Rs. 10,000/-	
27.	Vinod	Driver		3 days	Rs. 2,750/-	
28.	K Babu	Driver		1 day	Rs. 1,000/-	
29.	Aanimol	Casual Labourer	Ac. H		Rs. 5,000/-	

നിലവിലെ പ്രൊപ്പോസൽ പ്രകാരം 47 ജീവനക്കാർക്ക് രൂപ 5,62,450/- (Rupees Five Lakh sixty two thousand four hundred and fifty only) 2022-23 അക്കാദമിക് വർഷത്തിൽ പ്രത്യേക അലവൻസ് ആയി ലഭിക്കും.

ഈ തുക നിലവിലെ പ്രൊവിഷണൽ അഡ്വാൻസിൽ ബാക്കിയായ തുകയിൽ നിന്നും ഈടാക്കുന്നതിനുള്ള അനുമതിക്കുമായി ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം ഫിനാൻസ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കും ശുപാർശയ്ക്കുമായി സമർപ്പിക്കുന്നു. മുമ്പാകെ ഫയൽ സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to constitute a Sub Committee with the following members to study the matter and to place the report before the Committee

- *Adv.K.H Babujan, Convener, Standing Committee of the Syndicate on Finance*
- *Dr. Vijayan Pillai M, Member, Syndicate*
- *Dr. K B Manoj , Member, Syndicate*

Resolution of the Syndicate
RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07.02.2023, be approved.

Item No.51.88.2: യു.ജി/പി.ജി/ബി.എഡ് അഡ്മിഷനുമായ ബന്ധപ്പെട്ട ഉദ്യോഗസ്ഥർക്ക് സ്പെഷ്യൽ അലവൻസ് നൽകുന്നതിനുള്ള ശുപാർശ സംബന്ധിച്ച് :-

(Ac H)

സൂചന 1 : No. M&C.I.2/1748/2016 dated 07.01.2016 and No. M&C.I.2/1823/2018 dated 27.03.2018

സൂചന 2 : No. M&C.I.2/1893/2019 dated 07.05.2018

സൂചന 3 : 17.08.2021 ൽ നടന്ന സിന്റിക്വേറ്റ് മിനിറ്റ്സ് (Item No. 31.67.13)

കേരള സർവകലാശാലയോട് അഫിലിയേറ്റ് ചെയ്തിട്ടുള്ള കോളേജുകളിലെ ഓരോ അധ്യയന വർഷത്തെയും അഡ്മിഷൻ നടപടികൾ Ac.H വിഭാഗമാണ് കൈകാര്യം ചെയ്യുന്നത്. 144 യു.ജി കോളേജുകളുടെയും 99 പി.ജി കോളേജുകളുടെയും 52 ബി.എഡ് കോളേജുകളുടെയും അഡ്മിഷൻ പ്രക്രിയകളാണ് ഓരോ വർഷവും നടന്നു വരുന്നത്.

മുൻകാലങ്ങളിൽ അഡ്മിഷനുമായി ബന്ധപ്പെട്ട ജോലികൾക്കായി ജീവനക്കാർക്ക് പ്രത്യേക അലവൻസ് Ac.H /UG - PG Online Admn/2019 dated 26.02.2019, Ac.H /UG - PG Online Admn/2019 dated 26.12.2019, Ac.H /UG/PG/B.Ed Online Admn/2020-21 dated 01.09.2021, എന്നീ ഉത്തരവുകൾ പ്രകാരം അനുവദിച്ചിരുന്നു.

എന്നാൽ 22.05.2022-ന് നടന്ന സിൻഡിക്കേറ്റിന്റെ മിനിറ്റ്സ് (Item നമ്പർ. 42.51 additional 01) പ്രകാരം 2021 -22 അധ്യയന വർഷത്തിലെ അഡ്മിഷൻ ജോലികളുമായി ബന്ധപ്പെട്ട സ്പെഷ്യൽ അലവൻസ് അനുവദിക്കുന്നത് സംബന്ധിച്ച വിഷയം പഠിച്ച റിപ്പോർട്ട് സമർപ്പിക്കുന്നതിലേക്കായി അഡ്.കെ.എച്ച്.ബാബുജാൻ, (convener Standing Committee of the Syndicate on Finance), ബി.ബാലചന്ദ്രൻ, (Convener, Standing Committee of the Syndicate on Staff equipments and Buildings), അഡ്വ മുരളീധരൻ പിള്ള ബി, (Convener, Standing Committee of the Syndicate on Affiliation of Colleges) എന്നീ അംഗങ്ങൾ ഉൾപ്പെടുന്ന സബ് കമ്മിറ്റി രൂപീകരിച്ചു.

നിലവിൽ ബി ബാലചന്ദ്രൻ, (Convener, Standing Committee of the Syndicate on Staff equipments and buildings), അഡ്വ മുരളീധരൻ പിള്ള ബി, (Convener, Standing Committee of the Syndicate on affiliation of colleges) എന്നിവരുടെ സിൻഡിക്കേറ്റ് അംഗത്വം കോടതിയുടെ

പരിഗണനയിലായതിനാൽ മേൽ പറഞ്ഞ സബ് കമ്മിറ്റി കൂടാൻ സാധിക്കുകയില്ല. ആയത് കൊണ്ട് 2021 -22 ലെ പ്രത്യേക അലവൻസ് ജീവനക്കാർക്കും ക്യാഷൽ labours-നും ഡ്രൈവേഴ്സിനും ലഭിച്ചിട്ടില്ല.

2021-2022 അധ്യയന വർഷത്തിലേക്കുള്ള അഡ്മിഷൻ പ്രക്രിയകൾ 2021 ജൂലായ് മാസത്തിൽ തുടങ്ങി 2022 ജനുവരി 31 നാണ് (7 മാസം) അവസാനിച്ചത്. ഈ കാലയളവിൽ അലോട്ട്മെന്റ് പ്രക്രിയയുമായി ബന്ധപ്പെട്ട പ്രവർത്തനങ്ങൾ ദയവായി കാണുക.

1. യു.ജി/ പി.ജി/ ബി.എഡ് അഡ്മിഷനുമായി ബന്ധപ്പെട്ട് വിദ്യാർത്ഥികൾക്ക് സംശയ നിവാരണങ്ങൾക്കും മാർഗ നിർദ്ദേശങ്ങൾക്കുമായി നാല് on-call support- ഉം (രാവിലെ 8 മുതൽ വൈകുന്നേരം 8 വരെ) രണ്ട് വാട്സാപ്പ് സേവനങ്ങളും (സമയ പരിധിയില്ലാതെ) പ്രവർത്തിച്ചിരുന്നു.
2. യു.ജി/ പി.ജി/ ബി.എഡ് അഡ്മിഷനുമായി ബന്ധപ്പെട്ട് പ്രിൻസിപ്പൽമാർക്കും അഡ്മിഷൻ കോർഡിനേറ്റർസിനും സംശയ നിവർത്തനങ്ങൾക്കും മാർഗ നിർദ്ദേശങ്ങൾക്കുമായി അഡ്മിഷൻ വിഭാഗത്തിലെ ഉദ്യോഗസ്ഥരുടെ പേർസണൽ നമ്പർ ഉൾപ്പെട്ട വാട്സാപ്പ് ഗ്രൂപ്പുകളുടെ സേവനം സമയ പരിധിയില്ലാതെ പ്രവർത്തിച്ചിരുന്നു.
3. ഓഫീസ് പ്രവർത്തി സമയങ്ങളിൽ വിദ്യാർത്ഥികൾക്കുള്ള സംശയ നിവാരണങ്ങൾക്കും (on -call സർവീസും, വാട്സാപ്പ് സർവീസും, നേരിട്ടും, ഇമെയിൽ മുഖേനയും) അലോട്ട്മെന്റിലും അവരുടെ പ്രൊഫൈലിൽ വരുന്ന തിരുത്തലുകൾ വരുത്തുന്നതിനും (ഡിഫെക്ട് മെമ്മോ rectification ഉൾപ്പെടെ) മാത്രമേ സാധിച്ചിരുന്നുള്ളൂ. ആയതിനാൽ ദൈനംദിന ഫയലുകളും, സീറ്റ് മാട്രിക്സ് (preparation, correction, comparison), സമയ ബന്ധിതമായി തീർക്കേണ്ട ഡിഫെക്ട് മെമ്മോ കറക്ഷൻസ് , ഇ മെയിൽ റിക്വസ്റ്റുകൾ, പത്ര കുറിപ്പുകൾ, കമ്മിറ്റി അജണ്ട, മിനുറ്റ്സ് തുടങ്ങിയവയെല്ലാം പൂർത്തിയാക്കാൻ ഓഫീസ് പ്രവർത്തി സമയങ്ങളിൽ സാധിക്കാത്തതിനാൽ, ഇവയെല്ലാം ഓഫീസ് പ്രവർത്തി സമയത്തിനു ശേഷവും, അവധി ദിനങ്ങളിലും വീട്ടിലിരുന്നു ഓൺലൈൻ മുഖേനയും മറ്റു മാർഗങ്ങളിലൂടെയുമാണ് പൂർത്തീകരിച്ചിരുന്നത്.
4. യു.ജി/ പി.ജി/ ബി.എഡ് അഡ്മിഷനുമായി ബന്ധപ്പെട്ട് തിരുവനന്തപുരം, കൊല്ലം, ആലപ്പുഴ എന്നീ മേഖലകളിൽ ഒരേ സമയം രണ്ടു സ്ഥലങ്ങളിലായിട്ടും, തുടർച്ചയായ ദിനങ്ങളിലും രാവിലെ 8 മണി മുതൽ രാത്രി 2 മണി വരെ പോലും നീണ്ടുനിൽക്കുന്ന രീതിയിലുള്ള സ്പോട്ട് അഡ്മിഷനുകൾ നടത്തിക്കൊണ്ടാണ് അഡ്മിഷൻ പ്രക്രിയകൾ പൂർത്തിയാക്കാൻ സാധിച്ചിട്ടുള്ളത്.
5. 2021-2022 അധ്യയന വർഷം മുതൽ കേരള സർവകലാശാല കമ്പ്യൂട്ടർ സെന്ററിന്റെ നേരിട്ടുള്ള സഹായമില്ലാത്തതെയാണ് സ്പോട്ട് അഡ്മിഷൻ നടത്തി വരുന്നത്.

2021-2022 അധ്യയന വർഷത്തിലെ അഡ്മിഷൻ പ്രക്രിയകൾ അവസാനിച്ചപ്പോൾ ഓഫ്ലൈൻ പേയ് മെന്റ് ഉൾപ്പെടെ മൊത്തം വരുമാനം Rs.12,78,19,600/- (Rupees Twelve Crore seventy eight lakh thirty ninteen thousand six hundred only) ആണ്.

മേൽ പ്രതിപാദിച്ച കാര്യങ്ങൾ കണക്കിലെടുത്ത്, പ്രത്യേക അലവൻസിനു വേണ്ടി സിന്ഡിക്കേറ്റ് മുന്പാകെ സമർപ്പിച്ച നിർദ്ദേശങ്ങൾ ചുവടെ ചേർക്കുന്നു.

സൂചന 1, 2 പ്രകാരം ക്യാമ്പ് ഡ്യൂട്ടിക്ക് 30 ദിവസത്തെ DA യും, CSS പ്രവേശന പരീക്ഷ നടത്തിപ്പ് ഡ്യൂട്ടിക്ക് ദിവസേന Rs. 1000/- രൂപ വച്ചും സ്പെഷ്യൽ അലവൻസ് യഥാക്രമം നൽകി വരുന്നു.

സൂചന 3 പ്രകാരം 17.08.2021 ൽ നടന്ന സിന്റിക്കേറ്റ്, അഡ്മിഷൻ പ്രക്രിയയിൽ പങ്കെടുക്കുന്ന ജീവനക്കാർക്ക് നൽകാവുന്ന സ്പെഷ്യൽ അലവൻസ് സംബന്ധിച്ച വിഷയം (Item No. 31.67.13) പരിഗണിക്കുകയും സിന്റിക്കേറ്റിന്റെ ഫിനാൻസ് കമ്മിറ്റി മുന്പാകെ ഇത് സംബന്ധമായി വിശദമായ പ്രൊപ്പോസൽ നൽകാൻ നിർദ്ദേശിക്കുകയും ചെയ്തു.

ഇതിന്റെ അടിസ്ഥാനത്തിൽ ജീവനക്കാരുടെ അധിക ജോലി (ഓഫീസ് പ്രവർത്തി സമയത്തിനു ശേഷവും, അവധി ദിനങ്ങളിലും) പരിഗണിച്ചു കൊണ്ട് അവർക്ക് നൽകാവുന്ന സ്പെഷ്യൽ അലവൻസുകളുടെ ശുപാർശകൾ ചുവടെ ചേർക്കുന്നു

- സെക്ഷനിലെ സ്ഥിരം ജീവനക്കാരായിട്ടുള്ള AR, SO, Assistants, Computer Assistant എന്നിവർക്ക് 90 ദിവസത്തെ DA യ്ക്ക് തുല്യമായ വേതനം (including conducting and participation of spot admission).

- സെക്ഷൻ ഓഫീസർമാർക്കും അസിസ്റ്റന്റ്മാർക്കും ഒരേ DA വേതനമായതു കൊണ്ട്, സെക്ഷനിലെ സ്ഥിര ജീവനക്കാരായിട്ടുള്ള സെക്ഷൻ ഓഫീസർമാർക്ക് മേൽ പറഞ്ഞ തുകയ്ക്ക് പുറമെ നിശ്ചിത തുക Rs. 5000/- കൂടി അനുവദിക്കാവുന്നതാണ്. ഇത് വർഷാവർഷം പുതുക്കി നൽകാവുന്നതാണ്.
- അഡ്മിഷൻ ഇൻചാർജ്ജുള്ള DR/JR-ന് നിശ്ചിത തുകയായ 35,000/- രൂപ നൽകാവുന്നതാണ്. ഇത് വർഷാവർഷം പുതുക്കി നൽകാവുന്നതാണ്.
- വർക്ക് അറേൻജ്മെന്റിൽ നിയോഗിക്കപ്പെട്ട SO, Assistants എന്നിവർക്ക് 50 ദിവസത്തെ DA യ്ക്ക് തുല്യമായ വേതനം (including participation of spot admission)
- മേൽ പറഞ്ഞ സ്റ്റാഫിന് പുറമെ സ്പോട്ട് അഡ്മിഷൻ ഡ്യൂട്ടിക്ക് മാത്രമായി നിയോഗിക്കപ്പെട്ട AR/DR, SO, Assistants എന്നിവർക്ക് താഴെ പറയുന്ന തുക അധിക വേതനം നൽകാവുന്നതാണ്.
 - DR/AR - Rs. 1500/- per day
 - SO/Assistant - Rs. 1250/- per day
 - Computer Assistant – 1000/- per day
- തിരുവനന്തപുരം, കൊല്ലം, ആലപ്പുഴ എന്നിങ്ങനെ മേഖലകൾ തിരിച്ചുള്ള സ്പോട്ട് അഡ്മിഷൻ നടത്തുമ്പോൾ സർവകലാശാലയിൽ നിന്നും വാഹന സൗകര്യം അനുവദിച്ചു തരാറുണ്ട്. ഇത്തരത്തിൽ വാഹനവുമായി വരുന്ന ഡ്രൈവർമാർക്കുള്ള അധിക വേതനം താഴെ കൊടുക്കുന്ന രീതിയിൽ നൽകാവുന്നതാണ്.
 - Upto 30 kms – Rs. 750/- per day
 - Upto 100 kms – Rs. 1000/- per day
 - Above 100 kms – Rs. 1250/- per day

മേൽപ്പറഞ്ഞ വസ്തുതകൾ കണക്കിലെടുത്ത്, അഡ്മിഷൻ വിഭാഗത്തിൽ ഉൾപ്പെട്ടിരിക്കുന്ന ഉദ്യോഗസ്ഥർക്ക് (including work arrangement) ലഭിക്കുന്ന അലവൻസിന്റെ വിശദ വിവരങ്ങൾ ചുവടെ ചേർക്കുന്നു

Sl. No	Name	Designation	Parent Section	Days worked during 2022-23 admission	Proposed amount for 2022-23	Recommendation
1	Hiran.G	Deputy Registrar	Academic	Full time	Rs.35,000/-	
2	A. Mohamed Hashir	Assistant Registrar	Ac. H – Online Admission	Full time	400 * 90 days Rs. 36,000/-	
3	Jitha V L	Section Officer	”	Full time	320 * 90 days +5000 Rs. 33,800/-	
4	Ajith	Section Officer	LLB	60 days work arrangement	320 * 60 days +5000 Rs. 24,200/-	
5	Neethu T S	Assistant	Ac. H – Online Admission	Full time	320 * 90 days Rs. 28,800/-	
6	Vikas M S	Assistant	”	Full time	320 * 90 days Rs. 28,800/-	
7	Anoop V	Assistant	”	Full time	320 * 90 days Rs. 28,800/-	
8	Sandhya S	Computer Assistant	”	Full time	320 * 90 days Rs. 28,800/-	
9	Vidya S	Assistant	Ac A III	60 days work arrangement	320 * 60 days Rs. 19,200/-	
10	Sreeraj	Assistant	Revaluation	60 days work arrangement	320 * 60 days Rs. 19,200/-	
11	Binni Mohandas	Assistant	PRO Section	60 days work arrangement	320 * 60 days Rs. 19,200/-	
12	Rahul V.S	Assistant	Planning	60 days work arrangement	320 * 60 days Rs. 19,200/-	

13	Abhijith T S	Assistant	QPR	60 days work arrangement	320 * 60 days Rs. 19,200/-	
14	Nandakumar S	Assistant	EG IV	60 days work arrangement	320 * 60 days Rs. 19,200/-	
15	Chinchu V S	Assistant	IT Cell	60 days work arrangement	320 * 60 days Rs. 19,200/-	
16	Nisanth k S	Assistant	Monitoring Cell	60 days work arrangement	320 * 60 days Rs. 19,200/-	
17	Anandhu R G	Assistant	STF	60 days work arrangement	320 * 60 days Rs. 19,200/-	

അഡ്മിഷനുമായി ബന്ധപ്പെട്ട സാങ്കേതിക സഹായങ്ങൾ നൽകുന്നതിന് (അലോട്ട്മെന്റ്, എഡിറ്റിംഗ്, സ്പോട്ട് അഡ്മിഷൻ) കമ്പ്യൂട്ടർ സെന്റർ വഹിക്കുന്ന പങ്ക് വലുതാണ്. ആയതു കൊണ്ട് ഇത്തരം സഹായങ്ങൾ ചെയ്തു തരുന്ന പ്രോഗ്രാമർ നന്ദകുമാറിന് നിശ്ചിത തുകയായ 25,000/- രൂപ നൽകാവുന്നതാണ്.

