



UNIVERSITY OF KERALA

**Preliminary Minutes of the 40th Meeting of the
Syndicate held on 12.04.2022**

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members Present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Dr.M.Vijayan Pillai
4. Sri.Bijukumar.G
5. Adv.B.Balachandran
6. Dr.S.Nazeeb
7. Sri.Arunkumar R
8. Sri.P.Rajendrakumar
9. Sri.M.S.Arunkumar
10. Dr.K.G.Gopchandran
11. Adv.G.Muralidharan Pillai
12. Adv.K.H.Babujan
13. Sri.Jairaj.J
14. Adv.A.Ajikumar
15. Sri.B.P.Murali
16. Prof.K.Lalitha
17. Smt.Renju Suresh

Item No. 40.01. *Confirmation of the Preliminary Minutes of the 37th Meeting of the
Syndicate held on 25.02.2022 -reg.*

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 37th Meeting of the Syndicate held on 25.02.2022 with the following modifications:

Item No.37.119 Resolution be corrected and read as “RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 21.02.2022, be approved.”

(Ac.FII/Ac.FI)

Item No.37.119.A9 Resolution be corrected as “RESOLVED that the item be deferred”.

(Ac.FII)

Item No.37.124.Additional Item No.11.10 Resolution at Sl.No.2 be corrected as “To place work order with with M/s. Aimil Ltd., New Delhi for the purchase of Detection Systems (1/8th Pressure Field Microphone with Preamplifier at a total cost of Rs.4,97,400/- (Rs.Four lakh ninetyseven thousand and four hundred only) + 5% GST (warranty of three years for the main component and one year for the sub-components.”

(Ad.BIV)

Item No.37.152 Resolution 'II' be corrected as 'The final proposals at Sl.Nos. 2, 3, 4 (a), (b), (d), (e), (f), (h) & (i), 5, 7, 11, 14, 15, 16, 17 of the Administrative Reforms, be approved.

(Ad.BIII)

Item No.37.146.05 Recommendation be corrected as "Hold discussion with representatives of Kerala University Staff Union and recommended to entrust the University Engineer to place the estimate for maintenance of Kerala University Staff Housing Co-Operative Society at *SH Campus, Palayam*, before the Standing Committee of the Syndicate on Planning & Development.

(Pl.G/ Ad.B1)

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Item No. 40.02. *Confirmation of the Preliminary Minutes of the 38th Meeting of the Syndicate held on 16.03.2022 -reg.*

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 38th Meeting of the Syndicate held on 16.03.2022 with the following modifications:

Item No.38.10.16 **FURTHER RESOLVED** to include Dr.G.Raju, Professor, Department of Commerce as Subject Expert instead of Head, Department of Commerce, Kariavattom.

(Ac.BII/ Ac.AV)

Item No.38.46.13 Recommendation at Sl.No.2 be corrected as '*Must possess valid Light Motor Vehicle Licence with badge*

(Ad.AVI/ Ad.AV)

Item No.38.52.05 Bid amount in Recommendation be corrected as 'Rs.3,69,000/-' instead of 'Rs.3,96,000/-'

(Ad.B1)

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Item No. 40.03. *Confirmation of the Preliminary Minutes of the Special Meeting of the Syndicate held on 18.03.2022 -reg.*

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the Special Meeting of the Syndicate held on 18.03.2022.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

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Item No. 40.04. *Confirmation of the Preliminary Minutes of the 39th Meeting of the Syndicate held on 25.03.2022 -reg.*

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the Special Meeting of the Syndicate held on 25.03.2022.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

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Item No.40.05 *Appointments / Career Advancement Promotion, if any – reg.*

(Ad.H/Ad.D.II Section)

Resolution of the Syndicate

NIL

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Item No.40.06. *Department of Zoology – Rotation of Headship on completion of tenure – Consideration of- reg.*

(Ad D1)

Dr.G.Prasad, Professor, Department of Zoology was nominated as the HOD w.e.f 01.5.2019 F.N., vide U.O.No.Ad.D1.3/Zool/HOD Nom/2019 dated 31.05.2019. His three year tenure as HOD expires on 30.04.2022.

As per Statute 18, Chapter 3 of the Kerala University First Statutes, 1977 modified vide amendment No. 191 and 232, **the HOD shall be nominated on a rotation basis for a period of 3 years**, starting with the senior most teacher of the Department. The Syndicate shall nominate the senior most Professor as HOD for a period of 3 years and at the end of the 3 years, the next senior most Professor shall be nominated. After all Professors are given a turn, the rotation shall then be implemented among Associate Professors/Readers as per seniority. In the Departments where there are no Professors or Associate Professors, eligible for Headship, it shall be rotated among the Assistant Professors. To become eligible for considering for Headship, a teacher should possess a Ph.D Degree, has to put in at least two years service in the Department concerned and has a minimum of 6 months of service remaining till retirement.

The details of faculties in the Department of Zoology are as follows:-:-

#	Name	Designation	Term as HOD	Date of joining in the Department	Remarks
1	Dr.G.Prasad	Professor	01.05.2019 F.N. to 30.04.2022 A.N	21.02.2004	Currently HOD and period will be over by 30/04/2022
2	Smt.Jeejakumari V.K	Assistant Professor	–	29.06.1996	No Ph.D, Not a Research Guide
3	Dr.Sreejith P	Assistant Professor	–	21.06.2012	-----
4	Dr.Benno Pereira F.G	Assistant Professor	–	07.09.2016	-----
5	Dr. Sainudeen Sahib S	Assistant Professor		17.04.2019	-----

As all other faculties except Dr.G.Prasad, the present Head of the Department, are Assistant Professors, the eligible / senior most Faculty in the Department of Statistics to consider for headship is **Dr.G.Prasad** himself, who satisfies all the criteria laid down in the Statute, to consider for headship. His date of retirement is 30.04.2027.

Sanction has been accorded by the Vice-Chancellor to place the matter regarding nomination of the Head, Department of Zoology before the Syndicate.

Accordingly, the matter regarding nominating **Dr.G.Prasad, Professor, Dept. of Zoology, once again as Head, Department of Zoology, for another tenure of three years w.e.f 01.05.2022 F.N.**, the eligible faculty as per Statutes, is placed before the Syndicate for consideration and appropriate decision.

<i>Resolution of the Syndicate</i>	
RESOLVED to nominate Dr.G.Prasad, Professor, Department of Zoology as Head, Department of Zoology, Kariavattom for another tenure of three years w.e.f. 01.05.2022.	

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Item No.40.07. Department of Political Science - Next Head of the Department- Appointment - Consideration of- reg.

(Ad.AII)

The Professor & Head, Department of Political Science has forwarded the minutes of the Department Council Meeting held on 10.03.2022 recommending the senior most Professor, Dr.Girish Kumar R who completes two years as Professor on 26.03.2022 as the next Head of the Department of Political Science w.e.f 01.04.2022.

The details of teaching faculties in the Department of Political Science is given below:

SL. No.	Name	Date of entry in University Service	Retiring on	Remarks
1	Prof.(Dr.)Suresh R	28.05.2013	31.03.2022	Present Head of the Department.
2	Prof.(Dr).Girish	27.03.2020	31.05.2029	Eligible for Headship

	Kumar R			
3	Prof.(Dr). K.M Sajad Ibrahim	28.05.2013	31.05.2027	Nominated as Head w.e.f 01.06.2018
4	Prof.(Dr). Shaji Varkey	26.03.1997	31.05.2022	less than 3 months of service remaining till retirement
5	Dr.Josukutty C A	25.03.2010	31.05.2027	-
6	Smt.Anu Unny	28.05.2013	31.10.2045	-
7	Dr.Samuel Jacob Kuruvila	28.05.2013	31.07.2034	-
8	Dr.Nithya N.R	23.03.2020	31.05.2042	-
9	Dr.Arun Kumar K	23.03.2020	31.05.2039	-

As per amendment No.232 of Statute in Chapter 3 of the Kerala University First Statute 1977 "The Head of the Department shall be nominated on a rotation basis for 3 years starting with the senior most lecturer of the Department. The Syndicate shall nominate the senior most Professor as the Head of the Department for a period of 3 years and at the end of the 3 years, next senior most Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among the associate professors/Readers as per seniority".

"To become eligible for headship, a teacher should possess a Ph.D Degree and has to put in at least 2 years of service in the Department concerned, except in cases where there are no senior teachers in the Department. A teacher shall be eligible to take Headship only if he/she has a minimum of 6 months of service remaining till retirement. In the Department where there are no Professors or Associate Professors/Readers eligible for the Headship, it shall be rotated among the Assistant Professors".

"It shall however be open to the teacher who has been nominated as the Head of the Department to make a request that he/she shall be relieved of such responsibility for academic reasons. In such cases, the next senior most teacher shall be the Head of the Department. The other members of the teaching staff shall work under the direction of the Head of the Department and shall assist him in the performance of his/her duties".

In the Department of Political Science, Prof.(Dr.)Suresh R is the current Head of the Department and will retire on 31.03.2022. Prof.(Dr.)K.M Sajad Ibrahim was nominated as the Head w.e.f 01.06.2018. Prof.(Dr.)Shaji Varkey will retire on 31.05.2022 and has only less than 3 months of service remaining till retirement. Prof.(Dr.)Girish Kumar R who completes two years as Professor on 26.03.2022 was recommended by the Department Council Meeting held on 10.03.2022 and is eligible for Headship.

As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to nominate Prof. (Dr.) Girish Kumar.R, Professor, Department of Political Science as Head, Department of Political Science, Kariavattom w.e.f 01.04.2022.

Item No.40.08. Sabha T.V of Kerala Legislative Assembly- Request for Granting permission for association- Dr.Arunkumar.K, Assistant Professor- Consideration of- reg.

(Ad.AII)

The Head, Department of Political Science has forwarded the request of Dr.Arunkumar.K, Assistant Professor, Department of Political Science for granting permission for associating with the Sabha TV of Kerala Legislative Assembly.

Dr. Arunkumar K has informed that he has been nominated as a member in the Editorial Board of Sabha TV of Kerala Legislative Assembly. He has requested to accord sanction for his association with Sabha TV and to consider it as part of his official duty without affecting his normal duties in the Department of Political Science.

As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to grant permission to Dr.Arunkumar.K, Assistant Professor, Department of Political Science, Kariavattom for associating with the Sabha TV of Kerala Legislative Assembly, without affecting the normal duties of the Department.

Item No.40.09. UGC-HRDC, University of Kerala-Establishing a Centre for Academic and Professional Training(C-APT)-Proposal-Consideration of- reg. (Ad.AII)

An amount of ₹ 25,00,000 /- (Rupees Twenty Five Lakh only) was allotted in the Budget Speech 2021-22 (Item no 10) to establish a Centre for Academic and Professional Training (C-APT) for engaging students, faculty and staff of the University and the colleges affiliated to it, their disciplines and professions, and their learning and career development processes. The Director (i/c), UGC-Human Resource Development Centre, University of Kerala in Consultation with Dr.R.Vasanthagopal, Professor and Director, School of Distance Education, was entrusted for implementing the same.

Dr R Vasanthagopal, Prof. and Director, S D E submitted a Proposal regarding the same with an estimate expenditure of ₹ 25,00,000 /- (Rupees Twenty Five Lakh only). As per the orders of the Vice-Chancellor, the matter was placed before the Combined Standing Committee of Syndicate on Academics and Research and Staff, Equipment & Buildings for consideration.

The Committee considered the matter and recommended to refer the item to the Syndicate. The meeting of the Syndicate held on 23.07.2021 vide Item No.30.45.01 resolved to constitute a sub-committee consisting of the Hon'ble Vice-Chancellor, Pro-Vice-Chancellor, Registrar and Convenors of the Standing Committee of the Syndicate on Staff, Equipment & Buildings, Finance, Academic & Research, Affiliation of Colleges and Planning & Development for a detailed discussion regarding the implementation of the Budget Proposal. Hence, a Sub-Committee meeting was held on 08.11.2021 (Monday) at 4.00 PM and offered the following suggestions.

The panel suggested to include Project framing workshops in the proposal and to include Finance Officer as a member of the monitoring committee to be constituted for the administration of C-APT. Another recommendation was to renovate UGC HRDC in Collaboration with C-APT and to convert the latter into a department with sanctioned staff strength so that the UGC funds can be used simultaneously for both UGC-HRDC and C-APT. Since, the Institute of Management in Government (IMG) is currently over-burdened, a self reliant and revenue generating training centre with a full time Director to impart training for HOD's, New Teachers and Students (MSc Projects) by the University can be an alternative and an added advantage. The training may be imparted as a certificate course. An amount of 25 Lakhs rupees allotted in the Budget may be utilised for developing the Infrastructure for C-APT. A committee including Pro-Vice-Chancellor, Dr.Gopchandran K.G, Dr.S.Nazeeb, Dr.R.Vasanthagopal and two experts was framed for co-ordinating the activities of the centre. The Sub-Committee accepted to establish the Center for Academic and Professional Training(C-APT) and suggested to submit a detailed proposal to the Syndicate. The above matter was informed to Dr.R.Vasanthagopal vide letter No.16602/Admn B III/2021/UOK dated 14.12.2021.

As per the proposal submitted, from the amount of Rs.25 Lakh earmarked in the University Budget 2021-22 for the establishment of the Centre, Rs.19 Lakh will be required for setting up the facilities and the next 6 lakh will be required for providing services in the first year of its establishment as detailed below.

S.No.	Expenditure	Number	Estimated amount
1	Computer-Desktop -HP	5	200000
2	Computer-laptop	2	120000
3	Printers-Multifunctional	1	20000
4	Printer-Ordinary Laser	1	12000
5	Photocopier	1	100000
6	Executive Table	1	25000
7	Office Table	7	56000
8	Executive Chair	1	12500
9	Office chairs	15	135000
10	Class room Tables	20	170000

11	Class room chairs	60	300000
12	LCD	2	80000
13	Digital Camera	1	25000
14	White board	2	20000
15	Sign-board for the Centre	2	40000
	Name boards	12	7000
16	Library Books	500	250000
17	Racks	5	100000
18	Air Conditioner-1.5 ton	3	127500
19	Printing, Stationery and other accessories		100000
	Total		1900000
1	Honorarium to Resource persons(for the first year)		500000
2	Travelling allowance to Resource persons (For the first year)		100000
	TOTAL		600000
Grand Total(Rupees Twenty Five Lakh Only)			2500000/-

The Annual Expected Expenditure of the centre is estimated as under:

Sl.No	Expenditure	Budgeted amount	Remarks
1	Director's remuneration	0	Salaried Professor of the University
2	Administrative Officer	0	Employee of the University
3	Technical Officer	0	Employee of the University
4	Assistant	0	Employee of the University
5	Documentation Assistant	0	Employee of the University
6	Peon/Multi-tasking Staff	0	Employee of the University
7	Printing & Stationery	300000	
8	Repairs and Maintenance	100000	
9	Travel expenses	50000	
10	Honorarium to Resource persons	1500000	
11	Travelling allowance to Resource persons	450000	
12	Miscellaneous	100000	
	Total	2500000	

As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to constitute a sub-committee consisting of Pro-Vice-Chancellor, Dr. S.Nazeeb, Dr.K.G.Gopchandran, Dr.M.Vijayan Pillai, Sri.R.Arunkumar and Adv.B.Balachandran, Members Syndicate to have detailed study regarding the implementation of the proposal establishing a Centre for Academic and Professional Training (C-APT).

Item No.40.10. *Dr. M.C. Subhash Peter, Professor (Rtd.), Department of Zoology – Hearing conducted –Granting of provisional pension – Consideration of reg:-*

(Ad.AIII)

Dr. M.C. Subhash Peter, Professor, Department of Zoology, University of Kerala, retired from University service on 31.05.2021. A Liability Certificate dated 26.07.2021 and a revised liability certificate dated 30.10.2021 was issued to him incorporating the liabilities reported from various sections owing to non-regularization of provisional payments. As per the revised liability certificate the total liability outstanding against Dr. M.C. Subhash Peter amounts to **Rs. 2,43,52,517/-** (Rupees Two crore forty three lakh fifty two thousand five hundred and seventeen only).

The calculated pensionary benefits in respect of Dr. M.C. Subhash Peter were submitted for the orders of the Hon'ble Vice-Chancellor as to whether provisional pension be granted to

Date&Time : 08.03.2022, 03:30 pm
 1. Pro- Vice Chancellor (in the chair) Sd/-

Members present

- | | |
|--|--------|
| 1. Dr.K.B.Manoj, Member, Syndicate | Sd/- |
| 2. Dr. M.Vijayan Pillai, Member, Syndicate | online |
| 3. Dr.N.Gopakumar, Controller of Examination | Sd/- |

The meeting of the Sub-Committee was started at 4.00 pm. The Pro-Vice-Chancellor welcomed all the members present and in online. The Committee discussed on the following matter.

Item No.40.12.01 First Degree Programmes under CBCS System- Proposal from the ADG, NCC Directorate to introduce a uniform grace mark system for NCC cadets in various Universities in the State.

The guidelines for awarding grace marks to students of First Degree Programmes under CBCS system for achievement in Sports/Arts/NSS/NCC since 2013 admission have been issued as per UO.No.Ac.AV /1/gracemarks /2015 dated 25.02.2015. Subsequently, the guidelines for NCC have been revised as per U.O.No.Ac.AV / 4157/1 / NCC / 2019 dated 13.06.2019, 01.07.2019, 03.07.2020, 10.11.2020 and 08.02.2021.

The Additional Chief Secretary, Higher Education Department sought opinion of the University on the proposal submitted by the Additional Director General of the NCC for introduction of uniform grace mark system for NCC cadets in various universities in the State.

The Additional Director General of the NCC submitted a proposal for the implementation of the Unified Grace Marks System, which codifies the various grace marks awarded by different universities.

The guidelines for awarding gracemarks to NCC cadets applicable for 2019-20, issued vide U.O.No.Ac.AV/4157/1/NCC/2019 dated 03.07.2020, mentioned in the above proposal has been cancelled and UO of even number dated 10.11.2020 has been issued. The above order is applicable from the academic year 2019-2020. The Comparative Study Report of the said orders is also attached herewith.

Recommendations of the Committee

The Committee discussed the proposal submitted by the Additional Director General, NCC Directorate, State Wing for introducing unified grace marks for NCC in various Universities in the State and recommended to maintain status quo in awarding grace marks to the candidates of First Degree Programmes under CBCS System for NCC, since granting of excess grace marks shall affect the Academic merit of the candidate. Further recommended to give a reply to the Higher education Department accordingly.

The meeting came to an end at 4.30 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Sub Committee constituted for studying the anomalies in awarding grace marks to NCC cadets held on 08.03.2022, be approved.

FURTHER RESOLVED to report the matter to the Academic Council.

Item No.40.13. Minutes of the Special meeting of IQAC held on 31.03.2022-Reporting of-reg.

(IQAC)

A special meeting of IQAC was held on 31st March 2022 at CLIF, Kariavattom with Prof. V.P.Mahadevan Pillai, Hon'ble Vice-Chancellor as the chairperson. The detailed minutes of the meeting, as approved by the Hon'ble Vice-Chancellor, is placed before the Syndicate for reporting and consideration.

As ordered by the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

Minutes Special Meeting of IQAC, University of Kerala

Date	:	31.03.2022
Day	:	Thursday
Time	:	4.00 p.m.

Venue : CLIF, Kariavattom Campus

Members Present:

1. Prof. V. P. Mahadevan Pillai, Vice - Chancellor (Chairman)
2. Prof. P. P. Ajayakumar, Pro Vice - Chancellor (Vice-Chairman)
3. Dr. S. Nazeeb, Member, Syndicate
4. Dr. K. G. Gopchandran, Member, Syndicate
5. Dr. K. S. Anil Kumar, Registrar
6. Dr. A. Bijukumar, Professor and Head, Dept. of Aquatic Biology and Fisheries
7. Sri. Thanzeel, Chairman, Department Students' Union
8. Dr. B. Hariharan, Professor, Institute of English
9. Dr. Jayachandran R., Professor and Head, Department of Hindi
10. Dr. R. B. Binoj Kumar, Professor, Department of Geology
11. Dr. S. Mini, Professor, Department of Bio-Chemistry
12. Dr. S. R. Sheeja, Professor, Department of Economics, SDE
13. Dr. S. Aji, Associate Professor, Department of Computer Science
14. Dr. E. Shaji, Associate Professor and Head, Department of Geology (Joint Director, IQAC)
15. Dr. Gabriel Simon Thattil, Director, IQAC

Absent:

1. The Finance Officer
2. The Director, Computer Centre
3. The Chairman, Research Students' Union
4. Dr. Unnikrishnan S.M., Associate Vice – President, International Business & Strategic Planning, HLL Life care Ltd, Poojappura.
5. Dr. Biveesh U. C., Research Officer & Nodal Officer, RUSA State Office
6. Dr. A. K. Prasad, Professor, Department of Economics
7. Dr. K. S. Chandrasekhar, Professor and Head, Institute of Management in Kerala

Special Invitee:

1. Prof. N. Gopakumar, Controller of Examinations
2. Dr. Mini Dejo Kappen, Director, Planning & Development

Item No.40.13. 01: NAAC Mock Peer Team Visit - Plan of Action

In order to seek inputs on the preparations made by the University prior to the NAAC Peer Team visit, **a committee of professional experts** is being constituted to visit the University and its departments and perform a **fully fledged mock team visit during 7, 8 and 9 April 2022.**

The team visit would cover Vice-Chancellor's presentation, IQAC presentations, visit to major departments and Centres as well as interaction with stakeholders as it happens in the NAAC visit. The process could be completed in three days.

The Committee includes

1. Dr. M. Krishnan (**Chairperson**)
Vice-Chancellor, Central University of Tamil Nadu
Neelakudi Campus, Thiruvarur – 610005, Tamil Nadu, INDIA
2. Prof. P. Manisankar (*Member Coordinator*)
Former Vice-Chancellor, Bharathidasan University
Tiruchirappalli, Tamil Nadu -620 024
3. Prof. Malabika Deo (*Member Coordinator*)
Professor, Department of Commerce, Pondicherry University
4. Dr. B. S. Madhukar (*Member Coordinator*)
Former Adviser, NAAC, Bangalore
5. Prof. Tulasi Brindha (*Member Coordinator*)
Professor of Economics (formerly)
Madurai Kamaraj University, Madurai
6. Dr. P. Geetha
Professor (Retd), School of Letters, M G University, Kottayam

---IQAC Decision---: The plan of action as presented by the Director, IQAC was approved. Various committee were constituted as detailed in Appendix I.

The meeting also resolved:

1. to approve the committee of professional experts being constituted to visit the University and to include 1-2 other professional experts based on availability.
2. to permit all experts to travel by air and being paid eligible TA/DA including actual air fare and taxi fare.
3. to hire 8 vehicles for transportation of the professional experts as well as the University team during the visit
4. to arrange for accommodation of the professional experts in KTDC Grand Chaithram

Item No. 40.13.02: NAAC Peer Team Visit - Preparations

As part of the accreditation process, clarifications sought for DVV were submitted to NAAC on 19-02-2022 and the NAAC Peer Team is anticipated to visit our Campus during May 2022.

---IQAC Decision---: The meeting discussed the preparation to be undertaken for the actual Peer Team Visit (PTV) based on the feedback of Mock Peer Team Visit.

NAAC Peer Team Visit (MOCK)

Schedule and Plan of Action - April 7 - 9, 2022

Day 0 – 6th April 2022 (Wednesday)

Event	Action Plan
Arrival of the NAAC Team members	Each member shall be received at the Airport by two teachers

Event	Time & Duration	Venue	Members participating	Convenor in Charge
• Approving PTV Schedule	Time -8 p.m. 60 minutes	Hotel/ KU Campus	PT members, VC, PVC, IQAC Director	IQAC Director
• Dinner	Time – 8.30 p.m.	Hotel Grand Chaithram	PT members, VC, PVC, IQAC Director	Food and Logistics Committee
<ul style="list-style-type: none"> • Handover the visit plan prepared by IQAC and explain the fact that the visit plan has been prepared considering the convenience for travelling and for completing the visit within the allotted time schedule. • Enquire about alterations. Give a general picture of the University and try to understand the special interests and general outlook of the team members. • Handover copies of SSR, writing pad, pen, sanitizer etc. 				

Team A -Sciences	Team B – Social Sciences	Team C -Languages
Prof. M. Krishnan Vice-Chancellor, Central University of Tamil Nadu Mob: 9443998251, 9629480500	Prof. Malabika Deo Professor, Pondicherry University Mob: 9442140745	Dr. B. S. Madhukar Former Adviser, NAAC, Bangalore Mob: 9448373681
Prof. P. Manisankar Former Vice-Chancellor, Bharathidasan University Mob: 9385909081	Dr. Dhulasi Birundha Varadarajan Senior Professor, Former Chair Person, Madurai Kamaraj university Email: dhulasibirundha@yahoo.com Mobile :+919443050517	

Day 1 (7th April 2022 - Thursday)

Time	Event	Duration	Venue	Members participating	Convenor in Charge
09.00 A.M.	Reception at the campus	5 min	Entrance, Administrative Block	Team under the reception committee	Reception Committee
09:15 AM	Welcome tea at the VCs office	15 min	VCs Office	VC, PVC, IQAC Director, PT members, Representatives of the	Food and Logistics Committee

				Governing Board	
09:30 AM	Presentation of the Vice Chancellor	45 min	Syndicate Room	VC, PVC, IQAC Director, PT Members, Deans of Faculty, Representatives of the Governing Board	Convenor of PPT Drafting Committee
10:20 AM	Presentation of the IQAC Director	30 min	Syndicate Room	VC, IQAC Members, PT Members	IQAC Director
Tea Break					
11:30 AM-12.30 P.M	Presentation of Controller of Exam & CSS Vice Chairman	20 min	Syndicate Room	Team A	Controller of Exam & CSS Vice Chairman, Finance Officer and Registrar
	Presentation of Finance Officer	20 min			
	Presentation of Registrar	20 min			
11:30 AM-12.30 P.M	Department Visits	60 min	Concerned Departments	Team B and concerned departments	Committee for Department Visit
11:30 AM-12.30 P.M	Department Visits	60 min	Concerned Departments	Team C and concerned departments	Committee for Department Visit
Lunch Break					
01:00 PM	Lunch	60 min	Amenity Centre/ CLIF	PT members, PVC, IQAC Director and members, Members of the Governing Board, Registrar	Food and Logistics Committee
02:00 PM	Department Visits	120 min	Concerned Departments	Teachers of the Department	
04:00 PM	Tea Break	30 min	At CLIF	PT Members and Designated IQAC members	Food and Logistics Committee
04:30 PM	Visit of ORI Library	45 min	ORI	All PT Members	HOD ORI
05:15 PM	Visit of Engineering Wing	15 min	Engineering Unit	All PT Members	University Engineer
05.30 PM	Visit to Green Field Stadium	30 min	Green Field Stadium	All PT members, Director, Physical Education	Director, Physical Education

Day 1 (07/04/2022 - Thursday)

<u>Time</u>	<u>Team A (Science)</u>	<u>Duration</u>	<u>Time</u>	<u>Team B (Social Science)</u>	<u>Duration</u>	<u>Time</u>	<u>Team C (Language)</u>	<u>Duration</u>
11:30 AM	Presentation of C and CSS Vice Chairman	20 min	11:30 AM	Education	20 min	11:30 AM	Institute of English	30 min
11:50 AM	Presentation of FO	20 min	12:00 PM	Music	20 min	12:00 PM	Russian	20 min
12:10 PM	Presentation of Registrar	20 min	12:30 PM	Library Science	20 min	12:20 PM	German	20 min
Lunch Break								
02:00 PM	Central Laboratory For Instrumentation and Facilitation (CLIF)	30 min	02:00 PM	Political Science	30 min	02:00 PM	Malayalam	30 min

02:30 PM	Optoelectronics	30 min	02:30 PM	Sociology	30 min	02:30 PM	Hindi	30 min
03:00 PM	Aquatic Biology & Fisheries	20 min	03:00 PM	Economics	20 min	03:00 PM	Tamil	20 min
03:20 PM	Futures Studies	20 min	03:20 PM	History	20 min	03:20 PM	Sanskrit	20 min
03:40 PM	Environmental Sciences	20 min	03:40 PM	Archaeology	20 min	03:40 PM	Linguistics	20 min
Tea Break								

Day 2 (8th April 2022 - Friday)

Time	Event	Duration	Venue	Members participating	Convenor in Charge
09:00 AM	Visit to Physical Education Department	30 min	Physical Education Department	All PT members, Director, Physical Education	Director, Physical Education
10:00 AM	Department Visits	180 min	Departments	Teachers of the Department	
Lunch Break at CLIF					
01:00 PM	Lunch at CLIF	60 min	CLIF	PT members, all members of the Governing Board, PVC, IQAC Director and members	Food and Logistics Committee
02:00 PM	Visits continues	120 min	Interaction with parents Interaction with Employees Departments, Hostels, Quarters, Creche, Solar Station, Harithalayam	PT members, designated IQAC members and Campus Director/ Teachers of the Department/ Parents/ Employees	Warden/ Asst.Exe.Engineer/ Nodal Officer, Harithalayam/ Director HRDC/Campus JR
04:00 PM	Tea Break	30 min	CLIF	PT Members and Designated IQAC members	Food and Logistics Committee
04:30 PM	Interaction with students	20 min	CV Raman Hall, CLIF	All PT Members, invited students	Director, Student Services
04:50 PM	Interaction with Alumni	20 min	CV Raman Hall, CLIF	All PT Members, invited Alumni	Director, UKAA
05:10 PM	Interaction with Teachers	20 min	CV Raman Hall, CLIF	All PT Members, invited teachers	
05:30 PM	Visit to Campus Library	30 min	Campus Library	PT Members and Designated IQAC members	Campus Librarian

Day 2 (8th April 2022 - Friday)

Time	Team A	Duration	Time	Team B	Duration	Time	Team C	Duration
10:00 AM	Geology	20 min	10.00 AM	Commerce	30 min	10.00 AM	Arabic	25 min
10.25 AM	Computer Science	20 min	10.30 AM	IMK	30 min	10:30 AM	Kerala Studies	25 min
10:50 AM	Biochemistry	20 min	11.00 AM	Law	30 min	11.00 AM	Islamic Studies	25 min
11.15 AM	Physics	20 min	11.30 AM	Demography	30 min	11.30 AM	Men's Hostel	10 min
11.40 AM	Chemistry	20 min	12:00 PM	UGC-HRDC Centre	30 min	11:45 AM	Women's Hostel	10 min
12.05 AM	Biotechnology	20 min	12:30	Philosophy	30 min	12:00 PM	Staff	20 min

			PM				Quarters	
12:30 PM	NanoScience and Nanotechnology	20 min				12:30 PM	Creche and Solar Stations	20 min
Lunch Break								
02:00 PM	Computational Biology	20 min	02:00 PM	Communication & Journalism	30 min	02:00 PM	Harithal ayam	30 min
02:20 PM	Zoology	20 min	02:30 PM	University Guest House	30 min	02:40 PM	Interaction with parents	30 min
02:40 PM	Botany	20 min	03:00 PM	University Health Centre	30 min	03:20 PM	Interaction with Employees	30 min
03:00 PM	Mathematics	20 min						
03:20 PM	Statistics	20 min	03:30 PM	Kariavattom Canteens	10 min each			
03:40 PM	Psychology	20 min						
Tea Break								

Day 3 (9th April 2022- Saturday)

Time	Event	Duration	Venue	Members participating	Convenor in Charge
09:30 AM	Visit to Observatory	30 min	Observatory	All team members	Director, Observatory
10:15 AM	Visit to Central Library	30 min	Central Library	All team members	University Librarian
11:00 AM	Visit to: <ul style="list-style-type: none"> University Employment Information and Guidance Bureau, PMG Computer Centre Employees Co. Societies Canteen Recreation Club University Press CE's Office IQAC Office FO's Office Registrar's Office 	30 min	University Employment Information and Guidance Bureau, Computer Centre, Kerala University Employees Corporative Society, Canteen, Recreation Club, University Press	All team members	Committee for Department Visit
11:30 AM	Examination of documents	15 min	Syndicate Room	All team members	Registrar
12:00 PM	Interaction with Vice-Chancellor and Exit Meeting	60 min	Syndicate Room	All team members	

Committees

[The Committee convener may co-opt other members to the committee, if required]

Name of the Committee	Members		
1. Reception Committee	Dr. Mini Dejo Kappen, Director, (P&D) (Convener) Dr. S. Mini, Dept. of Biochemistry Dr. S. R. Sheeja, Dept. of Economics Reception Officer		
2. Transportation Committee And Committee for Department Visit (Team A, Team B and Team C)	Dr. Siddik R., Dept of Economics (Convener) Joint Registrar, Campus Administration - Department Visit at Kariavattom campus		
	Team A Dr. Sreejith P. Dr. Jayakrishnan R. Dr. Krishnakumar	Team B Dr.M.S. Jayakumar Dr. Biju A. V. Mr.Suchith Babu	Team C Dr. Noushad S. Dr. Vishnu Narayanan Dr. Noushad V.
3. Food and Logistics	Dr. Pramod Kiran R. B. (Convener) Dr. Arun A. Rauf,		

	Dr. Appu Jacob John. Dr. Leena B. L. Shri. Shijo I. Thomas (AO, Dept. of AQBF) for book keeping	
4. Support Services for the team	Dr. K. S. Chandrasekhar (Convener) Dr. A. K. Prasad Dr. Vinod Chandra S.S.	
5. Committee to inspect preparedness of Venues	Dr. A. Bijukumar(Convener) Dr. B. Hariharan Dr. R. B. Binoj Kumar Dr. Jayachandran R.	Dr. Suneesh C. V. Dr. Anil Chandran Dr. Divya C. Senan Dr. Deepa K. G.
6. Preparation of PPTs	Dr. Vinod Chandra S. S. (Convener) Dr. Shaji E.	

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Special meeting of IQAC held on 31.03.2022, be noted.

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Item No.40.14. SERB sponsored- MATRICS Scheme- project titled “Bayesian density estimation using ranked set sampling” by Dr.Manoj Chacko, Associate Professor, Department of Statistics, University of Kerala as the Principal Investigator -release of third installment of grant -in- aid - Sanctioned - reporting of- reg:.

(Ad.F1)

The Science and Engineering Research Board (SERB) has sanctioned financial assistance for the MATRICS Scheme project titled “Bayesian density estimation using ranked set sampling” to Dr.Manoj Chacko, Associate Professor, Department of Statistics, University of Kerala as the Principal Investigator at a total cost of Rs.6,60,000/- (Rupees Six lakhs and sixty thousand only) for a period of three years. An amount of Rs.2,20,000/- (Rupees Two lakhs and twenty thousand only) and an amount of Rs.2,20,000/- (Rupees Two lakhs and twenty thousand only) were released to Dr.Manoj Chacko, Associate Professor, Department of Statistics, University of Kerala and Principal Investigator of the project being the first and second installment of grant in aid .

Now the SERB has released an amount of Rs.1,30,000/- (Rupees One lakh thirty thousand only) as the third installment of grant in aid to the Principal Investigator of the project.

Sanction has therefore been accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 to release an amount of Rs.1,30,000/-(Rupees One lakh thirty thousand only) to Dr.Manoj Chacko, Associate Professor, Department of Statistics, University of Kerala and Principal Investigator of the project, being the third installment of grant in aid for the SERB sponsored project, by meeting the expenditure from the head of account ‘9/9781’ “Bayesian density estimation using ranked set sampling” under “Part III MH 80 D Grants from other Agencies ” provided in the current year’s Budget Estimates of the University

U.O No.Ad.F1/1656/2018dated 23/03/2022 was issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.40.15. SERB sponsored- MATRICS Scheme- project titled “A Study on Geometric Vitality Function of Ordered Random Variables” by Dr.E.I Abdul Sathar, Professor and Head, Department of Statistics, University of Kerala as the Principal Investigator - release of second installment of grant in aid for the year 2021-2022- Sanctioned - reporting of reg:

(Ad.F1)

The Science and Engineering Research Board (SERB) has sanctioned financial assistance for the MATRICS Scheme project titled “A Study on Geometric Vitality Function of Ordered Random

Variables” to Dr.E.I.Abdul Sathar, Professor and Head, Department of Statistics, University of Kerala as the Principal Investigator at a total cost of Rs.6,60,000/- (Rupees Six lakhs and sixty thousand only) for a period of 36 months. The first installment of Rs.2,20,000/- (Rupees Two lakhs and twenty thousand only) was released to Dr.E.I Abdul Sathar, Professor and Head,Department of Statistics, University of Kerala and Principal Investigator of the project being the first installment of grant in aid for the year 2019-2020.

Now the SERB has released an amount of Rs.2,20,000/- (Rupees Two lakhs and twenty thousand only) as the second instalment of grant-in-aid to the Principal Investigator of the project

Sanction has therefore been accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 to release an amount of Rs.2,20,000/- (Rupees Two lakhs and twenty thousand only) received from SERB funded MATRICS Scheme being the second instalment of grant-in-aid for the project titled “A Study on Geometric Vitality Function of Ordered Random Variables” in the Department of Statistics by Dr.E.I Abdul Sathar, Professor and Head, Department of Statistics,University of Kerala and Principal Investigator of the project by meeting the expenditure from thehead of account “ Part III-MH 80 D-Grants from other agencies II Schemes - 9/9796-“A Study on Geometric Vitality Function of Ordered Random Variables” provided in the current year's Budget Estimates of the University..

U.O No.Ad.FI/2174/2019dated 17/03/2022 was issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.40.16. Kerala University Library - Payment of Electricity charges - Reporting of - reg.

(Ad.AV)

The University Librarian(i/c), Kerala University Library, vide letter dated 31.01.2022has forwarded the demand notice for electricity charges for sanctioning an amount Rs.1,04,256/- meeting the expenditure from the h/a "Part I-NP-MH-50(a)-University Library-4/1310-Electricity charges".

The Finance has endorsed the proposal remarked that 'the payment of an amount of Rs.1,03,735/- (Rupees One Lakh Three Thousand Seven Hundred and Thirty Five only) after deducting undisputed arrear amount of Rs. 521/- towards the Electricity Charges of Kerala University Library, Palayam for the month of January 2022, meeting the expenditure from the Head of Account “Part I-NP-MH-50(a)-UniversityLibrary -4/1310-Electricity Charges” of the current year’s BE of University may be agreed to subject to administrative sanction.'

The Vice-Chancellor has accorded sanction to the payment of an amount of Rs.1,03,735/- (Rupees One Lakh Three Thousand Seven Hundred and Thirty Five only) after deducting undisputed arrear amount of Rs. 521/- towards the Electricity Charges of Kerala University Library, Palayam for the month of January 2022, meeting the expenditure from the Head of Account “Part I-NP-MH-50(a)-University Library -4/1310-Electricity Charges” of the current year’s Budget Estimates of University.

As ordered by the Vice-Chancellor, the action taken as detailed above is reported tothe Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.40.17. Geological Museum and Rock Garden under the Department of Geology atKariavattom Campus- Execution of MoU for preparation of DPR in connection with the interior & landscaping works – Reporting of – reg

(.Pl.G)

The Standing Committee of the Syndicate on Planning and Development held on 09.08.2021, considered the detailed estimate for the preparation of DPR and the draft of Memorandum of Understanding in respect of interior & Landscaping works of Geological Museum & Rock garden in the Department of Geology at Kariavattom, submitted by the Executive Director, Keralam Museum of

History and Heritage, Thiruvananthapuram along with the remarks of the Head, Department of Geology and recommended the following:

“In view of the fact that the interior works of the Geological museum have to be carried out ensuring expertise in setting up of a museum and hence the administrative sanction granted for an amount of Rs.40,80,000/- based on DSR 2016 with 37.93% cost index submitted by the University Engineer for the interior & Landscaping works of Geological Museum be cancelled and to entrust Interactive Museum of Cultural History of Kerala (Kerala Museum), Keralam Museum of History and heritage, Park view, Tvpm with the interior and landscape works of Geological Museum, in the light of the G.O. (M.ഉ. (66ക)നം.16/2019/സാമ.കാ.റ. dated 04.06.2019) wherein the State Government has entrusted the Interactive Museum of Cultural History of Kerala (Kerala Museum) as the nodal agency for setting up of museums under all departments and institutions under the State Government and to approve the estimate for preparation of DPR amounting to Rs.4,18,900/- (Rupees four Lakh eighteen thousand and nine hundred only) submitted by Executive Director, Interactive Museum of Cultural History of Kerala (Kerala Museum), vide letter dated 30.06.2021 and to grant administrative sanction accordingly, as per norms and to get legal vetting of the draft MoU with the Interactive Museum of Cultural History of Kerala (Kerala Museum) and to place the matter before the Syndicate.”

The above recommendation has been approved by the Vice-Chancellor, subject to reporting to the Syndicate. And the administrative sanction for the estimate submitted by the University Engineer for the said work was cancelled vide the UO dated 16.08.2021.

The whole matter was reported to the Syndicate held on 17.08.2021 and **the Syndicate, vide item No.31.47.03, has noted the action taken by Vice-Chancellor.**

UO, entrusting Interactive Museum of Cultural History of Kerala (Kerala Museum), Keralam Museum of History and heritage, Park view, Tvpm for the interior and landscape works of Geological Museum and approving the estimate for preparation of DPR amounting to Rs.4,18,900/- (Rupees four Lakh eighteen thousand and nine hundred only) submitted by Executive Director, Interactive Museum of Cultural History of Kerala (Kerala Museum), was issued on 13.09.2021, with the concurrence of the finance, vide endorsement no. FOS 2390/Finance 1/2021-22 dtd 05.09.2021.

The draft MoU submitted by the Executive Director, Kerala Museum was forwarded to the University Engineer for remarks on it. In reply the University Engineer has remarked certain additional points to be incorporated in the MoU as follows:

- “1. **Scope of work:-Scope of work entrusted with the first party i.e, preparation of DPR may include preparation of detailed estimate in PRICE software with data analysis for non scheduled items supported with invoices, quotations etc. within a specified period of approval of DPR. The first party may assist the second party to verify the estimate and to arrive the final project estimate for the work of setting up of the museum.**
2. **Period of agreement:-Period of agreement should be made clear in the MoU. Further extension of agreement would be made mutually on genuine ground only. Penalty clause should be incorporated in the MoU for the default of the first party without genuine reason in performing the assigned task**
3. **Cost Escalation:-Cost escalation shall not be allowed on any circumstances.**
4. **Payment terms:-The expenditure be limited to the actual cost or the agreed amount whichever is less.**
5. **Arbitration clause:-Arbitration clause may be avoided from the MoU.**
6. **The second party shall be at liberty to recover the amount with interest under revenue recovery act in force in the state from the first party and to realize the amount for any loss sustained to the second party due to the non performance of the first party in fulfilling the assigned task within the agreed time.”**

The University Engineer further suggested to hold a higher level meeting to finalize the MoU.

Meanwhile, the Executive Director, Keralam Museum of History & Heritage vide letter dated 27.10.2021 has agreed to accept the points/clause 2,3,4 & 5 put forwarded by the University Engineer and disagreed with the clause 1 regarding scope of work which could not be incorporated in the MoU as the cost of preparation of detailed estimate for rock garden is not included in the estimate for proposal of DPR . Also opined that since it is time consuming process the same shall be done on

approval of DPR and at the time of tendering the work. Otherwise the L.S. provision for rock garden may be included in the DPR. Further agreed to delete the Arbitration clause as suggested by the University Engineer.

Subsequently, based on the orders of the Vice-Chancellor, a meeting chaired by the Pro-Vice-Chancellor with the Keralam Museum Authorities in presence of the University Engineer, Director (P&D) and Head, Department of Geology was held on 06.11.2021 in the Pro-Vice-Chancellors chamber to finalize the draft MoU for preparation of DPR in respect of the interior and landscaping works of Geological Museum.

After detailed discussions, with the consent of the authorities of the Keralam Museum of History & Heritage, the committee recommended the following:

•*The Keralam Museum of History & Heritage shall submit revised draft of MoU incorporating the modifications already accepted by them vide letter dated 27.10.2021 and to incorporate additional details clarifying the non scheduled items in the Scope of work and agreeing that the authenticity of non scheduled items shall be certified by the Keralam Museum of History & Heritage in their capacity as the nodal Agency approved by the State Government and expertise in this field.*

•*The Keralam Museum of History & Heritage shall submit a procedure flow chart of the preparation of the DPR detailing their work mode for preparation of DPR such as data collection from University, number of visits, presentations to be given to University, etc and also the details of procedure being adopted at implementation stage of the project.*

In order to initiate immediate action, the minutes of the above meeting was approved by the Vice-Chancellor, subject to reporting to the Syndicate. Accordingly, the matter was **reported to the Syndicate held on 04.12.2021** and the Syndicate, vide item No.34.23, has noted the action taken by Vice-Chancellor.

Based on the decisions in the meeting held on 06.11.2021, the Executive Director, Keralam Museum of History & Heritage, vide letter dated 27.11.2021, submitted the revised draft MoU for the preparation of DPR for the interior & landscaping works for the Geological Museum at Kariavattom. The MoU was forwarded to the University Engineer for verification and the same has been verified by the University Engineer and the University engineer remarked to approve the revised MoU subject to legal verification. The MoU, therefore, was further forwarded to the Legal Advisors section for legal vetting. The Legal Advisor has vetted the MoU and remarked that the MoU is legally in order. **The Vice-Chancellor has ordered to execute the MoU, subject to reporting to the Syndicate.** Accordingly, the MoU for the preparation of DPR for the interior & landscaping works for the Geological Museum at Kariavattom was executed between the Registrar & the Executive Director, Keralam Museum on **26.03.2022**. A copy of the MoU has been forwarded to the Keralam Museum and the University Engineer, for further action on it.

The above action taken by the Vice-Chancellor is reported to Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.40.18. *Research leading to Ph.D Degree- Re- registration in respect of Smt.Swetha M, Full time research scholar in Biotechnology -reporting of- reg:* **(Ac.EI)**

An application has been received from Smt. Swetha M, Full time research scholar in Biotechnology, at Rajiv Gandhi Centre for Biotechnology, Jagathy, Thiruvananthapuram duly recommended by the Research Supervisor, Head of the Research Centre and Chairman, Doctoral Committee for Re-registration of Ph.D research due to the defaulted payment of Ph.D Research fees for more than 6 months

Accordingly, sanction has been accorded by the Vice Chancellor to Smt. Swetha M, being granted Re -registration due to default in payment of research fee for more than six months, subject to reporting to the Syndicate, as detailed below:

Name of Research Scholar and U.O.No. Granting Registration	Subject Full-time/ Part-time	Name of Research Supervisor & Research Centre	Request Granted
Smt. Swetha M U.O.No.Ac.E1.A1/119/BTY/ 19512/2019 dated 23.03.2020 w.e.f. 07.06.2019	Biotechnology (Full-time)	Research Supervisor: Dr. Ruby John A. Centre: Rajiv Gandhi Centre for Biotechnology, Jagathy, Tvpm.	Re-registration from the date of expiry of previous registration i.e. w.e.f. 07.06.2020

University Order No.2058/2022/UOK Dated: 07.03.2022., has been issued in this regard.

As per the orders of the Vice-Chancellor, the matter of granting re- registration to Smt.Swetha.M, Full time research scholar in Biotechnology is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.40.19. *Research leading to Ph.D Degree – Re-registration in respect of Smt.Sangeetha U.V Part-time Research Scholar in Economics - reporting of-reg.*

(Ac.E1)

An application was received from Smt. Sangeetha U.V, Part-time Research Scholar in Economics, at Kerala University Library, Palayam, Thiruvananthapuram duly recommended by the Supervisor, Head of the Research Centre and Chairman, Doctoral Committee for re-registration of Ph.D. Research due to the defaulted payment of Ph.D. research fee for more than 6 months.

Considering the application, sanction has been accorded by the Hon'ble Vice Chancellor to Smt. Sangeetha U.V, Part-time Research Scholar in Economics being granted re-registration due to default in payment of research fee for more than six months w.e.f 06.06.2014, in exercise of the powers vested on him and U.O has been issued in this regard vide U.O No. 2232/2022/UOK dated 21/03/2022, subject to reporting to the Syndicate.

As per the orders of the Hon'Vice-Chancellor, the matter of having granted re- registration in respect of Smt. Sangeetha U.V, Part-time Research Scholar in Economics is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.40.20. *Declaration of probation of Smt. Sandya N, Reference Assistant, Department of Linguistics - Reporting of - reg.*

(Ad.AV)

Smt. Sandya N was promoted to act as Reference Assistant and posted in the Department of Linguistics, vide U.O. No. 507/2021/UOK dated 29.01.2021. She has not availed herself of any eligible leave during the period of probation and has completed her period of probation in the post of Reference Assistant on 01.08.2021 FN, as per the remarks of Finance. The Vice-Chancellor has accorded sanction to the declaration of probation of Smt. Sandya N on 01.08.2021 FN in the post of Reference Assistant. As ordered by the Vice-Chancellor, the action taken as detailed above is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.40.21. *Research leading to Ph.D Degree – Re-registration in respect of Smt.Lalithambika. R, Part-time Research Scholar in Economics - reporting of-reg.*

(Ac.EI)

An application was received from Smt. Lalithambika. R, Part-time Research Scholar in Economics, at Kerala University Library, Palayam, Tvpm duly recommended by the Supervisor, Head of the Research Centre and Chairman, Doctoral Committee for re-registration of Ph.D. Research due to the defaulted payment of Ph.D. research fee for more than 6 months.

Considering the application, sanction has been accorded by the Hon'ble Vice Chancellor to Smt. Lalithambika. R, Part-time Research Scholar in Economics being granted re-registration due to default in payment of research fee for more than six months w.e.f 12.11.2014, in exercise of the powers vested on him and U.O has been issued in this regard vide U.O No. 1994/2022/UOK dated 12/03/2022, subject to reporting to the Syndicate.

As per the orders of the Hon'Vice-Chancellor, the matter of having granted re-registration in respect of Smt. Lalithambika. R, Part-time Research Scholar in Economics is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.22.

University Post Doctoral Fellowship-2019-20-Reporting of-reg.

(Ac.EVII)

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to the following Research Scholars being permitted to avail University Post Doctoral Fellowship, as per details given bellow:

Sl. No	Name of Research Scholar and Centre	Name of Supervising Teacher	Date of Award	Date of Expiry	Value of Rs.
1	Dr.Sucheta Sankar V Institute of English, University of Kerala, Thiruvananthapuram	Dr. Meena T Pillai Professor, Institute of English, University of Kerala, Thiruvananthapuram	13/10/2021	12/10/2022	20,000/-
2	Dr. Kavitha V S Dept. of Nanoscience and Nanotechnology, University of Kerala, Kariavattom	Dr. V. Biju Professor, Dept. of Nanoscience and Nanotechnology, University of Kerala, Kariavattom	11/10/2021	10/10/2022	20,000/-
3	Dr.Aswani S P Dept. of Commerce, University of Kerala, Kariavattom	Dr. Gabriel Simon Thattil Professor, Dept. of Commerce, University of Kerala, Kariavattom	11/10/2021	10/10/2022	20,000/-
4	Dr. Aswathy Nath N J Dept. of Commerce, University of Kerala, Kariavattom	Dr. Resia Beegam S Professor, Dept. of Commerce, University of Kerala, Kariavattom	13/10/2021	12/10/2022	20,000/-
5	Dr.Ameen Sha M Dept. of Chemistry, University of Kerala, Kariavattom	Dr.S.M.A.Shibli Professor, Dept. of Chemistry, University of Kerala, Kariavattom	11/10/2021	10/10/2022	20,000/-
6	Dr.Nikhitha Raju Dept. of Education, University of Kerala, Thiruvananthapuram	Dr. Geetha Janet Vitus Associate Professor, Dept. of Education, University of Kerala, Thiruvananthapuram	11/10/2021	10/10/2022	20,000/-
7	Dr. Dhanu Krishna G Dept. of Optoelectronics, University of Kerala, Kariavattom	Dr. K G Gopchandran Professor, Dept. of Optoelectronics, University of Kerala, Kariavattom	13/10/2021	12/10/2022	20,000/-
8	Dr. Sarun S Dept. of Environmental	Dr. Sabu Joseph Professor, Dept. of	11/10/2021	10/10/2022	20,000/-

	Science, University of Kerala, Kariavattom	Environmental Science, University of Kerala, Kariavattom			
9	Dr.Leninlal M Dept. of History, University of Kerala, Kariavattom	Dr. S Venumohan Assistant Professor of History, School of Distance Education, University of Kerala, Kariavattom	08/10/2021	07/10/2022	20,000/-
10	Dr.Sreelekshmi R Dept. of Botany, University of Kerala, Kariavattom	Dr. E A Siril, Professor Dept. of Botany, University of Kerala, Kariavattom	12/10/2021	11/10/2022	20,000/-
11	Dr.B R Sreelekshmy Dept. of Biotechnology, University of Kerala, Kariavattom	Dr.S M A Shibli, Professor, Dept. of Chemistry University of Kerala, Kariavattom	13/10/2021	12/10/2022	20,000/-
12	Dr.Sreekumar K G Dept. of Mathematics, University of Kerala, Kariavattom	Dr. Suresh Singh Professor, Dept. of Mathematics, University of Kerala, Kariavattom	08/10/2021	07/10/2022	20,000/-
13	Dr.Liji Samuel Dept. of Economics, University of Kerala, Kariavattom	Dr. Christabell P J Associate Professor Dept. of Economics University of Kerala, Kariavattom	08/10/2021	07/10/2022	20,000/-
14	Dr. Rajasree P S Dept. of Commerce, University of Kerala, Kariavattom	Dr. Gabriel Simon Thattil Professor, Dept. of Commerce University of Kerala Kariavattom	11/10/2021	10/10/2022	20,000/-
15	Dr.Renjini U Dept. of Education, University of Kerala, Thiruvananthapuram	Dr. Geetha Janet Vitus Associate Professor, Dept. of Education University of Kerala Thiruvananthapuram	13/10/2021	12/10/2022	20,000/-
16	Dr. Bhagyalekshmi G L Dept. of Physics, University of Kerala, Kariavattom	Dr.Subodh G Assistant Professor, Dept. of Physics, University of Kerala Kariavattom	11/10/2021	10/10/2022	20,000/-
17	Dr.Remesh G Dept. of Aquatic Biologyand Fisheries, University of Kerala, Kariavattom	Dr. Pramod Kiran R B Assistant Professor Dept. of Aquatic Biologyand Fisheries,University of Kerala, Kariavattom	11/10/2021	10/10/2022	20,000/-
18	Dr.Chinthu I B Dept. of History, University of Kerala, Kariavattom	Dr. Shaji A Professor of History School of Distance Education University of Kerala, Kariavattom	08/10/2021	07/10/2022	20,000/-
19	Dr.Ashik Pradeep V Dept. of History, University of Kerala, Kariavattom	Dr. P Jinimon Assistant Professor Dept. of History University of Kerala Kariavattom	08/10/2021	07/10/2022	20,000/-
20	Dr.Sidhique Aslam Dept. of Education, University of Kerala, Thiruvananthapuram	Dr. Sameer Babu M Assistant Professor, Dept. of Education University of Kerala Thiruvananthapuram	12/10/2021	11/10/2022	20,000/-
21	Dr.Sujitha P C Dept. of Zoology, University of Kerala,	Dr. G. Prasad Professor, Dept. of Zoology, University of Kerala	18/10/2021	17/10/2022	20,000/-

	Kariavattom	Kariavattom			
22	Dr. Sabeena P S Dept. of Philosophy, University of Kerala, Kariavattom	Dr. R. Lekshmi Associate Professor, Dept. of Philosophy University of Kerala, Kariavattom	12/10/2021	11/10/2022	20,000/-
23	Dr.Durga Lekshmi G S Dept. of Education, University of Kerala, Thiruvananthapuram	Dr. Geetha Janet Vitus Associate Professor, Dept. of Education University of Kerala Thiruvananthapuram	11/10/2021	10/10/2022	20,000/-
24	Dr. Saritha S S Dept. of Malayalam, University of Kerala, Kariavattom	Dr. A M Unnikrishnan Professor of Malayalam School of Distance Education University of Kerala Kariavattom	13/10/2021	12/10/2022	20,000/-
25	Dr.Nair Sreecha Chandran Dept. of Biotechnology University of Kerala Kariavattom	Dr.A.Ganga Prasad Professor and Head Dept. of Biotechnology University of Kerala Kariavattom	11/10/2021	10/10/2022	20,000/-
26	Dr.Anjana.S Dept. of Biotechnology University of Kerala Kariavattom	Dr.A.Ganga Prasad Professor and Head Dept. of Biotechnology University of Kerala Kariavattom	31/12/2021	30/12/2022	20,000/-
27	Dr.Kumari Amutha.R.S Dept.of Tamil University of Kerala Kariavattom	Dr.Jeyakrishnan.P Professor and Head, Dept.of Tamil, University of Kerala Kariavattom	30/12/2021	29/12/2022	20,000/-
28	Dr.Badusha.M Dept. of Zoology University of Kerala Kariavattom	Dr.Synudeen Sahib.S Assistant Professor, Dept. of Zoology, University of Kerala Kariavattom	06/01/2022	05/01/2023	20,000/-
29	Dr.Shamsudheen.M.K Institute of English University of Kerala Thiruvananthapuram	Dr.B.Hariharan Professor and Head Institute of English University of Kerala Thiruvananthapuram	03/01/2022	02/01/2023	20,000/-

Ordergranting Regular Post Doctoral Fellowship was issued to the 24 candidates (Serial No. 1-24) as per U.O No.Ac.EVII/2019-2020 dated 11/11/2021. Order granting Regular Post Doctoral Fellowship was issued to Dr. Nair Sreecha Chandran as per U.O No.Ac.EVII/2019-2020 dated 24/12/2021. Order granting Regular Post Doctoral fellowship was issued to Dr.Anjana.S, Dr.Kumari Amutha.R.S, Dr.Badusha.M and Dr.Shamsudheen.M.K as per U.O No.Ac.EVII/2019-20 dated 01/02/2022.

As per the orders of the Hon’ble Vice-Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.40.23. കേരളസർവകലാശാല പ്രകാശനവിഭാഗം ശ്രീഇളംകുളംകണ്ണൻപിള്ളയുടെ സമാഹരിച്ച കൃതികളുടെ പുനഃപ്രസിദ്ധീകരണം - പ്രൊവിഷണൽ അഡ്വാൻസ് അനുവദിച്ചിരിക്കുന്ന വിഷയംസിൻഡിക്കേറ്റിലേക്ക്റിപ്പോർട്ട് ചെയ്യുന്ന സംബന്ധിച്ച്.
 (എ.ഡി.മിസ്.1)

20.06.2019ലെ ഐറ്റിനമ്പർ 11.54 പ്രകാരമുള്ള സിൻഡിക്കേറ്റിന്റെ യോഗം ശ്രീഇളംകുളംകണ്ണൻ പിള്ളയുടെ സമാഹരിച്ച കൃതികളുടെ ആദ്യവാല്യത്തിന്റെ പുനഃപ്രസിദ്ധീകരണം നടത്താൻ തീരുമാനിക്കുകയും പ്രസ്തുത പ്രസിദ്ധീകരണത്തിന് നേണ്ടുന്ന ചെലവിന്റെ വിശദാംശങ്ങൾ സമർപ്പിക്കുവാനായി രജിസ്ട്രാറെ ചുമതലപ്പെടുത്തി കൊണ്ടു തീരുമാനമെടുക്കുകയും, ടിതീരുമാനം നടപ്പിലാക്കുവാൻ പ്രകാശനവിഭാഗം ഡയറക്ടറെ

ചുമതലപ്പെടുത്തികൊണ്ടു ഉത്തരവ് (എ.ഡി.മിസ്..2/കെ.യു.ഡി.പി./ ഇളംകുളം /2019 തീയതി 18.03.2022) പുറപ്പെടുവിക്കുകയും ചെയ്തിട്ടുണ്ടായിരുന്നു.

സർവകലാശാലപ്രസ്സുപ്രണ്ട് ഇൻചാർജിന്റെ 30.07.2019 ലെ കത്ത് പ്രകാരം പ്രസ്തുത പ്രസിദ്ധീകരണത്തിന് ഏകദേശം 2,05,000/- (രണ്ടുലക്ഷത്തിഅയ്യായിരം) രൂപയുടെ പ്രതീക്ഷിത ചെലവ് സമർപ്പിക്കുകയും 01.10.2020 ൽ കൂടിയ സിന്ഡിക്കേറ്റിന്റെ യോഗം ശ്രീ ഇളംകുളം കുഞ്ഞൻപിള്ളയുടെ സമാഹരിച്ച കൃതികളുടെ ആദ്യവാല്യത്തിന്റെ പുനഃപ്രസിദ്ധീകരണത്തിനായി 2,05,000/- (രണ്ടുലക്ഷത്തിഅയ്യായിരം) രൂപയുടെ ഭരണാനുമതി നൽകുകയും ചെയ്യുകയുണ്ടായി.

കേരളസർവകലാശാല ഫിനാൻസിംഗ് ഡിവിഷൻ, ശ്രീ ഇളംകുളം കുഞ്ഞൻപിള്ളയുടെ സമാഹരിച്ച കൃതികളുടെ ആദ്യവാല്യത്തിന്റെ പുനഃപ്രസിദ്ധീകരണത്തിനായി End.FOS.6007/Finance I/dtd 08.03.2022 പ്രകാരം സർവകലാശാല ഫണ്ടിൽനിന്നും 2,05,000/- (രണ്ടുലക്ഷത്തിഅയ്യായിരം) രൂപയുടെ പ്രൊവിഷണൽ അഡ്വാൻസ് സൂപ്പ്രിസൈറ്റിന്റെ ഇൻചാർജ് ശ്രീ മഹേഷ്കുമാർ എസ്സിൻ ഭരണാനുമതി യോടു കൂടി അനുവദിക്കാവുന്നതാണെന്ന് എൻഡോഴ്സ് മെന്റ് നൽകിയിട്ടുണ്ട്.

പ്രസ്തുത ഫിനാൻസ് എൻഡോഴ്സ് മെന്റിന്റെയും സിൻഡിക്കേറ്റ് തീരുമാനത്തിന്റെയും അടിസ്ഥാനത്തിൽ ശ്രീ ഇളംകുളം കുഞ്ഞൻപിള്ളയുടെ സമാഹരിച്ച കൃതികളുടെ ആദ്യവാല്യത്തിന്റെ പുനഃപ്രസിദ്ധീകരണത്തിനായി 2,05,000/- (രണ്ടുലക്ഷത്തിഅയ്യായിരം) രൂപയുടെ പ്രൊവിഷണൽ അഡ്വാൻസ് സൂപ്പ്രിസൈറ്റിന്റെ ഇൻചാർജ് ശ്രീ മഹേഷ്കുമാർ എസ്സിൻ അനുവദിച്ചുകൊണ്ട് സിൻഡിക്കേറ്റിലേക്ക് റിപ്പോർട്ട് ചെയ്യുന്ന തിനിധിയേയുമായി ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലർ ഉത്തരവായിട്ടുണ്ട്.

പ്രസ്തുത പ്രസിദ്ധീകരണത്തിനുള്ള ചെലവ് പൂർണ്ണ സാമ്പത്തിക വർഷത്തെ ബഡ്ജറ്റ് എസ്റ്റിമേറ്റ്സിലെ “Part -I- NP- MH: 52-Department of Publications – 4/2805 – Printing Charges (incl. Cost of paper)” എന്ന 00.. ശീർഷകത്തിൽനിന്നും വകയിരുത്തിയിരിക്കുന്നു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം ടിവിഷൻ സിൻഡിക്കേറ്റിലേക്ക് റിപ്പോർട്ട് ചെയ്തു കൊള്ളുന്നു.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.24. Charge Arrangement of DCDC-Reporting of-reg .

(Ad.A II)

Dr. A K Ampotti, Director (i/c), College Development Council vide letter no.DIS.01/T/2020-21 dated 28.02.2022 informed that he is retiring from service on 31.03.2022 and hence requested to nominate a new Director- College Development Council (DCDC). The Vice Chancellor has nominated Dr.P.M Radhamany, Professor, Department of Botany as the Director, College Development Council (DCDC).

As ordered by the Vice Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.25. Declaration of Probation as Section Officer – Sri.Ribu Jacob Mathew, Section Officer- Reporting of-reg.

(Ad.A1)

The Vice-Chancellor has accorded sanction to declare the period of Probation of Sri.Ribu Jacob Mathew in the post of Section Officer as detailed below.

Date of Promotion	Eligible Leave if any availed during the Probation period	Date of Declaration of Probation
01-03-2021	Nil	01-09-2021FN

U.O No.Ad.AI/2839/2022 dated 23-03-2022 issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.26. *State Medicinal Plants Board (SMPB) Sponsored Project titled “Setting up of Nursery for Economically important Medicinal plants: conservation and Sustainable Utilization”- by Dr.T.S.Swapna, Professor and Head, Department of Botany, University of Kerala as Principal Investigator and Dr.Shiburaj.S, Professor, Department of Botany, University of Kerala as Co-Investigator -Implementation and release of financial assistance - Sanctioned - reporting of reg.*

(Ad.F1)

State Medicinal Plants Board (SMPB) has sanctioned financial assistance to the Project titled “Setting up of Nursery for Economically important Medicinal plants: conservation and Sustainable Utilization” to Dr.T.S.Swapna, Professor and Head, Department of Botany, University of Kerala- as Principal Investigator at a total cost of Rs.25,00,000/- (Rupees Twenty five lakhs only) for a period of one year.

Now the SMPB has released an amount of Rs.10,00,000/- (Rupees Ten lakhs only) towards the financial assistance to the Principal Investigator of the project

Sanction has therefore been accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 To open a new sub head ‘9/9819’ “Setting up of Nursery for Economically important Medicinal plants: conservation and Sustainable Utilization” under “Part III MH 80-D Grants from Other Agencies' II Schemes and to provide an amount of Rs.10,000,00/- (Rupees Ten lakhs only) into it by re-appropriation from the sub head of account “Part III – MH 80 D Grants from Other Agencies 9/7751 Lumpsum Provision for New Research Schemes” provided in the current year’s budget estimates of the University.

U.O No.Ad.F1/2483/2021 dated 24/03/2022 was issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.27. *Science and Engineering Research Board (SERB) Sponsored Project titled “Targeted Delivery of Robinin encapsulated Nanodrug delivery system to Infarcted Heart for treatment of myocardial infarction (MI)”-by Dr.Janeesh.P.A, Assistant Professor, Department of Biochemistry, University of Kerala-Principal Investigator- Implementation and release of 1st installment of financial assistance – Sanctioned- reporting of reg:*

(Ad.F1)

Science and Engineering Research Board (SERB) has sanctioned financial assistance to the Project titled “Targeted Delivery of Robinin encapsulated Nanodrug delivery system to Infarcted Heart for treatment of myocardial infarction (MI)” to Dr.Janeesh.P.A, Assistant Professor, Department of Biochemistry, University of Kerala-as Principal Investigator at a total cost of Rs.30,87,000/- (Rupees Thirty lakhs and eighty seven thousand only) for a period of two years.

Now SERB has released Rs.11,97,000/- (Rupees Eleven lakhs and ninety seven thousand only) and Rs.9,50,000/- (Rupees Nine lakhs and fifty thousand only) towards the financial assistance for the project to the Principal Investigator.

Sanction has therefore been accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 to open a new sub head ‘9/9820’ “Targeted Delivery of Robinin encapsulated Nanodrug delivery system to Infarcted Heart for treatment of myocardial infarction (MI) ” under “Part III MH 80-D Grants from Other Agencies' and to provide an amount of Rs.21,47,000 /- (Rupees Twenty one lakhs and forty seven thousand only) into it by re-appropriation

from the sub head 9/7751 “Lumpsum Provision for New Research Schemes” of the same major head provided in the current year’s budget estimates of the University.

U.O.No.Ad.F1/1303/2021 dated 24/03/2022 was issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.28. *Department of Student Services – Kerala University Union 2020-21 – Utilization of an amount of Rs. 8,00,000/- from the Provisional Payment of Rs. 30,00,000/- sanctioned to Director (i/c), Department of Student Services as Second and Final Installment of Financial Assistance–Reporting of-reg.*

(Ad. DI)

An amount of Rs. 30,00,000/- was sanctioned as provisional advance to Sri. Siddik.R, Director(i/c), Department of Student Services vide U.O No.1977/2021/UOK, dated 12.04.2021 as the Second and Final installment of provisional payment to the Kerala University Union 2020-21 for conducting activities of the Union in the following heads, subject to reporting to the Syndicate.

1. Folklore Fest
2. Film Camp
3. Film Festival
4. Science Congress
5. Workshop for Students of B.Ed and Law Courses
6. Kerala University Youth Festival (to be scheduled and conducted online)
7. Drama Festival.

Vide U.O No. 7008/2021/UOK, dated 08.12.2021, sanction was accorded to utilize an amount of Rs. Rs. 6,00,000/- (Rupees Six Lakh only) from the provisional advance of Rs. 30,00,000 (Rupees Thirty Lakh only) for conducting various programmes to the Kerala University Union.

Now, Sri. Siddik.R, Director(i/c), Department of Student Services has forwarded the letter from General Secretary, Kerala University Union requesting permission to utilize an amount of Rs.8,00,000/- from the outstanding balance amount of Rs. 24,00,000 (Rupees Twenty Four Lakh only), to meet the expenses for conducting the following programmes, and sought administrative sanction for the same.

(1) Film Festival - 2,00,000/-

Theatre - 1,50,000/-
Sound - 30,000/-
Stage with Chair - 20,000/-

(2) Natakothsavam - 2,00,000/-

Sound - 30,000/-
Stage - 20,000/-
Guest Remuneration - 13,000/-
Travelling - 38,000/-
Food &Accommodation - Rs. 90,000/-

(2) National Seminar - 2,00,000/-

Sound - 4,000/-
Flex - 2,000/-
Food - 80,000/-
Stage - 25,000/-
Travelling - 10,000/-
Guest Remuneration - 25,000/-

(3) College Union Students' Camp - 2,00,000/-

Sound - 40,000/-
Flex - 20,000/-
Food - 10,000/-

Stage - 20,000/-

Guest Remuneration - 20,000/-

Sanction was accorded by the Vice Chancellor, subject to reporting to the Syndicate, to Sri. Siddik. R, Director (i/c), Department of Student Services, being allowed to utilize an amount of Rs. 8,00,000/- (Rupees Eight Lakh only) for conducting the above said four programmes.

Orders were issued vide U.O. No.2244/2022/UOK, dated 21.03.2022 in this regard.

The matter is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.29. *Payment of Rs.8,22,460/- for December - 2021 and January – 2022 and Rs.4,11,230/- for February-2022 to M/s Thiruvananthapuram District Casual Worker’s Welfare Co.Operative Society Ltd. No.2245 towards the Sweeping and Cleaning charges of SH campus – Reporting of–reg.*

(Ad.AVIII)

The Vice Chancellor has sanctioned an amount of Rs.8,22,460/- (Rupees Eight Lakh Twenty two Thousand Four hundred and Sixty only) for December 2021 & January 2022 and Rs.4,11,230/- (Rupees Four Lakh Eleven Thousand Two hundred and Thirty only)for February to M/s Thiruvananthapuram District Casual Worker’s Welfare Co-Operative Society Ltd No: 2245 , towards the Sweeping & Cleaning charges of SH Campus, subject to reporting to the Syndicate, from the head of the account “Part I NP- MH 1(a) General Direction- 4/1220 Office Expenses and Miscellaneous” provided in the current year’s Budget Estimates of the University.

U.O.No.1723/2022/UOK dated: 05/03/2022 (for December - 2021 and January – 2022) & U.O.No.2375/2022/UOK dated: 26/03/2022(February-2022) were issued in this regard.

As ordered by the Vice Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.30. *Payment of Legal Charges to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala – Reporting of – reg.*

(Legal)

The Vice-Chancellor has sanctioned the payment to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala for an amount of **Rs.1,17,750/- [Rupees one lakh seventeen thousand seven hundred and fifty only] + GST @ 18%** towards Legal Charges incurred for 25 disposed cases, which were filed before Hon’ble High Court of Kerala, from the Head of Account “Part I – NP-MH I (a) – General Direction- 4/1320-Legal Expenses” provided in the Budget Estimates for the financial year 2021-2022. U.O.No.L.S.3734/2022 dated 15.03.2022 was issued accordingly. (U.O. appended). The details are given below:

The amount admitted	Rs.1,17,750/- (Rupees one lakh seventeen thousand seven hundred and fifty only)+ 18 % GST
Tax deducted at source @ 10%	Rs.11,775/- (Rupees eleven thousand seven hundred and seventy five only)
GST to be paid by the University @ 18%	Rs.21,195/- (Rupees twenty one thousand one hundred and ninety five only)
Net amount payable	Rs. 1,05,975/- (Rupees one lakh five thousand nine hundred and seventy five only)

As ordered by the Vice Chancellor the above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.31. *Payment of Legal Charges to Adv.Thomas Abraham, Standing Counsel, University of Kerala for appearing for the University in SLP(C) No.19937-19944 of 2021 filed by Dr.T.Vijayalakshmi & SLP(C)No.20121-20128 of 2021 filed by Dr.G.Radhakrishna Pillai before the Hon'ble Supreme Court of India – Reporting of – reg.*

(Legal)

The Vice-Chancellor has sanctioned the payment to Adv.Thomas Abraham, Standing Counsel, for an amount of **Rs.1,76,000/- [Rupees one lakh seventy six thousand only] + GST @ 18%** towards Advocate's Fee and other expenses for filing Vakalath & Fee for AOR and clerical charges in SLP(C) No.19937-19944 of 2021 filed by Dr.T.Vijayalakshmi & SLP(C) No.20121-20128 of 2021 filed by Dr.G.Radhakrishna Pillai before the Hon'ble Supreme Court of India, from the Head of Account "Part I – NP-MH I (a) – General Direction- 4/1320-Legal Expenses" provided in the Budget Estimates for the financial year 2021-2022. U.O.No.LS/14454/18 dated 17.03.2022 was issued accordingly. (U.O. appended). The details are given below:

The amount admitted	Rs.1,76,000/- (Rupees one lakh seventy six thousand only) + 18% GST
Tax deducted at source @ 10%	Rs.17,600/- (Rupees seventeen thousand six hundred only)
GST to be paid by the University @ 18%	Rs.31,680/- (Rupees thirty one thousand six hundred and eighty only)
Net amount payable	Rs. 1,58,400/- (Rupees one lakh fifty eight thousand four hundred only)

As ordered by the Vice Chancellor the above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.32. *Talent Awards to the Winners of Kerala University Youth Festival, Drama Festival, South Zone and National Youth Festivals for the year 2019-20 – Reporting of-reg.*

(Ad.D1)

Sri. Siddik.R, Director (i/c), DSS has forwarded the proposal for the payment of Talent Awards to the Winners of Kerala University Youth Festival, Drama Festival, South Zone and National Youth Festivals for the year 2019-20.

Rate of Talent Awards

1	First Prize (Individual each)	Rs. 750/-
2	Second Prize (Individual each)	Rs. 500/-
3	First Prize (Group each)	Rs. 2000/-
4	Second Prize (Group each)	Rs. 1000/-
5	Quiz & Debate Competition (First)	Rs. 1500/-
6	Quiz & Debate Competition (second)	RS. 1000/-
7	Quiz Competition in South Zone Youth Festival & National Youth Festival (3 participants) (First)	Rs. 2250/-
8	Quiz Competition in South Zone Youth Festival & National Youth Festival (3 participants) (Second)	Rs. 1500/-

I. Total Amount required for Talent Award Distribution - Rs.3,00,250/-

II. Expenditure for organizing Talent Award Distribution Function

1	Charges for refreshment (Tea & Snacks) for the Students and parents attending function	Rs. 6000/-
2	Token for guests	Rs. 2000/-
3	Photocopy charges	Rs. 1000/-
4	Charges for sound system	Rs. 6000/-
5	Photography and video recording charges	Rs. 5000/-
	Total	Rs. 20000/-

Grand Total - Rs. 3,20,250/- (Rupees Three Lakh Twenty Thousand Two Hundred and Fifty only)

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to Sri.Siddik. R, Director (i/c), Department of Student Services, being paid an amount of Rs. 3,20,250/- (Rupees Three Lakh Twenty Thousand Two Hundred and Fifty only) as provisional payment for disbursement of Talent Awards to the winners of Kerala University Youth Festival, Drama Festival, South Zone and National Festivals for the year 2019-20.

Orders were issued vide U.O. No.2199/2022/UOK, dated 20.03.2022 in this regard.

The matter is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.33. Declaration of probation of Smt. Sreekala L, Reference Assistant, Department of Biotechnology - Reporting of - reg.

(Ad.AV)

Smt. Sreekala L was promoted to act as Reference Assistant and posted in the Department of Biotechnology, vide U.O. No. 1908/2020/UOK dated 26.06.2020. She has not availed herself of any eligible leave during the period of probation and has completed her period of probation in the post of Reference Assistant on 26.12.2020 FN, as per the remarks of Finance. The Vice-Chancellor has accorded sanction to the declaration of probation of Smt. Sreekala L on 26.12.2020 FN in the post of Reference Assistant.

As ordered by the Vice-Chancellor, the action taken as detailed above is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.34. Campus Library – Renewal of subscription of the journal 'Science' (print)- Approval – Reporting of - reg.

(Ad.AV)

The subscription of the journal Science (print) by American Association for the Advancement of Science (AAAS) was renewed for the year 2022, vide U.O.No.Ad.AV.1/43187/22 dated 28.02.2022, on the basis of the recommendation of the Library Advisory Committee held on 14.02.2022.

The Deputy Librarian, Campus Library, vide letter dated 09.03.2022, has requested to sanction payment for the advance subscription of the journal Science (print) by AAAS to the Campus Library for an amount of Rs.1,82,028/- (Rupees One Lakh Eighty Two thousand and Twenty Eight only) from Allied Publishers Subscription Agency.

Sanction has been accorded by the Vice-Chancellor to pay an amount of Rs.1,82,028/- (Rupees One Lakh Eighty Two thousand and Twenty Eight only) to M/s Allied Publishers Subscription Agency towards the renewal of subscription of the journal 'Science' (print) by American Association for the Advancement of Science (AAAS) for the year 2022, meeting the expenditure from the Head of Account "Part-I-NP-MH-50(b)-Campus Library, Kariavattom-4/1800-Books/Periodicals/ Journals" of the current year's Budget Estimates of the University.

The above action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.35. Campus Library – Renewal of subscription of the journal 'Nature' (print)- Approval - Report-reg.

(Ad.AV)

The subscription of the journal Nature (print) by Springer Nature was renewed for the year 2022, vide U.O.No.Ad.AV.1/43187/22 dated 28.02.2022, on the basis of the recommendation of the Library Advisory Committee held on 14.02.2022.

The Deputy Librarian, Campus Library, vide e-mail dated 09.03.2022, has requested to accord sanction for the purchase of the journal Nature for the year 2022 for an amount of Rs.7,74,900/- (Rupees Seven Lakh Seventy Four thousand and Nine hundred only) as Provisional Advance from the Head of Account "PartI-NP-MH-50(b)-Campus Library-4/1800-Books/Periodicals/ Journals".

Sanction has been accorded by the Vice-Chancellor to release an amount of Rs.7,74,900/- (Rupees Seven Lakh Seventy Four Thousand and Nine Hundred only) as Provisional Advancet o Sri.Vamadevan Asari R, Deputy Librarian, Campus Library, Kariavattom towards meeting the expenses in connection with the renewal of subscription of the journal 'Nature' (print) by Springer Nature for the year 2022, meeting the expenditure from the Head of Account "Part-I-NP-MH-50(b)-Campus Library, Kariavattom-4/1800-Books/ Periodicals/ Journals" of the current year's Budget Estimates of the University.

The above action taken by the Vice-Chancellor is reported to the syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.36. Remuneration to the Examiners for Valuation - Sanctioned - Reporting of - reg.

(EC.V)

The bills received from Administrative Officers of various valuation camps for the disbursement of remuneration to the examiners are processed in EC V section. The bills which were processed during the period from July 2021 to February 2022 were periodically submitted to the Vice Chancellor for administrative sanction.

Sanction was accorded by the Vice Chancellor for the payment subject to reporting to Syndicate, for the bills which exceeded a total amount of Rupees One Lakh.

Accordingly, UOs are issued in this regard.

The details of such bills and UOs issued are as follows:

Sl. No:	File No:/ Bill No:	Description	Amount Sanctioned	H/A	UO No: and Date
1	41/21-22	BA 1 st &2 nd Sem. SDEDegree Exam Jan Feb2020. AO : Asha Elizabeth Manuel	3,12,267/-	4/1600	ECV.3.036/2021 dated 24/08/2021
2	40/21-22	B Tech 8 th SemUCEK – Nov Dec 2019 AO: Sheela B Nayar	1,33,960/-	4/1600	ECV.3.035/21-22dated 24/08/2021
3	53/21-22	B A Part III Main final year– April 2020. AO: Rajanikanth V	1,01,571	4/1600	ECV.3.048/2021-22dated 18/09/2021
4	60/21-22	B Com Part III (I &II yr) annual April 2017. AO: Sreejith M P	2,82,460/-	4/1600	ECV.3.052/2021-22 dated 11/10/2021
5	61/21-22	B Com 6 th Sem SDE June 2020 AO: Soumya S	5,66,202/-	4/1600	ECV.3.055/2021-22 dated 20/10/2021
6	66/21-22	B Com 1 st Sem SDE Dec 2019 AO: Soumya S	4,66,720/-	4/1600	ECV.3.060/2021-22 dated 30/10/2021
7	72/21-22	MA 3 rd &4 th Sem (SDE)Nov Dec2019. AO: Nishimol L I	1,15,836/-	4/1600	ECV.3.065/2021-22 dated 01.11.2021
8	74/21-22	B Com 4 th Sem SDE Jan 2020 AO: Soumya S	5,70,637/-	4/1600	ECV.3.066/2021-22 dated 09.11.2021

9	73/ 21-22	BA Part III Main & Subsidiary – September 2019. AO: Rajanikanth V	1,21,615/-	4/1600	ECV.3.068/2021-22 dated 09.11.2021
10	80/ 21-22	BA 5 th &6 th sem (SDE) exam Mar Apr 2020 AO: Rajanikanth V	2,56,800/-	4/1600	ECV.3.071/2021-22 dated 22.11.2021
11	77/ 21-22	Part III (1 st and IInd year) Bcom Annual Degree Exam June 2020 A.O : Sajana N.V	3,49,404	4/1600	ECV.3.072/2021-22 dated 22.11.2021
12	101/ 21-22	Part III (I &II year) B Com. Annual Degree Exam June 2020 AO : Suresh Babu G	1,62,162	4/1600	No.079/2021-22(EC.V.3)dated 06.01.2022
13	106/ 21-22	BA First and Second Semester Degree (SDE) Exam January/February 2020 AO: Rajanikanth V	2,49,167	4/1600	No.083.3/2021-22(EC.V)dated 24.01.2022
14	107 21-22	BA II Year (Part I &II) Annual &Afsal al ulma Regular and supplementary Degree Exam March 2021 AO : Rajanikanth V	2,85,632	4/1600	No.084.3/2021-22(EC.V)dated 24.01.2022
15	173/ 21-22	B Com Part I &II Annual Regular & Supplementary (Private &SDE) Degree exam March 2021 AO : Habeeb Mohammed K	1,23,536	4/1600	No.089.3/2021-22(EC.V)dated 28.01.2022
16	138 / 21-22	B Com Part III (Third year) Annual Private &Supplementary Degree Exam April 2021 AO ; Habeeb Mohammed K	2,33,772	4/1600	No.091.3/2021-22(EC.V)dated 28.01.2022
17	167/ 21-22	BA Annual Part III Main Final Year Regular &supplementary Degree Exam April 2020, BA Afsal ul ulma Degree Exam April 2020 AO : Rajanikanth V	2,69,050	4/1600	No.103.3/21-22(EC.V)dated 10.02.2022
18	174/ 21-22	BA Annual part III (Main and Subsidiary) Supplementary Degree Exam January 2021 AO : Reji S. Das	1,25,646	4/1600	No.106.3/21-22(EC.V)dated 14.02.2022

The action taken by the Vice- Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.40.37. Kerala University Library-Contributing bibliographic details to UGC Inlibnet-Permission- Consideration of- reg.

(Ad.AV)

The University Librarian (i/c), vide note dated 19.02.2022, has stated that the INFLIBNET Centre of UGC has requested to contribute the updated bibliographic MARC (Machine Readable Catalogue) records available in the University Library for including in the 'Indcat', an online union catalogue developed by INFLIBNET. It is also stated that they are able to contribute the bibliographic records in MARC format as the bibliographic records in KOHA software are stored in MARC format. The University Librarian (i/c) has therefore requested for the permission to contribute the

bibliographic details available in the University Library to INFLIBNET for including in the 'Indcat'. The Vice-Chancellor has ordered to place the matter before the Syndicate.

As per the orders of the Vice-Chancellor, the matter of granting permission to the University Librarian (i/c) to contribute the bibliographic details in MARC format available in the University Library to INFLIBNET for including in the 'Indcat' is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to grant permission to the University Librarian (i/c) to contribute the bibliographic details in MARC format available in the University Library to INFLIBNET for including in the 'Indcat'

Item No.40.38. Examination Wing – Purchase of 3192 reams of RA-1size Maplitho Paper (60GSM) – Payment – reporting of-reg.

(AdBIV)

Supply order was placed with the Stationery Department for the supply of 8000 reams of RA1 size Maplitho Paper (60Gsm) for an approximate cost of Rs.1,31,20,000/-, vide letter No.36145/AdmnBIV/2021/UOK dated 29.01.2022. The Stationery Department vide letter No.STY/2124/2021-B2 dated 26.02.2022, issued supply order to M/s.Sadana Offset Printing, Thiruvananthapuram, after tender process, for the supply of the first instalment of 3500 reams of RA1 size Maplitho Paper (60 Gsm) and the firm supplied 1600 reams of RA1 size Maplitho Paper (60Gsm) paper on 21.03.2022 and 1592 reams on 25.03.2022.

Sanction was accorded by the Vice - Chancellor, to the payment of an amount of Rs.44,33,049/-(Rupees Forty Four Lakh Thirty Three Thousand and Forty Nine only) including GST@12% to M/s Sadana Offset Printing, Thiruvananthapuram towards the purchase of 3192 reams of 60 GSMRA-1 Maplitho paper for use in the Examination Wing of the University, meeting the expenditure from “PartI-NP-MH-2-Examination-4-2115-Purchase of Paper” provided in the current year's Budget Estimates of the University.

U.O.No.2415/2022/UOK dated 30.03.2022 was issued accordingly.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.39 Award of Ph.D Degrees

(Ac.E.II/Ac.E.V/Ac.E.V(A))

Item No.40.39.01 Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Lani Rachel Mathew in Electronics and Communication Engineering-reg:-

(Ac. EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**INVESTIGATION INTO ENHANCEMENT AND RECONSTRUCTION OF SPEECH FOR SPEECH-IMPAIRED PERSONS**” submitted by Smt. Lani Rachel Mathew.

Resolution of the Syndicate

RESOLVED that Smt. Lani Rachel Mathew, be declared eligible for the award of the Degree of Doctor of Philosophy in Engineering & Technology under the Faculty of Electronics and Communication Engineering.

Item No.40.39.02 Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Rajesh R in Economics- reg :-

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EDUCATION FOR ALL: AN EVALUATION OF SARVA SHIKSHA ABHIYAN (SSA) IN KERALA**” submitted by Sri. Rajesh R.

Resolution of the Syndicate

RESOLVED that Sri. Rajesh R, be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

=====
Item No.40.39.03 **Consideration of the examiners reports on the Ph.D Thesis submitted by Shri. Nazeem S.T. in Commerce -reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“MANAGEMENT OF GOVERNMENT BUDGETS IN INDIA:A STUDY WITH SPECIAL REFERENCE TO THE GOVERNMENT OF KERALA”** submitted by Shri. Nazeem S.T.

Resolution of the Syndicate

RESOLVED that Shri. Nazeem S.T, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

=====
Item No.40.39.04 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Jenica S in Commerce -reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“HOUSING FINANCE AND CONSUMER CREDIT OF COMMERCIAL BANKS IN KERALA – LENDING AND UTILIZATION PATTERNS”** submitted by Smt. Jenica S.

Resolution of the Syndicate

RESOLVED that Smt. Jenica S, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

=====
Item No.40.39.05 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Rohini A M in Malayalam- reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“വാചകചരിച്ച: മലയാളഭാഷാ വ്യാകരണം, മലയാഴ്ചയുടെ വ്യാകരണം കേരള പാണിനിയം വ്യാകരണമിത്രം എന്നിവയിൽ”** submitted by Smt. Rohini A M.

Resolution of the Syndicate

RESOLVED that Smt. Rohini A M, be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

=====
Item No.40.39.06 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Manju K in Malayalam- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“T. V. Kochubavayute Krithikalile Prameyavum Silppakathanayum si vil kochubavayute kuthikalile prameyavum silppakathanayum”** submitted by Smt. Manju K.

Resolution of the Syndicate

RESOLVED that Smt. Manju K, be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

=====
Item No.40.39.07 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Ram Kesav A V in Commerce- reg :-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“CRISIS MANAGEMENT STRATEGIES IN THE TOURISM INDUSTRY IN KERALA”** submitted by Sri.Ram Kesav A V.

Resolution of the Syndicate

RESOLVED that Sri. Ram Kesav A V, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

=====
Item No.40.39.08 **Consideration of the examiners reportson the Ph.D Thesis submitted by Smt. Vineetha A in Hindi- reg :-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SHAILESH MATIYANI KE UPANYASON MEIN SAMAJIK YATHARTH (CHUNI HUYI RACHNAON KE SANDARBH MEIN)**” submitted by Smt. Vineetha A.

Resolution of the Syndicate

RESOLVED that Smt. Vineetha A, be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

=====
Item No.40.39.09 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Shyba S. in Electrical and Electronics Engineering-reg**

(Ac. EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**AN ONLINE FREE CONFIGURATION EIGENSPACE MODEL AND ITS APPLICATION TO ROBOTIC PATH PLANNING**” submitted by Smt. Shyba S.

Resolution of the Syndicate

RESOLVED that Smt. Shyba S, be declared eligible for the award of the Degree of Doctor of Philosophy in Electrical and Electronics Engineering under the Faculty of Engineering & Technology.

=====
Item No.40.39.10 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Mumtaz M. in Civil Engineering-reg**

(Ac.E II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STUDIES ON THE BEHAVIOUR OF EMBANKMENTS ON KUTTANAD CLAY**” submitted by Smt.Mumtaz M.

Resolution of the Syndicate

RESOLVED that Smt. Mumtaz M, be declared eligible for the award of the Degree of Doctor of Philosophy in Engineering & Technology under the Faculty of Civil Engineering.

=====
Item No.40.39.11 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Sumayya S. S. in Botany –reg.**

(Ac. E. II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**BIOACTIVES FROM SELECTED MARINE MACRO ALGAE AND ITS BIOLOGICAL POTENTIALS**” submitted by Smt.Sumayya S.S.

Resolution of the Syndicate

RESOLVED that Smt. Sumayya S.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

=====
Item No.40.39.12 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Reshma V R Nair in Chemistry-reg**

(Ac. EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PHYTOCHEMICAL INVESTIGATION AND BIOLOGICAL ACTIVITY STUDIES OF HUMBOLDTIA UNIJUGA VAR. UNIJUGA**” submitted by Smt. Reshma V.R Nair.

Resolution of the Syndicate

RESOLVED that Smt. Reshma V.R Nair, be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

=====
Item No.40.39.13 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Liji R. F. in Electronics and Communication Engineering-reg.*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“INVESTIGATION ON METHODS OF DIGITAL INPAINTING”** submitted by Smt. Liji R.F.

Resolution of the Syndicate

RESOLVED that Smt. Liji R.F., be declared eligible for the award of the Degree of Doctor of Philosophy in Electronics and Communication Engineering under the Faculty of Engineering & Technology.

=====
Item No.40.39.14 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Rajina S.R. in Physics-reg.*

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“VIBRATIONAL SPECTROSCOPIC AND COMPUTATIONAL STUDIES OF CERTAIN FERROCENYL BASED ANTICANCER DRUGS”** submitted by Smt. Rajina S.R.

Resolution of the Syndicate

RESOLVED that Smt. Rajina S.R, be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

=====
Item No.40.39.15 *Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Pramod A in Commerce- reg :-*

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“CUSTOMER PERCEPTION AND MARKETING STRATEGIES OF HEALTHCARE PRODUCTS AND SERVICES IN KERALA”** submitted by Sri. Pramod A.

Resolution of the Syndicate

RESOLVED that Sri. Pramod A, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

=====
Item No.40.39.16 *Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Ajith M. S. in Civil Engineering-reg.*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“EXPERIMENTAL AND ANALYTICAL STUDIES ON SEMI RIGID CONNECTION OF STEEL BEAMS TO CFT COLUMNS UNDER CYCLIC LOADING”** submitted by Sri. Ajith M. S.

Resolution of the Syndicate

RESOLVED that Sri. Ajith M.S, be declared eligible for the award of the Degree of Doctor of Philosophy in Civil Engineering under the Faculty of Engineering & Technology.

=====
Item No.40.39.17 *Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Arun Jacob in Mechanical Engineering-reg:-*

(Ac. EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“NUMERICAL AND EXPERIMENTAL INVESTIGATIONS ON HEAT TRANSFER AND FLOW CHARACTERISTICS OF SYNTHETIC JET USED FOR ELECTRONIC COOLING”** submitted by Sri. Arun Jacob.

Resolution of the Syndicate

RESOLVED that Sri. Arun Jacob, be declared eligible for the award of the Degree of Doctor of Philosophy in Mechanical Engineering under the Faculty of Engineering & Technology.

Item No.40.39.18 **Consideration of the examiners reports on the Ph.D. Thesis submitted by Smt. Rabaeka Rachael V G in Library and Information Science- reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**JOB SATISFACTION AND PERFORMANCE OF LIBRARY PROFESSIONALS IN THE UNIVERSITY LIBRARIES OF KERALA**” submitted by Smt. Rabaeka Rachael V G.

Resolution of the Syndicate

RESOLVED that Smt. Rabaeka Rachael V G, be declared eligible for the award of the Degree of Doctor of Philosophy in Library and Information Science under the Faculty of Arts.

Item No.40.39.19 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Ann M. George in Chemical Engineering.-reg.**

(Ac. EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STUDIES ON THE ADSORPTION OF PERCHLORATE FROM AQUEOUS SOLUTIONS USING LOW COST ADSORBENTS AND THE STUDY OF REDUCTION OF PERCHLORATE BY FUNGAL SPECIES ISOLATED FROM WATER SAMPLES**” submitted by Smt. Ann M. George.

Resolution of the Syndicate

RESOLVED that Smt. Ann M. George, be declared eligible for the award of the Degree of Doctor of Philosophy in Chemical Engineering under the Faculty of Engineering & Technology.

Item No.40.39.20 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Tina Elizabeth Mathew. in Technology Management –reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**BREAST CANCER PREDICTION USING DATA MINING**” submitted by Smt. Tina Elizabeth Mathew.

Resolution of the Syndicate

RESOLVED that Smt. Tina Elizabeth Mathew, be declared eligible for the award of the Degree of Doctor of Philosophy in Technology Management under the Faculty of Applied Sciences and Technology.

Item No.40.39.21 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Pradeep Kumar K in Political Science- reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**CHANGING ROLE OF BUREAUCRACY AND RURAL POLITICAL ELITES IN DEVELOPMENT: A CASE STUDY ON PEOPLE’S PLAN EXPERIENCE IN KOLLAM DISTRICT**” submitted by Sri. Pradeep Kumar K.

Resolution of the Syndicate

RESOLVED that Sri. Pradeep Kumar K, be declared eligible for the award of the Degree of Doctor of Philosophy in Political Science under the Faculty of Social Sciences.

Item No.40.40. **Repair and Maintenance of the vehicle KL 01 AM 7066 (Mahindra Bolero) - reporting of - reg.**

(Ad.A IV)

The Syndicate, at its meeting held on 23.12.2021, vide item no. 35.69.07.04, considered the proposal of the Assistant Engineer (Mechanical) for purchasing a new vehicle for the replacement of the vehicle KL 01 AM 7066 (Mahindra Bolero) used by University Engineer and resolved to submit a detailed estimate to carry out the repair works and Certificate of Fitness Test of the vehicle KL-01-AM-7066 (Mahindra Bolero) before the due date. Accordingly, the Assistant Engineer (Mechanical)

submitted a proposal for conducting limited repair work of the vehicle, along-with an estimate of ₹46,660/- (Rupees Forty Six Thousand Six Hundred and Sixty only) from M/s Reliance Auto Service.

The Vice - Chancellor, subject to reporting to the Syndicate, had accorded sanction, to entrust the repair and maintenance work of the University Vehicle KL -01-AM-7066 (Mahindra Bolero) with M/s Reliance Auto Service and Work Order No. 37239/Admn A IV/2021/UOK dated 20.01.2022 was issued in this regard. The mentioned work was carried out and the Assistant Engineer (Mechanical) has certified that the work has been done satisfactorily. Further, an amount of ₹49,687/- (Rupees Forty Nine Thousand Six Hundred and Eighty Seven only) was paid to the firm, as endorsed by the Finance.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.41. Department of Botany, Kariavattom -- Assigning the charge of HOD -- Reporting of -- reg.

(AdA VI)

Dr. T.S. Swapna, Professor & Head, Department of Botany had requested to hand over the charge of the Department to Dr. E.A. Siril, faculty of the Department, for the period from 21.02.2022 to 06.04.2022, as she is on leave for hysterectomy, for the said period. Dr. T.S. Swapna, Professor & Head, Department of Botany, was granted leave for Hysterectomy, for 45 days from 21.02.2022 to 06.04.2022, as per Rule 101 A part I of the Kerala Service Rule, vide U.O no. Ad.A.VI/2/Bot/2020 dated 24.03.2022.

Sanction was accorded by the Vice-Chancellor, to Dr. E.A. Siril, Professor, Department of Botany, being assigned full charge of the Head of the Department of Botany, for the period from 21.02.2022 to 06.04.2022 and U.O No. Ad.A.VI/2395/2022/UOK dated 26.03.2022 was issued in this regard.

As per orders of the Vice-Chancellor, the above said matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.42. Minutes of the meeting of the PG Monitoring Committee regarding the Preparation of the Academic Calendar for the PG programmes in the Affiliated colleges of the year 2022-2023 and revised Academic Calendar for PG programmes of the year 2021-2022, held on 11-03- 2022- reporting of-reg.

(CDC)

The meeting of the University Level PG Monitoring Committee on PG Programmes under the semester system regarding the Preparation of the Academic Calendar for the PG programmes in the Affiliated colleges of the year 2022-2023 and revised Academic Calendar for the PG Programmes in the affiliated colleges of the year 2021-2022 was held on 11-03-2022 at the Pro-Vice-Chancellor's Chamber. Considering the exigency, the minutes of the meeting was approved by the Hon'ble Vice-Chancellor subject to reporting to the Syndicate. The action taken by the Vice-Chancellor in having approved the minutes is therefore reported to the Syndicate.

MINUTES OF THE MEETING OF THE UNIVERSITY LEVEL MONITORING COMMITTEE ON PG PROGRAMMES UNDER THE SEMESTER SYSTEM

Venue: Pro-Vice –Chancellor's Chamber

Date: 11.03.2022

Time: 11.00 AM

MEMBERS PRESENT:

- | | |
|---|------|
| 1. Dr. P.P Ajayakumar, Pro-Vice-Chancellor | Sd/- |
| 2. Sri.Jairaj J, Member Syndicate, University of Kerala | Sd/- |
| 3. Dr. Meena T. Pillai, Dean, Faculty of Arts. | Sd/- |

4. Prof.(Dr).N.Gopakumar Controller of Examinations Sd/-
 5. Dr. A. K. Ampotti, Director (i/c), College Development Council (Convenor) Sd/-
**Item No.40.42.01. Academic Calendar of Various PG Programmes in the colleges affiliated to
 University of Kerala of the year 2022-2023-Approval-reg:-**

(CDC)

UNIVERSITY OF KERALA
ACADEMIC CALENDAR

Programme	M.A/M.Sc/M.Com/MTA/MSW/MPA DEGREE COURSES
Year of Admission	2022
Semester	FIRST,SECOND, THIRD AND FOURTH SEMESTERS
FIRST SEMESTER	
01.07.2022(Friday)	Commencement of First Semester
25.07.2022 (Monday)	Last date for allotment of topic of 1 st set of Assignments/ conduct of Seminars
01.08.2022 (Monday) to 05.08.2022 (Friday)	Conduct of 1 st set of Test papers
09.08.2022 (Tuesday)	
12.08.2022 (Friday)	Publication of results of 1 st set of Test papers.
17.08.2022 (Wednesday)	Last date for submission of 1st set of Assignments/conduct of Seminars
22.08.2022 (Monday) to 26.08.2022 (Friday)	Last date for allotment of topic for 2 nd set of Assignments/ conduct of Seminars
29.08.2022(Monday)	
01.09.2022(Thursday)	Conduct of 2 nd set of Test papers
14.09.2022 (Wednesday)	Publication of results of 2 nd set of Test papers.
19.09.2022 (Monday)	Last date for submission of 2 nd set of Assignments/Conduct of Seminars
22.09.2022 (Thursday)	Date of publication of notification for University Examinations (ESA)
26.09.2022 (Monday)	Last date for receipt of application for University Exam (ESA) without fine
12.10.2022 (Wednesday)	Last date for receipt of application for University Exam (ESA) with fine
14.10.2022 (Friday)	Last date for receipt of application for University Exam (ESA) with Superfine
17.10.2022(Monday)	Date for submission of attendance statement by the Principal to the CE.
19.10.2022 (Wednesday)	Last date for submission of CA marks by the Teachers to the Heads of the Departments (Enabling Online submission of CA marks)
02.11.2022 (Wednesday) 04.11.2022(Friday) 07.11.2022(Monday) 09.11.2022(Wednesday) 11.11.2022(Friday)	Display of CA marks
14.11.2022(Monday)	
	Last date for submission of complaints, if any by students to Head of the Department, regarding CA (Principal should obtain signature from the students that there is no complaint regarding CA marks)
	University Examination (ESA)-First Semester
	Commencement of Second Semester
SECOND SEMESTER	
14.11.2022 (Monday)	Commencement of Second Semester
09.12.2022 (Friday)	Last date for allotment of topic of 1 st set of Assignments/ conduct of Seminars
12.12.2022(Monday) to 16.12.2022(Friday)	Conduct of 1 st set of Test papers
19.12.2022 (Monday)	
23.12.2022(Friday)	Publication of results of 1 st set of Test papers.
11.01.2023 (Wednesday)	Last date for submission of 1st set of Assignments/conduct of Seminars.
	Last date for allotment of topic for 2 nd set of Assignments/conduct of Seminars.

25.01.2023(Wednesday)	Last date for submission of 2 nd set of Assignments/Conduct of Seminars	
30.01.2023 (Monday) to 03.02.2023 (Friday)	Conduct of 2 nd set of Test papers	
06.02.2023 (Monday)	Publication of results of 2 nd set of Test papers.	
20.02.2023 (Monday)	Date of publication of notification for University Examinations (ESA)	
24.02.2023 (Friday)	Last date for receipt of application for University Exam (ESA) without fine	
28.02.2023 (Tuesday)	Last date for receipt of application for University Exam (ESA) with fine	
03.03.2023 (Friday)	Last date for receipt of application for University Exam (ESA) with Superfine	
08.03.2023 (Wednesday)	Date for submission of attendance statement by the Principal to the CE.	
10.03.2023 (Friday)	Last date for submission of CA marks by the Teachers to the Heads of the Departments (Enabling Online submission of CA marks)	
13.03.2023(Monday)	Display of CA marks	
15.03.2023 (Wednesday)	Last date for submission of complaints, if any by students to Head of the Department, regarding CA (Principal should obtain signature from the students that there is no complaint regarding CA marks)	
22.03.2023 (Wednesday) 24.03.2023 (Friday) 27.03.2023 (Monday) 29.03.2023 (Wednesday) 31.03.2023 (Friday)	University Examination (ESA)-Second Semester	
01.06.2023 (Thursday)		Commencement of Third Semester
<u>THIRD SEMESTER</u>		
01.06.2023 (Thursday)		Commencement of Third Semester
23.06.2023 (Friday)		Last date for allotment of topic of 1 st set of Assignments/ conduct of Seminars
26.06.2023 (Monday) to 03.07.2023 (Monday)	Conduct of 1 st set of Test papers	
06.07.2023 (Thursday)	Publication of results of 1 st set of Test papers.	
11.07.2023 (Tuesday)	Last date for submission of 1st set of Assignments/conduct of Seminars.	
17.07.2023 (Monday)	Last date for allotment of topic for 2 nd set of Assignments/conduct of Seminars.	
07.08.2023 (Monday)	Commencement of Project Work	
08.08.2023 (Tuesday)	Last date for submission of 2 nd set of Assignments/Conduct of Seminars	
14.08.2023 (Monday) to21.08.2023 (Monday)	Conduct of 2 nd set of Test papers	
24.08.2023 (Thursday)	Publication of results of 2 nd set of Test papers.	
07.09.2023 (Thursday)	Date of publication of notification for University Examinations (ESA)	
12.09.2023 (Tuesday)	Last date for receipt of application for University Exam (ESA) without fine	
15.09.2023 (Friday)	Last date for receipt of application for University Exam (ESA) with fine	
20.09.2023 (Wednesday)	Last date for receipt of application for University Exam (ESA) with Superfine	
25.09.2023 (Monday)	Date for submission of attendance statement by the Principal to the CE.	
28.09.2023 (Thursday)	Last date for submission of CA marks by the Teachers to the Heads of the Departments (Enabling Online submission of CA marks)	
03.10.2023 (Tuesday)	Display of CA marks	
06.10.2023 (Friday)	Last date for submission of complaints, if any by students to Head of the Department, regarding CA (Principal should obtain signature from the students that there is no complaint regarding CA marks)	

11.10.2023 (Wednesday) 13.10.2023 (Friday) 16.10.2023 (Monday) 18.10.2023 (Wednesday) 20.10.2023 (Friday)	University Examination (ESA)-Third Semester	
26.10.2023 (Thursday)		Commencement of Fourth Semester
<u>FOURTH SEMESTER</u>		
26.10.2023 (Thursday)		Commencement of Fourth Semester
17.11.2023 (Friday)		Last date for allotment of topic of 1 st set of Assignments/ conduct of Seminars
20.11.2023 (Monday) to 24.11.2023 (Friday)	Conduct of 1 st set of Test papers	
27.11.2023 (Monday)	Publication of results of 1 st set of Test papers.	
30.11.2023 (Thursday)	Last date for submission of 1st set of Assignments/ conduct of Seminars.	
04.12.2023 (Monday)	Last date for allotment of topic for 2 nd set of Assignments/ conduct of Seminars.	
18.12.2023 (Monday) to 22.12.2023 (Friday)	Conduct of 2 nd set of Test papers	
04.01.2024 (Thursday)	Publication of results of 2 nd set of Test papers.	
08.01.2024 (Monday)	Last date for submission of 2 nd set of Assignments/Conduct of Seminars	
15.01.2024 (Monday)	Date of publication of notification for University Examinations(ESA)	
18.01.2024 (Thursday)	Last date for receipt of application for University Exam (ESA) without fine	
22.01.2024 (Monday)	Last date for receipt of application for UniversityExam (ESA) with fine	
24.01.2024 (Wednesday)	Last date for receipt of application for University Exam (ESA) with Superfine	
29.01.2024(Monday)	Date for submission of attendance statement by the Principal to the CE.	
06.02.2024 (Tuesday)	Last date for submission of CA marks by the Teachers to the Heads of the Departments (Enabling Online submission of CA marks)	
16.02.2024 (Friday)	Display of CA marks	
19.02.2024 (Monday)	Last date for submission of complaints, if any by students to Head of the Department, regarding CA (Principal should obtain signature from the students that there is no complaint regarding CA marks)	
29.02.2024 (Thursday)	Project Submission	
18.03.2024 (Monday) 20.03.2024 (Wednesday) 22.03.2024 (Friday) 25.03.2024 (Monday) 27.03.2024 (Wednesday)	University Examination (ESA)- Fourth Semester	

Note: 1) 1 For courses without practical examination, the internal assessment marks shall be forwarded within 15 days after the completion of last theory exam. For courses with practical examination the internal assessment marks shall be forwarded within in 10 days after the completion of last practical examination.

- 2) In each Semester, classes are to be engaged at least for 450 hours. Any deficiency in this shall be made good either by conducting classes on holidays/Saturdays or engaging extra classes on working days so that the minimum teaching hours (450hours) shall be completed.
- 3) If any of the dates, prescribed in the calendar, happens to be a holiday, the next working day shall be the prescribed date for the academic event notified.
- 4) The Academic calendar shall be strictly followed, and the internal assessment made accordingly for the timely submission of CA marks to the University.

- 5) The Principals shall ensure that the students have the minimum attendance required for the previous semesters while registering them for University examinations and also ensure the minimum attendance required for the semester for which registrations were made while issuing the hall tickets.
- 6) The colleges shall ensure that the Online registration of examinations are made complete by verification of the student registration at the required levels (Teacher Level, HoD Level, Principal Level)
- 7) The attendance of students during the period of 80 days be taken for calculating the percentage of attendance for the Semester.

Recommendations:

The committee considered the item and recommended to approve the Academic Calendar of Various PG Programmes in the colleges affiliated to University of Kerala of the year 2022-2023.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Meeting of the University Level Monitoring Committee on PG Programmes Under the Semester System held on 11.03.2022, be noted.

Item No.40.42.01.Additional Item No.1:- Rescheduling of the Academic Calendar of Various PG Programmes in the colleges affiliated to University of Kerala of the year 2021-2022.

(CDC)

UNIVERSITY OF KERALA
ACADEMIC CALENDAR

Programme	M.A/M.Sc/M.Com/MTA/MSW/MPA DEGREE COURSES
Year of Admission	2021
Semester	FIRST, SECOND, THIRD AND FOURTH SEMESTERS
<u>FIRST SEMESTER</u>	
22.09.2021 (Wednesday)	Commencement of First Semester
18.10.2021 (Monday)	Last date for allotment of topic of 1 st set of Assignments/ conduct of Seminars
25.10.2021 (Monday) to } 29.10.2021 (Friday)	Conduct of 1 st set of Test papers
01.11.2021 (Monday)	Publication of results of 1 st set of Test papers.
02.11.2021 (Tuesday)	Last date for submission of 1 st set of Assignments/conduct of Seminars
05.11.2021 (Friday)	Last date for allotment of topic for 2 nd set of Assignments/conduct of Seminars
08.11.2021 (Monday) to } 12.11.2021 (Friday)	Conduct of 2 nd set of Test papers
15.11.2021 (Monday)	Publication of results of 2 nd set of Test papers.
18.11.2021 (Thursday)	Last date for submission of 2 nd set of Assignments/Conduct of Seminars
19.11.2021 (Friday)	Date of publication of notification for University Examinations (ESA)
24.11.2021 (Wednesday)	Last date for receipt of application for University Exam (ESA) without fine
26.11.2021 (Friday)	Last date for receipt of application for University Exam (ESA) with fine
30.11.2021 (Tuesday)	Last date for receipt of application for University Exam (ESA) with Superfine
01.12.2021(Wednesday)	Date for submission of attendance statement by the Principal to the CE.
03.12.2021 (Friday) Last date for submission of CA marks by the Teachers to (Thursday)	Last date for submission of CA marks by the Teachers to the Heads of the Departments (Enabling Online submission of CA marks)

06.12.2021 (Monday)	Display of CA marks	
08.12.2021 (Wednesday)	Last date for submission of complaints, if any by students to Head of the Department, regarding CA (Principal should obtain signature from the students that there is no complaint regarding CA marks)	
03.01.2022 (Monday) 05.01.2022 (Wednesday) 07.01.2022 (Friday) 10.01.2022 (Monday) 12.01.2022 (Wednesday)	University Examination (ESA) First Semester	
14.01.2022 (Friday)		Commencement of Second Semester
<u>SECOND SEMESTER</u>		
14.01.2022 (Friday)		Commencement of Second Semester
28.01.2022 (Friday)		Last date for allotment of topic of 1 st set of Assignments/ conduct of Seminars
31.01.2022 (Monday) to 04.02.2022 (Friday)	Conduct of 1 st set of Test papers	
07.02.2022 (Monday)	Publication of results of 1 st set of Test papers.	
10.02.2022 (Thursday)	Last date for submission of 1st set of Assignments/conduct of Seminars.	
14.02.2022 (Monday)	Last Date for allotment of topic for 2 nd set of Assignments/ conduct of Seminars	
17.02.2022 (Thursday)	Last date for submission of 2 nd set of Assignments/conduct of Seminars.	
21.02.2022 (Monday) to 25.02.2022 (Friday)	Conduct of 2 nd set of Test papers	
28.02.2022 (Monday)	Publication of results of 2 nd set of Test papers.	
09.03.2022 (Wednesday)	Date of publication of notification for University Examinations (ESA)	
15.03.2022 (Tuesday)	Last date for receipt of application for University Exam (ESA) without fine	
18.03.2022 (Friday)	Last date for receipt of application for University Exam (ESA) with fine	
22.03.2022 (Tuesday)	Last date for receipt of application for University Exam (ESA) with Superfine	
23.03.2022 (Wednesday)	Date for submission of attendance statement by the Principal to the CE	
24.03.2022 (Thursday)	Last date for submission of CA marks by the Teachers to the Heads of the Departments (Enabling Online submission of CA marks)	
25.03.2022 (Friday)	Display of CA marks	
28.03.2022 (Monday)	Last date for submission of complaints, if any by students to Head of the Department, regarding CA (Principal should obtain signature from the students that there is no complaint regarding CA marks)	
30.03.2022 (Wednesday) 01.04.2022 (Friday) 04.04.2022 (Monday) 06.04.2022 (Wednesday) 08.04.2022 (Friday)	University Examination (ESA)-Second Semester	
01.06.2022 (Wednesday)		Commencement of Third Semester
<u>THIRD SEMESTER</u>		
01.06.2022 (Wednesday)		Commencement of Third Semester
01.07.2022 (Friday)		Last date for allotment of topic of 1 st set of Assignments/ conduct of Seminars
04.07.2022 (Monday) to 08.07.2022 (Friday)	Conduct of 1 st set of Test papers	
11.07.2022 (Monday)	Publication of results of 1 st set of Test papers.	
20.07.2022 (Wednesday)	Last date for submission of 1st set of Assignments/conduct of Seminars.	

29.07.2022 (Friday)	Last date for allotment of topic for 2 nd set of Assignments/ conduct of Seminars.	
03.08.2022 (Wednesday)	Commencement of Project Work	
01.09.2022 (Thursday)	Last date for submission of 2 nd set of Assignments/Conduct of Seminars	
19.09.2022 (Monday) to 26.09.2022 (Monday)	Conduct of 2 nd set of Test papers	
28.09.2022 (Wednesday)		
29.09.2022 (Thursday)	Date of publication of notification for University Examinations (ESA)	
06.10.2022 (Thursday)	Last date for receipt of application for University Exam (ESA) without fine	
10.10.2022 (Monday)	Last date for receipt of application for University Exam (ESA) with fine	
13.10.2022 (Thursday)	Last date for receipt of application for University Exam (ESA) with Superfine	
17.10.2022 (Monday)	Date for submission of attendance statement by the Principal to the CE.	
19.10.2022(Wednesday)	Last date for submission of CA marks by the Teachers to the Heads of the Departments (Enabling Online submission of CA marks)	
21.10.2022 (Friday)	Display of CA marks	
27.10.2022 (Thursday)	Last date for submission of complaints, if any by students to Head of the Department, regarding CA (Principal should obtain signature from the students that there is no complaint regarding CA marks)	
28.11.2022 (Monday) 30.11.2022 (Wednesday) 02.12.2022 (Friday) 05.12.2022 (Monday) 07.12.2022 (Wednesday)	University Examination (ESA)-Third Semester	
12.12.2022 (Monday)		
FOURTH SEMESTER		
12.12.2022 (Monday)		Commencement of Fourth Semester
04.01.2023 (Wednesday)		Last date for allotment of topic of 1 st set of Assignments/ conduct of Seminars
16.01.2023 (Monday) to 20.01.2023 (Friday)	Conduct of 1 st set of Test papers	
23.01.2023 (Monday)		
27.01.2023 (Friday)	Publication of results of 1 st set of Test papers.	
01.02.2023 (Wednesday)	Last date for submission of 1st set of Assignments/ conduct of Seminars.	
01.02.2023 (Wednesday)	Last date for allotment of topic for 2 nd set of Assignments/conduct of Seminars.	
06.02.2023 (Monday) to 10.02.2023 (Friday)	Conduct of 2 nd set of Test papers	
13.02.2023 (Monday)		
16.02.2023 (Thursday)	Publication of results of 2 nd set of Test papers.	
20.02.2023 (Monday)	Date of publication of notification for University Examinations (ESA)	
27.02.2023 (Monday)	Last date for submission of 2 nd set of Assignments/Conduct of Seminars	
27.02.2023 (Monday)	Last date for receipt of application for University Exam (ESA) without fine	
02.03.2023 (Thursday)	Last date for receipt of application for UniversityExam (ESA) with fine	
07.03.2023 (Tuesday)	Last date for receipt of application for University Exam (ESA) with Superfine	
09.03.2023 (Thursday)	Date for submission of attendance statement by the Principal to the CE.	
13.03.2023 (Monday)	Last date for submission of CA marks by the Teachers to the Heads of the Departments (Enabling Online submission of CA marks)	

14.03.2023 (Tuesday)	Display of CA marks	
17.03.2023 (Friday)	Last date for submission of complaints, if any by students to Head of the Department, regarding CA (Principal should obtain signature from the students that there is no complaint regarding CA marks)	
22.03.2023 (Wednesday) 24.03.2023 (Friday) 27.03.2023 (Monday) 29.03.2023 (Wednesday) 31.03.2023 (Friday)	University Examination (ESA)- Fourth Semester	
10.04.2023 (Monday)		Project Submission

- Note: 1) For courses without practical examination, the internal assessment marks shall be forwarded within 15 days after the completion of last theory exam. For courses with practical examination the internal assessment marks shall be forwarded within 10 days after the completion of last practical examination.
- 2) In each Semester, classes are to be engaged at least for 450 hours. Any deficiency in this shall be made good either by conducting classes on holidays/Saturdays or engaging extra classes on working days so that the minimum teaching hours (450hours) shall be completed.
- 3) If any of the dates, prescribed in the calendar, happens to be a holiday, the next working day shall be the prescribed date for the academic event notified.
- 4) The Academic calendar shall be strictly followed, and the internal assessment made accordingly for the timely submission of CA marks to the University.
- 5) The Principals shall ensure that the students have the minimum attendance required for the previous semesters while registering them for University examinations and also ensure the minimum attendance required for the semester for which registrations were made while issuing the hall tickets.
- 6) The colleges shall ensure that the Online registration of examinations are made complete by verification of the student registration at the required levels (Teacher Level, HoD Level, Principal Level).
- 7) The attendance of students during the period of 80 days be taken for calculating the percentage of attendance for the Semester.

Recommendations

The committee recommended to reschedule the commencement date of First Semester, Second Semester and the Exam Dates of First semester of the Various PG Programmes in the colleges affiliated to University of Kerala of the year 2021-2022 and to approve the same by effecting the changes in the First Semester, Second Semester, Third Semester and Fourth Semester in the Academic Calendar of the year 2021-2022.

