



UNIVERSITY OF KERALA
(Re-accredited by NAAC with 'A' Grade)

**Preliminary Minutes of the 10th Meeting of the
Syndicate held on 28.04.2020**

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

PART II - ITEM NOS.10.143 TO 10.242 and Additional Items

Members present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Adv.K.H.Babujan
4. Sri.B.P.Murali
5. Dr.K.B.Manoj
6. Sri.Bijukumar.G
7. Dr.B.Unnikrishnan Nair
8. Dr.M.Vijayan Pillai
9. Sri.Jairaj.J
10. Adv.A.Ajikumar
11. Dr.K.G.Gopchandran
12. Sri.Arunkumar R
13. Adv.B.Balachandran
14. Adv.G.Muralidharan Pillai
15. Dr.S.Nazeeb
16. Prof.K.Lalitha
Online Presence (through Google Meet Media)
17. Sri.Viswan Padanilam
18. Dr.Mathew.V
19. Sri.Mohammed Yaseen
20. Smt. Renju Suresh

Item No.10.143 *Minutes of the meeting of the Examination Monitoring Committee held on 22.02.2020- Approval of - reg.*

(M&C I)

The Vice Chancellor has approved the minutes of the meeting of the Examination Monitoring Committee held on 22.02.2020. Considering the urgency, Item no: 3 in the minutes has been approved by the Vice Chancellor subject to reporting to the Syndicate. The action taken by the Vice-Chancellor in having approved the same subject to reporting to the Syndicate is reported.

The minutes of the meeting of the Examination Monitoring Committee held on 22.02.2020 is submitted before the Syndicate for approval.

Minutes of the meeting of the Examination Monitoring Committee

Date : 22.02.2020
Time : 12 noon to 1.30 pm.

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

Venue : Pro-Vice-Chancellor's Chamber

Members Present

- 1. Dr.P.P.Ajayakumar Pro Vice-Chancellor Sd/-
- 2. Dr.K.B.Manoj Convener, SC on Exams Sd/-
- 3. Dr.M.Vijayan Pillai Member, Syndicate Sd/-
- 4. Dr.S.Nazeeb Member, Syndicate Sd/-

Officers Present

- 1. Dr.N.Gopakumar Controller of Examinations Sd/-
- 2. Smt.V.L.Syamala Devi Joint Registrar(Exams I) Sd/-
- 3. Sri.Unnikrishnan Nair Joint Registrar (CBCS) Sd/-

Members absent

- 1. Sri.Jairaj.J Member, Syndicate
- 2. Sri.Bijukumar.G Member, Syndicate
- 3. Adv.B.Balachandran Member, Syndicate
- 4. Dr.B.Unnikrishnan Nair Member, Syndicate

The meeting began at 12 pm and discussed the following items.

Item No.10.143.01 പുനലൂർ എസ്സ്.എൻ കോളേജിൽ നടക്കുന്ന പരീക്ഷാ ക്രമക്കേട് - സംബന്ധിച്ച്.

പുനലൂർ എസ്സ്.എൻ കോളേജിൽ നടക്കുന്ന പരീക്ഷാ ക്രമക്കേട് സംബന്ധിച്ച് പരീക്ഷാ കൺട്രോളർക്ക് വന്ന പരാതി പ്രകാരം ടി സെന്ററിൽ സർവകലാശാല നടത്തുന്ന എല്ലാ പരീക്ഷകളിലും വിദ്യാർത്ഥികൾ ശരീരഭാഗങ്ങളിലും തുണ്ട് പേപ്പറുകളിലും മറ്റും എഴുതി വച്ച് പകർത്തിയെഴുതി വൻ ക്രമക്കേട് നടത്തുന്നതായി പറയുന്നു. ഇതിലൂടെ പഠിച്ച് പരീക്ഷയെഴുതുന്ന വിദ്യാർത്ഥികൾക്ക് യാതൊരു മൂല്യവും ഇല്ലാതാക്കുന്ന ഈ അവസ്ഥ മാറ്റി സുതാര്യമായി പരീക്ഷ നടത്തണമെന്നാണ് പരാതിയിൽ ആവശ്യപ്പെട്ടിരുന്നത്.

വൈസ്-ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം പരാതി എക്സാം മോണിറ്ററിംഗ് കമ്മിറ്റി പരിഗണിക്കുകയും സിന്റിക്ക്കേറ്റ് അംഗങ്ങളായ ഡോ.എം വിജയൻ പിള്ളയും, പ്രൊഫ.കെ.ലളിതയും അടങ്ങുന്ന ഒരു സബ്കമ്മിറ്റി രൂപീകരിച്ച് അവർ നൽകുന്ന റിപ്പോർട്ട് അടുത്ത പരീക്ഷാ നിരീക്ഷണ കമ്മിറ്റിക്ക് മുൻപാകെ സമർപ്പിക്കുവാനും തീരുമാനമായി. അതിൻപ്രകാരം 03.01.2020-ന് കമ്മിറ്റി പുനലൂർ എസ്സ്.എൻ കോളേജ് സന്ദർശിക്കുകയും താഴെ പറയുന്ന കാര്യങ്ങൾ ബോധ്യപ്പെടുകയുമുണ്ടായതായാണ് കമ്മിറ്റിയുടെ റിപ്പോർട്ടിൽ പറയുന്നത്.

പരീക്ഷാ ഹാളിലെ ഭിത്തികളിലും, ബഞ്ച്, ഡെസ്ക് എന്നിവയിലും വ്യാപകമായി ഉത്തരങ്ങൾ ആലേഖനം ചെയ്തിരിക്കുന്നതായി കാണാൻ കഴിഞ്ഞു.

- 1. പരീക്ഷാ ഹാളുകളിൽ പേപ്പറുകളും വേസ്റ്റ് കളും വ്യാപകമായി വിതറിയിരിക്കുന്നതും കണ്ടു.
- 1. പരീക്ഷാ നടത്തിപ്പിൽ പേപ്പറുകൾ നൽകുന്നതിനുള്ള രജിസ്റ്ററും, ഇൻവിജിലേഷൻ ഡ്യൂട്ടി രജിസ്റ്ററും കൃത്യമായി സൂക്ഷിക്കുന്നുണ്ട്.
- 2. ചോദ്യപേപ്പറും ഉത്തരക്കടലാസും സൂക്ഷിക്കുന്നതിന് പ്രിൻസിപ്പാളിന്റെ മുറിയിൽ അലമാരകൾ സജ്ജീകരിച്ചിട്ടുണ്ട്.

ഈ നിരീക്ഷണങ്ങളുടെ അടിസ്ഥാനത്തിൽ പ്രിൻസിപ്പാൾ, കൗൺസിൽ സെക്രട്ടറി, പരീക്ഷാ ചീഫ് സൂപ്രണ്ട്, വിദ്യാർത്ഥി സംഘടനാ പ്രതിനിധികൾ എന്നിവരെ കേൾക്കുകയും ചെയ്തു. പരീക്ഷാ ഹാൾ വൃത്തിയാക്കി സൂക്ഷിക്കേണ്ടതിന്റെ അനിവാര്യത അവരെ ബോധ്യപ്പെടുത്തി.

കൂടാതെ ഭിത്തികൾ, ബഞ്ച്, ഡെസ്ക് എന്നിവ അടിയന്തിരമായി പെയിന്റിംഗ് വൃത്തിയാക്കാമെന്നും, തുടർന്ന് ഇത്തരം വീഴ്ചകൾ സംഭവിക്കാതെ ശ്രദ്ധിക്കാമെന്ന് ഉറപ്പ് നൽകുകയും ചെയ്തതായും റിപ്പോർട്ടിൽ പരാമർശിച്ചിരിക്കുന്നു. കൂടാതെ ഇത്തരം സംഭവങ്ങൾ മിക്ക പരീക്ഷാ സെന്ററുകളിലും നടക്കുന്നതായാൽ പരീക്ഷയ്ക്ക് മുൻപായി ഇതൊഴിവാക്കാനുള്ള നിർദ്ദേശം നൽകുന്നത് നല്ലതാണെന്നും കമ്മിറ്റി ശുപാർശ ചെയ്തു.

വൈസ്-ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം റിപ്പോർട്ടിൽ പരാമർശിച്ചിരിക്കുന്ന കാര്യങ്ങൾ എക്സാം മോണിറ്ററിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കും നിർദ്ദേശത്തിനുമായി സമർപ്പിക്കുന്നു.

The Committee considered the report submitted by Prof.K.Lalitha and Dr.M.Vijayan Pillai, Members, Syndicate in connection with the inspection regarding the discrepancies occurred in the conduct of exams at SN college, Punalur and recommended to report the matter to the Syndicate.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Examination Monitoring Committee held on 22.02.2020, be approved.

Item No.10.143.02 Valuation of answer scripts of Seventh Semester B.Tech Degree Supplementary Examination (2013 Scheme)/July 2019– lack of promptness in re-collecting the answer scripts from examiners after completion of valuation – issue addressed through emails by Dr.Rakesh.P Chairman, BoE, Mechanical Engineering Branch and Additional examiner Shri.Maneesh.T- reg:-

As per email dated 21/01/2020 Shri.Maneesh.T, the Additional Examiner, belonging to Marian College of Engineering has informed that he has been assigned with the valuation of answer scripts bearing false no: 560512 to 560548 of the Subject “Mechatronics” under the Mechanical Engineering Branch of Seventh Semester B.Tech Degree Supplementary Examination (2013 Scheme)/ July 2019.It is further informed that eventhough he has completed the valuation of the said answer scripts on December and had intimated of the same to the Administrative Officer, C.V Camp, unfortunately no steps has been taken yet to collect back the said answer scripts from the College. Hence he has requested to take necessary steps to collect the answer scripts back from the college.

Through separate mail dated 21/01/2020 Dr.Rakesh.P Chairman ,BoE Seventh Semester B.Tech Degree Supplementary Examination (2013 Scheme)/July 2019 Mechanical Engineering Branch, College of Engineering, Thiruvananthapuram has informed that even though the answer sheets of the exam were distributed to the examiners on time no action has been taken to collect back the answer scripts on time from colleges and lack of promptness in this regard is causing unnecessary delay in the publishing the results of Seventh Semester B.Tech Degree Supplementary Examination (2013 Scheme)/July 2019.Hence it is requested that action may be taken to avoid the same in future.

Earlier as per the Office Order No. M&C III/1/1047/2019 dated 27.09.2019 Shri.Ajith Section Officer, EE II L Section was posted as the Administrative Officer for the valuation of answer scripts of Semester VII B.Tech Degree Examinations (2013 Scheme) w.e.f 30.09.2019.(Copy of the Office Order is appended) .

It may be seen that the total Registration Count of the candidates for the Semester VII B.Tech Degree Examination (2013 scheme) held during July 2019 is 4137 Nos. The approved scheduled date of commencement of valuation and the consequent publication of the result of the above examination were fixed as 03/10/2019 and 04/11/2019 respectively. The approved schedule for the date of the publication of the result expired on 04/11/2019.The delay in the publication of results has been occurred due to the want of availability of marks after valuation.

The Controller of Examinations upon considering the Submission/Status report dated 20/11/2019 furnished by the Administrative Officer, on 21/11/2019 has seen endorsed a specific direction in the content of the said submission itself to the A.O that “by the time while submitting repeated representations the A.O. shall complete the process of valuation by making appropriate arrangements through effective co-ordination with the sections involved in the process of valuation”.

The Controller of Examinations after considering the submission of the A.O. dated 06.12.2019 has offered remarks to the effect that “it is seen that the A.O. has not taken serious efforts to co-ordinate with the examiners and to complete the valuation” and therefore has ordered to put up the matter to the Pro - Vice Chancellor. The Hon’ble Vice-Chancellor has accordingly ordered to place the matter for the consideration before the Standing Committee of the Syndicate on Examinations. In compliance to the above Order of the Hon’ble Vice-Chancellor the matter is being placed before the next Standing Committee of the Syndicate on Examinations for consideration.

After considering the issue addressed in the above emails dated 21/01/2020 with regard to the lack of promptness in collecting back the answer scripts, the Controller of Examinations has ordered to put up the matter and has given direction that M&C to intervene and take steps to complete the process of valuation and further ordered to place the matter before the Examination Monitoring Committee. In this aspect it may be noticed that the result of the Seventh Semester B.Tech Degree Supplementary Examination (2013 Scheme)/July 2019 could be fully published by 05/02/2020.

Hence as Ordered by the Hon’ble Vice-Chancellor the matter is placed before the Examination Monitoring Committee for consideration .

S2 UG CBCSS

02.05.2020, 04.05.2020, 06.05.2020, 08.05.2020, 11.05.2020, 13.05.2020, 15.05.2020, 18.05.2020, 20.05.2020

S2 PG

17.04.2020, 20.04.2020, 22.04.2020, 24.04.2020, 27.04.2020

SDE B Com (Annual Scheme Final year)

10.03.2020, 12.03.2020, 16.03.2020, 18.03.2020, 20.03.2020, 24.03.2020, 26.03.2020, 28.03.2020, 31.03.2020, 02.04.2020, 04.04.2020, 06.04.2020

SDE BA (Annual Scheme Final year)

17.03.2020, 19.03.2020, 21.03.2020, 24.03.2020, 26.03.2020, 28.03.2020, 31.03.2020, 02.04.2020, 04.04.2020, 07.04.2020

The committee considered the above recommendations and agreed to it and further recommended the following.

1. to direct the Mechanical Engineer to provide the following vehicles for examination purpose and should ensure that the vehicles are ready for use.

CACEE	one vehicle
Engineering Unit	one vehicle
PRC	one vehicle
Department of Botany	one vehicle
University bus	one
Existing vehicles	7 vehicles

2. To provide 6 number of messengers exclusively for examination purpose and the matter be placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

3. AR CD unit should ensure the collection and distribution of answer scripts before and after examination. AR CD unit shall submit the details and status of paper collected from 23.03.2020, to the Controller of Examinations on, 28.03.2020 and 04.04.2020.

4. Valuation camp should be functioned from 06.04.2020.

5. Practical examinations of S2 PG should be conducted immediately after the conduct of exams i.e., before June 2020.

6. Practical examination of S6 CBCSS 2020 shall be conducted during 6th, 7th and 8th April 2020.

7. Practical Board meetings of S6 UG courses should be conducted during the course of the theory exams i.e. before 28.03.2020.

8. to conduct examinations of 2nd, 4th and 6th semester CBCS and 2nd Semester PG, Annual scheme degree examinations as follows:

Examination	Date of examination					
S2 UG CBCS	02.05.2020	04.05.2020	06.05.2020	08.05.2020	11.05.2020	
	13.05.2020	15.05.2020	18.05.2020	20.05.2020		
S4 UG CBCS	11.03.2020	13.03.2020	16.03.2020	18.03.2020	20.03.2020	
	06.04.2020	08.04.2020	13.04.2020			
S6 UG CBCS	23.03.2020	25.03.2020	27.03.2020	30.03.2020	01.04.2020	03.04.2020
S2 PG	17.04.2020	20.04.2020	22.04.2020	24.04.2020	27.04.2020	
S4 PG	07.05.2020	11.05.2020	13.05.2020	15.05.2020	18.05.2020	
BA/BCom Annual Scheme Final Year	17.03.2020	19.03.2020	21.03.2020	24.03.2020	26.03.2020	
	28.03.2020	31.03.2020	02.04.2020	04.04.2020	07.04.2020	
	15.04.2020	17.04.2020				

The examinations of BA be conducted in the afternoon session and B Com be conducted in forenoon session.

9. Meetings of the Chairmen/Deputy Chairmen and Chief examiners (S4 and S6) shall be conducted at three centres.

10. Pre valuation Board meetings of BA/B Sc/B Com/CR shall be conducted on 28.03.2020.

11. The schemes of all paper should be send to the Chairmen immediately after the

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

commencement of each exams.

12. In the case of remaining examinations to be conducted after 28.03.2020, schemes should be made available by the Chairmen before 04.04.2020.
13. The Controller of Examinations shall ensure the conduct of meeting of AO, Camp officer, Syndicate members before the conduct of valuation camp.
14. Camp Officer shall monitor the camps and report the same to the Controller of Examinations.
15. Facilities shall be provided in the valuation camp to upload the mark and service of expert from KUCC shall be provided.
16. Results of S6 CBCS be published on 25.04.2020.
17. A meeting of the Teacher's Organizations be conducted on 03.03.2020 at 4.30 pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committee held on 22.02.2020, be noted.

FURTHER RESOLVED to authorize the Pro-Vice-Chancellor to reschedule the dates of all examinations in view of Covid 19 related issues.

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Item No.10.144 *Ph.D Research –Re-registration-Smt.Renjumul R - Part-time research scholar in Botany –Reporting of - reg:*

(AcEVI)

Ms.Renjumul R, Part-time research scholar in Botany had submitted application for re-registration due to default payment of fee. Application was duly endorsed by the research supervisor, Head of research centre and Doctoral Committee Chairman.

Details of the applicant is shown below. Name & details of the candidate	Request Granted
Smt.Renjumul R Botany Full-time U O No.Ac.E1.B1/21219/2012 dated 17/12/2012 w.e.f.08/08/2012 Granted conversion to part-time w.e.f 01/12/2014 F.N vide UO.No.AcEVI(4)/39633/2016 dated 08/07/2016 Research Supervisor: Dr.P M Radhamany, Associate Professor, Department of Botany, University of Kerala Kariavattom, Thiruvananthapuram Centre: Department of Botany, University of Kerala, Kariavattom, Thiruvananthapuram	Re-registration with effect from the date of expiry of previous registration ie from 08/08/2015

Based on the application for re-registration, sanction was accorded by the Hon'ble Vice Chancellor subject to reporting to the Syndicate, to Smt.Renjumul R being granted re-registration. The UO granting re-registration was issued vide UO No.782/2020/UOK dated 02/03/2020. The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

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Item No.10.145 . *Ph.D Research – Re registration - Mr.Augustine N J - Part-time research scholar in Physical Education- Reporting of - reg:-*

(AcEVI)

Mr.Augustine N.J, a part- time research scholar in Physical Education has submitted application for re-registration due to default in payment of research fee for more than six months. Re-

registration is granted to scholars who have defaulted payment of fee for more than six months on submitting proper application after remitting the defaulted fee with fine.

Details of the applicant is shown below.

Name of the Research Scholar and Subject	Details of registration granted	Name of Research Supervisor & Research centre	Request granted
Augustine N J Physical Education Part-time	U.O.No.Ac.E1.B/114/PED/ 10941_1/2014 Dated.08/12/14, w.e.f 16/10/2014	<u>Research Supervisor:</u> Dr. N Madhavan <u>Centre:</u> LNCPE, Kariavattom, Tvm	Re-registration with effect from the date of expiry of previous registration ie, from 16/10/2016

Based on the application for Re registration submitted by Mr.Augustine N J, sanction was accorded by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate, being granted re registration w.e.f. date of expiry of previous registration ie, from 16/10/2016. The UO granting re registration was issued vide No.447/2020/UOK dated 06/02/2020.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

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Item No.10.146. *INSPIRE Fellowship- Payment of 5th instalment of Annual Contingency to Smt.Sneha Chandran B.K, Research Scholar, Dept.of Aquatic Biology and Fisheries, University of Kerala-Reporting of-reg:*

(Ac.EIII)

The Department of Science and Technology (DST), had sanctioned and released an amount of Rs.3,69,000/-(Rupees Three Lakh Sixty Nine Thousand Only) towards the 5th instalment of INSPIRE fellowship for the period from 1/6/17 to 31/5/18 including the Annual Contingency to Smt.Sneha Chandran B.K, Research Scholar, Dept.of Aquatic Biology and Fisheries and UO dated 26/11/18 was issued accordingly. But, the fellow could not claim the Annual Contingency amounting to Rs.20,000/-(Rupees Twenty Thousand Only) since the financial year has elapsed. Hence, sanction has been accorded by the Vice-Chancellor for the payment and release of unclaimed Annual Contingency amounting to Rs.20,000/-(Rupees Twenty Thousand Only) to Smt.Sneha Chandran B.K, Research Scholar, Dept.of Aquatic Biology and Fisheries, subject to reporting to the Syndicate. U O No.Ac.EIII/686/2020/UOK dated 22/02/2020 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

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Item No.10.147 *Digitization of Manuscripts in the ORI & MSS Library-Minutes of the Meeting with C-DIT & the Technical Experts held on 3.02.2020-Reporting of-reg.*

(Pl. AI)

A meeting with C-DIT & the Technical Experts for the Speedy Implementation of the Project "Digitization of Manuscripts in the Oriental Research Institute and Manuscripts Library-Phase -III", was held in the Vice-Chancellor's Chamber on 3.02.2020.

The minutes of the aforementioned meeting (enclosed herewith) was approved by the Vice-Chancellor, subject to reporting to the Syndicate (**Item Nos. 1-4 and 6-10 : ie.. all items except item No. 5**), due to exigency.

The action taken by the Vice-Chancellor in having approved the minutes (**Item Nos. 1-4 and 6-10 : ie.. all items except Item No. 5**), invoking the Section under 10(13) of Kerala University Act 1974, is reported to the Syndicate.

Minutes of the Meeting with C-DIT for the Speedy Implementation of the Project “Digitization of Manuscripts in the Oriental Research Institute and Manuscripts Library-Phase -III

**Date : 03.02.2020.
Time : 2.30 PM.
Venue : Vice-Chancellor’s Chamber.**

Members of the meeting

- | | |
|--|--------|
| 1. The Vice-Chancellor. | Sd/- |
| 2. The Pro-Vice-Chancellor. | Sd/- |
| 3. Adv. K.H Babujan, Convener,
Standing Committee of the Syndicate on Finance. | Sd/- |
| 4. Adv. A. Ajikumar, Convener, Standing Committee of the
Syndicate on Planning & Development | Absent |
| 5. The Head, ORI&MSS Library. | Sd/- |
| 6. Dr. Achuthsankar S Nair, Head (i/c),
Department of Computational Biology & Bioinformatics | Absent |
| 7. Dr. S Kunjamma, Associate Professor, Department of Linguistics. | Sd/- |
| 8. Dr. Rajeev R R., Programme Head,
International Centre for Free and Open Source Software. | Sd/- |
| 9. Dr. P Biju, Director, Kerala State Archives Department | Absent |
| 10. Sri. Sabarish K, Head, e-governance, Kerala State IT Mission. | Sd/- |
| 11. Sri. Raman Nair R., former officer on Special Duty,
Central University Library (Subject Expert) | Sd/- |
| 12. Director, Planning & Development. | Sd/- |

The Meeting was convened to review the progress of the project “Digitization of Manuscripts in the ORI & MSSL – Phase III” entrusted to M/s. CDIT. vide Lr No. P1.A1/1357/Digit-ORI&MSSL dated 14/03/2018.

The Committee observed that,

(i) Though the work entrusted with the firm in accordance with the MoU executed on 12/03/2018 has been completed, they have not converted & handed over the digitized data in tiff files & the same is ongoing.

(ii) the verification of the digitized documents & the software couldn’t be started yet, for want of sufficient storage space in the Server.

The Committee also observed that if the firm had reported the problems with the existing server, sufficiently early, the procurement could have been completed by now.

The Committee further observed that the proposal for the purchase of ‘Storage Server’ is being placed in the next meeting of the Purchase Committee for approval.

(iii) the firm has supplied the digitized data in ‘External Hard Disks’ of 4TB each, which is highly damage prone and hence one additional copy in SSD hard disks also need to kept in the safe custody of the Department.

(iv) The Duties & responsibilities of the Head of the Department (ie. physical resources) has to be fixed clearly for the effective implementation of the project.

(v) The work done by the firm should be verified thoroughly by the Head, before presenting the same in the Technical Committee.

(vi) The features of the Software developed by M/s. C-DIT, also needs to be verified properly by providing a ‘Web application enabled interface’ to the technical experts.

(vii) The Committee observed that M/s. C-Dit has digitized 10,000 bundles of various Manuscripts till now, from the total manuscripts to the tune of 65,000 bundles, available in the Department

(viii) The classifications of the scanned documents need to be done giving priority according to the content & importance of the content & to enforce strict restrictions on downloading the same.

After deliberations, the Committee recommended the following:

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

(i) to purchase 25 SSD Hard Disks with the following specifications, at the earliest, for ensuring the longevity & safe storage of the digitized documents:

SSD External Hard Disk:

Type of Drive	SSD
Capacity of Drive (GB)	1000
Media Diameter (cm)	16.4
Rotational Speed (rpm)	Min 5,400 RPM up to 7,200 RPM
Synchronous Transfer Rate (Maximum) (MB/)	550
Rated Power (Watt)	3.5
Connector Type	USB 3.1
Rated for 24/7/365 operation	Yes
Physical Size (Height) (mm)	394
Warranty	1 Year or above

(ii) A storage safe (Godrej Make) with “Biometric access and operational log” shall be purchased forthwith, for keeping the hard disk with data, in the safe custody of the HoD & the same shall be made as part of the “Certificate of Transfer of Charge (CTC)” procedure.

Also, entrusted the Instrumentation Engineer, CLIF to furnish specifications for the same and to invite local quotations for effecting the purchase, based on the above specifications.

(iii) M/s C- Dit shall provide a ‘web application enabled’ interface of the software with a minimum data of 1 or 2 bundles(sample) to the Technical Experts for verifying the features of the software, so as to enable them in furnishing an evaluation report, based on the same.

(iv) The technical verification of the software shall be done by the Technical Committee and Security Audit shall be done by CERT-In certified agency.

(v) Once the storage server is purchased, the same shall be installed at the “State Data Centre (SDC)” managed by the Kerala State IT Mission for ensuring 24/7/365 operation and timely support and maintenance.

The application form in this connection shall be downloaded from the web portal of the Kerala State IT Mission & the same along with a request for support & maintenance of the server by the IT Mission, shall be forwarded for further action towards installing the same at SDC.

(vi) The Head, ORI & MSS Library shall furnish a detailed proposal for the classification of the digitized data (ie. of different fields of study) by giving priority according to the content of the documents & enforcing restrictions for downloading and accessing the documents based on the priority of the contents. The proposal should include detailed time line for completing the above work, by recruiting sufficient man power with expertise in Manuscriptology and different fields/ areas of study of the Manuscripts.

(vii) the Head, ORI & MSS Library shall revise the existing rates fixed for the facility currently provided to the Research Scholars of other organizations/institutions, regarding accessing/ downloading/ printing of the Documents (Digitized manuscripts), in consultation with the Department Council & place the same before the next Meeting of the Technical Committee for approval.

(viii) The Meeting entrusted the HoD to conduct a random checking of the digitized data with regard to 1000 bundles of the manuscripts, from different areas of study & to present the evaluation report before the next technical committee, for approval.

After the approval of the above report by the Committee, 50% of the pending payment due to M/s C-Dit shall be released by the Head.

M/s. C-Dit shall ensure that necessary ‘web access’ shall be provided to the Head, for completing the verification activity.

(ix) The Duties, responsibilities & powers of the officials & the Head of the Department managing the project, as detailed below, shall be framed and issued as a University Order & the subsequent Officers taking charge of the Department/Project needs to refer to this U.O. & act accordingly, so that the responsibility for loss, if any, can be fixed:

(i) the HoD shall devise a proper system/method to ensure the safety of the stock of manuscripts Library, for proper stock entry of digital images /documents supplied and also its certification.

(ii) the HoD shall be the custodian of the Manuscript collections stocked in the Department as well as the stock of their digital images and meta data, verification and acceptance into stock of digital images of manuscripts supplied, their proper stock entry and certification for payment and safe custody of the images.

(iii) The stock of physical and digital records with concerned stock records are to be handed over to the next HoD as and when transfer of charges are made, and periodical Stock Verification of the same are to be conducted.

(x) to Entrust the Head of the Department to frame the guidelines for issuing the University Order, incorporating the above details also, in consultation with the technical experts and place the same before the next meeting of the Technical Committee, for approval.

The meeting came to an end by 4.45 pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting with C-DIT & the Technical Experts for the Speedy Implementation of the Project "Digitization of Manuscripts in the Oriental Research Institute and Manuscripts Library-Phase -III", held on 3.02.2020, be noted.

=====
Item No.10.148 **Digitization of Manuscripts in the ORI&MSS Library - Minutes of the Meeting with C-DIT & the Technical Experts held on 3.02.2020 (Item No. 5) - Consideration of-reg.**

(Pl.A1)

A meeting with C-DIT & the Technical Experts for the Speedy Implementation of the Project "Digitization of Manuscripts in the Oriental Research Institute and Manuscripts Library-Phase -III", was held in the Vice-Chancellor's Chamber on 3.02.2020.

The minutes of the aforementioned meeting (enclosed herewith) was approved by the Vice-Chancellor **(all items except Item No. 5 ; ie.. Installation of the Storage Server in connection with the above project, at the "State Data Centre" managed by the Kerala State IT Mission for ensuring 24/7/365 operation and timely support and maintenance)**, subject to reporting to the Syndicate, due to exigency.

It may be noted that, the **28th meeting of the Purchase Committee held on 05/02/2020** recommended to effect the purchase of one **"Storage Server" in the ORI & MSSSL**, in connection with the implementation of the project "Digitization of Manuscripts", from the **lowest bidder 'M/s. Star One IT Solutions India Pvt Ltd.'**, at a total cost of **Rs. 8,56,396.80/-** (Rupees Eight lakh fifty six thousand three hundred and ninety six and Paise eighty only) and **to install the same at the 24/7 Data Centre of the CLIF/Computer Centre.** The minutes of this meeting has also been approved by the Vice-Chancellor, subject to reporting to the Syndicate.

In this context, the **Item No. 5** of the Minutes of the Meeting with C-DIT & the Technical Experts for the Speedy Implementation of the Project "Digitization of Manuscripts in the Oriental Research Institute and Manuscripts Library-Phase -III", held on 3.02.2020, is placed before the Syndicate for consideration.

Minutes of the Meeting with C-DIT for the Speedy Implementation of the Project "Digitization of Manuscripts in the Oriental Research Institute and Manuscripts Library-Phase -III

Date	:	03.02.2020.
Time	:	2.30 PM.
Venue	:	Vice-Chancellor's Chamber.

Members of the meeting

- | | |
|--------------------------------|------|
| 1. The Vice-Chancellor. | Sd/- |
| 2. The Pro-Vice-Chancellor. | Sd/- |
| 3. Adv. K.H Babujan, Convener, | |

Standing Committee of the Syndicate on Finance.	Sd/-
4. Adv. A. Ajikumar, Convener, Standing Committee of the Syndicate on Planning & Development	Absent
5. The Head, ORI&MSS Library.	Sd/-
6. Dr. Achuthsankar S Nair, Head (i/c), Department of Computational Biology & Bioinformatics	Absent
7. Dr. S Kunjamma, Associate Professor, Department of Linguistics.	Sd/-
8. Dr. Rajeev R R., Programme Head, International Centre for Free and Open Source Software.	Sd/-
9. Dr. P Biju, Director, Kerala State Archives Department	Absent
10. Sri. Sabarish K, Head, e-governance, Kerala State IT Mission.	Sd/-
11. Sri. Raman Nair R., former officer on Special Duty, Central University Library (Subject Expert)	Sd/-
12. Director, Planning & Development.	Sd/-

The Meeting was convened to review the progress of the project "Digitization of Manuscripts in the ORI & MSSSL – Phase III" entrusted to M/s. CDIT. vide Lr No. P1.A1/1357/Digit-ORI&MSSL dated 14/03/2018.

The Committee observed that,

(i) Though the work entrusted with the firm in accordance with the MoU executed on 12/03/2018 has been completed, they have not converted & handed over the digitized data in tiff files & the same is ongoing.

(ii) the verification of the digitized documents & the software couldn't be started yet, for want of sufficient storage space in the Server.

The Committee also observed that if the firm had reported the problems with the existing server, sufficiently early, the procurement could have been completed by now.

The Committee further observed that the proposal for the purchase of 'Storage Server' is being placed in the next meeting of the Purchase Committee for approval.

(iii) the firm has supplied the digitized data in 'External Hard Disks' of 4TB each, which is highly damage prone and hence one additional copy in SSD hard disks also need to kept in the safe custody of the Department.

(iv) The Duties & responsibilities of the Head of the Department (ie. physical resources) has to be fixed clearly for the effective implementation of the project.

(v) The work done by the firm should be verified thoroughly by the Head, before presenting the same in the Technical Committee.

(vi) The features of the Software developed by M/s. C-DIT, also needs to be verified properly by providing a 'Web application enabled interface' to the technical experts.

(vii) The Committee observed that M/s. C-Dit has digitized 10,000 bundles of various Manuscripts till now, from the total manuscripts to the tune of 65,000 bundles, available in the Department

(viii) The classifications of the scanned documents need to be done giving priority according to the content & importance of the content & to enforce strict restrictions on downloading the same.

After deliberations , the Committee recommended the following:

(i) to purchase 25 SSD Hard Disks with the following specifications, at the earliest, for ensuring the longevity & safe storage of the digitized documents:

SSD External Hard Disk:

Type of Drive	SSD
Capacity of Drive (GB)	1000
Media Diameter(cm)	16.4
Rotational Speed (rpm)	Min 5,400 RPM up to 7,200 RPM
Synchronous Transfer Rate (Maximum) (MB/)	550
Rated Power (Watt)	3.5
Connector Type	USB 3.1

Rated for 24/7/365 operation	Yes
Physical Size (Height) (mm)	394
Warranty	1 Year or above

(ii) A storage safe (Godrej Make) with “Biometric access and operational log” shall be purchased forthwith, for keeping the hard disk with data, in the safe custody of the HoD & the same shall be made as part of the “Certificate of Transfer of Charge (CTC)” procedure.

Also, entrusted the Instrumentation Engineer, CLIF to furnish specifications for the same and to invite local quotations for effecting the purchase, based on the above specifications.

(iii) M/s C- Dit shall provide a ‘web application enabled’ interface of the software with a minimum data of 1 or 2 bundles(sample) to the Technical Experts for verifying the features of the software, so as to enable them in furnishing an evaluation report, based on the same.

(iv) The technical verification of the software shall be done by the Technical Committee and Security Audit shall be done by CERT-In certified agency.

(v) Once the storage server is purchased, the same shall be installed at the “State Data Centre (SDC)” managed by the Kerala State IT Mission for ensuring 24/7/365 operation and timely support and maintenance.

The application form in this connection shall be downloaded from the web portal of the Kerala State IT Mission & the same along with a request for support & maintenance of the server by the IT Mission, shall be forwarded for further action towards installing the same at SDC.

(vi) The Head, ORI & MSS Library shall furnish a detailed proposal for the classification of the digitized data (ie. of different fields of study) by giving priority according to the content of the documents & enforcing restrictions for downloading and accessing the documents based on the priority of the contents. The proposal should include detailed time line for completing the above work, by recruiting sufficient man power with expertise in Manuscriptology and different fields/ areas of study of the Manuscripts.

(vii) the Head, ORI & MSS Library shall revise the existing rates fixed for the facility currently provided to the Research Scholars of other organizations/institutions, regarding accessing/ downloading/ printing of the Documents (Digitized manuscripts), in consultation with the Department Council & place the same before the next Meeting of the Technical Committee for approval.

(viii) The Meeting entrusted the HoD to conduct a random checking of the digitized data with regard to 1000 bundles of the manuscripts, from different areas of study & to present the evaluation report before the next technical committee, for approval.

After the approval of the above report by the Committee, 50% of the pending payment due to M/s C-Dit shall be released by the Head.

M/s. C-Dit shall ensure that necessary ‘web access’ shall be provided to the Head, for completing the verification activity.

(ix) The Duties, responsibilities & powers of the officials & the Head of the Department managing the project, as detailed below, shall be framed and issued as a University Order & the subsequent Officers taking charge of the Department/Project needs to refer to this U.O. & act accordingly, so that the responsibility for loss, if any, can be fixed:

(i) the HoD shall devise a proper system/method to ensure the safety of the stock of manuscripts Library, for proper stock entry of digital images /documents supplied and also its certification.

(ii) the HoD shall be the custodian of the Manuscript collections stocked in the Department as well as the stock of their digital images and meta data, verification and acceptance into stock of digital images of manuscripts supplied, their proper stock entry and certification for payment and safe custody of the images.

(iii) The stock of physical and digital records with concerned stock records are to be handed over to the next HoD as and when transfer of charges are made, and periodical Stock Verification of the same are to be conducted.

(x) to Entrust the Head of the Department to frame the guidelines for issuing the University Order, incorporating the above details also, in consultation with the technical experts and place the same before the next meeting of the Technical Committee, for approval.

The meeting came to an end by 4.45 pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations (Items 1 – 4 and 6 – 10) of the Meeting with C-DIT & the Technical Experts for the Speedy Implementation of the Project “Digitization of Manuscripts in the Oriental Research Institute and Manuscripts Library-Phase -III”, held on 3.02.2020, be noted.

FURTHER RESOLVED to approve the recommendation (**Item No.5**) of the Meeting with C-DIT & the Technical Experts for the Speedy Implementation of the Project “Digitization of Manuscripts in the Oriental Research Institute and Manuscripts Library-Phase -III”, held on 3.02.2020.

=====
Item No.10.149 . Centre for Diaspora Studies- Provisional Advance of ₹46,000/-- towards the conduct of Three day Training Programme on Qualitative Research – by reappropriation of funds- Reporting of-reg:-

(Pl. A)

Sanction was accorded by the Vice Chancellor subject to reporting to the Syndicate, for the following:

1. to provide an amount of ₹46,000/- (Rupees Forty Six thousand only) under the head of account “Part II- Plan- MH 49(o) -Centre for Diaspora Studies-4/1885- Development of Department (state)” by reappropriation from “Part II-Plan-MH 63 Miscellaneous-7/6065- Implementation of Plan programmes (state)” of the current year’s Budget Estimates of the University.

2. to release an amount of ₹46,000/- (Rupees Forty Six thousand only) as Provisional Advance to Dr. M.S Jayakumar, Hon. Director, Centre for Diaspora Studies towards meeting the expenses in connection with the conduct of 3 days training programme on Qualitative Research to be held from 27th - 29th February 2020 against the State plan grant sanctioned to the Centre under the scheme component “Strengthening of Existing Centres” for the year 2019-2020.

The University Order No: **PI.A/1050/CDS/2020 dated 03/02/2020** was issued accordingly.

The action taken by the Vice Chancellor in having sanctioned the payment by reappropriation of funds is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

=====
Item No.10.150 Kerala University Technology Business Startup Centre (KU-TBSC) - Minutes of the meeting of the Technical Committee-approval of- reg:-

(Pl A)

The minutes of the meeting of the Technical Committee of Kerala University Technology Business Startup Centre (KU-TBSC) held on 05.03.2020 at 12.00 noon at the Pro Vice Chancellor’s Chamber is placed before the Syndicate, as per the orders of the Vice Chancellor, for consideration.

**Minutes of the meeting of the Technical Committee- Kerala University
 Technical Business Start up Centre (KU TBSC)**

Date	:	05.03.2020
Time	:	12.00 noon. to 1.18 pm
Venue	:	Pro Vice Chancellor’s Chamber.

Members Present

- | | |
|--|----------|
| 1. Pro Vice Chancellor (in the Chair) | - Sd/- |
| 2. Dr. S. Nazeeb, Member Syndicate | - Absent |

- | | |
|---|----------|
| 3. Dr. K B Manoj Member Syndicate | - Absent |
| 4. Sri. Jairaj J, Member, Syndicate | - Sd/- |
| 5. Dr. Achuth Sankar S Nair, Professor & Head
Department of Computational Biology & Bioinformatics | - Absent |
| 6. Dr. K G Gopchandran, Professor & Head
Department of Opto Electronics | - Absent |
| 7. Sri. Sanal Kumar S P
System Analyst Department of Future Studies | - Sd/- |
| 8. Dr. A Bijukumar
(Professor & Head, Department of Aquatic Biology) | - Sd/- |

The Technical Committee considered the items and made the following recommendations.

Item No.10.150.01 Terms and conditions including the initial fixation of rent with reference to Memorandum of Understanding of KU TBSC

The Committee recommended to revise the MoU and get it legally vet and submit in the next Syndicate.

Regarding the rent of the equipments, the Committee recommended to adopt the following methods.

- i. For equipments in CLIF, the approved rate is to be followed.
- ii. For equipments not in CLIF, the Committee recommended to the Department Council to suggest a rate for approval by Technical Committee.

Item No.10.150.Additional Items

1. Request for infrastructure and budget allocation received from Team KALAVARA, Department of Linguistics, University of Kerala.

The Committee recommended to consider the item after signing of MoU.

2. Proposal received from Swetha s and Athira S to begin a start up venture titled “ Fish4trialz” at the Department of Aquatic Biology and Fisheries, University of Kerala.

The Committee recommended to begin the startup after signing MoU.

3. Proposal received from Loveja L B, to begin a startup venture titled “ Live Feed Solutions” at the Department of Aquatic Biology and Fisheries, University of Kerala

The Committee recommended to begin the startup after signing MoU.

4. Request submitted by Dr. S. M A Shibli, mentor, Wellspring Technologies Pvt Ltd. attached to Department of Chemistry to allocate a room at the Mechanical Workshop near Mens Hostel to facilitate operation of Mechanical Instruments.

The Committee recommended to allocate space.

5. Request submitted by Smt. Chithra Kishore, trainee, Computational Biology and Bioinformatics regarding the legal vetting of MoU between Kreative Technology Solutions and University of Kerala

The Committee recommended to submit the MoU in new format.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Technical Committee of Kerala University Technology Business Startup Centre (KU-TBSC) held on 05.03.2020, be approved.

Item No.10.151 Constituting a Vigilance Wing in the University to be headed by a Police Officer not below the rank of Superintendent of Police –Consideration of - reg.

(Election)

The meeting of the Syndicate held on 18.07.2019, while considering the issues of missing answer scripts from the University College and forgery of the official seal of the Director, Physical Education (Item No. 01.15 of the Minutes), had resolved to institute a Vigilance Wing in the

University and to request the government to depute an Officer not below the rank of Superintendent of Police as Vigilance Officer **(copy of the minutes appended)**.

In this connection it may be noted that the Vigilance wing of the University was put in order in compliance with the directions received from the government vide its circular No.10609/C1/02/Vig. dated 09.01.2003 from the Vigilance (C) Department, Government of Kerala.

It may also be noted that the University doesn't have a full fledged independent Vigilance Wing/ Section as such. Earlier, in the context of the infamous mark list scandals a Vigilance Cell was instituted in the University concerned, mainly with the related issues and the post of a Chief Security Cum Vigilance Officer was instituted to co-ordinate the activities of the cell. Later the post of Chief Security Cum Vigilance Officer was abolished and the cell dismantled. The election section has been temporarily being entrusted with administrative works related to Vigilance Wing.

Most of the allegations/complaints forwarded to this section are connected with reported cases of fake Degree Diploma's and other certificates. The modus operandi followed while dealing with such cases is that to forward such cases to the Director General of Police for arranging detailed probe.

It may further noted that the University vide Notification No. Election/Vigilance/2018 dated 04/12/2018 had nominated the Registrar-in-charge as Vigilance Officer to head the Vigilance Cell. But the Vigilance Department vide letter dated 05.03.2019 informed that the appointment of Vigilance Officer will be ordered by the Government and directed to forward a proposal for appointing a Vigilance Officer as per provisions contained in the G.O.(P) No. 34/97/Vig. dated 11.06.1997 and circular No. 7516/E3/07/Vig. dated 10.09.2007.

Vide the G.O (P) No. 34/97/Vig. dated 11.06.1997 Govt. of Kerala had issued following orders in connection with the formation of Vigilance cell (Copy of G.O appended).

- The administrative vigilance set-up in all departments including those of the Secretariat and all Public Sector Undertakings will be known uniformly by the nomenclature 'Vigilance Cell'.
- Officers of adequate seniority, preferably number two level in each organisation will be designated as Vigilance Officer to head the Vigilance Cell.
- The Vigilance Cell will be provided with supporting staff, wherever necessary for office work as well as resources for field work.
- The Vigilance Officer will be answerable to the Head of Department or Chief Executive only.
- Appointment of Vigilance Officers will be ordered by the Vigilance Department of Secretariat after obtaining Vigilance clearance from the Director, Vigilance and Anti-Corruption Bureau.
- Complaints/Petitions relating to departmental irregularities which prima facie do not amount to criminal misconduct as defined in the PC Act 1988 will be entrusted with the Vigilance Cell for enquiry and report. If the enquiry by Vigilance Cell discloses adequate grounds for action by the Vigilance and Anti-Corruption Bureau, a request will be made to the Vigilance Department in the Secretariat.
- Activities of the Vigilance Officers will be co-ordinated by the Vigilance Department of the Secretariat, by prescribing periodical reports and returns, arranging training, conducting review meetings etc.
- Training will be given to the Vigilance Officers at regular intervals. This could be done by the I.M.G according to a well-devised training programme. Alternatively, the training could be undertaken by the Director, VACB himself with the faculty drawn from various disciplines.
- There should be an annual conference of all Vigilance Officers, presided over by Minister in charge of Vigilance Department. At this conference, all important issues relating to the departmental vigilance will be discussed and appropriate decisions taken.
- Government will consider providing some incentives to Vigilance Officers.
- Subordinate staff for office work as well as field work will be found by suitable deployment of existing personnel in each Department/Institution without any additional financial commitment.

Accordingly the University had forwarded a proposal to the Vigilance department for appointing the Pro Vice-Chancellor as the Vigilance Officer.

In the meantime Syndicate has resolved to institute a Vigilance wing in the University and to request the Government to depute an Officer not below the rank of Superintendent of Police as Vigilance Officer considering the issues of missing answer scripts from the University College and forgery of the official seal of the Director, Physical Education.

Therefore the University informed above matter to the Principal Secretary to Government, Department of Higher Education vide Letter No. Election/Vigilance /2019 dated 05.08.2019.

In the intervening time the Vigilance (C) Department, Government of Kerala, vide G.O.(Rt.) No. 140/2019/Vig dated 04.10.2019 had appointed the Pro-Vice- Chancellor, Prof. (Dr.) P.P. Ajayakumar as the Vigilance Officer to head the Vigilance Cell of the University (copy of G.O. appended).

It may be noted that the post of Vigilance Officer is laying vacant with effect from 16.11.2018 since nomination of Registrar-in-charge as Vigilance Officer was not approved by the Government. Therefore the University issued notification regarding the appointment of Prof. (Dr.) P.P. Ajayakumar as the Vigilance Officer to head the Vigilance Cell of the University on 08.11.2019 (Copy appended).

Meanwhile, the Principal Secretary to the Government, Higher Education Department vide letter No.B3/248/2019/H.Edn dated, 15.10.2019 has directed the University to inform the purported roles and responsibilities of Vigilance Wing to be headed by a Police Officer not below the rank of the Superintendent of Police.

As it was learned that in the wake of the mark list scandal, in the 1980's the post of Chief Security Cum Vigilance Officer (CSVO) was created and an officer of the rank of Superintendent of Police was appointed on deputation basis to act in co-ordination with police agencies. In late 1990's the above post was abolished. In order to obtain the details about appointment and ascertain the duties and responsibilities of Chief Security Cum Vigilance Officer, the file was forwarded to concerned administrative section. But the section could neither trace any file regarding the posting of Chief Security Cum Vigilance Officer, nor could convey the roles and responsibilities of the post.

Moreover, the G.O(P) No.34/97/Vig. dated 11.06.1997 stipulates that the complaints/petitions relating to departmental irregularities which prima facie do not amount to criminal misconduct as defined in the PC Act 1988 will be entrusted with the Vigilance Cell for enquiry and report.

Therefore the roles and responsibilities of Vigilance Wing to be headed by a Police Officer not below the rank of Superintendent of Police could not be ascertained for the time being.

Considering above facts and the Pro-Vice Chancellor has already been designated as Vigilance Officer to head the Vigilance Cell of the University, the Vice Chancellor has ordered to place the matter "to constitute a Vigilance Wing to be headed by a Police Officer not below the rank of Superintendent of Police" before the Syndicate for reconsideration.

Therefore the matter is placed before the Syndicate.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings for fixing the roles and responsibility of Vigilance Wing to be headed by the Police officer not below the rank of Superintendent of Police.

=====
Item No.10.152. Centre for Endangered Languages in Kerala (CELK) - Naming the Conference Hall as Prof.V.I.Subrahmaniam Conference Hall - Consideration of - reg:-

(P.L.A)

Dr.S.Prema, Coordinator, UGC-CELK, Dept.of Linguistics has informed that CELK Documentation Studio, Prof. V.I.Subrahmaniam Conference Hall and Language Analysis Laboratory have been inaugurated by Hon.Vice Chancellor, Hon.Pro Vice Chancellor and Faculty Dean Prof.R.Jayachandran respectively on 31.01.2020.

Prof.V.I.Subrahmaniam was a famous Linguistics Scholar, founder of many Educational Institutions inside and outside India and a Unique Model for each and everyone in the field of Linguistics. Hence she has requested for the official approval of naming the newly inaugurated Conference Hall as '**Prof.V.I.Subrahmaniam Conference Hall**'.

As per the orders of Hon.Vice Chancellor, the matter of naming the Conference Hall of CELK as '**Prof.V.I.Subrahmaniam Confererence Hall**' is placed before the Syndicate for consideration and remarks.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

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Item No.10.153 ***Furnishing the details of amendment proposals and progress made in respect of amendments to Kerala University Act, 1974 and Kerala University First Statutes and current status of the same- Consideration of - reg.***

(Ac L)

Ref: Request dated 28.11.2019 from Sri. Adv. A. Ajikumar, Member, Syndicate, University of Kerala

Sri. Adv. A. Ajikumar, Member, Syndicate vide paper referred above have requested to furnish the details of amendment proposals and progress made in respect of amendments to kerala University Act, 1974 and Kerala University First Statutes and current status so as to ensure whether the proposed amendments made have obtained legal sanction and validity.

The Vice Chancellor has ordered to place the details and matter before the Syndicate. The amendments to the Kerala University Act,1974 were made exclusively by the State Legislature, as the Kerala University Act,1974 is an enactment of the State Legislature. The amendments made (by way of Ordinances or otherwise) by the State Legislature are usually communicated by the Legislative Section of the state Legislature to the University from time to time. The same will also be published in the Official Gazette.

The amendments to the Kerala University First Statutes,(1977,1979 & Election Statutes) and Kerala University First Ordinances, 1978 are usually carried out based on concrete proposals submitted by the concerned dealing sections on different matters. At present no proposals are pending for process of amendment at the administrative level.

Regarding the amendments to the Kerala University First Statutes,(1977,1979 & Election Statutes) and Kerala University First Ordinances, 1978, the amendments which are yet to receive the assent of the Hon'ble Chancellor and legal sanction are shown in the table enclosed herewith

The "Note to the Syndicate" is submitted for the approval and orders of the Hon'ble Vice Chancellor.

Resolution of the Syndicate

RESOLVED to authorize the Registrar to initiate immediate steps for the process of amendment of the proposals pending if any.

FURTHER RESOLVED to entrust the Registrar to initiate steps for getting the assent of the Hon'ble Chancellor for the amendment proposals already submitted.

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Item No.10.154 ***University Hostel for Men, Kariavattom - Disbursement of Wages to Contingent Employees- Re-appropriation of funds-Reporting of - reg.***

(Ad.D II)

The Administrative Officer, University Men's Hostel, Kariavattom has requested to reappropriate an amount of Rs.1,10,000/- (Rupees One lakh and Ten thousand only) to the h/a "Part INP MH 60(c) Men's Hostel & Additional Men's Hostel, Kariavattom 4/1218 Wages of Contingent Employees/ Guest Lecturers" for disbursing the eligible wages to the contingent employees working at the University Men's Hostel.

Accordingly the remarks of Finance section was sought and the Finance section has endorsed the reappropriation of an additional amount of Rs.1,10,000/- (Rupees One Lakh and Ten Thousand only) to the head of account "Part 1 NP MH 60(c) Men's Hostel & Additional Men's Hostel, Kariavattom 4/1218 Wages of Contingent Employees/ Guest Lecturers" by reappropriating ₹50,000/- (Rupees Fifty Thousand only) from the subhead "4/3135-Repair & Maintenance-Hostel Equipments" of the same major head and ₹60,000/- (Rupees Sixty Thousand only) from the head of account "Part I-Non Plan-MH 63 -Miscellaneous-8/5948-miscellaneous" provided in the current year's Budget Estimates of the University. The Vice - Chancellor had approved the re appropriation subject to reporting to Syndicate. Accordingly Ad BII section has issued U.O vide No. 741/2020/UOK dated 25.02.2020.

Therefore, as per the orders of the Vice-Chancellor the matter is hereby reported to Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.10.155 *Budget Speech-2019-20- Establishing Counseling Centre at Kariavattom campus-proposal- Consideration of - reg.*

(Ad.DII)

In the Budget speech 2019-20, an amount of Rs. 5 Lakhs has been allotted for establishing a Counseling Centre at Kariavattom Health Centre and for providing service of an expert female counselor there.

The Budget implementation cell at its meeting held on 09.01.2020 entrusted Dr. Jasseer J., Head, Department of Psychology to submit a proposal on the above matter. The Syndicate held on 21.01.2020 approved the recommendation of the budget implementation cell.

Accordingly Dr. Jasseer J., Head, Department of Psychology has submitted the project proposal which is appended herewith for establishing a Care Counseling and Testing Centre (CCTC) to provide counseling and testing services to the entire campus community at Kariavattom along with the estimated budget.

As per the orders of the Vice Chancellor the project proposal submitted by Dr.Jasseer J., is placed before the Syndicate for consideration (Proposal appended).

Resolution of the Syndicate

RESOLVED that the project proposal submitted by Dr.Jasseer J, Head, Department of Psychology, be approved.

Item No.10.156 *Minutes of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 03.03.2020 at 3 pm to 5.15. pm in the new building of Controller of Examinations- Approval of – reg.*

(Pl.G)

A meeting of the Standing Committee of the Syndicate on Planning & Development was held on 03.03.2020 at 3 pm (Copy of the Minutes appended).

In order to initiate immediate action the recommendations on item number 6 have been approved by the Vice-Chancellor invoking the provision under section 10(13) of KU Act 1974. Hence the action of the Vice-Chancellor in having approved the recommendations on item number 6 invoking the provision under section 10(13) of KU Act 1974 is reported to the Syndicate and all other recommendations of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 03.03.2020 at 3 pm are placed before the Syndicate for approval.

Minutes of the Meeting of the Standing Committee of the Syndicate on Planning and Development held on 03.03.2020 at 3 pm to 5.15. pm in the new building of Controller of Examinations ,Palayam, Thiruvananthapuram.

Members

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

1. Adv.A.Ajjikumar, Convener	Sd/-
2. Adv.K.H.Babujan, Member, Syndicate.	Absent
3. Dr.S.Nazeeb, Member, Syndicate.	Sd/-
4. Dr.K.B.Manoj, Member, Syndicate.	Sd/-
5. Sri.B.P.Murali, Member, Syndicate.	Absent
6. Adv.Muralidharan Pillai.G, Member, Syndicate.	Sd/-
7. Sri.Bijukumar. G, Member, Syndicate.	Sd/-
8. Sri.Jairaj. J, Member, Syndicate.	Sd/-
9. Dr.K.G. Gopchandran, Member, Syndicate.	Absent
10. Dr. Vijayan Pillai. M, Member, Syndicate.	Sd/
11. Sri.Viswan Padanilam, Member, Syndicate.	Absent
12. Sri.Arun Kumar. R, Member, Syndicate.	Sd/-

The Director (P&D), Deputy Registrar (P&D), The University Engineer, Sri.Ramesh G.S (Assistant Executive Engineer), Smt.Bindu A (Assistant Engineer) Dr. Biveesh, (Research Officer, RUSA), Sri. Rex J (Assistant Executive Engineer, KSHB), Sri.C.Karthikeshan (R.O, ICCR, Trivandrum) also present in the meeting.

The meeting began at 3.15 pm

Item No. 10.156.01 State Plan Grant 2017-18 – Civil Works – Revised Estimate submitted by M/s. KPHCC- Remarks of University Engineer –Reg:-

(Pl.G)

The Syndicate held on 10.05.2018 resolved to approve the recommendation of the SC on P&D to entrust the Kerala Police Housing & Construction Corporation Ltd for executing the following Civil works as depository works, for which estimates have already been approved by the Syndicate.

1. Hydraulic lift (for Disabled persons) in the Dept. of Computational Biology and Bioinformatics (approved estimate – Rs 10 lakh)
2. Phase II work of Platinum Jubilee Seminar Hall (approved estimate – Rs 45 lakh)
3. Construction of new sump and Augmentation of water supply system at SH Campus

The Syndicate held on 02.11.2018, resolved to approve the estimates submitted by M/s KPHCC for providing Hydraulic Lift (For disabled persons) in the Department of Computational Biology and Bioinformatics) amounting to Rs.18,04,380/-(including 8% centage charges and 18% GST) and construction of new sump and Augmentation of water supply system at S.H campus amounting to Rs.56,87,977/- (including 8% centage charges and 18% GST. Subsequently agreement was executed with M/s KPHCC for the two works on 08.03.2019.

The meeting of the Vice-Chancellor with accredited agencies in the presence of members of SC on P&D held on 04/01/2020 has recommended:

1. To cancel the original MoU already executed and execute a new one in accordance with the G.Os dated 03/08/2018 & 04/07/2019, based on the recommendation of the Technical Committee.
2. To direct M/s. WAPCOS, KPHCC and KSHB to submit revised estimate by limiting the estimate to State PWD, for the construction works entrusted to them under State Plan.

The meeting of the Syndicate held on 21/01/2020 resolved to approve the above recommendations.

M/s.KPHCC, vide letter dated 10.01.2020 has submitted revised estimates for the Construction of new sump and Augmentation of water supply system at SH Campus amounting to Rs.60,58,200/- (Rupees. Sixty lakh fifty eight thousand and two hundred only) and for Hydraulic lift (for Disabled persons) in the Dept. of Computational Biology and Bioinformatics amounting to Rs.19,72,300/- (Rupees. Nineteen lakh seventy two thousand and three hundred only).

On verification of the estimates submitted by M/s KPHCC, the University Engineer has reported as follows:

“The revised estimate for construction of new sump and Augmentation of water supply system at SH Campus submitted by M/s KPHCC is for Rs. 60,58,200/- including centage and GST charges and this estimate exceeded by Rs. 3,70,000/- than the administrative sanctioned amount. The Engineering unit can positively undertake the work limiting to the administrative sanctioned amount to avoid further delay in utilization of the State Plan Grant.

The revised estimate for the Hydraulic lift (for Disabled persons) in the Dept. of Computational Biology and Bioinformatics submitted by M/s KPHCC is for Rs.19,72,300/-, whereas the earlier approved estimate is for Rs. 18,04,380/-. The Assistant Executive Engineer concerned has informed that on enquiry with the reputed companies of lift like Kone, Johnson Lift, Omega e.t.c, it is learned that they have stopped the manufacturing of the Hydraulic lift, considering the safety aspects and the outdated technology. Hence, the University Engineer has requested to entrust the Engineering Unit to prepare the estimate for lift for the Computational Biology Department as per the present market availability and norms.”

In this circumstances, the above remarks of the University Engineer regarding the revised estimate submitted by M/s. KPHCC for the Construction of new sump and Augmentation of water supply system at SH Campus and for Hydraulic lift (for Disabled persons) in the Dept. of Computational Biology and Bioinformatics is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation

To entrust the Engineering Unit with the works of the Construction of new sump and Augmentation of water supply system at SH Campus and for Hydraulic lift (for Disabled persons) in the Dept. of Computational Biology and Bioinformatics, limiting the amount for which Administrative sanction has been issued and to complete the works in a time bound manner.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning & Development held on 03.03.2020, be approved.

Item No. 10.156.02 Kerala University Library Canteen - Repair /Maintenance Work– Reg.

(Ad.B1)

The University Librarian, Kerala University Library, Palayam has forwarded proposal for the maintenance work in the Kerala University Library Canteen, considering the direction from Food Safety Department and Corporation of Thiruvananthapuram. On this, the University Engineer was requested to submit an estimate for the said work. Accordingly, the University Engineer, vide letter dated. 30.01.2020 has furnished an estimate amounting to Rs. 6,00,000/- (Rupees Six Lakh only) for the maintenance work in the Kerala University Library Canteen. The estimate is prepared based on DSR 2016 with cost index 37.93% for Thiruvananthapuram. The estimate includes providing flooring tiles in the hall and kitchen area providing granite in the kitchen slab, roofing with trafford sheet in the kitchen portion and rear side, yard tiling work, aluminium work, and painting for the renovation work.

As ordered by the Vice Chancellor, the estimate for Rs.6,00,000/- (Rupees Six Lakh only) submitted by the University Engineer for the maintenance work in the Kerala University Library Canteen is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendations

1. To approve the estimate amounting to Rs.6,00,000/- (Rupees Six Lakh only) submitted by the University Engineer prepared based on DSR 2016 with cost index 37.93% for Thiruvananthapuram for the maintenance work in the Kerala University Library Canteen
2. To entrust the University Librarian to submit a proposal for a modern coffee shop in the Kerala University Library.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on

Planning & Development held on 03.03.2020, be approved.

Item No. 10.156.03 *Design, Supply, Installation, Erection, Testing & Commissioning, Operation & Maintenance of Grid-Tied Roof Mounted Solar PV Power Plant at Kerala University Library- Reg:*

(Ad.B1)

The General Manager, Smart City Thiruvananthapuram Limited (SCTL), vide letter no.SCTL-PRJ/232/2019/PMM/941 dated 08/11/2019 has informed that the agreement for the work of Design, Supply, Installation, Erection, Testing & Commissioning, Operation & Maintenance of Grid-Tied Roof Mounted Solar PV Power Plant at Kerala University Library is being executed and the Contractor shall commence the work within 2 weeks. The work awarded to selected contractor and has proceeded based on NOCs issued by Heads of Institution. The objectives of Solar rooftop is to reduce the energy cost of the buildings and hence to offset the carbon emission. Implementation of the project includes Design, Supply, Installation, Erection, Testing & Commissioning, Operation & Maintenance and is totally funded by SCTL. Installation of the plant at rooftop will be according to standard government building regulations, IES/BIS/EA/MNRE/ANERT regulations, Tender document & Contract agreement for the project etc. It may be noted that the University has expressed the willingness for the same, vide letter dated 08.10.2018.

The Capacity of the Solar Rooftop plant at Kerala University Library is 85.475 kWp. The General Manager has requested to hand over the area for the above construction activities.

The above matter was placed before the Syndicate held on 13.01.2020 and it was resolved that the item be referred to the Standing Committee of the Syndicate on Planning and Development.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation

To refer the matter to the Syndicate.

<i>Resolution of the Syndicate</i>

RESOLVED that the item be referred to the next Syndicate

Item No. 10.156.04 *Construction of Platinum Jubilee Academic Complex at Kariavattom Campus (Phase I)–Reg.*

(Pl.G)

I. Report submitted by the University Engineer regarding the provision of power plug and telephone cable, etc. in the Platinum Jubilee Academic Complex at Kariavattom.

The construction of Platinum Jubilee Academic Complex for School System at Kariavattom Campus was completed in all respects on 31.12.2018. Accordingly the inauguration of the building was done by the Honorable Minister on 27.02.2019. The new name of the building is “ONV Memorial Building”.

As per U.O. dated 02.12.2019 sanction was accorded to release an amount of Rs.5,24,788/- (Rupees Five Lakhs Twenty Four Thousand Seven Hundred and Eighty Eight Only) towards 4th installment of consultancy fee and Rs.5,67,148/- (Rupees Five Lakh Sixty Seven Thousand One Hundred and Forty Eight Only) towards 3rd installment of Supervision charges to the University Engineer for effecting payment to M/s Iyer & Mahesh, in connection with the construction of Platinum Jubilee Academic Complex for School System.

In this regard the Vice-Chancellor has ordered to direct the University Engineer to submit a report on the issues raised by the departments regarding the absence of power plug and telephone cable, etc. in the Platinum Jubilee Academic Complex at Kariavattom before making the final payment to M/s Iyer & Mahesh.

The University Engineer vide letter dated 18.01.2020 has submitted the report regarding complete list of plug points in the Academic Complex building and stated that telephone cable is drawn in 11 rooms for HoDs and their respective officers but the departments had swapped the rooms which are originally allotted to them which caused the absence of power plugs and telephone cables.

The University Engineer has also reported that the electrical works was carried out with respect to the originally approved plan by the Syndicate /Registrar. The HoD rooms as per the original proposal were provided with sufficient number of plug points, AC points and networking. Similarly the labs for all departments were provided with sufficient number of (more than 25 Nos) 6A plug points and combined plug points.

II. Yard Development and Land Scaping for Platinum Jubilee Academic Complex for School System-Reg.

The meeting of the Syndicate held on 06.02.2018 has resolved to agree to the recommendations of the Standing Committee of the Syndicate on Planning and Development held on 28.11.2017 to approve the revised estimate amounting to Rs.12,89,18,872/- (Rupees Twelve Crore Eighty Nine Lakh Eighteen Thousand Eight Hundred and Seventy Two Only) forwarded by the University Engineer for the construction of Platinum Jubilee Academic Complex at Kariavattom and to execute the works of Yard Development , Car park and internal road amounting to Rs. 30,00,000/- (Rupees Thirty Lakh Only) by inviting separate Tender.

The Standing committee of the Syndicate on Planning & Development held on 24.10.2019 has considered the lowest tender of Sri.R.Sureshkumar, forwarded by the University Engineer vide letter dated 15.10.2019, conducted negotiation with the contractor, Sri.R.Sureshkumar and accepted the lowest tender submitted by him for the work of Yard development and Land scaping in the Platinum Jubilee Academic Complex for School of Indian Languages at Kariavattom, at the negotiated rate of 15.27% above the tendered PAC. The meeting of the Syndicate held on 30.10.2019 has resolved to approve the above recommendation. When the file was submitted to the Vice-Chancellor for orders to implement the decision of the Syndicate, the Vice-Chancellor has ordered to wait.

Now the University Engineer vide letter dated 04.02.2020 has reported that the contractor Sri.R.Sureshkumar had informed that he is not willing to execute the work since the firm period had elapsed and also requested to release the EMD. Hence the University Engineer has requested to take necessary action in this regard.

III. Request of the Director of the School of Indian Languages for roofing.

The University Engineer vide letter No.DB2/PJAC/2019-20 dated 11.2.2020 has reported that a site inspection was conducted by the Pro-Vice-Chancellor, Dr.S.Nazeeb, Member, Syndicate, Teaching Staff of Indian Languages and the University Engineer on 13.02.2020. The Director of School of Indian Languages has requested to provide roofing to the open courtyard in this building inorder to make this area more useful. The central courtyard is having an area of 700sqm with gallery steps and a stage. For roofing this area an amount of Rs.75 lakh (approx.) is required. The roofing has to provide with sufficient structural members to withstand the wind load in that area.

The University Engineer has suggested that it is desirable to entrust the design and estimation of the roof area of this building with Iyer & Mahesh (consultant of the construction work of the building) or else the structural design work may be entrusted with the CET.

As per the orders of the Vice-Chancellor the following matters are placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

1. The report submitted by the University Engineer regarding the provision for power plug and telephone cable, etc. in the Platinum Jubilee Academic Complex at Kariavattom.
2. Unwillingness of the contractor Sri.R.Sureshkumar to execute the work of Yard Development & landscaping for Platinum Jubilee Academic Complex.
3. Proposal of the Director, School of Indian Languages to provide roofing to the open courtyard in Platinum Jubilee Academic Complex for School of Indian Languages.

Recommendations

1. To entrust the Instrumentation Engineer to submit a proposal regarding provision for installing telephone cable/power plugs etc in the Platinum Jubilee Academic Complex for School System after obtaining the requirements from all the departments and to meet the expenditure from Non plan fund.
2. To remove the contractor Sri.R.Sureshkumar from the execution of the work of Yard Development & landscaping for Platinum Jubilee Academic Complex and to consider the releasing of EMD as per PWD norms.
3. To entrust the Finance Committee to include the Proposal of the Director, School of Indian Languages to provide roofing to the open courtyard in Platinum Jubilee Academic Complex for School of Indian Languages in the Budget Estimates 2020-21.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning & Development held on 03.03.2020, be approved.

FURTHER RESOLVED to change the name of the building to 'ONV Memorial School of Indian Languages' instead of 'Platinum Jubilee Academic Complex' in the Agenda note.

Item No. 10.156.05 *State Plan Grant - Civil works 2018 - 19 - Construction of School of Communication and Library Science at Kariavattom and Hostel for Men & ICCR Students at Kariavattom – Estimates Approval -reg.*

(Pl.G)

A meeting of the Vice-Chancellor with accredited agencies in the presence of the members of the SC on P&D held on 04.01.2020 has decided to direct M/S WAPCOS, KPHCC and KSHB to submit revised estimate by limiting to the estimate of State PWD, for the construction works entrusted to them under State Plan. The meeting of the Syndicate held on 21.01.2020 has approved the above decision.

Accordingly, the KSHB was requested to submit the revised estimate by limiting to the estimate of State PWD/by reducing the overhead charges for the works, construction of school of communication & Library Science and Construction of new hostel for men and ICCR students.

The KSHB has intimated that the estimates for the works submitted to the University have been prepared in price software approved by the Kerala PWD. Hence revised estimate reducing the overhead charges cannot be submitted as it is against PWD norms. The KSHB has also requested to approve the estimate already submitted by them and to allot the above works to them.

Considering the matter the Vice-Chancellor has ordered to place the matter before the Standing Committee on Planning and Development.

The Committee considered the Revised Estimate(Abstract) submitted by KSHB vide letter No.KSHB-THU/146/2019-AEE dated 03.03.2020.

Recommendation

To accept the conditions put forward by the KSHB vide letter No.KSHB-THU/146/2019-AEE dated 03.03.2020 and to approve the Revised Estimates (Abstract) submitted by KSHB for the construction of School of Communication & Library Science and Construction of new hostel for men and ICCR students.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning & Development held on 03.03.2020, be approved.

Item No. 10.156.06 *RUSA Funds – discussion regarding proposal for construction of hostel to accommodate International Students – reg:*

(Pl.D)

The RUSA (Rashtriya Uchchar Shiksha Abhiyan) SPD had orally instructed to submit a new proposal for Rs.20,00,00,000/- (Rupees Twenty Crores Only) for getting financial assistance

from RUSA. Accordingly, a meeting was convened at the VC's Chamber on 03.02.2020 with the Syndicate Members and recommended to adopt the expenditure ratio 50:30:20 towards the proposal for the grant of Rs.20 Crores from RUSA ie. 50% for new construction, 30 % for renovation/upgrade and 20% for equipment.

It was recommended in the meeting to utilise Rs.10 Crores towards the construction of academic wing of Chancellors Multiplex including class room and common room for students.

In the meantime the RUSA office vide email dated 07.02.2020 has proposed to construct a new hostel with modern facilities to accommodate International Students under "Creation of New Facilities" for an Estimate of Rs.10,00,00,000/- (Rupees Ten Crores Only).

As per the orders of Hon'ble Vice Chancellor the minutes of the meeting regarding the proposal towards RUSA Fund held on 03.02.2020 and the matter of proposal for construction of a new hostel with modern facilities to accommodate International Students under "Creation of New Facilities" for an Estimate of Rs.10,00,00,000/- (Rupees Ten Crores Only) were placed before the Combined Meeting of the Standing Committees of the Syndicate on Planning & Development and Finance.

The committee recommended to utilize Rs.10 Crores for the construction of a new hostel with modern facilities to accommodate International Students under "Creation of New Facilities" instead of the construction of academic wing of Chancellors Multiplex and to invite RUSA, ICCR & KSHB to the meeting of the Standing Committee of the Syndicate on Planning and Development scheduled to be held on 03.03.2020 at 3pm.

As per orders of the Hon'ble Vice Chancellor, the above matter of discussion regarding the construction of a hostel to accommodate International Students is placed before the meeting of Standing Committee of the Syndicate on Planning and Development for consideration and recommendation.

**The committee had detailed discussion with officials of RUSA, ICCR, and KSHB
Recommendations**

1. To construct a new hostel with modern facilities to accommodate International Students for an Estimate of Rs.10,00,00,000/- (Rupees Ten Crores Only) near the Vice-Chancellor's residence at Kariavattom Campus .
2. To entrust the University Engineer to submit the Plan & Estimate for the construction of a new hostel with modern facilities to accommodate International Students near the Vice-Chancellor's residence at Kariavattom Campus , within 7 days.
3. To approve the above recommendation by the Vice-Chancellor invoking the provision under section 10 (13) of KU Act, 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Planning & Development held on 03.03.2020, be noted.

Item No. 10.156.07 Construction of Staff Quarters at Kariavattom - Terms of Agreement to be executed with accredited agencies – Modification requested by the University Engineer - Reg

The Standing Committee of the Syndicate on Planning & Development held on 13.12.2019 had a detailed discussion with the Technical Committee Members regarding the terms of agreement to be executed with accredited agencies and recommended the following:

1. To avoid clause relating to 20% advance
2. To include the condition that the total estimate amount including centage charge should be limited to the estimate of KPWD.
3. Advance on centage charge shall be paid as per clause 9 of G.O(P)No.118/2018/Fin dtd 03/08/2018.
4. Payment to the Contractor shall be as per clause 9 of G.O(P)No.118/2018/Fin dtd 03/08/2018.

- 5. Technical sanction be issued by the University by a Technical Sanction Committee constituted by the Syndicate.
- 6. Defect Liability Period shall be as per clause 1.5 of G.O(P)No.118/2018/Fin dtd 03/08/2018.
- 7. A Completion Certificate with Stability Certificate shall be produced by the agency on completion of the work.
- 8. To direct the University Engineer to submit a draft MoU incorporating all the above matters before the next Standing Committee on Planning & Development.

The Vice-Chancellor has approved the above recommendations invoking the provision under section 10(13) of KU Act 1974, in order to initiate immediate action.

The Syndicate held on 28/12/2019 (item no. 07.35.09), considering the action taken by the Vice-Chancellor in having approved the recommendations of SC on P&D held on 13.12.2019, has further resolved to modify the recommendation at Sl.No. 05 as 'works should be supervised by the University Engineer as per the advice of the Technical Committee'. The decision of the Syndicate has been intimated to the University Engineer vide letter No. Pl.G/4013/Staff Quarters/2014 dated 18.01.2020.

In response, the University Engineer has reported as follows:

'The Accredited Agencies to whom major works have been entrusted are being paid centage charges for planning, designing, tendering, supervising & handing over the work to University. Since, the Accredited Agencies are being paid centage charge which include supervision fee also, it is their prime responsibility to supervise and complete the work as per specification. Any change from their responsibilities as per Government order will lead to Audit objections. The University Engineer/engineers deputed by the University Engineer can only do a periodical supervision for the works entrusted to Accredited Agencies.'

Hence, the University Engineer has requested to make necessary modification in the Syndicate decision accordingly.

It may be noted that, it is the duty and responsibility of the University Engineering Unit to supervise the entire work of the University, even though the work and supervision were sanctioned to other Accredited Agencies. Periodicity of the supervision may be fixed by the University Engineer.

As per the orders of the Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Recommendation

University level supervision shall be carried out by the University Engineer.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning & Development held on 03.03.2020, be approved.

Item No. 10.156.08 കേരള യൂണിവേഴ്സിറ്റി എംപ്ലോയീസ് സഹകരണ സംഘത്തിന് (KUECS)കാര്യവട്ടം കാമ്പസിൽ പുതിയ കെട്ടിടം പണിയുന്നത് സംബന്ധിച്ച്:

(AdBI)

കാര്യവട്ടം കാമ്പസിലെ KUECS കെട്ടിടം വിപുലീകരിക്കുന്നതിന് വേണ്ടിയുള്ള സംഘം സെക്രട്ടറിയുടെ അപേക്ഷ ലഭിച്ചതിന്റെ അടിസ്ഥാനത്തിൽ സർവകലാശാല എഞ്ചിനീയർ സ്ഥലം പരിശോധിക്കുകയും സംഘത്തിന് പുതിയ കെട്ടിടം പണിയുന്നതിന് CGIST കെട്ടിടത്തിനും പോസ്റ്റ് ഓഫീസിനും ഇടയിലെ സ്ഥലം അനുയോജ്യമാണെന്ന് അഭിപ്രായപ്പെടുകയും ചെയ്തു. ആയതിന്റെ അടിസ്ഥാനത്തിൽ സംഘത്തിന്റെ കാര്യവട്ടം ബ്രാഞ്ച് ഓഫീസും മാർജിൻ ഫ്രീ കൺസ്യൂമർ സ്റ്റോറും സ്റ്റുഡന്റ്സ് മൾട്ടി പർപ്പസ് സ്റ്റോറും (DTP, Internet Caf, Student's Stationery Store, Photostat Counter, Student's Snacks Bar) ഉൾപ്പെടെ ആധുനിക സൗകര്യങ്ങളോടെയുള്ള ഒരു മൾട്ടി പർപ്പസ് കെട്ടിടം പണിയുന്നതിന് പോസ്റ്റ് ഓഫീസിനും CGIST കെട്ടിടത്തിനും ഇടയിൽ 20 സെന്റ് സ്ഥലം അനുവദിക്കണമെന്നും അപേക്ഷിച്ചിരുന്നു. പ്രസ്തുത വിഷയം 22.11.2019 ലെ സിൻഡിക്കേറ്റ് പരിഗണിക്കുകയും BOT വ്യവസ്ഥയിൽ കെട്ടിടം പണിയുന്നതിന് പ്രൊപ്പോസൽ സമർപ്പിക്കാൻ സംഘം സെക്രട്ടറിയോട് നിർദ്ദേശിക്കുകയും ചെയ്തു.

എന്നാൽ സംഘം സെക്രട്ടറി 29.01.2020 ലെ കത്ത് പ്രകാരം കാര്യവട്ടം ബ്രാഞ്ച് ഓഫീസ് കെട്ടിടം പണിയുന്നതിന് പോസ്റ്റ് ഓഫീസിനും CGIST കെട്ടിടത്തിനും ഇടയിൽ 20 സെന്റ് സ്ഥലം നൽകണമെന്നും ടി.

ബ്രാഞ്ച് ഓഫീസ് ബിൽഡിംഗ് സംഘത്തിന്റെ സ്വന്തം ഫണ്ടിൽ നിന്നും നിർമ്മിക്കുന്നതാണെന്നും സർവകലാശാലയ്ക്ക് യാതൊരു സാമ്പത്തിക ബാധ്യതയും ഉണ്ടാകാത്തതാണെന്നും അറിയിച്ചിട്ടുണ്ട്. കൂടാതെ, 12.02.2020 ലെ കത്ത് പ്രകാരം ബോർഡ് റൂമുകൾ, ഫംഗ്ഷൻ ഹാൾ, റസ്റ്റോറന്റ്, സഹകരണ മാർജിൻ ഫ്രീ/ഹൈപ്പർ മാർക്കറ്റ്, സഹകരണ നീതി മെഡിക്കൽസ്, റിപ്രോഗ്രാഫിക് സെന്റർ, ബേക്കറി, ഡോർമെറ്ററിയം ഗസ്റ്റ് റൂമുകളും ഉൾപ്പെടെ ഒരു സഹകരണ മൾട്ടി പർപ്പസ് കെട്ടിടം പണിയുന്നതിന് 2 ഏക്കർ ഭൂമി BOT വ്യവസ്ഥയിൽ 49 വർഷത്തേക്ക് അനുവദിക്കണമെന്നും അപേക്ഷിച്ചിരിക്കുന്നു.

പ്രസ്തുത വിഷയത്തിന്മേൽ സർവകലാശാല എസ്റ്റേറ്റ് ഓഫീസറുടെ അഭിപ്രായം ചുവടെ ചേർക്കുന്നു.

ടി. സംഘം സർവകലാശാലയുടെ പൂർണ്ണ അധികാരത്തിന് കീഴിൽ വരാത്തതും കോപ്പറേറ്റീവ് സൊസൈറ്റി രജിസ്ട്രാറുടെ നിയന്ത്രണത്തിലുള്ളതുമാണ്.

ടി. സംഘം താല്പര്യപ്പെട്ട പ്രകാരം ഭൂമി 49 വർഷത്തേക്ക് വിട്ടു നൽകുന്ന പക്ഷം അതൊരു മുൻ മാതൃക ആവുകയും നിലവിലുള്ള മറ്റ് സംഘങ്ങളും ഭാവിയിലുണ്ടാകാവുന്ന സംഘങ്ങൾക്കും ഭൂമി വിട്ടു നൽകുവാൻ സർവകലാശാലയെ നിർബന്ധിതമാക്കുകയും ചെയ്യാവുന്നതാണ്.

സർക്കാർ പൊന്നും വിലക്കെടുത്ത് വിദ്യാഭ്യാസ ആവശ്യത്തിനായി സർവകലാശാലയ്ക്ക് കൈമാറിയ ഭൂമി മറ്റാവശ്യത്തിനായി വക മാറ്റുന്ന പക്ഷം സ്ഥലം വിട്ടു നൽകിയവർക്ക് നിയമ പ്രകാരം ഭൂമി തിരികെ നൽകുവാൻ സർവകലാശാല ബാധ്യസ്ഥരായും.

മേൽ പറഞ്ഞ സാഹചര്യത്തിൽ സർവകലാശാല ഭൂമി വേർതിരിച്ച് സംഘത്തിന് പാട്ടത്തിന് നൽകുന്നത് സർവകലാശാലയുടെ താൽപര്യങ്ങൾക്ക് വിരുദ്ധമാവാൻ സാധ്യതയുണ്ട്. ആയതിനാൽ ഭൂമിയുടെ അവകാശം സർവകലാശാലയിൽ നിലനിർത്തിക്കൊണ്ട് കെട്ടിടം പണിയുന്നതിനും ഭൂമി ഉപയോഗിക്കുന്നതിനുള്ള ഉപയോഗാനുമതി സഹകരണ സംഘത്തിന് നൽകാവുന്നതാണെന്ന് കാണുന്നു. ഈ വിഷയത്തിൽ ഭരണപരമായ തീരുമാനം കൈക്കൊള്ളാവുന്നതാണെന്നും അഭിപ്രായപ്പെടുന്നു.

കൂടാതെ സർവകലാശാലയുടെ 2019-20 വർഷത്തെ ബഡ്ജറ്റ് സ്പീച്ചിൽ കാര്യവട്ടം കാമ്പസിൽ ജനറൽ സ്റ്റോർ, മെഡിക്കൽ ഷോപ്പ്, ഫുഡ് കോർട്ട് എന്നിവ ഉൾപ്പെടുന്ന ഒരു യൂട്ടിലിറ്റി കോംപ്ലക്സ് സ്ഥാപിക്കുന്നതിന് 75 ലക്ഷം രൂപയും (Item.No.96) ആധുനിക സൗകര്യങ്ങളോടെയുള്ള കാന്റീൻ നിർമ്മിക്കുന്നതിന് 40 ലക്ഷം രൂപയും നീക്കി വെച്ചിട്ടുണ്ട്. പ്രസ്തുത വിഷയം 13.01.2020 ൽ ചേർന്ന സിൻഡിക്കേറ്റ് യോഗം പരിഗണിക്കുകയും യൂട്ടിലിറ്റി കോംപ്ലക്സ് കാന്റീനും നിർമ്മിക്കുന്നതിന്റെ പ്ലാൻ അംഗീകരിക്കുകയും ചെയ്തിട്ടുണ്ട്. കൂടാതെ ടി. കെട്ടിടം പണിയാൻ സ്ഥലത്തിന്റെ അന്തിമ തീരുമാനത്തിനായി സിൻഡിക്കേറ്റ് അംഗങ്ങളെ നിയോഗിച്ചിട്ടുണ്ട്.

അതിനാൽ, ബഹു.വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം കാര്യവട്ടം കാമ്പസിൽ KUECS സംഘത്തിന് ബ്രാഞ്ച് ഓഫീസ് നിർമ്മിക്കുന്നതിന് 20 സെന്റ് സ്ഥലം അനുവദിക്കണമെന്നും സഹകരണ മൾട്ടി പർപ്പസ് കെട്ടിടം പണിയുന്നതിന് 2 ഏക്കർ ഭൂമി BOT വ്യവസ്ഥയിൽ 49 വർഷത്തേക്ക് അനുവദിക്കണമെന്നുമുള്ള സംഘം സെക്രട്ടറിയുടെ അപേക്ഷ സിൻഡിക്കേറ്റിന്റെ ആസൂത്രണ വിഭാഗം സ്ഥിരം സമിതി മുൻപാകെ, അനുയോജ്യമായ തീരുമാനം കൈക്കൊള്ളുന്നതിനു സമർപ്പിക്കുന്നു.

Recommendation

To prepare separate detailed notes on the following and place it before the Syndicate

1. Construction of a new building for the branch office of The Employees Co-operative Society at Kariavattom.
2. Construction of a new Multipurpose building (including snack/stationery counter, bank etc.) by the Kerala University Employees Co-operative Society on BOT basis.

Resolution of the Syndicate
RESOLVED that the item be refer back to the Standing Committee of the Syndicate on Planning & Development.

Item No. 10.156.09. Kariavattom Campus - Supply, Installation, Testing and Commissioning of Fire Fighting System for AICTE approval-Additional amount for GST requirements-reg.

(Ad.B1)

An estimate amounting to Rs.73,85,000/- was sanctioned for the fire fighting and allied works in the building housing University College of Engineering, Dept. of Computer Science, Dept. of Futures Studies and Dept. of Opto Electronics at Kariavattom Campus, vide U.O No. Ad.B1(1)812/2015/096 dated. 17.10.2019. Accordingly, e- tenders were invited for the civil works

and a single tender was received from Sri. N. Rajendran at Rs. 24,87,307/-. It was considered by the Syndicate and has resolved to approve the same.

Now, the University Engineer has informed that as the estimate for electrical and fire fighting are not prepared in price software, the provision for GST was not incorporated in the estimates. Considering the urgency for AICTE approval, the said work were tendered by issuing technical sanction limiting the amount within the sanctioned amount. The details of the work tendered are as follows.

- 1. Civil Works-Rs.27,99,784/-
- 2. Electrical Works- Rs. 4,72,737/-
- 3. Fire fighting works- Rs. 46,57,746/-

Total Amount – Rs. 79,30,267/-

Hence, an amount of Rs. 5,45,267/- (Rupees Five Lakh Forty Five Thousand Two Hundred and Sixty Seven only) is additionally required to meet the GST requirement.

As per the orders of the Vice Chancellor, the matter of additionally required amount of Rs. 5,45,267/- (Rupees Five Lakh Forty Five Thousand Two Hundred and Sixty Sevenonly) to meet the GST requirements is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation

To provide an additional amount of Rs.5,45,267/- (Rupees Five Lakh Forty Five Thousand Two Hundred and Sixty Seven only) to meet the GST requirements of Supply, Installation, Testing and Commissioning of Fire Fighting System for AICTE approval.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning & Development held on 03.03.2020, be approved.

Item No. 10.156.10. യു ഐ ടി റിജിയണൽ സെന്റർ വള്ളക്കടവ് ഷിഫ്റ്റ് ചെയ്യുന്നത് സംബന്ധിച്ച് :

(Ad.AVII)

വള്ളക്കടവ് യു ഐ ടി, നിലവിൽ പ്രവർത്തിക്കുന്ന യത്തീം ഖാന ഷോപ്പിംഗ് കോംപ്ലക്സിൽ നിന്നും ഉടനെ ഒഴിഞ്ഞു നൽകണമെന്ന് യത്തീം ഖാന കമ്മിറ്റി ആവശ്യപ്പെട്ടതിനെത്തുടർന്ന് യു ഐ ടി പ്രവർത്തിക്കാൻ അനുയോജ്യമായ സ്ഥലം ആ പ്രദേശത്തെ ജനപ്രതിനിധികളോടും പി ടി എ യുമായും ആലോചിച്ചു കണ്ടെത്തണമെന്ന് സർവ്വകലാശാല, പ്രിൻസിപ്പലോടു നിർദ്ദേശിച്ചിരുന്നു.

ഇതിനെ തുടർന്ന്, വർഷങ്ങളായി പൂട്ടിക്കിടക്കുന്ന **വേളി, മാധവപുരം, ശംഭുവട്ടം എൽ പി സ്കൂൾ** കണ്ടെത്തുകയും അവിടെയുള്ള കെട്ടിടവും സ്ഥലവും യു ഐ ടിക്ക് വിട്ടു നൽകണമെന്ന സർവ്വകലാശാലയുടെയും സ്ഥലം എം എൽ എ യുടെയും കത്തിന്റെ അടിസ്ഥാനത്തിൽ, സ്കൂൾ കെട്ടിടത്തിന്റെയും സ്ഥലത്തിന്റെയും ഉടമസ്ഥാവകാശം പൊതുവിദ്യാഭ്യാസ വകുപ്പിൽ നിലനിർത്തിക്കൊണ്ട് യു ഐ ടി സെന്റർ പ്രവർത്തിക്കുന്നതിനായി താൽക്കാലികമായി വിട്ടുനൽകിക്കൊണ്ട് സർക്കാർ ഉത്തരവിറക്കിയിരുന്നു. (GO. (Rt) No.3334/2019/GEDN dtd 20/08/2019).

31.08.2019 തീയതിയിലെ സിൻഡിക്കേറ്റ് തീരുമാനപ്രകാരം ഡോ.കെ.ജി.ഗോപചന്ദ്രൻ, പ്രൊഫ.കെ.ലളിത (സിൻഡിക്കേറ്റ് അംഗങ്ങൾ), ശ്രീ ടി എസ് രമേശ് (അസിസ്റ്റന്റ് എക്സിക്യൂട്ടീവ് എഞ്ചിനീയർ) എന്നിവർ സ്കൂൾ സന്ദർശിക്കുകയും പ്ലാനിംഗ് കമ്മിറ്റിയ്ക്കു മുമ്പാകെ റിപ്പോർട്ട് സമർപ്പിക്കുകയും ചെയ്തിരുന്നു. 03.10.2019 നു നടന്ന പ്ലാനിംഗ് കമ്മിറ്റി, ടി റിപ്പോർട്ട് പരിശോധിക്കുകയും, അഡ്വ.എ.അജീകുമാർ, ശ്രീ.ജെ.ജയരാജ്, ഡോ.എസ്. നസീബ്, ശ്രീ.ബി.പി.മുരളി എന്നിവരടങ്ങുന്ന ഉപസമിതി സ്ഥലം സന്ദർശിച്ചു റിപ്പോർട്ട് അടുത്ത പ്ലാനിംഗ് കമ്മിറ്റിയിൽ സമർപ്പിക്കുവാൻ ശുപാർശ ചെയ്യുകയും ചെയ്തു. 30.10.2019 നു നടന്ന സിൻഡിക്കേറ്റ്, പ്ലാനിംഗ് കമ്മിറ്റിയുടെ ശുപാർശ അംഗീകരിക്കുകയും, ബഹു വൈസ് ചാൻസലർ അനുമതി നൽകുകയും ചെയ്തു.

28.01.2020നു സിൻഡിക്കേറ്റ് ഉപസമിതി അംഗങ്ങളായ ശ്രീ.ബി.പി.മുരളി, ശ്രീ.ജെ.ജയരാജ്, അഡ്വ.എ.അജീകുമാർ എന്നിവർ ശംഭുവട്ടം സ്കൂൾ സന്ദർശിച്ചു റിപ്പോർട്ട് സമർപ്പിച്ചിട്ടുണ്ട്. റിപ്പോർട്ടിന്റെ സംഗ്രഹം താഴെ കൊടുക്കുന്നു.

- ഉദ്ദേശം രണ്ടേക്കറോളം വരുന്ന ഭൂമി അടച്ചു പൂട്ടിയ ഒരു സർക്കാർ സ്കൂളിന്റേതാണ്. കുട്ടികൾക്ക് എത്തിപ്പെടാൻ പറ്റുന്ന ഭാഗത്തായി നിലകൊള്ളുന്ന സ്ഥലം യു ഐ ടി യുടെ പ്രവർത്തനത്തിന്

യോഗ്യമാണ്. ഭാവി വികസന സാധ്യതയും നിലനിൽക്കുന്നു.

- ഒരു കെട്ടിടം താൽക്കാലികമായി അധ്യയനം നടത്താൻ യോഗ്യമാണ്.
- ക്ലാസ് മുറികളുടെ പാർട്ടീഷൻ നടത്തിയാൽ, ക്ലാസ് മുറിയാക്കാവുന്ന ഉദ്ദേശം 1500 സ്കൂൾ ഫീറ്റ് അളവുള്ള ഷീറ്റ് മേഞ്ഞ കെട്ടിടമാണ്.
- ഇലക്ട്രിക് കണക്ഷനും വാട്ടർ കണക്ഷനും എടുത്താൽ, വരുന്ന വർഷം ക്ലാസ് തുടങ്ങാൻ യോഗ്യമാണ്.
- സ്റ്റാഫ്/ഓഫീസ് മുറിയാക്കാവുന്ന ഒരു ചെറിയ കോൺക്രീറ്റ് കെട്ടിടവും വൃത്തിയാക്കി ഉപയോഗിക്കാവുന്ന മൂത്രപ്പുര സൗകര്യവും ഉണ്ട്.

ഇതുമായി ബന്ധപ്പെട്ടു താഴെ കൊടുക്കുന്നവ ശ്രദ്ധിച്ചാലും

1) നിലവിൽ യു ഐ ടി പ്രവർത്തിക്കുന്ന കെട്ടിടത്തിലെ പരിമിതികൾ കാരണം നടപ്പു അധ്യയന വർഷത്തെ അഡ്മിഷൻ നിർത്തിവെച്ചിരുന്നു.

2) സർവകലാശാല (AcHസെക്ഷൻ) 202021 അധ്യയന വർഷത്തെ അഡ്മിഷൻ നടപടികൾ ആരംഭിച്ചിരിക്കുന്നു.

3) പരിസരം വൃത്തിയാക്കി ഇലക്ട്രിക് കണക്ഷനും, വാട്ടർ കണക്ഷനും എടുത്താൽ വരുന്ന വർഷം ക്ലാസ് തുടങ്ങാൻ യോഗ്യമാണ് എന്ന് ഉപസമിതി തയ്യാറാക്കിയ റിപ്പോർട്ടിൽ വ്യക്തമാക്കിയിരിക്കുന്നു.

4) ഷിഫ്റ്റിംഗ് നടത്തി ഈ വർഷം അഡ്മിഷൻ നടത്തണമെങ്കിൽ റിപ്പോർട്ടിന്മേലുള്ള തീരുമാനം ഉടനെ കൈക്കൊള്ളേണ്ടതായിട്ടുണ്ട് .

ബഹുവൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം മേൽ വിഷയം സിൻഡിക്കേറ്റിന്റെ പ്ലാനിംഗ് ആൻഡ് ഡെവലപ്മെന്റ് സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Recommendation.

To refer the matter to the Syndicate.

Resolution of the Syndicate
RESOLVED to accept the Report and implement the decision accordingly.

Item No.10.157 Minutes of the combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance held on 04.03.2020 at 3pm – Approval of – reg.

(Pl.G)

A meeting of the combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance was held on 04.03.2020 at 3 pm (Copy of the Minutes appended).

All the recommendations of the combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance held on 04.03.2020at 3 pm are placed before the Syndicate for approval.

Minutes of the Combined Meeting of the Standing Committees of the Syndicate on Planning & Development and Finance held on 04.03.2020 at 3pm to 04.15 pm in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram

Members

- | | |
|--|--------|
| 1. Adv.A.Ajikumar, Convener, SC on P&D | Sd/ |
| 2. Adv.K.H.Babujan, Convener,SC on Finance | Sd/ |
| 3. Dr.S.Nazeeb, Member, Syndicate. | Sd/ |
| 4. Dr.K.B.Manoj, Member, Syndicate. | Sd/ |
| 5. Sri.B.P.Murali, Member, Syndicate. | Absent |
| 6. Adv.Muralidharan Pillai.G, Member, Syndicate. | Sd/ |
| 7. Sri.Bijukumar. G, Member, Syndicate. | Sd/ |
| 8. Sri.Jairaj. J, Member, Syndicate. | Absent |
| 9. Dr.K.G. Gopchandran, Member, Syndicate. | Absent |
| 10. Dr. Vijayan Pillai. M, Member, Syndicate. | Sd/ |
| 11. Sri.Viswan Padanilam, Member, Syndicate. | Absent |
| 12. Sri.Arun Kumar. R, Member, Syndicate. | Sd/ |
| 13. Adv.B.Balachandran, Member, Syndicate. | Absent |
| 14. Dr.B. Unnikrishnan Nair, Member, Syndicate. | Absent |

The Director (P&D), Deputy Registrar (P&D), the University Engineer, Assistant Registrar I (P&D), Smt. Bindu (Assistant Engineer), Smt. Reshmi Nair R (Chief Manager SBI, KUOC Branch), Smt. L. Lathakumari (DM / Civil Engineer) were also present in the meeting.

The meeting began at 3.45 pm

Item No. 10.157.01 Electrical work for the alteration works for the SEM Lab attached to XRF in SICC building under Dept. of Geology at Kariavattom-Reg.

(Ad.BI)

As per the U.O.No:Ad.B1.248/2019/UOK an estimate amounting to Rs.2,77,529/- (Rupees Two lakh seventy seven thousand five hundred and twenty nine only) has been sanctioned. The University Engineer has informed that tenders were invited accordingly for the civil and electrical works separately and a single tender for electrical work from Sri.P.Rajeshkumar at 13.12% below the estimate rate was received.

Vide U.O No.Ad.B1(1).248/2019/UOK/11 dated 21.01.2020, sanction has been accorded by the Vice-Chancellor to accept the single tender of Sri.RajeshKumar @ 13.12% below the estimate and work order for electrical work was issued accordingly. Vide letter No. nil dated 10.02.2020, Sri.RajeshKumar has informed that, at present he is not able to execute the work in the quoted rate, since the material price with GST and other related charges have been increased.

As per clause 2011 of KPWD Manual 2012, once the tender is submitted, a bidder cannot withdraw his tender or make any modification not acceptable for the Department. Any contravention of the above will entail for forfeiture of the earnest money, since the University has issued the work order within the firm period mentioned in the contract. Hence the University Engineer has recommended to forfeit the earnest money of Sri.Rajeshkumar for this work as per norms.

The University Engineer has also informed that the installation of XRF machine is very urgent. Work order was issued to the civil contractor on 30.01.2020 and the civil and electrical work has to be carried out simultaneously. In this context, the University Engineer has requested to issue order to forfeit the EMD furnished by Sri.Rajeshkumar and to re-arrange the work by inviting quotation by waiving tender formalities.

As per the orders of the Vice-Chancellor, the request of the University Engineer is placed before, the combined meeting of the Standing Committee of the Syndicate on Planning & Development and Finance for consideration and appropriate recommendation.

Recommendation

To forfeit the EMD furnished by Sri.Rajeshkumar and to re-arrange the work by inviting quotation by waiving tender formalities.

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance held on 04.03.2020, be approved.

Item No. 10.157.02 SBI, KUOC-Execution of registered lease deed for the new premises at the Students' Amenity Building- reg.

(Ad.BI)

The Chief Manager SBI KUOC Branch, vide letter dt.31/07/2019, has informed that the rent for their new premises at the Students' Amenity Building shall be fixed as Rs.40996/- (Rupees Forty Thousand Nine Hundred and Ninety Six Only) plus applicable GST, per month is to be approved by the regional office. It was informed that the bank is willing to execute new lease deed for 10 years with 25% enhancement in rent every 5 years.

It may be noted that the SBI is currently remitting a rent of Rs.11407/- per month and the deed executed on 01/08/2006 has expired on 31/07/2016. As the SBI was to move on to the new premises, the lease deed was not renewed and the same rent as on 31/07/2016 is being paid per month, till date. Hence a substantial amount is due to the University on account of the non-increase in the rent. Also, the rent of Kariavattom SBI building is increased by 25% every three years, as per the agreement executed with them.

On the matter, the Syndicate at its meeting held on 30.10.2019 has resolved to approve the following recommendations of the Combined Committee of the Standing Committees of the Syndicate on Planning & Development and Finance held on 23.10.2019.

(1) To execute registered lease deed for 9 years with initial rent Rs.40996/- + applicable GST per month and a 40% increase in every 3 years (the rent after 3 years –Rs. 57,394/-, after 6 years – Rs. 80352/-).

(2) To collect the arrear amount of rent from 01.08.2016 to the date of new agreement, ie 15% of Rs. 11407/- per month.

(3) To fix the rent for ATM @ Rs.25,000/- + applicable GST per month from the date of installation of the ATM at the students amenities building at SH Campus and at the same conditions as for the Bank building.

Accordingly, vide letter no.AdB1 (1)[Pl.G2].7753/2000 dated 16.12.2019, the Chief Manager, SBI, was requested to execute a registered lease deed for the building and ATM.

In response to this letter the Chief Manager, SBI vide letter no. KUOC/70292/16/25 dated 30.12.2019 has informed that they agree to take the new premises on lease, subject to the following terms and conditions.

(i) Lease deed will be executed for a period of 9 years with a monthly rent of Rs.40,996/- plus applicable GST, with 15% increase in rent once in 3 years.

(ii) The rent for ATM @ Rs.10,000/- + applicable GST per month from the date of installation of ATM at the Students Amenities Building at S.H Campus, with 15% increase once in 3 years.

(iii) Stamp duty and registration charges are to be borne by the lessor and lessee on 50:50 basis.

(iv) Six months rent will be given as interest free rental deposit for branch premises.

(v) All taxes except GST will be borne by the landlord.

The matter was considered by the Standing Committee of the Syndicate on Planning and Development and recommended to invite the Chief Manager, SBI for a discussion in the combined meeting of the Standing Committees of Syndicate on Planning & Development and Finance scheduled to be held at 10.00AM on 20.02.2020. (SRS)

Accordingly, the combined meeting of the Standing Committee of Syndicate on Planning & Development and Finance held on 20.02.2020 has considered the matter and recommended to invite the Chief Manager, SBI to the combined meeting of the Standing Committee of Syndicate on Planning & Development and Finance scheduled to be held on 04.03.2020 at 3.00PM, for further discussion. (SRS)

The Vice Chancellor has approved the said recommendation, invoking the provision under section 10(13) of KU Act 1974.

Hence, as per the orders of the Vice Chancellor, the above matter of fixing the lease rent of SBI at new premises is placed before the combined meeting of the Standing Committee of Syndicate on Planning & Development and Finance, for further discussion and appropriate recommendation.

The committee had a detailed discussion with the officials of SBI

Recommendations

1. To double the initial rent as Rs.81992/- + applicable GST per month and the percentage of increase in every 3 years shall be reduced to 20% from 40% .
2. To fix the rent for ATM @ Rs.20,000/- + applicable GST per month from the date of installation of the ATM at the students amenities building at SH Campus and the percentage of increase in every 3 years shall be reduced to 15% from 40% .

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance held on 04.03.2020, be approved.

Item No. 10.157.03. *Emergency purchase of 400 Nos of wooden/metallic desk and bench with space to accommodate 3 examiners each (if conjoined) and 150 individual units of chair & 50 table/desks for accommodating nearly 1500 examiners for the process of valuation of answer scripts-reg.*

(M&C)

Vide U.O No: AdBI(3)/2019/109 dated 14/11/2019, sanction has been accorded by the Hon'ble Vice-Chancellor to implement the Resolution of the Syndicate which met on 30.10.2019 (vide Item No: 05.140) to shift the EK II, C.D Unit in General Store, Permanent Camp in the Controller of Examinations Extension building, and the valuation camps functioning in the different buildings to the School of Distance Education building, immediately after the shifting of the School of Distance Education building to Kariavattom Campus.

The School of Distance Education Building has been transformed into an **“Examination Facilitation Centre”** (E.F.C) consisting of the C.D Unit and the Permanent Numbering camp situated in the Ground Floor and by setting up 6 Valuation camps, a Computer Lab, 3 Stock Rooms to keep answer scripts in the first and second floors of the above building.

The purpose of this transformation is to bring under one roof all the valuation related activities so that the process of valuation could be expedited by constant monitoring and effective co-ordination consequent to which the early publication of results of both graduate level and post graduate level examinations could be achieved in a timely manner. More over the active participation of both teaching and non-teaching staff could be ensured in the Centralized camp functioning in the **“Examination Facilitation Centre”** (E.F.C) well within the premises of University campus.

But in the existing building there are many deficiencies to achieve the aforesaid objectives. Hence the need of the hour is to provide adequate facilities and infrastructure in the existing building to make it a prime Facilitation centre of Examinations under the University.

Presently in order to accommodate various examiners assigned with the duty of valuation the chairs, tables desks are being hired on an adhoc basis. There are many constraints in hiring these amenities as on many occasions they are found unavailable for hiring. The processing of the bills is time consuming as usually for enabling the payment towards hiring necessary recommendations of the Committees are required. Moreover a huge amount is being spent towards the meeting of expenditure towards the hiring of chairs, tables desks. Therefore a permanent solution is necessitated for the arrangement of these chairs, tables desks in the existing C.V Camps for accommodating the examiners.

In the above circumstances top most priority shall be given for the emergency purchase of wooden/ metallic desk and bench for performing the timely completion of upcoming valuation of answer scripts pertaining to various examinations conducted by University in the valuation camp in the **“Examination Facilitation Centre”** (E.F.C) and at the office space of the the first floor of the new canteen building .

As an alternative arrangement for accommodating more examiners in exigency a sufficient office space for valuation of answer scripts is still lacking (presently the office space inside the Students Amenity Centre is being utilized)

On taking into consideration of the practical difficulties being experienced in accommodating various examiners assigned with the duty of valuation by providing with sufficient chairs, tables a proposal for initiating steps for the emergency purchase of 400 Nos of wooden/metallic desk and bench with space to accommodate 3 examiners each (if conjoined) and 150 individual units of chair & 50 table/desks for accommodating nearly 1500 examiners was placed before the Controller Of Examinations.

The controller of Examinations on considering the above proposal has ordered to present the matter before the consideration of the Hon'ble Vice-Chancellor for orders whether the matter regarding the emergency purchase of wooden/metallic desk and bench as stated above may be placed before the combined meeting of the Standing Committee of the Syndicate on Finance and Planning and Development.

Hence as ordered by the Hon'ble Vice-Chancellor the matter regarding the emergency purchase of 400 Nos of wooden/metallic desk and bench with space to accommodate 3 examiners each(if conjoined)and 150 individual units of chair & 50 table/desks for accommodating nearly 1500 examiners is placed before the combined meeting of the Standing Committee of the Syndicate on Finance and Planning and Development.

Recommendations

1. To entrust the Registrar for taking urgent steps for procuring the items viz 400 Nos of wooden desks and benches with space to accommodate 3 examiners each(if conjoined) and 150 individual units of chair & 50 table/desks for accommodating nearly 1500 examiners for the valuation camp in the "Examination Facilitation Centre" so as to facilitate the upcoming valuation camp.
2. To approve the above recommendation by the Vice-Chancellor invoking the provision under section 10 (13) of KU Act, 1974.

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance held on 04.03.2020, be approved.

Item No.10.158 *Minutes of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 04.03.2020 at 03.15 p.m - Approval of - Reg.*

(PLG)

A meeting of the Standing Committee of the Syndicate on Planning and Development was held on **04.03.2020 at 03.15 p.m** (Copy of the Minutes appended).

All recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on **04.03.2020** are placed before the Syndicate for approval.

Minutes of the Meeting of the Standing Committee of the Syndicate on Planning and Development held on 04.03.2020 at 3.15 pm to 5.15 pm in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

Members

- | | |
|--|--------|
| 1. Adv.A.Ajikumar, Convener | Sd/- |
| 2. Adv.K.H.Babujan, Member, Syndicate. | Absent |
| 3. Dr.S.Nazeeb, Member, Syndicate. | Sd/- |
| 4. Dr.K.B.Manoj, Member, Syndicate. | Sd/- |
| 5. Sri.B.P.Murali, Member, Syndicate. | Absent |
| 6. Adv.Muralidharan Pillai.G, Member, Syndicate. | Sd/- |
| 7. Sri.Bijukumar. G, Member, Syndicate. | Sd/- |
| 8. Sri.Jairaj. J, Member, Syndicate. | Absent |
| 9. Dr.K.G. Gopchandran, Member, Syndicate. | Absent |
| 10. Dr.Vijayan Pillai. M, Member, Syndicate. | Sd/ |
| 11. Sri.Viswan Padanilam, Member, Syndicate. | Absent |
| 12. Sri.Arun Kumar. R, Member, Syndicate. | Sd/- |

The Director (P&D), Deputy Registrar (P&D), The University Engineer, Assistant Registrar I (P&D), Smt.Bindu A (Assistant Engineer) were also also present in the meeting.

The meeting began at 4.15 pm

Item No. 10.158.01 *Budget Speech 2019-20- Arranging Coffee shops with FM Radio facilities in front of Amenity Centre, Palayam and Campus Library, Kariavattom-Reg.*

(Ad.BI)

The Budget proposal 2019-20 has envisaged Rs. 10,00,000/-(Rupees Ten Lakhs) for setting up of coffee shops with FM radio facilities in front of Amenity Centre, Palayam and Campus Library, Kariavattom. The Syndicate at its meeting held 21.01.2020 has authorized Dr.S.Nazeeb and JR(Campus,Admn) to find a suitable place and to entrust Dr.Mahesh, Dept. of Architecture, T.K.M College of Engineering, Kollam. The JR(Campus, Admn) has suggested that the above said work can be done under BOT basis and a tender may be invited in this regard.

As per the orders of the Vice-Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Recommendations

1. To approve the proposal amounting to Rs. 10,00,000/-(Rupees Ten Lakhs) for setting up of coffee shops with FM radio facilities in front of Amenity Centre, Palayam and Campus Library, Kariavattom.
2. To entrust the Registrar to hold a discussion with Co-operative Societies in the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 04.03.2020, be approved.

Item No. 10.158.02 Department of Psychology-Installation of Iron Grills-Approval of Estimate - reg.

(Pl.AI)

The Head, Department of Psychology vide **letter No. PSY/68/2020 dated 14/02/2020**, forwarded the detailed estimate amounting to ₹1,60,000/-(Rupees One lakh and sixty thousand only), prepared by the University Engineer(based on DSOR 2016), with 37.93% cost index, for the "Installation of iron grills at the second floor of the Department", in order to secure the Consultancy Cell and Counselling room and requested to approve the same. The Head has also forwarded the Minutes of the Department Council meeting, held at the Department on 18/09/2019, recommending the above proposal.

The expenditure in this regard may be debited from the State Plan Grant 2019-20 sanctioned to the Department, under the Scheme component 'Infrastructure and Laboratory Development'.

As per the orders of the Vice-Chancellor, the proposal is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and recommendations.

Recommendation.

To approve the estimate amounting to ₹1,60,000/-(Rupees One lakh and sixty thousand only), prepared by the University Engineer(based on DSOR 2016), with 37.93% cost index, for the Installation of iron grills at the second floor of the Department of Psychology.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 04.03.2020, be approved.

Item No. 10.158.03. Providing Lift facilities to the buildings of Department of Social Science (Political Science Block), Department of Biochemistry, Department of Chemistry, Department of Botany/Zoology and campus Library buildings at Kariavattom campus – Consideration of the estimate for civil, electrical and lift etc –Reg.

(Ad.BI)

The University Engineer, vide letter DB2/budget Speech 2019-20/Lift/2020 dated 29.02.2020 has forwarded an estimate for providing Lift facilities in the buildings of Department of Social Science (Political Science Block), Department of Biochemistry, Department of Chemistry, Department of Botany/ Zoology and Campus Library at Kariavattom campus, based on DSR 2016 with 37.93% cost index for civil and Electrical and market rate for lift items. The total estimated cost for providing lift facilities in the above said buildings comes to Rs.1,41,12,000/- (Rupees One Crore,

Forty One Lakh and Twelve Thousand only) including 12% GST based on PRICE Software. The University Engineer has also informed that the above estimate has been placed before the the Technical Committee meeting held on 27.02.2020, vide item no:1 and following recommendations were made

1. To include the make of lift “Thyssenkrupp, Fujitec & Mitsubishi” along with already approved make of KONE, JOHNSON & OMEGA for getting competitive offers
2. To exclude some scope of work for civil items mentioned in the specification of the lift estimate.
3. Recommended to issue Administrative Sanction to the estimate amounting to Rs.1,41,12,000/- for making the buildings differently abled friendly.

As per the orders of the Vice-Chancellor, the estimate submitted by the University Engineer is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Recommendation

To seek the concurrence of Finance.

Resolution of the Syndicate

RESOLVED that the recommendations of the Technical Committee meeting held on 27.02.2020, be approved.

Item No. 10.158.04 Construction of Security Post and boom barrier at Kariavattom Campus – Reg.

(Ad.BI)

The University Engineer has prepared an estimate amounting to Rs. 20 Lakhs, prepared in PRICE software based on DSR 2016 with 37.93% cost index for constructing 4 Nos of Security Post and 2 Nos Boom Barrier at various places of the Kariavattom Campus.

The Technical Committee at its meeting held on 27.02.2020 has considered and recommended that it is not feasible to construct the security post and boom barrier in the Kariavattom Campus where the existing compound walls are in dilapidated condition. More over there is no compound wall in quarters area and hence the Technical Committee Members recommended to complete the construction of compound walls in as first phase and then to construct the Security Post and boom barrier wherever found necessary.

As ordered by the Vice-Chancellor, the above said matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation

To approve the recommendation of the Technical committee held on 27.02.2020.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 04.03.2020, be approved.

FURTHER RESOLVED that in future the estimate of work above Rs.One Crore shall be vetted by the Technical Committee and the work below Rs.One Crore shall be vetted by the Standing Committee of the Syndicate on Planning and Development. If necessary a Member of the Technical Committee shall be invited to the Standing Committee for clarification.

Item No. 10.158.05 Budget Speech 2019-20- Construction of Coffee Counters at SH Campus, Palayam and at Kariavattom Campus-Estimate-Reg.

(Ad.BI)

The University Engineer, vide letter no.DB2/CW-Coffee-Counter/1024/2020 dated 29.02.2020 has forwarded an estimate for the construction of 2 Nos. of coffee counter (one near the tree adjacent to the transformer at SH campus Palayam & other near campus Library at Kariavattom campus) as envisaged in the Budget Speech 2019-20 (item no.88). The total estimated cost based on DSR 2016 with 37.93% cost index comes to Rs.20,00,000/- (Rupees Twenty Lakh only) including Rs.2.00 Lakh for electrical work (LS) and Rs.2.80 Lakh for providing furniture (LS). The estimate is

also includes 12% GST. The University Engineer has also informed that the above estimate has been placed before the Technical Committee meeting held on 27.02.2020 and following recommendations were made.:

1. To approve the sites, ie near campus Library at Kariavattom and near the tree adjacent to the transformer near Amenity building at SH Campus, Palayam
2. To approve the estimate amounting to Rs.20.00 Lakh.
3. The Assistant Executive Engineer (Ele) may be entrusted to prepare and submit the detailed estimate of the electrical work, before issuing the Technical Sanction.

It may also noted that the Budget proposal 2019-20 has envisaged Rs. 10,00,000/-(Rupees Ten Lakhs) for setting up of coffee shops with FM radio facilities in front of Amenity Centre, Palayam and Campus Library, Kariavattom. The Syndicate at its meeting held on 21.01.2020 has authorized Dr.S.Nazeeb and JR (Campus, Admn) to find a suitable place and to entrust Dr.Mahesh, Dept. of Architecture, T.K.M College of Engineering, Kollam. The JR (Campus, Admn) has suggested that the above said work can be done under BOT basis and a tender may be invited in this regards per the orders of the Vice-Chancellor, the estimate submitted by the University Engineer is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Recommendations

To approve the recommendations of the Technical Committee held on 27.02.2020.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 04.03.2020, be approved.

Item No. 10.158.06. Construction of Horizontal Extension of the lesson room of School of Distance Education at Kariavattom Campus-reg:

(Ad.BI)

The University Engineer has forwarded an estimate for construction of the horizontal extension to the lesson room of SDE at Kariavattom Campus. The proposed extension is having 67.25 m2 plinth area and roofing with GS sheet over steel work roof members. The total estimated cost based on DSR 2016 with 37.93% cost index comes to Rs. 13,90,000/- with LS provision of Rs. 1.50 Lakhs for electrification work including 12% GST. The Technical Committee has recommended the above estimate at its meeting held on 27.02.2020 vide item no.4. It was also recommended that the Assistant Executive Engineer (EI) may be entrusted to prepare and submit the detailed estimate of the electrical work before issuing technical sanction.

As per the orders of the Vice Chancellor the above matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation

To approve the following recommendations of the Technical Committee held on 27.02.2020.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 04.03.2020, be approved.

Item No. 10.158.07 Renovation works for Language Laboratory of Hindi Department in ONV Memorial School of Indian Languages building at Kariavattom Campus Consideration of the estimate for civil, electrical & installation of Air-conditioner – Reg.

(Ad.BI)

The University Engineer, vide letter DB2/CW-1064/HINDI-L.LAB/2020 dated 29.02.2020 has forwarded an estimate based on the request of the Head of the Department, Department of Hindi for the renovation /modification works to the proposed room of the Department of Hindi at ONV memorial building based on DSR 2016 with 37.93% cost index. The estimate includes provision for

civil works, electrical works and providing Air-conditioners and the total estimated cost comes to Rs.11,90,000/-(Rupees Eleven Lakh Ninety Thousand Only) including 12% GST.The University Engineer has also informed that the above estimate was placed before the Technical Committee meeting held on 27.02.2020, vide no:5 and the following recommendations were made.

1. to approve the estimate amounting to Rs.11,90,000/- (Rupees Eleven Lakh and Ninety thousand only) for

2.The Technical Committee noted that no provision for networking is provided in the electrical estimate. The Instrumentation Engineer informed committee members that the Net working is included in the Language Lab project of Hindi Department which will be taken up directly by the Department. Hence no separate provision needed in the electrical estimate.

As per the orders of the Vice-Chancellor, the estimate submitted by the University Engineer is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Recommendation

To approve the recommendation of the Technical Committee held on 27.02.2020.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 04.03.2020, be approved.

Item No. 10.158.08 *Budget Speech 2019-20 – Beautification of Gardens in front of Teaching Departments-Reg.*

(Ad.BI)

In the Budget estimates 2019-20, Rs. 10 Lakh has been provided for gardening works in front of all Teaching Departments of the University.

The Standing Committee of the Syndicate on Planning and Development at its meeting held on 15.02.2020 has resolved to direct the University Engineer to submit a 1.general estimate as per the requirements of all departments and separate estimates as per the requirements of each department (depending on the area for beautification).

Accordingly, the University Engineer has prepared and forwarded an estimate amounting to Rs. 25 Lakh (Rupees Twenty Five Lakh only) prepared on PRICE software, based on DSR 2016 with 37.93% cost index for the beautification works and landscaping works in front of various buildings at Kariavattom Campus. The estimate is prepared after consulting the concerned Head of the Departments and incorporating their suggestions/requirements. The front yard of each building is considered for landscaping and beautification works. The estimate includes two Parts. Part I is the civil works which includes common provisions for beautification such as yard clearing and surface preparation including picking of ground, adding good earth if required, supplying and mixing dump manure and sludge, forming ground, providing pre-cast concrete kerbs wherever required, planting grass turf etc. Provisions for providing flower pots, stone benches, bamboo fencing and tree guards in certain locations in some departments are also included in the estimate based on the suggestions from the concerned departments. In addition to these necessary items for providing new plumbing lines and related fittings for supplying of water to the garden area is also included in the estimate.

The Technical Committee at its meeting held on 27.02.2020, vide Item.No.6 has recommended the following:

1. To approve the estimate amounting to Rs. 25,00,000/- (Rupees Twenty Five Lakh only)
2. The execution to be done in consultation with the Agriculture Department in the local area or experts from the Department of Botany, Kariavattom.
3. Permanent irrigation facilities preferably drip irrigation facility should be provided.

Hence, as ordered by the Vice-Chancellor, the above said estimate is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate decision.

Recommendation

To approve the recommendations of the Technical Committee held on 27.02.2020.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 04.03.2020, be approved.

Item No. 10.158.09 Budget Speech-2019-20- Construction of New Building for the University Press at SH Campus-Submission of the revised estimate-reg.

(Ad.BI)

Budget Speech 2019-20, Rs. 2.50 crore has been provided for the construction of new building for University Press at SH Campus. (Item.No 108). The University Engineer has prepared and submitted an estimate amounting to Rs. 2.70 Crore including Rs. 20.00 Lakh for electrification works (LS Provision) and including 12% GST for the work of construction of new building for the University Press at SH Campus. The estimate has been prepared in PRICE software based on DSR 2016 with 37.93% cost index.

The estimate amounting to Rs.2,70,00,000/- (Rupees Two Crore Seventy Lakh only) along with the plan has been placed before the Technical Committee, vide item no. 7. The Technical Committee recommended the following without approving the estimate.

1. Since the building is proposed for housing heavy machineries, the structural design should be made by a Government approved agency after conducting soil investigation work and the detailed estimate should be prepared with the structural drawing.
2. Recommended that Assistant Executive Engineer (Ele) may be entrusted to prepare the detailed estimate of the electrification work along with the civil work estimate.
3. To incorporate a site layout plan along with the detailed estimate.

Hence, the University Engineer has suggested that the soil investigation work and structural design work may be entrusted with the CET, so as to proceed with the preparation of the detailed estimate based on the structural design.

As ordered by the Vice-Chancellor, the aforesaid matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendation.

Recommendations

To approve the recommendations of the Technical Committee held on 27.02.2020.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 04.03.2020, be approved.

Item No. 10.158.10 Construction of Vertical Extension (1st & 2nd floor) to the Researchblock of the Hostel for Women, Thycaud – Approval of the estimate - Reg.

(Ad.BI)

The University Engineer, vide letter DB1/521/CW/WH.Thycaud/2020 dated 29.02.2020 has forwarded an estimate for the vertical extension (1st & 2nd floor) of the Researchers' block of the hostel for women at Thycaud as envisaged in Budget Speech 2019-20(item no.94).The total estimate amount for civil works based on DSR 2016 with 37.93% cost index comes to Rs.3,50,00,000/- (Rupees Three Crore Fifty Lakh only) including 12% GST. The University Engineer has also informed that the above estimate was placed before the Technical Committee meeting held on 27.02.2020, vide no:8 and the following recommendations were made.

1. To provide a stability Certificate of the existing Ground floor by the Engineer concerned.
2. To include the Fire Fighting provision along with the electrical work estimate and Assistant Executive Engineer (Ele) may be entrusted to prepare the same.
3. To provide the furniture layout along with the proposal and Assistant Executive Engineer-I may be entrusted to prepare the same.
4. To place the estimate with all the above details to the next Technical Committee for consideration.

As per the orders of the Vice-Chancellor, the estimate submitted by the University Engineer is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Recommendations

To approve the recommendations of the Technical Committee held on 27.02.2020.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 04.03.2020, be approved.

Item No. 10.158.11 Budget Speech 2019-2020 – Construction of Bachelor’s Hostel at Kariavattom Campus - reg.

(Ad.BI)

The University Engineer, vide letter no.DB2/CW-513/B.Hostel/2020 dated 29.02.2020 has forwarded an estimate for the construction of Bachelor’s Hostel at Kariavattom Campus as envisaged in the Budget Speech 2019-20 (item no.99). The proposed building is a single storied RCC framed structure along with a stair room. The foundation proposed for G+1 floor. The plinth area of the proposed building in the Ground Floor is 243.34 m² for accommodation for 5 Nos of inmates with a living room, a bed room and an attached toilet in each inmates. The total estimate prepared in PRICE software amount based on DSR 2016 with 37.93% cost index comes to Rs.77,00,000/- (Rupees Seventy Seven Lakh only) including 12% GST. The University Engineer has also informed that the above estimate has been placed the Technical Committee meeting held on 27.02.2020 and followed recommendations were made:

1. to approve the site near Teachers Hostel at Kariavattom Campus.
2. to approve the estimate amounting to Rs.77,00,000/- (Seventy Seven Lakh only) for the civil works including water supply and sanitary installations.
3. The Assistant Executive Engineer (Ele) may be entrusted to provide detailed estimate of the electrification work including Firefighting arrangements.

As per the orders of the Vice Chancellor, the estimate submitted by the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendations

To approve the recommendations of the Technical Committee held on 27.02.2020.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 04.03.2020, be approved.

Item No. 10.158.12 Urgent repair/ Painting works to the various buildings in the Kariavattom Campus in connection with NAAC visit – Reg.

(Ad.BI)

In connection with the proposed NAAC visit in the University, the Pro-Vice Chancellor has instructed to submit the estimate of the repair/maintenance work required in the various buildings of the University. Accordingly, the University Engineer has prepared and submitted an estimate amounting to Rs. 3 Crores (Rupees Three Crores only), prepared in PRICE software. The estimate is prepared in two parts. Part I for North Block buildings and Part II for South Block buildings. The total estimate amount for Part I comes to Rs. 27 Lakhs (Rupees Twenty Seven Lakhs only) and Part II comes to Rs. 2.63 Lakhs (Rupees Two Lakh Sixty Three Thousand only). The estimate is prepared based on DSR 2016 with 37.93% cost index and including 12% GST. Also an LS provision for Rs. 10 Lakhs is provided in the estimate for minor electrical maintenance/repair work to the building.

The Technical Committee at its meeting held on 27.02.2020, vide item.no.10, has recommended to approve the estimate amounting to Rs.3 Crores (Three Crores) for the urgent structural repair and painting works to the various building in the Kariavattom Campus in connection with the NAAC visit.

As ordered by the Vice-Chancellor, the estimate submitted by the University Engineer for the urgent structural repair and painting works to the various building in the Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate decision.

Recommendation

To approve the recommendations of the Technical Committee held on 27.02.2020.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 04.03.2020, be approved.

FURTHER RESOLVED to entrust the University Engineer to implement the decision immediately.

Item No. 10.158.13 *Budget Speech 2019-20-Renovation of the Seminar Hall of the Department of Aquatic Biology & Fisheries at Kariavattom Campus-Submission of the proposal – Reg.*

(Ad.BI)

In the Budget Speech 2019-20, Rs.25 Lakh has been provided for the renovation of the Seminar Hall of the Department of Aquatic Biology & Fisheries at Kariavattom Campus.

The University Engineer has prepared an estimate amounting to Rs. 29.60 Lakhs, prepared in price software based on DSR 2016 with 37.93% cost index for both civil and electrical work including providing Air-conditioner. The Technical Committee at its meeting held on 27.02.2020 considered the estimate & recommended the following,

1. To modify/revise the estimate with VRF type Air-conditioners instead of split type AC proposed in the estimate.
2. The provision of lighting system shall be provided as per the lighting code of India.
3. To place the revised/modified estimate in the next Technical Committee for consideration.

As ordered by the Vice-Chancellor, the above said matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendation

To approve the recommendations of the Technical Committee held on 27.02.2020.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 04.03.2020, be approved.

Item No. 10.158.14 *Fabrication, Conveyance and Installation of outdoor type feeder pillar box at SH Campus, Palayam – Submission of the estimate for Administrative Sanction –reg*

(Ad.BI)

The Assistant Executive Engineer, Electrical Section has reported that for connecting the power supply to the newly constructed building attached to the Controller of Examinations building a feeder pillar box is urgently required. Hence the Assistant Executive Engineer (Ele) has submitted an estimate with all the required installations for the proper completion of the work. The estimate is prepared in PRICE software and the total estimated cost based on DSR 2016 with 37.93% cost index comes to Rs. 11,35,188/- (Rupees Eleven Lakh Thirty Five Thousand One Hundred and Eighty eight only) including 12% GST.

The University Engineer has forwarded the above estimate for Rs.11,35,188/-, after obtaining recommendation from the Technical Committee (held on 27.02.2020, Item.No:12)

As per the orders of the Vice Chancellor the above matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation

To approve the recommendations of the Technical Committee held on 27.02.2020.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 04.03.2020, be approved.

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Item No. 10.159 ***Alleged unauthorized hike in moderation of marks - Minutes of the hearing of Dr.Vinod Chandra S.S, Director, University Computer Centre, placed under suspension - Consideration of - reg -***

(Ad.D1)

The Syndicate at its meeting held on 22.11.2019 (Special Item 1), while considering the Report of the Expert Committee regarding the alleged unauthorized hike in moderation of marks, resolved to suspend Dr.Vinod Chandra S.S, Director, University Computer Centre with immediate effect, pending enquiry and to authorize the Registrar to issue Charge Sheet to Dr.Vinod Chandra S.S, in consultation with Standing Counsel.

Accordingly, Dr.Vinod Chandra S.S has been placed under suspension and Memo of Charges and Statement of Allegations were issued to Dr.Vinod Chandra S.S, directing him to submit the Statement of Defence, if any, within 7 days time from the date receipt of the Memo. Dr.Vinod Chandra S.S submitted his Statement of Defence, in this regard.

The Syndicate, at its meeting held on 13.01.2020, while considering the Statement of Defence submitted by Dr.Vinod Chandra S.S [vide Item No.08.86] has resolved to appoint an Enquiry Officer with an IT Expert for conducting the hearing of Dr.Vinod Chandra.S.S.

Accordingly, as per orders of the Vice-Chancellor a Sub-committee comprising of the following members was constituted to conduct the hearing of Dr.Vinod Chandra S.S:-

- a) Adv.B.Balachandran, Member, Syndicate
- b) Adv.Muralidharan Pillai. G, Member, Syndicate
- c) Adv.A.Aji Kumar, Member, Syndicate
- d) Dr.Sabarish.K, Head, e-governance, Kerala State IT Mission, Government of Kerala.

The hearing of Dr.Vinod Chandra S.S, Director University Computer Centre, placed under suspension, was held on **07.03.2020**, at the Pro-Vice-Chancellor's Chamber and the Minutes of the same is placed before the Syndicate for consideration. [Minutes appended]

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 04.03.2020, be approved.

[Appended Minutes]

Minutes of the hearing of Dr.Vinod Chandra S.S, Director, University Computer Centre, who has been placed under suspension

Date : 07.03.2020 (*Saturday*)
 Time : 11.00 A.M
 Venue : Pro-Vice-Chancellor's Chamber

Members:-

- | | | |
|--|---|-------------|
| 1) Adv.B.Balachandran, Member, Syndicate | : | Sd/- |
| 2) Adv.A.Aji Kumar, Member, Syndicate | : | Not Present |
| 3) Adv.Muralidharan Pillai. G, Member, Syndicate | : | Sd/- |
| 4) Dr.Sabarish.K, Head, e-governance,
Kerala State IT Mission, Government of Kerala | : | Sd/- |

The hearing commenced at 11:00 A.M. The Sub-Committee examined, in detail, the Report submitted by the Expert Committee; the Memo of Charges and Statement of Allegations issued to Dr.Vinod Chandra S.S, Director, University Computer Centre (under suspension) and the Statement of Defence submitted by him.

The Sub-Committee enquired Dr.Vinod Chandra S.S about the following charges levelled against him:-

- 1) ***Not incorporating the essential changes in the SAGE Software:-***

Dr.Vinod Chandra S.S stated that, he effected most of the requested modifications in SAGE Software and the modified software was deployed in IT Cell (Exams) for testing and usage. He had requested the Controller of Examinations to take measures to verify the same.

Dr.Vinod Chandra S.S added that, when the IT Cell (Exams) was constituted, all the Programmers dealing with the Examination Software, including two permanent programmers and the Examination software were shifted to the IT Cell (Exams). He further stated that, the Senior Programmer, IT Cell (Exams) is under the supervision of the Controller of Examinations and giving technical support to IT Cell (Exams) does not come under his purview. But, the Sub-Committee observed that, as per the U.O regarding creation of IT Cell (Exams), the technical supervision and technical control of the IT Cell (Exams) is vested with the Director, University Computer Centre.

2) *The error in the Moderation module of the SAGE Software:-*

Dr.Vinod Chandra S.S stated that, in the original Software transferred to IT Cell (Exams), the system permits the Deputy Registrar to give moderation and then it is locked. Definite privileges were provided in the Software for Assistant / Section Officer / Assistant Registrar. Change in moderation marks can be effected only by Deputy Registrar and privileges are set accordingly, while change in Moderation Marks can be viewed by everyone in the hierarchy.

He added that, the responsibility of software development/ modification of SAGE software is vested with IT Cell (Examinations), except that of new courses modifications connected with changes in Regulations. Also that, since the establishment of IT Cell (Exams), he has no direct involvement in the day to day activities of IT Cell (Exams) and no files were submitted to him by the IT Cell (Exams), except those forwarded by the Controller of Examinations.

When the Sub-Committee asked whether he submitted any complaint that the IT Cell (Exams) is not forwarding any files to him, he replied that, he submitted complaint(s) to CE, but no reply was received.

Dr.Vinod Chandra S.S has also mentioned that, it is not feasible to manage the work of technical staff of IT Cell (Exams), which is functioning in another building.