Sl. No	Name	Designation	Parent Section	Days worked during 2022-23 admission	Proposed amount for 2022-23	Recommendation
18	Nandakumar S	Programmer on Contract basis	KUCC	Full time	Rs. 25,000/-	

മുകളിൽ സൂചിപ്പിച്ച അഡ്മിഷൻ ടീമിന് പുറമെ, സ്പോട്ട് അലോട്ട്മെന്റ് പ്രക്രിയകൾ ഏകോപിപ്പിക്കുന്നതിന് താഴെ ലിസ്റ്റ് ചെയ്തിട്ടുള്ള സ്റ്റാഫ് അംഗങ്ങളും അവർക്ക് ലഭിക്കുന്ന അലവൻസിന്റെ വിശദ വിവരങ്ങൾ ചുവടെ ചേർക്കുന്നു.

Sl. No	Name	Designation	Parent Section	Days worked during 2022-23 admission	Proposed amount for 2022-23	Recommendation
19	Anil U	Assistant Registrar	Help desk	2 days	Rs. 3,000/-	
20	Harikumar V	Assistant Registrar	Campus Administration	1 day	Rs. 1,500/-	
21	Aysha N	Section Officer	CBCSS BA VI	5 days	Rs. 6,250/-	
22	Vishnu V S	Section Officer	EE II L	3 days	Rs. 3,750/-	
23	Sreejith M P	Section Officer	EG VI A	2 days	Rs. 2,500/-	
24	Ahammed Sherin R S	Section Officer	EE II (d)	2 days	Rs. 2,500/-	
25	Rony I	Section Officer	KUSRC	1 day	Rs. 1,250/-	
26	Deepthi C	Section Officer	Accounts IV/VII	2 days	Rs. 2,500/-	
27	Anoop M S	Assistant	AdAVII A	8 days	Rs.10,000/-	
28	Anusree	Assistant	Accounts V	3 days	Rs. 3,750/-	
29	Sivaprasad M S	Assistant	Legal Section	12 days	Rs.15,000/-	
30	Arun M	Assistant (Sel. Gr.)	Ad AVII	2 days	Rs. 2,500/-	
31	Arunkumar S	Assistant (Sel. Gr.)	EG III	11 days	Rs.13,750/-	
32	Lakshmi M	Assistant (Sel. Gr.)	EE II (c)	4 days	Rs. 5,000/-	
33	Ganapathy A S	Assistant (Sr. Gr)	CSS Karyavattom	4 days	Rs. 5,000/-	
34	Raj Mohan M	Assistant	ES VII	3 days	Rs. 3,750/-	
35	Prakash P	Assistant	ES IX	2 days	Rs. 2,500/-	
36	Nithin G S	Assistant	Ac A 1	12 days	Rs.15,000/-	
37	Manju M	Assistant	ORI & MSS Library	5 days	Rs. 6,250/-	

38	Shilpa P S	Assistant	M & C I	9 days	Rs.11,250/-	
39	Vimala	Casual Labourer	Ac. H		Rs. 5,000/-	

നിലവിലെ പ്രൊപ്പോസൽ പ്രകാരം 39 ജീവനക്കാർക്ക് രൂപ 5,64,000/- (Rupees Five Lakh sixty four thousand only) 2021-22 അക്കാദമിക് വർഷത്തിൽ പ്രത്യേക അലവൻസ് ആയി ലഭിക്കും.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം ടി വിഷയം ഫിനാൻസ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കും ശുപാർശയ്ക്കുമായി സമർപ്പിക്കുന്നു.മുമ്പാകെ ഫയൽ സമർപ്പിക്കുന്നു

The Committee considered the matter and recommended to constitute a Sub Committee with the following members to study the matter and to place the report before the Committee.

- *Adv.K.H Babujan, Convener, Standing Committee of the Syndicate on Finance*
- *Dr. Vijayan Pillai M, Member, Syndicate*
- *Dr. K B Manoj , Member, Syndicate*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07.02.2023, be approved.

Item No.51.88.3: MCA (2020 Scheme) 2 year Degree Programme and Bridge Course- Proposal for fixing of Examination fee- Consideration of- reg.-

(Ac AIV)

The Regulation , Scheme and Syllabus of MCA 2020 Scheme(2 year) Degree Programme was implemented vide U.O.No.2962/2020/UOK dated. 24.09.2020 and Bridge Course(as per U.O 370/2022/UOK dated.15.01.2022). The Tabulation section has proposed the Fee structure for the Bridge Course and fee structure for the First to Fourth Semester MCA Degree Programme(2020 scheme) including fee for- Pass Certificate, Exemption certificate and Provisional Certificate . The proposal for the fee structure is as follows.

Fee proposal for MCA Degree Programme- 2020 Scheme.

SEMESTER-I (No.of Papers -5 THEORY, 2 PRACTICALS & 1 SESSIONAL)			
REGULAR		SUPPLEMENTARY/IMPROVEMENT	
PURPOSE	FEE	PURPOSE	FEE
THEORY PER PAPER	150	THEORY PER PAPER	200
PRACTICAL PER PAPER	150	PRACTICAL PER PAPER	200
APPLICATION FEE	30	APPLICATION FEE	30
MARKLIST	100	MARKLIST	100
CV CAMP	200	CV CAMP	200
*TOTAL FEE FOR EXAM	1450	SUPPLY/ IMPROVEMENT	50
SCRUTINY	160	FEE AFTER COURSE	200
	SCRUTINY	160	

SEMESTER-2 (No.of Papers -5 THEORY, 2 PRACTICALS & 1 SESSIONAL)			
REGULAR		SUPPLEMENTARY/IMPROVEMENT	
PURPOSE	FEE	PURPOSE	FEE
THEORY PER PAPER	150	THEORY PER PAPER	200
PRACTICAL PER PAPER	150	PRACTICAL PER PAPER	200
APPLICATION FEE	30	APPLICATION FEE	30
MARKLIST	100	MARKLIST	100
CV CAMP	200	CV CAMP	200
*TOTAL FEE FOR EXAM	1450	SUPPLY/ IMPROVEMENT	50
SCRUTINY	160	FEE AFTER COURSE	200
	SCRUTINY	160	

SEMESTER-3 (No.of Papers -5 THEORY, 2 PRACTICALS & 1 SESSIONAL)			
REGULAR		SUPPLEMENTARY/IMPROVEMENT	
PURPOSE	FEE	PURPOSE	FEE
THEORY PER PAPER	150	THEORY PER PAPER	200
PRACTICAL PER PAPER	150	PRACTICAL PER PAPER	200
APPLICATION FEE	30	APPLICATION FEE	30
MARKLIST	100	MARKLIST	100
CV CAMP	200	CV CAMP	200
*TOTAL FEE FOR EXAM	1450	SUPPLY/ IMPROVEMENT	50
SCRUTINY	160	FEE AFTER COURSE	200
	SCRUTINY	160	

SEMESTER-4 (PROJECT WORK & COMPREHENSIVE COURSE VIVA)	
PURPOSE	FEE
MARKLIST	100
REGISTRATION FEE	30
CV CAMP	200
DISSERTATION	450
*TOTAL FEE FOR EXAM	820

BRIDGE COURSE(No.of Papers :2 THEORY & 1 PRACTICAL)

PURPOSE	FEE
THEORY PER PAPER	150
PRACTICAL PER PAPER	150
APPLICATION FEE	30
MARKLIST	100
*TOTAL FEE FOR EXAM	610

FEE FOR PASS CERTIFICATE	140
FEE FOR EXEMPTION CERTIFICATE	140
FEE FOR PROVISIONAL CERTIFICATE	140
Late fee of Rs.75/- after six months.	

* Total fee for Exam is including 5% increase in fee/ charges as per U.O No.Ad.A5.03/9871/2019 dated 01.04.2019.

As per the orders of the Vice Chancellor, the matter on the fixing of Examination fee and the fee for pass/ exemption/provisional certificates for MCA(2020 Scheme)2- year Degree Programme is placed before the Standing Committee of the Syndicate on Finance for approval.

The Committee considered the matter and recommended to fix the following fee structure for MCA Degree Programme- 2020 Scheme

SEMESTER-I (No.of Papers -5 THEORY, 2 PRACTICALS & 1 SESSIONAL)			
REGULAR		SUPPLEMENTARY/IMPROVEMENT	
PURPOSE	FEE	PURPOSE	FEE
THEORY PER PAPER	150	THEORY PER PAPER	200
PRACTICAL PER PAPER	150	PRACTICAL PER PAPER	200
APPLICATION FEE	30	APPLICATION FEE	30
MARKLIST	100	MARKLIST	100
CV CAMP	200	CV CAMP	200
*TOTAL FEE FOR EXAM	1450	SUPPLY/ IMPROVEMENT	50
SCRUTINY	160	FEE AFTER COURSE	200
		SCRUTINY	160

SEMESTER-2 (No.of Papers -5 THEORY, 2 PRACTICALS & 1 SESSIONAL)			
REGULAR		SUPPLEMENTARY/IMPROVEMENT	
PURPOSE	FEE	PURPOSE	FEE
THEORY PER PAPER	150	THEORY PER PAPER	200
PRACTICAL PER PAPER	150	PRACTICAL PER PAPER	200
APPLICATION FEE	30	APPLICATION FEE	30
MARKLIST	100	MARKLIST	100
CV CAMP	200	CV CAMP	200
*TOTAL FEE FOR EXAM	1450	SUPPLY/ IMPROVEMENT	50
SCRUTINY	160	FEE AFTER COURSE	200
		SCRUTINY	160
SEMESTER-3 (No.of Papers -5 THEORY, 2 PRACTICALS & 1 SESSIONAL)			
REGULAR		SUPPLEMENTARY/IMPROVEMENT	
PURPOSE	FEE	PURPOSE	FEE
THEORY PER PAPER	150	THEORY PER PAPER	200
PRACTICAL PER PAPER	150	PRACTICAL PER PAPER	200
APPLICATION FEE	30	APPLICATION FEE	30
MARKLIST	100	MARKLIST	100
CV CAMP	200	CV CAMP	200
*TOTAL FEE FOR EXAM	1450	SUPPLY/ IMPROVEMENT	50
SCRUTINY	160	FEE AFTER COURSE	200
		SCRUTINY	160
SEMESTER-4 (PROJECT WORK & COMPREHENSIVE COURSE VIVA)			
PURPOSE	FEE		
MARKLIST	100		
REGISTRATION FEE	30		
CV CAMP	200		
DISSERTATION	450		
*TOTAL FEE FOR EXAM	820		
BRIDGE COURSE(No.of Papers :2 THEORY & 1 PRACTICAL)			
PURPOSE	FEE		
THEORY PER PAPER	150		
PRACTICAL PER PAPER	150		
APPLICATION FEE	30		
MARKLIST	100		
*TOTAL FEE FOR EXAM	610		

FEE FOR PASS CERTIFICATE	140
FEE FOR EXEMPTION CERTIFICATE	140
FEE FOR PROVISIONAL CERTIFICATE	140
Late fee of Rs.75/- after six months.	

** Total fee for Exam is including 5% increase in fee/ charges as per U.O No.Ad.A5.03/9871/2019 dated 01.04.2019.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07.02.2023, be approved.

Item No.51.88.4: *Provisional advance sanctioned to Dr.S.A. Shanavas, Professor, Department of Linguistics to conduct Academic Audit in the Department-waiving off of interest- request- reg.*

(IQAC)

An amount of Rs. 30,000/- (Rupees Thirty Thousand only) had been sanctioned, vide U.O. No. IQAC/603/2020 dated 16.02.2020, to Dr. S. A. Shanavas, Professor and then Head, Department of Linguistics to conduct Academic Audit in the Department. Dr. S. A. Shanavas, vide a letter dated 13.04.2021 informed that Academic Audit has not been conducted due to the COVID-19. He had also refunded amount of Rs. 30,000/- (Rupees Thirty Thousand only) to KUF vide a challan dated 29.07.2021. Since the provisional advance was not regularized within the stipulated time, the Audit remarked that a penal interest at the rate of 18%, amounting to Rs.7,826/- (Rupees Seven Thousand Eight Hundred and Twenty Six only) be levied from Dr.S.A.Shanavas. Accordingly, Dr.S.A.Shanavas was requested, vide a letter dated 08.10.2021, to remit the penal interest of Rs.7826/- (Rupees Seven Thousand Eight Hundred and Twenty Six only) at the earliest.

Dr. S.A. Shanavas, vide a letter dated 09.11.2021 submitted an explanation, in which he informed that the Department decided to conduct Academic Audit thrice, but the same could not be conducted due to COVID pandemic. He also stated that the amount credited to the PD account was only withdrawn for remitting the KUF Account and that the said amount Rs.30,000/- (Rupees Thirty Thousand only) was not withdrawn or kept for any other personal interest. In this context, Dr.S.A.Shanavas requested to exclude the penal interest amount and stop all further actions in this regard. Based on these remarks, the Director, IQAC recommended to accept the justification given by Dr. S.A. Shanavas and to waive off the imposition of penal interest.

As ordered by the Hon'ble Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Finance for consideration. The Standing Committee of the Syndicate on Finance, in the meeting held on 18.02.2022 considered the matter and recommended to conduct Academic Audit for the provisional advance sanctioned to Dr. S.A. Shanavas within 90 days and to submit the Utilization Certificate for the same. The Committee further recommended that matter of levying penal interest will be considered thereafter. The meeting of the Syndicate held on 25.02.2022 resolved that the above recommendation of the meeting of the Standing Committee of the Syndicate held on 18.02.2022, be approved. Accordingly, Dr. S.A. Shanavas was requested, vide a letter dated 24.03.2022 to conduct the Academic Audit within 90 days, and submit the bills and vouchers in this regard for reimbursement. The status of action taken in this regard was sought from Dr. S.A. Shanavas vide a letter dated 02.08.2022.

As a reply to the letter dated 02.08.2022, Dr. S.A. Shanavas, vide letter No. NIL dated 15.08.2022, has pointed out that he is not the Head of the Department at present, and that the message has been passed over to the present Head of the Department. He has also stated that the amount of Rs.30,000/- (Rupees Thirty Thousand only) was refunded. Dr. Shanavas has once again requested to end all further actions in this regard.

The then Pro-Vice-Chancellor has remarked that the issue of waiving penal interest may be placed before the Standing Committee of the Syndicate on Finance, and that the amount may be sanctioned to the present Head of the Department for conducting Academic Audit.