Revised Academic Calendar

UNIVERSITY OF KERALA **ACADEMIC CALENDAR**

Programme	M.A/M.Sc/M.Com/MTA/MSW/MPA DEGREE COURSES
Year of Admission	2021
Semester	FIRST,SECOND, THIRD AND FOURTH SEMESTERS
<u>FIRST SEMESTER</u>	
15.11.2021 (Monday)	Commencement of First Semester
08.12.2021 (Wednesday)	Last date for allotment of topic of 1 st set of Assignments/ conduct of Seminars
13.12.2021, (Monday) to 17.12.2021, (Friday)	Conduct of 1 st set of Test papers
20.12.2021,(Monday)	
22.12.2021, (Wednesday)	Last date for submission of 1st set of Assignments/conduct of Seminars
03.01.2022, (Monday)	Last date for allotment of topic for 2 nd set of Assignments/ conduct of Seminars

05.01.2022, (Wednesday) to 11.01.2022, (Tuesday)	Conduct of 2 nd set of Test papers
14.01.2022,(Friday)	Publication of results of 2 nd set of Test papers.
17.01.2022, (Monday)	Last date for submission of 2 nd set of Assignments/Conduct of Seminars
19.01.2022,(Wednesday)	Date of publication of notification for University Examinations (ESA)
24.01.2022,(Monday)	Last date for receipt of application for University Exam (ESA) without fine
28.01.2022, (Friday)	Last date for receipt of application for University Exam (ESA) with fine
02.02.2022, (Wednesday)	Last date for receipt of application for University Exam (ESA) with Superfine
08.02.2022, (Tuesday)	Date for submission of attendance statement by the Principal to the CE.
14.02.2022, (Monday)	Last date for submission of CA marks by the Teachers to the Heads of the Departments (Enabling Online submission of CA marks)
21.02.2022, (Monday)	Display of CA marks
28.02.2022, (Monday)	Last date for submission of complaints, if any by students to Head of the Department, regarding CA (Principal should obtain signature from the students that there is no complaint regarding CA marks)
04.04.2022, (Monday) 06.04.2022,(Wednesday) 08.04.2022, (Friday) 11.04.2022, (Monday) 13.04.2022, (Wednesday)	University Examination (ESA) First Semester
02.03.2022,(Wednesday)	Commencement of Second Semester
<u>SECOND SEMESTER</u>	
02.03.2022, (Wednesday)	Commencement of Second Semester
18.03.2022, (Friday)	Last date for allotment of topic of 1 st set of Assignments/ conduct of Seminars
21.03.2022, (Monday) to 25.03.2022, (Friday)	Conduct of 1 st set of Test papers
28.03.2022, (Monday)	Publication of results of 1 st set of Test papers.
31.03.2022, (Thursday)	Last date for submission of 1st set of Assignments/conduct of Seminars.
06.06.2022, (Monday)	Last Date for allotment of topic for 2 nd set of Assignments/ conduct of Seminars
09.06.2022, (Thursday)	Last date for submission of 2 nd set of Assignments/conduct of Seminars.
13.06.2022, (Monday) to 17.06.2022, (Friday)	Conduct of 2 nd set of Test papers
21.06.2022, (Tuesday)	Publication of results of 2 nd set of Test papers.
28.06.2022, (Tuesday)	Date of publication of notification for University Examinations (ESA)
04.07.2022, (Monday)	Last date for receipt of application for University Exam (ESA) without fine
08.07.2022, (Friday)	Last date for receipt of application for University Exam (ESA) with fine
14.07.2022, (Thursday)	Last date for receipt of application for University Exam (ESA) with Superfine
21.07.2022, (Thursday)	Date for submission of attendance statement by the Principal to the CE
25.07.2022, (Monday)	Last date for submission of CA marks by the Teachers to the Heads of the Departments (Enabling Online submission of CA marks)

03.08.2022, (Wednesday)	Display of CA marks	
10.08.2022, (Wednesday)	Last date for submission of complaints, if any by students to Head of the Department, regarding CA (Principal should obtain signature from the students that there is no complaint regarding CA marks)	
12.08.2022,(Friday) 16.08.2022, (Tuesday) 19.08.2022,(Friday) 22.08.2022, (Monday) 24.08.2022,(Wednesday)	University Examination (ESA)-Second Semester	
26.08.2022, (Friday)		Commencement of Third Semester
THIRD SEMESTER		
26.08.2022,(Friday)		Commencement of Third Semester
13.09.2022, (Tuesday)		Last date for allotment of topic of 1 st set of Assignments/ conduct of Seminars
19.09.2022,(Monday) to 26.09.2022,(Monday)	Conduct of 1 st set of Test papers	
30.09.2022, (Friday)		Publication of results of 1 st set of Test papers.
12.10.2022, (Wednesday)	Last date for submission of 1st set of Assignments/conduct of Seminars.	
18.10.2022, (Tuesday)	Last date for allotment of topic for 2 nd set of Assignments/ conduct of Seminars.	
21.10.2022, (Friday)	Commencement of Project Work	
10.11.2022, (Thursday)	Last date for submission of 2 nd set of Assignments/Conduct of Seminars	
14.11.2022, (Monday) to 18.11.2022, (Friday)	Conduct of 2 nd set of Test papers	
21.11.2022, (Monday)		Publication of results of 2 nd set of Test papers.
23.11.2022,(Wednesday)	Date of publication of notification for University Examinations (ESA)	
25.11.2022, (Friday)	Last date for receipt of application for University Exam (ESA) without fine	
28.11.2022, (Monday)	Last date for receipt of application for University Exam (ESA) with fine	
01.12.2022, (Thursday)	Last date for receipt of application for University Exam (ESA) with Superfine	
05.12.2022,(Monday)	Date for submission of attendance statement by the Principal to the CE.	
07.12.2022, (Wednesday)	Last date for submission of CA marks by the Teachers to the Heads of the Departments (Enabling Online submission of CA marks)	
09.12.2022, (Friday)	Display of CA marks	
12.12.2022, (Monday)	Last date for submission of complaints, if any by students to Head of the Department, regarding CA (Principal should obtain signature from the students that there is no complaint regarding CA marks)	
30.12.2022, (Friday) 03.01.2023,(Tuesday) 05.01.2023, (Thursday) 09.01.2023,(Monday) 11.01.2023, (Wednesday)	University Examination (ESA)-Third Semester	
13.01.2023, (Friday)		Commencement of Fourth Semester
FOURTH SEMESTER		
13.01.2023, (Friday)		Commencement of Fourth Semester
18.01.2023,(Wednesday)		Last date for allotment of topic of 1 st set of Assignments/ conduct of Seminars

20.01.2023,(Friday) to 27.01.2023,(Friday)	Conduct of 1 st set of Test papers
30.01.2023,(Monday)	Publication of results of 1 st set of Test papers.
01.02.2023,(Wednesday)	Last date for submission of 1st set of Assignments/ conduct of Seminars.
03.02.2023,(Friday)	Last date for allotment of topic for 2 nd set of Assignments/ conduct of Seminars.
06.02.2023,(Monday) to 10.02.2023,(Friday)	Conduct of 2 nd set of Test papers
13.02.2023, (Monday)	Publication of results of 2 nd set of Test papers.
16.02.2023, (Thursday)	Last date for submission of 2 nd set of Assignments/Conduct of Seminars
20.02.2023, (Monday)	Date of publication of notification for University Examinations (ESA)
27.02.2023,(Monday)	Last date for receipt of application for University Exam (ESA) without fine
02.03.2023,(Thursday)	Last date for receipt of application for University Exam (ESA) with fine
07.03.2023,(Tuesday)	Last date for receipt of application for University Exam (ESA) with Superfine
09.03.2023, (Thursday)	Date for submission of attendance statement by the Principal to the CE.
13.03.2023, (Monday)	Last date for submission of CA marks by the Teachers to the Heads of the Departments (Enabling Online submission of CA marks)
14.03.2023, (Tuesday)	Display of CA marks
17.03.2023, (Friday)	Last date for submission of complaints, if any by students to Head of the Department, regarding CA (Principal should obtain signature from the students that there is no complaint regarding CA marks)
03.04.2023, (Monday) 05.04.2023,(Wednesday) 10.04.2023,(Monday) 12.04.2023,(Wednesday) 17.04.2023, (Monday)	University Examination (ESA)- Fourth Semester
24.04.2023, (Monday)	Project Submission

Note: 1) For courses without practical examination, the internal assessment marks shall be forwarded within 15 days after the completion of last theory exam. For courses with practical examination the internal assessment marks shall be forwarded within 10 days after the completion of last practical examination.

- 2) In each Semester, classes are to be engaged at least for 450 hours. Any deficiency in this shall be made good either by conducting classes on holidays/Saturdays or engaging extra classes on working days so that the minimum teaching hours (450hours) shall be completed.
- 3) If any of the dates, prescribed in the calendar, happens to be a holiday, the next working day shall be the prescribed date for the academic event notified.
- 4) The Academic calendar shall be strictly followed, and the internal assessment made accordingly for the timely submission of CA marks to the University.
- 5) The Principals shall ensure that the students have the minimum attendance required for the previous semesters while registering them for University examinations and also ensure the minimum attendance required for the semester for which registrations were made while issuing the hall tickets.
- 6) The colleges shall ensure that the Online registration of examinations are made complete by verification of the student registration at the required levels (Teacher Level, HoD Level, Principal Level).
- 7) The attendance of students during the period of 80 days be taken for calculating the percentage of attendance for the Semester.

The meeting came to an end at 11.30 A.M.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Meeting of the University Level Monitoring Committee on PG Programmes Under the Semester System held on 11.03.2022, be noted.

Item No.40.43. Minutes of the meeting of the Library Advisory committee held on 14.02.2022 - Approved - Reporting of - reg.

(Ad.AV)

The minutes of the meeting of the Library Advisory Committee held on 14.02.2022, for the subscription/ renewal of journals and e-resources, has been approved by the Vice Chancellor. (Minutes appended)

The above action taken by the Vice-Chancellor is reported to the Syndicate.

MINUTES OF THE MEETING OF THE LIBRARY ADVISORY COMMITTEE 2021-22

Venue : Senate Chamber
Date : 14.02.2022
Time : 12.30pm

Members present:

- | | |
|---|--------|
| 1. The Vice-Chancellor in the Chair | Sd/- |
| 2. The Pro-Vice-Chancellor | Sd/- |
| 3. Convenor, Standing Committee of the Syndicate on
Departments and Other Institutions | Sd/- |
| 4. Convenor, Standing Committee of the Syndicate on
Academics & Research | Sd/- |
| 5. The Registrar (i/c) | Sd/- |
| 6. The Finance Officer | Sd/- |
| 7. The Head, Department of Law | online |
| 8. The Head, Institute of Management in Kerala | Sd/- |
| 9. The Head, Department of Communication & Journalism | online |
| 10. The Head, Department of Library and Information Science | online |
| 11. The Director School of Distance Education | online |
| 12. The Head, Department of Geology | online |
| 13. The Head, Department of Environmental Sciences | online |
| 14. The Head, Department of Arabic | online |
| 15. The Head, Institute of English | Sd/- |
| 16. The Head, Department of Music | online |
| 17. The Head, Department of Malayalam | online |
| 18. The Head, Department of Sanskrit | online |
| 19. The Head, Department of Tamil | online |
| 20. The Head, Oriental Research Institute & Manuscripts Library | online |
| 21. The Head, Department of Bio-Chemistry | online |
| 22. The Head, Department of Biotechnology | online |
| 23. The Head, Department of Zoology | online |
| 24. The Head, Department of Chemistry | online |
| 25. The Head, Department of Demography | online |
| 26. The Head, Department of Mathematics | online |
| 27. The Head, Department of Physics | online |
| 28. The Head, Department of Statistics | online |
| 29. The Head, Department of Education | online |
| 30. The Head, Department of History | online |
| 31. The Head, Department of Islamic Studies | online |
| 32. The Head, Department of Philosophy | online |
| 33. The Head, Department of Political Science | online |

34. TheHead,DepartmentofPsychology	online
35. TheHead,DepartmentofFuturesStudies	online
36. TheHead,DepartmentofOptoelectronics	online
37. TheHead, DepartmentofKeralaStudies	online
38. Hon. DirectorACReM-Stem,	online
39. Hon.Director, CentreforAustralianStudies	online
40. Hon.Director, UGCAreaStudyCentreforCanadianStudies	Sd/-
41. Hon.Director, CentreforCulturalStudies	online
42. Hon.Director, CentreforGeriatricStudies	online
43. Hon.Director, CentreforInformationLiteracyStudies	online
44. Hon.Director, CentreforPerformingandVisualArts	online
45. Hon.Director, CentreforQuantitativeAnalysis	online
46. Director, CentreforRenewableEnergyofMaterials	online
47. Hon.Director CentreforTranslation&TranslationStudies	online
48. Hon.Director, CentreforWomen'sStudies	online
49. Hon.Director, CentreforBiodiversityConservation	online
50. Hon.Director, CentreforDataScience&InformationProcessing	online
51. Hon.Director, CentreforLatinAmericanStudies	online
52. Hon. Director,CLDD	online
53. Hon.Director, InterUniversityCentreforMalayalamLanguage	online
54. Hon.Director InterUniversityCentreforAlternativeEconomics	Online
55. Hon.Director, InterUniversityCentreforEvolutionary&IntegrativeBiology	online
56. Hon.Director, InternationalCentreforSreeNarayanaGuruStudies	online
57. Hon.Director Manonmaniam Sundaranar Centre for Dravidian Cultural Studies	online
58. Hon.Director, Raja Ravivarma Centre for Excellence for Visual Arts	online
59. Hon.Director, UGC Nehru Study Centre	online
60. University Librarian (i/c)	Sd/-
61. Deputy Librarian	Sd/-

The Library Advisory Committee meeting started at 12.30pm. The Vice-Chancellor addressed the meeting and the University Librarian (i/c) presented the items included in the agenda and discussions were held on the matter of renewal/ subscription of Journals and E-Resources. The committee after deliberations made the following recommendations.

- 1) To entrust the University Librarian (i/c) and Dr.P.K.SureshKumar, Assistant Librarian, Head (IT section), Kerala University Library to consult the Kerala State Higher Education Council in the matter regarding the subscription of Science Direct and Scopuse-resources and report.
- 2) To renew the subscription of following e-resources for the year 2022.
 - i. RSC Online Educational Journals by Royal Society of Chemistry
 - ii. IEE Explore by IEEE
 - iii. Emerald e-journals by Emerald publishers
 - iv. IOP e-journals by Institute of Physics
 - v. EPWRF by EPW Research Foundation
 - vi. EBSCOHOST Social Science with full text by EBSCO
 - vii. EBSCOHOST Library and Information Science Source by EBSCO
 - viii. Proquest Dissertation and Theses Part A & Part B by Proquest
 - ix. Library and Information Science Collection (including LISA) by Proquest
 - x. Westlaw Online Legal Library by Thomson Reuters
 - xi. Journalism Studies, Journalism Practice and Digital Journalism (Print+online) by Rutledge, Taylor & Francis
 - xii. Development in Practice (Print+online) by Taylor & Francis
 - xiii. SAGE Journals (Indian and Foreign) (Print + Online) by SAGE
 - xiv. Nature (print) by Springer Nature
 - xv. Science (print) by American Association for the Advancement of Science (AAAS)
- 3) To entrust the Pro-Vice-Chancellor to conduct negotiation and discussion on the following. Dr.K.G.Gopchandran, Member Syndicate, the Heads of the Departments concerned and the

University Librarian (i/c) shall be included in the meeting.

- i. Subscription of Economic Outlook and Industry Outlook data bases provided by the CMIE.
 - ii. Subscription of Nature Complete online Collection.
 - iii. The University Librarian (i/c) shall submit a report on the matter of examining the non-availability of subscribed resources in the open access system before the Negotiation Committee.
 - iv. To expedite the work of implementation of Centre of Special Collection of Njanapeedam Awardees in Malayalam language in the Kerala University Library in consultation with the Engineering Unit. It is also decided to shift the existing Research Section of the Library to the new vertical extension. The inauguration of the Njanapeedam Centre shall be conducted in March 2022.
 - v. Subscription of EBSCO Open Athens Remote Access or My LOFT Remote Access
 - vi. Purchase of e-books in the subjects of English Literature, Economics, Sociology, Management, Political Science and History from Oxford University Press.
 - vii. The Head, Department of German shall intimate the e-resource which needs to be purchased among the four viz. DieZeit (Newspaper), Das Welt (Newspaper), Spiegel (Magazine), Stern (Magazine), and the same may be included in the Negotiation.
- 4) The Deputy Librarian, Campus Library has remarked that the publishers of Nature (print) waived the price of received issues (4 months). On the basis of this the Committee has decided to initiate necessary steps for the renewal of the same from April 2022 urgently.
 - 5) To entrust University Librarian (i/c) to inform all Departments and Research Scholars regarding the details of e-journals and e-resources which are available in the University Library and Campus Library on the 1st week of all months, via e-mail. This process shall be started w.e.f 01.03.2022. The matter of ending the subscription period of e-resources shall also be detailed in the e-mail.
 - 6) The list on the availability of all e-resources shall be displayed in the University Library, Campus Library and all Department Libraries and copy of lists of Kerala University Library and Campus Library shall be sent to the Departmental Libraries.
 - 7) To renew the subscription of iThenticate, anti-plagiarism software, after the completion of the current subscription period. Also, to entrust the University Librarian (i/c) to conduct orientation programme on iThenticate.
 - 8) The Committee considered the remarks of the University Librarian (i/c) on the missing of books and other valuables from the libraries and entrusted the Joint Registrars (Admn and Campus Admn) and the Administrative Officers of the Kerala University Library and the Campus Library to conduct administrative auditing of the same and to report.
 - 9) To entrust the University Librarian (i/c) to implement the automation of University Library's fine collection, membership fee collection and other related financial transactions in consultation with Dr. Aji S, Associate Professor, Department of Computer Science.
 - 10) Not to renew/subscribe the following e-resources in the year 2022
 - i. EBSCOD iscovery Service Complete (Resource Integration, Catalog Integration & IR Integration) by EBSCO
 - ii. EBSCO HOST Academic Search Unlimited by EBSCO
 - iii. LISA (Library and Information Science Abstracts)
 - iv. Scopus search engine by Elsevier.
 - v. K-Hube-library by Info track Library Solutions
 - vi. Sci-Finder
 - 11) To entrust the Head, IT Section, Kerala University Library to submit a proposal for the installation of a mobile application and dynamic website for the University Library system with the support of start-up under the Department of Computer Science or C-DIT.
 - 12) To entrust the University Librarian (i/c) to initiate necessary steps to extend the INFED Remote Access Facility to Study Centre libraries at Alappuzha, Kollam & Pandalam.

13) To entrust the Deputy Librarian to initiate necessary steps to purchase 20 tabs in the Campus Library.

14) To entrust the Joint Registrar (Admn) to compile the list of Library staff serving in the libraries for more than three years.

The meeting came to an end at 1.30pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Library Advisory Committee held on 14.02.2022, be noted.

Item No.40.44.

Science and Engineering Research Board (SERB) - National Post Doctoral Fellowship - Project entitled - "Distribution and isotopic composition of micro molluscs in fossil core sediments, Gulf of Mannar coral islands: implication on paleo - oceanic environment, ecology and taphonomic signatures" in respect of Dr.Prince S Godson - Release of fourth installment of the grant for the year 2021-2022- sanctioned- Reporting of - reg .

(Pl.D)

The Science and Engineering Research Board (SERB) selected Dr.Prince S Godson, 31A/1B, Dr.Paul's Lane, Sarguna Street, Ramavarmapuram, Nagercoil, Tamilnadu - 629 402 for the National Post Doctoral Fellowship for the project entitled "Distribution and isotopic composition of micro molluscs in fossil core sediments, Gulf of Mannar coral islands: implication on paleo-oceanic environment, ecology and taphonomic signatures" at a total cost of Rs. 19,20,000/- (Rupees Nineteen Lakh Twenty Thousand only) for a period of 2 years (w.e.f.16/04/2021), vide sanction order No.PDF/2018/000442 dated 22/03/2019.

The SERB had sanctioned the 1st & 2nd instalment of Post Doctoral Fellowship amounting to Rs.9,60,000/- (Rupees Nine Lakh Sixty Thousand only) and Rs.9,03,180/- (Rupees Nine Lakh Three Thousand One Hundred and Eighty only) to Dr.Prince S Godson, SERB National Post Doctoral Fellow, Department of Environmental Sciences, University of Kerala and the same were released vide U.O No.Pl.D/2120/SERB/2018 dated 25.06.2019 & 19.02.2021.

The SERB, vide order No.PDF/2018/000442 dated 22/12/2020 had revised the fellowship in respect of Dr.Prince S Godson from Rs.19,20,000/- (Rupees Nineteen Lakh Twenty Thousand only) to Rs.21,31,200/- (Rupees Twenty One Lakh Thirty One Thousand Two Hundred only) for a duration of 24 months and sanctioned an amount of Rs.2,11,200/- (Rupees Two Lakh Eleven Thousand Two Hundred only) towards the third instalment of the grant for the year 2020-2021 and the same were released vide number U.O No.Pl.D/2120/SERB/2018 dated 21/04/2021.

Now the SERB, vide Order No.PDF/2018/000442 dated 29/09/2021 has sanctioned extension of the duration of the fellowship for a period of six months w.e.f.16/04/2021 to 15/10/2021 with fellowship and also sanctioned an additional amount of Rs.3,82,800/- (Rupees Three Lakh Eighty Two Thousand eight Hundred only) thereby revision of the cost from Rs.21,31,200/- (Rupees Twenty One Lakh Thirty One Thousand Two Hundred only) to Rs.25,14,000/- (Rupees Twenty Five Lakh Fourteen Thousand only).

The SERB has also released Rs.3,82,800/- (Rupees Three Lakh Eighty Two Thousand Eight Hundred only) towards the 4th instalment of the grant for the year 2021-2022.

On the strength of the endorsement of Finance (Endorsement No.FOS.5933/Fin II/2021-22 dated 08.03.2022), the Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974

1. To release an amount of Rs.3,82,800/- (Rupees Three Lakh Eighty Two Thousand Eight Hundred only) received from SERB towards the disbursement of fourth instalment of Post Doctoral Fellowship in r/o Dr.Prince S Godson, SERB National Post Doctoral Fellow, Department of Environmental Sciences, University of Kerala, as per the norms of the sponsoring body.
2. To disburse the eligible amount through the mentor, Dr. Salom Gnana Thanga V, SERB

NPDF project, Department of Environmental Sciences debiting the expenditure under the head of account "Part III- MH 80D- Grants from other agencies- 9/7720- SERB National Post Doctoral Fellowship" provided in the Budget Estimates of the University. Accordingly U.O No. Pl.D/2120/SERB/2018 dated 16/03/2022 was issued. The matter is therefore reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.45. Department of Zoology – Permission for Hosting the Annual Executive Meeting of Association of Advancement of Entomology (AAE)–reg:

(Ad DI)

Ref: Letter No.Ad DI.3/Zool/1253/2022/UOK dtd 17.03.2022.

Dr.G.Prasad, Professor and Head, Department of zoology has informed that the General Secretary of Association of Advancement of Entomology (AAE) has intimated that they are interested in conducting the next Executive meeting of the Association at Thiruvananthapuram and requested the HoD to host the meeting. The Association of Advancement of Entomology (AAE) is an organization established in 1975 for the advancement of research in entomology and they are the publishers of UGC-CARE listed journal. The Head, Department of zoology is a life member of AAE. The HoD has opined that the meeting is advantageous to the faculty, students and research scholars of the Department, particularly involved in insect research

Accordingly, Dr.G. Prasad, Professor and Head, Department of zoology has requested permission to host the meeting in the Department of zoology, University of Kerala on 19th March 2022 Saturday at 3.00 pm in the Seminar Hall. It is informed that there is no financial burden for the conduct of the programme.

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, permitting Dr.G. Prasad, Professor and Head, Department of zoology to host the meeting at the Department of zoology, University of Kerala on 19th March 2022 Saturday at 3.00 pm in the Seminar Hall and the same was informed vide letter referred above.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.46 Proposal of the Union Bank of India for opening ATM at Palayam and Kariavattom Campuses – Consideration of - reg.

(AdBI)

The Regional Head, Union Bank of India, vide letter no.ROT:CMC:103/2021-22 dated 03.12.2021 had submitted a proposal for installing ATM at Palayam and Kariavattom Campuses and requested to provide a suitable public accessible location for the same, on rental basis.

The Standing Committee of the Syndicate on Planning and Development, at its meeting held on 21.02.2022 had made discussion with the representatives of Union Bank and directed them to submit their requirements along with terms and conditions and their offer regarding rent for opening ATM at Palayam and Kariavattom campus and recommended to place them before the next Standing Committee of the Syndicate on Planning and Development along with the submission of Union Bank for opening ATM at Palayam and Kariavattom campuses. The Syndicate at its meeting held on 25.02.2022 has resolved to approve the above recommendation.

Accordingly, the Union Bank of India authorities has submitted a proposal incorporating the pre-requisites and other specifics for opening ATMs of Union Bank of India at Palayam and Kariavattom campus, as follows:

Minimum space requirement :80-100sqft
Lease period : 5+5years
Maximum rent payable : Rs.20,000/-, reviewable after the first block of 5 years ATM should be accessible to the public

Empty building space with provision to install ATM machine, UPS, VSAT device, AC and DVSS/ CCTV Cameras

All interior works will be under taken by the bank Electricity supply to be provided by the University

The monthly electricity usage bill will be borne by the Bank as per actual Provision to display the ATM signage board at a prominent location view able by public

The Standing Committee of the Syndicate on Planning and Development, at its meeting held on 11.03.2022 has considered the aforesaid proposal and recommended as follows:

- i. To approve the proposal of the Union Bank of India for opening ATM at Palayam and Kariavattom campuses, as their pre-requisites and other specifics for opening ATMs are agreeable.
- ii. To refer the matter to the Syndicate, in the case of providing a suitable public accessible location for the same.

The Syndicate at its meeting held on 16.03.2022, has resolved to approve the above recommendation.

Asper the orders of the Vice-Chancellor, the matter of providing a suitable location accessible to public, for opening Union Bank of India ATM at Palayam and Kariavattom campuses, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to constitute a sub-committee consisting of Adv.A.Ajikumar, Adv.B.Balachandran, Sri.B.P.Murarli, Sri.G.Bijukumar, Members Syndicate and Registrar for identifying the suitable location for opening Union Bank of India ATM at Palayam and include Dr.S.Nazeeb and Dr.K.G.Gopchandran, Members Syndicate for identifying the same in Kariavattom Campus.

Item No.40.47. *Conducting of Performance Appraisal of all staff on contract under DOMTEC- Proposal submitted by Sri.Jairaj. J, Convener, Standing Committee of the Syndicate on Departments & Other Institutions of the University- consideration of- reg.*

(Ad.AVII)

The proposal for conducting performance appraisal of all staff on contract under Directorate of Management Technology and Teacher Education (DOMTEC) was considered by the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.02.2022. The Committee recommended to entrust Sri.Jairaj J, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University to furnish a proposal on the matter.

The Syndicate, at its meeting held on 25.02.2022, vide item no.37.95.11, resolved to approve the above recommendation of the Committee.

Sri. Jairaj J, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University has submitted a proposal for conducting appraisal for staff on contract working at KUCTEs, UITs, UIMs and UCE at 11 centres. (proposal appended).

It may be noted that the Syndicate, at its meeting held on 25.03.2022, vide item no. 39.23, resolved to limit the tenure of employment contract in respect of Principals of the institutions under DOMTEC to **30.04.2022**.

As ordered by the Vice-Chancellor, the below proposals are placed before the Syndicate for consideration.

- 1 The proposal submitted by Sri. Jairaj J, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, for conducting of appraisal of staff on contract in KUCTEs, UIMs, UITs and UCE may be considered.**
- 2 The proformas (copy appended) of Performance appraisal report of the principals, Confidential report for Performance Appraisal in respect of teaching and non-teaching staff on contract basis in the institutions under DOMTEC and that for the Academic Co-ordinators on contract in KUCTEs, that followed in previous years may be continued this year also.**

3 The members of the Appraisal Committee at each centres, except Subject expert, may be recommended.

Convenient date and time may be proposed for the personal performance appraisal of the staff on contract at the eleven centres, as proposed by the Convener.

Resolution of the Syndicate

RESOLVED to approve the proposal submitted by Sri. Jairaj J, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, for conducting of appraisal of staff on contract in KUCTEs, UIMs, UITs and UCE. (Proposal appended)

FURTHER RESOLVED that the proformas (copy appended) of Performance appraisal report of the principals, Confidential report for Performance Appraisal in respect of teaching and non-teaching staff on contract basis in the institutions under DOMTEC and that for the Academic Co-ordinators on contract in KUCTEs, that followed in previous years be continued this year also.

Item No.40.48 Closure of Fixed Deposits under Various General heads maintained at SBI - Consideration of- Reg.

(CASH IV)

In order to meet the urgent requirements of second phase of salary and pension for the month of March 2022 and also to release the pending DCRG, Commutation etc, the Finance Officer suggested to close the maturity value of the fixed deposits under Various General heads matured on 31/03/2022 amounting to Rs.20,00,43,468/- (Rupees Twenty Crore FortyThree Thousand Four Hundred and Sixty Eight Only) and credit the proceeds to the respective bank accounts.

The Fixed deposits matured on 31/03/2022 under Various General heads have already been renewed. Out of which the Fixed Deposits that can be utilized for the above purpose are as follows.

SI No.	SI No.	TDA A/c No	FD date	AMOUNT
1.	KUF (3312) 57002315803	67397410202 (w.e.f 31.03.2022)	07/04/2022	10859745
2.	KUF (3312) 57002315803	67397410235 (w.e.f 31.03.2022)	07/04/2022	10859745
3.	KUF (3312) 57002315803	67397410360 (w.e.f 31.03.2022)	07/04/2022	10859745
4.	KUF (3312) 57002315803	67397410382 (w.e.f 31.03.2022)	07/04/2022	10859745
5.	KUF (3312) 57002315803	67397410417 (w.e.f 31.03.2022)	07/04/2022	10859745
6.	KUF (IDE) 57002275904	67397356333 (w.e.f 31.03.2022)	07/04/2022	10935455
7.	KUF (B) 57002315676	67397409728 (w.e.f 31.03.2022)	07/04/2022	10859745
8.	KUF (B) 57002315676	67397409773 w.e.f 31.03.2022)	07/04/2022	10859745
9.	KUF(B) 57002315676	67397409819 (w.e.f 31.03.2022)	07/04/2022	10859745
10.	KUF(B) 57002315676	67397409831 (w.e.f 31.03.2022)	31/03/2022	10859745
11.	KUF(B) 57002315676	67397409853 (w.e.f 31.03.2022)	31/03/2022	10859745
12.	KUF(B) 57002315676	67397409886 (w.e.f 31.03.2022)	31/03/2022	10859745
13.	KUF(B) 57002315676	67397409922 (w.e.f 31.03.2022)	31/03/2022	10859745
14.	KUF(B) 57002315676	67397409933 (w.e.f 31.03.2022)	31/03/2022	10859745
15.	KUF(B)	67397410008	31/03/2022	10859745

	57002315676	(w.e.f 31.03.2022)		
16.	KUF(B) 57002315676	67397410064 (w.e.f 31.03.2022)	31/03/2022	10859745
17.	KUF(B) 57002315676	67397357949 (w.e.f 31.03.2022)	31/03/2022	10286806
18.	KUF(B) 57002315676	67397358002 (w.e.f 31.03.2022)	31/03/2022	10361408
19.	KUF(S) 57002275904	67397356435 (w.e.f 31.03.2022)	31/03/2022	5563624
				200043468

In order to close the Fixed Deposits and to credit the proceeds to the respective bank accounts, the proposal was submitted before the Hon'ble Vice Chancellor for approval. The Hon'ble Vice Chancellor has ordered to place the matter before the Syndicate. Hence the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to approve the proposal to close the maturity value of the fixed deposits under various heads matured on 31.03.2022 amounting to Rs.20,00,43,468/- (Rs. Twenty Crore forty three thousand four hundred and sixty eight only) and credit the proceeds to the respective bank accounts, for meeting the urgent requirements of second phase of salary, pension for the month of March, 2022 and to release the pending DCRG, Commutation.

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Item No.40.49. Minutes of the Meeting of the Standing Committee of the Syndicate on Examinations held on 02.04.2022- reg.

(M&C.I)

The minutes of the Meeting of the **Standing Committee of the Syndicate on Examinations** held on **02.04.2022** is submitted before the Syndicate for approval.(Minutes appended).

Considering the exigency, the recommendation under the Item No. 13 was approved by the Vice-Chancellor exercising the powers vested under section 10(13) of the Kerala University Act, 1974 subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the same is reported to the Syndicate and the recommendations on the remaining items are placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON EXAMINATIONS

Date & Time : 02.04.2022, 11.00 A.M
Venue : Syndicate Room

Members Present

1. Dr.K.B Manoj	Convener	Sd/-
2. Adv.K.H.Babujan	Member Syndicate	Sd/-
3. Sri.Bijukumar.G.	Member Syndicate	Sd/-
4. Sri.Arunkumar R	Member Syndicate	Sd/-(via Online)
5. Dr.Vijayan Pillai M	Member Syndicate	Sd/-(via Online)
6. Prof.K.Lalitha	Member Syndicate	Sd/-
7. Sri.Jairaj.J	Member Syndicate	Sd/-(via Online)

Members Absent

1. Dr.Mathew.V.	Member Syndicate
2. Dr.K.G.Gopchandran	Member Syndicate
3. Adv.Muralidharan Pillai.G.	Member Syndicate
4. Dr.S.Nazeeb	Member Syndicate

Item No.40.49.01:- Joint representation for changing First Semester Degree (2021 Admission) Examination to March 2022 – reg:-

(DR CBCS)

Student's Federation of India (S.F.I.), Parent Teacher's Association and Student's union has submitted a joint representation requesting to postpone all First Degree, First Semester (2021 batch S1) examination both internal as well as external scheduled to be conducted on January and February 2022 to March 2022 citing Covid related issues.

In this context, it may be noted that no such proposal to conduct first semester examination for 2021 Admission candidates during February 2022 is currently under consideration of the University. The Academic schedule of the First Semester U.G. programme of the 2021 admission candidates is yet to be announced by the University. A final decision in this regard can be taken only after considering the deficiency in the teaching days occurred due to intermittent lockdown following the spread of Covid 19 pandemic, to be made good. Regarding the internal exams, University has not given any instructions with regard to the dates of such exams.

As the circumstances stated in the representation is well aware to the university and no proposal for conducting the First semester examination in the month of February/March 2022 is currently under consideration of the university, the representation deserves no merit at present. Further the next S1 exams can be notified only after publishing the results of S1 August 2021 examinations, the valuation of which is now in progress.

Recommendations : *The Committee considered the above matter and recommended not to agree to the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Examinations held on 02.04.2022, be approved.

Item No.40.49.02:- Granting Special Examinations for Students of Annual & SDE B.Com./BA/ B.Sc who couldn't write exams due to Covid Positive home quarantine reg:-

(B.Com. Annual & SDE)

B.Com./BA/BSc I, II & III Year Part III Annual Scheme examinations of April 2021 have already been conducted from 04/08/2021 to 22/09/2021 and result published. Students of B.Com. Annual scheme have requested for Special exams of certain papers which they couldn't write due to Covid Positive home quarantine. BA and BSc Sections have not received any such request. Among B.Com. SDE students 5 students of I&II Semester April 2021 and one student of III & IV Semester November 2021 have requested for Special examinations. BSc SDE Sections has received one such request for II Semester April 2021 and BA SDE students have received 6 such request for I&II Semester April 2021 examinations and 3 such request for III & IV Semester November 2021.

Recommendations : *The Committee considered the above matter and recommended that special examination for Annual & SDE BA/B.Sc/B.Com Degree examinations in the wake of Covid-19 be granted.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Examinations held on 02.04.2022, be approved.

Item No.40.49.03:- Special Certificate for Additional B.A Degree in Arabic under private registration to a candidate having BA Degree in Malayalam under CBCS System- Mode of conduct of special examinations-in distance mode -reg.

(Ac.AII)

Sri. Robin Ben, a graduate of First Degree Programme in Malayalam under CBCS System in 2015, was granted private registration for taking additional BA degree in Arabic under Annual scheme in the Academic year 2017-18. He has passed BA degree in Arabic under Annual scheme in 2018 and Marklists of the course has been issued to him. Then the candidate requested to issue a Special Certificate for additional BA degree in Arabic.

The tabulation section has sought clarification on whether the candidate who is a graduate under CBCS System may be issued with a special certificate for the additional degree under annual scheme, through private registration. Private registration section remarked that candidates who have passed B.A./B.Sc. Degree examinations of University of Kerala under **Annual scheme** alone can

register for additional Degree to B.A. with different set of optional subjects and to B.Com Part III. But this candidate has wrongly been granted private registration.

As per the Regulations relating to BA/B.Sc/B.Com Degree courses under annual scheme, candidates who wish to take additional degree were exempted from appearing for Part I English and Part II Additional Language.

The Standing Committee of the Syndicate on Examinations considered the matter and recommended to refer the matter to the Academic Council. But the Syndicate at its meeting held on 04.12.2021, resolved to direct the candidate to appear for Part I-English and Part II-Additional Language as a special examination in Distance mode. But the ongoing SDE courses are following semester system from 2017 and Part I and Part II components are not currently available in SDE.

Hence the tabulation section sought clarification on the following:

- Whether Special examinations for Part I and Part II may be conducted in Annual mode.
- Whether Private Registration is needed for appearing Part I and Part II examinations.

It has to be noted in this context that the Academic Council has already permitted admission to B.Ed degree (Annual) for Sahityacharya candidates who has a CBCSS degree. Similarly CBCSS B.Com students are permitted to register privately for Co-operation, as was done earlier. Since the University norms is that all similar programs are equivalent and as a CBCSS degree holder is known to have completed the language part successfully, it may be appropriate to be more flexible and to arrive at an appropriate decision, the matter is submitted before the Standing Committee of the Syndicate on Examinations.

Recommendations: *The Committee considered the above matter and recommended to refer the matter to the Syndicate.*

Resolution of the Syndicate

RESOLVED to conduct Special examinations to the candidate for Part I and Part II in Annual mode, subject to reporting to the Academic Council.

FURTHER RESOLVED to take necessary steps to amend the Regulations relating to BA/B.Sc/B.Com Degree courses under Annual Scheme.

Item No.40.49.04:- Open Course Revaluation for B.Com CA – Fifth Semester February 2021 – reg;

(ES II)

The Principal, Sree Narayana Guru College of Advanced Studies, Punalur has forwarded a letter regarding the revaluation of Open course S5 February 2021 of B.Com CA along with the original mark sheet.

The candidate, Sri.Mebin Lukose with candidate code 13818890033 has submitted the request for revaluation of open course for BCom CA Fifth Semester February 2021 for the paper, Functional Management (BM 1551.2). After revaluation by the Additional Examiner and HoD concerned of Sree Narayana Guru College of Advanced Studies, Punalur, the mark of the candidate has been changed from 23 to 47. Since the change in mark was above 20%, clarification on the matter was sought from the Principal, Sree Narayana Guru College of Advanced Studies, Punalur.

The Principal has forwarded a reply along with the clarifications from both Additional Examiners, who have done first valuation and revaluation. The two evaluators of the same college claim that they both have done a fair evaluation. Since the mark difference is so high, as per the orders of the Controller of Examination, the Principal, Sree Narayana Guru College of Advanced Studies, Punalur was directed to place the matter before the CLMC to consider a fresh valuation by a senior faculty of the subject and submit a report on the same.

After the revaluation by the senior faculty, Sri.Shyamsundhar M, HoD, Dept. Of Commerce, Sree Narayana Guru College of Advanced Studies, Punalur, the Principal has forwarded the mark list and the marks were awarded as '39'.

As per the rules of revaluation followed by the University, if the variation in marks between first revaluation and second revaluation is less than 20%, the average marks of R1 and R2 has to be awarded as final mark. Ie, $47+39/2=42$ marks. However no specific or separate rules are framed for Open course revaluation which is being done by the Colleges and hence a specific decision is required

in this matter. The matter of imposing fine in the event of such unfair evaluation also may have to be examined to ensure a fair evaluation.

The Hon'ble Vice Chancellor, has ordered to place the whole matter before the Standing Committee of the Syndicate on Examinations for consideration and to decide upon framing specific rules regarding the revaluation and the variation in marks of the Open courses.

Recommendations : *The Committee considered the above matter and recommended that status quo be maintained in the present case. The Committee further recommended to entrust the Controller of Examinations to submit a proposal regarding framing specific rules related to the revaluation and variation in marks of the open courses.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Examinations held on 02.04.2022, be approved.

Item No.40.49.05:- *Request to appear for Fourth Semester May 2021 and Fifth Semester December 2021 Special Examinations – Varsha Gireesh–B Sc Zoology – Mahatma Gandhi College, Thiruvananthapuram - reg:*

(CBCS BSc I)

The candidate Smt. Varsha Gireesh has requested permission to appear for Fourth Semester May 2021 and Fifth Semester December 2021 Special Examination for the reasons cited below.

Name & Candidate Code	College	Examinations not appeared by the candidate	Reason
Smt .Varsha Gireesh (25019118021)	Mahatma Gandhi College, Thiruvananthapuram	Semester 4 practical examinations (3Nos) conducted from 09/11/2021 (CH 1432.4, BO 1432,ZO 1442)	participation in Pre Republic day Camp held at Calicut
		All Papers of Semester 5 exam 1.ZO 1541- Cell & Molecular Biology 2.ZO1542-Genetics & Biotechnology 3.ZO1543-Immunology & Microbiology 4.PY1551.5-Energy Physics	participation in Pre Republic day Camp held at Calicut & Republic day camp at Delhi

As per the resolution of the Syndicate, Special Examinations are permitted to candidates who had participated in the Arts/Sports events with budgetary support of the University. Exemptions were given by the Syndicate on the representation of candidates who missed their Fifth Semester December 2019 Examinations due to their participation in National Camp of NCC at Delhi.

Recently, five candidates who were unable to attend the Fifth Semester December 2021 Examination due to their participation in the NCC Trekking Camp scheduled from 13/12/2021 to 22/12/2021 had been permitted to attend Special Examinations if Special examinations are conducted for Fifth Semester in the wake of Covid-19, as recommended by the Exam Monitoring Committee held on 07.12.2021 and approved by the Hon'ble Vice Chancellor subject to reporting to the Syndicate.

Subsequently, the Syndicate at its meeting held on 20.01.2022, resolved that Special Examinations for Fifth Semester BA/B.Sc/B.Com CBCSS/CR Degree Examinations, December 2021 in the wake of Covid-19 be granted and these candidates also be allowed to write the Special Examinations along with them subject to confirmation of their participation in the NCC Trekking Camp.

The candidate Varsha Gireesh have submitted sufficient documents proving her participation in the Pre Republic Day and Republic Day Camps during the tenure of examinations of Fourth Semester May 2021 and Fifth Semester December 2021 and have requested permission to appear in the Fourth Semester (Special) Practical Examinations of Chemistry, Botany and Zoology and Fifth Semester (Special) examination. The Fourth Semester May 2021 theory Special Examination have been scheduled to commence from 03/03/2022.

As per the orders of the Hon'ble Vice Chancellor the request of the candidate to permit her to appear in Fourth Semester May 2021(Practicals only) and Fifth Semester December 2021 Special Examinations is placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendation.

Recommendations : *The Committee considered the above matter and recommended to agree to the request of the candidate who had participated in the Republic Day Camp at Delhi and further recommended that the NCC candidates who participate in the Republic Day Camp at Delhi may also be considered along with the eligible candidates under Sports/Arts segments for the conduct of special examination.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Examinations held on 02.04.2022, be approved.

Item No.40.49.06:- Request for permission to attend Fifth Semester B.Sc Degree Special Examination, December 2021 - Smt. Gowri A M - reg:-

(CBCSS B.Sc. VI)

Suspected Malpractice was reported in the 3rd semester B.Sc Botany Degree Examination, January 2021, related to the answer script with false no. '396761' of the candidate Gowri A M (Candidate code: 24519145011) from the exam centre VTMNSS College, Dhanuvachapuram, by the Additional Examiner from CV Camp. The Standing Committee of the Syndicate on Students Discipline entrusted the Controller of Examinations and JR-1(Exams) to visit the college and conduct an inquiry and submit a detailed report on the malpractice.

As per the resolution of the Syndicate held on 04/12/2021 on Item No. 34.117.II.4, Smt.Gowri A M was heard by the Standing Committee of the Syndicate on Students Discipline held on 11/01/2022. The said meeting also considered the report of the Controller of Examinations pertaining to the joint inquiry conducted at the exam centre.

After personal hearing, the committee found that the candidate is innocent in the said Malpractice reported against her and recommended to exonerate her of the charges, value the Answer scripts and publish the results. The Syndicate meeting held on 20/01/2022, vide Item No. 36.125.02.01, resolved to approve the above recommendations of the Standing Committee of the Syndicate on Students Discipline held on 11/01/2022. Accordingly the withheld result of the candidate of S3 January 2021 and S4 May 2021 was released.

Meanwhile the hall ticket for Fifth semester Examination, December 2021 in respect of Smt. Gowri A M, was withheld, citing the suspected malpractice reported against her. Hence the candidate was not able to attend her fifth Semester regular examination.

Now the candidate has submitted a request for permission to attend the Fifth Semester B.Sc Degree Special Examination, December 2021, scheduled to be conducted for Covid affected candidates. Since the candidate has been exonerated, she has a legitimate claim for the exams she missed, pending decision of the alleged malpractice case.

As per the orders of the Hon'ble Vice-Chancellor, the request of Smt. Gowri A M (Candidate code : 24519145011) for permission to attend the Fifth Semester Special Examinations, December 2021, to be conducted by the University, in view of the fact that she has been exonerated of the charges of suspected malpractice reported against her in S3 January 2021 Examinations, is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended to agree to request of the candidate. The Committee further recommended that the then Chief Superintendent and the Invigilator of VTMNSS College, Dhanuvechapuram be heard by a Sub Committee comprising of Dr.K.B.Manoj, Convener, Standing Committee of the Syndicate on Examinations, Prof.K.Lalitha, Sri.Jairaj.J, Sri.Arunkumar.R & Dr.Vijayan Pillai.M, Members, Syndicate.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Examinations held on 02.04.2022, be approved.

Item No.40.49.07:- First Semester M. A. English Examination, July 2021 – missing of one answer script from the answer bundle received from Christ Nagar College, Maranalloor – reg.

(PCVC Section)

Two bundles of answer scripts were received from Christ Nagar College, Maranalloor for the First Semester M.A. English Examination, July 2021 with the Question Paper Code L 3052 (“*The Augustan Age*”). In the absentee statement received along the bundles, it has been stated that those two bundles contained ten and three answer scripts respectively.

However while opening the answer bundle for false numbering at PCVC Section it was found that one bundle contained nine answer scripts and the other bundle three answer scripts. This discrepancy was reported immediately to the M & C I Section. Remarks from the College authorities were sought by the M&C I Section and the authorities replied to have forwarded ten and three answer scripts respectively.

Later as per directions of the Controller of Examinations, the Chief Superintendent of Christ Nagar College, Maranalloor was summoned personally to inspect the answer script bundles kept at PCVC Section. The Chief Superintendent, Christ Nagar College, Maranalloor verified the answer bundles at PCVC on 25.02.2022 and submitted a report to the Controller of Examinations stating that he found nine answer scripts in one bundle and three answer scripts in the other. But he has also stated that answer scripts with QP Code ‘L 3052’ consisted of two packets, with one packet of ten answer booklets (2019 admission) and another with three answer booklets (2018 admission) while dispatching from the College.

It was confirmed from the concerned tabulation section (EG IV) that the candidate with Register No. 14834191033 has been registered for the examination with QP Code ‘L 3052’ (“*The Augustan Age*”) from the examination centre Christ Nagar College, Maranalloor. Later as per directions of the Controller of Examinations, the remaining answer scripts received from Christ Nagar College, Maranalloor (9 + 3 = 12 answer scripts) were forwarded to EG IV Section for valuation.

Recommendations : *The Committee considered the above matter and recommended to conduct re-examination for the candidate. The Committee further recommended that the then Chief Superintendent of Christ Nagar College, Maranalloor be heard by a Sub Committee comprising of Dr.K.B.Manoj, Convener, Standing Committee of the Syndicate on Examinations, Prof.K.Lalitha, Sri.Jairaj.J, Sri.Arunkumar.R & Dr.Vijayan Pillai.M, Members, Syndicate.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Examinations held on 02.04.2022, be approved.

Item No.40.49.08:- Inordinate delay in submission of application for condonation – reg-

(EF V)

The candidates whose details are furnished below have applied for granting condonation of shortage of attendance as detailed below

Sl.No	Name	College	Semester, Course & Year	Year of admission	Applications received on	Exam Status
1	Rajeev R	SN College, Cherthala	S5 BSc Botany Dec 2012	2010	12.01.2022	Passed
2	Amal Dev D	SN College, Cherthala	S3 BSc Zoology Dec 2013	2012	12.01.2022	Failed
3	Akash K Mohandas	SN College, Cherthala	S3 BSc Zoology Dec 2013	2012	12.01.2022	Failed
4	Amardeep C	SN College, Cherthala	S3 BSc Zoology Dec 2013	2012	12.01.2022	Failed

The applications for condonation in respect of the above candidates were recommended and forwarded by the Principal, and the shortage of attendance of all candidates are within the condonable limit.

It may please be noted that, the Principal in his letter has stated that the students could not apply for condonation in time since they were not aware of it.

Since the applications has been received in the section after a lapse of more than 8 years, remarks from the tabulation section concerned was sought for, on whether the students were permitted to attend classes for higher semesters and permitted to take Examinations without obtaining order granting condonation.

The BSc section in reply to the query on the status of the Examination taken by the candidates, has remarked that the candidate under Sl.No.1 wrote all the exams and successfully completed the course in April 2013 and no withheld status for shortage of attendance is seen in the student history in any of the semesters.

In the case of the candidate under Sl.No.2, no withheld status is seen for the third semester but the candidate had appeared upto sixth semester and failed for the course.

The candidates under Sl.No.3 & 4 have shortage of attendance in S3 December 2013, and were registered for the higher semesters, without condoning the shortage in S3, but from the remarks obtained it is understood that both the candidates have failed for the course.

As per rules, applications shall reach the office of the Controller of Examinations ten days before the date of commencement of Examination. Late applications shall be accepted on payment of late fee at the rate in force at the time of application.

As per University rules, the Principal of the college, shall take decision on whether to provisionally allow a candidate without hall ticket to take up the Examination on the first day of the exam and if allowed, to report it to the University. Naturally, if condonation is not granted/decision on the application not taken before the beginning of the second day of the Examination, a candidate cannot be permitted to take up the ensuing Examinations or attend classes, unless re-admission is taken.

In these cases, application for condonation are received after the lapse of more than 8 years of conducting the exams. In the student history of Sri. Rajeev R & Sri.Amal Dev D, no withheld status are seen and the grounds on which such an application was submitted after a lapse of more than 8 years is not known. In the case of Sri.Akash K Mohandas and Sri.Amardeep C, III semester is seen withheld and all other results released.

Recommendations : *The Committee considered the above matter and recommended to condone the delay and to process the applications if the applications are otherwise in order. The Committee further recommended to place a proposal for fixing fine for late submission of application for Condonation of shortage of attendance before the Standing committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Examinations held on 02.04.2022, be approved.

Item No.40.49.09:- Third Semester B.Arch Degree Examination (2013 Scheme) – Architectural Design II Paper – Updation of Jury marks and Sessional marks – reg.

(EE II B)

Two candidates of 2013 Scheme, Smt. Aswathi Rani and Smt. Tina Ajith have requested to issue marklists with updated Jury marks and Sessional marks of the paper Architectural Design – II for Third Semester B.Arch Degree Examination held in the year December 2015 and January 2017 respectively. Both candidates took readmission to the Third Semester B.Arch Degree Examination.

Aswathi Rani was granted readmission vide Order No: Ac.AIII/4/25660/2015 dated 04/06/2015 during the academic year 2015-2016 to repeat Architectural Design – II. She has failed for the Jury examination held in October 2014 (Regular chance) and appeared for the Jury examination held in October 2015 along with 2014 batch candidates.

Tina Ajith was granted readmission to Third Semester vide Order No: Acad.AIII/4/28416/2016 dated 27/06/2016 to appear for the Jury examination during 2016-17. She has failed for the Jury examination held in December 2015 (Regular chance) and appeared for the Jury examination held in October 2016 along with 2015 batch candidates.

Aswathi Rani, who bears the Candidate Code 13400010 was a student of College of Engineering, Trivandrum and Tina Ajith who bears the Candidate Code 14475110 was a student of College of Architecture, Thinavila.

In this context, it is to be noted that, on verification of the nominal roll of the examinations, it is found that the names of the said candidates were not in the list for Third Semester B.Arch Degree Examinations ie., in the examinations for December 2015 and January 2017 in respect of Aswathi Rani and Tina Ajith respectively and their hall tickets also were not issued at that time.

A clarification in this regard was sought from the Principal, CET, Trivandrum and the Principal, CAT, Thinavila. Both of them have replied that if the students meet all requirements, they are permitted to attend Jury examination without verifying hall tickets in normal conditions.

Recommendations: *The Committee observed that registration from fourth semester onwards has been granted to the above two candidates despite not having registered for the third semester examination (re-admission) and also considering the fact that the above colleges are not currently under the affiliation of this University, recommended to regularise their third semester B.Arch Degree examination by granting registration belatedly, levying fee with penalty and to release their results.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Examinations held on 02.04.2022, be approved.

Item No.40.49.10:- Request for granting permission to attend Fifth Semester Special Examinations- December 2021 – Ms.Anusha Binu–235-19103017-B.Sc.Chemistry – Christian College Kattakkada, Thiruvananthapuram –reg (CBCS BSc V)

The Principal, Christian College, Kattakkada vide e-mail dated 15.02.2022 has recommended and forwarded the request of Ms.Anusha Binu, who is a student of Sixth Semester BSc Chemistry, for granting permission to attend the Fifth Semester Special Examination.

The candidate Ms.Anusha Binu has represented that she may be permitted to appear for S5 December 2021 Special Examination as she was unable to attend the regular exam held in December 2021 as she was at the RD preparatory camp from 7th November 2021 onwards.

The candidate Ms.Anusha Binu has submitted sufficient documents proving her participation in the Pre Republic Day and Republic Day Camps during the tenure of examinations of Fifth Semester December 2021. The document shows proof of her attending the NCC Camps and also the certificate from NCC stating her participation in the Republic Day Marching Contingent at Rajpath on January 2022.

In this regard it may be noted that a per the resolution of the Syndicate, Special Examinations are permitted to those candidates who attend Arts/Sports events with the budgetary support of the University and also those who attend State/National and International events.. Exemptions were given by the Syndicate on the representation of candidates who missed their Fifth Semester December 2019 Examinations due to their participation in National Camp of NCC at Delhi.

The Syndicate at its meeting held on 20.01.2022 has resolved to conduct Special Examinations for Fifth Semester BA/B.Sc/B.Com CBCSS/CR Degree- December 2021 exams for COVID affected candidates and has permitted students who attended NCC Trekking Camp at Belgaum to appear for the Special Examinations, subject to confirmation of their participation in the NCC Trekking Camp.

Recommendations: *The Committee considered the above matter and recommended to agree to the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Examinations held on 02.04.2022, be approved.

Item No.40.49.11:- Request from Sri.Premjith M.R. for concession in valuation in respect of physical ailment– reg.

(EB V)

A request was received from Sri.Premjith M.R. Assistant Professor, Department of English, Bishop Moore college, Mavelikkara for a concession in paper valuation due to being a differently abled person with more than 50% Locomotor disability. He has also stated that, since his joining at Bishop Moore College, Mavelikkara in the year 2010 he has been attending all valuation camps without fail. It has now been increasingly difficult for him to discharge his duties as additional examiner to evaluate answer scripts satisfactorily. He has further requested to issue an order to grant him 50% concession in the total number of papers that an additional examiner is expected to value on every CV camp.

Recommendations : *The Committee considered the above matter and recommended to entrust the Controller of Examinations to examine the case after hearing Sri. Premjith M.R. Assistant Professor, Department of English, Bishop Moore college, Mavelikkara and submit a report before the Standing Committee of the Syndicate on Examinations.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Examinations held on 02.04.2022, be approved.

Item No.40.49.12:- Additional Degree in Arabic under Private Registration to Sri. Robin Ben having BA Degree in Malayalam Under CBCS System-Conduct of special examination in Private mode instead of Distance mode - reg:-

(EH)

Sri Robin Ben, a graduate of first Degree Programme in Malayalam under CBCS system was granted Private Registration for Additional Degree in Arabic under Annual Scheme during 2017-19 vide PRM No.EH/BA Arb 8/2016 dtd. 27.09.2017 for appearing examination in 2018 (ie. at the end of the second year).

As per the regulations candidate who have passed BA/Bsc examination of University of Kerala under Annual Scheme can register for Additional Degree to BA with a different set of optional subjects and to Bcom Part III. Private Registration was granted to the said candidate erroneously by oversight.

Sri. Robin Ben had passed his Additional Degree exam for Arabic in 2018 and his marklists have been issued. The candidate has now applied for his degree certificate for Additional degree in Arabic.

The Standing Committee of the Syndicate on Examinations considered the matter and recommended to refer the matter to the Academic Council. As per the item number 34.96.14 of the Syndicate meeting held on 04.12.2021, Syndicate resolved to direct the candidate to appear for Part I English and Part II Additional Language on Special Examination in Distance mode. It may be noted that in Distance mode, the examinations are conducted in semester pattern and hence it is not feasible to conduct the examinations (Part I & Part II) in Distance mode as these examinations are conducted only through annual mode (Private study).

Hence, whether the resolution may be reconsidered and corrected as Private mode (Annual Scheme) instead of Distance mode and whether the Registration to Part I English and Part II Second language also be included in the Private Registration granted for Additional Degree, as a special case as, registration is mandatory for any course under Private study.

Recommendations : *The Committee observed that the same matter has been placed under Item No:2 and the decision thereon be followed.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Examinations held on 02.04.2022, be approved.

Item No.40.49.13:- Purchasing of printed QR Code embedded Nominal Roll Sheet for the conduct of University Examination using Software developed by ITI, Palakkad-reg:-

(M&C III)

For the conduct of University Examinations in the Software mode, nominal roll sheets with QR Code are being needed. The first year PG New Generation Examination were conducted on December 2021 and the nominal rolls sheets needed were supplied by the respective colleges itself. Many colleges requested that in future the nominal roll sheets may be supplied by University itself. There were some issues noted in the printed nominal rolls of the First Sem PG New Generation Examination December 2021 and some of the QR code in the nominal rolls cannot be scanned. ITI Palakkad Team remarked that the issue was due to the poor quality of printing and some alignment issues during printing.

The Controller of Examinations in an email dated 09/12/2021 to the KERALA BOOKS AND PUBLICATION SOCIETY, which is an undertaking of the Govt of Kerala to provide an estimate cost for printing and supply of Nominal Roll Sheets as per the specification given by ITI, Palakkad. In response to the mail they have provided the following estimate.

Printing charge for 1 sheet of Nominal roll sheet in 21*28 cm size in single black colour printing (template only) with half punching in 70gsm mat finish sticker paper with 90gsm releasing sheet and packing: Rs 3.15/sheet (excluding tax)

Terms and conditions:

1. An amount equal to 50% of total cost of printing charges should be released as an advance payment to procure the materials before starting the printing work. Balance amount should be paid after delivery.
2. Transportation, loading and unloading charges if any will be charged as extra
3. The rate quoted may vary in accordance with any change in specifications.
4. Delivery of the printed materials will be made within 15 days from the date of receipt of technically cleared print order along with approved proof, CD and advance payment.

The following proposals are placed below

1. The expenses for the purchase of QR Code stickers may be met by the colleges and the University shall make payment for the same after producing the bills and vouchers along with the conduct of examination.
2. The QR Code sticker sheet may be purchased by the University and shall distribute to all Colleges.
3. It may be noted that if the stickers are purchased by the Colleges, there will be lack of uniformity and quality.

Recommendations : *The Committee considered the above matter and examined the proposal regarding the estimate cost for printing and supply of nominal roll sheets as per the specifications given by ITI Palakkad submitted by Kerala Books and Publication society at the rate of Rs.3.15 /sheet and recommended to authorise EK I section to proceed with tender/quotation formalities as per rules in force and place the same before the purchase committee .*

Considering the exigency, the Committee further recommended to request the Hon'ble Vice Chancellor to approve the recommendation under the Item No. 13, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Meeting of the Standing Committee of the Syndicate on Examinations held on 02.04.2022, be noted.

Item No.40.50 Minutes of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05.04.2022 – approval of - reg.

(Ad.A.VII)

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 05.04.2022 at 10.30 a.m in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

The Minutes of the above meeting is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY**

Date : 05.04.2022
Time : 10.30 am
Venue : Syndicate Room

Members Present

- | | | |
|--------------------------------|---|--------|
| 1. Sri. J. Jairaj | - | Sd/- |
| 2. Adv.B.Balachandran | - | Sd/- |
| 3. Adv. G. Muralidharan Pillai | - | Sd/- |
| 4. Dr.M. Vijayan Pillai | - | Sd/- |
| 5. Dr.K.G.Gopchandran | - | Online |
| 6. Smt.Renju Suresh | - | Online |

Item No.40.50.01 KUCTEs - Reporting of vacant posts of Assistant Professors - reg.

The Principals of KUCTEs have reported the vacant posts of Assistant Professors on contract basis existing at the respective centres. The details are furnished below.

Sl.No	Subjects	Number of vacancies	KUCTE
1	Physical Education	6	Kariavattom, Kulakkada, Anchal, Adoor, Kunnam, Kayamkulam
2	Visual & Performing Arts	4	Kariavattom, Nedumangad, Alappuzha, Kumarapuram
3	Hindi	1	Kayamkulam
4	Malayalam	1	Kunnam
5	Sanskrit	1	Kumarapuram

The reported vacancies for the Posts of Assistant Professors in Physical education, Visual & Performing Arts, Hindi, Sanskrit and Malayalam. The Principals have informed that the colleges are now asked to upload Performance Appraisal Report in the NCTE website, hence these posts may be filled to maintain the recognition of NCTE.

As per the norms of NCTE Regulations 2014 , for an intake of two basic units of 50 students each, that is for total students strength of 200, there shall be 16 full-time faculty members and if the students' strength for two years is one hundred (with one basic unit) only, the number of faculty shall be reduced to 8. Since KUCTEs under University of Kerala are functioning with the intake of one basic unit of students (maximum of 100 students), the service of faculty of Visual & Performing Arts and Physical Education can be shared. For all other vacancy positions, ie., for Hindi, Malayalam and Sanskrit, one faculty each may be engaged.

Notification was already published for Sanskrit and Malayalam, vide Notification No. Ad.AVII A/2021 dated 07.07.2021, but no candidates participated in the interview held on 10.12.2021, hence these vacancies may also be included for notification.

As per orders of the Hon'ble Vice-Chancellor, the matter regarding the vacancy positions of Assistant Professors on contract basis in various KUCTEs is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

Recommended that notification except for the engagement of Visual and Performing Arts be issued.

(Ad. A VII A Section)

<p><i>Resolution of the Syndicate</i> RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05.04.2022, be approved.</p>

Item No.40.50.02 University Institute of Technology, Kallara- Renewal of rent agreement- reg.

The Principal, University Institute of Technology, Kallara has requested to take necessary steps to renew the rent agreement of "Lal Towers" at Ayiravilly Junction which functions as annex building of the University Institute Technology, Kallara, vide letter No. UITK/671/2021 dated 18.02.2022 .

It may be noted that:

1. Lal Towers at Ayiravalli Junction, which is owned by Sri. Ansilal, S/o Prabhakaran, has taken on rent for ₹ 15,000/- per month by the University to accommodate the UIT Kallara for a period from 01.06.2020 to 31.05.2022

2. The new building for UIT, Kallara is under construction.

The Vice-Chancellor has ordered to place the matter regarding renewal of rent agreement of Lal Towers at Ayiravilly Junction owned by Sri. Ansilal, S/o Prabhakaran which houses UIT, Kallara for a period of 11 months w.e.f 01.06.2022 at ₹ 15,000/- per month before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Hence the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendations.

Recommended that the rent agreement be renewed.

(Ad. A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05.04.2022, be approved.

Item No.40.50.03 University College of Engineering (UCE), Kariavattom-Engagement of Guest lecturer in Chemistry- panel - approval-reg:-

The Principal, UCE,vide letter No. UCE/ADMN/457/2021 dated 18.11.2021, had submitted a proposal for engaging Guest Lecturer in Chemistry, as there was no faculty for handling classes for the subject.

The Syndicate at its meeting held on 23.12.2021, vide item No. 35.48.02, in having approved the recommendation of the Standing Committee of the Syndicate on Departments & Other Institutions of the University held on 20.12.2021 resolved to entrust the Principal to conduct an interview for the post of Guest Lecturer on hourly basis in Chemistry and to forward the list to the Pro-Vice-Chancellor for approval..

In obedience to the resolution of the Syndicate, the principal conducted walk-in- interview on 27.01.2022. Verification of the documents of 3 candidates appeared was done.The panel of Guest Lecturers mentioned below has been forwarded along with their testimonials for approval.

Rank	Name	Qualification	Marks (100)	Remarks
1	Dr. Remya G.S	Msc/PhD	73	Qualified
2	Reshma S	Msc/ NET/PhD thesis	70	Qualified
3	Neena Haridas	Msc/B.Ed	45	Not Qualified

The Principal has also suggested that Dr. Remya.G.S, first ranked candidate with Ph.D may be engaged as Guest Lecturer in Chemistry.

As per the orders of the Vice-Chancellor, the matter pertaining to the approval of the aforesaid panel of Guest Lecturer in Chemistry and engagement of Dr. Remya.G.S, first ranked candidate is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

Recommended that the panel of Guest Lecturer in Chemistry be approved, subject to verification of eligibility.

(Ad. C Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05.04.2022, be approved.

Item No.40.50.04 University College of Engineering (UCE), Kariavattom- Engagement of Guest Lecturer in Physics- Panel approval-reg:-.

The Principal,UCE had submitted a proposal in connection with the engagement of Guest Lecturer in Physics due to the dearth of faculty, as the contract of sole faculty was terminated w.e.f 01.12.2020.

As resolved by the Syndicate at its meeting held on 17.02.2021, vide item No.23.12-Additional item.06, the Principal had conducted walk-in-interview for the post of Guest Lecturer in the Department of Physics and forwarded the panel, as detailed below for approval.

Rank	Name	Qualifications	Marks (100)	Remarks
1	Dr.Thara.N Sathyan	Msc/PhD	80	Qualified
2	Dr.Sherin J.S	Msc/PhD	71	Qualified
3	Dr. Neethusha A.P	Msc/PhD	66	Qualified
4	Rahul G.S	Msc/MPhil	56	Not Qualified
5	Sreelakshmi A	Msc	20	Msc Certificate not submitted

In this context,the following points may be noted.

1. Verification of certificates of 5 candidates, who participated in the interview held on 28.09.2021 was done at UCE,Kvtm.
2. Subsequently, the Principal, vide letter No.UCE/Admn/454/2021 dated 18.11.2021, has forwarded the supporting documents in respect of two candidates only viz, Ms. Thara N Sathyan & Ms. Sherin J.S, who are ranked first and second respectively. Hence the remaining three are inferred to be either failed to comply the standard prescribed by the interview board or failed to produce the required testimonials on time.

Moreover, the Principal has requested to approve the aforesaid panel and to engage Dr. Thara N.Sathyan, the first ranked as Guest Lecturer on hourly basis in the Department of Physics.

In obedience to the orders of the Vice-Chancellor, the matter of consideration of the panel of Guest Lecturers qualified to be engaged at the University College of Engineering is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

Recommended that the panel of Guest Lecturer in Physics be approved, subject to verification of eligibility.

(Ad. C Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05.04.2022, be approved.

Item No.40.50.05 University College of Engineering, Kariavattom- Smt.G.S Aiswariya Thankachi- request for payment for work done -consideration-reg.

The Principal, University College of Engineering, vide letter No.UCE/Admn/667/2022 dated 16.02.2022 has forwarded a request received from Smt. G.S Aiswariya Thankachi, Assistant Professor on contract in the Department of Mechanical Engineering in connection with the payment of remuneration for the duty performed during the period from 02.06.2021 to 16.08.2021, as the Performance Appraisal Committee not recommended her for further engagement due to some shortcomings.

Eventhough, the Performance Appraisal committee had rejected her renewal, she took classes from 02.06.2021 as per the instruction of Principal, inorder to avoid academic disruption, as she was the sole faculty to handle classes in Mechanical Engineering Department. The details of classes taken by her in online, examination duties attended during 02.06.2021 to 16.08.2021 has been endorsed by the Principal.

Subsequently, the Syndicate at its meeting held on 17.08.2021, vide item No. 31.121.01 resolved to renew her contract for another period of 11 months and it has been effected w.e.f 17.08.2021, the date in which administrative sanction was accorded.

In view of the above facts, the following points may be noted:

1. The payment of remuneration for the actual duty performed is the right of the incumbent.
2. The faculty on contract had acted on good faith and hence it is the duty cast upon the University to recognise her service.
3. In the event of sanctioning the above payment, her employment contract may be modified to incorporate the past service period also. And the contract period shall be limited to 11 months from the date of engagement. (ie,from 02.06.2021 to 01.05.2022)

In obedience to the orders of the Vice-Chancellor, the request of Smt.G.S Aiswariya Thankachi for claiming remuneration for the period from 02.06.2021 to 16.08.2021 @ ₹ 27,500/- (Rupees Twenty Seven Thousand and Five Hundred only) per month, for the actual duty performed as certified by the Principal,University College of Engineering is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

Recommended to release remuneration in respect of Smt.G.S.Aiswarya Thankachi for actual work done on the basis of certification of the Principal. Employment contract be executed accordingly.

(Ad C Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05.04.2022, be approved.

Item No.40.50.06 *University Institute of Technology (UIT), Thiruvananthapuram- Absence of Dr. M.S.Anilkumar, Principal on contract from duty-reg.*

Dr.M.S.Anilkumar, Principal on contract, University Institute of Technology, Thiruvananthapuram has requested to grant him leave for the period from 23-12-2021 to 15-1-2022. He has informed that he was unable to attend duty for the said period, as he visited UAE along with his family and during the visit his daughter was tested Covid positive on 31.12.2021. As per the rule in UAE in the wake of COVID-19, they had to remain in quarantine for 11 days. He joined duty with effect from FN of 17.01.2022 (Monday).

It may be noted that, Dr. M.S.AnilKumar, Principal, UIT Thiruvananthapuram didn't get prior permission from the University to leave the country. The principal has intimated that he was unaware of the fact to get prior permission from University authorities to leave the country and it was planned for 5 days only. But unforeseen circumstances delayed his return.

The Vice-Chancellor has ordered to place the matter regarding the request of Dr.M.S.Anilkumar, Principal on contract, UIT Thiruvananthapuram to grant Leave without remuneration, as stated above for the period from 23.12.2021 to 15.01.2022 before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

In obedience to the orders of the Vice-Chancellor, the above request of Dr. M.S.Anilkumar, Principal on contract, University Institute of Technology, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

Recommended that the period of absence from duty of Dr.M.S.Anilkumar be treated as Leave Without Remuneration. Further recommended that he be warned for leaving station for visiting abroad without prior sanction of the University.

(Ac A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05.04.2022, be approved.

Item No.40.50.07 **University Institute of Technology (UIT), Mukhathala -Misappropriation of e-grantz and unauthorised absence of Sri. David John Panicker, Night Watchman on contract -reg.**

The Syndicate at its meeting held on 23.09.2021, vide Item No. 32.112.07, resolved to entrust the Finance Wing of the University to conduct an audit of records at UIT, Mukhathala regarding the unauthorized leave taken by Sri. David John Panicker, Watchman on contract and the misappropriation of e-grantz at the Centre.

The OAD wing has conducted special audit of the records at UIT, Mukhathala for the period from 01.04.2017 to 31.03.2019 and submitted the report (Report appended).

In obedience to the orders of the Vice-Chancellor, the audit report of UIT, Mukhathala submitted by the OAD III wing is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

Recommended that the Principal be directed to initiate steps to make good the loss sustained within 10 days and furnish a report.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05.04.2022, be approved.

Item No.40.50.08 **University Institute of Technology (UIT), Kottarakara - Purchase of UPS - Permission sought for-reg.**

The Principal, University Institute of Technology, Kottarakara has requested permission for purchase of two 5 KVA UPS from the PTA fund of the centre. He has also informed that the PTA has approved the same.

The Principal has submitted a proforma invoice from M/s.KEPTEK POWER CORPORATION, amounting to Rs.70720/-, towards the purchase of two UPS on buy back, by replacing the old unusable one. He has also submitted a service report, stating that the existing two UPS are irreparable.

In obedience to the orders of the Vice-Chancellor, the request of the Principal, UIT, Kottarakara seeking permission to purchase two 5 KVA UPS, meeting the expenditure from the PTA Fund, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

Recommended that the Instrumentation Engineer be directed to furnish Service Report of the UPS urgently.

Further recommended that considering the exigency, the above recommendation may be approved by the Vice-Chancellor in exercise of the powers conferred under section 10(13) of Kerala University Act, 1974.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05.04.2022, be approved.

Item No.40.50.09 **University College of Engineering, Kariavattom- Request of Smt.Rekhamole.G, Assistant Professor on contract basis in the Department of Computer Science and Engineering to permit her to be considered the re-joining date as 10.02.2022 instead of 21.02.2022-reg.**

Smt.Rekhamole.G was engaged as Assistant Professor on contract basis in the Department of Computer Science and Engineering in University College of Engineering, Kariavattom for a period of eleven months w.e.f 01.09.2021 vide U.O No.4983/2021/UOK dated 23.09.2021.

It may be noted that Smt.Rekhamale.G had requested to grant Maternity Leave with pay for a period of 180 days from 07.10.2021. The U.O No.Ad.A.5.6927/2020 dated 02.03.2021, para 3 stated that, no officers shall be entitled to the maternity benefits unless she has actually worked under the employer for a period of 80 days immediately preceding her date of delivery or date of miscarriage.

It may also be noted that she had completed only 37 days of service during the contract period. Hence, vide, Office Order No. 26147/2019/UOK dated 09.12.2021, the Leave without Remuneration was granted to her for a period of 180 days from 07.10.2021 to 04.04.2022 as she was not eligible for maternity leave with benefits.

Meanwhile, Smt.Rekhamole G has requested to rejoin duty w.e.f 10.02.2022 with the support of medical Fitness Certificate. Sanction has been accorded by the Registrar to permit her for joining duty and hence Office Order No.26147/2019/UOK dated 25.02.2022 was issued to rejoin duty w.e.f 21.02.2022 (the date on which Administrative sanction was granted) by cancelling the un-availed portion of Leave Without Remuneration already granted.

Subsequently, Smt.Rekhamole.G has requested that her date of re-joining may be considered as 10.02.2021, as she joined for duty on that date by producing the medical fitness certificate.

In obedience to the orders of the Vice-Chancellor, the matter regarding the rejoining of Smt.Rekhamole.G is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommended that the Principal be heard by the Standing Committee of the Syndicate on Departments and Other Institutions of the University, at its next meeting.

(Ad C Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05.04.2022, be approved.

Item No. 40.50.10

കെ.യു.സി. ടി. ഇ. ആലപ്പുഴ - മുൻ അധ്യാപകനായ ശ്രീ. വിനോദൻ പിലാക്കലിനെതിരെ പ്രിൻസിപ്പൽ സമർപ്പിച്ച പരാതി - സംബന്ധിച്ച്.

കേരള സർവകലാശാലയുടെ കീഴിൽ പ്രവർത്തിക്കുന്ന ആലപ്പുഴ ബി.എഡ് സെന്ററിൽ വിഷാൽ ആൻഡ് പെർഫോമിംഗ് ആർട്സിൽ അസിസ്റ്റന്റ് പ്രൊഫസ്സറായി സേവനമനുഷ്ടിച്ചിരുന്ന ശ്രീ.വിനോദൻ പിലാക്കൽ അനുമതിയില്ലാതെഅവധിയെടുക്കുകയുംപ്രസ്തു സംബന്ധിച്ച് ഹാജർ പുസ്തകം തിരുത്തിയതും തകോളേജ് പ്രിൻസിപ്പൽ ഡോ. പ്രശാന്ത് ആർ. 13.08.2021 - ലെ 81/CTE, Alpy/ 2021 -22-) നമ്പർ കത്ത് പ്രകാരം പരാതി നൽകിയിരുന്നു.

പ്രസ്തുത വിഷയത്തിന്മേൽ ശ്രീ വിനോദൻ പിലാക്കലിൽ നിന്നും കെ യു സി ടി ഇ ആലപ്പുഴ പ്രിൻസിപ്പൽ ശ്രീ പ്രശാന്ത് ആർ -ൽ നിന്നും വിശദീകരണം തേടിയിരുന്നു.

ശ്രീ വിനോദൻ പിലാക്കൽ ലഭ്യമാക്കിയ മറുപടി ചുവടെ ചേർക്കുന്നു.

കെ.യു.സി.റ്റി.ഇ ആലപ്പുഴയിലെ പ്രിൻസിപ്പൽ തന്നിൽ ആരോപിച്ചതായ കുറ്റം യാതൊന്നും തന്നെ നിലനിൽക്കില്ലെന്നും തന്നെ തീർത്തും തേജോവധം ചെയ്യാനും കോളേജിൽനടക്കുന്ന പരിപാടികളിൽ ഒന്നും മതനെ താൻാത്രം പങ്കെടുക്കില്ലെന്ന് വരുത്തിത്തീർക്കാൻ കരുതിക്കൂട്ടിയുള്ള പ്രവർത്തിയാണെന്നും പരാതി പരിപൂർണ്ണമായി കെട്ടിച്ചമച്ചതാണെന്നും, ശ്രീ. വിനോദൻ പിലാക്കൽ അറിയിക്കുന്നു. പ്രിൻസിപ്പൽ തന്റെ വ്യക്തിപരമായ ഈഗോയുടെയും വൈരാഗ്യത്തിന്റെയും മേൽ തന്നിൽ ആരോപിച്ച കാര്യങ്ങളാണ് 05.09.2021 തീയതിയിലെ Ad.AVII A/ 24261/ 2021/UOK നമ്പർ കത്തിൽ രേഖപ്പെടുത്തിയിരിക്കുന്നതു, എന്ന് ശ്രീ. വിനോദൻ പിലാക്കൽ പറയുന്നു. കൂടാതെ തന്റെ തൊഴിൽ ഇല്ലാതാക്കാനും തന്നെ അപമാനിക്കാനും മാത്രമാണ് പ്രിൻസിപ്പൽ ശ്രമിച്ചതെന്നും വിനോദൻ പിലാക്കൽ മറുപടി നൽകിയിരിക്കുന്നു.

കെ.യു.സി.റ്റി.ഇ ആലപ്പുഴയിലെ പ്രിൻസിപ്പൽ ഡോ പ്രശാന്ത് ആർ 04.01-2022-ലെ 195/CTE,Alpy/2020-21 നമ്പർ കത്ത്പ്രകാരം മറുപടി ലഭ്യമാക്കിയിട്ടുണ്ട് .

പ്രിൻസിപ്പൽ ഡോ. പ്രശാന്ത്.ആർ -ന്റെചുവടെ ചേർക്കുന്നു റിപ്പോർട്ട് .

ശ്രീ. വിനോദൻ പിലാക്കൽ 2020 ഡിസംബർ മാസം മുതൽ അകാരണമായി ജോലിയിൽ നിന്നും വിട്ടു നിൽക്കുന്നു എന്നും ആയതിനാൽ കോളേജിലെ പ്രവർത്തനങ്ങളിൽ ഇദ്ദേഹത്തിന്റെ പങ്കാളിത്തം ലഭിക്കാറില്ലായിരുന്നുവെന്നും നിരവധി തവണ ഈ വിഷയം ശ്രീ. വിനോദൻ പിലാക്കലിനെ ബോധ്യപ്പെടുത്തിയിരുന്നുവെന്നും, എങ്കിലും കോളേജിൽ കൃത്യമായി വരുന്നതിനു അദ്ദേഹം തയ്യാറായിരുന്നില്ലായെന്നും ടി അധ്യാപകൻ തുടർച്ചയായി അവധിയെടുക്കുന്നതിന്റെ കാരണങ്ങൾ അന്വേഷിച്ച അദ്ദേഹത്തെ ബന്ധപ്പെടാൻ പലതവണ ശ്രമിച്ചെങ്കിലും ഫലമുണ്ടായില്ലയെന്നും ഈ കാര്യങ്ങൾ കോളേജ് മെയിലിലൂടെ ശ്രീ. വിനോദൻ പിലാക്കലിനെ അറിയിച്ചിട്ടും അദ്ദേഹത്തിൽ നിന്നും യാതൊരു മറുപടിയും ലഭിച്ചില്ലായെന്നും പ്രിൻസിപ്പൽ അറിയിച്ചിരിക്കുന്നു എന്നാൽ ബോണ്ട് പുതുക്കിലഭിച്ച സമയത്തു പ്രിൻസിപ്പലിന്റെ അസാന്നിധ്യത്തിൽ പ്രിൻസിപ്പലിന്റെ അനുമതിയില്ലാതെ ഹാജർ പുസ്തകത്തിൽ പ്രിൻസിപ്പൽ ലീവ് രേഖപ്പെടുത്തിയ ഭാഗങ്ങൾ തിരുത്തി ഹാജർ പതിപ്പിച്ചു പോയതി എന്നും അറിയിച്ചിട്ടുണ്ട്.

നാളിതുവരെയും കോളേജിന്റെ പ്രവർത്തനങ്ങളിലോ അഡ്മിഷൻ കാര്യങ്ങളിലോ കോളേജിന്റെ പുതിയ കെട്ടിടം ഉദ്ഘാടനത്തിനോ പരീക്ഷ ജോലികൾ, ക്യാമ്പ് ഒന്നിലും തന്നെ ശ്രീ. വിനോദൻ പിലാക്കലിന്റെ സാന്നിധ്യം ഉണ്ടായിരുന്നില്ലയെന്നും ഇദ്ദേഹത്തിന് തന്നെ മുൻപേ റെനങ്ങളെപ്പറ്റി മുൻ പ്രവർത്ത പ്രിൻസിപ്പൽ ഡോ പ്രശാന്ത് പ്രിൻസിപ്പൽമാർ തന്നോട് പരാതിപ്പെട്ടിട്ടുണ്ടെന്നും നിലവിലെ അറിയിച്ചിരിക്കുന്നു ആർ.

കെ.യു.സി.റ്റി.ഇ ആലപ്പുഴയിൽ ജോലി ചെയ്യുന്ന അതേ വേളയിൽ തന്നെ സമാന്തരമായി കാലിക്കറ്റ് സർവകലാശാലയുടെ സ്കൂൾ ഓഫ് ഡ്രാമയിൽ ശ്രീ. വിനോദൻ പിലാക്കൽ സേവനമനുഷ്ഠിക്കുന്നു എന്നും പ്രിൻസിപ്പൽ അറിയിച്ചിട്ടുണ്ട്.

കോളേജിലെ പൊതുവായ അന്തരീക്ഷത്തെ ബാധിക്കുന്ന ഇത്തരം പ്രവർത്തനങ്ങളെ വിലക്കണമെന്നും ശ്രീ . വിനോദൻ പിലാക്കലിനെതിരെ നടപടി സ്വീകരിക്കണമെന്നും പ്രിൻസിപ്പൽ അപേക്ഷിച്ചിരിക്കുന്നു . ഇത്തരമുള്ളതിൽ താഴെ പറയുന്നവ ശ്രദ്ധിച്ചാലും.

(1) കെ.യു.സി.റ്റി.ഇ ആലപ്പുഴ പ്രിൻസിപ്പൽ ഡോ പ്രശാന്ത് ആർ, കെ.യു.സി.റ്റി.ഇ ആലപ്പുഴയിൽ വിഷൽ ആൻഡ് പെർഫോമൻസ് ആർട്സിൽ അസിസ്റ്റന്റ് പ്രൊഫസ്സറായി സേവനമനുഷ്ഠിക്കുന്നു. ശ്രീ വിനോദൻ പിലാക്കലിന് അനുകൂലമായി നൽകിയ വിവരങ്ങളുടെയും കോൺഫിഡൻഷ്യൽ റിപ്പോർട്ടിന്റെയും അടിസ്ഥാനത്തിൽ ശ്രീ. വിനോദൻ പിലാക്കലിനെ പെർഫോമൻസ് അപ്രൈസൽ നടത്തുകയും ശ്രീ. വിനോദൻ പിലാക്കലിന്റെ കരാർ ഉടമ്പടി 11 മാസത്തേക്ക് കൂടി Ad.A.VII.A/Assistant Professors/ 2021 dated 27.07.2021 എന്ന ഉത്തരവ് പ്രകാരം 05.01.2021 മുതൽ 11 മാസത്തേക്ക് പുതുക്കി നൽകുകയും ചെയ്തു സർവകലാശാല .

(2) കരാർപത്രികയിലെൽ ചുവടെ വിവരിക്കും പ്രകാരം വിവരിക്കുന്നനാലാം ഖണ്ഡികയി .

The Employee shall not, any time, during the tenure of this engagement directly or indirectly engage in or take up any other employment.

ഇതിനു വിരുദ്ധമായി ടി അധ്യാപകൻ കാലിക്കറ്റ് സർവകലാശാലയുടെ സ്കൂൾ ഓഫ് ഡ്രാമയിൽ സേവനമനുഷ്ഠിക്കുന്നുവെന്ന പ്രിൻസിപ്പലിന്റെ ആരോപണം കരാർവ്യവസ്ഥകൾക്കു വിരുദ്ധമായതിനാൽ ഗൗരവമായി ആയത് സത്യമെന്ന് തെളിയുന്ന പക്ഷം അന്വേഷിക്കേണ്ടതുണ്ട് , കരാർ ലംഘനമായി കാണേണ്ടതും ടിയാനെതിരെ കരാർപ്രകാരമുള്ള അച്ചടക്ക നടപടി സ്വീകരിക്കേണ്ടതുമാണ് .

(3) കൂടാതെ ഓഡിറ്റ് IV ബി -ൽ നിന്നും ലഭിച്ച കുറിപ്പ് അനുസരിച്ചു ശ്രീ വിനോദൻ പിലാക്കലിന്റെ അറ്റൻഡൻസ് സ്റ്റേറ്റ്മെന്റിൽ കൃത്രിമംകണ്ടെത്തിയ സ്ഥിതിക്ക് ഹാജർ ബുക്ക് സമർപ്പിക്കാൻ ആവശ്യപ്പെടേണ്ടതാണ്

(4) ഈ ആരോപണം ഉന്നയിച്ച പ്രിൻസിപ്പൽ തന്നെ ടിയാന്റെ ശമ്പള ബിൽ തയ്യപ്പെടുത്തി സർവകലാശാലക്ക് സമർപ്പിച്ചിട്ടുണ്ട് ആകയാൽ ടി പ്രിൻസിപ്പലിൽ നിന്നും ആയതിനുള്ള വിശദീകരണം തേടേണ്ടതാണ്. ശ്രീ വിനോദൻ പിലാക്കലിന്റെ ബോണ്ട് സമർപ്പിച്ചതിനോടൊപ്പം ഹാജരാക്കിയ ജോയിനിങ്ങ് റിപ്പോർട്ടിലെ 05-01-2021-ൽ ടിയാൻ ജോയിൻ ചെയ്തതായി കാണുന്നു. എന്നാൽ അറ്റൻഡൻസ് രജിസ്റ്ററിൽ 05-01-2021-ൽ കാഷ്വൽ ലീവ് രേഖപ്പെടുത്തിയിരിക്കുന്നു. ആയതിനുള്ള വിശദീകരണം കൂടി പ്രിൻസിപ്പലിൽ നിന്നും തേടേണ്ടതാണ് .

(5) ശ്രീ വിനോദൻ പിലാക്കൽ 25 .08 .2021 -ഇൽ സർവീസിൽ നിന്നും രാജി വെച്ചിട്ടുള്ളതാകുന്നു.

പ്രസ്തുത വിഷയം 21.02.2022- ൽ ചേർന്ന സർവകലാശാലയുടെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റി ഓൺ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസിന്റെ യോഗം പരിഗണിക്കുകയും അടുത്ത കമ്മിറ്റിയിൽ തന്നെ ചെയ്യുകയും ചെയ്തശുപാർശ ന്പ്രിൻസിപ്പലിന്റെ ഭാഗം കേൾക്കാ. 25.02.2022 ൽ ചേർന്ന സിഡിക്കേറ്റിൽ 37.93.03 ആം നമ്പർ ഐറ്റമായി പ്രസ്തുത വിഷയം പരിഗണിക്കുകയും മേല് ശുപാർശ അംഗീകരിക്കാൻ തീരുമാനിക്കുകയും ബഹു. വൈസ് ചാൻസലർ ആയതു നടപ്പില് വരുത്തുവാന് ഉത്തരവാകുകയും ചെയ്തു .

ആയതനുസരിച്ചു പ്രസ്തുത പരാതിയിന്മേൽ പ്രിൻസിപ്പലിന്റെ ഭാഗം കേട്ടുകൊണ്ട് അനന്തര നടപടികൾ കൈക്കൊള്ളുന്നതിനായി കമ്മിറ്റിക്കു മുൻപാകെ വിഷയം സമർപ്പിക്കുന്നു.

The Committee heard the Principal, Kerala University Centre for Teacher Education, Alappuzha and noted laxity on his part in overall administration and hence he be directed to exercise more vigil in future.

Further recommended to arrange surprise visit to KUCTEs by members of the Syndicate.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05.04.2022, be approved.

Item No.40.50.11 University Institute of Technology, Mannady- Payment of rent-reg.

The Secretary, NSS Karayogam, Mughamuri, Pathanamthitta has submitted a request to renew the rent agreement of the buildings in which University Institute of Technology, Mannady is occupied for a period of 11 months with effect from 01.02.2022, vide letter no.17/2022 dated 21.02.2022.

In this context, the following points may be noted:

UIT, Mannady started functioning from September 2015 in a building owned by NSS, Karayogam No.1384, Mughamuri, Mannady P.O., Pathanamthitta on a rent free basis for one year. Later they had constructed new building and it was also given to UIT, Mannady from July,2018.

Sanction has been accorded by the Vice-Chancellor for the payment of an amount of Rs.10,000/- per month as rent for new building of NSS Karayogam, Mannady for the period from July 2018 and an amount of Rs.5,000/- as rent for old building of NSS Karayogam, Mannady from September 2016 to June 2018 as first instalment subject to reporting to Syndicate, vide U.O. No. Ad.A VII(A)/19331/2019 dated 18.07.2019.

The Syndicate at its meeting held on 08.08.2019, vide Item No. 02.52 resolved to authorise Adv. A Aji Kumar and Dr. K B Manoj, Members Syndicate to submit a proposal for refixing the rent of the buildings of NSS Karayogam. The Report of the Committee is not yet received. Reminder Letters have been issued to them on 05.01.2021 and 17.02.2021 respectively to submit a proposal for refixing the rent of the buildings of NSS Karayogam, given to UIT Mannady from 01.04.2020 onwards.

Sanction has been accorded by the Vice-Chancellor for payment of an amount of Rs.5,000/- per month as rent for old building of NSS Karayogam, Mannady for the period from July 2018 to 31.03.2020 and an amount of Rs.10,000/- per month as rent for new building of NSS Karayogam, Mannady from July 2019 to 31.03.2020 subject to reporting to Syndicate. The payment of balance amount from 31.03.2020 would be considered after obtaining the final report regarding the refixation of rent. University Order was issued for the above payment vide U.O No. Ad.AVII(A)/19331/2019 dated 31.12.2020.

Finance 1 Section remarked that the payment of balance amount after 31.03.2020 can be considered after obtaining the final report regarding the refixation of rent and execution of rental deed. The Syndicate held on 28.10.2021, vide item no. 33.53.02, resolved to renew the rent agreement of NSS Karayogam buildings that houses UIT, Mannady for the period from 01.04.2020 to 28.02.2021 and for the period from 01.03.2021 to 31.01.2022 @ Rs.5,000/- per month for old building and @ Rs.10,000/- per month for new building. University order was issued accordingly, vide U.O. No. Ad A VII A/19331/2019 dated 29.12.2021.

Hence as per orders of the Vice Chancellor, the matter regarding the renewal of rent agreement of UIT, Mannady from 01.02.2022 is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

Recommended that the rent agreement be renewed at the existing rate.

(Ad A VII A Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05.04.2022, be approved.

Item No.40.50.12 University Institute of Technology (UIT), Ittiva- Engaging a person as sweeper on temporary basis-reg.

The request of the Principal, University Institute of Technology, Ittiva for engaging a person as sweeper at the centre was considered by the Standing Committee of the Syndicate on Departments & Other Institutions of the University, at its meeting held on 26.11.2021 and recommended that the Principal be entrusted to engage a suitable person locally, until alternate arrangements are made.

The Syndicate, at its meeting held on 04.12.2021, vide item no. 34.60.06, resolved to approve the above recommendation of the Standing Committee.

Accordingly the Principal, University Institute of Technology, Ittiva was directed to engage a person locally as sweeper, on temporary basis and to forward the details for issuing necessary orders. In response to the letter, the Principal, vide letter No. UIT/ITV:A1/04/22 dated 06.01.2022, has reported that a person was selected as Sweeper on temporary basis, locally.

The Finance has endorsed the engagement of sweeper, locally, on temporary basis, at UIT, Ittiva, on a consolidated monthly remuneration of Rs. 15,500/-, with effect from the date of joining.

The Pro-Vice-Chancellor has ordered to kept the approval of the engagement of a sweeper on temporary basis at UIT Ittiva in abeyance until the inspection of the team for redeployment submits its report.

As ordered by the Vice-Chancellor, the following proposal is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for consideration.

1. it may please be clarified whether the Principal may be directed to terminate the party,paying remuneration for the work done.

OR

2. As the party has already joined duty, abiding to the call of the University, she may be allowed to continue.

Recommended that the engagement of sweeper on temporary basis at the centre be approved.

(Ad. A VII Section)

The meeting came to a close at 12.15 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 05.04.2022, be approved.

Item No.40.51 Report on Compliance under the Provisions of ESI Act, 1948-Consideration of-reg.

(Ad A VII)

Ref: Letter dated 16.12.2021 received from the Deputy Director, Sub Regional Office, Tvpm, ESIC-reg.

The Deputy Director, ESIC, Sub Regional Office, Tvpm, vide letter dated 16.12.2021, informed that the amount of contribution payable in respect of employees on contract working at University Institute of Technology, Tvpm, for the period from 01.02.2017 to 31.10.2021 is fixed as ₹3,81,786/-. Further, she has directed to show the cause within 30 days on why assessment should not be made as above.University had been given an opportunity to explain the same at the personal hearing scheduled on 05.01.2022.

In this context, the following facts may be noted.

- The Principal, UIT, Thiruvananthapuram received a letter dated 04.06.2014 from the Deputy Director, ESIC, Sub Regional Office, Tvpm to bring the employees of UIT, Tvpm under the purview of ESI Act, 1948.
- In the light of remarks of the Legal Advisor on this letter, the University addressed the Government, vide letter No.Ad AVII.2.7011/2014 dated 04.09.2014, for exemption of UIT, TVPM from the compliance of the Act. The Government, after a detailed examination replied the University, vide letter dated 05.02.2019, that our request was rejected citing the fact that the University is not offering service benefits to its contract staff, on par with its regular employees.
- It is pertinent to note that the Deputy Director, ESI has forwarded a show cause notice to the Principal, UIT TVPM, on the recovery of the amount towards the contribution payable in respect of the staff of the UIT, under section 45A of the Act and directed the Principal to appear before the Sub Regional Office, ESIC on 05.01.2022. But, he failed to comply with that direction and moreover the matter was not informed to the University on time.
- Notice no. 78000360160001304 dated 17.02.2022 has been sent to the Principal, UIT, TVPM for assessment of contribution during the period from 01.02.2017 to 31.10.2021, under section 45 A of the Act by the Deputy Director, ESIC and directed the Principal to appear in person with wage register and other documents to explain the case.
- As instructed by the Legal Advisor, vide letter dated 22.03.2022, to produce the documents as called for by the Deputy Director, ESIC, statement of monthly emoluments of the contract staff of UIT, TVPM and the University Orders pertaining to the engagement and enhancement of remuneration in respect of them during the period from 01.02.2017 to 31.10.2022 were furnished on 24.03.2022.
- It may also be noted that, apart from the communication with the Government pertaining to the exemption of UIT from the purview of ESI Act, all other communications were between the ESIC and the Principal, UIT, TVPM.

Deputy Registrar (Admn III) as deputed by the Registrar had attended the personal hearing at the Sub Regional Office of ESIC, Tvpm on 04.04.2022 and furnished the following details to appraise the Corporation that the University doesn't come under the purview of ESI Act.

- *The University of Kerala is a statutory University established under the Kerala University Act, 1974. Conditions of service of employees in the University are governed by the University Act as well as the University Statutes & Ordinances made thereunder.*
- *The University of Kerala, being a statutory University established through a state enactment, ESI Act as well as rules made thereunder are not applicable to the temporary employees of the University. The Appropriate Government has not issued notifications for bringing the temporary employees in University under the purview of ESI Act.*
- *University Institute of Technology is an educational institution run by the University of Kerala. All employees in the University Institute of Technology, Thiruvananthapuram are temporary and are engaged on contract basis for a specific period, not exceeding eleven months. The employees so engaged are being paid remuneration as per the terms and conditions mutually agreed in the contract. All appointments in the University, whether permanent or temporary, are being made as per the provisions of the University Statutes. University being the Principal Employer, employment contract with an employee will be executed with the Registrar for and on behalf of the University, whereas the conditions of service will be determined by the Principal Employer.*
- *ESI Act and rules made thereunder are not applicable to the temporary employees in the University of Kerala. Hence the University is not liable to pay the proposed amount of contribution payable by the University in respect of the employees under section 45 A, as quantified in Para 4 of the notice No. 78000360160001304/INS/SROT dated 16.12.2021.*
- *Daily business of the University of Kerala is being carried out from out of the Grants received from the State Government as well as the UGC. Substantial part of Funds so received comprises of Grant from the State Government. Hence, the University cannot extend any benefits such as ESI to its employees without concurrence of the State Government.*

- For the reasons stated above, all further steps in pursuance of notice No. 78000360160001304/INS/SROT dated 16.12.2021 may be dropped as the ESI Act as well as rules are not applicable to the University.

Moreover, a separate PF Scheme for Provisional Employees' of the University has been approved by the Syndicate, at its meeting held on 18.03.2022 and incorporation of a suitable insurance is under negotiation with the leading Insurance companies. Meeting of the Senate held on 25.03.2022 approved the amendment proposal to Chapter VI of the Kerala University First Ordinances, 1978 to incorporate the same. Letter No. Ad AVII.2.8816/2015 dated 25.03.2022, addressed to the Principal Secretary to Government seeking approval of the Scheme was sent on 25.03.2022.

As ESIC is pressing hard for payment of contribution, hence the matter may be discussed at higher levels.

As ordered by the Vice-Chancellor, the matter regarding the demand of the ESI Corporation to bring the employees of UIT, Tvpm under its purview is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to seek Legal Opinion of the Standing Counsel regarding the demand of the ESI Corporation to bring the employees of UIT, Thiruvananthapuram under its purview and place the same before the Combined meetings of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance.

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Item No.40.52 Notification/ Re-notification of various vacant posts of teachers – University Teaching Departments – consideration – reg.

(Ad.H)

Resolution of the Syndicate

RESOLVED that the item be deferred.

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Item No.40.53. Population Research Centre – Sanction to the Procurement of Office Equipment through GEM portal –Reporting of -reg:

(Ad.F1)

The Director, Population Research Centre, Kariavattom vide letter No. PRC/168/2021-22 dated 08/03/2022 has requested to accord sanction for the purchase of the office equipments as approved by the Ministry of Health and Family Welfare, meeting the expenditure from the non-recurring grant in aid for 2021-22 released to PRC, Kerala.

The Ministry of Health and Family Welfare vide letter No.G20011/34/2021 – Stats (PRC)/Kerala dated 23/09/2021 sanctioned an amount of Rs.10,34,755/- (Rupees Ten Lakh Thirty Four Thousand Seven Hundred Fifty Five only) to PRC, Kerala for procurement of Office Equipment. The procurement was instructed to be done through the GEM portal on joint co-ordination by the Ministry and the University. The Planning C section has verified that an amount of Rs.10,34,755/- (Rupees Ten Lakh Thirty Four Thousand Seven Hundred Fifty Five only) has released in the PFMS portal on 29/09/2021 in the SBI account (A/c No:67277391614) with sanction order No: G.20011/34/2021 –stats (PRC)/kerala. The Finance II section has verified and endorsed the proposal for Procurement of Office Equipment vide Endorsement No. FOS 6469/Finance 2/2021-22 dated 30/03/2022.

The expenditure in this regard shall be met from the funds earmarked for the purchase of office equipments, debiting under the head of account “Part III MH 80 C Grants from Government of India – 9/7553 Population Research Centre” provided in the budget estimates of the University.

The Vice-Chancellor has accorded sanction for the purchase of the office equipment's for PRC, Kerala as approved by the Ministry of Health and Family Welfare, Govt. of India through GEM portal for an amount of Rs.10,34,755/- (Rupees Ten Lakh Thirty Four Thousand Seven Hundred Fifty Five only) as non-recurring grant in aid for 2021-22 for Procurement of Office Equipment's subject to reporting the Syndicate.

Accordingly the Sanction letter.No.Ad.F1/procurement of equipment dated 30/03/2022 was issued to the Director, Population Research Centre.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.54 **Release of 11th Pay Revision Arrear - Scheme on Study on Cost of Cultivation of Principal Crops in Kerala (SCCPCK) for the period from 01/07/2019 to 28/02/2021- sanctioned- orders issued –Reporting of -reg:- (Ad.F1)**

The Director, Scheme on Study on Cost of Cultivation of Principal Crops in Kerala (SCCPCK) Department of Economics, University of Kerala, Kariavattom has requested to accord sanction for disbursement of Pay Revision Arrear (consequent to 11th Pay Revision) to the staff of the Scheme with effect from 01.07.2019 in this FY itself. The Pay Revision (11th) was implemented for the staff of SCCPCK vide U.O.No.Ad.F1/1281/2019 dated 18/06/2021 in line with the Government Order (P) No.42/2021/Fin Thiruvananthapuram dtd 26.02.2021. The G.O was implemented in the University vide U.O No. Ad AV.03/6932/2021 Thiruvananthapuram dtd 05.03.2021

The Ministry of Agriculture ,Government of India,vide their letter No.3-2/2005-CS-ES dtd 30.04.2007 has informed that as per the existing terms and conditions, there is no necessity to obtain prior concurrence of the Ministry for additional expenditure incurred or to be incurred on general revision of pay scales applicable to the staff of the same category in the University .The Finance II section has verified and endorsed the proposal for disbursing the Salary Arrears consequent on 11th Pay Revision for the period from 01.07.2019 to 28.02.2021 by meeting the expenditure from SCCPCK funds vide Endorsement No.FOS 6407/Finance II/2021-22 dated 24.03.2022.

The Vice-Chancellor has accorded sanction for disbursing the Pay Revision Arrear to the staff of the Scheme on Study on Cost of Cultivation of Principal Crops in Kerala (SCCPCK), Department of Economics,University of Kerala,Kariavattom for the period from 01.07.2019 to 28.02.2021 subject to reporting to the Syndicate.

Accordingly the U.O.No.Ad.F1/1281/2022 dated 30/03/2022 was issued.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.55 **Science and Engineering Research Board (SERB) Sponsored Project titled “A Study on Generalized Spectra of Tensors or Hypermatrices”-by Dr.Krishna Kumar.G, Assistant Professor,Department of Mathematics, University of Kerala-Principal Investigator-Implementation and release of 1st instalment of financial assistance – Sanctioned- reporting of reg: (Ad.F1)**

Science and Engineering Research Board(SERB) has sanctioned financial assistance to the Project titled “A Study on Generalized Spectra of Tensors or Hypermatrices” to Dr.Krishna Kumar.G, Assistant Professor,Department of Mathematics,University of Kerala-as Principal Investigator at a total cost of Rs.6,60,000/- (Rupees Six lakhs and sixty thousand only) for a period of three years.

Now SERB has released an amount of Rs.2,20,000/- (Rupees Two lakhs and twenty thousand only) towards the first instalment of financial assistance to the Principal Investigator for the project.

Sanction has therefore been accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 to open a new sub head ‘9/9822’ “A Study on Generalized Spectra of Tensors or Hypermatrices”under Part III MH 80-D Grants from Other Agencies and to provide an amount of Rs.2,20,000/- (Rupees Two lakhs and twenty thousand only) into it by re-appropriation from the sub head 9/7751 “Lumpsum Provision for New Research Schemes” of the same major head provided in the current year’s budget estimates of the University.

U.O.No.Ad.F1/1373/2021dated 31/03/2022 was issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.56 **Career Advancement Scheme of UGC Regulations 2010- Placement of Dr.Hemachandran Nair G., Assistant Librarian (Senior Grade) (Rtd) as Assistant Librarian (Selection Grade) –Consideration of- reg.**

(Ad.DII)

Dr. Hemachandran Nair G was promoted as Assistant Librarian w.e.f. 05.10.2007 and had opted for UGC scale wef 05.10.2007. However, when UGC Regulations, 2010 was adopted, the provision for exercising option to UGC scale of pay to the Library staff was stopped vide UO ADAV.1/6904/19 dated 07.09.2019 and the appointment of Library Staff in UGC scale of pay was allowed through direct appointment as Assistant Librarian.

However, those who opted for UGC scale were denied either promotion through state scale or career advancement through UGC Regulations. Hence, the 6 incumbents then in service requested for granting them eligible placement as per UGC Regulations, 2010. The Vice-Chancellor, while considering their request sought legal advice and as per the legal opinion, the Syndicate, held on 22.11.2019, vide item no.6.84, resolved to grant grade promotion/ placement to the Assistant Librarians who opted UGC Scheme as per UGC Regulations in force from time to time subject to the final outcome of the cases in the Hon'ble High Court of Kerala.

However, as per clause 6.3.9 of UGC Regulations, 2010, the incumbent must be on role and active service of the university/ Colleges on the date of consideration by the Selection Committee for selection/ CAS promotion and it was decided to consider the application of placement of those who are in service only.

As Dr. Hemachandran Nair G retired from service on 31.07.2019, the applications of 4 incumbents who were in active service were only considered. Hence, Dr. Hemachandran Nair G. filed a petition WP(C).No.18920/2019 to the Hon'ble High Court for getting his due placement under Career Advancement Scheme. On March 30th 2021, the Hon.High court heard the petitioner and issued judgement directing the University to sanction the benefits of promotion by adding them on to the retirement benefits and to exercise the same within a period of two months from the date of receipt of a copy of the judgment.

The matter regarding granting placement to the retired Assistant Librarian, Dr.Hemachandran Nair G, under Career Advancement Scheme of UGC Regulations, 2010, was placed before the Syndicate held on 17.08.2021 and the Syndicate vide item no.31.118, resolved to authorize the Vice-Chancellor to take appropriate decision to comply with the judgement of the Hon'ble High Court.

Accordingly, the Vice-Chancellor constituted a special committee with members Dr.B.Mini Devi, Assistant Professor and Head, Department of Library and Information Science, Dr. Jamuna B.S., the then Dean, Faculty of Arts, Dr. Meena T. Pillai, the Dean, Faculty of Arts to verify the eligibility of the candidate for placement under Career Advancement Scheme. The committee verified and evaluated the API score based on PBAS and recommended that Dr. Hemachandran Nair is eligible for placement to the post of Assistant Librarian (Senior Scale) w.e.f. 28.12.2013. The Syndicate held on 02.09.2020 vide item no. 29, considered the report of the Special Committee and resolved to grant placement to Dr. Hemachandran Nair G, Assistant Librarian (Rtd) as Assistant Librarian (Senior Scale) w.e.f. 28.12.2013, under CAS of UGC Regulations, 2010. Accordingly U.O. dated 18.09.2021 was issued.

Now, Dr. Hemachandran Nair G had submitted his application for placement to the post of Assistant Librarian (Selection Grade) under Career Advancement Scheme of UGC Regulations, 2010. While considering the application, the Vice Chancellor has ordered to place the matter before the Syndicate along with Legal Opinion.

The Legal section has remarked that they had earlier sought a legal opinion in this regard pointing out similar grounds, vide letter dated 29.05.2021 and the Standing Counsel, vide letter dated 19.07.2021, had remarked that "It is very clear from the facts of the case and the direction of the Hon'ble Court that the same reflects a decision rendered in a highly exceptional situation." The legal

section has remarked that, as per the legal opinion it seems crystal clear that the promotion be granted in compliance with the judgment and hence an administrative decision may be taken in the light of the legal opinion already received on similar grounds.

Hence as per the orders of the Vice-Chancellor, the matter regarding the placement of Dr.Hemachandran Nair G., Assistant Librarian (Senior Grade) (Rtd.) to the post of Assistant Librarian (Selection Grade) under Career Advancement Scheme of UGC Regulations, 2010, in the light of judgement dated 30.03.2021 is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to seek legal opinion of the Standing Council regarding the placement of Dr.Hemachandran Nair.G, to the post of Assistant Librarian (Selection Grade) (Rtd.) under Career Advancement Scheme of UGC Regulations, 2010.

Item No.40.57.

Inter University Centre for Malayalam Language (IUCML)-request by Dr. Sheeba M Kurian, Hon. Director- extension of time for utilising the fund allotted-for publication of the summary of M.Phil and Ph. D Degree earmarked under the Budget Speech of 2021-22-Consideration of - reg:

(Pl. A)

An amount of ₹3,00,000/- (Rupees Three lakh only) was released as provisional advance to Dr.Sheeba M Kurian, Honorary Director, Inter University Centre for Malayalam Language (IUCML) vide U.O no: 13/2022/UOK dated 01.01.2022 towards the publication of the summary of M.Phil and PhD degrees, which was allocated in the **Budget Speech 2021-22** (Item no:47).

Dr.Sheeba M Kurian, vide letter dated 14.03.2022 has informed that this project is for publishing a summary of M.Phil and Ph.D dissertations in various departments of the University of Kerala in Malayalam language and for publishing e-research journal in IUCML. The online article submitting website for the implementation of the project and the template for the e-journal are being developed at the Kerala University Computer Centre as part of the creation of IUCML website. The Hon. Director, IUCML stated that, the above mentioned project as per the budget amounting to Rs.3,00,000/- (Rupees Three lakh only) can only be implemented upon the completion of the creation of website, thus Dr. Sheeba M Kurian **requested to extend the time for spending the allotted amount in the Budget released vide U.O dated 01.01.2022 .**

Hence, as per the orders of the Hon'ble Vice Chancellor, the request (**Appendix I**) from Dr.Sheeba M Kurian, Hon. Director, IUCML to extend the fund utilisation time towards the publication of the summary of M.Phil and PhD degrees is placed before the Syndicate for consideration and recommendation.

Resolution of the Syndicate

RESOLVED to grant permission to Dr.Sheeba M. Kurian, Hon. Director, Inter University Centre for Malayalam Language (IUCML) to extend the utilization of fund allotted in the budget released vide U.O. dated 01.01.2022, towards the publication of summary of M.Phil and Ph.D Degrees

Item No.40.58

Dr.Arun Kumar.K, Assistant Professor, Department of Political Science - NOC for visiting UAE and USA –Consideration of-reg.

(Ad.AII)

The Professor & Head, Department of Political Science has forwarded the request of Dr.ArunKumar K, Assistant Professor, Department of Political Science for according sanction to visit UAE and USA for attending a private function. The visit is scheduled in the first week of May, 2022 (from 02.05.2022 to 15.05.2022).

Dr.Arun Kumar K also certified that, the visit will not have any financial implications for the University and he won't receive any remuneration during the visit.

As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to issue NOC to Dr.Arunkumar, Assistant Professor, Department of Political Science, Kariavattom to visit UAE and USA from 02.05.2022 to 15.05.2022, without affecting the preparatory work of NAAC.

Item No.40.59. Dr.A K Ampotti- Appointment as Emeritus Professor/Adjunct Faculty-request-Consideration of- reg.

(Ad.AII)

The Head, Department of Islamic and West Asian Studies has requested to appoint Dr.A.K.Ampotti, former Head of the Department as Emeritus Professor/Adjunct Faculty (retired on 31.03.2022) considering his knowledge of the subject concerned and several years of service and experience in the fields teaching and research.Dr.A K Ampotti, Associate professor joined University service on 12.05.2005.

As per UGC guidelines,

1. The eligibility for Emeritus Fellowship will be based on the quality of research and published work contributed by the teacher in his/her service career. The awardee (superannuated) can work under this scheme with a well defined time bound action plan upto the age of 70 years or upto two years (non-extendable) of the award whichever is earlier.
2. Candidate for adjunct faculty should satisfy the following norms:-
 - a) For Conventional Higher Education Courses:
 - i) Should have the minimum qualifications as prescribed in the regulations framed by UGC/ respective statutory councils from time to time.

OR

- ii. A person of eminence with or without a postgraduate or Ph.D. qualifications.

- b) For Skill based Courses:

- i) Should be an accomplished professional / expert in his chosen field of discipline and may not necessarily possess qualifications prescribed under UGC regulations.

OR

- ii) Should be a certified professional, for teaching and training on National Occupational Standards under NSQF, by the Sector Skills Council for teaching respective trade / job role.

It is expected that the adjunct faculty in both the above streams would be an accomplished scholar in his area of specialization and his association would add value to the academic programmes he is associated with.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to place the matter in the next Syndicate alongwith the details of the faculty strength of the Department.

Item No.40.60 Granting Higher Grade Pay to University Security Guards -Contempt Petition No.WP(C) 37050 –Consideration of-reg.

(Ad.A.II)

Sri.Rajendran Nair.B and 9 other Security Guards and Sri Vijayan Nair S and 11 others who have retired from University Service have submitted a representation for granting benefit of higher pay grade to them implementing the judgements dated 19.01.2021 and 04.01.2020 of Hon'ble High Court of Kerala in accordance with the Judgement of Hon'ble Supreme Court of India. The Security Guards are Ex-Service men retired from Indian Army. The Hon'ble Supreme Court vide order in C.A. No.3136/15 (SLP(C) No.3969/13) and other connected cases directed to grant the higher pay grade to the re-employed Ex-Service men at the time they entered the Government Service. On the basis of the aforesaid judgement of the Hon'ble Supreme Court, the petitioners requested the University to extend the same benefits in University of Kerala also. But Vide G.O(P) No.33/2016/(3) Fin.dated 03.03.2016 the state government employees who had retired from War/Military services prior to 14.09.2015 are not eligible for grant of benefits . Hence the Petitioners filed a writ petition before the Hon'ble High Court and the Hon'ble High Court of Kerala vide judgement dated 04.12.2020 in WP(c) No. 37003/2016 & connected cases has quashed the G.O(P) No.33/2016/(3) Fin.dated 03.03.2016. The Hon'ble High Court has observed that, once the Hon'ble Supreme Court had granted the benefits of higher pay grade to the parties in lis pendens before the High Court, the State Government cannot restrict grant of the relief to other affected parties, as it was a judgement in rem and not in personam.

Finance has reported that the approximate financial commitment in Granting First Time Bound Higher Grade Pay to the 21 petitioners who are directly party in the case sums up around 75 lakhs apart from the pensionary benefits applicable. In a similar incident involving the approval of appointment of two teachers in MSM college Kayamkulam by University of Kerala without the concurrence from the Government of Kerala it was decided vide G.O (Ms) No.20/2013/H.Edn dated 25.01.2013 to deduct the expenditure incurred towards the salary of the abovesaid teachers from the Non Plan Grant to University until the Teachers continue in the post.

As per the resolution of the Syndicate held on 07.05.2021 the clarification of Government of Kerala was sought by University in this matter and the Government vide Letter dated 26.10.21 ruled against implementing the Judgement of the Hon'ble High Court dated 04.12.2020. Hence the Hon'ble Vice Chancellor had ordered to file writ appeals against the petitions to avoid Contempt proceedings and the decision was communicated to the Standing Counsel. As the petitioners filed contempt petitions in the Hon'ble High Court (COC no.W.P.(C)No.37050 against the actions of Government of Kerala and University of Kerala and as a result the Government has sought the views of Universities of Kerala in implementing the judgement vide letter dated No.B3/64/2022-HEDN dated 17.03.22. The Standing Counsel has opined vide letter No.TA/SC-LO-42/2022 dated 25.03.2022 that before filing writ appeals it would be preferable to seek the permission of the Government of Kerala once again in extending of benefits to the petitioners in compliance of the Judgement of Hon'ble High Court dated 04.12.2020 . The reply was under Legal Vetting when the Government of Kerala vide Letter No.B3/64/2022-HEDN dated 5.4.22 has informed about the decision to grant the benefit of reckoning war/militaryservice for the first time bound higher grade without refunding their mustering out benefits as per the Supreme Court decision sanctioned to Government employees in GO(P) No.408/2015/Fin dated 14.09.2015 may be extended to the Petitioners irrespective of whether they were in service on 14/09/2015 or not. A government order granting the same GO(P) No.36/2022(12)/Fin dated 26.03.22 was also forwarded.

Hence as per orders of the Hon'ble Vice Chancellor the matter is placed before the Syndicate

- A. To Implement the G.O (P) No.36/2022(12)/Fin dated 26.03.22 in University of Kerala granting the benefit of reckoning war/militaryservice for the first time bound higher grade without refunding their mustering out benefits as per the Supreme Court decision sanctioned to Government employees in GO(P) No.408/2015/Fin dated 14.09.2015 may be extended to the Petitioners and other affected Security Personnel in Kerala University) irrespective of whether they were in service on 14/09/2015 or not.
- B. To inform the matter to the Hon'ble High Court of Kerala and Standing Counsel as to absolve University of Kerala from all proceedings in the Contempt petition filed in WPC No.37050/2016 by Sri. Vijayyan Nair and Others.
- C. To intimate the decision of the Syndicate to the Addittional Chief Secretary to Government of Kerala in response to letter No.B3/64/2022-HEDN dated 5.04.22 and No.B3/64/2022-HEDN dated 17.03.22 .

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.40.61 ***Appointment of Public Relations Officer deputation basis in the University of Kerala -Minutes of the meeting of the Selection Committee held on 04.04.2022 -Consideration of -reg.***

(Ad.A1)

Resolution of the Syndicate

RESOLVED that the item be withdrawn.

Item No.40.62 ***Despatch of Articles in the Examination wing under Book Now Pay Later (BNPL) Scheme- Speed Post and Business Parcel – Payment of Penal Interest – Consideration of- reg.***

(EK1)

Ref: Meeting of the Pro Vice-Chancellor with the Manager, Speed Post dtd 03/03/2022

As per the UO.No.Ad.Misc.3/41412/2019 dated 12/04/2019, sanction was accorded by the Vice-Chancellor, to the agreement being signed between the Department of Posts India and the University to extend the facility of BNPL scheme of India Post for the despatch of articles of Examination branch of the University (excluding answer books) through Speed Post/ Business/ Express Parcel. The BNPL scheme came into effect in the University from May 2019.

Few bills were received from the CE section on 28/11/2019 towards the payment of BNPL charges to the Department of Posts, India towards the BNPL charges, in which the firm had levied penal interest also. The EK 1 section had then not processed any BNPL bills. Hence the file was forwarded to the Finance I section seeking the procedure to be followed for processing the payment.

The Finance section directed the following to be done before effecting the payment.

- a) passed for payment certification on bills by the concerned Deputy Registrar.
- b) The dealing section shall verify the bills and forward to Finance for endorsement
- c) Necessary UO shall be issued and thereafter for payment procedures.

Meanwhile parallel enquiry was also done in the Administration section which dealt with BNPL payments. Found that it was met from the permanent advance of the Deputy Registrar concerned.

On enquiry about the use of BNPL service in the examination wing, it was informed that the Speed post service is used by the ECD and EGD sections, and the Business parcel service is used by the EGD section only. As the bills have to be certified by the Deputy Registrar for processing the payment, the list of articles despatched every month through the EGD and ECD sections (speed post and business parcel) are collected, and is certified by the Deputy Registrar (Exams IV).

The current bill amounts of each bills were paid to the Department of posts, India, excluding the penal interests. The payment till February, 2022 has been completed.

The bills forwarded by the Department of Posts, India is inclusive of the penal interest. Letters were sent to the Department of Posts India to waive the penal interest. Also an online meeting of the Pro Vice-Chancellor with the Senior Superintendent of Railway Mail Services, Trivandrum Division was conducted on 19/07/2021.

It was reported from the Department of Posts India that they do not have any provision to waive the penal interest to any customer as per the instructions from the Directorate of Postal Services.

The Syndicate at its meeting held on 28/10/2022 vide item No. 33.105 resolved to authorise the Pro Vice-Chancellor to have a detailed discussion with the authorities of the Department of Posts India.

Meanwhile, the Department of Posts India had forwarded the Letter No. NSH/BNPL/General dtd 18/02/2022 that the penal interest of ₹ 19,844 /- for the period January 2020 to March 2021, has been waived in view of the consequence of Covid pandemic. Also urged to pay the residual penal interest, at the earliest.

A discussion of the Pro Vice-Chancellor with the Manager, Speed Post was conducted on 03/03/2022 (Reference). The Manager, Speed Post has suggested to make one time settlement for the penal interest till date, since further waiving of penal interest was unfeasible, she added.

The penal interest till date, as per the Letter No. NSH/BNPL/General Dtd 03/03/2022 is as follows:

SI No	Category	Penal Interest
1	Speed Post	₹ 12,679/-
2	Business Parcel	₹ 3377 /-
	Total	₹ 16,056 /-

As said, the payment for the current bill amounts till the month of February, 2022 is complete.

At the meeting, the Manager, Speed Post has insisted to settle the payment of each month before the last day of the month, since the penal interest will be inherited in the next bill, as the billing software is designed to effect it, likewise.

The Pro Vice-Chancellor suggested that the current procedure of the payment of BNPL charges in the examination wing shall be changed in tune with the practice that is followed in the Administration wing, i.e, the payment shall be met from the Permanent Advance of the Deputy Registrar concerned, so that the payment could be made within the stipulated period of time itself.

The PVC also requested to make rebate on 12% interest for delayed payments since the University, is an educational institution.

The Manager, Speed Posts agreed to consider our request to extend the time for the payment and stated that the University shall send a Letter in this regard, to the Department of Posts which she hoped would be considered positively.

The file was forwarded for the orders of the Hon'ble Vice-Chancellor on the settlement of the penal interest till date to the Department of Posts, India as claimed above and for consideration of the payment of the BNPL bills of the Examination wing from the Permanent Advance of the Deputy Registrar concerned.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Syndicate for a resolution.

Resolution of the Syndicate	
RESOLVED to settle the penal interest till date to the Department of Posts, India as claimed vide Letter No. NSH/BNPL/General dtd 03/03/2022.	
FURTHER RESOLVED that the payment of the BNPL bills of the Examination wing shall be made from the Permanent Advance of the Deputy Registrar concerned, so that the payment shall be effected within the stipulated time.	
ALSO RESOLVED that the penal interest remitted shall be recovered from the concerned officials.	

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Item No.40.63. Department of Malayalam-Nomination of Next Head-Consideration of-reg.

(Ad.AII)

Prof.(Dr.) S.Shifa, Department of Malayalam requested to nominate the next senior most Professor as the Head of the Department w.e.f 01.06.2022, since her three year tenure as the Head w.e.f 01.06.2019 ends on 31.05.2022 vide letter dated 30.03.2022. Further, a second request has been made to sanction her relinquishment of Headship on 30.04.2022 due to commencement of Chemotherapy as part of her treatment vide e-mail dated 07.04.2022.

The details of teaching faculties in the Department of Malayalam is given below:

SL. No.	Name	Date of entry in university service	Retiring on	Remarks
1	Dr.C.R Prasad Professor	28.05.2007	31.05.2026	Nominated as HOD w.e.f 01.07.2011
2	Dr. Siddeek M.A, Associate Professor	12.11.2012	31.03.2041	-
3	Dr.Sheeba M Kurian Assistant Professor	08.11.2012	31.03.2033	-
4	Dr.Seema Jerome, Professor	07.11.2012	31.05.2033	Eligible for Headship
5	Dr.T.K Santhoshkumar, Assistant Professor	29.12.2020	31.05.2030	-
6	Dr.S.Shifa, Professor	01.01.2014	31.05.2027	Present Head
7.	Dr.Sivadas K.K, Professor	01.01.2021	31.03.2033	Completes Two (2) years of service in the Department of Malayalam on 01.01.2023

As per amendment No.232 of Statute in Chapter 3 of the Kerala University First Statute 1977 "The Head of the Department shall be nominated on a rotation basis for 3 years starting with the senior most lecturer of the Department. The Syndicate shall nominate the senior most Professor as the Head of the Department for a period of 3 years and at the end of the 3 years, next senior most Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among the associate professors/Readers as per seniority".

"To become eligible for headship, a teacher should possess a Ph.D Degree and has to put in at least 2 years of service in the Department concerned, except in cases where there are no senior teachers in the Department. A teacher shall be eligible to take Headship only if he/she has a minimum of 6 months of service remaining till retirement. In the Department where there are no Professors or Associate Professors/Readers eligible for the Headship, it shall be rotated among the Assistant Professors".

"It shall however be open to the teacher who has been nominated as the Head of the Department to make a request that he/she shall be relieved of such responsibility for academic reasons. In such cases, the next senior most teacher shall be the Head of the Department. The other members of the teaching staff shall work under the direction of the Head of the Department and shall assist him in the performance of his/her duties".

In the Department of Malayalam, Prof.(Dr.) S.Shifa is the current Head of the Department and completes three year tenure as the Head on 31.05.2022. Prof.(Dr.)C.R Prasad was nominated as the Head w.e.f 01.07.2011. Prof. Dr K.K Sivadas completes his two years of service in Department of Malayalam only on 01.01.2023. Prof. Dr Seema Jerome who has completed two years of service in the Department of Malayalam is eligible to be nominated as the next Head of the Department of Malayalam w.e.f 01.05.2022

As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate	
RESOLVED to nominate Dr.Seema Jerome, Professor, Department of Malayalam as Head, Department of Malayalam, Kariavattom w.e.f. 01.05.2022.	

Item No.40.64 Conduct of Webinars, Offline Workshop and National Seminar – Reschedule - sanctioned by the Registrar-Reporting of –reg.

(Pl.B)

The Syndicate at its meeting held on 13.01.2020, vide item no.08.11, resolved to entrust the Registrar for rescheduling the date, as per the request received from the concerned Head of the Departments, for the conduct of Seminars/Conference/Workshops and to report the same to the Syndicate.