3) *Not cancelling / inactivating the password of transferred employees:-*

Dr.Vinod Chandra S.S stated that, it is the responsibility of IT Cell (Exams) to allot passwords related to tabulation to all categories of employees and it is their responsibility to ensure that the passwords of retired / transferred employees are cancelled / inactivated. Dr.Vinod Chandra S.S added that, the Computer Centre did not receive any intimation regarding retirement or transfer of employees

4) *Not taking necessary action for properly testing the software:-*

The Sub-Committee asked, whether Security testing was done for the Software after each updation or atleast every year. Dr.Vinod Chandra S.S replied that, the Security Testing was done initially by CERT, and the same was not done every year.

Dr.Vinod Chandra S.S mentioned that, functional testing is being done by the users. The Sub-Committee noted that, functional testing is not foolproof and also that, it is not feasible for the end users to detect such logical errors, like the one that appeared in the Moderation module.

5) *Opening University Computer Centre on Sunday, without permission, when the allegation regarding unauthorized hike in moderation of marks was ongoing:-*

When the Sub-Committee asked why he opened the Computer Centre on the Sunday, he replied that, it was as per the directions from the Pro-Vice-Chancellor, Registrar and some of the Syndicate members to submit a report on the matter regarding moderation of marks.

[Statement submitted by Dr.Vinod Chandra S.S, Director, University Computer Centre (under Suspension), after hearing is appended].

Recommendation:-

After hearing Dr.Vinod Chandra S.S, the Sub-Committee recommended to convene a meeting of the Sub-Committee to discuss the further course of action to be taken on the matter.

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Item No. 10.160 **Rearrangements of sections in Dr. K.R. Narayanan Memorial Students' Amenity Centre Building – Consideration of- reg.**

(Ad.BI)

The front portion (approx 127m²-smaller block) in the ground floor of Students' Amenity Centre as in the original plan was allotted to the Post office as per U.O.No.Ad.B1(3) PL.G2] .7753/2000 dated 18.09.2017.

The Syndicate at its meeting held on 28.12.2019, vide item No.07.71 had resolved to approve the following recommendations of the Combined meeting of the standing Committee of the Syndicate on Examinations, Finance and Planning & Development, held on 23.12.2019.

1. An Examination Help Desk has to be set up at the space earmarked for the Post Office in the Students' Amenity Centre.
2. Exam related application shall be made available at a counter in the Examination Help Desk also.

U.O.No. Ad.BI(3)869/2020/47/27 dated 03.02.2020 was issued accordingly and modifying the U.O dated 18.09.2017.

Thereafter, the PRO has put forth a proposal for rearranging the sections in Students' Amenity Centre Building, since present space is inadequate to work with. Owing to the same, the Vice-chancellor, subject to reporting to the Syndicate has accorded sanction to the following rearrangements, for the smooth functioning of the sections.

1. The Public Relations Officer's Section including PRO's cabin and Public Information Officer's Section being shifted to the middle portion of the space leading to the left corner opposite to the Cash Counter.
2. The Enquiry Counter being shifted from the present space to the hall on the opposite side of Students' Amenity Centre Building.

Accordingly, U.O.No. Ad.BI (3)869/2020/48/41 was issued on 28.02.2020 in continuation to the U.O. dated 03.02.2020.

It may be noted that, as per the U.O. dated 11.07.2018 the ground floor of Students' Amenity Centre (earmarked for multipurpose shop) was allotted to Kerala University Employees' Co-operative Society (KUECS) for starting Neethi Medical Store, Photostat Centre, Snacks bar and a Stationery Centre.

In this context, the Pro-Vice-Chancellor has suggested that some necessary rearrangements are needed to manage the unconstrained crowd in the Cash Counter. Also, another space in the same building may be allotted to KUECS in lieu of the presently allotted space.

Hence, as per the orders of the Vice-Chancellor, the issuance of U.O.No.Ad.BI (3)869/2020/48/41 dated 28.02.2020 is reported to the Syndicate. Also, the matter of allotting a new space to KUECS in the Students' Amenity Centre Building is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to constitute a sub-committee consisting of the Registrar, Adv.B.Balachandran (Convenor), Adv.A.Ajikumar, Adv.K.H.Babujan, Sri.R.Arunkumar, Sri.G.Bijukumar, Members Syndicate and Dr.P.Raghavan, Joint Registrar (Acad.) to study and submit a detailed proposal for the rearrangement of sections in the Dr. K.R. Narayanan Memorial Students' Amenity Centre Building.

FURTHER RESOLVED that the sub-committee should submit the detailed proposal within one month.

Item No.10.161 **Sri. S.D Prins, Public Relations Officer on deputation to Kerala Raj Bhavan – Issuance of NOC to continue on deputation till his superannuation – Reporting of - reg**

Ref: Letter No.GS1-849/2016 dated 17.02.2020 from the Principal Secretary to Governor

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

The Principal Secretary to Government Vide letter No.GS1-849/2016 dated 17.02.2020 has requested to issue the mandatory No objection certificate in respect of Sri.S.D Prince, Public Relations Officer, University of Kerala, who is now on deputation to Kerala Raj Bhavan as he wishes to continue on deputation as Public Relations Officer at Kerala Raj Bhavan for another term w.e.f 11.03.2020 till his superannuation, ie on 31.05.2020.

No Objection has been given to him to continue as Public Relations Officer at Kerala Raj Bhavan on deputation basis under usual terms and conditions for a further period w.e.f 11.03.2020 till he attains superannuation, ie on 31.05.2020, subject to reporting to Syndicate.

The U.O No.Ad.A1.2/7539/2020 dated 06.03.2020, extending the period deputation in respect of Sri.S.D Prins is Kerala Raj Bhavan as Public Relations officer under usual terms and conditions has also been issued.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.10.162. Importance of Software Testing/Relevance of Software Testers in Kerala University – Consideration of -reg.

AR (ECL)

- Ref:-
1. Note to AR (ECL) from AD.D1 dated 01/02/2020.
 2. Minutes of the meeting held on 17/12/2019.
 3. Minutes of the meeting held on 29/01/2020.

To improve the security, product quality and saving money, the importance of software testers/software testing is imperative. Two meetings were conducted on 17/12/2019 and 29/12/2020 to discuss the inevitability of software testers in our institution.

In obedience to the orders of the Hon'ble Vice-Chancellor, the minutes of the meeting held on 29/01/2020 is placed before the Syndicate for consideration along with the minutes of the meeting held on 17/12/2019.

I. Minutes of the meeting to discuss about the relevance of Software Testing

Venue : Vice-Chancellor's Chamber
Date and Time : 17/12/2019, 12.00 noon

Vice-Chancellor (in the Chair) Sd/-

Pro Vice-Chancellor Sd/-

Member Present

1) Dr. Gopchandran K G (Member Syndicate) Sd/-

Officers Present

1) Dr. C R Prasad (Registrar-in-charge) Sd/-

2) Dr. N Gopakumar (Controller of Examinations) Sd/-

3) Dr. Aji S (Director-in-charge, KUCC) Sd/-

4) D.S Santhosh Kumar (AR, ECL) Sd/-

5) Ajith A (Assistant, IT Cell(Exams)) Sd/-

The meeting was convened to discuss the inevitability of software testing in Kerala University websites/software. The Hon'ble Vice-Chancellor has briefly described the importance of software testing in our institution and directed that all softwares in use should be tested thoroughly /updated based on the test report. He further directed that as resolved by the Syndicate, C-DAC be instructed to develop an "all in one software" without delay. It is the need of the hour to implement Biometric and Iris authentication in all softwares, he added. He has suggested that all software updations to be implemented only after the approval of the Director, Kerala University Computer Centre.

The Pro Vice-Chancellor has suggested to setup an "IT Help Desk" in Controller of Examinations building to attend the IT related queries. Students shall not be allowed to enter IT Cell (Exams), since it is a confidential constituent of the University. He has opined that the existing Data

Cell to be expanded and transferred to IDE building. He has proposed that a testing team be constituted comprising of two permanent programmers and one programmer-on-contract basis from IT Cell (Exams) to test all existing softwares. Kerala University Computer Centre shall give utmost priority to the files transited by the Controller of Examinations, he added. He has insisted that a programmer shall be present at Kerala University Computer Centre on all the days of examination in which question paper is sent online. To streamline the process of online registration, messages at Student/Lecturer/HoD/Principal level be specifically displayed in examination portal. The message “Successfully Registered” shall be given only after completing all modalities, he added.

Dr. Gopchandran K G (Member Syndicate) invited attention to a subtle point that to venture all additions/updates in softwares, prior approval of Director, Kerala University Computer Centre is to be held mandatory. To ensure prompt student services, better co-ordination of Kerala University Computer Centre and IT Cell (Exams) is inevitable for which a weekly meeting between the Controller of Examinations and the Director, Kerala University Computer Centre be arranged. The minutes of such meetings are to be submitted to the Pro Vice-Chancellor on a monthly basis. Student interaction with IT Cell (Exams) be minimized. Setting up of an IT Help Desk be a solution for it, he added. Recruitment of programmers be done urgently so that University can deploy the work force for testing and other IT related matters.

The Registrar has suggested that all existing softwares should be tested thoroughly to cop-up the needs of end users. He made a call for documentation for all existing softwares.

The Controller of Examinations stood for a comprehensive (all in one) software.

The Director, Kerala University Computer Centre has suggested that all software developments must be done under the supervision of Kerala University Computer Centre. He has urged for the recruitment of programmers and software testers to equate the demand and supply mechanism.

The Assistant Registrar (ECL) has suggested that entries of login/logout be recorded in the Personal Register by all incumbents. Strict compliance of this is inevitable for future references. Besides, all modifications/additions in the existing softwares shall be done with the explicit concurrence of the Director, Kerala University Computer Centre.

Recommendations:

1. The Pro-Vice-Chancellor may convene a monthly meeting with the Controller of Examinations and the Director, Kerala University Computer Centre.
2. To authorize the Registrar for
 - a) recruitment of programmers and software testers.
 - b) Conducting annual IT audit.
3. To authorize the Controller of Examinations for
 - a) prior approval of the Director, Kerala University Computer Centre is to be obtained for additions/updates in the softwares.
 - b) taking necessary steps to expand and transfer the Data Cell to IDE building, Biometric window shall be installed.
 - c) implementing “IT Help Desk” in the Controller of Examinations’ building.
 - d) details of login /logout of incumbents be recorded in Personal Register. Circular to the effect be issued.
 - e) co-ordinating activities between IT Cell(Exams) and Kerala University Computer Centre.
4. To authorize the Director, Kerala University Computer Centre for
 - a) implementing white box (code level) testing in all existing softwares with the help of C-DAC.
 - b) Implementing all SDLC (requirement gathering, design, implementation, testing & maintenance) in the softwares.
 - c) the development of a comprehensive software to suit to all examination purposes. C-DAC be effectively consulted for its implementation.
 - d) implementing an Iris based and Bio-metric authentication.

- e) segmented division messages at Student/Lecturer/HOD/ Principal levels. Messages displayed separately in the examination portal at the time of registration.
- f) attributing utmost priority to files transited by the Controller of Examinations.
- g) ensuring the attendance of a programmer at Kerala University Computer Centre in the days of examination resorting to online question papers.

II. Minutes of the meeting to discuss the IT related issues in Examination Wing

Venue : Pro Vice-Chancellor's Chamber
Date and Time : 29/01/2020, 2.00 PM

Pro Vice Chancellor (in the chair)

Sd/-

Officer's Present

- | | | | |
|----|------------------|------------------------------------|------|
| 1. | Dr. N Gopakumar | (Controller of Examinations) | Sd/- |
| 2. | Hema Anandan | (Assistant Registrar (ECL)) | Sd/- |
| 3. | Anupama P.S | (Section Officer, IT Cell (exams)) | Sd/- |
| 4. | Sunija M Rasheed | (Senior Programmer, KUCC) | Sd/- |
| 5. | Ajith A | (Assistant, IT cell (exams)) | Sd/- |

The meeting was convened to discuss the IT related issues in Examination Wing. At the outset the Pro Vice-Chancellor briefly described the inevitability of a bug free Software in Tabulation Sections. He emphasized that it is the need of the hour for the recruitment of software testers to improve the security and product quality of softwares. He opined a weekly meeting to be conducted at CE's chamber with Director, Kerala University Computer Centre. He further directed to frame an IT policy, so as to facilitate IT Audit.

The Controller of Examinations opined that a thoroughly tested software is essential for the successful running of tabulation sections. He suggested that a training programme to be conducted at Kerala University Computer Centre on "Work flow of Tabulation softwares" for fresh appointees joined after the last training date.

Smt.Sunija M Rasheed, Senior programmer on behalf of Director, Kerala University Computer Centre, suggested that a weekly meeting to be conducted at Computer Centre with all programmers including Contract Programmers. She suggested that additional security features are to be included in all the existing tabulation softwares. She opined that after making updations in the tabulation Softwares, a testing may be conducted by the help of two assistants from the concerned section and monitored by the IT Cell. The report after testing process shall be endorsed by the Director, Kerala University Computer Centre. She briefly described the inevitability of software testers in our institution.

Recommendations

1. To authorize the Controller of Examinations for
 - a. conducting a weekly minuted meeting at CE's chamber with Director Kerala University Computer Centre to discuss the IT related issues in tabulation softwares.
 - b. testing the modifications in the tabulation softwares by the help of 2 assistants from the concerned section and monitored by IT Cell.
2. To authorize the Director, Kerala University Computer Centre for
 - a. framing an IT policy so as to facilitate IT audit.
 - b. endorsing the test report after the testing done by the assistants from the concerned section on software updations .
 - c. conducting a training programme on "Work flow of tabulation softwares" to fresh appointees in the examination wing.
 - d. conducting a weekly meeting at Kerala University Computer Centre with all programmers including Contract Programmers.
 - e. including additional security features to all existing tabulation softwares.

The recommendation Sl. No.4 of the meeting convened on 17/12/2019 was also re-discussed and recommended to modify

- a. Implementing a white box (code level) testing in all existing tabulation softwares with the help of C-DAC.

- b. Implementing all SDLC (requirement gathering, design, implementation, testing and maintenance) in the newly developed tabulation Softwares.
- c. To be deleted
- d. To study the possibility of implementing bio-metric authentication in tabulation softwares.

e,f and g remains the same.

The other recommendations of the meeting held on 17/12/2019 remains same as follows

1. The Pro Vice-Chancellor may convene a monthly meeting with the Controller of Examinations and the Director, Kerala University Computer Centre.
2. To authorize the Registrar for
 - a. recruitment of programmers and software testers.
 - b. Conducting annual IT audit.
3. To authorize the Controller of Examinations for
 - a. prior approval of the Director, Kerala University Computer Centre is to be obtained for additions/updates in the softwares.
 - b. taking necessary steps to expand and transfer the Data Cell to IDE building, Biometric window shall be installed.
 - c. implementing "IT Help Desk" in the Controller of Examinations' building.
 - d. details of login /logout of incumbents be recorded in Personal Register. Circular to the effect be issued.
 - e. co-ordinating activities between IT Cell(Exams) and Kerala University Computer Centre.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting to discuss about the relevance of Software Testing held on 17/12/2019 and 29/12/2020, be approved.

Item No.10.163. Minutes of the Meeting of the Standing Committee of the Syndicate on Finance held on 06.03.2020 – Approval – reg.

(Ad.AVI)

The minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 06.03.2020 is appended.

In view of the urgency, the Vice-Chancellor has approved the recommendation in item no.05 in the minutes, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendation in item no. 05 in the minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 06.03.2020 is reported to the Syndicate and the recommendation on remaining items in the said minutes is placed before the Syndicate for approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Finance

Date & Time : 06th March 2020, 04.00 p.m.
Venue : Pro-Vice-Chancellor's Chamber

Members present

1. Adv. K. H. Babujan (Convener on Chair)
2. Adv. B. Balachandran
3. Sri. Bijukumar G
4. Dr. S. Nazeeb
5. Dr. Vijayan Pillai M
6. Adv. A. Ajikumar
7. Dr. K.G. Gopchandran
8. Dr. K.B. Manoj

Members absent

1. Adv. Muralidharan Pillai. G
2. Sri. B. P. Murali
3. Dr. B. Unnikrishnan Nair

Item No. 10.163.01: Establishment of Centre for West Asian Studies--reg.

(Ac D)

The Budget Speech 2019-'20 of University of Kerala envisaged starting of 'Centre for West Asian Studies' at the Department of Islamic Studies. An amount of Rs 4 lakh (Rupees Four Lakh Only) was earmarked for the Centre.

The Budget Implementation Cell at its meeting held on 16.03.2019 vide item no: 47 recommended to authorize the HoD of Islamic Studies to submit a proposal on the item and to place it before the meeting of the Standing Committee of the Syndicate on Academics and Research.

The Syndicate at its meeting held on 28.03.2019 vide item no: 07.70 resolved to approve the recommendations of the Budget Implementation Cell.

The Head, Department of Islamic Studies had submitted the proposal for the establishment of Centre for West Asian Studies. The working proposal of activities and budget estimate for the proposed centre is as below:

Academic Activities

- a. Conducting International, National and Local Level Talks- Engaging scholars, policy experts, foreign diplomats.
- b. Conducting National and International Seminars.
- c. Conducting National Level workshops.
- d. Publication of Journal of West Asian Studies (JWAS): An inter-disciplinary research journal that publishes critically innovative and cutting-edge researches on diverse aspects of the West Asian Region.
- e. Outreach cultural programmes of the Gulf States in association with cultural attaches of consulates in the country.
- f. Setting up of Audio- Visual Library.

Budget Estimates (Initial and for One Year)

Sl. No	Items	No. required/ No. of events	Estimated Amount (Rs)
1.	For conducting International, National and Local Level Talks engaging eminent scholars	Quarterly	1,00,000/-
2.	For conducting National and International Seminars	Once in a year	1,00,000/-
3.	Publication of Journal	Once in a year	1,00,000/-
4.	Setting up of Audio- Visual Library	--	50,000/-
5.	Miscellaneous Expenses such as TA/DA, Stationery etc.	--	50,000/-
		Total	Rs. 4,00,000/- (Rupees Four Lakh Only)

The remark from Finance section was obtained. The Finance section has remarked that as the non plan funds of the University is not sufficient enough to meet the recurring expenses of the Centre, alternate sources may be explored.

The Head, Department of Islamic Studies has suggested the name of Sri. Ashraf A, Assistant Professor, Department of Islamic Studies as the Hon. Director for the Centre

The matter was placed before the Standing Committee of the Syndicate on Academics and Research for consideration. The Syndicate at its meeting held on 13.01.2020 vide item no: 08.76.D3 resolved to approve the recommendations of the Standing Committee of the Syndicate on Academics and Research ie., to approve the proposal in principle and to place the proposal in the Standing Committee of the Syndicate on Finance.

The Committee considered the matter and recommended to approve the proposal submitted by the Head, Department of Islamic Studies, with the following modifications:

1. *An amount of Rs.2,00,000/- (Rupees Two Lakh only) proposed by the Head, for conducting International, National and Local Level Talks/ Seminars may be utilized for meeting the initial expenses for introducing new certified courses in the Centre.*
2. *An amount of Rs.1,00,000/- (Rupees One Lakh only) proposed by the Head, for the publication of the Journal annually, may be utilized for publishing the same bi-annually.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 06.03.2020, be approved.

Item No. 10.163.02: Release of retiral benefits to Sri. Joseph P.T, Assistant Executive Engineer, Engineering Unit, Kariavattom—reg.

(Ad AIII)

Sri. Joseph P.T, Assistant Executive Engineer, retired from University service on 31.05.2019. Only provisional pension has been granted to him (withholding DCRG and commutation) pending clearance of the objection raised against him in connection with the work of ICT-Integration - Examination Computerized Lab in the Controller of Examination building at S.H. Campus, on the basis of the report of the University Engineer, forwarded by Ad DII section.

It may be noted that, provisional pension has been released to him vide U.O dated 03.02.2020, based on the remarks obtained from the Finance and Legal wing and the resolution of the Syndicate held on 13.01.2020. It is also resolved to place the whole matter to the Standing Committee of the Syndicate on Finance. It may also be noted that, as per letter dated 04.01.2020 forwarded by the University Engineer, it is stated that “no financial loss has occurred in connection with the subject work since the amount paid to M/s SIDCO has been adjusted from the retention amount recovered from M/s SIDCO. It is also informed that no financial loss sustained to the University on account of this work. As regards to the liabilities in respect of the incumbents, both the incumbents are liable for the mistakes, for which any action to be taken may be finalised at appropriate level. It is learnt that the file regarding the course of action to be adopted in case of retired employees committing administrative lapses during their period of service has been submitted to the Legal Adviser's section for remarks. No further reports including that of liability/non-liability has been received till date.

The Committee considered the matter and recommended to place the matter before the committee along with legal opinion on the same and necessary instruction may be given to the University Engineer, to be present at the meeting.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 06.03.2020, be approved.

Item No. 10.163.03: Revision of guidelines regarding refund of fee in accordance with UGC rules (notifications dated 06.12.2016 & of October 2018)-approval of the minutes- reg.

(Ad B II)

University Grants Commission has put forth a five-tier system for refund of fee remitted by the student, if the student chooses to withdraw from the programme of study, as detailed below:

Sl No.	Percentage of refund of fee	Point of time when notice of withdrawal of admission is received in the Institution
1.	100%	15 days or more before the formally-notified last date of admission.
2.	90%	Less than 15 days before the formally-notified last date of admission
3.	80%	15 days or less after the formally notified last date of admission
4.	50%	30 days or less, but more than 15 days, after formally-notified last date of admission
5.	00%	More than 30 days after formally notified last date of admission

(Fee inclusive of course fee & non-tuition fee, but exclusive of caution money & security deposit)

Accordingly, the matter was placed in the Standing Committee of the Syndicate on Finance held on 25.04.2019 and it was resolved to constitute a sub-committee comprising the Convener, Standing Committee of the Syndicate on Finance, Dr. P. Rajeshkumar, Member Syndicate and Dr. S. Nazeeb, Member Syndicate to study the matter in detail and to submit a report. Hence, the sub-committee was constituted vide U.O No. Ad BII/1/49914/2018 dated 30.05.2018. The Sub-Committee was reconstituted vide U.O No. Ad BII/1/49914/2019 dated 12.11.2019.

The Committee considered the matter and recommended the following:

1. To approve the minutes of the meeting of the sub-committee held on 30.01.2020.
2. To implement the recommendations of the sub-committee in respect of the tuition fee paid by the students of the self financing institutions/ Departments/ centres of the University.
3. To approach the Government for a clarification in respect of the fees paid by the students of Government/ Aided/ Self Financing affiliated colleges.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 06.03.2020, be approved.

Item No. 10.163.04: Fee Structure of M.Sc Mathematics with Finance & Computation- reg. (CSS)

The HOD, Department of Mathematics has forwarded the fee structure approved by the Doctoral Committee of the new course, M.Sc Mathematics with Finance & Computation. The same was placed before the CSS Academic Committee (Appendix II). The CSS Academic Committee in its meeting held on 03.02.2020 vide item no.03 recommended to refer the item to the Standing Committee of the Syndicate on Finance.

The Committee considered the matter and recommended to approve the fee structure submitted by the HOD, Department of Mathematics.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 06.03.2020, be approved.

Item No. 10.163.05 : UG programmes offered through SDE – Project/ Dissertation/ Practical – Examination fee – approval – reg. (Ac.AII)

As per U.O no. Ac.AII/1/REF/2013 dated 27.03.2013 prescribing examination fees for courses under SDE, no separate fees were prescribed for Practical /case study/ Project.

After implementation of semesterised pattern for UG programmes in SDE adopting the Scheme and Syllabi of regular programmes, Project/ dissertation and practical also became part of SDE curriculum.

Hence, the need for prescribing examination fee has become necessary and the tabulation wing has pointed out the urgency in notifying the examination in order to go in tune with the academic calendar. The fee levied for regular mode are detailed below.

Submission of Project/Dissertation--100 [UO no.Ac.AV/1/(project fee)/2012 dated 6.10.12]

Practical examination -- 50 [UO no.Ac.AIII/1/2010 dated 28.9.2010,

UO no. Ac. AIV/2/27/2016 dated 28.12.16]

As ordered by the Vice Chancellor, the question of extending the rate of fee prescribed for Project/ dissertation/practical under regular mode to UG courses offered through SDE, unless otherwise specified, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation

The committee considered the matter and recommended to extend the rate of fee prescribed for the submission of Project/dissertation and practical examination under regular mode, to UG courses offered through SDE also, unless otherwise specified, as detailed below:

- | | | |
|---------------------------------------|---|----------|
| 1. Submission of Project/Dissertation | - | Rs.100/- |
| 2. Practical examination | - | Rs. 50/- |

It was also recommended that, considering the exigency of the matter the above recommendation of the committee may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974 for initiating immediate action.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 06.03.2020, be noted.

Item No.10.164 Audit Report 2017-18- Sub Committee of the Syndicate for detailed study of Audit Replies for the Audit Report – Minutes of the meeting- Consideration of -Reg:

(OAD III)

The Syndicate meeting held on 25.05.2019 vide Item no 09.36 had considered and approved the Audit Report 2017-18 for being laid before the Senate and further resolved to authorize the Registrar and Finance Officer to consolidate the audit replies and present the same before Sub-Committee consisting of Convenors of Standing Committees of the Syndicate on Finance, Planning and Development, Affiliation of Colleges, Departments and other Institutions of the University along with Dr. B. Unnikrishnan Nair, Dr. K.B. Manoj, Dr. K.R Kavitha and Sri. M. Harikrishnan, Members Syndicate for being forwarded to the Kerala State Audit Department and the Government.

The Senate held on 13.06.2019 vide item no 05 considered and approved the Audit Report for the year 2017-18.

Due to the absence of some of the members in the present Syndicate proposed to the Sub-Committee by the then Syndicate, Hon'ble Vice Chancellor reconstituted the Sub-Committee with the following members.1) Convenor, Standing Committee of the Syndicate on Finance, 2)Convenor, Standing Committee of the Syndicate on Planning & Development, 3) Convenor, Standing Committee of the Syndicate on Affiliation of Colleges, 4) Convenor, Standing Committee of the Syndicate on Departments & other Institutions, 5) Sri. G. Bijukumar, Member Syndicate, 6) Dr. S. Nazeeb, Member Syndicate, 7) Dr. K. G. Gopchandran, Member Syndicate.

A meeting of the Sub Committee reconstituted was held on 12.02.2020 and detailed review of the replies were conducted.

Hence the following matter is submitted for consideration of the Syndicate:

- (a) Minutes of the meeting of the Sub-Committee constituted to study the replies of the Audit report 2017-18, held on 12.02.2020.
- (b) To approve the replies to the Audit report of 2017-18 prepared after incorporating the changes as recommended by the Sub-Committee and to forward the replies to the Joint Director, Kerala State Audit Department and to the Government.

2017-18 വർഷത്തെ ഓഡിറ്റ് റിപ്പോർട്ട് പരാമർശങ്ങളുടെമറുപടി പരിശോധിക്കുന്നതിന് വേണ്ടി 25.05.2019 ലെ സിൻഡിക്കേറ്റ് ഇനം 9.36 ലെ തീരുമാനമനുസരിച്ചുപ്രകാശിപ്പിച്ച ഉപസമിതിയുടെ 12.02.2020-ാം തീയതി 10.30-ന്

PVCയുടെ ചേംബറിൽ കൂടിയ യോഗത്തിന്റെ മിനുട്ട്സ്

ഹാജർ

- 1. അഡ്വ.കെ.എച്ച്.ബാബുജൻ, കൺവീനർ, ഫിനാൻസ് സ്റ്റാന്റിംഗ് കമ്മിറ്റി
- 2. അഡ്വ. ജി. മുരളീധരൻ പിള്ള, കൺവീനർ സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓൺ അഫിലിയേഷൻ ഓഫ് കോളേജസ്
- 3. ശ്രീ. ജി. ബിജുകുമാർ (മെമ്പർ സിൻഡിക്കേറ്റ്)
- 4. ശ്രീ. ജയരാജ്, കൺവീനർ സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓൺ ഡിപ്പാർട്ട്മെന്റ്സ് & അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസ്
- 5. ഡോ. എസ്. നസീബ് (മെമ്പർ സിൻഡിക്കേറ്റ്)
- 6. ഫിനാൻസ് ഓഫീസർ

യോഗം 12.02.2020 രാവിലെ 10.30-ന് ഫിനാൻസ് സ്റ്റാന്റിംഗ് കമ്മിറ്റി കൺവീനർ അഡ്വ.കെ.എച്ച് ബാബുജന്റെ അധ്യക്ഷതയിൽ ആരംഭിച്ചു. താഴെപ്പറയുന്ന

കമ്മിറ്റി തീരുമാനങ്ങൾ

1.കേരളസർവ്വകലാശാലയ്ക്കായി ന്യൂ റെവന്യൂ പ്ലാൻ പ്രകാരം പുറത്തിറക്കുന്ന ഓഡിറ്റ് റിപ്പോർട്ടിൽ പരാമർശിക്കുന്ന വിവിധ വിഷയങ്ങൾ ഇനം തിരിച്ച് ബന്ധപ്പെട്ട പഠന വകുപ്പുകൾ/ വകുപ്പ് മേധാവികൾ/ യൂണിവേഴ്സിറ്റി എഞ്ചിനീയർ/ മറ്റ് തലവൻമാർ/ സെക്ഷനുകൾ/ സെക്ഷൻ മേധാവികൾ എന്നിവരുടെ യോഗം വിളിച്ചു ചേർത്ത് ഓഡിറ്റിൽ പരാമർശിച്ചിട്ടുള്ള വീഴ്ചകൾ, ക്രമക്കേടുകൾ, പരിഹാര നിർദ്ദേശങ്ങൾ എന്നിവ ചർച്ച

ചെയ്ത് മേലിൽ ആവർത്തിക്കാതിരിക്കുന്നതിന് വേണ്ടിയുള്ള പരിഹാര നിർദ്ദേശങ്ങളും നടപടികളും ബന്ധപ്പെട്ട സെക്ഷനുകൾ/ വകുപ്പുകൾ മുഖേന സമയബന്ധിതമായി കൈക്കൊള്ളുന്നതിന് തീരുമാനിച്ചു. മീറ്റിംഗുകൾ യഥാസമയം വിളിച്ചു ചേർക്കുന്നതിന് രജിസ്ട്രാറെ ചുമതലപ്പെടുത്തുവാൻ ശുപാർശചെയ്തു.

2. താഴെപ്പറയുന്ന ഖണ്ഡികകളുമായി ബന്ധപ്പെട്ട ഓഡിറ്റ് പരാമർശങ്ങൾ വകുപ്പുമേധാവികൾ, സെന്റർ ഡയറക്ടർമാർ, യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിംഗ് കോളേജ് പ്രിൻസിപ്പൽ, അസിസ്റ്റന്റ് രജിസ്ട്രാർ, മഹാനിലം വിഭാഗ മേധാവി, ലൈബ്രറി വിഭാഗം ഇവയുമായി ബന്ധപ്പെട്ട സെക്ഷൻ മേധാവികൾ എന്നിവരുമായി ചർച്ച ചെയ്ത് നടപടികൾ സ്വീകരിക്കുന്നതിനായി രജിസ്ട്രാറെ ചുമതലപ്പെടുത്തുവാൻ ശുപാർശചെയ്തു.

1.2.6	ബഡ്ജറ്റിൽ ഭീമമായതുക നീക്കിയിരിപ്പുണ്ടെങ്കിലും പരിമിതമായ തുക മാത്രമേ ചെലവ് രേഖപ്പെടുത്തുന്നുള്ളൂ
112	ഭാഷയ്ക്കും സർവകലാശാലയ്ക്കും പരിഹരിക്കാനാവാത്ത നഷ്ടമുളവാക്കിയ ഒൻപതാം വോള്യം മലയാള മഹാ നിലം
115	എൻഡോവ്മെന്റ് ഫണ്ടുകളുടെവിതരണംകൈകാര്യംചെയ്യൽ
127	കാമ്പസിലെബ്രറി ലക്ഷങ്ങൾ ചെലവഴിച്ചിട്ടും പ്രവർത്തന പുരോഗതികൈവരിച്ചില്ല.
22	സംസ്ഥാന പ്ലാൻ ഫണ്ട് പൂർണ്ണതോതിൽ ലഭിച്ചില്ല
	എ) 2016-17 വർഷംലഘുമാരെ ലേക്ക്മാറ്റിയ പ്ലാൻ ഫണ്ട് വിഹിതം 616.69 ലക്ഷംരൂപ ലഭിച്ചില്ല
	ബി) 2017-18 വർഷംസമയബന്ധിതമായി പദ്ധതി നടപ്പാക്കിയില്ല- 5 കോടി നഷ്ടപ്പെട്ടു.
214	സർവകലാശാല എഞ്ചിനീയറിംഗ് കോളേജിലെ വരവ് നഷ്ടം
	എ) ട്യൂഷൻ ഫീസ് 41.39 ലക്ഷത്തിന്റെകുടിശ്ശിക.
	ബി) സർവകലാശാലഎഞ്ചിനീയറിംഗ്കോളേജ്വിദ്യാർത്ഥികളിൽ നിന്നും പിരിക്കുന്ന ഫീസ്സമയ ബന്ധിതമായികെ.യു.എഫിൽ അടവാക്കുന്നില്ല.

3. ഖണ്ഡിക 1.4.3 പുനർമൂല്യനിർണ്ണയം - മാർക്കിംഗ്ഗണ്യമായ അന്തരം എന്ന ഖണ്ഡികയുടെ പരാമർശത്തിന്റെ അടിസ്ഥാനത്തിൽ വർഷത്തിൽ 2 തവണ റിവ്യാലുവേഷൻ മാർക്കുകളുടെ അന്തരം പരിശോധിച്ച് സ്റ്റാറ്റിസ്റ്റിക്കൽ അനാലിസിസ് നടത്തി ആ റിപ്പോർട്ട് പരീക്ഷാ കൺട്രോളർ എക്സാം കമ്മിറ്റിയിൽ സമർപ്പിക്കേണ്ടതാണ്.

4. ഖണ്ഡിക 18 എക്സാം സ്റ്റോർ ഉത്തരക്കടലാസുകളുടെ വിതരണവും ഏകോപനവും തൃപ്തികരമല്ല എന്ന ഖണ്ഡികയുടെ പരാമർശത്തിന്റെ അടിസ്ഥാനത്തിൽ പരീക്ഷ പേപ്പറുകൾ സെന്ററുകളിൽ സൂക്ഷിക്കുന്നതും തിരിച്ചെടുക്കുന്നതും ആയിബന്ധപ്പെട്ട വിഷയം എക്സാം കമ്മിറ്റിക്ക് വിശദ ചർച്ചക്ക് വിടാൻശുപാർശചെയ്തു.

5. ഖണ്ഡിക 1.21 - ട്രാൻസ്പോർട്ട് വിംഗ് യാത്രാനിരക്ക് കാലോചിതമായി പരിഷ്കരിക്കേണ്ടതാണ് എന്ന ഖണ്ഡികയുമായി ബന്ധപ്പെട്ട ഓഡിറ്റ് പരാമർശംവിശദമായി ചർച്ച ചെയ്യുവാൻ ഫിനാൻസ് കമ്മിറ്റിയെ ചുമതലപ്പെടുത്തുവാൻ ശുപാർശചെയ്തു.

6. ചുവടെ നൽകിയയൂണിവേഴ്സിറ്റിഎഞ്ചിനീയർമറുപടി നൽകേണ്ട പരാമർശങ്ങളായ

124	പ്രവൃത്തി നിർവ്വഹണത്തിൽ അനിയന്ത്രിതമായ കാലതാമസം
34	ലീകിഡ് നൈഡ്രജൻ പ്ലാന്റ് സ്ഥാപിക്കുന്നതിനുള്ള റൂം നിർമ്മാണം അധികനിരക്ക് അനുവദിച്ചത് - അംഗീകരിക്കുന്നില്ല
37	സെന്ററോസ് കാമ്പസ് സ്ട്രീറ്റ്ലൈറ്റ്സ്ഥാപിക്കൽ - പ്രവൃത്തിയിലെ അപാകതകൾ
38.	എസ്റ്റിമേറ്റിൽ വകയിരുത്താത്ത ചെലവ് -5.17 ലക്ഷം രൂപ
39	ജലലഭ്യത ഉറപ്പാക്കുന്നതിനും വാട്ടർചാർജ്ജ് കുറയ്ക്കുന്നതിനുമായി ലക്ഷ്യമിട്ട് തയ്യാറാക്കിയ പദ്ധതി - തുറന്ന കിണർ നിർമ്മാണം ലക്ഷ്യം കൈവരിച്ചില്ല -ചെലവ് തടസ്സപ്പെടുത്തുന്നു
310	എസ്റ്റിമേറ്റ് തയ്യാറാക്കിയതിലെ അപാകത <input type="checkbox"/> അധിക ഇനങ്ങൾ അംഗീകരിക്കുന്നില്ല -60,322/രൂപയുടെ ചെലവ് തടസ്സപ്പെടുത്തുന്നു.
314	മരാമത്ത് പ്രവൃത്തികളുടെ നിർവ്വഹണം കാര്യക്ഷമമല്ല

എന്നിവയുടെ നിലവിലെ സ്ഥിതി പ്ലാനിംഗ് കമ്മിറ്റിയെ ബോധ്യപ്പെടുത്തുവാൻ യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിംഗ് ചുമതലപ്പെടുത്തി തീരുമാനിച്ചു.

ഇതുമായി ബന്ധപ്പെട്ട യോഗം ബന്ധപ്പെട്ട സെക്ഷനുകളെ ഉൾപ്പെടുത്തി വിളിച്ചു ചേർക്കുന്നതിനായി രജിസ്ട്രാറെ ചുമതലപ്പെടുത്തുവാൻ ശുപാർശചെയ്തു.

7. ചുവടെ നൽകിയഖണ്ഡികകളുമായി ബന്ധപ്പെട്ട മറുപടികൾ നിലവിലെ സ്ഥിതികുടി രേഖപ്പെടുത്തി പുതുക്കിവാങ്ങി ഉൾപ്പെടുത്തുന്നതിന് ശുപാർശചെയ്തു.

1.4.1	പരീക്ഷാ നടത്തിപ്പിൽഇ-സംവിധാനം അനിവാര്യം
1-5 (11& 12)	സർവകലാശാലയുടെ ഭൂമിപരിരക്ഷണ നടപടി അനിവാര്യം-
1-8	എക്സാം സ്റ്റോർ ഉത്തരക്കടലാസുകളുടെ വിതരണവും -ഏകോപനവും തൃപ്തികരമല്ല.

1-9	സർക്കാരുത്തരവുകള് നടപ്പിലാക്കുന്നതില് സർവ്വകലാശാലയ്ക്ക് വ്യത്യസ്ത സമീപനം
1-13	സർവ്വകലാശാല ലൈബ്രറിയൻമാരുടെ അനധികൃത സ്ഥാനക്കയറ്റം
1-18	ചാൻസിലേഴ്സ് അവാർഡ് .വിനിയോഗിച്ചില്ല ലഭിച്ച തുക -
1-21	ട്രാൻസ്പോർട്ട് വിംഗ് .യാത്രാനിരക്ക് കാലോചിതമായി പരിഷ്കരിക്കേണ്ടതാണ്
1-22	പെർഫോമിംഗ്&വിഷ്ണു ആർട്സ് അനിവാര്യം -ടിയന്തരഇടപെടൽ
1-24	പ്രവൃത്തി നിർവ്വഹണത്തില് അനിയന്ത്രിതമായ കാലതാമസം
126	കെ.യു.സി.റ്റി.ഇ അഞ്ചൽ - അഡ്മിഷൻ നടപടിസുതാര്യമല്ല
129	സ്ഥിരഅധ്യാപകരുടെ അഭാവം -ഉന്നതവിദ്യാഭ്യാസത്തിനും ഗവേഷണത്തിനും മങ്ങലേൽപ്പിക്കുന്നു.
33	ഇൻഷുറൻസ്
39	ജലലഭ്യത ഉറപ്പാക്കുന്നതിനും വാട്ടർചാർജ്ജ് കുറയ്ക്കുന്നതിനുമായി ലക്ഷ്യമിട്ട് തയ്യാറാക്കിയ പദ്ധതി തുറന്നുകിണർനിർമ്മാണം - ലക്ഷ്യംകൈവരിച്ചില്ല - ചെലവ്തടസ്സപ്പെടുത്തുന്നു
316	സ്റ്റാൻഡിംഗ് കൗൺസിൽ നിലവിലുണ്ടായിരിക്കെ, മറ്റ് അഭിഭാഷകർക്ക് ഫീസ് നൽകിയിരിക്കുന്നു.
318	ഇ.പി.എഫ്

8.ഖണ്ഡിക 2.7- 'സ്പെഷ്യൽ ഫീസ് - വിവിധ കോളേജുകളിൽ നിന്നും 4609825/- രൂപ പിരിച്ചെടുക്കാൻ അവശേഷിക്കുന്നു' എന്ന ഖണ്ഡികയുടെ പരാമർശത്തിന്റെ അടിസ്ഥാനത്തിൽ പ്രസ്തുതകുടിശ്ശികകൾക്കു കാനൂളുകോളേജുകളുടെ വിശദാംശം അഫിലിയേഷൻ കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നതിന് ബന്ധപ്പെട്ട സെക്ഷനെ ചുമതലപ്പെടുത്തി തീരുമാനിച്ചു.

9. താഴെ നൽകിയ ഖണ്ഡികകളിലെ പരാമർശങ്ങൾ പരിശോധിച്ചു തുടർ നടപടികൾ കൃത്യമായി കൈക്കൊള്ളുവാൻ എസ്റ്റേറ്റ് ഓഫീസർ, യൂണിവേഴ്സിറ്റി എഞ്ചിനീയർ ബന്ധപ്പെട്ട സെക്ഷനുകൾ എന്നിവരെ ചുമതലപ്പെടുത്തുവാൻ ശുപാർശ ചെയ്തു.

28	ഗ്രീൻ ഫീൽഡ് സ്റ്റേഡിയം-സർവ്വകലാശാലയ്ക്ക് 12 കോടി (12,34,08,474/-) രൂപയുടെ വരവ് നഷ്ടം.
39	ജലലഭ്യത ഉറപ്പാക്കുന്നതിനും വാട്ടർചാർജ്ജ് കുറയ്ക്കുന്നതിനുമായി ലക്ഷ്യമിട്ട് തയ്യാറാക്കിയ പദ്ധതി തുറന്ന കിണർ നിർമ്മാണം - ലക്ഷ്യംകൈവരിച്ചില്ല - ചെലവ്തടസ്സപ്പെടുത്തുന്നു

10. തിരുത്തലുകൾ വരുത്തുവാൻ ആവശ്യപ്പെട്ടിരിക്കുന്ന മറുപടികൾ (ഇനം നമ്പർ 7), ശുപാർശ പ്രകാരമുള്ള തിരുത്തലുകൾ വരുത്തിയ ശേഷം മറുപടികൾ ജോയിന്റ് ഡയറക്ടർക്കും ഗവൺമെന്റിനും കൈമാറാൻ ശുപാർശ ചെയ്തു തീരുമാനിച്ചു.
 യോഗം ഉച്ചക്ക് 1.30ന് പര്യവസാനിച്ചു

Resolution of the Syndicate

RESOLVED that the above recommendations of the Meeting of the Sub Committee of the Syndicate for detailed study of Audit Replies for the Audit Report 2017-18 held on 12.02.2020, be approved.

FURTHER RESOLVED to authorise the Pro-Vice-Chancellor to initiate immediate steps for the appointment of Editor on contract basis in Malayalam Lexicon Department.

ALSO RESOLVED to inform the Kerala Public Service Commission to take immediate steps for the appointment of Editor and Assistant Editor in the Malayalam Lexicon Department.

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Item No.10.165 Panel of examiners for evaluation of Ph.D thesis- approved by Hon'ble Vice-Chancellor-reporting-reg-

(Ac.E.II)

The Panel of examiners of the following candidates have been approved by the Hon'ble Vice-Chancellor in exercise of his powers and functions of the Syndicate of the University conferred in him vide section 10(13) of Kerala University Act 1974.

SI No.	Name of the Candidate	Name of the Supervising Teacher	Faculty	Subject
1.	S. Swetha	Dr. Pramod Kiran R. B	Science	Aquatic Biology & Fisheries
2.	Meera R Nair	Guide Dr. Salom Jnana Thanga	Applied Sciences & Technology	Environmental Sciences

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

		Co-guide Dr. V Sobha		
3.	Asha. A	Dr. S. Suma	Science	Chemistry
4.	Ameen Sha. M	Dr. S. M. A Shibli	Science	Chemistry
5.	Smitha T. R	Dr. K. H Prema	Science	Chemistry
6.	Anjali Devi J. S	Dr. Sony George	Science	Chemistry
7.	Vinu V Dev	Dr. Anoop Krishnan. K	Science	Chemistry
8.	Lekshmi V Kumar	Dr. Rathika Nath	Science	Chemistry
9.	Athira L. S	Dr. Balachandran. S	Science	Chemistry
10.	Surya. R	Guide Dr. Manohar D Mullassery Co-guide Dr. Noeline B Fernandez	Science	Chemistry
11.	Lekshmi C S Nair	Dr. Balachandran. S	Science	Chemistry
12.	Pinky Abraham	Guide Dr. Chithra P. G Co-guide Dr. Anitha Kumari. Y	Science	Chemistry
13.	Renjini. S	Guide - Dr. Chithra P. G Co-guide Dr. Anitha Kumari. Y	Science	Chemistry
14.	Sruthy. B	Guide Dr. M. S Latha Co-guide Dr. Sherly P Anand	Science	Chemistry
15.	Remya. R	Dr. S. Amina	Science	Zoology
16.	Sujitha P. C	Dr. G. Prasad	Science	Zoology
17.	Dhanya. P	Dr. S. Amina	Science	Zoology
18.	Seethal G. S	Dr. M. C Subhash Peter	Science	Zoology
19.	Shilpa Narayanan	Guide Dr. M. C Subhash Peter Co-guide Dr. Valsa Jacob	Science	Zoology
20.	J. Nirmala Jeyarani	Dr. Devi Priya. V	Science	Botany
21.	Nisha A. P	Dr. P. M Radhamany	Science	Botany
22.	Anto Mathew	Guide Dr. Anil Kumar. C Co-guide Dr. K. B Ramesh Kumar	Science	Botany
23.	Sreeju N	Dr. Daizy Philip	Science	Physics
24.	Suji K. J.	Dr. Prince P. R.	Science	Physics
25.	Jesby George	Dr. D. Sajjan	Science	Physics
26.	Bindu Christopher	Guide - Dr. P. J. Jojo Co-guide Dr. Sheena Mary Y.	Science	Physics
27.	Meenu Venugopal	Dr. H. Padma Kumar	Science	Physics
28.	Renju U. A.	Dr. P. Prabhakar Rao	Science	Physics
29.	Lavanya S.	Dr. S. Sijikumar	Science	Physics
30.	Varnana M. Kumar	Guide Dr. J. Binoy Co-guide Dr. T. E. Girish	Science	Physics
31.	Thara N. Sathyan	Guide Dr. J. Binoy Co-guide Dr. T. E. Girish	Science	Physics

32.	Parvathi S. Babu	Dr. P. Prabhakar Rao	Science	Physics
33.	Santhosh Kumar G.	Dr. Prince P. R.	Science	Physics
34.	Bhagyalekshmi G. L.	Dr. Deepthi N. Rajendran	Science	Physics
35.	Sidhartha Sarma S.K.	Dr. S. Narmada	Science	Mathematics
36.	Jomy Punalal	Dr. S. Babu	Science	Mathematics
37.	Sreeja P.	Prof. Hariharan S.	Electrical and Electronics Engineering	Engineering and Technology
38.	Anitha Edison	Dr. Jiji C. V.	Electronics and Communication Engineering	Engineering and Technology
39	Blossom Treesa Bastian	Dr. Jiji C. V.	Electronics and Communication Engineering	Engineering and Technology
40	Jisa David	Dr. Ciza Thomas	Electronics and Communication Engineering	Engineering and Technology
41	Sanukrishna S. S.	Dr. Jose Prakash M.	Mechanical Engineering	Engineering and Technology
42	Krishnakumar T. S.	Dr. Jose Prakash M.	Mechanical Engineering	Engineering and Technology
43	Chandini G. S.	Dr. Shiny G.	Electronics and Communication Engineering	Engineering and Technology
44	Kiran T. S.	Guide Dr. Bisharathubeevi A. Co-guide Dr. K. N. Pavithran	Electrical and Electronics Engineering	Engineering and Technology
45	Jesna Mohan	Dr. Madhu S. Nair	Computer Science and Engineering	Engineering and Technology
46	Bejoy Abraham	Dr. Madhu S. Nair	Computer Science and Engineering	Engineering and Technology
47	Leena R.	Dr. Jose Prakash M.	Mechanical Engineering	Engineering and Technology
48	Jayasree M. S.	Guide Dr. Bindu G. R. Co-guide Dr. Sreejaya P.	Electrical and Electronics Engineering	Engineering and Technology
49	Nisha Jose K.	Dr. V. Suresh Babu	Electronics and Communication Engineering	Engineering and Technology
50	J. Sheeba Jeba Malar	Guide Dr. Bisharathubeevi A. Co-guide - Dr. M. Jayaraju	Electrical and Electronics Engineering	Engineering and Technology
51	Rishidas S.	Dr. Santhosh Kumar S.	Electronics and Communication Engineering	Engineering and Technology
52	Jisu Elsa Jacob	Dr. Gopakumar K.	Electronics and Communication Engineering	Engineering and Technology
53	Thalmi B.	Guide Dr. Manoj Changat Co-Guide Dr. C. Jayasri	Science	Mathematics
54	Parvathy Jayachandran	Dr. A. Jayakumaran Nair	Applied Sciences and Technology	Biotechnology
55	Keerthy Suresh	Dr. Sajin Kumar K. S	Science	Geology

56	Meera D.K	Guide Dr. Mini Joseph Co-Guide Dr. Suma Divakar	Science	Homescience
57	Antony P.G	Guide Dr. Anita Balan Co-Guide - Dr. T. Sreelal	Dentistry	Dentistry
58	Jyothi H.	Dr. Mini Joseph	Science	Homescience
59	Sajil C.K	Dr. Achuthsankar S. Nair	Applied Sciences and Technology	Computational Biology and Bioinformatics
60	Remya K.	Dr. Suja G	Applied Sciences and Technology	Environmental Sciences
61	Kavitha V.S	Prof. (Dr.) V.P Mahadevan Pillai	Applied Sciences and Technology	Optoelectronics
62	Dhanu Krishna G.	Dr. K.G. Gopchandran	Applied Sciences and Technology	Optoelectronics
63	Nisha N.D	Dr. P. Mohanachandran Nair	Science	Demography
64	Shamya K.	Dr. Mini Joseph	Science	Homescience
65	Anjana A.V Panicker	Dr. S.N. Kumar	Science	Geology
66	Vijayalakshmi B.	Dr. Achuthsankar S. Nair	Applied Sciences and Technology	Computational Biology and Bioinformatics
67	Prem Sankar C.	Guide Dr. K. Satheesh Kumar Co-Guide Dr. Vinod Chandra S.S	Applied Sciences and Technology	Futures Studies
68	J.R. Rani	Guide Dr. Achuthsankar S. Nair Co-Guide - Dr. E.V. Soniya	Applied Sciences and Technology	Computational Biology and Bioinformatics
69	Bindu. N	Dr. K Satheesh Kumar	Applied Sciences and Technology	Futures Studies
70	Rani. S	Dr. Padmaja. V	Medicine	Medicine
71	Anju P. S	Dr. Susan John. K	Applied Sciences and Technology	Environmental Sciences
72	Amritha Vijayan	Dr. G. S Vinodkumar	Applied Sciences and Technology	Biotechnology
73	Sujina. M. G	Dr. M. L Jeeva	Applied Sciences and Technology	Biotechnology
74	Ajay Suresh. V	Dr. Mani	Science	Geography
75	Raveendran. S	Dr. Mani	Science	Geography
76	Mini. G	Dr. Asha S. Kumar	Medicine	Nursing
77	Drisya Ravi. R. S	Guide - Dr. E. A Siril Co-guide - Dr. Bindu. R	Applied Sciences and Technology	Biotechnology
78	Remya Reghunath	Guide Dr. C Mohandas Co-guide Dr. Bala Nambisan	Applied Sciences and Technology	Biotechnology
79	Junaid Hasan	Dr. Salom Gnana Thanga. V	Applied Sciences and Technology	Environmental Sciences
80	Aswathy. I. S	Dr. A. Helen	Science	Biochemistry
81	Santhik S. L	Dr. T. R Santhoshkumar	Applied Sciences and Technology	Biotechnology
82	Shankara Narayanan. V	Dr. T. R Santhoshkumar	Applied Sciences and Technology	Biotechnology

The matter regarding the approval of the panel of the examiners of Ph.D candidates in various faculties is reported to the syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.10.166 Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges – Approval of- reg. (Ac F II)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020 at 02.00 P.M in the Syndicate Room.

The Minutes of the Meeting of the Standing Committee is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Date : Monday ,
Day : 02nd March, 2020
Time : 02.00 PM to 3.30 PM.
Venue : Syndicate Room

Members Present

1. Dr.M.Vijayan Pillai
2. Prof.K.Lalitha
3. Sri.R.Arun Kumar
4. Sri.Jairaj.J
5. Dr. Mathew.V
6. Sri.Viswan Padanilam

Members Absent

1. Dr. K.B Manoj
2. Dr. B. Unnikrishnan Nair
3. Sri. R.Rajesh (MLA)
4. Sri.B.P Murali
5. Smt. Renju Suresh

The meeting started at 2.00 PM

ITEM No. 10.166.01 : M.S.M college, Kayamkulam – Placement/Promotion in respect of Sri.Sreekumar K S, Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000 in the Department of Chemistry Approval of – reg:-

(Ac.F1/43223/ 2020)

The DDO, M.S.M college, Kayamkulam has forwarded a proposal for the approval of the Placement / Promotion in respect of Sri.Sreekumar K S, Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000 in the Department of Chemistry w.e.f 10.09.1998. He was retired from service on 31.03.2014.

The following are the details of the incumbent on verification of the service book.

- Qualifications : M.Sc
- Date of first entry into service : 15.12.1982
- Date of continuous service : 01.10.1992
- Details of other qualifying service : Nil
- Date of Placement/Promotion Senior Scale : 10.09.1993
- Details of L W A availed other than on medical grounds (without MC): Nil
- Relaxation of period availed, if any, on account of M.Phil/Ph.D : Nil

Details of Orientation/Refresher :

- 1) Orientation course from 17.12.1987 to 09.01.1988 Courses attended Academic Staff college- University of Kerala
- 2) R.C from 12.02.2009 to 04.03.2009 Academic Staff college- University of Kerala

- 3) RC from 16.01.2014 to 05.02.2014 Academic Staff college- University of Kerala
- Whether any OC/RC due : Nil
 - Date of completion of required years of service : 09.09.1998, 5 years
 - Proposed date of placement/promotion : 10.09.1998, Assistant Professor with AGP 8000

The DDO, M.S.M college, Kayamkulam has forwarded all supporting documents necessary for the approval of the Placement/Promotion in respect of Sri.Sreekumar K S as Assistant Professor with AGP 8000.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

It is submitted that Sri.Sreekumar K S, has successfully completed one Orientation Course conducted by the Academic Staff of the University of Kerala from 17.12.1987 to 09.01.1988 and two Refresher courses conducted by the UGC, University of Kerala from 12.02.2009 to 04.03.2009 and 16.01.2014 to 05.02.2014 .

It may also be noted that Sri.Sreekumar KS had entered into the service as Assistant Professor on 15.12.1982 on leave vacancy and appointed as Lecturer in Chemistry (permanent) on 01.10.1992. His promotion as Senior Scale has been approved by the University w.e.f 10.09.1993. On verification it is seen that the incumbent had attended one Orientation Course only during the above said promotion. The Deputy Director of Collegiate Education also accepted the approval and he is drawing the salary admissible to Senior Scale till date.

The promotion of Sri.Sreekumar K S, is covered under 1998 regulation since the promotion date falls on 10.09.1998. On completion of 5 years of qualifying service as Assistant Professor with AGP 7000, the teacher is eligible to be placed/ promoted as Assistant Professor with AGP 8000/- with effect from 10.09.1998.

It may also be noted that UGC has issued a Public Notice regarding the extension of the date of participation in Orientation/Refresher Course in respect of teachers for the purpose of Career Advance Scheme on 16.10.2018. The Commission in its meeting held on 27th September 2018 and approved to extend the date of completing Orientation Course/Refresher Course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

In the light of the above facts the proposal for the approval of the placement / Promotion in respect of Sri.Sreekumar K S , Assistant Professor with AGP 7000 as Assistant Professor with AGP 8000, in the Department of Chemistry w.e.f 10.09.1998 at M.S.M college, Kayamkulam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.02: Mar Ivanios college, Thiruvananthapuram - Initial Appointment of Assistant Professors in Chemistry -Approval – reg –

(Ac.FI/35360/2019)

The Educational Agency, Mar Ivanios college, Thiruvananthapuram has forwarded proposals for the approval of the initial appointment of the following Assistant Professors in the Department of Chemistry.

Sl. No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Dr.Rabin Rajan J			Against the retirement vacancy

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

	Methikkalam Open Merit	Chemistry	08.02.2019 FN	of Dr.Jadu Sammuell on 31.03.2016
2	Dr.Sony George Community Merit	Chemistry	08.02.2019 FN	Against the retirement vacancy of Dr.Sumol Varghese On 30.04.2018

The details of the Assistant Professors and the workload are indicated in the proforma placed below. The following details have been furnished by the DDO.

01. Appointment Orders in Form 1.
02. Workload Statement.
03. Qualifying Certificates.
04. Documents proving age.
05. Service Books of Teachers.
06. Seniority- wise list of teachers in the Departments.
07. Apportionment Statement.
08. Government nominee letter No.D2/274/2018/HEdn dated.29.08.2018.
09. Score Sheet of the candidates.
10. Minutes of the Selection Committee.
11. Attested copies of News Paper Cuttings.
12. Joining reports of the incumbents.
13. Confidential Report from the subject experts.
14. Certificate that there are no thrown-out hands and supernumerary hands in the Departments.
15. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professors.
16. Post Adalath Report of Chemistry.
17. NET undertaking produced.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 29.09.2018), Deepika (dated 29.09.2018), The New Indian Express (dated 29.09.2018) and Mangalam (dated 29.09.2018). Hence the age of the teacher is calculated as on 01.01.2018.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in respect of the two subjects in the prescribed proforma. The details regarding the age, rank position academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

The selection committee held on 17.01.2019, selected a list of 4 candidates in open merit and 4 in community Merit for department of Chemistry, in Mar Ivanios college, Thiruvananthapuram.

As per Post Adalath report there is a workload of 178 hours and 11 posts sanctioned in the department of Chemistry, Mar Ivanios college, Thiruvananthapuram.

It may be noted that Government had nominated a representative to the staff selection committee of Mar Ivanios college, Thiruvananthapuram for filling up of two vacancies in Chemistry vide letter No.D2/274/2018/H.Edn dated. 29.08.2018.

As per UGC Regulations 2010, the minimum qualifications required for the post of Assistant Professors is delineated in Clause 4.4.1 of the Regulation.

- A good academic record as defined by the concerned University with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the master's Degree level in a relevant subject from an Indian University, or equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

- Notwithstanding anything contained in sub-clauses (i) and (ii) to this clause 4.4.1, candidates, who are or have been awarded a Ph.D Degree in accordance with the University Grands Commission (Minimum Standards and procedure for award of Ph.D Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.
- NET/SLET/SET shall also not be required for such masters programs in disciplines for which NET/SLET/SET is not conducted.

Statute 14- Chapter 2- KUFS 1979 stipulates that 'Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

On verification of the above proposals, it is found that the appointments made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2010. The appointment of Dr.Rabin Rajan J Methikkalam and Dr.Sony George are within the sanctioned post and the department has sufficient Work load to accommodate the incumbents.

The Standing Committee at its meeting held on 13.12.2019 considered the proposal and recommended that the Educational Agency be sought to clarify the inclusion of the name of Mar Ivanios college, Trivandrum only in the notification issued, and also if all vacancies in the subject concerned under the management have been reckoned while notifying the post. Further recommended to verify whether the statutory Home Option Form has been attached to service book of teachers. The Syndicate at its meeting held on 28.12.2019 resolved to seek clarification from the Educational agency.

A letter dated.16.01.2020 was send to MSC management conveying the above matter. The Management vide letter dated,17.01.2020 has informed that at the time of notification of Assistant Professors in Malayalam and Chemistry, the said categories of posts stand vacant only in Mar Ivanios college, Trivandrum and got Govt. concurrence to fill up the same posts accordingly. At present no home station option has been pasted in service books of the teachers.

In the light of the above facts the proposal for the approval of the initial appointment of *the below mentioned Assistant Professors in the Departments of Chemistry Mar Ivanios college, Thiruvananthapuram* is again placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Sl. No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Dr.Rabin Rajan J Methikkalam Open Merit	Chemistry	08.02.2019 FN	Against the retirement vacancy of Dr.Jadu Sammuel on 31.03.2016
2	Dr.Sony George Community Merit	Chemistry	08.02.2019 FN	Against the retirement vacancy of Dr.Sumol Varghese On 30.04.2018

PROFORMA

Proposal for the approval initial appointment of Assistant Professors in Chemistry at Mar Ivanios college, Thiruvananthapuram Date of Notification on news paper dailies – 29.09.2018

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01/01/2018	Rank Position and Category	Academic Qualification	Apportionment position		Position of the teacher in the Department	Remarks
					Open	Community		
1		21.12.1986	1 st rank in	1) M.Sc in Chemistry with First class, University of	69	36	10 th	Against

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

	Dr.Rabin Rajan J Methikkalam Date of Joining-FN. 08.02.2019	31 years	open merit	Madras, April 2010, No.08-PCH-18 Eligibility produced. 2) Ph.D Chemistry IIT Madras Roll No.CY11D075 Eligibility produced. 3) NET/UGC , July 2011, Reg No. 133665(JRF) Undertaking produced				the retirement vacancy of Dr.Jadu Samuel on 31.03.2016
2	Dr.Sony George Date of Joining- 08.02.2019 FN	27.08.1986 31 years and 4 months	I st rank in community merit	1) Msc Chemistry with First Class, University of Kerala, June 2009, Reg No. 63507401/07120003 2) Ph.D in Chemistry, Manonmaniam Sundaranar University, May 2016, Eligibility produced Teaching Experience Certificate produced.	69	37	11 th (as on 08.02.2019)	Against the retirement vacancy of Dr.Sumol Varghese On 30.04.2018

The Standing Committee considered the proposal and recommended to approve the proposal. Further recommended that a circular may be issued to all corporate Managements to paste Home College Option forms in the service books of teachers.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.03 : Mar Ivanios College, Thiruvananthapuram - Initial Appointment of Assistant Professor in Malayalam-Approval – reg –

(Ac.FI/35359/2019)

The Manager, MSC Collges' Management, Thiruvananthapuram has forwarded the proposal for the approval of the initial appointment of Smt.Sajitha.B.L, as Assistant Professor, in the Department of Malayalam w.e.f 08.02.2019, against the retirement vacancy of Dr.Jolly Jacob, retired on 31.05.2018.

The details of the Assistant Professor and the workload are indicated in the proforma placed below. The following details have been furnished by the Manager.

1. Appointment Orders in Form 1.
2. Workload Statement.
3. Qualifying Certificates Documents proving age.
5. Service Book of Teacher.
6. Seniority- wise list of teachers in the Department.
7. Apportionment Statement.
8. Government nominee letter No.D2/334/2017/HEdn dated 07.12.2017.
9. Letter No.DA/37388/2018 dated 30.11.2018 from the Collegiate Education Department.
10. Preliminary Score Sheet of the candidates.
11. Minutes of the Selection Committee.
12. News Paper Cuttings in Original.

13. Joining reports of the incumbents.
14. Confidential Report from the subject experts.
15. Certificate that there are no thrown-out hands and supernumerary hands in the Departments.
16. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professors.
17. Post Adalath Report of Malayalam.
18. NET undertaking .

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. 'The Hindu', 'Deepika', 'The New Indian Express' and 'Mangalam' dated 18.06.2017. Hence the age of the teacher is calculated as on 01.01.2017.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in respect of the subject in the prescribed proforma. The details regarding the age, rank position academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

The Selection Committee held on 17.04.2018, selected 3 candidates for Malayalam in Open merit and 2 candidates in community merit.

As per Post Adalath report 2018, there is a workload of 106.5 hours and 2 posts in the department of Malayalam in Mar Ivanios College, Trivandrum.

As per UGC Regulations 2010, the minimum qualifications required for the post of Assistant Professors is delineated in Clause 4.4.1 of the Regulation.

A good academic record as defined by the concerned University with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the master's Degree level in a relevant subject from an Indian University, or equivalent degree from an accredited foreign University.

Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

Notwithstanding anything contained in sub-clauses (i) and (ii) to this clause 4.4.1, candidates, who are or have been awarded a Ph.D Degree in accordance with the University Grands Commission (Minimum Standards and procedure for award of Ph.D Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.

NET/SLET/SET shall also not be required for such masters programs in disciplines for which NET/SLET/SET is not conducted

It may be noted that Government had nominated one representative to the staff selection committee of Mar Ivanios college, Trivandrum for filling up of one vacancy in Malayalam and the appointment was made accordingly from the open merit. Subsequently Director of Collegiate Education, accorded sanction for appointing one more teacher from the existing rank list vide letter dated 30.11.2018.

Statute 14- Chapter 2 – KUFS 1979 stipulates that 'Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

On verification of the above proposal, it is found that the incumbent possess the required qualifications as prescribed in the UGC Regulations 2010 and the department have sufficient Work load to accommodate the incumbents.

The Educational Agency has forwarded the documents relating to Seminars/Conferences, publications etc of the incumbent for which marks are awarded.

It may also be noted that the incumbent has submitted 3 copies of journals as *International Journals*, They are

- 1) "Relationship between Language and culture" in Scholarly Research Journal for

Interdisciplinary Studies (International Peer reviewed and Referral) with ISSN number.

- 2) "Different Methods of Teaching Grammar" in Innovation in Research and Pedagogy published by Voice of Teachers with ISBN number.
- 3) "മനോവ്യതിയാനംനന്ദനിലുംപ്രിയനന്ദനിലും" in Proceedings of the International Seminar of SVASH (Peer reviewed Research Papers of SVASH) with ISBN number and the selection committee has awarded 3 marks for each Journal.

The incumbent also submitted 3 journals as **National journals**. They are

- 1) "അധ്യയനവൃന്ദംയാർമികമൃഗങ്ങളും" vijnala Kairali published by Kerala Bhasha Institute.
- 2) "മൃഗ്യബോധംനഷ്ടപ്പെടുത്തൽതലമുറയുംമനോഭാവവ്യതിയാനവും" in Sahitya Lokam published by Kerala Sahitya Academy.
- 3) Role of social media in Teaching and Learning in Emergency Knowledge Society published by the publication using of Mar Theophilus Training college with ISBN number, and the selection committee has awarded 2 marks for each journals.

All the calculations being fully, based on academic parameters, the dealing sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

The Standing Committee at its meeting held on 13.12.2019 considered the proposal and recommended that the Educational Agency be sought to clarify the inclusion the name of Mar Ivanios College, Thiruvananthapuram only in the notification issued, and also if all vacancies in the subject concerned under the management have been reckoned while notifying the post. Further recommended to verify whether the statutory Home Option Form has been attached to service book of teachers. The Syndicate at its meeting held on 28.12.2019 resolved to seek clarification from the Educational Agency

A letter dated. 16.01.2020 was send to MSC management conveying the above matter. The Management vide letter dated 17.01.2020 has informed that at the time of notification of Assistant Professors in Malayalam and Chemistry, the said categories of posts stand vacant only in Mar Ivanios College,Thiruvananthapuram and got Govt. concurrence to fill up the same posts accordingly. At present no Home Station Option has been pasted in the service book of teachers.

In the light of above facts, the proposal for the approval of the initial appointment of **Smt.Sajitha.B.L, asAssistant Professor in Department of Malayalam in Mar Ivanios College, Thiruvananthapuram** w.e.f 08.02.2019against the retirement vacancy of Dr.Jolly Jacob, retired on 31.05.2018is again placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Ac.FI/35359/2019

PROFORMA

Proposal for the Initial Appointment of Assistant Professor Malayalam,Mar Ivanios College,Trivanrum

Date of Notifiction: 18.06.2017 (The Hindu, The New Indian Express,Mangalam and Deepika)

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01.01.2017	Rank Position and Category	Academic Qualification	Workload in the Dept. And No. of Teachers permis	Position of the teacher	Apportionment position		Remarks
							open	community	

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

1	Smt.Sajitha.B.L DOJ-08.02.2019FN Assistant Professor in Malayalam Date of notification 18.06.2017 Interview held on 17.04.2018	27.05.1984(32 years and 7 months)	II rank in Community merit	M.A.Malayalam (first class, May 2006 Reg No.51503402/04121014(University of Kerala) M.Ed. , Reg No.2035, March 2009, University of Kerala, I Class. UGC-NET , Reg No.32220926, June 2014, NET undertaking produced	sible As per post Adalat Report 2018, workload is 106.5 Hrs	2nd position (as on 19.06.2018)	69	38	Retirement vacancy of Dr.Jolly Jacob on 31.05.2018
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The Standing Committee considered the proposal and recommended to approve the initial appointment.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.04: *S.D college, Alappuzha - Placement/Promotion proposal of Dr.Prabhakaran Nair V R (Department of Economics), Assistant Professor with AGP 7000/- to Assistant Professor with AGP 8000/- - Approval reg -*

(Ac FI/1159/2020)

The Principal, S.D college, Alappuzha has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Prabhakaran Nair VR, Assistant Professor with AGP 7000/- department of Economics as Assistant Professor with AGP 8000/- with effect from 23.02.2015.

The Principal has forwarded all the necessary supporting documents along with the proposal. The service details of Dr.Prabhakaran Nair V R are as follows:

Qualification	:	M.A – University of Kerala, 1998 M Phil- Jawaharlal Nehru University-2002 Ph.D- Jawaharlal Nehru University , 2009 NET- On December 1998
Date of entry into service	:	23.02.2006
Date of entry into continuous service(Re-appointment)	:	23.02.2006
L.W.A availed	:	NIL
Date of placement to Senior Scale(Assistant Professor with AGP 7000/-)	:	23.02.2010
Date of completion of 5 years of service as Assistant Professor with AGP 7000	:	22.02.2015
Date of placement to Assistant Professor with AGP 8000	:	23.02.2015
No. of Refresher Courses/ orientation Courses attended, duration and Name of University	:	1. OC from ASC University of Madras from 03.02.2009 to 02.03.2009. 2. RC from ASC Jawaharlal Nehru University from 26.07.2010 to 20.08.2010. 3. RC from HRDC, University of Kerala from 06.05.2015 to 26.05.2015.

Refresher / Orientation Course due	:	Nil
Proposed date of Placement/Promotion as Assistant Professor with AGP 8000/-	:	23.02.2015

The teacher entered into the service on 23.02.2006. The teacher was placed to Lecturer Senior Scale on 23.02.2010. The Dy.DCE has re-designated him as Assistant Professor with AGP 7000/-.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

The promotion of Dr.Prabhakaran Nair V.R is covered under 1998 regulation since the promotion date falls on 23.02.2015. On completion of 5 years of qualifying service as Assistant Professor with AGP 7000 the teacher is eligible to be placed/ promoted as Assistant Professor with AGP 8000/- with effect from 23.02.2015.

The matter regarding the placement/promotion in respect of Dr.Prabhakaran Nair V.R, Assistant Professor with AGP 7000/- Department of Economics, S.D college Alappuzha as Assistant Professor with AGP 8000/- with effect from 23.02.2015 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for Consideration.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.05: Mar Ivanios college, Thiruvananthapuram- Initial Appointment of Assistant Professor in Physics –Approval – reg

(Ac.FI/41931/2019)

The Educational Agency, Mar Ivanios college, Thiruvananthapuram has forwarded proposals for the approval of the initial appointment of the following Assistant Professor in the Department of Physics.

Sl.No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Dr.Mathew C T	Physics	06.06.2019 FN	Against the retirement vacancy of Dr.K S Mathew on 31.05.2016

The details of the Assistant Professor and the workload are indicated in the proforma placed below. The following details have been furnished by the DDO.

01. Appointment Orders in Form 1.
02. Workload Statement.
03. Qualifying Certificates.
04. Documents proving age.
05. Service Books of Teacher.
06. Seniority- wise list of teachers in the Department.
07. Apportionment Statement.
08. Government nominee letter No.D2/435/2018/HEdn dated.15.02.2019.
09. Score Sheet of the candidates.
10. Minutes of the Selection Committee.
11. Attested copies of News Paper Cuttings.
12. Joining reports of the incumbent.
13. Confidential Report from the subject experts.
14. Certificate that there are no thrown-out hands and supernumerary hands in the Departments.
15. Certificate to the effect that one month time was given to prospective candidate for

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

applying for the post of Assistant Professor.

16. Post Adalath Report of Physics.

17. NET undertaking produced.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 21.03.2019), Deepika (dated 21.03.2019), The New Indian Express (dated 21.03.2019) and Mangalam (dated 22.03.2019). Hence the age of the teacher is calculated as on 01.01.2019.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in respect of the two subjects in the prescribed proforma. The details regarding the age, rank position academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the Department etc. are shown in the proforma appended.

The selection committee held on 31.05.2019, selected a list of 4 candidates in open merit and 3 in community Merit for Department of Physics, in Mar Ivanios college, Thiruvananthapuram.

As per Post Adalath report there is a workload of 160 hours and 10 posts sanctioned in the department of Physics, Mar Ivanios college, Thiruvananthapuram.

It may be noted that Government had nominated a representative to the staff selection committee of Mar Ivanios college, Thiruvananthapuram for filling up of two vacancies in Physics vide letter No.D2/435/2018/H.Edn dated. 15.02.2019.

As per UGC Regulations 2010, the minimum qualifications required for the post of Assistant Professors is delineated in Clause 4.4.1 of the Regulation.

A good academic record as defined by the concerned University with at least 55% marks(or an equivalent grade in a point scale wherever grading system is followed) at the master's Degree level in a relevant subject from an Indian University, or equivalent degree from an accredited foreign University.

Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

Notwithstanding anything contained in sub-clauses (i) and (ii) to this clause 4.4.1, candidates, who are or have been awarded a Ph.D Degree in accordance with the University Grands Commission (Minimum Standards and procedure for award of Ph.D Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.

NET/SLET/SET shall also not be required for such masters programs in disciplines for which NET/SLET/SET is not conducted.

Statute 14- Chapter 2- KUFS 1979 stipulates that 'Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

It may be noted that the advertisement regarding the notification of appointment reads as "application are invited for the appointment to the post of Assistant Professor of Physics in the M S C Colleges (Mar Ivanios College, Thiruvananthapuram) and that the vacancy (1) is in the Mar Ivanios College".

The candidate has been awarded 4 marks for Books with National/Government Publishers under the category Books in the area of specification and the Book was published by the Publication wing, Mar Theophilus College.

On verification of the above proposals, it is found that the appointments made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2010. The appointment of Dr.Mathew C T is within the sanctioned post and the department has sufficient Work load to accommodate the incumbent.

In the light of the above facts the proposal for the approval of the initial appointment of *the*

below mentioned Assistant Professor in the Departments of Physics, Mar Ivanios college, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

Sl.No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Dr.Mathew C T	Physics	06.06.2019 FN	Against the retirement vacancy of Dr.K S Mathew on 31.05.2016

PROFORMA

Proposal for the approval initial appointment of Assistant Professors in Physics at Mar Ivanios college, Thiruvananthapuram

Date of Notification on news paper dailies –21.03.2019 and 22.03.2019

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01/01/2019	Rank Position and Category	Academic Qualification	Apportionment position	Position of the teacher in the Department	Remarks
1	Dr.Mathe w C T	23.08.1979 39 years and 4 months	1 st rank in open merit	1) M.Sc in Physics with First class, University of Kerala, April 2003, Re No.6300140 1/ 01120003 2) Ph.D Physics, University of Kerala , Reg No.9366, Date of award. 26.12.2017	70		Sanctioned post-10 6 Against the retirement vacancy of Dr.K S Mathew on 31.05.2016

The Standing Committee considered the proposal and recommended to to approve the initial appointment.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.06:

Bishop Moore College, Mavelikara - Proposal for the approval of the Placement/Promotion of Dr.Sivaprasad.A Assistant Professor, Department of Botany and Biotechnology from (Stage I to II AGP Rs 6000/- to 7000/-) - approval -reg.

(Ac F1/30997/2019)

The Principal, Bishop Moore College, Mavelikara has forwarded a proposal regarding the Placement/ Promotion of Dr.Sivaprasad.A, Assistant Professor, Department of Botany and Biotechnology, from Stage I to II (AGP 6000/- to 7000/-), w.e.f 13.09.2014.

The following are the details of the incumbent on verification of the service book

- Qualifications : M.Sc, Ph.D
- Date of first entry into service : 13.09.2010
- Date of continuous service : 13.09.2010
- Details of other qualifying service : NIL
- Relaxation of period availed if any on account : 2 years, Ph.D on of Ph.D/M.Phil 25.08.2009

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

f) Date of acquiring MPhil/Ph.D degree, Name : 25.08.2009,
of University MG University

g) Details of LWA availed other than on medical : NIL
grounds(without MC)

h) Details of Orientation/Refresher courses attended

1)R.C from 19.07.2013 to 08.08.2013 , Academic Staff College, University of Kerala-UGC

2)UGC Special Summer School from 30.07.2014 to 19.08.2014, Academic Staff College, University of Kerala

i) Whether any OC/RC due : No

j) Date of completion of required years of service : 12.09.2014

k) Proposed date of placement/promotion : 13.09.2014

The Principal ,Bishop Moore College, Mavelikara has forwarded the proposal as per the II amendment of UGC regulation 2010 with the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

Since the promotion of Dr.Sivaprasad.A, as Assistant Professor stage II (with AGP 7000/-) is w.e.f 13.09.2014 the minimum score stipulated in the API based PBAS as set out in the UGC Regulations, 2010 is applicable (U.O No.Ac.FII/General/UGC-R2010/2018 dated 30.11.2018.)

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category for the period from 2010-2014.

Category I – 460 for which the minimum required is 300

Category II – 171 for which the minimum required is 60

Category III – 20.5 for which the minimum required is 20

Category I+ II– 631 for which the minimum required is 400

All the calculations being fully, based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr.Sivaprasad.A has secured minimum required API score in all categories as per the records submitted by the Educational Agency.

In the Minutes of the Screening Committee it is stated that the Committee evaluated the credentials for promotion in respect of Dr.Sivaprasad.A and has found his performance during the evaluation period is satisfactory and therefore recommends the promotion of Dr.Sivaprasad.A Assistant Professor in Botany, Bishop Moore College, Mavelikara from Stage I to II, with effect from 13.09.2014 FN.

In the light of above facts, the proposal for the approval of Placement/Promotion of Dr.Sivaprasad.A, Assistant Professor, Department of Botany and Biotechnology, from AGP Rs.6000/- to AGP Rs.7000/-, (Stage I to II), Bishop Moore College, Mavelikara w.e.f 13.09.2014 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.07:

Bishop Moore College, Mavelikara - Proposal for the approval of Placement/ Promotion of Sri.Dinesh Raj.R - as AssistantProfessor (AGP-7000) Stage I to II - Department of Botany and Biotechnology - reg.

(Ac.FI/31020/2019)

The Principal, Bishop Moore College, Mavelikara has forwarded a proposal regarding the Placement/Promotion in respect of Sri.Dinesh Raj.R, Lecturer in Botany, Department of Botany and Biotechnology, as Assistant Professor (AGP- 6000/- to 7000/-), Stage I to II, w.e.f 04.12.2013.

The Service details of Sri.Dinesh Raj.R are as follows:

Qualification	:	M.Sc, NET
Date of first entry into service	:	04.06.2007 FN
Date of continuous service	:	04.06.2007 FN
Date of completion of required year of service	:	04.12.2013 FN (6 years)
Whether any RC/OC due	:	Nil
L.W.A. availed (without medical Certificate - for study purpose)	:	17.02.2009 to 16.08.2009
No. of Refresher Courses/Orientation Courses/ Short term Courses/Workshops attended (minimum duration of one week), duration and Name of University.	:	1) OC from 03.03.2011 to 30.03.2011, Academic Staff College- University of Kerala- UGC 2) Refresher Course from 04.08.2011 to 24.08.2011 Academic Staff College- University of Calicut- UGC
Proposed date of Placement/Promotion	:	04.12.2013

On verification of the Service Book of Sri.Dinesh Raj.R, it is found that the teacher had entered into service as Lecturer on 04.06.2007 FN. He was promoted as Assistant Professor with AGP 7000/- (Stage I to II) w.e.f 04.12.2013.

Since the appointment of Sri.Dinesh Raj.R as Assistant Professor (Stage II) is w.e.f 04.12.2013, the minimum score stipulated in the API based PBAS as set out in the UGC Regulations, 2010 is applicable.

The Principal, Bishop Moore College, Mavelikara has forwarded the relevant documents, placement order, Self Appraisal Proforma from the period 2007 to 2009, minutes of the Selection Committee and API Score sheet based on PBAS for the years 2009 to 2013, with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2010.

Sri.Dinesh Raj was on deputation for undergoing Ph.D Course for the period from 11.10.2011 to 10.10.2013 under the FIP Scheme.

It is stated in the minutes of the Screening Committee that the API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the Screening committee recommended that, the teacher is qualified for promotion to the post of Assistant Professor with AGP Rs. 7000/- (Stage I to II) w.e.f 04.12.2013 FN.

The Academic Council held on 13.03.2019, resolved to extent the criteria of roll out of API Scores of teachers considered for promotion under CAS, to take effect from 2015-2016, onwards, in view of the implementation of the UGC Regulations w.e.f 23.02.2016. The U.O No. Ac FII/General/UGC-R-2010/2018 dtd. 30.05.2019 was issued in this regard.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I- 330 for which the minimum required is 300(proportionate),

Category II- 132 for which the minimum required is 60(proportionate),

Category III – 34.6 for which the minimum required is 20, Category I+II- 462 for which the minimum required is 400 for the year 2009-13.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of above mentioned facts, the proposal for the Placement/Promotion of Sri.Dinesh Raj.R as Assistant Professor with AGP 6000/- to 7000/-, is placed before the standing committee of the syndicate on teaching and Non-Teaching staff of private colleges for consideration.

The Standing Committee considered the proposal and recommended to to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.08 : *SD College, Alappuzha - Proposal for the approval of the Placement/Promotion of Sri.Vineeth Chandra K S, Department of Commerce as Assistant Professor (AGP 7000/-), (Stage 1 to 2), - Approval - reg.*

(Ac FI/45581/2019)

The Principal of SD College, Alappuzha had forwarded a proposal regarding the Placement/Promotion in respect of Sri.Vineeth Chandra K.S, Department of Commerce, Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000, w.e.f 03-06-2018.

The Service details of Sri.Vineeth Chandra K S are as follows.

Qualifications	M.Com from University of Kerala in 2006 Qualified NET exam held on 26.06.2011. M Phil from Annamalai University in November 2008.
Date of first entry in to Service	03.06.2013
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 5 years of service as Assitant Professor (Academic Level 10)	02.06.2018
Date of Placement to Assistant Professor with AGP 8000	03.06.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Special Winter School Programme from HRDC, University of Kerala, Kariavattom from 29.10.2015 to 18.11.2015. 2. OC from HRDC, University of Kerala, Kariavattom from 28.02.2018 to 27.03.2018.
Refresher / Orientation Course due	Nil

The Principal, S D College, Alappuzha has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B, Assistant Professor, (Stage 1 to 2) from 2013 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 .

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Stage 2- Assistant Professor with AGP 7000.

As per API scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category

Category I -Good

Category II – 201

Category III -92

Category II +III -293 for which the minimum required is 20.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts the proposal regarding the Placement/Promotion of Sri.Vineeth Chandra K S, Department of Commerce, Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000,w.e.f 03.06.2018 at S D College, Alappuzha is placed before the Standing

committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.09 SD College, Alappuzha -Proposal for the approval of the Placement/Promotion of Sri.Krishnan.M, Department of Commerce as Assistant Professor (AGP 7000/-), (Stage 1 to 2), - Approval – reg.

(Ac FI/45578/2019)

The Principal of SD College, Alappuzha had forwarded a proposal regarding the Placement/Promotion in respect of Sri.Krishnan.M, Department of Commerce as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 w.e.f 15.11.2018.

The Service details of Sri.Krishnan.M are as follows.

Qualifications	M.Com from MG University in 2003 Qualified NET exam held on 24.12.2011.
Date of first entry in to Service	15.11.2012
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assitant Professor AGP 7000	14.11.2018
Date of Placement to Assistant Professor with AGP 7000	15.11.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from ASC, University of Kerala, Kariavattom from 30.01.2015 to 26.02.2015. 2. RC from HRDC, University of Kerala, Kariavattom from 27.07.2018 to 16.08.2018.
Refresher / Orientation Course due	Nil

The Principal has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B, Assistant Professor, (Stage 1 to 2) from 2012 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 .

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced , the Screening Committee found that the teacher satisfied all the requirements for promotion to Stage II, Assistant Professor with AGP 7000/- .

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I- Minimum API/Grade-Not Mandatory

Category II- 221,

Category III –144 ,

Category II+III- 365 for which the minimum required is 20 (consolidated).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned fact, the proposal regarding the Placement/Promotion of Sri.Krishnan.M, Department of Commerce as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000, w.e.f 15.11.2028 is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.10 : ***Bishop Moore College, Mavelikara - Proposal for the approval of the Placement/Promotion (stage 1 to 2) of Dr.Arun Aravind as Assistant Professor, Department of Physics(AGP Rs 6000/- to 7000/-), - reg.***

(Ac F1/4423/2020)

The Principal, Bishop Moore College, Mavelikara has forwarded a proposal regarding the Placement/ Promotion of Dr.Arun Aravind, Assistant Professor, Department of Physics, from Stage I to II (AGP 6000/- to 7000/-) , w.e.f 22.01.2019.

The following are the details of the incumbent on verification of the service book

- a) Qualifications : M.Sc (CUSAT , May 2006)
Ph.D on 04.09.2013 (CUSAT)
- b) Date of first entry into service : 22.01.2015
- c) Date of continuous service : 22.01.2015
- d) Details of other qualifying service : NIL
- e) Relaxation of period availed if any; 2 years on account of Ph.D
- f) Date of acquiring MPhil/Ph.D degree, Name : Ph.D on 04.09.2013,
of University CUSAT
- g) Details of LWA availed other than on medical : NIL
grounds (without MC)
- h) Details of Orientation/ Refresher courses attended
O.C from 07.11.2017 to 05.12.2017, Human Resource Development Centre, Bangalore University-
UGC sponsored
Residential Training Program equivalent to UGC Refresher Course from 22.11.2018 to 12.12.2018,
Indian Institute of Science, Karnataka.
- i) Whether any OC/RC due : No
- j) Date of completion of required years of service : 21.01.2019
- k) Proposed date of placement/promotion : 22.01.2019

The Principal ,Bishop Moore College, Mavelikara has forwarded the proposal as per the UGC regulation 2010 with the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

Since the promotion of Dr.Arun Aravind, as Assistant Professor stage II (with AGP 7000/-) is w.e.f 22.01.2019 the minimum score stipulated in the API based PBAS as set out in the UGC Regulations, 2010 is applicable.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category for the period from 2015-2019.

Category I – 360 for which the minimum required is 320

Category II – 154 for which the minimum required is 50

Category III – 44 for which the minimum required is 20

Category II+ III– 198 for which the minimum required is 90

All the calculations being fully, based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr.Arun Aravind has secured minimum required API score in all categories as per the records submitted by the Educational Agency.

In the Minutes of the Screening Committee it is stated that the Committee evaluated that Dr.Arun Aravind has completed 4 years of service as Assistant Professor Stage I on 21.01.2019 and secured the minimum API score required for promotion from Assistant Professor Stage II. It has also been stated that, Dr.Arun Aravind has become eligible to be promoted as Assistant Professor Stage II.

In the light of above facts,the proposal for the approval of Placement/Promotion of Dr.Arun Aravind, Assistant Professor, Department of Physics with AGP Rs.6000/- to AGP Rs 7000/-, (Stage I to II), Bishop Moore College, Mavelikara w.e.f 22.01.2019 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.11: St. John's College, Anchal, Placement/Promotion in respect of Smt.Bainy George, Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 in the Department of Commerce Approval of – reg:-

(Ac.F1/34064/2019)

The DDO, St. John's College, Anchal has forwarded a proposal for the approval of the placement/ Promotion in respect of Smt.Bainy George, Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 in the Department of Commerce, w.e.f 11.06.2015.

The following are the details of the incumbent on verification of the service book.

- a)Qualifications : M.Com(MG University,May 1999), NET (2005)
- b)Date of first entry into service : 11.06.2009
- c)Date of continuous service : 11.06.2009
- d)Details of other qualifying service : Nil
- e)Relaxation of period availed, if any, on account : Nil of M.Phil/Ph.D
- f) Date of acquiring M.Phil/Ph.D degree and : Nil
Name of University
- g) Details of L W A availed other than on medical : Nil
grounds (without MC)
- h) Details of Orientation/Refresher :1) O.C from 01.01.2013 to 28.01.2013
Courses attended Academic Staff College
University of Kerala – UGC
2) R.C from 02.09.2010 to 23.09.2010
Academic Staff College,
University of Kerala - UGC
- i) Whether any OC/RC due : Nil
- j) Date of completion of required years of service : 10.06.2015 (6 years)
- k) Proposed date of Placement/Promotion : 11.06.2015as Assistant Professor with AGP 7000

The DDO, St. John's College, Anchal has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of Smt.Bainy George as Assistant Professor with AGP 7000 in Commerce.

As per the Judgement dated 23.02.2016, in WP(C) No.15739/2013 all appointments made w.e.f 18.09.2010 had to be intune with UGC Regulations 2010 irrespective of whether the University Acts or the Statutes are amended intune with the UGC Regulation 2010 or not, in view of its adoption by the State of Kerala w.e.f 18.09.2010 as per Government Order dated 10.12.2010.

Now as per the Supreme Court order dated 17.07.2018, in SLA No.18938-18942/2017, “ incase any University has amended the Statutes, prior to the date of the Judgment, the effect will be from the date as indicated in the amendment or the date of the actual order of implementation of the

Statutes". The Academic Council held on 05.10.2018 noted the Judgement of the Hon'ble Supreme Court of India on SLP filed with regard to the effective date of implementation of the UGC Regulations 2010 and resolved that the said regulations shall be treated as implemented in the University with effect from 23.02.2016 and University has issued UO No.Ac.F II/General/UGC-R-2010/2018 dated 30.11.2018 in this regard.

The promotion of Smt.Bainy George is covered under 1998 Regulation since the promotion date falls on 11.06.2015 . On completion of 6 years of qualifying service as Lecturer, the teacher is eligible to be placed/promoted as Assistant Professor with AGP 7000/- with effect from 11.06.2015.

In the light of the above facts, the proposal for the approval of the placement / Promotion in respect of Smt.Bainy George, Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 in the Department of Commerce w.e.f 11.06.2015 at St. John's College, Anchal is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.12: ***Mar Theophilus Training College, Thiruvananthapuram – Placement/ Promotion in respect of Dr.Joju John, Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000 (Stage II to III) in the Department of Education Approval of – reg:-***

(Ac F1/41147/2019)

The Principal, Mar Theophilus Training College, Thiruvananthapuram has forwarded a proposal for the approval of the Placement/ Promotion in respect of Dr.Joju John, Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000 in the Department of Education w.e.f 02.06.2015.

The following are the details of the incumbent on verification of the service book.

- a) Qualifications : M A, M.Ed, NET, Ph.D awarded on 2013
- b) Date of first entry into service : 02.06.2004
- c) Date of continuous service : 02.06.2004
- d) Details of other qualifying service : Nil
- e) Date of Placement/Promotion Senior Scale : 02.06.2010
- f) Details of L W A availed other than on medical : Nil grounds (without MC)
- g) Relaxation of period availed, if any, on account : Nil of M.Phil/Ph.D
- h) Details of Orientation/Refresher Courses attended :
 - 1)O.C from 16.06.2005 to 13.07.2005 Academic Staff College, University of Kerala – UGC
 - 2) RC from 09.12.2006 to 30.12.2006 Academic Staff College, University of Kerala-UGC
 - 3) R C from 03.02.2015 to 23.02.2015 Academic Staff College, University of Kerala-UGC
 - 4) R C from 06.05.2015 to 26.05.2015 Human Resource Development Centre, University of Kerala-UGC
- i) Whether any OC/RC due : Nil
- j) Date of completion of required years of service : 01.06.2015, 5 years
- k) Proposed date of placement/ promotion : 02.06.2015, Assistant Professor with AGP 8000

The Principal, Mar Theophilus Training College, Thiruvananthapuram has forwarded all supporting documents necessary for the approval of the Placement/Promotion in respect of Dr.Joju John, Assistant Professor with AGP 8000.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

The promotion of Dr.Joju John is covered under 1998 regulation since the promotion date falls on 02.06.2015. On completion of 5 years of qualifying service as Assistant Professor with AGP 7000, the teacher is eligible to be placed/ promoted as Assistant Professor with AGP 8000/- with effect from 02.06.2015.

In the light of the above facts, the proposal for the approval of the placement/ Promotion in respect of Dr.Joju John, Assistant Professor with AGP 7000 as Assistant Professor with AGP 8000, in the Department of Education w.e.f 02.06.2015 at Mar Theophilus college, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.13 : **V.T.M.N.S.S College, Dhanuvachapuram - Placement/Promotion of Dr.Mayadevi.S, Assistant Professor, Department of History, from Stage 1-2(AGP 6000 to 7000) w.e.f 25.07.2018 FN – Approval – reg.**

(AcFII/37758/2019)

The D.D.O, V.T.M.N.S.S College, Dhanuvachapuram, had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Mayadevi.S, Assistant Professor with AGP 6000/-, Department of History, as Assistant Professor with AGP 7000/-, w.e.f 25.07.2018 FN.

The service details of Dr.Mayadevi.S, are as follows.

Qualification	* PhD in History University of Kerala – 25.03. 2014 * M.A- University of Kerala - 15.05.2003
Date of first entry into service	25.07.2014 FN
Date of entry into continuous service	25.07.2014 FN
L.W.A. availed (other than on medical grounds)	Nil
Required years of service for Proposed Promotion	4 years
Date of placement Assistant Professor with AGP 7000/-(Stage 1-2)	25.07.2018 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from HRDC, University of Kerala, from 04.01.2018 to 31.01.2018. 2. RC from HRDC, University of Kerala from 13.06.2017 to 03.07.2017
Refresher / Orientation Course due	Nil

On verification of the Service Book of Dr.Mayadevi.S, it is found that the teacher had entered into service as Assistant Professor with AGP 6000 w.e.f 25.07.2014 FN in M.G College, Thiruvananthapuram and it was approved by University of Kerala vide U.O No.AcFII/38289/2015 dtd. 03.07.2015. She had completed her four years of service on 25.07.2018 FN (two years exemption as she was awarded Ph.D) for being promoted as Assistant Professor Stage II (with AGP 7000/-).

Since the appointment of Dr.Mayadevi.S, as Assistant Professor (Stage II) is w.e.f 25.07.2018 FN, the minimum score stipulated in the API based PBAS as set out in the 4TH Amendment of UGC Regulations, 2010 is applicable. (UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.)

The Principal, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2014 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

The API Scores are verified for the period 2014 to 2018 and the minimum required scores for each category is as follows.

1. For category I, the minimum required is 320 [80 x 4]
2. For category II, the minimum required is 50
3. For categories II+III, the minimum required is 90 &
4. For category III, the minimum required is 20.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 15.10.2019 at 11.30 AM at V.T.M.N.S.S College, Dhanuvachapuram. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 450 marks, Category II- 82 marks, Category II+III - 107 marks and Category III- 25 marks. The committee evaluated the submitted PBAS proforma of Dr.Mayadevi.S, Assistant Professor in History, verified the original documents and found acquired the required API score in all the categories in the assessment period and recommended the placement of Dr.Mayadevi.S, from Assistant Professor Stage 1 to 2, w.e.f 25.07.2018 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Mayadevi.S, Assistant Professor with AGP 6000/- Department of History, V.T.M.N.S.S College, Dhanuvachapuram as Assistant Professor with AGP 7000 (Stage 1-2), w.e.f 25.07.2018 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.14: *V.T.M.N.S.S College, Dhanuvachapuram - Placement/Promotion of Dr.Unnithan.S.S, Assistant Professor, Department of History, from Stage 1-2 (AGP 6000 to 7000) w.e.f 01.10.2017 FN - Approval – reg.*

(Ac. F11/37769/2019)

The D.D.O, V.T.M.N.S.S College, Dhanuvachapuram, had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Unnithan.S.S, Assistant Professor with AGP 6000/-, Department of History, as Assistant Professor with AGP 7000/-, w.e.f 01.10.2017 FN.

The service details of Dr.Unnithan.S.S, are as follows.

Qualification	* PhD in History – Manonmaniam Sundaranar University – April 2013 * M.A- Manonmaniam Sundaranar University- April 2008
Date of first entry into service	01.10.2013 FN
Date of entry into continuous service	01.10.2013 FN
L.W.A. availed (other than on medical grounds)	Nil
Required years of service for Proposed Promotion	4 years
Date of placement Assistant Professor with AGP 7000/-(Stage 1-2)	01.10.2017 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from HRDC, University of Kerala, from 22.11.2017 to 19.12.2017. 2. RC from HRDC, University of Kerala

	from 08.10.2018 to 29.10.2018
Refresher / Orientation Course due	Nil

On verification of the Service Book of Dr.Unnithan.S.S, it is found that the teacher had entered into service as Assistant Professor with AGP 6000 w.e.f 01.10.2013 FN in V.T.M.N.S.S College, Dhanuvachapuram and it was approved by University of Kerala vide U.O No. AcFII/50340/2014 dtd. 03.07.2015. He had completed his four years of service on 01.10.2017 FN (two years exemption as she was awarded Ph.D) for being promoted as Assistant Professor Stage II (with AGP 7000/-).

Since the appointment of Dr.Unnithan.S.S, as Assistant Professor (Stage II) is w.e.f 01.10.2017 FN, the minimum score stipulated in the API based PBAS as set out in the 4th Amendment of UGC Regulations, 2010 is applicable.(UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.)

The Principal, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2013 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.Since the candidate has Ph.D Degree and due date of promotion is on 01.10.2017, the API scores for the years 2013 to 2017 is enough for the promotion of the incumbent from Stage I to II.

The API Scores are verified for the period 2013 to 2017 and the minimum required scores for each category is as follows.

1. For category I, the minimum required is 320 [80 x 4]
2. For category II, the minimum required is 50
3. For categories II+III, the minimum required is 90 &
4. For category III, the minimum required is 20.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 15.10.2019 at 11.30 AM at V.T.M.N.S.S College, Dhanuvachapuram. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 450 marks, Category II- 172 marks, Category II+III - 212 marks and Category III- 40 marks [Screening Committee has verified the API Scores for five years. If the API scores are calculated for Four years, on the basis of the consolidated API scores verified by the Screening Committee, the teacher has acquired the following marks for each category: Category 1: 360marks, Category II: 132marks, Category II+III – 167marks, Category III: 35marks]. The Committee evaluated the submitted PBAS proforma of Dr.Unnithan.S.S, Assistant Professor in History, verified the original documents and found acquired the required API score in all the categories in the assessment period and recommended the placement of Dr.Unnithan.S.S, from Assistant Professor Stage 1 to 2, w.e.f 01.10.2017 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Unnithan.S.S, Assistant Professor with AGP 6000/- Department of History, V.T.M.N.S.S College, Dhanuvachapuram as Assistant Professor with AGP 7000 (Stage 1-2), w.e.f 01.10.2017 F.N, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.15 *VTMNSS College, Dhanuvachapuram – Placement/ Promotion of Dr. Jayakumar R, Assistant Professor, Department of History, from Stage 1-2 (AGP 6000 to 7000) w.e.f 25.01.2017 FN, - Approval – reg.*

(Ac.FII/37761/2019)

The D.D.O,V.T.M.N.S.S College,Dhanuvachapuram, had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Jayakumar.R, Assistant Professor with AGP 6000/-, Department of History, as Assistant Professor with AGP 7000/-,w.e.f 25.01.2017 FN.

The service details of Dr.Jayakumar.R, are as follows.

Qualification	* PhD in History Manonmaniam Sundaranar University – October 2012 * M.A- Manonmaniam Sundaranar University - April 2005
Date of first entry into service	25.01.2013 FN in N.S.S Hindu College, Changanacherry
Date of entry into continuous service	25.01.2013 FN
L.W.A. availed (other than on medical grounds)	Nil
Required years of service for Proposed Promotion	4 years
Date of placement Assistant Professor with AGP 7000/- (Stage 1-2)	25.01.2017 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from Banaras Hindu University from 15.11.2016 to 12.12.2016. 2. RC from Punjabi University, Patiala from 02.11.2017 to 22.11.2017
Refresher / Orientation Course due	Nil

On verification of the Service Book of Dr.Jayakumar.R , it is found that the teacher had entered into service as Assistant Professor with AGP 6000 w.e.f 25.01.2013 FN in N.S.S Hindu College, Changanacherry and it was approved by Mahatma Gandhi University vide U.O No.718/BI/2014/Acad dtd. 04.02.2014. He had completed his four years of service on 25.01.2017 FN (two years exemption as he was awarded Ph.D) for being promoted as Assistant Professor Stage II (with AGP 7000/-).

Since the appointment of Dr.Jayakumar.R, as Assistant Professor (Stage II) is w.e.f 25.01.2017 FN, the minimum score stipulated in the API based PBAS as set out in the 4th Amendment of UGC Regulations, 2010 is applicable. (UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.)

The Principal, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2013 to 2017, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

The API Scores are verified for the period 2013 to 2017 and the minimum required scores for each category is as follows.

1. For category I, the minimum required is 320 [80 x 4]
2. For category II, the minimum required is 50
3. For categories II+III, the minimum required is 90 &
4. For category III, the minimum required is 20.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 15.10.2019 at 11.30 AM at V.T.M.N.S.S College, Dhanuvachapuram. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 360 marks, Category II- 127 marks, Category II+III - 150 marks and Category III- 23 marks. The committee evaluated the submitted PBAS proforma of Dr.Jayakumar.R, Assistant Professor in History, verified the original documents and found acquired the required API score in all the categories in the assessment period and recommended the placement of Dr.Jayakumar.R, from Assistant Professor Stage 1 to 2, w.e.f 25.01.2017 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Jayakumar.R, Assistant Professor with AGP 6000/- Department of History, V.T.M.

N.S.S College, Dhanuvachapuram as Assistant Professor with AGP 7000 (Stage 1-2), w.e.f 25.01.2017 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166. 16 : V.T.M.N.S.S College, Dhanuvachapuram - Placement/Promotion of Dr.Ambili.S, Assistant Professor, Department of History, from Stage 1-2 (AGP 6000 to 7000) w.e.f 30.01.2017 FN- Approval – reg

(Ac.FII/37770/2019)

The D.D.O, V.T.M.N.S.S College, Dhanuvachapuram, had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Ambili.S, Assistant Professor with AGP 6000/-, Department of History, as Assistant Professor with AGP 7000/-,w.e.f30.01.2017 FN.

The service details of Dr.Ambili.S, are as follows.

Qualification	* PhD in History Manonmaniam Sundaranar University – May 2012 * M.A- University of Kerala - 2002
Date of first entry into service	30.01.2013 FN in N.S.S Hindu College,Changanacherry
Date of entry into continuous service	30.01.2013 FN
L.W.A. availed (other than on medical grounds)	Nil
Required years of service for Proposed Promotion	4 years
Date of placement Assistant Professor with AGP 7000/- (Stage 1-2)	30.01.2017 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from HRDC, University of Kerala, from 27.07.2016 to 23.08.2016. 2. RC from HRDC, University of Kerala from 08.10.2018 to 29.10.2018
Refresher / Orientation Course due	Nil

On verification of the Service Book of Dr.Ambili.S , it is found that the teacher had entered into service as Assistant Professor with AGP 6000 w.e.f 30.01.2013 FN in N.S.S Hindu College, Changanacherry and it was approved by Mahatma Gandhi University vide U.O No.718/BI/2014/Acad dtd. 04.02.2014. She had completed her four years of service on 30.01.2017 FN (two years exemption as he was awarded Ph.D) for being promoted as Assistant Professor Stage II (with AGP 7000/-).

Since the appointment of Dr.Ambili.S, as Assistant Professor (Stage II) is w.e.f 30.01.2017 FN, the minimum score stipulated in the API based PBAS as set out in the 4th Amendment of UGC Regulations, 2010 is applicable. (UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.)

The Principal, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2013 to 2017, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

The API Scores are verified for the period 2013 to 2017 and the minimum required scores for each category is as follows.

1. For category I, the minimum required is 320 [80 x 4]
2. For category II, the minimum required is 50
3. For categories II+III, the minimum required is 90 &
4. For category III, the minimum required is 20.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 15.10.2019 at 11.30 AM at V.T.M.N.S.S College, Dhanuvachapuram. As per the API score sheet,

duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 390 marks, Category II- 199 marks, Category II+III - 250 marks and Category III- 51 marks. The committee evaluated the submitted PBAS proforma of Dr.Ambili.S, Assistant Professor in History, verified the original documents and found acquired the required API score in all the categories in the assessment period and recommended the placement of Dr.Ambili.S, from Assistant Professor Stage 1 to 2, w.e.f 30.01.2017 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Ambili.S, Assistant Professor with AGP 6000/- Department of History, V.T.M.N.S.S College, Dhanuvachapuram as Assistant Professor with AGP 7000 (Stage 1-2), w.e.f 30.01.2017 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.17: M.G College, Thiruvananthapuram - Placement/ Promotion of Sri.Sudheesh Kumar.J, Assistant Professor, Department of Political Science, from Stage 1-2(AGP 6000 to 7000) w.e.f 09.11.2017 FN - Approval – reg.

(Ac FII/39573/2019)

The D.D.O,M.G College, Thiruvananthapuram, had forwarded a proposal regarding the Placement/ Promotion in respect of Sri.Sudheesh Kumar.J, Assistant Professor with AGP 6000/-, Department of Political Science, as Assistant Professor with AGP 7000/-,w.e.f 09.11.2017 FN.

The service details of Sri.Sudheesh Kumar.J, are as follows.

Qualification	* M A in Political Science , University of Kerala – 1991 * M.Phil- University of Kerala - February 1995
Date of first entry into service	09.11.2012 FN
Date of entry into continuous service	09.11.2012 FN
L.W.A. availed (other than on medical grounds)	Nil
Required years of service for Proposed Promotion	5 years
Date of placement to Assistant Professor with AGP 7000/-(Stage 1-2)	09.11.2017 FN.
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from Jawaharlal Nehru University, from 25.08.2014 to 19.09.2014. 2. RC from HRDC, University of Kerala from 13.06.2017 to 03.07.2017
Refresher / Orientation Course due	Nil

On verification of the Service Book of Sri.Sudheesh Kumar.J , it is found that the teacher had entered into service as Assistant Professor with AGP 6000 w.e.f 09.11.2012 FN in V.T.M.N.S.S College, Dhanuvachapuram and it was approved by University of Kerala vide U.O No. Ac.FV/58979/2012 dated 09.05.2013. He had completed his five years of service on 09.11.2017 FN (One year exemption as he was awarded M.Phil) for being promoted as Assistant Professor Stage II (with AGP 7000/-).

Since the appointment of Sri.Sudheesh Kumar.J, as Assistant Professor (Stage II) is w.e.f 09.11.2017 FN, the minimum score stipulated in the API based PBAS as set out in the 4th Amendment

of UGC Regulations, 2010 is applicable. (UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.)

The Principal, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2012 to 2017, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

The API Scores are verified for the period 2012 to 2017 and the minimum required scores for each category is as follows.

1. For category I, the minimum required is 400[80 x 5]
2. For category II, the minimum required is 50
3. For categories II+III, the minimum required is 90 &
4. For category III, the minimum required is 20.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 11.10.2019 at 02.00 PM at M.G College, Thiruvananthapuram. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 475 marks, Category II- 196 marks, Category II+III - 223 marks and Category III- 27 marks. The committee evaluated the submitted PBAS proforma of Sri.Sudheesh Kumar.J, Assistant Professor in Political Science, verified the original documents and found acquired the required API score in all the categories in the assessment period and recommended the placement of Sri.Sudheesh Kumar.J., from Assistant Professor Stage 1 to 2, w.e.f 09.11.2017 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Sri.Sudheesh Kumar.J., Assistant Professor with AGP 6000/- Department of Political Science, M.G College, Thiruvananthapuram as Assistant Professor with AGP 7000 (Stage 1-2), w.e.f 09.11.2017 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.18 : *M.G College, Thiruvananthapuram - Placement/Promotion of Dr.Vinod.A.S, Assistant Professor, Department of Commerce from Stage 1-2 (AGP 6000 to 7000) w.e.f 04.06.2015 FN, – reg.*
(Ac.F II/42764/2019)

The DDO, M.G College, Thiruvananthapuram, had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Vinod.A.S, Assistant professor with AGP 6000/-, Department of Commerce as Assistant Professor with AGP 7000/- w.e.f 04.06.2015 FN.

The service details of Dr. Vinod.A.S, are as follows.

Qualifications	Ph.D in Commerce-M.G University- 01.08.2015 M.Phil-Manonmaniam Sundaranar University- May 2006(No eligibility certificate) M.Com- University of Kerala- April 2003
Date of first entry into service	04.06.2009 FN
Date of entry into continuous service	04.06.2009 FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	04.06.2015 FN
Required years of service for Proposed Promotion	6 years
No. of Refresher Courses/Orientation Courses	1. RC from Academic Staff College, University of

attended, duration and Name of University	Kerala, from 18.02.2010 to 11.03.2010. 2. OC from, Academic Staff College , University of Kerala, from 05.01.2011 to 01.02.2011.
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion as Assistant Professor with AGP 7000/- (Stage 1-2)	04.06.2015 FN

On verification of the Service Book of Dr. Vinod.A.S it is found that the teacher had entered into service as Lecturer on 04.06.2009 FN at N.S.S. College, Nemmara and it was approved by University of Calicut vide U.O No. GA II/C3/2169/09 dated 05.12.2009. He was redesignated as Assistant Professor with AGP 6000/- w.e.f 04.06.2009 by the Deputy DCE, Thrissur vide letter No.C3/2083/10 dated 30.11.2010 .He got transferred to NSS College,Pandalam under University of Kerala as per order no. F/2874/2012 dtd 30.06.2012 by NSS Colleges' Central Committee. He had completed six years of service on 04.06.2015 for being promoted as Assistant Professor (Stage II).

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

The DDO, M.G College, Thiruvananthapuram has forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998, of the incumbent.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Vinod.A.S, Assistant Professor with AGP 6000/- Department of Commerce, M.G College, Thiruvananthapuram as Assistant Professor with AGP 7000 (Stage 1-2), w.e.f 04.06.2015FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.	

ITEM No. 10.166.19: Christian College, Kattakkada - Placement/Promotion f Dr.Afinisha Deepam.L.S,Department of Chemistry, as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage 1 – 2), - Approval – reg. (Ac.FII/40371/2019)

The DDO, Christian College, Kattakkada, had forwarded a proposal regarding the Placement / Promotion in respect of Dr.Afinisha Deepam.L.S, Assistant Professor with AGP 6000/-, Department of Chemistry, as Assistant Professor with AGP 7000/-,w.e.f 11.07.2017 FN.

The service details of Dr.Afinisha Deepam.L.S, are as follows.

Qualification	* Msc in Chemistry - University of Kerala- April 2003 * Ph.D- CUSAT- 29 th February 2012
Date of first entry into service	11.07.2013 FN
Date of entry into continuous service	11.07.2013 FN
L.W.A. availed (other than on medical grounds)	Nil
Required years of service for Proposed Promotion	4 years
Date of placement Assistant Professor with AGP 7000/-(Stage 1-2)	11.07.2017 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC – HRDC from 29.11.2016 to 19.12.2016. 2. OC from ASC, University of Kerala,

	from 30.01.2015 to 26.02.2015
Refresher / Orientation Course due	Nil

On verification of the Service Book of Dr.Afinisha Deepam.L.S , it is found that the teacher had entered into service as Assistant Professor with AGP 6000 w.e.f 11.07.2013 FN and it was approved by University of Kerala vide U.O No.Ac.FV/47383/2013 dtd. 25.06.2014. She had completed her four years of service on 11.07.2017 (two years exemption as she was awarded Ph.D) for being promoted as Assistant Professor Stage II (with AGP 7000/-).

Since the appointment of Dr.Afinisha Deepam.L.S , as Assistant Professor (Stage II) is w.e.f 11.07.2017 , the minimum score stipulated in the API based PBAS as set out in the 4th Amendment of UGC Regulations, 2010 is applicable. (U O. No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.)

The Principal, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2013 to 2017, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

The API Scores are verified for the period 2013 to 2017 and the minimum required scores for each category is as follows.

1. For category I, the minimum required is 320 [80 x 4]
2. For category II, the minimum required is 50
3. For categories II+III, the minimum required is 90 &
4. For category III, the minimum required is 20.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 19.10.2019 at 10.30 AM at Christian College, Kattakkada As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 400 marks, Category II- 175 marks, Category II+III - 319 marks and Category III- 144 marks. The committee evaluated the PBAS proforma submitted by Dr.Afinisha Deepam.L.S, Assistant Professor in Chemistry, verified the original documents and found acquired the required API score in all the categories in the assessment period and recommended the placement of Dr.Afinisha Deepam.L.S, from Assistant Professor Stage 1 to 2, w.e.f 11.07.2017 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Afinisha Deepam.L.S, Assistant Professor with AGP 6000/- Department of Chemistry, Christian College, Kattakkada as Assistant Professor with AGP 7000 (Stage 1-2), w.e.f 11.07.2017 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.20 : *St.Stephen's College, Pathanapuram - Proposal for the approval of Placement/ Promotion of Dr. Sree Jai.R, Assistant Professor, Department of Zoology from stage I to II (AGP 6000 to 7000) - reg. (Ac.F II/5787/2020)*

The Principal, St.Stephens College, Pathanapuram, has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Sree Jai.R , Department of Zoology as Assistant Professor Stage I to II (AGP 6000 to 7000) w.e.f 30.07.2016 FN.

The Service details of Dr.Sree Jai.R are as follows:

Qualification	:	* Ph.D awarded on 03/02/2011 from Kerala University. * MSc- Kerala University- 2001. * M.Phil in Environmental Science – November
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		2003- University of Kerala
Date of first entry into service	:	30.07.2012 FN
Date of entry into continuous service	:	30.07.2012 FN
Date of Placement to Assistant Professor Stage II	:	30.07.2016 FN
Required years of service for Proposed Promotion		4 years
L.W.A. availed (without medical Certificate)	:	Nil
No. of Refresher Courses/Orientation Courses with duration and Name of University.	:	1) RC from UGC, HRDC, University of Kerala from 02.02.2017 to 22.02.2017. 2) OC from UGC- ASC, University of Kerala from 30.01.2014 to 26.02.2014.

On verification of the Service Book of Dr.Sree Jai.R , it is found that the teacher had entered into service as lecturer on 30.07.2012 FN and it was approved by Kerala University vide order U.O No. Ac. F III/2/44850/2012 dtd. 01.03.2013. He had completed his four years of service and eligible for being promoted as Assistant Professor Stage II from 30.07.2016 FN(two years exemption since he was awarded Ph.D).

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.Ac.FII/General/UGC-R-2010/2018 dated 30.11.2018. According to modified API templates vide U.O No.Ac.FII/ General/ UGC-R-2010/2018 dated 30.11.2018 for the placement/ promotion of teachers under CAS, the criteria of capping was excluded from Category III (Research and Academic Contribution).

Since the proposed date of promotion of Dr.Sree Jai.R, as Assistant Professor (Stage II) is w.e.f 30.07.2016, the minimum score stipulated in the API based PBAS as set out in the 4th Amendment of UGC Regulations, 2010 is applicable (U.O. No. Ac FII/ General/ UGC.-R 2010/ 2018 dated 30.11.2018).

Further, the Academic Council held on 13.03.2019, resolved to extent the criteria of roll out of API Scores of teachers considered for promotion under CAS, to take effect from 2015-2016, onwards, in view of the implementation of the UGC Regulations w.e.f 23.02.2016. The U.O No. Ac FII/ General/UGC-R-2010/2018 dtd. 30.05.2019 was issued in this regard.

The Principal, St.Stephen's College, Pathanapuram has forwarded the relevant documents, placement order, Self Appraisal Proforma from the period 2012-2015, minutes of the Screening Committee and API Score sheet based on PBAS for the year 2015- 2016, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

It is stated in the minutes of the Screening Committee that the committee was held on 26.10.2019 at 10.00 A.M in the St.Stephens College, Pathanapuram. The Experts scrutinized the PBAS of the teachers.The scores were verified by the Committee and it recommended the placement of Dr.Sree Jai.R, from Stage I to II w.e.f 30.07.2016.

As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 110 marks, Category II- 39 marks, Category II+III - 73 marks and Category III- 34 marks.

The API Scores are verified for the period 2015 - 2016 and the minimum required scores for each category is reduced as follows.

1. For category I, the minimum required is 80/ Year.
2. For category II, the minimum required is 15 [Assessment Period]
3. For categories II+III, the minimum required is 22.5 [Assessment Period]
4. For category III, the minimum required is 5 [Assessment Period]

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts and the extension of roll out criteria as envisaged in the U.O No. Ac FII / General / UGC -R- 2010/2018 dtd. 30.05.2019 and U.O No. Ac FII / General / UGC-R-2010/2018 dated 30.11.2018, the proposal regarding the Placement/Promotion of Dr.Sree Jai.R, Assistant Professor Stage I to II (AGP Rs 7000/-) in the Department of Zoology, St Stephens College, Pathanapuram, w.e.f 30.07.2016 FN, is placed before the Standing committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.	

ITEM No. 10.166.21: *St.Stephen's College, Pathanapuram - Proposal for the approval of Placement/Promotion of Dr.Pournami.P, Assistant Professor, Department of Zoology from stage I to II (AGP 6000 to 7000) - reg.*

(Ac.F II/1846/2020)

The Principal, St.Stephens College, Pathanapuram, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Pournami.P , Department of Zoology as Assistant Professor Stage I to II (AGP 6000 to 7000) w.e.f 01.06.2016 FN.

The Service details of Dr.Pournami.P are as follows:

Qualification	:	* Ph.D awarded on 2018 from Kerala University. * MSc- Kerala University- May 2005. * M.Phil in Environmental Science – October 2007- University of Kerala
Date of first entry into service	:	01.06.2011 FN
Date of entry into continuous service	:	01.06.2011 FN
Date of Placement to Assistant Professor Stage II	:	01.06.2016 FN
Required years of service for Proposed Promotion		5 years
L.W.A. availed (without medical Certificate)	:	4 Days (on medical ground)
No. of Refresher Courses/Orientation Courses with duration and Name of University.	:	1) RC from UGC, ASC, University of Kerala from 19.07.2013 to 08.08.2013. 2) OC from UGC- ASC, University of Kerala from 27.07.2012 to 23.08.2012.

On verification of the Service Book of Dr.Pournami.P , it is found that the teacher had entered into service as lecturer on 01.06.2011 FN and it was approved by Kerala University vide order U.O No. Ac.F III/1/27459/2011 dtd. 19.11.2011. She had completed her five years of service and eligible for being promoted as Assistant Professor Stage II from 01.06.2016 FN(One year exemption since she was awarded M.Phil).

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018. According to modified API templates vide U.O No. Ac.FII/ General/ UGC-R-2010/2018 dated 30.11.2018 for the placement/ promotion of teachers under CAS, the criteria of capping was excluded from Category III (Research and Academic Contribution).

Since the proposed date of promotion of Dr.Pournami.P, as Assistant Professor (Stage II) is w.e.f 01.06.2016, the minimum score stipulated in the API based PBAS as set out in the UGC Regulations, 2010 (U.O.No. Ac.FII/ General/ UGC.-R 2010/ 2018 dated 30.11.2018).

The Academic Council held on 13.03.2019, resolved to extent the criteria of roll out of API Scores of teachers considered for promotion under CAS, to take effect from 2015-2016 ,onwards, in view of the implementation of the UGC Regulations w.e.f 23.02.2016. The U.O No. Ac.FII/ General/ UGC-R-2010/2018 dtd. 30.05.2019 was issued in this regard.

The Principal, St.Stephen's College, Pathanapuram has forwarded the relevent documents, placement order, Self Appraisal Proforma from the period 2011-2015, minutes of the Screening Committee and API Score sheet based on PBAS for the years 2015- 2016, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

It is stated in the minutes of the Screening Committee that the committee was held on 26.10.2019 at 10.00 A.M in the St.Stephens College, Pathanapuram. The Experts scrutinized the PBAS of the teachers.The scores were verified by the Committee and it recommended the placement of Dr.Pournami.P, from Stage I to II w.e.f 01.06.2016.

As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 115 marks, Category II- 34 marks, Category I+II - 149 marks and Category III- 6 marks .

The API Scores are verified for the period 2015 - 2016 and the minimum required scores for each category is reduced as follows.

1. For category I, the minimum required is 75/ Year.
2. For category II, the minimum required is 15 [Assesment Period]
3. For categories I+II, the minimum required is 100 [Assesment Period]
4. For category III, the minimum required is 5 [Assesment Period]

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts and the extension of roll out criteria as envisaged in the U.O No. Ac FII / General / UGC -R- 2010/2018 dtd. 30.05.2019 and 30/11/2018, the proposal regarding the Placement/Promotion of Dr. Pournami.P, as Assistant Professor from Stage I to II (with AGP Rs.6000/- to AGP Rs 7000/-) in the Department of Zoology, St Stephens College, Pathanapuram, w.e.f 01.06.2016 FN, isplaced before the Standing committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.22: *NSS College, Cherthala - Placement/Promotion proposal of Dr. Dhanya B Nair, Assistant Professor with AGP 6000, Department of History, to Assistant Professor with AGP 7000 (Stage 1-2), w.e.f 05.06.2012 , -Approval – reg.*

(Ac.F II/38806/2019)

The Principal, NSS College, Cherthala, had forwarded a proposal regarding the Placement / Promotion in respect of Dr. Dhanya B Nair, Assistant Professor with AGP 6000 in the Department of History, to Assistant Professor with AGP 7000, w.e.f 05.06.2012 FN.

The service details of Dr. Dhanya B Nair are as follows.

Qualifications	Ph.D – Periyar University - July 2017 UGC- NET - June 2005 MA History- MG University- 1997
Date of first entry into service	05.06.2006 FN
Date of entry into continuous service	05.06.2006 FN
L.W.A. availed (Other than Medical Grounds)	Nil

Required years of service for Proposed Promotion	6 years
Date of placement Assistant Professor with AGP 7000/-	05.06.2012 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC, Academic Staff College, Jawaharlal Nehru University, from 30.08.2010 to 24.09.2010. 2. OC from UGC, Academic Staff College, University of Kerala, from 20.10.2009 to 16.11.2009.
Refresher / Orientation Course due	Nil

On verification of the Service Book of Dr. Dhanya B Nair, it is found that the teacher had entered into service as Lecturer in NSS Hindu College, Changanacherry w.e.f 05.06.2006 FN and it was approved by MG University vide order No. 2590/B1/2007/Acad. dated 15.11.2007. She was redesignated as Assistant Professor with AGP 6000/- w.e.f 05.06.2006 by Deputy Director of Collegiate Education, Kottayam vide office order No. B1-3278/10 dtd. 01.10.2010. Later she got transferred and joined NSS College, Cherthala w.e.f 02.06.2011 FN. She had completed her six years of service on 05.06.2012

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R- 2010/2018 dated 30-11-2018.

The Principal, NSS College, Cherthala has forwarded all the necessary supporting documents along with the proposal of the incumbent as per UGC Regulations 1998.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Dhanya B Nair, as Assistant Professor with AGP 6000 in the Department of History, to Assistant Professor with AGP 7000, w.e.f 05.06.2012 FN in NSS College, Cherthala is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.23 : *NSS College, Pandalam - Placement/Promotion proposal of Dr.Anjana.J, Assistant Professor with AGP 7000 Department of English, to Assistant Professor with AGP 8000) (Stage II-III), w.e.f 15.12.2014 FN, - Approval – reg.*

(Ac.F II/35689/2019)

The Principal, NSS College, Pandalam, had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Anjana. J, Assistant Professor with AGP 7000, Department of English to Assistant Professor with AGP 8000 (Stage II to III) w.e.f 15.12.2014 FN.

The service details of Dr. Anjana .J are as follows.

Qualifications	* PhD - M.G University- 2008. * M.A - Kerala University- 1995.
Date of first entry into service	15.12.2005 FN
Date of entry into continuous service	15.12.2005 FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	15.12.2009 F.N
Required years of service for Proposed	5 years

Promotion	
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. UGC sponsored RC from ASC, University of Kerala, Kariavattom from 01.08.2014 to 21.08.2014 2. UGC sponsored RC from HRDC, University of Kerala, Kariavattom from 01.07.2015 to 21.07.2015 3. UGC sponsored OC from ASC, University of Kerala, Kariavattom from 21.02.2008 to 19.03.2008
Proposed Date of placement Assistant Professor with AGP 8000/-	15.12.2014 FN

On verification of the Service Book of Dr. Anjana .J, it is found that the teacher had entered into service as Lecturer on 15.12.2005 FN. She was redesignated as Assistant Professor with AGP 6000/- w.e.f 01.01.2006 by the Deputy DCE, Kottayam vide order No. B3-5626/10 dtd 04.10.2010. She had completed her five years of service as Assistant Professor with AGP 7000 /- on 15.12.2014, for being promoted as Assistant Professor Stage III.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R- 2010/2018 dated 30-11-2018.

The Principal, NSS College, Pandalam has forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998, of the incumbent.

According to UGC Public Notice No. F.No. 2. 16/2002(PS)Pt.FI.II dated 16thOctober 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

Dr.Anjana .J, had completed her second refresher course on 21.07.2015 AN. In the light of the above mentioned UGC Public Notice, the teacher is eligible to get promotion w.e.f 15.12.2014FN.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Anjana .J, Assistant Professor with AGP 7000, Department of English to Assistant Professor with AGP 8000, w.e.f 15.12.2014 FN, NSS College, Pandalam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.24

***St. Cyril's College, Adoor – Initial appointment of Smt. Lini. K. Mathew, Assistant Professor in Chemistry – Approval –reg
(Ac F II/41592/2018)***

The Principal St. Cyril's College, Adoor has forwarded the proposal regarding the approval of the Initial Appointment of Smt. Lini. K. Mathew, Assistant Professor, appointed in the Department of Chemistry with effect from 17.01.2018 FN.

Sl. No.	Name of the Assistant Professor	Department	Date of joining	Nature of vacancy
1	Smt. Lini. K. Mathew	Chemistry	17.01.2018 FN	In the vacancy of K.T Usha,

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

				Associate Professor of Chemistry, retired on 31.05.2016 AN.
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The Principal has forwarded the following supporting documents in respect of the above Assistant Professor as stipulated in the norms of the University for the approval of the initial appointment.

1. Originals of the Qualifying Degrees, and mark lists.
2. Certificates to prove age and date of birth.
3. Service book of the concerned teacher with entries.
4. Joining report of the Assistant Professor concerned.
5. Workload statement in the concerned department.
6. List of teachers in the department.
7. Statement showing the apportionment.

The Manager, St. Cyril's College, Adoor has forwarded the following documents regarding the selection and appointment of the above Assistant Professor.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting and Interview score sheet.
3. News paper cuttings bearing the notification regarding the appointment.
4. Certificate stating that there are no supernumerary hands and no thrown out teachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Nomination letter from the Government.

The notifications regarding the appointments were advertised in the four major dailies as detailed below:

- | | | |
|----|------------------------|-----------------|
| 1. | Malayala Manorama | dtd.30.03.2016 |
| 2. | Deepika | dtd.30.03.2016 |
| 3. | The New Indian Express | dtd.30.03.2016 |
| 4. | The Hindu | dtd. 30.03.2016 |

Since the advertisement has been made on March 2016, the age of the Assistant Professors are calculated as on 01.01.2016.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

Government nominee Sri. Shaju P.K, Additional Secretary to Government, State Election Commission has also attended the interview as evident from the minutes of the Selection Committee.

Qualifications for the appointment of Assistant professors in private Aided Colleges is delineated in clause 4.4.1 of UGC Regulations 2010, which reads

- i. Good academic record as defined by the concerned University with at least 55% marks(or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign University.
- ii. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
- iii. Notwithstanding anything contained in sub- clauses (i) and (ii) to this clause 4.4.1, candidates, who are or have been awarded a Ph.D Degree in accordance with the University Grants Commission (Minimum Standards and procedure for award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/ Institutions.
- iv. NET/SLET/SET shall also not be required for such masters Programs in disciplines for which NET/SLET/SET is not conducted.

On verification, the candidate selected for appointment as mentioned in the pre-page possess

the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

Through the letter No. D4/35598/2016/Coll. Edn dated 20.06.2017 from the Director, Department of Collegiate Education, the University has been directed to grant approval to the appointment of those Assistant Professors, whose appointments are not against vacancies specified in the Government Nominee Letter, only after getting the remarks of the Principal Secretary, Department of Higher Education/ Director of Collegiate Education/ Deputy Director of Collegiate Education, in order to avoid unnecessary litigations.

University has received the proposal for Initial Appointment of Smt. Lini .K. Mathew as Assistant Professor, from the DDO, St. Cyril's College, Adoor from the existing rank list without the prior concurrence from the Government. Hence, University sought the remarks of the Director, Office of the Collegiate Education vide Letter No.Ac.FII/General/Initial Appointment/2018 dated 18.12.2018.

Now, the Government vide letter No. D1/76/2019/H.Edn dated 25.09.2019, ratified the appointment of Smt. Lini.K.Mathew which was made with out prior concurrence of Government, subject to the approval of the University.

The Educational Agency has forwarded the certificates of the Paper presentations in Seminars/ Conferences along with the proposal for approval of initial appointment of the incumbent. On verification, it is seen that Smt. Lini K Mathew was awarded 6 marks for the category 'paper presentation in National Seminar/ conferences'. But it is seen that of all the seminars she has attended, she has presented paper only in one National Seminar on Chemical applications of Spectroscopic Techniques (NSCAST -2015) held at S.N College, Punalur. Further, the marks awarded for Teaching Experience (1 mark) also cannot be considered, since she has only 6 months of teaching experience after attaining the qualification prescribed by UGC for Assistant Professor.

Thus altogether 6 marks may be reduced from total marks of 52, awarded to the candidate. Thus her total may be reduced to 46, which is also the total marks awarded to Dr. Sheeba Alexander, who is next in the ranklist in community quota. Dr. Sheeba Alexander was appointed as Assistant Professor in St. Stephen's College, Pathanapuram w.e.f 06.06.2019 F.N and the appointment approved by the Syndicate held on 30.10.2019, in principle, vide item No. 05.45.44. It is pertinent to note that, there is no further change in rank position of the incumbent and third rank holder in community merit (total marks 41) , since there is a difference of 5 marks.

Being purely an academic assesment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. in respect of the incumbent are shown in the proforma appended.

Hence for Orders of the Vice-Chancellor whether the following proposals regarding the approval of the Initial Appointment of the Assistant Professor in the Department of Chemistry in St. Cyril's College, Adoor as detailed below, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

1. Smt. Lini. K. Mathew, appointed as Assistant Professor in Chemistry w.e.f 17.01.2018 FN in the vacancy of K.T Usha, Associate Professor of Chemistry, retired on 31.05.2016 AN.

Sl No.	Name of Asst. Professor , Department Date of Joining	Date of birth & age as on 01.01.2018	Rank position & Category	Academic Qualifications	Workload	Position of the teacher	Apportionment Statement		Remarks
							O P E N	Community	
1.	Smt. Lini.K. Mathew Chemistry St. Cyril's	21.03.1985 30 Years	Rank 1 Community Merit	1. BSc Chemistry- M.G University -	Post Adalat-46 Hours	3 rd	2 0	2	In the retirement vacancy

College, Adoor.	7 months		Register No. 501083 - April 2005- I Class. 2. MSc Chemistry - M.G University - Register No. 70094 - June 2007- I Class.- Eligibility Certificate produced 3. CSIR- UGC- NET/JRF- December 2013 -Register No. 147570- Undertaking produced	3 Teachers permssi ble				of K.T Usha.
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The Standing Committee considered the proposal and recommended to approve the initial appointment.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.25: ***S.N College, Sivagiri, Varkala - Placement/Promotion of Smt. Sreerenjini S C as Assistant Professor stage II (with AGP 7000/-), w.e.f 25-02-2016, Department of Economics - approval -reg. (Ac FIII/2/32790(3)/2019)***

The Principal, Sree Narayana College, Sivagiri,Varkala had forwarded a proposal regarding the Placement/Promotion in respect of Smt.Sreerenjini S C, Department of Economics as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 25-02-2016.