The request from Dr. S.A. Shanavas, Professor and former Head, Department of Linguistics was placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation. The meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022 considered the matter and recommended to defer the item to the next committee. The 49th meeting of the Syndicate held on 08.12.2022, vide Item No. 49.58.32 resolved that this recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022 be approved.

As per the orders of the Hon'ble Vice-Chancellor, the request from Dr. S. A. Shanavas, Professor and former Head, Department of Linguistics was placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to waive the penal interest imposed on Dr.S A Shanavas, Professor, Department of Linguistics, on account of the provisional advance sanctioned to him for conducting Academic Audit in the Department considering the Covid-19 pandemic situation.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07.02.2023, be approved.

Item No.51.88.5: Centre for Women's Studies - Budget Speech 2022-23 - Proposal to conduct Gender Sensitization among Students, Teachers & Administrative Staff in University of Kerala - reg.

(Ad H)

A proposal to provide aid to the Centre for Women's Studies, for conducting various programmes was envisaged in the Budget Speech 2022-23, and an amount of Rs.5,00,000/- (Rupees Five Lakh only) has been allocated for the same.

The Budget Implementation Cell at its Meeting held on 19.04.2022, vide item No.43, has recommended to obtain a proposal from the Hon. Director, Centre for Women's Studies in consultation with Director, DSS and to place the same before the Standing Committee of the Syndicate on Academics and Research.

Accordingly, a proposal to conduct various programmes for Gender Sensitization among Students, Teachers & Administrative Staff in the University, utilizing the fund earmarked for aid to Centre for Women's Studies, University of Kerala in consultation with Director, DSS has been received and a brief description of the same is as follows:

Sl. No.	Item	Amount
1.	Gender Sensitization for Staff & Students	Rs.2,00,000
2.	Lecture Series & Open Forums	Rs.1,00,000
3.	Entrepreneurial Training Workshop for Rural Poor Women	Rs.2,00,000
	Total	Rs.5,00,000 (Rupees Five Lakh only)

The Standing Committee of the Syndicate of Academics & Research held on 26.09.2022 & 10.10.2022 considered the proposal and recommended to agree with the same, in principle. Also recommended to place the matter along with the details of the resource persons, before the Standing Committee of the Syndicate on Finance. The Syndicate at its meeting held on 14.10.2022 has resolved to approve the aforesaid recommendation.

Dr. Bushra Beegom R.K, Director, Centre for Womens Studies vide e-mail dated 21.11.2022 has forwarded the panel of Resource persons (copy appended), for conducting the programmes 2022-23.

As per the orders of the Vice-Chancellor, **the proposal forwarded by Dr. Bushra Beegom R.K, Director, Centre for Women's Studies along with the details of resource persons, for conducting various programmes for the Gender Sensitization among Students, Teachers & Administrative Staff in the University of Kerala, under the aegis of Centre for Women's Studies (copy of the detailed proposal appended) for an amount of Rs.5,00,000/- (Rupees Five Lakh only as per the Budget Speech of 2022 - 23) is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.**

The Committee considered the matter and recommended to agree to the proposal forwarded by Dr. Bushra Beegom R. K, Director, Centre for Women's, for conducting various programmes for the Gender Sensitization among Students, Teachers & Administrative Staff in the University of Kerala, under the aegis of Centre for Women's Studies amounting to Rs. 5,00,000/- as envisaged in the Budget Speech 2022-'23

The Committee further recommended to place the details of panel of resource person for the Centre for Women's Studies for conducting Programmes 2022-'23, before the consideration of Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07.02.2023, be approved.

Item No.51.88.6: University Press - Additional Working Hours Allowance to the Permanent and Casual Employees - Sanctioning of – reg.

(Ad BIII)

The Superintendent (i/c), University Press has forwarded the Bills and Statements of additional works done, and requested to sanction payment of Additional Working Hours Allowance to the Permanent and the Casual Employees of the University Press, towards the printing of 4th Semester Study materials (SLMs) and Answer Books of School of Distance Education (SDE).

Vide UO No. 6706/2021/UOK dated: 25.11.2021, sanction was granted to pay ₹400/- to permanent employees and ₹300/- to casual employees of the University Press, as additional allowance per Special duty (4 hrs treated as Special duty), in order to complete the printing works of SLMs within the stipulated time period.

As per the recommendation of the SDE Monitoring Committee held on 02.09.2021, Additional working hours for completing the urgent Printing works of SDE 4th Semester Study materials and Answer Books, started on 03.09.2021. Vide UO No. Ad DIII/2/35377/2021/UOK dated:31.03.2022, ₹47,900/- was sanctioned to 6 permanent employees @ Rs.400/- per day and 10 casual employees @Rs.300/- per day, towards additional working hours allowance, for the works done during the period from 03.09.2021 to 30.09.2021.

The Superintendent (i/c), University Press has informed that 40 Employees (including 11 Permanent and 29 Casual) were given additional working hours, during the period from 01.10.2021 to 30.10.2021, for completing the remaining printing works of S4 Study Materials & Answer Books of SDE. Accordingly, the works were completed within the stipulated time limit.

Statement of Work done by Permanent/Casual Employees during October 2021 are as follows;

Permanent Employees (Rs.400/day)				
Sl No	Name of Employees	Total days	Amount	Total Amount
1	M P. Krishnakumari	2	800	₹22,000/-
2	A M. Sakeer	3	1200	
3	K Harikumar	6	2400	
4	Nazarudeen S	2	800	
5	R. George Thomas	2	800	
6	P S.Rajan	8	3200	
7	A J.Manuel Das	6	2400	
8	S Kavitha	2	800	
9	A V Sreelakshmi	4	1600	
10	R S. Rajan	16	6400	
11	Ravi S	4	1600	
Casual Offset Printers & Casual Binders (Rs.300/day)				
1.	Abhilash R	8	2400	Rs.77,400/-
2.	Anooj S	10	3000	
3.	Ajitha S	7	2100	
4.	AnoopMohan M B	9	2700	
5.	Baby Suma V	10	3000	
6.	Beenakumari V V	7	2100	
7.	Jayalekshmi S	7	2100	
8.	Maya N	9	2700	
9.	Renju N	6	1800	
10.	Sameera N	8	2400	
11.	Sindhu L	7	2100	
12.	Sajini Nair O P	6	1800	
13.	Sreeba T K	4	1200	
14.	Syam K	8	2400	
15.	Veena Rani V	2	600	
16.	Ajina Beevi J	9	2700	
17.	Shainy P	8	2400	
18.	Preetha S S	9	2700	
19.	Remya A	10	3000	

20.	Sharmila J	9	2700
21.	Reji S S	4	1200
22.	Abilash T	12	3600
23.	Deepak V S	18	5400
24.	Pramod K.S	16	4800
25.	Sureshkumar K.P	17	5100
26.	Sam J L	16	4800
27.	Satheesh T	14	4200
28.	Sujith U K	6	1800
29.	Manoj M.S	2	600
Total: Rs.99400/- (Rupees Ninety Nine Thousand Four Hundred only)			

The Finance I section has remarked that the proposal for the payment of an amount of ₹99,400/- (Rupees Ninety nine thousand four hundred only) towards the additional working hour allowance to 11 permanent employees and 29 casual employees at the University Press towards the printing of SLM and Answer Books of SDE during the period from 01.10.2021 to 30.10.2021, be agreed to.

The expenditure towards payment to permanent employees be debited under the subhead “3/1015-Compensatory and Other Allowances” and that to casual employees from the subhead “4/1218- Wages of contingent employees/ guest lectures” of the major head “Part I-NP-MH:56 University Press”, of the current year’s budget estimate of the University.

The Syndicate held on 08.12.2022, vide Item No. 49.89, considered the matter and resolved to refer the item to the Standing Committee of the Syndicate on Finance.

As per orders of the Hon'ble Vice-Chancellor, the request submitted by Superintendent (i/c), University Press, regarding the payment of additional working hour allowance to 11 permanent employees and 29 casual employees of the University Press, towards the printing of SLMs and Answer Books of SDE, during the period from 01.10.2021 to 30.10.2021, is placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to agree to the proposal for the payment of an amount of Rs.99,400/- (Rupees Ninety nine thousand four hundred only) towards the additional working hour allowance to 11 permanent employees and 29 casual employees at the University Press towards the printing of SLMs and Answer Books of SDE during the period from 01.10.2021 to 30.10.2021, meeting the expenditure towards payment to permanent employees from the subhead “3/1015-Compensatory and Other Allowances” and that to casual employees from the subhead “4/1218- Wages of contingent employees/ guest lectures” of the major head “Part I-NP-MH:56 University Press”, of the current year’s Budget Estimates of the University.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07.02.2023, be approved.

Item No.51.88.7: Refund of excess amount paid to the KUF towards exam fee–UG & PG Students of Christian College, Chengannur- reg

(Ad BII)

The Principal, Christian College ,Chengannur had informed that he had remitted an excess amount of Rs.1,32,300/- towards exam fee of PG & UG students of the college, by mistake. He has also informed that, the exam fee for students (including SC-ST) was already paid to the University.Later the fee allotted from Scheduled Caste Welfare Development Department was remitted again to the University instead of disbursing it to the students.Hence he has requested to refund the excess amount remitted to the KUF, waiving off the processing charges.

On the matter, the KUCC has remarked that the list of students forwarded by the Principal was verified with the exam portal details and found that the listed students were included in the SC,OBC-Non-creamy layer category and hence ,these students are eligible for fee concession.The remittance details were verified and found correct.

It may be noted that, all refunds are done in line with U.O No:AdBII/5622/06/2016 dated 24.06.2016, and as per clause 2(c) of the aforesaid U.O, 20% administration charges is to be levied for all refunds from KUF.

The matter of refunding the excess amount of Rs.1,32,300/- without deducting any administrative charges as per the request OR to refund an amount of Rs.1,05,840/- (after deducting 20 % administrative charges was placed before the meeting of the Standing Committee of the Syndicate on Finance, held on 14.11.2022.

The recommendation of the the Standing Committee of the Syndicate on Finance to defer the item to the next Standing Committee of the Syndicate on Finance was approved by the Syndicate held on 08.12.2022.

As per the orders of Hon'ble Vice Chancellor, the matter of whether to refund the excess amount of Rs.1,32,300/- without deducting any administrative charges as per the request OR to refund an amount of Rs.1,05,840/- (after deducting 20 % administrative charges as per U.O No: AdBII/5622/06/2016 dated 24.06.2016), is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to consider the matter regarding the refund of excess amount paid to the KUF towards UG & PG exam fee of Students of Christian College, Chengannur, at the administrative level, after fixing the norms for refund on the basis of the recommendation of the Sub Committee constituted for this purpose.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07.02.2023, be approved.

Item No.51.88.8: University Vehicles KL 22 9774 (Mahindra Bolero) and KL 22 9755 (Mahindra Bolero) - Proposal for condemnation - reg.

(Ad AIV)

The Assistant Engineer (Mechanical) has submitted recommendations for repair of the University vehicles KL 22 9774 (Mahindra Bolero) used in General Pool and KL 22 9755 (Mahindra Bolero) used by Security Wing, Kariavattom.

The vehicles KL 22 9774 and KL 22 9755 were registered on 16.01.2008 and Certificate of Fitness of the vehicles expires on 15.01.2023. A.E. (Mechanical) has reported the present condition and the problems of the aforesaid vehicles. Comparative statement of approximate expenditure for repair works prepared by AE (Mechanical) as per the estimates obtained from authorised workshops and government approved workshops are as follows:

Name of the service centre	Approximate cost of repairs	
	KL 22 9755	KL 22 9774
M/s Cherukara Vehicles Private Limited, authorised dealership.	Rs.2,47,508/-	Rs.2,23,783/-
M/s Ki Mobility Services, Government approved workshop.	Rs.2,43,588/-	-
M/s Sleeba & Sons Automotive Pvt. Ltd., authorised dealership.	Rs.2,32,480/-	Estimate yet to be received.
M/s TEATICS Ltd., Government approved workshop.	Rs.1,54,320/-	-
M/s Reliance Auto Service, private workshop.	Rs.49,800/-	Rs.49,600/-

The details of depreciation of the vehicles are as listed below:

	KL 22 9755	KL 22 9774
Date of Registration	16.01.2008	16.01.2008
Kilometers covered	293267 km	253824 km
Age in years	14 years	14 years
Maintenance Cost in last three years (2019 to 2022)	Rs.1,65,275/-	Rs.1,45,000/-
Insured Declared Value in 2021-22	Rs.1,31,220/-	Rs.1,31,220/-
Insured Declared Value in 2022-23	Rs.1,18,098/-	Rs.1,18,098/-
Depreciation	Rs.13,122/-	Rs.13,122/-
Depreciation (%)	10%	10%

As per the website Orange Book Value, the approximate market value of the vehicle KL 22 9755 is from 1,05,979/- to 1,12,534/- and that of vehicle KL 22 9774 is from 1,17,527/- to 1,24,796/-. The market value of the vehicles is much below the estimated maintenance cost of the vehicles.

Assistant Engineer (Mechanical) has reported that as per the [G.O \(MS\) No. 45/2019/PWD dated 16.10.2019](#), these two vehicles are eligible for condemnation since the following factors are complied with:

1. The vehicles is more than 10 years old.
2. The maintenance cost in the last 3 years is more than the depreciation cost of the vehicles.
3. The value of vehicles after repairs shall be lower than the actual repair cost of the vehicles.

AE (Mech) has suggested that, it would be economical for the University in the long run to switch to more fuel efficient new generation and environment friendly vehicles with programmable fuel injection system as the fuel efficiency of the new generation vehicles is higher than that of older vehicles. The older vehicles shall be more prone to breakdowns as majority of the parts might have reached their useful service life.

Considering the foregoing facts, Assistant Engineer (Mechanical) has put forward the following options for consideration:

- 1) To replace the existing vehicles KL 22 9755 and KL 22 9774 considering the monetary benefits.
- 2) To conduct repair works of the vehicles at M/s Reliance Auto Service for producing the vehicle before the RTO Authorities for CF Test as a temporary measure. (The Certificate of Fitness of the vehicle will be expiring on 15.01.2023).
- 3) To conduct repair works of the vehicle KL 22 9755 (Mahindra Bolero) at M/s Sleeba & Sons Automotive Pvt Ltd at an estimated cost of **Rs.2,32,480/-** and to conduct repair works of vehicle KL 22 9774 (Mahindra Bolero) at M/s Cherukara Vehicles Private Limited at an estimated cost of **Rs.2,23,783/-**.

As per the orders of the Vice Chancellor, the aforesaid options proposed by the AE Mechanical, regarding the condemnation/maintenance of vehicles KL 22 9755 (Mahindra Bolero) and KL 22 9774 (Mahindra Bolero) are placed before the Standing Committee of the Syndicate on Finance, for consideration and recommendation.

The Committee considered the matter and recommended to consider this item along with the additional item no.1

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07.02.2023, be approved.

Item No.51.88.9: Department of Computational Biology and Bioinformatics - Appointing adjunct faculty in the Department - Consideration of - reg.

(Ad DI)

The Head (i/c), Department of Computational Biology and Bioinformatics has informed that at present the Department is having one professor and four Assistant Professors (on Contract). The Department has recently diversified the MSc programmes into three specializations with 6 seats each, totaling to 18 seats.

1. MSc Computational Biology with specialization in Machine Learning.
2. MSc Computational Biology with specialization in Computer Aided Drug Design.
3. MSc Computational Biology with specialization in NGS Data Analytics.

It is also informed that the Department has MoU with a prominent Bioinformatics Industry, the SciGenom Research Foundation, Kochi, Kerala for the last ten years. and the Department has decided to enhance their Industry connection in a formal way.

In this context, the Head (i/c), Department of Computational Biology and Bioinformatics has proposed to appoint two Industry experts.

1.Mr.Robin Tommy, Head of Rapid Labs, TCS, Technopark
 2.Mr. Anoop Ambika, CEO, GenPro Research, Technopark, as Adjunct faculty in the Department, who have been supporting the Department through their participation in seminars/conferences and also giving informal input in designing curriculum and research project proposal.

The Department has also informed that the appointments can be purely honorary and there need not be any financial commitment from the University. The Honorarium for lectures can be met from Project Funds/DDF.

The matter was considered by the Standing Committee of the Syndicate on Staff, Equipment and Buildings and it was recommended to place the proposal of appointing two industry experts as Adjunct faculty in the Department of Computational Biology and Bioinformatics before the Syndicate along with their bio data. The Syndicate at its meeting held on 07.07.2022 (Item No. 44.138.25) resolved to approve the above recommendation.