Accordingly, the Registrar, as per the request from the Heads of the Departments, rescheduled the following Webinars,Offline Workshop and National Seminar organized by various Departments of the University of Kerala for the financial year 2021-22.

Sl.No	File No.	Organising Dept, Event & Organising Secretary	Rescheduled date
1.	Pl.B/S.P/2021-22/Webinars/2426 (5)	School of Distance Education - Three day National Webinar “Inequality and Plurality; Contemporary Challenges to Democracy”-Mr. Aby T Suresh & Mr. Renoj N K, Assistant Professors in Political Science	25 th to 27 th March 2022
2.	Pl.B/S.P/2021-22/Webinars/2386	Zoology: Three day Programme - “International Webinar on Recent Trends in Omics, Regenerative and Precision Medicine: Interface on Infectious and Non-infectious Diseases (6 th edition)” – Dr. Sreejith P, Assistant Professor	12 th to 14 th May 2022
3.	Pl.B/S.P/2021-22/Webinars/2429 (3)	Aquatic Biology & Fisheries : Four day National Programme – Workshop on Biofloc Technology -15-18 December 2021 - (Offline Workshop) Dr. Mithun Sukumaran, Assistant Professor	30 th March 2022 to 2 nd April 2022
4.	Pl.B/S.P/2021-22/Hybrid	Inter University Centre for Advanced Materials Research in association with	23-25 March 2022

Programmes/3102	Department of Chemistry: Three day Programme- “Three day National Seminar on Advanced Functionalized Materials for Analytical, Environmental and Biomedical Applications (NSAFM- 2022)” Dr. Jayasree E G, Head, Department of Chemistry	
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The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.65 Fatima Mata National College, Kollam - Appointment of the new Manager Reporting of-reg.

(Ac.BII)

Fatima Mata National College, Kollam has been affiliated to the University of Kerala since the year 1951 offering the following courses on Aided basis.

Sl. No.	Course	Seats
BA		
1	Economics	120
2	Malayalam	50
3	English Language and Literature	50
4	History	40
B.Sc.		
5	Mathematics	60
6	Physics	48
7	Chemistry	48
8	Polymer Chemistry	20
9	Botany	48
10	Zoology	48
11	Psychology	32
12	Geology and Digital Surveying programme	30
13	BCom (Elective – Finance)	60
MA		
14	Malayalam	15
15	Economics	20
16	English Language and Literature	20
MSc		
17	Physics	12
18	Chemistry	10
19	Botany	12
20	Zoology	12
21	Mathematics	12
22	Food & Dairy Bio-Technology (UGC aided Course)	10
23	Psychology	15
24	M Com	20

Rev. Dr. Abhilash Gregory, Fatima Mata National College, Kollam vide letter dated 01.03.2022 has informed that he has been appointed as the Manager of that college w.e.f. 01.03.2022 and he has taken charge office from Rev. Fr Anil Jose on 01.03.2022. Specimen Signature and appointment order also attached with the letter.

As per the Statute 19(2), Chapter 24, KUFS 1977, “All changes in the membership of the Governing Body or the Managing Council and all appointments, transfers, promotions, demotions or dismissals of Teachers of the Colleges with name, qualification and designation shall forthwith be reported to the Syndicate.”

In view of the above, and as ordered by the Vice-Chancellor the matter regarding the change of the Manager of Fatima Mata National College, Kollam is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.66. Minutes of the Meeting of the Examination Monitoring Committee held on 18.03.2022 – Reporting of - reg.

(M&C I)

Placed below are the minutes of the meeting of the Examination Monitoring Committee held on 18.03.2022.

The action taken by the Vice-Chancellor in having approved the recommendations on Item no. 1 & 2 of the meeting of the Examination Monitoring Committee held on 18.03.2022, subject to reporting to the Syndicate due to the urgency of the matter is reported.

Minutes of the Meeting of the Examination Monitoring Committee

Date : 18.03.2022

Time : 12.30 p.m

Venue: PVC’s Chamber

Members Present

- | | | |
|-------------------------|-----------------------|------|
| 1. Dr. P. P. Ajayakumar | Pro Vice-Chancellor | Sd/- |
| 2. Dr. K. B. Manoj | Convener, SC on Exams | Sd/- |
| 3. Sri. Bijukumar G | Member Syndicate | Sd/- |

Members Absent

- | | |
|--------------------------|------------------|
| 1. Sri. Jairaj J | Member Syndicate |
| 2. Dr. M. Vijayan Pillai | Member Syndicate |
| 3. Dr. S. Nazeeb | Member Syndicate |
| 4. Adv. B. Balachandran | Member Syndicate |

Officers Present

- | | |
|------------------------------|------------------------------|
| 1. Prof. (Dr.) N Gopakumar | Controller of Examinations |
| 2. Sri. K. Unnikrishnan Nair | Joint Registrar (ES & CBCSS) |
| 3. Smt. Jayasree S | Joint Registrar (Exams I) |
| 4. Smt. Meena Ashok | Joint Registrar (Exams II) |
| 5. Sri. C. Gopakumar | Joint Registrar (Academic) |

The Examination Monitoring Committee meeting commenced at 12.30 pm.

Item No.40.66.01: Granting Mercy Chance Examination to 2015 admission candidates of CBCSS/CR courses – reg

Recommendations: The Committee recommended to grant Mercy Chance Examination to 2015 admission candidates of CBCSS/CR courses. Considering the time constraints the Committee further recommended that separate mercy chance/Special Supplementary Examination for 2015 and 2016 admission candidates respectively may be conducted for the sixth semester without any change in the ensuing Sixth Semester Examinations for other candidates scheduled to commence from 01/04/2022.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committee held on 18.03.2022, be noted.

Item No.40.66.02: Conduct of Examinations – Covid positive candidates – reg

Recommendations: In continuation of the resolution of the Syndicate held on 16.03.2022 vide Item No. 38.08.02 to allow the Covid positive candidates to write the Examinations adhering to Covid protocol, the Committee recommended that special examinations conducted for Covid affected candidates need not be continued from the examinations conducted henceforth.

The Meeting came to an end at 01.00 pm

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committee held on 18.03.2022, be noted.

Item No:40.67 Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 08.04.2022 –approval of – reg:**(M&C I)**

The Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 08.04.2022 is placed before the Syndicate for approval (Minutes appended).

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON EXAMINATIONS

Date & Time : 08.04.2022, 02.30 P.M
Venue : Syndicate Room

Members Present

1. Dr.K.B Manoj	Convener	Sd/-
2. Sri.Bijukumar.G.	Member Syndicate	Sd/-
3. Sri.Arunkumar R	Member Syndicate	Sd/-
4. Dr.Vijayan Pillai M	Member Syndicate	Sd/-
5. Prof.K.Lalitha	Member Syndicate	Sd/-
6. Dr.S.Nazeeb	Member Syndicate	Sd/-

Members Absent

1. Dr.Mathew.V.	Member Syndicate
2. Dr.K.G.Gopchandran	Member Syndicate
3. Adv.K.H.Babujan	Member Syndicate
4. Adv.Muralidharan Pillai.G	Member syndicate
5. Sri.Jairaj.J	Member Syndicate

Item no.40.67.01 Strengthening of the Permanent Centralized Valuation Camp (PCVC) Section –reg.**(PCVC Section)**

As per the resolution of the Syndicate Meeting held on 20.01.2022 vide Item No. 36.77.18, the Pro-Vice Chancellor; Convener, Standing Committee of the Syndicate on Examinations and the Controller of Examinations were entrusted to submit a detailed proposal to strengthen the PCVC Section for avoiding the misplacement of answer scripts.

Regarding the same matter, the Examination Monitoring Committee Meeting held on 25.01.2022 had entrusted the Pro-Vice Chancellor to convene a meeting with the Convener of the Standing Committee on Examinations and Staff, Equipments and Buildings along with the Joint Registrar and Deputy Registrar of the Examination Wing to discuss the reorganizing of PCVC Section. The aforesaid meeting held on 04.03.2022 at 3.30 pm at the PVC's Chamber and discussed the reorganization of the PCVC Section. The minutes of the meeting approved by the Hon'ble Vice Chancellor put forth recommendations for re-organizing of the PCVC Section.

As both the detailed proposal and the minutes pertains to the same matter, as per the orders of the Hon'ble Vice Chancellor the detailed proposal prepared jointly by the Pro-Vice Chancellor, Convener of the Standing Committee of the Syndicate on Examinations and the Controller of Examinations and the minutes of the meeting convened at the Pro-Vice Chancellor's Chamber on 04.03.2022 are placed for consideration and recommendation.

Recommendations : *The Committee considered the proposal and recommended to refer the matter to the Syndicate by approving the proposal in principle after including the following two points.*

1. *CCTV cameras shall be installed in PCVC Section in the places where the false numbering and unwrapping of answerscript bundles are done.*
2. *The Pro-Vice Chancellor, the Convener, Standing Committee of the Syndicate on Examinations, the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings and the Controller of Examinations be entrusted to submit detailed proposal for the redeployment of staff in the PCVC Section.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 08.04.2022, be approved.

FURTHER RESOLVED to entrust the Standing Committee of the Syndicate on Examinations to submit a proposal for appointing an external Additional Chief Superintendent.

Item no.40.67.02 *Request to appear for Fifth Semester BA Degree Examination (Special Examination), December 2021 – Smt.Deepika M S – BA Economics – University College, Thiruvananthapuram - reg:*

(CBCS BA-I)

The candidate Smt.Deepika M S, (Candidate Code : 150/19144005), BA Economics student, University College, Thiruvananthapuram has requested to permit her to appear for Fifth Semester BA Degree Examination (Special Examination), December 2021 as she participated in the Pre Republic day Camp held at Kozhikode & Republic day camp at Delhi and was unable to attend all regular papers of Fifth semester examination.

The Additional Director General, NCC has also requested to conduct special exam for subjects missed by the above candidate as she was selected to participate in Republic Day Parade-2022 and the camp was from 18/12/2021 to 05/02/2022.

Recently, five candidates who were unable to attend the Fifth Semester December 2021 Examination due to their participation in the NCC Trekking Camp scheduled from 13/12/2021 to 22/12/2021 had been permitted to attend Special Examinations if Special examinations are conducted for Fifth Semester in the wake of Covid-19, as recommended by the Exam Monitoring Committee held on 07.12.2021 and approved by the Hon'ble Vice Chancellor subject to reporting to the Syndicate.

Subsequently, the Syndicate at its meeting held on 20.01.2022 vide item no.36.77.26, resolved that special examinations be granted for Fifth Semester BA/B.Sc/B.Com CBCSS/CR Degree Examinations, December 2021 in the wake of Covid-19 and these candidates also be allowed to write the Special Examinations along with them subject to confirmation of their participation in the NCC Trekking Camp.

The candidate Smt.Deepika M S (150/19144005) has submitted sufficient documents proving her participation in the Pre Republic Day and Republic Day Camps during the tenure of examinations of Fifth Semester BA Degree Examination, December 2021 and has requested permission to appear in the Fifth Semester (Special) examination.

Recommendations : *The Committee considered the above matter and recommended to agree to the request of the candidate.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 08.04.2022, be approved.

Item no.40.67.03 *CBCS BA Degree Programme- Request for conducting Special Examination - Fifth Semester December 2021 for Abhiram V K , 150-19150001 - reg:-*

(CBCS BA VI)

The candidate Abhiram V K with candidate code 150-19150001, of Mother Theresa College, Thiruvananthapuram has submitted a request for Special Examination for Semester V December 2021. He has stated that during the Semester V December 2021 Examination he was unable to attend the examinations of five subjects as he was hospitalised for Scrub Typhus. (Medical Certificate submitted). Further it is stated that he passed the rest of the semesters with a grade point of 7 and above and hence to consider him for the special examination of Semester V December 2021 or else he would lose an academic year.

On verification, it is found that the candidate has passed the semesters I to IV with a grade point of 7 and above. The candidate's regular period of study will be completed by April 2022. In this context, it is pointed out that the University has already decided to conduct Special Examination for Semester V December 2021 for the COVID -19 affected candidates.

Recommendations: *The Committee considered the above matter and recommended to agree to the request of the candidate.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 08.04.2022, be approved.

Item no.40.67.04 Request for granting permission to attend Fourth Semester Special (Practical) Examinations- May 2021 – Ms.Anusha Binu–235-19103017- B.Sc.Chemistry- Christian College Kattakkada, Thiruvananthapuram –reg (CBCS BSc V)

The Principal, Christian College, Kattakkada vide his mail dated 28.02.2022 has recommended and forwarded the request of Ms.Anusha Binu, who is a student of Sixth Semester BSc Chemistry, seeking permission for appearing IVth Semester Special Exam (Practical)

The Candidate Ms.Anusha Binu has represented that she may be permitted to appear for S4 May 2021 Special (Practical) Examination (PY 1432.2-Atomic Physics, Quantum Mechanics and Electronics-Lab) as she was unable to attend the Practical examination (Regular) held in November 2021, due to her participation in the RD preparatory camp from 7th November 2021 onwards.

It may kindly be noted that S4 May 2021 Practical Exam of Christian College, Kattakkada was held on 11.11.2021.

The Candidate Ms.Anusha Binu (Cand Code- 23519103017) has already submitted request to permit her to appear for S5 December 2021 Special Examination, as she was unable to attend the regular exam, due to her participation in the Republic Day Camp at New Delhi, which is being placed before the Standing Committee of the Syndicate on Examinations for consideration as per orders of the Vice-Chancellor.

The candidate Ms.Anusha Binu has submitted sufficient documents proving her participation in the Pre Republic Day and Republic Day Camps during the tenure of examinations of Fourth Semester May 2021 .The document shows proof of her attending the NCC Camps and also the certificate from NCC stating her participation in the Republic Day Marching Contingent at Rajpath on January 2022.

In this regard it may be noted that as per the resolution of the Syndicate, Special Examinations are permitted to those candidates who attend Arts/Sports events with the budgetary support of the University and also those who attend State/National and International events. Exemptions were given by the Syndicate on the representation of candidates who missed their Semester Examinations due to their participation in National/ Other Camps of NCC to appear for the Special Examinations as Special Examinations are being conducted by the University for the COVID-19 affected candidates during this period.

Recommendations: *The Committee considered the above matter and recommended to agree to the request of the candidate.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 08.04.2022, be approved.

Item no.40.67.05 *Late submission of the CE marks of Meenakshy R with candidate code 34516125012 SD College, Alappuzha – reg:-*

(CBCSS B.Sc. VI)

The Principal SD College Alappuzha has forwarded the fourth semester improved CE mark statements of the candidate Meenakshy R with candidate code -34516125012 for the courses EN 1411.1, HN 1411.1 and CH 1431.3 on 25/11/2021. As per the letter, the Principal has stated that the student had attended the fourth semester internal exams in 2018 June conducted by the respective departments and had failed in the tests. A retest was arranged in 2020 March along with 2018 admission batch and the Principal has claimed that the revised CE marks were forwarded to the University.

However on verification of the hard copy of CE marks of S4 March 2020 received from SD College, Alappuzha it was found that CE marks of no supplementary candidates including that of Meenakshy R were present in the list forwarded from the college. The Principal was informed that the marks forwarded very late on 25/11/2021 even after publication of results of the succeeding batch of S4 May 2021 claiming to be the marks of S4 March 2020, cannot be accepted and was asked to substantiate the claim made by the college that CE marks were forwarded earlier to the University. Also taking into note the repeated instances of delay in the forwarding of CE marks from SD College Alappuzha, separate instructions were also on 24/12/2021 issued to the Principal requesting to ensure strict adherence to CBCSS Regulations.

In the explanation forwarded on 31/01/2022 the Principal has attributed the delay in forwarding CE Marks of Meenakshy R to the guest faculty who had left the college in 2020 stating that the marks were identified belatedly by the new faculty member. The explanation was not accepted taking into consideration the fact that the CE marks were submitted very late even after the publication of results of the succeeding batch of S4, May 2021, and the same was therefore rejected and the Principal was informed accordingly.

It may be noted that the candidate has passed all the courses of all semesters for CE and ESE except the CE part of three courses EN 1411.1, HN 1411.1 and CH 1431.3 in her regular chance of S4, July 2018. The candidate had subsequent appearance for S4 in July 2019, March 2020.

Vide UO No.Ac.AV/1/Reappearance/2014 dated 04/07/2014 the CBCSS Regulations of 2013 admission had been modified permitting an additional chance for reappearance of the CE part for students who could not reappear for the same along with the succeeding batch as stipulated in the Regulation or failed in the CE part after reappearance has been granted. As such S4, March 2020 exams is the additional chance for CE part reappearance for the candidate Meenakshy R.

Now the candidate has furnished a request to condone the delay on the part of the college authorities in forwarding the CE marks on time and to accept the forwarded CE marks of S4 March 2020 exams, being the last permissible chance of 2016-2019 admission to complete the course.

Recommendations : ***The Committee considered the above matter and recommended to accept the CE marks of the candidate belatedly forwarded by the College. The Committee further recommended that the then HOD, Department of Microbiology, SD College Alappuzha be heard by a Sub Committee comprising of Dr.K.B.Manoj, Convener, Standing Committee of the Syndicate on Examinations, Prof.K.Lalitha, Sri.Arunkumar.R & Dr.Vijayan Pillai.M, Members, Syndicate.***

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 08.04.2022, be approved.

Item no.40.67.06 നാലാംസെമസ്റ്റർബി.എ ബി.എസ്.സി ബി.കോം സി.ബി.സി.എസ്.എസ് കരിയർ റിലേറ്റഡിഗ്രി പരീക്ഷകൾ മേയ് 2021 - മൂല്യനിർണ്ണയത്തിനായിമലയിൻകീഴ് UIT ലെ കോമേഴ്സിഭാഗംഗസ്റ്റലക്ചർ, ശ്രീമതി . റസീന ക്കുമൂല്യ നിർണ്ണയത്തിനായി കൈമാറിയരണ്ട് ഉത്തരക്കടലാസുകൾ നഷ്ടപ്പെട്ടത് - സംബന്ധിച്ച്:-

(M&C II)

2021മെയ് മാസത്തിൽ നടന്ന സി.ബി.സി.എസ്സ്.എസ്സ്-ബികോം പരീക്ഷയുടെ മൂല്യനിർണ്ണയത്തിനായി സെനറ്റ് ഹൗസ് ക്യാമ്പസിൽ ആരംഭിച്ച ക്യാമ്പ്-4ൽ നിന്ന്, മലയിൻകീഴ് UIT ലെ കോമേഴ്സി ഭാഗം ഗസ്റ്റ് ലക്ചർ, ശ്രീമതി. ഐ. സീന- ക്ക്, Banking and Insurance വിഷയത്തിന് ഐ ചോദ്യകോഡ് L-2621ന് ഐ 424301 മുതൽ 424400 വരെയുള്ള ഉത്തരക്കടലാസുകൾ മൂല്യനിർണ്ണയത്തിനായി കൈമാറ്റിയിട്ടുണ്ട്. പ്രസ്തുത ബണ്ടിലിലെ 424367, 424374- എന്നീ പകരം നമ്പർ രേഖപ്പെടുത്തിയ ഉത്തരക്കടലാസുകൾ കാണുന്നില്ലെന്നു മറ്റ് ഉത്തരക്കടലാസുകളുടെ മൂല്യനിർണ്ണയം കഴിഞ്ഞ ക്യാമ്പിൽ മടക്കി നൽകുന്ന സമയത്ത് അധ്യാപിക അറിയിച്ചിട്ടുണ്ട്.

മേൽസൂചിപ്പിച്ച ഉത്തരക്കടലാസുകൾ നഷ്ടപ്പെട്ടിട്ടുണ്ടെന്ന വിവരം പ്രസ്തുത അധ്യാപിക ക്യാമ്പിൽ നിന്ന് ഉത്തരക്കടലാസുകൾ കൈപ്പറ്റുന്ന സമയത്തോ, മൂല്യനിർണ്ണയം നടത്തുന്ന സമയത്തോ അറിയിച്ചിട്ടില്ല. ഉത്തരക്കടലാസുകളുടെ മൂല്യനിർണ്ണയം പൂർത്തീകരിച്ചു ക്യാമ്പിൽ മടക്കി നൽകുന്ന വേളയിൽ മാത്രമാണ് പ്രസ്തുത വിവരം ക്യാമ്പ് ഐ ഓയെ അറിയിച്ചത്. മൂല്യനിർണ്ണയ ക്യാമ്പിലെ രേഖകളിൽ ഉത്തരക്കടലാസുകൾ ശ്രീമതി. ഐ. സീന- ക്ക് കൈമാറ്റിയതായി ബോധ്യപ്പെട്ടിട്ടുണ്ട്. നഷ്ടപ്പെട്ടത് പറ്റിയുന്ന ഉത്തരക്കടലാസുകളുടെ കൗണ്ടർഫോയിലുകൾ ടാബുലേഷൻ വിഭാഗത്തിൽ ലഭ്യമായിട്ടുണ്ട്. ഉത്തരക്കടലാസുകൾ നഷ്ടപ്പെട്ട സാഹചര്യത്തിൽ, 19/01/2022 ന് പരീക്ഷാ കൺട്രോളറുടെ മുൻപാകെ ശ്രീമതി. ഐ. സീന -യെ ഹിയറിംഗ് നടത്തുകയും, ഹിയറിംഗിൽ പ്രസ്തുത അധ്യാപിക ക്യാമ്പിൽ നിന്ന് ഉത്തരക്കടലാസുകൾ കൈപ്പറ്റുന്ന സമയത്ത് ഉത്തരക്കടലാസുകളുടെ തുടർച്ച പരിശോധിച്ചില്ലെന്ന് അറിയിച്ചിട്ടുണ്ട്. നാളിതുവരെ 424367, 424374- എന്നീ ഉത്തരക്കടലാസുകൾ കണ്ടുകിട്ടാത്ത സാഹചര്യത്തിൽ, നാലാം സെമസ്റ്റർ പരീക്ഷ എഴുതിയ രണ്ടു വിദ്യാർത്ഥികളുടെ ഫലം പ്രസിദ്ധീകരിക്കാൻ കഴിയാത്ത പ്രതിസന്ധി തുടരുകയാണ്. വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം, പ്രസ്തുത വിഷയം പരീക്ഷാ സ്ഥിരം സമിതിയുടെ പരിഗണനയ്ക്കും ശുപാർശക്കുമായി സമർപ്പിക്കുന്നു.

Recommendations: *The Committee considered the above matter and recommended to conduct special examination for the affected candidates. The Committee further recommended that the Examiner Smt. Raseena, Guest Lecturer, Dept. of Commerce, UIT Malayinkeezhu be heard by a Sub Committee comprising of Dr.K.B.Manoj, Convener, Standing Committee of the Syndicate on Examinations, Prof.K.Lalitha, Sri.Arunkumar.R & Dr.Vijayan Pillai.M, Members, Syndicate.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 08.04.2022, be approved.

FURTHER RESOLVED to submit a detail list of teachers who are absent for valuation regularly, before the Standing Committee of the Syndicate on Examinations.

ALSO RESOLVED to entrust the Standing Committee of the Syndicate on Examinations to submit a detail proposal to engage only permanent/contract teachers for valuation of Answer scripts.

Item no.40.67.07 **Evaluation of M.A. Sociology & M.A. Political Science First and Second Semester (SDE Regular) – 2019 Admission, Improvement – 2018 Admission and Supplementary – 2017, 2018 Admission) Degree Examination, May 2021 – Releasing of Results – reg:**

(EG X)

The results of M.A. Sociology & M.A. Political Science First and Second Semester (SDE Regular - 2019 Admission, Improvement – 2018 Admission and Supplementary – 2017, 2018

Admission) Degree Examination, May 2021 were published on 24/02/2022 & 25/02/2022 respectively. The results of 6 candidates of M.A. Sociology of the Examination have been withheld as they have written answers in Malayalam (also in bilingual i.e. both Malayalam and English). The results of 40 candidates of M.A. Political Science have also been withheld as they have written the exam in Malayalam.

During the valuation of answerscripts, an email was received from Dr. Bushra Beegom R.K, Assistant Professor, Chairperson - Board of Evaluators of First and Second Semester M.A. Sociology (SDE Regular - 2019 Admission, Improvement – 2018 Admission and Supplementary – 2017, 2018 Admission) Degree Examination, May 2021 (Appendix 1). She had stated that one of the examiners had pointed out that some candidates of the Examination had written answers in Malayalam instead of English. She sought clarification as to whether any U.O existed for the evaluation of such answerscripts written in Malayalam.

It maybe noted that as per SDE prospectus (6.3) Regulation (2.2), “Medium of instruction is English except in the case of language courses other than English unless otherwise stated therein” (Appendix 2). Also, as per Kerala University First Ordinance 1978, page no.42, Conduct of examination, Clause (3) “candidates must answer question papers except in the case of languages other than English in English, unless otherwise stated therein.” (Appendix 3). Since the medium of instructions of UG and PG courses (except Malayalam and other subjects that comes under oriental studies) is English, students are recommended to write the Examination in English itself.

Consequently as per the orders of the Controller of Examination dated 18/01/2022, the Examinations taken by the candidates were invalidated and the Chairperson of the Examination was intimated about the same (Appendix 4).

The matter was however once again brought to the notice of the Honourable Pro Vice Chancellor and Controller of Examination during a staff meeting held on 19/02/2022 at the PVC’s chamber. The file was once again put up for clarification of Joint Registrar (Academic) on the same date.

Even though as per the norms, the medium of Instruction is English, several earlier occurrence of similar events have been reported where candidates had answered in Malayalam language and the evaluation of such answerscripts especially in the case of Examination written under the Faculty of Social Sciences as well as Law were carried out.

It is also understood that many candidates have written the answers in Malayalam in the Third and Fourth Semester (SDE – 2019 Admn & Supplementary – 2018, 2017 Admn) Degree Examination, December 2021 too.

Recommendations: *The Committee considered the above matter and recommended to evaluate the said answerscripts answered in Malayalam Language. Further recommended to include provisions wherever necessary permitting candidates to appear for University Examinations either in English or in Malayalam except for English and other language programmes.*

Resolution of the Syndicate

RESOLVED to conduct special examination to the candidates of M.A. Sociology & M.A. Political Science First and Second Semester (SDE Regular - 2019 Admission, Improvement – 2018 Admission and Supplementary – 2017, 2018 Admission) Degree Examination.

FURTHER RESOLVED that the matter regarding the writing of the Examination in Malayalam for the courses except languages shall be considered at the time of syllabus revision.

Item no.40.67.08 Participation in Republic Day Parade - Permission to attend Second Semester Special Examination December 2021 – reg:-

(CBCSS BSC II)

The following candidates of Second Semester B.Sc Degree Examination December 2021, have requested to permit them to attend the special examination of Second Semester as they could not attend the said examination due to their participation in the Republic Day Camp held at New Delhi, from 18.12.2021 to 29.01.2022, representing NCC.

Sl. No	Name and Candidate Code	College	Examinations not attended
1	Akshaya Prakash 23520101002	Bishop Moore College, Mavelikkara	EN 1211.1 EN 1212.1 HN 1211.1 CH 1221
2	Sreeraj S 22020118018	MG College, Thiruvannathapuram	EN 1211.1 EN 1212.1 HN 1211.1 MM 1221
3	M Akshitha 25020118011	MG College, Thiruvannathapuram	EN 1211.1 EN 1212.1 HN 1211.1 ZO 1241

All the above mentioned candidates have submitted the documentary proof of their participation in the event, during the Second Semester B.Sc Degree Examination December 2021, conducted from 04.01.2022 to 10.01.2022.

The Syndicate at its meeting held on 14.08.2020, had resolved to permit some candidates who had attended the NCC National Camp at New Delhi, to appear for the Fifth Semester B.Sc Degree Special Examination December 2019.

Recently, the Syndicate at its meeting held on 20.01.2022, have resolved to permit the candidates who have attended the NCC Trekking Camp held during the Fifth Semester B.Sc Degree Examination December 2021, to attend the special Examination for Fifth Semester, conducted in the wake of COVID-19.

As per the request forwarded by the Director, Dept. of Physical Education, University of Kerala, special examinations for second semester December 2021 are to be conducted for those candidates who had attended events (Sports/Arts) of State/National/International Levels with budgetary support of the University, which is in accordance with the resolution of the Syndicate held on 28.12.2019.

In this context it may be noted that similar requests from NCC Cadets to appear for Fifth Semester B Sc Degree Special Examinations December 2021, were favourably considered by the Syndicate. As per the orders of the Vice Chancellor the requests of the candidates who were unable to appear for Second Semester B Sc Degree Examinations December 2021, due to their participation in NCC Republic Day Camp at New Delhi, to permit them to appear for Second Semester B Sc Special Examinations December 2021, are placed before the Standing Committee of the Syndicate on Examinations, for consideration and recommendation.

Recommendations : *The Committee considered the above matter and recommended to agree to the request of the candidates.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 08.04.2022, be approved.

Item no.40.67.09 Request for permission to attend Fifth Semester B.Sc Degree Special Examination, December 2021 - Smt. Nishana N (25019101025) Bishop Moore College Mavelikkara reg:-

(CBCSS B.Sc. II)

Suspected Malpractice was reported in the 3rd semester B.Sc Zoology Degree Examination, January 2021, related to the answer script of the subject ZO1321(Experimental Zoology, Instrumentation Biostatistics and Bioinformatics) of the candidate Nishana N (Candidate code : 25019101025) Bishop Moore College Mavelikkara, by the Additional Examiner from CV Camp in connection with the discrepancy noted in the handwriting of the candidate.

The candidate Nishana N was heard by the Standing Committee of the Syndicate on Students Discipline in the personal hearing held on 11/01/2022, and had submitted written statement before the Committee, in which she has stated that she has not resorted to any kind of malpractice. Further the candidate was also made to submit a written script on the spot for verification of handwriting.

The committee inspected the answerscript and the script written by the candidate at the time of hearing and found that the charges against the candidate are not justified and recommended to exonerate her of the charges, and value all the answer scripts and publish the results. The Syndicate meeting held on 20/01/2022, vide Item No. 36.125.02.02, resolved to approve the above recommendations of the Standing Committee of the Syndicate on Students Discipline held on 11/01/2022. Accordingly the withheld results of the candidate of S3 January 2021 and S4 May 2021 were released.

Meanwhile the hall ticket for Fifth semester Examination, December 2021 in respect of Smt.Nishana N, was withheld, citing the suspected malpractice reported against her and pending malpractice decision. Hence the candidate was not able to attend her fifth Semester regular examination held in December 2021.

Now the candidate has submitted a request for permission to attend the Fifth Semester B.Sc Degree Special Examination, December 2021, scheduled to be conducted for Covid affected candidates. Since the candidate has been exonerated, she has a legitimate claim for the exams she missed, pending decision of the alleged malpractice case.

As per the orders of the Hon'ble Vice-Chancellor, the request of Smt. Nishana N (Candidate code : 25019101025) for permission to attend the Fifth Semester Special Examinations, December 2021, to be conducted by the University, in view of the fact that she has been exonerated of the charges of suspected malpractice reported against her in S3 January 2021 Examinations, is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation

Recommendations : *The Committee considered the above matter and recommended to agree to the request of the candidate.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 08.04.2022, be approved.

Item no.40.67.10 ***First Degree Programme in Mathematics under CBCS system - Request for granting permission to register for the Sixth semester examinations under old scheme - reg.***

(Ac.AV)

Smt. Anupama R of First Degree Programme in Mathematics under CBCS system, at Shree Vidhyadhiraja College of Arts and Science, Karunagappally (2017 admission) had discontinued her studies during her VI Semester and was granted re-admission to VIth semester in the College during the academic year 2020-2021 as per UO No.Ac.AV/27329/Re-admission/2020 dated 23.11.2020. The candidate had appeared the examinations of I to Vth Semesters as per the Syllabus of First Degree Programme in Mathematics revised w.e.f 2014 admissions. The Scheme and Syllabus of First Degree Programme in Mathematics was then revised w.e.f 2018 admissions. On re-admission, she ought to have appear the S6 examinations under 2018 Scheme.

She submitted another application for re-admission without mentioning about the re-admission already granted and the reason for not availing it. As the application was against the existing norms followed, the application was rejected as per the orders of the Vice Chancellor, on the grounds that re-admission shall be granted only once during the entire programme and the candidate suppressed the re-admission granted earlier in the same semester during 2020-21 in her request and failed to report her inability to avail re-admission to the University and failed to produce a valid document in support of the reason for not registering to the Sixth Semester examinations.

Now, vide letter dated 28.12.2021 she has once again requested to grant her re-admission to the VIth Semester of First Degree Programme in Mathematics at Shree Vidhyadhiraja College of Arts and Science, Karunagappally in the Academic year 2021-2022. The Principal has recommended and forwarded the application for re-admission in respect of the candidate.

The Academic Council at its meeting held on 07.10.2021, resolved to re-admit candidates, irrespective of course/semester, in accordance with the time frame specified in the UGC Regulations, subject to the condition that the Principal concerned submit a certificate stating that arrangements for providing special tutorial, in the pre-revised syllabus, shall be made by the College, to those re-admitted candidates who have followed the pre-revised syllabus before discontinuing the course. UO No.Ac AV.2/21937/2021 dated 27.11.2021 was issued in this regard. In this case, the candidate has not submitted the certificate to this effect from the Principal.

As per Clause (7) of the conditions stipulated in the UO granting readmission, Readmission shall be granted only once during the entire programme.

It may be also noted that, the sixth semester examinations of First Degree Programmes under CBCS system has been started from 01.04.2022.

Recommendations : *The Committee considered the above matter and recommended to refer the matter to the Syndicate.*

Resolution of the Syndicate

RESOLVED to entrust the Pro-Vice-Chancellor to verify the file/ documents of Smt. Anupama R for granting re-admission to VIth semester in the College during the academic year 2020-2021 and submit a report before the Syndicate.

Item no.40.67.11 Request from Sri. Jyothish P Jayakumar to grant additional supplementary chance to appear for the examinations - 2016 admission – reg.

(Ac A V)

Sri. Jyothish P Jayakumar, a candidate of First Degree Programme in Malayalam (B.A), 2016 admission has submitted a request to grant additional supplementary chance to appear for the examinations along with letter vide F No.2-41/Complaints/UGC-SWRO/2021-2022 dated 15.12.2021 from the Education Officer, UGC which requests to consider the issue and take necessary action enabling them and similar students to appear for supplementary examinations and resolve such things amicably at the institution itself as per rules.

As per the UGC guidelines, the maximum duration for completing a programme of study was restricted to Y+2 years for annual programmes and S+4 semesters for semester programmes unless otherwise specified by the apex bodies, where Y and S stands for the normal or minimum duration prescribed for completion of the programme. Subsequently, UO No. Ac.A IV/1/Uniform Span Period/2016 dated 15.07.2016 was issued superseding the provisions contained in the Regulations of various courses and stands applicable to all UG and PG courses with effect from 2016-17 admissions onwards.

Further, an additional chance was granted to the students of First Degree Programmes of 2016 admissions for registering to the 5th Semester Supplementary Examinations, in the wake of Covid-19 Pandemic vide UO No. Ac.AV/3/UG/Additional Chance/2021 dated 30.10.2021. Also, sanction was accorded to conduct Supplementary examinations for IV and VI Semesters and Mercy Chance Examinations for I, II and III Semesters of First Degree Programmes and Career-related First Degree Programmes under CBCS System of 2016 admissions vide UO No.2322/2022/UOK dated 23.03.2022.

Meanwhile, the candidate has filed a Writ petition before the Hon'ble High Court of Kerala vide WP (C) No. 9825 of 2022 requesting to conduct Supplementary examinations for 2016 admissions. As per the details of the proceedings in Kerala University matters posted before the Hon'ble High Court of Kerala on 30.3.2022, from the Legal section, the case is posted after vacation.

Recommendations : *The Committee considered that the item need not be considered since it is subjudice.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 08.04.2022, be approved.

Item no.40.67.12 B.Sc Computer Science (HI) 2008 Scheme and 2013 Scheme - Clarification on Classification of results- reg.

(Ac.AIV)

Sri. Nandu Sasidharan was admitted to B.Sc Computer Science (HI) at NISH in 2012 (2008 Scheme) and the time limit for completion of his course, as per rules, ended in 2019. The candidate passed the Third semester, after taking the Mercy Chance Examination of BSc Computer Science (HI) conducted in February 2020. Though the candidate has secured 73.94% marks, he has not passed the course within the minimum time limit prescribed. Therefore clarification was sought by the tabulation section on the modality of classification of result of this candidate.

As per the Regulation for B.Sc Computer Science (HI) (2008 Scheme) Classification of results is as follows:

1. Candidates who secure 80% or above in aggregate of all the six semesters passing all subjects within the minimum duration of the course shall be declared to have passed in first class with distinction.
2. Candidates securing 60% or above but less than 80% in the aggregate of all the subjects in all the six semesters passing all subjects within the minimum duration of the course shall be declared to have passed the course in first class.
3. All other successful candidates securing less than 60% in the aggregate of all subjects in all the six semesters shall be declared to have passed in second class.

Also, the Regulation says : "If a candidate does not pass all the papers in the examinations held within 14 consecutive semesters after enrollment, the candidate shall discontinue the course."

- Here the candidate Sri. Nandu Sasidharan passed the course in 2020, whereas his normal course duration was 2012 – 2019. Therefore, as per Regulation clause (ii) he is not eligible for first class.
- Clause (iii) in the Regulation is only applicable for the candidates, who secure less than 60% in the aggregate. But, Sri. Nandu Sasidharan had secured 73.94% marks.
- Regulation is silent in the case of those students, who pass the exam after the time limit prescribed for completion of the programme and secure more than 60% marks.
- Hence clarification was sought from the Chairman, BoS in Comp. Science (Pass) and the Chairman remarked to place the matter before the additional meeting of the BoS.

In this connection, the following also may be noted:

1. As per U.O No.Ac.AIV/3/B.Com(HI)/2020 dated 23.06.2021, in the case of B.Com (Hearing Impaired) candidates, classification of marks is possible to those candidates who secure 60% and above marks in aggregate, of all subjects including supplementary chance within the course period.
2. Same issue may arise in the case of B.Sc Computer Science (HI) 2013 scheme also.

As per the Regulation of B.Sc Computer Science (HI) (2013 Scheme), "Candidates securing 60% or above but less than 80% in the aggregate of 6 semesters, having passed all subjects at the first appearance and within the minimum duration of course shall be declared to have passed the course in first class" .

Hence clarification on the classification of results with regard to, the candidates who pass in supplementary chance within the course period and out of the course period was also needed.

As per the orders of the Registrar, the matter regarding clarification on classification of results with regard to B.Sc Computer Science (HI) 2008 Scheme and B.Sc Computer Science (HI) 2013 Scheme was placed before the of Board of Studies in Computer Science (Pass) held on 08.09.2021.

The Board discussed the the matter regarding the classification of results for the B.Sc Computer Science (HI) 2008 Scheme and 2013 Scheme and recommended to amend the regulation with the following recommendations ;

For 2008 Regulation if the candidate secured marks outside the duration of course, classification of results is as follows:

- First class can be awarded to the candidates who secured 80% and above in the aggregate of all the six semesters passing all subjects.
- Second class can be awarded to the candidates who secured 60% or above but less than 80% in the aggregate of all the six semesters passing all subjects.
- Third Class to all other successful candidates securing less than 60% in the aggregate of all the six semesters passing all subjects.

For 2013 regulation

I. Classification of result is as follows for those who passed in supplementary chances within the course period

- a. First class with distinction can be awarded to the candidates who secured 80% and above in the aggregate of all the six semesters passing all subjects.
- b. First class can be awarded to the candidates who secured 60% or above but less than 80% in the aggregate of all the six semesters passing all subjects.
- c. Second class to all other successful candidates securing less than 60% in the aggregate of all the six semesters passing all subjects.

II. Classification of result is as follows for those who passed in supplementary chances outside the course period

- a. First class can be awarded to the candidates who secured 80% and above in the aggregate of all the six semesters passing all subjects.
- b. Second class can be awarded to the candidates who secured 60% or above but less than 80% in the aggregate of all the six semesters passing all subjects.
- c. Third Class to all other successful candidates securing less than 60% in the aggregate of all the six semesters passing all subjects.

The Academic Council held on 07/10/2021 vide the item no. 68 considered the matter along with the recommendations of the board of Studies in Computer Science (Pass) as endorsed by the Dean, Faculty of Applied Sciences and Technology and resolved that the Faculty of Applied Sciences and Technology shall examine the case and submit a proposal. The matter shall then be placed before the standing committee of the Syndicate on Examination.

As per the resolution of the Academic Council the matter was placed before the Faculty of Applied Sciences and Technology held on 21/03/2022 vide item no. II.A.

The Faculty discussed the matter in detail and decided to submit the following proposal on the Standing Committee of the Syndicate on Examination :

For 2008 candidates , if the candidate secured marks outside the duration of course, classification is as follows:

1. Candidates who secure 80% or above in aggregate of all the six semesters passing all subjects of the course shall be declared to have passed in first class with distinction.
2. Candidates securing 60% or above but less than 80% in the aggregate of all the subjects in all the six semesters passing all subjects of the course shall be declared to have passed the course in first class.
3. All other successful candidates securing less than 60% in the aggregate of all subjects in all the six semesters shall be declared to have passed in second class.

The marks obtained out of the course duration cannot be considered for ranking.

For 2013 Scheme

For candidates those who passed in supplementary chances within the course period / out of the course period :

1. Candidates who secure 80% or above in aggregate of all the six semesters passing all subjects shall be declared to have passed in first class with distinction.
2. Candidates securing 60% or above but less than 80% in the aggregate of all the subjects in all the six semesters passing all subjects of the course shall be declared to have passed the course in first class.
3. All other successful candidates securing less than 60% in the aggregate of all subjects in all the six semesters shall be declared to have passed in second class.

The marks obtained out of the course duration cannot be considered for ranking.

As per the resolution of the Academic Council held on 07/10/2021 vide item no. I.68, the proposal submitted by the Faculty of Applied Sciences and Technology regarding the classification of results for B.Sc Computer Science (HI) Course 2008 Scheme and 2013 Scheme is placed before the Standing Committee of the Syndicate on Examinations for consideration.

Recommendations: *The Committee considered the above matter and recommended to accept the remarks submitted by the Faculty of Applied Science and Technology, subject to reporting to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 08.04.2022, be approved.

Item no.40.67.13 ***Discrepancy in the maximum ESE marks of the language course for BFA (HI) Course (2013 Scheme) -reg.***

(Ac.AIV)

As per the Regulation for BFA (HI) Course (2013 Scheme), the maximum ESE marks is to be 60. But while preparing the mark sheets of IV Semester BFA (HI) course language course, the tabulation section noticed discrepancy in the total ESE marks printed in the mark sheet and the total marks in the question paper. The University conducted the exam for 75 marks while it was to be out of 60 as per Regulation.

EB Section clarified that they have set the question paper out of 75 based on the remarks of the then Chairman, Board of Studies in English, that the Syllabi and model question paper of B.Sc Computer Science (HI), BFA (HI) and B.Com (HI) for 2013 scheme are one and the same.

In this regard the following points may be noted:

1. The Regulation, Scheme and Syllabus of BFA (HI) 2013 Scheme was approved by the Academic Council held on 22/05/2013 and subsequently U.ONo. Ac.AIV/1/017571/BFA (HI)/2013 dated 25.06.2013 issued. Hence amendment in the Regulation if any, can be taken up only routing through the Board of Studies in Applied Arts. Here the question papers for the IV Semester language paper was set based on the remarks of the Chairman, Board of Studies in English (Pass).
2. It is intimated by NISH that they are offering three courses for Hearing Impaired viz, B.Sc Computer Science (HI), B.Com (HI) and BFA (HI). The classes for language course for all the 3 streams are taken together since the syllabus is same. As per the Regulation of all the three courses, first two Semesters are "Preparatory Semesters". Even semester exams are being conducted by the University and odd Semesters by the Institute. Here NISH conducted the exams for odd semester BFA (HI) language course with a maximum ESE of 60 following the Regulation. But University conducted the even semester exams with ESE 75.
3. It has also been noted that the mark lists issued for the different even semesters (IVth and Vth) exams are with different ESE(60 and 75 respectively).

The Syndicate held on 25/02/2022 vide item no. 37.72.12 considered the matter and resolved to approve the recommendations of the Standing Committee of the Syndicate on Examinations held on 15/02/2022 to accept the recommendation of the Board of Studies in Applied Arts subject to reporting to the Academic Council and to entrust the Controller of Examinations to seek explanation from the concerned officials and place the matter before next Standing Committee of the Syndicate on Examinations.

The recommendation of the Board of Studies in Applied Arts held on 20.09.2021 was to strictly follow mark distribution as per the Regulation of BFA (HI) 2013 Scheme and also recommended to convert the marks to 60 for the already conducted exams.

As per the implementation orders of the Vice Chancellor, U.O No 2249/2022/UOK dated 19/03/2022 has been issued on the first part of the resolution of the Syndicate. Report to the Academic Council in this regard has also been forwarded to Ac.AI section to place before the Academic Council scheduled on 01/04/2022.

With regard to the second part of the resolution, a note to the PA to CE was forwarded and in reply of that explanations of EB I section and EG I Section has been forwarded by the Controller of Examinations . (Explanations of both the sections appended.)

As per the resolution of the Syndicate held on 25/03/2022 vide item no. 37.72.12, the explanation submitted by EB I Section and EG I Section forwarded by the Controller of Examinations, in obedience to the resolution of the Academic Council, is placed before the Standing Committee of the Syndicate on Examinations for consideration.

Recommendations : *The Committee considered the above matter and recommended to accept the explanation submitted by the EB and the Tabulation Section concerned. Further recommended to issue a warning to the then BOS, Chairman, for the lapse occurred as the mistake happened to be repeated for two years (2014 and 2018 admissions). Also recommended that a warning memo be issued to the then staff of the EB and the Tabulation Section concerned for the mistake committed with instructions to be more vigilant in future.*

Resolution of the Syndicate

RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Examinations.

Item no.40.67.14 Issuing Duplicate Degree certificate to Smt. Beena Rani S – reg:-

(EE VII)

Smt. Beena Rani S, BA Islamic History main, college study candidate from T.K.M College of Arts and Science, Kollam during the academic year 1990 – 1993 with Register No., 35507 has applied for Duplicate Degree Certificate.

As per the records available, it was verified that the candidate had passed Part I English in Third class with Register No.18138 and Part II Hindi in Third class with Register No.35507 in September 1992 (Supplementary session) and April 1992 (Regular session) respectively. The Tabulation sheet and Register of April 1993 with the details of Part III Islamic History main and Indian History and Political Science subsidiaries could not be traced out inspite of thorough search. The copy of Part III Marklist attached with the application was verified with the original produced by the candidate. The genuineness of the copy of degree certificate was ascertained from the VC section. The file along with the “Missing Tabulation Sheet Case Register” and the genuineness verification report was submitted to the Honourable Vice-Chancellor for orders to issue duplicate degree certificate to the candidate based on the verification done with the available records and the original Part III marklist produced by the candidate. The Honourable Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Examinations.

Recommendations : *The Committee considered the above matter and recommended to issue a duplicate Degree Certificate to Smt. Beena Rani S after proper entries in the relevant register.*

Resolution of the Syndicate

RESOLVED that the records of the candidate Smt. Beena Rani S, BA Islamic History in T.K.M College of Arts and Science, Kollam and the originals produced by the candidate shall be verified by the concerned Officials. Based on the verification duplicate Degree Certificate shall be issued.

Item no.40.67.15 Conduct of Special Examination for MA Malayalam Language and Literature (Second Semester) Degree Examination, November 2021-request-reg.

(EG XI B)

Smt Pooja Sudhan, a third semester student, MA Malayalam Language and Literature (candidate code 51520132022), S N College, Kollam has submitted a request for conducting special examination for second semester Examination, November 2021 for a paper ML224-Sahithya Meemamsa - Paschatyam. In the request, it is stated that, she could not attend the said exam conducted on 13/12/2021 as she had to participate in All India University Boxing Championship conducted on that day. The Director, Dept. of Physical Education has also forwarded a letter requesting the same.

Hence, as per the orders of the Hon'ble Vice Chancellor, the request of Smt. Pooja Sudhan for the conduct of Second Semester Special Examination for ML224-Sahithya Meemamsa-Paschatyam is hereby placed before the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendations.

Recommendations: *The Committee considered the above matter and recommended to agree to the request of the candidate.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 08.04.2022, be approved.

Item no.40.67.16 ***Request to appear for Special Examinations for B.A. Second Semester Examination/ December 2021 - Arjun A. BA Economics candidate, St. Michael's College Cherthala - reg:***

(CBCS BA IV)

Please see the letter from the Principal, St. Michael's College, Cherthala, requesting to conduct Special Examination for Arjun A, B.A. Economics candidate, 130/20136005, for the Second Semester Examination/ December 2021, in which the candidate could not attend four papers on account of his participation in the Pre RD Camp, RD Camp, Republic Day Parade and Prime Minister's Rally held in Delhi in connection with the Republic Day celebrations of 2022. The Candidate was not able to attend the following papers:

Name,Candidate Code & College	Examinations not appeared by the Candidate
Arjun A. 130/20136005 St. Michael's College, Cherthala	EN 1211.1- Environmental Studies and Disaster Management (2020 Admission)
	EN 1212.1 - English Grammar, Usage and Writing(2020 Admission)
	HN 1211.1- Hindi Nibandh aur anya Gadya Vidhayem (2020 Admission)
	EN 1241 - Introduction to Literary Studies II (2020 Admission)

The Secretary, University Grants Commission, vide Letter No. D.O.No.14-10/2016 (CPP-II) dtd.31.11.2021 has also requested to conduct special examination for the NCC cadets who missed their semester examinations due to their participation in National events. As per the Syndicate resolution on Item No. 10.180 dated 28.4.2020 Special Examination was conducted for two B.Sc. candidates who missed their Fifth Semester Examination (December 2019) due to their participation in the NCC National Camp. The College submitted necessary documents to substantiate the participation of the candidate in the aforementioned events.

Recommendations: *The Committee considered the above matter and recommended to agree to the request as per the decision taken in the case of participation in sports events with budgetary support of the University.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 08.04.2022, be approved.

Item No.40.68 ***Dept. of Zoology - Conduct of Biostatistics Training Programme - permission sought for -Consideration of-reg.***

(Ad DI)

The Head, Dept. of Zoology, has informed that the alumni association of Department of Zoology would like to conduct a **one-day Hands- on Workshop on Biostatistics and Power Point Presentations** for students and faculty members. **The expenses of the workshop will be met from the registration fee and contribution from alumni association.** Two resource persons in the area of the proposed subject will be invited and the programme will be conducted on **7 May, 2022**, Saturday, from 9:00 am to 5:30 pm. The participants are limited to 25 maximum. The registration fee is Rs:500 per participants. **Expected Income = 25x500 = Rs.12,500/-.**

The Estimated budget is as follows:

Sl.No.	Particulars	Amount (Rs.)
1.	Remuneration for resource persons	6000
2.	Food and refreshments	5250
3.	File/Notepad/Pen/Printing of Certificate	1250
	Total	Rs.12500

Moreover, it is informed that If any balance amount available, it will be remitted in the account of Zoology Alumni Association Fund.

The Vice-Chancellor has ordered to place the matter before the Syndicate.

Accordingly, the matter of **granting permission to conduct a one-day Hands- on Workshop on Bio-Statistics and Power Point Presentations for students and faculty members, by the alumni association of the Department of Zoology, Kariavattom, is placed before the Syndicate for consideration and appropriate decision.**

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.40.69 *Minutes of the Meeting for discussing the urgent works in the SH Campus based on the upcoming NAAC Visit- Approval of-reg.*

(Ad.B1)

A meeting was convened at the Pro-Vice-Chancellor's Chamber on 08.04.2022, for discussing the urgent works in the SH Campus, based on the upcoming NAAC Visit.

As per the orders of the Vice-Chancellor, the Minutes of the above meeting (copy appended) is placed before the Syndicate for approval.

Minutes of the meeting with the Engineering wing to discuss Engineering and civil works based on the upcoming NAAC visit.

Venue : PVC's Chamber
Date & Time : 08.04.2022, 12.15, PM

Members Present:

- | | |
|--|------|
| 1. Dr. P.P. Ajayakumar, Pro Vice Chancellor (in the Chair) | Sd/- |
| 2. Dr. S. Nazeeb, Member, Syndicate | Sd/- |
| 3. Dr. K.S. Anil Kumar, Registrar | Sd/- |
| 4. Smt.Sobha. K, University Engineer | Sd/- |
| 5. Sri. Ramesh. T.S, Assistant Executive Engineer | Sd/- |
| 6. Sri. Manoj, Assistant Engineer | Sd/- |

The meeting discussed the progress of Engineering & Civil Works and urgent steps to be taken for completing the works before the NAAC visit.

Accordingly, the University Engineer may be entrusted to do the following works urgently.

I. Guest House

- a. To repair Counter and lay carpet in the reception area of the Guest House.
- b. To paint the out side portion of Guest House.
- c. To do the maintenance works in the pantry and kichen area.
- d. To clean the well and its surroundings in front of the Guest House.
- e. To repair the window panels of the Guest House.
- f. To furnish the Guest House rooms by providing mattres, Pillow, Bedsheet, Curtain, Toilet towel, coffee maker, pillow wih cover etc, as required.
- g. To do the minimum beautification works in front of the Guest House.

II. Syndicate Room

1. To entrust RUBCO to provide the following:
 - a) Conference Table suitable for the room.
 - b) 24 Chairs for Syndicate members,
 - c) 3 Chairs for Chairmen
 - d) 20 Chairs for the officers in the second row.
 - e) 2 Chairs and 1 table for the officers recording the minutes
 - f) 1 Shelf for keeping the files and documents.

2. To take necessary steps to do the works such as general electrification, landline cabling, providing venecial blinds for windows , repairing AC's etc of the of Syndicate room.

III. K. R. Narayanan Memorial Students' Amenity Centre

- a. Five suite rooms in the K.R. Narayanan Memorial Students' Amenity Centre should be furnished. As required. Arrange a room for caretaker and another for pantry.
- To provide temporary AC in the food court.
 - To paint suite rooms and main area.
 - To engage cleaning staff to the Amenity Centre, for cleaning the suite rooms and surroundings.
 - To entrust DR (Admn IV) to monitor the cleaning and other works in the Students' Amenity Centre.
 - To entrust University Engineer to invite quotations by using delegation of powers of the University Engineer for the minimum beautification work in front of the Amenity Centre.

- IV. To entrust RUBCO to undertake the renovation work of VC's, PVC's and Registrar's room

The meeting came to end on 01.15 PM

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting for discussing the urgent works in the SH Campus based on the upcoming NAAC Visit held on 08.04.2022, be approved.

FURTHER RESOLVED to take urgent steps to repair the Air conditioners installed in the Guest House.

ALSO RESOLVED to entrust the University Engineer to take necessary steps to provide one more toilet in the Syndicate Room.

ALSO RESOLVED to entrust the work of Guest House to M/s. RUBCO except the repair of Airconditioners and beautification works

Item No.40.70. *Minutes of the Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 06.04.2022 – Approval of – reg.*

(Ad.AVI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 06.04.2022 is appended.

In view of the urgency, the Vice-Chancellor has approved the recommendation in Additional item no. 01 in the minutes, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendation in Additional item no. 08 in the minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 06.04.2022 is reported to the Syndicate and the recommendation on remaining items in the minutes is placed before the Syndicate for approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings

Date & Time : 6th April 2022, 10 .30 a .m

Venue : Syndicate Room, University Buildings, Thiruvananthapuram

Members Present

- Adv. B. Balachandran (Convener)
- Adv. Muralidharan Pillai G.(Online)
- Sri. Bijukumar G
- Prof. K. Lalitha
- Dr. S. Nazeeb
- Dr. K. G. Gopchandran

Members Absent

- Dr. Mathew V
- Adv. K. H. Babujan
- Sri. B.P Murali
- Smt. Renju Suresh
- Dr. K.B. Manoj
- Adv.A. Ajikumar

Item No.40.70.01 *Dereliction of duty – Smt.Kumari Mini V, former Assistant, Planning F Section – reg.*

(Ad AI)

When the matter with regard to dereliction of duty by Smt. Kumari Mini by being insubordinate when called for to be present before the Registrar and wrongfully kept the Memo file at the section (matter detailed in the hearing note appended), the Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings. The Syndicate at its meeting held on 25.02.2022 has resolved to approve the recommendation of the Standing Committee held on 08.02.2022 that Smt.Kumari Mini, former Assistant, Planning F Section shall be heard by the Committee.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings for further necessary action.

Hearing Note

As per the Note to the Registrar dated 26.10.2021 from the Director (P&D), the Registrar has ordered to seek explanation for the delay in processing file from Smt.Kumari Mini V, Assistant, Planning F Section. It was also ordered to warn Smt.Anjana Sankar, Section Officer, Planning B & F to take more care in processing files in future. The fair copies of the Memo to the Assistant and the Section Officer were directly forwarded to Planning F Section from the Registrar's Section. The Ad.AI section came to know that the file was misplaced and wrongfully kept in the Planning F Section later. Meanwhile the explanation to the Memo was submitted by Smt.Kumari Mini. The file was returned to Ad.AI Section only on 04.12.2021 and hence the Memo to Smt.Anjana Sankar, Section Officer, Planning B & F was not issued as she retired from University Service on 30.11.2021. In the explanation to the Memo, Smt.Kumari Mini V has requested to withdraw the allegations levelled against her and sought pardon of the Registrar for anything that amount to insubordination before the Registrar.

But in this case, it may be noted that several follow ups were made to obtain the file from the Planning F Section by personally contacting the Deputy Registrar, Planning and PA to DPD. It is learnt that the file could not be traced even after their repeated attempts. It is also learnt that Smt.Kumari Mini V was not at all co-operative in tracing out the file. It may also be pointed out that she has explained the situation of not turning up before the Registrar when summoned, which was not a point of contention in the fair copy of the memo; but noted only in the draft of the memo. The work conduct shown by Smt.Kumari Mini V being insensitive by wrongfully keeping up the file is totally unbecoming of an official of the University.

As per the orders of the Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings on 08.02.2022. The Syndicate at its meeting held on 25.02.2022 has resolved to approve the recommendation of the Standing Committee that Smt.Kumari Mini, former Assistant, Planning F Section shall be heard by the Committee.

The Committee heard Smt. Kumari Mini, former Assistant, Planning F Section.

After hearing Smt. Kumari Mini and considering the written statement submitted by her, the Committee recommended to warn Smt.Kumari Mini directing her to perform the Official duties with more care.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 06.04.2022, be approved.

Item No.40.70.02 *Irregularity in attendance and absence from duty of Sri.Abhilash R V, former Administrative Officer, UGC-HRDC – reg*

(Ad AI)

The matter regarding the irregularity in attendance and absence from duty of Sri.Abhilash.R.V, former Administrative Officer, UGC-HRDC was placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings for consideration and further recommendation on 08.02.2022. The Syndicate at its meeting held on 25.02.2022 has resolved to approve the recommendations of the Standing Committee that Sri.Abhilash R V, then Administrative Officer, UGC-HRDC shall be heard on the matter by the Committee.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings for further necessary action.

Hearing Note

Vide Note dated 09.11.2021 from the Office of the Pro Vice Chancellor, it is reported that while visiting UGC-HRDC, University of Kerala on 05.11.2021 at 11:00am, the Pro Vice Chancellor found that the Administrative Officer, HRDC was absent and that he did not submit any application for Leave and has not even informed the Director of his absence. On enquiry, the Director, UGC-HRDC reported that "He is regularly irregular" and that he is most often absent. The Pro Vice Chancellor has ordered to seek explanation from the Administrative Officer in this regard.

Memo dated 08.12.2021 was issued to Sri.Abhilash R V, Administrative Officer, HRDC in this regard and he has stated that he had been attending the office regularly and discharged his duties and responsibilities properly. He added that he was unable to attend the Office on 05.11.2021 due to the non availability of public conveyance owing to KSRTC strike and the leave on that day had been marked and endorsed by the Director,UGC-HRDC.

The report from the Director, UGC-HRDC was also sought in this regard. The Director has stated that on 05.11.2021, Sri.Abhilash R V was absent without communicating any reason and he informed about the absence was due to the non availability of conveyance. The Director added that despite the irregularity in the past, Sri.Abhilash R V, former Administrative Officer, UGC-HRDC was almost maintaining a regular presence in the Office and his absence on 05.11.2021 may be caused due to an unexpected issue.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings for consideration and further recommendation. The Syndicate at its meeting held on 25.02.2022 has resolved to approve the recommendations of the Standing Committee that Sri.Abhilash R V, then Administrative Officer, UGC-HRDC may be heard on the matter by the Committee.

The Committee heard Sri. Abhilash R V, then Administrative Officer, UGC-HRDC.

After hearing Sri. Abhilash R. V. and considering the written statement submitted by him, the Committee recommended to accept the explanation submitted by Sri. Abhilash R V and to give him a strict warning.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 06.04.2022, be approved.

Item No.40.70.03 Probation Declaration in the post of Section Officer-Sri.Ajith R – consideration of – reg.

(Ad AI)

Sri.Ajith R vide submission dated 01-02-2020 had requested to declare his period of probation in the post of Section Officer as he had assumed charge as Section Officer on 23-02-2017 as per U.O Ad.A1.2.6765/2017 dated 23-02-2017 and completed six months of duty.

However, the proposal to declare his probation period could not proceed as he was facing disciplinary proceedings regarding the issues detailed below.

1. Non-completion of works in the Department of Education during his tenure as Administrative Officer.
2. Non-receipt of Office order, posting him as Administrative Officer of 3rd Sem.B.Tech (2013 Scheme) valuation camp during his tenure as Section Officer, EE II L Section.
3. Delay in Publication of Results of S7 B.Tech (2013 scheme) while working as Administrative Officer, Valuation Camp, S7 B.Tech (2013 scheme) during his tenure as Section Officer, EE II L section.
4. Non-routing the request of posting Assistant through proper channel to the Controller of Examinations during his tenure as Section Officer,EE II L section.

The Syndicate held on 04-12-2021 vide item No.34.107.01 considered the matter and resolved to warn strictly Sri.Ajith R, Section Officer, ES X section.

He has been issued a warning memo dated 04-01-2022 followed by the above resolution of the Syndicate.

Sri.Ajith R vide submission dated 10-02-2022 requested that his probation in the post of Section Officer be declared as disciplinary actions initiated against him is closed.

The then Assistant Registrar XII had certified on his submission dated 01-02-2020 that Sri.Ajith R's work and conduct during the period of probation was good.

Finance has already proposed the date of declaration of probation period in respect of Sri.Ajith R as detailed below.

Date of Promotion	Details of Leave availed if any during probation period	Date of Declaration of probation period
23-02-2017 AN	Commuted Leave -5 days	29-08-2017 FN

As ordered by the Vice-Chancellor, the request of Sri.Ajith R dated 10-02-2022 to declare his probation in the post of Section Officer is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration.

The Committee considered the matter and recommended to declare the satisfactory completion of Probation in respect of Sri. Ajith R. in the post of Section Officer on 29.08.2017 F N.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 06.04.2022, be approved.

Item No.40.70.04 Request for granting permission to work from home – Sri.S Jean Paul, Assistant – Person with Disability – reg

(Ad AI)

Sri.S Jean Paul, Assistant, Cash I Section has requested to permit him to work from home as he is a person with 65% Permanent Locomotive Multiple Disability (Post Polio Residual Paralysis Symgomyilia). He has stated that he has undergone Plastic Surgery recently and is on rest to heal the wound. He has attached supporting documents as well.

As per GO (Rt)No.619/2021/DMD dated 14.09.2021, it is ordered that "All employees are instructed to report for duty accordingly" and no exemption were given to differently abled employees. But the case of Sri.Jean Paul S was considered as a special case. However vide GO No.68/2022/DMA dated 20.01.2022 and UO No.AdAV.17864(68)/2022 dated 25.01.2022, the provision of Work from home for persons with severe disease was reinstated.

Vide UO No.Ad.AI.2/43212/2021 dated 27.01.2022, sanction was accorded by the Vice Chancellor to Sri.S Jean Paul, Assistant, Cash I Section being permitted to work from home, considering his request as a special case due to the wide spread of COVID 19 pandemic. He was permitted to work from home as per the instructions from his Supervisory Officers. AR, Cash, vide note dated 03.02.2022, was entrusted to assign work on a daily basis and keep a report of the work done on a monthly basis and forward the same to Ad.AI Section in the first week of every month.

Meanwhile the Government vide GO No.154/2022/DMD dated 16.02.2022 has revoked all relaxations given to some category of employees to avail provision of Work from Home. The file was submitted for orders whether the UO issued to Sri.Jean Paul S dated 27.01.2022 may be cancelled in the light of GO dated 16.02.2022. The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to entrust the Registrar to post Sri. Jean Paul S. in a convenient seat, considering his health condition.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 06.04.2022, be approved.

Item No.40.70.05. Unauthorised absence from duty –Explanation from Sri.Joby Joseph, Clerical Assistant – Consideration of –reg.

(Ad AI)

Sri.Joby Joseph, Clerical Assistant who was on unauthorised absence from duty from 17-10-2018 submitted a request dated 26-08-2021 to permit him to rejoin duty and to condone his unauthorised absence on compassionate grounds.

The Sub Committee comprising of the Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings, Dr.K.G.Gopchandran, Sri.G.Bijukumar, Members, Syndicate heard Sri.Joby Joseph, Clerical Assistant on the matter at 4.00 pm on 22-12-2021.

The minutes of the Hearing conducted on 22-12-2021 was considered by the Syndicate held on 23-12-2021 (Item No.35.68) and resolved to issue Show Cause Memo to Sri.Joby Joseph, Clerical Assistant, showing as to why disciplinary action should not be taken against him for the unauthorised absence and to place the same before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

Sri.Joby Joseph, Clerical Assistant was issued Show Cause memo dated 27-01-2022 followed by the resolution of the Syndicate dated 23-12-2021 (Item No.35.68).

Sri.Joby Joseph, Clerical Assistant in response to the memo, submitted that he may be permitted to rejoin duty on compassionate grounds and requested to condone the immature decision he had taken to proceed on unauthorised absence owing to his financial, health & family crisis during the period of absence from duty.

As per the orders of the Vice-Chancellor, the explanation submitted by Sri.Joby Joseph dated 10-02-2022 against the Show Cause memo issued, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration.

The Committee considered the explanation submitted by Sri.Joby Joseph and recommended to refer the matter to the Syndicate for discussing the following:

- ***proposal of the Committee to impose Major penalty to Sri. Joby Joseph, Clerical Assistant i.e. reduction to a lower rank as per Statute 25(V), Part III Chapter 4 of the Kerala University First Statute 1977 (B. Major Penalties)***
- ***To verify whether any procedural lapse occurred from the side of the dealing section in this case.***

Resolution of the Syndicate

RESOLVED to seek the opinion of a Service consultant regarding the matter and place the same before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

FURTHER RESOLVED to entrust the Registrar to submit a report regarding the procedural lapse occurred from the dealing section and place the same before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No.40.70.06. Dr.Biju A V, Assistant Professor, Department of Commerce-Reckoning previous service in Department of Collegiate Education, Government of Kerala -reg.

(Ad AII)

The Head, Department of Commerce has forwarded the request of Dr Biju A V, Assistant Professor, Department of Commerce for Service Card from AG's Office to reckon his previous Service.

As per the Letter No.GE10/C/3(8)34/3003405/1212 dated 06.01.2022 from the Office of the Accountant General (A&E), Kerala, Dr.Biju A.V. has prior Government Service from 05.01.2011 to 22.05.2020 in Collegiate Education Department and relieved from that Department on 22.05.2020 A.N. Sri.Biju A.V. joined University Service on 22.05.2020 A.N. itself.

As per the remarks of the Finance, the prior Service put in by employees in Municipal Common Service/Panchayats and Universities prior to their entry in State Govt.Service including Aided School/College and vice versa can be reckoned as qualifying Service for pension vide GO(P) No.228/2001/Fin dated 02/02/2001. Hence the prior Government Service rendered by Sri.Biju A.V, Assistant Professor, Department of Commerce, from 05.01.2011 to 22.05.2020 can be reckoned as qualifying Service for Pension.

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to reckon the prior service put in by Dr.Biju A V, Assistant Professor, Department of Commerce in the Department of Collegiate Education, Government of Kerala for the period from 05.01.2011 to 22.05.2020, as qualifying service, for granting Pensionary benefits.

Resolution of the Syndicate

RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No.40.70.07. Centre for Latin American Studies (CLS)- Appointing a Technical Officer (onContract)-reg.

(Ad AII)

The Director, Centre for Latin American Studies (CLS) has requested to allocate Rs.2,00,000/- (Rupees Two Lakhs Only) for appointing a Technical Officer (on Contract) as the Centre is planning to launch its Exchange Programme.

As per the request, a sum of Rs.4,30,000/- (Four Lakh Thirty Thousand only) is allocated for the Centre for Latin American Studies in the Budget 2021-2022 (E-code 1215 Pay of Contract staff;1995-Computer Accessories & Stationery; 3925 Lumpsum provision).

The responsibilities of the Technical Officer include liasoning with Embassies for negotiating , MOU, forging Institutional tie-ups with Universities in Latin America, Content Development for Massive Open Online Programmes, Review of Articles for Journal, writing Dossiers and Press Releases, Broadcasting, etc. A person with a Masters degree in Political Science/International Studies and having experience in Media, Content Writing, Copy-Editing and Broadcasting is being preferred for the post.

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration.

The Committee considered the matter and recommended the following:

1. *to appoint a Technical Officer on Contract basis for a period of 11 months without any further extension.*
2. *to obtain remarks from the Finance on the remuneration to be fixed for the post of Technical Officer.*

The Committee further recommended to refer the matter to the Combined Standing Committee of the Syndicate on Finance and Staff, Equipment and Buildings, for finalising the remuneration and qualification for the post of Technical Officer.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 06.04.2022, be approved.

Item No.40.70.08 Department of Statistics - Unauthorized absence of Dr.C.Satheesh Kumar, Professor & Dr.A.Riyaz, Assistant Professor – report of the Pro-Vice-Chancellor – explanation furnished – Treating the crossed columns in the attendance book as duty accepting the explanation – reg:-

(Ad DI)

The Pro-Vice-Chancellor had ordered to report the issue of chronic absenteeism in the Department of Statistics, on the part of Dr.C.Satheesh Kumar, Professor for the period (from 22.09.2021 to 02.11.2021) & Dr.A.Riyaz, Assistant Professor, (from 01.10.2021 to 10.10.2021 and from 20.10.2021 to 02.11.2021). The Vice-Chancellor has ordered to get explanation from the teachers mentioned above and issue a memo to Dr.E.I.Abdul Sathar, the Head, Department of Statistics, to ensure proper working of the Department and to ensure physical presence of faculty members during working days.

In the Statement of Defence, in reply to the memos furnished by the teachers, it was established that, they were present for duty and were engaged in various duties entrusted with them, but failed to sign in the attendance register. They had requested to forgive the lapse in signing the attendance register. The Vice-Chancellor had accepted their reply and the HoD was warned to be more vigilant in future, in keeping the attendance register properly. No further actions were taken against them in this regard.

Now, the HoD has requested to issue orders as to what action should be done with the columns in the attendance register, crossed by the Pro-Vice-Chancellor at the time of inspection in the Department, in r/o Dr.C.Satheesh Kumar and Dr.Riyaz.A.

As ordered by the Vice-Chancellor, the matter of treating the columns crossed by the Pro-Vice-Chancellor at the time of inspection in the Department, in the attendance register in r/o Dr.C.Satheesh Kumar, Professor for the period (from 22.09.2021 to 02.11.2021) & Dr.A.Riyaz, Assistant Professor, (from 01.10.2021 to 10.10.2021 and from 20.10.2021 to 02.11.2021), as duty as their explanations have been accepted by the Vice-Chancellor and whether they may be permitted to sign alongside the crossed columns with proper attestation by the HoD, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and appropriate recommendations.

The Committee considered the matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to hear Dr.C.Satheesh Kumar, Professor and Dr.A.Riyaz, Assistant Professor, Department of Statistics, University of Kerala by the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No.40.70.09 **Granting time bound higher grade promotion to Programmers, Computer Centre – request received from Sri. Manosh Manohar, Smt. Sunija M Rasheed and Smt.SiviVelayudhan**

(Ad DI)

Sri. Manosh Manohar, Smt. Sunija M Rasheed and Smt.Sivi Velayudhan (Programmers at the Computer Centre), have submitted the requests, forwarded by the Director(i/c), Computer Centre, for granting higher grade promotion since they have completed 8 years of continuous service in their posts. Sri. Manosh Manohar joined at Computer Centre as Programmer on 26.10.2013, Smt. Sunija M Rasheed on 31.10.2013 and Smt.Sivi Velayudhan on 03.12.2013.

The Finance has remarked that '*As per Annexure VI of G.O.(P)No.27/2021/Fin dated 10/02/2021(11 th Pay Revision Order) the first TBHG shall be granted on completion of 8 years of service in the entry post.*

The dates of completion of 8 years of qualifying service of the officers in the post of Programmer are shown as below.

1. Sri.ManoshManohar- 25.12.2021
2. Smt.SunijaM.Rasheed-16.11.2021
3. Smt.SiviVelayudhan-08.12.2021

The Scale of pay of the entry post of Programmer is Rs 59300-120900 and the first Time Bond Higher Grade applicable to the Scale of pay under "Table IV" Annexure VI of G.O.(P)No.27/2021/Fin dated 10/02/2021 is Rs 63700-123700. Therefore the above said Officers are eligible to be granted the first Time Bound Higher Grade in the Scale of pay is Rs 63700-123700 with effect from the respective date of completion of 8 years of qualifying service in the post of Programmer as detailed above.'

The Vice-Chancellor has ordered to place the above matter along with the details of disciplinary action taken if any against the incumbents, before the standing Committee of the Syndicate on Staff, Equipment & Buildings. It may be noted that no disciplinary action has been imposed on the incumbents as per the Kerala University Act, 1974 in their qualifying period.

Accordingly, the matter of Granting time bound higher grade promotion to Sri.Manosh Manohar, Smt.Sunija M Rasheed and Smt.Sivi Velayudhan, Programmers, Computer Centre, is placed before the standing Committee of the Syndicate on Staff, Equipment & Buildings.

The Committee considered the matter and recommended to grant time bound higher grade promotion to Sri.Manosh Manohar, Smt.Sunija M Rasheed and Smt.Sivi Velayudhan, Programmers, Computer Centre with effect from the dates of completion of 8 years of qualifying service of the officers in the post of Programmer.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 06.04.2022, be approved.

Item No.40.70.10. Reckoning of prior service in r/o Dr.I.Hubert Joe, Associate Professor, Department of Physics.

(Ad AV)

Dr.I.Hubert Joe was appointed as Associate Professor in the Department of Physics w.e.f. 13.03.2020 AN in the scale of pay of Rs.37400-67000/-with AGP of Rs.9000/-(pre- revised), vide U.O.No.Ad.AV.1144/2020/UOK dated 28.04.2020.

Dr.I.Hubert Joe, vide letter dated 28.01.2021 has stated that before joining University of Kerala, he had been working as a faculty member in the affiliated colleges under MSC management (Mar Ivanios College, Thiruvananthapuram and St. John's College, Anchal) from 01.11.1995. Hence he has requested to consider the previous service for pension benefits in future.

The Finance III section has remarked that 'as per the GO(P) No.228/2001/Fin dated 02/02/2001 the prior service put in by employees in Municipal Common Service/ Panchayats and Universities prior to their entry in State Govt. Service including Aided School/College and vice versa can be reckoned as qualifying service for pension. Hence the prior aided college service of Dr.I. Hubert Joe from 01.11.1995 to 13.03.2020 may be reckoned as qualifying service for pension.'

The probation of Dr.I.Hubert Joe in the post of Professor has been declared on 14.03.2021 FN vide U.O No. 6279/2021/UOK dtd 15.11.2021.

The Vice Chancellor has ordered to place the matter before the SC of the Syndicate on Staff, Equipment & Buildings.

As per the orders of the Vice Chancellor the matter of prior Service in Aided college put in by Dr.I.Hubert Joe, Associate Professor, Department of Physics from 01.11.1995 to 13.03.2020 be reckoned for granting pensionary benefits is placed before the Standing Committee of Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to reckon the prior service put in by Dr.I.Hubert Joe, Associate Professor, Department of Physics in the affiliated colleges under MSC Management (Mar Ivanios College, Thiruvananthapuram and St. John's College, Anchal) for the period from 01.11.1995 to 13.03.2020, as qualifying service, for granting Pensionary benefits.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 06.04.2022, be approved.

Item No.40.70.11. Employment assistance under compassionate employment scheme - Request from Mr. Jensene Thomas James, son of Smt. Bindu Cheriyan, died-in-harness on 23.08.2005 -reg:-

(Ad AIII)

Smt. Bindu Cheriyan, Assistant (Sr. Gr.), University of Kerala, died-in-harness on 23.08.2005. Mr. Jensene Thomas James vide letter dated 17.01.2022 has requested that his sister Miss. Jeswin Elizabeth James (daughter of the late Bindu Cheriyan) who is at present undergoing her graduation (expected to complete by the last quarter of 2022) may be permitted for receiving employment Assistance Under Compassionate Employment Scheme.

It may be noted that as per U.O dated 28.10.1999 relating to the University service scheme for compassionate employment of dependents of university servants who died-in-harness, the time limit for preferring the application under the scheme is 2 years from the date of death of the employee. In the case of minor the period is within 3 years after attaining majority.

As per Heirship certificate dated 24.06.2006 issued by the Tahsildar, Taluk Office, Thiruvananthapuram and subsequent heirship U.O dated 13.07.2006, Mr. Jensene Thomas James and Miss. Jeswin Elizabeth James have attained 25 & 23 years of age respectively as on 2022. As Miss Jeswin Elizabeth James was minor (5 years) at the time of death of her mother she should have submitted her application on or before 2020 (3 years after attaining majority) thus crossing her upper age limit for receiving employment assistance under Compassionate Employment Scheme.

It may also be noted that Miss. Jeswin Elizabeth James has not submitted any application and related documents in this office till date for seeking employment under Compassionate Employment Scheme. Moreover she has crossed the upper age limit for receiving employment assistance under Compassionate Employment Scheme and also as per provisions in Government Circular No.

600/Adv. C2/2014/P & ARD dated 21.12.2015 it has been clearly specified that Government till date have not issued any rules or terms regarding extension of joining time in the case of employment assistance. The same was approved by minutes of the meeting of the Syndicate held on 07.05.2021 vide Item No. 27.39.07. As per the provisions contained in U.O dated 28.10.1999 Miss. Jeswin Elizabeth James is not eligible for employment assistance under Compassionate Employment Scheme since the time limit for applying for the same has exceeded.

As per the orders of Hon'ble Vice-Chancellor the matter regarding non eligibility of Ms.Jeswin Elizabeth James, daughter of Smt. Bindu Cheriyan who died-in-harness on 23.08.2005, for employment assistance under Compassionate Employment Scheme is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to refer the matter to the Syndicate.

The Committee considered the matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to hear Ms. Jeswin Elizabeth James by the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No.40.70.12. Performance Audit of the Audit Party of A.G. for the year 2020 - Non-verification of genuineness of certificates of University staff - Pointed out by AG Audit – legal opinion- reg.

(Ad H)

The Audit Party of the A.G conducting the Performance Audit for the year 2020, has vide Audit Enquiry No. 486, pointed out that at no stage during the recruitment of teaching and non teaching staff of the University, the KPSC or the University, is cross-verifying the genuineness of certificates produced by the candidates, with the corresponding Boards/Universities. Since many cases were reported regarding appointments in Government services using forged certificates, the Audit Party has proposed to check the genuineness of all certificates produced by the staff appointed through PSC/University.

Appointment of Assistants through KPSC started in Sep-Oct 2016. Appointment of Computer Assistants also materialised thereafter through KPSC. Appointment of teachers in the University Departments which were put on hold, were also revived in 2016.

The proposal of Audit Party of the AG for carrying out genuineness verification of certificates of University Staff (Teaching and Non teaching) was placed before the Syndicate for consideration. The Syndicate held on 23.09.2021 vide item No:32.69 resolved to seek remarks of the Kerala Public Service Commission regarding the above matter. According to Kerala Public Service Commission, the genuineness of certificates are verified by ascertaining the genuineness of Institution's Seal, Register number etc. Kerala Public Service Commission has further informed that the verification process of certificates directly with the institutions that issued the certificates, is yet to begin.

The Syndicate at its meeting held on 20-01-2022, vide item no. 36.06 resolved to seek legal opinion of the Standing Counsel regarding the genuinenes verification of University staff (Teaching and Non teaching) and place the same before the Standing Committee of the Syndicate on Staff, Equipment Buildings. The legal opinion of the Standing Counsel is as follows.

"In view of the clarification given by Kerala Public Service Commission and also the fact that the Government has not so far resorted to any such verification of genuineness of certificates, immediate steps in this direction need not be taken unless more concrete suggestions are made by the audit party of Accountant General in future. To all queries, a clarification on the method adopted in State Government Service or at least in Government Secretariat service can be called for. If there is no such procedure adopted in Government Service, University need not plunge into such a time consuming and costly excercise in the immediate future. But the University can maintain an open view regarding the proposal as the same can be adopted and implemented in future if any mandatory direction to that effect is given by competent authorities and/or any satutory prescription stipulating the same is issued".

Hence, as per the orders of the Vice - Chancellor, the proposal of Audit Party of the AG for carrying out genuineness verification of certificates of University Staff [Teaching and Non teaching] is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings along with the remarks of Standing Counsel, for consideration and recommendation.

The Committee considered the matter and recommended to accept the legal opinion rendered by Standing Counsel on the proposal of Audit Party of the AG for carrying out genuineness verification of certificates of University Staff [Teaching and Non teaching].

The Committee further recommended to refer the matter to the Syndicate for further discussion.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 06.04.2022, be approved.

FURTHER RESOLVED to send a reply to the Audit Party of the AG accordingly.

Item No.40.70.13. S2 B.Ed.Degree Exam, April 2020-Paper missing of Smt.Charithra C.B.-reg.

(EG VI B)

The Second Semester B.Ed (2019 Scheme) Degree Examinations, April 2020 started on 29.06.2020 and completed on 26.08.2020, in between the COVID-19 pandemic. During the tabulation of the said Examination results, the non-receipt of the counterfoil, false number and mark of Smt. Charithra C.B., a candidate from KTCT College of Teacher Education, Kaduvayil, Thiruvananthapuram during the academic year 2019 – 2021 with optional subject: English and Candidate code: 16519369006 for the paper “Edu10: Techno Pedagogic Content Knowledge Analysis: English” was noticed.

On enquiry, the Principal of the said college vide letter no. KTCT1/Principal/2021/2198 dated 22/03/2021 informed that, as the said candidate was under quarantine, she was allowed to appear for the examination in a separate isolated room and her answer script was separately packed along with the same bundle containing the answer scripts of other candidates and was handed over to the University. Subsequently, the PCVC section reported that the answer script of the candidate has not been received in the numbering camp, even though the register number of the said candidate was written in the statement forwarded from the College.

The Syndicate at its meeting held on 11/06/2021 vide item no. 28.23.21 considered the matter and resolved that Smt. Charithra C.B., whose answer script is reportedly missing be permitted to appear for the Second Semester B.Ed Degree Special Examination (as resolved by the Syndicate in its meeting held on 17/02/2021 vide item no. 23.52.03 to the Students who could not attend for the Second Semester B.Ed Degree Examinations, April 2020 due to COVID-19 pandemic situation). Further it was resolved that the staff concerned of the PCVC section be heard in this regard.

The Standing Committee of the Syndicate on Examinations at its meeting held on 11/01/2022 heard Sri. Sajeev Dhas, the then Assistant Registrar, PCVC Section and Smt. Santhi B., the Office Superintendent, PCVC Section and written statements regarding the matter were obtained from them. The Syndicate, at its meeting held on 20/01/2022 resolved to refer the matter to the Standing Committee of the Syndicate on Staff, Equipment & Buildings for fixing the disciplinary action.

Hence the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for fixing the disciplinary action.

The Committee considered the matter and recommended to resubmit the matter with the recommendation of the Controller of Examinations.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 06.04.2022, be approved.

Item No.40.70.14. Minutes of the Meeting of the Employees Grievance Redressal Cell held on 18.02.2022- reg.

(Ad AIV)

A Meeting of the Employees Grievance Redressal Cell (EGRC) was conducted on 18.02.2022 to address the Complaint received from Sri. Umesh Mani M, former Lecturer on Contract, Department of History against the authorities of Dept. of History.

As per the orders of the Vice Chancellor, the Minutes of the EGRC meeting held on 18.02.2022, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration.

The Committee considered the matter and recommended to implement the recommendations in the Minutes of the Meeting of the Employees Grievance Redressal Cell held on 18.02.2022.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 06.04.2022, be approved.

Item No.40.70.15

Department of Optoelectronics, Kariavattom -Protection of initial pay in r/o Dr. Sam Solomon, Professor- reg.

(Ad BIII)

Dr. Sam Solomon, Associate Professor of Physics, Mar Ivanios College, Thiruvananthapuram was appointed as Professor, Department of Optoelectronics, Kariavattom on 16.03.2020 FN in the Scale of pay of Rs.37400-67000 with AGP of Rs.10000/- (pre-revised) vide U.O No.1099/2020/UOK dated:22.04.2020.

Dr. Sam Solomon, vide letter dated 02.12.2021, has requested to protect the salary drawn by him in the month of February 2020 at Mar Ivanios College, Thiruvananthapuram. As per the Statement of Fixation of pay, counter - signed by the Deputy Director of Collegiate Education, Kollam and the Projected salary Statement signed by the Drawing and Disbursing Officer, Mar Ivanios College, Thiruvananthapuram, the pay details of Dr. Sam Solomon as Associate Professor in the Department of Physics, Mar Ivanios College, Thiruvananthapuram as on February 2020 (as per the 7th Pay fixation), is as follows;

Basic Pay	1,71,400/-
Dearness Allowance (17%)	29,138/-
House Rent Allowance	2,500/-
City Compensatory Allowance	450/-
Total	2,03,488/-

As per Clause 12, Chapter III of the Kerala University First Statute 1977, "the Syndicate of the University may fix the starting pay of a teacher on appointment at any stage in the scale of pay applicable to the post".

The Finance III Section, while considering the request for the protection of initial pay in r/o Dr. Sam Solomon, has remarked that, the last pay granted to Dr.Sam Solomon in the post of Associate Professor, as per the Statement of Fixation of pay, counter - signed by the Deputy Director of Collegiate Education, Kollam and the Projected salary Statement signed by the Drawing and Disbursing Officer, Mar Ivanios College, Trivandrum, is ₹171400/- (Academic Level 13A) and last pay, if protected in University, his pay arrives at 167200/- (Academic Level 14) +4200/- Personal Pay which shall be absorbed on accrual of future increment. The Finance has further proposed that the Syndicate of the University is the authority to fix the starting pay of a teacher.

The meeting of the Syndicate held on 25.02.2022 (Item no.37.78) considered the proposal for the protection of initial pay in r/o Dr.Sam Solomon, Professor, Department of Optoelectronics and resolved that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

Hence, as per the orders of the Vice - Chancellor, the request for the Protection of initial pay in r/o Dr. Sam Solomon, Professor, Department of Optoelectronics, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to protect the initial pay in r/o Dr.Sam Solomon, Professor, Department of Optoelectronics, as per the existing norms and rules.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 06.04.2022, be approved.

Item No.40.70.16 *Reckoning of prior service for pensionary benefits - Dr. Sam Solomon, Professor- Department of Optoelectronics, Kariavattom -reg.*

(Ad BIII)

Dr. Sam Solomon was appointed as Professor in the Department of Opto Electronics w.e.f the FN of 16.03.2020 as per U.O.No.1099/2020/UOK dtd 22/04/2020. Prior to joining University of Kerala, he had been working as a faculty member of Physics at St.Johns College, Anchal & Mar Ivanios College Trivandrum, which are affiliated colleges under Malankara Syrian Catholic management, from 19.10.1993 to 13.03.2020. Vide U.O No.Ad.BIII/10789/2020 dated 17.11.2021, Dr. Sam Solomon was declared to have satisfactorily completed his period of probation in the post of Professor on 16.03.2021 FN.

Dr. Sam Solomon, vide letter dated 25.01.2022 has requested to reckon the prior service rendered by him during the above period for pensionary benefits. The Finance IV Section has verified the service details in r/o Dr.Sam Solomon for the period from 19.10.1993 to 13.03.2020 and also certified that he had not availed himself of any LWA/Deputation/Study leave during this period.He was relieved from Mar ivanios College on 13.03.2020.The service details of Dr.Sam Solomon is as follows.

<i>Sl.No.</i>	<i>Designation</i>	<i>Date</i>	<i>Remarks</i>
<i>1</i>	<i>Lecturer</i>	<i>19.10.1993</i>	<i>Appointment</i>
<i>2</i>	<i>Lecturer Senior Scale</i>	<i>19.10.1999</i>	<i>Promotion</i>
<i>3</i>	<i>Lecturer Selection Grade</i>	<i>19.10.2004</i>	<i>Promotion</i>
<i>4</i>	<i>Reader</i>	<i>19.10.2004</i>	<i>Re-designation</i>
<i>5</i>	<i>Associate Professor</i>	<i>19.10.2007</i>	<i>Promotion</i>

The meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 08.02.2022, considered the request and recommended to obtain remarks of the Finance on the matter. The Meeting of the Syndicate held on 25.02.2022 (Item No.37.75 Additional 01) has resolved to approve the said recommendation.

The Finance III Section has, remarked that the prior service put in by employees in Municipal Common Service/Panchayats and Universities prior to their entry in State Govt. Service including Aided School/College and vice versa can be reckoned as qualifying service for pension, as per Government Orders [GO(P) No.228/2001/Fin dated 02/02/2001/ GO(P)No.517/09/Fin dated 19/11/2009]. Hence the prior aided college service of Dr. Sam Solomon, from 19.10.1993 to 13.03.2020 may be reckoned as qualifying service for pension in the University.

As per the orders of the Vice-Chancellor, the remarks of the Finance III Section with respect to reckoning of prior service in r/o Dr.Sam Solomon, Professor, Department of Optoelectronics in affiliated colleges (Mar Ivanios College, Thiruvananthapuram and St.John's College,Anchal), under MSC management, for the period from the F.N. of 19.10.1993 to 13.03.2020 for pensionary benefits along with the University service, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to reckon the prior service put in by Dr.Sam Solomon, Professor, Department of Optoelectronics in affiliated colleges (Mar Ivanios College, Thiruvananthapuram and St.John's College,Anchal), under MSC management, for the period from the FN of 19.10.1993 to 13.03.2020, as qualifying service, for granting Pensionary benefits.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 06.04.2022, be approved.

Item No.40.70.17 Department of Political Science - International Relations- Selection of Panel of Guest Faculty- reg:-

(Ad AII)

The Head, Department of Political Science has forwarded the Panel of Guest Faculty for International Relations in the Department of Political Science as per the Advertisement in the University Website on 29/01/2022. 18 applications were received and the selection was made on the basis of Educational Qualifications, Experience, and Publications. Four candidates were selected to include in the Panel of Guest Faculty. The Department Council held on 10/03/2022 at 2.30 pm approved the Panel. The Panel of Guest Faculty is as follows:

1. Dr.Roshan Varghese V
2. Ms.Vinisha U
- 3 .Ms.Sreelekha K R
- 4 Mr.Syamkumar V

As per the orders of the Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Staff , Equipment and Buildings for consideration.

The Committee considered the matter and recommended to resubmit the proposal by including the qualification and other relevant details of the candidates selected for the Panel of Guest Faculty, before the Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 06.04.2022, be approved.

Item No.40.70.18 Kerala University Business Innovation and Incubation Centre(KUBIIC)- minutes of the meeting of the Technical Committee of KUBIIC held on 02.03.2022-reg:-

(Planning A)

A meeting of the Technical Committee of KUBIIC was held on 02.03.2022 for discussing about the appointment of a Centre Manager and a Research Associate to support the activities in KUBIIC. The minutes of the meeting of KUBIIC held on 02.03.2022 (***Appendix I***) approved by the Vice Chancellor was placed before the Syndicate held on 25.03.2022 vide item no: 39.54. The meeting of the Syndicate vide item no: 39.54 has resolved to refer the item to the Standing Committee of the Syndicate on Staff, Equipment and Buildings. The Vice Chancellor has implemented the resolution of the Syndicate vide item no: 39.54.

As per the orders of the Vice Chancellor, the minutes of the meeting of the Technical Committee of KUBIIC held on 02.03.2022 (***Appendix I***) is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended the following:

- ***to appoint a Centre Manager to support the activities in Kerala University Business Innovation and Incubation Centre(KUBIIC).***
- ***to obtain remarks from the Finance on the remuneration to be fixed for the post of Centre Manager.***

The Committee further recommended to refer the matter to the Combined Standing Committee of the Syndicate on Finance and Staff, Equipment and Buildings, for finalizing the qualification and salary for the post of Centre Manager.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 06.04.2022, be approved.

Item No.40.70.Additional Item No.01: : Request for relieving Dr.Jayarajan David,D, Assistant Director on deputation, Department of Physical Education -reg.

(Ad DI)

The University had invited applications for the post of Assistant Director in the Department of Physical Education and an interview for the same was conducted on 14.12.2017, Dr.Jayarajan

David, who got the first rank in the interview was appointed as Assistant Director on deputation basis for a period of one year w.e.f 18/01/2018. On expiry, his period of deputation was extended for a period of one year for 4 times and he is continuing in the Department.

Dr.RAzia.K.I who got the 2nd highest marks filed a suit before the Honorable High Court of Kerala, claiming that though she had the highest marks in academic records and research performances, she was rejected by giving only few marks in the interview. Though the lower court disallowed her claim, the Higher Court has allowed the appeal filed by Dr.Razia.K.I and in the Judgement dt.11.03.2022 on WP(C) No. 13759/2018, it was ordered to appoint Dr.Razia.K.I as Assistant Director in Department of Physical Education, till a new incumbent joins duty through regular appointment.

The Syndicate at it's meeting held on 25.03.2022, vide item no.39.68, resolved to appoint Dr.Razia and as ordered by the vice Chancellor, a joining memo was issued to Dr.Razia on 31.03.2022.

Now, Dr.Jayarajan David.D has requested to relieve him from the duties of Assistant Director on Deputation, Department of Physical Education, University of Kerala from 07.04.2022 AN and allow him to join his parent Department.

Vide G.O.(RT).No.519/2022/HEDN dated 04.04.2022, the Govt has accorded sanction for the reversion of Dr.Jayarajan David.D, Assistant Director on Deputation, Department of Physical Education to his parent Department, Directorate of Collegiate Education. Dr.Jayarajan David.D, Assistant Director on deputation in the Department of Physical Education has the following provisional advances pending for regularization.

Sl No	Financial Year	Purpose	Provisional Advance amount	Remarks
1	2018-2019	Conducting IC/IU Tournaments	Rs.75,00,000/-	Bills Submitted. Verification of bills progressing in Audit section.
2	2019-2020	Conducting IC/IU Tournaments	Rs.1,00,00,000/-	Bills Submitted. Verification of bills progressing in Audit section.
		Sports Persons Summit	Rs.5,00,000/-	Bills Submitted. Verification of bills progressing in Audit section.
3	2020-2021	Conducting IC/IU Tournaments	Rs.40,00,000/-	Bills Submitted. Verification of bills progressing in Audit section.
		Merit Day for the disbursement of Sports Scholarship for the year 2017-18,2018-19 & 2019-2020	Rs.2,00,000/- (Merit Awards)	Bills Submitted. Verification of bills progressing in Audit section.
			Rs.17,50,000/- (Sports Scholarship)	Bills Submitted. Verification of bills progressing in Audit section.
4	2021-2022	Conducting IC/IU Tournaments	Rs.50,00,000/-	Bills not submitted as the events are being conducted now.

Earlier, in his advice dated 30.03.2022, the Legal Advisor of the University has opined that Dr.Jayarajan David.D can be repatriated to his parent department, pending regularization of liabilities on condition that he shall regularize all outstanding liabilities outstanding against him within a short span of time, as decided by the University.

As directed by the Registrar a notice was issued to Dr.Jayarajan David.D, regarding the provisional Advances outstanding against him.

As ordered by the Vice Chancellor, the matter of relieving Dr.Jayarajan David.D, Assistant Director, Department of Physical Education, from Department of Physical education on 07.04.2022 and allow him to rejoin his parent Department, Department of Collegiate Education on 08.04.2022 FN, pending regularization of liabilities on condition that he shall regularize all outstanding liabilities outstanding against him within a short span of time, as decided by the University, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to relieve Dr.Jayarajan David.D, Assistant Director (on Deputation) from the Department of Physical Education, in compliance with the judgement on WA No.1208/2021 dtd 11.03.2022 of the Hon'ble High court of Kerala.

The Committee further recommended to relieve Dr.Jayarajan David.D, Assistant Director, Department of Physical Education (on Deputation) after obtaining an affidavit stating that the provisional advances sanctioned will be regularised within 3 months from the date of relieving.

It was also recommended that,considering the exigency of the matter the above recommendation of the committee may be approved by the Vice-Chancellor in exercise of the power vested under section 10(13) of Kerala University Act, 1974 for initiating immediate action.

The meeting came to an end at 1.00 pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 06.04.2022, be noted.

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Item No.40.71 Department of Physical Education – regularisation of Provisional Advance Sanctioned – to Dr.P.Raghavan and Dr.K.I.Razia-for theconduct of IC/IU tournaments in 2013-2014 –Consideration of-reg.

(Ad.DI)

Resolution of the Syndicate

RESOLVED that the item be withdrawn.

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Item No.40.72 St.John's College, Anchal Appointment of Rev. Fr. Johnson G, Assistant Professor in Malayalam as DDO (sixteenth term), Approval of – reg

(Ac.FI)

The Manager, MSC Colleges, Thiruvananthapuram has requested to extent the term of appointment of Rev.Fr.Johnson .G as DDO of St.John's College, Anchal for the Sixteenth term for the period from 02.04.2022 to 31.05.2022 since the incumbent is retiring on 31.05.2022.

As per the Norms and Procedure for the the selection of teachers for appointment in private Affiliated Colleges -amended UO NoAcFV/50501/2013 dated 02/05/2014 "In exceptional cases the Vice-Chancellor may approve the appointment of any member of the teaching staff of a College as Drawing and Disbursing Officer on request from the Educational Agency subject to a maximum of three months for reasons to be recorded.it shall not be granted for more than three consecutive terms".

The University had given approval for the appointment of Rev.Fr.Johnson G as the DDO of St.John's College Anchal w.e.f 01.09.2018 for 15 consecutive terms with a break of one month only in which Dr.George Thomas P of the same college was appointed as DDO.

As per the Resolution of the Syndicate dated 23.09.2021, the University vide letter No.18067/2019/UOK dated 23.10.2021 had already issued warning letter to all the managements of Private Aided Colleges for violation of the norms of the University with regard to the appointment of DDO. Moreover the Educational Agency was directed to appoint another teacher as DDO or appoint a regular principal in the college.

A Circular Dated 30.12.2021 had also been issued informing the managements of Private Aided Colleges Affiliated to the University to appoint regular Principals in the College within three consecutive terms of appointment of DDO and proposal to extend the term of appointment of DDO beyond three consecutive terms shall not be considered for approval without sufficient valid reasons

The Syndicate at its meeting held on 20.01.2022 while considering the proposal for the approval of Dr.Anuja C.S, Associate Professor in Education as DDO of Karmela Rani Training College Kollam had resolved to direct the educational agencies to appoint senior most teacher of the college/ atleast an Associate Professor as DDO henceforth and the term of appointment shall not exceed 3 consecutive terms. It was further resolved to inform the Educational agencies of all Private Aided Colleges to fill the vacancy of Principal before 31.05.2022.

In this context, it may be noted that Rev.Fr.Johnson is an Assistant Professor in Malayalam at St.John's College, Anchal who is retiring on 31.05.2022. The Educational agency has informed that a regular Principal shall be appointed in the College in the Academic Year 2022-2023.

The Vice Chancellor has ordered to place the proposal regarding the appointment of Rev.Fr.Johnson G, Assistant Professor in Malayalam as Drawing & Disbursing Officer of St.John's College, Anchal for the sixteenth term for the period from 02.04.2022 to 31.05.2022 before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to approve the proposal for the appointment of Rev.Fr.Johnson G, Assistant Professor in Malayalam as Drawing & Disbursing Officer of St.John's College, Anchal for the sixteenth term for the period from 02.04.2022 to 31.05.2022.

FURTHER RESOLVED to intimate the displeasure of the Syndicate in appointing Drawing & Disbursing Officer of St.John's College, Anchal for the sixteenth term

ALSO RESOLVED to intimate the Educational Agency to take urgent steps to appoint Principal on regular basis.

Item No.40.73

Minutes of the meeting of the sub-committee constituted for detailed study of UGC Notification issued in October 2018 regarding verification and non – retention of students' academic and personal certificates – approval of– reg.

(Ac BI)

The Minutes of the meeting of the Sub-Committee constituted for detailed study of UGC Notification issued in October 2018 regarding verification and non-retention of students' academic and personal certificates held on 30.03.2022, is submitted for approval of the Syndicate.

The Minutes of the meeting appended.

MINUTES OF THE MEETING OF THE SUB-COMMITTEE CONSTITUTED FOR DETAILED STUDY OF UGC NOTIFICATION ISSUED ON OCTOBER 2018 REGARDING VERIFICATION AND NON – RETENTION OF STUDENTS' ACADEMIC AND PERSONAL CERTIFICATES

DAY	:	WEDNESDAY
DATE	:	30/03/2022
TIME	:	11.00 A.M.
VENUE	:	SYNDICATE ROOM

Members present:

1. Adv. G. Muralidharan Pillai , Member Syndicate	Sd/-
2. Dr. S. Nazeeb, Member Syndicate	Sd/-
3. Dr.M.Vijayan Pillai, Member, Syndicate	Sd/-
4. Sri. Jairaj J, Member Syndicate	Sd/-

Members absent

Dr.K.G.Gopchandran, Member, Syndicate

The Meeting of the Sub Committee began at **11.00 AM** and discussed in detail of the de facto admission procedure followed by the University and the relevance of verification of original documents at the time of matriculation and recognition. Also reviewed existing anomalies in connection with illegal retention of original documents by some colleges. The Committee observed each and every lines from UGC direction and discussed certain measures to be adopted before implementing UGC notification regarding verification and non – retention of Students' Academic and personal certificates in total and recommended that.

The colleges shall forward the original documents of all candidates to the University within one month after the date of closure of admission for matriculation and recognition purpose. The University after completing the process shall return the documents within three months to the colleges and which shall be hand over to the students immediately, keeping the attested copies for their record.

The meeting came to a close at 12.45 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the sub-committee constituted for detailed study of UGC Notification issued in October 2018 regarding verification and non – retention of students' academic and personal certificates held on 30.03.2022, be approved.

Item No.40.74 Meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.04.2022– Minutes - approval of- reg.

(Pl.G)

The minutes of the meeting of the Standing committee of the Syndicate on Planning and Development held at 2.30PM on 07.04.2022 in the Syndicate room (COPY APPENDED) is placed before the Syndicate for approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON PLANNING AND DEVELOPMENT**

Date and Time : 07.04.2022; 2.30 pm

Venue : Syndicate Room, Senate House Campus, Palayam

Members

Adv.A.Ajikumar, Member, Syndicate [Convener, SC on P&D]	-Sd/-
Adv.K.H.Babujan, Member, Syndicate	-Absent
Dr.S.Nazeeb, Member, Syndicate	-Sd/-
Dr.K.B.Manoj, Member, Syndicate	-Sd/-
Sri.B.P.Murali, Member, Syndicate	-Absent
Adv.Muralidharan Pillai.G, Member, Syndicate	-Sd/-
Sri.Bijukumar. G, Member, Syndicate	-Sd/-
Sri.Jairaj. J, Member, Syndicate	-Sd/-
Dr.K.G. Gopchandran, Member, Syndicate	-Absent
Dr.Vijayan Pillai. M, Member, Syndicate	-Sd/-
Sri.Arun Kumar. R, Member, Syndicate	-Sd/-

The meeting began at 2.30PM

ITEM NO.40.74.01 Kariavattom Campus – Partition work in the Golden Jubilee Building to facilitate class room for department of Mathematics and Physics -Estimate -reg.

[Ad.BI]

The University Engineer, vide letter no.DB2/GJ-Maths &Phy/Partition/369/22 dated 07.03.2022, has informed that as per the direction from Registrar, the Assistant Executive Engineer I with the Assistant Engineer III has inspected the building and recommended to bifurcate the large hall in the second floor of the Golden Jubilee building using Aluminium partition so as to provide two classrooms for the Department of Physics. It was also recommended to convert the Electronics and Communication Laboratory for the Department of Mathematics using Aluminium partition (ground floor) in the University College of Engineering. Accordingly, the University Engineer has forwarded the estimates for the same and the estimates are taken separately. The details of estimate are as follows,

1. Aluminium partition work in the hall(second floor) at the University Engineering College at Kariavattom Campus- Rs.3,90,000/-
2. Aluminium partition work in the Electronics and Communication Laboratory in the University Engineering College at Kariavattom Campus- Rs.1,50,000/-
3. Lumpsum provision for the Electrical work – Rs.60,000/-

The total estimate cost based on DSR 2018 with 35.59% cost index (Tvp) arrived to Rs.6,00,000/- (Rupees Six Lakh only) including 12% GST. The University Engineer has also requested to grant the administrative sanction to debit the expenditure from the appropriate head of account.

As per the orders of the Vice-Chancellor, the estimate amounting Rs.6,00,000/- (Rupees Six Lakh only) including 12% GST for the above said work, is placed before the Standing Committee of the Syndicate on Planning & Development for the consideration and appropriate recommendation.

Recommendation:

- **To defer the item for the time being.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.04.2022, be approved.

ITEM NO.40.74.02 Vice-Chancellor's Quarters at kariavattom Campus – Construction of compound wall, Drive way and Allied works – Single Tender – Reg

[Ad.BI]

As per the U.O No.Ad.BI(4)808//2021/09/108 dated:24.11.2021, an estimate amounting to Rs. 19,40,000/- (Rupees Nineteen Lakh Forty Thousand only), has been approved towards the construction of new compound wall, concrete road and front gate in the Vice Chancellor's Quarters at Kariavattom Campus.

The University Engineer, vide letter No. DB2/VC Quarter-Fur-CW-EW&FUR/21 dated. 07.03.2022 has informed that the above work was tendered and in response to the first tender call, no bid was received. Hence the work was re-tendered and in response, a single tender from Sri.Suresh.S.A at Rs.16,27,403.32 was received. The tendered PAC of the work is Rs.17,23,640/-. The amount quoted is 5.58% below the PAC amount.

The University Engineer has also informed that, on verification of the quoted rates, the rates quoted by the contractor are lower than the estimate rates. On market rate justification, the market rate is 13.88% above the PAC amount. Hence, the University Engineer has further informed that the quoted amount of Rs.16,27,403.32 for the work is reasonable.

It is stated that as per G.O (P)No. 324/2015/Fin dated. 30.07.2015, a single bid during re-tender shall be accepted only with the approval of a Committee.

As ordered by the Vice-Chancellor, the single tender of Sri. Suresh. S.A at Rs. 16,27,403.32, forwarded by the University Engineer, in connection with the work of construction of new compound wall, concrete road and front gate at the Vice Chancellor's Quarters at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

Recommendation:

- *To refer the matter to the Syndicate.*

Resolution of the Syndicate

RESOLVED to approve the single tender of Sri. Suresh. S.A at Rs.16,27,403.32 (Rs.Sixteen lakh twentyseven thousand four hundred three and thirtytwo paise only), in connection with the work of construction of new compound wall, concrete road and front gate at the Vice Chancellor's Quarters at Kariavattom Campus.

ITEM NO.40.74.03 Construction of vertical garden along with arrangement for drip irrigation for the Department of Environmental Science building at Kariavattom Campus – Single Tender -reg

[Ad.BI]

As per the U.O No. 2936/2020/UOK dated. 22.09.2020, an estimate amounting to Rs.3,00,000/- (Rupees Three Lakhs only) has been sanctioned for the construction of an environment-friendly vertical garden in the Department of Environmental Sciences.

The University Engineer, vide letter no. DB2-SD/VTL-GRDN/001/2021 dated. 07.03.2022 has informed that tenders were invited for the above said work fixing last date of opening as on 10.01.2022, after giving wide publicity through website and news paper. In response no tenders were received against the tender notice. Subsequently, the work was retendered fixing last date of opening as on 21.01.2022. In response only a single tender has been received from M/s. Garden City Group Inc, represented by Sri. Binu Pilot at 15% above the estimate rate. Since the rate is found higher side, the firm was negotiated to reduce the rate. In response the firm had reduced the quoted rate to 0.01% below the estimate rate. The University Engineer has also informed that the negotiated rate @ 0.01% below the estimate rate is found reasonable and hence can be accepted.

The University Engineer has further informed that as per G.O(P)No. 324/2015/Fin dated. 30.07.2015, a single bid during re-tender shall be accepted only with the approval of a committee.

As per the orders of the Vice Chancellor, the single tender received from the firm M/s. Garden City Group Inc, represented by Sri. Binu Pilot at 0.01% below the estimate rate and forwarded by the University Engineer, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendations.

Recommendation:

- *to accept the single tender received from the firm M/s. Garden City Group Inc, represented by Sri. Binu Pilot, for the construction of vertical garden along with arrangement for drip irrigation for the Department of Environmental Science building at Kariavattom Campus, at 0.01% below the estimate rate, forwarded by the University Engineer.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.04.2022, be approved.

ITEM NO.40.74.04 Procurement of Concrete Post for the Replacement of LT-OH Lines at Kariavattom Campus -Estimate – reg.

[Ad.BI]

The University Engineer, vide letter no. DB2/concrete-posts/2021-22 dated. 08.03.2022 has informed that the electric supply to various departments at Kariavattom Campus are fed through overhead lines. During heavy rain and wind, the posts may get damaged. In order to replace the posts in such situations concrete posts are urgently required to be procured.

Hence, the University Engineer has forwarded an estimate amounting to Rs. 2,05,000/- (Rupees Two Lakh Five Thousand only), including 12.0% GST for procurement of concrete post for the replacement of damaged ones at Kariavattom Campus. The estimate is prepared based on DSR 2018 with 35.59% cost index. The estimate includes provision for procurement of 30 numbers of concrete posts.

As ordered by the Vice Chancellor, the estimate amounting to Rs. 2,05,000/- (Rupees Two Lakh Five Thousand only), submitted by the University Engineer, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation:

To approve the estimate amounting to Rs.2,05,000/- (Rupees Two Lakh Five Thousand only), submitted by the University Engineer, prepared based on DSR 2018 with 35.59% cost index,including 12% GST, for procurement of concrete post for the replacement of damaged ones at Kariavattom Campus.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.04.2022, be approved.

ITEM NO.40.74.05 Kariavattom Campus- Construction of Bachelor's Hostel- Electrical work-Estimate-Reg.

[Ad.BI]

An amount of Rs.77,00,000/- (Rupees Seventy Seven Lakhs only) was sanctioned for the construction of Bachelor's Hostel at Kariavattom Campus, vide U.O No. Ad.BI(I)BH-Kvtm/2020/117 dated 16.09.2020. The University Engineer, vide letter no.DB2/Ele/Bachelor's hostel dated 08.03.2022, has informed that the said work was awarded to the contractor Sri.N.Rajendran for Rs.62,78,723/- without GST and the work has been progressing at site. Hence, the balance amount in sanctioned amount of Rs.77,00,000/- after deducting the expected expenditure on civil work including 12% GST (ie. Rs.70,32,170/-) comes to Rs.6,67,830/-. Now, the University Engineer, has forwarded an estimate for the electrical works for the construction of Bachelor's Hostel amounting to Rs. 6,58,000/- (Rupees Six Lakh and FiftyEight Thousand only) including GST @ 12% using PRICE Software based on DSOR 2018 with cost index 35.59%(Tvpmm). The estimate includes provision for light points, fan points, combined plug points, energy efficient LED lights, separate DB for each apartments and necessary connected items. The University Engineer has requested for sanctioning the estimate amounting to Rs. 6,58,000/- to debiting the expenditure for the work to the head of account " Part I-NP- MH:65 Works 10/5310 – Construction and Maintenance of Hostel" since the civil works for the construction of Bachelor's Hostel are progressing and is nearing completion.

As per the orders of the Vice-Chancellor, the estimate amounting to Rs. 6,58,000/- (Rupees Six Lakh and Fifty Eight Thousand only) including GST @ 12% for the electrical works for the construction of Bachelor's Hostel at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

Recommendation:

- *To refer the matter to the Syndicate.*

Resolution of the Syndicate

RESOLVED to approve the estimate amounting to Rs.6,58,000/- (Rupees Six Lakh and Fifty Eight Thousand only) including GST @ 12% for the electrical works for the construction of Bachelor's Hostel at Kariavattom Campus.

ITEM NO.40.74.06 ***Budget Speech 2021-22- Shifting and renovation of the Vice-Chancellor's Office, Pro-Vice-Chancellor's Office, Registrar's Office and Syndicate Room at the SH Building – Master Plan Preparation – Proposal from the Professor (ITC&SR), CET – reg -***

[Ad.BI]

As per the Budget Speech 2021-22 (item No.95), an amount of Rupees Fifty Lakhs is earmarked for re-arranging and renovating the Vice Chancellor's Office, Conference Hall, Pro-Vice-Chancellor's Office, Registrar's Office and the Syndicate Room in the 1st floor of the SH building, in a more convenient way.

The Syndicate at its meeting held on 23.07.2021, vide item no. 30.92 had resolved to entrust Prof. Jinoj.M, Department of Architecture, College of Engineering, Thiruvananthapuram to prepare and submit the plan and estimate for the shifting and furnishing of the Vice-Chancellor's Office, Pro-Vice-Chancellors Office and Registrar's Office. Accordingly, Prof. Jinoj.M was informed the same.

In response, Prof. Jinoj.M., vide email dated 22.01.2022 had forwarded the letter dated 28.04.2021 from the Professor, Centre for Industrial Training, Consultancy & Sponsored Research (ITC&SR), CET informing the details including the expert panel, scope of work and consultancy charges for the master plan preparation for shifting the sections (interior design) in the SH building. The Professor, (ITC & SR) has informed that the above work can be taken up as a consultancy project and Sri. Jinoj.M, Professor, Dept of Architecture, has agreed to the above work. The proposal submitted by the Professor, (ITC & SR) in this regard is as detailed below:-

Expert Panel suggested

Sri. Jinoj.M, Professor, Dept of Architecture

The scope of work includes the following:-

- 1) Master plan preparation for shifting the departments in main building.
- 2) Interior design for new Syndicate room and allied amenities, new Registrar room and conference room, VC room, lounge and conference room, new conference room in ground floor, theme-based revamping of main lobby (ground & first floors) etc.

➤ **The scope of work does not include the following:-**

- 1) Periodic site visit during execution of work.
- 2) No field measurements or M-book measurements verifications will be undertaken.
- 3) No tender document scrutiny will be undertaken.

The Expert panel will act as advisor to the University for tender preparation and work supervision.

➤ **The consultancy charge for the work undertaken by CET is as follows**

- 1) The consultancy charge for interior design work will be 5% of the total estimated cost of the project.
- 2) An advance payment of Rs.1,00,000/- (Rupees One Lakh only) shall be paid to ITC & SR. Remaining amount shall be paid for releasing the final drawings at each stage.
- 3) Consultancy charge and 18% Service tax will be added to the bill as per government regulations and has to be paid to ITC & SR.
- 4) Any further change/modification in the consultancy charge will be intimated to the authority as and when it is required.

The Syndicate at its meeting held on 25.02.2022, vide item.no. 37.146.03 has considered the above matter along with the report of the CET (note dated. 25.02.2022 from the University Engineer along with the report/ stage I masterplan) and resolved to place the same before next Standing Committee of the Syndicate on Planning and Development.

In meantime, the Syndicate at its meeting held on 25.02.2022, vide item.no. 37.158 has also considered the above report/ stage I of Master Plan for shifting the Sections (Interior Design) in Senate Hall building submitted by Sri. Jinoj.M, Assistant Professor, Department of Architecture, CET and resolved to place the same before the next Standing Committee of the Syndicate on Planning and Development. Further resolved not to consider the shifting of Registrar's Office from ground floor to first floor of the building. Also resolved to entrust the University Engineer to furnish the Vice-Chancellor's, Pro-Vice -Chancellor's and Registrar's Office in connection with NAAC Accreditation.

The University Engineer, vide note dated. 25.02.2022 has informed that she has verified stage I master plan for shifting the sections in SH building submitted by Sri. Jinoj.M, Assistant Professor, Dept of Architecture, CET and remarked the following,

1. Shifting of the Registrar's Office and Registrar's Cabin from GF to FF of the Building, Shifting of Syndicate room, setting up of 2 mini conference, Visitors room etc are the arrangements proposed in the North wing (right side) of the building.
2. The existing Syndicate room in the south wing is proposed to convert as conference room with a waiting area having 32 seat capacity by bifurcating the room with partition.
3. The proposals are in tune with the discussions during the presentation conducted by Sri. Jinoj in the Syndicate room in the presence of the members of Syndicate on 01.02.2022.
4. Rough cost estimate of the right side (North wing) interior works comes to Rs. 80 Lakhs and for the left wing (South wing) is Rs. 70 Lakh.

The University Engineer has requested that decision may be taken to the following,

- a. Approval of the design prepared and submitted by Sri. Jinoj and may be directed to prepare the working drawing with all detailing such as material specification, dimensional details, furniture specification and detailing etc. keeping in mind the rough cost estimate amount of the work.
- b. Detailed estimate may be prepared after preparation of the final drawing and the work may be arranged by inviting tender or entrusting the work with accredited agencies in view of the nature of the work.
- c. Shifting of all sections currently working in the proposed area conveniently to new premises with furniture and office records. Vacant space is available in the first and second floor of the canteen building (Now stacked with answer bundles.)
- d. Making additional facilities if any required in connection with shifting of existing sections such as civil, electrical and networking in the new premises in discussion with concerned officials.
- e. fixing a time schedule for the implementation of the project.

As per the orders of the Vice Chancellor, the aforesaid matter and the note submitted by the University Engineer along with the report & stage I of Master Plan for shifting the Sections (Interior Design) in Senate Hall building submitted by Sri. Jinoj.M, Assistant Professor, Dept of Architecture, CET, TVPM, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation:

- *not to consider the note submitted by the University Engineer along with the report & stage I of Master Plan for shifting the Sections (Interior Design) in Senate Hall building submitted by Sri. Jinoj.M, Assistant Professor, Dept of Architecture, CET, TVPM.*
- *to entrust the University Engineer to furnish the Vice-Chancellor's, Pro-Vice -Chancellor's and Registrar's Office in connection with NAAC Accreditation, as resolved by the Syndicate held on 25.02.2022 vide item.no. 37.158.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.04.2022, be approved.

ITEM NO.40.74.07 Improvement of Infrastructure, Maintenance of the Building and Construction of New Academic Block in the DOIC, Pandalam-Proposal-Reg.

[Ad.BI]

The University Engineer, vide letter no. DB1/DOIC-PLM/22 dated. 09.03.2022 has forwarded the proposal amounting to Rs.1.15 Crore for the improvement of Infrastructure, maintenance of the building and construction of new academic block in the DOIC, Pandalam on the basis of the site inspection conducted at DOIC, Pandalam along with Adv. A. Ajikumar, Member Syndicate (Convenor, Standing Committee of the Syndicate on Planning and Development) and Dr.K.B. Manoj (Convenor, SC on Examinations).

The proposal includes repair and maintenance of the DOIC building, light roofing to the open terraces on either end of the first floor and the main terrace to facilitate valuation camp, construction of a new academic block for facilitating the PG program and landscaping and improvement of drive way to the building. The total budgetary estimate amount works out to Rs. 1.15 Crore.

The University Engineer has forwarded the total budgetary estimate amounting to Rs. 1.15 Crore for detailed discussion and approval, for preparing detailed estimate.

As ordered by the Vice Chancellor, the aforesaid matter along with the proposal amounting to Rs. 1.15 Crore for the improvement of Infrastructure, maintenance of the building and construction of new academic block in the DOIC, Pandalam, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

Recommendation:

The committee directed the University Engineer to submit a separate estimate for light roofing (first floor two side and terrace floor-enclosing the sides with partitions) and general maintenance of the building -DOIC, Pandalam .

- **To refer the matter to the Syndicate alongwith the separate estimate submitted by the University Engineer.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.04.2022, be approved.

ITEM NO.40.74.08 Construction of new hostel for men and ICCR students at Kariavattom-Change in location- new site identified – report – reg.

(Pl.G)

As the site proposed for the construction of “Girls Dormitory” under Phase I works of KIIFB project overlaps with the site presently identified for the construction of new hostel for men & ICCR students, the Syndicate held on 25/02/2022 (item no. 37.113.01) while considering the minutes of the meeting convened for discussing the feasibility of retaining the original locations of the "Boys Dormitory", "Girls Dormitory", & "Amphitheater", as included in the initial DPR, has resolved to entrust Dr. S Nazeeb, Dr. K.G Gopchandran, Adv. A Ajikumar (Members, Syndicate), University Engineer & Sri. T S Ramesh (Assistant Executive Engineer) to identify new location in Kariavattom campus for the construction of new hostel for Men & ICCR students and place the same before the next Standing Committee of the Syndicate on Planning & Development.

Now the University engineer, vide letter dated 04.04.2022, has reported that the team comprising of Adv.A Ajikumar, Convenor (SC on P&D). Dr. S. Nazeeb and Dr. K.G Gopchandran (Members Syndicate), University Engineer and Sri Ramesh T S (Assistant Executive Engineer) have inspected the Kariavattom Campus to suggest a new location for the ICCR and Men's hostel building in the campus.

After the inspection, **it has been decided to suggest the vacant land in the North block adjacent to the west side of the entrance to the Greenfield stadium (as per the drawing attached) as the new site for the building.** Further, the Hon. Vice Chancellor and the Pro-Vice Chancellor visited the proposed site on 31/03/2022 and recommended constructing the building in the newly suggested site and further suggested to construct the new Hostel building for Foreign Students proposed in the State Budget 2022-2023 adjacent to the Hostel for men's & ICCR. Hence the

following matters may be placed before the next meeting of the SC on Planning for discussion and appropriate decision.

1. Proposal of new site (vacant land in the north block adjacent to the west side of the entrance to the Green field stadium) for men's and ICCR students hostel building on the basis of the above recommendation
2. Proposal to entrust the College of Engineering, Thruuvananthapuram for soil investigation in the new site and to revise the structural design based on the soil investigation report if found necessary.
3. Proposal to entrust KSHB to revise the estimate if found necessary on the basis of the soil investigation report and structural design.
4. Proposal to entrust Joint Registrar, Campus Administration to initiate steps for the disposal of trees from the site.