The Service details of Smt.Sreerenjini S C are as follows.

Qualifications	MA Economics from University of Kerala in May 2006. Qualified UGC-NET exam held in December 2006.
Date of first entry in to Service	25-02-2010
Date of entry into continuous service	25-02-2010
Date of completion of six years of service as Assistant Professor with AGP 6000/-	24-02-2016
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	25-02-2016
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1) OC from HRDC, University of Kerala, Kariavattom from 17-04-2012 to 14-05-2012. 2) RC in Special Winter Scool from HRDC, University of Kerala, Kariavattom from 28-11-2013 to 18-12-2013.
Details of relaxation availed of	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 25-02-2010. She was completed six years of service as Assistant Professor with AGP 6000/- on 24-02-2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee duly constituted as per UGC Regulations 2010.

In the API score sheet duly endorsed by the Screening Committee, which held on 25-06-2019, the API scores of the years 2015-16 only have been taken.

As per U.O No.Ac.FII/General/UGC-R-2010/2018 dated 30-05-2019, the Syndicate held on 01-02-2019 resolved to extend the criteria of roll out of API scores to take effect from 2015-16 onwards in view of the implementation of the UGC Regulations 2010, w.e.f 23-02-2016, in respect of University of Kerala, consequent on the shifting of implementation of UGC Regulations, 2010 to 23-02-2016 based on the Judgment of the Hon'ble Supreme Court dated 17-07-2018 in SLP(C) No.18938-18942/2017. The Academic Counsel held on 13-03-2019 considered the matter and agreed with the same.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category during 2015-16:

Category III- 13, for which the minimum required is 3.3

During 01.09.2014 to 31.08.2017, the teacher was on FDP for doing Ph.D. Hence the teacher has no score for Category I and II.

In the Minutes of the Screening Committee held on 25-06-2019, it is stated that after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and statutes of the University of Kerala, the teacher is found qualified for promotion to the post of Assistant Professor Stage II (AGP 7000/-) w.e.f 25.02.2016 FN and hence the Committee recommends the teacher for Promotion to the post of Assistant Professor Stage II (AGP 7000) w.e.f 25-02-2016 FN.

All the calculations being fully based on academic parameters, the dealing sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts. The section need to verify only the academic qualifications of the teacher.

The matter regarding the placement/ promotion in respect of Smt.Sreeranjini S C was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of the Private Colleges, held on 14-11-2019 and the committee recommended to defer the item to the next Standing Committee. The Syndicate, held on 22-11-2019, resolved to approve the recommendation of the standing committee.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Sreeranjini S C, Department of Economics as Assistant Professor stage II (AGP 6000/- to 7000/), w.e.f 25-02-2016 in SN College, Sivagiri, Varkala is again placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.26: *Iqbal College, Peringamala - Placement/Promotion of Sri.J.S Jahangir, Department of English as Assistant Professor Stage II(with AGP 7000/-) w.e.f 14.03.2016 – Approval -reg.*

(Ac FIII/2/45921/2019)

The Manager of Iqbal College, Peringammala had forwarded a proposal regarding the Placement/ Promotion in respect of Sri.J.S Jahangir, Department of English as Assistant Professor Stage II (with AGP 7000/-) w.e.f 14.03.2016.

The Service details of Sri.J.S Jahangir are as follows.

Qualifications	M.A English from University of Kerala in June 2009 M.Phil from University of Kerala in June 2011.
Date of first entry in to Service	14-03-2011
L.W.A availed	Nil
Details of relaxation availed of	One year on account of M.Phil.
Date of completion of 5 years of service as Assitant Professor stage I	13-03-2016
Date of Placement to Assistant Professor Stage II	14-03-2016
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from ASC, University of Kerala, Kariavattom from 23-04-2013 to 20-05-2013. 2. RC from ASC, University of Kerala, Kariavattom from 11-07-2013 to 31-07-2013.
Refresher / Orientation Course due	Nil

The Principal has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A, Assistant Professor, (Stage 1 to 2) from 2011 to 2016 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

In the minutes of the Screening Committee it is stated that the committee after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, has found the teacher is qualified for promotion to the post of Assistant Professor Stage II (AGP – 7000/-), w.e.f 14.03.2016 F.N and hence, recommends Mr.J.S Jahangir, Department of English for promotion to the post of Assistant Professor Stage II (AGP – 7000/-) w.e.f 14.03.2016 F.N. All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts the proposal regarding the Placement/Promotion of Sri.J.S Jahangir, Department of English to Assistant Professor Stage II(with AGP 7000/-)w.e.f 14-03-2016 in Iqbal College, Peringammala is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.27: ***Christian College, Chengannur - Placement/Promotion proposal of Smt.Alka E Varghese, Department of Botany to Assistant Professor with AGP 6000/- to 7000/-, (Stage I to II), w.e.f 20-06-2011, - Approval – reg.***

(Ac F III/2/45584/2019)

The Drawing and Disbursing Officer, Christian College, Chengannur, had forwarded a proposal regarding the Placement / Promotion in r/o Smt.Alka E Varghese, Department of Botany as Assistant professor with AGP 6000/- to 7000/-, w.e.f 20-06-2011.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The service details of Smt.Alka E Varghese are as follows.

Qualifications	MSc, Botany from Jai Narain Vyas University Jodhpur in 2002. Qualified NET exam held on 22.06.2003.
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	Ph.D from M.G University on 28.12.2017
Date of first entry into service	20-06-2005
Date of entry into continuous service	20-06-2005
L.W.A. availed	1. nil
Date of completion of six years of service as Assistant Professor with AGP 6000/-	• 19-06-2011
Date of Promotion to Assistant Professor with AGP 7000/-	☞☞ 20-06-2011
Details of relaxation availed of	• Nil
No.of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 01.04.2008 to 28.04.2008 2. RC from ASC, University of Kerala, Kariavattom from 26.05.2011 to 16.06.2011
Refresher / Orientation Course due	1. Nil
Proposed date of Placement/ Promotion to Assistant Professor with AGP 7000/- (Stage 1-2)	1. 20-06-2011

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Smt.Alka E Varghese, Department of Botany to Assistant professor with AGP 6000/- to 7000/-, w.e.f 20-06-2011 in Christian College, Chengannur is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.28: *S.N College for Women, Kollam - Placement/ Promotion of Smt.Arunima.S.R as Assistant Professor stage II (with AGP 7000/-) w.e.f 05-01-2017, Department of Chemistry*
(Ac FIII/1/45074/2019)

The Principal, Sree Narayana College, Kollam has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Arunima.S.R, Department of Chemistry, as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 05-01-2017.

The Service details of Smt.Arunima.S.R are as follows.

Qualifications	MSc Chemistry, from Kerala University in 2009. Qualified CSIR-UGC NET exam held on 20-06-2010
Date of first entry in to Service	05-01-2011
Date of entry into continuous service	05-01-2011
Date of completion of six years of service as Assistant Professor with AGP 6000/-	04-01-2017
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	05-01-2017
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. RC from Human Resource Development Centre, University of Kerala, Kariavattom from 05-01-2016 to 25-01-2016. 2. OC from UGC, Academic Staff College, University of Kerala Kariavattom from

	06.06.2013 to 03-07-2013
Details of relaxation availed of	nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor (with AGP 6000/-) on 05-01-2011. She has completed six years of service on 04-01-2017.

Since the promotion of Smt.Arunima.S R, as Assistant Professor Stage II (with AGP 7000/-) is w.e.f 05.01.2017, the minimum score stipulated in the API based PBAS as set out in the 4'th amendment of UGC Regulations, 2010 is applicable.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category:

- Category I – 600, for which the minimum required is 480
- Category II -201, for which the minimum required is 50
- Category III- 58, for which the minimum required is 20
- CategoryII+III- 259, for which the minimum required is 90

In the Minutes of the Screening Committee it is stated that the Committee has carefully scrutinised PBAS records of the work done and service records of the teacher. It has further been stated that the API score for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and hence the Committee recommends the teacher for promotion to the post of Assistant Professor stage II (AGP-7000/-) w.e.f 05-01-2017.

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Arunima.S.R, Department of Chemistry, as Assistant Professor stage II (AGP 6000/- to 7000/-) in S.N.C.W, Kollam, w.e.f 05-01-2017 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.	

ITEM No. 10.166.29 : Sree Narayana College, Kollam - Proposal for the approval of the Placement/Promotion of Smt. Kuleena Das, Department of Mathematics to Assistant Professor (AGP 6000/- to 7000/-), Stage (1 to 2) - w.e.f 17.10.2018.

(Ac FIII/2/931/2020)

The Principal, Sree Narayana College, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Kuleena Das, Department of Mathematics to Assistant Professor ((AGP 6000/- to 7000/-), stage (1 to 2)) w.e.f 17.10.2018.

The Service details of Smt.Kuleena Das are as follows.

Qualifications	Msc Mathematics in April 2003 from University of Kerala. Qualified NET exam held on 20.06.2010
Date of first entry in to Service	17.10.2012
Date of entry into continuous service	17.10.2012
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Date of completion of six years of service as Assistant Professor with AGP 6000/-	16.10.2018
Date of Placement to Assistant Professor with AGP 7000/-	17.10.2018

Number of refresher Courses or Orientation Courses attended, duration and name of the University.	Special Winter School from ASC, University of Kerala, Kariavattom from 28.11.2014 to 18.12.2014. RC – from HRDC, University of Kerala, Kariavattom from 26.06.2018 to 16.07.2018.
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The Drawing and Disbursing Officer of S.N College, Kollam has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

In the Minutes of the Screening Committee it is stated that, the Committee scrutinized the PBAS records of the work done by the teacher. The API score for various categories have been verified and the Committee found that the teachers have sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, the teacher is found qualified for promotion to the post of Assistant Professor Stage II (AGP – 7000/-) w.e.f 17.10.2018.

In the API sheet forwarded by the subject expert the teacher has secured the following scores:
Category I = 600, Category II = 180, Category III = 33 and Category II+III = 213.

As per the UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the matter regarding Placement/Promotion in respect of Smt.Kuleena Das, Department of Mathematics to Assistant Professor stage (1 to 2), (AGP 6000/- to 7000/-), w.e.f 17.10.2018 in SN College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

<i>Resolution of the Syndicate</i>
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.30: *Christian College, Chengannur - Placement/ Promotion proposal of Dr.John George Athyal, Department of English, as Assistant Professor with AGP 6000/- to 7000/- in w.e.f 14-03-2011 - Approval – reg.*

(Ac FIII/1/45582/2019)

The Drawing and Disbursing Officer, Christian College, Chengannur, has forwarded a proposal regarding the Placement / Promotion in respect of Dr.John George Athyal, Department of English as Assistant professor with AGP 6000/- to 7000/-, w.e.f 14-03-2011.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Drawing and Disbursing Officer has forwarded all the necessary supporting documents along with the proposal as per UGC Regulation 1998.

The service details of Dr.John George Athyal, are as follows

Qualifications	M.A Language and Literature in May 1999 from M.G University.
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	Ph.D in English on 20-06-2016 from Kerala University. Qualified NET in December 2001.
Date of first entry into service	14-03-2005
Date of entry into continuous service	14-03-2005
L.W.A. availed	Nil
Date of completion of six years of service as Lecturer	13-03-2011
Date of promotion as Lecturer Senior Scale (Assistant Professor with AGP7000/-)	14-03-2011
Details of relaxation availed of	nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 17-04-2009 to 14-05-2009 2. Attained Post Graduate Certificate from Central Institute of English and Foreign Languages, Hyderabad in the Teaching of English from 23-06-2006 to 20-07-2006. It is certified that PGCTE is equivalent to one refresher Course in English.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Lecturer Senior Scale (Assistant Professor with AGP 7000/-)	14-03-2011

In the light of the above mentioned facts the proposal for the approval of the Placement/Promotion in respect of Dr. John George Athyal, Department of English as Assistant professor with AGP 6000/- to 7000/-, w.e.f 14-03-2011 in Christian College, Chengannur is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.31: *S.N College, Chengannur - Proposal for the approval of the Placement/ Promotion of Dr. Reshmi.R as Assistant Professor stage II (with AGP 7000/-) w.e.f 04-10-2016 , Department of Chemistry - reg.*

(Ac FIII/1/1759/2020)

The Drawing and Disbursing Officer, Sree Narayana College, Chengannur has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Reshmi.R, Department of Chemistry as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 04-10-2016 .

The Service details of Dr. Reshmi.R, are as follows.

Qualifications	M.Sc Chemistry from M.G University in May 2002. M.Phil Chemistry from Cochin University of Science and Technology in September 2004. Ph.D from Cochin University of Science and Technology on 19-08-2010
Date of first entry in to Service	04-10-2012 F.N
Date of entry into continuous service	04-10-2012
Date of completion of four years of service	03-10-2016

L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	04-10-2016
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. OC from HRDC, University of Calicut from 11-08-2016 to 07-09-2016 2. RC from Indian Academy of Sciences, Bangalore from 27 th November to 11 th December 2017
Details of relaxation availed of	Two years on account of Ph.D degree

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 04-10-2012 F.N. She has acquired Ph.D degree on 19-08-2010. After availing a relaxation of 2 years the teacher become eligible to be promoted to Assistant Professor Stage II on 04-10-2016.

The Drawing and Disbursing Officer has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee duly constituted as per UGC Regulations 2010.

In the API score sheet duly endorsed by the Screening Committee, which held on 22-10-2019, the API scores of the years 2015-16 and 2016-17 only have been taken.

As per U.O No.Ac.FII/General/UGC-R-2010/2018 dated 30-05-2019, the Syndicate held on 01-02-2019 resolved to extend the criteria of roll out of API scores to take effect from 2015-16 onwards in view of the implementation of the UGC Regulations 2010, w.e.f 23-02-2016, in respect of University of Kerala, consequent on the shifting of implementation of UGC Regulations, 2010 to 23-02-2016 based on the Judgment of the Hon'ble Supreme Court dated 17-07-2018 in SLP(C) N.18938-18942/2017. The Academic Council held on 13-03-2019 considered the matter and agreed with the same.

As per the above U.O the teacher has secured the following scores for the years 2015-16 and 2016-17

Category I – 200, for which the minimum required is 160

Category II -75, for which the minimum required is 16.66

Category III- 36, for which the minimum required is 6.66

Category II+III- 111, for which the minimum required 30

In the Minutes of the Screening Committee, it is stated that the Committee scrutinised PBAS records of the work done by the teacher and her service records. The API scores for various categories have been verified and the Screening Committee found that the teacher has sufficient scores in each category and has recommended the teacher for promotion to the post of Assistant Professor stage II (AGP-7000/-) w.e.f 04-10-2016.

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Reshmi.R, Department of Chemistry in S.N College, Chengannur to Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 04-10-2016 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.32 : S.N College, Kollam - Placement / Promotion proposal of Dr.K.Savitha, Department of History to Assistant Professor with AGP 6000/- to 7000/-

w.e.f 07-10-2015 in - Approval – reg.

(Ac FIII/1/1753/2020)

The Drawing and Disbursing Officer, Sree Narayana College, Kollam, has forwarded a proposal regarding the Placement / Promotion in respect of Dr.K.Savitha, Department of History as Assistant Professor with AGP 6000/- to 7000/-) w.e.f 07-10-2015 .

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016. The UGC vide letter F.No.2-16/2002 (PS) Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

The service details of Dr.K.Savitha, are as follows.

Qualifications	M.A History from Sree Sankaracharya University of Sanskrit in September 2001 Qualified Ph.D from Sree Sankaracharya University of Sanskrit in 2010
Date of first entry into service	07-10-2011 F.N
Date of entry into continuous service	07-10-2011 F.N
L.W.A. availed during the period of Senior Scale promotion	Nil
Date of completion of four years of service as lecturer	06-10-2015
Date of promotion as Lecturer Senior Scale	07-10-2015
Details of relaxation availed of	two years on account of Ph.D degree
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from HRDC, University of Kerala from 08-06-2017 to 05-07-2017 2. RC-Summer School(multidisciplinary) from HRDC, University of Kerala, Kariavattom from 30-11-2018 to 20-12-2018
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion as Lecturer Senior scale (Assistant Professor with AGP 7000/-)	07-10-2015

In the light of the above mentioned facts the proposal for the approval of the Placement/Promotion in respect of Dr.K.Savitha, Department of History in S.N College, Kollam as Assistant Professor with AGP 6000/- to 7000/- w.e.f 07-10-2015 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.33 :

S.N College, Chempazhanthy - Proposal for the approval of the Placement/ Promotion of Dr. Suchithra Devi. S, Department of

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

Economics to Assistant Professor stage III (with AGP 8000/-) w.e.f 01-07-2015 – Approval -reg.

(Ac FIII/1/924/2020)

The Drawing and Disbursing Officer, S.N College, Chempazhanthy has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Suchithra Devi.S, Department of Economics to Assistant Professor stage III (with AGP 8000/-), w.e.f 01-07-2015.

The Service details of Dr.Suchithra Devi.S are as follows.

Qualifications	Msc.Mathematical Economics from Madurai Kamaraj University in April 2000. Qualified SLET exam held in May 2000. Qualified M.Phil degree from Kerala University in April 2010. Qualified Ph.D degree on 24-04-2018.
Date of first entry in to Service	06-12-2004
Date of entry into continuous service	06-12-2004
Eligible date of promotion to Lecturer Senior Scale	30-04-2010(after availing 8 months of relaxation of M.Phil degree)
Date of Placement as Lecturer Senior Scale	01-07-2010 (the teacher has opted her increment date as her date of promotion)
L.W.A availed	Nil
Date of Placement as Assistant Professor stage III with AGP 8000/-	01-07-2015
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. OC from Academic Staff College, University of Kerala, Kariavattom from 16.06.2005 to 13.07.2005. 2. RC from Academic Staff College, University of Kerala, Kariavattom from 10-03-2008 to 31-03-2008. 3. RC from HRDC, University of Kerala, Kariavattom from 01-02-2018 to 21-02-2018.
Details of relaxation availed of	Already availed in the Senior Scale.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 06-12-2004. After availing relaxation of M.Phil degree the teacher got promoted to Lecturer Senior Scale on 01-07-2010. On completing five years of service as Lecturer Senior Scale the teacher becomes eligible to be promoted to Lecturer Selection Grade on 01-07-2015.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Stage II to III) from the assessment periods 2010 to 2015 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.As per the API (option B), the teacher has attended one refresher course(from 01-02-2018 to 21-02-2018) after promotion to Assistant Professor Stage II. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

As per the API sheet duly endorsed by the Screening Committee, the teacher has attained the following scores for each category;

category II =138

category III =61

category II+III= 199, for which the minimum required is 50.

In the Minutes of the Screening Committee it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

stated that the performance scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr.Suchithra Devi.S is found qualified for promotion to the post of Assistant Professor Stage-III(with AGP 8000) w.e.f 01-07-2015 FN and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage III.

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Suchithra Devi.S, as Assistant Professor stage II to III (with AGP 7000/- to 8000/-) in the Department of Economics, S.N College, Chempazhanthy w.e.f 01-07-2015 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The standing committee considered the proposal and recommended to approve the proposal of Dr. Suchithra Devi S, subject to the production of Applicant Summary Score Sheet and Performance Based Appraisal for the relevant years, of the incumbent based on UGC Regulations 2010.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.34 : ***Sree Narayana Colleges - Initial appointment of Assistant Professor in Hindi – Approval of – reg.***

(Ac.FIII /2/14367/2019)

The Principal, Sree Narayana College for Women, Kollam had forwarded request for the approval of the initial appointment of Dr.Reshma P.P, Assistant Professor in the Department of Hindi w.e.f 20-12-2018 FN in the retirement vacancy of Smt.VijayaKumari.

The details of Assistant Professor and the workload are indicated in the proforma placed below/appended. All the necessary supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, Malayala Manorama and Kerala Kaumudi dated 31-03-2018.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - NA
5. Minutes of the meetings of the Selection Committee held on 08-11-2018 at Sree Narayana College, Cherthala.
6. Confidential Report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
 10. Service Book of Assistant Professor
 11. Interview score sheet
 12. Rank list in the order of merit
 13. Seniority wise list of teachers in the Department
 14. Appointment order
15. Workload statement
 16. Government nominee - vide Government letter No.D2/395/2018/ H.Edn dated 20-10-2018.
 17. Joining Report.

The notification for the post appeared in 4 leading dailies on 31-03-2018. The age of the

teacher is calculated as on 01-01-2018. One vacancy was notified for the subject Hindi as per notification dated 31-03-2018. In the selection procedure Dr.Reshma P.P occupies first rank. The particulars regarding the age, workload and qualifications are detailed in the proforma appended.

As per UGC Regulations 2010, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The candidates have acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2010. The Government has deputed its nominee to the Selection Committee authorising appointment against various post in various S.N trust colleges. The Colleges have forwarded the minutes of the duly constituted Selection Committee.

As per clause 5.1.4 of UGC Regulation 2010, for selection Committee for the post of Assistant Professors in Colleges, the quorum for the meeting is five, of which at least two must be from out of a total of three subject experts. On verification of the minutes of the Selection Committee it was found that out of the six members in the quorum only one subject expert was present. Clarification was sought from the manager, S.N Colleges in this regard. The manager vide letter dated 22-08-2019 has clarified that Dr. Sudha Balakrishnan, Professor, Department of Hindi, University of Calicut was unable to attend the interview for the selection of Assistant Professors in Hindi as subject expert as she was laid up for treatment and that her intimation was received only on the eve of the interview. Hence the management opted Dr.K.R.Lavanya, Head of the Department, Hindi, S.N College, Cherthala to the Selection Committee.

The manager had enclosed a copy of the letter from Dr.Sudha Balakrishnan and has requested to approve the appointment of Smt.Reshma.P.P as Assistant Professor in Hindi.

The matter regarding the approval of appointment of Dr.Reshma P.P, Assistant Professor in the Department of Hindi was placed before the Standing Committee of th48e Syndicate on Teaching and Non-Teaching staff of the Private Colleges, held on 14-11-2019 and the committee recommended to defer the item to the next Standing Committee. The Syndicate, held on 22-11-2019, resolved to approve the recommendation of the standing committee.

The Manager vide letter dated 17.01.2020 has stated that Dr.Sudha Balakrishnan, one of the Subject Experts informed her absence over phone, only on the previous day of the interview. As the candidates, to appear for the interview might have started they could not postpone the interview. It has further been stated that this contingency on the part of the Management was brought to the notice of the Selection Committee and the matter was discussed with the nominees of the Vice Chancellor and the Subject Expert present and also with the representative of Government and in order to overcome the situation they advised the Management to engage Dr.K.R.Lavanya Head of Department of Hindi, S.N College, Cherthala to the Selection Committee and to get the action ratified by the University of Kerala. Dr.M.Jayaprakas the nominee of the Vice-Chancellor of University of Kerala had also brought this matter to the notice of the University before the commencement of the interview.

In the light of the above mentioned facts the proposal for the approval of appointment of Dr.Reshma P.P, Assistant Professor in the Department of Hindi w.e.f 20-12-2018 in SN College for Women, Kollam in the retirement vacancy of Smt.VijayaKumari retired on 30.04.2016 by reckoning the contingency measure as valid is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

PROFORMA

Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2018	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the48 Teacher	Apportionment Position		Remarks
						Open	Community	
Dr.Reshm			MA	As per	5'th	203	198	Posted against

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

a P.P S.N.C.W, Kollam 20-12- 2018 F.N date of notification: 31-03- 2018	21-08- 1987 30 years	first rank, Open Merit	functional Hindi (Translatio n) First Class in 2010 University of Hyderabad. (eligibility certificate produced) Ph.D in Hindi 08.02.2016 The English & Foreign Languages University Hyderabad (eligibility certificate produced) (Special Certificate produced)	Post Adalath review statement 2002, 78 teaching hours permittin g 5 teachers As per the workload calculated by the Universit y 2017-18 workload of 88 teaching hours.			..	the retirement vacancy of Smt.VijayaKum ari
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The Standing Committee considered the proposal and recommended to the refer the item to the Syndicate.

Resolution of the Syndicate

Since the University nominee was present in the Selection Committee, the Syndicate **RESOLVED** to ratify the action and approve the initial appointment of Dr.Reshma P.P, Assistant Professor, Department of Hindi w.e.f 20.12.2018.

FURTHER RESOLVED to seek explanation from the Principal, Sree Narayana College for Women, Kollam and place the same before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

ITEM No. 10.166.35:

Christian College, Chengannur - Placement/Promotion proposal of Dr.Abraham A, Department of Physics to Assistant Professor with AGP 6000/- to 7000/- (Stage I to II), w.e.f 14-03-2011 - Approval – reg.

(Ac F III/2/4223/2020)

The Drawing and Disbursing Officer, Christian College, Chengannur, had forwarded a proposal regarding the Placement / Promotion in respect of Dr.Abraham A, Department of Physics as Assistant professor with AGP 6000/- to 7000/-, w.e.f 14-03-2011.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016. The UGC vide letter F.No.2-16/2002 (PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The service details of Dr.Abraham A are as follows.

Qualifications	MSc from MG University in May 1997. Qualified NET exam held in December 2000. Ph.D from University of Kerala in August 2015.
Date of first entry into service	14-03-2005
Date of entry into continuous service	14-03-2005
L.W.A. availed	1. nil
Date of completion of six years of service as Lecturer (Assistant Professor with AGP 6000/-)	13-03-2011
Date of Promotion to Senior Scale (Assistant Professor with AGP 7000/-)	14-03-2011
Details of relaxation availed of	☞☞ Nil
No.of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 17.04.2009 to 14.05.2009 2. Special winter School from ASC, University of Kerala, Kariavattom from 28.11.2014 to 18.12.2014
Refresher / Orientation Course due	● Nil
Proposed date of Placement / Promotion to Assistant Professor with AGP 7000/- (Stage 1-2)	1. 14-03-2011

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Abraham A, Department of Physics as Assistant professor with AGP 6000/- to 7000/, w.e.f 14-03-2011 in Christian College, Chengannur is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.36: *S.N College, Cherthala Placement/Promotion of Smt.Savitha N, Department of Physics to Assistant Professor (AGP 6000/- to 7000/) Stage (1 to 2) –Approval -reg.*

(Ac FIII/2/2174/2020)

The Principal, Sree Narayana College, Cherthala has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Savitha N, Department of Psysics to Assistant Professor ((AGP 6000/- to 7000/-), stage (1 to 2)) w.e.f 03.01.2017.

The Service details of Smt.Savitha N are as follows.

Qualifications	Msc Psysics in May 2006 from University of Kerala. Qualified NET exam held in December 2009.
Date of first entry in to Service	03.01.2011
Date of entry into continuous service	03.01.2011
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Date of completion of six years of service as Assistant Professor with AGP 6000/-	02.01.2017
Date of Placement to Assistant Professor with AGP 7000/-	03.01.2017
Number of refresher Courses or Orientation	OC from ASC, University of Kerala, Kariavattom

Courses attended, duration and name of the University.	from 21-06-2013 to 18-07-2013. RC – from ASC, University of Kerala, Kariavattom from 11.11.2014 to 01.12.2014.
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On verification of the Service book the teacher it is seen that the teacher was on FDP during 02.06.2015 to 01.06.2018 for undergoing Ph.D.

The Principal of S.N College, Cherthala has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

In the Minutes of the Screening Committee it is stated that, the API score claimed for various categories have been verified against the documents produced, and the screening Committee found that Ms.Savitha N satisfied all the requirements for promotion to stage 2 – Assistant Professor with AGP 7000. The Committee recommends the promotion of Ms.Savitha N to the post of Assistant Professor Stage II (AGP 7000) w.e.f 03.01.2017.

In the API sheet forwarded by the subject expert the teacher has secured the following scores: Category I = 500, Category II = 184, Category III = 93.5 and Category II+III = 277.5.

As per the UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the matter regarding Placement/Promotion in respect of Smt.Savitha N, Department of Physics to Assistant Professor ((AGP 6000/- to 7000/-), stage (1 to 2)) w.e.f 03.01.2017 in S.N College, Cherthala is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.37 *Sree Narayana College, Sivagiri, Varkala Placement/Promotion proposal of Dr.Soju.S, Department of Commerce, as Assistant Professor with AGP 6000/- to 7000/- (Stage 1-2)), w.e.f 30.06.2011, - Approval – reg.*

(Ac F III/2/31402/2019)

The Principal Sree Narayana College, Sivagiri, Varkala, had forwarded a proposal regarding the Placement / Promotion in respect of Dr.Soju.S Department of Commerce, as Assistant Professor with AGP 6000/- to 7000/- (Stage 1-2), w.e.f 30.06.2011.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved that the UGC Regulation 2010 shall be treated as implemented in the University w.e.f 23-02-2016. The teachers have also been allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23.02.2016. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

The service details of Dr.Soju.S are as follows.

Qualifications	Mcom from University of Kerala – April 2001.
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	M.Phil from University of Kerala – November 2003. Qualified NET exam held on 2005 December. Ph.D in Commerce from University of Kerala 29.04.2009.
Date of first entry into service	28.06.2007 A.N (temporary leave vacancy of Dr.G.Raju in the department of Commerce, University of Kerala). Terminated w.e.f 16.10.2009 A.N to enable Dr.G.Raju to take up teaching responsibilities of the department. Joined in SAS SNDP Yogam College, Konni on 19.10.2009 F.N in the vacancy caused by the resignation of Smt.S.Anitha. The appointment has been approved by the M.G University vide U.O No.693/B2/2010/Acad dated 02.02.2010. (17.10.2009 and 18.10.2009 – Saturday and Sunday). Relieved from SAS SNDP Yogam College, Konni on 07.01.2011 F.N
Date of entry into continuous service	07.01.2011 A.N in S.N College, Sivagiri, Varkala
L.W.A. availed	Nil
Previous service	3 years 6 months 7 days (2 year 3 months 18 days in University of Kerala (28.06.2007 A.N to 16.10.2009) 17.10.2009 & 18.10.2009 – Saturday and Sunday + 1 year 2 months 20 days in SAS SNDP Yogam College, Konni (19.10.2009 to 07.01.2011 F.N)
Date of completion of four years of service as Lecturer(Assistant Professor with AGP 6000)	29.06.2011
Date of placement as Lecturer Senior Scale (Assisatant Pofessor with AGP 7000/-)	☞☞ 30.06.2011
Details of relaxation availed of	☞☞ Two years on account of Ph.D
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from HRDC, Universityof Kerala, Kariavattom from 03.09.2015 to 30.09.2015.
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion as Lecturer Senior Scale (Assistant Professor with AGP 7000/-, (Stage 1-2))	1. 30.06.2011

On verification of the Service Book it may be noted that the teacher had entered into service on 28.06.2007 A.N in the Department of Commerce in University of Kerala in a temporary leave vacancy. He was relieved from University of Kerala on 16.10.2009 and joined in SAS SNDP Yogam, College, Konni on 19.10.2009 (17.10.2009 was Saturday and 18.10.2009 was Sunday). He relieved from SAS SNDP Yogam, College, Konni on 07.01.2011 F.N and joined in S.N College, Sivagiri, Varkala on 07.01.2011 AN.

As per GO(P) No.171/99/HEdn dated 21-12-1999, regarding counting of past service .

7.1 Previous service, without any break as a Lecturer equivalent in a University, College, national laboratory, or other Scientific organisations, e.g.CSIR, ICAR, DRDO, UGC, ICSSR, ICHR and as a UGC Research Scientist, should be counted for placement of lecturer in Senior Scale/ Selection Grade provided that:

- 7.2 The post was an equivalent grade/scale of pay as the post of Lecturer,
 7.3 The qualifications for the post were not lower than the qualifications prescribed by the UGC for the post of Lecturer,
 7.4 The Candidates who apply for direct recruitment should apply through proper channel;
 7.5 The concerned Lecturers possessed the minimum qualifications prescribed by the UGC for appointment as Lecturers;
 7.6 The post was filled in accordance with the prescribed selection procedure as laid down by the University/ State Government/Central Government/ Institution's Regulations.
 7.7 The appointment was not ad-hoc or in a leave vacancy of less than one year duration. Ad-hoc service of more than one year duration can be counted provided-
 (a) the ad hoc service was of more than one year duration;
 (b) the incumbent was appointed on the recommendation of duly constituted Selection Committee; and
 (c) the incumbent was selected to the permanent post in continuation to the adhoc service, without any break

On verification of the prior services rendered by Dr.Soju S the following points have been noted.

1. Both the services rendered by the teacher in the University and in SAS SNDP Yogam Colleges were as Lecturers.
2. The posts he occupied were equivalent to the grade/scale of pay as the post of lecturer. 8000 – 13500 was the scale of pay for lecturers as per UGC Scheme 1998. He was admitted the said scale in both the prior services.
3. Qualifications for the posts he worked in University and in SAS SNDP Yogam College were not lower than the qualifications prescribed by the UGC for the post of Lecturer.
4. Sri.Soju S possessed the the minimum qualifications prescribed by the UGC for the post of Lecturer.
5. Selection procedures were followed.
6. Appointment on leave vacancy in the University was of more than one year duration.
7. Dr.Soju S was appointed on the recommendation of duly constituted Selection Committee.
8. Dr.Soju S was selected to a permanent post in SAS SNDP Yogam College, Konni and S.N College, Sivagiri, Varkala.

In the light of the above mentioned facts, attesting to the adherence to UGC specifications in reckoning of previous service for purpose of placement, the proposal regarding the placement/ promotion in respect of Dr.Soju.S, Department of Commerce, as Assistant Professor with AGP 6000/- to 7000/-, (Stage 1-2), w.e.f 30-06-2011, Sree Narayana College, Sivagiri, Varkala, reckoning previous service is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED to agree the proposal subject to the approval of the Vice-Chancellor.

ITEM No. 10.166. 38 : *SD College, Alappuzha - Proposal for the approval of the Placement/ Promotion of Sri.Krishnanand A, Department of English as Assistant Professor (AGP 7000/-), stage(1 to 2) – reg.*

Ac FI/45580/2019

The Principal of SD College, Alappuzha had forwarded a proposal regarding the Placement/ Promotion in respect of Sri.Krishnanand A Department of English as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000, w.e.f 10.09.2018.

The Service details of Sri.Krishnanand A are as follows.

Qualifications	M.A from University of Kerala in 2009 Qualified NET exam held on 26.06.2011
Date of first entry in to Service	10.09.2012
L.W.A availed	Nil

Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assitant Professor with AGP 7000	09.09.2018
Date of Placement to Assistant Professor with AGP 7000	10.09.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Special Summer School Programme from ASC, University of Kerala, Kariavattom from 30.07.2014 to 19.08.2014. 2. OC from HRDC, University of Kerala, Kariavattom from 04.01.2018 to 31.01.2018.
Refresher / Orientation Course due	Nil

The Principal, S D College, Alappuzha has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option B), from 2012 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Stage 2- Assistant Professor with AGP 7000. The minimum API scores required for each category, the CAS promotion of the teachers, as per UGC Regulations 2018 (Option B) is as follows

Category I -Good or Satisfactory/Year- Not a minimum requirement

Category II+III- 20/Aessment period for College Teachers

There shall be no minimum API score requirement for Category II and Category III individually.

On verificaton it is found that the teacher has obtained following scores

Category I -Good

Category II – 132

Category III -75

Category II +III -207 for which the minimum required is 20.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

Hence for orders of the Vice-Chancellor as to whether the proposal for the approval of the Placement / Promotion in respect of Sri.Krishnanand A , Department of English as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000,(Stage I to II) w.e.f 10.09.2018 at Sanathana Dharma college, Alappuzha as per the UGC Regulations 2018 may be placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges.

If agreed to the draft Note to Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges prepared and placed below may be approved by the Vice-Chancellor.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.39 : SD College, Alappuzha - Proposal for the approval of the Placement/

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

Promotion of Smt. Karthika R, Department of English as Assistant Professor (AGP 7000/-), stage(1 to 2), -reg.

(Ac FI/45574/2019)

The Principal of SD College, Alappuzha had forwarded a proposal regarding the Placement/Promotion in respect of Smt.Karthika R, Department of English as Assistant Professor AGP 6000 to Assistant Professor with AGP 7000, w.e.f 25.07.2018.

The Service details of Smt.Karthika R are as follows.

Qualifications	i) M.A from MG University in 2011 ii) Qualified NET exam held on 26.12.2010
Date of first entry in to Service	25.07.2012
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assitant Professor with AGP 7000	24.07.2018
Date of Placement to Assistant Professor with AGP 7000	25.07.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Special Summer School Programme from ASC, University of Kerala, Kariavattom from 30.07.2014 to 19.08.2014. 2. OC from HRDC,Kannur University from 24.01.2018 to 20.02.2018..
Refresher / Orientation Course due	Nil

The Principal, S D College, Alappuzha has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018(Option B), from 2012 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Stage 2- Assistant Professor with AGP 7000. The minimum API scores required for each category, the CAS promotion of the teachers, as per UGC Regulations 2018(Option B) is as follows

Category I -Good or Satisfactory/Year- Not a minimum requirement

Category II+III- 20/Assessment period for College Teachers

There shall be no minimum API score requirement for Category II and Category III individually.

The Screening Committee, has awarded the following marks to Smt.Karthika R, for each category

Category I -Good

Category II – 157

Category III -87

Category II +III -244 for which the minimum required is 20.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts the proposal regarding the Placement/Promotion of Smt.Karthika R, Department of English as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 ,w.e.f 25.07.2018 at S D College, Alappuzha is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.40 : Proposal for Endorsement of Teachers in Buddha College of Teacher Education, Muthukulam -Approval-reg-

(AcFI/42720/2019)

The Educational agency, *Buddha College of Teacher Education, Muthukulam* has requested to endorse the newly appointed Principal and teaching staff in various subjects.

The Educational Agency has forwarded the supporting documents like proforma, ID proof, Photograph, attested copies of the qualifying certificates and chalan receipts for Rs.4775/- remitted to the University cash counter for verification of documents(Rs.525/- per teacher and Rs.1050/- for Principal).

The attested copies of the qualifying certificates attached with the proforma has been verified with the Original documents and the verification report of the Teaching Staff is appended.

As per amendment No.37, Statute 40 (a), Chapter 2 of the Kerala University First Statutes 1979 stipulate "Conditions of Service of Teachers in Unaided Colleges."

i) For making appointment of Teachers including Principal in unaided Colleges, the selection shall be made after giving due publicity.

ii) Age: The maximum age for a teacher in the Unaided College shall be sixty five (65) years.

iii) Approval of appointment: Approval of every appointment to the teaching post in Unaided Colleges shall be made by the Syndicate subject to satisfying the conditions specified in these statutes.

Note:1 All Teachers of Unaided Colleges affiliated to the University shall possess the qualifications prescribed in the Regulations relating to qualification of Teachers except the stipulation that they should pass the eligibility test for Lectures conducted by the UGC, CSIR or similar tests accredited by the UGC.

Note:2 Teachers who are having approved service in Affiliated Colleges shall be deemed to be qualified.

The Syndicate at its meeting held on 27.08.2016 vide Item No.20.26.02 resolved to endorse the staff list provided by the Unaided training Colleges, after proper verification of certificates and documents. A fee of Rs 500/- may be levied for endorsement per teacher and Rs 1000/- for Principal as per the decision of the Syndicate dated 26.07.2007(Item No.21) on the basis of the interim direction of the Hon'ble High Court in WP(C) No.14911/2007(A)

As per NCTE Norms 2014 stipulate that

5.2 Qualifications

The faculty shall possess the following qualifications:

A. Principal/HoD

(a) Post Graduate degree in Arts/Sciences/Social Sciences/Humanities/Commerce with minimum 55% marks; and

(b) M. Ed with minimum 55% marks; and

(c) Ph. D in Education or in any pedagogic subject offered in the institution; and

(d) Eight years teaching experience in a secondary Teacher Education Institution.

B. Perspectives in Education or Foundation Courses

(a) Postgraduate degree in social Sciences with minimum 55% marks; and

(b) M.Ed degree from a recognised university with minimum 55% marks.

OR

(a) Postgraduate (MA) degree in Education with minimum 55% marks; and

(b) B.Ed/B.E1.Ed. Degree with minimum 55% marks.

C. Curriculum and Pedagogic Courses

(a) Post graduate degree in Sciences/Mathematics/Social Sciences/Languages with minimum 55% marks.

(b) M.Ed degree with minimum 55% marks.

Desirable: Ph.D degree in Education with subject specialisations.

[Note: In case B and C put together, for two faculty positions, a postgraduate degree in Sociology/ Psychology/ Philosophy with 55% marks and B.Ed, BEIED with 55% marks and three years of teaching experience in a secondary shall be considered.

On verification of the documents it is found that the Principal and the teaching staff possessed the required qualification as stipulated in the NCTE Regulation.

The Stafflist containing the details of the various staff in the College is appended. Hence the proposal for the approval of the Endorsement of staff List in *Buddha College of Teacher Education, Muthukulam* is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for verification and recommendations.

The Standing Committee considered the proposal and recommended to approve the endorsement proposal.

<i>Resolution of the Syndicate</i>	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.	

ITEM No. 10.166.41: *Sree Ayyappa College, Eramallikkara – Proposal for approval of Dr. S. Gopalakrishnan Unnithan, Associate Professor, Department of Mathematics, as the Principal – Approval – reg:-*

(Ac.FII/032103/2018)

The Secretary, Travancore Devaswom Board had forwarded a proposal for the approval of Dr. S. Gopalakrishnan Unnithan, Associate Professor, Department of Mathematics, as the Principal w.e.f. 01.06.2015 FN in the retirement vacancy of Prof. S. Lekha on 31.05.2015 AN due to superannuation.

The Service details of Dr. S. Gopalakrishnan Unnithan are as follows.

Qualifications	MSc Mathematics from Kerala University in 1982 M.Phil from Kerala University in April in 1997 Ph.D awarded from Kerala University on 05.06.2010
Date of first appointment	21.02.1985 FN
Date of beginning into continuous service	21.02.1985 FN
L.W.A availed	NIL
Date of Placement to Senior Scale	21.02.1993 FN
Date of Promotion to Selection Grade	27.07.1998 FN
Date of redesignation to Associate Professor	01.01.2006
Date of placement to Principal	01.06.2015 FN

It may be noted that the appointment of Dr S Gopalakrishnan Unnithan as Principal is granted against the vacancy which arose consequent to the retirement of Smt.S.Lekha on superannuation, w.e.f 31.05.2015 AN. But, as per the Proceedings/Order No: ROC3153/16/Coll/R.Dis dt. 18.10.2016, Dr K.Mohankumar was appointed as Principal in Sree Ayyappa College, Eramallikkara, by promotion, retrospectively w.e.f 30.11.2012, against the reverted vacancies of Sri Jayachandran from 30.11.2012 to 02.06.2013 and subsequently of Smt S Lekha from 03.06.2013 to 30.09.2013, consequent to the Judgement in WP(C) No.30711/13. The University has approved the promotion of Dr. K Mohankumar as Principal, retrospectively from 30.11.2012, as per the proposal forwarded from the Educational Agency and in compliance with order dt 08.05.2018, passed by the Hon'ble Supreme Court of India in IA no: 65110 of 2018 in SLPs No: 18938-18942 of 2017.

Thus it can be inferred that Dr S Gopalakrishnan Unnithan has been promoted to the post of Principal w.e.f 01.06.2015 at Sree Ayyappa College, Eramallikkara, during the subsistence of Dr K.Mohankumar as Principal there.

Hence, a letter was forwarded to the Secretary, Travancore Devaswam Board to clarify the grounds on which the appointment has been granted to Dr S Gopalakrishnan Unnithan as Principal, Sree Ayyappa College, Eramallikkara, during which, Dr K Mohanakumar was hoding the post vide letter No. Ac.FII/32103/18 dated 04.01.2019.

The Secretary forwarded her reply vide letter No. ROC.2300/15/Coll. Dated 24.04.2019. It is

stated in the letter that the Hon'ble High Court of Kerala declared that the appointments to the post of Principals in all the colleges made in contravention to the UGC Regulations 2010 are illegal and University of Kerala adopted the qualification of the Principals as per the clause 4.2 of the UGC Regulations 2010. On detailed scrutiny in the light of Full Bench Judgment, it has been found that Dr. D. Latheesh, - who had been appointed as Principal of K.S.M.D.B. College, Sasthamcotta – who lacks the qualification as per clause 4.2 of UGC Regulations 2010 was reverted w.e.f 01.06.2015.

The Secretary further stated that the Travancore Devaswom Board examined the matter in detail and resolved to shift the lien of Dr. S. Gopalakrishnan Unnithan as principal to K.S.M.D.B. College, Sasthamcotta in the reversion vacancy of Dr. D. Latheesh w.e.f 01.06.2015 so as to rectify the discrepancy.

It may be noted that Dr. S.Gopalakrishnan Unnithan retired from the service as on 31.05.2016 and Dr. K Mohankumar was transferred to K.S.M.D.B. College, Sasthamcotta only on 18.10.2016.

The Secretary, Travancore Devaswom Board has forwarded the relevant documents such as placement order, Seniority cum fitness certificate, combined provisional seniority list and API score sheet based on PBAS verified by the Educational Agency in respect of Dr.S.Gopalakrishnan Unnithan.

On verification, it is seen that Dr. S. Gopalakrishnan Unnithan has Master of Science degree in Mathematics with first class and he was awarded Ph.D on 05.06.2010. He has teaching experience of more than 30 years. Document supporting evidence of research guidance has also been forwarded.

Dr. S. Gopalakrishnan Unnithan is approved as a research guide in the subject Mathematics under University of Kerala vide U.O No. Ac.EVI(1)/18440/2015 dated 19.05.2015. It may be noted that in the combined provisional seniority as on 01.06.2015, Dr. S. Gopalakrishnan Unnithan is in the second place. But, Smt. Anitha S. Nair, who was the most senior teacher do not possess all the necessary qualifications for promotion as Principal.

The Educational Agency has issued seniority cum fitness certificate in respect of Dr. S. Gopalakrishnan Unnithan, which states "He is qualified and fit to hold the post of Principal as per the provisions of the Kerala University Act 1974 and the Statutes, Regulations and Ordinances made there under.

Since the appointment of Dr. S.Gopalakrishnan Unnithan as Principal w.e.f 01.06.2015 FN, the minimum score stipulated as per the API based PBAS as set out in the U.O No.AcFII/General/UGC-R 2010/2016/IV Amendment dated 07.01.2017 is applicable. As stipulated in the Appendix to the U.O, a consolidated API requirement of 225 points for Category I, 45 points for Category II, and 400 for Category II+III (cumulative) is required for promotion as Principal.

As per the API score sheet based on PBAS forwarded by the IQAC coordinator of Educational Agency, Dr. S. Gopalakrishnan Unnithan has sufficient score to be appointed as Principal.

The proposal regarding the approval of appointment of Dr.S.Gopalakrishnan Unnithan as Principal, by shifting the lien of the incumbent w.e.f 01.06.2015FN to K.S.M.D.B College, Sasthamcottah in the reverted vaccancy of Dr.D.Latheesh was considered by the session of the Syndicate held on 08.08.2019 vide item No. 02.40.07 and recommended to reject the proposal for the approval of Dr.S.Gopalakrishnan Unnithan, Associate Professor, Department of Mathematics as Principal w.e.f 01.06.2015 F N in Sreee Ayyappa College,Eramallikkara since the approval has been given to another Principal during the same period.The Decision of the Syndicate was intimated to the Management vide letter No.AcFII/032103/2018 dated 14.10.2019.

Mean while, Dr.Gopalakrishnan Unnithan has submitted a representation requesting to take necessary steps to approve him as Principal, Sree Ayyappa College, Eramallikkara from 01.06.2015 to 31.05.2016 and shift the lien of Dr. K.Mohankumar as Principal from Sree Ayyappa College, Eramallikara to K.S.M.D.B. College, Sasthamcotta for the aforesaid period since the approval of Dr. K. Mohankumar as Principal was only notional as he was on deputation during the said period. He also requests to intimate Travancore Devaswom Board that shifting of lien of Dr. S. Gopalakrishnan Unnithan from Sree Ayyappa College, Eramallikara to K.S.M.D.B. College, Sasthamcotta is against University Statutes and Rules.

The Educational Agency being the appointing auhority, the prerogative of shifing the lien of

the teachers, Dr.Gopalakrishnan Unnithan and Dr.K.Mohanakumar, is vested upon the Educational Agency. The Vice Chancellor has orderd to place the representation of Dr.Gopalakrishnan Unnithan before the Syndicate for consideration and recommendations.

Meanwhile, the Secretary, Travancore Devaswom Board has forwarded a letter clarifying the following reasons for shifting the lien of Dr.Gopalakrishnan Unnithan to K.S.M.D.B College, Sasthamcottah.

“1. In 2012 Dr.K.Mohanakumar and others filed WP(C)30711/12, 29253/2012 before the Hon'ble High Court against the appointments of Principal made by the Travancore Devaswom Board.

2.The Hon'ble High Court issued an interim order IA No. 7214/2013 in WP(C).29253/12 dated 31.05.2013 directing the Board that the appointments made to the Principals herein after shall be subject to the disposal of the above WPCs.

3. The full bench of the Hon'ble High Courts in its Judgment dated 23.02.2016 had clearly held that the UGC Regulations 2010 are mandatory to be implemented from 18.09.2010 and the appointments made in contravention of UGC Regulations 2010 were declared as irregular and illegal.

4.Accordingly, Travancore Devaswom Board made appointments in 2016 strictly following the directions of the Hon'ble High Court and the UGC Regulations 2010 and Dr.K.Mohanakumar, the qualified petitioner in service, was appointed as Principal w.e.f 01.06.2016.

5. But dissatisfied with this appointment Dr.K.Mohanakumar had filed a contempt case as WP(C)No.1128/2016 before the Hon'ble Court alleging noncompliance of the Judgment in full as he was entitled to be appointed as Principal with effect from 30.11.2012. In the meantime, the Travancore Devaswom Board issued an order on 18.10.2016 and promoted him as Principal w.e.f 30.11.2012 reverting Sri.R.Jayachandran.Smt.S.Lekha and Dr.D.Latheesh.This order was produced before the Hon'ble Court in that contempt case and considering the same the Hon'ble Court by order dated 25.10.2016 closed that contempt case.

6.Later Dr.K.Mohanakumar had filed an I.A.No.65110/2018 before the Hon'ble Supreme Court in SLP(C) No.18938 to 18942/2017. The Hon'ble Supreme Court in its order dated dated 08.05.2018 was pleased to allow the interlocutory applications and directed the University of Kerala to issue approval order for this appointment forth with.

7.The University of Kerala complied the order of the Hon'ble Supreme Court in the stipulated time.” These circumstances warranted the Board to shift the lien of Dr.S.Gopalakrishnan Unnithan from Sree Ayyappa College, Eramallikkara to K.S.M.D.B College for the period from 01.06.2015 to 31.05.2016. It is mentioned in the letter that the lien shifting of Dr.S.Gopalakrishnan Unnithan to K.S.M.D.B College, Sasthamcottah is legally valid, since the Principal post was vacant during that period and the Secretary, Travancore Devaswom Board has requested to issue concurrence to the shifting of lien of Dr.Gopalkrishnan Unnithan to K.S.M.D.B College, Sasthamcottah.

The file is submitted for the suitable recommendations, on the following matters, to the Standing Committee of the Syndicate on teaching and non teaching staff of Private Colleges

1. The request of Dr.Gopalakrishnan Unnithan to approve him as Principal, Sree Ayyappa College, Eramallikkara from 01.06.2015 to 31.05.2016 and shift the lien of Dr. K. Mohanakumar as Principal from Sree Ayyappa College, Eramallikara to K.S.M.D.B. College, Sasthamcottah for the aforesaid period since the approval of Dr. K. Mohankumar as Principal was only notional.

2.The request of the Secretary, Travancore Devaswom Board to shift the lien of Dr.S.Gopalakrishnan Unnithan from Sree Ayyappa College, Eramallikkara to K.S.M.D.B College for the period from 01.06.2015 to 31.05.2016, since the post was vacant during that period.

The Standing Committee considered the proposal and recommended to approve the promotion of Dr. S. Gopalakishnan Unnithan as Principal w.e.f 01.06.2015 subject to the condition that the Educational Agency has intimated the lien of Dr. Gopalakrishna Unnithan be shifted to D.B College, Sasthamcottah. In the light of their intimation, approval may be granted to Dr.S. Gopalakishnan Unnithan as Principal in KSMDB College, Sasthamcottah w.e.f 01.06.2015.

Resolution of the Syndicate

RESOLVED to seek legal opinion regarding the matter.

ITEM No. 10.166. 42: M.G College, Thiruvananthapuram -Placement/Promotion proposal of Dr. Ram Kumar. R, Department of Mathematics, as Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000(Stage 2-3),- Approval – reg.

(Ac.F II/928/2020)

The DDO, M.G College, Thiruvananthapuram, had forwarded a proposal regarding the Placement/ Promotion in respect of **Dr. Ram Kumar. R**, Assistant professor with AGP 7000/-, Department of Mathematics as Assistant Professor with AGP 8000/- (Stage II- III) w.e.f 01.11.2015 FN.

The service details of **Dr. Ram Kumar. R** are as follows.

Qualifications	Ph.D –CUSAT-2015 M.Sc - Kerala University- 1998
Date of first entry into service	01.11.2004 FN
Date of entry into continuous service	01.11.2004 FN
Date of placement as Assistant Professor with AGP 7000/-	01.11.2010 FN
LWA Availd	Nil
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC-HRDC, University of Kerala, Kariavattom from 16.02.2017 to 08.03.2017. 2. RC from UGC-HRDC, Kannur University, from 08.11.2018 to 28.11.2018. 3. RC from Academic Staff College, Summer School, University of Kerala, Kariavattom from c18.02.2014 to 10.03.2014 4. OC from , Academic Staff College University of Calicut, from 10.06.2009 to 7.7.2009
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor with AGP 8000/- (Stage 2-3)	01.11.2015 FN

On verification of the Service Book of Dr. Ram Kumar. R, it is found that the teacher had entered into service as Lecturer on 01.11.2004 FN and redesignated as Assistant Professor with AGP 6000/- w.e.f 01.01.2006 by the Deputy DCE, Kollam vide office Order No. F2/4273/10 dated 06.10.2010. He was promoted as Assistant Professor (Stage I- II) with AGP 7000/- w.e.f 01.11.2010 FN. He had completed his five years of service as Assistant Professor with AGP 7000/- on 01.11.2015 for being promoted as Assistant Professor with AGP 8000/- (Stage III).

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-12-3018.

The DDO, M.G College, Thiruvananthapuram has forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998, of the incumbent.

According to UGC Public Notice No. F.No. 2.16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/ Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/ Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

Dr. Ram Kumar. R had completed his two refresher courses on 08.03.2017 and 28.11.2018 A.N. In the light of the above mentioned UGC Public Notice, the teacher is eligible to get promotion w.e.f 01.11.2015 FN.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Ram Kumar. R**, Assistant Professor with AGP 7000/- Department of Mathematics, M.G College, Thiruvananthapuram as Assistant Professor with AGP 8000 (Stage 2-3), w.e.f **01.11.2015 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.43: *M.G College, Thiruvananthapuram - Placement/ Promotion proposal of Smt. Subalekshmi G.S, Department of Sociology as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage 1-2), - Approval – reg.*

(Ac F II/741/2020)

The DDO, M.G College, Thiruvananthapuram, had forwarded a proposal regarding the Placement / Promotion in respect of Smt. Subalekshmi G.S, Assistant professor with AGP 6000/-, Department of Sociology as Assistant Professor with AGP 7000/- w.e.f 20.01.2015 FN.

The service details of Smt. Subalekshmi G.S. are as follows.

Qualifications	M.Phil –University of Kerala November 2007 M.A - University of Kerala June 2004
Date of first entry into service	20.01.2010 FN
Date of entry into continuous service	20.01.2010 FN
L.W.A. availed	Nil
Required years of service for Proposed Promotion	5 years
Date of placement Assistant Pofessor with AGP 7000/-	20.01.2015 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from Academic Staff College, University of Kerala, Kariavattom from 03.03.2011 to 30.03.2011. 2. RC from Academic Staff College, University of Kerala, Kariavattom from 29.11.2012 to 19.12.2012.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor with AGP 7000/- (Stage 1-2)	20.01.2015 FN

On verification of the Service Book of Smt. Subalekshmi G.S, it is found that the teacher had entered into service as Lecturer on 20.01.2010 FN. She was redesignated as Assistant Professor with AGP 6000/- w.e.f 20.01.2010 by the Deputy DCE, Kollam vide office Order No. B3/6472/11 dated 25.08.2011. She had completed her five years of service on 20.01.2015 (since she is a M.Phil holder) for being promoted as Assistant Professor (Stage II).

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

The DDO, M.G College, Thiruvananthapuram has forwarded all the necessary supporting documents along with the proposal of the incumbent, as per UGC Regulations 1998.

In the light of the above mentioned facts, the proposal regarding the placement/promotion in respect of Smt. Subalekshmi G.S, Assistant Professor with AGP 6000/- Department of Sociology, M.G College, Thiruvananthapuram as Assistant Professor with AGP 7000 (Stage 1-2), w.e.f 20.01.2015 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.44: *N.S.S College, Cherthala - Proposal for the approval of the Placement/Promotion of Dr. Suresh Kumar.J, Assistant Professor, Department of Mathematics, from Stage 1-2 (AGP 6000 to 7000) – reg.*

(Ac.F II/45358/2019)

The DDO, N.S.S College, Cherthala, had forwarded a proposal regarding the Placement / Promotion in respect of **Dr.Suresh Kumar.J**, Assistant professor, Department of Mathematics, N.S.S College, Cherthala from Stage I to II (AGP 6000 to AGP 7000) w.e.f 17.06.2013 FN.

The service details of **Dr.Suresh Kumar.J**, are as follows.

Qualifications	M.Sc- M.G University-May 1995 Ph.D – Manonmaniam Sundaranar University- April 2003
Date of first entry into service	17.06.2009 FN
Date of entry into continuous service	17.06.2009 FN
L.W.A. availed	Nil
Date of placement to Assistant Professor with AGP 7000/-	17.06.2013 FN
Required years of service for Proposed Promotion	4 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from ASC-UGC, University of Kerala from 20.08.2013 to 09.09.2013. 2. OC from, Academic Staff College, University of Kerala, from 27.07.2012 to 23.08.2012.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor with AGP 7000/- (Stage 1-2)	17.06.2013 FN

On verification of the Service Book of **Dr.Suresh Kumar.J**, it is found that the teacher had entered into service as Lecturer on 17.06.2009 FN at N.S.S College, Nilamel and it was approved by University of Kerala vide U.O No.AcFV/28464/2009 dated 06.02.2010. He was re designated as Assistant Professor with AGP 6000/- w.e.f 17.06.2009 by the Deputy DCE, Kollam vide Office order No.A6-4890/10. He had completed four years of service on 17.06.2013 for being promoted as Assistant Professor (Stage II) (Since two years exemption as he was awarded Ph.D)

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

The DDO, N.S.S College, Cherthala has forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998, of the incumbent.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr.Suresh Kumar.J**, Assistant Professor, Department of Mathematics, N.S.S College, Cherthala from Stage I to II (AGP 6000 to AGP 7000) w.e.f 17.06.2013 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendations.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.45: St.Stephen's College, Pathanapuram -Proposal for the approval of Placement/ Promotion of Smt.Maja.K.Koshy, Assistant Professor, Department of Commerce from Stage I toII (AGP 6000 to7000) - Approval – reg. (AcFII/7436/2020)

The Principal, St.Stephen's College,Pathanapuram, had forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Maja.K.Koshy, Assistant Professor , Department of Commerce, from stage I to II (AGP 6000 to 7000) ,w.e.f30.07.2018 FN.

The service details of Smt.Maja.K.Koshy, are as follows.

Qualification	* M.Com- University of Kerala- June 2004
Date of first entry into service	30.07.2012 FN
Date of entry into continuous service	30.07.2012 FN
L.W.A. availed (other than on medical grounds)	Nil
Required years of service for Proposed Promotion	6 years
Date of placement to Assistant Professor with AGP 7000/-(Stage 1-2)	30.07.2018 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from UGC-ASC, University of Kerala, from 30.01.2014 to 26.02.2014. 2. RC from UGC-HRDC, University of Kerala from 26.06.2018 to 16.07.2018
Refresher / Orientation Course due	Nil

On verification of the Service Book of Smt. Maja.K.Koshy, it is found that the teacher had entered into service as Assistant Professor with AGP 6000 w.e.f 30.07.2012 FN in St.Stephen's College, Pathanapuram and it was approved by University of Kerala vide U.O No. Ac.FIII/2/44850/2012 dtd. 01.03.2013. She had completed her six years of service on 30.07.2018 FN.

The Principal, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of Smt. Maja.K.Koshy for the years 2012 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

Since the appointment of Smt. Maja.K.Koshy , as Assistant Professor (Stage II) is w.e.f 30.07.2018 FN, the minimum score stipulated in the API based PBAS as set out in the 4th Amendment of UGC Regulations, 2010 is applicable. (UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.)

The API Scores are verified for the period 2012 to 2018 and the minimum required scores for each category is as follows.

1. For category I, the minimum required is 480[80 x 6]
2. For category II, the minimum required is 50.
2. For categories II+III, the minimum required is 90 &
3. For category III, the minimum required is 20.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 21.10.2019 at 10.00 AM at St.Stephen's College, Pathanapuram. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 600 marks, Category II- 166 marks, Category II+III - 218 marks and Category III-52 marks. The committee evaluated the submitted PBAS proforma of Smt. Maja.K. Koshy, Assistant Professor in Commerce, and recommended the placement of Smt. Maja.K.Koshy, from Assistant Professor Stage 1 to 2, w.e.f 30.07.2018 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Smt.Maja.K.Koshy, Assistant Professor, Department of Commerce, St.Stephen's College, Pathanapuram from Stage I to II (AGP 6000 to 7000), w.e.f 30.07.2018 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendations.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.46 : N.S.S. Management Colleges – Initial appointment of Assistant Professors in Commerce – Approval – reg

(Ac F II /021209/2018)

The Drawing and Disbursing Officers, V.T.M.N.S.S. College, Dhanuvachapuram, N.S.S College, Cherthala and N.S.S. College, Nilamel have forwarded the proposals regarding the approval of the Initial Appointment of the following Assistant Professors, appointed in the Department of Commerce in the respective colleges as detailed below.

Sl No	Name of the Assistant Professor	Name of the College	Date of Joining	Nature of Vacancy
1.	Sri. Anoop V.	N.S.S College, Cherthala	01.06.2018 FN	In the retirement vacancy of Smt. A. Krishnamma.
2.	Smt. Gopika G. G.	V.T.M.N.S.S. College, Dhanuvachapuram	01.06.2018 FN	In the retirement vacancy of Smt. K. Anitha.
3.	Smt. Remya Krishnan G. R.	V.T.M.N.S.S. College, Dhanuvachapuram	14.06.2018 FN	In the vacancy of Dr. Jayadev S transferred to M. G. College, Thiruvananthapuram vice Sri. B. S. Sunil retired.
4.	Smt. Lekshmi M. R.	N.S.S. College, Nilamel	18.06.2018 FN	In the vacancy of Dr. Dileep A. S. transferred to M. G. College, Thiruvananthapuram vice Dr. Dipa S. Krishnan retired.

The Secretary, N.S.S Colleges' Central Committee, Changanacherry, has forwarded the following documents regarding the selection and appointment of the above Assistant Professors.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting and Interview score sheet.
3. News paper cuttings bearing the notification regarding the appointment.
4. Certificate stating that there are no supernumerary hands and no thrown out teachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Nomination letter from the Government
7. Statement showing the apportionment

The Drawing and Disbursing Officers, V.T.M.N.S.S. College, Dhanuvachapuram, N.S.S College, Cherthala and N.S.S. College, Nilamel have forwarded the following supporting documents in respect of the above Assistant Professors as stipulated in the norms of the University for the approval of the initial appointment.

1. Originals of the Qualifying Degrees, and mark lists.
2. Certificates to prove age and date of birth.
3. Service book of the concerned teacher with entries.
4. Joining report of the Assistant Professor concerned.
5. Workload statement in the concerned department.
6. List of teachers in the department.

The notifications regarding the appointments were advertised in the four major dailies as detailed below:

Mathrubhumi	dtd. 20.05.2015
Malayala Manorama	dtd. 20.05.2015
The New Indian Express	dtd. 20.05.2015
The Hindu	dtd. 20.05.2015

Since the advertisement has been made on May 2015, the age of the Assistant Professors are calculated as on 01.01.2015.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The Government vide letter No. D2/374/2016/H.Edn dated 27.06.2017 has nominated Smt. Latha Panicker, Additional Secretary to Government, General Manager, ANERT to the staff selection committee for filling up of two vacancies in N.S.S. College, Pandalam and M. G. College, Thiruvananthapuram in the subject Commerce.

Dr. Shaji U. (Open Merit Rank No. 1) and Sri. Hari K. (Community Merit Rank No. 1) were appointed as Assistant Professors in the Department of Commerce in NSS College, Pandalam and M. G. College, Thiruvananthapuram in the above mentioned vacancies respectively vide U.O No. Ac.FII/021209/2018 dated 06.12.2018.

Through the letter No. D4/35598/2016/Coll. Edn dated 20.06.2017 from the Director, Department of Collegiate Education, the University has been directed to grant approval to the appointment of those Assistant Professors, whose appointments are not against vacancies specified in the Government Nominee Letter, only after getting the remarks of the Principal Secretary, Department of Higher Education/ Director of Collegiate Education/ Deputy Director of Collegiate Education, in order to avoid unnecessary litigations.

University received the proposals for Initial Appointment of Sri. Anoop V, Smt. Gopika G.G, Smt. Remya Krishnan and Smt. Lekshmi M. R as Assistant Professors in the Department of Commerce in various N.S.S Management Colleges from the secretary, N.S.S. Colleges' Central Committee, Changanacherry from the existing rank lists without the prior concurrence from the Government. Hence, University sought the remarks of the Director, Office of the Collegiate Education vide Letter No. Ac.FII/General/ Initial Appointment/2018 dated 18.12.2018.

Now, the Government vide G.O(Rt) No.1500/2019/H.Edn dated 21.08.2019, ratified the appointments which were made with out prior concurrence of Government, subject to the approval of the University.

Qualifications for the appointment of Assistant professors in private Aided Colleges is delineated in clause 4.4.1 of UGC Regulations 2010, which reads

Good academic record as defined by the concerned University with at least 55% marks(or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign University.

Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

Notwithstanding anything contained in sub- clauses (i) and (ii) to this clause 4.4.1, candidates, who are or have been awarded a Ph.D Degree in accordance with the University Grants Commission (Minimum Standards and procedure for award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.

NET/SLET/SET shall also not be required for such masters Programs in disciplines for which NET/SLET/SET is not conducted.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

On verification, the candidate selected for appointment as mentioned in the pre-page possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

While verifying the documents in category (a) [4] {Publications} of the score sheet the following marks were found against the marks entered in score sheet.

Sl. No.	Name	Marks Given in Category (a) [4] (maximum marks 20)	Marks Verified
1	Sri. Anoop V.	12	10.2
2	Smt. Gopika G. G.	6	6
3	Smt. Remya Krishnan G. R.	10	5.4
4	Smt. Lekshmi M. R.	8	6.8

On verification of the proposal of smt. Gopika G. G, it is found that the Subject Experts awarded 1 mark for participation in Workshops not less than one week duration. It may be noted that the certificate for participation in workshop was not found along with the proposal for appointment of Smt. Gopika G.G. . Hence the total mark of the incumbant will be 40.

The marks of first three rank holders in Open and Community merit will be as follows.

Open Merit

Dr. Shaji U. - 66 (marks awarded 66)
Sri. Anoop V. - 47.2 (marks awarded 49)
Smt. Remya Krishnan G. R - 42.4 (marks awarded 47)

Community Merit

Sri. Hari K - 40.6 (marks awarded 42)
Smt. Gopika G. G - 40 (marks awarded 41)
Smt. Lekshmi M. R - 37.8 (marks awarded 39)

If the recalculations based on the section is considered, rank position of Smt. Remya Krishnan G. R in the selection list is liable to be changed. Sri. M. Madhu Lal, who was awarded 45 marks by the Selection Committee, will become the third rank holder.

In this context it is pertinent to note that, as envisaged in clause 6.0.1 of UGC Regulations 2010, that the overall selection procedure shall incorporate transparent, objective and credible methodology of analysis of the merits and credentials of the applicants based on weightages given to the performance of the candidate in different relevant dimensions and his/her performance on a scoring system proforma based on the Academic Performance Indicator (API) as provided in the regulations in Tables I to IX of Appendix III'

As per the clause it is ascertained that the Universities shall ensure the credibility in the whole selection procedure based on Academic Performance Indicators.

It may be noted that only the subject experts have the academic know how to ascertain the quality of the Publications/ Presentations /books submitted by the candidate at the time of interview. The sections dealing with the approval of appointment of Assistant Professors, have to accept the scoresheet forwarded by the selection committee comprising of the subject experts nominated by the University. It is not feasible for the staff in the section to ascertain the quality of the Publications /

Presentations forwarded along with the proposals of the prospective appointees, other than merely calculating the marks as against each column in the preliminary score sheet for the documents submitted along with the proposal to prove the academic qualification of the candidates, as per the API scoring system.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

In the light of the above mentioned facts, the proposal for the approval of appointment of following Assistant Professors in the Department of Commerce in various NSS Colleges as detailed below is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for consideration and recommendation.

1. **Sri. Anoop V. appointed as Assistant Professor in the Department of Commerce in N.S.S College, Cherthala w.e.f 01.06.2018 FN in the retirement vacancy of Smt. A. Krishnamma.**
2. **Smt. Gopika G.G. appointed as Assistant Professor in the Department of Commerce in V.T.M.N.S.S. College, Dhanuvachapuram 01.06.2018 FN in the retirement vacancy of Smt. K. Anitha.**
3. **Smt. Remya Krishnan G.R. appointed as Assistant Professor in the Department of Commerce in V.T.M.N.S.S. College, Dhanuvachapuram 14.06.2018 FN in the vacancy of Dr. Jayadev S transferred to M.G. College, Thiruvananthapuram vice Sri. B.S. Sunil retired.**
4. **Smt. Lekshmi M. R. appointed as Assistant Professor in the Department of Commerce in N.S.S. College, Nilamel 18.06.2018 FN in the vacancy of Dr. Dileep A. S. transferred to M.G. College, Thiruvananthapuram vice Dr. Dipa S. Krishnan retired.**

Sl. No	Name of Asst. Professor & Date of Joining and College	Date of birth & age as on 01.01.15	Rank position & Category	Academic Qualifications	Workload	Position of the teacher	Apportionment position		Remarks
							Open	Community	
1.	Dr. Anoop V 01.06.2018 FN N.S.S College, Cherthala	31.05.1987 27 years 7 Months	Rank - 2 Open Merit	1. B.Com – Kerala Uty – April 2007 – Reg No. 778056 – First Class 2. M.Com – Kerala Uty – 2009 – Reg No. 070505 – First Class 3. M.Phil – Kerala Uty – 2011 – 1007 – A Grade 4. UGC NET – 2012 – 32080701	According to Post Adalath 63 Hours 4 Teachers + 1 Part Time Law Lecturer permissible	4	194	149	In the retirement vacancy of Smt. A. Krishnamma.

				- Under taking produced					
2	Smt. Gopika G.G 01.06.2018 FN V.T.M.N.S.S. College, Dhanuvachapuram	22.05.1978 36 Years 7 Months	Rank – 2 Community Merit	1. B.Com – Kerala Uty – September 1998– Reg No. 51401 & 1831 – Third Class 2. M.Com – M.S. Uty – April 2001 – Reg No. 9980273 – second Class – EC Produced 3. M.Phil - M.S. Uty – December 2002 - 1104005 – First Class – EC Produced 4. Ph.D – Reg. No. 5032 – Date of Award 27.04.2013- Special Certificate Produced.	Post Adalat 138 Hours 8 Teachers + 1 Part Time Law Lecturer permissible	7	194	150	In the retirement vacancy of Smt. K. Anitha.
3	Smt. Remya Krishnan G. R. 14.06.2018 FN V.T.M.N.S.S. College, Dhanuvachapuram	15.05.1988 26 Years 7 Months	Rank - 3 Open Merit	1. B.Com – Kerala Uty – 2008 – Reg No. 292069 – First Class 2. M.Com – Kerala Uty – 2010 – Reg No.	Post Adalat 138 Hours 8 Teachers + 1 Part Time Law Lecturer permissible	8	195	150	In the vacancy of Dr. Jayadev S transferred to M. G. College, Thiruvananthapuram vice Sri. B. S. Sunil retired.

				080518 – First Class 3. M.Phil - Kerala Uty – Nov. 2011 - Reg. No. 10010 – A Grade 4. UGC NET – April 2014 – Roll No. 32080219 Under taking produced					
4	Smt. Lekshmi M.R. 15.06.2018 FN N.S.S. College, Nilamel	30.01.1 989 25 Years 11 Months	Rank – 3 Commu nity Merit	1. B.Com – April 2010 – 137246 – First Class 2. M.Com – July 2012 – First Class – Reg No. 10118012 3. UGC NET – Roll No. 32080867 - 12 th Novembe r 2012 – Undertaki ng produced	Post Adalath 63 Hours 4 Teachers + 1 Part Time Law Lecturer permissible . (4 posts are created vide G.O (M.S) No. 142/2615/H .Edn dated 20.04.2015)	8	195	151	In the vacancy of Dr. Dileep A. S. transferred to M. G. College, Thiruvanantha puram vice Dr. Dipa S. Krishnan retired.

The Standing Committee considered the clarification offered by the subject experts who were present in the in the selection committee constituted for the above initial appointments, and recommended to approve the proposal based on the clarification offered by the subject experts.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.47: Sree Narayana College, Kollam - Proposal for the approval of the Placement/ Promotion of Sri.Vivek P.V, Department of Mathematics to Assistant Professor (AGP 6000/- to 7000/-), Stage (1 to 2) -Approval -reg. (Ac FIII/2/930/2020)

The Principal, Sree Narayana College, Kollam has forwarded a proposal regarding the Placement/ Promotion in respect of Sri.Vivek P V, Department of Mathematics to Assistant Professor ((AGP 6000/- to 7000/-), stage (1 to 2)) w.e.f 01.07.2016.

The Service details of Sri.Vivek P V are as follows.

Qualifications	Msc Mathematics in August 2010 from University of Kerala. Qualified NET exam held on 18.12.2011. M.Phil in October 2012 from CUSAT.
Date of first entry in to Service	17.10.2012
Date of entry into continuous service	17.10.2012
L.W.A availed	Nil
Details of relaxation availed of	One year on account of M.Phil
Date of completion of five years of service as Assistant Professor with AGP 6000/-	16.10.2017
Date of Placement to Assistant Professor with AGP – 7000/-	17.10.2017
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1. OC from HRDC, University of Kerala, Kariavattom from 02-11-2017 to 29-11-2017. RC – Summer School from HRDC, University of Kerala, Kariavattom from 01.12.2018 to 21.12.2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

In the Minutes of the Screening Committee it is stated that, the Committee scrutinized the PBAS records of the work done by the teacher and has also verified the API scores. It has further been stated that after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, the teacher is found qualified for promotion to the post of Assistant Professor Stage II (AGP – 7000/-) w.e.f 17.10.2017.

In the API sheet forwarded by the subject expert the teacher has secured the following scores:

Category I = 500, Category II = 130, Category III = 25 and Category II+III = 155.

As per the UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments. The UGC vide letter F.No.2-16/2002 (PS) Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the matter regarding Placement/Promotion in respect of Sri.Vivek P.V, Department of Mathematics to Assistant Professor stage (1 to 2), (AGP 6000/- to 7000/-), w.e.f 17.10.2017 in SN College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.48: *S.N College, Chengannur - Proposal for the approval of the Placement/Promotion of Dr.Smitha Sasidharan to Assistant Professor stage I to II (with AGP 6000/- to 7000/-), w.e.f 10-10-2016, Department of Chemistry – approval -reg.*

(Ac FIII/2/1756/2020)

The Principal, Sree Narayana College, Chengannur had forwarded a proposal regarding the Placement/Promotion in respect of Dr.Smitha Sasidharan, Department of Chemistry to Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 10-10-2016.

The Service details of Dr.Smitha Sasidharan are as follows.

Qualifications	MA Chemistry from MG University in July 2002. Ph.D from CUSAT on 29.03.2010.
Date of first entry in to Service	10-10-2012 FN
Date of entry into continuous service	10-10-2012
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of six years of service as Assistant Professor with AGP 6000/-	09-10-2016
Date of Placement as Assistant Professor with AGP Rs. 7000/-	10-10-2016
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1) RC from HRDC, University of Kerala, Kariavattom from 29-11-2016 to 19-12-2016. 2) OC from HRDC, University of Kerala, Kariavattom from 02-11-2017 to 29-11-2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee duly constituted as per UGC Regulations 2010.

In the API score sheet duly endorsed by the Screening Committee, which held on 22-10-2019, the API scores of the years 2015-16 and 2016-17 only have been taken.

As per U.O No.Ac.FII/General/UGC-R-2010/2018 dated 30-05-2019, the Syndicate held on 01-02-2019 resolved to extend the criteria of roll out of API scores to take effect from 2015-16 onwards in view of the implementation of the UGC Regulations 2010, w.e.f 23-02-2016, in respect of University of Kerala, consequent on the shifting of implementation of UGC Regulations, 2010 to 23-02-2016 based on the Judgment of the Hon'ble Supreme Court dated 17-07-2018 in SLP(C) No.18938-18942/2017. The Academic Counsel held on 13-03-2019 considered the matter and agreed with the same.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category (2015-16 and 2016-17):

Category I – 200, for which the minimum required is 160

Category II – 75, for which the minimum required is 16.66

Category III- 16, for which the minimum required is 6.66

Category II+III- 91, for which the minimum required 30

In the Minutes of the Screening Committee held on 25-06-2019, it is stated that the Committee scrutinized the PBAS records of the work done by the teacher. The API score for various categories have been verified and the Committee found that the teachers have sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and statutes of the University of Kerala, the teacher is found qualified for promotion to the post of Assistant Professor Stage II (AGP 7000/-) w.e.f 10-10-2016 FN and hence the Committee recommends the teacher for Promotion to the post of Assistant Professor Stage II (AGP 7000) w.e.f 10-10-2016 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Smitha Sasidharan to Assistant Professor stage II (with AGP 7000/-), w.e.f 10-10-2016, Department of Chemistry, S.N College, Chengannur is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.49: ***Iqbal College, Peringamala - Proposal for the approval of the Placement/ Promotion of Dr.Sajeena Muhamed S, Department of Zoology as Assistant Professor Stage II(with AGP 7000/-) - approval -reg.***

(Ac FIII/2/5719/2020)

The Principal of Iqbal College, Peringammala had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Sajeena Muhamed S, Department of Zoology to Assistant Professor Stage II(with AGP 7000/-) w.e.f 23.08.2016.

The Service details of **Dr.Sajeena Muhamed S** are as follows.

Qualifications	MSc Aquatic Biology and Fisheries from University of Kerala in 1996. M.Phil in Aquatic Biology and Fisheries from University of Kerala in October 1998. Ph.D from University of Kerala on 13.12.2011.
Date of first entry in to Service	23-08-2012
L.W.A availed	Nil
Details of relaxation availed of	Two years on account of Ph.D
Date of completion of 4 years of service as Assitant Professor Stage I	22-08-2016
Date of Placement to Assistant Professor Stage II	23-08-2016
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from ASC, University of Kerala, Kariavattom from 30-01-2014 to 26-02-2014. 2. Special Summer School (Multidisciplinary RC) from HRDC, University of Kerala, Kariavattom from 14-10-2016 to 03-11-2016.
Refresher / Orientation Course due	Nil

The Principal has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A, Assistant Professor, (Stage 1 to 2) from 2011 to 2016 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

In the minutes of the Screening Committee it is stated that the committee after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, has found the teacher is qualified for promotion to the post of Assistant Professor Stage II (AGP – 7000/-), w.e.f 23.08.2016 F.N and hence, recommends Dr.Sajeena Muhamed S, Department of Zoology for promotion to the post of Assistant Professor Stage II (AGP – 7000/-) w.e.f 23-08-2016 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts the proposal regarding the Placement/Promotion of Dr.Sajeena Muhamed S, Department of Zoology to Assistant Professor Stage II (with AGP 7000/-) w.e.f 23.08.2016 in Iqbal College, Peringammala is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM NO. 10.166.50 : *Sree Narayana College for Women, Kollam - Proposal for the approval of the Placement/Promotion of Smt.Lalini.M, department of History to Assistant Professor Stage II (with AGP 7000/-) - approval – reg.*

(Ac FIII/1/6629/2020)

The Principal, Sree Narayana College for Women, Kollam, has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Lalini.M, Department of History to Assistant Professor stage II (with AGP 6000/- to 7000/-), w.e.f 06-06-2018

The Service details of Smt.Lalini.M are as follows.

• Qualifications	MA History from Kerala University in 2009. Mphil History from Kerala University in December 2011. Qualified UGC NET exam held on November 2011.
Date of first entry in to Service	06-06-2013 F.N
Date of entry into continuous service	06-06-2013 F.N
Date of completion of required period of service	05-06-2018
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	06-06-2018
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. OC from HRDC, University of Kerala Kariavattom from 04-01-2018 to 31-01-2018. 2. RC from HRDC, University of Kerala Kariavattom from 13-06-2017 to 03-07-2017.
Details of relaxation availed of	One year on account of M.Phil Degree

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 06-06-2013 F.N. She has completed 5 years of service on 05-06-2018. (one year exemption on account of M.Phil Degree)

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Stage I to II) from the assessment periods 2013 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified and the Committee found that the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Smt.Lalini.M is found qualified for promotion to the post of Assistant Professor Stage-II(with AGP 7000) w.e.f 06-06-2018 FN and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II.

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Lalini.M, as Assistant Professor stage II (with AGP 7000/-) in the Department of History, Sree Narayana College for Women, Kollam, w.e.f 06-06-2018 F.N is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

ITEM No. 10.166.51 *S.N College, Sivagiri, Varkala - Proposal for the approval of the Placement/ Promotion of Sri.Sajesh Sasidharan as Assistant Professor stage II (with AGP 7000/-) w.e.f 05-01-2017 , Department of Physics - Approval – reg.*

(Ac FIII/1/5720/2020)

The Drawing and Disbursing Officer, Sree Narayana College, Sivagiri, Varkala has forwarded a proposal regarding the Placement/Promotion in respect of Sri.Sajesh Sasidharan, Department of Physics as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 05-01-2017 .

The Service details of Sri.Sajesh Sasidharan, are as follows.

Qualifications	Msc Physics from Kerala University in April 2001. Qualified CSIR-UGC-NET exam held on 21-06-2009.
Date of first entry in to Service	05-01-2011
Date of entry into continuous service	05-01-2011
Date of completion of required period of service	04-01-2017
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	05-01-2017
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. OC from ASC, University of Kerala, Kariavattom from 23-04-2013 to 20-05-2013 2. Special Summer School from HRDC, University of Kerala, Kariavattom from 28.05.2015 to 17-06-2015 (equivalent to an RC or OC).
Details of relaxation availed of	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 05-01-2011. He has completed 6 years of service on 04-01-2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee duly constituted as per UGC Regulations 2010.

In the API score sheet duly endorsed by the Screening Committee, which held on 21-01-2020, the API scores of the years 2015-16 and 2016-17 only have been taken.

As per U.O No.Ac.FII/General/UGC-R-2010/2018 dated 30-05-2019, the Syndicate held on 01-02-2019 resolved to extend the criteria of roll out of API scores to take effect from 2015-16 onwards in view of the implementation of the UGC Regulations 2010, w.e.f 23-02-2016, in respect of University of Kerala, consequent on the shifting of implementation of UGC Regulations, 2010 to 23-02-2016 based on the Judgment of the Hon'ble Supreme Court dated 17-07-2018 in SLP(C) N.18938-18942/2017. The Academic Counsel held on 13-03-2019 considered the matter and agreed with the same.

As per the above U.O the teacher has secured the following scores for the years 2015-16 and 2016-17

- Category I – 200, for which the minimum required is 160
- Category II -70, for which the minimum required is 16.66
- Category III- 16.66, for which the minimum required is 6.66
- Category II+III- 86.66, for which the minimum required 30

In the Minutes of the Screening Committee held on 21-01-2020, it is stated that the Committee scrutinised PBAS records of the work done by the teacher and his service records. The API scores for various categories have been verified and the Screening Committee found that the teacher has sufficient scores in each category for the promotion and the Committee recommended the teacher for promotion to the post of Assistant Professor stage II (AGP-7000/-) w.e.f 05-01-2017.

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Sri.Sajesh Sasidharan, Department of Physics in S.N College, Sivagiri, varkala as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 05-01-2017 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

Item No. 10.166. Additional 01: *VTMNSS College, Dhanuvachapuram Placement/Promotion proposal of Dr. Pramod. N, Department of History, as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage 1-2), w.e.f 25.07.2018 F.N, - Approval – reg.*

(Ac FII/44820/2020)

The Drawing and Disbursing Officer, VTMNSS College, Dhanuvachapuram has forwarded a proposal regarding the Placement/Promotion in respect of **Dr. Pramod. N**, Department of **History** to Assistant Professor stage II (AGP 7000/-), w.e.f **25.07.2018 F.N**.

The Service details of **Dr. Pramod. N** are as follows.

Qualifications	PhD from Kerala University - 2014 M.A History- Kerala University - 2004
Date of first entry in to Service	25.07.2014 F.N
Date of entry into continuous service	25.07.2014 F.N
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	25.07.2018 F.N
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. R.C from Academic Staff College, University of Kerala, Kariavattom from 11.03.2015 to 31.03.2015. 2. OC from HRDC, University of Kerala, Kariavattom from 16.01.2019 to 12.02.2019.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 25.07.2014 F.N. He has completed four years of service (Since two year exemption as he has awarded PhD) on 25.07.2018, for being promoted as Assistant Professor with AGP 7000/-

The DDO has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A (Academic Level 10 to Academic Level 11) for the assessment periods 2014 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 4th October 2019, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been

verified and the Committee found that the faculty has sufficient scores in each category. *The Screening Committee observed that Dr. Pramod. N is found qualified for promotion to the post of Assistant Professor, Stage I-II (with AGP 7000), w.e.f 13.02.2019 FN, since the date of completion of Orientation Course is on 12.02.2019 A.N and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 13.02.2019.*

Dr. Pramod A.N had requested the Principal, VTMNSS College, Dhanuvachapuram to correct his date of promotion w.e.f 25.07.2018 F.N, on the basis of Clause 6.3.VIII of UGC Regulations 2018. The request was forwarded to the Secretary, NSS Central Committee Office by the Principal, VTMNSS College to effect the date of promotion, as requested by Dr. Pramod A.N, and the Secretary issued Placement Order of Dr Pramod AN by effecting the date of promotion as 25.07.2018.

In this context, it is pertinent to note that clause 6.3.VIII of UGC Regulations 2018 envisages that “the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31st December, 2018”. However, prior to the promulgation of UGC Regulation 2018, UGC has issued a Public notice to extend the date for completing OC/RC for promotion under CAS upto 31.12.2018 for all candidates vide public notice F.No.2-16/2002(PS)pt FI.II dated 16.10.2018. Further the Government has inquired as to whether the University has given exemption/extension of time for participation/completion of RC/OC as per the clause 6.3.VIII of UGC Regulations 2018. (Letter No. C1/31/2019/HEDN dated 15/10/2019).

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr. Pramod. N**, as Assistant Professor stage II (with AGP 7000/-) in the Department of **History**, VTMNSS College, Dhanuvachapuram, either w.e.f **25.07.2018 F.N** (by taking into account *clause 6.3.VIII of UGC Regulations 2018*) or w.e.f **13.02.2019 F.N** (after the completion of Orientation course), is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the proposal for the placement/ promotion of Dr. Pramod. N w.e.f 25.07.2018 subject to the condition that the due date of Promotion of the incumbant be corrected as 25.07.2018, in the minutes of the Screening Committee constituted for the CAS promotion of Dr. Pramod N.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

Item No. 10.166 Additional 02

NSS College, Cherthala -Workload Assessment and Fixation of Staff Strength for the academic year 2017-2018 – Approval reg-

(Ac.FII/19390/2017)

The Drawing and Disbursing Officer, NSS College, Cherthala has forwarded the half yearly returns of the College and requested for the workload assessment and fixation of staff strength for the academic year 2017-18.

The workload is calculated in accordance with the norms laid down in Chapter XIII of the Kerala University First Ordinances, 1978. As per the Ordinance, total number of posts for each category of teachers in a College permissible shall be in accordance with the workload and staff pattern under the UGC Guidelines.

The UGC Guidelines 2010 vide Clause 15.1 and 15.2 stipulates direct teaching -learning hours should be as follows:

Assistant Professor	:	16 hours
Associate Professor and Professor	:	14 hours

Clause 15.2 of UGC Regulations 2010 reads as: 'A relaxation of two hours in the workload may, however, be given to Professors who are actively involved in extension activities and administration. A minimum of 6 hours per week may have to be allocated for research activities of a teacher.'

However the Government had insisted in letter No.28409/D1/2013/H.Edn dated 12.09.2013 and letter No.D2/126/2016/H.Edn dated 02.06.2016 that every teacher should have a workload of 16 teaching hours per week.

It may be noted as per the half yearly returns forwarded from NSS College, Cherthala, the Lecture hours for BSc Environmental Science (Core Course) was included in the workload of Chemistry. As per the University Order, U.O No.AcAIV/3/2011 dated 13.12.2011, the essential Qualification for Appointment to the post of Assistant Professors in Environmental Science is MSc in Environmental Science/Environmental Science and Management / Environmental Technology / Environmental Science and Disaster Management with 55% marks at Masters Degree level with relaxation as per UGC regulation 2010. Other Qualification shall be a pass in NET conducted by UGC, CSIR or Similar tests accredited by UGC or Ph.D in Environmental Science (Copy attached) and the same was included in the regulations relating to the Qualification of Teachers via Amendment No.153. Hence a clarification was sought from Chairman, Board of Studies in Environmental Science regarding the workload of BSc Environmental Science (Core course) in NSS College, Cherthala.

The Chairperson, BOS in Environmental science has remarked that "Auxilliary subjects in the syllabus can be handled by the Assistant Professors in Chemistry. The Vocational course can be handled by the Assistant Professors in Environmental Sciences/ Assistant Professors in Chemistry".

Meanwhile, the Government had directed the Universities to conduct a Workload Adalat of Colleges along with the concerned Deputy Director for fixation of workload, as per G.O (Rt) No.1149/2018/H.Edn dated 12.06.2018. Consequently an Adalat was conducted on 11th January 2019 for the Colleges coming under the jurisdiction of Deputy Director of Collegiate Education, Ernakulam, comprising of the Deputy Director, Ernakulam, the University officials and the representatives of the Management.

It was decided in the adalath that workload of Chemistry and Environmental Science (Core course) was to be re assessed at the University level. Hence as per the orders of Vice Chancellor and the decision taken in adalath, the matter was placed before the combined meeting of Board of studies in Chemistry and Environmental Science regarding the work load of BSc Environmental Science as a core course offered in NSS College, Cherthala.

The combined meeting of BOS held on 23.02.2019, recommended to resolve that -

- a) Core Course shall be allocated to the Faculty of Environmental Science
- b) Complementary course shall be allocated to the faculty of Chemistry
- c) Regarding vocational courses the status quo shall be maintained till the revision of syllabus.

The workload in Chemistry was changed and the workload in Environmental science can be calculated as per combined meeting of Board of studies in Chemistry and Environmental Science. The committee also observed that some discrepancies were in the allocation of workload of 5th and 6th semesters of core course and 3rd and 4th semesters of Vocational Course in Environmental Science.

The BOS suggested for rectification in connection with the revision of syllabus. The remarks from Ac.AV section was sought regarding the revision in the scheme and syllabus of Environmental Science and Water Management under CBCSS, and it was informed that the syllabus was last revised w.e.f 2015 admissions.

Meanwhile Ac AII section has forwarded a note regarding the re-allocation of Workload in Environmental Science and Environmental and Water Management under CBCSS in NSS College, Cherthala. The Academic Council held on 13.03.2019, has approved the recommendation of the Annual Meeting of Board of Studies in Chemistry (Pass) held on 01.02.2019 as endorsed by the meeting of the Faculty of Science held on 05.03.2019 regarding the re allocation of workload of career related FDP in Environmental Science and Environmental Sciences and Water Management under CBCSS, vide item II sub item.05, based on the workload of Chemistry and Environmental Science forwarded from the College.

It may be noted that as per the existing norms and minutes of combined meeting of the BOS in Chemistry & Environmental Science held on 23.02.2019, section has calculated the workload of Chemistry and Environmental Science and got **157** hours for Chemistry including the hours of Vocational Course and Complementary (Chemistry) of Environmental Science and **49** hours for Environmental Science (Core Course) by providing two batches for practicals , since the sanctioned strength of Environmental Science is 24.

As per the workload of Chemistry and Environmental Science calculated by the college, forwarded along with the note from Ac.A.II section, **141** hours and **31** hours were allotted for the subjects Chemistry and Environmental Science respectively, by providing single batch for practicals in Environmental Science. It may be noted that there is no separate calculation for Vocational course and complementary (Chemistry) of Environmental Science.

In the light of the above mentioned facts, the proposal regarding the workload assessment for the academic year 2017-2018 in NSS College, Cherthala, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendations.

STATEMENT SHOWING THE ASSESSMENT OF WORKLOAD AND FIXATION OF STAFF STRENGTH OF VARIOUS TEACHING DEPARTMENTS OF NSS COLLEGE, CHERTHALA, FOR THE ACADEMIC YEAR 2017-2018.

Sl.No	Department	Workload Assessed
1.	English	67 hours
2.	Hindi	22 hours
3.	Malayalam	77 hours
4.	Sanskrit	15 hours
5.	Mathematics	31 hours
6.	Computer Science	160.5 hours
7.	Physics	125 hours
8.	<i>Chemistry</i>	<i>157 hours</i>
9.	Philosophy	40 hours
10.	Zoology	124 hours
11.	Botany	124 hours
12.	Statistics	-
13.	History	52 hours
15.	Political Science	58 hours
16.	Economics	133 Hours
17.	Commerce	63 hours
18.	Physical Education	1210 students
19.	Geology	34 hours
20.	<i>Environmental Science</i>	<i>49 hours</i>

The Standing Committee considered the proposal and recommended to approve the Workload assessed by the University, subject to the approval of Director / Deputy Director of Collegiate Education concerned.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 02.03.2020, be approved.

Item No.10.167

കേരള സർവകലാശാല പ്രസ്തിൽ ജോലി നോക്കി വരുന്ന ജീവനക്കാരുടെ സർവീസ് സംബന്ധമായ അപാകതകൾ പരിഹരിക്കണമെന്ന പരാതി- Consideration of- സംബന്ധിച്ച് (എ.ഡി.ഡി.III)

സൂചന : 25.05.2019 തീയതിയിലെ ഐറ്റം നമ്പർ 09.39.5 സിൻഡിക്കേറ്റ് മിനിട്സിന്റെ അടിസ്ഥാനത്തിൽ രൂപീകരിച്ച സബ് കമ്മിറ്റിയുടെ ശുപാർശകൾ

കേരള സർവകലാശാല പ്രസ്സിൽ ജോലി നോക്കി വരുന്ന ജീവനക്കാരുടെ സർവീസ് സംബന്ധമായ അപാകതകൾ പരിഹരിക്കണമെന്ന പരാതിയിന്മേലുള്ള 25.05.2019 തീയതിയിലെ ഐറ്റം നമ്പർ 09.39.5 സിൻഡിക്കേറ്റ് തീരുമാനപ്രകാരം കൺവീനർ, സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓഫ് ദി സിൻഡിക്കേറ്റ് ഓൺ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് & ബിൽഡിംഗ്, ഡോ. എസ് നസീബ് (മെമ്പർ, സിൻഡിക്കേറ്റ്) എന്നിവരുടെ നേതൃത്വത്തിൽ പ്രൊ-വൈസ് ചാൻസലറുടെ ചേമ്പറിൽ 04.02.2020 തീയതിയിൽ മീറ്റിംഗ് കൂടുകയും സർവീസ് സംബന്ധമായി പരാതികൾ നിലനിൽക്കുന്ന പ്രസ്സിലെ ജീവനക്കാരായ ശ്രീ ബിജു ജെ എസ് (സീനിയർ ഗ്രേഡ് പ്രിന്റർ), ശ്രീ.കെ.കെ പ്രസാദ് (സീനിയർ ഗ്രേഡ് പ്രിന്റർ), ശ്രീമതി.ഉദയഗീത ബി.എസ് (സീനിയർ ഗ്രേഡ് കമ്പോസിറ്റർ) എന്നിവരെ നേരിട്ട് കേൾക്കുന്നതിനായി 25.02.2020 തീയതിയിൽ മീറ്റിംഗ് കൂടാനും തീരുമാനിച്ചു.

25.02.2020 തീയതിയിൽ ടി ജീവനക്കാരെ ഹിയറിങ് ചെയ്തതിന്റെ മിനിട്സും സബ് കമ്മിറ്റിയുടെ ശുപാർശകളും ഇതോടൊപ്പം ഉള്ളടക്കം ചെയ്യുന്നു . ആയത് സിൻഡിക്കേറ്റിന്റെ പരിഗണനയായി സമർപ്പിക്കുന്നു.

കേരള സർവകലാശാല പ്രസ്സിൽ ജോലി നോക്കി വരുന്ന ജീവനക്കാരുടെ സർവീസ് സംബന്ധമായ അപാകതകൾ പരിഹരിക്കണമെന്ന പരാതിയിന്മേലുള്ള 25.05.2019 തീയതിയിലെ ഐറ്റം നമ്പർ 09.39.5 സിൻഡിക്കേറ്റ് തീരുമാന പ്രകാരം കൺവീനർ, സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓഫ് ദി സിൻഡിക്കേറ്റ് ഓൺ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് & ബിൽഡിംഗ്, ഡോ. എസ് നസീബ് (മെമ്പർ, സിൻഡിക്കേറ്റ്) എന്നിവരുടെ നേതൃത്വത്തിൽ പ്രൊ-വൈസ് ചാൻസലറുടെ ചേമ്പറിൽ 25.02.2020 തീയതിയിൽ നടന്ന ഹിയറിങ്ങിന്റെ മിനിട്സ്

അംഗങ്ങൾ	ഒപ്പ്
അഡ്വ: ബി ബാലചന്ദ്രൻ, കൺവീനർ, സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓഫ് ദി സിൻഡിക്കേറ്റ് ഓൺ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് & ബിൽഡിംഗ്	Sd/-
ഡോ. എസ് നസീബ്, മെമ്പർ, സിൻഡിക്കേറ്റ്	Sd/-
ശ്രീ. എസ് രാജശേഖരൻ , സുപ്രണ്ട് -ഇൻ-ചാർജ്, കേരള യൂണിവേഴ്സിറ്റി പ്രസ്	Sd/-
ശ്രീ. ബിജു ജെ എസ്, സീനിയർ ഗ്രേഡ് പ്രിന്റർ, കേരളയൂണിവേഴ്സിറ്റി പ്രസ്	Sd/-
ശ്രീ. കെ കെ പ്രസാദ് , സീനിയർ ഗ്രേഡ് പ്രിന്റർ ,കേരളയൂണിവേഴ്സിറ്റി പ്രസ്	Sd/-
ശ്രീമതി. ഉദയഗീത ബി എസ്, സീനിയർ ഗ്രേഡ് കമ്പോസിറ്റർ, കേരളയൂണിവേഴ്സിറ്റി പ്രസ്	Sd/-

ഹിയറിങ് 3.30 നു ആരംഭിച്ചു .

പ്രസ്സിലെ സീനിയർ ഗ്രേഡ് പ്രിന്റർമാരായ ശ്രീ.കെ.കെ പ്രസാദ്, ശ്രീ.ബിജു ജെ എസ്, സീനിയർ ഗ്രേഡ് കമ്പോസിറ്റർ ശ്രീമതി.ഉദയ ഗീത ബി.എസ് എന്നിവർ സബ് കമ്മിറ്റി മുൻപാകെ ബോധിപ്പിച്ച സർവീസ് പ്രശ്നങ്ങൾ, ഹിയറിങ്ങിന്റെ അടിസ്ഥാനത്തിൽ സബ് കമ്മിറ്റിയുടെ ശുപാർശകൾ എന്നിവ ചുവടെ ചേർക്കുന്നു .

ശ്രീ .കെ.കെ പ്രസാദ്, സീനിയർ ഗ്രേഡ് പ്രിന്റർ, കേരള യൂണിവേഴ്സിറ്റി പ്രസ്

പ്രസ് ആധുനികവൽക്കരണത്തിന്റെ ഭാഗമായി ലെറ്റർ പ്രസ് പ്രിന്റർ തസ്തിക കാലഹരണപ്പെടുകയുണ്ടായി. 08.08.2015 ലെ ഉത്തരവ് നമ്പർ എ.ഡി.ഡി.III.1.23453/2015 പ്രകാരം ആക്സിലറി ബൈൻഡിങ് യൂണിറ്റ് രൂപീകരിച്ച് ലെറ്റർ പ്രസ് പ്രിന്റർ തസ്തികയിൽ നിലനിന്നവരെ അതിൽ പുനർവിന്യസിക്കുകയും 26.09.2014 ലെ ഉത്തരവ് നമ്പർ എ.ഡി.ഡി.III.1.23453/2014 പ്രകാരമുള്ള ഔട്ടേൺ മാനദണ്ഡങ്ങൾ നിഷ്കർഷിക്കുകയും ചെയ്തിരുന്നു. ബൈൻഡിങ് ജോലികളിൽ പ്രാവീണ്യം കുറവായിരുന്നതു കാരണം ആദ്യ വർഷങ്ങളിൽ നിർദിഷ്ട ഔട്ടേൺ പൂർത്തിയാക്കാൻ കഴിഞ്ഞിരുന്നില്ല. ക്രമേണ ബൈൻഡിങ് ജോലികളിൽ പരിചയം നേടുക വഴി നിലവിൽ ഔട്ടേൺ പൂർത്തീകരിക്കാൻ കഴിയുന്നുണ്ട്. ഞാൻ 2020 മേയ് മാസം സർവീസിൽ നിന്നും വിരമിക്കുന്ന ഒരാളാണ്. എന്റെ ഭാഗത്ത് ഉണ്ടായിപ്പോയിട്ടുള്ള വീഴ്ച മന: പൂർവമല്ലെന്ന് കണ്ട് 2016 മുതൽ തടസ്സപ്പെട്ടിരിക്കുന്ന ഇൻക്രിമെന്റ് അനുവദിച്ച് നൽകണമെന്ന് അപേക്ഷിക്കുന്നു.

ശ്രീ . ബിജു ജെ എസ്, സീനിയർ ഗ്രേഡ് പ്രിന്റർ, കേരള യൂണിവേഴ്സിറ്റി പ്രസ്

പ്രസ് ആധുനികവൽക്കരണത്തിന്റെ ഭാഗമായി ലെറ്റർ പ്രസ് പ്രിന്റർ തസ്തിക കാലഹരണപ്പെട്ടതിനാൽ 08.08.2015 ലെ ഉത്തരവ് നമ്പർ എ.ഡി.ഡി.III.1.23453/2015 പ്രകാരം ആക്സിലറി ബൈൻഡിങ് യൂണിറ്റ് രൂപീകരിച്ച് അതിൽ പുനർവിന്യസിക്കുകയും 26.09.2014ലെ ഉത്തരവ് നമ്പർ എ.ഡി.ഡി.III.1.23453/2014 പ്രകാരമുള്ള ഔട്ടേൺ മാനദണ്ഡങ്ങൾ നിഷ്കർഷിക്കുകയും ചെയ്തു. ബൈൻഡിങ്ങിൽ പ്രാവീണ്യം കുറവായതു കൊണ്ടാണ് നിർദിഷ്ട ഔട്ടേൺ പൂർത്തിയാക്കാൻ കഴിയാത്തത്. 2017 മുതൽ വാർഷിക ഇൻക്രിമെന്റ് ലഭിക്കുന്നില്ല. 2017-18ൽ പെർഫോമൻസ് അലവൻസ് അനുവദിച്ചില്ല.

ശ്രീമതി ഉദയ ഗീത ബി .എസ്, സീനിയർ ഗ്രേഡ് കമ്പോസിറ്റർ , കേരള യൂണിവേഴ്സിറ്റി പ്രസ്

പ്രസ് ആധുനികവൽകരണത്തിന്റെ ഭാഗമായി കമ്പോസിറ്റർ തസ്തിക കാലഹരണപ്പെട്ടതിനാൽ പരിശീലനം നൽകി ഡി.ടി.പി ഓപ്പറേറ്റർ തസ്തികയിൽ പുനർവിന്യസിച്ചു. എന്നാലിനിയും വേണ്ടത്ര കാര്യക്ഷമത ആർജിക്കാൻ കഴിഞ്ഞിട്ടില്ല. ആയതിനാലാണ് പ്രസ്തുത തസ്തികയിലെ നിർദിഷ്ട ഔട്ടേൺ പൂർത്തിയാക്കാൻ കഴിയാത്തത്. 2019ൽ വാർഷിക ഇൻക്രിമെന്റ് അനുവദിച്ചില്ല. അതുവരെ 22 വർഷം സർവീസ് പൂർത്തിയാക്കുമ്പോൾ അനുവദിക്കുന്ന മൂന്നാം സമയബന്ധിത ഹയർ ഗ്രേഡിന് അർഹതയില്ലാതായി. 2017-18, 2018-19 എന്നീ കാലയളവിലെ പെർഫോമൻസ് അലവൻസ് അനുവദിച്ചിട്ടില്ല.

ഹിയറിങ്ങിന്റെ അടിസ്ഥാനത്തിൽ സബ് കമ്മിറ്റിയുടെ ശുപാർശകൾ

- i) പ്രസ് ആധുനികവൽകരണത്തിന്റെ ഭാഗമായി തസ്തിക കാലഹരണപ്പെട്ട ജീവനക്കാരെ മറ്റൊരു തസ്തികയിൽ പുനർവിന്യസിക്കപ്പെട്ടപ്പോൾ, പുതിയ തസ്തികയിലുള്ള പ്രാവീണ്യ കുറവ് പരിഗണിച്ചും, ബന്ധപ്പെട്ട ജീവനക്കാർ ഔദ്യോഗിക ഉത്തരവാദിത്തങ്ങൾ നിർവഹിച്ചിരുന്നതിനാലും മേൽ ജീവനക്കാർക്ക് ഇതുവരെ കടിശ്ശികയായിട്ടുള്ള വാർഷിക ശമ്പള വർദ്ധനവ് അനുവദിക്കാവുന്നതാണ്.
- ii) മേൽ ജീവനക്കാർ ഉൾപ്പെടെയുള്ള പ്രസിലെ എല്ലാ ജീവനക്കാരും 26.09.2014 ലെ ഉത്തരവ് നമ്പർ എ.ഡി.ഡി.III.1.23453/2014 പ്രകാരമുള്ള ഔട്ടേൺ വരും വർഷങ്ങളിൽ പൂർത്തീകരിക്കേണ്ടതാണ്. ഔട്ടേൺ മാനദണ്ഡങ്ങളിൽ യാതൊരു വിധ ഇളവും ഭാവിയിൽ അനുവദിക്കാവുന്നതല്ല.
- iii) 26.09.2014 ലെ ഉത്തരവ് നമ്പർ എ.ഡി.ഡി.III.1.23453/2014 പ്രകാരവും ഗവൺമെന്റ് പ്രസ് മാനുവൽ പ്രകാരവും നിലവിലിരിക്കുന്ന ഔട്ടേൺ മാനദണ്ഡങ്ങൾ പ്രസിലെ എല്ലാ ജീവനക്കാരും യഥാവിധി പാലിക്കുന്നുണ്ടെന്ന് സുപ്രണ്ട് ഉറപ്പുവരുത്തേണ്ടതാണ്.

Resolution of the Syndicate
RESOLVED that the above recommendations of the Sub-Committee Meeting held on 25.02.2020, be approved.

Item No.10.168 നെയ്യാറ്റിൻകര യു ഐ ടി ക്കെ പുതിയ കെട്ടിടം നിർമ്മിക്കുന്നതിന് പാട്ടത്തിന് സമലം അനുവദിച്ചു കൊണ്ടുള്ള സർക്കാർ ഉത്തരവ് പരിഗണിക്കുന്നത് - Consideration of - സംബന്ധിച്ച് :-

(Ad.A.VII)

നെയ്യാറ്റിൻ കരതാലൂക്കിൽ നെയ്യാറ്റിൻകര വില്ലേജിൽ ഊരൂട്ടുകാല ശ്രീഭദ്രകാളി ദേവിക്ഷേത്രത്തിന്റെ എതിർ ഭാഗത്തു സ്ഥിതിചെയ്യുന്ന ബ്ലോക്ക് നമ്പർ 25ൽ റീസർവ്വേ 6/7 ൽ പെട്ട പൊതുവിദ്യാഭ്യാസ വകുപ്പിന്റെ കീഴിലുള്ളതുമായ 08.60 ആർ സർക്കാർ ഭൂമി, നെയ്യാറ്റിൻകര യു.ഐ.ടി.ക്ക് കെട്ടിടം നിർമ്മിക്കാൻ അനുവദിച്ചു തരണമെന്ന് ആവശ്യപ്പെട്ടു കൊണ്ട് നെയ്യാറ്റിൻകര യു.ഐ.ടി പ്രിൻസിപ്പാൾ 10.05.2018ൽ ബഹുമാനപ്പെട്ട വിദ്യാഭ്യാസ വകുപ്പ് മന്ത്രി പ്രൊഫ. സി.രവീന്ദ്രനാഥിന് അപേക്ഷ നൽകുകയും ബഹുമന്ത്രി പ്രസ്തുത അപേക്ഷ പരിശോധിച്ച് ആവശ്യമായ തുടർ നടപടികൾ സ്വീകരിക്കുന്നതിനായി സർവകലാശാലക്ക് കൈമാറുകയും ചെയ്തു.

പ്രസ്തുത വിഷയത്തിൽ സർവകലാശാല സ്വീകരിക്കേണ്ട നടപടികളെ കുറിച്ചുള്ള നിർദ്ദേശങ്ങൾക്കായി ഫയൽ എസ്റ്റേറ്റ് ഓഫീസർക്ക് കൈമാറുകയും എസ്റ്റേറ്റ് ഓഫീസറുടെ അഭിപ്രായത്തിന്മേൽ രജിസ്ട്രാറുടെ ഉത്തരവ് പ്രകാരം, മേൽ പറഞ്ഞതായ ഭൂമിപതിച്ചു കിട്ടുന്നതിനോ പാട്ടത്തിനോ അല്ലെങ്കിൽ ഉപയോഗാനുമതിക്കോ യെന്നു വ്യക്തമാക്കുവാൻ നിർദ്ദേശിച്ച് നെയ്യാറ്റിൻകര പ്രിൻസിപ്പാളിനു കത്ത് നൽകുകയും മറുപടിയായി സർക്കാർ ഭൂമിപാട്ടത്തിനാണ് അനുവദിക്കേണ്ടത് എന്ന് പ്രിൻസിപ്പാൾ വ്യക്തമാക്കുകയും ചെയ്തിരുന്നു.

തുടർന്ന് എസ്റ്റേറ്റ് ഓഫീസർ, മേൽ പറഞ്ഞവസ്തു 30 വർഷത്തേക്ക് കേരള സർവകലാശാലയുടെ കീഴിൽ പ്രവർത്തിക്കുന്ന നെയ്യാറ്റിൻകര യു ഐ ടി സെന്ററിന് പുതിയ കെട്ടിടം പണിയുന്നതിന് കേരള സർവകലാശാലയ്ക്ക് പട്ടത്തിനു ലഭിക്കുന്നതിനായി പ്രിൻസിപ്പൽ സെക്രട്ടറി, ഡയറക്ടർ ഓഫ് പബ്ലിക് ഇൻസ്ട്രക്ഷൻസ്, ജില്ലാ കളക്ടർ, തഹസിൽദാർ നമ്പർക്ക് അപേക്ഷ സമർപ്പിക്കുകയുണ്ടായി.

തുടർന്ന് വിദ്യാഭ്യാസ വകുപ്പിന്റെ കൈവശത്തിലുള്ള നെയ്യാറ്റിൻകര വില്ലേജിലെ റീസർവ്വേ 06/7ൽ ഉൾപ്പെടുന്ന 08.60 ആർ ഭൂമിപാട്ടത്തിനനുസരിച്ചുകൊണ്ടുള്ള ഭരണാനുമതിക്കായി പൊതുവിദ്യാഭ്യാസ ഡയറക്ടർ സർക്കാരിന് 07.06.2019 ലെ w2/36517/2018/DPI നമ്പർ കത്ത് പ്രകാരം ശുപാർശ ചെയ്തു.

ഇപ്പോൾ 11.02.2020 ലെ സ.ഉ.(കെ) നം 52/2020/റവറവന്യൂ (യൂ) വകുപ്പിന്റെ ഉത്തരവ് പ്രകാരം തിരുവനന്തപുരം ജില്ലയിൽ നെയ്യാറ്റിൻകര താലൂക്കിൽ നെയ്യാറ്റിൻകര വില്ലേജിൽ ബ്ലോക്ക് നമ്പർ 25ൽ റീസർവ്വേ 6/7ൽ പെട്ട നെയ്യാറ്റിൻകര ടി.ടി.ഐയുടെ അധീനതയിലുള്ള 8.60 ആർ സർക്കാർ ഭൂമി, സർക്കാർ ഭൂമിപാട്ടത്തിന് നൽകുന്ന വ്യവസ്ഥകൾ പ്രകാരം കേരള സർവകലാശാലയുടെ കീഴിലുള്ള ആറാലും മൂട്യണി വേഴ്സിറ്റി ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ് ഹെൽത്ത് സയൻസ് നിയമിച്ച കെട്ടിടം നിർമ്മിക്കുന്നതിന് കേരള യൂണിവേഴ്സിറ്റി രജിസ്ട്രാറുടെ പേരിൽ 06.02.2016ലെ സ.ഉ.(കെ) നം 96/16/റവ ഉത്തരവിലെ 10(1) ഖണ്ഡിക പ്രകാരം എയ്ഡഡ് റിദ്യാദയാസ സ്ഥാപനങ്ങൾക്കു ബാധകമായ കമ്പോളവിലയുടെ 2% നിരക്കിൽ 30 വർഷത്തേക്ക് പാട്ടത്തിന് നൽകി ഉത്തരവ് പുറപ്പെടുവിച്ചിരിക്കുന്നു.

ഇതിനുള്ള വ്യവസ്ഥകൾ ഉത്തരവിൽ വ്യക്തമാക്കിയിരിക്കുന്നു ഇവതാഴെ പറയുന്ന.

- a. ഭൂമി ഉപപാട്ടത്തിന് നൽകാനോ തറവാടകയ്ക്ക് അന്യധീനപെടുത്താനോ, ദുരുപയോഗം ചെയ്യാനോ, പണയപ്പെടുത്തുവാനോ പാടുള്ളതല്ല.
- b. ഏതു ആവശ്യത്തിന് വേണ്ടിയാണോ ഭൂമി അനുവദിച്ചത് ആവശ്യത്തിന് നേണ്ടി മാത്രമേ വിനിയോഗിക്കാവൂ.
- c. പ്രസ്തുത ഭൂമി ബാങ്കുകളിലോ ധനകാര്യ സ്ഥാപനങ്ങളിലോ ഇടവയ്ക്കാൻ പാടുള്ളതല്ല.
- d. പ്രസ്തുത ഭൂമിയിൽ നിർമ്മാണ പ്രവർത്തനങ്ങൾ ഒരു വർഷത്തിനുള്ളിൽ ആരംഭിക്കേണ്ടതാണ്.
- e. പ്രസ്തുത ഭൂമി കയ്യേറ്റത്തിൽ നിന്ന് കേരള സർവകലാശാല തന്നെ സംരക്ഷിക്കേണ്ടതാണ്.
- f. പ്രസ്തുത ഭൂമിയിലെ വൃക്ഷങ്ങൾ റവന്യൂ വകുപ്പിന്റെ മുൻകൂർ അനുമതിയില്ലാതെ മുറിച്ചു നീക്കാൻ പാടില്ല.
- g. കേരള ഭൂമിപതിവ് പട്ടം Appx iii Part A പ്രകാരം റീസർവ് ചെയ്ത മരങ്ങൾ സർക്കാരിൽ നിക്ഷിപ്തമായിരിക്കും.

h. മേൽ വ്യവസ്ഥകൾ ലംഘിച്ചാലും പൊതുതാത് പരാർത്ഥം നിർദ്ദിഷ്ട ഭൂമി ആവശ്യത്തിനായി വന്നാലും നഷ്ടപരിഹാരം ഈടാക്കാതെ തന്നെ ഭൂമി സർക്കാർ ഏറ്റെടുക്കുന്നതായിരിക്കും.

11.02.2020 ലെ ഉത്തരവിൽ പ്രസ്തുത ഭൂമിയുടെ കമ്പോളവില 42,72,097/- രൂപയാണെന്നും കമ്പോളവിലയുടെ 2% നിരക്കിൽ 30 വർഷത്തേക്കാണ് പാട്ടത്തിന് നൽകിയിരിക്കുന്നത് എന്നു വ്യക്തമാക്കിയിരിക്കുന്നു. ബഹുവൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം 11.02.2020 ലെ സർക്കാർ ഉത്തരവിന്മേൽ തീരുമാനം കൈകൊള്ളുന്നതിലേക്കായി വിഷയം സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു. (സർക്കാർ ഉത്തരവിന്റെ പകർപ്പ് ഇതോടൊപ്പം ചേർക്കുന്നു)

Resolution of the Syndicate
RESOLVED that the item be referred to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Item No.10.169. Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 26.02.2020-Approval of-reg.

(M&C I)

The Vice Chancellor has approved the minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 26.02.2020. Considering the urgency of placing the recommendations on item nos: 2, 5, 9, 12, 29, 34, 39, 40 before the Academic Council held on 04.03.2020, the Vice Chancellor has approved the recommendations subject to reporting to the Syndicate.

The Vice Chancellor considering the recommendations of the Standing Committee of the Syndicate on Examinations held on 26.02.2020 on item nos: 16, 26, 31, 36, 37, 41, 48 that the Vice Chancellor may take a decision in this regard, and decided the following subject to reporting to the Syndicate.

- 1) UO No M&C 1.2/1900/2019 dated 15.06.2019 shall be cancelled.
- 2) Those applicants(w.e.f the implementation of the UO dated 15.06.2019) who secured marks in the revaluation with a variation of above 10 % from the original valuation, shall be valued once again.
 - a) If the revalued marks are higher than the original marks by 10% of the maximum marks of the paper, a second revaluation is to be done and the average of the two revalued marks is to be awarded to the candidates.

b) if there is a difference of 20% marks between the first and second revaluations, a third revaluation shall be arranged. The average of the three revaluation marks be awarded to the candidates.

3) The marklists and certificates in respect of such candidates shall be issued only after the above said processes.

Accordingly, a note has been issued to Joint Registrar (Exams I) to initiate action in this regard.

The action taken by the Vice Chancellor in having approved the above recommendations subject to reporting to the Syndicate is reported.

The minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 26.02.2020 is submitted before the Syndicate for approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Examinations

Date & Time : 26.02.2020 , 02.00pm
Venue : Syndicate Room

Members Present

1. Dr.K.B Manoj	Convener	Sd/-
2. Adv.K.H.Babujan	Member Syndicate	Sd/-
3. Dr.Vijayan Pillai M	Member Syndicate	Sd/-
4. Sri.Jairaj.J	Member Syndicate	Sd/-
5. Prof.K.Lalitha	Member Syndicate	Sd/-
6. Sri.Bijukumar.G.	Member Syndicate	Sd/-
7. Sri.Arunkumar R	Member Syndicate	Sd/-
8. Dr.Mathew.V.	Member Syndicate	Sd/-
9. Dr.S.Nazeeb	Member Syndicate	Sd/-
10. Dr.B.Unnikrishnan Nair	Member Syndicate	Sd/-

Members Absent

1. Adv.Muralidharan Pillai G	Member Syndicate
2. Dr.K.G.Gopchandran	Member Syndicate
3. Sri.Mohammed Yaseen	Member Syndicate

Item no. 10.169.01:- B.Arch Degree Course-Improvement of Internal marks of the subject Architectural Design V -request-reg

(Ac.AIII)

Sri Susanth C.P, B.Arch student of 2014 Batch at TKMCE Kollam was readmitted to the Sixth semester B.Arch Course in 2019 vide U.O No. Ac. AIII/ 3887/2019 dated 8/02/2019. It may be noted that Sri. Susanth C P has been granted special condonation in the fifth semester so as to register for the examination. After obtaining the order the student joined the S 6 classes on 24/04/2018 but could not attain the required attendance and he could not register for the examination. Hence he was granted readmission to the course in 2019. The candidate has now informed that he has completed the semester and attained the required attendance in the sixth semester, but he could not achieve the required internal marks to pass the jury in the subject Architectural Design - V. He has now requested to permit him to improve the internals of the subject along with the internship programme of seventh semester.

As per the Regulations 'a student who has appeared for the main jury and could not get 50% aggregate marks (CA + Jury) and 40% for Jury shall be provided a chance to get the Portfolio of the work reevaluated by another panel of examiners. If she/he obtains 50% or above in aggregate and 40% or above for jury will be promoted to the higher semester'. 'The students who could not get minimum marks for jury even after reevaluation will have to repeat the course work for the paper along with the next regular batch.'

The matter was placed before the Standing Committee of the Syndicate on Examination at its meeting held on 26.08.2019, and the committee recommend to obtain the remarks of the Chairman Board of Studies in Engineering (Pass I) and Dean Faculty of Engineering and Technology and place

the matter before the next meeting of the Standing Committee on Examinations. The Syndicate at its meeting held on 31.08.2019 approved the above recommendation.

As the Chairperson Board of Studies in Engineering (Pass I) is a Faculty in Civil branch she has directed to obtain the remarks of the subject expert in Architecture who is a member in the Board of Studies. When the file was forwarded to the subject expert he has directed to provide the status of attendance of Susanth in the sixth semester class. The concerned tabulation section (EEIIB) has provided a letter from the Principal TKMCE, Kollam forwarding the internal marks of Sri.Susanth.C.P. It has been reported that Sri. Susanth C P has secured a total attendance of 67.2% for all the subjects in the sixth semester and that he did not satisfy the minimum requirements for internal assessment and attendance.

It may be noted that for B.Arch Course 75 % attendance is mandatory as per the Regulations. Sri. Susanth C P had availed condonation for shortage of attendance (in S1S2 & S3 respectively) and a 3rd time condonation in the fifth semester was granted by the Academic Council at its meeting held on 06.04.2018 as a special case, considering the fact that there are no more junior batches and subject to the condition that no further request for condonation shall be considered during the remaining period of course.

As per the B.Arch regulations the candidate is eligible for promotion to higher semester, ie seventh semester, only if he obtains 50% aggregate marks for (CA+ jury) and 40% or above for the jury. The candidate does not have the required internal marks for the subject Architectural Design V of sixth semester and the required attendance in the sixth semester, Hence he is not eligible to register for sixth semester examination.

Recommendations of the Committee

The Committee considered the above matter and recommended not to agree to the request of the candidate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be approved.

Item no. 10.169.02:- B.Ed Degree in Special Education (Intellectual Disability) Course -Request for Mercy Chance for I, II, III, IV Semester of 2015 Scheme-reg.

(EG VI B)

Smt. Rakhimol.R, candidate from K.V.M College of Special Education, Cherthala has submitted request for conducting Mercy Chance Examination for B.Ed Degree in Special Education (ID) Course (2015 Scheme).

B.Ed Degree in Special Education (Intellectual Disability) Course is being conducted only at K.V.M College of Special Education, Cherthala under University of Kerala. 2015 Scheme is going on for the above said course.

As per the Regulations of B.Ed Degree in Special Education Course (2015 scheme), 'A Student may be permitted to complete the programme, on valid reasons within a period of three years from the date of admission to the programme'.

Smt. Rakhimol R, got admission to B.Ed Special Education (Intellectual Disability) Degree Course during the academic year 2015-2017. As per the Regulations she had to complete the course in 2018. Smt. Rakhimol R had failed in all semesters of the course.

Recommendations of the Committee

The Committee recommended to grant one mercy chance and to place the matter before the ensuing Academic Council.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be noted.

Item no. 10.169.03:- *Huge difference in revaluation marks of a candidate from SD College, Alappuzha for the open course paper in S5 December, 2018 Examination-reg.*

(CBCS B.Sc VI)

A letter from the Principal SD College, Alappuzha was received on 24.08.2019 which states that the request of Arjun.V.Nair with candidate code 23016125024 for revaluation of his answer paper for open course of Mathematics MM 1551 'Operations Research' of S5 December 2018 Examination conducted on 10.01.2019 was placed before the College Level Monitoring Committee (CLMC) of the college and was revalued under the decision of CLMC as per the University order No. M&C/1.2/1901/2019 dated 22.06.2019. As per the revised mark list, marks of the candidate has been changed to 39 from 24, this causing result modification, as the pass minimum is 28 marks. On verification it is found that the revaluation is seen done by the original evaluator himself. Hence an explanation was sought from the evaluator and the HOD for the huge difference in marks & the reason for the revaluation done by the original evaluator himself (vide letter No.CBCS B.Sc. VI/2019 dated 25.09.2019). As per the University order from M&C referred above, all procedures regarding the revaluation of open course shall be completed with in a period of 20 days from the date of publication of results. Even though the date of publication of 5th semester CBCS B.Sc. December 2018 Examination was on 20.05.2019 the University Order in this regard for revaluation of open course was issued on 22.06.2019 only. The letter from the Principal SD College with the revaluation marks of this candidate was initially received on 05.08.2019 and the marksheet duly endorsed by the examiners was received only on 24.08.2019 which is two months after the date of the University Order.

The reply letter signed by the Evaluator, HOD & the Principal has been received on 05.10.2019. Where in they have pointed out that there were no clear instructions regarding who the re-valuer or the Chief examiner should be in the University Order. It may be noted that it is an accepted principle followed over a long period of time that the revaluer cannot be the original evaluator for any University examination. Further unlike the original valuation a chief valuation system is not followed for revaluation. It is also alleged that the scheme of valuation was not provided by the University & that is the reason for the huge difference in marks. Had it been so, the original valuation done itself can then be put to challenge and the Principal ought to have taken necessary steps to place a request and obtain the scheme rather than proceeding otherwise.

However as per the remarks obtained from the IT Cell it is seen that the relevant scheme of valuation has been shared to the college e-mail ID in time.

Hence the statement of the Principal regarding the non-receipt of scheme of valuation is not true. The explanation stating non-receipt of scheme of valuation, delayed submission of revaluation marks, the revaluation done by the original evaluator himself and the huge difference in revaluation marks to 39 from 24 cannot normally stand justifiable.

Recommendations of the Committee

The Committee considered the above matter and recommended to hear the Principal, evaluator and HOD (Dept of Mathematics) of SD College, Alappuzha by a sub committee comprising of Dr.K.B.Manoj, Dr.Mathew.V., Prof.K.Lalitha and Dr.B.Unnikrishnan Nair, Members, Syndicate for the hearing.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be approved.

Item no. 10.169.04:- *B.Arch (2013 Scheme) - Award of Grace Mark in respect of Smt.Jyothisree.A.-Delay in claiming-reg.*

(EE II B)

Smt. Jyothisree A., candidate Code: 13400001 / 2013 Admission, B.Arch (2013 Scheme) Degree Examination presented from College of Engineering, Thiruvananthapuram vide letter cited (3)

above has requested to award Grace Mark in connection with the Sports achievements in various Inter Collegiate Tournaments awarded vide Letter (2) above. The details are as follows:

Semester	Academic Year	Last date for raising claim	Request from the Director received	Claim raised by the candidate
Fifth Semester	2015 – 16	31/05/2017	07/09/2019	05/11/2019
Sixth Semester	2016 – 17	31/05/2018	07/09/2019	05/11/2019

Since the claim for Grace Mark submitted by the candidate is time barred vide Clause 5 of U.O. No. Ad.DI.1.1276/Sports/Gracemarks/2007 dated 07/09/2007 (ie. 'Grace Marks shall be awarded to the candidate on the basis of his/her performance in the respective academic year. The student shall claim the Grace Marks within one year after the end of the academic year'), the same could not be considered.

In the wake of the request, the Hon'ble Vice-Chancellor has ordered to place the matter regarding the delay in claiming the award of Grace Marks before the Standing Committee of Syndicate on Examinations.

Recommendations of the Committee

The Committee considered the above matter and recommended not to agree to the request of the candidate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be approved.

Item no. 10.169.05:- MBA Degree Course-Request for Mercy chance Examinations-2014 Scheme (2014 Admissions)-reg.

(Ac.AIV)

As per the regulations relating to MBA Degree Course (2014 Scheme), a candidate shall be required to complete the programme within a period of five years after joining the programme. As per the requests received from the MBA (2009 Scheme) candidates for mercy chance, U.O No.Ac.AIV/3/Mercy Chance/MBA/2019 dtd 06.06.2019 issued for all semesters.

As per the remarks from the tabulation section, it is reported that all the permissible chances of first semester examination for 2014 admission candidates were over (two supplementary chances and two additional chances). The scheme and syllabus of MBA course was revised in 2018.

Now more candidates have requested for conducting mercy chance examination of all semesters of MBA (2014 scheme) and 2014 admission.

Recommendations of the Committee

The Committee recommended to grant one mercy chance and to refer the matter to the ensuing Academic Council.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be noted.

Item no. 10.169.06:- BPA Degree Examination April 2019 to Sri Anju A S Rounding off mark clarification-reg.

(Ac.AIV)

Smt. Anju A.S was a candidate of BPA Degree Examination (Mercy Chance) April 2019, applied for her degree certificate. While preparing the verification report of degree, it has been noticed that the mark list of final year with Reg.No 240045/A '07 shows the marks of Part III Veena (Main Paper II) theory is seen as 46 ,whereas the final year mark list with Reg No 37671/A '19 shows that marks as 45. On a detailed verification with records, it is found that the candidate had scored 45½ marks for Part III Paper II examination. In the consolidated mark list it is entered as 45. The

tabulation section sought clarification regarding whether the marks scored by the candidate is to be rounded off to 45 or 46. The regulation is silent about rounding off marks.

Remarks sought from the former Chairman, BoS in Music (Pass) on the matter and remarked that the matter has to be placed before the Standing Committee on Examination for further recommendations. The Dean, faculty of Fine Arts endorsed the remarks of the Chairman BoS in Music (Pass).

Recommendations of the Committee

The Committee considered the above matter and recommended to hear the Chairman and Chief Examiner by the subcommittee comprising of Dr.K.B.Manoj, Dr.Mathew.V., Prof.K.Lalitha and Dr.B.Unnikrishnan Nair, Members, Syndicate for the hearing.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be approved.

Item no. 10.169.07:- Correction in Internal marks of Third Semester Unitary LLB Degree Examination, August 2019-reg

(EG I a)

The result of Third Semester Unitary Three year LLB degree examination August 2019 was published on 4.12.2019. The Internal marks of the said examination duly signed by the Principal, Examiners and candidates concerned of Government Law College, Thiruvananthapuram, was forwarded to the University vide letter dated 7.11.2019.

After Publication of result, Sri.Safi Mohan MR, the examiner in charge of “paper II Criminal Procedure Code” reported that the internal mark in r/o the candidate Vineeth V with candidate code 47417550097 was mistakenly reported as 13 instead of 17, 4 marks omitted inadvertently. Hence has requested to correct the internal mark of paper II Criminal Procedure Code in r/o Vineeth V as 17.

The request of the examiner is duly recommended and forwarded by the Principal of the College. However Sri.Vineeth V is seen signed against his marks in the internal mark statement forwarded earlier to the University on 7.11.2019.

As per U.O No.M&C.I.2/1782/2017 dtd 27.05.2017, clause 6 “The internal marks once communicated to the University will not be permitted to be modified on any grounds, any correction in internal marks reported after publication of results, shall be reported to the Standing Committee of the Syndicate on Examinations and Students Discipline.

Recommendations of the Committee

The Committee considered the above matter and recommended to hear the Principal, Tutor and HOD by the subcommittee comprising of Dr.K.B.Manoj, Dr.Mathew.V., Prof.K.Lalitha and Dr.B.Unnikrishnan Nair, Members, Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be approved.

