



**UNIVERSITY OF KERALA**

**Thiruvananthapuram, Kerala, India – 695 034**

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)  
(Re-accredited by NAAC with 'A' Grade)

No.Ad.G/27251/2018

19.03.2018

**C I R C U L A R**

***Sub: Inter University Transfer of Assistants on reciprocal basis-  
Letter of consent- reg.***

***Ref: No.AdG/27251/2017, Thiruvananthapuram, 03/01/2018***

As per the reference cited above, sanction has been accorded by the Vice-Chancellor for Inter University Transfer of employees on reciprocal basis.

The applicants are directed to give their final letter of consent along with Non Liability Certificate from SBI KUOC branch/SBI Kariavattom branch, Kerala University Staff Housing Co-operative Society, Kerala University Employees Co-Operative Society, Kerala University Library and the Department concerned on or before **23<sup>rd</sup> March 2018**.

A format of letter of consent is appended herewith.

**Sd/-  
REGISTRAR**

Copy to :

1. The PS to VC/PVC
2. The PA to Registrar/FO/CE/DPD/CDC
3. All Joint Registrars/Deputy Registrars/Assistant Registrars
4. All Head of the Department
5. Public Relation Officer
6. Govt. Auditor
7. Section concerned
8. The Stock File/File copy

**Phone: .0471-2305631**  
**Fax: +91-471-2307158**  
E-mail: [regrku@gmail.com](mailto:regrku@gmail.com)

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No.AdG/27251/2018  
19.03.2018

### **Letter of Consent**

**Sub : Willingness for Inter University Transfer- reg.**

**Ref :** 1.Application submitted by Sri/Smt.....

2. UO No.Ad.G/27251/2017 Dated, 17<sup>th</sup> October, 2017

With reference to the above, I.....,  
working as Assistant in the ..... Department/ Section hereby  
express my willingness to be transferred  
to.....as junior most in the entry cadre  
of the Assistant category of the post for considering in that University as per  
the provisions envisaged in the UO referred to above.

**Name :**

**Designation :**

**Dept/Office/Section :**