The University Engineer has also remarked that “the building was originally proposed in between the two men's hostel building wherein we have conducted soil investigation and the structural design. But the site was changed as per the decision of the Syndicate and it was decided to construct the building in the site opposite to the Research men's hostel. The site was handed over to M/s KSHB on 26/10/2021 and the contractor has carried out the earth work for levelling the ground. Thereafter M/s KSHB has stopped the work stating that the underground soil found to be loose and hence requested for soil exploration in the new site. Soil test was conducted in the new site based on the decision of the Syndicate and the structural design was got vetted by the Structural Engineer. Meantime KIIFB informed that the girls dormitory building proposed by them overlaps in the same site proposed secondarily for the Men's & ICCR student's hostel, it was again decided to change the site. Since M/s KSHB has done certain ground clearing and leveling work in the second location, permission may be granted to assess the work done by KSHB in the previous site and payment may be released to M/s KSHB for the work done after assessing the executed work. The project is delaying due to the above reported reasons. Hence decision in this regard may be taken at the earliest.”

As per the orders of the Vice-Chancellor, the following matters in the report of the University Engineer are placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate decision.

1. Proposal of new site (vacant land in the north block adjacent to the west side of the entrance to the Green field stadium) for men's and ICCR students hostel building on the basis of the above recommendation.
2. Proposal to entrust the College of Engineering, Thruuvananthapuram for soil investigation in the new site and to revise the structural design based on the soil investigation report if found necessary.
3. Proposal to entrust KSHB to revise the estimate if found necessary on the basis of the soil investigation report and structural design.
4. Proposal to entrust Joint Registrar, Campus Administration to initiate steps for the disposal of trees from the site.
5. The matter regarding the payment to M/s KSHB for the work done (after assessing the executed work) in the previous site as the KSHB has done certain ground clearing and leveling work in the second location.

RECOMMENDATION:

- *To approve the proposal of new site (vacant land in the north block adjacent to the west side of the entrance to the Green field stadium) for men's and ICCR students hostel building on the basis of the above recommendation.*
- *To entrust the College of Engineering, Thruuvananthapuram for soil investigation in the new site and to revise the structural design based on the soil investigation report if found necessary.*
- *To entrust KSHB to revise the estimate if found necessary on the basis of the soil investigation report and structural design.*
- *To entrust Joint Registrar, Campus Administration to initiate steps for the disposal of trees from the site.*

- *In the case of payment to M/s KSHB for the work done (ground clearing and leveling work) in the previous site (second location), to arrange a discussion with KSHB during the next meeting of the Standing Committee of the Syndicate on Planning and Development.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.04.2022, be approved.

ITEM NO.40.74.09 *Establishment of 'Thanu Padmanabhan Inter University Centre for Astronomy and Astrophysics' - Preparation of Detailed Project Report- Entrusting the preparation of Budgetary estimates for the building conceived in connection with the centre, with M/s KSITIL & approval of the Centage Charges for the works - Reg.*

[P.L.A.I]

The University has submitted a preliminary proposal to the Government of Kerala for the establishment of a world class research centre titled 'Thanu Padmanabhan Inter University Centre for Astronomy and Astrophysics' as a tribute to Prof. Thanu Padmanabhan, renowned theoretical physicist and cosmologist, on November 2021, with an estimated total financial outlay of Rs.88 Crores for five years.

Subsequently, as per the orders of the Hon'ble VC, M/s.KSITIL was requested by Dr.R.Jayakrishnan, Associate Professor, Department of Physics, to prepare a detailed budgetary estimate of the building (of 20,000 Sq. Ft. with approximate cost of Rs. 25 Crore) conceived in connection with the establishment of the proposed centre, using PRICE Software, as part of Detailed Project Report to be submitted to the Govt. by the third week of April 2022, vide Letter dated 22.03.2022.

Now, the Managing Director, KSITIL, vide Letter No. KSITIL/KUPHY/2021-22/5672 dated 25/03/2022, has expressed their willingness to undertake the 'Design and DPR preparation' works in connection with the aforementioned project.

It is also informed that, in order to prepare DPR for the aforementioned works, 'Centage Charges' amounting to 1% of the DPR cost (i.e., approx. Rs.25 Lakh in accordance with the preliminary proposal) is required, as stipulated in the G.O. (P) NO. 67/2021/Fin dated 28/04/2021.

Now, Dr. R. Jayakrishnan, vide Ir. dated 04/04/2022 has also informed that in the preliminary discussions held with M/s KSITIL, the civil, electrical and plumbing works for the building was estimated at Rs. 10 Crore and the rest of the cost was estimated for the implementation of 'Roof top Solar Panels, Integrated Solar Thermal Systems, Rain Water Harvesting Systems, Sky-watch Auditorium, Amphitheatre (150 seater) & IoT controlled facilities' in the building. In the light of the above, he has requested sanction to revise the total DPR for the establishment of the proposed Centre to Rs. 88.25 Crore, which is inclusive of the cost of preparation of the DPR for the building conceived for the Centre. He has also requested sanction for the release of an advance payment towards meeting the expenses in connection with the preparation of the DPR for the building.

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Planning & Development.

In this context, the following proposals are conceived for the placed before the Standing Committee of the Syndicate on Planning & Development, for consideration and recommendations:

1. Granting permission to revise the total DPR for the establishment of the proposed Centre to Rs.88.25 Crore, which is inclusive of the cost of preparation of the DPR for the building conceived for the Centre.
2. Entrusting the preparation of DPR for the building conceived in connection with the establishment of 'Thanu Padmanabhan Inter University Centre for Astronomy and Astrophysics', using the PRICE Software, with M/s KSITIL, as part of the Detailed Project Report to be submitted to the Government by the third week of April 2022 & issuing Work Order accordingly.
3. Approval of the 'Centage Charges' for the above works amounting to 1% of the total DPR cost.

4. Releasing of an advance payment to M/s KSITIL, from the approved 'Centage Charges', towards meeting the initial expenses in connection with the preparation of DPR for the proposed building for the Centre.

RECOMMENDATION:

The Committee directed Dr. R. Jayakrishnan, Associate Professor, Department of Physics, to obtain a revised offer regarding the 'Centage Charges' from the M/s KSITIL for 'Design and DPR preparation' works for the building conceived in connection with the Establishment of 'Thanu Padmanabhan Inter University Centre for Astronomy and Astrophysics'.

- *And recommended to refer the matter to the Syndicate alongwith the latest offer received from the M/s KSITIL.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.04.2022, be approved.

The Syndicate considered the revised offer submitted by M/s.KSITIL dated 07.04.2022 and **FURTHER RESOLVED** that centage charges for the preparation of DPR shall be made by KIIFB, if M/s.KSITIL is made as SPV for the project 'Establishment of **Thanu Padmanabhan Inter University Centre for Astronomy and Astrophysics**'.

ALSO RESOLVED to grant permission to revise the total DPR for the establishment of the proposed Centre to Rs.88.25 Crore, which is inclusive of the cost of preparation of the DPR for the building conceived for the Centre.

ALSO RESOLVED to entrust M/s KSITIL for the preparation of DPR for the building conceived in connection with the establishment of 'Thanu Padmanabhan Inter University Centre for Astronomy and Astrophysics', using the PRICE Software, and issue Work Order accordingly.

ALSO RESOLVED to send a letter to the Government requesting, to make M/s.KSITIL as SPV for the KIIFB funded project 'Establishment of **Thanu Padmanabhan Inter University Centre for Astronomy and Astrophysics**' with immediate effect.

ITEM NO.40.74.10 *Kariavattom Campus- Department of Nanoscience- Supply, Installation, testing and commissioning of wall mounted split Air Conditioners in the research labs-Estimate-Reg.*

(Ad.B1)

The Professor and Head, Department of Nanoscience and Nanotechnology, vide letter no. KU/DNST/103/2021-22 dated 10.11.2021 has forwarded the estimate submitted by the University Engineer amounting to Rs.1,98,820/- (Rupees One Lakh Ninety Eight Thousand Eight Hundred and Twenty only) for the supply, Installation, testing and commissioning of wall mounted split Air Conditioners in the research labs of Department of Nanoscience and Nanotechnology. The estimate is based on DSoR 2018 with cost index 35.59% including 12 % GST. The HoD has requested to approve the said estimate.

As per the orders of the Vice-Chancellor, the estimate amounting to Rs.1,98,820/- (Rupees One Lakh Ninety Eight Thousand Eight Hundred and Twenty only) for the above said work is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

RECOMMENDATION:

- *to approve the estimate submitted by the University Engineer, amounting to Rs.1,98,820/- (Rupees One Lakh Ninety Eight Thousand Eight Hundred and Twenty only), prepared based on DSoR 2018 with cost index 35.59% including 12 % GST, for the supply, Installation, testing and commissioning of wall mounted split Air Conditioners in the research labs of Department of Nanoscience and Nanotechnology.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.04.2022, be approved.

ITEM NO.40.74.11 SH Campus – Solid waste management- proposal- reg.**(Ad.B1)**

The Professor & Head, Department of Environmental Science, vide letter dated 05.04.2022, has submitted a proposal for solid waste management in the SH Campus amounting to Rs.7,68,200/- (Rupees Seven Lakhs Sixty Eight Thousand and Two Hundred only) ie. an amount of Rs.3,53,200/- (Rupees Three Lakhs Fifty Three Thousand and Two Hundred only) for non-recurring items and an amount of Rs.4,15,000/- (Rupees Four Lakh Fifteen Thousand only) for recurring costs (for one year). The solid waste management project will be operated through a 'Colour Coded Bin System' (CCBS). The total no of bin set is 48 (each set has 4 bins) ie. total no of bins is 192 and the same to be placed in the different locations in the SH Campus. The 6 sets of larger bins (24 nos) are to be placed in the parking areas.

As per the orders of the Vice-Chancellor, the said proposal is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

RECOMMENDATION:

- *to arrange a discussion with the HoD, Dept. of Environmental Science, regarding the implementation part of the project, during the next meeting of the Standing Committee of the Syndicate on Planning and Development.*

Resolution of the Syndicate

RESOLVED to approve the proposal for solid waste management in the SH Campus, Palayam amounting to Rs.7,68,200/- (Rs. Seven lakh twenty eight thousand and two hundred only) submitted by the Professor and Head, Department of Environmental Science, Kariavattom, considering the urgency of ensuing visit of NAAC..

ITEM NO.40.74.12 SBI, KUOC Branch -Execution of registered lease deed for the new premises at the Students' Amenity Building- rent fixation statement - reg.

The license agreement for the building in the Senate House Campus, let out on rent to State Bank of India expired on 31.07.2016. As per the request of SBI authorities to re-locate the SBI KUOC Branch to the Amenity building, the Syndicate held on 11.08.2017 had resolved to allot space to SBI in the first floor of the Amenity building as in the Original plan. After several discussions, based on the request of the bank authorities to reduce the rate of enhancement to be effected for revising the rent, the Syndicate at its meeting held on 28.04.2020 had resolved to fix the initial rent as Rs.81,992/- (Rupees Eighty One Thousand Nine Hundred and Ninety Two Only) plus applicable GST per month and the percentage of increase in every 3 years as 20%. It was also resolved to fix the rent for ATM as Rs.20,000/- + applicable GST per month from the date of installation of the ATM at the Students' Amenity Building and the percentage of increase in every 3 years as 15%.

In response to this Office letters dated 21.05.2020 and 06.10.2020, regarding the renewal of lease deed with the aforesaid terms and conditions, the Chief Manager, SBI, vide letter no. KUOC/70292/16 dated 15.10.2020, had requested to renew the lease for the existing premises itself for a further period immediately, with reasonable increase in the existing rent and also to shift the ATM from the present location to the existing branch premises (ie, old location of the ATM), as the present site is an open area prone to security threats. Further, discussions were made with SBI authorities and the bank authorities had informed that "the bank would like to continue with the existing premises and shift the ATM to branch premise for better service and monitoring. The revision in rent for the existing premises may please be finalized at the earliest as discussed under the allowable increase level (0% to 25% in every 5 year) as communicated earlier. As such with 20% of p.a. increase from 2016, now it comes to Rs.13,688/- plus GST and they offered to finalize the rent at Rs.14,520/- p.a (25% increase from 2016) plus GST for next 10 years with a renewal clause after every 3 years with an increase from 0% to 25% in every 5 years with mutual agreement. The ATM was shifted to new building in 2019 as instructed by the University for equipping the new building with ATM facility and the bank reiterates the point that the branch cannot bear any sort of additional expenses in this regard".

In this context, it may be noted that the SBI authorities, vide letter dated 31.08.2021 has requested to renew the lease agreement with effect from 01.08.2016, as the agreement expired on 31.07.2016 has not been renewed even after a period of 5 years. Also, the Bank has agreed to remit the arrears of rent as per the new lease agreement. The Syndicate held on 23.09.2021 has resolved to take immediate steps for the renewal of the lease agreement with SBI KUOC branch realizing the arrear rent amount from 01.08.2016 to the date of new agreement @ 15% of Rs. 11,407/- per month, in respect of the existing premises of SBI KUOC branch. It was also resolved to take steps to place the draft of new lease agreement before the Standing Committee of the Syndicate on Planning and Development. It was further resolved to issue demand notice again to realize the rent for the space allotted for ATM counter. **As per the resolution of the Syndicate held on 23.09.2021, the SBI authorities were intimated to submit a draft leave and license agreement for the existing building, as per the terms and conditions of the erstwhile agreement, incorporating the following conditions as separate clauses.**

- **The Licensee shall pay the arrears of rent from 01.08.2016 to the date of new agreement @ 15% of Rs. 11,407/- per month, in respect of existing building.**
- **The Leave and License agreement will be invalid once the new registered lease deed is executed for the existing building.**

But no reply has been received in this regard.

It is also to bring to the notice that the Kerala State Audit has objected that **the conditions of the G.O (Rt) 269/16/PWD dated 05.02.2016 has not been complied with, while assessing the rent for the University buildings let out to various Govt institutions/ agencies.** Accordingly, the University Engineer has assessed the rent for the existing building occupied by the SBI KUOC branch for the period from 01.08.2016 to 31.03.2022 as per PWD norms. **As per the resolution of the Syndicate held on 23.09.2021 the SBI has to pay arrears of lease @ 15% of Rs. 11,407/-, per month ie Rs. 1711/- for 1 month, from 01.08.2016 to the date of new agreement.**

The arrears of rent calculated on the basis of rate as per resolution of the Syndicate held on 23.09.2021 and the statement of rent dated 24.03.2022 are as follows:

Period	Rent as per the resolution of the Syndicate held on 23.09.2021 (per month)	Rent as per statement of rent dated 24.03.2022 submitted by UE (Per month)	Amount being paid by the bank		Arrears of rent as per the resolution of the Syndicate held on 23.09.2021		Arrears of rent as per statement of rent dated 24.03.2022 (Per month)		Difference between arrears of rent calculated as per rent statement by UE and resolution of the syndicate held on 23.09.2021	
			Per month	For the whole period	Per month	For the whole period	Per month	For the whole period	Per month	For the whole period
01.08.2016 to 31.03.2018 (20 months)	Rs. 13118/-	Rs. 24466/-	Rs. 11,407/-	Rs. 228140/-	Rs. 1711/-	Rs. 34220/-	Rs. 13059/-	Rs. 261180/-	Rs. 11348/-	Rs. 226960/-
01.04.2018 to 31.03.2019 (12 months)	Rs. 13118/-	Rs. 25491/-	Rs. 11,407/-	Rs. 136884/-	Rs. 1711/-	Rs. 20532/-	Rs. 14084/-	Rs. 169008/-	Rs. 12373/-	Rs. 148476/-
01.04.2019 to 31.03.2020 (12 months)	Rs. 13118/-	Rs. 26581/-	Rs. 136884/-	Rs. 136884/-	Rs. 1711/-	Rs. 20532/-	Rs. 15174/-	Rs. 182088/-	Rs. 13463/-	Rs. 161556/-
01.04.2020 to 31.08.2021 (17 months)	Rs. 13118/-	Rs. 28255/-	Rs. 11,407/-	Rs. 193919/-	Rs. 1711/-	Rs. 29087/-	Rs. 16848/-	Rs. 286416/-	Rs. 15137/-	Rs. 257329/-

01.09.2021 1 to 31.03.2022 2 (7 months)	Rs. 13118/-	Rs. 28624/-	Rs. 11,407/-	Rs. 79849/-	Rs. 1711/-	Rs. 11977/-	Rs. 17217 /-	Rs.12051 9/-	Rs. 15506 /-	Rs. 108542/-
Arrears of rent for the period from 01.08.2016 to 31.03.2022 as per Syndicate resolution held on 23.09.2021= Rs. 1,16,348/- (Rupees One Lakh Sixteen Thousand Three Hundred and Forty Eight only)										
Arrears of rent for the period from 01.08.2016 to 31.03.2022 as per rent statement dated 24.03.2022= Rs. 10,19,211/- (Rupees Ten Lakh Nineteen Thousand Two Hundred and Eleven only)										
Difference of arrears ie, Rs. 1,14,637- Rs. 10,02,363/- = Rs. 9,02,863/- (Rupees Nine Lakh Two Thousand Eight Hundred and Sixty Three only)										

The bank is still continuing in the University premises by remitting a rent of Rs. 11,407/-. It may also be noted that in an another matter regarding the execution of lease deed in respect of building housing SBI Kariavattom branch, the Legal Adviser, vide letter dated 22.11.2021 has opined that the lease executed for a period exceeding 12 months shall be compulsorily registered.

As per the orders of the Vice Chancellor, the following are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

- The statement of rent dated 24.03.2022 in respect of building housing SBI KUOC branch for the period from 01.08.2016 to 31.03.2022, prepared by the University Engineer, as per PWD norms.
- The matter whether arrears of rent in respect of the building occupied by the SBI KUOC branch from 01.08.2016 to 31.03.2022 calculated as per the resolution of the Syndicate held on 23.09.2021 or arrears calculated as per the rent statement dated 24.03.2022 is to be realised from the bank, as the bank has not responded to the resolution of the Syndicate held on 23.09.2021.
- Fixing the rent for executing the Leave and License agreement for further period.

RECOMMENDATION:

- To calculate the arrears of rent in respect of the building occupied by the SBI KUOC branch from 01.08.2016 to 31.03.2022 calculated as per the resolution of the Syndicate held on 23.09.2021.*
- To entrust the Pro-Vice-Chancellor, Adv.K H Babujan (Convener, SC on Finance), Adv. A. Ajikumar (Convener, SC on P & D), Dr. S. Nazeeb (Member, Syndicate) and the Finance Officer to discuss the matter regarding fixing the rent for executing the Leave and License agreement for further period, with the authorities of SBI.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.04.2022, be approved.

FURTHER RESOLVED to include Sri.B.P.Murali, Member Syndicate in the above sub-committee.

ITEM NO.40.74.13 Waste Management (Solid Wastes) in Departments and Hostel at Kariavattom Campus-Revised Proposal-Permission-reg.

(Ad.B1)

The total estimate amounting to Rs.16.15 lakh, submitted by the HoD, Department of Environmental Sciences for the proposal of solid waste management at Kariavattom Campus was sanctioned, vide U.O No. 17798/Admn B1/2021/UOK dated. 30.09.2021 and the said amount has been paid as provisional advance to Dr. V. Salom Gnana Thanga. V, Dept of Environmental Sciences, vide U.O No. 17798/Admn B1/2021/UOK/104 dated. 20.11.2021.

The sanctioned amount for Non-recurring items is as follows,

Sl. No	Item	Cost (INR)
1	Collection bins (@ Rs.600/bin (45 bins)*	27,000/-
2	Bio bins @Rs.2000/ bin (45 No.s)	90,000/-
3	Construction of temporary material collection facility Centre (size: 8 x 12 m) with sheet roof	5,00,000/-

4	Electric vehicle for transport	5,00,000/-
	Total	11,17,000/-

And the total amount of recurring item is Rs. 4,98,000/- (Rupees Four Lakh Ninety Eight Thousand only).

Proposal I

The HoD, Dept of Environmental Sciences, vide letter dated. 25.02.2022 has forwarded revised proposal for the solid waste management in kariavattom Campus. It is informed that additional bins are required for the proper management of wastes and the minimum amount quoted per bin by inviting quotation is as Rs. 720/-. Hence an additional amount of Rs. 28,080 is required for 39 bins.

It is also informed that some miscellaneous expenses for sticker printing for bins, transportation costs of wastes before the purchase of vehicle and modification of existing larger bins (3 iron bins) in front of canteen are also required. She has further informed that the cost of vehicle is Rs.4,52,774/-. (SI No. 4 in the Non -recurring items) and requested to use the balance amount in the vehicle cost for purchase of bins and miscellaneous purpose. Thus the total cost of the project remains same.

The expenditure proposed for the revised proposal of Non recurring items is as follows:

Sl. No	Item	Cost (INR)
1	Collection bins (@ Rs.720/bin (76 bins)	54,720/-
2	Bio bins @Rs.2000/ bin (45 No.s)	90,000/-
3	Construction of temporary material collection facility Centre (size: 8 x 12 m) with sheet roof	5,00,000/-
4	Electric vehicle for transport	4,53,000/-
	Total	11,17,000/-

Total cost of managing the solid wastes (Recurring and non recurring) : Rs. 16.15 Lakhs

Proposal II

In mean time, the Head, Dept. of Environmental Sciences, vide letter dated. 09.03.2022 has informed that the Asst. Executive Engineer visited the proposed site for constructing waste collection facility and reported that the the proposed size of 12.00 x 8.00 m cannot be constructed by limiting the expenses to Rs. 5,00,000/-. It may also be noted that the University Engineer remarked that for constructing a shed of size 12X 8 with sheet roofing including electric supply for fixtures and for charging the electric vehicle, a minimum amount of Rs. 9,00,000/- (Rupees Nine Lakh only) is required.

The HoD, Dept of Environmental Sciences has also informed that the collection facility is urgently required for placing the wastes before handing over to recycling units. At present the bins have been supplied to all the departments and the waste collected has to be placed in the facility.

It may also be noted that Rs.5,00,000/- was sanctioned for the construction of temporary material collection facility centre (size 8 x 12) with sheet roof) for solid waste management at Kariavattom Campus, vide U.O. No. 17798/Admn B1/2021/UOK dated. 30.09.2021, issued as per the Syndicate resolution held on 23.09.2021.

Hence, the HoD, Dept of Environmental Sciences has requested the following,

1. to grant permission to use the balance amount in the vehicle cost for purchase of bins and miscellaneous purpose as mentioned in the revised proposal. The total cost of the project remains the same and there is no extra fund requested for the project.
2. to issue instructions to the University Engineer to construct a waste collection facility centre within the sanctioned amount of Rs. 5,00,000/- and limit the size of the unit so that the expenses are within the sanctioned amount.

As ordered by the Vice Chancellor, the request of the HoD, Department of Environmental along with the revised proposal for the waste Management (Solid Wastes) in Kariavattom Campus (Copy Appended), is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION:

- *to reject the proposal mentioned at Sl.no.1 in the request of HoD.*

- *to issue instructions to the University Engineer to construct a waste collection facility centre within the sanctioned amount of Rs. 5,00,000/- and limit the size of the unit so that the expenses are within the sanctioned amount.*

The meeting came to end at 4 PM

Resolution of the Syndicate

RESOLVED to approve the Proposal I submitted by the Head, Department of Environmental Science for the solid waste management in Kariavattom Campus except Sl.No.4 (Electric Vehicle for transport).

FURTHER RESOLVED to take necessary steps to hire the vehicle for transporting by fixing rent or on contract basis.

Item No. 40.75

Re-Constitution of Standing Committees of the Syndicate by including the newly elected members to the Syndicate -Consideration of-reg.

(Ac.AI)

Ref: Notification No. Election/Syn.bye-election/2022 dtd 25.03.2022 and 30.03.2022

Sri. M S Arun Kumar M L A and Sri. P Rajendrakumar have been elected to the Syndicate vide notifications referred above from among the members of the Senate, persons who are not teachers, of whom one shall be a person belonging to SC/ST (under section 21-other members (a)(i) of the Kerala University Act, 1974.

Sri. M S Arun Kumar M L A and Sri. Rajendrakumar P were elected against the existing vacancies of Sri. Rajesh R and Sri. Viswan Padanilam, whose term of membership had expired.

Sri. Rajesh R was memembr of the Standing Committees of the Syndicate on

1. Affiliation of Colleges
2. Teaching and Non-teaching Staff of Private Colleges
3. Departments and other institutions of the University
4. Student Services and

Sri. Viswan Padanilam was member of the Standing Committees of the Syndicate on

1. Affiliation of Colleges
2. Teaching and Non-teaching Staff of Private Colleges
3. Planning and Development
4. Student Services

As per the orders of the Vice-Chancellor, the matter regarding the nomination of the two newly elected members to the various Standing Committees of the Syndicate is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to re-constitute the Standing Committees of the Syndicate by including the newly elected members to the Syndicate as follows:

1. Sri. M.S. Arun Kumar (M.L.A) be included in the following Committees:

- a. Standing Committee of the Syndicate on Affiliation of Colleges.
- b. Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges
- c. Standing Committee of the Syndicate on Departments and other Institutions of the University.
- d. Standing Committee of the Syndicate on Student Services
- e. Standing Committee of the Syndicate on Finance.

2. Sri. Rajendrakumar. P be included in the following Committees:

- a. Standing Committee of the Syndicate on Affiliation of Colleges.
- b. Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges
- c. Standing Committee of the Syndicate on Planning and Development
- d. Standing Committee of the Syndicate on Student Services
- e. Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No.40.76 UG/PG/B.Ed Admission 2021- Complaints related to admission - conduct of Hearing –Consideration of-reg.

(Ac H)

The Standing Committee of the Syndicate on Affiliation of Colleges at its meetings held on 10.12.2021, 09.03.2022 considered the requests received from Principals of various colleges regarding regularization of admission of candidates/seat matrix and recommended that hearing may be conducted with the Principals of the colleges concerned, before the subcommittee members, Adv. Muralidharan Pillai. G (Convenor, Standing Committee of the Syndicate on Affiliation of Colleges), Dr. Nazeeb S (Member, Syndicate) and Dr. Vijayanpillai M (Member, Syndicate), Sri.Riyas Vahab, (Member, Syndicate).

Accordingly hearing was conducted on 18.03.2022 and the proceedings of hearing is attached herewith.

It may be noted that the notification for first semester PG examinations and B.Ed has been published. The candidates need to be enrolled for registering for the above said examinations. Considering the exigency of the matter, the Convener, Standing Committee of the Syndicate on Affiliation of Colleges, has recommended to place the matter before the Syndicate.

As per the orders of the Vice Chancellor the proceedings of hearing conducted with the Principals of the various colleges regarding regularization of admission of candidates/seat matrix is placed before the Syndicate for consideration and decision.

Proceedings of Hearing conducted on 18.03.2022 in connection with UG/PG/B.Ed Admissions 2021-22

Place : Syndicate Room, Senate House Campus, Palayam.
Date and Time : 18/03/2022, 10.00 AM.

Members of Sub Committee:

1. Adv. Muralidharan Pillai. G (Member, Syndicate),
2. Dr. M. Vijayan Pillai (Member, Syndicate)

Parties Present:

1. Dr. Jijoy Joseph (Associate Professor, University College, Tvpm)
2. Dr. Chandini Sam S P (Principal, GCW, Tvpm)
3. Dr. K Y Benedict (Principal, Mar Theophilus Training College, Nalanchira)
4. Dr. Sajeena S (Principal, Haneefa Kunju Memorial College of Teacher Education, Umayanalloor)
5. Dr. Sajit C Raj (Principal, CSI College of Education, Parassala)
6. Nimmy Varghese (Principal i/c, H H M M II Training College, Adoor)

The Standing Committee of the Syndicate on Affiliation of Colleges at its meetings held on 10.12.2021, 09.03.2022 considered the requests received from Principals of various colleges regarding regularization of admission of candidates/seat matrix and recommended that hearing may be conducted with the Principals of the colleges concerned, by Adv. Muralidharan Pillai. G (Convenor, Standing Committee of the Syndicate on Affiliation of Colleges), Dr. Nazeeb S (Member, Syndicate) and Dr. Vijayanpillai M (Member, Syndicate), Dr. Nazeeb S (Member, Syndicate), Sri.Riyas Vahab, (Member, Syndicate).

Statements of the colleges concerned

1. University college, Tvpm

Dr. Jijoy Joseph, Associate Professor (Representing the Principal) attended the hearing. He stated that the candidate Sachu mon S was selected under sports quota during the spot admission conducted in the college for BA Tamil. He was granted admission on 24.12.2021. But he was not able to remit the University admission fee due to some technical error in the website. The college admitted the candidate eventhough he did not remitted the admission fee, for fear of losing the chance of the candidate. Also the college was not aware of the date of closure of admission. When the college reopened on 03.01.2022, since the Ug admission was closed the candidate could not remit the admission fee. It has been requested that provision may be given to the candidate for remitting the University admission fee and he may be enrolled for the course.

2. Govt. College for Women, Tvpm

Dr. Chandini Sam S P, Principal attended the hearing. She stated that Aleena Zakeer (551408) was admitted during the Spot Admission conducted by the college for Sports quota. The college was unaware of the fact that the sports achievement certificates of the candidates were not verified by the University. Since it was the last day of the admission for PG Programmes the certificates of the candidate were verified by the college and the candidate was admitted so that she did not lose her chance. It has been requested that her admission may be regularized and she may be enrolled for the course.

The Principal submitted all the sports achievement certificates in original and the subcommittee verified the same and found that the candidate is eligible under sports quota category.

3. Mar Theophilus Training College, Nalanchira

Dr. K Y Benedict, Principal attended the hearing. He stated that the seat matrix approved by the University was violated during the community quota admission and the changed seat matrix was not reported to the University in proper time due to heavy workload of NAAC Accreditation visit preparation at the college. It has also been stated that it was a clerical mistake on the part of the college and it is assured that such lapse will not occur in future.

4. Haneefa Kunju Memorial College of Teacher Education, Umayanalloor

Dr. Sajeena S (Principal) attended the hearing. She stated that the seat matrix prepared by the college was forwarded to the University for approval on 19.11.2021 and University approved the same. But later it was seen that there occurred a clerical mistake in the number of seats under management quota of Commerce and English options. Hence revised seat matrix was sent to the University on 28.12.2021. The College admitted the candidates as per the revised seat matrix. It has also been stated that it was a clerical mistake on the part of the college and it is assured that such lapse will not occur in future.

5. CSI College of Education, Parassala

Dr. Sajit C Raj (Principal) attended the hearing. He stated that the college had conducted management quota admissions as per the seat matrix approved by the University. But at a later stage of admission a candidate who took admission under management quota of Social Science Option got admission under merit quota in the college. In the above vacancy the college granted admission to a candidate under Physical Science option.

The college was unaware of the fact that the seat matrix once approved cannot be changed at the college level without the prior approval of the University. The college assured that such lapse will not occur in future.

6. H H M M II Training College, Adoor

Nimmy Varghese (Principal i/c) attended the hearing. She stated that the seat matrix prepared by the college was forwarded to the University for approval and University approved the same. But later it was seen that there occurred a clerical mistake in the number of seats under management quota Hence revised seat matrix was sent to the University. The College admitted the candidates as per the revised seat matrix. It has also been stated that it was a clerical mistake on the part of the college and it is assured that such lapse will not occur in future.

7. SN College Kollam.

The Principal, vide email dated on 18.03.2022 has informed that the PG admission coordinator of their college, Dr. N Ratheesh, Assistant professor, Department of Botany of their college has some personal inconvenience that he was appointed as External examiner for conducting II semester BSC Botany and Biotechnology practical on 18/3/2022. It has also been requested to condone the error occurred on the part of the college and it is assured that these type of incidents in association with admission will not be happened in future.

Recommendation of the Sub Committee

1. To issue a warning letter to the Principal, University College, Thiruvananthapuram that the college shall be more vigilant in the conduct of admissions and that such lapses shall not be repeated in future.
2. To regularize the admission of Aleena Zakir and to issue a warning letter to the Principal, Govt College for Women, Thiruvananthapuram that the college shall be more vigilant in the conduct of admissions and that such lapses shall not be repeated in future.
3. To regularize the admission of the 4 candidates admitted under Community and Management quota. Further recommended that the matter regarding imposing penalty to the college may be placed before the Syndicate
4. To issue a warning letter to the Principal, Haneefa Kunju Memorial College of Teacher Education, Umayanalloor that the college shall be more vigilant in the conduct of admissions and that such lapses shall not be repeated in future.
5. To issue a warning letter to the Principal, CSI College of Education, Parassala that the college shall be more vigilant in the conduct of admissions and that such lapses shall not be repeated in future.
6. To issue a warning letter to the Principal, H H M M II Training College, Adoor that the college shall be more vigilant in the conduct of admissions and that such lapses shall not be repeated in future.
7. To accept the email forwarded by the Principal S N College Kollam, and to regularize the admission of Rahana Ramachandran. Also recommended to issue a warning letter to the Principal, SN College Kollam, that the college shall be more vigilant in the conduct of admissions and that such lapses shall not be repeated in future.

Resolution of the Syndicate

RESOLVED that the above recommendations of the proceedings of Hearing conducted in connection with UG/PG/B.Ed Admissions 2021-22 held on 18.03.2022, be approved.

FURTHER RESOLVED that the matter regarding imposing penalty to the College shall be placed before the Combined Standing Committees of the Syndicate on Affiliation of Colleges and Finance.

Item No.40.77 *Change of the name of course to M.Lib.I.Sc from M.L.I.Sc and minor changes in the Syllabus - Consideration of-reg.*

(CSS)

The Head, Department of Library and Information Science, has forwarded the specifications of Degrees issued by the University Grants Commission with regard to the specification that the nomenclatures of degrees may be restructured /changed. It is suggested to restructure the abbreviation of M.L.I.Sc to M.Lib.I.Sc. The department Council held on 04.03.2022 approved the same.

The Head, Department of Library and Information Science, has also forwarded the syllabus of the programme with minor changes, including some additions in modules.

The matter was placed before the CSS Academic Committee held on 26.03.2022 item no. 08 and the committee recommended to place the matter of change of abbreviation of M.L.I.Sc. to M.Lib.I.Sc. and the revised Syllabus before the Academic Council. The committee also recommended to place the matter before the Syndicate.

The matter was placed before the Academic Council held on 01.04.2022.

As per the orders of the Hon'ble Vice Chancellor, the matter is placed before the Syndicate for an appropriate decision.

Resolution of the Syndicate

RESOLVED to grant permission to change the name of the course to M.Lib.I.Sc from M.L.I.Sc and minor changes in the Syllabus subject to the approval of the Academic Council.

Item No.40.78 *Sri.Vysakh P V-Request for granting mercy chance-Consideration of-reg.*

(CSS)

The academic council meeting held on 21.04.2021 vide item No:103 resolved that a mercy chance be granted to Sri.Vysakh P V to appear for two courses, one paper "LIN-C-411-Phonetics" of

first semester and “LIN-E-424-Computational Linguistics” of second semester. Now Sri.Vysakh P V has requested to grant him mercy chance for 3 papers in his 3rd and 4th semester. His eligible period ended in 2021.

1. LIN-C-433-Semantics (III semester)
2. LIN-C-441-Comparitive Dravidian (IV semester)
3. LIN-C-444- Techniques of Translation (IV semester)

Hence the matter was placed before the CSSAC for necessary recommendations.

The CSSAC in its meeting held on 15.02.2022 vide item No :15 recommended get a report from the Head, Dept of Linguistics regarding granting mercy chance to Vysakh PV as he has to resubmit his dissertation also. The committee recommended to place the matter before the Syndicate.

The remarks of the Head, Department of Linguistics were sought and the HoD has opined that the mercy chance for 3 papers of 3rd and 4th semester to Vysakh P V can be granted as per the regulations.

The matter was placed before the meeting of the Syndicate held on 25.03.2022 vide item No:39.30. The Syndicate resolved to obtain the remarks from the Head, Department of Linguistics regarding granting mercy chance to Sri. Vysakh P.V. The report from the Head, Department of Linguistics and the reply from the Dissertation supervisor of the said candidate is appended.

As per the orders of the Hon’ble Vice Chancellor, the matter is placed before the Syndicate for consideration and recommendation.

Resolution of the Syndicate

The Syndicate considered the remarks of the Head, Department of Linguistics, Kariavattom and **RESOLVED** to grant mercy chance to Sri. Vysakh P V for 3 papers of 3rd and 4th semester, subject to reporting to the Academic Council.

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Item No.40.79 Department of Botany, Kariavattom—Rotation of Headship—Nomination of Head of the Department—Consideration of-reg.

(Ad. A.VI)

The Head, Department of Botany, vide letter no. 1/BOTANY/HOD dated 03.02.2022 has informed that, her tenure of headship expires on 31.05.2022 and has requested to take necessary steps to nominate another head for the next three years for the smooth functioning of the Department.

As per notification no. Acad L/S/2446/2011 dated 04.04.2013, amendments to the Kerala University First Statutes, 1977, Amendment No. 232, Statute 18, in Chapter 3 of the Kerala University First Statutes, 1977 be substituted as follows:

Head of the Department – The Professor, Associate Professor/ Reader or Assistant Professor incharge of the Department shall be Head of the Department. The Head of the Department shall be nominated on a rotation basis for three years starting with the seniormost teacher of the Department. The Syndicate shall nominate the seniormost Professor as the Head of the Department for a period of three years and at the end of the three years, next seniormost Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among Associate Professors/ Readers as per seniority.

To become eligible for considering for Headship, a teacher should possess a Ph.D Degree and has to put in atleast two years of service in the Department concerned, except in cases where there is no senior teacher in the Department. A teacher shall be eligible to take up Headship only if he/she has a minimum of 6 months of service remaining till retirement. In the Departments where there are no Professors or Associate Professors/ Readers, eligible for Headship, it shall be rotated among the Assistant Professors.

It shall however be open to the teacher who has been nominated as the Head of the Department to make a request that he/she shall be relieved of such responsibility for academic reasons. In such cases, the next seniormost teacher shall be the Head of the Department. The other members of the teaching staff shall work under the direction of the Head of the Department and shall assist him in the performance of his/her duties.

It may be noted that, Prof. Dr. T. S. Swapna was nominated as HoD, Department of Botany for a period of three years w.e.f 01.06.2019 F.N, vide U.O no. Ad.A.VI/2/031451/2010 dated 30.05.2019. Her tenure of headship is expiring on 31.05.2022.

At present there are eight permanent teaching faculties in the Department of Botany.

Sl. No.	Name	Designation	DOB	Ph.D	DOE in Service	Date of retirement
1.	Dr. P.M. Radhamany	Professor	30/05/1964	Yes	15/09/1990 FN	31/05/2024
2.	Dr. A. Gangaprasad	Professor	26/07/1962	Yes	19/11/2003 FN	31/03/2023
3.	Dr. Suhara Beevy S	Professor	25/05/1963	Yes	20/11/2003 FN	31/05/2023
4.	Dr. Bindu R Nair	Professor	06/06/1970	Yes	07/09/2005 FN	30/06/2030
5	Dr. E. A. Siril	Professor	10/02/1970	Yes	09/09/2005 FN	28/02/2030
6	Dr. R. Rajalakshmi	Associate Professor	28/05/1967	Yes	13/11/2007 FN	31/05/2027
7	Dr. T.S.Swapna	Professor	21/05/1972	Yes	08/09/2016 FN	31/05/2032
8	Dr. Shiburaj S	Professor	25/05/1972	Yes	13/03/2020 AN	31/05/2032

In this circumstance, the following points may be noted:

- 1 Dr. T. S. Swapna was nominated as HoD, Department of Botany for a period of three years w.e.f. 01.06.2019 F.N.
- 2 Dr. Suhara Beevy S was nominated as HoD, Department of Botany for a period from 01.06.2016 – 31.05.2019
- 3 Dr. P.M. Radhamany was nominated as HoD, Department of Botany for a period from 01.06.2013 – 31.05.2016
- 4 Dr. A Gangaprasad has been assigned the full additional charge of Head, Department of Biotechnology with effect from 31.03.2021 F.N.
- 5 Dr. E. A. Siril & Dr. Bindu R Nair were placed in the post of Professor w.e.f. 10.12.2019 & 07.09.2020 respectively.
- 6 As per turn, Dr. Bindu R Nair & Dr. E.A. Siril qualify to be nominated as HoD.

As per the orders of the Vice-Chancellor, the matter of nomination of Head, Department of Botany w.e.f 31.05.2022 is placed before the Syndicate, for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to nominate Dr.E.A.Siril, Professor, Department of Botany as Head, Department of Botany, Kariavattom w.e.f. 01.06.2022.

Item No.40.80 First Degree Programmes and Career related First Degree Programmes under CBCS System - Mercy Chance Examinations granted - 2015 admissions - Reporting of – reg.

(Ac A V)

Applications were received from the candidates of First Degree Programmes under CBCS System of 2015 admissions requesting additional chance to appear for Supplementary examinations of all the Semesters, as their regular chance for appearing the examinations ended during 2020-21.

As per Clause 6 of the Regulations relating to the First Degree programmes under CBCS System w.e.f 2013, the normal duration of the First Degree Programme shall be three years consisting of six semesters. No student shall be allowed to complete the Programme by attending more than 12 continuous semesters. Accordingly, the duration of the First Degree Programme under CBCS System for the candidates of 2015 admissions, expired during the Academic year 2020-21.

The Syndicate at its meeting held on 04.12.2021 resolved to conduct Supplementary examinations for IV and VI Semesters and Mercy Chance Examinations for I, II and III Semesters of First Degree Programmes and Career-related First Degree Programmes under CBCS System of 2016 admissions. UO No.2322/2022/UOK dated 23.03.2022 was issued accordingly.

The Examination Monitoring Committee, vide Item no. 1, at its meeting held on 18.03.2022, recommended to grant Mercy Chance Examinations for the candidates of First Degree Programmes and Career-related First Degree Programmes under CBCS System of 2015 admissions. Further recommended that separate mercy chance/ Special Supplementary Examination for 2015 and 2016

admission candidates respectively may be conducted for the sixth semester without any change in the ensuing Sixth Semester Examinations for other candidates scheduled to commence from 01.04.2022.

Considering the urgency of the matter, sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to grant Mercy Chance Examinations for the candidates of 2015 admissions of First Degree Programmes and Career-related First Degree Programmes under CBCS System, and that separate mercy chance/ special supplementary examination be conducted respectively for 2015 and 2016 admission candidates of the Sixth semester without any change in the ensuing Sixth semester examinations for other candidates scheduled to commence from 01.04.2022. UO No.2519/2022/UOK dated 01.04.2022 is issued accordingly.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.81 Department of Publications-Purchase of 448 reams of RA-1 size (60GSM) Maplitho Papers-Payment-Sanctioned-Orders issued – Reporting of-reg.

(Ad DIII)

The Director, Department of Publications vide letter No.KUDP/Purchase of RA-I Maplitho Paper/11/2021 dated 09.02.2021 forwarded the Estimate for the Purchase of 500 reams of 60 GSM RAI Printing Paper (Size: 61x 86 cm) obtained from the Controller of Stationery, Stationary department and requested Administrative Sanction to an amount of Rs.5,50,000/- for the purchase of 500 reams of 60 GSM Maplitho paper with RA I Size.

As per the resolution of the meeting of the Syndicate held on 17.11.2021 vide Item no.58.06.03, sanction was accorded by the Vice Chancellor to the Director-in-charge, Department of Publications for the purchase of 453 reams of 60 GSM Maplitho Printing Paper with RAI Size (Size: 61x 86 cm from the Stationery Department, at an estimated cost of Rs.5,50,000/- @ Rs.1212/- per ream), for the use in the Department.

The Director, Department of Publications, vide Letter No. KUDP/Purchase of Paper/02/2021 dated 01.02.2022, intimated that the Stationery Department has forwarded the certified invoices from the supplier, M/s Premier Paper Distributors, TVM for a total amount of Rs. 5,42,976/- (Rupees Five Lakh Forty Two Thousand Nine Hundred and Seventy Six only) including GST, towards the supply of of 448 reams of 60 GSM RA-1 size Maplitho Papers (61 x 86) for use in the Department of Publications, as detailed below and requested to effect the payment to M/s Premier Paper Distributors, TVM.

Invoice No & Date	Reams of Paper	Amount(inclusive of GST)	Head of Account from which expenditure is to be met
PC 889, 19.12.2021	448	5,42,976/-	Part I-NP-MH:52-Department of Publications -4-2805-Printing Charges (including cost of paper)
Total Rs.5,42,976/- (Rupees Five Lakh Forty Two Thousand Nine Hundred and Seventy Six only)			

As per U.O. No.Ad D III.2035/2022/UoK dated 15.03.2022, sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to an amount of Rs.5,42,976/- (Rupees Five Lakh Forty Two Thousand Nine Hundred and Seventy Six only) including GST, being paid to M/s Premier Paper Distributors, Thiruvananthapuram towards the cost of 448 reams of 60 GSM RA-1 size Maplitho Papers for the use in the Department of Publications, in full settlement of their invoices. The order was issued with concurrence of Finance vide endorsement Endt.FOS.5907/Finance I/2021-22 dated 03.03.2022.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.82 Centre for Women's Studies - Amount sanctioned in the budget speech (2021 - 22) - Payment of Rs.1,50,000/- (Rupees One Lakh Fifty thousand only) as Provisional Advance to the Hon. Director- Activities of the Centre - Granted – Reporting of-reg. (Ad.DIII)

Dr. Bushra Beegum .R.K, Director, Centre for Women's Studies vide letter dated 19.02.2022 informed that the University of Kerala has allotted an amount of Rs.2 lakhs as lumpsum for the academic functioning of the Centre for Women's Studies in the budget estimate 2020-21 as per Budget Estimates 2021-22, page No.48, Item No:E: Academic Study Centres MH(a), and requested to sanction an amount of Rs.1,50,000/- (Rupees One Lakh Fifty thousand only), as provisional advance at the earliest for effective utilization.

Heads of Expenditure	Number	Months	Rate/Month	Amount
1. Research Staff (a) Research Assistant	One	6 months	10,000 x 6 = 60,000/-	60,000/-
2. Field Work/Travel/Lodging	NA	NA	NA	70,000/-
3. Books & Study materials	NA	NA	NA	10,000/-
5. Typing & computer assistance, Printing & Photostat	NA	NA	NA	10,000/-
Total			1,50,000/- (One Lakh Fifty thousand only)	

As per U.O. No.Ad D III.2481/2022/UOK dated 31.03.2022, sanction was accorded by the Vice-Chancellor to release an amount of Rs.1,50,000/- (Rupees one lakh and fifty thousand only) as Provisional advance to Dr. Bushra Beegom R K, Hon. Director, Centre for Women's Studies towards the conduct of various activities in the Centre, Subject to Reporting to the Syndicate.

The order was issued with concurrence of Finance vide endorsement Endt. No.FOS.5960/Finance I/2021-2022 dated 03.03.2022.

The matter is reported to the Syndicate

Resolution of the Syndicate
RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.83 ORI & Mss Library, Kariavattom - Request from Dr. Rejani R.S, Assistant Professor & Head, ORI & Mss Library - Change of Headship - Nomination – reg.

(Ad D III)

Dr. Rejani R.S, Assistant Professor & Head, Oriental Research Institute & Manuscripts Library, Kariavattom vide letter dated 07.03.2022 has informed that she had taken charge as Head of the Department of Oriental Research Institute & Manuscripts Library on 01.05.2019, vide UO. No.Ad.DIII.1.11847/2019 dated 17.04.2019 and her tenure of three year period will be over on 30.04.2022 and in the context of nomination of the Headship of the Department, she had requested that the next senior faculty of Oriental Research Institute & Manuscripts Library, Dr.Sreekala R.B, Professor in Malayalam, may be nominated as the next Head.

Vide Notification No. Acad.L/S/2446/ 2011 dated 04.04.2013, an Amendment (no. 232) has been made in Statute 18, in Chapter 3 of the Kerala University First Statutes, 1977, as follows:- Head of the Department - The Professor, Associate Professor/Reader or Assistant Professor in charge of a Department shall be Head of the Department. The Head of the Department shall be nominated on a rotation basis for three years starting with the senior most teacher of the Department. The Syndicate shall nominate the Senior most Professor as the Head of the Department for a period of three years and at the end of the three years, next senior most Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among Associate Professors/ Readers as per seniority. To become eligible for considering for headship, a teacher should possess a Ph D Degree and has to put in at least 2 years of service in the Department except in cases where there is no senior teacher in the Department. A teacher shall be eligible to take up headship only if he or she has a minimum of 6 months of service remaining till retirement. In the Department where there are no Professors/Associate Professors/Readers eligible for the Head, it shall be rotated among the Assistant

Professor. It shall however be open to the teacher who has been nominated as the Head of the Department to make a request that he/she shall be relieved of such responsibility for academic reasons. In such cases, the next senior most teacher shall be the Head of the Department.

At present, there are five Teaching Faculties in the Oriental Research Institute & Manuscripts Library, Kariavattom. Four of them are Assistant Professors and one of them is Professor. Dr.Sreekala.R.B, Professor in Malayalam, who joined duty on 16.03.2020 and Superannuation is on 31.05.2033, is the next senior faculty in the Department and she satisfies the condition required for being nominated as Head of the Department. Moreover, Dr. Rejani. R.S, Assistant Professor & Head, Oriental Research Institute & Manuscripts Library has requested to change the headship to Dr. Sreekala R. B, Professor in Malayalam, the next senior most faculty in the Department.

As per the orders of the Vice Chancellor, the proposal for nominating Dr.Sreekala R.B, Professor in Malayalam, Oriental Research Institute & Manuscripts Library, as the Head of the Oriental Research Institute & Manuscripts Library and relieving Dr. Rejani. R.S, Assistant Professor & Head, Oriental Research Institute & Manuscripts Library from Headship, is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to nominate Dr.Sreekala.R.B, Professor in Malayalam, Oriental Research Institute & Manuscripts Library as Head, Department of Oriental Research Institute & Manuscripts Library, Kariavattom w.e.f. 01.05.2022.

Item No.40.84 ***Oriental Research Institute & Manuscripts Library (ORI & MSSL) - Printing of Departmental Journals - Final payment – Sanctioned – Reporting of – Reg.***

(Ad.Misc)

Dr. Rejani R.S., Assistant Professor & Head, ORI & MSS Library, Kariavattom was permitted to entrust the printing works of the Departmental Publications viz. Pracheena Kairali & Journal of Manuscript Studies with M/s Prasanth printers, Kazhakuttom, vide U.O. No.Ad.Misc.3/ ORI & MSSL/19189/2021 dated 10.11.2021.

The HoD, vide Letter No. ORI & MSSL/2022, dated 11.02.2022 has forwarded the bills/ vouchers, and specimen copy of the journals — Journal of Manuscript Studies - Vol. 49 and Pracheena Kairali - Vol.44 and requested to effect a final payment of Rs.23,276/- (Rupees Twenty three thousand two hundred and seventy six only) & Rs. 31,904/- (Rupees Thirty one thousand nine hundred and four only) respectively towards the printing charges of the journals, due to M/s. Prasanth Printers, Kazhakuttom.

The Superintendent (in-charge), University Press has verified the bills/vouchers & copy of the journals and admitted an amount of Rs.23,276/- (Rupees Twenty three thousand two hundred and seventy six only) and Rs. 31,904/- (Rupees Thirty one thousand nine hundred and four only) respectively, towards the printing charges of “Journal of Manuscript Studies” & “Pracheena Kairali”.

The Finance, vide Fin. Endt.FOS.6209/Finance I/dated 17.03.2022 has endorsed the proposal for payment of an amount of Rs.55,180/- (Rupees Fifty five thousand one hundred and eighty only) as final payment towards the expenditure of the printing of said journals and the same shall be met from the head of account “Part I-NP-MH:41 Oriental Research Institute & Manuscripts Library – 4/2870 – Publication of Journal” by re-appropriation of an amount of Rs. 55,200/- (Rupees Fifty five thousand and two hundred only) from the subhead “4/5735- Collection and Preservation of MSS” of the same major head of the current year’s budget estimates of the University, subject to administrative sanction.

Vide U.O. No. Ad.BII.03/6209/03/22 dated 23.03.2022, an amount of Rs.55,200/- (Rupees Fifty five thousand and two hundred only) has been provided under the head of account “Part I-NP-MH:41 Oriental Research Institute & Manuscripts Library – 4/2870 – Publication of Journal” by re-appropriation from the subhead “4/5735- Collection and Preservation of MSS”.

Considering the urgency of the aforesaid matter, sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to an amount of Rs.55,180/- (Rupees Fifty five thousand one hundred and eighty only) being paid to M/s. Prasanth printers, Kazhakuttom, towards

the printing charges of the journals- Journal of Manuscript Studies Vol.49 (Rs.23,276/-) & Pracheena Kairali Vol.44 (Rs.31,904/-), meeting the expenditure from the head of account "Part I-NP-MH:41 Oriental Research Institute & Manuscripts Library – 4/2870 – Publication of Journal" by re-appropriation from the subhead "4/5735- Collection and Preservation of MSS", provided in the current year's budget estimates of the University. U.O. no. Ad.Misc.1/ORI MSSSL/7016/2022 dated 24.03.2022 was issued in this regard.

As ordered by the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.85 School of Distance Education- Submission of application to get prior permission from AICTE to conduct MBA Programme in ODL mode for the Academic Year 2022-23– Permission-Consideration of-reg.

(Ad.Misc)

The Director, SDE vide note dated 8.4.2022 has requested to grant permission to submit application to AICTE for approval to conduct MBA programme in ODL mode through SDE for the academic session 2022-23. The UGC vide order dated 12.11.2021 had shared the recommendation of the Interface Expert Committee in connection with the recognition process of ODL Programmes for the academic year 2021-22 and onwards, in which the request for conducting MBA Programme was not approved, citing that no prior permission was obtained from the regulatory authority, AICTE. Due to time constraints, permission could not be obtained from AICTE before submitting the application online for MBA among other programmes for the academic year 2021-22.

However, the AICTE has now invited applications for approval to conduct MBA Programme in ODL mode for the Academic Session 2022-23. The last date for submitting application online is April 22, 2022. Among the eligibility norms and other requirements sought by AICTE, the following are the Academic and Administrative requirements at the Head Quarters for conducting MBA programme:

Academic and Administrative Requirements at Headquarters (upto 10000 students)		
	Staff requirements	Number
1	Head for each discipline at Professor Level	1
2	Minimum Academic staff strength per discipline or specialization or Course	
	Associate Professor	1
	Assistant Professor	2
3	Administrative staff strength at the Institution	
	Deputy Registrar	1
	Assistant Registrar	1
	Section Officer	1
	Assistants	3
	Computer Operator	2
	Multi-Tasking Staff	2

It may be noted that MBA has been a reputed programme offered through SDE, and 414 students had been admitted for the MBA programme during 2020-21. The total fee for the programme was Rs.41,175/- per student.

It may also be noted that permission from AICTE is mandatory for submitting application to UGC-DEB (the window of UGC for submitting application online will be opened in the month of May/June, 2022) for getting recognition to conduct MBA programme for the academic year 2022-23 and onwards.

As per the orders of the Vice Chancellor, the request from the Director, SDE to grant permission to submit application to AICTE prior to submitting application to UGC-DEB for getting recognition to conduct MBA programme for the academic year 2022-23 and onwards is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to grant permission to the Director, School of Distance Education, University of Kerala to submit application to AICTE prior to submitting application to UGC-DEB for getting recognition to conduct MBA programme for the academic year 2022-23 and onwards.

Item No.40.86 Department of Sociology - Request for Issuance of NOC to Dr.Antony Palackal - furnishing legal opinion-Consideration of-reg.

(Ad.AV)

Dr. Antony Palackal, Professor and Head, Department of Sociology, in the letter dated 09.03.2022 requested to issue a No Objection Certificate (NOC) to him to apply for the post of Professor in Department of Sociology, Delhi School of Economics, University of Delhi. He requests that No Objection Certificate (NOC) may be issued in his name that also indicates Vigilance Clearance (as there is no vigilance case is pending against him in the University). In another request dated 07.03.2022, Dr. Antony Palackal requested to issue a No Objection Certificate (NOC) to him to apply for the post of Professor in IIT Patna.

The Syndicate held on 25.03.2022 vide Item Nos. 39.45 & 39.48 resolved to seek legal opinion regarding the issuance of NOC's to Dr. Antony Palackal for applying the post of Professor in Department of Sociology, Delhi School of Economics, University of Delhi & IIT, Patna respectively. Accordingly, a legal opinion regarding this matter was sought from the Standing Counsel.

The Standing Counsel, vide letter no.TA/SC/LO-44/2022 dated 01.04.2022 has rendered his opinion on the matter as follows:

"In the above matter, the application filed by the University numbered as I.A.No.1 of 2022 seeking enlargement of time for compliance of the judgment is pending before the Hon'ble Court. Now the question is whether NOC can be issued even while the enquiry remains to be completed and the proceedings thereon is ended. However, it is not advisable to take any decision at this point when the I.A. is under consideration of the Hon'ble Court. I may hastily add that this inordinate delay in completing the enquiry may not be considered by the Hon'ble Court in any future proceedings as justified and hence steps may please be taken to see that unexplainable delay does not occur in the enquiry proceedings and consequent steps."

As per the orders of the Vice Chancellor, the legal opinion of the Standing Counsel on the matter of issuance of NOC's to Dr. Antony Palackal to apply for post of Professor in Department of Sociology, Delhi School of Economics, University of Delhi and for the post of Professor in IIT Patna is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to place the matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings along with the enquiry report.

Item No.40.87 Extension of tenure of deputation of Dr. Bindu K, Associate Professor, Dept of Music -reporting of-reg.

(Ad.AV)

Dr.Bindu.K was appointed as Assistant Professor on deputation basis for a period of one year w.e.f 12.04.2019 FN, on the usual terms and conditions of deputation, vide U.O.No. 03/13105/2018 dated 08.08.2019. She was granted extension of deputation for one more year as Associate Professor, Department of Music w.e.f 12.04.2020, vide U.O.No.Ad.AV.4250/UOK dated 28.12.2020.

She had requested to extend her deputation for one more year since her period of deputation would have expired on 11.04.2021.

The Vice Chancellor has accorded sanction to extend the tenure of Dr. Bindu K, Associate Professor, Department of Music for a further period of 1 year w.e.f 12.04.2021 FN. Accordingly, U.O No. 1539/2022/UOK dated 26.02.2022 was issued.

In a letter dated 22 March 2022, Dr. Bindu K requested to extend her tenure for one more year w.e.f 12.04.2022. As per the orders of the Vice Chancellor a letter has been sent to the Principal Secretary, Higher Education Department to accord sanction for extending the tenure of

deputation of Dr.Bindu.K. and also a letter has been sent to the Director, Office of the Director of the Collegiate Education, Vikas Bhavan, Thiruvananthapuram for providing a No Objection Certificate for the extension of deputation of Dr.Bindu.K for one more year w.e.f. 12.04.2022

As per the orders of the Vice Chancellor, the following are reported to the Syndicate

1. The tenure of deputation of Dr. Bindu K, Associate Professor, Department of Music has been extended for a further period of 1 year w.e.f 12.04.2021 FN . vide U.O No. 1539/2022/UOK dated 26.02.2022
2. The Principal Secretary, Higher Education Department and the Director, Office of the Director of the Collegiate Education has been intimated for taking necessary action to extend the tenure of deputation of Dr. Bindu K for a further period of 1 year w.e.f 12.04.2022.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.88 Request to relieve from Headship - Dr. Jayachandran R - Department of Hindi- Consideration of-reg.

(Ad.AV)

Prof. (Dr.) Jayachandran R, in his letter dated 26.03.2022 requested to relieve him of the charge of Head of Department at the earliest due to some academic commitments. He has stated that he has been the Head of the Department for three consecutive terms starting 2014. He is now in his third term as the Head of department, being put into charge in 2020. Now Dr. Jayachandran. R has requested to relieve him of the charge of the Head of Department due to some academic commitments.

It may be noted that Dr. Jayachandran R is put to charge as Head, Department of Hindi w.e.f 01.04.2020 vide U.O No. 1282/2020/UOK dated 19.05.2020 .

As per Statute 18 Chapter 3 of the Kerala University First Statutes, 1977, "*the professor, Reader or Lecturer in charge of a department shall be Head of the Department. The Head of the Department shall be nominated on a rotation basis for three years starting with the seniormost teacher of the Department. The Syndicate shall nominate the senior most Professor as the Head of the Department for a period of three years and at the end of the three year, next seniormost Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among Readers as per seniority. To become eligible for considering for Headship, a teacher has to put in at least two years of service in the concerned Department, except in cases where there is no senior teacher in the Department. A teacher shall be eligible to take up Headship only if he/ she has a minimum of 6 months service remaining till retirement.*"

Here is the list of faculty members currently in the Dept. of Hindi:

Name of the Faculty	Designation	Date of Joining	Date of Retirement
Prof(Dr.) Jayachandran R	Professor and Head	05.06.2013	31.03.2031
Dr. S R Jayasree	Professor	13.03.2020	30.04.2026
Dr. C S Suchith	Associate Professor	09 04 2010	31 05 2032
Dr. Leena B L	Assistant Professor	13.03.2020	31.05.2038

It may also be noted that the next eligible incumbent for the post as per the statute is Dr.S.R.Jayasree. Dr.S.R.Jayasree was appointed as Professor at the Department of Hindi w.e.f 13.03.2020 AN. Her probation has been declared 14.03.2021 FN. Thus, Dr.S.R. Jayasree has completed 2 years of service in the department on 13.03.2022 and she has 4 years of service left.

As per orders of the Vice Chancellor, the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to relieve Dr. Jayachandran. R, Professor, Department of Hindi from the charge of Head and to nominate Dr.S.R.Jayasree, Professor, as Head, Department of Hindi.

Item No.40.89 18.01.2022 -ലെ സ.ഉ (കൈ) നം. 12/2022/ആഭ്യന്തരം - സർക്കാർ ഓഫീസുകളിൽ തീവീടുത്ത സാധ്യത ഒഴിവാക്കുന്നതിനുള്ള മാർഗ്ഗനിർദ്ദേശങ്ങൾ യൂണിവേഴ്സിറ്റിയിൽ നടപ്പിലാക്കുന്നത് - സംബന്ധിച്ച്.

(Ad.AV)

18.01.2022 -ലെ സ.ഉ(കൈ) നം 12/2022/ആഭ്യന്തരം പ്രകാരം, സർക്കാർ ഓഫീസുകളിൽ തീവീടുത്ത സാധ്യത ഒഴിവാക്കുന്നതിനുള്ള മാർഗ്ഗനിർദ്ദേശങ്ങൾ പുറപ്പെടുവിച്ച് ഉത്തരവായിരിക്കുന്നു.

മേൽ ഉത്തരവ് സർവകലാശാലയിൽ നടപ്പിലാക്കുന്നത് സംബന്ധിച്ച വിഷയം വൈസ് ചാൻസലർ സിൻഡിക്കേറ്റിലേക്ക് സമർപ്പിക്കുവാൻ ഉത്തരവിട്ടിട്ടുണ്ട്. വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം ഈ വിഷയം സിൻഡിക്കേറ്റിന്റെ പരിഗണനയിലേക്കായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.40.90. *Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022 - consideration- Reg;*

(Ac F II)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 07.04.2022 at 03.30 P.M in the Syndicate Room.

The Minutes of the Meeting of the Standing Committee is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day & Date : Thursday, 07th April, 2022
 Time : 03.00 PM
 Venue : PVC Chamber, University Building, Thiruvananthapuram.

Members present

- 1.Dr.M.Vijayan Pillai, Convenor, Member Syndicate
2. Sri.R.Arun Kumar, Member Syndicate
3. Prof.K.Lalitha, Member Syndicate
4. Dr. Mathew.V, Member Syndicate (via online)

Members absent

- 1.Smt.Renju Suresh , Member Syndicate
2. Sri.B.P.Murali, Member Syndicate
3. Dr.B.Unnikrishnan Nair, Member Syndicate
4. Sri.Jairaj.J, Member Syndicate
5. Dr.K.B. Manoj , Member Syndicate

The meeting started at 03.30 PM.

Item No.40.90.A1 *Placement/Promotion of Dr. Nair Anup Chandrasekharan, Assistant Professor Academic Level II to Assistant Professor Academic Level 12 in the Department of English, Bishop Moore College, Mavelikara, w.e.f 16.08.2019.*

(34526/Ac F I/2020/UOK)

The Principal, Bishop Moore College, Mavelikara had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Nair Anup Chandrasekharan, Assistant Professor from Stage II to Stage III as per 6th pay revision scale. The Principal has resubmitted the proposal regarding the Placement/Promotion in respect of Dr. Nair Anup Chandrasekharan, as Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, in the Department of English, w.e.f 16.08.2019 as per 7th pay revision scale.

The Service details of Dr. Nair Anup Chandrasekharan are as follows.

Qualifications	1. M.A from Saurashtra University on 1997 2. Gujarat SLET held in January 2002. 3. M.Phil from Saurashtra University on 2004 4. Ph.D from Saurashtra University on November 2010
Date of first entry in to Service	16.08.2010
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Academic Level 11	16.08.2014
Date of completion of 5 years of service as Assistant Professor Academic Level 11	15.08.2019
Date of Placement to Assistant Professor Academic level 12	16.08.2019
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course from UGC-ASC, University of Kerala from 07.10.2014 to 27.10.2014 2. Special Winter school Programme from UGC - ASC, University of Kerala from 28.11.2013 to 18.12.2013. 3. Refresher Course from UGC-HRDC, University of North Bengal, Darjeeling from 09.01.2018 to 29.01.2018.
Refresher / Orientation Course due	Nil
Regulation applicable	UGC Regulation 2018 (Option B)

The Assistant Professor had completed 5 years of service as Assistant Professor Academic Level 11 on 15.08.2019 and completed the mandatory Refresher Course within the assessment period. Hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option B, Assistant Professor, (Stage 1 to 2) from 2014 to 2019, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee held on 28.11.2019, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I- Good

Category II- 200,

Category III -215,

Category II+III- 415 for which the minimum required is 50 (consolidated).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Dr. Nair Anup Chandrasekharan, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of English, Bishop Moore College, Mavelikara, w.e.f 16.08.2019 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Nair Anup Chandrasekharan, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of English, Bishop Moore College, Mavelikara, w.e.f 16.08.2019 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A2 ***Placement / Promotion in respect of Dr. Sreelekha L, Assistant Professor of Education (Social Science) with AGP 7000/- to Assistant Professor with AGP 8000/- (Stage II to Stage III) w.e.f 03.03.2019 - Approval – reg. (1869/Ac F I/2022/UOK)***

The Principal, N.S.S Training College, Pandalam has forwarded a proposal regarding the Placement / Promotion in respect of Dr. Sreelekha L, Assistant Professor of Education (Social Science) with AGP 7000/- to Assistant Professor with AGP 8000/-, (Stage II to Stage III), N S S Training College, Pandalam w.e.f 03.03.2019 .

The service details of Dr. Sreelekha L are as follows

Qualifications	1. M.A from University of Kerala in 2005 2 .M.Ed from M.G University in 2004 3 .Qualified NET in Education held on December 2005 4. M.Phil in Education from Bharathiyar University in 2008 5. Ph.D in Education from University of Kerala on 20.10.2014
Date of first entry in to Service	03.03.2008
Date of entry into continuous service	03.03.2008
L.W.A availed	Nil
Date of promotion as Assistant Professor with AGP 7000/- (Stage II)	03.03.2014
Date of completion of 5 years of service as Assistant Professor with AGP 7000/-	02.03.2019
Date of promotion as Assistant Professor with AGP 8000/- (Stage III)	03.03.2019
Details of relaxation availed of	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.Refresher Course from UGC,Academic staff college, University of Kerala, Kariavattom from 05.11.2013 to 25.01.2013 2. Orientation Programme from UGC-Academic staff college, University of Kerala, Kariavattom from 13.07.2011 to 09.08.2011. 3.Refresher Course from UGC-HRDC, University of Kerala, Kariavattom from 24.01.2019 to 14.02.2019.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 Option B

The Assistant Professor had completed 5 years of service as Assistant Professor with AGP 7000/- on 02.03.2019 and completed the mandatory Refresher Course with in the assessment period. Hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option B, Assistant Professor from 2014 to 2019, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 .

As per the minutes of the Screening Committee held on 20.11.2020 the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Stage III.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I- Good
 Category II- 166,
 Category III -141,
 Category II+III- 307 for which the minimum required is 50 (consolidated).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, the proposal regarding the Placement/ Promotion of Dr.Sreelekha L, Assistant Professor of Education (Social Science) with AGP 7000/- to Assistant Professor with AGP 8000/- (Stage II to Stage III) at N S S Training College, Pandalam w.e.f 03.03.2019 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/ Promotion of Dr. Sreelekha L, Assistant Professor of Education (Social Science) with AGP 7000/- to Assistant Professor with AGP 8000/- (Stage II to Stage III) w.e.f 03.03.2019 at N.S.S Training College, Pandalam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A3 *Bishop Moore College, Mavelikara-Placement/Promotion of Sri.Vidu Vijayan, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of English, w.e.f 13.09.2016.*

(34528/Ac F I/2020/UOK)

The Principal, Bishop Moore College, Mavelikara had forwarded a proposal regarding the Placement/Promotion in respect of Sri.Vidu Vijayan, Assistant Professor from Stage I to Stage II as per 6th pay revision scale. Later the Principal has resubmitted the proposal for the Placement/ Promotion in respect of Sri.Vidu Vijayan, as Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, in the Department of English, w.e.f 13.09.2016 as per 7th pay revision scale

The Service details of Sri.ViduVijayan are as follows.

Qualifications	1. M..A from University of Kerala in 2009. 2. Qualified NET exam held on 28.12.2008.
Date of first entry in to Service	13.09.2010
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor Academic Level 10	12.09.2016
Date of Placement to Assistant Professor Academic Level 11	13.09.2016
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Orientation Programme from UGC-ASC, University of Hyderabad, from 20.09.2012 to 17.10.2012 2. Special Summer School conducted by UGC - HRDC Himachal Pradesh University, Shimla from 23/05/2016 to 11/06/2016.
Refresher / Orientation Course due	Nil
Regulation applicable	UGC Regulation 2018 (Option B)

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for **Option B**, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 from 2010 to 2016, with recommendation of the Screening Committee, duly constituted as per **UGC Regulations 2018**.

As per the minutes of the Screening Committee held on 28.11.2019, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 11.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I- Good

Category II- 158

Category III –39,

Category II+III-197 for which the minimum required is 20 (consolidated).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Sri.Vidu Vijayan, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of English, Bishop Moore College, Mavelikara, w.e.f 13.09.2016 is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Sri.Vidu Vijayan, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of English, w.e.f 13.09.2016 at Bishop Moore College, Mavelikara and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A4 Placement/ Promotion of Dr. Divya S, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of English, Bishop Moore College, Mavelikara, w.e.f 13.09.2016.

(34543/Ac F I/2020/UOK)

The Principal, Bishop Moore College, Mavelikara had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Divya S, Assistant Professor from Stage I to Stage II as per 6th pay revision scale. The Principal has resubmitted the proposal regarding the Placement/Promotion in respect of Dr. Divya S, as Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, in the Department of English, w.e.f 13.09.2016 as per 7th pay revision scale

The Service details of Dr. Divya S are as follows.

Qualifications	1. M.A from University of Kerala in 2002. 2. Qualified NET exam held on December 2003. 3. Ph.D from University of Kerala on 12.09.2013
Date of first entry in to Service	13.09.2010
L.W.A availed	Nil
Details of relaxation availed of	Undertaking has produced by the incumbent for non availing the relaxation of two years on account of Ph.D
Date of completion of 6 years of service as Assistant Professor Academic Level 10	12.09.2016
Date of Placement to Assistant Professor Academic Level 11	13.09.2016
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Orientation Programme from UGC-HRDC and RCCB, University of Madras, from 05.05.2016 to 01.06.2016. 2. Special Summer School conducted by UGC - ASC, University of Kerala from 18.02.2014 to 10.03.2014.

Refresher / Orientation Course due	Nil
Regulation applicable	UGC Regulation 2018 (Option B)

On account of Ph. D and as per UGC Public notice, the teacher is eligible to be promoted as Assistant Professor Academic level 11 w.e.f 13.09.2014. But Undertaking has been produced by the incumbent stating that she is not claiming/will not claim, the relaxation of two years on account of Ph.D for promotion and requested to approve her CAS Promotion from Academic Level 10 to Academic Level 11 w.e.f 13.09.2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option B, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 from 2010 to 2016, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee held on 28.11.2019, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 11.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I- Good

Category II- 161

Category III –41,

Category II+III-202 for which the minimum required is 20 (consolidated).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Dr. Divya S, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of English, Bishop Moore College, Mavelikara, w.e.f 13.09.2016 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Divya S, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of English, Bishop Moore College, Mavelikara, w.e.f 13.09.2016 and recommended to obtain remarks from Subject Experts of Screening Committee.

Resolution of the Syndicate

RESOLVED that the proposal for the approval of the Placement/Promotion of Dr. Divya S, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of English, Bishop Moore College, Mavelikara, w.e.f 13.09.2016, be approved.

Item No.40.90.A5 ***Placement/ Promotion of Dr. Suma Alexander, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of English, Bishop Moore College, Mavelikara, w.e.f 04.06.2018.***

(34517/Ac F I/2020/UOK)

The Principal, Bishop Moore College, Mavelikara had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Suma Alexander, Assistant Professor from Stage II to Stage III as per 6th pay revision scale. The Principal has resubmitted the proposal regarding the Placement/ Promotion in respect of Dr. Suma Alexander, as Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, in the Department of English, w.e.f 04.06.2018 as per 7th pay revision scale

The Service details of Dr. Suma Alexander are as follows.

Date of first entry in to Service	04.06.2007
L.W.A availed	Nil
Details of relaxation availed of	Nil

Date of Placement to Assistant Professor Academic Level 11	04.06.2013
Date of completion of 5 years of service as Assistant Professor Academic Level 11	03.06.2018
Date of Placement to Assistant Professor Academic level 12	04.06.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.Orientation Programme from UGC-ASC, University of Kerala from 04.03.2010 to 31.03.2010. 2.Refresher Course conducted by UGC-ASC,University of Kerala from 18.07.2011to 08.08.2011. 3. UGC-HRDC, University of Kerala-Special Winter School Programme (Refresher Course-multidisciplinary) from 30.11.2017 to 20.12.2017.
Refresher / Orientation Course due	Nil
Regulation applicable	UGC Regulation 2018 (Option B)

The Assistant Professor had completed 5 years of service as Assistant Professor Academic Level 11 on 03.06.2018 and completed the mandatory Refresher Course within the assessment period. Hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option B, Assistant Professor, (Stage 1 to 2) from 2013 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee held on 28.11.2019, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I- Good

Category II- 97,

Category III -75,

Category II+III- 172 for which the minimum required is 50 (consolidated).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Dr. Suma Alexander, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of English, Bishop Moore College, Mavelikara, w.e.f 04.06.2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Suma Alexander, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of English, Bishop Moore College, Mavelikara, w.e.f 04.06.2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A6 MSM College, Kayamkulam- Proposal for the approval of the Placement/ Promotion of Sri.Abdul Kalam Azad.A, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of Commerce w.e.f 02.08.2021.

(2635/Ac F I/2022/UOK)

The Principal, MSM College, Kayamkulam has forwarded a proposal regarding the Placement/ Promotion in respect of Sri.Abdul Kalam Azad.A, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of Commerce w.e.f 02.08.2021.

The Service details of Sri.Abdul Kalam Azad.A are as follows.

Qualifications	M.Com from University of Kerala in the year May 2005 Qualified UGC- NET held on June 2006.
Date of first entry in to Service	28.07. 2010
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement/promotion as Assistant Professor Stage II	02.08.2016
Date of completion of 5 years of service as Assistant Professor (stage II)	01.08.2021
Proposed date of Placement/ promotion as Assistant Professor Stage III	02.08.2021
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. UGC-HRDC- University of Kerala- Orientation Course from 03.09.2015 to 30.09.2015 2.UGC-HRDC,-University of Kerala- Refresher Course 02.12.2016 to 22.12.2016 3. MSM College in Collaboration with UGC-HRDC-University of Kerala One Week Online National Level Short Term Course (Faculty Development Programme) from 24.09.2020 to 30.09.2020 4.UGC-HRDC,-University of Kerala- Live online Refresher Course from 17.11.2020 to 30.11.2020. 5. One Week online Faculty Development Programme jointly organised by Providence Womens College,Calicut and Guru Angad Dev Teaching Learning Centre, University of Delhi Under the PMMMMNMTT of Ministry of Education from 13.07.2021 to 19.07.2021.
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018(Option A)

For being promoted to Assistant Professor Stage III (Academic Level 12) the incumbent has to complete any one of the following Course within the assessment period

Two Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/ Faculty Development Programmes (02 weeks duration – 10 Days)within the Assessment period (or completed two courses of at least one week

OR

05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment

Here the Assistant Professor has completed Two Online Short Term Faculty Development Programme of One Week duration & one Refresher course during the assessment period. Hence eligible to be promoted on the due date itself.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 28.07.2010 FN in M S M College, Kayamkulam and it was approved by University of Kerala vide U.O No. Ac FI/52798/11 dtd. 28.06.2011. He has completed eleven years of service on 27.07.2021.

The Principal, MSM College, Kayamkulam has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2016 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 10.11.2021 verified the API grades for the period and found eligible for placement to Assistant Professor Stage III (AGP 8000/-) w.e.f 02.08.2021.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement / Promotion of Sri.Abdul Kalam Azad.A, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of Commerce, M S M College, Kayamkulam w.e.f 02.08.2021 as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Sri.Abdul Kalam Azad.A, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of Commerce w.e.f 02.08.2021 at M S M College, Kayamkulam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A7 *MSM College, Kayamkulam- Proposal for the approval of the Placement/Promotion of Dr.Rejeena.I, Assistant Professor Academic Level II to Assistant Professor Academic Level 12 in the Department of Physics w.e.f 27.04.2021.*

(2192/Ac F I/2022/UOK)

The Principal, M S M College, Kayamkulam has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Rejeena.I, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of Physics w.e.f 27.04.2021.

The Service details of Dr.Rejeena.I are as follows.

Qualifications	M.Sc from University of Kerala in the year June 2007. Qualified Joint CSIR-UGC NET held on 19.12.2010. Awarded Ph.D from Cochin University of Science and Technology on 27.04.2016
Date of first entry in to Service	17.10. 2011
L.W.A availed	Nil
Details of relaxation availed of	Availed for Promotion from Stage I To Stage II
Date of Placement/ promotion as Assistant Professor Stage II	27.04.2016 (the date on which PhD was awarded)
Date of completion of 5 years of service as Assistant Professor (stage II)	26.04.2021
Proposed date of Placement/ promotion as	27.04.2021

Assistant Professor Academic Level 12	
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. UGC-ASC- University of Kerala- Orientation Course from 14.10.2014 to 11.10.2014 2.UGC-HRDC,-University of Kerala- Refresher Course 25.11.2015 to 15.12.2015 3. <i>Two Week Faculty Development Programme on Managing Online Classes and Creating MOOCS 3.0 from 25.07.2020 to 10.08.2020 Conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of MHRD, PMMMNMTT</i> 4. <i>UGC HRDC live online Refresher Course from 15.10.2020 to 28.10.2020</i>
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018(OPTION A)

For being promoted to Assistant Professor Stage III (Academic Level 12) the incumbent has to complete any one of the following Course within the assessment period

Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/Training in Teaching-Learning and Evaluation/Technology

Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment

Here the Assistant Professor has completed *Two Week Faculty Development Programme on Managing Online Classes and Creating MOOCS 3.0 conducted by Teaching Learning Centre, Ramanujan College, University of Delhi under the aegis of MHRD, PMMMNMTT and one Refresher Course*. Hence eligible to be promoted on the due date itself.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 17.10.2011 FN in M S M College, Kayamkulam and it was approved by University of Kerala vide U.O No. Ac FI/19248/2012 dtd. 04.06.2012. she has completed five years of service as Assistant Professor Academic Level 11 on 26.04.2021.

The Principal, M S M College, Kayamkulam has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2016 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 03.08.2021 verified the API grades for the period and found eligible for placement to Assistant Professor Stage III w.e.f 27.04.2021.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement / Promotion of **Dr.Rejeena.I, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12** in the Department of **Physics** , M S M College, Kayamkulam w.e.f **27.04.2021** as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Rejeena.I, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of Physics w.e.f 27.04.2021 at M S M College, Kayamkulam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A8 **MSM College,Kayamkulam- Proposal for the Placement/Promotion of Dr.Razia K.I., Department of Physical Education as Professor (Academic Level 14) – approval - reg.**

(2637/Ac F I/2022/UOK)

The Principal, MSM College,Kayamkulam has forwarded a proposal for the approval of Placement/ Promotion in respect of Dr. Razia K.I., Department of Physical Education from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 18.07.2018.

The Service details of **Dr. Razia K.I.** are as follows:

Qualifications	M.P.E. from Lakshmbai National College of Physical Education, Jiwaji University, Gwalior in April 1993 M. Phil in Physical Education from Lakshmi bai National College of Physical Education, Jiwaji University, Gwalior in March 1995. PhD in Physical Education from Jiwaji University, Gwalior in 1997.
Date of first appointment	11.10.1999
Date of entry into continuous service	11.10.1999
Date of Placement to Senior Scale	11.10.2003
Date of Promotion to Selection Grade	11.10.2008
L.W.A availed with out medical ground	NIL
Proposed date of placement to Professor	18-07-2018
UGC Regulations applicable	UGC Regulations 2018

The Principal, MSM College,Kayamkulam has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS for promotion from Associate Professor to Professor with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

As per Clause 6.4B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to professor read as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13 A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.

iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.

iv) A minimum of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that Dr.Razia.K.I. was promoted as Associate Professor on 11.10.2011. She has acquired Ph.D in 1997. As per the duly constituted Selection Committee report, the teacher has attained a score of 288, for which the minimum required is 110 and she has the required number of publications to her credit. Supporting evidences of them have also been forwarded.

In the minutes of the Selection Committee held on 27.11.2021, it has been stated that the the committee has scrutinised the application along with the supporting documents viz; academic qualifications, publications, PBAS score sheet in detail and found that the the teacher satisfies all the requirement Qualification,required experience in the cadre of Associate Professor, required number of publications (10) and recommended that Dr.Razia.K.I, Associate Professor, Department of Physical Education, MSM College,Kayamkulam is eligible for Promotion/ Placement as Professor as Academic Level 14

It may be noted that the teacher is recommended eligible to be promoted to the post of Professor as per the General Template for CAS placement to Professor by the Selection Committee.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of above mentioned facts the proposal regarding the Placement/Promotion in respect of **Dr.Razia KI, Department of Physical Education from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), in MSM College, Kayamkulam w.e.f 18.07.2018** as per UGC Regulation 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Razia K.I., Department of Physical Education from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), in MSM College, Kayamkulam w.e.f 18.07.2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A9 Sri Satya Sai Arts & Science College-Thonnakkal - Initial Appointment of Assistant Professor in the Department of Commerce – Approval – reg. (1872/Ac F II/2022/UOK)

The Principal, **Sri Satya Sai Arts & Science College, Thonnakkal** has forwarded the proposal regarding the approval of the initial appointment of three Assistant Professors in the Department of Commerce.

Name of Teacher	Department	Date of Appointment	Nature of Vacancy
Smt.Parvathy.P.R	Commerce	17-11-2021	Newly created Post as per GO (Ms) No.471/2020/HEDN dated 30-12-2021 and No.D2/21/2021/HEdn dated 23.01.2021.
Smt.Ardra.J.S	Commerce	17-11-2021	Newly created Post as per GO (Ms) No.471/2020/HEDN dated 30-12-2021 and No.D2/21/2021/HEdn dated 23.01.2021.
Smt.Anjaly.B.Lal	Commerce	17-11-2021	Newly created Post as per GO (Ms) No.471/2020/HEDN dated 30-12-2021 and No.D2/21/2021/HEdn dated 23.01.2021.

As per GO(Ms) No.266/17/HEdn dated 16.10.2017 Government had sanctioned a new College, Sri Satya Sai Arts & Science College under Sri.Satya Sai Orphanage Trust and the Courses offered are

- 1)B.A English
- 2)B.Com Finance
- 3)B.Sc Physics

The Principal, **Sri Satya Sai Arts & Science College-Thonnakkal** has forwarded the following documents regarding the selection and appointment of the above mentioned Assistant Professors.

Appointment order in Form No.I

Minutes of the Selection Committee meeting and Interview score sheet.

News paper cuttings bearing the notification regarding the appointment.

Certificate stating that there are no supernumerary hands and no thrown out teachers.

Declaration to the effect that one month's time was given to the prospective candidates for applying.

Nomination letter from the Government. GO (Ms) No.471/2020/HEDN dated 30-12-2021 and No.D2/21/2021/HEdn dated 23.01.2021 and GO (Rt)No.733/2021/HEDN dated 02/06/2021.

Originals of the Qualifying Degrees, and mark lists.

Certificates to prove age and date of birth.

Service book of the teacher concerned with entries.

Joining report of the Assistant Professor concerned.

Workload statement in the department concerned

12.List of teachers in the department.

As per GO (Ms) No.471/2020/HEDN dated 30-12-2021 Government had sanctioned three teaching post in the Department of Commerce, Sri Satya Sai Arts & Science College-Thonnakkal. As per letter No.D2/21/2021/HEdn dated 23.01.2021 Government had nominated its representative to Selection Committee of Sri Satya Sai Arts & Science College-Thonnakkal for filling up of three vacancies in Commerce .The nomination was valid upto 31.05.2021. Due to lock down restrictions owing to COVID-19 Government as per GO .(Rt)No.733/2021/HEDN dated 02/06/2021 extent the validity of nomination orders for further period of six months w.e.f 31.05.2021.This was applicable for nomination orders whose validity expires on 31.05.2021 and selection have not been made till 31.05.2021.

The Educational Agency had advertised the notification regarding the vacancy in 5 daily newspapers viz. Kerala kaumudhi (dated 31.01.2021), Mathrubhumi (dated. 03.02.2021), The New Indian Express (dated 31.01.2021) , Malayala Manorama(dated 03.02.2021) Times of India (03.02.2021) Hence the age of the teacher is calculated as on 01.01.2021

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

- A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/ Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

- NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.
- Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 02.11.2021, at 10.30 AM in Sri Satya Sai Arts & Science College-Thonnakkal for the appointment of Assistant Professors in Commerce it is specified that 103 applications were received and call letters were sent to all the applicants. 74 candidates were selected for the process of shorlisting. Based on academic score, cut-off was fixed as 57. Accordingly 33 candidates were called for interview and out of this 17 candidates attended the interview. The rank list has been published purely

based on the interview. Parvathy.P.R , who got highest score (40 score out of 50) in the interview was placed as the first rank holder, Ardra.J.S who got (37score out of 50) in the interview was placed as the second rank holder and Anjaly.B.Lal who got (34 out of 50)in the interview was placed as third rank holder.

As per the Confidential Report received from the experts the following candidates are selected in the order of merit

	Name	Interview Score	Rank
1	Parvathy.P.R	40	1
2	Ardra J.S	37	2
3	Anjaly.B.Lal	34	3

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts, proposal for the approval of appointment of below mentioned assistant professors

Name of Teacher	Department	Date of Appointment	Nature of Vacancy
Smt.Parvathy.P.R	Commerce	17-11-2021	Newly created Post as per GO (Ms) No.471/2020/HEDN dated 30-12-2021 and No.D2/21/2021/HEdn dated 23.01.2021.
Smt.Ardra.J.S	Commerce	17-11-2021	Newly created Post as per GO (Ms) No.471/2020/HEDN dated 30-12-2021 and No.D2/21/2021/HEdn dated 23.01.2021.
Smt.Anjaly.B.Lal	Commerce	17-11-2021	Newly created Post as per GO (Ms) No.471/2020/HEDN dated 30-12-2021 and No.D2/21/2021/HEdn dated 23.01.2021.

is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration & appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Initial Appointment of Smt.Parvathy P.R., Smt. Ardra J. S, Smt.Anjaly B.L as Assistant Professors in the Department of Commerce at Sri Satya Sai Arts & Science College, Thonnakkal and recommended to approve the same.

PROFORMA

Initial Appointment of Assistant Professor in Commerce

Date of Notification: Kerala Kaumudhy (31.01.2021), Mathrubhumi(03.02.2021),

MalayalaManorama(03.02.2021), Indian Express (31.01.2021), Times of India (03.02.2021)

Sl. No.	Date of Birth and Age as on 01.01.2021	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible Position of the teacher	Apportionment position		Remarks
					Ope n	Communit y	

03.09.1994 26 Years and 3 months	1st rank in Open Merit	B.Com University of Calicut Reg.No: DVAMBCM042 April 2015 Percentage-96 Eligibility Certificate Produced M.Com University of Calicut Reg.No: FKAPMCMO11 Percentage-92.5 UGC NET with JRF Month and Year- July 2016 Register Number-36009113	sanctioned post -3 Position of the teacher-1	1	0	Newly created Post as per GO (Ms) No.471/2020/HEDN dated 30-12-2021 and No.D2/21/2021/HEd n dated 23.01.2021. Newly created Post as per GO (Ms) No.471/2020/HEDN dated 30-12-2021 and No.D2/21/2021/HEd n dated 23.01.2021.
19.01.1993 27 Years and 11 Months	2nd Rank in Open Merit	B.Com University of Kerala April 2014 Reg: No:15910602/11127028 Percentge-85.75 M.Com University of Kerala 2016 Reg.No. COM140505/2016 Percentage-69.78 UGC-NET January 2017 Reg.No.37007842	sanctioned post -3 Position of the teacher-2	2	0	Newly created Post as per GO (Ms) No.471/2020/HEDN dated 30-12-2021 and No.D2/21/2021/HEd n dated 23.01.2021
04.12.1993 27 Years	3rd Rank in Open Merit	B.Com University of Kerala April 2014 Reg.No. 15910602/11119004 Percentage-76 M.Com University of Kerala 2016 Reg.No.59014401 / 59014119003 Percentage-77.55 UGC-NET June 2015 Reg.No.38001	sanctioned post -3 Position of the teacher-3	3	0	

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A10 *SD College, Alappuzha- Placement/Promotion of Dr.K.Narayanan Assistant Professor (stage III) to Associate Professor (Stage IV) in the Department of Sanskrit, w.e.f 01.06.2018 FN Approval- reg. (5265/Ac F I/2022/UOK)*

The Principal, SD College, Alappuzha, had forwarded a proposal regarding the Placement/Promotion in respect of Dr.K.Narayanan, Assistant Professor (stage III) to Associate Professor (Stage IV) in the Department of Sanskrit, S D College, Alappuzha, w.e.f 01.06.2018 FN
The Service details of Dr.K.Narayanan are as follows.

Qualifications	M.A from Rashtriya Sanskrit Vidyapeetha, Tirupati in the year 1996. Qualified UGC-NET in December 1998. Awarded Ph.D from Rashtriya Sanskrit Vidyapeetha, Tirupati in the year 2000
Date of first entry in to Service	01.06.2006
Date of entry into continuous service	01.06.2006
Date of promotion to Assistant Professor Stage II	01.06.2010
Date of promotion to Assistant Professor Stage III	01.06.2015
L.W.A availed	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Availed for Promotion from stage I-Stage II(Two years on account of Ph.D)
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1)UGC-ASC-Universit of Kerala-OC from 21.07.2007 to 17.08.2007. 2)UGC-HRDC-University of Kerala-RC from 01.10.2015 to 21.10.2015. 3) UGC-HRDC- University of Kerala,Special Winter School from 30.11.2017 to 20.12.2017 4.Mahatma Gandhi University -Two Week Workshop on Research Methodology Conducted by College Development Council, from 03.12.2018 to 17.12.2018.
Refresher / Orientation Course due	Nil
Proposed date of promotion from Stage III to IV	01.06.2018
U G C Regulation applicable	U G C Regulation 2018, Option A
Remarks	UGC Public Notice F.No.2-16/2002(PS)Pt .FL.II dated 16.10.2018

It may be noted that for eligible to be placed as Associate Professor the teacher has to undergo any one of the following as stipulated in the UGC Regulation 2018.

One Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days)within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment period.

Here the Assistant Professor has undergone Two week workshop on Research Methodology for the College/University Teachers conducted by the College Development Council, Mahatma Gandhi University from 03.12.2018 to 17.12.2018. As per U.O

No.Ac.FIII/24522/2020 dated 19.01.2022, The Refresher /Orientation /Short term Course coordinated by colleges in association with Government Agencies like DCE, KSHEC, HRDC, KSCSTE, University and University department can be considered as eligible for the CAS placement of teachers in Private Aided Colleges.

It may be noted that the Assistant Professor has completed the mandatory Research Methodology Workshop after the due date of promotion ie on 17.12.2018. As Per UGC Public Notice F.No.2-16/2002(PS)Pt.FI.II dated 16.10.2018 extended the date of completion of refresher or orientation course upto 31.12.2018 to ensure uniformity. Hence eligible to be promoted as Associate Professor on the due date itself.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 01.06.2006 F.N in S D College, Alappuzha and it was approved by University of Kerala vide U.O No.Ac.FIII/1/021766/06 dated 22.02.2007. He has completed twelve years of service on 31.05.2018, for being promoted as Associate Professor (from AGP 8000 to AGP 9000).

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2015 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The Selection Committee was conducted on 28.12.2021 at 11.00 AM in SD College Alappuzha. Based on the assessment of the documents submitted the committee found that Dr.K.Narayanan is eligible for placement as Associate Professor(Sanskrit) with AGP 9000/-(Level 13A) w.e.f 01.06.2018

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal regarding the approval of placement/ promotion of Dr.K.Narayanan Assistant Professor (Stage III) to Associate Professor (Stage IV) in the Department of Sanskrit, w.e.f 01.06.2018 FN in SD College, Alappuzha based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.K.Narayanan Assistant Professor (stage III) to Associate Professor (Stage IV) in the Department of Sanskrit, w.e.f 01.06.2018 FN at S D College, Alappuzha and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A11 S D College, Alappuzha – Placement/Promotion of Dr.Prema.K.H, Department of Chemistry from Associate Professor(Academic Level 13 A) to Professor(Academic Level 14) w.e.f 18.07.2018 F N - Approval – reg:- (6342/Ac F I/2022/UOK)

The Principal, S D College, Alappuzha has forwarded a proposal for the approval of Placement/ Promotion of Dr.Prema.K.H, Department of Chemistry from Associate Professor(Academic Level 13A) to Professor(Academic Level 14) w.e.f 18.07.2018 F N

The Service details of Dr.Prema.K.H are as follows:

Qualifications	M..Sc Chemistry with First class in from University of Calicut in 1991. Joint CSIR UGC-NET held on December 1993 M.Phil from University of Calicut in November 1993. PhD from Cochin University of Science and Technology on 30.01.2009.
Date of first appointment	24.01.1996

Date of beginning into continuous service	24.01.1996
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	24.01.2001
Date of Promotion to Selection Grade	24.01.2006
Date of promotion to Associate Professor	24.01.2009
Proposed date of placement/ promotion to Professor	18.07.2018 F N
U G C Regulation applicable	U G C Regulation 2018

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.Prema.K.H as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) is as detailed below.

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

On verification, it is seen that Dr.Prema.K.H has completed three years of service as Associate Professor in Academic Level 13A on 24.01.2012. She acquired PhD under the Faculty of Technology from Cochin University of Science and Technology on 30.01.2009. The Selection Committee at SD College, Alappuzha. As per the minutes of the duly constituted Selection committee held on 28.09.2021, the Associate Professor attained a verified score of 218.8, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals (Supporting evidences of publications have also been forwarded).

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

In the light of above mentioned facts and as per the orders of the Vice-Chancellor, the proposal regarding the approval of Placement/Promotion of Dr.Prema.K.H from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) in the Department of Chemistry w.e.f. 18.07.2018 F N at S D College, Alappuzha as per UGC Regulation 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Prema.K.H, Department of Chemistry from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) w.e.f 18.07.2018 F N at S D College, Alappuzha and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A12 ***M S M College, Kayamkulam- Proposal for the approval of the Placement/Promotion of Dr.Rekha.Nair.R, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of Political Science w.e.f 28.07.2019***

(6375/Ac F I/2022/UOK)

The Principal, MSM College, Kayamkulam has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr.Rekha.Nair.R, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12** in the Department of **Political Science w.e.f 28.07.2019**

The Service details of Dr.Rekha Nair.R are as follows.

Qualifications	M A from University of Kerala in the year 2002. Awarded Ph.D from University of Kerala on 30.12.2008.
Date of first entry in to Service	28.07.2010
L.W.A availed	Nil
Details of relaxation availed of	Availed for Promotion from Stage I-II.(Two years on account of Ph.D)
Date of Placement to Assistant Professor Stage II	28.07.2014.
Date of completion of 5 years of service as Assitant Professor (Stage II)	27.07.2019
Proposed date of Placement to Assistant Professor (Stage III)	28.07.2019
Number of refresher Courses or Orientation Courses attended, duration and name of University	UGC-ASC- University of Kerala- Special Summer School from 18.02.2014 to 10.03.2014 2.UGC-HRDC,-University of Kerala- OC from 04.11.2016 to 01.12.2016 3. UGC-HRDC-University of Kerala-RC from 09.07.2019 to 22.07.2019.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option B)

For being promoted to Assistant Professor Academic Level 12 the incumbent has to complete any one of the following course within the assessment period.

One Refresher Course/Methodology Workshop/Training, Teaching-Learning-Evaluation Technology Programmes/Soft Skill Development Programmes & Faculty Development Programmes (2 weeks duration-14 days) after placement to Stage 2 and within the Assessment period. Here the Assistant Professor has completed one Refresher Course within the assessment period hence eligible to be promoted on the due date itself.

As per the minutes of the Screening Committee held on 03.11.2021 the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor. Academic Level 12 (Stage III).

As per API Scores sheet endorsed by the Screening Committee, the incumbent has awarded the following marks for each category.

Category I – Good

Category II – 152

Category III – 107

Category II + III – 259 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of **Dr.Rekha.Nair.R, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12** in the Department of **Political Science, MSM College, Kayamkulam w.e.f 28.07.2019.as per the UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non – teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Rekha.Nair.R, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of Political Science w.e.f 28.07.2019 at MSM College, Kayamkulam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A13 *M S M College, Kayamkulam- Proposal for the approval of the Placement/ Promotion of Smt.Jayalekshmi.B, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of English w.e.f 01.10.2021FN.*

(2634/Ac F I/2022/UOK)

The Principal, MSM College, Kayamkulam has forwarded a proposal regarding the Placement/ Promotion in respect of **Smt.Jayalekshmi.B,Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12** in the Department of **English w.e.f 01.10.2021FN.**

The Service details of Smt.jayalekshmi.B are as follows.

Qualifications	M.A from University of Kerala in July 2004. Qualified UGC NET held on December 2008.
Date of first entry in to Service	01.10.2010
L.W.A availed (With Medical Certificate)	Nil
Details of relaxation availed of	Nil
Date of Placement/promotion as Assistant Professor Stage II	01.10.2016
Date of completion of 5 years of service as Assistant Professor (stage II)	30.09.2021
Proposed date of Placement/ promotion as Assistant Professor Academic Level 12	01.10.2021
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. UGC-ASC- University of Kerala- OC from 23.04.2013 to 20.05.2013 2.UGC-ASC-University of Kerala RC from 01.08.2014 to 21.08.2014 3.UGC-HRDC-Osmania University,Hyderabad RC from 27.07.2020 to 08.08.2020 4)UGC-HRDC-University of Madras Online RC from 28.10.2020 to 10.11.2020
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018(Option A)

For being promoted to Assistant Professor Stage III(Academic Level 12) the incumbent has to complete any one of the following Course within the assessment period

Two Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment

Here the Assistant Professor has completed Two Refresher Courses within the assessment period. Hence eligible to be promoted on the due date itself.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 01.10.2010 FN in M S M College, Kayamkulam and it was approved by University of Kerala vide U.O No.Ac.F1/52798/11 dated 28.06.2011. She has completed eleven years of service on 31.09.2021.

The Principal, M S M College, Kayamkulam has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2016 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 12.11.2021 verified the API grades for the period and found that the incumbent is eligible for placement to Assistant Professor Academic Level 12 (AGP 8000).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement/ Promotion of **Smt.Jayalekshmi.B, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12** in the Department of English, MSM College Kayamkulam w.e.f 01.10.2021 FN. as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt.Jayalekshmi.B, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of English w.e.f 01.10.2021FN at MSM College Kayamkulam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A14. MSM College, Kayamkulam- Proposal for the approval of the Placement/ Promotion of Smt.Deepthi Gopinath, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of Economics w.e.f 28.07.2016.

(3485/AcF1/2022/UOK)

The Principal, M S M College, Kayamkulam has forwarded a proposal regarding the Placement/ Promotion in respect of **Smt.Deepthi Gopinath, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11** in the Department of Economics w.e.f 28.07.2016.

The Service details of Smt.Deepthi Gopinath are as follows..

Qualifications	M.A from University of Kerala in the year 2003 Qualified UGC-NET held on December 2006.
Date of first entry in to Service	28.07.2010
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assitant Professor (Academic Level 10)	27.07.2016
Proposed date of Placement to Assistant Professor (Stage III)	28.07.2016
Number of refresher Courses or Orientation Courses attended, duration and name of University	UGC-HRDC-University of Kerala -Special Summer School from 28.05.2015 to 17.06.2015
Refresher / Orientation Course due	One Orientation Course due
Regulation applicable/available	UGC Regulation 2018 (Option B)
Remarks	Clause 6.3 VIII of UGC Regulation Applicable

For being promoted to Assistant Professor Academic Level 11 the incumbent has to complete any one of the following course within the assessment period.

One Refresher Course/Orientation Course/ Methodology Workshop within the Assessment period.

Here the Assistant Professor has completed only one Refresher course.

As per clause 6.3 VIII of UGC-Regulation 2018 -The requirement of Refresher course and Orientation course for promotions due under CAS shall not be mandatory upto 31.12.2018. Since the date of promotion of the incumbent is on 28.07.2016 as per clause 6.3VIII of UGC-Regulation 2018 she is eligible to be promoted on the due date itself.

As per the minutes of the Screening Committee held on 29.10.2021 the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor. Academic Level 11 (Stage II).

As per API Scores sheet endorsed by the Screening Committee, the incumbent has awarded the following marks for each category.

Category I – Good

Category II – 192

Category III – 22

Category II + III – 214 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of Smt.Deepthi Gopinath, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of Economics w.e.f 28.07.2016, MSM College, Kayamkulam as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non – teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt.Deepthi Gopinath, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of Economics w.e.f 28.07.2016. at M S M College, Kayamkulam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A15 ***M S M College, Kayamkulam- Proposal for the approval of the Placement/ Promotion of Smt. Bindu.P.S, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 , w.e.f 28.07.2021 in the Department of History***

(3487/Ac F I/2022/UOK)

The Principal, M S M College, Kayamkulam has forwarded a proposal for the Placement/ Promotion of **Smt. Bindu.P.S, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 , w.e.f 28.07.2021** in the Department of **History**.

The Service details of Smt.Bindu.P.S are as follows.

Qualifications	MA, from Mahatma Gandhi University in the year May 2000. Qualified UGC-NET held on December 2001.
Date of first entry in to Service	28.07.2010
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement/promotion as Assistant Professor Stage II	28.07.2016
Date of completion of 5 years of service as Assistant Professor (Academic Level 11)	27.07.2021
Proposed date of Placement/ promotion as Assistant Professor Stage III	28.07.2021
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)UGC-ASc-University of Kerala-OC from 23.04.2013 to 20.05.2013 2.UGC-HRDC-University of Kerala-RC from 13.06.2017 to 03.07.2017 3.UGC-HRDC-University of Kerala-Live Online RC from 02.12.2020 to 15.12.2020.

	4.UGC-HRDC--University of Kerala in collaboration with KSMDDB College Sasthamcotta -One Week Online Short Term FDP(Interdisciplinary) from 12.08.2020 to 18.08.2020. 5)UGC-HRDC-University of Kerala in Collaboration with MSM College, Kayamkulam,Short Term Course in Humanities and Social Theory from 07.10.2020 to 14.10.2020.
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018(Option A)

For being promoted to Assistant Professor Stage III(Academic Level 12) the incumbent has to complete any one of the following Course within the assessment period

Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment

Here the Assistant Professor has completed One Refresher Course and Two short Term Course hence eligible to be promoted on the due date itself.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 28.07.2010 FN in M S M College, Kayamkulam and it was approved by University of Kerala vide U.O No. Ac FI/52798/11 dtd. 28.06.2011. She has completed eleven years of service on 27.07.2021.

The Principal, MSM College, Kayamkulam has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2016 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 24.11.2021 verified the API grades for the period and found that the teacher is eligible for placement to Assistant Professor Stage III-AGP 8000(Level 12) wef 28.07.2021.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement/ Promotion of **Smt. Bindu.P.S, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 28.07.2021** in the Department of **History, MSM College, Kayamkulam** as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt. Bindu.P.S, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 , w.e.f 28.07.2021 in the Department of History at MSM College, Kayamkulam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A16 *M S M College, Kayamkulam- Proposal for the approval of the Placement/Promotion of Dr.Harsha Viswanath, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of English w.e.f 01.10.2021FN*

(2638/Ac F I/2022/UOK)

The Principal, MSM College, Kayamkulam has forwarded a proposal regarding the Placement/Promotion in respect of **Dr.Harsha Viswanath,Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12** in the Department of **English w.e.f 01.10.2021FN**

The Service details of Dr.Harsha Viswanath are as follows.

Qualifications	1)M.A from Mahatma Gandhi University in July 2003. 2)UGC NET held on June 2004. 3)Awarded Ph.D from Mahatma Gandhi University on 31.05.2019.
Date of first entry in to Service	01.10.2010
L.W.A availed during the assessment period	NIL
Details of relaxation availed of	Nil
Date of Placement/promotion as Assistant Professor Stage II	01.10.2016
Date of completion of 5 years of service as Assistant Professor (stage II)	30.09.2021
Proposed date of Placement/ promotion as Assistant Professor Academic Level 12	01.10.2021
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. UGC-ASC- University of Kerala- Special Summer School from 19.02.2013 to 11.03.2013 2.UGC-HRDC,-Himachal Pradesh University Rc from 12.09.2016 to 01.10.2016 3. UGC-HRDC-University of Kerala in collaboration with SD College,Alappuzha online RC (Multidisciplinary) from 28.09.2020 to 11.10.2020 4)UGC-HRDC-University of Madras Online Refresher Course from 28.10.2020 to 10.11.2020
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018(Option A)

For being promoted to Assistant Professor Stage III (Academic Level 12) the incumbent has to complete any one of the following Course within the assessment period

Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/ Training in Teaching-Learning and Evaluation/ Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment

Here the Assistant Professor has completed Two *Refresher Course within the assessment period* Hence eligible to be promoted on the due date itself.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 01.10.2010 F N in M S M College, Kayamkulam and it was approved by University of Kerala vide U.O No.Ac.F1/52798/11 dated 28.06.2011 she has completed eleven years of service on 31.09.2021.

The Principal, M S M College, Kayamkulam has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2016 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 12.11.2021 verified the API grades for the period and found eligible for placement to Assistant Professor Stage III with AGP 8000 (Level 12).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement/ Promotion of **Dr.Harsha Viswanath, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12** in the Department of **English MSM College, Kayamkulam w.e.f 01.10.2021FN**, as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Harsha Viswanath, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of English MSM College, Kayamkulam w.e.f 01.10.2021FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A17

M S M College, Kayamkulam- Proposal for the approval of the Placement/ Promotion of Dr.Anil Kumar.K.M, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of Physics w.e.f 01.10.2021.

(2639/Ac F I/2022/UOK)

The Principal, MSM College, Kayamkulam has forwarded a proposal regarding the Placement/Promotion in respect of **Dr.Anil Kumar.K.M, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12** in the Department of **Physics w.e.f 01.10.2021.**

The Service details of Dr.Anil Kumar.K.M are as follows..

Qualifications	1)M Sc from Mahatma Gandhi University in June 2004 Awarded Ph.D from CUSAT on 20.07.2018.
Date of first entry in to Service	01.10.2010.
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Stage II	01.10.2016.
Date of completion of 5 years of service as Assistant Professor (Stage II)	30.09.2021.
Proposed date of Placement to Assistant Professor (Stage III)	01.10.2021.
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)UGC-ASC,University of Kerala, Orientation Programme from 01/01/2013-28/01/2013. 2))UGC-HRDC-Himachal Pradesh University - Special Summer School from 23.05.2016 to 11.06.2016. 3)UGC-HRDC-Kumaun University, Nainital, - Special Summer School/Winter School programme from 05.07.2019 to 19.07.2019. 4)Ministry of HRDC-TLC-under PMMMNMTT-Department of Education-University of Calicut-One Week Short Term Course from 08.09.2020

	to 14.09.2020. 5)Ministry of Human Resource development- PMMMNTT-TLC-Ramanujan College- University of Delhi-One Week Online FDP from 18.08.2020 to 25.08.2020.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option A)

For being promoted to Assistant Professor Stage III(Academic Level 12) the incumbent has to complete any one of the following Course within the assessment period Two Refresher Course/Research Methodology/ Workshop/Syllabus Up- gradation Workshop/Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week or 05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment

Here the Assistant Professor has completed One Refresher Course and Two Short Term Course within the assessment period.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 01.10.2010 F N in M S M College, Kayamkulam and it was approved by University of Kerala vide U.O No. Ac FI/2/52799/2011 dtd. 02.06.2011. He has completed eleven years of service as Assistant Professor Academic Level 11 on 30.09.2021.

The Principal, MSM College, Kayamkulam has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2016 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 26.10.2021, the committee verified the API grades for the period and found that the teacher is eligible for placement to Assistant Professor Academic Level 12 (AGP 8000) w.e.f 01.10.2021.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement/ Promotion of Dr.Anil Kumar.K.M, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of Physics M S M College, Kayamkulam w.e.f 01.10.2021 as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Anil Kumar.K.M, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of Physics M S M College, Kayamkulam w.e.f 01.10.2021 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A18. ***MSM College, Kayamkulam- Proposal for the approval of the Placement/Promotion of Smt.Advaita R.Prasad, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of Political Science w.e.f 28.07.2020.***

(6367/Ac F I/2022/UOK)

The Principal, MSM College, Kayamkulam has forwarded a proposal regarding the Placement/Promotion in respect of **Smt.Advaita R.Prasad, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12** in the Department of **Political Science w.e.f 28.07.2020.**

The Service details of **Smt.Advaita R.Prasad** are as follows..

Qualifications	M A from Mahatma Gandhi University in April 2008. M.Phil from Mahatma Gandhi University in September 2010. Qualified UGC-NET held on June 2009.
Date of first entry in to Service	28.07.2010.
L.W.A availed (On Medical Certificate)	04.01.2016 to 17.02.2016
Details of relaxation availed of	One year on account of M.Phil.
Date of Placement to Assistant Professor Stage II	28.07.2015.
Date of completion of 5 years of service as Assitant Professor (Stage II)	27.07.2020
Proposed date of Placement to Assistant Professor (Stage III)	28.07.2020.
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)UGC-HRDC-University of Kerala- Orientation Programme from 27/07/2016-23/08/2016. 2.UGC-HRDC JNU-One week Short term course from 06.03.2018-10.03.2018. 3)UGC-HRDC-University of Kerala-Refresher Course from 30.11.2018 to 20.12.2018. 4.UGC-HRDC Short term course from 22.11.2019-28.11.2019. 5)Teaching Learning Centre-Ramanujan College-University of Delhi- Ministry of Human Resource development-PMMMNT- Two weeks Faculty Development Programme from 02.07.2020 to 17.07.2020.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option A)

For being promoted to Assistant Professor Stage III(Academic Level 12) the incumbent has to complete any one of the following Course within the assessment period

Two Refresher Course/Research Methodology/ Workshop/Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/TechnologyProgrammes/Faculty Development Programmes (02 weeks duration – 10 Days)within the Assessment period (or completed two courses of at least one week

OR

05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment

Here the Assistant Professor has completed One Faculty Development Programme & 2 Short term courses within the assessment period.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 28.07.2010 F N in M S M College, Kayamkulam and it was approved by University of Kerala vide U.O No. Ac.FI/2/52798/2011 dtd. 28.06.2011. She has completed ten years of service for being promoted as Assistant Professor Academic Level 12 on 28.07.2020.

The Principal, MSM College, Kayamkulam has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2015 to 2020, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 02.11.2021 the committee verified the API grades for the period and found that the teacher is eligible for placement to Assistant Professor Stage III w.e.f 28.07.2020.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, as ordered by the Vice-chancellor, the proposal for the approval of the Placement / Promotion of **Smt.Advaita R.Prasad, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12** in the Department of **Political Science MSM College Kayamkulam, w.e.f 28.07.2020**.as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt.Advaita R.Prasad, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of Political Science MSM College Kayamkulam, w.e.f 28.07.2020 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A19. MSM College, Kayamkulam- Proposal for the approval of the Placement/ Promotion of Dr.Jyothi.G, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of Physics w.e.f 01.10.2021.

(2636/Ac F I/2022/UOK)

The Principal, M S M College, Kayamkulam has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr.Jyothi.G, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12** in the Department of **Physics w.e.f 01.10.2021**.

The Service details of Dr.Jyothi.G are as follows..

Qualifications	M Sc from Mahatma Gandhi University in May 2001 Awarded Ph.D from University of Kerala on 18.07.2019.
Date of first entry in to Service	01.10.2010.
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Stage II	01.10.2016.
Date of completion of 5 years of service as Assitant Professor (Stage II)	30.09.2021.
Proposed date of Placement to Assistant Professor (Stage III)	01.10.2021.
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)UGC-ASC,University of Kerala, Refresher Course from 22.10.2013 to 11.11.2013. 2))UGC-HRDC-Uniiversity of Kerala-Orientation Course from 01.01.2016 to 28.01.2016. 3)Kerala State Higher Education Council One week Faculty Development Programme from 29.08.2019 to 02.09.2019.

	4)UGC-HRDC-University of Kerala-Refresher Course from 21.11.2019 to 04.12.2019 5)UGC-HRDC-University of Kerala Live online short term course from 16.12.2020 to 22.12.2020.
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 (Option A)

For being promoted to Assistant Professor Stage III (Academic Level 12) the incumbent has to complete any one of the following Course within the assessment period

Two Refresher Course/Research Methodology/ Workshop/ Syllabus Up-gradation Workshop/ Training in Teaching-Learning and Evaluation/Technology Programmes/Faculty Development Programmes (02 weeks duration – 10 Days) within the Assessment period (or completed two courses of at least one week

OR

05 days duration in lieu of every single course/programme of at least two week or ten days duration)

OR

Completed one MOOCs Course (With e-certification) during assessment period

OR

Contribution towards development of e-content in 4-quadrant - (at least one quadrant - minimum of 10 modules of a course/contribution) during assessment.

Here the Assistant Professor has completed One Refresher Course and Two Short Term Course within the assessment period.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 01.10.2021 F N in M S M College, Kayamkulam and it was approved by University of Kerala vide U.O No.Ac.FI/2/52799/2011 dtd. 02.06.2011 . She has completed eleven years of service for being promoted as Assistant Professor Academic Level 12 on 01.10.2021.

The Principal, MSM College, Kayamkulam has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2016 to 2021, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes, the Screening Committee held on 26.10.2021 verified the API grades for the period and found eligible for placement to Assistant Professor Stage III w.e.f 01.10.2021.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement/ Promotion of **Dr.Jyothi.G, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12** in the Department of **Physics w.e.f 01.10.2021** as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Jyothi.G, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 in the Department of Physics w.e.f 01.10.2021 at MSM College Kayamkulam, and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A20 *Proposal for the approval of the Placement/Promotion of Dr.Prakash G. Williams, Assistant Professor in Biotechnology, Department of Botany & Biotechnology, Bishop Moore College Mavelikara from Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 20.09.2019:-*

(4186/Ac F I/2022/UOK)

The Principal of Bishop Moore College, Mavelikara had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Prakash G. Williams, Assistant Professor in Biotechnology, Department of Botany & Biotechnology from Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 20.09.2019

The Service details of Dr.Prakash G. Williams, are as follows.

Qualifications	1.M.Sc in Microbiology from Manonmaniam Sundaranar University in 2000 2.Ph.D in Microbiology-Marine Biotechnology from Manonmaniam Sundaranar University in October 2008
Date of first entry in to Service	20.09.2010
L.W.A availed	Nil
Details of relaxation availed of	Already availed in first promotion
Date of Placement to Assistant Professor Academic Level 11	20.09.2014
Date of completion of 5 years of service as Assistant Professor Academic Level 11	19.09.2019
Date of Placement to Assistant Professor Academic Level 12	20.09.2019
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)Orientation programme from UGC- ASC, University of Kerala from 26.04.2011 to 23.05.2011 2)Refresher Course from UGC- ASC, University of Kerala from 02.07.2014 to 22.07.2014. 3)Refresher Course from UGC- HRDC, University of Kerala from 23.07.2018 to 13.08.2018. 4)Short Term Course in Student Counselling and Mentoring from UGC-HRDC, University of Kerala from 04.07.2019 to 10.07.2019 (7 days) 5)Short Term Course in Disaster Management from UGC-HRDC, University of Kerala from 23.07.2019 to 29.07.2019 (7 days)
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 option A

The Assistant Professor had completed 5 years of service as Assistant Professor Academic Level 11 on 19.09.2019 and attended the mandatory Refresher Course/short term courses with in the assessment period. Hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal, Bishop Moore College Mavelikara has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations (Option A), Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 from 2014 to 2019, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee held on 16.08.2021, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion in respect of Dr.Prakash G. Williams, Assistant Professor in Biotechnology, Department of Botany & Biotechnology, Bishop Moore College Mavelikara, from Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 20.09.2019, as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non –Teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Prakash G. Williams, Assistant Professor in Biotechnology, Department of Botany & Biotechnology, Bishop Moore College Mavelikara, from Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 20.09.2019 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A21 Proposal for the approval of the Placement/Promotion of Dr.Jisha.S, Assistant Professor in Biochemistry, Department of Botany & Biotechnology, Bishop Moore College Mavelikara from Academic Level 11 to Assistant Professor Academic Level 12,w.e.f 22.09.2019:-

(4188/Ac F I/2022/UOK)

The Principal of Bishop Moore College, Mavelikara had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Jisha S, Assistant Professor in Biochemistry, Department of Botany & Biotechnology from Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 22.09.2019.

The Service details of Dr. Jisha S, are as follows.

Qualifications	1.M.Sc from University of Kerala in 2000. 2. Ph.D from University of Kerala on 25.03.2009
Date of first entry in to Service	22.09.2010
L.W.A availed	Nil
Details of relaxation availed of	Already availed in first promotion
Date of Placement to Assistant Professor Academic Level 11	22.09.2014
Date of completion of 5 years of service as Assistant Professor Academic Level 11	21.09.2019
Date of Placement to Assistant Professor Academic Level 12	22.09.2019
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) Refresher Course from UGC- ASC, University of Kerala from 19.07.2013 to 08.08.2013 2) Orientation Programme from UGC- ASC, University of Kerala from 27.06.2014 to 24.07.2014 3)Refresher Course from UGC- HRDC, University of Kerala from 11.07.2019 to 24.07.2019 (14 days),
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 option B

The Assistant Professor had completed 5 years of service as Assistant Professor Academic Level 11 on 21.09.2019 and completed the mandatory Refresher Course with in the assessment period. Hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal, Bishop Moore College Mavelikara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations (Option B), Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 from 2014 to 2019, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee held on 02/09/2021, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12 (stage III).

As per API scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category

Category I -Good

Category II – 206

Category III - 132.5

Category II +III - 338.5 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion in respect of Dr.Jisha S, Assistant Professor in Biochemistry, Department of Botany & Biotechnology, Bishop Moore College Mavelikkara, from Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 22.09.2019, as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non -Teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Jisha S, Assistant Professor in Biochemistry, Department of Botany & Biotechnology, Bishop Moore College Mavelikkara, from Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 22.09.2019 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A22. Proposal for the approval of the Placement/Promotion of Dr. A. Sivaprasad, Assistant Professor in Botany, Department of Botany & Biotechnology, Bishop Moore College Mavelikara from Academic Level 11 to Assistant Professor Academic Level 12,, w.e.f 26.09.2019:-

(4179/Ac F I/2022/UOK)

The Principal of Bishop Moore College, Mavelikara had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. A. Sivaprasad, Assistant Professor in Botany, Department of Botany & Biotechnology from Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 26.09.2019.

The Service details of Dr. A. Sivaprasad, are as follows.

Qualifications	1.M.Sc from University of Kerala in 1994 2. Ph.D from M.G University on 25.08.2009
Date of first entry in to Service	13.09.2010
L.W.A availed	Nil
Details of relaxation availed of	Already availed in first promotion
Date of Placement to Assistant Professor Academic Level 11	13.09.2014
Date of completion of 5 years of service as Assitant Professor Academic Level 11	12.09.2019
Date of Placement to Assistant Professor Academic Level 12	26.09.2019

Number of refresher Courses or Orientation Courses attended, duration and name of University	1) Refresher Course from UGC- ASC, University of Kerala from 19.07.2013 to 08.08.2013. 2) Special Summer School from UGC -ASC University of Kerala from 30.07.2014 to 19.08.2014 3) Short term Course in Student Counselling and Mentoring from UGC- HRDC, University of Kerala from 04.07.2019 to 10.07.2019. (7 days) 4) Short term Course from UGC- HRDC, Punjabi University, Patiala from 20.08.2019 to 27.08.2019 (8 days) 5) Refresher Course from UGC- HRDC, Bharathiar University from 12.09.2019 to 25.09.2019 (14 days),
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 option A
Remarks	Completed Refresher Course only after the due date of promotion. Hence the Assistant Professor is eligible for promotion only on 26.09.2019

The Assistant Professor had completed 5 years of service as Assistant Professor Academic Level 11 on 12.09.2019 and completed the mandatory Refresher Course only on 25.09.2019 i.e. after the due date of promotion. Hence the Assistant Professor is eligible for promotion only on 26.09.2019.

The Principal, Bishop Moore College Mavelikara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations (Option A), Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 from 2014 to 2019, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee held on 1.09.2021, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12 w.e.f 26.09.2019.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, as per the orders of the Vice-Chancellor, the proposal regarding the Placement/ Promotion in respect of Dr. A. Sivaprasad, Assistant Professor in Botany, Department of Botany & Biotechnology, Bishop Moore College Mavelikara, from Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 26.09.2019, as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non – teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. A. Sivaprasad, Assistant Professor in Botany, Department of Botany & Biotechnology, Bishop Moore College Mavelikara, from Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 26.09.2019 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A23. Proposal for the approval of the Placement/Promotion of Sri. Robert Raju, Assistant Professor in Botany, Department of Botany & Biotechnology, Bishop Moore College Mavelikara from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, w.e.f 05.12.2019:-

(4191/Ac F I/2022/UOK)

The Principal of Bishop Moore College, Mavelikara had forwarded a proposal regarding the Placement/ Promotion in respect of Sri. Robert Raju, Assistant Professor in Botany, Department of Botany & Biotechnology from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, w.e.f 05.12.2019.

The Service details of Sri. Robert Raju, are as follows.