Item no. 10.169.08:- B.Tech valuation camp- Semester 7(2013 Scheme)-delay regarding
(DR VI)

As per the U.O No. M&C III/1047/2019 dt.27/9/2019, C.V camp for S7 was constituted on 30/09/2019 with Sri.Ajith. R, (S.O, EEII L) as the Administrative Officer. The valuation was scheduled to start from 3/10/2019. The tentative date of publication of result was fixed as 4/11/19. The total number of papers to be valued in the camp was only 2625 (two thousand six hundred and twenty five).

Upon monitoring the functioning of the CV camp, it was understood that the team has failed to execute its task in a time bound manner. The team was reminded of the delay several times by the AR, DR, JR and from the M&C Section. As per the data submitted by the A O, one month after the expiry of the said time limit of publication of result, the team had not even completed half of the valuation. It was understood that the camp was delayed without any valid reason. Hence it was

proposed to examine whether a fresh team could be constituted for the task to be completed or to attach the work in the camp to another existing camp.

Noting the laxity of the team involved, the Controller of Examinations opined that “ the valuation is delaying inordinately inspite of repeated oral instructions and hence the team may be reconstituted and the lapse from the part of the concerned A O may be viewed seriously.”

The Pro Vice Chancellor, viewed the dereliction of duty on the part of the A O , Sri.Ajith.R seriously and proposed that the matter be placed before the Standing Committee of the Syndicate on Examinations for further action.

Recommendations of the Committee

The Committee considered the above matter and recommended that the Administrartive Officer Sri.Ajith.R be summoned before the Syndicate.

Resolution of the Syndicate

RESOLVED to treat all the pending cases of Sri.Ajith.R, Section Officer as a single file and issue urgent notice regarding the cases.

FURTHER RESOLVED to place the explanation to the notice before the next Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item no. 10.169.09:- B.Ed Degree Course-Request for Mercy chance Examination for first semester (Two year, 2015 Scheme)-reg.

(Ac.AIII)

Some candidates of B.Ed Degree Course have submitted requests for conducting mercy chance examination for first semester (Two year, 2015 Scheme).

As per the Regulations of B.Ed degree course (2015 Scheme), three chances will be given for reappearance as long as the same Scheme exists. The Syllabus of B.Ed degree course has been revised from 2019 onwards. Presently, the last batch of 2015 Scheme (Two year, 2015 Scheme) B.Ed degree students are studying in the 4th semester.

Recommendations of the Committee

The Committee recommended to grant one mercy chance and to refer the matter to the ensuing Academic Council.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be noted.

Item no. 10.169.10 നീറമൺകര (തിരുവനന്തപുരം) ഹെർ ഹൈനസ്സ് മഹാരാണി സേതു പാർവതി എൻ എസ്സ് എസ്സ് കോളേജ് ഫോർ വുമൺ ലെ ജാതീയ വിവേചനത്തെ പറ്റി ലഭിച്ച കത്ത് സംബന്ധിച്ച് -

(M&C I)

നീറമൺകര (തിരുവനന്തപുരം) ഹെർ ഹൈനസ്സ് മഹാരാണി സേതു പാർവതി എൻ എസ്സ് എസ്സ് വനിത കോളേജിൽ ജാതീയുടെ അടിസ്ഥാനത്തിൽ പല കാര്യങ്ങളിലും വിവേചനം നടക്കുന്നതായി കേരള യൂണിവേഴ്സിറ്റി രജിസ്ട്രാർക്ക് അയച്ച (നം.32822/2019, തീയതി: 09/12/2019)- കത്തിൽ പരാമർശിച്ചിരിക്കുന്നു. പെരുമാറ്റ രീതികളിലും ഹാജർ നിലയിലും വളരെയധികം വിവേചനം കാണിക്കുന്നതായി കത്തിൽ സൂചിപ്പിച്ചിട്ടുണ്ട്.

മുഴുവൻ അദ്ധ്യയന ദിവസങ്ങളിൽ ഹാജരായ പട്ടികജാതിയിൽപ്പെട്ട കുട്ടികൾക്ക് ഹാജർ ശതമാനത്തിൽ കുറച്ചു കാണിക്കുകയും അല്ലാത്ത നായർ സമുദായത്തിൽപ്പെട്ട കുട്ടികൾക്ക് ഹാജർ ശതമാനത്തിൽ കൂടുതലുമാണ് കൊടുക്കുന്നതെന്ന് ആരോപിച്ചിരിക്കുന്നു.

Recommendations of the Committee

The Committee considered the above matter and recommended to conduct hearing at the college by a subcommittee comprising of Dr.K.B.Manoj, Prof.K.Lalitha, Dr.B.Unnikrishnan Nair and Smt.Renju Suresh, Members, Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be approved.

Item no. 10.169.11:- *First Degree Programme in English language and literature under CBCS system-Request for re-admission of Smt.Sreya Shankar to sixth semester-reg.*

(Ac.AV)

Smt.Sreya Shankar was a student of First Degree Programme in English language and Literature under CBCS system at All Saint's College, Trivandrum (2013 admission), who discontinued her studies during the V semester. She had requested for readmission to VI semester of the First Degree programme in English Language and Literature during the academic year 2019-20. The candidate had registered and attended the examinations of Semesters I to V, but failed in all semesters, except S2 July 2018.(Copy of the request from the candidate is attached).

But her application for readmission could not be considered, since as per the clause 12.16 of the regulations relating to the First Degree Programmes under CBCS system, a candidate should complete the Degree Programme within 12 continuous semesters including the semester in which they have first appeared. In the case of Smt.Sreya Shankar, her course period has been completed during the academic year 2018-2019 and a memo vide no.AcAV/2/39201/2019 dated 25/11/2019 had been issued to her in this regard.

The syllabus of the First Degree Programme in English Language and Literature has been revised w.e.f 2015 admissions. On re-admission, the candidate shall appear for all the Theory and Practicals of the First Degree Programme as per the new Syllabi and the Grades scored for the Courses in the old Syllabi stand cancelled.

Otherwise, she has also sought the possibility of completing the sixth semester at School of Distance Education after obtaining readmission. The following decisions are to be noted for considering the same.

1. The meeting of the School of Distance Education Monitoring committee held on 8.3.2019 considered the matter regarding the readmission of regular college students, who had discontinued his/her studies under CBCS system, be allowed to continue his/her studies in School of Distance Education. But not recommended the matter.
2. As per the U.O vide no.Acad. (CBCS)/1/Eligibility/2011

“The candidates who discontinue their studies of the First Degree Programme under CBCS system are eligible for readmission to the same subject a fresh under Annual scheme through IDE/Private registration by cancelling the courses and examination taken by the candidates in First Degree Programme under CBCS System”.

Recommendations of the Committee

The Committee considered the above matter and recommended to hear the candidate by a subcommittee comprising of Dr.K.B.Manoj, Dr.Nazeeb.S., Prof.K.Lalitha and Dr.B.Unnikrishnan Nair Members,Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be approved.

Item no. 10.169.12:- *School of Distance Education-Inclusion of mode of delivery in the marklists of candidates-reg.*

(Ac.AIV)

The University Grants Commission, vide letter dated 31.10.2016 has informed that some institutions/ Universities offering education through open and distance learning (ODL) mode, issue the degrees, mark sheets, diploma certificates etc to the students without indicating the mode of delivery of the programme.

In order to erase the ambiguities between conventional mode degree(s) with that of ODL mode degree(s), the commission has decided that all the institutions/ Universities offering programmes through ODL mode are essentially required to mention “ Mode of delivery : ODL/ Distance “ on all the documents issued to the students during or after the completion of programme.

The Academic Council at its meeting held on 15.04.2017, vide item no. 11 resolved that the mode of delivery :’ Distance Study ‘ be mentioned in all the documents issued to the candidates who appear for the examinations through SDE during or after completion of the programme with effect from 2017 admissions. Vide U.O no. Ac. AIV/2/Mode of delivery – SDE dated 08.06.2017 was also issued in this regard.

Now, while the draft marklist of various UG and PG courses under SDE (S1 and S2) were forwarded from different tabulation sections, for approval of respective Chairpersons and Deans of Faculties, the mode of delivery was mentioned in different ways such as abbreviation – ‘DS’, ‘Distance Study’, ‘Distance Mode’, ‘from school of Distance Education’ etc. During the process of approval of draft marklists, while certain Chairpersons and Deans verified and approved the drafts, going through the academic particulars in the draft such as course code, course title, credits etc without specifically mentioning the mode of delivery, others had pointed out the decision taken by the Academic Council for inclusion of mode of delivery in the marklists.

In this context, the meeting of the SDE Monitoring Committee held on 26.07.2019 considered the matter and observed that the system of inscription of mode of delivery in marklists and Degree certificates are not been followed in other streams/ modes of courses offered by the University and the Committee recommended to refer the matter to the Syndicate. The Syndicate at its meeting held on 31.08.2019 vide item no: 03.42.03 resolved that the item be referred to the Standing Committee of the Syndicate on Examinations along with the guideline of UGC.

Recommendations of the Committee

The Committee considered the above matter and recommended to refer the matter to the Academic Council by including remarks of the Director,SDE.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be noted.

Item no. 10.169.13:- Valuation of answerscripts of seventh semester B.Tech degree supplementary examination (2013 Scheme)/ July 2019-non completion of time bound valuation by the Administrative Officer Shri.Ajith.R; Section Officer, EE II L Section leading to the delay in publication of result-reg. (M&C III)

Vide Office Order No: M&C1.2/1878/2019 dated 18/02/2019 Sanction has been accorded by the Controller of Examinations to the distribution of entire works among B.Tech Tabulation sections as noted below w.e.f. 01/03.2019.(from notification of the exam to the publication of result). Copy of the said Office Order is appended. Flagged as (A).

Section	Semesters allotted
EE II J	SI S2
EE II L	S3
EE II M	S4
EE II N	S5
EE II K	S6
EE II P	S7
EE II H	S8 (2008 SCHEME)
EE II G	S8 (2013 SCHEME)

It may be noticed that the Examination Monitoring Committee held on 21/02/2019 had recommended to implement ‘Home Valuation method’ for the valuation of answer scripts of B.Tech Degree Examination w.e.f November 2018 onwards. Vide Item No: 07.15.02 of the Minutes of the

Meeting of the Syndicate held on 28.03.2019, the recommendation of the said Committee approved by the Hon'ble Vice-Chancellor was reported to the Syndicate.

Accordingly U.O in this regard was also issued. (U.O. appended) Flagged as (B)

The Hon'ble Pro-Vice Chancellor has Ordered to entrust the process of Valuation of answer scripts of Seventh Semester B.Tech Degree Supplementary Examination (2013 Scheme) with the tabulation section concerned ie EE II P Section. But the Assistant Registrar (ECL) vide note dated 27/08/2019 has informed that since the Section Officer of EE II P section who is ought to be posted as the Administrative Officer of this Examination, has been already posted as the Administrative officer of the Valuation related with Semester III B.Tech Degree Examination (2013 Scheme), in his place any another officer from among Engineering Tabulation section could be posted.

In this connection it may be noticed that earlier vide Office Order No: M&C III/1041/2019 dated 16/07/2019, the valuation pertaining to the answer scripts of the Semester III B.Tech (2013Scheme) was entrusted with EE II L Section and, Shri.Ajith R., the Section Officer was posted as its Administrative Officer. But Shri. Ajith R., Section Officer, EE II L Section (the Administrative Officer) has "unclaimed and returned" the above Office Order issued by the Controller Examinations. (Copy of the Office Order is appended)Flagged as (C)

As Shri. Ajith R. Administrative Officer has in abeyance to the above Office Order has not made any proper arrangements facilitating the conduct of the valuation, the same has adversely affected the smooth conduct of the above valuation. Hence as an alternative arrangement vide Office Order No. M&C III/1/1041/2019 dated 22.07.2019 Shri.Vigneswara Gupta Sree Section Officer EE II P section was posted as its Administrative Officer. (Copy of the Office Order is appended) Flagged as (D).

Therefore, for the time being on a reciprocal basis it was proposed to post Shri.Ajith Section Officer, EE II L Section as the Administrative Officer for the valuation of answer scripts of Semester VII B.Tech Degree Examinations (2013 Scheme) and as per the Office Order No. M&C III/1/1047/2019 dated 27.09.2019 he was posted in the valuation camp as the Administrative Officer w.e.f 30.09.2019. (Copy of the Office Order is appended) Flagged as (E).

It may be seen that the total Registration Count of the candidates for the Semester VII B.Tech Degree Examination (2013 scheme)held during July 2019 is 4137 Nos.The approved scheduled date of commencement of valuation and the consequent publication of the result of the above examination were fixed as 03/10/2019 and 04/11/2019 respectively. The approved schedule for the date of the publication of the result expired on 04/11/2019. Even after the elapse of further two months, the results are yet to be published for want of availability of marks after the completion of valuation.

On taking into account of the non submission of an accurate status of valuation and also because of the non publication of the above result within the stipulated time, vide Note dated 08/11/2019 the Administrative Officer Shri.Ajith.R was duly informed to furnish the current status of valuation on or before 11/11/2019 before 02.00 P.M without fail.It was also directed to specify the exact date on which the result could be published. But in reply no such status report has been furnished by the A.O to DR(EB&M&C) on or before 11/11/2019.(Copy of the note dated 08.11.2019 is appended) Flagged as (F).

Hence vide Reminder –I, dated 19/11/2019, the Administrative Officer was further required to urgently furnish the current status of valuation without fail. He was also directed to furnish a Branch –wise status of valuation in the format appended along with the above note.(Copy of the note appended) Flagged as (G).

In reply to the above note, it is seen that the Administrative Officer Shri. Ajith R. has personally reported before the Controller of Examinations on 21/11/2019 and has furnished a submission dated 20/11/2019. Vide the above submission he has informed that in reply to the note dated 08/11/2019 forwarded by the Deputy Registrar (EB &M&C) on 12/11/2019 he has furnished a status report in C.E Tapal and the copy of the said status report has been enclosed. (no Tapal stamp is seen affixed).Further the Administrative Officer has informed of the situation arose that even on the date of **18/11/2019** the bundles of answer scripts of Semester VII B.Tech Degree Examination (2013

scheme) were forwarded from the PCVC after false numbering to the valuation camp. (Copy of the submission appended) Flagged as (H) series.

With regard to the first context, it may be seen that no such report of status in obedience with the note dated 08/11/2019 forwarded by the Deputy Registrar EB & M&C has been made available in the M&C Section by the Administrative Officer. But vide C.E Tapal (Tapal No 29710 dtd 12.11.2019) another report showing the details of returning of answer scripts by certain examiners were reported at the M&C Section.

In relation to the second context it may be noticed that on 23/10/2019 the Administrative Officer Shri. Ajith.R has informed that on 18/10/2019 certain number of bundles of answer scripts were forwarded from the false Numbering unit to the camp. As the Administrative Officer has not specified the title of the subjects of newly received answer scripts vide Note dated 26/10/2019, he has been directed to specify the title of the answer scripts urgently to the EB IV section so that necessary examiners could be assigned by the EB IV section for the valuation of the newly received answer scripts. (Copy of the submission dated 23.10.2019 appended) Flagged as (I). On cross verification it was found that only 24 Nos of answer books were received in the said manner.

The Controller of Examinations upon considering the Submission/Status report dated 20/11/2019 furnished by the Administrative Officer, on 21/11/2019 has seen endorsed a specific direction in the content of the said submission itself to the A.O that “by the time while submitting repeated representations the A.O. shall complete the process of valuation by making appropriate arrangements through effective co-ordination with the sections involved in the process of valuation”. In this regard it may be noticed that the Administrative Officer has on various occasions submitted altogether 10 submissions to the Controller of Examinations. If the Administrative officer has effectively co-ordinated with the sections involved in the segments of process of valuation, by the time while submitting repeated submissions, the process of valuation could have been effectively expedited and the results published. (Copy appended) Already Flagged as (H).

Despite the above direction issued by the Controller of Examinations, the Administrative Officer again on 06/12/2019 filed submission to the Controller of Examinations. In this submission he has stated that, in violation to the stipulation contained in the Examination Manual, some additional examiners in the Civil/Mechanical Branches have forwarded the answer scripts directly to the valuation camp instead of sending it to the Chief examiner. (Copy appended) Flagged as (J).

But the A.O. has not specified that, on which period these answer scripts were returned by the examiners to the University on taking into account that even as the process of valuation has commenced during the first week of October 2019. It is not clear, whether these additional examiners were duly instructed by the A.O., with the details containing the name and address of the Chief Examiners to whom the answer books and marksheets are to be sent on the date of completion of additional valuation by the Additional examiners. It is also not clear whether the above instruction passed to the Additional Examiners was brought to the notice of Board of Examiner, Chairman as per the stipulation contained in the Examination Manual of University. The above submission made on 06/12/2019, by the Administrative Officer is very much contradictory to the contents of his submission dated 20/11/2019. In the submission dated 20/11/2019, the A.O. has stated that vide email communications, the examiners entrusted with answer scripts were informed to return the mark sheets to University on or before 15/11/2019 enabling the publication of the result on 30/11/2019. However the A.O on 20/11/2019 has clearly specified as “NO” in the column seeking information regarding “whether Chief Valuation Completed” as sought by the M&C, section in the format containing the branch –wise report. (Copy of format appended) Flagged as (K).

For want of availability of marks after the completion of the process of valuation, the results of Seventh Semester B.Tech Degree Supplementary Examination (2013 Scheme) held during July/2019 could not be finalized by the EE II P Section.

The Controller of Examinations after considering the submission of the A.O. dated 06.12.2019 has offered remarks to the effect that “it is seen that the A.O. has not taken serious efforts to co-ordinate with the examiners and to complete the valuation” and therefore has ordered to put up

the matter to the Pro - Vice Chancellor. The Hon'ble Vice-Chancellor has accordingly ordered to place the matter for the consideration before the Standing Committee of the Syndicate on Examinations.

Recommendations of the Committee

The Committee considered the above matter and recommended that the Administrative Officer Sri.Ajith.R be summoned before the Syndicate.

Resolution of the Syndicate

RESOLVED to treat all the pending cases of Sri.Ajith.R, Section Officer as a single file and issue urgent notice regarding the cases.

FURTHER RESOLVED to place the explanation to the notice before the next Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item no. 10.169.14: യു ജി അഡ്മിഷൻ 2019-കോളേജ് ഓഫ് അപ്ലൈഡ് സയൻസ്, അടുരിലെ ബി.എ ഇംഗ്ലീഷ് ആൻഡ് കമ്മ്യൂണിക്കേറ്റീവ് ഇംഗ്ലീഷ് വിദ്യാർത്ഥിനി ആയ കമാരി പ്രിയദർശിനി എം -ന്റെ ബിരുദ പഠനവുമായി ബന്ധപ്പെട്ട് :-

(Ac.H)

കമാരി പ്രിയദർശിനിയുടെ കോളേജ് ഓഫ് അപ്ലൈഡ് സയൻസ്, അടുരിലെ ബി.എ.ഇംഗ്ലീഷ് ആൻഡ് കമ്മ്യൂണിക്കേറ്റീവ് ഇംഗ്ലീഷ് പഠനവുമായി ബന്ധപ്പെട്ട് ചൈൽഡ് വെൽഫെയർ കമ്മിറ്റി ചെയർപേഴ്സൺ പരാതി നൽകുകയുണ്ടായി. അറ്റൻറൻസ് കുറവായിരുന്നു എന്ന കാരണത്താൽ കുട്ടിയെ കോളേജിലെ റോളിൽ നിന്നും കോളേജ് പ്രിൻസിപ്പൽ പുറത്താക്കി എന്ന പരാതിയെ തുടർന്ന് പ്രിൻസിപ്പലിന്റെ അഭിപ്രായം ആരായുകയും വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം പ്രിയദർശിനി എം, ചൈൽഡ് വെൽഫെയർ കമ്മിറ്റി ചെയർപേഴ്സൺ, കോളേജ് ഓഫ് അപ്ലൈഡ് സയൻസ്, അടുരിലെ പ്രിൻസിപ്പൽ എന്നിവരെ 07.12.2019-ന് രജിസ്ട്രാറുടെ ഓഫീസിൽ വെച്ച് ഹിയറിങ് നടത്തുകയും ചെയ്തു. ഹിയറിങ് റിപ്പോർട്ട് വൈസ് ചാൻസിലറുടെ ഉത്തരവിലായി സമർപ്പിക്കുകയും ചെയ്തു. വൈസ് ചാൻസിലർ റിപ്പോർട്ട് പരിശോധിക്കുകയും രജിസ്ട്രാറുടെ നിരീക്ഷണങ്ങൾ കോളേജ് പ്രിൻസിപ്പൽ **01.10.2019** മുതൽ ഹാജരില്ല എന്ന് പറയുന്നവെങ്കിലും ഇംഗ്ലീഷ് ഡിപ്പാർട്ട്മെന്റ് **04.10.2019** മുതലാണ് ഹാജരാകാതെ ഇരുന്നത് എന്ന് പറയുന്നു. അതിൽ തന്നെ പൊരുത്തക്കേടുകൾ ഉണ്ട്.

വിദ്യാർത്ഥിനി ചൈൽഡ് വെൽഫെയർ കമ്മിറ്റിയുടെ സംരക്ഷണത്തിൽ ആവുന്നതു വരെയുള്ള കാലയളവിൽ (ജൂലൈ മുതൽ സെപ്റ്റംബർ വരെ) മതിയായ ഹാജർ **(83%)** ഉണ്ട്. **07.10.2019** മുതൽ കുട്ടി ചൈൽഡ് വെൽഫെയർ കമ്മിറ്റിയുടെ സംരക്ഷണത്തിലാണെന്നും കുട്ടിക്ക് മൂന്നിൽ കൂടുതൽ തവണ കൗൺസിലിങ് നൽകിയിട്ടുണ്ടെന്നും ചെയർപേഴ്സൺ അറിയിച്ചിട്ടുണ്ട്. **24.10.2019**-ന് കുട്ടി കോളേജിൽ ഹാജരായെങ്കിലും കുട്ടിയെ റോളിൽ നിന്നും നീക്കിയതിനാൽ ക്ലാസ്സിൽ ഇരിക്കാൻ അനുവദിച്ചില്ല.

പ്രകാരം കോളേജ് പ്രിൻസിപ്പലിന്റെ ഭാഗത്തു നിന്നും വീഴ്ച ഉണ്ടായിട്ടുണ്ടോ എന്നു പരിശോധിക്കുന്നതിനും രജിസ്ട്രാറുടെ നിർദ്ദേശങ്ങൾ

3. കുട്ടിക്ക് ആകെ **53%** ഹാജർ ആണ് ഒന്നാം സെമെസ്റ്ററിൽ ഉള്ളത്. **07.10.2019** മുതൽ **25.10.2019** വരെയുള്ള **12** ദിവസത്തെ ഹാജർ വൈസ്- ചാൻസിലർ മാപ്പാക്കിയാൽ വിദ്യാർത്ഥിനിക്ക് **75%** ഹാജർ ലഭിക്കും. അങ്ങനെയെങ്കിൽ ടിയാൾക്ക് ഒന്നാം സെമെസ്റ്ററിലേക്ക് നോഷണൽ രെജിസ്ട്രേഷൻ നൽകാവുന്നതാണ്. (വിദ്യാർത്ഥിനി ഒന്നാം സെമസ്റ്റർ പരീക്ഷയിൽ രജിസ്റ്റർ ചെയ്തിട്ടില്ല.) രണ്ടാം സെമസ്റ്റർ തുടർ പഠനം നടത്താൻ അനുവദിക്കാവുന്നതാണ്.

കുട്ടിക്ക് **12** ദിവസത്തെ ഹാജർ അനുവദിക്കുന്നില്ലെങ്കിൽ കുട്ടിക്ക് ഒന്നാം സെമെസ്റ്ററിലേക്കു റീ-അഡ്മിഷൻ നൽകാവുന്നതാണ്.

എന്നിവ പരിഗണിക്കുന്നതിനും സിൻഡിക്കേറ്റിന്റെ പരീക്ഷാസമിരം സമിതിക്കുമുന്നിൽ സമർപ്പിക്കുവാൻ ഉത്തരവിട്ടു.

Recommendations of the Committee

The Committee considered the above matter and recommended to grant re-admission to the candidate in first semester.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Affiliation of Colleges.

The Syndicate observed delay in processing of urgent files and **RESOLVED** that to overcome the delay categories the files in the Registrar's level depending on urgency. If necessary Registrar shall hold a meeting of the Joint Registrar/ Deputy Registrar of the concerned wing to dispose the urgent files.

Item no. 10.169.15:- Sharing of Software Module for Online Examination to Kannur University – reg.

(CE's Section)

The Hon'ble Vice-Chancellor, Kannur University has forwarded a letter to the Vice-Chancellor, University of Kerala requesting to share with the Kannur University the software module for conduct of Online Examination available in the University of Kerala free of cost.

Since, the online software for conducting online examinations of the University of Kerala was developed by the Kerala University Computer Centre, the file was forwarded for the remarks of the Director, Computer Centre for sharing the software module to the Kannur University.

The Director, Kerala University Computer Centre has remarked as follows:

'The Online Examination Software was developed for the conduct of B.Ed. 4th Semester examination. Software has 3 modules – question upload, actual examination conducts and invigilator management. Success of examination depends on the quality of network both at the data centre of University and respective colleges where students attend the examination, thorough inspection of the hardware infrastructure at the side of colleges is mandatory which may be achieved through multiple inspections. This software is designed to suit the requirements of B.Ed. 2 year course regulation. Extensive customizations may be required to make it suitable for other courses. Also there are some modules which are to be developed to facilitate the smooth management of the software like fully automated result computation module, additional privileges for invigilator and question management. Development of these modules are kept on hold due to shortage of technical staff. It is requested to confirm if the code base related to the project is to be handed over with the current status'.

As per the orders of the Hon'ble Vice-Chancellor, the remarks of the Director, Kerala University Computer Centre and the request of the Vice-Chancellor, Kannur University is placed before the Syndicate held on 12.06.2019 (item no. 10.32) and the Syndicate resolved to authorize a Committee consisting of the Pro-Vice-Chancellor, the Registrar and the Director, KUCC and the Convenors of the Standing Committee of the Syndicate on Finance and Examinations to execute an MoU with the Kannur University regarding sharing of Examination Software developed by both the Universities.

The file was forwarded for implementing the above resolution of the Syndicate and the Hon'ble Vice-Chancellor has ordered that the decision taken by the Syndicate may be discussed further in the context of the reporting of anomalies in the examination software.

As per the orders of the Hon'ble Vice-Chancellor, the matter was placed before the Syndicate held on 13.01.2020 for consideration and the Syndicate vide item no. 08.03 resolved that the item be referred to the Standing Committee of the Syndicate on Examinations.

Recommendations of the Committee

The Committee considered the above matter and recommended to obtain specific remarks from the Director, KUCC.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be approved.

Item no. 10.169.16:- S6 B.Tech Degree Examination-2013 Scheme- held in Feb 2019-20% & more variation from original marks after revaluation-reg.

(EJ VII)

The revaluation process of S6 B.Tech degree Examination (2013Scheme) held in Feb 2019, was conducted as per the U.O. No:M&C.I.2/1900/2019 dated 15/06/2019, as the results of various branches of this examination was published on 29/06/2019 (Civil/Mech./Mech/ Production, Automobile, Industrial/ Aeronautical and EEE branches) and 12/07/2019 (Chemical/ Biotech & Biochemical/ EC /Applied Electronics/ Computer science and ITbranches) respectively.

After revaluation, 28 answerscripts out of 616 answerscripts show 20% and more variation from the original marks.

As per clause No. 1 of U.O No:M&C.I.2/1900/2019 dated 15/06/2019, "It was decided to impose fine on the examiners for huge variation in marks with regard to first valuation and revaluation; to be enhanced to Rs.5000/- (Rupees five thousand only) for all examinations (20% and above). A fine of Rs.5000/- (Rupees five thousand only) to be imposed on the examiner, if the same is repeated. The repetitive occurrence of such a practice for the third time may invite a penalty of Rs.10,000/- Examination manual, Chapter VIII; clause 17. suitably amended".

The examiners who had done unfair valuation has to be identified to impose the penalty.

Recommendations of the Committee

The Committee considered the above matter and recommended that the Vice chancellor may take a decision in this regard.

Resolution of the Syndicate

- 1) UO No M&C 1.2/1900/2019 dated 15.06.2019 shall be cancelled.
- 2) Those applicants (w.e.f the implementation of the UO dated 15.06.2019) who secured marks in the revaluation with a variation of above 10 % from the original valuation, shall be valued once again.
 - a) If the revalued marks are higher than the original marks by 10% of the maximum marks of the paper, a second revaluation is to be done and the average of the two revalued marks is to be awarded to the candidates.
 - b) if there is a difference of 20% marks between the first and second revaluations, a third revaluation shall be arranged. The average of the three revaluation marks be awarded to the candidates.
- 3) The marklists and certificates in respect of such candidates shall be issued only after the above said processes.

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations, be noted.

Item no. 10.169.17:- Request of Anjali.A (401/12406064) for retaining the benefit of classification in B.Tech Degree Examination-Reg.

(EE II N)

Anjali A (401/12406064) was a Lateral-Entry student of BTech (2012 admission batch) at LBS Institute of Technology, Poojappura, Thiruvananthapuram.

The candidate is having a history of malpractice, in the S8 (2008 scheme) April 2016 examination for the paper "08805. Construction Management" held on 06/05/2016. As per the decision taken on 05/09/2016 by SDC, all the papers of that S8 examination and all other examinations after 06/05/2016 were to be cancelled. Also, the candidate was permitted to appear for examinations in Mar/Apr 2017.

The candidate has passed all the papers in the examination notified in December 2017 and passed the BTech degree program with a score of CGPA of 8.05. The candidate was awarded Degree certificate (dated 11/10/2018) showing her classification as First Class with Distinction, i.e. as shown in the provisional certificate dated 01/06/2018.

Later, in July 2019, when the candidate has applied for attested copy of detailed Transcript of Grades the Transcript generated by the Tabulation software has shown the classification as Second class.

Because of the disparity in the classification, the matter was forwarded to the concerned Academic section for detailed verification and remarks. As per the course regulations, only the

candidates who qualifies the degree within five academic years(ten consecutive semesters) are benefited by classification based on the CGPA, and candidates who pass the course after this stipulated time are classified as having secured only a second class irrespective of the marks obtained.

In the case of Anjali A, her appearance for S8 (Regular) was in the examination notified in April 2016. So she was to pass the examination by April 2017 for getting the benefit of classification based on the score.Hence as per the orders of the Vice-Chancellor, the candidate was directed to return her degree certificate. However, instead of surrendering her degree certificate, the candidate appeared in person and has submitted a request for retaining the classification as “First Class with Distinction” pointing out the delay from the part of University in conducting the supplementary examinations as the reason for being unable to clear the examination within that time limit stipulated for getting the benefit of classification based on the score.

The sequence of appearances made by the candidate is tabulated as follows.

Semester	Month & Year	Remarks
S1&S2	Nil	Lateral Entry
S3	Nov 2013	
S3	Jan 2015	
S4	Apr 2014	
S4	Jun 2015	
S5	Nov 2014	
S5	Nov 2015	
S6	Jun 2015	
S7	Oct 2015	
S8	Apr 2016	Cancelled due to Malpractice
S8	Nov 2016	Not permitted to write the exam
S8	Dec 2017	Candidate has cleared all the papers.

There ought to have been one supplementary examination in April 2017, which was notified an year after the last supplementary examination (November 2016) in December 2017. By this time, the candidate was moved out of the regulatory time frame of 5 years and was eligible for second class only based on Class (iii) of the Regulations. Still the candate was well within the Regulations considering the number of chances.

Following points may please be noted in this regard:-

1. As per the Regulations, there should have been two supplementary chances for S8 within the stipulated time period. But the notification for the second chance was unduly delayed. Notification due in April 2017 was notified only in December 2017. *In otherwords, Examination notified in December 2017 was for the April 2017 session. Hence the candidate stand eligible for classification as per the Regulations.*
2. *Also the candiate will complete chance for 10 consecutive semester only by the December 2017 examination. That is the delayed chance was the examination for 10th consecutive semester as referred in the Regulations and hence the candidate stands eligible for classification.*
3. *The same was endorsed by the Standing Counsel in the statement filed against WP(C) 7965 of 2018, filed by the candidate - “If the first petitioner passes the B.Tech Examination (2008 Scheme) in the examination held upto December 2017, irrespective of the date of publication of results, (Since year of admission is 2012 and has not exceeded 10 consecutive semesters), if he secures less than 8 CGPA but not less than 6.5 CGPA, he will be declared to have passed in First Class.... and that the concern of the candidate in this regard was disregarded as a mere apprehension. (In otherwords, there was assurance by the Counsel that, since the year of admission was 2012 and has not exceeded 10 consecutive chances, by passing the Examination held in December 2017, irrespective of the date of publication of results, the candidate will be eligible for classification based on CGPA).*

4. A similar case pertaining to B.Tech Part-time candidates was considered earlier by the Standing Committee of the Syndicate on Examinations and recommended to “extend the benefit of classification to eligible candidates, considering the delay occurred on the part of the University in the conduct of supplementary examinations to enjoy the benefit of classification. The Syndicate at its meeting held on 8/8/2019 resolved to approve this recommendation.

Recommendations of the Committee

The Committee considered the above matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to accept the legal opinion and initiate action accordingly.

Item no. 10.169.18:- Request from Abiy Tesfaye Abhaw-Foreign student of first year BA Political Science - S N College, Chempazhanthy-opting French as second language-reg.

(CBCS. BA I)

The Principal, S N College, Chempazhanthy has forwarded the request from Sri. Abiy Tesfaye Abhaw (Foreign Student) of First year B A Political Science at S N College, Chempazhanthy for opting French as Second Language. It has been stated that the institution provides only Hindi and Malayalam as Second Language courses.

As per the remarks from Academic sections, there are only a limited number of colleges which offer Foreign languages such as French or German as Second Language and it is also noted that Second Language options are not included in the initial application of Foreign students and are opted by them during the admission process. Hence it is not possible to screen the applications of Foreign students based on the Second Language and prevent such admissions.

As per the Kerala University First Statues 1977, Chapter 2.1.A(iii) Academic and Administrative powers of the Vice Chancellor, the Vice-Chancellor is entitled “to grant exemption from production of attendance certificate in respect of language to students studying in colleges in which that language is not taught provided the condition laid down in the relevant ordinances are satisfied.” The above provisions were followed in the annual scheme of examinations wherein no internal marks/credit/GPA etc were needed. Such relaxations were earlier granted based on the recommendation of the Principal and subject to a submission from an outside Language teacher that he/she is willing to teach the candidate that Language. With the inception of CBCSS Curriculum, where internal marks(with pass minimum) form an integral part for each course, such provisions when extended invites the issue of awarding CE mark for that Language which if so, the outside teacher alone can do and the parent college and the University need to accept the same. Such relaxations/exemptions are not specified in the regulations for FDP under CBCSS.

The Academic section has however quoted a very similar precedent where a Foreign student of S N College, Kollam for the B.A. Journalism and Mass Communication was granted permission as resolved by the Syndicate held on 16.11.2018 (item No.07.30.03) to opt French as Additional Language during the academic year (2018-2019) only after obtaining an undertaking from the Educational Agency to the effect that there will be no additional financial commitment to the Government/ University in this regard and no permanent appointment for teaching French shall be made in the college.

Similarly the Principal S.N. College, Chempazhanthy has informed that at present a student of B.Sc. Programme, Sri. Arun Kumar E (candidate code 235/18127039) is studying Tamil as Additional Language when Tamil is not actually offered at the college. The candidate has not obtained prior permission to study Tamil as Second Language and as such no permission as quoted in a similar case has been granted to this candidate. The college authorities have uploaded the CE marks of the said candidate as done for any other candidate.

Since there already existed this very case in the same College (S.N. College, Chempazhanthy) itself, and the University has also accepted the exam registration and also the CE marks uploaded

without any objections, it is natural that the current request has also been placed expecting a similar treatment.

Since there exists a Statutory provision for extending such relaxation, which was also extended when the annual scheme was followed for the Regular courses, the same can be continued provided the modalities for the award of the CE marks of the new language are clearly defined and subject to the other conditions.

As the first Semester Examination, November 2019 started on 15.11.2019 and on considering the grievance of the candidate who is a Foreign student, the Honourable Vice – Chancellor has ordered to admit the candidate provisionally for writing the First Semester Examination, November 2019 subject to the approval of the Syndicate and to place the above matter before the Standing Committee of the Syndicate on Examinations.

Recommendations of the Committee

The Committee considered the above matter and recommended that the candidate be permitted to continue as such. The Committee further recommended that the matter of permitting language courses other than those offered in a College be placed before the University Level Monitoring Committee (ULMC).

Resolution of the Syndicate

RESOLVED that in such cases internal assessment part should be done jointly by a language teacher of the respective college selected by the concerned principal and any one teacher from other affiliated colleges belonging to the language, opted by the concerned student.

Item no. 10.169.19:- Imposing restriction to Chairmans fee for minor examination (where the number of candidates is less than 10)-reg.

(M & C I)

As per the UO No.M&C 1.2/1834/2018 dated 14.06.2018 and UO No.M&C1.2/1847/2018 dated 11.09.2018 the minimum amount to be paid to an additional examiner shall be Rs.300/- and to the chairperson is Rs.4000/- irrespective of the answerscripts valued..

In certain examinations registered candidates and the fees collected are less and the chairman has to be paid Rs.4000/-.Payment of such huge remuneration to the chairman for such minor examinations will lead to great financial loss for the University.

Considering the matter,the Controller of Examinations suggested that the matter regarding imposing restriction to Chairman's fee for such minor examinations (where the number of candidates is less than 10) may be looked into.

Recommendations of the Committee

The Committee considered the above matter and recommended to refer the item to the Standing Committee of the Syndicate on Finance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be approved.

Item no. 10.169.20:- Third semester Unitary LLB degree examination August 2019-Request submitted by Sri.Rahul Krishnan.R.

(E G I a)

The result of Third semester Unitary LLB degree examination was published on 4.12.2019. After the publication of results, Sri.Rahul Krishnan R with candidate code 474 14551064 at Kerala Law Academy Law College approached the section for want of his result. On verification it was noticed that the candidate had registered for the examination for papers I and IV but his candidate code is neither seen included in the list of answer books forwarded for valuation nor in the absentee statement. Hence as per the orders of the Controller of Examinations clarification was sought from the Principal of the College.

The Principal vide letter dated 24.12.2019 informed that the name of Sri.Rahul Krishnan.R was not seen included in the nominal roll uploaded to the college, however the candidate was

permitted to appear for the examination without hallticket on the basis of oral permission from the section concerned. But his answer books were not forwarded to the University due to non receipt of hall ticket.

The name of the candidate was included in the nominal roll, clarification was sought from the Computer Centre regarding the disparity in the nominal roll of Third semester examination in respect of the candidate. The Computer Centre remarked that “the Examination registration is done in the examination portal and the registration data are automatically downloaded to the tabulation software after the closing date of registration. Sri.Rahul Krishnan.R registered online for the Third semester examination, examination registration of the said examination was open till 19.07.2019. On verification it was observed that the registration data of the candidate was ported to tabulation server only by 21.09.2019. Hall ticket was uploaded for verification on 25.09.2019 but was not ported to examination portal as the upload to site option was not completed”. The present status is the answer books are still kept in the college and the result of the candidate is yet to be published.

Recommendations of the Committee

The Committee considered the above matter and recommended not to take up the item as the matter has already been resolved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be approved.

Item no. 10.169.21:- Second semester Unitary LLB degree examination-Disparity in entry of marks in respect of Smt.Gayathri.R.-reg

(EG I a)

Smt.Gayathri.R (candidate code 47412551044) candidate of three year Unitary LLB degree course at Kerala Law Academy Law College appeared for Second Semester examinations as detailed below

October 2013	October 2014	January 2016	June 2019
Paper I – 40+17=57	Paper II – 12+17=29	Paper II- 30+17=47	Paper II- 37+17=55
Paper II- 16+17=33	Paper III- 36+17=53	Paper IV- 37+18=55	
Paper III- 19+17=36	Paper IV- 20+18=38		
Paper IV- 19+18=37			
Paper V- 33+18=51			

The candidate was declared to have passed paper 1 Special Contract securing 57 marks, in the exam held in October 2013. However on Revaluation of the examination a discrepancy in entry of marks was reported in paper 1 Special contract in respect of Smt.Geethu Susan Varghese. On verification it was noted that the Additional examiner wrongly entered the marks in respect of Smt.Gayathri as 40 instead of 12 and Smt.Geethu Susan Varghese as 12 instead of 40. As per the orders of the Controller of Examinations corrections were effected by the Computer Centre and marks in respect of Smt.Gayathri was corrected as 12 and Smt.Geethu Susan Varghese as 40 and revised marklists were issued to the candidates. At that time, correction was effected only in the tabulation software and the result in student profile was not updated. The Computer Centre regretted for the mistake.

Therefore for paper 1 of second semester exam October 2013, the mark of the candidate as per tabulation software is 29 and as per Student profile is 57. The candidate appeared for three consecutive examinations for the failed papers but not registered for paper 1.

The candidate approached the section requesting that she had passed all the papers of Second Semester Exam but her result status is still failed. The candidate is of 2012 admission and is eligible to write the examination only if mercy chance is granted.

Recommendations of the Committee

The Committee considered the above matter and recommended to upload the actual marks in student profile and direct the student to write the examination in the next available chance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be approved.

Item no. 10.169.22:- Publication of the results of Fourth Semester CBCSS/CR Degree Examinations held during July 2019, in a time bound manner - Conduct of centralised valuation of camps at Amenity Centre Building (II & III floor) & New Canteen building (I st floor) – Arrangement of Amenities – Laying of Table and chairs on rental basis at C.V Camp for examiners assigned with valuation duty for valuation of answer scripts - meeting expenditure incurred-reg

(M & C II)

As per Office Order read as (1) above CV camp was constituted at University Buildings, Thiruvananthapuram for valuation of answer books of Fourth Semester CBCSS/CR Degree Examinations held during July 2019.

In order to accommodate the various examiners appointed by the University, assigned with duty of valuation pertaining to the answer scripts of Fourth Semester CBCSS/CR Degree Examinations held during July 2019, in the centralised valuation camps - I,II & III ie; the Amenity Centre Building (II & III floor) & New Canteen building (I st floor), 300 Tables and 400 Plastic Chairs has to be rented out and arranged from M/S St. Antony's Hire Service, RC Junction, Kunnukuzhi, Thiruvananthapuram on an urgent basis w.e.f 27/11/2019 to 02/12/2019 as per the rate detailed below for the speedy publication of results.

Sl.No.	Item	Qty	Rate	Rs
1.	Wooden Table	300	50	30,000/- (For I & II day)
		300	45	13,500/- (For III day)
		300	40	12,000/- (For IV day)
		300	35	10,500/- (For V day)
		300	30	9,000/- (For VI day)
2.	Plastic Chair	400	06	14,400/- (Total 6 days)
Grand Total Rs Eighty Nine Thousand and Four Hundred Only)				89,400/-

On 03/12/2019, the entire Wooden Table and Plastic Chair supplied were returned back from university and an amount of Rs. 89,400/- (Rupees Eighty Nine Thousand and Four Hundred Only) was expended towards rent of the said articles for the period w.e.f 27/11/2019 to 02/12/2019.

Thus a total amount of Rs. 89,400/- (Rupees Eighty Nine Thousand and Four Hundred Only) has been incurred towards meeting expenditure as rent of Wooden Table and Plastic Chairs supplied in the Amenity Centre Building (II & III floor) & New Canteen building (I st floor) dated 27/11/2019 and 02/12/2019 by which the process of valuation of the above examination could be smoothly conducted.

The Hon.'ble Vice-Chancellor, vide order dated 23/11/2019 has already accorded permission to hire the above mentioned tables and chairs in the centralised valuation camp. **Recommendations of the Committee**

The Committee considered the above matter and recommended to place it before the Syndicate with the Endorsement of the Finance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be approved.

The Syndicate noted that now the School of Distance Education Building has been transformed into an “**Examination Facilitation Centre**” (E.F.C) consisting of the C.D Unit and the Permanent Numbering camp situated in the Ground Floor and by setting up 6 Valuation camps, a Computer Lab, 3 Stock Rooms to keep answer scripts in the first and second floors of the above building.

Item no. 10.169.23:- Publication of the results of Second Semester CBCSS/CR Degree Examinations held during June 2019, in a time bound manner - Conduct of centralised valuation of camps at Amenity Centre Building (II & III floor) & New Canteen building (Ist floor) - Arrangement of Amenities – Laying of Table, chairs and pedestal fan on rental basis at C.V Camp for examiners assigned with duty for valuation of answer scripts – meeting expenditure incurred-reg :-

(M&C II)

As per Office Order read as (1) above CV camp was constituted at University Buildings, Thiruvananthapuram for valuation of answer books of Second Semester CBCSS/CR Degree Examinations held during June 2019.

In order to accommodate the various examiners appointed by the University, assigned with duty of valuation pertaining to the answer scripts of Second Semester CBCSS/CR Degree Examinations June 2019, in the centralised valuation camps - I, II & III ie; the Amenity Centre Building (II & III floor) & New Canteen building (I st floor). 20 pedestal fans from Rainbow Digital Audios, Poojappura, Thiruvananthapuram for 3 days (06/11/2019 to 08/11/2019) and 300 Tables, 400 Plastic Chairs from M/S St.Antony's Hire Service, RC Junction, Kunnukuzhi, Thiruvananthapuram for 4 days (05/11/2019 to 08/11/2019) have to be rented out on an urgent basis as per the rate detailed below for the speedy publication of results.

Sl.No.	Item	Qty	Rate	Rs
1.	Wooden Table	300	50	15,000/-
		300	45	13,500/-
		300	40	12,000/-
		300	35	10,500/-
2.	Plastic Chair	400	06	9,600/- (Total 4 days)
3.	pedestal fans	20	200	12,000/- (For 03 days)
Grand Total Rs Seventy Two Thousand and Six Hundred Only				72,600/-

On 08/11/2019 all pedestal fans and on 09/11/2019 the entire Wooden Table and Plastic Chair supplied were returned back from University and total amount of Rs. 72,600/- (Rupees Seventy Two Thousand and Six Hundred Only) was expended towards rent of the said articles for the period w.e.f 06/11/2019 to 08/11/2019 (Cash Bill dated 08.11.2019 issued by proprietor, Rainbow Digital Audios, Poojappura, Thiruvananthapuram and 05/11/2019 to 08/11/2019 (Cash Bill dated 09.11.2019 issued by proprietor, M/S St.Antony's Hire Service, RC Junction, Kunnukuzhi, Thiruvananthapuram. Thus a total amount of Rs.72,600/- (Rupees Seventy Two Thousand and Six Hundred Only) has been incurred towards meeting expenditure as rent of pedestal fans, Wooden Table and Plastic Chairs supplied in the Amenity Centre Building (II & III floor) & New Canteen building (Ist floor) by which the process of valuation of the above examination could be smoothly conducted.

The Hon.'ble Pro-Vice Chancellor, vide order dated 29/10/2019 has already accorded permission to hire the above mentioned articles in the centralised valuation camp.

Recommendations of the Committee

The Committee considered the above matter and recommended to place before the Syndicate with the Endorsement of the Finance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be approved.

The Syndicate noted that now the School of Distance Education Building has been transformed into an “**Examination Facilitation Centre**” (E.F.C) consisting of the C.D Unit and the Permanent Numbering camp situated in the Ground Floor and by setting up 6 Valuation camps, a Computer Lab, 3 Stock Rooms to keep answer scripts in the first and second floors of the above building.

Item no. 10.169.24:- ബഹുവൈസ്-ചാൻസലർക്ക് വെള്ളൂടെ UIT-യിലെ പരീക്ഷാ ക്രമങ്ങൾ സംബന്ധിച്ച് ശ്രീ മധുസൂദനൻ നായർ എൻ അയച്ച പരാതി (തീയതി 19.12.2019)-സംബന്ധിച്ച്

(M&C I)

09.12.2019-ൽ വെള്ളൂടെ UIT-ൽ ഒന്നാം സെമസ്റ്റർ എം.കോം പരീക്ഷ നടന്നപ്പോൾ ഇൻവിജിലേറ്റർ ആയിരുന്ന ശ്രീമതി.ദക്ഷിണ എന്ന അധ്യാപിക വിദ്യാർത്ഥികളിൽ ചിലരെ വിജയിപ്പിക്കാനായി മനപ്പൂർവ്വം ഗൈഡ് കൈയ്യിൽ വച്ച് പരീക്ഷയെഴുതാൻ അനുവദിച്ചു എന്നും, ഇതനുവദിക്കുന്നതിനായി പരീക്ഷാ ഹാളിൽ മൊബൈലിൽ കളിച്ചുകൊണ്ട് അശ്രദ്ധമായി ഇരുന്നു എന്നും പരാതിയിൽ പറയുന്നു. ടീച്ചറുടെ ഈവിധമുള്ള പ്രവർത്തി പഠിച്ച് പരീക്ഷയെഴുതുന്ന മറ്റ് വിദ്യാർത്ഥികളെ അപമാനിക്കലാണ് എന്നും സൂചിപ്പിച്ചിരുന്നു. കൂടാതെ പ്രിൻസിപ്പാൾ സ്ഥിരമായി ദക്ഷിണ, ഹരി, സൗമ്യ എന്നീ അധ്യാപകരെയാണ് പരീക്ഷാ ചുമതലകൾ നൽകാറുള്ളൂ എന്നും ഇത് പരീക്ഷയിൽ ഇവർക്ക് വേണ്ടപ്പെട്ട വിദ്യാർത്ഥികളെ സഹായിക്കാനാണെന്നും, പ്രിൻസിപ്പലിന്റെ ഇത്തരം നടപടി അധ്യാപകരും വിദ്യാർത്ഥികളും പലവട്ടം ചോദ്യം ചെയ്തിട്ടുള്ളതാണെന്നും പരാതിക്കാരൻ ചൂണ്ടിക്കാട്ടുന്നു.

നിലവിൽ ടി കോളേജിൽ നിയമാനുസൃതം പ്രവർത്തിക്കുന്ന ഒരു പി.റ്റി.എ കമ്മിറ്റി ഇല്ലായെന്നും പ്രിൻസിപ്പാൾ പ്രസിഡന്റായി തന്റെ പാർശ്വവർത്തികളായ ചിലരെയും ഉൾപ്പെടുത്തിയാണ് പി.റ്റി.എ കമ്മിറ്റി നിലവിലുള്ളതെന്നും അറിയിച്ചിരിക്കുന്നു. പ്രിൻസിപ്പലിന്റെയും ചില അധ്യാപകരുടെയും ഇത്തരം പ്രവർത്തികൾ സ്ഥാപനത്തിന്റെ സൽപ്പേരിനെ പ്രതികൂലമായി ബാധിക്കുകയും പഠിച്ച് പരീക്ഷയെഴുതുന്ന മറ്റ് കുട്ടികൾ അപമാനിക്കപ്പെടുന്നതിനും കാരണമാകുന്നു എന്നും പറയുന്നു.

Recommendations of the Committee

The Committee considered the above matter and recommended to hear the Principal, Smt.Dakshina, Sri.Hari, Smt.Soumya and Sri.Madhusoodhanan Nair by a subcommittee comprising of Sri.Jairaj.J, Dr.Mathew.V, Prof.K.Lalitha and Dr.B.Unnikrishnan Nair, Members, Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be approved.
For the efficient implementation of malpractice preventive squad the Syndicate FURTHER RESOLVED to enhance the number of Convenors of malpractice preventive squad from 1 to 3 in each district and the squad should consist of three members including the Convenor.

Item no. 10.169.25:- വെള്ളൂടെ UIT കോളേജിലെ ഇന്റേണൽ മാർക്ക് തിരുത്തലുമായി ബന്ധപ്പെട്ട് ആര്യ സി എ എന്ന ഗസ്റ്റ് അധ്യാപിക 16/01/2020ന് പരീക്ഷാ കൺട്രോളർക്ക് അയച്ച പരാതി - സംബന്ധിച്ച് -

(M&C I)

പരാതി പ്രകാരം വെള്ളൂടെ UIT കോളേജിലെ ചില വിദ്യാർത്ഥികളുടെ ഇന്റേണൽ മാർക്കിൽ കോളേജ് പ്രിൻസിപ്പലിന്റെ ഒത്താശയോടുകൂടി തിരിമറി കാണിച്ചിരിക്കുന്നുവെന്നും തന്റെ അറിവോ സമ്മതമോ ഇല്ലാതെ താൻ ഇട്ട ഇന്റേണൽ മാർക്ക് പ്രിൻസിപ്പലും കോളേജിലെ തന്നെ അധ്യാപകനായ ഹരിസാദും ചേർന്ന് തിരുത്തിയതായി ശ്രീമതി ആര്യ സി. എ. പരാതിയിൽ സൂചിപ്പിച്ചിരിക്കുന്നു ഇത്തരത്തിൽ മൂന്നാം സെമസ്റ്റർ BA കമ്മ്യൂണിക്കേറ്റീവ് ഇംഗ്ലീഷിലെ റീഡിങ് ഫിക്ഷൻ, കോപ്പി എഡിറ്റിംഗ് എന്നീ പേപ്പറുകളുടെ ഇന്റേണൽ മാർക്കുകൾ തിരുത്തുകയും ഒന്നാം സെമസ്റ്റർ BA കമ്മ്യൂണിക്കേറ്റീവ് ഇംഗ്ലീഷ് വിദ്യാർത്ഥികളുടെ ലാംഗ്വേജ് സ്കിൽസ് എന്ന പേപ്പറിന്റെ ഇന്റേണൽ മാർക്കുകൾ തന്റെ അറിവോ സമ്മതമോ ഇല്ലാതെ പ്രിൻസിപ്പൽ തന്നെ ഇടുകയും ചെയ്തു എന്ന് പരാതിയിൽ പരാമർശിച്ചിരിക്കുന്നു.

Recommendations of the Committee

The Committee considered the above matter and recommended to hear the Principal, Sri.Hari and Smt.Arya by a subcommittee comprising of Sri.Jairaj.J, Dr.Mathew.V, Prof.K.Lalitha and Dr.B.Unnikrishnan Nair, Members, Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be approved.

Item no. 10.169.26 **20% and above mark difference on revaluation (S5 BA CBCS December 2018, S6 BA CBCS April 2019 & S3 BA CBCS January 2019) - Reporting of- reg.**

(EJ V)

As per the Examination Manual, if there is a difference of 20% marks or more, between the original mark and the revalued mark, the matter shall be reported to the Standing Committee of the Syndicate on Examinations.

Accordingly, it is being submitted herewith for kind perusal, the detailed list of candidates and evaluators with 20% and more difference with original marks after revaluation of S3 CBCS B.Sc & B.Com Jan 2019 and S6 CBCS B.Sc & B.Com Apr 2019 and also the list of candidates who have scored below 10 marks in their original valuation and have applied for the revaluation of other subjects.

In the case of 3rd & 6th Semester B.Sc Exam held on Jan 2019 & Apr 2019 respectively, 103 answer scripts have 20% or more mark difference with original mark after revaluation and out of this, only 6 candidates of the 6th Semester B.Sc, April 2019 have applied for the revaluation of other subjects. In the case of 3rd & 6th Semester B.Com Exam held on January, 2019 & April 2019 respectively, 51 answer scripts have 20% or more mark difference with original mark after revaluation and out of this, no candidate have applied for the revaluation of other subjects.

Recommendations of the Committee

The Committee considered the above matter and recommended that the Vice chancellor may take a decision in this regard.

Resolution of the Syndicate

- 1) UO No M&C 1.2/1900/2019 dated 15.06.2019 shall be cancelled.
- 2) Those applicants (w.e.f the implementation of the UO dated 15.06.2019) who secured marks in the revaluation with a variation of above 10 % from the original valuation, shall be valued once again.
 - a) If the revalued marks are higher than the original marks by 10% of the maximum marks of the paper, a second revaluation is to be done and the average of the two revalued marks is to be awarded to the candidates.
 - b) if there is a difference of 20% marks between the first and second revaluations, a third revaluation shall be arranged. The average of the three revaluation marks be awarded to the candidates.
- 3) The marklists and certificates in respect of such candidates shall be issued only after the above said processes.

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations, be noted.

Item no.11.169.27 **കർമ്മല റാണി ട്രെയിനിങ് കോളേജ് പ്രിൻസിപ്പൽ അനീഷ സെയ്ൻ എന്ന എം എഡ് വിദ്യാർത്ഥിനിക്ക് ടീച്ചിങ് പ്രാക്ടീസ് ഇല്ലാതെ പരീക്ഷ രജിസ്ട്രേഷനുള്ള അപേക്ഷ ഫോം ശുപാർശ ചെയ്ത് അയച്ചത് സംബന്ധിച്ച് നൽകിയ വിശദീകരണക്കത്ത് -സംബ:-**

(EG VI)

കൊല്ലം കർമ്മല റാണി ട്രെയിനിങ് കോളേജിലെ രണ്ടാം സെമസ്റ്റർ(2018-20 ബാച്ച്) എം.എഡ് വിദ്യാർത്ഥിനികളായ ശ്രീമതി. അനീഷ സെയ്ൻ, പാർവതി രാജൻ എന്നിവർ രണ്ടാം സെമെസ്റ്ററിനോടൊപ്പം പൂർത്തിയാക്കേണ്ടിയിരുന്ന ടീച്ചിങ് പ്രാക്ടീസ് പൂർത്തിയാക്കിയിരുന്നില്ല. പൂർത്തിയാക്കേണ്ടിയിരുന്ന ടീച്ചിങ് പ്രാക്ടീസ് തുടർന്ന് വരുന്ന സെമെസ്റ്ററുകൾക്കൊപ്പം പൂർത്തിയാക്കാൻ അനുമതിയായി അപേക്ഷിക്കുകയും ചെയ്തു.

2018-ലെ എം.എഡ് റെഗുലേഷൻ പ്രകാരം 100% ഹാജർ നിർബന്ധമായ ടീച്ചിങ് പ്രാക്ടീസ് പൂർത്തിയാക്കാത്തതിനാൽ അടുത്ത സെമസ്റ്ററുകൾ നിലവിലുള്ള ബാച്ചിനോടൊപ്പം തുടർന്ന് പഠിക്കുവാൻ സാധ്യമല്ല. പരീക്ഷ കൺട്രോളറുടെ ഉത്തരവിൻ പ്രകാരം അക്കാഡമിക് വിഭാഗത്തിലേക്ക് രണ്ടാം സെമസ്റ്റർ രജിസ്ട്രേഷൻ സംബന്ധിച്ച റിമാർക്സിനായി അയക്കുകയും ടി വിഭാഗത്തിൽ നിന്നും BoS in Education (PG) ചെയർപേഴ്സന്റെ അഭിപ്രായം ആരായുകയും തുടർന്ന് ടി വിദ്യാർത്ഥിനികളുടെ രണ്ടാം സെമസ്റ്റർ രജിസ്ട്രേഷൻ റദ്ദ് ചെയ്തു റീ-അഡ്മിഷൻ എടുക്കണമെന്നും അറിയിച്ചു. ടി വിവരങ്ങൾ അറിയിച്ചു കൊണ്ട് വിദ്യാർത്ഥിനികൾക്ക് മെമ്മോ അയക്കുകയും, പ്രിൻസിപ്പാലിനോട് വിശദീകരണമാവശ്യപ്പെട്ടു കൊണ്ട് അക്കാഡമിക് വിഭാഗത്തിൽ നിന്നും കത്ത് നൽകുകയും ചെയ്തു. തുടർന്ന് ശ്രീമതി. പാർവതി രാജൻ രണ്ടാം സെമസ്റ്റർ ക്യാൻസൽ ചെയ്ത് റീ അഡ്മിഷൻ എടുക്കുന്നതിലേക്കുള്ള നടപടികൾ ആരംഭിക്കുകയും ചെയ്തു.

എന്നാൽ ശ്രീമതി.അനീഷ സെയ്ൻ ബഹുമാനപ്പെട്ട ഹൈക്കോടതിയിലെ സമീപിക്കുകയും, 30.08.2019-ലെ WP(C) No.22730 (M) പ്രകാരം മൂന്നാം സെമസ്റ്റർ ക്ലാസുകൾ അറ്റൻഡ് ചെയ്യാനുള്ള ഇടക്കാല ഉത്തരവ് സമ്പാദിക്കുകയും ചെയ്തു. 17.10.2019-ൽ വന്ന അന്തിമ വിധിയിൽ ടി വിദ്യാർത്ഥിനിയുടെ ഹർജി പരാജയപ്പെടുകയും, അപ്രകാരം രണ്ടാം സെമസ്റ്റർ പരീക്ഷ രജിസ്ട്രേഷൻ റദ്ദ് ചെയ്ത് റീ അഡ്മിഷൻ എടുക്കുന്നതിലേക്കായി 26.10.2019-ൽ ടി വിദ്യാർത്ഥിനിക്ക് മെമ്മോ അയക്കുകയും പകർപ്പ് പ്രിൻസിപ്പലിനു നൽകുകയും മുണ്ടായി. അതിൻ പ്രകാരം ശ്രീമതി അനീഷ സെയ്ൻ രണ്ടാം സെമസ്റ്റർ രജിസ്ട്രേഷൻ റദ്ദ് ചെയ്ത് റീ അഡ്മിഷൻ എടുക്കുകയും കർമ്മല റാണി ട്രെയിനിങ് കോളേജിൽ രണ്ടാം സെമസ്റ്റർ എം.എഡ് കോഴ്സ് തുടർന്ന് പഠനം നടത്തി വരികയുമാണ്.

റെഗുലേഷൻ അനുസരിച്ച് വേണ്ട 100% ഹാജർ ഇല്ലെന്ന വസ്തുത മറച്ചു വച്ച് ടി വിദ്യാർത്ഥിനികളുടെ രണ്ടാം സെമസ്റ്റർ എം.എഡ് ഡിഗ്രി പരീക്ഷ രജിസ്ട്രേഷനുള്ള അപേക്ഷ ഫോം ശുപാർശ ചെയ്തു അയച്ചതിനു കർമ്മല റാണി ട്രെയിനിങ് കോളേജിലെ പ്രിൻസിപ്പാലിനോട് വിശദീകരണം ആവശ്യപ്പെട്ടു കൊണ്ട് 14.10.2019-ൽ ഈ വിഭാഗത്തിൽ നിന്നും കത്ത് നൽകുകയും വിശദീകരണം നൽകിക്കൊണ്ടുള്ള മറുപടി കത്ത് 28.10.2019-ൽ ലഭിക്കുകയും ചെയ്തു.

Recommendations of the Committee

The Committee considered the above matter and recommended not to proceed with the item as the candidate has already been given re-admission to the second semester.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be approved.

Item no. 10.169.28:- Change in marks after scrutiny SIS2 B.Tech Degree exam Feb 2019-reg. (EE II P)

Sri Aditya Menon (2014-2018 B Tech) was a Candidate for the Combined SIS2 B.Tech degree Exam held in February 2019 (2013 Scheme) with Candidate Code 14409007 under the Electrical and Electronics Engineering Branch from Mohandas college of Engineering, Anad, Nedumangad.

He was awarded 7 marks for the subject- Engineering Mechanics. Subsequently the Candidate applied for Scrutiny of the answer paper. After scrutiny ,it was pointed out that the valuations were not done for question numbers 1, 3, 4, 6, 9, 8, 13 (a, b) and submitted a request to the Controller of Examinations to arrange revaluation of the paper.

Accordingly, as per the orders of the Deputy Registrar VI, the Additional Examiner, Smt Shelji S Shihab (Assistant Professor, Muslim Association College, Venjaramoodu) and the Chief examiner Shri Imran, (Assistant Professor Muslim Association College, Venjaramoodu) were called for scrutiny.

Upon scrutiny, the additional examiner endorsed the fact that the question number mentioned above were not valued originally and reported that the marks has changed to 45 after the valuation. Subsequently, the Chief examiner Shri Imran endorsed the change of marks and submitted a letter of apology for such a change and requested to arrange to effect the change.

Noting such a drastic change of marks, it was proposed that:

1. The examiner may be summoned before the Controller of Examinations and explanation may be sought for the error
2. It may be ascertained whether the marks awarded are genuine and the same may be scrutinized by the Chairman Concerned.

Recommendations of the Committee

The Committee considered the above matter and recommended to hear the Additional and Chief Examiner by a subcommittee comprising of Dr.K.B.Manoj, Dr.Mathew.V, Prof.K.Lalitha and Dr.B.Unnikrishnan Nair, Members, Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be approved.

Item no. 10.169.29:- Belated appearance of Internal Viva Voce, Drafting, Pleading and Moot Court activities of three year LLB degree course-reg.

(EG I a)

As per the Regulations of Three year Unitary LLB degree course, Paper V of Third, Fourth, Fifth and Six semester comprising viva voce, drafting pleading, moot court activities etc, is evaluated internally. Hence the Regulation stipulates that a candidate who fails in paper V of Third, Fourth, Fifth and Six semester shall appear in that paper in the next academic year without obtaining readmission.

Request has been received from Sri.Bijoy SJ, Smt.Liju B Nair and Sri.Sajikumar P, Sri.Arun R and Sri.A.Iqbal as detailed below to accept the marks secured in paper V of Third, Fourth, Fifth and Six semester in Unitary LLB and Paper IV and Paper V of Three year LLB Prior to 2011 admission, which is done along with supplementary appearances other than in the next immediate chance as stipulated in the Regulation.

Sl. No	Name of Candidate, Candidate Code	Semester	Regular appearance	Eligible reappearance as per regulation	Actual appearance as confirmed by the Principal	Remarks
1.	Liju B Nair 14551035	Paper V of VI Semester	2017	2018	2019	
2.	Bijoy.S.J 14551028	Paper V of V Semester	2017	2018	2018	Acceptable as per Regulation
	Bijoy.S.J 14551028	Paper V of III semester	2016	2017	2018	
3.	Arun.R 13551018	Paper V of VI Semester	2016	2017	2019	
4.	A.Iqbal 13551030	Ppaer V of III Semester	2015	2016	2019	Readmitted to semester V in 2018.
Prior to 2011 admission						
5.	Sajikumar P	Paper IV and V of VI Semester	2008	No specification as per Regulation	2010	

In a similar case in respect of Smt.Asha.S.Nair, candidate of Three year LLB (prior to 2011 admission) from Kerala Law Academy Law College, who appeared for paper V (viva voce) in November 2007 and failed in that paper and was unable to appear in the next immediate chance due to health issues as stated by the candidate, appeared for paper V along with the mercy chance appearance in December 2016. Since the Regulation of Three year LLB (prior to 2011 admission) is silent regarding the conduct /appearance of paper V, clarification was sought from the Academic section.

The Academic section remarked that the marks awarded for the viva voce along with mercy chance appearance may be accepted after getting approval of the authorities.

Therefore as per the orders of the Hon'ble Vice Chancellor the matter was placed before the Examination Monitoring Committee. The Examination Monitoring Committee at its meeting held on 5.10.2019 considered the matter and recommended to accept the marks awarded for viva voce conducted along with mercy chance examination.

Since the Regulation for Three year Unitary LLB degree course stipulates to repeat the failed paper V of Third, Fourth, Fifth and Six semester in the next academic year, clarification was sought from the Chairman BoS on whether the reappearance after a lapse of more than one year can be accepted. The Chairman BoS had remarked that "It is seen that the relevant Regulation provides for participating in the Moot court in the next academic year, when one fails to participate in the regular stream. The Regulation is silent as to the remedy of a candidate who fails to participate in Moot court for a considerable period, as in the present case. The scheme and syllabus is totally different at present. In these circumstances University may pass appropriate orders."

The Standing Committee of the Syndicate on Examinations held on 18.12.2019 considered the matter and recommended to refer the same to the Academic Council. However the Syndicate held on 13.01.2020, vide item no.08.22.04 resolved that the item be referred to the Standing Committee of the Syndicate on Examinations for detailed study.

Recommendations of the Committee

The Committee considered the above matter and recommended that the internal marks acceptable as per the regulations be accepted and to place the matter of rest of the candidates before the Academic Council.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be noted.

Item no. 10.169.30:- Appointment of Examiners for the valuation of Medical & Allied courses-reg.

(EB V)

The Medical and Allied courses previously affiliated with University of Kerala has been mandatorily affiliated with the Kerala University of Health Sciences since 2010. Even though there are no affiliated colleges with University of Kerala, various supplementary examinations are being conducted for these courses.

Supplementary examinations for Second, Third & Final Year B.Pharm Degree Courses are being conducted during this academic year. Similarly various supplementary examinations for Nursing courses have also been notified (copy appended). The conduct of Practical exams as well as evaluation of answer scripts of these courses requires both internal & external examiners.

As per the Examination Manual, 'Appointment of Examiners shall be made by the Controller of Examinations, with the approval of the Vice – Chancellor from panels approved by the Syndicate after considering the recommendations of the Board of Studies and Faculties'. But it is informed that no new Board of Studies in Pharmaceutical Courses has been constituted yet. Similar is the case with other Medical & Allied courses.

It was in this context that orders were sought on whether the Former Chairman/Chairperson, BoS be contacted for obtaining the Panel of External & Internal Examiners for the valuation of Theory Examinations and conduct of Practical Examinations of B.Pharm Degree Examinations.

Recommendations of the Committee

The Committee considered the above matter and recommended to get the panel from the former Chairman/ Chairperson, BoS duly endorsed by the Dean, Faculty of Medicine.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be approved.

Item no. 10.169.31:- 20% and more difference with original marks after revaluation of S3 CBCS B.Sc & B.Com Jan 2019, S6 CBCS B.Sc & B.Com Apr 2019- Reporting of-reg.

(EJ II)

As per the Examination Manual, if there is a difference of 20% marks or more, between the original mark and the revalued mark, the matter shall be reported to the Standing Committee of the Syndicate on Examinations.

Accordingly, it is being submitted herewith for kind perusal, the detailed list of candidates and evaluators with 20% and more difference with original marks after revaluation of S3 CBCS B.Sc & B.Com Jan 2019 and S6 CBCS B.Sc & B.Com Apr 2019 and also the list of candidates who have scored below 10 marks in their original valuation and have applied for the revaluation of other subjects.

In the case of 3rd & 6th Semester B.Sc Exam held on Jan 2019 & April, 2019 respectively, 103 answer scripts have 20% or more mark difference with original mark after revaluation and out of this, only 6 candidates of the 6th Semester B.Sc, Apr 2019 have applied for the revaluation of other subjects. In the case of 3rd & 6th Semester B.Com Exam held on January, 2019 & April 2019 respectively, 51 answer scripts have 20% or more mark difference with original mark after revaluation and out of this, no candidate have applied for the revaluation of other subjects.

Recommendations of the Committee

The Committee considered the above matter and recommended that the Vice chancellor may take a decision in this regard.

Resolution of the Syndicate

- 1) UO No M&C 1.2/1900/2019 dated 15.06.2019 shall be cancelled.
 - 2) Those applicants (w.e.f the implementation of the UO dated 15.06.2019) who secured marks in the revaluation with a variation of above 10 % from the original valuation, shall be valued once again.
 - a) If the revalued marks are higher than the original marks by 10% of the maximum marks of the paper, a second revaluation is to be done and the average of the two revalued marks is to be awarded to the candidates.
 - b) if there is a difference of 20% marks between the first and second revaluations, a third revaluation shall be arranged. The average of the three revaluation marks be awarded to the candidates.
 - 3) The marklists and certificates in respect of such candidates shall be issued only after the above said processes.
- RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations, be noted.

Item no. 10.169.32:- MD (Psychiatry) Degree Course-Mercy chance to appear all papers-Conduct of examinations-Request received from Dr.Joseph.M.Mony-reg.

(Ac.AIII)

Dr. Joseph M Mony, student of MD (Psychiatry) course admitted in 2009 at Govt. Medical College, Thiruvananthapuram, who had completed the course requirements in 2012. The candidate as per memo dated 24.07.2019 was directed to apply for a mercy chance exam as the permissible chances as per Regulations was over. In his request, it is stated that he had undergone the MD and DPM courses in the year 2009 under service quota, while he was working as Lecturer in the Medical Education Department. He has requested to grant a mercy chance exam to appear all the papers, as he couldn't appear for the MD Psychiatry examination conducted by the University due to the circumstances prevailing in his family. The candidate can appear for the examinations to complete the course only if a mercy chance is granted to all papers of MD Psychiatry degree course.

As per the PG Regulations for Medical Courses (2002) "A candidate registered for MD Course must clear the final examinations within five years of the date of admission". As such, the time limit for completing the course for the candidate was over by 2014.

It may be noted that, as per the UO No. AcAIII/FoM/V/2015 dated 05.10.2015, the failed candidates under Faculty of Medicine were permitted to write supplementary examinations of the courses shifted to KUHS till 2020, subject to chance restriction stipulated by the respective Regulations.

Recommendations of the Committee

The Committee considered the above matter and recommended that the candidate be allowed one more chance in the current year(2020).

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be approved.

Item no. 10.169.33:- Minutes of the meeting of the sub-committee constituted to study the complaints regarding internal marks held on 05.02.2020-reg.

(M&C I)

The subcommittee constituted to study the complaints regarding internal marks recommended the following proposal.

The subcommittee recommended to exclude the marks for attendance in Continuous Evaluation for UG & PG courses and suggested no minimum for Continuous Evaluation in UG courses.

As per Regulations, the marks of CE for UG courses shall be consolidated by adding the marks of Attendance, Assignment/Seminar and Test paper respectively.

a	Attendance	5 marks
b	Assignment/Seminar	5 marks
c	Test Paper	10 marks

The subcommittee recommended to modify the above clause as follows

a	Assignment/Seminar	10 marks
b	Test Paper	10 marks

The subcommittee also recommended that the minimum percentage (35%-E Grade) required for a pass in Continuous Evaluation (CE) may be removed from the Clause 12.7 of the Regulations relating to First Degree Programmes under CBCS system.

As per Regulations relating to Post Graduate Courses, the marks for Continuous Assessment is as follows;

a	Attendance	5 marks
b	Assignment	5 marks
c	Test Paper	10 marks
d	Seminar	5 marks

The subcommittee recommended to modify the same as follows.

a	Assignment	5 marks
b	Test Paper	10 marks
c	Seminar	10 marks

The subcommittee also recommended that the other rules regarding attendance for UG and PG courses remains as such and the above recommendations shall come into effect from 2020.

The Regulations relating to First Degree Programmes under CBCS system stipulates that the University Level Monitoring Committee (ULMC) shall be responsible for monitoring and conduct of the First Degree Programmes and shall suggest amendments if any to the Regulations.

Considering the above, the subcommittee recommended that the matter may be placed before the next meeting of the ULMC for UG courses and PG Monitoring Committee for PG

courses. Notes to the University Level Monitoring Committee (ULMC) and PG Monitoring Committee have been forwarded to the sections, concerned for placing before the committees.

The matter is reported to the Standing Committee of the Syndicate on Examinations.

Recommendations of the Committee

The Committee noted the same and recommended that further action be expedited to bring the changes effective from 2020 admissions.

Resolution of the Syndicate

RESOLVED to entrust the Standing Committee of the Syndicate on Examinations to convene a meeting with the Teachers Organisation and Students Organisation for a detailed discussion regarding the Continuous Evaluation (CE) marks in the First Degree Programmes under CBCS System.

Item no. 10.169.34:- LLM Degree Course-2001 Scheme-Mercy chance to second and fourth semesters - request-reg.

(Ac.AIII)

Sri. R Subramanian Potty (2015 admission), candidate of LL.M Degree Course of 2001 scheme, who could not complete his course within the time limit stipulated in the Regulations, has now requested to grant him a mercy chance, to appear for the failed papers of II and IV semesters, at the ensuing examinations.

In this context, it may be noted that:

As per the Regulations of LL.M Degree Course “No candidate shall be permitted to complete the programme by attending more than eight (8) continuous semesters” and “Not more than two chances for reappearance for each semester shall be granted”.

As per the same, the candidate can appear for the LLM examination only if mercy chance is allowed, as the time limit for the completion of the programme is over.

Recommendations of the Committee

The Committee recommended to grant one mercy chance and to place the matter before the ensuing Academic Council.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be noted.

Item no. 10.169.35:- First semester Examination, November 2019-Registration to Additional Language-TM IIII.1 Puzhanku Tamil-Language not offered at the College-reg.

(CBCS BA I)

During the verification of Question paper count of First semester CBCS BA Degree Examination, November 2019 it was noted that a candidate of Emmanuel College, Vazhichal Smt.Jincy.S.J (Candidate code 130/19804058) of BA English Language & Literature is studying Tamil as Additional Language while Tamil is not actually offered at the college. Clarification was sought from the Principal, Emmanuel College, Vazhichal regarding the above matter. The Principal stated that the student had opted for Tamil as second language and the services of a senior faculty (part time) has been made available in the college to fulfill the academic requirements of the candidate.

As per the Kerala University First Statues 1977 Chapter 2.1.A(iii) Academic and Administrative powers of the Vice Chancellor, the Vice-Chancellor is entitled “to grant exemption from production of attendance certificate in respect of language to students studying in colleges in which that language is not taught provided the condition laid down in the relevant ordinances are satisfied.” The above provisions were followed in the annual scheme of examinations wherein no internal marks/credit/GPA etc were needed. Such relaxations were earlier granted based on the recommendation of the Principal and subject to a submission from an outside Language teacher that

he/she is willing to teach the candidate that Language. With the inception of CBCSS Curriculum where internal marks(with pass minimum) form an integral part for each course, such provisions when extended invites the issue of awarding CE mark for that Language which if so, the outside teacher alone can do and the parent college and the University need to accept the same. Such relaxations/exemptions are not specified in the regulations for FDP under CBCSS.

It is to be noted that the candidate has not obtained prior permission to study Tamil as second language. There is a similar precedent in SN College, Kollam where a Foreign student for BA Journalism & Mass Communication was granted permission as resolved by the Syndicate held on 16.11.2018 (item no. 07.30.03) to study the Language not offered by the college on condition that the same will not cause any financial burden on the Government/University. It has further been noted that a similar case is there in U.I.T. Vellarada also for which the Syndicate (dated 16.11.2019 item no. 07.78.09) has granted permission authorizing the Principal to entrust a teaching faculty in Tamil from a nearby college to evaluate the student and a copy of the relevant letter (dated 10.01.2019) given to the Principal by the Ad.AVII section is also attached to the file. There already exists a very similar case in S.N. College, Chempazhanthy and the case has been ordered to be placed before the Standing Committee of the Syndicate on Examinations.

Since there exists a Statutory provision for extending such relaxation, which was also done when the annual scheme was followed for the Regular courses, the same can be continued provided the modalities for the award of the CE marks of the new language/attendance are clearly defined and subject to the condition that prior sanction of the University is obtained in each individual case.

Recommendations of the Committee

The Committee considered the above matter and recommended that the candidate be permitted to continue as such. The Committee further recommended that the matter of permitting language courses other than those offered in a College be placed before the University Level Monitoring Committee(ULMC).

Resolution of the Syndicate

RESOLVED that in such cases internal assessment part should be done jointly by a language teacher of the respective college selected by the concerned principal and any one teacher from other affiliated colleges belonging to the language, opted by the concerned student.

Item no. 10.169.36:- S3 CBCSS-CR Degree Examinations held in January 2019-20 % & more variation from original marks after revaluation-reg.

(EJ III)

The revaluation results of Third Semester career related degree examinations held in January 2019 were published on 11/10/2019.

After revaluation, **70** answerscripts out of **1247** answerscripts show 20% and more variation from the original marks.

As per clause No. 1 of U.O No:M&C.I.2/1900/2019 dated 15/06/2019, "It was decided to impose fine on the examiners for huge variation in marks with regard to first valuation and revaluation; to be enhanced to Rs.5000/- (Rupees five thousand only) for all examinations (20% and above). A fine of Rs.5000/- (Rupees five thousand only) to be imposed on the examiner, if the same is repeated. The repetitive occurrence of such a practice for the third time may invite a penalty of Rs.10,000/- Examination manual, Chapter VIII; clause 17.f suitably amended".

The examiners who had done unfair valuation has to be identified to impose the penalty.

Recommendations of the Committee

The Committee considered the above matter and recommended that the Vice chancellor may take a decision in this regard.

Resolution of the Syndicate

- 1) UO No M&C 1.2/1900/2019 dated 15.06.2019 shall be cancelled.
- 2) Those applicants (w.e.f the implementation of the UO dated 15.06.2019) who secured marks in the revaluation with a variation of above 10 % from the original valuation, shall be valued once again.

a) If the revalued marks are higher than the original marks by 10% of the maximum marks of the paper, a second revaluation is to be done and the average of the two revalued marks is to be awarded to the candidates.

b) if there is a difference of 20% marks between the first and second revaluations, a third revaluation shall be arranged. The average of the three revaluation marks be awarded to the candidates.

3) The marklists and certificates in respect of such candidates shall be issued only after the above said processes.

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations, be noted.

Item no. 10.169.37:- 20% and more difference with original marks after revaluation of S1 Unitary LLB December 2018 and S2 Unitary LLB June 2019-reg.

(EJ X)

As per the Examination Manual, if the revalued marks vary from the original marks by 20% or above, the matter shall be reported to the standing Committee of the Syndicate on Examinations. 9 out of 532 answer scripts in the S1 Unitary LLB Degree Exam (December 2018) and 4 out of 522 answer scripts in the S2 Unitary LLB Degree Exam (June 2019) have 20% or above variation of marks after revaluation.

Recommendations of the Committee

The Committee considered the above matter and recommended that the Vice chancellor may take a decision in this regard.

Resolution of the Syndicate

1) UO No M&C 1.2/1900/2019 dated 15.06.2019 shall be cancelled.

2) Those applicants (w.e.f the implementation of the UO dated 15.06.2019) who secured marks in the revaluation with a variation of above 10 % from the original valuation, shall be valued once again.

a) If the revalued marks are higher than the original marks by 10% of the maximum marks of the paper, a second revaluation is to be done and the average of the two revalued marks is to be awarded to the candidates.

b) if there is a difference of 20% marks between the first and second revaluations, a third revaluation shall be arranged. The average of the three revaluation marks be awarded to the candidates.

3) The marklists and certificates in respect of such candidates shall be issued only after the above said processes.

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations, be noted.

Item no. 10.169.38:- Post Graduate Diploma in Medical Law Ethics and Human Rights (PGDML) and Post Graduate Diploma in Patent Law (PGDPL) printing of Diploma Certificates-reg.

(EG 1)

The Post Graduate Diploma in Patent Law (PGDPL) and Post Graduate Diploma in Medical Law Ethics & Human Rights (PGDML) courses were started in 2018. The exams were held in May / June, 2018. Generally the Diploma Certificates issued by the University are printed in the University Press and these certificates are signed by the Controller of Examinations. PGDML and PGDPL being new courses fresh Diploma Certificates have to be printed. The Section had earlier put up a proposal for printing the Diploma Certificates at the Hologram Section by following the same procedure for the preparation of Degree Certificates, subsequent of a complaint on low quality mutilated Certificate of Diploma in Cyber Law and Cyber Security received from a candidate. The proposal was approved by the Controller of Examinations on 10.10.2018. Hence the draft formats of PGDPL and PGDML approved by the Chairman, Board of Studies, Dean, Faculty of Law and endorsed by the Registrar and

Controller of Examinations have been forwarded to Hologram Section for printing. But the Hologram Section remarked that they can prepare only such certificates which are signed by the Hon'ble Vice Chancellor and returned the file for getting the approval of the Hon'ble Vice Chancellor.

When the file was submitted for orders, the Hon'ble Pro Vice Chancellor proposed that it will be better to adopt a common pattern for all Certificates issued by the University and that the matter may be placed before the Standing Committee of the Syndicate on Examinations. The same has been approved by the Hon'ble Vice Chancellor.

Recommendations of the Committee

The Committee considered the above matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to entrust the Director, Computer Centre and Dr.K.G.Gopchandran, Member Syndicate to study the feasibility of printing Hologram in the Post Graduate Diploma Certificates and submit a detailed report before the Standing Committee of the Syndicate on Examinations.

Item no. 10.169.39:- M.A/M.Sc (Semester) programmes- Request for granting Mercy Chance Examination - Regarding.

(Ac.AII)

As per clause 3.1 of the Regulations for PG degree programme, the normal duration of a PG degree programme shall be four semesters. No students shall be permitted to complete the programme by attending more than 8 continuous semesters.

As per U.O.No.Ac.AIV/1/Uniform Span Period/2016 dtd.15.07.2016, the maximum duration for completing a programme of study be restricted to Y+ 2 years for annual programmes and S+4 semesters for semester programme unless otherwise specified by the apex bodies, where Y and S stand for the normal or minimum duration prescribed for completion of the programme. This will supersede the provisions currently contained in the Regulations of various courses and stands applicable to all UG and PG courses.

The candidates who could not get a pass within this period, can write the exam only if mercy chance is granted.

The list of students who requested for mercy chance for the various scheme/ admissions/ subjects is appended herewith.

Recommendations of the Committee

The Committee recommended to grant one mercy chance and to refer the matter to the ensuing Academic Council.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be noted.

Item no. 10.169.40:- B.Arch- Request of candidates of B.Arch (2008 scheme) to exempt them from appearing from University Examination-reg.

(EE IIB)

Four B.Arch candidates of the 2008 Scheme of 2011 & 2012 Admissions were readmitted in College of Architecture, Thinavila, Thiruvananthapuram during the Academic Year 2018 – 19 for improvement of sessional marks in the 2013 Scheme as per the U.Os issued dated 09/05/2019. Now the candidates have completed their sessional improvement. As per the U.O. issued the candidates are to attend the University Examinations of the subjects in which they have improved the sessionals as per the existing scheme and syllabus. The earlier marks secured (Sessionals & University theory Examinations) in the concerned subjects will stand cancelled on registration to the University Examination.

Now, these students have stated that another U.O. No: Ac.A.III/4/B.Tech/B.Arch/2019 dated 12/06/2019 for the One-Time registration for Sessional improvement, for those candidates who have

secured 40 or more marks in the University are exempted from appearing for the University Examinations. These four students have requested to consider this Clause (7) of U.O. dated 12/06/2019, so that they can complete their course, since they have already secured 40 or more marks in University Examination, for the subjects for which they have improved their sessional.

Recommendations of the Committee

The Committee considered the above matter and recommended to refer the matter to the Academic Council.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be noted.

Item no. 10.169.41:- Publication Result of first semester BA November 2018-20 % and more difference with original marks after revaluation-reporting-reg.

(EJ V)

The results of first Semester BA November 2018 examination was released on 07.09.2019. The last date for submitting application for revaluation was on 01.10.2019. The answer scripts were received from CV II section in the month of December 2019.

The first set of results was ready for publishing and submitted for approval of CE on 10.01.2020. Of that results 9 a/bs out of 346 of English and 2 a/bs out of 111 of Economics have got changes more than 20%. After the completion of revaluation, there have been 61 answer scripts with 20% or more mark difference from the original mark.

Details are given below:

Course	No. a/bs have 20% or more mark difference with original mark	Total No of answer books
English	27	597
History	10	109
Politics	1	47
Economics	21	171
Music	2	15
Total	61	939

The Hon'ble Vice Chancellor has ordered to release the results of students except those who have got 20% or more change. Also directed to place the matter before the Standing Committee as the students who have applied for revaluation during the period 15.06.2019 to 13.01.2020 who have not yet received the benefit of multiple valuation, so that the U.O. dated 15.06.2019 can be modified and proper revaluation benefits be provided to those students who had applied for revaluation after 15.06.2019.

Recommendations of the Committee

The Committee considered the above matter and recommended that the Vice chancellor may take a decision in this regard.

Resolution of the Syndicate

- 1) UO No M&C 1.2/1900/2019 dated 15.06.2019 shall be cancelled.
- 2) Those applicants (w.e.f the implementation of the UO dated 15.06.2019) who secured marks in the revaluation with a variation of above 10 % from the original valuation, shall be valued once again.
 - a) If the revalued marks are higher than the original marks by 10% of the maximum marks of the paper, a second revaluation is to be done and the average of the two revalued marks is to be awarded to the candidates.
 - b) if there is a difference of 20% marks between the first and second revaluations, a third revaluation shall be arranged. The average of the three revaluation marks be awarded to the candidates.

3) The marklists and certificates in respect of such candidates shall be issued only after the above said processes.

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations, be noted.

Item no. 10.169.42:- CBCS B.Com-S5 Examination-Dec 2019-Permission to register for the exam-shortage of attendance-Saran.S.L- Emmanuel College, Vazhichal-request-reg.

(CBCS B.Com II)

The Candidate Saran S L with candidate code 15917804045 from Emmanuel College, Vazhichal has requested to grant him permission for the S₅ Dec 2019 exam registration. The candidate has attendance shortage (69%) during 5th semester. He has already availed attendance condonation during the 2nd and 3rd semester and the same was granted as per the orders EF.V/02/4264/2019 dated 4/1/2019 and EF.V/02/4264/2019 dated 18/5/2019 respectively.

As per clause 7.11 of the university regulation for the First Degree Programme under CBCS System, 'Students who secure a minimum of 75% attendance in the aggregate for all the courses of a semester taken together alone will be allowed to register for End Semester Evaluation. Others have to repeat the semester along with the next batch, unless they could make up the shortage of attendance through condonation. Condonation of shortage of attendance to a maximum of 10 days in a semester subject to a maximum of two times during the whole period of a Degree Programme shall be granted by the University on valid grounds'.

Clause 12.15 of the regulation specify 'Students who fail to secure the minimum required aggregate attendance during a semester shall be given one chance to repeat the semester along with the subsequent batch of students after obtaining re-admission and they will have to repeat the CE for all courses'.

In the light of the orders of the Vice-Chancellor to place the request before the Standing Committee of the Syndicate on examinations, the file was put up seeking orders of the Hon'ble Vice-Chancellor whether to admit the candidate for S₅ examinations provisionally, pending consideration of his request for granting condonation of attendance for the third time. The Hon'ble Vice-Chancellor has ordered to consider the matter as per rules and as such provisional admission was not granted to the candidate.

In the meanwhile, the Principal Emmanuel College, Vazhichal vide letter dated 29/11/2019 addressed to the Registrar has sought clarification regarding the letter given to him by the Chairman, Kerala University Union informing that Saran S L has participated in the activities of 'Kalavedi' organized by the Kerala University Union and has requested therein to grant him attendance for 4 days -25/09/2019, 26/09/2019, 27/09/19 and 10/10/2019.

In reply, the Principal was informed that, as a further course of action the recommendation of the Principal on the request is to be forwarded to the Director of Students Services for necessary further action as required. The Principal, Emmanuel College, Vazhichal vide letter no. EC/GL/NO.1/2020 dated 03.02.2020, has informed that the candidate Saran S.L had not obtained any prior permission to indulge in any co-curricular activity during November 2019 and had not submitted any participation certificate soon after that. Hence the Principal clarified that he cannot recommend the request of Saran S.L on the basis of the letter from the Chairman, Kerala University Union.

The following are pointed out in this context,

1. If the 4 days of attendance as recommended is granted to the candidate fulfilling all the procedural requirements, the total attendance of the candidate comes to 77.77%, which crosses the minimum requirement of 75%. But the Principal has informed that the request cannot be recommended.

2. Since the shortage of attendance is not condonable as of now, as per the course regulations, the candidate shall have to repeat the semester (S₅) by seeking re-admission along with the succeeding batch.

It is also noticed that death certificate attached to the request of the candidate which is stated to be of his father, shows the date of death as 24/09/2019 and the dates of participation of the candidate in 'Kalavedi' stated by the Kerala University Chairman astonishingly starts from 25/09/2019 which actually is from the very next day of the demise.

Recommendations of the Committee

The Committee considered the above matter and recommended that the candidate be directed to seek re-admission as per rule.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be approved.

Item no. 10.169.43:- CBCSS B.Com - S₃ Examination – Oct 2019. Permission to register for the exam – Bincy Raj – S G College Kottarakkara – request- reg – (CBCS B.Com II)

As per the letter no nil dated 21.01.2020 the Principal, SG College Kottarakkara, had informed that Smt. Bincy Raj, a candidate of CBCS B.Com degree programme with Reg. No 15918126064 was by mistake promoted and permitted to attend the S₃ classes without registration to the End Semester Evaluation of S₂ held in May 2019, and was also provisionally permitted to appear for the S₃ examination and has requested to regularise the matter and value the S₃ answer books. It has also been stated that the candidate comes from a financially backward family and is very studious and has requested to permit her to continue as a registered student.

As per CBCS regulations, students who complete the semester by securing the minimum required attendance and who register for the End Semester Evaluation conducted by the University of each semester alone shall be promoted to the next higher semester. The College authorities have failed to adhere to these regulations by promoting the candidate to third semester without doing S₂ registration or obtaining notional registration of S₂ exam held in May 2019. Now the authorities have requested to regularise the promotion granted to Bincy Raj by permitting her belatedly to do notional registration for S₂ May 2019.

As per the UO No Ac AV/I/Not Regn/2011 dated 17/08/2013. "The student shall apply for notional registration to the End Semester Evaluation (ESE) of the Semester, concerned within 30 days from the last date of examination"

The College has again failed to adhere the regulations as the candidate who was irregularly promoted and permitted to attend the S₃ Classes was also permitted to appear for the S₃ Oct 2019 examination by the Principal without any registration for S₃ examinations. Online registration for S₃ will be automatically blocked by the software pending registration for S₂ End Semester Examination.

Notification for the S₃ exam registration was issued one month in advance to the exam and the inability for registration should have been reported to the University then itself by the college as there was ample time before the commencement of S₃ examinations to consider the feasibilities, which they did not. The answerbooks of S₃ Oct 2019 exam is reported to be kept at the college under safe custody.

The following are the matters now to be considered

1. whether Notional Registration be granted belatedly for S₂ May 2019 to regularise the promotion to S₃
2. If so whether registration be granted for the S₃ Oct 2019 exam accepting penalty
3. If so whether the S₃ answer books be called for from the college for valuation
4. If so whether offline application for registration to the ensuing S₄ exam be accepted with penalty.

Recommendations of the Committee

The Committee considered the above matter and recommended to grant readmission to second semester in the current academic year as a special case so that the candidate can appear for the ensuing examinations. The Committee further recommended to hear the Principal, HOD by a sub-committee comprising of Dr.K.B.Manoj, Dr.Mathew.V, Prof.K.Lalitha and Dr.B.Unnikrishnan Nair.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be approved.

Item no. 10.169.44:- മാർതിയോഫിലസ് ട്രെയിനിംഗ് കോളേജിലെ വിദ്യാർത്ഥിനിയായ ശ്രീമതി.ആർഷ കമൽ എൻ കെ -യുടെ എലിജിബിലിറ്റി -II ബ

(EG VI)

ശ്രീമതി. ആർഷ കമൽ.എൻ കെ എന്ന വിദ്യാർത്ഥിനി 2019- 2021 അധ്യയന വർഷത്തിൽ നാലാഞ്ചിറ മാർ തിയോഫിലസ് ട്രെയിനിങ് കോളേജിൽ മലയാളം ഓപ്ഷനിൽ ബി.എഡ് കോഴ്സിന് അഡ്മിഷൻ നേടിയിരുന്നു. Journalism, Mass Communication and Video Production എന്ന വിഷയത്തിലാണ് BA ഡിഗ്രി നേടിയത്. ഈ വിഷയം ബി.എഡ് മലയാളം പഠിയ്ക്കാനുള്ള യോഗ്യതയായി പ്രോസ്പെക്ടസിൽ പരാമർശിച്ചിട്ടില്ല. ടി വിദ്യാർത്ഥിനി എം.എ ഡിഗ്രി കരസ്ഥമാക്കിയത് കേരള സർവകലാശാലയുടെ MA Malayalam with Media Studies ൽ ആണ്.

2019 മെയ് മാസം അഡ്മിഷൻ നേടിയ വിദ്യാർത്ഥിനിയുടെ എലിജിബിലിറ്റി സംബന്ധിച്ച സംശയ ദുരീകരണത്തിനായി ഫയൽ Ac.C വിഭാഗത്തിൽ നൽകുകയും ടി വിദ്യാർത്ഥിനിയുടെ എലിജിബിലിറ്റി സംബന്ധിച്ച ഫയൽ സർവകലാശാല അക്കാഡമിക് ബോഡിയുടെ പരിഗണനയിലാണ് എന്നുള്ള മറുപടി ലഭിക്കുകയും ചെയ്തു. ഒന്നാം സെമസ്റ്റർ ബി.എഡ് ഡിഗ്രി പരീക്ഷ ആരംഭിച്ചത് 06.11.2019- ലാണ്. പരീക്ഷ ആരംഭിക്കുന്നത് വരെ എലിജിബിലിറ്റി ട്രാബുലേഷൻ വിഭാഗത്തിൽ സമർപ്പിക്കാത്തതിനാൽ പരീക്ഷ കൺട്രോളറുടെ ഉത്തരവിൻ പ്രകാരം ടി വിദ്യാർത്ഥിനിയുടെ ഹാൾ ടിക്കറ്റ് തടഞ്ഞു വയ്ക്കുകയും എലിജിബിലിറ്റി ഹാജരാക്കാതെ അഡ്മിഷൻ നൽകിയതിന് പ്രിൻസിപ്പലിനോട് വിശദീകരണം ചോദിച്ചു കൊണ്ട് 04.11.2019-ൽ കത്ത് നൽകുകയുമുണ്ടായി. ടി കത്തിൽ ശ്രീമതി. ആർഷ കമൽ എൻ.കെ. എന്ന വിദ്യാർത്ഥിനിയെ ഒന്നാം സെമസ്റ്റർ ബി.എഡ് ഡിഗ്രി പരീക്ഷ എല്ലാറ്റാൻ അനുവദിക്കരുത് എന്ന് നിർദ്ദേശിച്ചിരുന്നു.

Recommendations of the Committee

The Committee considered the above matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to entrust the Pro-Vice-Chancellor, concerned Dean and the Chairman, Boards of Studies to study the matter in detail and place the report before the Syndicate.

Item no.10.169.45:- കെ യു ിറ്റി ഇ കുളക്കട ബി എഡ് ഐ ന്ററിലെ ശ്രീമതി ജാനി എസ് കൃഷ്ണൻ എന്ന വിദ്യാർത്ഥിനിയുടെ എലിജിബിലിറ്റി II ബ :

(EG VIA)

ശ്രീമതി ജാനി എസ് കൃഷ്ണൻ എന്ന വിദ്യാർത്ഥിനി 2019-2021 അധ്യയന വർഷത്തിൽ കെ.യു.സി.റ്റി.ഇ കുളക്കട ബി.എഡ് സെന്ററിൽ കോമേഴ്സ് ഐച്ഛിക വിഷയമായി പ്രവേശനം നേടിയിരുന്നു. കോമേഴ്സ് ഐച്ഛിക വിഷയമായി ബി.എഡ് കോഴ്സ് ചെയ്യുന്നതിന് ബിരുദാനന്തര ബിരുദമാണ് (M.Com) അടിസ്ഥാന യോഗ്യത. ടി വിദ്യാർത്ഥിനി കേരള സർവകലാശാലയിൽ നിന്നും B.Com ബിരുദവും മാംഗ്ലൂർ സർവകലാശാലയിൽ നിന്നും ബിരുദാനന്തര ബിരുദവും നേടിയിട്ടുണ്ട്. എന്നാൽ സർട്ടിഫിക്കറ്റ് പരിശോധനക്ക് വിദ്യാർത്ഥിനിയുടെ എലിജിബിലിറ്റി സർട്ടിഫിക്കറ്റ് ഹാജരാക്കിയിരുന്നില്ല. തുടർന്ന് മാംഗ്ലൂർ യൂണിവേഴ്സിറ്റിയിൽ നിന്നുള്ള ബിരുദാനന്തരബിരുദത്തിന്റെ അംഗീകാരം സംബന്ധിച്ച വ്യക്തതയ്ക്കായി ഫയൽ

അക്കാദമിക് വിഭാഗത്തിലേക്ക് നൽകുകയും പ്രസ്തുത കോഴ്സിന് ഇതുവരെ അംഗീകാരം നൽകിയിട്ടില്ലാത്തതിനാൽ സ്കീം, സിലബസ് എന്നിവയോടൊപ്പം കോഴ്സ് റെഗുലേഷനുള്ള അപേക്ഷ സമർപ്പിക്കാൻ കോളേജ് അധികൃതരെ അറിയിക്കാൻ നിർദ്ദേശിക്കുകയും ചെയ്തു.

മേൽപറഞ്ഞ നിർദ്ദേശങ്ങൾ കോളേജ് അധികൃതരെ അറിയിക്കുകയും തുടർന്ന് പരീക്ഷാവിഭാഗം മേധാവിയുടെ ഉത്തരവ് പ്രകാരം എലിജിബിലിറ്റി സർട്ടിഫിക്കറ്റ് ഹാജരാക്കാത്തതിനാൽ വിദ്യാർത്ഥിനിയുടെ ഒന്നാം സെമസ്റ്റർ ബി.എഡ് ഡിഗ്രി പരീക്ഷ, നവംബർ 2019-ന്റെ ഹാൾടിക്കറ്റ് തടഞ്ഞുവയ്ക്കുകയും സർവകലാശാല ചട്ടങ്ങൾ പാലിക്കാതെ വിദ്യാർത്ഥിനിക്ക് പ്രവേശനം നൽകിയതിന് പ്രിൻസിപ്പാലിനോട് വിശദീകരണം ആവശ്യപ്പെടുകയും ചെയ്തു. പ്രിൻസിപ്പാളിന്റെ വിശദീകരണത്തിൽ നിശ്ചിത സമയത്തിനുള്ളിൽ എലിജിബിലിറ്റി സർട്ടിഫിക്കറ്റ് ഹാജരാക്കിക്കൊള്ളാമെന്ന വിദ്യാർത്ഥിനിയുടെ ഉറപ്പിന്മേലാണ് അഡ്മിഷൻ നൽകിയതെന്നും മാനുഷിക പരിഗണനയുടെ അടിസ്ഥാനത്തിൽ ഒന്നാം സെമസ്റ്റർ ബി.എഡ് ഡിഗ്രി പരീക്ഷ, നവംബർ 2019 എല്ലാതാൻ അനുവദിച്ചതായും പരാമർശിച്ചിരിക്കുന്നു. ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം പ്രസ്തുത വിഷയം സിൻഡിക്കേറ്റിന്റെ സ്ഥിരം ഉപസമിതിയായ അഫിലിയേഷൻ കമ്മിറ്റിയുടെ പരിഗണനയിലാണ് .

ഇപ്പോൾ 13.01.2020-ൽ ലഭിച്ച കോഴ്സിന്റെ എലിജിബിലിറ്റി സംബന്ധിച്ച ഉത്തരവിന്റെ പകർപ്പും വിദ്യാർത്ഥിനിയുടെ എലിജിബിലിറ്റി സർട്ടിഫിക്കറ്റിന്റെ പകർപ്പും ട്രാൻസ്ലേഷൻ വിഭാഗത്തിൽ ലഭ്യമാക്കിയിട്ടുണ്ട്. കൂടാതെ വിദ്യാർത്ഥിനി എല്ലാതാൻ ഒന്നാം സെമസ്റ്റർ ബി.എഡ് പരീക്ഷയുടെ ഉത്തരക്കടലാസുകൾ മൂല്യ നിർണ്ണയത്തിനായി സർവകലാശാലയിൽ എത്തിക്കുന്നതിന് വേണ്ടി ഹാൾടിക്കറ്റ് വിടുതൽ ചെയ്തു നൽകണമെന്ന് പ്രിൻസിപ്പൽ ആവശ്യപ്പെട്ടിരിക്കുന്നു.

Recommendations of the Committee

The Committee considered the above matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to entrust the Pro-Vice-Chancellor, concerned Dean and the Chairman, Boards of Studies to study the matter in detail and place the report before the Syndicate.

Item no.10.169.46:- Marks of Additional Language Part II-French missing in the tabulation sheet on r/o Smt.Ancy.L-reg.

(EE VII)

Smt. Ancy L., BA English Language and Literature main college study candidate from F.M.N. College Kollam during the academic year 2006 - 2009 Register No., 706343 had applied for Transcript of Marks and Attestation of Degree Certificate.

In the tabulation Sheet the marks secured by the candidate for Part II - Additional Language French – Paper I (April/07), Paper II and Paper III (April 2008) Exams are not entered. The entry in the tabulation sheet is as shown below.

Part II French

Paper	Marks Secured before revaluation	Marks Secured after revaluation
Paper I	-	-
Paper II	-	-
Paper III	-	40 RV
Total	-	106 *

*Result modification

The mark of Part II Paper II and III has been collected from the revaluation section based on an entry in the revaluation register noted as “RVJ/1115/08”. The marks thus obtained is shown below.

Paper	Marks Secured before revaluation	Marks Secured after revaluation	Remarks
Paper I	-	-	
Paper II	25	25	No Change
Paper III	21	40	Marks changed from 21 to 40 after revaluation

The Syndicate at its meeting held on 13.01.2020 vide item no. 8.22.10 noted the recommendation of the Standing committee of Syndicate on Examinations held on 18.12.2019

1. to direct the Principal FMN College, Kollam to submit evidence to show that the candidate has attended the Part II French Paper I examination during 2006-2007 and to demand a duly endorsed copy of the register of marks awarded by the college in respect of Smt. Ancy L. and other candidates of BA English Language and Literature course at the First year B.A. Degree Examination held on April 2007.

2. The marks of Part II Additional Language French – Paper II is 25 and Paper III is 40 based on the relevant entries in the corresponding revaluation registers maintained by the revaluation section.

And further resolved to hear the officials of the concerned section during above period by the Standing Committee of the Syndicate on Examinations.

Comparison of the entry of marks in the tabulation sheet and in the mark register maintained at the college is as shown below

Subject	Entry in the mark register of the college	Entry in the tabulation sheet
Part I English Paper I	27	35*
Paper II	41	41
Part II French Paper I	41	
Part III English Lang and Litt. Paper I	35	35

*Noted in the tabulation sheet as Mark of Paper I changed from 27 to 35 on revaluation.

The Transcript of Marks has to be issued based on the entry in the tabulation sheet.

Recommendations of the Committee

The Committee considered the above matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to enter the missing marks of Smt.Ancy.L, in the tabulation sheet.

FURTHER RESOLVED to entrust the Controller of Examinations to identify the officials of the concerned section during the said period and submit a detailed report before the Standing Committee of the Syndicate on Examinations.

Item no.10.169.47:- Publication of the results of Third Semester CBCSS/CR Degree Examinations held during November 2019, in a time bound manner - Conduct of centralised valuation of camps at Amenity Centre Building (II & III floor) & SDE buildings – Arrangement of Amenities – Laying of Table and chairs on rental basis at C.V Camp for examiners assigned with valuation duty for valuation of answer scripts - meeting expenditure incurred-reg

(M&C II)

As per Office Order read as (1) above CV camp was constituted at University Buildings, Thiruvananthapuram for valuation of answer books of Third Semester CBCSS/CR Degree Examinations held during November 2019.

In order to accommodate the various examiners appointed by the University, assigned with duty of valuation pertaining to the answer scripts of Third Semester CBCSS/CR Degree Examinations

held during November 2019, in the centralised valuation camps – I, II, III & IV ie; Amenity Centre Building (II & III floor) & SDE Buildings. 300 Tables and 400 Plastic Chairs from ANANDHU Decorations, Events & Travels, Near LNCP Main Gate, Kariyavattom, Thiruvananthapuram 14/01/2020 to 18/01/2020 have to be rented out on an urgent basis as per the rate detailed below for the speedy publication of results.

Sl.No.	Item	Qty	Rate	Rs
1.	Table (4 * 2)	200	15	9,000/- (Total 03 days)
	Table (6 * 1.5)	100	20	6,000/- (Total 03 days)
2.	Plastic Chair	400	05	6,000/- (Total 3 days)
3.	Loading & Unloading, Carry to the location to first floor and second floor (up & down)	-	-	12,800/-
4.	Transportation	-	-	6,000/-
Total Rs				Rs 39,800/-
CGST 9 %				3,582
SGST 9 %				3,582
Grand Total (Forty Six Thousand Nine Hundred and Sixty Four Only)				Rs 46,964/-

On 18/01/2020, the entire Table and Plastic Chair supplied were returned back from university and an amount of Rs 46,964/- (Rupees (Forty Six Thousand Nine Hundred and Sixty Four Only) was expended towards rent of the said articles for the period w.e.f 14/01/2020 to 18/01/2020 (Cash Bill dated 18.01.2020 issued by ANANDHU Decorations, Events & Travels, Near LNCP Main Gate, Kariyavattom, Thiruvananthapuram.

Thus a total amount of Rs 46,964/- (Rupees (Forty Six Thousand Nine Hundred and Sixty Four Only) has been incurred towards meeting expenditure as rent of Table and chairs supplied in the Amenity Centre Building (II & III floor) & SDE Buildings by which the process of valuation of the above examination could be smoothly conducted.

Recommendations of the Committee

The Committee considered the above matter and recommended to place before the Syndicate with the Endorsement of the Finance.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be approved.

The Syndicate noted that now the School of Distance Education Building has been transformed into an “**Examination Facilitation Centre**” (E.F.C) consisting of the C.D Unit and the Permanent Numbering camp situated in the Ground Floor and by setting up 6 Valuation camps, a Computer Lab, 3 Stock Rooms to keep answer scripts in the first and second floors of the above building.

Item no.10.169.48:- S5 & S6 CBCSS-CR Degree examination held in December 2018 & April 2019-20 % & more variation from original marks after revaluation-reg (EJ III)

The revaluation process of Fifth Semester & Sixth Semester CBCSS-CR Degree Examinations held in December 2018 & April 2019 were published on 09/08/2019 & 29/07/2019 respectively.

After revaluation, **112** answerscripts out of **1984** answerscripts shows 20% and more variation from the original marks.

As per clause No. 1 of U.O No:M&C.I.2/1900/2019 dated 15/06/2019, “It was decided to impose fine on the examiners for huge variation in marks with regard to first valuation and revaluation; to be enhanced to Rs.5000/- (Rupees five thousand only) for all examinations (20% and above). A fine of Rs.5000/- (Rupees five thousand only) to be imposed on the examiner, if the same is repeated. The repetitive occurrence of such a practice for the third time may invite a penalty of Rs.10,000/- Examination manual, Chapter VIII; clause 17.f suitably amended”.

The examiners who had done unfair valuation has to be identified to impose the penalty.

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Examinations.

Recommendations of the Committee

The Committee considered the above matter and recommended that the Vice chancellor may take a decision in this regard.

Resolution of the Syndicate

- 1) UO No M&C 1.2/1900/2019 dated 15.06.2019 shall be cancelled.
- 2) Those applicants (w.e.f the implementation of the UO dated 15.06.2019) who secured marks in the revaluation with a variation of above 10 % from the original valuation, shall be valued once again.
 - a) If the revalued marks are higher than the original marks by 10% of the maximum marks of the paper, a second revaluation is to be done and the average of the two revalued marks is to be awarded to the candidates.
 - b) if there is a difference of 20% marks between the first and second revaluations, a third revaluation shall be arranged. The average of the three revaluation marks be awarded to the candidates.
- 3) The marklists and certificates in respect of such candidates shall be issued only after the above said processes.

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations, be noted.

Item no.10.169.49:- *Sixth semester B.Sc (CBCS) Mercy chance examination, January 2019 - Inordinate delay on the part of TKM college of Arts & Science, kollam in forwarding the answerbooks – reg.*

(CBCS. B.Sc VI)

Smt. Bindhuja Mohan, a candidate at the Sixth Semester B.Sc. (CBCS) Mercy Chance examination at TKM College of Arts & Science, Kollam, with candidate code 220 12126012 (Mathematics) applied for revaluation of the paper 'Real Analysis', which was held on 22.01.2019. It was found that no false number was assigned to this candidate code against the said paper. On further enquiry, it was found that CD unit and the False numbering section (CVC II) were not in receipt of the said answerbook bundle bearing QP Code 3622 (From TKM College of Arts & Science, Kollam). The Principal, TKM College of Arts & Science was informed of the matter through letter dated 11.12.2019 requesting the details of forwarding the said answerbook. A reminder also was sent on 06.01.2020.

The Principal has now forwarded the said answerbook along with another one, pertaining to the QP code F 3632 of the same examination. These answerscripts were reportedly found misplaced in one of the shelves in the college office. It took exactly one year for the answer scripts to reach the University and there occurred an inordinate delay on the part of the college authorities in despatching the answer scripts to the University. A very similar case of late despatch of answerbooks from the same college is now under consideration of the Standing Committee of the Syndicate on Examinations and the then Principal and Chief Superintendent are to be heard on the matter.

The answerbooks are kept under safe custody and whether these answerbooks received so late from a centre can be taken up for valuation is a matter to be decided upon.

Recommendations of the Committee

The Committee considered the above matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to grant one more mercy chance to the candidate for the sixth semester B.Sc CBCSS.
FURTHER RESOLVED not to value the answerbooks received so late from the Centre.
ALSO RESOLVED to conduct a hearing of the Principal and Chief Superintendent of TKM College of Arts and Science, Kollam by the sub-committee consisting of Dr.K.B.Manoj, Dr.Mathew.V, Prof.K.Lalitha and Dr.B.Unnikrishnan Nair, Members, Syndicate.

Item no.10.169.50:- മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ പങ്കെടുക്കുന്ന *UIT* കളിലെ അതിഥി അദ്ധ്യാപകർക്ക് ആ ദിവസങ്ങളിൽ യൂണിവേഴ്സിറ്റി നൽകുന്ന ഹാജർ സർട്ടിഫിക്കറ്റിന്റെ അടിസ്ഥാനത്തിൽ മൂല്യനിർണ്ണയത്തിനുള്ള പ്രതിഫലം ഒഴിവാക്കി പകരം ശമ്പളം അനുവദിക്കാവുന്നതാണോ എന്നത് - സംബന്ധിച്ചു.

(Ad AVII)

ഉന്നത വിദ്യാഭ്യാസ (ഡി) വകുപ്പിന്റെ 14.06.2019 തീയതിയിലെ G.O.(R) No.963/2019/HEDN നമ്പർ ഉത്തരവ് പ്രകാരം മൂല്യനിർണ്ണയം അധ്യാപനത്തിന്റെ ഭാഗം തന്നെ ആണെങ്കിലും അതിഥി അദ്ധ്യാപകർക്ക് ലഭിക്കുന്ന പ്രതിഫലം വളരെ തുച്ഛമായതിനാൽ മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ പങ്കെടുക്കുന്ന കോളേജ് വിദ്യാഭ്യാസ വകുപ്പിന് കീഴിലുള്ള അതിഥി അദ്ധ്യാപകർക്ക് ആ ദിവസങ്ങളിൽ യൂണിവേഴ്സിറ്റി നൽകുന്ന ഹാജർ സർട്ടിഫിക്കറ്റിന്റെ അടിസ്ഥാനത്തിൽ മൂല്യനിർണ്ണയത്തിനുള്ള പ്രതിഫലം ഒഴിവാക്കി പകരം ശമ്പളം അനുവദിക്കുന്നതിന് കോളേജ് വിദ്യാഭ്യാസ വകുപ്പ് ഡയറക്ടർക്ക് അനുമതി നൽകിയിരിക്കുന്നു.

ഇതിൻ പ്രകാരം *UIT* കളിലെ അതിഥി അദ്ധ്യാപകർക്കും മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ നിന്നും ലഭിക്കുന്ന ഹാജർ സർട്ടിഫിക്കറ്റിന്റെ അടിസ്ഥാനത്തിൽ മൂല്യനിർണ്ണയത്തിനുള്ള പ്രതിഫലം ഒഴിവാക്കി പകരം ശമ്പളം അനുവദിക്കണമോ വേണ്ടയോ എന്ന കാര്യത്തിൽ വ്യക്തത ആവശ്യപ്പെട്ടു കൊണ്ട് *UIT* മണ്ണടി സെന്ററിലെ പ്രിൻസിപ്പൽ കത്ത് നൽകിയിരിക്കുന്നു .

ഇതുമായി ബന്ധപ്പെട്ട വസ്തുതകൾ താഴെ ചേർക്കുന്നു.

1. സർക്കാർ മേഖലയിലെ അതിഥി അദ്ധ്യാപകരുടെ ശമ്പളം കണക്കാക്കുന്നത് ദിവസ വേതനാടിസ്ഥാനത്തിലാണ്
2. എന്നാൽ *UIT* കളിലെ അതിഥി അദ്ധ്യാപകരുടെ ശമ്പളം കണക്കാക്കുന്നത് അവർ ക്ലാസ്സെടുക്കുന്ന മണിക്കൂറിനടിസ്ഥാനത്തിലാണ്
3. പരീക്ഷ മൂല്യനിർണ്ണയത്തിന് *UIT* യിലെ അതിഥി അദ്ധ്യാപകർക്ക് പ്രത്യേക വേതനം നൽകുന്നുണ്ട്.

Recommendations of the Committee

The Committee considered the above matter and recommended to grant salary instead of remuneration to the guest teachers from *UIT* considering the attendance certificate .

Resolution of the Syndicate

RESOLVED to approve the proposal for granting remuneration to guest lectures from *UITs* for Examination duties in principle and entrust the Standing Committee of the Syndicate on Departments and Other Institutions to study the matter in detail and submit a report.

Additional Item No:1 : Overall supervision of S6 CBCSS/CR C.V camp.

Recommendations of the Committee

The Committee recommended to entrust the following members of the Syndicate for the supervision of S6 CBCSS/CR C.V camps.

Kollam:Sri.Jairaj.J(3 camps)

Thiruvananthapuram: Dr.B.Unnikrishnan Nair.(Arts College)

Prof.K.Lalitha (Womens College)

Dr. Vijayan Pillai.M (2 camps, University College)

Pandalam: Sri.Arunkumar.R

Alappuzha: Dr.Mathew.V

Overall supervision: DR.K.B.Manoj, Convener, Standing Committee of the Syndicate on Examinations

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 26.02.2020, be approved

In view of exigency, the recommendations on item nos 2,5,9,12,29,34,39,40 in the minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 26.02.2020 be approved by the Vice-Chancellor, subject to reporting to the Syndicate.

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Item No.10.170. Award for Research Projects undertaken by the Teachers of the Departments/ Centres of the University of Kerala during 2018-'19, - Payment - Sanctioned – reporting of –reg. (Ad.F1)

The Vice-Chancellor has accorded sanction to the following by invoking the provision under section 10 (13) of Kerala University Act, 1974.

1. to provide an additional amount of Rs. 6000/- (Rs. Six thousand only) under ‘Part I-NP-MH:63-Miscellaneous-8/5951-Award for Research Projects’ by re-appropriation from the sub head “8/6028 – New Development Programmes” under the same major head provided in the current year’s budget estimates of the University.
2. To release an amount of (1) Rs.13,000/- (Rupees Thirteen thousand only) to Dr. Sabu Joseph, Professor, Department of Environmental Sciences, University of Kerala towards ‘Highest Grant Award 2018-19’ under the “Faculty of Science and Faculty of Applied Sciences & Technology”, (2)Rs. 13,000/- (Rupees Thirteen thousand only) to Dr. Sameer Babu M., Assistant Professor, Department of Education, University of Kerala towards ‘Highest Grant Award 2018-19’ under the “Faculty of Social Sciences” and (3)Rs. 30,000/- (Rupees Thirty thousand only) to Dr. Suresh R., Professor, Department of Political Science, University of Kerala towards the Best Project Award 2018-19 under the category of ‘All other Faculties’ by meeting the expenditure on this account from the above said head of account provided in the current year’s budget estimates of the University.
3. The amount shall be drawn by the Registrar on the strength of a certificate of payment and shall be distributed as cheques drawn in favour of the awardees.

Accordingly U.O No.Ad.Misc./2/Awards /2018-19, Dated:17.02.2020 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

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Item No.10.171. Dr. P.B. Sudev, Documentalist, Population Research Centre (PRC) -release of DCRG and Terminal surrender from Scheme funds-report to Syndicate-Reporting of - reg:- (Ad.F1)

Dr. P.B. Sudev, Documentalist, Population Research Centre (PRC) was placed under suspension with effect from 28/04/2014 owing to the unauthorized absence from duty on different spells and the Finance Officer, University of Kerala was appointed as the Enquiry Officer to conduct an enquiry against the same. Meanwhile Dr. P.B. Sudev superannuated on 31st May 2014.

An enquiry was conducted by the Finance Officer, University of Kerala and the Enquiry Report was placed before the Standing Committee of the Syndicate on Staff, Equipments and Buildings held on 12.01.2017.

The Standing Committee of the Syndicate on Staff, Equipments and Buildings considered the matter and recommended to accept the Enquiry Report of the Finance Officer and to release the retirement benefits to Dr.P.B.Sudev with immediate effect as per rules and the period of unauthorized absence be treated as leave without allowance. The meeting of the Syndicate held on 21.01.2017 resolved to agree to the same.

Accordingly sanction had been accorded by the Vice-Chancellor to accept the enquiry report of the Finance Officer and to release the retirement benefits to Dr. P.B. Sudev with immediate effect as per rules. The period of unauthorized absence was treated as leave without allowance.

The consolidated days of Leave Without Allowance (LWA) for the period from 01/01/2006 to 31/05/2014 in respect of Dr. P.B. Sudev, Documentalist(Rtd), Population Research Centre is 2,350

(Two thousand three hundred and fifty) which includes LWA of 2316 days from 1/01/2006 to 27/04/2014 and the suspension period of 34 days from 28/04/2014 to 31/05/2014.

The Director (I/C), PRC forwarded the application in respect of Dr. P.B.Sudev for releasing his retirement benefits. Accordingly the Terminal Surrender and DCRG were calculated as follows:

Death Cum Retirement Gratuity (DCRG) : Rs. 2,58,552/- (Rupees Two Lakhs Fifty Eight Thousand Five Hundred and Fifty Two only)

Terminal Surrender of Earned Leave : Rs.1,11,819/-

(Rupees One Lakh Eleven Thousand Eight Hundred and Nineteen only)

The Vice Chancellor had accorded sanction , subject to reporting to the Syndicate , to disburse an amount of Rs.2,58,552/- (Rupees two Lakh fifty eight thousand five hundred and fifty two only) as DCRG and Rs.1,11,819/- (Rupees One lakh eleven thousand eight hundred and nineteen only) as Terminal Earned Leave Surrender benefit to Dr. P.B. Sudev, Documentalist (Rtd), Population Research Centre , Kariavattom from Scheme funds vide U O No. Ad.F1/32031/2012 dated 13/11/2019 .The matter had been reported to the Syndicate held on 22/11/2019 vide item No.06:43.

The Ministry vide letter dated 21/11/2019 requested to forward the details of calculation of DCRG and Terminal Surrender amounting to Rs.2,53,552/- and Rs.1,11,819/- respectively along with the copy of service book and file . The same was forwarded to the Ministry vide this office letter No.Ad.F1/3834/2013 dated 02/12/2019.

After verification the Ministry of Health and Family Welfare vide letter No.11011/07/2019-Stats (PRC)/Kerala (e-8016780) dated 13/01/2020 has intimated that an amount of Rs.1,06,294/- (Rupees One lakh six thousand two hundred and ninety four only) is to be paid to Dr. P B Sudev, Documentalist (Rtd) PRC as Terminal Surrender benefit (excluding the HRA and CCA components) and Rs.2,58,552/- (Rupees two Lakh fifty eight thousand five hundred and fifty two only) as DCRG.

Sanction has been accorded by the Vice Chancellor subject to reporting to the Syndicate to disburse an amount of Rs.2,58,552/- (Rupees Two Lakhs fifty eight thousand five hundred and fifty two only) as DCRG and Rs. 1,06,294/- (Rupees One lakh six thousand two hundred and ninety four only) as Terminal Surrender to Dr. P.B. Sudev, Documentalist (Rtd), Population Research Centre , Kariavattom from the Scheme funds, Accordingly U. O No. Ad.F1/32031/2012 dated 13/11/2019 had been modified and U. O No. Ad.F1/32031/2012 dated 27/02/2020 has been issued.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

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Item No.10.172. *LLB Degree course – Improvement of internal assessment marks - request for submitting application after the last date – Consideration of - reg.*

(Ac.AIII)

Sri.Anas Ashraf, Smt. NayanaPradeep and Sri. Anil Kumar L, Five year BA LLB students have submitted requests for granting permission to submit applications for improvement of internal assessment marks after the last date. Among three requests Sri. Anas Ashraf has stated that he had cleared all papers except First semester and he couldn't submit application for improvement of internals of Ist semester in time, due to sad demise of his brother. Other two candidates couldn't avail the chance due to the accident occurred during that period.

It may be noted that, LLB students those who have completed the course and obtained less than 10 marks for internals had earlier been permitted to improve internal assessment as special appearance, as per the revised guidelines for improvement approved by the Academic Council. Notification for improvement of internal assessment as special appearance for all semesters to 2013 batch LLB students during 2019-20 was issued on 12.12.2019 and the last date for submitting applications to the O/o the Registrar was on 10th January, 2020. Earlier, the requests of Sri.Anas Ashraf and Smt. NayanaPradeep for submitting applications for improvement of internal marks of

LLB degree course after the last date were turned down, stating that the last date for submitting application has elapsed.

It may also be noted that, students of 2013 admissions of 5 year LLB course will not get opportunity to improve the internals during next academic year as they had the opportunity to improve the internals in this year.

As per the orders of the Vice-Chancellor the requests of the candidates for granting permission to submit applications for improvement of internal marks of LLB degree course after the last date for submitting application, is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to condone the delay and grant permission to submit applications for improvement of internal marks of LLB degree course with superfine.

Item No.10.173 Minutes of the meeting of the SDE Monitoring Committee held on 12.02.2020 - reporting of – reg.

(Ad.Misc.1)

The SDE Monitoring Committee held its meeting on 12.02.2020 (minutes appended). The Vice – Chancellor, due to exigency, has approved the matter contained in the minutes of the meeting, subject to reporting to the Syndicate.

The above action taken by the Vice – Chancellor is reported to the Syndicate.

Minutes of the meeting of the SDE Monitoring Committee

Date & Time : 12.02.2020 2.30 p.m.
Venue : Pro – Vice Chancellor's Chamber

Members Present

1. Dr. P. P. Ajayakumar, Pro – Vice Chancellor (in the chair)
2. Adv. K.H. Babujan, Member, Syndicate
3. Dr. S. Nazeeb, Member, Syndicate
4. Sri. Jairaj J., Member, Syndicate
5. The Director, SDE

Members Absent

1. Dr. K.B. Manoj, Member, Syndicate
2. Adv. B. Balachandran, Member, Syndicate
3. The Controller of Examinations (i/c)

Invitee

1. Superintendent (i/c). KUP

The Committee started at 2.35 p. m. The chair invited the Director, SDE to brief the case of non - availability of study materials to the students of SDE and connected matters.

Item No. 10.173.01: Delay in the printing of SLMs of Vand VISemester (2017-18 admission) and I and II Semester (2019-20 admission) UG Programmes

The examinations of Vth and VIth Semester UG programmes of the SDE students (2017-18 admission) are to be commenced on the first week of March 2020 to declare the result along the regular students on or before April 30, 2020, as per the academic calendar of the University.

However, till date, the University Press has not supplied the SLMs of even the Fifth semester. But the print order for the Vand VISemester has been given to the Press during October 2019.

Owing to the delay in the printing of SLMs, the SDE cannot distribute the SLMs and schedule the examinations according to the academic calendar and this seriously affects the reputation of the SDE and the University.

It may be noted that the SDE Monitoring Committee held on Oct 27, 2019, has entrusted AdBIV (CP) section to purchase the paper (RA1) required for printing of SLMs out of the non-plan fund of the SDE based on the estimate and print order given by the University press and the SDE respectively. The Monitoring Committee has further resolved to make use of the stock of RA1 paper in the examination store in case of delay in the procurement process.

It is further intimated that the last Syndicate of the University has resolved the request of the Director, SDE for purchasing 3300 reams of RA1 paper for printing the SLMs for the V and VI semester (2017-18 admission) and I and II semesters (2019-20 admission) after fulfilling the normal tender procedures.

The Department Council held on Jan 14, 2020, discussed the delay in the printing of SLMs of V and VI Semester (2017-18 admission) and I and II Semester (2019-20 admission) UG Programmes and recommended that the matter may be placed before the SDE monitoring committee.

*The Director invited the attention of the committee regarding the case of petitions filed by students of SDE in connection with the delay in distribution of study materials, before the Hon'ble Chief Minister of Kerala and the Chancellor University of Kerala and pointed out the fact that there are about 28,000 candidates pursuing various programmes under SDE and the SDE needs almost 2,80,000 copies of printed materials per annum. However the Kerala University Press could only arrange nearly about 1,10,000 copies of study materials so far and therefore the University is not in a position to conduct the 5th & 6th semester UG examinations scheduled from **March 16, 2020 onwards**. Further the Director presented his apprehension about the capacity/ability of the Kerala University Press to deliver study materials for 5th & 6th semester within stipulated time. The committee heard the Superintendent, KUP about the lapse happened from the side of University press and observed that serious failure has happened from the side of University Press in handling the issue.*

The Committee recommended to authorize the Superintendent, KUP to take necessary steps to print & deliver entire study materials of 5th semester (UG) and to submit a report detailing all necessary steps to be taken to outsource the printing & distribution of 6th semester (UG) study materials. Both shall be done with a view to complete the entire work on or before 29th February 2020.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Meeting of the SDE Monitoring Committee held on 12.02.2020, be noted.

ITEM No. 10.173.02 : Elimination of Attendance column from the consolidated BLISc mark list

A column for attendance is included in the approved consolidated grade card of BLISc program, 2017 admission onwards (Regulation appended). It may be noted that no other course of SDE has this column of attendance in the mark list. Hence the same may be eliminated from the BLISc consolidated mark list

recommended to place the matter before the Academic Council.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Meeting of the SDE Monitoring Committee held on 12.02.2020, be noted.

ITEM No. 10.173.03 : Giving improvement chance to PG-SDE students

No improvement chance for 1st and 2nd semester examinations is provided to the PG students of SDE. Only supplementary chances are given to failed candidates. It may be noted that improvement chances for passed subjects are given to the regular students of University for first and second semesters. SDE has received several requests from PG candidates for giving improvement chance. Hence the matter is placed before the SDE monitoring Committee for recommendations on the matter of providing chance for improvement in the first and second semester examinations to the PG candidates of SDE.

recommended to place the matter before the Academic Council.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Meeting of the SDE Monitoring Committee held on 12.02.2020, be noted.

ITEM No. 10.173.04 : *Permission for uploading CE marks of candidates who failed to submit their assignment and case analysis within the stipulated time.*

After the semesterisation of SDE UG/PG Programmes from 2017 admission onwards, CE marks (internal marks) of the candidates obtained based on assignments and case analysis are uploaded online by concerned faculty. The same CE marks of a semester are forwarded to tabulation section online, once the entry is completed in the SDE student portal. The exam result of the candidate who had not submitted the assignments and case analysis will be put in RAL (Result announced later) status, as they are not having internal marks for tabulating the result. Due to this, the candidate in the above RAL status is unable to register for the supplementary or improvement examination. On request from several candidates who had failed to submit the assignments and case analysis on the stipulated time, SDE extended the last date for submitting the same several times.

In order to avoid the above hurdle, the following proposals are placed before the SDE monitoring committee for approval.

- i. The SDE candidates may also be permitted to submit the assignments and case analysis on a later date if they request for the same.
- ii. Late fee may be levied for late submission of assignments and case analysis ie,
 - a. Within course period, but after the stipulated time – Rs 100 per semester.
 - b. After course completion, but within two years- Rs 250 per semester.
 - c. After two years of completion of course period – Rs 500 per semester.
- iii. Permission may be given to the faculty concerned to enter the CE marks against the candidates whose internal marks are pending for entry because of late date submission of assignments and case analysis.
- iv. Written examination result of the SDE candidates may be published even if there are no internal marks for the candidates.
- v. Necessary software modifications may be made for facilitating the above process online by KUCC.

Proposal	Recommendation
i. The SDE candidates may also be permitted to submit the assignments and case analysis on a later date if they request for the same.	recommended to approve the same
ii. Late fee may be levied for late submission of assignments and case analysis ie, <ol style="list-style-type: none"> a. Within course period, but after the stipulated time – Rs 100 per semester. b. After course completion, but within two years- Rs 250 per semester. c. After two years of completion of course period – Rs 500 per semester. 	(a) - recommended to approve the same (b) recommended to enhance to Rs. 500/- per semester (c) recommended to enhance to Rs. 1,000/- per semester

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Meeting of the SDE Monitoring Committee held on 12.02.2020, be noted.

ITEM No. 10.173.05 : *Revising the scheme and syllabus of SDE programmes in tune with the regular college study as per UGC regulations*

- i. As per the UGC regulations 2017, the scheme and syllabus of Open Distance Learning should be in tune with regular college study and the same should be revised once in every three years. SDE has submitted applications for getting recognition from UGC DEB for the academic year 2020-21, with the revised syllabus. Hence while revising the scheme and syllabus for UG/PG programmes of the college study for the academic year 2020-21, the respective Board of

Studies may be given instructions to make the same scheme and syllabus applicable to the SDE UG/PG programmes also from the academic year 2020-21

- ii. Examinations of the Open Distance Learning mode should be conducted along with the regular college going students.
- iii. Another direction from the UGC is regarding the original certificates issued to the ODL mode students. It directs to incorporate the Date of Admission and Date of Completion of the program in the original certificates.

