

INFORMATION BULLETIN FOR K MAT 2020

General Information & Rules related to KMAT examination approved by Government of Kerala published herewith. Candidate applying KMAT exam are required to go through the information bulletin carefully and acquaint themselves with all the relevant information relating to the examination. Candidates are also requested to visit the websites of the Commissioner for Entrance Examinations www.cee-kerala.org and www.cee-kerala.gov.in regularly for notification and announcements.

Fee details:-

1. Fee payable by	General:	Rs. 1000/-
Candidates	SC/ST :	Rs. 750/-
2. Duration of examination	:	2 ½ hrs

Eligibility:

1. Nationality and Nativity : Indians and Non-Indians are eligible to apply. But, Only Keralite candidates are eligible for all type of reservations and fee concession.
2. Age - No restrictions
3. Educational Qualifications- Candidate should have completed the Bachelors Degree of minimum three years duration in the field of arts, engineering, commerce, management and equivalent to satisfy the eligibility criteria for the exam.
4. Minimum marks - The minimum marks required in the qualifying examination is 50% marks for general category students and 40% marks for reserved category (SC/ST) in the qualifying graduate examinations.
5. Graduating candidates - Candidates who are appearing for the final year of the qualifying examinations are also eligible to apply, provided their result are declared before the commencement of the admission process for the KMAT Kerala.

Syllabus:

The Syllabus of KMAT is based on the fundamentals 10 + 2 curriculum. Subjects are English language usage and reading comprehension, Quantitative aptitude, Data sufficiency and Logical reasoning, General Knowledge.

Paper Pattern:

<u>Subject</u>	<u>No. of Questions</u>	<u>Marks</u>
1. English language usage and reading comprehension	50	200
2. Quantitative aptitude	50	200
3. Data sufficiency and Logical reasoning	40	160
4. General Knowledge and current affairs	40	160
Total:	180	720

As per the marking scheme, 4 marks are awarded for a correct answer and for every wrong answer 1 mark will be deducted.

Centres:

1. List of cities along with city code where the exam will be conducted is attached separately.
2. While filling up online application form, candidate should select four convenient city codes from the list as their choice of centres in order of their priority.
3. In case, the number of candidates opting for a city is less than a certain minimum, candidates may be allotted centre in another city irrespective of the city opted by the candidate for appearing in the examination.

Qualifying Marks:

The General category candidates who secure 15% of the total 720 marks ie., 108 marks and above are qualified for admission for MBA course in various Universities/Department and affiliated management colleges including the autonomous management colleges in Kerala.

For SEBC category the qualifying cut off marks is 10% and for SC/ST 7.5% .

Entrance Examinations:

- a) The candidate desirous of joining MBA course in the State will have to appear for the Entrance Examination. The admission to the course will be based on the marks of the Entrance Examination, group discussion and interview.
- b) The Entrance Examination shall be a Computer Based Test of Two and half hours duration and will consist of 180 objective type question in a) English Language Usage and Reading Comprehension (50 Questions), b) Quantitative Ability (50 Questions), c) Data sufficiency and Logical Reasoning (40 Questions), d) General Awareness and current affairs (40 Questions) If any candidate has any complaint regarding the answer keys, the same should be submitted to the CEE, in writing along with supporting documents and a fee of Rs.100/- per question by way of DD in favour of CEE, payable at Thiruvananthapuram, within 5 days from the date of publication of answer keys on the website of the CEE. If the complaint filed is found to be genuine, the fee remitted while filing the complaint will be refunded. Complaints received after the stipulated date and without requisite fee will not be considered under any circumstances. Complaints received by E-mail/Fax will not be considered on any account. All complaints on Answer keys received will be referred to subject expert committees to be constituted by the CEE. The recommendations of the Committees will be final. Necessary modifications will be made in the published answer keys based on the recommendations of the committees and the marks for the deleted questions, if any, shall be distributed as per the ruling of the Hon'ble High Court of Kerala in 2002(3) KLT 871. Individual replies will not be given to the candidates on the decision of the Committees.

Valuation:

For each correct response the candidate will be awarded Four marks and for each incorrect response one mark will be deducted from the total score. However, in the event of failure to answer questions, (i.e. no response is indicated for an item in the answer sheet) no deduction from the total score will be made

Procedure for applying online:

1. All candidates seeking admission to the course should apply online through the website www.cee.kerala.gov.in of the Commissioner for Entrance Examinations.

Five steps for applying online:

There are 5 steps for the online submission of application and all the steps are mandatory. Candidates should complete all steps and the candidates are advised to keep a softcopy or printout of the application for future reference. For the online submission of application, candidate has to visit the website www.cee.kerala.gov.in where he/she can find the link “KMAT 2020 - Online Application”.

Registration:

This is a onetime online process during which the candidates will get a system generated ‘Application Number’. The candidates should give necessary basic data and create a strong password during the registration process. Candidates are advised to create a strong, unique password. The requirements of a strong password are: a minimum length of 8 characters a minimum of one alphabet character [a-z or A-Z] a minimum of one number (0-9) 11 a minimum of one symbol [! @ # \$ % ^ &*] Don’t use a shared password or disclose the password to others. Be informed that the application number and password will be required till the end of the admission process.

Fill Application:

All the basic information required for processing your application are to be filled in at this stage. Before filling the details, please read the information bulletin. The data provided here will be used for processing the application. Any mistake in filling this page or providing false/incomplete/wrong information will affect the candidate’s eligibility for examination. It is obligatory that the candidate fill all the mandatory fields in the application.

Candidates should take utmost care while filling the Online Application. Applicant should ensure that the data provided are correct before proceeding to next step. If the candidate is sure that the information provided in step 2 are correct, click the link ‘Save and Finalize’. Note: - No modification will be possible after the Final submission.