Qualifications	1.M.Sc from M.G University in 2010 2. Qualified Joint CSIR -UGCNET held on 23.06.2013
Date of first entry in to Service	05.12.2013
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor Academic Level 10	04.12.2019
Date of Placement to Assistant Professor Academic Level 11	05.12.2019
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) Orientation Programme from UGC- HRDC, Kannur University from 11.07.2018 to 07.08.2018 2)Refresher Course from UGC- HRDC, Bharathiar University from 12.09.2019 to 25.09.2019 (14 days),
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 option A

The Assistant Professor had completed 6 years of service as Assistant Professor Academic Level 10 on 04.12.2019 and completed the mandatory Refresher Course and Orientation Programme with in the assessment period. Hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal, Bishop Moore College Mavelikara has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations (Option A), Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 from 2013 to 2019, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee held on 01.09.2021, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 11.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, as ordered by the Vice-Chancellor, the proposal regarding the Placement/ Promotion in respect of Sri. Robert Raju, Assistant Professor in Botany, Department of Botany & Biotechnology, Bishop Moore College Mavelikara, from Academic Level 10 to Assistant Professor Academic Level 11, w.e.f 05.12.2019, as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non – teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Sri. Robert Raju, Assistant Professor in Botany, Department of Botany & Biotechnology, Bishop Moore College Mavelikara, from Academic Level 10 to Assistant Professor Academic Level 11, w.e.f 05.12.2019 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A24 Proposal for the approval of the Placement/Promotion of Dr.Santhi W.S, Assistant Professor in Biotechnology, Department of Botany & Biotechnology, Bishop Moore College Mavelikara from Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 22.09.2019:-

(4183/Ac F I/2022/UOK)

The Principal of Bishop Moore College, Mavelikara had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Santhi W.S, Assistant Professor in Biotechnology, Department of Botany & Biotechnology from Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 22.09.2019

The Service details of Dr.Santhi W.S, are as follows.

Qualifications	1.M.Sc from University of Kerala in 2001 2.Qualified UGC -NET held on 30.12.2001 3. Ph.D from University of Kerala on 26.05.2011
Date of first entry in to Service	22.09.2010
L.W.A availed	Nil
Details of relaxation availed of	Already availed in first promotion
Date of Placement to Assistant Professor Academic Level 11	22.09.2014
Date of completion of 5 years of service as Assistant Professor Academic Level 11	21.09.2019
Date of Placement to Assistant Professor Academic Level 12	22.09.2019
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)Orientation Programme from UGC- ASC, University of Kerala from 21.06.2013 to 18.07.2013 2)Refresher Course from UGC- ASC, University of Kerala from 09.01.2015 to 29.01.2015 3) Refresher Course sponsored by RUSA from UGC- HRDC, University of Kerala from 08.11.2017 to 28.11.2017 4) Short Term Course in Student Counselling and Mentoring from UGC -HRDC, University of Kerala from 04.07.2019 to 10.07.2019. 5)One week Faculty Development Programme organised by KSHEC from 29.08.2019 to 02.09.2019
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 option A

The Assistant Professor had completed 5 years of service as Assistant Professor Academic Level 11 on 21.09.2019 and completed the mandatory Refresher Courses with in the assessment period. Hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal, Bishop Moore College Mavelikara has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations (Option A), Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 from 2014 to 2019, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee held on 16.08.2021, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 12 (stage III).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion in respect of Dr.Santhi W.S, Assistant Professor in Biotechnology, Department of Botany & Biotechnology, Bishop Moore College Mavelikara, from Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 22.09.2019, as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non – teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Santhi W.S, Assistant Professor in Biotechnology, Department of Botany & Biotechnology, Bishop Moore College Mavelikara, from Academic Level 11 to Assistant Professor Academic Level 12, w.e.f 22.09.2019 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A25 Initial Appointment of Assistant Professor in the Department of Commerce, Santhom Malankara Arts and Science College, Edanji – Approval – reg.

(1133/Ac F I/2022/UOK)

The Principal, Santhom Malankara Arts and Science College, Edanji has forwarded the proposal regarding the approval of the initial appointment of the following Assistant Professor in the Department of Commerce.

S.I. No.	Name of Teacher	Department	Date of Appointment	Nature of Vacancy
1.	Dr. Lethy L.B	Commerce	25.11.2021	Newly created post as per G.O.(M.S) No.181/2018/HEDN Dated 27/07/2018

The Principal, Santhom Malankara Arts and Science College, Edanji has forwarded the following documents regarding the selection and appointment of the above mentioned Assistant Professor.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting and Interview score sheet.
3. News paper cuttings bearing the notifications regarding the appointment.
4. Certificate stating that there are no supernumerary hands and no thrown out teachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Nomination letter from the Government. D2/515/2021/HEdn dated 05/11/2021.
7. Work load Adalath 2019
8. Originals of the Qualifying Degrees, and mark lists.
9. Certificates to prove age and date of birth.
10. Service book of the teacher concerned with entries.
11. Joining report of the Assistant Professors concerned.
12. Workload statement in the Department concerned
13. List of teachers in the Department

As per letter No.D2/7/2020/HEdn dated 02.07.2020 Government had nominated Sri. Rajesh Prakash, Joint Secretary to Govt., Finance Department to the Staff Selection Committee of Santhom Malankara Arts and Science College, Edanji for filling up of the vacancy created as per G.O.(M.S) No.181/2018/HEDN Dated 27/07/2018 in Commerce. As per G.O.(M.S) No.471/2020/HEDN Dated 30.12.2020 Government had created one new teaching post in the Department of Commerce, Santhom Malankara Arts and Science College, Edanji and had nominated Sri. S.D Ferold Xavier, Additional Secretary to Govt., Finance Department to the Staff Selection Committee vide letter No.D2/35/2021/HEdn dated 10.02.2021. The nomination was valid up to 31.05.2021. Due to lock down restrictions owing to COVID-19 Government as per GO (Rt)No.733/2021/HEDN dated 02/06/2021 extent the validity of nomination orders for further period of six months w.e.f 31.05.2021. This was applicable for nomination orders whose validity expires on 31.05.2021 and selection have not been made till 31.05.2021. As per the request of the Manager, Government had

merged the above two nomination letters and had nominated Sri.Ferold Xavier, Additional Secretary to Govt., Finance Department to the Staff Selection Committee for filling up of two vacancies in Commerce vide letter No.D2/515/2021/HEDn dated 05.11.2021

The Educational Agency had advertised the notification regarding the vacancy created in Commerce as per G.O.(M.S) No.181/2018/HEDN Dated 27/07/2018 in 4 daily newspapers viz. The New Indian Express (dated 08.08.2020, dated 06.05.2021),The Times of India (dated 08.08.2020), Deepika (dated 08.08.2020) and Mangalam (dated 08.08.2020). Hence the age of the teacher appointed as per G.O.(M.S) No.181/2018/HEDN Dated 27/07/2018 is calculated as on 01.01.2020.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.

Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

- NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

As per work load Adalath 2019, there is a workload of 38 hours and 2 sanctioned post in the Department of Commerce, Santhom Malankara Arts and Science College, Edanji. The Assistant Professor is appointed to the 1st position and there is sufficient workload to accommodate the incumbent.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 18.11.2021, 1.00 A.M at Malankara Catholic Bishop's House, Kudayal, Parassala for the appointment of Assistant Professor in Commerce (One vacancy to Open/Community Merit) it is specified that 9 applications were received and call letters were sent to all candidates. 5 candidates attended the interview. The rank list has been published purely based on the interview. Dr. Lethy L.B, who got highest score (41 score out of 50) in the interview by the management was placed as the first rank holder both in Open and Community Merit and appointed in Open Category.

As the Educational Agency had notified one vacancy in the Department of Commerce, Dr.Lethy L.B has been appointed as Assistant Professor in Open Merit in 1st position

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidates selected for appointment as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts, the proposal for the approval of the initial appointment of Dr. Lethy L.B as Assistant Professor in the Department of Commerce, Santhom Malankara Arts and Science College, Edanji w.e.f 25.11.2021 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the initial appointment of Dr. Lethy L.B as Assistant Professor in the Department of Commerce, Santhom Malankara Arts and Science College, Edanji w.e.f 25.11.2021 and recommended to approve the same.

PROFORMA

Proposal for the Initial appointment of Assistant Professor in Commerce, Santhom Malankara Arts & Science College, Edanji.

(Date of Notification: 08.08.2020 (The New Indian Express, The Times of India, Deepika, Mangalam)

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1.	Dr. Lethy B D.O.J: 25.11.2021 IFN Assistant Professor in Commerce Date of notification 08.08.2020 Interview held on 18.11.2021	10.05.1987 32 years and 07 months (as on 01.01.2020)	1st position in Open merit and community merit	B.Com First class, Percentage of marks- 69.66% April 2007, Reg No.783030 (University of Kerala) M.Com First class, Percentage of marks - 71.66% June 2009, Reg No.07120009 (University of	As per Work Load Adalath 2019 workload -38 hours As per G.O.(M.s)No.181/2018 /HEDN Dated 27.07.2018 and G.O.(M.s) No. 471/2020/H.E dn dated 30/12/2020, Sanctioned Posts - 2 Total Number of Teachers Permissible - 2 Position of the Teacher -1st	2	0	Newly created post as per G.O.(M.s)No.181/2018/HEN Dated 27.07.2018

				Kerala) <u>UGC</u> - <u>NET</u> Qualified on 13.06.201 1 Roll No.32080 288 Undertaki ng Produced <u>Ph.D</u> Reg No. 5737 Qualified on 10.10.201 7 (Universit y of Kerala)			
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Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A26 Initial Appointment of Assistant Professors in the Department of English, Santhom Malankara Arts and Science College, Edanji – Approval – reg. (1138/Ac F I/2022/UOK)

The Principal, Santhom Malankara Arts and Science College, Edanji has forwarded the proposal regarding the approval of the initial appointment of the following Assistant Professors in the Department of English.

SI. No.	Name of Teacher	Department	Date of Appointment	Nature of Vacancy
1.	Smt.Anusha Alex	English	25.11.2021	Newly created post as per G.O. (M.S)No.181/2018/HEDN Dated 27/07/2018
2.	Sri. Rejiraj S	English	30.11.2021	Newly created post as per G.O. (M.S)No.471/2020/HEDN Dated 30.12.2020

The Principal, Santhom Malankara Arts and Science College, Edanji has forwarded the following documents regarding the selection and appointment of the above mentioned Assistant Professors.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting and Interview score sheet.
3. News paper cuttings bearing the notifications regarding the appointment.
4. Certificate stating that there are no supernumerary hands and no thrown out teachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Nomination letter from the Government. D2/515/2021/HEDn dated 05/11/2021.
7. Work load Adalath 2019
8. Originals of the Qualifying Degrees, and mark lists.
9. Certificates to prove age and date of birth.
10. Service book of the teacher concerned with entries.
11. Joining report of the Assistant Professors concerned.
12. Workload statement in the Department concerned

13. List of teachers in the Department.

14. Community Certificate i/r Smt. Anusha Alex

As per letter No.D2/7/2020/HEDn dated 02.07.2020 Government had nominated Sri. Rajesh Prakash, Joint Secretary to Govt., Finance Department to the Staff Selection Committee of Santhom Malankara Arts and Science College, Edanji for filling up of the vacancy created as per G.O.(M.S) No.181/2018/HEDN Dated 27/07/2018 in English.As per G.O.(M.S) No.471/2020/HEDN Dated 30.12.2020 Government had created one new teaching post in the Department of English, Santhom Malankara Arts and Science College, Edanji and had nominated Sri.S.D Ferold Xavier, Additional Secretary to Govt., Finance Department to the Staff Selection Committee vide letter No.D2/35/2021/HEDn dated 10.02.2021.The nomination was valid up to 31.05.2021. Due to lock down restrictions owing to COVID-19 Government as per GO .(Rt)No.733/2021/HEDN dated 02/06/2021 extent the validity of nomination orders for further period of six months w.e.f 31.05.2021.This was applicable for nomination orders whose validity expires on 31.05.2021 and selection have not been made till 31.05.2021.As per the request of the Manager, Government had merged the above two nomination letters and had nominated Sri.Ferold Xavier, Additional Secretary to Govt., Finance Department to the Staff Selection Committee for filling up of two vacancies in English vide letter No.D2/515/2021/HEDn dated 05.11.2021

The Educational Agency had advertised the notification regarding the vacancies created in English as per G.O.(M.S) No.181/2018/HEDN Dated 27/07/2018 and G.O.(M.S) No.471/2020/HEDN Dated 30.12.2020 separately in 4 daily newspapers viz. The New Indian Express (dated 08.08.2020, dated 06.05.2021), The Times of India (dated 08.08.2020, dated 06.05.2021), Deepika (dated 08.08.2020, dated 06.05.2021) and Mangalam (dated 08.08.2020, dated 06.05.2021) respectively. Hence the age of the teacher appointed as per G.O. (M.S) No.181/2018/HEDN Dated 27/07/2018 is calculated as on 01.01.2020 and the age of the teacher appointed as per G.O.(M.S) No.471/2020/HEDN Dated 30.12.2020 is calculated as on 01.01.2021

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

- A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.
- Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-
 - a) The Ph.D degree of the candidate has been awarded in a regular mode;
 - b) The Ph.D thesis has been evaluated by at least two external examiners;
 - c) An open Ph.D viva voce of the candidate has been conducted;
 - d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
 - e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

- NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

As per work load Adalath 2019, there is a workload of 43 hours and 2 sanctioned post in Santhom Malankara Arts and Science College, Edanji. The two Assistant Professors are appointed in the 1st and 2nd positions and there is sufficient workload to accommodate the incumbents.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 19.11.2021, 9.30 A.M at Malankara Catholic Bishop's House, Kudayal, Parassala for the appointment of Assistant Professors in English (One vacancy each to Open and Community Merit) it is specified that 8 applications were received and call letters were sent to all candidates. 5 candidates attended the interview. The rank list has been published purely based on the interview. Smt. Anusha Alex, who got highest score (39 score out of 50) in the interview by the management was placed as the first rank holder both in Open and Community Merit and appointed in Community Category. Smt. Rejiraj S, who got (36 score out of 50) in the interview by the management was placed as the Second rank holder both in Open and Community Merit. and appointed in Open Category

As the Educational Agency had notified 2 vacancies in the Department of English including one vacancy in open merit and 1 in community merit, the educational agency has appointed the following incumbents in the Department

- 1) Smt. Anusha Alex in Community Merit in 1st position
- 2) Sri. Rejiraj S, in Open Merit in 2nd position

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidates selected for appointment as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts, proposal for the approval of appointment of two Assistant Professors in the Department of English as detailed below

SI. No	Name of Teacher	Date of Appointment	Nature of Vacancy
1.	Smt. Anusha Alex	25.11.2021	Against the Newly created post as per G.O.(M.S) No.181/2018/HEDN Dated 27/07/2018
2.	Sri. Rejiraj S	30.11.2021	Against the Newly created post as per G.O.(M.S) No.471/2020/HEDN Dated 30.12.2020

Is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Initial appointment of Smt. Anusha Alex and Sri. Rejiraj S Assistant Professor in English, Santhom Malankara Arts & Science College, Edanji and recommended to approve the same.

PROFORMA

Proposal for the Initial appointment of Assistant Professor in English, Santhom Malankara Arts & Science College, Edanji,

(Date of Notifications: 08.08.2020, 06.05.2021 (The New Indian Express, The Times of India, Deepika, Mangalam)

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1.	Smt. Anusha Alex D.O.J: 25.11.2021 IFN Assistant Professor in English Date of notification 08.08.2020 Interview held on 19.11.2021	07.10.1982 38 years and 02 months (as on 01.01.2020)	1 st position in Community merit	<u>B.A English Language & Literature</u> First class, Percentage of marks-60% April 2009, Reg No.740035 (University of Kerala) <u>M.A English Language & Literature</u> First class, Percentage of marks – 60% July 2015, Reg No. 32127 (University of Kerala) <u>UGC -NET Qualified on 05.01.2019</u> Roll No.KL1704507214 Undertaking Produced	<u>As per Work Load Adalath 2019 workload-43 hours</u> As per G.O.(M.s)No.181/2018/HEDN Dated 27.07.2018 and G.O.(M.s) No. 471/2020/H.E dn dated 30/12/2020, Sanctioned Posts - 2 Total Number of Teachers Permissible - 2 Position of the Teacher -1st	2	1	Newly created post as per G.O.(M.s)No.181/2018/HEDN Dated 27.07.2018
2.	Sri. Rejiraj S D.O.J: 30.11.2021 IFN Assistant Professor in English Date of notification 06.05.2021 Interview held on 19.11.2021	06.05.1996 25 years 7 months (as on 01.01.2021)	2 nd position in open merit	<u>B.A English Language & Literature.</u> Percentage of marks- 41.75% April 2016, Reg No.69476 (University of Kerala) <u>M.A English Language & Literature</u> First class, Percentage of marks - 80.4% April 2018, Reg No. 20163102102119 (Manonmani am Sundaranar University) Eligibility Certificate	<u>As per Work Load Adalath 2019 workload-43 hours</u> As per G.O.(M.s)No.181/2018/HEDN Dated 27.07.2018 and G.O.(M.s) No. 471/2020/H.E dn dated 30/12/2020, Sanctioned Posts - 2 Total Number of Teachers Permissible - 2 Position of the Teacher -2nd	3	1	Newly created post as per G.O.(M.s)No.471/2020/H.E dn dated 30/12/2020

				Produced <u>M.Phil</u> First class, Percentage of marks - 88.3% June 2019, Reg No. 20183113102 213 (Manonmani am Sundaranar University) Eligibility Certificate Produced <u>UGC -NET</u> <u>Qualified on</u> <u>30.12.2019</u> Roll No.KL17052 05728 Undertaking Produced				
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Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A27 ***Placement/Promotion of Smt. Bessy Mary Philip, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of Chemistry, Bishop Moore College, Mavelikara w.e.f 04.09.2019.***

(34520/Ac F I/2020/UOK)

The Principal, Bishop Moore College, Mavelikara had forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Bessy Mary Philip, Assistant Professor Stage I to Stage II in the Department of Chemistry, w.e.f 04.09.2019 as per 6th pay revision scale of UGC. Later the Principal has resubmitted the proposal for Placement/Promotion from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of Chemistry, w.e.f 04.09.2019 as per 7th pay revision scale of UGC.

The Service details of Smt. Bessy Mary Philip are as follows.

Qualifications	1. M.Sc from University of Kerala in 2010. 2. Qualified Joint CSIR-UGC JRF & NET in the examination held on 18.12.2011.
Date of first entry in to Service	04.09.2013
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor Academic Level 10	03.09.2019
Date of Placement to Assistant Professor Academic Level 11	04.09.2019
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Orientation Programme from UGC-HRDC, University of Kerala from 27.02.2019 to 26.03.2019 2. Refresher Course on Quantum Mechanics sponsored by Indian Academy of Sciences, Bangaluru , Indian National Science Academy,

	New Delhi, The National Academy of Sciences India, Allahabad in collaboration with Bishop Moore College, Mavelikara from 02.05.2018 to 16.05.2018.
Refresher / Orientation Course due	Nil
Regulation Applicable	UGC Regulation 2018 Option B

The Assistant Professor has to complete One Refresher Course of 2 weeks duration and One Orientation Course of 3 weeks duration within the Assessment period for the Promotion of Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11.

It may be noted that the Assistant Professor has completed the Refresher Course on Quantum Mechanics sponsored by Indian Academy of Sciences, Bangalore, Indian National Science Academy, New Delhi, The National Academy of Sciences India, Allahabad in collaboration with Bishop Moore College, Mavelikara from 02.05.2018 to 16.05.2018.

As per the U.O No. Ac F III /24522/2020 dated 19.01.2022, the refresher / orientation /short term courses by colleges in association with Government agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments has considered for the CAS Promotion of teachers. The Assistant Professor had completed 6 years of service as Assistant Professor Academic Level 10 on 03.09.2019 and completed the mandatory Refresher Course with in the assessment period. Hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option B, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 from 2013 to 2019, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee held on 07.12.2019, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Academic Level 11.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I-Good

Category II - 199

Category III- 54.5,

Category II+III-253.5 for which the minimum required is 20 (consolidated).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of Smt.Bessy Mary Philip, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of Chemistry, w.e.f 04.09.2019, as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt.Bessy Mary Philip, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of Chemistry, w.e.f 04.09.2019 at Bishop Moore College, Mavelikara and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A28 ***Bishop Moore College Mavelikara-Proposal for the approval of the Placement/Promotion of Smt.Simili Abraham Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, Department of Mathematics, w.e.f 14.06.2018 -reg.***

(34547/Ac F I/2020/UOK)

The Principal of Bishop Moore College Mavelikara had forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Simili Abraham, as Assistant Professor from Stage II to Stage III as per 6th pay revision scale. The Principal has resubmitted the proposal regarding the Placement/ Promotion in respect of Smt.Simili Abraham, as Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, in the Department of Mathematics, w.e.f 14.06.2018 as per 7th pay revision scale.

The Service details of Smt.Simili Abraham are as follows.

Qualifications	1. M.Sc from Mahatma Gandhi University in 2005 2. Qualified NET Exam held on 19/06/2005
Date of first entry in to Service	14.06.2007
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Academic Level 11	14.06.2013
Date of completion of 5 years of service as Assitant Professor Academic Level 11	13.06.2018
Date of Placement to Assistant Professor Academic Level 12	14.06.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1) Orientation Programme from UGC-ASC,University of Kerala from 03.03.2011 to 30.03.2011 2)Refresher Course from UGC- ASC,University of Kerala from 05.09.2012 to 26.09.2012 3)Refresher Course from UGC-HRDC,University of Kerala from 02.02.2017 to 22.02.2017
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 2018 Option B

The Assistant Professor had completed 5 years of service as Assistant Professor Academic Level 11 on 13.06.2018 and completed the mandatory Refresher Course with in the assessment period. Hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal, Bishop Moore College Mavelikara has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option B, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 from 2013 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee held on 27.10.2020, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Assistant Professor stage III(AGP 8000).

As per API scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category

Category I -Good

Category II – 209

Category III -61

Category II +III -270 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of Smt.Simili Abraham, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, in the Department of Mathematics, Bishop Moore College Mavelikkara w.e.f 14.06.2018, as

per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt.Simili Abraham, Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12, in the Department of Mathematics, Bishop Moore College Mavelikkara w.e.f 14.06.2018, as per the UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A29 Bishop Moore College, Mavelikara-Placement/Promotion of Dr.Abha K, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of Chemistry, w.e.f 04.01.2018.

(34545/Ac F I/2020/UOK)

The Principal of Bishop Moore College, Mavelikara had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Abha K, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of Chemistry, w.e.f 04.01.2018 as per 6th pay revision scale of UGC. The Principal had rectified all the defects and resubmitted the proposal as per 7th pay revision scale of UGC.

The Service details of Dr. Abha K are as follows.

Qualifications	M.Sc from M.G University in 2008. Qualified Joint CSIR-UGC NET exam held on 20.06.2010 Qualified PhD from University of Kerala on 25.05.2019
Date of first entry in to Service	04.01.2012
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor Academic Level 10	03.01.2018
Date of Placement to Assistant Professor Academic Level 11	04.01.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Special Summer School in Quantum Mechanics from UGC-ASC, Kannur University from 03.04.2013 to 23.04.2013 2. Refresher Course on Quantum Mechanics sponsored by Indian Academy of Sciences, Banglore, Indian National Science Academy, New Delhi, The National Academy of Sciences India, Allahabad in collaboration with Bishop Moore College, Mavelikkara from 05.05.2014 to 18.05.2014.
Refresher / Orientation Course due	Nil
Regulation Applicable	UGC Regulation 2018 Option B

The Assistant Professor has to complete One Refresher Course of 2 weeks duration and One Orientation Course of 3 weeks duration within the Assessment period for the Promotion of Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11.

It may be noted that the Assistant Professor has completed Refresher Course on Quantum Mechanics sponsored by Indian Academy of Sciences, Banglore, Indian National Science Academy, New Delhi, The National Academy of Sciences India, Allahabad in collaboration with Bishop Moore College, Mavelikara from 02.05.2018 to 16.05.2018.

As per the U.O No. Ac F III /24522/2020 dated 19.01.2022, the refresher / orientation /short term courses by colleges in association with Government agencies like DCE, KSHEC, HRDC, KSCSTE, University and University Departments has considered for the CAS Promotion of teachers. The Assistant Professor had completed 6 years of service as Assistant Professor Academic Level 10 on 03.01.2018 and completed the mandatory Refresher Course within the assessment period. Hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option B, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 from 2012 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee held on 07.12.2019, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Stage II (AGP 7000) w.e.f 04.01.2018.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I-Good

Category II - 143

Category III- 63.8,

Category II+III-206.8 for which the minimum required is 20 (consolidated).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of Dr. Abha K, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of Chemistry, Bishop Moore College Mavelikkara w.e.f 04.01.2018, as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non – teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Abha K, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of Chemistry, Bishop Moore College Mavelikkara w.e.f 04.01.2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A30 Bishop Moore College, Mavelikara-Placement/Promotion of Dr. Deepa Thomas, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of Chemistry, w.e.f 04.01.2018.

(34440/Ac F I/2020/UOK)

The Principal of Bishop Moore College, Mavelikara had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Deepa Thomas, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of Chemistry, w.e.f 04.01.2018 as per 6th pay revision scale of UGC. The Principal had rectified all the defects and resubmitted the proposal as per 7th pay revision scale of UGC.

The Service details of Dr. Deepa Thomas are as follows.

Qualifications	M.Sc from M.G University in 2003. Qualified Joint CSIR-UGC NET exam held on 19.12.2010. Qualified PhD from University of Kerala on 24.02.2020.
Date of first entry in to Service	04.01.2012
L.W.A availed	Nil
Details of relaxation availed of	Nil

Date of completion of 6 years of service as Assistant Professor Academic Level 10	03.01.2018
Date of Placement to Assistant Professor Academic Level 11	04.01.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course conducted by UGC - ASC, University of Kerala Kariavattom from 26/02/2015 to 18/03/2015. 2.Orientation Programme from UGC-HRDC, University of Calicut, from 11.08.2016 to 07.09.2016.
Refresher / Orientation Course due	Nil
Regulation Applicable	UGC Regulation 2018 Option B

The Assistant Professor had completed 6 years of service as Assistant Professor Academic Level 10 on 03.01.2018 and completed the mandatory Refresher Course with in the assessment period. Hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option B, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 from 2012 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Stage II (AGP 7000) w.e.f 04.01.2018.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I-Good

Category II- 148,

Category III –69.5,

Category II+III-217.5 for which the minimum required is 20 (consolidated).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Dr. Deepa Thomas, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of Chemistry, Bishop Moore College, Mavelikara w.e.f 04.01.2018 is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Deepa Thomas, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of Chemistry, Bishop Moore College, Mavelikara w.e.f 04.01.2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A31 Bishop Moore College, Mavelikara -Placement/Promotion of Smt. Linda E Jacob, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of Chemistry, w.e.f 04.06.2018.

(34510/Ac F I/2020/UOK)

The Principal of Bishop Moore College, Mavelikara had forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Linda E Jacob, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of Chemistry, w.e.f 04.06.2018 as per 6th pay revision scale of UGC. The Principal had rectified all the defects and resubmitted the proposal as per 7th pay revision scale of UGC.

The Service details of Smt. Linda E Jacob, are as follows.

Qualifications	1. M.Sc from University of Kerala in 2008 2. Qualified Joint CSIR-UGC NET exam held on 19.12.2010.
Date of first entry in to Service	04.06.2012
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor Academic Level 10	03.06.2018
Date of Placement to Assistant Professor Academic Level 11	04.06.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Special Summer School in Quantum Mechanics from UGC-ASC, Kannur University from 03.04.2013 to 23.04.2013 2. Orientation Programme from UGC-HRDC, University of Kerala, Kariavattom from 20.06.2018 to 17.07.2018
Refresher / Orientation Course due	Nil
Regulation Applicable	UGC Regulation 2018 Option B
Remarks	UGC Public Notice is applicable

The Assistant Professor had completed 6 years of service as Assistant Professor Academic Level 10 on 03.06.2018 and the UGC vide its public notice F.No. 2-16/2002(PS)PtFI.II dated 16.10.2018 had approved to extend the date for completing Orientation course/Refresher Course for promotion under CAS upto 31.12.2018 for all candidates to ensure uniformity. Hence the Assistant Professor is eligible for promotion on the due date itself.

The Principal has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for Option B, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 from 2012 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee held on 07.12.2019, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Assistant Professor Stage II.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I-Good

Category II - 242

Category III- 64,

Category II+III- 306 for which the minimum required is 20 (consolidated).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of Smt. Linda E Jacob, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of Chemistry, Bishop Moore College, Mavelikara w.e.f 04.06.2018, as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non – teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt. Linda E Jacob, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 in the Department of Chemistry, Bishop Moore College, Mavelikara w.e.f 04.06.2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A32 *Karmela Rani Training College, Kollam- Appointment of Dr. Anuja.C.S, Associate Professor in Education (Malayalam) as DDO (Seventh Term)- Approval of – reg*

(20740/2019/UOK)

The Manager, Karmela Rani Training College, Kollam, has requested to approve the appointment of Dr. Anuja.C.S, Associate Professor in Education (Malayalam) as DDO of the college for the Seventh Term.

It may be noted that University had given approval for the appointment of Dr. Anuja C.S, as the DDO of Karmela Rani Training College, Kollam, for six consecutive terms of three months duration w.e.f 01.10.2020

As per the Norms and Procedure for the the selection of teachers for appointment in private Affiliated Colleges -ammended UO NoAcFV/50501/2013 dated 02/05/2014 "In exceptional cases the Vice-Chancellor may approve the appointment of any member of the teaching staff of a College as Drawing and Disbursing Officer on request from the Educational Agency subject to a maximum of three months for reasons to be recorded.it shall not be granted for more than three consecutive terms".

The Syndicate at its meeting held on 20.01.2022 while considering the proposal for the approval of Dr.Anuja C.S,Associate Professor in Education as DDO of Karmela Rani Training College Kollam had resolved to direct the educational agencies to appoint senior most teacher of the college / atleast an Associate Professor as DDO henceforth and the term of appointment shall not exceed 3 consecutive terms.It is further resolved to inform the Educational agencies of all Private Aided Colleges to fill the vacancy of Principal before 31.05.2022.

In this regard a Circular Dated 30.12.2021 has already been issued by the University informing the managements of Private Aided Colleges Affiliated to the University to appoint regular Principals in the College within three consecutive terms of appointment of DDO and proposal to extend the term of appointment of DDO beyond three consecutive terms shall not be considered for approval without sufficient valid reasons.

In this context it may be noted that the educational agency has submitted the proposal to approve the appointment of Dr. Anuja C.S as Drawing and Disbursing Officer for a further period of three months w.e.f 01-04-2022 FN (Seventh Term) without any valid reasons other than expiry of the present term of appointment.

In the light of the above mentioned facts, the proposal for the approval of the extension of term of appointment of Dr. Anuja.C.S, Associate Professor in Education (Malayalam) as Drawing & Disbursing Officer of Karmela Rani Training College, Kollam for the Seventh term, comprising of three months w.e.f 01.04.2022, is placed before the Standing Committee of the Syndicate on Teaching and Non – teaching staff of private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Appointment of Dr. Anuja.C.S, Associate Professor in Education (Malayalam) as DDO (Seventh Term), Karmela Rani Training College, Kollam and recommended to approve the same. Further recommended to issue strict warning to the Educational Agency stating that no further extension will be granting for appointment of Drawing and Disbursing Officer and to urgently take steps for the appointment of permanent Principal in the college.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A33 *T.KM College of Arts and Science, Kollam-Initial Appointment of Assistant Professor in the Department of Botany– Approval – reg.*

(14311/Ac F I/2022/UOK)

The Principal, T.KM College of Arts and Science, Kollam has forwarded the proposal regarding the approval of the initial appointment of the following Assistant Professor in the Department of Botany.

Name of Teacher	Department	Date of Appointment	Nature of Vacancy
Dr. Sangeetha G	Botany	28.09.2021	Relieving Vacancy of Smt. S.S Sumayya, Assistant Professor relieved w.e.f 17.09.2018AN

The Principal, T.KM College of Arts and Science, Kollam has forwarded the following documents regarding the selection and appointment of the above mentioned Assistant Professor.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting and Interview score sheet.
3. News paper cuttings bearing the notification regarding the appointment.
4. Certificate stating that there are no supernumerary hands and no thrown out teachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Nomination letter from the Government. D2/513/2019/HEdn dated 05.11.2020
7. Certificate showing no apportionment or reservation of vacancies for any community.
8. Originals of the Qualifying Degrees, and mark lists.
9. Certificates to prove age and date of birth.
10. Service book of the teacher concerned with entries.
11. Joining report of the Assistant Professor concerned.
12. Workload statement in the department concerned.
13. List of teachers in the department.

As per letter No.D2/513/2019/HEdn dated 05.11.2020 Government had nominated Sri. Ahmmmed Kabeer, Joint Secretary to Government to the Staff Selection Committee of T.KM College of Arts and Science, Kollam for filling up of one vacancy in Botany. The nomination was valid upto 31.05.2021.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. Desabhimani (dated 01.12.2020), The Hindu (dated 01.12.2020), The New Indian Express (dated 01.12.2020) and Madyamam (dated 01.12.2020). Hence the age of the teacher is calculated as on 01.01.2020

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

- A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.
- Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-
 - a) The Ph.D degree of the candidate has been awarded in a regular mode;
 - b) The Ph.D thesis has been evaluated by at least two external examiners;
 - c) An open Ph.D viva voce of the candidate has been conducted;
 - d) The Candidate has published two research papers from his /her Ph.D work out of which at least one is in a refereed journal.
 - e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/ seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

As per Post Adalath report there is a workload of 72 hours and 4 sanctioned posts in the Department of Botany, T.K.M College of Arts and Science, Kollam. The Assistant Professor is appointed in the 4th position against the Relieving Vacancy of Smt. S.S Sumayya, Assistant Professor relieved w.e.f 17.09.2018AN and there is sufficient workload in the Department to accommodate the incumbent.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 10.04.2021, for the appointment of Assistant Professor in Botany (Open Merit- one vacancy) it is specified that 37 applications were received and call letters were sent to all candidates. 27 candidates attended the interview. The rank list has been published purely based on the Performance of the candidates at the interview out of 20 marks as contemplated in the UGC Regulations 2018.

As per the UGC Regulations 2018, the Academic Score shall be considered only for short- listing of the candidates for interview and the selection to the posts shall be made on the basis of performance in the interview. But University Order in this regard has issued only on 09.09.2021, vide U.O Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021. The Educational Agency has conducted the Interview for 20 marks as stipulated in UGC Regulations 2018 but before the issuance of U.O Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021. Dr. Sangeetha G who got highest score (16 marks out of 20) in the interview by the management was placed as the first rank holder in Open Merit. It may be noted that, Dr. Sangeetha G the first rank holder, is appointed as Assistant Professor in Botany in open merit.

As the Educational Agency had notified one vacancy in the Department of Botany in open merit, the educational agency has appointed Dr. Sangeetha G as Assistant Professor in the Department of Botany in Open Merit in 4th position.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts, proposal for the approval of the initial appointment of Dr. Sangeetha G as Assistant Professor in the Department of Botany, T.K.M College of Arts and Science w.e.f 28.09.2021 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Initial appointment of Dr. Sangeetha G as Assistant Professor in Botany, T.K.M College of Arts & Science, Kollam and recommended to approve the same.

PROFORMA

Proposal for the Initial appointment of Assistant Professor in Botany, T.K.M College of Arts & Science, Kollam

Date of Notification: 01.12.2020 (The Hindu, The New Indian Express, Desabhimani, Madhyamam)

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1.	Dr.Sangeetha G D.O.J: 28.09.2021FN Assistant Professor in Botany Date of notification 01.12.2020 Interview held on 10.04.2021	10.05.1985 34 years and 07 months (as on 01.01.2020)	1 st position in Open merit	B.Sc Botany First class, Percentage of marks-85.4% April 2006, Reg No. 420179 (University of Kerala) M.Sc Botany First class, Percentage of marks – 76% May 2008, Reg No. 06144008 (University of Kerala) Joint CSIR UGC Test for JRF & NET Qualified on 09.05.2018 Roll No.378574 Undertaking Produced Ph.D (University of Kerala) Qualified on 17.04.2018 Reg No.9383	<u>As per post Adalath Report 2018</u> workload – 72 hours Sanctioned Posts - 4 Total Number of Teachers Permissible - 4 Position of the Teacher -4th	34	16	Against the Releiving vacancy of Smt.S.S Sumayya

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A34 T.KM College of Arts and Science, Kollam- Initial Appointment of Assistant Professor in the Department of Chemistry– Approval – reg. (14312/Ac F I/2022/UOK)

The Principal, T.KM College of Arts and Science, Kollam has forwarded the proposal regarding the approval of the initial appointment of the following Assistant Professor in the Department of Chemistry.

Name of Teacher	Department	Date of Appointment	Nature of Vacancy
Dr. Diveshkumar K.V	Chemistry	11.10.2021 FN	Retirement Vacancy of Dr. B Harikumar, Associate Professor

The Principal, T.KM College of Arts and Science, Kollam has forwarded the following documents regarding the selection and appointment of the above mentioned Assistant Professor.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting and Interview score sheet.

3. News paper cuttings bearing the notification regarding the appointment.
4. Certificate stating that there are no supernumerary hands and no thrown out teachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Nomination letter from the Government. D2/513/2019/HEdn dated 05.11.2020
7. Certificate showing no apportionment or reservation of vacancies for any community.
8. Originals of the Qualifying Degrees, and mark lists.
9. Certificates to prove age and date of birth.
10. Service book of the teacher concerned with entries.
11. Joining report of the Assistant Professor concerned.
12. Workload statement in the Department concerned.
13. List of teachers in the Department.

As per letter No.D2/513/2019/HEdn dated 05.11.2020 Government had nominated Sri. Ahmmed Kabeer, Joint Secretary to Government to the Staff Selection Committee of T.KM College of Arts and Science, Kollam for filling up of one vacancy in Chemistry. The nomination was valid upto 31.05.2021.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. Desabhimani (dated 01.12.2020, The Hindu (dated 01.12.2020), The New Indian Express (dated 01.12.2020) and Madyamam (dated 01.12.2020). Hence the age of the teacher is calculated as on 01.01.2020

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

- A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.
- Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-
 - a) The Ph.D degree of the candidate has been awarded in a regular mode;
 - b) The Ph.D thesis has been evaluated by at least two external examiners;
 - c) An open Ph.D viva voce of the candidate has been conducted;
 - d) The Candidate has published two research papers from his /her Ph.D work out of which at least one is in a refereed journal.
 - e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

As per Post Adalath report there is a workload of 165 hours and after reducing PG weightage it gets reduced to 150 hours and 9 sanctioned post in the Department of Chemistry, T.K.M College of Arts and Science, Kollam. The Assistant Professor is appointed in the 9th position and there is sufficient workload to accommodate the incumbent.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 12.04.2021, for the appointment of Assistant Professor in Chemistry (Open Merit- one vacancy) it is specified that 55 applications were received and call letters were sent to all candidates. 38 candidates attended the interview. The rank list has been published purely based on the Performance of the candidates at the interview out of 20 marks as contemplated in the UGC Regulations 2018. As per the UGC Regulations 2018, the Academic Score shall be considered only for short- listing of the candidates for interview and the selection to the posts shall be made on the basis of performance in the interview. But University Order in this regard has issued only on 09.09.2021, vide U.O Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021. The Educational Agency has conducted the Interview for 20 marks as stipulated in UGC Regulations 2018 but before the issuance of U.O Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021. Dr. Diveshkumar K.V, who got highest score (16 marks out of 20) in the interview by the management was placed as the first rank holder in Open Merit. It may be noted that, Dr. Diveshkumar K.V the first rank holder, is appointed as Assistant Professor in Chemistry in open merit.

As the Educational Agency had notified one vacancy in the Department of Chemistry in open merit, the educational agency has appointed Dr. Diveshkumar K.V in the Department of Chemistry in Open Merit in 9th position.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts, proposal for the approval of the initial appointment of Dr. Diveshkumar K.V as Assistant Professor in the Department of Chemistry, T.K.M College of Arts and Science w.e.f 11.10.2021 FN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Initial appointment of Dr. Diveshkumar K.V., Assistant Professor in Chemistry, T.K.M College of Arts & Science, Kollam and recommended to approve the same.

PROFORMA

Proposal for the Initial appointment of Assistant Professor in Chemistry, T.K.M College of Arts & Science, Kollam

(Date of Notification: 01.12.2020 (The Hindu, The New Indian Express, Desabhimani, Madhyamam))

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1.	Dr.Diveshkumar K.V D.O.J: 11.10.2021FN Assistant Professor in Chemistry Date of notification 01.12.2020 Interview held on 12.04.2021	31.05.1987 32 years and 07 months (as on 01.01.2020)	1 st position in Open merit	<u>B.Sc Chemistry</u> First class, Percentage of marks-86.66% March 2008, Reg No.4558 (Kannur University) <u>M.Sc Chemistry</u> First class, Percentage of marks – 70.06 March 2010, Reg No. A8PSCH1101 (Kannur University) (Eligibility Certificate produced) <u>Joint CSIR UGC Test for JRF & NET</u> <u>Qualified on 19.06.2011</u> Roll No.148745 Undertaking Produced <u>Ph.D</u> (IIT,Bombay) Qualified on 25.02.2017 Reg No.114033048	<u>As per post Adalath Report2018</u> workload – 165hours After reducing PG Weightage workload – 150hours Sanctioned Posts - 9 Total Number of Teachers Permissible - 9 Position of the Teacher -9th	35	16	Against the Retirement vacancy of Dr. B Harikumar

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.35 T.KM College of Arts and Science, Kollam - Initial Appointment of Assistant Professor in the Department of Commerce– Approval – reg. (14313/Ac F I/2022/UOK)

The Principal, T.KM College of Arts and Science, Kollam has forwarded the proposal regarding the approval of the initial appointment of the following Assistant Professor in the Department of Commerce.

Name of Teacher	Department	Date of Appointment	Nature of Vacancy
Dr. Riyas Y	Commerce	28.09.2021 FN	Retirement Vacancy of Sri. Suresh Kumar S, Associate Professor

The Principal, T.KM College of Arts and Science, Kollam has forwarded the following documents regarding the selection and appointment of the above mentioned Assistant Professor.

Appointment order in Form No.I

Minutes of the Selection Committee meeting and Interview score sheet.

News paper cuttings bearing the notification regarding the appointment.

Certificate stating that there are no supernumerary hands and no thrown out teachers.

Declaration to the effect that one month's time was given to the prospective candidates for applying.

Nomination letter from the Government. D2/513/2019/HEdn dated 05.11.2020

Certificate showing no apportionment or reservation of vacancies for any community.

Originals of the Qualifying Degrees, and mark lists.

Certificates to prove age and date of birth.

Service book of the teacher concerned with entries.

Joining report of the Assistant Professor concerned.

Workload statement in the Department concerned.

List of teachers in the Department.

As per letter No.D2/513/2019/HEdn dated 05.11.2020 Government had nominated Sri. Ahmmed Kabeer, Joint Secretary to Government to the Staff Selection Committee of T.KM College of Arts and Science, Kollam for filling up of one vacancy in Commerce. The nomination was valid upto 31.05.2021.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. Desabhimani (dated 01.12.2020), The Hindu (dated 01.12.2020), The New Indian Express (dated 01.12.2020) and Madyamam (dated 01.12.2020). Hence the age of the teacher is calculated as on 01.01.2020

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors(vide clause 4.1) is as follows.

- A Master's Degree with 55% marks(or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.
- Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-
 - a) The Ph.D degree of the candidate has been awarded in a regular mode;
 - b) The Ph.D thesis has been evaluated by at least two external examiners;
 - c) An open Ph.D viva voce of the candidate has been conducted;
 - d) The Candidate has published two research papers from his /her Ph.D work out of which at least one is in a refereed journal.
 - e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

As per Post Adalath report there is a workload of 201 hours and 9 sanctioned posts in the Department of Commerce, T.K.M College of Arts and Science, Kollam. After reducing PG weightage it gets reduced to 176 hours and The Assistant Professor is appointed in the 9th position and there is sufficient workload in the department to accommodate the incumbent.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 15.04.2021 and 16.04.2021, for the appointment of Assistant Professor in Commerce (Open Merit- one vacancy) it is specified that 86 applications were received and call letters were sent to all candidates. 73 candidates attended the interview. The rank list has been published purely based on the Performance of the candidates at the interview out of 20 marks as contemplated in the UGC Regulations 2018.

As per the UGC Regulations 2018, the Academic Score shall be considered only for short-listing of the candidates for interview and the selection to the posts shall be made on the basis of performance in the interview. But University Order in this regard has issued only on 09.09.2021, vide U.O Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021. The Educational Agency has conducted the Interview for 20 marks as stipulated in UGC Regulations 2018 but before the issuance of U.O Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021.

Dr. Riyas Y, who got highest score (16 marks out of 20) in the interview by the management was placed as the first rank holder in Open Merit. It may be noted that, Dr. Riyas Y the first rank holder, is appointed as Assistant Professor in Commerce in open merit.

As the Educational Agency had notified one vacancy in the Department of Commerce in open merit, the educational agency has appointed Dr. Riyas Y in the Department of Commerce in Open Merit in 9th position.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts, proposal for the approval of the initial appointment of Dr. Riyas Y as Assistant Professor in the Department of Commerce, T.K.M College of Arts and Science w.e.f 28.09.2021 FN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Initial appointment of Dr. Riyas Y, Assistant Professor in Commerce, T.K.M College of Arts & Science, Kollam and recommended to approve the same.

PROFORMA

Proposal for the Initial appointment of Assistant Professor in Commerce, T.K.M College of Arts & Science, Kollam

(Date of Notification: 01.12.2020 (The Hindu, The New Indian Express, Desabhimani, Madhyamam))

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1.	Dr.Riyas Y D.O.J: 28.09.2021 FN Assistant Professor in Commerce Date of notification 01.12.2020 Interview held on 15.04.2021 and 16.04.2021	19.02.1991 28 years and 10 months (as on 01.01.2020)	1 st position in Open merit	<u>B.B.A</u> First class with Distinction Percentage of marks-84.05% April 2011, Reg No. GTAIBBAR09 (University of Calicut) <u>M.Com</u> First class, Percentage of marks – 69% July 2013, Reg No.CUALCOM017 (University of Calicut) <u>UGC Test for JRF & NET</u> Qualified on 25.03.2013 Roll No.13080453 Undertaking Produced <u>Ph.D</u> Qualified on 23.07.2021 Reg No.6802 (University of Kerala)	<u>As per post Adalath Report 2018</u> workload – 201hours After reducing PG Weightage workload – 176hours Sanctioned Posts - 9 Total Number of Teachers Permissible - 9 Position of the Teacher -9th	33	16	Against the Retirement vacancy of Sri. Suresh Kumar S

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A36 T.KM College of Arts and Science, Kollam- Initial Appointment of Assistant Professor in the Department of Hindi – Approval – reg.

(2210/Ac F I/2022/UOK)

The Principal, T.KM College of Arts and Science, Kollam has forwarded the proposal regarding the approval of the initial appointment of the following Assistant Professor in the Department of Hindi.

Name of Teacher	Department	Date of Appointment	Nature of Vacancy
Dr. Thanooja Thaha	Hindi	28.09.2021	Retirement Vacancy of Sri.Shaji PI, Associate Professor retired on 31.05.2019.

The Principal, T.KM College of Arts and Science, Kollam has forwarded the following documents regarding the selection and appointment of the above mentioned Assistant Professor.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting and Interview score sheet.
3. News paper cuttings bearing the notification regarding the appointment.
4. Certificate stating that there are no supernumerary hands and no thrown out teachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Nomination letter from the Government. D2/513/2019/HEdn dated 05.11.2020
7. Certificate showing no apportionment or reservation of vacancies for any community.
8. Originals of the Qualifying Degrees, and mark lists.
9. Certificates to prove age and date of birth.
10. Service book of the teacher concerned with entries.
11. Joining report of the Assistant Professor concerned.
12. Workload statement in the Department concerned.
13. List of teachers in the Department.
14. Community Certificate i/r Dr. Thanooja Thaha

As per letter No.D2/513/2019/HEdn dated 05.11.2020 Government had nominated Sri. Ahmmed Kabeer, Joint Secretary to Government to the Staff Selection Committee of T.KM College of Arts and Science, Kollam for filling up of one vacancy in Hindi. The nomination was valid upto 31.05.2021.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. Desabhimani (dated 01.12.2020), The Hindu (dated 01.12.2020), The New Indian Express (dated 01.12.2020) and Madyamam (dated 01.12.2020). Hence the age of the teacher is calculated as on 01.01.2020

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

- A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/ Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.
- Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-
 - a) The Ph.D degree of the candidate has been awarded in a regular mode;
 - b) The Ph.D thesis has been evaluated by at least two external examiners;
 - c) An open Ph.D viva voce of the candidate has been conducted;
 - d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
 - e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/ seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

As per Post Adalath report there is a workload of 22 hours and 1 sanctioned post in the Department of Hindi, T.K.M College of Arts and Science, Kollam. The Assistant Professor is appointed in the 1st position and there is sufficient workload in the Department to accommodate the incumbent.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 09.04.2021, for the appointment of Assistant Professor in Hindi (Community Merit- one vacancy) it is specified that 22 applications were received and call letters were sent to all candidates. 19 candidates attended the interview. The rank list has been published purely based on the Performance of the candidates at the interview as contemplated in the UGC Regulations 2018.

As per the UGC Regulations 2018, the Academic Score shall be considered only for short- listing of the candidates for interview and the selection to the posts shall be made on the basis of performance in the interview. But University Order in this regard has issued only on 09.09.2021, vide U.O Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021. The Educational Agency has conducted the Interview for 20 marks as stipulated in UGC Regulations 2018 but before the issuance of U.O Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021 Dr. Thanooja Thaha who got highest score (15 marks out of 20) in the interview by the management was placed as the first rank holder in Community Merit. It may be noted that, Dr. Thanooja Thaha the first rank holder, is appointed as Assistant Professor in Hindi in community merit.

The Educational Agency had notified one vacancy in the Department of Hindi in community/ open merit and has appointed Dr. Thanooja Thaha in the Department of Hindi in Community Merit in 1st position.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts, proposal for the approval of the initial appointment of Dr. Thanooja Thaha as Assistant Professor in the Department of Hindi, T.KM College of Arts and Science w.e.f 28.09.2021 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Initial appointment of Dr. Thanooja Thaha, Assistant Professor in Chemistry, T.K.M College of Arts & Science, Kollam and recommended to approve the same.

PROFORMA

Proposal for the Initial appointment of Assistant Professor in Chemistry, T.K.M College of Arts & Science, Kollam

(Date of Notification: 01.12.2020 (The Hindu, The New Indian Express, Desabhimani, Madhyamam))

Sl. No.	Name of the Assistant Professor and Date of Joining	Date of Birth and Age	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible Position of the teacher	Apportionment position		Remarks
						Open	Community	
1.	Dr. Thanooja Thaha D.O.J: 28.09.2021FN Assistant Professor in Hindi Date of notification 01.12.2020 Interview held on 09.04.2021	10.03.1988 31 years and 09 months (as on 01.01.2020)	1 st position in Community merit	<u>B.A Hindi Language & Literature</u> First class, Percentage of marks-79.75 April 2008, Reg No.320214 (University of Kerala) <u>M.A Hindi Language & Literature</u> First class with Distinction Percentage of marks – 80.1 April 2010, Reg No. 35280024, (CUSAT) Eligibility Certificate produced <u>M.Phil</u> First class with Distinction Percentage of marks – 82.2 July 2013 , (CUSAT) Reg No. 35313007 Eligibility Certificate produced <u>Ph.D</u> Qualified on 01.08.2018 Reg No.4747, (CUSAT) Eligibility Certificate produced	<u>As per post Adalath Report2018</u> workload – 22 hours Sanctioned Posts -1 Total Number of Teachers Permissible - 1 Position of the Teacher -1st	32	16	Against the Retirement vacancy of Sri. Shaji P.I

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.A37 Karmela Rani Training College, Kollam – Placement/Promotion of Dr.Reena George, Associate Professor of Education (General) Academic Level 13 A to Professor Academic Level 14 w.e.f 18.07.2018 F N - Approval – reg:-

(23020/Ac F I/2021/UOK)

The Principal (i/c), Karmela Rani Training College, Kollam has forwarded the proposal for the approval of Placement/Promotion of Dr.Reena George, Associate Professor of Education Academic Level 13 A to Professor Academic Level 14 w.e.f. 18.07.2018 F N.

The Service details of Dr.Reena George are as follows:

Qualifications	1. M Ed with First Class from University of Madras in April 1991 2. M Sc in Physics with Second class from MG University, May 1989. 3. M.Phil from MG University, May 1995. 4. UGC NET with JRF in the exam held in 1995 5. PhD in Education from University of Kerala on 28.09.2004
Date of first appointment	19.12.1994
Date of beginning into continuous service	19.12.1994
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	19.12.1999
Date of Promotion to Selection Grade	19.12.2004
Date of Promotion as Associate Professor	19.12.2007
Proposed date of placement/promotion to Professor	18.07.2018 F N
U G C Regulation applicable	U G C Regulation 2018

The Principal (i/c) has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr.Reena George, as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion from Associate Professor Academic Level 13A to Professor Academic Level 14 is as detailed below.

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2 of UGC Regulation 2018

On verification, it is seen that Dr.Reena George, has completed three years of service as Associate Professor Academic Level 13 A on 18.12.2010. She acquired PhD in Education from University of Kerala on 28.09.2004. As per the minutes of the duly constituted Selection committee held on 04.02.2022, the Associate Professor attained a verified score of 295 for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals (Supporting evidences of publications have also been forwarded).

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

The proposal for the approval of Placement/Promotion of Dr.Reena George, Associate Professor of Education Academic Level 13 A to Professor Academic Level 14 w.e.f. 18.07.2018 F N in Karmela Rani Training College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Reena George, Associate Professor of Education Academic Level 13 A to Professor Academic Level 14 w.e.f. 18.07.2018 F N in Karmela Rani Training College, Kollam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B1 ***N.S.S. College, Pandalam – Placement/Promotion of Dr. Rajesh R., Associate Professor (Academic Level 13A) in Malayalam to Professor (Academic Level 14) w.e.f 18.07.2018 F N - Approval – reg:-***
(Ac F II/8005/2022/UOK)

The Principal, N.S.S. College, Nilamel has forwarded a proposal for the approval of Placement/ Promotion of Dr. Rajesh R., Associate Professor (Academic Level 13A) in Malayalam to Professor (Academic Level 14) w.e.f 18.07.2018 F N .

The Service details of Dr. Rajesh R. are as follows:

Qualifications	MA from M. G. University in May 1992. PhD in Malayalam from University of Kerala - 16.11.2013
Date of first appointment	20.01.1997
Date of beginning into continuous service	06.06.1997
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	20.01.2003
Date of Promotion to Selection Grade	20.01.2008
Date of Re-designation as Assistant Professor with AGP 8000/-	20.01.2008
Date of Promotion to Associate Professor	20.01.2011
Proposed date of placement/ promotion to Professor	18.07.2018 F N
U G C Regulation applicable	UGC Regulation 2018

The Drawing & Disbursing Officer has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr. Rajesh R. as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion to College Professor is as detailed below

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D. degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2

It is stated in the Minutes of the Selection Committee that the Committee was constituted on 13.01.2022 at 02.00 PM at Principal's Chamber, N. S. S. College, Pandalam. The committee examined all the documents pertaining to the qualifications and service details of Dr. Rajesh R. and also the PBAS reports for the academic years 2015-16, 2016-17, 2017-18 prepared as per the latest UGC Regulations formulated by the University vide order No. Ad DII/General/UGC-R-2018/2019 dated 07.05.2021.

The committee after verification and interview found that the applicant has required number of Good Grades and Research Score for the promotion from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) w.e.f 18.07.2018 FN. Therefore the committee recommended the teacher for promotion to the post of Professor, Academic Level 14 w.e.f 18.07.2018 FN.

The duly constituted selection committee has also submitted the verification report. As per the Selection committee report the Associate Professor attained a verified score of 800, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals.

Dr. Rajesh R. was promoted and appointed as the Principal of N.S.S College, Ottapalam on the basis of seniority cum fitness w.e.f 08.01.2020 AN and it was approved by University of Calicut vide UO. No.11241/2021/Admn dated 06.10.2021.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

The proposal regarding the approval of Placement/Promotion of **Dr. Rajesh R., Associate Professor (Academic Level 13A) in Malayalam to Professor (Academic Level 14) w.e.f 18.07.2018 FN. at N. S. S. College, Pandalam** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Rajesh R., Associate Professor (Academic Level 13A) in Malayalam to Professor (Academic Level 14) w.e.f 18.07.2018 FN. at N.S.S. College, Pandalam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B2 ***N. S. S. College, Pandalam – Placement/Promotion of Dr.Padmakumaran Nair K. G. , Associate Professor (Academic Level 13A) in Biochemistry to Professor (Academic Level 14) w.e.f 01.07.2019FN - Approval – reg:-***
(Ac F II/8004/2022/UOK)

The Principal, N. S. S. College, Nilamel has forwarded a proposal for the approval of Placement/ Promotion of Dr. Padmakumaran Nair K. G., Associate Professor (Academic Level 13A) in Biochemistry to Professor (Academic Level 14) w.e.f 01.07.2019 F N .

The Service details of Dr. K. G. Padmakumaran Nair are as follows:

Qualifications	MSc from University of Kerala in May 1992. PhD in Biochemistry from University of Kerala - 31.07.1998
Date of first appointment	08.06.2000
Date of beginning into continuous service	08.06.2000
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	08.06.2004
Date of Promotion to Selection Grade	08.06.2009
Date of Re-designation as Assistant Professor with AGP 8000/-	08.06.2009
Date of Promotion to Associate Professor	08.06.2012
Proposed date of placement/promotion to Professor	01.07.2019 F N
U G C Regulation applicable	UGC Regulations 2018

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr. Padmakumaran Nair K. G. as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion to College Professor is as detailed below

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D. degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2

It is stated in the Minutes of the Selection Committee that the Committee was constituted on 13.01.2022 at 12.15 PM at Principal's Chamber, N. S. S. College, Pandalam. The committee examined all the documents pertaining to the qualifications and service details of Dr. Padmakumaran Nair K. G. and also the PBAS reports for the academic years 2016-17, 2017-18, 2018-19 prepared as per the latest UGC Regulations formulated by the University vide order No. Ad DII/General/UGC-R-2018/2019 dated 07.05.2021.

The committee after verification and interview found that the applicant has required number of Good Grades and Research Score for the promotion from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) w.e.f 01.07.2019 FN. Therefore the committee recommended the teacher for promotion to the post of Professor, Academic Level 14 w.e.f 01.07.2019 FN.

The duly constituted selection committee has also submitted the verification report. As per the Selection committee report the Associate Professor attained a verified score of 239.7, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

The proposal regarding the approval of Placement/Promotion of **Dr.Padmakumaran Nair.K.G., Associate Professor (Academic Level 13A) in Biochemistry to Professor (Academic Level 14) w.e.f 01.07.2019 FN. at N. S. S. College, Pandalam** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Padmakumaran Nair K. G., Associate Professor (Academic Level 13A) in Biochemistry to Professor (Academic Level 14) w.e.f 01.07.2019 FN. at N. S. S. College, Pandalam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B3 ***Placement/Promotion proposal of Dr. Asha Krishnan, Department of English, as Assistant Professor Stage II (AGP 7000/-) to Assistant Professor Stage III (AGP 8000/-), w.e.f 15.12.2015 FN, H.H.M.S.P.B.N.S.S. College for Women, Neeramankara- Approval – reg.***

(Ac F II/33564/2021)

The Principal, H.H.M.S.P.B.N.S.S. College for Women, Neeramankara had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Asha Krishnan, Assistant professor Stage II (AGP 7000/-), Department of English as Assistant Professor Stage III (AGP 8000/-) w.e.f 15.12.2015 FN.

The service details of Dr. Asha Krishnan are as follows.

Qualifications	1.MA in English-University of Kerala- April 2001 2.MPhil in English- University of Kerala - Nov 2003 3.PhD in English-University of Kerala - 23.12.2016
Date of first entry into service	15.12.2005 FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	15.12.2010FN
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	UGC HRDC -University of Kerala, Kariavattom - from 01.07.2015 to 21.07.2015.

Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor Stage III (AGP 8000/-)	15.12.2015 FN.

On verification of the Service Book of Dr. Asha Krishnan, it is found that the teacher had entered into service as Lecturer on 15.12.2005FN vide U.O No. Ac F V/011098/06 dtd 05.10.2007. She was redesignated as Assistant Professor with AGP 6000/- w.e.f 01.01.2006 by Deputy DCE. She had completed her five years of service on 14.12.2010 (Since one year exemption as she has been awarded MPhil) for being promoted as Assistant Professor (Stage II) and university issued placement/promotion order from Stage 1-2 vide U.O No.Ac F II/029807/2018 dtd 27.12.2018. She has completed another five years of service on 14.12.2015, for being promoted as Assistant Professor Stage III (AGP 8000/-).

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Stage II to III) from the assessment periods 2010 to 2015 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2010**.

In the Minutes of the Screening Committee held on 26.11.2020 at H.H.M.S.P.B.N.S.S. College for Women, Neeramankara, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. The API Scores are verified for the period 2010 to 2015 . As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category:

- Category I- 595 (minimum required score is 375),
- Category II- 215 (minimum required score is 75),
- Category I+II (consolidated)- 810 (minimum required score is 500)
- Category III- 53 (minimum required score is 50)

The committee evaluated the submitted PBAS proforma of Dr. Asha Krishnan, Assistant professor in Malayalam, verified the original documents and found eligible for promotion from stage II to III, w.e.f. 15.12.2015 FN. It has further been stated that the performance scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Asha Krishnan is found qualified for promotion to the post of Assistant Professor Stage III (AGP 8000/-), w.e.f 15.12.2015 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

*In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Asha Krishnan, Assistant professor Stage II (AGP 7000/-) , Department of English, H.H.M.S.P.B.N.S.S. College for Women, Neeramankara as Assistant Professor Stage III (AGP 8000/-), w.e.f 15.12.2015 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.*

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Asha Krishnan, Assistant professor Stage II (AGP 7000/-), Department of English, H.H.M.S.P.B.N.S.S. College for Women, Neeramankara as Assistant Professor Stage III (AGP 8000/-), w.e.f 15.12.2015 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B4 ***N.S.S. College, Pandalam - Placement/Promotion proposal of Smt.Remyakrishnan R., Assistant Professor, Department of Economics from Academic level 10 to Academic level 11 w.e.f 04.06.2018 FN - Approval-Reg.***

(Ac FII/1612/2022)

The Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Remyakrishnan R., Assistant Professor, Department of Economics from Academic level 10 to Academic level 11 w.e.f 04.06.2018 F.N.

The Service details of Smt. Remyakrishnan R. are as follows.

Qualifications	MA Economics - University of Madras- April 2010 Qualified UGC NET –26.12.2010
Date of first entry in to Service	04.06.2012
Date of entry into Continuous Service	04.06.2012
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC,University of Kerala, Kariavattom from 01.02.2018 to 21.02.2018. 2. OC -UGC HRDC, University of Kerala, Kariavattom from 22.04.2015 to 19.05.2015.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	04.06.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 04.06.2012 F.N and it was approved by University of Kerala vide U.O No.Ac FV/35124/2012 dated 25.10.2012. She has completed her six years of service on 03.06.2018 F.N, for being promoted as Assistant Professor Academic level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2012 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 15.07.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 04.06.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt. Remyakrishnan R., Assistant Professor, Department of Economics, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 04.06.2018 FN is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt. Remyakrishnan R., Assistant Professor, Department of Economics, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 04.06.2018 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B5 Mahatma Gandhi College, Thiruvananthapuram - Placement/Promotion proposal of Dr.Noopa Krishnan, Assistant Professor - Stage I, Department of Hindi, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Stage II – Approval-Reg.

(Ac FII/43418/2021)

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Anooa Krishnan, Assistant Professor - Stage I, Department of Hindi, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Stage II w.e.f 09.06.2020.

The Service details of Dr. Anooa Krishnan are as follows.

Qualifications	1. MA Hindi – 2000 – University of Kerala 2. Ph.D Hindi – 22.07.2010 - University of Kerala
Date of first entry in to Service	09.06.2016 FN
Date of entry into Continuous Service	09.06.2016 FN
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC - UGC – HRDC – University of Kerala from 18.10.2019 to 31.10.2019. 2. OC - UGC – HRDC – University of Kerala from 27.02.2019 to 26.03.2019.
Refresher / Orientation Course due	Nil
Proposed date of Placement to Assistant Professor (Stage II)	09.06.2020

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 09.06.2016 FN and it was approved by University vide U.O No: AcFII/29064/2017 dtd 01.01.2018. She has completed four years of service in Assistant Professor - Stage I on 08.06.2020 (Since 2 year exemption as she has been awarded Ph.D) for being promoted as Assistant Professor – Stage II w.e.f 09.06.2020 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2016 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 08.09.2021 at 02.30 PM in Principal's Chamber, Mahatma Gandhi College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level w.e.f 09.06.2020 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr. Anooa Krishnan, Assistant Professor - Stage I, Department of Hindi, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Stage II w.e.f 09.06.2020 as per UGC Regulations 2018 is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Anooa Krishnan, Assistant Professor - Stage I, Department of Hindi, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Stage II w.e.f 09.06.2020 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B6 Mahatma Gandhi College, Thiruvananthapuram - Placement/Promotion proposal of Dr. B. S. Binu, Assistant Professor – Academic Level 11, Department of Malayalam, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 – Approval- Reg.

(Ac FII/5267/2022)

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. B. S. Binu, Assistant Professor – Academic Level 11, Department of Malayalam, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 w.e.f 08.06.2020.

The Service details of Dr. B. S. Binu are as follows.

Qualifications	1. MA Malayalam– April, 1996 – University of Kerala 2. M.Phil – February, 2000– University of Kerala 3. Ph.D Malayalam – 28.02.2006- University of Kerala
Date of first entry in to Service	08.06.2011
Date of entry into Continuous Service	08.06.2011
Date of Placement to Assistant Professor Stage II	08.06.2015
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC - UGC – HRDC – University of Kerala from 09.09.2015 to 29.09.2015. 2. RC - UGC – HRDC – University of Kerala from 01.11.2018 to 23.11.2018
Refresher / Orientation Course due	Nil
Proposed date of Placement to Assistant Professor – Academic Level 12	08.06.2020

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer in Malayalam w.e.f 08.06.2011 and it was approved by the University vide U.O No: AcFV/11547/2011 dtd 29.08.2011. He was promoted to Assistant Professor Stage II w.e.f 08.06.2015 vide U.O. No: AcFII/29220/2018 dtd 04.01.2019. He has completed five years of service in Assistant Professor -Stage II on 07.06.2020 for being promoted as Assistant Professor – Academic Level 12 w.e.f 08.06.2020.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2015 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 14.09.2021 at 10.00 AM in Principal's Chamber, Mahatma Gandhi College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor - Academic Level 12 w.e.f 08.06.2020.

All the calculations are being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.B.S. Binu, Assistant Professor – Academic Level 11, Department of Malayalam, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 w.e.f 08.06.2020 is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. B. S. Binu, Assistant Professor – Academic Level 11, Department of Malayalam, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 w.e.f 08.06.2020 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B7 Mahatma Gandhi College, Thiruvananthapuram - Placement/Promotion proposal of Dr. Harikumar S., Assistant Professor – Academic Level 11, Department of History, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 – Approval- Reg.

(Ac FII/43426/2021)

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Harikumar S., Assistant Professor – Academic Level 11, Department of History, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 w.e.f 16.12.2019.

The Service details of Dr. Harikumar S. are as follows.

Qualifications	1. MA History – 1999 – Sree Sankaracharya University of Kalady 2. M.Phil – 2003 – University of Kerala 3. Ph.D – 2015 - University of Kerala
Date of first entry in to Service	16.12.2009
Date of entry into Continuous Service	16.12.2009
Date of Placement to Assistant Professor Stage II	16.12.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC - UGC – HRDC – University of Kerala from 24.01.2019 to 14.02.2019. 2. Short Term Course - FDP – UGC – HRDC – University of Kerala from 05.03.2018 to 12.03.2018. 3. Short Term Course – UGC-HRDC-University of Kerala from 29.08.2019 to 04.09.2019.
Refresher / Orientation Course due	Nil
Proposed date of Placement to Assistant Professor – Academic Level 12	16.12.2019

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer in History w.e.f 16.12.2009 and it was approved vide U.O No: 4397/B1/2010/Acad dtd 03.09.2010 of Registrar, M.G. University. He has promoted to Assistant Professor Stage II w.e.f 16.12.2014 vide U.O. No: AcFII/3018/2019 dtd 29.04.2019. He has completed five years of service in Assistant Professor -Stage II on 15.12.2019 for being promoted as Assistant Professor – Academic Level 12 w.e.f 16.12.2019.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 Option A** for the assessment periods 2014 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 08.09.2021 at 10.30 PM in Principal's Chamber, Mahatma Gandhi College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor - Academic Level 12 w.e.f 16.12.2019.

All the calculations are being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Harikumar S., Assistant Professor – Academic Level 11, Department of History, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 w.e.f 16.12.2019 is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Harikumar S., Assistant Professor – Academic Level 11, Department of History, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 w.e.f 16.12.2019 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B8 Mahatma Gandhi College, Thiruvananthapuram - Placement/Promotion proposal of Dr. Sreekanth R., Assistant Professor - Stage I, Department of Chemistry, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Stage II – Approval-Reg.

(Ac FII/43423/2021)

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Sreekanth R., Assistant Professor - Stage I, Department of Chemistry, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Stage II w.e.f 29.10.2020.

The Service details of Dr. Sreekanth R. are as follows.

Qualifications	1. Msc Chemistry – 2005 – MG University 2. Ph.D Chemistry – 01.01.2015- MG University
Date of first entry in to Service	06.06.2016
Date of entry into Continuous Service	06.06.2016
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC - UGC – HRDC – University of Kerala from 15.10.2020 to 28.10.2020. 2. OC - UGC – HRDC – University of Kerala from 03.03.2020 to 11.03.2020 & 06.08.2020 to 17.08.2020.
Refresher / Orientation Course due	Nil
Proposed date of Placement to Assistant Professor (Stage II)	29.10.2020

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 06.06.2016 and it was approved by University vide U.O No: AcFII/17029/2016 dtd 06.01.2018. He has completed four years of service in Assistant Professor - Stage I on 05.06.2020 (Since 2 year exemption as he has been awarded Ph.D) but completed Refresher Course only 28.10.2020 for being promoted as Assistant Professor – Stage II w.e.f 29.10.2020.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2016 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 02.09.2021 at 11.00 AM in Principal's Chamber, Mahatma Gandhi College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II w.e.f 29.10.2020.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr. Sreekanth R., Assistant Professor - Stage I, Department of Chemistry, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Stage II w.e.f 29.10.2020 is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Sreekanth R., Assistant Professor - Stage I, Department of Chemistry, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Stage II w.e.f 29.10.2020 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B9 ***St.Cyrils College, Adoor - Placement/Promotion proposal in respect of Dr.Baiju P Jose, Department of Physical Education from Assistant Professor Academic Level 12 to Associate Professor Academic Level 13A - w.e.f 04.03.2021 FN – reg.***

(Ac. FII/40874/2021)

The Drawing & Disbursing Officer, St.Cyrils College, Adoor had forwarded a proposal regarding the Placement / Promotion in respect of Dr. Baiju P Jose, Department of Physical Education to Associate Professor (from Academic Level 12 to Academic Level 13A), w.e.f 04.03.2021 F.N.

The service details of **Dr. Baiju P Jose** are as follows.

Qualifications	M.A Politics - M G University - May 1997. M.P.Ed and Sports - Annamalai University - May 1999. M.Phil (Physical Edu.) - Annamalai University - January 2003. PhD (Physical Edu.) - Annamalai University - March 2008 (E C Submitted)
Date of first entry in to Collegiate Service	04.03.2009 F.N
L.W.A availed	Nil
Date of Placement to Assistant Professor with AGP 7000/-	04.03.2013 F.N
Date of Placement to Assistant Professor with AGP 8000/-	04.03.2018 F.N
Date of completion of 3 years of service as Assistant Professor with AGP 8000/-	03.03.2021 F.N

Proposed Date of placement to Associate Professor Academic Level 13A	04.03.2021 F.N
Short Term Course attended, duration and name of the University.	T L C - PMMMNMTT - FDP - from 02.07.2020 to 17.07.2020

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Lecturer on 04.03.2009 F.N and it was approved by University of Kerala vide U.O No.Ac.F III/2/18302/09 dated 19.08.2009. He was promoted to Assistant Professor Stage II with AGP 7000/- as on 04.03.2013 (since two years exemption is given as he is awarded P.hD). He was promoted to Assistant Professor Stage III with AGP 8000/- as on 04.03.2018 F.N. He had completed his three years of service on 04.03.2021 for being promoted as Associate Professor (Academic level 13A).

The Drawing & Disbursing Officer has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on **PBAS for option A** with recommendation of the Selection Committee, duly constituted **as per UGC Regulations 2018**.

In the Minutes of the Screening Committee held on 20.11.2021, it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the API scores for various categories have been verified and the Committee found the faculty has sufficient grade in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommended Dr. Baiju P Jose for promotion to the post of Associate Professor (Academic level 13A), w.e.f 04.03.2021 F.N.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Baiju P Jose, Assistant Professor Academic Level 12, Department of Physical Education to Associate Professor Academic Level 13A, w.e.f 04.03.2021 F.N in St.Cyrils College, Adoor is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/ Promotion of Dr. Baiju P Jose, Assistant Professor Academic Level 12, Department of Physical Education to Associate Professor Academic Level 13A, w.e.f 04.03.2021 F.N in St.Cyrils College, Adoor and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B10 H.H.M.S.P.B N.S.S College for Women, Neeramankara – Placement/ Promotion of Dr. C.R Anitha, Associate Professor (Academic Level 13A) in Malayalam to Professor (Academic Level 14) w.e.f 18.07.2018 F N - Approval – reg:-

(Ac F II/6347/2022/UOK)

The Principal H.H.M.S.P.B N.S.S College for Women, Neeramankara has forwarded a proposal for the approval of Placement/Promotion of Dr. C.R Anitha, Associate Professor (Academic Level 13A) in Malayalam to Professor (Academic Level 14) w.e.f 18.07.2018 FN.

The Service details of **Dr. C R Anitha** are as follows:

Qualifications	M A - University of Kerala – 1988 U G C - N E T – 1988 PhD In Malayalam - University of Kerala - 20.04.1996
Date of first appointment	19.12.1996 F.N
Date of entry into continuous service	19.12.1996 F.N
L.W.A availed without Medical ground	Nil
Date of Placement to Senior Scale	19.12.2000
Date of Promotion to Selection Grade	19.12.2005

Date of Re-designation as Assistant Professor with AGP 8000/-	01.01.2006
Date of Promotion to Associate Professor	19.12.2008
Proposed date of placement/ promotion to Professor	18.07.2018
U G C Regulation applicable	U G C Regulation 2018

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr. C R Anitha as per UGC Regulations 2018.

As per Clause 6.4.B.IV of U.G.C Regulations 2018, eligibility criteria for promotion to College Professor is as detailed below

1. Associate Professors who have completed three years of service in Academic Level 13A.
2. A Ph.D. degree in subject relevant/allied/relevant discipline.
3. A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
4. A minimum of 110 Research Score as per Appendix II, Table 2

It is stated in the Minutes of the Selection Committee that the Committee was constituted on 12.01.2022 at 02.00 P.M at Principal's Chamber, H.H.M.S.P.B N.S.S College for Women, Neeramankara. The committee examined all the documents pertaining to the qualifications and service details of Dr. C R Anitha and also the PBAS reports for the academic years 2015-16, 2016-17, 2017-18 prepared as per the latest UGC Regulations formulated by the University vide order No. Ad DII/General/UGC-R-2018/2019 dated 07.05.2021.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

The committee after verification and interview found that the applicant has required number of Good Grades and Research Score for the promotion from Associate Professor (Academic Level 13A) to Professor (Academic Level 14) w.e.f 18.07.2018 FN. Therefore the committee recommended the teacher for promotion to the post of Professor, Academic Level 14 w.e.f 18.07.2018 FN.

The duly constituted selection committee has also submitted the verification report. As per the Selection committee report the Associate Professor attained a verified score of 275, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals.

The proposal regarding the approval of Placement/Promotion of Dr. C.R Anitha, Associate Professor (Academic Level 13A) in Malayalam to Professor (Academic Level 14) w.e.f 18.07.2018 FN. at H.H.M.S.P.B N.S.S College for Women, Neeramankara is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification, consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. C.R Anitha, Associate Professor (Academic Level 13A) in Malayalam to Professor (Academic Level 14) w.e.f 18.07.2018 FN. at H.H.M.S.P.B N.S.S College for Women, Neeramankara and recommended to defer to next Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

Resolution of the Syndicate

RESOLVED that the item be deferred.

Item No.40.90.B11 ***H.H.M.S.P.B N.S.S College for Women, Neeramankara - Proposal regarding Placement/ Promotion in respect of Smt. Kalyany Sankar, Assistant Professor Dept of Economics - from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 - w.e.f 06/09/2018 - Approval – Reg.***

(Ac FII/3936/2022)

The Principal, H.H.M.S.P.B N.S.S College for Women, Neeramankara has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Kalyany Sankar, Assistant Professor Dept of Economics from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 06/09/2018.

The Service details of Smt. Kalyany Sankar are as follows.

Qualifications	MA Economics - University of Kerala- June 2007. NET - U.G.C - June 2012. M.Phil - Jawaharlal Nehru University - 2011
Date of first entry in to Service	06.09.2013 F.N
Date of entry into Continuous Service	06.09.2013 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. R.C from UGC - HRDC, UOK, Kariavattom (from 01/02/2018 to 21/02/2018) 2.O.C from UGC - HRDC, UOK, Kariavattom (from 03/01/2020 to 23/01/2020)
Refresher/Orientation Course due	Nil
Date of Placement to Assistant Professor Academic Level 11	06..09.2018 F.N

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor on 06.09.2013 F.N vide U.O.No. Ac.F V/46041/2013 dated 29.01.2014 at N.S.S College, Cherthla. She had completed her five years of service (one year exemption granted as she has been awarded M.Phil) on 06.09.2018 for being promoted as Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2013 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 27.07.2021 in the Principal's Chamber at H.H.M.S.P.B N.S.S College for Women, Neeramankara. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation, Smt. Kalyany Sankar was found qualified for promotion to Assistant Professor Academic Level 11 w.e.f 06.09.2018 F.N.

It may be noted that Smt. *Kalyany Sankar* completed Orientation Programme on 23.01.2020, which is after the due date of promotion. According to UGC Public Notice No. F.No.2.16/2002 (PS) Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 06.09.2018.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Kalyany Sankar, Assistant Professor, Department of Economics,H.H.M.S.P.B N.S.S College for Women, Neeramankara from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 06.09.2018 F.N based on UGC Regulations, 2018,is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt. Kalyany Sankar, Assistant Professor, Department of Economics, H.H.M.S.P.B N.S.S College for Women, Neeramankara from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 06.09.2018 F.N and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B12 ***N.S.S.College, Pandalam -Placement/Promotion proposal of Dr. Anjali R., Assistant Professor, Department of Physics from Academic level 10 to Academic level 11 w.e.f 07.12.2017 FN -Approval-Reg.***

(Ac FII/5066/2022)

The Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Anjali R., Assistant Professor, Department of Physics from Academic level 10 to Academic level 11 w.e.f 07.12.2017 F.N.

The Service details of Dr. Anjali R. are as follows.

Qualifications	MSc- M. G.University– Dec 2003 PhD- University of Kerala- 14.05.2012
Date of first entry in to Service	07.12.2013
Date of entry into Continuous Service	07.12.2013
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala from 30.10.2018 to 21.11.2018. 2. OC -UGC HRDC, University of Kerala from 20.06.2018 to 17.07.2018.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	07.12.2017 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 07.12.2013 F.N and it was approved by University of Kerala vide U.O No.Ac FV/7963/2014 dated 21.06.2014. She has completed her four years of service on 06.12.2017 F.N (exemption granted as she has been awarded PhD) , for being promoted as Assistant Professor Academic level 11 .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2013 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 26.12.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 07.12.2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr. Anjali R. completed Refresher Course on 21.11.2018, which is after the due date of promotion. According to **UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018**, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 07.12.2017.

In the light of above mentioned facts, the proposal regarding the placement/ promotion of Dr.Anjali R., Assistant Professor, Department of Physics, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 07.12.2017 FN is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/ Promotion of Dr. Anjali R., Assistant Professor, Department of Physics, N.S.S.College, Pandalam from Academic level 10 to Academic level 11 w.e.f 07.12.2017 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B13 ***N.S.S.College, Cherthala -Placement/Promotion proposal of Smt. Veena S. Kumar, Assistant Professor, Department of Commerce from Academic level 10 to Academic level 11 w.e.f 05.11.2020 FN -Approval-Reg.***

(Ac FII/5569/2022)

The Principal, N.S.S. College, Cherthala has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Veena S. Kumar, Assistant Professor, Department of Commerce from Academic level 10 to Academic level 11 w.e.f 05.11.2020 F.N.

The Service details of Smt. Veena S. Kumar are as follows.

Qualifications	MCom- M.G. University– July 2007- EC submitted Qualified UGC NET – 25.03.2013
Date of first entry in to Service	05.11.2014
Date of entry into Continuous Service	05.11.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, Gujarat University, Ahamedabad from 07.09.2020 to 20.09.2020. 2. OC -UGC HRDC, University of Kerala from 13.06.2019 to 03.07.2019.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	05.11.2020 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 05.11.2014 F.N and it was approved by M. G. University vide U.O No.3114/B1/2015/Acad dated 02.06.2015. Further she has been transferred to University of Kerala. She has completed her six years of service on 04.11.2020 F.N, for being promoted as Assistant Professor Academic level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2014 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 16.07.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 05.11.2020 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice Chancellor, the proposal regarding the placement/promotion of Smt. Veena S. Kumar, Assistant Professor, Department of Commerce, N.S.S. College, Cherthala from Academic level 10 to Academic level 11 w.e.f 05.11.2020 FN is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt. Veena S. Kumar, Assistant Professor, Department of Commerce, N.S.S. College, Cherthala from Academic level 10 to Academic level 11 w.e.f 05.11.2020 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B14. Placement/Promotion proposal of Dr. Sandhya P., Department of Botany, as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 30.12.2018 FN, N.S.S. College, Pandalam-Approval – reg.

(Ac F II/2425/2022)

The Principal, N.S.S. College, Pandalam had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Sandhya P., Assistant professor (Academic Level 11), Department of Botany as Assistant Professor (Academic Level 12) w.e.f 30.12.2018 FN.

The service details of Dr. Sandhya P. are as follows.

Qualifications	1.MSc in Botany-University of Kerala -1992 2.MPhil in Botany--Dec 1994 3.Ph D in Botany- University of Kerala – 26.08.2000
Date of first entry into service	30.12.2009 FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	30.12.2013 FN
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	RC – UGC HRDC– University of Kerala, Kariavattom- from 28.11.2018 to 18.12.2018.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor (Academic Level 12)	30.12.2018 FN.

On verification of the Service Book of Dr. Sandhya P., it is found that the teacher had entered into service as Lecturer on 30.12.2009 FN vide U.O No. Ac F V/18852/2010 dated 08.06.2010. She was redesignated as Assistant Professor with AGP 6000/- w.e.f 30.12.2018 by Deputy DCE. She had completed her four years of service on 29.12.2013 (Since two years exemption as she has been awarded PhD) for being promoted as Assistant Professor (Stage II) and University issued placement/promotion order from Stage 1-2 vide U.O No.Ac F II/2/6412/2019 dtd 24.06.2019. She has completed another five years of service on 29.12.2018, for being promoted as Assistant Professor Academic Level 12.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Academic level 11 to Academic level 12) from the assessment periods 2013 to 2018 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018- option B.**

In the Minutes of the Screening Committee held on 06.02.2021 at N.S.S. College, Pandalam, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. The API Scores are verified for the period 2013 to 2018 and the minimum required score for category II+III is 50. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category:

Category II- 144,

Category II+III (consolidated)- 193

Category III- 49

The committee evaluated the submitted PBAS proforma of Dr. Sandhya P., Assistant professor in Botany, verified the original documents and found eligible for promotion from Academic level 11 to Academic level 12, w.e.f. 30.12.2018 FN. It has further been stated that the performance scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Sandhya P. is found qualified for promotion to the post of Assistant Professor Academic Level 12, w.e.f 30.12.2018 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Sandhya P., Assistant professor (Academic Level 11), Department of Botany, N.S.S. College, Pandalam as Assistant Professor (Academic Level 12), w.e.f 30.12.2018 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Sandhya P., Assistant professor (Academic Level 11), Department of Botany, N.S.S. College, Pandalam as Assistant Professor (Academic Level 12), w.e.f 30.12.2018 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B15. Mahatma Gandhi College, Thiruvananthapuram - Placement/Promotion proposal of Dr. Gayathry N., Assistant Professor - Academic Level 11, Department of Hindi to Assistant Professor - Academic Level 12 w.e.f 15.02.2019- Approval – reg.

(Ac F II/43424/2021)

The Principal, Mahatma Gandhi College, Thiruvananthapuram had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Gayathry N., Assistant Professor - Academic Level 11, Department of Hindi to Assistant Professor - Academic Level 12 w.e.f 15.02.2019.

The service details of Dr. Gayathry N. are as follows.

Qualifications	1. MA Hindi – 1998 – University of Kerala 2. Ph.D Hindi – 22.11.2008– University of Kerala
Date of first entry into service	22.01.2010
L.W.A. availed	Nil
Date of placement as Assistant Professor Stage II with AGP 7000/-	22.01.2014
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	RC from UGC-HRDC, University of Kerala, Kariavattom from 24.01.2019 to 14.02.2019.
Refresher / Orientation Course due	Nil

Proposed date of Placement/ Promotion as Assistant Professor - Academic level 12.	15.02.2019
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On verification of the Service Book of Dr. Gayathry N., it is found that the teacher had entered into service as Lecturer in Hindi on 22.01.2010 vide U.O No. Acad/B2/8717/09 dtd 02.06.2010 of Registrar, Kannur University and promoted as Assistant Professor (Stage II) w.e.f 22.01.2014 vide U.O No: AcFII/9614/17 dtd 05.09.2019. She has completed another five years of service in Assistant Professor (Stage II) on 21.01.2019. But completed Refresher Course only on 14.12.2019 for being promoted as Assistant Professor - Academic level 12 w.e.f 15.02.2019.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the assessment periods 2014 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018-Option B.

In the Minutes of the Screening Committee held on 08.09.2021 at 02.30 PM in Principal's Chamber, Mahatma Gandhi College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. The API Scores are verified for the period 2014 to 2019 and the minimum required score for category II+III is 50. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 196, Category II+III(consolidated) -359 and Category III- 163. The committee evaluated the submitted PBAS proforma of Dr. Gayathry N., Assistant Professor in Hindi, verified the original documents and found eligible for promotion to Academic Level 12 w.e.f 15.02.2019. It has further been stated that the performance scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Gayathry N. is found qualified for promotion to the post of Assistant Professor - Academic Level 12 w.e.f 15.02.2019.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Gayathry N., Assistant Professor - Academic Level 11, Department of Hindi to Assistant Professor - Academic Level 12 w.e.f 15.02.2019** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Gayathry N., Assistant Professor - Academic Level 11, Department of Hindi to Assistant Professor - Academic Level 12 w.e.f 15.02.2019 at Mahatma Gandhi College, Thiruvananthapuram and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B16 ***MG College, Thiruvananthapuram - Placement/Promotion proposal of Dr. Vineetha K., Assistant Professor-Academic Level 11, Department of Statistics to Assistant Professor- Academic Level 12 w.e.f 31.12.2018 FN - Approval – Reg.***

(Ac F II/38145/2021)

The Principal, MG College, Thiruvananthapuram, had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Vineetha K., Assistant Professor-Academic Level 11, Department of Statistics, MG College, Thiruvananthapuram to Assistant Professor- Academic Level 12 w.e.f 31.12.2018 FN.

The service details of Dr. Vineetha K. are as follows.

Qualifications	1. M.Sc Statistics – May,1996 – MG University 2. Ph.D – 26.07.2008 – University of Calicut
Date of first entry into service	31.12.2009
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	31.12.2013
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC-HRDC, University of Kerala, Kariavattom from 24.05.2018 to 13.06.2018.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor-Academic Level 12	31.12.2018

On verification of the Service Book of Dr. Vineetha K., it is found that the teacher had entered into service as Lecturer on 31.12.2009 FN in MG College, Thiruvananthapuram vide U.O No. AcFV/20875/2010 dtd 13.08.2010. She was promoted as Assistant Professor (Stage II) w.e.f 31.12.2013 FN vide U.O No.Ac F II/2308/2019 dtd 27.04.2019. She has completed five years of service in Assistant Professor (Stage II) on 30.12.2018, for being promoted as Assistant Professor-Academic Level 12 w.e.f 31.12.2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B from the assessment periods 2013 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018- Option B.

In the Minutes of the Screening Committee held on 09.12.2020 at MG College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. The API Scores are verified for the period 2013 to 2018 and the minimum required score for category II+III is 50. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 242, Category II+III (consolidated) -277 and Category III- 35.

The committee evaluated the submitted PBAS proforma of the incumbent, verified the original documents and found eligible for promotion from Academic Level 11 to Academic Level 12 w.e.f. 31.12.2018 FN. It has further been stated that the performance scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Vineetha K. is found qualified for promotion to the post of Assistant Professor – Academic Level 12 w.e.f 31.12.2018 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Vineetha K., Assistant Professor-Academic Level 11, Department of Statistics, MG College, Thiruvananthapuram to Assistant Professor- Academic Level 12 w.e.f 31.12.2018 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Vineetha K., Assistant Professor-Academic Level 11, Department of Statistics, MG College, Thiruvananthapuram to Assistant Professor- Academic Level 12 w.e.f 31.12.2018 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B17 Mannaniya College of Arts & Science, Pangode – Initial appointment of Assistant Professors in Commerce – Approval – Reg.

(Ac F II/36363/2021)

The Drawing and Disbursing Officer, Mannaniya College of Arts & Science, Pangode has forwarded the proposal regarding the approval of the initial appointment of following Assistant Professors appointed in the Department of Commerce in the Mannaniya College of Arts & Science, Pangode as detailed below.

Sl No	Name of the Assistant Professor	Name of the College	Date of Joining	Nature of Vacancy
1.	Smt. Naseera Beevi N.	Mannaniya	25.10.2021 FN	Newly Created post (G.O (Ms) No: 471/2020/HEDN dtd 30.12.2020)
2.	Dr. Sini Mol V. N.	College of Arts &	25.10.2021 FN	
3.	Smt. Sereena A.	Science, Pangode	25.10.2021 FN	

The Drawing and Disbursing Officer, Mannaniya College of Arts & Science, Pangode has forwarded the following documents regarding the selection and appointment of the above Assistant Professors.

Appointment order in Form No.I

Minutes of the Selection Committee meeting and Interview score sheet.

News paper cuttings bearing the notification regarding the appointment.

Certificate stating that there are no supernumerary hands and no thrown out teachers.

Declaration to the effect that one month's time was given to the prospective candidates for applying.

Nomination letter from the Government.

Apportionment Statement

The Drawing and Disbursing Officer, Mannaniya College of Arts & Science, Pangode has also forwarded the following supporting documents in respect of the above Assistant Professor as stipulated in the norms of the University for the approval of the initial appointment.

- Originals of the Qualifying Degrees, and mark lists.
- Certificates to prove age and date of birth.
- Service book of the concerned teacher with entries.
- Joining report of the Assistant Professor concerned.
- Workload statement in the concerned department.
- List of teachers in the department.

The notifications regarding the appointments were advertised in the four major dailies as detailed below:

- Janayugam dtd. 22.04.2021
- Deepika dtd. 22.04.2021
- The Times of India dtd. 22.04.2021
- The New Indian Express dtd. 22.04.2021

Since the advertisement has been made on April, 2021, the age of the Assistant Professors are calculated as on 01.01.2021.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The Government vide letter No. D2/54/2021/H.Edn dated 15.04.2021 has nominated Sri. Ahammed Kabeer, Additional Secretary to Government, Finance Department, as Government Representative to the staff selection committee for filling up of three vacancies in Mannaniya College of Arts & Science, Pangode in the subject Commerce. Government have extended the validity of nomination orders for a further period of six months w.e.f 31.05.2021 to 30.11.2021 as a special case vide Order No: GO(Rt)No.733/2021/HEDN dtd 02.06.2021.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

1. A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.

2. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out of which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

As per the tripartite Adalat held on 2018, there are 191 teaching hours permitting 7 teachers in the Department of Commerce at Mannaniya College of Arts & Science, Pangode. As per G.O.(Ms) No.155/2020/HEdn dated 01.04.2020, the Govt have clarified that every teaching posts should have a workload of 16 hours. It has further been stated that P.G weightage shall not be considered since it is not provided in the UGC Regulations. Hence after deducting the PG weightage, there are 166 teaching hours in the Department of Commerce. The Government have sanctioned additional three posts of Assistant Professors in Commerce to the College as per G.O.(Ms) No: 471/2020/H.Edn dtd 30.12.2020. The newly appointed teachers occupies 8th to 10th positions in the department.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

The Educational Agency has forwarded apportionment statement as on 25.10.2021. Considering the statement of apportionment of all appointments of teachers in the college, position of Smt. Naseera Beevi N is 32 in Open Merit, position of Dr. Sini Mol V.N is 14 in Community merit and position of Smt. Sereena A is 15 in Community Merit.

According to the minutes of the Selection Committee held on 23.10.2021 at Mannaniya College of Arts & Science, Pangode, it is specified that seven applications were received for the post of Assistant Professors in Commerce and all of them were called for interview. But only three candidates appeared for interview. After evaluation of the Domain knowledge, Research Aptitude and Communication skills in the interview they were awarded marks. The present vacancies as per the notification is three and the committee published the rank list of open merit and community merit with 3 candidates in the order of merit.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidates selected for appointment possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts, the proposal for the approval of appointment of following Assistant Professors in Commerce in Mannaniya College of Arts & Science, Pangode is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for consideration and recommendation.

- Smt. Naseera Beevi N., appointed as Assistant Professor in Commerce at Mannaniya College of Arts & Science, Pangode w.e.f 25.10.2021 FN in the newly created post.
- Dr. Sini Mol V. N., appointed as Assistant Professor in Commerce at Mannaniya College of Arts & Science, Pangode w.e.f 25.10.2021 FN in the newly created post.
- Smt. Sereena A., appointed as Assistant Professor in Commerce at Mannaniya College of Arts & Science, Pangode w.e.f 25.10.2021 FN in the newly created post.

The Standing Committee considered the matter regarding the proposal for the approval of the Initial appointment of Smt. Naseera Beevi N., Dr. Sini Mol V. N. and Smt. Sereena A. As Assistant Professors in Commerce at Mannaniya College of Arts & Science, Pangode and recommended to approve the same.

Ac FII

PROFORMA

Proposal For the Approval of Initial Appointment of Assistant Professors in Commerce in Mannaniya College of Arts & Science, Pangode (Notification dated 22.04.2021)

Sl. No.	Name of Asst. Professor & Date of Joining	Date of birth & age as on 01.01.2021	Rank position & Category	Academic Qualifications	Workload	Apportionment		Position of the teacher in the Department	Remarks
						Open	Community		
1	Smt. Naseera Beevi N. 25.10.2021 FN	25.05.1989 31 years and 7 months	Rank 1 (Open Merit)	1. B.com – April, 2009 – 314038/April 2008–First class - University of Kerala 2. M.Com – August, 2011 – 59005405/0980 1005 – First class (67.11%) - University of Kerala 3. UGC NET-30.11.2011 - 32080503		32	13	8	Newly Created Posts as per G.O.(Ms) No: 471/2020/H. Edn dtd 30.12.2020.
2	Dr. Sini Mol V. N. 25.10.2021 FN	30.05.1988 32 years and 7 months	Rank 2 (Community merit)	1. B.Com – April, 2008 – 262063/April 2007 – First class - University of Kerala 2. M.Com – August, 2010 – 59005404/0811 0015 – First class (63.83%) - University of Kerala	After deducting PG workload, Workload is 166 hours.	32	14	9	

				3. UGC NET – 18.09.2012 – 32080326 4. Ph.D Commerce – 13.03.2020 – 6494 – University of Kerala				
3	Smt. Sereena A. 25.10.2021 FN	14.04.19 86 34 years and 8 months	Rank 3 (Communi ty merit)	1. B.Com – April,2006 – 602231/April 2005 – Third class – University of Kerala 2. M.com – June, 2009 – 59005403/0611 3017 – Second class (58.44%) - University of Kerala 3. UGC NET – 30.11.2011 - 32080337	32	15	10	

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B18 Mahatma Gandhi College, Thiruvananthapuram - Placement/Promotion proposal of Smt. Jessykutty M Jose, Assistant Professor–Academic Level 11, Department of English, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 – Approval- Reg.

(Ac FII/43422/2021)

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Jessykutty M Jose, Assistant Professor – Academic Level 11, Department of English, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 w.e.f 17.12.2020.

The Service details of Smt. Jessykutty M Jose are as follows.

Qualifications	1. MA English – 2000 – University of Hyderabad 2. UGC NET - December 2000
Date of first entry in to Service	17.12.2009
Date of entry into Continuous Service	17.12.2009
Date of Placement to Assistant Professor Stage II	17.12.2015
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC - UGC – HRDC – University of Kerala from 23.07.2018 to 13.08.2018. 2. RC - UGC – HRDC – University of Kerala from 02.12.2020 to 15.12.2020.
Refresher / Orientation Course due	Nil
Proposed date of Placement to Assistant Professor – Academic Level 12	17.12.2020.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 17.12.2009 and it was approved by University vide U.O No: AcFV/24271/2010 dtd 22.07.2010. She was promoted to Assistant Professor Stage II w.e.f 17.12.2015 vide U.O. No: AcFII/3014/2019 dtd 09.04.2019. She has completed five years of service in Assistant Professor -Stage II on 16.12.2020 for being promoted as Assistant Professor – Academic Level 12 w.e.f 17.12.2020.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2015 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 02.08.2021 at 10.00 AM in Principal's Chamber, Mahatma Gandhi College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor - Academic Level 12 w.e.f 17.12.2020.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt. Jessykutty M Jose, Assistant Professor – Academic Level 11, Department of English, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 w.e.f 17.12.2020 is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt. Jessykutty M Jose, Assistant Professor – Academic Level 11, Department of English, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Academic Level 12 w.e.f 17.12.2020 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B19 Bishop Jesudasan CSI Arts and Science College, Mulayara – Initial appointment of Assistant Professors in Economics – Approval – Reg; (Ac F II/6749/2022)

The Principal, Bishop Jesudasan CSI Arts and Science College, Mulayara has forwarded the proposal regarding the approval of the initial appointment of following Assistant Professors appointed in the Department of Economics in the Bishop Jesudasan CSI Arts and Science College, Mulayara as detailed below.

Sl No	Name of the Assistant Professor	Name of the College	Date of Joining	Nature of Vacancy
1.	Dr. Vineetha T.	Bishop Jesudasan CSI Arts and Science College, Mulayara	03.01.2022 FN	Newly created posts (G.O.(Ms) No: 471/2020/H.Edn dtd 30.12.2020)
2.	Smt. Jyotsna S. Babu		03.01.2022 FN	

The Principal, Bishop Jesudasan CSI Arts and Science College, Mulayara has forwarded the following documents regarding the selection and appointment of the above Assistant Professors.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting and Interview score sheet.
3. News paper cuttings bearing the notification regarding the appointment.
4. Certificate stating that there are no supernumerary hands and no thrown out teachers.

5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Nomination letter from the Government.

The Principal, Bishop Jesudasan CSI Arts and Science College, Mulayara has also forwarded the following supporting documents in respect of the above Assistant Professor as stipulated in the norms of the University for the approval of the initial appointment.

- Originals of the Qualifying Degrees, and mark lists.
- Certificates to prove age and date of birth.
- Service book of the concerned teacher with entries.
- Joining report of the Assistant Professor concerned.
- Workload statement in the concerned department.
- List of teachers in the department.

The notifications regarding the appointments were advertised in the four major dailies as detailed below:

- Deshabhimani dtd. 14.07.2021
- Deepika dtd. 14.07.2021
- The Hindu dtd. 14.07.2021
- The New Indian Express dtd. 14.07.2021

Since the advertisement has been made on July, 2021, the age of the Assistant Professors are calculated as on 01.01.2021.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The Government vide letter No. D2/279/2021/H.Edn dated 07.07.2021 has nominated Smt. O. Sareena, Additional Secretary to Government, Home Department, as Government Representative to the staff selection committee for filling up of two vacancies in Bishop Jesudasan CSI Arts and Science College, Mulayara in the subject Economics.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

3. A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
4. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out of which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

As per workload Adalat, 2019, there are 40 teaching hours permitted in the Department of Economics at Bishop Jesudasan CSI Arts and Science College, Mulayara. As per G.O.(Ms) No.155/2020/HEdn dated 01.04.2020, the Govt have clarified that every teaching posts should have a workload of 16 hours. It has further been stated that P.G weightage shall not be considered since it is not provided in the UGC Regulations. The Government have sanctioned two posts of Assistant Professors in Economics to the College as per G.O.(Ms) No: 471/2020/H.Edn dtd 30.12.2020. The newly appointed teachers occupies 1st and 2nd positions in the department.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

Since Bishop Jesudasan CSI Arts and Science College, Mulayara has not been granted minority status, all the appointments are made under open category.

According to the minutes of the Selection Committee held on 28.12.2021 at Vedamanikkam Ringle Taube Hall, LMS Compound, Trivandrum, it is specified that 27 applications were received and 16 candidates were called for interview. 5 candidates were appeared for the interview. After evaluation of the Domain knowledge, Research Aptitude and Communication skills in the interview they were awarded marks. The present vacancies as per the notification is two and the committee published the rank list of 5 candidates in the order of merit.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidates selected for appointment possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts, the proposal for the approval of appointment of following Assistant Professors in Economics in Bishop Jesudasan CSI Arts and Science College, Mulayara is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for consideration and recommendation.

1. Dr. Vineetha T, appointed as Assistant Professor in Economics at Bishop Jesudasan CSI Arts and Science College, Mulayara w.e.f 03.01.2022 FN in the newly created post as per GO (MS) No.471/2020/HEDN dated 30.12.2020.
2. Smt. Jyotsna S. Babu, appointed as Assistant Professor in Economics at Bishop Jesudasan CSI Arts and Science College, Mulayara w.e.f 03.01.2022 FN in the newly created post as per GO (MS) No.471/2020/HEDN dated 30.12.2020.

The Standing Committee considered the matter regarding the proposal for the approval of the Initial appointment of Dr. Vineetha T. and Smt. Jyotsna S. Babu Assistant Professors in Economics at Bishop Jesudasan CSI Arts and Science College, Mulayara and recommended to approve the same.

Ac FII

PROFORMA**Proposal For the Approval of Initial Appointment of Assistant Professors in Economics in Bishop Jesudasan CSI Arts and Science College, Mulayara**

Sl. No	Name of Asst. Professor & Date of Joining	Date of birth & age as on 01.01.2021	Rank position & Category	Academic Qualifications	Workload	Position of the teacher	Remarks
1	Dr. Vineetha T 03.01.2022 FN	31.03.1988 32 years and 9 months	Rank 1	1. BA Economics – April, 2008 – 321250/April 2007 – University of Kerala (72.25) 2. MA Business Economics – July, 2012 – 55507404/10107010 – University of Kerala (67.11%) 3. Mphil Economics – May, 2014 – Grade A-12661- University of Kerala 4. Ph.D Economics – 25.05.2019 – 6336- University of Kerala	As per tripartite Adalat, 40 teaching hours permitted in the Department of Economics.	1	Newly created post (G.O.(Ms) No: 471/2020/H.Edn dtd 30.12.2020)
2	Smt. Jyotsna S. Babu 03.01.2022 FN	09.04.1993 27 years and 8 months	Rank 2	1. BA Economics – April 2013 – 15010601/10132057- University of Kerala (74.5) 2. MA Economics – 2015 – ECO130521/2015 - University of Kerala (63%) 3. UGC-NET – held on 28.12.2014 – qualified on 15.06.2015 – (NET Undertaking submitted)	Two teachers permissible	2	

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B20 Placement/ Promotion proposal of Sri. Reghunath V., Department of Political Science, as Assistant Professor Stage II (AGP 7000/-) to Assistant Professor Stage III (AGP 8000/-), w.e.f 05.06.2017 FN, N.S.S. College, Pandalam- Approval – reg.

(Ac F II/6053/2022)

The Principal, N.S.S. College, Pandalam had forwarded a proposal regarding the Placement/ Promotion in respect of Sri. Reghunath V., Assistant professor Stage II (AGP 7000/-), Department of Political Science as Assistant Professor Stage III (AGP 8000/-) w.e.f 05.06.2017 FN.

The service details of Sri. Reghunath V. are as follows.

Qualifications	1.MA in Politics-University of Kerala- April 2002 2.Qualified UGC NET held on Dec 2004
Date of first entry into service	05.06.2006 FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	05.06.2012 FN

Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	UGC HRDC -University of Kerala, Kariavattom - from 01.12.2018 to 21.12.2018.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor Stage III (AGP 8000/-)	05.06.2017 FN.

On verification of the Service Book of Sri. Reghunath V., it is found that the teacher had entered into service as Lecturer on 05.06.2006 FN and it was approved by M. G. University vide U.O No. 2590/B1/2007/Acad dtd 15.11.2007. He was re-designated as Assistant Professor with AGP 6000/- w.e.f 05.06.2006 by Deputy DCE, Kottayam. He had completed his five years of service on 04.06.2012 for being promoted as Assistant Professor (Stage II) and University issued placement/promotion order from Stage 1-2 vide U.O No.Ac F II/28818/2019 dtd 18.02.2020. He has completed another five years of service on 04.06.2017, for being promoted as Assistant Professor Stage III (AGP 8000/-).

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for **option B, UGC Regulations 2018** (Assistant Professor Stage II to III) from the assessment periods 2012 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 10.02.2021 at N.S.S. College, Pandalam, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. The API Scores are verified for the period 2012 to 2017 . As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category:

Category II- 148, Category II+III (consolidated)- 160 Category III- 12

The committee evaluated the submitted PBAS proforma of Sri. Reghunath V., Assistant professor in Political Science, verified the original documents and found eligible for promotion from stage II to III, w.e.f. 05.06.2017 FN. It has further been stated that the performance scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Sri. Reghunath V. is found qualified for promotion to the post of Assistant Professor Stage III (AGP 8000/-), w.e.f 05.06.2017 FN.

It may be noted that Sri. Reghunath V. completed Refresher Course on 21.12.2018, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 05.06.2017.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Sri. Reghunath V., Assistant professor Stage II (AGP 7000/-) , Department of Political Science, N.S.S. College, Pandalam as Assistant Professor (Academic Level 12), w.e.f 05.06.2017 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Sri. Reghunath V., Assistant professor Stage II (AGP 7000/-) , Department of Political Science, N.S.S. College, Pandalam as Assistant Professor (Academic Level 12), w.e.f 05.06.2017 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B21 ***Christian College, Kattakada – Approval of Placement/Promotion proposal in respect of Smt. Divya Mohan, Assistant Professor in Chemistry - from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 11/07/2018 – Reg:***

(Ac FII/4437/2022)

The Principal, Christian College, Kattakada has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Divya Mohan, Assistant Professor Dept of Chemistry from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 11/07/2018.

The Service details of Smt. Divya Mohan are as follows.

Qualifications	M.Sc in Chemistry – University of Kerala - June 2007. M.Phil in Chemistry - University of Kerala – January 2012. CSIR – UGC NET – Dec 2009.
Date of first entry in to Service	11.07.2013 F.N
Date of entry into Continuous Service	11.07.2013 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC – UGC HRDC - University of Kerala from 30.10.2018 to 21.11.2018. 2. OC – UGC HRDC - University of Kerala from 10.08.2016 to 06.09.2016.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	11.07.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 11.07.2013 at Christian College, Kattakada and it was approved by University of Kerala vide U.O.No. Ac F V/47383/2013 dated 25.06.2014. The Assistant Professor had completed Five years of service (one year exemption granted as she has been awarded M.Phil) on 10.07.2013. Hence she is eligible to be promoted to Assistant Professor Academic Level 11 with effect from 11.07.2018 F.N

It may be noted that Smt. Divya Mohan completed Refresher Course on 21.11.2018, which is after the due date of promotion. According to UGC Public Notice No. F.No.2.16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 11.07.2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2013 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 10.12.2021 in the Principal's Chamber at Christian College, Kattakada. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation, Smt. Divya Mohan was found qualified for promotion to Assistant Professor Academic Level 11 w.e.f 11.07.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt. Divya Mohan, Assistant Professor, Department of Chemistry, Christian College, Kattakada from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 11.07.2018 F.N based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt. Divya Mohan, Assistant Professor, Department of Chemistry, Christian College, Kattakada from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 11.07.2018 F.N and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B22 ***Christian College, Kattakada - Placement/ Promotion proposal in respect of Dr. Sreepriya R S, Assistant Professor, Department of Chemistry - from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f 01.02.2019 - Approval – Reg***

(Ac F II/40205/2021)

The Principal, Christian College, Kattakada has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Sreepriya R S, Assistant Professor Dept of Chemistry from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 01/02/2019.

The Service details of Dr. Sreepriya R S are as follows.

Qualifications	M.Sc Chemistry - University of Kerala - 1996. NET - U.G.C - July 2001.
Date of first entry in to Service	01.02.2008 F.N
L.W.A availed	Nil
Date of Placement Assistant Professor with AGP 7000/-	01.02.2014
Required years of service for Proposed Promotion	5 Years
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. R.C from UGC - HRDC, UOK, Kariavattom (from 30/10/2018 to 21/11/2018) 2. O.C from UGC - Academic Staff College, UOK, Kariavattom (from 01/01/2015 to 28/01/2015)
Refresher/Orientation Course due	Nil
Date of Placement/Promotion as Assistant Professor Academic Level 12	01.02.2019 F.N

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Lecturer on 01.02.2008 F.N vide U.O.No.Ac F V/809048/08 dated 17.09.2008 at Christian College, Kattakada and promoted as Assistant Professor (Stage II) vide U.O.No. Ac.FII/4877/2019 dated 24.07.2019. She has completed another five years of Service in Assistant Professor (Stage II) on 31.01.2019, for being promoted as Assistant Professor Academic Level 12 w.e.f 01.02.2019.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2014 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 22.09.2021 at Christian College, Kattakada. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation, Dr. Sreepriya R S was found qualified for promotion to Assistant Professor Academic Level 12 w.e.f 01.02.2019 F.N.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Sreepriya R.S, Assistant Professor, Department of Chemistry, Christian College, Kattakada from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 01.02.2019 F.N based on UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Sreepriya R S, Assistant Professor, Department of Chemistry, Christian College, Kattakada from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 01.02.2019 F.N and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B23 H.H.M.S.P.B N.S.S.College for Women, Neeramankara - Placement/Promotion proposal of Dr. Aparna S, Assistant Professor in History - from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 - w.e.f 05.01.2016 - Approval – reg.

(Ac FII/3934/2021)

The Principal, H.H.M.S.P.B.N.S.S.College for Women, Neeramankara has forwarded a proposal regarding the Placement / Promotion in respect of Dr. Aparna S, Department of History from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 05.01.2016.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulation 1998.

The service details of **Dr. Aparna S** are as follows

Qualifications	M A History - Mahatma Gandhi University - May2002. NET - U G C - Dec 2001.
Date of first entry into service	01.07.2005
L.W.A. availed	nil
Date of placement as Assistant Professor with AGP 7000/-	05.01.2011
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	Refresher Course from U G C- H R D C- from 18.01.2011 to 08.02.2011
Refresher / Orientation Course due	nil
Proposed date of Placement / Promotion as Assistant Professor with AGP 8000/-	05.01.2016
Regulation applicable/available	UGC Regulation 1998

On verification of the Service Book of Dr. Aparna S , it is found that the teacher was first appointed as Lecturer in History at N.S.S Hindu College, Changanassery w.e.f 01.07.2005 F.N. vide U.O No. 1701/BI/2007/Acad dtd 10.09.2007 of Registrar M.G University and promoted as Assistant Professor (Stage II) vide M.G University U.O.No. 3193/AC B 5/2020/M.G.U dated 15.07.2020. She has completed another five years of Service in Assistant Professor (Stage II) on 04.01.2016, for being promoted as Assistant Professor Academic Level 12 w.e.f 05.01.2016.

In the light of the above mentioned facts the proposal for the approval of the Placement/Promotion in respect of **Dr. Aparna S, Assistant Professor Stage II, Department of History to Assistant Professor Stage III (with AGP 7000/- to 8000/-) w.e.f 05.01.2016** in accordance with UGC Regulations 1998 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Aparna S, Assistant Professor Stage II, Department of History to Assistant Professor Stage III (with AGP 7000/- to 8000/-) w.e.f 05.01.2016 at H.H.M.S.P.B N.S.S.College for Women, Neeramankara and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B24 H.H.M.S.P.B N.S.S College for Women, Neeramankara - Proposal regarding Placement/Promotion in respect of Dr. Chitra Som R.S, Assistant Professor Dept of Zoology - from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 – w.e.f 25/02/2020 - Approval – Reg.

(Ac F II/38911/2021)

The Principal, H.H.M.S.P.B. N.S.S. College For Women, Neeramankara has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Chitra Som R.S, Assistant Professor, Department of Zoology from Academic level 10 to Academic level 11 w.e.f 25.02.2020 F.N.

The Service details of Dr. Chitra Som R.S are as follows.

Qualifications	M.Sc in Marine Biology - CUSAT - May 2004. (EC Submitted) Ph.D - CUSAT - Oct 2011.(EC Submitted)
Date of first entry in to Service	03.03.2014
Date of entry into Continuous Service	03.03.2014
L.W.A availed	402 Days(Without Medical Certificate)
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC – UGC HRDC - Bangalore University from 01.03.2019 to 27.03.2019. 2. OC – UGC HRDC - Bangalore University from 03.02.2020 to 24.02.2020
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	25.02.2020 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in the Dept of Zoology on 03.03.2014 F.N and it was approved by University of Kerala vide U.O No. Ac F II/43429/2014 dated 08.07.2015. She had completed her four years of service (two year exemption granted as she has been awarded P.hD) on 03.03.2018. Since she had availed L W A (Leave without Allowance) without medical certificate, the eligible date of promotion is extended by 402 days. Since the incumbent had completed Orientation Course only on 24.02.2020, the date of promotion as Assistant Professor Academic Level 11 is w.e.f 25.02.2020 F.N

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2014 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 16.02.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 25.02.2020 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr. Chitra Som R S Assistant Professor, Department of Zoology from Academic level 10 to Academic level 11 w.e.f 25.02.2020 FN at H.H.M.S.P.B.N.S.S. College For Womenis placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Chitra Som R S Assistant Professor, Department of Zoology from Academic level 10 to Academic level 11 w.e.f 25.02.2020 FN at H.H.M.S.P.B.N.S.S. College for Women, Neeramankara and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B25 St.Stephens College, Pathanapuram – Initial appointment of Assistant Professors in Mathematics – Approval – reg.

(Ac F II/40657/2022)

The Principal, St.Stephens College, Pathanapuram has forwarded the proposal regarding the approval of the initial appointment of following Assistant Professors appointed in the Department of Mathematics in the college as detailed below.

Sl No	Name of the Assistant Professor	Name of the College	Date of Joining	Nature of Vacancy
1.	Sri. Abraham Sam Varghese (open merit)	St.Stephens College, Pathanapuram	17.11.2021 F.N	Newly created post as per GO(Ms)No.471/2020/H.Edn Dated 30.12.2020.
2.	Sri. Sinu Lal T S (open merit)	St.Stephens College, Pathanapuram	17.11.2021 F.N	Newly created post as per GO(Ms)No.471/2020/H.Edn Dated 30.12.2020.
3.	Sri. Rogin Alex George (community merit)	St.Stephens College, Pathanapuram	17.11.2021 F.N	Newly created post as per GO(Ms)No.471/2020/H.Edn Dated 30.12.2020.

The Principal, St.Stephens College, Pathanapuram has forwarded the following documents regarding the selection and appointment of the above Assistant Professors.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting and Interview score sheet.
3. News paper cuttings bearing the notification regarding the appointment.
4. Certificate stating that there are no supernumerary hands and no thrown out teachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.

6. Nomination letter from the Government.

7. Apportionment Statement

The Principal, St. Stephens College, Pathanapuram has also forwarded the following supporting documents in respect of the above Assistant Professors as stipulated in the norms of the University for the approval of the initial appointment.

1. Originals of the Qualifying Degrees, and mark lists.
2. Certificates to prove age and date of birth.
3. Service book of the concerned teacher with entries.
4. Joining report of the Assistant Professor concerned.
5. Workload statement in the concerned department.
6. List of teachers in the department.

The notifications regarding the appointments were advertised in the four major dailies as detailed below:

1. Malayala Manorama dtd. 19.03.2021
2. Mathrubhumi dtd. 18.03.2021
3. The New Indian Express dtd. 18.03.2021
4. The Hindu dtd. 18.03.2021

Since the advertisement has been made on March 2021, the age of the Assistant Professors are calculated as on 01.01.2021.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The Government vide letter No. D2/427/2021/H.Edn dated 09.09.2021 has nominated Smt. Shiny Geoge, Additional Secretary to Government, Planning & Economic Affairs Department, as Government Representative to the staff selection committee for filling up of three vacancies in St. Stephens College, Pathanapuram in the subject Mathematics.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

1. A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
2. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/ Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out of which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/ seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

1. As per tripartite Adalat, there are 110 teaching hours permitting 3 teachers in the Department of English at St. Stephens College, Pathanapuram. As per GO(Ms)No.471/2020/H.Edn Dated 30.12.2020 new 3 vacancies in English have been created. The newly appointed teachers occupies 2nd to 4th positions in the department.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 12.11.2021, 10.00 A.M at Managers office, Mount Tabor Pathanapuram, it is specified that 46 applications received within the last date fixed. Call letters were sent to all the applicants for attending the Certificate verification on 21.10.2021 and short list was made from 20 applicants. First 15 candidates from open category list and 3 candidates from community category list were called for interview. 10 candidates attended the interview. The rank list has been published purely based on the interview. Sri. Abraham Sam Varghese was placed as the first rank holder in the open and community quota ranklists (43 score out of 50). Sri. Sinu Lal T.S (41 score out of 50) was placed as the 2nd Rank holder in the open quota). And Sri. Rogin Alex George (39 score out of 50) was placed as the 2rd Rank holder in the Community quota.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned in the pre-page possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

The light of the above mentioned facts and as per the orders of the Vice Chancellor the proposal for the approval of appointment of following Assistant Professors in St. Stephens College Pathanapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for consideration and recommendation.

1. Sri. Abraham Sam Varghese, appointed as Assistant Professor in Mathematics at St. Stephens College Pathanapuram w.e.f 17.11.2021 F.N in the newly created post as per GO(Ms) No.471/2020/H.Edn Dated 30.12.2020.
2. Sri. Sinu Lal T S, appointed as Assistant Professor in Mathematics at St. Stephens College Pathanapuram w.e.f 17.11.2021 F.N in the newly created post as per GO(Ms) No.471/2020/H.Edn Dated 30.12.2020.
3. Sri. Rogin Alex George, appointed as Assistant Professor in Mathematics at St. Stephens College Pathanapuram w.e.f 17.11.2021 F.N in the newly created post as per GO(Ms) No.471/2020/H.Edn Dated 30.12.2020.

The Standing Committee considered the matter regarding the proposal for the approval of the Initial appointment of Sri. Abraham Sam Varghese, Sri. Sinu Lal T S and Sri. Rogin Alex George as Assistant Professors in Mathematics at St. Stephens College Pathanapuram and recommended to approve the same.

Ac FII

PROFORMA**Proposal for the Approval of Initial Appointment of Assistant Professor in Mathematics in St.Stephens College, Pathanapuram (Notification dated 18.03.2021)**

Sl. No	Name of Asst. Professor & Date of Joining	Date of birth & age as on 01.01.2021	Rank position & Category	Academic Qualifications	Workload	Apportionment		Position of the teacher in the Department	Remarks
						Open	Community		
1	Sri. Abraham Sam Varghese 17.11.2021 F.N	09.09.1993 27 Years 3 Months	Open Quota Rank 1	1.B.Sc Mathematics – M G University – March 2014 (EC Submitted). 2. M.Sc Mathematics – CUSAT, April 2016. (EC Submitted). 74.7% 3. CSIR – UGC NET – Nov 2017		79	52	3	
2	Sri.Sinu Lal T S 17.11.2021 F.N	29.12.1991 29 Years	Open Quota Rank2	1. B.Sc Mathematics – University of Kerala – April 2012 2. M.Sc Mathematics – University of Kerala – 2014.(60 – 79%) 3. CSIR – NET – March 2017	Workload after deducting P.G workload is 102, permitting 6 teachers.	80	52	4	Newly created post as per GO (Ms)No.471/2020/H.Edn Dated 30.12.2020.
3	Sri.Rogin Alex George 17.11.2021 F.N	02.07.1993 27 Years 05 Months	Community Quota Rank2	1. B.Sc Mathematics – M G University – March 2014(EC Submitted). 2.M.Sc Mathematics – M G University- June 2016(EC Submitted).93% 3.UGC NET – Nov2018.		80	53	5	

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B26 *Mahatma Gandhi College, Thiruvananthapuram - Placement/Promotion proposal of Dr. Vaisakhan Thampi D.S., Assistant Professor - Stage I, Department of Physics, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Stage II - Approval-Reg.*

(Ac FII/8787/2022)

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Vaisakhan Thampi D. S., Assistant Professor - Stage I, Department of Physics, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Stage II w.e.f 07.11.2020.

The Service details of Dr. Vaisakhan Thampi D. S. are as follows.

Qualifications	1. M.Sc Physics – 2009 – University of Kerala. 2. Ph.D Physics - 21.10.2016 – University of Kerala.
Date of first entry in to Service	02.06.2016
Date of entry into Continuous Service	02.06.2016
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC - UGC – HRDC – University of Calicut from 21.10.2020 to 06.11.2020. 2. OC - UGC – HRDC – University of Kerala from 03.03.2020 to 11.03.2020 & 06.08.2020 to 17.08.2020.
Refresher / Orientation Course due	Nil
Proposed date of Placement to Assistant Professor (Stage II)	07.11.2020

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in Physics w.e.f 02.06.2016 and it was approved by University vide U.O No: AcFII/18868/2016 dtd 01.01.2018. He has completed four years of service in Assistant Professor -Stage I on 01.06.2020 (Since 2 year exemption as he has been awarded Ph.D) but completed Refresher Course on 06.11.2020 for being promoted as Assistant Professor – Stage II w.e.f 07.11.2020.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 Option A for the assessment periods 2016 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 16.09.2021 in Principal's Chamber, Mahatma Gandhi College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level w.e.f 07.11.2020 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice Chancellor, the proposal regarding the placement/promotion of Dr. Vaisakhan Thampi D. S., Assistant Professor - Stage I, Department of Physics, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Stage II w.e.f 07.11.2020 is placed before the Standing Committee of Syndicate on Teaching and Non-Teaching staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Vaisakhan Thampi D. S., Assistant Professor - Stage I, Department of Physics, Mahatma Gandhi College, Thiruvananthapuram to Assistant Professor - Stage II w.e.f 07.11.2020 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B27 *Placement/Promotion proposal of Dr. Deepa V., Department of Physics, as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 04.06.2021 FN, V.T.M.N.S.S College, Dhanuvachapuram-Approval – reg.*

(Ac F II/6056/2022)

The Principal, V.T.M.N.S.S College, Dhanuvachapuram had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Deepa V., Department of Physics, as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 04.06.2021 FN.