The above matters are placed before the SDE monitoring committee for consideration and recommendations.

recommended to place the matter before the Academic Council.

The committee further recommended that the Vice - Chancellor may approve the whole matter contained in the minutes subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Meeting of the SDE Monitoring Committee held on 12.02.2020, be noted.

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Item No.10.174. *Minutes of the meeting of the SDE Monitoring Committee held on 10.03.2020 – approval of –reg.*

(Ad.Misc.1)

The minutes of the meeting of the SDE Monitoring Committee held on 10.03.2020, is placed before the Syndicate for consideration and approval.

Minutes of the Meeting of the SDE Monitoring Committee

Date & Time : 10.03.2020 6.00 p.m.
 Venue : PVC's Chamber

Members Present

1. Dr. P. P. Ajayakumar, Pro – Vice Chancellor (in the chair)
2. Adv. K.H. Babujan, Member, Syndicate
3. Dr. K.B. Manoj, Member, Syndicate
4. Dr. S. Nazeeb, Member, Syndicate
5. The Director, SDE
6. The Controller of Examinations

Special Invitee

1. Superintendent (i/c), KUP

The Committee started at 6.00 p. m. The Pro – Vice Chancellor (in the chair) on the basis of note forwarded from the School of distance Education regarding the printing and distribution of Self Learning Materilas for the 5th& 6th semester UG programmes and invited the Superintendent (i/c), KUP and the Director, SDE to present the action taken on the recommendations of the meeting of the SDE Monitoring Committee held on 12.02.2020.

On the basis of the elaborate discussion taken place the committee recommended the following

- 1) all study materials of 5th& 6th semester UG programmes of SDE shall be distributed on war foot basis on/before 15.03.2020.
- 2) the Superintendent (i/c), KUP to submit a report on feasibility of entrusting the printing works of SLM's 1st& 2nd semester UG Programmes(2019-'20 academic year) and 3rd& 4th semester PG programmes (2018-'19 academic year).

The whole matter contained in the minutes may be approved by the Vice – Chancellor, subject to reporting to the Syndicate, due to exigency.

The committee came to an end at 7.00 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the SDE Monitoring Committee held on 10.03.2020, be approved.

Item No.10.175 **Minutes of the meeting of the Budget Implementation Cell held on 10.03.2020 – approval of –reg.**

(Ad.Misc.)

The minutes of the meeting of the Budget Implementation Cell held on 10.03.2020, is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Budget Implementation Cell

Date & Time : **10.03.2020 3.00 p.m.**
Venue : **Office of the Registrar**

Members Present:-

1. Adv. K.H. Babujan, Convenor, S/C of the Syndicate on Finance
2. Dr. S. Nazeeb, Convenor, S/C of the Syndicate on Academics & Research
3. Adv. Ajikumar, Convenor, S/C of the Syndicate on Planning & Development
4. Sri. Jairaj J., Convenor, S/C of the Syndicate on Departments and Other Institutions of the University
5. The Controller of Examinations
6. Dr. Aji S., Director (i/c), Computer Centre
7. Director, IQAC
8. Deputy Registrar, Planning for Director, Planning & Development

Members absent:-

1. Dr. P.P. Ajayakumar, Pro – Vice Chancellor
2. Registrar (i/c)
3. Finance Officer (i/c)
4. Director, Research

The committee began at 3.00 p.m and discussed the present status of implementation of various proposals in the budget speech 2019 -'20 and recommended the following :

1) to authorize the Controller of Examinations to examine the feasibility of Purchase of new vehicles for Exam Wing from the existing tenderer, budget speech item no. 38 -, and to submit a report to the next Syndicate.

2) Financial implications involved in those proposals which have been considered and actions for implementation initiated during the current financial year and could not be completed may be carried over to the next Budget Year.

3) Those proposals which could not be initiated till date, shall be considered for inclusion in the budget speech 2020 - '21.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Budget Implementation Cell held on 10.03.2020, be approved.

Item No.10.176. **Department of Hindi– Nomination of the Head of the Department- Consideration of- reg:-**

(Ad.AV)

Dr. Jayachandran R, Professor was nominated as Head in the Department of Hindi vide U.O. No. Ad.AV/1/7689/2017 dated 05.06.2017. His period of nomination as HOD, Department of Hindi expires on 31.03.2020.

As per Statute 18 Chapter 3 of the Kerala University First Statutes, 1977, "the professor, Reader or Lecturer in charge of a department shall be Head of the Department. The Head of the Department shall be nominated on a rotation basis for three years starting with the senior most teacher of the Department. The Syndicate shall nominate the senior most Professor as the Head of the Department for a period of three years and at the end of the three year, the next senior most Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among Readers as per seniority. To become eligible for considering for Headship, a teacher has to put in at least two years of service in the concerned Department, except in cases where there is no

senior teacher in the Department. A teacher shall be eligible to take up Headship only if he / she has a minimum of 6 months service remaining till retirement. In Department where there are no Professors or Readers, the Headship shall be rotated among the Lecturers”.

In the Department of Hindi, there are two faculty members Dr.Jayachandran R, Professor and Dr.C.S. Suchith, Assistant Professor. Dr.Jayachandran.R, Professor joined University service as Associate Professor on 05.06.2013 and will be retiring from University service only on 31.03.2031.

As per the orders of Vice Chancellor **the proposal for continuance of nomination of Dr.Jayachandran R, Professor as Head of the Department of Hindi w.e.f 01.04.2020 FN** is placed before the Syndicate for consideration.

Resolution of the Syndicate
RESOLVED to approve the above proposal.

Item No.10.177. CSS - Request for Provisional Advance for the conduct of PG and M.Tech.Entrance Test 2020 – Consideration of reg.

(Ac.D)

The Deputy Registrar, Credit and Semester System has forwarded a note (Note file No.CSS/Acad 9/4107/2020 dtd 07/02/2020) regarding the request for the Provisional Advance for the conduct of PG and M. Tech. Entrance Test 2020.

During 2019 admissions, with two centres, Trivandrum and Ernakulam, 11920 candidates appeared for the examination and the expenditure came upto 14,33,756/- out of the provided 15,00,000/- (Fifteen Lakhs only) in 'Part I – Non plan – Major Head: 1(m) Credit & Semester System, Kariavattom -4-4110-Conduct of Entrance Examinations' of the current years budget.

On telephonic conversation, Deputy Registrar, CSS, Kariavattom informed that the provisional payment issued in 2019 for the conduct of Entrance Test has been submitted for regularization process to the Audit Section, Kariavattom, University of Kerala.

The Entrance Test for the admissions of PG and M.Tech during the year 2020 has been scheduled to be conducted from 01.04.2020 to 07.04.2020. Thiruvananthapuram, Ernakulam and Chennai have been fixed as centres for the examination. Total number of candidates are expected to reach more than 20,000.

The anticipated expenditure for the conduct of PG & M.Tech. Entrance Test 2020 is detailed as follows:

Anticipated Expenditure for PG and M.Tech. Entrance Test 2020	
Amount to be paid for Invigilation	4,60,000/-
Amount to be paid to Supporting Staff	1,00,000/-
Amount to be paid to Chief & Addl. Chief Superintendent	15,000/-
Amount to be paid as Rent to Centre	1,30,000/-
Amount to be paid to Evaluators	5,00,000/-
Amount to be paid as DA and TA	75,000/-
Amount to be paid to staff on CV Camp duty	90,000/-
Amount to be spend on Stationary	50,000/-
Miscellaneous Expenses	2,00,000/-
Amount to be paid for QP Setting	80,000/-
TOTAL	17,00,000/-

The Deputy Registrar, CSS has requested sanction for release of an amount of Rs. 17,00,000/- (Rupees Seventeen Lakhs only) as provisional payment for the conduct of Entrance Test as the examination is proposed to be conducted from the Ist of April 2020, which is starting of the next financial year.

The finance has issued concurrence for the payment of an amount of Rs. 16,00,000/- (Rupees Sixteen Lakhs only) as provisional advance to Dr. Sreela Raj N R, Deputy Registrar, CSS, Kariavattom meeting the expenditure from h/a “Part – I- NP-MH-1(m) Credit and Semester System, Kariavattom-4/4110-conduct of entrance examination” by reappropriating an amount of

Rs.15,00,000/- (Rupees Fifteen Lakhs only) from h/a “Part – I -NP-MH-63-Miscellaneous -8/5948-Miscellaneous” of the current years BE of the University.

The Vice Chancellor has ordered to place the matter regarding **release of Provisional Payment of Rs. 16,00,000/- (Rupees Sixteen Lakhs only) to Dr. Sreela Raj. N.R, Deputy Registrar, CSS,Kariavattom for the conduct of PG &M.Tech. Entrance Exams 2020** before the Syndicate. Hence the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to approve the above proposal.

Item No.10.178 Minutes of the meetings of the ULMC held on 19.2.2020 and 28.2.2020- Approval of-reg.

(Ac.AV)

Meetings of the University Level Monitoring Committee (ULMC) were held on 19.2.2020 and 28.2.2020. Due to exigency, item no 1 of the minutes of the meeting of the ULMC held on 19.2.2020 has been approved by the Vice-Chancellor invoking section 10(13) of KU Act 1974. The matter is reported to the Syndicate. All other items of the minutes of the meetings of the ULMC on 19.2.2020 and 28.2.2020 are placed before the Syndicate for consideration and approval.

I. Minutes of the meeting of the University Level Monitoring Committee (ULMC)

	Venue	:	Pro-Vice-Chancellor’s chamber
	Date/Time	:	19/02/2020, 02:00 pm
1.Dr.P.P.Ajayakumar, Pro-Vice-Chancellor (in the chair)			Sd/-
<u>Members Present</u>			
2.Dr.K.B.Manoj, Member,Syndicate			Sd/-
3.Dr.B.Unnikrishnan Nair, Member,Syndicate			Sd/-
4.Sri.Mohammed Yaseen, Member,Syndicate			Sd/-
5.Sri.R.Indulal, Member, Academic Council			Sd/-
6.Sri.Sunil.V.T, Member, Academic Council			Sd/-

Officer Present

7.Controller of Examinations	Sd/-
8. The Director,CDC	Sd/-

The meeting started at 2:15 pm.The following items were taken up for discussion.

Item No. 10.178.01 Request for mercy chance received from the candidates of 2011, 2012 and 2013 admissions-reg (deferred item).

The First Degree Programmes under CBCS system was introduced for UG courses from 2010 admissions with Direct grading system. The students must pass all the courses satisfying the minimum credit requirement for successful completion of the Programme.

As per Clause 12.9 of the Regulations relating to First Degree Programmes under CBCS system,w.e.f 2010 admissions. “Students who fail shall have to reappear for the ESE of the same along with the next regular batch of students.” Candidates who fail to score ‘D’ grade in the ESE in any of the Course/Courses have to reappear for the ESE of the Course /Courses concerned with next regular batch of students. However, students who fail to secure SGPA of 1.5 have to reappear for the ESE with the next regular batch of students for such courses for which they have secured the least Grade for improving the SGPA. The number of chances for such appearances is limited to 5 and the same have to be done within a period of 12 continuous semesters including the semester in which they have first appeared.”

As per Clause 12.16 of the Regulations relating to First Degree Programmes under CBCS system, w.e.f 2013 admission.

“Students who fail shall have to reappear for the ESE of the same along with the next regular batch of students.” Candidates who fail to score ‘E’ grade in the ESE in any of the Course/Courses have to

reappear for the ESE of the Course /Courses concerned with next regular batch of students. However, students who fail to secure SGPA of 4.00 have to reappear for the ESE with the next regular batch of students for such courses for which they have secured the least Grade for improving the SGPA. The number of chances for such appearances is limited to 5 and the same have to be done within a period of 12 continuous semesters including the semester in which they have first appeared.”

The students of 2011, 2012 and 2013 admissions have completed the 12 continuous semesters in March 2017, 2018 and 2019 respectively. The students of 2011, 2012 and 2013 admissions have requested to grant a mercy chance for appearing the examinations to complete their Degree Programmes. Mercy chance has already been granted for 2011 and 2012 admissions vide UO No.Ac.AV/1/Mercy chance/2018 dated 26.12.2018.

Recommendations of the Committee :

The Committee considered the matter and recommended to grant mercy chance to the candidates of 2012 and 2013 admissions and to grant a final mercy chance to the candidates of 2010 and 2011 admissions.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meetings of the ULMC on 19.2.2020, be approved.

Item No. 10.178.02 *Request for award of gracemark to the readmitted candidate Smt.Vinya.A - reg*

(B.Com II)

Smt. Vinya A a candidate of CBCS B.Com Degree of SN College, Chempazhantny with Reg.No: 15913127013 during (2013-2016)was readmitted to S5 during (2016-17) from 2013 Scheme to 2014 scheme. She was awarded grace Marks for S₁-S₂(21%) and S₃. S₄ (14%) originally in due recognition to her achievements in Sports. Then she took readmission after a one year break of study to S5 ,during academic year 2016-17 along with 2014 Scheme batch. As per the UO No ACAV/31594 readmission 672/2016 dated 18/8/2016 on readmission all the scores obtained by the candidate in 2013 scheme stands cancelled and have to appear for all the papers of all previous semesters afresh in 2014 scheme due to scheme due to scheme and syllabi change. Now she has requested to extend the benefits of Grace Mark originally eligible for the S₁ – S₂ & S₃-S₄ in the exams which she had to reappear due to change of scheme/syllabi at time of readmission.

As per UO No AC.AV/1/Grace marks/2015 dated 25/02/2015, Grace marks shall be awarded for one additional chance including improvement and also to the courses of the supplementary examination in the next immediate chance only. This includes readmitted candidate also .The existing rules do not contain any provisions to extend grace marks to the candidate Vinya A for S₁ to S₄ as the reappeared examinations in the 2014 scheme is not her regular or next immediate chance.but which she had to appear afresh due to the change in scheme/Syllabi on readmission.

Recommendations of the Committee :

The Committee considered the matter and recommended to award grace marks to the candidate for the examinations of I to IV semesters reappeared at the immediate chance after readmission and also decided not to consider further claims.

Resolution of the Syndicate

RESOLVED not to consider the request of Smt.Vinaya A for award of grace marks.

Item No. 10.178.03 *Approval of Elementary level and Supervisory level syllabus for standardised IT courses forwarded by Higher Education (B) Department - reg*

The Higher Education (J) Department vide letter read as (1) above has forwarded the GO (Ms) No.10/2019/ITD dated 04.06.2019 grant approval in principle to the Elementary and Supervisory level syllabus for standardised IT courses proposed by the syllabus committee constituted by the Electronics & Information Technology (B) Department.

A committee was constituted by Electronics & Information Technology (B) Department to review the syllabus/course content, fee structure, duration, evaluation etc of the courses, certification methods and its applicability for posting in Government sector and also directed to formulate basic level computer awareness courses that may be made mandatory for future recruitment to various posts in Government sector.

The Higher Education (J) Department has forwarded the syllabus for Elementary and Supervisory level courses prepared by the syllabus committee and granted approval in principle by the Government for information and necessary action.(copy of the syllabus is appended) .

Recommendations of the Committee :

The Committee considered and referred the matter to the Board of Studies in Computer Science (pass).

Resolution of the Syndicate		
RESOLVED that the above recommendations of the meetings of the ULMC on 19.2.2020, be approved.		

Item No. 10.178.04 *Amendment to Regulations relating to First Degree Programmes under CBCS system- Continuous Evaluation – reg*

(M&C I)

The subcommittee constituted to study the complaints regarding internal marks recommended the following proposal.

The subcommittee recommended to exclude the marks for attendance in Continuous Evaluation for UG & PG courses and suggested no minimum for Continuous Evaluation in UG courses.

As per Regulations, the marks of CE for UG courses shall be consolidated by adding the marks of Attendance, Assignment/Seminar and Test paper respectively.

a	Attendance	5 marks
b	Assignment/Seminar	5 marks
c	Test Paper	10 marks

The subcommittee recommended to modify the above clause as follows.

a	Assignment/Seminar	10 marks
b	Test Paper	10 marks

The subcommittee also recommended that the minimum percentage (35%-E Grade) required for a pass in Continuous Evaluation (CE) may be removed from the Clause 12.7 of the Regulations relating to First Degree Programmes under CBCS system.

The subcommittee also recommended that the other rules regarding attendance for UG courses remains as such and the above recommendations shall come into effect from 2020 admissions. The Regulations relating to First Degree Programmes under CBCS system stipulates that the University Level Monitoring Committee (ULMC) shall be responsible for monitoring and conduct of the First Degree Programmes and shall suggest amendments if any to the Regulations.

Recommendations of the Committee :

The Committee approved the recommendations of the Sub-Committee to exclude the marks for attendance in Continuous Evaluation (CE) for First Degree Programme under CBCS system and that no minimum marks be prescribed for Continuous Evaluation (CE) in UG courses. The Committee recommended to modify the clause 12.3 of the regulations relating to First Degree Programme under CBCS system as follows:

a	Assignment/Seminar	10 marks
b	Test Paper	10 marks

Further recommended that the above changes need not be made applicable to practical courses of the First Degree Programmes under CBCS system and all other rules regarding attendance for First Degree Programmes shall remain as such.

Also recommended that Academic branch may place a detailed note specifying the clauses related to Continuous Evaluation (CE) stipulated in the regulations relating to First Degree

Programmes under CBCS system, which require amendments and to place the same before the upcoming meeting of the ULMC to be held on 28.02.2020 at 2:00 pm.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the ULMC on 19.2.2020, be approved.

FURTHER RESOLVED to convene a meeting with the Teachers Organisation and Students Organisation for a detailed discussion regarding the Continuous Evaluation (CE) marks in the First Degree Programmes under CBCS System.

Item No. 10.178.05 ***Grant Moderation to the 2011 admission candidate - Sri Rahul R S request -reg.***

(B.Com I).

Sri Rahul R S is a candidate of CBCS B.Com Degree St. Stephens College, Pathanapuram with Reg.No:159 11140015 during 2011-2014 in the Direct Grading System .The candidate has passed all the semesters except the Fourth semester. Even though he secured pass mark for the individual subjects of the Fourth semester, he failed to secure a total aggregate grade point of 1.5 in the semester. The candidate could not clear the Fourth semester examination successfully despite of having availed all regular and supplementary chances permissible as per the CBCS Regulations and also the Mercy Chance granted. The candidate has now submitted a representation to grant him moderation in order to pass the Fourth semester and the CBCS B.Com course. As per the regulations relating to the First Degree Programmes under the CBCS System in the Direct Grading System, the candidate ought to have secured a Grade Point of 0.5 for each subject and an aggregate of Grade Point of 1.5 for the whole semester, so as to secure a pass in that semester. Further as per the U.O No. AC.AII/1/CBCS/2010 dated 12.08.2010, the Vice Chancellor based on the recommendations of the University Level Monitoring Committee accorded sanction to dispense with the moderation for First Degree Programmes under the Choice Based Credit and Semester System, under the Direct Grading System as it provides for the improvement of the Grades in the subsequent semesters.

Sri Rahul R S has submitted the representation as per the Judgement of the Honourable High Court dated 10.12.2018 in WP(C) No.34417/18 filed by the candidate with a plea to grant moderation to CBCSS exams under the Direct Grading System .The Honourable High Court has stated that the court cannot order moderation and has directed the University to give a chance to the petitioner to appear for the exams which was complied with by the University by granting a mercy chance to the 2011 admission candidates.

The Honourable High Court also observed that the petitioner is free to take up the matter with the competent authority of the University and if the petitioner makes a representation for giving moderation, the same shall be considered within the outer limit of three months after receiving such representation by the competent authority of the University.

The Direct Grading System is not in vogue now and the last batch admitted to the scheme was in 2012. There existed no Moderation under the Direct Grading System ever since its inception. The Software developed for the System is not equipped to accept moderation. The University cannot consider request to grant moderation to the petitioner alone

After having not given any moderations to any of the CBCSS exams under the Direct Grading System when the System was in vogue and also for any of the supplementary exams , considering moderation at this point of time when a mercy chance exam is conducted or in other words, to give a special treatment in the case of the petitioner and the similarly left out candidates who regularly fail to accomplish the pass requirements despite their repeated attempts may turn out to be discriminatory and also improper and unfair . Moreover moderation is a final advantage given by the respective Pass Boards after examining the result percentage and it cannot be claimed as a right.

Recommendations of the Committee :

The Committee considered the matter and recommended that the earlier decision to dispense with the moderation for First Degree Programmes under the Direct Grading system as per the U.O No.Ac.AII/1/CBCS/2010 dated 12.08.2010 be retreated. Further recommended that the petitioner be

directed to reappear for the examinations availing the mercy chance again granted to 2011 admission candidates.

The meeting ended at 4:00 pm

Resolution of the Syndicate

RESOLVED that the above recommendations of the meetings of the ULMC on 19.2.2020, be approved by correcting the word 'retreated' as 'retained'.

II. Minutes of the meeting of the University Level Monitoring Committee (ULMC)

Venue : Pro-Vice-Chancellor's chamber

Date/Time : 28/02/2020, 02:00 pm

1. Dr.P.P.Ajayakumar, Pro-Vice-Chancellor (in the chair) Sd/-

Members Present

2. Dr.K.B.Manoj, Member, Syndicate Sd/-

3. Dr.B.Unnikrishnan Nair, Member, Syndicate Sd/-

4. Sri.Mohammed Yaseen, Member, Syndicate Sd/-

5. Sri.R.Indulal, Member, Academic Council Sd/

6. Sri.Sunil.V.T, Member, Academic Council Sd/-

7. Dr.R.Jayachandran, Dean, Faculty of Oriental Studies Sd/-

Officers Present

8. Controller of Examinations Sd/-

9. The Director, CDC (i/c) Sd/-

The meeting started at 2:15 pm.

Amendment to Regulations relating to First Degree Programmes under CBCS system Continuous Evaluation (CE) -reg.

The Committee recommended to change/modify the clauses relating to Continuous Evaluation (CE) stipulated in the regulations relating to First Degree Programmes under CBCS system as below after detailed discussion.

Clauses	Existing Provisions	Recommended Change/ modification
7.11	Attendance: Students who secure a minimum of 75% attendance in the aggregate for all the Courses of a semester taken together alone will be allowed to register for End Semester Evaluation. Others have to repeat the semester along with the next batch, unless they could make up the shortage of attendance through condonation. However the award of Grade for attendance in CE shall be made course-wise. Condonation of shortage of attendance to a maximum of 10 days in a semester subject to a maximum of two times during the whole period of a Degree Programme shall be granted by the University on valid grounds. This condonation shall not be considered for awarding marks for CE. Benefits of attendance for a maximum of 10 days in a semester shall be granted to students who participate/ attend University Union activities,	Attendance: Students who secure a minimum of 75% attendance in the aggregate for all the Courses of a semester taken together alone will be allowed to register for End Semester Evaluation. Others have to repeat the semester along with the next batch, unless they could make up the shortage of attendance through condonation. However the award of Grade for attendance in CE shall be made course-wise for practicals only. Condonation of shortage of attendance to a maximum of 10 days in a semester subject to a maximum of two times during the whole period of a Degree Programme shall be granted by the University on valid grounds. This condonation shall not be considered for awarding marks for CE in practicals. Benefits of attendance for a maximum of 10 days in a semester shall be granted to students who participate/attend University Union activities, meetings of the University Bodies and Extra Curricular Activities, on production of participation/attendance certificate by the University Authorities/Principals as the case may be. But in such cases, condonation will be considered for award of marks for CE in practicals only.

	meetings of the University Bodies and Extra Curricular Activities, on production of participation/attendance certificate by the University Authorities/Principals as the case may be. But in such cases, condonation will be considered for award of marks for CE.	
9.2.2	The allotment of marks for attendance shall be as follows: Attendance less than 51 % - 0 mark 51% to 60% - 1 mark 61% to 70% - 2 marks 71% to 80% - 3 marks 81% to 90% - 4 marks 91% to 100% - 5 marks	<i>The allotment of marks for attendance for practicals shall be as follows:</i> <i>Attendance less than 51 % - 0 mark</i> <i>51% to 60% - 1 mark</i> <i>61% to 70% - 2 marks</i> <i>71% to 80% - 3 marks</i> <i>81% to 90% - 4 marks</i> <i>91% to 100% - 5 marks</i>
12.3	The marks of CE shall be consolidated by adding the marks of Attendance, Assignment/Seminar and Test paper respectively for a particular Course. a Attendance 5 marks b Assignment/Seminar 5 marks c Test Paper 10 marks	<i>The marks of CE shall be consolidated by adding the marks of Assignment/ Seminar and Test paper respectively for a particular Course.</i> (a)Assignment/Seminar :10marks (b)Test Paper :10 marks
12.7	A minimum of 35% marks (E Grade) shall be required for passing a Course with a separate minimum of 35% (E Grade) for Continuous Evaluation and End Semester Evaluation.	<i>A minimum of 35% marks (E Grade) shall be required for passing a course with a separate minimum of 35% (E Grade) for End Semester Evaluation (ESE)</i>
12.16	Those who fail in the CE (those who fail to secure a minimum of E grade) will have one chance to improve (except the marks for attendance) along with next regular batch of students	<i>Those who fail to secure a pass minimum of 35% (E Grade) for a course will have one chance to improve CE marks for the course.</i>

The committee recommended that these modifications relating to Continuous Evaluation (CE) stipulated in the regulations relating to First Degree Programmes under CBCS system shall take effect from the academic year 2020 admissions onwards and further recommended that the matter is to be placed before Academic council.

The meeting concluded at 4:00 pm

Resolution of the Syndicate
RESOLVED that the above recommendations of the meeting of the ULMC on 28.02.2020, be approved.
FURTHER RESOLVED to convene a meeting with the Teachers Organisation and Students Organisation for a detailed discussion regarding the Continuous Evaluation (CE) marks in the First Degree Programmes under CBCS System.

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Item No. 10.179 **First Degree Programmes under CBCS system- mercy chance granted - reporting of- reg.**

(AcAV)

The University Level Monitoring Committee (ULMC) held on 19.02.2020 recommended to grant mercy chance to the candidates of First Degree programmes under CBCS system of 2012 and 2013 admissions and to grant a final mercy chance to the candidates of 2010 and 2011 admissions.

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to the candidates of First Degree Programmes under CBCS system of 2012 and 2013 admissions being granted a mercy chance examination and candidates of 2010 and 2011 admissions being granted a final mercy chance. U.O.No.Ac.AV/1/2018 dated 25.02.2020 was issued to this effect.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.10.180 ***Fifth Semester CBCS B.Sc. Degree Examination, December 2019 - Request for conducting Special Examination for the students who participated in National Camp of N.C. C. – Consideration of- reg:-***

(CBCS B.Sc.VI)

A request from two candidates namely Vishnu V.B (candidate code 220 17125048) and Jayakrishnan. S (candidate code 220 17125034) both of B.Sc. Mathematics from S.D. College, Alappuzha has been received duly recommended by the Principal for conducting Special Examination for the Open Course, Principles of Management (CO 1551.2) at the Fifth Semester December 2019 Examination. The said examination was conducted on 03.01.2020.

The University took a very lenient attitude in the previous year and conducted Special Examinations for many candidates who participated in many voluntary camps like Mountaineering/ Yachting/ Adventurous camp/Trekking camps etc. under NCC/NSS and the Syndicate after a review of the matter recently resolved that Special Examinations are to be conducted for students who participated in the Arts/Sports events with the budgetary support of the University and also to those candidates who participated in such events of State/ National/ International levels. Here the two candidates participated in the Ek Bharat Shreshth Bharat Camp (NIC) from 25.12.2019 to 05.01.2020 at Udaipur as seen certified by the NCC Officer of the College in the request itself.

There are similar participants from other colleges also who all expected a similar treatment this year also and as told they were also encouraged by the NCC Officers of the college, taking it for granted that the University will conduct Special Examinations liberally for all camp participants.

In the wake of the new decision, the candidates of Fifth semester who are to appear for the ensuing S6 Examinations are to lose one academic year as they can reappear for the Exams only in the October/November 2020 session. Had they been informed, as most of the candidates say, they would have avoided such voluntary participation in the camps.

As per the orders of the Honourable Vice-Chancellor, the request is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to conduct a special examination for the students who participated in the Arts/Sports events with the budgetary support of the University.

Item No.10.181 ***Minutes of the meeting of the Monitoring Committee for CACEE - Approval of - reg.***

(Ad.AII)

Minutes of the meeting of the Monitoring Committee for CACEE held on 26.02.2020, 3.00pm at the PVC's Chamber is placed before the Syndicate for consideration and approval (Minutes Appended)

Minutes of the meeting of the Monitoring Committee for CACEE

Date & Time : 26.02.2020,3.00pm

Venue : PVC's Chamber

Members Present

- | | |
|---|------|
| 1) Dr.P.P Ajayakumar, Pro-Vice-Chancellor (Chairman) | Sd/- |
| 2) Adv.KH Babujan, Convenor, Standing Committee of Syndicate on Finance | Sd/- |

- | | |
|---|------|
| 3) Dr.SNazeeb, Convenor, Standing Committee of Syndicate
on Academics and Research | Sd/- |
| 4) Dr.Mini Dejo Kappen, Director Planning & Development | Sd/- |
| 5) Dr.KS Suresh Kumar, Director-in-Charge CACEE | Sd/- |
| 6) Dr B S Jamuna, Professor and Head, Institute of English | Sd/- |
| 7) Dr. Gabriel Simon Thattil, Professor, Dept of Commerce | Sd/- |
| 8) Dr K S Chandrasekhar, Professor Institute of Management in Kerala | Sd/- |
| 9) Dr.S Ajitha, Assistant Professor, SDE | Sd/- |

Item No. 10.181.01 Civil Service Training Programme:

Implementation of Civil Service Training programme in CACEE- mode of implementation of proposal-reg:

Admission Procedure

On line admission may be adopted for the Civil Service Training Programme, as being followed in the case of UG and P.G. programmes in affiliated colleges. All the formalities from admission notification to preparation of rank list may be done through online. Admission may be done on merit basis observing reservation except for SC/ST category. Ten out of sixty seats may be reserved for SC/ST candidates who will be imparted free coaching, strictly following the reservation policy. Kerala University Computer Centre (KUCC) may be entrusted with the procedure of online admission and preparation of rank list. Admission will be done by CACEE.

Strength of Students

The strength of students per batch may be fixed as 50-(General + OBC/OEC/ SEBC) and 10 seats for SC/ST category. Training of two batches may be conducted, one during week days and another during weekends.

Venue of the programme

The Civil Service Training Programme may be conducted at the Competency Training Centre (CTC Building) of CACEE which is located at Kariavattom Campus.

Staff and Remuneration

The following staff members may be posted with consolidated monthly remuneration for the smooth conduct of the Civil Service Training Programme.

- | | |
|-----------------------|----------------------------------|
| A Coordinator | - Remuneration Rs. 35,000/month |
| One Computer Operator | - Remuneration Rs. 15,000 /month |
| One Office attendant | - Remuneration Rs. 10,000 /month |

Fee collection and P.D. Accounts

Separate P.D Account may be started for the Civil Service Training Programme. Fee collected may be remitted to this P.D Account. Honorarium, remuneration for the coordinator, faculty members, computer operator and office attendant may be met from this proposed P.D Account. TA/DA for faculty members may also be paid from the P.D Account.

Honorarium for Faculty

Honorarium for the faculty members may be fixed at Rs. 1000 /hour and of honorarium for experts may be fixed as 2000 /hour.

Fee for the programme

The total fee for the programme may be fixed at Rs. 50,000

Class Timing

The programme may be conducted from Monday to Friday. Guest faculty may be engaged on holidays since it would be easier to get their service during holidays and the total hour fixed for each paper will not be affected to follow the above time table.

Duration of the Programme

Six months for the preliminary course starting from June every year and another six months for final examination.

Content: Scheme and syllabus followed by the UPSC for conducting Civil Service Examination.

Reference materials: Reference materials for the candidates may be provided at the campus library, Kariavattom

The committee considered the above matter and resolved to initiate steps for starting an institute focusing on all competitive and the civil service examinations at Kariavattom. The committee also resolved to grant full additional Charge of Director, CACEE to Dr. K S Suresh kumar, Professor, SDE, University of Kerala on work arrangement basis.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Monitoring Committee for CACEE held on 26.02.2020, be approved by modifying the title of the agenda as 'Competitive Exam including Civil Services'.

Item No. 10.181.02 *Diploma in Computer Application (DCA) – Equalizing tuition fee at par with the fee rates in other Government institutions.*

The Centre for Adult Continuing Education and Extension (CACEE) is conducting a six months Diploma in Computer Application (DCA). The course fee fixed by the University is Rs.9000/- (Rupees nine thousand only). In this connection it may please be noted that the fees of the very same DCA course offered by other Government institutions like C-Dit, LBS Centre for Science and Technology and Rourtronix is comparatively less. CACEE issued several notifications for admission to DCA programme but got very little responses from students. The fees for DCA offered by different government institution including CACEE are given below:

Sl. No.	Name of the course	Institution	Fee rate
1	DCA	C-Dit	Rs. 7000/-
2	DCA	L.B.S Institute	Rs. 7000/-
3	DCA	CACEE, University of Kerala	Rs. 9000/-

Hence it is requested that the fee for DCA offered by CACEE may be fixed at par with that of other institutions. The matter is placed before the committee for consideration and appropriate favourable decision.

The committee considered the above matter and resolved to fix the fee of DCA programme conducted at CACEE and all continuing education units to Rs.7000/- including examination fee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Monitoring Committee for CACEE held on 26.02.2020, be approved.

Item No. 10.181.03 *Staff shortage in the office of CACEE*

Centre for Adult Continuing Education and Extension (CACEE) has been conducting twenty one (21) courses of which majority are conducted by CACEE directly and the others are in collaboration with government departments and other institutions including affiliated colleges. Admission to various programmes, examinations, valuation process, tabulation, publication of result, preparation and issue of mark lists and certificates are done at the office of CACEE. At present we have one Administrative officer, one student councilor, one computer operator and one driver. Previously, we had one Computer operator who was terminated earlier and a substitute (Assistant) has not been posted so far.

Therefore considering the acute shortage of staff in the office of CACEE, it is requested to spare the service of two assistants of the University on work arrangement in order to bring the functions of CACEE on sound footing.

The committee considered the above matter and recommended to post an Assistant/ Computer Assistant at CACEE from the University. The Committee also recommended to appoint a Computer Operator at CACEE on daily wage basis by utilizing CACEE funds.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Monitoring Committee for CACEE held on 26.02.2020, be approved.

Item No. 10.181.04 Provisional certificate for candidates- attending interview / joining for job

The certificates to be issued to successful candidates of various courses conducted by the CACEE are prepared in the CACEE office, after getting them signed by the Registrar. It takes some time delay in receiving the certificate from the office of the Registrar due to the hectic work in the Registrar's office. Candidates seeking employment and those who are going to join for the job suffer difficulty due to this delay. Hence it is suggested to issue provisional certificates signed by the Director, CACEE to successful candidates.

The committee considered the above matter and recommended to take steps to avoid the delay in issuing the certificates at the University level.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Monitoring Committee for CACEE held on 26.02.2020, be approved.

Item No. 10.181.05 Purchase of LCD Projector

Centre for Adult Continuing Education and Extension (CACEE) has been conducting twenty one (21) courses of which majority are conducted by CACEE directly and the others are in collaboration with government departments and other institutions including affiliated colleges. It may please be noted that there is shortage of teaching aids for handling classes in CACEE. There is only one LCD projector in working condition which has been used for conducting classes for P.G. Diploma in Counseling Psychology and for P.G. Diploma in Yoga Therapy programmes at CACEE building. Classes are also conducting at Department of Music, University of Kerala and at International Youth Hostel. In this context, specification of the LCD projector obtained from the Instrumentation Engineer CLIF, Kariavattom and invoice from KELTRON, Govt. of Kerala is placed for perusal and for taking appropriate decision for the purchase of an LCD for CACEE from CACEE fund.

The committee considered the above matter and recommended to place the matter before the purchase committee of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Monitoring Committee for CACEE held on 26.02.2020, be approved.

Item No. 10.181.06 Purchase of two almirah for CACEE office

The Centre for Adult Continuing Education and Extension (CACEE) is conducting 21 courses (programmes) at its centre at PMG, Students centre campus, Thiruvananthapuram. There are 18 continuing education units working in affiliated colleges. The admission register, application register, examination register and all other registers are kept in open rack kept in the office of the CACEE. There are many chances for spoiling the registers by dust and moth eaten. Therefore sanction may be accorded for the purchase of two steel (metal) almirah for the CACEE office.

The committee considered the above matter and recommended to permit the Director-in-Charge, CACEE to purchase two almirah for CACEE office by utilizing CACEE funds.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Monitoring Committee for CACEE held on 26.02.2020, be approved.

Item No. 10.181.07 Request from Smt. Smitha.S, Computer Operator, CACEE, for the conversion of the post of computer operator on daily wages to computer operator on contract

The computer operator of CACEE, Smitha.S, has submitted a request before the Director, CACEE, where in, it was stated that she has been working in CACEE from June 2006 on wards as Computer Operator on daily wages and requested to change her category to computer operator on contract. The request of the computer operator may favorably be considered by the committee.

The committee considered the matter and recommended to place the request before the Standing Committee of the Syndicate on Staff, Equipment and Buildings in the next meeting.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Monitoring Committee for CACEE held on 26.02.2020, be approved.

Item No. 10.181.08. Request from Bindu.G.Nair, Student Counsellor, CACEE, for salary hike.

Smt. Bindu.G.Nair, has been working in the CACEE for the last eighteen (18) years. Apart from her duty as student counsellor, she is co-ordinating various continuing education courses and monitoring the affiliated college level continuing education units and CACEE collaborative programmes. She discharges her duty earnestly and meticulously. It is highly desirable for a salary hike for the student counsellor. The present salary is Rs. 20,000/- month. She may be given a fare remuneration considering her work. The enhancement does not incur any financial liability to the University. The expenses on this account may be met from CACEE funds.

The committee considered the above matter and recommended to place the request in the Anomaly Committee for salary hike.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Monitoring Committee for CACEE held on 26.02.2020, be approved.

Item No. 10.181.09 Request from Asokan.A, Driver on contract, CACEE for special allowance in attending duty at Pro- Vice Chancellor's office

Request attached

The committee considered the matter and recommended to grant special allowance to Sri. Asokan.A, Driver on contract, CACEE @ Rs.70/- per day subject to maximum of Rs.1000/- per month. The expenses on this account will be met from CACEE funds.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Monitoring Committee for CACEE held on 26.02.2020, be approved.

Item No. 10.181.10 T.A/ D.A for CACEE staff visiting continuing education units in affiliated colleges for inspection and verification of documents.

The CACEE is conducting 21 continuing education courses at students centre campus and in addition to the there are 18 continuing education units in affiliated colleges. The academic and administration work of these units are to be mentioned by the CACEE staff. It may be noted that the Govt. Audit 2018-2019 remarked (Govt. audit note copy attached) that the CACEE is not frequently visiting these CACEE units and assessing the performance of the units. It may kindly be noted that there is shortage of staff in CACEE and there is no provision for TA/DA for the staff members visiting CACEE units. In the circumstances it is requested to grant (issue orders) TA/DA for the staff members visiting the continuing education units in affiliated colleges.

The committee considered the matter and recommended to pay half DA and actual fare to CACEE staff members in connection with their visit to continuing education units in affiliated colleges for inspection and verification of documents. The committee also recommended to authorize Mechanical Engineer, University of Kerala to initiate steps for the exchange of existing vehicle in CACEE for a new Vehicle as per the requirements of CACEE. Expenses on this account will be met from CACEE funds.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Monitoring Committee for CACEE held on 26.02.2020, be approved.

Item No. 10.181.11. Enhancing remuneration of faculty members for certificate courses from Rs.250 to Rs. 400 per hour

The Centre for Adult Continuing Education and Extension is running the following nine (9) certificate courses at students centre campus, PMG, Thiruvananthapuram.

1. Certificate in Computerized Accounting
2. Certificate in Library and Information Science
3. Certificate in Health and Sanitation
4. Certificate in Yoga and Meditation
5. Certificate in T.V. News Reading and Compering
6. Certificate in Criminology and Criminal Justice Administration
7. Certificate in Communicative English and Public Speaking (2 courses)
8. Certificate courses in Counselling (3 courses)
9. Certificate in Nursing Administration

The remuneration fixed for the guest faculty is very low(Rs. 250/-) and therefore it is very difficult to get competent teachers for handling classes. Hence it is requested to enhance the remuneration from Rs.250/- to Rs. 400 /- per hour.

The Committee considered the matter and recommended to enhance the remuneration of faculty members for certificate courses from Rs.250 to Rs. 400 per hour

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Monitoring Committee for CACEE held on 26.02.2020, be approved.

Item No.10.182 ***Relieving Dr.Gabriel Simon Thattil, Director, IQAC from teaching assignments in Department of Commerce University of Kerala, Kariavattom - Consideration of-reg.***

(Ad.A.II)

The 11th Meeting of the IQAC held on 17.01.2020 vide item No.XI.27 resolved to relieve the Director, IQAC, Dr.Gabriel Simon Thattil, from teaching assignment at the Department of Commerce, University of Kerala for six months considering work involved in NAAC accreditation.

The Hon'ble Vice -Chancellor has ordered to place the matter before the next meeting of the Syndicate.

As per the orders of the Vice-Chancellor, the matter regarding **relieving Dr.Gabriel Simon Thattil, Director, IQAC from teaching assignments in Department of Commerce, University of Kerala, Kariavattom for six months considering work involved in NAAC accreditation** is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED that the proposal be agreed to.

Item No.10.183 ***Minutes of the 12th meeting of IQAC – Items for consideration of the Syndicate –Approval of-Reg.***

(IQAC)

The 12th meeting of IQAC was held on 06.03.2020. The minutes of the 12th meeting of IQAC, as approved by the Hon'ble Vice-Chancellor, is reported to the Syndicate. The following items in the minutes is placed before the Syndicate for consideration

Item No.XII.06: Professional Consultant for NAAC data collection and consolidation

A Professional consultant (M/s Raintel Technologies) to be involved for the data collection and consolidation of NAAC Accreditation.

---IQAC Decision---: Resolved to seek Expression of Interest for services of a Consultancy Organization in this regard.

Resolution of the Syndicate

RESOLVED that the above recommendations of the 12th meeting of IQAC held on 06.03.2020, be approved.

Item No.XII.08: Special Purpose Action Committee to Clear all pending proposals

Having a Special Purpose Action Committee to clear all pending proposals which need completion on an urgent basis prior to the NAAC Accreditation.

The Committee to be chaired by the Pro Vice Chancellor and have the IQAC Director, Joint Director, NAAC Directorate Director as members and the Conveners of the Syndicate Committees on Planning, Finance, Research

---IQAC Decision---: Resolved to approve the proposal. Resolved to constitute a Special Purpose Action Committee to clear all pending proposals with following members:

1. Dr. P. P. Ajayakumar, Pro-Vice-Chancellor (Chairman)
2. Convener, Standing committee of the Syndicate on Planning
3. Convener, Standing committee of the Syndicate on Finance
4. Convener, Standing committee of the Syndicate on Academics & Research
5. Dr. R. B. Binoj Kumar, Director, NAAC Directorate
6. Dr. Jayachandran R., Joint Director, NAAC Directorate
7. Dr. E. Shaji, Joint Director, IQAC
8. Dr. Gabriel Simon Thattil, Director, IQAC

Resolution of the Syndicate

RESOLVED that the above recommendations of the 12th meeting of IQAC held on 06.03.2020, be approved.

As order by the Hon'ble Vice-Chancellor, the matter is placed before the Syndicate for consideration.

Minutes

12th Meeting of IQAC, University of Kerala

Date	:	06.03.2020
Day	:	Friday
Time	:	4.30 p.m.
Venue	:	Syndicate Room, S. H. Campus

INDEX

Item No.	Item	Page No.
Items for Consideration		
XII.01	Approval of the minutes of 11 th meeting of IQAC held on 17-01-2020	1
XII.02	Action Taken Report on decisions of the 11 th meeting of IQAC held on 17-01-2020	1
XII.03	Converting the mode of PhD registration from Full-time to part-time in r/o Mr. Najibul Hoque	4
XII.04	<u>Observing World Water Day</u>	4
XII.05	<u>ALOHA - Proposal for Career Development Workshop by Dept of Sociology</u>	4
XII.06	Professional Consultant for NAAC data collection and consolidation	4
XII.07	Request for reimbursement of fee for patent filing Dr. S. Sankararaman, Professor, Department of Optoelectronics	5
XII.08	Special Purpose Action Committee	5
Items for Reporting		
XII.09	NAAC Workshop on "Meeting Quality Outcomes for Higher Education Institutions"	5
XII.10	One day workshop on "Innovations in Teaching Learning Process"	6
XII.11	<u>Academic Summit</u>	6
XII.12	KIRF – Nomination of Dr. Gabriel Simon Thattil as Member of the committee.	6
XII.13	State Level Quality Assurance Cell (SLQAC) – RUSA – Nomination of	6

	Dr. Gabriel Simon Thattil as Member of the cell.	
XII.14	UGC – PARAMARSH Nomination of Dr. Gabriel Simon Thattil as Member	7
XII.15	Filing of Institutional Information for Quality Assessment (IIQA) for NAAC accreditation.	6
XII.16	One day workshop on SWAYAM MOOC	6
XII.17	Proposal for Faculty Development Programme on Securities Markets by National Institute of Securities Markets (NiSM)	6
	Any other items	

Members: Present

1. Prof. P. P. Ajayakumar, Pro- Vice - Chancellor (Chairman)
2. Dr. S. Nazeeb, Member, Syndicate
3. Dr. K.G. Gopchandran, Member, Syndicate
4. Dr. C. R. Prasad, Registrar (i/c)
5. Sri. R. Mahadevan, Finance Officer
6. Dr. A. Bijukumar, Vice - Chairman, Credit and Semester System
7. Dr. Aji S., Director, Computer Centre (i/c)
8. Smt. Ilfa K. M., Chairman, Research Students' Union
9. Sri. Ramshad Khan R., Chairman, Departments' Union
10. Dr. B. Hariharan, Professor, Institute of English
11. Dr. Jayachandran R., Professor and Head, Department of Hindi
12. Dr. R. B. Binoj Kumar, Associate Professor and Head, Department of Geology
13. Dr. S. R. Sheeja, Associate Professor of Economics, School of Distance Education
14. Dr. S. Aji, Assistant Professor, Department of Computer Science
15. Dr. E. Shaji, Assistant Professor, Department of Geology (Joint Director, IQAC)

Members: Absent

1. Prof. V. P. Mahadevan Pillai, Vice - Chancellor
2. Dr. Unnikrishnan S. M., Associate Vice – President, International Business & Strategic Planning, HLL Life care Ltd, Poojappura.
3. Dr. Biveesh U. C., Research Officer & Nodal Officer, RUSA State Office, Thiruvananthapuram.
4. Dr. A. K. Prasad, Professor, Department of Economics.
5. Dr. K. S. Chandrasekhar, Professor & Head, Institute of Management in Kerala
6. Dr. S. Mini, Associate Professor & Head, Dept. of Biochemistry
7. Dr. Gabriel Simon Thattil, Director, IQAC

Items for Consideration**Item No.XII.01: Approval of the minutes of 11th meeting of IQAC held on 17-01-2020:**

The minutes of the meetings were circulated via email through IQAC office and the members have confirmed the same.

Item No.XII.02: Action Taken Report on decisions of the 11th meeting of IQAC held on 17.01.2020:

Action Taken Report on decisions of the 11th meeting of IQAC held on 17-01-2020	
Decision	Action Taken
Item No.XI.03: Dual Mode University (DMU) and NAAC Directorate: In accordance with the University Grants Commission (Open and Distance Learning) Regulations, 2017 notified vide Gazette Notification dated 23rd June, 2017, it will be mandatory for a University offering programmes in ODL mode to comply with University Grants Commission (Mandatory	University of Kerala opted for General Mode University in 2020 for accreditation. A letter from UGC directing

<p>Assessment and Accreditation of Higher Educational Institutions) Regulations, 2012 and apply for assessment and accreditation of the programmes offered by it in Open and Distance Learning (ODL) mode. In this background, the NAAC under the direction of UGC initiated the process to formulate framework for Assessment And Accreditation (A&A) of Open Universities on a priority basis. A National Task Force (NTF) for Open and Distance Learning (ODL) was constituted for this purpose by NAAC.</p> <p>Further, the 3rd Amendment to the UGC (ODL) Regulations, 2017, notified on 6th September 2018, states that the HEIs in dual mode shall submit an undertaking to the effect that it will attain a NAAC score of 3.26 on a 4-point scale before the end of academic session July 2019-June 2020, failing which, the Commission shall not accord any approval to the ODL Programmes of the HEIs.</p> <p>---IQAC Decision--- The IQAC Director presented the UGC proposal on Dual Mode University (DMU) and the need for separate data uploading for distance learning. A committee to be constituted for compiling Distance Learning Data. The committee to monitor documentation and uploading for the School of Distance Education, based on the DMU manual. The committee consists of Dr. R. Vasanthagopal, Director, School of Distance Education, Dr. C.A. Lal, Professor, School of Distance Education. The quality assurance cell for distance education is to be reconstituted and strengthened..</p>	<p>option from each university to seek accreditation under General Mode, Dual Mode or pre closure of existing Accreditation and seeking fresh accreditation was received with direction to reply by 10th February. Based on the discussion with the Hon. Vice Chancellor, Pro Vice Chancellor and Member of the Syndicate we opted for General Mode in the Year 2020.</p>
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<p><u>Item No.XI.04: Meet the Scholar</u> The Special meeting of IQAC held on 16-10-2019, proposed to initiate a lecture series ‘Meet the Scholar 2019-20, with the objective of promoting transformational learning through sharing of experiences and observations from research and other social and developmental issues. IQAC sought budgetary support of Rs. 10,40,000/- lakhs (Rupees Ten Lakhs Forty Thousand Only) for the 52 lectures. Out of the 52 lectures, 16 lectures are to be organized during the current financial year 2019-20. The budget allocation sought for the programme is as below:</p> <ul style="list-style-type: none"> • Rs. 3,20,000/- (Rupees Three Lakhs Twenty Thousand Only) in the current year • Remaining Rs. 7,20,000/- (Rupees Seven Lakhs Twenty Thousand Only) is to be allocated in the year 2020-21. An amount of Rs. 60,000/- (Rupee Sixty Thousand Only) to be allocated for the inauguration of the programme. <p>The meeting of the Syndicate held on 22.11.2019 resolved to approve the recommendation of the Standing Committee of the Syndicate on Finance held on 14.11.2019 <i>to sanction an amount of Rs.50,000/- (Rupees Fifty Thousand Only) to conduct the inaugural programme of “Meet the Scholar” 2019-20.</i> The inaugural function of the programme “Meet the Scholar” was scheduled for 29th November 2019 with Dr. T.M. Thomas Isaac, Hon’ble Minister for Finance and Coir, Government of Kerala consenting to inaugurate the function. However, the inaugural programme was postponed due to the inconvenience of the Hon’ble Minister.</p> <p>---IQAC Decision---: Resolved to direct teaching departments to urgently prepare a list of Resource Persons who could be invited under ‘Meet the Scholar’ for the year 2019-20. The list of invited speakers with probable date of presentation to be presented to IQAC.</p>	<p>IQAC decision intimated to Head of Departments.</p>
<p><u>Item No.XI.05: Kerala University Research Students’ Union - Three Day Interdisciplinary National Seminar</u> A proposal is submitted by Kerala University Research Students’ Union for the conduct of three day interdisciplinary seminar with the following objectives with a budget estimate of Rs. 44,500/- (Rupees Forty four Thousand and Five Hundred Only).</p> <p>---IQAC Decision---: Kerala University Research Union Chairman, Mr. Stalin presented the details of the three day interdisciplinary national seminar. He stated that the number of papers received for presentation was limited, the seminar was confined to one day and the budgeted amount of expenditure was not necessary for the conduct of the seminar. However, part of the same budgeted amount could be utilized for publication of proceedings. Resolved to accept the proposal.</p>	<p>No action</p>
<p><u>Item No.XI.06: Kerala University Research Students’ Union – Proposal for Research Excellence Award</u> Kerala University Research Students’ Union submitted the proposal for Research Excellence Award</p> <p>---IQAC Decision---: Kerala University Research Union Chairman, Mr. Stalin presented the proposal and stated that the same would be renamed in the form of a merit award. The guidelines for selection and presentation would be worked out further Dr.R. Jayachandran, Professor and Head, Department of Hindi to act as the coordinator. Resolved to accept the proposal.</p>	<p>No action</p>
<p><u>Item No.XI.07: Kerala University Research Students’ Union - UGC Net coaching</u> Kerala University Research Students’ Union submitted the proposal for conducting the coaching classes for students appearing for UGC NET examination. They have requested to provide financial assistance of Rs. 30,000/- (Rupees Thirty Thousand only) for smooth conduct of the</p>	<p>No action</p>

<p>programme.</p> <p>---IQAC Decision--- Kerala University Research Union Chairman, Mr. Stalin reported on the conduct of UGC NET classes and award of certificates to participants. Resolved to approve the same. Resolved to appreciate the initiatives of the students union in the form of conduct of Interdisciplinary Seminar, UGC NET coaching and initiating Merit Award.</p>	
<p>Item No.XI.08: IQAC News Letter 2020</p> <p>A committee consisting of Dr. B. Hariharan, Professor, Institute of English as Convener, Dr. Harikumar M.S., Asst. Prof. Dept. of Communication and Journalism, Smt. Maggie J., Asst. Professor, Department of Communication and Journalism was constituted for the preparation of newsletter 2019. The same committee is entrusted with the task this year also.</p> <p>---IQAC Decision--- Resolved to continue with the same committee entrusted with preparation of News Letter in the year 2018 for the issue January 2019 for the year 2020 as well. The committee to consists of Dr. B. Hariharan, Professor, Institute of English as Convener, Dr. Harikumar M.S., Asst. Prof. Dept. of Communication and Journalism, Smt. Maggie J., Asst. Professor, Department of Communication and Journalism. Resolved to accept the same.</p>	<p>IQAC decision intimated to committee members.</p>
<p>Item No.XI.09: International Brochure</p> <p>The second edition of International Brochure of the University is to be published. The first edition was published by Centre for Global Academics, University of Kerala in 2014</p> <p>---IQAC Decision---Resolved to have the committee on IQAC News Letter to draft the International Brochure with an additional nomination of Director, Centre for Global Academics. The committee to consists of Dr. Chandrasekar K. S, Professor, IMK and Director, Centre for Global Academics as Convenor and Dr. B. Hariharan, Professor, Institute of English, Dr. Harikumar M.S., Asst. Prof. Dept. of Communication and Journalism, Smt. Maggie J., Asst. Professor, Department of Journalism.</p>	<p>IQAC decision intimated to committee members.</p>
<p>Item No.XI.10: Department Brochure</p> <p>A committee is to be constituted to prepare the Department Brochure of the University.</p> <p>---IQAC Decision--- Resolved to request each teaching department and centre to prepare a brochure on their programmes, activities and achievements. The committee on IQAC News Letter would consolidate the same.</p>	<p>IQAC decision intimated to Head of Departments.</p>
<p>Item No.XI.11: Proposal for SAP</p> <p>The tenth meeting of IQAC held on 14.10.2019 resolved to examine proposals from other agencies providing SAP training. Prof. K.S. Chandrasekhar to co-ordinate on the same and submit different proposals. He has forwarded the SAP proposal for consideration of IQAC.</p> <p>---IQAC Decision--- Proposal for SAP to be taken up without an intermediary through direct involvement of the service provider. The proposal for the same to be drafted and action initiated. Prof. K.S. Chandrasekhar, IMK to initiate action in consultation with Dr. Unnikrishnan S.M., Associate Vice - President, International Business & Strategic Planning, HLL Life care Ltd, Poojappura.</p>	<p>IQAC decision intimated to Prof. K. S. Chandrasekhar, IMK and Dr. Unnikrishnan S. M</p>
<p>Item No.XI.12: Palm Leaf Manuscripts at ORI & MS Library – Request submitted by Dr. Rejani R. S.</p> <p>A request is submitted by Dr. Rejani R.S., Assistant Professor and Head, ORI and MS library with regard to use of manuscripts of the Department for reference</p> <p>---IQAC Decision--- The matter was discussed in detail in terms of Note put forward by the University in this regard. Based on request received from Dr. Rejani R. S., Assistant Professor and Head, Oriental Research Institute & Manuscripts Library, the Hon'ble Vice – Chancellor stated that</p>	<p>No action</p>

<p>research scholars of the University may be allowed to access Palm Leaf Manuscripts for research purpose even when the same might not have a direct relationship with the research topic. However, a declaration must be obtained that the manuscripts would be used for research purpose only meeting academic and protection of intellectual rights of the University. With the above directions, the candidate may be provided access to the manuscripts. Resolved to approve the proposal.</p>	
<p>Item No.XI.13: Ph.D Registration January 2019 session in Physical Education-Mr. Priyush Kumar U.K. As per the resolution of the Syndicate, the matter of protecting the date of Mr. Priyush Kumar U K, a UGC JRF awardee, in the light of permitting the candidate to join research with SAI LNCPE as the research centre before sanctioning the change of facility centre to SAI LNCPE to the allotted research supervisor is forwarded to IQAC for remarks'(Appendix IX) ---IQAC Decision---: The Note forwarded to IQAC by the Registrar was discussed and considering the fact that the Chairman of the doctoral committee recommended Ph.D registration to Mr. Priyush Kumar U. K. and considering the fact that the candidate is a JRF scholar, his request for considering date of joining i.e 29.04.2019 may be admitted. The fact that the supervising teacher Dr. Shailaja Mohan secured facility as research guide under LNCPE, Kariavattom only on 5th December 2019 should not negatively impact the date of joining of the candidate. Since, Dr. Shailaja Mohan was not attached to LNCPE, Kariavattom prior to 05.12.2019, the research period of the candidate from date of joining till 05.12.2019 can be treated as research under the Doctoral Committee Chairman Dr. Usha Sujit Nair and from 05.12.2019 under Dr. Shailaja Mohan.</p>	<p>No action</p>

Item No.XII.03: Converting the mode of PhD registration from Full-time to part-time in r/o Mr. Najibul Hoque

Mr. Najibul Hoque, a full-time research scholar in Physical Education under the guidance of Dr. Jose T.P. at LNCPE, Kariavattom has submitted a request for converting the mode of PhD registration from Full-time to part-time as he is working as a research fellow on contract in SAI. The matter of converting the mode of PhD registration from Full-time to part-time in r/o Mr.Najibul Hoque is forwarded to IQAC by research section, as per the resolution of the Syndicate. **Appendix I**

---IQAC Decision---: Resolved to constitute a committee consisting of Dr. A. Bijukumar and Dr. Aji S. to study and submit a report in this regard. The report is to be submitted within 10 days.

Item No.XII.04: Observing World Water Day

A proposal is submitted by Dr. E. Shaji, Joint Director, IQAC in connection with observing World Water Day (22nd March). The total estimated budget is Rs. 2 Lakhs. Proposal Appended. **Appendix II**

---IQAC Decision---: Resolved to approve the proposal.

Item No.XII.05: ALOHA - Proposal for Career Development Workshop by Dept of Sociology

A proposal is submitted by Department of Sociology for organizing Career Development workshop "ALOHA-2020". Workshop to be scheduled for March 20 & 21. The total estimated budget is Rs. 59000/- Proposal Appended. **Appendix III**

---IQAC Decision---: Resolved to seek revised proposal in this regard.

Item No.XII.06: Professional Consultant for NAAC data collection and consolidation

A Professional consultant (M/s Raintel Technologies) to be involved for the data collection and consolidation of NAAC Accreditation.

---IQAC Decision---:Resolved to seek Expression of Interest for services of a Consultancy Organization in this regard.

Item No.XII.07: Request for reimbursement of fee for patent filing Dr. S. Sankararaman, Professor, Department of Optoelectronics

Dr. S. Sankararaman, Professor, Department of Optoelectronics filed a patent application for the invention “System and method of convention current assisted chemical free synthesis of stabilised metal nano particles” on 27.02.2020. He has filed the application directly by remitting fee of Rs. 8800/- and has requested to reimburse the fee remitted for filing the patent.

---IQAC Decision---:As the patent application was not filed through University, it is resolved not to reimburse the application fee paid by Dr. S. Sankararaman.

Item No.XII.08: Special Purpose Action Committee to Clear all pending proposals

Having a Special Purpose Action Committee to clear all pending proposals which need completion on an urgent basis prior to the NAAC Accreditation.

The Committee to be chaired by the Pro Vice Chancellor and have the IQAC Director, Joint Director, NAAC Directorate, Director as members and the Conveners of the Syndicate Committees on Planning, Finance, Research

---IQAC Decision---: Resolved to approve the proposal. Resolved to constitute a Special Purpose Action Committee to clear all pending proposals with following members:

- 1. Dr. P.P. Ajayakumar, Pro-Vice-Chancellor (Chairman)**
- 2. Convener, Standing committee of the Syndicate on Planning**
- 3. Convener, Standing committee of the Syndicate on Finance**
- 4. Convener, Standing committee of the Syndicate on Academics & Research**
- 5. Dr. R. B. Binoj Kumar, Director, NAAC Directorate**
- 6. Dr. Jayachandran R., Joint Director, NAAC Directorate**
- 7. Dr. E. Shaji, Joint Director, IQAC**
- 8. Dr. Gabriel Simon Thattil, Director, IQAC**

Items for Reporting

Item No.XII.09: NAAC Workshop on “Meeting Quality Outcomes for Higher Education Institutions:

IQAC, University of Kerala submitted an application to NAAC, to conduct a workshop on “Meeting Quality Outcomes for Higher Education Institutions” on March 16 and 17, 2020 focusing on colleges remaining unaccredited. The estimated expenditure of the workshop is Rs.1,28,000/- (Rupees One Lakh and Twenty Eight Thousand only) out of which a financial support of Rs.1,09,000/- (Rupees One Lakh and Nine Thousand only) was sought from NAAC. NAAC has informed that the competent authority has sanctioned an amount of Rs.1,00,000/- (Rupees One Lakh only) to conduct the workshop. Sanction was accorded by the Hon’ble Vice-Chancellor to permit Director, IQAC to organize the workshop on “Meeting Quality Outcomes for Higher Education Institutions” on March 16 and 17, 2020 at Senate House Campus, Palayam and to release an amount of **Rs. 1,00,000/- (Rupees One Lakh only)** as provisional advance from KUF to Dr. Gabriel Simon Thattil, Director, IQAC towards meeting the expenses in connection with the conduct of the workshop.

---IQAC Decision---:Noted

Item No.XII.10: One day workshop on “Innovations in Teaching Learning Process”:

College Development Council, University of Kerala organized a One Day Workshop for Principals of the affiliated Colleges on “Innovations in Teaching Learning Process” on 24th February 2020 at Senate Chamber, University of Kerala. An amount of **Rs. 55,000/- (Rupees Fifty five thousand only)** as provisional advance from KUF to Dr. Gabriel Simon Thattil, Director, IQAC towards meeting the expenses in connection with the conduct of the workshop.

---IQAC Decision---: Noted

Item No.XII.11: Academic Summit

University of Kerala proposes to organize an Academic Summit on 11th March 2020 at the Senate House campus, Thiruvananthapuram, Kerala with the objective of drawing inputs for a well formulated Plan of Action to enable University of Kerala to evolve as a Centre of Excellence in Teaching, Learning and Research with the most appropriate ecosystem and governance in place. We seek inputs from eminent educationists, researchers and academicians of repute such that the same would form leads and key triggers for further deliberations and policy formulation that would support true action. The summit would have an inaugural session besides three technical sessions. Dr. K.T. Jaleel, the Honourable Minister for Higher Education, Government of Kerala has kindly consented to inaugurate the Summit in which Vice Chancellors, former Vice Chancellors and academicians of repute would participate. With great pleasure we invite you to participate in the academic summit and share your thoughts with the experts. The Inaugural Session is scheduled for 10 a.m. on March 11, 2020.

---IQAC Decision---: Noted

Item No.XII.12: KIRF – Nomination of Dr. Gabriel Simon Thattil as Member of the committee.

The executive body of KSHEC resolve to constitute a committee for preparing the details related to the formation of Kerala Institutional Ranking Framework. Dr. Gabriel Simon Thattil, Director IQAC is included as Member of the Committee.

---IQAC Decision---: Noted

Item No.XII.13: State Level Quality Assurance Cell (SLQAC) – RUSA - Nomination of Dr. Gabriel Simon Thattil as Member of the cell.

The Government of Kerala had accorded sanction to the reconstitution of the State Level Quality Assurance Cell in the RUSA to improve the quality parameters of the Colleges in the State including mandatory NAAC accreditation of the Colleges in the State. Dr. Gabriel Simon Thattil, Professor, Department of Commerce, University of Kerala was nominated as a member of the cell.

---IQAC Decision---: Noted

Item No.XII.14: UGC – PARAMARSH Nomination of Dr. Gabriel Simon Thattil as Member

UGC has sanctioned PARAMARSH - UGC Scheme for Mentoring NAAC Accreditation Aspirant Institutions to promote Quality Assurance in Higher Education to Mar Ivanios College (Autonomous). Dr. Gabriel Simon Thattil, Director IQAC is nominated as one of the members of the Standing Committee.

---IQAC Decision---: Noted

Item No.XII.15: Filing of Institutional Information for Quality Assessment (IIQA) for NAAC accreditation.

The Hon'ble Vice-Chancellor has accorded sanction for filing Institutional Information for Quality Assessment (IIQA) as part of commencing the formal NAAC accreditation process. Accordingly, IQAC University of Kerala has filed Institutional Information for Quality Assessment (IIQA) on February 29, 2020 with basic data. The PDF of final submitted data is attached. Upon approval of IIQA by NAAC, the Self Study Report (SSR) is to be filed by the University within 30 days.

---IQAC Decision---: Noted

Item No.XII.16: One day workshop on SWAWAM MOOC

IQAC, in association with College Development Council is hosting a one day workshop on SWAWAM MOOC on March 27, 2020 at Seminar hall, CLIF. Officials from Consortium for

Educational Communication (CEC) as well as Educational Multimedia Research Centre (EMMRC), University of Calicut would lead the workshop. The workshop is for 50 participants from affiliated colleges and university Departments.

---IQAC Decision---: Noted

Item No.XII.17: Proposal for Faculty Development Programme on Securities Markets by National Institute of Securities Markets (NiSM)

NiSM has invited University of Kerala to jointly organize a Faculty Development Programme on Securities Markets for the faculty members of colleges affiliated to the University. Proposal Appended. **Appendix IV.**

---IQAC Decision---: Noted

The meeting came to an end by 6 p. m.
Approved the minutes of the 12th meeting of IQAC.

DIRECTOR
Internal Quality Assurance Cell
University of Kerala

CHAIRMAN
Internal Quality Assurance Cell
University of Kerala

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the 12th Meeting of the IQAC, held on 06.03.2020, be noted.

FURTHER RESOLVED to reimburse the fee for filing the patent by Dr.S.Sankararaman, Professor, Department of Optoelectronics (item No.XII.07).

ALSO RESOLVED that in future application for patent should be filed through University.

NOTE TO IQAC**Sub:-Conversion of mode of Ph.D Registration-Full-time to part-time-request submitted by Mr.Najibul Hoque- Physical Education-reg:-**

Mr.Najibul Hoque, a full-time research scholar in Physical Education under the guidance of Dr.Jose T P at LNCPE, Kariavattom, Tvm, has submitted a request for converting the mode of PhD registration from Full-time to part-time as he is working as a research fellow on contract in SAI.

As per the Doctoral Committee recommendation held on 21/08/2017, he has been granted Full-time Ph.D registration vide UO.No.Ac.EVI(1)/717/PED/16257/2018 dated 05/03/2018, w.e.f.05/02/2018.

Mr.Najibul Hoque had submitted a request on 16/01/2019, for permitting him to convert the mode of Ph.D registration to Part-time, wherein he stated that though he had been working as a research fellow under SAI, the Doctoral committee has recommended him as a Full-time research scholar. Later a verbal meeting of the same committee asked him to convert it into Part-time mode so that he submitted a request along with NOC from SAI, LNCPE.

It is to be noted that as per notification in July 2017 session, Part-time Ph.D registration is restricted only to regular teachers under various disciplines in University teaching Departments/ Centres & Govt/Aided colleges within the jurisdiction of the University of Kerala. Hence a letter was sent to the Dean, Faculty of Physical Education seeking clarification on the recommendation already made in respect of Mr.Najibul Hoque.

Dr.Usha S Nair, Dean, Faculty of Physical Education, has forwarded her remarks stating that Mr.Najibul Hoque had been granted Full-time Ph.D registration in Physical Education by the Doctoral committee held on 21/08/2017, since he was not eligible for Part-time as per University guidelines. He had been working as a research fellow on contract in SAI and the research scholar is not eligible for Part-time Ph.D.


Mr.Najibul Hoque joined as a full-time research scholar while he was working as a research fellow on contract basis in SAI. As per existing rules, if an employed candidate wishes to do Ph.D, he has to either avail leave from the sanctioning authority (or relieve from the job) and later can apply for conversion to Part-time after completion of one year of Full-time research. In this case he was not actually eligible for Full-time Ph.D registration at all. Neither the candidate nor the research supervisor had informed about his job to the University. The candidate was working as a research fellow under SAI in the research centre itself. The candidate has not applied for University fellowship. On enquiring telephonically about the circumstances that led to such a recommendation the Dean had remarked that the

ജല വിഭവത്തെക്കുറിച്ച് കൂട്ടിച്ചേർത്തു, സംസ്കാരവും, ഭൂമിശാസ്ത്രവും ഉൾപ്പെടെയുള്ള പരിപാടികൾ, ഉദ്യോഗസ്ഥരുടെയും ജനങ്ങളുടെയും പ്രവർത്തനങ്ങളും നടപ്പാക്കാൻ ഈ ജല വിഭവ സംരക്ഷണ സഹായം March 23-ാം തീയതി ജല വിഭവ വകുപ്പിന് കൈമാറിയത് ചുരുക്കം വേർതിരിച്ചു പരിപാടികൾ നടത്തുന്നതിനാണ്.

1. കൂട്ടിച്ചേർത്തു കൂട്ടിച്ചേർത്ത പദ്ധതി " ജല സേചി വകുപ്പ് "
2. വെള്ളം സംഭരിക്കാൻ " ജല സേചി വകുപ്പ് "
3. വെള്ളം സംഭരിക്കാൻ സജീവവും ഉപയോഗിക്കാൻ. പ്രസിദ്ധരായ കൂട്ടിച്ചേർത്തു, വിവിധ വിവിധ കൂട്ടിച്ചേർത്തു പദ്ധതികൾ ഉൾപ്പെടെ നടപ്പാക്കാൻ പദ്ധതികൾ നടപ്പാക്കാൻ കഴിയും.
4. കൂട്ടിച്ചേർത്തു കൂട്ടിച്ചേർത്തു "കൂട്ടിച്ചേർത്തു ജലം നൽകണം" പദ്ധതി ഉണ്ടാക്കും. വിവിധ വകുപ്പുകൾ ഉൾപ്പെടെ 'ഉന്നത പദ്ധതികൾ' ഉണ്ടാക്കും വകുപ്പ്. " നീർക്കുടി "
5. കൂട്ടിച്ചേർത്തു ജല. ഉപയോഗിക്കാൻ കഴിയും.
6. കൂട്ടിച്ചേർത്തു വെള്ളം ക്ലാസ്സ് നൽകും.
7. കൂട്ടിച്ചേർത്തു നിർമ്മിക്കും.

ഈ പരിപാടികൾ നടപ്പാക്കുന്നതിന് കൂട്ടിച്ചേർത്തു സഹായം ഉദ്യോഗസ്ഥരുടെയും ജനങ്ങളുടെയും പരിപാടികൾ ഉൾപ്പെടെയുള്ള പദ്ധതികൾ ഉണ്ടാക്കും (Rs. 2,00,000/-) ചിലവ് വരുമാനം കൂട്ടിച്ചേർത്തു.

ഈ ഉന്നത പദ്ധതികൾ പരിപാടികൾ നടപ്പാക്കാൻ കഴിയും വിവിധ വിവിധ കൂട്ടിച്ചേർത്തു പദ്ധതികൾ ഉണ്ടാക്കും.


 21/3/2020
 Dr. E. Shaji
 Asst. Prof. & Jt Director
 (IQAC)
 University of Kerala
 Place before IQAC

REGISTRA

LLOR



PROPOSAL FOR CAREER DEVELOPMENT WORKSHOP

Introduction

This year (2020) marks the commencement of innovative ideas which bridges the experiences and expectations of the whole Social Work Fraternity in Kerala. The career development workshop aims to provide students who have an interest in Social Work, the opportunity to extend and deepen their knowledge and skills in the discipline. Eminent professionals from various disciplines of Social Work will be enriching the Young Social Workers regarding the current trends in the field. Also there are career development sessions which are inclusive of Mock Interview, CV preparation and International Career in Social Work. Inorder to boost the festive mood we are also holding some competitions for the students.

ALOHA -2020

ALOHA 2020 comprises a number of innovative events and exclusive sessions to mould the emerging Social Work students as with the essence of professionalism.

The programme honors the achievements of the profession and takes the theme message into different communities, workplaces and government to raise awareness of the social work contributions and need for further action.

The event will be conducted in two days;

Day 1 (March 20, 2020): Aloha -2020

Day 1 shall host following competitions;

1. Poster Presentation on Rights of persons with disabilities Act 2016.
2. Paper Presentation on Innovative ideas for Sustainable Development

Day 2 (March 21, 2020):Career Guidance Session and Workshop on Professional Social Worker Profile Building.

On day 2, eminent professionals from various disciplines of Social Work will be enriching the young Social Workers regarding current trends in the field. Also two exclusive sessions are arranged for shaping the young Professional Social Workers career in right direction.

This event will be exclusively for the Post Graduate students, Under Graduate students, Research Scholars and Young Professionals in Social Work.

Budget

Day 1 (March 20, 2020), Day 2 (March 21, 2020): Aloha -2020

Sl.No.	Head	Particulars	Amount (in INR)
1.	Poster Presentation	Participation Certificates: INR 1500 (INR 30x50) Honorarium for the Evaluator: : INR 1,000	INR 2,500
2.	Paper Presentation	Participation Certificates: INR 1500 (INR 30x50)	INR 2,500

		Honorarium for the Evaluator: : INR 1,000	
3.	SESSION 1 (CSR)	Honorarium for the Resource Person: : INR 4,000 Participation Certificates: INR 1500 (INR 30x50)	INR 5,500
4.	SESSION 2 (Environment)	Honorarium for the Evaluator: : INR 4,000 Participation Certificates: INR 1500 (INR 30x50)	INR 5,500
5.	SESSION 3 (Disaster Management)	Honorarium for the Evaluator: : INR 4,000 Participation Certificates: INR 1500 (INR 30x50)	INR 5,500
6.	SESSION 4 (Health Sector)	Honorarium for the Evaluator: : INR 4,000 Participation Certificates: INR 1500 (INR 30x50)	INR 5,500
7.	Eco-Friendly Banners	5 Cotton Banners x INR 2,000	INR 10,000
8.	Participant Refreshments	100 participants x INR 120	INR 12,000
9.	Participant ID Cards, Stationary and Miscellaneous Expenses	100 participants x INR 50	INR 5,000
10.	Participant Kit (Cotton bag containing Notepad, paper pen and brochure)	100 participants x INR 50	INR 5,000
Total			INR 59,000

Total Expenses for the whole event = INR 59,000(Fifty Nine Thousand Hundred Only)

Appendix IV

Proposal for

Faculty Development Programme on Securities Markets

The National Institute of Securities Markets (NISM) is pleased to invite the **Kerala University** to jointly organize a **Faculty Development Programme on Securities Markets** for the faculty members of colleges affiliated to the University.

Objective

The objective of this Faculty Development Programme is to develop faculty members as **mentors to students (graduation and post-graduation level) for careers in securities markets**. On attending, the faculty members will be able to:

- a. enhance their understanding on various market segments
- b. develop insights on industry paradigms
- c. appreciate the myriad of career opportunities available (in the markets)
- d. understand the industry's expectations from potential recruits
- e. provide proper career-orientation among students

NISM will offer continuous support to faculty members and colleges in enhancing the employability of their students (in the markets) through Certifications and Workshops.

Schedule and Agenda

The proposed Faculty Development Programme is a **one day** programme of approximately **eight hours** duration. The programme is proposed to be conducted in the University campus in the month of **March 2020** (date to be decided in consultation with the University). The programme will feature interactive sessions on securities markets led by representatives from NISM and SEBI and by industry experts and market practitioners.

The indicative topics of discussion are:

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

- a. **Overview of Financial Markets**
- b. **Overview of Mutual Funds**
- c. **Basics of Investing and Financial Planning**
- d. **Career Opportunities in Securities Markets**

Who should participate?

Faculty members of institutions offering higher education or professional training in Finance, Management, Commerce and Economics are the ideal participants for this programme. The participating faculty members will be conferred a ‘**Certificate of Participation**’.

Roles of NISM

1. Design of structure, curriculum and content (including presentations, cases, activities, etc.).
2. Engagement of Speakers, provision of honorarium, travel and conveyance (as applicable).
3. Provision of study materials to the participants (either in physical or in electronic format).
4. Provision of lunch, tea/ coffee and refreshments to Speakers and the participants.
5. Issuance of ‘Certificates of Participation’ jointly with the University (In case of sponsorship from a financial institution, the Certificates will be jointly issued by NISM, the University and the Sponsor).
6. Post-Workshop support to colleges and faculty members in Certifications/ Workshops for students and faculty members.

Support sought from the University

The University is requested to kindly support the programme in the following ways:

1. Provision of training infrastructure (classrooms, computer, projector, etc.).
2. Inviting nomination from colleges affiliated to the University.
3. Media publication and article on the University’s website.
4. Administration and Coordination.
5. Issuance of ‘Certificates of Participation’ jointly with NISM.

Item No.10.184

KU-TBSC- Submission of revised MoU –Consideration of-reg.

(PLA)

The Professor and Head, Department of Linguistics has forwarded the MoU submitted by Lang Tech Info Solutions Pvt Ltd by Team KALAVARA. After perusing the draft MoU, the Legal Advisor, remarked that the ‘Terms and conditions including the initial fixation of rent are not been authenticated by any authority concerned and the MoU can be approved only after getting necessary sanction from the authority’. Hence, the matter was placed before the Technical Committee on KU-TBSC on 05/03/2020 chaired by the Hon. Pro Vice Chancellor. The Committee considered the matter and recommended to revise the MoU and get it legally vet and to submit in the next Syndicate.

The Director KU-TBSC has emailed a draft revised MoU on 07/03/2020 and forwarded it for legally vetting. **The Legal Advisor has remarked that the draft MoU has been perused and the same is legally in order.**

As per the orders of the Hon. Vice Chancellor, the matter may be placed before the Syndicate for consideration and recommendation.

Resolution of the Syndicate

RESOLVED that the draft revised MoU of KU-TBSC vetted by the Legal Advisor, be approved.

Item No.10.185

Permission to use the Basketball Court at Kerala University – Consideration of- reg.

(Ad DI)

Sri.Manoj Abraham, Additional Director General of Police(HQ) & Central Sports Officer, Kerala Police. has informed that Kerala Police Men & Women Basket Ball teams are preparing for participating All India/ All Kerala tournaments 2019-20 and one court is available at Chandrasekharan Nair Stadium. It is also informed that both teams are practising under a single coach for the above tournaments and now the women team got the service of a separate coach. **In this context, Sri.Manoj**

Abraham has requested to allot the Basket Ball Court of Kerala University to Women Police Basketball team for practising in the morning from 6.30 a.m to 8.00 a.m and evening 5.00 p.m to 6.30 p.m.

Meanwhile the Sports Co-ordinator, Kerala State Electricity Board, has also informed that their teams are having regular training and at present the coaching camp of Basket Ball(Men & Women) teams are being held at the Basketball Court at Vydyuthi Bhavan. **In this context, the Sports Co-ordinator, Kerala State Electricity Board has requested to grant permission to the KSEB Basketball (Women) team to use the indoor Basketball court at Kerala University. It may be noted that Basketball Court of Kerala University has been inaugurated on 06.03.2020 and the rent for utilising the same has not been fixed.**

The Hon'ble Vice Chancellor has ordered to place the matter before the Syndicate. Accordingly the matter is placed before the Syndicate for consideration and appropriate decision on the following

- (1) Rent for the utilization of the Basketball Court.
- (2) Granting Permission to Kerala Police (Women) and KSEB (Women) Basketball teams for using Basketball Court at Kerala University.

Resolution of the Syndicate
RESOLVED to obtain the remarks from the Director, Department of Physical Education and place before the Standing Committee of the Syndicate on Finance.

Item No.10.186 Request to take up the Fit India programme in the University and affiliated colleges-reg.

(Ad.D1)

The Secretary, All Kerala College Physical Education Teachers Federation has submitted a request to take up the Fit India programme in the University and affiliated colleges.

The Fit India Movement announced by the Ministry of Youth Affairs and Sports, has taken up by UGC and is on the move to implement in the University and affiliated colleges in the state. In the light of the above, the Secretary, All Kerala College Physical Education Teachers **has submitted a draft proposal** to implement the project in the right direction.

It may be noted that clause IX of the prospectus for Fit India Programme in Higher Education Institutions, published by Ministry of Human Resource Development states that No funds shall be provided by the Government for the purpose and all expenditure shall be borne by the institute from their own IRG.

The Vice Chancellor has ordered to place the matter before the Syndicate. Accordingly the matter is placed before the Syndicate for consideration and appropriate decision (**Copy of the proposal submitted by the Secretary, All Kerala College Physical Education Teachers Federation is appended**).

Resolution of the Syndicate
RESOLVED to defer the Item.

Item No.10.187 യു ഐ ടി വെള്ളൂറു ആര്യ സി എ യുടെ പരാതിയിമേലുള്ള റിപ്പോർട്ട് സംബന്ധിച്ച് .

(Ad A VII)

യു ഐ ടി വെള്ളൂറു സെന്ററിലെ ഗസ്റ്റ് ലക്ഷ്യാനായിരുന്ന ആര്യ സി എ, പ്രിൻസിപ്പാലിനെതിരെ നൽകിയ പരാതി, 20.12.2019നു നടന്ന സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്മെന്റ് ആൻഡ് അദർ ഇൻസ്ട്രക്ഷൻ സംബന്ധിച്ച സ്റ്റാൻറിംഗ് കമ്മിറ്റി മുമ്പാകെ സമർപ്പിച്ചിരുന്നു. കമ്മിറ്റി, സിൻഡിക്കേറ്റ് അംഗങ്ങളായ അഡ്വ.ബി.ബാലചന്ദ്രൻ, പ്രൊഫ.കെ.ലളിത, ശ്രീ.ബി.പി.മുരളി എന്നിവർ സെന്റർ സന്ദർശിച്ച റിപ്പോർട്ട് സമർപ്പിക്കുവാൻ ശുപാർശ ചെയ്യുകയും ചെയ്തു. 13.01.2020നു നടന്ന സിൻഡിക്കേറ്റ്, കമ്മിറ്റിയുടെ ശുപാർശ അംഗീകരിക്കുകയും, ബഹു വൈസ് ചാൻസലർ അനുമതി നൽകുകയും ചെയ്തു.

അതു പ്രകാരം, 10.02.2020നു സിൻഡിക്കേറ്റ് ഉപസമിതി അംഗങ്ങളായ അഡ്വ.ബി.ബാലചന്ദ്രൻ, പ്രൊഫ.കെ.ലളിത, ശ്രീ.ബി.പി.മുരളി എന്നിവർ സെന്റർ സന്ദർശിച്ച റിപ്പോർട്ട് സമർപ്പിച്ചിരിക്കുന്നു.

ബഹു.വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം പ്രസ്തുത റിപ്പോർട്ട്, സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

The Syndicate considered the Report submitted by the Sub-Committee and RESOLVED the following:

1. To accept the report of the sub-committee.
2. not to renew the contract of Guest Lecturer, Smt.Arya C.A.
3. to consider the transfer request of Sri.Yedukrishnan
4. to relieve Sri.Suresh Kumar V.R, Principal, UIT Vellarada from the charge of Principal and allow him to continue as Faculty Member.
5. to assign the charge of the Principal to the next senior Faculty Member.

Item No.10.188 *Minutes of the Combined meeting of the Standing Committees of the Syndicate on Academics & Research and Departments & Other Institutions of the University held on 03.03.2020- Approval of-reg.*

(Ad.A.VII)

A Combined meeting of the Standing Committees of the Syndicate on Academics & Research and Departments & Other Institutions of the University was held on 03.03.2020 at the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

The minutes of the above meeting is place before the Syndicate for consideration and approval.

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEES OF THE SYNDICATE ON ACADEMICS & RESEARCH AND DEPARTMENTS & OTHER INSTITUTIONS OF THE UNIVERSITY

Date : 03.03.2020
 Time : 12.30 p.m.
 Venue : Syndicate Room

Members

- | | |
|---------------------------------|----------|
| a) Dr. S. Nazeeb | - Sd/- |
| b) Sri. J. Jairaj | - Sd/- |
| c) Adv. Muraleedharan Pillai G. | - Sd/- |
| d) Dr. B. Unnikrishnan Nair | - Sd/- |
| e) Dr. K. G. Gopchandran | - Absent |
| f) Dr. K. B. Manoj | - Sd/- |
| g) Dr. Vijayan Pillai M. | - Sd/- |
| h) Prof. K. Lalitha | - Sd/- |
| i) Sri. Mohammed Yaseen | - Absent |
| j) Sri. Arunkumar R. | - Sd/- |
| k) Adv. A. Ajikumar | - Absent |
| l) Adv. K. H. Babujan | - Absent |
| m) Sri. B. P. Murali | - Absent |
| n) Sri. R. Rajesh | - Absent |
| o) Adv. B. Balachandran | - Absent |
| p) Smt. Renju Suresh | - Absent |
| q) Sri. Viswan Padanilam | - Absent |

Item No. 10.188.01 *International Centre for Sree Narayana Guru Studies – Proposal – reg.*

ബഡ്ജറ്റ് സ്ലീഫ് 201920അന്താരാഷ്ട്ര ശ്രീ നാരായണ പഠന കേന്ദ്രത്തിന്റെ പ്രബുദ്ധമായ ക്യാമ്പസ് പദ്ധതിക്കായി 20 ലക്ഷം രൂപ നീക്കിവച്ചിരുന്നു.നവോത്ഥാന മൂല്യങ്ങളുടെ അന്തസത്ത പുതുപ്പുദയങ്ങളിൽ പകരുവാൻ പര്യാപ്തമായ വൈവിധ്യമാർന്ന സാമൂഹിക സാംസ്കാരിക പരിപാടികൾ സർവകലാശാലയുടെ അഫിലിയേറ്റഡ് കോളേജ് ക്യാമ്പസുകളിൽ സംഘടിപ്പിക്കുന്നതിനും ശ്രീ നാരായണ ദർശനങ്ങളുടെ മതേതര മാനവികമൂല്യം പ്രചരിപ്പിക്കുന്നതിനുമായിട്ടാണ് രൂപ അനുവദിച്ചത് .

28.03.2019 ലെ സിൻഡിക്കേറ്റ് മിനുട്സ് ഐറ്റം നമ്പർ 07.70 പ്രകാരം അന്താരാഷ്ട്ര ശ്രീ നാരായണ പഠന കേന്ദ്രത്തിന്റെ ഡയറക്ടറും സ്റ്റുഡന്റ്സ് സർവീസ്സ് ഡയറക്ടറും ചേർന്ന് ഒരു പ്രൊപ്പോസൽ നൽകുവാനും ആയത് സിൻഡിക്കേറ്റിന്റെ ഉപസമിതികളായ അക്കാഡമിക് ആൻഡ് റിസർച്ച് , ഡിപ്പാർട്‌മെന്റ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസ്സിലേക്ക് വയ്ക്കുവാനും തീരുമാനിച്ചിരുന്നു.

അന്താരാഷ്ട്ര ശ്രീ നാരായണ പഠന കേന്ദ്രത്തിന്റെ ഡയറക്ടറും സ്റ്റുഡന്റ്സ് സർവീസ്സ് ഡയറക്ടറും ചേർന്ന് തന്ന പ്രൊപ്പോസൽ ഫിനാൻസിന്റെ ശുപാർശ പ്രകാരം 20 ലക്ഷം രൂപയ്ക്കുള്ളിൽ പുതുക്കിയ പ്രൊപ്പോസൽ നല്ലാൻ ആവശ്യപ്പെട്ടിരുന്നു. തുടർന്ന് ഇരു ഡയറക്ടർമാരും ചേർന്ന് നൽകിയ പ്രൊപ്പോസൽ താഴെ ചേർക്കുന്നു.

വിശദമായപ്രൊപ്പോസൽ

Sl no.	Item +individual amount	Total amount
01	യൂണിവേഴ്സിറ്റി പരിധിയിലെ കോളേജുകൾ 10 സെക്ടറുകളായി അതിൽ ഒരു കേന്ദ്രം തിരഞ്ഞെടുത്ത് പ്രഭാഷണ മത്സരം, ഡിബേറ്റ്, ലേഖന മത്സരം, ഓപ്പൺ ക്വിസ്, പുസ്തക പ്രദർശനം എന്നിവ സംഘടിപ്പിക്കുക . ഓരോ സെക്ടറിനും എഴുപതിനായിരം വകയിരുത്തേണ്ടി വരും. സമാപന സമ്മേളനത്തിൽ വച്ച് വിജയികളെ ആദരിക്കുകയും സമ്മാനം നൽകുകയും ചെയ്യുക.	10*70000=700,000.00
02	ശ്രീനാരായണ ഗുരുവിന്റെ ദർശനം മുൻനിർത്തി തയ്യാറാക്കുന്ന ഡോക്യുമെന്റി കാമ്പസുകളിൽ പ്രദർശിപ്പിക്കുക .ഡിസംബർ 16 മുതൽ 21 വരെ മലയാള വിഭാഗത്തിൽ വെച്ചു നടക്കുന്ന ശില്പശാലയിലൂടെ ശ്രീനാരായണഗുരു : വേല prophet of peace എന്ന ഡോക്യുമെന്റി ജനുവരി മധ്യത്തിന് മുൻപ് പൂർത്തിയാവും.പ്രസ്തുത ഡോക്യുമെന്റി മറ്റ് ആത്മീയ നവോത്ഥാന പ്രതിഭകളെയും കേരള സംസ്കാരത്തെയും അടുത്തറിയുന്നതിനും പ്രചോദനമായിരിക്കും. കോളേജ് തലത്തിൽ പ്രദർശനം ഒരുക്കാൻ അഭ്യർത്ഥിക്കാവുന്നതാണ്.	200,000.00
03	ഗുരുവിന്റെ രചനകളും ഗുരുവിനെക്കുറിച്ചുള്ള രചനകളും വിദ്യാർത്ഥികൾ വിവർത്തനം ചെയ്യുന്നതിനുള്ള ഒരു വിവർത്തന ക്യാമ്പ് സംഘടിപ്പിക്കുക വകയിരുത്തേണ്ട തുക 4 ലക്ഷം	400,000.00
04	ശ്രീനാരായണ ഗുരു സേവന പുരസ്കാരം സാമൂഹിക സേവന രംഗത്ത് ഏറ്റവും മികച്ച സംഭാവന നൽകുന്ന കേരള സർവകലാശാലയിൽ റെജിസ്റ്റർ ചെയ്ത വിദ്യാർത്ഥിക്കോ ഗവേഷക വിദ്യാർത്ഥിക്കോ നൽകുന്ന അൻപതിനായിരം രൂപയുടെ പുരസ്കാരം. മാധ്യമങ്ങളിൽ പരസ്യം നൽകി എൻട്രി ക്ഷണിക്കുക .കോളേജുകളിലെ എൻ എസ് എസ് യൂണിറ്റിന്റെ ശുപാർശ .സേവന പ്രവർത്തനത്തിന്റെ തെളിവുകൾ.മികച്ച ജൂറി അവാർഡ് നിശ്ചയിക്കണം .ഗവർണ്ണറോ മുഖ്യമന്ത്രിയോ പുരസ്കാരം നൽകണം . വകയിരുത്തേണ്ട തുക 1 ലക്ഷം	100,000.00
05	ശ്രീനാരായണ മാധ്യമ ക്യാമ്പ് ഗുരുവിന്റെ ജീവിതത്തെ ഡോക്യുമെന്റ് ചെയ്യുന്നതിനുള്ള നൂതന മാധ്യമ രീതികൾ വികസിപ്പിച്ചെടുക്കുന്നതിനുള്ള ക്യാമ്പ് വേണ്ട തുക :4 ലക്ഷം രൂപ	400,000.00
മൊത്തം തുക =18,00,000.00 (പതിനെട്ട് ലക്ഷം രൂപ മാത്രം)		

അന്താരാഷ്ട്ര ശ്രീ നാരായണ പഠന കേന്ദ്രത്തിന്റെ പ്രബുദ്ധമായ ക്യാമ്പസ് പദ്ധതി സിൻഡിക്കേറ്റിന്റെ ഉപസമിതികളായ അക്കാഡമിക് ആൻഡ് റിസർച്ച് , ഡിപ്പാർട്‌മെന്റ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസ്സിലേക്ക് പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Recommendations:

The Committee considered the proposal and recommended to approve it with the following modifications in serial no. 4 in the proposal.

*"ശ്രീ നാരായണ ഗുരു സേവന പുരസ്കാരം" is to be changed as "ശ്രീ നാരായണ ഗുരു പുരസ്കാരം".
To delete the portion "ഗവർണ്ണറോ മുഖ്യമന്ത്രിയോ പുരസ്കാരം വിതരണം ചെയ്യണം".*

(Ac. D Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Academics & Research and Departments & Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.188.02

Revamping the Research Portal – Prototype presented by Sri. Sanal Kumar S. P. – reg:

A Meeting has been convened and chaired by the Pro Vice-Chancellor at his chamber on 20.01.2020 to discuss the steps taken for Revamping the Research Portal, with Dr. S. Nazeeb, Dr. K. G. Gopchandran (Members of the Syndicate), Sri. Sanal Kumar S.P. (System Analyst, Dept. of Futures Studies, University of Kerala, Kariavattom), and the officials of the Research sections are invitees.

In the meeting, Sri.Sanal Kumar S.P. has made a Power Point Presentation, in which he presented the prototype of the proposed Research Portal by including the facilities such as:

4. **Pre-registration Phase** (terminates with joining)
 1. Ph.D Entrance
 1. Application Submission
 2. Hall Ticket
 3. Result publication
 2. Other Eligible Exams (M. Phil / Eligible Fellowship awardees)
 3. Ph.D Registration
 1. Notification
 2. Application
 3. Examine
 4. Verification / Process
 5. Approval / Registration Order / Upload
5. **Active Research Phase** (terminates with submission)
 1. Fellowship
 1. University Fellowships
 1. Sanctioning Fellowships
 2. Extension of Fellowships
 3. Termination of Fellowships
 2. Other Fellowships
 1. Tracking other Fellowships
 2. Course Work Examination
 1. Notification / Application
 2. Verification / Approval
 3. Hall ticket
 4. Checking Exemption Papers
 3. Special Orders
 4. Pre-submission Seminar
 1. Nomination of Expert from Panel
 2. Proceedings
 3. TA / DA approval
 5. Thesis Submission
 1. Submission Number / Certificate
 2. Nomination from Panel
 3. Acceptance Notification
 4. Review Notification
 5. Open Defence Notification

6. Post Research Phase

1. Certificate Creation
2. Publication of Thesis

As per the orders of Hon’ble Vice-Chancellor the prototype of the Research Portal presented by Sri. Sanal Kumar S. P., System Analyst, Dept. of Futures Studies, University of Kerala, is placed before the combined meeting of the Standing Committees of the Syndicate on Departments & Other Institutions of the University and Academics & Research for consideration and recommendation.

Recommendations:

The Committee considered the item and recommended to entrust the Director, Computer Centre to submit a detailed project report for the implementation including financial implications.

(Ac. E I Section)

Resolution of the Syndicate

RESOLVED to place the matter before the Standing Committee of the Syndicate on Academics & Research alongwith the remarks of the Director, Computer Centre.

Item No.10.189 Minutes of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020-Approval of-reg.

(Ad.A.VII)

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 03.03.2020 at the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

The minutes of the above meeting is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY

Date : 03.03.2020
 Time : 10.30 a.m.
 Venue : Syndicate Room

Members

- | | | |
|--------------------------------|---|--------|
| 1. Sri. J. Jairaj | - | Sd/- |
| 2. Adv. K. H. Babujan | - | Sd/- |
| 3. Sri. B. P. Murali | - | Absent |
| 4. Adv. G. Muralidharan Pillai | - | Sd/- |
| 5. Sri. R. Rajesh | - | Absent |
| 6. Dr. S. Nazeeb | - | Sd/- |
| 7. Adv. B. Balachandran | - | Sd/- |
| 8. Dr. K. G. Gopchandran | - | Absent |
| 9. Sri. Mohammed Yaseen | - | Absent |
| 10. Dr. M. Vijayan Pillai | - | Sd/- |
| 11. Smt. Renju Suresh | - | Absent |
| 12. Sri. Viswan Padanilam | - | Absent |

Item No. 10.189.01 Loss of television from Competency Training Centre class room – reg.

തൃശ്ശൂർ വിദ്യാഭ്യാസ വ്യവസ്ഥാപന കേന്ദ്രത്തിന്റെ കാര്യവട്ടങ്ങളുള്ള കോംപിറ്റൻസി ട്രെയിനിംഗ് സെന്ററിന്റെ ക്ലാസ്സ് മുറി, സെന്റർ ഫോർ ട്രാൻസ്ലേഷൻ ആന്റ് സ്റ്റഡീസ്, ഹോണററി ഡയറക്ടർ ഡോ. സുരേഷ് അമ്പലമുക്ക് ക്ലാസ്സ് നടത്തുവാൻ 2016ൽ താത്കാലികമായി അനുവദിക്കുകയും അന്നുമുതൽ ഉപയോഗിക്കുകയും ചെയ്തു വരുന്നു. CACEE സ്റ്റാഫ് ഡ്രൈവർ ശ്രീ അശോകനും, മൂന്ന് നാല് ജോലിക്കാരും ഈ കേന്ദ്രത്തിൽ, ക്ലാസ്സ് മുറികൾ വൃത്തിയാക്കുന്നതിനായി 04.06.2018ൽ പോയപ്പോൾ ക്ലാസ്സ് മുറിയിൽ സ്ഥാപിച്ചിരുന്ന 46" സാംസംഗ് ടെലിവിഷൻ (വില 66,500/രൂപ) കാണാനില്ലായിരുന്നു എന്നും ഈ വിവരം കാര്യവട്ടം ക്യാമ്പസ്

സെക്യൂരിറ്റി വിംഗിലും, CACEE ഡയറക്ടറേയും അറിയിച്ചിരുന്നു. ഇതിനെ തുടർന്ന് CACEE ഡയറക്ടർ അവിടെ ക്ലാസ്സ് നടത്തിയിരുന്ന ഡോ. സുരേഷിനോട് വിശദീകരണം ചോദിക്കുകയും, ഈ വിഷയം ക്യാമ്പസ് അഡ്മിനിസ്ട്രേഷൻ ജോയിന്റ് രജിസ്ട്രാർ, കാര്യവട്ടം ക്യാമ്പസ് സെക്യൂരിറ്റി ഓഫീസർ എന്നിവരെ രേഖാമൂലം അറിയിക്കുകയും ചെയ്തു. സെന്റർ ഫോർ ട്രാൻസിലേഷൻ ആന്റ് ട്രാൻസിലേഷൻ സ്റ്റഡീസ് ഡയറക്ടർ ഡോ.സുരേഷ് 26.06.2018ൽ നൽകിയ മറുപടിയിൽ, 2016ൽ ക്ലാസ്സ് ഉപയോഗിക്കാൻ തുടങ്ങിയ കാലത്ത് ടി.വി. ഭിത്തിയിൽ ഹ്രസ്വമായി ഉറപ്പിച്ചിട്ടുള്ളതായും, അത് ഡിസ്കണക്ട് ചെയ്തിട്ടുള്ളതായും 2017 തുടക്കത്തിൽ ടി.വി. ഹ്രസ്വമായി നിന്ന് ഇളക്കി കൊണ്ടുപോയിരിക്കുന്നതായും ശ്രദ്ധയിൽപ്പെട്ടിരുന്നു. പാലയത്തെ ഓഫീസിൽ നിന്ന് CACEE യുടെ ജീവനക്കാർ വന്ന് പല ദിവസങ്ങളിൽ, വരികയും ഈ മുറിയും, ഈ കെട്ടിടത്തിലെ മറ്റ് മുറികളും തുറക്കുകയും അതിലുള്ള സാധനങ്ങൾ മാറ്റിവയ്ക്കുകയും, കൊണ്ടു പോവുകയും, കൊണ്ടു വരികയും ചെയ്തിരുന്നതായും കൂടാതെ താൻ ഈ സെമിനാർ ഹാളിന്റെ സൂക്ഷിപ്പുകാരൻ അല്ലെന്നും ഔദ്യോഗികമായോ, വാക്കാലോ തനിക്ക് അങ്ങനെ ഒരു പദവി നൽകിയിട്ടില്ലെന്നും മേൽപ്പറഞ്ഞ ക്ലാസ്സ് നടത്തുവാനായി താത്കാലികമായി വാക്കാൽ മാത്രം അനുമതി കൊടുത്തിട്ടുള്ളത് എന്നും പ്രൊഫസർ സുരേഷ് അവകാശപ്പെട്ടിട്ടുണ്ട്.

രേഖാമൂലമാണ് ക്ലാസ്സ് മുറി കൈമാറിയതെന്നും, പ്രൊഫസർ സുരേഷ് താക്കോൽ സ്വീകരിച്ച് വരുന്നതിനാൽ പൂർണ്ണ ഉത്തരവാദിത്വം അദ്ദേഹത്തിനാണെന്നും ടി.വി. നഷ്ടപ്പെട്ടെങ്കിലും അക്കാര്യം CACEE യെ അറിയിക്കുകയോ കാര്യവട്ടം സെക്യൂരിറ്റി വിംഗിലോ, ക്യാമ്പസ് അഡ്മിനിസ്ട്രേഷൻ ജോയിന്റ് രജിസ്ട്രാറോ അറിയിക്കുകയോ ചെയ്തിട്ടില്ലെന്നും CACEE ഡയറക്ടർ 27.06.2018ൽ രജിസ്ട്രാർക്ക് എഴുതി നൽകിയിട്ടുണ്ട്.

07.07.2018 ന് രജിസ്ട്രാർ മുൻപാകെ ഹിയറിംഗിന് CACEE ഡയറക്ടർ വന്നപ്പോൾ ഒരു പ്രസ്താവന സമർപ്പിക്കുവാൻ രജിസ്ട്രാർ ആവശ്യപ്പെട്ടിരുന്നു. 18.07.2018 ഡയറക്ടർ പ്രസ്താവന നൽകുകയും അതിന്റെ ചുരുക്കം ഇപ്രകാരമായിരുന്നു.

1. CTC-യിൽ ക്ലാസ്സ് നടത്താൻ അനുവദിച്ചു കൊടുത്ത മുറിയുടെ താക്കോൽ ഡോ. സുരേഷ് രേഖാമൂലം കൈപ്പറ്റിയിട്ടുണ്ട്.
2. CACEE കൊടുത്ത താക്കോലും പൂട്ടും കാണാതായി എന്ന് റിപ്പോർട്ട് ചെയ്തതിനുശേഷം പുതിയ പൂട്ടും താക്കോലും ഉപയോഗിച്ചുവരുന്നു. താക്കോൽ CACEE ക്ക് തന്നിട്ടില്ല. അവർ തന്നെ ഉപയോഗിക്കുന്നു.
3. ഡോ.സുരേഷിന് കൊടുത്ത മുറി പിന്നീട് CACEE തുറക്കുകയോ ഉപയോഗിക്കുകയോ ചെയ്തിട്ടില്ല. എന്നാൽ CACEE ഈ മുറി ഉപയോഗിക്കുന്നു എന്ന ധാരണ വരുത്താൻ ബോധപൂർവ്വമായ ശ്രമം നടക്കുന്നുവെന്ന് ഡോ. സുരേഷിന്റെ വിശദീകരണത്തിൽ വ്യക്തമാണ്.
4. ഡോ. സുരേഷും അദ്ദേഹത്തിന്റെ സ്റ്റാഫും ഈ സെമിനാർ ക്ലാസ്സ് ു തുടർച്ചയായി ഉപയോഗിക്കുന്നു എന്ന് കാര്യവട്ടം സെക്യൂരിറ്റി ഓഫീസറുടെ രജിസ്റ്റർ പരിശോദിച്ചാൽ വ്യക്തമാകുന്നതാണ്.
5. ടി.വി. കാണാതായിട്ട് ഇതുവരെയും CACEE യിൽ റിപ്പോർട്ട് ചെയ്തിട്ടില്ല.

ഈ കാലയളവിൽ CACEE ഡയറക്ടർ ഡോ. എ. ആർ. സുപ്രിയ ആയിരുന്നു. നഷ്ടപ്പെട്ട ടി.വി.ക്ക് 66,500/ രൂപ വിലയുള്ളതാണെന്നും, ഓഡിറ്റ് ഒബ്ജക്ഷൻ വരാൻ സാധ്യതയുണ്ടെന്നും എത്രയും വേഗം ഈ വിഷയത്തിൽ ഒരു തീരുമാനം ഉണ്ടാകണമെന്നും ഡയറക്ടറുടെ ചാർജ്ജ് വഹിക്കുന്ന പ്രൊഫസർ ഡോ. കെ.എസ്. സുരേഷ് കുമാർ ആവശ്യപ്പെട്ടിരുന്നു.

ബഹുമാനപ്പെട്ട വൈസ്ചാൻസിലറുടെ ഉത്തരവിന്റെ അടിസ്ഥാനത്തിൽ 66,500/ രൂപ വിലയുള്ള ടി.വി. നഷ്ടപ്പെട്ട ഈ വിഷയം സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ് ആന്റ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിച്ചിരുന്നു.

30.09.2019 ൽ കൂടിയ സിൻഡിക്കേറ്റ് യോഗത്തിലെ ഐറ്റം നമ്പർ 05.144.03 അനുസരിച്ച് 30.09.2019ലെ സിൻഡിക്കേറ്റ് സമിതിയായ ഡിപ്പാർട്ട്മെന്റ് ആന്റ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസിന്റെ ശുപാർശ അംഗീകരിക്കുകയും ചെയ്തു. 30.10.2019ൽ കൂടിയ സിൻഡിക്കേറ്റിന്റെ 05.144.03 ഐറ്റം നമ്പർ തീരുമാനം നടപ്പിലാക്കുവാൻ വൈസ് ചാൻസിലർ ഉത്തരവ് നൽകിയിട്ടുണ്ട്.

വൈസ്ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം 66,500/ രൂപ വിലയുള്ള ടി.വി. നഷ്ടപ്പെടുവാൻ ഇടയായ കാരണം അറിയുന്നതിലേക്കായി സെന്റർ ഫോർ ട്രാൻസിലേഷൻ ആന്റ് ട്രാൻസിലേഷൻ സ്റ്റഡീസ് ഹോണററി ഡയറക്ടർ ഡോ. സുരേഷ് എൻ, CACEE മുൻ ഡയറക്ടർ ഡോ. എ. ആർ. സുപ്രിയ എന്നിവരെ ഹിയർ

ചെയ്യണമെന്നുള്ള വിഷയം സിൻഡിക്കേറ്റ് സമിതിയായ ഡിപ്പാർട്ട്മെന്റ് ആന്റ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Recommendations:

The Committee heard Dr. Suresh N., Honorary Director, Centre for Translation and Translation studies and Dr. A.R. Supriya, former Director CACEE.

The Committee recommended to refer the matter to the Syndicate for taking a final decision.

(Ad. A II Section)

Resolution of the Syndicate

RESOLVED to replace the television by the Centre for Translation studies in the Competency Training Centre class room within two weeks. If not register a police case regarding the loss of television.

Item No. 10.189.02 *Utilisation of unspent balance of provisional payment sanctioned for conduct of Inter Collegiate/ Inter University sports & Games of the university for the year 2018-19 towards the expenditure for conduct of IC / IU 2019-20 due to exigency- Ratification-reg.*

An amount of Rs.75,00,000/- (Rupees Seventy Five Lakhs only) was sanctioned as provisional payments to Dr.Jayarajan David.D, Assistant Director (i/c of Director), Department of Physical Education during the financial year 2018-19 for the conduct of IC/IU tournaments for the year 2018-19. He had submitted the statement of expenditure, bills and vouchers in connection with the conduct of IC/IU tournaments 2018-19 towards the regularisation of provisional payment sanctioned.

An amount of Rs.40,00,000/- (Rupees Forty Lakhs only) was sanctioned as first installment of provisional advance to Dr.Jayarajan David.D, Assistant Director (i/c of Director), Department of Physical Education for the conduct of IC/IU tournaments for the year 2019-20 vide U.O No. Ad.DI /DPE /31307 /2019 dtd.13.11.2019. The Assistant Director (i/c of Director), Department of Physical Education has informed that **the amount has not been credited to PD Account of the Department due to restrictions in transactions imposed by the Government.**

The Assistant Director (i/c of Director), Department of Physical Education has also informed that the most of the IC/IU tournaments for 2019-20 are scheduled in November and December 2019. Meanwhile the Department had to schedule the Inter Collegiate tournaments from the month of September based on the schedule of Inter University tournaments notified by the Association of Indian Universities (AIU). Considering the above exigency the amount available in the PD Account is being currently utilised for the conduct of Inter Collegiate events and for sending the University teams to Inter University and the amount thus spent shall be refunded back immediately on disbursement of provisional payment for 2019-20.

In this context, the Assistant Director(i/c of Director), Department of Physical Education **has requested to ratify his action in utilising the unspent balance of provisional payment sanctioned for the conduct of Inter Collegiate Tournaments and for sending University teams to participate in the All India Inter University Tournaments 2018-19 towards the expenditure for conduct of Inter Collegiate Tournaments and for sending University teams to participate in the All India Inter University Tournaments 2019-20.**

The Finance remarked that the current situation has arisen due to the restrictions in cash transactions in treasury and exigency of fund reported by the Assistant Director (i/c of Director), Department of Physical Education for the conduct of IC /IU tournament 2019-20, the request for ratification may be considered.

The Hon'ble Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments & Other Institutions. Accordingly the matter is placed before the Standing Committee of the Syndicate on Departments & Other Institutions for consideration and appropriate recommendation.

Recommendations:

The Committee considered the item and ratified the action taken by the Assistant Director (Director i/c, Department of Physical Education) in utilizing unspent balance of provisional payment sanctioned for conduct of Inter Collegiate/ Inter University sports & Games of the university for the year 2018-19 towards the expenditure for conduct of IC /IU 2019-20 due to exigency.

(Ad. D I Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.03 B.Ed Degree Course – Releasing of Original Certificates of discontinued B.Ed students of KUCTE – Request from Ms. Suli L. -reg.

Ms. Suli.L was a B.Ed degree course (Natural Science) student of KUCTE, Kayamkulam (2017 – 19 batch). She had remitted Rs.18000/- as fees at the time of admission and after the death of her father, she discontinued the course due to financial constraints. The college authorities had informed her that she should remit all the course fees to release her original certificates and TC, when she applied for the same. As she belongs to an economically backward family, she can't remit the whole fees and requested to release her original certificates and TC.

It is seen that there are two contradictory decisions taken by the University in similar cases of B.Ed course discontinued students, after the closure of admission procedures from KUCTEs.

- i. As per the Syndicate decision dated 06.02.2018 (Item no.32.35.03) "To collect the balance fee from the candidate before the issuance of TC and return of certificates and other documents" UO.No.Ac.G/13950/2018 dtd 03.03.2018 was issued and
 - ii. As per the Syndicate decision dated 02.11.2018 (Item no.06.45.03) regarding the refund of tuition fees of 6 students among one belongs to B.Ed degree course (Ms. Aleena S, Ist sem, KUCTE Anchal).
3. "To refund 50% of the fee remitted towards the semester tuition fee, if the student left the course after admission to that course is closed and classes started. The refund of tuition fees is limited to the discontinued semester only and the fees remitted for last semesters shall not be refunded.
 4. To refund the full amount of tuition fee remitted, if the TC is issued before the closure of admission" vide UO.No.Ad BII/1/19984-18/2019 dtd. 20.03.2019 was issued.

In the second Syndicate decision it is not clear whether the student should remit the fees of other semesters. A general decision is required regarding the conditions for return of certificates and issuance of TC to students of KUTECs who discontinued the course.

As per the orders of the Honb'le Vice Chancellor the matter is placed before the Standing Committee on Syndicate on Departments and other Institutions for consideration and recommendation.

Recommendations:

The Committee considered the item and recommended to refer the matter to the Syndicate.

(Ac. A III Section)

Resolution of the Syndicate

RESOLVED to release the Original Certificates and TC of Sri.Suli.L on humanitarian ground.
FURTHER RESOLVED to refund the tuition fees as per the UGC criteria.

Item No. 10.189.04 Engagement of Staff on Contract basis at UIT Regional Centres – Norms for engaging the staff on contract at UIT Regional Centres – reg.

While considering the proposal for engaging the staff on contract at various UIT Regional Centres, whose tenure expires on 03.04.2019, for a fresh tenure, the Vice-Chancellor has ordered to

conduct an interview for all the employees on contract at UIT Regional Centres in the months of January to March, before engaging them for a fresh tenure.

As per the orders of the Vice-Chancellor the matter of engagement of employees on contract for a fresh tenure was placed before the Syndicate for fixing the norms to conduct the interview for engaging the employees on contract at UIT Regional Centres.

The Syndicate, at its meeting held on 30.04.2019, vide Item No. 08.77, considered the matter and referred it to the Standing Committee of the Syndicate on Departments and Other Institutions of the University. The Vice-Chancellor has ordered to implement the Syndicate resolution.

Accordingly, the matter of engagement of employees on contract for a fresh tenure was placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for fixing the norms to conduct the interview for engaging the employees on contract at UIT Regional Centres. The Committee considered the matter and recommended to defer it. The Syndicate at its meeting held on 08.08.2019 considered the above recommendation vide Item No. 02.111.01 and resolved to approve it.

The tenure of most of the staff on contract at UIT Regional Centres will be expired on 31.05.2020. There are around 300 employees on contract basis at various UIT Regional Centres. Hence the process of conduct appraisal needs time. The process of appraisal will be completed before the expiry of the current tenure only if it starts in the month of March 2020. Before that the norms for appraising the performance of the staff on contract basis at UIT Regional Centres may be fixed. In this context, the Vice-Chancellor has ordered to place the matter of fixing norms for conducting an interview for the staff on contract basis at UIT Regional Centres for engaging them for a fresh tenure before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly, the matter of fixing of norms for conducting an interview for the staff on contract basis at UIT Regional Centres for engaging them for a fresh tenure is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommendations:

The Committee considered the matter and recommended that the performance appraisal of staff on contract at UIT Regional Centres may be done as per the resolution of the Syndicate held on 22.11.2019 vide item No.06.64.13.

The Committee further recommended to conduct the performance appraisal at three districts, ie; at Thiruvananthapuram, Kollam (for the UITs in Kollam & Pathanamthitta districts) and Alappuzha.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.05 DOMTEC – Issuance of notification for the post of Director – reg.

The Directorate of Management, Technology and Teacher education (DOMTEC) was formed as per the orders of the Vice-chancellor and Smt. Jubily Navaprabha, the first rank holder in the rank list prepared for the selection of Director, DOMTEC, took the charge of Director, DOMTEC on contract w.e.f. 24.05.2019 for a period of one year. But she resigned from the post w.e.f. 11.11.2019 without completing her tenure.

Meanwhile, Dr.B. Shaji, the second rank holder filed a writ petition, WP(C) No. 41905, in the Hon'ble High Court for appointing him as the Director, DOMTEC as the post was lying vacant due to the resignation of the first rank holder.

The Hon'ble High Court, vide judgement dated 18.06.2019 dismissed the writ petition No. WP (C) No. 41905 with the following observation.

“It is open to the University to decide whether the vacancy is to be filledup from the same rank list or otherwise. Therefore, the judgements relied on by the petitioner will not apply in

this case. In order to seek appointment on the basis of the ranklist, the petitioner has to substantiate that he is duly qualified for appointment to the post. Having not done so, the Writ Petition fails and is accordingly dismissed.”

Dr. B. Shaji approached the Hon’ble High court against the judgement with a writ appeal WA No. 1866/2019. The Hon’ble High Court vide its judgement dated 11.10.2019 has disposed the Writ Appeal with the following observation.

“ when the petitioner had been selected by the Selection Committee, there is no reason for further making an inquiry into the qualification criteria as such. Therefore, findings by the Sub-committee appointed later or the approval of the learned Single Judge in this regard, may not stand in the way of the petitioner in applying for the same post, in which event the application shall be considered in accordance with the procedure prescribed, taking into consideration all the relevant facts.”

In this context, the file was submitted for orders of the Vice-Chancellor for the issuance of a fresh notification for the post of Director, DOMTEC and the Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly the matter of issuance of notification for the post of Director, DOMTEC is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommendations:

The Committee considered the matter and recommended to defer it.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the item be deferred.

Item No. 10.189.06 Posting of Lecturers in Computer Science at UIT Regional Centres from the existing rank list – reg.

The Principals of UIT Regional Centres of Aruvikkara, Azhoor, Muthukulam, Kanjiramkulam, Ittiva, Malayinkeezhu, Mannady, Mukhathala, Karuvatta and Vellarada have forwarded requests for engaging Lecturers on contract in Computer Science at their Centres as these centres have excessive workload and the Contract Lecturers engaged at present are insufficient compared to the excessive workload. The Principals, UIT Regional Centres, Thenmala and Pathiyoor, the Centres offering B. Com. Computer

Application and BBA, forwarded work load statement claiming 20 and 15 hrs/week respectively for Computer Science and hence requested a contract lecturer. It may also be noted that the above ten centres also counted the hours of B.Com. Computer Application for assessing the total work load. It is informed by some Centres that the portions related to computer science in the syllabus of B.Com are taken by the in Commerce Lecturers. Hence remarks from the Deputy Registrar (Academic) was sought. The DR (Academic) opined that it will be better to handle the Computer Science portions by the concerned qualified teachers. Hence a total work load to engage 28 Lecturers on contract in Computer Science is taken into account. Due to the huge financial encumbrance caused by the appointment of about 28 lecturers at a time, the matter was forwarded to Finance I section for their remarks. The finance I section agreed to the proposal of engaging contract lecturers from the existing rank list as follows:

Sl. No.	UIT Regional Centre	Number of new contract lecturers suggested.
1.	Tholicode	1
2.	Azhoor	1
3.	Muthukulam	-
4.	Kanjiramkulam	2
5.	Ittiva	2
6.	Malayinkeezhu	2

7.	Mannady	-
8.	Mukhathala	-
9.	Karuvatta	2
10.	Vellarada	2
11.	Pathiyoor	-
12.	Thenmala	-

The Finance I Section also remarked to place the proposal before the Standing committee of the Syndicate on Departments and Other Institutions of the University along with the details mentioned by the Finance I Section and the proposals submitted by the Principals of UIT Regional Centres.

The following facts may be noted in the present context:

1. The rank list for engaging Lecturers on contract in Computer Science at UIT Regional Centres came into force on 01.08.2017.
2. In the rank list there are five NET/Ph.D holders and 66 Non-NET/Ph.D holders.
3. 15 candidates are engaged from the above rank list.
4. About 30 vacancies are existing at various UIT Regional Centres at present.
5. In these vacancies Guest Lecturers are engaged by the Principals for the smooth functioning of the Centre.
6. Most of the Principals request to appoint Contract Lecturers as it is difficult to manage Guest Lecturers.
7. It becomes difficult when Guest Lecturers discontinue their service without notice and the hours allotted to them are engaged by fresh hands there onwards.
8. The students also suffer a lot by this alternate arrangement of handling the same papers by more than one teacher.
9. Two Guest Lecturers need to be substituted for one Contract Lecturer.
10. A contract lecturer is appointed for taking 16 hours/week and a total of 64 hrs/month and is paid Rs. 22,000 (Without NET/Ph.D) or 23,000 (With NET/Ph. D) per month. In this place, for taking 64 hrs/month, two Guest faculties have to be appointed and an amount of Rs. 25,600/- need to be spent for their remuneration at the rate of Rs.400/hour. This adds up to the financial burden of the University.

The work load of different UIT Regional Centres which demands Computer Science teachers forwarded by the Principals is as follows:

Sl. No.	UIT Regional Centre	Work load/week	Contract Lecturers engaged	Excess hours	Vacancy
1	Tholicode	73	1	73-16=57	3
2	Azhoor	68	0	68	4
3	Muthukulam	76	1	76-16=60	3
4	Kanjiramkulam	74	1	74-16=58	3
5	Ittiva	68	0	68	4
6	Malayinkeezhu	68	1	68-16=52	3
7	Mannady	68	3	68-48=20	1
8	Mukhathala	80	4	80-64=16	1
9	Karuvatta	126	4	126-64=62	3
10	Vellarada	88	2	88-32=56	3

The Vice-Chancellor has ordered to place the matter before the Standing committee of the syndicate on Departments and Other Institutions. Hence the matter is placed before the standing committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommendations:

The Committee considered the matter and recommended to assess the work load of Computer Science and to appoint new staff based on the work load calculated.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED to assist the workload of Computer Science and appoint from the existing list based on the workload calculated.

FURTHER RESOLVED to notify the post of Lecturers in all subjects in various UIT Centres after accessing the workload before the next academic year.

Item No. 10.189.07 UIT TVPM-Request for extending the LWR of Smt.Jinu S., Contract Lecturer, Electronics - reg.

The Principal, UIT Centre, Thiruvananthapuram, vide letter dtd 11.12.2019, has forwarded the request of Smt. Jinu S, contract Lecturer in electronics at the centre, for extending her Leave Without Remuneration. The service of Smt. Jinu S has been terminated on 16.09.2019 in connection with her Maternity leave and she is permitted to execute a fresh contract on or before 16.12.2019, vide order No. Ad A VII.3.54147/20 dtd 18.10.2019. Now, she has requested to extend the LWR upto 31.01.2020, as she has some health issues. She has also attached the medical certificate along with her request. In the light of the above facts, the matter regarding the extension of the LWR of Smt. Jinu S, Lecturer in UIT TVPM is placed before the Standing Committee of the Syndicate on D&OIs of the University for consideration.

Recommendations:

The committee considered the matter and recommended to grant leave without remuneration to Smt. Jinu S., Lecturer in Electronics on contract, UIT Regional Centre, Thiruvananthapuram from 16.12.2019 to 31.01.2020.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.08 Conducting of Orientation for the Principals and Teachers of UIMs, UITs and KUCTEs - Request of Sri. Jairaj, Member Syndicate- reg.

Sri. Jairaj, Member Syndicate, vide letter addressed to the Vice Chancellor, has requested to take steps for conducting an orientation for the Principals and Teachers of UIMs, UITs and KUCTEs as the need for the same was raised by the Principals in the meeting of Principals of the same Institutions.

The Vice Chancellor has ordered to place this matter before the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly, the matter of conducting an orientation for the Principals and Teachers of UIMs, UITs and KUCTEs is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University, for consideration.

Recommendations:

The Committee considered the matter and recommended to accept the proposal for conducting an orientation for the Principals and Teachers of UIMs, UITs and KUCTEs

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.09 *Audit Reports – UIT Regional Centres – Consideration of – reg.*

As directed by the Vice-Chancellor, the internal Audit for the period of 2018-19 of 34 UIT Regional Centres were conducted. The Audit notes approved by the Finance Officer alongwith a consolidated Audit note prepared have been submitted for consideration by the Vice-Chancellor.

The Vice-Chancellor has ordered to place the same before the Standing Committee of the Syndicate on Departments and Other Institutions. Accordingly, the consolidated Audit Report (Appended) is placed before the Standing Committee of Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommendations:

The Committee considered the matter and recommended to place the matter before the combined meeting of the Standing Committees of the Syndicate on Finance and Departments & Other Institutions of the University.

(Ad. A VII Section)

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.10 *Releasing of remuneration to Smt. Preetha P, Guest lecturer at UIT Thiruvananthapuram - Hearing of the incumbent and Smt. Letha Kumary R., Typist at the Centre- reg.*

The Principal, UIT Regional Centre, Thiruvananthapuram forwarded the work statements of Guest Lecturers including Smt. Preetha P on 12/09/2018. While considering the work statement towards claiming remuneration in respect of Smt. Preetha P, Guest lecturer, for the month of March 2018, discrepancy was noted in the attendance statement submitted with respect to the markings in the attendance register and clarification in this regard was sought for vide letter no.Ad AVII.1.7110/2014 dtd 24.11.2018.

The attendance statement and other documents pertaining to Smt.Preetha P, Guest Lecturer along with other 4 Guest lecturers were resubmitted, vide letter no.UIT/YVPM/882/2019 dtd 07.01.2019. On verifying the revised attendance statement and copy of attendance register, it has been found that additional 4 hours has been claimed by signing against 2 more days, instead of effecting correction in the dates.

Then the Principal vide letter dated 02-03-2019 was directed to furnish an explanation regarding the irregularities in the attendance statement and the same is furnished by the Principal on 05-03-2019.

The Principal in his letter stated that, “in the work statement submitted the first time, the lecture hours for the month of March 2018 in respect of Smt. Preetha P was shown as 10 hrs instead of 14 hrs. This mistake happened because the number of lecture hours of another guest lecturer Ms. Devi L R for the month of March was erroneously entered instead of the lecture hours of Smt. Preetha P for the corresponding month. In the subsequent work statement of Smt. Preetha P sent to University on 07/01/2019, this correction was made and the number of lecture hours for the month of March 2018 was shown as 14 hrs and we didn’t mention this explanation regarding the correction in the letter forwarded to university.”

On reporting the above said explanation to Finance I, they remarked that the clarification furnished by the Principal is not satisfactory and also has remarked as follows; ”Considering the gravity of the matter, ie, initial attendance register corrected by affixing signatures additionally in the attendance register, when clarification was sought on dates of classes taken by the guest faculty, payment to Smt. Preetha P can be made only after obtaining administrative order on the explanation furnished by the Principal.”

As per the orders of the Vice Chancellor,the matter of releasing remuneration to Smt.Preetha.P was placed before the Standing Committee of the Syndicate on department and other institution of the University held on 30.07.2019. The committee recommended to hear the Principal,

UIT Thiruvananthapuram. The Syndicate held on 08.08.2019, vide Item No.02.111.05, resolved to approve it.

According to the orders of the Vice-Chancellor to implement the above resolution, the Standing Committee of the Syndicate on D & OIs of the University held on 13.11.2019, heard the Principal and recommended for further hearing Smt. Preetha P, former Guest lecturer, and Smt. Letha Kumary R, Typist UIT Regional Centre, Tvpm. The Syndicate held on 22.11.2019, vide item no.06.64.06, resolved to approve the recommendation of the Committee. The Vice Chancellor ordered to implement the resolution of the Syndicate.

Accordingly, Smt. Preetha .P, former Guest Lecturer and Smt. Letha Kumary R, Typist, UIT Regional centre, Thiruvananthapuram are called for hearing for explaining his part regarding this matter.

Recommendations:

The Committee heard Smt. Preetha P, former Guest Lecturer and Smt. Letha Kumary R, Typist, UIT Regional centre, Thiruvananthapuram.

The Committee recommended to refer the matter to the Syndicate for final decision.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED to release the remuneration of Smt.Preetha P, Former Guest Lectuer after deducting the wages of additional hours claimed.

Item No. 10.189.11 Enhancement of upper age limit - Principals on contract basis - UIT Regional Centres-reg.

Smt. Veena George M.L.A., sent a letter to the Minister, Higher Education Department to consider the request of the Principals of eight UIT Regional Centres who have crossed the upper age limit to be engaged as Principals for enhancement of upper age limit and the same was forwarded to the University by Dr. K.T.Jaleel, Minister for Higher Education for necessary actions. The principals of UIT Regional Centres, Pathanapuram, Adoor, Mannady, Neyyattinkara, Mannar, Kottarakkara, Yeroor and Vakkom have been accorded sanction to be engaged only for the present academic year as they have crossed the upper age limit.

The Syndicate has resolved, vide the Minutes of the meeting of the Syndicate held on 20.06.2019 Item No.11.38, persons can be engaged as Principal in the UITs only upto 62 years of age. Sanction has also been accorded to the Principals to continue their service till the end of the current academic year, even if they have crossed the upper age limit of 62 years. Accordingly UO No. Ad A VII(A)/DOMTEC-Age limit/2019 dated 09.10.2019 was issued

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommendations:

The Committee considered the matter and recommended to reject the request submitted by the Principals, UIT Regional Centre for enhancing the upper age limit.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.12 Request for including Smt. Binsi P & Smt. Ammu G in the panel of Guest Lecturers, UIT Muthukulam - reg:

The Principal, UIT Regional Centre, Muthukulam has forwarded the details of few persons for including them in the panel of Guest Lecturers in English at the centre, vide letter No. UIT Muthukulam 121/2019 dated 18.09.2019. The Principal in his letter stated that he had forwarded a panel of two candidates in English for their approval on 14.08.2019 and received the approval order.

Unfortunately both the candidates were included in the panel of candidates in English at UIT Regional Centre, Pathiyoor, a nearby centre and they joined as Guest Lecturers in English at that centre. In this circumstance, the Principal has forwarded a new panel of candidates in English for approval. The Principal vide letter dated 20.09.2019 has informed that due to exigency and for the benefit of the students community, he has appointed Smt. Binsi P, the first candidate in the panel to engage classess from 19.09.2019. The details of proposal are as follows:

Sl.No.	Name & Address	Subject	Qualification	w.e.f
1.	Smt. Binsi P Binu Bhavanam, Puthiyavila South, Pattoolimarket P.O.	English	MA (English) SET	19.09.2019
2.	Smt. Ammu G Vysakh, Pilapuzha, Haripad P.O.	English	MA (English)	19.09.2019

On submitting the proposal for approval, the Vice – Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions, as the appointment was done before getting the prior sanction from the University.

It may be noted that, the Principals of all UITs are directed to obtain prior sanction from the University while engaging Guest Lecturers who are not included in the approved panel, vide letters No.Ad.AVII.1.825/2018 dtd 27.07.2018 & No.Ad.AVII.2.4549/2009 dtd 28.01.2019.

Accordingly, the matter was placed for consideration before the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 13.11.2019.

The committee considered the item and recommended to hear the Principal, UIT Regional Centre, Muthukualm to explain the exigency that arose.

The Syndicate at its meeting held on 22.11.2019, vide Item No. 06.64.08, considered the recommendations of the Standing Committee and resolved to approve it. The Vice-Chancellor has ordered to implement the above resolution.

Accordingly, the Principal, UIT Regional Centre, Muthukulam is called for hearing to explain the exigency that arose at the centre for the above appointments.

Recommendations:

The Committee heard the Principal, UIT Regional Centre, Muthukulam and recommended to ratify the action taken by him and approved the proposal for including Smt. Bincy P. and Smt. Ammu G. in the panel of Guest Lecturers in English at the Centre w.e.f. 19.09.2019.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.13 Transfer request of Smt.Aswathy S Lecturer on contract in Management at UIT RegionalCentre, Thenmala – reg.

The Principal of UIT Regional Centre, Thenmala has forwarded the request for transfer, from Smt Aswathy S., Lecturer in Business Management on contract basis. The details of the transfer request are as follows:

Name & UIT Regional Centre	Name of the Centre to which transfer is sought	Date of joining of in the present UIT Regional Centre	Remarks
Smt.Aswathy S Lecturer in Business Management UIT Regional Centre, Thenmala	Mannar	18.12.2019	Personal *** Her son aged 3yrs was born with a deformation in the legs and it was surgically corrected and he needs her regular attention and care.

The following points may be noted.

1. Smt.Aswothy S was appointed as Lecturer in Management on contract at the UIT centre Thenmala vide appointment letter Ad AVII .2.846/2018 dated 04.12.2019. She joined duty at there on 18.12.2019.
2. Smt.Aswothy S has now requested for transfer to UIT Regional Centre Mannar as her son aged 3yrs was born with a deformation in the legs and it was surgically corrected and he needs her regular attention and care.
3. The principal UIT Regional Center, Thenmala forwarded the transfer request of Smt.Aswothy.S contract Lecturer in Business Management at the centre.
4. At present there is a vacancy in the UIT Regional Centre Mannar that arised due to the transfer of Sri Brijith D S to UIT Regional Centre Pirappancode.
5. The Principal UIT Mannar vide letter dated 09.01.2020, has requested to appoint a contract lecturer in Management in the vacancy arised due to the transfer of Sri Brijith D.S.