Accordingly, the Syndicate held on 25.08.2022 (Item No.45.50) resolved to approve the proposal of appointing two industry experts, Mr.Robin Tommy, Head of Rapid Labs, TCS, Technopark and Mr. Anoop Ambika, CEO, GenPro Research, Technopark as Adjunct faculty in the Department of Computational Biology and Bioinformatics in principle and to seek clarification from HOD (i/c), Department of Computational Biology and Bioinformatics regarding the Honorarium for lectures from Project Funds /DDF.

The Head (i/c), Department of Computational Biology & Bio-informatics has clarified that, 'the Department generates funds from academic and external consultancy and also from Institutional overheads which result in Department share of nearly 1 lakh in the Department Development Fund each year. This is the source to pay the honorarium. The SIUCEB project has " Miscellaneous Head " in its budget in each phase of the project. For Phasse IV, an amount of 0.66 Lakh and for phase VI, an amount of 0.41 lakh (as on 17//08/2022) is available. This can also be used for paying honorarium. The honorarium proposed is Rs.1000/- per hour, considering the position and technical expertise of the adjunct faculty.

The Syndicate at its meeting held on 07.11.2022, vide item no. 48.62, considered the clarification forwarded by the HOD (i/c), Department of Computational Biology and Bioinformatics regarding the Honorarium of two industry experts to be appointed as Adjunct faculty in the Department of Computational Biology and Bioinformatics and resolved that the item be referred to the Standing Committee of the Syndicate on Finance.

As ordered by the Vice - Chancellor, the clarification from the Head (i/c), Department of Computational Biology and Bioinformatics, regarding the Honorarium of two industry experts to be appointed as Adjunct faculty in the Department, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to fix Rs.1000/- per lecture as honorarium to Mr.Robin Tommy and Mr. Anoop Ambika, adjunct faculties in the Department of Computational Biology and Bioinformatics subject to the maximum ceiling applicable to the Adjunct faculties engaged in other Departments of the University.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07.02.2023, be approved.

Item No.51.88.10: ***Dept of Psychology - Dr. C Jayan, Retd. Professor, Dept of Psychology, University of Calicut, as Visiting Professor - fixing remuneration - reg.***
 (Ad FII)

The Syndicate, at its meeting held on 14.10.2022, vide Item No. 47.86.05, had resolved to appoint Dr. C Jayan, Retd. Professor, Dept of Psychology, University of Calicut, as Visiting Professor in Department of Psychology. It has further resolved to place the matter of fixing remuneration of the Visiting Professor before Standing Committee of Syndicate on Finance. UO No. Ad F II.35/2023 dated 04.01.2023 was issued appointing Dr. C. Jayan as Visiting Professor in Department of Psychology.

It may be noted that, in a similar case, the Syndicate held on 25.05.2022, Item No.42.52 Additional 01 resolved to appoint Prof. C K Jayasankar, Professor (Retired), Dept. of Physics, Sri. Venkateswara University, Thirupati, Andhra Pradesh as Visiting Professor in the Department of

Nanoscience and Nanotechnology with an honorarium of Rs.1000/- (Rupees One Thousand only) per lecture subject to a maximum of Rs. 4000/- (Rupees Four Thousand only) per day with a maximum of Rs.30,000/- (Rupees Thirty Thousand Only) per month.

As per the orders of the Vice Chancellor, the matter of fixing Honorarium of Dr. C. Jayan, who was appointed as Visiting Professor in Department of Psychology, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to fix a honorarium of Rs. 1000/- (Rupees One Thousand only) per lecture to Dr. C. Jayan, Visiting Professor in Department of Psychology, subject to a maximum of Rs. 4000/- (Rupees Four Thousand only) per day with a maximum of Rs.30,000/- (Rupees Thirty Thousand Only) per month.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07.02.2023, be approved.

Item No.51.88.11: Dr. I Hubert Joe, Associate Professor & Head(i/c), Department of Nanoscience and Nanotechnology - request for pay protection - reg.

(Ad FII)

Dr. I Hubert Joe, Associate Professor & Head(i/c), Department of Nanoscience and Nanotechnology requested to protect his salary in the month of February 2020 at Mar Ivanios College. It has been informed that before joining the University service, Dr. I Hubert Joe had been working as faculty in affiliated colleges under MSC management.

Dr. I Hubert Joe was appointed as Associate Professor in Dept of Physics w.e.f 13.03.2020 vide U.O No Ad A V 1144/2020/UOK dated 28.04.2020. His probation has been declared as on 14.03.2021 vide UO No. Ad A V 6279/2021/UOK dated 15.11.2021. His previous service has been reckoned for pension benefits vide UO No. Ad A V 3298/2022/UOK dated 28.04.2022.

The Finance, vide FIN. III. Endt on FOS 3003 dated 22.09.2022 remarked that the Syndicate of the University is the authority to fix the starting pay of a teacher. As per the Statement of Fixation of pay counter signed by the Deputy Director of Collegiate Education, Kollam and the Projected salary Statement signed by the Drawing and Disbursing Officer, Mar Ivanios College, Trivandrum the last pay granted to Dr. I. Hubert Joe in the post of Associate Professor is Rs.171400/-(Academic Level 13A). If the last pay is protected in University his pay arrives at 171400/-(Academic Level 13A).

As per Clause 12, Chapter III of the Kerala University First Statutes 1977, 'The Syndicate of the University may fix the starting pay of a teacher on appointment at any stage in the scale of pay applicable to the post'.

As per the orders of the Vice Chancellor, the matter of protecting the salary of Dr. I Hubert Joe, Associate Professor & Head(i/c), Department of Nanoscience and Nanotechnology is placed before Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to protect the pay of Dr. I Hubert Joe, Associate Professor, Department of Nanoscience and Nanotechnology in tune with Rs.171400/-(Academic Level 13A), on the basis of Statement of Fixation of pay from Deputy Director of Collegiate Education, Kollam and the Projected salary Statement from the Drawing and Disbursing Officer, Mar Ivanios College, Trivandrum, as per norms and rules.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07.02.2023, be approved.

Item No.51.88.12: UGC-HRDC, Karyavattom - Release of Grants by advancing funds from KUF - reg.

(Pl F)

The Director, UGC HRDC vide letter No.UGC-HRDC/280/2023 dated 07.01.2023 has requested to release an amount of Rs.2500000/- (Rupees Twenty five lakh only) as advance from the KUF for conducting the programmes sanctioned for the Financial Year 2022-23 as well as for the disbursement of the salary of staff and has also requested to recoup the advance to KUF immediately

on receipt of grant from the UGC. Further he has stated that the UGC-HRDC is yet to receive grant from the UGC for the Financial Year 2022-23 and that they have been assured by the UGC that the pending grant would be sanctioned soon.

The Finance Wing on 24.08.2022 stated that an amount of **Rs.11,57,360/-** (Rupees Eleven lakh fifty seven thousand three hundred and sixty only) is pending for recoupment with respect to the grant released to UGC HRDC, Karyavattom. Subsequently, in accordance with the resolution of the Syndicate dated 25/08/2022 (Item No. 45.140), U.O No.PI.F/1188/ASC/2009 dated 27.08.2022 to release an amount of **Rs.30,00,000/-** (Rupees Thirty lakh only) as advance from KUF , to the Director (i/c), UGC-HRDC, Kariavattom was issued. No order sanctioning any grant - in - aid has been received from the UGC after that.

Now, the Finance Wing has requested to obtain administrative sanction for releasing **Rs.2500000/-** (Rupees Twenty five lakh only) as advance from KUF to UGC-HRDC towards the conduct of the programmes sanctioned for the Financial year 2022-23 as well as for the disbursement of the salary of staff in UGC-HRDC and the Hon'ble Vice-Chancellor has ordered to place the matter before the Standing committee of the Syndicate on Finance.

Accordingly, the matter regarding the releasing of **Rs.2500000/-** (Rupees Twenty five lakh only) as advance from KUF to the Director , UGC-HRDC , Karyavattom, towards the conduct of the programmes sanctioned for the Financial year 2022-23, as well as for the disbursement of the salary of staff in UGC-HRDC is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation

The Committee considered the matter and recommended to release an advance amount of Rs.25,00,000/- (Rupees Twenty five lakh only) from KUF to the Director, UGC-HRDC, Karyavattom, towards the conduct of the programmes sanctioned for the Financial year 2022-'23, as well as for the disbursement of the salary of staff in UGC-HRDC

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07.02.2023, be approved.

Item No.51.88.13: *Withholding of pensionary benefits due to non-regularization of provisional payments -Consideration of - reg:-*

(Ad AIII)

The meeting of the Syndicate held on 08.12.2022 vide Item No. 49.95 resolved to entrust the Joint Registrar (Administration) to initiate urgent action in respect of retirees whose pensionary benefits were retained due to non-regularization of provisional payments/project funds/camp advance, etc. and cases where provisional pension alone is paid, while considering the matter regarding the compliance of Judgment dated 23.11.2022 of the Hon'ble High Court towards release of pensionary benefits to Smt. S. Devika Kumari, Section Officer, retired on 31.08.2007.

The following retired employees are being paid provisional pension only or a portion of their pensionary benefits (DCRG and Commutation of pension) have been retained due to non-regularization of provisional payments/project funds/camp advance etc.

I. Sri. M.K Thampan (Superintendent, Kerala University Press)	
Date of Retirement	31.05.2006
Details of Provisional Pension Sanctioned/ DCRG withheld	(i) Provisional Pension is being paid as per the resolution of the Syndicate held on 14.08.2020 (Item No. 16.11.08). The Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 03.07.2020 heard Sri. M.K Thampan. (ii) Issued notice to Sri. M.K Thampan stating the details of pending liabilities as per the resolution of the Syndicate held on 23.10.2020 (Item No. 19.36.01) and in reply Sri. M.K Thampan submitted a utilization statement vide letter dated 31.12.2021.

	<p>(iii) The Pro-Vice-Chancellor convened a meeting on 11.08.2022 to discuss/fix liabilities outstanding against Sri. M.K Thampan. The Registrar, Finance Officer and officers of the sections concerned were present.</p> <p>(iv) The Syndicate held on 02.09.2022 (Item No. 46.10) resolved to place the matter before the Standing Committee of the Syndicate on Finance for detailed discussion. Accordingly, the sections concerned, Assistant Registrars and the Press Superintendent submitted report. Most of sections could not trace out the files and related documents.</p>
Liability Status	<p>(i) Liability - Rs. 8,08,322/-. (Rupees Eight lakh eight thousand and three hundred and twenty two only)</p> <p>(ii) Requisition for Revenue Recovery was filed before the District Collector, Pathanamthita vide letter dated 29.01.2009 and the RR proceeding was quashed by the Hon'ble High Court in the Judgment dated 17.10.2016 in WP (C) No. 33707/2009.</p>
2. Dr. M.N.C Bose (Director, Department of Student Services)	
Date of Retirement	31.05.2007
Details of Provisional Pension Sanctioned/ DCRG withheld	<p>(i) Provisional Pension is being paid as per the resolution of the Syndicate held on 15.05.2020 (Item No. 11.32.08)</p> <p>(ii) The Syndicate held on 28.10.2021 resolved to authorize the Legal Monitoring Committee to initiate steps for the recovery of liability outstanding .</p> <p>(iii) The Legal Monitoring Committee held on 05.08.2022 recommended to constitute a sub committee and to submit the report within 3 months and the same was approved by the Special Syndicate at its meeting held on 05.08.2022.</p> <p>(iv) Letter dated 31.08.2022 along with subject matter were issued to members of the Sub-Committee and the report is awaiting.</p>
Liability Status	<p>(i) Liability - Rs. 80,73,640 /- (Rupees Eighty lakh seventy three thousand six hundred and forty only)</p> <p>(ii) Liability Certificates dated 17.06.2009, 19.12.2014 & 29.01.2015 were issued.</p> <p>(iii) Government vide letter dated 20.04.2021 directed to release provisional pension to Dr. M.N.C Bose. The Govt. further directed to recover the balance amount by filing civil suit or through RR proceedings as the retiral benefits are grossly insufficient to adjust the amount to be recovered.</p> <p>(iv) Requisition for revenue recovery were issued to the District Collector, Thiruvananthapuram vide letter dated 21.10.2015 and the same was sent through email dated 01.12.2015. Reminder letters dated 11.01.2018 and 06.07.2022 were also sent but no action in this regard has been initiated so far by the District Collector.</p>
3. Sri. Suresh R. [Office Superintendent (Higher Grade)]	
Date of Retirement	30.04.2022
Details of Provisional Pension Sanctioned/ DCRG withheld	<p>(i) Provisional Pension is being paid as per the orders of the Registrar since his liability in connection with misappropriation of alumni fund at University College of Engineering as reported by OAD III section is not quantified.</p>

Liability Status	(i) Liabilities as per Liability Certificate dated 14.05.2022 are, 1. Kerala University Employees Co-operative Society- ₹ 24,39,038/- 2. misappropriation of alumni fund - Rs. 3,73,500 + 18% interest. Amount of interest not quantified. (ii) OAD section has been entrusted to calculate exact amount of liability including the interest on the basis of report from the Principal, University College of Engineering dated 05.12.2022, fixing the date of retirement as the date of repayment. (iii) Police enquiry on the matter of misappropriation of Alumni Fund is pending report.
4. Dr. M.C Subhash Peter (Professor, Dept of Zoology)	
Date of Retirement	31.05.2021
Details of Provisional Pension Sanctioned/ DCRG withheld	(i) Provisional Pension is being paid as per the resolution of the Syndicate held on 12.04.2022 (Item No. 40.10)
Liability Status	(i) As per the latest reports the total liability outstanding in respect of Dr. M.C Subhash Peter amounts to ₹ 56,00,000/- (Rupees Fifty six lakh only). Planning section has reported that Syndicate held on 29.12.2022 (Item No. 50.36.14 and 50.36.Additional 01), resolved to approve the recommendation of the Standing Committee of the Syndicate on Finance to proceed with regularising the provisional advances of Rs. 25,00,00/- and Rs 30,00,000/- amounting to a total of Rs. 55,00,000/- . OAD section has reported that Rs. 1,00,000/- shall be exempted upon receipt of report from the Joint Director, Kerala University Audit. (ii) Liability certificates dated 26.07.2021, 30.10.2021 and 02.11.2022 were issued (iii) Letter dated 16.11.2022 was issued to him intimating him of the current status of liabilities outstanding.
5. Sri. Ashok N. [Section Officer (Higher Grade)]	
Date of Retirement	31.05.2021
Details of Provisional Pension Sanctioned/ DCRG withheld	(i) Sri. Ashok N. was under suspension, pending enquiry for alleged irregularities with regard to the provisional advance sanctioned in connection with office automation and he retired while under suspension. (ii) Pension application and related documents are not submitted by Sri.Ashok N.
Liability Status	(i) Liability certificates dated 29.07.2021 and 24.09.2021 were issued for ₹ 1,60,46,131 /- (Rupees One Crore sixty lakh forty six thousand one hundred and thirty one only) as follows:- Rs.15,00,000/- Kerala University Staff Housing Co-operative Society Rs.11,46,418/- -Kerala University Employees Co-operative Society Rs.1,09,78,095/- + ₹ 24,21,618/- towards Misappropriation of University fund in connection with automation
6. Dr. Ajikumari T. [Assistant Librarian (Sel. Grade)]	
Date of Retirement	31.05.2021
Details of Provisional Pension Sanctioned/ DCRG withheld	(i) Provisional Pension was sanctioned vide U.O dated 17.12.2021 as per the orders of the Hon'ble Vice-

	Chancellor, pending clearance of Audit objection regarding promotion to the post of Assistant Librarian (UGC-Scale) as per Audit Report 2017-18 (para 1-13)
Liability Status	Other liability - Rs. 8,51,598/- at KUECS as per Liability Certificate dated 10.12.2021
7. Smt. Sheeja B.S. [Assistant Librarian (Sel. Grade)]	
Date of Retirement	31.05.2021
Details of Provisional Pension Sanctioned/ DCRG withheld	(i) Provisional Pension was sanctioned vide U.O dated 18.10.2021 as per the orders of the Hon'ble Vice-Chancellor, pending clearance of Audit objection regarding promotion to the post of Assistant Librarian (UGC-Scale) as per Audit Report 2017-18 (para 1-13). No liabilities reported.
8. Dr. Jalaja Kumari C. [Assistant Librarian]	
Date of Retirement	31.03.2020
Details of Provisional Pension Sanctioned/ DCRG withheld	(i) Provisional Pension was sanctioned vide U.O dated 03.08.2021 as per the orders of the Hon'ble Vice-Chancellor, pending clearance of Audit objection regarding promotion to the post of Assistant Librarian (UGC-Scale) as per Audit Report 2017-18 (para 1-13). No liabilities reported.
9. Dr. V. Nanda Mohan [Prof. & Head, Department of Futures Studies]	
Date of Retirement	31.03.2010
Details of Provisional Pension Sanctioned/ DCRG withheld	Liability amounting to Rs. 11,500/- (towards non-regularization of provisional advances) has been withheld from DCRG. All other pensionary benefits were released.
10. Dr. Varghese Kurian Vaidyan (Professor & Head, Department of Physics)	
Date of Retirement	31.03.2007
Details of Provisional Pension Sanctioned/ DCRG withheld	Liability amounting to Rs. 3,71,630/- (towards non-regularization of provisional advances) has been withheld from DCRG and pension arrears (not applied for commutation of pension) as per the resolution of the Syndicate held on 30.10.2019, Item No. 05.107. All other pensionary benefits were released.
11. Dr. K. DhevEendaran (Professor & Head, Department of Aquatic Biology and Fisheries)	
Date of Retirement	30.04.2008
Details of Provisional Pension Sanctioned/ DCRG with held	(i) Liability amounting to Rs. 2,87,775/- (towards non-regularization of provisional advances) has been withheld from DCRG and whole amount of commutation of pension. As per the resolution of the Syndicate held on 30.10.2019, Item No. 05.107.10, it has been resolved to release the withheld portion as when the liabilities are settled. All other pensionary benefits were released.
12. Sri. N. Raghavan Pillai [Section Officer (Higher Grade)]	
Date of Retirement	31.03.2010
Details of Provisional Pension Sanctioned/ DCRG withheld	(i) Pensionary benefits were released vide U.O dated 17.01.2015 after withholding his entire DCRG amounting to Rs.4,29,767/- and an amount of ₹ 3,36,615/- from his commutation of pension. (ii) Family pension granted to the legal heirs of Sri. N. Raghavan Pillai, Section Officer (Higher Grade)(Rtd.) was cancelled vide U.O dated 20.03.2015 as Smt. P. Lalithambika, wife of Sri. N. Raghavan Pillai, expired on 04.06.2014.