The service details of Dr. Deepa V. are as follows.

Qualifications	1.MSc in Physics- University of Calicut- April 1994 2.PhD in Physics- M. G. University- 16.06.2002
Date of first entry into service	04.06.2012 FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	04.06.2016 FN
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC-HRDC, Kannur University from 28.11.2019 to 11.12.2019 2. One week short term course from UGC-HRDC, University of Kerala, Kariavattom from 29.10.2019 to 04.11.2019 3. MOOC- Two week duration course- University of Delhi -18.05.2020 to 03.06.2020
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor (Academic Level 12)	04.06.2021 FN

On verification of the Service Book of Dr. Deepa V. , it is found that the teacher had entered into service as Assistant Professor on 04.06.2012 FN vide U.O No. Ac FV /35122/2012 dated 19.01.2013. She had completed her four years of service (exemption granted as she has been awarded PhD) on 03.06.2016 for being promoted as Assistant Professor (Stage II) and University of Kerala issued placement/promotion order from Stage 1-2 w.e.f 04.06.2021 FN vide U.O No.Ac F II/ 32775/2019 dated 23.04.2020. She has completed another five years of service on 03.06.2021, for being promoted as Assistant Professor (Academic level 12).

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Academic level 11 to Academic level 12) from the assessment periods 2016 to 2021 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018- option A.**

In the Minutes of the Screening Committee held on 20.01.2022 at V.T.M.N.S.S College, Dhanuvachapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor (Academic Level 12) w.e.f 04.06.2021 FN

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice Chancellor, the proposal regarding the placement/ promotion in respect of **Dr. Deepa V., Department of Physics, V.T.M.N.S.S College, Dhanuvachapuram as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 04.06.2021 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Deepa V., Department of Physics, V.T.M.N.S.S College, Dhanuvachapuram as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 04.06.2021 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B28 ***V.T.M N.S.S College, Dhanuvachapuram - Placement/Promotion proposal of Dr. Sushama Raj R.V, Department of Botany - from Assistant Professor Academic level 11 to Assistant Professor Academic level 12 w.e.f 04.06.2021 F.N - Approval – reg.***

(Ac F II/6057/2022)

The Principal, V.T.M N.S.S College Dhanuvachapuram had forwarded a proposal regarding the Placement/Promotion in respect of Dr.Sushama Raj R.V, Department of Botany from Assistant Professor Academic level 11 to Assistant Professor Academic level 12 w.e.f 04.06.2021 F.N.

The service details of Dr. Sushama Raj R.V are as follows.

Qualifications	1.M.Sc in Botany – April 2000 – University of Kerala. 2. Ph.D in Botany - April 2011 – University of Kerala. 3. CSIR UGC NET - 2009
Date of first entry into service	04.06.2012
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	04.06.2016 F.N
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC-HRDC, University of Kerala, Kariavattom from 24.01.2019 to 14.02.2019. 2. RC from UGC-HRDC, University of Kerala, Kariavattom from 18.02.2020 to 02.03.2020.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor, Academic level 12.	04.06.2021

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 04.06.2012 F.N at N.S.S College For Women, Neeramankara and it was approved by University of Kerala vide U.O No. Ac.F V/33080/2012 dated 10.12.2012. She had completed her four years of service (exemption granted as she has been awarded P.hD)03.06.2016 for being promoted as Assistant Professor (Stage II) with effect from 04.06.2016 F.N vide U.O No.Ac.FII/022698/2018 dtd 06.10.2018.She has completed another five years of service in Assistant Professor Stage II, Hence she is eligible for being promoted as Assistant Professor Academic Level 12 w.e.f 04.06.2021.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2016 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 06.01.2022 at 02.00 P.M in the Principals Chamber at V.T.M N.S.S College Dhanuvachapuram. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation Dr. Sushama Raj R.V was found qualified for promotion to Assistant Professor Academic Level 12 w.e.f 04.06.2021 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice Chancellor, the proposal regarding the placement/promotion of Dr. Sushama Raj R.V, Assistant Professor, Department of Botany, V.T.M N.S.S College Dhanuvachapuram from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 04.06.2021 F.N based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Sushama Raj R.V, Assistant Professor, Department of Botany, V.T.M N.S.S College Dhanuvachapuram from Assistant Professor Academic Level 11 to Assistant Professor Academic Level 12 w.e.f 04.06.2021 F.N and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B29 ***N.S.S College, Cherthala - Placement/Promotion proposal of Smt. Deepa Divakaran, Department of Commerce - from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 20.08.2020 - Approval – Reg.***

(Ac F II/8623/2022)

The Principal, N.S.S College, Cherthala has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Deepa Divakaran, Assistant Professor, Department of Commerce from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f 20.08.2020 F.N.

The Service details of Smt. Deepa Divakaran are as follows:

Qualifications	M.Com - Calicut University - Sep 2003. UGC NET - Nov 2011.
Date of Joining in to Service	20.08.2014 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. FDP - TLC, Ramanujan College University of Delhi - PMMMMNMTT - MOOCS from 25.07.2020 to 10.08.2020. 2. OC – UGC HRDC - Kannur University from 14.11.2018 to 11.12.2018.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	20.08.2020 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in the Dept of Commerce on 20.08.2014 F.N at N.S.S College for Women Neeramankara and it was approved by University of Kerala vide U.O No.Ac.F II/49624/2014 dated 07.07.2015. She had completed her Six years of service on 19.08.2020. Hence she is eligible to be promoted to Assistant Professor Academic Level 11 with effect from 20.08.2020 F.N.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2014 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 16.07.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 20.08.2020 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Honourable Vice Chancellor proposal regarding the placement/promotion of Smt. Deepa Divakaran Assistant Professor, Department of Commerce from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f 20.08.2020 F.N at N.S.S College, Cherthala is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt. Deepa Divakaran Assistant Professor, Department of Commerce from Assistant Professor Academic level 10 to Assistant Professor Academic level 11 w.e.f 20.08.2020 F.N at N.S.S College, Cherthala and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B30 ***Placement/Promotion proposal of Dr.Leena K.R., Department of Philosophy, as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 14.02.2020 FN, H.H.M.S.P.B.N.S.S. College for Women, Neeramankara- Approval – reg.***

(Ac F II/12272/2022)

The Principal, H.H.M.S.P.B.N.S.S. College for Women, Neeramankara had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Leena K. R., Assistant professor (Academic Level 11), Department of Philosophy as Assistant Professor (Academic Level 12) w.e.f 14.02.2020 FN.

The service details of Dr. Leena K. R. are as follows.

Qualifications	1.MA in Philosophy - University of Kerala – 2003 2.MPhil -University of Kerala – Oct 2004 3.Ph D in Philosophy- University of Kerala – 27.09.2008
Date of first entry into service	10.02.2011 FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	10.02.2015 FN
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC-HRDC, University of Kerala, Kariavattom from 01.11.2019 to 14.11.2019 2. RC from UGC-HRDC, University of Kerala, Kariavattom from 31.01.2020 to 13.02.2020

Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor (Academic Level 12)	14.02.2020 FN.

On verification of the Service Book of Dr. Leena K. R., it is found that the teacher had entered into service as Lecturer on 10.02.2011 FN vide U.O No.Ac. FV/11049/2011 dated 29.08.2011. She had completed her four years of service on 09.02.2015 (Since two years exemption as she has been awarded PhD) for being promoted as Assistant Professor (Stage II) and university issued placement/promotion order from Stage 1-2 vide U.O No.Ac F II/025596/2018 dated 25.10.2018. She has completed another five years of service on 09.02.2020, for being promoted as Assistant Professor Academic Level 12. **But it may be noted that Dr. Leena K. R. completed mandatory Orientation Course on 13.02.2020, which is after the due date of promotion. Hence the teacher is eligible for promotion to the post of Assistant Professor Academic level 12 w.e.f 14.02.2020 FN.**

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Academic level 11 to academic level 12) from the assessment periods 2015 to 2020 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018- option A.**

In the Minutes of the Screening Committee held on 11.01.2021 at H.H.M.S.P.B.N.S.S. College for Women, Neeramankara, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 12 w.e.f 14.02.2020 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Leena K.R., Assistant professor (Academic Level 11), Department of Philosophy, H.H.M.S.P.B.N.S.S. College for Women, Neeramankara as Assistant Professor (Academic Level 12), w.e.f 14.02.2020 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Leena K.R., Assistant professor (Academic Level 11), Department of Philosophy, H.H.M.S.P.B.N.S.S. College for Women, Neeramankara as Assistant Professor (Academic Level 12), w.e.f 14.02.2020 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B31 UGC Regulations 2018- Templates for CAS promotion of Physical Education Teachers- Approval - reg

(Ac FII/2022)

The UGC Regulations 2018 was implemented in University of Kerala vide UO No.Ac FII/General/UGC-R-2018/2019 dated 02.09.2019 in tune with GO (P) No.18/2019/H.Edn dated 19.06.2019. The Self Appraisal cum performance appraisal forms for Initial Appointment as well as CAS promotion of teachers were approved by the Academic Council and UO No.Ad DII/ General/ UGC-R-2018/2019 dated 07.05.2021 was issued accordingly.

It may be noted that the templates for teachers in Physical Education is not included in the above UO and hence templates are not approved for the same.

Dr. Usha S. Nair, Dean, Faculty of Physical Education has submitted the draft of the templates for the CAS promotion of teachers in Physical Education as per the provisions in UGC Regulations 2018 (Option A) and as per UGC Regulations 2010 (Option B).

As per orders of the Vice Chancellor, the draft of the templates for the CAS promotion of teachers in Physical Education as per the provisions in UGC Regulations 2018 (Option A) and UGC Regulations 2010 (Option B) is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching staff of Private Colleges for consideration and recommendations. (Draft of templates appended)

The Standing Committee considered the matter regarding the proposal for the approval of the Templates for CAS promotion of Physical Education Teachers as per UGC Regulations 2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B32 Loyola College of Social Sciences, Trivandrum- Revision of Workload Assessment and Fixation of Staff Strength for the academic year 2020-21 – Approval – Reg.

(Ac.FII/15055/2021)

The Educational Agency, Loyola College of Social Sciences, Trivandrum had submitted the half yearly returns of the College as on March, 2021 and requested for the workload assessment and fixation of Staff strength for the Academic year 2020-2021.

The Syndicate at its meeting held on 04.12.2021 vide item No: 34.124.B22 considered the proposal for the approval of workload assessment and fixation of staff strength of Loyola College of Social Sciences, Trivandrum for the academic year 2020-21 with the recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 29.11.2021 and approve the same. Based on the Syndicate resolution, UO No: AcFII/15055/2021 dtd 19.01.2022 was issued.

Now the Educational agency has pointed out that the course MSW in Disaster management is offered by an independent Department. As MSW and MSW in Disaster Management comes under Master of Social Work, the workload of both the courses were included under Master of Social Work in the UO issued. The Educational Agency has requested to issue a revised workload assessment considering MSW in Disaster Management as an independent Department.

Accordingly, remarks of Chairman of Board of Studies in Sociology were sought in this regard. The remarks submitted is as follows:

“Although the M.S.W. and M.S.W. in Disaster Management programmes come under the BoS in Social Work, these programmes do not share any common syllabus, and the names of the courses are also different. In addition, the third and fourth semester courses of the M.S.W. Disaster Management includes two specialisations, Disaster Health and Technologies for Disaster Management, which are entirely different from the specialisations of the other M.S.W. programme at Loyola College. Hence the M.S.W. Disaster Management programme is an entirely different programme and it has to be considered as a separate department for the purpose of the workload calculation and hence the workload may be calculated separately”

The workload calculation and fixation of staff strength is done as per the provisions in the Kerala University First Ordinances 1978. As per the Ordinances, total number of posts for each Department in a college shall be according to the workload and Staff patterns under the UGC guidelines which stipulate a direct teaching hours of 16 for Lecturer/Assistant Professor. Hence the number of permissible teachers in each Department is calculated as per the provisions in the UGC Regulation. The statement showing the assessment of workload and the permissible number of teaching staff in 4 Departments of the college is appended. In accordance with G O (M S) No.155/2020/H Edn dated.01.04.2020 and G O (M S) No.313/H Edn dated.11.09.2020, workload have been calculated excluding P G Weightage.

It is stipulated in the Chapter XIII of Kerala University First Ordinances that, ‘When a new College is affiliated, the work load of the 1 st year of the course(s) shall be calculated on the basis of affiliated student strength of the current academic year. During subsequent years, the actual strength

as on 1st November of the previous year plus the affiliated strength of the current academic year, until the completion of the course of the first batch of students shall be taken into account.' When a new course is started in an existing College or the number of seats of an existing course is increased, the work load of that part of the respective Departments shall be calculated on the basis of the principle of newly affiliated college.

It may be noted the MSW in Disaster Management is a newly started course in the academic year 2020-2021. Hence workload for MSW in Disaster Management for the first two semesters alone are calculated.

The calculated workload is as follows:

Sl. No.	SUBJECT	TOTAL WORKLOAD ASSESSED
1.	Master of Social Work	82 Hours
2.	Master of Social Work in Disaster Management (I+II semesters)	34 Hours

As per the orders of Vice Chancellor, the matter regarding the revision of workload assessment Loyola College of Social Sciences, Trivandrum for the academic year 2020-21 is placed before Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the matter regarding Revision of Workload Assessment and Fixation of Staff Strength for the academic year 2020-21 at Loyola College of Social Sciences, Trivandrum and recommended to obtain remarks from Dean, Faculty of Social Science.

Resolution of the Syndicate

RESOLVED to obtain the remarks of the Government, regarding Revision of Workload Assessment and Fixation of Staff Strength for the academic year 2020-21 at Loyola College of Social Sciences, Trivandrum

Item No.40.90.B33 Christian College, Kattakada – Initial appointment of Assistant Professor in English –Approval – Reg.

(Ac F II/8066/2022)

The Manager, Christian College, Kattakada has forwarded the proposal regarding the approval of the initial appointment of Smt. Rini Russal appointed as Assistant Professor in the Department of English w.e.f 13.01.2022 F.N in the Newly created post as per GO(Ms) No.471/2020/H.Edn Dated 30.12.2020 at Christian College, Kattakada.

The Manager, Christian College, Kattakada has forwarded the following documents regarding the selection and appointment of the above Assistant Professor.

Appointment order in Form No.I

Minutes of the Selection Committee meeting and Interview score sheet.

News paper cuttings bearing the notification regarding the appointment.

Certificate stating that there are no supernumerary hands and no thrown out teachers.

Declaration to the effect that one month's time was given to the prospective candidates for applying.

Nomination letter from the Government.

Apportionment Statement.

The Manager, Christian College, Kattakada has also forwarded the following supporting documents in respect of the above Assistant Professor as stipulated in the norms of the University for the approval of the initial appointment.

Originals of the Qualifying Degrees, and mark lists.

Certificates to prove age and date of birth.

Service book of the teacher concerned with entries.

Joining report of the Assistant Professor concerned.

Workload statement in the department concerned.

List of teachers in the department.

The notifications regarding the appointments were advertised in the four major dailies as detailed below:

- Mangalam dtd. 16.06.2021
- Deshabhimani dtd. 16.06.2021
- The New Indian Express dtd. 16.06.2021
- The Hindu dtd. 16.06.2021

Since the advertisement has been made on June 2021, the age of the Assistant Professor is calculated as on 01.01.2021.

The Subject Expert/University Nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The Government vide letter No. D2/108/2021/H.Edn dated 09.06.2021 has nominated Dr. O Sareena, Additional Secretary to Governmentt, Home Department, as Government Representative to the staff selection committee for filling up of one vacancy of Assistant Professor in English in Christian College, Kattakada.

The Educational Agency has forwarded apportionment statement w.e.f 01.01.2000.

Considering the statement of apportionment of all appointments of teachers in the college, position of Smt. Rini Russal is 22 in community merit and the position of Open merit is 26.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.

Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

As per tripartite Adalat, there are 64 teaching hours permitting 3 teachers in the Department of English at Christian College, Kattakada. As per G.O.(Ms)No.155/2020/HEdn dated 01.04.2020, the Govt have clarified that every teaching post should have a workload of 16 hours. It has further been stated that P.G weightage shall not be considered since it is not provided in the UGC Regulations. There are no P.G Courses in English offered by the college. As per GO(Ms) No.471/2020/H.Edn Dated 30.12.2020 new1 vacancy in English has been created.The newly appointed teacher occupies the 4th position in the department.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 11.01.2022, 11.00 A.M at Vedamanikkam Ringle Taube Hall, L.M.S Compound Thiruvananthapuram, it is specified that 12 applications received within the time limit fixed. Four applications were rejected due to over age, non community e.t.c. Hence the remaining 8 candidates were called for the interview. The 4 candidates appeared for the interview. The rank list has been published purely based on the interview. Smt. Rini Russal was placed as the first rank holder in the interview (36 score out of 50).

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned in the pre-page possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts, the proposal for the approval of appointment of Smt. Rini Russal, appointed as Assistant Professor, Dept of English in Christian College, Kattakada, w.e.f 13.01.2022 F.N in the Newly created post as per GO(Ms)No.471/2020/H.Edn Dated 30.12.2020 may be placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Initial appointment of Smt. Rini Russal, appointed as Assistant Professor, Dept of English in Christian College, Kattakada, w.e.f 13.01.2022 F.N and recommended to approve the same.

Ac FII/8066/2022

PROFORMA

Proposal For the Approval of Initial Appointment of Assistant Professor in English in Christian College, Kattakada

Sl. No	Name of Asst. Professor & Date of Joining	Date of birth & age as on 01.01.2021	Rank position & Category	Academic Qualifications	Workload	Apportionment		Position of the teacher in the Department	Remarks
						Open	Community		
1	Smt. Rini Russal 13.01.2022 F.N	18.08.1995 Years 4 Months	Community Quota Rank 1	1. B A English – B Grade - University of Kerala – April 2016.- 1.26% Reg No.13013601/13 144039 2. M A English – IInd Class - University of Kerala – 2019 – Reg No.834171372 – 58.33% (Submitted Marklist) 3. UGC NET – English – Dec 2019 – Roll	Workload is 64 hours, permitting 4 teachers	26	22	4	Fourth post sanctioned as per GO(Ms)No.471/2020/H.Edn Dated 30.12.2020.

				No.KL17052092 22 – Qualified on 31.12.2019 – NET Undertaking submitted.					
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Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B34 ***V.T.M.N.S.S. College, Dhanuvachapuram - Proposal regarding Placement/Promotion in respect of Dr. Sigma G R, Assistant Professor Dept of English - from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 – w.e.f 13/12/2017 - Approval – Reg.***
(Ac FII/10205/2022)

The Principal, V.T.M.N.S.S. College, Dhanuvachapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Sigma G R, Assistant Professor Dept of English from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 13/12/2017.

The Service details of **Dr. Sigma G R** are as follows.

Qualifications	MA English - Manonmaniam Sundaranar University - 2001 (E C Submitted). M.Phil English - Manonmaniam Sundaranar University - 2002 (E C Submitted). PhD - Mother Teresa Womens University - 2012 (E C Submitted).
Date of first entry in to Service	11.10.2013 F.N
Date of entry into Continuous Service	11.10.2013 F.N
L.W.A availed	63 days (18.10.2013 - 19.12.2013)(without medical certificate)
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. R.C from UGC - HRDC, UOK, Kariavattom (from 06/08/2019 to 20/08/2019) 2. O.C from UGC - HRDC, UOK Kariavattom (from 22/11/2017 to 19/12/2017)
Refresher/Orientation Course due	Nil
Date of Placement to Assistant Professor Academic Level 11	13.12.2017 F.N

On verification of the Service Book of the incumbent, it is found that the teacher had entered into collegiate service as Assistant Professor in English on 11.10.2013 F.N vide U.O.No.Ac F V/47845/2014 dated 21.06.2014 at N.S.S. College, Cherthala. She had completed her four years of service (two year exemption granted as she has been awarded P.hD) on 11.10.2017. Since she had availed L W A (Leave without Allowance) without medical certificate, date of promotion is 13.12.2017 F.N for being promoted as Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2013 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the committee was constituted on 05.01.2021 in the Principal's Chamber at V.T.M.N.S.S. College, Dhanuvachapuram. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category. After making detailed evaluation, Dr. Sigma G R was found qualified for promotion to Assistant Professor Academic Level 11 w.e.f 13.12.2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

It may be noted that Dr. Sigma G R completed Refresher Course on 20.08.2019, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 13.12.2017.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr. Sigma G R, Assistant Professor, Department of English, V.T.M.N.S.S. College, Dhanuvachapuram from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 13.12.2017 F.N based on UGC Regulations, 2018, may be placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Sigma G.R, Assistant Professor, Department of English, V.T.M.N.S.S. College, Dhanuvachapuram from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 13.12.2017 F.N and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B35 Bishop Jesudasan CSI Arts and Science College, Mulayara – Initial appointment of Assistant Professors in Commerce– Approval – Reg; (Ac F II/6751/2022)

The Principal, Bishop Jesudasan CSI Arts and Science College, Mulayara has forwarded the proposal regarding the approval of the initial appointment of following Assistant Professors appointed in the Department of Commerce in the Bishop Jesudasan CSI Arts and Science College, Mulayara as detailed below.

Sl No	Name of the Assistant Professor	Name of the College	Date of Joining	Nature of Vacancy
1.	Dr. Indu Vijayan	Bishop Jesudasan	29.11.2021 FN	Newly created posts (G.O. (Ms) No:471/2020/H.Edn dtd 30.12.2020)
2.	Sri. Alan V. Justin	CSI Arts and Science	30.11.2021 FN	
3.	Smt. Parvathy S.	College, Mulayara	01.12.2021 FN	

The Principal, Bishop Jesudasan CSI Arts and Science College, Mulayara has forwarded the following documents regarding the selection and appointment of the above Assistant Professors.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting and Interview score sheet.
3. News paper cuttings bearing the notification regarding the appointment.
4. Certificate stating that there are no supernumerary hands and no thrown out teachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Nomination letter from the Government.

The Principal, Bishop Jesudasan CSI Arts and Science College, Mulayara has also forwarded the following supporting documents in respect of the above Assistant Professor as stipulated in the norms of the University for the approval of the initial appointment.

1. Originals of the Qualifying Degrees, and mark lists.
2. Certificates to prove age and date of birth.
3. Service book of the concerned teacher with entries.

4. Joining report of the Assistant Professor concerned.
5. Workload statement in the concerned department.
6. List of teachers in the department.

The notifications regarding the appointments were advertised in the four major dailies as detailed below:

1. Deshabhimani dtd. 14.07.2021
2. Deepika dtd. 14.07.2021
3. The Hindu dtd. 14.07.2021
4. The New Indian Express dtd. 14.07.2021

Since the advertisement has been made on July, 2021, the age of the Assistant Professors are calculated as on 01.01.2021.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The Government vide letter No. D2/279/2021/H.Edn dated 07.07.2021 has nominated Smt. O. Sareena, Additional Secretary to Government, Home Department, as Government Representative to the staff selection committee for filling up of four vacancies in Bishop Jesudasan CSI Arts and Science College, Mulayara in the subject Commerce.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

1. A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
2. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/ seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

As per workload Adalat, 2019, there are 63 teaching hours permitted in the Department of Commerce at Bishop Jesudasan CSI Arts and Science College, Mulayara. As per G.O.(Ms) No.155/2020/HEdn dated 01.04.2020, the Govt have clarified that every teaching posts should have a workload of 16 hours. It has further been stated that P.G weightage shall not be considered since it is not provided in the UGC Regulations. The Government have sanctioned three posts of Assistant Professors in Commerce to the College as per G.O.(Ms) No: 471/2020/H.Edn dtd 30.12.2020. The newly appointed teachers occupies 1st to 3rd positions in the department.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post’.

Since Bishop Jesudasan CSI Arts and Science College, Mulayara has not been granted minority status, all the appointments are made under open category.

According to the minutes of the Selection Committee held on 15.11.2021 at Vedamanikkam Ringle Taube Hall, LMS Compound, Trivandrum, it is specified that 32 applications were received and 25 candidates were called for interview. 13 candidates appeared for the interview. After evaluation of the Domain knowledge, Research Aptitude and Communication skills in the interview they were awarded marks. The present vacancies as per the notification is four and the committee published the rank list of 8 candidates in the order of merit.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidates selected for appointment possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts and as per the orders of the Vice Chancellor, the proposal for the approval of appointment of following Assistant Professors in Commerce in Bishop Jesudasan CSI Arts and Science College, Mulayara is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for consideration and recommendation.

1. Dr. Indu Vijayan appointed as Assistant Professor in English at Bishop Jesudasan CSI Arts and Science College, Mulayara w.e.f 29.11.2021 FN in the newly created post.
2. Sri. Alan V. Justin appointed as Assistant Professor in English at Bishop Jesudasan CSI Arts and Science College, Mulayara w.e.f 30.11.2021 FN in the newly created post.
3. Smt. Parvathy S. appointed as Assistant Professor in English at Bishop Jesudasan CSI Arts and Science College, Mulayara w.e.f 01.12.2021 FN in the newly created post.

The Standing Committee considered the matter regarding the proposal for the approval of the Initial Appointment of Dr. Indu Vijayan, Sri. Alan V. Justin and Smt. Parvathy S. Assistant Professors in Commerce in Bishop Jesudasan CSI Arts and Science Collge, Mulayara and recommended to approve the same.

Ac FII

PROFORMA

Proposal For the Approval of Initial Appointment of Assistant Professors in Commerce in Bishop Jesudasan CSI Arts and Science Collge, Mulayara

Sl. No	Name of Asst. Professor & Date of Joining	Date of birth & age as on 01.01.2021	Rank position & Category	Academic Qualifications	Workload	Position of the teacher	Remarks
1.	Dr. Indu Vijayan 29.11.2021 FN	28.05.1983 37 years and 7 months	Rank 1	1. B.Com – April, 2003 – 13006/April 2003 – First Class – 63.26% - University of Kerala. 2. M.Com – May, 2005 – Reg No: 59001403/03100006 - First Class – 63.66% - University of	As per tripartite Adalat, 63	1	Newly created posts (G.O.(Ms) No:

				Kerala. 3. M.Phil – Nov, 2008 – 7111113 – First Class – 62% - Manonmaniam Sundaranar University – EC submitted. 4. Ph.D Commerce – March, 2016 – 4302 - Manonmaniam Sundaranar University – EC and compliance certificate produced.	teaching hours permitted in the Department of Commerce.		471/2020/H.Edn dtd 30.12.2020)
2.	Sri. Alan V. Justin 30.11.2021 FN	11.06.1993 27 years and 6 months	Rank 2	1. B.Com – April, 2014 – 320030/April 2014 – Third class – 49% - University of Kerala. 2. M.Com – Aug, 2016 – 59014202/ 59014800001 – Second class – 66.33% - University of Kerala. 3. UGC NET – Held on 26.06.2019 – Roll No: KL17505049 – Qualified on 12.07.2019–NET undertaking submitted.		2	
3.	Smt. Parvathy S. 01.12.2021 FN	22.11.1994 26 years and 1 month	Rank 3	1. B.Com – April, 2016 – 15913601/13121058 – B Grade – 75.42%- University of Kerala. 2. M.Com – Aug, 2018 – 59014403/59016800007 – First Class – 81% - University of Kerala. 3. UGC NET – Held on 06.12.2019 – Roll No: TN0605201418 – Qualified on 31.12.2019 – NET undertaking submitted.		3	

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.B36 Sree Ayyappa College, Eramelikkara - Appointment of Dr. Prakash K.C, Associate Professor, Dept of Electronics - as Principal and Professor - Approval – Reg.

(9772/Ac F II/2022/UOK)

The Secretary, Travancore Devaswom Board has forwarded a proposal for the approval of appointment of Dr. Prakash K.C, Associate Professor, Dept of Electronics, as Principal and Professor (Academic Level 14) of Sree Ayyappa College, Eramelikkara in the transfer vacancy of Dr. K.S. Anil Kumar.

The Service details of Dr. Prakash K.C are as follows:

Qualifications	M.Sc Electronics - Cochin University of Science & Technology - 1988. UGC - N E T - 1996. PhD from Cochin University of Science & Technology - 2020
Date of first appointment	Appointed as Lecturer in Electronics w.e.f 18.09.1995 F.N in WMO Arts and Science College, Wayanad. Relieved from the college on

	08.09.1998 to join as Lecturer in Electronics at Sree Ayyappa College, Eramalikkara w.e.f 09.06.1998 FN
Date of beginning into continuous service	09.06.1998
L.W.A availed with out medical ground	Nil
Date of Placement to Senior Scale	20.09.2001
Date of Promotion to Selection Grade	20.09.2006
Date of Re-designation as Associate Professor	20.09.2009
Date of placement/promotion to Professor	20.03.2021
Date of Placement as Principal & Professor	07.02.2022 F.N
U G C Regulation applicable	U G C Regulation 2018

The Secretary, Travancore Devaswom Board has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS in respect of Dr. Prakash K.C as per UGC Regulations 2018. The appointment of Dr. Prakash K.C is based on the seniority-cum-fitness and it comes under the purview of UGC Regulations 2018.

As per Clause 4.1 V. A of U.G.C Regulations 2018, eligiblity criteria for promotion to College Principal & Professor is as detailed below

- i) A Ph.D Degree.
- ii) Professor / Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
- iv) A minimum score of 110 Research score as per Appendix II, Table 2.

Travancore Devaswom Board Office had issued a notification inviting applications for the post of Principal, on the basis of Seniority cum Fitness as per Section 57(2),(3) of the Kerala University Act 1974. In response to the above notification, four applications were received. Out of four candidates, three of them attended the interview and Dr. Prakash K.C was one of the candidates. The Selection Committee was convened on 18.10.2021 at Travancore Devaswom Board Office, Nanthancode. Based on the documents submitted by Dr. Prakash K.C before the Selection Committee, he was found to be eligible to being selected for the post of Principal & Professor in accordance with the UGC Regulations, 2018.

On verification, it is seen that Dr.Prakash K.C has Degree of Doctor of Philosophy under the Faculty of Technology. The teacher was promoted to Professor w.e.f 20.03.2021 vide U.O No: AcFII/29060/2021 dtd 25.11.2021. He also have teaching experience of 23 years. As per the Selection committee report the teacher attained a verified score of 177.2 as per Appendix VII Table II, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals. The Management has also issued a seniority-cum-fitness certificate in respect of Dr. Prakash K.C.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

The University has approved the appointment of Dr. Prakash K C as the Drawing and Disbursing Officer of Sree Ayyappa College, Eramelikkara for Eight consecutive terms.

In the light of the above, the matter regarding the approval of appointment of Dr.Prakash.K.C, Associate Professor, Department of Elecronics, as Principal and Professor (Academic Level 14) of Sree Ayyappa College, Eramelikkara in the transfer vacancy of Dr. K.S. Anil Kumar w.e.f 07.02.2022 F.N is placed before Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Collges for verification, consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the appointment of Dr. Prakash K.C, Associate Professor, Department of Electronics, as Principal and Professor (Academic Level 14) of Sree Ayyappa College, Eramelikkara in the transfer vacancy of Dr. K.S.Anil Kumar w.e.f 07.02.2022 F.N and recommended to refer to Syndicate.

Resolution of the Syndicate

RESOLVED that the proposal for the approval of the appointment of Dr. Prakash K.C, Associate Professor, Department of Electronics, as Principal and Professor (Academic Level 14) of Sree Ayyappa College, Eramelikkara is deferred for the time being.

The Syndicate noted that Dr.B.Beena, Associate Professor, Department of Chemistry, KSMDDB College, Sasthamcottah was appointed as Principal in the deputation vacancy of Dr.K.S.Anil Kumar, Principal and Professor, KSMDDB College, Sasthamcottah (deputed as Registrar, University of Kerala). Dr.K.S. Anil Kumar, Registrar, University of Kerala is retaining in KSMDDB College, Sasthamcottah as per G.O. (P) No.387/2021/H.Edn dated 26.02.2021 and G.O.(Rt) No. 457/2021/H.Edn. dated 12.03.2021. In this circumstances the Syndicate **FURTHER RESOLVED** to seek legal opinion from the Standing Counsel whether conditional approval shall be given to Dr.B.Beena, Associate Professor, Department of Chemistry, KSMDDB College, Sasthamcottah as Principal and Professor in the deputation vacancy of Dr.K.S.Anil Kumar till the end of deputation period or till he rejoins.

Item No.40.90.C1 ***F.M.N. College, Kollam - Placement/Promotion of Dr.Sarlin P.J., Department of Zoology from Assistant Professor(Academic Level 12) to Associate Professor (Academic Level 13 A).***

(2202/Ac F III/2022/UOK)

The Principal, F.M.N. College, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Sarlin P.J., Department of Zoology from Assistant Professor (Academic Level 12) to Associate Professor(Academic Level 13A), w.e.f 19-06-2020.

The service details of **Dr.Sarlin P.J** are as follows.

Qualifications	1. M.Sc Zoology in 1995 from Kerala University 2. Ph.D in Marine Sciences from CUSAT on 02.05.2007
Date of first entry into service	19-06-2008
Date of entry into continuous service	19-06-2008
Date of placement to Assistant Professor with AGP 7000/-	19-06-2012
Date of placement to Assistant Professor with AGP 8000/-	19.06.2017
Details of relaxation availed of	Availed two years on account of Ph.D(from stage I to stage II)
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Special Summer School (equivalent to an OC or RC) from ASC, University of Kerala, Kariavattom from 19-02-2013 to 11-03-2013. 2. RC from ASC, University of Kerala, Kariavattom from 02-07-2014 to 22-07-2014 3. Special Summer School (Multidisciplinary RC) from HRDC, University of Kerala, Kariavattom from 11-07-2017 to 31-07-2017. 4. Short Term Course from UGC, HRDC, University of Kerala, Kariavattom from 22.11.2018 to 29.11.2018. 5. Short Term Course from UGC, HRDC, University of Kerala, Kariavattom from 19.02.2020 to 25.02.2020.
L.W.A. availed	Nil
Refresher / Orientation Course due	Nil
Eligible date of Placement/ Promotion to Associate Professor (Academic Level 13A)	19-06-2020
UGC Regulations applied	Option A, UGC Regulations 2018

The Principal, F.M.N College, Kollam has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for **option A** with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

As per UGC Regulations 2018, for Promotion from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), a teacher has to undergo one Refresher Course of two weeks duration or two courses of one week duration each.

On verification it is noted that the teacher has acquired Ph.D on 02-05-2007 and she has attended the required Courses within the assessment period of placement to Associate Professor. On completion of three years of service in Assistant Professor Stage III, the teacher is promoted to Associate Professor(Academic Level 13A), w.e.f 19.06.2020.

In the minutes of the Selection Committee, it has been stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in PBAS. Hence the committee recommended the teacher for promotion to the post of Associate Professor Stage-IV (AGP 9000/-), w.e.f 19.06.2020 F.N

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of placement/promotion in respect of Dr.Sarlin P.J., Department of Zoology from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 19-06-2020 in F.M.N College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Sarlin P.J., Department of Zoology from Assistant Professor (Academic Level 12) to Associate Professor(Academic Level 13A), w.e.f 19-06-2020 in F.M.N College, Kollam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C2 ***F.M.N.College, Kollam - Placement/Promotion of Sri.Ratheesh Kumar R., Department of Physics from Assistant Professor with AGP 6000/- to Assistant Professor with AGP 7000/-, (Stage 1-2)) - Approval – reg.***
(32432/Ac F III/2021/UOK)

The Principal, F.M.N College, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Sri. Ratheesh Kumar R., Department of Physics from Assistant Professor with AGP 6000/- to Assistant Professor with AGP 7000/- (Stage 1-2)), w.e.f 05.12.2013.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved that the UGC Regulation 2010 shall be treated as implemented in the University w.e.f 23-02-2016. The teachers have also been allowed to exercise option of either UGC Regulations 1998 or UGC Regulations 2010 for the purpose of Placement/Promotion due up to 23-02-2016.

The Principal, F.M.N College, Kollam has forwarded all the necessary supporting documents along with the proposal for placement in respect of Sri.Ratheesh Kumar R., as per UGC Regulations 1998.

The service details of **Sri.Ratheesh Kumar R** are as follows

Qualifications	<ul style="list-style-type: none"> • MSc Physics from CUSAT in 2005. • Qualified UGC NET in December 2005.
Date of first entry into service as Lecturer	05.12.2007 F.N.
Date of entry into continuous service	05.12.2007 F.N.
L.W.A. availed	Nil
Details of relaxation availed of	Nil

No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from ASC, University of Kerala, Kariavattom from 03.07.2010 to 23.07.2010. 2. OC from TLC, Ramanujan College, University of Delhi (under PMMMNMTT) from 26.06.2020 to 24.07.2020.
Proposed date of Placement/ Promotion as Lecturer Senior Scale (Assistant Professor with AGP 7000/- (Stage 1-2))	05.12.2013.
UGC Regulations applied	UGC Regulations 1998
Remarks	Clause 6.3 VIII of UGC Regulations 2018

As per UGC Regulations 1998, a teacher has to undergo one Orientation Course and one Refresher Course for Placement to Assistant Professor with AGP 7000/-. It may be noted that the teacher has not attended the required Orientation Course within the assessment period.

However, as per clause 6.3.VIII of UGC Regulations 2018, the requirement for OC and RC for promotion due under CAS shall not be mandatory up to 31.12.2018.

The Syndicate held on 17.02.2021, in particular proposals for approval of placement of teachers, resolved that Clause 6.3 VIII of UGC Regulations 2018 be made applicable to the placement/promotion of teachers whose RC/OC is due and are eligible to be promoted under UGC Regulations 1998.

As per the orders of the Vice Chancellor, the proposal regarding the approval of placement/promotion in respect of Sri.Ratheesh Kumar R., Department of Physics from Assistant Professor with AGP 6000/- to Assistant Professor with AGP 7000/-(Stage 1-2)), w.e.f 05.12.2013 in F.M.N.College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Sri.Ratheesh Kumar R., Department of Physics from Assistant Professor with AGP 6000/- to Assistant Professor with AGP 7000/-(Stage 1-2)), w.e.f 05.12.2013 in F.M.N.College, Kollam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C3 ***F.M.N College, Kollam - Placement/ Promotion of Dr.Shelly.M.R, Department of Malayalam from Assistant Professor with AGP 7000/- to Assistant Professor with AGP 8000/- (Stage II to Stage III) - Approval of - Reg.***

(36361/Ac F III/2021/UOK)

The Principal, Fatima Mata National College, Kollam, has forwarded a proposal regarding the Placement/ Promotion of Dr.Shelly.M.R, Department of Malayalam from Assistant Professor with AGP 7000/- to Assistant professor with AGP 8000/-, w.e.f 17-01-2016.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of either UGC Regulations 1998 or UGC Regulations 2010 for the purpose of Placement/Promotion due up to 23-02-2016.

The Principal, F.M.N College, Kollam has forwarded all the necessary supporting documents along with the proposal for placement of Dr.Shelly M.R from Assistant Professor(Stage II) to Assistant Professor(Stage III) as per UGC Regulations 1998.

The service details of **Dr.Shelly.M.R** are as follows

Qualifications	<ul style="list-style-type: none"> • M.A Malayalam Language & Literature in 1998 from University of Kerala. • Qualified the UGC – NET examination held in June 1999 • Ph.D in Malayalam from Kerala University on 26-09-2011.
Date of first entry into service	17-01-2005 F.N
Date of entry into continuous service	17-01-2005
L.W.A. availed	Nil
Date of promotion to Assistant Professor with AGP 7000/-	17-01-2011
Details of relaxation availed of	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	<ol style="list-style-type: none"> 1. OC from ASC, University of Calicut from 03.06.2010 to 30-06-2010 2. RC from ASC, University of Kerala, Kariavattom from 07-05-2005 to 27-05-2005.
Proposed date of Placement/ Promotion to Assistant Professor with AGP 8000/-	17-01-2016
UGC Regulations applied	UGC Regulations 1998
Remarks	Clause 6.3 VIII of UGC Regulations 2018

As per UGC Regulations 1998, a teacher has to undergo two Refresher Courses for placement from Assistant Professor (AGP 7000/-) to Assistant Professor (AGP 8000/-). It may be noted that the teacher has not attended the required courses.

However, as per Clause 6.3.VIII of UGC Regulations 2018, the requirement for O.C. and R.C. for promotion due under CAS shall not be mandatory up to 31.12.2018.

The Syndicate held on 17.02.2021, in particular items of approval of placement of teachers, has resolved that Clause 6.3 VIII of UGC Regulations 2018 be made applicable to the placement/ promotion of teachers whose RC/OC is due and are eligible to be promoted under UGC Regulations 1998.

As per the orders of the Vice-Chancellor, the proposal for the approval of Placement/ Promotion in respect of Dr.Shelly.M.R, Department of Malayalam from Assistant Professor with AGP 7000/- to Assistant Professor with AGP 8000/- (Stage II to III), w.e.f 17-01-2016 in F.M.N College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/ Promotion of Dr.Shelly.M.R, Department of Malayalam from Assistant Professor with AGP 7000/- to Assistant Professor with AGP 8000/- (Stage II to III), w.e.f 17.01.2016 in F.M.N College, Kollam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C4 ***F.M.N College, Kollam - Placement/ Promotion of Sri.Sony J., Department of English from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level II) - Approval – reg.***

(32430/Ac F III /2021/UOK)

The Principal, F.M.N College, Kollam has forwarded a proposal regarding the Placement / Promotion in respect of Sri.Sony J., Department of English from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 17.02.2020.

The service details of **Sri.Sony J** are as follows.

Qualifications	<ul style="list-style-type: none"> • MA English from University of Kerala in 1998. • Qualified NET exam held on 24.06.2012.
Date of first entry into service	05-03-2013 A.N
Date of entry into continuous service	05-03-2013 A.N
L.W.A. availed	Nil
Details of relaxation availed of	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1. OC from UGC, HRDC, University of Kerala, Kari avattom from 16.10.2019 to 05.11.2019. 2. Online Course under SWAYAM ARPIT from MHRD, Jamia Millia Islamiya University, Delhi (examination held on 16.02.2020).
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level 11)	17.02.2020 (immediate date to completion of required course)
UGC Regulations applied	Option B, UGC Regulations 2018

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for **option B**, Assistant Professor (Stage 1 to 2) with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

As per UGC Regulations 2018 – option B, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. It may be noted that the teacher has completed the required Orientation Course only on 05.11.2019. He has attended SWAYAM ARPIT online course from MHRD and the exam was held on 16.02.2020. As per UGC letter No.F.2-16/2002(PS)Pt.F1.FII dated 03.12.2018, successful completion of the course offered under the ARPIT programme with 40 hour of instruction material with a proctored examination is equivalent to one Refresher Course for the purpose of Career advancement. However it may be noted that the exact duration of the course is nowhere mentioned on the certificate.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category II - 4

Category III - 83

Category II + III – 87, for which the minimum required is 20/Assessment period.

In the Minutes of the Screening Committee, it is stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS. Hence the Committee recommended the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 17.02.2020 F.N.(the immediate date to the date of completion of required course).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice - Chancellor, the proposal for the approval of placement/ promotion of Sri.Sony J., Department of English from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 17.02.2020 in F.M.N College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Sri.Sony J., Department of English from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 17.02.2020 in F.M.N College, Kollam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C5 *F.M.N College, Kollam - Placement / Promotion of Smt.Sherin Mol C.B., Department of Chemistry from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) - Approval – reg.*

(28802/Ac F III/2021/UOK)

The Principal, F.M.N College, Kollam has forwarded a proposal regarding the Placement / Promotion in respect of Smt.Sherin Mol C.B., Department of Chemistry from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 14.06.2017.

The service details of **Smt.Sherin Mol C.B** are as follows.

Qualifications	<ul style="list-style-type: none"> • MSc Chemistry from University of Kerala in June 2007. • Qualified NET exam held on 23.12.2007.
Date of first entry into service	14-06-2011 F.N
Date of entry into continuous service	14-06-2011
L.W.A. availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor (Academic Level 11)	14.06.2017
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1. OC from UGC, ASC, University of Kerala, Kariavattom from 06.06.2013 to 03.07.2013.
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level 11)	14-06-2017
UGC Regulations applied	Option B, UGC Regulations 2018
Remarks	Clause 6.3.VIII of UGC Regulations 2018

The Principal, F.M.N College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for **option B**, Assistant Professor (Stage 1 to 2) with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018.**

As per UGC Regulations 2018 – option B, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. It may be noted that the teacher has completed the required Orientation Course within the assessment period, but she has not attended the required Refresher Course.

However as per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category II - 124

Category III - 23

Category II + III – 147, for which the minimum required is 20/Assessment period.

In the Minutes of the Screening Committee, it is stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS. Hence the Committee recommended the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 14.06.2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice - Chancellor, the proposal for the approval of placement/ promotion of Smt.Sherin Mol C.B., Department of Chemistry from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 14.06.2017 in F.M.N College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt.Sherin Mol C.B., Department of Chemistry from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 14.06.2017 in F.M.N College, Kollam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C6 ***S.N College, Chempazhanthy - Placement/Promotion of Smt.Jayasree K., Department of Physics to Assistant Professor (Academic Level 11),- Approval – reg.***

(1533/Ac F III/2022/UOK)

The Drawing and Disbursing Officer, S.N College, Chempazhanthy has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Jayasree K., Department of Physics from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 19.10.2017.

The Service details of **Smt.Jayasree K** are as follows.

Qualifications	MSc in Physics from Kannur University in April 2007. M.Phil in Physics from CUSAT in January 2010 Qualified NET in December 2007.
Date of first entry into service	18.10.2012 A.N
Date of entry into continuous service	18.10.2012
L.W.A availed	Nil
Details of relaxation availed of	One year on account of M.Phil degree
Date of Placement to Assistant Professor (Academic Level 11)	19.10.2017
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from UGC HRDC, University of Kerala, Kariavattom from 16.10.2019 to 05.11.2019. 2. FDP from TLC, Ramanujan College, University of Delhi (under PMMMNMTT Scheme) from 25.07.2020 to 10.08.2020.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Clause 6.3.VIII of UGC Regulation 2018

On verification of the Service Book, it is seen that the teacher entered into the service as Assistant Professor on 18.10.2012 A.N. She has acquired M.Phil in January 2010. She has completed five years of service in Assistant Professor (Academic Level 10) on 18.10.2017.

The Drawing and Disbursing Officer, S.N College, Chempazhanthy has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on **PBAS for option A**, Assistant Professor (Academic Level 10 to 11) from 2012 to 2017 with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. It may be noted that the teacher has not attended the required courses within the assessment period.

However, as per clause 6.3.VIII of UGC Regulations 2018, the requirement for Orientation Course and Refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018. In the present case, the promotion date of the teacher falls on 19.10.2017.

In the Minutes of the Screening Committee, it is stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in

PBAS and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 19.10.2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of Placement/Promotion of **Smt.Jayasree K., Department of Physics from Assistant Professor(Academic Level 10) to Assistant Professor(Academic Level 11), w.e.f 19-10-2017 in S.N College, Chempazhanthy** is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/ Promotion of Smt.Jayasree K., Department of Physics from Assistant Professor(Academic Level 10) to Assistant Professor(Academic Level 11), w.e.f 19.10.2017 in S.N College, Chempazhanthy and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C7 ***Proposal for the approval of Placement/Promotion of Dr.J. S. Jahangir, Department of English from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) w.e.f 14-03-2021 in Iqbal College, Peringammala.***

(4907Ac FIII/2022/UOK)

The Principal, **Iqbal College, Peringammala** has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr. J.S. Jahangir**, Department of **English** from Assistant Professor (Academic Level 11)to Assistant Professor (Academic Level 12) , w.e.f **14-03-2021**.

The service details of **Dr.J. S. Jahangir** are as follows.

Qualifications	1.M.A English from University of Kerala in June 2009. 2.Qualified UGC-NET in English in exam held on 27-12-2009. 3.M.Phil in English from University of Kerala in June 2011. 4.Ph. D in English from University of Kerala awarded on 17-07-2020.
Date of first entry in to service	14-03-2011 F.N.
Date of entry into continuous service	14-03-2011 F.N.
Date of Placement to Assistant Professor with AGP 7000/-	14-03-2016
Date of Placement to Assistant Professor (Academic Level 12)	14-03-2021
LWA availed	Nil
Number of refresher Courses or Orientation attended, duration and name of the University	1. OC from ASC, University of Kerala, Kariavattom from 23-04-2013 to 20-05-2013. 2. RC from ASC, University of Kerala, Kariavattom from 11-07-2013 to 31-07-2013. 3. FDP from Entrepreneurship Development Institute of India, Ahmedabad from 21-12-2019 to 04-01-2020. 4. FDP from Teaching Learning Centre, Rmanujan College, University of Delhi (under PMMMMNTT scheme) from 02-07-2020 to 17-07-2020.

	5. Participated in UGC Sponsored Live Online RC from HRDC, University of Kerala, Kariavattom from 11-09-2020 to 24-09-2020. 6. FDP organized by Guru Angad Dev TLC (Centre of MHRD under PMMMNMTT) and St. Teresa's College, Ernakulam from 05-10-2020 to 11-10-2020
• Details of relaxation availed of	• Already availed one year of relaxation on the ground of M. Phil for the promotion to Assistant Professor Stage II
• Eligible date of placement to Assistant Professor(Academic Level 12)	• 14-03-2021
• UGC Regulations applied	• Option A, UGC Regulations 2018

On verification of the Service Book of the incumbent it is seen that the teacher entered in to service as Lecturer on 14-03-2011 F.N. He was promoted to Assistant Professor Stage II on 14-03-2016.

On completion of 5 years of service in Assistant Professor Stage II, the teacher is promoted to Assistant Professor Stage III (with AGP 8000/-) on 14-03-2021.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for option A (Assistant Professor (Academic Level 11-12)) for the assessment periods from 2016 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018, option A, for placement to Assistant Professor (Academic Level 12), a teacher must attend two refresher courses of two weeks duration each. The teacher in reference has attended the required courses in the assessment period itself.

In the Minutes of the Screening Committee it is stated that after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, **Dr. J. S. Jahangir** is found qualified for promotion to the post of Assistant Professor (Academic Level 12), w.e.f **14-03-2021**.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of placement/promotion of **Dr. J. S. Jahangir, Department of English** from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f **14-03-2021** in Iqbal Colege, Peringammala is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. J. S. Jahangir, Department of English from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 14-03-2021 in Iqbal Colege, Peringammala and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C8 *Proposal for the approval of the Placement/Promotion of Sri. Babu K. K., Department of Commerce from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) w.e.f 17-09-2018 in S.N. College, Cherthala.*

(42425/Ac FIII/2021/UOK)

The Principal (i/c), S.N.College, Cherthala has forwarded a proposal regarding the Placement/ Promotion in respect of **Sri. Babu K. K.**, Department of **Commerce** from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11), w.e.f **17-09-2018**.

The service details of **Sri. Babu K. K.** are as follows.

Qualifications	M.Com from M.G University in June 2003 Qualified UGC-NET exam held on 27-06-2010
Date of first entry in to service	17-09-2012 F.N
Date of entry into continuous service	17-09-2012 F.N
L.W.A availed	Nil
Date of Placement to Assistant Professor (Academic Level 11)	17-09-2018
Number of refresher Courses or Orientation Courses attended, duration and name of the University	OC from HRDC, Kannur University from 11-07-2018 to 07-08-2018. RC from HRDC, University of Kerala, Kariavattom from 01-08-2019 to 14-08-2019.
Details of relaxation availed of	Nil
Regulation applied	Option A, UGC Regulations 2018
Remarks	Clause 6.3VIII, UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher entered into service as Assistant Professor on 17-09-2012 F.N. He has completed 6 years of service as Assistant Professor Stage I on 16-09-2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for Option A (Assistant Professor (Academic Level 10 to 11)) for the assessment periods from 2012 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018. The teacher has attended the required Orientation Course within the assessment period itself but the Refresher Course was completed on 14-08-2019. However as per Clause 6.3.VIII of UGC Regulations 2018, the requirement for Orientation Course and Refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018. Hence the teacher is eligible to be placed to Assistant Professor (Academic Level 11), w.e.f **17-09-2018** itself.

In the minutes of the Screening Committee it is stated that after verifying the necessary forms and documents produced before the Committee, it has been found that as per UGC Regulations 2018 option A, **Sri. Babu K.K.** is eligible to be placed to Assistant Professor Stage-II (with AGP 7000), w.e.f **17-09-2018**.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of Placement/Promotion of **Sri. Babu K.K.**, Assistant Professor (Academic Level 10) at Department of **Commerce** to Assistant Professor (Academic Level 11) w.e.f **17-09-2018** in **S. N. College, Cherthala** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dri. Babu K.K., Assistant Professor (Academic Level 10) at Department of Commerce to Assistant Professor (Academic Level 11) w.e.f 17-09-2018 in S. N. College, Cherthala and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C9 ***Proposal for the approval of the Placement/Promotion of Dr. Sheeja V. R. from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), Iqbal College, Peringammala.***

(8795Ac FIII/2022/UOK)

The Principal, Iqbal College, Peringammala has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr. Sheeja V. R.**, Department of **Zoology** from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f **14-03-2019**.

The service details of **Dr. Sheeja V. R.** are as follows.

Qualifications	MSc Zoology from University of Kerala in April 1995(First Class). M. Phil in Zoology from University of Kerala in 1997. Ph.D in Zoology from University of Kerala awarded on 26-04-2004.
Date of first entry in to service as Assistant Professor	14.03.2007 F.N.
Date of Placement to Senior Scale (Assistant Professor with AGP 7000/-)	14.03.2011
L.W.A availed	Nil
Date of Promotion to Assistant Professor stage III with AGP 8000/-	14-03-2016.
Date of completion of 3 years of service as Assistant Professor Stage III	13-03-2019
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1. OC from ASC, University of Kerala from 27.12.2007 to 23.01.2008. 2. RC from ASC, University of Kerala from 08.12.2009 to 29.12.2009. 3. RC from ASC, University of Kerala, Kariavattom from 02.07.2014 to 22.07.2014. 4. Participated in the University of Kerala sponsored Short Term Course in AECC-Environmental Studies conducted jointly by the UGC HRDC and Department of Environmental Sciences, University of Kerala from 05.03.2018 to 12.03.2018.
Details of relaxation availed	Two Years of relaxation already availed for placement to Assistant Professor Stage II on account of Ph. D
Eligible date of promotion to Associate Professor (Academic Level 13A)	14-03-2019.
Regulations applied	UGC Regulations 2018, Option B

On verification of the Service Book of the incumbent, it is seen that the teacher entered into service as Lecturer on 14-03-2007. She was Promoted to Lecturer Senior Scale (Assistant Professor with AGP 7000/-) on 14-03-2011 and to Lecturer Selection Grade (Assistant Professor with AGP 8000/-) on 14-03-2016. After completing 3 years of service in Assistant Professor (Academic Level 12), the teacher is eligible to be promoted to Associate Professor (Academic Level 13 A) on **14-03-2019**.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for Option B with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category for the assessment periods from 2016 to 2019.

Category II - 113

Category III – 23.5

Category II + III – 136.5 (Minimum 45 in Assessment Period)

As per UGC Regulations 2018 – Option B, for promotion to Associate Professor (Academic Level 13A), a teacher has to undergo one Course/Programme of one week duration and there should be a minimum of 3 publications to the teacher's credit in the entire period as Assistant Professor (for M. Phil holders 2 publications and for Ph. D holder one publication). The applicant must have passed Master's degree with a minimum of 55% marks.

The teacher has completed one Course of one week duration within the assessment period. She has secured 55% of marks at Master's level examination and has the required number of publications to her credit.

In the minutes of the Selection Committee it has been reported that the Committee verified scores in Category II and III for the period and found that the candidate has minimum grade for Category II and III as per the UGC Regulations 2018: Option B within the stipulated period. The Committee recommended that **Dr. Sheeja V. R.** is eligible for placement to the post of Associate Professor ((Academic Level 13 A) w.e.f **14-03-2019**.F.N.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal for the approval of the Placement/Promotion in respect of Dr. Sheeja V. R., Department of Zoology from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), w.e.f. 14-03-2019 in Iqbal College, Peringammala is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Sheeja V.R., Department of Zoology from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), w.e.f. 14.03.2019 in Iqbal College, Peringammala and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C10 ***Proposal for the approval of Placement/Promotion of Dr. Roshni R. from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), Iqbal College, Peringammala.***

(8791/Ac FIII/2022/UOK)

The Principal, Iqbal College, Peringammala has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr. Roshni R.**, Department of **Hindi** from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f **29-11-2019**.

The service details of **Dr. Roshni R.** are as follows.

Qualifications	M.A in Hindi from Bangalore University, April 1994(62%). M.Phil in Hindi from Bangalore University in 1998. Ph.D in Hindi from University of Kerala awarded on 26-10-2006.
Date of first entry in to service as Assistant Professor	.07.06.2007
Date of Placement to Senior Scale (Assistant Professor with AGP 7000/-)	.07-06-2011
L.W.A availed	.Nil
Date of Promotion to Assistant Professor stage III with AGP 8000/-	.07-06-2016.
Date of completion of 3 years of service as Assistant Professor Stage III	.06-06-2019
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	RC from ASC, University of Kerala from 08.01.2010 to 29.01.2010 OC from ASC, University of Kerala from 24.02.2009 to 23.03.2009. Special Winter School from ASC, University of Kerala from 28.11.2014 to 18.12.2014.

	UGC sponsored Short Term Course in Women Empowerment from HRDC, University of Kerala from 19.12.2018 to 27.12.2018. UGC sponsored Short Term Course in Gender Sensitization from HRDC, University of Kerala from 22.11.2019 to 28.11.2019.
.Details of relaxation availed	Two Years of relaxation already availed for placement to Senior Scale on account of Ph. D
.Eligible date of promotion to Associate Professor (Academic Level 13A)	29-11-2019 (immediate date to completion of required course)
.Regulation applied	.UGC Regulations 2018, Option A

On verification of the Service Book of the incumbent, it is seen that the teacher entered into service as Lecturer on 07-06-2007. She was Promoted to Lecturer Senior Scale (Assistant Professor with AGP 7000/-) on 07-06-2011 and to Lecturer Selection Grade (Assistant Professor with AGP 8000/-) on 07-06-2016. After completing 3 years of service in Assistant Professor (Academic Level 12), the teacher is eligible to be promoted to Associate Professor (Academic Level 13 A) on **29-11-2019**.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for Option A with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018 – Option A, for promotion to Associate Professor (Academic Level 13A), a teacher has to undergo one Refresher Course of 02 weeks /10 Days duration or has completed two courses of at least one week duration each within the assessment period . The applicant must be a Ph.D Degree holder.

The teacher has completed one Course of one week duration within the assessment period. But the second one was completed only on 28-11-2019 .Hence the eligible date of promotion of Dr Roshni R. to Associate Professor (Academic Level 13 A) is 29-11-2019. She has qualified Ph.D on 26-10-2006.

In the minutes of the Selection Committee it has been reported that the Committee verified scores in Category II and III for the period and found the candidate has minimum grade for Category II and III as per the UGC Regulations 2018: Option A within the stipulated period .The Committee recommended that **Dr. Roshni R.** is eligible for placement to the post of Associate Professor ((Academic Level 13 A) w.e.f **29-11-2019**.F.N.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal for the approval of the Placement/ Promotion in respect of **Dr. Roshni R., Department of Hindi from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), w.e.f. 29-11-2019** in Iqbal College, Peringammala is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Roshni R., Department of Hindi from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), w.e.f. 29.11.2019 in Iqbal College, Peringammala and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C11

Proposal for the approval of the Placement/Promotion of Dr. Kumari V.K. Shyni from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), Iqbal College, Peringammala.

(8792/Ac FIII/2022/UOK)

The Principal, Iqbal College, Peringammala has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr. Kumari V.K. Shyni**, Department of **Commerce** from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f **14-03-2019**.

The service details of **Dr. Kumari V.K. Shyni** are as follows.

<ul style="list-style-type: none"> Qualifications 	MCom from University of Kerala in 1995(57%). M.Phil in Commerce from University of Kerala in 1997. Ph.D in Commerce from University of Kerala awarded on 08-10-2003.
Date of first entry in to Service	<ul style="list-style-type: none"> 14.03.2007
Date of Placement to Senior Scale (Assistant Professor with AGP 7000/-)	<ul style="list-style-type: none"> 14-03-2011
L.W.A availed	<ul style="list-style-type: none"> Nil
Date of Promotion to Assistant Professor stage III with AGP 8000/-	<ul style="list-style-type: none"> 14-03-2016.
Date of promotion to Associate Professor (with AGP 9000/-) on completion of 3 years of service in Stage III	<ul style="list-style-type: none"> 14-03-2019.
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	RC from ASC, University of Kerala from 18.02.2010 to 11.03.2010 OC from ASC, University of Kerala from 21.07.2007 to 17.08.2007. Special Winter School from UGC, ASC, University of Kerala from 28-11-2014 to 18-12-2014. UGC sponsored Short Term Course in Women Empowerment from HRDC, University of Kerala from 19.12.2018 to 27.12.2018.
Details of relaxation availed	Two Years of relaxation already availed for placement to Senior Scale on account of Ph.D
Eligible date of promotion to Associate Professor (Academic Level 13A)	<ul style="list-style-type: none"> 14-03-2019
<ul style="list-style-type: none"> Regulation applied 	UGC Regulations 2018, Option B

On verification of the Service Book of the incumbent, it is seen that the teacher entered into service as Lecturer on 14-03-2007. She was Promoted to Lecturer Senior Scale (Assistant Professor with AGP 7000/-) on 14-03-2011 and to Lecturer Selection Grade (Assistant Professor with AGP 8000/-) on 14-03-2016. After completing 3 years of service in Assistant Professor (Academic Level 12), the teacher is eligible to be promoted to Associate Professor (Academic Level 13 A) on 14-03-2019.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for Option B with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per API score sheet duly endorsed by the Selection Committee, the incumbent has acquired a minimum of consolidated score of 105.5 for Category II and III as per the UGC Regulations 2018: Option B within the assessment period from 2016 to 2019.

As per UGC Regulations 2018 – Option B, for promotion to Associate Professor (Academic Level 13A), a teacher has to undergo one Course/Programme of one week duration and there should be a minimum of 3 publications to the teacher's credit in the entire period as Assistant Professor (for M. Phil holders 2 publications and for Ph. D holder one publication). The applicant must have passed Master's degree with a minimum of 55% marks.

The teacher in reference has the required number of publications to her credit. The teacher has completed one Course/Programme of one week duration in the assessment period itself. She has secured 57% of marks at Master's level examination.

In the minutes of the Selection Committee it has been reported that the Committee verified scores in Category II and III for the period and found that the candidate has minimum one publication and a minimum consolidated score of 45 for Category II and III as per the UGC Regulations 2018: Option B within the stipulated period. The Committee recommended that **Dr. Kumari V.K. Shyni** is eligible for placement to the post of Associate Professor ((Academic Level 13 A) w.e.f 14-03-2019 F.N.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal for the approval of the Placement/Promotion in respect of **Dr. Kumari V.K. Shyni**, Department of Commerce from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), w.e.f. 14-03-2019 in Iqbal College, Peringammala is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Kumari V.K. Shyni, Department of Commerce from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), w.e.f. 14.03.2019 in Iqbal College, Peringammala and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C12 *Proposal for the approval of Placement/Promotion of Smt.Indu Balachandran, Department of English, Assistant Professor Stage II (AGP 7000/-) to Assistant Professor Stage III (AGP 8000/-) w.e.f 07.01.2021, S.N. College, Cherthala.*

(31141/Ac FIII/2021/UOK)

The Principal(i/c), Sree Narayana College, Cherthala has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Indu Balachandran, Assistant Professor Stage II, Department of English to Assistant Professor Stage III (AGP 7000/- to 8000/-), w.e.f 07-01-2021.

The service details of **Smt.Indu Balachandran** are as follows.

Qualifications	M.A, English from University of Kerala in 2008. M.Phil from University of Kerala in May 2010. Qualified NET with JRF exam held on 27 th December 2009.
Date of first entry in to Service	07.01.2011
Date of entry into continuous service	07.01.2011
Date of promotion to Assistant Professor Stage II	07-01-2016
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 8000/-	07.01.2021
Number of refresher Courses or Orientation Courses attended, duration and name of the University	<ul style="list-style-type: none"> • RC from HRDC, University of Kerala, Kariavattom from 01.07.2015 to 21.07.2015. • UGC-Special Summer School from ASC, University of Kerala, Kariavattom from 18-02-2014 to 10.03.2014. • RC from HRDC, University of Calicut from 22-11-2019 to 05-12-2019. • SWAYAM ARPIT Online Refresher Course (Exam held on 16-02-2020) • Participated FDP conducted by IQAC Devaswom Board College, Kottayam in collaboration with UGC-HRDC, University of Kerala, from 04.09.2020 to 10.09.2020.

	<ul style="list-style-type: none"> Participated FDP -Online Education in HEI's conducted by Kerala State Higher Education Council from 3-08-2020 to 07-08-2020.
<ul style="list-style-type: none"> Details of relaxation availed of 	Already availed one year of relaxation on the ground of M.Phil Degree in the promotion of Assistant professor Stage I to Stage II
<ul style="list-style-type: none"> UGC Regulations applied 	Option A, UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 01-10-2012 F.N. She has completed 6 years of service as Assistant Professor Stage I on 30-09-2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for option A (Assistant Professor Stage II to III) for the assessment periods from 2016 to 2021 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee it is stated that **Smt.Indu Balachandran** is found qualified for promotion to the post of Assistant Professor Stage-III (AGP 8000) w.e.f 07-01-2021. The Screening Committee verified the API score for the assessment period. The teacher has attended the mandatory Refresher Course within the assessment period and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage III w.e.f 07-01-2021.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of placement/promotion of Smt.Indu Balachandran, Assistant Professor Stage II (AGP 7000/-) Department of English to Assistant Professor Stage III (AGP 8000/-) , w.e.f. 07-01-2021 in Sree Narayana College, Cherthala is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt.Indu Balachandran, Assistant Professor Stage II (AGP 7000/-) Department of English to Assistant Professor Stage III (AGP 8000/-) , w.e.f. 07-01-2021 in Sree Narayana College, Cherthala and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C13 ***St.Joseph's College for Women, Alappuzha - Proposal for the approval of the Placement/Promotion of Smt.Divya Mary Varghese, Department of English from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) – Approval – Reg.***

(11026/Ac F III`/2022/UOK)

The Principal, St.Joseph's College For Women, Alappuzha has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Divya Mary Varghese, Department of English from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 13.12.2016.

The service details of **Smt.Divya Mary Varghese** are as follows.

Qualifications	MA English Language & Literature from M.G University in May 2009. Qualified NET exam held on 28.12.2008.
Date of first entry in to service	13-12-2010 F.N
Date of entry into continuous service	13-12-2010
L.W.A availed	Nil
Details of relaxation availed of	Nil

Proposed date of Placement to Assistant Professor (Academic Level 11)	13-12-2016
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from UGC-ASC, University of Kerala, Kariavattom from 06.06.2013 to 03.07.2013. 2. RC from UGC- HRDC, University of Kerala, Kariavattom from 05.12.2019 to 18.12.2019.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Clause 6.3.VIII of UGC Regulation 2018

On verification of the Service Book, it is seen that the teacher entered into the service as Assistant Professor on 13.12.2010 F.N. She has completed 6 years of service in Assistant Professor (Academic Level 10) on 12.12.2016.

The Principal, St.Joseph's College For Women, Alappuzha has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on **PBAS for option A**, Assistant Professor (Academic Level 10 to 11) with the recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. The teacher has completed the required Orientation Course within the assessment period but she has completed the required Refresher Course only on 18.12.2019.

However, as per clause 6.3.VIII of UGC Regulation 2018, the requirement for orientation course and refresher course for promotion due under CAS shall not be mandatory up to 31st December 2018.

In the Minutes of the Screening Committee, it is stated that the Committee has scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The activities related to various categories have been verified and the committee found that the teacher has sufficient grade in each category and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 13.12.2016 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of Placement/ Promotion of Smt.Divya Mary Varghese, Department of English from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 13.12.2016 in St.Joseph's College for Women, Alappuzha is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt. Divya Mary Varghese, Department of English from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 13.12.2016 in St.Joseph's College for Women, Alappuzha and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C14 ***St.Joseph's College for Women, Alappuzha - Proposal for the approval of the Placement/Promotion of Smt.Manju Thomas, Department of English from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) – Approval – Reg.***

(11641/Ac F III/2022/UOK)

The Principal, St.Joseph's College For Women, Alappuzha has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Manju Thomas, Department of English from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 04.07.2018.

The service details of **Smt.Manju Thomas** are as follows.

Qualifications	MA English Language & Literature from M.G University in May 1999. Qualified NET exam held In December 2000.
Date of first entry in to Service	04-07-2012 F.N
Date of entry into continuous service	04-07-2012
L.W.A availed	Nil
Details of relaxation availed of	Nil
Proposed date of Placement to Assistant Professor (Academic Level 11)	04-07-2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from UGC-HRDC, University of Kerala, Kariavattom from 10.08.2016 to 06.09.2016. 2. RC from UGC- HRDC, University of Kerala, Kariavattom from 06.08.2019 to 20.08.2019.
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Clause 6.3.VIII of UGC Regulation 2018

On verification of the Service Book, it is seen that the teacher entered into the service as Assistant Professor on 04.07.2012 F.N. She has completed 6 years of service in Assistant Professor (Academic Level 10) on 03.07.2018.

The Principal, St.Joseph's College For Women, Alappuzha has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on **PBAS for option A**, Assistant Professor (Academic Level 10 to 11) with the recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. The teacher has completed the required Orientation Course within the assessment period but she has completed the required Refresher Course only on 20.08.2019.

However, as per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation Course and Refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018.

In the Minutes of the Screening Committee, it is stated that the Committee has scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The activities related to various categories have been verified and the committee found that the teacher has sufficient grade in each category and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 04.07.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of Placement/ Promotion of Smt.Manju Thomas, Department of English from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 04.07.2018 in St.Joseph's College for Women, Alappuzha is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/ Promotion of Smt. Manju Thomas, Department of English from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 04.07.2018 in St.Joseph's College for Women, Alappuzha and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C15 *S.N. College, Sivagiri, Varkala - Placement / Promotion of Dr.Hena Lal S., Department of Malayalam from Assistant Professor (Academic Level 11) to Assistant Professor(Academic Level 12) – Approval – reg.*
(29585/Ac F III/2021/UOK)

The Principal, Sree Narayana College, Sivagiri, Varkala has forwarded a proposal regarding the Placement/ Promotion of Dr.Hena Lal S., Department of Malayalam from Assistant Professor (Academic Level 11) to Assistant Professor(Academic Level 12), w.e.f 23.12.2019.

The service details of **Dr.Hena Lal S.** are as follows.

Qualifications	M.A. Malayalam from University of Kerala in 1990 M.Phil from University of Kerala in October 1993 Ph.D in Malayalam from University of Kerala on 18.01.2000.
Date of first entry into service	23.12.2010 F.N
Date of entry into continuous service	23.12.2010
L.W.A. availed	Nil
Date of placement to Assisatant Pofessor with AGP 7000/- Stage(1-2)	23.12.2014
Details of relaxation availed of	Already availed two years on account of Ph.D in placement of Stage 1-2
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 14.06.2012 to 11.07.2012. 2. RC from ASC, University of Kerala, Kariavattom from 01.02.2013 to 22.02.2013. 3. RC from UGC, HRDC, University of Kerala, Kariavattom from 01.11.2018 to 23.11.2018. 4. Short Term Course from UGC, HRDC, University of Kerala, Kariavattom from 29.08.2019 to 04.09.2019. 5. Short Term Course from UGC, HRDC, University of Kerala, Kariavattom from 22.11.2019 to 28.11.2019.
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion to Assistant Professor (Academic Level 12),	23.12.2019
UGC Regulations applied	Option B, UGC Regulations 2018

The Principal, S.N College, Sivagiri, Varkala has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on **PBAS for option B**, Assistant Professor (Academic Level 11 to 12) from 2014 to 2019 with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category II - 193

Category III - 70

Category II + III - 263, for which the minimum required is 50/Assessment Period.

As per UGC Regulations 2018 – option B, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo one Refresher Course of two weeks duration during the assessment period. It may be noted that the teacher has attended the required course within the assessment period.

In the Minutes of the Screening Committee it is stated that the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API score for the various categories have been verified and the committee found that the teacher has

sufficient scores in each category and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage-III (AGP 8000/-) w.e.f 23-12-2019 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal for the approval of the placement/promotion of Dr.Hena Lal S., Department of Malayalam from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 23.12.2019 in S.N College, Sivagiri, Varkala is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Hena Lal S., Department of Malayalam from Assistant Professor(Academic Level 11) to Assistant Professor(Academic Level 12), w.e.f 23.12.2019 in S.N College, Sivagiri, Varkala and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C16 S.N College, Chempazhanchy - Placement/ Promotion of Smt.Aiswarya A.S., Department of Sociology from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) - Approval of – reg.

(31899/Ac F III/2021/UOK)

The Drawing and Disbursing Officer, S.N College, Chempazhanchy has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Aiswarya A.S., Department of Sociology from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 11.10.2018.

The service details of **Smt.Aiswarya A.S** are as follows.

Qualifications	M.A Sociology from University of Kerala in 2009. Qualified NET on 13.06.2011.
Date of first entry into service as Assistant Professor	11-10-2012 F.N
Date of entry into continuous service	11-10-2012
L.W.A. availed	Nil
Details of relaxation availed of	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from UGC, HRDC, University of Kerala, Kariavattom from 27.07.2016 to 23.08.2016. 2. RC from UGC, HRDC, University of Kerala, Kariavattom from 12.06.2019 to 25.06.2019.
Proposed date of Placement / Promotion to Assistant Professor (Academic Level 11)	11-10-2018
UGC Regulations applied	Option A, UGC Regulations 2018.
Remarks	Clause 6.3.VIII of UGC Regulations 2018

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for **option A**, Assistant Professor (Stage 1 to 2) with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018.**

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. It may be noted that the teacher has completed the required Orientation Course within the assessment period but she has completed the required Refresher Course only on 25.06.2019.

However, as per clause 6.3.VIII of UGC Regulations 2018, the requirement for OC and RC for promotion due under CAS shall not be mandatory up to 31.12.2018.

In the Minutes of the Screening Committee, it is stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS. Hence the Committee recommended the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 11.10.2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice - Chancellor, the proposal regarding the approval of placement/promotion of Smt.Aiswarya A.S., Department of Sociology from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 11-10-2018 in S.N College, Chempazhantnyis placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/ Promotion of Smt.Aiswarya A.S., Department of Sociology from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 11-10-2018 in S.N College, Chempazhantnyand recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C17 ***S.N College, Chempazhantny - Placement / Promotion of Sri.Anup Arjunan Bahuleyan, Department of Commerce from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) - Approval of – reg.***

(31904/Ac F III/2021/UOK)

The Drawing and Disbursing Officer, S.N College, Chempazhantny has forwarded a proposal regarding the Placement / Promotion in respect of Sri.Anup Arjunan Bahuleyan, Department of Commerce from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 01-10-2017.

The service details of **Sri.Anup Arjunan Bahuleyan** are as follows.

Qualifications	M.Com from University of Kerala in June 2007. M.Phil from University of Kerala in April 2011. Qualified NET on 30.11.2011.
Date of first entry into service	01-10-2012 F.N
Date of entry into continuous service	01-10-2012
L.W.A. availed	Nil
Details of relaxation availed of	One year on account of M.Phil degree
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1.Special Winter School from UGC, HRDC, University of Kerala from 29.10.2015 to 18.11.2015. 2. OC from UGC, HRDC, University of Kerala from 16.01.2019 to 12.02.2019
Proposed date of Placement / Promotion to Assistant Professor (Academic Level 11)	01-10-2017
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Clause 6.3.VIII of UGC Regulations 2018

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for **option A**, Assistant Professor (Stage 1 to 2) with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018.**

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. It may be noted that the teacher has completed the required Refresher Course within the assessment period but he has completed the required Orientation Course only on 12.02.2019.

However, as per clause 6.3.VIII of UGC Regulations 2018, the requirement for OC and RC for promotion due under CAS shall not be mandatory up to 31.12.2018.

In the Minutes of the Screening Committee, it is stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS. Hence the Committee recommended the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 01.10.2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice - Chancellor, the proposal regarding the approval of placement/promotion of **Sri.Anup Arjunan Bahuleyan, Department of Commerce from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 01-10-2017 in S.N College, Chempazhanchy** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Sri.Anup Arjunan Bahuleyan, Department of Commerce from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 01-10-2017 in S.N College, Chempazhanchy and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C18 ***S.N College, Chempazhanchy - Placement/ Promotion of Smt.Swapna O., Department of Commerce from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) - Approval of – reg.***

(31908/Ac F III/2021/UOK)

The Drawing and Disbursing Officer, S.N College, Chempazhanchy has forwarded a proposal regarding the Placement / Promotion in respect of Smt.Swapna O., Department of Commerce from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 01-10-2018.

The service details of **Smt.Swapna O** are as follows.

Qualifications	M.Com from University of Kerala in September 2006. Qualified NET on 30.11.2011.
Date of first entry into service	01-10-2012 F.N
Date of entry into continuous service	01-10-2012
L.W.A. availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor (Academic Level 11)	01-10-2018
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from UGC, HRDC, University of Kerala, Kariavattom from 27.07.2016 to 23.08.2016. 2. RC from UGC, HRDC, University of Kerala, Kariavattom from 01.08.2019 to 14.08.2019.
Eligible date of Placement/ Promotion to Assistant Professor (Academic Level 11)	01-10-2018
UGC Regulations applied	Option A, UGC Regulations 2018.

Remarks	Clause 6.3.VIII of UGC regulations 2018.
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The D.D.O, S.N College, Chempazhanthy has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for **option A**, Assistant Professor (Stage 1 to 2) with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018.**

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. It may be noted that the teacher has completed the required Orientation Course within the assessment period but she has completed the required Refresher Course only on 14.08.2019.

However, as per clause 6.3.VIII of UGC Regulations 2018, the requirement for OC and RC for promotion due under CAS shall not be mandatory up to 31.12.2018.

In the Minutes of the Screening Committee, it is stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS. Hence the Committee recommended the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f. 01.10.2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of placement/promotion of Smt.Swapna O., Department of Commerce from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 01-10-2018 in S.N College, **Chempazhanthy** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt.Swapna O., Department of Commerce from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 01.10.2018 in S.N College, Chempazhanthy and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C19 St.Joseph's College for Women, Alappuzha - Proposal for the approval of the Placement/Promotion of Smt.Anjali George, Department of English from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) – Approval – Reg.

(32423/Ac F III/2021/UOK)

The Principal, St.Joseph's College for Women, Alappuzha has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Anjali George, Department of English from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 01.03.2018.

The service details of **Smt.Anjali George** are as follows.

Qualifications	MA English from University of Madras in April 1999. Qualified NET exam held in June 1999.
Date of first entry in to Service	29-02-2012 F.N
Date of entry into continuous service	29-02-2012
L.W.A availed	Nil
Details of relaxation availed of	Nil
Proposed date of Placement to Assistant Professor (Academic Level 11)	01.03.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from UGC-HRDC, University of Calicut from 12.11.2015 to 09.12.2015.

UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Clause 6.3.VIII of UGC Regulations 2018

On verification of the Service Book, it is seen that the teacher entered into the service as Assistant Professor on 29.02.2012 F.N. She has completed 6 years of service in Assistant Professor (Academic Level 10) on 28.02.2018.

The Principal, St. Joseph's College For Women, Alappuzha has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on **PBAS for option A**, Assistant Professor (Academic Level 10 to 11) with the recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. The teacher has completed the required Orientation Course within the assessment period but she has not attended the required Refresher Course.

However, as per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation Course and Refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018.

In the Minutes of the Screening Committee, it is stated that the Committee has scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The activities related to various categories have been verified and the committee found that the teacher has sufficient grade in each category and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 01.03.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of Placement/ Promotion of **Smt. Anjali George, Department of English from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 01.03.2018** in St. Joseph's College for Women, Alappuzha is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt. Anjali George, Department of English from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 01.03.2018 in St. Joseph's College for Women, Alappuzha and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C20 St. Joseph's College for Women, Alappuzha - Proposal for the Placement/ Promotion of Smt. Geethu Amar, Department of English from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11) – Approval – Reg.

(38003/Ac F III /2021/UOK)

The Principal, St. Joseph's College For Women, Alappuzha has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Geethu Amar, Department of English from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 09.04.2017.

The service details of **Smt. Geethu Amar** are as follows.

Qualifications	<ul style="list-style-type: none"> • MA from M.G University in May 2008. • Qualified the NET exam held on 28.12.2008.
Date of first entry into service	13-12-2010 F.N
Date of entry into continuous service	13-12-2010
L.W.A without M.C	07.07.2014 to 31.10.2014 (117 days)
Details of relaxation availed of	Nil

Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Orientation Programme from University of Delhi under the aegis of Ministry of Human Resource Development, PMMMMNMTT from 26.06.2020 to 24.07.2020. 2. FDP from University of Delhi under the aegis of Ministry of Human Resource Development, PMMMMNMTT from 01.10.2020 to 15.10.2020.
UGC Regulations applied	Option A, UGC Regulations 2018
Proposed date of Placement to Assistant Professor (Academic Level 11)	09.04.2017
Remarks	Clause 6.3 VIII, UGC Regulations 2018

The Principal, St. Joseph's College for Women, Alappuzha has forwarded the relevant documents, placement order, minutes of the screening committee and API score sheet based on **PBAS for option A**, Assistant Professor (Academic Level 10 to 11) from 2010 to 2017 with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

On verification of the Service Book, it is seen that the teacher had entered into the service on 13.12.2010 F.N. She has completed six years of service in Assistant Professor (Academic Level 10) on 08.04.2017.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher Course of 2 weeks duration. The teacher has not completed the required Courses within the assessment period.

However, as per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation Course and Refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018.

In the minutes of the Screening Committee, it is stated that the Committee has scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The activities related to various categories have been verified and the committee found that the teacher has sufficient grade in each category and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 09.04.2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal for the approval of the Placement/Promotion of Smt. Geethu Amar, Department of English from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 09.04.2017 in St. Joseph's College for Women, Alappuzha is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt. Geethu Amar, Department of English from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 09.04.2017 in St. Joseph's College for Women, Alappuzha and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C21 Fatima Mata National College, Kollam – Initial appointment of Assistant Professors in Zoology – Approval – reg.

(4294/Ac F III /2022/UOK)

The Principal, Fatima Mata National College, Kollam has forwarded the request for the approval of initial appointment of the following Assistant Professors in the Department of Zoology in the college.

Sl No	Name of Assistant Professors	Category	Date of Joining	Remarks
1	Dr.Vijayasree A.S	Open Merit	28.12.2020 F.N	Posted in the retirement vacancy of Dr.Johnson Pious.
2	Dr.Soshina Nathan	Open Merit	28.12.2020 A.N	Posted in the retirement vacancy of Dr.Valsa Jacob.
3.	Dr.Manju Sebastine	Open Merit	29.12.2020 F.N	Posted in the retirement vacancy of Dr.Ignatius J.
4.	Dr. Sr.Rose Gregoria P.J	Community Merit	30.12.2020 F.N	Posted in the retirement vacancy of Dr.Mary Tresa P. Miranda.
5.	Dr. Dafina Wilfred	Community Merit	30.12.2020 A.N	Posted in the retirement vacancy of Dr.Antony Akhila Thomas.

The notification for the post appeared in 4 leading dailies on 23.10.2019. The age of the teachers is calculated as on 01-01-2019. **Five** vacancies were notified for the subject Zoology as per notification dated 23-10-2019.

The details of Assistant Professors (Dr.Manju Sebastine, Dr.Sr.Rose Gregoria P.J and Dr.Dafina Wilfred) and the workload are indicated in the proforma placed below/appended. All the necessary supporting documents have been furnished by the Principal, F.M.N College, Kollam.

1. News paper cuttings. The Hindu, The New Indian Express, The Malayala Manorama and The Deepika dated 23.10.2019.

2. Certificate that one month time was given for applying.

3. Certificate that there were no thrown out or supernumerary teachers.

4. Relinquishment of post - Nil.

5. Minutes of the meeting of the Selection Committee held on 09.11.2020 and 10.11.2020 in Fatima Mata National College, Kollam.

6. Confidential Report of the University subject expert

7. Statement regarding apportionment of vacancies.

8. Qualifying Certificates.

9. Document proving age

10. Service Book of Assistant Professors (Except that of Dr.Manju Sebastine)

11. Interview score sheet

12. Rank list in the order of merit

13. Seniority wise list of teachers in the Department

14. Appointment order

15. Workload statement

16. Government nominee - vide Government letters No. D2/399/2019/H.Edn dated 05-10-2019 and D2/248/2020/H.Edn dated 06-11-2020.

17. Joining Report.

In the selection procedure Dr.Vijayasree A.S, Dr.Soshina Nathan and Dr.Manju Sebastine occupy the first three positions in the open merit and Dr.Manju Sebastine, Dr. Sr Rose Gregoria P.J and Dr.Dafina Wilfred occupy the first three positions in the community merit.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government have deputed its nominee to the Selection Committee authorizing appointment against **five** posts in Zoology vide Government nominee letter No.D2/399/2019/H.Edn dated 05-10-2019, which expired on 31.05.2020. Owing to the lock down restrictions in force to contain the spread of COVID 19 epidemic, the management was unable to complete the selection process. Hence the Government vide letter dated 06.11.2020, extended the validity of the nomination upto 31.05.2021 and it was permitted to conduct interview with already received applications through the notification issued as per the Government letter dated 05.10.2019. The Principal has forwarded the minutes of the duly constituted Selection Committee.

As per G.O.(Ms)No.155/2020/HEdn dtd 01.04.2020 the Government have clarified that every teaching posts should have a workload of 16 hours. It has further been stated that P.G weightage shall not be considered, since it is not provided in the UGC Regulations.

It may be noted that there are 7 teachers in the department of Zoology including the newly appointed teachers.

As per post Adalat Review 2002, there are 142 teaching hours permitting 9 teachers. On deduction of P.G weightage as per G.O.(Ms)No.155/2020/HEdn dtd 01.04.2020, the number of teaching hours get reduced to 127 which permits only 7 teachers in the department. 112 hours are enough for sanctioning of 7 posts and the newly appointed teachers occupy the 3rd to the 7th position in the Department.

The candidates have acquired minimum required qualifications for appointment as Assistant Professors as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skill etc are based on academic parameters and the responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

The Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 21.02.2022, considered the proposals regarding the initial appointment of Assistant Professors in the Department of Zoology in F.M.N College, Kollam (except that of the third rank holder Dr Manju Sebastine as her Service Book was not submitted) and it was recommended to refer the item to the Syndicate.

The Syndicate held on 25.02.2022, vide item No.37.119.C6, resolved to approve the appointment of Dr.Vijayasree A.S. and Dr.Soshina Nathan, w.e.f 28.12.2020 F.N and 28.12.2020 A.N respectively in the Open Merit Category and the Syndicate further resolved to refer the proposal of initial appointment of Dr.Manju Sebastian, Dr. Sr.Rose Gregoria P.J and Dr.Dafina Wilfred, Assistant Professors in the Department of Zoology, F.M.N College, Kollam before the next Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

It may be noted that the Service Book and Equivalency Certificate of PhD in respect of Dr.Manju Sebastine who was appointed in the open merit as the fifth teacher in the Department of Zoology have not been forwarded to the University till date. The proposal for the approval of appointment of Dr.Manju Sebastine may be considered separately on receipt of her Service Book and Equivalency Certificate of PhD in the University . Nonetheless it is pertinent to note that the appointment of Dr.Manju Sebastine was the third one in the five appointments of Assistant Professors in Zoology in Fatima Mata National College, Kollam.

As per the orders of the Vice-Chancellor, the proposals for the approval of appointment of the following teachers as Assistant Professors in the **Department of Zoology in Fatima Mata National College, Kollam** are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

1. Dr.Manju Sebastine, w.e.f 29.12.2020 F.N (Service Book and Equivalency certificate of PhD are not produced)

2. Dr.Sr.Rose Gregoria P.J, w.e.f 30.12.2020 F.N

3. Dr.Dafina Wilfred, w.e.f 30.12.2020 A.N.

The Standing Committee considered the matter regarding the proposal for the approval of the Initial appointment of Assistant Professors in Zoology in Fatima Mata National College, Kollam and recommended to place the file regarding the approval of the appointment of Dr.Manju Sebastine, Dr.Sr.Rose Gregoria P.J and Dr.Dafina Wilfred before the Standing Committee when the eligibility conditions are satisfied by Dr.Manju Sebastine.

PROFORMA

Sl. No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2019	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1.	Dr.Manju Sebastine	02.08.1984	Open Merit	BSc Zoology	As per Post Adalath review statement	5'th	129	98	Posted in the

	<p>Date of notification : 23-10-2019</p> <p>Date of Joining: 29.12.2020</p> <p>F.N F.M.N College, Kollam</p>	34 years	(third rank)	<p>first class (90.58 %) March 2005</p> <p>M.G University. (Eligibility certificate produced)</p> <p>MSc Marine Biology (76.9%) first Class with distinction</p> <p>May 2007</p> <p>CUSAT (Eligibility certificate produced)</p> <p>Ph.D in Marine Sciences on 30.11.2015 from CUSAT (Eligibility Certificate produced)</p> <p>Equivalency Certificate not produced (As per UGC Reg. 2009)</p> <p>Qualified NET exam held on 28.12.2018 conducted by ASRB</p>	<p>2002, 142 teaching hours permitting 9 teachers.</p> <p>On deduction of P.G weightage as per G.O.(Ms)No.155/2020/HEdn dtd 01.04.2020, the number of teaching hours get reduced to 127 which permits only 7 teachers in the department.</p>				retirement vacancy of Dr.Ignatius J.
2.	<p>Dr.Sr.Rose Gregoria P.J</p> <p>Date of notification : 23-10-2019</p> <p>Date of Joining: 30.12.2020</p> <p>F.N F.M.N College, Kollam</p>	21.05.1978 40 years 7 months (***)	Community Merit (second rank)	<p>BSc Zoology first class (79.7 %) April 2002</p> <p>M.G University.</p> <p>MSc Zoology (73.77 %) first Class</p> <p>May 2005</p> <p>University of Kerala</p> <p>M.Phil in Zoology August 2007</p> <p>University of Madras</p> <p>Ph.D in Zoology on 28.09.2015 from University of Madras</p>	<p>As per Post Adalath review statement 2002, 142 teaching hours permitting 9 teachers.</p> <p>On deduction of P.G weightage as per G.O.(Ms)No.155/2020/HEdn dtd 01.04.2020, the number of teaching hours get reduced to 127 which permits only 7 teachers in the department.</p>	6'th	131	101	Posted in the retirement vacancy of Dr.Mary Tresa P.Miranda.

				(Eligibility Certificate produced) (As per UGC Reg. 2009)					
3.	Dr.Dafina Wilfred date of notification : 23-10-2019 Date of Joining: 30.12.2020 A.N F.M.N College, Kollam	06.08.1982 36 years	Community Merit (third rank)	BSc Zoology first class (81.3 %) April 2003 University of Kerala. MSc Zoology first class (77.38 %) May 2005 University of Kerala. M.Phil in Zoology in January 2012 from University of Kerala. Ph.D in Zoology on 31.08.2019 (As per UGC Regulations 2009) from University of Kerala.	As per Post Adalath review statement 2002, 142 teaching hours permitting 9 teachers. On deduction of P.G weightage as per G.O.(Ms)No.155/2020/HEdn dtd 01.04.2020, the number of teaching hours get reduced to 127 which permits only 7 teachers in the department.	7'th	134	102	Posted in the retirement vacancy of Dr.Antony Akhila Thomas

*** As per Kerala University norms and procedure for selection of teachers for appointment in private affiliated colleges, "the minimum and maximum age limits for appointments by direct recruitment of teachers shall be the same as those applicable, from time to time for direct recruitment of teachers in Government college. Usual relaxation in upper age limit shall be allowed to candidates belonging to Scheduled castes, Scheduled Tribes and other backward classes".

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C22 ***S.N. College, Kollam - Proposal for the Placement/Promotion of Dr. V.L. Pushpa, Department of Chemistry from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14) – approval – reg.***
(12268/Ac FIII/2022/UOK)

The Principal, S.N. College, Kollam has forwarded a proposal for the approval of Placement/ Promotion in respect of **Dr. V.L. Pushpa**, Department of **Chemistry** from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f **18.07.2018**.

The service details of **Dr. V.L.Pushpa**, are as follows:

Qualifications	M.Sc Chemistry from Kanpur University in 1988. PhD in Chemistry from Kanpur University in 1992.
Date of first appointment	03.06.1996
Date of entry into continuous service	03.06.1996

Date of Placement to Senior Scale	03.06.2000
Date of Promotion to Selection Grade	03.06.2005
Date of promotion to Associate Professor	03.06.2008
L.W.A availed without on medical ground	Nil
Proposed date of placement to Professor	18-07-2018
UGC Regulations applied	UGC Regulations 2018

The Principal, S.N. College, Kollam has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS proforma for promotion from Associate Professor to Professor with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

As per Clause 6.4B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to Professor read as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13 A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.

iv) A minimum of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that Dr. V.L. Pushpa. was promoted to Associate Professor on 03 .06.2008. She has qualified Ph.D in Chemistry in 1992. As per the duly constituted Selection Committee report, the teacher has attained a score of 275.3, for which the minimum required is 110 and she has the required number of publications to her credit. Supporting evidences of them have also been forwarded.

In the minutes of the Selection Committee, it is stated that the API score claimed for various categories have been verified against the documents produced and the Selection Committee found that **Dr. V.L. Pushpa** satisfied all the requirements for promotion to Professor (Academic Level 14). Hence the Committee recommends Dr. V. L. Pushpa for promotion to the post of Professor (Academic Level 14), w.e.f **18-07-2018**.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of Placement / Promotion in respect of Dr. V.L. Pushpa, Department of Chemistry from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 18.07.2018 in S.N. College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/ Promotion in respect of Dr. V.L. Pushpa, Department of Chemistry from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 18.07.2018 in S.N. College, Kollam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C23 *Proposal for the approval of the Placement/Promotion of Dr. Adarsh., Department of Economics, from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11) w.e.f 25-02-2016 in S.N. College, Cherthala.*

(38855/Ac FIII/2021/UOK)

The Principal, S.N. College, Cherthala has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr. Adarsh.**, Department of **Economics** from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11), w.e.f **25-02-2016**.

The Service details of **Dr. Adarsh.** are as follows.

• Qualifications	M.A. Economics from University of Kerala in May 2006. Qualified UGC-NET exam held in 17-12-2006. Ph.D in Economics from University of Kerala awarded on 30-10-2019.
Date of first entry in to Service	25-02-2010 F.N
Date of entry into continuous service	25-02-2010 F.N
L.W.A availed	Nil
Date of Placement to Assistant Professor (Academic level 11)	25-02-2016.
Number of refresher Courses or Orientation Courses attended, duration and name of the University	RC from HRDC, University of Hyderabad, from 04-08-2020 to 18-08-2020. OC from Teaching Learning Centre, Ramanujan College, University of Delhi (under PMMMNMTT Scheme) from 10-12-2020 to 08-01-2021.
• Details of relaxation availed of	• Nil
• Regulation applied	• Option A, UGC Regulations 2018
• Remarks	Clause 6.3VIII Of UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 25-02-2010 F.N. He has completed 6 years of service as Assistant Professor Stage I on 24-02-2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor (Academic level 10 to 11)) for the assessment periods from 2010 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulation 2018, a teachers has to attend one Refresher Course ond one Orientation Course for promotion to Assistant professor stageII. The teacher in reference has not attended the required Orientation Course and Refresher Course within the assessment period. However as per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation Course and Refresher Course for promotion due under CAS shall not be mandatory up to 31' st December 2018. The promotion date of the teacher falls before the date of 31-12-2018. Hence the teacher is eligible for the promotion to Assistant Professor (Academic level 11), w.e.f **25-02-2016**.

In the Minutes of the Screening Committee it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that as per the UGC Regulation 2018 option A, **Dr. Adarsh**. is eligible to be placed to Assistant Professor Stage-II(with AGP 7000), w.e.f **25-02-2016**.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of placement/ promotion of **Dr. Adarsh**, Assistant Professor (Academic level 10) ,Department of **Economics** to Assistant Professor (Academic level11) w.e.f **25-02. 2016** in **S.N. College, Cherthala** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion in respect ofDr. Adarsh, Assistant Professor (Academic level 10) , Department of Economics to Assistant Professor (Academic level11) w.e.f 25.02.2016 in S.N. College, Cherthala and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C24 *Proposal for the approval of the Placement/Promotion of Dr. Praveen Kumar T.K., Department of Political Science, from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11) w.e.f 12-10-2017 in S.N. College, Cherthala.*

(42442/Ac FIII/2021/UOK)

The Principal, **S.N. College, Cherthala** has forwarded a proposal regarding the Placement/Promotion in respect of **Dr. Praveen Kumar T.K.**, Department of **Political Science** from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11), w.e.f **12-10-2017**.

The Service details of **Dr. Praveenkumar T.K.** are as follows.

Qualifications	M.A. Political Science from University of Kerala in May 2004. Qualified UGC-NET exam held in 17-12-2006. M Phil in Political Science from University of Kerala in February 2007. Ph.D in Political Science from University of Kerala awarded on 30-11-2020.
Date of first entry in to Service	12-10-2012 F.N
• Date of entry into continuous service	12-10-2012 F.N
• L.W.A availed	Nil
Date of Placement to Assistant Professor (Academic level 11)	12-10-2017
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. RC from HRDC, Kannur University, from 06-03-2019 to 26-03-2019. 2. OC from HRDC, Kannur University, from 09-01-2020 to 29-01-2020.
Details of relaxation availed of	One year of relaxation availed on the ground of M.Phil Degree
Regulation applied	Option A, UGC Regulations 2018
• Remarks	Clause 6.3.VIII Of UGC Regulations 2018.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 12-10-2012 F.N. He has completed 5 years of service as Assistant Professor Stage I on 11-10-2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor (Academic level 10 to 11)) for the assessment periods from 2012 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulation 2018, a teachers has to attend one Refresher Course ond one Orientation Course for promotion to Assistant professor stage II. The teacher in reference has not attended the required Orientation Course and Refresher Course within the assessment period. However as per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31' st December 2018. The promotion date of the teacher falls before the date of 31-12-2018. Hence the teacher is eligible for the promotion to Assistant Professor (Academic level 11), w.e.f **12-10-2017**.

In the Minutes of the Screening Committee it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that as per the UGC Regulation 2018 option A, **Dr. Praveen Kumar T.K.** is eligible to be placed to Assistant Professor Stage-II (with AGP 7000), w.e.f **12-10-2017**.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of placement/promotion of **Dr.Praveen Kumar T.K.**, Assistant Professor (Academic level 10) at Department of **Political Science** to Assistant Professor (Academic level11) w.e.f **12-10-2017** in **S. N. College, Cherthala** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/ Promotion in respect of Dr. Praveen Kumar T.K., Assistant Professor (Academic level 10) at Department of Political Science to Assistant Professor (Academic level 11) w.e.f 12.10.2017 in S. N. College, Cherthala and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.90.C25 *Proposal for the approval of the Placement/Promotion of Smt. Dhanya D.S., Department of Botany, from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11) w.e.f 18-10-2017 in S.N. College, Cherthala.*

(42446/Ac FIII/2021/UOK)

The Principal, S.N. College, Cherthala has forwarded a proposal regarding the Placement/ Promotion in respect of **Smt. Dhanya D.S.**, Department of **Botany** from Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11), w.e.f **18-10-2017**.

The Service details of **Smt. Dhanya D.S.**, are as follows.

Qualifications	Msc in Genetics and Plant Breeding from University of Kerala in May 2009. Qualified UGC-NET with JRF exam held in 19-06-2011. M Phil in Botany from University of Kerala in April 2011.
Date of first entry in to Service	18-10-2012 F.N
Date of entry into continuous service	18-10-2012 F.N
L.W.A availed	3. Nil
Date of Placement to Assistant Professor (Academic level 11)	8. 18-10-2017
Number of refresher Courses or Orientation Courses attended, duration and name of the University	OC from HRDC, University of Kerala, Kariavattom from 04-09-2018 to 01-10-2018. RC from HRDC, University of Kerala, Kariavattom from 05-12-2019 to 18-12-2019.
Details of relaxation availed of	One year of relaxation availed on the ground of M.Phil Degree
Regulation applied	Option A, UGC Regulations 2018
Remarks	UGC Pubic Notice No. F.No.216/2002(PS) Pt.FI.II dated 16-10-2018 from the UGC. Clause 6.3.VIII, UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 18-10-2012 F.N. She has completed 5 years of service as Assistant Professor Stage I on 17-10-2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor (Academic level 10 to 11)) for the assessment periods from 2012 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulation 2018, a teachers has to attend one Refresher Course ond one Orientation Course for promotion to Assistant professor stageII. The teacher in reference has attended the required Orientation Course and Refresher Course only after the assessment period. However as per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31' st December 2018. The promotion date of the teacher falls before the date 31-12-2018. Hence the teacher is eligible for the promotion to Assistant Professor (Academic level 11), w.e.f **18-10-2017**.

In the Minutes of the Screening Committee it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that as per the UGC Regulations 2018 option A, **Smt. Dhanya D.S.**, is eligible to be placed to Assistant Professor Stage-II (with AGP 7000), w.e.f **18-10-2017** F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the approval of placement / promotion of **Smt. Dhanya D.S.**, Assistant Professor (Academic level 10) at Department of **Botany** to Assistant Professor (Academic level 11) w.e.f **18-10-2017** in **S. N. College, Cherthala** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion in respect of Smt. Dhanya D.S., Assistant Professor (Academic level 10) at Department of Botany to Assistant Professor (Academic level 11) w.e.f 18-10-2017 in S. N. College, Cherthala and recommended to approve the same.

The meeting came to a close at 05.45 PM.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved.

Item No.40.91 ***Conduct of Inspection at UITs and B.Ed Centres - Submission of Report - Consideration of- reg:***

(Ad.A VII)

Resolution of the Syndicate

RESOLVED that the item be withdrawn.

Item No.40.92 ***Report on the discussions held with M/s KSITIL on 05-04-22, by the Registrar and the KIIFB Coordinator, on the request for the payment of 'Centage Charges' to the tune of 1% towards the DPR preparation of the 'Equipment' part of the KIIFB funded project of the University & the final offer received from M/s KSITIL -Consideration of - reg.***

(Pl.A1)

In order to deliberate on the 'Centage Charges' to the tune of 1% of the total DPR cost, sought by M/s. KSITIL towards the cost incurred for the DPR of preparation of the 'Equipment' part of the KIIFB funded project of the University, in accordance with the G.O. (P) No. 67/2021/Fin dated 28/04/2021, a meeting was convened with Mr. K. S. Balagopal, Regional Head, KSITIL South & Sri. Sreejith Sasidhar, Dy. Manager KSITIL, by the Registrar and the KIIFB Coordinator on 5/04/2022.

In the meeting, the representative from M/s KSITIL informed that they shall furnish their final offer on the 'Centage Charges', at the earliest, after discussions with their higher officials concerned.

Accordingly, M/s KSITIL vide their Lr. No. 4567-3/KSITIL/2019/5763 dated 09/04/2022 (enclosed herewith), reported that when Kerala University is assigned as the SPV for the purchase of 'Equipments (20 Nos.)' amounting to Rs.48,51,81,764/-, their role is limited to co-ordination of the activities relating to this, with KIIFB.

However, as the procurement of 20 'Equipments' has to be done separately, 20 different packages will have to be created and operated in KIIFB Portal for the same, on behalf of the University, which in itself is a cumbersome task.

Also, they have to undertake the following complex activities, coming under their scope of KIIFB coordination, on behalf of the University:

- 1) Registration of SPV.
- 2) Submission of Technical Sanction documents.
- 3) Preparation approval and revision (if any) of WBS Baseline 0 for each package.
- 4) Submission and approval of Project Execution Documents for each package.

- 5) Creation of Contract files for each package.
- 6) Contractor registration for each package.
- 7) Preparation, approval and revision (if any) of WBS Baseline 1 for each package.
- 8) Submission of technical documents for each package.
- 9) Generation and approval of bills for each package.
- 10) Preparation and approval of package variation/deviations for each package (if any).
- 11) Co-ordinate site inspection by KIIFB officials.
- 12) Periodic status updates for each package.

In this context, considering the **complexity of their coordination work with KIIFB, it has been requested to admit 0.6% of the total 'Centage Charges' received by the SPV, to M/s KSITIL, without which the works are not viable for them.**

As per the orders of the Vice-Chancellor, the detailed report on the aforementioned discussions (enclosed herewith) and the revised offer on the 'Centage Charges' furnished by M/s.KSITIL (enclosed herewith), are placed before the Syndicate for consideration.

Resolution of the Syndicate

The Syndicate considered the Report on the discussion held with M/s.KSITIL by the Registrar and the KIIFB Co-ordinator and **RESOLVED** to accept the offer of M/s.KSITIL to admit 0.6% of centage charge of the total DPR cost received by SPV to KSITIL.

FURTHER RESOLVED that the site and location for the construction of Academic Block Phase II funded by KIIFB be approved as 'North Block (Botany Block) adjacent to the entrance of Greenfield Stadium'.

ALSO RESOLVED to intimate the same to M/s KSITIL with immediate effect.

Item No.40.93

Approval of the Minutes of the Meeting of the Software Management Technical Committees for discussing the current status with regard to the implementation of the Project "Student Life Cycle Management System", held on 26/03/2022 and 02/04/2022 - Reporting of – Reg.

(Pl.A)

Two urgent Meetings of the 'Software Management Technical Committee' for discussing the current status with regard to the implementation of the Project "Student Life Cycle Management System", were held on 26/03/2022 and 02/04/2022, in the Pro-Vice-Chancellor's Chamber.

In order to initiate urgent action on the recommendations of the Committee, the minutes of these meetings (enclosed herewith) have been approved by the Vice-Chancellor, subject to reporting to the Syndicate.

Hence, the action taken by the Vice-Chancellor in having approved the minutes, is reported to the Syndicate.

Minutes of the meeting of the Software Management Technical Committee for discussing the current status with regard to the implementation of the Project "Student Life Cycle Management System"

Date : 02/04/2022
Time : 3 pm
Venue : Pro-Vice-Chancellor's Chamber

Members at the meeting:

1. The Pro-Vice-Chancellor (Chairman) - Sd/-
2. Dr. K. B. Manoj, Convener, Standing Committee of the Syndicate on Examinations – Sd/-
3. Dr. K. G. Gopchandran, Member, Syndicate - Absent
4. The Controller of Examinations - Sd/-
5. The Director(i/c), Computer Centre - Sd/-
6. Dr. Aji S., Assistant professor, Department of Computer Science(Via Google Meet) - Sd/-
7. The Director, Planning and Development - Sd/-
8. The Joint Registrar, EB & CBCS - Sd/-
9. Shri. Manosh Manohar, Programmer, Computer Centre - Sd/-
10. Smt. Sivi Velayudhan, Programmer, Computer Centre –Absent
11. Smt. Sunija M. Rasheed, Programmer, Computer Centre - Sd/-

12. Sri. Girish Chandran, M/s ITI Limited, Palakkad – Sd/-

Agenda

I. Review of the progress of implementation of the project:

The Software Management Technical Committee held on 26-03-2022, had recommended the following:

1. As soon as the short minutes of the Academic Council scheduled on 1/04/2022 is received from the section concerned, the requisite 'Course Codes' regarding the 7 programmes of the conventional 'PG Courses', which needs clarification, shall be handed over to M/s ITI Ltd. by the Exam wing, for enabling the conduct of the examinations for the same through the SLCM Software.
2. Necessary instructions shall be given by the Examination wing, to the Principals of the colleges concerned, for assigning/marking the details of the HOD's/teachers in connection with the conduct of the examinations of the conventional 'PG Courses', at the earliest. Also, the details in this regard shall be collected by the Examination section concerned and the same shall be handed over to M/s ITI Ltd., on or before 5/04/2022.
3. The notifications for the conduct of the exams of the conventional 'PG Courses' shall be issued on 11/04/2022 itself and three days time shall be given to the colleges concerned for completing the 'Semester Registration' process and simultaneous fee payment, commencing from 11/04/2022.
4. M/s ITI Ltd. shall arrange a comprehensive two days training programme for the teachers of the colleges concerned (i.e., two teachers nominated by the Principal), on the 'Semester Registration' and 'Exam Registration' process, in the online mode, on 01/04/2022 and 02/04/2022, at 11/11.30 a.m., with the active support of the 'Examination Wing' and the KUCC.
5. In this context, the committee recommended that the KUCC shall hand over the 'Student data' and 'Programme data' with regard to the 'LLB' courses, to M/s ITI Ltd., on 01/04/2022.
6. To entrust the Controller of Examinations to convene a meeting with the Board of Studies Chairman concerned, the Academic Section concerned and the programmers from KUCC, for finalizing the 'Course Codes' with respect to the 'LLB courses (both 5 year & 3 year)'.

Also recommended that, the notifications for the conduct of the LLB examinations shall be finalized in the next meeting of the SMTC.

7. The notifications for the examinations of the 'S2: PG- New Generation Courses' shall be issued on 30/03/2021 and the 'Exam Registration' for the same shall commence on 31/03/2022.

Also recommended that, M/s ITI Ltd. shall arrange a comprehensive online training programme for the teachers of the colleges concerned, on the 'Exam Registration' process, on 30/03/2022, with the active support of the 'Examination Wing' and the KUCC.

8. The 'valuation camps' with regard to the 'Examinations' of the 'S1: PG- New Generation Courses', through the SLCM Software, shall commence on 31/03/2022.
9. M/s ITI Ltd. shall undertake the 'Exam Registration' with regard to the 'MCA-Bridged Courses (2 year MCA)' w.e.f. the 2021 Admission onwards and the 'Registration process' for the same shall commence in the month of May 2022.
10. To finalize the following time-lines for the completion of the 'Tabulation modules' of the corresponding examinations:
 - a. S1 PG and S1 UG 'Tabulation' modules shall be finalized before the publication of the results of the 'S1: PG- New Generation Courses', through the SLCM Software.
 - b. 'Onscreen valuation' module shall be completed by the end of April 2022.
 - c. 'Tabulation' modules of all the remaining courses of 2021 admissions, including CBCS, shall be completed by the end of June 2022.
11. M/s ITI Ltd. shall submit the "Change Request Proposal" for incorporating the 'Enrollment' module in the 'SLCMS Software', w.e.f. the 2021 admissions, with the time-lines required for its implementation, on or before 08/04/2022.

Recommendations:

1. The Committee observed that the 'Course Codes' regarding the 7 programmes of the conventional 'PG Courses', which needs corrections for porting to the SLCM Software, have been approved by the Academic Council held on 1/04/2021.

In this context, the Committee recommended that the 'Course Codes' for the above programmes, as approved by the Academic Council, shall be handed over to M/sITI Ltd. by the Examination Wing, forthwith, for enabling the timely conduct of the examinations for the same through the SLCM Software.

2. The Committee noted that the requisite details of the Principals of the colleges concerned, in connection with the conduct of the examinations of the conventional 'PG Courses', has already been handed over to M/s ITI Ltd.

M/s ITI Ltd. reported that the Principals of the colleges concerned in connection with the conduct of the examinations of the New Gen 'PG Courses', may be requested to make necessary entries in the software with regard to the details of the HOD's/teachers, which would aid them in the timely conduct of the examinations of the proposed courses.

In this context, the Committee recommended that necessary instructions shall be given by the Examination wing, to the Principals of the colleges concerned, for making necessary entries in the software with regard to the details of the HOD's/teachers in connection with the conduct of the examinations of the New Gen 'PG Courses', at the earliest.

3. **The Committee also noted the following:**

- a. M/s ITI Ltd. had arranged the proposed training programme for the teachers of the colleges concerned (i.e., two teachers nominated by the Principal), on the 'Semester Registration' and 'Exam Registration' process of the conventional 'PG Courses' on 1/04/2022.
- b. KUCC had handed over the 'Student data' and 'Programme data' with regard to the 'LLB' courses, to M/s ITI Ltd., on 01/04/2022 itself.
- c. The notifications for the examinations of the 'S2: PG- New Generation Courses' had been issued on 30/03/2021 and that the 'Semester Registration' for the same is ongoing.
- d. M/s ITI Ltd. had arranged the online training programme for the teachers of the colleges concerned, on the 'Exam Registration' process of the above courses, on 30/03/2022.
- e. The 'valuation camps' with regard to the 'Examinations' of the 'S1: PG- New Generation Courses', through the SLCM Software, had commenced on 31/03/2022 itself.

4. **The Committee recommended to entrust the Controller of Examinations, to convene a meeting with the Board of Studies Chairman concerned, the Academic Section concerned and the programmers from KUCC, on 04/04/2022, for finalizing the 'Course Codes' with respect to the 'LLB courses (both 5 year & 3 year)' and to hand over the 'Course Codes' to M/s ITI Ltd., before 06/04/2022.**

Also recommended that, the notifications for the conduct of the LLB examinations shall finalized in the next meeting of the SMTC.

5. M/s ITI Ltd. reported that they had agreed to issue the notifications for the conduct of the exams of the conventional 'PG Courses' on 11/04/2022, based on the assumption that all the requisite 'Student data', 'Programme data' and the unique 'Course Codes' shall be handed over to them before 24/03/2022.

However, initially there was some confusion regarding the uniqueness of the 'Course Codes' and some of the enrolment details in this regard were not received in the above time frame.

Also, some of the 'Course Codes', viz. the 7 programmes of the conventional 'PG Courses', were not found to be unique and hence needed corrections, and the same has only been resolved on 02/04/2022.

In view of the above, M/s ITI Ltd. reported that the 'SLCM Software' would not be completely ready for issuing the notifications for the conduct of the exams of the conventional 'PG Courses' on 11/04/2022 and sought further extension of time for issuing the same.

In this context, after deliberations, the Committee recommended that the notifications for the conduct of the exams of the conventional 'PG Courses' shall be issued on 18/04/2022, without fail, so as to enable the commencement of the exams on 03/05/2022.

6. M/s ITI Ltd. assured that the 'Onscreen valuation' module shall be completed by the end of April 2022 and once the software is ready, they need to conduct a comprehensive testing of the same in one of the PG Programmes of the University teaching departments.

In this context, the Committee recommended that M/s ITI Ltd. shall conduct a comprehensive testing of the 'Onscreen valuation' module, in one of the PG Programmes of the Computer Science department, with the support of Dr. Vinodchandra S. S., Professor and Dr. Aji S., Assistant professor, Department of Computer Science.

7. M/s ITI Ltd. reported that they can finalize the "Change Request Proposal" for incorporating the 'Enrolment' module in the 'SLCMS Software', only after completing one more round of requirements gathering/data collection with regard to the examinations of the SDE and Private Registration Courses and the Annual Schemes.

The Committee observed that the first & second round of meetings for completing the requirements/data collection with regard to the examinations of the SDE and Private Registration Courses, have already been convened with the Director, SDE, all the three programmers of the Computer Centre, all the officers from sections concerned (SDE & Private Registration) and the officials from M/s ITI Ltd., by the 'Joint Registrar, CBCS&ES (Project Manager, SLCM Project)' on 03/02/2022 and 30/03/2022, respectively.

In view of the above, the Committee recommended that the third round of meeting in this connection shall be convened by the 'Joint Registrar, CBCS&ES (Project Manager, SLCM Project)', on 05/04/2022.

Also recommended that, M/s ITI Ltd. shall submit the "Change Request Proposal" for incorporating the 'Enrolment' module in the 'SLCMS Software', with effect from the 2022 admissions, with the time-lines required for its implementation, on or before 12/04/2022.

8. M/s ITI Ltd. requested to grant formal permission to one of their employees for accessing the new servers created in the Data Centre for hosting the SLCM Software, in order to enable them in updating the databases and making corrections/changes/modifications to the databases, if necessary.

The Committee observed that a temporary remote access has already been provided to the firm, based on their requests, for the deployment of the newly developed software modules of the SLCM Software.

In this context, the Committee recommended that M/s ITI Ltd. shall nominate one employee from their team towards the sole use of the existing user credentials for access to the university server hosting the SLCM Software and the KUCC shall provide the requisite server access to the said employee. Once the access is granted, the employee shall be responsible for all the activities relating to the server.

9. M/s ITI Ltd. requested that the 'Valuation module' with respect to S1 PG and S1 UG examinations, which is slated to be completed soon, needs a one-time manual cross checking at the tabulation sections concerned for ensuring the 100% success of the module. The firm also requested to grant them permission for utilizing the existing software for facilitating a one-time tabulation of the marks generated from the new software, by inputting the data in the requisite format acceptable to the existing software, for crosschecking of the final results.

In this context, the Committee recommended that the Examination Wing shall make necessary arrangements for conducting a one-time manual tabulation of the results of the S1 PG and S1 UG examinations, at the sections concerned, using the printouts of the tabulation sheets generated from the SLCM Software, so as to enable M/s ITI Ltd. in cross-checking the manual tabulation results with the results generated from the SLCM Software and ensuring 100% success of the tabulation module.

The Committee also recommended that, the 'Technical Team' of the university shall coordinate with the 'Exam IT Cell' and explore the possibility of utilizing the existing software for facilitating a one-time tabulation of the marks generated from the new software, by inputting the data in the requisite format acceptable to the existing software. The requisite format for inputting the data shall be finalized by the 'Technical Team' in coordination with M/s ITI Ltd.

10. Further recommended to convene a review meeting of the Software Management Technical Committee on 18/04/2022 at 3 pm.

The meeting came to an end by 5 pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Software Management Technical Committee for discussing the current status with regard to the implementation of the Project “Student Life Cycle Management System” held on 02/04/2022, be noted.

Minutes of the meeting of the Software Management Technical Committee for discussing the current status with regard to the implementation of the Project “Student Life Cycle Management System”

Date : 26/03/2022
Time : 3 pm
Venue : Pro-Vice-Chancellor’s Chamber

Members at the meeting:

1. The Pro-Vice-Chancellor (Chairman) - Sd/-
2. Dr. K. B. Manoj, Convener, Standing Committee of the Syndicate on Examinations – Sd/-
3. Dr. K. G. Gopchandran, Member, Syndicate - Absent
4. The Controller of Examinations - Sd/-
5. The Director, Computer Centre - Sd/-
6. Dr. Aji S., Assistant professor, Department of Computer Science (Via Google Meet) - Sd/-
7. The Director, Planning and Development - Absent
8. The Joint Registrar, EB & CBCS - Sd/-
9. Shri. Manosh Manohar, Programmer, Computer Centre - Sd/-
10. Smt. Sivi Velayudhan, Programmer, Computer Centre – Absent
11. Smt. Sunija M. Rasheed, Programmer, Computer Centre - Sd/-
12. Sri. Girish Chandran, M/s ITI Limited, Palakkad – Sd/-
13. Joint Registrar, Exam II- Absent
14. Joint Registrar, Exam I- Absent
15. Sri. Gopakumar. C, Joint Registrar, Academic –Sd/-
16. Sri. Sreejith M. P., Section Officer, EG VI A- Sd/-
17. Sri. Girish R. G., Section Officer, M&C-III- Sd/-
18. Smt. Anupama P. S., Section Officer, IT Cell (Exams) - Sd/-
19. Smt. Lekshmi R., Section Officer, EG XI (A)- Sd/-
20. Smt. Radha Devi S., Section Officer, Ac.A II - Sd/-
21. Smt. Athira Mohan, Section Officer, Ac.AV- Sd/-
22. Sri. Aromal Vijayan, Assistant, EB V- Sd/-
23. Sri. Aneesh M.V., EB V- Sd/-
24. Smt. Sheela B., Section Officer, EEII H-Sd/-
25. Sri. Midhun Raj. G. R, Assistant, EEII H-Sd/-

Agenda

I. Review of the progress of implementation of the project:

The Software Management Technical Committee held on 11-03-2022, had recommended the following:

1. The existing ‘Course Codes’ for all the six semesters of the ‘PG Courses’ shall be handed over to M/s ITI Ltd., by the ‘IT Cell’, forthwith, so as to enable the firm in verifying the uniqueness of the ‘Course Code’ patterns and to coordinate with the ‘Technical Team’, if further clarifications are required on the same.
2. The notifications for the entire ‘PG S1 Courses’, other than ‘New Gen Courses’, with regard to the 2021 ‘Admissions’ shall be issued on 11/04/2022, so as to enable the commencement of the exams by 25/04/2022.
3. The ‘Exam training’ for the teachers of all the ‘Colleges’ concerned, shall be conducted in the first week of April 2022.
4. The KUCC shall hand over the ‘Student data’ and ‘Programme data’ for the entire conventional ‘PG S1 Courses’, to M/s ITI Ltd., before 11 am on 24/03/2022.

5. The 'EB Section' concerned shall hand over the 'College data' and 'Teachers data' in this regard, to M/s ITI Ltd., before 11 am on 21/03/2022.
6. The KUCC shall hand over the 'Student data' and 'Programme data' for the 'LLB' courses, to M/s ITI Ltd., before 11 am on 24/03/2022.
7. The LLB tabulation section shall hand over the 'College data' and 'Teachers data' in this regard, to M/s ITI Ltd., before 11 am on 21/03/2022.
8. The 'Academic section' concerned shall hand over the 'Regulations' with respect to the 'LLB (both 5 year & 3 year)' and 'B Ed.' Courses, to M/s ITI Ltd., forthwith.
9. The 'Course Codes' with respect to the 'LLB courses (both 5 year & 3 year)' shall be assigned and provided to the 'Examination wing', by the 'Academic section' concerned, forthwith, for onward transmission to M/s ITI Ltd.
10. To issue notifications for the conduct of the LLB examinations on 25/04/2022.
11. The KUCC shall hand over the 'Student data' and 'Programme data' for the 'MBA' courses, to M/s ITI Ltd., before 11 am on 24/03/2022.
12. The 'MBA' tabulation section shall hand over the 'College data' and 'Teachers data' in this regard, to M/s ITI Ltd., before 11 am on 21/03/2022.
13. To issue notifications for the conduct of the S1 MBA examinations on 18/04/2022.
14. The IT Cell/KUCC shall hand over the 'Student data' and 'Programme data' for the 'B Ed.' Courses to M/s ITI Ltd., on 14/03/2022.
15. The tabulation section concerned shall hand over the 'College data' and 'Teachers data' in this regard, to M/s ITI Ltd., on 14/03/2022.
16. To issue notifications for the conduct of the S1 'B Ed.' examinations on 24/04/2022.

