

**No.Ad BII.3/07/2023**

**Dated:06.07.2023.**

**Tender Notice**

Competitive quotations are invited from interested vendors within Kerala for disposal of answer scripts of various examinations conducted in the University of Kerala, for a period of one year.

**Terms and Conditions**

- The quotations shall be accompanied with an EMD of ₹ 25,000/- (Rupees Twenty Five Thousand only) by Demand Draft drawn in favour of the Finance Officer, University of Kerala.
- The highest rate quoted bidder shall remit an amount of ₹2,00,000/- (Rupees Two Lakh only) as Security Deposit to Kerala University Fund thereafter and confirm the acceptance of the offer.
- The contractor shall ensure that the answer scripts are removed from the place where it is kept at his own expenses.
- The contractor shall pay sales tax at the rate envisaged by the Government.
- The answer scripts shall be removed after remitting the amount in advance to Kerala University Fund and the amount of the security deposit shall be adjusted in the last load.
- The contractor shall submit the details showing empty weight of the vehicle, vehicle type and date, for availing gate pass.

- The contractor shall remit the payment to KUF on the same day of issuance of gatepass and shall submit the challan receipt in original to the section concerned, in the following format:

<b>Date of issuance of gate pass</b>	<b>Empty Vehicle (Weight)</b>	<b>Loaded Vehicle (Weight)</b>	<b>Answer Scripts (Weight)</b>	<b>Amount remitted to KUF</b>

- The contractor should remove the items within two weeks of its intimation/every three months.
- If the contractor fails to remove items within the stipulated time period, the EMD will be recovered as penalty and the contract will be cancelled without any intimation
- The undersigned reserves the right to accept or reject any or all of the quotations without assigning any reason and his decision will be final with regard to any objections in this regard.

The sealed quotations should be addressed to the undersigned superscribing as **“The Registrar, Quotations for disposal of answer scripts of various examinations conducted in the University of Kerala”**. The last date of receipt of quotations is at **3:00 p.m. on 25.07.2023**. The quotations will be opened at 3:30 p.m. on the same day in the presence of the vendors then present.

The details regarding the above shall be obtained from Registrar’s office or from Kerala University website [www.keralauniversity.ac.in](http://www.keralauniversity.ac.in).

Sd/-

**Registrar**