Liability Status	(i) Liability - Rs. 7,66,382/- (Rupees Seven lakh sixty six thousand three hundred and eighty two only) issued vide liability certificate dated 27.10.2014. (ii) Liability Certificates dated 24.01.2011 and 02.08.2013 were issued for an amount of Rs. 16,75,477/- and Rs. 8,31,312/- respectively. (iii) A Writ Petition No. 11832 of 2015 filed by Sri. Raghavan Pillai before the Hon'ble High Court of Kerala is pending .
13. Dr. S. Jaseem (Director, School of Distance Education)	
Date of Retirement	31.05.2014
Details of Provisional Pension Sanctioned/ DCRG with held	(i) Provisional Pension was sanctioned vide U.O. dated 07.12.2016 as per the orders of the Hon'ble Vice-Chancellor.
Liability Status	(i) Liability - Rs.1,27,82,717/- (Rupees One crore twenty seven lakh eighty two thousand seven hundred and seventeen only) issued vide liability certificate dated 20.05.2017. (ii) The liability amounting to Rs.1,27,82,717/- was exempted by Local Fund Accounts Committee (2019-2021) in its 57th report, para 334. File forwarded to Finance Officer for remarks on dropping the objection as per the orders of the Registrar.
14. Dr. K. Padmakumar (Prof. & Head, Dept. of Aquatic Biology and Fisheries)	
Date of Retirement	30.04.2019
Details of Provisional Pension Sanctioned/ DCRG withheld	(i) Provisional Pension was sanctioned as per resolution of the Special meeting of the Syndicate held on 12.01.2021 (Item No. 13) (ii) The Syndicate held on 20.01.2022 (Item No. 36.91.01) resolved to intimate Dr. K. Padmakumar to take necessary steps for submitting the Utilization certificate, bills and vouchers for Rs.2,04,05,502/- for auditing and also to refund the unspent balance to KUF immediately and to release the pensionary/retiral benefits due to Dr. K. Padmakumar, Prof. & Head (Rtd.), thereafter.
Liability Status	(i) Liability - Rs. 1,19,62,119/- (Rupees One crore nineteen lakh sixty two thousand one hundred and nineteen only) issued vide liability certificate dated 02.02.2021. Reminder letter dated 15.12.2020 from Planning B issued.
15. Dr. A. JayEakumaran Nair , Associate Professor & Head, Department of Biotechnology	
Date of Retirement	30.04.2021
Details of Provisional Pension Sanctioned/ DCRG withheld	(i) Provisional Pension is being paid as per the resolution of the Syndicate held on 25.08.2022 (Item No. 45.50.09).
Liability Status	(i) As per the latest reports the liability outstanding amounts to ₹ 93,38,338/- (Rupees Ninety three lakh thirty eight thousand three hundred and thirty eight only). (ii) Liability certificates dated 23.04.2021 and 22.06.2022 were issued.
16. Dr. P. Raghavan (Joint Registrar)	
Date of Retirement	30.04.2021
Details of Provisional Pension Sanctioned/ DCRG with held	(i) Provisional Pension was sanctioned as per the orders of the Hon'ble Vice-Chancellor vide U.O. dated 11.03.2022 and revised Provisional Pension was sanctioned vide U.O. dated 22.06.2022

	(ii) <u>Hearings conducted on 02.04.2022 and 03.08.2022</u> to finalize the liability outstanding against Dr. P. Raghavan.
Liability Status	(i) Liability - Rs. 1,85,53,341/- (Rupees One crore eighty five lakh fifty three thousand three hundred and forty one only) issued vide liability certificate dated 14.05.2022. (ii) As per the resolution of the Syndicate held on 02.09.2022, Item No. 46.09, the sections concerned (Ad.B.II, Ad.D.II, Ad.FII, Planning A1 and Audit VI) have been intimated for speeding up of regularization of liabilities and the reports are awaited
17. Dr. Shaji Varkey (Professor, Department of Political Science)	
Date of Retirement	31.05.2022
Details of Provisional Pension Sanctioned/ DCRG with held	Pensionary benefits were released vide U.O dated 16.09.2022 after withholding a portion of DCRG.
Liability Status	(i) Present Liability - Rs. 15,00,000/- (Rupees Fifteen lakh only) (ii) Liability Certificates dated 04.07.2022, 23.12.2022 and letter dated 23.12.2022 were issued to Dr. Shaji Varkey to regularize his pending provisional payments within one month.
18. Sri. A. Abdul Kalam (Joint Registrar)	
Date of Retirement	31.03.2008
Details of Provisional Pension Sanctioned/ DCRG with held	(i) Pensionary benefits were released vide U.O dated 20.02.2009 after recovering an amount of Rs. 2,12,000/- (provisional payments of TA/DA) from his DCRG towards KUF. (ii) Case pending before the Hon'ble High Court of Kerala.
Liability Status	(i) Liability certificate dated 29.01.2009 was issued.

As per KSR Part III, Rule 3, Note 2, "the liabilities fixed against an employee or pensioner **can be recovered from the DCRG** payable to him without the departmental/judicial proceeding referred to in this rule, but after giving the pensioner concerned a reasonable opportunity to explain". As per KSR Part III, Rule 3, Note 3, "the liabilities of an employee should be quantified either before or after retirement and intimated to him before retirement, within a period of three years becoming a pensioner".

The current status of files of the aforesaid retirees are as follows:-

1. The liabilities have been quantified and intimated to the pensioner within a period of three years to the aforesaid retirees, except in the case of Sri. M.K Thampan. In his case, on the basis of hearing conducted all the sections concerned were intimated of reporting the details of liabilities and as per the reports of most of the sections files and related documents could not be traced out.
2. Revenue Recovery Proceedings were filed in the cases of Sri. M.K Thampan and Dr. M.N.C Bose wherein in the case of Sri. M.K Thampan it was quashed by the Hon'ble High Court in W.P(C) No. 33707/09. In the case of Dr. M.N.C Bose Revenue Recovery Proceeding was filed vide letter dated 21.10.2015 and reminder letters dated 11.01.2018 and 06.07.2022 were also issued but no action in this regard has been initiated so far by the District Collector.
3. A long period has elapsed since retirement in the case of Dr. V. Nanda Mohan, Professor & Head, Department of Futures Studies (12 years), Dr. Varghese Kurian Vaidyan, Professor & Head, Department of Physics (15 years), Dr. K. Dhevendaran Professor & Head, Department of Aquatic Biology and Fisheries (14 years), Sri. N. Raghavan Pillai, Section Officer (Higher Grade) (12 years), Dr. S. Jaseem, Director, School of Distance Education (8 years), Sri. A. Abdul Kalam, Joint Registrar (14 years) and Dr. K. Padmakumar, Professor & Head, Department of Aquatic Biology and Fisheries (3 years).

4. W.P (C) No. 11832/15 filed by Sri. N. Raghavan Pillai, Section Officer (Higher Grade), retired on 31.03.201 and W.P (C) No. 34278/15 filed by University of Kerala against order from Lok Ayuktha C No. 846/10 filed by Sri. A. Abdul Kalam, Joint Registrar, retd. on 31.03.2008, are pending before the Hon'ble High Court of Kerala.
5. In the case of Dr. S. Jaseem, Director, School of Distance Education, retired on 31.05.2014 , the liability amounting to **Rs. 1,27,82,717/-** was exempted by Local Fund Accounts committee (2019-21) in its 57th report, para 334. File forwarded to Finance Officer for remarks on dropping the objection as per the orders of the Registrar.
6. In the case of Dr. M.C Subhash Peter, Professor, Dept of Zoology, retired on 31.05.2021, as per the latest reports the the current liability outstanding against him amounts to ₹ 56,00,000/- (Rupees Fifty six lakh only) which can be regularized after issuance of regularization orders from Planning A and OAD sections.
7. No Departmental or Judicial Proceedings were taken against any of these pensioners while they were in service.

In compliance to various Judgments of the Hon'ble High Court, University released withheld portion of DCRG and other benefits to Dr. Ubaid A, Prof. & Head, Dept. of Arabic, Smt. S. Devika kumari, Section Officer (Higher Grade)(Rtd.) (with interest) and Dr. V. Sobha, Professor (Rtd.), Department of Environmental Sciences (with interest). In the light of these Judgments further withholding of DCRG in the case of the aforesaid retirees may invite huge financial loss to the University. The finding in the judgment is that no Departmental or Judicial Proceedings were taken against any of these pensioners while they were in service and the liability was fixed only after the retirement.and no show cause notice issued prior to the issuance of the Liability Certificate.

In view of Rule position, if the liabilities have been intimated within the time limit the same can be recovered from the DCRG. If there is no possibility to recover the liability from DCRG, the loss sustained to Government, if any, may be recovered by filing civil suit (Ruling No.6 Rule 116, Part III KSR) or through RR proceedings. Accordingly the liabilities shall be recovered from DCRG and if DCRG is insufficient for the same Civil Suit/RR proceedings shall be initiated.

The matter was placed before the Syndicate at is meeting held on 29.12.2022 and the Syndicate vide Item No. 50.54 resolved to refer the matter to the Standing Committee of the Syndicate on Finance for detailed discussion.

As per the orders of Hon'ble Vice-Chancellor, the whole matter is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to convene a special meeting of the Standing Committee of the Syndicate on Finance to consider 18 cases separately.

The Committee further recommended the following:

- *to invite the Authorites from the Kerala State Audit Department in the meeting*
- *to conduct the hearing of the retired employees concerned, one hour after the commencement of the meeting*

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07.02.2023, be approved.

Item No.51.88.14: *Transfer of Funds under Fixed Deposits maintained at SBI to Dist. Treasury to earn more Interest – Reg.*

(Cash IV)

As per the orders of the Hon'ble Vice Chancellor, a detailed report on “New Investment Options suitable for investing Kerala University fund to earn higher interest” was placed before the Standing Committee of the Syndicate on Finance held on 25.01.2021 and the committee had recommended to take steps to deposit the amount in Treasury account. The Syndicate in its meeting held on 17.02.2021 considered the recommendation of the Standing Committee of the Syndicate on Finance vide Item No.23.106.Additional Item No. 2 and resolved to approve the recommendation of the Standing Committee of the Syndicate on Finance.

Accordingly, the fixed deposits under various heads matured during the financial year 2021-22 amounting to Rs.155,26,97,652/- had been closed and transferred to District Treasury and placed under Fixed Deposit scheme.

The balance principal amount of fixed deposits under various heads maintained at SBI,KUOC branch are Rs.136,87,23,088/- (as on 31.12.2022). The headwise details of amount are furnished below.

Sl No	Head of A/c	Head wise Total Principal Amount
1	INVESTMENT	77494096
2	KUF[3312]	507931956
3	KUF[A]	63865772
4	KUF[B]	105462555
5	KUF[ENGG]	8701680
6	Pvt Regn.	8823544
7	POS A/c	20812705
8	DD/CHEQUE (R)	87923069
9	KUF[C]	199334337
10	GWS	9454249
11	FBS	27373042
12	SDE REGN	10509454
13	KUF[TECH]	46868418
14	MERCHANT A/C	129172799
15	KUF(S)	6787340
16	UIM	11060906
17	EBF	4418735
18	HORTUS	3839409
19	KUF[IDE]	13574680
20	KUF[P]	9837141
21	KUF[EDN]	15477201
	Total	1368723088

It may also be noted that the Fixed Deposits Under Endowment Head & FD's assigned to SBI towards Bank Guarantee are not included above as the same cannot be transferred to Treasury.

As per the U O No.Ad.BII/1/2817/07/2021 dtd.28.07.2021, it has been decided to meet all the expenditures of the university except salary & pension from own fund(SBI). In this situation, it is essential to take appropriate decision on the percentage of fund to be retained in SBI to meet various commitments and to meet atleast one month Salary & Pension of employees, in case if there is any delay in receiving the Non Plan Grant.

Accordingly, The Finance Officer has suggested that,

- An amount of Rs.70 crore may be retained in SBI for the pupose mentioned above and the remaining Rs.68 crore may be transferred to District Treasury & placed as Fixed Deposit.
- The interest received for the FD's kept in treasury which is credited to separate TSB account may be utilized for meeting day to day expenses of University, in case of necessity.

Hence, as per the Orders of the Vice Chancellor, the above suggestion is placed before the Standing Committee of the Syndicate on Finance for consideration & appropriate recommendation.

The Committee considered the matter and recommended to transfer an amount of Rs.70 crore from the Fixed deposits maintained at SBI to the District Treasury, to place under Fixed deposit scheme and also to retain the balance amount in SBI, KUOC branch.

The Committee further recommended that the matter regarding the utilisation of the interest received from the fixed deposit kept in the Treasury, which is credited to a separate TSB account, be placed before the next Committee.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07.02.2023, be approved.

Item No.51.88.Additional 01: Report regarding the details of the vehicle in the University.**(Ad AIV (A))**

The Assistant Engineer (Mechanical) submitted a proposal for replacement of aged vehicles in University. The draft amendment of Rule 52 of Central Vehicle Act of 1989 by inserting Rule 52 A, provides non-renewal of Certificate of Registration of government vehicles after the lapse of fifteen years effective from 1st of April 2023. The AE has forwarded the details of University vehicles aged more than 14 years of life span and shall become unfit in the near future.

In this context it may be noted that:

- There are 36 vehicles currently in running condition. The details of the vehicles in the various wings of the University is shown in 'Table I'.
- Six vehicles are under different stages of condemnation process out of which three vehicles have been replaced.

The following vehicles have been condemned for which replacements were not made.

Sl. No	Vehicle No	Purpose
1	KBT8090	University Bus attached to Transport Wing
2	KL01C2235	University Bus attached to Transport Wing
3	KL01AC6982	Covered Body Bolero Pickup used for examination purposes.

- The government, vide GO(MS)45/2019/PWD dated 16/10/2019 laid out norms for the condemnation of the vehicles (Annexure I).
- It may be also noted that as per Gazette Notification CG-DL-E -26112022-240593 No 754 dated November 25/2022 Govt of India had amended the Rule 52 of Central Motor Vehicles Act of 1989 with Rule 52 A providing Non- Renewal of Certificate of Registration of government vehicles belonging to Central Governments and its Departments, State/UT governments and their departments, Local Government institutions namely the Municipal Corporation or Municipalities or Panchayats, State Transport Undertakings, Public Sector undertakings and Autonomous bodies with the Central Government and State Government after the lapse of fifteen years effective from 1st of April 2023 (see annexure II).

As per the above G.O and the Gazette notification, the following vehicles are liable for condemnation.