The Vice Chancellor has ordered to place the transfer request of Smt.Aswothy S Lecturer on contract basis at UIT Regional Centre Thenmala before the Standing committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly the matter regarding transfer of Smt Aswothy S. is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for Consideration.

Recommendations:

The Committee considered the matter and recommended to transfer Smt. Aswothy S., Lecturer in Business Management on contract, UIT Regional Centre, Thenmala to UIT Regional Centre, Mannar.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

FURTHER RESOLVED to notify the post of Lecturers in all subjects in various UIT Centres after accessing the workload, before the next academic year.

Item No. 10.189.14 Engaging Smt. Neethu R, Lecturer in Computer Science on contract, UIT Regional Centre, Mukhathala- reg:

Smt. Neethu R was appointed as contract lecturer in Computer Science at UIT Regional centre, Vellarada. Her contract period was from 05.07.2018 to 04.07.2019. She was transferred to UIT Mukhathala vide order No.Ad.A.VII.2.9413/2017 dated 16.04.2019. Accordingly she was relieved on 23.04.2019 from Vellarada centre. She joined duty at UIT Mukhathala on 25.04.2019.

In that time, about 250 staffs on contract at various UIT centres, whose tenure ended on 04.04.2019, were directed to execute bond from their date of engagement to 27.06.2019 in the old format and from 01.07.2019, in the new format. Despite of executing agreement from 25.04.2019 to 04.07.2019, by mistake Smt. Neethu R had forwarded the employment contract with the period of engagement for 25.04.2019 to 27.06.2019 and an another bond from 01.07.2019 to 31.05.2020.

Since the works in the section at that time was at its peak, a thorough verification was not possible then. Therefore, due to oversight, her name was also included in the U.O. No.Ad.A.VII.3.9581/2016 dated 31.08.2019, in which the engagement of all other contract staffs at the centre, whose tenure ended on 04.04.2019, was issued.

Finance I section has remarked that, the engagement of Smt. Neethu R as contract lecturer at UIT Mukhathala with effect from 01.07.2019 to 31.05.2020 may be admitted as mandatory breaks are given in between the aforesaid contract periods, subject to ratification by the competent authority.

The file was submitted for orders on the following:

- i) To ratify the action made by Smt. Neethu R in forwarding the employment contract with the period of engagement for 25.04.2019 to 27.06.2019 and an another bond from 01.07.2019 to 31.05.2020 instead of executing agreement from 25.04.2019 to 04.07.2019.

- ii) To revise the U.O.No.Ad.A.VII.3.9581/2016 dated 31.08.2019 (in which the engagement of all other contract staffs at the centre whose tenure ended on 04.04.2019, was issued) by excluding Neethu R.
- iii) To engage her for a fresh tenure for a period of 11 months with effect from 01.07.2019 as she submitted application for engagement for fresh tenure on 16.09.2019.
- iv) To revise her salary from Rs. 22,000/- to Rs.23,000/- as she cleared the NET exam on June 2019 and thereby eligible for salary enhancement.

The Vice Chancellor has ordered to place the matter to the Standing Committee of the Syndicate on Departments and other Institutions of the University.

Accordingly, the above matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for consideration.

Recommendations:

The Committee considered the matter and recommended to ratify the action taken by Smt. Neethu R., contract lecturer in Computer Science at UIT Regional centre, Mukhathala and to revise the U.O.No.Ad.A.VII.3.9581/2016 dated 31.08.2019 by excluding Neethu R.

The Committee further recommended to engage her for a fresh tenure for a period of 11 months with effect from 01.07.2019 and to revise her salary from Rs. 22,000/- to Rs.23,000/- as she cleared the NET exam on June 2019.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.15 Minutes of the meeting of the Principals on contract basis at UIT Regional Centres – Consideration of – reg.

As per the orders of the Vice-Chancellor, a meeting of the Principals on contract basis at UIT Regional Centres was convened on 09.12.2019 at 10.30 a.m. at Senate Chamber.

The minutes of the meeting is prepared and approved by the Vice-Chancellor. The Vice-Chancellor has also ordered to place the minutes before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly the Minutes of the meeting of the Principals on contract basis at UIT Regional Centres held on 09.12.2019 (appended herewith) is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommendations:

The Committee considered the matter and recommended to place the matter before the combined meeting of the Standing Committees of the Syndicate on Finance and Departments & Other Institutions of the University.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.16 University Institute of Technology – Bharanikav Regional centre – Hearing of the Principal- Appointment of Guest faculties - reg -

The Principal, University Institute of Technology, Bharanikav Regional Centre has requested to approve and ratify the forwarded panel of Guest Lecturers w.e.f 01.07.2019 as the classes for the I Semester degree programme started on 24.06.2019, vide letter No. UIT Bharanikavu 93/2019 dated 16.07.2019.

Please note the following:

1. No. of Teaching Faculties at UIT Bharanikav:
 - a. Guest Lecturer in Malayalam – 1

- b. Guest Lecturer in Commerce – 2
 c. Guest Lecturer in English -1
 d. Guest Lecturer in Mathematics – 1 (Placed before the Standing Committee on Departments and Other Institutions of the University)
 e. Contract Lecturer in Business Management – 1 (joined on 9.07.2019)
 2. The Classes running at UIT Bharanikav:
 a. B. Com Commerce Tax Procedure and Practice – S1 and S3
 b. BBA – S1 and S3

Hence, in order to conduct the smooth classes, the 3 guest lecturers in Commerce and Business Management in the panel were appointed by the Principal w.e.f 01.07.2019 and requested to ratify this action.

The panel of Guest Lecturers along with the necessary documents forwarded by the Principal, UIT Bharanikav are detailed below.

Sl. No.	Name of the Subject	Name and Address of the Candidate	Educational Qualification	Remarks
1	Commerce	Vishnu Priya C R Chunthallootharayil, Bharanikav South, Pallikkal PO, Kattanam - 690503	M. Com - I Class – University of Kerala	Appointed on 01.07.2019
2	Commerce	Anil Kumar L Kanjiravilayil Puthenveedu, Karimulackal, Komalloor PO, Alappuzha PO	M. Com - II Class – 61.27% – University of Kerala	Appointed on 01.07.2019
3	Commerce	Vijayalakshmi R Viji Bhavanam, Muthukulam North Choolatheruvu PO Alappuzha	M. Com – I Class – Annamalai University - Eligibility Certificate Produced	Appointed on 01.07.2019
4	Commerce	Bismi S Preeth House Cheravally, Kayamkulam PO	M. Com _ I Class – University of Kerala	Nil
5	Commerce	Sruthi S Sruthilayam, Iverkala naduvil, Puthanambalam PO, Kollam	M. Com _ I Class – University of Kerala, NET	Nil
6	Commerce	Sherin S Koyickal House, SVM PO Karunagapally Kollam	M. Com _ I Class – University of Kerala, NET	Nil
7	Business Management	Dr. Praleena Abey Jose Maniparambil, Pallickal PO, Kattanam - 690503	MBA – I Class – Kerala University, NET, P hD	Appointed on 01.07.2019
8	Business Management	Anoop Devan S Padmavilasam, Puthupally South, Alappuzha - 690527	MBA – Noorul Islam University -I Class - Eligibility Certificate Produced	Appointed on 01.07.2019
9	Business Management	Jwala Jithendran Athulyam, Melood PO Adoor - 691554	MBA – MG University - I Class	Appointed on 01.07.2019

File is submitted for orders, whether,

1. The action taken by the Principal, UIT Bharanikav by appointing 6 Guest Lectures (1 -3 & 7 -9) at the center, may be ratified and UO for their engagement may be issued w.e.f 01.07.2019
2. The Candidates from 4 to 6 may be included in the panel of Guest Lecturers at UIT Bharanikav, as and when required.

The Syndicate in its meeting held on 30.10.2019 has decided to hear the Principal, UIT Bharanikav Regional Centre.

Hence, as per the orders of the Hon'ble Vice – Chancellor, the hearing of the Principal, University Institute of Technology, Bharanikav Regional Centre on the matter regarding the appointment of 6 Guest Lectures (1 -3 & 7 -9) at the center w.e.f 01.07.2019 and to include candidates from 4 to 6 in the panel of Guest Lecturers at UIT Bharanikav, as and when required, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

Recommendations:

The Committee heard the Principal, UIT Regional Centre, Bharanickavu and recommended to ratify the action taken by him in the appointments made on 01.07.2019 and to include all the above mentioned candidates in the panel of Guest Lecturers at the Centre w.e.f. 01.07.2019.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.17 University Institute of Technology – Chengannur Regional centre – Panel of Guest faculty in Business Management – reg -

The Principal, University Institute of Technology, Chengannur Regional Centre has requested to include Smt. Sajina S Kumar into the panel of Guest Lecturers in Business Management and forwarded the biodata, for the same, so as utilize the service of Smt. Sajina S. Kumar, as and when required.

The details are as follows:

Sl. No.	Name and Address of the Candidate	Qualification
1	Sajina S Kumar Saji Nivas, Karakkad PO Changannur, Alappuzha- 689504	MBA- First Class – University of Kerala

The Hon'ble Vice – Chancellor has ordered to place the file before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

As per the Orders of the Hon'ble Vice – Chancellor, the matter regarding the inclusion of Smt. Sajina S. Kumar to the panel of Guest Lecturers in Business Management at UIT Chengannur, is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University, for consideration and appropriate recommendations.

Recommendations:

The Committee considered the matter and recommended to approve the proposal for including Smt. Sajina S. Kumar in the Panel of Guest Lecturers in Business Management at UIT Regional Centre, Chengannur.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

FURTHER RESOLVED to notify the post of Lecturers in all subjects in various UIT Centres after accessing the workload before the next academic year.

Item No. 10.189.18 KUCTE, Anchal – Re-engagement of Smt. Sindhu B S, Asst. Professor of Malayalam & Smt. Susan George, Asst. Professor of Perspectives in Education – reg.

The Syndicate at its meeting held on 25.05.2019 vide item no. 09.38.04 considered the Requests for transfer- Principals/Teachers on contract in KUCTEs and resolved to entrust Sri M. Lenin Lal, Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of

the University, to go through the transfer requests from various staff on contract and submit a proposal of transfer to the Syndicate in consultation with the dealing sections by considering the present vacancy position, work load etc. and further resolved to conduct Performance appraisal of all the staff on contract at the insitutions come under DOMTEC during this academic year at the four districts which come under the jurisdiction of the University.

The Pro-Vice-Chancellor has ordered to re-engage the existing teachers for a period of 11 months and to conduct the appraisal at the end of this academic year, as it will take time to fix the criteria for the same and will badly affect the functioning of the KUCTEs, if teachers are not re-engaged.

As per the orders of Pro-Vice-Chancellor, the U.O. for re-engagement of Asst. Professors of all the ten KUCTES except Asst. Professors of Physical Education & Visual Performing Arts was issued.

The Syndicate at its meeting held on 30/04/2019 resolved to call for all the staff of Physical Education and Performing Arts for a performance evaluation.

It may be noted that the period of contract of Smt. Sindhu B S, Asst. Professor of Malayalam & Smt. Susan George, Asst. Professor of Persepectives in Education, KUCTE, Anchal expired on 01.11.2019 and Principal has requested to renew the employment contract.

As per Orders of the Vice-Chancellor, the matter regarding the re-engagement of Smt. Sindhu B.S., Asst. Professor of Malayalam & Smt. Susan George, Asst. Professor of Persepectives in Education is placed before the Standing Committee of the Syndicate on Departments and Other Institutions.

Recommendations:

The Committee considered the matter and recommended to close the file as the performance appraisal of Smt. Sindhu B S, Asst. Professor of Malayalam & Smt. Susan George, Asst. Professor of Persepectives in Education, KUCTE, Anchal is decided to be conducted along with the appraisal of Sri. George Mathew, Asst. Professor on contract, KUCTE, Alappuzha.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189. 19 Complaint from first semester students of KUCTE Nedumangadu – reg.

നെടുമങ്ങാട് കെ യു സി ടി ഇ യിൽ ഒന്നാം സെമസ്റ്റർ ബി എഡ് പരീക്ഷ (2019 അഡ്മിഷൻ) paper EDU-01 Knowledge and curriculum in Philosophical perspectives ചോദ്യ കടലാസ് Question code H2727 മാറ്റി 201518 വർഷത്തെ ചോദ്യ കടലാസ് Question code H2755 നൽകി പരീക്ഷ എഴുതിക്കുകയും പരീക്ഷ പ്രയാസമായി തോന്നിയതിനെ തുടർന്ന് പ്രിൻസിപ്പലിനോട് ഇക്കാര്യം അറിയിച്ചപ്പോൾ 'യൂണിവേഴ്സിറ്റി അയച്ചു തന്ന Question Paper ആണെന്ന'റിയിക്കുകയും മറ്റു ബിഎഡ് കോളേജുകളിലെ വിദ്യാർത്ഥികളോട് അന്വേഷിച്ചപ്പോൾ ചോദ്യപേപ്പർ മാറിയതാണെന്ന് മനസിലാക്കുകയും പ്രസ്തുത വിവരം യൂണിവേഴ്സിറ്റി മേലധികാരികളെ അറിയിച്ചതായും യൂണിവേഴ്സിറ്റി അറിയാതെ സംഭവിച്ച ഈ വീഴ്ച കാരണം തോറ്റു പോകുമെന്ന് ഭയന്നു പരാതി കൊടുത്തതിന്റെ പേരിൽ വിദ്യാർത്ഥികളെ ഓരോരുത്തരെയും പ്രിൻസിപ്പാളും ഫിലോസഫി അധ്യാപികയും ചോദ്യം ചെയ്യുകയും പരീക്ഷ നടക്കുന്ന സമയത്തു ചോദ്യപേപ്പർ മാറിയെന്നു പ്രിൻസിപ്പാളിനോടോ അധ്യാപകരോടോ പരാതിപ്പെട്ടിട്ടില്ല എന്ന് ഒരു പേപ്പറിൽ എഴുതി ഒപ്പിട്ടു നൽകാൻ നിർബന്ധിക്കുകയും യൂണിവേഴ്സിറ്റി രജിസ്ട്രാറുടെ നിർദ്ദേശ പ്രകാരമാണ് എഴുതിവാങ്ങുന്നതെന്നു പറഞ്ഞുവെന്നും വിസമ്മതിച്ച വിദ്യാർത്ഥികളോട് വളരെ മോശമായിപെരുമാറുകയും ഒപ്പിട്ടു നൽകണമെന്നും തീർത്തു പറയുകയും ഒന്നും എഴുതാതെ നൽകിയപേപ്പറിൽ കുറച്ചു വിദ്യാർത്ഥികളുടെ ഒപ്പും അഭിപ്രായവും പ്രിൻസിപ്പാൾ ശേഖരിച്ചുവെന്നും ഇതു കുട്ടികളെ മാനസികമായി തളർത്തിയെന്നും സൂചിപ്പിച്ചിരുന്നു. വെറും വെള്ള പേപ്പറിൽ ഒപ്പിട്ടു നൽകുന്നതിനെ ചോദ്യം ചെയ്ത മറ്റു വിദ്യാർത്ഥികളോട് തട്ടി കയറുകയും നിങ്ങൾ അതിനെ കുറിച്ച് അറിയേണ്ടതില്ലെന്നും പ്രിൻസിപ്പൽ പറഞ്ഞുവെന്നും പരാതിയിൽ പറയുന്ന തങ്ങൾക്കു സംസാരിക്കാൻ ഒരവസരം പോലും നൽകാതെയാണ് പ്രിൻസിപ്പാളും ഫിലോസഫി അധ്യാപിക ലളിതാംബിക ദേവിയും ഈ കാര്യം നടത്തിയതെന്നും അവരുടെ ഭീഷണിക്കു വഴങ്ങാതിരുന്നാൽ കോളേജ് യൂണിയൻ ചെയർപേഴ്സണോടു വളരെ മോശമായ

പദപ്രയോഗം നടത്തുകയും ഒപ്പിട്ടു നൽകാൻ വാശിപിടിക്കുകയും ശ്രീമതി ലളിതാംബിക ടീച്ചർ ചെയ്തവെന്നും വലിയ തുക ഫീസ് നൽകി വലിയ പ്രതീക്ഷയോടെ നന്നായി പേടിച്ചു പരീക്ഷ എഴുതിയ തങ്ങളുടെ ഭാവി താനെ നഷ്ടമായേക്കുമെന്ന ഭയവുമുണ്ടെന്നും പരാതിയിൽ സൂചിപ്പിക്കുന്നു. ആയതിനാൽ നെടുമങ്ങാട് കെ യു സി ടി ഇ യിൽ നിന്നും നിലവിലെ പ്രിൻസിപ്പലിനെയും ഫിലോസഫി അദ്ധ്യാപികയെയും മാറ്റി പകരം മറ്റൊരു പ്രിൻസിപ്പലിനെയും ഫിലോസഫി അദ്ധ്യാപികയെയും നൽകി 2019 അഡ്മിഷൻ വിദ്യാർത്ഥികളെ സഹായിക്കണമെന്ന് അപേക്ഷിച്ചിരിക്കുന്നു.

പ്രസ്തുത വിഷയം സിൻഡിക്കേറ്റിന്റെ സ്ഥിരം ഉപസമിതിയായ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്ട്രിക്യൂഷൻസിൽ വയ്ക്കാൻ ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലർ ഉത്തരവായിരിക്കുന്നു. ആയതിനാൽ പ്രസ്തുത വിഷയം സിൻഡിക്കേറ്റിന്റെ സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓഫ് ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്ട്രിക്യൂഷൻസിന്റെ പരിഗണനക്കും ശുപാർശക്കുമായി സമർപ്പിക്കുന്നു.

Recommendations:

The Committee considered the matter and recommended to visit the Centre and to hear the Principal and the students who gave complaint.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

FURTHER RESOLVED to entrust Dr.K.B.Manoj, Dr.B.Unnikrishnan Nair, Sri.J.Jairaj, Sri.R.Arunkumar and Prof.K.Lalitha, Members Syndicate to visit the Centre and hear the Principal and the students.

Item No. 10.189.20 *KUCTE, Kumarapuram - Re-installation of disconnected water pipeline-Reimbursement-reg.*

The Principal, KUCTE, Kumarapuram has informed that the water pipeline at Block B building of KUCTE, Kumarapuram (Connection No.KPM/6726/N) was disconnected and the pending arrears with respect to the same was paid by the University and subsequently the connection was reinstated during March 2019. An amount of Rs.32,918/- was charged afterwards as per bill statement of September 2019 and the pipeline was disconnected for non-repayment. Since the water connection was necessary for use by the students of KUCTE, Kumarapuram and for use during Residential Community Living Camp which was scheduled during September 23-27,2019 and considering the University Distance Education and Private Registered Students' Examinations (for about 200 students), the amount was paid (Ref) from College Development Council (CDC) with due approval of CDC and hence, water connection was reinstated. In this context, the Principal has requested that the amount spent from CDC account for reinstating the water connection may be reimbursed at the earliest. As per Orders of the Vice- Chancellor, the matter regarding the Re-installation of disconnected water pipeline- Reimbursement - Rs. 32,918/- towards reinstating charge of water connection is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

Recommendations:

The Committee considered the matter and recommended to hear the Principal, KUCTE, Kumarapuram.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.21 *Appointment of peon, watchman & sweeper in the vacancies – KUCTEs - reg.*

അഞ്ചൽ, ആലപ്പുഴ, കായംകുളം, കുന്നം എന്നീ കെ യു സി ടി ഇ കളിൽ വിവിധ തസ്തികകളിൽ ദിവസ വേതനത്തിൽ ജോലി ചെയ്തിരുന്ന ചുവടെ പട്ടികയിൽ വിവരിക്കുന്ന പ്രായ പരിധി കഴിഞ്ഞ അനദ്ധ്യാപക

ജീവനക്കാർ വിരമിച്ചുവെന്നും പുതിയ ജീവനക്കാരെ നിയമിക്കാൻ നടപടി സ്വീകരിക്കണമെന്നും വിവിധ കെ യു സി ടി ഇ കളിലെ പ്രിൻസിപ്പൽമാർ ആവശ്യപ്പെട്ടിരിക്കുന്നു

ക്രമ നമ്പർ	കെ യു സി ടി ഇ	വിരമിച്ച തസ്തിക	പേര്	വിരമിച്ച തീയതി
1	അഞ്ചൽ	കാഷ്യാൽ സീപ്പർ	സരസ്വതി അമ്മ ജെ	09.10.2019
2	അഞ്ചൽ	കാഷ്യാൽ ഡേ വാച്ച്മാൻ	ഗോപിനാഥൻ പിള്ള എസ്	07.08.2019
3	ആലപ്പുഴ	കാഷ്യാൽനൈറ്റ് വാച്ച്മാൻ	ശിവദാസൻ പി വി	09.10.2019
4	ആലപ്പുഴ	കാഷ്യാൽമെയിൽ പ്യൂൺ/ഡേ വാച്ച്മാൻ	യൂനസ് എ	09.10.2019
5	കായംകുളം	കാഷ്യാൽ സീപ്പർ	ശാന്തമ്മ വി	10.10.2019
6	കായംകുളം	കാഷ്യാൽ പ്യൂൺ	ലൈല ബീവി എം	10.10.2019
7	കുന്നം	കാഷ്യാൽ സീപ്പർ	ജി ചന്ദ്രമതി അമ്മ	09.10.2019

മേൽ വിവരിച്ചതിൽ പട്ടിക നാലാം നമ്പറിൽ വിവരിക്കുന്ന യൂനസ് എ , ജലേന്ദ്രകുമാർ കെ റ്റി എന്നിവർ ഒന്നിടവിട്ട മാസങ്ങളിൽ സേവനമനുഷ്ഠിച്ചിരുന്നുവെന്നും ഇതിൽ യൂനസ് എ എന്ന വ്യക്തിയുടെ സേവനം 09.10.2019 ൽ അവസാനിപ്പിച്ച് വിടുതൽ ചെയ്തുവെന്നും ജലേന്ദ്രകുമാറിനെ എല്ലാ മാസവും തുടരാൻ അനുവദിക്കണമെന്നും പ്രിൻസിപ്പൽമാർ ചാർജ് അപേക്ഷിച്ചിരിക്കുന്നു. ജലേന്ദ്ര കുമാറിന്റെ അപേക്ഷയും ഇതോടൊപ്പം നൽകിയിരിക്കുന്നു.

കെ യു സി ടി ഇ അഞ്ചലിൽ കാഷ്യാൽ ഡേ വാച്ച്മാൻ/ പ്യൂൺ ആയി സേവനമനുഷ്ഠിച്ചിരുന്ന ഗോപിനാഥൻ പിള്ള എസ് 07.08.2019 ൽ മരണപ്പെട്ടുവെന്നും, ടിയാന്റെ തസ്തികയിൽ പുതിയ വ്യക്തിയെ നിയമിക്കണമെന്നും പ്രിൻസിപ്പൽ അപേക്ഷിച്ചിരിക്കുന്നു ആയതിനാൽ ബഹു വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം കെ യു സി ടി ഇ കളിലെ വിവിധതസ്തികകളിൽ പുതിയ ജീവനക്കാരെ പ്രാദേശികമായി നിയമിക്കുന്നത് സംബന്ധിച്ചും കെ യു സി ടി ഇ ആലപ്പുഴയിൽ കാഷ്യാൽ മെയിൽ പ്യൂൺ / ഡേ വാച്ച്മാൻ തസ്തികയിൽ ജലേന്ദ്രകുമാർ കെ റ്റി യെ തുടർച്ചയായി എല്ലാ മാസവും ജോലി ചെയ്യാൻ അനുവദിക്കുന്നത് സംബന്ധിച്ച വിഷയവും സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓഫ് ഡിപ്പാർട്ട്മെന്റ് ആൻഡ് അദർ ഇൻസ്ട്രക്ഷൻസിന്റെ പരിഗണനക്കും ശുപാർശകളുമായി സമർപ്പിക്കുന്നു.

Recommendations:

The Committee considered the matter and recommended to authorize the Principals of the concerned KUCTEs to fill the vacant posts by engaging persons locally.

The Committee further recommended to approve the request from the Principal, KUCTE, Alappuzha in respect of Sri. Jalendra Kumar.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.22 KUCTE Kollam – Appointment in the post of Lady Peon on casual basis – reg.

കൊല്ലം കെ യു സി ടി ഇ യിലെ ലേഡി പ്യൂൺ തസ്തികയിൽ ദിവസ വേതനത്തിൽ ജോലി ചെയ്തിരുന്ന ശ്രീമതി ലീന പി. 09.10.2019 ലെ യൂണിവേഴ്സിറ്റി ഓർഡർ പ്രകാരം ജോലിയിൽ നിന്നും വിരമിക്കുകയുണ്ടായിരുന്നു. ഇതേ തസ്തികയിൽ തന്നെ ഒന്നിടവിട്ട മാസങ്ങളിൽ ജോലി ചെയ്യുന്ന ശ്രീമതി കൃഷ്ണകുമാരി എസ് നെ തുടർന്നുള്ള മാസങ്ങളിൽ ജോലി ചെയ്യുന്നതിനുള്ള നടപടി സ്വീകരിക്കണമെന്നും അപേക്ഷിച്ചിരിക്കുന്നു .

ഇതിനെ സംബന്ധിച്ച ശ്രീമതി കൃഷ്ണകുമാരി എസ് നൽകിയ അപേക്ഷയും ഇതിനോടൊപ്പം ഉള്ളടക്കം ചെയ്തിരിക്കുന്നു . ശ്രീമതി കൃഷ്ണകുമാരി എസ് ഇതുവരെ ഒന്നിടവിട്ട മാസങ്ങളിലാണ് ലേഡി പ്യൂൺ ആയി ജോലി ചെയ്തിരുന്നത് . ശ്രീമതി ലീന പി ക്കു ടേവയസ്സ് തികഞ്ഞ സാഹചര്യത്തിൽ അവർ വിരമിച്ചു. അതിനാൽ ശ്രീമതി കൃഷ്ണകുമാരി എസ് നെ തുടർച്ചയായി തുടർച്ചയായി എല്ലാ മാസവും ദിവസ വേതനടിസ്ഥാനത്തിൽ(645/ പ്രതിദിന വേതനം) ജോലി ചെയ്യാനുള്ള അനുമതി നൽകുന്നതിനായി അപേക്ഷിച്ചിരിക്കുന്നു

കരാറടിസ്ഥാനത്തിൽ 89 ദിവസത്തേക്ക് നിയമിക്കുന്നത് സംബന്ധിച്ച തുടർ നടപടികൾക്കായി സിൻഡിക്കേറ്റിന്റെ സ്ഥിരം സമിതിയായ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്ട്രക്ഷൻസിൽ വയ്ക്കാൻ ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലർ ഉത്തരവായിരിക്കുന്നു. ആയതിനാൽ ബഹു വൈസ് ചാൻസലറുടെ

ഉത്തരവിൻ പ്രകാരം കെ യു സി ടി ഇ കൊല്ലം ലേഡിപുണ്യൻ തസ്തികയിൽ ശ്രീമതി കൃഷ്ണകുമാരി എസ് നു തുടർച്ചയായി എല്ലാ മാസവും ജോലി ചെയ്യാൻ അനുവദിക്കുന്നത് സംബന്ധിച്ച വിഷയവും, ഈ തസ്തികയിലുള്ള വരെ കരാറടിസ്ഥാനത്തിൽ 89 ദിവസത്തേക്ക് നിയമിക്കുന്നത് സംബന്ധിച്ച വിഷയവും സ്റ്റാന്റിംഗ് കമ്മിറ്റി ഓഫ് ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിട്യൂഷൻസിന്റെ പരിഗണനക്കും ശുപാർശക്കുമായി സമർപ്പിക്കുന്നു.

Recommendations:

The Committee considered the matter and recommended to approve the request of Smt. Krishna Kumari S., Lady Peon, KUCTE Kollam.

The Committee further recommended to report similar vacancies.

(Ad. A VII (A) Section)

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.23 *KUCTEs — Clarification on the period up to which Principals and Asst. Professors oncontract basis are to be engaged on attainment of 62 years - reg.*

The syndicate held on 20.06.2019 vide item no. 11.38 resolved to agree in principle to consider persons with age upto 62 years for engagement as Principals/teachers in various University Institutions like UITs/UIMs/KUCTEs/UCE. Further resolved to agree in principle to consider persons with age upto 65 years for engagement as non-teaching staff including Sweepers and Cleaners in various University Institutions like UITs/ UIMs/ KUCTEs / UCE. And also resolved to allow the Principals/ Teachers in various University Institutions like UITs/UIMs/KUCTEs/UCE to continue for the current academic year eventhough their age is above 62 years.

Based on the above resolution,U.O No. AdA VII(A)/DOMTEC-Age limit/2019 dated 09.10.2019 was issued limiting the age of Teaching and Non- teaching staff in various institutions under the purview of Directorate of Management, Technology & Teacher Education (University Institutes of Management/University Institutes of Technology/ Kerala University Centres of Teacher Education / University College of Engineering) and to continue the service of Principals/ Teaching Faculties for the current academic year eventhough their age is above 62 years, based on the Syndicate resolutions referred to above.

It may be noted that as per the Kerala University First Ordinances 1978, the academic year ends on 31st of May. Eventhough the Principals and Assistant Professors are being permitted to continue till the end of the current academic year, the date from which they are to be relieved needs to be specified. Going by the aforementioned ordinance, they are to be relieved w.e.f.31.05.2020 A N. When the remarks of DR Academic section was sought, it is informed that the application of extended service up to last day of the academic year has to be put up for decision of the appropriate policy making body.

As per the orders of the Vice-Chancellor, the matter regarding fixing of date, month and year of retirement of Assistant professors and Principals of various institutions under the purview of DOMTEC is placed before the standing committee of the Syndicate on Departments & Other Institutions for consideration and appropriate recommendation.

Recommendations:

The Committee considered the matter and recommended that the Assistant professors and Principals of various institutions under the purview of DOMTEC, who complete the age of 62 years during the course of an academic year shall be permitted to continue their contract till May 31.

(Ad. A VII (A) Section)

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved by changing the contract period to March, 31.

Considering the situation of lockdown due to the outbreak spread of Novel Corona Virus (Covid-19) the Syndicate **FURTHER RESOLVED** that the Assistant Professors and Principals of various institutions under the purview of DOMTEC, who complete the age of 62 years be permitted to continue their contract till 30th April, 2020.

Item No. 10.189.24 ***Construction to be done in various KUCTEs inorder to satisfy NCTE stipulation -reg.***

All KUCTEs are functioning as per NCTE regulation. NCTE insisted a minimum of 1500 m² built up area for an intake of 50 students for conducting B.Ed course.

1. KUCTE Kariavattom is short of 316 m² in built-up area. There is option for construction of second floor to the building already constructed at KUCTE, Kariavattom. The request has already been forwarded to Ad.B I section and it is learnt that the section sought estimate from University Engineering unit for the above construction but the same is not received.

A retaining wall is also an essential requirement of the college as the soil near the backside of new building got eroded during flood. The request for the same is also forwarded to Ad.B.I section

2. KUCTE Kunnam also need maintenance work.

The Principal, KUCTE Kunnam has informed that the vacant building of Kunnam, Govt. H.S.S and 54.11 cent is included in the lease agreement executed in November 15, 2003. In addition to that as per the decision of Alappuzha District Panchayath meeting held on 10.06.2009, they have decided to hand over 46 cents which is situated near to the above property to KUCTE Kunnam for its functioning. It is also instructed that above land cannot be modified without the consent of District Panchayath. The Principal has forwarded the copy of lease agreement also.

The Ad. B I section has requested to forward copy of lease agreement and the same is forwarded to that section.

3. KUCTE Kumarapuram needs maintenance work.

In KUCTE, Kumarapuram, the Principal has requested for plastering some portion of the wall, flooring the front yard, installing taps for hand washing, fencing the campus and painting the college building.

All these requests were already forwarded to Ad.B I section. NCTE directed to upload details of built-up area and other details of the 10 KUCTEs before 31.12.2019 in their website and the details are uploaded within time. It may be noted that the visit of NCTE is expected soon.

A letter had already been forwarded to NCTE on 12.05.2016 that the built up area of the KUCTE Kariavattom is only 1184.19 sq. m as against the requirement of 1500 sq.m. and the provision for constructing second floor to the existing building of KUCTE Kariavattom has been laid and would soon be taken to do the work. Orders may be urgently given to the University Engineering unit to speed up the procedures for construction at KUCTE Kariavattom, Kunnam and Kumarapuram so that atleast the minimum requirement of NCTE can be met.

As per orders of the Vice Chancellor, the matter regarding construction to be done in various KUCTEs inorder to satisfy NCTE stipulation is placed before the Standing Committee of the Syndicate on Departments & Other Institutions for consideration and appropriate recommendation.

Recommendations:

The Committee considered the matter and recommended to refer the matter before the combined meeting of the Standing Committees of Planning & Development and Departments & Other Institutions of the University.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved by including the Standing Committee of the Syndicate on Finance.

Item No. 10.189.25 Purchase and distribution of computers and UPS to KUCTEs – reg.

The proposal to purchase 35 computer systems and 35 UPS for KUCTEs had already been forwarded to Ad.B.IV (CP) section and it is learnt that the process of purchase is in the final stage. In the proposal forwarded, the distribution of computers was as detailed below.

Name of KUCTEs	No. of computers	No. of UPS
Kayamkulam	10	10
Kulakkada	6	6
Kariavattom	8	8
Nedumangadu	5	5
Anchal	3	3
Kollam	3	3
Total	35 computers	35 UPS

But the Principals of the KUCTEs at Kumarapuram, Kollam and Anchal have informed that they have enough computers for conducting online examination purchased from MP/MLA funds/special scheme allotted by Shri. K. Raju, Hon'ble Minister.

Hence the computers and UPS earmarked for KUCTE Kollam and Anchal be redistributed to the remaining KUCTEs. Thus the distribution of computers to various KUCTEs be modified as follows.

Name of KUCTEs	No. of Computers	No. of UPS
Kayamkulam	11	11
Kulakkada	7	7
Kariavattom	10	10
Nedumangadu	7	7
Total	35 No.s	35 No.s

As per orders of the Vice Chancellor, the matter regarding modification in the distribution of computers and UPS to KUCTEs as detailed above is placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration and appropriate recommendation.

Recommendations:

The Committee considered the matter and recommended to approved the modified distribution of computers to various KUCTEs.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.26 University Institute of Technology – Bharanikav Regional Centre – Appointment of Smt. Soumya S., as Guest Faculty in Mathematics w.e.f 20.12.2018 – reg.

Ref: Item No. 06.64.05 - Minutes of the meeting of the Syndicate held on 22.11.2019.

The University Institute of Technology, Bharanikav was started in 08.08.2018 and vide letter no. Ad A VII.2.844/2018 dated 13.08.2017 the Principal, UIT Bharanikav, has been informed that sanction has been accorded by the Vice – Chancellor to the Principals – in – charge of the new UIT, Regional Centers being authorized to engage Guest Lecturers other than those for Business Management from eligible candidates (possessing required qualification, minimum marks etc) locally after conducting an interview, in order to overcome the exigency and also for the smooth functioning of the centre.

Accordingly, the Principal, completed all the Procedures for the appointment of Guest Lecturer in Mathematics including publishing the vacancy in the newspaper, conducting the interview on 15.12.2018 and generation of rank list and the documents are submitted to the University before the appointment of Guest Lecturer in mathematics on 20.12.2018.

The Principal, University Institute of Technology, Bharanikav Regional Centre has requested to appoint Smt. Soumya M.S., as Guest Lecturer in Mathematics w.e.f 20.12.2018 and vide letter dated 20.05.2019 has informed that all the documents were already submitted to University but is missing and that he was unaware of the matter regarding obtaining prior sanction for including in the panel of Guest Lecturers at UIT centers at the time of appointment of the concerned teacher and the institution has started functioning only in August 2018 and there was urgency to appoint a Guest Lecturer to handle Business Mathematics.

The Syndicate in its meeting held on 08.08.2019 has decided to hear the Principal, UIT Bharanikav Regional Centre and in its meeting held on 22.11.2019 has resolved the recommendations of the Standing Committee on Departments and Other Institutions of the University that due to the inconvenience to attend the hearing reported by the Principal and so it was postponed and to refer the matter to the next meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University for hearing the Principal.

Hence, as per the orders of the Hon'ble Vice – Chancellor, the hearing of the Principal, University Institute of Technology, Bharanikav Regional Centre on the matter regarding the appointment of Smt. Soumya M.S., as Guest Lecturer in Mathematics w.e.f 20.12.2018 without obtaining prior sanction is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

Recommendations:

The Committee heard the Principal, UIT Regional Centre, Bharanickavu and recommended to ratify the action taken by him and to include Smt. Soumya M. S. in the panel of Guest Lecturers in Mathematics at the Centre w.e.f 20.12.2018.

(Ad. A VII(A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.27 Appointment of Guest Faculty in Psychology – Smt. Divya Sree R - UIT Mannancherry Regional Centre – reg.

The Principal, UIT Mannancherry Regional Centre has informed that Smt. Divyasree was appointed as Guest Lecturer in Psychology w.e.f 01.07.2019 as per the interview held on 28.03.2019 to handle the classes of B.Com Tourism and Travel Management and remuneration is given from PTA Fund as University has not given sanction to Smt. Divya Sree, as Guest Lecturer in Psychology as she failed to produce Eligibility Certificate.

The Principal, UIT Mannancherry Regional Centre has requested to appoint Smt. Divya Sree as Guest Lecturer in Psychology and forwarded the biodata for the same, vide letter no. Uitmncri133/2019-20 dated 31.12.2019.

The details are as follows:

Sl. No.	Name and address of the Guest Lecturer	Qualification	Remarks
1.	Divyasree R Thiyil House Varanam PO Puthanangadi Cherthala - 688555	1. M.A Sociology – II Class – University of Kerala – 51.27 % 2. M.Sc Psychology – Bharathiyar University – II Class – 55.3%	1. 55% of marks is required for the selection of Guest Lecturer. 2. M.Sc Psychology at Bharathiyar University was not approved by the University of Kerala.

Please note the following:

1. The Principal of UITs have already been informed that prior sanction should be obtained in future while engaging Guest Lecturers, who are not included in the approved panel and further instructed that a list of Guest Lecturers in each subject at the centre may be forwarded by the month of April every year so as to prepare an approved panel of Guest Lecturer for the ensuing academic year, vide letter no. Ad AVII.2.4549/2009 dated 28.01.2019.

2. The Principal, UIT Mannancherry Regional Centre has forwarded a list of Guest Lecturers with their biodata and certificates, along with the biodata of Smt. Divyasree R, to be included in the panel of Guest Lecturer in Psychology as she holds MSc Applied Psychology – II class – 55.3% from Bhrathiyar University, vide letter no. Uitmncri77/2018-19 dated 10.04.2019.

But the University has not given sanction to include Smt. Divyasree as Guest Lecturer in psychology as she failed to produce the Eligibility Certificate. Orders are issued accordingly vide UO No. Ad AVII(A).1.9362/2017 dated 13.06.2019. (except Smt. Divya Sree R)

3. The Principal, UIT Manancherry has appointed Smt. Divyasree as Guest Lecturer in Psychology w.e.f 01.07.2019 and paid from PTA.

The Pro – Vice – Chancellor has ordered to sought explanation from the Principal, the following for the first instance and place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Q: 1. Why permission was not requested for appointment before interview was held.?

Ans: Interview was held as per directions from the University.

Q. 2. Why a candidate without required qualification was appointed.?

Ans: As Smt. Divya Sree holds M.Sc Psychology with above 55 % of marks, she is eligible to attend the Interview.

Q. 3. How can the Principal disburse remuneration to a teacher who do not possess required qualification without prior permission from the University.?

Ans: Remuneration was paid from PTA fund as per the instructions from PTA.

Accordingly, the matter regarding the appointment of the Guest faculty in Psychology, Smt. Divya Sree R, UIT Mannancherry is placed before the Standing Committee on Department and Other Institutions of the University for consideration and appropriate recommendation.

Recommendations:

The Committee considered the matter and recommended to hear the Principal, UIT Regional Centre, Mannancherry regarding the appointment of Smt. Divyasree R. as Guest Lecturer in Psychology who doesn't possess the required qualification

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED to terminate the appointment of Smt. Divyasree R. as Guest Lecturer in Psychology, UIT Regional Centre, Mannancherry.

FURTHER RESOLVED to hear the Principal, UIT Regional Centre, Mannancherry by the Standing Committee on Department and Other Institutions of the University.

Item No. 10.189.28 KUCTE- Kariavattom- Request for the post of Library Assistant – reg.

As per the letter No. KUCTE/KVTM/2020 dated 10.01.2020 of the Principal, KUCTE, Kariavattom the post of Library Asststant was vacant since 10.01.2020. The Principal has informed that Smt. Neethu Rani S G was working as library assistant at KUCTE, Kariavattom on daily wage basis and now she is selected for appointment as Library Assistant on contract basis at the University office of Kerala and is directed to report on or before 15th January 2020 and has requested to take necessary action to fill the vacancy at KUCTE, Kariavattom either on contract basis or on daily wages.

The Principal has informed that KUCTE, Kariavattom does not have an office assistant or clerk or DTP operator. Smt. NeethuRani S G has been helping the DTP work during the NCTE performance appraisal work and got experience in office work and suggested that if possible, Smt. Neethu Rani S.G may be appointed as Library Assistant on contract basis at KUCTE, Kariavattom.

It may be noted that Library Assistant are engaged in KUCTEs on daily wage basis and they are being paid a remuneration of Rs.740/- per day subject to a maximum permissible amount of Rs. 19,980/-

As per Orders of the Vice-Chancellor, the matter regarding the appointment of Library Assistant in KUCTE, Kariavattom is placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration and appropriate recommendation.

Recommendations:

The Committee considered the item and recommended to issue a single notification for the post of Library Assistants for UIMs and KUCTEs.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.29 ***University Institute of Technology – Collection of tuition fees from the students who discontinue the course after the closing of admission procedure – reg.***

Ref: Item No. 10.58 Additional item .05 - Minutes of the meeting of the Syndicate held on 12.06.2019.

It may be noted that some students discontinue their studies after the closing date of admission procedure at various University Institutes of Technology and demanding their TC without the payment of Semester fees. And also some students were absent in class after the completion of first semester and demanding their TC on fifth or sixth semester.

The issue of TC and other certificates to the students who discontinue their studies after the date of closure of admission at UIT Regional centres is not mentioned in the prospectus or there is no uniform guidelines yet.

In the Syndicate minutes dated 12.06.2019, it was resolved that fee collection and refund should be as per UGC norms. But in UGC norms, the various options for refund of fee is detailed and it is specified that taking the certificates into institutional custody under any circumstance or pretext is strictly prohibited and Higher Educational Institutions shall physically verify the originals at the time of admission of the student in his/her presence and return them immediately after satisfying themselves about their authenticity and to keep self attested copies of certificates. But it can be done only after getting fee in advance. Otherwise it leads to huge monetary loss to the University and loss of chance of another student to study the course.

A similar case in KUCTE, sanction has been accorded by the vice – chancellor to collect the balance fees from the candidate who discontinued the course after the date of closure of admission, before the issuance of TC and return of certificates and other documents, vide UO no. Ac.G/13950/2018 dated 03.03.2018. (Minutes of the meeting of the Syndicate held on 06.02.2018 vide Item No. 32.35.03).

Hence, the file submitted for orders of the Hon'ble Vice – Chancellor with regard to the uniform rule in collection of tuition fees from the students who discontinue the course after the closing of admission procedures in UITs. (whether tuition fees will be collected to the semester to which the student studied or upto the semester to which the student demands TC or entire tuition fees will be collected).

The Hon'ble Vice – Chancellor has ordered to place the file before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Hence, as per the orders of the Hon'ble Vice – Chancellor, the matter regarding the uniform guidelines for the collection of tuition fees from the students who discontinue their studies after the date of closure of admission at UIT Regional centres is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

Recommendations:

The Committee considered the matter and recommended to refer the matter to the Syndicate.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED to collect the tuition fees as per the UGC criteria.

Item No. 10.189.30 UCE, Kvtm Approval of panel of Visiting Faculty in English on hourly basis reg:-

The Syndicate at its meeting held on 30.10.2019 vide item No.05.43 additional item No:1 resolved to notify the post of Visiting Faculty in English, UCE on hourly basis @Rs 750/- (Rupees Seven Hundred and Fifty only), subject to a maximum of Rs 15000/- per month.

Accordingly a walk in interview was conducted for the selection of Visiting Faculty in English on hourly basis by the Principal UCE, Kvtm in the presence of an external subject expert Prof.K.G Radhakrishnan. Two candidates were interviewed and a panel was prepared including two candidates.

Now the Principal, UCE has forwarded the minutes of the meeting for the selection of Visiting Faculty on hourly basis in English held on 18.12.2019 duly signed by the committee members and the rank list of two candidates alongwith copies of all relevant documents and has requested to approve the panel. Vide U.O No Ad.C.1.VP/10388/2017 dated 11.04.2017 the remuneration of Visiting Faculty in the University College of Engineering, Kariavattom was enhanced to Rs 1000/- (Rupees Thousand only) per hour, subject to a maximum of Rs 15,000/- (Rupees Fifteen Thousand only) per month. Salary is now being disbursed for the Visiting Faculties in compliance with this order. But the Syndicate at its meeting held on 30.10.2019 resolved to reduce the salary from Rs.1000/-(Rupees Thousand only) to Rs.750/- (Rupees Seven Hundred and Fifty only) for the visiting faculty in English. Hence there is a disparity in remuneration among different subjects.

As per the orders of the Vice- Chancellor the panel is placed before the the Standing Committee of the Syndicate on Departments and Other Institutions of the University for approval.

Recommendations:

The Committee considered the matter and recommended to refer the matter to the Syndicate.

(Ad. C Section)

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No. 10.189.31 UIM, Adoor - Renewal of Rent Agreement – reg.

The Principal UIM, Adoor has forwarded the draft agreement for renewal of rent received from Sri K M Raju, the owner of the building which houses UIM, Adoor. The owner also requested for a hike in rent but the Finance section has objected the hike as per rules and endorsed the payment of rent in the existing rate of Rs 65,340/- +18% GST per month; subject to administrative sanction and execution of rent agreement .

Sri. K.M.Raju had pledged the building where UIM is functioning and the property in which the building is situated as security to Kerala Financial Corporation and now the Kerala Financial Corporation has informed that this building will be taken over by the them as the owner has defaulted in loan repayment. As the initial step, they took over the Emson Auditorium which is the part of this unit and for further steps they have informed that the Head of the institution functioning in this building should be present in the KFC office with original rent agreement within 7 days from the date of receipt of notice failing which legal proceedings will be initiated including eviction. Hence a legal opinion was obtained from the Legal Advisor and he opined that KFC can attach the property and it can be sold in public auction without affecting the lease agreement with the University. Till the completion of the auction sale, University is legally bound to pay the rent as well as the rent deed with the present owner. As per the demand made by the KFC, an official from the University may be deputed to meet the KFC officials with the original lease deed.

As per orders of Vice Chancellor a the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions for consideration.

Recommendations:

The Committee considered the matter and recommended to proceed the matter as per the legal opinion obtained from the Legal Advisor.

The Committee further recommended that the official to be deputed for meeting with KFC Officials shall be decided by the Syndicate.

(Ad. C Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.32 *UIM, Kundara - Remuneration to guest faculties for the period from February 2019 to June 2019- reg:-*

The work statements in r/o the guest lecturers who had taken classes at UIM, Kundara for the period from February 2019 to June 2019 has been forwarded by the Principal, UIM, Kundara vide letter dated 27.08.2019.

As per the Statement an amount of Rs.1,75,000/- (Rupees One Lakh Seventy Five thousand only) was claimed towards the remuneration payable to the guest lecturers who had taken classes at UIM, Kundara for the period from February 2019 to June 2019 at the rate of Rs.500/- (Rupees Five Hundred only) per hour. When the file was forwarded to finance I section for endorsement they have remarked that the Guest lecturers Dr. Sabari Rajan, Dr J Rajan, Dr N Rajendran, Sri Ashok Kumar and Adv.Prasobha.P S whose remuneration claimed were not included in the new approved panel of guest lecturers issued vide U.O no Ad B III/1/8401/2016 on 23/03/2019 for conducting classes for MBA (2018-19 onwards) . Hence the engagement of above faculties for conducting classes at UIM after the date of issuance of above order is not admissible . Hence the action taken by the Principal to engage these faculties who are not included in the new panel may be ratified, after obtaining clarification from him, for admitting their remuneration from April 2019 onwards.

Accordingly the Principal, UIM, Kundara has furnished clarification that Dr. J Rajan, Dr.N Rajendran, Dr Sabari Rajan, Adv Prasobha P S and Sri.Ashok Kumar were included in the previous panel of Guest Lecturers and Dr J Rajan is still in the new panel of IMK. It is also be noted that the order pertaining to the panel of Guest Faculties dated 23.03.2019 was actually received through email on 05.05.2019 only. The print of email has been produced. The above guest lecturers were engaged before the date of receipt of the new panel. Hence he has requested that his action may be ratified and sanction may be accorded for the payment of remuneration to them.

As per orders of Vice Chancellor the matter is placed before the standing Committee of the Syndicate on Departments and other Institutions for consideration.

Recommendations:

The Committee considered the matter and recommended to ratify the action taken by the Principal, UIM Kundara and to release the remuneration due to the Guest Lecturers and to include Dr. J Rajan, Dr.N Rajendran, Dr Sabari Rajan, Adv Prasobha P S and Sri.Ashok Kumar in the Panel after verification of their bio-data by the Director, IMK.

The Committee further recommended to warn the then Principal strictly.

(Ad. C Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.33 *UIM, Alappuzha – remuneration to guest faculties for the period from September 2019 to June 2019 - reg*

The work statements in r/o the guest lecturers who had taken classes at UIM, Alappuzha for the period from September 2018 to June 2019 has been forwarded by the Principal, UIM, Alappuzha vide letters dated 11.10.2019.

As per the Statement, an amount of Rs.2,25,000/- (Rupees Lakh Twenty Five thousand only) was claimed towards the remuneration payable to the guest lecturers who had taken classes at UIM, Alappuzha for the period from September 2018 to June 2019 at the rate of Rs.500/- (Rupees Five Hundred only) per hour, maximum limited to Rs.18,000/-per month. When the file was forwarded to Finance I section for endorsement they have remarked to obtain clarification from the Principal, UIM, Alappuzha regarding the classes taken by the Guest Lecturers on holidays and on the date of election. It was also opined that the remuneration claimed by Dr Rajan who is not included in the new panel of guest lecturers issued vide U O no.Ad B III/1/8401/2016 dated 23.03.2019, after April 2019 can be admitted only after ratifying the action taken by the Principal, UIM, Alappuzha for engaging the guest lecturers without prior sanction and the remuneration of Mrs Tess Mathew for the months of September 2018, May 2019 and June 2019 and Mr. Titus T C for May 2019 may be limited to Rs. 18,000/-.

Accordingly the Principal, UIM, Alappuzha certified that Mrs. Tess Mathew worked on 6 November, 2018 (Deepavali) and 5 June, 2019 (Eid ul Fithr) and Mr. Titus T C worked on 31 March 2019, 2, 16 and 23 June 2019 (Sundays). The Principal also stated that Mr.Titus T C had mistakenly signed on 22.04.2019 and 23.04.2019 instead of 24.04.2019 and 25.04.2019 days in which he actually worked. The Principal also reported that Dr. J Rajan engaged classes from February 2019 onwards and the new panel of guest lecturers did not come into force during this period. His name was there in the previous panel of guest lecturers. He continued to teach the subject "Supply chain and Mangement" which could not be taught by other available teachers.

When the file was put up for the approval of the certification and clarification submitted by the Principal the Pro-Vice Chancellor ordered to place the matter before the Standing Committee of the Syndicate on Departments and other institutions.

As per the orders of the Vice Chancellor the matter is placed before the the Standing Committee of the Syndicate on Departments and other institutions for consideration.

Recommendations:

The Committee considered the matter and recommended to ratify the action taken by the Principal, UIM Kundara and to release the remuneration due to the Guest Lecturers.

The Committee further recommended to warn the Principal strictly.

(Ad. C Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.34 IMK Kollam- Request for adjustment of tuition fees – reg.

Smt. Sahila S.J. MBA Student at UIM, Kollam (2018-2020 batch) remitted the requisite tuition fee of Rs. 25,000/- each for the first two semesters, but discontinued her studies during the second semester due to health related problems. Subsequently she obtained readmission to second semester with the next batch (2019-2021). Meanwhile the tuition fee has been increased from Rs.25,000/- to 26,000/-. Now the candidate has requested to consider the already remitted Second semester tuition fee (remitted for 2018-2019 period) for the readmitted Second semester (2019-2020) and allow her to remit only the balance amount of Rs.1000/- only. Cases of similar nature were referred to the Syndicate in the past. Since the resultant process may take time the Principal, UIM, Kollam has been informed to permit the student to attend the classes until a final decision is taken.

As per the orders of the Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions for consideration.

Recommendations:

The Committee considered the matter and recommended to reject the request of Smt. Sahila.S.J., MBA Student at UIM, Kollam (2018-2020 batch)

(Ad.C Section)

Resolution of the Syndicate

RESOLVED to consider the tuition fee (remitted for 2018-2019 period) of Smt. Sahila S.J. MBA Student at UIM, Kollam for the readmitted Second Semester (2019-2020 batch) after deducting the 20% as administration fees.

Item No. 10.189.35 UCE Kvtm -seeking clarification regarding the renewal of Principal on contract basis reg:-

Vide U.O No.420/2019/UOK dated 20.08.2019 Smt. Samitha Z.A was engaged as Principal on contract basis in UCE, Kvtm for a period of six months or until the new Principal takes charge w.e.f 05.03.2019 @ Rs 90,000/- (Rupees Ninety Thousand only) per month as remuneration.

The Syndicate at its meeting held on 25.05.2019 vide item NO 09.38.06 resolved to renew the contract of the Principal ,UCE Kvtm for a period of six months or until the new Principal assumes charge. Further resolved to invite a fresh notification for the selection of Principal on contract basis in UCE and the Vice Chancellor granted administrative sanction to implement the above mentioned resolution. Accordingly a U.O No. 420/2019/UOK dated 20.08.2019 for the renewal of contract of Principal was issued and a notification No.Ad.C.3.UCE-PPL/2019 dated 24.08.2019 was issued inviting applications for the post of Principal. As per the notification mentioned above six application were recieved and the selection committee interviewed three candidates who appeared for the interview. The committee rejected all the three candidates stating specific reasons and also recommended to re-advertise the post at the earliest. Accordingly a re-notification No Ad.C.2/UCE-PPL/2020 dated 07.01.2020 for the post of principal was invited . The last date for receipt of application is 30.01.2020.

The Syndicate at its meeting held on 08.08.2019 resolved to reduce the remuneration of Principal on contract basis in UCE Kvtm to Rs 60,000/-(Rupees Sixty Thousand) per month from Rs 90000/- (Rupees Ninety Thousand only).

The Finance Section while endorsing the enhancement of remuneration of teaching and non teaching staff of UCE ,Kariavattom has remarked that a clarification is necessary as to whether the reduction in remuneration of Principal is applicable to incumbent holding the post of Principal, as on the date of the Syndicate decision or for fresh appointment only.

In this circumstances it is to be decided whether the contract of Smt Samitha Z.A Principal on contract basis in UCE may be renewed w.e.f 06.02.2020 after giving a mandatory break on 05.02.2020 @ Rs 60,000/- per month as remuneration for a further period of eleven months or until the new Principal takes charge (Considering the period of engagment of contract appointment to be limited to eleven months w.e.f 01.07.2019 , the present contract period of Principal in UCE is to be completed on 04.02.2020.)

As per the orders of the Vice Chancellor the matter is placed before the Standing Committee for consideration and recommendation.

Recommendations:

The Committee considered the matter and recommended to refer the matter to the Syndicate.

(Ad. C Section)

Resolution of the Syndicate

RESOLVED to renew the contract of Smt Samitha Z.A, Principal, UCE w.e.f 06.02.2020 after giving a mandatory break on 05.02.2020 @ Rs 60,000/- per month as remuneration until the new Principal assume charge.

Item No. 10.189.36 University Institutes of Management- Appointment of Library Assistants – reg

A vacancy of Library Assistant on contract basis exists in University Institute of Mangement, Kollam. Now a vacancy has arised in UIM, Punalur also. The Principals, UIM, Kollam and Punalur have requested to appoint Library Assistant on contract basis at earliest. The existing Rank list for the post of Library assitants on contract basis in various University Institutes of Management which came into force on 03.09.2016 has completed 3 years. Hence the ranklist expired on 02.09.2019.

Therefore file was submitted for orders of Vice-Chancellor for issuing a new notification inviting applications for the post of Library assistants on contract basis in various University Institutes of Management. The Vice-Chancellor has ordered to place the matter before the Standing committee of the Syndicate on Departments and other Institutions.

The criteria for applying for the post of Library Assistant is as follows:

Educational Qualification:

Essential:

A degree obtained from the University of Kerala or any other University recognised by the University of Kerala and B.Lisc/ M.Lisc (recognised by the University of Kerala)

Desirable:

“Research, Experience or any other additional qualification”

Age: Not more than 40 years as on 01.01.2019 (Relaxation applicable as per norms)

Remuneration (Consolidated): Rs.17,500/-(Rupees Seventeen thousand and five hundred only per month)

The matter was placed before the Standing committee of the Syndicate on Departments and other Institutions held on 20.12.2019 and the committee recommended to issue notification inviting application for the post of Library Assistants on contract basis at University Institutes of Management and the Syndicate held on 13.01.2020 has approved the above recommendation. The Vice Chancellor has ordered to implement the above Syndicate resolution. When the file was put up for nominating a selection committee for the appointment of Library Assistants in University Institutes of Management, the Vice Chancellor has suggested that recently an interview was conducted for the post of Library Assistants for UITs and the list has been published. Hence to avoid duplication it is to be decided whether the same list can be made applicable for posting Library Assistants at University Institutes of Management also. Based on the interview held on 23.11.2019 a ranklist was prepared and approved by the Vice Chancellor on 04.01.2020 for the appointment of Library Assistants in UITs under the jurisdiction of University of Kerala including 41 candidates from which 6 appointments have been made.

As per orders of Vice Chancellor the matter is placed before Standing Committee of the Syndicate on Departments and other Institutions for consideration.

Recommendations:

The Committee considered the item and recommended to issue a single notification for the post of Library Assistants for UIMs and KUCTEs.

(Ad. C Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.37 UIT Pirappancode-Including Smt.Sameera Ayoob Smt. Vidhupriya & Smt. Reshma L. to the panel of Guest Lecturers-reg.

The Principal, UIT Regional centre Pirappancode has forwarded the details of the following persons to include them in the panel of Guest Lecturers in English at the centre vide letter dated 14/10/2019. The details of proposal are as follows.

Sl.No.	Name & Address	Subject	Qualification
1.	Smt.Sameera Ayoob, Shaji Bhavan, Keezhaikonam, Nellanadu P O, Tvpm 695 606	English	MA (First Class) NET
2.	Vidhupriya Souparnika, Kaval Junction Thangasseri PO, Kollam 691 007	English	MA NET
3.	Reshma L KP-9, 314-C Kunnumpuram Kachani Thiruvananthapuram	English	MA

The Principal vide letter dated 19.06.2019, requested permission to appoint guest lecturers (English) to conduct classes for I year PG and UG. As instructed from this section, after notifying vacancies in the Malayalam Newspaper, Principal conducted interview on 22.06.2019 and forwarded the details of the 5 candidates in the prepared rank list vide letter dated 22.06.2019 and 02.07.2019. Since the procedures were strictly followed by the Principal, vide UO No.Ad.AVII/2019 dated 07.09.2019, the 5 candidates have been included in the panel. Now the Principal vide letter dated 14.10.2019 has informed that Ms.Harishma Hari K resigned duty on 30.09.2019 as she joined for M Phil at Bharathidasan University and therefore there is a vacancy of a guest Lecturer in English. Due to exigency and for the benefit of the student's community, the Principal has appointed Ms.Sameera Ayoob, who is the next eligible candidate in the rank list, to engage classes from 01.10.2019. The Principal has also requested to include two more candidates Smt.Vidhu Priya and Smt. Reshma L (from the rank list) in the panel, in lieu of anticipatory vacancy, if any.

It may be noted that, the Principals of all UITs are directed to obtain prior sanction from the University while engaging Guest Lecturers who are not included in the approved panel, vide letters No.Ad.AVII.1.825/2018 dtd 27.07.2018 & No.Ad.AVII.2.4549/2009 dtd 28.01.2019. As per the orders of the Vice Chancellor the matter of including the above mentioned persons in the panel of Guest Lecturers is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for Consideration.

Recommendations:

The Committee considered the matter and recommended to hear the Principal, UIT Regional Centre Pirappancode.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.38 Granting Leave without Remuneration above the permissible limit – Request of Dr.Shubha S., UIT Regional Centre, Pirappancode - reg.

Dr.Shubha S, Principal, UIT Regional Centre Pirappancode vide letter dated 16.09.2019 has requested to permit her to avail Leave without Remuneration from 18.09.2019 to 28.09.2019 on personal grounds. She had already availed Leave without Remuneration from 17.07.2019 to 29.07.2019 (13 days) and 03.08.2019 to 13.08.2019 (11 days) on the same grounds.

It may be noted that out of 15 permissible LWR, she has availed 13 LWR in the month of July (those were within the permissible limit) and 11 LWR in the month of August (sanctioned by the Registrar on her request). Apart from the 24 days of LWR, she has requested for 11 days LWR from **18.09.2019 to 28.09.2019**. On 14.10.2019, University has received a duty certificate dated 28.09.2019 issued from UPSC, for the period of leave availed in support of her leave request.

As per U.O No Ad AV.2/6174/2013 dated 11.11.2013 teachers on contract are eligible to leave without remuneration of maximum 15 days during the contract of one year. As per the terms and conditions of availing leave of the above U O Clause No.3 continued absence of long duration on genuine grounds like medical treatment shall be granted on the basis of documents in proof.

The Vice Chancellor has ordered to place the matter of granting LWR, above the permissible limit to Dr.Subha S, Principal, UIT Regional Centre Pirappancode before the Standing Committee of the Syndicate on Departments and other Institutions of the University. Accordingly the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for Consideration.

Recommendations:

The Committee considered the matter and recommended to hear the Principal, UIT Regional Centre, Pirappancode.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.39 Including Sri. J S Anantha Krishnan in the panel of Guest Lecturers, UIT Malayinkeezhu - reg:-

The Principal, UIT Malayinkeezhu vide letter dated 10.12.2019 has forwarded a proposal for including Sri. J S Anantha Krishnan in the panel of Guest Lecturers in English at the centre along with his bio- data, copies of certificates and mark lists based on the interview conducted on 07.12.2019 at the centre for the existing vacancy.

She states that, Smt. Archana Ravi S, Guest Lecturer in English resigned on 03.12.2019, according to the instruction from the University, vacancy is advertised in the news paper dated 06.12.2019. She also states that, at present no lecturers to handle the subject, and the semester exams are announced to be held on March 2020.

The details of the proposal are as follows:

Name & Address	Subject	Qualification
J.S Anantha Krishnan Jyithi Nivas, Kottamala, Puthukulangara P.O., TVM, 6955541	English	MA English (First Class) NET

The following points may be noted.

1. The Principal followed all the procedures of selection of guest Lecturers correctly.
2. In the letter dtd 10.12.2019, the Principal has explained the exigent situation.
3. Requested permission to appoint J S Ananthkrishanan as Guest lecturer in English at the center.
4. At present there are no teachers to handle the subject.
5. certificates of J S Ananthkrishanan are verified and found that he is qualified for the post.

The Vice- Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University. Accordingly, the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

Recommendations:

The Committee considered the matter and recommended to include J.S. Anantha Krishnan in the panel of Guest Lecturers in English at UIT Regional Centre, Malayinkeezhu.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.40 UIT Vellarada - Including selected candidates in the panel of Guest Lecturers- reg.

The Principal, UIT Regional Centre, Vellarada has forwarded the details of selected candidates to include them in the panel of guest lecturers in Computer Science, vide letter dated 29/10/2019. The Principal conducted an interview for the selection of guest lecturer in Computer Science and forwarded the selected list to the University for approval. The details of Proposal are as follows:

Sl.No.	Name & Address	Subject	Qualification	w.e.f
1	Smt.Ragi G R Daniel Cottage, Mangadu Thirumala P O,Tvpm	Computer Science	M Sc. Computer Science,(63.29%) NET	04.10.2019
2.	Smt. Anupama Sivan Vineeth Bhavan, Manchavilakam Vellarada P O,Tvm-695505	Computer Science	M Tech. (82.4%)	04.10.2019

3	Smt. Anchu S N Vn Bhavan, Ayaniyarathalakkal veliyamcode P O, Tvpm	Computer Science	ME (82%)	04.10.2019
4	Smt. Sheema S Raj Selvanivas, Undancode, Cheriyakolla P O, Tvpm-695504	Computer Science	MCA (77.3%)	04.10.2019
5	Smt.Liji L Vencode Vadakkinkara, Kunnuvila, Panachamoodu Tvpm-695505	Computer Science	MCA (69.66%)	04.10.2019

On submitting the proposal for approval, the Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions, as the appointments were done before getting the prior sanction from the University.

It may be noted that, the Principals of all UITs were directed (vide letter No.Ad.A VII.2.4549/2009 dtd 28.01.2019) to obtain prior sanction from the University while engaging Guest Lecturers who are not included in the approved panel.

As per the orders of the Vice Chancellor, the matter of including the selected candidates in the panel of Guest Lecturers at UIT Vellarada is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

Recommendations:

The Committee considered the matter and recommended to hear the Principal, UIT Regional Centre, Vellarada.

(Ad. A VII Section)

Resolution of the Syndicate	
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.	

Item No. 10.189.41 *UIT Kanjiramkulam-Including selected candidates in the panel of Guest Lecturers- reg.*

The Principal, UIT Regional Centre, Kanjiramkulam has forwarded the details of selected candidates to include them in the panel of guest lecturers in Computer Science, vide letter dated 01/10/2019 . The Principal conducted an interview on 24/09/2019, for the selection of guest lecturer in Computer Science and forwarded the selected list to the University for approval. The details of proposal are as follows.

Sl. No.	Name & Address	Subject	Qualification
1.	Smt.Jyothi I B Erayapampil veedu, Perumon P O, Perinad, Kollam-691601	Computer Science	MCA (First Class)
2.	Smt.Shaeba C S Babu Nilayam, Nellikkakuzhi, Kanjiramkulam P O, Tvpm-695524	Computer Science	M E (First Class)
2.	Smt.Shahana S Shameem Manzil, Thoppil, Balaramapuram P O, Tvpm-695501	Computer Science	MCA (First Class)
3.	Smt.Nithya V L V L Vihar, Edavattom, Vellimon P O, Kollam-691511	Computer Science	MCA (First Class)
4.	Smt.Ambily Sukumaran Thathwamasy, Bhagavathinada P O Balaramapuram, Tvpm-695501	Computer Science	MSc (First Class)
5.	Smt.Darsana S H Therikkal Veedu, Mukkola P O, Tvpm-695044	Computer Science	M Tech (First Class)

6.	Smt.Smitha Raj R S Smitha Nivas, Pezhuvila Veedu, Vlangamuri, Neyyattinkara P O, Tvm-695121	Computer Science	MSc (First Class)
7.	Smt.Janet Mary, Aiswarya, Pazhayakada, Thirupuram P O, Tvpmm-695133	Computer Science	M Tech (First Class)

It may be noted that, the Principals of all UITs were directed (vide letter No.Ad.A VII.2.4549/2009 dtd 28.01.2019) to obtain prior sanction from the University while engaging Guest Lecturers who are not included in the approved panel. The Principal has appointed Smt.Jyothi.I B, w.e.f 26.09.2019, due to the emergency to engage classes for students.

On submitting the proposal for approval, the Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions, as the appointment was done before getting the prior sanction from the University.

As per the orders of the Vice Chancellor, the matter of including the selected candidates in the panel of Guest Lecturers at UIT Kanjiramkulam is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

Recommendations:

The Committee considered the matter and recommended to include the above mentioned seven candidates (Smt. Jyothi I.B. is to be included w.e.f 26.09.2019) in the Panel of Guest Lecturers in Computer Science, UIT Regional Centre, Kanjiramkulam.

The Committee further recommended to obtain an explanation from the Principal as the appointment was done before getting the prior sanction from the University and recommended to warn the Principal in this regard.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

FURTHER RESOLVED to notify the post of Lecturers in all subjects in various UIT Centres after accessing the workload before the next academic year.

Item No. 10.189.42 Prior sanction for engaging Guest Lecturers in Commerce at UIT Regional Centre, Kollam –reg.

The Principal, UIT Regional Centre, Kollam vide letter dated 03.01.2020 has forwarded a request for prior sanction for engaging Guest Lecturers in Commerce at the centre. He states that, among 6 Guest Lecturers of Commerce department, Smt. Dhanya Raj D B has resigned on 3.01.2020 and thus it becomes very difficult to handle M.Com and B.Com classes and many applied candidates are not willing to join the post due to various reasons. He has, therefore, requested for permission of the University to select a Guest Lecturer after proper notice and an interview before a college level committee consisting of Principal, HOD and PTArepresentatives, in view of the urgency in the context of the University Examination. The Vice Chancellor has ordered to place the matter before the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University. Accordingly, the matter is placed before the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Recommendations:

The Committee considered the matter and recommended to grant permission to the Principal, UIT Regional Centre, Kollam to select a Guest Lecturer in Commerce at the Centre in accordance with the existing procedures for the selection of Guest Lecturers at UIT Regional Centres.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED to grant permission to the Principal, UIT Regional Centre, Kollam to select a Guest Lecturer in Commerce at the Centre in accordance with the existing procedures for the selection of Guest Lecturers at UIT Regional Centres for the time being.

FURTHER RESOLVED that in future appoint the Guest Lecturers only from the approved panel.

Item No. 10.189.43 *UIT Vakkom - Including Guest Lecturer in the panel of English- reg.*

The Principal, UIT Vakkom, vide letter No. UIT/VKM: 199/19 dated 09-10-2019 forwarded a proposal for engaging Smt. Arya Murali, Paniyanvilakam house, Pattathilmukku, Vakkom P. O., TVPM-695308, as Guest Lecturer in English w.e.f. 23-09-2019 in the vacancy of Sri. Nishanth N. B., Guest Lecturer in English who resigned from his service at the Centre w.e.f. 26-08-2019.

The Principal stated that in order to overcome the exigent situation a notification is made on 02-09-2019, inviting part-time Guest Lecturers in English and interview conducted on 06-09-2019. Smt. Arya Murali, the only candidate attended the interview and she was selected. She passed NET examination also.

The bio-data, attested copies of certificates and mark lists are forwarded by the Principal to the University for approval. The details of the proposal are as follows.

Name & Address	Subject	Qualification	w.e.f.
Smt. Arya Murali, Paniyanvilakam house, Pattathilmukku, Vakkom P. O., TVPM-695308	English	M.A. (Second Class- 56.44%), NET	23-09-2019

It may be noted that, the Principals of all UITs are directed to obtain prior sanction from the University while engaging Guest Lecturers who are not included in the approved panel, vide letter No.Ad. A VII.2.4549/2009 dtd 28.01.2019.

On submitting the proposal for approval, the Vice Chancellor has ordered to place the matter of including Smt. Arya Murali in the Panel of Guest Lecturers in English at UIT centre, Vakkom w.e.f. 23-09-2019, before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

The Standing Committee of the Departments and other Institutions of the University held on 13-11-2019 considered the matter and **recommended to hear the Principal, UIT Regional Centre, Vakkom**. The Syndicate at its meeting held on 22-11-2019, vide item no.06.64 (Additional Item:04) resolved to approved the above recommendation and the Vice Chancellor ordered to implement it.

Accordingly, the Principal, UIT Regional Centre, Vakkom is called for hearing for explaining his part in the appointment of Smt. Arya Murali as Guest Lecturers in English at the UIT centre, Vakkom w.e.f. 23-09-2019, without obtaining the prior sanction from the University.

Recommendations:

The Committee heard the Principal, UIT Regional Centre, Vakkom and recommended to ratify the action taken by him and to include Smt. Arya Murali in the Panel of Guest Lecturers in English at the Centre w.e.f. 23.09.2019.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.44 *UIT Thenmala - Including Guest Lecturers in the panel of Commerce- reg.*

The Principal, UIT Thenmala, vide letter No. UIT/TNMLA/No. 10092/2019 dated 23.09.2019, forwarded a proposal for engaging Smt. Anjum Firana A. and Sri. Libin K. Sabu as Guest Lecturers in Commerce w.e.f. 08-08-2019 in the vacancy of Smt. Athira S. and Smt. Ashna S. Azad., Guest Lecturers in Commerce who stopped their service at the Centre, on medical grounds.

The Principal stated that in order to overcome the exigency, an immediate appointment of Guest Lecturer in Commerce was necessitated. Two new Guest Lecturers were selected on the basis

of merit from the applications received in response to the newspaper advertisement. They are Smt. Anjum Firana A. and Sri. Libin K. Sabu.

Copy of the newspaper advertisement, list of Applicants and their bio-data, attested copies of certificates and mark lists of selected candidates are forwarded by the Principal to the University for approval. The details of the proposal are as follows.

Name & Address	Subject	Qualification	w.e.f.
Smt. Anjum Firsana A., Rahima Manzil, Valacode P.O., Punalur, Kollam-691331	Commerce	M.Com (First Class)	08-08-2019
Sri. Libin K. Sabu Kurichippara Veedu, Areplachy P. O., Karavallur, Kollam-691333	Commerce	M.Com (First Class)	

It may be noted that, the Principals of all UITs are directed to obtain prior sanction from the University while engaging Guest Lecturers who are not included in the approved panel, vide letter No.Ad. A VII.2.4549/2009 dtd 28.01.2019.

On submitting the proposal for approval, the Vice Chancellor has ordered to place the matter of including Smt. Anjum Firana A. and Sri. Libin K. Sabu in the Panel of Guest Lecturers in Commerce at UIT centre, Thenmala w.e.f. 08-08-2019, before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

The Standing Committee of the Departments and other Institutions of the University held on 13-11-2019 considered the matter and **recommended to hear the Principal, UIT Regional Centre, Thenmala**. The Syndicate at its meeting held on 22-11-2019, vide item no.06.64 (Additional Item:03) resolved to approve the above recommendation and the Vice Chancellor has ordered to implement it.

Accordingly, the Principal, UIT Regional Centre, Thenmala is called for hearing for explaining his part in the appointments of the Guest lecturers - Smt. Anjum Firana A. and Sri. Libin K. Sabu at the UIT centre, Thenmala w.e.f. 08-08-2019, without obtaining the prior sanction of the University.

Recommendations:

The Committee heard the Principal, UIT Regional Centre, Thenmala and recommended to ratify the action taken by him and to include Smt. Anjum Firana A. and Sri. Libin K. Sabu in the panel of Guest Lecturers at the Centre w.e.f. 08-08-2019.

(Ad. A VII Section)

Resolution of the Syndicate
RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.45 Maternity leave - staff on contract basis at UIT Regional Centre, Thenmala – reg.

The Principal UIT Regional Centre Thenmala has forwarded the maternity leave application received from Smt. Krishna V. N., contract Lecturer in Business Management at this centre. The details of the proposal are as follows.

Name and Designation (U.O. engaging her)	No. of days requested	Leave Period	Present Contract Period
Smt. Krishna V. N., Lecturer in Business Management (U.O.No.Ad.A.VII.2.846/2018 dated 19/09/2018)	181 days	12/11/2018 to 11/05/2019	12/07/2018 to 11/07/2019

The Vice Chancellor ordered to place the matter before the meeting of the Standing Committee of the Syndicate on Departments and other Institutions of the University. Accordingly the matter was placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University held on 07.06.2019 for Consideration. *The Committee considered the*

matter and recommended to hear the Principal, UIT Regional Centre, Thenmala as administrative lapse is identified from the part of the Principal. The Syndicate at its meeting held on 12.06.2019 resolved to approve the above recommendation and the Vice-Chancellor ordered to implement it.

The Standing Committee of the Syndicate on Departments and other Institutions of the University at its meeting held on 20.08.2019 considered the matter and recommended to hear the principal, UIT Regional Centre, Thenmala *in the next meeting of the Standing Committee of the Syndicate on Departments and other Institutions considering the request submitted by the Principal showing his inconvenience to attend the meeting as he is out of station.* The Syndicate at its meeting held on 31.08.2019 resolved to approve the above recommendation and the Vice-Chancellor has ordered to implement it.

Accordingly, the Principal UIT Thenmala is called for hearing for explaining his part regarding the administrative lapse in forwarding the request for maternity leave in respect of Krishna V.N, Lecturer in Business Management on contract at the centre.

The Standing Committee of the Departments and other Institutions of the University held on 13-11-2019 considered the matter, heard the Principal and recommended to **refer the matter of granting maternity leave to the contract staff in the UIT's to Standing Committee of the Syndicate on Finance.** The Syndicate at its meeting held on 22-11-2019, vide item no.06.64 (Additional Item:02) resolved to approve the above recommendation. But the Vice Chancellor has ordered to place the matter before the meeting of **the Standing Committee of the Syndicate on Departments and other Institutions of the University.**

The following points may be noted.

1. Smt. Krishna V N joined duty on 12.7.2018 as Lecturer in Business Management on contract at the UIT center, Thenmala.
2. Her contract period was from 12.7.2018 to 11.07.2019.
3. she was on maternity leave from 12/11/2018 to 11/05/2019.
4. she didn't join duty after her requested ML.
5. she continued the leave without giving any intimations to the University.
6. her contract got expired on 11.7.2019.

As per the orders of the Vice Chancellor, the matter of **granting maternity leave to the contract staff in the UIT's and the matter of rejoining and renewal of the contract of Smt. Krishna V. N.** is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for consideration.

Recommendations:

The Committee considered the matter and recommended to hear Smt. Krishna V. N.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

FURTHER RESOLVED to grant maternity leave to Smt.Krishna V.N, UIT Thenmala for the period from 12/11/2018 to 11/05/2019 .

ALSO RESOLVED not to renew the contract of Smt.Krishna V.N, UIT Thenmala.

Item No. 10.189.46 ***Extension of LWR of Smt.Rini R, Lecturer on contract in Computer Science at UIT Yeroor - reg.***

The Principal, UIT Centre, Yeroor, vide letter dtd 10.01.2020, has forwarded the request of Smt. Rini R, contract lecturer in Computer Science at the centre, for extending her Leave Without Remuneration. The Service of Smt. Rini R has been terminated on 01.11.2019 in connection with her Maternity Leave and is permitted to execute a fresh contract on or before 30.01.2020, vide office order No.Ad A VII. 3. 54147/2019 dtd 18.12.2019. Now, she has requested to extend the LWR upto 29.04.2020, as she has some health issues. She has also attached the medical certificate along with her request. In the light of the above facts, the matter regarding the extension of the LWR of Smt. Rini R, Lecturer on contract at UIT Yeroor is placed before the Standing Committee of the Syndicate on Departments & Other Institutions of the University for consideration.

Recommendations:

The Committee considered the matter and recommended to approve the extension of leave without remuneration in respect of Smt. Rini R., Lecturer in Computer Science on contract at UIT Regional Centre, Yeroor from 30.01.2020 to 29.04.2020.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03.03.2020, be approved.

Item No. 10.189.47 ***Request for Enhancement of Remuneration of the Guest Lecturers (without NET) of UITs --reg.***

The Guest Lecturers (without NET) of UIT Karuvatta in their request have stated that they were working at the centre on hourly basis at the rate of Rupees 400/- per hour. Now vide UO Ad AV.03.6909/2019 dated 16.11.2019 the University reduces their remuneration with an amount of rupees 50/- per hour as detailed below.

Lecturers on contract without NET	Old rate	New rate as per the UO dated 16.11.2019
UG	400	35
PG	500	450

Hence they requested to maintain their present remuneration of Rupees 400/- per hour or to do an enhancement as possible.

It may be noted that, similar requests from UITs such as Tholicode, Charamangalam, Muthukulam, Kallara Kattayikonam and Kanjiramkulam are also received.

The Vice Chancellor has ordered to place the matter of enhancement of Remuneration of the Guest Lecturers (without NET) before the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for Consideration.

Recommendations:

The Committee considered the matter and recommended refer the matter to the Syndicate.

(Ad. A VII Section)

The meeting came to an end at 4.30 p. m.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No.10.190 ***University of Kerala, Department of Philosophy Selection and promotion under CAS and Selection cum Screening Committee of Teachers- Addl. Panel of Experts- Reporting of approval-reg.***

(V.C.'s Section)

As the panel of experts in Philosophy for promotion under CAS and Selection cum Screening Committee of Teachers, which was approved by the Syndicate, did not suffice, an additional panel was obtained from the Dean, Faculty of Social Sciences and was approved and utilized for the Selection Committee meeting for selection of teachers held on 14th and 15th February, 2020 by the Vice Chancellor, due to exigency, subject to reporting to the Syndicate.

The matter is reported to Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction to approve the additional panel of experts in Philosophy for promotion under CAS and Selection cum Screening Committee of Teachers, be noted.

Item No.10.191 **Minutes of the meeting regarding the proposal to be submitted towards the Infrastructure Grants from RUSA- reg.**

(P.L.D)

A meeting regarding the proposal to be submitted towards the infrastructure grants from RUSA was conducted on 11.03.2020 at 2.30 pm at the Department of Optoelectronics.

The minutes of the meeting is placed before the Syndicate for consideration.

Minutes of the meeting regarding the proposal to be submitted towards the Infrastructure Grants from RUSA

Date : 11.03.2020
Time : 2.30 pm
Venue : Department of Optoelectronics

Members present

1. Dr P.P Ajayakumar, Pro Vice Chancellor : Sd/-
2. Dr Gopchandran, HoD, Department of Optoelectronics Member Syndicate : Sd/-
3. Dr.Mini Dejo Kappen, Director, Planning and Development : Sd/-
4. Dr. Sony George, HoD, Department of Chemistry : Sd/-
5. Dr. Hepsy Rosemary, HoD, Department of Tamil : Sd/-
6. Dr. Rejani R S, HoD, Department of ORI &MSSL : Sd/-
7. Sindhu Thulaseedharan, HoD, Department of Law : Sd/-
8. Dr K M Sajad Ibrahim, HoD, Department of Political Sciences : Sd/-
9. Dr D Muhammad Noorul Moobi, HoD, Department of Computer Science : Sd/-
10. Dr Arun A Rauf, Department of Biochemistry : Sd/-
11. Dr G Raju, HoD, Department of Commerce : Sd/-
12. Dr Lalmohan P, HoD, Department of Journalism : Sd/-
13. Dr Sibi K S, HoD, Department of Physics : Sd/-
14. Dr.Achuthsankar S Nair, HoD, Dept.of Computational Biology & Bioinformatics : Sd/-
15. Dr. S Shifa, HoD, Department of Malayalam : Sd/-
16. Dr.S Sankararaman, HoD, Department of Nanoscience & Nanotechnology : Sd/-
17. Dr.Anilkumar Y, HoD, Department of Geology : Sd/-
18. Dr C Satheshkumar, HoD, Department of Statistics : Sd/-
19. Dr Preeta Nayar, HoD, Department of Archaeology : Sd/-
20. Dr A Bijukumar, HoD, Department of Aquatic Biology & Fisheries : Sd/-
21. Dr Jayachandran, HoD, Department of Hindi : Sd/-
22. Dr Thajudeen M S, HoD, Department of Arabic : Sd/-
23. Dr Bindu R L, HoD, Department of Education : Sd/-
24. Dr Anitha V, HoD, Department of Economics : Sd/-
25. Dr E A Siril, Department of Botany : Sd/-

The meeting started at 2.30 pm. After a detailed discussion on procuring equipment required for the various Departments for a total cost of Rs. 4 Crores which has to be included in the proposal towards the infrastructure grant from RUSA, the meeting decided to recommended the purchase of the following:

Department	Name of the equipment	Approximate cost
Department of Computational Biology & Bioinformatics	Establishment of a Drug Discovery Laboratory	20 lakh
Department of Aquatic Biology & Fisheries	Multi focusing Stereo Zoom microscope	40 lakh
Department of Nanoscience & Nanotechnology	MATLAB	40 lakh
Department of Physics	Metal Organic Chemical Vapour Deposition System(MOCVD)+ Accessories	300 lakh (3 Crore)

The meeting came to a close at 3.30 pm.

12.03.2020

**Sd/-
Registrar**

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting regarding the proposal to be submitted towards the infrastructure grants from RUSA held on 11.03.2020, be approved with the following modification:

Department	Name of the equipment	Approximate cost
Department of Computational Biology & Bioinformatics	Establishment of a Drug Discovery Laboratory	20 lakh
Department of Aquatic Biology & Fisheries	Multi focusing Stereo Zoom microscope	40 lakh
Department of Nanoscience & Nanotechnology	MATLAB and Other Softwares	40 lakh
Department of Physics	Metal Organic Chemical Vapour Deposition System (MOCVD)+ Accessories	300 lakh (3 Crore)

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Item No.10.192 ***Y STAR National Science and Technology Summit 2020- Minutes of the meeting to discuss the procedures to be adopted for conducting this Summit – Consideration of-reg.***

(Ac.D)

A preliminary meeting to discuss the procedures to be adopted for conducting Young Science Researcher's Summit was held on 06.01.2020 at the Pro Vice Chancellor's Chamber at .03.00 pm and sanction has been accorded by the Vice-Chancellor, for changing the name of Young Science Researcher's Summit (YSRS) to '**Y-STAR National Science and Technology Summit 2020**' subject to reporting to the Syndicate.

A meeting was conducted on 11.03.2020 at the PVC'S chamber under the chairmanship of Pro-Vice-Chancellor on 04.30 pm to discuss about the conduct of **Y-STAR National Science and Technology Summit 2020**. Due to the out break of Corona fever, the state government has announced to avoid meetings and public gatherings for the time being and close all educational institutions until 31.03.2020. Due to this unforeseen incident, there is a need to change the date of conduct of Y - Star National Science and Technology Summit 2020 scheduled to be held on 6, 7, 8 April 2020 and the committee recommended to change the date of conduct of the international summit Y - Star National Science and Technology Summit 2020 to **25, 26, 27 of June 2020**.

As per the orders of the Vice Chancellor, the minutes of the meeting to discuss the procedures to be adopted for conducting **Y-STAR National Science and Technology Summit 2020'** is placed before the Syndicate for consideration (Minutes appended).

Resolution of the Syndicate

RESOLVED to approve the above recommendations of the meeting to discuss the procedures to be adopted for conducting Y-STAR National Science and Technology Summit 2020', held on 11.03.2020.

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Item No.10.193 ***Annual Report of the University for the year 2019 – Approval of the Draft report – reg.***

(Ac.D)

As per Statute 10(5) in Chapter 6 of the Kerala University First Statutes 1977, the Annual Report of the University shall be prepared by the Syndicate for review on or before the 31st of the January each year and the Senate shall review the same at its annual meeting. Statute 10 (6) stipulates that the Annual Report shall deal with the Calendar year ending the 31st day of December.

An Editorial/ Core Committee was constituted, with the Vice Chancellor as the Chairman, for the preparation of the Annual Report of the University for the calendar year 2019 covering the period from 01.01.2019 to 31.12.2019.

The Editorial/ Core Committee at its meeting held on 05.03.2020 scrutinised the Draft of the Annual Report 2019 and recommended to approve the draft of the Annual Report 2019 and to place the same before the Syndicate for approval. The committee further recommended the following:

1. To include the messages of Pro-Vice Chancellor and Registrar after Introduction from the Vice Chancellor.
2. The section wise division of Contents in Annual Report may be changed by naming distinct units to identify each and every thing mentioned and suggested to change the name of sections detailed as follows:

Section I	–	Authorities and Bodies
Section II	–	Administration and Academic Wings
Section III	–	Departments of Teaching and Research
Section IV	–	Affiliated colleges and Institutions
Section V	–	Research Activities
3. The Departments of teaching and research in Section III may be rearranged based on aplphabetic representation of Schools as in University Diary.
4. List of Vice Chancellors of University in Section I may be changed as Former Vice Chancellors of University and may be placed in the end of the Section I renamed as Authorities and Bodies.
5. The Sub head List of Journals published in the University placed in Section I may be shifted in Section V renamed as Research Activities.
6. District Information Centres in Section II (Administrative & Academic Wing) may be shifted to subhead Other Institutions in Section III (Departments of Teaching and Research)
7. Training colleges in Section IV (Affiliated Colleges & Institutions) may be renamed as Teacher Education Colleges, MBA Colleges as Colleges for Management Studies, MCA Colleges as Colleges for Computer Applications and Hotel Management & Catering Technology Colleges as Colleges for Hotel Management Studies, Fashion Technology as Institute of Fashion Technology.
8. Colleges under direct management of the University may be renamed as Self Financing Institutions/ Colleges under the direct management of the University.
9. To add colour photopages after every section showing the major activities performed in the University Departments & Institutions in trhe year 21019, and to entrust PRO to finalise the same.

The Draft Annual Report of the University pertaining to the calendar year 2019 as approved by the Editorial/Core Committee is placed before the Syndicate for approval. (Draft copy appended.)

Resolution of the Syndicate

RESOLVED to approve the Draft Annual Report of the University pertaining to the calendar year 2019 by modifying the recommendation at Sl. No.8 as ‘Colleges under direct management of the University be renamed as Institutes/ Colleges under the direct Management of the University’.

Item No.10.194 ***PG Entrance Examination 2020 – Request received from Col.M.S. Kumar, Dy Cdr, Pangode Military Station, Thiruvananthapuram for submission of application after the closing date – reg.***

(CSS)

Please see the request received from Col. M.S. Kumar, Dy Cdr, Pangode Military Station, Thiruvananthapuram. Col. M.S. Kumar, who is desirous to study Masters in Communication and Journalism, but could not apply for the programme before the last date (07.03.2020) due to exigencies in service. He requests for one time waiver for late submission of application.

The CSS Academic Committee in its meeting held on 12.03.2020 recommended to place the matter before the Syndicate. Hence the matter is placed before the Syndicate.

MINUTES OF THE MEETING OF CSS ACADEMIC COMMITTEE

Venue	:	Vice-Chancellor’s Chamber
Date & Time	:	12.03.2020, 02.30 pm

Members Present:

1. Prof. V.P. Mahadevan Pillai, Vice-Chancellor (In the Chair)
2. Prof.A.Bijukumar, Vice-Chairman (CSS)

3. Prof.B.S.Jamuna, Dean, Faculty of Arts
4. Prof.R.Jayachandran, Dean, Faculty of Oriental Studies
5. Prof.A.Ganga Prasad, Dean, Faculty of Science
6. Prof.R.B.Binojkumar, Professor and Head, Department of Geology
7. Prof.P.M.Radhamany, Professor, Department of Botany
8. Dr.Aji.S, Assistant Professor, Department of Computer Science
9. Dr.V.Biju, Assistant Professor, Department of Physics

Additional Item permitted by the Chair:

1. Please see the request received from Col.M.S. Kumar, Dy Cdr, Pangode Military Station, Thiruvananthapuram. Col. M.S Kumar, who is desirous to study Masters in Communication and Journalism but could not apply for the programme before the last date (07.03.2020) due to exigencies in service. He requests for one time waiver for late submission of application. The matter is placed before the CSS Academic Committee for necessary recommendations.

Decision Taken: Owing to the emergency regarding the matter, the CSS Academic Committee recommended to place the matter before the next meeting of the Syndicate on 13.03.2020.

Sd/-
Vice-Chairman, CSS

Sd/-
Chairman, CSS (Vice-Chancellor)

Resolution of the Syndicate

RESOLVED to extend the date of online submission application for PG Entrance Examination 2020 upto 20.03.2020.

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Item No.10.195 Proposal for designing a website for CSS.-Consideration of- reg.

(CSS)

AUGGEN21, a research and Development based start up in Department of Computer Science has forwarded a proposal for designing a website for CSS as discussed with Department of Computer Science and Vice Chairman, Credit and Semester System. The firm proposes the project module with Development processes such as initial planning, Wire framing, Mockups, Copy and Graphics, Development, Testing and Development and Optimization with a total pricing of **Rs. 40,000/-**. The total time needed is 80 hrs with terms and conditions. The matter is placed before the CSS Academic Committee for necessary recommendations.

CSS Academic Committee in its meeting held on 13.02.2020 recommended to place the item before the Syndicate. The Vice Chancellor has approved the minutes.

Hence the matter is placed before the Syndicate.

UNIVERSITY OF KERALA

(Re-accredited by NAAC with 'A' Grade)

**OFFICE OF THE CREDIT AND SEMESTER SYSTEM, KARIAVATTOM
MINUTES OF THE MEETING OF CSS ACADEMIC COMMITTEE**

Venue : Vice Chancellor's Chamber
Date & Time : 12.03.2020, 2.30 p.m.

Members Present:

1. Prof. V.P. Mahadevan Pillai (*in the chair*), Vice- Chancellor
2. Prof. A. Biju Kumar, Vice-Chairman (CSS)
3. Prof.B.S. Jamuna, Dean, Faculty of Arts
4. Prof.R.Jayachandran, Dean, Faculty of Oriental studies
5. Prof.A.Ganga Prasad, Dean, Faculty of Science
6. Prof. R.B. Binojkumar, Professor and Head, Dept. of Geology
7. Prof.P.M.Radhamany, Professor, Dept of Botany
8. Dr. Aji S, Assistant Professor, Dept. of Computer Science.
9. Dr. V.Biju, Assistant Professor, Dept. of Physics

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

Item No.04: Proposal for designing a website for CSS.

AUGGEN21, a research and Development based start up in Department of Computer Science has forwarded a proposal for designing a website for CSS as discussed with Department of Computer Science and Vice Chairman, Credit and Semester System. The firm proposes the project module with Development processes such as initial planning, Wire framing, Mockups, Copy and Graphics, Development, Testing and Development and Optimization with a total pricing of **Rs. 40,000/-**. The total time needed is 80 hrs with terms and conditions. The matter is placed before the CSS Academic Committee for necessary recommendations.

Decision Taken:-The CSS Academic Committee recommended to place the item before the Syndicate.

Sd/-Sd/-
Chairman, CSS**Vice Chairman, CSS (Vice Chancellor)**

Resolution of the Syndicate

RESOLVED that the above recommendations of the CSS Academic Committee held on 12.03.2020, be approved.

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Item No.10.196 *New Grading System for PG programmes under CSS - reporting of-
 reg.*

(CSS)

Grading System has been introduced to all PG programmes under CSS with the introduction of regulations for Post Graduate Programmes in the Teaching Departments of University of Kerala (2017).

Complaints regarding the Grading System have been received from PG students of some Departments stating that in the Grading System grade point is fixed in the lower limit of class interval except in the highest class, leading to the reduction in percentage.

The CSS Academic Committee in its meeting held on 15.10.2019 recommended to constitute a subcommittee to study and submit a report in the next CSSAC meeting. The CSS Academic Committee in its meeting held on 30.12.2019 discussed the report submitted by the subcommittee and recommended to implement new grading pattern from 2019 admission onwards. As per the request received from Smt Jaya K to implement the new grading pattern from 2017 admission onwards, the CSS Academic Committee in its meeting held on 03.02.2020 recommended to implement the new grading pattern from 2017 admission onwards subject to reporting to the Syndicate. The Committee also recommended the following while implementing the decision.

1. Results declared for the 17-19 batch PG programmes of all Departments be cancelled.
2. HoDs be requested to resubmit the results in the new grading pattern already approved.
3. HoDs be authorized to collect the Grade Cards, Consolidated Mark sheets, Provisional Certificates and Position Certificates issued to students of 17-19 batch and 18-20 batch and to hand over the same to the CSS.
4. New Grade Cards and Certificates shall be issued as and when the already issued Grade Cards and Certificates are surrendered.

The above recommendations were approved by the Hon'ble Vice Chancellor.

An U.O in this regard was issued (UO. No CSS/New Grading System/13/2020 dated 28.02.2020). The matter along with the U.O is reported to the Syndicate.



UNIVERSITY OF KERALA

(Re-accredited by NAAC with 'A' Grade)

OFFICE OF THE CREDIT AND SEMESTER SYSTEM, KARIAVATTOM
MINUTES OF THE MEETING OF CSS ACADEMIC COMMITTEE

Venue : **Vice Chancellor's Chamber**
Date & Time : **03.02.2020: 4.30 pm**

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

Members Present:

1. Prof. V.P. Mahadevan Pillai (*in the chair*), Vice- Chancellor
2. Prof. P.P. Ajayakumar, Pro- Vice – Chancellor
3. Dr. S. Nazeeb, Member, Syndicate
4. Prof. A. Biju Kumar, Vice-Chairman (CSS)
5. Prof. R. Jayachandran, Dean, Faculty of Oriental studies
6. Prof. A. Ganga Prasad, Dean, Faculty of Science
7. Prof. R.B. Binojkumar, Professor and Head, Dept. of geology
8. Dr. Aji S, Assistant Professor, Dept. of Computer Science
9. Prof. Simon Thattil, Director, IQAC (Special Invitee)

The meeting started at 04.30 pm.

Item No. 1: Request from Smt K Jaya for implementing new grading pattern from 2017 admission onwards.

The CSS Academic Committee in its meeting held on 30.12.2019 decided to implement new grading pattern from 2019 admission onwards. Now, Smt K Jaya has requested to implement the new grading pattern from 2017 admission onwards, quoting that Calicut University has revised B Tech Degree Certificates of all students who got admission as per 2009 admission regulations. It may be noted that implementing new grading pattern from 2017 admission onwards can invite many practical difficulties. As the results of 2017 admission candidates were already published, the results of the candidates need to be revised. As consolidated marklists along with provisional certificates of the candidates were issued many students may have got admitted to M Phil programmes and many of them might have entered for jobs. Cancelling the result may invite many legal complications.

The matter is placed before the CSS Academic Committee for necessary recommendations.

Decision Taken:-The CSS Academic Committee recommended to implement the new grading pattern from 2017 admission onwards subject to reporting to the Syndicate. The Committee also recommended the following while implementing the decision.

1. *Results declared for the 17-19 batch PG programmes of all Departments be cancelled.*
2. *HoDs be requested to resubmit the results in the new grading pattern already approved.*
3. *HoDs be authorized to collect the Grade Cards, Consolidated Mark sheets, Provisional Certificates and Position Certificates issued to students of 17-19 batch and 18-20 batch and to hand over the same to the CSS.*

New Grade Cards and Certificates shall be issued as and when the already issued Grade Cards and Certificates are surrendered.

Sd/-
Vice Chairman, CSS

Sd/-
Chairman, CSS & Vice Chancellor

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

FURTHER RESOLVED to place the matter before the next Academic Council.

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Item No. 10.197 കാണാതായ ബി ടെക് ഡിഗ്രി സെർട്ടിഫിക്കറ്റുകളുമായി ബന്ധപ്പെട്ട ജോയിൻറ് രജിസ്ട്രാർ (എക്സം 1), ഓഫീസ് സൂപ്രണ്ട് ഗീതാ കുമാരി ആർ എന്നിവർ ബഹു. വൈസ് ചാൻസലർ മുമ്പാകെ സമർപ്പിച്ച അപേക്ഷ സംബ :

(EE.II)

ബി ടെക് പരീക്ഷ വിഭാഗത്തിലെ EE II J സെക്ഷനിൽ നിന്നും 09.05.2019 ൽ (സെക്ഷനിൽ സൂക്ഷിച്ചിരിക്കുന്ന ഡിഗ്രി സെർട്ടിഫിക്കറ്റുകൾ കൊപ്പം അയക്കുന്ന സ്റ്റേറ്റ് മെൻ്റ് പകർപ്പിൽ രേഖപ്പെടുത്തിയിരിക്കുന്ന തീയതി) 45 ഡിഗ്രി സെർട്ടിഫിക്കറ്റുകൾ ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ അംഗീകാരത്തിനായി ഉചിത മാർഗ്ഗേണ സമർപ്പിച്ചിരുന്നു. സ്വാഭാവികമായ സമയത്തിനും അപ്പുറം ഡിഗ്രി സെർട്ടിഫിക്കറ്റുകൾ തിരിച്ചെത്താത്തതിനെ തുടർന്ന് സെക്ഷനിൽ സൂക്ഷിച്ചിരിക്കുന്ന ഡിഗ്രി സെർട്ടിഫിക്കറ്റുകൾ

കൊപ്പം അയക്കുന്ന സ്റ്റേറ്റ്‌മെന്റ് പകർപ്പുകൾ പരിശോധിക്കുകയും ഇതേ കാലയളവിൽ സെക്ഷനിൽ നിന്നും അംഗീകാരത്തിനായി പോയ മറ്റ് ഡിഗ്രി സർട്ടിഫിക്കറ്റുകൾ തിരിച്ചെത്തിയതായ ക്ലാസ്സെടു സെക്ഷൻ നടത്തിയ വ്യാപകമായ തിരിച്ചിലിനൊടുവിലും കണ്ടെത്താനാവാത്ത സാഹചര്യത്തിൽ മേലധികാരികളെ ഇക്കാര്യം 26.06.2019 ൽ കുറിപ്പെടുത്തി അറിയിക്കുകയും ചെയ്തു. തുടർന്ന് പരീക്ഷ മേധാവി 01.07.2019 ൽ 45 ഒപ്പിട്ടിട്ടില്ലാത്ത ഡിഗ്രി സർട്ടിഫിക്കറ്റുകൾ കാണാനില്ലെന്ന സർക്കുലർ പുറപ്പെടുവിച്ചു. അത് കൂടാതെ 16.07.2019 ൽ ബഹു. വൈസ് ചാൻസലർ 45 ഡിഗ്രി സർട്ടിഫിക്കറ്റുകൾ കാണാതായത് സംബന്ധിച്ച് ക്രൈം ബ്രാഞ്ച് അന്വേഷണത്തിന് ഉത്തരവിടുകയും ചെയ്തു. തുടർന്ന് പരീക്ഷ വിഭാഗം മേധാവി ചുമതലപ്പെടുത്തിയ അന്വേഷണ സംഘത്തിനും ഡിഗ്രി സർട്ടിഫിക്കറ്റുകൾ കണ്ടെത്താനാകാത്ത സാഹചര്യത്തിൽ 08.08.2019 ലെ ബഹുമാനപ്പെട്ട സിൻഡിക്കേറ്റ് ടി 45 വിദ്യാർത്ഥികൾക്കും പുതിയ ഡിഗ്രി സർട്ടിഫിക്കറ്റുകൾ നൽകാനായി തീരുമാനമെടുക്കുകയും തുടർന്ന് കാണാതായ ഡിഗ്രി സർട്ടിഫിക്കറ്റുകൾ എപ്പോഴെങ്കിലും കണ്ടെത്തുകയാണെങ്കിൽ നശിപ്പിക്കാനും ഉത്തരവിടുകയുണ്ടായി. 29.07.2019 ൽ സംസ്ഥാന പോലീസ് മേധാവിക്ക് നൽകിയ കത്തിന്റെ അടിസ്ഥാനത്തിൽ ക്രൈം ബ്രാഞ്ച് അന്വേഷണം നടന്നു കൊണ്ടിരിക്കുകയാണ്.

ബഹു. വൈസ് ചാൻസലർ മുമ്പാകെ ജോയിന്റ് രജിസ്ട്രാർ എക്സാം I സമർപ്പിച്ച അപേക്ഷ പ്രകാരം ടി 45 വിദ്യാർത്ഥികൾക്കും പുതുതായി സർട്ടിഫിക്കറ്റ് നൽകിയ സാഹചര്യത്തിലും, ഡിഗ്രി സർട്ടിഫിക്കറ്റുകളിൽ ബഹു. വൈസ് ചാൻസലർ ഒപ്പിട്ടിട്ടില്ലാത്തതിനാലും കാണാതായ 45 ഡിഗ്രി സർട്ടിഫിക്കറ്റുകൾ ട്രാൻസിറ്റ് രജിസ്റ്ററിൽ രേഖപ്പെടുത്തിയതിനാൽ ഉത്തരവാദിത്തം ജോയിന്റ് രജിസ്ട്രാറിലേക്ക് മാറിയ അവസ്ഥ ആയതിനാലും ഈ കേസ് അന്വേഷണത്തിന് തുടർ അന്വേഷണം വേണമോയെന്നു പരിശോധിക്കണമെന്നു ആവശ്യപ്പെട്ടിരിക്കുന്നു. ഉത്തരവിലേക്കായ് സമർപ്പിക്കുന്നു

Resolution of the Syndicate
RESOLVED to defer the item, since the Crime Branch Enquiry is progressing.

Item No.10.198 Career related CBCSS UG Courses – unauthorised hike in moderation – revoked – cancellation and withdrawal of Degree/ Qualification – Consideration of- reg.

(ES/Ad.D1)

Consequent to an unauthorized hike in moderation noticed recently in few of the Career Related CBCSS Programmes, which was later identified as to have crept in due to some software error, it was decided to conduct a hearing of the affected candidates and accordingly the hearing was conducted by the Pro-Vice Chancellor, Controller of Examinations and the Director(in-charge) University Computer Centre.

The Syndicate at its meeting held on 21.01.2020 considered the report on hearing placed by the Pro-Vice Chancellor and resolved the following.

- (i) To authorise the Vice Chancellor to initiate steps to cancel the paper of 24 candidates who have been qualified through the unauthorised hike in moderation, to withdraw their degree and to conduct special examination without levying any fees.
- (ii) To cancel the papers of 112 candidates who have been benefitted by the unauthorised hike given in moderation and to conduct a special examination without levying fees with immediate effect and publish the result as early as possible.
- (iii) To resume the tabulation work using the examination software which have been suspended due to the errors in the software in CR/ CBCSS as the errors detected in the source code have been rectified.

The implementation of the above resolution was approved by the Hon'ble Vice Chancellor .

Accordingly procedures for the conduct of special examination have been initiated. Steps are being taken to identify the papers to be re-appeared by the candidates and to set question papers for the same and the fixing of exam centre is also to be examined now.

A legal opinion of the standing counsel has also been sought regarding the legal viability of conducting special examination for the candidates whose degree/qualification are to be withdrawn, before the statutory procedures for the cancellation of Degree/Qualification as envisaged in the Kerala University First Status, 1977 Chapter 31 are fully completed. A reply is now awaited.

A list containing all relevant details viz. name of candidates, candidate code, programme code etc. need to be placed before the Syndicate in the first instance. As per the Kerala University

First Statutes, 1977 if evidence is laid before the Syndicate to show that any person on whom a Degree, title or other distinction has been conferred or to whom a diploma, licence or certificate has been granted by the Senate has been convicted of what in their opinion is an offence involving moral delinquency the Syndicate may propose to the Senate such cancellation and the proposal is to be accepted by not less than two – third of the members present in the Senate and thereafter to be confirmed by the Hon'ble Chancellor for the final cancellation.

It is further noticed that the passed status of one of the candidates who attended the hearing now can be retained as such by re-distributing the eligible grace marks already granted to Semesters 3 and 4 to Semesters 1 and 2, thus reducing the number of cases of Degree/Qualification cancellation to 23 from the earlier figure of 24.

The details of the candidate whose qualification / degree is to be cancelled are as follows.

Sl. No.	Candidate code	Name	Title of Degree	Affected semester/session	Remarks
1	32015952030	MuhammedMohasin N.	B.Sc Computer Science	Sem 1 -Dec 2016	Absent
2	32016895013	Govind G	B.Sc Computer Science	Sem2 -July 2017	Absent
3	19514893006	Anandu.U.K	BBA	Sem 1 -Dec2016	
4	19516893027	Shan.S	BBA	Sem 2 -Aug 2018	Absent (Father appeared)
5	32016958004	Akhila.S.Raj	B.Sc Computer Science	Sem 2 -July 2017	
6	32015806020	Jerin G Johnson	B.Sc Computer Science	Sem 1 -Dec 2016	
7	32016807011	Aysha S	B.Sc Computer Science	Sem 1 -Dec 2016	
8	32016812004	AkashPonnappan	B.Sc Computer Science	Sem 1 -Dec 2016	
9	32016958029	Tojen P Raj	B.Sc Computer Science	Sem 1 -Dec 2016	
10	32015806022	Jesty Jose	B.Sc Computer Science	Sem 2 -July 2017	
11	32016822011	Jayakrishnan U.	B.Sc Computer Science	Sem2 -July 2017	
12	32015803013	BethsonVargheese Philip	B.Sc Computer Science	Sem2 -July 2017	
13	32016893007	AjmalSalim	B.Sc Computer Science	Sem2 -July 2017	
14	32016801030	Sulfath S	B.Sc Computer Science	Sem2 -July 2017	
15	32016804016	Gopika G P	B.Sc Computer Science	Sem2 -July 2017	
16	32016957004	AjmalNoushad	B.Sc Computer Science	Sem2 -July 2017	
17	32016812001	Abhijith K L	B.Sc Computer Science	Sem2 -July 2017	
18	32016827010	Anandu A	B.Sc Computer Science	Sem2 -July 2017	
19	32016108004	AdiyaBeevi S	B.Sc Computer Science	Sem2 -July 2017	
20	13954004	Anandhu.S. Kumar	BBA	Sem 1-Dec2016	
21	19514893024	Nadish Muhammed Nazim	BBA	Sem 1-Dec2016	
22	32016895011	Gayathri K.	B.Sc Computer Science	Sem 2 - Jul 2017	Absent (Mother)

					appeared)
23	32016955007	Alfiya.S	B.Sc Computer Science	Sem2- Jul. 2017	

Of the above candidates original degree certificates were issued to 5 candidates under SI, No. 9, 13, 17, 20, and 22 and others were issued with provisional certificates/consolidated certificates.

It is also a statutory requirement that the person affected shall be given a reasonable opportunity to present the case before the cancellation is effected. Out of the detected cases of cancellation of degree/qualification, 7 candidates were to be heard as they were absent for the hearing conducted earlier.

In order to satisfy the statutory requirements, for the cancellation of Degree/Qualification, as per the orders of the Vice Chancellor the candidates who failed to turn up for the hearing conducted earlier were heard on 07.03.2020 thus giving them all an opportunity to present their case. Two candidates under SI.Nos. (1) and (2) again failed to appear to present their case.

As per the provisions under chapter 31, KUFS, 1977 the matter of cancellation of qualification/ degree of the above 23 candidates benefitted by the unauthorised hike in moderation is placed before the Syndicate for consideration and to propose the cancellation of their Degrees/ Qualification for further consideration by the Senate.

Resolution of the Syndicate

RESOLVED to correct the agenda note as 'irregular moderation due to software error'.

FURTHER RESOLVED to cancel the degree of above 23 candidates benefitted by irregular moderation due to software error and to place the same before the Senate for further action.

ALSO RESOLVED to conduct regular examination or special examination to the Candidates with immediate effect and publish the result urgently.

The Syndicate considered the e-mail dated 27.04.2020 received from the C-DAC and **ALSO RESOLVED** that the Committee satisfied with the preliminary study conducted by the C-DAC on the Hardware System, Comptuer Network and Software System functioning. Intimate the matter to the C-DAC in this regard.

ALSO RESOLVED to authorise the Pro-Vice-Chancellor to initiate further action in this regard.

Item No.10.199. ***Department of Biochemistry-Request for reckoning of prior service and pay fixation of Dr.Saja K, Assistant Professor- Consideration of-reg.***

(Ad.AV)

Dr.Saja.K, Assisatnt Professor, Department of Biochemistry, has submitted her request to reckon her prior service and fix her scale of pay and also submitted her request for condonation in delay for submitting application for reckoning prior service within the period of 5 years.

The Finance has remarked that "Prior Govt. Service of University Employees can be reckoned for granting pensionary benefits under G.O(P) No.517/Fin dated 19.11.2009. Dr.Saja K has prior Government Service from 15.06.2006 to 21/06/2012 as Assistant Professor in Collegiate Education Department. As per the entries in GER she joined University Service on 22.06.2012. She has also not taken any LWA during this period. The Circular No.Fin.III.I.Misc/2014 dated 16.06.2014 states that 'employees and teachers in the regular service of the University who wish to reckon their past service for service benefits in the University are required to apply for the same in writing within 5 years from the date of joining the University Service through proper channel'it may be noted that the matter of granting condonation in such cases is not dealt with Finance. Administration may consider the request for condonation , if any, on its own merit to follow precedent. Regarding the request for protection of her pay in the parent department (Collegiate Education), it may be noted that as per rules the authority to fix starting pay of a teacher is the Syndicate of the University. (Statute 12, Chapter 3, Kerala University First statutes 1977)."

The Finance has also remarked that " the Syndicate of the University is the authority to fix the starting pay of a teacher on appointment at any stage in the scale pay applicable to that post. As per the Last Pay Certificate dated 01.11.2019 issued by the Principal, Government College Kariavattom. Dr.Saja K was in receipt of basic pay of Rs.19840/- with AGP 7000 in Government

College, Kariavattom. If the last pay is protected by the Syndicate her basic pay arrive at Rs.19840+ AGP 6000+1000 Personal AGP in the pay band Rs.15,600-39,100+ AGP 6000/-.

Hence the Vice Chancellor has ordered to place the following matter before the Syndicate for consideration.

- 1) Whether the service rendered by Dr.Saja K as Assistant Professor at Government College, Kariavattom from 15.06.2006 to 21/06/2012 be treated as qualifying service for pensionary benefits.
- 2) Whether the initial pay in respect of Dr.SajaK, Assistant Professor, Department of Biochemistry be protected at Rs.19840+ AGP 6000+1000 Personal AGP in the pay band Rs.15,600-39,100+ AGP 6000/-.
- 3) Whether the delay in applying for reckoning prior service within the period of 5 years be condoned on the basis of request of Dr.Saja K.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

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Item No.10.200 ***Final report of the enquiry on the suspension given to Smt. A.R. Renuka, Deputy Registrar***

Gist of Facts

The Controller of Examinations reported illegal modification of marks of first semester BBA/BCA Examination by ES sections and the report of the Computer Centre was sought. The Director, Kerala University Computer Centre has reported that the modification of marks has been done using the User ID of Smt. A.R. Renuka, the then Deputy Registrar of ES sections. As ordered by the Vice-Chancellor, the Pro-Vice-Chancellor conducted a hearing of Smt. A.R. Renuka, Deputy Registrar and she stated that her User ID had been shared with other officers in the ES sections. The marks of some candidates have been unauthorisedly altered/modified using the User ID of the Deputy Registrar. The user ID of an officer is strictly confidential and the same should not be shared with any subordinate officer.

The Vice-Chancellor, on considering the matter, ordered to place Smt. A.R. Renuka, Deputy Registrar, under suspension, pending enquiry. Accordingly she was placed under suspension vide U.O No. Ad.AI.3/ES/2019 dated 13.11.2019.

An expert committee including Dr.K.G.Gopchandran, IT Expert, Member, Syndicate (Convenor), Dr. Ignatius Kunjumon, Ex. Director, Centre for Information Resource Management, CUSAT, Cochin and Dr. Anilkumar K.S., Principal, Sree Ayyappa College, Eramalikkara was constituted to enquire into the issue.

According to the report of the Expert Committee, due to the error in the Moderation Module Software which modifies all records of all semesters and all years of the course the unauthorised hike occurred and in their recommendations they noted that the analysis based on the client data is inevitable to rule out the possibilities of tampering if any.

Hence hearing was conducted by the Pro-Vice-Chancellor on the beneficiaries who were benefitted by the unauthorised hike given in moderation as enlisted by the KUCC. 738 students were considered based on the detailed list provided by the KUCC. It is evident from the hearing conducted and the explanation called from the officers concerned in the Tabulation Wing, IT Cell and Computer Centre that there is no malafide intention behind the awarding of unauthorised hike in moderation. There is no evidence and no doubt for any kind of tampering in the issue.

In the legal opinion furnished by the Standing Counsel, he has stated that no malafides or purposeful acts or omissions have been brought out against Smt. A.R. Renuka. Further he states that the use of User ID and Password by several persons is apparently an irregularity but practiced without any objection. Based on the legal opinion rendered, the suspension was withdrawn and Smt. A.R. Renuka, Deputy Registrar was reinstated into service vide U.O No. Ad.AI.3/ES/2019 dated 13.12.2019.

As per the orders of the Hon'ble Vice-Chancellor dated 12.12.2019, this final report on the enquiry of the suspension of Smt. A. R. Renuka, Deputy Registrar is being submitted.

Analysis

From the Expert Committee report and the from the hearing conducted, it is clearly evident that the unauthorised hike in moderation in BBA/BCA Examinations occurred due to error in the moderation module of the software and no malafide intention or purposeful tampering could be traced. Smt. A.R. Renuka, Deputy Registrar was reinstated into service on the fact that there was no malafide or purposeful acts of omission on the part of Smt. A.R. Renuka, Deputy Registrar. She is acting only as a part of University machinery in the conduct of University Examination. But the fact that an officer of her level ought to have shown the calibre to point out the serious nature of the defects of the prevailing system and that sharing of the password, which should have been kept confidential remains an irregularity on the part of the responsible officer Deputy Registrar.

Conclusion

Smt. A.R. Renuka, Deputy Registrar was suspended from service since the unauthorised hike was given using the User ID and Password allotted exclusively to her. But further enquiries related to the matter of unauthorised hike in moderation reveals that it was due to error in the moderation module of the tabulation software. Moreover no malafide intention or purposeful tampering could be traced from her side or from the side of anybody else. But the facts that an officer of her level ought to have shown the calibre to point out the serious nature of the defects of the prevailing system and that sharing of the password, which should have been kept confidential remains an irregularity on the part of the responsible officer Deputy Registrar. Moreover being an officer at supervisory level she should have verified the marks given in moderation to various programmes under her supervision and should have reported the discrepancies if there is any. It is evident from the above facts that she has not done her duty properly and failed in reporting the defects in the software on time. Hence the report is submitted for kind perusal and further orders regarding how the period of suspension should be treated.

Resolution of the Syndicate

The Syndicate considered the Final Report of the Enquiry and **RESOLVED** to accept the Report. **FURTHER RESOLVED** to seek explanation from Smt.A.R.Renuka, Deputy Registrar on the findings of the Committee and place the same before the next Syndicate.

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**Item No.10.201 Technopark phase I development - widening of Thrippadapuram
 Technopark rear gate road-Consideration of- reg.**

(AdBI)

Sri.Kadakampally Surendran, Hon'ble Minister for Co-operation, Tourism & Devaswoms, vide letter No.9171/2020/M (Co-op/Tsm/Dev) dated 12/03/2020 has forwarded a proposal submitted by the CEO, Technopark regarding the widening of the approach road from the existing Kariavattom-Thrippadapuram- Arassummoodu road to the rear gate of the Technopark (Copy appended). It states that the approach road outside the rear gate of Technopark Phase I campus is very narrow and hence there is traffic congestion during peak time which leads to traffic blocks to the National Highway too. It makes many hurdles to the travel of local people as well as the occupants of University Quarters. There is only one lane for entry at the rear gate of Technopark. By the widening of this road the vehicles can enter into the Technopark easily and thus the long queue and the traffic congestion on the main road can be avoided. Now the Government have proceeded with the widening and beautifying of Kariavattom – Kulathoor road to a width of 20 meters under Aksharaveedhi project from which the approach road to the rear gate of Technopark originates. Along with this widening of the approach road to rear gate of Technopark without affecting University buildings may also be considered. NATPAC has also recommended a four lane road to the rear gate of Technopark. But four lane road at a width of 20 meters is not possible in the proposed road as it will affect University buildings and other structures. It is proposed to widen the existing road to a width of 14 meters without affecting University structures. University land to an extent of 08.90 Acres (22 Cents) will be required for the widening. The CEO, Technopark has given the following assurance to the University in this regard.

1. Road will be constructed in par with the standards of Akshara veddhi.
2. Construction of the road will be designed in such a way that it will not affect any quarters, Towers or any other structures owned by University in any way.
3. Compound wall will be constructed on both sides of the proposed road and will be maintained by Technopark.
4. Smooth and free entry and exit of vehicles to the adjacent University Quarters will be ensured by Technopark.
5. Necessary duct and drain will be provided and maintained by Technopark.
6. Entrance structure will be constructed at the entry point and a hoarding will be erected acknowledging the contributions of Kerala University.

In this connection, the Estate Officer has informed that as per the orders of the Vice-Chancellor, Joint Registrar (Administration), Joint Registrar (Campus Administration, Kariavattom), University Engineer and Estate Officer have attended the meeting chaired by the Minister for Co-operation, Tourism & Devaswoms on 11.03.2020 at the Hon'ble Minister's Chamber. As per the direction of the Minister, a site visit was conducted on same day by the above officials and Technopark officials. Based on the site visit with the help of sketches it is found that the widening of the road will affect the front space of the D1 & DXI University staff quarters located on both sides of the road. The above matter has been brought to the attention of the Technopark officials also.

It may be noted that, the meeting of the Senate held on Ist and IInd July, 2016 has resolved not to agree to the the request of the Secretary to Government, Higher Education Department, Government of Kerala for the allotment of land from Kariavattom Campus on lease for establishing APJ Abdul Kalam Kerala Technological University. In similar cases, the requests from Kerala State Higher Education Department for establishing permanent campus for the Higher Education Council, IFFK Theatre complex, Campus for Kerala Council for Historical Research and establishing Petrol Bunks under SC-ST Development Scheme etc. were turned down based on the above Senate decision.

It may also be noted that the Assistant Executive Engineer has reported that the the widening and improvement of Kariavattom-Thrippadapuram road is under progress by PWD authorities, Government of Kerala.

In this context, the following points may also be noted.

1. The widening of road requires 22 cent of lands which costs crores of rupees.
2. This will affect frontal area of two staff quarters.
3. Technical report from University Engineer may be obtained in this regard.

As per the orders of the Hon'ble Vice- Chancellor, the matter is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the Syndicate cannot consider the matter that has already been disposed by the Senate.

FURTHER RESOLVED to authorise the Registrar to intimate the decision to the Hon'ble Minister for Co-operation, Tourism & Devaswoms.

Item No. 10.202. Minutes of the meeting to fix the modalities for selection of teachers in the Department of Music – Approval of - reg.

(Ad.H)

A meeting was convened by the Pro Vice-Chancellor at 4: 30 pm on 27-02-2020 for fixing the modalities relating to the selection of teachers in the Department of Music. The minutes of the meeting is placed before the Syndicate for consideration and approval.

Minutes of the meeting to fix the modalities with regard to the selection of teachers in the Department of Music

Date and Time : 27-02-2020; 4.30 pm to 5:00 pm.
Venue : Pro Vice-Chancellor's Chamber

Present:

- | | | |
|--|---|------|
| 1. Dr. P.P. Ajayakumar, Pro Vice-Chancellor (in the chair) | - | Sd/- |
| 2. Dr. R. Jayachandran, Member, IQAC | - | Sd/- |
| 3. Dr. R.B. Binoj Kumar, Member, IQAC | - | Sd/- |

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

4. Dr. Sobha Nair, Dean, Faculty of Fine Arts - Sd/-

The Pro Vice-Chancellor pointed out the areas where modalities were required to be fixed and that which required to be clarified. The following points were raised:

1. The methodology to be adopted for ascertaining the 'performing ability of high professional standard' and 'outstanding performance achievements in the field of specialisation' as prescribed in the UGC Regulations for the post of Associate Professor and Professor.
2. The evaluation of albums, concerts performed, etc.
3. The distribution of points in the selection criteria for 'Vaggeyyakara'.
4. The question of whether to provide instrumental/technical support of any kind for the candidates.

The meeting decided the following:

1. The performing ability and achievements in the field of specialisation are to be authenticated by way of documentary support of competence. With regard to the claims, if any, in respect of albums, concerts performed, etc, the applicant would have to provide audio/video recordings with play back facility. The meeting also decided that the marks set apart for 'Vaggeyyakara' would be granted in full or proportionately at the discretion of the Selection Committee, based on the quality of the composition. The meeting also resolved to inform the applicants that they would have to arrange their own laptops for play back facility of albums, concerts, etc, and to bring Veena and Sruthi accompaniment when appearing for the screening and selection process.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting to fix the modalities for selection of teachers in the Department of Music held on 27.02.2020, be approved.

Item No.10.203

Award of grace marks to NCC cadets of First Degree programmes under CBCS system- modification – Consideration of – reg.

(Ac.AV)

Ref:- Minutes of the meeting of the Sub-Committee constituted to study the anomalies for awarding the grace marks to NCC cadets held on 18.01.2020.

The Syndicate held on 31.08.2019 considered the matter regarding the discrepancy noticed in the U.O.No.4157/1/NCC/2019 dated 13.06.2019 in awarding grace marks to NCC cadets of First Degree Programmes under CBCS system and resolved that a Sub-Committee be constituted. U.O No.Ac.AV/1/Sub.Comm/2019 dated 31.11.2019 had been issued in this regard.

The Sub-Committee held on 18.01.2020 discussed the anomalies in the U.O.No.4157/1/NCC/2019 dated 13.06.2019 and recommended following modifications:

1. To withdraw the grace marks of 3% awarded to NCC cadets who secure 75% attendance for NCC activities.
2. To reduce the grace marks awarded to NCC cadets who attend Annual Training Camps of 10 days from 3% to 1% (limited to one camp in an academic year)
3. To award grace mark of 1% to NCC cadets who attend Inter Group Competition (IGC) / Pre-RD 1, 2% for Pre-RD 2 and 3% for Pre-RD 3. The claim for grace marks shall be limited to any one camp, whichever is higher.
4. To reduce the grace marks awarded to B Certificate holders from 4% to 2%
5. To reduce the grace marks awarded to C Certificate holders from 5% to 4%
6. To reduce the grace marks awarded to NCC cadets who attend National Level camps from 6% to 2%. (limited to one camp in an academic year)
7. To award grace marks of 6% instead of 8% to NCC cadets who participates in Republic Day Camp(RDC) and Independence Day Camp (IDC) .
8. To award grace marks of 7% instead of 9% to NCC cadets who participate in Youth Exchange Programme (YEP)
9. To award grace marks of 7% to NCC cadets who win National awards.
10. The maximum grace marks awarded to NCC cadets in an academic year belimited to 10%.

In order to effect the above modifications in the U.O No.4157/1/ NCC/2019 dated 13.06.2019 as recommended by the Sub-Committee the date of implementation is necessary. It is desirable that these modifications may take effect from the Academic year 2019-20.

As per the orders of the Vice-Chancellor, (1) recommendations of the Sub-Committee constituted to study the anomalies for awarding grace marks to NCC cadets (2) date of its implementation are placed before the Syndicate for consideration.

Resolution of the Syndicate
RESOLVED that the item be referred to the next Syndicate.

Item No.10.204. Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges – Approval of - reg. (Ac F II)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 19.03.2020 at 03.00 P.M in the Syndicate Room.

The Minutes of the Meeting of the Standing Committee is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date	:	Thursday, 19 th March, 2020
Time	:	02.00 PM
Venue	:	Syndicate Room

Members Present

1. Dr.M.Vijayan Pillai
2. Dr.K.B Manoj
3. Prof.K.Lalitha
4. Sri.R.Arun Kumar

Members Absent

1. Dr.B.Unnikrishnan Nair
2. Sri.Jairaj.J
3. Dr. Mathew.V
4. Sri.R.Rajesh (MLA)
5. Smt.Renju Suresh
6. Sri.B.P.Murali
7. Sri.Viswan Padanilam

The meeting started at 3.00 PM

Item No.10.204. 01: SD College, Alapuzha, Placement/Promotion in respect of Dr. Devi K Varma, Lecturer in Malayalam (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) Approval of – reg:-

(Ac.F1/45576/2019)

The Principal, SD College, Alapuzha has forwarded a proposal for the approval of the placement/ Promotion in respect of Dr.Devi K Varma, Lecturer in Malayalam(Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 30.06.2013.

The following are the details of the incumbent on verification of the service book.

- | | |
|---|---|
| 1. Qualifications | : M.A(April 2003,University of Kerala),
NET (2004), Ph.D(17.08.2011) |
| 2. Date of first entry into service | : 30.06.2009 |
| 3. Date of continuous service | : 30.06.2009 |
| 4. Details of other qualifying service | : Nil |
| 5. Relaxation of period availed, if any, on account | : 2 years on account of Ph.D of M.Phil/Ph.D |

- f) Date of acquiring M.Phil/Ph.D degree and Name of University : Ph.D on 17.08.2011, Sree Sankaracharya University of Sanskrit
- g) Details of L W A availed other than on medical grounds (without MC) : Nil
- h) Details of Orientation/Refresher Courses attended : 1) O.C from 27.12.2011 to 23.01.2012, Academic Staff College, University of Kerala – UGC
2) R.C from 01.02.2013 to 22.02.2013, Academic Staff College, University of Kerala-UGC
- i) Whether any OC/RC due : Nil
- j) Date of completion of required years of service : 29.06.2013(4 years)
- k) Proposed date of Placement/Promotion : 30.06.2013 (Re-designated as Assistant Professor with AGP 7000)

The Principal, SD College, Alapuzha has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of Dr.Devi K Varma, as Lecturer Senior Scale in Malayalam.

As per the Judgement dated 23.02.2016, in WP(C) No.15739/2013 all appointments made w.e.f 18.09.2010 had to be intune with UGC Regulations 2010 irrespective of whether the University Acts or the Statutes are amended intune with the UGC Regulation 2010 or not, in view of its adoption by the State of Kerala w.e.f 18.09.2010 as per Government Order dated 10.12.2010.

Now as per the Supreme Court order dated 17.07.2018, in SLA No.18938-18942/2017, “in case any University has amended the Statutes, prior to the date of the Judgment, the effect will be from the date as indicated in the amendment or the date of the actual order of implementation of the Statutes”. The Academic Council held on 05.10.2018 noted the Judgement of the Hon'ble Supreme Court of India on SLP filed with regard to the effective date of implementation of the UGC Regulations 2010 and resolved that the said regulations shall be treated as implemented in the University with effect from 23.02.2016 and University has issued UO No.Ac.F II/General/UGC-R-2010/2018 dated 30.11.2018 in this regard.

The promotion of Dr.Devi K Varma is covered under 1998 Regulation since the promotion date falls on 30.06.2013. On completion of 4 years of qualifying service as Lecturer, the teacher is eligible to be placed/promoted as Lecturer Senior Scale (Assistant Professor with AGP 7000/-) with effect from 30.06.2013.

In the light of the above facts, the proposal for the approval of the placement / Promotion in respect of Dr.Devi K Varma, Lecturer in Malayalam(Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 30.06.2013 at SD College, Alapuzha is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204. 02 : Fathima Memorial Training College, Pallimukku, Kollam- Endorsement of Teachers -Approval-reg-

(AcFI/29889/2019)

The Principal, Fathima Memorial Training College, Pallimukku, Kollam has requested to endorse the newly appointed teaching staff in various subjects.

The Educational Agency has forwarded the supporting documents like proforma, ID proof, Photograph, attested copies of the qualifying certificates and chalan receipts for Rs.5250/- remitted to the University cash counter for verification of documents (Rs.525/- per teacher).

The attested copies for the qualifying certificates attached with the proforma has been verified with the Original documents and the verification report of the Teaching Staff may be perused in the draft note to the Standing Committee of the Syndicate prepared and appended in the current file.

As per amendment No.37, Statute 40 (a), Chapter 2 of the Kerala University First Statutes 1979 stipulate “Conditions of Service of Teachers in Unaided Colleges.”

i) For making appointment of Teachers including Principal in unaided Colleges, the selection shall be made after giving due publicity.

ii) Age: The maximum age for a teacher in the Unaided College shall be sixty five (65) years.

iii) Approval of appointment: Approval of every appointment to the teaching post in Unaided Colleges shall be made by the Syndicate subject to satisfying the conditions specified in these statutes.

Note:1 All Teachers of Unaided Colleges affiliated to the University shall possess the qualifications prescribed in the Regulations relating to qualification of Teachers except the stipulation that they should pass the eligibility test for Lectures conducted by the UGC, CSIR or similar tests accredited by the UGC.

Note:2 Teachers who are having approved service in Affiliated Colleges shall be deemed to be qualified.

The Syndicate at its meeting held on 27.08.2016 vide Item No.20.26.02 resolved to endorse the staff list provided by the Unaided training Colleges, after proper verification of certificates and documents. A fee of Rs 525/- may be levied for endorsement per teacher and Rs 1050/- for Principal as per the decision of the Syndicate dated 26.07.2007(Item No.21) on the basis of the interim direction of the Hon'ble High Court in WP(C) No.14911/2007(A)

As per NCTE Norms 2014 stipulate that

5.2 Qualifications

The faculty shall possess the following qualifications:

A. Principal/HoD

(a) Post Graduate degree in Arts/Sciences/Social Sciences/Humanities/Commerce with minimum 55% marks; and

(b) M. Ed with minimum 55% marks; and

(c) Ph. D in Education or in any pedagogic subject offered in the institution;and

(d) Eight years teaching experience in a secondary Teacher Education Institution.