Pay Application Fee:

Application fee for General and SEBC candidates is Rs.1000/- (Rupees Thousand only) and in the case of SC/ST candidates and those eligible for SC/ST benefits as per G.O (Ms) No.25/05/SCSTDD dated 20.06.2005 is Rs.750/- (Rupees Seven Hundred and fifty only). Applications can be submitted in online mode only.

Two payment methods are available for remitting the application fee.

- Online Payment
- e-Challan

Online Payment:

The Application fee can be paid through the online payment gateway. Those having an Internet banking account, Credit card or Debit card can make use of this feature. Candidates availing this facility should read and follow each of the instructions given in the website carefully in order to ensure that the payment is successful. On successful payment, the candidate will be guided back to the home page wherein he/she will find the 'Pay application Fee' tab at the top turned green and can proceed to uploading of photograph and signature. If the payment transaction was unsuccessful, a message to that effect will be displayed on the screen and the candidate would be guided back to the homepage. On the other hand, if the candidate fails to receive the final confirmation (success or failure) message and is uncertain about the outcome of the transaction, due to communication failure or otherwise, he/she can re-login to the home page and inspect the 'Pay Application Fee' tab at the top to see if it's green or not. If it has not turned green, the payment has not succeeded and the candidate may try for online payment afresh or resort to the e-Challan payment mode. If the candidate's account is debited for an unsuccessful transaction, the amount will be reverted to his/her account within five working days.

e-Challan Payment (Post Office):

If the mode of payment selected is e-Challan, the applicant needs to take printout of e-Challan by clicking the link 'Print e-Challan'. Payment can be made in cash at any of the Head and Sub Post Offices in Kerala. The e-Challan should be handed over to post office counter along with the required cash. The post office's official will make necessary entries both in their online portal and e-Challan form. The counter foil of the e-Challan must be collected back from the post office official. It must be ensured that the official has recorded the Transaction ID pertaining to the payment on the counter foil of the e-Challan and put the office stamp and his/her initials at the designated places on the counterfoil. If the payment was successful, the 'Pay Application Fee' tab in the candidate's home page turns green. Candidates are advised to login to the website and examine the 'Pay Application Fee' tab to make sure that the fee payment status has been updated by the post office official. If the payment tab has not turned green, the candidate should immediately contact the concerned post office and get the payment status updated. The list of Post Offices for collecting application fee is published in the web site.

Upload images

Upload Photograph of Candidate

- A studio generated soft copy of latest passport size color photograph with light coloured background in jpeg format between 15 kb to 30 kb of size and resolution 150 x 200 pixels is to be used for uploading.
- The photograph should not be taken with the candidate wearing Cap or Goggles. Spectacles are allowed if being used regularly. POLAROID and COMPUTER /MOBILE-PHONE generated photos are not acceptable.

Upload Signature of Candidate:

- On a plain white sheet, the candidate should put his/her signature with black/blue ink.
- Scan this signature and crop around the signature. Do not scan the full sheet. Scanned image file should be in jpeg format. (Jpeg)
- Dimensions of the image of signature must be 150 pixels width and 100 pixels height.
- File size should be between 10 kb and 30 kb.
- Scanned image of signature must be clear and complete.

Print Confirmation Page:

After completing the above process Candidate can take a printout of the confirmation page by clicking on the link 'Print confirmation Page'. Candidates are advised to keep a soft copy or printout of the confirmation page for future reference. Printout of confirmation page should not be sent to the office of the Commissioner for Entrance Examinations

DO NOT SEND THE PRINTOUT OF CONFIRMATION PAGE TO THE OFFICE OF THE COMMISSIONER FOR ENTRANCE EXAMINATIONS
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Issue of Admit Card:

The Admit Card for the Entrance Examination can be downloaded from the website of the Commissioner for Entrance Examinations, www.cee.kerala.gov.in. Admit Card will not be sent by post from this office. The date of issue will be notified later.

Other Items:

1. Commissioner for Entrance Examination will not entertain any request for change of the date of entrance examination once declared.
2. All disputes pertaining to the conduct of examination shall fall within the jurisdiction of the Hon'ble High Court of Kerala.
3. Any other items not specifically covered in this information bulletin will be decided by the Commissioner for Entrance Examination and his decision shall be final.

General Instructions:-

- Merely appearing and qualifying in KMAT 2020 does not confer any right on the candidate for the admission to MBA Course. The selection and admission to MBA course is subject to full filling the admission criteria, eligibility and such other criteria as may be prescribed by Government, Universities and Institutions.
- Application of candidate submitting false and fabricated information will be rejected and such candidate will be further debarred from appearing in Examinations conducted by

Commissioner for Entrance Examination. Such candidates also be prosecuted under applicable laws for criminal offence and suitably punished.

- Incomplete application and applications not in accordance with instructions are liable to be rejected without any further intimation.
- The examination fee once deposited will not be refunded. Fee will neither be carried forward to a future examination nor refunded.
- Applications once submitted cannot be withdrawn. Candidate must note that mere deduction of fee from the Bank account is not a proof of fee payment. The payment should be supported by fee payment and generation of confirmation page.
- Instructions in the information bulletin may change/be updated based on decision taken by the Commissioner for Entrance Examination and other authorities from time to time. Candidates are advised regularly check the website www.cee.kerala.gov.in for any further updates or information.
- Commissioner for Entrance Examination reserves the right to withdraw permission, granted inadvertently if any, to any candidate who is not eligible to appear in the KMAT 2020 even though the admit card has been issued by the Commissioner for Entrance Examination.
- Candidate eligibility for KMAT 2020 is purely provisional and is subject to fulfilment and proof of eligibility criteria prescribed by the admitting institutions as applicable.

Sd/-

Commissioner for Entrance Examinations