Sl. No.	Vehicle number	Registration date	C.F test due on	Distance travelled (in KMs)	Maintenance Cost in last three calendar years (2020 to 2022)	Insured Declared Value in 2022-23	Depreciation
1	KL 22 9774 Mahindra Bolero	16.01.2008	15.01.2023	2,53,824 km	Rs.1,51,872/-	Rs.1,18,098/-	Rs.13,122/- (10 %)
2	KL 22 9755 Mahindra Bolero	16.01.2008	15.01.2023	2,93,267 km (as on 27.12.2022)	Rs.1,65,275/-	Rs.1,18,098/-	Rs.13,122/- (10 %)

- The following are the vehicles presently in use in University that have crossed more than 14 years of life span and shall become unfit in near future.

Sl. No.	Registration Number	Using Section	Type of vehicle	Date of Registration	Age in Years	Remarks
1	KL01D3119	Transport Wing	Ashok leyland bus	22-02-1994	28	Replacement required by 08 June 2023
2	KL01N2627	Transport Wing	Ashok leyland bus	28-09-1998	24	Replacement required before 23 Nov 2023
3	KL01AC929	UCE	Ashok leyland bus	22-09-2003	19	Replacement required before 01 April 2023*

4	KL224454	Security Wing, Karivattom	SOFT TOP JEEP	05-03-2007	15	Replacement required before 01 April 2023
5	KL229774	General Pool	AC BOLERO	16-01-2008	14	Replacement required before 01 April 2023*
6	KL229755	Security Wing, Karivattom	AC BOLERO	16-01-2008	14	Replacement required before 01 April 2023*
7	KL22A0458	General Pool	AC BOLERO	03-03-2008	14	Replacement required before 01 April 2023*
*The fitness of these vehicles can be renewed before 1st April 2023 but are uneconomical as per norms of G.O.(Ms) 45/2019/PWD dated 16.10.2019 except vehicle KL 01 AC 0929(Sl. No. 3)						

The Assistant Engineer(Mechanical) has recommended to purchase the vehicles as mentioned below:

Sr No.	Type of vehicle	Quantity
1	Buses	5
2	Light Duty Vehicles	5 Bolero – 3 Nos Jeep – 1 No Covered Bolero Pick up – 1No

The Assistant Engineer(Mechanical)has also reported that the fuel efficiency of the aged vehicles are low and the running cost including its repair would be higher.

Considering stipulations laid down by the Central and State enactments and practical difficulties that might arise after condemnation,it was proposed to purchase one bus and 3 LMVs. The rest of the replacement was proposed to be taken up at a later stage due to financial stringency.

The Syndicate at its meeting held on 17.01.2023, Vide item No. 38, considered the matter and resolved to refer the matter to the Standing Committee of the Syndicate on Finance for detailed discussion.

In the mean time Ministry of Road Transport and Highways vide Notification dated 16.01.2023 published in the Gazette of India has amended the Central Motor Vehicles Rules,1988 by inserting rule 52A which provides that 'Notwithstanding anything contained in rule 52, the certificate of registration in respect of a motor vehicle owned by

- (i) the Central Government: or
- (ii) the State Government or Union Territory administration: or
- (iii) any Municipal Corporation or Municipality or Panchayat: or
- (iv) a State transport undertaking established under the Road Transport Corporation Act, 1950 (64 of 1950) and the Companies Act, 2013 : or
- (v) a Public sector undertaking:or

(vi) an autonomus body owned or controlled by the Central Government or the State Government shall expire after the lapse of fifteen years, as provided in sub-section(7) of section 41, from the date of initial registration of the vehicle.

Provided that the certificate of registration of government vehicle if already renewed before lapse of fifteen years from the date of intial registration, such certifacte shall be treated as cancelled on completion of fifteen years from the date of initial registration of the vehicle'.

The amedment will come into effect on 01/04/2023.Thus registration of 8 vehicles(Sl.No 29 to 36 of table 1) will expire in 2023 and another two vehicles(Sl.No 27 to 28 of table 1) will expire in 2024.

The proposal for condemnation/purchase of vehicles is therefore placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to condemn the following vehicles through Metals Scrap Trading Corporation (MSTC), within 3 months.

- ***KL 22A 0458 Mahindra Bolero (General Pool)***
- ***KL 22 9774 Mahindra Bolero (General Pool)***
- ***KL 22 9755 Mahindra Bolero (Security Wing, Kariavattom)***

- *KL 22 4454 Jeep (Security Wing, Kariavattom)*
- *KL 01 AM 7066 Mahindra Bolero (University Engineer)*
- *KL 01 AC 929 Bus UCE*
- *KL 01 N 2627 Bus Transport wing*
- *KL 01 D 3119 Bus Transport wing*

The Committee further recommended to place the matter regarding the purchase of 3 Mahindra Bolero and 3 Buses, along with the proposal from the Assistant Engineer (Mechanical) with detailed specification and price comparison of the vehicles, before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07.02.2023, be approved.

The Syndicate considered the report of the Assistant Engineer (Mechanical) and **FURTHER RESOLVED** following:

1. To purchase three Buses (Ashok Leyland and Oyster Wide 5334mmWB fitted with 'H' Series i-Gen6 4-Cylinder BSVI 52+D (3X2) Staff Bus with HHR Seats) @ of Rs.32,48,268.35 (Rs.Thirty two lakh forty eight thousand two hundred and sixtyeight thirty five paise only) amounting to Rs.97,44,805.06 (Rs.Ninetyseven lakh fortyfour thousand eight hundred and five six paise only) from GeM Portal.
2. To purchase One Bolero B2 Vehicle for Rs.9,66,917.86 (Rs.Nine lakh sixtysix thousand nine hundred and seventeen eightysix paise only) and two Bolero B6 Vehicles @ of Rs.10,80,251.35 amounting to Rs.21,60,502.70 (Rs.Twenty one lakh sixty thousand five hundred and two seventy paise only) from GeM Portal.
3. To entrust the Assistant Engineer (Mechanical) to place purchase orders in GeM Portal for the purchase of above vehicles with immediate effect.

Item No.51.88.Additional 02: Revision of scheme and syllabus of M Sc Degree Programme in Zoology for affiliated colleges-reg.

(Ac AII)

- Ref:*
- 1) *Request submitted by the Chairman, Board of Studies in Zoology (PG) dated 19th September, 2022.*
 - 2) *Item No: 47.91.D43 of the minutes of the 47th meeting of the Syndicate held on 14.10.2022.*
 - 3) *Item no.49.58.31 of the minutes of the 49th meeting of the Syndicate held on 08.12.2022.*

The Chairman, Board of Studies in Zoology (PG) had submitted a proposal for the conduct of workshop for revision of scheme and syllabus of M Sc Degree Programme in Zoology during January 2022 with an estimated expenditure of Rs.36,000/-. The Vice-Chancellor has ordered to resubmit the proposal with reasonable budget.

Accordingly, the Chairman has submitted a revised proposal with an estimated expenditure of Rs.28,000/-. But an amount of Rs.20,000/- was sanctioned as per the endorsement of Finance section. But the workshop was not conducted due to rise in Covid cases and the restrictions imposed by Government and the Chairman has not claimed the amount. The Chairman, Board of Studies in Zoology (PG) has again submitted a proposal for the conduct of workshop with an estimated expenditure of Rs.88,000/-.

The Director, IQAC while considering the proposal submitted by the Chairman has recommended that the syllabus revision workshops may be conducted in tune with the Outcome Based Education Curriculum framework being finalized by the CSS.

The Vice-Chancellor after considering the request of the Chairman sought explanation for not conducting the workshop already sanctioned. The Chairman in his reply stated that the workshop was postponed due to the rise in Covid 19 cases and due to the inconvenience of some of the participants to attend offline workshop as they were affected by Covid.

As per the orders of the Vice-Chancellor proposal submitted by the Chairman, Board of Studies in Zoology (PG) to conduct workshop for revision of syllabus of M Sc Degree Programme in Zoology with an estimated expenditure of Rs.88,000/- was placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

The 47th meeting of the Syndicate held on 14.10.2022 resolved that the recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 26.09.2022 and 10.10.2022, to forward the matter regarding conduct of workshop for revision of syllabus of M Sc Degree Programme in Zoology, with an estimated expenditure of Rs.88,000/-, to Standing Committee of the Syndicate on Finance, be approved.

In the light of the recommendation of the Syndicate, as approved by the Vice Chancellor, the matter regarding conduct of workshop for revision of syllabus of M Sc Degree Programme in Zoology with an estimated expenditure of Rs.88,000/- was placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Standing Committee of the Syndicate on Finance considered the proposal for revision of scheme and syllabus of M.Sc Degree Programme in Zoology for affiliated colleges and recommended **to defer the item to the next committee**. The Syndicate resolved that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 14.11.2022, be approved.

In the wake of the recommendation of the Syndicate, as approved by the Vice Chancellor, the proposal for revision of scheme and syllabus of M.Sc Degree Programme in Zoology for affiliated colleges with an estimated expenditure of Rs.88,000/- is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to attach the proposal for the revision of scheme and syllabus of M.Sc Degree Programme in Zoology for affiliated colleges along with the Outcome Based Education Curriculum framework.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07.02.2023, be approved.

Item No.51.88.Additional.03: Additional Expenditure of Various Plan Projects in Various Departments.

(PLA1)

During the last and current financial year various purchases had been initiated by the University, as part of various plan projects and infrastructure and laboratory development of various teaching departments. The expenditure for all the purchases has already been appropriated under various heads as mentioned in the U.O: PL.A1/SPG 21-22/IMP. Plan/21 (3147/2021/UOK) dated 30/06/2021 and as per the budget estimate of the university during the corresponding financial years.

But the purchases and payment could not be completed in time due to various reasons like GST hike, hike in the price of raw materials and variation in the exchange rate. The details of various payments pending in various departments is listed below.

1) Biochemistry

Sanction has been accorded by the Vice Chancellor, vide U.O:PL.A1/SPG 21-22/IMP. Plan/21 (3147/2021/UOK) dated 30/06/2021, invoking provision under section 10 (13) of the Kerala University Act of 1974, to release an amount 30 lakh rupees as Provisional advance to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, towards "Setting Up a Neurobiology Lab".

Accordingly sanction has been given for the purchase of the following equipments.

1. Electrophoresis Unit, Western Blot and power back
2. Behavioural apparatus with camera and laptop
3. Biosafety cabinet
4. Refrigerated Microcentrifuge
5. Electronic Balance
6. Minus 20 freezer
7. UPS
8. Inverted Microscope
9. Vacuum Aspiratiopn System.(Fluorescence)

The supply order for all the above equipments were placed accordingly. At the time of placing supply order only 5 % GST was applicable for the aforementioned items. But GST council at its 47th meeting recommended to reconsider the exemption in the form of concessional rate of GST (i.e, 5%), provided to Scientific and technical instruments supplied to public funded research institutes, and to

reinstate normal applicable rate of GST for those items, with effect from 18 th July 2022. Naturally the price of all the items that fall under 18% GST category increased proportionally.

Then the Principal Investigator vide email dated 12/10/2022, clarified that three equipments fall under 18% category include the following Equipment,

- 1) CO2 Incubator
- 2) Minus 20 degree freezer
- 3) Biosafety Cabinet

Among the three equipments mentioned above, the Principal Investigator has forwarded the Bills with regards to the aforementioned equipment. In the case of purchase of "Minus 20 degree freezer" and "CO2 Incubator" sanction letter was issued to release the additional amount from the balance amount of the financial assistance sanctioned vide U.O PL.A1/SPG 21-22/IMP. Plan/21 (3147/2021/UOK) dated 30/06/2021.

But the Principal Investigator vide email dated 12/10/2022 clarified that there is no such unspent amount left in the Financial assistance of 30 Lakhs to meet the expenditure due to GST hike. The financial assistance sanctioned is only sufficient for the purchase of various equipments and chemicals under 5 % GST.

Later the matter was informed to Finance for endorsement. But the Finance suggested to obtain separate administrative sanction to release the additional amount due to GST hike, for the aforementioned three equipments under the Specific Project " Setting Up of Neurobiology Lab".

2) Optoelectronics

Sanction was accorded by the Hon. Vice Chancellor to the Head, Department of Optoelectronics, vide Letter No. 13241/Planning A1/2020/UOK dated 31/03/2022 and Letter No. KU/OPTO/089/2022-23 dated 19/05/2022, to place supply order with the principal firm "M/s. Amplitude Laser Inc., USA" for the purchase of "Q Switched pulsed NdYAG Laser System" and the principal firm "M/s. Newport SpectraPhysics GmbH, Germany" for the "Accessories for Nd- YAG Laser System", through their common supplier firm "M/s. Laser Spectra Services India Pvt. Ltd., Bangalore", at a total cost of USD 1,16,252.00, meeting the expenditure from the financial assistance sanctioned to the department towards the implementation of the Specific Project "Pulsed Photoacoustic Study in Nanobionics", under the Scheme component "Ongoing Projects/Purchases (Continuing projects/ purchases sanctioned under State Plan Grant 2018- 19, 2019-20 and 20-21)", in the State Plan Grant for the year 2021-22, vide U.O:PL.A1/SPG21-22/IMP.Plan/21 (3147/2021/UOK) dated 30/06/2021.

Then as per the request from the Head, vide Letter No. KU/OPTO/089/2022-23 dated 19/05/2022, an amount of Rs. 1,00,000,00 /- (Rupees One Crore only), which is inclusive of 'Wire transfer charges', 'Letter of Credit charges', 'Margin Money' and provision for possible fluctuation in exchange rates, has been released as provisional advance to the Head, Department of Optoelectronics, for effecting the purchase by providing the aforementioned amount under the head of account "Part II-Plan- MH 29-Department of Optoelectronics-4/6054-New Development Programmes (State)", by re appropriation from the head of account "Part II- Plan-MH 63-Miscellaneous-7/6065-Implementation of Plan Programmes (State)" of the current year's BE of the University vide U.O: 6120/2022/UOK dated 02.08.2022.

Now the Head vide Letter No: KU/OPTO/717/2022-23 dated 31/01/2023 requested an additional amount of 20 Lakh rupees in order to meet the over expenditure due to GST hike and escalation exchange rate.

In both the cases detailed above there is no separate budgetary provision to meet the incurring expenses due to GST hike, hike in the price of raw materials and variation in the exchange rate. It is a grave issue that we need to address immediately to avoid hindrance occurring during the time of payment and purchase foreign equipment in time.

So as per the orders of Hon'ble Vice Chancellor the matter is placed for the consideration of Standing Committee of the Syndicate on Finance to suggest an appropriate solution regarding effecting escalated payment arised due to GST hike, hike in the price of raw materials ,variation in the currency exchange rate etc.

The Committee considered the matter and recommended the following :

- *the additional amount incurred due to the GST/IGST hike and variation in the currency exchange rate in connection with the purchase of equipment namely, CO2 Incubator, Minus 20 degree freezer, Biosafety Cabinet , under the Specific Project “ Setting Up of Neurobiology Lab”, in the Department of Biochemistry, be met from the available amount in the DDF and the balance from the Non Plan fund of the University.*
- *the additional amount incurred due to the GST /IGST hike and variation in the currency exchange rate for the implementation of the Specific Project "Pulsed Photoacoustic Study in Nanobionics", under the Scheme component "Ongoing Projects/Purchases" in the Department of Optoelectronics, be met from the available amount in the DDF and the balance from the Non Plan fund of the University.*

The Committee further recommended to obtain a certificate from the concerned HOD's stating that their is no change in the quoted rate for the equipment (without GST) as agreed by the firm.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07.02.2023, be approved.

Item No.51.88.Additional 04: *Department of Political Science-Proposal for Consultancy service for designing a Social Audit cum Reality Show organized under Rashtreeya Grama Swaraj Abhiyan, in association with Local Self Government, Government of Kerala – reg.*

(Ac D)

Dr.Arun Kumar. K, Assistant Professor, Department of Political Science, University of Kerala has submitted a proposal for consultancy service with Department of Local Self Government, Government of Kerala under the institutional mode for designing a Social Audit cum Reality Show organized under Rashtreeya Grama Swaraj Abhiyan- Information Education Communication titled ‘Nammude Panchayath Nammude Abhimanam’ through University Consultancy Cell.

The budget details for the implementation of the project is as shown below.