B. Perspectives in Education or Foundation Courses

(a) Postgraduate degree in social Sciences with minimum 55% marks; and

(b) M.Ed degree from a recognised university with minimum 55% marks.

OR

(a) Postgraduate(MA) degree in Education with minimum 55% marks; and

(b) B.Ed/B.E1.Ed. Degree with minimum 55% marks.

C. Curriculum and Pedagogic Courses

(a) Post graduate degree in Sciences/Mathematics/Social Sciences/Languages with minimum 55% marks.

(b) M.Ed degree with minimum 55% marks.

Desirable: Ph.D degree in Education with subject specialisations.

[Note: In case B and C put together, for two faculty positions, a postgraduate degree in Sociology/ Psychology/ Philosophy with 55% marks and B.Ed. BE1Ed with 55% marks and three years of teaching experience in a secondary shall be considered.

The Educational agency has forwarded the supporting documents like proforma, ID proof, Photograph, attested copies of the qualifying certificates and fee receipt Rs. 5250/- remitted to the University cash counter for verification of documents(Rs. 525/- per teacher) and minutes of the Selection Committee. However sufficient evidence of press release advertising the vacancies has not produced.

The attested copies of the qualifying certificates attached with the proforma has been verified with the Original documents and the verification report of the Teaching Staff.

Hence the proposal for the approval of the Endorsement of staff List in Fathima Memmorial Training College, Pallimukku, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for verification and recommendations.

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204. 03: Iqbal College, Peringamala : Proposal for the approval of the Placement/Promotion of Smt.Babida A, Department of Zoology as Assistant Professor Stage 1 with AGP 6000/- to Assistant Professor Stage 2 with AGP 7000/-, w.e.f 23.08.2018 - reg.

(Ac FIII/2/5717/2020)

The Principal of Iqbal College, Peringammala had forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Babida A, Department of Zoology from Assistant Professor Stage 1 (with AGP 6000/-) to Assistant Professor Stage 2 (with AGP 7000/-), w.e.f 23.08.2018.

The Service details of Smt.Babida A are as follows.

Qualifications	MSc first class in Zoology from University of Kerala in June 2004. Qualified NET exam held on 19.06.2011.
Date of first entry in to Service	23-08-2012
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assitant Professor with AGP 6000/-	22-08-2018
Date of Placement to Assistant Professor with AGP 7000/-	23-08-2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Special Summer School from ASC, University of Kerala, Kariavattom from 18-02-2014 to 10.03.2014. 2. RC from HRDC, University of Kerala, Kariavattom from 08-11-2017 to 28-11-2017.
Refresher / Orientation Course due	Nil

The Principal has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A, Assistant Professor, (Stage 1 to 2) from 2011 to 2016 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

In the minutes of the Screening Committee it is stated that the committee after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, has found the teacher is qualified for promotion to the post of Assistant Professor Stage II (AGP –7000/-), w.e.f 23.08.2018 F.N and hence, recommends Smt.Babida A, Department of Zoology for promotion to the post of Assistant Professor Stage II (AGP – 7000/-) w.e.f 23-08-2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts the proposal regardig the Placement/Promotion of Smt.Babida A, Department of Zoology from Assistant Professor Stage 1 with AGP 6000/- to Assistant Professor Stage 2 with AGP 7000/-, w.e.f 23.08.2018 in Iqbal College, Peringammala is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204. 04 : *SN College, Kollam - Placement/ Promotion proposal of Smt.Smitha Prakash, Lecturer, Department of Malayalam as Lecturer Senior Scale (Assistant Professor with AGP 6000/- to 7000/-, (Stage 1 to 2)), w.e.f 25.02.2015 - Approval -reg.*

(Ac FIII/2/39585/2019)

The Drawing and Disbursing Officer, SN College, Kollam, had forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Smitha Prakash, Lecturer, Department of Malayalam as Lecturer Senior Scale (Assistant Professor with AGP 6000/- to 7000/-, (Stage 1 to 2)), w.e.f 25.02.2015.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The service details of Smt.Smitha Prakash are as follows.

Qualifications	1. MA, Malayalam from University of Kerala in April 2005. 2. M.Phil from University of Kerala in December 2007.
Date of first entry into service	a) 25.02.2010
Date of entry into continuous service	25.02.2010
L.W.A. availed	Nil
Details of relaxation availed of	One year on account of M.Phil
Date of completion of four years of service as Lecturer (Assistant Professor with AGP 6000/-)	24.02.2015
Date of Promotion to Lecturer Senior Scale (Assistant Professor with AGP 7000/-, (Stage 1-2))	25.02.2015
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 27.12.2011 to 23.01.2012 2. RC from ASC, University of Kerala, Kariavattom from 08.03.2011 to 29.03.2011.
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion as Lecturer Senior Scale (Assistant Professor with AGP 7000/-, (Stage 1-2))	8. 25.02.2015

On verification of the Service Book it is seen that the teacher had entered into service on 25.02.2010.

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion in respect of Smt.Smitha Prakash, Lecturer, Department of Malayalam as Lecturer Senior Scale (Assistant Professor with AGP 6000/- to 7000/-, (Stage 1 to 2)), w.e.f 25.02.2015, in SN College, Kollam, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204.05 : T.K.M. College of Arts and Science, Kollam - Constitution of Selection Committee for the Appointment of Principal - Panel of Subject experts - reg.

(Ac.FII/7329/2020)

The Manager, T.K.M. College of Arts and Science, Kollam forwarded a request for panel of experts for constituting Selection Committee for the appointment of Principal in T.K.M. College of Arts and Science, Kollam.

The Educational Agency has submitted a copy of the letter from the Government, nominating Sri. Ahammed Kabeer, Joint Secretary to Government as Government representative to the Staff Selection Committee for filling up of the post of Principal in T.K.M. College of Arts and Science, Kollam.

The letter from the Government communicating the name of the Government Nominee has made the whole process untenable, especially by insisting that the terms and conditions issued by Government for appointment of Assistant Professor shall be applicable in this case also.

The letter stipulates that the Principal should handle five hours workload of his / her subject in the college. This is not possible on two grounds

1. The notification was not restricted to the teachers teaching the subjects taught in the college.
2. Even if the selected Principal is from a discipline which is offered in the college, with the appointment of the Principal, there will be workload deficiency to accommodate the juniormost teacher who will be thrown out or will become supernumerary.

Further, the letter also mandates adherence to 'age limit' which is not clear. Also, it is not clear as to how the period of appointment of the 'Principal' shall be treated, i.e, whether on deputation from the parent service or on contract, - and if so, whether the statutory age of retirement ie, 56 shall be applicable.

As per the Kerala University Act 1974, the affiliated private colleges shall make appointments only to the lowermost post in the cadre of teachers i.e, Assistant Professor, the above stipulation cannot be made applicable to the direct selection of Principal.

In the absence of any clear policy in these regard, the Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

In the light of above mentioned facts, the matter is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendations.

The Standing Committee considered the proposal and recommended to seek clarification from the Government regarding the Government Nominee Letter No.D2/393/2019/HEdn dated 26.11.2019.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204.06 : Proposal for the approval of Placement/Promotion of Smt.Ambily C.R, Assistant Professor, Department of Commerce, from Stage 1-2 (AGP 6000 to 7000) w.e.f 01.06.2017 FN, St.Stephen's College, Pathanapuram - Approval – reg.

(AcFII/1829/1/2020)

The Principal, St.Stephen's College,Pathanapuram, had forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Ambily.C.R, Assistant Professor with AGP 6000/-, Department of Commerce, as Assistant Professor with AGP 7000/-,w.e.f 01.06.2017 FN.

The service details of Smt.Ambily.C.R, are as follows.

Qualification	* M.Com- University of Kerala- May 2006
Date of first entry into service	01.06.2011 FN

Date of entry into continuous service	01.06.2011 FN
L.W.A. availed (other than on medical grounds)	Nil
Required years of service for Proposed Promotion	6 years
Date of placement to Assistant Professor with AGP 7000/- (Stage 1-2)	01.06.2017 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from UGC-ASC, University of Kerala, from 31.10.2012 to 27.11.2012. 2. RC from UGC-ASC, University of Kerala from 05.06.2014 to 25.06.2014
Refresher / Orientation Course due	Nil

On verification of the Service Book of Smt.Ambily.C.R , it is found that the teacher had entered into service as Assistant Professor with AGP 6000 w.e.f 01.06.2011 FN in St.Stephen's College, Pathanapuram and it was approved by University of Kerala vide U.O No. AcFIII/1/27459/2011 dtd. 19.11.2011. She had completed her six years of service on 01.06.2017 FN .

The Principal, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2011 to 2017, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

Since the appointment of Smt.Ambily.C.R, as Assistant Professor (Stage II) is w.e.f 01.06.2017 FN, the minimum score stipulated in the API based PBAS as set out in the 4th Amendment of UGC Regulations, 2010 is applicable.

(UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.)

The API Scores are verified for the period 2011 to 2017 and the minimum required scores for each category is as follows.

1. For category I, the minimum required is 480[80 x 6]
2. For category II, the minimum required is 50
3. For categories II+III, the minimum required is 90 &
4. For category III, the minimum required is 20.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 21.10.2019 at 10.00 AM at St.Stephen's College,Pathanapuram. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 570 marks, Category II- 215 marks, Category II+III - 411 marks and Category III- 196 marks. The committee evaluated the submitted PBAS proforma of Smt.Ambily.C.R, Assistant Professor in Commerce, and recommended the placement of Smt.Ambily.C.R,from Assistant Professor Stage 1 to 2, w.e.f 01.06.2017 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Smt.Ambily.C.R, Assistant Professor, Department of Commerce, St.Stephen's College, Pathanapuram from stage I to II (AGP 6000 to 7000) w.e.f 01.06.2017 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendations.

The Standing Committee considered the proposal and recommended to to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204.07: *St. Stephen's College, Pathanapuram - Proposal for the approval of Placement/ Promotion of Dr. Deepa T.S - as Assistant Professor (AGP-7000) Stage I to II - Department of Commerce – reg.*

(Ac.FII/ 1829/3/2020)

The Principal, St. Stephen's College, Pathanapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Deepa T.S , Department of Commerce as Assistant Professor (AGP- Rs 7000/-), Stage I to II w.e.f 01.06.2017 FN.

The Service details of Dr. Deepa T.S are as follows:

Qualification	PhD- MG University- 26.09.2018 UGC- NET- June 2010 M.A Commerce - University of Kerala - 2006
Date of first entry into service	01.06.2011 FN
Date of Entry into continuous service	01.06.2011 FN
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1.RC sponsored by UGC, ASC,Special Summer School, University of Kerala from 30.07.2014 to 19.08.2014. 2. OC sponsored by UGC, ASC, University of Kerala from 14.06.2012 to 11.07.2012.
Proposed date of placement to Assistant Professor (Stage II)	01.06.2017 FN

On verification of the Service Book of Dr. Deepa T.S , it is found that the teacher had entered into service as Assistant Professor on 01.06.2011 FN and it was approved by University of Kerala vide U.O No. Ac.F III/1/27459/11 dtd. 19.11.2011.She had completed six years of service on 01.06.2017 for being promoted as Assistant Professor (Stage II) with AGP 7000/-

The Principal, St Stephens College, Pathanapuram, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS, of Dr Deepa T S, for the years 2011 to 2017, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

Since the appointment of Dr. Deepa T.S , as Assistant Professor (Stage II) is w.e.f 01.06.2017, the minimum score stipulated in the API based PBAS as set out in the 4th Amendment of UGC Regulations,2010 is applicable.(U.O.No.Ac.F II/General/UGC-R-2010/2018 dtd. 30-11-2018).

The API Scores are verified for the period 2011 to 2017 and the minimum required scores for each category is as follows.

1. For category I, the minimum required is 480 [80 x 6]
2. For category II, the minimum required is 50
3. For categories II+III, the minimum required is 90 &
4. For category III, the minimum required is 20.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 21.10.2019 at 10.00 AM at St. Stephen's College, Pathanapuram. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 500 marks, (the teacher was under FDP during 2016-2017 and the scores for Category I is not evaluated during that period) Category II- 188 marks, Category II+III - 295.5 marks and Category III- 107.5 marks. The committee evaluated the submitted PBAS proforma of Dr.Deepa.T.S, Assistant Professor in Commerce, verified the original documents and found acquired the required API score in all the categories in the assessment period and recommended the placement of Dr. Deepa T.S, as Assistant Professor Stage 1 to 2, w.e.f 01.06.2017 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of Dr. Deepa T.S, Assistant Professor, in the Department of Commerce in St.Stephen's College, Pathanapuram, from stage I to II (with AGP Rs 7000/-), w.e.f 01.06.2017 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendations.

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204 Additional.01:

N.S.S College, Nilamel - Proposal for the approval of Placement/ Promotion of Dr. Sangeetha S.L - as Assistant Professor (AGP- 7000) Stage I to II - Department of Malayalam – reg.

(Ac.FII/ 4420/2020)

The Principal, N.S.S College, Nilamel has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Sangeetha S.L, Department of Malayalam as Assistant Professor (AGP- Rs 7000/-), Stage I to II, w.e.f 06.06.2018 FN.

The Service details of Dr. Sangeetha S.L are as follows:

Qualification	Ph.D awarded on 18.08.2011 from University of Kerala. M.A Malayalam- University of Kerala. - 1999
Date of first entry into service	06.06.2014 FN
Required years for placement	4 years
Proposed date of placement to Assistant Professor (Stage II)	06.06.2018 FN
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1.Orientation Course sponsored by UGC, Human Resource Development Centre, University of Kerala from 04.01.2018 to 31.01.2018. 2.Refreshers Course sponsored by UGC, Human Resource Development Centre, University of Kerala from 18.10.2016 to 07.11.2016.

On verification of the Service Book of Dr. Sangeetha S.L, it is found that the teacher had entered into service as Assistant Professor on 06.06.2014 FN. She had completed her four years (since 2 years exemption is given as he is awarded Ph.D) of service on 06.06.2018 F.N, for being promoted as Assistant Professor (Stage II).

The Principal, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2014 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010 as set out in U. O. No. Ac FII/ General/ UGC.-R 2010/ 2018 dtd 30.11.2018).

The API Scores are verified for the period 2014 to 2018 and the minimum required scores for each category is as follows.

1. For category I, the minimum required is 320 [80 x 4]
2. For category II, the minimum required is 50
3. For categories I+II, the minimum required is 90 &
4. For category III, the minimum required is 20

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 11.10.2019 at 11.00 AM at Principal's Chamber, N.S.S College, Nilamel. The committee evaluated the submitted PBAS proforma of Dr. Sangeetha S.L, Assistant Professor in Malayalam, verified the original documents and found acquired the required API score in all the categories in the assessment period and recommended the placement of Dr. Sangeetha S.L from Assistant Professor Stage 1 to 2 w.e.f 06.06.2018 FN. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 400 marks, Category II- 130 marks, Category II+III - 199 marks and Category III- 69 marks.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Dr. Sangeetha S.L, as Assistant Professor with stage I to II (AGP Rs 7000/-) in the Department of Malayalam in N.S.S. College, Nilamel w.e.f 06.06.2018 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204 Additional.02:

Placement/Promotion proposal of Smt. Indu.B.C, Department of English, as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage 1-2), w.e.f 10.10.2019 F.N, NSS College, Nilamel - Approval – reg.

(Ac FII/3891/2020)

The Principal, NSS College, Nilamel has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Indu B.C, Department of English to Assistant Professor stage II (AGP 7000/-), w.e.f 10.10.2019 F.N.

The Service details of Smt. Indu B.C are as follows.

Qualifications	* UGC- NET - November 2012 * M.A English- University of Kerala -2008
Date of first entry in to Service	10.10.2013
Date of entry into Continuous Service	10.10.2013
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC from HRDC, University of Kerala, Kariavattom from 06.08.2019 to 20.08.2019. 2. OC from HRDC, University of Kerala, Kariavattom from 27.02.2019 to 26.03.2019.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	10.10.2019 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 10.10.2013 F.N and it was approved by University of Kerala vide U.O No.Ac.FV/47845/2014 dtd. 21.06.2014..She has completed her six years of service on 10.10.2019 F.N, for being promoted as Assistant Professor with AGP 7000/-

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A, for the assessment periods 2013 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 04th January 2020 ,in IQAC room, NSS College, Nilamel, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 10.10.2019.

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the

accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt. Indu B.C, as Assistant Professor stage II (with AGP 7000/-) in the Department of English, NSS College, Nilamel, w.e.f 10.10.2019 F.N , is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendations.

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204 Additional.03:

Placement/Promotion proposal of Dr.Meenu.S, Department of Physics, as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage 1-2), w.e.f 27.08.2016 F.N, MG College, Thiruvananthapuram - Approval – reg.

(Ac FII/2849/2020)

The Principal, MG College, Thiruvananthapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Meenu. S, Department of Physics to Assistant Professor stage II (AGP 7000/-), w.e.f 27.08.2016 F.N.

The Service details of Dr. Meenu. S are as follows.

Qualifications	* PhD - University of Kerala- 2011 * Msc Physics- CUSAT- 2003
Date of first entry in to Service	06.06.2012
Date of entry into Continuous Service	06.06.2012
L.W.A availed	82 days without Medical Certificate. (30.12.2013-21.03.2014)
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC from ASC, University of Kerala, Kariavattom from 11.11.2014 to 01.12.2014. 2. OC from HRDC,Special Winter School, University of Kerala, Kariavattom from 29.10.2015 to 18.11.2015.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	27.08.2016 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 06.06.2012 F.N. Dr. Meenu. S availed leave without allowance without medical certificate for 82 days, i.e from 30.12.2013 to 21.03.2014, within the period of promotion and hence the incumbent will have to forfeit the 82 days of LWA while being considered. She has completed her four years of service (Since two year exemption as he has awarded PhD) on 27.08.2016 F.N, for being promoted as Assistant Professor with AGP 7000/-

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2012 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 21st October 2019 ,it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 27.08.2016.

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr. Meenu. S, as Assistant Professor stage II (with AGP 7000/-) in the Department of Physics, MG College, Thiruvananthapuram, w.e.f 27.08.2016 F.N , is placed before the Standing Committee of the Syndicate on Teaching and Non -Teaching Staff of Private Colleges for consideration and recommendations.

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204 Additional.04:

MG College, Thiruvananthapuram - Placement/Promotion proposal of Sri.Ayyappadas B.O, Department of Malayalam, as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage 1-2), w.e.f 05.06.2019 F.N -Approval – reg

(Ac FII/2950/2020)

The Principal, MG College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Sri. Ayyappadas B.O, Department of Malayalam to Assistant Professor stage II (AGP 7000/-), w.e.f 05.06.2019 F.N.

The Service details of Sri. Ayyappadas B.O are as follows.

Qualifications	* M.Phil - Malayalam-Madurai Kamaraj University-2010 * M.A Malayalam- MG University- 2008
Date of first entry in to Service	05.06.2014
Date of entry into Continuous Service	05.06.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC from HRDC, University of Calicut, from 02.08.2017 to 22.08.2017. 2. OC from HRDC, University of Kerala, Kariavattom from 16.01.2019 to 12.02.2019.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	05.06.2019 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 05.06.2014 F.N and it was approved by University of Kerala vide U.O No. Ac.FII/091050/2014 dated. 08.08.2015.He has completed his five years of service (Since one year exemption as he has awarded M.Phil) on 05.06.2019 F.N, for being promoted as Assistant Professor with AGP 7000/-

The Principal, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2014 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 31st December 2019, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee

recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 05.06.2019 F.N.

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Sri. Ayyappadas B.O, as Assistant Professor stage II (with AGP 7000/-) in the Department of Malayalam, MG College, Thiruvananthapuram, w.e.f 05.06.2019 F.N , is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204 Additional.05:

VTMNSS College, Dhanuvachapuram - Proposal for the approval of Placement/ Promotion of Smt. Sreeja T.G - as Assistant Professor (AGP 7000) Stage I to II - Department of Chemistry - reg.

(Ac.F II/ 2171/2020)

The D.D.O., VTMNSS College, Dhanuvachapuram, has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Sreeja T.G, Department of Chemistry as Assistant Professor with AGP- Rs 7000/-, Stage I to II w.e.f 20.12.2018 FN.

The Service details of Smt. Sreeja T.G are as follows:

Qualification	* M.Phil awarded on 2010 from Kerala University. * MSc Analytical Chemistry- M.G University- June 2003.
Date of first entry into service	20.12.2013 FN
Date of entry into continuous service	20.12.2013 FN
Date of Placement to Assistant Professor Stage II	20.12.2018 FN
Required years of service for Proposed Promotion	5 years
L.W.A. availed (without medical Certificate)	Nil
No. of Refresher Courses/Orientation Courses with duration and Name of University.	1) RC from UGC, HRDC, University of Kerala from 30.10.2018 to 21.11.2018 2) OC from UGC, HRDC, RUSA, University of Kerala from 02.11.2017 to 29.11.2017.

On verification of the Service Book of Smt. Sreeja T.G, it is found that the teacher had entered into service as Assistant Professor in M.G College, Thiruvananthapuram w.e.f 20.12.2013 FN and it was approved by Kerala University vide order U.O No. Ac.F II/16764/2014 dtd. 10.08.2015. Later she got transferred to VTMNSS College, Dhanuvachapuram,w.e.f 07.06.2019 F.N. She had completed her five years of service (since 1 year exemption as she has awarded M.Phil) and eligible for being promoted as Assistant Professor Stage II (AGP 7000) from 20.12.2018 FN.

Since the proposed date of promotion of Smt. Sreeja T.G. , as Assistant Professor (Stage II) is w.e.f 20.12.2018, the minimum score stipulated in the API based PBAS as set out in the 4th Amendment of UGC Regulations, 2010 is applicable (U.O. No. Ac FII/ General/ UGC.-R -2010/2018 dt. 30.11.2018)

The Academic Council held on 13.03.2019, resolved to extent the criteria of roll out of API Scores of teachers considered for promotion under CAS, to take effect from 2015-2016,onwards, in

view of the implementation of the UGC Regulations w.e.f 23.02.2016. The U.O No. Ac FII/General/UGC-R-2010/2018 dtd. 30.05.2019 was issued in this regard.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30.11.2018. According to modified API templates vide U.O No. Ac.FII/ General/ UGC-R-2010/2018 dated 30.11.2018 for the placement/ promotion of teachers under CAS, the criteria of capping was excluded from Category III (Research and Academic Contribution).

The D.D.O.,VTMNSS College, Dhanuvachapuram has forwarded the relevent documents, placement order, Self Appraisal Proforma from the period 2013-2015, minutes of the Selection Committee and API Score sheet based on PBAS for the years 2015-2019, with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2010.

It is stated in the minutes of the Selection Committee that the committee was held on 25.10.2019 at 11.00 A.M in the PG Department of Chemistry and Research Centre, MG College, Thiruvananthapuram. It was constituted with the guidelines laid down by the University of Kerala and all the documents with data pertaining to age, qualification and service details of the candidate such as Service Book, qualifying certificates and PBAS Report for the academic years 2013 to 2019 were produced for verification and scrutiny. The committee carefully scrutnised the PBAS records of the work done by the incumbent and service records. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the Selection committee recommedned that, the teacher is qualified for promotion to the post of Assistant Professor with AGP Rs.7000/- (Stage II) w.e.f 20.12.2018 FN.

The API Scores are verified for the period 2015- 2019 (4 years) and the minimum required scores for each category is reduced as follows.

1. For category I, the minimum required is 80/ Year.
2. For category II, the minimum required is 50 [Assesment Period]
3. For categories II+III, the minimum required is 90 [Assesment Period]
4. For category III, the minimum required is 20 [Assesment Period]

As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 400 marks, Category II- 155 marks, Category II+III - 258 marks and Category III- 103 marks.The committee evaluated the submitted PBAS proforma of Smt. Sreeja T.G, Assistant Professor in Chemistry, verified the original documents and found acquired the required API score in all the categories in the assessment period and recommended the placement of Smt. Sreeja T.G, from Assistant Professor Stage 1 to 2, w.e.f 20.12.2018.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts and the extension of roll out criteria as envisaged in the U.O No. Ac FII / General / UGC -R- 2010/2018 dtd. 30.05.2019, orders are requested whether, the proposal regarding the Placement/Promotion of Smt. Sreeja T.G, as Assistant Professor Stage I to II (AGP Rs 7000/-) in the Department of Chemistry, w.e.f 20.12.2018 FN, is placed before the Standing committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204 Additional. 06 : *St. Stephen's College, Pathanapuram - Proposal for the approval of Placement/ Promotion of Dr. Praveen Dhar. T - as Assistant Professor (AGP- 7000) Stage I to II - Department of Botany - reg.*

(Ac.FII/ 1824(3)/2020)

The Principal, St. Stephen's College, Pathanapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Praveen Dhar. T , Department of Botany as Assistant Professor (AGP- Rs 7000/-), Stage I to II w.e.f 10.12.2018 FN.

The Service details of Dr. Praveen Dhar. T are as follows:

Qualification	PhD in Botany- MS University- March 2013 UGC- NET- December 2003 MSc Botany - University of Kerala - 2001
Date of first entry into service	10.12.2014 FN
Date of Entry into continuous service	10.12.2014 FN
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1.RC sponsored by UGC,HRDC, University of Kerala from 08.10.2018 to 29.10.2018. 2. OC sponsored by UGC, HRDC, University of Kerala from 27.07.2016 to 23.08.2016.
Proposed date of placement to Assistant Professor (Stage II)	10.12.2018 FN

On verification of the Service Book of Dr. Praveen Dhar. T , it is found that the teacher had entered into service as Assistant Professor on 10.12.2014 FN and it was approved by University of Kerala vide U.O No. Ac.F III/2/14956/2015 dtd. 03.07.2015.He had completed four years of service(since he was awarded PhD) on 10.12.2018 for being promoted as Assistant Professor (Stage II) with AGP 7000/-

The Principal, has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2014 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

Since the appointment of Dr. Praveen Dhar. T, as Assistant Professor (Stage II) is w.e.f 10.12.2018, the minimum score stipulated in the API based PBAS as set out in the 4th Amendment of UGC Regulations,2010 is applicable.(U.O.No.Ac.F II/General/UGC-R-2010/2018 dtd. 30-11-2018).

The API Scores are verified for the period 2014 to 2018 and the minimum required scores for each category is as follows.

1. For category I, the minimum required is 320 [80 x 4]
2. For category II, the minimum required is 50
3. For categories II+III, the minimum required is 90 &
4. For category III, the minimum required is 20.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 07.01.2020 at 01.30 PM at St. Stephen's College, Pathanapuram. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 400 marks, Category II- 163 marks, Category II+III - 321 marks and Category III- 158 marks.The committee evaluated the submitted PBAS proforma of Dr. Praveen Dhar. T, Assistant Professor in Botany, verified the original documents and found acquired the required API score in all the categories in the assessment period and recommended the placement of Dr. Praveen Dhar. T, as Assistant Professor Stage 1 to 2, w.e.f 10.12.2018 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Dr. Praveen Dhar. T , as Assistant Professor with stage I to II (AGP Rs 7000/-) in the Department of Botany in St. Stephen's College, Pathanapuram w.e.f 10.12.2018 FN, is placed before the Standing

Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendations.

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204 Additional.07: *Proposal for the approval of the Placement/Promotion of Sri. Varghese George, Department of Statistics as Assistant Professor (AGP 7000/-), stage (1 to 2), w.e.f 26.09.2017 - St. Stephen's College, Pathanapuram*

(Ac FII/1825/2020)

The Principal of St. Stephen's College, Pathanapuram had forwarded a proposal regarding the Placement/Promotion in respect of Sri. Varghese George, Department of Statistics as Assistant Professor (Stage 1) to Assistant Professor (stage 2) w.e.f 26.09.2017 F.N.

The Service details of Sri. Varghese George are as follows.

Qualifications	MSc Statistics- CUSAT- April 2010 UGC- NET- June 2011
Date of first entry in to Service	26.09.2011 F.N
Date of entry into Continuous Service	23.07.2014 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC from HRDC, University of Kerala, Kariavattom from 09.01.2018 to 29.01.2018. 2. OC from ASC, University of Kerala, Kariavattom from 17.04.2012 to 14.05.2012.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor (Academic Level 11)	26.09.2017 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 26.09.2011 F.N in St. Joseph's College, Irinjalakkuda and it was approved by University of Calicut vide order No. G.A II/A3/3534/2011 dtd. 27.05.2013. Later he relieved from St. Joseph's College on 22.07.2014 A.N and joined St. Stephen's College, Pathanapuram w.e.f 23.07.2014 F.N without service break. That appointment was approved by University of Kerala vide U.O No. Ac.F III/2/38914/2014 dated 01.07.2015. Continuing his prior service, he has completed six years of service on 26.09.2017, for being promoted as Assistant Professor with AGP 7000/-

The Principal, St. Stephen's College, Pathanapuram has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option B), from 2011 to 2017, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Stage 2- Assistant Professor with AGP 7000. The minimum API scores required for each category, the CAS promotion of the teachers, as per UGC Regulations 2018 (Option B) is as follows

* Category I -Good or Satisfactory/Year- Not a minimum requirement

* Category II+III- 20/Assessment period for College Teachers

There shall be no minimum API score requirement for Category II and Category III individually.

The Screening Committee, has awarded the following marks to Sri. Varghese George, for each category

* Category I -Good

* Category II – 63

* Category III - 0

* Category II +III - 63 for which the minimum required is 20.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

According to UGC Public Notice No. F.No. 2.16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/ Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/ Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Sri. Varghese George had completed his Refresher course on 29.01.2018 A.N.

Hence for orders of the Vice-Chancellor as to whether the proposal for the approval of the Placement/ Promotion in respect of Sri. Varghese George, Department of Statistics, as Assistant Professor from Stage 1 to Stage 2, (with AGP 7000/-) w.e.f 26.09.2017, at St. Stephen's College, Pathanapuram, as per UGC Regulation 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and recommendations.

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204.Additional 08 : *NSS College, Nilamel - Proposal for the approval of Placement/ Promotion of Dr.Rajesh.R as Assistant Professor (AGP 8000) Stage II to III, Department of Malayalam - reg.*

(Ac.F II/ 5725/2020)

The Principal., NSS College, Nilamel, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Rajesh. R, Department of Malayalam as Assistant Professor with AGP-Rs 8000/-, Stage II to III w.e.f 22.10.2018 FN.

The Service details of Dr. Rajesh. R are as follows:

Qualification	* Ph.D - Malayalam from University of Kerala- 25.01.2007. * MA-Malayalam- Kerala University- 1992
Date of first entry into service	22.10.2009 FN
Date of entry into continuous service	22.10.2009 FN
Date of Placement to Assistant Professor Stage II (AGP 7000/-)	22.10.2013 FN
Required years of service for Proposed Promotion	5 years
L.W.A. availed	30 days with Medical Certificate.
No. of Refresher Courses/Orientation Courses with duration and Name of University.	1) RC from UGC, HRDC, University of Kerala from 18.10.2016 to 07.11.2016. 2)RC from UGC, HRDC, University of Kerala from 08.03.2011 to 29.03.2011 3) OC from UGC, HRDC, University of Kerala from 03.04.2010 to 30.04.2010
Date of Placement to Assistant Professor Stage III (AGP 8000/-)	22.10.2018 FN

On verification of the Service Book of Dr. Rajesh. R, it is found that the teacher had entered into service as Lecturer on 22.10.2009 FN and it was approved by University of Kerala vide order

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

U.O No.Ac.FV/23524/2009 dtd. 08.01.2010. He was redesignated as Assistant Professor Stage I (AGP 6000) w.e.f 22.10.2009 by the Deputy Director of Collegiate Education, Kollam vide order No.A6/7071/11 dated 20.11.2011.He was promoted as Assistant Professor Stage II with AGP 7000/- w.e.f 22.10.2013. He had completed his five years of service as Assistant Professor Stage II and eligible for being promoted as Assistant Professor Stage III , w.e.f 22.10.2018 FN.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.Ac.FII/General/UGC-R-2010/2018 dated 30-11-2018. According to modified API templates vide U.O No.Ac.FII/ General/UGC-R-2010/2018 dated 30.11.2018 for the placement/ promotion of teachers under CAS, the criteria of capping was excluded from Category III (Research and Academic Contribution).

The Academic Council held on 13.03.2019, resolved to extent the criteria of roll out of API Scores of teachers considered for promotion under CAS, to take effect from 2015-2016 ,onwards, in view of the implementation of the UGC Regulations w.e.f 23.02.2016. The U.O No. Ac.FII/ General/ UGC-R-2010/2018 dtd. 30.05.2019 was issued in this regard.

The Principal, NSS College, Nilamel has forwarded the relevent documents, placement order, Self Appraisal Proforma from the period 2013-2015, minutes of the Selection Committee and API Score sheet based on PBAS for the years 2016 to 2018, with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2010.

The API Scores are verified for the period 2016 - 2018 (2 years) and the minimum required scores for each category, proportionately is as follows.

1. For category I, the minimum required is 80/ Year.
2. For category II, the minimum required is 20 [Assessment Period]
3. For categories II+III, the minimum required is 48 [Assessment Period]
4. For category III, the minimum required is 20 [Assessment Period]

It is stated in the minutes of the Selection Committee that the committee was held on 11.10.2019 at 11.00 A.M in the Principal.'s Chamber, NSS College, Nilamel. It was constituted with the guidelines laid down by the University of Kerala and all the documents with data pertaining to age, qualification and service details of the candidate such as Service Book, qualifying certificates and PBAS Report for the academic years 2016-18 were produced for verification and scrutiny. The committee carefully scrutinised the PBAS records of the work done by the incumbent and service records. The API scores was verified by the screening committee during the evaluated period and committee found that the teacher has sufficient scores in concerned category. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 400 marks, Category II- 173 marks, Category II+III - 339 marks and Category III- 166 marks. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the screening committee recommended that, the teacher is qualified for promotion to the post of Assistant Professor with AGP Rs. 8000/- (Stage III) w.e.f 22.10.2018 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts and the extension of roll out criteria as envisaged in the U.O No. Ac FII / General / UGC -R- 2010/2018 dtd. 30.05.2019, orders are requested whether, the proposal regarding the Placement/Promotion of Dr. Rajesh. R, as Assistant Professor Stage II to III (AGP Rs 8000/-) in the Department of Malayalam, w.e.f 22.10.2018 FN, is placed before the Standing committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204.Additional 09 : *NSS College, Nilamel - Placement/ Promotion of Dr. Maneesh.B, Assistant Professor, Department of Economics from Stage I to II (AGP 6000 to 7000)- reg. (Ac.F II/ 5724/2020)*

The Principal., NSS College, Nilamel, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Maneesh.B, Department of Economics as Assistant Professor from Stage I to II (AGP 6000 to 7000) w.e.f 04.06.2016 FN.

The Service details of Dr. Maneesh.B are as follows:

Qualification	* Ph.D in Economics- University of Kerala - August 2012 * MA in Economics- University of Kerala- May 2005.
Date of first entry into service	04.06.2012 FN
Date of entry into continuous service	04.06.2012 FN
Date of Placement to Assistant Professor Stage II (AGP 7000/-)	04.06.2016 FN
Required years of service for Proposed Promotion	4 years
L.W.A. availed (without medical Certificate)	Nil
No. of Refresher Courses/Orientation Courses with duration and Name of University.	1) RC from UGC, HRDC, University of Kerala from 06.11.2014 to 26.11.2014. 2) OC from UGC-HRDC, University of Kerala from 21.06.2013 to 18.07.2013

On verification of the Service Book of Dr. Maneesh.B, it is found that the teacher had entered into service as Assistant professor on 04.06.2012 FN and it was approved by University of Kerala vide order U.O No. Ac.FV/35124/2012 dtd. 25.10.2012. He had completed his four years of service as Assistant Professor Stage I and eligible for being promoted as Assistant Professor Stage II , w.e.f 04.06.2016 FN.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018. According to modified API templates vide U.O No. Ac.FII/ General/ UGC-R-2010/2018 dated 30.11.2018 for the placement/ promotion of teachers under CAS, the criteria of capping was excluded from Category III (Research and Academic Contribution).

The Academic Council held on 13.03.2019, resolved to extent the criteria of roll out of API Scores of teachers considered for promotion under CAS, to take effect from 2015-2016 ,onwards, in view of the implementation of the UGC Regulations w.e.f 23.02.2016. The U.O No. Ac FII/General/UGC-R-2010/2018 dtd. 30.05.2019 was issued in this regard.

The Principal, NSS College, Nilamel has forwarded the relevent documents, placement order, Self Appraisal Proforma from the period 2012-2015, minutes of the Screening Committee and API Score sheet based on PBAS for the years 2015 to 2016, as per the 3rd Amendment of UGC Regulations, 2010 (U.O.No.Ac.FII/General/UGC.-R2010/2018 dtd 30.11.2018) with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

The API Scores are verified for the period 2015 - 2016 (1 year) and the minimum required scores for each category, proportionately, is as follows.

1. For category I, the minimum required is 80/ Year.
2. For category II, the minimum required is 12.5 [Assessment Period]
3. For category III, the minimum required is 5 [Assessment Period]
4. For Category II +III , the minimum required is 22.5 [Assessment Period]

It is stated in the minutes of the Screening Committee that the committee was held on 30.08.2019 at 02.00 P.M in the Principal's Chamber, NSS College, Nilamel. It was constituted with the guidelines laid down by the University of Kerala and all the documents with data pertaining to age, qualification and service details of the candidate such as Service Book, qualifying certificates and PBAS Report for the academic years 2015-16 were produced for verification and scrutiny. The committee carefully scrutinised the PBAS records of the work done by the incumbent and service records. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 95 marks, Category II 30 marks, Category III -25 marks and Category II +III- 55 marks and the screening committee found that the teacher has sufficient scores in concerned category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the Screening committee recommended that, the teacher is qualified for promotion to the post of Assistant Professor with AGP Rs. 7000/- (Stage II) w.e.f 04.06.2016 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts , the proposal regarding the Placement/Promotion of Dr.Maneesh.B, Assistant Professor, Department of Economics from Stage I to II w.e.f 04.06.2016 FN, is placed before the Standing committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendations.

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204.Additional 10:

St.Stephen's College, Pathanapuram - Proposal for the approval of Placement/ Promotion of Dr. Shibu. P. Varghese, Assistant Professor, Department of Botany, from Stage 1-2 (AGP 6000 to 7000) w.e.f 17.07.2018 FN - Approval – reg.

(AcFII /1824(1)/2020)

The Principal, St.Stephen's College,Pathanapuram, had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Shibu.P.Varghese, Assistant Professor, Department of Botany, from stage I to II (AGP 6000 to 7000), w.e.f17.07.2018 FN.

The service details of Dr.Shibu.P.Varghese, are as follows.

Qualification	* MSc- M.G University – April 2005 * Ph.D in Botany- University of Kerala- 25/03/2014
Date of first entry into service	17.07.2014 FN
Date of entry into continuous service	17.07.2014 FN
L.W.A. availed (other than on medical grounds)	Nil
Required years of service for Proposed Promotion	4 years
Date of placement to Assistant Professor with AGP 7000/-(Stage 1-2)	17.07.2018 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from UGC-HRDC, University of Kerala, from 04.01.2018 to 31.01.2018. 2. RC from UGC-HRDC, University of Kerala

	from 06.09.2018 to 26.09.2018
Refresher / Orientation Course due	Nil

On verification of the Service Book of Dr.Shibu.P.Varghese , it is found that the teacher had entered into service as Assistant Professor with AGP 6000 w.e.f 17.07.2014 FN in St.Stephen's College, Pathanapuram and it was approved by University of Kerala vide U.O No.Ac.FIII/2/38914/2014 dtd. 04.07.2015. He had completed his four years of service on 17.07.2018 FN .

The Principal, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of Dr.Shibu.P.Varghese for the years 2014 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

Since the appointment of Dr.Shibu.P.Varghese , as Assistant Professor (Stage II) is w.e.f 17.07.2018 FN, the minimum score stipulated in the API based PBAS as set out in the 4th Amendment of UGC Regulations, 2010 is applicable.(UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.)

The API Scores are verified for the period 2014 to 2018 and the minimum required scores for each category is as follows.

1. For category I, the minimum required is 320[80 x 4]
2. For category II, the minimum required is 50
3. For categories II+III, the minimum required is 90 &
4. For category III, the minimum required is 20.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 07.01.2020 at 01.30 PM at St.Stephen's College,Pathanapuram. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 400 marks, Category II- 147 marks, Category II+III – 173.5 marks and Category III- 26.5 marks. The committee evaluated the submitted PBAS proforma of Dr.Shibu.P. Varghese, Assistant Professor in Botany, and recommended the placement of Dr.Shibu.P. Varghese, from Assistant Professor Stage 1 to 2, w.e.f 17.07.2018 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Shibu.P.Varghese, Assistant Professor, Department of Botany, St.Stephen's College, Pathanapuram from Stage I to II (AGP 6000 to 7000), w.e.f 17.07.2018 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204.Additional 11:

St.Stephen's College,Pathanapuram - Proposal for the approval of Placement/Promotion of Fr.Dr. Roy John , Assistant Professor, Department of Botany, from Stage 1-2 (AGP 6000 to 7000) w.e.f 14.07.2018 FN, - Approval-reg (AcFII/1824(2)/2020)

The Principal, St.Stephen's College,Pathanapuram, had forwarded a proposal regarding the Placement/ Promotion in respect of Fr.Dr. Roy John, Assistant Professor, Department of Botany, from stage I to II (AGP 6000 to 7000), w.e.f 14.07.2018 FN.

The service details of Fr.Dr. Roy John, are as follows.

Qualification	* MSc- Bharathidasan University – April 2003 * Ph.D- Bharathidasan University- July 2012
Date of first entry into service	14.07.2014 FN
Date of entry into continuous service	14.07.2014 FN

L.W.A. availed (other than on medical grounds)	Nil
Required years of service for Proposed Promotion	4 years
Date of placement to Assistant Professor with AGP 7000/-(Stage 1-2)	14.07.2018 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from UGC-HRDC, Bharathiar University , from 17.11.2017 to 14.12.2017. 2. RC from UGC-HRDC, University of Kerala from 23.07.2018 to 13.08.2018
Refresher / Orientation Course due	Nil

On verification of the Service Book of Fr.Dr. Roy John , it is found that the teacher had entered into service as Assistant Professor with AGP 6000 w.e.f 14.07.2014 FN in St.Stephen's College, Pathanapuram and it was approved by University of Kerala vide U.O No.Ac.FIII/2/38914/2014 dtd. 04.07.2015. He had completed his four years of service on 14.07.2018 FN.

The Principal, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of Fr.Dr. Roy John for the years 2014 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

Since the appointment of Fr.Dr. Roy John, as Assistant Professor (Stage II) is w.e.f 17.07.2018 FN, the minimum score stipulated in the API based PBAS as set out in the 4th Amendment of UGC Regulations, 2010 is applicable. (UO.No.AcFII/General/UGC-R-2010/2018 dated 30.11.2018.)

The API Scores are verified for the period 2014 to 2018 and the minimum required scores for each category is as follows.

1. For category I, the minimum required is 320[80 x 4]
2. For category II, the minimum required is 50
3. For categories II+III, the minimum required is 90 &
4. For category III, the minimum required is 20.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 07.01.2020 at 01.30 PM at St.Stephen's College, Pathanapuram. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 400 marks, Category II- 144 marks, Category II+III – 173 marks and Category III- 29 marks. The committee evaluated the submitted PBAS proforma of Fr.Dr. Roy John, Assistant Professor in Botany , and recommended the placement of Fr.Dr. Roy John, from Assistant Professor Stage 1 to 2, w.e.f 14.07.2018 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Fr.Dr. Roy John , Assistant Professor, Department of Botany, St.Stephen's College, Pathanapuram from Stage I to II (AGP 6000 to 7000), w.e.f 14.07.2018 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204.Additional 12:

Christian College, Kattakkada - Proposal for the approval of Placement/ Promotion of Dr. Shirley.O.Y, Assistant Professor, Department of Economics, from Stage I to II (AGP 6000 to 7000),w.e.f 13.03.2017 FN - Approval – reg. (AcFII/1836/2020)

The DDO, Christian College, Kattakkada, had forwarded a proposal regarding the Placement / Promotion in respect of Dr. Shirly.O.Y, Assistant Professor in the Department of Economics, from Stage I to II (AGP 6000 to 7000),,w.e.f 13.03.2017 FN.

The service details of Dr. Shirly.O.Y, are as follows.

Qualification	* MA in Economics – Manonmaniam Sundaranar University- April 2000 * Ph.D in Economics- Manonmaniam Sundaranar University-October 2009
Date of first entry into service	13.03.2013 FN
Date of entry into continuous service	13.03.2013 FN
L.W.A. availed (other than on medical grounds)	Nil
Required years of service for Proposed Promotion	4 years
Date of placement Assistant Professor with AGP 7000/- (Stage 1-2)	13.03.2017 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC – HRDC-University of Kerala from 06.05.2015 to 26.05.2015. 2. OC from UGC-HRDC, University of Kerala, from 01.03.2017 to 28.03.2017
Refresher / Orientation Course due	Nil

On verification of the Service Book of Dr. Shirly.O.Y , it is found that the teacher had entered into service as Assistant Professor with AGP 6000 w.e.f 13.03.2013 FN and it was approved by University of Kerala vide U.O No. Ac FV/38494/2013 dtd. 28.04.2014. She had completed her four years of service on 13.03.2017 FN (two years exemption as she was awarded Ph.D) for being promoted as Assistant Professor Stage II (with AGP 7000/-).

The Principal, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2013 to 2017, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

Since the appointment of Dr.Shirly.O.Y, as Assistant Professor (Stage II) is w.e.f 13.03.2017, the minimum score stipulated in the API based PBAS as set out in the 4th Amendment of UGC Regulations, 2010 is applicable. (UO. No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.)

The API Scores are verified for the period 2013 to 2017 and the minimum required scores for each category is as follows.

1. For category I, the minimum required is 320 [80 x 4]
2. For category II, the minimum required is 50
3. For categories II+III, the minimum required is 90 &
4. For category III, the minimum required is 20.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 23.11.2019 at 10.30 AM at Christian College,Kattakkada . As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 400 marks, Category II- 161 marks, Category II+III - 222 marks and Category III- 61 marks. The committee evaluated the PBAS proforma submitted by Dr.Shirly.O.Y, Assistant Professor in Economics, and found that the incumbent acquired the required API score and recommended the placement of Dr. Shirly.O.Y, from Assistant Professor Stage 1 to 2, w.e.f 13.03.2017 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Shirly.O.Y, Assistant Professor ,Department of Economics, from Stage I to II (AGP 6000 to 7000), w.e.f 13.03.2017 FN, Christian College, Kattakkada is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendations.

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204.Additional 13:

Mannaniya College of Arts and Science, Pangode – Placement/ Promotion of Sri.Hashim.M, Assistant Professor, Department of Commerce from Stage 1-2 (AGP 6000 to 7000) , w.e.f 12.12.2016 F.N- Approval- reg.

(Ac FII/6891/2020)

The Drawing and Disbursing Officer, Mannaniya College of Arts and Science, Pangode has forwarded a proposal regarding the Placement/Promotion in respect of Sri.Hashim.M, Assistant Professor, Department of Commerce from stage I to II (AGP 6000 to 7000/-), w.e.f 12.12.2016 F.N. The Service details of Sri.Hashim.M are as follows.

Qualifications	<ul style="list-style-type: none"> • M.Phil in Commerce from University of Kerala – November 2011 • M.Com – University of Kerala – May 2006
Date of first entry in to Service	12.12.2011 F.N
Date of entry into continuous service	12.12.2011 F.N
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	12.12.2016 F.N
No of Refresher Courses/ Orientation Courses attended, duration and Name of University.	<p>1.R.C from UGC-HRDC, University of Kerala, Kariavattom from 10.11.2016 to 30.11.2016.</p> <p>2. O.C from UGC-HRDC, University of Kerala, Kariavattom from 27.07.2016 to 23.08.2016.</p>
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 12.12.2011 F.N in Mannaniya College, Pangode and it was approved by University of Kerala vide U.O No.Ac.FV/50888/2011 dtd. 22.03.2012 . He has completed five years of service (Since one year exemption, as he was awarded M.Phil) on 12.12.2016, for being promoted as Assistant Professor with AGP 7000/- .

The DDO has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A, for the assessment periods 2011 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 06th February 2020 ,it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the activities related to various categories have been verified and the Committee found REGISTRAR that the teacher has sufficient grade in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the teacher is qualified for promotion to the post of Assistant Professor Stage II w.e.f 12.12.2016 FN.

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Sri.Hashim.M, Assistant Professor, Department of Commerce , Mannaniya College, Pangode from Stage I to II (AGP 6000/- to 7000/-) w.e.f 12.12.2016 FN, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendations.

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204.Additional 14:

N.S.S College, Pandalam - Proposal for the approval of Placement/ Promotion of Sri.Shibu.M.P, Assistant Professor, Department of Political Science, from Stage1-2 (AGP 6000 to 7000) w.e.f 12.11.2017 FN - Approval – reg. (AcFII/2450/2020)

The Principal,N.S.S College, Pandalam, had forwarded a proposal regarding the Placement / Promotion in respect of Sri.Shibu.M.P, Assistant Professor, Department of Political Science, from stage I to II (AGP 6000 to 7000),w.e.f 12.11.2017 FN.

The service details of Sri.Shibu.M.P, are as follows.

Qualification	*M.A in Political Science - University of Kerala – 2006 * M.Phil in International Politics- Jawaharlal Nehru University -2008
Date of first entry into service	12.11.2012 FN
Date of entry into continuous service	12.11.2012 FN
L.W.A. availed (other than on medical grounds)	Nil
Required years of service for Proposed Promotion	5 years
Date of placement Assistant Professor with AGP 7000/- (Stage 1-2)	12.11.2017 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. R C from HRDC, Punjabi University, Patiala from 02.11.2017 to 22.11.2017. 2. OC from HRDC, University of Kerala from 04.01.2017 to 31.01.2017
Refresher / Orientation Course due	Nil

On verification of the Service Book of Sri.Shibu.M.P , it is found that the teacher had entered into service as Assistant Professor with AGP 6000 w.e.f 12.11.2012 FN in V.T.M.N.S.S College, Dhanuvachapuram and it was approved by University of Kerala vide U.O No.AcFV/58979/2012 dtd. 09.05.2013. He had completed his five years of service on 12.11.2017 FN (One year exemption as he was awarded M.Phil) for being promoted as Assistant Professor Stage II (with AGP 7000/-).

Since the appointment of Sri.Shibu.M.P, as Assistant Professor (Stage II) is w.e.f 12.11.2017 FN, the minimum score stipulated in the API based PBAS as set out in the 4th Amendment of UGC Regulations, 2010 is applicable.(UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.)

The Principal, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2012 to 2017, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

The API Scores are verified for the period 2012 to 2017 and the minimum required scores for each category is as follows.

- 1.For category I, the minimum required is 400 [80 x 5]
- 2.For category II, the minimum required is 50
- 3.For categories II+III, the minimum required is 90 &
- 4.For category III, the minimum required is 20.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 25.09.2019 at 10.00 AM at N.S.S College, Pandalam. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 475 marks, Category II- 162 marks, Category II+III - 211 marks and Category III- 49 marks. The

committee evaluated the PBAS records of the work done by the teacher. API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category and hence the committee recommends the teacher for promotion to the post of Assistant Professor Stage 1 to 2, w.e.f 12.11.2017 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Sri.Shibu.M.P , Assistant Professor, Department of Political Science, N.S.S College, Pandalam from Stage 1-2 (AGP 6000 to 7000) w.e.f 12.11.2017 FN, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendations.

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204.Additional 15:

M.G College, Thiruvananthapuram- Placement/ Promotion of Dr.S.Priya, Assistant Professor, Department of Commerce from Stage 1-2 (AGP 6000 to 7000), w.e.f 13.08.2018 F.N- Approval- reg.

(Ac FII/2785/2020)

The Principal, M.G College,Thiruvananthapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.S.Priya, Assistant Professor, Department of Commerce from stage I to II (AGP 6000 to 7000/-), w.e.f 13.08.2018 F.N.

The Service details of Dr.S.Priya are as follows.

Qualifications	<ul style="list-style-type: none"> • Ph.D in Commerce from Manonmaniam Sundaranar University – December 2011 • M.Phil – Madurai Kamaraj University – April 2000 • M.Com- Manonmaniam Sundaranar University- April 1999
Date of first entry in to Service	13.08.2014 F.N
Date of entry into continuous service	13.08.2014 F.N
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	13.08.2018 F.N
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1.R.C from UGC-HRDC, University of Kerala, Kariavattom from 26.06.2018 to 16.07.2018. 2. O.C from UGC-HRDC, University of Kerala, Kariavattom from 04.01.2018 to 31.01.2018.
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 13.08.2014 F.N in M.G College,Thiruvananthapuram and it was approved by University of Kerala vide U.O No. Ac.FII/41451(1)/2014 dtd. 25.06.2015. She has completed four years of service (Since two years exemption, as she was awarded Ph.D) on 13.08.2018, for being promoted as Assistant Professor with AGP 7000/-.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2014 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 17th December2020 ,it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It

has further been stated that the activities related to various categories have been verified and the Committee found that the teacher has sufficient grade in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the teacher is qualified for promotion to the post of Assistant Professor Stage II w.e.f 13.08.2018 FN.

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.S.Priya , Assistant Professor, Department of Commerce, M.G College,Thiruvananthapuram from Stage I to II (AGP 6000/- to 7000/-) w.e.f 13.08.2018 FN, based on UGC Regulations, 2018, may be placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendations.

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204.Additional 16 : *N.S.S College, Nilamel - Placement/Promotion of Dr.Seema Rajan.S, Assistant Professor, Department of English from Stage I- II (AGP 6000 to 7000), w.e.f 01.09.2019 F.N- Approval- reg.*

(Ac FII/3889/2020)

The Principal, N.S.S College, Nilamel has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Seema Rajan.S, Assistant Professor, Department of English from stage I to II (AGP 6000 to 7000/-), w.e.f 01.09.2019 F.N.

The Service details of Dr.Seema Rajan.S are as follows.

Qualifications	<ul style="list-style-type: none"> • Ph.D in English from Manonmaniam Sundaranar University – July 2014 • M.Phil in English – Manonmaniam Sundaranar University – November 2008 • M.A in English language and literature- University of Kerala – June 2004
Date of first entry in to Service	01.09.2015 F.N
Date of entry into continuous service	01.09.2015 F.N
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	01.09.2019 F.N.
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1.R.C from UGC-HRDC, University of Kerala, Kariavattom from 06.08.2019 to 20.08.2019. 2. O.C from UGC-HRDC, University of Kerala, Kariavattom from 27.02.2019 to 26.03.2019 and attended five days from 25.06.2019 to 29.06.2019 in the Orientation Programme conducted from 13.06.2019 to 03.07.2019
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 01.09.2015 F.N in V.T.M.N.S.S College, Dhanuvachapuram and it was approved by University of Kerala vide U.O No. Ac F II/44362/2015 dtd. 09.11.2017 . She has completed four years of service (Since two years exemption, as she was awarded Ph.D) on 01.09.2019 F.N, for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2015 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 04th January 2020 ,it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the activities related to various categories have been verified and the Committee found that the teacher has sufficient grade in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the teacher is qualified for promotion to the post of Assistant Professor Stage II w.e.f 01.09.2019 F.N.

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Seema Rajan.S , Assistant Professor, Department of English, N.S.S College, Nilamel from Stage I to II (AGP 6000/- to 7000/-) w.e.f 01.09.2019 F.N , based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204.Additional 17:

M.G College, Thiruvananthapuram-Placement/ Promotion of Smt.Saritha.M Assistant Professor, Department of English from Stage 1-2 (AGP 6000 to 7000) w.e.f 22.11.2018 F.N- Approval- reg.

(Ac FII/2945/2020)

The Principal, M.G College,Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Saritha.M, Assistant Professor, Department of English from stage I to II (AGP 6000 to 7000/-), w.e.f 22.11.2018 F.N.

The Service details of Smt.Saritha.M are as follows.

Qualifications	M.A in English and Communicative Studies Gandhigram Rural University – April 2009 M.Phil in English – Pondicherry University – May 2010
Date of first entry in to Service	22.11.2013 F.N
Date of entry into continuous service	22.11.2013 F.N
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	22.11.2018 F.N
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1 R.C from UGC-HRDC, University of Kerala, Kariavattom from 05.10.2018 to 26.10.2018. 2. O.C from UGC- HRDC Pondicherry University from 03.08.2016 to 30.08.2016.
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor in N.S.S Hindu College w.e.f 22.11.2013 F.N and it was approved by M.G University vide U.O No. 4665/B-1/2014/Acad dated 18.09.2014 and she was transferred to M.G College, Thiruvananthapuram on 02.06.2017. She has completed five years of service (Since one year

exemption, as she was awarded M.Phil) on 22.11.2018, for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2013 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 27th December 2019 ,it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the activities related to various categories have been verified and the Committee found that the teacher has sufficient grade in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the teacher is qualified for promotion to the post of Assistant Professor Stage II w.e.f 22.11.2018 FN.

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Saritha.M , Assistant Professor, Department of English , M.G College,Thiruvananthapuram from Stage I to II (AGP 6000/- to 7000/-) w.e.f 22.11.2018 FN, based on UGC Regulations, 2018, may be placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration andrecommendations.

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204.Additional 18:

Placement/ Promotion of Dr. Chitra V.S, Assistant Professor, Department of English from Stage II-III (AGP 7000 to 8000) w.e.f 02.08.2017 FN, - Approval – reg.

(Ac F II/2851/2019)

The DDO, M.G College, Thiruvananthapuram, had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Chitra V.S, Assistant professor, Department of English from Stage II -III (AGP 7000 to 8000)w.e.f 02.08.2017 FN.

The service details of Dr. Chitra V.S are as follows.

Qualifications	Ph.D in English -University of Kerala- 6/02/2018 NET- UGC- June 2001 M.A - English Language & Literature - University of Kerala - May 2001.
Date of first entry into service	02.08.2006 FN
Date of entry into continuous service	02.08.2006 FN
L.W.A. availed	54 days (Medical ground)
Date of promotion to Stage II(With AGP 7000)	02.08.2012 FN
Date of Placement to the Assistant Professor with AGP 8000/- (Stage III)	02.08.2017
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC,HRDC,University of Kerala, Kariavattom from 23.07.2018 to 13.08.2018. (applicable to Stage II to III) [1. RC from Academic Staff College,University of Kerala,Kariavattom from 08.01.2010 to

	29.01.2010. 2. OC from, Academic Staff College , University of Kerala, from 24.02.2009 to 23.03.2009.]
Refresher / Orientation Course due	Nil

On verification of the Service Book of Dr. Chitra V.S, it is found that the teacher had entered into service as Lecturer on 02.08.2006 FN. She was redesignated as Assistant Professor with AGP 6000/- w.e.f 02.08.2006 by the Deputy DCE, Kollam vide office Order No. A3/5005/2010 dated 29.10.2010 .The teacher was promoted as Assistant Professor (Stage II) w.e.f 02.08.2012 FN and the same was approved by the University of Kerala vide U.O No.AcFII/2309/2019 dated 03.06.2019.She had completed her five years of service on 02.08.2017 for being promoted as Assistant Professor (Stage III).

Dr. Chitra V.S availed leave without allowance on medical grounds other than maternity leave for 54 days.(Medical certificate produced)

The Principal, MG College, Thiruvananthapuram, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2012 to 2017, of the incumbent, as per option B of UGC Regulations,2018 with recommendation of the Screening Committee.

The API Scores are verified for the period 2012 to 2017 and the minimum required scores for category II +III is 50.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 27.12.2019 at 11.00 AM at M.G College, Thiruvananthapuram. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category II- 73 marks, Category II+III - 177 marks and Category III- 104 marks. The committee evaluated the submitted PBAS proforma of Dr. Chitra V.S, Assistant Professor in English, verified the original documents and found acquired the required API score in all the categories in the assessment period and recommended the placement of Dr. Chitra V.S, from Assistant Professor Stage II to II, w.e.f 02.08.2017 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Chitra V.S, Assistant Professor, Department of English, M.G College, Thiruvananthapuram from Stage II-III (AGP 7000 to 8000) w.e.f 02.08.2017 FN, may be placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendations.

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204.Additional 19 : *N.S.S College, Nilamel - Placement/Promotion of Sri.Sreekumar V.R, Assistant Professor, Department of English from Stage I- II (AGP 6000 to7000), w.e.f 25.11.2018 F.N- Approval- reg.*

(Ac FII/3893/2020)

The Principal, N.S.S College, Nilamel has forwarded a proposal regarding the Placement/ Promotion in respect of Sri.Sreekumar.V.R, Assistant Professor, Department of English from stage I to II (AGP 6000 to 7000/-), w.e.f 25.11.2018 F.N.

The Service details of Sreekumar.V.R are as follows.

Qualifications	M.Phil in English – Manonmaniam Sundaranar University – January 2012 MA in English language and literature- University of Kerala – May 2008
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Date of first entry in to Service	25.11.2013 F.N
Date of entry into continuous service	25.11.2013 F.N
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	25.11.2018 F.N.
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	<ul style="list-style-type: none"> • 1.UGC sponsored Summer School from UGC-HRDC, Devi Ahilya Vishwa Vidyalaya, Indore from 19.06.2018 to 09.07.2018. 2. O.C from UGC-HRDC, Rani Durgawati Vishwavidyalaya, Jabalpur from 30.01.2017 to 25.02.2017
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 25.11.2013 F.N in N.S.S College, Rajakumary and it was approved by M.G University vide U.O No. 4666/B-1/2014/Acad dtd. 18.09.2014 and he was transferred to N.S.S College, Nilamel on 04.06.2018 A.N. He has completed five years of service (Since one year exemption, as he was awarded M.Phil) on 25.11.2018 F.N, for being promoted as Assistant Professor with AGP 7000/- .

The Principal, N.S.S College, Nilamel has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of the incumbent as per UGC Regulations 2018 option B for the assessment periods 2013 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The API Scores are verified for the period 2013 to 2018 and the minimum required scores for category II +III is 20.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 04.01.2020 at 10.00 AM at N.S.S College, Nilamel. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category II- 176 marks, Category II+III - 205 marks and Category III- 29 marks. The committee evaluated the submitted PBAS proforma of Sri.Sreekumar.V.R , Assistant Professor in English, verified the original documents and found eligible for promotion from Stage I to II, w.e.f 25.11.2018 F.N.

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Sri.Sreekumar.V.R , Assistant Professor, Department of English , N.S.S College, Nilamel from Stage I to II (AGP 6000/- to 7000/-) w.e.f 25.11.2018 F.N, based on UGC Regulations, 2018, may be placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendations.

The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204.Additional 20:

S.N College for Women Kollam - Initial appointment of Assistant Professors in Botany- and Malayalam-approval of - reg.

(Ac.FIII /1/14156/2019)

The Principal, S.N College for Women, Kollam has forwarded proposals for approval of appointment of Assistant Professors in various subjects. But on verification it is found that in Botany and Malayalam, the appointments of Smt.Archana.P.J (Botany) and Sri.Bijoy.M (Malayalam) are over and above the available posts. The Government has clarified that Sri.Bijoy.M can be accommodated

as Assistant Professor of Malayalam in S.N College for Women, Kollam against the vacancy of Smt.Rekha transferred on 02-07-2019 and Smt.Archana.P.J as Assistant Professor of Botany in S.N College for Women, Kollam against the vacancy of Smt.Resmi transferred on 17-06-2019.The DCE has also clarified the same. The Principal has forwarded the proposals accordingly.

SI No	Name of the Assistant Professor	Subject	Date of Joining	Remarks
1.	Smt.Archana.P.J	Botany.	18-06-2019 F.N	Posted against the transfer vacancy of Smt.Resmi.
2.	Sri.Bijoy.M	Malayalam	02-07-2019 F.N	Posted against the transfer vacancy of Smt.Rekha.

The details of Assistant Professors and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Principal

1. News paper cuttings. The Hindu, The New Indian Express, Malayala Manorama and Kerala Kaumudi dated 20-07-2017 and 31-03-2018.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - NA
5. Minutes of the meetings of the Selection Committee held on 1'st,2'nd, 12'th &13'th November 2018.
6. Confidential report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter No.D2/436/2016/H.Edn dated 05-06-2017 and D2/99/2018/H.Edn dated 19-03-2018.
17. Joining Report

The notification for the post appeared in 4 leading dailies on 20-07-2017 and 31-03-2018. The age of the teachers is calculated as on 01-01-2018. Three vacancies were notified for the subject Botany as per the notification dated 20-07-2017 and 31-03-2018. In the selection procedure Sri.Vilash.V occupies the first rank and Smt.Anitha Chandran occupies the second rank and Smt.Archana.P.J occupies the third rank. The University had already issued approval orders to the first two rank holders. In the selection procedure of Malayalam, Dr.Biju.M.S occupies the first rank and Sri.Bijoy.M occupies the second rank. Approval has been granted to the first rank holder. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended. As per UGC Regulations 2010, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET.

The candidates have acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2010.The Government has deputed its nominee to the Selection Committee authorising the appointments vide letter No.D2/99/2018/H.Edn dated 19-03-2018. The Manager has forwarded the minutes of the duly constituted Selection Committee.

In the light of the above mentioned facts the proposals for the approval of appointment of the following Assistant Professors in Botany and Malayalam are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for recommendation.

1. Smt.Archana.P.J as Assistant Professor in Botany in S.N College for Women, Kollam w.e.f 18-06-2019 F.N against the transfer vacancy of Smt.Resmi.

2. Sri.Bijoy.M as Assistant Professor in Malayalam in S.N College for Women,Kollam w.e.f 02-07-2019 F.N against the transfer vacancy of Smt.Rekha.

Sl. No.	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2018	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1	Ms.Archana.P.J S.N College for Women, Kollam. 18-06-2019 Date of notification 20-07-2017 & 31-03-2018	21.05.1993 24 years	Community merit third rank	Qualified CSIR-UGC-NET exam held on 20-12-2015. Undertaking produced. M.Sc Botany first class Kerala University in August 2015	As per Post Adalath review statement 2002, 84 hours of work load permitting 5 teachers.	5'th	204	200	Posted against the transfer vacancy of Smt.Reshmi A
2	Sri.Bijoy.M S.N College for Women, Kollam. 02-07-2019 F.N	24-05-1985 32 years	community second rank	Qualified UGC-NET exam held on 20-12-2008. Undertaking produced. M.A Malayalam Language and Literature September 2007 from University of Calicut first class. Eligibility certificate produced Ph.D in Malayalam on 05-01-2018 University of Calicut. Eligibility certificate produced certificate that Ph.D as per UGC Regulation 2009	As per Post Adalath review statement 2002, 104 hours of work load permitting 6 teachers.	6'th	201	197	Posted against the transfer vacancy of Smt.Rekha S

				produced.				
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The Standing Committee considered the proposal and recommended to be approved.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

Item No.10.204.Additional 21:

M.G College, Thiruvananthapuram-Placement/Promotion of Dr.Sumesh.G.S, Assistant Professor, Department of Commerce from Stage 1-2 (AGP 6000 to7000), w.e.f 24.05.2019 F.N- Approval- reg.

(Ac FII/3887/2020)

The Principal, M.G College,Thiruvananthapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Sumesh.G.S, Assistant Professor, Department of Commerce from stage I to II (AGP 6000 to 7000/-), w.e.f 24.05.2019 F.N.

The Service details of Dr.Sumesh.G.S are as follows.

Qualifications	<ul style="list-style-type: none"> • Ph.D in Commerce from University of Kerala – March 2019 • M.Com- from University of Kerala - May 2006
Date of first entry in to Service	13.08.2014 F.N
Date of entry into continuous service	13.08.2014 F.N
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	24.05.2019 F.N
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	<ol style="list-style-type: none"> 1. O.C from UGC-HRDC, University of Kerala, Kariavattom from 26.04.2019 to 23.05.2019. 2.Short term course from UGC-HRDC University of Kerala from 18.04.2016 to 23.04.2016. 3.Workshop on multivariate Analysis(NLWMA-2015), organized University of Kerala from 16.02.2015 to 20.02.2015
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 13.08.2014 F.N in M.G College,Thiruvananthapuram and it was approved by University of Kerala vide U.O No. Ac F.II/49624/2014 dtd. 07.07.2015 .Since he was awarded Ph.D on March 2019 and has completed required Orientation course on 23.05.2019 ; he is eligible for promotion w.e.f 24.05.2019 as Assistant Professor Stage II (he has availed one year and 3 months relaxation)

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2014 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 17th December 2020 ,it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the activities related to various categories have been verified and the Committee found that the teacher has sufficient grade in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the teacher is qualified for promotion to the post of Assistant Professor Stage II w.e.f 24.05.2019 FN.

All the calculations being fully based on academic parameters, the dealing Sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the

accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Sumesh.G.S, Assistant Professor, Department of Commerce, M.G College,Thiruvananthapuram from Stage I to II (AGP 6000/- to 7000/-) w.e.f 24.05.2019 F.N, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendations.

The Standing Committee considered the proposal and recommended to be approved.

The meeting came to a close at: 04.00 PM

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.03.2020, be approved.

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Item No.10.205. UGC Regulations, 2018-Implementation as such – Reporting of – reg.

(Ac.F.II)

The Academic Council at its meeting held on 04/03/2020 considered the implementation of UGC Regulations, 2018 and **resolved to intimate the Government about the implementation of the UGC Regulations by the University in exercise of the provisions of the Kerala University Act 1974. Further resolved to authorize the Vice Chancellor to take appropriate measures with specific directions from the Government.**

In this context the following points may be perused.

1. The Government of Kerala issued G.O(P)No.18/2019/HEDN dated 29/06/2019, implementing the revised UGC Scheme for revision of pay scales, in which the implementation of the UGC Regulations, 2018 w.e.f. 18/07/2018 was also incorporated.
2. The Academic Council of the University of Kerala had implemented the said Regulations, at its meeting held on 13/03/2019, with certain modifications and additions, vide item No.68, in accordance with the provisions there to in the Regulations, 2018 (Clause 6.0 .I., II., III) *(As per 6.0 I, "In order to make the system more credible, the Universities may assess the ability for teaching...research aptitude... classroom situations... capacity to use the latest technology in teaching and research at the interview stage. Accordingly, 20 marks has been allocated for the selection Committee to grade the candidates, well within the 25% limit for interview prescribed by the Apex Court.)*
- 3.The resolution of the Academic Council was laid before the Senate held on 28.03.2019, vide item no:06, and the House noted the adoption of the UGC Regulations, 2018 and further resolved to recommend the proposal for suitable amendments in the Statutes
- 4.The Syndicate at its meeting held on 08.08.2019, noted the resolution of the Academic Council and the Senate, and resolved to approve the PBAS proforma and Applicant Summary Sheets for the direct recruitment of Assistant Professors and CAS promotions of the teachers of the Affiliated Colleges in consonance with resolution of the Academic Council .
- 5.The University Order, implementing the UGC Regulations, along with the modifications noted in the Academic Council was issued on 02/09/2019, and along with the said order, the PBAS proforma and the Applicant Summary sheets were also uploaded in the University website.

It may be noted that Selection Committees for CAS promotions and Initial appointments have already been conducted by several Educational Agencies, in accordance with the UGC Regulations, 2018 implemented. The said Selection Committees incorporated the nominee of the Government also. In a certain case, the selection has been over seen by the Hon'ble High Court of Kerala, and any subsequent modifications to the criteria may may result in a legally embarrassing situation to the University .

6. A subsequent G.O (P)No. 28/2019/HEDN, dated, 29.09.2019, was also issued, approving the UGC Regulations,2018, as such.

7. The Principal Secretary to the Government vide letter no. HEDN-C3/45/2018-HEDN dated 21/11/2019 informed that the faculty appointments in the Universities can be proceeded as per the UGC Regulations, 2018. The Government was intimated vide letter No Ac FII/UGC-R-18/19 dated

26.12.2019 ,about the implementation of the Regulations along with the modification, in the University , and a clarification was sought whether the University may proceed with the same. Any **other direction of specific nature has not come forth from the Government.**

In tune with the minutes of the Academic Council held on 04/03/2020, the Vice Chancellor has ordered the following ,

1. In line with G.O (P)No. 28/2019/HEDN, dated, 29.09.2019, and as per the resolution of the Academic Council held on 04/03/2020, on item No 63, the University is implementing UGC Regulations, 2018, as such.
2. Report the matter to the Syndicate(24/03/2020) and Senate(27/03/2020 and 28/03/2020).
3. Inform the Government about this matter.
4. Cancel the earlier U.O dated 02/09/2019 issued in this matter and issue new U.O.
5. The apprehensions in the UGC Regulations,2018 which are to be brought to the notice of the Government , shall be placed before the next Standing Committee of the Syndicate on Teaching and non-Teaching Staff of Private Colleges.
6. Fresh Proforma and PBAS shall be prepared and circulated, after the approval of the Syndicate.

The above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

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Item No.10.206 *Foreign Scholar- Ph D registration in r/o Mr. Aqeel Abbood Rahmah Al Saedi –Consideration of- reg.*

(AcBI)

Mr. Aqeel Abbood Rahmah Al-Saedi, Iraqi national, was provisionally selected to do Research work leading to Ph.D degree in Computer Science in this University subject to the positive recommendation of the Doctoral Committee and availability of guide. Dr. Muhammad Noorul Mubarak, Dept of Computer Science vide his mail dated 19.12.2019 reported that the Doctoral Committee convened on 04.12.2019 reviewed his Research area and recommended to pursue Research in the Department of Future Studies.

The recommendation was made in view of the fact that the area of interest, which is Data Mining pertained to the Department of Futures Studies.

In the mean time, the candidate approached Dr.Satheesh Kumar K, Department of Future Studies, for doing research leading to PhD. Dr.Satheesh Kumar K, Department of Future Studies vide his letter dated 23.01.2020 informed that the Doctoral committee which met on 22.01.2020 examined his request and recommended the candidate to register for Ph.D in Future Studies under his guidance.

- 1.Minutes of the Doctoral Committee
- 2.Proforma of the recommendations of the Doctoral Committee
- 3.Synopsis
- 4.Syllabus of paper two and three of course work
- 5.Proforma of the guide
- 6.Consent letter of the guide
- 7.Facility certificate

Since the candidate qualified his Master of Science in Information Systems Degree awarded by the Osmania University which is a statutory University, he is deemed eligible for higher studies.

Meanwhile, the applicant has intimated that his visa is due to expire by the first week of April. In view of the current situation involving severe travel restrictions, it may not be feasible for the applicant to proceed to home country for visa extension.

Hence in the context of the recommendation by the CGA, and the Doctoral Committee, it may be considered if **Aqeel Abbood Rahmah Al-Saedi be permitted to do research leading to Ph.D in the Futures Studies Department under the guidance of Dr.Satheesh Kumar K.**

As per the orders of the Vice Chancellor, the matter is placed before the Syndicate for consideration.

<p>Resolution of the Syndicate</p> <p>RESOLVED that the proposal be agreed to.</p>
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Item No.10.207. **Judgment dated 07.02.2020 in WP (C) No. 22735 of 2016 filed by the University of Kerala - Release of Pensionary Benefits to Dr. V. Sobha, former Professor, Department of Environmental Sciences – Consideration of - reg:-**

(Ad.AIII)

Dr. V. Sobha, Former Professor, Department of Environmental Sciences retired from service on 30.04.2011 was requested to regularize the outstanding liabilities amounting to Rs. 43,80,126/- (Rupees Forty three lakh eighty thousand one hundred and twenty six only) vide letter dated 31.01.2012. The quantified Liability Certificate for the same amount was issued on 12.04.2012 and she has acknowledged the receipt of these correspondences in her reply to Registrar vide letter dated 18.10.2012. Later Dr. V. Sobha was informed of her liabilities during 2015 amounting to Rs.31,87,701/- (Rupees Thirty one lakh eighty seven thousand seven hundred and one only) vide certificate dated 28.02.2015,

Meanwhile Dr. V. Sobha filed a complaint (C. No. 2198/12) before the Hon'ble Lok Ayukta and the Hon'ble Lok Ayukta in its order dated 18.09.2014 has directed the University to "***pass proceedings determining the monthly pension, gratuity, commutation value of pension, family pension etc due to the employee and that duty is independent of the power to fix liability. Whether there is liability or not, the respondent shall issue proceedings sanctioning the amounts due as terminal benefits, but disbursement of gratuity will be on condition that the liability, if any, fixed is discharged by the pensioner***". Accordingly vide U.O. No.Ad.AIII.1/SP/28499/2014 dated 10.10.2014, pension benefits such as Superannuation pension and Commutation were released to her, retaining the DCRG. It may be noted that provisional pension of Rs. 29,920/- was already granted to her vide U.O dated 23.02.2013.

Dr.V.Sobha was once again intimated of the non-regularization of provisional payments outstanding against her as liability and of the decision to initiate Revenue Recovery based on the report of the liabilities from various sections and the Finance Officer vide U.O No. Ad.A.III/2/RR/28499/2014 dated 02.07.2014 . Accordingly, the process of Revenue Recovery to recover an amount of Rs. 24,87,701/- (Rupees Twenty four lakh eighty seven thousand seven hundred and one only) vide Req No : RR/2016/10082/1 dated 08.06.2016 was initiated. It may be noted that as on this date, a total amount of Rs 26,71,863/- (Rupees Twenty six lakh seventy one thousand eight hundred and sixty three only) including the amount of Rs. 26,56,901/- (Rupees Twenty six lakh fifty six thousand nine hundred and one only) in the Liability Certificate issued on 04.02.2017 and Rs. 14,962/- reported from Ad F1 section on 10.03.2020 is pending as liability against Dr. V. Sobha.

Later, Hon'ble Lok Ayukta in the **order dated dated 10.05.2016** in C. No. 2198/2012 has directed the University ***to release the DCRG to the complainant along with 9% interest with effect from August 1, 2011 till the date of payment***, against which the University of Kerala has filed a WP (C) No.22735/2016 in the Hon'ble High Court of Kerala. **However while filing the Writ Petition as directed by the University the then Standing Counsel has opined that the University have a very weak case. Most of the claims is time barred and cannot be collected from the retired employee. He apprehends that cost may be imposed by the court as we are making a very arbitrary and inequitable claim. He further opined that he finds grave failure on the part of the accounts department of the University in making due and timely claims of liabilities accrued by Assistant Professors from time to time. He advised that the University shall pass administrative orders whereby the accounts department and the employee is liable to submit timely reports to the University on a yearly basis. Further, the liability of a teacher should be officially recorded either in his/her personal records, every year. Non-filing of reports or delay in regularizing payments should be enforced and forcefully collected from the teacher in accordance with law**

without any delay. If the above is done, a lot of pilferage the University funds can be avoided. Further instances like in the instant case would also be contained.

The Hon'ble High Court while disposing the above Writ Petition vide judgment dated 07.02.2020 has ruled out the objections raised by the University with regard to the jurisdiction of Lok Ayukta in giving a positive direction to the University to release the DCRG with interest and construed the direction issued by the Lok Ayukta as recommendatory in nature. On the issue of awarding interest on the belated payment of DCRG benefits, the Hon'ble High Court has laid down a series of decisions related to payment of interest on belated disbursement of DCRG and has ordered that *"in exercise of the powers under Article 226 of the Constitution of India, we dispose of the writ petition directing the University of Kerala to disburse the DCRG amount of Rs. 7,00,000/- with 9% interest to the 1st respondent from the date of her retirement (30.04.2011), within a period of one month from the date of receipt of certified copy of this judgment. The petitioner shall make the payment without giving room for further litigation"*. The Copy of the judgment was received in the University on 02.03.2020. Hence the last day for complying the orders is on or before 01.04.2020. The file was submitted to the Hon'ble Vice-Chancellor for orders whether the judgment be complied or whether the learned opinion of the Standing counsel be sought. **The Hon'ble Vice-Chancellor has ordered to seek the learned opinion from the Standing Counsel on the scope of preferring an Appeal/Review against the impugned judgment.**

The Standing Counsel vide letter No. TA/SC-LO-15/2020 dated 17.03.2020 has opined that the contents and observations in the judgment are highly detrimental to the interests of the University and the concurrent findings by Lok Ayukta and the Division Bench of the Hon'ble High Court makes it difficult for getting a different order from the Hon'ble Supreme Court of India since the Hon'ble Division Bench has gone in depth while dismissing the writ petition and filing a review petition before the Hon'ble High Court is out of question. If the recovery is based on merely a technical objection and not on actual pecuniary loss to the University, there may not be any moral or legal justification in the University preferring appeal against the judgment.

On the other hand, the Standing Counsel has also remarked that "if the substantial amount is actually lost due to the deliberate acts, omissions or lapses with or without malafides, essentially the University is bound to work out its final remedy of preferring appeal before the Hon'ble Supreme Court canvassing all the points urged in the writ petition."

Meanwhile a letter dated 16.03.2020 addressed to the Registrar, University of Kerala by Dr. V.Sobha has been received in the section along with the copies of the judgment in which the pensioner has requested to take urgent necessary steps to disburse the withheld amount of DCRG amounting to Rs.7,00,000/- with 9% interest.

The file was again submitted to the Hon'ble Vice-Chancellor along with the learned opinion from the Standing Counsel for orders whether the judgment be complied or urgent steps be initiated for preferring an appeal against the above judgment before the Hon'ble Supreme Court.

The Hon'ble Vice-Chancellor has ordered to place the matter before the Syndicate for consideration. **It may be noted that the time-frame prescribed by the Hon'ble High Court is due to expire on 01.04.2020.** The action to be taken by the University whether to comply the judgment or to prefer appeal against it before the Hon'ble Supreme Court the same has to be done in war footed manner. If it seems that more time is required for taking any action, petition for time enlargement should be filed within the prescribed time frame.

Hence the whole matter is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to comply the judgement of Hon'ble High Court and release the DCRG amount of Rs.7,00,000/- (Rupees Seven lakh only) with 9% interest to Dr.V.Sobha, Former Professor, Department of Environmental Sciences, Kariavattom with immediate effect.

FURTHER RESOLVED that a detailed report of pending liabilities of Dr.V.Sobha be placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No.10.208 *Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.03.2020-Approval of-reg.*

(M&C I)

The Vice-Chancellor has approved the minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.03.2020.

The minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.03.2020 is submitted before the Syndicate for consideration.

Minutes of the meeting of the Standing Committee of the Syndicate on Examinations

Date	:	19/13/2020
Time	:	01 : 30pm
Venue	:	Syndicate Room

Members Present

1. Dr.K.B Manoj	Convener	Sd/-
2. Adv.Muralidharan Pillai G	Member Syndicate	Sd/-
3. Dr.Vijayan Pillai M	Member Syndicate	Sd/-
4. Sri.Jairaj.J	Member Syndicate	Sd/-
5. Sri.Mohammed Yaseen	Member Syndicate	Sd/
6. Prof.K.Lalitha	Member Syndicate	Sd/-
7. Dr.K.G.Gopchandran	Member Syndicate	Sd/-
8. Dr.S.Nazeeb	Member Syndicate	Sd/-
9. Sri.Arunkumar R	Member Syndicate	Sd/-
10. Dr.B.Unnikrishnan Nair	Member Syndicate	Sd/-
11. Sri.Bijukumar.G.	Member Syndicate	Sd/-

Officers Present

1. Dr. N. Gopakumar	Controller of Examinations	Sd/-
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Members Absent

a) Adv.K.H.Babujan	Member Syndicate
b) Dr.Mathew.V.	Member Syndicate

Item no.10.208 *Fifth Semester B.P.Ed 2019 batch- Conduct of special Examination for students who have represented the University in various South Zone and All India Inter University Tournaments during 2019-20-reg.*

(EG II)

The Director, Department of Physical Education, University of Kerala vide reference cited above, has informed that some of the students of First Semester B.P.Ed (2 year) Course of 2019 batch have represented the University of Kerala in various South Zone and All India Inter University Tournaments during the academic year 2019-2020 and have missed their University Examinations which was conducted in November 2019. Therefore, the Director has requested to sanction the conduct of special examinations to the following students who have represented the University in various tournaments.

Sl.No	Name of the Candidate	Candidate Code	Subject
1	Ajini Johnson	19500003	CC103-Environmental Studies
2	Sruthi S R	19500045	CC103-Environmental Studies
3	Steny Antony	19500046	CC103-Environmental Studies
4	Alphonsia M	19500006	PC 101- Practical I
			PC 102 - Practical II
			PC 103 - Practical III
			PC 104 - Practical IV

The candidates namely Ajini Johnson, Sruthi S R, Steny Antony have not attended the theory examination conducted on 13.11.2019 and Alphonsia M has not attended the practical examinations conducted on 28.10.2019, 29.10.2019, and 30.10.2019. The result of the First Semester B.P.Ed (2 year) Degree Examination, November 2019 was published on 18.02.2020.

Recommendations of the Committee

The Committee considered the above matter and recommended to conduct Special Examinations on the strength of the general decision already taken by the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 19.03.2020, be approved.

Item no.10.208.02

B. Tech Degree Course (2008 Scheme), Improvement of sessional Marks – request of Sri. Bejoy. K. Jose. Reg.

(Ac.A.III)

Sri. Bejoy. K. Jose, B.Tech (2008 Scheme) student of University College of Engineering, Kariavattom has requested for sessional improvement of two subjects of fourth semester

The notification for sessional improvement of 2008 Scheme for Odd/ Even semesters were issued first in 2015, and the students of each batch were permitted improvement till 2nd November 2019. Sri. Bejoy. K. Jose did not avail sessional improvement of fourth semester when it was notified, but had applied for sessional improvement of first and third semesters in 2008 and granted permission as per U.O No. Ac.AIII/4/43231/2018 dated 10/10/2018.

As per the notification No. Ac.AIII/4/2019 dated 30/09/2019, it was specified that no further chance for improvement shall be granted for 2008 Scheme.

Recommendations of the Committee

The Committee considered the above matter and recommended that the delay on the part of the candidate for applying for improvement of sessional marks be condoned.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 19.03.2020, be approved.

Item no.10.208.03

Suspected malpractice reported in S1 M.Sc Chemistry Degree Examination, February 2019 – Smt. Shalini. G.L, S.N.College, Chempazhanthy – Reported by Examiner Sri. Josewin. B from CV Camp – Reg.

(SDC)

The Second Examiner (Sri.Josewin B, Assistant Professor, Department of Chemistry, Christian College, Kattakkada) who valued the answerscripts of the first semester M.Sc Chemistry degree examination, February 2019 (Subject : Inorganic Chemistry) reported that a candidate has written the register number in the additional sheets attached alongwith the answerscript bearing false no.700403. The above mentioned answerscript (false no.700403) belongs to the candidate Smt.Shalini.G.L (Reg.No.63518127014, S.N.College, Chempazhanthy). The candidate was called for personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 14.11.2019 and she was present for the same. In her written statement submitted before the Committee she has admitted the mistake in having written her register number in the additional sheets of the answerscript.

The concerned tabulation section EG XI A has reported the following two facts in respect of the above candidate :

a) The candidate has passed in the first semester M.Sc Chemistry Degree Examination, February 2019 (for which the above mentioned suspected malpractice was reported by the examiner from the CV Camp) the result of which was released inadvertently alongwith the other candidates . However , marklists of the same were not issued , and,

b) This candidate in the meantime had also registered for the second semester M.Sc Chemistry Degree Examination, July 2019 and appeared for all the papers in the said examination.

After hearing the candidate , the Committee observed that in view of the facts pertaining to the result of this candidate related to the first semester M.Sc Chemistry Degree Examination, February 2019 (for which the above mentioned suspected malpractice was reported from the CV Camp) having been released and also the candidate having appeared for all the papers in the subsequent second semester M.Sc Chemistry Degree Examination, July 2019 , it was recommended to refer the matter to the Syndicate for an appropriate decision on the reported case.

The Syndicate held on 22.11.2019 vide item no.06.52 (sub-item no.I) considered the above recommendations and resolved to cancel the particular paper of the candidate Smt.Shalini.G.L written in the S1 M.Sc Chemistry Degree Examination, February 2019 and further resolved to authorize the Pro:Vice-Chancellor to hear the Examiner, Sri.Josewin.B, Assistant Professor, Department of Chemistry, Christian College, Kattakkada and the concerned tabulation section and place the report in the Standing Committee of the Syndicate on Examinations.

As directed by the Pro-Vice Chancellor, the hearing of the examiner Sri.Josewin B and the EG XI A tabulation section was scheduled on 14.02.2020 at 2 pm at the Pro-Vice Chancellor's chamber. Sri.Josewin.B and the staff of the EG XI A tabulation section were present for the hearing .

Sri.Josewin.B as per his written statement has stated that the candidate had written the register number in the additional sheets attached alongwith the answerscript bearing false no.700403 (S1 M.Sc Chemistry degree exam, Feb'2019 , Inorganic Chemistry-1 , Q.Code F-4684) and that the incident is against university rules and hence he had reported the same while evaluating the answerscript.

Though the concerned assistant of the EG XI A tabulation section was present for the hearing, the section officer was absent. As per the written statement dtd.15.02.2020 submitted by the section officer of EG XI A section, the second examiner of the answerscripts of the S1 M.Sc Chemistry degree exam, Feb'2019 examination (Inorganic Chemistry) had marked * against the false no.700403 in the statement of marks and remarked (on the side of this statement of marks) that the candidate had written the register number on two additional sheets with code.M207768 & M207769 and countersigned the same. It was also stated that contrary to the usual practice of the examiners reporting suspected malpractice to the chairman/administrative officer of the valuation camp, no specific report was given by the examiner regarding this matter and due to the heavy workload and time constraints during the publication of results, withholding of the said candidate's results on the grounds of the examiner's remarks were overlooked. The section further has stated that the statement of marks was received in the section, just before the conduct of passboard meeting and as the marks were written in the statement, it was entered and tabulated in the system and the results published on 24/06/2019. Also S.N. College Chempazhanthy in the meantime had forwarded this candidate's exam registration application for the IInd semester PG Exam of Aug'2019 (last date being 21/06/2019). The section had sought remarks from the SDC section on this case and accordingly considered it as malpractice and initiated action . In the meantime the candidate was granted registration for IIIrd semester PG Exam, Feb'2020 also. However the results of both the IInd and IIIrd semester PG exams attended by this candidate have not been published. Memo to be sent to this candidate has been prepared by the EG XI A tabulation section based on the decision taken by the Syndicate held on 22.11.2019 to cancel the particular paper only (for which malpractice has been reported).

The proceedings of the above mentioned hearing of the examiner Sri.Josewin B and the EG XI A tabulation section by the Pro:Vice-Chancellor, have been approved by the Hon:Vice-Chancellor after legal vetting by the legal advisor. As per the resolution of the Syndicate held on 22.11.2019 vide item no.06.52 (sub-item no.I) , the report is to be placed before the Standing Committee of the Syndicate on Examinations.

Recommendations of the Committee

The Committee considered the above matter and recommended to release the II & III semester results of the candidate on the strength of the legal vetting of the Legal Advisor that the proceedings is legally in order.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 19.03.2020, be approved.

Item no.10.208.04 Engaging Sri.Pushparajan, Conductor Retired, University of Kerala as Messenger on daily wage basis at CD Unit-reg

(Ad.AII)

The Controller of Examinations has forwarded a proposal to engage Sri.Pushparajan, Conductor (Retired), University of Kerala as Messenger on daily wage basis at CD Unit.

Sri.Rajan Nadar S and Sri.Abhilash V retired employees of University who were working as messengers at CD Unit on daily wage basis were not allowed to renew their contract as they crossed 65 years of age.

University engages 29 retired staff as Casual Labourers on daily wage basis, out of which 7 are engaged at CD Unit as Messengers, out of 7 messengers who are engaged at CD Unit 3 will reach the age of 65 years this year. The CD Unit needs more messengers as two new vehicles are attached to the CD unit and the increase in the number of routes from 6 to 8.

340 post of Class IV Employees are lying vacant. University has only one Part-Time - Contingent Employee who is posted at CD Unit.

The meeting of the Syndicate vide item No.09.14.10 held on 21.01.2020 while considering matter regarding engaging retired staff Sri. Prasad J on daily wage basis resolved to engage Sri. Prasad J on daily wage basis till alternate arrangement is made and further resolved to initiate steps to fill the post by Contract appointment.

Recommendations of the Committee

The Committee considered the above matter and recommended to refer the matter to the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 19.03.2020, be approved.

Item no.10.208.05 Publication of the results of Fifth Semester CBCSS/CR Degree Examinations held during December 2019, in a time bound manner - Conduct of centralised valuation of camps at Amenity Centre Building (II & III floor) & SDE Buildings - Arrangement of Amenities – Laying of Table, chairs and Pedestal fans on rental basis at C.V Camp for examiners assigned with duty for valuation of answer scripts - meeting expenditure incurred-reg :-

(M&C II)

As per Office Order read as (1) above CV camp was constituted at University Buildings, Thiruvananthapuram for valuation of answer books of Fifth Semester CBCSS/CR Degree Examinations held during December 2019.

In order to accommodate the various examiners appointed by the University, assigned with duty of valuation pertaining to the answer scripts of Fifth Semester CBCSS/CR Degree Examinations held during December 2019, in the centralised valuation camps – I,II,III & IV ie; Amenity Centre Building (II & III floor) & SDE Buildings. 250 Tables, 550 Plastic Chairs and 10 Pedestal fans from ANANDHU Decorations, Events & Travels, Near LNCP Main Gate, Kariyavattom, Thiruvananthapuram and Rainbow Digital Audios, Poojappura, Thiruvananthapuram w.e.f 13/02/2020 to 15/02/2020 have to be rented out on an urgent basis as per the rate detailed below for the speedy publication of results.

Sl.No.	Item	Qty	Rate	Rs
1.	Table (4 * 2)	143	15	6,435/- (Total 03 days)
	Table (6 * 1.5)	107	20	6,420/- (Total 03 days)
2.	Plastic Chair	550	05	8,250/- (Total 3 days)
3.	Loading & Unloading, Carry to the location to first floor and second floor (up & down)	-	-	15,000/-
4.	Transportation	-	-	7,000/-

Total Rs	Rs 43,105/-
CGST 9 %	3,879.45
SGST 9 %	3,879.45
Grand Total (Fifty Thousand Eight Hundred and Sixty Four Only)	Rs 50,864/-

Sl.No.	Item	Qty	Rs
1 .	Pedestal Fans	10	6,000/- (Total 03 days)
2.	Transportation		1,000/-
			7,000/-
Total (Seven Thousand Only)			
Grand Total (Fifty Seven Thousand Eight Hundred and Sixtyfour only)			Rs 57,864/-

On 17/02/2020, the entire Table, Plastic Chair and Pedestal fans supplied were returned back from University and an amount of Rs 57,864/- (Rupees Fifty Seven Thousand Eight Hundred and Sixtyfour only) was expended towards rent of the said articles for the period w.e.f 13/02/2020 to 15/02/2020 (Cash Bill dated 18.02.2020 issued by ANANDHU Decorations,Events & Travels, Near LNCP Main Gate, Kariyavattom, Thiruvananthapuram and cash bill dated 18/02/2020 issued by The Proprietor, RAINBOW Digital Audios, Poojappura, Thiruvananthapuram).

Thus a total amount of Rs 57,864/- (Rupees Fifty Seven Thousand Eight Hundred and Sixty four Only) has been incurred towards meeting expenditure as rent of Table , chairs and Pedestal fans supplied in the Amenity Centre Building (II & III floor) & SDE Buildings by which the process of valuation of the above examination could be smoothly conducted.

Recommendations of the Committee

The Committee considered the above matter and recommended to place before the Syndicate with the endorsement of Finance.

Resolution of the Syndicate

RESOLVED to sanction an amount of Rs 57,864/- (Rupees Fifty Seven Thousand Eight Hundred and Sixty four Only) incurred towards meeting the expenditure as rent of Table , chairs and Pedestal fans supplied in the Amenity Centre Building (II & III floor) & SDE Buildings.

Item no.10.208.06 കേരള സവ്വകലാശാല നടത്തിയ 2017 വരെയുള്ള പരീക്ഷകളുടെ - യൂണിവേഴ്സിറ്റി കോളേജി പരീക്ഷ എഴുതിയ വിദ്യാർത്ഥികളുടെ ഉത്തരക്കടലാസുക ഒഴികെ - ഉത്തരക്കടലാസുക നീക്കം ചെയ്യുന്നത് സംബന്ധിച്ച്.

(CV II/III)

മൂല്യനിർണ്ണയം കഴിഞ്ഞ ഉത്തരക്കടലാസുകൾ സൂക്ഷിക്കുകയും, അവ പുനർ മൂല്യനിർണ്ണയത്തിനായി ആവശ്യപ്പെടുമ്പോൾ നൽകുന്നതിനും, കാലാനുസൃതമായി അവ മേലധികാരികളുടെ ഉത്തരവനുസരിച്ച്, നീക്കം ചെയ്യുന്നതിനുമായി രൂപീകരിച്ചിട്ടുള്ള ഒരു പരീക്ഷാ വിഭാഗമാണ് സി.വി. II/III.

എം. &സി. നം. 2/1470/2010; 23.04.2010 -ലെ ഉത്തരവ് പ്രകാരം, എല്ലാ ഉത്തരക്കടലാസുകളും ഒരു വർഷം കഴിഞ്ഞ്, പുനർ മൂല്യനിർണ്ണയവും കഴിഞ്ഞ് നീക്കം ചെയ്യാൻ. ഉപയോഗം കഴിഞ്ഞ ഉത്തരക്കടലാസുകൾ കാലാനുസൃതമായി നീക്കം ചെയ്താൽ മാത്രമേ പുതിയ പരീക്ഷ കഴിഞ്ഞ ഉത്തരക്കടലാസുകൾ സൂക്ഷിക്കുവാൻ സ്ഥലം ലഭ്യമാക്കുകയുള്ളൂ.

എന്നാൽ യൂണിവേഴ്സിറ്റി കോളേജിലെ വിഷയവുമായി ബന്ധപ്പെട്ട്, എല്ലാ ബിരുദ, ബിരുദാനന്തര പരീക്ഷകളുടേയും, ഉത്തരക്കടലാസുകൾ നീക്കം ചെയ്യുന്നത്. എം & സി യിൽ നിന്നും 17.10.2019-ൽ ലഭിച്ച ഉത്തരവിൻ പ്രകാരം നിർത്തിവയ്ക്കുകയായി. ഇതിനാൽ ഉത്തരക്കടലാസുകൾ സൂക്ഷിക്കുന്നതിന് സ്ഥലം പരിമിതമാകുന്ന സാഹചര്യം ഉായിരിക്കുകയാണ്.

ആയതിനാൽ, യൂണിവേഴ്സിറ്റി കോളേജിൽ പരീക്ഷ എഴുതിയ വിദ്യാർത്ഥികളുടേയും, കോടതി വ്യവഹാരങ്ങളിൽ ഉൾപ്പെടുന്നതുമായ ഉത്തരക്കടലാസുകൾ ഒഴികെ, മുഴുവൻ ഉത്തരക്കടലാസുകളും (2017 ഡിസംബർ 31-വരെ നടന്ന എല്ലാ പരീക്ഷകളുടേയും) നീക്കം ചെയ്യുന്നതിനുള്ള അനുകൂല തീരുമാനത്തിനായി ഉപ സമിതി മുൻപാകെ സമർപ്പിക്കുന്നു.

Recommendations of the Committee

The Committee considered the above matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

യൂണിവേഴ്സിറ്റി കോളേജിൽ പരീക്ഷ എഴുതിയ വിദ്യാർത്ഥികളുടേയും, കോടതി വ്യവഹാരങ്ങളിൽ ഉൾപ്പെടുന്നതുമായ ഉത്തരക്കടലാസുകൾ ഒഴികെ, മുഴുവൻ ഉത്തരക്കടലാസുകളും (2017 ഡിസംബർ 31-വരെ നടന്ന എല്ലാ പരീക്ഷകളുടേയും) നീക്കം ചെയ്യുന്നതിന് ഈ യോഗം തീരുമാനിച്ചു.

Item no.10.208.07 Change of Examination centre – request from Mr. Vivek.V.S- reg:-

Mr.Vivek.V.S (13016145051) was a candidate for the BA Degree course in English language and literature from VTMNSS College, Dhanuvachapuram. He met with an accident on 25.01.2019 and was said to be badly injured (broken leg bone) causing locomotive problems.

As Christian College, Kattakkada was near to his residence, he requested to allot that College as examination centre for the S3 BA Degree (Supplementary) examination, October 2019. But since the college did not have English language and literature as main subject he was sanctioned Mother Theresa College, Kattakada as the examination centre by the honourable Vice-chancellor with the consent of the Principal. With the orders of the honourable Vice –chancellor, he was sanctioned the same change in the examination centre for Fifth Semester BA Degree Examination, December 2019 also.

Now stating that the same physical condition is still existing (Non union of fracture tibia (R)), the candidate has requested to allot him Mother Theresa College as his examination centre for the ensuing Sixth Semester BA Degree (Supplementary) examination, March 2020 which is scheduled to commence on 23.03.2020. A medical certificate to the effect that a period of absence of duty for 3 months from 26.02.2020 is necessary for the restoration of his health is produced. The Principal, Mother Theresa College, Kattakada had expressed his willingness to accommodate this candidate also in the said examination.

In this regard it is pointed out that the exams are to commence on 23/03/2020 and the hall tickets are to be released 3 to 5 days in advance. As per the orders of the Honourable Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Examination for consideration and recommendation.

Recommendations of the Committee

The Committee considered the above matter and recommended that the change of Examination Center be granted for the ensuing S6 Examination also.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 19.03.2020, be approved.

Item no.10.208.08 DHL Proposal for Transcripts Shipping to WES, Canada – reg**(EK I)**

The DHL vide letter referred above has intimated that they have launched a special service called 'Express Easy Student' for sending transcripts to WES, Canada. The salient features of the service are as follows:

- a) Cost of the special service is Rs 990 /- inclusive of GST
- b) Time taken to reach Canada is 4 days
- c) The shipment status can be tracked by e-mail or SMS
- d) The documents shall be collected from the collection point transcripts of the concerned Office on daily basis

It may be noted that at present the candidates have to submit a stamped envelope with postage stamp of Rs 1400 /- for despatching the WES, transcripts etc. The attested WES form and Transcripts and related documents if any are despatched from the concerned tabulation sections and the transcripts through speed post using postal service which is Govt. Of India undertaking.

The candidates concerned are submitting the duly stamped envelope to despatch the documents to

Canada. The processing fee for transcripts are remitted separately.

The cost of sending transcripts to WES, Canada through the Department of Posts India is Rs 1400/- and the delivery time is usually 14 days.

The DHL has quoted the effectiveness of their new launch and also requested to grant sanction to implement the 'Express Easy Student' special service in the University of Kerala.

It may also be noted that they have entered into contract with CUSAT, Various IITs, Rajiv Gandhi University, Punjab University etc.

The various offices, viz, Ministry of External Affairs, NewDelhi, Hindustan Aeronautics Limited, Bengaluru, Ministry of Finance, Govt. Of India etc have complemented the service of DHL rendered to them.

Recommendations of the Committee

The Committee considered the above matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to reject the proposal.

Item No.10.208 Additional 01. Marks of Additional language Part II – French missing in the tabulation Sheet in respect of Smt. Ancy L- reg.

In the light of the directions of the Hon'ble High Court and the orders of the Vice Chancellor, the committee considered the matter of issuing the Transcript of Marks to Smt. Ancy L of BA English Annual Scheme (2006-2009) of FMN College, Kollam and made the following observations.

Marks of French Paper II (25 Marks) and of Paper III (40 Marks after revaluation) as available from the revaluation registers and also the total marks (106 Marks) as available from the tabulation sheets when reckoned, the marks of French Paper I can be mathematically arrived at as 41 (ie. 106-(25+40)) which is the marks of Paper I seen entered in the additional mark sheet issued to the candidate. Further the marks of French Paper I has also been confirmed to be '41' as per the records maintained at the FMN College, Kollam.

Based on the above Observations the Committee recommended that

1.The tabulation records be made in order by completing the relevant mark entries as above with necessary footnotes, to be duly endorsed by officers upto the Deputy Registrar.

2.To process the applications for Transcript of Marks of the candidates, thereafter, without any further delay.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 19.03.2020, be approved.

Item No.10.209 Proceedings of the meeting of the Standing Committee of the Syndicate on Examinations for the conduct of hearing held on 19.03.2020-Approval of-reg.

(M&C.I)

The Vice-Chancellor has approved the Proceedings of the meeting of the Standing Committee of the Syndicate on Examinations for the conduct of hearing held on 19.03.2020.

Proceedings of the meeting of the Standing Committee of the Syndicate on Examinations for the conduct of hearing held on 19.03.2020 is submitted before the Syndicate on consideration.

Proceedings of the meeting of the Standing Committee of the Syndicate on Examinations for the conduct of hearing.

Date & Time : 19/03/2020 , 11 : 00 AM
Venue : Syndicate Room

Members Present

1. Dr.K.BManoj	Convener	Sd/-
2. Adv.MuralidharanPillai G	Member Syndicate	Sd/-
3. Dr.VijayanPillai M	Member Syndicate	Sd/-

എക്സാമിനേഷൻ സ്റ്റാഫിംഗ് കമ്മിറ്റി മുൻപാകെ ഹിയറിങ് നടത്തുവാൻ തീരുമാനിക്കുകയും ചെയ്തു.

Recommendations of the Committee

The Committee heard the Principal and the Teachers concerned and recommended to make necessary corrections as per the revised CA Marks submitted and also recommended to hear Sri Prashanth. A.P. Asst Professor in Physical Education, KUCTE, Aryad by the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Proceedings of the meeting of the Standing Committee of the Syndicate on Examinations for the conduct of hearing held on 19.03.2020, be approved by modifying the recommendation as '*to take appropriate action against Sri Prashanth. A.P. Asst Professor in Physical Education, KUCTE, Aryad by the Standing Committee of the Syndicate on Departments and Other Institutions of the University*'.

Item no. 10.209.02:- *Holding of answerscript of 6 BA/B.Sc/B.Com students(S4 July 2017 Examinations) for over a year by the TKM College of Arts and Science, authorities-publication of results stalled-decision of the Syndicate to hear the then Principal and Chief Superintendent-reg.*

(CBCSS -B.Sc IV)

Six BA/B.Sc./B.Com students of T K M College of Arts and Science, Kollam who have failed to register for their S4 paper 'Readings in Literature' (QP Code – C 3763) held on 12th July 2017 were permitted to take the examinations by the Principal provisionally on humanitarian grounds. The Principal has informed that the matter was promptly intimated to the University over telephone.

However even though the examination was held on 12.07.2017, the college authorities took a year to send those answer scripts to the University for valuation. The Principal, T K M College of Arts and Science, Kollam has offered his apologies for the inordinate delay in sending the said answer scripts to the University.

The university has arranged for the valuation of those six answer scripts. However the results of four BA/B.Sc.candidates could not be released as the college has failed to enter the CE marks of those students during the stipulated time for entry of CE marks. The results of the two B.Com students alone were released.

The matter was taken up with the TKM College of Arts and Science authorities and they have sent the CE marks of those four BA/B.Sc. students. But on verification of the CE marks received from the college, it was found that the mark sheet doesn't bear the signatures of candidates which is mandatory. The matter was again taken up with the Principal requesting him to send the CE mark sheets bearing the signatures of the candidates for the publication of the results. The University had sent repeated letters, e-mails and reminders to T K M college authorities to forward the CE mark sheets of four BA/B.Sc. students with their signatures, without any response.

On account of the non-co-operation from the TKM College of Arts and Science, the University is not in a position to publish the S4 BA/BSc results of the students namely Muhsin Bastin.N (250/15142022), U.Ashik (250/15142038) and Unaize A (141/15142056) of the examination held on July 2017.

More than the matter of non-submission of CE marks, the lapse on the part of the college in not forwarding the answer scripts of the six provisionally admitted candidates and holding them at the college for almost a year is the matter to be looked into with the gravity it deserves. All the six candidates provisionally admitted for the paper 'Readings in Literature' of S4 July 2017 examination were regular candidates of the college at the time of the examination. Their answer books of all subsequent exams of the same semester were forwarded from the college which clearly indicates the receipt of their hall tickets. However the answer books of the particular examination for which the six candidates were provisionally admitted, somehow happened to be in the college without being sent to the University.

The matter was placed before the Standing Committee of the Syndicate on Examinations held on 25.04.2019. The committee recommended to hear the then Principal and the Chief Superintendent of T K M College of Arts and Science, Kollam and the recommendation of the Standing Committee was approved by the Syndicate at its meeting held on 30.04.2019.

Thereupon the then Principal and Chief Superintendent of TKM College of Arts and Science, Kollam were informed to be present at the meeting of Standing Committee of the Syndicate on Examinations for a hearing on the matter on 15.10.2019. However the concerned persons did not turn up for the hearing before the Standing Committee.

The Syndicate noted their absence from the hearing and resolved to approve the recommendation of the Standing Committee on Examinations to hear them in the next meeting of the Standing Committee and further resolved to refer the matter of fixing penalty also to the Standing Committee.

Hence the matter regarding conduct of hearing of the then Principal and Chief Superintendent and also fixing of penalty is placed before the Standing Committee on Examinations for consideration and appropriate recommendation, as per the orders of the Vice-Chancellor.

Recommendations of the Committee

The Committee recommended to issue show cause notice to the Principal who failed to comply with the directions of the University to appear for the hearing allowing 15 days time limit to respond to the show cause notice.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Proceedings of the meeting of the Standing Committee of the Syndicate on Examinations for the conduct of hearing held on 19.03.2020, be approved.

FURTHER RESOLVED to intimate the Manager regarding the matter.

Item no. 10.209.03:- *Bishop Moore College, Mavelikkara-B.A./B.Sc./B.Com-First semester Examination of November 2019-Candidate code generation for exam registration-reg.*

(CBCSS-B.Sc II)

The Principal Bishop Moore College, Mavelikkara, vide email dated 01.11.2019 has reported that eventhough they had successfully completed the enrolment process of first semester students (enrolment of 2019 Admission), the student list was not available in the register of candidates for exam registration, and hence they were unable to complete the first semester exam registration in respect of the following subjects for CBCS B.A./B.Sc./B.Com November 2019 Examination.

1. BA Malayalam Language, Culture & Literature (115)
2. BA English Language & Literature (130)
3. BA Economics (150)
4. B Com (159)
5. B Sc Mathematics (220)
6. B Sc Physics (230)
7. B Sc Chemistry (235)
8. B Sc Zoology (250)

A status report was sought from the Computer Centre and the Computer Centre has remarked that the students details (enrolment 2019 admission) has been forwarded to the University by the College, the candidate code generation was pending for the subjects. The candidate code generation was also a task to be undertaken by the Colleges every year so as to complete the enrolment process within the allowed time.

Since the last date for registration for the First Semester B.A./B.Sc./B.Com. Examination of November 2019 without fine was 01.11.2019, after examining the details of pending registration of students, furnished by the Computer Centre, and considering the exigency on the matter the Pro Vice-Chancellor has granted permission for candidate code generation for completing the exam registration and accordingly the candidate code generation was made open for the college by the Computer

Centre for one day on 02.11.2019. The Principal later informed of the successful completion of candidate code generation.

The matter related to the lapse on the part of the Principal was placed before the Standing Committee of the Syndicate on Examinations held on 15.11.2019 and based on the recommendation of the Standing Committee, the Syndicate held on 22.11.2019 (item No 06.62.20) resolved to entrust the Convenor Standing Committee of the Syndicate on Affiliation of Colleges, Adv.B.Balachandran, Dr.K.B. Manoj, Prof.K.Lalitha, Sri. Mohammed Yaseen, Members Syndicate to hear the Principal, Bishop Moore College , Mavelikara

Recommendations of the Committee

The Committee recommended to withdraw the item as the hearing is to be conducted by the Sub-Committee constituted for the purpose.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Proceedings of the meeting of the Standing Committee of the Syndicate on Examinations for the conduct of hearing held on 19.03.2020, be approved.

Item no. 10.209.04:- ***Change in CE marks of second semester CR-CBCSS B.Com Computer Application/August 2018-Request from the Principal, UIT, Pathanapuram – Revised statement of CE marks-Conduct of hearing-reg.***

(ES IX)

An e-mail was received from the Principal, UIT, Pathanapuram on 12.07.2019 stating that a clerical mistake had crept in while uploading the CE marks of Second Semester Career Related B.Com Computer Applications (2017 Admns.) held in August 2018. The result of S2 B.Com CA examination/ August 2018 was published on 15.05.2019. The Principal in his letter no. UIT/PTPM/72/2019, dated 22.05.2019 has stated that the Guest Lecturers of the institute had uploaded the CE marks without considering the directions of the University, and the Principal has submitted the revised CE marks statement. The Principal has requested to rectify the disparity in CE marks and to effect the revised CE marks.

As per the U.O.No. M&C 1.2/1782/2017, dated 27.05.2017, Clause 6, “The internal marks once communicated to the University will not be permitted to be modified on any grounds and any corrections in internal marks reported after publication of results shall be reported to the Standing Committee of the Syndicate on Examination and Students’ Discipline”.

The matter was brought to the notice of the Honorable Vice Chancellor and as per the orders of the Honorable Vice Chancellor it was placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

The Syndicate at its meeting held on 30.10.2019 considered the Minutes of the Standing Committee on Examinations and resolved not to consider the request of the Principal, UIT, Pathanapuram and to hear the Principal and teachers concerned by the Standing Committee of the Syndicate on Examinations with all supporting documents.

Recommendations of the Committee

The Committee expressed serious concern on the absence of the Principal and recommended that he be summoned for hearing at the next meeting of the Standing Committee of the Syndicate on Examinations. Further recommended that the current months salary of the Principal be withheld for this lapse on his part.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Proceedings of the meeting of the Standing Committee of the Syndicate on Examinations for the conduct of hearing held on 19.03.2020, be approved by deleting the portion ‘***Further recommended that the current months salary of the Principal be withheld for this lapse on his part***’.

Item no. 10.209.05:- B.Com Computer Application-2014 Admission students-Vigyaan College of Applied Sciences Kattakada-Non receipt of answer books of two candidates of Semester II August 2018-+Conduct of hearing-reg.

(ES II)

The results of Career Related B.Com CA Semester II August 2018 was published on 07/05/2019. After the publication of the results, a complaint dated 16/05/2019 was received from Sri.NijilRajan and Sri. Ajith Kumar C.S. stating that their result for the paper CC1242: Financial Accounting having QP Code E-4463 was not published.

On verification with the counterfoils received in the section it was noted that the counterfoils of the said paper bearing the register numbers 138-14826023 and 138-14826013 of the above candidates were not received.

The examination of the said paper was conducted on 24/10/2018. From the attendance statement forwarded from the college, it is seen that both the candidates were present for the particular examination. It is remarked by the CD Unit that the answer books of the particular subject with QP Code E-4463 was packed in eight bundles and were collected from the college on 31/10/2018 and were also handed over to the CVC II section for numbering on 08/11/2018. The copies of relevant collection slip and transit register proving the transfer of all the 8 (eight) bundles to the CVC –II section have also been submitted.

As per the details furnished by The Principal out of eight bundles forwarded, four bundles were each of B.Com Co-operation and Career Related B.Com CA and together a total of 150 answer scripts have been bundled and forwarded to University (QPCode E-4463 is common for the two Programmes). Out of these 150, 76 answer scripts belongs to that of 2014 to 2017 Admission Career Related B.Com CA students. Out of 76 only 74 numbers of counterfoils have been received in the ES II section and 2 Nos pertaining to the 2014 Admission candidates are missing. A search was also made for the counterfoils at the dealing section of B.Com Co-operation and CVC II section, but could not be traced out.

The Standing Committee of the Syndicate on Examinations at its meeting held on 15-11-2019 considered the matter and recommended to refer the matter to the Syndicate.

The Syndicate at its meeting held on 22-11-2019 resolved to hear the Principal, Chief Superintendent of Vigyaan College of Applied Science Kattakada, Concerned Officials of the CD unit and CVC II Section by the Standing Committee of the Syndicate on Examinations.

Recommendations of the Committee

The Committee heard the Principal and also the Officials and recommended the following:

- 1. To hear the Officer in charge of CVC II Section during the actual period of missing of the answer books.**
- 2. Henceforth similar cases of missing of answer books identified, if any, shall be reported to the next immediate meeting of the Standing Committee of the Syndicate on Examinations itself.**
- 3. To study the feasibility of using barcoded answer scripts for University Examinations.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Proceedings of the meeting of the Standing Committee of the Syndicate on Examinations for the conduct of hearing held on 19.03.2020, be approved by deleting the recommendation at Sl.No.2.

FURTHER RESOLVED to entrust the Controller of Examinations to submit a detailed report regarding the delay occurred and place the same before the Standing Committee of the Syndicate on Examinations.

Item no. 10.209.06:- First Semester B.Ed Degree Examination, November 2019-Conduct of Examination at KUCTE,Nedumangad-reg.

(CE' Section I)

The examination of First Semester B.Ed. Degree Course (2015 – 2018 Admissions & 2019 Admission) commenced from 06.11.2019 onwards. The question papers of B.Ed. Degree Course are

sent online through the web portal developed by the Kerala University Computer Centre. The question papers of the 'EDU - 01 -Knowledge and Curriculum: Philosophical and Sociological Perspectives (2015 Admission – 2018 Admission) with Code No. H –2755 'and 'EDU - 01 Knowledge and Curriculum: Philosophical and Sociological Perspectives (2019 Admission) with Code No. H – 2727' of the First Semester B.Ed. Degree Examination was conducted on 06.11.2019.

On the day of the examination, B.Ed. Colleges informed that they were not able to download the question paper and take print out of the same for the conduct of the examination. On enquiry, KUCC reported that there are some technical errors and as per the orders of the Controller of Examinations both the question papers were sent to all the B.Ed. Colleges including KUCTE, Nedumangad through email as group mail in order to avoid the time delay and the same was informed to the colleges.

Thereafter, normally it is the responsibility of the Principal/Chief Superintendent to take necessary print outs of the question papers and distribute the same to the candidates as per their registrations. Later it was reported that the question papers were wrongly distributed to the candidates of KUCTE, Nedumangad. It is to be noted that the question papers of both admissions ie. (2015 Admission – 2018 Admission & 2019 Admission) were available at the college for the conduct of examinations and it is clearly the mistake on the part of the college having distributed the wrong question paper for the end semester examination. As per the Examination Manual, "greatest care must be exercised by the Principal/Chief Superintendent in the distribution of question papers to see that papers of the right subject according to the timetable only are distributed and that no question paper relating to any other subjects is inadvertently distributed". Further it may be noted that, the examination was conducted in all other examination centres with the right question paper.

As per the orders of the Hon'ble Vice-Chancellor, the matter was placed in the Standing Committee of the Syndicate on Examinations and the Committee recommended to conduct re-examination for the First Semester B.Ed. Degree Examination (2019 Admission) in KUCTE, Nedumangad. The Committee further recommended to conduct a hearing of the Principal, KUCTE, Nedumangad by the Standing Committee of the Syndicate on Examinations.

The Syndicate held on 22.11.2019 vide item no. 06.62.27 resolved to approve the above recommendation of the Committee.

As per the resolution of the Syndicate, re-examination was conducted for the First Semester B.Ed. Degree Examination (2019 Admission) at KUCTE, Nedumangad on 23.01.2020.

Recommendations of the Committee

The Committee heard the Principal and in the light of the convincing fact that both the question papers were received by the Principal on time recommended to impose a fine of Rs. 5000/- to the Principal KUCTE, Nedumangad for the serious lapse occurred and also to issue a strongly worded warning letter to the Principal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Proceedings of the meeting of the Standing Committee of the Syndicate on Examinations for the conduct of hearing held on 19.03.2020, be approved by reducing the fine to Rs.2500/-

Item no. 10.209.07:- Non receipt of answerscript-S5 B.Des Degree Examination January 2018 after valuation by External Examiner-Syndicate resolution-Hearing of the Examiner-reg.

(EG 1)

The Fifth Semester B.Des Examination January 2018 was held from 08/01/2018 to 17/01/2018. The section had despatched '47' Answer Scripts of the Fifth Semester B.Des Examination January 2018 bearing false number 34030 to 34076 of the subject "History of Design & Fashion" for valuation to Shri. Amalendhu.S.P, Asst Professor, NIFT, Kannur on 06/06/2018 along with a forwarding letter stating the number of Answer Books & the False Number series. But after the evaluation the section received only '46' Answer Books from the said examiner on 19/07/2018 and the Answer book bearing false number 34030 was missing. The external examiner had neither

intimated the discrepancy during the receipt of Answer Books nor while returning the same after valuation.

The matter was intimated to the examiner and his reply was received on 29/09/2018 stating that the Answer Book bearing false number 34030 was missing in the Answer books delivered to him and the Answer Books with false number 34031 to 34076 were evaluated and returned to the University. The matter was reported to the Controller of Examinations and as per orders received a letter was formally sent to the examiner on 22/11/2018 to furnish an explanation in this regard. In his reply dated 03/12/2018 it was stated that due to the busy schedule at NIFT he couldn't notice that he did not receive that Answer Book with false number 34030 at the time of receipt, and happened to see the discrepancy only while submitting the marks to University.

The candidate has passed in all the other four subjects out of total 5 Theory Papers. But she has failed in the Practical paper "Fashion Illustration & Design –III" which is '1' mark short to secure a pass and is eligible for a moderation of '5' mark to secure a pass if the candidate clears the missing theory paper. The regular Fifth semester B.Des Examination commenced on January 7, 2019.

As per the orders of the Hon'ble VC, the matter was placed before the Examination Monitoring Committee. The Examination Monitoring Committee at its meeting held on 01.01.2019 recommended that

A special examination deemed to be regular appearance be conducted for the candidate without levying fee on 14.01.2019 and the result of which shall be published within a week.

The matter is to be placed before the Standing Committee on Examinations

The Vice Chancellor has approved the recommendation subject to reporting to the Syndicate.

The first recommendation has been implemented. The candidate has appeared for the Special Examination held on 14/01/2019 and the result was published on 24/01/2019. The candidate has passed the Paper VI "History of Design & Fashion" of the Fifth Semester B.Des Degree Examination. The marklist of the candidate has also been prepared and sent to the College.

As per the second recommendation the matter was placed before the Standing Committee of the Syndicate on Examinations at its meeting held on 12.02.2019 recommended to hear Shri.Amalendhu S.P, Asst Professor, NIFT, Kannur. The Syndicate has approved the above recommendation at its meeting held on 19.02.2019.

The matter is hereby submitted before the Standing Committee of the Syndicate on Examinations to conduct hearing of Shri.Amalendhu S.P, Asst Professor, NIFT, Kannur and for further recommendations.

Recommendations of the Committee

The Committee considered the mail received from Smt. Amalendhu S.P, Asst Professor, NIFT, Kannur informing her inconvenience to attend the hearing and recommended to conduct the hearing in the next meeting of the Standing Committee on Examinations.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Proceedings of the meeting of the Standing Committee of the Syndicate on Examinations for the conduct of hearing held on 19.03.2020, be approved

Item no. 10.209.08- S5 B.Tech (Part-time Restructured)degree examination,August 2018 (2013 Scheme) - delay in transit of answerscript from TKM College of Engineering - Explanation called for-reg.

(EE II B.Tech/PTR)

1. Examination and valuation of 5th semester B.Tech (Part time Restructured) are usually conducted along with 5th Semester and 7th semester full time B.Tech examinations.
2. S7 B.Tech examination (full time) commenced on **30/10/2018** including the subjects of S5 B.Tech (Part time Restructured) and **hall tickets of those candidates registered for both semesters together were uploaded as usual.**

3. The examination of the subjects, 'Geo technical engineering' and 'Water resources engineering' coming under S5 B.Tech examination (full Time) was held on 13.03.2019 and 18.03.2019 respectively and the candidates registered for these subjects attended the examination provisionally without producing the halltickets.
4. The matter of non receipt of hall ticket was not informed by the Principal, TKMCE to the University. The candidates also failed to approach the section for issue of duplicate hallticket.
5. The result of S5 B.Tech (Part Time Restructured) were published on 17/09/2019 after withholding the result of the said candidates due to the non receipt of the counter foils and absentee statement.
6. As per the orders of the CE, a letter was sent on 03.10.2019 to the Principal TKMCE, along with the hall tickets of provisionally admitted the candidates to forward the answer scripts of the said examination to the University.
7. The answer scripts were forwarded by TKMCE through CD unit to the section on 17.10.2019. As per the orders of CE dtd 23.10.2019, the scripts were handed over to the A.O ,CV camp Tvp on 24.10.2019 for initiating valuation process, also the results of aforesaid candidates published on 29/01/2020.
8. A letter was also sent to the Principal, TKM College of Engineering on 01.11.2019 for seeking explanation regarding the matter of delay in dispatch of the answer script.
9. The principal TKMCE sent an explanation about the matter through Email dtd 07.11.2019 and the letter was also received subsequently on 08/11/2019. In the letter it is stated that hall tickets were not received from the University at the time of examination and students were allowed to appear provisionally.
10. In this context, it may be noted that hall tickets for the examination in question had been uploaded well before the examination which proves that the argument of the principal is baseless.
11. As per the orders of Hon.Vice chancellor the matter was placed before the standing committee of the Syndicate on Examinations held on 13.01.2020 (vide item No: 08.22.03) Syndicate resolved to conduct hearing of the principal, TKMCE Kollam by the Standing Committee of the Syndicate on Examinations

Recommendations of the Committee

The Committee heard the Principal and recommended to close the issue accepting the apology tendered by the Principal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Proceedings of the meeting of the Standing Committee of the Syndicate on Examinations for the conduct of hearing held on 19.03.2020, be approved

Item no. 10.209.09:- Final year M.Com (Finance) degree private registration examination, January/ February 2019-Paper I-Income tax Planning and Management-one answer script missing-reg.

(EG V)

The Final year M.Com (Finance) Degree Private Registration Examination was conducted in January/ February 2019 and the answer-scripts were sent to the examiners for evaluation on 11.06.2019 through the CD Unit. These answer-scripts were false numbered from the CV camp (CVC II) and handed over to the tabulation section as machine bound bundles. The answer-scripts of Paper I – Income Tax Planning and Management were received in the tabulation section, from the CV Camp, in two bundles viz. Bundle no. 1 – False nos. 142101 – 142250 (150 papers), and Bundle no. 2 – False nos. 142251- 142294 (44 papers), as written on the facing hard-board in the bundles. These two bundles were handed over as such to the CD Unit on 11.06.2019, to despatch it to the examiner, Smt. ParvathyNand to her official address. The tabulation section did not disturb the bundles as it was machine bound and also because all the answer-scripts were to be sent to the same examiner for valuation.

Later a letter from the examiner, Smt. ParvathyNand, dated 02.07.2019 was received in the section, reporting the missing of one answer-script of Paper I – Income Tax Planning and Management bearing false no. 142251 (ie.) the top-most answer-script in the second bundle. The CV Camp has informed that all the answer-scripts and all the counterfoils have been handed over to the tabulation section, when enquired about the same. Also no absentee statement has been received from the CV camp. The availability of the counterfoil in the tabulation section was checked and made sure that the candidate has appeared for the exam.

Further the examiner was again requested, via letter dated 28.09.2019, to make a thorough search for the missing answer-script, as per the orders of the Controller of Examinations. In response to this, the examiner has sent a letter dated 18.10.2019, affirming that the missing answer-script could not be traced even after thorough search.

The matter was placed before the Standing Committee of the Syndicate on Examinations held on 15/11/2019 and the Standing Committee recommended to refer the matter to the Syndicate. The Syndicate held on 22/11/2019 (Item no.06.62.17) resolved to hear the examiner Smt. ParvathyNand, officials of CV camp (CVC II), EG V section and CD unit by the Standing Committee of the Syndicate on Examinations. Again in the next meeting of the Syndicate held on 28/12/2019, Item no.07.02 - confirmation of the preliminary minutes of the sixth meeting of the Syndicate held on 22/11/2019 - Item no. 06.62.17, it was further resolved to conduct a special examination for the candidate waiving examination fees.

The above resolutions of the Syndicate were approved by the Honourable Vice Chancellor. Accordingly, a special examination was conducted on 29/01/2020 for the candidate and the result was released on 07/02/2020.

Recommendations of the Committee

The Committee heard the Officials and the Teacher concerned and noted that the teacher has failed to report the missing of answer books immediately on receipt of the answer book bundle and hence be warned for the lapse occurred.

Further recommended that soon after the false numbering process of an examination is completed, the CVC section shall henceforth transfer the statement accompanying the answer book bundles safely to the Assistant Registrar's concerned for further verification by the tabulation sections concerned.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Proceedings of the meeting of the Standing Committee of the Syndicate on Examinations for the conduct of hearing held on 19.03.2020, be approved

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Item No.10.210 *Proceedings of the meeting of the Committee entrusted to hear the Principal, Bishop Moore College, Mavelikkara held on 19.03.2020- Approval of – reg.*

(M&C.I)

The Vice-Chancellor has approved the Proceedings of the meeting of the Committee entrusted to hear the Principal, Bishop Moore College, Mavelikkara held on 19.03.2020.

The Proceedings of the meeting of the Committee entrusted to hear the Principal, Bishop Moore College, Mavelikkara held on 19.03.02020 is submitted before the Syndicate for consideration.

Proceedings of the meeting of the Committee entrusted to hear the Principal, Bishop Moore College, Mavelikkara.

Date : 19/03/2020
Time : 11 : 00 AM
Venue : Syndicate Room

Members Present

1. Adv.Muralidharan Pillai G	Member Syndicate	Sd/-
2. Adv. Balachandran	Member Syndicate	Sd/-
3. Dr.K.B Manoj	Member Syndicate	Sd/-
4. Prof.K.Lalitha	Member Syndicate	Sd/-
5. Sri.Mohammed Yaseen	Member Syndicate	Sd/

Officers Present

1. Dr. N. Gopakumar	Controller of Examinations	Sd/-
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Item No.10.210.01 Bishop Moore College, Mavelikkara – B.A/B.Sc/B.Com-First semester Examination of November 2019-Candidate code generation for exam registration-reg. (CBCSS-B.Sc II)

The Principal Bishop Moore College, Mavelikkara, vide email dated 01.11.2019 has reported that eventhough they had successfully completed the enrolment process of first semester students (enrolment of 2019 Admission), the student list was not available in the register of candidates for exam registration, and hence they were unable to complete the first semester exam registration in respect of the following subjects for CBCS B.A./B.Sc./B.Com November 2019 Examination.

- BA Malayalam Language, Culture & Literature (115)
- BA English Language & Literature (130)
- BA Economics (150)
- B Com (159)
- B Sc Mathematics (220)
- B Sc Physics (230)
- B Sc Chemistry (235)
- B Sc Zoology (250)

A status report was sought from the Computer Centre and the Computer Centre has remarked that the students details (enrolment 2019 admission) has been forwarded to the University by the College ,the candidate code generation was pending for the subjects. The candidate code generation was also a task to be undertaken by the Colleges every year so as to complete the enrolment process within the allowed time.

Since the last date for registration for the First Semester B.A./B.Sc./B.Com. Examination of November 2019 without fine was 01.11.2019, after examining the details of pending registration of students,furnished by the Computer Centre, and considering the exigency on the matter the Pro Vice-Chancellor has granted permission for candidate code generation for completing the exam registration and accordingly the candidate code generation was made open for the college by the Computer Centre for one day on 02.11.2019.The Principal later informed of the successful completion of candidate code generation.

The matter related to the lapse on the part of the Principal was placed before the Standing Committee of the Syndicate on Examinations held on 15.11.2019 and based on the recommendation of the Standing Committee ,the Syndicate held on 22.11.2019 (item No 06.62.20) resolved to entrust the Convenor Standing Committee of the Syndicate on Affiliation of Colleges, Adv.B.Balachandran, Dr.K.B. Manoj, Prof .K .Lalitha, Sri. Mohammed Yaseen, Members Syndicate to hear the Principal , Bishop Moore College , Mavelikara.

Recommendations of the Committee

The Committee heard Dr. S Sajan, HOD, Department of Physics, Bishop Moore College, Mavelikkara, authorized by the principal of the college, and noted that a clear lapse has occurred on the part of the Principal in not completing the enrollment process and recommended that Rs. 25,000/- be imposed as fine against the institution.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Proceedings of the meeting of the Committee entrusted to hear the Principal, Bishop Moore College, Mavelikkara held on 19.03.2020, be approved.

Item No.10.211

കാര്യവട്ടം ക്യാമ്പസിലെ അക്കേഷ്യ മരങ്ങൾ മുറിച്ചു മാറ്റുന്നതിൽ ലേല കക്ഷി വീഴ്ച വരുത്തിയത് അനന്തര നടപടികൾ നിശ്ചയിക്കുന്നത് സംബന്ധിച്ച്.