Recommendations:

1. M/s ITI Ltd. reported that the existing 'Course Codes' for the conventional 'PG Courses' can be used as such for the conduct of the examinations through the SLCM Software.

However, in the case of 7 programmes of the conventional 'PG Courses', it is seen that 'Course Codes' for the practical examinations are assigned in the first semester itself and the exams for the same are being conducted in the second semester only. Similar is the case with the third and fourth semester exams also.

The Examination wing remarked that the matter can be resolved by giving it identical treatment as was given to similar cases of the 'New Gen Courses' and the matter along with the above remarks of the examination wing, is being placed before the Academic Council scheduled on 1/04/22, for approval.

In this context, the Committee recommended that as soon as the short minutes of the Academic Council in this regard is received from the section concerned, the requisite Course Codes' shall be handed over to M/s ITI Ltd. by the Exam wing, for enabling the conduct of the examinations for the same through the SLCM Software.

2. M/s ITI Ltd. reported that, before the issue of notifications for the exams of the conventional 'PG Courses', the Principals of the colleges concerned shall assign/mark the details of the HOD's/teachers and hand over the data to them, for making necessary entries in the software.

In this context, the Committee recommended that necessary instructions shall be given by the Examination wing, to the Principals of the colleges concerned, for assigning/mark the details of the HOD's/teachers in connection with the conduct of the examinations of the conventional 'PG Courses', at the earliest.

Also, the details in this regard shall be collected by the Examination section concerned and the same shall be handed over to M/s ITI Ltd., on or before 5/04/2022.

3. M/s ITI Ltd. also reported that, before the issue of notifications for the exams of the conventional 'PG Courses', necessary time needs to be given to the colleges concerned for conducting 'Semester Registration (i.e., Pre-Exam Registration)' process of their entire students, through the SLCM Software.

In this context, the Committee recommended that the notifications for the conduct of the exams of the conventional 'PG Courses' shall be issued on 11/04/2022 itself and three days time shall be given to the colleges concerned for completing the 'Semester Registration' process and simultaneous fee payment, commencing from 11/04/2022.

4. **M/s ITI Ltd. shall arrange a comprehensive two days training programme for the teachers of the colleges concerned (i.e., two teachers nominated by the Principal), on the ‘Semester Registration’ and ‘Exam Registration’ process, in the online mode, on 01/04/2022 and 02/04/2022, at 11/11.30 a.m., with the active support of the ‘Examination Wing’ and the KUCC.**
5. The Committee noted the following:
 - a. The KUCC had handed over the ‘Student data’ and ‘Programme data’ for the entire conventional ‘PG S1 Courses’, to M/s ITI Ltd., on 25/03/2022.
 - b. The ‘EB Section’ concerned had handed over the ‘College data’ and ‘Teachers data’, to M/s ITI Ltd., on 24/03/2022.
 - c. The ‘Student data’ & ‘Programme data’ and ‘College data’ & ‘Teachers data’, with respect to the ‘MBA’ and ‘BEd.’ courses were handed over to M/s ITI Ltd., within the time frame stipulated by the Committee.
 - d. The ‘College data’ and ‘Teachers data’ and the ‘Regulations’ with respect to the ‘LLB (both 5 year & 3 year)’ and ‘B Ed.’ Courses, were handed over to M/s ITI Ltd., within the time frame stipulated by the Committee.

However, the KUCC reported that the enrolment process with regard to the ‘LLB’ courses is underway and will be completed only by 30/03/2022.

In this context, the committee recommended that the KUCC shall hand over the ‘Student data’ and ‘Programme data’ with regard to the ‘LLB’ courses, to M/s ITI Ltd., on 01/04/2022.

- e. The Committee also observed that the ‘Course Codes’ with respect to the ‘LLB courses (both 5 year & 3 year)’ need to be assigned and provided to M/s ITI Ltd., at the earliest, so as to enable the timely issue of the notifications for the conduct of exams for the same.

In this context, the Committee recommended to entrust the Controller of Examinations to convene a meeting with the Board of Studies Chairman concerned, the Academic Section concerned and the programmers from KUCC, on 30/03/2022, for finalizing the ‘Course Codes’ with respect to the ‘LLB courses (both 5 year & 3 year)’.

Also recommended to convene a review meeting of the Software Management Technical Committee, at 2.30 p.m. on 01/04/2022.

Further recommended that, the notifications for the conduct of the LLB examinations shall be finalized on 1/04/2022.

A. Current status regarding the conduct of the examinations for the ‘S2: PG- New Generation Courses’ through the SLCM Software:

M/s ITI Ltd. reported that the software is ready for the conduct of the examinations of the ‘S2: PG- New Generation Courses’.

In this context the Committee recommended that the notifications for the examinations of the ‘S2: PG- New Generation Courses’ shall be issued on 30/03/2021 and the ‘Exam Registration’ for the same shall commence on 31/03/2022.

Also recommended that, M/s ITI Ltd. shall arrange a comprehensive online training programme for the teachers of the colleges concerned, on the ‘Exam Registration’ process, on 30/03/2022, with the active support of the ‘Examination Wing’ and the KUCC.

B. Current status regarding the ‘valuation’ of the answer books with regard to the examinations of the ‘S1: PG- New Generation Courses’, through the SLCM Software:

The Committee observed that the valuation process of the answer books with regard to the examinations of the ‘S1: PG- New Generation Courses’, could not be commenced in the previously scheduled date of 21/03/2022, owing to certain issues in the SLCM Software relating to the ‘Scanning, examiner allocation and paper allocation’ modules.

Also observed that, M/s ITI Ltd. has cleared all the above issues on 26/03/2022 and the system is now ready for the conduct of the valuation process.

In this context, the Committee recommended that the ‘valuation camps’ with regard to the ‘Examinations’ of the ‘S1: PG- New Generation Courses’, through the SLCM Software, shall commence on 31/03/2022.

C. The Committee also observed that the exact date for the commencement of the examinations of the ‘MCA-Bridged Courses (2 year MCA)’ through the SLCM Software, has not been finalized so far.

In this context, the Committee recommended that M/s ITI Ltd. shall undertake the ‘Exam Registration’ with regard to the ‘MCA-Bridged Courses (2 year MCA)’ w.e.f. the 2021 Admission onwards and the ‘Registration process’ for the same shall commence in the month of May 2022.

II. *Furnishing of revised ‘time-lines’ for the implementation of the various stages/phases of the entire project up to its final commissioning:*

As per the time-lines approved by the Software Management Technical Committee held on 24/06/2021, the entire project (development of all the software modules) was scheduled for completion by 31st December 2021.

In the meeting of the Software Management Technical Committee held on 24/02/2022, M/s ITI Ltd. informed the following tentative time-lines for the completion of the tabulation modules:

1. S1 PG and S1 UG ‘Tabulation’ modules can be finalized by the end of March 2022.
2. ‘Onscreen valuation’ module can be finalized by the end of April 2022.
3. ‘Tabulation’ modules of all the remaining courses of 2021 admissions, including CBCS can be finalized by the end of June 2022.

Recommendations:

After deliberations, the Committee finalized the following time-lines for the completion of the ‘Tabulation modules’ of the corresponding examinations:

1. S1 PG and S1 UG ‘Tabulation’ modules shall be finalized before the publication of the results of the ‘S1: PG- New Generation Courses’, through the SLCM Software.
2. ‘Onscreen valuation’ module shall be completed by the end of April 2022.
3. ‘Tabulation’ modules of all the remaining courses of 2021 admissions, including CBCS, shall be completed by the end of June 2022.

III. **Current status regarding the submission of “Change Request Proposal” by M/s ITI Ltd., for incorporating the ‘Enrollment’ module with the time-lines required for its implementation, in the ‘SLCMS Software’, with effect from the 2021 admissions:**

The Committee observed that a formal request to this effect had been forwarded to M/s ITI Ltd., vide Lr. No. Pl.A1/Ad.D1/SLCMS/21 dated 29.01.2022, based on the recommendations of the SMTC held on 10/1/2021.

Recommendations:

M/s ITI Ltd. reported that they can finalize the “Change Request Proposal” only after completing the requirements gathering/data collection with regard to the examinations of the SDE and Private Registration Courses.

The Committee observed that a first round of meeting for completing the requirements/data collection with regard to the examinations of the SDE and Private Registration Courses, has already been convened with the Director, SDE, all the three programmers of the Computer Centre, all the officers from sections concerned (SDE & Private Registration) and the officials from M/s ITI Ltd., by the ‘Joint Registrar, CBCS&ES (Project Manager, SLCM Project)’ on 03/02/2022 and the second round of meeting in this connection is scheduled on 30/03/2022.

In view of the above, the Committee recommended that M/s ITI Ltd. shall submit the “Change Request Proposal” for incorporating the ‘Enrollment’ module in the ‘SLCMS Software’, w.e.f. the 2021 admissions, with the time-lines required for its implementation, on or before 08/04/2022.

The meeting came to an end by 4.30 pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Software Management Technical Committee for discussing the current status with regard to the implementation of the Project “Student Life Cycle Management System” held on 26.03.2022, be noted.

Item No.40.94 **Detailed proposal submitted by Dr. Sabu Joseph ,Director CGA for one day orientation programme/Get together to all foreign students and sanctioning of provisional advance –Consideration of- reg.**

(Ac BI)

The Executive Committee of the CGA held on 10.02.2022 considered the proposal submitted by Dr. Sabu Joseph, Director CGA to conduct one day orientation programme/Get together to all foreign students studying in this institution positively and recommended to entrust the Director, CGA to proceed with the programme and to submit a detailed proposal in this regard.

The Syndicate held on 25.02.2022 considered the matter as item no 37.112.D18, Additional item No. 01 and resolved to approve the minutes of the CGA held on 10.02.2022. The Vice Chancellor has ordered to implement the above resolution.

Accordingly Dr. Sabu Joseph, Director CGA has submitted a detailed proposal for one- day orientation programme and suggested a tentative date as 23.04.2022(Saturday) for conducting the same at CLIF Seminar Hall, Kariavattom Campus, also submitted a request for sanctioning Rs.1,00,000/- (One Lakh only) as provisional advance from the CGA Non-plan account to conduct the programme.

As per the orders of the Vice Chancellor, **the proposal submitted by Dr. Sabu Joseph, Director CGA to conduct one day orientation programme/Get together to all foreign students studying in this institution and a request for sanctioning Rs.1,00,000/- (One Lakh only) as provisional advance from the CGA Non-plan account for conducting the programme is placed before the Syndicate for consideration.**

The detailed proposal submitted by Dr. Sabu Joseph ,Director CGA is appended herewith.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.40.95 **Special Audit of Accounts of UGC Human Resources Development Centre - Report submitted-Consideration of-Reg.**

(OADII)

As per the resolution of the Syndicate at its meeting held on 27.01.2021 vide Item Number 22.71 decided to entrust the Finance Officer to audit the accounts of the UGC-HRDC.On the basis of this resolution, the audit team audited all the available accounts of the last 11 years. The report was submitted to the Hon'ble Vice Chancellor. The Hon'ble Vice Chancellor directed to place the report before Syndicate.

Accordingly, the detailed report is placed before the Syndicate for consideration.

Special Audit of Accounts of the Human Resource Development Centre

(Academic Staff College)

Period of Audit	:	01.04.2010 to 31.03.2021(11 Financial Year)
Date of Audit	:	08.11.2021, 09.11.2021&10.03.2022
Name of Officer Responsible	:	Dr.Jacob John Kattakayam(From 25-06-1998 to 02-09-2010) Dr. S.V. Sudheer (From 03-09-2010 to 14-10-2020), Dr. K. M. Sajad Ibrahim (From 21.10.2020 onwards)
Name of Auditors	:	1.Sri. R. Mahadevan (Finance Officer) 2.Sri.Binoy Mathew (SO,OAD III) 3.Sri.Bhagyanath.T G (SO,OADI) 4.Smt.Ashitha.P S (SO,OADII) 5.Sri.Rahul Krishnan.R (Assistant,OADI) 6.Sri.Ananth S (Assistant,OADII)

I.Introduction

UGC-Human Resource Development Centre of the University of Kerala was established in 1987 in pursuance to the programme of Action of the National Policy on Education 1986 when the University Grants Commission took steps to setup fifty Human Resource Development Centres in various universities/Institutions in the country. The key concept underlined was to strengthen the crucial link between teacher motivation and quality of education, and had the broad objective to

improve quality of teaching by providing ample opportunities for professional and career oriented development to teachers. The UGC-Human Resource Development Centre now functions in the Golden Jubilee Building at Kariavattom campus.

II. Accounts

As per the orders of the Finance Officer, audit of UGC Human Resource Development Centre (Academic Staff College) has been conducted. The Statement of expenditure, Bank Statement and other related orders for the period from 01.04.2010 to 31.03.2021 has been verified. UGC HRDC (Academic Staff College) is maintaining bank accounts viz., 570022766011. On verification of the records maintained in the UGC HRDC CENTRE (Academic Staff College) following facts are noted :-

1. As per the information available with Finance wing an amount of Rs.9,60,03,396 has been received from UGC as grant during the period 01.04.2010 to 31.03.2021. (**Appendix.I**)
2. An amount of Rs.9,30,84,925 has been transferred by the University (from Account No.57002275904) to UGC HRDC CENTRE (Academic Staff College) during the reported period. (**Appendix.II**)
3. Following amounts were also credited to UGC HRDC CENTRE (Academic Staff College) account from University Account No.57002275904 which has been clarified as provisional payments and hence not included in the amount stated in para 2 above.

Date	Amount (Rs.)
07.06.2014	445000
18.03.2016	184785
18.08.2016	136266
05.01.2017	52200
21.07.2017	229700
20.09.2017	65540
28.11.2019	1970000
Total	30,83,491

4. As per the expenditure statement of UGC HRDC CENTRE (Academic Staff College) an amount of Rs.11,48,79,479 has been incurred. Out of the above, the salary of Director and AO amounting to Rs.2,45,85,311 (**Appendix.IV**) has been completely met from the University Account. Hence the expenses met out of amount transferred to UGC HRDC CENTRE (Academic Staff College) account comes to Rs.9,02,94,168. Audit observed that the balance available in the bank account should have been Rs.27,90,757 (93084925-90294168). However, the balance available as on 31.03.2021 is only Rs.2,51,126.85. It is also observed that as per the records available with Finance Wing the amount disbursed as salary of Director and AO comes to Rs.2,37,26,113. There is a difference of Rs.8,59,198 on this account.
5. Amount of Rs.20,00,000/- released to UGC HRDC CENTRE (Academic Staff College) was wrongly credited to the personal bank account of former Director Dr. Jacob John Kattakayam and same was recovered to KUF during 2020-21.
6. University received an amount of Rs.1,19,59,159 as grant in aid from UGC during the year 2021-22 through TSA account with RBI. This amount has been transferred to KUF account number 57002315676.
7. Audit also verified the arithmetical accuracy of statement of expenditure submitted by the UGC HRDC CENTRE (Academic Staff College) from 2010-11 to 2019-20 and found correct (**Appendix.III**)

Conclusion and recommendations:

- a. It is seen that, the records maintained in the UGC HRDC CENTRE, Planning and Development and Finance wing are not reconciled periodically.
- b. As such audit could not ascertain the reasons for differences pointed out either from Planning and Development section or UGC HRDC CENTRE (Academic Staff College).
- c. An officer may be assigned the responsibility to co-ordinate and keep track of all developments on a day to day basis.
- d. A proper monitoring system needs to be put in place to review the financial transactions (say every six months) by constituting a High Level Committee.

- e. University has received an amount of Rs.1,19,59,159/- as grant in aid from UGC. It is suggested to release an amount of Rs.6000000/- (Sixty Lakhs only) after deducting an amount of Rs.1000000(Ten lakhs) already transferred to UGC HRDC on 31/03/2022.

Resolution of the Syndicate

The Syndicate considered the report of the Special Audit of Accounts of the UGC-HRDC submitted by the Finance Officer and **RESOLVED** to approve the same.

FURTHER RESOLVED to initiate immediate steps to reconciled the records maintained in the UGC HRDC CENTRE, Planning and Development and Finance wing periodically.

ALSO RESOLVED to assign Director, Planning and Development to co-ordinate and keep track of all developments on a day to day basis.

ALSO RESOLVED to authorize the Vice-Chancellor to constitute a High Level Committee to monitor system needs and to review the financial transactions (every six months).

ALSO RESOLVED to release an amount of Rs.5000000/- (Fifty Lakhs only) to UGC HRDC with immediate effect.

Item No.40.96. Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022- approval-reg:

(Ac.E1)

The Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on **08.04.2022** is placed before the Syndicate for Consideration and Approval (Minutes appended).

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON ACADEMICS AND RESEARCH**

Date : 08th April, 2022

Time : 11.00 a.m.

Venue : Syndicate Room

Members Present

1. Dr. S. Nazeeb (Convenor)
2. Prof. K. Lalitha
3. Sri. Jairaj J.(Online)
4. Dr. Vijayan Pillai M.
5. Adv. Muralidharan Pillai G. (Online)
6. Sri. Arunkumar R.
7. Dr. K.B. Manoj

Members Absent

1. Dr. Gopchandran. K.G.
2. Adv. A. Ajikumar

Item No.40.96.A1 Ph.D Research – Conversion of Ph.D Registration from Full-time to Part-time – Smt. Sojamol. A - Economics- reg.

Name : Smt. Sojamol. A
 Subject : Economics (Full-Time)
 Research Supervisor : Dr. Abin T. Mathews
 Research Centre : University College, TVPM
 Request : Conversion of Ph.D Registration to Part- time w.e.f 15.07.2021 FN.

Recommendation : *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.A2 *Ph.D Research – Conversion of Ph.D Registration from Full time to Part time and Re- registration – Application submitted by Smt. S.R Janaky - Economics- reg.*

Name : Smt. S.R Janaky
 Subject : Economics (Full-Time)
 Research Supervisor : Dr.Sunija Beegum N.
 Research Centre : Govt. College for Women, Thiruvananthapuram
 Requests : 1. Conversion to Part- time w.e.f 27.10.2016 FN.
 2. Re-registration w.e.f. 05.11.2016, due to default in payment of Research fee for more than six months.

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.A3 *Recognition as Research Centre- Department of Chemistry, St Joseph's College for Women, Alappuzha- report of the inspection committee - reg.*

An application has been forwarded by the Principal, St Joseph's College for Women, Alappuzha to recognise the Dept. of Chemistry of that institution as an approved research centre of University of Kerala. Institution profile, biodata of faculties, details of research publications are also enclosed. The required fee for Centre Recognition Rs. 11,025/- has been remitted.

As per the application submitted, following teachers working at the Dept of Chemistry, St Joseph's College for Women, Alappuzha are approved research supervisors of the University of Kerala.

- Dr. Kumari Nisha S, Assistant Professor, St Joseph's College for Women, Alappuzha with facility centre at Dept of Chemistry, S D College, Alappuzha (U.O No. 3162/2021/UOK dated 30/06/2021)
- Dr. Ramya K, Assistant Professor, St Joseph's College for Women, Alappuzha with facility centre at Dept of Chemistry, S D College, Alappuzha (U.O No. 3353/2021/UOK dated 11/07/2021)

Both the Research supervisors conveyed their willingness to change facility centre to Dept of Chemistry, St. Joseph's College for Women, Alappuzha, if granted recognition. Head of the present facility centre certified that they have no objection in allowing the above research supervisors to change their facility centre to St Joseph's College for Women, Alappuzha and have sufficient research supervisors to run their research centre.

An undertaking has also been submitted by the Principal, in which it is ensured that, adequate funds will be made available for the centre, the scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects etc will be undertaken as part of the Centre's functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees.

As per the resolution of the Syndicate meeting held on 28/10/2021, vide Item No. 33.10.A12, the Inspection team comprising the following members have visited Dept of Chemistry, St. Joseph's College, Alappuzha on 11/02/2022.

- Dr. S Nazeeb, Convenor, Standing Committee of the Syndicate on Academics & Research
- Adv. K H Babujan, Member, Syndicate
- Sri. Arunkumar R, Member, Syndicate
- Dr. Suneesh CV, Assistant Professor, Dept of Chemistry, University of Kerala (Subject expert)

Following are the major findings of the Inspection team:

- The proposed Centre is having a separate own building for library and reference section.
- The library of the Centre is in possession of 3651 books in chemistry related topics and 58 e-journals.
- The Centre has provided separate working facilities for individual scholars.

- There are Two approved research supervisors working as regular faculty in the Centre.
- A research committee has been constituted comprising research guides .
- The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.
- Adequate lab facilities including modern instruments are available at the centre.

The said inspection team has recommended for granting recognition to Dept of Chemistry, St Joseph's College for Women, Alappuzha as an approved Research Centre of this University.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding the recognition of Dept. of Chemistry, St. Joseph's College for Women, Alappuzha as an approved research centre in Chemistry along with the inspection report submitted by the Inspection team is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee recommended and forward the matter to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.A4 *Recognition as Research Supervisor in History – Dr.Aniziya Jayapalan - reg.*

Name : Dr. Aniziya Jayapalan, Assistant Professor in History, University College, Tvpm.

Subject : History

Faculty : Social Sciences

Facility Centre : Dept of History, University College, Thiruvananthapuram

Request : Recognition as Research Supervisor in History

Recommendation : *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.A5 *Ph.D Registration in Environmental Sciences – January 2021 Session - Request for exemption of Research Methodology paper from the course work examination-reg.*

Smt. Mrudula E, who was granted full-time PhD registration in Environmental Sciences, in January 2021 session, w.e.f. 01.07.2021, considering her UGC NET in Environmental Sciences as the eligibility criteria has now submitted a request duly recommended by her research supervisor and the Chairman Doctoral Committee, for exempting her from the Research Methodology paper of course work examination having qualified her M.Phil in Environmental Sciences, at the examination held in June 2021.

The candidate has stated that she had completed her M.Phil in 2019-20 but the course got extended to 2021 due to the pandemic. It may be noted that Ph. D registration was granted to Smt. Mrudula E based on the recommendations of the Doctoral committee held on 24/02/2021.

As per the orders of the Hon'ble Vice-Chancellor, request received from Smt. Mrudula E exempting her from appearing for the Research Methodology paper of the course work examination is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee, by considering the delay in completion of M.Phil course due to Covid pandemic, recommended to exempt Smt. Mrudula E., from appearing the Research Methodology paper of the Course Work examination.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.A6 *Ph.D Research-Re-Registration and Change of Research Supervisor and Centre - Smt.Priya Grace Itti Eipe -reg:-*

Name : Smt. Priya Grace Itti Eipe
 Subject : Civil Engineering (Part-time)
 Research Supervisor : Dr. M.Nazeer (Retired faculty)
 Co-Supervisor : Dr. Reebu Zachariah Koshy
 Research Centre : T.K.M. College of Engineering, Kollam
 Requests : 1. Re-registration from the date of expiry of previous registration i.e.10.09.2020
 2. Change of Research Supervisor to Dr.BindhuK.R, Professor, Dept.of Civil Engineering, College of Engineering, Trivandrum.
 3.Change of Centre to College of Engineering, Trivandrum.

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.A7 *Recognition as Research Supervisor in Biotechnology – Dr. Tessy Thomas Maliekal- reg.*

Application duly recommended by the Head of the Institution & Chairman BoS (PG) has been received from the following Ph.D holder who is working as Scientist EII at Rajiv Gandhi Centre for Biotechnology (Regular) for the recognition as Research Supervisor in the subject Biotechnology.

The details are as follows:

Details of the applicant	Educational qualification	Details of publications	Facility Centre Opted	Subject & Faculty
Dr. Tessy Thomas Maliekal Scientist EII (w.e.f. 01.06.2021), Rajiv Gandhi Centre for Biotechnology, Thiruvananthapuram (Regular scientist) (Date of Superannuation – 28/05/2032)	Ph.D in Biotechnology University of Kerala Date of award: (01/08/2003) <u>Experience</u> 6 years independent postdoctoral experience at National Centre for Biological Sciences, Bangalore. One year experience at RGCB on temporary basis as Research Associate.	1. "TMI-IR680 peptide for assessment of surgical margin and lymph node metastasis in murine orthotopic model of oral cancer " Published in the journal Scientific Reports (Accepted on 20/10/2016 and published on 09/11/2016) ISSN No. 2045-2322 2. "Live detection and purification of cells based on the expression of a histone chaperone, HIRA, using a binding peptide" published in the journal Scientific Reports (Accepted on 27/10/2015 and published on 24/11/2015) ISSN No. 2045-2322	Rajiv Gandhi Centre for Biotechnology, Trivandrum (Facility certificate submitted)	Biotechnology (Faculty of Applied Sciences and Technology)

		(Both the publications are scopus indexed and listed in UGC list of approved journals as certified by the Chairman, BoS (PG) in Biotechnology)		
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As per the regulations, the following are the requisites for considering the application for Recognition as Research Guide:

- Ph.D Degree (as per regulations, Ph.D in concerned subject) is mandatory.
- For Assistant/ Associate Professors, Two publications in approved journals after the award of Ph.D degree.
- Facility certificate from the institution where they intend to work as guide.
- The applications are to be forwarded by the respective heads of institution, duly recommended by Chairman, Board of Studies (PG).
- Guideship fee of Rs.1,050/- (Rupees One thousand fifty only).
- Experience certificate (not needed for teaching faculty working at departments of University of Kerala).
- Two years teaching experience mandatory for granting Guideship. This is not mandatory for teachers working in the teaching departments of University of Kerala.
- Two or more years post doctoral experience in reputed institutions will be reckoned as one year teaching/research experience only for the purpose of granting Guideship.
- Applicant will be eligible for Guideship only one year after the award of Ph.D degree.
- As per Clause 5.1 of the University of Kerala Regulations - 2016, Any regular Professor of the University/approved research centre with at least five research publications in refereed journals, approved by the UGC/University and any regular Associate/Assistant Professor of the University/approved research center with a Ph.D. degree and at least two research publications in refereed journals, approved by the UGC/University, may be recognized as Research Supervisor.

As per the clause (2) of U.O No. Ac.E1.A/2013 dated 09/12/2013, regarding the revised norms for granting Recognition as Research Supervisor, Scientists working in approved research centres should possess a minimum of two years of research experience, for getting approval as recognised research supervisor.

As per the experience certificate from RGCB, Dr. Tessy Thomas Maliekal, holding the post of Scientist EII (Equivalent to Associate Professor) is working as a regular employee with effect from 01/06/2021. She holds only 5 months and 9 days of experience (as on the date of application) in a permanent posting. As per the above certificate she also have the following working experience at RGCB on temporary basis (Almost 11 years):

- Visiting Scientist from 25/02/2010 to 23/02/2014
- Program Scientist from 24/02/2014 to 23/02/2015
- Senior Program Scientist from 24/02/2015 to 28/05/2021

The Director, Rajiv Gandhi Centre for Biotechnology, Thiruvananthapuram has stated that, after obtaining a Ph.D from University of Kerala, Dr. Tessy Thomas Maliekal worked as a Post-Doctoral Fellow in Regional Cancer Research Centre, Thiruvananthapuram and National Centre for Biological Sciences, Bangalore.

The Syndicate at its meeting held on 23.12.2021 considered the matter along with the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.12.2021, and resolved to direct the candidate to submit the proof of Post Doctoral experience from Regional Cancer Centre and National Centre for Biological Sciences, Bangalore.

The candidate has now submitted the proof of Post Doctoral experience from Regional Cancer Centre and National Centre for Biological Sciences, Bangalore. In light of experience certificate from Regional Cancer Centre she joined as Research Associate after completing her PhD from the Rajiv Gandhi Centre for Biotechnology, Trivandrum. As per the experience certificate from

National Centre for Biological Sciences, she was worked as an independent postdoctoral fellow in the period from 2004 to 2010.

It may be noted that two years teaching experience is mandatory for granting Guideship. It may be also noted that "Two or more years post doctoral experience in reputed institutions will be reckoned as one year teaching/research experience only for the purpose of granting Guideship."

As per the orders of the Hon'ble Vice-Chancellor, the application for Recognition as research supervisor in Biotechnology in respect of Dr. Tessy Thomas Maliekal, Scientist EII at RGCB, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Academics and Research for reconsideration and recommendations.

Recommendation: *The Committee recommended to grant recognition as research supervisor to Dr. Tessy Thomas Maliekal, on completion of one year working experience in her permanent post in RGCB, i.e. 01.06.2022, as per norms.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.A8 *Ph.D Research- Inclusion of Co-supervisor – Sri. Vijesh V, Full-Time Research scholar in Futures Studies- reg.*

Name : Sri. Vijesh V
 Subject : Futures studies (Full Time)
 Research Supervisor : Dr. K Satheesh Kumar
 Research Centre : Dept. of Futures Studies, University of Kerala, Kariavattom.
 Request : Inclusion of Dr. S Sankararaman, Professor, Dept. of Optoelectronics, University of Kerala, Kariavattom as Co-supervisor.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.A9 *Exploring possibilities of establishing a research centre for Humanities and Languages at the University Library- reg*

As per the note from PS to PVC, the Expert Committee on University Education: Covid -19 and after, recommended to explore the possibilities of establishing a research centre for Humanities and Languages at the University Library.

As per UGC (Minimum Standards and Procedure for Award of M.Phil./Ph.D Degrees) Regulations, 2016 and University of Kerala Regulation 2016, Post-graduate Departments of Colleges and Research laboratories of Central/State Government with adequate facilities for research as mentioned in the Clause (10.1) of the said regulations alone shall be allowed to offer Ph.D programmes. Also the Regulation 2016 stipulates that registration to research leading to Ph.D programme shall be allowed, only in Research Centres, fulfilling the provisions in the said regulations.

Since Kerala University Library does not satisfy the conditions to continue as Research centre, as stipulated in UGC Regulation 2016, the Syndicate at its meeting held on 31.01.2015 resolved to stop granting fresh Ph.D registration in Kerala University Library and Campus Library Kariavattom w.e.f July 2015 Session onwards. University Order in this regard has been issued vide U.O No. Ac.E1/2017 dated 22/08/2017.

Now the expert committee recommended to explore the possibilities of establishing a research centre for Humanities and Languages at the University Library. The committee observed that the University Library has huge potential, with 3, 15, 355 books, 2500 e-books and 9950 e-journals to its credit, to function as a research centre. So the clause that allows Central/State Laboratories will be extended to Central/State Libraries as well. Also recommended that as the proposal involves clarification from experts, the same may be placed in relevant bodies for further discussion.

As per the orders of the Hon'ble Vice-Chancellor the matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 08.06.2021.

The Syndicate at its meeting held on 11.06.2021, considered the matter along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to constitute an expert Committee chaired by Pro-Vice-Chancellor with the following Members 1. Dr. R.B. Binoj Kumar (Director, Research), 2. Dr. Manju S Nair (Dean, Faculty of Social Sciences), 3. Dr. Shifa S (Dean, Faculty of Oriental Studies), 4. Dr. Jamuna B S (Dean, Faculty of Arts), 5. Dr. C R Prasad (HoD, Dept. of Kerala Studies), and Dr. Meena T Pillai (Professor Institute of English) and submit a report regarding the feasibility of recognizing Tagore Centre, currently functioning in the Kerala University Library and SCERT as research centres. The report to be placed in the Standing Committee of the Syndicate on Academics and Research. The Hon'ble Vice-Chancellor has ordered to implement the resolution of the Syndicate. Accordingly, the meeting of the said Committee was held on 15.07.2021 & 03.03.2022 at PVC's Chamber (Minutes of the Expert Committee appended).

As per the orders of the Hon'ble Vice-Chancellor the matter of exploring possibilities of establishing a research centre for Humanities and Languages at the University Library in a status as equal to State/ Central Laboratories, by considering the potential of the same, along with the minutes of the meeting of the Expert Committee is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

MINUTES OF THE MEETING OF THE EXPERT COMMITTEE CONSTITUTED TO REPORT THE FEASIBILITY OF RECOGNISING TAGORE NIKETAN AT KERALA UNIVERSITY LIBRARY AND S.C.E.R.T. AS RESEARCH CENTRES

Venue : PVC's Chamber

Date : 03rd March, 2022

Time : 02.00 pm

The Syndicate at its meeting held on 11/06/2021, vide Item No.28.30.A1, constituted an Expert Committee chaired by the Pro Vice-Chancellor to study and report the feasibility of recognising Tagore Niketan currently working at Kerala University Library and SCERT as Research Centres.

A meeting of the above Expert Committee chaired by the Pro-Vice-Chancellor with the following members, has been convened at 02.00 pm on 03.03.2022.

1. Dr. Binojkumar R B, Director Research
2. Dr. Manju S Nair (Dean, Faculty of Social Sciences)
3. Dr. Shifa S (Dean, Faculty of Oriental Studies)
4. Dr. Jamuna D S (Former Dean, Faculty of Arts)
5. Dr. C R Prasad (HoD, Dept of Kerala Studies, University of Kerala)
6. Dr. Meena T Pillai (Dean, Faculty of Arts)

The said committee discussed the matter in detail and recommended as follows:

*To convert University Library as a **Sub-Centre on Interdisciplinary Research Centre for Humanities & Languages**, under Dept. of Kerala Studies, University of Kerala, so as to uplift the possibilities of utilizing the vast resource in the Library. The Head, Dept of Kerala Studies, University of Kerala shall be the Director of the Sub-Centre. Research supervisors working in affiliated colleges can use the facility of the Sub-centre.*

The committee also observed that the matter of recognizing SCERT as the Research Centre, is already considered by the Syndicate, vide item no: 21.78.A34, at its meeting held on 29.12.2020, and inspection has to be conducted by the team constituted by the said Syndicate meeting.

Meeting came to an end at 02.30 pm

Recommendation: The Committee considered the above matter and recommended to reconstitute the sub-committee by including the Convenor, Standing Committee of the Syndicate on Academics and Research to study the matter in detail and submit the report before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.A10 Recognition as Research Centre to Institute of Land and Disaster Management (ILDM) - reg.

Application has been forwarded by the Director, Institute of Land and Disaster Management to recognize the institution as an approved research centre of University of Kerala. A proforma containing the details of the Institution is enclosed. The Director has stated that the required fee for Centre Recognition of Rs. 11,025/- will be remitted on confirmation.

Institute of Land and Disaster Management (ILDM), Tvpm is an autonomous institute established under the Department of Revenue, Government of Kerala. This institution caters to the training and research needs of the State and Central Governments in the key areas of land governance, disaster management and river management and functions as the training center of the National Institute of Disaster Management (NIDM), Government of India, New Delhi. They have pointed out that from the centre 40 UG/PG students have completed their internship programmes especially from Universities like University of Reading (UK), KUFOS, Pondichery Central University, MG University, Madras University, Central University of Kerala, TISS (Mumbai), Kannur University and SRM University. The institute act as a study centre for IGNOU courses like Post - Graduate Diploma in Disaster Management, Certificate Programme in Disaster Management, Post - Graduate Certificate programme in Geo- informatics, and Certificate Course in First-Aid.

The number of recognized research guides employed (as Research Advisory Committee members) in the institution as shown in the application is four of which two of are retired faculties (Dr. Srikumar Chattopadhyay, Scientist- G (Rtd.), National Centre for Earth Science Studies, Tvpm and Dr. R Anil Kumar, Associate Professor (Rtd.), Dept. of Geography, University College, Tvpm). The other two guides are Dr. A.P. Pradeep Kumar, Associate Professor, Dept. of Geology, Kerala University and Dr. K.Mani, Associate Professor, Dept. of Geography, University College, Tvpm with facility centre at Dept of Geology, University of Kerala and University College, Thiruvanthapuram respectively.

The Director, ILDM has requested to grant recognition to Institute of Land and Disaster Management (ILDM) as an approved research centre of Kerala University in the areas of Land Governance (Agriculture- Faculty of Science), Disaster Management (Disaster Management- Faculty of Science) and River Management (Geography- Faculty of Science) .

Clause 10 of the Regulations for Award of Ph.D. Degrees, University of Kerala, 2016, describes the Academic, administrative and infrastructure requirement for offering Ph.D. programmes which are furnished below:

Clause 10.1: Post-graduate Departments of affiliated Colleges and Research laboratories of Central/State Government with at least two Ph.D. qualified teachers/ scientists in the Department concerned along with required infrastructure, supporting administrative and research promotion facilities as per these Regulations, stipulated under sub-clause 10.2, shall be considered eligible to offer Ph.D. programmes, provided the other conditions specified by the University are fulfilled.

Clause 10.2: Post-graduate Departments of Colleges and Research laboratories of Central/ State Government with adequate facilities for research as mentioned below alone shall be allowed to offer Ph.D. programmes:

10.2.1 In case of science and technology disciplines, exclusive research laboratories with sophisticated equipment as specified by the University with provision for adequate space per research scholar along with computer facilities and essential software, and uninterrupted power and water supply;

10.2.2 Earmarked library resources including latest books, international journals, e-journals, extended working hours for all disciplines, adequate space for research scholars in the Department/ Library for reading, writing and storing study and research materials;

10.2.3 Colleges may access the required facilities of the neighbouring Institutions/Colleges, or of those Institutions/Colleges/R&D laboratories/Organizations which have the required facilities.

It may also be noted that as per the Norms, "Recognition as research centres may be granted to (1) Departments in affiliated colleges having P.G. programmes in the subject concerned, and (2) Institutions devoted to research and specialist studies, not run on commercial line".

As per the orders of the Hon'ble Vice- Chancellor, the application for granting recognition to Institute of Land and Disaster Management (ILDM), Tvpm, as an approved research centre of this University, was placed before the Standing Committee of the Syndicate held on 18.02.2022, the committee recommended to consider the matter along with the report of the sub-committee constituted for considering the matter of granting recognition as approved research centres to SCERT and Kerala University Library .

The Syndicate at its meeting held on 25.02.2022 vide item no. 37.112.A8 considered the above recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to approve the same.

The meeting of the said sub-committee was held on 15.07.2021 & 03.03.2022 at PVC's Chamber (Minutes of the Expert Committee appended).

As per the orders of the Hon'ble-Vice Chancellor the matter of granting recognition to ILDM as an approved research centre of this University along with the minutes of the meeting of the Sub-committee constituted for considering the matter of granting recognition as approved research centres to SCERT and Kerala University Library is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

MINUTES OF THE MEETING OF THE EXPERT COMMITTEE CONSTITUTED TO REPORT THE FEASIBILITY OF RECOGNISING TAGORE NIKETAN AT KERALA UNIVERSITY LIBRARY AND S.C.E.R.T. AS RESEARCH CENTRES

Venue : PVC's Chamber

Date : 03rd March, 2022

Time : 02.00 pm

The Syndicate at its meeting held on 11/06/2021, vide Item No.28.30.A1, constituted an Expert Committee chaired by the Pro Vice-Chancellor to study and report the feasibility of recognising Tagore Niketan currently working at Kerala University Library and SCERT as Research Centres.

A meeting of the above Expert Committee chaired by the Pro-Vice-Chancellor with the following members, has been convened at 02.00 pm on 03.03.2022.

- Dr. Binojkumar R B, Director Research
- Dr. Manju S Nair (Dean, Faculty of Social Sciences)
- Dr. Shifa S (Dean, Faculty of Oriental Studies)
- Dr. Jamuna D S (Former Dean, Faculty of Arts)
- Dr. C R Prasad (HoD, Dept of Kerala Studies, University of Kerala)
- Dr. Meena T Pillai (Dean, Faculty of Arts)

The said committee discussed the matter in detail and recommended as follows:

*To convert University Library as a **Sub-Centre on Interdisciplinary Research Centre for Humanities & Languages**, under Dept. of Kerala Studies, University of Kerala, so as to uplift the possibilities of utilizing the vast resource in the Library. The Head, Dept of Kerala Studies, University of Kerala shall be the Director of the Sub-Centre. Research supervisors working in affiliated colleges can use the facility of the Sub-centre.*

The committee also observed that the matter of recognizing SCERT as the Research Centre, is already considered by the Syndicate, vide item no: 21.78.A34, at its meeting held on 29.12.2020, and inspection has to be conducted by the team constituted by the said Syndicate meeting.

Meeting came to an end at 02.30 pm

Recommendation: *The Committee recommended to place the matter before the subcommittee reconstituted for considering the matter of granting recognition as approved research centres to SCERT and Kerala University Library.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.A11 *Ph. D Research– Modification of Title – Smt. Anila R. – Full-time Research Scholar in Economics – reg:*

Name : Smt. Anila.R
 Subject : Economics (Full-time)
 Research Supervisor : Dr. Christabell P.J.
 Research Centre : Dept. of Futures Studies, University of Kerala, Kariavattom
 Request : Modification of Title to “Contextualising Development Indices: The Kerala Experience”

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.A12 *Recognition as Research Centre- Department of Chemistry, St. Stephen's College, Pathanapuram- reg.*

An application has been forwarded by the Principal, **St. Stephen's College, Pathanapuram** for recognising the Dept of Chemistry of that institution as an approved research centre of University of Kerala. The Syndicate at its meeting held on 20/01/2022, considered the matter and resolved to constitute an inspection committee with the following members to visit the centre:

- Dr. S Nazeeb, Convenor, Standing Committee of the Syndicate on Academics & Research
- Dr. Vijayan Pillai M, Member, Syndicate
- Dr. Suneesh C V, Assistant Professor, Dept of Chemistry, University of Kerala (Subject expert)

The above Inspection team visited the **Dept of Chemistry, St.Stephen's College, Pathanapuram** on 19/03/2022. Following are the major findings of the Inspection team:

- The proposed Centre is having a separate own building for library and reference section.
- The library of the Centre is in possession of 3066 books in chemistry related topics, 12 hard copy Journals and 83 e-journals.
- The Centre has provided separate working facilities for individual scholars.
- There are Three approved research supervisors working as regular faculty in the Centre.
- A research committee has been constituted comprising research guides .
- The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre’s functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.
- Adequate lab facilities including modern instruments are available at the centre.

The said inspection team recommended to grant recognition to Dept of Chemistry, St.Stephen's College, Pathanapuram as approved Research Centre of this University.

As per the orders of the Hon’ble Vice-Chancellor, the matter regarding the recognition of Dept. of Chemistry, St.Stephen's College, Pathanapuram as an approved research centre in Chemistry along with the inspection report submitted by the Inspection team is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee recommended and forward the matter to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.B1 *Ph.D Research – Change of Research Supervisor and change of Research Centre – Smt. Neenu R S, Full-time-research scholar in Botany- reg:-*

Name : Smt. Neenu R S
 Subject : Botany (Full-time)
 Research Supervisor : Dr. V.S. Anilkumar, Assistant Professor, Dept. of Botany, University College, Tvpm.
 Research Centre : University College, Tvpm
 Request : 1.Change of research supervisor to Dr.Brijithlal N D, Assistant Professor, Department of Botany, Bishop Moore College, Mavelikkara.
 2. Change of research centre to SD College, Alappuzha.

Recommendation: *The Committee recommended to hear the research supervisor and the scholar in the next Standing Committee of the Syndicate on Academics and Research. Also recommended to issue an intimation to the supervisor as he failed to appear for the hearing conducted on 08.04.2022.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.B2 *Ph.D Research – Change of Research Centre, Change of Research Supervisor and inclusion of Co-supervisor – Ms. Nimmy A.V, Full-time-research scholar in Physics- reg:*

Name : Ms. Nimmy A.V
 Subject : Physics (Full-time)
 Research Supervisor : Dr. Ananda Kumar V.M, Dept. of Physics, M.G. College, Thiruvananthapuram
 Research Centre : M.G College, Thiruvananthapuram
 Request : 1. Change of research supervisor to Dr. V. Biju, Professor, Dept. of Physics, University of Kerala, Kariavattom
 2. Inclusion of present supervisor Dr. Ananda Kumar V.M as co-supervisor.
 3. Change of research centre from M.G College, Thiruvananthapuram to Department of Physics, University of Kerala, Kariavattom

Recommendation: *The Committee heard both the research supervisor and the scholar and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.B3 *Application for approval as Research Supervisor in Zoology– Dr. Siny G Benjamin - reg.*

Name : Dr. Siny G Benjamin, Assistant Professor, Dept.of Zoology, All Saints College, Tvpm.
 Subject : Zoology
 Faculty : Science
 Facility Centre : Department of Zoology, Mar Ivanios College, Tvpm
 Request : Recognition as Research Supervisor in Zoology.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.B4 *Phd. Registration- Cancellation of Ph.D Registration - Ms.Chandana R - Botany reg:*

Ms.Chandana R, a Full-time Ph.D scholar in Botany has submitted an application with prescribed fee along with the request which is endorsed by the Doctoral Committee Chairman and Research Supervisor for the cancellation of Ph.D Registration and relinquishment of fellowship as she has qualified ICMR-JRF National level entrance examination 2021 and has been awarded the Junior Research Fellowship for the research in the field of Biomedicine. She had registered as a full-time PhD research scholar in Botany under the guidance of Dr.Rajalakshmi R, Associate Professor, Department of Botany, University of Kerala, Kariavattom, Tvpm vide UO.No.AcEVI 5169/2021/UOK dated 01/10/2021 w.e.f 11/08/2021.

As per the Kerala University First Ordinance 1978 Chapter XII Research studies and award of fellowship Clause 27 stipulates that a research scholar shall not discontinue the research work without obtaining the permission of the Syndicate. The Syndicate may in cases where permission has been granted for resigning or discontinuing the work, require the holder to refund the whole amount of the stipend drawn by him or any portions thereof or may waive the recovery of the amount received by the fellow.

The candidate was sanctioned University JRF for the first year vide UO.N.o. AcEVI 6492/2021/UOK dated 19/11/2021 for the period from 11/08/2021 to 10/08/2022 @11000/-. As per the remarks from the Audit III, Kariavattom, the candidate has claimed an amount Rs. 40452/- as JRF for the period from 11/08/2021 to 30/11/2021. Hence the candidate has to refund an amount Rs.40452/- as she requested to cancel the Ph.D Registration. Accordingly a memo No.AcEVI(5)/BOT/ 23917/2021 dated 19/02/2022 was issued to the candidate intimating her to refund the amount for cancelling the PhD registration.

In reply to [memo](#) dated 19/02/2022 Ms. Chandana R submitted a request to exempt her from refunding of the fellowship amount.

In her [request](#) the candidate states that she got registration of Ph.D under the guidance of Dr.Rajalakshmi R, Associate Professor, Department of Botany, University of Kerala, Kariavattom, Tvpm and she finalised the area of research as Molecular taxonomy on the topic "Assessment of diversity of Adhatodabeddomei C.B.Cl. (Acanthaceae) and since a lot of ground work had to be done she commenced her work from November 2020 itself. After getting her registration w.e.f 11/08/2021 she had been travelling to collect plants and maintaining them along with the collection of data related to her work staying as a paying guest outside the campus. According to her she could collect more than 100 twigs of a plant (Adathodabeddomei) from many places from Kasaragod to Thiruvananthapuram, all of which have been planted, tagged with identity markers and grown in the Department of Botany and now she has entrusted, the entire collection of plants, all the work she has done including the data collected related to the research till January 2022 to the Department of Botany, Dr.Rajalakshmi R, her project Assistant and a PG student working in the area.

The candidate informed that she secured 29th position in the list of 120 in the ICMR-JRF Entrance Examination conducted as a National level examination. According to the terms of [ICMR](#), the candidates have to find placement in Medical College/Hospital/University/National Laboratory/ Institution of higher learning and research in India and send them the research proposal on health research through the guide duly recommended by the Institutional Academic Council or any equivalent Research Committee of the Institute along with the candidate's joining documents for availing fellowships.

Candidate states that she received the fellowship amount Rs.40452/- in January 2022 for the duration of 3 months & 20 days from the date of registration to 30th November 2021 and she was asked to refund the fellowship which she has claimed vide Memo dated 19/02/2022. According to her, it is unfair as the fellowship of Rs.11000/- per month has been granted to her for the work she did (for less than 4 months alone) though her work was done for more than a year since November 2020 which has now become the physical and intellectual property of the Department of Botany, University of Kerala. She also points out that her request for cancellation is not an irresponsible relinquishment of research but comes out of her sincere urge to pursue health research with ICMR-JRF at an Institute prescribed by ICMR.

In this context it may be noted that there no specific regulations set by the UGC regarding forfeiture of Fellowship by Indian students refund thereon. In the case under consideration the Research Fellow proposes to take up JRF offered by ICMR.

Hence the candidate has requested to consider her as a scholar with genuine research aptitude and to exempt her from refunding the fellowship amount and also to represent her case before the Hon'ble Syndicate so as not to insist on the refunding of the fellowship amount given her for the research work.

As per the orders of the Hon'ble Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: *The Committee considered the above matter and recommended to cancel the Ph.D registration granted to Smt. Chandana R., in the subject Botany, as per norms.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.B5 *Conversion of Ph.D Registration - Full-time to part time - Krishna Mohandas - Home Science - reg:*

Name : Krishna Mohandas
 Subject : Home Science (Full- time)
 Research Supervisor : Dr.Mini Joseph
 Research Centre : Govt.College for Women, Tvpm
 Request : Conversion of mode of registration to Part-time w.e.f. 05.10.2017 AN

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.B6 *Ph.D Research – Change of Research supervisor – Mr. Jafeesh. J , Part-time research scholar in Physics- reg:*

Name : Mr. Jafeesh. J
 Subject : Physics (Part-time)
 Research Supervisor : Dr. Daizy Philip (Retired)
 Research Centre : Mar Ivanios College, Thiruvananthapuram
 Request : Change of Research supervisor to Dr. Renju R Krishnan, Assistant Professor, Dept. of Physics, St. Xavier's College, Thumba.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.B7 *Application for approval as Research Supervisor in Physics – Dr. Induja I.J - reg.*

Name : Dr. Induja I.J, Assistant Professor, Department of Physics, TKMM College, Nangiarkulangara
 Subject : Physics
 Faculty : Science
 Facility Centre : Sree Narayana College, Kollam
 Request : Recognition as Research Supervisor in Physics

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.B8 ***Application for approval as Research Supervisor in Physics – Dr.Shyju G.J-reg.***

Name : Dr. Shyju G.J, Assistant Professor, Department of Physics,
Christian College, Kattakkada
Subject : Physics
Faculty : Science
Facility Centre : Mar Ivanios College, Tvpm
Request : Recognition as Research Supervisor in Physics

Recommendation: ***The Committee considered the above matter and recommended to agree with the request.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.B9 ***Application for approval as Research Supervisor in Physics – Dr.Sajikumar.A.C- reg.***

Name : Dr. Sajikumar A.C, Assistant Professor, Department of Physics,
Christian College, Kattakkada
Subject : Physics
Faculty : Science
Facility Centre : Mar Ivanios College, Thiruvananthapuram
Request : Recognition as Research Supervisor in Physics

Recommendation: ***The Committee considered the above matter and recommended to agree with the request.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.B10 ***Approval as Research Supervisor in Psychology - Dr. Anil Jose P S - reg:-***

Name : Dr. Anil Jose P S, Assistant Professor, Department of Psychology, Fatima
Mata National College, Kollam
Subject : Psychology
Faculty : Science
Facility Centre : Govt. College for women, TVPM
Request : Recognition as Research Supervisor in Psychology

Recommendation: ***The Committee considered the above matter and recommended to agree with the request.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.B11 ***Approval as Research Supervisor in Psychology - Dr. Aneesh V Appu - reg:-***

Name :Dr. Aneesh V Appu, Assistant Professor, Department of Psychology,
Mahathma Gandhi College, Thiruvananthapuram
Subject : Psychology
Faculty : Science
Facility Centre : Govt.College for women, TVPM
Request : Recognition as Research Supervisor in Psychology.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.B12 *Ph D research - Application for Conversion of Ph.D Registration- Full-time to part-time - Ms.Aswathy V- Physical Education- reg:-*

Name : Ms. Aswathy V
 Subject : Physical Education (Full-time)
 Research Supervisor : Dr. Biju Kumar K.
 Research Centre : LNCPE, Kariavattom, Tvpm.
 Request : Conversion the mode of registration to part-time w.e.f 05.03.2020 FN

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.B13 *Application for approval as Research Supervisor in Physical Education – Dr. Prasanna Kumaran K. - reg*

Name : Dr. Prasanna Kumaran K., Associate Professor, Dept. of Physical Education, College of Engineering, Tvpm.
 Subject : Physical Education
 Faculty : Physical Education
 Facility Centre : LNCPE, Kariavattom, Tvpm.
 Request : Recognition as Research Supervisor in Physical Education.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.B14 *Approval as Research Supervisor in Physical Education – Dr. Rosenicx P K -reg:*

Name : Dr. Rosenicx P.K, Associate Professor & Head, Dept. of Physical Education, Govt. College for Women, Tvpm.
 Subject : Physical Education
 Faculty : Physical Education
 Facility Centre : LNCPE, Kariavattom, Tvpm
 Request : Recognition as Research Supervisor in Physical Education.

Recommendation: *The Committee considered the matter and recommended to grant recognition as research supervisor to Dr. Rosenicx P.K., in the subject Physical Education, considering the proof of the third article submitted by the applicant is published in the journal enlisted in the UGC CARE list.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.B15 *Application for approval as Research Supervisor in English – Dr.N.Sarawathy Antharjanam-reg*

Name : Dr. N Saraswathy Antharjanam, Associate Professor, Dept. of English, S D College, Alappuzha.

Subject : English
 Faculty : Arts
 Facility Centre : S D College, Alappuzha.
 Request : Recognition as Research Supervisor in English.

Recommendation: *The Committee, by considering the date of superannuation, recommended not to grant recognition as research supervisor to Dr. N Saraswathy Antharjanam.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.B16 *Approval as Research Supervisor in Zoology - Dr. Susan Kurian - reg*
 Name : Dr. Susan Kurian, Assistant Professor, Department of Zoology, Mar Ivanios College, Tvpm

Subject : Zoology
 Faculty : Science
 Facility Centre : Department of Zoology, Mar Ivanios College, Tvpm
 Request : Recognition as Research Supervisor in Zoology.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.C1 *Ph.D Research – Change of Research Supervisor and Centre- Commerce – Application submitted by Smt. Jaiji J S - reg.*

Name : Smt. Jaiji J S
 Subject : Commerce (full-time)
 Research Supervisor : Dr. Jaya S. Anand (Retired Faculty)
 Research Centre : Institute of Management in Government, Thiruvananthapuram
 Requests : 1. Change of Research supervisor to Dr. Sajeev H, Assistant Professor, Govt. Arts College, Thiruvananthapuram.
 2. Change of Research centre to Govt. Arts College, Thiruvananthapuram.

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.C2 *Post Doctoral Fellowship- 2018-19-Extension of PDF to the second year-reg.*

The Following Regular PDF Scholars has submitted application for extension in PDF research period for one more year. Details of the Regular PDF Scholars,

Sl. No.	Name of Scholars, Subject and Registration details	Mentor and Research Centre	Period of Ist year PDF	Requested extension period	Fellowship amount per month in Rs.	Research Achievements
1	Dr.Kamaludheen K T Education Ac.EVII/2018-19 dated 29/03/2021	Dr. Bindu R L Associate Professor Dept. of Education, University of Kerala	16/12/2020 to 15/12/2021	16/12/2021 to 15/12/2022	20,000/-	Paper Presentation-3 Workshops Participated-1 Journals published-2 Books Published -5

2	Dr.Roshna V Gopal Education Ac.EVII/2018-19 dated 29/03/2021	Dr. Sindhya V Asst. Professor Dept. of Education, University of Kerala	16/12/2020 to 15/12/2021	16/12/2021 to 15/12/2022	20,000/-	Paper Presentation-3 Workshops Participated-16 Journals published-1 Books Published -1
3	Dr.Swetha S Aquatic Biology and Fisheries Ac.EVII/2018-19 dated 29/03/2021	Dr.A.Biju Kumar Professor Dept. of Aquatic Biology and Fisheries, University of Kerala	07/12/2020 to 06/12/2021	07/12/2021 to 06/12/2022	20,000/-	Paper Presentation-1 (Webinar)
4	Dr.Gomathy L S History Ac.EVII/2018-19 dated 29/03/2021	Dr.V. Sathish Associate Professor Dept. of History University of Kerala	30/12/2020 to 29/12/2021	30/12/2021 to 29/12/2022	20,000/-	Paper Presentation-3 Workshops Participated-16 Journals published-1 Books Published -1
5	Dr.Anu Krishnan R Education Ac.EVII/2018-19 dated 29/03/2021	Dr.Geetha Janet Vitus Associate Professor Dept. of Education, University of Kerala	16/12/2020 to 15/12/2021	16/12/2021 to 15/12/2022	20,000/-	Paper Presentation-1 Workshops Participated-1 Seminar participation-1
6	Dr.A.Shyla Helin Tamil Ac.EVII/2018-19 dated 29/03/2021	Dr. Hepsy Rose Mary A Assistant Professor Dept. of Tamil University of Kerala	21/12/2020 to 20/12/2021	21/12/2021 to 22/12/2022	20,000/-	Seminars participated-11 Journal published-1
7	Dr.Sheena Bijukumar Education Ac.EVII/2018-19 dated 29/03/2021	Dr.Geetha Janet Vitus Associate Professor Dept. of Education, University of Kerala	17/12/2020 to 16/12/2021	17/12/2021 to 16/12/2022	20,000/-	Papers published-5 Seminars participated-1 Books Published -1
8	Dr.Swapna P Education Ac.EVII/2018-19 dated 29/03/2021	Dr. Sindhya V Asst. Professor Dept. of Education, University of Kerala	16/12/2020 to 15/12/2021	16/12/2021 to 15/12/2022	20,000/-	Papers presentation-3 Seminars participated-23 Workshops Participated-4 Books Published -1

They have submitted a report of their research activities during the first year with supporting documents. Dr.Swetha .S, Regular Post Doctoral Fellow in Aquatic Biology has submitted a Webinar presentation certificate held in February 2022 i.e after the expiry of first year fellowship period.She has submitted a request forwarded by the mentor stating that due to the restrictions imposed by the Government in the wake of COVID-19 pandemic she was not able to collect her specimens or conduct her experiments during the first year.

As per the clause 11.1 of the regulations for the award of PDF 2016, the Post Doctoral Fellowship shall be awarded for a period of one year in the first instance and may be renewed , on the basis of record of research work, for a period of one more year, subject to availability of positions.

As per the clause 6.3 of the regulation, a maximum of 25%, rounded off to the next higher integer, of the total number of positions shall be reserved for candidates seeking extension to the second year.

As per UO.No.Ac.EVII/Bud.Sp.1.8/2019 dated 22/11/2019, the number of Post Doctoral Fellowship to be awarded each year has been increased to 40(forty). ie, the extension in research period can be granted for 10 candidates.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting extension of PDF research period for one more year in respect of the above eight candidates is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to grant extension of PDF research period for one more year to the above mentioned eight candidates, from the date of expiry of their first year of PDF.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.C3 **Change of facility centre- Application submitted by Dr. Vijila V-reg.**
 Name : Dr. Vijila V, Assistant Professor, Dept. of Commerce, Govt. College, Attingal, Thiruvananthapuram
 Subject : Commerce
 Faculty : Commerce
 Facility Centre : Govt. College, Attingal
 Request : Change of Facility Centre to Govt. Arts College, Tvpm.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.C4 **Change of Research Centre – Application submitted by Sri. Justin Does – reg.**
 Name : Sri. Justin Does
 Subject : Commerce (Part-time)
 Research Supervisor : Dr. Biju T
 Research Centre : F.M.N. College, Kollam
 Request : Change of Research centre to Department of Commerce, University of Kerala, Kariavattom, Thiruvananthapuram.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.C5 *Ph.D Research – Change of Research Supervisor and Centre – Application submitted by Smt. Dayana S - reg.*

Name : Smt. Dayana S
 Subject : Commerce (Part time)
 Research Supervisor : Dr. N Suresh Kumar (Retired Faculty)
 Research Centre : D B College, Sasthamcotta
 Requests : 1. Change of Research supervisor to Dr. Ruby S, Assistant Professor, B J M College, Chavara.
 2. Change of Research centre to F M N College, Kollam.

Recommendation: *The Committee considered the above matter and recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.C6 *Ph.D Research-Modification of Title-Application submitted by Sri.Ajeesh A.*

Name : Sri. Ajeesh A
 Subject : Commerce (Full time)
 Research Supervisor : Dr. Suman Alexander
 Research Centre : D B College, Sasthamcotta
 Request : Modification of Title to “**Gold Investment: A Study on Different Dimensions**”.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.C7 *Recognition as Research Supervisor – Faculty of Management Studies - Dr.Vinod A.S. - reg.*

An application duly recommended by the Head of the Institution and Chairman BOS (PG) has been received from Dr.Vinod A.S who is working as Assistant Professor at Dept. of Commerce, MG College, Thiruvananthapuram, for recognition as Research Supervisor in the subject Management. The applicant was granted guideship in Commerce vide U.O No.Ac.EVII/15167/2017 dated 20.03.2017 and he has now applied for guideship in Management on the basis of the same eligibility criteria i.e. Ph.D Degree in Commerce. He has also qualified MBA from Manonmaniam Sundaranar University in April 2003. There is no general order specifying that Ph.D holders in Commerce with MBA qualification are eligible for granting Guideship in Management. But there are precedents where Ph.D holders in Commerce with M.B.A qualification being given guideship in Management. The details are as follows:

Name of the Applicant	Subject in which Guideship has been sought	Educational Qualification	Details of Experience
Dr.Vinod.A.S Age- 42 Years, Assistant Professor, Dept. of Commerce Mahatma Gandhi College (Regular Faculty) (Date of Retirement- 31.03.2036)	Management (Faculty of Management Studies) Facility Centre Loyola College of Social Sciences, Sreekaryam PO, Trivandrum	Ph.D (Commerce):- MG University Copy of Degree certificate (Under Faculty of Commerce) Date of award:01.08.2015 Eligibility Certificate MBA-Manonmaniam Sundaranar University Copy of Degree certificate Date of Award :21.08.2003 Eligibility Certificate	Working as Assistant Professor at Department of Commerce, M.G College, Tvpm. He has 12 years and 8 months of teaching experience in various N.S.S colleges. Currently he is working as Assistant Professor at M.G College, Tvpm

Details of Publications

First publication : Customer Satisfaction of Hill Tourism - With Special Reference to Ponmudi Hill Tourism-Kerala , Volume – 31-Issue-04-April-2020 (ISSN: 0971-2143)

Second publication : "Battle for Survival: Micromax after Chinese Dominance, Volume-68-Issue-30-January-2020 (ISSN: 0474-9030) (P. G. Board of Studies chairman certified that the above papers are published in journals approved by PG . Board of Studies)

As per the regulations, the following are the requisites for considering the application for recognition as Research Guide:

- Ph.D Degree (as per UGC regulations, 2016 Ph.D in concerned subject) is mandatory.
- As per Clause 5.1 of the University of Kerala Regulations - 2016, Any regular Professor of the University/approved research centre with at least five research publications in referred journals, approved by the UGC/ University and any regular Associate/Assistant Professor of the University/approved research center with a Ph.D. degree and at least two research publications in referred journals, approved by the UGC/ University, may be recognized as Research Supervisor.
- Two publications in approved journals after the award of Ph.D degree.
- Facility certificate from the institution where they intend to work as guide.
- The applications are to be forwarded by the respective heads of institution, duly recommended by Chairman, Board of Studies (PG).
- Guideship fee of Rs.1,050/- (Rupees One thousand and fifty only).
- Experience certificate (not needed for teaching faculty working at departments of University of Kerala).
- Two years teaching experience mandatory for granting Guideship. This is not mandatory for teachers working in the teaching departments of University of Kerala.
- Two or more years post doctoral experience in reputed institutions will be reckoned as one year teaching/ research experience only for the purpose of granting Guideship.
- Applicant will be eligible for Guideship only one year after the award of Ph.D degree

The application is in order with prescribed fee (copy of online payment receipt) and documents. He has submitted the experience submitted issued by the Principal, M.G College, Tvpm. He has also submitted facility certificate, from Loyola College of Social Sciences, Sreekariyam,

As per the orders of the Hon'ble Vice-Chancellor the application for granting recognition as Research Supervisor in Management in respect of Dr. Vinod A.S is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee recommended to resubmit the matter along with the remarks from the Dean, Faculty of Management Studies and Dean, Faculty of Commerce, directed to obtain earlier in a similar case. Also recommended to obtain the certification from the Chairman, Board of Studies (PG) in Management that the journals in which the articles published by the applicant are in tune with the University Order No. 2292/2022/UOK dated 22.03.2022.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.C8 **Ph.D Research – Change of Research Supervisor - Smt. Parvathy P.L-reg.**
 Name : Smt. Parvathy P L
 Subject : Commerce (Part -time)
 Research Supervisor : Dr. C Ganesh (Retired Faculty)
 Research Centre : Department of Commerce, University of Kerala, Kariavattom
 Request : Change of Research supervisor to Dr. K S Suresh Kumar, Professor, School of Distance Education, University of Kerala, Kariavattom

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.C9 *Request submitted by Dr. Banargy E, Research Supervisor in Malayalam for excluding Smt.Sheeba.C.S, Part-time research scholar in Malayalam from his guidance-reg*

Dr. Banargy. E, Associate Professor, Dept. of Malayalam, College for Women, Thiruvananthapuram has requested to exclude Smt. Sheeba C.S, Part Time research Scholar from his guidance as there is no progress in her research work. It is also stated that the candidate is an H.S.S.T. teacher and she has expressed her inconvenience in continuing research. The details of the candidate is as follows.

Name	Center	UO. No
Sheeba. C.S, H.S.S.T in Malayalam, Kadambur, Palakkad	University College, Thiruvananthapuram	Ac.EVII/115/MAL/12250 dated 03/11/2015 w.e.f 14/09/2015

As per the orders of the Registrar an explanation was sought from the research scholar in this regard vide Memo No. 5281/Ac.EVII/2022/UOK dated 23.02.2022. In the reply forwarded she has requested for a guide change to complete the research. The research period of the candidate is valid until 13/09/2023. Since the candidate is part time scholar she has not availed any fellowship.

As per the orders of Hon'ble Vice-Chancellor, the matter of removing Smt.Sheeba C S from the guidance of Dr. Banargy E, as requested by the research supervisor is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee considered the above matter and recommended to hear the research supervisor and the scholar before the Standing Committee of the Syndicate on Academics and Research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.C10 *Change of research supervisor and research centre – Smt. Aswathy.M.C – Malayalam - reg.*

Name : Smt. Aswathy M.C
 Subject : Malayalam (Full-time)
 Research Supervisor : Dr.S.Gopalakrishnapillai
 Research Centre : M.G College, Thiruvananthapuram
 Request : 1. Change of Research Supervisor to Dr Veena Gopal V P, Assistant Professor, Dept. of Malayalam, University College, Thiruvananthapuram.
 2. Change of Research Centre to University College, Thiruvananthapuram.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.C11 *Ph.D Research – Modification of Research Title - Malayalam - Application submitted by Smt. Geethu M- reg.*

Name : Smt. Geethu M
 Subject : Malayalam (Part time)
 Research Supervisor : Dr.M Vijayan Pillai
 Research Centre : NSS College, Nilamel
 Request : Modification of Research Title to “ആഖ്യാനത്തിന്റേ പുതുധാരകൾ മലയാള നോവലിൽ (സൈബർ, പരിസ്ഥിതി, ഫെമിനിസ്റ്റ്, ഭൂമി നോവലുകളുടെ അടിസ്ഥാനമാക്കി ഒരുപഠനം)”

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.C12 Recognition as Research Supervisor –Faculty of Commerce -Dr. Sangeetha.S- reg.

Name :Dr.Sangeetha.S, Assistant Professor, Dept. of Commerce, All Saints' College, Tvpm

Subject : Commerce

Faculty : Commerce

Facility Centre : Govt. College for Women, Tvpm.

Request : Recognition as Research Supervisor in Commerce

Recommendation: The Committee considered the above matter and recommended to agree with the request.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.D1 Request from Sunil N- to apply for PhD Entrance Examination, 2021 in Music – report from Director, IQAC-reg:-

(Ac.B1)

A letter from Sri N Sunil was received on 16.11.2021 requesting to permit him to apply online for PhD entrance examination 2021 in Music. He has created a profile in the Research portal for applying for the PhD Entrance examination 2021, but he could not apply for the PhD entrance examination in Music since he has no stipulated minimum qualification of Post Graduation in Music. He is an MCA degree holder and an 'A' graded musician of All India Radio and submitted a letter from Prasar Bharathi, All India Radio, Thiruvananthapuram in this regard.

Sri Sunil N further claims that as per the UGC norms and the University of Kerala notification for PhD Entrance 2021 Post-Graduation in the respective subject is not mandated and points out that in the past, Dr Achuthsankar S Nair was awarded PhD in Music from the University of Kerala even though his PG was M.Tech.

Accordingly his request for attending the PhD entrance exam, 2021 was considered by the Standing committee of the Syndicate on Academics and Research on 01/12/2021 and recommended to entrust the Director, IQAC to examine similar files and submit a report after hearing the candidate. And the Syndicate on 04.12.2021 be approved the same.

Meanwhile he approached before the Hon'ble High Court of Kerala and was permitted to attend the PhD entrance examination provisionally on the basis of the Court order WP(C) No. 27493 of 2021. But he has failed to qualify the entrance test, 2021.

However, the Director, IQAC heard the petitioner as per the Minutes of the meeting of the Syndicate held on 04.12.2021 vide item no.34.122.D18. The Director, IQAC remarked that the candidate has expressed interest in taking the next Ph.D entrance exam with keen interest for research in Music.

Further stated that he may be permitted to entrance exam for Music because

- 1) He is an A graded Artist of All India Radio
- 2) He has good publications and research credentials in Music
- 3) University has similar case where M.Tech qualification was considered as qualification for Research in Music.

The Director, IQAC suggested that multidisciplinary research on functional themes with functional specialization based on expertise is currently being promoted. The University needs to formulate a policy on multidisciplinary research in order to deal with similar cases.

Apart from the recommendations of the IQAC Hearing the petitioner is eligible for being considered for appointment to post of Assistant Professor in Music as per UGC Regulations 2018. Hence he may be treated as eligible for doing research leading to PhD.

As per the orders of the Vice-Chancellor, the remarks obtained from the Director, IQAC is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation

Recommendation: *The Committee recommended to submit a report, based on the remarks of the Director IQAC, from the Dean, Faculty of Fine Arts and Head, Dept. of Music, for incorporating such similar subjects in the multidisciplinary research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.D2 *Proposal for converting the Technology and Resource Centre for Malayalam into the Department of Computational Linguistics-reg-*

(Ac D)

Dr. S.A. Shanavas, Hon. Director, Technology and Resource Centre for Malayalam has submitted a proposal for converting the Technology and Resource Centre for Malayalam into a Teaching Department named Department of Computational Linguistics. This conversion is necessitated due to the emergence of Computational Linguistics as a professional course and the subject attaining independent status and also because of language technology advancements. Language technology personals are very much in demand in ICT market and trained Computational Linguistics are obligatory to develop language technology initiatives. Also for making devices based on natural language based practical applications, like such as Machine learning, Machine translation, Speech-to-texts, and Text to speech system, Information retrieval, text/opinion mining, etc.

TRCML was established in 2006 November, on the occasion of the Malayalam day observation. The centre has completed two major research projects funded by the UGC and the KSCSTEE, Govt of Kerala, on corpus development and corpus based lexicon. The centre also worked as co-investigator with the Centre for Translation Studies for another UGC project on Online Bilingual Dictionary Development. The centre also made possible to conduct Refresher Course on Language Technology through Academic staff College. The Centre has conducted many seminars and other programs on the topic and conducted ten day training for language teachers, technocrat, linguistics and computer science/ IT students/ experts. In the Current year two projects

Proposal for the establishment of the Department

Name of the Department : Department of Computational Linguistics.

Name of Faculty : Applied Sciences

Mphil/PhD in Computational Linguistics is included in this faculty.

The Syndicate vide item no.33.107.D10 held on 28.10.2021, was considered the proposal and resolved to refer the matter to IQAC for the feasibility study and to submit a report in this regard, as per the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 26.10.2021.

The Director, IQAC has submitted the reports along with the minutes of IQAC held on 03.03.2022 regarding the proposal submitted by the Hon. Director, Technology and Resource Centre for Malayalam and reported “not to have a separate department and to start the proposed programmes under the existing departments, if necessary”.

As per the orders of the Vice-Chancellor, the report of the IQAC on the matter regarding converting the Technology and Resource Centre for Malayalam into the Department of Computational Linguistics is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The Committee, by considering the report of IQAC, recommended not to consider the proposal submitted by Dr. S.A. Shanavas, Hon. Director, Technology and Resource Centre for Malayalam.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.D3 *International Centre for Marxian Studies & Research-Subscribing Newspapers, Magazines and Research Journals-reg.*

(Ad.AII)

Prof.(Dr.) Joseph Antony, Director, International Centre for Marxian Studies & Research, University of Kerala has requested to take steps to subscribe the online version of Newspapers 'The Hindu' and 'Indian Express'. The request regarding the subscription of world famous magazine 'Foreign Policy '(USA) and research journal 'China Report' (New Delhi) has also been made since, they are essential and useful for the academic community.

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The Committee considered the matter and recommended to submit a detailed proposal from the Director, International Centre for Marxian Studies & Research, University of Kerala, by incorporating the cost for subscribing the requested newspapers, magazines and research journals.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.D4 *Dr.Salom Gnana Thanga.V, Professor and Head, Department of Environmental Sciences, University of Kerala - Submission of a collaborative project to Australia -India Indo-Pacific Oceans Initiative Partnership (AIPOIP) -request- reg:-*

(Ad. FI)

Dr.Salom Gnana Thanga.V, Professor and Head, Department of Environmental Sciences has submitted a request for submitting a collaborative project titled “Microplastics in the Indian Ocean food chain: Baseline Risk Assessment of microplastics in commercially important fish species in South Indian Ocean zone and implications to the blue economy” submitted to the Australia -India Indo-Pacific Oceans Initiative Partnership (AIPOIP).

She has stated that The Australia -India Indo-Pacific Oceans Initiative Partnership (AIPOIP) is a joint declaration on a shared vision for maritime cooperation in the Indo-Pacific between the Republic of India and the Government of Australia. The Prime Minister of Australia, the Hon Scott Morrison MP and Prime Minister of the Republic of India, H.E.Mr.Narendra Modi discussed maritime cooperation between the two Indo-Pacific partners during their Virtual Summit on 04 June 2020.

She has also stated the Research project is a collaboration between University of Kerala, India and University of Newcastle, Australia and submitted to the AIPOIP Grants Committee: Maki Shinosaki, Policy Officer, Regional Maritime Engagement and Programs, Indo-Pacific Strategy and Regional Maritime Branch, Australia via e-mail.

The Hon’ble Vice-Chancellor has ordered to place the matter before the Standing committee of the Syndicate on Academics and Research

Accordingly, the matter is placed before the Standing committee of the Syndicate on Academics & Research for consideration and appropriate decision.

Recommendation: *The Committee considered the matter and recommended to entrust the Director IQAC to submit a report in this regard, in consultation with Dr. Salom Gnana Thanga, Professor and Head, Dept. of Environmental Sciences, University of Kerala.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.D5 *ഡിപ്പാർട്ട്മെന്റ് ഓഫ് മലയാളം - ഭാഷാസാഹിത്യയുടെ [] വലു വാല്യങ്ങൾ കോംപ്ലിമെന്റി കോപ്പിയായി [] രൂപകൂറുന്ന സമ്പന്നി:*

(Ad AII)

മലയാളവിഭാഗം വകുപ്പധ്യക്ഷയുടെ 04.03.2022 തീയതിയിലെ അപേക്ഷ അനുസരിച്ചു മലയാള വിഭാഗത്തിന് റെആനുകാലികമായ ഭാഷാസാഹിതി 2003 മുതൽ 2020 വരെയുള്ള നാലു വാളുങ്ങളിലായി 250 കോപ്പി വീതം ഇപ്പോൾ സർവകലാശാല പ്രെസ്സിൽ അച്ചടിച്ചു. മുൻപരിസംഖ്യ അടച്ച് ഈ ആനുകാലികം പലരും വാങ്ങിയിരുന്നെങ്കിലും ഇത് പലരെയും പ്രസിദ്ധീകരിക്കാതിരുന്നതിനാൽ ഈ നാലു വാളുങ്ങളുടെ വില്പന വളരെ ബുദ്ധിമുട്ടുള്ളതാണ്. ഇപ്പോൾ ലഭിച്ച 250 കോപ്പികളിൽ ലേഖകർക്കും എഡിറ്റർമാർക്കും രണ്ടു കോപ്പി വീതം നൽകാനും കേരളത്തിലെ എല്ലാ കോളേജുകളിലെയും മലയാളവിഭാഗം ലൈബ്രറിയിലേക്കും ഗവേഷണ കേന്ദ്രങ്ങളിലേക്കും ഇപ്പോൾ ഇവിടെ പഠിക്കുന്ന വിദ്യാർത്ഥികൾക്കും കോംപ്ലിമെന്ററി കോപ്പിയായി നൽകാനും സർവകലാശാലയുടെ അനുമതി വാങ്ങുന്നതിനായി കൗൺസിൽ മീറ്റിംഗ് കൂടി ശിപാർശ ചെയ്തിട്ടുണ്ട്. ഇത്തരത്തിൽ ഈ വാളുങ്ങൾ എത്തിച്ചാൽ മാത്രമേ തുടർന്നുള്ള ലക്കങ്ങളുടെ വില്പനയും സാധ്യമാകുകയുള്ളൂ എന്നും ഇത്തവണ ഇതിൽ 50 കോപ്പി സർവകലാശാലയുടെ പബ്ലിക്കേഷൻ വിഭാഗം വഴി വിൽപ്പനക്ക് നൽകി മെനുമാണ് ആവശ്യപ്പെട്ടിരിക്കുന്നത് .

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം ഇക്കാര്യം സിൻഡി കേറ്റിലെ അക്കാഡമിക്സ് & റിസർച്ച് സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയിലേക്ക് സമർപ്പിക്കുന്നു.

Recommendation: *The committee recommended and forward the matter to the Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.D6 *Department of Student Services - collaboration of the "Sannadhasena", the novel initiative of the University of Kerala with the Directorate of Samoohika Sannadhasena to extend the services of our volunteers in the project launched by the Government of Kerala - "vathilpadi Sevanam" (Doorstep Delivery of Services) – reg.*

(Ad. D1)

In the Budget Speech 2020-21, it was proposed to form "SANNADHASENA" in all affiliated colleges of the University, in order to develop social commitment in Students towards the society. An amount of Rs.10,00,000/- (Rupees Ten Lakh only) was allocated in the Budget and entrusted the Director, Department of Student Services to conduct the programme.

The Director (i/c), Department of Students Services submitted a detailed proposal in this regard. The Syndicate at its meeting held on 14.08.2020, resolved to approve the recommendations of the Standing Committee of the Syndicate on Finance held on 11.08.2020 to agree with the proposal in principle and to refer the item to the Standing Committee of the Syndicate on Student Services for implementation.

The Standing Committee of the Syndicate on Student Services held on 12.08.2021 recommended to approve the proposal for implementation. The Syndicate at its meeting held on 17.08.2021, vide item no.31.108.04, resolved to approve the recommendation of the Standing Committee of the Syndicate on Student Services held on 12.08.2021.

An amount of Rs.10,00,000/- (Rupees Ten Lakh only) was sanctioned to Sri.Siddik. R, Director (i/c), DSS as provisional advance for the formation of "Sannadhasena" in affiliated colleges vide U.O No. 5953/2021/UOK, dated 05.11.2021.

Now, Sri. Siddik. R, Director(i/c), Department of Student Services informed that the Director, Directorate of Samoohika Sannadha Sena has requested the University of Kerala to utilize the Samoohika Sannadhasena platform provided by the Government of Kerala to train the volunteers of our 'Sannadha Sena' and induct them in to social services. An intimation was received from the Director, Directorate of Samoohika Sannadhasena that the Government of Kerala launched "Vathilpadi Sevanam" (Doorstep Delivery of Services) a scheme to deliver the government services at the doorstep to those who suffer from mobility restrictions.

The above scheme is running on a pilot basis in 50 Local Self Government Institutions in Kerala and the same is implemented through a network of ASHA workers and Samoohika Sannadhasena Volunteers. The Director, Directorate of Samoohika Sannadha Sena has invited the Sannadhasena formed under the University of Kerala to become a part of the endeavour. Our initiative "Sannadhasena" can collaborate with Directorate of Samoohika Sannadha Sena and extend the services of our volunteers of Sannadhasena for a common social cause.

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academic and Research.

Accordingly, the matter regarding the request from the Director (i/c), Department of Student Services for the collaboration of the Sannadhasena, the novel initiative of the University of Kerala with the Directorate of Samoohika Sannadhasena to extend the services of our volunteers in the project launched by the Government of Kerala "vathilppadi Sevanam" (Doorstep Delivery of Services), a scheme to deliver government services at the doorsteps of those who suffer from mobility restrictions is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and appropriate recommendations.

Recommendation: *The Committee recommended to sign an MoU with Directorate of Samoohika Sannadhasena to utilize the services providing by the Department of Student Services through 'Sannadhasena'. Further recommended to entrust the Director, Department of Student Services to formulate the activities of 'Sannadhasena', independently, by utilizing the provisional advance sanctioned in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.D7 *Department of Library and Information Science - Five day International Webinar - "Scholarly Productivity Measures" - absence of International Resource person – clarification-reg.*

(P.L.B)

An amount of ₹ 62,000/- (Rupees sixty two thousand only) was sanctioned as Provisional Advance to Dr. B. Minidevi, Assistant Professor and Head, Department of Library and Information Science, University of Kerala vide U.O No.Pl.B/S.P./2020-21/Webinars dated 16/02/2021 for the conduct of the Five day International Webinar - "Scholarly Productivity Measures" held from 02-06 March 2021.

Dr. B. Minidevi, Head, Department of Library and Information Science, vide letter no. DLIS/537/2021 dated 30.09.2021 forwarded the statement of expenditure and bills and vouchers of the expenses incurred (₹39,800/-) during the conduct of the above mentioned programme along with the pay-in-slip no. 21308862 dated 12.08.2021 for ₹2000/- (Rupees two thousand only) and pay-in-slip no.21505735 dated 30.09.2021 for ₹200/- (Rupees two hundred only) being the refund of the amount allotted for google platform and the balance amount after disbursing the remuneration to resource persons respectively along with the credit verification report from Assistant Registrar, cash(R) and informed that the amount of ₹20000/- (Rupees twenty thousand only) sanctioned towards publication has not yet been utilized as the publication work is still ongoing. She has further requested to regularise the Provisional Advance sanctioned.

On verification of the bills and vouchers submitted, the Audit VI section has raised the following objection -viz. as per the guidelines for the Conduct of Webinars by the teaching Departments of the University of Kerala, "for International Webinars at least one Resource person must be from outside India", but in the instant case, not even a single Resource Person is from outside India.

Dr. B. Minidevi, the Head, Department of Library and Information Science, vide letter dated 15.01.2022 gave the following explanation to the audit objection related to the International speakers, that "Dr.Helen Agnes Amunga Omukata, Lecturer, Department of Library and Information Science, University of Nairobi, Nigeria had agreed to be a resource person at the submission of proposal for Webinar but due to unavoidable reasons, she could not attend the Webinar and the matter could not

be communicated at that time". The Head has requested to regularise the Provisional Advance, considering the above matter.

Audit VI Section has remarked that administrative sanction is needed on the acceptance of the clarification provided by the Head, Department of Library and Information Science, on the matter regarding the absence of International Resource Person in the International Webinar.

When the file was submitted for administrative sanction, the Vice-Chancellor ordered to place the matter before the Standing Committee of the Syndicate on Academics and Research.

Accordingly the matter regarding the absence of International resource person in the Five day International Webinar - "Scholarly Productivity Measures", sanctioned to Dr. B. Minidevi, Assistant Professor and Head, Department of Library and Information Science, University of Kerala is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the matter and recommended to entrust the Director IQAC to submit a report in this regard, in consultation with Dr. B. Minidevi, Assistant Professor and Head, Department of Library and Information Science, University of Kerala.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.D8 *Ph.D. thesis submission – Smt. Surya B. Raj, Research Scholar in Psychology-Webinar Presentations after December 2021 - reg.-*

(Ac.E.II)

Smt. Surya B. Raj, Ph.D candidate in Psychology under the guidance of Dr. Bindu P., Associate Professor, Department of Psychology, University of Kerala, Thiruvananthapuram with date of registration 21/01/2015 (UO. No. Ac. EVI (2) / 714/ PSY/11421/2014, dated 12/01/2017) has submitted her thesis titled "PSYCHOSOCIAL FACTORS ASSOCIATED WITH PRO-ENVIRONMENTAL BEHAVIOUR AMONG SCHOOL CHILDREN" for the award of the Ph.D. Degree, in the Faculty of Science on 23.12.2021. The defects noted in the application has been informed to the candidate via defect memo dated 11.01.2022 and accordingly, the candidate has submitted the documents for defect rectification on 21.02.2022 and 24.02.2022.

On verification of the documents it is found that the paper presentation certificates submitted by Smt. Surya B. Raj as mandatory pre-requisite for thesis submission are webinar presentations, one of which is an International Conference on Sustainable Energy Education conducted by Dept. of Education, University of Kerala in collaboration with Energy Management Centre, Kerala from 10.01.2022 to 12.01.2022 and another one is a National Seminar on Relevance of Psychological & Interdisciplinary Practices for Societal & Global Challenges organized by Dept. of Psychology & IQAC, Mata Sundri College for Women held on 7-8 January 2022. The Research Supervisor has attested the same.

As per U.O. No. AcEII/2021 dtd. 20.09.2021, webinar presentations equivalent to that of paper presentations in seminars upto 31.12.2021 can be considered as per the Public Notice issued by UGC.

In this context, as per the orders of the Hon'ble Vice-Chancellor, the matter regarding whether the Webinar Presentations on International Conference and National Seminar on January 2022 submitted by Smt. Surya B. Raj, research scholar in Psychology, may be accepted as a pre-requisite for thesis submission is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to consider the webinar presentations, carried out by the research scholar, as equivalent to the paper presentations in the seminars.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.D9 **Formulation of Guidelines for assessing Ph.D Thesis of Other Universities in India, under the Faculty of Engineering and Technology. Reg.-**
(AcAIII)

The Board of Studies in Engineering (PG) at its Annual meeting held on 04/02/2021 recommended to formulate Guidelines for assessing Ph.D thesis of other Universities by constituting a committee comprising of following members from all branches of Engineering.

The Faculty of Engineering and Technology at its Annual meeting held on 29/03/2021 endorsed the above recommendations of the Board of Studies and the Academic Council at its meeting held on 21/04/2021 resolved that the recommendations of the Faculty of Engineering and Technology as contained in the minutes of its meeting held on 29/03/2021 be approved.

The Committee consists of following members-

Chairperson

Dr. N. Vijaya Kumar (PG) , Smt. Hazeena. R (Pass – I), Smt. Resmi . S.L (pass- II) and Dr. Vinodchandra S.S (Pass- III)

Members

Civil Engineering- Dr.Adarsh S, TKMCE, Kollam

Mechanical Engineering - Dr. Aju Kumar. V.N, TKMCE, Kollam

Computer Science and Engineering - Sri. Manu J Pillai, TKMCE, Kollam

Electronics and Communication Engineering- Smt. Daulat Beegum, TKMCE, Kollam, Dr.Celine Mary Stewart, Govt. Engineering College Barton Hill

Electrical and Electronics Engineering - Dr.Asok Kumar, A, CET, Sri. Mohammed Mansoor, TKMCE, Kollam, Sri. Shanavas. T.N, TKMCE, Kollam

Biotechnology/Chemical Engineering - Dr.Radhakrishnan.K.B, TKMCE, Kollam (Retd.), Dr.Anu.N, TKMCE, Kollam

Architecture - Sri. Gadhi. M, TKMCE, Kollam, Dr. Dili. A.S , TKMCE, Kollam

As per the orders of the Vice Chancellor, the matter regarding formulation of Guidelines for assessing Ph.D Thesis of Other Universities in India under the Faculty of Engineering and Technology was placed before the Committee held on 25/08/2021 for consideration and recommendation.

After detailed discussions and deliberations, the Committee held on 25/08/2021 framed the following Guidelines.

Guidelines for evaluating the quality and relevance of the Ph.D thesis generated by other Universities in India, under the Faculty of Engineering and Technology to be recognized by the University of Kerala

Pre - Evaluation

Before sending a thesis for evaluation, the committee recommended a pre-evaluation of the thesis to check whether the following criteria's are satisfied.

- The thesis should satisfy UGC minimum standards
- The research scholar should pass at least two Course work examination and a course in Research Methodology
- The candidate should undergo Pre - Submission Viva before thesis submission
- The thesis should be evaluated by at least two external evaluators and one by the Guide.
- The thesis should undergo evaluation in open defence
- Published at least two journals out of which one must be in SCI/ESCI/SCIE list and other may be UGC care list/ Scopus.
- Publication - Student's first authorship at least for one Journal
- Two paper Presentation Certificate (In National or International Seminar/ Conferences)
- Need Plagiarism Certificate from Competent authorities with less than 15% plagiarism
- The minimum duration of the Ph.D programme should be 3 years
- The Ph.D should be either Part time or Full Time mode, no other mode is recommended

Guidelines for Evaluation

1. The quality and strength of the thesis at the Doctoral level awarded by other Universities in India shall be initially evaluated by the Chairperson, Board of Studies (PG) and the Dean of the Faculty in the subject of study concerned.

2. The chairperson P.G Board of studies and the Dean of the Faculty in the subject of study concerned shall, while evaluating the thesis, give due consideration to the variables listed in the proforma as given in clause 10 of this guidelines for arriving at an appropriate recommendation.
3. If the thesis is interdisciplinary in nature, the Chairman, Board of Studies (PG) can obtain more than one evaluation from the experts.
4. It is mandatory to produce a certificate stating that the Ph.D degree has been awarded in accordance with the relevant UGC regulations.
5. The academic quality of the doctoral thesis shall be decided on the basis of the candidate's contribution to knowledge, originality, creativity, integration, methodology and knowledge creation based on Publication/Presentation.
6. The academic track record of the candidate shall also be assigned due weight, considering the quality of UG and PG programmes undertaken.
7. The recommendation for recognition shall be based on the total point awarded to the variables mentioned in the proforma as given in clause 10 of this guidelines. The thesis that receives a total points ranging from 60 to 100 shall be granted recognition for which it is sought. If the total point awarded is less than 60, the Doctoral Degree concerned shall not be recognized.
8. The evaluation reports forwarded by the P.G. Board of Studies/ Chairperson and the Faculty/ Dean of Faculty in the Subject of Study concerned in respect of each candidate applied for recognition shall be placed in the Standing Committee on Academic Council for a recommendation as specified in the UGC Regulations 2016.
9. The recommendation taken on each request by the Standing Committee on Academic Council for a decision as specified in the UGC Regulations 2016 shall be reported subsequently to the Academic Council.
10. The format of the evaluation report is as stated below

Sl. No	Criterion	Maximum points	Points awarded
1	Academic reputation based on the evaluation of University and the Departments by ranking agencies	20	
2	UGC Minimum Standard Certificate	20	
3	Academic quality of PhD thesis undertaken		
	1. Contribution to Knowledge	10	
	2. Originality and Creativity	10	
	3. Integration and coherence	10	
	4. Methodology and analysis	10	
	5. Knowledge creation - Publication	10	
4	Academic background of the candidate	10	
5	Total	100	

11. Recommendations of the Chairperson, Board of Studies (PG) and the Dean of Faculty in the subject of study concerned, based on the points as awarded in proforma given in clause 10 shall be recorded in the note file for an appropriate recommendation by the Standing Committee of the Academic Council as specified in the UGC Regulations 2016.

As per the orders of the Vice-Chancellor, Guidelines submitted by the Chairman, Board of Studies in Engineering- PG, (the Chairman of the Committee held on 25/08/2021) and endorsed by the Dean, Faculty of Engineering and Technology for assessing PhD thesis of other Universities in India was placed before the Standing Committee of the Syndicate on Academics & Research held on 15.11.2021 for consideration and recommendation.

Special meeting of the Syndicate held on 17.11.2021, vide item No. 60 D5 approved the recommendation of the SC of the Syndicate on Academics and Research held on 15.11.2021 to entrust **Dr. K.G Gopchandran, Member, Syndicate and the IQAC** to verify the Guidelines submitted by the Chairman, Board of Studies (PG) in Engineering and submit a report before standing Committee of the Syndicate on Academics and Research.

Remarks of Dr. K.G Gopchandran, Member Syndicate

Against item 4 - add "or evaluated by at least three external examiners"

Against item 7 - Do not insist whether the candidate is first author or not. Instead of that, make sure that either the candidate or the research guide is the first author. Also check whether these papers are related to the content/part of the thesis.

Against 9 - Need Plagiarism Certificate from Competent authorities with less than 15% plagiarism: Reduce to 10%

Against " The academic track record of the candidate shall also be assigned due weight, considering the quality of UG and PG programmes undertaken" : Instead- Verify whether the candidate had necessary eligible qualification as specified by UoK for registration to PhD research in Engineering and Technology at the time of enrolling for PhD research programme or not.

The remarks received from Director IQAC

To obtain remarks from Dean, Faculty of Applied Sciences and Technology.

Remarks from Dr. Manoj Changat , Dean, Faculty of Applied Sciences and Technology

The existing minimum standards for the award of a Ph.D degree in University of Kerala irrespective of the subject or faculty are the following. The Chairman, Bos in Engineering has suggested that the Ph.D theses of other Universities in India under the faculty of Technology must meet these minimum standards for being considering for recognition by University of Kerala.

1. The thesis should satisfy UGC minimum standards
2. The research scholar should pass at least two Course work examination and a course in Research Methodology
3. The candidate should undergo Pre - Submission Viva before thesis submission
4. The thesis should be evaluated by at least two external evaluators and one by the Guide.
5. The thesis should undergo evaluation in open defence
6. Published at least two journals out of which one must be in SCI/ESCI/SCIE list and other may be UGC care list/ Scopus.
7. Publication - Student's first authorship at least for one Journal
8. Two paper Presentation Certificate (In National or International Seminar/ Conferences)
9. Need Plagiarism Certificate from Competent authorities with less than 15% plagiarism
10. The minimum duration of the Ph.D programme should be 3 years
11. The Ph.D should be either Part time or Full Time mode, no other mode is recommended

He recommended that the UGC minimum standards specified in these 11 points must be satisfied by the Ph.D theses in the Faculty of Engineering & Technology also of other Universities in India for recognition by the University of Kerala. He feel that The nine conditions specified under the title " Guidelines for Evaluation" and the 10 point criteria for evaluation may not be feasible and hence recommend not to consider these conditions and the 10 point criteria for the recognition of PhD degree awarded by other Universities by University of Kerala in the faculty of Engineering. This may be applicable to Ph.D degrees in any other faculty also. He also recommended to forward his remarks to the Dean, Faculty of Engineering before taking further action.

Remarks from Dean, Faculty of Engineering and Technology

The Guidelines for evaluating the quality and relevance of the PhD thesis generated by other Universities in India, under the Faculty of Engineering and Technology, to be recognized by the University of Kerala is endorsed with the following suggestions.

1. Item #3 of pre-evaluation may be modified as:

Publication- The candidate should be the first author for at least one Journal and also check whether the papers published are relevant to the thesis.

2. Item #5 of pre-evaluation:

The thesis should be evaluated by at least THREE examiners instead of two as suggested. The evaluation by the research supervisor is not necessary.

As per the orders of the Vice-Chancellor, remarks submitted by Dr. K.G Gopchandran, Member Syndicate, Director IQAC and Dr. Manoj Changat, Dean, Faculty of Applied Sciences and Technology for assessing PhD thesis of other Universities in India is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

Recommendation: *The Committee recommended and forward the matter to the Standing Committee of the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.D10 *Proposal for the conduct of workshop for revision of Scheme and Syllabus of M.A.Degree Programmes in Economics for affiliated colleges-reg.*

(Ac.A.II)

The Chairman, Board of Studies in Economics (PG) has submitted a proposal for the conduct of workshop from 15th April, 2022 to 28th April, 2022 for revising the Scheme and Syllabus of M.A.Degree Programme in Economics for affiliated colleges with an estimated expenditure of Rs.86,000/- (Rupees Eighty Six Thousand only)

The Vice - Chancellor while considering the proposal directed to place the matter before the Standing Committee of the Syndicate on Academics and Research.

As per the orders of the Vice - Chancellor, the proposal submitted by the Chairman, Board of Studies in Economics (PG) to conduct workshop from 15th April, 2022 to 28th April, 2022 for revising the Scheme and Syllabus of M.A.Degree Programme in Economics for affiliated colleges with an estimated expenditure of Rs.86,000/- (Rupees Eighty Six Thousand only) is placed before the Standing Committee of the Syndicate on Academics and Research for appropriate recommendations.

Recommendation: *The Committee considered the above matter and recommended to attach this proposal for the conduct of workshop in connection with converting OBE mode of syllabus of all PG programmes in affiliated colleges.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.D11 *Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK), Kariavattom -signing of MOU with the Ministry of Agriculture and Farmers Welfare, Govt of India -reg.*

(Ad.F1)

The Ministry of Agriculture and Farmers Welfare informed that ,for the smooth functioning of the Scheme, the inter Ministerial Committee recommended to maintain transparency in the System and a Memorandum of Understanding (MoU) should be signed with all implementing agencies individually and forwarded a model MoU for initiating further actions.

Legal opinion was sought on the matter and the Legal advisor stated that, the contractual obligations imposed on the University consequent on such execution have to be scrutinized carefully, when the terms and conditions involve financial aspects. On the orders of Hon'ble Vice Chancellor, the Ministry of Agriculture & Family Welfare was addressed to exclude clause XXXIII that the provisions in this claims is detrimental to the best interests of the university since this clause relates to an agreement to absorb the existing staff of SCCPCK by the University in its own strength, in the event of closure of the scheme.

This matter was intimated to the Ministry. But, the Ministry of Agriculture and Farmer's welfare, Govt of India has forwarded the MoU signed by Sri.Vinod Ji Talashi Additional Economic Adviser and requested to sign by the Authorized signatory on behalf of the Implementing agency (University).

Legal opinion was again sought on the matter and Legal advisor stated that clause XXIX in the revised MoU implies financial liabilities and contractual obligations in respect to staff of SCCPCK. The same was intimated to the Ministry and requested to drop the clause from the MoU.

The Ministry replied that as far as clause XXIX of MoU is concerned, *it is clarified that University has been time and again conveyed by this Ministry that employees working for the CS scheme are employees of University* and also stated that the final MoU has the approval of Ministry of Law & Justice and Hon'ble Minister of Agriculture (MoS).

The Ministry informed that further continuation of the CS scheme in IA of Kerala may be subject to signing of MOU.

In this context, the Director, SCCPCK has forwarded certain suggestions as follows:-

1. Steps may be taken to sign the MoU with the Ministry of Agriculture as the Advisor to Directorate of Economics & Statistics, Govt of India has informed that all State implementing agencies except University of Kerala have already signed the MoU .
2. Advisor to Directorate of Economics & Statistics, Govt of India has informed that all future recruitments under the Scheme of Study on the Cost of Cultivation of principal crops in Kerala (SCCPCK) against vacant posts will be done only on contract basis .Hence the clause XXIX in revised MoU, to insist the University absorb existing regular staff of SCCPCK in the event of closure of the scheme, may not be harmful to the University, considering the prospect of the scheme going on for long and by that time the existing regular staff of SCCPCK would retire on superannuation and only contract staff would remain.

The Syndicate held on 04/12/2021 resolved to form a subcommittee. The members of the subcommittee includes Adv.B.Balachandran, Convener, Standing committee of the Syndicate on Staff, Equipments & Buildings, Adv.K.H.Babujan, Member Syndicate, Dr.S.Nazeeb, Member Syndicate, Dr. K.G. Gopchandran, Member Syndicate, Sri.G.Bijukumar, Member Syndicate .

Also, the Director, SCCPCK intimated that the letter from the Ministry mentioned that the submission of signed MOU is pending on behalf of University of Kerala and also requested to constitute the Monitoring Committee and the composition of the Monitoring Committee is specified below

- | | | |
|--|---|----------|
| 1. Vice Chancellor of University of Kerala | - | Chairman |
| 2. Sr.Economic & Statistical Adviser , DES , M/o Agriculture & Member Farmers Welfare ,GOI | | Member |
| 3. Registrar /Finance Officer of University of Kerala | | Member |
| 4.Honorary Director of Scheme | | Member |
| Anitha V, Hon. Director, SCCPCK | | Member |
| 5.One representative from Scheme Staff | | Member |
| 6. Jeyan J ,Hr.Gr.Economic Investigator | | |
| 6.Field Officer of the Scheme Convener | | |
| Ms Indulekha P T, Field Officer | | |

The Subcommittee held on 08/02/2022 discussed the above matters .

The Subcommittee entrusted the Service Consultant to prepare the history of the Scheme from 1970,the mode of appointments of the Scheme ,the number of regular employees currently working in the Scheme and to submit the report before the subcommittee on 18/02/2022 .The meeting was postponed to 22/02/2022 at 3.30 pm at the Syndicate room .

The subcommittee held on 22/02/2022 discussed the report placed by the Service Consultant and recommended to agree with the proposal of the signing of MoU by taking into account that the mode of appointment of Scheme Staff are temporary in nature and entrusted Sri.G.Jyothichudan, Service Consultant to frame rules and regulations for the employees of the Scheme .

The Subcommittee assessed that the pensionary liabilities of the employees have to be met by the Government of India no matter whether the Scheme is wound up or not. It is directed to place the recommendations of the subcommittee regarding the signing of the MoU before the Syndicate.

The Syndicate held on 25/02/2022 resolved that the item be referred to the Standing Committee of the Syndicate on Academics & Research.

Accordingly, the matter is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendation.

Recommendation: *The Committee recommended to consider the matter as per norms.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.D12 Department of Aquatic Biology and Fisheries - Proposal for the appointment of Honorary Professor - reg:-

(Ad AV)

Dr. A. Biju Kumar, Professor and Head, Dept. of Aquatic Biology and Fisheries, vide letter dated 28.01.2022 forwarded the proposal to appoint **Prof. K.V Jayachandran**, former Director of Research and Dean, Faculty of Fisheries, Kerala University of Fisheries and Ocean Sciences (KUFOS), Kochi as Honorary Professor in Department.

It is stated that Dept. of Aquatic Biology and Fisheries with a sanctioned strength of 11 faculty members has at present only 5 permanent faculty members (Professor -1, Associate Professor - 1, Assistant Professor- 3). The department has now launched a second Post Graduate programme on Applied Aquaculture, and that brings in severe dearth of experienced faculty members to handle various additional topic included in the new P.G programme.

It is also stated that Prof. K V Jayachandran, former Director of Research and Dean, Faculty of Fisheries, Kerala University of Fisheries and Ocean Sciences (KUFOS), Kochi has expressed his interest to be considered as Honorary Professor in the department. Considering his vast experience in teaching fisheries and conducting research on various aspects of fisheries management and taxonomy, appointing him as Honorary Professor would be of great support to the department, both in academics and research.

The Department Council held on 17 January 2022 has recommended his name to be appointed as Honorary Professor in the Department. It has also been noted that since the appointment is as Hon. Professor, there is no financial commitment to the University.

As per the orders of the Vice Chancellor, the proposal from Professor and Head, Dept. of Aquatic Biology and Fisheries to appoint Prof. K V Jayachandran, former Director of Research and Dean, Faculty of Fisheries, Kerala University of Fisheries and Ocean Sciences (KUFOS), Kochi as a Honorary Professor in the department is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to appoint Prof. K.V. Jayachandran, former Director of Research and Dean, Faculty of Fisheries, Kerala University of Fisheries and Ocean Sciences (KUFOS), Kochi as a Honorary Professor in the Department of Aquatic Biology and Fisheries, without any financial commitment to the University.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.D13 University of Kerala – Dept. of Publications- Request to constitute panel for Proof Reading, Cover Designing - Reg.

(Ad DIII)

The Director i/c, Department of Publications has informed that currently there is no approved panel for Proof Reading, Cover Designing in the Department of Publications, and has forwarded the Additional panel of Book Cover designing Artists and Malayalam Proof readers suggested by the Board of Studies Chairman (Malayalam).He has also stated that if there is an approved panel the problem of delay in the printing of Books including text books can be solved. He has requested to take necessary steps to approve the Panel.

Book Cover Designing

- Senthil Kumar .S, Puthumana, Velichikkala PO, Adichanalloor, Kollam – 691573, Ph:9605030568
- Arun Gokul, K129, Poornima Lane, Kochar road, Sasthamangalam, Thiruvananthapuram – 695010, Ph:9447860980
- Rajesh Chalode, ANRA 39, Ambadi nagar Residents Association, Ambadikkulam, Olarikkara, Thrissur – 680012, Ph:9447475524
- Rajesh .K, Nellivila Veedu, Kakkamoola, Kalliyoor PO, Thiruvananthapuram - 695042, Ph:9961035418
- Godfrey Das, E-17, Judge Lane, Sasthamangalam PO, Thiruvananthapuram - 695010, Ph:9447009651

- Malayalam Proof Readers
- B.Ramachandran Pillai, Abhirami, A17, Chitra Nagar, Vattiyoorkavu.PO, Thiruvananthapuram – 695013, Ph:8891448443
- Dr.A.Mohammed Kabir, Aruparapoikaveedu, Poonkodu, Chadayamangalam, Kollam – 691534, Ph:9447501842
- N.R. Anil Kumar, TC-05/3384, Asanvila, Ilamkulam, Sreekaryam PO, Thiruvananthapuram - 695017

As per the orders of the Vice-Chancellor, the request from Hon. Director i/c, Department of Publications to approve the suggested panel for Proof Reading, Cover Designing in the Department of Publications may be placed before the Meeting of the Standing Committee of Syndicate on Academics & Research for consideration and appropriate recommendation.

Recommendation: *The Committee recommended to defer the matter for the time being.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.D14 *Department of Political Science – Implementation of the Innovative Project titled "Vulnerability and Adaptive Capacity: A Study of the 2018 Floods in Kerala" – Request for extending the implementation period of the Project up to 25.05.2022 – Reg.*

(Planning A1)

Sanction was accorded by the Vice-Chancellor, vide U. O. No. Pl.A1/85/2020/UOK dated 06.01.2020, to release an amount of Rs. 10,00,000/- (Rupees Ten lakh only) as provisional advance to Dr. Shaji Varkey, Professor, Department of Political Science & Principal Investigator of the project "Vulnerability and Adaptive Capacity: A Study of the 2018 Floods in Kerala", towards meeting the expenses in connection with the implementation of the above Innovative Project, against the financial assistance sanctioned to the Department under the Scheme-component 'Innovative programmes and Research projects', from the State Plan Grant for the year 2019-20.

Thereafter, based on the resolution of the Syndicate held on 23/07/2021, sanction was accorded by the Vice-Chancellor to extend the implementation period of the Innovative Project "Vulnerability and Adaptive Capacity: A Study of the 2018 Floods in Kerala", up to 31st October 2021, in the wake of the conditions attributed to the 'Covid-19 pandemic'.

Subsequently, based on the resolution of the Syndicate held on 17/11/2021, sanction was also accorded by the Vice-Chancellor, for:

- Extending the implementation period of the Innovative Project titled "Vulnerability and Adaptive Capacity: A Study of the 2018 Floods in Kerala", up to 31st March 2022, in the wake of the conditions attributed to the Covid-19 pandemic.
- Permitting the Principal Investigator of the project for the reappropriation of budget allocation among the various components of the project, within the sanctioned total outlay of Rs.10,00,000/- (Rupees Ten lakh only), for the successful and timely completion of the project.

Now, Dr. Shaji Varkey, Professor, Department of Political Science & Principal Investigator of the project "Vulnerability and Adaptive Capacity: A Study of the 2018 Floods in Kerala", vide Letter No. Nil dated 30.03.2022, has once again requested to extend the implementation period of the Project for one month and 25 days (i.e., up to 25th May 2022), citing the following reasons:

- The project involves extensive fieldwork in multiple locations in Kerala where the 2018 Flood and landslides occurred.
- An expert opinion lately suggested that the project should include the Koottikkal landslide that took place in 2021. The final processing of data relating to this, requires additional time.
- The various field works required for the completion of the project got delayed owing to the Covid-pandemic related issues.

In this context, the proposal for extending the implementation period of the Innovative Project titled “Vulnerability and Adaptive Capacity: A Study of the 2018 Floods in Kerala”, sanctioned vide U.O. No. Pl.A1/85/2020/UOK dated 06.01.2020, owing to the various grounds detailed above, up to 25th May 2022, is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration & recommendations.

Recommendation: *The Committee considered the matter and recommended to extend the implementation period of the above innovative project upto 25.05.2022.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.D15 *Ph.D. thesis submission –Sri. Baby K. Paul, Research Scholar in Futures Studies - Journal Publication or Paper Presentations in National / International Seminars/Conferences as a pre-requisite for thesis submission as per UGC Regulations prior to July 2009 session - reg.-*

(Ac. E.II)

Sri.Baby K. Paul, PhD candidate in Futures Studies under the guidance of Dr.V.Nandamohan, Retired Professor & Head, Dept. of Futures Studies, University of Kerala, Thiruvananthapuram, with effective date of registration 20/04/1998 (UO.No.Ac.E.I.3.2808/98, dated 04/08/1998) has submitted his thesis for the award of the PhD Degree, which is as per UGC Regulations prior to July 2009 (July 1997 session), in the Faculty of Applied Sciences and Technology on 31.03.2021. The defects noted in the application has been informed to the candidate via defect memo dated 30.04.2021 and in response, the candidate has submitted a request via email on 29.06.2021 stating that his supervising teacher Dr. V. Nandamohan is seriously sick and not in a conscious stage now and hence requested to grant him two months time to fulfill the requirements mentioned in the memo. On 05.08.2021 a letter to the research supervisor has been given for want of panel of examiners for the valuation of the thesis and the same has not been received so far.

In response to the reminder memo dated 11.11.2021, the candidate has again submitted a request on 24.11.2021, for granting six months time to fulfill the requirements mentioned in the defect memo including awaited publication of a technical paper on his research topic in an approved journal, Matriculation Certificate from the University of Kerala since he has completed his master’s degree from the University of Mysore and title change order of the thesis, since his Supervising Teacher Dr. V. Nandamohan is not in a good health condition and also due to the pandemic situations.

The request submitted by Sri. Baby K. Paul, has been considered by the Hon’ble Vice Chancellor and has allowed one month time as last chance to submit the necessary documents after rectifying the defects in his application. Accordingly the candidate has been informed the same via memo dated 22.12.2021. As per the memo, the candidate has submitted some documents on 06.01.2022 and afterwards, the remaining documents for rectifying the defects were submitted on 25.01.2022. Also informed that he has applied for correction in the thesis title and awaiting the university order regarding the same and shall submit the same as soon as it is issued.

On verification of the documents it is found that the candidate has submitted an abstract of research article titled “Smart Technologies for the Sustainable Development of Eco-resorts in Kerala” along with the certificate of acceptance by the journal ‘Review of Social Sciences’ Published by Kerala Academy of Social Sciences with ISSN 0974-9004 for publishing the same in their ensuing issue. Also submitted a copy of the relevant page of ‘List of Journals approved by the UGC and recommended by the PG Board of Studies in Commerce held on 22.01.2018’ which includes the above said journal, as proof of approval. *The Research Supervisor has certified the same and that the paper is related to the research topic of the candidate and it is an approved journal of the University of Kerala.* Also the candidate has submitted another journal publication titled “Cultural Influences on Built Form” in ‘The Journal of the Indian Institute of Architects’ which is a refereed journal of the Indian Institute of Architecture with ISSN 0019-4913 and *the Research Supervisor has certified the same and that the paper is related to the research topic of the candidate.*

Since no executive orders have retrospective effect, the regulations that came into force after the PhD registration of the candidate cannot be applied. Moreover, Sri. Baby K. Paul was registered for Ph.D Degree with date of registration 20/04/1998 (UO.No.Ac.E.I.3.2808/98, dated 04/08/1998) and was later granted revival of registration and re-registration (UO.No.2173/2020/UOK dated 03.07.2020); Both the U.O's are silent on the fact that, research papers published in UGC/University approved refereed journal or Paper Presentations in National/International Seminars/Conferences related to the topic of research as a pre-requisite for thesis submission as per UGC Regulations prior to July 2009 (July 1997) session.

Afterwards, title change order from AcE1 section was issued to Sri. Baby K. Paul vide U.O No. 2171/2022/UOK dated 19.03.2022.

In this context, as the candidate has rectified all the application defects including title change, as per the orders of the Hon'ble Vice-Chancellor, the matter regarding Journal Publication or Paper Presentations in National/International Seminars/Conferences as a pre-requisite for thesis submission as per UGC Regulations prior to July 2009 session in respect of Sri. Baby K. Paul is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation on the following:

- Whether Sri. Baby K. Paul, whose Ph.D registration comes under UGC Regulations prior to July 2009, be insisted Journal publication or Paper Presentations in National / International Seminars / Conferences as a pre-requisite for thesis submission,
 - as both the Ph.D registration and revival of registration / re-registration orders of the candidate are silent on the fact that, research papers published in UGC / University approved refereed journal or Paper Presentations in National / International Seminars / Conferences related to the topic of research as a pre-requisite for thesis submission as per UGC Regulations prior to July 2009 (July 1997) session.
 - as no executive orders have retrospective effect, the regulations that came into force after the PhD registration of the candidate cannot be applied.
- If agreed to (1), whether the journal
 - 'Review of Social Sciences' published by Kerala Academy of Social Sciences approved by P.G Board of Studies in Commerce (OR)
 - 'The Journal of the Indian Institute of Architects' published by the Indian Institute of Architecture.

can be accepted as a pre-requisite for thesis submission in respect of Sri. Baby K. Paul, Research Scholar in Future Studies.

Recommendation: *The Committee, based on the certification of the research supervisor, recommended to proceed with the further processing on the thesis submitted by Sri. Baby K. Paul by considering the documents produced in related with the articles published.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.D16 Request for publication of Ph.D thesis in respect of Dr. Kumari Amutha.R.S. - in Tamil-reg:-

(Ac. EV)

Dr. Kumari Amutha R S, who was awarded Ph.D Degree in Tamil for her thesis entitled "TAMIL LITERARY MAGAZINES – A STUDY (2010-2013)" has requested permission to publish her Ph. D research work.

As per the Statute 8(12) of Chapter 14 - Faculty of Oriental Studies of KUFS 1977, thesis shall not be published without the sanction of the Syndicate. Permission to publish the thesis has earlier been given subject to the following terms and conditions.

1. The University will not take any financial liability on its part for publication of the thesis.
2. Due acknowledgement should be given by the candidate to the University at the time of publication of the thesis.
3. The thesis should be published after rectifying the defects pointed out by the examiners in their reports in due consultation with the supervising teacher.

As per the orders of the Vice chancellor the request received from Dr. Kumari Amutha R S seeking permission for the publication of her thesis is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and recommendation.

Recommendation: *The Committee recommended to agree with the request as per norms.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.D17 *Publication of thesis as Book –Dr.Veeramony R.-requesting permission-reg (Ac.E.II)*

Dr. Veeramony R., Retired Professor of Mathematics, University of Kerala, Thiruvananthapuram has requested for permission to publish his thesis as a Book through e-mail. It is also informed that the research supervisor, Dr. K S. Subramonian Namboothiripad, Reader in Mathematics, University of Kerala, Thiruvananthapuram passed away on 5th January 2020. Hence it is not possible to obtain recommendation from the supervisor for publication of the same.

Dr. Veeramony R., was awarded Ph.D degree in Mathematics on 23.10.1981 by University of Kerala for the thesis titled “SUBDIRECT PRODUCTS OF REGULAR SEMIGROUPS” in the faculty of Science with Reg. No. 620.

Dr. Veeramony R. , would like to publish his thesis in the form of a book.

As per statute 6(14) in Chapter 16 of Kerala University First Statutes, 1977 “The thesis, whether approved or not, shall not be published without the sanction of the Syndicate, and the Syndicate may grant permission for the publication under such conditions as it may think fit”.

As per the orders of the Hon’ble Vice Chancellor, the matter regarding the request for permission for publication of thesis of Dr. Veeramony R. as book is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee recommended to agree with the request as per norms.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.96.D18 *Inter University Centre for Genomics and Gene Technology (IUCGGT)- Provisional advance for Innovative project- Request for reappropriation of fund- reg:-*

(Planning A)

An amount of Rs. 50,00,000/- (Rupees Fifty Lakh only) was released as provisional advance to Dr. A. Jayakumaran Nair, the then Hon. Director, Inter University Centre for Genomics and Gene Technology (IUCGGT) for implementation of the innovative project ‘Molecular Investigation on Neurodegenerative disease: Involvement of MicroRNA and SiRNA in the regulation of the disease’, from the State Plan Grant sanctioned for the year 2018-19, vide U.O. No. Pl.A1/IUCGGT/3903/18 dated 27.02.2019. This order was issued on the strength of resolution of the meeting of the Syndicate held on 22.01.2019 (Item No. 02.127). In the detailed proposal for implementation of the project, submitted beforehand by the then Hon. Director, Inter University Centre for Genomics and Gene Technology (IUCGGT) vide Letter No. Bio-Tech/2018-153 dated 05.09.2018, the splitup of Budget requirement was envisaged as below:

Sl. No.	Requirement	Amount (in Rupees)
1	Glassware and Plasticware	07 Lakhs
2	Chemicals, Biochemicals, Culture Media, Cell Lines	15 Lakhs
3	Minor Equipments	10 Lakhs
4	Man Power	15 Lakhs
5	Contingency	03 Lakhs
	TOTAL	50 Lakhs

Dr. R. Rajalakshmi, Hon. Director, Inter University Centre for Genomics and Gene Technology (IUCGGT), vide letter No. CGGT/KU/135/2022 dated 28.02.2022, informed that due to the pandemic situation, the centre was unable to utilize the fund pertaining to ‘Man Power’ head of

Rs. 15 Lakhs. In this ground, she requested permission to utilize this amount for purchase of essential 'Minor Equipments' which she stated are very urgent for day-to-day research works of the Centre. Further, the Hon. Director submitted that after getting the re-appropriation of Manpower fund for the purchase of Minor Equipments, she shall regularize the provisional advance of Rs. 50 Lakhs as early as possible.

As per the orders of the Hon'ble Vice-Chancellor, the request submitted by Dr.R.Rajalakshmi, Hon. Director, Inter University Centre for Genomics and Gene Technology (IUCGGT) for reappropriating the fund allocated for 'Man Power' towards purchase of 'Minor Equipments' is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the matter and recommended to entrust Pro Vice-Chancellor to hear the Hon. Director, Inter University Centre for Genomics and Gene Technology and submit a report in this regard.*

Meeting came to an end at 12.20 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Academics and Research held on 08.04.2022, be approved.

Item No.40.97 ***NAAC Visit-requirement of additional works-Request submitted by the University Engineer-Consideration-reg.***

(Ad.B1)

The following are the major works being undertaken by the Engineering Unit, University of Kerala presently in connection with NAAC visit and the routine works.

- (i) Works being executed at Kariavattom campus
 1. Urgent painting of departmental buildings at North block in regard to NAAC visit
 2. Urgent painting of departmental buildings at South block in regard to NAAC visit
 3. Beautification in front of teaching departments at Karivattom campus
 4. Botany seminar hall- Civil, Electrical and air conditioning
 5. Beautification in front of guest house building
 6. Beautification in front of Campus library
 7. Beautification in front of ONV Memorial- School building
 8. Repairing of defective lights with new LED lights in teaching departments.
 9. Re-construction of compound wall at either side of NH for Kariavattom campus
 10. Roofing and maintenance of Health centre
 11. Repair and maintenance of canteen building
 12. Extension and renovation works of cafeteria building
 13. Floor finishing of Arts block I building
 14. Relaying and rectification of ORI building

- (ii) Works being executed at SH campus
 1. Beautification works at SH campus
 2. Painting of Senate building
 3. Painting of library building
 4. Painting of CE building
 5. Setting up of research directorate- Civil, electrical and air conditioning
 6. Additional civil works in Amenity building
 7. Construction of modern washroom at SH campus
 8. Setting up of NAAC board room
 9. Renovation of QPR building
 10. Maintenance to the mini theatre at SH campus
 11. Renovation of Heritage museum

In addition to the above mentioned works, other minor works are also being carried out considering the ensuing NAAC visit.

It has been informed that the NAAC team is expected to make their visit by April 2022. The departments are requesting new works in connection with the ensuing NAAC visit. Also, resurfacing and maintenance of campus road, beautification of specific areas etc. are to be completed before the visit. It may be recalled that due to limited time in fulfilling the official formalities and considering the present work load of the Engineering unit, the new requirements may be arranged through non-PMC accredited agencies directly, as per the G.O.P no. 7/2022/FIN dated 17/01/2022.

Resolution of the Syndicate

The Syndicate considered the request of the University Engineer and **RESOLVED** that new works in connection with the ensuing NAAC visit shall be assigned to non-PMC accredited agencies directly, as per the G.O. P No.7/2022/FFIN dated 17.01.2022.

Item No.40.98.

Amendment to the Kerala University First Ordinance, 1978, Chapter V Changing the nomenclature of Islamic Studies as Department of Islamic and West Asian Studies –Consideration of –reg.

(Ac.D)

The Syndicate at its meeting held on 28/03/2019 vide item no. 7.70 resolved to agree with the recommendation of the Budget Implementation Cell held on 16/03/2019 to rename the Department of Islamic Studies to Department of Islamic West Asian Studies.

The Syndicate at its meeting held on 30/04/2019, vide item no. 08.01 resolved to correct the resolution of the syndicate held on 28/03/2019 as to authorise the HOD, Department of Islamic Studies instead of Head, Department of Arabic to submit the proposal on the item and to place the same before the Standing Committee of the Syndicate on Academics and Research.

The Syndicate at its meeting held on 20/06/2019 vide item no. 11.30.D4 considered and resolved to approve the recommendation of the Standing Committee of the Syndicate on Academic and Research held on 18/06/2019.

The Syndicate at its meeting held on 31/08/2019 vide item no. 03.68 considered and resolved to approve the amendment proposal and place same before the Senate.

The Senate, held on 27.03.2020, vide item no.II.(02) considered approved the amendment to Kerala University First Statutes, 1977 regarding changing the nomenclature of Department of Islamic Studies as Department of Islamic and West Asian Studies and notified vide Ac.L/S/2841/2019 dated 27.08.2021.

The Kerala University First Ordinances 1978, Chapter V under “Faculty of Social Sciences Clause (V) “Islamic Studies” have to be amended as “Islamic and West Asian Studies”

As per the orders of the Vice-Chancellor, the amendment proposal regarding changing the nomenclature of Islamic Studies as Islamic and West Asian Studies to the Kerala University First Ordinance, 1978 is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to approve the amendment proposal to the Kerala University First Ordinances 1978, as follows:

Existing	Amendment
Chapter V – Department of Studies “Faculty of Social Sciences” Clause (v) “Islamic Studies”	Chapter V – Department of Studies “Faculty of Social Sciences” Clause (v) “Islamic and West Asian Studies”

FUTHER RESOLVED to place the above amendment proposal before the Senate for consideration.

Item No.40.99.

School of Distance Education – Nomination of new Director – Consideration of - reg.