Total Budget of the Consultancy Project: Rs. 3,50,000/- institutional mode of operation (80:20)		
No	Budget Head	Amount Rs
I.	Working Budget	
1	Workshop and questionnaire preparation	Rs. 50,000/-
2	Remuneration for Project personnel	Rs. 50,000/-
3	Field visits	Rs. 50,000/-
	Sub- total actual project expenses	Rs. 1,50,000/-
4	Consultant Fee	Rs. 1,30,000/-
	Total of Working Budget (80% of total)	Rs. 2,80,000/-
II	Overhead charges (20% of total)	Rs. 70,000/-
		DDF (12%)=42,000/-
		KUF (8%)=28,000/-
	Grand total of working budget and overhead charges (I+II) excluding GST	3,50,000/-

The Syndicate held on 17.01.2023, vide item no. 07.03 considered the proposal and resolved to approve the proposal in principle along with the recommendation of University Consultancy Cell held on 15.12.2022, for consultancy service with Department of Local Self Government, Government of Kerala under the institutional mode for designing a social audit cum Reality Show organized under Rashtreeya Grama Swaraj Abhiyan- Information Education Communication titled ‘Nammude Panchayath Nammude Abhimanam’ submitted by Dr. Arun Kumar. K, Assistant Professor, Department of Political Science, University of Kerala and to replace the term ‘Consultant fee’ as ‘Training Expenditure’. The total budget of the project is Rs.3,50,000/- (Three lakhs and fifty thousands only) excluding GST and to distribute the amount as per the institutional mode of operation, after deducting GST, i.e., 80% to Consultant Fee, 12% to DDF and 8% to KUF.

The Syndicate further resolved to refer the proposal to the Standing Committee of the Syndicate on Finance. The Hon'ble Vice-Chancellor has implemented the resolution of the Syndicate.

As per the orders of the Hon'ble Vice-Chancellor, the proposal for the Consultancy Service with Department of Local Self Government, Government of Kerala under the institutional mode for designing a social audit cum reality show organized under Rashtreeya Grama Swaraj Abhiyan-Information Education Communication titled 'Nammude Panchayath Nammude Abhimanam' submitted by Dr. Arun Kumar. K, Assistant Professor, Department of Political Science, University of Kerala is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation

The Committee considered the matter and recommended to approve the proposal submitted by Dr. Arun Kumar. K, Assistant Professor, Department of Political Science, University of Kerala for the Consultancy Service with Department of Local Self Government, Government of Kerala under the institutional mode for designing a social audit cum reality show organized under Rashtreeya Grama Swaraj Abhiyan- Information Education Communication titled 'Nammude Panchayath Nammude Abhimanam' with a total budget amounting to Rs.3,50,000/- (Rupees Three lakh fifty thousand only)

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07.02.2023, be approved.

Item No.51.88.Additional.05: Department of Geology - Proposal for consultancy service with Kerala Highway Research Institute (KHRI), Public Works Department, Government of Kerala. reg.

(Ac D)

Dr. Anil Kumar Y. Assistant Professor, Department of Geology, University of Kerala has forwarded a proposal for consultancy service with Kerala Highway Research Institute (KHRI), Public Works Department, Government of Kerala under the institutional mode on Research work on moisture sensitivity of Hot Mix Asphalt (HMA)- A comprehensive study on the petrography and moisture susceptibility of HMA aggregate source/ quarries in Kerala. Dr. Sabu Joseph, Director, Consultancy cell has remarked to place the proposal before the next meeting of the University Consultancy Cell.

Budget of the work: Budget is prepared for 60 samples

SL.NO	Budget Head	Amount
1.	Cost of thin section Making (Rs. 500/ sample) Total of 60 samples	Rs. 30,000/-
2.	Petro graphical Photo (Rs, 500/ per sample) Total of 60 sample	Rs. 30,000/-
3.	Sub-total	Rs. 60,000/-
4.	Honorarium to the consultant (Consultation Fee Rs. 500/- Per sample) Total of 60 samples	Rs. 30,000/-
5.	Total of working Budget (80% of total)	Rs. 90,000/-
6.	Overhead Charges (20% of total)	Rs. 18,000/- DDF (12%)= Rs. 10,800/- KUF (8%) = Rs. 7200/-
7.	Total	Rs. 1,08,000/-
8.	Tax (18%)	Rs. 19440/-
9.	Grand Total (items 7+8)	Rs.1,27,440/-

The Syndicate held on 17.01.2023, vide item no. 07.02 considered the proposal and resolved to approve the proposal for consultancy service on Research work on moisture sensitivity of Hot Mix Asphalt (HMA) - A comprehensive study on the petrography and moisture susceptibility of HMA aggregate source /quarries in Kerala in association with Kerala Highway Research Institute (KHRI), Public Works Department, Government of Kerala submitted by Dr. Anil Kumar Y. Assistant Professor, Department of Geology, University of Kerala, with the total consultancy project cost for Rs.1,27,440/-

(Rupees One Lakh Twenty Seven Thousand Four Hundred and Forty Only) in the Institutional mode i.e, 80:20 and to distribute the amount as per the institutional mode of operation, after deducting GST, i.e., 80% to Consultant Fee, 12% to DDF and 8% to KUF., as per the recommendation of the meeting of the University Consultancy Cell held on 15.12.2022. The Syndicate further resolved that the proposal be referred to the Standing Committee of the Syndicate on Finance. The Hon'ble Vice-Chancellor has implemented the resolution of the Syndicate.

As per the orders of the Hon'ble Vice-Chancellor the proposal for consultancy service on Research Work as moisture sensitivity of Hot Mix Asphalt (HMA) in association with Kerala Highway Research Institute (KHRI), Public Works Department, Govt. of Kerala is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to approve the proposal submitted by Dr.Anil Kumar Y., Assistant Professor, Department of Geology, University of Kerala for the consultancy service on research work as moisture sensitivity of Hot Mix Asphalt (HMA) in association with Kerala Highway Research Institute(KHRI), Public Works Department, Govt of Kerala, with a total budget amounting to Rs.1,27,440/- (Rupees One lakh twenty seven thousand four hundred and forty only).

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07.02.2023, be approved.

Item No.51.88.Additional 06 : Centre for English Language Teaching (CELT) - Proposal to initiate Translation Consultancy Service at the centre submitted by Sri. Vishnu Narayanan, Director, CELT, University of Kerala - reg. (Ac D)

Sri. Vishnu Narayanan, Director, CELT, University of Kerala has forwarded a proposal to initiate Translation Consultancy Service at Centre for English Language Teaching (CELT) since the centre has an efficient panel of translators to translate content from Malayalam and Hindi to English and vice versa. The proposal was placed before the meeting of the University consultancy cell held on 15.12.2022.

The proposed rates are given below:

Sl.No	Service	Amount proposed	
1	Translation of Malayalam to English/ English to Malayalam	Translation charges	Rs 0.70/word
		Editing and proof reading charges	Rs 0.20/word
		Total	Rs 0.90/word
2	Translation of Hindi to English/ English to Malayalam	Translation charges	Rs 1.30/word
		Editing and proof reading charges	Rs 0.20/word
		Total	Rs 1.50/word

The Syndicate at its meeting held on 17.01.2023, vide item no. 07.01 considered the proposal, as per the recommendation of the University Consultancy Cell held on 15.12.2022 and resolved to approve the proposal for initiating Translation Consultancy Service at Centre for English Language Teaching (CELT) submitted by Sri. Vishnu Narayanan, Director, Centre for English Language Teaching (CELT), in the Institutional Mode at the ratio of 80:20 and to distribute the amount as per the institutional mode of operation (80% to Consultant Fee, 12% to DDF and 8% to KUF), after deducting GST. And further resolved that the item to be referred to the Standing Committee of the Syndicate on Finance,.

As per the orders of the Vice Chancellor, the proposal for initiating Translation Consultancy Service at Centre for English Language Teaching (CELT) submitted by Sri. Vishnu Narayanan, Director, Centre for English Language Teaching (CELT) is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to approve the proposal submitted by Sri. Vishnu Narayanan, Director, Centre for English Language Teaching (CELT) for initiating Translation Consultancy at Centre for English Language Teaching (CELT) Service along with the proposed rate as detailed below:

<i>Sl.No</i>	<i>Service</i>	<i>Amount proposed</i>	
<i>1</i>	<i>Translation of Malayalam to English /English to Malayalam</i>	<i>Translation charges</i>	<i>Rs 0.70/word</i>
		<i>Editing and proof reading charges</i>	<i>Rs 0.20/word</i>
		<i>Total</i>	<i>Rs 0.90/word</i>
<i>2</i>	<i>Translation of Hindi to English/ English to Malayalam</i>	<i>Translation charges</i>	<i>Rs 1.30/word</i>
		<i>Editing and proof reading charges</i>	<i>Rs 0.20/word</i>
		<i>Total</i>	<i>Rs 1.50/word</i>

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07.02.2023, be approved.

Item No.51.88.Additional 07: Department of Tamil - Three day International Webinar on “Contemporary Theatrical Activists and their Theatrical Activities”- regularisation of Provisional Advance- delay in submitting bills and vouchers-reg.

(Pl B)

An amount of Rs.47000/- (Rupees Forty seven thousand only) was sanctioned as Provisional Advance to Dr. Jeyakrishnan P, Professor & Head, Department of Tamil, University of Kerala vide U.O No.Pl.B/S.P./2021-22/Webinars dated 15/11/2021 for the conduct of the three day International Webinar on “Contemporary Theatrical Activists and their Theatrical Activities” from the 01st to 03rd of December 2021.

Dr. Jeyakrishnan P, Professor & Head of the Department, Department of Tamil, vide letter no. TAM/103/2022-2023 dated 12.01.2023, forwarded the statement of expenditure and bills and vouchers of the expenses incurred (Rs.47000/-) for the conduct of the International Webinar along with the publication with ISBN No.9789392701009 for regularisation of Provisional Advance.

The Audit Wing on verifying the bills/vouchers observed that the bills/vouchers have been submitted for regularisation in January 2023 only, eventhough the Provisional Advance was sanctioned in November 2021. Further, the Audit Wing requested to obtain clarification from the Head of the Department for the delay occurred and also requested to obtain administrative sanction on the clarification, since. penal interest is applicable if the provisional advance sanctioned is not regularised within three months from the date of sanction.

In response to the clarification sought, the Organising Secretary of the Seminar (Dr.Leema Metilda A), vide the letter forwarded by the HoD stated that a delay occurred in submitting the bills/vouchers for regularisation on time, owing to the delay occurred in editing, compiling & publishing of the proceedings of the webinar which in turn was delayed because of the delay in submission of the hard copy of the paper presented & the articles included in the proceedings.

The Hon'ble Vice-Chancellor ordered to place, the clarification provided by the Organising Secretary on the delay occurred in submitting the bills / vouchers for regularising the provisional advance, before the Standing Committee of the Syndicate on Finance.

Accordingly the matter regarding the delay in regularising the provisional advance amounting to 47000/- (Rupees Forty Seven Thousand only), sanctioned to Dr. Jeyakrishnan P, Professor & Head of the Department, Department of Tamil, vide U.O.No.Pl.B/S.P/2021-22/Webinars dated 15/11/2021, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to condone the delay occurred in submitting the bills and vouchers towards the regularisation of the provisional advance of Rs. 47000/- (Rupees Forty Seven Thousand only), sanctioned to Dr. Jeyakrishnan P, Professor & Head of the Department, Department of Tamil, vide U.O.No.Pl.B/S.P/2021-22/Webinars dated 15/11/2021, for regularisation.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07.02.2023, be approved.

Item No.51.88.Additional No.08: Department of Tamil – Purchase of various furniture in the Department-Payment- Reappropriation of funds-reg.

(Pl AI)

Sanction had been accorded by the Vice- Chancellor vide U O dated 25.07.22 and 20.07.22 to release payment for the purchase of the following items in the department, at a total cost of Rs.98,154/- (Rupees Ninety eight thousand one hundred and fifty four only), including GST, debiting the expenditure from the State Plan Grant sanctioned under the Scheme component “Infrastructure and Laboratory Development”. Th action regarding this purchase was initiated in the financial year 2021-2022 but the payment was effected in the financial year 22-23

Sl. No	Description	Name of the Firm	Grant total (including GST 18%)
1	HP Laptop	'M/s. Enterprise Computing Solutions Pvt Ltd.'	49,120/-
2	Furniture Items 1.Steel slotted angle rack with 6 pannels 180*90*38 cm 20 G (3 nos.) 2.Revolving Chair Medium Back with push back (2 nos.) 3. Computer Table with CPU provision & keyboard & one drawer 120*75*75 cm (2 nos.)	'M/s. SIDCO'	49,034/-
		Grant Total	98,154/-

The Head, Department of Tamil, vide letter no. TAM/144/22-23 dated 17/09/2022, has informed that the Department had purchased following items from the amount allocated under the scheme component 'Infrastructure and Laboratory Development' from the State Plan Fund for the year 2022-23, in accordance with the guidelines issued for the purchase of stores, that items upto an amount of of Rs.15,000/- (Rupees Fifteen thousand only) can be made without inviting quotations/ bids by the Head of the Department.

Sl.No	Item	Firm	Qty	Amount (Rs)
1	Executive High Back Revolving Chair	'M/s. SIDCO, Wood Working Unit, Thiruvananthapuram'	2	14,828/-
2	(i) Pre Laminated Board Computer Table (ii) teapoy	'M/s. SIDCO, Wood Working Unit, Thiruvananthapuram'	1 1	14,632
3	(i) Steel Cabinet with 3 Shelves (ii) Executive High Back Revolving Chair	'M/s. SIDCO, Wood Working Unit, Thiruvananthapuram'	1 1	14,915

Accordingly, the Head, Department of Tamil, has forwarded the bills (in triplicate) amounting to Rs.44,375/- (Rupees Forty four thousand three hundred and seventy five only) with stock entry certificate & stamped pre-receipts, as detailed below and requested to sanction the payment due to the firm.

- (i) Invoice no. 119/2022-23 dated 02/09/2022 for an amount of Rs.14,828/- (Rupees Fourteen thousand eight hundred and twenty eight only) towards the cost of two ‘Executive High Back Revolving Chair’ purchased from 'M/s. SIDCO, Wood Working Unit, Thiruvananthapuram’.
- (ii) Invoice no. 121/2022-23 dated 12/09/2022 for an amount of Rs. 14,632/- (Rupees Fourteen thousand six hundred and thirty two only) towards the cost of one ‘Pre Laminated Board Computer Table’ and one ‘teapoy’, purchase from 'M/s. SIDCO, Wood Working Unit, Thiruvananthapuram’.
- (iii) Invoice no. 123/2022-23 dated 15/09/2022 for an amount of Rs. 14,915/- (Rupees Fourteen thousand nine hundred and fifteen only) towards the cost of one ‘Steel Cabinet with 3 Shelves’ and one ‘Executive High Back Revolving Chair’, purchase from 'M/s. SIDCO, Wood Working Unit, Thiruvananthapuram’.

The Head, Department of Tamil, also requested that since balance provision in the H/A is not sufficient, a sum of Rs.44375/- (Rupees Fortyfour Thousand Three Hundred and Seventyfive only) be reappropriated from the H/A "Part II-Plan- M H 36- 4/1845- Books and Periodicals" to meet the expenditure in the current years budget.

The Finance considered the above request and remarked to obtain clarification from the Head for not obtaining prior permission before purchasing the furniture detailed at table 2 .

Accordingly, the Head, Department of Tamil, vide letter no.TAM/76/2022-23 dated 03.12.2022, has furnished clarifications that the chairs and tables used by students and faculty in the Department became damaged and there is an increase in the intake of students .Requests from students for new furniture has come before the Department Council also..

While considering the clarification from the HoD, Dept. of Tamil the Vice-Chancellor has ordered to place the proposal before the Standing Committee of the Syndicate on Finance.

In this context, as per the orders of the Vice-Chancellor, the clarification from the HoD, Dept. of Tamil along with the proposal for reappropriation of funds is placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to ratify the action taken by the Head, Department of Tamil in purchasing the furniture for the use of Department without obtaining prior permission from the University.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Standing Committee of the Syndicate on Finance held on 07.02.2023, be approved.

The meeting came to an end at 01.15 p .m.

Item No.51.89

Minutes and Proceedings of hearing conducted by the Board for Adjudication of Students' Grievances on 27.01.2023- Petition filed by Sri. Abhinandh S Kumar (5 yr LLB student) of Government Law College - reporting- reg.

(Ac.B1)

The Chairman, University Union placed the petition filed by Sri. Abhinandh S Kumar (5 yr LLB student) of Government Law College apart from Agenda for consideration of the Board of Adjudication of Students' Grievances at its meeting held on 27.01.2023, which were admitted by the Chair.

The Chairman Kerala University Union detailed that, Sri. Abhinandh S Kumar (5 yr LLB student) of Government law College, Trivandrum has been victimized by the college authorities in connection with a conflict occurred at the college on 15/03/2022. He stated that, the college had decided to deprive the petitioner of appearing for the exam at that college and also denied the caution deposit eligible to him. The Chairman Kerala University Union invited the intervention of the Board in this matter and requested for appropriate direction to be given to the Principal to allow the petitioner to attend the exams at that college itself during pendency of the issue.