(EO.[Ad.B1])

കാര്യവട്ടം ക്യാമ്പസിലെ 25 ഹെക്ടർ സ്ഥലത്ത് തദ്ദേശീയ വൃക്ഷങ്ങളു് വെച്ചു പിടിപ്പിക്കുന്നതിന്റെ ഭാഗമായി ടി സ്ഥലത്ത് നിലവിലുള്ള അക്കേഷ്യ മരങ്ങൾ (1810 തടി വൃക്ഷങ്ങളും 990 വിറകു മരങ്ങളും) ലേലം ചെയ്യാൻ തീരുമാനിച്ചിരുന്നു. ടി മരങ്ങൾക്ക് 1,01,72,685 രൂപ സോഷ്യൽ ഫോറസ്റ്ററി വിഭാഗം വില നിശ്ചയിക്കുകയും ആയതിന്റെ ഭാഗമായി രണ്ടു തവണ ഇടൻഡർ ക്ഷണിക്കുകയും എന്നാൽ മതിയായ ടെൻഡർ ലഭിക്കാത്ത സാഹചര്യത്തിൽ കാര്യവട്ടം ജോയിന്റ് രജിസ്ട്രാർ അഭിപ്രായപ്പെട്ടതു പ്രകാരം M/s.MSTC, Ltd എന്ന സ്ഥാപനം മുഖേന ടെൻഡർ ക്ഷണിക്കുന്നതിന് 19022019ന് നടന്ന സിൻഡിക്കേറ്റ് ഇനം നമ്പർ 05.59 പ്രകാരം തീരുമാനം എടുത്തിരുന്നു. എന്നാൽ 30042019ന് നടന്ന സിൻഡിക്കേറ്റ് മീറ്റിംഗിൽ സ്പെഷ്യൽ ഇനം നമ്പർ 2 പ്രകാരം മേൽ തീരുമാനം പുനഃപരിശോധിക്കുകയും സർക്കാരിന്റെ വെബ് സൈറ്റ് വഴി പുനഃലേലം നടത്തുന്നതിന് തീരുമാനിക്കുകയും ചെയ്തു. ആയതിന്റെ അടിസ്ഥാനത്തിൽ ഇടൻഡറും ഇലേലവും 11062019ലെ നോട്ടീഫിക്കേഷൻ പ്രകാരം നടത്തുകയുണ്ടായി. പ്രമോദ്.കെ, അനൂപ് സുധാകരൻ എന്നിവർ പങ്കെടുക്കുകയും ഇ ടെൻഡറിൽ അനൂപ് 9,10,000 രൂപയും പ്രമോദ്.കെ 12,18,610 രൂപയും കോട്ട് ചെയ്യുകയും ചെയ്തിരുന്നു. തുടർന്ന് നടന്ന ഇലേലത്തിൽ ഉയർന്ന ലേല തുകയായ 80,10,610 രൂപ ശ്രീ.പ്രമോദ് വിളിക്കുകയുണ്ടായി. ടി ലേല തുക സോഷ്യൽ ഫോറസ്റ്ററി നിശ്ചയിച്ച വിലയുടെ ഏകദേശം 80% മാത്രമാണ് വരുന്നത്.

ഈ സാഹചര്യത്തിൽ 18072019ൽ കൂടിയ സിൻഡിക്കേറ്റ് ഐറ്റം നം.01.16 പ്രകാരം കക്ഷിയുമായി നെഗോസിയേഷൻ ചെയ്യുവാൻ തീരുമാനിക്കുകയുണ്ടായി. 29072019 ന് നടന്ന നെഗോസിയേഷൻ മീറ്റിങ്ങിൽ, ടി കാര്യം ആലോചിച്ച് തീരുമാനിക്കേണ്ടതായതിനാൽ കുറച്ചു കൂടി സമയം അനുവദിക്കണമെന്ന് കക്ഷി ആവശ്യപ്പെട്ടതിന്റെ അടിസ്ഥാനത്തിൽ ടി അക്കേഷ്യ മരങ്ങൾക്ക് നൽകുവാൻ കഴിയുന്ന പരമാവധി തുകയെക്കുറിച്ചും ടി തുക എത്ര ഇൻസ്റ്റാൾമെന്റായി നൽകാൻ കഴിയുമെന്നതിനെക്കുറിച്ചും മരങ്ങളു് മുറിച്ചു നീക്കം ചെയ്യുന്നതിനാവശ്യമായ സമയ പരിധിയെക്കുറിച്ചും വിശദമായ കത്ത് രണ്ട് ദിവസത്തിനകം രജിസ്ട്രാർക്ക് സമർപ്പിക്കാൻ ലേല കക്ഷിയായ ശ്രീ.പ്രമോദ്.കെ ത്ത് മീറ്റിങ്ങിൽ നിർദ്ദേശം നൽകിയിരുന്നു.

ടി നിർദ്ദേശത്തിന്റെ അടിസ്ഥാനത്തിൽ ശ്രീ.പ്രമോദ്.കെ 03082019 ന് സമർപ്പിച്ച കത്തിൽ സർക്കാർ ടി മരങ്ങൾക്ക് നിശ്ചയിച്ച തുക 80,10,610,685 ഒടുക്കുവാൻ സമ്മതമാണെന്നും താഴെ പറയുന്ന ആവശ്യങ്ങളു് അനുവദിക്കണമെന്നും അറിയിച്ചു.

- (1) മരങ്ങൾ മുറിച്ചു മാറ്റുന്നതിനുള്ള കാലാവധി 30 ദിവസത്തിൽ നിന്ന് 90 ദിവസമായി നീട്ടി കിട്ടുക.
- (2) 62 ഏക്കറിൽ ഉൾപ്പെട്ടു വരുന്ന മരങ്ങളു് 16 ഏക്കറിലുള്ള മരങ്ങൾ വീതം 4 ഘട്ടങ്ങളായി മുറിച്ചു മാറ്റുന്നതിനും അവസാന ലേല തുക 4 ഗഡുക്കളായി അടവാക്കുവാനും അനുവദിക്കുക.
- (3) ജോലി അനായാസം നടക്കാൻ ടി മരങ്ങളു് നിൽക്കുന്ന 62 ഏക്കർ സ്ഥലത്തിൽ 90 ദിവസത്തേക്ക് ജോലിക്കാരെയും യന്ത്രങ്ങളെയും കടത്തി വിടാനുള്ള അനുമതി നൽകുക.

ലേല കക്ഷി വച്ചിരിക്കുന്ന ആവശ്യം (2) പ്രായോഗികമായി വളരെ ബുദ്ധിമുട്ടുള്ളതാണെന്നും 16 ഏക്കർ അളന്നു തിട്ടപ്പെടുത്തുന്നതിന് സ്വകാര്യ സർവ്വേയർമാരുടെയോ അനുബന്ധ ജോലിക്കാരുടെയോ സേവനം ആവശ്യമായതിനാൽ ഇത് കാലതാമസത്തിനും ഇടവരുത്തുമെന്നും ആയതിനാൽ ലേലം ചെയ്യുന്ന തടി മരങ്ങൾക്ക് 1 മുതൽ 1810 വരെ ക്രമമായി നമ്പർ ഇട്ടിരിക്കുന്ന സാഹചര്യത്തിൽ 1 മുതൽ 400 വരെയും 401 മുതൽ 800 വരെയും 801 മുതൽ 1200 വരെയും 1201 മുതൽ 1810 വരെയും നമ്പർ ക്രമത്തിൽ 4 ആയി വിഭജിച്ച് ഓരോ ഘട്ടത്തിലും മുൻകൂർ തുക അടവാക്കി തടി മരങ്ങളും അതോടൊപ്പമുള്ള അക്കേഷ്യ ഇനത്തിലെ വിറകു മരങ്ങളും മുറിക്കുന്നതിന് അനുമതി നൽകുന്നത് ഉചിതമായിരിക്കുമെന്ന് എസ്റ്റേറ്റ് ഓഫീസർ അഭിപ്രായപ്പെട്ടു.

തദ്ദേശീയ വൃക്ഷങ്ങൾ വെച്ചു പിടിപ്പിക്കുന്നതിനായി കാര്യവട്ടം ക്യാമ്പസിലെ അക്കേഷ്യ മരങ്ങളു് മുറിച്ചു മാറ്റുന്നതുമായി ബന്ധപ്പെട്ട് 29072019 ലെ നെഗോസിയേഷൻ മീറ്റിംഗിന്റെ മിനിറ്റ്സും ലേലകക്ഷിയായ ശ്രീ.പ്രമോദ്.കെ മുന്നോട്ടു വച്ച നിബന്ധനകളും ആയതിൻ മേലുള്ള അഭിപ്രായവും ടി ലേലം സോഷ്യൽ ഫോറസ്റ്ററി ഡിവിഷൻ നിശ്ചയിച്ച 1,01,72,685 രൂപയ്ക്ക് ശ്രീ.പ്രമോദിന്റെ പേരിൽ സ്ഥിരപ്പെടുത്തണമോ എന്നത് സംബന്ധിച്ച് സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുകയും 08082019 ന് ചേർന്ന സിൻഡിക്കേറ്റ് ഇനം നം.2.79 ആയി അംഗീകരിക്കുകയും ചെയ്തിരുന്നു.

മേൽ തീരുമാനം 19082019 ന് ഈ കാര്യലയത്തിൽ നിന്ന് ടിയാനെ അറിയിക്കുകയും 26102019 ന് ടിയാൻ എഗ്രിമെന്റ് വയ്ക്കുകയും 29102019 ന് ഒന്നാം ഘട്ടം മരം മുറിക്കുന്നതിനുള്ള അനുവാദം നൽകുകയും ചെയ്തിരുന്നു. എന്നാൽ നാളിതു വരെ തുടർന്നുള്ള ഗഡുക്കളു് അടവാക്കി അക്കേഷ്യ മരങ്ങളു് മുറിച്ചു മാറ്റുന്നതിനുള്ള നടപടി കരാറുകാരനായ ശ്രീ.പ്രമോദ് സ്വീകരിക്കാതെ മറ്റു ന്യായങ്ങൾ നിരത്തി അപേക്ഷ

സമർപ്പിക്കുകയും ആയത് പരിഗണിക്കുവാൻ നിർവ്വാഹമില്ലായെന്ന് കാണിച്ച് കരാറുകാരന് 16012020 ന് മറുപടി നൽകുകയും ചെയ്തിട്ടുണ്ട്. കരാർ വ്യവസ്ഥ പാലിക്കാത്ത സാഹചര്യത്തിൽ സർവകലാശാലയ്ക്കുണ്ടായ നഷ്ടം തിട്ടപ്പെടുത്തുകയും പ്രസ്തുത വിഷയത്തിൽ എടുക്കേണ്ട തുടർ നടപടി തീരുമാനിക്കുകയും ചെയ്യുന്നതു വരെ മരം മുറിക്കലും നീക്കം ചെയ്യലുമുൾപ്പെടെയുള്ള എല്ലാ നടപടികളും നിർത്തി വയ്ക്കുവാൻ ആവശ്യപ്പെട്ടു കാംണ്ട് കരാറുകക്ഷിക്ക് 19022020 ന് ഈ കാര്യലയത്തിൽ നിന്ന് കത്ത് നൽകുകയും ചെയ്തിരുന്നു. എന്നാൽ ട്രഷറി നിയന്ത്രണം ഉള്ളതിനാൽ രണ്ട് ആഴ്ചത്തെ സമയം കൂടി അനുവദിക്കണമെന്നാ വശ്യപ്പെട്ടു കാംണ്ട് 03032020 ന് കരാറു കക്ഷി സർവകലാശാല രജിസ്ട്രാർക്ക് അപേക്ഷ സമർപ്പിക്കുകയാണുണ്ടായത്.

26102019 ന് ഒപ്പു വച്ചതായ കരാർ പ്രകാരം ഓരോ ഗഡുവും മുൻകൂറായി അടവാക്കി മരങ്ങളു മുറിച്ചു മാറ്റുന്നതിനുള്ള 90 ദിവസത്തെ കാലാവധി 25012020 ന് തന്നെ പൂർത്തിയായി കഴിഞ്ഞതാണ്. കൂടാതെ കരാർ നിബന്ധന (7) പ്രകാരം നീട്ടി നൽകാവുന്ന 7 ദിവസത്തെ കാലാവധിയും കൂടി കഴിഞ്ഞിരിക്കുകയാണ്. നിലവിൽ ഒന്നാം ഗഡുവായ തുക അടവാക്കി ഒന്നു മുതൽ 400 വരെയുള്ള മരങ്ങൾ മാത്രമേ മുറിച്ചു മാറ്റിയിട്ടുള്ളൂ അതായത് നാലിലാംന്നു ഭാഗത്തെ മരങ്ങൾ മാത്രമേ മുറിച്ചു മാറ്റുന്നതിന് ടി കരാറുകാരന് കഴിഞ്ഞിട്ടുള്ളൂ.

മേൽ വിവരിച്ച സാഹചര്യത്തിൽ ബഹു.പ്രൊ.വൈസ് ചാൻസിലറുടെ ഉത്തരവിന് പ്രകാരം ബഹു.പ്രൊ.വൈസ് ചാൻസിലർ അദ്ധ്യക്ഷനായ സബ് കമ്മിറ്റി മുൻപാകെ 18032020 ന് ഉച്ച കഴിഞ്ഞ് 2.30 ുന് കരാർ കക്ഷിയെ വിളിപ്പിച്ച് വിശദീകരണം ആരായുകയുണ്ടായി. ടി സബ് കമ്മിറ്റി മീറ്റിംഗിന്റെ മിനിറ്റ്സ് (അനുബന്ധം) സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കും തീരുമാനത്തിനും മായി സമർപ്പിക്കുന്നു.

തദ്ദേശീയ വൃക്ഷങ്ങൾ വച്ചു പിടിപ്പിക്കുന്ന പദ്ധതിക്കായി കാര്യവട്ടം ക്യാമ്പസിലെ അക്കേഷ്യ മരങ്ങളു മുറിച്ചു മാറ്റുന്നതിൽ ലേലകക്ഷി വീഴ്ച വരുത്തിയതിനാൽ അനന്തര നടപടികളു നിശ്ചയിക്കുന്നതിനായുള്ള മീറ്റിങ്ങിന്റെ മിനിറ്റ്സ്

തീയതി: 18-03-2020 സ്ഥലം: പ്രോ-വൈസ് ചാൻസിലറുടെ ചേമ്പർ
സമയം:02:30 pm

കമ്മിറ്റി അംഗങ്ങൾ

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| 1. പ്രോ-വൈസ് ചാൻസിലർ (അദ്ധ്യക്ഷൻ) | ഒപ്പ് |
| 2. അഡ്വ. കെ. എച്ച്. ബാബുജൻ, സിൻഡിക്കേറ്റ് അംഗം | ഒപ്പ് |
| 3. അഡ്വ. എ. അജികുമാർ, സിൻഡിക്കേറ്റ് അംഗം | ഒപ്പ് |
| 4. രജിസ്ട്രാർ | |
| 5. ജോയിന്റ് രജിസ്ട്രാർ (ക്യാമ്പസ് ഭരണം), കാര്യവട്ടത്തിനു വേണ്ടി ഡെപ്യൂട്ടി രജിസ്ട്രാർ (ക്യാമ്പസ് ഭരണം), കാര്യവട്ടം. | ഒപ്പ് |

പങ്കെടുത്ത മറ്റുള്ളവർ

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| 1. ശ്രീ. പ്രമോദ്.കെ (ലേല കക്ഷി) | ഒപ്പ് |
| 2. ശ്രീ. ശങ്കർ.ഡി (ലേല കക്ഷിയുടെ സഹായി) | ഒപ്പ് |
| 3. സി.മോഹനൻ. എസ്റ്റേറ്റ് ഓഫീസർ | ഒപ്പ് |
| 4. സെക്ഷൻ ഓഫീസർ, എസ്റ്റേറ്റ് ഓഫീസ് സെക്ഷൻ | ഒപ്പ് |

കമ്മിറ്റി മീറ്റിംഗു ബഹു.പ്രൊ.വൈസ്-ചാൻസിലറുടെ അദ്ധ്യക്ഷതയിൽ 2.30 pm ന് ആരംഭിച്ചു. തദ്ദേശീയ വൃക്ഷങ്ങൾ വച്ചു പിടിപ്പിക്കുന്ന പദ്ധതിക്കായി കാര്യവട്ടം ക്യാമ്പസിലെ അക്കേഷ്യ മരങ്ങളു മുറിച്ചു മാറ്റുന്നതു സംബന്ധിച്ച നാളിതു നടപടി വിവരം കമ്മിറ്റി വിലയിരുത്തി.

അക്കേഷ്യ മരങ്ങൾ മുറിച്ചു മാറ്റുന്നതിൽ വീഴ്ച വരുത്തിയതു സംബന്ധിച്ചു കരാർ കക്ഷിയായ ശ്രീ. പ്രമോദിനു പറയാനുള്ളതു എന്താണെന്ന് അദ്ധ്യക്ഷൻ ആരാഞ്ഞതിൽ ഒന്നാം ഘട്ടം മരം മുറിച്ചതിൽ ധാരാളം മരങ്ങൾക്ക് കേടുപാടുകളു ഉണ്ടായിരുന്നതിനാൽ നഷ്ടം സംഭവിച്ചു എന്നും കൂടാതെ താന് PWD കോൺട്രാക്ടർ ആണെന്നും ട്രഷറി നിയന്ത്രണം കാരണം ബില്ലു മാറികിട്ടാത്തതു കാംണ്ട് തുടർന്നുള്ള ഗഡുക്കളു അടക്കുവാൻ സാധിക്കാതെ വന്നു എന്നും അറിയിച്ചു. എന്നാൽ നോട്ടീഫിക്കേഷനിൽ പറഞ്ഞിരുന്ന പ്രവൃത്തി കാലാവധി ഒരു മാസത്തിൽ നിന്നും മൂന്നു മാസമായി ഉയർത്തുകയും ലേലത്തുക 4 ഗഡുക്കളായി അടക്കുന്നതിന് സാവകാശം നൽകുകയും ചെയ്തിട്ടും സമയബന്ധിതമായി പൂർത്തിയാക്കാത്തതിനാൽ സർവകലാശാലയ്ക്കുള്ള അതൃപ്തി അഡ്വ.കെ എച്ച്.ബാബുജൻ ലേലകക്ഷിയെ അറിയിച്ചു. തദ്ദേശീയ വൃക്ഷങ്ങൾ വച്ചു പിടിപ്പിക്കുന്നതിലേക്കായി നടപടി ക്രമങ്ങൾ പൂർത്തിയാക്കി കാലവർഷം ആരംഭിക്കുന്ന ജൂണിനു മുമ്പായി സോഷ്യൽ ഫോറസ്ട്രിക്ക് ഭൂമി

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.10.213 **Provisional Payment of Fifth Instalment of Financial Assistance Rs.20,00,000/- (Rupees Twenty lakh only) to KUU 2019-20-- Kerala University Youth Festival 2020 –Reporting of-reg.**

(Ad.D1)

Sanction was accorded by the Vice- Chancellor, Subject to Reporting to the Syndicate to Sri.Siddik R., Director (i/c), Department of Student Services being paid Rs.20,00,000/-(Rupees Twenty Lakh Only) as the Fifth Instalment of Provisional Payment to Kerala University Union 2019-20 (U.O No.763/2020/UOK, dtd:28.02.2020), for conducting Kerala University Youth Festival 2020 and other activities of the Union.

As per orders of the Vice- Chancellor the above matter is h reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.10.214 **Construction of Common toilets and water Kiosks at Kariavattom campus- Submission of site inspection report - Consideration of-reg.**

(Ad.BI)

The Syndicate, at its meeting held on 28.12.2019, vide item No.07.35.06 has resolved to approve the estimate amounting to Rs.41,10,000/- (Rupees forty one lakh ten thousand only for civil work) for construction of three buildings for public amenities including construction of three septic tank, in principle and to authorize the Convener, Standing Committee of the Syndicate on P&D (Adv.Ajikumar.A), Dr.S.Nazeeb and Dr.K.G.Gopchandran (Members, Syndicate) to identify the site and submit a report in the Syndicate. Accordingly, the said site inspection was conducted by Syndicate members and recommended the following sites for the said construction, vide site inspection report dated 11/02/2020.

1. **Behind Campus library**
2. **opposite to the Arts block II building (adjacent to the north side of the ORI & MSS Library)**
3. **Botany block opposite to Zoology porch.**

As per the orders of the Hon'ble Vice-Chancellor, the above site inspection report is placed before the Syndicate for the consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the site inspection report for the construction of Common toilets and water Kiosks at Kariavattom campus, be approved.

Item No.10.215 **Conduct of Endowment Award Function for the years from 2013 to 2018- Provisional Payment sanctioned to Sri.Siddik.R, Director (i/c), Dept.of Student Services and Disbursement of cash awards to the winners - reporting of-reg:**

(Ac. EIII)

The minutes of the meeting of the Syndicate held on 30/10/2019 vide Item No.05.105, has resolved to entrust Sri.Siddik.R, Director (i/c), Dept.of Student Services to conduct the Endowment Award Function for the years from 2013 to 2018 and to maintain the status quo hereafter and to conduct the Endowment Award Function during the second week of December 2019. The file was submitted on 08/11/2019 for orders of the Vice-Chancellor to fix the date and time for conducting the same and for sanctioning the provisional advance to Sri.Siddik.R, Director (i/c), Dept.of Student Services for conducting the award function. Vice- Chancellor has ordered to conduct Endowment Award Function for the years from 2013 to 2018 on 26th and 27th February 2020.

Accordingly, sanction has been accorded by the Vice- Chancellor for the provisional payment of Rs.2,50,000/- (Rupees Two Lakh and Fifty Thousand only) being paid to Sri.Siddik.R, Director (i/c), Dept.of Student Services towards the conduct of Endowment Award Function for the years from 2013 to 2018 held on 26th and 27th February 2020 at the Senate Hall, University of Kerala. UO No.Ac.EIII/635/2020/UOK dated 18/02/2020 was issued in this regard.

The list of eligible candidates for the distribution of awards for the years from 2013 to 2018 were prepared as per the guidelines of Hand Book on Endowments. The corpus amount and prize money of endowment awards has to be refixed once in ten years. The last refixation was done in 2006. Refixations of corpus amount and prize money from 2016 onwards have been approved by the Vice-Chancellor.

Accordingly, sanction has been accorded by the Vice- Chancellor for the payment of Rs.8,96,350/- (Rupees Eight Lakh Ninety Six Thousand Three Hundred and Fifty only) towards the disbursement of cash awards to the winners of various endowment awards for the years from 2013 to 2018. UO No.Ac.EIII/627/2020/UOK dated 17/02/2020 was issued in this regard.

As per the orders of the Vice-Chancellor, the above said matters are reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.10.216 ***NAAC Workshop on Meeting Quality Outcomes for Higher Education Institutions - Release of financial assistance of Rs.1,00,000/- (Rupees One Lakh only) as provisional advance-Reporting of-reg.***

(IQAC)

NAAC invites applications from the IQAC of accredited institutions for conducting seminar/ workshop/ conference at the state or national level for quality enhancement of HEIs under the scheme. IQAC, University of Kerala submitted an application to NAAC to conduct a workshop on "Meeting Quality Outcomes for Higher Education Institutions" on March 16 and 17, 2020 focusing on colleges remaining unaccredited. The estimated expenditure of the workshop is Rs. 1,28,000/- (Rupees One Lakh and Twenty Eight Thousand only) out of which a financial support of Rs. 1,09,000/- (Rupees One Lakh and Nine Thousand only) was sought from NAAC.

NAAC has informed that the competent authority has sanctioned an amount of Rs. 1,00,000/- (Rupees One Lakh only) to conduct the workshop on 16th & 17th March 2020.

The Finance endorsed the request of Director, IQAC for a financial assistance of an amount of Rs. 1,00,000/- (Rupees One Lakh) from KUF to meet the expenditure in connection with the conduct of the workshop. A new sub head by name "9/7777 - Financial assistance from NAAC" to be opened under "Part III MH 80 D Funds from Other Agencies" and Rs. 1,00,000/- to be provided under the same by re-appropriation from the sub head "9/7751- Lumpsum provision for new research schemes" provided under the same Major head in the current year's budget estimates of the university.

Sanction has, therefore, been accorded by the Hon'ble Vice-Chancellor for the following subject to report to the Syndicate:

1. to permit Director, IQAC to organize the workshop on "Meeting Quality Outcomes for Higher Education Institutions" on March 16 and 17, 2020 at Senate House Campus, Palayam.
2. to release an amount of Rs. 1,00,000/- (Rupees One Lakh only) as provisional advance from KUF to Dr. Gabriel Simon Thattil, Director, IQAC towards meeting the expenses in connection with the conduct of the workshop.
3. to open a new sub head by name "9/7777 - Financial assistance from NAAC" under "Part III MH 80 D Funds from Other Agencies" and Rs. 1,00,000/- (Rupees One Lakh only) to be provided under the same by re-appropriation from the sub head "9/7751- Lumpsum provision for new research schemes" provided under the same Major head in the current year's budget estimates of the university.

4. to meet the expenditure related to the conduct of workshop from the new head of account proposed.
 5. to permit Director, IQAC to recoup the amount to KUF as and when the sanctioned amount is released by NAAC
 6. to permit the representatives of NAAC to travel by air and being paid eligible TA/DA including actual air fare and actual taxi fare for being the Resource Person of the workshop.
- As per the orders of the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

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Item No.10.217 ***SreeNarayana College, Chengannur - approval of appointment of Dr.Nisha J Tharayil, Associate Professor in Physics as Drawing and Disbursing Officer of S.N College, Chengannur, for the first term for a period of three months, w.e.f 03.02.2020 - Orders issued reporting of- reg. (Ac.FII)***

The Manager, S.N Colleges, Kollam has forwarded a request for the approval of appointment of Dr.Nisha J Tharayil, Associate Professor in Physics as Drawing and Disbursing Officer of S.N College, Chengannur for the first term w.e.f 03.02.2020.

The Vice Chancellor had approved the appointment of Dr.Nisha J Tharayil, Associate Professor in Physics as the Drawing and Disbursing Officer of S.N College, Chengannur, for the first term, for a period of three months w.e.f 03-02-2020, subject to reporting to the syndicate. UO No.688/2020/UOK dated: 22.02.2020 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

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Item No.10.218 ***SreeNarayana College, Chathannur - Approval of appointment of Dr.M.S.Latha, Associate Professor in Chemistry as the Drawing and Disbursing Officer of the College - (first term) Orders issued - reporting of- reg: (Ac.FII)***

The Manager, S.N Colleges, Kollam has forwarded a proposal for the approval of appointment of Dr.M.S.Latha, Associate Professor in Chemistry as the Drawing and Disbursing Officer of S.N College, Chathannur for the first term for a period of three months from 05-02-2020.

The Vice Chancello had approved the appointment in respect of Dr.M.S.Latha, Associate Professor in Chemistry as the Drawing and Disbursing Officer of S.N College, Chathannur for a period of three months w.e.f 05-02-2020 (first term) subject to reporting to the syndicate. UO No.689/2020/UOK dated: 22.02.2020 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

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Item No.10.219 ***Department of Tamil - Platinum Jubilee Celebration - Request for Provisional Advance – Consideration of -reg- (Ad.D1)***

Dr.Hepsy Rose Mary.A, Head, Department of Tamil submitted a proposal for celebrating the Platinum Jubilee of the Department of Tamil and requested to sanction Rs.15,75,000/- (Rupees Fifteen Lakh, Seventy Five Thousand Only) for the same. The Syndicate at its meeting held on

30.10.2019 (vide Item No.05.107.16), while considering the above resolved to sanction Rs.1,50,000/- (Rupees One Lakh Fifty Thousand Only) to the Head, Department of Tamil to conduct the inaugural ceremony of the Platinum Jubilee Celebrations of the Department.

U.O.No.Ad.D1.1/Tamil/21103/2019 dated 06.12.2019 was issued in this regard.

The Finance Wing informed that, for releasing the amount, the HOD need to submit an anticipated Statement of Expenditure and a request for sanctioning the amount as Provisional Advance.

Later, the HOD, intimated that the Department Council has decided to conduct the Inaugural Ceremony of Platinum Jubilee Celebration from **7th to 9th May 2020** and requested to **grant Rs.1,50,000/-** as **Provisional Advance** for conduct of the same. The HOD furnished the detailed proposal and the anticipated Expenditure Statement for the same.

Accordingly, the Finance has endorsed the following:-

- e) An amount of Rs.1,50,000/- (Rupees one lakh fifty thousand only) may be released as provisional advance to Dr.Hepsy Rose Mary A, Assistant Professor & Head, Department of Tamil towards meeting the expenses in connection with the conduct of inaugural ceremony of Platinum Jubilee Celebrations in the Department, scheduled to be held on 7th to 9th May 2020, subject to administrative sanction.
- f) A new subhead "4/5780-Platinum Jubilee Celebration" may be opened under "Part I-NP-MH 36-Dept.of Tamil" and an amount of 1,50,000/- may be provided under the above h/a by re-appropriation from "Part I-NP-MH 63 Miscellaneous-8/5948-Miscellaneous" of the current year's Budget Estimates of the University. The expenditure may be met from the above provision.

As per the orders of the Vice-Chancellor, the above matter is placed before the Syndicate for approval.

Resolution of the Syndicate
RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No.10.220. Workload Assessment of teaching staff of S.N College, Sivagiri, Varkala - for the year 2017-18 – Approved – Orders issued- reporting of - reg.

(Ac.FIII)

The Drawing and Disbursing Officer, S.N College, Sivagiri, Varkala had requested to assess the workload in various teaching Departments and to fix the staff strength of the College for the year 2017-18.

On the basis of the workload fixed in the Adalat, under the jurisdiction of Deputy Director of Collegiate Education, Kollam held on 6th and 21st November 2018 which was mutually agreed to by the Managements, the Deputy Director of Collegiate Education and the University, the total number of teaching hours in various Departments of S.N College, Sivagiri, Varkala for the academic year 2017-2018 is shown below.

Sl.No	Department	Total Number of Teaching Hours
1	English	88
2	Malayalam	91
3	Hindi	27
4	Sanskrit	15
5	History	52
6	Economics	161
7	Political Science	12
8	Commerce	98
9	Hotel Management	25
10	Mathematics	61
11	Statistics	9
12	Physics	142
13	Chemistry	165

14	Botany	59
15	Zoology	59
16	Geology	111
17	Physical Education	Above 1000

The U.O No.Ac.FIII/1/40942/2018 dated 04-02-2020 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate		
RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.		

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Item No.10.221. Workload Assessment of teaching staff of Fatima Mata National College, Kollam - for the year 2017-18 – Approved – Orders issued reporting of - reg.

(Ac.FIII)

The Principal, Fatima Mata National College, Kollam, had requested to assess the workload in various teaching Departments and to fix the staff strength of the College for the year 2017-18.

On the basis of the workload fixed in the Adalat, under the jurisdiction of Deputy Director of Collegiate Education, Kollam held on 6'th and 21'st November 2018 at Fatima Mata National College, Kollam which is mutually agreed to by the Managements, the Deputy Director of Collegiate Education and the University, the total number of teaching hours in various Departments of Fatima Mata National College, Kollam for the academic year 2017-2018 is shown below.

Sl.No	Department	Total Number of Teaching Hours
1	English	247
2	Malayalam	161
3	Hindi	27
4	Sanskrit	15
5	French	13
6	History	52
7	Economics	161
8	Political Science	18
9	Commerce	138
10	Mathematics+Statistics	136+30
11	Physics	165
12	Chemistry	212
13	Botany	140
14	Zoology	146
15	Psychology	132.5
16	Physical Education	Above 1000

The U.O No.Ac.FIII/1/47851/2018dated 31-01-2020 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate		
RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.		

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Item No.10.222 Assigning duty of Chairman, BoS in Philosophy (Pass) to another member for convening a meeting for the restructuring of UG Syllabus- Consideration of - reg.

(Ac.D)

A request was received from the following members of Board of Studies in Philosophy (Pass).

1. Dr. Beena Isaac {Ex officio member & Chairperson BoS Philosophy (PG)}
2. Dr. Vijay L (Member)
3. Smt. Sajeena S (Member)
4. Dr. Asha K B (Member)

The request is a complaint regarding the Chairman, BoS in Philosophy (Pass). According to the complaint, the UG Syllabus has to be restructured and submitted to the University by the mid of February 2020 and the Chairman has not responded to convene a meeting regarding the same. They pointed out that the Chairman is a faculty from Sree Sankaracharya University of Sanskrit, Kalady, Ernakulam.

The members requested to assign another member from the BoS in Philosophy (Pass) to convene the meeting for the restructuring of the Syllabus.

As ordered by the Vice Chancellor the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Item No.10.223. *Minutes of the hearing conducted by the sub – committee of the Standing Committee of the Syndicate on Affiliation of Colleges held on 30.01.2020 - approval of –reg.*

(Ac.B1)

The Minutes of the hearing conducted by the sub – committee of the Standing Committee of the Syndicate on Affiliation of Colleges on 30.01.2020 is placed before the Syndicate for consideration .

**MINUTES OF THE HEARING CONDUCTED BY THE SUB-COMMITTEE OF THE
STANDING COMMITTEE OF THE SYNDICATE ON
AFFILIATION OF COLLEGES**

DAY	:	THURSDAY
DATE	:	30.01.2020
TIME	:	11.00 A.M
VENUE	:	SYNDICATE ROOM

Attendees :

1. Adv. Muralidharan Pillai, Member Syndicate Sd/-
2. Adv.B. Balachandran, Member Syndicate Sd/-
3. Prof. K Lalitha Sd/-
4. Sri. Mohammed Yaseen Sd/-
5. Dr. G Pramod, Principal NSS College ,Pandalam Sd/-
6. Dr. Lekha Pillai, Tutor, Dept. of History, NSS College Pandalam Sd/-
7. Rahul B, Student ,SreeSankara College, Nagaroor Sd/
8. Dr. Jayachandran P.R ,Principal ,SreeSankara College, Nagaroor Sd/-

The meeting began at 11.00 a.m. Hearing has been conducted based on the complaints submitted by (1) Sri. Manikandan R student of NSS College, Pandalam, (2) Sri.Rahul.B, student of 2nd year B.A Economics, SreeSankara College, Nagaroor, Kilimanoor.

Item no. 10.223. 01. Compliant from Manikandan R- UG Candidates, NSS College, Pandalam-reg

As per the complaint submitted by Manikandan R ,candidate of BA History, NSS College,Pandalam against the college principal as he could not attend the exam of the third semester

due to attendance shortage and had submitted application for readmission to the same semester but no action was taken in this regard from part of the college and the remarks of the principal that the candidate has acute attendance shortage in the third semester and he aggravated the situation through his gross misbehavior towards his tutor, aided and abetted by a group of students, the candidate and Principal were summoned for the hearing.

Sri.Manikantan, the petitioner though intimated about the hearing was absent. The committee therefore heard the Principal and Lekha Pillai, Asst. Prof. Dept. of History, NSS College Pandalam separately in detail. The Principal stated that the petitioner along with a few other students were won't to loiter on the campus and not attend the classes. There were also consequent disciplinary issues which became a point of mention during the PTA meeting. The petitioner had secured less than the minimum necessary attendance during Semester Three and consequently Semester Out. The Petitioner was told about this on 15.01.2019 consequent on which he along with the outside elements threatened the Tutor as well as the Principal with dire consequences. The College disciplinary Committee considered the matter and recommended disciplinary action against the student. However, no further action was initiated by the Principal as the student was treated as Semester Out due to having secured only 35 % attendance.

The present situation has arisen consequent on the petition by Manikantan to be allowed to appear for Third Semester Exam and to continue his studies

The Committee heard Smt. Lekha Pillai, Asst. Pro., Dept. of History also and she corroborated all the statements made by the Principal

Recommendation: The Committee resolved in view of the above mentioned facts and in view of the lack of the disciplinary proceedings against the College to place the Petitioner at liberty to apply for readmission to the Semester Three batch through proper procedure with the recommendation of the Principal of the College.

Resolution of the Syndicate

RESOLVED that the above recommendation of the hearing conducted by the sub – committee of the Standing Committee of the Syndicate on Affiliation of Colleges on held 30.01.2020, be approved.

Item No. 10.223.02 Complaint against illegal activities conducted by management of SreeSankara College, Nagaroor, Kilimanoor– submitted by Sri. Rahul B (S/o Baiju P R, PadinjaravilaVeedu, Peroor P O) student of 2nd year B.A Economics – reg.

As per the complaint submitted by Sri. Rahul B (S/o Baiju P R, PadinjaravilaVeedu, Peroor P O) student of 2nd year B.A Economics, against the college management about its infrastructural administrative matters and the remarks of the Principal that the students is indiscipline the principal and the candidate were summoned for hearing.

Both the petitioner and the Principal present for hearing and heard separately by the committee. The committee noted in the first instance that the complaint purportedly submitted by the Petitioner was not signed by him and that Sri. Rahul B, the petitioner has already submitted that he was not actually submitted any complaint regarding the college, its functioning, any authority or University.

Sri. Rahul B mentioned during the hearing that he was not submitted any complaint against the college.

The Principal of the College was heard and also mentioned that all acquisitions leveled against the college in the petition is patently false and is intended to do harm to the college and its good repute. He stated that the college offered all necessary facilities to students including digitized libraries, free Internet etc. In addition to those necessitated as part of the affiliation conditions. He also mentioned that the new building block in the college is recently inaugurated by the V.C.

The Principal suspected strong action taken by him against certain unruling elements in the college could be the reason behind the false allegations.

Recommendation: The Committee resolved to accept the statements made by Sri . Rahul and the Principal of the college . Further resolved that a committee of the members of Syndicate shall visit the College as part of ascertaining the situation .

The above minutes is placed before the Syndicate for consideration and approval

Resolution of the Syndicate

RESOLVED that the above recommendation of the hearing conducted by the sub – committee of the Standing Committee of the Syndicate on Affiliation of Colleges held on 30.01.2020, be approved.

Item No. 10.224. *Minutes of the Meeting of the Admission Monitoring committee constituted for ensuring the smooth conduct of MBA online Admission for the year 2020-2022 at Institute of Management in Kerala.- Approval of-reg.*

(Ad BIII)

Dr.K.S Chandesekar, Professor & Head, Institute of Management in Kerala in his letter dated 13.01.2020 had requested to constitute an Admission Monitoring Committee for the smooth conduct of the Online Admission process of MBA programme in the Institute of Management in Kerala for the year 2020 -2022. He also informed that even though the admission was done through CSS, the candidates were admitted based on KMAT/CAT/CMAT examinations and the performance in the Group Discussion and Personal Interview and not through CSS examinations. Hence to oversee the whole admission process Dr. K.S Chandesekar, Professor & Head, Institute of Management had insisted to constitute an Admission Monitoring Committee. He also proposed the structure of the Committee same as that of the previous year.

1. Pro - Vice Chancellor as Chairman
2. Two Syndicate members to be nominated by the Vice -Chancellor as members
3. Vice Chairman, CSS, University of Kerala or his nominee as member
4. Director, Computer Centre as member
5. Director, Placement Cell, University of Kerala
6. Dr.S.Ambeeshmon, Assistant Professor, IMK
7. Professor & Head, Institute of Management in Kerala as Member Secretary.

The request when put up for orders, the Vice-chancellor nominated Dr.Nazeeb and Dr. K G Gopchandran as the members of Syndicate in the committee. The Vice-chancellor also accorded sanction for the proposal.

Subsequently Admission Monitoring Committee was constituted vide UO 325/2020/UOK dated 26.01.2020. Accordingly the Admission Monitoring Committee was convened on 29.01.2020 at 04.00 P.M at Pro-Vice Chancellor's chamber, as per the orders of the Pro-Vice-Chancellor. The Minutes of the Meeting of the Admission Monitoring Committee constituted for ensuring the smooth conduct of MBA online Admission for the year 2020-2022 at Institute of Management in Kerala and the draft Notifications were submitted for the approval of the Vice-chancellor.The Vice-chancellor approved the Minutes as well as draft Notifications and ordered to place the Minutes before the Syndicate.

Hence, as per the orders of the Honourable Vice-Chancellor, the Minutes of the Meeting of the Admission Monitoring Committee constituted for ensuring the smooth conduct of MBA online Admission for the year 2020-2022 at Institute of Management in Kerala is placed before the Syndicate for consideration.

**MINUTES OF THE MEETING OF THE ADMISSION MONITORING COMMITTEE
CONSTITUTED FOR ENSURING THE SMOOTH CONDUCT OF MBA ONLINE
ADMISSION FOR THE YEAR 2020-2022**

Venue	:	PVC's CHAMBER
Dated	:	29.01.2020
Time	:	04.00 p.m. to 05.00 p.m.

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

Members Present :

1.	Dr. P.P. Ajayakumar, Pro- Vice Chancellor (Chairman)	Sd/-
2.	Dr.K.GGopchandran, Member Syndicate	Sd/-
3.	Dr. S. Nazeeb, Member Syndicate	Sd/-
4.	Dr. K.S. Chandrasekar, Professor & Head, IMK	Sd/-
5.	Dr.S.Aji, Director, Computer Centre	Absent
6.	Dr. S.N Kumar, Director,Placement Cell	Sd/-
7.	Dr.A.Bijukumar, Vice-Chairman, CSS	Sd/-
8.	Dr.Ambeeshmon S, HoD (i/c), Institute of Management in Kerala	Absent
9.	Manosh Manohar, Programmer, KUCC	Sd/-

(On Behalf of Director,Computer Centre)

Minutes:

Following decisions were made:

- To approve the notification for 2020-22 for MBA online admission to Institute of Management in Kerala.
 1. To approve the notification for 2020-22 for MBA Evening programme to the Institute of Management in Kerala, Kariavattom
 2. To conduct Group Discussion and Personal Interview at the Institute of Management in Kerala, Kariavattom.
 3. To prepare the rank list for admission based on Entrance test (80%), Group Discussion (10%) and Personal interview (10%).
 4. To instruct the students that all communication will be sent on SMS and email only and no separate letters will be sent for admission process.
 5. Only those candidates who produce eligibility certificate at the time of counseling will be considered for admission.
 6. Excepting (MBA Evening),Those who obtain degree from University of Kerala and awaiting final semester/final year results alone will be given admission based on an undertaking that they will produce the results before registration to first semester examination.
 7. To advice the Director, Computer centre to create scroll regarding admission in the University website for publicity.
 8. The registration fee for the admission is Rs.600/- (Rupees Six Hundred only) for general category and Rs.300/-(Rupees T hundred and Fifty only) for SC/ST category.
 9. The committee resolved to entrust Director, Computer Centre to normalize the total scores obtained by the students to that of CSS total Score to ensure Hostel Admission for those MBA students who secure admission.
 10. The committee resolved to entrusted Professor &Head,IMK to submit a proposal in the ensuing Meeting of the Syndicate for providing hostel facility exclusively for MBA students.
 12. The following tentative dates were finalized for admissions 2020-22:

Institute of Management in Kerala

S. No.	Activity	Date	Day
1	Last date of receipt of completed online application form	01.04.2020 5 p.m.	Wednesday
2	Conduct of I phase of Group Discussion and Personal Interview	22.04.2020 23.04.2019 24.04.2019	Wednesday Thursday Friday
4	Release of Provisional Rank List	11.05.2020	Monday
	Counseling at IMK, Kariavattom campus, UoK	25.05.2020	Monday
5	Commencement of classes at IMK	01.06.2020	Monday

6	Closure of Admission	08.06.2020	Monday
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Institute of Management in Kerala – MBA (Evening-Regular) Programme

Sl. No.	Activity	Date	Day
1	Last date of receipt of completed online application form	01.06.2020 5 p.m.	Monday
2	Conduct of Group Discussion and Personal Interview	11.06.2020	Thursday
3	Release of provisional rank list	18.06.2020	Thursday
4	Counseling at IMK, Kariavattom	29.06.2020 10 a.m.onwards	Monday
5	Commencement of Classes	01.07.2020	Wednesday

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Admission Monitoring Committee constituted for ensuring the smooth conduct of MBA Online Admission for the year 2020-2022 held on 29.01.2020, be approved.

FURTHER RESOLVED to reschedule the dates of MBA Online Admission for the year 2020-2022 due to the out break of Covid – 19.

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Item No. 10.225. NAAC Accreditation process - Filing of IIQA- Reporting of –reg.

(IQAC)

The Hon'ble Vice-Chancellor has accorded sanction for filing Institutional Information for Quality Assessment (IIQA) as part of commencing the formal NAAC accreditation process. Accordingly, IQAC University of Kerala has filed Institutional Information for Quality Assessment (IIQA) on February 29, 2020 with basic data. The PDF of final submitted data is attached. Upon approval of IIQA by NAAC, the Self Study Report(SSR) is to be filed by the University within 30 days.

As per the orders of the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

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Item No.10.226 Gardening and Clearing of shrubs in the Senate House campus entrusted with M/s Aestha Vision, Vancross Junction, Thiruvananthapuram - request for increasing monthly wages and sanctioning additional amount for making lawn in front of the Amenity Centre- Consideration of-reg.

(Ad.B1)

The contract for the work of gardening and clearing of shrubs at Senate House Campus was awarded to M/s Aestha Vision, T.C 14/2010, Vancross Junction, University P.O, Thiruvananthapuram, for a period of one year with effect from 21.11.2017@ Rs. 24,400/- (Rupees Twenty Four Thousand and Four Hundred Only) per month, vide U.O no. AdB1 (2)833/2015/001 dated 16.01.2018. The contract expired on 20.11.2018 and sanction has been accorded to extend the term of contract until an alternate arrangement is made.

M/s Aestha Vision, Vancross Junction, Thiruvananthapuram, vide letters dated 19.10.2019, has requested to sanction an additional amount of Rs.60,000/- (Rupees Sixty Thousand Only) for setting new garden in front of KR Narayanan Memorial Students' Amenity Centre and for other beautification works in the front garden and to increase the monthly charges to the firm by an amount

of Rs.10,000/-(Rupees Ten Thousand Only), as the labour charges is increasing day by day. It may be noted that a lawn has already been made in one side, ie, at an area of approximately 6025 Sq.ft, at the left side of the K.R Narayanan Memorial Students' Amenity Centre, by the Contractor firm, M/s Garden Palace, Poovar, Thiruvananthapuram @ Rs.35/- per Square feet.

Hence, urgent intervention is needed in the matter of gardening works in the SH Campus since the area of garden doubled due to the inauguration of Dr. K R Narayanan Memorial Amenity Centre, Controller of Examinations Building Annex, SDE Building etc. Also, the gardens in the campus need a facelift up to modern standards. In view of the above, quotations may be invited from experts in this field at least for the gardening of main areas, so that it will be ready before NAAC visit.

The Syndicate, at its meeting held on 22.11.2019, vide item no. 06.67.08, has considered the matter and resolved to defer the same.

Hence, as per the orders of the Vice Chancellor, the above matter is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate
RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No.10.227 **Conduct two days syllabus revision workshop (National Level), Department of Archaeology, University of Kerala, Kariavattom- Release ₹.40,000/- (Rupees forty thousand only) as final payment- Consideration of-reg.**

(Ad.AII)

Dr.Preeta Nayar, Reader and Head, Department of Archaeology, University of Kerala in her letter dated 03.01.2020 has requested to release of an amount of Rs.1,00,000 (Rupees One lakh only) for the conduct of **two days syllabus revision workshop(National Level) during 23rd and 24th January 2020.**

The Pro-Vice-Chancellor accorded the administrative sanction for the workshop.

The Finance wing of the University has endorsed the release of ₹.40,000/- (Rupees forty thousand only) as Provisional advance to Dr.Preeta Nayar, Reader and Head, Department of Archaeology towards meeting the expenditure in connection with the conduct of two days syllabus revision workshop in the department .

The Department has already conducted the workshop , hence the amount of ₹.40,000/- (Rupees forty thousand only) cannot be sanctioned as Provisional advance, **the amount can only be sanctioned as final payment** to Dr.Preeta Nayar, Reader and Head,Department of Archaeology.

The Vice-Chancellor has ordered to place the proposal of sanctioning an amount of ₹40,000/- (Rupees forty thousand only) as final payment before the Syndicate for consideration.

Resolution of the Syndicate
RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Item No.10.228 **UG/PG Online Admission 2020- modification of Schedule of admission for UG courses for the academic year 2020-21 –reg.**

(Ac. H)

The Syndicate at its meeting held on 13.3.2020 (Item No: 10.28) considered the minutes of the meeting of the Sub-committee constituted for modifying the prospectus of UG/PG admissions 2020 and resolved to approve the following schedule for admission to UG/PG courses in affiliated colleges and centers for the academic year 2020-21.

Schedule of admission for UG courses during the academic year 2020-21		
1	Notification	01.04.2020
2	Online registration starts	01.04.2020
3	Closure of Registration	12.05.2020
4	First Allotment	15.05.2020
5	Second Allotment	22.05.2020

6	College joining	25.05.2020 to 29.05.2020 (buffer date – 30.05.2020)
7	Commencement of classes	01.06.2020
8	Third Allotment	03.06.2020

As per the approved schedule the date for notification and date for commencement of online registration was on **01.04.2020**.

Since the Government has postponed the plus two examinations, the same needs to be re-scheduled. The notification for admission to UG courses and the date for commencement of online registration may be scheduled after the completion of plus two examinations.

The Vice- Chancellor has ordered to place the matter before the Syndicate.

Hence, the matter regarding modifying the schedule of admission for UG courses for the academic year 2020-21 is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate
RESOLVED to reschedule the dates of UG/PG Online Admission for the academic year 2020-2021 due to the out break of Covid – 19.

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Item No. 10.229. Department of Environmental Sciences, University of Kerala, Kariavattom
Nomination of Dr. Salom Gnana Thanga. V, Professor as the Head of the
Department-Consideration of- reg .

(Ad AII)

Dr. Sabu Joseph, Professor and Head, Department of Environmental Sciences , Kariavattom will complete the tenure of three years as Head of the Department on 30.04.2020. He has requested transfer of Headship to next eligible faculty in the Department of Environmental Sciences.

As per the amendment No.232 to the Statute 18 of the Kerala University First Statute 1977, Professor, Associate Professor/Reader or Assistant Professor in charge of a Department shall be Head of the Department. The Head of the Department shall be nominated on a rotation basis for three years starting with the senior most teacher of the Department. The Syndicate shall nominate the senior most Professor as the Head of the Department for a period of three years and at the end of the three years next senior most Professor shall be nominated. After all the professors are given a turn,the rotation shall then be implemented among Associate Professor/Readers as per seniority. To become eligible for considering for Headship teacher should possess a a **Ph.D** Degree and has to put in atleast two years of service in the Department concerned, except in cases where there is no senior teachers in the Department. A teacher shall be Eligible to take up Headship only if he/she has a minimum of 6 months of service remaining till retirement. In the departments where there are no Professors or Associate Professor/Readers, eligible for the Headship, it shall be rotated among the Assistant Professors.It shall however be open to the teacher who has been nominated as the Head of the Department to make a request that he/she shall be relieved of such responsibility for academic reasons. In such cases, the next seniormost teacher shall be the Head of the Department.The other members of the teaching teaching staff shall work under the direction of the Head of the Department and shall assist in the performances of his/her duties.”

The Department of Environmental Sciences has only four permanent teachers. They are

1. Dr. Salom Gnana Thanga, V, Professor, joined on 21.07.2001 F N. and retiring 31.03.2031,
2. Dr. Jaya, D. S, Professor, joined on 21.07.2001 F N and retiring on 31.05.2024,
3. Dr. Sabu Joseph, Professor , joined on 21.07.2001 F N and retiring on 31.03.2027
4. Dr. Sherly Williams , Associate Professor Joined on 16.03.2020.

Dr. Salom Gnana Thanga, V, was nominated as Head of the Department of Environmental Sciences w.e.f. 01.05.2011 FN and continued up to 30.04.2014. She is currently on sabbatical Leave for a period of six months w.e.f. 01.10.2019 to 31.03.2020 (vide UO No. Ad AII.3./26595/19 dated 06.09.2019).

Dr. Jaya, D.S, was nominated as Head of the Department of Environmental Sciences w.e.f.30.04.2014 AN and completed on 30.04.2017.

Dr. Sabu Joseph, was nominated as Head of the Department of Environmental Sciences w.e.f. 01.05.2017 and completing three years on 30.04.2020.

The proposal for nominating Dr. Salom Gnana Thanga, V, Professor as the Head of the Department of Environmental Sciences, University of Kerala w.e.f. 01.05.2020 FN is placed before the Syndicate for consideration and appropriate decision

Resolution of the Syndicate

RESOLVED to nominate Dr. Salom Gnana Thanga, V, Professor as the Head of the Department of Environmental Sciences, University of Kerala. Due to the outbreak of Covid 19 Dr. Salom Gnana Thanga, V, Professor is in home quarantine for 28 days in her native place in Kanyakumari District, Tamil Nadu and also she have been advised to be in home quarantine in Kerala for 14 days after her arrival.

Based on the fact Syndicate **FURTHER RESOLVED** that Dr. Salom Gnana Thanga, V, shall take the charge as the Head of the Department w.e.f. 01.06.2020 and Dr.Sabu Joseph, Head of the Department shall continue as the Head upto 31.05.2020.

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Item No.10.230 Centre for Performing and Visual Arts - Purchase of Books Payment-reporting of - reg.

(Ad.AII)

Dr.Raja Varier, Director(i/c)Centre for Performing and Visual Arts, University of Kerala vide UO No.Ad AII.I/34214/2019 dated 27.11.2019 was permitted to purchase books for an amount of Rs.1,50,000/- (Rupees One Lakh and Fifty Thousand only) for the Centre for Performing and Visual Arts utilizing the budget provisions for the Year2019-20 under non plan Funds.

The Director (i/c) vide letter dated 22.01.2020 has forwarded the Vouchers/receipts from various publishers (viz, Southern Book Star and Arunima Book Distributors) amounting to rs.1,25,018/-(Rupees One Lakh Twenty Five Thousand Eighteen only) and requested sanction for payment of Books for the centre.

Sanction was accorded by the Vice-Chancellor subject to reporting to syndicate to Dr.Raja Varier, Director (i/c) Centre for Performing and Visual Arts, University of Kerala, Kariavattom being permitted to make payment of Rs.1,25,018/-(Rupees One Lakh Twenty Five Thousand Eighteen only) towards the cost for the purchase of Books by the Centre at a total cost of Rs.1,25,018/-(Rupees One Lakh Twenty Five Thousand Eighteen only) from two book vendors - Southern Book Star and Arunima Book Distributors, meeting the expenditure from the head of account part I NP-MH- 49 (p)Centre for Performing and Visual Arts 4/1800 Books/Periodicals/Journals of the current years budget estimates of the University.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

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Item No. 10.231 Minutes of the meeting of the standing committee of the syndicate on affiliation of colleges held on 20/03/2020. – Approval of –reg.

(Ac BII)

Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges placed below.

Item No. 1 has been approved by the Vice Chancellor in exercise of powers vested under the section 10 (13) of KU act 1974 and is reported to the Syndicate.

The recommendation of the Standing Committee are placed before the Syndicate for consideration and decision.

Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges

Date and Time : 20/03/2020; 5.45 P M
Venue : Syndicate Room, University Buildings,
Palayam

Members present

1. Adv.Muralidharan Pillai.G
2. Adv. K.H Babujan
3. Dr.S. Nazeeb
4. Adv.B. Balachandran
5. Adv. A. Ajikumar
6. Sri. B.P Murali
7. Sri.Arun kumar.S

Item No. 10.231.01 Proposed Musaliar College of Arts and Science- Affiliation of -reg-

The committee considered the report of the Inspection Commission which conducted the local inspection and found that in clear contradiction to the claims made in the drawings provided by the Educational Agency to the University, the land said to be set apart for the proposed Arts and Science college was not found to be conclusively sufficient or suitable since a water body of considerable dimensions is also part of the said area. Further the commission also could not confirm whether the constructions in the said area would violate CRZ norms or not and the reply furnished by the Educational Agency in response to the query regarding this aspect contained only a letter from the local authority which exempted the Engineering College situated in another part of the same landed property from the Regulations and that too only relating to a canal originating from the above mentioned water body and flowing out to the sea, and hence cannot be treated as relevant in the present instance wherein the question is related to the water body itself. Further, the above mentioned Engineering college is affiliated to Kerala Technological University and as such the No Objection Certificate of the said University and the AICTE is mandatory for the University of Kerala to affiliate a college in the same undivided plot of land, wherein no boundaries are demarcated either in the plans and drawings submitted nor physically in the property as per the documents furnished. No separate approach road or entrance which are essential for a separate college are also seen provided.

The building proposed to house the new college is learnt to be an erstwhile hostel constructed to accommodate the students of the Engineering College. For conversion of the said building to one required for housing a college class rooms are created by demolishing several walls between the hostel rooms. As such there is room for serious apprehension regarding the structural safety of the building which in turn can be ascertained only by the meticulous technical inspection by a qualified engineer. Moreover it also has to be verified whether the necessary statutory permission of the concerned local authority was obtained prior to the execution of the aforesaid modifications in the structure. For examining the aforesaid aspects the materials essentially required are the initial sanctioned sketch of the building along with its structural drawing and also its present drawing after effecting the changes. The present structural drawing also is mandatory since only a scrutiny of the same would reveal whether the same has the requisite strength to accommodate class rooms etc.

Considering the above-mentioned facts the Standing Committee feels it essential that the Estate Officer should be deputed for an inspection of the proposed land, since the remarks offered by him now are not seen prepared after actual site inspection, to ascertain whether there is sufficient land, whether CRZ norms are maintained especially considering the Government data bank of wetlands and also to verify whether there is clear demarcation of land meant for the new college in the form of definite boundaries. The committee has also resolved that the University Engineer {Assistant Executive Engineer (Civil)} should be deputed to inspect the building proposed for the college to ascertain whether there is structural strength for the building to function as a college even after the demolitions/changes were effected from the original structure. It is also required to examine whether proper sanction for the modifications effected have been obtained from the competent authority. Further recommended that the aforesaid inspections should be conducted without delay and also that the Educational Agency be sought to submit the No Objection Certificate from the Kerala Technological University and the AICTE to proceed towards establishing an Arts and Science College in the area falling outside the area earmarked for the Engineering College and its campus. For taking

steps as stated above since the matter is pending before the Hon'ble High Court of Kerala necessary permission is required to be obtained from the Hon'ble Court and appropriate applications/petitions are proposed to be filed by the University for the same.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 20.03.2020, be noted.

Item No:10.231.02:: *Petition from S. Sujith Kumar, father of S. Vasudevan, 6th Semester student of B.Com LLB programme, Mar Gregorious College of Law, Thiruvananthapuram-*

The Committee recommendation that the University may proceed only as per the Regulations for the programme in registering the student for the examinations. Further recommended, that the petitioner and the student along with the Principal of the college be heard regarding the allegations raised in the petition.

The Committee recommended that the Vice Chancellor, in view of the case pending before the Hon' High Court of Kerala, may approve the recommendations in Item No: 1, in exercise of the powers conferred upon him by clause 10(13) of the Kerala University Act 1974.

The meeting came to an end at 6:30 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 20.03.2020, be approved.

Item No.10.232. *Draft MoU to be executed with the accredited agencies - Consideration of-Reg.*

(Pl.G)

The meeting of the Syndicate held on 21.01.2020 considered the minutes of the meeting of the Vice-Chancellor with accredited agencies in the presence of members of the Standing Committee of the Syndicate on Planning & Development held on 04.01.2020 and resolved to cancel the original MoU already executed and execute a new one in accordance with the G.Os dated 03.08.2018 and 04.07.2019, based on the recommendation of the Technical Committee.

The University Engineer, vide letter dated 01.02.2020, has submitted a draft MoU incorporating the suggestions of the Technical Committee and reported that the draft MoU can be treated as a general one which can be applied in the case of Govt. Accredited Agencies. The University Engineer has requested to execute the MoU after availing Legal and Finance vetting.

The Legal Advisor, after vetting the draft MoU remarked that the same is legally in order. After perusal of the MoU, finance has made the following suggestions

Stages of payment to be included in the MoU

The clause 2(j) of the MoU may be modified as "The G.O (P) No.77/2019/Fin dtd 04.07.19, G.O(P) No. 118/2018/Fin dtd 03.08.18 and any subsequently issued Government orders related with the award of work with Accredited Agencies will form the part and parcel for the MoU"

Later the Finance has remarked that by the term stages of payment to be included in the MoU finance had intended to convey to specify the stages of work where payment is to be effected along with other payment conditions.

In this context, the University Engineer has reported that the stages of work will differ for each work and hence can not be included in the general MoU. The bar chart furnished by the Accredited Agencies can be attached as a separate Annexure to MoU. The finance has opined that stages of work to effect payment should form the part of MoU even if presented as separate annexure. The University Engineer has also reported that the modification in clause 2(j) may be incorporated.

The draft MoU and the proposal of finance that stages of work to effect payment should form the part of MoU even if presented as separate annexure have been submitted to the Vice-Chancellor for approval and the Vice-Chancellor has ordered to place the matter before the Syndicate.

Hence the following matter is placed before the Syndicate for consideration:

- **The draft MoU to be executed with Accredited Agencies and the proposal of finance that stages of work to effect payment should form the part of MoU even if presented as separate annexure.**

Resolution of the Syndicate
RESOLVED to approve the above proposal.

Item No.10.233 **Covid 19- Permission to operate University buses, stopping at limited stops in order to commute University Employees for emergency duty - reg.**

(Ad.AVI)

Vide letter no. Regr/5/2020 dated 24.04.2020; permission was sought for operating University buses from Kollam, Neyyattinkara, Kilimanoor, Kattakkada via Nedumangad & Kariavattom to Thiruvananthapuram, S.H. Campus and back stopping at limited centres, on working days, to commute our employees coming from these areas. Accordingly Pass was issued to the following University buses by the Collectorate:

1. KL-01-D-3119
2. KL-01-N-2627
3. KL-01-BE-6755
4. KL-01-BN-6807
5. KL-01-AC-929
6. KL-01-BA-2848

The Assistant Engineer (Mechanical) has proposed the following regarding this matter:

From	To	Distance in Kilometers	Fuel Cost (Assumptions)	Fare Suggested
Neyyattinkara	S. H. Campus	55	Rs. 21.79	Rs. 25/-
Kattakkada via Nedumangadu	S.H. Campus	50	Rs. 19.81	Rs. 20/-
Kilimanoor	S.H. Campus	45	Rs. 17.82	Rs. 20/-
Kollam	S.H. Campus	70	Rs. 27.75	Rs. 30/-
1. Average mileage of a bus – 3.75 kmpl 2. Occupancy of bus - 50 persons 3. Diesel cost as on 24.04.2020 - Rs.74.03 per litre 4. The quoted fare is for one side only.				

The Assistant Engineer (Mechanical) has also requested an amount of Rs. 63,550/- (Rupees sixty three thousand five hundred fifty only) for purchasing the following consumables and equipments for disinfection of vehicles:

Sl.No.	Item	Quantity	Estimated Cost
1.	Face Shields	6 Nos	Rs. 3000/-
2.	Vaccum Cleaner	1 No.	Rs. 10,000/-
3.	Pressure Washer (Electrically operated with plug in provision for detergent)	1 No.	Rs. 35,000/-
4.	Sodium Hypochlorite Solution	1 litre	Rs. 500/-
5.	Soap Oil	10 litres	Rs. 800/-
6.	Hand operated disinfectant sprayer (5 Litres capacity - Kollam Bus)	1 No.	Rs. 2000/-
7.	Cleaning Cloth	25 pieces	Rs. 750/-
8.	Gum Boots	2 pairs	Rs. 1000/-
9.	Washing Gloves-full arm	2 pairs	Rs. 500/-
10.	Slip on plastic over coats along with face shield	2 pairs	Rs. 5000/-
11.	Pamphlets, Stickers		Rs. 1500/-
12.	Tissue Papers	6 Boxes	Rs. 1200/-

13.	Unforeseen Expenses		Rs. 2300/-
	Grand Total		Rs. 63,550/-
Rupees Sixty three thousand five hundred fifty only			

It may be noted, the Kerala State Motor Vehicles Department has provided a detailed guideline for the operation of public transport system. The following facts are submitted for the consideration

1. Compulsory Mask and sanitizer to restrict passengers and restrictions of passenger's number, bedding and food in vehicles. Restrictions of A/C Vehicles etc.
2. Restrict the usages of public transport by people who suffering from cold, and flu and other diseases.
3. Regular disinfection of vehicles and bus stops used for public transport
4. Safe distance in public vehicles and separation of entry and exit for buses landing and boarding. Arrangements for Q system.

Directions for stage/contract carriages

5. In buses, travel should be strictly restricted and the number of passengers boarding at various places is to be controlled so as not to allow the passenger numbers at any given time go beyond the stipulated capacity. Separate entry and exit should be provided. In addition to this, all the instructions must be displayed and strictly complied with. Installation of hand sanitizer near doors to ensure safety of conductor and passengers.
6. Bus travel for short distance within a city or town may be permitted subject to a strict discipline as follows:
 - 6.1. No standing passenger will be allowed.
 - 6.2. All passengers must wear masks.
 - 6.3. Hand sanitizers should be provided to the passengers as they enter the buses/vans.
 - 6.4. Total distance- not more than 50 to 60 kms at a stretch, limited to within the district.
 - 6.5. In a 3 seater row, the middle seat has to be left vacant and in a 2 seater row one seat has to be left vacant

• **Personal protection equipment for drivers and conductors of the buses.**

- Face shield for conductors (for eye protection) along with cloth type PPE kit and gloves.
- Face mask for drivers and conductors
- Hand Sanitizers in each buses for the sanitising the hands of passengers every passenger before boarding the bus,
- Thermal scanners in every bus to check the temperature of passengers before boarding of bus. The checking of temperature of passengers before boarding instead of entering the campus is to avoid spread of infections while travelling in bus, **Cut of temperature being 37.2⁰C or 98.96⁰ Fahrenheit.**

• **Disinfection of buses before every trips.**

- For carrying out disinfection of buses, **a power washer is to be purchased for spraying the chemical on the inside and exterior of the vehicle.** A hand held sprayer of 5 five liters to be purchased for the bus being operated to Kollam. A powerful power washer is sought to be purchased as all the buses are to be disinfected at a time.

It may be noted that the fare suggested by the Assistant Engineer (Mechanical) is based on the full capacity of the bus. However due to the social distancing norms enforced by the Government, the buses can be operated with only less than 50% capacity. As such, this would mean doubling of the fare proposed by the Assistant Engineer (Mechanical).

Further, it may be noted that, the University service is not categorized as an essential service so far by the Government. However, the Hon'ble Minister for Higher Education has opined in the Teleconference with Vice Chancellors, that the Universities shall gear up to conduct the examination two weeks from the date of withdrawal of the lock down. For a University to conduct the examinations, publish their results and ensure early admissions for the next academic year entitles preparations long back. These compelling reasons when taken into account, prompts the University to

utilize its fleet of buses for arranging transport of its employees with special preference to those working in the examination branch.

It may also be noted that, an amount of Rs. 3 lakhs has already been sanctioned as provisional advance to Assistant Registrar (Admn. I), towards the expenditure for preventing Covid. However, it should be decided as to whether such transport facility is to be provided free of cost basis or by levying charges from the employees.

As per orders of the Vice Chancellor the above matter is placed before the Syndicate for consideration & appropriate decision on whether:

1. To operate University buses, stopping at limited places, free of cost or levying bus fare, in order to commute University Employees for emergency duty.
2. To meet the expenditure of Rs. 63,550/- (Rupees sixty three thousand five hundred fifty only) for purchasing the consumables and equipments for disinfection of vehicles from the provisional payment already sanctioned to Assistant Registrar (Admn.I) for preventing Covid 19.

Resolution of the Syndicate

Due to Covid - 19 related issue the Syndicate **RESOLVED** to grant permission to operate the University Buses stopping at limited stops for the employees in the following route:

From	To	Approved Fare
Neyyattinkara	S.H. Campus	Rs. 20/-
Nedumangadu	S.H. Campus	Rs. 20/-
Kilimanoor	S.H. Campus	Rs. 20/-
Attingal	S.H. Campus	Rs. 20/-
Kariavattom	S.H. Campus	Rs. 20/-
Kollam	S.H. Campus	Rs. 40/-
The quoted fare is for one side only. (List of schedule of Bus trips is attached herewith).		

FURTHER RESOLVED to operate the Buses KL-01 BA-2848 and KL-01 AC-929 attached to the University College of Engineering for this purpose and meet the fuel expenses from the budget head of Fuel Expenses of Transport Wing.

ALSO RESOLVED to entrust the Assistant Engineer (Mechanical) for the purchase of consumables and equipments for disinfection of vehicles amounting to Rs.63,550/- (Rupees Sixty three thousand five hundred and fifty only) from the provisional advance already sanctioned to Assistant Registrar (Admn. I) for preventing Covid 19.

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Item No.10.234. *Handbook on Learning Outcomes based Curriculum Framework (LOCF) under the international standards of Outcome Based Education (OBE) – Consideration of - Reg.*

(IQAC)

Please find the draft document on guidelines for Outcomes based Curriculum Framework. This is for circulation among teachers of the University as a guide in curriculum design.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Syndicate for consideration and approval.

Resolution of the Syndicate

RESOLVED to approve the draft Handbook on Learning Outcomes based Curriculum Framework (LOCF) under the international standards of Outcome Based Education (OBE).

=====
Item No.10.235. *Ph.D Research – Proposal of extension of last date coming during the lockdown period due to the outbreak of Covid – 19 – consideration – reg*

(Ac.EI)

Due to the sudden outbreak of Covid 19 throughout the world, lockdown had been imposed the University and hence the services of the University came to stand still from 2020, March 24 onwards. As such the whole process related to Ph.D Registration, submission of thesis and other

related work were the affected. The immediate effect of the above situation is that several research scholars who ought to have been completed their various activities related to their Ph.D research like joining Ph.D research, conduct of Pre-submission Seminar, Submission of thesis after pre-submission seminar etc could not be completed within the last date prescribed by the University for the same. Extension of date is required in the following cases with related to various activities of Ph.d Research due to non performance of the same within the last dates prescribed by the University due to lockdown.

I. Submission of Thesis (As per the Regulations, 2009)

- a. For those Research scholars who had conducted their pre-submission seminar and could not submit their Thesis within the stipulated time period, i.e., three months from the date of conducting the pre-submission seminar.
- b. For those Research scholars who had conducted their pre-submission seminar and who's Supervisors completed the maximum stipulated period availed to them after their date of superannuation, as per U.O. No. Ac.E1/2018 dated 31.05.2018. Prescribed time is one year from the date of superannuation.

II. Payment of Research Fee

- a. For those Research scholars, including first year, who could not make the payment of their annual Research fee within the stipulated time period, to avoid cancellation of their registration.

III. Joining period

- a. For those Research aspirants who could not join or re-join (in the case of scholars who have break in Research period) at the Research Centre allotted to them, within one month from the date of Joining Letter issued from the University.
- b. For those Research scholars who could not re-join at their Research Centre after completing the period of their QIP/FIP/FDP etc.
- c. For those Research scholars who relieved for converting their mode of Research to Full-time/Part-time and could not join at their Research Centre/Institution.

As ordered by the Vice-Chancellor the proposal regarding the extension of dates as detailed above is placed before the Syndicate for consideration and appropriate recommendation.

Resolution of the Syndicate

The Syndicate considered the letter received from the Dr.S.Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research regarding the extra ordinary situation due to the sudden outbreak of Covid 19 and the difficulties faced by the Research Scholars for fulfilling the academic activities within the stipulated time due to the restriction imposed by the Department of Health, Government of Kerala **RESOLVED** to extend the last dates stipulated by the University for performing various academics activities with related to research programmes and falls within the lockdown period, stands extended to July, 31st 2020.

=====
Item No.10.236 . *Minutes of the Sub-Committee meeting to fix norms for Performance Evaluation of all the staff on contract in the institutions coming under DOMTEC- Approval of - reg.*

Ad (AVII(A))

As per orders of the Vice-Chancellor, the minutes of the sub-committee meeting held on 20/03/2020 to fix norms for Performance Evaluation for re-engagement of all the staff on contract in the institutions coming under DOMTEC and the formats for evaluations are placed before the Syndicate for consideration.

Minutes of the meeting of the sub-committee for fixing the norms for the Performance Evaluation for Re-engagement of all the staff on contract basis at the Institutions coming under DOMTEC.

Date	:	20/03/2020
Time	:	11.00 am to 01.00 p.m.
Venue	:	Pro-Vice Chancellor's Chamber

Members Present

- | | | |
|---|---|--------|
| 1. Sri. J. Jairaj, Member, Syndicate | - | Sd/- |
| 2. Dr. K. G. Gopchandran, Member Syndicate | - | Absent |
| 3. Dr. Dr. S. Nazeeb, Member Syndicate | - | Absent |
| 4. Dr. M. Vijayan Pillai, Member Syndicate | - | Sd/- |
| 5. Dr. G. Muralidharan Pillai, Member Syndicate | - | Sd/- |

The Sub-Committee meeting to fix norms of teaching staff, academic co-ordinator and non teaching staff of Institutions on contract coming under DOMTEC commenced at 11 a.m. The committee discussed the matter and prepared a format of Confidential Reports for Performance Appraisal of the above staff.

The formats are appended herewith.

The sub-committee also recommended the following.

1. The evaluation and appraisal is to be done by a Committee as proposed by the Syndicate.
2. One of whom should be an expert in the subject.
3. To conduct the performance appraisal at three districts ie, at Thiruvananthapuram, Kollam (for the Institutions in Kollam & Pathanamthitta districts) & Alappuzha.

FORM-1**Confidential Report**

(For teachers on contract in the Institutions coming under DOMTEC)

Name of Teacher : **Subject :**
Name of Institution :

Sl. No.	Particulars	Very Poor	Poor	Average	Good	Very Good
1.	Punctuality					
2.	Knowledge of the subject					
3.	Rapport with students					
4.	Assisting Principal in development of Institution					
5.	Portion covered in the academic year					
6.	Self Discipline as a teacher					

Evidences :

FORM – 2**ODD Semester Result Analysis**

(For Teaching Staff on contract in the Institutions coming under DOMTEC)

Name of Teacher	Subject	Intake Number	Paper Taught	Pass Percentage of Students	Highest Mark in the subject by a student
			(1)		
			(2)		

FORM – 3

(for Teaching Staff on contract in the institutions coming under DOMTEC)

1. Lectures, Seminars, Tutorials, Practicals, Contact Hours (give Semester-wise details, where necessary)

Sl. No	Course/Paper	Level	Mode of teaching*	No. of classes per Week allotted	No. of classes conducted per Week	% of Classes/ Pract. taken as per documented record
01.						
02.						
03.						
04.						

*Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours ©

2. Teaching in Excess of 16 hours

Sl. No	Course/Paper	Level	Mode of teaching*	No. of additional classes taken in Hrs.	API Score
01.					
02.					
03.					
04.					

4. Examination Duties assigned and performed

Sl. No.	Type of Examination	Duties assigned	Extend to which carried out (No. of Duties)
1.	University Exam	Invigilation	
		Valuation	
		Evaluation of Practicals/Project	
2.	Internal Examination	Invigilation	
		Valuation of answer scripts	
		Question Paper setting	
Total			

4. Use of Innovative Teaching-Learning Methodologies, Updating of Subject Content, Course improvement, Mentoring etc.

Sl. No	Short Description	Points
1.	Preparation of Resource materials such as reading materials, laboratory manuals etc.	
2.	Participatory teaching learning activities	
3.	Developing/Imparting/Implementing of Bridge courses, Soft Skill classes, Personality development modules etc.	
4.	Mentoring	
Total		

5. Student related co-curricular, extension and field based activities.

Sl.No	Type of Activity	Average Hrs./Week	API Score
5. Discipline related Co-Curricular activities (remedial classes, career counseling, study visit student seminar and other events).			
01			
02			
03			
04			
Total			

6. Other co-curricular activities (Cultural, Sports, NSS, NCC etc.)

01			
02			
03			

04			
Total			

7. Extension and dissemination activities (Public/Popular lectures/talks/seminars etc.)

01			
02			
03			
04			
Total			

Maximum API Score (5+6+7): 15

8. Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.

Sl.No	Type of Activity	Average Hrs/Week	API Score
i. administrative responsibility (Head of the Department/teacher-in-charge/similar other duties that require regular office Hrs.for its discharge)			
01			
02			
03			
04			
Total			

9. Professional Development activities

Sl.No	Type of Activity	Points
i. Organization of Seminars/Conferences etc		
01		
02		
03		
04		
		Total

10. Participation in short term training courses less than one week duration.

01		
02		
03		
04		
Total		

Confidential Report

(For Academic Co-ordinators on contract in KUCTEs)

Name of Staff : Designation :

Name of Institution :

Sl. No.	Particulars	Very Poor	Poor	Average	Good	Very Good
1.	Punctuality					
2.	Rapport with students					
3.	Assisting Principal in development of Institution					

A brief report of the Principal on the quality and efficiency of the work as to the nature of their work :

Evidences :

Confidential Report

(For Non-Teaching Staff on contract in the Institutions coming under DOMTEC)

Name of Staff : Designation :

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

Name of Institution :

Sl.No.	Particulars	Very Poor	Poor	Average	Good	Very Good
1.	Punctuality					
2.	Rapport with students					
3.	Assisting Principal in development of Institution					

A brief report of the Principal on the quality and efficiency of the work as to the nature of their work :

Evidences :

Resolution of the Syndicate	
RESOLVED that the above recommendations of the Sub-Committee meeting to fix norms for Performance Evaluation of all the staff on contract in the institutions coming under DOMTEC held on 20.03.2020, be approved.	

Item No.10.237 *Alleged unauthorized hike in moderation of marks - Hearing of Dr.Vinod Chandra S.S, Director, University Computer Centre, placed under suspension conducted by the Sub-Committee - Consideration of – reg.*

(Ad.D1)

The Syndicate at its meeting held on 22.11.2019 (Special Item 1), while considering the Report of the Expert Committee regarding the alleged unauthorized hike in moderation of marks, resolved to suspend Dr.Vinod Chandra S.S, Director, University Computer Centre with immediate effect, pending enquiry and to authorize the Registrar to issue Memo of Charges to Dr.Vinod Chandra S.S, in consultation with Standing Counsel.

Accordingly, Dr.Vinod Chandra S.S has been placed under suspension and Memo of Charges and Statement of Allegations were issued to Dr.Vinod Chandra S.S, directing him to submit the Statement of Defence, if any, within 7 days time from the date receipt of the Memo. Dr.Vinod Chandra S.S submitted his Statement of Defence, in this regard.

The Syndicate, at its meeting held on 13.01.2020, while considering the Statement of Defence submitted by Dr.Vinod Chandra S.S [vide Item No.08.86] has resolved to appoint an Enquiry Committee with an IT Expert for conducting the hearing of Dr.Vinod Chandra.S.S.

Accordingly, as per orders of the Vice-Chancellor a **Sub-committee** comprising of the following members was constituted vide U.O No.Ad.DI.1/UCC/2019 dtd.24.02.2020, to conduct the hearing of Dr.Vinod Chandra S.S:-

- 1) Adv.B.Balachandran, Member, Syndicate
- 2) Adv.Muralidharan Pillai. G, Member, Syndicate
- 3) Adv.A.Aji Kumar, Member, Syndicate
- 4) Dr.Sabarish.K, Head, e-governance, Kerala State IT Mission, Government of Kerala.

Meetings of the Sub-Committee, in this regard, were convened on 07.03.2020, 18.03.2020 and 20.03.2020. The Sub-Committee examined, in detail, the Report submitted by the Expert Committee; the Memo of Charges and Statement of Allegations issued to Dr.Vinod Chandra S.S, Director, University Computer Centre (under suspension) and the Statement of Defence submitted by him.

The Committee heard Dr.Vinod Chandra S.S on 07.03.2020 and 20.03.2020. The Committee collected details from Sri.Santhosh kumar D.S, former AR (ECL), Sri.Sreejith, former Section Officer (IT Cell Exams), during the meeting held on 18.03.2020.

During the hearings, the Sub-Committee enquired Dr.Vinod Chandra S.S about the following charges levelled against him:-

- 1) **Not incorporating the essential changes in the SAGE Software:-**

Dr.Vinod Chandra S.S stated that, as per a Note from CE's Section, it was directed to implement all the suggested changes, except Digital Signature. Hence, it was not implemented. He added that, most of the remaining suggestions were effected immediately and the Controller of

Examinations was informed about the same and was requested to take necessary steps for testing and accepting the same.

2) ***The error in the Moderation module of the SAGE Software:-.***

Dr.Vinod Chandra S.S stated that, when the IT Cell (Exams) was constituted, all the Programmers dealing with the Examination Software, including two permanent programmers and the Examination software were shifted to the IT Cell (Exams).

Dr.Vinod Chandra S.S stated that, in the original Software transferred to IT Cell (Exams), the system permits the Deputy Registrar to give moderation and then it is locked. Definite privileges were provided in the Software for Assistant/ Section Officer/ Assistant Registrar. Change in moderation marks can be effected only by Deputy Registrar and privileges are set accordingly, while change in Moderation Marks can be viewed by everyone in the hierarchy.

He added that, the responsibility of software development/ modification of SAGE software is vested with IT Cell (Examinations), except that of new courses modifications connected with changes in Regulations. Also that, since the establishment of IT Cell (Exams), he has no direct involvement in the day to day activities of IT Cell (Exams) and no files were submitted to him by the IT Cell (Exams), except those forwarded by the Controller of Examinations.

He further stated that, the Senior Programmer, IT Cell (Exams) is under the supervision of the Controller of Examinations and giving technical support to IT Cell (Exams) does not come under his purview.

He mentioned that he is not aware whether any further modifications were done in the SAGE Software by the Programmers at the IT Cell (Exams), after deploying the software at IT Cell (Exams).

But, the Sub-Committee observed that, as per the U.O regarding creation of IT Cell (Exams), the technical supervision and technical control of the IT Cell (Exams) is vested with the Director, University Computer Centre.

The Committee asked him why he was unaware of the same, inspite of being the Technical Supervisor of IT Cell (Exams) and why he hadn't submitted any complaints regarding the matter. He replied that, the Senior Programmer, IT Cell (Exams) is under the supervision of the Controller of Examinations and he was not informed about those changes made in the Software and cannot involve in such matters.

When the Sub-Committee asked whether he submitted any complaint that the IT Cell (Exams) is not forwarding any files to him, he replied that, he submitted complaint(s) to CE, but no reply was received.

Dr.Vinod Chandra S.S has also mentioned that, it is not feasible to manage the work of technical staff of IT Cell (Exams), which is functioning in another building.

3) ***Not cancelling / inactivating the password of transferred employees:-***

Dr.Vinod Chandra S.S stated that, it is the responsibility of IT Cell (Exams) to allot passwords related to tabulation to all categories of employees and it is their responsibility to ensure that the passwords of retired/ transferred employees are cancelled/ inactivated. He added that, for disabling passwords the employees themselves have to submit a request for the same. Dr.Vinod Chandra S.S added that, the Computer Centre did not receive any intimation regarding retirement or transfer of employees

4) ***Not taking necessary action for properly testing the software:-***

The Sub-Committee asked, whether Security Testing was done for the Software after each updation or atleast every year. Dr.Vinod Chandra S.S replied that, the Security Testing was done initially by CERT-K, and the same was not done every year.

When the Sub-Committee asked him why he did not take necessary steps for properly testing the SAGE Software, after incorporating changes in it, he replied that; University Computer Centre did the initial testing. After that, functional testing was performed by the Programmers and the Users and when it was found ok, it was made live, after getting approval from the Controller of Examinations. He added that, Acceptance / Final Testing has to be done by the end users.

The Sub-Committee noted that, testing was not foolproof and also that, it is not practical for the end users to detect such logical errors, like the one that appeared in the Moderation module.

Findings of the Committee

The Committee heard Dr.Vinod Chandra S.S and other Officers in its sittings. The Committee also considered the reports of the internal enquiry Committee headed by the Pro Vice Chancellor and the expert Committee, the Memo of Charges given to Dr.Vinod Chandra S.S, statements of facts submitted by him and came to the following conclusions:

1. The matter has seriously affected the image of the University in the public and badly affected the future of a section of the students.
2. The enquiry report of the expert Committee indicates that the unauthorized changes in moderation marks is the result of the flaws in the software used for the updation of moderation. It was also found that this software was neither scrutinized nor certified by any competent person. The Safety measures such as issue of passports and security features are not seen properly executed. It is the duty of the Director, Computer Centre to verify the correctness of the software used in the examination system.
3. The Director, Computer Centre of the University and the Officers deputed by him are primarily responsible for the verification and certification of the softwares and hardwares used in the conduct of the University examinations.
4. Prima facie, the statement of facts submitted by Dr.Vinod Chandra S.S against the Memo of Charges is not acceptable and in his statement of facts submitted, he has requested for revoking suspension and excuse.

Under these circumstances, we recommended that appropriate action may be taken against Dr.Vinod Chandra S.S considering the charges against him as serious negligence of duty. However a final decision on this matter may be arrived after the ongoing police investigation is completed.

- | | | |
|--|---|------|
| 1. Adv.B.Balachandran, Member, Syndicate | : | Sd/- |
| 2. Adv.Muralidharan Pillai. G, Member, Syndicate | : | Sd/- |
| 3. Adv.A.Aji Kumar, Member, Syndicate | : | Sd/- |
| 4. Dr.Sabarish.K, Head, e-governance, | : | Sd/- |

Kerala State IT Mission, Government of Kerala.

The Hon'ble Vice Chancellor has ordered to place the matter before the Syndicate for consideration. Accordingly the matter is placed before the the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

The Syndicate considered the report of the Sub-Committee and **RESOLVED** to accept the Report. **FURTHER RESOLVED** to incorporate the University Order No.Ad.A1.1.741/2017 dated 15.02.2017 in the findings of the Committee at Sl. No.3. **ALSO RESOLVED** to seek explanation from Dr.Vinod Chandra S.S on the findings of the Committee and place the same before the next Syndicate.

Item No.10.238. ***Payment of wages of contractual /Causal/Daily wage/Outsourced staff during lockdown period due to COVID-19-reg.***

(Ad.AV)

As per G.O.O(P)No.33/2020/Fin dated 26.03.2020, the Government have issued orders for treating the days on which the Contractual/Casual/ Daily wage/ Outsourced staff including teachers could not attend the duty due to restrictions attributed to COVID-19, as on duty. The Vice Chancellor has accorded sanction, for the implementation of the GO in the University subject to reporting to the Syndicate.

University Order in this regard was issued (Ad.AV.1118/2020/UOK dated 24.04.2020). The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved as detailed above, be noted.

Item No. 10.239 *Minutes of the meeting of the Budget Implementation Cell held on 27.04.2020 – approval for –reg.*

(Ad.Misc)

The minutes of the meeting of the Budget Implementation Cell held on 27.04.2020, is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Budget Implementation Cell

Date & Time : 27.04.2020, 11.30 a.m.

Venue : Syndicate Room

Members Present:-

1. Dr. P. P. Ajayakumar , Pro Vice - Chancellor (in the chair)
2. Adv. K.H. Babujan, Convenor, S/C of the Syndicate on Finance
3. Dr. S. Nazeeb, Convener, S/C of the Syndicate on Academics & Research
4. Adv. A. Ajikumar, Convener, S/C of the Syndicate on Planning & Development
5. Sri J. Jairaj, Convenor, S/C of the Syndicate on Departments & Other Institutions
6. The Controller of Examinations
7. Finance Officer
8. Dr. Gabriel Simon Thattil, Director, IQAC
9. Director (i/c), Computer Centre
10. Director, Planning and Development

Special Invitees

1. Dr. A. Bijukumar, Vice – Chairman, CSS, KVTM
2. The University Engineer

Members absent:-

1. Registrar (i/c)
2. Director, Research

Item No. 1:- Discussion on the proposals envisaged in the Budget Speech 2019-‘20

The committee began its meeting at 11.30 a.m and considered the proposals envisaged in the Budget Speech 2020-‘21 and made the following recommendations:

Budget Item No	Title	Recommendation	
		Proposal to be submitted by	Proposal to be placed before
1	Scholar in Residence Program	Director, IQAC	Combined s/c on Academics & Research and Finance
2	Young Scientist Summit – Y Star	Director, IQAC	Combined s/c on Academics & Research and Finance
3	CLIF - expansions and services	Director, IQAC	Combined s/c on Academics & Research and Finance
4	Centre For Renewable Energy	HoD, Dept. of Chemistry in consultation with HoD's of Dept. of Physics, Opto – electronics & Nano Science	Combined s/c on Academics & Research and Finance
5	Entrepreneurship Development Cell in affiliated Colleges	HoD, IMK	Combined s/c on Academics & Research and Finance
6	Observatory Development and Space Museum	Director, Observatory in consultation with U E	S/c on Planning & Development
7	Physical Education Department to be made	Director, Physical Education	Combined s/c on Academics & Research and Finance

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

	a teaching and Research Department		
8	Publication Grant for Books and Journal Articles for Research Scholars	Director, Research	Combined s/c on Academics & Research and Finance
9	Digitizing theses for Societal Access	Director, Research in consultation with Director, Computer Centre	Combined s/c on Academics & Research and Finance
10	PDF for Globally renowned Eminent Researchers	Director, IQAC in consultation with the Vice - Chancellor	Combined s/c on Academics & Research and Finance
11	Enrichment of IQAC	Director, IQAC in consultation with UE	Combined s/c on Academics & Research and Finance
12	Meritorious Research Achievements – Cash Awards	Director, IQAC	Combined s/c on Academics & Research and Finance
13	‘മഹത്വത്തിനൊപ്പം’ – Learning from luminaries	Director, D.S.S.	Combined s/c on Student Services & Finance
14	Automation of Examination Wing	Controller of Examinations in consultation with Director, Computer Centre	Combined s/c on Examination & Finance
15	Institution of Research Directorate	Pro – Vice Chancellor	Combined s/c on Academics & Research and Finance
16	Appointment of Campus Director	Pro – Vice Chancellor	Combined s/c on Academics & Research and Finance
17	Indoor Training Hall at Kariavattom Campus	Director, Physical Education in consultation with UE	s/c on Planning & Development
18	Multidisciplinary Research Centre in University library	Director, IQAC	Combined s/c on Academics & Research and Finance
19	Pension Reserve Fund	Finance Officer	Syndicate
20	Formation of students 'സമാജ സേവ' in affiliated colleges	Director, D.S.S. in consultation with N.S.S. programme Co - ordinator	S/c on Finance
21	Aid for Palliative Care	Director, D.S.S. in consultation with N.S.S. programme Co - ordinator	S/c on Finance
22	Renewing Internet Facility contract	Director, Computer Centre	S/c on Planning & Development
23	Travelling Theatre	Director, Centre for Performing & Visual Arts in consultation with Director, D.S.S.	Combined s/c on Student Services & Finance
24	Community Laboratory and Distribution Unit	Dr. A. Gangaprasad, Professor, dept. of Botany in consultation with K.G. Gopchandran, Member Syndicate	Combined s/c on Academics & Research and Planning & Development
25	Activities of Sree Narayana Guru International Study Centre	Director, Sree Narayana Guru International Study Centre	Combined s/c on Student Services & Finance
26	Seminars and Lectures to Develop Societal Commitment and Obligation	Director, D.S.S	Combined s/c on Student Services & Finance

27	Training in Art and literature –Learning to revive and Foster Art culture and literature	Director, D.S.S	Combined s/c on Student Services & Finance
28	Making Kariavattom Campus Self Sufficient in Electricity and Water resources	JR Campus Administration in consultation with UE	S/c on Planning & Development
29	Nano Photonic Lab in Opto Electronics Department	HoD, Department of Opto – electronics	Combined s/c on Academics & Research and Finance
30	Anaerobic Microbin Culture Facility	HoD, Department of Environmental Sciences	Combined s/c on Planning & Development and Finance
31	Innovative Pest Control in agriculture	HoD, Department of Zoology	Combined s/c on Academics & Research and Finance
32	Establishment of ‘ Centre for Animal Behavior Studies’	HoD, Department of Zoology	Combined s/c on Academics & Research and Finance
33	Aid for Survey Research Centre	Director, survey Research centre	Combined s/c on Academics & Research and Finance
34	Research on Aqua farming and Protection of Karimeen	HoD, Department of Aquatic Biology and Fisheries	Combined s/c on Academics & Research and Planning & Development
35	Coastal Environment, Resources and Knowledge Base – research and Development	HoD, Department of Aquatic Biology and Fisheries	Combined s/c on Academics & Research and Planning & Development
36	Machine Learning Internship	HoD, Department of Computational Biology and Bio - informatics	Combined s/c on Academics & Research and Finance
37	Availing journals of the University online	Director, IQAC	Combined s/c on Academics & Research and Finance
38	Genome Sequencing for Medicinal Plants	HoD, Department of Computational Biology and Bio - informatics	Combined s/c on Academics & Research and Finance
39	M.Sc course in Artificial Intelligence	HoD, Department of Computer Science	S/c on Academics & Research
40	M Sc course in Radio Pharmaceutical Chemistry	HoD, Department of Chemistry	Combined s/c on Academics & Research and Finance
41	Certificate course in Tissue Culture and gardening	Director, Centre for Bio Diversity	Combined s/c on Academics & Research and Planning & Development
42	Gene bank for traditional plants and Farming for Popular Andaman Based Plants in Kaiyavattom	Director, Centre for Bio Diversity	Combined s/c on Academics & Research and Planning & Development
43	Natural Dye from Vegetation in western Ghats	Director, Centre for Bio Diversity	Combined s/c on Academics & Research and Planning & Development
44	Diploma course in Translation and Administrative Drafting	HoD, Department of Hindi	S/c on Academics & Research
45	Workshop on Preparation of Study	Director, SDE	Combined s/c on Academics & Research and Finance

	Materials for Distance Education Wing		
46	Establishment of Library Digital Archives	HoD, Department of West Asian Studies	Combined s/c on Academics & Research and Planning & Development
47	Competency Training Centre under the auspices of CACEE	Director, CACEE in consultation with Director, IQAC	Combined s/c on Academics & Research and Planning & Development
48	Aid for Gujarat Research Project	HoD, Department of Archaeology	S/c on Finance
49	Research and documentation on rare sculpture	HoD, Department of Archaeology	Combined s/c on Academics & Research and Finance
50	Research and Study on Crystalline Nano Wires	HoD, Department of opto - electronics	Combined s/c on Academics & Research and Finance
51	Start Up research grant for new teachers	Director, IQAC in consultation with Vice -Chairman, CSS	Combined s/c on Academics & Research and Finance
52	New M S courses in Disaster Management and Global Communication	Dr. K.G. Gopchandran, Professor, Department of Opto - electronics	Combined s/c on Academics & Research and Finance
53	Development of 3D Printer technology	HoD, Department of opto - electronics	Combined s/c on Academics & Research and Finance
54	Grant for attending International Seminars	Director, IQAC	Combined s/c on Academics & Research and Finance
55	Establishment of Dept of Gandhian Studies and Dept of Women Studies	Director, IQAC in consultation with Directors of the centres concerned	Syndicate
56	Enhancement of Grant for Journals in teaching Departments and Creation of E - content	Director, IQAC in consultation with Vice -Chairman, CSS & Director, Computer Centre	Combined s/c on Academics & Research and Planning & Development
57	Institution of ' Centre for Translation'	HoD, Department of German	S/c on Academics & Research
58	Video Content Collection - 'KU ഹിസ്റ്ററിയ'	Pro- Vice - Chancellor	Combined s/c on Academics & Research and Planning & Development
59	Health Card	Pro- Vice - Chancellor	S/c on Staff, equipment and Buildings
60	M Sc programme in Applied Aqua Culture	HoD, Department of Aquatic Biology and Fisheries	Combined s/c on Academics & Research and Departments & Other Institutions of the University
61	M Sc programme in Climate Change and Disaster management course	Department of Environmental Sciences	Combined s/c on Academics & Research and Departments & Other Institutions of the University
62	Teachers training for UIT, UIM and B.Ed Centres	Director, UGC – HRDC, KVTM	Combined s/c on Academics & Research and Departments & Other Institutions of the University
63	Placement Committee and Meets for UIT, UIM and UCE	Convenor, Placement Cell	Combined s/c on Academics & Research and Departments & Other Institutions of the University
64	Enhanced Facilities in	Director, Computer Centre in	S/c on Planning & Development

	Students Amenity Centre	consultation with UE	
65	Installation Water Purifier and Cooler at Kariavattom campus and Palayam Campus	UE in consultaion with Instrumentation Engineer	S/c on Planning & Development
66	Construction of Vice Chancellors Office Annex Block at Palayam	UE	S/c on Planning & Development
67	Beautification of Palayam Campus	UE	S/c on Planning & Development
68	Modern Wash rooms at palayam campus	UE	S/c on Planning & Development
69	Orchard in Kariavattom campus	JR, Campus Admn. KVTM in consultation with UE	S/c on Planning & Development
70	Development of Health Centers	Director, Planning & Development in consultation with RMO	Combined S/c on Staff, Equipment and Buildings and Planning & Development
71	Employees Training	Registrar	S/c on Staff, Equipment and Buildings
72	Canteen facilities in Kariavattom Campus	UE in consultation with JR, Campus Admn, KVTM	S/c on Planning & Development
73	ONV Memorial language Block - Roof for Open Auditorium	UE	S/c on Planning & Development
74	Construction of Foreign languages building at Kariavattom	UE	S/c on Planning & Development
75	Modernization grant for libraries in the Depts of Tamil, Linguistics and Sanskrit	UE in consultation with the Director, School of Indian Languages	S/c on Planning & Development
76	Vertical garden in the Department of Environment Sciences	HoD, Department of Environmental Sciences	S/c on Planning & Development
77	Renovation of the Office of CSS	Vice – Chairman CSS in consultation with UE	S/c on Planning & Development
78	Renovation of the library and Seminar hall – Dept. of Malayalam	HoD, Department of Malayalam in consultation with Director, Computer Centre & U E	S/c on Planning & Development
79	Renovation of the library and Seminar hall – Dept. of Hindi	HoD, Department of Hindi in consultation with U E	S/c on Planning & Development
80	Renovation and re - establishment of Animal house in the dept of biochemistry	HoD, Department of Bio - Chemistry in consultation with U E	S/c on Planning & Development
81	Establishment Dr. Kammarudin memorial Garden	HoD, Department of Botany in consultation with U E	S/c on Planning & Development
82	Add on Course on Herbarium techniques and Mushroom cultivation	HoD, Department of Botany	S/c on Academics & Research
83	School adoption and village adoption as part of SSR	Director, IQAC in consultation with Vice – Chairman CSS	Combined s/c on Finance and Planning & Development

84	Establishment of organic fertilizer Unit in the Dept. of Botany	HoD, Department of Botany	S/c on Planning & Development
85	Laboratory for M. Sc. Applied Statistics and Data Analysis	HoD, Department of Statistics in consultation with Director, Computer Centre	Combined S/c on Departments & Other Institutions of the University and Finance
86	Classrooms for the Departments of Mathematics, Statistics and Psychology	UE in consultation with corresponding HOD's	S/c on Planning & Development
87	Platinum Jubilee Celebrations – Dept of Statistics	HoD, Department of Statistics	S/c on Academics & Research
88	Dept. of Demography Building Grant Second installment	UE	S/c on Planning & Development
89	Aid for Students Camp for MSW program	HoD, Department of sociology	Combined s/c on Student Services & Finance
90	Roof top classrooms in the Social Science block	UE	S/c on Planning & Development
91	Establishment of International Centre for Marxian Studies	Pro- Vice - Chancellor	Combined s/c on Academics & Research and Finance
92	Construction of Guest house at Palayam Campus	UE	S/c on Planning & Development
93	Renovation of the Seminar hall of dept of Environment Sciences	UE in consultation with Department of Environmental Sciences	S/c on Planning & Development
94	Holding of ' Sports Carnival '	Director, Departmento of Physical Education	Combined s/c on Student Services & Finance
95	Transfer norms for employees	Registrar	S/c on Staff, Equipment and Buildings
96	Recreation Club for Campus Association	JR, Campus Admn. KVTM in consultation with UE	S/c on Planning & Development
97	Modernization of Valuation Centers	C E in consultation with UE	Combined s/c on Examination & Finance
98	EMS multipurpose Seminar Hall at Karyavattom Campus	UE	S/c on Planning & Development
99	Fixing of of Low Voltage problem at Karyavattom Campus	UE	S/c on Planning & Development
100	Sewage treatment plant for womens' Hostel	UE in consultation with JR, Campus Admn. KVTM	S/c on Planning & Development
101	Students Services Centre at Kollam and Pandalam along with Alappuzha	Registrar	S/c on Finance
102	Protection and Preservation of Quarters at Kariavattom Campus	UE	S/c on Planning & Development
103	Review of University Statutes and Regulations and the ACT	Registrar	Syndicate
104	Manpower Assessment and reporting	Director, IQAC in consultation with Registrar	Syndicate

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

105	Construction of Multi utility Complex at Kariavattom	UE	S/c on Planning & Development
106	Bridging for Linking North and South Campus Kariavattom	UE in consultation with JR, Campus Admn. KVTM	Combined s/c on Planning & Development and Finance
107	University Gate Arches for the Two campuses at Kariavattom	UE in consultation with JR, Campus Admn. KVTM	Combined s/c on Planning & Development and Finance
108	Mahatma Ayyankali Centre to be re-designated as Learning and Research centre	Director, Mahatma Ayyankali Centre in consultation with Director, IQAC	Combined s/c on Academics & Research and Finance
109	Manomanian Sundarnar Study Centre to be transformed into an International Centre for Research	Director, Manomanian Sundarnar Study Centre in consultation with Director, IQAC	Combined s/c on Academics & Research and Finance
110	Reconstitution of University level Alumni Association	Pro- Vice – Chancellor in consultation with Dr. R. Vasanthagopal, Director, SDE	Combined s/c on Planning & Development and Finance
111	Meet the Scholar Lecture Series	Director, IQAC	Combined s/c on Academics & Research and Finance
112	Professional training for Teachers of teaching Departments	Director, UGC – HRDC, KVTM	S/c on Academics & Research and Finance
113	Travel through Nobel Winners	Director, IQAC	Combined s/c on Academics & Research and Finance
114	Heritage Museum in Palayam campus	Director, IQAC	S/c on Planning & Development
115	Fencing in front of Kariavattom campus	UE	Combined s/c on Planning & Development and Finance
116	Renovation of Manuscript library	HOD, Department of ORI & MSSL in consultation with Director, IQAC	S/c on Planning & Development
117	Green Protocol in Kariavattom campus	Director, IQAC in consultation with Vice – chairman, CSS and UE	S/c on Planning & Development

The committee further recommend to all the persons entrusted as above to furnish the detailed proposals on or before 15th of May 2020.

The meeting came to an end at 12.30 p. m.

Sd/-
REGISTRAR (i/c)

Resolution of the Syndicate
RESOLVED that the above recommendations of the meeting of the Budget Implementation Cell held on 27.04.2020, be approved.

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Item No: 10.240. Combined Meeting of the Standing Committees of the Syndicate on Finance and Academics & Research –Approval of—reg.

(Ad.AVI)

The Minutes of the Combined Meeting of the Standing Committees of the Syndicate on Finance and Academics & Research held on 20.03.2020 at 10.30 a.m. is placed before the Syndicate for consideration and approval.

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

Minutes of the combined meeting of the Standing Committee of the Syndicate on Finance and Academics & Research

Date & Time : 20th March 2020, 10.30 a.m to 11.00 a.m.
Venue : Syndicate Room, University Buildings,
Thiruvananthapuram

Members present

1. Adv. K. H. Babujan (Convener, S/C of the Syndicate on Finance)
2. Dr. S. Nazeeb (Convener, S/C of the Syndicate on Academics and Research)
3. Sri. Bijukumar G
4. Adv. A. Ajikumar
5. Sri. Jairaj J
6. Prof. K. Lalitha
7. Sri. Arunkumar R
8. Dr.B.Unnikrishnan Nair
9. Sri.Muhammed Yaseen
10. Dr.Vijayanpillai M
11. Dr.K.G.Gopchandran

Members absent

1. Adv.Balachandran
2. Adv.Muralidharan Pillai.G
3. Sri.B.P.Murali
4. Dr.K.B.Manoj

Item No. 10.240. 01: Department of Zoology - Proposal to start PG Diploma course in Clinical Embryology- detailed report -consideration –reg

(Ac.D)

A proposal to explore the possibilities to start PG Diploma in Clinical Embryology at Department of Zoology, was declared in the Budget Speech 2019-20. The Syndicate at its meeting held on 28.03.2019. vide item no. 07.70.I.33 considered the matter and resolved to authorize the Head, Department of Zoology to submit a proposal on the item and to place it before the Standing Committee of the Syndicate on Academics & Research. The details of the proposal is as follows:

Infertility is a fast growing phenomenon worldwide due to several factors like changing lifestyle, increased stress and delayed child seeking behaviour by couples. The studies estimated that about 1 in 6 couples suffer from infertility globally. Considering the current level of structured training in this field at international level and also considering the increased demand of trained professionals in this area, there is a very strong and urgent need to train candidates in this subject and mould them in a way as to practice this field with at most dignity, respect and care to human life with strong ethical and moral principles. University of Kerala is planning to offer PG Diploma (one year) providing in- depth knowledge about the scientific basis and the issues related to clinical embryology.

1	Total intake of students	5 per year
2	Eligibility Criteria	A candidate who has passed Master's Degree in Life Sciences, Zoology, Biochemistry, Biotechnology, M.B.B.S, B.D.S and BAMS of University or an examination of other Indian Universities accepted by the Syndicate as equivalent to it is eligible.
3	Duration of the course	One year(two semesters) consisting of theories, practical classes and a project work/dissertation
4	Fees	Rs.50,000/- (Two semesters) 1st semester Rs.25,000/- 2nd semester Rs.25,000/-for getting training in IVF and ART from IVF centres in Kerala

Financial Assessment

REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

a	Equipments	Rs. 3,00,000/-
b	Consumables	Rs. 1,00,000/-
c	Contingency	Rs. 1,00,000/-
d	Classroom materials and equipments	Rs. 1,50,000/-
e	Miscellaneous	Rs. 50,000/-
	Total amount	Rs.7,00,000/-

(Rupees Seven Lakh only)

The remarks obtained from Finance I Section is, as the course is envisaged in a self financing mode and non plan funds of the University is barely sufficient to meet the recurring expenses of the University, the annual expenses for the conduct of the course shall be limited within the income generated by the way of fees.

The Syndicate at its meeting held on 30.10.2019 vide item no 05.80.D1 considered the above proposal and resolved to collect a detailed report from the Head, Dept of Zoology regarding the feasibility of the course and place the report before the combined standing committees of the Syndicate on A&R and Finance. The Head, Dept of Zoology has submitted a detailed report on the same and the main points listed in the report are as follows

Assisted Reproductive Technology (ART) has grown by leaps and bounds in the last few years. It is now being increasingly available to infertile couples in both developed and developing countries. Furthermore, as the economy has expanded, many infertile couples can now afford and sophisticated ART treatment. This has lead to an enormous increase in the number of ART clinics providing care to these couples all over the world. India has probably recorded the biggest growth in ART centres and the number of ART cycles being performed in our country has steadily risen over the last decade. In the latest survey, based on the number of applications received for National ART Registry, Indian Council of Medical Research (ICMR) puts the number of such clinics as 125 in the capital city of India. This PG Diploma course provides a robust and wide ranging education in human clinical embryology and ART while helping students to develop high level laboratory skills in varies aspects of reproductive medicine. This course will facilitate more job opportunities in this area. No other University in Kerala is offering this course due to that there will be an high demand this course.

Considering the current level of structured training in this field at international level and also considering the increased demand of trained professionals in this area, there is a very strong and urgent need to train candidates in this subject and mould them in a way as to practice this field with utmost dignity, respect and care to human life with strong ethical and moral principles. The course is planning to offer the University of Kerala is Post Graduate Diploma (one year duration) providing in - depth knowledge about the scientific basis and the issues related to clinical embryology .This program gives candidates who are interested in the field of ART with the knowledge and skills required to practice Clinical Embryology. The course is ideal for candidates who want to either pursue Clinical Assisted reproductive technology or Research in Reproductive Biology.

The Committee considered the matter and recommended to entrust the HoD, Dept. of Zoology to submit a revised proposal in consultation with the Dean, Faculty of Medicine and to include the said proposal in the 2020-'21 budget speech.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Finance and Academics & Research held on 20.03.2020, be approved.

Item No. 10.240.02: *Engagement of Smt. Neethi S. Lal as Assistant Professor of Mathematics – category change from Academic Co-ordinator to Asst. Professor – reg.*

(Ad.A VII (A))

Smt. Neethi S. Lal was working as Academic Co-ordinator at KUCTE, Kayamkulam. She has requested to engage her as Assistant Professor as she has passed MSc, MEd and NET in Education by category change. Smt. Neethi S. Lal was already included in the rank list of teachers prepared in 2015. Though she has secured only 54.6% in M.Sc Statistics, she has informed that she is

eligible to get 5% reservation given to OBC (Non-Creamy Layer) as she is from Ezhava Community which is specified in the amendment of special rules of Kerala college G.O (p) No. 10/2018 HEdn dtd 13.04.2018 and as per amendment, minimum 50% marks for M.Sc degree is sufficient for appointment as Lecturer in Collegiate Education. NCTE regulation amendment 2017 also specified that reservation for SC/ST/OBC shall be as per the extant policy of the Central Government or State Government as applicable to all other categories of service in Govt. The request of Smt. Neethi S. Lal was placed before the Standing Committee of the Syndicate on Departments and Other Institutions held on 16.01.2019 and the Syndicate at its meeting held on 22.01.2019 vide item No. 02.121.07 resolved to engage Smt. Neethi S. Lal as Asst. Professor in Mathematics at KUCTE, Kariavattom and Vice-Chancellor has accorded sanction to engage her. She has been directed to submit employment contract and indemnity bond and she joined duty w.e.f 07.03.2019 at KUCTE, Kariavattom as Asst. Professor. When the file with employment contract was forwarded to Finance I section for endorsement, they have requested to clarify the qualification of Assistant Professor in Mathematics as per NCTE.

In the NCTE regulation, based on which appointments are done in KUCTEs, qualification of Asst. Professor is specified as MSc Mathematics with 55%, M.Ed 55%. But Smt. Neethi S. Lal has passed MSc Statistics and M.Ed Mathematics and NET in Education. But she has already been included in the rank list of Assistant Professors of Mathematics prepared in 2015 by the then staff. UGC notification dated 18.07.2018 4.1(A) indicates the eligibility for Assistant Professor as Masters Degree in concerned /relevant/allied subject.

In the meantime, Smt. Neethi S. Lal has requested that

1. Her M.Ed is in Mathematics Education which means MSc Mathematics and MSc. Statistics are considered relevant subjects.
2. UGC notification dated 18.07.2018 4.1(A) indicates the eligibility for Assistant Professor is Masters Degree concerned /relevant/allied subject are considered.
3. For the admission prospectus of B.Ed/admission B.Sc Mathematics/Statistics and M.Sc Mathematics/MSc Statistics are considered as in equal preference.
4. As in Kerala Public Service Commission's notification towards H.S.A Mathematics, Statistics and Mathematics are considered as in equal preference.
5. For teaching Physical Science, P.G in Electronic Science/Biochemistry are considered, also Biotechnology/Microbiology for Natural Science teaching.

She has informed that the above points are leading to an indication that Mathematics and Statistics are considered relevant subject for teaching Mathematics education, as the papers are not based on pure Mathematics/Statistics as in P.G (MSc). The paper is based on Mathematics Education.

Smt. Neethi S. Lal had already worked as Lecturer in Mathematics at KUCTE Alappuzha and Kayamkulam from 07.07.2008 to December 2014.

She has requested to grant sanction order of bond as early as possible and to release salary w.e.f. 07.03.2019 in the post of Asst. Professor. The copies of M.Ed certificate, appointment order, experience certificate, HSA notification, UGC notification etc are produced.

It may be noted that the qualification of Assistant Professor of KUCTEs as per NCTE notification 2014 was introduced in Kerala University from 2015-16 onwards when NCTE has granted recognition. In that regulation, the qualification of Asst. Professor of Mathematics is specified as MSc Mathematics with minimum 55% marks and M.Ed degree with minimum 55% marks. Smt. Neethi S. Lal has only 54.6% marks for MSc Statistics. Though she was included in the rank list of Asst. Professor prepared in 2015 by the then staff, she could not be engaged then as her MSc marks was less than 55%. Later she has submitted request for OBC reservation of 5% relaxation of marks as she belongs to Ezhava community and she was eligible for it as per UGC notification and G.O (P) No.10/2018 H.Edn dated 13.04.2018 and in NCTE Regulation 2017, it is specified that reservation shall be as per extant policy of Central or State Government and decision was taken to engage her as Asst. Professor of Mathematics. But as there is doubt regarding whether MSc Statistics

degree holder can be considered for engaging as Asst. Professor of Mathematics, clarification was sought from Ad.H, Ac.A.II and Ad.F I section.

The Chairman, Board of Studies in Mathematics (PG) and Dean Faculty of Science has stated that M.Sc Statistics, degree cannot be considered for the post of Asst. Professor in Mathematics in Teacher Education Institutions since M.Sc Statistics is not equivalent to M.Sc Mathematics course and cannot be considered as allied subject.

In this circumstance, the file was put up for orders of the Hon'ble Vice-Chancellor whether NCTE to be addressed for clarification on whether candidate having M.Sc Statistics degree, M.Ed in Mathematics Education with 55% marks and NET in Education can be considered for the post of Asst. Professor of Mathematics in Teacher Education Institutions.

The Vice-Chancellor ordered to place the matter before the Syndicate and to get clarification from NCTE. A letter was sent to NCTE for clarification of the matter (Lr.No.Ad.A.VII (A)/2019 dated 26.09.2019) but no reply has so far been received.

Smt. Neethi S.Lal has been working as Asst. Professor of Mathematics w.e.f 07.03.2019 and her employment contract is not yet signed. As her salary has not been released, she has requested to disburse her salary as she is struggling to travel from Kayamkulam to Kariavattom without money.

As per orders of the Vice-Chancellor, the matter regarding engagement of Smt. Neethi S. Lal as Assistant Professor of Mathematics in KUCTEs was placed before the Syndicate for consideration.

The Syndicate vide item no 05.24 dated 30.10.2019 resolved to refer the item to the Standing Committee of the Syndicate on Academics and Research. Meanwhile, Smt. Neethi S. Lal has again forwarded a request to release her salary w.e.f 07.03.2019.

The Vice-Chancellor has ordered to seek remarks of Chairman, Board of studies education and Dean, Faculty of Education.

The Chairperson, Board of studies in Education UG (pass) has endorsed the views of Board of Studies Chairman in Mathematics and Dean, Faculty of Science and made it clear that to be Asst. Professor in Mathematics, Neethi S. Lal needs to have an MSc in Mathematics but she is not in possession of that degree.

The Dean, Faculty of Education has remarked that the minimum basic qualifications for the appointment of Assistant Professor in Teacher Education Institution were prescribed by the NCTE irrespective of nature of Universities or Institutions. Smt. Neethi S. Lal possesses a post-graduate degree in Statistics which is not in tune with the NCTE regulations. She has further remarked that the engagement of Smt. Neethi S. Lal can be considered only after receiving clarification from NCTE.

As per orders of the Vice-Chancellor, the request of Smt. Neethi S. Lal to engage her as Asst. Professor of Mathematics in KUCTEs and to release salary from 07.03.2019 is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendation.

The syndicate vide item no.08.76.D7 at its meeting held on 13.01.2020 resolved to release the salary of Smt. Neethi S. Lal as Academic Co-ordinator. Further resolved that the item be referred to the combined Standing Committee of the Syndicate on Academics and Research & Finance. Also resolved to refer the matter regarding the eligibility of Smt. Neethi S. Lal as Asst. Professor in Mathematics to the Standing Committee of the Academic Council.

Meanwhile, Smt. Neethi S. Lal has informed that she has applied for a special certificate showing M.Sc Mathematics /M.Sc Statistics as allied subjects from Kerala University and she has been directed to approach for such a certificate from parent University ie. MG University from where she studied M.Sc statistics (Memo No. Ac.C/13203/2019 dated 26.06.2019). An order is also issued from MG University vide no. 104/AcA12/2020 MGU dated 09.01.2020 that it has been decided to issue certificate that M.Sc Statistics and M.Sc Mathematics are allied subjects based on expert opinion of Chariman, Board of Studies, Mathematics (PG) and Dean faculty of Sciences and after placing the matter before the Academic Council meeting held on 30.11.2019 and it is informed that they have reported the matter to the syndicate. The certificate for the same was issued from MG University.

The engagement of Smt. Neethi S.Lal as Asst. Professor of Mathematics in KUCTE and release of salary was placed before the Standing Committee of the syndicate on Academics and Research and the syndicate held on 13.01.2020 resolved to release the salary of Smt. Neethi S. Lal as Academic Co-ordinator, further resolved that the item be referred to the Combined Standing Committees of the Syndicate on Academics and Research & Finance. Also resolved to refer the matter regarding the eligibility of Smt. Neethi S. Lal as Asst. Professor in Mathematics to the Standing Committee of the Academic Council.

The Committee considered the matter and recommended that the request of Smt. Neethi.S. Lal, may be considered in accordance with the decision of the academic council held on 04.03.2020.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Finance and Academics & Research held on 20.03.2020, be approved.

Item No.10.241 Selection Committee meeting – Reimbursement/payment of cancellation charges of air tickets – reg –

(VC's Sn.)

The meeting of the Selection Committee for selection of teachers in the Department of Biochemistry was scheduled on 5th & 6th March, 2020 and subject experts were invited to attend the Committee.

One of the Subject Experts has requested to book to and fro air tickets for the journey. As requested, tickets were arranged on credit basis through M/s. Jet Set Travel & Holidays, Nalanchira, Trivandrum and forwarded the same to the Expert.

Meanwhile, the Expert informed that she could not attend the Selection Committee as she was suffering from severe cough and cold.

On receipt of the email, M/s.Jet Set Travel & Holidays were requested to cancel the air tickets booked in favour of the expert. Accordingly, M/s.Jet Set Travel & Holidays had cancelled the air tickets and has forwarded the bills and vouchers pertaining to their claim. As the air tickets and cancellation charges were borne by M/s.Jet Set Travel & Holidays, the final cancellation charges amounting to **Rs.10523/- (Rupees Ten thousand five hundred and twenty three only)** requires to be paid to them.

In this respect, the bills, vouchers, copies of air tickets and Invoice for cancellation charges are attached. The details of amount to be paid to M/s. Jet Set Travel & Holidays towards cancellation of air tickets are shown below:

Place and Date of Journey	Flight Details	Amount Charged for tickets Rs.	Refund amount Rs.	Cancellation charges Rs.
4th March, 2020 Vadodara – Trivandrum (via Delhi)	Indigo 6E 945	9200	3600	5600
7th March, 2020 Trivandrum–Vadodara (via Hyderabad)	Indigo 6E 444	8023	3100	4923
TOTAL		17223	6700	10,523

In this context, it is also informed that the meeting for the Screening and Selection Committee for the selection of teachers in the following departments were scheduled as below:

	Departments	Dates
1	Linguistics	30.03.2020
2	Malayalam	31.03.2020 & 01.04.2020
3	Communication and Journalism	03.04.2020 & 04.04.2020
4	Arabic	07.04.2020
5	Institute of English and SDE	15.04.2020 to 19.04.2020

All arrangements were made for the conduct of the Selection Committee meeting and Air/Train tickets were booked by the experts for their to and fro journey.

Due to the Corona Virus (Covid-19) pandemic, the meeting held on 20.03.2020 in the Vice Chancellor's Chamber decided to reschedule the Selection Committee meetings. The matter was informed to the experts concerned through email and telephone. Some of the experts have requested over telephone to meet the refund charges if any arised due to cancellation/rescheduling of air tickets.

Since the experts were invited by the University for a confidential meeting, the expenses met by the invitees may be refunded by the University. The expenditure in this regard may be met from the provisional advance sanctioned to the concerned Deputy Registrar/Assistant Registrar for this purpose.

As per orders of the Vice Chancellor, the matter is placed before the Syndicate for kind consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to approve the expenses of Rs.10,523/- (Rs.Ten thousand five hundred and twenty three only) incurred due to the cancellation of Air-Tickets booked for one subject expert invited for the Selection Committee Meeting for the subject Bio-chemistry who has failed to turnup due to the ill health. The expenses in this regard shall be met from the provisional advance sanctioned to the concerned Deputy Registrar/ Assistant Registrar.

FURTHER RESOLVED to refund the expenses met by the experts (Air fare charges/ Others) who were invited for the selection committee meeting those are cancelled due to the outbreak of Novel Corona Virus (Covid-19). The expenses in this regard shall be met from the provisional advance sanctioned to the concerned Deputy Registrar/ Assistant Registrar for the Selection Committee Meeting.

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Item No.10.242 ***Permission for participation and presentation of News and related programmes in Television - Request from Dr.Arunkumar K, Assistant Professor, Department of Political Science – reg***

(Ad.AII)

The Syndicate considered the request from Dr.Arunkumar K, Assistant Professor, Department of Political Science recommended by the Head, Department of Political Science, for the participation and presentation of News and related programmes in Television Channels during the lockdown period and Resolved to grant permission for the same without being detrimental to the official duties and on non remuneration basis.

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Additional Item 1 ***Reconstitution of the inspection team for Local Enquiry pertaining to affiliation new courses in the affiliated colleges for 2019- 20, 2020 -21 – reg***
(Ac.BII)

The Syndicate considered the following list submitted by the Convenor, Standing Committee of the Sydicate on Affiliation of Colleges of the inspection team for Local Enquiry pertaining to affiliation of new courses in the affiliated colleges for 2019- 20, 2020 -21 and Resolved to approve the same.

Team 1

- 1. Adv. K. H. Babujan**
- 2. Adv. A. Ajikumar**
- 3. Sri. R. Rajesh, M.L.A.**
- 4. Dr. Mathew V.**
 1. All Saints' College, Thiruvananthapuram
 2. White Memorial College of Arts and Science for Women, Panachamoodu, Vellarada, Thiruvananthapuram
 3. Gregorian College of Advanced Studies
 4. BNV College of Teacher education Thiruvallam, Tvpm.

5. Sree Narayana Guru Kripa B Ed College, Nirmala Bhavan, Pothencode, Tvpm
6. St. Joseph's College for Women, Alappuzha
7. Mar Gregorios College, Punnapra, Alappuzha
8. College of Applied Science, Karthikappally, Alappuzha
9. SDV College of Arts and Applied Science, Alappuzha
10. IMDR College of Advanced Studies, TVPM

Team 2

- a) **Adv. G. Muralidharan Pillai**
- b) **Dr. K. B. Manoj**
- c) **Sri. Arun Kumar R.**
- d) **Sri. Viswan Padanilam**

KNM Arts and Science College, Kanjiramkulam, Thiruvananthapuram
 Mannam NSS College, Edamulakkal, Anchal
 MGM College of Arts and Science, Kaniyapuram
 METCA Institute of Teacher Education, METCA Land, Chavancode, Palayamkunnu, Tvpm
 Pattom Thanupillai Memoial College of education, Maruthoorkonam, Balaramapuram,
 Thiruvananthapuram
 CSI Institute of Legal Studies, Cheruvarakonam, Tvpm
 Shree Vidhyadhiraja college of Arts and Science, Karunagappalli
 Sree Narayana Guru College of Legal Studies, Kollam
 Sree Ayyappa College, Thiruvandoor, Chenganoor
 College of Applied Science , Perissery, Chengannur
 Sree Narayana Guru Memorial Catering College, Valamangalam
 College of Applied Science, Mavelikkara
 NSS Arts and Science College, Perayam, Kundara, Kollam

Team 3

Dr. Vijayan Pillai M.

Sri. Jairaj J.

Smt. Renju Suresh

Sri. Mohammed Yaseen

Iqbal College, Peringamala
 Mannaniya College of Arts & Science, Pangode, Kallara, Tvpm
 Mar Ivanios College, Nalanchira, Tvpm (Autonomous College)
 Dr. Palpu College of Arts and Science, Pangode, Puthussery
 St. Stephen's College, Pathanapuram
 St. Gregorios College, Kottarakkara
 Grace International Academy- Punalur
 Baselios Marthoma Mathews II **Training College**, Kottarakkara
 N.S.S College, Pandalam
 Mater DEI CMI College, Enathu, Pathanamthitta

Team 4

1. **Dr. S. Nazeeb**
2. **Sri. B. P. Murali**
3. **Sri. Bijukumar G.**
 Christian College, Kattakkada, Tvpm
 Sree Sankara College, Nagaroor

Sree Sathya sai Arts and Science College, Saigramam
 National College, Ambalathara
 Marian College of Arts and Science, Menamkulam
 Sree Sankara Vidhyapeedom College, Nagaroor, Kilimanoor, Tvpm.
 KICMA College of Arts and Science, Nettukaltheri, Neyyardam, Thiruvananthapuram
 Christ College, Vizhinjam
 Mother Theresa College, Nellikad, Tvpm
 KTCT College of Teacher Education, Kaduvayil, Thottacadu, Tvpm
 Sankar Institute of Science Technology And Management, Kollam
 Fathima Memorial Training College

Team 5

1. **Adv. B. Balachandran**
2. **Dr.Gopchandran.K.G**
3. **Dr.B.Unnikrishnan Nair**
4. **Prof.K.Lalitha**

1. Lekshmi Bai National College of Physical Education, Kariavattom, Tvpm (**Govt. College**)
2. Sree Narayana College, Chempazhanthy
3. Santhom Malankara Arts and Science College, Edanji, Neyattinkara, Thiruvananthapuram
4. Mar Theophilis Training College, Bethany Hills, Nalanchira, Tvpm
5. KTCT College of Arts and Science, Kallambalam, Thiruvananthapuram
6. Christ Nagar College, Maranalloor
7. Saraswathy College of Arts and Science, Vilappil.
8. CHMM College for advanced studies, Palayamkunnu, Varkala
9. Vigyaan College of Applied Science, Kattakada, Tvpm
10. Emmanuel College, Vazhichal
11. Lourdes Matha Institute of Hotel Management and Catering Technology, Kuttichal
12. K.V.V.S College of Science and Technology, Adoor

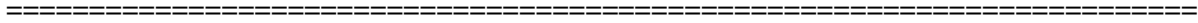
Additional Item 1(a) കേരള സർവകലാശാല കോവിഡാനന്തര കാലത്തേക്ക് കരുതൽ ഒരുക്കുന്നതിന് - സംബന്ധിച്ച്

I

- a) കോവിഡാനന്തര കാലത്തിന് കരുതലായി കാർഷിക വിളകൾ കാര്യവട്ടം ക്യാമ്പസിൽ കൃഷി ചെയ്യുന്നതിന് സർവകലാശാല സിൻഡിക്കേറ്റ് യോഗം തീരുമാനിച്ചു.
- b) 20 ഏക്കറിൽ നെൽകൃഷിയും അഞ്ചേക്കറിൽ പച്ചക്കറി, കിഴങ്ങ് വർഗ്ഗങ്ങൾ ആയിരിക്കും കൃഷി ചെയ്യുക. സർവകലാശാല സസ്യശാസ്ത്ര പരിസ്ഥിതി വകുപ്പുകളാണ് കൃഷിക്ക് നേതൃത്വം നൽകുന്നത്. വിദ്യാർത്ഥികളുടെ പങ്കാളിത്തത്തോടുകൂടി ആയിരിക്കും കൃഷി. അധ്യയനത്തോടൊപ്പം രണ്ടുമണിക്കൂർ കൃഷിയിൽ ഏർപ്പെടുന്നതിന് വിദ്യാർത്ഥികൾക്ക് അവസരം ഒരുക്കുന്നതാണ് ഈ പദ്ധതി.
- c) കാർഷികവൃത്തിയിൽ ഏർപ്പെടുന്നതിന് സ്വയം സന്നദ്ധരായി വരുന്ന വിദ്യാർത്ഥികൾക്ക് കാർഷിക ഫെലോഷിപ്പ് ഏർപ്പെടുത്താനും സിൻഡിക്കേറ്റ് യോഗം തീരുമാനിച്ചു.
- d) സർവകലാശാലയുടെ കീഴിലുള്ള അഫിലിയേറ്റഡ് കോളേജുകളിൽ കമ്മ്യൂണിറ്റി ഹാർമിംഗ് ക്ലബ്ബുകൾ രൂപീകരിച്ച് കാർഷിക സംസ്കാരം വളർത്തുന്നതിന് പദ്ധതി രൂപീകരിക്കും.

നിർദ്ദേശങ്ങൾ വൈസ് ചാൻസിലർക്ക് സമർപ്പിക്കുവാൻ ഐ.ക്യൂ.എ. സി.യെ ചുമതലപ്പെടുത്താനും ഈ യോഗം തീരുമാനിച്ചു.

- f. ഫീൽഡ് വർക്കിനായി ഗുജറാത്തിലുള്ള കേരള സർവകലാശാല ആർക്കി യോളജി വകുപ്പിലെ ഡോ.രാജേഷ്.എസ്.വി. ഡോ.അഭയ്.ജി.എസ്. എന്നീ അധ്യാപകരെയും ഒൻപത് വിദ്യാർത്ഥികളെയും തിരുവനന്തപുരത്തേക്ക് തിരിച്ചു കൊണ്ടുവരുന്നതിനായി സർക്കാരിനെ സമീപിക്കാനും ഈ യോഗം തീരുമാനിച്ചു.



Registrar i/c

Pro-Vice-Chancellor

Vice-Chancellor

University Buildings,
Thiruvananthapuram,
28.04.2020





UNIVERSITY OF KERALA

**Preliminary Minutes of the 13th Meeting of the
Syndicate held on 15.06.2020**

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 02.00 PM

Members present:

21. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
22. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
23. Sri.B.P.Murali
24. Dr.S.Nazeeb
25. Sri.Bijukumar.G
26. Sri.Viswan Padanilam
27. Adv.B.Balachandran
28. Dr.K.B.Manoj
29. Sri.Jairaj.J
30. Dr.Mathew.V
31. Dr.M.Vijayan Pillai
32. Dr.K.G.Gopchandran
33. Adv.G.Muralidharan Pillai
34. Adv.K.H.Babujan
35. Sri.R.Rajesh
36. Sri.Arunkumar R
37. Dr.B.Unnikrishnan Nair
38. Adv.A.Ajikumar
39. Sri.Mohammed Yaseen
40. Prof.K.Lalitha
41. Smt. Renju Suresh

*Item No.13.01. Confirmation of the Preliminary Minutes of the 10th Meeting of the
Syndicate held on 13.03.2020 and 28.04.2020 -reg.*

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 10th Meeting of the Syndicate held on 13.03.2020 (Part I) with the following modifications and 28.04.2020 (Part II) referred to the next Syndicate.

Part II - Syndicate held on 28.04.2020

*Item No.10.156.10 Further Resolved to rename the 'UIT Regional Centre,
Vallakkadavu' as 'UIT Regional Centre, Veli'.*

(Ad.AVII)

*Item No.10.166.34 Resolution be corrected as **FURTHER RESOLVED** to seek
explanation from the *Manager*, Sree Narayana College for Women, Kollam and place*

the same before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

(Ac.FII)

Item No.10.180 Resolution be corrected as ‘Resolved to conduct special examinations for the Fifth Semester CBCS B.Sc. Degree Examination December, 2019 Open Course (Principles of Management (CO 1551.2)) for the candidates Sri.Vishnu V.B (candidate code 220 17125048) and Sri.Jayakrishnan. S (candidate code 220 17125034) who participated in the National Camp of NCC.

(CBCSS B.Sc VI)

Item No.10.187 Resolution be corrected as

The Syndicate considered the Report submitted by the Sub-Committee and RESOLVED the following:

6. To accept the report of the sub-committee.
7. Remove Smt.Arya C.A from the panel of Guest Lecturers with immediate effect.
8. to consider the transfer request of Sri.Yedukrishnan
9. to warn Sri.Suresh Kumar V.R, Principal, UIT Vellarada and give strict direction to maintain the records and discipline in the institution.

(Ad.AVII)

Item No.10.189.31 Further Resolved to depute Joint Registrar (Admn.) for meeting with the KFC Officials.

(Ad.VII)

Item No.10.189.33 ‘UIM Kundara’ be corrected as ‘UIM Alappuzha’ in the recommendation.

(Ad.VII)

Item No.10.209.05 1st Resolution be corrected by deleting the portion ‘by deleting the recommendation at Sl.No.2’.

(M&CI)

Item No.10.148 2nd resolution be modified as **FURTHER RESOLVED** that the recommendation (**Item No.5**) of the Meeting with C-DIT & the Technical Experts for the Speedy Implementation of the Project “Digitization of Manuscripts in the Oriental Research Institute and Manuscripts Library-Phase -III”, held on 3.02.2020 be modified as ‘to install the storage server (purchased as per the recommendation of the Purchase Committee held on 05.02.2020, approved by the Vice-Chancellor subject to reporting to the Syndicate) at the 24/7 Data Centre of the CLIF/ Computer Centre’.

(Pl.A1)