(Ad. B. III)

Dr.R.Vasanthgopal was nominated as the Director of School of Distance Education on 08.05.2019 vide UO.No.Ad.BIII.2/1723/2013 dated 08.05.2019. As per the rotational headship scheme of the University, HODs who have completed three years have to relinquish their headship in favour of the immediate juniors. Hence, the tenure of Dr.R.Vasanthgopal, in the post of Director of School of Distance Education will be completed on 07.05.2022. Dr. R.Vasanthgopal, vide letter

dated: 02.04.2022 has requested to take necessary steps to relieve him from the duties and responsibilities of the Director with effect from 07.05.2022.

The statute 18, in Chapter 3 of the Kerala University First Statutes 1977 (after the amendment no.232) is as follows: ***“Head of Department: the Professor, Associate Professor/Reader or Assistant Professor in charge of a Department shall be Head of Department. The Head of the Department shall be nominated on a rotation basis for three years starting with the senior most Professor as the Head of the Department for a period of three years and at the end of the three years, next senior most Professor shall be nominated. The Syndicate shall nominate the senior most Professor as the Head of the Department for a period of three years and at the end of the three year, next seniormost Professor shall be nominated.***

As per the details of the placement given to teachers in SDE, ***Dr. Lal.C.A is the next seniormost Professor in SDE, who was placed in the post of Professor w.e.f 06.08.2015 under U.G.C CAS 2010 Regulations vide U.O No. Ad. D II.05/024483/2019 dated:24.05.2019***, followed by Dr.Suresh Kumar.K, who was placed in the post of Professor w.e.f 13.07.2016 vide U.O No. Ad. D II/53066/2019 dated:10.05.2019.

Hence, as per the orders of the Hon'ble Vice-Chancellor, the request submitted by Dr.R.Vasanthagopal is placed before the Syndicate for consideration on the following;

1. ***To relieve Dr.R.Vasanthagopal from the Directorship of the School of Distance Education after the completion of his tenure, w.e.f 07.05.2022 AN.***
and
2. ***To nominate Dr.Lal.C.A, the next senior most Professor in the School of Distance Education as the Director of the School of Distance Education, Kariavattom w.e.f. 08.05.2022 FN.***

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

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Item No.40.100. *Department of Biotechnology - Dr Renu Mohan - Assistant Professor under UGC Faculty Recharge Programme - Transfer of position - Joining duty – Consideration of- reg.*

(Pl.F)

Dr. Renu Mohan, Assistant Professor under UGC FRP scheme at Savithribai Phule Pune University vide letter dated 30.12.21, duly forwarded by the Head of the Department, Department of Biotechnology, requested to issue her with a No Objection Certificate to be produced at UGC for the transfer of her Faculty Recharge Programme position to the Department of Biotechnology, University of Kerala. As the UGC FRP allows Inter University transfer and also as the Head of the Department, Department of Biotechnology recommended her request, the Registrar, University of Kerala issued a No Objection Certificate to Dr. Renu Mohan.

The UGC has now informed the matter regarding the revised placement of Dr. Renu Mohan as Assistant Professor under UGC FRP in this University and Dr. Renu Mohan vide letter dated 06.04.2022, duly forwarded by the HoD, Department of Biotechnology, Karyavattom, has intimated her willingness to join as Assistant Professor under UGC FRP in the Department of Biotechnology of this University and has further requested to issue her a memo so as to enable her to join duty w.e.f 06.04.2022 F.N.

When the file was submitted for orders of the Vice Chancellor to permit Dr. Renu Mohan to join duty as Assistant Professor under UGC FRP scheme in the Department of Biotechnology, Karyavattom strictly adhering to the norms of the sponsoring body and on producing relevant documents before the HoD, Department of Biotechnology, forthwith, the Vice Chancellor ordered to place the matter before the Syndicate.

As per the orders of the Vice Chancellor, the matter regarding granting permission to Dr.Renu Mohan, to join duty as Assistant Professor under UGC FRP scheme, in the Department of Biotechnology, Karyavattom is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to grant permission to Dr. Renu Mohan, to join duty as Assistant Professor under UGC Faculty Recharge Programme Scheme, in the Department of Biotechnology, Kariavattom w.e.f. 06.04.2022 F.N.

Item No.40.101 **Preparation for the NAAC visit 2022 – Disposal of Furniture waste- Consideration of -reg.**

(JR, Kvtm.)

Ref: (1)LetterNo.4223/AdmnB1/2022/UoKDtd05-02-2022
 (2)Email communication from M/sClean Kerala Company Ltd dated 7th April 2022.

As part of the ongoing cleaning drive in the Kariavattom campus, preparatory to the upcoming NAAC visit, a vast number of dilapidated furniture, and similar scraps dumped in and around various Department buildings are still to be removed. As perreference cited (1)above, the University has given directions to segregate the furniture scraps into repairable and disposable and later to sell the dilapidated items by inviting tenders and to move the repairable items to a common space for getting it repaired as and when the rate contract for repair is awarded by Ad.BII sn. Accordingly the segregation process is going on and the Campus Administration started to get the certified lists of the scraps from various Departments. Almost every department has a considerable quantity of furniture scraps and these items are currently dumped in and around the buildings. Removal ofsuchscraps involves a massive task and it may not be practical within the shorts pan of time, if we move on with the tender formalities. Moreover it involves additional labour cost as these items are to be pooled in a common place from its current locations before the tender procedure starts.

In this connection, it may be noted that the Clean Kerala Company Ltd. ‘formed under the Local Self Government Department, Govt of Kerala’ who was entrusted with the disposal of e-waste from the campus has submitted a proposal, vide ref (2) above, to take over the furniture scraps from the campus at the following rates:

Sl.No.	Item	RateperKg
1	Iron & Steel scraps	Rs.15/-
2	Aluminium scraps	Rs.30/-
3	Broken wooden furniture	Rs.0

In view of our urgency for the speedy removal of such scraps before the NAAC visit, the proposal submitted by the Clean Kerala Company Ltd may be considered and the company may be permitted to take over the steel and wooden furniture scraps from the campus at the quoted rates, waiving the tender procedure.

Resolution of the Syndicate

RESOLVED to approve the proposal submitted by the Clean Kerala Company Ltd., for the disposal of furniture scraps and granted permissionto take over the steel and wooden furniture scraps from the campus at the quoted rates, waiving the tender procedure.

FURTHER RESOLVED to authorize the Joint Registrar, Campus Administration to ensure that all steel and wooden furniture scraps in the campus are removed as per the quoted rates.

Item No.40.102 **Minutes of the meeting of the Monitoring Committee regarding setting up of Multimedia Classrooms in University Teaching Departments held on 11.04.2022 - Approval of- reg.**

(AdBII)

A meeting of the Monitoring Committee regarding setting up of Multimedia Theatre Classrooms and Multimedia Classrooms in the teaching departments was held on 11.04.2022 in the PVC’s Chamber.

The Hon’ble Vice-Chancellor has approved the minutes and ordered the same to be placed before the Syndicate for consideration and decision.

Minutes of the meeting of the Monitoring Committee constituted for Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments

Date & Time : 11.04.2022 at 12:00 noon

Venue: PVC's Chamber

Present:

- | | |
|--|----------|
| 1. The Pro-Vice-Chancellor | : Sd/- |
| 2. Dr. S Nazeeb, Member, Syndicate | : Sd/- |
| 3. Dr. K G Gopchandran, Member, Syndicate | : Sd/- |
| 4. Dr. Vinod Chandra S S, Director (i/c), KUCC | : Sd/- |
| 5. The University Engineer | : Sd/- |
| 6. Sri. Sanal Kumar S P, Instrumentation Engineer (i/c) | : Sd/- |
| 7. Sri. Ramesh T S, Assistant Executive Engineer (Civil) | : Sd/- |
| 8. Sri. Nainar Mohammed, M/s Macro Enterprises | : Online |
| 9. Sri. Ramesh J, M/s Macro Enterprises. | : Sd/- |
| 10. Sri. Rejith, M/s Neuf Solutions. | : Sd/- |
| 11. Sri. Runish R, M/s Neuf Solutions. | : Sd/- |
| 12. Sri. Sarath P S, M/s Neuf Solutions | : Sd/- |
| 13. Sri. Jerry I George, M/s StarOne IT Solutions | : Sd/- |

The meeting commenced at 12:00 noon.

The Pro-Vice-Chancellor opened the meeting and a detailed discussion was conducted on the following .

CIVIL WORKS

- 80% works completed.
- Representative of M/s Macro Enterprises expressed their inability to supply **Smart Cushion back chair** of Wipro make which was approved in the previous committee and further requested to descope the item "Chair" from the tender.
- The firm M/s Macro Enterprises requested to grant extension of time as their last date of completion of work was on 17.03.2022

AV EQUIPMENT

- Works are progressing well.
- Representative of firm M/s Neuf Solutions informed that they will complete the AV works in the multimedia classroom of Centre for Latin American Studies as model of work before 20.04.2022.

SERVER STORAGE SYSTEM

- Representative of StarOne IT Solutions expressed that the current server rack is not having sufficient space and power sockets for the installation of new servers and switches and hence requested to make necessary arrangements for procuring another server rack .The committee suggested to purchase a new server rack.

After a detailed discussion, following **recommendations** were made

1. To complete all the works related to theatre class rooms by 2022 May second week.
2. To descope the item 'Chair' from the tender ,based on the request of the contractor of the firm M/s Macro Enterprises as they are unable to supply the black colour **Smart Cushion back model** of Wipro make chair approved by the Monitoring Committee.
3. To purchase suitable chairs directly from the companies, Godrej/ Wipro/ Featherlite/ Govt approved agencies as per norms.
4. To entrust the Director ,KUCC to purchase server rack for the installation of Server Storage System in connection with setting up of Multimedia Theatre Class Room.
5. To place the minutes of the meeting before the next Syndicate.

The meeting ended at 1:00 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Monitoring Committee constituted for Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments held on 11.04.2022, be approved.

FURTHER RESOLVED to entrust the Pro-Vice-Chancellor to have a detailed discussion with the representatives of Godrej to finalize the model and rate of chairs to be used in the proposed Multimedia Class Room.

Item No.40.103 *Minutes of the meeting of the Monitoring Committee regarding setting up of Multimedia Classrooms in University Teaching Departments held on 30.03.2022-Reporting of-reg.*

(Ad.BII)

A meeting of the Monitoring Committee regarding setting up of Multimedia Theatre Classrooms and Multimedia Classrooms in the teaching departments was held on 30.03.2022 .

The Hon'ble Vice-Chancellor has approved the minutes , invoking the provision under section 10(13) of Kerala University Act,1974 and the same is reported before the Syndicate .

Minutes of the meeting is enclosed herewith.

Minutes of the meeting of the Monitoring Committee constituted for Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments

Date &Time : 30.03.2022 at 3:00 p.m.

Venue: PVC's Chamber

Present:

- | | |
|--|---------|
| 1. Pro-Vice-Chancellor | : Sd/- |
| 2.Dr.S Nazeeb, Member,Syndicate | :Sd/- |
| 3. Dr.K G Gopchandran, Member, Syndicate | :Online |
| 4.Dr.Vinod Chandra S S, Director (i/c), KUCC | : Sd/- |
| 5.The University Engineer | : Sd/- |
| 6.Sri.Sanal Kumar S P Instrumentation Engineer (i/c) | : Sd/- |
| 7.Sri.Ramesh T S, Assistant Executive Engineer (Civil) | :Sd/- |
| 8.Smt.Maria C Varghese Assistant Engineer (Civil) | :Sd/- |
| 9.Sri. A. Mohammed Rafeeq, M/s Macro Enterprises: | Sd/- |
| 10.Wesley John, M/s Macro Enterprises. | :Sd/- |
| 11. Sri. Rejith, M/s Neuf Solutions. | :Sd/- |
| 12. Sri.Runish R, M/s Neuf Solutions. | :Sd/- |
| 13. Sri.Sarath P S, M/s Neuf Solutions | :Sd/- |
| 14.Sri.Jerry I George, M/s StarOne IT Solutions | :Sd/- |

The meeting commenced at 3:00 p.m.

The Pro-Vice-Chancellor opened the meeting and detailed discussion was conducted on the following .

CIVIL WORKS

- Works in the Institute of English, Department of German, Department of Russian & Performing Arts will be commenced soon as the site is already handed over to the firm, M/s.Macro Enterprises.
- M/s Macro Enterprises displayed only *Smart Cushion back chair* of Wipro make out of the five recommended models of the monitoring Committee held on 21.03.2022.
- The firm M/s Macro Enterprises requested to grant extension of time as their last date of completion of work was on 17.03.2022
- The colour scheme to be used in the proposed theatre class rooms .

AV EQUIPMENT

- Representative of Neuf Solutions have expressed their difficulty to lay the conduits and cables for installation works as the acoustics works are partly done by the contractor assigned with the same Also,the pre-marked locations for laying the cabling works are not kept open and it makes them difficult to proceed with their works and they requested to give a solution for that.The committee discussed the matter and concluded that, as the panelling is already done,external cabling that doesn't alter the aesthetics of the room may be done at a minimal increase in cost subject to maximum cost of Rs.1500/- per classroom.The conduit may be 50*50 cms trunking or lesser casing cap depending on the number of cables passing through.

SERVER STORAGE SYSTEM

- Representative of StarOne IT Solutions expressed that the current racks are not having sufficient space and power sockets for the installation of new servers and switches and hence requested to make necessary arrangements for the same. The committee noted that steps were already taken to rectify the same.
After a detailed discussion, following *recommendations* were made
1. To complete all the works related to theatre class rooms by April last week.
 2. To direct the firms M/s Macro Enterprises and M/s Neuf Solutions to execute the works in the Institute of English, Department of German, Department of Russian & Performing Arts ,simultaneously.
 3. To approve black colour *Smart Cushion back model* of Wipro make chair in the multimedia classrooms including Department of Physics.
 4. To minimize the number of trapdoors to one per small class rooms and two per large/lengthy class rooms for minimizing the expenditure within the estimate amount.
 5. To direct the firm Neuf Solutions to continue with external cabling that doesn't alter the aesthetics of the room at a minimal increase in cost subject to maximum of Rs.1,500/- per classroom inorder to rectify the difficulty arised by the firm for laying conduits as the panelling works are already completed. The conduits may be 50*50mm trunking or lesser casing cap depending on the number of cables passing through.
 6. To direct the firm Neuf Solutions to complete the AV works in the multimedia classroom of Centre for Latin American Studies within 10 days as a model of work .
- The meeting ended at 4:00 p.m.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Meeting of the Monitoring Committee constituted for Setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments held on 30.03.2022, be noted.

Item No.40.104 കാര്യവട്ടം യൂണിവേഴ്സിറ്റി കോളേജ് ഓഫ് എഞ്ചിനീയറിംഗ് - പ്രവർത്തനം മെച്ചപ്പെടുത്തുന്നത് സംബന്ധിച്ച്.

(Ad.C)

11.04.2022 ൽ കൺവീനർ (സിന്ഡിക്കേറ്റിന്റെ സ്റ്റാൻഡിങ് കമ്മിറ്റി -ഡിപ്പാർട്ട്മെന്റ് ആൻഡ് അദർ ഇൻസ്ട്രക്ഷൻസ്) കാര്യവട്ടം യൂണിവേഴ്സിറ്റി കോളേജ് ഓഫ് എഞ്ചിനീയറിംഗിന്റെ പ്രവർത്തനം മെച്ചപ്പെടുത്തുന്നത് സംബന്ധിച്ച് വൈസ്- ചാൻസലർ മുൻപാകെ കത്ത് നൽകുകയുണ്ടായി .

പ്രസ്തുത കോളേജിന്റെ പ്രവർത്തനം മെച്ചപ്പെടുത്തുന്നതിലേക്ക് കത്തിൽ ഉൾപ്പെട്ടിട്ടുള്ള നിർദ്ദേശങ്ങൾ ഇവയാണ്

1. കമ്പ്യൂട്ടർ സയൻസിൽ പുതിയ ഒരു ബാച്ച് കൂടി ആരംഭിക്കാവുന്നതാണ് .വർക്ക് ലോഡ് കൃത്യമായി കണക്കാക്കുമ്പോൾ അധികമായി അധ്യാപകരെ ആവശ്യമില്ല.
- 2 ഇൻഫർമേഷൻ ടെക്നോളജി, ഇലക്ട്രോണിക്സ് ആൻഡ് കമ്മ്യൂണിക്കേഷൻ എഞ്ചിനീയറിംഗ് എന്നീ വിഭാഗങ്ങളിൽ മാനേജ്മന്റ് കോട്ടകൾ ഒഴിവാക്കി അവയെ മെറിറ്റ് സീറ്റ് ആക്കി മാറ്റിയാൽ സീറ്റുകൾ ഒഴിഞ്ഞു കിടക്കുന്നത് ഒഴിവാക്കാവുന്നതാണ് .

കാര്യവട്ടം എഞ്ചിനീയറിംഗ് കോളേജിൽ നിലവിൽ കമ്പ്യൂട്ടർ സയൻസ് ആൻഡ് എഞ്ചിനീയറിംഗ്, ഇൻഫർമേഷൻ ടെക്നോളജി ഇലക്ട്രോണിക്സ് ആൻഡ് കമ്മ്യൂണിക്കേഷൻ എഞ്ചിനീയറിംഗ് എന്നീ മൂന്ന് ബാച്ചുകൾ ആണ് ഉള്ളത്. ഓരോ വിഭാഗത്തിലും 66 സീറ്റുകൾ ആണ് അനുവദിച്ചിട്ടുള്ളത് അവയിൽ 31 മെറിറ്റ്, 30 മാനേജ്മന്റ്, 3 എൻ ആർ ഐ 2 എംപ്ലോയീ വാർഡ് എന്ന നിലയിൽ ആണ് അഡ്മിഷൻ നടക്കുന്നത്. 2021-22 അധ്യയന വർഷത്തിൽ കമ്പ്യൂട്ടർ സയൻസ് ആൻഡ് എഞ്ചിനീയറിംഗ് വിഭാഗത്തിൽ 45 സീറ്റുകളിലേക്കും ഇൻഫർമേഷൻ ടെക്നോളജി വിഭാഗത്തിൽ 27സീറ്റുകളിലേക്കും, ഇലക്ട്രോണിക്സ് ആൻഡ് കമ്മ്യൂണിക്കേഷൻ എഞ്ചിനീയറിംഗ് വിഭാഗത്തിൽ 28 സീറ്റുകളിലേക്കും ആണ് അഡ്മിഷൻ നടത്തിയത്

മുൻ വർഷങ്ങളിലെ വരവ് ചെലവ് പട്ടിക പരിശോധനയ്ക്കായി ചേർക്കുന്നു

<i>Year</i>	<i>Income</i>	<i>Expenditure</i>	<i>Loss</i>
2018-19	21219901	25215570	3995669
2019-20	19861730	27175136	7313406

*പ്രസ്തുത കണക്കിൽ പരീക്ഷ നടത്തിപ്പിന്റേയും ഭരണ നിർവഹണ ചെലവുകളും ഉൾപ്പെടുത്തിയിട്ടില്ല. വൈസ് ചാൻസിലറിന്റെ ഉത്തരവിന്മേൽ ഉള്ളടക്കം ചെയ്തിരിക്കുന്ന കത്ത് സിന്റിക്യേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

RESOLVED to start one additional batch for Computer Science in the University College of Engineering, Kariavattom for the Academic Year 2022-23.

FURTHER RESOLVED to entrust the Principal, University College of Engineering, Kariavattom to take urgent steps to remit an amount of Rs.1,00,000/- (Rupees One lakh only) to AICTE for approval of the additional batch.

ALSO RESOLVED to entrust Dr. K.G. Gopachandran, Dr. K.B. Manoj, Sri. Jairaj.J, Members Syndicate to examine the matter regarding the possibility of avoiding Management Quota and converting the same to the merit seat, in the case of the Information Technology, Electronics & Communication Engineering.

Item No. 40.105 *Allotment of University Stadium - Kerala Olympic Association - consideration - reg*

(Ad.D1)

The Syndicate vide its resolution No.38.61 dated 16.03.2022, entrusted the Pro-Vice-Chancellor to have a detailed discussion with the authorities of Kerala Olympic Association regarding the waiving of rent of University Stadium for Kerala Olympic Games 2022.

Accordingly, discussion was held with Kerala Olympic Association on 09.04.2022 and they have requested to allot Kerala University Stadium on 30.04.2022 and from 07.05.2022 to 09.05.2022 and Kerala University Basket Ball Indoor Court from 05.05.2022 to 08.05.2022, for conducting various competitions.

Conclusion:

Kerala Games 2022 is organized by Kerala Olympic Association and it is understood that the winners of this competition at District Level will go to State Level and Higher Levels and hence becomes a platform to exhibit the talent for the sports personnel and an opening to go higher levels.

Hence, as done before in many circumstances, both the venues may be allotted to Kerala Olympic Association for the conduct of Kerala Games 2022 at discount rates of 50%.

Resolution of the Syndicate

RESOLVED to allot both the venues (Kerala University Stadium and Kerala University Basketball Indoor Court) to Kerala Olympic Association for the conduct of Kerala Olympics Games 2022 at 50% discount rate.

Item No. 40.106 *Receiving the top position by UGC-HRDC of University of Kerala among all the HRDC's in India- consideration of - reg.*

(PVC's Sn.)

It is hereby reported to the Hon'ble Vice-Chancellor that in the recently concluded UGC meeting regarding the performance of the 66 HRDCs in India, published the "Performance of HRDCs based on Quantitative and Qualitative Parameters". UGC - HRDC of the University of Kerala received as 4.52 grade with the top most position among all HRDCs in India. According to the UGC, this was the Assessment Scores for 2015-2019 based on the report submitted to MHRD.

This is a moment of great pride for the University of Kerala. The team HRDC lead by Dr.S.V.Sudheer who was the Director during this period and Dr.K.M.Sajad Ibrahim, Director (i/c), UGC-HRDC deserves appreciation.

The note is submitted before the Hon'ble Vice-Chancellor for favour of consideration.

Resolution of the Syndicate

The Syndicate expressed its happiness and stated that this is a moment of pride for the University of Kerala and UGC-HRDC to receive 4.52 grade with the top most position among all HRDC's in India.

FURTHER RESOLVED to issue appreciation letters to the team HRDC lead by Dr. S.V. Sudheer who was the Director during the period and D. K.M. Sajad Ibrahim, present Director (i/c), UGC-HRDC in a function to be organized to felicitate them.

Item No. 40.107 Completion of the Project – Digitization of Examination Records – consideration of – reg

(PVC's Sn.)

Digitization Project for digitizing valuable records like tabulation sheets was started in 2014, M/s.BAeHAL, Bangalore were entrusted with the work. The firm finished the scanning work in 2017. However the verification of scanned records was very slow. So University decided to entrust a new team for the time bound completion of the verification of digitized records from the last trimester of 2021 and they could complete verification of 2,70,000 records, which were pending by the end of February, 2022, in a highly professional manner. This is indeed a commendable performance on the part of the team members,

The team was working under the Nodal Officer, Smt.Susha Antony, Assistant Registrar and Sri.Ahammed Sherin, Section Officer in charge.

The team consisted of Sri.Najimudeen.A, Assistant, Smt.Julie.T.S, Assistant, Smt.Maya.D.O, Assistant, Smt.Sunimol. M.S, Assistant, Sri.Rajesh.P.J, Assistant and Sri.Sreekumar.M, Assistant, The entire team has done consistent and committed effort and is indeed eligible for appreciation.

The note is submitted before the Hon'ble Vice-Chancellor for consideration.

Resolution of the Syndicate

The Syndicate expressed their happiness and appreciated the performance of team members engaged in the Digitization Project for digitizing valuable records.

FURTHER RESOLVED to issue appreciation letters to the entire team engaged in the Digitization Project in a function to be organized to felicitate them.

ALSO RESOLVED to issue appreciation letter to Sri.Jairaj.J, Section Officer, Planning A1 Section for co-ordinating the works related with Digitization Project.

Item No.40.108. Setting Up of Video Conferencing facility in the University- Consideration of- reg:

(Ad.BII)

A meeting of the Committee for Setting Up of Video Conferencing Facility in the University was held on 08.04.2022, at 11.30 a.m. in the PVC'S Chamber.

The Hon'ble Vice-Chancellor has approved the minutes of the meeting and ordered to place the minutes before the Syndicate for consideration and decision.

Minutes of the meeting regarding Setting Up of Video Conferencing Facility in the University

Date : 08.04.2022

Time : 11.30 AM

Venue : PVC Chamber

Present:

- | | | |
|-------------------------------------|---|--------|
| 1.The Pro-Vice-Chancellor | - | Sd/- |
| 2.The Registrar | - | Sd/- |
| 3.Dr.Sabarish K | - | Sd/- |
| 4.The Instrumentation Engineer(i/c) | - | Online |

The meeting commenced at 11.30 AM.

The Committee discussed the following points in detail;

- 1 In the view of imminent NAAC accreditation team's visit, urgent steps may be taken to implement Audio/Video Conferencing Facility in the Syndicate Room of the University.

- 2 The Committee opined that going in for a fresh tender may take longer time and video conferencing implementation would not be completed before NAAC team's visit. Hence it is suggested that in lieu of professional video conferencing, for the time being, a web conferencing facility may be established in the Syndicate room on a priority basis.
- 3 It is noted that most of the components required for setting up of web conferencing in the Syndicate room is already there in the recent tender invited for the component 'AV equipment' related to setting up of Multimedia Theatre Classrooms, which was concluded following a transparent E-Tender process (Tender No:5271/Admn BII/2021/UoK/AV dated.30.12.2021).
- 4 It is further suggested to entrust the work of web conferencing of Syndicate room to M/s Neuf Solutions with whom a contract was inked recently for the supply and installation of AV Equipment of Multimedia Theatre Classrooms, as an additional work invoking the provision of the tender that 25% of additional work can be granted.
- 5 It is also noted that all the AV components mentioned for establishing Multimedia Theatre Classrooms are not required for implementing web conferencing facility in the Syndicate Room.
- 6 Items like short throw projector, entry level sound system etc may be removed and the actual bill of materials after dropping unwanted items suggested by the Committee and endorsed by the external expert and Instrumentation Engineer is attached as Annexure A.
- 7 It is also noted that as an when University proceeds with refurbishing the table and seating arrangements inside Syndicate Room ,electrical points, network ports, HDMI cables etc may be provisioned in a concealed manner as a part of it.

Recommendations

- 1 To award M/s Neuf Solutions, the work for setting up of web conferencing facility in the Syndicate Room by taking relevant AV components from the ongoing tender for establishing Multimedia Theatre Classrooms, so as to accomplish the goal of establishing web conferencing facility on an urgent basis before NAAC team's visit.
- 2 To purchase the following additional items required for the successful implementation of web conferencing facility in the University.
- 3 Two 65 inch Professional Display/Business TV for wall mounting and One 42 inch Professional Display/Business TV for floor mounting, through BoQ GeM bidding (Annexure A).
- 4 Laptop- One number, as an additional purchase from the firm who will supply laptops for Multimedia Theatre Classrooms, with the same terms and conditions.
- 5 Digital sound System through tender/BoQ GeM bidding.
- 6 Any additional items required for the successful implementation of web conferencing facility in the Syndicate Room may be provisioned by M/s Neuf solutions.
- 7 To entrust the Instrumentation Engineer for overseeing the work of the implementation of the web conferencing facility in the Syndicate Room within one month.
- 8 To entrust Assistant Executive Engineer (Electrical) to provide the required electrical works for the successful implementation of web conferencing facility in the Syndicate Room.

Resolution of the Syndicate

RESOLVED to entrust the Instrumentation Engineer (i/c) to rework the specifications of Web conferencing facility (Audio/ Video) in the Syndicate Room and submit the same on 12.04.2022. Accordingly, the Instrumentation Engineer (i/c) submitted the revised specifications of Web conferencing facility (Audio/ Video) with an estimated amount of Rs.6,78,872.89 (Rs.Six lakh seventy eight thousand eight hundred and seventy two and eighty nine paise only) for the Web conferencing facility (Audio/ Video) (Proposal appended). The Syndicate considered the revised specifications of Web conferencing facility (Audio/ Video) and **RESOLVED** to approve the same.

FURTHER RESOLVED to entrust the Instrumentation Engineer (i/c) to take necessary steps for the purchase of Web conferencing facility (Audio/ Video) as per the revised specifications through GeM Portal/ tender.

ALSO RESOLVED that one 65 inch Professional Display/ Business TV for wall mounting shall be installed in the Vice-Chancellor's Room.

ALSO RESOLVED to entrust the Instrumentation Engineer for overseeing the work of the implementation of the Web conferencing facility (Audio/ Video) in the Syndicate Room within one month.

ALSO RESOLVED to entrust the Assistant Executive Engineer (Electrical) to provide the required electrical works for the successful implementation of Web conferencing facility (Audio/ Video) in the Syndicate Room.

Item No.40.109. *PLEASE Scheme -Implementation of the project titled 'Establishing of the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology' - Request for finalizing the site/location for the construction of a 'Lab for Research Purposes', utilizing the financial assistance earmarked for the same-Consideration of -Reg.*

(Pl. AI)

The Government, in the Budget Speech of 2020-21, had announced a new Scheme named 'Performance Linked Encouragement for Academic Studies and Endeavour (PLEASE)' for faculty of Government Arts and Science Colleges, Engineering Colleges and Universities, under which any department of faculty who performs against a criteria will get funding for a project, including the purchase of equipment and construction of the lab, subject to running internship programme inking MOU with at least one University.

Accordingly, the Higher Education Department, had invited proposals from various Higher Education Institutions, including Kerala University, to be considered under the PLEASE Scheme and the University had forwarded twelve proposals received from various Departments/Faculties, seeking financial assistance under the proposed Scheme.

Subsequently, the Government vide G.O. (Rt) No.1422/2021/HEDN dated 25/10/2021, accorded administrative sanction for ten project proposals forwarded by various institutions under the PLEASE Scheme, for a total outlay of Rs.20,49,50,596/- (Rupees Twenty crore forty nine lakh fifty thousand five hundred and ninety six only), which includes the two project proposals forwarded by the University, as detailed below:

Sl. No.	Name of the Project	Principal Investigator and Department	Estimated Amount	Break up of the Project
1.	'Establishing the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology'	Dr. Sreejith P., Assistant Professor, Department of Zoology	4,44,00,000/-	Lab Infrastructure: 3,27,00,000/- Lab Equipment: 1,07,00,000/- Chemicals/ Consumables: 3,00,000 Analytical Charges: NIL Travel/ Contingency: 1,00,000/- Internship: 6,00,000/-
2.	'A Study on Generalized Spectrum of Matrices, Operators and Hypermatrices'	Dr. Krishna Kumar G., Assistant Professor, Department of Mathematics	10,94,590/-	Lab Equipment: 3,94,590/- Analytical Charges: NIL Travel/Contingency: 1,00,000/- Internship: 6,00,000/-

Thereafter, the Government vide G.O. (Rt.) No. 1657/2021/HEDN dated 13/12/2021, accorded administrative sanction to release the aforementioned amount of 20,49,50,596/- (Rupees Twenty crore forty nine lakh fifty thousand five hundred and ninety six only), to the Director of Collegiate Education, with specific instructions to initiate further steps for transferring the funds to the PSTSB Account of corresponding institutions.

Accordingly, the Director of Collegiate Education, vide Proceedings Order No. P3/24770/2020/DCE dated 21/02/2022, accorded sanction to release a total amount of Rs.4,54,94,590/- (Rupees Four crore fifty four lakh ninety four thousand five hundred and ninety only) to the PSTSB Account of the University, towards implementation of the aforementioned projects under the PLEASE Scheme, with specific guidelines for its implementation/utilization, detailed therein.

Subsequently, based on the request from Dr. Sreejith P., Assistant Professor, Department of Zoology (Principal Investigator), the sanctioned amount of **Rs. 4,44,00,000/- (Rupees Four crore and forty four lakh only)** was released to the newly opened PD Account of the Principal Investigator, towards the implementation of Project sanctioned under the PLEASE Scheme for the year 2021-22, vide U.O. No. Pl.A1/2318/2022/UOK dated 23.03.2022.

In the item-wise budgetary break-up approved by the Govt., towards the implementation of the above Project, an amount of **Rs. 3,27,00,000/- (Rupees Three crore twenty seven lakh only)** has been specifically allocated for the component “Lab Infrastructure (i.e., Construction of a Lab for Research Purposes)”.

Accordingly, the Principal Investigator vide Lr. No.AcREM-Stem/PLEASE/005/2022 Dated 6/04/2022, informed that the **Vice-Chancellor, the Pro-Vice-Chancellor and members of the Syndicate have identified the land/location for the construction of the proposed building.**

The specified property is **located near the ‘North Campus's water storage tank (i.e. near the Computational Biology department)**. A map of the proposed site for construction of the ‘Lab for Research Purposes’ has also been furnished along with the letter.

In this context, the Principal Investigator has requested sanction for the construction of the ‘Lab for Research Purposes’, in connection with the implementation of the project sanctioned under the PLEASE Scheme, at the aforementioned site/location (i.e., near the ‘North Campus's water storage tank (near the Computational Biology department)).

Hence, as per the orders of the Vice-Chancellor, **the request from Dr. Sreejith P., Assistant Professor, Department of Zoology & Principal Investigator of the project 'Establishing of the Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology' (sanctioned under the PLEASE Scheme), for the construction of a ‘Lab for Research Purposes’ in connection with the implementation of the above project, utilizing the amount of Rs. 3,27,00,000/- (Rupees Three crore twenty seven lakh only) earmarked for the component “Lab Infrastructure”, at the aforementioned site/location (i.e., near the ‘North Campus's water storage tank (near the Computational Biology department)), is placed before the Syndicate for consideration.**

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No. 40.110 B.Ed degree course -Complaints submitted by the students of 2020-22 batch-reg:-

(Ac.AIII)

The B.Ed third semester students of 2020-22 batch, in their representation have raised the following concerns regarding prolonging course period.

1. As the University had revised the academic calendar for the B.Ed degree course (2020-22 batch) in connection with the Covid -19 situation, the commencement of III semester classes were shifted from 01.06.2021 to 26.11.2021.

But as per the notification for the SET examination-JAN 2022, the B.Ed students pursuing final year (III semester) of the course during the period 20.10.2021 to 03.11.2021 are only be eligible to apply for the same. Hence the B.Ed students of the University of Kerala (2020-22 batch) became ineligible to receive the SET certificate even though they had applied and passed the SET exam.

The University considered this matter and accordingly, letter No.Ac A III/2022 dated 11.03.2022 has been forwarded to the Additional Chief Secretary, General Education Dept, intimating the issue of the B.Ed students and requested to consider this favourably so as to grant relaxation for the qualification for the SET Exam. (Copy appended)

2. Another request submitted by the B.Ed students is to revise the academic calendar 2020-22, so that the course can be completed sufficiently earlier and thus to avoid course lag which occurred on account of Covid-19 pandemic.

The Syndicate held on 25.02.2022, vide item No.37.114.02 had considered the above matter and resolved to entrust the Pro Vice Chancellor to convene a meeting with the Principals of the B.Ed colleges to discuss the matter.

Accordingly an online meeting was convened on 15.03.2022 with the Principals of the B.Ed colleges and the meeting emphasized that, since B.Ed is a professional course and stipulations and guidelines issued by the NCTE have to be followed and the reduction of number of working days deviating from academic calendar will adversely affect the candidates in future.

Hence the meeting recommended to follow the existing academic calendar as such without reducing the number of working days. The Vice Chancellor has approved the recommendations of the Committee.

As per the orders of the Vice Chancellor the above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED to entrust the Pro-Vice-Chancellor and Dr. K.B. Manoj, Member Syndicate to examine the matter and submit detailed report before the next Syndicate.

Item No.40.111. *Minutes of meeting with the officials of KWA to discuss the matter regarding the final payment towards the project -Construction of new Over Head water Tank and sump near the Department of Botany, Kariavattom – approval of-reg.*

(Pl.G)

The modified estimate amounting to Rs.1,58,00,000/- (Rupees One Crore and Fifty Eight Lakh Only) for the construction of new Over Head Water Tank and Sump near Department of Botany at Kariavattom was approved, vide U.O dated 06.10.2018 and agreement was executed with Kerala Water Authority on 31.08.2018 to execute the work as depository work with time of completion 12 months from the date of execution of agreement. As per MoU, the time of completion of the work expired on 30.08.2019. Considering the request of KWA for extension, the University has granted extension upto 15.01.2020 without fine. As per the completion certificate furnished by KWA, all the works were completed and commissioned on 21.07.2021. (It is specified in the clause 4 of MoU that reasonable extension of time for completion shall be made in respect thereof as may be agreed upon in writing by KWA and the University).

Based on the request of the University Engineer, the Executive Engineer, Kerala Water Authority vide letter dated 03.02.2022 has furnished the split up details of bill with respect to the construction of new Over Head water Tank and sump near the Department of Botany, Kariavattom in which the total expenditure of the work was Rs.1,50,86,082/- .

While verifying the details and documents, submitted by Kerala Water Authority, some discrepancies were noted by the University Engineer and corrected the total expenditure as Rs.1,47,97,715/- instead of Rs.1,50,86,082/-.

Split up details of expenditure	KWA (submitted vide letter dtd 03.02.2022)	UE (verified & corrected- reported vide letter dtd 19.02.2022)
CCI & Part bill of the original work	Rs. 28,89,080/-	Rs.28,89,080/-
CCII & Part bill of the original work	Rs. 34,48,246/-	Rs.34,48,246/-
CCIII & Part bill of the original work	Rs. 57,26,734/-	Rs.57,26,734/-
CCI & Final bill of the 1 st additional work	Rs.9,00,915/-	Rs.9,00,915/-
CCI & Final bill of the 2 nd additional work	Rs.1,74,868/-	Rs.1,74,868/-
Advertisement charges for the tendering of works	Rs.15,392/-	Rs.15,392/-
Total		Rs. 1,31,39,843/-
Centage Charge:		
Centage charges of the original work	Rs.17,53,722/-	
Centage charges of the 1 st additional work	Rs.1,55,266/-	(12.5% of total)
Centage charges of the 2 nd additional work	Rs. 21,859/-	Rs.16,42,480/-
Total Centage Charge:	Rs.19,30,847/-	
Grant total	Rs.1,50,86,082/-	Rs.1,47,97,715/-

Accordingly the matter was intimated to the Executive Director, KWA vide this office letter dated 28.02.2022. In reply, the Executive Engineer, KWA, vide reference above has reported that there is no mistake occurred in calculating the Total expenditure. Further stated that, the centage charges is calculated based on the estimate prepared for the work. An amount of Rs. 17,53,722/- is included as centage charges in the estimate of the original work, and an amount of Rs. 1,55,266/- and Rs. 21,859/- respectively are included as centage charges in the estimates of the two additional works, which have executed for the satisfactory completion of the original work since some of the items that are necessary for the work is not included in the original work. Hence the Executive Engineer, KWA has stated that the total centage charges is Rs.19,30,847/- which has to be deposited to Kerala Water Authority as per agreement condition No. 19 which states that the second party is duty bound to grant centage charges @12.5% of total contract value to first party, but in this case the University has calculated the same on value of work done. Moreover, the KWA has informed that if any excess amount left over that will be duly returned back along with the utilization certificate. Also, the Executive Engineer has remarked that the University has failed to remit an amount of Rs 580 Lakh to Kerala Water authority based on the estimate of original work in time, which is in the agreement condition No.(2) .

Besides, the Executive Engineer has reported that an amount of Rs 4,17,849/- was included in the estimate for 3 years maintenance charges which includes preventive maintenance, leak rectification etc and the same was not included in the request submitted by them vide letter dated 03.02.2022 and hence requested that the maintenance charge may also to be added to the amount requested earlier and a total amount of Rs 55,03,931/- (5086082 + 417849) may please be remitted to KWA without further delay. In addition to that, the Executive Engineer has submitted the duly filled proforma with request for time of completion with respect to the above work and reported that the delay in completing the work was due to heavy rain and non availability of materials at the time of quarry ban as well as the work was not commenced in lockdown period due to COVID pandemic. Also the the process for tendering of the two additional works which have been executed for satisfactory completion of the work caused delay in completing the work. Only after completion of the additional works, the demolition of old GLSR is executed. During execution of the work, the labour engaged in the work was tested Covid positive and the same also delayed the work. Considering the above matters, the Executive Engineer, KWA has requested that the time of completion may be extended up to 21.07.2021.

The University Engineer has therefore suggested to conduct a meeting with the officials of KWA in presence of the Finance Officer to settle the matter regarding the delay in completing the work by KWA and the matter regarding the final payment to the KWA. Accordingly, as per the orders of the Vice-Chancellor, a meeting with the officials of KWA in presence of the Convener (SC on P & D), Finance Officer, Director (P & D) and the University Engineer was convened **on 11.04.2022 at 3 pm at PVC's Chamber.**

As per the orders of the Vice-Chancellor, the Minutes of the meeting with the officials of KWA held on 11.04.2022 to discuss the matter regarding the final payment towards the project - Construction of new Over Head water Tank and sump near the Department of Botany, Kariavattom is placed before the Syndicate for consideration

Minutes of the meeting with the officials of KWA to discuss the matter regarding the final payment towards the project -Construction of new Over Head water Tank and sump near the Department of Botany, Kariavattom.

Date:11.04.2022 Time: 3 PM Venue: PVC's Chamber

Present

- | | |
|------------------------------------|-----------------|
| 1. The Pro-Vice-Chancellor | - Sd/- |
| 2. Convener, SC on P&D | - Sd/- (online) |
| 3. The Finance Officer | - Sd/- |
| 4. The Director (P&D) | - Sd/- |
| 5. The University Engineer | - Sd/- |
| 6. Assistant Executive Engineer II | - Sd/- |
| 7. Smt.Sujatha A, TA, KWA | - Sd/- |
| 8. Sri.Rahul R, AE IV, KWA | - Sd/- |
| 9. Sri.Sajeev G, UDC,KWA | - Sd/- |

The meeting began at 3 PM.

The modified estimate amounting to Rs.1,58,00,000/- (Rupees One Crore and Fifty Eight Lakh Only) for the construction of new Over Head Water Tank and Sump near Department of Botany at Kariavattom was approved, vide U.O dated 06.10.2018 and agreement was executed with Kerala Water Authority on 31.08.2018 to execute the work as depository work with time of completion 12 months from the date of execution of agreement. As per MoU, the time of completion of the work expired on 30.08.2019. Considering the request of KWA for extension, the University has granted extension upto 15.01.2020 without fine. As per the completion certificate furnished by KWA, all the works were completed and commissioned on 21.07.2021. (It is specified in the clause 4 of MoU that reasonable extension of time for completion shall be made in respect thereof as may be agreed upon in writing by KWA and the University).

Based on the request of the University Engineer, the Executive Engineer, Kerala Water Authority vide letter dated 03.02.2022 has furnished the split up details of bill with respect to the construction of new Over Head water Tank and sump near the Department of Botany, Kariavattom in which the total expenditure of the work was Rs.1,50,86,082/- .

While verifying the details and documents, submitted by Kerala Water Authority, some discrepancies were noted by the University Engineer and therefore corrected the total expenditure as Rs.1,47,97,715/- instead of Rs.1,50,86,082/-.

Split up details of expenditure	KWA (submitted vide letter dtd 03.02.2022)	UE (verified & corrected-reported vide letter dtd 19.02.2022)
CCI & Part bill of the original work CCII & Part bill of the original work CCIII & Part bill of the original work CCI & Final bill of the 1 st additional work CCI & Final bill of the 2 nd additional work Advertisement charges for the tendering of works	Rs. 28,89,080/- Rs. 34,48,246/- Rs. 57,26,734/- Rs.9,00,915/- Rs.1,74,868/- Rs.15,392/-	Rs.28,89,080/- Rs.34,48,246/- Rs.57,26,734/- Rs.9,00,915/- Rs.1,74,868/- Rs.15,392/-
Total		Rs. 1,31,39,843/-
Centage Charge: Centage charges of the original work Centage charges of the 1 st additional work Centage charges of the 2 nd additional work Total Centage Charge:	Rs.17,53,722/- Rs.1,55,266/- Rs. 21,859/- Rs.19,30,847/-	(12.5% of total) Rs.16,42,480/-
Grant total	Rs.1,50,86,082/-	Rs.1,47,97,715/-

Accordingly the matter was intimated to the Executive Director, KWA vide this office letter dated 28.02.2022. In reply, the Executive Engineer, KWA, vide reference above has reported that there is no mistake occurred in calculating the Total expenditure. Further stated that, the centage charges is calculated based on the estimate prepared for the work. An amount of Rs. 17,53,722/- is included as centage charges in the estimate of the original work, and an amount of Rs. 1,55,266/- and Rs. 21,859/- respectively are included as centage charges in the estimates of the two additional works, which have executed for the satisfactory completion of the original work since some of the items that are necessary for the work is not included in the original work. Hence the Executive Engineer, KWA has stated that the total centage charges is Rs. 19,30,847/- which has to be deposited to Kerala Water Authority as per agreement condition No. 19 which states that the second party is duty bound to grant centage charges @12.5% of total contract value to first party, but in this case the University has calculated the same on value of work done. Moreover, the KWA has informed that if any excess amount left over that will be duly returned back along with the utilization certificate. Also, the Executive Engineer has remarked that the University has failed to remit an amount of Rs 580 Lakh to Kerala Water authority based on the estimate of original work in time, which is in the agreement condition No.(2).

Besides, the Executive Engineer has reported that an amount of Rs 4,17,849/- was included in the estimate for 3 years maintenance charges which includes preventive maintenance, leak rectification etc and the same was not included in the request submitted by them vide letter dated 03.02.2022 and hence requested that the maintenance charge may also be added to the amount requested earlier and a total amount of Rs 55,03,931/- (5086082 + 417849) may please be remitted to KWA without further delay.

In addition to that, the Executive Engineer has submitted the duly filled proforma with request for time of completion with respect to the above work and reported that the delay in completing the work was due to heavy rain and non availability of materials at the time of quarry ban as well as the work was not commenced in lockdown period due to COVID pandemic. Also the process for tendering of the two additional works which have been executed for satisfactory completion of the work caused delay in completing the work. Only after completion of the additional works, the demolition of old GLSR is executed. During execution of the work, the labour engaged in the work was tested Covid positive and the same also delayed the work. Considering the above matters, the Executive Engineer, KWA has requested that the time of completion may be extended up to 21.07.2021.

The University Engineer has therefore suggested to conduct a meeting with the officials of KWA in presence of the Finance Officer to settle the matter regarding the delay in completing the work by KWA and the matter regarding the final payment to the KWA. Accordingly, as per the orders of the Vice-Chancellor, a meeting with the officials of KWA in presence of the Convener (SC on P & D), Finance Officer, Director (P & D) and the University Engineer was convened **on 11.04.2022 at 3 pm at PVC's Chamber.**

In the meeting, a detailed discussion was made on the above mentioned matters.

The officials of the KWA has stated that, the centage charges is calculated based on the estimate prepared for the work. An amount of Rs. 17,53,722/- is included as centage charges in the estimate of the original work, and an amount of Rs. 1,55,266/- and Rs. 21,859/- respectively are included as centage charges. The University Engineer has replied that the centage charge will be calculated on the executed amount or the contract amount whichever is lesser.

The officials of the KWA has alleged that the University has failed to remit Rs. 58 lakh as per agreement condition No.2. The University Engineer has replied that the installment should be paid only if the KWA demands for it. But they have not raised any demand except for the installment of Rupees One Crore and the final payment vide letter dtd 19.02.2022. Therefore they can claim the installment only after finalisation of contract.

In the case of additional amount of Rs. 4,17,849/- for 3 years maintenance charge claimed by the KWA, the officials of the KWA has stated that it was a mistake from their part therefore it cannot be considered.

The officials of the KWA has requested to consider their application for extension of time of completion without fine.

The meeting also considered the complaint of Sri. B. Narayanan Kutty, Contractor of the above mentioned work, in connection with the charges for water and electricity used for the construction. The contractor alleged that the bill amount of Rs. 61,847/- (water charge-Rs.18,648/- = electricity charge Rs.43,199) is incorrect and has requested to correct the amount as per the correct meter readings.

Therefore the meeting recommended the following:

1. To direct the KWA to submit the split up details of the contract amount as there was a difference in the amount calculated by the University and the KWA and to submit application for extension of time of completion with specific remarks of the Executive Engineer regarding the exemption of fine.
2. To calculate the centage charge on the basis of the executed amount (the KWA has agreed to calculate the centage charge on the executed work)
3. to release 80% of the balance amount (as per the total amount calculated by the University, ie Rs.1,47,97,715/-, Advance payment 1 crore, balance amount Rs.47,97,715/-) to KWA in order to make payment to the contractor concerned.

4. To withdraw the claim of KWA for the additional amount of Rs. 4,17,849/- for 3 years maintenance charge, as the officials of the KWA has stated that it was a mistake from their part and therefore it cannot be considered.
5. In the case of the complaint raised by Sri. B. Narayanan Kutty, Contractor of the above mentioned work, in connection with the charges for water and electricity used for the construction, it is recommended to direct the Assistant Executive Engineer, University Eng. wing to submit a report regarding the water charge and electricity charge through the University Engineer.
6. To place this minutes before the Syndicate.
The meeting came to an end at 4.30 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting with the officials of KWA to discuss the matter regarding the final payment towards the project – Construction of new Over Head Water Tank and Sump near the Department of Botany, Kariavattom held on 11.04.2022, be approved.

Item No. 40.112 Setting up of Records Room- Payment to Assistant Engineer (HQ)- Proposal-Reg.

(Ad.B1)

The Assistant Engineer (HQ), vide letter no. AE.HQ/SH/20-21 dated 04.03.2022, has informed that the implementation of 'Records Room' is nearing completion. The almirahs for the administration section, academic section and for the planning section are located in the respective places in the proposed Records Room from the corridors. The records inside the almirahs are kept in bundles and has to carrying to the proposed room as per the instructions of the concerned Section Officer. An amount come of Rs.60,000/- (Rs.Sixty thousand only) for completing the remaining work for the proposed Records Room. The Assistant Engineer (HQ) has also requested to accord sanction to release the amount at the earliest.

As per the orders of the Vice-Chancellor, the matter of releasing the amount of Rs.60,000/- (Rs.Sixty thousand only) to the Assistant Engineer (HQ) for the said work, is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to sanction an amount of Rs. 60,000/- (Rupees Sixty thousand only) to the Assistant Engineer (HQ) as provisional advance for the completion of remaining works of the proposed Records Room.

Item No. 40.113 ശ്രീമതി. ബിനു ബി. എൽ തന്നെ കുറ്റവിമുക്തയാക്കണമെന്ന് ആവശ്യപ്പെട്ടു കൊണ്ട് നൽകിയ പുന:പരിശോധന ഹർജി- സംബന്ധിച്ച്.

(Ad.A. VII(A))

ഡോ. ബിനു ബി. എൽ 17.03.2022 തീയതിയിൽ സമർപ്പിച്ച കത്ത് പ്രകാരം ടിയാൾ 20.06.2020-ൽ നൽകിയ വിശദീകരണം സർവകലാശാല ശരിയായി പരിഗണിച്ചില്ലെന്ന് ആരോപിക്കുന്നു. 260 /- രൂപ വീതം ഓരോ വിദ്യാർഥിയിൽ നിന്നും ഡി.ഡി. മുഖേന വാങ്ങിയ ശേഷം അതിന്റെ അടിസ്ഥാനത്തിൽ പ്രിൻസിപ്പലിന്റെ അധികാരം ഉപയോഗിച്ച് വേറെ 7 കുട്ടികൾക്ക് പ്രവേശനം നൽകിയെന്നും കത്തിൽ സമ്മതിക്കുന്നു. ഇപ്രകാരം പ്രവേശനം നൽകുന്നതിന് മുൻപ് കേരള സർവകലാശാല രജിസ്ട്രാർ, ഫിനാൻസ് ഓഫീസർ എന്നിവരുമായി ഇ-മെയിൽ മുഖേന ആശയ വിനിമയം നടത്തിയിരുന്നുവെന്നും ഇത് പരിശോധിച്ചു ഉറപ്പു വരുത്താവുന്നതാണെന്നും പറയുന്നു.

മേൽ നടപടി ഉത്തമ വിശ്വാസത്തോടെ ചെയ്തതാണെന്നും, രജിസ്ട്രാറുടെയും ഫിനാൻസ് ഓഫീസറുടെയും കാര്യങ്ങൾ ധരിപ്പിച്ചിരുന്നുവെന്നും, അനുവാദം ലഭിച്ചതിനാലാണ് പ്രവേശന നടപടി സ്വീകരിച്ചതെന്നും പറയുന്നു. (എന്നാൽ ടി ആശയ വിനിമയത്തിന്റെ യാതൊരു തെളിവും ഡോ. ബിനു ബി. എൽ ഹാജരാക്കിയിട്ടില്ല).

ആയതിൽ സർവകലാശാലക്കോ, കലാലയത്തിനോ യാതൊരു നഷ്ടവുമുണ്ടായിട്ടില്ലെന്നും, അനധികൃത സമ്പാദ്യമൊന്നുമില്ലെന്നും, ടി ഉത്തരവ് നിലനിൽക്കുന്ന പക്ഷം ഔദ്യോഗിക ജീവിതത്തെ ബാധിക്കുമെന്നും, നിരപരാധിയാണെന്നും ആയതിനാൽ ഉത്തരവ് പുന:പരിശോധിച്ചു തന്നെ കുറ്റവിമുക്തയാക്കണമെന്നും ആവശ്യപ്പെട്ടിരിക്കുന്നു.

അഞ്ചൽ കെ.യു.സി.റ്റി മുൻ പ്രിൻസിപ്പലായിരുന്ന ഡോ.ബിനു ബി. എൽ.-ന്റെ കാലഘട്ടത്തിലെ ധനക്രമക്കേടു സംബന്ധിച്ച് തുടർന്ന് ചാർജെടുത്ത പ്രിൻസിപ്പൽ ഡോ. നിഷ എസ്. ധരൻ നൽകിയ പരാതി 12.06.2019-ലെ സിൻഡിക്കേറ്റ് ഐറ്റം നം. 10.06.01 ആയി പരിഗണിച്ചു ഡോ. ബിനു ബി.എൽ.-ന്റെ പേഴ്സണൽ ഹിയറിങ് നടത്താൻ തീരുമാനിച്ചു. 23.10.2019-ൽ സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓഫ് സിൻഡിക്കേറ്റ് ഓൺ ഫൈനാൻസ് മുൻപാകെ ഡോ.നിഷ എസ്. ധരന്റെ സാന്നിധ്യത്തിൽ പേർസണൽ ഹിയറിങ് നടത്തുകയും ചെയ്തു. 2016-18 കാലത്തു സ്പോട്ട് അഡ്മിഷൻ നേടിയ 7 വിദ്യാർത്ഥികളിൽ നിന്നും അപേക്ഷയോടൊപ്പം സീകരിച്ച രജിസ്ട്രേഷൻ ഫീസ് (250/- രൂപ വീതം) തുക ഡോ. ബിനു ബി.എൽ കെ.യു. എഫ്- ൽ ഒടുക്കിയില്ലെന്നു കണ്ടെത്തുകയും ആയതു കെ.യു.എഫ്-ൽ ഒടുക്കാമെന്നു കമ്മിറ്റി മുൻപാകെ ഡോ. ബിനു ബി.എൽ സമ്മതിച്ചിരുന്നു.

തുടർന്ന് 23.10.2019 -ലെ സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓൺ ഫിനാൻസിലെ ശുപാർശ 30.10.2019 -ലെ സിൻഡിക്കേറ്റ് അംഗീകരിക്കുകയും ഡോ. ബിനുവിൽ നിന്ന് 5000/- രൂപ (അയ്യായിരം രൂപ) പിഴ ചുമത്താൻ തീരുമാനിക്കുകയുമുണ്ടായി.

ഈ വിവരം 30-10-2019 ൽ ചേർന്ന സിൻഡിക്കേറ്റ് ലെ മിനിറ്റ്സിലെ ഐറ്റം നമ്പർ 05.107.08 പ്രകാരം അംഗീകരിച്ചിട്ടുള്ളതും, ടീ സിൻഡിക്കേറ്റ് ഡോ ബിനു ബി എൽ -ൽ നിന്നും 5000/- രൂപ പിഴ ചുമത്താൻ തീരുമാനിച്ചിട്ടുള്ളതും ആണ്. 30.10.2019-ലെ സിൻഡിക്കേറ്റ് മിനിറ്റ്സിലെ ഐറ്റം നമ്പർ 05.107.08-ലെ തീരുമാന പ്രകാരം പിഴ തുകയായ 5000/- രൂപ എത്രയും വേഗം ഒടുക്കണമെന്നു നിർദ്ദേശിച്ച് 30.12.2019 -ൽ Ad.A.VII.A/38492/2018 നമ്പർ കത്ത് ഇ-മെയിൽ ചെയ്യുകയും, തപാലിൽ അയക്കുകയുമുണ്ടായി.

സർവകലാശാലക്കും കലാലയത്തിനും യാതൊരു നഷ്ടവും ഉണ്ടായിട്ടില്ലെന്നും, ടീ ഉത്തരവ് നിലനിൽക്കുന്ന പക്ഷം ഔദ്യോഗിക ജീവിതത്തെ ബാധിക്കുമെന്നുമായതിനാൽ ഉത്തരവ് പുനഃപരിശോധിച്ച് കുറ്റവിമുക്തയാക്കണമെന്നും ഡോ. ബിനു ബി എൽ കത്ത് പ്രകാരം ആവശ്യപ്പെട്ടിരുന്നു. 17-08-2021 ൽ ചേർന്ന സിൻഡിക്കേറ്റ്, ഈ വിഷയം പരിശോധിക്കുകയും സിൻഡിക്കേറ്റ് മിനിറ്റ്സിലെ ഐറ്റം നമ്പർ 31.93 പ്രകാരം പിഴ തുക 1000/- ആയി കുറവ് ചെയ്തിട്ടുള്ളതാകുന്നു.

എന്നാൽ 23.09.2021 - ൽ ചേർന്ന സിൻഡിക്കേറ്റ്, 17.08.2021 - ലെ സിൻഡിക്കേറ്റ് മിനിറ്റ്സ് ഐറ്റം നമ്പർ 31.93 - ലെ തീരുമാനത്തെ, Item No. 31.93 Resolution be corrected as Resolved that the item be deferred എന്നാക്കി മാറ്റുകയുണ്ടായി. അതിൻപ്രകാരം 23.09.2021-ലെ സിൻഡിക്കേറ്റ് മിനിറ്റ്സിലെ തീരുമാന പ്രകാരം 17.08.2021-ലെ സിൻഡിക്കേറ്റ് മിനിറ്റ്സ് ഐറ്റം നമ്പർ 31.93 തീരുമാനം അസാധുവായിട്ടുള്ളതും, 30.10.2019-ലെ സിൻഡിക്കേറ്റ് മിനിറ്റ്സിലെ ഐറ്റം നമ്പർ 05.107.08 പ്രകാരമുള്ള 5000/- രൂപ പിഴ ചുമത്തിയത് നിലനിൽക്കുന്നതുമാകുന്നു. ആയതിനാൽ നിലവിൽ ഡോ. ബിനു ബി. എൽ ഒടുക്കേണ്ട തുക 5000/- രൂപയാണെന്നും ബോധിപ്പിക്കുന്നു. എന്നാൽ നാളിതുവരെയും യാതൊരു തുകയും ഡോ. ബിനു ബി.എൽ കെ.യു. എഫ്-ൽ ഒടുക്കിയിട്ടില്ല.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം ശ്രീമതി. ബിനു ബി. എൽ തന്നെ കുറ്റവിമുക്തയാക്കണമെന്ന് ആവശ്യപ്പെട്ടുകൊണ്ട് നൽകിയ പുനഃപരിശോധന ഹർജി സിൻഡിക്കേറ്റിൻറെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

ശ്രീമതി ബിനു.ബി.എൽ.ന്റെ അപേക്ഷ പരിഗണിക്കുകയും സർവകലാശാലയ്ക്കും കലാലയത്തിനും യാതൊരു നഷ്ടവും ഉണ്ടായിട്ടില്ലെന്ന് 30.12.2019 ലെ ഉത്തരവ് നിലനിൽക്കുന്ന പക്ഷം ഔദ്യോഗികജീവിതത്തെ ബാധിക്കുമെന്നുമായതിനാൽ, സിൻഡിക്കേറ്റ് ശ്രീമതി ബിനു.ബി.എൽ നെ ചുമത്തിയപിഴയിൽ നിന്നും ഒഴിവാക്കാൻ ഈ സിൻഡിക്കേറ്റ് യോഗം തീരുമാനിച്ചു.

Item No. 40.114 **Estimate for the Renovation work in the Syndicate Room at SH Campus – submitted by the University Engineer – consideration - reg.**

(Ad.B1)

Resolution of the Syndicate

The Syndicate considered the estimate for the Civil and Electrical Works for the Renovation work of SH Campus and **RESOLVED** to approve the estimate as follows:

1. Civil Works	-	Rs.4,45,204/-
2. Electrical Works	-	Rs.2,94,000/-
Total		Rs.7,39,204/-
Unforseen works	-	Rs.10,796/-
Grand Total	-	Rs.7,54,000/-

Consiering the urgency of works in the light of ensuing NAAC Visit, the Syndicate **FURTHER RESOLVED**to invite quotations (waiving tender formalities.)

The Syndicate considered the proposal submitted by M/s. Kerala State Rubber Co-operative Ltd for furnishing the Syndicate Room at Senate House Campus and **RESOLVED** to place work order with M/s. Kerala State Rubber Co-operative Ltd for the supply and installation of the following items as per the basic rates in the G.O. (Rt) No. 26/2021/SPD dated 28.10.2021.

Sl. No.	G.O. Item No.	Item	Basic Rate (Rs.)	Transporting and Unloading charges	Total Amount	GST 18%	Unit Price	Unit	Qty	Amount (Rs)
1	125	Dias-as per drg	8126	930	9056	1630	10686	seat	27	282522
2	34	Panelling on dias table	4603	527	5130	923	6053	sqm	5	30265
3	28	Shelf Small	18020	2061	20081	3613	23696	No.	1	23696
4	37	Reception table with compute facility	17840	2041	19881	3579	23459	RMtr	3.5	82107
5	124	Executive Visitors chair	6269	717	6986	1258	8244	Nos.	13	107172
Total										531762

ALSO RESOLVED to entrust the University Engineer to ensure that the works are completed as per the Terms and conditions within the stipulated time.

Item No. 40.115 *Minutes of the meeting of the Budget Implementation Cell (Budget Speech 2022-23) – approval – consideration of – reg.*

(Ad.Misc)

Minutes of the meeting of the Budget Implementation Cell (Budget Speech 2022-23)

Date & Time : 04.04.2022, 11.45 AM

Venue : PVC's Chamber

Members Present:-

- 1 Dr. P. P. Ajayakumar , Pro Vice - Chancellor (in the chair)
- 2 Dr. S. Nazeeb, Convener, S/C of the Syndicate on Academics & Research
- 3 Adv. A. Ajikumar, Convener, S/C of the Syndicate on Planning & Development
- 4 Adv. B.Balachandran, Convener, S/C of the Syndicate on Staff, Equipment and Buildings.
- 5 Director, Planning and Development

Special Invitees

1. The University Engineer
2. Instrumentation Engineer
3. Assistant Executive Engineer (Civil), Kariavattom

Members absent:-

1. Adv. K.H. Babujan, Convenor, S/C of the Syndicate on Finance.
2. Sri J. Jairaj, Convenor, S/C of the Syndicate on Departments & Other Institutions.
3. Registrar
4. Controller of Examinations
5. Finance Officer
6. Director, Research
7. Director, IQAC
8. Director (i/c), Computer Centre
9. Campus Director, Kariavattom

A meeting of the Budget Implementation Cell constituted to track and monitor the implementation of proposals envisaged in Budget Speech 2022 - '23, started its meeting at 11.45 AM.

After various discussions and deliberations on the proposals envisaged in budget speech 2022 - '23, the committee recommended the following :

SI No	Title	Amount allocated in the Budget	Recommendations	
			Proposals to be submitted by	Proposals to be placed before
1.	സർവകലാശാലാ പഠനവകുപ്പുകളുടെ സിലബസും പരീക്ഷാക്രമവും പൂർണ്ണമായും ഗവേഷണാത്മകമാക്കും	50 lakh	PVC (Convenor) Director, IQAC Director, Research Vice Chairman, CSS	S/C of the Syndicate on Academics & Research
2.	കോളേജുകളിൽ ഔട്ട്കം ബെയ്സ്ഡ് ശില്പശാലയും സിലബസും	50 lakh	PVC (Convenor) Dr.Vijayan Pillai.M, Member, Syndicate, Sri.Jairaj.J, Member, Syndicate, Director, IQAC Controller of Examinations Vice Chairman, CSS	S/C of the Syndicate on Academics & Research
3.	ദേശീയ/അന്തർദേശീയ സെമിനാറുകൾ ജില്ലാ കേന്ദ്രങ്ങളിൽ	20 lakh	PVC (Convenor) Dr. Vijayan Pillai.M, Member, Syndicate, Sri.Jairaj.J, Member, Syndicate, Dr.Gopchandran.K.G, Member, Syndicate, Adv.K.H.Babujan, Member, Syndicate, Adv.A.Ajikumar, Member, Syndicate Adv B. Balachandran, Member, Syndicate, Director, IQAC, DCDC	S/C of the Syndicate on Academics & Research
4.	കാർബൺ ഫ്രീ - ഗ്രീൻ ക്യാമ്പസ് സമ്പൂർണ്ണസൗരോർജ്ജ പദ്ധതി	2 Crore	Dr.R.Jayakrishnan, Associate Professor, Dept of Physics (Convenor) Dr. P. Sreejith, Asst Professor, Dept of Zoology, University Engineer, Joint Registrar (Campus Administration)	S/C of the Syndicate on Planning & Development
5.	കാര്യവട്ടം ക്യാമ്പസിനെ മാതൃകാ ക്യാമ്പസാക്കും; നവോത്ഥാനവീഥിയൊരുക്കും.	2Crore	PVC (Convenor) University Engineer	S/C of the Syndicate on Planning & Development
6.	വെർച്വൽ ഐ. ടി. കേഡർ രൂപീകരിക്കും	10 lakh	Registrar (Convenor) Director,KUCC Dr. Aji.S, Associate Professor, Dept of Computer Science	S/C of the Syndicate on Staff, Equipments & Buildings
7.	ഗവേഷണോത്സവം സംഘടിപ്പിക്കും	50 lakh	Director,Research (Convenor) Director, IQAC Vice Chairman, CSS	S/C of the Syndicate on Academics & Research
8.	കേരള സർവകലാശാല ഇഞ്ചിനീയറിംഗ് കോളേജ് ഇഞ്ചിനീയറിംഗ് ഗവേഷണ കേന്ദ്രമാക്കി ഉയർത്തും	40 lakh	Dr.Gopchandran.K.G, Member,Syndicate(Convenor) Dr.K.B.Manoj, Member, Syndicate, Sri.Jairaj.J,Member, Syndicate, Dr.S.Nazeeb, Member, Syndicate, Registrar	S/C of the Syndicate on Academics & Research
9.	ക്ലിഫിന്റെ സൗകര്യങ്ങൾ എല്ലാ ഗവേഷകർക്കും ഉപയോഗപ്രദമാക്കും	60 lakh	Hon.Director,CLIF	S/C of the Syndicate on Academics & Research
10.	കാര്യവട്ടം ക്യാമ്പസിൽ മൂല്യനിർണ്ണയക്യാമ്പും	2Crore	Dr.K.B. Manoj, Member, Syndicate (Convenor)	Combined meeting of the

	ഉത്തര കടലാസ് സ്റ്റോറേജ് സെന്ററും സ്ഥാപിക്കും		Controller of Examinations Registrar University Engineer	S/C of the Syndicate on Examinations &Planning & Development
11.	കേരള സർവകലാശാല വിദേശരാജ്യങ്ങളിലും പഠനഗവേഷണകേന്ദ്രം തുടങ്ങും	25lakh	PVC (Convenor) Dr.Gopchandran.K.G, Member,Syndicate Dr.S.Nazeeb , Member, Syndicate, Registrar	S/C of the Syndicate on Academics &Research
12.	നോബെൽ ജേതാക്കളെയും പ്രതിഭാധനരേയും അറിയാനും കേൾക്കാനും അവസരം ഒരുക്കും	20lakh	Dr.Lal.C.A, Professor, SDE in consultation with Director, IQAC	S/C of the Syndicate on Academics & Research
13.	ഫാക്കൽറ്റി എക്സേഞ്ച് പ്രോഗ്രാം ഒരുക്കും	75lakh	Director, Research(Convenor) Director, IQAC Vice Chairman, CSS	S/C of the Syndicate on Academics &Research
14.	ശ്രീനാരായണഗുരു അന്തർദേശീയപഠനകേന്ദ്രത്തിന്റെ പ്രവർത്തനങ്ങൾ സജീവമാക്കും	20lakh	Adv.K.H.Babujan,Member, Syndicate (Convenor) Hon.Director, International Centre for Sree Narayana Guru Studies	S/C of the Syndicate on Academics &Research
15.	വ്യാവസായ സ്ഥാപനങ്ങളുമായി സഹകരിച്ച് ഗവേഷണ പദ്ധതി	25lakh	Dr.Gopchandran.K.G, Member,Syndicate (Convenor) Director,CLIF, Dr.Sam Solomon, Professor, Dept of Opto electronics, Dr. Subodh .G, Asst Professor, Dept of Physics	S/C of the Syndicate on Academics &Research
16.	കേരളത്തിന്റെ തീരക്കടലിലെ ജൈവ, പുരാവസ്തുപൈതൃകത്തിന്റെ ഡിജിറ്റൽ ഡോക്യുമെന്റേഷൻ	30lakh	Dr. A. Bijukumar Professor &Head, Aquatic Biology &Fisheries	S/C of the Syndicate on Academics &Research
17.	സുഗതകുമാരി സ്മൃതിവനം ഒരുക്കും	25lakh	PVC(Convenor) Sri Jinoj M Asst Professor CET	S/C of the Syndicate on Planning & Development
18.	ഭരത മൂരളി നാടകോത്സവം സംഘടിപ്പിക്കും	5lakh	Sri. G.Biju Kumar Member,Syndicate (Convenor) Secretary, "Dhamani' cultural association	S/C of the Syndicate on Academics & Research
19.	റിട്ടയർ ചെയ്ത അദ്ധ്യാപകർക്കും ജീവനക്കാർക്കുമായി ലോഞ്ച് സ്ഥാപിക്കും	60lakh	Sri. G.Biju Kumar Member,Syndicate (Convenor) University Engineer Sri.Manoj Kumar.M.S, AE, Civil, HQ, Palayam	S/C of the Syndicate on Planning & Development
20.	ഗവേഷകരുടെ സ്റ്റാർട്ടപ്പുകളെ പരിപോഷിപ്പിക്കും	25lakh	Dr.Gopchandran.K.G, Member,Syndicate (Convenor) Director, Research Prof. Dr Manoj Changat, Hon.Director, KUBIIC Sri. Sanal Kumar S.P Sr. System Analyst, Dept of Futures Studies	S/C of the Syndicate on Academics &Research

21.	വികേന്ദ്രീകരണ ഭരണസംവിധാന സാക്ഷരതയ്ക്ക് കർമ്മ പദ്ധതി	7lakh	Dr. Manju.S.Nair, Professor, Dept of Economics	S/C of the Syndicate on Academics & Research
22.	ഫിസിക്സ് പഠനവകുപ്പിൽ ആന്റിന ടെസ്റ്റിംഗ് ലബോറട്ടറിയും M.Sc.ലബോറട്ടറി വികസനവും	50lakh	Dr.Gopchandran.K.G, Member,Syndicate (Convenor) HOD, Dept of Physics Dr.V.Biju, Professor, Dept of Physics, Dr. Subodh .G, Asst Professor, Dept of Physics	S/C of the Syndicate on Planning & Development
23.	കടലാസ് രഹിത ഭരണസംവിധാനത്തിനും അക്കാദമിക് പ്രവർത്തനത്തിനും വഴിതുറക്കും.	25lakh	Adv.B.Balachandran, Member,Syndicate (Convenor) Registrar	S/C of the Syndicate on Staff, Equipments & Buildings
24.	കാര്യവട്ടം ക്യാമ്പസിൽ കുടിവെള്ളം ശുദ്ധീകരണ പദ്ധതി.	25lakh	HOD, Dept of Geology	S/C of the Syndicate on Planning & Development
25.	കാൻസർ ചികിത്സാഗവേഷണത്തിന് ലബോറട്ടറി	60lakh	HOD, Dept of Biochemistry in consultation with Dr.Janeesh.P.A, Asst Professor, Dept of Biochemistry	S/C of the Syndicate on Academics &Research
26.	സർവകലാശാലയുടെ സെനറ്റ് ഹൗസ് ക്യാമ്പസിനെ കൂടുതൽ ആകർഷകമാക്കും	25lakh	Registrar(Convenor) Sri Jinoj M Asst Professor CET	S/C of the Syndicate on Planning & Development
27.	ജലപരിസ്ഥിതി ഇൻഫർമാറ്റിക്സ് ലാബ്	25lakh	Dr. A. Bijukumar Professor &Head, Dept of Aquatic Biology & Fisheries	S/C of the Syndicate on Academics & Research
28.	ജലജന്യ-സൂക്ഷ്മജീവി രോഗനിരീക്ഷണ സംവിധാനം	10lakh	Dr. A. Bijukumar Professor &Head, Dept of Aquatic Biology & Fisheries	S/C of the Syndicate on Academics &Research
29.	സംയോജിത ബയോഫ്ളോക്ക് അക്വാപോണിക്സ് ടെക്നോളജി	5lakh	Dr. A. Bijukumar Professor &Head, Dept of Aquatic Biology & Fisheries	S/C of the Syndicate on Academics & Research
30.	എം.എ. പൊളിറ്റിക്സ്, ഇന്റർനാഷ ണൽ റിലേഷൻസ് ആന്റ് ഡിപ്ലോ മസിയും വെർച്വൽ സ്കൂൾ ഓഫ് പൊളിറ്റിക്സ് ആന്റ് ഇന്റർ നാഷ ണൽ റിലേഷനും തുടങ്ങും	6 lakh	HOD, Dept of Political Science	S/C of the Syndicate on Academics &Research
31.	ചരിത്രവിഭാഗം ലൈബ്രറിയിൽ ചരിത്രശേഖരങ്ങളുടെ ഡിജിറ്റലൈസേഷനും ഡിജിറ്റൽആർക്കൈവൈസും പദ്ധതി	5lakh	HOD, Dept of History in consultation with HOD, Dept of Archaeology	S/C of the Syndicate on Academics &Research
32.	ക്യാമ്പസ് ലൈബ്രറിയിൽ സി.സി.ടി.വി. സംവിധാനം ഒരുക്കി ആധുനീകരിക്കും	2.5lakh	Librarian, Campus Library, Kariavattom	S/C of the Syndicate on Planning & Development
33.	മനുശാസ്ത്രവിഭാഗം ലബോറട്ടറി യുടെ നവീകരണം	2.5lakh	HOD, Dept of Psychology	S/C of the Syndicate on Academics &Research
34.	ബയോകെമിസ്ട്രി വകുപ്പിലെ അനിമൽ ഹൗസിൽ ട്രാൻസ്ജെനിക്	25lakh	HOD, Dept of Biochemistry	S/C of the Syndicate on

	അനിമൽ ഫെസിലിറ്റി			Planning & Development
35.	സോഷ്യൽ സയൻസ് റിസർച്ച് മീറ്റ് സംഘടിപ്പിക്കും	8lakh	Dr.Gopchandran.K.G, Member,Syndicate (Convenor) Dr.S.Nazeeb, Member, Syndicate, Dean, Social Sciences HOD, Dept of Political Science HOD, Dept of Economics Dr.Josukutty.C.A, Associate Professor, Dept. of Political Science	S/C of the Syndicate on Academics &Research
36.	ഹരിതോർജ്ജ ഗവേഷണകേന്ദ്രം തുടങ്ങും	10lakh	Dr.Sam Solomon, Professor, Dept of Opto electronics	S/C of the Syndicate on Planning & Development
37.	ഞവര അരിയുടെ ജനിതകഘടന പഠിക്കുന്നതിന് സഹായം	5lakh	Hon.Director, Inter University Centre for Genomics and Gene Technology	S/C of the Syndicate on Academics & Research
38.	ബയോകെമിസ്ട്രി ആനിമൽ ഹൗസിൽ ഇൻസിനറേറ്റർ സ്ഥാപിക്കും	30lakh	HOD, Dept of Biochemistry in consultation with University Engineer & Instrumentation Engineer	S/C of the Syndicate on Planning & Development
39.	ആക്ഷൻ റിസർച്ച് പരിപോഷിപ്പിക്കും	15lakh	Director, IQAC in consultation with Vice Chairman, CSS	S/C of the Syndicate on Academics & Research
40.	ഡേറ്റാ സൂരക്ഷയ്ക്കുള്ള നാനോ ടെക്നോളജി	6lakh	Dr. Subodh .G, Asst Professor, Dept of Physics in consultation with HOD, Dept of Physics & HOD, Dept of Nanoscience and Nano Technology	S/C of the Syndicate on Academics &Research
41.	ഹോസ്റ്റലുകൾ പുതുതായി പണിയും	2Crore	Adv.A.Ajikumar, Member, Syndicate (Convenor) University Engineer	S/C of the Syndicate on Planning & Development
42.	ബോട്ടണി വകുപ്പിൽ ബി.എസ്.എൽ. 1 ബി.എസ്.എൽ. - 2 ലാബ് സൗകര്യം ഒരുക്കും	10lakh	Dr.T.S.Swapna, HOD, Dept of Botany in consultation with Dr.Shiburaj.S, Professor, Dept of Botany	S/C of the Syndicate on Planning & Development
43.	സെന്റർ ഫോർ വിമൻസ് സ്റ്റഡീസിനു സഹായം	5lakh	Hon.Director, Centre for Women's Studies	S/C of the Syndicate on Academics & Research
44.	യൂണിവേഴ്സിറ്റി ലൈബ്രറിയുടെ നടമുറ്റം മനോഹരമായി പുനഃസംഘടിപ്പിക്കും	24lakh	University Engineer in consultation with Sri.Manoj Kumar.M.S, AE, Civil, HQ, Palayam &University Librarian	S/C of the Syndicate on Planning & Development
45.	സോഷ്യോളജി പഠനവകുപ്പിന്റെ ഒപ്പം പദ്ധതിക്ക് 2 ലക്ഷം	2lakh	HOD, Dept of Sociology	S/C of the Syndicate on Academics & Research
46.	ജർമ്മൻ കോഴ്സുകൾക്ക് സഹായം	2lakh	HOD, Dept of German	S/C of the Syndicate on Academics & Research

47.	സർവകലാശാല ഹോസ്റ്റലുകളുടെ സൗകര്യവികസനത്തിന് സഹായം	20lakh	Registrar(Convenor) University Engineer Sri.Manoj Kumar.M.S, AE, Civil, HQ, Palayam, Joint Registrar, Campus Administration	S/C of the Syndicate on Planning & Development
48.	ക്രിസ്ത്യൻ സ്റ്റഡീ സെന്റർ ഫോർ കൾച്ചറൽ ആന്റ് സോഷ്യൽ ചെയ്ഞ്ച്	1.5lakh	Hon.Director, Christian Study Centre for Cultural and Social Change	S/C of the Syndicate on Academics &Research
49.	സി.എസ്.എസ്. ഓഫീസ് സൗകര്യ വികസനത്തിന് സഹായം	5lakh	Vice Chairman, CSS in consultation with Sri.Ramesh.T.S, Asst Exe Engineer	S/C of the Syndicate on Planning & Development
50.	കമ്പ്യൂട്ടർ സയൻസ് പഠനവകുപ്പിന്റെ ലൈബ്രറി വികസനത്തിന് 8 ലക്ഷം രൂപ അനുവദിക്കുന്നു.	10lakh	HOD, Dept of Computer Science in consultation with Sri.Ramesh.T.S, Asst Exe Engineer	S/C of the Syndicate on Planning & Development
51.	“സെന്റർ ഫോർ ഡയസ്പോറാ സ്റ്റഡീസിന്റെ പ്രവർത്തനങ്ങൾക്ക് 3 ലക്ഷം രൂപ	3lakh	Hon.Director, Centre for Diaspora Studies	S/C of the Syndicate on Academics &Research
52.	പരിസ്ഥിതി ഓഡിറ്റിംഗ് പരിശീലനം സംഘടിപ്പിക്കും	2.5lakh	HOD, Dept of Environmental Sciences	S/C of the Syndicate on Academics & Research
53.	ഹിന്ദി പഠനവകുപ്പിന് സഹായം	3lakh	HOD, Dept of Hindi	S/C of the Syndicate on Planning & Development
54.	ട്രാവലിംഗ് മ്യൂസിക് ക്ലബ്ബ് സംഘടിപ്പിക്കും	10lakh	Hon.Director, Centre for Performing &Visual Arts in consultation with HOD, Dept of Music	S/C of the Syndicate on Academics &Research
55.	സെന്റർ ഫോർ കൾച്ചറൽ സ്റ്റഡീസിനും സെന്റർ ഫോർ ഇംഗ്ലീഷ് ടീച്ചിംഗിനും സഹായം	5lakh	Hon Director, Centre for Cultural Studies &Hon. Director, Centre for English Language Teaching	S/C of the Syndicate on Planning & Development
56.	സെന്റർ ഫോർ ബയോഡൈവേഴ്സിറ്റി കൺസർവേഷൻ ഭൗതിക വികസനത്തിന് സഹായം നൽകും	25lakh	Hon.Director, Centre for Biodiversity Conservation	S/C of the Syndicate on Planning & Development
57.	ആദിവാസി ഭാഷകളെ പരിപോഷിപ്പിക്കും	5lakh	Dr.S.Prema, Asst Professor, Dept of Linguistics	S/C of the Syndicate on Academics &Research
58.	ആർക്കിയോളജി ലാബിൽ വളർത്തുമൃഗങ്ങളുടെ മാസിറേഷൻ	5lakh	HOD, Dept of Archaeology in consultation with Dr.Rajesh.S.V &Dr.Abhayan.G.S, Asst Professors, Dept of Archaeology	S/C of the Syndicate on Planning & Development
59.	സ്റ്റാറ്റിസ്റ്റിക്സ്, മാത്സ് പഠനവകുപ്പുകൾക്ക് സൗകര്യ വികസനത്തിന് സഹായം	5lakh	HOD, Dept of Statistics HOD, Dept of Mathematics	S/C of the Syndicate on Planning & Development
60.	പേറ്റന്റ് നേടുന്നതിന് സൗകര്യങ്ങൾ ഒരുക്കി നൽകും	5lakh	Director, Research in consultation with Director, IQAC	S/C of the Syndicate on Academics &

				Research
61.	അന്തർദേശീയ പ്രസിദ്ധീകരണങ്ങളിൽ ലേഖനം പ്രസിദ്ധീകരിക്കാൻ സഹായമൊരുക്കും.	10lakh	Director, Research in consultation with Director, IQAC	S/C of the Syndicate on Academics & Research
62.	വിശിഷ്ട പി.ഡി.എഫുകൾ ഏർപ്പെടുത്തും	25lakh	Director, Research in consultation with Director, IQAC	S/C of the Syndicate on Academics & Research
63.	വ്യവസായ വിദഗ്ധരുടെ സേവനങ്ങൾ ഗവേഷണത്തിന് ഉപയുക്തമാക്കും	30lakh	Dr.Gopchandran.K.G, Member,Syndicate (Convenor) Prof. Dr Manoj Changat, Professor, Dept of Futures Studies, Dr. Subodh .G, Asst Professor, Dept of Physics Dr.Girish Kumar.R, Professor, Dept of Political Science	S/C of the Syndicate on Academics & Research
64.	ഹരിതാലയം പദ്ധതി തുടരും	30lakh	Dr Pramod Kiran R B, Asst Professor, Dept of Aquatic Biology & Fisheries in consultation with Joint Registrar, Campus Administration	S/C of the Syndicate on Planning & Development
65.	അന്താരാഷ്ട്ര മാർക്സിയിൻ പഠന, ഗവേഷണകേന്ദ്രം പ്രവർത്തന സജ്ജമാക്കും	30lakh	Director, International Centre for Marxian Studies & Research	S/C of the Syndicate on Academics & Research
66.	ജലം ജീവാമൃതം ഡോക്യുമെന്ററി	4.5lakh	Dr.E.Shaji, Associate Professor & Head, Dept of Geology in consultation with Dr.Arun Kumar.K, Asst Professor, Dept of Political Science & PRO	S/C of the Syndicate on Academics & Research
67.	ഐസീബിന് (ഇന്റർ യൂണിവേഴ്സിറ്റി സെന്റർ ഫോർ ഇവലുഷനറി ആന്റ് ഇന്റഗ്രേറ്റീവ് ബയോളജി) ലൈബ്രറിയും ലാബും നിർമ്മിക്കും	50lakh	Director, Inter University Centre for Evolutionary and Integrative Biology in consultation with Sri.Ramesh.T.S, Asst Exe Engineer	S/C of the Syndicate on Planning & Development
68.	കോവിഡ് പ്രതിരോധഗവേഷണത്തിന് സഹായം	8lakh	Dr.Achuth Sankar.S.Nair, Professor & Head(i/c) Dept of Computational Biology & Bioinformatics	S/C of the Syndicate on Academics & Research
69.	കെമിസ്ട്രി പഠനഗവേഷണ വിഭാഗത്തിന് ലബോറട്ടറി സമൃദ്ധ്യം	1.5 Crore	HOD, Dept of Chemistry in consultation with University Engineer	S/C of the Syndicate on Planning & Development
70.	കാര്യവട്ടം ക്യാമ്പസിൽ ക്രിക്കറ്റ് വോളീബോൾ ഫുട്ബോൾ കളിക്കളങ്ങളും ഹരിത ഇടവും		Adv.B. Balachandran Member, Syndicate (Convenor) Sri.Arun Kumar.R, Member, Syndicate, Sri.Jairaj.J, Member, Syndicate, Dr.Gopchandran.K.G, Member,Syndicate, Dr.S.Nazeeb, Member, Syndicate, Sri.Ramesh.T.S, Asst Exe Engineer	S/C of the Syndicate on Planning & Development

71.	കായികവിഭാഗത്തിന് അടിസ്ഥാന സൗകര്യങ്ങളും കായിക മത്സരവിജയികൾക്ക് പുതിയ ട്രോഫികളും	50lakh	Adv.B.Balachandran, Member, Syndicate (Convenor), Sri.Arun Kumar.R, Member, Syndicate, Sri.Jairaj.J,Member, Syndicate	S/C of the Syndicate on Planning & Development
72.	അന്തർസർവകലാശാല മത്സരങ്ങൾക്ക് വേദിയൊരുക്കും	20lakh	Adv.B. Balachandran Member,Syndicate (Convenor) Sri.Arun Kumar.R, Member, Syndicate, Sri.Jairaj.J,Member, Syndicate	S/C of the Syndicate on Planning & Development
73.	UIT, UIM, KUCTE, ഇഞ്ചിനീയറിംഗ് കോളേജ് എന്നിവിടങ്ങളിൽ അദ്ധ്യാപകർക്ക് ഓറിയന്റേഷൻ കോഴ്സ് ഏർപ്പെടുത്തും	10lakh	Sri.Jairaj.J, Member, Syndicate (Convenor) Dr.S.Nazeeb, Member, Syndicate	S/C of the Syndicate on Academics &Research
74.	ഡോക്ടറേറ്റ് ബിരുദങ്ങളുടെ സംഗ്രഹം പ്രസിദ്ധീകരിക്കും	10 lakh	Dr.S.Nazeeb, Member, Syndicate (Convenor) Director, Research	S/C of the Syndicate on Academics &Research
75.	സർവകലാശാലയുടെ കെ.യു. പാഠശാല സേവനം കൂടുതൽ വിപുലപ്പെടുത്തും	5lakh	PVC (Convenor) Dr.Lal.C.A, Professor, SDE	S/C of the Syndicate on Academics &Research
76.	യൂണിവേഴ്സിറ്റി ലൈബ്രറിയിൽ വിശ്രമമുറി സംവിധാനം ഏർപ്പെടുത്തും	5lakh	University Librarian in consultation with Sri.Manoj Kumar.M.S, AE, Civil, HQ, Palayam	S/C of the Syndicate on Planning & Development
77.	ജർമ്മൻ പഠനവിഭാഗം	10lakh	HOD, Dept of German	S/C of the Syndicate on Academics &Research
78.	അരുവിക്കര റിസർവോയറിലെ മൈക്രോപ്ലാസ്റ്റിക് മലിനീകരണത്തിന്റെ വിലയിരുത്തൽ പഠനം നടത്തും	2lakh	HOD, Dept of Environmental Sciences	S/C of the Syndicate on Academics &Research
79.	ഗണിതഗരിമ 2022ഇന്റഗ്രേറ്റീവ്	2lakh	HOD, Dept of Mathematics	S/C of the Syndicate on Academics &Research
80.	മാനുസ്ക്രിപ്റ്റ് ലൈബ്രറി നവീകരണത്തിന് ധനസഹായം	25lakh	HODORI &MSSL in consultation with University Engineer &Instrumentation Engineer	S/C of the Syndicate on Planning & Development
81.	ക്ലിഫിന് ഓഡിറ്റോറിയം	50lakh	Dr.Gopchandran.K.G, Member,Syndicate (Convenor) Dr.S.Nazeeb, Member, Syndicate, University Engineer, Director, CLIF	S/C of the Syndicate on Planning & Development
82.	ജനസംഖ്യാശാസ്ത്രവിഭാഗത്തിന്റെ പഠനത്തിനു സഹായംഇന്റഗ്രേറ്റീവ്	5lakh	HOD, Dept of Demography	S/C of the Syndicate on Academics &Research
83.	സ്റ്റാറ്റിസ്റ്റിക്കൽകൺസൾട്ടൻസിക്കായ റെക്രൂട്ടേഷൻ സ്ഥാപിക്കും	10lakh	HOD, Dept of Statistics	S/C of the Syndicate on Academics &Research

84.	ജലമലയിട നാടുകളിലെ ജീവിതവും സംസ്കാരവും സംബന്ധിച്ച പഠനത്തിന് സഹായം നൽകും	10lakh	HOD, Dept of Kerala Studies	S/C of the Syndicate on Academics & Research
85.	ഗവേഷകവിദ്യാർത്ഥികൾക്ക് പങ്കാളിത്തഗവേഷണ സങ്കേതങ്ങളിൽ ഇന്റേൺഷിപ്പ് നൽകും	10lakh	Dr.Gopchandran.K.G, Member,Syndicate (Convenor) Director, IQAC, Director, Research, Vice Chairman, CSS	S/C of the Syndicate on Academics & Research
86.	പുനരുൽപ്പാദിപ്പിക്കാവുന്ന ഊർജ്ജ ഉപകരണങ്ങളുടെ വിപുലമായ ടെസ്റ്റിംഗ്,സർട്ടിഫിക്കേഷൻ സൗകര്യങ്ങൾ ഒരുക്കും.	25lakh	Director Centre for Renewable Energy of Materials	S/C of the Syndicate on Academics & Research
87.	ഗവേഷക യൂണിയൻ ഫണ്ട്	5lakh	Registrar	S/C of the Syndicate on Finance
88.	തുടർ ഗവേഷണത്തിനു വഴിയൊരുക്കും	50lakh	PVC (Convenor) Dr.Gopchandran.K.G, Member,Syndicate Director, Research Director, IQAC	S/C of the Syndicate on Academics & Research
89.	ഒപ്റ്റോ ഇലക്ട്രോണിക്സിലെ (എം. എസ്സി ഇലക്ട്രോണിക്സ് വിത്ത് സ്പെഷ്യലൈസേഷൻ ഇൻ ആർട്ടിഫിഷൽ ഇൻ്റലിജൻസ്/ ഒപ്റ്റോ ഇലക്ട്രോണിക്സ്) പുതിയ എംഎസ്സി പ്രോഗ്രാമിന് സഹായം	15lakh	HOD, Dept of Optoelectronics	S/C of the Syndicate on Academics & Research
90.	ഇന്നോവേഷൻ സൂപ്പർ ക്ലസ്റ്റർ രൂപീകരിക്കും	5lakh	Dr.Gopchandran.K.G, Member,Syndicate (Convenor) Prof. Dr Manoj Changat, Profesor, Dept of Futures Studies Sri. Sanal Kumar S.P Sr. System Analyst, Dept of Futures Studies	S/C of the Syndicate on Academics & Research
91.	പ്രോഗ്രാംസ് ഫോർ അഡ്മിഷണൽ സ്കിൽ ഡവലപ്മെന്റ് (PASD)	25lakh	Vice Chairman, CSS in consultation with Director,IQAC	S/C of the Syndicate on Academics & Research
92.	കെ. ആർ. നാരായണൻ മെമ്മോറിയൽ സ്റ്റുഡൻസ് അമിനിറ്റി സെന്ററിനു സമീപം സന്ദർശകർക്കുള്ള ഇടം സുസജ്ജമാക്കും	25lakh	PVC (Convenor) University Engineer	S/C of the Syndicate on Planning & Development
93.	പബ്ലിക്ഷേഷൻ വിഭാഗം സ്റ്റുഡൻസ് അമിനിറ്റി സെന്ററി ലേക്ക് മാറ്റി കൂടുതൽ ജനകീയ വൽകരിക്കും.	30lakh	PVC (Convenor) Director, Publications Sri.Manoj Kumar.M.S, AE, Civil, HQ, Palayam	S/C of the Syndicate on Planning & Development
94.	സ്റ്റുഡൻസ് പാലിയേറ്റീവ് ക്ലബുകൾ	35lakh	Director, Department of Student Services in consultation with Programme Co-ordinator, NSS	S/C of the Syndicate on Student Services
95.	സർവകലാശാലയുടെ വിവിധ പഠന വകുപ്പുകളുടെ ലൈബ്രറി വികസനത്തിന് സഹായം	5lakh	HODs of all departments	S/C of the Syndicate on Planning & Development

96.	വിമുക്തി പദ്ധതി	25lakh	Director, Department of Student Services in consultation with Programme Co-ordinator, NSS	S/C of the Syndicate on Student Services
97.	കാര്യവട്ടം ക്യാമ്പസിൽ ഡോ. കെ. അയ്യപ്പപ്പണിക്കർ മെമ്മോറിയൽ ഫോറിൻ ലാംഗ്വേജ്ബിൽഡിംഗ് പണിയും.	1Crore	PVC (Convenor) University Engineer	S/C of the Syndicate on Planning & Development
98.	പുതുശ്ശേരിസ്മാരക പ്രഭാഷണം സംഘടിപ്പിക്കും.	3lakh	HOD, Dept of Kerala Studies	S/C of the Syndicate on Academics &Research
99.	C-APT പരിശീലന കേന്ദ്രം	25lakh	PVC (Convenor) Adv.B. Balachandran, Member, Syndicate, Dr.S.Nazeeb, Member, Syndicate, Director, SDE, Director, UGC-HRDC	S/C of the Syndicate on Academics &Research
100	ജൈവവിഭവങ്ങളിൽനിന്ന് പ്രകൃതി ദത്ത ഉൽപ്പന്നങ്ങൾ	5lakh	HOD, Dept of Botany	S/C of the Syndicate on Academics &Research
101	കാര്യവട്ടം ക്യാമ്പസിൽ ട്രാൻസ്ഫർമേഷൻ പദ്ധതി.	50lakh	Adv.B. Balachandran Member, Syndicate, (Convenor), Sri.Arun Kumar.R, Member, Syndicate, Sri.Jairaj.J,Member, Syndicate, Dr.S.Nazeeb, Member, Syndicate, Sri.Ramesh.T.S, Asst Exe Engineer, Joint Registrar (Campus Administration)	S/C of the Syndicate on Planning &Development
102	കമ്പ്യൂട്ടർ സയൻസ് പഠന - ഗവേഷണവിഭാഗത്തിന് ആസ്ഥാനമന്ദിരം പണിയും.	1 Crore	PVC (Convenor) HOD, Dept of Computer Science University Engineer	S/C of the Syndicate on Planning & Development
103	സർവകലാശാല റെസിഡൻ്റ് ഹോളുകളിലേക്ക്.	10lakh	Chief, University Employment Information and Guidance Bureau, HOD, IMK Director, DSS	S/C of the Syndicate on Academics &Research
104	സ്റ്റുഡൻ്റ്സ് സെന്ററിൽ ഓപ്പൺ എയർ ഓഡിറ്റോറിയവും ഷട്ടിൽകോർട്ടും നിർമ്മിക്കും.	50lakh	PVC (Convenor) Adv.B. Balachandran, Member, Syndicate, Adv.A.Ajikumar, Member, Syndicate University Engineer	S/C of the Syndicate on Planning & Development
105	കായിക പ്രതിഭാസംഗമം ഒരുക്കും	10lakh	Adv.B. Balachandran Member, Syndicate (Convenor) Sri.Arun Kumar.R, Member, Syndicate, Sri.Jairaj.J,Member, Syndicate, Director, DSS	S/C of the Syndicate on Student Services
106	ഫിസിക്കൽ എഡ്യൂക്കേഷൻ പഠനഗവേഷണവകുപ്പ് തുടങ്ങും	25lakh	PVC (Convenor) Adv.B. Balachandran, Member, Syndicate, Sri.Arun Kumar.R, Member, Syndicate Sri.Jairaj.J,Member, Syndicate Dr.S.Nazeeb, Member, Syndicate	S/C of the Syndicate on Academics &Research
107	വിദ്യാഭ്യാസ പഠനഗവേഷണ വകുപ്പിന് കാര്യവട്ടത്ത് ആസ്ഥാനം	60lakh	PVC (Convenor) Sri.Ramesh.T.S,	S/C of the Syndicate on

	നിർമ്മിക്കും.		Asst Exe Engineer	Planning & Development
108	ഭരണഘടനയ്ക്കൊപ്പം പദ്ധതി	5lakh	PVC (Convenor) Hon. Director, Dr.B.R.Ambedkar Chair, Director, DSS	S/C of the Syndicate on Academics & Research
109	കേരള സ്റ്റുഡീസ് വിഭാഗത്തിന്റെ ലൈബ്രറിയും അനുബന്ധവികസനത്തിനും 5 ലക്ഷം രൂപ അനുവദിക്കുന്നു.	5lakh	HOD, Dept of Kerala Studies in consultation with University Engineer	S/C of the Syndicate on Planning & Development
110	കാര്യവട്ടം ക്യാമ്പസിൽ ജിനേഷ്യം ഒരുക്കും.	50lakh	Adv.B. Balachandran Member, Syndicate (Convenor) Dr.S.Nazeeb, Member, Syndicate, Sri.Ramesh.T.S, Asst Exe Engineer	S/C of the Syndicate on Planning & Development
111	ഹോസ്റ്റലുകളിൽ പുനോട്ടം ഒരുക്കും.	25lakh	Registrar (Convenor) University Engineer Joint Registrar, Campus Administration	S/C of the Syndicate on Planning & Development
112	യൂണിവേഴ്സിറ്റി പ്രസ്സും പബ്ലിക്കേഷൻ വിഭാഗവും കൂടുതൽ ശക്തമാക്കും.	5lakh	Press Superintendent(i/c) Kerala University Press	S/C of the Syndicate on Planning & Development
113	വിദൂരവിദ്യാഭ്യാസപഠനവകുപ്പിന് സഹായം	50lakh	PVC (Convenor) Director, SDE	S/C of the Syndicate on Finance
114	പഠനവകുപ്പുകളിലും ഹോസ്റ്റലുകളിലും വേസ്റ്റ് ട്രീറ്റ്മെന്റ് സംവിധാനം ഏർപ്പെടുത്തും.	25lakh	HOD, Dept of Environmental Sciences in consultation with Joint Registrar, Campus Administration	S/C of the Syndicate on Planning & Development
115	സ്റ്റാർട്ടപ്പിന് പ്രത്യേക കേന്ദ്രം.	25lakh	Prof. Dr Manoj Changat, Hon. Director, KUBIIC Sri. Sanal Kumar S.P, Sr. System Analyst, Dept of Futures Studies, Sri.Ramesh.T.S, Asst Exe Engineer	S/C of the Syndicate on Planning & Development
116	അക്കാദമിക് സെന്ററുകൾ ഒരു കൂട കീഴിലാക്കും.		PVC (Convenor) Dr.Gopchandran.K.G, Member, Syndicate, Dr.S.Nazeeb, Member, Syndicate, Director, IQAC	S/C of the Syndicate on Academics & Research
117	യൂണിവേഴ്സിറ്റി ലൈബ്രറിയെ മൾട്ടി ഡിസിപ്ലിനറി റിസർച്ച് സെന്ററാക്കും.	25lakh	Director, Research in consultation with University Librarian & Deans, Faculties of Arts, Social Sciences & Oriental Studies	S/C of the Syndicate on Academics & Research
118	കാര്യവട്ടത്തെ ക്യാമ്പസുകൾ സംയോജിപ്പിക്കാൻ നടപടി തുടങ്ങും		Registrar (Convenor) University Engineer Joint Registrar, Campus Administration	S/C of the Syndicate on Planning & Development
119	കാര്യവട്ടം ക്യാമ്പസിന് പുതിയ കവാടം	25lakh	PVC (Convenor) University Engineer Joint Registrar, Campus Administration, Sri Jinoj M Asst Professor, CET	S/C of the Syndicate on Planning & Development
120	മഹാത്മ അയ്യൻകാളി സ്റ്റുഡീ സെന്ററിനെ പഠന ഗവേഷണ കേന്ദ്ര	10lakh	Hon. Director, Mahatma Ayyankali Chair in consultation	S/C of the Syndicate on

	മാക്കും		with Director, Research & Director, IQAC	Academics & Research
121	സർവകലാശാലയുടെ ഒബ്സർവേറ്ററി നവീകരിക്കും	50lakh	PVC (Convenor) Dr.Gopchandran.K.G, Member,Syndicate Sri Jinoj M, Asst Professor, CET Sri.Manoj Kumar.M.S, AE, Civil, HQ, Palayam	S/C of the Syndicate on Planning & Development
122	ഗാന്ധിയൻ ദർശനങ്ങൾ പ്രചരിപ്പിക്കും	3lakh	Director,Centre for Gandhian Studies in consultation with Director, DSS	S/C of the Syndicate on Academics & Research
123	സർവകലാശാല ജില്ലാ കേന്ദ്രങ്ങൾ വിപുലീകരിക്കും സർവകലാശാലയുടെ ഒബ്സർവേറ്ററി നവീകരിക്കും	50lakh	Adv.A.Ajikumar Member, Syndicate (Convenor) Adv.Muraleedharan Pillai, Member, Syndicate Smt.Renju Suresh, Member, Syndicate, Registrar, University Engineer, Sri.Ramesh.T.S, Asst Exe Engineer	S/C of the Syndicate on Academics & Research
124	പ്രവാസി മലയാളികളുടെ സംഭാവനകളെക്കുറിച്ചുള്ള പഠനത്തിന് സഹായം.	25lakh	Dr.S.Nazeeb, Member, Syndicate (Convenor) PRO	S/C of the Syndicate on Academics & Research
125	ഇന്റർ യൂണിവേഴ്സിറ്റി സെന്റർ ഫോർ മലയാളം ലാംഗ്വേജ് (IUCML)	1lakh	Director, Inter University Centre for Malayalam Language	S/C of the Syndicate on Academics & Research
126	മികച്ചകോളേജ് ലൈബ്രറിക്ക് അംഗീകാരം നൽകും	25000/-	PVC(Convenor) University Librarian	S/C of the Syndicate on Academics & Research
127	അന്തർദേശീയ നിലവാരത്തിൽ മാർഷൽ ആർട്സ് അക്കാദമി സ്ഥാപിക്കും	10lakh	Adv.B. Balachandran Member, Syndicate (Convenor) Director, Dept of Physical Education	S/C of the Syndicate on Academics & Research
128	'വെനം' ഇൻസ്റ്റിറ്റ്യൂട്ട് സ്ഥാപിക്കാനുള്ള സാധ്യത പരിശോധിക്കും	10lakh	HOD, Dept of Zoology in consultation with Dr. P. Sreejith, Asst Professor, Dept of Zoology	S/C of the Syndicate on Academics & Research
129	സർവകലാശാല പോസ്റ്റ് ഡോക്ടറൽ ഫെലോഷിപ്പുകൾ ആകർഷകമാക്കും	25lakh	Dr.Gopchandran.K.G, Member, Syndicate (Convenor), Director, Research, Director, IQAC	S/C of the Syndicate on Academics & Research
130	റിസർച്ച് ഡയറക്ടറേറ്റ്	50lakh	PVC (Convenor) Dr.S.Nazeeb, Member, Syndicate, Director, Research University Engineer	S/C of the Syndicate on Planning & Development
131	സർവകലാശാല കാര്ട്ടോഗ്രാഫിക്സുകളുടെ അറ്റകുറ്റപ്പണികൾക്ക് സഹായം	50lakh	Sri.Ramesh.T.S, Asst Exe Engineer in consultation with Joint Registrar, Campus Administration	S/C of the Syndicate on Planning & Development
132	കാര്യവട്ടം ക്യാമ്പസിൽ വാട്ടർ ട്രീറ്റ്മെന്റ് പ്ലാന്റും വേസ്റ്റ് മാനേജ്മെന്റ് സിസ്റ്റവും	1 Crore	HOD, Dept of Geology in consultation with HOD, Dept of Environmental Sciences,	S/C of the Syndicate on Planning &

	സ്ഥാപിക്കും		University Engineer & Joint Registrar, Campus Administration	Development
133	സെനറ്റ്‌ഹാളിൽ ആധുനിക സൗകര്യമൊരുക്കും	2 Crore	PVC (Convenor) Dr.S.Nazeeb, Member, Syndicate DPD, University Engineer	S/C of the Syndicate on Planning & Development
134	മാതൃഭാഷയ്ക്ക് കൂടുതൽ പ്രാധാന്യം ഉറപ്പാക്കും		Dr.M.Vijayan Pillai, Member, Syndicate (Convenor) Registrar, HOD, Dept of Kerala Studies, HoD, Dept of Malayalam	S/C of the Syndicate on Academics & Research
135	IQAC പ്രവർത്തനത്തിന് സഹായം	50lakh	Director, IQAC	S/C of the Syndicate on Finance
136	സർവകലാശാല ജീവനക്കാർക്കും അധ്യാപകർക്കുമായി കൈയർപ്പിക്കുന്ന സംരക്ഷണപദ്ധതി നടപ്പാക്കും	10lakh	Adv.B. Balachandran Member, Syndicate (Convenor) Sri.Bijukumar.G Member, Syndicate Registrar Finance Officer	Combbined meeting of the S/C of the Syndicate on Staff, Equipments & Buildings & Finance
137	ശാസ്ത്രതാരകോട്ട ശുദ്ധജല തടാകത്തിൽ ഹൈഡ്രോ ജിയോളജിക്കൽ സ്റ്റഡി നടത്തും.	5lakh	HOD, Dept of Geology	S/C of the Syndicate on Academics & Research
138	വനിതാ നിയമസഹായക ക്ലിനിക്കിന്	5lakh	HOD, Dept of Law	S/C of the Syndicate on Academics & Research
139	കേരളസർവകലാശാല നേരിട്ട് നടത്തുന്ന സ്വാശ്രയ സ്ഥാപനങ്ങൾ കൂടുതൽ കാര്യക്ഷമമാക്കും.	75lakh	Sri.Jairaj-J, Member, Syndicate (Convenor) Sri.Bijukumar.G Member, Syndicate Dr.Gopchandran.K.G Member, Syndicate, Registrar	S/C of the Syndicate on Departments & Other institutions of the University
140	പഠനവകുപ്പുകളിൽ അക്കാദമിക് ഓഡിറ്റ് നടത്തും	15lakh	Vice Chairman, CSS in consultation with Director, IQAC	S/C of the Syndicate on Academics & Research
141	ഗ്രീൻ പ്രോട്ടോകോൾ കൂടുതൽ വിജയകരമായി നടപ്പാക്കും	10lakh	Registrar (Convenor) DPD, HOD, Dept of Geology HOD, Dept of Environmental Sciences, University Engineer Joint Registrar, Campus Administration	S/C of the Syndicate on Academics & Research
142	റിസർച്ച് ജേർണലുകൾക്ക് സഹായം നൽകും	25lakh	PVC(Convenor) Director, Research	S/C of the Syndicate on Academics & Research
143	കേരളസർവകലാശാലയിൽ സമഗ്ര എൻ്റർപ്രൈസ് റിസോഴ്സ് പ്ലാനിംഗ് സംവിധാനം (ERP)	30lakh	Registrar(Convenor) Director, KUCC HOD, IMK	S/C of the Syndicate on Staff, Equipments & Buildings

144	അഫിലിയേറ്റഡ് കോളേജുകളിലെ അന്ധ്യാപകർക്ക് സാങ്കേതികവും ഭരണപരവുമായ പ്രവർത്തനങ്ങളിൽ നവീനസമീപനങ്ങൾ പുലർത്താനാകുന്നതരത്തിൽ പ്രത്യേക പരിശീലനം സംഘടിപ്പിക്കും	5lakh	Dr.Vijayan Pillai.M Member, Syndicate (Convenor) Sri.Bijukumar.G, Member, Syndicate Registrar	S/C of the Syndicate on Staff, Equipments &Buildings
145	അഫിലിയേറ്റഡ് കോളേജുകളിലെ റിസർച്ച് സെന്ററുകൾക്ക് പ്രത്യേക മാനദണ്ഡങ്ങൾ നിശ്ചയിച്ച് റിസർച്ച് ഗ്രാന്റ്	25lakh	PVC(Convenor) Dr.S.Nazeeb, Member, Syndicate , Director,Research Registrar	S/C of the Syndicate on Academics &Research
146	കായിക രംഗത്തെ മികവു വിലയിരുത്തി അഫിലിയേറ്റഡ് കോളേജുകൾക്ക് അംഗീകാരം നൽകും.	2lakh	Adv.B. Balachandran Member, Syndicate (Convenor) Sri.Arun Kumar.R, Member, Syndicate, Sri.Jairaj.J, Member, Syndicate, Registrar	S/C of the Syndicate on Finance
147	സർവകലാശാലയുടെ മ്യൂസിക് പഠനവകുപ്പിന് റെക്കോർഡിംഗ് സ്റ്റുഡിയോ	5lakh	HOD, Dept of Music in consultation with University Engineer and Instrumentation Engineer	S/C of the Syndicate on Planning & Development
148	പഠനവകുപ്പുകളിലെ അന്ധ്യാപകർക്ക് പുതിയ ഗവേഷണത്തിൽ സഹായകമാകുന്നതരത്തിൽ □സീഡ്□മണി നൽകും	25lakh	Director, IQAC in consultation with Director, Research	S/C of the Syndicate on Academics &Research
149	ഗവേഷണമാർഗ്ഗദർശികളും പഠനവകുപ്പിലെ അന്ധ്യാപകർക്കും നൈപുണ്യവികസനപരിശീലനം	25lakh	PVC(Convenor) Dr.S.Nazeeb, Member, Syndicate, Director, Research Director, IQAC	S/C of the Syndicate on Academics &Research
150	കുരുമുളകുകൃഷിയുമായി ബന്ധപ്പെട്ട ഗവേഷണത്തിന് സർവകലാശാലയുടെ സസ്യശാസ്ത്ര വകുപ്പിന് 5 ലക്ഷം രൂപ അനുവദിക്കുന്നു.	5lakh	Dr.Swapna.T.S, HOD, Dept of Botany	S/C of the Syndicate on Academics &Research
151	ചർമ്മസംരക്ഷണഗവേഷണത്തിന് 3 D പ്രിന്റിംഗ് സാങ്കേതിക വിദ്യയുടെ വികസനത്തിന് AcREM-Stem ന് 15 ലക്ഷം രൂപ അനുവദിക്കുന്നു.	15lakh	Dr. P. Sreejith, Asst Professor, Dept of Zoology	S/C of the Syndicate on Academics &Research

The committee recommended to grant 2 weeks time to submit the proposals listed above. Further recommended that the Vice Chancellor in exercise of the powers vested under Section 10(13) of the Kerala University Act 1974 may approve all the recommendations in the minutes.

The meeting came to an end at 2.15 pm.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Meeting of the Budget Implementation Cell (Budget Speech 2022-23) held on 04.04.2022, be approved.

FURTHER RESOLVED to include University Engineer in the sub-committee constituted for the Budget Speech Item No.17 and 26.

ALSO RESOLVED to include Dr.Vijayan Pillai.M, Sri.Arunkumar.R, Sri.J.Jairaj, Members Syndicate in the sub-committee constituted for the Budget Speech Item No.145.



In connection with the preparation for the NAAC Accreditation we have to place name boards for all Faculty in each department, boards showing common facilities and sign boards indicating major buildings and facilities at strategic locations in both Palayam and Kariavattom Campuses before the visit of the NAAC Peer Team. Rs.10,00,000/- (Rs. Ten lakhs only) may be allotted for the same. The amount may be sanctioned as advance payment to the Director, IQAC.

Resolution of the Syndicate

Considering the urgency works for ensuing the NAAC Visit, the Syndicate **RESOLVED** to sanction an additional amount of Rs.10,00,000/- (Rs.Ten lakh only) to the Director, IQAC for the works in connection with the NAAC Visit.

FURTHER RESOLVED to entrust the University Engineer to take urgent steps for placing the name boards for all faculty in each department boards showing common facilities and sign boards indicating major buildings and facilities at strategic locations in both Palayam and Kariavattom Campuses in consultation with the Director, IQAC. The expenditure for the same shall be met from the provisional advance sanctioned to the Director, IQAC

Item No. 40.117 UITഇൻസ്പെക്ഷൻ ടീമുകളുടെ റിപ്പോർട്ടിന്റെ സംഗ്രഹം - consideration of- reg (Ad.AVII)

1. നിലവിൽ UIT കളിൽ contract അധ്യാപകർ എടുക്കുന്ന ക്ലാസ് കഴിഞ്ഞു 3909 മണിക്കൂറാണുള്ളത്. ഇത്രയും ക്ലാസുകൾ പഠിപ്പിക്കുവാൻ 3909/12 = 326 അധ്യാപകർ ഗസ്റ്റ് അടിസ്ഥാനത്തിൽ ആവശ്യമുണ്ട്. എന്നാൽ contract വ്യവസ്ഥയിൽ 3909/16 = 244 അധ്യാപകർ മതിയാവും. 82 അധ്യാപകർ കുറവ് മതിയാവും. പ്രതിമാസം 82x25000 = ഇരുപത് ലക്ഷത്തി അൻപതിനായിരം രൂപ ഇത്തരണം നഷ്ടം.ആയതിനാൽ എത്രയും വേഗം കോൺട്രാക്ട് അധ്യാപക നിയമനങ്ങൾ നടത്തണം.
2. നിലവിൽ ഭൗതിക സാഹചര്യം തീരെയില്ലാത്തതും കുട്ടികൾ കുറവുള്ളതുമായ (1) UIT മണ്ണടി (2) UIT പള്ളിക്കൽ (3) UIT അഴൂർ (4) UIT കാഞ്ഞിരംകുളം എന്നീ സെന്ററുകളും നിലവിൽ ഒരു Aided Management School-ൽ പ്രവർത്തിക്കുകയും എന്നാൽ Management ഒഴിഞ്ഞു കൊടുക്കണം എന്നാവശ്യം ശക്തമാക്കിയിരിക്കുകയും ചെയ്തു UIT മുതലുള്ളവം തുടർന്ന് പ്രവർത്തിക്കുവാൻ കഴിയാത്ത സാഹചര്യം, ബന്ധപ്പെട്ട MLA-മാരെ മാറേയും പഞ്ചായത്ത് അധികൃതരെയും ഔദ്യോഗികമായി അറിയിച്ച ശേഷം നടപടിയിലേക്ക് നീങ്ങേണ്ടതാണ് .
3. മണ്ണഞ്ചേരി, ഇട്ടിവ എന്നിവിടങ്ങളിൽ ഭൗതിക സാഹചര്യം ഉണ്ടെങ്കിലും കുട്ടികൾ തീരെ കുറവാണ്. അവിടെ കോഴ്സുകൾ മാറ്റി നൽകുകയും യാത്രാസൗകര്യം ഉണ്ടാക്കുവാനും സാധിക്കണം. യാത്രാസൗകര്യം ഉണ്ടാക്കുവാൻ ബന്ധപ്പെട്ട MLAമാരുടെ ഇടപെടൽ ആവശ്യപ്പെടേണ്ടതാണ്.
4. മുഖത്തല UIT എയ്ഡഡ് സ്കൂൾ കോമ്പൗണ്ടിലാണ് പ്രവർത്തിക്കുന്നത്. മുഖത്തലയിൽ student strength നല്ലതാണ്. പക്ഷേ, പ്രസ്തുത കെട്ടിടം ഒഴിഞ്ഞു നൽകണമെന്ന ആവശ്യം ശക്തമാണ്. പ്രസ്തുത വിവരം ബന്ധപ്പെട്ട MLA-യെ അറിയിക്കേണ്ടതാണ്. ഇല്ലാത്തപക്ഷം കോഴ്സ് തുടരുന്നതിൽ സർവ്വകലാശാലയ്ക്കുള്ള ബുദ്ധിമുട്ടും ശ്രദ്ധയിൽപ്പെടുത്തണം.
5. ചില കോൺട്രാക്ട് അധ്യാപകർ 16 മണിക്കൂറിൽ കുറവ് വർക്ക് ലോഡുമായി ചില സെന്ററുകളിലുണ്ട്. ഉദാ:- കണക്കിന് UIT അടുർ, UIT ആലപ്പുഴ എന്നിവിടങ്ങളിൽ 10മണിക്കൂർ മാത്രമാണ് കണക്കു ധ്യാപകർക്കുള്ളത്. അവരെ പുനർവിന്യസിക്കുകയോ മറ്റു സെന്ററുകളിൽ club ചെയ്തു 20 മണിക്കൂർ വരെ വർക്ക് ലോഡിലെത്തിക്കണം.
6. ഭൗതിക സാഹചര്യമുണ്ടെങ്കിലും കോഴ്സിന്റെ അനുകൂലാഭിമാനം കൊണ്ട് കുട്ടികൾ കുറവുള്ള പത്തിയൂർ സെന്ററിലെ നിലവിലുള്ള കോഴ്സുകൾ നിർത്തലാക്കി പുതിയ കോഴ്സ് പരിഗണിക്കാവുന്നതാണ്. പത്തിയൂരിലെ ഇംഗ്ലീഷ് അധ്യാപകരെ UIT കരുവാറ്റ, UIT ആലപ്പുഴ തുടങ്ങിയ സെന്ററുകളിലേയ്ക്ക് പുനർവിന്യസിക്കാം.
7. തൊളിക്കോട്, ശാസ്താംകോട്ട UITകൾ നിലവിൽ വളരെ പരിമിതമായ ഭൗതിക സാഹചര്യത്തിലാണ് പ്രവർത്തിക്കുന്നത്. എന്നാൽ രണ്ടിടത്തും പുതിയ കെട്ടിടവും സ്ഥലവും തയ്യാറാവുന്നുണ്ട്. നിലവിലെ സാഹചര്യത്തിൽ ഈ സെന്ററിൽ, വരുന്ന അക്കാദമിക വർഷം കോഴ്സ് തുടരുന്നതിലുള്ള ബുദ്ധിമുട്ട് പ്രസ്തുത MLAമാരെ അറിയിക്കണം.
8. ക്കളരിക്കൽ സ്റ്റാഫിന്റെ അപര്യാപ്തത സെന്ററുകളെ ബാധിക്കുന്നുണ്ട്. അതിലേക്കായി നിലവിലെ സ്റ്റാഫിൽ നിശ്ചിത ക്യാളിഫിക്കേഷൻ ഉള്ള ജീവനക്കാരെ പുനർവിന്യസിച്ച ശേഷം അവശ്യം വേണ്ടവരെ നിയമിക്കണം.

- 9. UITസെന്ററുകളിൽ നിശ്ചിത സീറ്റ് management quota-യായി തീരുമാനിച്ച അഡ്മിഷൻ നടത്തുന്ന കാര്യം പരിഗണിക്കേണ്ടതാണ്. ഇതിലേക്കായി, Convener (Standing Committee of the Syndicate on Departments and Other Institutions of the University), Dr. K.B. Manoj, Adv. G.Muralidharan Pillai, Dr.K.G.Gopchandran (Members, Syndicate) എന്നിവർ അടങ്ങിയ ഉപസമിതി പരിശോധിച്ചു റിപ്പോർട്ട് നൽകണം.
- 10. പ്രോജക്ട്, മൈനർ പ്രോജക്ട് എന്നിവ വർക്ക് ലോഡിൽ നിന്നൊഴിവാക്കി അധ്യാപകരെ കൃത്യമായി പുനർ വിന്യസിക്കേണ്ടതാണ്.

Resolution of the Syndicate

The Syndicate considered the Report submitted by the Convener, Standing Committee of the Syndicate on Departments & Other Institutions of the University, regarding the Inspection conducted at UITs and **RESOLVED** to approve the same.

FURTHER RESOLVED to initiate action as per the recommendations of the Report submitted by the Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University.

University Buildings,
Thiruvananthapuram,
12.04.2022



UNIVERSITY OF KERALA
Preliminary Minutes of the 41st Meeting of the
Syndicate held on 10th and 11th May, 2022

Place of Meeting : University Buildings
 Thiruvananthapuram
 Time : 10.00 AM

Members Present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
 Vice-Chancellor
2. Prof. (Dr.) P.P.Ajayakumar
 Pro-Vice-Chancellor

Members Present: 10.05.2022

3. Adv.B.Balachandran
4. Sri.P.Rajendrakumar
5. Sri.B.P.Murali
6. Adv.K.H.Babujan
7. Adv.G.Muralidharan Pillai
8. Dr.M.Vijayan Pillai
9. Sri.Arunkumar R
10. Sri.Jairaj.J
11. Adv.A.Ajikumar
12. Dr.S.Nazeeb
13. Dr.K.G.Gopchandran
14. Sri.Bijukumar.G
15. Dr.K.B.Manoj
16. Prof.K.Lalitha

Members Present: 11.05.2022

1. Adv.B.Balachandran
2. Adv.A.Ajikumar
3. Dr.M.Vijayan Pillai
4. Sri.Arunkumar R
5. Sri.Jairaj.J
6. Dr.K.G.Gopchandran
7. Dr.K.B.Manoj
8. Dr.S.Nazeeb
9. Sri.Bijukumar.G
10. Adv.G.Muralidharan Pillai
11. Sri.P.Rajendrakumar
12. Sri.B.P.Murali
13. Prof.K.Lalitha

Item No. 41.02. Confirmation of the Preliminary Minutes of the 40th Meeting of the Syndicate held on 12.04.2022 -reg.

(Ac.A.I)

Item No.40.90.B32 Resolution be corrected as '**RESOLVED** that the above recommendation of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 07.04.2022, be approved'.

(Ac.FII)

Item No.40.49.12 Recommendation be corrected as 'The Committee observed that the same matter has been placed under **Item No:3** and the decision thereon be followed'.

(M&C)

Item No.40.89 Resolution be corrected as '**RESOLVED to implement the G.O.dated 18.01.2022 in the University**'.

(Ad.AV)