Having considered the issue, the board observed that, since the subject matter involved in the petition has to be examined in detail, the petition may be deferred to next meeting for consideration.

The Board further recommended that, the Vice-Chancellor may permit the implementation of above recommendations in exercise of the powers conferred under section 10 (13) of the Kerala University Act, 1974.

The Vice Chancellor has ordered to approve the minutes and the proceedings of the hearing conducted by the Board for Adjudication of Students' Grievances held on 27.01.2023.

Statute 5 of Chapter 36 of the Kerala University First Statutes 1977 stipulate that" The findings of the Board shall then be forwarded to the Syndicate by the Chairman for appropriate action"

As ordered by the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.90 *Minutes and Proceedings of hearing conducted by the Board for Adjudication of Students' Grievances on 27.01.2023 - Expulsion of two students namely Goutham K P and Abhinand Y S and suspension of 19 students from SN College, Kollam in connection with the conflict occurred at the college on 07/12/2022 - reporting- reg.*

(Ac B I)

The Chairman, University Union placed the matter of expulsion of two students namely Goutham K P and Abhinand Y S and suspension of 19 students from SN College Kollam in connection with the conflict occurred at the college on 07/12/2022 apart from Agenda for consideration of the Board of Adjudication of Students' Grievances at its meeting held on 27.01.2023, which were admitted by the Chair.

The Chairman, Kerala University Union detailed the grievances submitted by a group of students of SN College Kollam, who were expelled and suspended in connection with an incident occurred at the college. The Chairman, Kerala University Union who was also one among the affected persons condemned the College action as unconstitutional and illegal. He invited the intervention of the Board in this matter and requested for appropriate direction to allow the petitioners to attend the exams during pendency of the issue.

The Board observed the oral and documentary evidences presented by the Chairman, Kerala University Union and noted it is necessary to allow the parties concerned to argue their case before the Board at its next meeting. However, taking into account the students' academic career, the Board recommended to permit Goutham K P, Abhinand Y S and 19 suspended candidates to write the ensuing examinations provisionally subject to fulfilling other conditions.

Considering the urgency of the matter, the Board for Adjudication of Student Grievances further recommended that the Vice-Chancellor may permit the implementation of above recommendations in exercise of the powers conferred under section 10 (13) of the Kerala University Act, 1974.

The Vice Chancellor has ordered to approve the minutes and the proceedings of the hearing conducted by the Board for Adjudication of Students' Grievances held on 27.01.2023 . Consequent to that, the Principal was directed to permit Goutham K P, Abhinand Y S and 19 suspended candidates to write the ensuing examinations provisionally subject to fulfilling other conditions. The recommendation was also intimated to the PA to Controller of Examinations for further necessary action.

Statute 5 of Chapter 36 of the Kerala University First Statutes 1977 stipulate that "The findings of the Board shall then be forwarded to the Syndicate by the chairman for appropriate action"

As ordered by the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.91 *Minutes and Proceedings of hearing conducted by the Board for Adjudication of Students' Grievances on 27.01.2023 - Expulsion of Sri.Sonu Sony and Sri. Sudheer K K, SD College , Alappuzha – reporting of- reg.*

(Ac B I)

The Principal, Sanatana Dharma College, Alappuzha on 17th December 2022 had forwarded transfer certificates of Sri. Sonu Sony (First year Hindi) and Sri. Sudheer K K (Second year B A Economics) along with enquiry committee reports pursuant to which the candidates were expelled. The Principal reported that, the college council, based on the findings of the enquiry commission constituted to enquire into the issues related to the College Union Election, had decided to expel these two students from the college.

During pendency, Sri. Sonu Sony (First year Hindi) filed a petition on 07th January 2023 before the University alleging that, the expulsion was illegal and arbitrary, concealing true events in connection with the incident.

Considering the petition, on 27.01.2023, the Board for Adjudication of Students' Grievances (BASG), conducted a hearing of the petitioner and Dr.Saraswathy Antharjanam N, Principal (i/c), Sanatana Dharma College, Allapuzha. Sri. Sudheer K K (Second year B A Economics), similarly aggrieved student was also heard by the Board.

Both the petitioners submitted that, on 2nd December 2022 while they were engaged in election campaign work, had happened to witness a 2nd Year student named Pooja being beaten by some students headed by Sri. Aravindh A K and Sri. Yousuf Ali which led to the cause of skirmish. Sri. Sonu Sony, who was contestant to the position as College Union Chairman submitted that, he had managed to keep away from all the provocations against him in connection with the election. They alleged that, the unilateral decision taken by the college to expel them was unjust and would ruin their future. The petitioners requested to revoke their expulsion and expressed the need to continue their studies at that college itself.

Dr. Saraswathy Antharjanam N, Principal(i/c), Sanatana Dharma College, Alappuzha has asserted that, the college council had unanimously accepted the enquiry committee report and then proceeded with the expulsion in compliance with the existing provisions of the University. The Principal explained that, initially the petitioners were placed under suspension in connection with an incident occurred on 2nd December 2022. Thereafter, based on complaint received from a 2nd Year student named Sneha S, two students namely Sri. Aravindh A K and Sri. Yousuf Ali were also placed under suspension for 14 days. The College council, based on the findings of the college enquiry committee, submitted a report which found Sri. Sonu Sony and Sri. Sudheer K K guilty without referring any further disciplinary action against Sri. Aravindh A K and Sri. Yousuf Ali. According to the Principal, the allegation that, a girl student was attacked is baseless. In response to the pointed question by the Chair as well as the members, the Principal explained the reason for not specifying any remarks on the Transfer Certificate as it may affect the admission of students to other Institutions and also admitted that there is no previous history of such allegations against the petitioners. The Principal also recollected an incident of been locked up for 2 days and released with the intervention of police in the college.

The Board observed that, the petitioners are not perpetual offenders. So, the decision to expel them for an incident will create hiatus in their academic career. The Board noted that, the Petitioners can be granted a chance to repent and to limit their punishment to suspension.

After having considered the facts of the case and oral deliberations as well as written submissions and other factual evidences adduced at the time of hearing, the following recommendations are made.

1. The Principal may be directed to revoke the order of expulsion by limiting the punishment as suspension for a period of 60 days from the date of suspension.
2. Also recommended to permit them to write the ensuing examinations provisionally subject to fulfilling other conditions. Considering the urgency of the matter, the Board for Adjudication of Student Grievances further recommended that, the Vice-Chancellor may permit the implementation of this recommendations in exercise of the powers conferred under section 10 (13) of the Kerala University Act, 1974.

The Vice Chancellor has ordered to approve the minutes and the proceedings of the hearing conducted by the Board for Adjudication of Students' Grievances held on 27.01.2023. Consequent to that, the Principal was directed to revoke the order of expulsion by limiting the punishment as suspension for a period of 60 days from the date of suspension and to permit the petitioners to write the ensuing examinations provisionally subject to fulfilling other conditions. The recommendation was also intimated to the PA to Controller of Examinations for further necessary action.

Statute 5 of Chapter 36 of the Kerala University First Statutes 1977 stipulate that "The findings of the Board shall then be forwarded to the Syndicate by the chairman for appropriate action" As ordered by the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.51.92 Karmela Rani Training College, Kollam- Appointment of Dr. Anuja.C.S, Associate Professor of Education (Malayalam) as DDO (tenth Term)-Approval of – reg.

(Ac F1)

The Manager, Karmela Rani Training College, Kollam, has requested to approve the appointment of Dr. Anuja C.S, Associate Professor of Education (Malayalam) as DDO of the college for the tenth term, w.e.f 01.01.2023.

It may be noted that University had given approval for the appointment of Dr. Anuja C.S, as the DDO of Karmela Rani Training College, Kollam, w.e.f 01.10.2022 (Ninth term) vide U.O. No. 8761 /2022/ UOK Dated: 22.11.2022.

As per the Norms and Procedure for the the selection of teachers for appointment in private Affiliated Colleges ammended UO No Ac FV/50501/2013 dated 02/05/2014 "In exceptional cases the vice-Chancellor may approve the appointment of any member of the teaching staff of a College as Drawing and Disbursing Officer on request from the Educational Agency subject to a maximum of three months for reasons to be recorded.it shall not be granted for more than three consecutive terms".

The Syndicate at its meeting held on 12.04.2022 while considering the proposal for the approval of Dr. Anuja C.S, Associate Professor of Education as DDO of Karmela Rani Training College, Kollam had resolved to issue strict warning to the Educational Agency stating that no further extension will be granted for appointment of Drawing and Disbursing Officer and to urgently take steps for the appointment of permanent Principal in the College and the same was intimated to the college.

In response to the above letter, it is informed that Management has initiated the process of appointing a permanent Principal by inviting applications from the available faculties in Associate Professor Rank. Among the three Associate Professors Dr. Anuja C.S only , the senior most faculty has submitted the application for promotion to the post of Principal. Since the candidate was not qualified as per UGC Regulation 2018, the Management is not able to promote her to the post of Principal.It is also informed, that being a training college offering only a single course with a limited number of faculty of nine members, they have a dearth of eligible senior faculty to be considered for promotion to the post of Principal.

It may be noted that UGC Regulation 2018 has envisaged Direct Recruitment for the post of College Principal and Professor (Professor's grade).The Educational agency has informed that as the revision of Staff Pattern of Training Colleges is under the consideration of Government, the Management is not in a position to proceed with the option of Direct Recruitment of Principal and requested to approve the appointment of Dr. Anuja C.S as DDO (tenth Term) w.e.f 01.01.2023 F N.

As ordered by the Vice-Chancellor, ***the proposal for the approval of the extension of the term of appointment of Dr. Anuja C.S, Associate Professor of Education (Malayalam) as Drawing & Disbursing Officer of Karmela Rani Training College, Kollam for the tenth term, comprising of three months w.e.f 01.01.2023***, is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.51.93 Santhom Malankara Arts & Science College Edanji, Thiruvananthapuram- Appointment of Dr. Vibin Bernad R, Assistant Professor in Syriac as DDO (fifth term)-Approval of – reg.

(Ac F I)

The Manager, Santhom Malankara Arts & Science College Edanji, Thiruvananthapuram has requested to approve the appointment of Dr. Vibin Bernad R, Assistant Professor of Syriac as DDO of the college for the fifth term.

It may be noted that University had given approval for the appointment of Dr. Vibin Bernad R, Assistant Professor of Syriac as Drawing and Disbursing Officer for a period of three months w.e.f 28.10.2022 (Fourth term) vide order No:8760/2022/UOK Dated: 22.11.2022.

As per the Norms and Procedure for the the selection of teachers for appointment in private Affiliated Colleges amended UO NoAcFV/50501/2013 dated 02/05/2014 "In exceptional cases the Vice-Chancellor may approve the appointment of any member of the teaching staff of a College as Drawing and Disbursing Officer on request from the Educational Agency subject to a maximum of three months for reasons to be recorded.it shall not be granted for more than three consecutive terms".

In the light of the above mentioned facts, as per the orders of the Vice-Chancellor, the *proposal for the approval of the appointment of Dr. Vibin Bernad R, Assistant Professor of Syriac as Drawing & Disbursing Officer of Santhom Malankara Arts & Science College Edanji, Thiruvananthapuram for the fifth term comprising of three months w.e.f 28.01.2023*, is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.51.94 *Kerala University Office Canteen – Payment of charges towards refreshment served at various meeting held in the examination wing for the period from 01.08.2022 to 30.09.2022- Reporting of-reg.*

(M&CI)

The contract for running the canteen at SH Campus has been awarded to Kerala University Employees Co-operative Society for a period of one year with effect from 01.04.2022 vide UO No. Ad.BII/1/30232/2022 dated 03.06.2022.

The Manager, Kerala University Office Canteen, Senate House Campus, Thiruvananthapuram, has submitted bills/vouchers amounting to Rs.1,11,977/- (Rupees One Lakh Eleven Thousand Nine Hundred and Seventy Seven only) towards the charges for refreshments served at various meetings conducted by the examination wing for the period from 01.08.2022 to 30.09.2022.

The Audit IV (b) section has verified the bills and vouchers and admitted a total amount of Rs.1,11,977/- (Rupees One Lakh Eleven Thousand Nine Hundred and Seventy Seven only) payable to the Secretary, Kerala University Employees Co-Operative Society towards the refreshments charges for the period from 01.08.2022 to 30.09.2022.

The Vice Chancellor has accorded sanction to the Secretary, Kerala University Employees Co-Operative Society being paid an amount of Rs.1,11,977/- (Rupees One Lakh Eleven Thousand Nine Hundred and Seventy Seven only) towards charges for refreshments served at various meetings held in the examination wing during the period from 01.08.2022 to 30.09.2022 subject to reporting to the Syndicate. Accordingly orders has been issued for effecting the payment vide UO No. M&C.I.3/2075/2023 dated 10.01.2023.

Hence the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Additional Item 1 *Phase II work of the EMS Memorial Multipurpose Seminar Hall at Kariavattom Campus – Fire Fighting Works – tender quoted above the tender PAC – submitted for acceptance and sanction – reg*

(Pl.C)

The Syndicate considered tender for the fire fighting works and noted that only two tenders have been received after re-tendering. The University Engineer negotiated with the lowest quoted for M/s Indriya Engineering (P) Ltd., and the firm have offered a reduction of quoted rate for some items and release to Rs.5,12,081.61/- (Excluding GST), 8.43% above the estimate rate. The hike on the PAC due to the tender excess is Rs.39,830.61/- above the tender PAC.

Considering the urgency of the work the Syndicate **RESOLVED** to approve the tender received from M/s Indriya Engineering (P) Ltd., amounting to Rs.5,12,081.61/- (Excluding GST) for the fire fighting works in the EMS Memorial Multipurpose Seminar Hall at Kariavattom Campus.

***Additional Item 2 National Service Scheme – implementation of Central Nodal Agency (CNA)
System for flow of funds under Central Sector Scheme (CSS) – reg
(NSS)***

The Ministry of Youth Affairs and Sports, Government of India has directed State Bank of India (SBI) to coordinate with all the State NSS Offices in India for opening CNA account (Central Nodal Agency) and ZBSA (Zero Balance Subsidiary Accounts) to facilitate flow of funds under Central Sector Scheme of Government of India.

The Finance Officer has recommended for opening ZBSA (Zero Balance Subsidiary Accounts) in the name of Finance Officer and NSS Co-ordinator, University of Kerala subject to administrative sanction.

The Syndicate considered the matter and **RESOLVED** to approve the proposal for opening (Zero Balance Subsidiary Accounts) in the name of Finance Officer and NSS Co-ordinator, University of Kerala as a part of the implementation of CNA System for the flow of funds under CSS.

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University Buildings,
Thiruvananthapuram,
09.02.2023



UNIVERSITY OF KERALA

**Preliminary Minutes of the 52nd Meeting of the
Syndicate held on 28.02.2023**

(Re-accredited by NAAC with 'A++' Grade)

Place of Meeting : University Buildings,
Thiruvananthapuram
Time : 11.00 AM

Members Present:

1. Dr. Mohanan Kunnimal (*In the Chair*)
Vice-Chancellor
2. Sri.B.P.Murali
3. Dr.S.Nazeeb
4. Sri.Jairaj.J
5. Dr.K.B.Manoj
6. Dr.M.Vijayan Pillai
7. Sri.Bijukumar.G
8. Dr.K.G.Gopchandran
9. Sri.Arunkumar R
10. Adv.K.H.Babujan
11. Sri. M.S. Arun Kumar
12. Sri.P.Rajendrakumar
13. Sri.Sandeeplal. S
14. Prof.K.Lalitha
15. Smt.Renju Suresh

Online presence:

16. Adv.A.Ajikumar

Item No. 52.01 *Confirmation of the Preliminary Minutes of the 51st Meeting of the
Syndicate held on 09.02.2023 -reg.*

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 51st Meeting of the Syndicate held on 09.02.2023 with the following modifications:

Item No.51.07.05 Last digit in the table of the Agenda Note be corrected and read as '00' instead of '07'.

(Ad.AVI/ Ac.A.III)

Item No.51.62.D18 **Recommendation be corrected as** "Committee considered the matter and recommended to entrust 'the Project Expert, IRTC' to resubmit the proposal with revised rate, including the details regarding man power required for total waste management.

(Ac.E1)

Item No.51.80.05 **Resolution be added** "ALSO RESOLVED that fine for the period of Treasury ban be exempted from the contractor".

(Pl.G)

Item No.51.84.01 **Resolution be modified as “RESOLVED** that the recommendation of the Sub-Committee, for the petitioners to take readmission with college transfer be approved”.

(Ac.B1)

