

എ.ഡി.ബി1/2022

തിരുവനന്തപുരം
തീയതി 01.12.2022

കേരള സർവകലാശാല

കുട്ടേഴ്സു/ ലേല പരസ്യം

കേരള സർവകലാശാല ഓഫീസിലും, ഗസ്റ്റ് ഹൗസിലും, യൂത്ത് ഹോസ്റ്റലിലും ഉപയോഗിക്കുന്ന ടൗവൽ, കർട്ടൻ, മേശവിരി, ബഡ്ഷീറ്റ് മുതലായവ അലക്കുന്നതിന് മൃദ്രവച്ച കുട്ടേഴ്സുകൾ ക്ഷണിക്കുന്നു. കുട്ടേഴ്സുകൾ രജിസ്ട്രാർ, കേരള സർവകലാശാല, തിരുവനന്തപുരം - 695034 എന്ന വിലാസത്തിൽ 12.12.2022 ന് 3.00 മണിക്ക് മുൻ ലഭിക്കണം. കൂടുതൽ വിവരങ്ങൾ സർവകലാശാല വെബ്സൈറ്റായ www.kerala university.ac.in ൽ ലഭ്യമാണ്.

ഒപ്പ്/-
രജിസ്ട്രാർ

Terms and conditions for taking up laundry work

- The contract will be awarded for a period of one year and therefore the rates quoted should be valid for the contract period.
- The Laundry should be taken from the Store/Guest house and after cleaning & ironing the same should be returned to the respective places. The contractor will take directions from the Store Keeper (General Stores) and the Guest House Care Taker.
- The time required for carrying out the work should be specified in the Quotation. Security deposit of Rs.5000/- must be remitted by the party to whom the contract is awarded.
- Items:
 1. Bed cover
 2. Bed Sheet – Double (white and colour)
 3. Bed Sheet – Single (white and colour)
 4. Curtain - Door
 5. Curtain – Window Large
 6. Curtain – Window Small
 7. Bath Towel
 8. Towel – Large
 9. Towel – Small
 10. Table Cloth
 11. Chair back
 12. Cushion cover – Double
 13. Cushion cover – Single
 14. Pillow cover
 15. Turkey towel
 16. Woolen Blanket
- A sum of **Rs.1000/- (Rupees One thousand only)** will have to be paid towards **EMD** in the form of Demand Draft drawn in favour of the Finance Officer and enclosed with the quotations in the sealed cover. The EMD amount (in the form of DD) of all bidders, except that of the confirmed quotationer will be returned to them within a

fortnight after opening the quotations.

- A Security deposit equivalent to 5% of the total value of the contract must be remitted by the party to whom the contract is awarded.
- The person to whom the contract is awarded will be required to submit an agreement in a Stamp paper worth Rs.50/-
- Relevant certificates showing experience of the contractor-firm must be attached along with the application.
- Rate quoted shall be inclusive of all taxes.
- Tax, if any payable to the Government or any statutory body on account of the contract work will have to be paid by the Contractor-firm.
- The University reserves the right to terminate the contract forthwith if the performance of the contractor-firm is found to be unsatisfactory during its currency by issuing a notice of termination of the contract of the contractor-firm.
- The name and address of the workers engaged by the contractor-firm should be made known to the University in advance in writing along with a copy of their identity cards such as Aadhar.
- The Contractor shall follow the instructions issued by the University from time to time.
- Quotations must be submitted to THE REGISTRAR, UNIVERSITY OF KERALA, S.H. CAMPUS, PALAYAM, THIRUVANANTHAPURAM – 695034 in the format attached.

FORMAT

QUOTATION FOR LAUNDRY WORK

NAME OF THE QUOTATIONER:

ADDRESS:

PHONE NO:

RATES QUOTED FOR THE FOLLOWING ITEMS:

1. Bed cover
2. Bed Sheet – Double (white and colour)
3. Bed Sheet – Single (white and colour)
4. Curtain - Door
5. Curtain – Window Large
6. Curtain – Window Small
7. Bath Towel
8. Towel – Large
9. Towel – Small
10. Table Cloth
11. Chair back
12. Cushion cover – Double
13. Cushion cover – Single
14. Pillow cover (white and colour)
15. Turkey towel
16. Woolen Blanket

MINIMUM TIME REQUIRED FOR EXECUTING THE WORK:

I agree to abide by the terms and conditions.

PLACE

DATE

SIGNATURE